

## Regular Meeting Agenda

**Date:** Thursday, December 15, 2011

**Meeting:** Regular Meeting with Closed Session

**Time:** 6:00 PM

**Location:** Administrative Building in the Board Room, 650 Academic Drive, Algonquin, Illinois

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**Board of Education Members:** President, Mr. Michael Skala; Vice-President, Mr. Donald Drzal; Secretary, Mrs. Kimberly Skaja; Mr. William Geheren; Mr. Kevin Gentry; Mr. Anthony Quagliano; Mr. Paul Troy

### Agenda

All times are approximate. D=Discussion, R=Report, A=Action

1. **Call to Order / Roll Call (A)** (President Mr. Skala)

Call the December 15, 2011 Regular meeting to order at \_\_\_ p.m. A quorum must be met.

**Roll Call:** Ayes / Absent / **Motion** \_\_\_

**Members:** Mr. Drzal, Mr. Geheren, Mr. Gentry, Mr. Quagliano, Mrs. Skaja, Mr. Skala, Mr. Troy

2. **Closed Session / Roll Call (A)** (Mr. Skala)

Move to enter into closed session at \_\_\_ p.m. as indicated in the Open Meetings Act and 5ILCS120/2c for discussion of: (1) The appointment, employment, discipline, performance, or dismissal of specific employees or legal counsel, (2) Collective negotiating matters, (9) Student Disciplinary, (11) Litigation, (21) Discussion of minutes of meetings lawfully closed under this Act .

**Roll Call:** Ayes / Nays / Absent / **Motion** \_\_\_

**Members:** Mr. Troy, Mr. Drzal, Mr. Geheren, Mr. Skala, Mr. Gentry, Mr. Quagliano, Mrs. Skaja

2. 1. **Exit or Suspend Closed Session / Voice Call (A)**

Move to exit or suspend closed session at \_\_\_ p.m. and return to open session.

**Voice Call:** Ayes / Nays / **Motion** \_\_\_

3. **Resume in Public Session / Roll Call (A)** (President) *approx. 7:00 p.m.*

Resume the regular meeting at \_\_\_ p.m. **Roll Call:** Ayes / Absent / **Motion** \_\_\_

**Members:** Mr. Skala, Mrs. Skaja, Mr. Troy, Mr. Drzal, Mr. Geheren, Mr. Gentry, Mr. Quagliano

3. 1. **Action as required / Roll Call** (President)

Will come from the Board. **Roll Call:** Ayes / Nays / **Motion** \_\_\_

**Members:** Mr. Drzal, Mr. Geheren, Mr. Gentry, Mr. Quagliano, Mrs. Skaja, Mr. Troy, Mr. Skala

4. **Suspend Regular Meeting (A)** (Mr. Skala) (approximately 7:00 p.m.)

Motion to suspend the regular meeting at \_\_\_ p.m. to hold the Levy Hearing at 7:00 p.m.

**Voice Call:** Ayes / Nays / **Motion** \_\_\_

**Action:** Suspend the regular meeting.

5. **Resume the Regular Meeting (A)** (Mr. Skala)

Motion to resume the regular meeting and order of business at \_\_\_ p.m. Roll Call: Ayes / Absent / **Motion** \_\_\_

**Members:** Mr. Drzal, Mr. Geheren, Mr. Gentry, Mr. Quagliano, Mr. Skala, Mrs. Skaja, Mr. Troy

6. **Pledge of Allegiance** - Huntley High School student, Brandon Bencko will lead the Pledge.

7. **Huntley Education Association** (HEA)

Discussion: A representative of the HEA will present the Teacher of the Month Award winners.

**Recommendation:** For information only.

8. **Recognition by the Board** (Mr. Skala)

McHenry County Big Brothers and Big Sisters acknowledgement.

**Recommendation:** For information only.

9. **Public Comment** (President)

As per Policy 2:230, public comment can be made during this portion of the meeting.

(Forms are available at the agenda table and should be submitted prior to the meeting to the President or Secretary.)

10. **Revision and Adoption of the Agenda / Voice Call (A)** (President)

Move to adopt the agenda as presented (or with changes). **Voice Call:** Ayes / Nays / **Motion** \_\_

11. **Associate Superintendent's Report** (Mr. Awrey)

Updates will be given at this time.

12. **Fiscal Services Report** (Mr. Altmayer)

Updates will be given at this time.

13. **Human Resources (HR) Report** (Ms. Lombard)

Updates will be given at this time.

14. **Superintendent's Report** (Dr. Burkey)

14. 1. **Freedom of Information Act (FOIA) Requests** (R)

Monthly report on FOIA requests provided in the packet.

**Recommendation:** For information only.

14. 2. **Donations, Gifts, and Grants** (R)

A report is provided of the donations, gifts and grants given to the District during the month.

**Recommendation:** For information only.

15. **President's Report** (Mr. Skala)

16. **Consent Agenda / Action / Roll Call** (Mr. Skala)

All of the following Consent Agenda items have gone through the Committee of the Whole. Prior to adoption, revisions are presented here. **Roll Call:** Ayes / Nays / **Motion** \_\_

**Recommendation:** Seeking approval and adoption of the Consent Agenda as follows:

**Members:** Mr. Drzal, Mr. Geheren, Mr. Gentry, Mrs. Skaja, Mr. Quagliano, Mr. Troy, Mr. Skala

16. 1. **Minutes** (Mrs. Fettes)

Seeking approval of the following draft minutes: Regular meeting of November 6, 2011 and Committee of the Whole November 10, 2011; and Waiver Hearing of December 1, 2011.

**Recommendation:** Seeking approval of the minutes as presented.

16. 2. **Closed Executive Session Minutes (A)** (Mrs. Fettes)

Seeking approval of the closed executive session meeting minutes for: Regular November 6, 2011 and Committee of the Whole November 10, 2011, as reviewed during closed session.

**Recommendation:** Approval of the executive minutes as discussed in closed session.

16. 3. **HR Personnel and Addendum Reports** (Ms. Lombard)

Seeking approval of the personnel reports provided and reviewed by the Board which includes explanation for resignations, retirements, terminations, employment, contract revisions, and leave requests as presented.

**Recommendation:** Seeking approval of the personnel action items as presented.

16. 4. **Building and Grounds Committee** (Mr. Troy-chair, Mr. Quagliano, Mr. Skala)

16. 4. 1. **O&M Department Vehicle Declared as Surplus (A)** (Mr. Renkosik)

At the 12.1.11 COW, the B&G Committee recommended disposing of the O&M vehicles in their present state of disrepair.

**Recommendation:** Seeking approval of the disposal of O&M vehicles as presented.

16. 5. **Curriculum & Instruction (C&I) Committee** (Mr. Geheren-chair, Mr. Gentry, Mrs. Skaja)

16. 5. 1. **Medical Academy - Project Lead the Way (A)** (Mr. Moan)

At the 12.1.11 COW, the C&I Committee moved forward with the Project Lead the Way Biomedical Courses to start in the 2012-2013 school year.

**Recommendation:** Seeking approval of Project Lead the Way Biomedical Courses as presented.

16. 6. **Finance Committee** (Mr. Quagliano-chair, Mr. Skala, Mr. Gentry)

16. 6. 1. **Payables (A)** (Mr. Altmayer)

At the 12.1.11 COW, the Finance Committee recommended approval of the purchase order summary at \$ 301,747.29; Imprest checks issued at \$ 210,247.93; accounts payable reported at \$ 2,097.15; and disbursements issued at \$ 1,318,058.99 as presented.

**Recommendation:** Seeking approval of the payables as presented.

16. 6. 2. **Revenue Contracts (A)** (Mr. Altmayer)

At the 12.1.11 COW, the Finance Committee moved forward for approval the following revenue contracts: Art to Remember to benefit Conley Elementary with projected revenues of \$ 2,000.00; Entertainment Extreme Fundraiser to benefit Huntley High School with projected revenues of \$3,000.00; and Scholastic Book Fairs to benefit Conley Elementary with projected revenues of \$2,500.00; as presented.

**Recommendation:** Seeking approval of the Revenue Contracts as presented.

16. 6. 3. **Financial Advisory Committee (A)** (Mr. Altmayer)

At the 12.1.11 COW, the Finance Committee moved forward the approval of two new members to the FAC; Mr. Jerry Ciecwiwa and Mr. David Hopkins.

**Recommendation:** Seeking approval of Mr. Ciecwiwa and Mr. Hopkins to fill the FAC vacancies.

16. 6. 4. **Workers Compensation Insurance Renewal (A)** (Mr. Altmayer, Ms. Lombard)

At the 12.1.11 COW, the Finance Committee recommended renewal with Mesirow and ICRMT as presented, from December 1, 2011 through December 1, 2012.

**Recommendation:** Seeking approval of the Workers Compensation Insurance renewal with Illinois County Risk Management Trust (ICRMT) in the amount of \$572,255 for December 1, 2011 through December 1, 2012.

16. 7. **Policy Committee** (Mr. Drzal-chair, Mrs. Skaja, Mr. Troy)

16. 7. 1. **P.R.E.S.S. Updates - October 2011, Issue 77 - First Reading (A)** (Mr. Awrey)

At the 12.1.11 COW, the Policy Committee moved forward the following policies for first reading: Policy 2:250, 3:60, 4:80, 5:90, 5:100, 5:200, 5:240, 6:60, 6:150, 6:300, 6:320, and new Policy 7:305 as recommended.

**Recommendation:** Seeking approval for first reading of the policies as presented.

17. **Items Removed from the Consent Agenda (A)** (Mr. Skala)

Items removed from the Consent Agenda are discussed separately and may require a roll call vote.

**Roll Call:** Ayes / Nays / **Motion** \_\_

**Members:** Mr. Quagliano, Mr. Gentry, Mrs. Skaja, Mr. Troy, Mr. Drzal, Mr. Geheren, Mr. Skala

18. **Action Items / Roll Call (A)** (Mr. Skala)

(Action items may or may not have gone through committee and require separate action.)

18. 1. **Supplemental Purchase Orders and Supplemental Accounts Payable (A)** (Mr. Altmayer)

At the 12.1.11 COW, the Finance Committee moved forward to approve the Supplement Purchase Orders Report at \$ 2,180,779.90; and the Supplemental Accounts Payable Report at \$ 12,760.26.

**Roll Call:** Ayes / Nays / **Motion** \_\_

**Recommendation:** Seeking approval of the Supplemental Reports as presented.

18. 2. **Waiver of Statement of Affairs (A)** (Mr. Altmayer)

As prepared and presented at the Waiver Hearing on December 1, 2011, seeking a Modification of School Code 105ILCS 5/10-17 for Statement of Affairs of the District during the 2012-2013 school year.

**Recommendation:** Seeking approval of the Statement of Affairs Waiver Modification as presented.

18. 3. **FY11 Levy (A)** (Mr. Altmayer)

At the 12.1.11 COW, the Finance Committee recommended holding the FY12 Levy Hearing on December 15, 2011. The FY11 Levy Hearing was held earlier in the evening recommending the Board approve the Property Tax Extensions.

**Recommendation:** Seeking adoption of the FY11 Levy as presented at the Hearing.

18. 4. **Board of Education - Resolution #2011-12-01 (A)** (Mr. Skala)

As prepared by legal counsel, Resolution #2011-12-01 and discussed in closed session, Administration is seeking approval of the Board.

**Recommendation:** Seeking approval to adopt Resolution #2011-12-01 as presented.

19. **Public Comment** (Mr. Skala)

20. **Adjournment (A)** (Mr. Skala)

Motion to adjourn the meeting at \_\_ p.m. **Voice Call:** Ayes / Nays / **Motion** \_\_