

Northwest Independent School District School Board Agenda

2001 Texan Drive, Fort Worth, TX 76177-0070

A Regular meeting of the Board of Trustees of Northwest Independent School District will be held September 14, 2020, beginning at 5:30 PM in the Northwest ISD Board Room, 2001 Texan Drive, Fort Worth, Texas 76177.

The subjects to be discussed or considered or upon which any formal action may be taken are as listed below. Items do not have to be taken in the order shown on this meeting notice.

Unless removed from the consent agenda, items identified within the consent agenda will be acted on at one time.

I. CALL TO ORDER

II. CLOSED SESSION

A. Pursuant to Texas Government Code Section 551.071: For the purpose of a private consultation with the Board's attorney, in person or by telephone, about: pending or contemplated litigation; or a settlement offer; or a matter in which the duty of the attorney to the Board under the Texas Disciplinary Rules of Professional Conduct of the State of Texas clearly conflicts with Chapter 551 of the Texas Government Code.

B. Pursuant to Texas Government Code Section 551.072: For the purpose of deliberating the purchase, exchange, lease, or value of real property if deliberation in an open meeting would have a detrimental effect on the position of the Board in negotiations with a third person. Consider property acquisition for future school sites.

C. Pursuant to Texas Government Code Section 551.074: For the purpose of deliberating the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee; or to hear a complaint or charge against an officer or employee, unless the officer or employee who is the subject of the deliberation or hearing requests an open hearing. Superintendent Evaluation.

III. RECONVENE REGULAR MEETING

IV. INVOCATION AND PLEDGE OF ALLEGIANCE

V. Denton County Health Department COVID Update.

VI. PUBLIC PARTICIPATION

VII. CONSENT AGENDA

- | | |
|---|----|
| A. Personnel recommendations, including reorganizing and assigning administrative duties and titles, extension, hiring, and/or renewal/non-renewal of contracts of individual teachers, administrators, principals, support staff, assistant superintendents, and resignations. | 3 |
| B. Minutes for the August 10, 2020 and August 24, 2020 School Board Meetings. | 4 |
| C. Amendments to the 2020-2021 Operating Budget. | 11 |
| D. Renewal of 4-H Resolution Between Northwest ISD and Tarrant County. | 16 |
| E. Renewal of 4-H Resolution Between Northwest ISD and Lubbock County. | 21 |
| F. Retaining Wall Maintenance Agreement - Berkshire Elementary School. | 24 |

G. Memorandum of Understanding with Early Childhood Intervention (ECI) of North Central Texas.	36
H. RFP #C020-023-08-003 Special Education Professional Services.	51
I. Texas Virtual School Network Receiver Agreement.	53
J. Change Order Number 002 - HVAC Replacement on BNHS Field House.	64
K. Resolution Authorizing Participation in the TexPool Prime Investment Pool.	68
VIII. CONSIDER ANY ITEM REMOVED FROM THE CONSENT AGENDA	
IX. DISCUSSION/ACTION	
A. Asynchronous Instruction Plan for Remote Learning. - Action Item	73
B. Consider Annual Review and Revisions of the Northwest ISD Board of Trustees Standards of Professional Practice. - Discussion Item	117
X. REPORTS	
A. Health, Physical Education, and Athletics District Effectiveness Report.	144
B. Safety Audit Report.	145
XI. BOARD PRESIDENT'S REPORT	
A. District-wide Activities.	
B. NSBA, TASB, and NTAASB Meetings, Workshops, and Conferences.	
XII. SUPERINTENDENT'S REPORT	
A. District-wide Activities.	
B. Legislative Update.	
C. COVID-19 Update.	
D. Renaming Old Haslet Elementary School.	
XIII. ADJOURN	



To: Board of Trustees
From: Ryder Warren, Ed.D., Superintendent of Schools
Subject: Personnel Recommendations
Date: September 14, 2020

Background Information and Rationale: In order to achieve the District's goal to recruit, value, and retain exceptional staff to create a rewarding learning environment, we are submitting the attached list of candidates that have been selected and recommended by the administration for contract approval. We are also submitting a list of resignations for your acknowledgement.

Support of Strategic Goals:

- Northwest ISD will recruit, value, and retain exceptional staff to create a rewarding learning environment.

Budget and/or Fund Impact: These positions have been included in the 2020-2021 budget.

Recommendation: Approve contracts as recommended by the administration.

Respectfully submitted,

Ryder Warren, Ed.D.
Superintendent

Kim Caley, Ed.D.
Assistant Superintendent for Human Resources



To: Board of Trustees
From: Ryder Warren, Ed.D., Superintendent of Schools
Subject: Minutes for the August 10, 2020 and August 24, 2020 School Board Meetings
Date: September 14, 2020

Background Information and Rationale: Minutes from the school board meeting held in August 2020 are being submitted for approval by the Board as required by the Texas Education Agency in the Texas School Law Bulletin (551.021).

Support of Strategic Goals:

- Students will achieve success through meaningful learning experiences, innovative pathways, and personalized opportunities.
- Northwest ISD will recruit, value, and retain exceptional staff to create a rewarding learning environment.
- Northwest ISD will create and foster an environment where all stakeholders are engaged in the transformational work of the NISD family.

Budget and/or Fund Impact: None.

Recommendation: Approve minutes as submitted.

Respectfully submitted,

Ryder Warren, Ed.D.
Superintendent

Kim Caley, Ed.D.
Assistant Superintendent
for Human Resources

Brenda Withers
Recording Secretary

**OFFICIAL MINUTES
BOARD OF TRUSTEES
NORTHWEST INDEPENDENT SCHOOL DISTRICT
August 10, 2020
REGULAR MEETING**

CALL TO ORDER

The meeting was called to order at 5:30 P.M. by President Judy Copp via videoconference.

CLOSED SESSION

Pursuant to Texas Government Code Sections 551.071, 551.072, and 551.074, the Board convened into Executive Session at 5:40 P.M. via videoconference. Executive session ended at 6:40 P.M.

PUBLIC HEARING

A public hearing was opened via videoconference at 6:46 P.M. to discuss the 2020-2021 budget and proposed tax rate. Brian Carter presented the report. The Board recessed for 10 minutes to receive public comments. There were none. The hearing ended at 7:00 P.M.

OPEN SESSION

The regular meeting resumed at 7:01 P.M. via videoconference. Dr. Ryder Warren gave the invocation followed by the pledge to the American Flag and the pledge to the Texas Flag.

REGULAR MEETING MEMBERS PRESENT: Ms. Copp, Mr. Sprowls, Mr. Schluter, Dr. Simpson
Dr. Rauch, Mr. Hastings, and Ms. Hatfield

MEMBERS ABSENT:None

OTHERS PRESENT: Dr. Warren, Dr. Griffin, Dr. Caley, Mr. McClure,
Mr. Carter, Ms. Hobbs, Ms. Weaver, Ms. Carlisle
and Ms. Scott

REPORT AND ACTION ITEMS

Dr. Simpson requested that Item N of the consent agenda be removed for discussion.

NO. 7999 APPROVE THE CONSENT AGENDA WITH ITEM N REMOVED: It was moved by Mr. Schluter and seconded by Dr. Rauch to approve the consent agenda with item N removed:

- A. Personnel recommendations, including reorganizing and assigning administrative duties and titles, extension, hiring, and/or renewal/non-renewal of contracts of individual teachers, administrators, principals, support staff, assistant superintendents, and resignations.
 - B. Minutes for the June 4, 2020, June 8, 2020, June 15, 2020, June 29, 2020 and the July 27, 2020 school board meetings.
 - C. Amendments to the 2020-2021 operating budget.
 - D. Memorandum of understanding with Denton County Juvenile Justice Alternative Education Program.
 - E. Agreement with MedStar Mobile Healthcare for special event medical services.
 - F. Interlocal agreement with the City of Roanoke, Texas for school resource officer services, amendment no. 2.
 - G. Interlocal agreement with Wise County, Texas for school resource officer services, amendment no. 3.
 - H. Interlocal agreement with the Town of Trophy Club, Texas for school resource officer services, amendment no. 4.
 - I. Renewal of 4-H resolution between Northwest ISD and Denton County.
 - J. Clinical teaching affiliation agreement with iTeach Texas.
 - K. Clinical teaching memorandum of understanding with Education Service Center Region XI.
 - L. Memorandum of understanding with the University of North Texas for student teachers.
 - M. Student teaching agreement with Western Governors University.
 - N. Removed
 - O. Memorandum of understanding with the Texas Juvenile Justice Department - McFadden Ranch.
 - P. RFP #020-021-07-001 maintenance equipment, parts, supplies and turnkey services supplemental.
 - Q. Declaration of surplus property.
- Motion carried unanimously 7-0.

NO. 8000 APPROVE CONSENT AGENDA ITEM N: It was moved by Dr. Simpson and seconded by Ms. Hatfield to approve the memorandum of understanding with Region XI - reading academies TEA grand project blended cohorts. Motion carried unanimously 7-0.

NO. 8001 APPROVE THE AMENDED ORDER FOR THE BOARD OF TRUSTEE ELECTION: It was moved by Mr. Schluter and seconded by Dr. Simpson to approve the amended order of election for the 2020 board of trustee general election for place 5, place 6 and place 7 for November 3, 2020. Motion carried unanimously 7-0.

NO. 8002 APPROVE THE RESOLUTION OF THE NORTHWEST ISD LEVYING THE TAX RATE FOR THE NORTHWEST ISD FOR THE TAX YEAR 2020 AND PROVIDING FOR AN EFFECTIVE DATE: It was moved by Mr. Sprowls and seconded by Ms. Hatfield to levy and adopt a tax rate on \$100 valuation for property located within the Northwest ISD for the tax year 2020 as follows: \$1.0463 for the purpose of maintenance and operations. Motion carried unanimously 7-0.

NO. 8003 APPROVE THE RESOLUTION OF THE NORTHWEST ISD LEVYING THE TAX RATE FOR THE NORTHWEST ISD FOR THE TAX YEAR 2020 AND PROVIDING FOR AN EFFECTIVE DATE: It was moved by Ms. Hatfield and seconded by Mr. Hastings to levy and adopt a tax rate on \$100 valuation for property located within the Northwest ISD for the tax year 2020 as follows: \$0.42 for the payment of principal and interest on debt of the District. Motion carried unanimously 7-0.

NO. 8004 APPROVE AN ORDER CALLING A SPECIAL ELECTION FOR NORTHWEST INDEPENDENT SCHOOL DISTRICT: It was moved by Mr. Schluter and seconded by Mr. Hastings to approve the order for calling a special election, inclusive of propositions A-E, for November 3, 2020. Motion carried unanimously 7-0.

NO. 8005 APPROVE THE AGREEMENT FOR THE PURCHASE OF ATTENDANCE CREDITS: It was moved by Mr. Schluter and seconded by Dr. Rauch to approve the agreement for the purchase of attendance credits as recommended by the administration and delegate the authority to the Superintendent to obligate the District under Texas Education Code Chapter 49. Motion carried 5-2. Mr. Sprowls and Dr. Simpson voting no.

NO. 8006 APPROVE THE RESOLUTION DECLARING HAZARDOUS TRANSPORTATION CONDITIONS FOR THE 2020-2021 SCHOOL YEAR: It was moved by Dr. Rauch and seconded by Mr. Hastings to approve the resolution declaring hazardous transportation conditions for the 2020-2021 school year as recommended by the administration. Motion carried unanimously 7-0.

NO. 8007 APPROVE THE ENDORSEMENT OF A NOMINATED INDIVIDUAL FOR THE TASB BOARD OF DIRECTORS FROM TASB REGION 11, POSITION B: It was moved by Ms. Hatfield and seconded by Dr. Simpson to endorse Jacinto "Cinto" Ramos with Fort Worth ISD for the TASB Board of Directors from TASB Region XI, Position B. Motion carried unanimously 7-0.

NO. 8008 APPROVE THE ENDORSEMENT OF A NOMINATED INDIVIDUAL FOR THE TASB BOARD OF DIRECTORS FROM TASB REGION XI, POSITION C: It was moved by Mr. Hastings and seconded by Ms. Hatfield to endorse Douglas Chadwick with Denton ISD for the TASB Board of Directors from TASB Region XI, Position C. Motion carried unanimously 7-0.

NO. 8009 APPROVED THE RESOLUTION REGARDING DELEGATION OF AUTHORITY DURING THE COVID-19 EMERGENCY: It was moved by Mr. Sprowls and seconded by Mr. Hastings to approve the new resolution regarding delegation of authority during the COVID-19 emergency as was discussed with item 3 amended. Motion carried 5-2. Dr. Simpson and Dr. Rauch voting no.

Michelle Schilling presented the 2019-2020 School Health Advisory Council report.

Brian Carter presented the June financial year in review.

Ms. Copp presented the Board President's report.

Dr. Warren presented the Superintendent's report.

NO. 8010 ADJOURN: It was moved by Dr. Rauch and seconded by Mr. Sprowls to adjourn at 9:06 P.M. Motion carried unanimously 7-0.

**OFFICIAL MINUTES
BOARD OF TRUSTEES
NORTHWEST INDEPENDENT SCHOOL DISTRICT
August 24, 2020
REGULAR MEETING**

CALL TO ORDER

The meeting was called to order at 5:30 P.M. by President Judy Copp via videoconference.

CLOSED SESSION

Pursuant to Texas Government Code Sections 551.071, 551.072, and 551.074, the Board convened into Executive Session at 5:35 P.M. via videoconference. Executive session ended at 6:30 P.M.

OPEN SESSION

The regular meeting resumed at 6:31 P.M. via videoconference. Dr. Ryder Warren gave the invocation followed by the pledge to the American Flag and the pledge to the Texas Flag.

REGULAR MEETING Ms. Copp, Mr. Sprowls, Mr. Schluter, Dr. Simpson
MEMBERS PRESENT: Dr. Rauch, Mr. Hastings, and Ms. Hatfield

MEMBERS ABSENT:None

OTHERS PRESENT: Dr. Warren, Dr. Griffin, Dr. Caley, Mr. McClure,
Mr. Carter, Ms. Hobbs, Ms. Weaver, Ms. Carlisle
and Ms. Scott

PUBLIC PARTICIPATION

Brenda Withers, Lesley Weaver and Dr. Kim Caley read the public comments for August 24, 2020.

REPORT AND ACTION ITEMS

NO. 8011 APPROVE THE CONSENT AGENDA: It was moved by Mr. Schluter and seconded by Mr. Sprowls to approve the consent agenda:

- A. Personnel recommendations, including reorganizing and assigning administrative duties and titles, extension, hiring, and/or renewal/non-renewal of contracts of individual teachers, administrators, principals, support staff, assistant superintendents, and resignations.
- B. Concussion oversight team.
- C. Rental agreement with Fit N Wise Aquatics.
- D. RFP #020-022-06-002 natatorium equipment, repairs and supplies.
- E. RFP #018-021-06-065 stop loss insurance contract extension.
- F. RFP #016-019-04-014 workers_g compensation program extension.

Motion carried unanimously 7-0.

There were no items removed from the consent agenda for discussion.

Dr. Michael Griffin presented the asynchronous instruction plan for remote learning.

Michele Box with Templeton Demographics presented the demographic report.

Tommy Osborne presented the facilities, planning and construction report.

Brian Carter presented the July financial report.

Ms. Copp presented the Board President's report.

Dr. Warren presented the Superintendent's report.

NO. 8012 ADJOURN: It was moved by Dr. Rauch and seconded by Mr. Schluter to adjourn at 8:45 P.M. Motion carried unanimously 7-0.

Judy Copp, President **2959**

A. Lillian Rauch, Secretary



To: Board of Trustees
 From: Ryder Warren, Ed.D., Superintendent of Schools
 Subject: Amendments to the 2020 – 2021 Operating Budget
 Date: September 14, 2020

Background Information and Rationale:

Budgets for the General Fund, the Food Service Fund (whether accounted for in the General Fund, a Special Revenue Fund or Enterprise Fund) and the Debt Service Fund must be included in the official district budget (legal or fiscal year basis). A school district must amend the official budget before exceeding a functional expenditure category, i.e., instruction, administration, etc., in the total district budget. Minutes from district board meetings will be used by TEA to record adoption of and amendments to the budget.

Support of Strategic Goals:

- Students will achieve success through meaningful learning experiences, innovative pathways, and personalized opportunities.
- Northwest ISD will recruit, value, and retain exceptional staff to create a rewarding learning environment.
- Northwest ISD will create and foster an environment where all stakeholders are engaged in the transformational work of the NISD family.

Budget and/or Fund Impact:

Budget amendments are categorized as routine moves for operating purposes from one function code to another or as additional revenues to the budget. Additional revenues, other sources, other uses, and fund balances increasing total expenditures for the 2020 – 2021 Budget:

<u>Fund</u>	<u>Description</u>	<u>Amount</u>
General Fund (Board of Trustee Adoption):		
199 5812	Foundation School Program/CCMR	\$ 120,000.00
199 5929*	Federal Revenues dist. by TEA (Indirect Costs)	123,607.00
Special Revenue Funds (Board of Trustee Information):		
240 3600	Fund Balance – equipment	\$ 121,320.00

Recommendation:

Approve amending the 2020 – 2021 Operating Budget as recommended by the Administration.

Respectfully submitted,



Ryder Warren, Ed D.
Superintendent



Brian Carter
Chief Financial Officer



Tanda Dovel
Budget Coordinator

Board Approved Amendments

Code	Description	From	To
Move Function In Budget:			
1991.11.003.24.003.6399.00	General Supplies	\$ 6,000.00	
1991.23.003.24.003.6399.00	General Supplies		\$ 6,000.00
1991.23.003.24.003.6399.00	General Supplies	\$ 1,140.00	
1991.11.003.24.003.6399.00	General Supplies		\$ 1,140.00
1991.23.003.24.003.6399.00	General Supplies	\$ 2,451.00	
1991.11.003.24.003.6399.00	General Supplies		\$ 2,451.00
Denton Creek			
1991.11.011.11.011.6399.00	General Supplies	\$ 119.00	
1991.13.011.11.011.6495.00	Membership Dues		\$ 119.00
Eaton High School			
1991.11.046.11.046.6399.00	General Supplies	\$ 3,000.00	
1991.52.046.99.046.6399.00	General Supplies		\$ 3,000.00
Wilson Middle School			
1991.11.106.11.106.6399.00	General Supplies	\$ 4,000.00	
1991.23.106.99.106.6399.00	General Supplies		\$ 4,000.00
Lakeview Elementary			
1991.13.110.11.110.6411.00	Employee Travel	\$ 4,000.00	
1991.11.110.11.110.6399.00	General Supplies		\$ 4,000.00
Hatfield Elementary			
1991.23.111.99.111.6399.00	General Supplies	\$ 368.00	
1991.13.111.11.111.6399.LM	General Supplies		\$ 368.00
Prairie View Elementary			
1991.11.117.11.117.6399.00	General Supplies	\$ 1,000.00	
1991.52.117.99.117.6399.00	General Supplies		\$ 1,000.00
Clara Love Elementary			
1991.11.118.11.118.6399.00	General Supplies	\$ 1,500.00	
1991.23.118.99.118.6399.00	General Supplies		\$ 1,500.00
Thompson Elementary School			
1991.36.007.22.022.6412.42	Student Travel	\$ 7,600.00	
1991.13.822.22.022.6411.00	Employee Travel	\$ 15,000.00	
1991.21.822.22.022.6117.00	Extra Duty/Overtime - Professional Personnel		\$ 2,163.00
1991.21.822.22.022.6129.SW	Salaries or Wages - Support and Seasonal Personnel		\$ 5,165.00
1991.21.822.22.022.6141.00	Social Security/Medicare		\$ 107.00
1991.21.822.22.022.6143.00	Worker's Compensation		\$ 30.00
1991.21.822.22.022.6145.00	Unemployment Compensation		\$ 19.00
1991.21.822.22.022.6146.00	Teacher Retirement/TRS Care - On-Behalf Payments		\$ 55.00
1991.21.822.22.022.6149.00	Employee Benefits		\$ 68.00

1991.21.822.22.022.6411.00	Employee Travel	\$	8,000.00
1991.21.822.22.022.6329.00	Reading Materials	\$	500.00
1991.21.822.22.022.6399.00	General Supplies	\$	5,000.00
1991.21.822.22.022.6499.00	Miscellaneous Operating Costs	\$	1,493.00
1991.11.822.22.022.6399.35	General Supplies	\$	525.00
1991.23.001.22.022.6495.00	Membership Dues	\$	175.00
1991.23.007.22.022.6495.00	Membership Dues	\$	175.00
1991.23.011.22.022.6495.00	Membership Dues	\$	175.00
1991.11.817.38.038.6299.00	Miscellaneous Contracted Services	\$	6,000.00
1991.13.043.38.038.6299.38	Miscellaneous Contracted Services	\$	3,000.00
1991.13.047.38.038.6299.38	Miscellaneous Contracted Services	\$	3,000.00

Career and Technology

1991.13.810.11.810.6399.23E	General Supplies	\$	80.00
1991.11.810.11.810.6399.23E	General Supplies	\$	80.00
1991.13.818.37.037.6411.00	Employee Travel	\$	5,000.00
1991.11.818.37.037.6399.00	General Supplies	\$	5,000.00
1991.13.810.11.810.6399.67	General Supplies	\$	20,709.00
1991.11.810.11.810.6399.23S	General Supplies	\$	20,709.00
1991.13.001.11.809.6411.00	Employee Travel	\$	10,100.00
1991.11.047.11.809.6399.00	General Supplies	\$	10,100.00
1991.13.818.37.037.6411.00	Employee Travel	\$	5,000.00
1991.11.818.37.037.6399.00	General Supplies	\$	5,000.00
1991.34.934.99.934.6311.00	Gasoline and Other Fuels for Vehicles	\$	15,000.00
1991.51.952.99.951.6399.00	General Supplies	\$	15,000.00
1991.13.810.11.810.6411.20S	Employee Travel	\$	513.00
1991.13.810.11.810.6495.20s	Membership Dues	\$	789.00
1991.13.810.11.810.6499.20S	Miscellaneous Operating Costs	\$	1,500.00
1991.13.810.11.810.6299.20S	Miscellaneous Contracted Services	\$	229.00
1991.11.810.11.810.6399.20S	General Supplies	\$	3,031.00

Administrative Services

Add To Budget:

		Revenue	Expense
1991.R5812.00	Foundation School Program	\$	120,000.00
1991.11.817.38.038.6299.00	Miscellaneous Contracted Services	\$	50,000.00
1991.21.822.38.038.6249.00	Contracted Maintenance and Repair	\$	70,000.00

CCMR

1991.3600.00		\$	123,607.00
1991.R5929.224		\$	103,372.00
1991.R5929.225		\$	1,725.00
1991.R5929.255		\$	833.00
1991.R5929.263		\$	2,222.00
1991.R5929.289		\$	1,490.00
1991.R5929.21A		\$	8,852.00
1991.R5929.21D		\$	1,741.00
1991.R5929.244		\$	3,372.00

Indirect Costs

Information Only Amendments

Code	Description	From	To
------	-------------	------	----

Move Function In Budget:

Add To Budget:

	Revenue	Expense
2401.3600.00	\$ 121,320.00	
2401.35.***.99.240.6399.00 General Supplies		\$ 8,550.00
2401.35.***.99.240.6639.00 Furniture, Equipment and Software > \$5000		\$ 112,770.00
Food Service		
Total Amendments	\$ 476,550.00	\$ 476,550.00



To: Board of Trustees

From: Ryder Warren, Ed.D., Superintendent of Schools

Subject: Renewal of 4-H Resolution Between Northwest ISD and Tarrant County

Date: September 14, 2020

Background Information and Rationale:

Board approval is required for 4-H staff to serve as adjunct staff for Northwest Independent School District students who participate in 4-H programs. In addition, the Board is asked to sanction the Tarrant County 4-H organization as an extracurricular activity. This is a renewal and annual request and approved by the Texas Education Agency as appropriate.

Support of Strategic Goals:

- Students will achieve success through meaningful learning experiences, innovative pathways, and personalized opportunities.
- Northwest ISD will recruit, value, and retain exceptional staff to create a rewarding learning environment.
- Northwest ISD will create and foster an environment where all stakeholders are engaged in the transformational work of the NISD family.

Budget and/or Fund Impact: There is no budget or fund impact.

Recommendation: Approve the renewal of the 4-H Resolution between Northwest Independent School District and Tarrant County as recommended by administration.

Respectfully submitted,

Ryder Warren, Ed.D.
Superintendent

Brian Carter
Chief Financial Officer

Mark Vechione
Executive Director of
Purchasing

EXTRACURRICULAR STATUS REQUEST

8-18-2020

Dr. Ryder Warren
Northwest ISD
2001 Texan Drive
Fort Worth, TX 76247

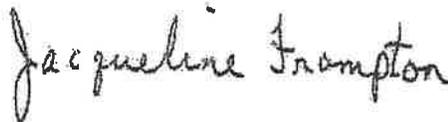
Dear Dr. Warren,

On behalf of the 4-H members of Tarrant County, we hereby respectfully request that the 4-H organization, by the attached resolution, be sanctioned as an extracurricular activity. We request the enclosed RESOLUTION be presented for consideration at the next scheduled meeting of the Board of Trustees of the Northwest Independent School District. We further request that questions regarding this RESOLUTION be directed to us in a timely manner so that we may prepare and present an appropriate response so as not to delay action on this request.

Finally, we request that a signed copy of this RESOLUTION, along with a copy of the minutes of the Board meeting, be forwarded to us for our files.

Thank you and the members of the Board of Trustees for your consideration of this request.

Sincerely,



Jacqueline Frampton
Extension Agent 4-H & Youth Development



Jordan Peldyak
Extension Agent 4-H & Youth Development

Attachment: Resolution for Extracurricular Status of 4-H Organization

EXTRACURRICULAR STATUS REQUEST

RESOLUTION

EXTRACURRICULAR STATUS OF 4-H ORGANIZATION

Be it hereby resolved that upon this date, the duly elected Board of Trustees of the

Northwest Independent School District

meeting in public with a quorum present and certified,
did adopt this resolution that recognizes the

Tarrant

County Texas 4-H Organization as approved for recognition and eligible
for extracurricular status consideration under 19 Texas Administrative Code,
Chapter 76, pertaining to extracurricular activities.

Participation by 4-H members under provisions of this resolution are subject
to all rules and regulations set forth under the 19 Texas Administrative Code
as interpreted by this Board and designated officials of this school district.

Texas A&M AgriLife Extension
will request academic eligibility for competitive and non-competitive
purposes when an absence is required.

Approved this _____ day of _____, 20_____.

President, Board of Trustees

Superintendent

ADJUNCT FACULTY REQUEST

8-18-2020

Dr. Ryder Warren
Northwest ISD
2001 Texan Drive
Fort Worth, TX 76247

Dear Dr. Warren,

On behalf of the Tarrant County Extension Staff, we hereby respectfully request approval of the attached Adjunct Faculty Agreement with the Northwest Independent School District.

The State Board of Education passed an amendment to 19 TAC§129.21 (j). Requirements for Student Attendance Accounting for State Funding Purposes allows public school students to be considered "in attendance" when participating in off-campus activities with an adjunct staff member of the school district. Section 3 of the Student Attendance Handbook states:

(1) The student is participating in an activity that is approved by the local board of school trustees and is under the direction of a member of the professional or paraprofessional staff of the school district, or an adjunct staff member who:

(A) has a minimum of a bachelor's degree; and

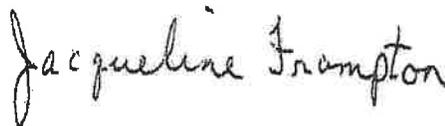
(B) is eligible for participation in the Teacher Retirement System of Texas.

Tarrant County requests the agents listed on the enclosed Adjunct Faculty Agreement be awarded adjunct staff member status for the period of time indicated on the agreement.

We hope Northwest Independent School District will accept this request. Please let us know if you would like to schedule an appointment to discuss the amendment and request or if you need further information.

Thank you and the members of the Board of Trustees for your consideration of this request.

Sincerely,



Jacqueline Frampton
Extension Agent 4-H & Youth Development



Jordan Peldyak
Extension Agent 4-H & Youth Development

Attachment: Resolution for Extracurricular Status of 4-H Organization

ADJUNCT FACULTY REQUEST

Adjunct Faculty Agreement

THE STATE OF TEXAS
COUNTY OF TARRANT

On this date, at a regularly scheduled and posted meeting, came the Board of Trustees of the Northwest Independent School District, hereinafter referred to as "District." A quorum having been established, the Board proceeded to consider the appointment of the herein named individuals as an adjunct member of the Northwest Independent School District.

Upon consideration and vote of _____ in favor, Laura Miller, Steve Chaney, Robin Hall, Jacklyn Jones-Doyle, Alaina Woolsey, Fralonda Aubrey, Jordan Peldyak and Jacqueline Frampton are hereby named as adjunct faculty member(s) of the Aledo Independent School District subject to the following considerations and provisions of such appointment to with:

1. This appointment shall commence on the 1st day of August, 2020 and remain in effect until the 31st day of July, 2021.
2. This appointment will include the Texas A&M AgriLife Extension Service employees listed below:

NAME	TITLE	DEGREE	INSTITUTION	DATE
Laura Miller	CEA, Horticulture	Med	Texas A&M University	1987
Steve Chaney	CEA, Horticulture	MS	Oklahoma State University	1996
Robin Hall	EFNET Adult	MS	Texas Woman's University	2013
Jacklyn Jones-Doyle	CEA, Agriculture	MS	Tarleton State University	2010
Alaina Woolsey	CEA, Family & Community Health	BS	Baylor University of Waco	2015
Fralonda Aubrey	CEA, Family & Community Health	MS	Texas Southern University, Houston	2011
Jordan Peldyak	EA-CEP, 4-H	Med	Louisiana State University, Shreveport	2018
Jacqueline Frampton	CEA, 4-H Youth Development	MS	Sam Houston State University	2018

3. Adjunct faculty member(s) will receive no compensation, salary, or remuneration from Northwest Independent School District.
4. Adjunct faculty member(s) is and shall remain an employee, in good standing, of the Texas A&M AgriLife Extension Service.
5. Adjunct faculty member(s) is and shall remain under the direct supervision of either the District Extension Administrator of District IV or Tarrant County Extension Director.
6. Adjunct faculty member(s) shall receive all group insurance benefits, workman's compensation insurance benefits, unemployment insurance, and any and all other plans for the benefit of Texas A&M AgriLife Extension Service employees. District shall have no responsibility for any of such benefits or plans.

Adjunct faculty member(s) shall direct the activities and participation of students of the school district in sponsored and approved activities as designated from time to time by adjunct faculty members for which notice shall be given to School District administrative personnel. Adjunct faculty members' activities and participation with students of the School District are directed, supervised, and controlled by and through supervisory personnel of Texas A&M AgriLife Extension Service pursuant to the supervisory authority of the District Extension Administrator or County Extension Director. Adjunct faculty member(s) is not the employee of the School District, and School District does not nor shall not supervise, direct or control the activities and/or participation of such Tarrant County Extension Agent(s) who have/had been herein designated as an adjunct faculty member.

This appointment is made by the Independent School District by and through the Board of Trustees of said district for the benefit of allowing voluntary student participation in programs conducted by the Texas A&M AgriLife Extension Service in recognition of the educational benefits arising from such participation and activities and/or directed by the Texas A&M AgriLife Extension Service. This appointment is made in accordance with the provisions of Section 129.21 (j)(1) of 19 Texas Administrative Code authorizing the school to deem such participating students in attendance for foundation school program purposes.

This appointment of the herein named Tarrant County Extension Agent(s), Laura Miller, Steve Chaney, Robin Hall, Jacklyn Jones-Doyle, Alaina Woolsey, Fralonda Aubrey, Jordan Peldyak and Jacqueline Frampton; are not intended nor shall be construed as a waiver of any claim or defense of sovereign or governmental immunity from liability now possessed by Northwest Independent School District or any of its employees, agents, officers, and/or board members in the performance of governmental functions.

Signed this _____ day of _____, 2020.

Northwest Independent School District

By: _____

Title: _____



To: Board of Trustees

From: Ryder Warren, Ed.D., Superintendent of Schools

Subject: Renewal of 4-H Resolution Between Northwest ISD and Lubbock County

Date: September 14, 2020

Background Information and Rationale: Board approval is required for 4-H staff to serve as adjunct staff for Northwest Independent School District students who participate in 4-H programs. In addition, the Board is asked to sanction the Lubbock County 4-H organization as an extracurricular activity. This is a renewal and annual request and approved by the Texas Education Agency as appropriate.

Support of Strategic Goals:

- Students will achieve success through meaningful learning experiences, innovative pathways, and personalized opportunities.
- Northwest ISD will recruit, value, and retain exceptional staff to create a rewarding learning environment.
- Northwest ISD will create and foster an environment where all stakeholders are engaged in the transformational work of the NISD family.

Budget and/or Fund Impact: There is no budget or fund impact.

Recommendation: Approve the renewal of the 4-H Resolution between Northwest Independent School District and Lubbock County as recommended by administration.

Respectfully submitted,

Ryder Warren, Ed.D.
Superintendent

Brian Carter
Chief Financial Officer

Mark Vechione
Executive Director of
Purchasing

RESOLUTION

EXTRACURRICULAR STATUS OF 4-H ORGANIZATION

Be it hereby resolved that upon this date, the duly elected Board of Trustees of the
Northwest Independent School District

(Complete name of school district)

meeting in public with a quorum present and certified,
did adopt this resolution that recognizes the

Lubbock

(Name of County)

County Texas 4-H Organization as approved for recognition and eligible
for extracurricular status consideration under 19 Texas Administrative Code,
Chapter 76.1, pertaining to extracurricular activities.

Participation by 4-H members under provisions of this resolution are subject
to all rules and regulations set forth under the 19 Texas Administrative Code
as interpreted by this Board and designated officials of this school district.

Texas A&M AgriLife Extension will request academic eligibility for all 4-H competitive
activities, regardless if a school absence is or is not required, and for non-competitive purposes
when an absence is required.

Approved this _____ day of _____, 20_____.

Board of Trustee

Superintendent

ADJUNCT FACULTY REQUEST

THE STATE OF TEXAS
COUNTY OF Lubbock

On this date, at a regularly scheduled and posted meeting, came the Board of Trustees of the **Northwest** Independent School District, hereinafter referred to as "District." A quorum having been established, the Board proceeded to consider the appointment of the herein named individual(s) as an adjunct member of the **Northwest** Independent School District.

Upon consideration and vote of _____ in favor, **Lubbock County Extension Staff** are hereby named as adjunct faculty member(s) of the **Northwest** Independent School District subject to the following considerations and provisions of such appointment to wit:

1. This appointment shall commence on the 20th day of August, 2020 and remain in effect until the 23rd day of May, 2021.
2. This appointment will include the Texas A&M AgriLife Extension Service employees listed below:

NAME	TITLE	DEGREE	INSTITUTION	DATE
Robert Scott	CEA-AG	MS	Sul Ross State University	1997
Ronda Alexander	CEA-4-H	MS	Texas Tech University	2001

3. Adjunct faculty member(s) will receive no compensation, salary, or remuneration from **Northwest** Independent School District.
4. Adjunct faculty member(s) is and shall remain an employee, in good standing, of the Texas A&M AgriLife Extension Service.
5. Adjunct faculty member(s) is and shall remain under the direct supervision of either the District Extension Administrator of District 2.
6. Adjunct faculty member(s) shall receive all group insurance benefits, workman's compensation insurance benefits, unemployment insurance, and any and all other plans for the benefit of Texas A&M AgriLife Extension Service employees. District shall have no responsibility for any of such benefits or plans.

Adjunct faculty members shall direct the activities and participation of students of the school district in sponsored and approved activities as designated from time to time by adjunct faculty members for which notice shall be given to School District administrative personnel. Adjunct faculty members' activities and participation with students of the School District are directed, supervised, and controlled by and through supervisory personnel of Texas A&M AgriLife Extension Service pursuant to the supervisory authority of the District Extension Administrator or County Extension Director. Adjunct faculty members are not the employees of the School District, and the School District does not nor shall not supervise, direct or control the activities and/or participation of such **Lubbock County Extension Agents** who have been herein designated as an adjunct faculty member.

This appointment is made by the Independent School District by and through the Board of Trustees of said district for the benefit of allowing voluntary student participation in programs conducted by the Texas A&M AgriLife Extension Service in recognition of the educational benefits arising from such participation and activities and/or directed by the Texas A&M AgriLife Extension Service. This appointment is made in accordance with the provisions of Section 129.21 (k)(1) of 19 Texas Administrative Code authorizing the school to deem such participating students in attendance for foundation school program purposes.

This appointment of the herein named **Lubbock County Extension Agents, Robert Scott and Ronda Alexander** are not intended nor shall be construed as a waiver of any claim or defense of sovereign or governmental immunity from liability now possessed by **Northwest** Independent School District or any of its employees, agents, officers, and/or board members in the performance of governmental functions.

Signed this _____ day of _____, 2018.

_____ Independent School District

By: _____



To: Board of Trustees
From: Ryder Warren, Ed.D., Superintendent of Schools
Subject: Retaining Wall Maintenance Agreement- Berkshire Elementary School
Date: September 14, 2020

Background Information and Rationale: Northwest ISD staff, engineers, and City of Fort Worth have finalized the maintenance agreement for the retaining wall for Berkshire Elementary site. The attached documents show NISD's property and the location of the retaining wall with the elevations of the wall.

Support of Strategic Goals:

- Northwest ISD will create and foster an environment where all stakeholders are engaged in the transformational work of the NISD family.

Budget and/or Fund Impact: There is no budgetary impact to the District associated with this agreement.

Recommendation: Approve the maintenance agreement with the City of Fort Worth for the retaining wall as recommended by the administration.

Respectfully submitted,

Ryder Warren, Ed.D.
Superintendent

Tim McClure
Assistant Superintendent for
Facilities

Sarah Stewart
Exec. Dir. of Planning

DOE # _____

RETAINING WALL
MAINTENANCE AGREEMENT

THIS AGREEMENT, made and entered into this ____ day of September 2020, by and between Northwest Independent School District, a public school district, acting by and through its Board of Trustees, hereinafter referred to as “Landowner”, and the City of Fort Worth, hereinafter referred to as “City”.

WITNESSETH

WHEREAS, the Landowner is the owner of certain real property described as an approximately 1,596 square foot tract located in Lot 1, Block 32, Richmond Addition, Fort Worth, Tarrant County, Texas according to the final plat recorded in D220129537, Public Records, Tarrant County, Texas and being more particularly described by metes and bounds in Exhibit “A”, hereinafter called the “Property”.

WHEREAS, the Landowner is proceeding to build on and develop the Property according to the Site Plan/Subdivision Plan known as Berkshire Elementary, hereinafter called the “Plan”, which is expressly made a part hereof, as approved or to be approved by the City and the Landowner provides for the construction and maintenance of a Retaining Wall Facility on a portion of the Property; and;

WHEREAS, the City and the Landowner, and their successors and assigns, agree that the health, safety and welfare of the residents of the City of Fort Worth, Texas require that a Retaining Wall Facility be constructed and maintained on a portion of the Property; and;

WHEREAS, the City requires that a Retaining Wall Facility (“Facility”) as shown on the Plan be constructed and adequately maintained by the Landowner, its successors

and assigns, the location and dimensions of which is shown on the attached Exhibit “A” (“Facility Property”); and;

NOW, THEREFORE, in consideration of the foregoing premises, the mutual covenants contained herein, and the following terms and conditions, the parties hereto agree as follows:

1. The Landowner, its successors and assigns, shall adequately construct and maintain the on-site Retaining Wall Facility (“Facility”) at no expense to the City of Fort Worth in accordance with the design specifications for the Facility, attached as Exhibit “B”, and the current standards then in force and effect in the City of Fort Worth. Adequate maintenance is herein defined as good working condition so that these facilities are performing their design functions.
2. The Landowner, its successors and assigns, shall inspect the Facility and submit an inspection report to the City annually. The purpose of the inspection is to assure safe and proper functioning of the Facility. The inspection shall cover the entire Facility, which needs maintenance or replacement to perform their design function, shall be noted in the inspection report along with the corrective actions to be taken.
3. The Landowner, its successors and assigns, hereby grant permission to the City, its authorized agents and employees, to enter upon the Property and to inspect the Facility Property whenever the City deems necessary. The purpose of inspection is to follow-up on reported deficiencies and/or to respond to citizen complaints. The City shall provide the Landowner, its successors and assigns, copies of the inspection findings and a directive to commence with the repairs if necessary.
4. In the event the Landowner, its successors and assigns, fails to maintain the Facility in good working condition acceptable to the City, the City, its authorized agents and employees, may enter upon the Facility Property and take whatever steps necessary to correct deficiencies identified in the inspection report and to charge the costs of such repairs to the Landowner, its

successors and assigns. **It is expressly understood and agreed that the City is under no obligation to routinely maintain or repair said Facility, and in no event shall this Agreement be construed to impose any such obligation on the City, such obligation is Landowner's.**

5. The Landowner, its successors and assigns, will perform the work necessary to keep the Facility in good working order as appropriate. In the event the City pursuant to this Agreement, performs work of any nature, or expends any funds in performance of said work for labor, use of equipment, supplies, materials, and the like, the Landowner, its successors and assigns, shall reimburse the City upon demand, within thirty (30) days of receipt thereof for all actual costs incurred by the City hereunder.
6. This Agreement imposes no liability of any kind whatsoever on the City. **TO THE EXTENT ALLOWED BY TEXAS LAW, THE LANDOWNER AGREES TO HOLD THE CITY HARMLESS FROM ANY LIABILITY IN THE EVENT THE FACILITY FAILS TO OPERATE PROPERLY.**
7. This Agreement shall be recorded among the land records of Tarrant County, Texas, and shall constitute a covenant running with the land, and shall be binding on the Landowner, its administrators, executors, assigns, heirs and any other successors in interests, including any property owners association.

Executed this ____ day of _____ 20__.

Landowner

City
City of Fort Worth

Name: _____

Fernando Costa
Assistant City Manager

Title : _____

Approved as to Form and Legality

Assistant City Attorney

ATTEST

City Secretary

STATE OF TEXAS §
COUNTY OF TARRANT §

This instrument was acknowledged before me on _____ 20__ by Fernando Costa, Assistant City Manager of the City of Fort Worth, on behalf of the City of Fort Worth.

Notary Public, State of Texas

STATE OF TEXAS §
COUNTY OF TARRANT §

Before me, the undersigned authority on this day personally appeared _____, known to me to be the person whose name is subscribed to the foregoing instrument and acknowledged to me that the same is the act of _____, and that he executed the same as its _____ and as the act of such _____ and for the purposes and consideration expressed in the foregoing instrument.

Notary Public, State of Texas

EXHIBIT "A"

INSERT LEGAL DESCRIPTION

EXHIBIT "A"

"RETAINING WALL MAINTENANCE AREA"

BEING 18,994 square feet of land situated in Lot 1, Block 32, Richmond Addition, an addition to the City of Fort Worth, Tarrant County, Texas, as filed in Instrument #D220129537, Plat Records of Tarrant County, Texas (P.R.T.C.T.), and being a portion of that certain tract of land described in deed to Northwest Independent School District (NWISD), according to the deed filed in Instrument #D217025993, Deed Records of Tarrant County, Texas (D.R.T.C.T.); and being more particularly described by metes and bounds as follows:

BEGINNING in the west line of said Lot 1, also being in the most northerly east line of a tract of land described in deed to HPC Berkshire Development Corporation, according to the deed filed in Instrument #D219011192, D.R.T.C.T., from which a 5/8 inch iron rod found at the south corner of said Lot 1, also being a re-entrant corner of said of said HPC Berkshire Development Corp. tract, bears S 30°30'54" E, a distance of 44.21 feet;

THENCE along the west line of said Lot 1, and along the most northerly east line of said HPC Berkshire Development Corp. tract, the following courses and distances;

N 30°30'54" W, a distance of 349.15 feet to a 5/8 inch iron rod found;

N 08°33'14" E, a distance of 433.06 feet, from which a 5/8 inch iron rod with cap stamped "Jacobs", found in said line, bears N 08°33'14" E, a distance of 337.35 feet;

THENCE leaving said line, over and across said Lot 1, the following courses and distances;

S 81°26'46" E, a distance of 25.00 feet;

S 08°33'14" W, a distance of 425.78 feet;

S 30°30'54" E, a distance of 339.05 feet;

S 59°29'06" W, a distance of 24.00 feet to the **POINT OF BEGINNING** and containing 18,994 square feet or 0.436 of an acre of land.


Theron W. Sims, R.P.L.S.
Texas Registration No. 5887



Surveyed on the ground April 28, 2020

1. Bearings of lines shown hereon refer to Grid North of the Texas Coordinate System of 1983 (North Central Zone; NAD83 (2011) Epoch 2010) as derived locally from Western Data Systems Continuously Operating Reference Stations (CORS) via Real Time Kinematic (RTK) methods. An average Combination Factor of 1.00012 was used to scale grid coordinates and distances to surface.

2. Integral parts of this survey:
- a. Legal Description
 - b. Sketch

LOT 1, BLK. 36
 RICHMOND
 INST. #D217037800
 P.R.T.C.T.

NOTES:

1) Bearings of lines shown hereon refer to Grid North of the Texas Coordinate System of 1983 (North Central Zone; NAD83 (2011) Epoch 2010) as derived locally from Western Data Systems Continuously Operating Reference Stations (CORS) via Real Time Kinematic (RTK) methods. An average Combination Factor of 1.00012 was used to scale grid coordinates and distances to surface.

2) Integral parts of this survey:
 a. Legal Description
 b. Sketch

Line #	Direction	Length
L1	S30°30'54"E	44.21'
L2	N30°30'54"W	349.15'
L3	N08°33'14"E	433.06'
L4	N08°33'14"E	337.35'
L5	S81°26'46"E	25.00'
L6	S08°33'14"W	425.78'
L7	S30°30'54"E	339.05'
L8	S59°29'06"W	24.00'

LOT 1X, BLK. 17, RICHMOND ADD'N.
 INST. #D219045240, P.R.T.C.T.

HPC BERKSHIRE DEVELOPMENT CORP.
 INST. #D219011192
 D.R.T.C.T.

LOT 1X, BLK. 41
 RICHMOND ADD'N.
 INST. #D217143689
 P.R.T.C.T.

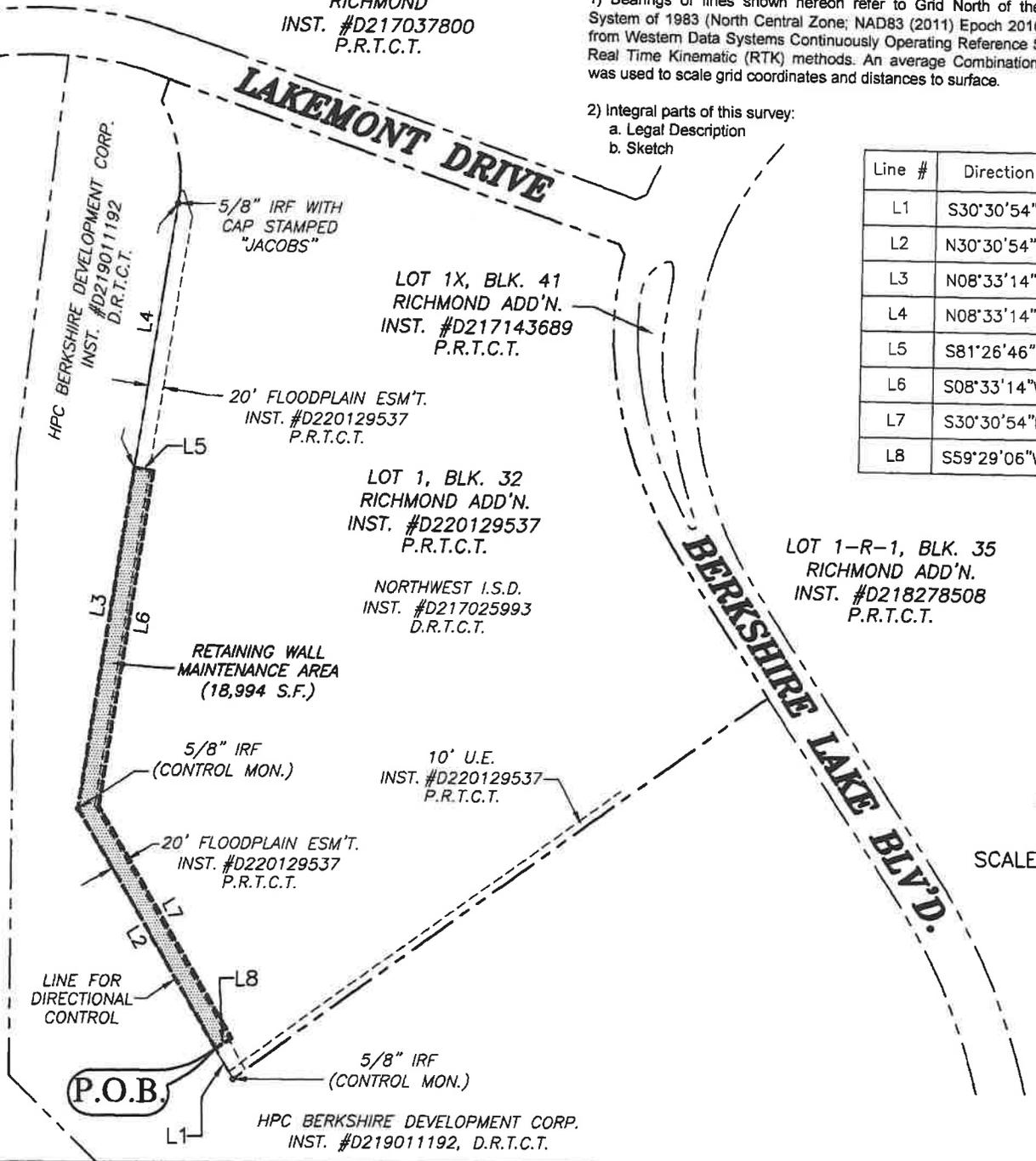
LOT 1, BLK. 32
 RICHMOND ADD'N.
 INST. #D220129537
 P.R.T.C.T.

NORTHWEST I.S.D.
 INST. #D217025993
 D.R.T.C.T.

LOT 1-R-1, BLK. 35
 RICHMOND ADD'N.
 INST. #D218278508
 P.R.T.C.T.



SCALE 1"=200'



Theron W. Sims
 THERON W. SIMS, R.P.L.S.
 TEXAS REGISTRATION NO. 5887
 Date: July 30, 2020
 Surveyed on the ground
 April 28, 2020



EXHIBIT "B"
**RETAINING WALL
 MAINTENANCE AREA**

Situated in Lot 1, Block 32, Richmond Addition, an addition to the City of Fort Worth, Tarrant County, Texas, as filed in Instrument #D220129537, Plat Records of Tarrant County, Texas.



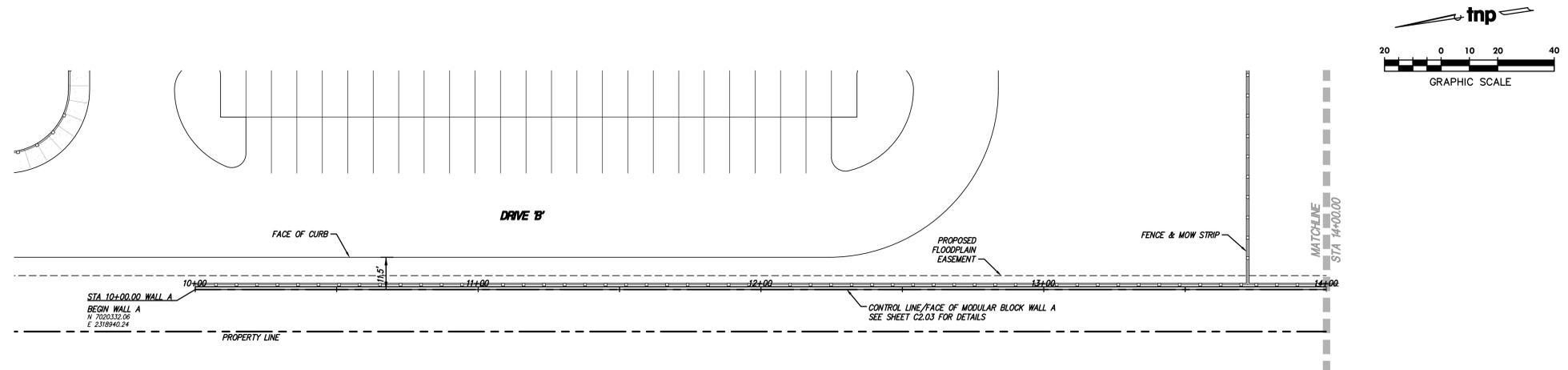
teague nall & perkins

5237 N. Riverside Drive, Suite 100
 32 Fort Worth, Texas 76137
 817.336.5773 ph 817.332.7756 fx

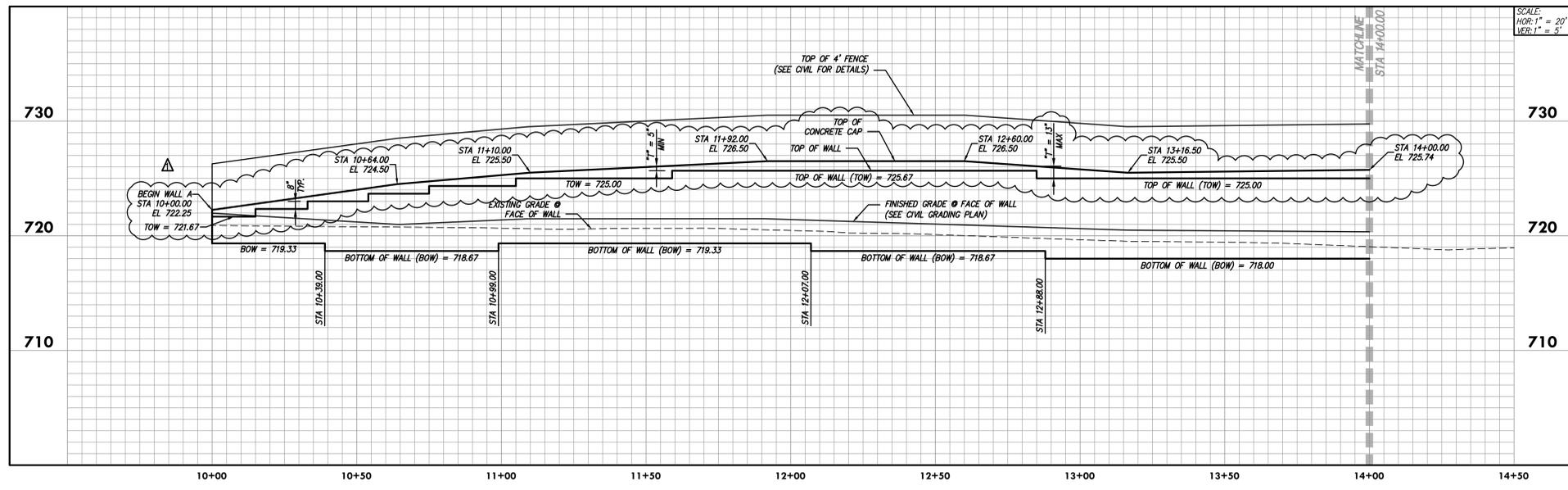
www.tnpsc.com / TBPLS Registration No. 100116-00

JOB No. NWI 19418

SHEET 2 OF 2



PLAN - RETAINING WALL A



ELEVATION - RETAINING WALL A

PR #17

Date: 07/15/2020
Revision: 1

Project: BERKSHIRE ELEMENTARY SCHOOL FOR NORTHWEST I.S.D., FORT WORTH, TEXAS



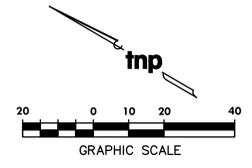
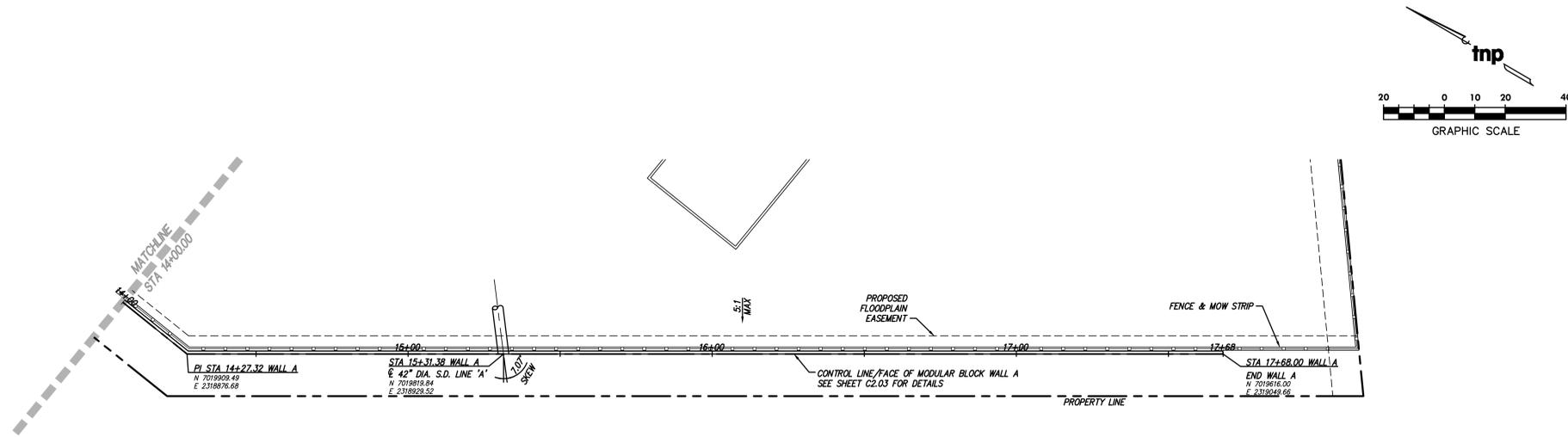
teague nall & perkins
5237 N Riverside Drive, Suite 100
Fort Worth, Texas 76137
817.336.5773 ph 817.336.2813 fx
TBPELS: ENGR F-230;
SURVY 10011600, 10011601,
10194381
GPPE: PEF007431; TBAA: BR 2673



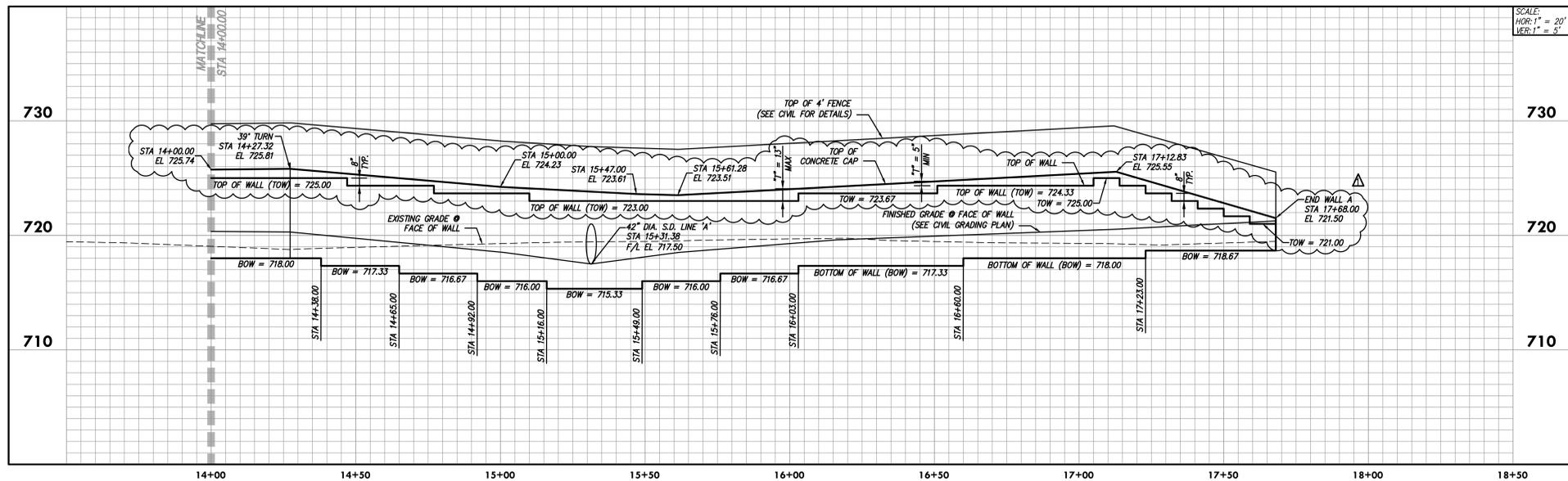
RETAINING WALL A
PLAN & PROFILE (1 OF 2)

VOLUME 1	
Job No. 1747-07-01	Sheet No. C2.01
Drawn By: TNP	
Date: 05/25/2020	

TNP PROJECT NO. HUC19419
TNP TBPELS REGISTRATION NO. F-230



PLAN - RETAINING WALL A



ELEVATION - RETAINING WALL A

Revision / 1 07/15/2020 PR #17

Project: BERKSHIRE ELEMENTARY SCHOOL FOR NORTHWEST I.S.D. FORT WORTH, TEXAS

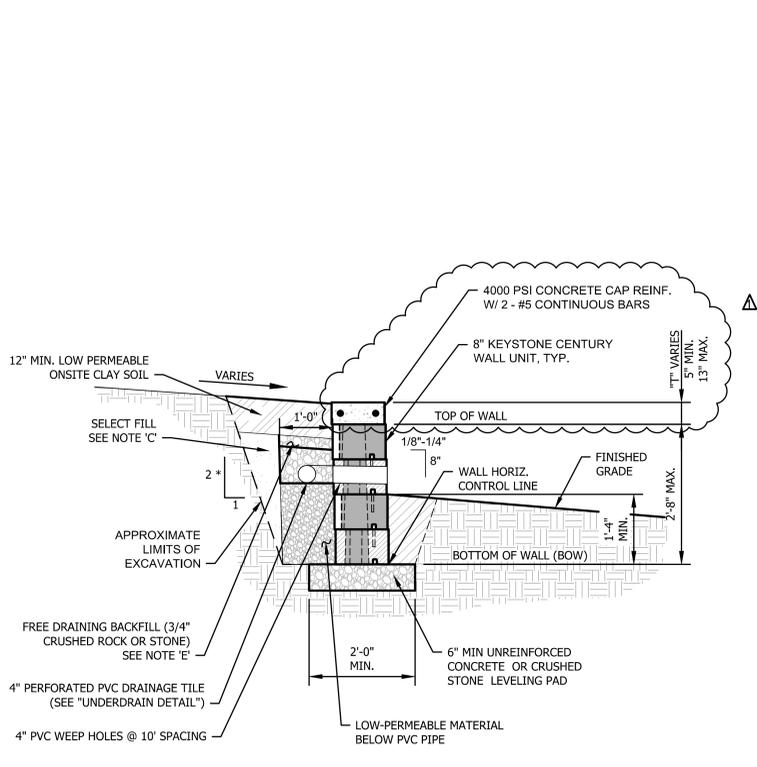
tnp
 teague nall & perkins
 5237 N Riverside Drive, Suite 100
 Fort Worth, Texas 76137
 817.336.5773 ph 817.336.2813 fx
 TBPELS: ENGR F-230;
 SURVY 10011600, 10011601,
 10194381
 GBPE: PF007431; TBAE: BR 2673
 www.tnpinc.com
 KEITH BURKHOLDER
 58163
 07/15/2020

Huckabee
 AUSTIN • DALLAS • FORT WORTH
 HOUSTON • SAN ANTONIO • WACO
 www.huckabee-inc.com
 800.687.0238

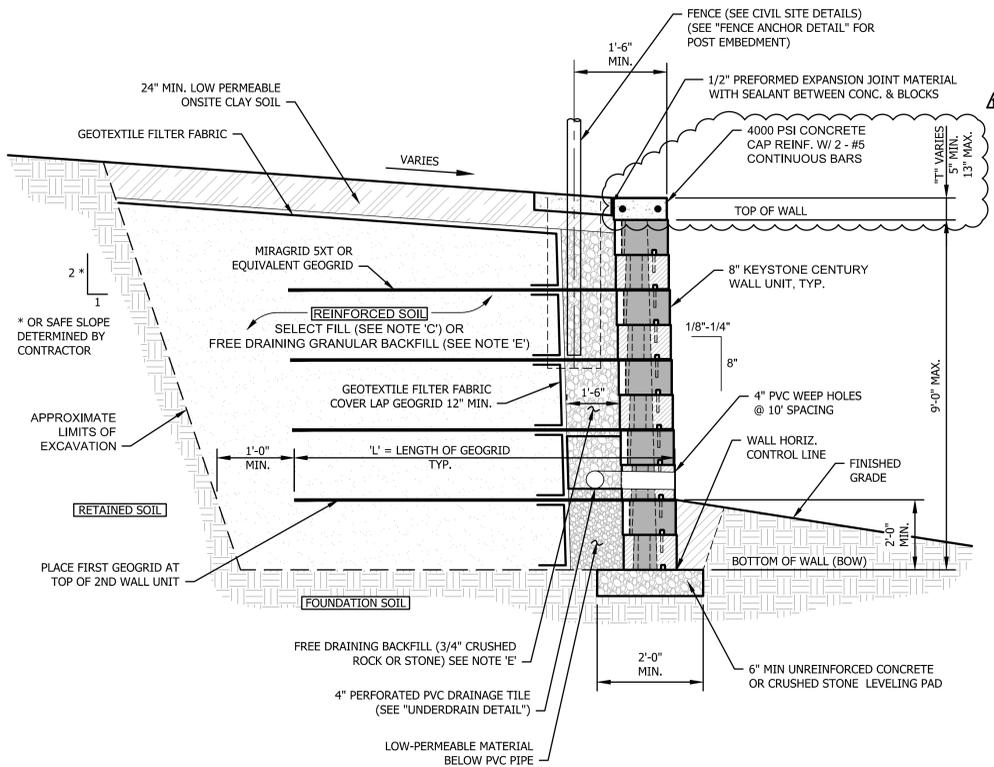
RETAINING WALL A PLAN & PROFILE (2 OF 2)

Job No. 1747-07-01	Sheet No. C2.02
Drawn By: TNP	
Date: 05/05/2020	

TNP PROJECT NO. HUC19419
 TNP TBPELS REGISTRATION NO. F-230



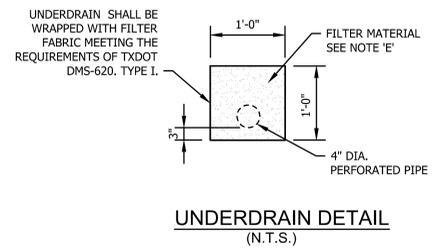
A TYPICAL GRAVITY RETAINING WALL SECTION
Scale: 3/4" = 1'-0"



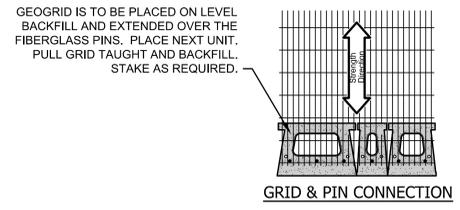
B TYPICAL REINFORCED RETAINING WALL SECTION
Scale: 3/4" = 1'-0"

- GENERAL STRUCTURAL NOTES:**
- ALL MODULAR BLOCK GEGRID REINFORCED RETAINING WALLS SHALL BE KEYSTONE CENTURY WALL BY KEYSTONE RETAINING WALL SYSTEMS, INC. OR APPROVED EQUIVALENT.
 - ALLOWABLE BEARING PRESSURE FOR WALL FOUNDATIONS DESIGN SHALL BE 2.0 KSF BEARING ON IN-SITU CLAY SOILS OR 5.0 KSF BEARING 8" INTO WEATHERED LIMESTONE.
 - SELECT FILL SHALL EXTEND TO ONE FOOT BEYOND LIMITS OF GEGRID AND SHALL CONSIST OF CLAYEY SAND AND/OR SANDY CLAY MATERIAL WITH A P.I. LESS THAN 16 AND L.L. LESS THAN 35 AND LESS THAN 35% PASSING 200 SIEVE. PLACE SELECT FILL IN MAXIMUM 8" LIFTS AND COMPACTED TO BETWEEN 95% AND 100% OF STANDARD PROCTOR DENSITY WITHIN A RANGE OF PLUS TO MINUS 3% OF OPTIMUM MOISTURE.
 - COMPACTION SHOULD BE ACCOMPLISHED USING HAND COMPACTION EQUIPMENT AND SHOULD BE COMPACTED BETWEEN 90% AND 95% OF STANDARD PROCTOR DENSITY.
 - ALL FREE DRAINING GRANULAR WALL BACKFILL MATERIAL SHALL BE 3/4" CRUSHED ROCK OR STONE WITH NO FINES. THE MATERIAL SHOULD HAVE LESS THAN 3% PASSING #200 SIEVE AND LESS THAN 30% PASSING #40 SIEVE. THE MINUS #40 SIEVE MATERIAL SHOULD BE NON-PLASTIC. GRANULAR WALL BACKFILL SHOULD NOT BE WATER JETTED DURING INSTALLATION.
 - SEE RETAINING WALL PLAN AND PROFILE FOR DESIGN.
 - CONTRACTOR SHALL PROVIDE PROFESSIONAL LICENSED ENGINEER SIGNED AND SEALED SHOP DRAWINGS AND DESIGN CALCULATIONS FOR ALL FINAL WALL INSTALLATIONS FOR OWNER'S APPROVAL PRIOR TO CONSTRUCTION. ALL WALL SECTIONS, DETAILS, AND DESIGN INFORMATION SHOWN IN THESE PLANS IS SCHEMATIC IN NATURE. WALL ENGINEER SHALL DESIGN IN CONFORMANCE TO GEOMETRIC CONSTRAINTS PROVIDED ON WALL PLAN LAYOUTS.
 - ALL WALLS SHALL BE DESIGNED FOR THE FOLLOWING CRITERIA:
 - FACTOR OF SAFETY IN SLIDING > 1.5
 - FACTOR OF SAFETY IN OVERTURNING ≥ 2.0
 - FACTOR OF SAFETY OF EARTH REINF. PULLOUT ≥ 1.5
 - FACTOR OF SAFETY FOR CONNECTION ≥ 1.5
 - FACTOR OF SAFETY FOR GLOBAL STABILITY ≥ 1.5
 - THE BASE PRESSURE RESULTANT SHALL FALL WITHIN THE MIDDLE THIRD OF THE RETAINING WALL.
 - BASE OF WALL IS SUBJECT TO INUNDATION.
 - DESIGN OF THE REINFORCED EARTH RETAINING WALLS SHALL BE BASED UPON THE FOLLOWING PARAMETERS:

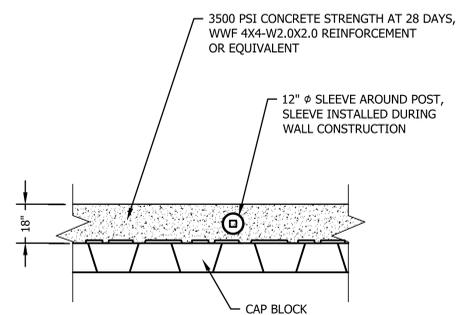
MATERIAL	EFFECTIVE FRICTION ANGLE	EFFECTIVE COHESION	MOIST UNIT WEIGHT
RETAINED SOIL	22	0 PSF	120 PCF
FOUNDATION SOIL 1: COMMON ON-SITE CLAY SOILS	21	100 PSF	120 PCF
FOUNDATION SOIL 2: WEATHERED LIMESTONE	36	2500 PSF	130 PCF
REINFORCED SOIL 1: SELECT NON-EXPANSIVE MATERIAL	25	0 PSF	125 PCF
REINFORCED SOIL 2: FREE DRAINING GRANULAR BACKFILL	34	0 PSF	125 PCF



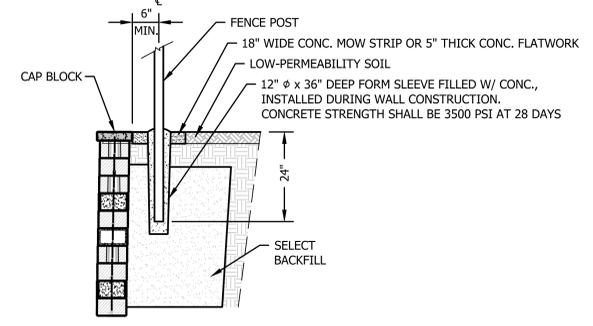
UNDERDRAIN DETAIL
(N.T.S.)



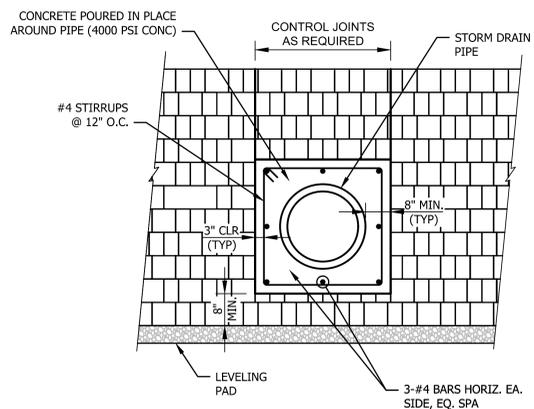
GRID & PIN CONNECTION



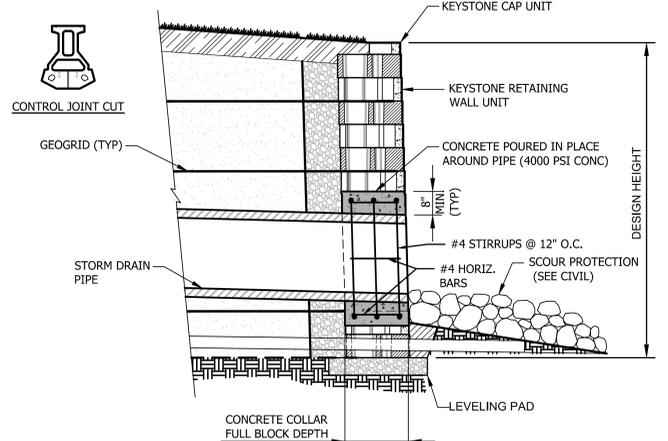
FENCE AT BACK OF WALL PLAN



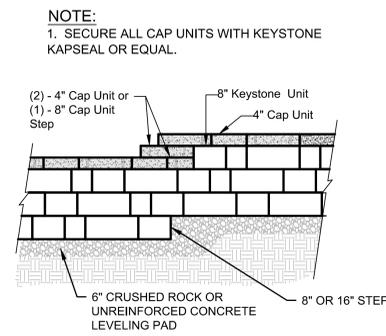
FENCE AT BACK OF WALL ELEVATION



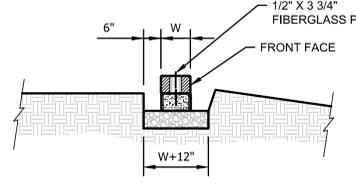
TYPICAL PIPE OUTLET DETAIL



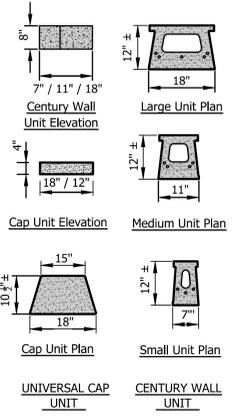
TYPICAL PIPE OUTLET SECTION



LEVELING PAD AND CAP STEP DETAIL



FENCE ANCHOR DETAIL



INDIVIDUAL BLOCK VIEWS

BERKSHIRE ELEMENTARY SCHOOL
FOR NORTHWEST I.S.D.
FORT WORTH, TEXAS

Project:

tnp
teague nall & perkins
5237 N Riverside Drive, Suite 100
Fort Worth, Texas 76137
817.336.5773 ph 817.336.2813 fx
TBPELS: ENGR F-230;
SURVY 10011600, 10011601,
10194381
GPPE: PEF007431; TBAE: BR 2673
www.tnppinc.com

KEITH J. BURKHOLDER
58163
07/15/2020

Huckabee
AUSTIN • DALLAS • FORT WORTH
HOUSTON • SAN ANTONIO • WACO
www.huckabee-inc.com
950.687.0239

MODULAR BLOCK RETAINING WALL DETAILS

VOLUME 1
Job No. 1747-07-01
Drawn By: TNP
Date: 05/02/2020

Sheet No. **C2.03**

TNP PROJECT NO. HUC19419
TNP TBPELS REGISTRATION NO. F-230



To: Board of Trustees

From: Ryder Warren, Ed.D., Superintendent of Schools

Subject: Memorandum of Understanding with Early Childhood Intervention (ECI) of North Central Texas

Date: September 14, 2020

Background Information and Rationale: Pursuant to Chapter 791 of the Texas Government Code, Texas Education Code, School Districts and other governmental entities may join together to increase efficiency and effectiveness, by authorizing them to contract, to the greatest possible extent, with one another and with agencies of the state.

For each child enrolled in an Early Childhood Intervention (ECI) program (families, with children, birth-to-three with disabilities and developmental delays) assisted under IDEA Part C, and who will participate in preschool programs assisted under IDEA Part B, the ECI and the Local Education Agency (LEA) are responsible for ensuring a smooth and effective transition to those preschool programs. The term of this agreement will be from September 1, 2020 through August 31, 2021.

Support of Strategic Goals:

- Students will achieve success through meaningful learning experiences, innovative pathways, and personalized opportunities.

Budget and/or Fund Impact: There is no budget or fund impact to the District

Recommendation: The Administration recommends approval of the Memorandum of Understanding with ECI of North Central Texas as presented.

Respectfully submitted,

Handwritten signature of Ryder Warren in black ink.

Ryder Warren, Ed.D.
Superintendent

Handwritten signature of Brian Carter in black ink.

Brian Carter
Chief Financial Officer

Handwritten signature of Mark Vechione in black ink.

Mark Vechione
Executive Director of
Purchasing

MEMORANDUM OF UNDERSTANDING

NORTHWEST ISD and ECI of North Central Texas 2020-2021

Overview:

Pursuant to 34 CFR §300.124(a), for each child enrolled in an Early Childhood Intervention (ECI) program assisted under IDEA Part C, and who will participate in preschool programs assisted under IDEA Part B, the ECI and the Local Education Agency (LEA) are responsible for ensuring a smooth and effective transition to those preschool programs.

Purpose:

While the eligibility requirements for ECI programs may not be the same as the eligibility requirements for LEAs, this Memorandum, as adopted by each agency, provides for the implementation of a seamless model of services from ECI (IDEA Part C) to LEA (IDEA Part B) services for eligible children.

This Memorandum sets forth the intention of the ECI(s) and LEA(s) to work together to ensure this seamless transition occurs. Attached is a detail of ECI and LEA responsibilities, including statutory requirements, in accomplishing this objective. Revisions to the memorandum and detailed responsibility attachment will be developed as needed to reflect major agency reorganizations or statutory changes that affect the agencies and/or their responsibilities.

Terms of Agreement:

This Memorandum will be effective for the 2020-21 fiscal year (September 1, 2020 through August 31, 2021); and may be expanded, modified, or amended, as needed, at any time by the unanimous consent of the signatory agencies.

Table of Contents:	Page #
I. Deaf or Hard of Hearing (D/HH) and/or Visual Impairments (VI)	2
II. Transition Process	5
III. Procedures for Children Referred to ECI Less Than 90 Days Before the Child's 3rd Birthday.....	9
IV. School Action Plan	10
V. Definitions	10
VI. Signatures	12
VII. Sample LEA Agenda.....	13
VIII. ISD/SSA Procedures	14

I. Deaf or Hard of Hearings (D/HH) and/or Visual Impairments (VI)

D/HH/VI ECI	D/HH/VI LEA
<p>1. Will be the lead agency responsible for services available as per Part C to all infants and toddlers with disabilities, birth through two years of age.</p> <ul style="list-style-type: none"> a. Must develop the IFSP within 45 days of initial referral to ECI; b. Must deliver new or added services to the IFSP initially within 28 calendar days of IFSP date; c. Must attempt to reschedule missed or cancelled visits within 1 week of missed visit; and d. Will provide training of LEA personnel on D/HH/VI documentation procedures through an online website process. 	<p>1. Will meet all Part C requirements, including but not limited to, a family-focused process, flexible hours, full-year (year-round 52 weeks) services, time lines, and procedural safeguards for children, birth through two years of age.</p> <ul style="list-style-type: none"> a. Must deliver new or added services to the IFSP initially within 28 calendar days of IFSP date; and b. Must document attempts to reschedule missed or cancelled visits within 1 week of missed visit. c. Requirements defined by Part C as specified definitions. d. Must make services available to families and be flexible in accommodating their schedules. e. Extended year services does not apply to Part C – Service grids should not be altered to meet staff availability.
<p>2. Identifies and accesses all LEA services for children birth through two, with known or suspected deaf and/or visual concerns, including the development of an IFSP in coordination with the LEA, within 45 days of referral.</p> <ul style="list-style-type: none"> a. Teacher of students who are D/HH (TODHH) or Teacher of students with VI (TVI) or certified orientation & mobility specialist (COMS) may provide consultation that is not child-specific to ECI staff prior to obtaining a referral with a diagnosis. b. TODHH and/or TVI or COMS will provide support through technical assistance or training to assist with appropriate referrals. 	<p>2. As soon as possible, but in no case more than seven days, provide referrals to the local ECI program for all children under three years of age discovered through the Child Find process.</p> <ul style="list-style-type: none"> a. Teacher of students who are D/HH (TODHH) or Teacher of students with VI (TVI) or certified orientation & mobility specialist (COMS) may provide consultation that is not child-specific to ECI staff prior to obtaining a referral with a diagnosis. b. TODHH and/or TVI or COMS will provide support through technical assistance or training to assist with appropriate referrals.
<p>3. Provides children from birth through 2 suspected of having D/HH and/or VI with:</p> <ul style="list-style-type: none"> a. Assistance in accessing an evaluation by a licensed ophthalmologist or optometrist; b. Assistance in accessing an audiological evaluation by a licensed audiologist; if the audiological assessment indicates the child is D/HH, the contractor must refer the child to an otolaryngologist, as noted in c below; c. Assistance in accessing an otological examination performed by an otolaryngologist or by a licensed medical doctor with documentation that an otolaryngologist is not reasonably available; d. With parent consent, refer all children who are suspected of being D/HH and/or a VI to the LEA within 5 days for an evaluation by a TODHH and/or TVI and a COMS, whichever is appropriate; e. An invitation to the TODHH and/or TVI, as appropriate, to attend the initial and annual IFSP (Individualized Family Service Plan) meetings, and to other IFSP meetings when issues related to or affected by being D/HH and/or VI will be addressed; 	<p>3. Will keep a folder on each child that contains, at a minimum, the following documentation:</p> <p>Basic child and family information:</p> <ul style="list-style-type: none"> a. Referral information; b. A copy of the eye doctor report and/or otolaryngologist and audiologist reports; c. Evaluation/assessment reports; d. The initial and subsequent IFSPs; e. Documentation that written information about the TSBVI and/or the TSD was given to and signed by parents annually, including documentation of: parent refusal to sign; contacts and IFSP meetings that were attended or missed. (Provide ECI a copy and maintain a copy in the LEA local folder.) f. For children with visual impairments, the Consent for Release of Confidential Information: Student with a Visual Impairment for TEA to release information from the January Registration of Students with Visual Impairments and, for children with deaf-blindness, permission to release information from the Deaf-Blind Child Count; g. Copies of progress reports, to be copied to ECI weekly; (A copy will be given to the parent.); and h. A copy of the Visual Impairment Supplement that addresses the expanded core curriculum and/or a

D/HH/VI	ECI	D/HH/VI	LEA
	<ul style="list-style-type: none"> f. Coordinated service delivery with the LEA and other service agencies through case management, teaming meetings, and joint visits; and g. Paperwork that has been received and documented by the 20th of each month. 		<p>copy of the D/HH Supplement that addresses preferred mode of communication.</p>
<p>4. Ensures that all children are referred to the LEA of residence for evaluation and services related to a visual impairment within 5 days, with appropriate written referrals and notifications including the following:</p> <ul style="list-style-type: none"> a. Referral for a functional vision evaluation and learning media assessment by a Teacher of students with Visual Impairments (TVI); b. Referral for an Orientation and Mobility Evaluation completed by a Certified Orientation and Mobility Specialist (COMS); c. Invitation to initial and annual IFSP meetings through a 10-day prior written notice to the TVI and COMS, as well as other IFSP meetings when issues related to or impacted by the visual impairment will be addressed; and d. Invitation to teaming meetings for purposes of consulting with the local IFSP team to provide information and recommendations about the visual impairment. <p>* Services for VI included in the IFSP must be provided by a TVI and COMS.</p>	<p>4. Ensures that all children, birth through two, referred with identified or suspected visual impairments will be provided the following:</p> <ul style="list-style-type: none"> a. A functional vision evaluation and learning media assessment by a TVI; b. An orientation and mobility evaluation completed by a Certified Orientation and Mobility Specialist; c. Evaluations/assessments that are completed and reports provided to the ECI program within LEA timelines from signed parent consent provided by parent or ECI to the district; d. A TVI and a COMS to consult with the local ECI program IFSP team in planning all aspects of the child's assessment and to participate as a member of the interdisciplinary team to determine eligibility and to develop the IFSP; e. A TVI to attend as a member of the interdisciplinary team, each annual IFSP meeting, and each IFSP periodic review and associated team meetings that address issues related to and impacted by the visual impairment. In some cases, attendance may be via telephone or video conference with parent consent. The LEA may provide written request to waive the 10-day attendance notice; f. Services by a TVI and a COMS, as specified by the IFSP; g. Progress notes only contain information about a specific ECI child. The LEA will email copies of the notes to the ECI designated email address (ECI.aivdocs@mhmrtc.org) using a designated naming convention in the subject line no later than one week following the day of the visit; h. Materials that are available through Quota Funds as specified by the IFSP; and i. Registration on the Annual Registration of Students with Visual Impairments; and as appropriate, on the Deaf-Blind Child Count. 		
<p>5. Ensures that all children are referred to the LEA of residence for evaluation and services related to being D/HH within 5 days, with appropriate written referrals and notifications including the following:</p> <ul style="list-style-type: none"> a. Referral for a communication evaluation, including sign language and oral language, conducted by a TODHH and Speech Language Pathologist; c. Invitation to initial and annual IFSP meetings through a 10- day prior written notice to the TODHH, as well as other IFSP meetings when issues related to or impacted by being D/HH will be addressed; and 	<p>5. Ensures that all children, birth through two, referred to the LEA with identified or suspected hearing loss will be provided the following:</p> <ul style="list-style-type: none"> a. Assessments required to determine the need for services or adaptive equipment related to being D/HH; b. A TODHH to consult with the local ECI program IFSP team in planning all aspects of the child's assessment and to participate as a member of the interdisciplinary team to determine eligibility and to develop the IFSP; c. Evaluations/assessments that are completed and reports provided to the ECI program within LEA timelines from signed parent consent provided by 		

D/HH/VI	ECI	D/HH/VI	LEA
	<p>c. Invitation to teaming meetings for purposes of consulting with the local IFSP team to provide information and recommendations about appropriate services for children who are D/HH.</p> <p>* Services for children who are D/HH included in the IFSP must be provided by a TODHH.</p>		<p>parent or by ECI to the district;</p> <p>d. A TODHH to attend as a member of the interdisciplinary team, each annual IFSP meeting, and each IFSP periodic review and associated team meeting that addresses issues related to and impacted by the child's hearing status. In some cases, attendance may be via telephone or video conference with parent consent. The LEA may provide written request to waive the 10-day attendance notice;</p> <p>e. Services by a TODHH, as specified by the IFSP;</p> <p>f. Progress notes that do not contain information about any other children. The LEA will email copies of the notes to the ECI designated email address (ECI.aividocs@mhmrtc.org) no later than one week following the day of the visit.</p> <p>g. Necessary instructional support to ensure that communication options along the continuum are considered, including American Sign Language (ASL), English based sign systems, and/or Listening and Spoken Language; and</p> <p>h. Information about Deaf culture, Deaf mentors, and all educational options, including TSD.</p>
6.	Ensures that notification of initial, periodic review, and annual IFSP meetings are sent to the TODHH and/or TVI 10-days prior to IFSP meeting. If no response comes from LEA of residence, issues related to or affected by being D/HH and/or VI will not be addressed at that scheduled IFSP meeting. A later periodic review meeting will be scheduled in order to address issues related to or affected by being D/HH and/or VI with the TODHH and/or TVI present.	6.	Ensures that the TODHH and/or TVI will respond in writing to the 10-day prior written notice of the initial, periodic review, and annual IFSP meetings, to indicate the intention to attend or not attend or the need to reschedule.
7.	Ensures that TODHH and/or TVI will have the opportunity to review IFSP periodic reviews developed during unattended meetings. In the case of disagreement with IFSP changes, the TODHH and/or TVI must request in writing that the IFSP team reconvene within five days of receipt of the revised IFSP.	7.	Ensures that the TODHH and/or TVI will review and sign IFSP periodic reviews developed during unattended meetings. TODHH and/or TVI will request in writing that the IFSP team reconvene within five days of receipt of the revised IFSP if they see a need for additional discussion or changes in recommendations.
8.	Ensures that all families referred for services receive all rights and procedural safeguards as outlined in Part C.	8.	Ensures that all families receiving services for D/HH and/or VI will be provided with specific written information about TSBVI and TSD annually. This action is to be documented in the child's folder at the LEA, typically by a receipt document or an assurance statement.
9.	No Additional Requirements	9.	Ensures that each LEA will enroll all children, birth through two years of age, with deaf and/or visual impairments who need specialized services and include them in the Public Education Information Management System (PEIMS), in accordance with current LEA enrollment regulations for birth to 3.
10.	No Additional Requirements	10.	Ensures that each LEA will cooperate fully with all complaint investigations conducted under Part C or the Family Educational Rights and Privacy Act (FERPA) and all data collection efforts to the extent permitted by law.

D/HH/VI	ECI	D/HH/VI	LEA
11.	Recognizes that the IFSP and IFSP team meeting will replace the individualized education program (IEP) and the admission, review and dismissal (ARD) committee for children birth through two with deaf and/or visual impairments.	11.	Recognizes that the IFSP and IFSP team meeting will replace the individualized education program (IEP) and the admission, review and dismissal (ARD) committee for children birth through two with deaf and/or visual impairments.
12.	No Additional Requirements	12.	Recognizes that D/HH/VI children birth through age two with deaf and/or visual impairments will also follow transition process and timelines through the LEA of residence, as outlined.

II. Transition Process

Transition	ECI	Transition	LEA
1.	By 27-33 months, strategies addressing transition must be included in the IFSP. The IFSP must include the steps ECI will take to assist the family in preparing their child for transition, which will take place on the child's 3 rd birthday to: <ul style="list-style-type: none"> • Early Childhood Special Education; or • Other services that may be available, if appropriate. 	1.	LEAs will collaborate with ECI programs to support parent involvement in the transition planning process, as evidenced by: <ul style="list-style-type: none"> • Signature on MOU; • Attendance at transition conferences with sharing of information related to processes / referral / evaluation with family; • Preparation of agenda / script / information to be shared by ECI if an LEA representative is not present.
2.	Part B Potentially Eligible Notification: ECI is required to notify the LEA of children who are potentially eligible for the special education program at least 90 days before the child's 3 rd birthday unless the parent opts out. ECI staff will inform the parent that opting in at a later date may impact entitlement to eligibility determination by the child's 3 rd birthday. This can be done at the transition conference, in a referral packet. In addition, with parent's consent, ECI will send to LEA (by fax or email) the initial IFSP and the most recent progress notes. ECI will use the definition of potentially eligible provided by the State ECI. <i>IFSP teams will need to consider the 13 disability categories for special education. *Texas uses the following list of disability categories to determine if a child (aged 3-21) is eligible for special education and related services:</i> <ul style="list-style-type: none"> • Deaf or Hard of Hearing (D/HH) • Autism (AU) • Deaf-Blindness (DB) • Emotional Disturbance (ED) • Intellectual and Development Disabilities (IDD) • Multiple Disabilities (MD) • Non-Categorical Early Childhood* • Orthopedic Impairment (OI) • Other Health Impairment (OHI) • Learning Disability (LD) 	2.	LEA will treat the Part B Potentially Eligible Notification as the initial referral. LEA will work with ECI to obtain written consent to determine eligibility with a recognition that a family may determine that they do not want to proceed after the transition conference.

Transition ECI	Transition LEA
<ul style="list-style-type: none"> • <i>Speech Impairment (SI)</i> • <i>Traumatic Brain Injury (TBI)</i> • <i>Visual Impairment (VI)</i> <p><i>*The “Non-Categorical Early Childhood” category is not in IDEA but was added in Texas to allow preschoolers to be found eligible for special education. They do, however, still have to go through the evaluation process. In Texas, a child between the ages of 3-5 may be described as “NCEC” if he or she has been found to meet the criteria for one of the conditions below:</i></p> <ul style="list-style-type: none"> • <i>Intellectual and Development Disabilities (IDD),</i> • <i>Emotional Disturbance (ED),</i> • <i>Specific Learning Disability (SLD), or</i> • <i>Autism (AU).</i> <p><i>To be eligible for special education services the child must have a disability identified in one of the categories above, AND have an educational need.</i></p> <p><i>Teams may want to consider a child potentially eligible for special education if the child has a disability (or disabilities) that can be expected to adversely affect his/her ability to reach age-appropriate educational goals without direct or indirect support from a special education teacher, therapist, and/or other special educator. A disability can affect the educational process when it interferes with the child’s ability to:</i></p> <ul style="list-style-type: none"> • <i>Learn,</i> • <i>Maintain health status required to attend and participate in school,</i> • <i>Navigate the school environment,</i> • <i>Make and maintain positive relationship with other children,</i> • <i>Communicate effectively with others,</i> • <i>Understand and process verbal instruction and/or</i> • <i>Manage his/her own behavior.</i> 	
<p>3. The ECI service coordinator contacts the LEA to coordinate the transition conference (face-to-face meeting). The transition conference may occur as early as nine months prior to and no later than 90 days prior to the child’s 3rd birthday. The ECI service coordinator will attend the transition conference (face-to-face meeting).</p> <p>108.1217 (b) If the parent gives approval to convene the LEA Transition Conference, the contractor must:</p> <p>(1) Meet the requirements in 34 CFR 303.342 and 303.343 which requires:</p> <p>(A) The face-to-face attendance of the parent and the service coordinator; and</p> <p>(B) At least one other ECI professional who is a member of the IFSP team who may participate through other means, such as: providing information, contributing face-to-face, or by telephone.</p> <p>ECI will invite the LEA special education director or designee 14 days before the transition conference.</p> <p>If the child referred to ECI is less than 90 days prior to the child’s 3rd birthday, no transition conference is required.</p>	<p>3. Each LEA will participate in transition planning conferences arranged by the designated local ECI program with 14 days’ notice (unless waived). ECI and LEA may designate times and dates each month for transition planning conferences. In Texas, the transition planning conferences are held no later than 90 days before the child’s 3rd birthday.</p> <p>LEA may waive the 14-day requirement upon verbal request to convene at an earlier date.</p> <p>At the transition conference, the family will meet with the LEA contact who will: (sample agenda attached - page 13)</p> <ul style="list-style-type: none"> • Discuss how eligibility is determined, the assessment process, and the ARD process • Discuss the continuum of services that may be available to the child should the child be determined eligible for services under Part B • Document the date of the transition conference, participants, and the steps discussed to determine the child’s Part B eligibility. • Explain timelines to determining eligibility. • Follow up with the family as appropriate after the transition conference. • Inform the family that if the parent decides not to

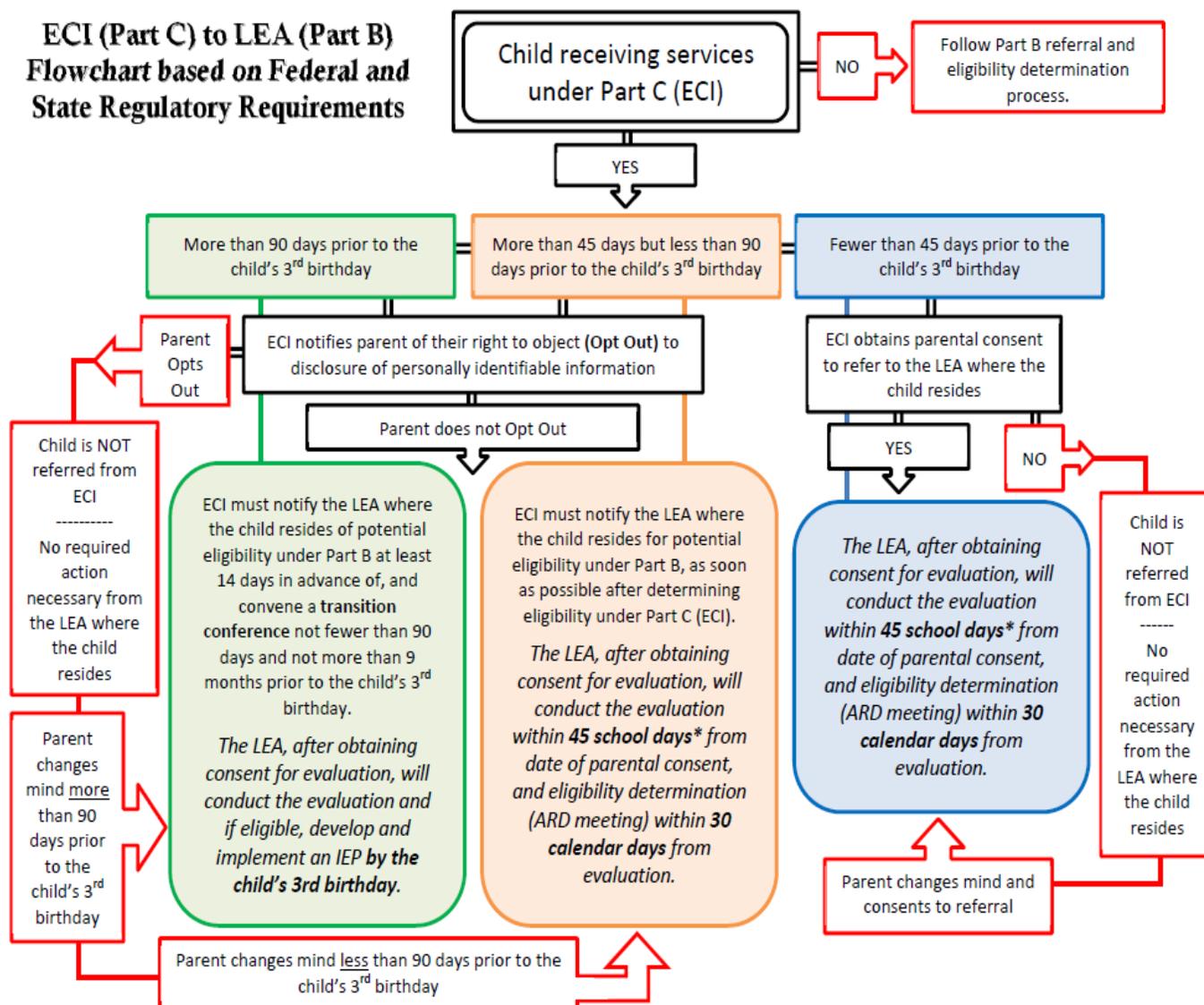
Transition ECI	Transition LEA
	<p>refer initially, they can still request an evaluation for special education services after the age of 3.</p> <p>By the 3rd birthday, an ARD meeting has convened and an IEP has been developed if the child is found eligible. (34 CFR §300.124; 34 CFR §300.101) Services are made available to students as determined by the ARD Committee.</p>
<p>4. If the LEA representative is not available, ECI will conduct the transition meeting and provide the parent information about special education and related services, including a description of the Part B eligibility definitions, transition timelines, and the process for consenting to an evaluation and eligibility determination and extended year service, as provided by LEA.</p>	<p>4. LEA will provide the following information to ECI:</p> <ul style="list-style-type: none"> • information about special education and related services, including a description of the Part B eligibility definitions; • transition timelines; • process for consenting to an evaluation; • eligibility determination; and • extended year services.
<p>5. No Additional Requirements</p>	<p>5. If the child's 3rd birthday occurs during the summer, the child's ARD committee shall determine eligibility, and if appropriate, determine the date when services under the IEP will begin. The ARD committee decides when services begin on an individual basis (i.e., immediately through Extended School Year [ESY] services or on the first day of the regular school year). (34 CFR §300.101(b)(2))</p>
<p>6. No Additional Requirements</p>	<p>6. LEA will schedule a meeting to discuss evaluation and obtain consent for evaluation prior to the child's 3rd birthday.</p> <p>The parent is provided a copy of the <u>Notice of Procedural Safeguards: Rights of Parents of Students with Disabilities and a Guide to the Admission, Review and Dismissal Process.</u> Parent signs a receipt verifying that they have received the documents and understand the contents.</p> <p>The LEA shall have procedures in place which meet the timeline requirements for evaluation and the initial ARD committee meeting for children referred during the summer. The ARD Committee decides when services begin for these children on an individual basis (i.e., immediately through Extended School Year [ESY] services or on the first day of the regular school year).</p> <p>If the LEA determines that it will not conduct an evaluation requested by the parent of the child, the LEA will provide the parent Prior Written Notice and a copy of the <i>Notice of Procedural Safeguards</i> of this decision within five school days of the decision. (34 CFR §300.503; 19 TAC §89.1015) and explain process for Child Find.</p> <p>With parental consent, LEA will notify ECI of decision to not conduct an evaluation.</p>
<p>7. The ECI service coordinator may attend the evaluation upon request of the child's parent. Parent consent is required for the attendance of the ECI service coordinator at the evaluation.</p>	<p>7. The LEA will conduct a full and individual evaluation (FIE) according to IDEA guidelines. (34 CFR §300.301)</p> <ul style="list-style-type: none"> • The LEA will review grids, goals, and documentation from ECI to identify and then notify necessary specialists for evaluation (OT, PT, TOD/HH/TVI, COMS, etc.).

Transition	ECI	Transition	LEA
			<ul style="list-style-type: none"> The LEA may accept an outside evaluation as part of the FIE to determine eligibility for special education services under Part B.
	8. The ECI service coordinator may be notified of the ARD meeting with parent consent.	8.	The LEA will schedule an ARD meeting with the family to review the results of the evaluation. LEAs will invite the ECI service coordinator to the initial ARD committee meeting at the request of the parent.
	9. The ECI service coordinator may attend the ARD meeting as requested by the parent or the LEA. Parent consent is required for the attendance of the ECI service coordinator at the request of the LEA. The ECI service coordinator is not a member of the ARD team, but is available to provide information and support.	9.	<p>During the ARD meeting, the evaluation results are discussed and the eligibility determination is made. If the child is determined eligible for special education services under Part B, the IEP is developed (34 CFR §300.323)</p> <ul style="list-style-type: none"> The ARD committee determines placement based on the least restrictive environment (LRE), within a continuum of services in which a child's IEP goals can be achieved. The parent must provide consent for initial placement prior to initiation and implementation of special education services. The parent reserves the right to not provide consent for the initial provision of special education and related services. The parent reserves the right to revoke consent for special education services at any time. With parental consent LEA will notify ECI when the LEA refuses to initiate an evaluation or the ARD committee finds the child not eligible for special education services or parental refusal of services.
	10. ECI will continue to provide full IFSP services until the child's 3 rd birthday.	10.	The LEA will provide services as outlined in the IEP.

III. Procedures for Children Referred to ECI Less Than 90 Days Before the Child's 3rd Birthday

90 Days	ECI	90 Days	LEA
1.	If a child is referred to ECI 6 months to 45 days prior to child's 3 rd birthday, ECI will develop transition steps and strategies with the family at the IFSP meeting.	1.	See flowchart below
2.	If a child is referred to ECI between 90 to 45 days prior to their 3 rd birthday, ECI will make a determination of potential eligibility, as soon as possible, and will notify the LEA, unless the parent opts out. A transition conference is not required but will be attempted to be scheduled with the LEA. The LEA will be notified of the reason for the delay.	2.	See flowchart below
3.	If a child is referred to ECI fewer than 45 days before the child's 3 rd birthday, the IFSP team is not required to conduct pre-enrollment, evaluation, or IFSP. ECI will refer child directly to the LEA with written parent consent, if the child appears to be potentially eligible.	3.	See flowchart below

ECI (Part C) to LEA (Part B) Flowchart based on Federal and State Regulatory Requirements



IV. School Action Plan

Event	LEA Action Required
1. Part B Potentially Eligible Notification	<ul style="list-style-type: none"> • Document and treat as referral • Collaborate with parent to get consent to evaluate. • Assess • Hold ARD meeting • Develop IEP by 3rd Birthday
2. Invitation to Transition Conference	<ul style="list-style-type: none"> • Respond to invitation to transition conference • Attend the conference • Document date of conference, the participants, and the steps to determine a child's part B eligibility.
3. Electronic Communication	<ul style="list-style-type: none"> • Parent gives Consent • District employees must be () public record.
4. D/HH/VI Referral for Services (0-3)	<ul style="list-style-type: none"> • Refer ECI to TODHH and/or TVI then: <ol style="list-style-type: none"> a. Obtain copy of Assessment Consent Form b. Assess c. Attend IFSP meeting d. Begin services if eligible e. Report progress notes for each visit to ECI on a weekly basis

V. Definitions

Word / Acronym	Definition
ARD	Admission Review and Dismissal Meeting held to determine eligibility, and if the child is eligible to put services in place through the LEA children (ages 3-21); similar to an IFSP meeting
COMS	Certified Orientation and Mobility Specialist; person certified to teach individuals with visual impairments to travel safely, confidently, and independently in their environment
D/HH	Deaf / Hard of Hearing
ECI	Early Childhood Intervention; a statewide program for families with children, birth-to-three, with disabilities and developmental delays ECI services provided in Tarrant, Denton, Ellis, Erath, Hood, Johnson, Navarro, Palo Pinto, Parker, Somervell & Wise Counties are offered through the Early Childhood Services division of My Health My Resources (MHMR) of Tarrant County
ECS	Early Childhood Services
ECSE	Early Childhood Special Education
EIS	Early Intervention Specialist; credentialed professional who meets specific educational requirements established by HHS ECI and has specialized knowledge in early childhood cognitive, physical, communication, social-emotional, and adaptive development
ESC 11	Education Service Center Region 11
ESY	Extended School Year
IDEA Part B	Individuals with Disabilities Education Act - Part B A federal program that provides grants to states to assist in providing a free appropriate public education in the least restrictive environment for children with disabilities ages 3 through 21
IDEA Part C	Individuals with Disabilities Education Act - Part C A federal grant program that assists states in operating a comprehensive statewide program of early intervention services for infants and toddlers with disabilities, ages birth through age 2 years, and their families
IEP	Individualized Education Plan used to define services for children (ages 3-21)
IFSP	Individualized Family Service Plan as defined in 34 CFR §303.20. A written plan of care for providing early childhood intervention services and other medical, health and social services to an eligible child and the child's family when necessary to enhance the child's development.

Word / Acronym	Definition
IFSP Team	An interdisciplinary team that meets the requirements in 34 CFR §303.24(b) (relating to Multidisciplinary), and develops, reviews, modifies, and approves the IFSP and includes the parent, service coordinator, all ECI professionals providing services to the child, as planned on the IFSP, Teacher of students who are Deaf/Hard of Hearing (TODHH), as appropriate, and/or Teacher of students with Visual Impairments (TVI) and COMS, as appropriate
LEA	Local Education Agency; a term commonly used to mean a school district or charter school
Limited Personally Identifiable Information	The child's and the parent's names, addresses, and phone number; child's date of birth; service coordinator's name; language spoken by the child and family
LRE (LEA)	Least Restrictive Environment A law under IDEA that students with disabilities receive their education, to the maximum extent appropriate, with nondisabled peers and that special education students are not removed from regular classes unless, even with supplemental aids and services, education in regular classes cannot be achieved satisfactorily. [20 United States Code (U.S.C.) Sec. 1412(a)(5)(A); 34 Code of Federal Regulations (C.F.R.) Sec. 300.114.]
Natural Environment (ECI)	As defined in 34 CFR §303.26, natural environments are settings that are natural or typical for a same- aged infant or toddler without a disability. They may include the home or community settings and must be consistent with the provisions of 34 CFR §303.126. (What are not natural environments? Hospitals, clinics, rehab centers, therapist's offices, group home settings.) Settings that individual families identify as natural or normal for their family, including the home, neighborhoods, and community settings in which children without disabilities participate.
Part B Potential Eligibility Notification	Information sent to the school to begin the referral process; similar to the former 90-day referral
Prior Written Notice	The school district must provide a written notice (information received in writing) whenever the school district: <ol style="list-style-type: none"> (1) Proposes to begin or change the identification, evaluation, or educational placement of a child or the provision of a free appropriate public education (FAPE) to a child; or (2) Refuses to begin or change the identification, evaluation, or educational placement of a child or the provision of FAPE to a child. The school district must provide the notice in understandable language (34 CFR §300.503(c)).
Procedural Safeguards	This document gives a parent of a child with a disability a description of their legal rights, or procedural safeguards, under the Individuals with Disabilities Education Act (IDEA). Part B and Part C
Receiving services	Date eligibility for ECI / Part C services is determined. Note this is definition is different from the date for initiation of services for Part B
RDSPD	Regional Day School Program for the Deaf
Service Coordinator	The ECI employee or subcontractor who: <ol style="list-style-type: none"> (1) Meets all applicable requirements in Subchapter C of this chapter (relating to staff qualifications); (2) Is assigned to be the single contact point for the family; (3) Is responsible for providing case management services as described in §108.405 of this title (relating to Case Management Services); and (4) Is from the profession most relevant to the child's or family's needs or is otherwise qualified to carry out all applicable responsibilities.
SPP12	State Performance Plan Indicator 12 for federal data collection on Early Childhood Transition from Part C to Part B, required of LEA
TEA	Texas Education Agency is the state agency that oversees primary and secondary public education to provide leadership, guidance and resources to help schools meet the educational needs of all students.

VII. Sample LEA Agenda

- referenced on page 6

The Transition Conference should cover all the following:

SAMPLE

LEA Agenda

1. Transition Conference
 - Informational meeting for parents to include eligibility definitions, timelines, process for consenting to an evaluation and eligibility determination, district continuum of placement options, and extended year services
 - Opportunity for parents to ask questions about transition
2. Referral Meeting
 - Documents required at referral meeting
 - ✓ Official Birth Certificate (or within 30 days)
 - ✓ Social Security Card
 - ✓ Proof of Address (i.e. electric bill, water bill, lease, etc.)
 - ✓ Affidavit of Residency may be required if parent has no household bills in their name
 - Complete referral forms
 - Sign consent for evaluation (if all information for referral is complete)
 - Schedule evaluation (when all referral documents are received)
3. Evaluation
 - Your child will participate in an evaluation which may include:
 - observing your child in a play setting
 - parent interview
 - activities with LEA staff
 - Schedule Admission, Review, and Dismissal (ARD) meeting
4. ARD Meeting
 - Review evaluation report
 - Determine eligibility for special education services*
 - Develop Individual Education Plan (for eligible special education services)
 - Determine placement (for eligible special education services)
 - With parental consent, results of ARD meeting will be reported to ECI
5. Student will begin any eligible special education services on his/her third birthday, or as agreed upon during the ARD meeting.

ISD Contact Information:

Phone: 000-000-0000

*Your child must meet the criteria for one or more of the disability categories listed below and have an educational need to be eligible for special education services:

- | | |
|---|---------------------------------|
| • Deaf/Hard of Hearing | • Orthopedic Impairment |
| • Autism* | • Other Health Impairment |
| • Deaf-Blindness | • Specific Learning Disability* |
| • Emotional Disturbance* | • Speech or Language Impairment |
| • Intellectual Disabilities* | • Traumatic Brain Injury |
| • Multiple Disabilities | • Visual Impairment |
| • Non-categorical early childhood ages 3 through 5* | |

*Non-categorical early childhood ages 3 through 5 may be used in conjunction with this disability category.



To: Board of Trustees
From: Ryder Warren, Ed.D., Superintendent of Schools
Subject: RFP #C020-023-08-003 Special Education Professional Services
Date: September 14, 2020

Background Information and Rationale:

Request for Proposals (RFP) for Northwest ISD Special Education Professional Services were received and opened in the Purchasing Office on Tuesday, September 8, 2020 at 2:00P.M. A total of six hundred fifty (650) were e-mailed through the NISD eBid system with twenty-four (24) vendors responding and sixteen (16) vendors being accepted. An evaluation committee reviewed the responses on Tuesday, September 8, 2020 and agreed on the following recommendation.

Support of Strategic Goals:

- Students will achieve success through meaningful learning experiences, innovative pathways, and personalized opportunities.

Budget and/or Fund Impact:

These items are budgeted as part of the General Fund budget.

Recommendation:

Award RFP #C020-023-08-003 for Special Education Professional Services to the attached vendors for the period of September 15, 2020 to September 30, 2021 with the option of extending for two (2) additional periods of one year as recommended by the administration.

Respectfully submitted,

Ryder Warren, Ed.D.
Superintendent

Brian Carter
Chief Financial Officer

Mark Vechione
Executive Director of
Purchasing

RFP #C020-023-08-003
SPECIAL EDUCATION PROFESSIONAL SERVICES

PRIMARY AWARDED VENDORS

Accountable Healthcare Staffing
Care Staff Partners
Cobb Pediatric Speech Services
Invo HealthCare Associates
Jessica A. Rueter, PhD
KB Speech Therapy Solutions
Positive Behavior Supports Corp
PresenceLearning, Inc.
Shaner Speech Pathology
SHC Services, Inc.
Soliant Health
Tammy Sperling
Tanya Johnston
Therapia Staffing
Therapy Relief at Hope (Hope Clinical Care)
Vanessa Gail Pistana

SECONDARY AWARDED VENDORS *

Advanced Medical Personnel Services
CareStaff Partners
Cobb Pediatric Speech Services
Health PRO Pediatrics, LLC
Therapy Relief at Hope (Hope Clinical Care)
Therapy Source
Total Education Solutions

* To be used when Primary Vendors cannot meet need.



To: Board of Trustees
From: Ryder Warren, Ed.D., Superintendent of Schools
Subject: Texas Virtual School Network Receiver Agreement
Date: September 14, 2020

Background Information and Rationale: Pursuant to Chapter 791 of the Texas Government Code, Texas Education Code, School Districts and other governmental entities may join together to increase efficiency and effectiveness, by authorizing them to contract, to the greatest possible extent, with one another and with agencies of the state.

The Texas Virtual School Network (TXVSN), was created by the 80th Texas Legislature in 2007 and provides teacher-led, highly interactive electronic (online) courses that have been approved by the Texas Education Agency (TEA) to Texas students and schools. The agreement provides the guidelines necessary for participation in the TXVSN statewide course catalog. It is comprised of two components, the supplemental statewide course catalog and the full-time virtual online school program. The term of the agreement is one year and will be automatically renewed from year to year for additional one-year terms unless either party gives 30-day notice.

Support of Strategic Goals:

- Students will achieve success through meaningful learning experiences, innovative pathways, and personalized opportunities.

Budget and/or Fund Impact: There is no cost to the District, as any fees are paid by the students enrolled.

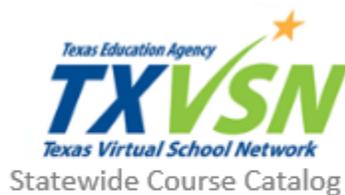
Recommendation: The Administration recommends approval of the Texas Virtual School Network Receiver Agreement.

Respectfully submitted,

Ryder Warren, Ed.D.
Superintendent

Brian Carter
Chief Financial Officer

Mark Vechione
Exec Dir of Purchasing



Public School District and Open-Enrollment Charter School Agreement 2020-2021

Note: The following agreement contains language reflective of current Texas Virtual School Network (TXVSN) processes and operations. The Texas Education Agency (TEA) will notify receiver districts of any changes to processes, operations, etc. as needed and will invite course provider feedback.

The TXVSN, created by the 80th Texas Legislature in 2007, provides teacher-led, highly interactive electronic (online) courses that have been approved by the Texas Education Agency (TEA) to Texas students and schools. The following terms of agreement provide guidelines necessary for participation in the TXVSN statewide course catalog. This agreement requires an annual signature from the public school district or charter school superintendent and designation by the superintendent of a TXVSN District Administrator. The parties to this agreement are TXVSN central operations and the TXVSN receiver district whose official representative's name and authorized signature appear below. Please read the agreement in its entirety before signing.

Definitions

1. State virtual school network, Texas Virtual School Network, network, and TXVSN mean the state-led online learning initiative established under TEC, Chapter 30A. The TXVSN is comprised of two components, the supplemental statewide course catalog and the full-time virtual online schools program. Authorized by the TEC Chapter 30A, the TXVSN is a partnership network administered by the TEA in coordination with regional education service centers (ESCs), Texas public school districts and charter schools, non-profit entities, private entities, corporations, and institutions of higher education as defined by 20 U.S.C. Section 1001.
2. TXVSN course provider (or course provider) is an entity that meets eligibility requirements and provides an electronic course through the TXVSN.
3. An electronic (online) course is an educational course in which instruction and content are delivered primarily over the internet, a student and teacher are in different locations for a majority of the student's instructional period, most instructional activities take place in an online environment, the online instructional activities are integral to the academic program, extensive communication between a student and a teacher and among students is emphasized, and a student is not required to be located on the physical premises of a school district or charter school. An electronic course is the equivalent of what would typically be taught in one semester. For example: English IA is treated as a single electronic course and English IB is treated as a single electronic course.
4. TXVSN central operations refers to TEA and other designated staff charged with carrying out the day-to-day operations of the TXVSN, including the centralized student registration system, statewide course catalog listings, and other administrative and reporting functions.
5. TXVSN course review refers to the submission and review process that ensures courses provided through the TXVSN meet standards adopted by the State Board of Education and commissioner of education per TEC, Chapter 30A.
6. The TXVSN statewide course catalog is a supplemental online high school instructional program available through approved TXVSN course providers.
7. TXVSN receiver district (or receiver district) is a Texas public school district or open-enrollment charter school that has one or more students enrolled in the district or charter school who take one or more online courses provided through the TXVSN statewide course catalog.
8. Course and enrollment types:
 - a. Accelerated courses are scheduled for less than 10 weeks in duration.
 - b. Semester-paced courses follow a traditional semester schedule of 10 or more weeks in duration.
 - c. Continuous enrollment courses have a flexible instructional start and end date.
 - d. Non-continuous enrollment courses have a fixed instructional start and end date.

Public School District and Open-Enrollment Charter School Agreement
2020-2021

9. Successful course completion is the term that applies when a student taking a high school course has demonstrated academic proficiency of the content for a high school course and has earned a minimum passing grade of 70 percent or above on a 100-point scale based upon the essential knowledge and skills for the course, as assigned by the properly credentialed online teacher(s), sufficient to earn credit for the course.
10. A responsible adult is the person designated by the school district or open-enrollment charter school who is 21 or older and is not a relative of a student. An examination proctor must be a responsible adult.
11. A course examination is an assessment that measures students' mastery of 50 percent or more of the entire course knowledge, skills, and student expectations.
12. School days, for the purposes of calculating the TXVSN course drop period, follow the schedule determined by TXVSN central operations.
13. Course cost is the per student fee that TXVSN course providers charge to deliver an instructor-led online course provided through the TXVSN statewide course catalog to students. Each TXVSN course provider must publish its course cost in the TXVSN catalog, including bulk pricing. Per TEC, §30A.155, course cost may not exceed \$400 dollars per semester course.
14. Normal course load for a student is defined by the Texas Attorney General as seven credit hours per school year (i.e., seven courses per semester).

TXVSN receiver district shall implement legal requirements by:

1. notifying students and parents of the option to enroll in an electronic course offered through the TXVSN at the time and in the manner that the school district or open-enrollment charter school informs students and parents about courses offered in the district's or school's traditional classroom setting;
2. adopting and sending, at least once per school year, to a parent of each district or school student enrolled at the middle and high school level a copy of the written policy adopted under TEC, §30A.007 that provides students with the opportunity to enroll in electronic courses provided through the TXVSN, consistent with TEC §26.0031. This policy must:
 - a. specify how parents and students are to be notified of the option to enroll in courses offered through the TXVSN;
 - b. not deny the request of a parent to enroll a student in a course offered through the TXVSN, other than as allowed by exceptions specified in TEC §26.0031; and
 - c. ensure that the Admission, Review, and Dismissal committee of a student with a disability determines if enrollment in a TXVSN course(s) meets the student's needs.
3. following attendance accounting procedures for TXVSN courses based on criteria established by TEC, Chapter 30A and described in the most current version of the TEA's annual Student Attendance Accounting Handbook.
4. confirming student eligibility to enroll in a course provided through the TXVSN based on the following criteria:
 - a. the student, on September 1 of the school year;
 - i. is younger than 21 years of age; or
 - ii. is younger than 26 years of age and entitled to the benefits of the Foundation School Program (FSP) under the TEC, §42.003;
 - b. the student has not graduated from high school; **and**
 - c. the student
 - i. is otherwise eligible to enroll in a public school in this state; or
 - ii. meets the following requirements:
 1. is a dependent of a member of the United States military;
 2. was previously enrolled in high school in this state; and
 3. no longer resides in this state as a result of a military deployment or transfer.

Public School District and Open-Enrollment Charter School Agreement
2020-2021

5. understanding that if an eligible student participates in a course offered through the TXVSN, meets the requirements for enrollment, and is enrolled in the Texas school district or charter school, the student is eligible to generate FSP funding in the same manner as a student who receives instruction in a traditional classroom. A student is eligible to generate FSP funding for participation in a TXVSN course or program regardless of whether the student is physically present at school while participating in the course or program.
6. recognizing that for a TXVSN course for grades 9-12 to count toward Average Daily Attendance (ADA) eligibility status, the student must successfully complete the course.
7. understanding that a total of no more than three semester courses taken through the TXVSN statewide course catalog during any one semester may be used in determining a student's ADA eligibility, except for a student who lacks eight or fewer credits to meet his or her graduation plan, per the specifications in TEA's current annual Student Attendance Accounting Handbook.
8. recognizing that it may decline to pay the cost for a student of more than three courses during any semester, although this does not limit the ability of the student to enroll in additional electronic courses at the student's expense.
9. recognizing that full-time enrollment in the TXVSN means enrollment in four or more TXVSN courses for grades 9-12 and confirming the eligibility of the student to enroll full-time in courses offered through the TXVSN. A student enrolled in a TXVSN receiver district is eligible to enroll full time in courses offered through the TXVSN statewide course catalog only if the student meets the eligibility requirements in 4(a) - (c)(i) and meets one of the following three criteria:
 - a. was enrolled in a public school in this state in the preceding school year;
 - b. is a dependent of a member of the United States military who has been deployed or transferred to this state and was enrolled in a publicly funded school outside of this state in the preceding school year;
 - c. has been placed in substitute care in this state, regardless of whether the student was enrolled in a public school in this state in the preceding school year; **or**
 - d. is a dependent of a member of the United States military; and
 - i. was previously enrolled in high school in this state; and
 - ii. no longer resides in this state as a result of a military deployment or transfer.
10. establishing local procedures for students who reside within the district or open-enrollment charter school's attendance zone and are *eligible* to enroll but are *not* enrolled in a school district or charter school ("un-enrolled students") to register for up to two electronic courses per semester offered through the TXVSN statewide course catalog. The un-enrolled student (e.g., private school or home school student) is not eligible to generate FSP. The district or charter school shall charge the course cost published in the TXVSN course catalog for enrollment in an electronic course provided through the TXVSN statewide course catalog to the student. Un-enrolled students will be assigned to the receiver district's campus in the TXVSN system for purposes of TXVSN reporting and invoicing only. Procedures must:
 - a. address collection of the course cost from the student by the district or charter school and timely payment for the course per the invoicing process identified by TXVSN central operations;
 - b. address award of the appropriate unit of credit to the student for completing the course;
 - c. note that the un-enrolled student is not considered to be a public school student and is not entitled to any right, privilege, activities, or services available to a student enrolled in a public school, other than the right to receive the appropriate unit of credit for completing an electronic course;
 - d. communicate whether a nominal administrative fee, not to exceed \$50, will be assessed to the un-enrolled student by the district or charter school (TEC §30A.155); and
 - e. ensure that the semester course cost does not exceed \$400.

The TXVSN receiver district shall plan and implement participation in the TXVSN statewide course catalog by

11. designating staff to fulfill the following TXVSN roles:
 - a. the District Administrator is the primary contact with TXVSN central operations for all compliance and financial communications as well as for access to TXVSN systems for district-wide student records and reporting;
 - b. the TXVSN Site Coordinator(s) enrolls students in TXVSN courses; receives grade reports from course instructors; proctors or arranges examination proctors; mentors, monitors, and supports students taking courses or supervises persons assigned to mentor, monitor, and support students; and, serves as a primary contact for the online course instructor; and

Public School District and Open-Enrollment Charter School Agreement
2020-2021

- c. A mentor is a responsible adult who is assigned to mentor, monitor, and support all students to ensure satisfactory progress is made in the course.
12. abiding by the enrollment schedule and any published priorities, enrollment and drop dates, and processes established by TXVSN central operations.
13. supplying TXVSN central operations with a current listing of campus principals and notifying the principals that they are required to confirm the registration of TXVSN Site Coordinator(s) on their campus.

The TXVSN receiver district shall use TXVSN systems to:

14. select the course that best meets students' needs by reviewing the course catalog descriptions and TXVSN course provider data published in the TXVSN course catalog.
15. notify TXVSN central operations of all course drops by the deadlines established by TXVSN central operations using the MyTXVSN secure workspace.
16. monitor key dates for students to drop high school courses according to the following drop periods:
 - a. For a non-continuous enrollment course, a 14-school-day drop period after instructional start date;
 - b. For a continuous enrollment course, a 14-school-day drop period after instructional start date or after student's enrollment date if student joins the course after the instructional start date; and
 - c. For an accelerated course, a four-school-day drop period after the instructional start date.
17. follow appropriate **dual enrollment** procedures for a dual credit course, including:
 - a. **registering the student in TXVSN** using the MyTXVSN system;
 - b. **enrolling the student into the TXVSN course;**
 - c. applying to **and also enrolling the student in the selected institution of higher education** offering the dual credit course through the TXVSN;
 - d. adhering to the selected higher education institution's enrollment and drop schedule; and
 - e. implementing dual credit rules as established by the TEA and the Texas Higher Education Coordinating Board. The Texas Administrative Code (TAC), §4.84 and §9.144, requires that any dual credit partnership between a secondary school and a public college include a written agreement approved by the governing boards or designated authorities of both institutions. The agreement between the secondary school and a public college must comply with the TXVSN agreement for courses provided through the TXVSN. This TXVSN agreement does not replace the agreement between the institution of higher education and the secondary school.

The receiver district shall support students enrolled in TXVSN statewide catalog courses by:

18. ensuring that the TXVSN Site Coordinator(s) and mentor(s) communicate regularly with course instructors and with students to monitor students' progress throughout the course and support their successful course completion.
19. accepting the final grade awarded by the TXVSN course provider for students still enrolled in a TXVSN course after the drop period has passed and applying local grading policy and weights as appropriate.
20. retaining responsibility for providing student services, including bilingual/ESL education, special education, hospital/homebound services, migrant education, §504, or other support services. It is the responsibility of the receiver district to communicate a student's need for modifications or accommodations well in advance of the course start date.
21. providing technical support to students when the school's software and hardware are used to access courses.
22. providing students with required materials such as textbooks, calculators, or lab materials for the selected course if not included by the course provider. Required materials are noted in the course detail description of each course.
23. ensuring that an adult who is 21 or older monitors the student during laboratory and field investigations and physical activity in physical education courses.

The receiver district shall apply the most current attendance accounting rules established by the TEA.

Important PEIMS Reporting Information: The receiver district shall ensure that student enrollment in each TXVSN catalog course is reported per PEIMS Code Table C182 using the Non-Campus Based Instructional Code "05".

Public School District and Open-Enrollment Charter School Agreement
2020-2021

The following examples of attendance accounting rules for students who are enrolled in the receiver district are taken from the Student Attendance Accounting Handbook:

24. Enrollment in courses for grades 9-12 taken through the TXVSN may apply toward ADA eligibility status. For a TXVSN course for grades 9-12 to count toward ADA eligibility status, the student must successfully complete the course regardless of whether or not the student is physically present at the school when taking the online course.
25. For purposes of determining and reporting the ADA eligibility code of a student enrolled in one or more TXVSN courses for grades 9-12 (i.e., for purposes of determining whether the student is eligible for half-day or full-day attendance), the student is considered to be scheduled for and receiving instruction for 60 minutes each day for each virtual course taken through the TXVSN. In other words, each TXVSN course is considered to be 60 minutes of daily instructional time for purposes of the 2-through 4-hour rule. (See 3.2.2 Funding Eligibility for more information on ADA eligibility.)
26. A total of no more than three semester courses taken through the TXVSN statewide course catalog may be used in determining a student's ADA eligibility for any one semester with a maximum of six total semester courses in a school year. (An exception applies to a student who lacks up to eight semester courses to meet his or her graduation plan, is in the final semester of the school year, and did not generate FSP funding in the first semester of that school year. That student may earn funding for a maximum of six semester courses through the TXVSN course catalog in the second semester of the school year. (See 12.2.2.1 for more information.)
27. For purposes of recording a student's daily attendance, a student enrolled full time in TXVSN courses for grades 9-12 (enrolled in a minimum of four TXVSN courses) is considered to have been present (in attendance) for each day of instruction in the reporting period.
28. The daily attendance of a student who is not enrolled full time in TXVSN courses for grades 9-12 is determined by whether that student was present or absent at the official attendance-taking time, or, if the student is not scheduled to be on campus at the official attendance-taking time, whether the student was present or absent at the alternate attendance-taking time set for that student.
29. The TEA determines a student's ultimate ADA eligibility status for a semester based on whether the student successfully completed each TXVSN online semester course in which the student was enrolled, using course completion data reported by the district. If the student did not successfully complete a TXVSN course, the TEA adjusts the student's ADA eligibility status accordingly. Resulting adjustments to the district's FSP funding are made in the following school year.

The receiver district shall agree and adhere to the following financial policy:

30. A school district or open-enrollment charter school may charge a fee for enrollment in an electronic course provided through the TXVSN statewide course catalog to a student who resides in this state and: (1) is enrolled in a school district or open-enrollment charter school as a full-time student with a course load greater than that normally taken* by students in the equivalent grade level in other school districts or open-enrollment charter schools; elects to enroll in an electronic course provided through the network for which the school district or open-enrollment charter school in which the student is enrolled as a full-time student declines to pay the cost, as authorized by TEC §26.0031(c-1); or enrolls in a TXVSN course during the summer. (*A normal course load is defined by the Attorney General as seven credit hours per school year (i.e., seven courses per semester.)
31. A school district or open-enrollment charter school that is not the course provider may charge a student enrolled in the district or school a nominal fee, not to exceed \$50, if the student enrolls in an electronic course provided through the TXVSN that exceeds the course load normally taken* by students in the equivalent grade level as authorized by TEC §30A.155 (c-1). (*A normal course load is defined by the Attorney General as seven credit hours per school year (i.e., seven courses per semester.)
32. The receiver district is responsible for making timely payment of 100% percent of the course cost for each student remaining in the course after the designated drop period and successfully completing coursework. It is responsible for timely payment of 70% of course cost for each student remaining in the course after the designated drop period, including students who were withdrawn after the designated drop period or did not successfully complete the coursework.
33. The receiver district will receive an invoice at the end of each semester based on the conditions noted above for each course provider in which the district had one or more student enrollment(s), including a student who transfers from the receiver district to another educational setting after beginning enrollment in a TXVSN course .
34. The receiver district will address any fee or invoice disputes through the process identified by TXVSN central operations.

A TXVSN course provider shall:

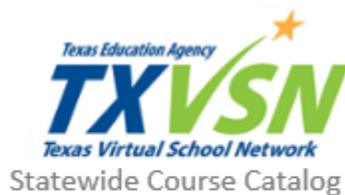
1. implement the TXVSN Course Provider Agreement.
2. provide access to courses as articulated in the TXVSN course catalog.
3. provide high school instructors who are Texas-certified in the course subject area and grade level (TEC Chapter 21, Subchapter B). Higher education institution instructors are subject to credentialing requirements of the higher education institution and may or may not have K-12 certifications.
4. provide online instructors who have successfully completed TXVSN-approved professional development (TEC §30A.112) or otherwise meet the requirements of the TXVSN Professional Development Policy.
5. retain records of background checks and fingerprinting for contract, substitute, or online instructors as articulated in TEC, §22.0834(a) and §22.0836(h).
6. provide student progress reports and award a final grade in numeric format in accordance with the guidelines established by TXVSN central operations.
7. supply the district, school, and students with access to its acceptable use policy, course schedule, and other policies and procedures.
8. not promise or provide equipment or any other thing of value to a student or a student's parent as an inducement for the student to enroll in an electronic course offered through the state virtual school network (TEC §30A.1052).

The TXVSN central operations shall:

1. ensure that all courses included in the TXVSN statewide course catalog are reviewed to ensure alignment with the Texas Essential Knowledge and Skills (TEKS) and other quality standards, per the requirements established in TEC, Chapter 30A.
2. publish the TXVSN course catalog, including courses, sections, and seats.
3. provide security for all TXVSN online data, information, and transactions.
4. provide the MyTXVSN secure workspace for reconciliation of student registration/enrollment data and use as the TXVSN communication center.
5. act as liaison between the receiver district and TXVSN course provider as appropriate.
6. make informed choice data on courses and TXVSN course providers available on www.txvsn.org.
7. collect and publish student and parent satisfaction data (TEC §30A.1021, as well as TXVSN course provider success data) on a routine basis.
8. staff a TXVSN Help Desk.
9. provide equal access to and support for each TXVSN course provider's courses.

All parties agree to the following:

1. No party assumes liability for systems under the control of the other party or for actions of the employees of the other party.
2. No party has agreed to waive defense, right, immunity, or other protection under the law.
3. Except as otherwise provided in the Preamble above and in the Term of Agreement below, this agreement may not be amended or modified except by written agreement signed by both parties. This agreement supersedes all prior written or verbal representations or agreements concerning the subject matter of this agreement. TXVSN central operations may add additional requirements in order to provide economical, efficient and quality services to Texas students. Any such requirements shall be an amendment to this agreement, and notice thereof shall be given by TEA to each receiver district on a timely basis.
4. No person(s) shall, on the basis of race, color, national origin, sex, religion, age or disability, be excluded from participating in the TXVSN, be denied the benefits of the TXVSN, or be otherwise subjected to discrimination.
5. No otherwise eligible student shall, solely by reason of disability, be excluded from participation in courses offered through the TXVSN.
6. All notices required in this agreement shall be in writing unless otherwise specified.
7. TEA may exercise all or any remedies available to it under law to enforce the provisions of this agreement.

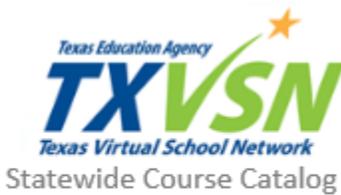


Statewide Course Catalog
Public School District and Open-Enrollment Charter School Agreement
2020-2021

8. This agreement shall be interpreted according to the laws of the State of Texas. Exclusive venue for any disputes concerning the agreement shall be Travis County, Texas.
9. The persons signing this agreement are authorized by their respective entities to bind the entities to this agreement.

Term of Agreement

1. The term of this agreement is one year, beginning on the date both parties have signed same below. The agreement will be automatically renewed from year to year for additional one-year terms unless either party gives notice to the other party at least 30 days before the end of the term that such party intends to terminate the agreement at the end of the term. The obligations of the receiver district shall continue and termination shall not be effective until all students enrolled in any courses at the time notice of termination is given have completed the course and all final course grades have been received. No students may be enrolled in any new courses through TXVSN once notice of intent to terminate has been given.
2. TEA may end this agreement without penalty if legislative authorization to offer an online course through the TXVSN is revoked.



Public School District and Open-Enrollment Charter School Agreement
2020-2021

Please return a signed copy of the completed annual agreement to txvsncentral@tea.texas.gov.
Persons authorized to enter into this agreement: District/Open-Enrollment Charter School (All fields are required.)

Use Adobe Acrobat Pro or DC to digitally sign this form or provide a hand-written signature.

Name of superintendent/CEO of charter *

Title (superintendent/CEO) *

District Name *

County/District Numer (CDN) *

Supt/CEO Phone Number *

Supt/CEO Email address *

Date *

Signature Field *

I understand, by my signature above, the district or charter school is obligated to comply with all information contained in this agreement.

Each district must establish a TXVSN District Administrator. (All fields are required.)

The TXVSN District Administrator will have access to district-wide TXVSN reports and confidential student and financial data and will serve as primary contact.

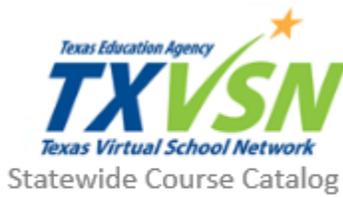
District Admin Name *

District Admin Title *

District Admin Email *

District Admin Phone *

District Admin Fax *



Statewide Course Catalog
Public School District and Open-Enrollment Charter School Agreement
2020-2021

Invoicing: The Texas Education Agency will send the receiver district's district-level business office an invoice at the end of each semester for each course provider in which the district had one or more student enrollment(s). Please provide the email address of the district-level business office group inbox (preferred). If a district-level business office group email address is not available, please provide the name and contact information for two district-level business office employees.

District-level business office group email inbox

Business office phone number

OR if the district-level business office does not have a group email inbox, please provide the contact information for two district-level business office employees:

Business office contact name #1 *

Business office contact title #1 *

Business office contact email #1 *

Business office contact phone #1 *

Business office contact name #2 *

Business office contact title #2 *

Business office contact email #2 *

Business office contact phone #2 *



Statewide Course Catalog

Public School District and Open-Enrollment Charter School Agreement

2020-2021

If there are additional personnel who should also receive a copy of the invoice, please list below with all contact information.

Invoice copy name #1

Invoice copy title #1

Invoice copy email #1

Invoice copy phone #1

Invoice copy name #2

Invoice copy title #2

Invoice copy email #2

Invoice copy phone #2

In addition to this agreement, please complete and return the separate [Campus Activation Form](#).



To: Board of Trustees
From: Ryder Warren, Ed.D., Superintendent of Schools
Subject: Change Order Number 002 - HVAC Replacement on BNHS Field House
Date: September 14, 2020

Background Information and Rationale: On July 27, 2020, the Board of Trustees approved a change order to the construction contract in the amount of \$493,542.00 for corrections to be made to the HVAC units which were installed at the Byron Nelson Field House. The engineering firm on the project, EMA, has assumed all financial responsibility to correct this issue and will be reimbursing NISD for this cost.

The document, Change Order 001 submitted and approved during the board meeting on July 27, 2020 contained a breakdown of costs which created some ambiguity between #1 and #2 in the detailed description. This corrected document, Change Order 002 replaces and supersedes Change Order 001. The corrections made did not reflect any change to total amount approved, \$493,542.00.

Support of Strategic Goals:

- Students will achieve success through meaningful learning experiences, innovative pathways, and personalized opportunities.
- Northwest ISD will create and foster an environment where all stakeholders are engaged in the transformational work of the NISD family.

Budget and/or Fund Impact: All projects are funded through capital bond programs.

Recommendation: Approve corrected Change Order 002, which replaces original document Change Order 001 approved on July 27, 2020.

Respectfully submitted,

Ryder Warren, Ed.D.
Superintendent

Tim McClure, AIA
Assistant Superintendent for
Facilities

Tommy Osborne, AIA,
LEED AP
Executive Director of
Construction



AIA Document G701™ – 2017

Change Order

PROJECT: <i>(Name and address)</i> Byron Nelson High School - Phase I Field House 2775 Bobcat Boulevard Trophy Club, Texas 76262	CONTRACT INFORMATION: Contract For: General Construction Date: August 27, 2018	CHANGE ORDER INFORMATION: Change Order Number: 001 Date: June 15, 2020
OWNER: <i>(Name and address)</i> Northwest Independent School District 2001 Texan Drive Justin, Texas 76247	ARCHITECT: <i>(Name and address)</i> Perkins & Will 2218 Bryan Street, Suite 200 Dallas, Texas 75201	CONTRACTOR: <i>(Name and address)</i> Northstar Builders Group, LLC 270 North Denton Tap Road, Suite 250 Coppell, Texas 75019

THE CONTRACT IS CHANGED AS FOLLOWS:

(Insert a detailed description of the change and, if applicable, attach or reference specific exhibits. Also include agreed upon adjustments attributable to executed Construction Change Directives.)

1. Storm Shelter Louver, RTU and Exhaust Fan Revisions (\$493,524.00) This number excludes concrete roof decking removal/reinstallation and excludes any roofing work.
2. Roof Drain Revisions at Storm Shelter (\$8,003.00)
3. Generator Exhaust (\$ 6,375.00)

The original Contract Sum was	\$ 15,463,043.00
The net change by previously authorized Change Orders	\$ 0.00
The Contract Sum prior to this Change Order was	\$ 15,463,043.00
The Contract Sum will be increased by this Change Order in the amount of	\$ 493,524.00
The new Contract Sum including this Change Order will be	\$ 15,956,567.00

The Contract Time will be increased by Zero (0) days.
The new date of Substantial Completion will be 3 Months from Start Date

NOTE: This Change Order does not include adjustments to the Contract Sum or Guaranteed Maximum Price, or the Contract Time, that have been authorized by Construction Change Directive until the cost and time have been agreed upon by both the Owner and Contractor, in which case a Change Order is executed to supersede the Construction Change Directive.

NOT VALID UNTIL SIGNED BY THE ARCHITECT, CONTRACTOR AND OWNER.

Perkins & Will	Northstar Builders Group, LLC	Northwest Independent School District 1213 North Locust Street Denton, Texas 76201
_____ ARCHITECT <i>(Firm name)</i> <i>Vandana Nayak</i>	_____ CONTRACTOR <i>(Firm name)</i> <i>Bruce D. Helm</i>	_____ OWNER <i>(Firm name)</i>
_____ SIGNATURE Vandana Nayak, AIA Principal	_____ SIGNATURE Bruce D. Helm, President	_____ SIGNATURE
_____ PRINTED NAME AND TITLE June 19, 2020	_____ PRINTED NAME AND TITLE 6-18-2020	_____ PRINTED NAME AND TITLE
_____ DATE	_____ DATE	_____ DATE



June 19, 2020

Vandana Nayak
Perkins&Will
2218 Bryan Street
Suite 200
Dallas, Texas 75201

Re: Byron Nelson High School – Phase 01 – Change Order 01

Dear Ms. Nayak,

We have reviewed Change Order 01, from Northstar Builders dated June 19, 2020, for the Northwest ISD Byron Nelson High School Phase 01 project and have found the scope and pricing to be acceptable.

Sincerely,

A handwritten signature in black ink, appearing to read "Dan Holt".

Dan Holt, AIA, LEED AP
Partner | Senior Project Architect
glenn | partners



AIA Document G701™ – 2017

Change Order

PROJECT: (Name and address)
Byron Nelson High School - Phase I
Field House
2775 Bobcat Boulevard
Trophy Club, Texas 76262

CONTRACT INFORMATION:
Contract For: General Construction

Date: August 27, 2018

CHANGE ORDER INFORMATION:
Change Order Number: 002

Date: September 2, 2020

OWNER: (Name and address)
Northwest Independent
School District
2001 Texan Drive
Justin, Texas 76247

ARCHITECT: (Name and address)
Perkins & Will
2218 Bryan Street, Suite 200
Dallas, Texas 75201

CONTRACTOR: (Name and address)
Northstar Builders Group, LLC
270 North Denton Tap Road, Suite
250
Coppell, Texas 75019

THE CONTRACT IS CHANGED AS FOLLOWS:

(Insert a detailed description of the change and, if applicable, attach or reference specific exhibits. Also include agreed upon adjustments attributable to executed Construction Change Directives.)

This replaces and supersedes Change Order #001, produced on June 15, 2020.

1. Storm Shelter Louver, RTU and Exhaust Fan Revisions (\$479,146.00) This number excludes concrete roof decking removal/reinstallation and excludes any roofing work.
2. Roof Drain Revisions at Storm Shelter (\$8,003.00)
3. Generator Exhaust (\$ 6,375.00)

The original Contract Sum was	\$ 15,463,043.00
The net change by previously authorized Change Orders	\$ 0.00
The Contract Sum prior to this Change Order was	\$ 15,463,043.00
The Contract Sum will be increased by this Change Order in the amount of	\$ 493,524.00
The new Contract Sum including this Change Order will be	\$ 15,956,567.00

The Contract Time will be increased by Zero (0) days.
The new date of Substantial Completion will be 3 Months from Start Date

NOTE: This Change Order does not include adjustments to the Contract Sum or Guaranteed Maximum Price, or the Contract Time, that have been authorized by Construction Change Directive until the cost and time have been agreed upon by both the Owner and Contractor, in which case a Change Order is executed to supersede the Construction Change Directive.

NOT VALID UNTIL SIGNED BY THE ARCHITECT, CONTRACTOR AND OWNER.

Perkins & Will

Northstar Builders Group, LLC

Northwest Independent School District

ARCHITECT (Firm name)

CONTRACTOR (Firm name)

OWNER (Firm name)

SIGNATURE

SIGNATURE

SIGNATURE

PRINTED NAME AND TITLE

PRINTED NAME AND TITLE

PRINTED NAME AND TITLE

DATE

DATE

DATE

Vandana Nayak
VANDANA NAYAK, PRINCIPAL
SEPT 2, 2020

Luce D. Helm
Luce D. Helm, President
9-4-2020



To: Board of Trustees
From: Ryder Warren, Ed.D., Superintendent of Schools
Subject: Resolution Authorizing Participation in TexPool Prime Investment Pool
Date: September 14, 2020

Background Information and Rationale:

The Texas Local Government Investment Pools (the “TexPool Portfolios”) have been organized in conformity with the Interlocal Cooperation Act, Chapter 791 of the Texas Government Code, and the Public Funds Investment Act, Chapter 2256 of the Texas Government Code. These two acts provide for the creation of public funds investment pools and permit eligible governmental entities to jointly invest their funds in authorized investments.

Northwest ISD currently invests funds in the TexPool Investment Pool. Within TexPool, there are 2 investment options:

- TexPool
- TexPool Prime

The difference between the two is that TexPool Prime holds some of its investments in Commercial Paper. This investment yields a higher interest rate over the regular TexPool option.

Both options are covered by our Investment Policy Statement as outlined in both CDA (Local) and CDA (Legal). Moving some of our investments to the Prime account will allow us to increase our interest earnings during this difficult economic time.

Support of Strategic Goals:

- Students will achieve success through meaningful learning experiences, innovative pathways, and personalized opportunities.
- Northwest ISD will recruit, value, and retain exceptional staff to create a rewarding learning environment.
- Northwest ISD will create and foster an environment where all stakeholders are engaged in the transformational work of the NISD family.

Budget and/or Fund Impact:

There is no cost to the district. Any fees are retained from interest earnings.

Recommendation: Approve the resolution as recommended by the administration.

Respectfully submitted,



Ryder Warren, Ed.D.
Superintendent



Brian Carter
Chief Financial Officer



Jonathan Pastusek
Exec Dir of Financial
Services



Quarterly Update

TexPool and TexPool Prime



Investor Goal

The investor goal for both TexPool and TexPool Prime is preservation and safety of principal, liquidity and yield.

Pool Features

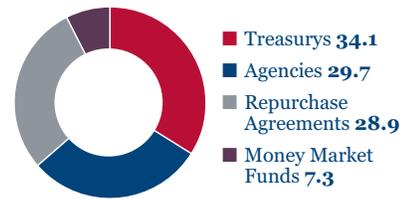
- Administered by the Texas Comptroller of Public Accounts.
- Managed and serviced by Federated Hermes.
- Highest possible ratings from Standard & Poor's underscores the portfolios' high credit quality, daily liquidity and relative safety.
- High asset levels give the benefit of economies of scale.

Portfolio Overviews as of 6/30/20

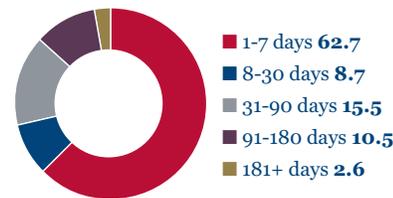
TexPool

Pool Assets \$26.6 billion

Portfolio Composition (%)



Effective Maturity Schedule (%)



Weighted Average Maturity

33 Days

Credit Rating

AAAm Standard & Poor's

Portfolio Managers

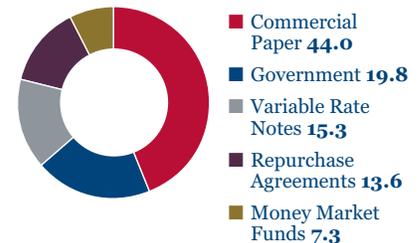
Susan Hill

Deborah Cunningham

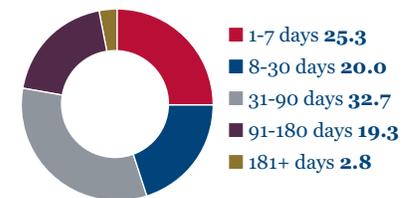
TexPool Prime

Pool Assets \$7.4 billion

Portfolio Composition (%)



Effective Maturity Schedule (%)



Weighted Average Maturity

51 Days

Credit Rating

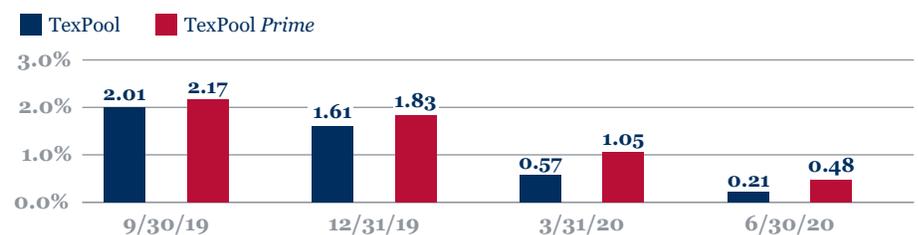
AAAm Standard & Poor's

Portfolio Managers

Paige Wilhelm

Deborah Cunningham

Pool Performance: 7-Day Net Yields (%)



Performance data quoted represents past performance which is no guarantee of future results. Investment return will vary. The value of an investment, when redeemed, may be worth more or less than the original cost. Current performance may be lower or higher than what is stated.



Resolution Authorizing Participation in the TexPool Investment Pools and Designating Authorized Representatives

WHEREAS, Northwest Independent School District
 ("Participant") is a local government or state agency of the State of Texas and is empowered to delegate to the public funds investment pools the authority to invest funds and to act as custodian of investments purchased with local investment funds; and

WHEREAS, it is in the best interest of the Participant to invest local funds in investments that provide for the preservation and safety of principal, liquidity, and yield consistent with the Public Funds Investment Act; and

WHEREAS, the Texas Local Government Investment Pools ("TexPool/TexPool Prime"), public funds investment pools, were created on behalf of entities whose investment objectives in order of priority are preservation and safety of principal, liquidity, and yield consistent with the Public Funds Investment Act.

NOW THEREFORE, be it resolved as follows:

- A. That Participant shall enter into a Participation Agreement to establish an account in its name in TexPool/TexPool Prime, for the purpose of transmitting local funds for investment in TexPool/TexPool Prime.
- B. That the individuals, whose signatures appear in this Resolution, are authorized representatives of the Participant and are each hereby authorized to transmit funds for investment in TexPool/TexPool Prime and are each further authorized to withdraw funds from time to time, to issue letters of instruction, and to take all other actions deemed necessary or appropriate for the investment of local funds.

Authorized Representatives of the Participant

These individuals will be issued P.I.N. numbers to transact business via telephone with a Participant Service Representative.

<p>1. <input style="width: 90%;" type="text"/> Signature</p> <p><input style="width: 90%;" type="text" value="Brian Carter"/> Printed Name</p> <p><input style="width: 90%;" type="text" value="Chief Financial Officer"/> Title</p>	<p><input style="width: 90%;" type="text" value="8 1 7 2 1 5 0 0 4 1"/> Telephone Number</p> <p><input style="width: 90%;" type="text"/> Fax Number</p> <p><input style="width: 90%;" type="text" value="michael.carter@nisdtx.org"/> Email</p>
<p>2. <input style="width: 90%;" type="text"/> Signature</p> <p><input style="width: 90%;" type="text" value="Jonathan Pastusek"/> Printed Name</p> <p><input style="width: 90%;" type="text" value="Executive Director of Financial Services"/> Title</p>	<p><input style="width: 90%;" type="text" value="8 1 7 2 1 5 0 1 4 7"/> Telephone Number</p> <p><input style="width: 90%;" type="text"/> Fax Number</p> <p><input style="width: 90%;" type="text" value="jonathan.pastusek@nisdtx.org"/> Email</p>
<p>3. <input style="width: 90%;" type="text"/> Signature</p> <p><input style="width: 90%;" type="text"/> Printed Name</p> <p><input style="width: 90%;" type="text"/> Title</p>	<p><input style="width: 90%;" type="text"/> Telephone Number</p> <p><input style="width: 90%;" type="text"/> Fax Number</p> <p><input style="width: 90%;" type="text"/> Email</p>
<p>4. <input style="width: 90%;" type="text"/> Signature</p> <p><input style="width: 90%;" type="text"/> Printed Name</p> <p><input style="width: 90%;" type="text"/> Title</p>	<p><input style="width: 90%;" type="text"/> Telephone Number</p> <p><input style="width: 90%;" type="text"/> Fax Number</p> <p><input style="width: 90%;" type="text"/> Email</p>

Authorized Representatives of the Participant (continued)

5.
Signature

Telephone Number

Printed Name

Fax Number

Title

Email

List the name of the Authorized Representative provided above that will have primary responsibility for performing transactions and receiving confirmations and monthly statements under the Participation Agreement.

Brian Carter
Printed Name

In addition and at the option of the Participant, one additional authorized representative can be designated to perform inquiry only of selected information. This limited representative cannot make deposits or withdrawals. If the Participant desires to designate a representative with inquiry rights only, complete the following information.

1. Tanda Dovel
Printed Name

Budget Coordinator
Title

8 | 1 | 7 | 2 | 1 | 5 | 0 | 0 | 1 | 0
Telephone Number

Fax Number

tdovel@nisdtx.org
Email

C. That this resolution and its authorization shall continue in full force and effect until amended or revoked by the Participant, and until TexPool/TexPool Prime receives a copy of any such amendment or revocation.

This resolution is hereby introduced and adopted by the Participant at its regular/special meeting held on the

1 | 4 day of September, 2 | 0 | 2 | 0.

Document is to be signed by a Board Officer, Mayor or County Judge and attested by a Board Officer, City Secretary or County Clerk.

Name of Participant

SIGNED:

Signature

Printed Name

Title

ATTEST:

Signature

Printed Name

Title



To: Board of Trustees
From: Ryder Warren, Ed.D., Superintendent of Schools
Subject: Asynchronous Instruction Plan for Remote Learning
Date: September 14, 2020

Background Information and Rationale: In response to the ongoing COVID-19 challenge, the Texas Education Agency requires each school district to offer parents and caregivers the choice of in-person and remote learning for the 2020-2021 school year. Districts choosing to submit an Asynchronous Instruction Plan for remote learning must obtain Board approval of the Learning Plan. Submission of a Board approved Remote Learning Plan is due to TEA by October 1, 2020.

Support of Strategic Goals:

- Students will achieve success through meaningful learning experiences, innovative pathways, and personalized opportunities.
- Northwest ISD will recruit, value, and retain exceptional staff to create a rewarding learning environment.
- Northwest ISD will create and foster an environment where all stakeholders are engaged in the transformational work of the NISD family.

Budget and/or Fund Impact: TBD

Recommendation: Approve the Asynchronous Instruction Plan for Remote Learning as recommended by the administration.

Respectfully submitted,

Ryder Warren, Ed.
Superintendent

Michael Griffin, Ed.D.
Assistant Superintendent
for Curriculum &
Instruction

Asynchronous Instruction Plan

Introduction:

In response to the COVID-19 pandemic, Northwest ISD has developed a remote learning plan. The goal of this plan is to ensure students learning in a remote environment receive ongoing rich and robust TEKS-based instruction, through high-quality instructional delivery that is focused on student academic success. We realize that learning will be modified in a remote and digital environment. Northwest ISD will provide access, resources, and academic learning opportunities for all students in the remote setting through an asynchronous model.

All grade levels will follow a blend of synchronous and asynchronous learning expectations. The learning expectations include focuses on academic core content areas, social-emotional well-being, physical activity, and Fine Arts exploration. Example schedules provided in the link below are provided to parents, teachers, and the community to see the daily suggested schedules.

Sample Schedules of daily instruction:

https://www.nisdtx.org/returntolearn/remot_learning_schedules

[Example of Pre K Remote Schedule](#)

[Example of Kindergarten Remote Schedule](#)

[Example of 1st Grade Remote Schedule](#)

[Example of 2nd Grade Remote Schedule](#)

[Example of 3rd Grade Remote Schedule](#)

[Example of 4th Grade Remote Schedule](#)

[Example of 5th Grade Remote Schedule](#)

[Example of Secondary Schedule Aug.20-Sept.11 Remote Schedule](#)

[Example of Secondary Schedule after Sept.14](#)

Summarize how your instructional schedules meet the criteria:

Component	Explanation
<p>What are the expectations for daily student interaction with academic content?</p>	<p>There are three pathways in which students may engage in remote asynchronous learning:</p> <ol style="list-style-type: none"> 1. All students in Northwest ISD will start the school year in remote asynchronous learning. Teachers will follow the curriculum at the beginning of the year and will deliver instruction via synchronous and asynchronous methods. This model is set to start August 20 and will end September 11 unless extended due to health and safety concerns. 2. Students can opt-in to asynchronous remote learning, beginning September 14. Teachers for elementary students will be dedicated to remote instructional delivery. Teachers in middle and high schools will be a mix of dedicated remote instructional delivery and those that will deliver both remote and in-person instruction. Those courses that do not have an enrollment base that supports a dedicated remote teacher will be staffed with teachers delivering both formats. Students in this model will begin this September 14 and can opt to change learning delivery to in-person at the end of each grading period. Middle and high school students will transition from an “A/B” day to a full 8 period day of course content starting September 14. . Additionally, high school and middle school students may have some coursework delivered through Edgenuity, which is a fully asynchronous model with routine support from a content teacher and a case manager will ensure students are engaging with the curriculum on a daily basis. 3. Students who are sick or have a need to quarantine or in the event of a micro closure due to COVID 19 will enter asynchronous remote learning. <p>Students will engage in a blend of synchronous and asynchronous learning each day as outlined in the links provided. Students will have access to lessons, which are aligned with both TEKS and the districts scope and sequence of curriculum. The daily schedule for each grade level bands includes the following minimum time requirements:</p> <ul style="list-style-type: none"> • Pre-K: 180 minutes • Kindergarten – 1st grade : 240 minutes • 2nd-5th grade: 300 minutes • 6th-12th grade: 300 minutes <p>Students will engage in both synchronous and asynchronous activities in core content courses. Students will receive live instruction from their teacher(s) via Zoom at scheduled times, with the exception of students enrolled Edgenuity courses. In the courses in which live instruction is offered, students will also receive lessons that could be in the form of videos or other teacher-directed activities that require students to complete assignments on their own. Students will use the learning management system to access coursework.</p>

	<p>In middle and high school, some courses will be delivered through asynchronous delivery (Edgenuity) with routine support from a content teacher and a case manager to ensure students are engaging with the curriculum on a daily basis. Edgenuity coursework time and effort expectations align with in-person instructional and learning requirements.</p> <p>NISD is making a priority to ensure all students have their connectivity needs met. Northwest ISD adopted a 1-to-1 Chromebook initiative. Additionally, NISD has distributed over 1,000 hot spots to families in need of connectivity. This has allowed NISD to make connectivity accessible to all students.</p>
<p>How will you ensure all student groups and grade levels will have the opportunity to engage in approx. a full day of academic content every day?</p>	<p>A schedule of the learning expectations will be provided to students through the learning management system. Structures have been established to ensure each student will have the opportunity to engage in a full day of academic content that matches both TEKS and NISD’s scope and sequence for that content and grade level. All students are expected to engage and make progress every day.</p> <ul style="list-style-type: none"> • Pre-K: 180 minutes • Kindergarten – 1st grade : 240 minutes • 2nd-5th grade: 300 minutes • 6th-12th grade: 300 minutes <p>As outlined in the sample schedules linked above, the schedule provides students with more than the required minimums of 76 learning minutes. Instructional activities will be a blend of synchronous and asynchronous delivery to ensure students are academically, socially, and emotionally supported. Students are supplied with a week at-a-glance of instructional concepts.</p>
<p>What are the expectations for teacher/student interactions?</p>	<p>Students will have daily access to teachers. Teachers are expected to give students frequent and timely feedback on progress. This may include, but is not limited to, verbal feedback in direct instruction and small groupings, through notes on a written assignment, emails to the students, and video conferencing. Students will interact with peers through Zoom meetings, small group instruction, and discussion boards. Teachers may make use of video conferencing and email to provide additional support to students. Teachers will have office hours posted in the LMS. Students taught through Edgenuity coursework have access to teacher content expert through email and conference sessions, and a mentor coach to ensure the student is progressing through the class.</p>
<p>How will teacher/student interactions be differentiated for students with additional learning needs?</p>	<p>The schedule is designed to ensure time is available for students to receive additional support from teachers and Interventionists. Each day includes teacher support periods as well enrichment/intervention periods for differentiated support. NISD will ensure that students with disabilities have access to a free and appropriate public education (FAPE), and each student with a disability will be provided the special education and related services identified in the student's individualized education program (IEP). NISD will also ensure that students served by Special Education and Section 504 have access to the same or equitable learning platform as their peers.</p>

Students in Special Education, 504, English Learner, and Gifted and Talented will be provided with interactions that match their differentiated needs. This includes, but is not limited to:

Special Education:

- Special Education certified teachers providing direct instruction via Zoom, SeeSaw, and Moodle in accordance with the student's IEP
- Special Education para-professionals supporting teachers, students, and parents via Zoom, SeeSaw, and Moodle in accordance with the student's IEP
- Student/Parent conference if the student is not able to participate in lessons
- Physical, Occupational, Speech, Music, and direct psychological services provided through telehealth, telepractice, and/or teletherapy for remote learning at home
- Parent training with special education staff regarding strategies and techniques via Zoom or another appropriate platform
- Virtual ARD and IEP review meetings
- Communicate and follow all accommodations/modifications as determined by the student's IEP

504:

- Direct instruction via Zoom, SeeSaw, and Moodle in accordance with the student's 504 plan
- Student/Parent conference if the student is not able to participate in lessons
- Parent training with therapists regarding strategies and techniques via Zoom or another appropriate platform
- Virtual 504 update meetings
- Communicate and follow all accommodations as determined by the student's 504 plan

Homebound

- Direct instruction via Zoom, SeeSaw, and Moodle in accordance with the student's 504 plan/ARD
- Student/Parent conference if the student is not able to participate in lessons
- Parent training with therapists regarding strategies and techniques via Zoom or another appropriate platform
- Virtual 504 update meetings
- Communicate and follow all accommodations as determined by the student's homebound plan

English Learners:

- Bilingual and English language teachers providing direct instruction via Zoom, SeeSaw, and Moodle
- Virtual LPAC update meetings

	<p>Gifted and Talented:</p> <ul style="list-style-type: none"> • Gifted certified teachers will deliver instruction in some content courses in middle and high school • Scheduled Zoom meetings with GT specialists at least once a week in elementary school • GT students will be clustered for differentiation and support. • Students receiving accelerated instruction will continue to receive services at their designated level. • GT Specialists will consult with classroom teachers to ensure progress.
--	---

Describe how your instructional materials support your asynchronous environment, including how all students can access instructional materials.

Subject/ Course	Grade Level(s)	Instructional Materials	Progress Monitoring and Assessment	Is it TEKS aligned?	What resources are included to support students with disabilities?	What resources are included to support ELs?
Math Instructional Materials	PreK – 5 th Grade-	NISD Curriculum Imagine Math District Resources	SeeSaw Curriculum Based Assignments Imagine Math Curriculum Based Assignments Curriculum Based Assessments NWEA MAP	Yes	NISD’s curriculum embeds differentiation and scaffold to support student learning. General education and special education teachers will provide accommodations and/or modifications based on students’ individualized education plans. i-Ready progress monitoring and assessment	District Resources ELL Support – recorded material, providing visuals, pre-teach vocabulary, sentence stems, chunking tasks, exemplars, word banks, simplified speech, modeling

	6 th -8 th grade	<p>NISD Curriculum</p> <p>Imagine Math</p> <p>Edgenuity</p> <p>District Resources</p>	<p>Moodle Curriculum Based Assignments</p> <p>Imagine Math</p> <p>Curriculum Based Assessments</p> <p>NWEA MAP</p>	Yes	<p>NISD’s curriculum embeds differentiation and scaffold to support student learning.</p> <p>General education and special education teachers will provide accommodations and/or modifications based on students’ individualized education plans.</p> <p>iReady progress monitoring and assessment</p>	<p>District Resources</p> <p>ELL Support – recorded material, providing visuals, pre-teach vocabulary, sentence stems, chunking tasks, exemplars, word banks, simplified speech, modeling</p>
	9 th -12 th grade	<p>NISD Curriculum</p> <p>Edgenuity</p> <p>District Resources</p>	<p>Moodle Curriculum Based Assignments</p> <p>Curriculum Based Assessments</p>	Yes	<p>NISD’s curriculum embeds differentiation and scaffold to support student learning</p> <p>Teachers will provide accommodations and/or modifications based on students’ individualized education plans.</p>	<p>District Resources</p> <p>ELL Support – recorded material, providing visuals, pre-teach vocabulary, sentence stems, chunking tasks, exemplars, word banks, simplified speech, modeling</p>

					i-Ready progress monitoring and assessment	
ELA Instructional Materials	Kindergarten-5 th grade	NISD Curriculum Lexia District Resources	SeeSaw Curriculum Based Assignments DRA Lexia Curriculum Based Assignments Curriculum Based Assessments NWEA MAP	Yes	NISD's curriculum embeds differentiation and scaffold to support student learning Teachers will provide accommodations and/or modifications based on students' individualized education plans. i-Ready progress monitoring and assessment	District Resources ELL Support – recorded material, providing visuals, pre-teach vocabulary, sentence stems, ⁸⁰ chunking tasks, exemplars, word banks, simplified speech, modeling
	6 th -8 th grade	NISD Curriculum Edgenuity District Resources	Moodle Curriculum Based Assignments	Yes	NISD's curriculum embeds differentiation and scaffold to support student learning Teachers will provide accommodations and/or	District Resources ELL Support – recorded material, providing visuals, pre-teach vocabulary, sentence stems, chunking tasks, exemplars, word banks, simplified speech, modeling

			<p>Curriculum Based Assessments</p> <p>NWEA MAP</p>		<p>modifications based on students' individualized education plans.</p> <p>i-Ready progress monitoring and assessment</p>	
	9 th -12 th Grade	<p>NISD Curriculum</p> <p>Edgenuity</p> <p>District Resources</p>	<p>Moodle Curriculum Based Assignments</p> <p>Curriculum Based Assessments</p>	Yes	<p>NISD's curriculum embeds differentiation and scaffold to support student learning</p> <p>Teachers will provide accommodations and/or modifications based on students' individualized education plans.</p> <p>i-Ready progress monitoring and assessment</p>	<p>District Resources</p> <p>ELL Support – recorded material, providing visuals, pre-teach vocabulary, sentence stems, chunking tasks, exemplars, word banks, simplified speech, modeling</p>
<p>Science Instructional Materials</p>	Kindergarten-5 th grade	<p>NISD Curriculum</p> <p>District Resources</p>	<p>SeeSaw Curriculum Based Assignments</p> <p>Curriculum Based Assessments</p>	Yes	<p>NISD's curriculum embeds differentiation and scaffold to support student learning</p> <p>Teachers will provide accommodations and/or modifications based on students' individualized education plans.</p>	<p>District Resources</p> <p>ELL Support – recorded material, providing visuals, pre-teach vocabulary, sentence stems, chunking tasks, exemplars, word banks, simplified speech, modeling</p>

	6 th -12 th grade	<p>NISD Curriculum</p> <p>Edgenuity</p> <p>District Resources</p>	<p>Moodle Curriculum Based Assignments</p> <p>Curriculum Based Assessments</p>	<p>Yes</p>	<p>NISD’s curriculum embeds differentiation and scaffold to support student learning</p> <p>Teachers will provide accommodations and/or modifications based on students’ individualized education plans.</p>	<p>District Resources</p> <p>ELL Support – recorded material, providing visuals, pre-teach vocabulary, sentence stems, chunking tasks, exemplars, word banks, simplified speech, modeling</p>
Social Studies Instructional Materials	Kindergarten-5 th grade	<p>NISD Curriculum</p> <p>District Resources</p>	<p>SeeSaw Curriculum Based Assignments</p> <p>Curriculum Based Assessments</p>	<p>Yes</p>	<p>NISD’s curriculum embeds differentiation and scaffold to support student learning</p> <p>Teachers will provide accommodations and/or modifications based on students’ individualized education plans.</p>	<p>District Resources</p> <p>ELL Support – recorded material, providing visuals, pre-teach vocabulary, sentence stems, chunking tasks, exemplars, word banks, simplified speech, modeling</p>
	6 th -12 th grade	<p>NISD Curriculum</p> <p>Edgenuity</p> <p>District Resources</p>	<p>Moodle Curriculum Based Assignments</p> <p>Curriculum Based Assessments</p>	<p>Yes</p>	<p>NISD’s curriculum embeds differentiation and scaffold to support student learning</p> <p>Teachers will provide accommodations and/or modifications based on students’ individualized education plans.</p>	<p>District Resources</p> <p>ELL Support – recorded material, providing visuals, pre-teach vocabulary, sentence stems, chunking tasks, exemplars, word banks, simplified speech, modeling</p>

CTE	7 th -12 th grades	NISD Curriculum Edgenuity District Resources	Moodle Curriculum Based Assignments Curriculum Based Assessments	YES	NISD CTE programs embeds differentiation and scaffold support for student learning. Teachers will provide accommodations and/or modifications based on students' individualized education plans. All students enrolled in performance-based certification programs will have IEP's submitted for individual student supports in certification testing environments.	All CTE materials are provided for English Learners to meet their differentiated needs. 83

Provide additional explanations of how your instructional materials meet the criteria if needed:

Component	Explanation
How will materials be designed or will be adapted for asynchronous instruction, ensuring coherence and retention on knowledge	<p>All NISD curriculum will be available to all teachers in Moodle, our learning management system. Teachers will use a variety of tools to ensure student interaction with the curriculum in both asynchronous and synchronous instruction. Zoom, Edgenuity, Moodle (Secondary), and Seesaw (Elementary) will provide a platform for students and teachers to have two-way learning experiences, feedback, and support. Teachers will record direct teach pieces for students to access for additional support or for initial instruction if they are not able to attend live remote instruction. Screencasts will be available to students for a variety of supports (accessing learning environments, instructional support, and enrichment activities).</p> <p>Northwest ISD has ensured that all Edgenuity materials are aligned with NISD curriculum and TEKS. Edgenuity is located on the learning management system. Edgenuity courses match the rigor of courses taught in-person in NISD. Additional resources were purchased to ensure that labs could take place in a virtual environment. Training was provided to teachers to use the materials in both a virtual and face to face environment to ensure alignment for all students.</p>

	<p>Professional learning was provided to all professional and paraprofessional staff throughout the summer. Professional learning was provided in live virtual environments, webinars, and screencasts. Professional learning was intentionally modeled in a virtual environment with modeled best practices with application to the content teachers would be teaching. It also included content professional learning opportunities, technology support with learning tied to best instructional practices for virtual and face-to-face instruction.</p>
<p>What additional supports (in addition to resources listed above) will be provided for students with disabilities and ELs?</p>	<p>Students in Special Education, 504, English Learner, and Gifted and Talented services will be provided with materials that match their differentiated needs. These include, but are not limited to:</p> <p>Special Education:</p> <ul style="list-style-type: none"> • Materials will be accommodated by general education teachers and special education teachers • Parents will be provided with manipulatives, charts/graphs, and hands-on materials. • Individualized lessons using the NISD IEP lesson Template • Lesson materials communicated through the district LMS • Physical, Occupational, Speech, Music, and direct psychological services provided through telehealth, telepractice, and/or teletherapy for remote learning at home • Special education teachers will routinely review student data to monitor progress on IEP goals. • Special education teachers will collaborate with grade level and content PLCs to ensure lessons are and curricular materials are aligned with students' accommodations. <p>504:</p> <ul style="list-style-type: none"> • Lesson materials communicated through the district LMS • Parents will be provided with manipulatives, charts/graphs, and hands-on materials. • 504 case managers will routinely review student data to monitor progress on 504 plan goals <p>Homebound:</p> <ul style="list-style-type: none"> • Lesson materials communicated through the district LMS • Parents will be provided with manipulatives, charts/graphs, and hands-on materials. • Homebound case managers will routinely review student data to monitor progress on 504 plan/ARD goals <p>English Learners:</p> <ul style="list-style-type: none"> • Lesson materials communicated through the district LMS • Bilingual and English language teachers will routinely review student data to manage progress on language goals

	<ul style="list-style-type: none"> • Bilingual and English language teachers will collaborate with grade level and content PLCs to ensure lessons are and curricular materials are aligned with students’ accommodations • Translation of resources is located within the learning management system <p>Gifted and Talented:</p> <ul style="list-style-type: none"> • Gifted certified teachers deliver instruction in some content courses in middle and high school • Scheduled Zoom meetings with GT specialists at least once a week in elementary school • Pre-Advance Placement, Advanced Placement, and Dual Credit courses developed to be delivered in an asynchronous online learning platform • GT students will be clustered for differentiation and support. • Students receiving accelerated instruction will continue to receive services at their designated level. • GT Specialists will consult with classroom teachers to ensure progress
--	--

Describe (or attach a description of) how you are tracking student engagement and progress in your asynchronous environment.

Component	Explanation
What is the expectation for daily student engagement?	<p>Students are required to engage with the curriculum daily. Students who do not interact with the curriculum on a given day are marked absent. Northwest Independent School District clearly defines engagement and student progress. Engagement and student progress are measurable and published in the Northwest ISD’s Remote Learning from Home plan webpage. Engagement expectations are defined by grade level and/or subjects/courses.</p> <p>Students participate daily by completing instructional tasks, answering questions, submitting assignments, completing projects, or submitting pictures of assignments and tasks. Students are also encouraged to actively participate in teacher office hours for any additional support and answers to questions they may have.</p>
What is the system for tracking daily student engagement?	<p>Tracking student engagement and progress will follow TEA’s guidelines for Average Daily Attendance via all three approved engagement methods:</p> <ul style="list-style-type: none"> • Daily progress in the Moodle or SeeSaw; or • Daily progress via teacher-student interactions, as defined in the approved learning plan; or • Completion/Submission of assignments from student to teacher (potentially via email, on-line, or mail). <p>Pre-K through 5th grade:</p>

	<p>Teachers will monitor daily interactions in Zoom, SeeSaw, and through other class and small group meetings. Daily attendance verification will take place at 3:30 pm. Students that are not actively engaged throughout the day and/or have not completed daily activities by 3:00 pm will be marked “Absent.” Students that are able to engage in SeeSaw and/or able to complete daily activities as defined by the course between 3:00 pm to 11:59 pm will submit an attendance change the following day to change the “Absent” to “Present.”</p> <p>6th through 12th grade: Teachers will monitor daily interactions of students in their class roster for the given day in Zoom, Moodle, and through other class and small group meetings, including emails and phone calls. Daily attendance verification will take place within a window defined in the syllabus. Students that are not actively engaged throughout the day and/or have not completed daily activities by 3:30 pm will be marked “Absent.” Students that are able to engage in Moodle and/or able to complete daily activities as defined by the course between 3:00 pm to 11:59 pm will be retroactively have the attendance change the following day from “Absent” to “Present.”</p>
<p>How are the expectations for daily student engagement consistent with progress that would occur in an on- campus environment?</p>	<p>Student engagement in remote learning is consistent with the progress that would occur in an on-campus setting in that students will interact with teachers, other students, and work independently. These activities will include, but are not limited to:</p> <ul style="list-style-type: none"> -Zoom meetings - Email correspondence with teacher - Small group collaboration sessions with peers - Small group or individual sessions with teacher - Discussions boards - Independent work time: <ul style="list-style-type: none"> • Reading • Taking notes • Skill practice • Completion of activities • Submitting assignments <p>Teachers will actively monitor these activities and provide meaningful feedback to students. These activities provide multiple opportunities for both informal and formal formative assessment.</p>
<p>What is the system for tracking student academic progress?</p>	<p>Students will have multiple assessments to track academic progress throughout the year. Teachers will be able to track student progress in the district LMS systems with quizzes, forums, check-ins, and submitted work. Teachers will also track progress through</p>

	<p>discussions, small group activities, and student self-reflection. In addition to daily formative progress monitoring, Asynchronous Remote Learners progress will be tracked by:</p> <p>Elementary:</p> <ul style="list-style-type: none"> • Curriculum Based Assessments in core content areas • Imagine Math Assessments, Beginning, Middle, and End-of-the-year. • NWEA MAP Growth Assessments (2nd-5th), Beginning, Middle, and End-of-the-year. • DRA - Beginning, Middle, and End-of-the-year. • 9-week report cards • Progress reports at the mid-point between report cards • I-Ready (Special Education progress monitoring and assessment) <p>Middle/High:</p> <ul style="list-style-type: none"> • Curriculum Based Assessments in core content areas • NWEA MAP Growth Assessments (6th-9th), Beginning, Middle, and End-of-the-year. • 9-week report cards • Progress reports at the mid-point between report cards • I-Ready (Special Education progress monitoring and assessment)
<p>What is the system for providing regular (at least weekly) feedback to all students on progress?</p>	<p>Teachers are expected to provide regular feedback throughout each week for asynchronous work. Regular feedback from teachers to students is conducted through a variety of methods, via the learning management system, Zoom meetings, activities, or small group instruction and teacher tutorial time. Through regular feedback, students will have a clear understanding of their academic progress.</p> <p>Case managers in Edgenuity will monitor student progress. These case managers will contact students and parents to develop a plan to help students meet progress.</p> <p>Teachers will monitor student progress to ensure students are making academic progress. Teachers will conference with students and parents to develop a plan to help students meet academic progress.</p>

Professional Learning Overview - Northwest Independent School District 2020-2021

Focus	Details	Recommended Staff
<p><u>New Teacher</u></p>	<p>New Teacher Orientation</p> <ul style="list-style-type: none"> • Logistics • Benefits <p>New Teacher Technology</p> <ul style="list-style-type: none"> • Technology access • Email • LMS • Edugence <p>New Teacher Foundations</p> <ul style="list-style-type: none"> • Instructional Beliefs • Workshop Model • Curriculum/content focus and goals 	<p>Teachers new to NISD</p> <p>Elementary Secondary</p> <p>88</p>
<p><u>Technology Support</u></p>	<p>Zoom Training</p> <ul style="list-style-type: none"> • training and support with Zoom Pro accounts • Settings • Safe Environments • Breakout Rooms • Collaboration Tools <p>Moodle</p> <ul style="list-style-type: none"> • Utilizing the LMS for curriculum, student communication, and assignments • Collaboration features • Assessments & Feedback <p>Seesaw</p> <ul style="list-style-type: none"> • Using the LMS to house student tasks • Communicating through Seesaw • Providing feedback <p>Pear Deck</p>	<p>All instructional staff</p>

	<ul style="list-style-type: none"> • Using Pear Deck to provide interactive content and engagement for students <p>Google Suite</p> <ul style="list-style-type: none"> • Collaboration tools <ul style="list-style-type: none"> ○ Docs ○ Slides ○ Jamboard • Presentations tools <ul style="list-style-type: none"> ○ Slides ○ Add-ons 	
<p><u>Connected Learning</u></p>	<p>Interactive Content</p> <ul style="list-style-type: none"> • Commit to NISD Instructional Beliefs • Best practices for remote learning • Remote learning and technology terminology • Digital SEL strategies • Digital lesson design • Leveraging technology tools for remote learning <p>Checking for Understanding</p> <ul style="list-style-type: none"> • Analyze checking for understanding in conjunction with NISD Instructional Beliefs • Leveraging technology tools for checking for understanding with students. • Exploring a variety of ways to do formative assessment <p>Process and Reflection</p> <ul style="list-style-type: none"> • Explore the importance of processing and reflection in conjunction with the NISD Instructional Beliefs • Explore rituals and routines for remote instruction • Explore technology tools for students to process content and reflect on their learning and the learning of others 	<p>All instructional staff Administrators</p> <p style="text-align: right;">89</p>
<p>Leadership Academy</p>	<ul style="list-style-type: none"> • Sphere of Influence • Leading in Uncertain Times • Equity for all • NISD Instructional Beliefs • Remote scheduling 	<p>Campus and district administrators, campus leadership teams</p>

ENGAGE	ENGAGE Professional Learning Conference Session Catalog	All staff Attendance Numbers: 1756 Attendees 10,457 Sessions attended 243 Sessions
Content Focused	Content Schedules and topics for District support Professional Learning Elementary Secondary	Professional and paraprofessional staff

Summarize how your professional development for educators will support asynchronous instruction:

Component	Explanation
How will both initial and ongoing, job-embedded educator development opportunities occur?	<p>Professional learning was provided to all professional and paraprofessional staff throughout the summer. Professional learning was provided in live virtual environments, webinars, and screencasts. Professional learning schedules were created⁹⁰ and included content professional learning opportunities, technology support with learning tied to best instructional practices for virtual and face-to-face instruction.</p> <p>Ongoing professional learning will take place through campus and district PLCs, instructional content coaching, and instructional technologist coaching. PLCs will be held with face-to-face teacher groups, remote teacher groups, and mixed face-to-face/remote groups.</p> <p>Professional learning days have been included throughout the year to continue professional learning opportunities, support remote and face-to-face instruction, adjust and monitor curriculum and implementation.</p> <p>Professional learning dates: July 28, 29, 30, 2020 August 4, 5, 6, 2020 August 11, 12, 13, 14, 17, 18, 19, 2020 August 24-Sept. 11 (Edgenuity training and support) November 3 January 5, 6, 2021 March 22, 23, 2021</p>

<p>How will professional development experiences develop educator content knowledge to support internalizing the asynchronous curriculum and analyzing and responding to data?</p>	<p>NISD Educators have access to a Professional Learning Webpage that has in the moment content, pedagogy, and technology support. NISD believes in job-embedded instructional coaching. Teachers collaborate with coaches by using video-coaching, peer-observations, lesson study and professional learning and study opportunities.</p> <p>Ongoing professional learning will take place through campus and district PLCs, instructional content coaching, and instructional technologist coaching. PLCs will be held with face-to-face teacher groups, remote teacher groups, and mixed face-to-face/remote groups. This intentional structure of PLCs will focus on data disaggregation, lesson study and design, and a focus on alignment between face-to-face and remote instruction to ensure the same level of instruction for students in remote or face-to-face instruction.</p>
---	---

Describe your communication and support plan for families engaging with asynchronous learning:

Component	Explanation
<p>How will you communicate the expectations for asynchronous instruction to families?</p>	<p>Families receive regular updates through School Messenger, the district website, and the Superintendent’s FaceBook Live messages. Campuses will use their campus website, electronic communication, and social media to inform parents and to keep parents connected with their school community.</p> <p style="text-align: right;">91</p>
<p>What are the expectations for family engagement/support of students?</p>	<p>Families are expected to support their student(s) by the following methods:</p> <p><u>Learning</u></p> <ul style="list-style-type: none"> • Discuss learning activities with their students. • Help their child establish a comfortable and quiet place for learning in the home. • Ensure that their students are balancing time in front of the computer with physical activity and offline activity. • Monitor time spent on online and offline learning to ensure that students are spending adequate time mastering their learning as well as participating in class meetings, group sessions, and one-on-one learning sessions with their teacher. • Maintain communication with their student's teachers. • Monitor district communication for information regarding learning activities or any upcoming changes in remote learning. • Families are responsible for picking up and dropping off any hard copy materials that the student may need from the student’s home campus.

	<p><u>Technology</u></p> <ul style="list-style-type: none"> • Ensure that their student has an NISD-issued Chromebook. Students may use their own device as long as it conforms to the district’s Bring Their Own Device Guidelines. • Make sure that their child knows their username and password for access to resources. • Ensure their students have internet access in the home. Please click Student Help Desk or call 817-698-1000, if you need support with acquiring a student device or internet access. • Visit studenthelpdesk.nisdtx.org for more information.
<p>What additional supports, training, and/or resources will be provided for families who may need additional support?</p>	<p>Technology Support:</p> <ul style="list-style-type: none"> • Help desk email, phone number is available to support parents and students in troubleshooting Chromebook and other technology issues • Stolen devices: Families are required to report stolen devices to the campus. The campus will report the device as stolen to the police. The district will track it in the district console. • The students’ teachers will assist with learning management navigation issues <p>To help support students, Northwest ISD has the following resources available:</p> <ul style="list-style-type: none"> • Wi-Fi hotspots for students in need • Parking lot Wi-Fi • The Return to Learn Website • Campus guidance counselors offer support via email and Zoom to families and students in need https://sites.google.com/nisdtx.org/heretohelp/home • NISD offers curbside lunch and breakfast pickup at six locations throughout the district

ASYNCHRONOUS INSTRUCTION PLAN

AUGUST 24, 2020

93

There are two new methods to fund remote instruction:

Method A

- **Synchronous Instruction** - Requires all participants to be present at the same time, virtually
- Examples: Live interactive classes with students and teachers participating real-time, teacher supported work time on video conference calls, scheduled and timed online tests

Method B

- **Asynchronous Instruction** - Does not require all participants to be virtually present at the same time
- Examples: Self-paced online courses with intermittent teacher instruction, pre-assigned work with formative assessments on paper or in LMS, watching pre-recorded videos of instruction with guided support



Both instructional delivery formats must cover the required curriculum per TEC, §28.002.

TEA

Northwest
INDEPENDENT SCHOOL DISTRICT

INSTRUCTIONAL SCHEDULE

Elementary

- Designated Remote Teachers-daily instruction via Zoom & LMS
 - Synchronous & asynchronous teaching and learning
 - Week-at-a-glance posted in LMS with daily lesson focus for each content
 - Small group instruction and collaboration
 - Specified times for specials, interventions, & enrichment

95

INSTRUCTIONAL SCHEDULE

Middle School:

- Each remote course is designed with one of the following instructional models:
 - Designated Remote Teachers-Provide instruction via Zoom & LMS-Synchronous & asynchronous work
 - Synchronous instruction via Zoom into classroom-with resources in LMS
 - Asynchronous learning via Edgenuity with content teacher support and case manager support

96

INSTRUCTIONAL SCHEDULE

High School:

- Each remote course is designed with one of the following instructional models:
 - Designated Remote Teachers-Provide instruction via Zoom & LMS-Synchronous & asynchronous work
 - Synchronous instruction via Zoom into classroom-with resources in LMS
 - Asynchronous learning via Edgenuity with content teacher support and case manager support

97

ENGAGEMENT IN FULL DAY OF ACADEMIC CONTENT

- Each student is expected to engage in a full day of academic content that match the TEKS and NISD curriculum in each content area in each grade level.
- The following times represent the amount of time remote learners are expected to engage in synchronous and asynchronous learning on a daily basis.
 - Pre-K: 180 minutes
 - Kindergarten – 1st grade : 240 minutes
 - 2nd-5th grade: 300 minutes
 - 6th-12th grade: 300 minutes
- Daily schedules have been developed to provide time and support for remote learners to help them navigate through their day of learning.

98

TEACHER / STUDENT INTERACTIONS

- Remote learners have access to teachers on a daily basis.
- Teachers are expected to provide students frequent support and feedback:
 - Verbal feedback in direct instruction / small group instruction
 - Written feedback on assignments submitted
 - Phone calls
 - Video conferencing
 - Email correspondence
 - Discussion boards

99

DIFFERENTIATION FOR STUDENTS WITH ADDITIONAL LEARNING NEEDS

- NISD will ensure that students with disabilities have access to a free and appropriate public education (FAPE).
- Each child with a disability will be provided SpEd and related services identified in the IEP.
- Students in SpEd, 504, English Learners, Gifted and Talented and Homebound will be provided with interactions, accommodations and/or modifications that match their differentiated needs.

100

MATERIALS, PROGRESS MONITORING, AND OTHER RESOURCES

Subject/ Course	Grade Level(s)	Instructional Materials	Progress Monitoring and Assessment	Is it TEKS aligned?	What resources are included to support students with disabilities?	What resources are included to support ELs?
Math Instructional Materials	PreK – 5 th Grade-	NISD Curriculum Imagine Math District Resources	SeeSaw Curriculum Based Assignments Imagine Math Curriculum Based Assignments Curriculum Based Assessments NWEA MAP	Yes	NISD's curriculum embeds differentiation and scaffold to support student learning. General education and special education teachers will provide accommodations and/or modifications based on students' individualized education plans. i-Ready progress monitoring and assessment	District Resources
	6 th -8 th grade	NISD Curriculum Imagine Math Edgenuity	Moodle Curriculum Based Assignments Imagine Math	Yes	NISD's curriculum embeds differentiation and scaffold to support student learning. General education and special education teachers will provide accommodations and/or	District Resources

STUDENT ENGAGEMENT AND PROGRESS

- Students are required to engage with the curriculum daily. Attendance will be taken daily at the elementary level and in each period at the secondary level.
- Daily engagement includes completing instructional tasks, answering questions, submitting assignments, completing projects, or submitting pictures of tasks.

102

STUDENT ENGAGEMENT AND PROGRESS

- Student engagement is tracked via:
 - Daily progress in SeeSaw or Moodle
 - Daily progress via teacher-student interactions or,
 - Submission of assignments

103

STUDENT ENGAGEMENT AND PROGRESS

Academic progress will be tracked:

Elementary:

- Curriculum Based Assessments in core content areas
- Imagine Math Assessments, Beginning, Middle, and End-of-the-year.
- NWEA MAP Growth Assessments (2nd-5th), Beginning, Middle, and End-of-the-year. 104
- DRA - Beginning, Middle, and End-of-the-year.
- 9-week report cards
- Progress reports at the mid-point between report cards
- I-Ready (Special Education progress monitoring and assessment)

STUDENT ENGAGEMENT AND PROGRESS

Academic progress will be tracked:

Middle/High:

- Curriculum Based Assessments in core content areas
- NWEA MAP Growth Assessments (6th-9th), Beginning, Middle, and End-of-the-year.
- 9-week report cards
- Progress reports at the mid-point between report cards
- I-Ready (Special Education progress monitoring and assessment)

105

PROFESSIONAL DEVELOPMENT

- Extensive, targeted professional learning was provided to all teachers to develop and enhance pedagogy and techniques to deliver instruction in a remote manner, in both synchronous and asynchronous ways.
- Ongoing professional learning will take place through campus and district PLCs, instructional content coaching, and instructional technologist coaching. PLCs will be held with face-to-face teacher groups, remote teacher groups, and mixed face-to-face/remote groups.

106

PROFESSIONAL DEVELOPMENT

Connected Learning

Interactive Content

- Commit to NISD Instructional Beliefs
- Best practices for remote learning
- Remote learning and technology terminology
- Digital SEL strategies
- Digital lesson design
- Leveraging technology tools for remote learning

Checking for Understanding

- Analyze checking for understanding in conjunction with NISD Instructional Beliefs
- Leveraging technology tools for checking for understanding with students.
- Exploring a variety of ways to do formative assessment

Process and Reflection

- Explore the importance of processing and reflection in conjunction with the NISD Instructional Beliefs
- Explore rituals and routines for remote instruction
- Explore technology tools for students to process content and reflect on their learning and the learning of others

All instructional staff
Administrators

COMMUNICATION AND SUPPORT FOR FAMILIES

Frequent, consistent and varied communication of our Remote Learning Plan has been shared with families in a variety of ways:

- School Messenger
- District website
- FaceBook Live
- District social media
- Campus websites
- Campus electronic communication
- Campus social media

108

COMMUNICATION AND SUPPORT FOR FAMILIES

- Technology Support

- Help desk email, phone number is available to support parents and students in troubleshooting Chromebook and other technology issues
- The students' teachers will assist with learning management navigation issues
- Wi-Fi hotspots for students in need
- Parking lot Wi-Fi
- The Return to Learn Website

109

COMMUNICATION AND SUPPORT FOR FAMILIES

Additional Support

- Campus guidance counselors offer support via email and Zoom to families and students in need
- NISD offers curbside lunch and breakfast pickup at six locations throughout the district

110

QUESTIONS?

PO DATE	PO NUM	VENDOR	ORDERED	UNIT PRICE	MEASURE	DESCRIPTION
03/18/20	20018688	DELL MARKETING LP	150	\$ 1,145.00	EA	QUOTE 3000057985083.1DELL LATTITUDE 5500 FOR TEACHERSCOV165 FOR COMPUTER SOFTWARE
03/18/20	20018699	CODY LEINWEBER	4	\$ 45.00	EA	COVID-19SRO COVERAGE FOR MEAL HANDOUT3-16-20JUSTIN
03/18/20	20018701	CODY LEINWEBER	4	\$ 45.00	EA	COVID-19SRO COVERAGE FOR MEAL HANDOUT3-17-20JUSTIN
03/18/20	20018702	CODY LEINWEBER	4	\$ 45.00	EA	COVID-19SRO COVERAGE FOR MEAL HANDOUT3-18-20CTMS
03/18/20	20018693	T-MOBILE USA INC.	1000	\$ 84.00	EA	T-MOBILE HOTSPOT DEVICES FOR ONLINE INSTRUCTOR STUDENTS DUE TO COVID-19COVIDUTILITY SERVICES-610
03/18/20	20018693	T-MOBILE USA INC.	12	\$ 10,000.00	EA	CONNECTIVITY COST FOR 12 MONTH SERVICE CONTRA(ATTACHED) TO PROVIDEINTERNET SERVICE TO STUDENTS FOR ONLINEINSTRUCTION DUE TO COVID-19 (REPLACES IN SCHOINSTRUCTION COVID
03/18/20	20018694	ARIN	1	\$ 500.00	EA	INITIAL FEE FOR INTERNET NUMBER RESOURCE(S) -2X-SMALLCOVID
03/19/20	20018724	RYAN MCLEAREN	4	\$ 45.00	EA	COVID-19MEAL HANDOUT JUSTIN3-18-20
03/19/20	20018726	RYAN MCLEAREN	4	\$ 45.00	EA	COVID-19MEAL HANDOUT JUSTIN3-19-20
03/19/20	20018725	CODY LEINWEBER	4	\$ 45.00	EA	COVID-19SRO COVERAGE FOR MEAL HANDOUT3-19-20CTMS
03/25/20	20018807	KELLY FRANKLIN-CREST	1	\$ 729.00	EA	LEARNING OPPORTUNITIES MAILER FOR 97 STUDENTSWITHOUT TECHNOLOGY-COMMUNICATION DUE TO SCHOOCLOSING FOR COVID-19; TURNKEY PRINT SERVICE-MAIL & DROP AT POSTAL SERVICE COVID
03/25/20	20018809	CODY LEINWEBER	4	\$ 45.00	EA	COVID-19SRO COVERAGE FOR MEAL HANDOUT3-20-20JUSTIN
03/25/20	20018810	CODY LEINWEBER	4	\$ 45.00	EA	COVID-19SRO COVERAGE FOR MEAL HANDOUT3-23-20CTMS
03/25/20	20018811	CODY LEINWEBER	4	\$ 45.00	EA	COVID-19SRO COVERAGE FOR MEAL HANDOUT3-24-20JUSTIN
03/25/20	20018812	CODY LEINWEBER	4	\$ 45.00	EA	COVID-19SRO COVERAGE FOR MEAL HANDOUT3-25-20JUSTIN
03/25/20	20018813	AMY CONOVER	4	\$ 45.00	EA	COVID-19SRO SERVICES MEAL HANDOUT3-16-20JUSTIN
03/25/20	20018814	AMY CONOVER	4	\$ 45.00	EA	COVID-19SRO SERVICES MEAL HANDOUT3-17-20CTMS
03/25/20	20018815	AMY CONOVER	4	\$ 45.00	EA	COVID-19SRO SERVICES MEAL HANDOUT3-20-20CTMS
03/25/20	20018816	AMY CONOVER	4	\$ 45.00	EA	COVID-19SRO SERVICES MEAL HANDOUT3-25-20CTMS
03/25/20	20018817	HOBIE MCDANIEL	4	\$ 45.00	EA	COVID-19SRO SERVICES MEAL HANDOUT3-24-20CTMS
03/25/20	20018808	EXAMITY, INC.	100	\$ 25.00	EA	EXAMITY PROCTORING SERVICE FOR TSI EXAMS NOTO PROCTOR BY STAFF DUE TO COVID-19;SERVICE FOR UP TO 100 EXAMS APPROVED BYPURCHASING- SEE ATTACHEDCOVID
03/26/20	20018834	KELLY FRANKLIN-CREST	1	\$ 1,000.00	EA	COVID RESPONSE - REMOTE LEARNING MULTI-LINGUAMAILER FOR 97 STUDENTS W/OTECHNOLOGY-COMMUNICATION DUE TO SCHOOCLOSING FOR COVID-19; TURNKEY PRINT SERVICE-MAIL & DROP AT POSTAL SERVICE; NTE \$1,000 CO
03/26/20	20018835	ABGZ ENTERPRISES LLC	1	\$ 460.00	EA	TRANSLATION SERVICE- NO TECHNOLOGY DISTANCELEARNING OPP. ; SPANISH, FRENCH, VIETNAMESE PQQUOTE - FOR NON-DIGITAL REMOTE LEARNING FAMILDUE TO COVID-19COVID
03/26/20	20018831	RYAN MCLEAREN	4	\$ 45.00	EA	COVID-19MEAL HANDOUT JUSTIN3-23-20
03/26/20	20018833	CODY LEINWEBER	4	\$ 45.00	EA	COVID-19SRO COVERAGE FOR MEAL HANDOUT3-26-20JUSTIN
03/26/20	20018832	AMY CONOVER	4	\$ 45.00	EA	COVID-19SRO SERVICES MEAL HANDOUT3-26-20CTMS
03/27/20	20018841	SLATON HUGHES	2	\$ 50.00	HRS	INVOICE FOR SLATON HUGHES, PHOTO VIDEO3/25 COVID 19 VIDEO EDIT FOR NISD FINE ARTSANIMATED LOGO CREATIONCOVID-19COVID
03/31/20	20018878	KELLY FRANKLIN-CREST	1	\$ 70,000.00	EA	COVID-19PRINTING OF REMOTE LEARNING ASSIGNMAMSDUE TO NO TECHNOLOGYCOVID
03/31/20	20018885	KELLY FRANKLIN-CREST	2000	\$ 0.28	EA	MULTI-LINGUAL FLYERS - NO TECHNOLOGY NEEDEDLEARNING ENRICHMENT FLYER FOR DISTRIBUTION TOSTUDENTS DUE TO SCHOOL CLOSING FOR COVID-19;DOUBLE SIDED ENGLISH - FRENCH LEGAL SIZECOVID
03/31/20	20018885	KELLY FRANKLIN-CREST	2000	\$ 0.28	EA	DOUBLE-SIDED SPANISH - VIETNAMESECOVID
03/31/20	20018879	IOFFICE	1	\$ 100,000.00	EA	COVID-19PRINTING/SUPPLIES OF REMOTE LEARNING ASSIGNMEDUE TO NO TECHNOLOGYCOVID
03/31/20	20018871	FOLLETT SCHOOL SOLU	1	\$ 873.87	EA	37 ELECTRONIC BOOKS FOR LIBRARY ACQUISITION
03/31/20	20018861	OVERDRIVE INC	1	\$ 2,000.00	EA	COVID: DIGITAL EBOOKS AND AUDIOBOOKS FOR STUDO USE AT HOME DURING REMOTE LEARNING
03/31/20	20018874	OVERDRIVE INC	1	\$ 2,000.00	EA	COVID THIS ORDER IS FOR EBOOKS AND AUDIOBOOKSSTUDENTS TO USE FROM HOME RIGHT NOW.
03/31/20	20018883	OVERDRIVE INC	1	\$ 2,000.00	EA	COVIDEBOOKS FOR THE MEDLIN LIBRARY FOR STUDENT USAFROM HOME DURING DISTANCE LEARNING PERIOD
04/01/20	20018901	PIANGRID, INC	1	\$ 1,012.89	EA	PER INVOICE INV0112346 DATED 3/27/201 USER LICENSE FOR EXECUTIVE DIRECTOR OFCONSTRUCTION TO USE DIGITAL IMAGING PROGRAM OCONSTRUCTION PROJECTS DURING COVID19 CRISISCOVID (185: PROFESSIONAL SERVICES)
04/02/20	20018918	KELLY FRANKLIN-CREST	1	\$ 5,000.00	EA	PRINT SERVICES FOR REMOTE LEARNINGTIME SENSITIVE PRINTING NEEDS DUE TO COVID-19NOT TO EXCEED \$5,000COVID
04/02/20	20018919	FOLLETT SCHOOL SOLU	1	\$ 513.85	EA	COVIDE-BOOKS FOR STUDENT USE WHILE LEARNING AT HOMDURING COVID-19SEE ATTACHED LIST FOR TITLES
04/02/20	20018931	FOLLETT SCHOOL SOLU	1	\$ 493.90	BOOKS	COVID19-EBOOKS FOR REMOTE LEARNING; SEE ATTACLIST
04/02/20	20018932	OVERDRIVE INC	1	\$ 2,000.00	EA	EBOOKS FOR STUDENTS TO CHECK OUT DURING SCHOOCLOSURCOVID
04/02/20	20018926	RYAN MCLEAREN	4	\$ 45.00	EA	COVID-19SRO SERVICES -MEAL HANDOUT JUSTININVOICE #1920-RM042204-2-20
04/02/20	20018929	CODY LEINWEBER	4	\$ 45.00	EA	COVID-19SRO SERVICES - JUSTIN MEAL HANDOUTINVOICE #1920-CL0402203-27-20
04/02/20	20018929	CODY LEINWEBER	4	\$ 45.00	EA	COVID-19SRO SERVICES - JUSTIN MEAL HANDOUT3-30-20
04/02/20	20018929	CODY LEINWEBER	4	\$ 45.00	EA	COVID-19SRO SERVICES - JUSTIN MEAL HANDOUT3-31-20
04/02/20	20018929	CODY LEINWEBER	4	\$ 45.00	EA	COVID-19SRO SERVICES - CTMS MEAL HANDOUT4-1-20
04/02/20	20018929	CODY LEINWEBER	4	\$ 45.00	EA	COVID-19SRO SERVICES - CTMS MEAL HANDOUT4-2-20
04/02/20	20018923	JUSTIN STAMPS	4	\$ 45.00	EA	COVID-19SRO SERVICES - CTMS MEAL HANDOUTINVOICE #1920-JS0327203-27-20
04/02/20	20018927	BRAYLON MILLER	11.25	\$ 45.00	EA	COVID-19SRO SERVICES - HATFIELD CHROME HANDOUTINVOICE #1920-BM41204-1-20
04/02/20	20018925	AMY CONOVER	4	\$ 45.00	EA	COVID-19SRO SERVICES MEAL HANDOUTINVOICE #1920-AC331203-31-20CTMS
04/02/20	20018928	PRESTON COLE GREEN	4	\$ 45.00	EA	COVID-19SRO SERVICES - JUSTIN MEAL HANDOUTINVOICE #1920-PG41204-1-20
04/02/20	20018924	HOBIE MCDANIEL	4	\$ 45.00	EA	COVID-19SRO SERVICES MEAL HANDOUTINVOICE #1920-HM330203-30-20CTMS
04/06/20	20019021	FAST SIGNS OF FORT W	12	\$ 58.21	EA	ALUMINUM SIGNS FOR WIFI FOR CAMPUSCOVID
04/06/20	20019021	FAST SIGNS OF FORT W	12	\$ 58.21	EA	ADDITIONAL SIGNS FOR WIFI AT CAMPUSES
04/06/20	20019026	SMITH PROTECTIVE SEI	26	\$ 15.98	EA	COVID-19EVENING PATROL SERVICESINVOICE #2018753-1-20 THROUGH 3-1-20
04/06/20	20019014	OVERDRIVE INC	1	\$ 2,000.00	EA	EBOOKS FOR STUDENT USE DURING SCHOOL CLOSURECOVID
04/06/20	20018977	T-MOBILE USA INC.	1	\$ 500.00	EA	T-MOBILE HOTSPOT DEVICES FOR ONLINE INSTRUCTORFOR STUDENTS DUE TO COVID-19, MARCH 2020, COVUTILITY SERVICES - 610
04/06/20	20018977	T-MOBILE USA INC.	1	\$ 500.00	EA	T-MOBILE HOTSPOT DEVICES FOR ONLINE INSTRUCTORFOR STUDENTS DUE TO COVID-19, APRIL 2020, COVUTILITY SERVICES - 610
04/06/20	20018977	T-MOBILE USA INC.	1	\$ 500.00	EA	T-MOBILE HOTSPOT DEVICES FOR ONLINE INSTRUCTORFOR STUDENTS DUE TO COVID-19, MAY 2020, COVUTILITY SERVICES - 610
04/06/20	20018977	T-MOBILE USA INC.	1	\$ 500.00	EA	T-MOBILE HOTSPOT DEVICES FOR ONLINE INSTRUCTORFOR STUDENTS DUE TO COVID-19, JUNE 2020, COVUTILITY SERVICES - 610
04/07/20	20019034	FOLLETT SCHOOL SOLU	1	\$ 375.77	UN	EBOOKS AND DIGITAL AUDIOBOOKS FOR STUDENT REMLEARNING - SEE ATTACHEDCOVID
04/07/20	20019041	FOLLETT SCHOOL SOLU	1	\$ 625.28	EA	COVIDEBOOKS
04/07/20	20019047	FOLLETT SCHOOL SOLU	1	\$ 571.94	EA	E-BOOKS PER ATTACHED LIST FOR STUDENT USE DURCOVID-19 CLOSURECOVID
04/07/20	20019033	ARIN	1	\$ 500.00	EA	INITIAL FEE FOR INTERNET NUMBER RESOURCE(S) -2X-SMALL. OTHER HALF OF TRANSFER OF IP ADDRESSCOVID
04/07/20	20019031	SLATON HUGHES	4	\$ 50.00	HRS	NISD FINE ARTS INVOICE FOR SLATON HUGHESVIDEO ANNOUNCEMENTS AND EDITS FOR DISTRICT WIFINE ARTSCOV165
04/08/20	20019067	SPECTRUM REACH	1	\$ 1,500.00	EA	CTE/CCR MARKETING MEDIA CAMPAIGN, 2/120-3/15MULTIPLE SPOTS, ONLINE VIDEO, 560 PROFESSIONASERVICES - CONTRACTED, COVID
04/08/20	20019067	SPECTRUM REACH	1	\$ 1,500.00	EA	MULTIPLE SPOTS TV ADS, APRIL COVID RESPONSE.560 PROFESSIONAL SERVICES - CONTRACTED, COVID
04/08/20	20019067	SPECTRUM REACH	1	\$ 1,314.50	EA	CABLE NETWORK PARTNERS SUMMARY DALLAS-FT.WORTS60 PROFESSIONAL SERVICES - CONTRACTED, COVID
04/09/20	20019118	SUPERIOR FIBER & DAT	1	\$ 996.65	EA	ESTIMATE # 20200417HD CLOCK AND SURFACE MOUNT BOXCOVID
04/09/20	20019121	SUPERIOR FIBER & DAT	1	\$ 230.40	EA	IP BUTTON FOR NORTHWEST ISDCOVID
04/09/20	20019096	RYAN MCLEAREN	4	\$ 45.00	EA	COVID-19SRO SERVICES-MEAL HANDOUT JUSTININVOICE #1920-RM046204-6-20
04/09/20	20019098	CODY LEINWEBER	4	\$ 45.00	EA	COVID-19SRO SERVICES - JUSTIN MEAL HANDOUTINVOICE #1920-CL0409204-3-20
04/09/20	20019098	CODY LEINWEBER	4	\$ 45.00	EA	COVID-19SRO SERVICES - CTMS MEAL HANDOUT4-6-20
04/09/20	20019098	CODY LEINWEBER	4	\$ 45.00	EA	COVID-19SRO SERVICES - CTMS MEAL HANDOUT4-7-20
04/09/20	20019098	CODY LEINWEBER	4	\$ 45.00	EA	COVID-19SRO SERVICES - JUSTIN MEAL HANDOUT4-8-20
04/09/20	20019098	CODY LEINWEBER	4	\$ 45.00	EA	COVID-19SRO SERVICES - JUSTIN MEAL HANDOUT4-9-20
04/09/20	20019099	AMY CONOVER	4	\$ 45.00	EA	COVID-19SRO SERVICES- CTMS MEAL HANDOUTINVOICE #1920-AC409204-3-20CTMS
04/09/20	20019099	AMY CONOVER	4	\$ 45.00	EA	COVID-19SRO SERVICES - CTMS MEAL HANDOUT4-8-20
04/09/20	20019099	AMY CONOVER	4	\$ 45.00	EA	COVID-19SRO SERVICES - CTMS MEAL HANDOUT4-9-20
04/09/20	20019097	PRESTON COLE GREEN	4	\$ 45.00	EA	COVID-19SRO SERVICES - JUSTIN MEAL HANDOUTINVOICE #1920-PG407204-7-20
04/13/20	20019144	FAST SIGNS OF FORT W	23	\$ 16.00	EA	INSTRUCTIONAL & SAFETY SIGNS WITH STAKES FORAG SCIENCESSPRING PLANT SALE AT NORTHWEST HISCHOOL DUE TO COVID-19 CONDITIONSCOVID
04/13/20	20019144	FAST SIGNS OF FORT W	21	\$ 16.00	EA	SIGNS FOR BYRON NELSON HIGH SCHOOLCOVID
04/13/20	20019144	FAST SIGNS OF FORT W	21	\$ 16.00	EA	SIGNS FOR EATON HIGH SCHOOL COVID
04/14/20	20019179	COLLEGE BOARD	2000	\$ 1.75	EA	TSI TEST UNITS FOR THE 2019-2020 SCHOOL YEAR,SEMESTER II ACCUPLACER SITE ID #008402;ADDITIONAL ORDER DUE TO INCREASED TESTING DUECOVID-19; INSTRUCTIONAL MATERIALSCOV165
04/14/20	20019177	SUPERIOR FIBER & DAT	1	\$ 1,709.52	EA	ESTIMATE# 20200420OUTSIDE AP INSTALLATION FOR THE DISTRICTCOVID
04/14/20	20019177	SUPERIOR FIBER & DAT	1	\$ 1,600.00	EA	LABOR TO RELOCATE AND INSTALL NEW CABLES; MOUOUTSIDE WAPSCOV165
04/15/20	20019210	POSTMASTER	1	\$ 35.00	EA	COVID 193- 100 STAMPSPLEASE SEND CHECK TO WILSON
04/15/20	20019209	IOFFICE	1	\$ 98.00	EA	COVID 193-1000 POST CARDS FOR REMOTE LEARNING
04/15/20	20019199	OVERDRIVE INC	1	\$ 10,054.82	EA	LIBRARY EBOOKS FOR STUDENTS TO ACCESS DURINGCOVID-APPROVED BY BRIAN CARTER-COVID
04/16/20	20019222	BUSINESS ESSENTIALS	1	\$ 79.98	EA	STEM EDD PRESENTS SUPPLIES FOR REQUIRED SENIOPROJECTS TO BE DISTRIBUTED TO STUDENTS DUE TOCOVID 19- QUOTE 5115-0 T-AMP TRIPATH BOARD ANDOME TWEETTER - COVID
04/16/20	20019223	BUSINESS ESSENTIALS	1	\$ 121.76	EA	STEM EDD PRESENTS SUPPLIES FOR REQUIRED SENIOPROJECTS TO BE DISTRIBUTED TO STUDENTS DUE TOCOVID 19 - QUOTE 51165-0 LEAP OTION CONTROLCOVID

04/16/20	20019233	FLORAL SUPPLY SYNDK	1	\$	300.00	EA	ESSENTIAL BAGS FOR DELIVERY DUE TO COVID-19NOT TO EXCEED \$300COVID
04/16/20	20019236	AMERICAN AGRO PROI	3	\$	252.00	EA	ESSENTIAL SUPPLY DURING HANDLING & DISTRIBUTIONMATERIALS DUE TO COVID-19. COVIDHAND SANITIZER 3 OZ 70 TO A CASE
04/16/20	20019236	AMERICAN AGRO PROI	4	\$	89.10	EA	ESSENTIAL SUPPLY DURING HANDLING & DISTRIBUTIONMATERIALS DUE TO COVID-19HAND SANITIZER W PUMP 8 OZ 18 TO A CASE COVID
04/16/20	20019242	BULL MARKET PROMO	500	\$	3.05	EA	PER ATTACHED ESTIMATE FOR COVID-19 KN95 FACEFOR THE FACILITIES DEPARTMENT. WOULD HAVE NORUSED CC 440 AS SUPPLIES.COVID
04/17/20	20019244	LEARNING A-Z	1	\$	2,833.65	EA	CLASSROOM SUBSCRIPTIONS FOR RAZ KIDS (ONLINE)DIGITAL ACCESS TO LEVELED READING BOOKS FORSTUDENTS)FOR REMOTE LEARNING. COVIDCOVID
04/17/20	20019255	OVERDRIVE INC	1	\$	2,340.00	EA	COVID: DIGITAL EBOOKS AND AUDIOBOOKS FOR STUDDO USE AT HOME DURING REMOTE LEARNING
04/17/20	20019246	CODY LEINWEBER	4	\$	45.00	EA	COVID-19SRO SERVICES - JUSTIN MEAL HANDOUTINVOICE #1920-CL0416204-13-20
04/17/20	20019246	CODY LEINWEBER	4	\$	45.00	EA	COVID-19SRO SERVICES - JUSTIN MEAL HANDOUT4-14-20
04/17/20	20019246	CODY LEINWEBER	4	\$	45.00	EA	COVID-19SRO SERVICES - CTMS MEAL HANDOUT4-15-20
04/17/20	20019246	CODY LEINWEBER	4	\$	45.00	EA	COVID-19SRO SERVICES - CTMS MEAL HANDOUT4-16-20
04/17/20	20019247	AMY CONOVER	4	\$	45.00	EA	COVID-19SRO SERVICES- CTMS MEAL HANDOUTINVOICE #1920-AC416204-13-20CTMS
04/17/20	20019247	AMY CONOVER	4	\$	45.00	EA	COVID-19SRO SERVICES - CTMS MEAL HANDOUT4-15-20
04/17/20	20019248	PRESTON COLE GREEN	4	\$	45.00	EA	COVID-19SRO SERVICES - JUSTIN MEAL HANDOUTINVOICE #1920-PG416204-15-20
04/17/20	20019248	PRESTON COLE GREEN	4	\$	45.00	EA	COVID-19SRO SERVICE - JUSTIN MEAL HANDOUT4-16-20
04/20/20	20019268	BUSINESS ESSENTIALS	3	\$	35.51	CT	DISINFECTING WIPES, 80 CT, 6 TO CTOVID-19 - ORDERED FOR HEALTH SAFETY PERCAUTIOBCE SUMMER TESTING-MAY/JUNE(NORMAL 485-SUPPLIES)
04/20/20	20019268	BUSINESS ESSENTIALS	1	\$	67.95	BX	GENERAL PURPOSE-LAYTEX GLOVES, LARGECOVID-19 - ORDERED FOR HEALTH SAFETY PERCAUTIOBCE SUMMER TESTING-MAY/JUNE(USUALLY 485 - SUPPLIES)
04/20/20	20019268	BUSINESS ESSENTIALS	1	\$	67.95	BX	GENERAL PUPOSE LATEX GLOVES, MEDIUMCOVID-19 - ORDERED FOR HEALTH SAFETY PERCAUTIOBCE SUMMER TESTING-MAY/JUNE(USUALLY 485 - SUPPLIES)
04/20/20	20019268	BUSINESS ESSENTIALS	24	\$	13.99	CT	HAND SANITIZER PUMPS FOR EACH ROOM, 120ZCOVID-19 - ORDERED FOR HEALTH SAFETY PERCAUTIOBCE SUMMER TESTING-MAY/JUNE(USUALLY 485 - SUPPLIES)
04/20/20	20019268	BUSINESS ESSENTIALS	5	\$	4.39	PK	NOTEBOOK PAPER/COVID-19 - ORDERED FOR HEALTH SAFETY PERCAUTIOBCE SUMMER TESTING-MAY/JUNE(USUALLY 485 - SUPPLIES)
04/20/20	20019268	BUSINESS ESSENTIALS	4	\$	11.83	PK	PENCILSCOVID-19 - ORDERED FOR HEALTH SAFETY PERCAUTIOBCE SUMMER TESTING-MAY/JUNE(USUALLY 485 - SUPPLIES)
04/20/20	20019264	ABGZ ENTERPRISES LLC	1	\$	225.00	EA	TRANSLATION SERVICE- RESPONSE TO INTERVENTIONPARENT LETTER : SPANISH, FRENCH, VIETNAMESE PQQUOTE - FOR NON-DIGITAL REMOTE LEARNING FAMILDUE TO COVID-19COVID
04/20/20	20019258	FOLLETT SCHOOL SOLU	1	\$	2,097.00	EA	DISTRICT SELECTED EBOOKS AND AUDIOBOOKS-SEEATTACHED LIST NOT TO EXCEED \$2,097.00COVID
04/20/20	20019257	OVERDRIVE INC	1	\$	2,095.00	EA	DISTRICT SELECTED EBOOKS AND AUDIOBOOKSCOVID
04/20/20	20019262	OVERDRIVE INC	1	\$	5,434.00	EA	ADDITIONAL ONLINE LIBRARY BOOKS FOR STUDENTSTO SCHOOL CLOSURECOVID
04/21/20	20019310	OVERDRIVE INC	1	\$	2,650.23	EA	COVIDEBOOKS AND AUDIOBOOKS FOR THE MEDLN LIBRARYSTUDENT USAGE FROM HOME DURING COVID SCHOOLSHUTDOWN
04/23/20	20019393	SULLIVAN SUPPLY SOU	26	\$	284.50	EA	ESSENTIAL HEALTH & SAFETY EQUIP FOR NEW CATTLBARN AT AG CENTER FOR LIVE ANIMAL SCIENCE PRONEEDED FOR SUMMER ENVIRONMENT & COVID 19 24"TURBO FAN- LIVESTOCK COVID
04/23/20	20019393	SULLIVAN SUPPLY SOU	32	\$	42.75	EA	ARCTIC CHILL MISTER FANCOVID
04/23/20	20019393	SULLIVAN SUPPLY SOU	1	\$	1,050.00	EA	TRIANGLE FAN HANGERCOCVID
04/23/20	20019409	BUSINESS ESSENTIALS	1	\$	210.50	EA	COVID - REMOTE LEARNINGLAPTOP CAMERA COVERS
04/23/20	20019412	BUSINESS ESSENTIALS	1	\$	215.80	EA	COVID BAGS TO PACK STUDENT LOCKERS ITEMS IN
04/23/20	20019398	FOLLETT SCHOOL SOLU	1	\$	605.57	UN	EBOOKS AND DIGITAL AUDIOBOOKS FOR STUDENT REMLEARNING - SEE ATTACHEDCOVID
04/23/20	20019391	OVERDRIVE INC	1	\$	15,462.73	EA	COVID - DIGITAL EBOOKS AND AUDIOBOOKS FOR STUJSE INCLUDING MULTIPLE COPIES OF SUMMER READIASSIGNED BOOKS
04/23/20	20019406	OVERDRIVE INC	1	\$	3,965.00	EA	EBOOKS FOR STUDENT USE DURING SCHOOL CLOSURE COVID
04/23/20	20019394	FORECAST S ANALYTIC	1	\$	32,355.00	EA	FORECAST - LAB DATA ANALYTICS SOFTWARE LICEAGREEMENT & IMPLEMENTATION TO MAKE STRATEGICDECISIONS TO OPTIMIZE CCMR STUDENTOUTCOMES; COVID
04/23/20	20019407	SCREENCAST-O-MATIC	1	\$	210.00	EA	SUBSCRIPTION FOR 10 PEOPLE TO SCREEN-O-MATICCREATING VIRTUAL LESSONS DURING COVID-19. NOCOMMODITY CODE SHOULD BE 598COVID
04/24/20	20019439	BUSINESS ESSENTIALS	1	\$	765.03	EA	STEM EDD PRESENTS SUPPLIES FOR REQUIRED SENIOPROJECTS TO BE DISTRIBUTED TO STUDENTS DUE TOCOVID 19 - QUOTE 51179-0 LEAP OTION CONTROLCOVID
04/24/20	20019440	BUSINESS ESSENTIALS	1	\$	999.62	EA	STEM EDD PRESENTS SUPPLIES FOR REQUIRED SENIOPROJECTS TO BE DISTRIBUTED TO STUDENTS DUE TOCOVID 19 - QUOTE 51114-0 LEAP OTION CONTROLCOVID
04/24/20	20019431	FOLLETT SCHOOL SOLU	1	\$	1,172.39	EA	32 EBOOKS AND 11 DIGITAL AUDIO BOOKS FOR LIBRCOLLECTION. SEE ATTACHED LIST COVID
04/24/20	20019424	CODY LEINWEBER	4	\$	45.00	EA	COVID-19SRO SERVICES - JUSTIN MEAL HANDOUTINVOICE #1920-CL0423204-23-20
04/24/20	20019424	CODY LEINWEBER	4	\$	45.00	EA	COVID-19SRO SERVICES - CTMS MEAL HANDOUT4-20-20
04/24/20	20019424	CODY LEINWEBER	4	\$	45.00	EA	COVID-19SRO SERVICES - CTMS MEAL HANDOUT4-21-20
04/24/20	20019424	CODY LEINWEBER	4	\$	45.00	EA	COVID-19SRO SERVICES - JUSTIN MEAL HANDOUT4-22-20
04/24/20	20019424	CODY LEINWEBER	4	\$	45.00	EA	COVID-19SRO SERVICE - JUSTIN MEAL HANDOUT4-23-20
04/24/20	20019425	AMY CONOVER	4	\$	45.00	EA	COVID-19SRO SERVICES- CTMS MEAL HANDOUTINVOICE #1920-AC423204-17-20CTMS
04/24/20	20019425	AMY CONOVER	4	\$	45.00	EA	COVID-19SRO SERVICES - CTMS MEAL HANDOUT4-22-20
04/24/20	20019425	AMY CONOVER	4	\$	45.00	EA	COVID-19SRO SERVICES - CTMS MEAL HANDOUT4-23-20
04/24/20	20019426	PRESTON COLE GREEN	4	\$	45.00	EA	COVID-19SRO SERVICES - JUSTIN MEAL HANDOUTINVOICE #1920-PG423204-20-20
04/24/20	20019426	PRESTON COLE GREEN	4	\$	45.00	EA	COVID-19SRO SERVICE - JUSTIN MEAL HANDOUT4-21-20
04/27/20	20019453	POLLOCK PAPER DISTR	1	\$	15,200.00	EA	COVID-193-PLY FACE MASK W/EAR LOOP 3 CASES & 100 INFFOREHEAD THERMOMETER.
04/27/20	20019464	OVERDRIVE INC	1	\$	2,282.63	EA	COVID THIS ORDER IS FOR EBOOKS AND AUDIOBOOKSSTUDENTS TO USE FROM HOME RIGHT NOW.
04/27/20	20019450	CAPSTONE/CAPSTONE	1	\$	1,259.69	EA	COVID-19 - REGULAR COMMODITY CODE 415 - EBOOK
04/28/20	20019529	SAM'S WHOLESALE CLL	1	\$	100.00	EA	BROWN PAPER BAGS TO BE USED TO PACK UP STUDENBELONGINGSCOVID
04/28/20	20019482	POSTMASTER	800	\$	0.35	RL	POSTCARD STAMPS (8 ROLLS)FOR CORRESPONDENCE DURING COVID-19 CLOSURECOVID
04/28/20	20019498	IOFFICE	1	\$	1,510.56	EA	COVID 193HAND SANITIZER / 8 CASES
04/28/20	20019490	FOLLETT SCHOOL SOLU	1	\$	4,457.55	EA	COVID SEE ATTACHED LIST OF EBOOKS/AUDIOBOOKSSTUDENT USE AT HOME
04/28/20	20019499	FOLLETT SCHOOL SOLU	1	\$	282.83	EACH	COVID - EBOOKS & DIGITAL TITLES (9 TOTAL)
04/28/20	20019499	FOLLETT SCHOOL SOLU	1	\$	2,940.89	EACH	COVID - AUDIO/VISUAL TITLES (99 TOTAL)
04/29/20	20019549	ROANOKE WINNELSON	36	\$	28.50	EA	PER INV# 1990770022 OZ SANITIZING SPRAY FOR COVID 19 PROTECTIOCOVID
04/29/20	20019549	ROANOKE WINNELSON	500	\$	4.90	EA	PER INV# 199460 FOR KN95 FACE MASK FOR MAINTESTAFF FOR PROTECTION OF THE COVID 19COVID
04/29/20	20019549	ROANOKE WINNELSON	30	\$	15.00	EA	PER INV # 19952200 FOR XL BLACK GLOVES TO WEAPRTECT FROM THE COVID 19COVID
04/29/20	20019557	PIONEER VALLEY BOOK	1	\$	2,836.78	EACH	COVID PLEASE SEE ATTACHED QUOTE #Q180796 FORREMOTE LEARNING ITEMS FOR RTI STUDENTS COVIDRELATED
04/29/20	20019559	BUSINESS ESSENTIALS	1	\$	10.57	BOX	COVIDMAILING ENVELOPES TO SEND RTI WORK FOR REMOTELEARNING COVID/UNV40100 PEEL SEAL STRIP ENVELOPE 9X12
04/29/20	20019559	BUSINESS ESSENTIALS	1	\$	43.03	CARTON	COVIDHAND SANITIZER
04/30/20	20019576	IOFFICE	100	\$	5.19	EA	COVID - 19QUOTE # W8U0AGY91WEAVER FDA CERTIFIED KN95 MASKSSKU - HEAFDAKN95MASK500SAFETY AND SECURITY OFFICE/STADIUM OFFICE
04/30/20	20019576	IOFFICE	1	\$	188.82	EA	COVID-19HAND SANITIZER PUMP BOTTLESSKU - HSGELPUMPCASE
04/30/20	20019576	IOFFICE	2	\$	148.00	EA	COVID-19INFRARED THERMOMETERSSKU - NOTOUCHTHERMOMETER
05/01/20	20019613	B&H PHOTO VIDEO	1	\$	495.00	EA	EQUIPMENT NEEDED FOR CMP COORDINATOR TO PRODDISTRICT ADMIN. STREAMING PRESENTATIONS FORSTUDENTS AND FAMILIES DURING COVID; BLACK-MAGULTRASTUDIO HD MINI/REGCOVID
05/01/20	20019613	B&H PHOTO VIDEO	1	\$	29.99	EA	STARTECH THUNDERBOLT 3 (40 GBPS) USB-C CABLECOVID
05/01/20	20019621	BOOKSOURCE INC.	1	\$	117.69	EACH	COVIDREMOTE LEARNING COVID FOR RTI STUDENTSSEE ATTACHED QUOTE
05/01/20	20019595	JONES SCHOOL SUPPLY	1	\$	236.20	EA	AWARDS CERTIFICATES PER ATTACHED LIST FOR STUDURING COVID CLOSURECOVID
05/01/20	20019622	AMAZON.COM	1	\$	32.94	EA	KINDER GRADUATION DIPLOMASFOR STUDENTS DURING COVID-19COVID
05/01/20	20019604	BUSINESS ESSENTIALS	3	\$	62.20	EA	4X6 COLOR POSTCARDSFOR STUDENT CORRESPONDENCE DURING COVID 19COVID
05/01/20	20019604	BUSINESS ESSENTIALS	1	\$	50.00	EA	ART SET UP FOR POSTCARDSFOR STUDENT CORRESPONDENCE DURING COVID CRISICOVID
05/01/20	20019619	BUSINESS ESSENTIALS	1	\$	285.59	EA	COVID 193250 BOXES TO PACK UP SCHOOL ITEMS
05/01/20	20019606	CODY LEINWEBER	4	\$	45.00	EA	COVID-19SRO SERVICES - CTMS MEAL HANDOUTINVOICE #1920-CL0430204-24-20
05/01/20	20019606	CODY LEINWEBER	4	\$	45.00	EA	COVID-19SRO SERVICES - JUSTIN MEAL HANDOUT4-27-20
05/01/20	20019606	CODY LEINWEBER	4	\$	45.00	EA	COVID-19SRO SERVICES - JUSTIN MEAL HANDOUT4-28-20
05/01/20	20019606	CODY LEINWEBER	4	\$	45.00	EA	COVID-19SRO SERVICES - CTMS MEAL HANDOUT4-29-20
05/01/20	20019606	CODY LEINWEBER	4	\$	45.00	EA	COVID-19SRO SERVICE - CTMS MEAL HANDOUT4-30-20
05/01/20	20019609	JUSTIN STAMPS	4	\$	45.00	EA	COVID-19SRO SERVICES - CTMS MEAL HANDOUTINVOICE #1920-JS430204-29-20
05/01/20	20019607	AMY CONOVER	4	\$	45.00	EA	COVID-19SRO SERVICES- CTMS MEAL HANDOUTINVOICE #1920-AC430204-27-20CTMS
05/01/20	20019607	AMY CONOVER	4	\$	45.00	EA	COVID-19SRO SERVICES - CTMS MEAL HANDOUT4-28-20
05/01/20	20019608	PRESTON COLE GREEN	4	\$	45.00	EA	COVID-19SRO SERVICES - JUSTIN MEAL HANDOUTINVOICE #1920-PG430204-24-20
05/01/20	20019608	PRESTON COLE GREEN	4	\$	45.00	EA	COVID-19SRO SERVICE - JUSTIN MEAL HANDOUT4-30-20
05/04/20	20019624	AMAZON.COM	1	\$	233.00	EA	COVID - OUTDOOR PARCEL DROP BOX FOR STUDENTLIBRARY BOOK RETURNS DURINGSCHOOL CLOSURE.
05/04/20	20019671	FAST SIGNS OF FORT VA	110	\$	5.00	EA	3MM COROPLAST QUANTITY (12X18)YARD SIGNS FOR 5TH GRADE FOR USE DURING COVIDCLOSURECOVID
05/05/20	20019676	BUSINESS ESSENTIALS	1	\$	497.82	EA	COVID.. SAFETY/CLEANING ITEMS FOR SCHOOL STAFFOR WHOLE SCHOOL (CLASSROOMS, HALLWAY, OFFICEETC...) DURING PANDEMIC.
05/05/20	20019673	CITIBANK N.A	1	\$	30.00	EACH	LEADERSHIP CARD: DR. EDDYCOVID ADD ON TO MAIL REMOTE LEARNING LESSONS/LABELS
05/05/20	20019679	CITIBANK N.A	1	\$	1,038.00	EA	LEADERSHIP CARD - SARAH STEWARTPER STATEMENT DATED 5/3/20MASKS PURCHASED TO USE DURING COVID-19COVID
05/06/20	20019709	CYLYNN BRASWELL	1	\$	64.96	EA	CYLYNN BRASWELL, EXECUTIVE DIRECTOR, POSTAGEREMBUREMENT FOR HOTSPOT TO PIKE STUDENT UNATO PICK UP DUE TO COVID 19, COVID
05/06/20	20019707	IOFFICE	1700	\$	1.89	EACH	COVIDMAILERS TO SEND DIPLOMAS TO GRADUATES FOR ALL

05/07/20	20019731	OFFICE DEPOT	1	\$	49.99	EA	REQUIRED REPLACEMENT KEYBOARD & MOUSE FOR ANNSAYRE, CTE ADMIN. ASST. FOR DAILY WORK DUTIES DURING COVID; TO REPLACE CURRENT SET THAT IS FUNCTIONING PROPERLY ITEM #478284COVID
05/07/20	20019732	ATHLETIC SUPPLY INC.	50	\$	26.00	EA	2 LITER HAND SANITIZER WITH PUMP/COVID
05/07/20	20019732	ATHLETIC SUPPLY INC.	3	\$	208.00	EA	5 GALLON HAND SANITIZER REFILL/COVID
05/07/20	20019732	ATHLETIC SUPPLY INC.	1	\$	215.00	EA	SHIPPING/COVID
05/07/20	20019737	CAPSTONE/CAPSTONE	1	\$	1,500.00	EA	SEE ATTACHED LIST OF EBOOKS TO BE USED BY STUDURING REMOTE LEARNING/DO NOT EXCEED \$1500 PROCESSING ON FILE/BARCODE RANGE: 20201015520-20201015600/COVID
05/07/20	20019730	EXAMITY, INC.	100	\$	25.00	EA	REPLACES PO 20018808 EXAMITY PROCTORING SERVFOR TSI EXAMS NOT ABLE TO PROCTOR BY STAFF DUCOVID-19; SERVICE FOR UP TO 100 EXAMS APPROVE/PURCHASING- SEE ATTACHED/COVID
05/08/20	20019747	SMITH PROTECTIVE SEI	519.5	\$	15.98	EA	COVID-19INVOICE # 20186APRIL 1- APRIL 30, 2020/EVENING PATROL SERVICE OF THE DISTRICT
05/08/20	20019747	SMITH PROTECTIVE SEI	16	\$	23.97	EA	COVID-19HOLIDAY PATROL SERVICE
05/08/20	20019746	JUSTIN STAMPS	4	\$	45.00	EA	COVID-19SRO SERVICES - JUSTIN MEAL HANDOUT/INVOICE #1920-JS507205-4-20
05/08/20	20019746	JUSTIN STAMPS	4	\$	45.00	EA	COVID-19SRO SERVICES - JUSTIN MEAL HANDOUTS-5-20
05/08/20	20019745	AMY CONOVER	4	\$	45.00	EA	COVID-19SRO SERVICES- CTMS MEAL HANDOUT/INVOICE #1920-AC5720205-1-20CTMS
05/08/20	20019745	AMY CONOVER	4	\$	45.00	EA	COVID-19SRO SERVICES - CTMS MEAL HANDOUTS-6-20
05/08/20	20019745	AMY CONOVER	4	\$	45.00	EA	COVID-19SRO SERVICES - CTMS MEAL HANDOUTS-7-20
05/11/20	20019772	DELL MARKETING LP	40	\$	1,600.00	EA	DELL MOBILE PRECISION 3550 LAPTOPS TO BE USED/CERTIFICATION TEST DELAYED DUE TO COVID-19; SPATHYWAY - QUOTE OBTAINED BY NISD/TECHNOLOGY FOR CTE 30000060406831.1/COVID
05/11/20	20019772	DELL MARKETING LP	1	\$	994.00	EA	MOBILE JOEY CART TO HOUSE LAPTOPS/QUOTE 3000060465145.1/COVID
05/11/20	20019766	ATHLETIC SUPPLY INC.	1	\$	11,030.00	EA	COVID-19(30) 2 LITTER HAND SANITIZER WITH PUMP.(1) 5 GALLON HAND SANITIZER REFILL(1) 330 GALLON TOTE
05/11/20	20019775	SHI-GOVERNMENT SOL	32	\$	665.46	EA	QUOTE# 1885716SURFACE GO2 M 8GB 128GB-PLATINUM/MICROSOFT - PART#: SUA-00001/CONTRACT NAME: MICROSOFT CORPORATION/CONTRACT # : DIR-CPO-4471/COVID
05/11/20	20019775	SHI-GOVERNMENT SOL	32	\$	76.07	EA	GO TYPE COVER N BLK/MICROSOFT - PART#: KCH-00023/CONTRACT NAME: MICROSOFT CORPORATION/CONTRACT # : DIR-CPO-4471/COVID
05/11/20	20019760	BUSINESS ESSENTIALS	13.99	\$	7.00	EA	16 OZ PUMP HAND SANITIZER - ALOE. REGULAR/COMMODITY CODE SHOULD BE 485/COVID
05/11/20	20019767	BUSINESS ESSENTIALS	6	\$	34.99	EA	DISINFECTING WIPES, 75% CANISTER 6/CARTON/COVID - 19 485
05/11/20	20019767	BUSINESS ESSENTIALS	6	\$	61.05	EA	COVID - 19 485/ADVANCED HAND SANITIZER 12 OZ PUMP 12/CARTON
05/11/20	20019767	BUSINESS ESSENTIALS	4	\$	4.83	EA	COVID - 19 485/FIRST AID ALCOHOL WIPES 50/ BOX
05/12/20	20019804	SCHOLASTIC BOOK FAI	1	\$	2,189.18	EA	COVID-19UNRAISING BALANCE DUE TO SCHOLASTIC/FAIRS FOR FAIR HELD MARCH 2-6, 2020. PLEASE ATTACHED INVOICE.
05/12/20	20019802	KELLY FRANKLIN-CREST	1	\$	27,000.00	EA	COVID-19PRINTING OF REMOTE LEARNING ASSIGNMENTS/DUE TO NO TECHNOLOGY/COVID
05/12/20	20019799	ATHLETIC SUPPLY INC.	1	\$	11,030.00	EA	COVID-19S/6/2020 ESTIMATED CHARGES FOR(1) 330 GALLON TOTE(1) 5 GALLON HAND SANITIZER REFILL(30) 2 LITER HAND SANITIZER WITH PUMP
05/12/20	20019817	BUSINESS ESSENTIALS	2	\$	13.99	EA	16 OZ PUMP HAND SANITIZER-ALOE. REGULAR/COMMSHOULD BE 485/COVID
05/12/20	20019819	LORA BENES	1	\$	37.98	EA	INK AND PAPER NEEDED FOR WORKING AT HOME DURIC/COVID 19: GENERAL SUPPLIES: COVID
05/13/20	20019841	JOSTENS	1	\$	2,612.50	EA	PP MASKS FOR NHS GRADUATION CEREMONY MAY 26TH/TMS/COVID
05/13/20	20019841	JOSTENS	1	\$	3,300.00	EA	PP MASKS FOR BNHS GRADUATION CEREMONY MAY 26TH/TMS/COVID
05/13/20	20019841	JOSTENS	1	\$	550.00	EA	PP MASKS FOR SAHS GRADUATION CEREMONY MAY 26TH/TMS/COVID
05/13/20	20019841	JOSTENS	1	\$	3,300.00	EA	PP MASKS FOR EHS GRADUATION CEREMONY MAY 26THAT TMS/COVID
05/13/20	20019831	FEDERAL EXPRESS	1	\$	30.73	EACH	COVID/DELIVER MATERIALS FOR REMOTE LEARNING TO STUD
05/13/20	20019827	KITPOSTNET/POSTNET	1	\$	1,350.00	EA	PACKAGING AND MAILING SERVICES FOR NISD CTE/PRIORITY INTERVIEW AWARDEES FOR THE 2019-2022/SCHOOL YEAR NOT TO EXCEED \$1350, COVID
05/13/20	20019846	IOFFICE	1	\$	1,297.50	EA	COVID-19250 WEAVER FDA CERTIFIED KN95 MASKS/NORMAL COMMODITY CODE: 470
05/14/20	20019873	FAST SIGNS OF FORT VA	4	\$	16.00	EA	SIGNAGE FOR SOCIAL DISTANCE YEARBOOK DISTRIBUTUAND CHROME BOOK PICKUP AT NORTHWEST HS DUE TO/COVID-19/COVID
05/14/20	20019881	DELCOM GROUP LP	50	\$	130.00	EA	DROPSHIP 50K CUSTOM LABELS/COVID
05/14/20	20019881	DELCOM GROUP LP	1	\$	55.00	EA	ONE TIME SETUP FEE/COVID
05/14/20	20019879	IOFFICE	1	\$	17,200.00	EA	COVID-1910,000 THREE-PLY SURGICAL MASK/NORMAL COMMODITY CODE: 470
05/14/20	20019874	EDUCATIONAL SERVICE	1	\$	660.00	EA	STATICBAG- PINK/HEAVY MIL STATIC BAGS - 3000/FOR STUDENT LAPTOP RETURNS/COVID
05/14/20	20019878	NETSYNC NETWORK SC	1	\$	59,940.00	EA	QUOTE: AAAQ101128NISD-UMBRELLA CLOUD SECURITY SAAS 1 YEAR/COVID
05/14/20	20019885	CODY LEINWEBER	4	\$	45.00	EA	COVID-19SRO SERVICES - CTMS MEAL HANDOUT/INVOICE #1920-CL514205-8-20
05/14/20	20019885	CODY LEINWEBER	4	\$	45.00	EA	COVID-19SRO SERVICES - CTMS MEAL HANDOUTS-13-20
05/14/20	20019885	CODY LEINWEBER	4	\$	45.00	EA	COVID-19SRO SERVICES - CTMS MEAL HANDOUTS-14-20
05/14/20	20019887	JUSTIN STAMPS	4	\$	45.00	EA	COVID-19SRO SERVICES - JUSTIN MEAL HANDOUT/INVOICE #1920-JS514205-14-20
05/14/20	20019884	AMY CONOVER	4	\$	45.00	EA	COVID-19SRO SERVICES- CTMS MEAL HANDOUT/INVOICE #1920-AC514205-11-20CTMS
05/14/20	20019884	AMY CONOVER	4	\$	45.00	EA	COVID-19SRO SERVICES - CTMS MEAL HANDOUTS-12-20
05/15/20	20019900	KD COLLEGE PREP LP	2	\$	550.00	EA	STUDENT ENROLLMENT FOR KD COLLEGE PREP PROGRAFOR TWO NORTHWEST HS STUDENTS TO BE COVERED BCCR; LEARNING WILL BE ONLINE DUE TO COVID-1/COVID
05/15/20	20019898	IOFFICE	500	\$	1.72	EA	QUOTE# OXU88WV1500 WEASURGICALMASKS/THREE-PLY SURGICAL MASK FOR TECHNOLOGY DEPT/COVID
05/18/20	20019946	WOODARD BUILDERS S	1	\$	2,160.00	EA	PER QUOTE TO PURCHASE FOOT PULLS TO BE INSTALON ALL THE BATHROOM DOORS AT ADMINISTRATION ASUPPORTS SERVICES BUILDING, CTE AND THE CLINIC/COVID-19
05/18/20	20019959	NETSYNC NETWORK SC	1	\$	52,981.52	EA	QUOTE: AAAQ100725KURMI PROFESSIONAL UC MANAGEMENT LICENSE/COVID
05/19/20	20019986	SHI-GOVERNMENT SOL	1	\$	7,881.40	EA	QUOTE# 18873382PRINTERS FOR NEW HASLET ESCOVID
05/19/20	20019992	DELCOM GROUP LP	1	\$	3,490.94	EA	QUOTE# 20222DROPSHIP CASIO PROJECTOR AND AV CART FOR NEWHASLET ESCOVID
05/19/20	20019979	HOME DEPOT	1	\$	4,500.00	EA	SPO FOR SUPPLIES NEEDED TO MAKE NECESSARYREPAIRS/CHANGES TO NISD CAMPUSES TO COMPLY WIC/COVID PROCEDURES/COVID
05/21/20	20020040	CODY LEINWEBER	4	\$	45.00	EA	COVID-19SRO SERVICES - CTMS MEAL HANDOUT/INVOICE #1920-CL521205-18-20
05/21/20	20020040	CODY LEINWEBER	4	\$	45.00	EA	COVID-19SRO SERVICES - CTMS MEAL HANDOUTS-19-20
05/21/20	20020041	JUSTIN STAMPS	4	\$	45.00	EA	COVID-19SRO SERVICES - JUSTIN MEAL HANDOUT/INVOICE #1920-JS521205-19-20
05/21/20	20020041	JUSTIN STAMPS	4	\$	45.00	EA	COVID-19SRO SERVICES - JUSTIN MEAL HANDOUTS-20-20
05/21/20	20020042	PRESTON COLE GREEN	4	\$	45.00	EA	COVID-19SRO SERVICES - JUSTIN MEAL HANDOUT/INVOICE #1920-PG521205-8-20
05/22/20	20020048	JUSTIN STAMPS	4	\$	45.00	EA	COVID-19SRO SERVICES - JUSTIN MEAL HANDOUT/INVOICE #1920-JS522205-21-20
05/26/20	20020087	OVERDRIVE INC	1	\$	500.00	EA	COVID THIS IS FOR SUMMER READING EBOOKS ANDAUDIOBOOKS FOR EHS SPED, 504 AND ELL STUDENTS
05/26/20	20020088	OVERDRIVE INC	1	\$	1,079.03	EA	COVID DIGITAL EBOOKS AND AUDIOBOOKS FOR SUMMER/READING LISTS DUE TO COVID
05/26/20	20020103	OVERDRIVE INC	1	\$	12,565.89	EA	COVID SUMMER READING DIGITAL EBOOKS AND AUDIOFOR EHS ADVANTAGE ACCOUNT FOR EHS SPED, 504,STUDENTS PLEASE SEE ATTACHMENT
05/26/20	20020108	LORA BENES	1	\$	15.89	EA	INK NEEDED FOR WORKING AT HOME DURING COVID/GENERAL SUPPLIES: COVID
05/27/20	20020133	SHI-GOVERNMENT SOL	1	\$	99,999.00	EA	QUOTE# 18914245MICROSOFT - PART#: 052120/CONTRACT NAME: MICROSOFT SOFTWARE VAR/COVID
05/27/20	20020155	BUSINESS ESSENTIALS	16	\$	28.52	BOX	COVID/SHIPPING LABELS FOR FREE AND REDUCED LUNCH/INFORMATION FOR STUDENTS/SAVE463 LABELS
05/28/20	20020164	OVERDRIVE INC	1	\$	9,638.88	EA	LIBRARY EBOOKS/AUDIO BOOKS-SEE ATTACHED LIST-
05/28/20	20020170	PLANGRID, INC	1	\$	826.96	EA	PER INVOICE INV0117479 DATED 5/27/20SHEET UPGRADE FOR CONSTRUCTION MANAGERS FORDIGITAL IMAGING OF CONSTRUCTION DOCUMENTS, TOMAINTAIN SOCIAL DISTANCING DURING COVID CRISICOVID (185: PROFESSIONAL SERVICES)
06/01/20	20020204	BYRON NELSON BLOOM	180	\$	2.00	EA	COVID- PLANT SELL
06/03/20	20020277	JOSTENS	1	\$	12.50	EA	PURPLE STOLE-/COVID
06/03/20	20020277	JOSTENS	10	\$	12.50	EA	MAXI STOLE-/COVID
06/03/20	20020270	IOFFICE	50	\$	157.00	EA	PER ESTIMATE S24FKSOF0 DATED 6/2/20PP101B - FREE STANDING DESKTOP BARRIERS/COVID-19
06/04/20	20020336	HOME DEPOT	1	\$	750.00	EA	SUPPLIES FOR WELDING CERTIFICATION PRACTICE AEXAMS AT NORTHWEST HS IN JUNE; AG MECH STUDENNHS, BNHS, EHS; CERTS DELAYED DUE TO/COVID-19; FACILITIES HAS APPROVED USE OF NHSTESTING. COVID
06/04/20	20020343	BELL'S BOOK NEST	80	\$	21.95	EA	MATERIALS NEEDED FOR SUMMER JUNE PD ONLINE BOSTUDY / THINKING LIKE A LAWYER: A / ITEMS WILLRECEIVED AT ADMIN IN JUNE / COVID
06/04/20	20020343	BELL'S BOOK NEST	1	\$	12.00	EA	MATERIALS NEEDED FOR SUMMER JUNE PD ONLINE BOSTUDY / WHITE FRAGILITY : WHY IT/ ITEMS WILLRECEIVED AT ADMIN IN JUNE: COVID
06/04/20	20020343	BELL'S BOOK NEST	1	\$	27.00	EA	MATERIALS NEEDED FOR SUMMER JUNE PD ONLINE BOSTUDY / HOW TO BE AN ANTRACIST/ ITEMS WILL BE RECEIVED AT ADMIN IN JUNE:
06/04/20	20020343	BELL'S BOOK NEST	1	\$	125.00	EA	MATERIALS NEEDED FOR SUMMER JUNE PD ONLINE BOSTUDY / METHODS AND MATERIALS FOR / ITEMS WILRECEIVED AT ADMIN IN JUNE: COVID
06/08/20	20020395	DELCOM GROUP LP	614	\$	145.00	EA	614 TOWER WIRING AND INSTALL/SIT INSTALLATION (614 CABINETS)/COVID
06/08/20	20020418	WANDA RENE EGGLE	1	\$	163.35	EA	REIMBURSEMENT FOR SHIPPING ALL AWARD FOR STUDDIVISION WINNERS/COVID
06/08/20	20020372	SMITH PROTECTIVE SEI	603.5	\$	15.98	EA	COVID-19INVOICE # 201902MAY 1- MAY 31, 2020/EVENING PATROL SERVICE OF THE DISTRICT
06/08/20	20020372	SMITH PROTECTIVE SEI	24	\$	23.97	EA	COVID-19HOLIDAY PATROL SERVICE
06/09/20	20020429	DISCOUNT MAGAZINE	1	\$	1,511.62	EA	COVID - EHS MAGAZINE SUBSCRIPTION RENEWALS FOPATHWAYS TO BEGIN USE IN JUNE - 32 SUBSCRIPTIFOR CCR/CTE
06/09/20	20020430	DISCOUNT MAGAZINE	1	\$	1,511.62	EA	COVID - NHS MAGAZINE SUBSCRIPTION RENEWALS FOPATHWAYS TO BEGIN USE IN JUNE - 32 SUBSCRIPTIFOR CCR/CTE
06/09/20	20020431	DISCOUNT MAGAZINE	1	\$	1,511.62	EA	COVID - STEELE MAGAZINE SUBSCRIPTION RENEWALS/CTE PATHWAYS TO BEGIN USE IN JUNE - 32SUBSCRIPTIONS/CCR/CTE
06/09/20	20020432	DISCOUNT MAGAZINE	1	\$	1,511.62	EA	COVID - BNHS MAGAZINE SUBSCRIPTION RENEWALS FOPATHWAYS TO BEGIN USE IN JUNE - 32 SUBSCRIPTIFOR CCR/CTE
06/09/20	20020433	TEKAN FLOWERS	150	\$	2.00	EA	COVID- PLANT SELL
06/09/20	20020459	KAYCO SPRAY BOOTHS	1	\$	49,665.00	EA	INTERIOR SPRAY BOOTH WITH SAFETY FEATURES FORAG MECHANICS CURRICULUM; DELAYED DUE TO COVID/FACILITIES HAS APPROVED VENDORS TO INSTALL &PURCHASING SIGNED CONTRACT - JUNE CONTRACTS/SERVICES - COVID
06/10/20	20020469	OFFICE DEPOT	2	\$	34.99	EA	REQUIRED FOR DAILY WORK DUTIES LABELING IN/VDURING COVID, AS ALL DOCUMENTATION SAVED ON TSERVER WAS LOST; COVID
06/10/20	20020469	OFFICE DEPOT	3	\$	18.63	EA	LABELS FOR BROTHER P-TOUCH LABEL MAKER, COVID
06/10/20	20020468	BARNES & NOBLE	200	\$	29.95	EA	BOOKS FOR CTE ADMIN OFFICE FOR SUMMER LEARN/NO COVID TO BE RECEIVED IN JUNE/COVID
06/10/20	20020466	THE CERTIFIED WELDN	12	\$	20.00	EA	CONTRACT SERVICE FOR CERTIFICATION OF NISD AGMECHANICS STUDENT WELDING FOR CERTIFICATION/NORTHWEST HS STUDENTS; UP TO 12/COVID
06/10/20	20020466	THE CERTIFIED WELDN	12	\$	20.00	EA	BYRON NELSON HS STUDENTS; UP TO 12/COVID

06/10/20	20020466	THE CERTIFIED WELDI	12	\$	20.00	EA	EATON HIGH SCHOOL STUDENTS; UP TO 12COVID
06/10/20	20020485	FORSYTE IT SOLUTIONS	1	\$	10,998.00	EA	PHASE 4-INTUNE-AUTOPILOTCOVID
06/10/20	20020485	FORSYTE IT SOLUTIONS	1	\$	6,768.00	EA	PHASE 5- CERTIFICATE BASED WIFI AUTHCOVID
06/10/20	20020485	FORSYTE IT SOLUTIONS	1	\$	846.00	EA	PHASE 6-PROJECT CLOSECOVID
06/11/20	20020511	DELL MARKETING LP	30	\$	1,145.00	EA	LAPTOPS FOR CCMR STUDENT PREPAREDNESS & FOR SREMOTE LEARNING NEEDS DUE TO COVID-19; ORDERARRIVE IN JUNECOVID
06/11/20	20020511	DELL MARKETING LP	30	\$	1,145.00	EA	BYRON NELSON HIGH SCHOOLCOVID
06/11/20	20020511	DELL MARKETING LP	30	\$	1,145.00	EA	EATON HIGH SCHOOLCOVID
06/11/20	20020511	DELL MARKETING LP	10	\$	1,145.00	EA	STEELE ACCELERATED HIGH SCHOOLCOVID
06/11/20	20020508	SMITH PROTECTIVE SEI	720	\$	15.98	EA	COVID-19ESTIMATE FOR MONTH OF JUNEJUNY 1- JUNE 30, 2020EVENING PATROL SERVICE OF THE DISTRICT
06/15/20	20020525	DELL MARKETING LP	150	\$	26.00	EA	MOUSE & KEYBOARD COMBO FOR RECENT DELL TOWERPURCHASE THAT DID NOT COME WITH ACCESSORIES;SUMMER USE IN CTE DUE TO COVID
06/15/20	20020555	SHI-GOVERNMENT SOL	1	\$	11,080.63	EA	QUOTE# 18950406TEAMVIEWER CORPORATE -SUBSCRIPTION LICENSE (1YEAR)-ESD-LINUX, WIN, MAC, BLACKBERRY OS, ANDIOS, CHROME OSCOVID
06/15/20	20020544	HOME DEPOT	1	\$	4,000.00	EA	SUPPLIES FOR AG SCIENCE PROGRAM STUDENTS SUMLEARNING OPPORTUNITIES DUE TO COVID TO BEGIN IMMEDIATELY; APPROX LIST ATTACHED ALL ITEMS US\$500 PER UNIT COST COVID
06/15/20	20020545	HOME DEPOT	1	\$	4,000.00	EA	EHS SUPPLIES FOR AG SCIENCE PROGRAM STUDENTSSUMMER LEARNING OPPORTUNITIES DUE TO COVID TOBEGIN IMMEDIATELY; APPROX LIST ATTACHED- ALLUNDER \$500 PER UNIT COST COVID
06/15/20	20020546	HOME DEPOT	1	\$	4,000.00	EA	BNHS SUPPLIES FOR AG SCIENCE PROGRAM STUDENTSSUMMER LEARNING OPPORTUNITIES DUE TO COVID TO BEGIN IMMEDIATEAPPROX LIST ATTACHED - ALL ITEMS ARE UNDER \$5PER ITEM COST COVID
06/15/20	20020519	AMERICAN AGRO PROI	1	\$	2,000.00	EA	NHS FLORICULTURE PROGRAM JUNE SUPPLIES FOR FLPRACTICE & CERTIFICATIONS DELAYED DUE TO COVINOT TO EXCEED \$2,000COVID
06/15/20	20020520	AMERICAN AGRO PROI	1	\$	2,000.00	EA	EHS FLORICULTURE PROGRAM JUNE SUPPLIES FOR FLPRACTICE & CERTIFICATIONS DELAYED DUE TO COVINOT TO EXCEED \$2,000COVID
06/15/20	20020521	AMERICAN AGRO PROI	1	\$	2,000.00	EA	BNHS FLORICULTURE PROGRAM JUNE SUPPLIES FORFLORALPRACTICE & CERTIFICATIONS DELAYED DUE TO COVID-19 NOT TO EXCEED \$2,000COVID
06/15/20	20020552	ABG2 ENTERPRISES LLC	1	\$	2,000.00	EA	TRANSLATION SERVICES FOR COMMUNICATION TO STUAND PARENTS ON SUMMER LEARNING OPPORTUNITIES TO COVID -19 FOR PERIOD JUNE 15TH -30TH. NTE\$2,000 COVID
06/15/20	20020557	TECHNICAL LABORATO	1	\$	4,105.00	EA	AMATROL NORTHWEST HIGH SCHOOL E-LEARNING LICEFOR SUMMER LEARNING OPPORTUNITIES DUE TO COVISTART IMMEDIATELY IN MONTH OF JUNE; DIGITAL FRECEIVED IN JUNE COVID
06/15/20	20020557	TECHNICAL LABORATO	1	\$	4,105.00	EA	BYRON NELSON HIGH SCHOOL UNLIMITED LICENSES C
06/15/20	20020557	TECHNICAL LABORATO	1	\$	4,105.00	EA	V.R. EATON HIGH SCHOOL UNLIMITED LICENSESCOVID
06/15/20	20020558	TECHNICAL LABORATO	1	\$	4,500.00	EA	LJ CREATE, WORKING WITH STEM- NORTHWEST HIGHSCHOOL E-LEARNING LICENSES FOR SUMMER LEARNINOPPORTUNITIES DUE TO COVID-TO START IMMEDIATEMONTH OF JUNE; DIGITAL FORMAT RECEIVED IN JUNCOVID
06/15/20	20020558	TECHNICAL LABORATO	1	\$	4,500.00	EA	BYRON NELSON HIGH SCHOOL UNLIMITED LICENSES C
06/15/20	20020558	TECHNICAL LABORATO	1	\$	4,500.00	EA	V.R. EATON HIGH SCHOOL UNLIMITED LICENSESCOVID
06/15/20	20020547	BELL'S BOOK NEST	20	\$	43.95	EA	CTE PD READING MATERIALS CULTURALLY PROFICIENSKU 9781544356464 DUE TO COVID TO BE RECEIVEJUNE COVID
06/15/20	20020556	TECHSMART, INC.	1	\$	8,966.00	EA	TECHSMART CODING CURRICULUM LICENSE FOR 6 NISMIDDLE SCHOOLS FOR SUMMER ELEARING OPPORTUNITO BEGIN JUNE 22ND DUE TO COVID-19; STEM PROGMEDLIN MIDDLE SCHOOLCOVID
06/15/20	20020556	TECHSMART, INC.	1	\$	8,966.00	EA	PIKE MIDDLE SCHOOLCOVID
06/15/20	20020556	TECHSMART, INC.	1	\$	8,967.00	EA	CHISLHOM TRAIL MIDDLE SCHOOLCOVID
06/15/20	20020556	TECHSMART, INC.	1	\$	8,967.00	EA	TIDWELL MIDDLE SCHOOLCOVID
06/15/20	20020556	TECHSMART, INC.	1	\$	8,967.00	EA	WILSON MIDDLE SCHOOLCOVID
06/15/20	20020556	TECHSMART, INC.	1	\$	8,967.00	EA	ADAMS MIDDLE SCHOOLCOVID
06/16/20	20020564	GRAINGER	1	\$	778.00	EA	NHS AG MECHANICS SUMMER LEARNING OPPORTUNITIES EQUIP/SUPPLIES TO BEGIN IMMEDIAIN JUNE- WILL CALL IMMEDIATE PICK-UP -DUE TO19 MITER SAW ITEM# 10D912
06/16/20	20020564	GRAINGER	20	\$	78.00	EA	WELDING HELMET W/SHADE ITEM 2KX1COVID
06/16/20	20020564	GRAINGER	2	\$	140.22	EA	EAR PLUG DISPENSING SYSTEM ITEM 3NHCTCOVID
06/16/20	20020564	GRAINGER	1	\$	2,184.00	EA	MAGNETIC DRILL PRESS ITEM 3TB70COVID
06/16/20	20020564	GRAINGER	1	\$	2,688.62	EA	PLASMA CUTTER ITEM49X315COVID
06/16/20	20020564	GRAINGER	20	\$	31.16	EA	WELDING JACKET, XL ITEM 8WUL3COVID
06/16/20	20020565	GRAINGER	1	\$	778.00	EA	BNHS AG MECHANICS SUMMER LEARNING OPPORTUNITIES EQUIP/SUPPLIES TO BEGIN IMMEDIAIN JUNE- WILL CALL IMMEDIATE PICK-UP -DUE TOCOVID-19 MITER SAW ITEM# 10D912
06/16/20	20020565	GRAINGER	20	\$	78.00	EA	WELDING HELMET W/SHADE ITEM 2KX1COVID
06/16/20	20020565	GRAINGER	2	\$	140.22	EA	EAR PLUG DISPENSING SYSTEM ITEM 3NHCTCOVID
06/16/20	20020565	GRAINGER	1	\$	2,184.00	EA	MAGNETIC DRILL PRESS ITEM 3TB70COVID
06/16/20	20020565	GRAINGER	1	\$	2,688.62	EA	PLASMA CUTTER ITEM49X315COVID
06/16/20	20020565	GRAINGER	20	\$	31.16	EA	WELDING JACKET, XL ITEM 8WUL3COVID
06/16/20	20020566	GRAINGER	1	\$	778.00	EA	EHS AG MECHANICS SUMMER LEARNING OPPORTUNITIES EQUIP/SUPPLIES TO BEGIN IMMEDIAIN JUNE- WILL CALL IMMEDIATE PICK-UP -DUE TO19 MITER SAW ITEM# 10D912
06/16/20	20020566	GRAINGER	20	\$	78.00	EA	WELDING HELMET W/SHADE ITEM 2KX1COVID
06/16/20	20020566	GRAINGER	2	\$	140.22	EA	EAR PLUG DISPENSING SYSTEM ITEM 3NHCTCOVID
06/16/20	20020566	GRAINGER	1	\$	2,184.00	EA	MAGNETIC DRILL PRESS ITEM 3TB70COVID
06/16/20	20020566	GRAINGER	20	\$	31.16	EA	WELDING JACKET, XL ITEM 8WUL3COVID
06/16/20	20020577	HOME DEPOT	1	\$	5,000.00	EA	SPO FOR SUPPLIES NEEDED TO MAKE NECESSARYREPAIRS/CHANGES TO NISD CAMPUSES TO COMPLY WICOVID PROCEDURESCOVID
06/16/20	20020579	ABG2 ENTERPRISES LLC	1	\$	2,000.00	EA	TRANSLATION SERVICES FOR REQUIRED COMMUNICATISTUDENTS & PARENTS IF NEEDED FOR PERIOD JULY15TH; WILL BE REPLACED WHEN E-FINANCE OPENS I2020-2021; NTE \$2,000 COVID
06/17/20	20020602	OFFICE DEPOT	1	\$	35.00	EA	FOR A BOX OF 100 ACCO LOOSE-LEAF 1 1/2 INCH BRINGS FOR THE PLEXI GLASS INSTALLS AT ALL THECAMPUSES, DUE TO COVID RISK INSTALLSCOVID
06/17/20	20020584	TEXAS VETERINARY ME	7	\$	35.00	EA	SUMMER RE-TEST OPPORTUNITY FOR VET TECH STUDEIN NISD AG SCIENCE VET TECH PROGRAM-DELAYED DUE TO COVID 19;- JULY 16TH APPROX. TDATE NORTHWEST HS, UP TO 7 STUDENTSCOVID CODE TO:19911100122022 639931
06/17/20	20020584	TEXAS VETERINARY ME	5	\$	35.00	EA	BNHS CERTIFICATIONS, UP TO 5 STUDENTS19911100722022 639931COVID
06/17/20	20020584	TEXAS VETERINARY ME	5	\$	35.00	EA	EHS CERTIFICATIONS, UP TO 5 STUDENTS1991101122022 639931COVID
06/17/20	20020585	TEXAS VETERINARY ME	5	\$	135.00	EA	VET TECH CERTIFICATION EXAMS FOR AG SCIPROGRAM STUDENTS IN THE MONTH OF JUNE DELAYEDDUETO COVID-19; THREE TESTING DATES IN JUNEBYRON NELSON HS 5 STUDENTS; COVID
06/17/20	20020585	TEXAS VETERINARY ME	5	\$	135.00	EA	VR EATON HIGH SCHOOL, 5 STUDENTSCOVID
06/17/20	20020585	TEXAS VETERINARY ME	7	\$	135.00	EA	NORTHWEST HS, 7 STUDENTSCOVID
06/17/20	20020615	ABM JANITORIAL SVCS	1	\$	100.00	EA	PER ESTIMATED TOTAL FOR PURCHASE NOT TO EXCEE\$100.002 DISPENSING CONTAINER W/FAUCET 5.0 GALLONCOVID
06/18/20	20020694	FAST SIGNS OF FORT W	64	\$	23.75	EA	CCMR POSTERS FOR CAREER DEVELOPMENT FOR IMMEDIATE IN NISD SCHOOLS FOR SUMMER PROGRAMS DUE TCOVID-19; PER QUOTEACADEMY POSTERS 40X27COVID
06/18/20	20020694	FAST SIGNS OF FORT W	30	\$	23.75	EA	GENERAL CTE PATHWAY POSTERS, 40X27COVID
06/18/20	20020694	FAST SIGNS OF FORT W	60	\$	8.25	EA	GENERAL CTE PATHWAY POSTERS, 17X11COVID
06/18/20	20020694	FAST SIGNS OF FORT W	360	\$	8.25	EA	INFLUENTIAL PEOPLE POSTERS, 17X11COVID
06/20/20	20020700	SHI-GOVERNMENT SOL	2	\$	2,500.00	EA	MICROSOFT WINDOWS AZURE CTE DISTRICT WIDE LICFOR STUDENTS TO BEGIN IMMEDIATELY; QUOTE PROVBY NISD TECHNOLOGYCOVID
06/20/20	20020697	NCS PEARSON INC	1	\$	1,250.00	EA	BNHS LICENSES FOR SUMMER OPPORTUNITIES OFFEREDUETO COVID -19; ESB US 30 SEAT LICENSE 300 UGMETRIXCOVID
06/20/20	20020697	NCS PEARSON INC	1	\$	3,094.00	EA	ESB EXAM SITE LICENSE AND GMETRIX SITE LICENSECOVID
06/20/20	20020698	NCS PEARSON INC	1	\$	1,250.00	EA	NHS LICENSES FOR SUMMER OPPORTUNITIES OFFEREDUETO COVID -19; ACU 30-SEAT USER LICENSEAUTOCAD,INVENTOR, REVIT GMETRIX PLATFORMGMETRIXCOVID
06/20/20	20020698	NCS PEARSON INC	1	\$	3,744.00	EA	ACU CLASSROOM LICENSE WITH PRACTICE TESTCOVID
06/20/20	20020699	NCS PEARSON INC	1	\$	1,800.00	EA	EHS LICENSES FOR SUMMER OPPORTUNITIES OFFEREDUETO COVID -19; CSB ECOURSE SITE LICENSE GEMPLATFORMCOVID
06/20/20	20020699	NCS PEARSON INC	1	\$	1,250.00	EA	QUICK BOOKS 30 SEAT LICENSE, GMETRIX PLATFORMCOVID
06/20/20	20020699	NCS PEARSON INC	1	\$	3,099.00	EA	CSB SITE LICENSE - GMETRIX SITE LICENSECOVID
06/20/20	20020699	NCS PEARSON INC	1	\$	3,536.00	EA	QUICKBOOKS LICENSE WITH GMETRIX PRACTICE TESTCOVID
06/22/20	20020708	DELL MARKETING LP	20	\$	166.83	EA	MONITOR STANDS FOR RECENT DELL PURCHASE FORINSTALLATION NOW; SUMMER USE IN CTE DUE TOCOVID-19; NEW AG SCIENCE LABS; QUOTE FROM NITECHNOLOGY- NORTHWEST HS COVID
06/22/20	20020708	DELL MARKETING LP	20	\$	166.83	EA	BNHS AG SCIENCE LAB STANDSCOVID
06/22/20	20020708	DELL MARKETING LP	20	\$	166.83	EA	EHS AG SCIENCE LABSCOVID
06/22/20	20020718	NCS PEARSON INC	1	\$	1,555.00	EA	SAHS LICENSES FOR SUMMER OPPORTUNITIES OFFERETO COVID -19;-MOS PRACTICE TEST FULL SUITECOVID
06/22/20	20020718	NCS PEARSON INC	1	\$	1,250.00	EA	ACU USER LICENSE, AUTOCAD, INVENTOR, REVIT K1GMETRIX PLATFORMCOVID
06/22/20	20020718	NCS PEARSON INC	1	\$	1,575.00	EA	MOS 30 SEAT LICENSE SUITE GMETRIX PLATFORMCOVID
06/22/20	20020718	NCS PEARSON INC	1	\$	3,744.00	EA	ACU CLASSROOM LICENSE WITH PRACTICE TESTCOVID
06/22/20	20020718	NCS PEARSON INC	1	\$	3,744.00	EA	MOS LICENSE - US K-12COVID
07/15/20	21000155	OFFICE DEPOT	1	\$	342.90	EA	COVID-19PER ATTACHED QUOTE FOR 10 BOXES OF 1 1/2 INCHRINGS TO BE USED ON COVID ENHANCEMENT PROJECTDISTRICT WIDECOVID
07/15/20	21000138	FASTENAL COMPANY	1	\$	10,000.00	EA	COVID-19SPO FOR ITEMS AND SUPPLIES NEEDED FOR COVIDSHIELDS PROJECT AT ALL CAMPUSES IN NISD PER ISUBMITTED TO ACCTS PAYABLE FOR PAYMENTCOVID
07/16/20	21000182	DELICOM GROUP LP	1	\$	3,490.94	EA	REPLACEMENT PO FOR: PO 20019992QUOTE# 202222DROPSHIP CASIO PROJECTOR AND AV CART FOR NEWHASLET ESCOVID
07/16/20	21000194	HOME DEPOT	1	\$	52,000.00	EA	COVID-19SPO FOR SUPPLIES NEEDED TO MAKE COVID ENHANCEAT ALL CAMPUSES IN NISDCOVID
07/16/20	21000225	IOFFICE	86	\$	157.00	EA	FREE STANDING DESKTOP BARRIER - 31X40X316 FOCOUNSELING DEPARTMENTS. NORMAL COMMODITY CODSHOULD BE 125. PLEASE REFERENCE PO #CE814.001COVID
07/21/20	21000439	FAST SIGNS OF FORT W	12	\$	58.21	EA	ADDITIONAL SIGNS FOR WIFI AT CAMPUSES
07/21/20	21000416	MOBILE MINI I INC	12	\$	141.25	EA	40' STANDARD TRIL CAM CONTAINER FOR STORAGE DUSOCIAL DISTANCING/COVID REQUIREMENTS ONSITE AMMS; PRICE PER PERIOD WITH LLW AND PPE; TOTALRECURRING CHARGES OF \$141.25 PER MONTHCOVID
07/21/20	21000416	MOBILE MINI I INC	1	\$	309.95	EA	ONE TIME DELIVERY, ONE TIME DELIVERY FUEL CHAONE TIME PICKUP, ONE TIME PICKUP FUEL CHARGEONE TIME GUARD LOCK KEYED DIFFERENTCOVID
07/22/20	21000513	ATHLETIC SUPPLY INC.	1	\$	58,800.00	EA	COVID-19 7/20/2020ESTIMATED CHARGES FOR (400) 5 GALLON JUGS W/PSANITIZER
07/22/20	21000495	TEXAS VETERINARY ME	2	\$	35.00	EA	REPLACES PO 20020584 SUMMER RE-TEST FOR VETSTUDENTS IN NISD AG SCIENCE VET TECHPROGRAM-DELAYED DUE TO COVID 19;- JULY 16THNORTHWEST HS, 2 STUDENTSCOVID
07/22/20	21000495	TEXAS VETERINARY ME	1	\$	35.00	EA	BNHS CERTIFICATIONS, 1 STUDENTCOVID
07/22/20	21000495	TEXAS VETERINARY ME	2	\$	35.00	EA	EHS CERTIFICATIONS, 2 STUDENTSCOVID

07/22/20	21000497	IOFFICE	1	\$	9,012.50	EA	COVID-19INVOICE #70503842 DATED 7/21/2020,000 PUMPS FOR ONE GALLONS & ONE GALLON PUMPBOTTLES
07/23/20	21000606	AMAZON.COM	35	\$	39.99	EACH	COVIDCOLEMAN CAMPING COT/TRAILHEAD II FOLDING COTCAMPUS USE IN CLINICS
07/23/20	21000615	MINORITY AUTHORITY	1000	\$	2.50	EACH	COVID PER QUOTE NW 072-203 ATTACHED9A-GOWN DOTCASABLE GOWN CPE MATERIAL-BLUE
07/27/20	21000636	THE HOME DEPOT PRC	150	\$	21.24	EA	COVID-19DATED 7/13/2020 ESTIMATED CHARGE FOR1 GALLON DISINFECT SOLQTY 150; PER UNIT PRICE \$21.24
07/27/20	21000636	THE HOME DEPOT PRC	12	\$	1,529.99	EA	COVID-19DATED 7/13/2020 ESTIMATED CHARGE FORVICTORY ELECTRO BACK SPRAYERSQTY 12 PER UNIT PRICE \$1529.99
07/27/20	21000636	THE HOME DEPOT PRC	60	\$	679.99	EA	COVID-19DATED 7/13/2020 ESTIMATED CHARGE FORVICTORY ELECTRO HAND SPRAYERQTY 60 PER UNIT PRICE \$679.99
07/28/20	21000743	HOME DEPOT	1	\$	500.00	EACH	COVIDOPEN PO NOT TO EXCEED \$500 FOR PURCHASE OF VACCONTAINERS AND DISPENSERS FOR EACH CAMPUS
07/30/20	21000846	THE HOME DEPOT PRC	1	\$	1,529.99	EA	APPROVED CLEANING MATERIALS FOR CTE PATHWAYCLASSROOMS/LABS WITH HIGH TOUCH STUDENT USE TPROVIDE TO CTE STAFF FOR USE DURING COVID-19ELECTROSTATIC BACKPACK SPRAYER ITEM 312823135CENTER COVID
07/30/20	21000846	THE HOME DEPOT PRC	3	\$	679.99	EA	ELECTROSTATIC HANDHELD SPRAYER ITEM 312823120NHS QTY 3COVID
07/30/20	21000846	THE HOME DEPOT PRC	2	\$	679.99	EA	ELECTROSTATIC HANDHELD SPRAYER ITEM 312823120EHS QTY 2COVID
07/30/20	21000846	THE HOME DEPOT PRC	2	\$	679.99	EA	ELECTROSTATIC HANDHELD SPRAYER ITEM 312823120NHS QTY 2COVID
07/30/20	21000846	THE HOME DEPOT PRC	9	\$	21.24	EA	BIOESQUE BOTANICAL DISINFECTANT SOLUTION, 1 GITEM 310650028; BNHS QTY 9COVID
07/30/20	21000846	THE HOME DEPOT PRC	9	\$	21.24	EA	BIOESQUE BOTANICAL DISINFECTANT SOLUTION, 1 GITEM 310650028; EHS QTY 9COVID
07/30/20	21000846	THE HOME DEPOT PRC	9	\$	21.24	EA	BIOESQUE BOTANICAL DISINFECTANT SOLUTION, 1 GITEM 310650028; NHS QTY 9COVID
07/30/20	21000846	THE HOME DEPOT PRC	3	\$	21.24	EA	BIOESQUE BOTANICAL DISINFECTANT SOLUTION, 1 GITEM 310650028; AG CENTERCOVID
07/30/20	21000870	THE HOME DEPOT PRC	2	\$	1,529.99	EA	COVID-19DATED 7/29/2020 PER ESTIMATED CHARGES FORPROFESSIONAL CORDLESS ELECTROSTATIC BACKPACKSPRAYER
07/30/20	21000870	THE HOME DEPOT PRC	2	\$	679.99	EA	COVID-19DATED 7/29/2020 PER ESTIMATED CHARGES FORPROFESSIONAL CORDLESS ELECTROSTATIC HANDHELDSPRAYER
08/03/20	21000994	MINORITY AUTHORITY	225	\$	12.95	EACH	COVIDPER QUOTE NW-072-203 DATED 8/3/20436 SMLX 34" LADIES WHITE LAB COATS 40-SM,70-MED, 70-LG, 45-XLG
08/03/20	21000994	MINORITY AUTHORITY	20	\$	15.54	EACH	COVID436-2X 34" LADIES WHITE LAB COAT
08/03/20	21000994	MINORITY AUTHORITY	5	\$	1,395.00	EACH	COVID436-3X 34" LADIES WHITE LAB COAT
08/04/20	21001076	GEORGE JEFFREY ANNI	4	\$	45.00	EA	COVID-19SECURITY SERVICES ON 7-31-2020INVOICE # 2021-GA7312020NISD PROTEST OF PARENTS
08/04/20	21001068	FORSYTE IT SOLUTIONS	1	\$	1,974.00	EA	CONSULTINGPHASE 1 - PROJECT/ENGAGEMENT PREPARATION & PLANNINGCOVID
08/04/20	21001068	FORSYTE IT SOLUTIONS	1	\$	2,820.00	EA	CONSULTINGPHASE 2 - REMOTE DISCOVERY & ENVISIONINGCOVID
08/04/20	21001068	FORSYTE IT SOLUTIONS	1	\$	1,128.00	EA	CONSULTINGPHASE 3 - AZURE ADCOVID
08/05/20	21001166	SHI-GOVERNMENT SOL	2	\$	181.91	EA	JABRA PRO DUAL CONNECTIVITY HEADSET WIRELESPART# 925-15-508-205 FOR TESTING REMOTE LEARNCOVID
08/05/20	21001155	UNIVERSE TECHNICAL	1	\$	2,500.00	EA	TRANSLATION SERVICES FOR MONTH OF AUGUST FOROF SCHOOL COMMUNICATION TO PARENTS & STUDENTSCTE AND SPECIAL STUDENT POPULATIONS; NOT TO \$2,500 COVID
08/06/20	21001215	HOMER DEPOT	1	\$	1,500.00	EA	COVID-19SPO FOR SUPPLIES NEEDED TO MAKE COVID ENHANCEMENT ALL NISD CAMPUSESCOVID
08/06/20	21001213	HEARTLAND SCHOOL S	1	\$	1,395.00	EA	COVID-19ESTIMATED CHARGES FOR HDW: T3 PLUS TABLET PAFOR MEDLIN MS
08/06/20	21001213	HEARTLAND SCHOOL S	1	\$	1,395.00	EA	COVID-19ESTIMATED CHARGES FOR HDW: T3 PLUS TABLET PAFOR CHISHOLM MS
08/06/20	21001213	HEARTLAND SCHOOL S	1	\$	1,395.00	EA	COVID-19ESTIMATED CHARGES FOR HDW: T3 PLUS TABLET PAFOR TIDWELL MS
08/06/20	21001213	HEARTLAND SCHOOL S	1	\$	1,395.00	EA	COVID-19ESTIMATED CHARGES FOR HDW: T3 PLUS TABLET PAFOR WILSON MS
08/06/20	21001213	HEARTLAND SCHOOL S	1	\$	1,395.00	EA	COVID-19ESTIMATED CHARGES FOR HDW: T3 PLUS TABLET PAFOR ADAMS MS
08/06/20	21001213	HEARTLAND SCHOOL S	1	\$	1,395.00	EA	COVID-19ESTIMATED CHARGES FOR HDW: T3 PLUS TABLET PAFOR PIKE MS
08/06/20	21001233	DALLAS MAX PAINTING	1	\$	9,875.00	EA	PER ATTACHED QUOTE 3091 DATED 8/5/20NURSE'S CLINIC & NEW MOTHER'S ROOM RENOVATIONHILLS ESCOVID
08/06/20	21001234	DALLAS MAX PAINTING	1	\$	4,750.00	EA	TO REPLACE PO 21000871; ORIGINAL PO WAS NOT CORRECTLYNURSE'S CLINIC RENOVATIONPIKE MSCOVID
08/06/20	21001235	DALLAS MAX PAINTING	1	\$	8,650.00	EA	TO REPLACE PO 21000872; ORIGINAL PO WAS NOT CORRECTLYNURSE'S CLINIC RENOVATIONNORTHWEST HSCOVID
08/07/20	21001351	FAST SIGNS OF FORT W	200	\$	55.00	EA	SIGN PARTS NEEDED TO INSTALL PLEXI GLASS COVIPROTECTION FOR ALL CAMPUSESCOVID
08/07/20	21001351	FAST SIGNS OF FORT W	200	\$	20.00	EA	SIGN PARTSCOVID
08/07/20	21001347	DALLAS MAX PAINTING	1	\$	10,380.00	EA	PER ATTACHED QUOTE 3090 DATED 8/5/20NURSE'S CLINIC RENOVATIONBYRON NELSON HSCOVID
08/10/20	21001439	IOFFICE	36	\$	36.35	EACH	COVID3 GALLON WATER JUG FOR USE WITH DISPENSER FORFRONT OFFICE AT EACH CAMPUS TO ADMINISTER MED
08/11/20	21001491	DALLAS MAX PAINTING	1	\$	7,040.00	EA	PER QUOTE 3104 DATED 8/11/20NURSE'S CLINIC RENOVATIONCHISHOLM TRAIL MSCOVID
08/11/20	21001492	DALLAS MAX PAINTING	1	\$	2,900.00	EA	PER QUOTE 3107 DATED 8/11/20NURSE'S CLINIC RENOVATIONHATFIELD ESCOVID
08/13/20	21001672	DALLAS MAX PAINTING	1	\$	6,730.00	EA	PER ATTACHED QUOTE 3105 DATED 8/12/20NURSE'S CLINIC RENOVATIONLAKEVIEW ESCOVID
08/13/20	21001695	DALLAS MAX PAINTING	1	\$	5,580.00	EA	PER QUOTE 3114 DATED 8/13/20NURSE'S CLINIC RENOVATIONBECK ESCOVID
08/13/20	21001706	DALLAS MAX PAINTING	1	\$	15,810.00	EA	PER QUOTE 3115 DATED 8/13/20NURSE'S CLINIC RENOVATIONEATON HSCOVID
08/13/20	21001512	THE HOME DEPOT PRC	150	\$	21.24	EA	COVID-19PER INVOICE 562303800 DATE 7/20/2020QTY 150; 1 GALLON DISINFECT SOL
08/14/20	21001717	GRAINGER	35	\$	140.59	EACH	COVID DANBY COMPACT REFRIGERATOR BLACK ITEM#10N219 MFR MODEL #DCR016A3BDBFOR USE ON EACH CAMPUS TO STORE MEDICATION INFRONT OFFICE
08/17/20	21001808	THE HOME DEPOT PRC	100	\$	15.08	EA	COVID-19PER QUOTE ON 8/17/2020 FOR 100 IMPACT 880MLCLEARVU ENCORE SEE-THRU TANK SOAP DISPENSERS
08/18/20	21001851	THE HOME DEPOT PRC	3000	\$	36.21	EA	COVID-19PER ESTIMATED CHARGES, 3,000 FREESTANDING CUSPANEL CLEAR ACRYLIC FOLDING SHIELDS32" TALL X 24" WIDE X 12 DEEP W/CUSTOM HOLE CU
08/18/20	21001858	THE HOME DEPOT PRC	350	\$	18.69	EA	COVID-19PER ESTIMATED CHARGES FOR 350 DRY WIPES BKT 6300CNT ALSO 120 WIPER REFILL 6 ROLLS/CS
08/18/20	21001858	THE HOME DEPOT PRC	120	\$	50.99	EA	COVID-19PER ESTIMATED CHARGES FOR 350 DRY WIPES BKT 6300CNT ALSO 120 WIPER REFILL 6 ROLLS/CS
08/18/20	21001886	EXAMITY, INC.	13	\$	13.85	EA	EXAMITY PROCTORING SERVICE FOR TSI EXAMS NOTTO PROCTOR BY NISD STAFF IN PERSON DUE TOCOVID;COLLEGE BOARD APPROVED VENDOR; AUGUST ECOVID
08/18/20	21001890	EXAMITY, INC.	1	\$	3,000.00	EA	EXAMITY PROCTORING SERVICE FOR TSI EXAMS NOTTO PROCTOR BY NISD STAFF IN PERSON DUE TOCOVID;COLLEGE BOARD APPROVED VENDOR; SERVICESTHE 2020-2021 SCHOOL YEAR, NTE \$3,000COVID
08/19/20	21001922	THE HOME DEPOT PRC	50	\$	76.56	EA	COVID-19PER ESTIMATED CHARGES FOR 50 OXIVIR FIVE16 COJ-FILL 2.5 2/2.5KT/CS
08/24/20	21002102	IOFFICE	50	\$	3.95	EA	50 YOUTH SIZE FACE SHIELDS. NORMAL CC WOULD360.COVID
08/25/20	21002217	OFFICE DEPOT	2	\$	34.29	EA	BOX OF METAL RINGS TO BE USED ON COVID ENHANCINGPROJECTSCOVID
08/25/20	21002152	STAPLES INC.	73	\$	8.99	EACH	COVIDITEMS FOR CLINICBATH BLISS SHOWER CURTAINITEM 24308650QUOTE 9407248110
08/26/20	21002224	HOMER DEPOT	1	\$	5,000.00	EA	COVID-19SPO FOR SUPPLIES NEEDED TO MAKE COVID ENHANCEMENT ALL NISD CAMPUSESCOVID
08/27/20	21002318	WILLIAM V MACGILL &	1	\$	2,374.50	EACH	COVID CURTAIN PANELS TO BE USED AT NAMED CAMPDUE TO COVID GUIDELINES7 HILLS 2 PANELS PER ATTACHED QUOTE #2073
08/27/20	21002318	WILLIAM V MACGILL &	1	\$	2,374.50	EACH	COVID PVE 2 PANELS PER QUOTE #2073
08/27/20	21002318	WILLIAM V MACGILL &	1	\$	2,078.50	EACH	COVID HATFIELD 1 PANEL PER QUOTE#2073
08/27/20	21002318	WILLIAM V MACGILL &	1	\$	2,078.50	EACH	COVID BECK 1 PANEL PER QUOTE#2073
08/27/20	21002318	WILLIAM V MACGILL &	1	\$	2,375.50	EACH	COVID PIKE 2 PANELS PER QUOTE#2073
08/27/20	21002318	WILLIAM V MACGILL &	1	\$	2,316.50	EACH	COVID MEDLIN 1 PANEL PER QUOTE#2073
08/28/20	21002411	SHI-GOVERNMENT SOL	13	\$	53.05	EA	STARTEACH.COM ADJUSTABLE TABLET TRIPOD STAND -PORTABLE TABLET MOUNT - 6.5 TO 7.8" W.TABLETS - CARRYING BAG INCLUDED - TABLET TRIPMOUNT (STNDTBLT1A5T) - MOUNTING KIT(HOLDER, FLOOR STAND) FOR TABLET - SCREEN SIZ
08/28/20	21002352	ADVANTAGE OFFICE PF	2	\$	11.39	EA	COVID - LYSOL SPRAY CANS FOR SAFETY/CLEANINGITEMS FOR SCHOOL STAFF FOR WHOLE SCHOOL(CLASSROOMS, OFFICE, ETC...) DURING PANDEMIC.
08/28/20	21002352	ADVANTAGE OFFICE PF	10	\$	8.99	EA	COVID - DISINFECTING WIPES (120TB)DURING PANDEMIC FOR DAILY SCHOOL STAFF USE SAFETY/CLEANING CLASSROOMS, OFFICE, ETC.
08/28/20	21002433	DALLAS MAX PAINTING	1	\$	1,400.00	EA	ADDITIONAL FLOORING NEEDED DUE TO WATER DAMAGEATON NURSES CLINIC RENOVATIONCOVID
08/31/20	21002461	FAST SIGNS OF FORT W	1200	\$	14.85	EA	COROIPLAST DIVIDERS FOR COMPUTER LABS FOR SAFEDURING COVID 19; TO BE USED IN CTE DISTRICT L-24" WITH 6" FEET, 800 NAVY, 200 BLACK, 200 GCOVID
08/31/20	21002464	DIGITAL RESOURCES IN	20	\$	687.00	EA	VIDEO SOUND COLLABORATION SYSTEM WITH FORVIDEO/AUDIOCOLLABORATION REQUIREMENTS TO STRINSTRUCTION FOR REMOTE LEARNERS DURING COVID/STEM ACADEMY, (2) CMP ACADEMY, (3) BME ACADEM(3) BIOMED (2) CTE DISTRICT WIDE USE; COVID
08/31/20	21002464	DIGITAL RESOURCES IN	20	\$	13.00	EA	16 FT CABLE FOR EQUIPMENT TO SUPPORT REMOTELEARNING; ULTIMA 5M USB 2.0 A TO MIN-B CABLE(10) STEM, (2) CMP ACADEMY, (3) BME ACADEMY/BIOMED ACADEMY, (2) CTE DISTRICT WIDE USECOVID
09/01/20	21002581	AMAZON.COM	30	\$	18.79	EACH	COVIDISOLATION AREA FOR CLINICS DURING COVIDIGADIENT POP UP POD CHANGING ROOM PRIVACY TENINSTANT PORTABLE OUTDOOR SHOWER TENT, CAMP TORAIN SHELTER FOR CAMPING & BEACH -- LIGHTWEIGH
09/01/20	21002578	IOFFICE	1	\$	660.00	EA	16,000 PROPERTY OF LABELS FOR TECHNOLOGYCOVID
09/02/20	21002643	AMAZON.COM	2	\$	495.00	EA	MEDIFY AIR MA-112 V2.0 SUPER CADR 950 H13 TRUHEPA AIR PURIFIER COVERS 2,400 SQ FT - DUALINTAKE WITH 2 FILTERS FOR CHOIR CLASSROOMS ATMEDLINCOVID
09/02/20	21002616	THE HOME DEPOT PRC	350	\$	40.24	EA	COVID-19ESTIMATED CHARGES FOR 350 WHITE FOAM BOARD DESHIELDS, FOR STUDENT SERVICES
09/03/20	21002766	B&H PHOTO VIDEO	50	\$	44.99	EA	XCELLON HD WEBCAMS FOR REMOTE INSTRUCTION DURCOVID FOR CTE DISTRICT WIDE USE, ITEM XCHDWCVCOVID
09/03/20	21002723	OFFICE DEPOT	3	\$	169.99	EA	SUPPLIES FOR CHOIR CLASSROOMS AT MEDLIN; FELLAERAMAX DX5 AIR PURIFIER, 200 SQ. FT. COVERAGITEM 9739824COVID
09/03/20	21002723	OFFICE DEPOT	4	\$	19.99	BOX	KATA 3-PLY PLEATED DISPOSABLE FACE MASK, ADULONE SIZE, BOX OF 50 FOR CHOIR AT MEDLINCOVID
09/03/20	21002787	IOFFICE	1	\$	269.00	EACH	COVIDNO MASK STICKERS FOR EXEMPT STUDENT ID SQUOTE 3TMD1UAQH
09/03/20	21002795	DALLAS MAX PAINTING	1	\$	17,780.00	EA	2ND FLOOR COLLABORATIONSPACE LIONS DEN) RENOADAMS MSCOVID
09/04/20	21002860	OFFICE DEPOT	1	\$	335.99	EA	HAND TOWELS FOR BAND STUDENT INSTRUMENTCLEANLINES COVID

To: Board of Trustees

From: Ryder Warren, Ed.D., Superintendent of Schools

Subject: Consider Annual Review and Revisions of the Northwest ISD Board of Trustees Standards of Professional Practice

Date: September 14, 2020

Background Information and Rationale: The *Northwest ISD Board of Trustees Standards of Professional Practice* serves as a reference and communication tool for the Board of Trustees and Superintendent. This document is reviewed and approved by the Board with a goal of ensuring that the Board operates as a cohesive team to accomplish the district’s mission and goals.

This year’s review of the *Northwest ISD Board of Trustees Standards of Professional Practice* includes recommended revisions to align the contents to the laws passed by the 86th Legislature and local Board policy. Following are the recommended revisions to the *Northwest ISD Board of Trustees Standards of Professional Practice*:

- **Page 3 – Public Participation**
Language was revised to align to the new law (HB 2840) and local policy on public comment.

The NISD School Board extensively revised these standard operating procedures in 2013. Revisions have been made as necessary each year to reflect changes in policy and legislation.

Support of Strategic Goals:

- Students will achieve success through meaningful learning experiences, innovative pathways, and personalized opportunities.
- Northwest ISD will recruit, value, and retain exceptional staff to create a rewarding learning environment.
- Northwest ISD will create and foster an environment where all stakeholders are engaged in the transformational work of the NISD family.

Budget and/or Fund Impact: None

Recommendation: Review the *Northwest ISD Board of Trustees Standards of Professional Practice*. The Board of Trustees will consider affirming and/or approving revisions to the *Northwest ISD Board of Trustees Standards of Professional Practice* at the September 28, 2020 board meeting.

Respectfully submitted,



Ryder Warren, Ed.D.
Superintendent

Preface

It is the Board's responsibility, as a body, to uphold educational and ethical standards that promote the best interest of the District as a whole. The contents of the *Northwest ISD Board of Trustees Standards of Professional Practice* have been adopted by the Northwest Independent School District's Board of Trustees as a reference and communication tool for Board members and the Superintendent. By studying and adhering to the information contained in this publication, individual Board members will ensure that the Board operates as a cohesive team to accomplish the District's mission and goals.

High Standard of Excellence

The Northwest Independent School District Board of Trustees has established a tradition in upholding a high standard of excellence in School Board governance. In 2002 and 2012, the Northwest ISD Board of Trustees was selected as a Texas State Honor Board. Through their unity and vision, Northwest ISD continues to achieve a high level of expectations.

Table of Contents

NISD Core Beliefs, Vision, Mission, and Strategic Goals	iii
School Board Members Code of Ethics	iv
Framework for School Board Development	v
Board Meetings	1
Developing the Board Meeting Agenda.....	1
Agendas	1
Timely Notification and Information	1
Consent Agenda.....	1
Planning Calendar and Meeting Dates	2
Conducting Board Meetings	2
Quorum.....	2
Opening Meeting.....	2
Executive Session.....	2
Public Participation	3
Response to Citizens Addressing the Board	34
Board Meeting Parliamentary Procedure.....	4
Transacting Business.....	4
Hearings	4
Board Workshops.....	4
Electing Board Officers.....	5
Responsibilities of Board Officers	6
President.....	6
Vice President	6
Secretary.....	6
New Board Member Orientation.....	6
Duties and Responsibilities of the Board	7
Strategic Planning	7
Hiring of the Superintendent	8
Annual Evaluations	9
Superintendent Evaluation	9
Board Evaluation/Team Building	10
Individual Board Members	11
Access to Information	11
Authority	12
Communication with the Superintendent	12
Communication with other Board Members.....	12
Communication with the Community	13
Communication with the Media	13
Complaints to Board Members.....	14
Conflicts of Interest.....	15
Continuing Education.....	15
Meetings with the Superintendent and Other District Employees	16
Participation in District Commencement Exercises or as a Board Representative at District Activities....	17
Reimbursable Expenses	17
Vacancies on the Board	18
Visits to Campuses	18

Core Beliefs

- Kids come first.
- Continuous learning is essential to prepare for college and career opportunities.
- Each student's success is the shared responsibility of students, families, schools, and communities.
- Learning is influenced by environment.

Vision

Northwest ISD empowers learners and leaders to positively impact the world.

Mission

Northwest ISD, in collaboration with students, families, communities, and global partners, will engage in a culture of learning that prepares all students to confidently navigate their future.

Strategic Goals

1. Students will achieve success through meaningful learning experiences, innovative pathways, and personalized opportunities.
2. Northwest ISD will recruit, value, and retain an exceptional staff to create a rewarding learning environment.
3. Northwest ISD will create and foster an environment where all stakeholders are engaged in the transformational work of the NISD family.

School Board Members Code of Ethics – *Related Policy BBF (LOCAL)*

As a member of the Board, I shall promote the best interests of the District as a whole and, to that end, shall adhere to the following ethical standards:

Equity in attitude

- I will be fair, just, and impartial in all my decisions and actions.
- I will accord others the respect I wish for myself.
- I will encourage expressions of different opinions and listen with an open mind to others' ideas.

Trustworthiness in stewardship

- I will be accountable to the public by representing District policies, programs, priorities, and progress accurately.
- I will be responsive to the community by seeking its involvement in District affairs and by communicating its priorities and concerns.
- I will work to ensure prudent and accountable use of District resources.
- I will make no personal promise or take private action that may compromise my performance of my responsibilities.

Honor in conduct

- I will tell the truth.
- I will share my views while working for consensus.
- I will respect the majority decision as the decision of the Board.
- I will base my decisions on fact rather than supposition, opinion, or public favor.

Integrity of character

- I will refuse to surrender judgment to any individual or group at the expense of the District as a whole.
- I will consistently uphold all applicable laws, rules, policies, and governance procedures.
- I will keep confidential information that is privileged by law or that will needlessly harm the District if disclosed.

Commitment to service

- I will focus my attention on fulfilling the Board's responsibilities of goal setting, policymaking, and evaluation.
- I will diligently prepare for and attend Board meetings.
- I will avoid personal involvement in activities the Board has delegated to the Superintendent.
- I will seek continuing education that will enhance my ability to fulfill my duties effectively.

Student-centered focus

- I will be continuously guided by what is best for all students of the District.

FRAMEWORK FOR SCHOOL BOARD DEVELOPMENT – *Related Policy BBD (EXHIBIT)*

Preamble: The Board is the educational policy-making body for the District. To effectively meet the challenges of public education, the Board and the Superintendent must function together as a leadership team. Each leadership team must annually assess its development needs as a corporate body and individually to gain an understanding of the vision, structure, accountability, advocacy, and unity needed to provide educational programs and services that ensure the equity and excellence in performance of all students. The Framework for School Board Development has been approved by the State Board of Education to provide the critical areas of development for all public school Boards.

Vision — The Board ensures creation of a shared vision that promotes enhanced student achievement.

- The Board keeps the District focus on the educational welfare of all children.
- The Board adopts a shared vision based on community beliefs to guide local education.
- The Board ensures that the vision supports the state’s mission, objectives, and goals for education established by law and/or rule.
- The Board ensures that the District’s vision expresses the present and future needs of the children and community.
- The Board uses the vision to assess the importance of individual issues that come before the Board and demonstrates its commitment to the vision by using the vision to guide all Board deliberations, decisions, and actions.
- Individual Board members should not have individual agendas separate and apart from the shared vision.

Structure — The Board provides guidance and direction for accomplishing the vision.

- The Board recognizes the respective roles of the legislature, the State Board of Education, the Texas Education Agency, and the local Board in the governance of the District.
- The Board fulfills the statutory duties of the local Board and upholds all laws, rules, ethical procedures, and court orders pertaining to schools and school employees.
- The Board focuses its actions on policy making, planning, and evaluation, and restricts its involvement in management to the responsibility of oversight.
- The Board adopts a planning and decision-making process consistent with state law and/or rule that uses participation, information, research, and evaluation to help achieve the District’s vision.
- The Board ensures that the District’s planning and decision-making process enables all segments of the community, parents, and professional staff to contribute meaningfully to achieving the District’s vision.
- The Board develops and adopts policies that provide guidance for accomplishing the District’s vision, mission, and goals.
- The Board adopts a budget that incorporates sound business and fiscal practices and provides resources to achieve the District’s vision, mission, and goals.
- The Board adopts goals, approves student performance objectives, and establishes policies that provide a well-balanced curriculum resulting in improved student learning.
- The Board approves goals, policies, and programs that ensure a safe and disciplined environment conducive to learning.
- The Board oversees the management of the District by employing the Superintendent and evaluating the Superintendent’s performance in providing education leadership, managing daily operations, and performing all duties assigned by law and/or rule and in support of the District’s vision.
- The Board adopts policies and standards for hiring, assigning, appraising, terminating, and compensating District personnel in compliance with state laws and rules.

Accountability — The Board measures and communicates how well the vision is being accomplished.

- The Board ensures progress toward achievement of District goals through a systematic, timely, and comprehensive review of reports prepared by or at the direction of the Superintendent.
- The Board monitors the effectiveness and efficiency of instructional programs by reviewing reports prepared by or at the direction of the Superintendent and directs the Superintendent to make modifications that promote maximum achievement for all students.
- The Board ensures that appropriate assessments are used to measure achievement of all students.
- The Board reports District progress to parents and community in compliance with state laws and regulations.
- The Board reviews District policies for effective support of the District’s vision, mission, and goals.
- The Board reviews the efficiency and effectiveness of District operations and use of resources in supporting the District’s vision, mission, and goals.
- The Board evaluates the Superintendent’s performance annually in compliance with state laws and regulations.
- The Board annually evaluates its own performance in fulfilling the Board’s duties and responsibilities, and the Board’s ability to work with the Superintendent as a team.

Advocacy — The Board promotes the vision.

- The Board demonstrates its commitment to the shared vision, mission, and goals by clearly communicating them to the Superintendent, the staff, and community.
- The Board ensures an effective two-way communication system between the District and its students, parents, employees, media, and the community.
- The Board builds partnerships with community, business, and governmental leaders to influence and expand educational opportunities and meet the needs of students.
- The Board supports children by establishing partnerships between the District, parents, business leaders, and other community members as an integral part of the District’s educational program.
- The Board leads in recognizing the achievements of students, staff, and others in education.
- The Board promotes school Board service as a meaningful way to make long-term contributions to the local community and society.
- The Board provides input and feedback to the legislature, State Board of Education, and the Texas Education Agency regarding proposed changes to ensure maximum effectiveness and benefit to the schoolchildren in the District.

Unity — The Board works with the Superintendent to lead the District toward the vision.

- The Board ensures that its members understand and respect the need to function as a team in governing and overseeing the management of the District.
- The Board develops skills in teamwork, problem solving, and decision making.
- The Board establishes and follows local policies, procedures, and ethical standards governing the conduct and operations of the Board.
- The Board understands and adheres to laws and local policies regarding the Board’s responsibility to set policy and the Superintendent’s responsibility to manage the District and to direct employees in District and campus matters.
- The Board recognizes the leadership role of the Board President and adheres to law and local policies regarding the duties and responsibilities of the Board President and other officers.
- The Board adopts and adheres to established policies and procedures for receiving and addressing ideas and concerns from students, parents, employees, and the community.

- The Board makes decisions as a whole only at properly called meetings and recognizes that individual members have no authority to take individual action in policy or District and campus administrative matters.
- The Board supports decisions of the majority after honoring the right of individual members to express opposing viewpoints and vote their convictions.
- Adopted by the State Board of Education, January 1996, as authorized by 19 TAC 61.1; revised July 2012.

BOARD MEETINGS

1. Developing the Board Meeting Agenda – *Related Policies: BE (LEGAL and LOCAL)*

a. Agendas

- i. A draft of the agenda is prepared by the Superintendent and submitted for approval by the Board President five (5) working days prior to the meeting for which the agenda is being prepared.
- ii. Any two (2) Trustees may request in writing that an item be placed on the agenda. The request shall be accompanied by a brief summary of the submission.
- iii. At each regularly scheduled Board meeting, the Board President will review upcoming meeting dates. Board members may request items to be placed on the agenda for future meetings at this time.
- iv. All Trustee-related topics submitted in a timely manner shall be included unless the requesting Trustees and the Board President and/or the Superintendent agree to postpone the item until a future date.
- v. No item can be placed on the agenda later than noon on the sixth (6th) day in advance of the meeting without the Board President's approval.
- vi. No item can be placed on the agenda less than 72 hours in advance of the meeting unless an emergency or public necessity exists.
- vii. The required posting of the Board meeting agenda will be on the District's website and at the NISD Administration building. In addition, the schedule of Board meetings is posted on the School Board web page located on the District's website.
- viii. Parents, employees, students, and members of the public have no individual right to place items on the agenda over the objection of the Board or to force the Board to consider an item, outside the applicable grievance process at Level Three.

b. Timely Notification and Information

- i. Board members shall be notified of a meeting at least 72 hours prior to a regular or special meeting and, at least, two (2) hours prior to an emergency meeting.
- ii. Board members will receive relevant supporting documents for the upcoming meeting at least 72 hours prior to the meeting.
- iii. Information will be available to each Trustee online through TASB Boardbook.
- iv. Board members are required to review agenda packet materials before each Board meeting.
- v. Questions regarding supporting documents and agenda-item related questions should be directed to the Superintendent or designee at least 48 hours prior to the meeting.
- vi. Board members are not precluded from asking relevant questions about agenda items during Board meetings. However, the right to question should not serve as an excuse for lack of meeting preparation.

c. Consent Agenda

- i. The consent agenda includes items of routine and/or recurring nature, grouped together under one action item.
- ii. The Superintendent, with the Board President's approval, shall determine which items qualify for inclusion on the consent agenda. Items such as, but not limited to, the following may be included on the consent agenda:

1. Routine items
 2. Minutes of regular and special Board meetings
 3. Acceptance of financial reports
 4. Routine bid recommendations in alignment with District policy
 5. Approval of personnel contracts that comply with District policies
 6. Use of facilities
- iii. Background materials for each agenda item shall be furnished to the Board in the meeting's supporting documents.
 - iv. All consent agenda items shall be acted upon by one vote without separate discussion.
 - v. A Board member may request that an item be withdrawn for individual consideration.
 - vi. Voting results for all consent agenda items will be specified in the minutes.

d. Planning Calendar and Meeting Dates

- i. The Superintendent will develop a Board planning calendar. The calendar will include those items that are cyclical and/or recurring for consideration.
- ii. The calendar and agenda items will be made available for the Board and public using appropriate communication methods and posted in accordance with Board legal policy.
- iii. The calendar will be reviewed annually for updates and revisions.
- iv. Standard meeting dates will be on the second and fourth Monday of each month, except for the month of July, and for months that have conflicting holidays when District offices are closed. The Board will schedule at least one meeting in each of these months to conduct its business.

2. Conducting Board Meetings –

Related Policies: BE (LEGAL and LOCAL); BEC (LEGAL); BED (LEGAL and LOCAL)

a. Quorum

- i. Any time four (4) or more members are gathered to discuss school District business, it is considered a meeting and must be posted as such according to Board legal policy.

b. Opening Meeting

- i. The Board will open each regular business meeting by reciting the Pledge of Allegiance to the U.S. and Texas flags. The pledges may be led by a member of the Board or guests invited for this purpose.

c. Executive Session - (Closed Meeting)

- i. The Board may meet in executive session as provided for in the Texas Open Meetings Act, Government Code, Chapter 551.
- ii. The posted agenda shall identify the section or sections of the Act authorizing the closed meeting and the general topic or subjects to be discussed.
- iii. Before any closed meeting is convened, the presiding officer will publicly identify such section or section and such topics and subjects.
- iv. The Superintendent shall attend all meetings of the Board, both public and closed, and may be present when the Board is considering the Superintendent's contract evaluation or performance.
- v. All final votes, actions, or decisions regarding the closed session items will be taken in open meeting.

- vi. In the event of the Superintendent's illness or Board approved absence, the Superintendent's designee shall attend such meetings.
- vii. The Board President is required to sign a certified agenda of all closed sessions. The Board Secretary will complete the certified agenda for closed sessions. Certified agendas must be kept locked and confidential for at least two (2) years after the meeting date and are only legally accessible to current Board members.
- viii. Only topics related to the cited section of the Texas Open Meetings Act prior to convening in closed session may be discussed in closed session.

d. Public Participation

- i. At all meetings of the Board, the President shall allot time to hear persons who desire to make comments to the Board.
- ii. At the beginning of the Public Participation agenda item, the Board President will announce the rules for public participation. The rules of Public Participation found in BED (LOCAL) will be summarized for the audience. Any person may address the Board at any Board meeting during Public Participation on the agenda. At the direction of the Board President, public comments relating to a specific agenda item may be postponed until that item is discussed. A citizen must sign up on the appropriate form prior to the opening of the Board meeting.
- iii. Public comments may be on items listed on the agenda or other areas of school District operations, but shall not include complaints that name specific students.
- iv. Citizens will be discouraged from naming specific employees when discussing complaints. Citizens who wish to file a complaint about specific employees will be directed to the District's grievance policy and made aware that public discussion of complaints against district employees may unduly prejudice the Board if they seek recourse through the formal grievance process.
- v. Questions asked by the public on topics posted on the agenda may be answered during the discussion of that agenda item. Comments or questions on topics not on the posted agenda may be referred to the Superintendent for consideration and later response.
- vi. Each speaker will be limited to three (3) minutes unless the time is otherwise increased or decreased prior to the beginning of the communications portion of the agenda.
Groups of more than five (5) persons wishing to speak on a single subject will be asked to appoint a spokesperson to express the views of the group.
- vii. When necessary for effective meeting management or to accommodate large numbers of individuals wishing to address the Board, the presiding officer may make adjustments to public comment procedures, including adjusting when public comment will occur during the meeting, reordering agenda items, deferring public comment on nonagenda items, continuing agenda items to a later meeting, providing expanded opportunity for public comment, or establishing an overall time limit for public comment and adjusting the time allotted to each speaker. However, no individual shall be given less than one minute to make comments.
- vi-viii. During the "public comment" section of the meeting, Board members will listen to the comments but, as the designated spokesperson, only the Superintendent may respond if a response to the speaker is required. Those responses are subject to these limitations:
 1. Correcting misstatements of fact presented by the speaker.
 2. Referring the speaker to applicable Board policy.

~~vii-ix.~~ The Board vests in its President or other presiding officer authority to terminate the remarks of any individual when such individual does not adhere to the established rules.

e. Response to Citizens Addressing the Board

- i. Board members will listen attentively to comments.
- ii. Board members will not respond to or enter into discussion with the audience during the meeting since items on the agenda will be discussed as appropriate and scheduled on the agenda, and items not on the agenda are not allowed in discussion.
- iii. Board members may respond to speakers by directing the citizen to a designated staff member for assistance.

f. Board Meeting Parliamentary Procedure

- i. The Board shall be guided by parliamentary procedure as detailed in *Robert's Rules of Order*, Revised, or as spelled out in adopted procedure.
- ii. The Board President has the responsibility to keep the discussion to the motion at hand and shall halt discussion that does not apply to the business of the Board.
- iii. Except in conflict of interest, as defined by law, or ethical conflict of interest, Board members are expected to vote on all action items.

g. Transacting Business

- i. When an agenda item is presented, a discussion shall be held and a decision reached through voting in accordance with prescribed procedure. Although there may be dissenting votes, which are a matter of record, each Board decision shall be an action by the whole Board, binding upon each member.

h. Hearings

- i. Employee or student/parent grievances will be handled according to policy DGBA (LEGAL and LOCAL) and FNG (LEGAL and LOCAL).
- ii. Issues not resolved adequately at the Level Two grievance process may be appealed to the Board for consideration at their regularly scheduled meeting.
- iii. When hearing grievance matters, the Board adopts the following rules of procedure:
 1. The District will determine whether the complaint will be presented in open or closed session in accordance with the Texas Open Meetings Act.
 2. Complaints arising out of an event or series of related events will be addressed in one complaint. An individual will not bring a separate or serial complaints arising from any event or series of events that have been or could have been addressed in a previous complaint.
 3. The Board may review any relevant documents or information that will help resolve the complaint, even if those documents were not submitted by the complainant at the Level Two conference.
 4. Ideally, the Board will not substitute its judgment for that of the administration.

3. Board Workshops – Related Policies: BE (LEGAL and LOCAL)

- a. The Board will conduct Board Workshops on an as needed basis.
- b. The workshop format is intended to allow Administration to present information to the Board that is:

- i. Time sensitive and/or discussion intensive
 - ii. Required by law, rule, or policy, or/and
 - iii. Is necessary for the efficient and effective operation of the District.
- c. The Superintendent shall develop Board Workshop agenda items in collaboration with the Board President and will notify Board members of the agenda.
 - d. The Superintendent will use discretion in determining the nature and extent of background materials specific to each agenda item and whether those materials should be delivered to Board members prior to the workshops.
 - e. When it is necessary to place an action item on the Workshop agenda, the Board will receive supporting documents for review.
 - f. Board workshops are not intended to substitute for regular monthly Board meetings, although a quorum of the Board may take action on any posted item.
 - g. The workshops are intended to allow an opportunity for the Team of Eight to research and discuss topics in depth, along with pertinent staff members.
 - h. The Board President serves as the presiding officer at Board Workshops. In the absence of the President, the Vice President will preside.

4. Electing Board Officers – *Related Policies: BDAA (LOCAL)*

- a. A subcommittee of three (3) members will be identified from existing Board members at the meeting one (1) month prior to Trustee elections for the purpose of selecting a slate of Board officers. This will be the Nominating Committee, and they will consult with current officers regarding their willingness to serve and their ideas concerning this process.
- b. Removal from consideration: An individual Board member may, by simple announcement, remove himself or herself from consideration for any or all offices of the Board.
- c. The officers shall be a President, a Vice President, and a Secretary who shall be members of the Board. The Board may assign a District employee to provide clerical assistance to the Board. Board officers shall serve for a term of one year or until a successor is elected. Officers may succeed themselves in office. Each officer shall perform any legal duties of the office and other duties, as required by the Board.
- d. At the first eligible public meeting of the Board after the scheduled Trustee election, the chair of the Nominating Committee will present the slate of officers. The current Board President will ask for any additional nominations. If none are offered, then the slate of officers is put to a vote. If additional nominations are made, then each office will be voted on separately by the Board according to *Robert's Rules of Order*.

- e. A vacancy in the office of the President will be filled by majority election. The Vice President becomes President only upon being elected to the position. However, the Vice President will serve as Temporary President until such an election takes place.
- f. The Board will elect an officer to fill any vacancy at the next Board meeting after the vacancy occurs.
- g. Duties of officer positions will be reviewed in preparation for nomination of members for Board officer positions.

5. Responsibilities of Board Officers – *Related Policy: BDAA (LOCAL)*

President

- i. The Board President consults with the Superintendent to prepare agendas for all Board meetings and workshops. Agendas are generally proposed by the Superintendent and reviewed and approved by the Board President prior to official posting.
- ii. The Board President presides at all meetings.
- iii. The Board President generally acts as the spokesperson for the Board regarding media or community inquiries and official district functions.
- iv. The Board President is responsible for signing a certified agenda of all closed meetings.
- v. The Board President is responsible for planning and facilitating New Board Member Orientation.

Vice President

- i. The Vice President will act as the presiding officer in the absence of the President.
- ii. The Vice President will only become President upon being elected to the position.

Secretary

- i. Along with the Board President, the Board Secretary signs off on all required minutes, contracts, etc.
- ii. The Board Secretary is responsible for ensuring that minutes are recorded at each Board workshop and that minutes are posted in a timely fashion on the District website.
- iii. In the absence of the President and Vice President, the Board Secretary will act as the presiding officer.
- iv. The Board Secretary will serve as the official time keeper during Public Participation of the agenda.
- v. The Board Secretary is responsible for completing the closed session minutes on the certified agenda during all closed meetings.

6. New Board Member Orientation – *Related Policy: BBD (LEGAL)*

- a. A newly elected Board member should be encouraged to attend as much training as possible during his/her first year of service.
- b. A newly elected Board member is required to receive orientation within 60 days after the new Board member's election or appointment.

- c. The Board President is responsible for planning and facilitating this orientation, with assistance from the Superintendent. Additional administrative staff members may also be included to present specific information about the District.
- d. Within the first 120 days of service, a newly elected Board member shall receive an orientation to the Education Code Chapter 26 (Parental Rights and Responsibilities) and Education Code 28.004 (Local School Health Advisory Council and Health Education Instruction). The orientation will be delivered by a regional education service center and will be no less than three hours in length.
- e. Each new Board member will be assigned an experienced Board member as a mentor.
- f. Suggested orientation topics include, but are not limited to:
 - i. Team Operations, including:
 - 1. Overview of roles and responsibilities of the Board and Superintendent
 - 2. Required continuing education and calendar of training opportunities
 - 3. Current team improvement goals and continuing education targets
 - 4. Annual Board Planning calendar
 - 5. Calendar of District and Board events
 - 6. Current team Standards of Professional Practice
 - ii. NISD Policy Manual
 - iii. General District Information
 - 1. Geographic area included and number of square miles
 - 2. Campus attendance boundaries
 - 3. Number of students, teachers, and other employees
 - 4. Number of campuses and their enrollments
 - 5. Student demographics
 - 6. Administrative structure and directory of key personnel
 - 7. Ongoing issues of interest to patrons
 - iv. Overview of District Programs and Operations
 - 1. District vision, mission, goals, and plans including:
 - a. District planning and evaluation process and calendar
 - b. Most recent TAPR, campus report cards, and district annual report
 - 2. District budget overview including:
 - a. Current adopted budget summary
 - b. Recent trends in revenue, appropriations, tax rates, property values
 - c. Annual financial audit
 - d. Development process and calendar
 - 3. Overview of District curriculum objectives, standards, and instructional programs
 - 4. Policy development and review process and location of manuals
 - 5. Personnel hiring practices and salary schedule
 - 6. Superintendent performance goals, current Superintendent evaluation instrument, process, and calendar
 - v. Parliamentary Procedures

DUTIES AND RESPONSIBILITIES OF THE BOARD

1. Strategic Planning –

Related Policies: BAA (LEGAL); BQ (LEGAL and LOCAL); BQB (LEGAL and LOCAL)

- a. The Board will adopt, and then annually review a multi-year District Strategic Framework.
 - i. The Strategic Framework will be developed by the Board through representation of community members, central office and campus administrators, teachers, parents, and students.
 - ii. The Strategic Framework will serve as the foundation for the development of the annual District Improvement Plan and ensures that Campus Improvement Plans are developed, reviewed and revised annually for the purpose of improving the performance of all students.
 - iii. The Strategic Framework will identify the District's Beliefs, Vision, Mission, and Goals.
- b. The Board will, each January/February, review the District's Beliefs, Vision, Mission, and Goals. An annual review of the Beliefs, Vision, Mission, and Goals of the Strategic Framework will serve to:
 - i. Provide the Board oversight to the long-range plan of the District.
 - ii. Provide the Board the opportunity to revise as necessary and/or affirm the Beliefs, Vision, Mission, and Goals stated in the Strategic Framework.
 - iii. Establish and affirm the expectation that the action of the District's administrators and staff are in line with established Board priorities.
- c. The Board will annually approve the District and Campus Performance Objectives and shall ensure that the District and Campus plans:
 - i. Are mutually supportive to accomplish the identified objectives; and
 - ii. At a minimum, support the state goals and objectives under Education Code Chapter 4.
- d. The District Strategic Framework, including Beliefs, Vision, Mission, and Goals will be annually communicated to all campuses and to the public through the following:
 - i. District Annual Report
 - ii. Posters in Board Room, campus offices, and classrooms
 - iii. NISD Website
 - iv. Articles, publications, and press releases
 - v. Board agenda items routinely include the recommended action's impact and support in meeting District goals

2. Hiring of the Superintendent – *Related Policies: BJB(LEGAL); BJC (LEGAL)*

- a. The Board will work together as a team to hire a new Superintendent. The selection of a Superintendent who shall serve as the educational leader and chief executive officer of the District provides an opportunity for the Board to work together to forge a renewed vision for the education of students in the District.
- b. Process for hiring a Superintendent
 - i. Hire a consultant
 - ii. Post job opening within the District

- iii. Advertise
 - iv. Other
- c. Review résumés
- d. Identify the list of candidates for interviews
- e. Interview the candidates/determine the best candidates
 - i. Establish a list of topics to discuss, including District mission, goals, current issues, and Board expectations
 - ii. Be consistent in the interview process
 - iii. Be fair to all candidates
- f. Evaluate the candidates after all have been interviewed
- g. Extend an offer to the candidate
 - i. Agree upon compensation
 - ii. Agree upon terms of contract
 - iii. Consult with legal counsel regarding contract wording
 - iv. Announce the decision publicly

ANNUAL EVALUATIONS

1. Superintendent Evaluation - *Related Policies: BJA (LEGAL); BJCD (LEGAL, LOCAL, and EXHIBIT)*

- a. Formative evaluations will be conducted in closed session in January of each year.
- b. The formative evaluation process will consist of the Board meeting in closed session and will include a discussion of the Superintendent's contract and a review of current district progress toward goals and objectives set forth in the Superintendent Evaluation Instrument. The Board will then discuss with the Superintendent areas of accomplishment as well as areas in need of additional focus.
- c. A summative evaluation will be conducted in closed session annually in June and will include a discussion of the Superintendent's contract. The Board will use the approved evaluation instrument for the summative evaluation. The summative evaluation that occurs following the annual Board election should include discussion that fosters an early understanding among new Board members of the evaluation process and the Superintendent's current performance objectives and priorities. All discussions will be held in a manner not to violate the Texas Open Meetings Act.
 - i. A copy of the evaluation document will be completed in advance by each Board member and brought to the evaluation meeting.
 - ii. The Board will review, as a team, each section of the evaluation instrument and arrive at a consensus rating and set of comments.
 - iii. A consensus evaluation will be signed by all Board members and the Superintendent. Copies will be kept on file by the Superintendent, Board President, and the Board Vice

President. Other Board members may be provided a copy if requested. A sealed copy will be provided to the Executive Director of Human Resources to be placed with the Superintendent's personnel file.

- iv. Individual Board members may choose to share with the Superintendent copies of their individual Board evaluations; however, the consensus document will serve as the official record of the evaluation by the Board.
 - v. Specific details of the Superintendent's evaluation are to be kept confidential and are not subject to the Texas Public Information Act. However, as part of the posted evaluation agenda item, the Board may issue a public statement regarding the overall level of satisfaction of the Board regarding the Superintendent's performance.
- d. The Board shall strive to accomplish the following during each summative evaluation:
- i. Clarify to Board members the Superintendent's role, according to the Board's written criteria, as expressed in the Superintendent's job description (see policy BJA); and
 - ii. On clearly established performance goals based on the District's goals and objectives.
 - iii. Foster an early understanding among new Board members of the evaluation process and the Superintendent's current performance objectives and priorities.
 - iv. Develop and sustain a harmonious working relationship between the Board and the Superintendent.
 - v. Identify accomplishments and areas in need of improvement for the Superintendent and District.
- e. Development of the Superintendent Evaluation Instrument
- i. The appraisal process and performance criteria must be either commissioner recommended; or
 - ii. An appraisal process and performance criteria that meet these requirements:
 - 1. Developed by the District in consultations with the District- and campus-level committees; and
 - 2. Adopted by the Board; or
 - iii. The evaluation instrument will be a TASB document approved by the Board.
- f. The Superintendent's Contract
- i. During a formative or summative evaluation meeting, the Board may determine any modifications to the Superintendent's contract, including, but not limited to, contract term extensions, salary increases, and changes in benefits.
 - ii. Modifications to the Superintendent's contract require action of the Board in open session.

2. Board Evaluation/Team Building – *Related Policies: BBD (LEGAL and EXHIBIT)*

- a. The entire Board is required to participate with the Superintendent in a team building session facilitated by a regional education center or any registered provider. The Board Team Building is held annually, preferably in September or October. The team building session length shall be determined by the Board and is generally at least three hours.
- b. The annual Team Building session must include a review of the roles, rights, and responsibilities of the board as outlined in the framework for governance leadership.

- c. Board Team Building may be used to review and modify Board priorities that will be used to establish District goals and objectives that guide planning and budgeting.
- d. The Board may also use this time to conduct a Board self-evaluation. To the extent that the meeting does not violate the Texas Open Meetings Act, the evaluation may include:
 - i. Board Standards of Professional Practice
 - ii. Board member training
 - iii. Conflict resolution
 - iv. Working relationships with the Superintendent
 - v. Conduct of Board meetings
 - vi. Long-range planning and goal setting
 - vii. Relationship with the community
 - viii. The Board's role in achieving District goals and objectives
- e. The Board and Superintendent will participate in a formal review of the team-building priorities six (6) to ten (10) months after the team-building activity is conducted. In the months before the discussion, the Board as a whole shall:
 - i. Review the Board's goals for the current year to ensure that all Trustees are familiar with Board priorities.
 - ii. Reaffirm the purpose of the self-evaluation so that all Board members understand the desired outcomes of the evaluation.
 - iii. Identify and collect any information or materials the Board might need in conducting its self-evaluation. This material might include documentation on District goals for the current year, reports of the Board's successes and progress in meeting these goals, records of Board meetings and community participation, and newspaper clippings.
- f. The Board and Superintendent will participate in the Texas Association of School Boards (TASB) Board Effectiveness Audit each spring.

INDIVIDUAL BOARD MEMBERS

1. Access to Information – Related Policy: BBE (LEGAL and LOCAL)

- a. Board members shall request information not related to a meeting agenda item directly from the Superintendent or Assistant Superintendents.
- b. Individual Board members shall not have access to confidential student records, unless there is a legitimate educational interest in the records in accordance with policies FL (LEGAL) and (LOCAL).
- c. All requests by a Board member for compilation of data, copies of existing records, shall be directed to the Superintendent. The Superintendent will prepare requested reports and distribute them to the entire Board. If preparation of the requested report is expected to consume excessive staff time and resources, the Superintendent will confer with the Board President to determine whether the requested report should be placed on an upcoming agenda for possible action.

- d. Requests for information made by one Board member that require compilation of a written report shall be shared by the Superintendent with all Board members.
- e. Board members shall maintain the confidentiality of records provided to them, in compliance with the Family Educational Rights and Privacy Act and other law.

2. Authority – Related Policies: BBE (LEGAL and LOCAL)

- a. Board members as individuals shall not exercise authority over the District, its property, or its employees.
- b. Except for appropriate duties and functions of the Board President, an individual member may not act on behalf of the Board without the express authorization of the Board. Without such authorization, no individual member may commit the Board on any issue.
- c. Board members will avoid personal involvement in activities the Board has delegated to the Superintendent.

3. Communication with the Superintendent – Related Policies: BE (LEGAL); BJA (LEGAL and LOCAL)

- a. The Superintendent will communicate with each Board member by weekly Board information packets that may include the following:
 - i. District events
 - ii. Progress reports on Board goals
 - iii. Follow-up reports in answer to Board member questions
 - iv. Updates on administrative matters or District operations
- b. The Superintendent will meet with the Board President as needed or communicate by telephone, fax, and/or email to inform him or her of District issues that may need to come before the Board for information or action.
- c. The Board President may direct the Superintendent to distribute copies of documents to each member of the Board for information. The weekly Board information packet is the preferred method of distribution unless unusual circumstances dictate a faster delivery.
- d. The Superintendent will communicate requested information to all Board members in as timely a manner as possible without interfering with the regular conduct of District business.

4. Communication with Other Board Members – Related Policies: BE (LEGAL); BJA (LOCAL)

- a. Communication with other Board members (in any forum other than a meeting duly posted, in which a quorum is present) regarding District issues/items should be limited to “information only” to avoid the presence of deliberation.
- b. Board members may not communicate with other individual members for purposes of soliciting votes in support of or opposition to items of business that may come before the Board.

- c. Board members who wish to share information relevant to district business or issues scheduled to come before the Board will relay the information to the Board President for placement on a future agenda or to the Superintendent for distribution to all members in the weekly Board information packets.
- d. Board electronic and written communications regarding District issues should be routed through the Superintendent's office so that information can be disseminated and/or questions can be addressed in this manner, rather than among and between Board members.
- e. Board members may communicate with other individual members for purposes of asking questions, clarifying information, or socializing under circumstances that do not conflict or circumvent the *Texas Open Meetings Act*.
- f. All written communication among Board members, including communication by email, text messages, and social media applications, is subject to the *Texas Public Information Act*. This includes personal emails and District email. Board members should archive all email communication with other Board members.

5. Communication with the Community

- a. Board members are encouraged to participate in community activities as liaisons between the public and the school District. Specific Board-appointed liaisons serve as representatives of the Board for a term of two (2) years. Board-appointed liaisons shall be eligible for reappointment at the conclusion of a two (2) year term. When doing service as liaisons, Board members are expected to adhere to professional standards:
 - i. Relay information about District goals.
 - ii. Clarify a trustee's limitations, obligations, and responsibilities as a member of the Board.
 - iii. Support Board decisions.
 - iv. Interact in a positive manner.
 - v. Listen politely and respectfully to comments.
 - vi. Make no commitment on behalf of the Board or District.
 - vii. Refrain from criticizing District personnel.
 - viii. Refer questions about specific District activities to the appropriate staff person when unsure of the answers.
- b. The Board will communicate to the community collectively through district communication vehicles authorized by the Board in policy or the District communication plan.
- c. The Board encourages community input; however, it will not respond to or act on the basis of anonymous calls or letters.
- d. Signed letters addressed to the Board or a Board member will be forwarded to the Superintendent for inclusion in the weekly Board information packet. The Superintendent will make appropriate response and/or take action and inform the Board.

6. Communication with the Media – Related Policy: BBD (EXHIBIT)

- a. The Board President or, in his or her absence, a specified designee will serve as the official spokesperson for the Board team to the media/press on issues of media attention.
- b. The Superintendent or, in his or her absence, a specified designee shall be the official District spokesperson to the media on issues of District attention.
- c. Any Board member receiving a call from the media requesting information, comments, or an interview will direct the media representative to the Superintendent for District business and to the Board President for Board-specific issues.
- d. When approached by the media, the Board member will remind media representatives of the official position or action already taken on the issue by the Board of Trustees and will refer media to the spokesperson for further information.
- e. Board members asked for individual comments or opinions by the media/press are to qualify those statements as being the opinion of the individual Board member and not representative of the Board as a whole of the District.
- f. It is inappropriate for a Board member to state an opinion on an upcoming issue that is scheduled for discussion at a Board meeting.

7. Complaints to Board Members -

Related Policies: BBE (LOCAL); DGBA (LOCAL); FNG (LOCAL); GF (LOCAL)

- a. The Board member should listen briefly and respectfully. The complainant should be reminded of the Board's responsibility to remain impartial and noncommittal in case the complaint may ultimately be brought to the Board on appeal.
- b. The Board member shall request the complainant to discuss concerns and complaints through informal conferences with the appropriate administrator following the District's "Chain of Command" process. Concerns should be expressed as soon as possible to allow early resolution at the lowest possible administrative level.
- c. The Board member may notify the Superintendent of the individual's complaint if the Board member deems the complaint warrants such notification.
- d. The Superintendent or appropriate administrator shall guide the complainant to the applicable complaint policy. If the Superintendent or administrator is unable to resolve the issue or the complainant is still not satisfied, the formal complaint is brought to the Board following local policy.
- e. When the concern or complaint directly pertains to the Board's own actions or policy, for which there is an administrative remedy, the Trustees may request that the issue be placed on the agenda, as applicable to policy.

- f. Anonymous calls or letters will not receive the Board’s attention, discussion, or response and will not be referred to the administration for action.
- g. When a complaint regarding the Superintendent is received by a Board member, the Board member may forward the complaint to the Board President. If the receiving Trustee and/or the Board President deem the complaint worthy of further consideration by the Board as a whole, the complaint should be discussed at the next Board meeting, if urgent, or during the Superintendent’s next formative evaluation.

8. Conflicts of Interest – Related Policies: BBFA (LEGAL, LOCAL, and EXHIBIT)

Chapter 176 of the Texas Local Government Code requires a local government official of a school district to file a conflicts disclosure statement if the vendor enters into a contract with the District or the District is considering entering into a contract with the vendor, and the vendor:

- 1. Has an employment or other business relationship with the local government officer or a family member of the officer, and the business relationship results in the officer or family member receiving taxable income, other than investment income, that exceeds \$2,500 during the 12-month period preceding the date that the officer becomes aware that:
 - a. A contract between the district and the vendor has been executed; or
 - b. The district is considering entering into a contract with the vendor;
- 2. Has given to the local government officer or a family member of the officer one or more gifts, and the gift or gifts have an aggregate value of more than \$100 in the 12-month period preceding the date the officer becomes aware that:
 - a. A contract between the district and the vendor has been executed; or
 - b. The district is considering entering into a contract with the vendor; or
- 3. Has a family relationship with the local government officer.

A Board member who is also a vendor of a local governmental entity is required to file a vendor questionnaire if the person enters or seeks to enter into a contract with the local governmental entity; or is an agent of a person who enters or seeks to enter into a contract with the local governmental entity.

9. Continuing Education – Related Policies: BBD (LEGAL); BBF (LOCAL)

- a. Board members are required to complete training as specified in the Texas Education Code 11.159 according to assessed needs.
- b. New Board members shall participate in a local orientation session concerning meeting processes and parliamentary procedures within 60 days before or after their election or appointment. Three (3) additional hours of orientation to the Texas Education Code are to be completed within the first 120 days of service by the regional education service center.
- c. New Board members shall also complete ten (10) hours of continuing education during the first year of service.

- d. Sitting Board members shall receive three (3) hours of orientation to the Texas Education Code and relevant legal obligations and at least five (5) hours of continuing education each year following the first year.
- e. Beginning on September 1, 2019, a trustee must complete one hour of training every two years on identifying and reporting potential victims of sexual abuse, human trafficking, and other maltreatment of children.
- f. The President of the Board of Trustees shall receive continuing education annually related to leadership duties of a Board President.
- g. To the extent possible, the entire Board shall participate in continuing education programs together.
- h. Annually, as prescribed by law, each Board member's training hours will be read into the minutes, announcing the name of each Board member who has completed the required continuing education, who has exceeded the required hours, and who is deficient in the required hours.
- i. The minutes of the last regular meeting of the Board of Trustees held before an election of trustees must reflect whether each trustee has met or is deficient in meeting the training required for the trustee as of the first anniversary of the date of the trustee's election or appointment. If the minutes reflect that a trustee is deficient, the district shall post the minutes on the district's Internet website within 10 business days of the meeting and maintain the posting until the trustee meets the requirements.
- j. Board members may share information from continuing education programs/conferences during the allotted time at Board meetings or by written report, as appropriate.
- k. All Board members are required to complete training on the Texas Open Meetings Act (Chapter 551 Texas Government Code) no later than the 90th day after the Board member is sworn in. The attorney general may provide the training and may also approve other acceptable sources of training.
- l. All Board members shall complete at least three hours of training every two years on evaluating student academic performance. A new trustee shall complete the training within 120 days after the date of the trustee's election or appointment.
- m. The entire Board, including all Board members, shall annually participate with their Superintendent in a team building session facilitated by the Education Service Center or any registered provider. The team building session shall be of a length deemed appropriated by the Board, but generally at least three (3) hours. The purpose of the team building session is to enhance the effectiveness of the Board-Superintendent team and to assess the continuing education needs of the Board-Superintendent team.

10. Meetings with the Superintendent and other District Employees

- a. The Superintendent will strive to accommodate drop-in visits by Board members. When possible, these meetings and the topics to be discussed should be scheduled with the Executive Assistant to the Superintendent to ensure that the Superintendent is available, that adequate time is set aside for the meeting, and that appropriate information and materials are available for discussion.
- b. When a Board member wishes to meet formally with any other District employee, the Board member will inform the Superintendent. The Superintendent will schedule the meeting and contact the Board member.

11. Participation in District Commencement Exercises or as a Board Representative at District Activities

- a. Sitting Board members are encouraged to participate in District commencement exercises.
- b. Board members retiring from Board service at the end of their term shall be allowed to participate in commencement exercises if desired.
- c. An incumbent Board member who has been defeated during the general election shall not be allowed to participate as a representative of the Board at any District activities once the newly elected Board member is sworn into office, or following the designated meeting when the newly elected Board member would have been sworn into office.

12. Reimbursable Expenses – *Related Policies: BBG (LEGAL and LOCAL)*

- a. Board members shall be reimbursed for reasonable and allowable expenses incurred for:
 - i. Carrying out the business of the Board at Board request.
 - ii. Attending meetings and conferences as official representatives of the Board.
- b. Arrangements necessary to register for a conference/convention and related accommodations (hotel, travel, etc.) shall be arranged through the Executive Assistant to the Superintendent.
- c. Late registration will be allowed for any Board member whose professional schedule may be unpredictable.
- d. No reimbursement will be made for:
 - i. Non-district fax or phone calls
 - ii. Entertainment or in-room movies
 - iii. Alcohol
 - iv. Souvenirs
 - v. Spouse/family expenses
- e. Every attempt must be made by the Board member to notify the Superintendent’s Executive Assistant of cancellation plans as soon as plans need to be changed.

- f. Accounting records shall accurately reflect that no state or federal funds were used to reimburse travel expenses beyond those authorized for Board travel.

A statement shall be submitted for all authorized expenses incurred, including receipts to the extent feasible, documenting actual expenses and in accordance with procedures.

13. Vacancies on the Board - Related Policies: BBC (LEGAL), BEC(LEGAL)

- a. Any vacancy or vacancies occurring on the Board, whether by death, resignation, forfeiture, lack of qualifications, or removal, shall be filled with citizens having the same qualifications as candidates for election. If a vacancy occurs on the Board, the remaining members of the Board may:
 - i. Fill the vacancy by appointment until the next regular Board election,
 - ii. Leave the vacancy unfilled if less than a year remains in the unexpired term; or
 - iii. May order a special election to fill the vacancy for the unexpired term; or
 - iv. If more than one year remains in the term of the position vacated, the vacancy shall be filled not later than the 180th day after the vacancy occurs.
- b. The option of appointment by the Board shall be made with the intent to ensure that the Board is representative of the constituency served by the Board.
 - i. Board members will collectively consider potential nominees for appointment to fill a vacancy.
 - ii. Deliberation of the appointment of an appointee will be conducted in closed session.
 - iii. Action regarding the nomination of an appointee following executive session deliberation will take place in a duly scheduled Board meeting.
- c. The option of a special election shall ensure that the special election be conducted in the same manner as the general election on the next uniform election date that will afford enough time to hold the election in the manner required by law.

14. Visits to Campuses - Related Policies: GKA (LEGAL), BBF (LOCAL) and BBFA(LEGAL)

- a. Board members are encouraged to attend any and all school events as their time permits and to show support of school activities.
- b. Board members will notify the Superintendent prior to visiting a campus in an official capacity. The Superintendent's Office will make arrangements for visitations through the principal.
- c. Individual classroom visits will be made by invitation only, and the Superintendent will be notified in advance. Board members shall not visit a campus in an attempt to evaluate personnel on that campus.
- d. Board members are encouraged to become acquainted with staff members, but may not give any direction to any staff or students.

- e. Campus staff members may find viewing by Board members as parents rather than as Board members difficult. Therefore, when visiting a campus or classroom as parents, Board members shall:
 - i. Make it clear that they are acting as parents
 - ii. Follow the same rules and guidelines for all parents regarding campus visits
 - iii. Never request nor accept extraordinary consideration or “favors” from any District employee for themselves or their children

- f. Board members running for re-election shall not request or accept support from District employees during work time or make campus visits in conjunction with campaigning for a Board position.

- g. New Board candidates, after having declared their intention to run for election, will be provided information on guidelines for campus visits and restrictions related to Board members and campaigning.



To: Board of Trustees
From: Ryder Warren, Ed.D., Superintendent of Schools
Subject: Health, Physical Education, and Athletics District Effectiveness Report
Date: September 14, 2020

Background Information and Rationale: The Health, Physical Education, and Athletic Department will present a biennial report.

Support of Strategic Goals:

- Students will achieve success through meaningful learning experiences, innovative pathways, and personalized opportunities.
- Northwest ISD will recruit, value, and retain exceptional staff to create a rewarding learning environment.
- Northwest ISD will create and foster an environment where all stakeholders are engaged in the transformational work of the NISD family.

Budget and/or Fund Impact: None

Recommendation: This item is a report only.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Ryder Warren".

Ryder Warren, Ed.D.
Superintendent

A handwritten signature in blue ink, appearing to read "Joel Johnson".

Joel Johnson
Executive Director of
Health, PE & Athletics



To: Board of Trustees
From: Ryder Warren, Ed.D., Superintendent of Schools
Subject: Safety Audits
Date: September 14, 2020

Background Information and Rationale: A brief report will be provided outlining the Safety and Security Audit that is required by Texas Education Code to be completed of our facilities once every three years. Northwest ISD's proactive audit process helps create a safe and secure learning environment for our students.

Support of Strategic Goals:

- Students will achieve success through meaningful learning experiences, innovative pathways, and personalized opportunities.
- Northwest ISD will create and foster an environment where all stakeholders are engaged in the transformational work of the NISD family.

Budget and/or Fund Impact: No budgetary impact.

Recommendation: Review report with discussion as needed.

Respectfully submitted,

Ryder Warren, Ed.D.
Superintendent

Tim McClure, AIA
Assistant Superintendent for
Facilities