

## Regular Meeting Agenda

**Date:** Thursday, July 19, 2012

**Meeting:** Regular Meeting with Closed Session as per OMA and 5ILCS120/2c

**Time:** 6:00 PM

**Location:** Administrative Building in the Board Room, 650 Academic Drive, Algonquin, Illinois

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**Mission Statement:** We will Inspire, Challenge, and Empower everyone every day.

**Board of Education Members:** President, Mr. Michael Skala; Vice-President, Mr. Donald Drzal; Secretary, Mrs. Kimberly Skaja; Mr. William Geheren; Mr. Kevin Gentry; Mr. Anthony Quagliano; Mr. Paul Troy

### Agenda

All times are approximate. D=Discussion, R=Report, A=Action

1. **Call to Order / Roll Call (A)** (President Mr. Skala)

Motion the Call to Order for July 19, 2012 Regular meeting at \_\_\_ p.m. A quorum must be met.

**Roll Call:** Ayes / Absent / **Motion** \_\_\_

**Members:** Mr. Drzal, Mr. Geheren, Mr. Gentry, Mr. Quagliano, Mrs. Skaja, Mr. Skala, Mr. Troy

2. **Closed Session / Roll Call (A)** (Mr. Skala)

Move to enter into closed session at \_\_\_ p.m. as indicated in the Open Meetings Act and 5ILCS120/2c for discussion of: (1) The appointment, employment, discipline, performance, or dismissal of specific employees or legal counsel, (2) Collective negotiating matters, (11) Litigation, (21) Discussion of minutes of meetings lawfully closed under this Act.

**Roll Call:** Ayes / Nays / Absent / **Motion** \_\_\_

**Members:** Mr. Troy, Mr. Drzal, Mr. Geheren, Mr. Skala, Mr. Gentry, Mr. Quagliano, Mrs. Skaja

2. 1. **Exit or Suspend Closed Session / Voice Call (A)**

Motion to exit or suspend closed session at \_\_\_ p.m. and return to open session. **Voice Call:** Ayes / Nays / **Motion** \_\_\_

3. **Resume in Public Session / Roll Call (A)** (President) *approx. 7:00 p.m.*

Motion to Resume the regular meeting at \_\_\_ p.m. **Roll Call:** Ayes / Absent / **Motion** \_\_\_

**Members:** Mr. Skala, Mrs. Skaja, Mr. Troy, Mr. Drzal, Mr. Geheren, Mr. Gentry, Mr. Quagliano

3. 1. **Action as required / Roll Call** (President)

If required at this time, Motion will come from the Board. **Roll/Voice Call:** Ayes / Nays / **Motion** \_\_\_

**Members:** Mr. Drzal, Mr. Geheren, Mr. Gentry, Mr. Quagliano, Mrs. Skaja, Mr. Troy, Mr. Skala

4. **Pledge of Allegiance**

5. **Public Comment** (President)

As per Policy 2:230, public comment can be made during this portion of the meeting.

(Forms are available at the agenda table and should be submitted prior to the meeting to the President or Secretary.)

6. **Revision and Adoption of the Agenda / Voice Call (A)** (President)

Move to adopt the agenda as presented (or with changes). **Voice Call:** Ayes / Nays / **Motion** \_\_\_

7. **Associate Superintendent's Report** (Mr. Awrey)

Updates will be given at this time.

7. 1. **Administrative Boot Camp** (R)

Discussion: Mr. Awrey will report on D158's Administrators yearly attendance at the Administrative Boot Camp activities. This year's focus is based off of John Maxwell's latest book, "Maxwell's 5 levels of Leadership".

**Recommendation:** For informational purposes only.

8. **Curriculum & Instruction's Report** (Mr. Moan)

Updates will be given at this time.

9. **Fiscal Services Report** (Mr. Altmayer)

Updates will be given at this time.

9. 1. **Revenues and Expenditures Report** (R) (Mr. Altmayer)

Discussion: Mr. Altmayer will highlight the Financial Executive Summary.

**Recommendation:** For informational purposes only.

9. 2. **Fiscal Reports** (R)

Discussion: The provided monthly Fiscal Reports include: Legal Invoices, Monthly Report, and Activity Funds.

**Recommendation:** For informational purposes only.

10. **Human Resources (HR) Report** (Ms. Lombard)

Updates will be given at this time.

11. **Operations and Maintenance Updates** (R) (Mr. Renkosik)

The monthly O&M updates will be provided.

**Recommendation:** For informational purposes only.

12. **Superintendent's Report** (Dr. Burkey)

Updates will be given at this time.

12. 1. **Freedom of Information Act (FOIA) Requests** (R)

A monthly report on the FOIA requests are provided in the packet.

**Recommendation:** For information purposes only.

12. 2. **Donations, Gifts and Grants** (R)

Monthly report of donations, gifts and grants received.

**Recommendation:** Acknowledgement of donation is given at this time.

13. **President's Report** (Mr. Skala)

13. 1. **Legislation Updates**

Discussion: Mr. Skala will report on legislation updates if they are available at the time of meeting.

**Recommendation:** For informational purposes only.

14. **Consent Agenda / Action / Roll Call** (Mr. Skala)

All of the following items require action. **Roll Call:** Ayes/ Nays / **Motion** \_\_

14. 1. **Board of Education Minutes** (A) (Mrs. Fettes)

Discussion: Seeking approval of the following BOE meeting minutes as presented:

Regular meeting of June 21, 2012 and Financial Advisory Committee meeting of April 23, 2012.

**Recommendation:** Seeking approval of the Board for the above mentioned minutes as presented.

14. 2. **Executive Closed Session Minutes (A)** (Mrs. Fettes)

Discussion: Seeking approval of the following Executive Closed Session minutes as presented in Executive Session Closed Minutes of: Regular May 17, 2012 and Regular June 21, 2012.

**Recommendation:** Seeking approval of the Board of the executive session minutes as presented in closed session.

14. 3. **HR Personnel and Addendum Reports (A)** (Ms. Lombard)

Seeking approval of the personnel reports provided and reviewed by the Board which includes explanation for resignations, retirements, terminations, employment, contract revisions, and leave requests as presented.

**Recommendation:** Seeking approval of the personnel action items as presented.

14. 4. **Finance Committee** (Mr. Quagliano-chair, Mr. Skala, Mr. Gentry)

14. 4. 1. **Payables (A)** (Mr. Altmayer)  
Seeking approval of the Purchase Orders issued at \$3,557,293.95; Accounts Payable issued at \$9,340.90; and Disbursements issued at \$8,873.567.31, as presented.  
**Recommendation:** Seeking approval of the Board as presented.
14. 4. 2. **Revenue Contracts (A)** (Mr. Altmayer)  
Discussion: Various contract agreements from schools submitted for approval of fund raisers as presented.  
**Recommendation:** Seeking approval of the Board as presented.
14. 4. 3. **Electronic Equipment Declared Surplus (A)** (Mr. Altmayer)  
Discussion: Review of items no longer of use or value to the District, the Technology Department is seeking to recycle the surplus. Administration recommends approval of the list declared as Surplus as presented.  
**Recommendation:** Seeking approval of the Board as presented.
14. 4. 4. **FY13 Budget Hearing (A)** (Mr. Altmayer)  
Discussion: Administration will recommend the date and time of the Budget Hearing for the FY13 Budget.  
**Recommendation:** Seeking approval of the Board as presented.
14. 5. **Policy Committee** (Mr. Drzal-Chair, Mrs. Skaja, Mr. Troy)
  14. 5. 1. **Policies for Second Reading (A)** (Mr. Awrey)  
On 6.21.12, the following policies were moved forward seeking a second reading of the following Policies: 3:40, 4:120, 4:180, 5:70, 5:130, 5:230, 5:280, 6:70, 6:145, 6:180, 6:235, 6:290, 7:50, 7:140, 7:160, 7:180, 7:220, 7:250, and 7:340, as presented.  
**Recommendation:** Seeking approval of the Board as presented.
15. **Action Items / Roll Call (A)** (Mr. Skala)  
(Action items may or may not have gone through committee and require separate action.)
16. **Public Comment** (Mr. Skala)
17. **Adjournment (A)** (Mr. Skala)  
Motion to adjourn the meeting at \_\_ p.m. **Voice Call:** Ayes / Nays / **Motion** \_\_