



**SOUTHEAST ISLAND SCHOOL DISTRICT
BOARD OF EDUCATION**
Regular Meeting
Wednesday, October 29, 2025

VISION STATEMENT

Students are equipped to realize their dreams and aspirations.

MISSION STATEMENT

Together we will foster student skills to achieve their goals and thrive in an ever-changing world.

AGENDA

MEETING: 5:30 PM

LOCATION: Howard Valentine Coffman Cove School and via Zoom
618 Howard Valentine Drive
Coffman Cove, Alaska 99918

VIRTUAL URL:

[https://us02web.zoom.us/j/89645973523?pwd=v8NepfHr2rWVe7dFVfWp4OeF
eowMHx.1](https://us02web.zoom.us/j/89645973523?pwd=v8NepfHr2rWVe7dFVfWp4OeF
eowMHx.1)

1. CALL TO ORDER
2. BOARD MEMBER OATH OF OFFICE 5
 - A. Seat B: Anthony "Tony" Lovell 9
 - B. Seat C: William Tyrell 10
 - C. Seat E: Molly Kimzey 11
3. ROLL CALL
4. PLEDGE OF ALLEGIANCE
5. DISTRICT VISION, MISSION, AND GOALS
6. APPROVAL OF AGENDA
7. WELCOME TO VISITORS
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9. ELECTION OF OFFICERS 14
 - A. President 14
 - B. Clerk

10. CONSENT AGENDA: (Items listed under CONSENT AGENDA are considered to be routine by the School Board and will be approved in one motion unless a Board Member requests that an item be considered separately.)
- A. Approval of Meeting Minutes: September 17, 2025 17
 - B. Acceptance of October 2025 Financial Report 21
 - C. Approval of Employment
 - 1. FY 2026 Certified Administrator Contract, pending receipt of required documentation: Jennifer Andis (Achieve Career Guidance & Post-secondary Planning Facilitator)
 - 2. FY 2026 Classified Employment: Michael Dempsey (Wood-fired Boiler Operator, Whale Pass), Robert Deuel (Wood-fired Boiler Operator, Naukati), Yoonjeong Harrington (Whole Child Development Facilitator, District), Ryan Weaver (Wood-fired Boiler Operator, Naukati), Terry West (Paraprofessional, Kasaan)
 - 3. FY 2026 Extracurricular Contracts: Jennifer Andis (High School Volleyball), Melvin Cook (Middle School Basketball), Robert Houck (High School Wrestling)
 - 4. FY 2026 Extra Duty Contracts: Laureen Lapan (Preschool Program Coordinator), Donna Nixon (Preschool Mentor Teacher)

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15. ADVANCE PLANNING

- A. November 2025 Regular Meeting: 3rd Wednesday is November 19, 2025 (Location: Hollis School)
- B. AASB Annual Conference (November 13-16, 2025, Anchorage)

16. PUBLIC COMMENT 154

17. BOARD COMMENT

18. EXECUTIVE SESSIONS

19. ADJOURNMENT

State of Alaska
2025 Southeast Island School District REAA
October 7, 2025
OFFICIAL Results

Precinct	Registered Voters	Voters Cast	% Turnout
State			
State of Alaska			
01-675 Coffman Cove	80	36	45.00%
02-735 Kasaan	63	19	30.16%
02-760 Port Alexander	51	13	25.49%
02-780 Thorne Bay	563	35	6.22%
REAA 19 - Absentee	0	40	N/A
REAA 19 - Question	0	0	N/A
State of Alaska - Total	757	143	18.89%
State - Total	757	143	18.89%

REAA 19, Seat B

Precinct	Times Cast	Registered Voters
State		
State of Alaska		
01-675 Coffman Cove	36	80
02-735 Kasaan	19	63
02-760 Port Alexander	13	51
02-780 Thorne Bay	35	563
REAA 19 - Absentee	40	0
REAA 19 - Question	0	0
State of Alaska - Total	143	757
State - Total	143	757

Precinct	Lovell, Anthony S. "Tony"	Write-in	Total Votes
State			
State of Alaska			
01-675 Coffman Cove	34	0	34
02-735 Kasaan	15	1	16
02-760 Port Alexander	7	0	7
02-780 Thorne Bay	31	2	33
REAA 19 - Absentee	37	1	38
REAA 19 - Question	0	0	0
State of Alaska - Total	124	4	128
State - Total	124	4	128

REAA 19, Seat C

Precinct	Times Cast	Registered Voters
State		
State of Alaska		
01-675 Coffman Cove	36	80
02-735 Kasaan	19	63
02-760 Port Alexander	13	51
02-780 Thorne Bay	35	563
REAA 19 - Absentee	40	0
REAA 19 - Question	0	0
State of Alaska - Total	143	757
State - Total	143	757

Precinct	Tyrell, William	Write-in	Total Votes
State			
State of Alaska			
01-675 Coffman Cove	33	0	33
02-735 Kasaan	12	2	14
02-760 Port Alexander	6	0	6
02-780 Thorne Bay	23	2	25
REAA 19 - Absentee	29	4	33
REAA 19 - Question	0	0	0
State of Alaska - Total	103	8	111
State - Total	103	8	111

REAA 19, Seat E

Precinct	Times Cast	Registered Voters
State		
State of Alaska		
01-675 Coffman Cove	36	80
02-735 Kasaan	19	63
02-760 Port Alexander	13	51
02-780 Thorne Bay	35	563
REAA 19 - Absentee	40	0
REAA 19 - Question	0	0
State of Alaska - Total	143	757
State - Total	143	757

Precinct	Kimzey, Molly O.	Write-in	Total Votes
State			
State of Alaska			
01-675 Coffman Cove	33	0	33
02-735 Kasaan	14	1	15
02-760 Port Alexander	13	0	13
02-780 Thorne Bay	29	0	29
REAA 19 - Absentee	37	0	37
REAA 19 - Question	0	0	0
State of Alaska - Total	126	1	127
State - Total	126	1	127



OATH OF OFFICE

SOUTHEAST ISLAND SCHOOL DISTRICT
BOARD OF EDUCATION

“I, ***Anthony Lovell***, do solemnly swear that I will support and defend the Constitution of the United States and the Constitution of the State of Alaska, and that I will honestly, faithfully, and impartially discharge my duties as a Southeast Island School District Board Member to the best of my ability.”

9

Dated at Coffman Cove, Alaska, this 29th day of October, 2025

Board Member

Date

Superintendent, Attest

Date



OATH OF OFFICE

SOUTHEAST ISLAND SCHOOL DISTRICT
BOARD OF EDUCATION

“I, *William Tyrell*, do solemnly swear that I will support and defend the Constitution of the United States and the Constitution of the State of Alaska, and that I will honestly, faithfully, and impartially discharge my duties as a Southeast Island School District Board Member to the best of my ability.”

10

Dated at Coffman Cove, Alaska, this 29th day of October, 2025

Board Member

Date

Superintendent, Attest

Date



OATH OF OFFICE

SOUTHEAST ISLAND SCHOOL DISTRICT
BOARD OF EDUCATION

“I, *Molly Kinzey*, do solemnly swear that I will support and defend the Constitution of the United States and the Constitution of the State of Alaska, and that I will honestly, faithfully, and impartially discharge my duties as a Southeast Island School District Board Member to the best of my ability.”

11

Dated at Coffman Cove, Alaska, this 29th day of October, 2025

Board Member

Date

Superintendent, Attest

Date

MEETING CONDUCT

The School Board desires to conduct its meetings effectively and efficiently. All Board meetings shall begin on time and shall be guided by an agenda prepared and delivered in advance to all Board members and other designated persons.

Parliamentary Procedure

Board meetings shall be conducted by the president in a manner consistent with adopted Board bylaws and generally accepted parliamentary procedures.

Quorum

A majority of the number of filled positions on the Board constitutes a quorum.

Unless otherwise provided by law, affirmative votes by a majority of the Board's membership are required to approve any action under consideration, regardless of the number of members present.

Abstentions

The Board recognizes that when no conflict of interest requires abstention, its members have a duty to vote on issues before them. A member may only abstain due to a publicly declared conflict of interest. When a member abstains because of a conflict of interest, the abstention shall be considered to concur with the action taken by the majority of those who vote, whether affirmatively or negatively.

(cf. 9270 - Conflict of Interest)

Public Participation

Because the Board has a responsibility to conduct district business in an orderly and efficient way, the following procedures shall regulate public presentations to the Board.

1. The Board shall give members of the public an opportunity to address the Board either before or during the Board's consideration of each agenda item.
2. At a time so designated on the agenda, members of the public also may bring before the Board matters that are not listed on the agenda of a regular meeting. The Board may refer such a matter to the Superintendent or designee or take it under advisement. The matter may be placed on the agenda of a subsequent meeting for action or discussion by the Board.
3. A person wishing to be heard by the Board shall first be recognized by the president. They shall then identify themselves and proceed to comment as briefly as the subject permits.

MEETING CONDUCT (continued)

4. The President may establish rules to govern the procedure whereby persons address the Board.
5. With Board consent, the president may modify the time allowed for public presentation or may rule on the appropriateness of a topic. If the topic would be more suitably addressed at a later time, the president may indicate the time and place when it should be presented.
6. No oral presentation shall include charges or complaints against any employee of the Board, including the Superintendent, regardless of whether or not the employee is identified by name or by another reference which tends to identify. Charges or complaints against employees must be submitted to the Board under the provisions of Board policy and administrative regulations related to such complaints.

(cf. 1312.1 - Complaints Concerning School Personnel)
(cf. 9312 - Executive Sessions)

7. No disturbance or willful interruption of any Board meeting shall be permitted. Persistence, by an individual or group, shall be grounds for the chair to terminate the privilege of addressing the meeting. The Board may remove disruptive individuals and order the room cleared if necessary.

(cf. 9320 - Meetings)
(cf. 9322 - Agenda/Meeting Materials)

Legal Reference:

ALASKA STATUTES
29.20.020 Meetings public

Review 1/04, 1/05
Revised 6/11

PRESIDENT

The Board president shall preside at all School Board meetings, and shall:

1. Call the meeting to order at the appointed time;
2. Announce the business to come before the Board in its proper order;
3. Enforce the Board's policies relating to the order of business and the conduct of meetings;
4. Recognize persons who desire to speak, and protect the speaker who has the floor from disturbance or interference;
5. Explain what the effect of a motion would be if it is not clear to every member;
6. Restrict discussion to the question when a motion is before the Board;
7. Rule on parliamentary procedure;
8. Put motions to a vote, and state clearly the results of the vote.

The president shall have all the rights of any member of the Board, including the right to move, second, discuss, and vote on all questions before the Board.

The president shall also perform other duties as directed by the Board, and state laws, regulations and the Board, including the duty to:

1. Sign all instruments, acts, and orders necessary to carry out state requirements and the will of the Board;
2. Consult with the Superintendent or designee on the preparation of the Board's agendas;
3. Appoint and disband all committees, subject to Board approval;
4. Call such meetings of the Board as the Board president may deem necessary, giving notice as prescribed by law;
5. Excuse board member absences from regular board meetings.

(cf. 9223 - Board Vacancies)

**Bylaws of the Board
PRESIDENT (continued)**

BB 9121(b)

6. Confer with the Superintendent or designee on crucial matters which may occur between Board meetings;
7. Be responsible for the orderly conduct of all Board meetings.
8. Share informational mail with other Board members.

When the president resigns or is absent or disabled, the clerk shall perform the president's duties. When both the president and clerk are absent or disabled, the Board shall choose a president pro tempore to perform the president's duties.

(cf. 9120 - Officers and Auxiliary Personnel)

(cf. 9320 - Meetings)

(cf. 9322 - Agenda/Meeting Materials)

Legal Reference:

ALASKA STATUTES

14.14.070 Organization of school board

Reviewed 10/06

CLERK

The duties of the clerk shall be to:

1. Certify or attest to actions taken by the Board when required.
2. Maintain such other records or reports as required by law.
3. Sign the minutes of the Board meetings following their approval.
4. Sign documents as directed by the Board on behalf of the district, and sign all other items which require the signature of the clerk.
5. Serve as presiding officer in the absence of the president.
6. Perform any other duties assigned by the Board.

(cf. 9120 - Officers and Auxiliary Personnel)

Legal Reference:

ALASKA STATUTES

14.14.070 Organization of school board

14.14.020 Bond required



**SOUTHEAST ISLAND SCHOOL DISTRICT
BOARD OF EDUCATION
REGULAR MEETING
September 17, 2025**

MINUTES

Location: Thorne Bay School and via Zoom,
1010 Sandy Beach Rd, Thorne Bay, Alaska 99919

Note: the meeting location was moved from Port Alexander to Thorne Bay due to the weather.

1. CALL TO ORDER

Board President Tony Lovell called the meeting to order at 1:02 PM

2. ROLL CALL

Members Present: Ben Blair and Tony Lovell (President) attended in person. Molly Kimzey (Clerk) and William Tyrell attended via audio/video conference. Debbie Fehr was absent.

Student Representative: Teagen Taylor attended in person.

Quorum: yes

3. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited.

4. DISTRICT VISION, MISSION, AND GOALS

The Board reviewed and reaffirmed the District Vision, Mission, and Goals.

5. APPROVAL OF AGENDA

Motion: *Mr. Blair moved to approve the amended agenda, with swapping the items around [move Item 9. Administrative/Board Reports to follow Item 11. Unfinished Business]*

Second: *yes*

Student Representative (Preferential Vote): *Yea: 1; Nay: 0*

Board Vote: *Yea: 4, Nay: 0, Absent: 1*

Resolved: *motion passed by majority vote (4-0-1)*

6. WELCOME TO VISITORS

Board President Tony Lovell welcomed all visitors attending in person and via Zoom.

7. PUBLIC COMMENT

No public comment was offered.

8. CONSENT AGENDA

Motion: Mr. Blair moved to approve the Consent Agenda, including: approval of the 8/20/2025 regular meeting minutes, acceptance of the September Financial Report, and approval of employment, including: FY 2026 classified employment for Susan Greene, Laura Pollard, Paul Young, Jennifer Andis, Christy Cunningham, Terri Kohn, Crystal Coley; FY 2026 classified employment, pending receipt of required documentation for William Collins, Lucille Nelson; FY 2026 extra-duty contracts for Joseph Harrington and Michael Congdon; and FY 2026 extra-curricular contracts for Brandy Schmitz-Prefontaine and Timothy Willis

Second: yes

Student Representative (Preferential Vote): Yea: 1; Nay: 0

Board Vote: Yea: 4, Nay: 0, Absent: 1

Resolved: motion passed by majority vote (4-0-1)

9. UNFINISHED BUSINESS

Motion: Mr. Blair moved to approve BP 8000 Concepts and Roles, 8110 Membership, 8130 Vacancies, 8140 Officers, 8200 Powers and Duties, 8310 Orientation, 8320 Meetings, 8330 Member Responsibilities, 8340 Code of Ethics, and 8410 Cooperative Agreements involving Extracurricular Activities.

Second: yes

Student Representative (Preferential Vote): Yea: 1; Nay: 0

Board Vote: Yea: 4, Nay: 0, Absent: 1

Resolved: motion passed by majority vote (4-0-1)

Motion: Ms. Kimzey moved to Table BP 8120, Elections to the next meeting for clarification on the text.

Second: yes

Student Representative (Preferential Vote): Yea: 1; Nay: 0

Board Vote: Yea: 4, Nay: 0, Absent: 1

Resolved: motion passed by majority vote (4-0-1)

10. NEW BUSINESS

Motion: Mr. Blair moved to approve Resolution 2026-03: A Resolution Declaring an Emergency Due to the Failure of the Fire Suppression System at Thorne Bay School Gymnasium and Directing Immediate Action to Protect Students, Staff, and Facilities.

Second: yes

Student Representative (Preferential Vote): Yea: 1; Nay: 0

Board Vote: Yea: 4, Nay: 0, Absent: 1

Resolved: motion passed by majority vote (4-0-1)

Motion: Mr. Blair moved to approve Resolution 2026-04: A Resolution Approving the Section 125 Premium Only Plan.

Second: yes

Student Representative (Preferential Vote): Yea: 1; Nay: 0

Board Vote: Yea: 4, Nay: 0, Absent: 1

Resolved: motion passed by majority vote (4-0-1)

Motion: Mr. Blair moved to approve Resolution 2026-05: A Resolution Requesting the State of Alaska Revise the Scoring of Capital Improvement Projects to Prioritize Life and Safety Issues and Establish a Separate Funding List for REAA School Districts.

Second: yes

Student Representative (Preferential Vote): Yea: 1; Nay: 0

Board Vote: Yea: 4, Nay: 0, Absent: 1

Resolved: motion passed by majority vote (4-0-1)

11. ADMINISTRATIVE/BOARD REPORTS

Rod Morrison presented the Superintendent's report. Topics included: Thank you's from the Whale Pass Songahm Program students, recent engagements, upcoming events, sharable news and updates.

Superintendent Morrison then invited each department and school to share highlights of their reports.

Area Principal/Dean of Students Shaine Nixon shared both district-wide and Thorne Bay School highlights. AK-TRAILS Correspondence/Homeschool Coordinator Cassandra Christopherson shared highlights about AK-TRAILS Correspondence/Homeschool. Patrick Trischman shared highlights from Port Alexander School and the ATTSA Program. Business Contractor Lucienne Smith shared highlights from the Business Department. State & Federal Programs/Grants Coordinator Astrid Richard-Cook shared highlights from the State & Federal Programs/Grants Department.

Reports for the Area Principal/Dean of Students, AK-TRAILS Correspondence Homeschool, Barry Craig Stewart Kasaan School, Howard Valentine Coffman Cove School, Port Alexander School, Whale Pass School, Activities Department, Business Department, Child Nutrition Program, Greenhouse/Agriculture Program, Maintenance Department, State & Federal Programs/Grants, and the Technology Department were included in the board meeting packet for review.

Teagen Taylor presented the Student Representative report. Topics included: the start of the school year, testing, activities, preschool, senior planning, and school pictures.

12. INFORMATION ITEMS

The Board reviewed the information items in the packet, including the AASB Call for Resolutions, the AASB Event Calendar, the Board's Calendar of Agenda Items, Advisory School Council Meeting minutes for Barry Craig Stewart Kasaan School and Port Alexander School, and Administrative Regulations and Exhibits including AR 8120, Elections, AR 8320, Meetings, E 8340, Code of Ethics for Advisory School Council, and E 8410, Cooperative Agreements.

13. ADVANCE PLANNING

The next regular Board meeting will be on October 29, 2025, in Port Alexander.

The AASB Annual Conference will take place from November 13-16, 2025 in Anchorage. Ben Blair, Molly Kimzey, and Tony Lovell all plan to attend.

14. PUBLIC COMMENT

No public comment was offered.

15. BOARD COMMENT

Tony Lovell commented regarding participation, reaching out to the Board, and following the chain of command

16. EXECUTIVE SESSIONS

The Board did not go into executive session.

17. ADJOURNMENT

Motion: Mr. Blair moved to adjourn the meeting.

Second: yes

Student Representative (Preferential Vote): Yea: 1; Nay: 0

Board Vote: Yea: 4, Nay: 0, Absent: 1

Resolved: motion passed by majority vote (4-0-1)

Time: 2:13 PM

Board President

Date

Board Clerk

Date



SOUTHEAST ISLAND SCHOOL DISTRICT

P.O. Box 19569, 1010 Sandy Beach Rd Thorne Bay, Alaska 99919
(907) 828-8254 Fax: (907) 828-8257 Email: sisd@sisd.org

MEMORANDUM

TO: SISD BOARD OF EDUCATION

THRU: Rodney Morrison, Superintendent

FROM: Lucienne Smith, Contracted Business Manager
Alaska Education & Business Services, Inc. *Lucienne Smith*

Date: October 17, 2025

SUBJECT: FINANCIAL REPORT NARRATIVE

The following pages are the monthly October Board Reports.

The format of these monthly revenue and expenditure information reports are presented to the Board of Education to apprise them of the District's financial position in comparison to the respective budgets for all funds as well as a more detailed presentation of the general fund. More detailed information is available at the District office in Thorne Bay, Alaska.

Statement of Revenue Budget vs. Actual: This printout recaps fund specific revenue information per the column headings for all funds of the District:

Received current Month	Includes activity for the month noted in the report
Received YTD	Includes year-to-date activity
Estimated Revenue	Reflects the current revenue budget
Revenue to be received	Reflects the amount expected to be received by year end

Statement of Expenditures Budget vs. Actual: This printout recaps fund specific expenditure information per the column headings for all funds of the district:

Committed Current Month	Includes activity for the month noted in the report
Committed YTD	Includes year-to-date activity
Original Appropriation	Board of Education and DOEED approved original budgets
Current Appropriation	Includes the original budget amount, budget transfers, budget revisions and rollover encumbrances from prior year
Available Appropriation	Budgeted amounts not yet expended or encumbered but available

Statement of Revenue Budget vs. Actual for Operating Fund: This report represents a more detailed view of the operating Fund revenue categories. The columns reflect the same information as noted above for the Statement of Revenue Budget vs. Actuals.

Statement of Expenditure Budget vs. Actual for Operating Fund: This report presents a functional recap of the Operating Fund. The columns reflect the same information as noted above for the Statement of Expenditure – Budget vs. Actual.

SOUTHEAST ISLAND SCHOOL DISTRICT
Statement of Revenue Budget vs Actuals
For the Accounting Period: 10 / 25

Fund	Received		Estimated Revenue	Revenue %	
	Current Month	Received YTD		To Be Received	Received
100 GENERAL OPERATING FUND	439,777.50	1,769,591.00	6,152,891.00	4,383,300.00	29 %
205 PUPIL TRANSPORTATION FUND	0.00	73,944.00	262,473.00	188,529.00	28 %
255 FOOD SERVICE FUND	128.80	201.25	143,476.16	143,274.91	0 %
256 FRESH FRUIT & VEGETABLES	0.00	0.00	8,625.01	8,625.01	0 %
260 TITLE I-A BASIC	0.00	0.00	89,872.00	89,872.00	0 %
261 TITLE I-C MIGRANT	0.00	0.00	125,636.00	125,636.00	0 %
262 MIGRANT BOOKS	0.00	0.00	3,332.00	3,332.00	0 %
264 Title IVA INNOVATIVE	0.00	0.00	11,538.00	11,538.00	0 %
266 TITLE IIA PRINCIPAL/TEACHER RETENTION &	0.00	0.00	24,222.00	24,222.00	0 %
268 TITLE VI-B IDEA	664.45	664.45	54,777.00	54,112.55	1 %
270 TITLE VI-B SEC 619 PRESCHOOL DISABLED	0.00	0.00	4,436.00	4,436.00	0 %
271 CARL PERKINS	0.00	0.00	22,000.00	22,000.00	0 %
272 SAFETY & WELL BEING	15,277.16	15,277.16	16,000.00	722.84	95 %
273 HUNTER EDUCATION GRANT	0.00	0.00	17,693.90	17,693.90	0 %
280 AK LITERACY	21,316.91	21,316.91	35,000.35	13,683.44	61 %
281 CLSD 2024 COHORT	134,384.66	134,384.66	350,000.00	215,615.34	38 %
355 US FOREST SERVICE - TB GARN UNITS	0.00	0.00	373,500.00	373,500.00	0 %
358 SOAR - KLAWOCK	4,216.43	14,065.84	14,065.84	0.00	100 %
360 INDIAN EDUCATION	0.00	12,452.00	12,452.00	0.00	100 %
361 APEX - USDOE	60,000.00	60,000.00	499,904.00	439,904.00	12 %
363 ARISE - USDOE	60,000.00	60,000.00	499,793.00	439,793.00	12 %
365 REAP	0.00	1,904.00	1,904.00	0.00	100 %
370 SUCCEED	150,000.00	316,197.77	346,766.00	30,568.23	91 %
372 ACHIEVE- PASS THRU FROM HYDABURG CSD	0.00	0.00	60,000.00	60,000.00	0 %
375 TEACHER HOUSING	7,550.00	18,195.19	110,000.00	91,804.81	17 %
528 AHFC THORNE BAY HOUSING GRANT	277,724.34	277,724.34	700,000.00	422,275.66	40 %

10/16/25
15:23:36

SOUTHEAST ISLAND SCHOOL DISTRICT
Statement of Revenue Budget vs Actuals
For the Accounting Period: 10 / 25

Page: 2 of 2
Report ID: B110F

Fund	Received		Estimated Revenue	Revenue %	
	Current Month	Received YTD		To Be Received	Received
711 STUDENT AGENCY FUND AGRICULTURE	0.00	1,030.00	0.00	-1,030.00	%
Grand Total:	1,171,040.25	2,776,948.57	9,940,357.26	7,163,408.69	28 %

SOUTHEAST ISLAND SCHOOL DISTRICT
Statement of Expenditure - Budget vs. Actual Report
For the Accounting Period: 10 / 25

Fund	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Comm.
100 GENERAL OPERATING FUND	439,401.77	1,610,727.39	6,164,751.00	6,164,751.00	4,554,023.61	26%
205 PUPIL TRANSPORTATION FUND	16,828.01	30,207.42	149,313.00	149,313.00	119,105.58	20%
237 ALASKA PRE ELEMENTARY PROGRAM	1,882.79	1,882.79	17,000.00	17,000.00	15,117.21	11%
255 FOOD SERVICE FUND	35,626.72	110,641.40	304,784.16	304,784.16	194,142.76	36%
256 FRESH FRUIT & VEGETABLES	410.08	9,525.41	1,078.13	8,625.01	-900.40	110%
260 TITLE I-A BASIC	5,104.39	21,771.79	96,279.06	96,279.06	74,507.27	23%
261 TITLE I-C MIGRANT	18,296.86	38,631.43	165,712.68	165,712.68	127,081.25	23%
262 MIGRANT BOOKS	0.00	7.99	3,332.00	3,332.00	3,324.01	0%
264 Title IVA INNOVATIVE	0.00	0.00	11,536.85	11,536.85	11,536.85	0%
266 TITLE IIA PRINCIPAL/TEACHER	260.00	2,414.61	32,401.78	32,401.78	29,987.17	7%
268 TITLE VI-B IDEA	1,425.00	4,434.45	54,403.77	54,403.77	49,969.32	8%
270 TITLE VI-B SEC 619 PRESCHOOL	0.00	0.00	4,433.62	4,433.62	4,433.62	0%
271 CARL PERKINS	2,690.14	2,690.14	21,998.76	21,998.76	19,308.62	12%
272 SAFETY & WELL BEING	0.00	15,277.16	15,999.95	15,999.95	722.79	95%
273 HUNTER EDUCATION GRANT	1,195.90	15,470.68	17,693.90	17,693.90	2,223.22	87%
280 AK LITERACY	390.67	31,279.89	34,999.96	34,999.96	3,720.07	89%
281 CLSD 2024 COHORT	3,500.00	141,812.64	349,995.78	349,995.78	208,183.14	41%
353 RURAL UTILITIES SERVICE	0.00	311,001.70	460,912.00	460,912.00	149,910.30	67%
355 US FOREST SERVICE - TB GARN UNITS	0.00	0.00	373,500.00	373,500.00	373,500.00	0%
358 SOAR - KLAWOCK	3,940.63	13,790.04	14,065.84	14,065.84	275.80	98%
361 APEX - USDOE	342.72	342.72	499,962.00	499,962.00	499,619.28	0%
363 ARISE - USDOE	0.00	0.00	498,571.00	498,571.00	498,571.00	0%
370 SUCCEED	20,919.12	50,256.64	394,723.00	394,723.00	344,466.36	13%
372 ACHIEVE- PASS THRU FROM HYDABURG	2,116.00	2,116.00	60,000.00	60,000.00	57,884.00	4%
375 TEACHER HOUSING	91.44	15,251.85	50,000.00	50,000.00	34,748.15	31%

SOUTHEAST ISLAND SCHOOL DISTRICT
Statement of Expenditure - Budget vs. Actual Report
For the Accounting Period: 10 / 25

Fund	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Comm.
528 AHFC THORNE BAY HOUSING GRANT	1,806.94	398,466.28	700,000.00	700,000.00	301,533.72	57%
535 COPS SCHOOL VIOLENT PREVENTION- DOJ	0.00	94,634.11	130,855.00	130,855.00	36,220.89	72%
536 20-002 HOLLIS K-12 SCHOOL	0.00	5,500.00	0.00	0.00	-5,500.00	0%
711 STUDENT AGENCY FUND AGRICULTURE	0.00	147.96	0.00	0.00	-147.96	0%
Grand Total:	556,229.18	2,928,282.49	10,628,303.24	10,635,850.12	7,707,567.63	28%

100 GENERAL OPERATING FUND

Function / Object	Received		Estimated Revenue	Revenue	% Received
	Current Month	Received YTD		To Be Received	
000					
0000					
30 EARNINGS ON INVESTMENTS	0.00	1,794.52	0.00	-1,794.52	** %
40 OTHER LOCAL REVENUES	9,030.50	44,783.48	25,000.00	-19,783.48	179 %
48 STATE BROADBAND ASSISTANT GRANT	0.00	0.00	290,000.00	290,000.00	0 %
51 STATE-FOUNDATION PROGRAM	430,747.00	1,722,988.00	5,398,262.00	3,675,274.00	31 %
56 TRS On-Behalf	0.00	0.00	358,515.00	358,515.00	0 %
57 PERS On Behalf	0.00	0.00	64,252.00	64,252.00	0 %
250 TRANSFER FROM OTHER FUNDS	0.00	0.00	16,862.00	16,862.00	0 %
Function Total:	439,777.50	1,769,566.00	6,152,891.00	4,383,325.00	28 %
Org Total:	439,777.50	1,769,566.00	6,152,891.00	4,383,325.00	28 %
628 THORNE BAY					
700 STUDENT ACTIVITIES					
40 OTHER LOCAL REVENUES	0.00	25.00	0.00	-25.00	** %
Function Total:	0.00	25.00	0.00	-25.00	** %
Org Total:	0.00	25.00	0.00	-25.00	** %
Fund Total:	439,777.50	1,769,591.00	6,152,891.00	4,383,300.00	28 %
Grand Total:	439,777.50	1,769,591.00	6,152,891.00	4,383,300.00	28 %

Funds 100- 100

Program-Function	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Committed
100 GENERAL OPERATING FUND						
621 HOWARD VALENTINE						
100 REGULAR INSTRUCTION	19,231.39	42,109.52	245,627.00	245,627.00	203,517.48	17
160 VOCATIONAL ED INSTRUCTION	0.00	0.00	1,500.00	1,500.00	1,500.00	0
200 SPECIAL EDUCATION INSTRUC	7,713.90	12,380.89	68,726.00	68,726.00	56,345.11	18
400 SCHOOL ADMINISTRATION	1,216.25	2,432.49	9,981.00	9,981.00	7,548.51	24
600 OPERATIONS & MAINTENANCE	394.52	10,433.68	68,917.00	68,917.00	58,483.32	15
700 STUDENT ACTIVITIES	144.27	204.27	7,597.00	7,597.00	7,392.73	2
Org Total:	28,700.33	67,560.85	402,348.00	402,348.00	334,787.15	
624 KASAAN						
100 REGULAR INSTRUCTION	20,151.85	36,398.23	136,066.00	136,066.00	99,667.77	26
160 VOCATIONAL ED INSTRUCTION	-35.14	671.06	1,500.00	1,500.00	828.94	44
200 SPECIAL EDUCATION INSTRUC	254.98	1,955.89	26,855.00	26,855.00	24,899.11	7
400 SCHOOL ADMINISTRATION	1,215.21	2,398.46	9,981.00	9,981.00	7,582.54	24
600 OPERATIONS & MAINTENANCE	977.36	7,634.61	45,800.00	45,800.00	38,165.39	16
700 STUDENT ACTIVITIES	422.00	722.00	6,929.00	6,929.00	6,207.00	10
Org Total:	22,986.26	49,780.25	227,131.00	227,131.00	177,350.75	
625 NAUKATI						
100 REGULAR INSTRUCTION	19,735.90	40,756.88	217,710.00	217,710.00	176,953.12	18
160 VOCATIONAL ED INSTRUCTION	0.00	0.00	1,500.00	1,500.00	1,500.00	0
200 SPECIAL EDUCATION INSTRUC	9,421.17	16,003.46	66,379.00	66,379.00	50,375.54	24
400 SCHOOL ADMINISTRATION	532.30	1,064.60	9,981.00	9,981.00	8,916.40	10
600 OPERATIONS & MAINTENANCE	4,389.09	26,795.57	72,671.00	72,671.00	45,875.43	36
700 STUDENT ACTIVITIES	134.56	377.13	6,951.00	6,951.00	6,573.87	5
Org Total:	34,213.02	84,997.64	375,192.00	375,192.00	290,194.36	
628 THORNE BAY						
100 REGULAR INSTRUCTION	37,930.51	80,722.26	488,560.00	488,560.00	407,837.74	16
160 VOCATIONAL ED INSTRUCTION	0.00	0.00	3,000.00	3,000.00	3,000.00	0
200 SPECIAL EDUCATION INSTRUC	19,475.72	35,017.50	261,616.00	261,616.00	226,598.50	13
400 SCHOOL ADMINISTRATION	7,228.69	15,124.55	83,246.00	83,246.00	68,121.45	18
450 SCHOOL ADMIN SUPPORT SRVC	5,028.95	13,739.48	56,402.00	56,402.00	42,662.52	24
600 OPERATIONS & MAINTENANCE	4,765.99	37,925.10	231,059.00	231,059.00	193,133.90	16
700 STUDENT ACTIVITIES	10,701.64	13,787.83	35,287.00	35,287.00	21,499.17	39
Org Total:	85,131.50	196,316.72	1,159,170.00	1,159,170.00	962,853.28	
632 WHALE PASS						
100 REGULAR INSTRUCTION	20,576.37	50,736.33	137,671.00	137,671.00	86,934.67	36
160 VOCATIONAL ED INSTRUCTION	0.00	0.00	1,500.00	1,500.00	1,500.00	0
200 SPECIAL EDUCATION INSTRUC	2,251.87	4,648.07	73,443.00	73,443.00	68,794.93	6
400 SCHOOL ADMINISTRATION	1,060.07	2,126.47	9,981.00	9,981.00	7,854.53	21
600 OPERATIONS & MAINTENANCE	1,993.00	16,471.79	42,637.00	42,637.00	26,165.21	38
700 STUDENT ACTIVITIES	204.45	904.43	6,451.00	6,451.00	5,546.57	14
Org Total:	26,085.76	74,887.09	271,683.00	271,683.00	196,795.91	
646 ALASKA TRAILS - DW CORRESPONDENCE						
140 CORRESPONDENCE INSTRUC	23,354.41	60,997.67	298,732.00	298,732.00	237,734.33	20
200 SPECIAL EDUCATION INSTRUC	583.83	1,196.74	7,956.00	7,956.00	6,759.26	15
Org Total:	23,938.24	62,194.41	306,688.00	306,688.00	244,493.59	
649 DISTRICT WIDE						

Funds 100- 100

Program-Function	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Committed
100 GENERAL OPERATING FUND						
100 REGULAR INSTRUCTION	9,980.16	36,032.79	135,198.00	135,198.00	99,165.21	26
140 CORRESPONDENCE INSTRUCTON	-355.96	0.00	0.00	0.00	0.00	0
160 VOCATIONAL ED INSTRUCTION	0.00	0.00	50,993.00	50,993.00	50,993.00	0
200 SPECIAL EDUCATION INSTRUC	3,643.28	9,970.32	22,420.00	22,420.00	12,449.68	44
220 SPED SUPPORT SRVCS-STUDNT	10,841.47	33,386.84	154,056.00	154,056.00	120,669.16	21
300 SUPPORT SERVICES-STUDENTS	1,096.75	3,577.46	15,891.00	15,891.00	12,313.54	22
352 LIBRARY SERVICES	0.00	0.00	645.00	645.00	645.00	0
353 Technology	9,552.11	59,471.04	190,405.00	190,405.00	130,933.96	31
354 INSERVICE	0.00	6,254.49	3,600.00	3,600.00	-2,654.49	173
400 SCHOOL ADMINISTRATION	7,897.86	19,482.03	87,351.00	87,351.00	67,868.97	22
450 SCHOOL ADMIN SUPPORT SRVC	4,309.50	12,963.16	56,277.00	56,277.00	43,313.84	23
511 BOARD OF EDUCATION	7,700.76	32,344.07	118,723.00	118,723.00	86,378.93	27
512 OFFICE OF SUPERINTENDENT	23,812.30	78,008.34	335,683.00	335,683.00	257,674.66	23
550 DISTRICT ADMIN SUPRT SRVC	26,674.56	117,235.87	394,706.00	394,706.00	277,470.13	29
600 OPERATIONS & MAINTENANCE	48,806.07	494,269.17	807,120.00	807,120.00	312,850.83	61
700 STUDENT ACTIVITIES	2,263.03	8,266.15	104,590.00	104,590.00	96,323.85	7
900 OTHER FINANCING USES	0.00	0.00	65,000.00	65,000.00	65,000.00	0
Org Total:	156,221.89	911,261.73	2,542,658.00	2,542,658.00	1,631,396.27	
667 HOLLIS (I)						
100 REGULAR INSTRUCTION	22,310.76	47,270.13	339,731.00	339,731.00	292,460.87	13
160 VOCATIONAL ED INSTRUCTION	0.00	0.00	1,500.00	1,500.00	1,500.00	0
200 SPECIAL EDUCATION INSTRUC	11,092.40	24,316.98	185,937.00	185,937.00	161,620.02	13
400 SCHOOL ADMINISTRATION	1,037.13	2,074.26	9,981.00	9,981.00	7,906.74	20
600 OPERATIONS & MAINTENANCE	332.97	14,527.22	57,506.00	57,506.00	42,978.78	25
700 STUDENT ACTIVITIES	733.85	1,201.25	9,180.00	9,180.00	7,978.75	13
Org Total:	35,507.11	89,389.84	603,835.00	603,835.00	514,445.16	
669 PORT ALEXANDER						
100 REGULAR INSTRUCTION	22,896.78	63,255.30	208,316.00	208,316.00	145,060.70	30
160 VOCATIONAL ED INSTRUCTION	0.00	0.00	1,500.00	1,500.00	1,500.00	0
400 SCHOOL ADMINISTRATION	1,214.34	2,428.68	9,981.00	9,981.00	7,552.32	24
600 OPERATIONS & MAINTENANCE	2,506.54	8,574.88	50,499.00	50,499.00	41,924.12	16
700 STUDENT ACTIVITIES	0.00	80.00	5,750.00	5,750.00	5,670.00	1
Org Total:	26,617.66	74,338.86	276,046.00	276,046.00	201,707.14	
0.00Fund Total:	439,401.77	1,610,727.39	6,164,751.00	6,164,751.00	4,554,023.61	26 %
Grand Total:	439,401.77	1,610,727.39	6,164,751.00	6,164,751.00	4,554,023.61	26 %



Southeast Island School District

Superintendent's Report

Board Meeting – October 29, 2025

Prepared: October 22, 2025

Submitted by: Superintendent Rod Morrison

District Goals

Collaboration

Strengthen and maintain collaborative relationships with the Board of Education and district team to support student success.

Public Trust

Build public trust and confidence through open, honest communication and by fostering positive connections across our communities.

Recent Engagements

- **September 18–19** – SERRC Board Meeting, Juneau
- **September 19** – SISD Inservice (Virtual)
- **September 20** – Thorne Bay Cross Country Meet, 9:00 a.m.
- **September 22** – School Pictures, Thorne Bay
- **September 23–24** – AMSEA Training, Thorne Bay
- **September 25–26** – AMSEA Training, Naukati
- **September 24–28** – Fall Superintendent Conference, Fairbanks
- **October 1–2** – Parent-Teacher Conferences

- **October 10–11** – Plight Club, Naukati
- **October 18** – Naukati Fall Carnival
- **October 22–26** – Fall National Taekwondo Tournament, Pittsburgh

Upcoming Events

- **October 30** – Kagan Family Engagement, Thorne Bay
- **October 31** – Islandwide Inservice Day, Craig/Klawock
- **November 1** – Brightways Training, Klawock
- **November 13–16** – AASB’s 72nd Annual Conference and Youth Leadership Institute
- **November 18** – Grants Meeting (APEX, ARISE, SOAR, ELEVATE) – *see attached*
- **November 19** – United Grant Meeting

Action Item

Superintendent and School Board Evaluations – *please see attached materials for review.*

Sharable News & Updates

Whale Pass Songahm Program - This was the first year for the Whale Pass Songahm Program. As with any new initiative, there were a few challenges and opportunities for improvement, but also many successes. Parents and visiting instructors joined us throughout the program, and their feedback was overwhelmingly positive. Students and families created lasting memories and meaningful experiences, including tours of the El Capitan Caves and a cultural visit to Kasaan. Special thanks to Michelle Dempsey (Program Coordinator), Matt Gore, Laurie Lapan, and the Whale Pass community for their support. Appreciation also goes to Peggy Dempsey for her outstanding meal service—so good that Senior Master Garrett reportedly gained 15 pounds during the program!

State Resolutions - Our recently passed state resolutions have received notable attention from legislators, AASB, and ASA. REAA schools will be a key focus during the upcoming legislative session.

Budgets and Staffing for FY26–27 - The administrative team has begun budget discussions with the goal of developing a sustainable and student-focused financial plan for FY26–27.

CKLS Reading Grant – Districtwide Tutoring - As part of our grant requirements, Tier 2 and Tier 3 K–5 students are receiving targeted tutoring and academic support across the district.

Athletics and Activities - Thanks to Jennifer Andis, our Activities Director, for expanding student activity opportunities districtwide. Her leadership continues to strengthen student engagement and community participation.

Whole Child Facilitator – Music - Through the Achieve Grant, Ji Harrington has introduced music programming across campuses. Students and staff alike have expressed excitement and appreciation for this addition.

Preschool Programming - Thanks to Laurie Lapan, Christi Nixon, Terry West, Megan Wakefield, Amanda Baker, and Jennifer Andis for implementing the conditional .5 FTE preschool program. This initiative provides valuable early learning opportunities for our 4-year-olds across the district.

Grant Opportunities - The APEX, ARISE, SOAR, and ELEVATE grants will not only strengthen our district’s financial stability but also expand educational opportunities and enrichment for our students.

Conclusion

Southeast Island School District remains dedicated to collaboration, community engagement, and student-centered excellence. With continued support from the Board and our partners, we are building a stronger, more resilient future for our students and the communities we serve.

Thank you for your ongoing commitment to education and for being valued partners in our shared mission.

Respectfully submitted,
Rod Morrison
Superintendent, Southeast Island School District

School Board Evaluation Tool (with Community Input)

Purpose: To help the board reflect on its performance while gathering structured input from the community.

Rating Scale: 1 = Needs Improvement | 2 = Developing | 3 = Effective | 4 = Highly Effective | N/A = Not Observed

A. Governance & Leadership

- The board sets clear goals and policies aligned with student success.
- The board respects and incorporates cultural and community values in decision-making.
- The board maintains its role (policy/governance) and avoids micromanaging.

B. Student Focus

- Decisions consistently prioritize student learning and well-being.
- The board supports equitable opportunities for all students, including rural and Alaska Native students.

C. Communication & Community Engagement

- The board communicates openly and transparently.
- Actively seeks and values input from families, tribes, and community stakeholders.
- Provides opportunities for meaningful community participation.

D. Fiscal Responsibility & Oversight

- Ensures sound stewardship of public funds.
- Demonstrates accountability and transparency in financial decisions.
- Advocates effectively for adequate resources.

E. Board Operations & Teamwork

- Functions effectively as a team, even when members disagree.
- Conducts meetings that are productive, respectful, and focused.
- Engages in professional development and continuous improvement.

Open-Ended Questions

1. What are the board's greatest strengths in serving students and the community?

2. What are areas where the board could improve?

3. Additional comments or examples?

(enter District) School District

Performance-Based

Annual Superintendent Summative Evaluation

Date .

The performance evaluation is an effective tool to ensure the Superintendent will meet the School Board’s expectations. Fundamental fairness demands that the Superintendent understand the expectations of the Board and receive feedback regarding how they are performing.

Recommended by:
Association of Alaska School Boards



The Superintendent Evaluation Process

The annual Superintendent evaluation is an essential tool used to ensure a communication link between the responsibility of the School Board and its one direct employee, the Superintendent. An effective and successful evaluation can only occur when combined with an on-going and open communication process between the Board and Superintendent. It is strongly recommended that the Board (or Board Chair) establish a series of “check-ins”, or progress monitoring steps throughout the year. The SUMMATIVE ANNUAL EVALUATION is designed to evaluate the progress and leadership of the Superintendent with regard to the Board’s vision and goals each year. The following list provides the Board with a step-by-step checklist:

- **All Board members** will participate in the Superintendent evaluation process, anonymous responses will be shared.
- The Board will execute the evaluation process utilizing:
 - Board adopted evaluation instrument,
 - Superintendent contract;
 - Superintendent/district performance goals,
 - District strategic plan.
- The Board will periodically review, amend, and **adopt an evaluation instrument** for the Superintendent, aligning the evaluation instrument with the job duties. 37
- The Board will adopt a **timeline** for conducting the Superintendent evaluation.
- The Superintendent will complete a **self-evaluation** along with evidence of progress or evidence of accomplishment of the performance indicator. The Superintendent will provide a copy of their completed evaluation to the Board president.
- The Board president will distribute the Superintendent’s self-evaluation, evaluation instrument, job description, contract, district strategic plan and board goals to all board members. Prior to the evaluation meeting, all Board members will complete the evaluation instrument and return to the Board president by the stated deadline so they may compile the results.

Completing this Evaluation

For each of the five standards to be assessed, review each **performance indicator** and check the appropriate level of progress.

- **Interpretation guide for each rating score:**
 - **Excels** – Performance is at a level that exceeds expectations.
 - **Meets** – Performance meets expectations.
 - **Progressing** – Performance is not at the level expected but is progressing in that direction

- **Inadequate** – Performance does not meet expectations.
- **Not Rated** – Board member does not have enough information or experience to rate this indicator.

- Below each indicator statement is a space for the Superintendent to provide their report and evidence to the indicator statement. This should be completed by the Superintendent first and then the document should be distributed to each Board member. (Note: It is strongly recommended that the Superintendent compile evidence and artifact during the course of the year relating these performance indications)
- To the right of each performance indicator is space for Board members to **comment** and note evidence on progress toward achieving the performance indicator.
- At the end of each “**Standard**” section, there is an opportunity to determine whether or not the standard has been met by looking at how many performance indicators have been rated **Meets or Excels**.
- Upon completion of this evaluation, email or return the printed document to the **Board chair** by (date) _____ for compilation of all Board member responses prior to the “in-person” evaluation meeting.

Standard #1: Visionary Leadership

The Superintendent promotes a shared vision to enhance student achievement and learning

Performance Indicators	Rating	Board Comments / Superintendent Evidence
1.1 The Superintendent continues to make progress on implementing the District Strategic Plan and provides regular updates to the Board.	<input type="checkbox"/> Excels <input type="checkbox"/> Meets <input type="checkbox"/> Progressing <input type="checkbox"/> Insufficient <input type="checkbox"/> Not Rated	Board Comments
Superintendent's Response & Evidence:		
1.2 The Superintendent works with district and building leadership to implement the goals of the strategic plan.	<input type="checkbox"/> Excels <input type="checkbox"/> Meets <input type="checkbox"/> Progressing <input type="checkbox"/> Insufficient <input type="checkbox"/> Not Rated	Board Comments
Superintendent's Response & Evidence:		
1.4 The Superintendent ensures the district provides equitable opportunities for educational and extra-curricular programs in support of student learning and growth.	<input type="checkbox"/> Excels <input type="checkbox"/> Meets <input type="checkbox"/> Progressing <input type="checkbox"/> Insufficient <input type="checkbox"/> Not Rated	Board Comments

Superintendent's Response & Evidence:

The Superintendent Meets or Excels standard No. 1: _____ Yes _____ No

Standard #2: Educational Leadership

The Superintendent hires, assigns, monitors and evaluates instructional and paraprofessional staff to promote a healthy school climate, an outstanding instructional program, and staff professional growth.

Performance Indicators	Rating	Board Comments / Superintendent Evidence
2.1 The Superintendent utilizes data to analyze the district's curriculum, instruction, and school climate in order to improve student learning and promote a healthy educational environment.	<input type="checkbox"/> Excels <input type="checkbox"/> Meets <input type="checkbox"/> Progressing <input type="checkbox"/> Insufficient <input type="checkbox"/> Not Rated	Board Comments 40
Superintendent's Response & Evidence:		
2.2 The Superintendent develops and supports district programs to meet the diverse learning needs and interests of the students.	<input type="checkbox"/> Excels <input type="checkbox"/> Meets <input type="checkbox"/> Progressing <input type="checkbox"/> Insufficient <input type="checkbox"/> Not Rated	Board Comments

Superintendent's Response & Evidence:		
2.3 The Superintendent provides effective professional development and training , to support all staff and increase workforce effectiveness and retention.	<input type="checkbox"/> Excels <input type="checkbox"/> Meets <input type="checkbox"/> Progressing <input type="checkbox"/> Insufficient <input type="checkbox"/> Not Rated	Board Comments
Superintendent's Response & Evidence:		
41		
2.4 The Superintendent ensures all instructional staff are evaluated using the district's evaluation instrument in a fair and timely manner and uses results to promote staff growth.	<input type="checkbox"/> Excels <input type="checkbox"/> Meets <input type="checkbox"/> Progressing <input type="checkbox"/> Insufficient <input type="checkbox"/> Not Rated	Board Comments
Superintendent's Response & Evidence:		

The Superintendent Meets or Excels Standard No. 2: _____ Yes _____ No

Standard #3: Policy and Operational Leadership

The Superintendent promotes sound management of district operations to ensure a safe, efficient and effective learning environment.

Performance Indicators	Rating	Board Comments / Superintendent Evidence
3.1 The Superintendent works collaboratively with the Board to develop, review and update district policies and procedures for improved student learning and achievement.	<input type="checkbox"/> Excels <input type="checkbox"/> Meets <input type="checkbox"/> Progressing <input type="checkbox"/> Insufficient <input type="checkbox"/> Not Rated	Board Comments
Superintendent's Response & Evidence:		
3.2 The Superintendent ensures the district follows policies, laws and regulations enacted by local, state and federal authorities.	<input type="checkbox"/> Excels <input type="checkbox"/> Meets <input type="checkbox"/> Progressing <input type="checkbox"/> Insufficient <input type="checkbox"/> Not Rated	Board Comments
Superintendent's Response & Evidence:		
3.3 The Superintendent works collaboratively with the Board to develop, monitor and manage a district budget that is designed to ensure the allocation of resources to support student learning.	<input type="checkbox"/> Excels <input type="checkbox"/> Meets <input type="checkbox"/> Progressing <input type="checkbox"/> Insufficient <input type="checkbox"/> Not Rated	Board Comments

Superintendent's Response & Evidence:		
3.4 The Superintendent plans and prioritizes district facilities improvements to <u>support safe and productive environments</u> for learning.	<input type="checkbox"/> Excels <input type="checkbox"/> Meets <input type="checkbox"/> Progressing <input type="checkbox"/> Insufficient <input type="checkbox"/> Not Rated	Board Comments
Superintendent's Response & Evidence:		
43		

The Superintendent Meets or Excels Standard No. 3: _____ Yes _____ No

Standard #4: Communication Leadership

The Superintendent promotes collaborating with staff and stakeholders, and responding to diverse community interests and needs.

Performance Indicators	Rating	Board Comments / Superintendent Evidence
4.1 The Superintendent models and supports a climate valuing stakeholders input on improving the district.	<input type="checkbox"/> Excels <input type="checkbox"/> Meets <input type="checkbox"/> Progressing <input type="checkbox"/> Insufficient <input type="checkbox"/> Not Rated	Board Comments

Superintendent's Response & Evidence:

4.2 The Superintendent continually evaluates the district's progress based on a variety of assessment data and keeps the Board informed of these results.	<input type="checkbox"/> Excels <input type="checkbox"/> Meets <input type="checkbox"/> Progressing <input type="checkbox"/> Insufficient <input type="checkbox"/> Not Rated	Board Comments
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Superintendent's Response & Evidence:

44

4.3 The Superintendent clearly defines and communicates to staff, students, and families behavioral expectations and discipline policies in a fair and consistent manner.	<input type="checkbox"/> Excels <input type="checkbox"/> Meets <input type="checkbox"/> Progressing <input type="checkbox"/> Insufficient <input type="checkbox"/> Not Rated	Board Comments
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Superintendent's Response & Evidence:

The Superintendent Meets or Excels Standard No. 4: _____ Yes _____ No

Standard #5: Board/Superintendent Relations

The Superintendent works collaboratively with the board, based on a foundation of trust and respect.

Performance Indicators	Rating	Board Comments / Superintendent Evidence
5.1 The Superintendent works to develop an effective relationship with the Board based on trust and frequent and meaningful communication.	<input type="checkbox"/> Excels <input type="checkbox"/> Meets <input type="checkbox"/> Progressing <input type="checkbox"/> Insufficient <input type="checkbox"/> Not Rated	Board Comments
Superintendent's Response & Evidence: 		
5.2 The Superintendent provides professional advice and keeps the Board informed and updated on educational issues as they relate to the needs of the district.	<input type="checkbox"/> Excels <input type="checkbox"/> Meets <input type="checkbox"/> Progressing <input type="checkbox"/> Insufficient <input type="checkbox"/> Not Rated	Board Comments <div style="text-align: right;">45</div>
Superintendent's Response & Evidence: 		
5.3 The Superintendent works with the Board to ensure a clear understanding of the roles and responsibilities , including the differences between the Board's governance role and the Supt's management role.	<input type="checkbox"/> Excels <input type="checkbox"/> Meets <input type="checkbox"/> Progressing <input type="checkbox"/> Insufficient <input type="checkbox"/> Not Rated	Board Comments

Superintendent's Response & Evidence:

The Superintendent Meets or Excels Standard No. 5: _____ Yes _____ No

Additional/ Final Comments:



SOUTHEAST ISLAND SCHOOL DISTRICT

P.O. Box 19569, 1010 Sandy Beach Road, Thorne Bay, Alaska 99919
(907) 828-8254 Fax: (907) 828-8257 E-mail: sisd@sisd.org

Board Report

Shaine Nixon – Dean of Students / Area Principal
October 29, 2025

Site Visits & Operations

- Conducted regular site visits across Thorne Bay, Naukati, Whale Pass, and Hollis campuses to observe instructional practices, ensure operational continuity, and support staff needs.
- Monitored classroom environments and provided follow-up communication to maintain consistency in daily operations, student attendance, and campus safety protocols.
- Continued coordination with site leads to ensure smooth scheduling for student travel and activity supervision.

Staff Development

- Professional Conference: Participated in the National Association of Secondary School Principals (NASSP) Conference in Anchorage, October 8–13, focusing on leadership practices, student engagement, and innovations in secondary education.
- Facilitated follow-up discussions with administrative staff to share insights from the conference, emphasizing collaboration, restorative practices, and instructional leadership.
- Continued supporting new-teacher mentoring and classroom management strategies across campuses.
- Island-Wide Professional Development: On Friday, October 30, teachers and staff from Southeast Island, Craig, Klawock, and Hydaburg School Districts will participate in Kagan Cooperative Learning professional development focused on student engagement, teamwork, and interactive classroom strategies.
- On Saturday, November 1, Kagan professional development for paraprofessionals will take place, bringing together instructional support staff from across the island to enhance collaboration and classroom effectiveness.

Student Activities & Travel

- Worked closely with student travel coordination for volleyball, wrestling, and middle-school basketball seasons, ensuring safety, logistics, and equitable access for all participants.
- Middle-school basketball teams traveled to Craig and Hydaburg, and will travel to Klawock on October 30 to continue competitive play.
- Home basketball game scheduled for November 7, providing local families and community members an opportunity to support student athletics.

- Middle-school students traveled to Ketchikan with Ginger White for a Career & Technical Education (CTE) event, exploring future career pathways and hands-on learning experiences.
- Supported student learning through field travel to the Kasaan Road construction site for fish-counting at culvert locations, connecting science standards with real-world environmental applications.
- Students traveled to Coffman Cove for Harvest Day, participating in hands-on activities focused on agriculture, sustainability, and community celebration.
- Senior Meeting in Klawock on October 23: High-school seniors gathered for a district meet-up and shared hamburgers while discussing graduation plans, future goals, and post-secondary pathways.
- Under the guidance of Mrs. Dougherty, students are competing in a national spelling contest, representing SISD alongside schools across Alaska and the nation.
- Battle of the Books is underway, with students actively competing across the district, fostering literacy, teamwork, and academic engagement.
- AMSEA (Alaska Marine Safety Education Association) visited campuses for two days, conducting cold-water immersion and emergency survival training with all middle and high-school students, emphasizing maritime safety and hands-on survival techniques.
- Mike Donahue with Value Up presented to middle and high-school students, focusing on self-worth, respect, and building positive school culture through empathy and accountability.
- Continued to promote safe travel practices and equitable participation for all campuses.
- Began early planning for upcoming winter activities and events, ensuring transportation and housing logistics align with district safety policies.

Maintenance & Facilities

- Reviewed campus maintenance priorities with Rod Morrison and site maintenance staff.
- Monitored ongoing facility repairs and seasonal preparation, including water-filtration checks, generator maintenance, and heating systems ahead of winter months.
- Coordinated updates for teacher housing units and classroom spaces where minor repairs were identified during site visits.

Testing & Academics

- Collaborated with teachers to review student progress data and prepare for mid-quarter assessments.
- Supported staff in implementing Brightways documentation and refining classroom-level intervention plans.
- Continued oversight of K-12 academic pacing and standards alignment to ensure consistent delivery across sites.
- Encouraged and supported academic competitions such as the Battle of the Books and spelling contests to enhance student achievement and district-wide collaboration.

Community & Culture

- Met with parents in Coffman Cove to discuss student support, engagement, and community collaboration.

- Met with parents and students in Whale Pass to support Tae Kwon Do activities and encourage community involvement.
- This week marks Spirit Week across campuses — a celebration of school pride and creativity:
- Monday: Crazy Hair Day
- Tuesday: Pajama Day
- Wednesday: Twin Day
- Thursday: Costume Day — students and staff dress in fun, creative outfits.
- Upcoming Veterans Pancake Breakfast on November 11, open to all community veterans and families, honoring service members and promoting student-community connection.
- Encouraged family engagement through open communication, positive reinforcement, and participation in school events.
- Maintained regular contact with local community members and families to strengthen relationships between schools and their surrounding communities.
- Promoted student-led initiatives and cultural awareness within daily campus routines.

Upcoming Plans / Next Steps

- Begin preparations for winter benchmarking assessments and end-of-quarter reviews.
- Continue collaboration with staff on professional growth plans and goal-setting.
- Support ongoing coordination for student winter travel, extracurricular participation, and cultural events.
- Maintain focus on campus safety, facility readiness, and consistent student engagement through the holiday season.



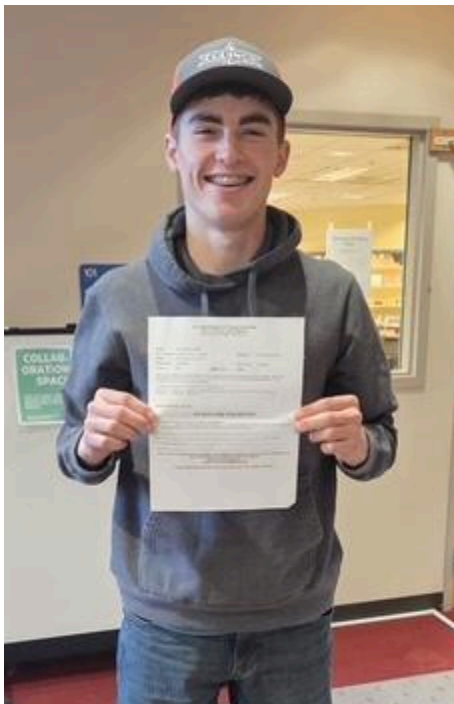
AK-TRAILS BOARD REPORT October 2025



Enrollment: AK-TRAILS picked up two new local students this past month!

Expenditures: Each child has an allotment set aside for them that may be used to purchase necessary educational supplies. Over the past month, many families have been utilizing their allotments for the first time this school year. Cassandra and Melanie have been working hard to make sure students receive the curriculum they need via requisition requests, and Terri and Theresa have been busy processing the orders and seeing to it that families are reimbursed in a timely manner for items they have paid for out of pocket.

Quarterly Reports: At the end of each quarter, parents submit work samples, suggested grades, and comments for each of their children's classes. We've received documents from nearly all our families, and entered the grades in Powerschool. It's been a pleasure seeing what students have been accomplishing! We have students learning real life skills like fibreglassing and boat repair, survival skills, child development, cooking, and personal finance. We also have students studying through more of a traditional route, and others getting a jump start on their futures through dual enrollment in classes through the University of Alaska's Alaska Advantage program.



Student Spotlight: This month, I'd like to highlight student Davin Hamby of Thorne Bay. Davin has been part of the AK-TRAILS program for five years, and continually exemplifies what it means to be an exceptional student. Academically advanced, Davin has taken on challenging coursework, including logic and leadership classes, while maintaining a strong work ethic and positive attitude. He is polite, personable, and athletic—actively participating in basketball, volleyball, and archery. Davin has also explored a range of short-term CTE classes offered through the district, such as kayak repair, ecotourism, construction, welding, and Toyo heater repair. Career-focused and goal-driven, Davin began pursuing aviation three years ago, with the dream of opening a guide business and earning his pilot's

license. This fall, he traveled to Juneau to take—and pass!—his private pilot exam. On the way home, he logged his first flight hours with a certified flight instructor, and plans to complete his check ride and earn his private pilot's license before graduation.



Conference Attendance: As a continuation of her summer work program, Megan Christopherson was selected by Sealaska/Tlingit & Haida to attend the American Indian Science and Engineering Society (AISES) conference that was held this year in Minneapolis, Minnesota. This is the second time AK-TRAILS has had the honor of one of its students attending this event. While at AISES, Megan had the opportunity to visit booths, participate in a resume workshop, STEM activities, a college and career fair, sessions on architectural engineering, place based math, and career readiness, and attend a powwow. (Since she was in Minneapolis, Megan also visited the Mall of America...and a "haunted house maze").



Image credit: <https://conference.aises.org/> (2024 AISES Conference in San Antonio, Texas)

Sports: Elementary cross country season has ended. AK-TRAILS only had 2 participants this year. However, volleyball is in full swing! AK-TRAILS is contributing 4 full time students and one dual enrolled student to the team. All 5 of these students recently traveled to Kake, representing our district well at a seeding tournament.

Other events: Local AK-TRAILS students have lots of chances to join in on fun district activities. Over the past month we've had students attend the Phlight Club in Naukati, a marine training event (also in Naukati), Harvest Day in Coffman Cove, and-for seniors-an optional lunch in Klawock.

Social media: Check out AK-TRAILS on [Facebook](#) and [Instagram](#)!

Report Respectfully Submitted by Cassandra Christopherson

SISD Vision:

"Students are equipped to achieve their dreams and aspirations"

SISD Mission:

"Set a foundation by cultivating experiences for students to develop goals and thrive in an ever-changing world."



SOUTHEAST ISLAND SCHOOL DISTRICT
Barry Craig Stewart Kasaan School

BOX KXA, Alaska 99950-0340
phone: 907-542-2217, fax: 907-542-2219



Barry Craig Stewart Kasaan School

October 2025 Board Report

In the months of September and October, students have been busy working hard in school preparing for the end of the quarter. We are very proud of our students, they tested very well and the results showed some great progress.

Susie has been teaching the elementary kids some cooking skills. We have been able to enjoy some tasty deserts.



This month we spent some time repairing some of our communities home, fixing broken steps and replacing wind blown siding as a service project.



In our shop class, students are building a gym storage shed that will not only store all our equipment but help block some of the wind and rain that makes it hard to use our GYM. Notice all the water on the floor.



Other activities our students enjoyed this month was when we took our kids up to Coffman Cove to harvest day.

They spent some time looking in tide pools and also were given a tour of the orchard and greenhouse. Kids were given a treat when a guest speaker gave a tumbling demonstration where he performed some high flips in the air.





SOUTHEAST ISLAND SCHOOL DISTRICT
Howard Valentine Coffman Cove School

P.O. Box 18002, Coffman Cove, AK 99918
phone: 907-329-2244; fax: 907-329-2210



Board Report - October 2025
Submitted by: Mackenzie Slayton

School Board update from HVCC! -

Over the past few weeks, our students have been actively engaged in a wide range of academic, cultural, and hands-on learning experiences that reflect our commitment to place-based education and whole-child development.

Harvest Days

We hosted two successful Harvest Days with participation from our site and visiting schools. Students explored the orchard and greenhouse, assisted with planting and harvesting, learned about local food systems, and helped care for our chickens.

We would like to recognize Mr. Harrington for his incredible dedication to the greenhouse and for leading so much of the behind-the-scenes work that made these days possible. A heartfelt thank you also to Brandy, whose ongoing support helped ensure everything ran smoothly.

Tide Pooling & Beachcombing

Students traveled to the shoreline for tide pooling, where they identified marine invertebrates, shells, seaweed, and other local species. On the same outing, students enjoyed Picture Day and beachcombing activities that tied into science curriculum and local ecology.

Voting Booth Visit

Students were able to observe the local city and school board voting process at our community polling place. This real-world experience supported our civics curriculum by giving students a firsthand look at how elections work and how local governance functions.

STEM Activity – Buoyancy & Density Exploration

In science, students participated in an investigation of buoyancy and density by engineering boats out of aluminum foil. They tested the strength of their designs by adding quarters one at a time until the boats sank. This challenged students to apply physical science concepts through problem-solving, prediction, and experimentation.

Amplify High-Intensity Tutoring Launch

We are excited to begin our Amplify high-intensity tutoring program this month. This initiative is designed to provide targeted, small-group academic support to help students strengthen foundational skills and build confidence in reading. We are hopeful that this added layer of instruction will boost student growth, increase engagement, and complement the work already being done in the classroom.

Cross-Country Races

Our students attended cross-country meets and represented HVCC with enthusiasm, teamwork, and a great attitude. They had a wonderful time competing, traveling, and connecting with students from other schools.

AMC Survival & Safety Training

Students took part in one day of the hands-on safety training that included using life jackets properly and practicing with bear spray in a controlled setting. These sessions were highly engaging and built

essential survival and preparedness skills tailored to life in Southeast Alaska.

Flight Club at Naukati

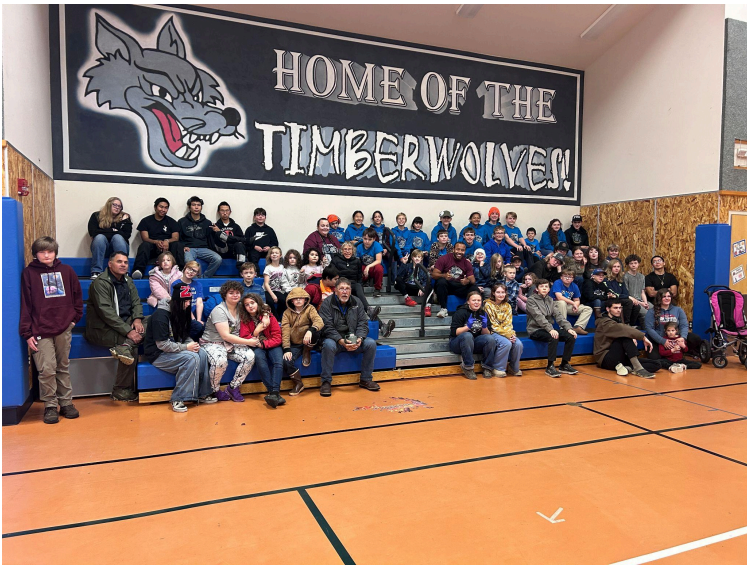
A big thank you to Naukati for hosting Flight Club! Our students had a fantastic time participating and learning alongside peers in a fun and supportive environment.

Music Program Launch & Social-Emotional Learning

We are thrilled to share that music has officially been introduced into our school week! A huge thank you to Mrs. Harrington for launching our music program with such energy, creativity, and heart. In addition to music instruction, we look forward to her working with the students on meaningful social-emotional learning activities with students, helping build confidence, connection, and self-expression.

-HVCC Team







Naukati October Lead Teacher Report

- **Sports**

Volleyball and Wrestling seasons are underway! We have seven students participating in one or both sports this year. Their enthusiasm and commitment are commendable as they balance practices, travel, and academics.

- **Events and Activities**

- **AMSEA Training:**

Naukati hosted AMSEA on September 24–25. We had a great turnout from our students and neighboring schools on Thursday. Unfortunately, weather conditions prevented our neighboring schools from returning on Friday, but six Naukati students were able to attend that day and gained valuable hands-on safety experience.

- **Phlight Club:**

Naukati hosted the Phlight Club event, with participation from four neighboring schools in addition to Naukati. It was a great opportunity for students to connect, collaborate, and build leadership and teamwork skills.

- **Value-Up Presentation:**

On October 16, Naukati students traveled to Coffman Cove to attend the Mike Donahue *Value-Up* presentation. The session encouraged students to recognize their value and the importance of building a positive school culture.

- **Fall Festival:**

We're excited to host our annual Fall Festival on October 18 from 5:00 to 7:00 p.m. Everyone is invited to join us for an evening of fun, games, and community celebration!

- **Taekwondo Fall Nationals:**

Congratulations to our two elementary students and one middle school student who will be competing in the Taekwondo Fall Nationals in Pittsburgh, Pennsylvania, from October 21–27! We're so proud of their hard work, dedication, and school spirit.

Port Alexander Board Report October 2025

The students of Port Alexander are enjoying learning. We completed our testing successfully in September and have a few students completing the reading tutoring intervention from the related assessment.

We continually provide quality instruction to our variety of levels of students with the help of our student teacher, Michaela Larsen, and our paraprofessional, Laura Pollard. I would like to thank them for all of their hard work and support for our students and school.

Students have enjoyed learning about world history and culture, advancing their computer literacy and presentation skills in a science project, learning about formline art from a guest speaker, and getting quality instruction in math and language arts each day.

2025 ATTSAA

Our program continues to thrive as the students progress through the program!

Week 3 of ATTSAA: we had our wonderful expert speaker come from Sitka Sound Science Center to share her knowledge to our students about the intricacies of the intertidal zone! We studied the life that lives between the tides, how producers/consumers/ and decomposers are interconnected in the shore ecosystem, what happens when there are changes in the intertidal community, we figured out what different tools or methods are most helpful for studying difference species in different zones, and we learned the importance of why people make observations about the world around them even if students aren't part of a "scientific study". Thank you Kari Paustain for all of your shared knowledge!



Week 3: Intertidal and Subtidal project. When Kari was here to teach about the intertidal zone, we had a storm that moved subtidal creatures into the intertidal zone. This was really fascinating for all of our students from the lower 48 to see, and for us locals. We saw many varieties of pycnobia sea stars, brittle



and blood sea stars, vermilion sea stars, rainbow sea star, cookie sea star, many types of crabs, a sea lemon, and so much more! Was a very exciting time. Students created a diagram and answered some essential questions in a written piece. Enjoy!

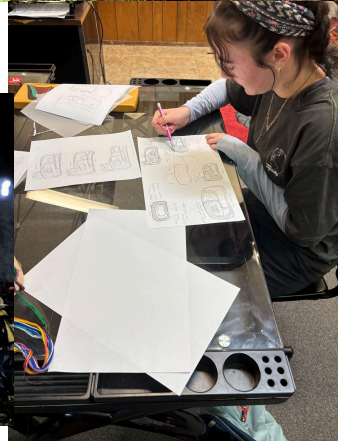
Week 4, Fisheries of Alaska! We first toured a few boats in Port Alexander. The Teasha, the Judith, and the Afognak. A Longliner, a troller, and a tender boat. Then we went on an overnight trip to a local hatchery in Port Armstrong! Students learned the different types of Alaska Fisheries and understood the conservation of each, what species is targeted (and what are typical bycatch), how each can affect different ecosystems, etc. At the salmon hatchery, students saw MANY bears, had hands-on experience going through the process of the egg fertilization process, egg incubation process how to feed the fish and how to clean the pens! Thank you all that have supported us and thank you Trevor for giving us a ride to and from Port Armstrong!



Week 5 of 2025 ATTSAA: Northwest Coastal Formline Art. We recruited a wonderful Tlingit Formline Artist and Educator from Sitka, Robert Hoffman. Students learned about the traditional Northwest Coastal Formline Art, but also the variations of this art. We also enjoyed hearing and learning about the culture and history of the Tlingit people! Thank you all for helping make this happen, thank you Paul for helping us recruit Robert, and thank you Robert for coming out to Port Alexander and enlightening us!



Week 6 of 2025 ATTSAA: Southeast Alaska Subsistence Practices. Students went clamming, shrimping, fishing, foraging for mushrooms/ cranberries/yarrow for tea/ Labrador for tea, some tagged along to join Mr. Trischman to go hunting! Mira showed students how to harvest and cook gumboots and shared some traditional Tlingit foods with the kids including herring eggs and seaweed! The



Eyak brought dungeness crab for all of us to shuck and eat! Black cod tips were brought for kids to harvest! What a wonderful week, and thank you everyone for making this a true subsistence experience for the students!

Week 7 of 2025 ATTSA: Forage to Finish - Students learned how to make a medicinal salve from the herbs in our plentiful Tongass National Forest! Students used a foraging book to read and learn about the different medicinal properties of plants, went foraging for these plants such as, devil's club inner bark, yarrow, plantain, stinging nettle, comfrey, and sitka alder inner bark. Learned how to hang herbs, widdle devil's club and widdle sitka alder, warm infused the herbs in organic olive oil to extract the medicinal properties, then lastly how to heat up the oil and beeswax to make the finished product

of a salve!



cannot see it,



doesn't mean
I can't
believe it











WE'RE SPOOK-TACULAR!





Whale Pass School
Board Report
October 2025

We have reached the culmination of many months of hard work and logistical planning by our Songahm Academic Program Coordinator Michelle Dempsey. Her networking skills and dedication have ensured the success of the program and have kept the doors open for Whale Pass school. Our amazing cook Miss Peggy has volunteered many hours with support from our outstanding parent chaperones to keep everyone well fed with a delicious variety of food. Mr. Mike has been there every step of the way to drive, be a fishing trip chaperone, help in the kitchen, supervise firewood stacking and more. Our own tech wizard Mr. Matt is teaching photography, videography, drone flight, safe AI use, and computer building skills while balancing SpEd, college responsibilities, emotional support and good humor.

We welcomed Mr. Garrett Richards to the SISD staff as our onsite TaeKwonDo instructor and cabin supervisor. His instructional delivery, student rapport, and energy has been essential for teaching Dr. Dometrius Hill's curriculum for the Songahm Academy. Students have not only gained additional physical experience in the dojang but a much broader knowledge of the history, philosophy, and teaching of Songahm TaeKwonDo. Mr. Richards was joined by guest volunteer instructors Chief Master Kohl and Chief Master Skiles who further broadened the depth of instruction based on their many years of experience. The support and continued promotion of our program from the ATA organization has been amazing.

Other guest instructors included Dom ("[Domitrick](#)") Lewis, who helped our students with their creative forms and provided a demonstration of his abilities to the SISD students visiting Harvest Days at HVS. [Mickey Ramos](#), a Port Protection producer and digital content creator, spent a day with our students teaching film making and giving them quality feedback on their efforts. Wow! We have had nationally recognized celebrity teachers in Whale Pass.

Our students have received quality instruction in science and Alaskan history through many field trips and follow up activities. We have crisscrossed the island and received several compliments regarding our student engagement. We visited the Klawock Fish Hatchery where we learned about the coho run and efforts to support the fishing industry. We received the only Forest Service geologist led tour of the year to El Capitan. We had video learning opportunities to meet Viking Lumber's Sarah Dahlstrom, who taught us about the specialty wood products Viking produces, and a meeting with Jackson Pearson, a high schooler originally from Wrangell and an award winning SeeStories video producer who shared his film making insights (some of our students may meet up with him in Texas!) We spent a wonderful day in Kasaan visiting the museum, observing seal processing, going on a guided tour totem walk, working on paddles in the carving shed, and participating in a canoe ride. We were honored to take some seal meat back to Whale Pass. This gift has provided us with several meals as well as canning

opportunities for the students to take home (special thanks to SISD board member Ben for joining us for the day). All students also caught their halibut on a full day fishing charter thanks to Eagle Lodge. Other trips included Memorial Beach for a cookout and tidepooling where students learned about the memorial and lean-to history.

The Songahm Academic Program students joined in several SISD activities including the Thorne Bay Cross Country race, AMSEA training, archery class & dinner in Naukati (thanks to John & the Naukati ASC), and Harvest Day with tidepooling at Howard Valentine. Our students participated in island events such as the Slippery Salmon races in Craig and completed community service loading boxes for September's Whale Pass Food Bank day and stacking our school's firewood for the winter. On Saturday, October 18th, we will host the community at the school to carve pumpkins to place on the 108 bridge (a long time Whale Pass tradition). We have all benefited from these additional students and their positive, can do attitude.

Next week (on October 21st), our Songahm Academic Program students will travel to [Fall Nationals](#). Rod Morrison will join them as a chaperone. We will miss them and wish them all the best of luck. Thank you SISD board for supporting the Songahm Academic Program's first year!



ATHELETICS & ACTIVITIES

REPORT

CROSS COUNTRY

Elementary and Middle School Cross Country finished their season off strong, with many students improving their race times. Coach Brandy would like to thank the parents and staff for all their help in making this a great season.

MIX 6 VOLLEYBALL

The Mix 6 Team is headed to Kake on October 13th to complete against Kake and Gustavus in a seeding tournament for Regionals. The Regional tournament will be held in Gustavus November 17th-20th

WRESTLING

HS Wrestling began its season on October 6th with 12 wrestlers, ranging from 9th thru 12th grade. Their first meet will be in Metlakatla on October 17th.

BASKETBALL

MS Basketball began its season on October 6th and will have their first game on October 18th in Craig at 12:00pm.

WRESTLING SCHEDULE

October 17th-18th in Metlakatla

October 24th-25th in Skagway

October 31st-November 1st Mountain City Classic

November 7th-8th in Juneau

November 14th-15th in Palmer

November 21st-22nd in Ketchikan

December 5th-6th in Wrangell

December 12th-13th Regin V @ MEHS

December 19th-20th State in Anchorage



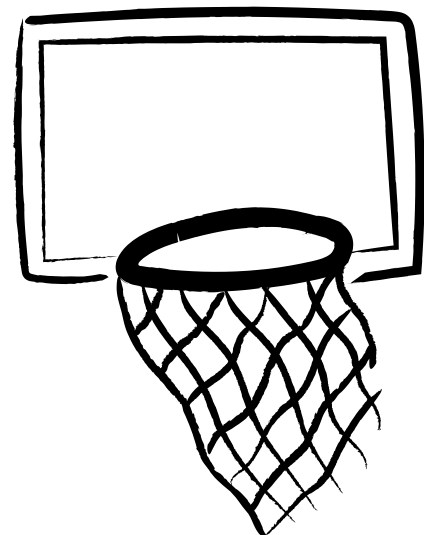
MIDDLE SCHOOL BASKETBALL SCHEDULE

October 18th - 12:00pm at Craig

October 25th - 11:00am and 12:00pm at Hydaburg

October 29th - 8:00pm at Klawock

November 7th - 6:00pm and 8:00pm at Thorne Bay



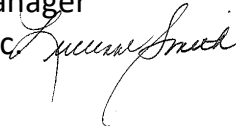


SOUTHEAST ISLAND SCHOOL DISTRICT
P.O. Box 19569, 1010 Sandy Beach Rd Thorne Bay, Alaska 99919
(907) 828-8254 Fax: (907) 828-8257 [Email: sisd@sisd.org](mailto:sisd@sisd.org)

MEMORANDUM

TO: SISD BOARD OF EDUCATION

THRU: Rodney Morrison, Superintendent

FROM: Lucienne Smith, Contracted Business Manager
Alaska Education & Business Services, Inc. 

Date: October 16, 2025

SUBJECT: BUSINESS MANAGER'S REPORT NARRATIVE
Goal #3: Increase Communication District and Community Wide

FY 2025 AUDIT – The FY2025 financial audit concluded on September 26th. The auditors have drafted, and I have reviewed and approved the audited financial statements. We are in a holding pattern until the AICPA releases their 2025 Compliance Supplement that is required to be included in the financial statements (see accompanying email from DOEED). Once that occurs, then we can go to publishing.

Other – Q1 grant reimbursements have been completed, as have the ESC and 941 quarterly payroll reports.

We have received two of our five large outstanding grant reimbursements from prior periods. We expect the final Hollis K-12 Replacement school final payment in the next few weeks.

We are halfway through the count period for our foundation funding and it appears all small sites have the required minimum 10 students this year.

Please feel free to ask questions.

***Mission:** Students are equipped to achieve their dreams and aspirations*

***Vision:** Set a foundation by cultivating experiences for students to develop goals and thrive in an ever-changing world.*

[Draft] Re: FY2025 Audited Financial Statements - Due November 15

From

Draft saved Thu 10/16/2025 5:03 PM

To Danner, Alenita S (EED) <alenita.danner@alaska.gov>

From: Danner, Alenita S (EED) <alenita.danner@alaska.gov>

Sent: Monday, October 6, 2025 12:38 PM

Subject: FY2025 Audited Financial Statements - Due November 15

Dear Superintendents and Business Managers,

As a friendly reminder, the FY2025 district audit is due to the Department of Education & Early Development (DEED) by **November 15**, in accordance with [AS 14.14.050\(b\)](#). One certified copy must be submitted to the DEED, while another certified copy must be publicly available at the district's main office.

To streamline submission, please email a PDF copy of the audit to Alenita.Danner@alaska.gov by November 15. Physical copies are no longer required. Since the statutory deadline falls on a weekend, non-compliance letters will be issued the following Monday. If a school district fails to file a certified copy with DEED by November 15, then the Commissioner shall withhold all payments of state funds to that district. Please also ensure compliance with the financial reporting requirements in [4 AAC 06.121](#).

We recognize the added challenges this year, as the OMB Compliance Supplement, typically released in May, has not yet been issued and may be further delayed by the federal shutdown. We understand the impact this has on planning and greatly appreciate your diligence as you work to complete the audit under these circumstances. We will continue to monitor the situation as the deadline approaches.

Thank you for the care and attention you bring to this important work each year. Your work makes a difference for students across our state. If you have any follow up questions, please feel free to reach out to me at 907-465-2890 or Alenita.Danner@alaska.gov.

Thanks,
Alenita

Alenita Danner
School Finance Specialist II
Department of Education & Early Development
907.465.2890
Teleworking: M-F – 7:30am-4:00pm



SOUTHEAST ISLAND SCHOOL DISTRICT

P.O. Box 19569, 1010 Sandy Beach Road, Thorne Bay, Alaska 99919
(907) 828-8254 Fax: (907) 828-8257 E-mail: sisd@sisd.org

SISD FOOD SERVICE BOARD REPORT

10/07/2025

SISD participates in NSLP (National School Lunch program), SBP (School Breakfast Program) and FFVP (Fresh Fruit and Vegetable Program).

Every school year, each school food authority with more than one school shall perform no less than one on-site review of the lunch and breakfast counting and claiming system for each school site.

Each on-site review must ensure the school's claim is based on the counting and claiming system, as implemented, and yields the actual number of reimbursable free meals (SISD is CEP district and all our students get free breakfasts and lunches), respectively, served for each day of operation.

If the review discloses problems with a school's meal counting and claiming procedures or general review areas, the SFA must ensure that the school implements corrective action, and within 45 days of the review, conduct a follow-up on-site review to determine that the corrective action resolved the problems.

We started our on-site reviews with Whale Pass school on Monday, October 6. Hollis school on-site review is scheduled on October 21. Coffman Cove on-site review is scheduled on October 28. Rest of the schools will be reviewed in November/December. No schedule is available for these sites yet.



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October Maintenance Report

Thorne Bay (TB)

Heaters

- Wood boilers operating.
- TBG: Both diesel boilers functional, but cannot run simultaneously.
- TBS: One diesel boiler working; the other is non-repairable.
- TBS heat currently controlled manually through valve adjustments.

Fire Suppression

- TBG still under 2025IMP0005 plan.
 - Continuing coordination with the Alaska Fire Marshal.
-

Bus Barn (BB)

Heat

- Waste oil heater and tank removed.
 - New unit heater installed; working extremely well.
 - New fuel line and filters installed.
 - Reconnected to Toyo in office row.
 - Compact, clean, and efficient.
-

Whale Pass (WP)

Bathroom Repairs

- Mold/mildew removed.
- Exterior wall rot in boys' bathroom repaired; dividing wall rot repaired.
- New sheetrock installed.
- Gaskets and seals replaced for toilets, urinal, and sinks.
- PEX waterlines installed from floor level to fixtures.

- FRP added to wall for urinal splash protection.

Heat

- Dry wood deliveries in progress (30 cords requested).
- GARN system operating well.

Water System

- Some slow/no flow issues, but easily restarted by maintenance crew.

Housing

- All leaks repaired in remodel and housing.
 - Air bled from wood heat systems.
-

Naukati (NKI)

Heat

- GARN Boilers:
 - One boiler ready; second in progress (belly cleaning needed).
 - Current piping does not allow isolation between boilers (improper valving).
- Diesel Boilers:
 - New burners shipped.
 - Plan: Get GARNs fully operational before diesel swap, then transition one at a time to maintain redundancy.

Water

- System working well.
- Continuing work on treatment system.

Lights

- School lighting repairs high on priority list (after heat).
-

Coffman Cove (CC)

Heat

- Wood:
 - School and housing on wood heat.
 - Greenhouse repairs in progress:
 - GARN repaired and operating.
 - Sump replumbed and operating.
- Diesel:
 - 2 of 3 boilers down for repair.
 - Smoke and flame observed near fuel pump.

Lights

- School lighting repairs remain a high priority (after heat).
-

Kasaan

Heat

- Diesel heat operating well in school and preschool.
 - GARN:
 - Unit has been used to burn debris multiple times.
 - Cleaning, repairs, and training remain priorities.
 - Dry wood supply path underway.
 - Once repairs are complete: bleed system and test operation.
-

Hollis

Heat

- Diesel system working well.
- GARN requires interior cleaning before welding repairs.
 - Leak identified at motor well opening—requires internal weld with mirrors.
 - Will replumb connections between GARN heat exchanger and building.

Water

- Continuing system repairs.

- Working with USFS on Fire Suppression system upgrades (possible agreement for modernization).
-

Port Alexander (PA)

Heat

- Primary School:
 - Heater had exhaust problems—exhaust rebuilt by Bud.
 - Burner repairs pending; parts received from Schmolk on 10/17/25.
- Secondary School:
 - Heater operational.

Lighting

- All fluorescent lights replaced in Primary building.
 - Ballasts removed and LEDs installed.
-

District-Wide

- Door project completed successfully.
- Attended Maintenance Conference in Anchorage:
 - Established new supplier contacts in Alaska.
 - Identified Work Order OS options for improved efficiency and tracking.

--

Scott Randall
Maintenance Department, Southeast Island School District

Southeast Island School District

Board Report: Special Education, Assessment, and Reads Act/Curriculum

October 2025

District Highlights

During my recent visit to Coffman Cove School, I had the opportunity to meet with staff, observe classrooms, and see how services are being aligned to support students. Both teachers are deeply engaged in DEED's Northwest Positive Behavioral Interventions and Supports (NW-PBIS) initiative, working to embed PBIS practices into their daily routines and strengthen school climate. Collaboration among pre-K, special education, and assessment staff remains strong. This integrated approach is improving transitions, aligning instructional supports, and promoting consistent, data-informed decision-making for student growth.

Amplify High-Intensity Tutoring

The district's Amplify High-Intensity Tutoring program officially launched this month. Early feedback has been very positive, with parents expressing appreciation for added academic support and students showing enthusiasm for building confidence in core skills. Participation and progress data will continue to be monitored and shared in future reports.

DEED Partnership & PBIS Implementation Funding

Through partnership with the Alaska Department of Education and Early Development (DEED), SISD has been awarded \$31,500 in funding to support Positive Behavioral Interventions and Supports (PBIS) implementation districtwide. Each participating school will receive \$4,500 to enhance PBIS systems, professional development, and climate supports. Schools include Barry Craig Stewart (Kasaan), Hollis, Howard Valentine (Coffman Cove), Naukati, Port Alexander, Thorne Bay, and Whale Pass. This initiative aligns with our ongoing focus on positive school culture and student well-being.

SERRC Partnership & Transition Camp

In collaboration with the Southeast Regional Resource Center (SERRC), SISD will host a Secondary Transition Coordinator to support postsecondary readiness and transition planning. A Transition Camp will take place November 17–20, 2025, at Naukati School (9:00 a.m.–2:00 p.m. daily). Students from Petersburg, Hydaburg, Craig, Klawock, and other districts have been invited. This camp serves students potentially eligible for Division of Vocational Rehabilitation (DVR) services, including those with IEPs, 504s, or other support needs. High school students—and 8th graders ready to begin

transition planning—will explore employment readiness, postsecondary options, and independent living skills.

Assessment & Curriculum Updates

MAP Growth data shows strong performance in Grades K–1 and high school, with continued focus needed in Grade 2 math and early literacy. mCLASS results highlight similar trends, emphasizing the need for sustained early literacy intervention. The District Reading Improvement Plan (DRIP/MTSS) has been approved by DEED under the Alaska Reads Act, recognizing SISD’s strong instructional alignment and family engagement efforts. The Continuous Quality Improvement (CQI) Plan, developed with DEED, focuses on early childhood assessment and instructional fidelity using Creative Curriculum and TS GOLD.

Student Support Services

Our Counselor, Speech-Language Pathologist (SLP), and School Psychologist have completed their first on-island visits. Three integrated behavioral screenings, six speech referrals, and over eight Gifted/Talented referrals have been completed. The SLP conducted a full file review of all students receiving articulation and/or communication services through special education. Occupational Therapy (OT) and Physical Therapy (PT) providers will visit within the next two months and continue tele-support to ensure continuity of services.

AKSafe/STOPit Implementation

The Special Education Department participated in the internal administrative training and districtwide launch of the AKSafe/STOPit platform, which has now begun implementation across Southeast Island School District. The STOPit App is an anonymous digital reporting tool that allows students, staff, and families to confidentially report safety concerns, bullying, harassment, threats, or any behavior that could impact student well-being. Reports can be submitted via smartphone, tablet, or computer and are immediately routed to designated school and district administrators for timely response. This system, supported by AKSafe and DEED, enhances SISD’s student safety infrastructure by providing real-time anonymous reporting, efficient tracking and response tools, and integration with PBIS and MTSS frameworks to ensure follow-up and support. The SPED Department’s participation ensures staff are equipped to respond appropriately to student needs through the platform.

Special Education Compliance Review

DEED conducted a Special Education Compliance Review for SISD from October 6–10, 2025. All required documentation was submitted, and we expect feedback within 30–60 school days. Special thanks to Tristy Mortison, April Hoy, Steve Cunningham, Matt, and Matt Gore for their exceptional collaboration in preparing for this review.

Alaska CASE Conference

Our Special Education Coordinator will attend the Fall 2025 Alaska CASE Conference, scheduled for October 22–24, 2025. Supported by Alaska DEED and Alaska CASE, this conference offers professional learning and networking for special education administrators. Highlights include a Silent Auction for scholarships, a social sponsored by EMBRACE and Lighthouse Therapy, and optional university credit for participants.

Assessment Department – NAEP Preparation

The Assessment Department, in coordination with Everett and Principal Nixon, is preparing for the National Assessment of Educational Progress (NAEP) 2026. Tasks due by October 24 include enrolling selected grades, verifying winter break dates, confirming school addresses, and designating a technology coordinator. The department continues to ensure compliance and readiness for state and national testing requirements.

Staff Recognition

Congratulations to Megan Wakefield (Coffman Cove), Lucy Nelson (Thorne Bay), and William Collins (Naukati) for earning the designation of Highly Qualified Paraprofessionals under ESSA. Their work in special education and PreK classrooms demonstrates excellence and dedication to student support.

Looking Ahead

SISD continues to make meaningful progress across academic, behavioral, and support areas. With PBIS funding, Amplify tutoring, SERRC transition programming, DEED-approved literacy initiatives, and compliance work in progress, the district is positioned for continued growth. Key next steps include aligning RTI/MTSS practices, strengthening early literacy monitoring, expanding transition readiness for Grades 8–12, and deepening PBIS and SEL implementation.

Report Prepared By:

Robbin Perkins Askew, M.Ed
Special Education & Assessment Coordinator
Southeast Island School District



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Southeast Island School District

State and Federal Programs Board Report – October 2025

Prepared by: Astrid Richard-Cook

CTE Grant – Mining Careers

- Finalizing DEED CTE grant for mining careers.
 - Reached out to several geology and engineering companies in Alaska — positive responses from all.
 - Contacted UAS and PWSCC about mining and geology programs.
 - Both schools are interested in Zoom meetings with students.
 - Connected with both mines on Prince of Wales Island.
 - They are interested in student tours and partnerships with the district.
 - Grant application will be submitted early November.
-

Grant Management

- Working with Lucienne on final reports for:
 - AHFC
 - Homeland Security
 - COPS Grant

- Reports are nearly complete.
 - All GMS grants finalized and approved by DEED.
-

Cybersecurity Grant

- Waiting on Homeland Security Cybersecurity Grant decision.
 - Grant will fund improvements for:
 - Network security
 - Website security
 - Greenhouse security
-

Migrant Education Program

- Working with Theresa on Migrant Program requirements.
 - Theresa completing Certificates of Eligibility for each student and family.
 - Processing program benefits:
 - Back-to-School Buy
 - Book Buy
 - Raingear Buy
 - Developing and sending questionnaires to:
 - Teachers of migrant students
 - Parents of migrant students
-

Technology Department

Board Report - October 29, 2025

Updates

Devices:

- (9/17) Promethean Boards deployed in TNB, CC, NKI and WP.
- Prior Year Senior Computers all sent out
- 3D Printer repaired and prepped
- Poster Printer examined, needs new computer and OS

Grants

- RUS-DLT Grant: Reimbursement in progress
- E-RATE CAT2: USAC beginning review of CAT2 funding request
- COPS Grant: HDDs and Viewports arrived and waiting for network gear

Powerschool:

- Powerschool website UI exploration and experimentation
- Enrollment forms still trickling in
- Talent Ed staff export setting up for dynamic and streamlined data

Network:

- Second Starlink mounted in TNB and operational
- Plans for WP wifi for housing postponed

Rostering:

- Ongoing rostering for various sites.

Website:

- Dissatisfied with Poweschool website, initiated locally designed project
- Working with new website to integrate seamless google authentication
- Building website base functions and structure
- Implementing file storage and direct PDF presentation
- Investigating API and hooks to integrate directory and alert bulletin
- Simplifying, organizing and consolidating website content

Misc:

- Prepping, preparing and deploying various student and staff devices
- General assistance to staff and students

SISD Technology Director
Everett Cook

Student Representative Board Report

Students have been very excited and involved in a variety of activities over the past few weeks. High school volleyball recently traveled to Kake for games, and the team had a great time representing our school. High school wrestling is officially back, and athletes are eager to begin their season. Middle school basketball has just started, and players are looking forward to their first games on October 30 in Klawock. Earlier this month, Coffman Cove hosted its annual Harvest Festival, with Thorne Bay students attending on October 8 and all the other sites joining on October 9. Parent-teacher conferences were held October 1–2 and had a great turnout from families. Students also enjoyed visits from Mike Donahue, who spoke in Thorne Bay on October 14 and Hollis on the 13, and Naukati's Halloween Carnival on October 18 was a huge success. Later this month, middle school students are excited for their trip with Ginger White to Ketchikan on October 23–24, where they'll get to tour the college. Halloween Spirit Week and the door decorating contest have brought a lot of energy and creativity to the halls, and everyone is looking forward to Kagan Family Engagement Day on Thursday, October 30, and the Thorne Bay Halloween Carnival on November 1.

BP 8120 Elections

Note: Pursuant to AS 14.08.115 and AS 14.12.035, the school board prescribes the manner of selecting advisory boards. Effective 2014, regional educational attendance areas ("REAA") may request that advisory school board elections be conducted by the Division of Elections ("Division"). If a request is made, the election will be held on the first Tuesday in October. AS 14.08.071(e). In such a case, the role of the Division is limited and REAAs retain most of the obligations for conducting the election. In addition, the Division will only conduct advisory school board elections in those communities where the Division is already scheduled to conduct an in-person election for the regional school board. The following policy provides optional language for REAAs desiring to have the Division conduct advisory school board elections. That language incorporates the requirements of 6 AAC 27.180, Advisory school board elections.

Officers

~~Each Advisory School Council shall elect its own officers, who will consist of a chairperson, vice chairperson, a secretary, treasurer and such other officers as the council considers necessary.~~

~~For a new Advisory School Council, officers shall be elected by those in attendance at an organizational meeting called by the Principal/Lead Teacher.~~

All qualified and interested individuals are encouraged to serve the district and its students by seeking election to the ~~advisory school board~~ advisory school council. The district shall be responsible for conducting advisory school council elections for the respective attendance areas. The Superintendent or designee shall make the necessary procedures, forms and staff assignments for the conduct of elections.

Qualifications for Candidates and Voters

~~An individual must qualify with respect to the following elements before they may vote in an Advisory School Council election:~~

~~The voter or candidate must be~~ An individual is eligible to seek election to the advisory school council in the election if the person meets the voter qualifications set forth below and has never been convicted of a crime requiring registration on any sexual offender list, or a crime against children.

An individual with the following qualifications is eligible to vote in an ~~advisory school board~~ advisory school council election:

1. is a United States citizen;
2. ~~The~~ is 18 years of age or older;

3. is a registered voter ~~or candidate must be~~ in the State of Alaska;

~~4.4.~~ _____ has been a resident of the municipality ~~or~~ school attendance area of the associated Advisory School Council for at least 30 days before the date of the election or be a qualified voter in the immediate family of a student who attends the local school.; and

5. is not disqualified from voting due to:

a. conviction of a felony involving moral turpitude, assuming voting rights have not been restored; or

b. a court finding of incompetency, unless the disability no longer exists.

Participation by community members, parents/guardians of enrolled students, school employees is encouraged.

Note: The following language should be utilized if the School Board has determined that student members are permitted to serve on advisory school councils.

A district student is eligible for appointment as a Student Advisory School Council Member without meeting the above qualifications.

Note: The following options may be selected based on district philosophy and needs.

School board members may hold concurrent membership on both the school board and a local Advisory School Council.

~~Vacant Officer Positions~~

~~In cases of vacancy, the remaining members shall select a person to fill the vacancy.~~

Election Procedures

The Superintendent may timely request that the Division of Elections conduct the advisory school council elections at the same time as the Regional School Board election, occurring annually on the first Tuesday in October. The advisory school council and regional school board elections shall be conducted separately.

The Superintendent or designee shall oversee the district's obligations for the advisory school council elections, which may include advertising, printing and delivering of ballots, tallying of ballots, and certification of the advisory school council elections.

Legal Reference:

ALASKA STATUTES

[14.08.071 Elections, advisory votes](#)

[14.08.115 Advisory ~~School Councils~~ school boards in REAA](#)

[14.12.035 Advisory ~~School Councils~~ school boards in borough school districts](#)

[ALASKA ADMINISTRATIVE CODE](#)

[6 AAC 27.180 Advisory school board elections](#)

Revised 10/00, 2/05, 11/11

Adoption Date: 04/09/98

Southeast Island School District

BB 9110 Board Membership

Regular Members

The School Board shall consist of five (5) members elected or appointed in accordance with law. Of the five (5) seats in the Southeast Island School District Board of Education, one (1) must be filled by a resident from Section 19-I of the Southeast Island School District. Section I includes that area within the municipal boundaries of the City of Thorne Bay. Seats B, C, D, and E represent Section 19-II, and must be filled by a resident of Section 19-II.

Student Board Members

The Board believes it is important to seek out and consider students' ideas, viewpoints and reactions to the educational program. In order to provide student input and involvement, the Board shall appoint student Board members as deemed necessary.

Student Board members shall have the right to attend public meetings of the Board, be recognized at meetings, participate in questioning witnesses and discussing issues and shall receive all materials presented to Board members except those related to executive sessions.

Student Board members may cast preferential votes on all matters except those subject to executive session discussion. Preferential votes shall be cast prior to the official Board vote and shall not affect the outcome of a vote. Preferential votes shall be recorded in the Board minutes.

Legal Reference:

ALASKA STATUTES

[14.08.041](#) *Regional school boards*

[14.08.091](#) *Administration*

[14.12.030](#) *School boards*

[14.12.040](#) *Transition from five to seven member board*

[14.12.110](#) *Single body as assembly and school board*

[14.14.070](#) *Organization of school board*

[14.14.120](#) *Inoperative district*

[14.14.250 - 14.14.310](#) *Involvement of young people in government*

[29.20.300](#) *School boards*

Revised 4/04

Revised 8/07

Adoption Date: 04/09/98





Apply to Become the 2025-2026 Student School Board Representative

Open to all SISD high school students (grades 9-12)

This is your chance to represent your peers, work with the School Board, and strengthen student voice in important decisions. Gain leadership experience and make a difference in SISD!

Why Apply?

- Work directly with the SISD School Board.
- Learn how school governance works.
- Share your voice and represent the student perspective in important decisions.
- Gain leadership experience that can strengthen your future college or career goals.

How to Apply:

Email your application to Chris Page Haufe (cpage@sisd.org) with the subject: *Student Board Representative Application*

New Deadline: Friday, October 24th.

Your application must include:

1. **Application letter** explaining why you want to serve.
2. **Letter of support** from one teacher
3. **Letter of support** from your parent/guardian
4. **Letter of recommendation** from your local ASC representative (e.g. ASC President) or other adult community member.

Selection

The 2025-2026 Student School Board Representative(s) will be selected at the October 29, 2025, Board Meeting. Interviews may be held beforehand.

Expectations

- Attend Board meetings and work sessions
- Share student perspectives with the Board
- Report Board decisions back to students and staff
- Possible travel opportunities: Youth Leadership Institute (Nov 13–16, 2025) and/or Legislative Fly-Ins in 2026



OATH OF OFFICE

SOUTHEAST ISLAND SCHOOL DISTRICT
BOARD OF EDUCATION

“I, _____, do solemnly swear that I will support and defend the Constitution of the United States and the Constitution of the State of Alaska, and that I will honestly, faithfully, and impartially discharge my duties as a Southeast Island School District Student Board Representative to the best of my ability.”

96

Dated at Coffman Cove, Alaska, this 29th day of October, 2025

Board Member

Date

Superintendent, Attest

Date

BP 8110 Membership

Note: The school board establishes the composition of advisory school boards. The following sample policy is based largely on material from the Alaska Gateway and Lower Yukon School Districts and may be revised as desired.

Each school attendance area shall be served by an elected advisory school council. All other areas would be served by state or district correspondence. Any change in a school attendance boundary, such as caused by a change in bus route due to decrease or increase in student enrollment, may affect the local Advisory School Council boundary.

(cf. 5116 - School attendance Boundaries)

Each Advisory School Council shall consist of a minimum of three members. The Advisory School Council may increase the number of members serving on the Advisory School Council to a maximum of five members. Members shall serve a term of one year.

~~Advisory School Council Members may not be employed by the district without approval by the School Board.~~

The School Board encourages Advisory School Councils to appoint a nonvoting student member to the Advisory School Council.

Legal Reference:

ALASKA STATUTES

[14.08.115](#) *Advisory school boards in REAA*

[14.12.035](#) *Advisory school boards in borough school districts*

Reviewed 1/05

Revised 09/17/2025

Adoption Date: 04/09/98

Southeast Island School District

BP 4180/4280/4380 RESIDENCY AND REMOTE WORK

Note: This model policy is adopted from a policy created by the Dillingham City School District.

The Board recognizes the educational and economic benefits that result from district personnel residing within the boundaries of the school district. The Superintendent or designee may determine that the best candidate for certificated or administrative position does not plan to maintain primary residency within the boundaries of the school district. In order to hire or continue the employment of such a candidate, the Superintendent or designee shall seek approval from the Board. The Superintendent or designee shall develop procedures to implement this policy.

BP 5111 Admission

Note: Pursuant to 4 AAC 06.060, authority to deny admission to a student is vested with the School Board. The following sample policy authorizes the Superintendent or designee to deny admission to children who don't meet established entrance requirements.

The School Board believes that all children should have the opportunity to receive a free appropriate public education. Staff shall encourage parents/guardians to enroll all school-aged children in school.

The Board reserves the right to verify the validity of any affidavit of guardianship and the residency or anticipated residency of any student. These admission policies are not intended to be a barrier to the enrollment and ~~education~~ retention of homeless children and youth.

The Superintendent or designee shall verify compliance with all entrance requirements established by law or Board policy.

~~(cf. 5112.6 - Education for Homeless Children and Children in Foster Care)~~

(cf. 5112.1 - Exemptions from Attendance)

(cf. 5112.2 - Exclusions from Attendance)

~~*(cf. 5112.6 - Education for Homeless Children and Youths)*~~

(cf. 5116 - School Attendance Boundaries)

(cf. 5117 - Interdistrict Attendance)

(cf. 5141.3 - Health Examinations)

(cf. 5141.31 - Immunizations)

~~Note: Pursuant to~~ Note: A child who is six years of age on or before September 1 following the beginning of the school year, and who is under the age of 20 and has not completed the 12th grade, is of school age. AS 14.03.070, a child who is between six years of age on or before September 1, following the beginning of the school year and who is under the age of 20 and has not completed the 12th grade is of school age. The school year begins on July 1 and ends June 30. Pursuant to AS 14.03.080, the School Board may admit children under school age who meet School Board standards of mental, physical, and emotional capacity necessary to perform satisfactorily in school and may admit children under school age to kindergarten, as provided below. In 2003, the legislature amended the early entrance statute for the purpose of clarifying that

~~two-year kindergarten programs are not authorized. Districts with early entry into kindergarten must have an educational program prescribing that under school age students advance through the curriculum or grade level by the following school year. This is a programmatic requirement and is not meant to limit individualized student assessment. In 2004, the early entrance statute was again amended to provide school boards with the option of delegating early entrance decisions to the Superintendent or designee. The Board may establish a kindergarten class for children who are five on or before September 1 following the beginning of the school year; must admit children under school age who move into the district and who were previously enrolled in public school in another district or state; and may admit students over school age and charge them tuition.~~ The school year begins on July 1 and ends June 30.

A child five years of age on or before September 1 may be admitted to kindergarten. The School Board authorizes the admission of students under school age who are at least four years of age at the beginning of the school year, provided they exhibit the ability mental, physical, and emotional capacity to perform satisfactorily, including advancement through the curriculum or grade level by the following year. The Superintendent or designee is delegated authority to make early-entrance determinations. Students under school age who were previously enrolled in public school shall be admitted to school at the grade level determined by the Superintendent or designee. (AS 14.03.080)

Early Entrance Assessment

~~The Board realizes there are no preschool programs in most of Southeast Island School District's sites. However, it recognizes an obligation, through Child Find, to provide pre-school services to children with disabilities beginning at age three. Therefore, the board approves pre-school programs at any site within Southeast Island School District. Our schools strive to provide educational experiences for all students who are developmentally ready to enter school. Students enter into our school system at level one in all content areas and progress through our curriculum model as is developmentally appropriate. When parents request early admission for their children, each four-year-old will be tested using the current version of The Brigance Early Childhood Screen, which may be administered by a Southeast Island School District Special Education or trained general education teacher.~~

~~The Brigance Early Childhood Screen was designed for use with children below the developmental level of seven years. The assessment instrument provides the following:~~

- ~~1. Determines the developmental or performance level of the child.~~
- ~~2. Identifies areas of strength and weakness.~~
- ~~3. Serves as an on-going record-keeping system.~~

~~The Superintendent or designee is delegated authority to make early-entrance determination. Criteria for children entering the program will follow the guidelines for four-year-old children provided in the current version of the Brigance Early Childhood~~

~~Screen. The Brigance Early Childhood Screen screens children in the following areas: fine motor and gross motor skills, vocabulary, number concepts, prerequisites of school and school readiness.~~

Students subject to suspension or expulsion under AS 13.03.160 in the District or another district are not guaranteed admission.

Legal Reference:

ALASKA STATUTES

[14.30.010](#) *When attendance compulsory*

[14.03.020](#) *School year*

[14.03.070](#) *School age*

[14.03.080](#) *Right to attend school*

[14.30.045](#) *Grounds for suspension or denial of admission*

[14.03.160](#) *Suspension or expulsion of students for possessing weapons*

ALASKA ADMINISTRATIVE CODE

[4 AAC 06.055](#) *Immunizations required*

~~[United States Code, Title 42](#)~~

UNITED STATES CODE

[42 U.S.C. 11432 - 11433](#) *McKinney-Vento Homeless Assistance Act*

Revised 5/04, 3/05, 8/05, 6/09, 9/11, 9/12, 9/13, 10/2017, 8/29/18

Adoption Date: 04/09/98

Southeast Island School District

BP 5138 Student Possession & Use of Portable Electronic Devices, Including Cellular Phones

The Board recognizes that many students possess and use cell phones and other portable electronic devices. These devices serve an important purpose in facilitating communication between the student and ~~his or her~~their family, as well as serving as tools to access electronic information. In the school setting, portable electronic devices are permitted so long as their use is consistent with this policy and does not interfere with the educational process or with safety and security.

(cf. 5030 – School Discipline and Safety)

Educational Uses

In many instances, there is educational value in utilizing portable electronic devices in the classroom when such devices deliver content, and extend, enhance, and/or reinforce a ~~student's~~student's learning process related to the ~~student's~~student's learning style, the instructional objectives of the class and/or the learning environment. The appropriateness of in-class use of these devices consistent with the instructional objectives within instructional time will be determined by the classroom teacher with the approval by the building administrator.

Use of portable electronic devices for students with disabilities will be outlined in a ~~student's~~student's Individualized Education Program (IEP) or Section 504 plan, as determined appropriate by the IEP or 504 Team.

(cf. 6159 – Individualized Education Program)

If use of a portable electronic device is required in individual instances (not provided for in an IEP or 504 plan) to assist a student with the ~~student's~~student's education, permission must be obtained in writing from a building administrator prior to use of the portable electronic device at any time when such use would otherwise be prohibited by this policy. In case of an emergency, verbal permission by a teacher or administrator is required in situations where permission can be obtained.

Conditions of Use – Cellular Phones

~~Students may possess and use portable electronic devices including, but not limited to, cell phones, smartphones, music players, tablets, laptops, etc., subject to limitations of this and other policies of the district.~~

~~Portable electronic devices shall not be turned on or used in any way: (1) during other school sponsored~~

Note: School boards may select one of the two options for the use of cellular phones in schools. These conditions may be modified as desired.

(Option 1): High school students (grades 9 - 12) may use cellular phones and other personal portable electronic devices before and after school, during passing periods, and during the student's lunch period. Elementary and middle school students (grades K-8) may use such devices only before and after school. Devices should be powered off and put away at all other times.

Commented [CP1]: This reflects our current policy (see section deleted below the note lower on this page)

(Option 2): Students may use cellular phones and other personal portable electronic devices only before and after school. Such devices should be powered off and put away at all other times.

Cellular phones shall be powered off during instructional time and supervised group activities during the school day (for example, student assemblies, awards, or other public ceremonies, etc.); or (2) when their use is otherwise prohibited by school unless authorized by supervising personnel.

Commented [CP2]: AASB does not have this section. I believe we added it to clarify expectations

(cf. 6116 – Classroom Interruptions)

Instructional time includes the entire period of a scheduled class and other time when students are directed to report to and participate in any instructional activity. The principal may establish, and school personnel may enforce, additional guidelines limiting or prohibiting the possession and use of portable electronic devices as appropriate to campus needs. The learning environment includes all times that a student is on school grounds during the school day and when school sponsored and supervised group activities are held.

No student may use a cellular phone or portable electronic device in a manner, or at a time, that interferes with or is disruptive of another student's learning environment. The learning environment includes all times that a student is on school grounds during the school day and when school sponsored and supervised group activities are held.

~~Note: The following optional paragraph reflects the guidelines used by the Anchorage School District to specify permitted uses based on grade level. It may be revised or deleted as appropriate.~~

~~No student may use a cellular phone or portable electronic device in a manner, or at a time, that interferes with or is disruptive of other student's instructional time. High school students may use cellular phones and other portable electronic devices before and after school and during the student's lunch period. Elementary and middle school students (grades K-8) may use such devices only before and after school. Additionally, no student may use a cellular phone or portable electronic device in a manner, or at a time, that interferes with or is disruptive of other students' instructional time.~~

(cf. 6116 – Classroom Interruptions)

During the school day and ~~school sponsored activities~~ instructional time, students will comply with this policy and with administrative and staff member directives regarding

use. Students are required to turn cell phones and other portable electronic devices over to school personnel when requested. Students who refuse to do so are subject to disciplinary action.

A cellular phone or portable electronic device that has been confiscated by the district and not turned over to law enforcement will be released/returned to the parent/guardian when no longer necessary for investigation or disciplinary proceedings. As appropriate, the cellular phone or portable electronic device may be returned directly to the student.

The district assumes no responsibility for loss or damage to personal property of students, including cell phones and other portable electronic devices, whether in the possession of students or if confiscated by school personnel pursuant to this policy.

Prohibited Conduct

Possession of a cellular ~~telephone~~ phone or other portable electronic device by students is a privilege. This privilege will be forfeited by any student who fails to abide by the terms of this policy, or otherwise engages in misuse of the device so as to violate the law or any other school or district rule. In addition to those conduct rules set forth elsewhere, the following actions are strictly prohibited and may result in disciplinary action:

1. Accessing and/or viewing an Internet site that is otherwise blocked to students at school.
2. Sending an e-mail, text message or other communication that harasses, intimidates, threatens, bullies, or discriminates against another individual.
3. Taking, sending, downloading or uploading a harassing, threatening, or inappropriate photograph of anyone.
4. Using a cell phone/smartphone, camera or other recording device to take photos or videos in a restroom, dressing room, or locker room, or to take a photo or video of any person who has requested that you not do so.
5. Using a camera or other recording device to record or capture the content of tests, assessments, homework, or class work without express prior permission from the instructor.
6. Hacking or intentionally obtaining, accessing, or modifying files, passwords, or data belonging to others.
7. Taking, using, or accessing another individual's cell phone or other portable electronic device without their permission.

Commented [CP3]: AASB does not have this wording. I believe we added it to clarify expectations

Commented [CP4]: AASB does not have this wording. I believe we added it to clarify expectations

Commented [CP5]: AASB does not have this wording. I believe we added it to clarify expectations

Exceptions and Permitted Use

Nothing in this policy shall be interpreted to prohibit the use of cellular phones or other electronic devices when used for medical or translation purposes, or when a teacher or administrator of the school grants permission for a student to use a cellular phone or electronic device for educational purpose.

(cf. 5131 – Conduct)

(cf. 5131.4 – Campus Disturbances)

(cf. 5131.41 – Violent and Aggressive Conduct)

(cf. 5131.42 – Threats of Violence)

(cf. 5131.43 – Harassment, Intimidation and Bullying)

(cf. 5131.9 – Academic Honesty)

(cf. 5137 – Positive School Climate)

(cf. 6161.4 – Internet)

(cf. 6161.5 – Web Sites/Pages)

Searches

The contents of a cell phone/smartphone, camera, or other portable electronic device may be searched to determine ownership, to identify emergency contacts, or upon reasonable suspicion that a school or district rule or the law has been violated.

(cf. 5145.12 – Search and Seizure)

~~Added 10/27/10~~

Legal Reference:

ALASKA STATUTES

14.33.300 Wireless telecommunications device policy

Revised 3/2012, 09/2024

Southeast Island School District

BP 6151 CLASS SIZE

The Superintendent or designee shall establish and make available to the public a target average class size for each grade level. The target average class size may not exceed the following:

- **Pre-Kindergarten through Grade 6: 23 students**
- **Grade 7 through Grade 12: 30 students**

The class size targets may exclude mixed grade classes and courses in art, library, music, computer science, vocational-technical, and physical education.

The Superintendent or designee shall also establish a procedure to reduce class sizes when possible and appropriate.

Legal Reference:

ALASKA STATUTES

14.03.065 Maximum classroom size

BP 1260 VISITS TO THE SCHOOLS

The School Board encourages parents/guardians and interested members of the community to visit the schools to learn about, observe, or partner in educational and extracurricular programs. The Superintendent or designee shall invite parents/guardians and the community to open house activities, specific volunteer roles, and other special events. Announcements of these events shall have wide dissemination in the community.

(cf. 1110 – Media Relations)

Visitors are encouraged to demonstrate the highest standard of conduct and courtesy to help create positive learning environments and to comply with all policies within the school.

The Superintendent or designee shall establish procedures to facilitate visits during regular school days and register all visitors at the school office when entering school grounds. Procedures for school visits will be posted in readily available locations such as the district website and in parent newsletters.

(cf. 0411 – Service Animals)

The Board recognizes the staff time and commitment required for school visits and encourages the staff to develop practices to support community participation and to accommodate as many requests for visits as possible. To ensure minimum interruption of the instructional program, visits during school hours should be first arranged with the teacher and principal/lead teacher or designee. If a conference is desired, an appointment should be set with the teacher during noninstructional time.

(cf. 3515 – School Safety and Security)

(cf. 3515.2 – Intruders on Campus)

Formerly BP 1250; Revised 09/2019; Removed 10/30/2024

**SOUTHEAST ISLAND SCHOOL DISTRICT
FIREWOOD SUPPLY PROJECT**

REQUEST FOR PROPOSALS
Released: 04/09/2025

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INTRODUCTION AND BACKGROUND

PURPOSE OF THE REQUEST FOR PROPOSALS (RFP)

Southeast Island School District (SISD or the District) is requesting proposals for supplying quantities from 10 to 300 cords of mixed species firewood to be used in wood-fired boilers for all or any of the following schools located on Prince of Wales Island in Southeast Alaska:

- Barry C Stewart Kasaan School
Kasaan, AK
- Hollis School, Hollis, AK
- Naukati School, Naukati, AK
- Howard Valentine Coffman Cove School
Coffman Cove, AK
- Thorne Bay School, Thorne Bay, AK
- Whale Pass School, Whale Pass, AK.

The firewood may be supplied in any of the following forms:

Type & Method of Delivery	Additional Details
Cut to length, split, delivered, and not stacked	Delivered in one- or two-cord piles at site
Cut to length, split, delivered, and stacked	

FIREWOOD SPECIFICATIONS:

- Piece length: twenty-four (24) inches
- Piece diameter: optimal split size of eight (8) inches
- Species: yellow cedar, spruce, hemlock, red cedar, and/or alder. Other wood species may be accepted on approval by Project Manager.
- Delivery of “dry” wood (e.g. standing dead snags) is preferred. Deliveries of freshly-cut “green” wood or wet dead wood is also acceptable. Wood that is greater than 10% of rotting/decomposition is not acceptable

DELIVERY METHODS:

All deliveries must be prearranged and made to designated area or area specified by the site principal. Delivered, cut-to-length, split firewood must be provided in one of the following ways.

- delivered in cord-sized piles
- stacked

ADDITIONAL INFORMATION

The selected bidder(s) may provide any of the following services:

- Delivery of as few as ten (10) cords up to as many as three hundred (300) cords.
- Delivery of wood to the wood storage facility/storage site located at one or more of the school sites listed above
- Delivery of firewood using any or all of the methods identified above

Quotes are invited and should include all fees, including those associated with furnishing all labor, equipment, materials, delivery or pick up and performing all work for the above noted project. Quotes should follow the request for proposal without deviation.

By submitting a bid, the bidder warrants that they are familiar with the project requirements, have visited or otherwise examined the delivery site, and are aware of the conditions to be encountered. Bidders shall review all of the proposed contract documents and addendums, which are available on the SISD website at <http://sisd.org>, to ascertain all of the requirements of the work.

ADMINISTRATIVE

CONTRACTUAL CONTACT

Any bidder in doubt as to the meaning of any part of the specifications or other documents may submit a written request for an interpretation/clarification. Any questions regarding proposal submittal may be directed to:

Name	Rod Morrison
Address	P.O. Box 19569 Thorne Bay, AK 99919
Phone	907-828-8254
FAX	907-828-8257
Email	rmorrison@sisd.org

PROJECT MANAGER/DELIVERY CONTACT

Any logistical questions regarding site location and delivery to the site may be directed to:

Name	Scott Randall
Address	P.O. Box 19569 Thorne Bay, AK 99919
Phone	907-828-8254 or 907-254-3411
FAX	907-828-8257
Email	srandall@sisd.org

BID DOCUMENT REQUESTS, SUBMITTAL, AND AWARD

REQUESTS

Bid documents may be requested from the school district by contacting the District Office at 907-828-8254. Bid documents are also posted on the SISD webpage at www.sisd.org. Select *Menu* at the top of the webpage, then select *Requests for Proposal & Bids* under the *Quick Links* heading.

SUBMITTAL INSTRUCTIONS

Bid proposals must be submitted to the Southeast Island School District Office by the stated deadline.

For hand-delivered or mailed submissions, please ensure the envelope is clearly labeled with the following information:

- Bid Documents Enclosed: Southeast Island School District Firewood Project
- Bidder's Name, Address, and Phone Number
- Attention: Scott Randall

For email submissions, please:

- Use the subject line: **Bid for Southeast Island School District Firewood Project**
- Send the email to: rmorrison@sisd.org

Important:

The District assumes no responsibility for bids that are improperly labeled, addressed, or otherwise misdirected. Failure to clearly identify the bid may result in it not being opened or considered.

Bids may be withdrawn, or withdrawn and resubmitted, at any time before the deadline for bid receipt.

FINAL FORMAL AWARD

The SISD Representative will recommend the award of one or more contracts in accordance with this RFP.

SCHEDULE

This is an open RFP and bids will be accepted on an ongoing basis. Proposals received in the Southeast Island School District Office by 4:00 PM local time on the second (2nd) Wednesday of each month will be reviewed and considered for award that month. The SISD Board of Education will review the administration's recommendation for award at the next regularly scheduled board meeting.

GUIDELINES FOR PROPOSAL PREPARATION

PROPOSAL SUBMISSION

The contract(s) resulting from this RFP will be awarded based on the proposal(s) deemed most advantageous to the Southeast Island School District (SISD). Evaluation factors include cost, functionality, timeline, and other criteria specified within this RFP and associated contract documents.

Southeast Island School District reserves the right to:

- Reject any or all offers, to waive any informalities or irregularities, and discontinue this RFP process without obligation or liability to any potential bidder.
- Award a contract on the basis of initial offers received, without discussions or requests for best and final offers.
- Award more than one contract.
- Terminate any awarded contract for reasons such as late delivery, non-delivery, or delivery of materials that do not meet specified requirements (e.g., incorrect size).

Proposals must include the following sections, which will be incorporated into the final agreement between SISD and the selected bidder(s):

1. Executive Summary
2. Scope Approach, Deliverables, and Methodology
3. Detailed and Itemized Pricing
4. Appendix A: References
5. Appendix B: Non-collusion Affidavit
6. Appendix C: Licenses, Insurance, and Proof of Authority to Sell Material
7. Appendix D: Project Team Staffing
8. Appendix E: Company Overview

Detailed requirements for each section are outlined below.

DETAILED RESPONSE REQUIREMENTS

1. EXECUTIVE SUMMARY

Provide a concise overview of the proposal, highlighting key aspects such as the proposed work, total project cost, and primary benefits to SISD. This section should serve as a synopsis of the Bidder's response.

2. SCOPE, APPROACH, DELIVERABLES, AND METHODOLOGY

Include detailed procedures and technical expertise for the tasks listed below. Each task should include a description of each major type of work being requested of the bidder. The proposal should reflect each of the tasks listed below, include items/forms from the Southeast Island School District Firewood Supply in the Appendices of this document, and address the bulleted areas in the *Introduction and Background* section of this RFP.

- A timeline and completion date for delivering cords of firewood
- A detailed cost proposal for timely delivery
- A plan for coordinating delivery schedules with the SISD Maintenance Director and payment schedules with SISD accounts payable staff during SISD business hours.
- A plan for working with the SISD Maintenance Director to complete the project, including but not limited to:
 - quality control measures.
 - Oversight of deliveries.
 - Signing off on completed deliveries.
 - Submitting invoices for review and payment.
 - Performing the final inspections after the last delivery.

3. DETAILED AND ITEMIZED PRICING

Provide a comprehensive fee breakdown by project task and include any associated delivery or pickup expenses. The bid may provide price quotes, which should include a lump sum bid. Where required, bidders must provide quotes on all items and are warned that failure to do so shall disqualify the bid. The lump sum price must be typed or written in ink in both words and figures for each bid called for. In case of discrepancies between words and figures, the written words shall govern. If erasures or changes appear on the forms, the person signing the bid must initial each erasure or change.

4. APPENDIX A: REFERENCES

Provide current references from companies or persons for whom you have performed similar work. Provide contact information for verification.

5. APPENDIX B: NON- COLLUSION AFFIDAVIT AND CONFLICT OF INTEREST STATEMENT

The bid submittal must include a non-collusion affidavit and signed conflict of interest statement to be considered responsive.

6. APPENDIX C: LICENSES, INSURANCE, BONDING, AND PROOF OF AUTHORITY TO SELL MATERIAL

Bidders must include copies of the following documentation with their proposal, as applicable:

- A. Current Alaska business license.
- B. Proof of authority to sell the material, such as:
 - a. A notarized letter confirming land ownership, if the wood is harvested from your own property.
 - b. A signed copy of a commercial firewood permit issued by the USDA Forest Service, Alaska Department of Natural Resources, Alaska Mental Health Trust, Native Corporation, or other appropriate agency.
 - c. A copy of a signed timber sale contract.
 - d. A copy of a signed salvage contract.
 - e. A copy of a signed subcontract agreement.
 - f. Any other signed agreement that clearly demonstrates your legal authority to sell firewood.
- C. Insurance documentation including current copies of:
 - a. Vehicle insurance
 - b. General liability insurance
 - c. Workers' compensation insurance (if required by law or scope of work)
- D. Any other permits, licenses, or documents required by the State of Alaska for lawful and successful completion of this project.

EVALUATION FACTORS FOR AWARD

CRITERIA

Any award to be made pursuant to this RFP will be based upon the proposal with appropriate consideration given to operational, technical, cost, and management requirements. Evaluation of offers will be based upon the Bidder's responsiveness to the RFP and the total price quoted for all items covered by the RFP.

The following elements will be the primary considerations in evaluating all submitted proposals and in the selection of a bidder or bidders:

1. Completion of all required responses in the correct format.
2. The extent to which Bidder's proposed solution fulfills Southeast Island School District's stated requirements as set out in this RFP.
3. An assessment of the bidder's ability to deliver the indicated service in accordance with

the specifications set out in this RFP.

4. The bidder's stability, experiences, and record of past performance in delivering such services, including previous project experience.
5. Availability of sufficient high-quality bidder personnel with the required skills and experience for the specific approach proposed, previous experience with Southeast Island School District may be considered.
6. Overall cost of Bidder's proposal.

Southeast Island School District may, at their discretion and without explanation to the prospective bidders, at any time choose to discontinue this RFP without obligation to such prospective bidders

SUMMARY REPORT

A Summary Report document will be developed to summarize the scope of the project listing:

1. The dates and places of deliveries
2. The type and amount of wood delivered
3. The completion date of the work.
4. SISD representative (Maintenance Director or Project Manager) that verified work completion

This report needs to be suitable for business office and administration use and for notifying the School Board of project completion.

NON-COLLUSION AFFIDAVIT

I, _____ of _____
(Name) (Business Name)

being duly sworn, do depose and state; that I, or the firm, association, or corporation, of which I am a representative, is a Bidder, on the contract to be awarded by the Southeast Island School District for:

_____ SISD Firewood Supply _____ Project

Located on Prince of Wales Island in the State of Alaska, and have not, either directly or indirectly entered into any agreement, participated in any collusion, or otherwise take any action in restraint of free and open competition in connection with such contract.

Bidder Signature

STATE OF ALASKA)
 : ss.
FIRST JUDICIAL DISTRICT)

THIS IS TO CERTIFY that on this ____ day of _____, 20__, before me, the undersigned, a notary public in and for the State of Alaska, duly commissioned and sworn, personally appeared _____, to me known and known to me to be the person named in and who executed the within and foregoing document, and he acknowledged that he executed the same freely and voluntarily, for the uses and purposes therein mentioned.

WITNESS my hand and official seal the day and year in this certificate first above written.

Notary Public, State of Alaska
My commission expires:_____

SISD CONFLICT OF INTEREST STATEMENT

The purpose of this Conflict of Interest Statement is to ensure that bidders submitting proposals to the District maintain the highest standards of integrity and transparency. By signing this statement, bidders affirm that their proposal is free from any conflicts of interest that could influence the fair evaluation and award process.

1. Definitions:

For the purposes of this statement:

- A "conflict of interest" exists when a bidder, its employees, officers, or agents have relationships, financial interests, or activities that could impair their ability to provide objective, impartial, and fair services to the District.
 - "Bidder" refers to the entity submitting the proposal, including all affiliates, subcontractors, and partners involved in the proposal.
-

2. Affirmation of No Conflict:

The undersigned Bidder certifies the following:

1. Neither the Bidder nor its principals, employees, or agents have any relationships or financial interests with current or former District employees, Board members, or their immediate family members that could create a conflict of interest.
 2. The Bidder has disclosed any potential or perceived conflicts of interest in writing as part of this proposal.
 3. The Bidder is not currently engaged in any litigation or dispute with the District that may impact the performance of the services proposed.
 4. The Bidder has not offered or provided any gifts, gratuities, or favors to any District employee, Board member, or representative in connection with this proposal.
-

3. Disclosure of Potential Conflicts:

If a potential or perceived conflict of interest exists, please provide details below:

- Name(s) of involved parties: _____
- Nature of the relationship or conflict: _____

- Steps taken to mitigate the conflict: _____

(Attach additional pages if necessary.)

4. Certification and Signature:

By signing below, I certify that I have reviewed this Conflict of Interest Statement and, to the best of my knowledge, the information provided is true, complete, and accurate. I understand that failure to disclose conflicts of interest or submission of false information may result in disqualification of the proposal or termination of any resulting contract.

Bidder Name: _____

Authorized Representative Name and Title: _____

Signature: _____

Date: _____

Instructions to Bidders:

1. Complete and sign this statement.
2. Include this statement with your proposal submission.
3. Retain a copy for your records.



SOUTHEAST ISLAND SCHOOL DISTRICT

BID FORM

Include this 2-page form with your bid.

Project Title: Southeast Island School District Firewood Supply Project

BIDDER INFORMATION

Bidder: _____

Address: _____ City, State, Zip: _____

Telephone: _____ Fax: _____

Alaska Business License Name: _____ Number: _____

Alaska Professional License Type: _____ Number: _____

Federal Tax Identification Number: _____

Individual(s) to Sign Contract: _____ Title: _____

Individual(s) to Sign Contract: _____ Title: _____

Type of business enterprise (check one): Corporation in the State of: _____

Individual Partnership Other (specify): _____

I certify that I am a duly authorized representative of the firm listed above and materials enclosed with this proposal accurately represent capabilities of the office(s) listed above for providing the services indicated. The District is hereby authorized to request any owner identified in this proposal to furnish any pertinent information deemed necessary to verify information provided or regarding reputation performance and capabilities of the Offeror and subcontractors. I certify no member of the School Board or District employee, or spouse or other member of his/her household shall have any undisclosed interest as noted in the Instructions to Bidders and Conflict of Interest statement included in this Request for Proposals.

Signature: _____ Date: _____

Name: _____ Title: _____

(see next page for bid information)

BID INFORMATION

Bidder offers to perform the work in this invitation for the Lump Sum price as described below:

School	Type & Method of Firewood Delivery**	Cost (\$) per Cord	Number of Cords	Total Cost (\$)
Barry C Stewart Kasaan				
Hollis				
Howard Valentine Coffman Cove				
Naukati				
Thorne Bay				
Whale Pass				
Total Cords and Lump Sum Dollar Amount (\$) of Bid				

* Please mark N/A under “Type & Method of Firewood Delivery” for any school that is NOT included in your bid.

** Options for Type & Method of Firewood Delivery include:
 - Cut to length, split, delivered, and not stacked
 - Cut to length, split, delivered, and stacked



2024

JULY

18-21 AASB Board of Directors Summer Meeting — Kotzebue, Alaska

SEPTEMBER

14-15 Fall Boardsmanship Academy — Pike's Waterfront Lodge, Fairbanks

OCTOBER

2-3 Maintenance Employees Conference — The Lakefront Anchorage

NOVEMBER

7-10 AASB's 71st Annual Conference & Youth Leadership Institute — Hilton Anchorage

11 AASB Board of Directors Meeting — Hilton Anchorage

DECEMBER

12-13 Executive Administrative Assistants Training — Hotel Captain Cook, Anchorage

13-14 Winter Boardsmanship Academy — Hotel Captain Cook, Anchorage

2025

FEBRUARY

7-10 Legislative Fly-In and Youth Advocacy Institute — Elizabeth Peratrovich Hall,
Juneau



2025

APRIL

25 AASB Board of Directors Meeting — The Lakefront Anchorage

26-27 Spring Boardsmanship Academy — The Lakefront Anchorage

JULY

TBD AASB Board of Directors Summer Meeting — TBD

SEPTEMBER

20-21 Fall Boardsmanship Academy — Marriott Anchorage Downtown

OCTOBER

8-9 Maintenance Employees Conference — Clarion Suites, Anchorage

NOVEMBER

13-16 AASB's 72nd Annual Conference & Youth Leadership Institute — Hilton Anchorage

17 AASB Board of Directors Meeting — Hilton Anchorage

DECEMBER

11-12 Executive Administrative Assistants Training — Embassy Suites, Anchorage

12-13 Winter Boardsmanship Academy — Embassy Suites, Anchorage

SISD BOARD MEETINGS CALENDAR OF AGENDA ITEMS

August	<ul style="list-style-type: none"> • Welcome Staff and Students • Crisis Response Plan Review • Student Handbook Review • Parent Involvement Policy and Handbook Review • Annual Public Notices to Parents • Six Year Capital Improvement Plan Approval • Board Policy Updates • Title I District and School-Wide Plans
September	<ul style="list-style-type: none"> • Site Enrollment • Review Student Assessment Data • Graduation Date Approvals • SISD Resolutions (AASB Call for Resolutions) • Plan AASB Leadership Conference Attendance • Annual Progress & Summary Report for Student Nutrition and Physical Activity • Work Session: ASC Officer Election Certification; ASC Training & School Year Goals/Objectives Development
October	<ul style="list-style-type: none"> • New Board Member Orientation Work Session/Oath of Office • Board President and Clerk Elections • Appoint Legislative Liaison & Advocate for AK Youth Liaison • Appoint Student Board Representative(s) • Review AASB Resolutions • Report Student Count • Board Public Opinion Survey
November	<ul style="list-style-type: none"> • Audit Review/Budget Revisions • Annual audit of student organization accounts (ASC) • AASB Conference • Review and Refresh Strategic Plan/timeline
December	No Scheduled Meeting
January	<ul style="list-style-type: none"> • Budget Revisions • Plan for February Legislative Visits • ID Lobbying Strategies & Issues for Legislative Visits • Superintendent Evaluation
February	<ul style="list-style-type: none"> • Plan for AASB Spring Fly-In (if attending) • Board Self-Evaluation/Goal Update and Review
March	<ul style="list-style-type: none"> • Budget Development • Teacher Contracts • AK STEPP Needs Assessments • School Calendar Adoption
April	<ul style="list-style-type: none"> • Graduation Attendees • Budget Development • Teacher Contracts • Capital Improvement Plan/Facility Needs Report
May	<ul style="list-style-type: none"> • Budget Development • School District Report Card to the Public • Bruce Hill Scholarship
June	<ul style="list-style-type: none"> • Budget Adoption • Board Policy Updates from AASB • Disciplinary Action Data Review • Curriculum Quarterly Reports
Every Month	<ul style="list-style-type: none"> • Policy Review • Stipend and Mileage Forms 123 • Exemplary Stakeholder Nominations

ASC Agenda

Barry C. Stewart Kasaan School

10/13/2025

Call to order: Jessica called the meeting to order at 4:17

Time: 4:17

Attendance Jerry Byrne, Ben Blair, Erin Blair, Mike Congdon, and Jessica West

Approve the Agenda :

Motion to approve: Jessica

Second: Ben

All in favor? y Any opposed?n

Motion Passed? yes

Approval of last meeting minutes:Link (https://docs.google.com/document/d/1i7Ub9Zu6N4PVgnH1psQIGKKoBfi5WZ8G_7Fdfd3icGs/edit)

Motion to approve: Jessica West

Second: Erin

All in favor? y Any opposed? n

Motion Passed? yes

People to be Heard/ Public Comment/ Adjustments to Agenda:

Any advance requests:

Other:

Lead Teacher Report: Mike and students are working on a shed for the 3 sided building. Purchased metal to match the building. 1st quarter ends in 2 week, getting everyone caught up. The ceramic shed is getting closer to completion. Our school earned a bid for a fundraiser to build OVK a deck - \$2000. Jerry's class went to the beach to look at life(critters).

Treasury Report:

Terry West (previous treasurer) spent time passing information to our current treasurer, Erin Blair.

There are changes with our account and we have not received a current update. We will update as soon as we get that info. Erin Blair is getting added to the account.

Period report covers: Last update was in June

Cash balance at beginning:

Income received during:

Expenses paid during period:

Cash at end of period:

Old business:

Carnival

LaNeice and Erin have made several plans. Ring toss, basketball, pin the tail on the raven, fishing, shaved ice cotton candy, popcorn, prizes. Got decorations. This will have a castle theme.

The ASC is offering the high school students a fundraiser opportunity to help set up, run, and clean up \$200 each.

Motion to approve: Paying Anna and Lily \$200 each to help with carnival to

Second: Ben Blair

All in favor? Y

Any opposed? N

Motion Passed? Yes

New Business:

Item #1: Cap, gown, and tassel for Anna

Motion to approve: Ben motions to set aside \$150 for cap, gown, tassel, and shipping

Second: Terry

All in favor? Y Any opposed? N

Motion Passed? Yes

Adjournment: 5:17

Motion to adjourn by:: Jessica

Second: Jerry

All in favor? Y Any opposed? N

Motion Passed? yes



Howard Valentine Coffman Cove School

618 Howard Valentine Drive
Coffman Cove, AK 99918
(907) 329-2244



Advisory School Council Meeting Agenda

Wed Sept 3rd, 2025

3:45 pm @ HVCC School

- I. **Call to order at 3:45 pm- Mackenzie Called meeting at 4:06pm**
- II. **Approval of minutes- Mackenzie Slayton moves to approve; Judy seconds; all in favor- motion passes**
- III. **Treasurer's Report-**
 - A. **\$21,627 in checking**
 1. **Judy is putting checks in next week for gym and student store;**
- IV. **Correspondence - None**
- V. **People to be Heard/Public Comment- None**
- VI. **District Administration Reports - None**
- VII. **School Staff**
 - A. **Lead Teachers' Report -**
 1. **Student in Dual Credit- Austin and upcoming William. Dual credit cost is \$660 for fall tuition to be repaid by grants at the end of the semester. Mackenzie Slayton motions to pay for the course in full and then get ASC reimbursed at the end of semester. Judy admason seconds. All approve; motion passes.**
 - B. **President's Report- NA**
 - C. **Vice Presidents Report - NA**
 - D. **Secretary Report - NA**
 - E. **Student Report - students are looking for a club options by William keys.**
 - F. **Greenhouse Report- production is great and we are selling to schools for the lunch program.**
 - G. **Committee Report - Spooky carnival nominated and budget; \$500 for prizes, pizza, sodas and water based drinks; motion by mackenzie slayton, seconded by william keys; all in favor- motion carried**
 - H. **Coaches Report - none**
- VIII. **Old Business**
 - A. **Title 1-A and Title 1-C grants & Emergency Drill**
 - B. **SERPA – Install playground equipment**
 - C. **Greenhouse Funds**
- IX. **New Business**
 - A. **Elections - Judy Adamson motions keep Hess as president, VP Mackenzie Slayton , Secretary - Calvin Slayton, Treasurer- Judy Adamsson; Mackenzie seconds; all in favor- motion carries**

- B. Snacks Budget- Austin makes a motion to approve student store 250; William make motion for snacks approval for 600, Mackenzie Slayton seconds; all approved.
 - C. Fall Festival
 - D. Dates for full year and basic planning- All in favor- Dates pass
 - E. Reimbursement for welcome back dinner- Motion to reimburse Judy for 115 for welcome back BBQ by Hess; William seconds; All in favor- motion carries,
- X. Items for next meeting's agenda**
- A. Senior Trip Fundraising**
 - B. Thanksgiving meal**
 - C. Fundraising in general**
 - D. Clubs/sports**
- XI. Adjournment**
- A. Next meeting is scheduled for** (the 2nd Wednesday of each month at 3:45 pm)
Mackenzie Slayton motions to adjourn the meeting; Hess seconds; motion carries.



Howard Valentine Coffman Cove School

618 Howard Valentine Drive
Coffman Cove, AK 99918
(907) 329-2244



Advisory School Council Meeting Agenda

Wed Oct 8th, 2025

3:45 pm @ HVCC School

- I. **Call to order at 3:45 pm- Meeting called to order by Mackenzie Slayton; Attendance- Mackenzie Slayton, Judy Admason, William Keys, Dawn Slayton**
- II. **Approval of minutes- Motion to approve Judy Adamson, Seconded by William Keys, all approved, motion passes.**
- III. **Treasurer's Report- NA**
- IV. **Correspondence -NA**
- V. **People to be Heard/Public Comment- NA**
- VI. **District Administration Reports - NA**
- VII. **School Staff**
 - A. Lead Teachers' Report -
 - B. President's Report/Vice Presidents Report -
 - C. Secretary Report -
 - D. Student Report -
 - E. Greenhouse Report
 - F. Committee Report
 - G. Coaches Report -
- VIII. **Old Business**
 - A. Title 1-A and Title 1-C grants & Emergency Drill
 - B. SERPA – Install playground equipment
 - C. Snack Budget - Snacks came in and carnival is next fundraiser
 - D. Fall Festival updates
 1. Prizes-
 2. Invites/community involvement
- IX. **New Business**
 - A. **Harvest Days at Coffman Cove**
 - B. **Senior Trip Fundraising - Possible North Pole or Fairbanks; Seattle; Hawaii;**
 - C. **Thanksgiving meal - Motion to make a potluck on the 20th by mackenzie slayton, judy seconds motion carries**
 - D. **Fundraising in general**
 1. **Karate Fundraisers - Klawock store fundraiser TBD**
 2. **Pizza Fundraiser - move to Dec; buy pizzas for carnival to sell by the slice; sodas**
 3. **College and College Trips TBD**
 4. **Travel for sports and activities- TBD**
 5. **Home Economics Supplies - Flour needed rice crispy \$100; Motion by Mackenzie Slayton; William Keys seconds, motion passes**

6. Clubs/sports- Archery starting at the end of Oct; Evan is coaching; cross country running club twice a week afterschool summer training with coach V.

X. Items for next meeting's agenda

XI. Adjournment- Motion to adjourn by Mackenzie Slayton; Second by Dawn Slayton; all in favor; motion carried

A. Next meeting is scheduled for (the 2nd Wednesday of each month at 3:45 pm)

Port Alexander ASC

Month of October Meeting

*This color indicates meeting notes

Patrick Trischman is inviting you to a scheduled Zoom meeting.

Topic: Port Alexander ASC Meeting

Time: Oct 2, 2025 03:30 PM America/Sitka

Every month on the First Thu, 36 occurrence(s)

Please download and import the following iCalendar (.ics) files to your calendar system.

Monthly:

https://us05web.zoom.us/meeting/tZ0qdOCtrDwuGtIkPffwuDJBCHjjNnqBxSM_/ics?icsToken=DC9dFulKe9hCvGZa9QAALAAAADDlo2VXqyLvTdkq0VjnHxLhIKIrijnAFVy8i3cEy_HOIZfyDKIQH4MekO_sAMHXIjHfzvUjgnJf9hDIxTAwMDAwMQ&meetingMasterEventId=Tsz34VpTSG60rx3eA-ASfA

Join Zoom Meeting

<https://us05web.zoom.us/j/89739527406?pwd=pbdbzMQa4F6a889WZMcHXPagCxEhoQ.1>

Meeting ID: 897 3952 7406

Passcode: 3NEVsx

Date/Time: Oct. 2 at 3:30PM

Attendance: Molly Kimzey, Michaela Larsen, Patrick Trischman Zoom: Rod Morrison, Shaine Nixon

Meeting Called to Order: ASC President Molly Kimzey called the meeting to order at 3:36PM

Motion to approve Agenda and September Meeting notes: Michaela made a motion, Patrick seconded, all were in favor.

Reports:

District Office: Shaine/Rod- Superintendent Rod Morrison reported that the district received three new grants. One is focused on place based learning and history and will help pay for things like Close-up. The second is a CTE grant that will give students opportunities for hands on skills such as welding. The third will help support curriculum and academic material. Rod also informed us that the Renew America grant is back and that someone may be coming out to assess how they can use that grant to help revamp our school's energy efficiency.

Rod also spoke about the diesel smell for our furnace and assured us that head of maintenance, Scott Randall, will likely be flying out with parts to work on it, and they have backup plans of getting a couple of Toyostoves if the issue can not be resolved.

Teachers - Patrick reported that overall things are going well at the school. We were able to complete our testing and are doing the reading tutoring. With the support of our team with Michaela as student teacher and Laura working as a paraprofessional, students are enjoying learning in school.

Treasurer: Treasurer was not present. We have not tallied it up, but lots of concessions were sold at community bingo. We are currently waiting on log in information from our previous treasurer.

Old Business:

- Testing Sept. 8-11
- Community Bingo was held on Sept. 19

New Business:

- Bingo planned for Oct. 10th at 2:00PM We rescheduled for Oct. 17th due to community event on the 10th
- School board meeting scheduled in PA on Oct. 29 We may provide a community lunch with a spaghetti
- Halloween Friday Oct. 31 A school party event on Friday afternoon from around 2:00-4:00, planned by the ATTSAA students was tentatively planned. Michaela motioned to appropriate \$200 of ASC funds to be spent on halloween, Patrick Seconded and all were in favor.
 - Parent input-What would you like? Parents mentioned that we should try to minimize sugary treats/snacks at the party, and that they would like to trick or treat in the dark. Community trick or treating from 5:30-7:30
 - Attsaa students have some ideas
 - Touch and feel spooky story
 - Pumpkin/ buoy pumpkin decorating
 - Apple bobbing
 - Spooky boardwalk/forest walk with photo booth
 - Flashlight egg hunt (plastic easter egg hunt, fill tattoos/stickers, etc.)
- Fire drill and Tsunami drill-Let's schedule them Fire drill scheduled for Monday, Oct. 6th, Molly will sound the siren. A-side Tsunami drill scheduled Thursday, October 9th at 3:00PM.
- Austin Sotherlund Teaching aquaculture through watercolor
 - Her proposed dates Nov. 21-Dec. 1 (this is over SISD's Thanksgiving break from Nov. 21-30)
 - Housing for Austin and her boyfriend? We decided that having them stay at teacher housing will be best, and Patrick will talk to Bud about it and see if he can winterize the housing after they leave.

Next Meeting: 11/06/2025 at 3:35 PM

Comments: Michaela wanted to know if anyone had an update for Battle of the Books, and where books are for us. Rod offered to investigate and get back to us to ensure that they will get books here in the soonest way.

Adjournment: Michaela motioned to adjourn the meeting, Patrick seconded. All were in favour. At 4:05PM

Whale Pass School Advisory School Council Agenda

Tuesday, September 30 · 3:30 – 5:00pm
Video call link: <https://meet.google.com/zxg-pjaq-ugv>
Or dial: (US) +1 401-589-5349 PIN: 435 978 592#

I. Call to order:

A. Time: 3:35

B. Individuals Present: Pam Beck, Dolorus Louckes, William Pattison, Scott Skiles, Scott Smith, Matt Gore, Peggy Dempsey, Christy Ealy, Michelle Dempsey, Laurie Lapan. Virtually attending: KC Ray, Shaine Nixon, Rod Morrison, Mackenzie Denham, Elisa Rosier
Students: Joseph Hillis, Kennedy Jenkins, Hunter Ray, Matthew Alt

II. Approval of agenda:

A. Motion to approve: Joseph Hillis

B. Seconded: Peggy Dempsey

C. Any Discussion? no

D. All in Favor? yes

E. Any Opposed? no

F. Motion Passed? (yes or no) yes

III. Approval of minutes from prior meeting [August 2025](#)

A. Motion to approve: Peggy Dempsey

B. Seconded: Joseph Hillis

C. Any Discussion? No

D. All in Favor? Yes

E. Any Opposed? No

F. Motion Passed? Yes

IV. People to be Heard/Public Comment

A. Any advance requests:

- B. Other: Those attending were introduced to each other. Matt spoke regarding the Songahm Academic Program's activities

V. Administrative Reports:

A. Lead Teacher Report

1. Title One presentation [slides](#)
2. Update on ASC accounts - documents signed on September 30th; now awaiting account access to rectify missing check information
3. P/T conferences will be scheduled on October 6th & 7. A 'sign up genius' link will be shared with program families

- B. Administrative Report (Principal/Superintendent) Rod welcomed those attending and praised the program. He plans to visit soon for his push up challenge with the students. Shaine had mute issues but communicated in a text a hello.

C. Treasurer Report

1. See attached Treasurer's Report (Report unavailable): position vacant, see also Lead Teacher report
2. Period for which report covers:
3. Cash balance at beginning of period:
4. Income received during the period:
5. Expenses paid during the period:
6. Cash balance at end of period:

VI. Old Business:

- A. Discussion items: logistics of bringing back the Gun Calendar raffle, Halloween Events, walk a thon, Community Thanksgiving, Christmas events (cookie exchange?), etc.

Recommended motion:

A pumpkin carving event will be held on the afternoon of October 18th perhaps with a potluck. This will be an opportunity to show our students' video projects. A walk a thon will be planned in the spring; November events will be planned at the October

ASC meeting. It was motioned by Pam & seconded by Matt to spend up to \$400 on pumpkins for the October 18th event. All in favor; motion passed.

- B. Discussion regarding funding/repaying for items purchased for bbq (ie meat, items for sides & desserts) and the start of funding a practice to keep a stock on hand

Motion tabled until November meeting

C. New Business-

1. Request suggestions of officers from the floor (President, Vice President, Secretary, Treasurer positions are all open)

2. Recommended Motion: vote for officers' slate:

Matt Gore for ASC president; motioned by Peggy, seconded by Michelle

Pat Beck for vice president; motioned by Peggy, seconded by Matt

Michelle Dempsey as treasurer; motioned by Matt, seconded by Peggy

Laurie Lapan as secretary; motioned by Peggy, seconded by Matt

3. Any Discussion? Candidates asked clarifying questions regarding their roles; members answered & supported
4. All in Favor? Yes
5. Any Opposed? No
6. Motion Passed? Yes

VII. Schedule Next Meeting: October 28th at 3:30pm

VIII. Adjournment:

- A. Motion to Adjourn by: Michelle
- B. Seconded by: Pam
- C. All in Favor? yes
- D. Any Opposed? no
- E. Motion Passed? Yes at 4:35 pm

AR 1260 VISITS TO THE SCHOOLS

Building administrators shall ensure that prominent notices directing all visitors to sign in at the administrative office are posted at each entrance to the school building. Anyone who is not a regular staff member, approved volunteer, or student at the school is a visitor.

Visitor access to school buildings may be temporarily limited during emergency or safety drills, situations outlined in school safety plans, an emergency lockdown, periods of statewide testing, or other specific situations listed in District policy or building rules.

Conduct on School Property

The District expects civility, mutual respect, and orderly conduct among all individuals on District property or at a school event. No person on District property or at a school event shall:

1. Injure, threaten, harass, or intimidate a staff member, student, sports or activities official or coach, or any other person;
2. Damage or threaten to damage District property or another's property;
3. Violate any state or federal law or regulation, or district policy.
4. Consume, possess, distribute, or be under the influence of alcoholic beverages or illegal substances;
5. Impede, delay, disrupt, or otherwise interfere with any school activity or function, including using cellular phones in a disruptive manner;
6. Make a video recording in the classroom without prior approval of the building principal and classroom teacher.

The principal has authority to request that any unauthorized person, or visitor engaging in unacceptable conduct, leave the school grounds or school event. The principal further has authority to request assistance from law enforcement if any person refuses to leave school grounds upon request, or creates a disruption. The principal or designee shall notify the Superintendent's office immediately if such a situation develops.

AR 4180/4280/4380 RESIDENCY AND REMOTE WORK

Note: This model regulation is adopted from a policy created by the Dillingham City School District.

Purpose

To establish a process by which the District may allow an employee to work from home or another approved location on a full-time or part-time basis, hereafter referred to as “remote work” or “telecommuting.”

The District requires its employees to report to their designated work location. However, the Superintendent may decide that the best candidate for a certificated or administrative position may not reside or plan to reside within the boundaries of the district. Pursuant to BP 4180/4280/4380, the Superintendent may seek approval from the Board to hire or continue the employment of such a candidate.

Procedure

Any employee seeking to remote work or telecommuting must enter into a written remote work agreements. A request for remote work or telecommuting will be evaluated based upon the following factors:

- The essential job duties of the employee’s position;
- The employee’s reasonable likelihood to be able to successfully perform the essential job duties and responsibilities from an alternate work site; and
- The supervisor’s reasonable likelihood to ensure the employee completion of the essential job duties and responsibilities at an alternate worksite.

Remote work or telecommuting is not designed to be a substitute for childcare or care of a dependent family member. Any employee approved for remote work or telecommuting is obligated to perform the essential job duties and responsibilities of the employee’s position.

A remote work agreement must be in writing, and signed by the employee, their immediate supervisor, and be approved by the Superintendent. The agreement must specify the number of days and hours worked each week. During working hours, the employee shall be accessible by phone and email within a reasonable time period during the agreed upon work schedule based on Alaska Standard Time. The district will not pay for voice and/or data communication charges.

Unless otherwise specified in the written agreement, a remote work employee is responsible for providing office equipment and workspace and is responsible for maintenance and repair of any office equipment. Any district materials in the alternate work site remain the property of the district and must be kept secure and confidential.

Any materials containing student records or personnel records must be maintained in a lockable file cabinet or other location that cannot be accessed by any family, guests, or other occupants at the approved alternate worksite.

The district retains the right to inspect remote work site locations for the purpose of determining that the site is secure and safe, and that the employee is performing the essential job duties and responsibilities of the employee's position and complying with the terms of the remote work agreement.

Out-of-pocket expenses for office supplies will not be reimbursed unless the employee obtains prior, written authorization from a supervisor.

The district assumes no liability for injuries occurring in the employee's approved alternate worksite outside the agreed-upon work hours. The district is not liable for loss, destruction, or injury that may occur in or to a remote work employee's alternate work site. This includes family members, visitors, or others that may become injured within or around a remote work employee's alternate work site.

It is the responsibility of a remote work employee to determine any income tax implications of a remote work agreement. The district will not provide tax guidance to remote work employees and does not assume any additional tax liabilities through the approval of a remote work agreement. All employees are encouraged to consult with a qualified tax professional to discuss any potential income tax implications from remote work agreements.

AR 5128 Alaska Performance Scholarship Program

The Alaska Performance Scholarship Program provides scholarships for high school graduates who are Alaska residents to attend a qualified postsecondary institution in the State of Alaska. The district is required to determine student eligibility for the three levels of scholarships available. The district must then notify the Alaska Department of Education and Early Development of each qualifying student's eligibility.

Eligibility Determinations

The principal or designee of each high school shall determine scholarship eligibility for each graduating student by application of the following criteria.

A. Course Work Requirements

~~Note: The following curriculum requirements are in place for students graduating in 2011. These requirements will be increased in later years to comply with AS 14.43.810. Specifically, scholarship eligibility will require either: A) four years each of math, language arts, science, and social studies, one year of which may be a foreign language, Alaska Native language, fine arts, or cultural heritage; or B) three years of math, four years of language arts and social studies, three years of science, and two years of a foreign language or an Alaska Native language.~~ Note: The following curriculum requirements are in place for students graduating from high school in and after 2024. Qualifying units of credit shall include a student's completion of a high school level course in an earlier grade if: 1) the course meets content standards for a grade 9-12 course; 2) is within a qualifying curriculum (math, science, language arts, etc.); and 3) appears on the student's high school transcript. A course does not satisfy the requirements of this section, regardless of the course name unless it is: 1) a college or industry preparatory course; and 2) meets or exceeds the standards and grade level expectations in *Alaska Standards: Content and Performance Standards for Alaska Students*. An advanced placement and international baccalaureate course meets curriculum requirements and is considered an approved course as fully stated in 4 AAC 43.030.

~~To qualify for any of the three levels of award under the~~ The Alaska Performance Scholarship Program, may be awarded based on a student's completion of either a math and science curriculum track, or a social studies and language curriculum track.

Curriculum Requirements

Graduating students in 2024 and beyond must meet state the following curriculum requirements for graduation plus to qualify for all scholarship levels (Achievement, Performance, and Honors):

~~additional coursework.~~

~~1. Graduation Requirements~~

- ~~a) language arts – four units of credit~~
- ~~b) social studies – three units of credit~~
- ~~c) mathematics – two units of credit~~
- ~~d) science – two units of credit~~
- ~~e) health/physical education – one unit of credit~~

~~2. Additional Requirements for Scholarship Eligibility~~

~~One additional unit of credit from any of the following:~~

- ~~a) mathematics – one unit of credit~~
- ~~b) science – one unit of credit~~

~~c) mathematics and~~

~~Math and Science Curriculum:~~

~~1. Math – 4 units of credit, consisting of either four units selected from the following courses or a combination of three units selected from the following courses and an additional course approved by the department:~~

- ~~i. algebra I;~~
- ~~ii. algebra II;~~
- ~~iii. geometry;~~
- ~~iv. trigonometry;~~
- ~~v. pre-calculus;~~
- ~~vi. calculus;~~
- ~~vii. calculus II;~~
- ~~viii. statistics.~~

~~2. Science – 4 units of credit, consisting of either four units selected from the following courses or a combination of two units selected from the following courses and two additional courses approved by the department:~~

- ~~i. physical science;~~
- ~~ii. earth science;~~
- ~~iii. biology;~~
- ~~iv. chemistry;~~
- ~~v. physics;~~
- ~~vi. marine biology;~~

- vii. anatomy and physiology.
- 3. Language arts – 4 units of credit, consisting of either four units selected from the following courses or a combination of three units selected from the following courses and an additional course approved by the department:
 - i. composition;
 - ii. American literature;
 - iii. world literature;
 - iv. speech and debate;
 - v. advanced composition;
 - vi. creative writing;
 - vii. British literature.
- 4. Social studies – 4 units of credit, one unit of credit in a foreign or Alaska Native language, fine arts, or cultural heritage may substitute for one of the four units of credit of social studies; at least two units of credit must be from the following courses, with any remaining credits from courses approved by the department:
 - i. World history;
 - ii. American history;
 - iii. geography;
 - iv. American government/civics;
 - v. economics;
 - vi. Alaska history;
 - vii. western or eastern civilization;
 - viii. psychology;
 - ix. sociology.

Social Studies and Language Curriculum

- 1. Math - 3 units of credit, consisting of either three units selected from the following courses or a combination of two units selected from the following courses and an additional course approved by the department:
 - i. algebra I;
 - ii. algebra II;
 - iii. geometry;
 - iv. trigonometry;
 - v. pre-calculus;
 - vi. calculus;
 - vii. calculus II;
 - viii. statistics.
- 2. Science – 3 units of credit consisting of either three units selected from the following courses or a combination of two units selected from the following courses and an additional course approved by the department:
 - i. physical science;
 - ii. earth science—~~one half unit;~~
 - iii. biology;
 - iv. chemistry;

- v. [physics](#);
- vi. [marine biology](#);
- vii. [anatomy and physiology](#);
- 3. [Language arts – 4 units of credit consisting of either four units selected from the following courses or a combination of three units selected from the following courses and an additional course approved by the department:](#)
 - i. [composition](#);
 - ii. [American literature](#);
 - iii. [world literature](#);
 - iv. [speech and debate](#);
 - v. [advanced composition](#);
 - vi. [creative writing](#);
 - vii. [British literature](#);
- 4. [Social studies – 4 units of credit, consisting of either four units selected from the following courses or a combination of three units selected from the following courses and an additional course approved by the department:](#)
 - i. [world history](#);
 - ii. [American history](#);
 - iii. [geography](#);
 - iv. [American government/civics](#);
 - v. [economics](#);
 - vi. [Alaska history](#);
 - vii. [western or eastern civilization](#);
 - viii. [psychology](#);
 - ix. [sociology](#).
- 5. [Foreign, Alaska Native or American sign language – 2 units](#) of credit in ~~each~~ [the same language](#).

B.

[Note: A district that offers courses meeting the requirements for APS but that do not clearly fall within the course names found above may seek approval from the Department to have those courses approved for APS purposes. 4 AAC 43.030\(j\).](#)

B. Grade Point Average and Standardized Examination Scores

In addition to the curriculum requirements above, students must meet certain GPA ~~and~~[or](#) standardized examination score requirements. It is the ~~student's~~[student's](#) responsibility to provide proof of results achieved on one of the standardized examinations required for scholarship eligibility. GPA ~~and~~[or](#) test scores determine a ~~student's~~[student's](#) level of eligibility for each of the three scholarships set forth below:

1. Alaska Performance Honors Scholarship

Grade Point Average: 3.5 or higher

or

Test Scores: ACT composite score of 25 or higher; or

- _____ SAT combined score of ~~1680~~1210 or higher; or

- _____ A combined WorkKeys score of ~~518~~ or higher, with no single score lower than 6, in each of the following:

1. applied mathematics
2. reading for information
3. locating information

Note: The Alaska Performance Honors Scholarship has an award level of ~~\$4,755.~~
7,000.

2. Alaska Performance Achievement Scholarship

Grade Point Average: 3.0 or higher

or

Test Scores: ACT composite score of 23 or higher; or

- _____ SAT combined score of ~~1560~~1130 or higher; or

- _____ A combined WorkKeys score of ~~515~~ or higher, with no single score lower than 5, in each of the following:

1. applied mathematics
2. reading for information
3. locating information

Note: The Alaska Performance Achievement Scholarship has an award level of ~~\$3,566.~~
5,250.

3. Alaska Performance Opportunity Scholarship

Grade Point Average: 2.5 or higher

or

Test Scores: ACT composite score of 21 or higher; or

- _____ SAT combined score of ~~1450~~1060 or higher; or

– A combined WorkKeys score of 512 or higher, with no single score lower than 4, in each of the following:

1. applied mathematics
2. reading for information
3. locating information

Note: The Alaska Performance Opportunity Scholarship has an award level of ~~\$2,378~~ 3,500.

Note: A student who qualifies for one of the above scholarships using the WorkKeys examination must use the scholarship award in a career and technical program that results in the award of a certificate. 4 AAC 43.020.

Notice to Parents/Guardians of Eligibility Determination

Option 1:

The principal or designee shall provide written notice to all parents/guardians, or to students if 18 or older, of the eligibility determination, or how they may learn the eligibility determination. The notice should also explain how a parent/guardian or eligible student may challenge this determination.

~~Note: The AASB Model Policies provide for scholarship eligibility challenges to be handled through the procedures for Challenging Student Records found at BP 5125.2. Utilization of this specific process is not required and different procedures can be developed and utilized by a district. The district's notice to parents should include the appropriate procedures as adopted by the district.~~

Permanent Record

Once eligibility levels are determined, the district will record the level of eligibility on each qualifying ~~student's~~ student's permanent record. No notation should be made for those students who are not eligible for a scholarship award.

Annual Transmittal of Records

No later than July 15 of each year, the district will transmit an electronic version of each graduating ~~student's~~ student's permanent record that describes the ~~student's~~ student's eligibility for the Alaska Performance Scholarship Program. This is a mandatory reporting obligation and parents/students may not opt out of this disclosure.

Appeal Procedures

The district provides the following appeal process for students who believe an error has been made regarding a student's eligibility for an Alaska Performance Scholarship. A student can request that the district review the determination of whether or not he or she is eligible or, if eligible, the level of scholarship available.

A. Appeal Form

To request an appeal, a student must complete the Alaska Performance Scholarship Appeal Form for Public School Students. [E 5128] The form requires:

1. Name, mailing address, and contact information;
2. Eligibility information in the form of official examination scores and an official transcript indicating courses taken and GPA and/or test scores;
3. A statement explaining why the student believes the eligibility determination is in error; and
4. All documents, papers, or other materials that support a reversal or modification of the eligibility determination.

Students who have questions about the form or require assistance should contact a counselor or principal at the student's high school.

Students must complete the Appeal Form and provide supporting documents as soon as possible after receiving notice of his or her eligibility determination. No appeals will be considered unless submitted within thirty (30) days of receiving the district's eligibility determination, absent unusual circumstances that prevented a timely appeal.

B. Appeal Process

1. Student submits the completed Appeal Form and supporting documentation to _____ [identify appropriate school official to process appeals].
2. The district will designate a reviewer to review and decide the appeal.
3. The reviewer will consider all information submitted and issue a determination of whether or not the student meets scholarship eligibility, and if eligible, the student's level of eligibility.
4. The reviewer's determination is the final decision of the district.
5. Notice of the district's decision will be sent to the student no later than thirty (30) days after the student submits a timely appeal.
6. If the reviewer determines that scholarship eligibility was incorrect, the district will notify the Alaska Performance Scholarship Program of the correct eligibility determination and revise the student's transcript to correctly identify APS eligibility.

Note: Effective June 6, 2015 the regulation providing for a grace period and waiver of curriculum requirements was repealed and a new section added to provide for students to request a scholarship eligibility extension. 4 AAC 43.035 (repealed); 4 AAC 43.045 (extensions of eligibility period). An extension of scholarship eligibility does not permit a student to receive a scholarship for more semester hours than is permitted under AS 14.43.825.

Extension of Scholarship Eligibility

The district should notify appropriate students about the availability of a scholarship eligibility extension that may be granted by the Alaska Commissioner of Education. Upon request, the Commissioner may grant a student who has previously been determined eligible for a scholarship under APS, a scholarship eligibility extension. Such an extension allows a student to remain eligible for a scholarship for longer than six years after the date of the student's graduation from high school.

To qualify for an extension of scholarship eligibility, a student must:

1. Submit a written request to the Commissioner *no later than 30 days* before the student's period of scholarship eligibility under 14.43.825(b) is set to expire; and
2. Submit with the request a signed statement from the institution of higher learning in which the student is admitted or enrolled attesting that the student has experienced or is experiencing an enrollment delay due to the availability of coursework required by the degree program the student is pursuing, and that the enrollment delay is beyond the student's control.

Added 2/12

Adoption Date: 04/09/98

Southeast Island School District

AR 6146.3 College and Career Readiness Assessment Waivers

Note: While taking a college and career readiness assessment is no longer a condition to a student receiving a secondary school diploma, school district's shall require all students in grade 11 and all students in grade 12 who have not previously done so, to take one of the assessments described in [4 AAC 06.717](#). Regulations governing waivers of this requirement are found at [4 AAC 06.775](#).

Students are required to take a college and career readiness assessment, unless a waiver is approved. "Taking" this assessment means the student has received a valid score as reported by the assessment vendor. A college and career readiness assessment means the SAT, ACT or certain sections of the WorkKeys assessment. If a student takes the WorkKeys assessment, he or she must take the following sections: applied mathematics; reading for information; and locating information.

The Department of Education and Early Development will provide for the college and career readiness assessment to be administered one time per year at no charge to students. A student may take the assessments additional times at the student's expense.

A waiver may be granted in two instances: 1) when a student has arrived late into the Alaska public school system; or 2) in rare and unusual circumstances as defined by the Department of Education and Early Development.

Procedures for Requesting A Waiver

The district shall maintain in the district office and the office of its high schools a Department approved form for requesting a waiver of the college and career readiness assessment. A student must complete this form and include all required documentation. The waiver request will be considered by the Superintendent or designee who shall make a recommendation to the School Board for approval or denial of the waiver. The recommendation shall be based solely on whether the criteria for granting a waiver under state law has been met for the individual student. The School Board may not grant a waiver unless the student has demonstrated that all other state and district requirements for graduation will be met.

A. Waiver for Late Arrival Into the School System

A student arrives late into the state public school system if the student arrives in Alaska after the completion of all scheduled college and career readiness assessments in the student's year of intended graduation. A student who resides in the state but attends a private school or is home schooled and then transfers to the district after the completion of all scheduled administrations in the student's year of intended graduation may also be eligible for a waiver.

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~~A student's request for a waiver must be submitted on the approved form, must demonstrate that the student has met all other requirements for graduation, and must include the following:~~

- ~~1. Documentation from the school in which the student is currently enrolled which identifies the student's initial enrollment date;~~
- ~~2. Documentation from the out-of-state school district, Alaska private school or home school program from which the student transferred, which includes both the enrollment date and exit date; and~~
- ~~3. Documentation that verifies the date of the student's physical presence in Alaska prior to enrollment in any of the schools in the state. Verification may include: records or receipts of airlines, the Alaska Marine Highway System, or other carriers; hotel receipts; or affidavits or certifications by persons acquainted with or related to the applicant who have personal knowledge of the applicant's physical presence in Alaska.~~

~~B. Waiver for Rare and Unusual Circumstances~~

~~A waiver may be granted for a rare and unusual circumstance only if the circumstance is beyond the control of the student, the student's parents, and the school. Additionally, the timing of the circumstance must be such that no other recourse or remedy exists to address the situation before the student's expected graduation date.~~

~~A waiver may be granted only for the following reasons:~~

- ~~1. The death of the student's parent or legal guardian occurring within the last semester of the student's year of intended graduation.~~
- ~~2. A medical condition that is a serious and sudden illness or physical injury that prevents the student from taking the college and career readiness assessment and occurs in the last semester of the student's year of intended graduation. The waiver request must be supported by an affidavit or certification from the student's treating licensed medical provider that the diagnosed condition prevented the student from taking the assessment and was beyond the control of the student or parents. The condition cannot be: 1) pregnancy or childbirth, unless the affidavit or certification verifies that an emergency occurred; 2) treatable depression, stress, or stress-related conditions, unless the affidavit or certification verifies that a qualifying emergency occurred; or 3) a condition caused by illegal alcohol or substance abuse.~~
- ~~3. A disability arising in the student's high school career that arises too late to apply for a meaningful accommodation from the testing vendor. A waiver may be granted only if consistent with the student's IEP team recommendations and the student's principal and the district's superintendent support the waiver request.~~
- ~~4. A significant and uncorrectable system error, including one of the following:~~

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- ~~a. Completed exams are lost in transit between the school district and the testing vendor.~~
- ~~b. The student's school or district failed to administer the assessment on a scheduled administration date.~~
- ~~c. The student was unable to take an assessment or received an invalid score because of a technology failure.~~
- ~~d. The student received an invalid score because the assessment was improperly administered or test security requirements were violated.~~

School Board Action Approving or Denying A Waiver

~~The School Board's decision approving or denying the request for a waiver will be in writing and delivered to the student by registered mail. The reasons for approving or denying the waiver will be stated in the written decision. The School Board may deliver courtesy copies of the decision to the student or the student's parents/legal guardians by other methods. The School Board will also provide a copy of the decision to the Department. The School Board's written decision will notify the student that denial of the waiver may be appealed to the Department of Education and Early Development.~~

~~Note: The following language can be used by the School Board in its written notice to comply with the requirement that the student be notified of the right to appeal in the event the School Board denies a waiver. [4 AAC 06.721](#) and [06.724](#). Any form of notification should include notice that the student only has thirty (30) days to appeal: "This decision may be appealed by the student, or student's parent or legal guardian, to the State of Alaska Department of Education and Early Development. Enclosed is the required form that must be used for an appeal. This appeal form must be postmarked no later than thirty (30) days from your receipt of this decision. State law requires that an appeal request state the grounds for the appeal, including a brief summary of the nature of the original waiver request and an explanation of how the School Board erred in denying the waiver. Also enclosed is a copy of [4 AAC 06.724](#) which further explains the appeal procedures."~~

~~Within twenty (20) days of an appeal being filed, the School Board shall forward to the Department the entire record of the student's waiver request, including the following documents:~~

- ~~1. The student's waiver application and any supporting documents included in support of the waiver request;~~
- ~~2. A copy of the School Board's graduation requirements; and~~
- ~~3. A copy of the student's most current official transcript.~~

Added 9/15

Revised 10/2017

Adoption Date: 04/09/98

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Southeast Island School District



ALASKA PERFORMANCE SCHOLARSHIP (APS)
Appeal Form for Public School Students
School Year Only

AS 14.03.113. District determination of scholarship eligibility.

A district shall provide a student with an opportunity to request that the district correct an error in the eligibility determination.

The following information is required for the school district to evaluate your appeal to receive an APS scholarship. Complete this form and return it to your school district. Please print to ensure information is legible.

Last Name First Name M.I. DOB AKSID
Permanent Mailing Address City State
Zip Home Phone Cell Phone Email

Did you meet the minimum GPA of 2.5, or test scores of ACT 21 or SAT of 1060 or WorkKeys Level 12 (no score below a 4 in each subject area)? Yes No

My ACT score is My SAT score is My WorkKeys score is My GPA is

Did you meet the curriculum requirements for your class year? Yes No

Were your requirements met by high school graduation? Yes No

Provide a concise statement identifying the reasons supporting a reversal or modification of the school district's eligibility determination. Note: Failure to meet APS requirements for reasons other than those allowed for under the statutes and regulations governing the APS does not entitle the applicant to a reversal or modification of eligibility. You may use a separate sheet of paper.

Blank lines for providing a concise statement identifying the reasons supporting a reversal or modification of the school district's eligibility determination.

Provide documents, papers, or other materials that support a reversal or modification of the districts eligibility determination. This may include:

- ACT and/or SAT score report (s) (an official copy from the ACT/SAT)
WorkKeys score (if taken outside of the school district)
Statement
Transcript

Student Signature Date

School District Review and Signature Date

School District should submit this Signature form and record change to:



ALASKA PERFORMANCE SCHOLARSHIP (APS)
Appeal Form for Public School Students
_____ School Year Only

ACPE@alaska.gov

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~~E 6146.3 Application for a Waiver from Taking a College or Career Readiness Assessment Due to Late Arrival into the Alaska Public School System~~

~~State of Alaska regulation [4 AAC 06.721](#) allows students to request a waiver from participating in the college and career readiness assessments (CCRA) if the student arrives late into the Alaska public system. The student must submit a waiver request to the local school board for consideration. A Student who receives a waiver from taking a CCRA must meet all other state and school district requirements for graduation in order to receive a high school diploma. **If the student does not meet all the school district requirements within the year of intended graduation (i.e., by June 30), the waiver expires and the student is no longer eligible.**~~

~~Complete all items below and attach support documents as necessary before submitting this waiver request to the local school board.~~

Current School District		
Student's Name		
Student Ten-Digit State ID Number		
Student's Grade Level		
Date Enrolled In District		
Date & Name of Last School CCRA Administration		
Intended Year of Graduation		
		Provided
Documentation from current school	Enrollment records from <i>(school name)</i> :	
	Enrollment date:	
Documentation from previous private school, home school, or out-of-state school	Enrollment records from <i>(school name and state)</i> :	
	Enrollment date:	
	Exit date:	
Documentation that verifies student's physical presence in Alaska	Indicate type of documentation presented:	

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	<p>Transportation (airline tickets, etc.)</p> <p>Lodging receipts (hotels, etc.)</p> <p>Affidavit/certification (signed by relative or other person who can verify this student's presence in Alaska)</p>	
<p>_____ Waiver is: _____</p> <p>Approved: _____ Denied: _____</p> <p>_____</p> <p>_____</p> <p>_____ Signature of Local School Board Authority _____ Date</p>		
<p>The governing body's decision approving or denying the request for a waiver must be in writing and shall be delivered by registered mail. The governing body shall also provide a copy of the decision to the department. The governing body shall state the reason for its decision in the written decision. In the event that a local school board denies a student's waiver from taking a college or career readiness assessment, the student may appeal the denial to the Department of Education & Early Development under <u>4 AAC 06.724</u>.</p>		

~~Added 10/2017~~

~~Adoption Date: 04/09/98~~

Southeast Island School District

BB 9323 Meeting Conduct

The School Board desires to conduct its meetings effectively and efficiently. All Board meetings shall begin on time and shall be guided by an agenda prepared and delivered in advance to all Board members and other designated persons.

Parliamentary Procedure

Board meetings shall be conducted by the president in a manner consistent with adopted Board bylaws and generally accepted parliamentary procedures.

Quorum

A majority of the number of filled positions on the Board constitutes a quorum.

Unless otherwise provided by law, affirmative votes by a majority of the Board's membership are required to approve any action under consideration, regardless of the number of members present.

Abstentions

The Board recognizes that when no conflict of interest requires abstention, its members have a duty to vote on issues before them. A member may only abstain due to a publicly declared conflict of interest. When a member abstains because of a conflict of interest, the abstention shall be considered to concur with the action taken by the majority of those who vote, whether affirmatively or negatively.

(cf. 9270 - Conflict of Interest)

Public Participation

Because the Board has a responsibility to conduct district business in an orderly and efficient way, the following procedures shall regulate public presentations to the Board.

1. The Board shall give members of the public an opportunity to address the Board either before or during the Board's consideration of each agenda item.
2. At a time so designated on the agenda, members of the public also may bring before the Board matters that are not listed on the agenda of a regular meeting. The Board may refer such a matter to the Superintendent or designee or take it under advisement. The matter may be placed on the agenda of a subsequent meeting for action or discussion by the Board.
3. A person wishing to be heard by the Board shall first be recognized by the president. They shall then identify themselves and proceed to comment as briefly as the subject permits.
4. The President may establish rules to govern the procedure whereby persons address the Board.
5. With Board consent, the president may modify the time allowed for public presentation or may rule on the appropriateness of a topic. If the topic would be more suitably addressed at a later time, the president may indicate the time and place when it should be presented.
6. No oral presentation shall include charges or complaints against any employee of the Board, including the Superintendent, regardless of whether or not the employee is identified by name or by another reference which tends to identify. Charges or complaints against employees must be submitted to the Board under the provisions of Board policy and administrative regulations related to such complaints.

(cf. 1312.1 - Complaints Concerning School Personnel)

(cf. 9312 - Executive Sessions)

7. No disturbance or willful interruption of any Board meeting shall be permitted. Persistence, by an individual or group, shall be grounds for the chair to terminate the privilege of addressing the meeting. The Board may remove disruptive individuals and order the room cleared if necessary.

(cf. 9320 - Meetings)

(cf. 9322 - Agenda/Meeting Materials)

Legal Reference:

ALASKA STATUTES

[29.20.020 Meetings public](#)

Review 1/04, 1/05

Revised 6/11

Adoption Date: 04/09/98

Southeast Island School District
