

Committee of the Whole Agenda

Date: Thursday, November 3, 2011

Meeting: Committee of the Whole with a Closed Session

Time: 6:00 PM

Location: Administrative Building in the Board Room, 650 Academic Drive, Algonquin, Illinois
Closed Session as per OMA and 5ILCS120/2c

Board of Education Members: President, Mr. Michael Skala; Vice-President, Mr. Donald Drzal; Secretary, Mrs. Kimberly Skaja; Mr. William Geheren; Mr. Kevin Gentry; Mr. Anthony Quagliano; Mr. Paul Troy

Agenda

All times are approximate. D=Discussion, R=Report, A=Action

1. **Call to Order / Roll Call (A)** (President, Mr. Skala)
Call the Thursday, November 3, 2011 Committee of the Whole meeting to order at __ p.m. A quorum must be met. **Roll Call:** Ayes / Absent / **Motion** __
Members: Mr. Drzal, Mr. Geheren, Mr. Gentry, Mr. Quagliano, Mrs. Skaja, Mr. Skala, Mr. Troy
2. **Pledge of Allegiance** - The following Heineman Middle School students will lead the Pledge: Keili Herron, Jena Moritz, Hannah Brunken, and Jordan Petryniec.
3. **Recognition by the Board of Education** (Dr. Burkey)
Discussion: ISBE Those Who Excel Award Program recipients will be recognized by the Board of Education.
Recommendation: For your information.
4. **Public Comment as per Policy 2:230**
The members of the public and district employees may comment on or ask questions of the Board, subject to reasonable constraints. A form is available at the agenda table. Please submit, prior to the meeting to the Board President or Secretary.
5. **Revision and Adoption of the Agenda (A)** (Mr. Skala)
Motion to adopt the agenda as presented or with changes.
Voice Call: Ayes / Nays / **Motion** __
6. **Building and Grounds (B&G) Committee** (Mr. Troy-chair, Mr. Quagliano, Mr. Skala)
 6. 1. **Carpet Replacement Bid #2011-29B (A)** (Mr. Renkosik)
Discussion: Review the Carpet Replacement Bid #2011-29B bid results, seeking to move forward for action.
Recommendation: Seeking approval of the Board at their next regular meeting.
 6. 2. **B&G Committee - Operations & Maintenance (O&M) Updates (R)** (Mr. Renkosik)
Discussion: Updates provided on O&M projects.
Recommendation: For information only.
7. **Curriculum & Instruction (C&I) Committee** (Mr. Geheren-chair, Mr. Gentry, Mrs. Skaja)
 7. 1. **2012-2013 School Calendar Recommendation (D) (A)** (Mr. Awrey)
Discussion: Seeking discussion on the proposed draft 2012-2013 School Calendar.
Recommendation: Seeking approval of the Board at their next regular meeting.
 7. 2. **2011-2012 School Library Grant Application (A)** (Mr. Awrey)
Discussion: There are two grant application components the school district has an opportunity to enhance the library media program and to continue to improve educational opportunities for students.
Recommendation: Seeking approval of the Board at their next regular meeting.

8. **Finance Committee** (Mr. Quagliano-chair, Mr. Skala, Mr. Gentry)

8. 1. **Payables (A)** (Mr. Altmayer)

Discussion: The purchase orders, Imprest checks, accounts payable, and disbursements issued are for review, and seeking to move forward.

Recommendation: Seeking to move forward for Board action at their next regular meeting.

8. 2. **Supplemental Purchase Orders & Account Payables Report (A)** (Mr. Altmayer)

Discussion: Provided as supplements of the payables and purchase orders requiring approval.

Recommendation: Seeking approval of the Board at their next regular meeting.

8. 3. **Revenue & Expenditures Report (R)** (Mr. Altmayer)

Discussion: Monthly report for review and comment.

Recommendation: For information only.

8. 4. **Revenue Contracts (A)** (Mr. Altmayer)

Discussion: Various contract agreements from schools have been submitted for approval as fund raisers.

Recommendation: Seeking approval of the Board at their next regular meeting.

8. 5. **Fiscal Reports (R)** (Mr. Altmayer)

Discussion: Monthly Fiscal Update and Paid Activity Funds

Recommendation: For information only.

8. 6. **Levy Hearing 2011 (A)** (Mr. Altmayer)

Discussion: Mr. Altmayer is seeking to set the notification date for FY12 Levy Hearing.

Recommendation: To hold the FY12 Levy Hearing on December 15, 2011 at 7:00 p.m.

8. 7. **ISBE Waiver of Application for Statement of Affairs (A)** (Mr. Altmayer)

Discussion: A Waiver for FY13 is being requested in an effort to save the District the cost associated with this publishing and to proceed with the request for Wavier for the 2012-2013 Statement of Affairs.

Recommendation: Seeking approval of the Board at their next regular meeting.

8. 8. **2011 Levy Debt Abatements (D) (A)** (Mr. Altmayer)

Discussion: The District is required to abate debt for the following Series of Bonds: Series 2009 and Series 2010. Administration is looking for approval of the abatements as determined by the Board.

Recommendation: Seeking approval of the Board at their next regular meeting.

8. 9. **Student Registration Fees (A)** (Mr. Altmayer)

Discussion: Upon review of the District Registration Fees for 2012-13 school year, Administration is seeking to keep the 2012-2013 school fees unchanged from the 2011-2012 fees.

Recommendation: Seeking approval of the Board at their next regular meeting.

9. **Human Resources (HR) Committee** (Mr. Gentry-chair, Mr. Troy, Mr. Drzal)

9. 1. **Paraprofessionals Job Descriptions (A)** (Ms. Lombard)

Discussion: The Paraprofessional job description for Media Center Assistants, Special Education Assistants and Preschool Assistants were reviewed by HESPA, Administration and Human Resources on the development of the job descriptions. Administration is seeking approval of the recommended changes that better fits the current job descriptions as presented.

Recommendation: Seeking approval of the Board at their next regular meeting.

9. 2. **Monthly HR Report (R)** (Ms. Lombard)

Discussion: Ms. Lombard will provide the monthly Human Resources project updates.

Recommendation: For information only.

10. **Legislation Committee** (Mr. Skala-chair, Mr. Geheren, Mr. Quagliano)

10. 1. **IASB Delegate Assembly Resolutions, New and Proposed (D) (A)** (Mr. Skala)

Discussion: Members will debate their position of the IASB Delegate Assembly Proposals and

Resolutions from the Members. Seeking an appointment of the Board as a Delegate on November 19, 2011 at the Triple I Conference in Chicago, to represent the Board at the Assembly.

Recommendation: Seeking approval of the Board at their next regular meeting.

10. 2. **Legislation Updates (D)** (Mr. Skala)

Discussion: Mr. Skala will lead the discussion on the HB3793 PTELL Extension Limitation and other legislative updates.

Recommendation: Will come from the Committee.

11. **Board of Education** (President-Mr. Skala)

11. 1. **Board of Education - Minute Review (A)** (Mrs. Fettes)

Discussion: The following draft meeting minutes are available for review and comment: Regular October 20, 2011 and Committee of the Whole October 6, 2011.

Recommendation: Seeking approval of the Board at their next regular meeting.

12. **Closed Session / Roll Call (A)** (Mr. Skala)

Move to enter into closed session at __ p.m. as indicated in the Opens Meeting Act and 5ILCS120/2c for discussion of (11) Litigation. **Roll Call:** Ayes / Nays/ Absent / **Motion** __

Members: Mr. Drzal, Mr. Geheren, Mr. Gentry, Mr. Quagliano, Mrs. Skaja, Mr. Skala, Mr. Troy

12. 1. **Exit Closed Session / Voice Call (A)** (Mr. Skala)

Move to exit closed session at __ p.m. and return to open session. **Voice Call:** Ayes / Nays/ **Motion** __

13. **Resume in Public Session / Roll Call (A)** (Mr. Skala)

Resume the Committee of the Whole meeting at __ p.m. **Roll Call:** Ayes / Absent / **Motion** __

Members: Mrs. Skaja, Mr. Gentry, Mr. Drzal, Mr. Skala, Mr. Geheren, Mr. Quagliano, Mr. Troy

14. **Adjournment (A)** (Mr. Skala)

Discussion: Motion to adjourn the meeting at __ p.m. **Voice Call:** Ayes / Nays / **Motion** __