

Board of Education Regular Meeting  
Monday, November 10, 2025 7:00 PM

Board Room, St. Paul Public School  
PO Box 325  
St. Paul, NE 68873-0325

## **Agenda**

1. Call to Order
  - 1.1. Recognition of Public Notice of Open Meeting
  - 1.2. Recognition of Posted Notice of the Open Meetings Law
2. Roll Call
  - 2.1. Americanism Quote
3. Minutes of the Previous Regular Meetings
4. Bills As Presented By the Superintendent
5. Financial Report
6. Communications from the Public
7. New Business
  - 7.1. Principal's Report
  - 7.2. Superintendent's Report
  - 7.3. Discuss and take necessary action regarding accepting the district's financial audit
  - 7.4. Discuss and take necessary action to approve the ventilation system for the bus barn with funds from the Building Fund
  - 7.5. Discuss and take necessary action to approve carpet replacement in the band room with funds from the Building Fund
  - 7.6. Discuss and take necessary action regarding administrative resignation
  - 7.7. Superintendent Sick and vacation log
  - 7.8. Review Policy 6021-6045
  - 7.9. Discuss and take necessary action regarding negotiations with SPEA
8. Adjournment

# Regular Meeting of the St. Paul Board of Education

## Regular Meeting of the St. Paul Board of Education

The St. Paul School Board held a regular session on October 13, 2025, at 7:00 p.m. The following board members were in attendance: Curt Dubas, Present; Jason Meinecke, Present; Marty Mrkvicka, Present; Adam Rensch, Present; Dan Scheer, Present; Philip Thede, Absent.

The meeting was called to order at 7:00 pm

Motion made to excuse Philip Thede by Marty Mrkvicka and a second by Curt Dubas.

Dubas: Yea, Meinecke: Yea, Mrkvicka: Yea, Rensch: Yea, Scheer: Yea

Yea: 5, Nay: 0. Motion carries.

President Mrkvicka noted that notice of the meeting was properly published in the Phonograph Herald, per policy.

President Mrkvicka noted that the Open Meetings Law is posted on the wall of the meeting room.

Vice President Scheer read the Americanism quote. Thomas Jefferson asked: "Can the liberties of a nation be thought secure when we have removed their only firm basis, a conviction in the minds of the people that these liberties are the gift from God?"

President Mrkvicka asked if there were any additions or corrections to the minutes of the previous meeting. None were made, and the minutes were declared approved.

The motion to approve the bills as presented by the Superintendent, by Marty Mrkvicka, and a second by Jason Meinecke.

Dubas: Yea, Meinecke: Yea, Mrkvicka: Yea, Rensch: Yea, Scheer: Yea

Yea: 5, Nay: 0. Motion carries.

The Superintendent presented the Financial Report.

Kevin Moormann, Chad Griebel, and Heidi Stelk spoke during the public comment period.

The Principals' reports were presented.

The Superintendent's report was presented.

Motion made to offer 3 eligible participants the Early Separation Incentive program by Marty Mrkvicka, and a second by Jason Meinecke.

Dubas: Yea, Meinecke: Yea, Mrkvicka: Yea, Rensch: Yea, Scheer: Yea

Yea: 5, Nay: 0. Motion carries.

Motion made to approve boys' wrestling coach volunteers - Mike Baker, Mike Johansen, Mike Higgins, Bryson Thomsen, Jordan Heusinkvelt, Dan Vech, and girls' wrestling volunteer coaches - Rex Galusha, Troy Carruthers, Matt Stepanek, Charlene Potter by Jason Meinecke and a second by Adam Rensch.

Dubas: Yea, Meinecke: Yea, Mrkvicka: Abstain (With Conflict), Rensch: Yea, Scheer: Yea

Yea: 4, Nay: 0, Abstain (With Conflict): 1. Motion carries.

Motion made to accept the St. Paul Education Association as the sole bargaining agent for non-administrative certificated staff for the 2027-2028 negotiated agreement by Dan Scheer and a second by Curt Dubas.

Dubas: Yea, Meinecke: Yea, Mrkvicka: Yea, Rensch: Yea, Scheer: Yea

Yea: 5, Nay: 0. Motion carries.

The Board's 6000 policies from 6001-6020 were reviewed, with 5 credit Communications requirements being eliminated from policy 6005; no other revisions were made.

The Superintendent's sick and vacation log was reviewed.

The meeting was adjourned at 7:37 pm.

Curt Dubas  
Secretary

## Invoice Listing - Summary

<u>Vendor ID</u>	<u>Vendor Name</u>	<u>Invoice Number</u>	<u>Description</u>	<u>Invoice Date</u>	<u>Invoice Amount</u>
<b>November 2025 General Fund Bills</b>					
AMAZON	AMAZON CAPITAL SERVICES	116N-7H6R-9PJG	Maint. Supplies	11/03/2025	484.71
AMAZON	AMAZON CAPITAL SERVICES	14MR-3XQ6-7MXM	Class Supplies - STS	11/04/2025	82.99
AMAZON	AMAZON CAPITAL SERVICES	14R6-RKFN-9HFFH	Class Supplies - HS	10/20/2025	95.90
AMAZON	AMAZON CAPITAL SERVICES	17FT-94HP-311T	Class Supplies - FCS	10/24/2025	32.77
AMAZON	AMAZON CAPITAL SERVICES	1CQG-KLNK-LX6C	Class Supplies - Elem	11/07/2025	42.98
AMAZON	AMAZON CAPITAL SERVICES	1CV7-LVNM-PJWH	Class Supplies - STS	10/17/2025	105.27
AMAZON	AMAZON CAPITAL SERVICES	1FJD-T1VL-Q7PM	Guidance Supplies - HS	10/27/2025	14.38
AMAZON	AMAZON CAPITAL SERVICES	1GDQ-XQ46-GCTV	Class Supplies - HS	10/14/2025	46.65
AMAZON	AMAZON CAPITAL SERVICES	1HJJ-R6F7-FJTY	Toner	10/14/2025	414.44
AMAZON	AMAZON CAPITAL SERVICES	1JQK-PKDH-LTD9	Maint. Supplies	10/31/2025	12.82
AMAZON	AMAZON CAPITAL SERVICES	1JQY-J4JC-7WPG	Tech. Supplies	10/20/2025	46.36
AMAZON	AMAZON CAPITAL SERVICES	1KK6-KDCK-77TW	Tech. Supplies	11/04/2025	150.85
AMAZON	AMAZON CAPITAL SERVICES	1LXJ-GXM9-GKW1	Class Supplies - Ag	10/16/2025	960.37
AMAZON	AMAZON CAPITAL SERVICES	1ML9-6WLN-9GRW	Class Supplies - Business	10/20/2025	75.55
AMAZON	AMAZON CAPITAL SERVICES	1TNP-17GK-7VNG	Maint. Supplies	11/04/2025	126.76
AMAZON	AMAZON CAPITAL SERVICES	1VMY-QRRR-J3HQ	Class Supplies - Business	10/27/2025	17.60
AMAZON	AMAZON CAPITAL SERVICES	1WVH-TX39P-7CTK	Tech. Supplies	10/30/2025	139.78
AMAZON	AMAZON CAPITAL SERVICES	1WXN-MCT9-7YDJ	Maint. Supplies	10/20/2025	94.32
AMAZON	AMAZON CAPITAL SERVICES	1X6T-M4QP-CCF9	Tech. Supplies	11/05/2025	139.78
AMAZON	AMAZON CAPITAL SERVICES	1Y6C-CW6W-KWRN	Maint. Supplies	10/31/2025	155.04
AMAZON	AMAZON CAPITAL SERVICES	1YGJ-NFXF-LW11	Principal Supplies - Elem	10/21/2025	69.69
AMGL	AMGL, PC	36292-0001	24-25 Reg Audit Svcs	11/07/2025	12,800.00
BCNTELEC	BCN TELECOM INC TBS	24001238-0001	Long-Distance Phone	11/01/2025	79.15
BLACKHILLS	BLACK HILLS ENERGY	11.03.2025-0001	Natural Gas	11/03/2025	3,978.35
BOMGAARS	BOMGAARS SUPPLY, INC.	10.16.2025-0001	Supplies - Various	10/16/2025	377.29
BOYSTOWN	BOYS' TOWN	CINV-00017-0002	SPED Svcs	10/31/2025	17,160.00
BREHMS	BREHM'S HEALTH MART	129534	Office Supplies - HS	10/01/2025	4.59
BREHMS	BREHM'S HEALTH MART	130372	Office Supplies - HS	10/08/2025	26.97
BRENLANW	BRENNAN'S LAWN CARE, INC.	10.14.2025	4th Application - Lawn Svcs	10/14/2025	2,270.00
CAROLINA	CAROLINA BIOLOGICAL SUPPLY CO	53177927 RI	Class Supplies - HS	10/06/2025	285.65
CAROLINA	CAROLINA BIOLOGICAL SUPPLY CO	53190045 RI	Class Supplies - HS	10/17/2025	439.38
CAROLINA	CAROLINA BIOLOGICAL SUPPLY CO	53191825 RI	Class Supplies - HS	10/20/2025	345.95
CENTLINK	CENTURY LINK	334017198-.0015	Preschool Phone Svc	10/10/2025	146.10
CENTLINK	CENTURY LINK	334101401-.0015	Phone Svc	10/10/2025	254.37
CITYOFST	CITY OF ST. PAUL	10.16.2025	City Ball Field Supplies	10/16/2025	545.00
CITYOFST	CITY OF ST. PAUL	10.31.2025-0001	Electric, Water, Sewer	10/31/2025	13,821.38
CNCAP	CENTRAL NE COMMUNITY ACTION	Q1 25-26 Preschool	Q1 25-26 Preschool	10/20/2025	3,593.72
CNCAP	CENTRAL NE COMMUNITY ACTION	Q1 25-26 Sixpence	Q1 25-26 Sixpence (ECE Reimb.)	10/20/2025	21,213.64
CULLIGAN	CULLIGAN OF GRAND ISLAND	10.31.2025-0001	Office Supplies - Elem/HS	10/31/2025	135.00
EAKES	EAKES OFFICE SOLUTIONS	9174283-2-0001	Class Supplies - HS	08/07/2025	14.24
EAKES	EAKES OFFICE SOLUTIONS	9210881-0-0001	Workroom Supplies - HS	10/02/2025	83.64
EAKES	EAKES OFFICE SOLUTIONS	9211664-0-0001	Office Furniture	09/25/2025	390.00
EAKES	EAKES OFFICE SOLUTIONS	INV692642-0001	Fax Service	10/08/2025	48.41
EGAN	EGAN SUPPLY CO.	407307	Maint. Supplies	10/20/2025	103.85
ESU10	EDUCATIONAL SERVICE UNIT 10	10.27.2025-0001	Pysch & SPED Svcs (Sept)	10/27/2025	12,891.80
ESU10	EDUCATIONAL SERVICE UNIT 10	26701-1-0001	New Teacher Wksp	10/24/2025	80.00
ESU10	EDUCATIONAL SERVICE UNIT 10	26753-0001	Tech. Services	10/24/2025	769.92
EWELLEDSE	EWELL EDUCATIONAL SERVICES	NE94-95354	Education Subscription - Ag	10/15/2025	390.00
GOPT	GO PHYSICAL THERAPY, LLC	11.05.2025-0001	Therapy Svcs (Oct)	11/05/2025	5,803.70
GRAFTONASS	GRAFTON & ASSOCIATES	1386	Careers Conf (CAG Funded)	11/03/2025	20.00
HDSUPPLY	HD SUPPLY	899204994	School Consumables	10/22/2025	2,273.86
HDSUPPLY	HD SUPPLY	899205009	School Consumables	10/22/2025	395.90
HDSUPPLY	HD SUPPLY	899205017	School Consumables	10/22/2025	104.85
HEARTDISPO	HEARTLAND DISPOSAL	247425-0001	Trash Service	10/17/2025	336.30
HEARTDISPO	HEARTLAND DISPOSAL	247587-0001	Trash Service	10/20/2025	1,038.97
HEARTDISPO	HEARTLAND DISPOSAL	248471-0001	Trash Service	10/27/2025	409.32
HILADAIR	HILAND DAIRY FOODS	1124346	Fieldtrip Supplies	10/23/2025	11.78
HOBY	HUGH O'BRIAN YOUTH LEADERSHIP	204259	Student Registration	10/20/2025	325.00
HOBY	HUGH O'BRIAN YOUTH LEADERSHIP	204742	Student Registration	10/31/2025	325.00
HOMEMARK	HOMETOWN MARKET	001002161247	Consumables - FCS	10/23/2025	26.11

Invoice Listing - Summary

Vendor ID	Vendor Name	Invoice Number	Description	Invoice Date	Invoice Amount
HOMEMARK	HOMETOWN MARKET	001011530930	Consumables - FCS	10/27/2025	53.02
HOMEMARK	HOMETOWN MARKET	001062590751	Consumables - SPED	10/09/2025	15.09
HOMEMARK	HOMETOWN MARKET	001077941632	Consumables - FCS	10/14/2025	13.58
HOMEMARK	HOMETOWN MARKET	001079440942	Consumables - SPED	10/15/2025	19.33
HOMEMARK	HOMETOWN MARKET	001082420725	Consumables - FCS	10/16/2025	28.32
HOMEMARK	HOMETOWN MARKET	001096481118	Consumables - SPED	10/21/2025	32.15
HOMEMARK	HOMETOWN MARKET	0012093330931	Consumables - FCS	10/20/2025	101.85
HOMETLEAS	HOMETOWN LEASING	2800429-14-0001	Copier Leases (4)	10/15/2025	2,299.55
HOMETLEAS	HOMETOWN LEASING	2801239-4-0001	Copier Lease	10/15/2025	277.18
HOMETLEAS	HOMETOWN LEASING	2801299-2-0001	Copier Lease	10/21/2025	105.15
INNOOFFICE	INNOVATIVE OFFICE SOLUTIONS, INC.	INV4953941	Toner	10/13/2025	139.92
INTEALLB	INTERSTATE ALL BATTERY CENTER	1905801013889	Maint. Supplies	10/07/2025	65.70
JOHNDEERFI	JOHN DEERE FINANCIAL	4325995	Maintenance - Tractor	10/22/2025	605.73
KIDACADEMY	KID ACADEMY	0088	Preschool Expenses (Sep)	09/30/2025	1,112.76
KBSBSCHOLAW	KSB SCHOOL LAW	20102-0001	Legal Svcs (Oct)	11/03/2025	1,172.50
LIVSTKJUDG	LIVESTOCKJUDGING	7717	Education Subscription - Ag	10/14/2025	300.00
LOUPCENTR	LOUP CENTRAL LANDFILL ASSOC.	173392	Misc Expense - Ag	10/04/2025	16.44
MATHESON	MATHESON TRI-GAS INC.	00322298288	Class Supplies - STS	10/29/2025	205.00
MENARDS	MENARDS	12054-0001	Paint Supplies	09/19/2025	159.92
MENARDS	MENARDS	12997-0001	Paint Supplies	10/07/2025	198.18
MENARDS	MENARDS	13300-0001	Proj/Class Supplies - STS	10/12/2025	364.45
MIDLTELE	MIDLAND TELECOM INC.	38655	Repeater Rent (Annual)	11/01/2025	500.00
MORRISPLUM	MORRIS PLUMBING, INC.	20222174096	Restroom Repairs	10/13/2025	105.00
NCSA	NE COUNCIL OF SCHOOL	25-26 R. Wegner	25-26 Membership - AD	10/31/2025	435.00
NCSPEARS	NCS PEARSON INC	30276780	SPED Testing	11/06/2025	26.60
ONESOURCE	ONE SOURCE THE BACKGROUND	2022192134	Background Checks	11/01/2025	103.00
PARTSBIN	PARTS BIN, INC., THE	10.25.2025-0001	Supplies - Trans	10/25/2025	187.44
PHONOGRAPH	HAPP, MICHAEL	10.31.2025-0001	Mtg Notices & Minutes	10/31/2025	145.49
PRESTOX	PRESTO-X COMPANY	83850306-0001	Pest Control	10/16/2025	142.50
PRESTOX	PRESTO-X COMPANY	83850307-0001	Pest Control-Preschool	10/16/2025	53.13
SCRECAST	SCREENCASTIFY	SC-946925	Screen Recording/Video Editing Software	10/19/2025	1,346.40
SESMITH	S.E. SMITH & SONS	10.25.2025-0001	Supplies-Ag,STS, Maint.Project	10/25/2025	960.41
SHERWILL	SHERWIN-WILLIAMS CO., THE	4829-4	Paint Supplies	11/04/2025	95.88
SPORTSAFE	SPORT SAFE TESTING SERVICE, INC.	14415-0001	Activities Drug & Alcohol Testing (Oct)	11/03/2025	720.00
STPAULAC	ST. PAUL ACTIVITY ACCT.	10.08.2025 - FFA	FFA Nat'ls - Sponsor Rooms/Fees	10/08/2025	1,942.00
SYSCLINC	SYSO LINCOLN	661553289	PT Conf Meal	09/18/2025	198.36
SYSCLINC	SYSO LINCOLN	661591516	Class Supplies - Elem	10/09/2025	67.02
SYSCLINC	SYSO LINCOLN	661603525	Nurse Supplies	10/16/2025	26.07
SYSCLINC	SYSO LINCOLN	661615425-2	Fieldtrip Supplies	10/23/2025	54.74
TRUCENTOM	TRUCK CENTER COMPANIES	XA105109607:01	Trans. Parts	10/27/2025	188.51
WALCHHOLD	WALCH HOLDINGS LLC	11.05.2025	Accommodations - School Improv	11/05/2025	100.00
WEXBANK	WEX BANK	10.31.2025-0001	Fuel	10/31/2025	5,291.56
YANDAS	YANDA'S MUSIC	782183	Sheet Music	10/21/2025	44.96
YANDAS	YANDA'S MUSIC	782866	Instrument Repair	10/27/2025	93.00
YANDAS	YANDA'S MUSIC	783026	Instrument Repair	10/28/2025	92.25
					126,833.34

**November 2025 General Fund Credit Card - US Bank**

AMERICANHE	AMERICAN HEART ASSOCIATION	003699291	Class Subscription - HS	10/13/2025	483.00
CASEYS	CASEYS	10.01.2025	Apply2College Day Supplies (CAG Funded)	10/29/2025	98.00
CASEYS	CASEYS	10.02.2025	Custodian Appreciation Day	10/29/2025	64.16
CHEDDARUP	CHEDDAR UP	D6THZEAR-0001	Software - Business Mgr	09/30/2025	288.00
DASHR	DASHR	INV-000504	Supplies - PE/Athletics (Booster Reimb)	10/07/2025	3,430.00
EDPUZZLE	EDPUZZLE, INC.	2142B1AA-0010	Class Subscription - Elem	10/16/2025	13.50
FORMSAPPRO	FORMS APPROVAL, LLC	1VMBP3qs	Software - Business Mgr	10/06/2025	96.00
NSCA	NEBRASKA SCHOOL COUNSELOR	10.14.2025	Guidance Conf. - Elem	10/14/2025	180.00
OPENAI	OPENAI, LLC	VNFEGR2H-0002	Communication/Media Subscriptions	10/02/2025	60.00
PIZZAHUT	PIZZA HUT	10.08.2025	Mission Monday Reward	10/08/2025	86.93
SAMSCLUB	SAM'S CLUB	10.08.2025	Supplies - Backpack Prog.	10/08/2025	339.32
SAWSTOP	SAWSTOP	175321	Class Supplies - STS	10/08/2025	193.03
SHELIXHEAD	SHELIXHEADS.COM	59097	Class Supplies - STS	10/08/2025	474.95
TPT	TEACHER PAY TEACHER	313535485	SPED Resources - Elem	09/29/2025	55.74
TPT	TEACHER PAY TEACHER	315827233	SPED Resources - Elem	10/19/2025	59.88
YORKBARBEL	YORK BARBELL	280278	Supplies - PE/Athletics (Booster Reimb)	10/06/2025	1,849.65
					7,772.16

**Invoice Listing - Summary**

<u>Vendor ID</u>	<u>Vendor Name</u>	<u>Invoice Number</u>	<u>Description</u>	<u>Invoice Date</u>	<u>Invoice Amount</u>
<b>November 2025 General Fund District Reimbursements</b>					
TIMEMANA	TIME MANAGEMENT SYSTEMS	346349	Time Clock Subscription	10/01/2025	146.20
TIMEMANA	TIME MANAGEMENT SYSTEMS	347240	Time Clock Support	10/13/2025	97.50
CITIZENSBA	CITIZENS BANK & TRUST CO.	10.20.2025	Bank Fees	10/20/2025	5.00
CITIZENSBA	CITIZENS BANK & TRUST CO.	10.01.2025	Office Supplies	10/01/2025	41.20
NMEA	NEBRASKA MUSIC EDUCATION	9370	Choir Registrations	10/01/2025	145.00
WEGNERROB	WEGNER, ROB	10.10.2025	Reimb. Mileage - AD Activities	10/09/2025	590.80
MONTEMMARI	MONTEMAGNI, MARIA	10.12.2025	Reimb. Class Supplies - FCS	10/14/2025	154.77
VALUEUP	VALUE UP INC.	10.20.2025	Speaker	10/20/2025	3,000.00
HOWARDTREA	HOWARD COUNTY TREASURER	10.21.2025	Bus Registration	10/21/2025	16.00
BROWNMADI	BROWN, MADI	10.22.2025	Class Supplies - HS	10/22/2025	31.82
NSCA	NEBRASKA SCHOOL COUNSELOR	11.20.25 Registr.	Guidance Conf. - HS	10/27/2025	180.00
CAMDENJAIM	CAMDEN, JAIME	10.01.2025	Apply2College Day Supplies (CAG Funded)	10/01/2025	30.94
PRAIRIELOF	PRAIRIE LOFT CENTER	1242	Field Trip - Elem	10/28/2025	188.00
WILSONALLY	WILSON, ALLYSON	10.17.2025	Grandparents' Day Supplies	10/17/2025	72.57
					4,699.80
					139,305.30

# St. Paul Public School

Adam Patrick, Superintendent  
 Richard Moore, Secondary Principal  
 Alex Egger, Elementary Principal  
 Rob Wegner, AD/Assistant Principal  
 Kim Schulte, Special Education Director

1305 Howard Ave.  
 POB 325  
 St. Paul, NE 68873  
 Phone (308) -754-4433  
 Fax (308)-754-5374  
 www.stpaulpublicschools.org



BOARD OF EDUCATION

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November 10, 2025

## FINANCIAL REPORT

### GENERAL FUND

BEGINNING BALANCE		\$ 5,187,094.38
<u>RECEIPTS:</u>		
Local County Taxes - Howard	\$ 289,251.10	
State Aid	\$ 102,671.00	
IDEA Part B - 24-25	\$ 76,623.00	
Title I, Part A - 24-25 (Final)	\$ 50,019.00	
State of NE - HAL Program	\$ 6,037.00	
St. Paul Athletic Booster Donation - PE Equipment	\$ 5,279.65	
St. Paul NE Educational Found. - Value Up Speaker	\$ 3,000.00	
Medicaid Direct Svcs (Aug)	\$ 2,820.29	
IDEA Preschool - 24-25 (Final)	\$ 2,854.00	
State of NE - College Access Grant	\$ 2,500.00	
City of St. Paul - Q3 Library Custodial Svc Reimb.	\$ 2,250.00	
Putt Around	\$ 2,000.00	
Medicaid Admin Claims (Mar-May)	\$ 989.65	
HAL-Archer Credit Union Pride Cards Q3	\$ 751.94	
City of St. Paul - 10 Case of Paper Reimb.	\$ 449.90	
Elba Public Schools - Sch. Interventionist Reimb.	\$ 300.00	
Vendor Refund	\$ 299.00	
Sale of Equipment - Chromebooks	\$ 60.00	
Interest	\$ 14,168.02	
TOTAL RECEIPTS:	\$ 562,323.55	
<u>LESS DISBURSEMENTS:</u>		
Bills	\$ (308,139.82)	
Salaries & Benefits	\$ (694,576.35)	
Transfer to Activity Fund	\$ -	
	\$ (1,002,716.17)	
<b>GRAND TOTAL GENERAL FUND MONTH ENDED - October 31, 2025</b>		<b>\$ 4,746,701.76</b>
<i>FUND TOTAL FROM PREVIOUS YEAR</i>		<i>\$ 4,210,135.45</i>

Budget 2025-2026	\$ 10,259,781.00	
Sept. - Oct. Expenditures		0.00%
Remaining Budget	\$ 10,259,781.00	
<b>Current Month:</b>		
Bills	\$ (139,305.30)	
Salary & Wages	\$ (696,000.00)	***ESTIMATE***
Local Property Taxes	\$ 105,732.68	
	\$ (729,572.62)	
Fund Account Total	<b>\$ 4,017,129.14</b>	

<b>BUILDING MAINTENANCE FUND</b>			
CHECKING	BEGINNING BALANCE		\$ 2,082.74
	Transfer from MMA	\$ -	
	Vendor Checks	\$ -	
	Misc.	\$ -	
	Interest	\$ 1.33	
			\$ 1.33
	ACCOUNT TOTAL		\$ 2,084.07
MONEY MARKET	BEGINNING BALANCE		\$ 1,077,226.55
	Local County Taxes - Howard	\$ 5,486.78	
	Local County Taxes - Greeley	\$ -	
	Misc.	\$ -	
	Interest	\$ 1,607.13	
			\$ 7,093.91
	ACCOUNT TOTAL		\$ 1,084,320.46
<b>GRAND TOTAL BUILDING MAINTENANCE FUND - October 31, 2025</b>			<b>\$ 1,086,404.53</b>

Budget 2025-2026	\$ 1,448,051.00	
Sept. - Oct. Expenditures	\$ -	0.00%
Remaining Budget	\$ 1,448,051.00	
<b>Current Month:</b>		
Local Property Taxes	\$ 1,607.58	
Fund Account Total	\$ 1,088,012.11	

<b>BOND FUND</b>			
CHECKING	BEGINNING BALANCE		\$ 5,524.93
	Transfer from MMA	\$ -	
	Bond Payment	\$ -	
	Interest	\$ 3.52	
	ACCOUNT TOTAL		\$ 5,528.45
MONEY MARKET	BEGINNING BALANCE		\$ 199,850.28
	Local County Taxes - Howard	\$ -	
	Local County Taxes - Greeley	\$ -	
	Transfer to Checking	\$ -	
	Interest	\$ 127.30	
			\$ 127.30
	ACCOUNT TOTAL		\$ 199,977.58
<b>GRAND TOTAL BOND FUND - October 31, 2025</b>			<b>\$ 205,506.03</b>

Budget 2025-2026	\$ -	
Sept. - Oct. Expenditures	\$ -	#DIV/0!
Remaining Budget	\$ -	
<b>Current Month:</b>		
Bond Payment	\$ -	
Local Property Taxes	\$ -	
	\$ -	
Fund Account Total	\$ 205,506.03	

<b>DEPRECIATION FUND</b>			
CHECKING	BEGINNING BALANCE		\$ 145.56
	Transfer from MMA	\$ -	
	Vendor Bills	\$ -	
	Purchased Vehicle	\$ -	
	Interest	\$ 0.09	
		\$ 0.09	
	ACCOUNT TOTAL		\$ 145.65
MONEY MARKET	BEGINNING BALANCE		\$ 587,162.57
	Transfer to Checking	\$ -	
	Transfer from General Fund	\$ -	
	Interest	\$ 872.70	
			\$ 872.70
	ACCOUNT TOTAL		\$ 588,035.27
<b>GRAND TOTAL DEPRECIATION FUND - October 31, 2025</b>			<b>\$ 588,180.92</b>

Budget 2025-2026	\$ 604,498.00	
Sept. - Oct. Expenditures	\$ -	0.00%
Remaining Budget	\$ 604,498.00	
<b>Current Month:</b>		
Fees Refunded	\$ -	
Equipment Sold	\$ -	
Fund Account Total	\$ 588,180.92	

<b>LUNCH FUND</b>			
CHECKING	BEGINNING BALANCE		\$ 41,072.95
	Federal/State Receipts	\$ 19,750.16	
	Meal Account Receipts	\$ 23,895.74	
	Milk Account, ASP and Other Receipts	\$ 248.57	
	Head Start and Preschool Tuition	\$ 3,538.80	
	Vendor Rebate	\$ 36.20	
	Interest	\$ 21.66	
	Payroll	\$ (22,202.47)	
	Exp.: Food, Milk/Juice, etc.	\$ (23,255.76)	
			\$ 2,032.90
	ACCOUNT TOTAL		\$ 43,105.85
MONEY MARKET	BEGINNING BALANCE		\$ 64,360.02
	Deposits	\$ -	
	Transfer Checking	\$ -	
	Interest	\$ 41.00	
			\$ 41.00
	ACCOUNT TOTAL		\$ 64,401.02
<b>GRAND TOTAL LUNCH FUND - October 31, 2025</b>			<b>\$ 107,506.87</b>

Budget 2025-2026	\$ 543,500.00	
Sept. - Oct. Expenditures	\$ -	0.00%
Remaining Budget	\$ 543,500.00	



**Expenditure Report by Function/Object -  
Summary**

11/07/2025 02:32 PM

Regular; Processing Month 10/2025; Function Number 80 Records Selected; Fund  
Number 01

User ID: TJJ

Function Number		Revised Budget	Expended During Month	Expenditures to Date	% of Budget	Balance at EOM	Unencumbered Balance
2211	SCHOOL IMPROVEMENT	0.00	0.00	0.00	0.00	0.00	0.00
2213	INSTRUCTIONAL STAFF TRAINING	1,500.00	0.00	0.00	0.00	1,500.00	1,500.00
2214	IMPLEMENTATION OF STANDARDS	0.00	0.00	0.00	0.00	0.00	0.00
2220	LIBRARY/MEDIA SERVICES	157,972.28	18,184.84	27,964.86	17.70	130,007.42	130,007.42
2224	EDUCATIONAL TELEVISION SERVICES (DL)	0.00	0.00	0.00	0.00	0.00	0.00
2230	INSTRUCTION-RELATED TECHNOLOGY	25,132.32	2,088.49	4,176.99	16.62	20,955.33	20,955.33
2240	ACADEMIC STUDENT ASSESSMENT	0.00	0.00	0.00	0.00	0.00	0.00
2310	BOARD OF EDUCATION	146,788.69	8,626.21	20,501.56	13.97	126,287.13	126,287.13
2320	EXECUTIVE ADMINISTRATION	273,334.63	22,666.06	45,554.62	16.67	227,780.01	227,780.01
2330	DISTRICT LEGAL SERVICES	15,000.00	1,035.50	3,153.00	21.02	11,847.00	11,847.00
2410	OFFICE OF THE PRINCIPAL	531,957.53	46,046.45	91,050.01	17.12	440,907.52	440,907.52
2490	SCHOOL ADMINISTRATION OTHER	8,250.00	373.86	(2,088.83)	(25.32)	10,338.83	10,338.83
2510	FISCAL SERVICES	32,000.00	790.02	1,578.39	4.93	30,421.61	30,421.61
2530	PRINTING, PUBLISHING AND DUPLICATING	0.00	0.00	0.00	0.00	0.00	0.00
2570	PERSONNE SERVICES TRAINING ETC	0.00	0.00	0.00	0.00	0.00	0.00
2580	ADMINISTRATIVE TECHNOLOGY SERVICES	175,721.44	11,804.30	27,259.79	15.51	148,461.65	148,461.65
2610	OPERATION OF BUILDINGS	498,128.90	51,061.63	99,461.95	19.97	398,666.95	398,666.95
2620	MAINTENANCE OF BUILDINGS	572,209.90	27,227.23	50,675.02	8.86	521,534.88	521,534.88
2630	CARE AND UPKEEP OF GROUNDS	39,600.00	1,463.72	4,914.08	12.41	34,685.92	34,685.92
2640	CARE AND UPKEEP OF EQUIPMENT	2,000.00	0.00	0.00	191.84	2,000.00	(1,836.72)
2650	VEHICLE OPERATION, MAINTENANCE, PURCHASE	1,500.00	56.61	105.21	7.01	1,394.79	1,394.79
2660	SECURITY	0.00	0.00	0.00	0.00	0.00	0.00
2670	SAFETY	15,000.00	10.99	2,843.15	18.95	12,156.85	12,156.85
2710	VEHICLE OPERATION REGULAR ED	319,568.32	14,406.47	27,040.46	8.46	292,527.86	292,527.86
2712	SCHOOL AGE SPED VEHICLE OPERATION	32,129.39	3,075.38	5,577.68	17.36	26,551.71	26,551.71
2730	VEHICLE SERVICING AND MAINT-REG ED	73,075.06	146,649.91	150,799.55	206.36	(77,724.49)	(77,724.49)
2732	VEHICLE SERVICING SPED TRANSPORTATION SA	0.00	0.00	0.00	0.00	0.00	0.00
3400	CATEGORICAL GRANTS FROM CORP/PRIVATE	0.00	4,201.39	5,255.10	0.00	(5,255.10)	(5,255.10)
3512	DISTANCE EDUCATION INCENTIVE PAYMENTS	5,500.00	3,513.04	3,513.04	63.87	1,986.96	1,986.96
3535	HIGH ABILITY LEARNER PROGRAM	4,865.00	0.00	1,000.00	20.55	3,865.00	3,865.00
3541	EARLY CHILDHOOD ENDOWMENT GRANTS	89,250.00	403.30	997.65	1.12	88,252.35	88,252.35
3551	CAREER EDUCATION	7,500.00	0.00	0.00	0.00	7,500.00	7,500.00

**Expenditure Report by Function/Object -  
Summary**

11/07/2025 02:32 PM

Regular; Processing Month 10/2025; Function Number 80 Records Selected; Fund  
Number 01

User ID: TJJ

Function Number	Revised Budget	Expended During Month	Expenditures to Date	% of Budget	Balance at EOM	Unencumbered Balance
3599 OTHER STATE CATEGORICAL PROGRAMS	0.00	0.00	0.00	0.00	0.00	0.00
4600 SITE IMPROVEMENTS	0.00	0.00	0.00	0.00	0.00	0.00
4700 BUILDING IMPROVEMENTS	0.00	0.00	0.00	0.00	0.00	0.00
6200 TITLE I, PART A ESSA IMPROVG BASIC PROG	113,466.83	8,328.02	16,984.47	14.97	96,482.36	96,482.36
6310 TITLE II, PART A ESSA CLASS SIZE REDUCT	0.00	0.00	0.00	0.00	0.00	0.00
6404 IDEA PART B(611) BASE ALLOC BIRTH TO 4	0.00	0.00	0.00	0.00	0.00	0.00
6406 IDEA PRESCHOOL(619) BASE ALLOC AGE 3-4	5,911.50	476.88	953.76	16.13	4,957.74	4,957.74
6408 IDEA SPED B-21	174,027.76	15,246.90	29,773.97	17.11	144,253.79	144,253.79
6410 IDEA ENROLLMENT/POVERTY TO AGE 21	0.00	0.00	0.00	0.00	0.00	0.00
6421 IDEA ARP School AGE	0.00	0.00	0.00	0.00	0.00	0.00
6422 IDEA ARP 3-5	0.00	0.00	0.00	0.00	0.00	0.00
6700 FED VOC & APP TECH ED (CARL PERKINS)	0.00	0.00	0.00	0.00	0.00	0.00
6990 OTHER FEDERAL CATEGORICAL RECEIPTS	0.00	0.00	0.00	0.00	0.00	0.00
6996 CARES	0.00	0.00	0.00	0.00	0.00	0.00
6997 ESSER II	0.00	0.00	0.00	0.00	0.00	0.00
6998 ESSER III ARP	0.00	0.00	0.00	0.00	0.00	0.00
01 GENERAL FUND	10,259,794.62	997,344.17	1,868,667.78	18.38	8,391,126.84	8,373,670.21

**Expenditure Report by Function/Object -  
Summary**

11/07/2025 02:32 PM

Regular; Processing Month 10/2025; Function Number 80 Records Selected; Fund  
Number 01

User ID: TJJ

Function Number	Revised Budget	Expended During Month	Expenditures to Date	% of Budget	Balance at EOM	Unencumbered Balance
Grand Total:	10,259,794.62	997,344.17	1,868,667.78	18.38	8,391,126.84	8,373,670.21

**Activity Fund Balance Report - Summary - Exclude Encumbrances**

10/2025 - 10/2025

Regular; Beginning Month 10/2025; Processing Month 10/2025; Accounts to Include Accounts with Activity; Fund Number 05

**Fund: 05 STUDENT ACTIVITY**

<u>Chart of Account Number</u>	<u>Chart of Account Description</u>	<u>Beginning Balance</u>	<u>Expenses</u>	<u>Revenues</u>	<u>Balance Change</u>	<u>Balance</u>
05 704 0100	GENERAL FUND EQUITY	987.64	0.00	0.00	0.00	987.64
05 704 0101	STUDENAT AGENDA EQUITY	1,096.48	0.00	0.00	0.00	1,096.48
05 704 0103	CIRCLE OF FRIENDS EQUITY	2,034.98	267.51	525.41	0.00	2,292.88
05 704 0104	ELEMENTARY EQUITY	132.51	449.24	0.00	0.00	(316.73)
05 704 0105	ESU REIMB EQUITY	3,036.03	0.00	0.00	0.00	3,036.03
05 704 0106	INTEREST EQUITY	4,914.41	0.00	362.10	0.00	5,276.51
05 704 0113	YEARBOOK 2015 EQUITY	5,797.59	0.00	884.00	0.00	6,681.59
05 704 0213	SOPHOMORES CLASS EQUITY	1,260.00	0.00	1,050.00	0.00	2,310.00
05 704 0214	SENIORS CLASS EQUITY	3,056.52	0.00	0.00	0.00	3,056.52
05 704 0215	FRESHMEN CLASS EQUITY	1,050.00	0.00	0.00	0.00	1,050.00
05 704 0217	JUNIORS CLASS EQUITY	7,396.15	2,484.80	0.00	0.00	4,911.35
05 704 0302	CHEER SQUAD EQUITY	(1,270.07)	151.40	3,727.91	0.00	2,306.44
05 704 0303	ROBOTICS EQUITY	2,299.23	0.00	0.00	0.00	2,299.23
05 704 0304	DANCE SQUAD EQUITY	(2,199.66)	0.00	151.40	0.00	(2,048.26)
05 704 0320	SCHOLARSHIP EQUITY	40,472.42	0.00	3,400.00	0.00	43,872.42
05 704 0340	VOCAL MUSIC EQUITY	1,184.33	0.00	0.00	0.00	1,184.33
05 704 0350	INSTRUMENTAL MUSIC EQUITY	765.17	0.00	0.00	0.00	765.17
05 704 0351	MUSIC TRIP EQUITY	11,189.05	460.89	6,275.00	0.00	17,003.16
05 704 0359	ONE ACT EQUITY	344.58	0.00	0.00	0.00	344.58
05 704 0360	MUSICAL/VARIETY SHOW EQUITY	527.34	0.00	0.00	0.00	527.34
05 704 0362	ALL SCHOOL PLAY EQUITY	1,357.19	0.00	0.00	0.00	1,357.19
05 704 0370	STUDENT COUNCIL EQUITY	391.62	0.00	699.21	0.00	1,090.83
05 704 0380	SENIOR ART TRIP EQUITY	1,564.36	0.00	0.00	0.00	1,564.36
05 704 0381	ART CLUB EQUITY	1,341.79	0.00	20.00	0.00	1,361.79
05 704 0390	TRANSPORTATION FUND EQUITY	2,855.62	0.00	0.00	0.00	2,855.62
05 704 0500	ACTIVITIES EQUITY	659.89	10,454.77	13,639.00	0.00	3,844.12
05 704 0501	BOYS WRESTLING FUND EQUITY	(347.56)	0.00	399.00	0.00	51.44
05 704 0502	WEIGHT ROOM KEYS EQUITY	307.51	307.51	0.00	0.00	0.00
05 704 0503	FOOTBALL FUND EQUITY	3,312.96	2,575.00	775.00	0.00	1,512.96
05 704 0504	GIRLS BASKETBALL FUND EQUITY	1,349.92	0.00	0.00	0.00	1,349.92
05 704 0505	GIRLS GOLF EQUITY BALANCE	696.34	0.00	0.00	0.00	696.34
05 704 0506	BOYS BASKETBALL	2,867.72	0.00	0.00	0.00	2,867.72
05 704 0507	VOLLEYBALL EQUITY	2,727.24	384.00	0.00	0.00	2,343.24
05 704 0508	SOFTBALL EQUITY	2,337.10	0.00	0.00	0.00	2,337.10
05 704 0509	CONCESSIONS EQUITY	5,251.64	13,471.63	13,707.76	0.00	5,487.77
05 704 0510	TENNIS EQUITY	20.49	0.00	0.00	0.00	20.49

**Activity Fund Balance Report - Summary - Exclude Encumbrances**

10/2025 - 10/2025

Regular; Beginning Month 10/2025; Processing Month 10/2025; Accounts to Include Accounts with Activity; Fund Number 05

**Fund: 05      STUDENT ACTIVITY**

<u>Chart of Account Number</u>	<u>Chart of Account Description</u>	<u>Beginning Balance</u>	<u>Expenses</u>	<u>Revenues</u>	<u>Balance Change</u>	<u>Balance</u>
05 704 0511	BASEBALL EQUITY	(992.89)	0.00	0.00	0.00	(992.89)
05 704 0512	TRACK AND FIELD EQUITY	1,284.62	0.00	0.00	0.00	1,284.62
05 704 0513	ATHLETIC TECH EQUITY	9,800.00	0.00	850.00	0.00	10,650.00
05 704 0514	GIRLS WRESTLING EQUITY	2,671.50	669.00	1,226.00	0.00	3,228.50
05 704 0515	BOYS GOLF EQUITY	213.06	0.00	0.00	0.00	213.06
05 704 0600	FFA EQUITY	10,192.00	5,530.83	6,300.90	0.00	10,962.07
05 704 0602	MATILDA EQUITY	7,420.90	2,164.28	2,508.89	0.00	7,765.51
05 704 0700	FCCLA EQUITY	4,669.19	885.36	1,286.00	0.00	5,069.83
05 704 0800	FBLA EQUITY	(828.77)	128.42	0.00	0.00	(957.19)
05 704 0801	MATH/SCIENCE CLUB EQUITY	8,781.94	642.48	984.10	0.00	9,123.56
Fund Total: 05		153,980.08	41,027.12	58,771.68	0.00	171,724.64

**Invoice Listing - Summary**

Posted - All; Batch Description 3 Records Selected

<u>Vendor ID</u>	<u>Vendor Name</u>	<u>Invoice Number</u>	<u>Description</u>	<u>Invoice Date</u>	<u>Check Date</u>	<u>Checking Account ID</u>	<u>Check Number</u>	<u>CC</u>	<u>Invoice Amount</u>
AMAZON	AMAZON CAPITAL SERVICES	1WXF-971X-F1D	Supplies	09/19/2025	10/08/2025	6	424		268.71
HOBART	E.F., INC.	XB41707	Oven Repairs	09/06/2025	10/08/2025	6	6855		163.50
HILADAIR	HILAND DAIRY FOODS	1123576	Milk & Juice	09/08/2025	10/08/2025	6	6856		1,032.32
HILADAIR	HILAND DAIRY FOODS	1123577	Returned Juice	09/08/2025	10/08/2025	6	6856		(11.05)
HILADAIR	HILAND DAIRY FOODS	1123578	Food	09/08/2025	10/08/2025	6	6856		22.60
HILADAIR	HILAND DAIRY FOODS	1123579	Milk	09/08/2025	10/08/2025	6	6856		21.01
HILADAIR	HILAND DAIRY FOODS	1123644	Milk, Juice & Food	09/11/2025	10/08/2025	6	6856		571.58
HILADAIR	HILAND DAIRY FOODS	1123645	Milk	09/11/2025	10/08/2025	6	6856		92.68
HILADAIR	HILAND DAIRY FOODS	1123698	Milk & Juice	09/15/2025	10/08/2025	6	6856		585.78
HILADAIR	HILAND DAIRY FOODS	1123699	Milk	09/15/2025	10/08/2025	6	6856		42.03
HILADAIR	HILAND DAIRY FOODS	1123701	Returned Juice	09/15/2025	10/08/2025	6	6856		(12.11)
HILADAIR	HILAND DAIRY FOODS	1123762	Milk & Juice	09/18/2025	10/08/2025	6	6856		546.01
HILADAIR	HILAND DAIRY FOODS	1123764	Returned Juice	09/18/2025	10/08/2025	6	6856		(4.35)
HILADAIR	HILAND DAIRY FOODS	1123821	Milk	09/22/2025	10/08/2025	6	6856		690.54
HILADAIR	HILAND DAIRY FOODS	1123822	Returned Milk	09/22/2025	10/08/2025	6	6856		(18.59)
HILADAIR	HILAND DAIRY FOODS	1123823	Milk	09/22/2025	10/08/2025	6	6856		42.03
HILADAIR	HILAND DAIRY FOODS	1123877	Milk, Juice & Food	09/25/2025	10/08/2025	6	6856		634.82
SPPSGENFUN	ST PAUL PUBLIC SCHOOL GENERAL FUND	09.22.2025	09.22.2025 Lunch Fund Payroll Payback	09/22/2025	10/01/2025	6	6854		1,116.73
SPPSGENFUN	ST PAUL PUBLIC SCHOOL GENERAL FUND	10.15.2025	10.15.2025 LF Payroll Payback	10/15/2025	10/15/2025	6	6859		21,085.74
SYSCLINC	SYSCO LINCOLN	161A4456Z	Supplies	10/01/2025	10/08/2025	6	6857		27.59
SYSCLINC	SYSCO LINCOLN	661527923	Food & Supplies	09/04/2025	10/08/2025	6	6857		3,170.54
SYSCLINC	SYSCO LINCOLN	661534083	Food	09/08/2025	10/08/2025	6	6857		29.53
SYSCLINC	SYSCO LINCOLN	661539380	Food & Supplies	09/11/2025	10/08/2025	6	6857		3,957.83
SYSCLINC	SYSCO LINCOLN	661540482	Supplies	09/12/2025	10/08/2025	6	6857		30.42
SYSCLINC	SYSCO LINCOLN	661553288	Food & Supplies	09/18/2025	10/08/2025	6	6857		2,726.92
SYSCLINC	SYSCO LINCOLN	661557783	Refund	09/20/2025	10/08/2025	6	6857		(1,384.77)
SYSCLINC	SYSCO LINCOLN	661565452	Food & Supplies	09/25/2025	10/08/2025	6	6857		2,710.70
USFOODS	US FOODS GRAND ISLAND	3131849	Food & Supplies	09/04/2025	10/08/2025	6	6858		869.83
USFOODS	US FOODS GRAND ISLAND	3339803	Food	09/11/2025	10/08/2025	6	6858		1,229.62
USFOODS	US FOODS GRAND ISLAND	3384368	Supplies	09/12/2025	10/08/2025	6	6858		5.56
USFOODS	US FOODS GRAND ISLAND	3471617	Food	09/16/2025	10/08/2025	6	6858		136.16
USFOODS	US FOODS GRAND ISLAND	3539953	Food & Supplies	09/18/2025	10/08/2025	6	6858		2,574.38
USFOODS	US FOODS GRAND ISLAND	3744880	Supplies	09/25/2025	10/08/2025	6	6858		30.00
USFOODS	US FOODS GRAND ISLAND	3744883	Food & Supplies	09/25/2025	10/08/2025	6	6858		2,473.94

Report Total: 45,458.23



907 W. Oklahoma • PO Box 484 • Grand Island, NE 68802 • Phone: 308-384-2881

October 3, 2025

St Paul School  
Attn: Adam Patrick

adam.patrickspwildcat.org 402-369-2772

**RE: Bus Barn Exhaust System**

- 1 Exhaust fan ACME M# PNU165RF 3500 CFM at .15 S.P. 208/1 phase with backdraft damper
- 1 Exhaust fan ACME M# PNU245RF 6500 CFM at .15 S.P. 208/1 phase with backdraft damper
- 2 Weather hoods for exhaust fan
- 1 48" X 48" Ruskin sidewall louver with motorized damper
- 1 36" X 36" Ruskin sidewall louver with motorized damper
- 2 Metal decking roof curbs
- Crane work
- Labor
- One year parts and labor warranty

**Installed For The Sum Of: \$24,154.00**

***Bid does NOT include electrical connections or roof work, nor control wiring to interlock exhaust fans and louvers***

\_\_\_\_\_  
Customer Signature

\_\_\_\_\_  
Date



HEATING



COOLING

Country Boy Flooring  
350 Hwy 92  
Palmer, Ne 68864  
11/8/2025

St. Paul Public Schools music band room project. 3,000 sq ft

This bid is for the removal of the existing broadloom carpet, vinyl cove base, and vinyl nosings in the music room and the installation of new carpet tile, vinyl cove base and vinyl nosings. The risers on the ledges are currently carpet and will be replaced with cove base. The carpet tile will be the same as what was used in the elementary area and we will be using the leftover material from that project in the music room as well.

Materials \$15,989.43  
Labor \$8,575.40

Project total \$24,564.83

If you have any questions feel free to call!

Tim Schleicher  
Country Boy Flooring  
308-750-8329

October 13, 2025

Mr. Patrick and Board of Education:

I have decided to retire (for good) at the end of this school year. I want to thank you for the opportunity to be principal at St. Paul. I have thoroughly enjoyed my time here. I'm proud of what our 7-12 staff has accomplished in doing what is best for kids.

Sincerely,

A handwritten signature in cursive script, appearing to read "Richard Moore". The signature is written in black ink and is positioned below the word "Sincerely,".

Richard Moore

July 1st-14th

No vacation or sick days were used.

Sick Days-30 of 30 Remaining

Vacation Days- 20 of 20 Remaining

July 14th-August 11th

No vacation or sick days were used.

Sick Days-30 of 30 Remaining

Vacation Days- 20 of 20 Remaining

August 11-September 8

No vacation or sick days were used.

Sick Days-30 of 30 Remaining

Vacation Days- 20 of 20 Remaining

September 8-October 13

1 vacation day used, September 12.

Sick Days-30 of 30 Remaining

Vacation Days- 19 of 20 Remaining

October 14-November 10

No days used

Sick Days-30 of 30 Remaining

Vacation Days- 19 of 20 Remaining