

## Regular Meeting Agenda

**Date:** Thursday, June 21, 2012

**Meeting:** Regular Meeting with Closed Session as per OMA and 5ILCS120/2c

**Time:** 6:00 PM

**Location:** Administrative Building in the Board Room, 650 Academic Drive, Algonquin, Illinois

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**Mission Statement:** We will Inspire, Challenge, and Empower everyone every day.

**Board of Education Members:** President, Mr. Michael Skala; Vice-President, Mr. Donald Drzal; Secretary, Mrs. Kimberly Skaja; Mr. William Geheren; Mr. Kevin Gentry; Mr. Anthony Quagliano; Mr. Paul Troy

### Agenda

All times are approximate. D=Discussion, R=Report, A=Action

1. **Call to Order / Roll Call (A)** (President Mr. Skala)

Motion the Call to Order for June 21, 2012 Regular meeting at \_\_\_ p.m. A quorum must be met.

**Roll Call:** Ayes / Absent / **Motion** \_\_\_

**Members:** Mr. Drzal, Mr. Geheren, Mr. Gentry, Mr. Quagliano, Mrs. Skaja, Mr. Skala, Mr. Troy

2. **Closed Session / Roll Call (A)** (Mr. Skala)

Move to enter into closed session at \_\_\_ p.m. as indicated in the Open Meetings Act and 5ILCS120/2c for discussion of: (1) The appointment, employment, discipline, performance, or dismissal of specific employees or legal counsel, (2) Collective negotiating matters, (9) Student Disciplinary, (11) Litigation, (21) Discussion of minutes of meetings lawfully closed under this Act.

**Roll Call:** Ayes / Nays / Absent / **Motion** \_\_\_

**Members:** Mr. Troy, Mr. Drzal, Mr. Geheren, Mr. Skala, Mr. Gentry, Mr. Quagliano, Mrs. Skaja

2. 1. **Exit or Suspend Closed Session / Voice Call (A)**

Motion to exit or suspend closed session at \_\_\_ p.m. and return to open session. **Voice Call:** Ayes / Nays / **Motion** \_\_\_

3. **Resume in Public Session / Roll Call (A)** (President) *approx. 7:00 p.m.*

Motion to Resume the regular meeting at \_\_\_ p.m. **Roll Call:** Ayes / Absent / **Motion** \_\_\_

**Members:** Mr. Skala, Mrs. Skaja, Mr. Troy, Mr. Drzal, Mr. Geheren, Mr. Gentry, Mr. Quagliano

3. 1. **Action as required / Roll Call** (President)

If required at this time, Motion will come from the Board. **Roll/Voice Call:** Ayes / Nays / **Motion** \_\_\_

**Members:** Mr. Drzal, Mr. Geheren, Mr. Gentry, Mr. Quagliano, Mrs. Skaja, Mr. Troy, Mr. Skala

4. **Pledge of Allegiance**

5. **Recognition by the Board of Education** (President, Mr. Skala)

5. 1. **Student Recognition - Marlowe Middle School IESA Track and Field State Meet Medalists**

Marlowe Middle School (MMS) students participated at State Track meet. Coaches Ryan Frederick and Jennifer Garza will introduced the following students being recognized for their achievement: Keagan Smith, Matthew Cannalte, Casey Haayer, Brad Krueger, Aryon Shariati, Luke Tegtman, Tim Ryan, Tim McCloyn, Trevor DellAquila, Luis Dzib, Zach Peter, Vincenzo Arnieri, Jeremie Allen, Donny Willets, Chloe Fashoda, Nicole Zielinski, Brittany Carlson, Erin Gaitsch, Emily Lasota, and Megan Hernandez.

5. 2. **Student Achievement - Heineman Middle School IESA Track and Field State Meet Medalists**

Heineman Middle School (HMS) students participated at State Track meet. Girls Head Coach, Katy McCrystal and Boys Head Coach, Jason Monson will introduce the following students being recognized for their achievement: Cassidy Lackovic, Alexis Kabb, Morgan, Litterer, Samantha Heustis, Kate Mitchell, Michael Ahmer, Jack Bessey, Olalere Oladipo, and Ben Stevens.

6. **Public Comment** (President)  
As per Policy 2:230, public comment can be made during this portion of the meeting.  
(Forms are available at the agenda table and should be submitted prior to the meeting to the President or Secretary.)
7. **Revision and Adoption of the Agenda / Voice Call (A)** (President)  
Move to adopt the agenda as presented (or with changes). **Voice Call: Ayes / Nays / Motion** \_\_
8. **Associate Superintendent's Report** (Mr. Awrey)  
Updates will be given at this time.
9. **Fiscal Services Report** (Mr. Altmayer)  
Updates will be given at this time.
10. **Human Resources (HR) Report** (Ms. Lombard)  
Updates will be given at this time.
11. **Superintendent's Report** (Dr. Burkey)
  11. 1. **Freedom of Information Act (FOIA) Requests** (R)  
Monthly report on FOIA requests provided in the packet.  
**Recommendation:** For information only.
12. **President's Report** (Mr. Skala)
13. **Consent Agenda / Action / Roll Call** (Mr. Skala)  
All of the following Consent Agenda items have gone through the Committee of the Whole. Prior to adoption, revisions are presented here. **Motion and Roll Call: Ayes / Nays / Motion** \_\_  
**Recommendation:** Seeking approval and adoption of the Consent Agenda as follows:  
**Members:** Mr. Drzal, Mr. Geheren, Mr. Gentry, Mrs. Skaja, Mr. Quagliano, Mr. Troy, Mr. Skala
  13. 1. **Board of Education Meeting Minutes** (A) (Mrs. Fettes)  
The following minutes prepared for review and adoption by the Board: Regular: May 17, 2012; Committee of the Whole: May 3, 2012 and June 7, 2012. **Motion and Voice Call: Ayes / Nays/ Motion** \_\_  
**Recommendation:** Seeking approval of the Board for the BOE meeting minutes as presented.
  13. 2. **Executive Closed Session Minutes** (A) (Mrs. Fettes)  
The following executive closed session minutes are prepared for Board review in closed session: Executive Session Closed Regular Meeting: April 19, 2012; and Executive Session Closed Committee of the Whole Meeting: May 3, 2012 and June 7, 2012.  
**Recommendation:** Seeking approval of the Board as presented in closed session.
  13. 3. **HR Personnel and Addendum Reports (A)** (Ms. Lombard)  
Seeking approval of the personnel reports provided and reviewed by the Board which includes explanation for resignations, retirements, terminations, employment, contract revisions, and leave requests as presented.  
**Recommendation:** Seeking approval of the personnel action items as presented.
  13. 4. **Building and Grounds Committee** (Mr. Troy-chair, Mr. Quagliano, Mr. Skala)
    13. 4. 1. **Honeywell Building Solutions Contract Amendment (A)** (Mr. Renkosik)  
At the 6.7.12 COW, the B&G Committee recommended approval of the proposed contract amendment from Honeywell at a cost of \$2,687.00 per year, as presented.  
**Recommendation:** Seeking approval of the Board for the Honeywell Contract Amendment as presented.
    13. 4. 2. **WeatherWorks Contract Renewal (A)** (Mr. Renkosik)  
At the 6.7.12 COW, the B&G Committee recommended approval of Certified Snow Depth reporting services from WeatherWorks LLC at a cost of \$160.00 per year for FY13 and FY14, as presented.  
**Recommendation:** Seeking approval of the Board for renewal with WeatherWorks LLC Service

Contract as presented.

13. 4. 3. **Ideal Heating Company Change Order to Contact (A)** (Mr. Renkosik)

At the 6.7.12 COW, the B&G Committee recommended approval of Change Order #1 to the contract with Ideal Heating Company in the amount of \$6,620.00 as presented.

**Recommendation:** Seeking approval of the Board of Change Order #1 to the Ideal Heating Company Contract as presented.

13. 4. 4. **Nilco Contract Amendment (A)** (Mr. Renkosik)

At the 6.7.12 COW, the B&G Committee recommended approval of Amendment #3 to the Agreement between CSD158 and Nilco Inc. dated 1-22-09, as presented.

**Recommendation:** Seeking approval of the Board of Amendment #3 to the Nilco Inc Contract dated 1.22.09, as presented.

13. 5. **Curriculum and Instruction Committee** (Mr. Geheren-chair, Mr. Gentry, Mrs. Skaja)

13. 5. 1. **Huntley Park District Partnership (A)** (Mr. Awrey)

At the 6.7.12, the C&I Committee recommended approval of the waiver of rental fees to the Huntley Park District in relationship to the Intramural Program for the middle schools as presented.

**Recommendation:** Seeking the Board's approval of the Huntley Park District Partnership as presented.

13. 5. 2. **Extra-Curricular Committee Request 2012-2013 (A)** (Mr. Awrey)

At the 6.7.12 COW, the C&I Committee recommended approval from the Extra-curricular Committee's recommendation for two additional Assistant Football Coaches for Huntley High School as indicated.

**Recommendation:** Seeking approval of the Board for renewal of the Extra-curricular Committee's request as indicated for the 2012-2013 school year.

13. 5. 3. **Huntley High School Journalism Trip to Iowa (A)** (Mr. Awrey)

At the 6.7.12 COW, the C&I Committee recommended approval of proposal of the HHS Journalism Trip to Iowa and at an approximate cost of \$1,435.56 for travel to University of Iowa, July 22-26, 2012.

**Recommendation:** Seeking approval of the Board of the HHS Journalism Trip Proposal and travel cost as presented.

13. 5. 4. **High School Dual Credit Class - Intro to Health Careers (A)** (Mr. Moan)

At the 6.7.12 COW, the C&I recommended approval of offering a proposal for dual credit class through McHenry County College (MCC) that will introduce students to different careers in the health field.

**Recommendation:** Seeking approval of the Board to approve the proposal for dual credit class offering through MCC as presented.

13. 5. 5. **Text Adoption (A)** (Mr. Moan)

At the 5.3.12 COW, the C&I recommended approval of the following the texts were on display beginning May 3, 2012 included: Course) AP Environmental Science for High School (HS) 11-12 grades, text - Friedland/Relyea Environmental Science for AP; Course) High School English for HS 9-12 grades, text Pearson Customized English Book; Course) High School Intermediate Math for HS 11-12 grades, text Beginning and Intermediate Algebra; Course) High School Medical Skills and Services for HS 9-12 grades, text Diversified Health Occupations; and Course) Elementary ELL for Elementary K-5 grades, text Language Central; seeking adoption as presented.

**Recommendation:** Seeking approval of the Board to adopt the textbooks as presented.

13. 6. **Finance Committee** (Mr. Quagliano-chair, Mr. Skala, Mr. Gentry)

13. 6. 1. **Payables (A)** (Mr. Altmayer)

At the 6.7.12 COW, the Finance Committee recommended approval of the Purchase Orders issued at \$1,028,603.73; Accounts Payable issued at \$1,391.97; Imprest checks issued at \$200,255.98; and Disbursements issued at \$8,409,360.91, as presented.

**Recommendation:** Seeking approval of the Board for payables summary as presented.

13. 6. 2. **Resolution #2012-06-01 Prevailing Wage Act (A)** (Mr. Altmayer)

At the 6.7.12 COW, the Finance Committee recommended approval of required annual adoption of the Prevailing Wage Act Resolution #2012-06-01 and direct publication of notice as required by State law (820ILCS130) as presented.

**Recommendation:** Seeking approval of the Board to adopt Resolution #2012-06-01 Prevailing Wage Act as presented and will be publicized as required.

13. 6. 3. **Resolution #2012-06-02 Designation of Depositories (A)** (Mr. Altmayer)

At the 6.7.12 COW, the Finance Committee recommended Resolution #2012-06-02 Designation of Depositories (105ILCS5/8-7) naming of the official depositories for funds of CSD158 listed as: Amalgamated Bank of Chicago, Harris Bank N.A., Illinois Institutional Investors Trust, The Bank of New York Mellon Trust Co N.A., and U.S. Bank.

**Recommendation:** Seeking approval of the Board of Resolution #2012-06-02 Designation of Depositories as presented.

13. 6. 4. **National School Lunch Rate Increase (A)** (Mr. Altmayer)

At the 6.7.12 COW, the Finance Committee recommended approval of the Type A lunch rate increase from \$2.20 to \$2.40 as required by federal regulations.

**Recommendation:** Seeking approval of the Board of the Type A lunch rate increase by twenty cents as required by federal regulations as presented.

13. 6. 5. **FY13 Tentative Budget (A)** (Mr. Altmayer)

At the 6.7.12 COW, the Finance Committee moved forward approval of the FY13 Tentative Budget as presented.

**Recommendation:** Seeking approval of the Board of the FY13 Tentative Budget as presented.

13. 7. **Human Resources (HR) Committee** (Mr. Gentry-Chair, Mr. Troy, Mr. Drzal)

13. 7. 1. **Job Description and Title Change (A)** (Ms. Lombard)

At the 6.7.12 COW, the HR Committee recommended approval of the proposed Assistant Principal and Media Assistant: Technology Clerk Job Descriptions and Assistant Superintendent of Human Resources title change as presented.

**Recommendation:** Seeking approval of the Board for the proposed job descriptions and title change as presented.

13. 7. 2. **FY13 Salary Rate Change Recommendation - Non-Union Employees (A)** (Ms. Lombard)

At the 6.7.12 COW, the HR Committee recommended the non-union employees' salary rate change for FY13 to the non-union support staff/professional staff and the administrative staff totaling a non-union increase for FY13 of \$158,816.30 as presented.

**Recommendation:** Seeking approval of the Board for the non-union employees' salary rate change for FY13 as presented.

13. 8. **Board of Education** (President, Mr. Skala)

13. 8. 1. **Resolution #2012-06-03 Designation of Official Newspaper (A)** (Dr. Burkey)

At the 6.7.12 COW meeting, the Committee recommended Resolution #2012-06-03 Designation of Official Newspaper (5ILCS120.2), seeking to continue with the Northwest Herald as the Official newspaper of the Board of Education as presented.

**Recommendation:** Seeking approval of the Board to adopt Resolution #2012-06-03 Designation of Official Newspaper as presented.

13. 8. 2. **Board of Education Regular Meetings for 2012-2013 (A)** (Dr. Burkey)

At the 6.7.12 COW, the Committee recommended adoption of the proposed Board of

Education (BOE)Regular Meeting 2012-2013 Calendar as presented.

**Recommendation:** Seeking approval of the Board to adopt the proposed BOE Regular Meeting 2012-2013 Calendar as presented.

13. 8. 3. **Renewal of 2012-2013 IASB and LUDA Memberships (A)** (Dr. Burkey)

At the 6.7.12 COW, the Committee sought to continue their 2012-2013 memberships with IASB at \$9,407.00 and LUDA at \$3,000.00 as presented.

**Recommendation:** Seeking approval of the Board to continue membership with IASB and LUDA as presented.

13. 8. 4. **Strategic Plan Indicators and Measurers for 2012-2013 (A)** (Dr. Burkey)

At the 6.7.12 COW, the Committee moved forward the Strategic Plan Indicators and Measurers for 2012-2013 with recommended changes.

**Recommendation:** Seeking approval of the Board of the Strategic Plan Indicators and Measurers for 2012-2013 as presented.

14. **Items Removed from the Consent Agenda (A)** (Mr. Skala)

Items removed from the Consent Agenda are discussed separately and may require a roll call vote.

**Roll Call:** Ayes / Nays / **Motion** \_\_

**Members:** Mr. Quagliano, Mr. Gentry, Mrs. Skaja, Mr. Troy, Mr. Drzal, Mr. Geheren, Mr. Skala

15. **Action Items / Roll Call (A)** (Mr. Skala)

(Action items may or may not have gone through committee and require separate action.)

15. 1. **Fiscal: Supplemental Purchase Orders and Supplemental Accounts Payable (A)** (Mr. Altmayer)

At the 6.7.12 COW, the Finance Committee moved forward; seeking approval as presented, the Supplemental Purchase Orders Report at \$4,293,767.11; and the Supplemental Accounts Payable Report at \$17,978.66. **Motion and Roll Call:** Ayes / Nays / **Motion** \_\_

**Recommendation:** Seeking approval of the Supplemental Reports as presented.

15. 2. **Press Updates - May 2012, Issue 79 and Policy 7:180 (A)** (Mr. Awrey)

At the 6.7.12 COW, the Policy Committee did not have a quorum, therefore the policies presented are for Board Action, seeking a first reading of the following Policies: 3:40, 4:120, 4:180, 5:70, 5:130, 5:230, 5:280, 6:70, 6:145, 6:180, 6:235, 6:290, 7:50, 7:140, 7:160, 7:180, 7:220, 7:250, 7:340 as provided with the recommended changes. **Motion and Voice Call:** Ayes / Nays / **Motion** \_\_

**Recommendation:** Seeking approval of the Board for first reading of the Policies as presented.

16. **Public Comment** (Mr. Skala)

17. **Adjournment (A)** (Mr. Skala)

Motion to adjourn the meeting at \_\_ p.m. **Voice Call:** Ayes / Nays / **Motion** \_\_