

Consolidated School District 158 – Board of Education
Committee of the Whole Agenda

Date: Thursday, June 7, 2012

Meeting: Committee of the Whole with a closed session as per OMA and 5ILCS120/2c

Time: 6:00 PM

Location: Administrative Building in the Board Room, 650 Academic Drive, Algonquin, Illinois

Mission Statement: We will Inspire, Challenge, and Empower everyone every day.

Board of Education Members: President, Mr. Michael Skala; Vice-President, Mr. Donald Drzal; Secretary, Mrs. Kimberly Skaja; Mr. William Geheren; Mr. Kevin Gentry; Mr. Anthony Quagliano; Mr. Paul Troy

Agenda

All times are approximate. D=Discussion, R=Report, A=Action

1. **Call to Order / Roll Call (A)** (President, Mr. Skala)
Move to Call to Order the Thursday, June 7, 2012 Committee of the Whole meeting at ___ p.m.
A quorum must be met. **Roll Call:** Ayes / Absent / **Motion** ___
Members: Mr. Drzal, Mr. Geheren, Mr. Gentry, Mr. Quagliano, Mrs. Skaja, Mr. Skala, Mr. Troy
2. **Pledge of Allegiance**
3. **Public Comment as per Policy 2:230**
The members of the public and district employees may comment on or ask questions of the Board, subject to reasonable constraints. A form is available at the agenda table. Please submit, prior to the meeting to the Board President or Secretary.
4. **Revision and Adoption of the Agenda (A)** (Mr. Skala)
Motion to adopt the agenda as presented or with changes.
Voice Call: Ayes / Nays / **Motion** ___
5. **Building and Grounds (B&G) Committee** (Mr. Troy-chair, Mr. Quagliano, Mr. Skala)
 5. 1. **Honeywell Building Solutions Contract Amendment (A)** (Mr. Renkosik)
Discussion: Administration recommends an adjustment to the Honeywell Contract; seeking approval of the proposed contract amendment from Honeywell to reduce the annual contract amount to a cost of \$2,687.00 per year.
Recommendation: Seeking approval of the Board at their next regular meeting.
 5. 2. **WeatherWorks Contract Renewal (A)** (Mr. Renkosik)
Discussion: Renewal of the WeatherWorks LLC Service Contract used in reporting Certified Snow Depth at a cost of \$160.00 per year FY13 and FY14 is recommended for approval as presented.
Recommendation: Seeking approval of the Board at their next regular meeting.
 5. 3. **Ideal Heating Co. - Change Order to Contract (A)** (Mr. Renkosik)
Discussion: Administration is seeking approval of Change Order #1 to the Ideal Heating Company Contract for chiller repairs at Mackeben Elementary School, in the amount of \$6,620.00.
Recommendation: Seeking approval of the Board at their next regular meeting.
 5. 4. **Nilco Contract Amendment (A)** (Mr. Renkosik)
Discussion: Administration is seeking Amendment #3 to the Agreement between Consolidated School District 158 and Nilco Inc. dated 1-22-09 at a reduction in the cost to the District of \$3,000 per year.
Recommendation: Seeking approval of the Board at their next regular meeting.
 5. 5. **Operations & Maintenance (O&M) Updates (R)** (Mr. Renkosik)
Discussion: Updates provided on O&M projects.
Recommendation: For information only.

6. **Curriculum and Instruction Committee** (Mr. Geheren-chair, Mr. Gentry, Mrs. Skaja)

6. 1. **Huntley Park District Partnership** (R) (Mr. Awrey)

Discussion: CSD158 entered into a partnership with the Huntley Park District beginning 2011-12. Administration recommends the proposed Intramural Program, offering to provide Middle School students an opportunity to be involved during the 2012-2013 school year.

Recommendation: Seeking approval of the Board at their next regular meeting.

6. 2. **Extra-Curricular Committee Request (2012-2013)** (A) (Dr. Burkey)

Discussion: The Extra-Curricular Committee evaluates curriculum needs in the District and offer their recommendations of changes or additions. Administration recommends approval of the football positions for the 2012-2013 school year, and continuing with the review process of the volleyball coach.

Recommendation: Seeking approval of the Board at their next regular meeting.

6. 3. **Huntley High School Journalism Trip to Iowa** (A) (Mr. Awrey)

Discussion: Huntley High School Journalism students in the past attended the Journalism Workshops held at the University of Iowa. Administration is seeking approval of the Journalism Workshop Proposal July 22-26, 2012 at the University of Iowa, with the approximate expenditure of \$1,435.56 for travel.

Recommendation: Seeking approval of the Board at their next regular meeting.

6. 4. **Huntley High School Alternative School** (R) (Mr. Moan)

Discussion: Information will be shared on the proposed Huntley High School Alternative Program.

Recommendation: For informational purposes only.

6. 5. **High School Dual Credit Class - Intro to Health Careers** (A) (Mr. Moan)

Discussion: Administration recommends offering a dual credit class through McHenry County College that will introduce students to different careers in the health field.

Recommendation: Seeking approval of the Board at their next regular meeting.

6. 6. **Student Safety and Positive Behavior Program** (R) (Mr. Moan)

Discussion: Mr. Moan will provide information on the District's Positive Behavior Program and Student Safety.

Recommendation: For informational purposes only.

7. **Finance Committee** (Mr. Quagliano-chair, Mr. Skala, Mr. Gentry)

7. 1. **Payables** (A) (Mr. Altmayer)

Discussion: The purchase orders at \$1,028,603.73; Imprest checks at \$200,255.98; accounts payable at \$1,391.97; and disbursements issued at \$8,409,360.91; for review and seeking approval to move forward.

Recommendation: Seeking approval of the Board at their next regular meeting.

7. 2. **Supplemental Purchase Orders & Account Payables Report** (A) (Mr. Altmayer)

Discussion: Provided as supplements of the purchase orders and payables requiring approval.

Recommendation: Seeking approval of the Board at their next regular meeting.

7. 3. **Revenue & Expenditures Report** (R) (Mr. Altmayer)

Discussion: Monthly report for review and comment.

Recommendation: For information only.

7. 4. **Fiscal Reports** (R) (Mr. Altmayer)

Discussion: Attorney fee breakdown; Monthly fiscal update; and Paid Activity Funds

Recommendation: For information only.

7. 5. **Prevailing Wage Act - Resolution** (A) (Mr. Altmayer)

Discussion: Annual resolution adoption of the Prevailing Wage Act (820ILCS130) that public bodies must adopt and inform contractors performing basically any work funded by public monies.

Recommendation: Seeking approval of the Board at their next regular meeting.

7. 6. **Designation of Depositories (A)** (Mr. Altmayer)
 Discussion: In accordance to Illinois School Code 105ILCS 5/8-7, Administration provides a listing of depositories for funds of the School District, seeking resolution listing the named financial institutions.
Recommendation: Seeking approval of the Board at their next regular meeting.
7. 7. **National School Lunch Rate Increase (A)** (Mr. Altmayer)
 Discussion: Administration is recommending an additional 20 cent increase on the Type A lunch, an increase from \$2.20 to \$2.40 in order to meet the 3-year Federal Regulations requirement; as well as keeping the tiered price flat at \$2.50 for higher costing meals.
Recommendation: Seeking approval of the Board at their next regular meeting.
7. 8. **FY13 Tentative Budget (R)** (Mr. Altmayer)
 Discussion: Mr. Altmayer will present the FY13 Tentative Budget.; including revenue and expenditure assumptions, modifications since FY13 Budget Draft I.
Recommendation: Seeking approval of the Board at their next regular meeting as presented.
7. 9. **Financial Advisory Committee (R)** (Mr. Altmayer)
 Discussion: A member of the FAC will provide an update to the Committee.
Recommendation: For information only.
8. **Human Resources (HR) Committee** (Mr. Gentry-chair, Mr. Troy, Mr. Drzal)
 8. 1. **Job Description and Title Change (A)** (Ms. Lombard)
 Discussion: Administration is recommending approval of the Job Descriptions for Media Assistant: Technology Clerk and Assistant Principal, and Title Change from Chief Human Resources Officer to Assistant Superintendent of Human Resources.
Recommendation: Seeking approval of the Board at their next regular meeting.
 8. 2. **FY13 Salary Rate Change Recommendation - Non-Union Employees (A)** (Ms. Lombard)
 Discussion: Administration is seeking to move forward with the non-union employees' salary rate change, totaling non-union increase for FY13 of \$158,816.30 as presented.
Recommendation: Seeking approval of the Board at their next regular meeting.
 8. 3. **Monthly HR Report (R)** (Ms. Lombard)
 Discussion: Ms. Lombard will provide the monthly Human Resources project updates.
Recommendation: For information only.
9. **Legislation Committee** (Mr. Skala-chair, Mr. Geheren, Mr. Quagliano)
 9. 1. **Legislation Updates (R)** (Mr. Skala)
 Discussion: Mr. Skala will provide updates on current legislation.
Recommendation: For information only.
10. **Policy Committee** (Mr. Drzal-chair, Mrs. Skaja, Mr. Troy)
 10. 1. **Policy 7:180 Preventing Bullying, Intimidation, and Harassment (A)** (Mr. Awrey)
 Discussion: Administration is seeking Policy 7:180 be changed to reflect the definition of bullying currently used in all Student Handbooks, and be moved forward for a first reading by the Board.
Recommendation: Seeking approval of the Board at their next regular meeting.
 10. 2. **PRESS Updates - May 2012, Issue 79 (A)** (Mr. Awrey)
 Discussion: Administration is seeking a first reading as recommended of the PRESS Updates, reflecting changes for Board of Education policies listed in the packet.
Recommendation: Seeking approval of the Board at their next regular meeting.
11. **Board of Education** (President-Mr. Skala)
 11. 1. **Resolution for 2012 IASB Delegate Assembly (D) (A)** (Mr. Skala)
 Discussion: The November 2012 IASB Delegate Assembly application was received. Is the Board interested in proposing a Resolution for November's Delegate Assembly?
Recommendation: Will come from the Board.

11. 2. **Resolution for Designation of Official Newspaper** (A) (Mrs. Fettes)
 Discussion: As per 5ILCS120.2, the Board of Education must designate an Official Newspaper. Seeking to continue with the Northwest Herald as the Official Newspaper of the Board of Education.
Recommendation: Seeking approval of the Board at their next regular meeting.
11. 3. **Board of Education Regular Meetings for 2012-2013** (A) (Mrs. Fettes)
 Discussion: As per policy 2:200 School Board - Types of School Board Meetings, the Board is required to set their regular meetings annually.
 Recommendation: Seeking approval of the Board at their next regular meeting.
11. 4. **Membership Renewals with IASB and LUDA** (A) (Dr. Burkey)
 Discussion: The annual membership renewals are due July 1, 2012 for IASB (Illinois Association of School Boards) and LUDA (Large Unit District Association). Administration is recommending continuing both memberships.
Recommendation; Seeking approval of the Board at their next regular meeting.
11. 5. **Strategic Plan Indicators and Measures for 2012-2013** (A) (Dr. Burkey)
 Discussion: The Strategic Plan 2011-2016 of the Board was adopted 9.15.11 which defines and charts the course for the District, and later the five District goals. Administration is presenting the specific indicators and measure, seeking adoption.
Recommendation: Seeking approval of the Board at their next regular meeting.
12. **Closed Session / Roll Call** (A) (Mr. Skala)
 Move to enter into closed session at __ p.m. as indicated in the Opens Meeting Act and 5ILCS120/2c for discussion of (1) The appointment, employment, discipline, performance, or dismissal of specific employees or legal counsel, (2) Collective Bargaining Negotiations, (11) Litigation. **Roll Call:** Ayes / Nays/ Absent / **Motion** __
 Members: Mr. Drzal, Mr. Geheren, Mr. Gentry, Mr. Quagliano, Mrs. Skaja, Mr. Skala, Mr. Troy
12. 1. **Exit Closed Session / Voice Call** (A) (Mr. Skala)
 Motion to exit closed session at __ p.m. and return to open session. **Voice Call:** Ayes / Nays/ **Motion** __
13. **Resume in Public Session / Roll Call** (A) (Mr. Skala)
 Motion to resume the Committee of the Whole meeting at __ p.m. **Roll Call:** Ayes / Absent / **Motion** __
 Members: Mrs. Skaja, Mr. Gentry, Mr. Drzal, Mr. Skala, Mr. Geheren, Mr. Quagliano, Mr. Troy
14. **Adjournment** (A) (Mr. Skala)
 Move to adjourn the meeting at __ p.m. **Voice Call:** Ayes / Nays / **Motion** __