Board of Education Regular Meeting

Monday, July 14, 2025 4:00 PM

Milford Elementary School
P.O. Box C
Milford, NE 68405

Agenda

1. Milford Public Schools Board of Education Information
    1.1. Meeting was advertised
2. Opening Procedures
    2.1. Call to Order, Roll Call
    2.2. Excuse Absent Board Member(s)
    2.3. Open Meeting Law - Information concerning the Open Meeting Law, Chapter 84, Article 14 of Nebraska State Statutes, is posted on the bulletin board in the back of the meeting room
    2.4. Additions to Agenda
    2.5. Welcome and Introduction of Visitors
    2.6. Community Input
3. Consent Agenda
    3.1. Review, Consider, and Take All Necessary Action on the Minutes of Previous Meeting
    3.2. Review, Consider, and Take All Necessary Action to Approve Payment of Claims
4. Reports
    4.1. Review/Discuss Administrative Reports
    4.2. Review/Discuss Student Enrollment Report
    4.3. Review/Discuss Instructional Programs Report
    4.4. Review/Discuss Annual Transportation Report for the 2024-2025 school year
    4.5. Review/Discuss State Funding for Public Education
5. Board Commentary
6. Unfinished Business

7. New Business

    7.1. Review current policy 5054 Bullying

    7.2. Hearing on policy 5045 Student Fees

    7.3. Review, discuss, and take all necessary action on board policy 2008 - Meetings, 5002 - Admission of Students, 5003 - Admission of Part Time Students, and 5031 - Student Appearance

    7.4. Review, consider, and take all necessary action on the Student Handbooks

    7.5. Review, consider, and take all necessary action on activity gate prices for the 2025-2026 school year

    7.6. Review/Discuss the 2025-2026 school budget

    7.7. Review/Discuss a Special Meeting to finalize the 2024-2025 budget and hold preliminary 2025-2026 budget discussions on Monday, August 25th, 2025 at 4:00 pm

    7.8. Review, consider, and take all necessary action on the superintendent's contract for the 2025-2026 and 2026-2027 school year

8. Executive Session

    8.1. Executive Session (if requested)

9. Adjourn

Milford Public Schools
Request to Address the Milford Board of Education

Patrons and students of the District are encouraged and welcome to attend Board meetings. The Board of Education believes that pertinent and constructive input on Board matters of public concern from individuals with a genuine interest in the welfare of the district is valuable. The Board also believes that meetings are to be conducted in an atmosphere of mutual respect for an individual's concerns as well as the Board's responsibilities.

This is a public meeting for the conduct of business. Comments from the audience while others are speaking will not be tolerated. Lewd, obscene, profane, slanderous, threatening and hostile conduct or statements and fighting words (words whose mere utterance entails a call to violence) will not be tolerated.

In an effort to provide for public input and provide for an effective and efficient setting for conducting its business, the following guidelines for addressing the Board shall be followed:

1. Time for hearing public input shall be scheduled at the beginning of each regular monthly meeting.
    a. The Board president may also ask for discussion to be held during the discussion of a specific agenda item.
2. Individuals wishing to address the Board are asked to notify the superintendent in advance.
3. Board interaction with public participants.
    a. The Board of Education shall take no action on any item brought to the Board unless it is specifically listed as an action item on the agenda.
    b. Board members may ask clarifying questions of any speaker during the meeting, but will postpone further discussion until after public input.
    c. Individuals wishing to read a statement to the Board are encouraged to provide copies for the Board and superintendent.
4. Time limit.
    a. The Board reserves the right to limit the amount of time devoted to a particular topic and/or public input. Generally, a total of 30 minutes to be divided equally between the number of speakers.
    b. Individuals may speak only one time, and must limit comments to around 5 minutes.
    c. If there are more than 6 individuals who wish to address the board, the 30 minutes will be divided equally between the number of speakers.
    d. Groups are encouraged to select a speaker or speakers to represent the group.
    e. These time limits may be changed by a majority vote of the board members in attendance to extend the time for a specific item or speaker.
5. When you have been recognized, please identify yourself, including an address and the name of any organization you represent. The board may waive the address requirement to protect the security of the individual.
6. Personnel or student topics.
    a. Board members will generally not hear or respond to any questions you ask or comments about individual staff members or students.
    b. The district has a complaint policy and/or procedures to resolve such complaints and concerns. The Board requests that you follow the policy and procedures before addressing these matters with the Board.
7. Petitions.
    a. Citizens wishing to present petitions to the board relating to that item may do so at this time. However, the board will only receive the petitions and will not act upon them or their contents.

*** Please complete the following information and present it to the Superintendent or the Secretary of the Board. ***

Name: Date:

Address: Phone Number:

Name of Organization You Represent (if any):

Number of the Agenda Item You are Wanting to Address and Brief Description of Your Comments:

Non-Agenda Item You are Wanting to Address and Brief Description of Your Comments:

Board of Education Regular Meeting

Milford Elementary - North Cafeteria
1200 west 1st street
Milford, NE 68405

Monday, June 9, 2025 4:00 PM

Sydnie Carraher:	Present
David Dickinson:	Present
Jessica Dunlap:	Present
Ned Pauley:	Present
Tony Roth:	Present
Dave Welsch:	Present

1. Milford Public Schools Board of Education Information

1.1. Meeting was advertised

2. Opening Procedures

2.1. Call to Order, Roll Call

2.2. Excuse Absent Board Member(s)

2.3. Open Meeting Law - Information concerning the Open Meeting Law, Chapter 84, Article 14 of Nebraska State Statutes, is posted on the bulletin board in the back of the meeting room

2.4. Additions to Agenda

2.5. Welcome and Introduction of Visitors

2.6. Community Input

3. Consent Agenda

Motion to approve the Consent Agenda as presented Passed with a motion by Ned Pauley and a second by Jessica Dunlap.
Sydnie Carraher: Yea, David Dickinson: Yea, Jessica Dunlap: Yea, Ned Pauley: Yea, Tony Roth: Yea, Dave Welsch: Yea

3.1. Review, Consider, and Take All Necessary Action on the Minutes of Previous Meeting

3.2. Review, Consider, and Take All Necessary Action to Approve Payment of Claims

4. Reports

4.1. Review/Discuss Administrative Reports

Elementary Principal: Mrs. Hartman discussed summer school; preschool summer support; summer book studies; class lists; and Back to School Night.

Assistant Secondary Principal: Mr. Weber thanked Mr. Boelhower for playing at Memorial Day services. He discussed summer school; the FCCLA national competition; scoreboards and shot clocks; Final Forms for digital paperwork; SportsYou communication tool; and Bound scheduling calendar.

Director of Learning: Mr. Carlson discussed a summer book study on grading; online subscriptions; ELA materials; and Strategic Planning Action Teams.

Superintendent: Dr. Kubicek discussed scoreboards; a CLSD (literacy) grant; our external visit; buildings and grounds; and the summer food program. He pointed out future board meetings.

4.2. Review/Discuss Student Enrollment Report

K-6: 386
7-8: 133
9-12: 241
Total 760

4.3. Review/Discuss State Funding for Public Education

President Welsch shared information on LB303.

5. Board Commentary

6. Unfinished Business

7. New Business

7.1. Hearing on Policy 6025 - Student Cell Phone and Other Electronic Devices

President Welsch opened the hearing at 4:37 p.m.
No input.
President Welsch closed the hearing at 4:38 p.m.

7.2. Hearing on Policy 5018 - Parent Involvement in Education Practices

President Welsch opened the hearing at 4:38 p.m.
No input.
President Welsch closed the meeting at 4:39 p.m.

7.3. Review, Consider, and Take All Necessary Action on the Following Policies: 1003 Mission Statement, 2006 Complaint Procedure, 3003 Bidding, 3004.1 Fiscal Management for Purchasing with Federal Funds, 3023 Record Management and Retention, 3026 Handbooks, 3036 Purchasing (Credit) Card Program, 3043 Design-Build Contracts, 3047 Data Breach Response, 3057 Title IX, 4051 Staff and District Social Media Use, 4057 Superintendent Evaluation, 4059 Behaviors and Mental Health Training, 5001 Compulsory Attendance, 5015 Protection of Pupil Rights, 5016 Student Records, 5018 Parent Involvement in Education Practices, 6031

Emergency Exclusions, 6034 Concussion Awareness, 6044 Participation and Assignment of Athletic Teams, 6045 Behavioral Intervention

Motion to approve policies as presented. Passed with a motion by David Dickinson and a second by Tony Roth.
Sydnie Carraher: Yea, David Dickinson: Yea, Jessica Dunlap: Yea, Ned Pauley: Yea, Tony Roth: Yea, Dave Welsch: Yea

7.4. Review, Consider, and Take All Necessary Action on Inter-local Contract for Enrichment Activities Through the Southeast Nebraska Regional Program (Deaf or Hard of Hearing Services)

Motion to approve the Interlocal Contract for Enrichment Activities Through the Southeast Nebraska Regional Program. Passed with a motion by Tony Roth and a second by Sydnie Carraher.
Sydnie Carraher: Yea, David Dickinson: Yea, Jessica Dunlap: Yea, Ned Pauley: Yea, Tony Roth: Yea, Dave Welsch: Yea

7.5. Review, Consider, and Take All Necessary Action on 2025-26 Breakfast and Hot Lunch Prices

Motion to approve the 2025-26 breakfast and hot lunch prices as presented. Passed with a motion by Ned Pauley and a second by Jessica Dunlap.
Sydnie Carraher: Yea, David Dickinson: Yea, Jessica Dunlap: Yea, Ned Pauley: Yea, Tony Roth: Yea, Dave Welsch: Yea

7.6. Review, Consider, and Take All Necessary Action on 2025-26 Substitute Teacher Pay

Motion to approve the 2025-26 substitute teacher rates at $170 for full day, $90 for half day, and $200 for long term. Passed with a motion by David Dickinson and a second by Tony Roth.
Sydnie Carraher: Yea, David Dickinson: Yea, Jessica Dunlap: Yea, Ned Pauley: Yea, Tony Roth: Yea, Dave Welsch: Yea

7.7. Review Projections for the 2025-2026 School Budget

Dr. Kubicek discussed general projections for 2025-2026,

7.8. Review, Consider, and Take All Necessary Action on Certified Staff Negotiations

Moved to Executive Session at 5:41 p.m.

8. Executive Session

8.1. Executive Session (if requested)

Motion to move into Executive Session for Certified Staff Negotiations. Executive session is necessary for the protection of the public interest. Passed with a motion by Jessica Dunlap and a second by Sydnie Carraher.

Sydnie Carraher: Yea, David Dickinson: Yea, Jessica Dunlap: Yea, Ned Pauley: Yea, Tony Roth: Yea, Dave Welsch: Yea

Executive Session adjourned at 6:42 p.m.

9. Adjourn

President Welsch adjourned the meeting at 6:42 p.m.

Tammy Salyer
Recording Secretary

Mitch Kubicek
Superintendent

Milford Public Schools
History of Monthly Expenditures for General Fund and Payroll

24/25	September	October	November	December	January	February	March	April	May	June	July	August	2nd August	Totals	Mo Avg
Gen Fund	**118,317**	**134,124**	**125,208**	**77,476**	**183,149**	**94,522**	**72,338**	**134,214**	**89,990**	**97,038**	**180,647**			**1,307,023**	**118,820**
Payroll	**787,555**	**810,523**	**826,449**	**798,590**	**882,994**	**818,094**	**790,862**	**779,826**	**802,334**	**743,213**	**688,371**			**8,728,811**	**793,528**
Total	**905,872**	**944,647**	**951,657**	**876,066**	**1,066,143**	**912,616**	**863,200**	**914,040**	**892,324**	**840,251**	**869,018**	**0**	**0**	**10,035,834**	**912,349**
Running Total	*905,872*	*1,850,519*	*2,802,176*	*3,678,242*	*4,744,385*	*5,657,001*	*6,520,201*	*7,434,241*	*8,326,565*	*9,166,816*	*10,035,834*	*10,035,834*	*10,035,834*	*10,035,834*	
Dif from 223-24	*-252,793*	*-289,854*	*-265,500*	*-276,458*	*-218,130*	*-230,256*	*-332,711*	*-363,008*	*-377,399*	*-384,578*	*-342,949*	*-1,325,988*	*-1,345,368*	*-1,345,368*	-36,085
% Dif	*-21.82%*	*-13.54%*	*-8.65%*	*-6.99%*	*-4.40%*	*-3.91%*	*-4.86%*	*-4.66%*	*-4.34%*	*-4.03%*	*-3.30%*	*-11.67%*	*-11.82%*	*-11.82%*	-3.80%

23/24	September	October	November	December	January	February	March	April	May	June	July	August	2nd August	Totals	Mo Avg
Gen Fund	**376,793**	**160,189**	**113,721**	**85,491**	**156,281**	**122,924**	**166,862**	**163,140**	**107,984**	**114,227**	**150,783**	**321,659**	**19,380**	**2,059,434**	**171,620**
Payroll	**781,872**	**821,519**	**813,582**	**801,533**	**851,534**	**801,818**	**798,793**	**781,197**	**798,731**	**733,203**	**676,606**	**661,380**	**0**	**9,321,768**	**776,814**
Total	**1,158,665**	**981,708**	**927,303**	**887,024**	**1,007,815**	**924,742**	**965,655**	**944,337**	**906,715**	**847,430**	**827,389**	**983,039**	**19,380**	**11,381,202**	**948,434**
Running Total	*1,158,665*	*2,140,373*	*3,067,676*	*3,954,700*	*4,962,515*	*5,887,257*	*6,852,912*	*7,797,249*	*8,703,964*	*9,551,394*	*10,378,783*	*11,361,822*	*11,381,202*	*11,381,202*	
Dif from 22-23	*-116,614*	*-40,547*	*-16,405*	*-67,463*	*-59,164*	*-32,330*	*105,461*	*152,653*	*195,925*	*226,446*	*245,755*	*352,324*	*371,704*	*371,704*	30,975
% Dif	*-9.14%*	*-1.86%*	*-0.53%*	*-1.68%*	*-1.18%*	*-0.55%*	*1.56%*	*2.00%*	*2.30%*	*2.43%*	*2.43%*	*3.20%*	*3.38%*	*3.38%*	3.38%

22/23	September	October	November	December	January	February	March	April	May	June	July	August	2nd August	Totals	Mo Avg
Gen Fund	**542,889**	**126,773**	**143,434**	**174,597**	**175,520**	**130,548**	**96,559**	**137,803**	**124,119**	**119,096**	**156,238**	**238,226**	**0**	**2,165,802**	**180,484**
Payroll	**732,390**	**778,868**	**759,727**	**763,485**	**823,996**	**767,360**	**731,305**	**759,342**	**739,324**	**697,813**	**651,842**	**638,244**	**0**	**8,843,696**	**736,975**
Total	**1,275,279**	**905,641**	**903,161**	**938,082**	**999,516**	**897,908**	**827,864**	**897,145**	**863,443**	**816,909**	**808,080**	**876,470**	**0**	**11,009,498**	**917,458**
Running Total	*1,275,279*	*2,180,920*	*3,084,081*	*4,022,163*	*5,021,679*	*5,919,587*	*6,747,451*	*7,644,596*	*8,508,039*	*9,324,948*	*10,133,028*	*11,009,498*	*11,009,498*	*11,009,498*	
Dif from 21-22	*515,960*	*548,776*	*634,598*	*795,262*	*909,545*	*949,468*	*948,257*	*993,687*	*1,060,664*	*1,101,676*	*1,121,163*	*1,092,768*	*950,606*	*950,606*	79,217
% Dif	*67.95%*	*33.62%*	*25.91%*	*24.64%*	*22.12%*	*19.10%*	*16.35%*	*14.94%*	*14.24%*	*13.40%*	*12.44%*	*11.02%*	*9.45%*	*9.45%*	9.45%

21/22	September	October	November	December	January	February	March	April	May	June	July	August	2nd August	Totals	Mo Avg
Gen Fund	**110,308**	**169,966**	**130,682**	**98,217**	**159,033**	**153,145**	**142,047**	**148,385**	**106,288**	**139,361**	**173,362**	**298,898**	**142,163**	**1,971,855**	**164,321**
Payroll	**649,011**	**702,859**	**686,657**	**679,201**	**726,200**	**704,840**	**687,028**	**703,330**	**690,178**	**636,536**	**615,230**	**605,967**	**0**	**8,087,037**	**673,920**
Total	**759,319**	**872,825**	**817,339**	**777,418**	**885,233**	**857,985**	**829,075**	**851,715**	**796,466**	**775,897**	**788,592**	**904,865**	**142,163**	**10,058,892**	**838,241**
Running Total	*759,319*	*1,632,144*	*2,449,483*	*3,226,901*	*4,112,134*	*4,970,119*	*5,799,194*	*6,650,909*	*7,447,375*	*8,223,272*	*9,011,864*	*9,916,729*	*10,058,892*	*10,058,892*	
Dif from 20-21	*28,334*	*153,169*	*255,939*	*288,850*	*368,252*	*471,726*	*614,226*	*716,400*	*820,170*	*795,114*	*790,628*	*952,890*	*810,146*	*810,146*	67,512
% Dif	*3.88%*	*10.36%*	*11.67%*	*9.83%*	*9.84%*	*10.49%*	*11.85%*	*12.07%*	*12.38%*	*10.70%*	*9.62%*	*10.63%*	*8.76%*	*8.76%*	8.76%

20/21	September	October	November	December	January	February	March	April	May	June	July	August	2nd August	Totals	Mo Avg
Gen Fund	**115,991**	**117,918**	**85,971**	**105,692**	**124,261**	**127,184**	**78,295**	**106,879**	**56,447**	**208,514**	**242,978**	**191,136**	**284,907**	**1,846,173**	**153,848**
Payroll	**614,994**	**630,072**	**628,598**	**638,815**	**681,570**	**627,327**	**608,280**	**642,662**	**636,249**	**592,439**	**550,100**	**551,467**	**0**	**7,402,573**	**616,881**
Total	**730,985**	**747,990**	**714,569**	**744,507**	**805,831**	**754,511**	**686,575**	**749,541**	**692,696**	**800,953**	**793,078**	**742,603**	**284,907**	**9,248,746**	**770,729**
Running Total	730,985	*1,478,975*	*2,193,544*	*2,938,051*	*3,743,882*	*4,498,393*	*5,184,968*	*5,934,509*	*6,627,205*	*7,428,158*	*8,221,236*	*8,963,839*	*9,248,746*	*9,248,746*	
Dif from 19-20	*26,023*	*28,744*	*28,180*	*127,351*	*182,857*	*234,692*	*226,050*	*295,979*	*366,634*	*536,651*	*614,158*	*662,915*	*597,164*	*597,164*	
% Dif	*3.69%*	*1.98%*	*1.30%*	*4.53%*	*5.13%*	*5.50%*	*4.56%*	*5.25%*	*5.86%*	*7.79%*	*8.07%*	*7.99%*	*6.90%*	*6.90%*	

Milford Public Schools
Monthly Cash On Hand After Paying Expenditures

	2014-2015	2015-2016	2016-2017	2017-2018	2018-2019	2019-2020	2020-2021	2021-2022	2022-2023	2023-2024	2024-2025
September	$2,895,856	$3,398,091	$3,933,940	$4,715,910	$4,660,308	$3,416,473	$3,019,637	$3,171,066	$2,124,287	$1,581,313	$2,845,447
October	$2,896,299	$3,637,619	$4,058,284	$4,893,104	$4,447,722	$3,826,802	$3,407,482	$2,814,214	$1,697,881	$1,114,160	$2,717,804
November	$2,579,537	$3,275,421	$3,653,587	$4,476,342	$4,084,009	$3,335,205	$2,966,479	$2,265,739	$1,185,275	$690,936	$2,257,620
December	$2,266,541	$2,940,133	$3,257,218	$4,077,404	$3,729,463	$2,892,484	$2,821,953	$1,838,387	$586,933	$62,898	$1,684,202
January	$2,815,332	$3,249,662	$3,527,737	$4,487,533	$3,707,182	$3,022,713	$2,643,479	$2,503,082	$1,397,984	$963,683	$1,811,761
February	$2,985,100	$3,356,821	$3,653,099	$4,603,622	$3,750,921	$3,166,209	$2,630,806	$2,731,915	$1,441,737	$1,394,298	$2,757,570
March	$2,798,421	$3,105,910	$3,332,056	$4,190,914	$3,368,718	$2,776,930	$2,260,193	$2,289,435	$1,113,789	$1,240,464	$2,820,616
April	$2,870,067	$3,102,269	$3,518,867	$4,071,227	$3,187,205	$2,905,624	$2,351,066	$2,458,057	$998,534	$1,081,684	$2,819,909
May	$4,008,893	$4,457,321	$4,583,459	$4,101,864	$4,110,081	$3,365,792	$2,814,407	$3,326,827	$2,366,363	$2,690,429	$4,978,922
June	$4,207,297	$4,539,896	$4,954,261	$4,959,385	$4,320,571	$3,864,383	$3,557,094	$3,175,764	$2,312,400	$3,003,474	$4,938,735
July	$3,916,246	$4,333,273	$4,739,335	$4,684,301	$4,320,571	$3,441,286	$3,184,962	$2,733,388	$1,903,669	$2,737,552	
August	$3,322,128	$3,922,673	$4,475,784	$4,141,238	$3,895,294	$2,946,721	$2,703,688	$2,176,441	$1,172,925	$2,160,455	
Low Month	**$2,266,541**	**$2,940,133**	**$3,257,218**	**$4,071,227**	**$3,187,205**	**$2,776,930**	**$2,260,193**	**$1,838,387**	**$586,933**	**$62,898**	**$1,684,202**
Difference in Low		$434,330	$317,085	$814,009	-$884,022	-$410,275	-$516,737	-$421,806	-$1,251,454	-$524,035	$1,621,304
Average Cash on Hand	**$3,130,143**	**$3,609,924**	**$3,973,969**	**$4,450,237**	**$3,965,170**	**$3,246,719**	**$2,863,437**	**$2,623,693**	**$1,525,148**	**$1,560,112**	**$2,963,259**

Milford Public Schools

July Expenditures

Check Date	Check Number	Payee	Description	Amount
07/15/2025	47438	FNBO 6255	Employee Meetings	$309.64
07/15/2025	47439	Albers, Leah L	Preschool Mileage	$70.00
07/15/2025	47440	Amazon Capital Services	FCS Supplies	$379.96
07/15/2025	47440	Amazon Capital Services	Elem/HS Maintenance Supplies	$130.08
07/15/2025	47440	Amazon Capital Services	English Supplies	$428.40
07/15/2025	47440	Amazon Capital Services	English Supplies	$330.37
07/15/2025	47440	Amazon Capital Services	HS Tech Supplies (Striv)	$42.60
07/15/2025	47440	Amazon Capital Services	HS Tech Supplies	($100.70)
07/15/2025	47440	Amazon Capital Services	Elem Nurse Supplies	$150.50
07/15/2025	47440	Amazon Capital Services	Summer School Supplies	$35.29
07/15/2025	47440	Amazon Capital Services	HS Nurse Supplies	$160.52
07/15/2025	47440	Amazon Capital Services	Kindergarten Supplies	$29.99
07/15/2025	47440	Amazon Capital Services	Industrial Arts Supplies	$270.23
07/15/2025	47440	Amazon Capital Services	Elem Vocal Supplies	$18.60
07/15/2025	47440	Amazon Capital Services	4th Grade Supplies	$189.30
07/15/2025	47440	Amazon Capital Services	Math Supplies	$273.08
07/15/2025	47440	Amazon Capital Services	4th Grade Supplies	$142.74
07/15/2025	47440	Amazon Capital Services	Summer School Supplies	$17.92
07/15/2025	47440	Amazon Capital Services	HS Tech Supplies	($61.54)
07/15/2025	47440	Amazon Capital Services	HS Office Supplies	$438.01
07/15/2025	47440	Amazon Capital Services	HS Office Supplies	$283.12
07/15/2025	47440	Amazon Capital Services	FCS Supplies	$63.98
07/15/2025	47440	Amazon Capital Services	HS Maintenance Supplies	$388.00
07/15/2025	47440	Amazon Capital Services	6th Grade Supplies	$49.95
07/15/2025	47440	Amazon Capital Services	Early Childhood (0-2) Supplies	$8.99
07/15/2025	47440	Amazon Capital Services	Elem Tech Supplies	$139.00
07/15/2025	47440	Amazon Capital Services	5th Grade Supplies	$145.92
07/15/2025	47440	Amazon Capital Services	Business Ed Supplies	$185.99
07/15/2025	47440	Amazon Capital Services	Math Supplies	$139.99
07/15/2025	47440	Amazon Capital Services	Science Textbooks	$220.00
07/15/2025	47440	Amazon Capital Services	Math Supplies	$540.95
07/15/2025	47440	Amazon Capital Services	5th Grade Supplies	$218.29
07/15/2025	47440	Amazon Capital Services	HS Tech Supplies (Striv)	$299.97
07/15/2025	47440	Amazon Capital Services	Elem Reading Supplies	$60.06
07/15/2025	47440	Amazon Capital Services	Business Ed Supplies	$227.40
07/15/2025	47440	Amazon Capital Services	Math Supplies	$9.99
07/15/2025	47440	Amazon Capital Services	Industrial Arts Supplies	$416.40
07/15/2025	47440	Amazon Capital Services	Elem Vocal Supplies	$38.99
07/15/2025	47440	Amazon Capital Services	5th Grade Supplies	$45.95
07/15/2025	47440	Amazon Capital Services	Elem Sped Supplies	$99.82
07/15/2025	47440	Amazon Capital Services	4th Grade Supplies	$551.87
07/15/2025	47440	Amazon Capital Services	HS Phys Ed Supplies	$188.05
07/15/2025	47440	Amazon Capital Services	Industrial Arts Supplies	$177.48
07/15/2025	47440	Amazon Capital Services	English Supplies	$257.35
07/15/2025	47440	Amazon Capital Services	HS Tech Supplies (Striv)	$9.89
07/15/2025	47440	Amazon Capital Services	Business Ed Supplies	$252.14
07/15/2025	47440	Amazon Capital Services	1st Grade Supplies	$120.75
07/15/2025	47440	Amazon Capital Services	2nd Grade Supplies	$30.39
07/15/2025	47441	Amplify Education, Inc	mCLASS DIBELS Testing Services	$5,460.00
07/15/2025	47442	Apple Inc	HS Tech Supplies	$149.85
07/15/2025	47442	Apple Inc	HS Tech Supplies	$229.95
07/15/2025	47443	Bishop Business	Dist Comp Software	$315.00
07/15/2025	47443	Bishop Business	Dist Comp Software	$315.00
07/15/2025	47444	Blick Art Materials	Art Supplies	($13.27)
07/15/2025	47444	Blick Art Materials	Preschool/Social Studies/Art Supplies	$359.19
07/15/2025	47444	Blick Art Materials	Art Supplies	$553.79
07/15/2025	47444	Blick Art Materials	Screenprinting Supplies	$490.95

07/15/2025	47445	Bobs Service	White Chevy Van Service	$83.00
07/15/2025	47446	BSN Sports LLC	Business Ed Supplies	$29.94
07/15/2025	47447	Casey's Business Mastercard	Activity Fuel	$805.58
07/15/2025	47448	City Of Milford	Monthly Water/Sewer	$1,675.05
07/15/2025	47449	Crouch's Farm & Hardware	Elem/HS Custodial Supplies	$215.72
07/15/2025	47449	Crouch's Farm & Hardware	Elem/HS Custodial Supplies	$95.98
07/15/2025	47449	Crouch's Farm & Hardware	Elem/HS Maintenance Supplies	$59.94
07/15/2025	47449	Crouch's Farm & Hardware	Elem/HS Custodial Supplies	$19.47
07/15/2025	47449	Crouch's Farm & Hardware	Elem/HS Custodial Supplies	$159.99
07/15/2025	47449	Crouch's Farm & Hardware	Elem/HS Custodial Supplies	$19.99
07/15/2025	47450	DAS State Accounting	Nebraska Network Fee	$292.87
07/15/2025	47451	Demco Inc.	Elem/HS Library Supplies	$150.64
07/15/2025	47452	ECES Inc, DBA Campbell Cleaning	Elem Janitorial Services	$7,120.00
07/15/2025	47453	Educational Service Unit #3	HS Sped Workshop Fees	$275.00
07/15/2025	47454	Educational Service Unit #6	Technology Hosted Services	$377.70
07/15/2025	47454	Educational Service Unit #6	HS/2nd/5th/3rd/4th/Soc Studies/HS Vocal/2nd Supplies	$43.00
07/15/2025	47454	Educational Service Unit #6	Psychologist Services - Gnapp	$661.43
07/15/2025	47454	Educational Service Unit #6	Psychologist Services - Gnapp	$7,937.10
07/15/2025	47454	Educational Service Unit #6	Psychologist Services - Gnapp	$1,984.28
07/15/2025	47454	Educational Service Unit #6	Psychologist Services - Gnapp	$2,645.70
07/15/2025	47454	Educational Service Unit #6	Sped OT - Patterson	$592.35
07/15/2025	47454	Educational Service Unit #6	Sped OT - Patterson	$1,692.42
07/15/2025	47454	Educational Service Unit #6	Sped OT - Patterson	$2,538.62
07/15/2025	47454	Educational Service Unit #6	Sped OT - Patterson	$1,861.66
07/15/2025	47454	Educational Service Unit #6	Sped OT - Patterson	$1,777.04
07/15/2025	47454	Educational Service Unit #6	Sped OT - Nicolaus	$1,091.62
07/15/2025	47454	Educational Service Unit #6	Sped OT - Nicolaus	$3,118.92
07/15/2025	47454	Educational Service Unit #6	Sped OT - Nicolaus	$4,678.38
07/15/2025	47454	Educational Service Unit #6	Sped OT - Nicolaus	$3,430.81
07/15/2025	47454	Educational Service Unit #6	Sped OT - Nicolaus	$3,274.87
07/15/2025	47454	Educational Service Unit #6	Hearing Resource - Owen	$5,956.45
07/15/2025	47454	Educational Service Unit #6	Sped Transition - Cummings	$5,785.05
07/15/2025	47454	Educational Service Unit #6	Speech Services - Allen	$1,329.33
07/15/2025	47454	Educational Service Unit #6	Speech Services - Allen	$9,305.29
07/15/2025	47454	Educational Service Unit #6	Speech Services - Allen	$2,658.65
07/15/2025	47455	Educational Service Unit No. 5	Sped Workshop Fees	$170.00
07/15/2025	47455	Educational Service Unit No. 5	Sped Workshop Fees	$50.00
07/15/2025	47456	Farmers Cooperative	Bus/Maint Fuel	$455.50
07/15/2025	47457	FinalForms	Forms & Registration Services	$4,000.00
07/15/2025	47458	First-Citizens Bank & Trust Co	Copier Lease	$162.70
07/15/2025	47459	Flinn Scientific	Science Supplies	$668.34
07/15/2025	47459	Flinn Scientific	Science Supplies	$67.77
07/15/2025	47459	Flinn Scientific	Science Supplies	$1,348.51
07/15/2025	47459	Flinn Scientific	Science Supplies	$585.05
07/15/2025	47459	Flinn Scientific	Science Supplies	$11.77
07/15/2025	47460	FNBO 0562	Sped Travel/HS Maint/Tech/ Elem Nurse/Elem Vocal/HS Nurse/Kdg/HS Office/Science Supplies/Fuel	$1,785.72
07/15/2025	47461	FNBO 5349	Employee Meetings	$28.00
07/15/2025	47462	FNBO 7046	HS Principal Software	$240.00
07/15/2025	47463	FNBO 9812	Dir of Learning Travel	$22.34
07/15/2025	47464	Go Physical Therapy, LLC	Sped Vision	$184.20
07/15/2025	47465	HometownLeasing	Copier Lease	$1,336.10
07/15/2025	47466	Koehler, Richard J	Activity Meals	$16.00
07/15/2025	47467	KSB School Law, PC LLO	Legal Services	$139.00
07/15/2025	47468	Kubicek, Mitchell R	Superintendent Mileage/Travel	$78.80
07/15/2025	47469	Lakeshore Learning Materials, LLC	Preschool Supplies	$68.98
07/15/2025	47470	Lexia Learning Systems LLC	Elem/HS Sped Software	$16,720.00
07/15/2025	47471	Lytle, Lamoin E	Activity Meals	$8.00
07/15/2025	47472	Mackin Educational Resources	HS Library Books	$189.20

07/15/2025	47473	Maple, Carrie C	Sped Mileage (0-2)	$23.80
07/15/2025	47474	Matheson Tri-Gas Inc	Industrial Arts Supplies	$86.95
07/15/2025	47475	McGraw-Hill School Education Holdings, LLC	Elem Reading Supplies	$10,319.97
07/15/2025	47476	Menards - Lincoln North	Industrial Arts Supplies	$9.15
07/15/2025	47476	Menards - Lincoln North	HS Maintenance Supplies	$31.96
07/15/2025	47477	MHS Athletic Boosters	HS Counselor Supplies	$18.00
07/15/2025	47478	Midwest Alarm Services	Elem/HS Fire Alarm Monitoring	$361.65
07/15/2025	47478	Midwest Alarm Services	Elem Fire Alarm Repairs	$272.00
07/15/2025	47479	Midwest Auto Parts Inc - Milford	Bus Supplies	$17.49
07/15/2025	47479	Midwest Auto Parts Inc - Milford	Grounds Supplies	$27.48
07/15/2025	47480	Milford Plumbing	Elem Maintenance Supplies	$28.20
07/15/2025	47480	Milford Plumbing	HS Maintenance Supplies	$24.35
07/15/2025	47481	NACIA	Dir of Learning Membership Dues	$40.00
07/15/2025	47482	NCS Pearson Inc	Early Childhood Sped Supplies (0-2)	$161.00
07/15/2025	47483	NCSA	Business Ed Registration Fees (NCE Conference)	$300.00
07/15/2025	47483	NCSA	Business Ed Registration Fees (NCE Conference)	$300.00
07/15/2025	47483	NCSA	Business Ed Registration Fees (NCE Conference)	$300.00
07/15/2025	47484	NE Rural Community Schools Assoc	Annual Membership Dues	$850.00
07/15/2025	47485	Nebraska Equipment Inc	Kubota Equipment Repairs	($1,800.00)
07/15/2025	47485	Nebraska Equipment Inc	Kubota Equipment Repairs	$92.25
07/15/2025	47485	Nebraska Equipment Inc	Kubota Equipment Repairs	$65.84
07/15/2025	47485	Nebraska Equipment Inc	Kubota Equipment Repairs	$153.49
07/15/2025	47485	Nebraska Equipment Inc	Kubota Equipment Repairs	$1,603.62
07/15/2025	47486	Nebraska Public Power Dist	Monthly Electric	$9,143.73
07/15/2025	47487	Nebraska Scientific	Science Supplies	$886.46
07/15/2025	47488	Porter Trustin Carlson Inc	HS Sped Room Repairs	$3,758.00
07/15/2025	47489	Potter Repair Inc	16 Mid-Bus Repairs	$3,526.04
07/15/2025	47489	Potter Repair Inc	13 Bus Repairs	$6,247.18
07/15/2025	47489	Potter Repair Inc	15A Bus Repairs	$670.85
07/15/2025	47489	Potter Repair Inc	93 Bus Repairs	$1,157.63
07/15/2025	47489	Potter Repair Inc	04 Bus Repairs	$528.85
07/15/2025	47490	Pyramid School Products	Elem/HS Supplies (Coop)	$3,582.33
07/15/2025	47490	Pyramid School Products	Elem Supplies	($104.96)
07/15/2025	47491	Quadient Finance USA, Inc	Postage	$707.00
07/15/2025	47492	Rise Vision	Elem/HS Software	$552.00
07/15/2025	47493	Rochester 100 Inc	Kdg/1st/2nd/3rd/4th/5th/6th Supplies	$664.00
07/15/2025	47494	Salyer, Tammy J	Dist Office Supplies	$53.39
07/15/2025	47495	Sams Club/GECRB	HS Nurse Supplies	$63.12
07/15/2025	47496	Scenario Learning	TeachPoint Software Service	$2,257.50
07/15/2025	47497	School Health Corporation	Business Ed/Industrial Arts Supplies	$498.97
07/15/2025	47498	School Specialty, LLC	Art/HS/Ind Arts/6th/Science/ English/Elem/Soc Studies/2nd/ Dist Off/HS Sped	$1,032.39
07/15/2025	47498	School Specialty, LLC	HS Office Supplies	$227.40
07/15/2025	47498	School Specialty, LLC	Elem/Elem Lib/HS Lib Supplies	$397.95
07/15/2025	47499	Seward County Independent	Legal Notices	$5.91
07/15/2025	47500	Seward Lumber	HS Maintenance Supplies	$21.99
07/15/2025	47500	Seward Lumber	HS Maintenance Supplies	$79.99
07/15/2025	47501	Staples	Elem Paper Supplies	$52.65
07/15/2025	47501	Staples	Dist Paper Supplies	$3,685.80
07/15/2025	47501	Staples	Science Supplies	$334.08
07/15/2025	47501	Staples	Elem/HS/HS Vocal/Dist Off/ Science/6th/English/2nd/ Preschoo/Art/Elem Sped/4th/ Soc Studies/Elem Lib Supplies	$2,444.61
07/15/2025	47501	Staples	6th Grade Supplies	$88.08
07/15/2025	47501	Staples	HS/Elem Supplies	$87.60
07/15/2025	47501	Staples	HS Sped Supplies	$98.40
07/15/2025	47501	Staples	HS Office Supplies	$44.96
07/15/2025	47501	Staples	FCS Supplies	$38.48
07/15/2025	47501	Staples	Science Supplies	$11.76
07/15/2025	47502	TK Elevator Corporation	HS Elevator Maintenance	$375.15
07/15/2025	47503	Voss Lighting	Elem/HS Maintenance Supplies	$900.00

07/15/2025	47503	Voss Lighting	Elem/HS Maintenance Supplies	$450.00
07/15/2025	47504	Voyager Sopris Learning	Elem Textbooks	$1,056.00
07/15/2025	47505	Walker Country Mowers LLC	Grounds Supplies	$682.15
07/15/2025	47506	Walmart	Dist Office Supplies	$53.39
07/15/2025	47507	Windstream	Telephone Long Distance	$1,106.16
07/15/2025	47508	WoodRiver Energy LLC	Monthly Natural Gas	$1,199.07
07/15/2025	47509	Zaner-Bloser Inc	Title I Supplies	$58.16
07/15/2025	47510	Zoom In Microscopes	Microscope Service	$270.00
Sub Total				**$180,647.37**
July Payroll				$688,370.63
Total July Expenditures				**$869,018.00**
Building Fund				$324,707.58
Depreciation Fund				$83,456.90

General Fund Revenue 2024-25

Acct #	Description	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Totals
TAXES														
1100	Property Taxes Seward County	$1,531,156	$200,606	$60,260	$25,860	$697,101	$252,624	$36,556	$270,232	$1,216,710	$298,073			$4,589,178
1100	Property Taxes Saline County	$6,020	$0	$0	$1,786	$3,152	$0	$85	$0	$7,456	$0			$18,500
1100	Property Taxes Lancaster County	$24,307	$4,282	$3,521	$0	$35,339	$28,775	$29,502	$228,539	$38,175	$3,140			$395,580
1100 TOTAL	***Total Property Taxes***	***$1,561,483***	***$204,888***	***$63,781***	***$27,646***	***$735,592***	***$281,399***	***$66,144***	***$498,771***	***$1,262,341***	***$301,213***			***$5,003,258***
1115	Carline Taxes	$1,087	$0	$0	$0	$0	$0	$0	$0	$9,394	$0			$10,481
1120	Public Power District Sales Tax	$0	$0	$0		$0	$0	$0	$54,646	$0	$0			$54,646
1125	Motor Vehicle Taxes Seward County	$30,777	$24,695	$32,142	$39,664	$47,633	$64,271	$33,941	$34,929	$31,698	$35,244			$374,994
1125	Motor Vehicle Taxes Saline County	$170	$0	$466	$17	$610	-$14	$5	$0	$0	$22			$1,276
1125	Motor Vehicle Taxes Lancaster County	$6,328	$5,731	$7,722	$7,364	$7,844	$5,959	$4,944	$5,273	$9,261	$4,687			$65,113
1140	Penalties and Interest on Taxes (Assessed by Dist)	$3,408	$650	$1,809	$1,116	$4,463	$2,663	$351	$3,802	$32	$347			$18,642
1190	Other Taxes (Levied/Assessed by District)	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0			$0
1210	Ad Valorem Taxes (from Other Gov Units)	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0			$0
	Subtotal	$1,603,253	$235,964	$105,920	$75,807	$796,142	$354,278	$105,385	$597,421	$1,312,727	$341,513	$0	$0	$5,528,409
TUITION														
1311	Tuition from Individuals Regular Education	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0			$0
1312	Tuition from Individuals for Summer School	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0			$0
1313	Tuition From Individuals (SPED)	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0			$0
1315	Tuition From Educational Entities (Distance Education)	$0	$6,009	$0	$3,578	$0	$0	$0	$0	$6,362	$0			$15,948
1320	Tuition from Other Government Sources Within the State.	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0			$0
1321	Tuition from Other School Districts Within the State - Regular Education	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0			$0
1322	Tuition from Other Government Sources Excluding Districts Within the State	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0			$0
1323	Tuition From Other Schools Districts Within The State (SPED)	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0			$0
1330	Tuition from Other Government Sources Outside the State	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0			$0
1331	Tuition from School Districts Outside the State	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0			$0
1335	Tuition Received From Other Districts (Pre-School SPED)	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0			$0
1340	Tuition from Other Private Sources (Other Than Individuals).	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0			$0
1360	Adult Education Tuition and Fees	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0			$0
1370	Preschool Tuition and Fees	$0	$1,972	$952	$2,584	$2,193	$2,550	$1,445	$901	$1,037	$2,771			$16,405
	Subtotal	$0	$7,981	$952	$6,162	$2,193	$2,550	$1,445	$901	$7,399	$2,771	$0	$0	$32,353
TRANSPORTATION														
1410	Transportation Fees from Individuals (Regular Education)	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0			$0
1411	Transportation Fees from Individuals (Early Childhood)	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0			$0
1420	Transportation Fees from Other Government Sources Within the State.	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0			$0
1421	Transportation Fees from Other School Districts Within the State	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0			$0
1422	Transportation Fees from Other Gov Sources	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0			$0
1423	Transportation Fees from Other School Districts Within the State (SPED)	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0			$0
1430	Transportation Fees from Other Government Sources Outside the State	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0			$0
1431	Transportation Fees from Other School Districts Outside the State	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0			$0

General Fund Revenue 2024-25

Acct #	Description	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Totals
1440	Transportation Fees from Other Private Sources (other than individuals)	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0			$0
	Subtotal	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0		$0	$0
INVESTMENTS														
1510	Interest on Investments	$8,740	$11,914	$7,661	$6,145	$6,132	$4,845	$6,375	$7,390	$10,717	$13,592			$83,511
1520	Dividends on Investments	$0	$0	$0	$0	$660	$0	$0	$0	$0	$0			$660
1530	Net Increase in the Fair Value of Investments	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0			$0
1531	Realized Gains (Losses) on Investments	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0			$0
1532	Unrealized Gains (Losses) on Investments	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0			$0
1540	Investment Income from Real Property	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0			$0
	Subtotal	$8,740	$11,914	$7,661	$6,145	$6,792	$4,845	$6,375	$7,390	$10,717	$13,592	$0	$0	$84,171
OTHER LOCAL RECEIPTS														
1910	Rentals of School Equipment, Property, and Facilities	$50	$70	$235	$320	$225	$140	$35	$0	$70	$375			$1,520
1911	Local License Fees	$850	$0	$0	$0	$0	$0	$0	$0	$240	$0			$1,090
1920	Contributions and Donations From Private Sources	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0			$0
1921	Police Court Fines	$0	$0	$0	$0	$0	$0	$0	$0	$25	$0			$25
1925	Categorical Grants From Corporations & Other Private Sources	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0			$0
1941	Textbook Sales	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0			$0
1942	Textbook Rentals	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0			$0
1951	Miscellaneous Revenue from Other School Districts Within the State	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0			$0
1952	Miscellaneous Revenue from Other School Districts Outside the State	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0			$0
1955	Postsecondary Receipts	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0			$0
1960	Miscellaneous Revenues from Other Local Governmental Units	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0			$0
1965	Distance Education & Telecommunications Service Receipts	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0			$0
1970	Revenues From Other Departments in the Agency	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0			$0
1980	Refund of Prior Year’s Expenditures	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0			$0
1990	Miscellaneous Local Revenue	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0			$0
1995	Presidential Declared Disaster Aid	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0			$0
	Subtotal	$900	$70	$235	$320	$225	$140	$35	$0	$335	$375	$0	$0	$2,635
INTERMEDIATE SOURCES														
2110	County Fines & License Fees	$310	$5,518	$8,554	$239	$6,025	$5,847	$566	$8,798	$5,545	$3,508			$44,910
2130	Other County Receipts	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0			$0
2210	ESU Receipts	$2,003	$390	$2,044	$0	$0	$165	$0	$0	$0	$1,546			$6,148
2900	Revenue for/on Behalf of the School District	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0			$0
	Subtotal	$2,313	$5,908	$10,598	$239	$6,025	$6,012	$566	$8,798	$5,545	$5,054	$0	$0	$51,058
STATE SOURCES														
3110	State Aid	$174,237	$174,237	$0	$348,474	$174,237	$0	$348,474	$174,237	$174,237	$174,237			$1,742,370
3120	SPED (School Age)	$0	$0	$0	$174,768	$186,385	$186,405	$186,881	$188,029	$0	$403,769			$1,326,237
3125	SPED Transportation (School Age)	$0	$0	$0	$0	$0	$0	$0	$0	$10,922	$0			$10,922

General Fund Revenue 2024-25

Acct #	Description	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Totals
3130	Homestead Exemption	$0	$0	$0	$0	$0	$0	$29,728	$29,729	$29,728	$29,728			$118,913
3131	Property Tax Credit Seward County	$0	$0	$0	$0	$0	$1,154,498	$0	$0	$1,154,498	$0			$2,308,996
3131	Property Tax Credit Saline County	$0	$0	$0	$0	$0	$1,566	$3,896	$0	$5,462	$0			$10,924
3131	Property Tax Credit Lancaster County	$0	$0	$0	$0	$0	$162,588	$0	$0	$162,588	$444			$325,620
3132	Personal Property Tax Credit	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0			$0
3133	Nameplate Capacity Tax	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0			$0
3134	Public Service Entity/Railroad Taxes	$0	$0	$0	$0	$0	$0	$0	$0	$5,146	$0			$5,146
3150	State Reimbursement (of Nutrition Programs)	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0			$0
3155	Textbook Loan	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0			$0
3160	Payments Received for Wards of the State or Court (Regular Education)	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0			$0
3161	Payments Received for Wards of the State or Court (SPED)	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0			$0
3165	Flex Funding: Ages 0-5 Support Services (State)	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0			$0
3166	Flex Funding: School Age Support Services (State)	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0			$0
3175	Adult Basic Education	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0			$0
3180	Pro-Rate Motor Vehicle	$0	$2,117	$255	$0	$3,831	$0	$0	$7,794	$0	$0			$13,997
3400	State Apportionment	$0	$0	$0	$0	$0	$307,442	$0	$0	$0	$0			$307,442
3300	State In-Lieu-of School Land Tax	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0			$0
	Subtotal	$174,237	$176,354	$255	$523,242	$364,453	$1,812,499	$568,979	$399,789	$1,542,581	$608,178	$0	$0	$6,170,567
STATE CATEGORICAL PROGRAMS														
3500	Other State Categorical Programs	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0			$0
3512	Distance Education Incentive Payments	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0			$0
3535	Payment for High Ability Learners	$0	$0	$4,750	$0	$0	$0	$0	$0	$0	$0			$4,750
3540	State Early Childhood	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0			$0
3541	Early Childhood Endowment Grants	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0			$0
3551	Career Education	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0			$0
3570	Teacher Evaluation Development Grant	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0			$0
3575	Nebraska Innovation Grant Program	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0			$0
3590	Extended Learning Opportunity Grants	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0			$0
3700	State Grants Through Intermediate Sources	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0			$0
3900	Revenue for/on Behalf of the School District	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0			$0
3990	Other State Receipts	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0			$0
3995	Presidential Declared Disaster Aid	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0			$0
	Subtotal	$0	$0	$4,750	$0	$0	$0	$0	$0	$0	$0	$0	$0	$4,750
FEDERAL RECEIPTS														
4105	Universal Services Fund (E-Rate)	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0			$0
4210	Federal Nutrition Programs	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0			$0
4211	Child & Adult Care Food Program	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0			$0
4212	Title I, Part A: Support for Improvement	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0			$0
4305	Title 8 (Impact Aid)	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0			$0
4306	Johnson O'Malley	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0			$0

General Fund Revenue 2024-25

Acct #	Description	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Totals
4307	Native American Education	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0			$0
4308	Federal Asbestos	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0			$0
4309	Head Start	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0			$0
4310	REAP	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0			$0
4416	IDEAPart C, Planning Region Teams (PRT)	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0			$0
4417	IDEA Part B Transition Projects	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0			$0
4418	IDEA Part B PEAK Projects	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0			$0
4421	IDEA Part-B (611) ARP - Base Enrollment Poverty Allocation - Birth to 21	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0			
4422	IDEA Prschool (619) ARP - Base Enrollment Poverty (619) Allocation	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0			
4505	Title I, Part A ESSA Improving Basic Programs Operated by LEAs	$0	$0	$0	$65,685	$0	$0	$0	$0	$0	$0			$65,685
4506	Title I, Part A Accountability ESSA Improving Basic Programs Accountability	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0			$0
4507	Title I, Part 1003(G) School Improvements (SIG)	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0			$0
4508	Title I, Part D, Subpart 2 Neglected, Delinquent, or At-Risk	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0			$0
4509	Title ll, Part A, ESSA Supporting Effective Instruction	$0	$0	$0	$15,970	$0	$0	$0	$0	$0	$0			$15,970
4510	Title IV, Part A ESSA Student Support and Academic Enrichment Grants	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0			$0
4511	Title V, Part B REAP: Rural Low Income Schools Grants	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0			$0
4512	IDEA Part B (611) Base Allocation	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0			$0
4515	IDEA Part B Supplemental Payments	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0			$0
4516	IDEA Preschool (619) Base/IDEA Enrollment Poverty (619) Allocation	$0	$3,305	$0	$0	$0	$0	$0	$0	$0	$2,917			$6,222
4518/19	IDEA Enrollment/Poverty	$0	$171,151	$0	$0	$0	$0	$0	$0	$0	$0			$171,151
4520	IDEA Part B Early Intervening Services	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0			$0
4521	IDEA Part B Proportionate Share	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0			$0
4522	IDEA Part C	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0			$0
4523	IDEA Special Projects	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0			$0
4524	Other Federal Non-Categorical Receipts	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0			$0
4525	Federal Vocational & Applied Technology Education (Carl Perkins)	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0			$0
4526	Title I, Part C ESSA: Education of Migratory Children	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0			$0
4527	Title III Part A ESSA -ELL Acquisition, Lang Enhancement, and Academic Ach	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0			$0
4528	Title III ESSA - Immigrant	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0			$0
4529	Adult Basic Education	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0			$0
4530	Other Federal Categorical Receipts	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0			$0
4531	Title IV, Part B ESSA	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0			$0
4705	Flood Control	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0			$0
4706	Grazing	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0			$0
4707	Forest Reserve	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0			$0
4708	Medicaid in Public Schools	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0			$0
4709	Medicaid Administrative Activities (MAAPS)	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0			$0
4710	Categorical Grants From Corporations & Other Private Interests	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0			$0
4967	TITLE IV, PART A	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0			$0
4969	TITLE IV, PART A	$0	$0	$0	$10,000	$0	$0	$0	$0	$0	$0			$10,000
4991	MCKINNEY-VENTO HOMELESS	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0			$0
4995	Presidential Declared Disaster Aid	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0			$0

General Fund Revenue 2024-25

Acct #	Description	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Totals
4996	Elem & Secondary School Emergency Relief (ESSER)	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0			$0
4997	Elem & Secondary School Emergency Relief (ESSER)	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0			
4998	Elem & Secondary School Emergency Relief (ESSER)	$361,493	$0	$0	$0	$0	$0	$0	$0	$0	$0			$361,493
	Subtotal	$361,493	$174,456	$0	$91,655	$0	$0	$0	$0	$0	$2,917	$0	$0	$630,521
NON-REVENUE RECEIPTS														
5100	Issuance of Bonds	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0			$0
5101	Issuance of Bonds - (Re-Funding Only)	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0			$0
5102	Qualified Zone Academy Bonds	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0			$0
5103	Qualified School Construction Bonds	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0			$0
5120	Premium on the Issuance of Bonds	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0			$0
5150	Tax Anticipation Notes	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0			$0
5200	Fund Transfers In	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0			$0
5300	Proceeds From the Disposal of Real or Personal Property	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0			$0
5301	Insurance Adjustments	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0			$0
5400	Loan Proceeds	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0			$0
5500	Capital Lease Proceeds	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0			$0
5600	Other Long-Term Debt Proceeds	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0			$0
5610	Cash Balance From Merged/Dissolved School Districts	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0			$0
5690	Other Non-Revenue Receipts	$0	$25	$0	$0	$1,864	$0	$0	$573	$0	$0			$2,462
6100	Capital Contributions	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0			$0
6300	Special Items	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0			$0
6400	Extraordinary Items	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0			$0
	Subtotal	$0	$25	$0	$0	$1,864	$0	$0	$573	$0	$0	$0	$0	$2,462
NON-PROGRAM RECEIPTS														
9000	Non-Program Receipts	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0			$0
9001	Interfund Loan from General Fund	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0			$0
9002	Interfund Loan from Bond Fund	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0			$0
9003	Interfund loan from Special Building Fund	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0			$0
9004	Interfund Loan from QCPUF Fund	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0			$0
	Subtotal	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0
	Total	$2,150,936	$612,672	$130,371	$703,570	$1,177,694	$2,180,323	$682,785	$1,014,872	$2,879,304	$974,401	$0	$0	$12,506,927

Current Cash Balance

Sorted by Site ID, Group ID, Activity ID.
From 06/01/2025 to 06/30/2025.

Site ID Site Name
Group ID Group Name

Activity ID	Activity Name	Beginning Cash	Receipts	Disbursements	Adjustments	Cash Balance
MILFOR	Milford Public Schools					
A	ATHLETICS					
100	ATHLETICS	-244,919.20	0.00	5,441.54	0.00	-250,360.74
101	BOYS BASKETBALL	-178.16	2,900.00	387.21	193.00	2,527.63
102	GIRLS BASKETBALL	4,811.15	555.00	0.00	562.50	5,928.65
103	CROSS COUNTRY	2,764.60	0.00	0.00	0.00	2,764.60
104	FOOTBALL	275.37	300.00	0.00	255.00	830.37
105	GOLF	2,091.79	138.00	317.62	2,260.00	4,172.17
107	TRACK	2,888.00	0.00	141.90	8,888.03	11,634.13
109	VOLLEYBALL	14,601.25	0.00	0.00	1,972.50	16,573.75
110	WRESTLING	2,557.80	0.00	0.00	0.00	2,557.80
111	GIRLS SOFTBALL	5,086.53	0.00	0.00	1,125.00	6,211.53
112	GIRLS WRESTLING	102.95	0.00	0.00	0.00	102.95
	A Totals:	-209,917.92	3,893.00	6,288.27	15,256.03	-197,057.16

Current Cash Balance

Sorted by Site ID, Group ID, Activity ID.
From 06/01/2025 to 06/30/2025.

Site ID Site Name
Group ID Group Name

	Activity ID	Activity Name	Beginning Cash	Receipts	Disbursements	Adjustments	Cash Balance
B	HIGH SCHOOL ORGANIZATIONS						
	200	MUSIC	5,223.60	0.00	216.17	4,451.98	9,459.41
	201	DANCE TEAM	3,916.17	0.00	0.00	230.00	4,146.17
	210	CONCESSIONS	16,914.25	1,770.00	1,496.20	-16,982.50	205.55
	211	HS COURTESY	48.99	0.00	0.00	230.00	278.99
	212	MUSICAL	-48,979.65	0.00	317.16	0.00	-49,296.81
	213	F.B.L.A.	-1,407.24	0.00	994.00	7,191.68	4,790.44
	214	F.F.A.	2,643.84	0.00	60.42	5,328.40	7,911.82
	215	FCCLA	-2,034.33	0.00	5,850.00	3,995.86	-3,888.47
	221	PRO START	5,682.49	0.00	127.94	0.00	5,554.55
	222	SPEECH	1,312.47	0.00	0.00	0.00	1,312.47
	223	SPANISH CLUB	626.44	0.00	39.77	0.00	586.67
	224	STUDENT COUNCIL	4,158.72	0.00	0.00	587.50	4,746.22
	225	JOURNALISM/YRBOOK	11,695.77	100.00	2,871.46	0.00	8,924.31
	226	HS GUIDANCE COUNSELOR	938.44	0.00	0.00	0.00	938.44
	227	TEACHERS-HIGH SCHOOL	2,926.36	0.00	42.49	0.00	2,883.87
	228	JRHI STUCO/LEADERSHIP	108.21	0.00	0.00	470.00	578.21
	230	HIGH SCHOOL QUIZ BOWL	0.00	0.00	0.00	127.50	127.50
	231	SCREEN PRINTING	7,949.43	0.00	6,220.69	932.00	2,660.74
	233	ART CLUB	1,574.22	0.00	0.00	0.00	1,574.22
	236	TECHNOLOGY	8,213.40	0.00	0.00	0.00	8,213.40
	239	ONE ACT	-25,147.23	0.00	3.54	0.00	-25,150.77
	240	KEY CLUB	3,434.13	0.00	0.00	440.00	3,874.13
	242	BUILDERS CLUB	1,104.10	0.00	0.00	0.00	1,104.10
	248	DISTRICT MUSIC	-4,046.50	0.00	0.00	0.00	-4,046.50
	254	ARCHERY	-942.29	0.00	377.80	0.00	-1,320.09
	256	CLOSEUP 25	57.38	0.00	0.00	0.00	57.38
	257	CLOSEUP 27	148.00	0.00	300.00	0.00	-152.00
	261	JR EAGLE SUMMER RUNNING CLUB	459.80	0.00	0.00	0.00	459.80
	263	eSPORTS	5,850.59	0.00	0.00	0.00	5,850.59
	264	STRIV/BROADCASTING	3,159.50	0.00	0.00	0.00	3,159.50
	265	UNIFIED ACTIVITIES	4,326.40	0.00	73.25	375.95	4,629.10
	266	FCCLA DISTRICT 2	197.66	0.00	0.00	0.00	197.66
	267	CLASS OF 2025/PROM 2024	565.73	0.00	0.00	-565.73	0.00
	268	CLASS OF 2026/PROM 2025	2,835.27	0.00	0.00	1,265.73	4,101.00
	269	CLASSOF2027/PROM2026	-3,330.00	0.00	0.00	0.00	-3,330.00
	270	CLASSOF2028/PROM2027	500.00	0.00	0.00	0.00	500.00
	271	CLASSOF2029/PROM2028	0.00	0.00	0.00	0.00	0.00
	275	DUAL CREDIT/CERTIFICATES	15,000.00	0.00	0.00	0.00	15,000.00
	280	ACTIVITY FACILITIES	71,064.70	0.00	47,266.69	26,359.71	50,157.72
	281	SCOREBOARD	0.00	15,000.00	0.00	0.00	15,000.00
		B Totals:	96,748.82	16,870.00	66,257.58	34,438.08	81,799.32

Current Cash Balance

Sorted by Site ID, Group ID, Activity ID.
From 06/01/2025 to 06/30/2025.

Site ID Site Name
Group ID Group Name

	Activity ID	Activity Name	Beginning Cash	Receipts	Disbursements	Adjustments	Cash Balance
C	ELEMENTARY ORGANIZATIONS						
	300	TEACHERS-MILF.ELEM.	4,662.09	0.00	0.00	0.00	4,662.09
	302	ST. COUNCIL-MILF. ELEM.	1,876.66	0.00	10.75	0.00	1,865.91
	304	MILF ELEM TCHR CRTSY	1,024.11	0.00	0.00	0.00	1,024.11
	308	EAGLE SINGERS	1,850.68	0.00	0.00	0.00	1,850.68
	309	ELEM PLAYGROUND	16,312.58	0.00	0.00	25,573.14	41,885.72
	313	K KIDS	2,911.44	0.00	247.45	0.00	2,663.99
		C Totals:	28,637.56	0.00	258.20	25,573.14	53,952.50
D	DISTRICT WIDE ACCOUNTS						
	400	INVESTMENT POOL/INT.	41,056.27	0.00	0.00	1,401.35	42,457.62
	403	TEAMMATES	4,656.37	0.00	0.00	1,007.50	5,663.87
	406	INTEREST	209.22	2.89	0.00	0.00	212.11
	407	TENNIS COURT FUND	15,440.03	0.00	724.20	15,140.00	29,855.83
	408	BANK FEES	-70.67	0.00	0.00	0.00	-70.67
	410	BACKPACK PROGRAM	50,170.01	875.00	0.00	0.00	51,045.01
	413	ANONYMOUS DONATIONS	173,511.68	0.00	-300.00	670.00	174,481.68
	416	STUDENT ASSISTANCE	12,149.72	0.00	0.00	9,332.60	21,482.32
	417	SCHWAB	164,539.57	0.00	429.96	0.00	164,109.61
	418	BEFORE/AFTER SCHOOL CLUBS	17,500.00	0.00	0.00	333.08	17,833.08
	419	MISCELLANEOUS	1,452.63	0.00	2,528.36	0.00	-1,075.73
		D Totals:	480,614.83	877.89	3,382.52	27,884.53	505,994.73
		MILFORD Activity Totals:	396,083.29	21,640.89	76,186.57	103,151.78	444,689.39

	Begin Balance	Transfers	Receipts	Disbursements	Adjustments	End Balance
MILFORD Checking:	-76,556.41	35,000.00	21,640.89	76,186.57	101,750.43	5,648.34
MILFORD Investment:	472,639.70	-35,000.00			1,401.35	439,041.05
MILFORD Bank Balances:	396,083.29		21,640.89	76,186.57	103,151.78	444,689.39

Report Activity Totals:	396,083.29	21,640.89	76,186.57	103,151.78	444,689.39

Administrative Report for July 14th, 2025

Student/Group Recognition

1.

Mrs. Hartman's Report

1. Summer School for K-6 students ended June 27. We had 41 students signed up. Thank you to our summer school staff (Mindy Miller, Brenda Hansen, Shelly Richards, Karlie Schreiner, Caitlin Burianek, Kayla Riley, Erin Piening, Sandy Rowland and Keziah Bruns) for your hard work and dedication to our students.

2. Our summer book study was very successful. We had around 30 staff members (teachers and paras) who spent time learning about best practices related to reading instruction. During our last face to face meeting, staff were asked to choose an area they would be committed to implementing this year. Thank you to Brittany Volkmer for helping lead this.

3. The Master Schedule was shared with staff on June 27, 2205

4. Class lists for 25-26 were shared with teachers on June 15. These will remain confidential until Back to School Night.

5. Back to School Night is set for August 11, 2025. Please plan to join us for this great event!

Dr. Mowinkel's/Mr. Weber's Report

1. Seven students competed at the National FCCLA STAR Competition in Orlando. The students were able to attend leadership sessions, recognition ceremonies, explore the Expo Hall and vendors, meeting students from around the county, trade pins, and compete in their STAR event. We also had a tremendous amount of fun touring visiting Disney and Universal Studios.
    a. Tasha Anderson & Kayla Wilken–Interpersonal Communications
    b. Electra Restau, Nevaeh Spurling, Brooklyn McDonald–Interior Design
    c. Addi DeLong & Janessa Stauffer–Public Policy Advocate

2. Mrs. Mowinkel took Karissa Schweitzer to Aneheim for the FBLA National Leadership Conference. Karissa competed in Middle Level Career Research. They also attended leadership sessions, met new people, visited Disneyland, and spent time at the beach.

3. Summer School is nearly wrapped up. Eight courses were completed for credit recovery. Two more students are going to hopefully finish up this week. Thanks to Cody Gregory and Sandra Meisman for running summer school.

4. North Gym Update
    a. Score Tables have arrived.

b. Sound system has been installed and working well.
c. North bleachers are finished. Two rows have been removed and have been re-attached to the wall.

5. South Gym Update
    a. Basketball hoops are updated. They are "side swing" with the shot clocks from the north gym attached.
    b. Scoreboards have been replaced with the scoreboards from the north gym.

6. North gym, South gym, and auditorium floors will all be refinished the week of August 4th.

7. Coaches have been commenting that participation in summer camps and weight training has been very impressive. 70+ kids are consistently attending to participate.

Mr. Carlson's Report

1. The Action Team co-leads met on June 24th, and discussed the structure and systems for implementation of the district strategic plan. We spent time in the morning as a whole group discussing each Action Plan, specifically defining together what each Action Plan is and does include, as well as what each one isn't and what it does not include. In the afternoon, the elementary co-leads met with Cory, and the junior/senior high co-leads met with Jason and Brandon to set goals for the upcoming year:
    a. Elementary:
        i. Academic Growth Goal: 65% of students in grades 3-6 will be proficient in the spring of 2026 on NSCAS-ELA (improving from 60%). 95% of students in grades K-3 will meet the spring 2026 expectations for NEReads.
        ii. Safe and Supported Students Goal: ERR (Eagle Reset Room) Referrals will be reduced by the end of the 2025-2026 school year.
        iii. Experiences and Engagement Goal: We will increase the percentage of classrooms that have opportunities for community engagement.
    b. Junior/Senior High:
        i. Academic Growth Goal: 75% or more of students in grades 7-8 will be proficient on NSCAS-ELA in the spring of 2026 (improving from 73%). 60% or more of students in grade 11 will be proficient on NSCAS-ELA in the spring of 2026 (improving from 58%).
        ii. Safe and Supported Students Goal: Create a systematic approach to the MTSS process.
        iii. Experiences and Engagement Goal: Increase the percent of students in extracurricular activities by 3%. Reduce the percent of students chronically absent.

Dr. Kubicek's Report

1. Building and Grounds Update
    a. South Gym Stage Update
        i. The wall is installed, drywalled, and painting has started.
        ii. Flooring abatement of the asbestos mastic is complete.
        iii. Carpet and tile will be installed in the coming weeks.
    b. Elementary Bathroom
        i. Flooring has been installed.
        ii. Fixtures are installed.

iii. Ceiling grid and tiles are being installed.
iv. Project completion will be near the end of July.

c. Elementary Window Replacement
   i. The windows on the northwest corner of the building are being replaced in early August.
d. Jr./Sr. High Roofing Project
   i. White Castle Roofing and Clark & Enersen have been working on finalizing project details and we plan to have a meeting soon.
   ii. An estimated timeline for the project is August 4th - August 22nd.
e. Jr./Sr. High Bathroom Mudjacking
   i. This project is currently underway and will be completed around July 30th.
f. Jr./Sr. High HVAC Project
   i. Clark & Enersen have been working on mechanical plans for the updated HVAC system. In the next few weeks they will be on site for field verification of equipment and will set up a schedule for documents, bidding, and construction. Anticipated timelines for construction will be early spring through early summer.

2. Federal Funding
   a. The US Department of Education has notified states that some of the grant program funding will not be released for fiscal year 2025. Nationally the amount being withheld is $6.9 billion dollars, and Nebraska is having approximately $40 million dollars in funding withheld. We currently have approximately $26,000 in anticipated funds that are currently withheld. The timeline or decision to release these funds is currently unclear. The Nebraska Department of Education is in communication with representatives at the national level to gather information.
3. August Agenda Items
   a. Approve the 2025-26 and 2026-27 Negotiated Agreement with the Milford Education Association
   b. Review the School District Property Tax Request Authority

Calendar of Trainings:

1. NASB Leadership Workshop - Wednesday, July 30th in Lincoln
2. NASB Area Membership Meeting - Tuesday, August 26th in York
3. NRCSA District Meeting - Tuesday, September 30th in Lincoln

Future Board Meetings:

1. Future (all subject to change based on school activities and available quorum of board members):
   a. August 11, 2025
   b. August 25, 2025
   c. September 8, 2025

State Team Championships/Runner Up Finishes

High School Archery (IBO/3-D)--State Champion (State Record-1650)

High School Archery (Bullseye)--State Runner Up

Girls Basketball State Runner Up--Class C-1

District Team Championships/Runner Up/State Qualifiers

Boys Cross Country	3rd Place (State Team Qualifier)
Softball	District Runner Up
Football	State Playoff Qualifier
Volleyball	District Champion
Boys Wrestling State Duals	State Team Qualifier
Girls Basketball	District Champion

SNC Championships/Runner Up Finishes

Softball	Runner Up
Boys Cross Country	Champion
Girls Basketball	Champion
Boys Track	Champion
Boys Golf	Runner Up

Nebraska Coaches Association Academic Teams of Excellence

Dance Team

Boys Cross Country

Girls Cross Country

Football

Softball

Boys Basketball

Girls Basketball

Wrestling

Boys Track & Field

Girls Track & Field

MHS Student Body President

Hannah Wittstruck

30+ ACT Scores

Rylan Hollist

Kellan Kubicek
Veronika Johns
Avery Roth

Individual State Placers

Macie Carter	1st	Middle School Girls Archery (IBO/3-D)
Jay Wissenburg	1st	High School Boys Archery (IBO/3-D)
Avery Carter	2nd	Class C Cross Country
Addelynn Gurnsey	2nd	Middle School Girls Archery (Bullseye)
Jakob Wiota	2nd	High School Boys Archery (Bullseye)
Isaac Roth	3rd	Class B 300m Hurdles
Macie Carter	3rd	Middle School Girls Archery (Bullseye)
Ayla Salistean	3rd	High School Girls Archery (Bullseye)
Heath Bacon	3rd	High School Boys Archery (Bullseye)
Ayla Salistean	3rd	High School Girls Archery (IBO/3-D)
Sydney Havlat	4th	High School Girls Archery (IBO/3-D)
Heath Bacon	4th	High School Boys Archery (IBO/3-D)
Zephyr Mowinkel	5th	Class C Golf
Zephyr Mowinkel	5th	Class B State Journalism (Action Photography)
Bram Salistean	5th	Middle School Boys Archery (Bullseye)
Jay Wissenburg	5th	High School Boys Archery (Bullseye)
Madison Burianek	5th	Middle School Girls Archery (IBO/3-D)
Natalie Nutzman	5th	High School Girls Archery (IBO/3-D)
Cash Martin	8th	Class B Pole Vault

Individual District Finishes (State Qualifying Marks)

Zeb Reil (Long Jump)	1st	Track & Field
Isaac Roth (300m Hurdles)	1st	Track & Field
Isaac Roth (110m HH)	1st	Track & Field
Cash Martin (Pole Vault)	1st	Track & Field
Avery Carter	1st	Cross Country
Sarah Reynolds (Discus)	2nd	Track & Field
Quinn Zegers	2nd	Wrestling
Cooper Rea	2nd	Wrestling
Abby Crabtree (400m)	2nd	Track & Field
Zephyr Mowinkel	3rd	Golf
OID (Avery Roth, Hannah Wittstruck, Chance Stutzman, Brynlee Ficke, Cole Brown)	3rd	Speech

Kellen Lovitt	3rd	Wrestling
Hunter Dickinson	3rd	Wrestling
Garrett Schoen	3rd	Wrestling
Avery Carter (3200m)	3rd	Track & Field
4 x 400m Relay (Connor Adams, Kaleb Meierdierks, Zeb Reil, Isaac Roth)	3rd	Track & Field
Garrett Freeman	4th	Cross Country
Abby Crabtree	7th	Cross Country
Ellison Piening	10th	Cross Country
Elsa Scheitzer	14th	Cross Country

Individual SNC Champion/Runner Up Finishes

Avery Carter	Champion	Cross Country
Quinn Zegers	Champion	Wrestling
Garrett Schoen	Champion	Wrestling
Shayla Rautenberg (High Jump)	Champion	Track & Field
Abby Crabtree (400m)	Champion	Track & Field
Zeb Reil (Long Jump)	Champion	Track & Field
Cash Martin (Pole Vault)	Champion	Track & Field
Avery Carter (800m)	Champion	Track & Field
Avery Carter (1600m)	Champion	Track & Field
Avery Carter (3200m)	Champion	Track & Field
Isaac Roth (110m HH)	Champion	Track & Field
Isaac Roth (300m Hurdles)	Champion	Track & Field
4 x 400m Relay (Connor Adams, Kaleb Meierdierks, Zeb Reil, Isaac Roth)	Champion	Track & Field
Hannah Wittstruck & Avery Roth (Duet)	Champion	Speech
Kellen Lovitt	Runner Up	Wrestling
4 x 400m Relay (Libbie Reil, Violet Augustyn, Shayla Rautenberg, Abby Crabtree)	Runner Up	Track & Field
Aiden Henson (100m)	Runner Up	Track & Field
Aiden Henson (200m)	Runner Up	Track & Field
Gavin Piening (110m HH)	Runner Up	Track & Field
4 x 100m Relay (Thomas Belleau, Isaac Roth, Zeb Reil, Aiden Henson)	Runner Up	Track & Field

Individual Career and Technical Organization State Placers

* Denotes National Qualifier

* Tasha Anderson & Kayla Wilken	FCCLA State Champions	Interpersonal Communications
* Electra Restau, Nevaeh Spurling, Brooklyn McDonald	FCCLA State Champions	Interior Design
* Addi DeLong & Janessa Stauffer	FCCLA State Champions	Public Policy Advocate

* Karissa Schweitzer	FBLA State Runner Up	Middle Level Career Research
Natalie Nutzman	FFA State Runner Up	LDE Natural Resources
Avery Carter, Jonny Kohout, Zephyr Mowinkel	FBLA 5th Place	Graphic Design Team
Zephyr Mowinkel	FBLA 6th Place	Future Business Educator
Rylan Hollist	FBLA 6th Place	Word Processing Applications
Karissa Schweitzer	FBLA 7th Place	Middle Level Leadership
Rylan Hollist	FBLA Honorable Mention	Spreadsheet Applications
Aubrey Burton & Jaycie Stutzman	FCCLA State STAR Finalist	Professional Presentation
Hattie Michaelis & Karissa Schweitzer	FCCLA State STAR Finalist	Chapter Service Project
Kenzie Jakub & Kyla Troyer	FCCLA State STAR Finalist	Focus on Children
Maizie Kolb, Ady Kroese, Avery Roth	FCCLA State STAR Finalist	National Programs in Action

Omaha World-Herald, Lincoln JournalStar, Nebraska Coaches Association All-State/All-Star Recognition

Shayla Rautenberg	Volleyball	Class C-1 1st Team (OWH & LJS)
Shayla Rautenberg	Volleyball	OWH 3rd Team Super State
Avery Carter	Cross Country	NCA All-State
Ayla Roth	Basketball	LJS & OWH Class C-1 All-Tournament Team
Shayla Rautenberg	Basketball	LJS & OWH Class C-1 All-Tournament Team
Ayla Roth	Basketball	Class C-1 1st Team (OWH & LJS)
Ayla Roth	Basketball	OWH 3rd Team Super State
Shayla Rautenberg	Basketball	Class C-1 2nd Team (OWH & LJS)
Zephyr Mowinkel	Golf	NCA All-State
Ayla Roth	Basketball	NCA All-Star Team Member
Hannah Reynolds	Volleyball	OWH & LJS Honorable Mention
Kylie Jakub	Volleyball	OWH & LJS Honorable Mention
Taylor Oldfield	Volleyball	OWH & LJS Honorable Mention
Riley Springer	Softball	OWH & LJS Honorable Mention
Ayla Roth	Softball	OWH & LJS Honorable Mention
Izzy Yeackley	Softball	OWH & LJS Honorable Mention
Maeli Kubicek	Softball	LJS Honorable Mention
Izzy Yeackley	Basketball	OWH & LJS Honorable Mention
Taylor Oldfield	Basketball	OWH & LJS Honorable Mention
Ashlynn Miller	Basketball	OWH & LJS Honorable Mention
Abby Crabtree	Basketball	OWH Honorable Mention
Kylie Jakub	Basketball	OWH Honorable Mention
Landon Roth	Basketball	OWH & LJS Honorable Mention
Colby Rautenberg	Basketball	OWH & LJS Honorable Mention
Macie Carter	Archery	Game and Parks All-State

Layla Elstun	Archery	Game and Parks All-State
Sydney Havlat	Archery	Game and Parks All-State
Natalie Nutzman	Archery	Game and Parks All-State
Ayla Salistean	Archery	Game and Parks All-State
Aydenn Freeman	Archery	Game and Parks All-State
Seraphina Wilkins	Archery	Game and Parks All-State (HM)
Jakob Woita	Archery	Game and Parks All-State
Heath Bacon	Archery	Game and Parks All-State
Jay Wissenburg	Archery	Game and Parks All-State

SNC All-Conference & All-District (Football) Selections

Ayla Roth	Softball	1st Team
Ayla Roth	Basketball	1st Team
Garrett Schoen	Football	1st Team
Isaac Roth	Football	1st Team
Izzy Yeackley	Softball	1st Team
Izzy Yeackley	Basketball	1st Team
Riley Springer	Softball	1st Team
Scholar Crumrine	Football	1st Team
Shayla Rautenberg	Volleyball	1st Team
Shayla Rautenberg	Basketball	1st Team
Tyce Lopez	Football	1st Team
Ashlynn Miller	Basketball	2nd Team
Hannah Wittstruck	Softball	2nd Team
Kylie Jakub	Volleyball	2nd Team
Landon Roth	Basketball	2nd Team
Maeli Kubicek	Softball	2nd Team
Abby Crabtree	Basketball	Honorable Mention
Aiden Hensen	Football	Honorable Mention
Colby Rautenberg	Basketball	Honorable Mention
Connor Adamas	Football	Honorable Mention
Delaney Carraher	Softball	Honorable Mention
Hannah Reynolds	Volleyball	Honorable Mention
Landon Roth	Football	Honorable Mention
Weston DeLong	Football	Honorable Mention
Zane Meyer	Football	Honorable Mention
Zeb Reil	Football	Honorable Mention

Individual School Records & Career Achievements

Heath Bacon	Archery	HS Boys Bullseye (286)
Jacob Woita	Archery	HS Boys Bullseye (286)
Jay Wissenburg	Archery	HS Boys IBO/3-D State Shoot Record (288)
Ashlynn Miller	Basketball	Season Field Goal % (61.10)
Izzy Yeackley	Basketball	Season 3 Point % (42.40)
Izzy Yeackley	Basketball	Career 3 Point % (36.20)
Ayla Roth	Basketball	Season Assists (120)
Ayla Roth	Basketball	Career Assists (282)
Shayla Rautenburg	Basketball	Game Blocks (8)
Shayla Rautenburg	Basketball	Season Blocks (76)
Shayla Rautenburg	Basketball	Career Blocks (76)
Ayla Roth	Basketball	1000 Points
Avery Carter	Cross Country	5k--15:59
Isaac Roth	Football	Passing Yards in a Game (172)
Isaac Roth	Football	Season Passing Yards (781)
Landon Roth	Football	Passing Yards in a Game (263)
Landon Roth	Football	Season Passing Yards (1765)
Landon Roth	Football	Career Passing Yards (2586)
Zephyr Mowinkel	Golf	Low 36-Hole Score (148)
Zephyr Mowinkel	Golf	Season Scoring Average (75.5)
Zephyr Mowinkel	Golf	Season Tournament Tins (3)
Izzy Yeackley	Softball	Career Hits (140)
Ayla Roth	Softball	Season Batting Average (.533)
Ayla Roth	Softball	Career Runs Scored (125)
Ayla Roth	Softball	Season Runs Scored (51)
Izzy Yeackley	Softball	Career RBI (123)
Izzy Yeackley	Softball	Season RBI (39)
Ayla Roth	Softball	Season OB% (.587)
Izzy Yeackley	Softball	Career Slugging (.706)
Ayla Roth	Softball	Season Slugging (1.011)
Izzy Yeackley	Softball	Career Home Runs (25)
Ayla Roth	Softball	Season Home Runs (10)
4 x 100m Relay (Thomas Belleau, Isaac Roth, Zeb Reil, Aiden Henson)	Track & Field	44.46
4 x 400m Relay (Connor Adams, Kaleb Meierdierks, Zeb Reil, Isaac Roth)	Track & Field	3:26.19
Abby Crabtree	Track & Field	400m (1:00.05)
Isaac Roth	Track & Field	60m Hurdles (8.67)

Taylor Oldfield	Volleyball	1000 Career Digs
Shayla Rautenburg	Volleyball	Season Blocks (118)
Shayla Rautenburg	Volleyball	Game Kills (32)
Kylie Jakub	Volleyball	Season Assists (919)
Kylie Jakub	Volleyball	2000 Career Assists
Hunter Dickinson	Wreslting	100 Wins
Cooper Rea	Wrestling	100 Wins
Quinn Zegers	Wrestling	100 Wins

Academic All-State Selections

Avery Carter & Jonny Kohout	Boys Cross Country
Ambry Armbrust & Abby Crabtree	Girls Cross Country
Zebedee Reil & Landon Roth	Football
Avery Roth & Addison Sample	Play Production
Hannah Wittstruck & Izzy Yeackley	Softball
Sarah Reynolds & Kira Schweitzer	Volleyball
Garrett Schoen & Quinn Zegers	Wrestling
Zeb Reil & Landon Roth	Boys Basketball
Ashlynn Miller & Izzy Yeackley	Girls Basketball
Avery Roth & Hannah WIttstruck	Speech
Kellan Kubicek & Landon Roth	Boys Golf
Veronika Johns & Kellan Kubicek	Music
Rylan Hollist & Jonathan Kohout	Boys Track & Field
Abby Crabtree & Ashlynn Miller	Girls Track & Field
Avery Carter & Zephyr Mowinkel	Journalism
Heath Bacon	Archery
Jay Wissenburg	Archery
Ayla Salistean	Archery
Natalie Nutzman	Archery
Addelynn Gurnsey	Archery
Macie Carter	Archery
Bram Salistean	Archery
Avery Roth	OWH Academic All-State
Kellan Kubicek	OWH Academic All-State

MHS Royalty

Brooklyn McDonald & Kellan Kubicek	Homecoming

Izzy Yeackley & Gavin Piening Prom

MHS SNC Championship/Runner Up Finishes			
Year	**Championships**	**Runner Up**	**Total**
1973-1974	--	1	1
1974-1975	--	1	1
1975-1976	1	--	1
1976-1977	--	2	2
1977-1978	1	1	2
1978-1979	2	1	3
1979-1980	1	1	2
1980-1981	--	1	1
1981-1982	--	1	1
1982-1983	--	--	0
1983-1984	--	1	1
1984-1985	--	1	1
1985-1986	1	1	2
1986-1987	--	1	1
1987-1988	--	--	0
1988-1989	--	--	0
1989-1990	--	1	1
1990-1991	--	--	0
1991-1992	--	--	0
1992-1993	--	--	0
1993-1994	--	1	1
1994-1995	1	--	1
1995-1996	1	--	1
1996-1997	3	1	4
1997-1998	2	--	2
1998-1999	1	--	1
1999-2000	2	1	3
2000-2001	1	1	2
2001-2002	1	--	1
2002-2003	2	2	4
2003-2004	--	--	0
2004-2005	1	--	1
2005-2006	--	2	2
2006-2007	2	2	4

2007-2008	2	--	2
2008-2009	1	3	4
2009-2010	1	3	4
2010-2011	2	4	6
2011-2012	3	--	3
2012-2013	3	2	5
2013-2014	2	4	6
2014-2015	2	2	4
2015-2016	2	2	4
2016-2017	2	2	4
2017-2018	--	3	3
2018-2019	1	2	3
2019-2020	2	6	8
2020-2021	5	1	6
2021-2022	4	2	6
2022-2023	5	2	7
2023-2024	4	3	7
2024-2025	3	2	5

Total	67	67	134

MHS SNC Championship/Runner Up Finishes By Sport/Activity

	Championships	Runner Up	Total
Boys Basketball	11	9	20
Boys Cross Country	13	7	20
Boys Track	2	5	7
Football	1	1	2
Girls Basketball	8	4	12
Girls Cross Country	8	5	13
Girls Track	1	3	4
Golf	10	7	17
One Act	2	5	7
Softball	7	8	15
Speech	0	2	2
Volleyball	2	6	8
Wrestling	1	4	5
Quiz Bowl	1	1	2

67	67	134

Milford Public Schools
Instructional Programs
Annual Board Report
July 14, 2025

Milford Public Schools is committed to supporting every student in identifying and developing passion, purpose, and skill to write their best story.

Milford Public Schools remains committed to providing a comprehensive educational experience for all students. In accordance with state statutes and district priorities, this report outlines the ongoing efforts and instructional practices related to multicultural education, financial literacy, and technology and computer science. The district continues to emphasize the development of knowledge, skills, and cultural understanding necessary for students to succeed as informed, responsible, and engaged citizens.

Table of Contents

Report	Page
Multicultural Education Report	2
K-12 Financial Literacy Report	6
K-12 Computer Science and Technology	9

Multicultural Education Report

In the spring of 1992 the Nebraska legislature passed L.B. 922 (79-720). The statute required "incorporation into all phases of curriculum grades kindergarten through twelve a multicultural program." Multicultural education is defined as studies relative to the culture, history, and contributions of African Americans, Asian Americans, Native Americans, and Hispanic Americans. The staff of Milford Public Schools works diligently to include multicultural education into the curriculum and instruction of the District. The Milford Public Schools Multicultural Education goals of are stated as follows:

> Provide students with learning experiences to obtain knowledge about and respect for the diversity and commonalities of the culture, history, and contributions of African Americans, Hispanic Americans, Native Americans, and Asian Americans.
>
> Develop students' ability to recognize, analyze, and make intelligent decisions about discrimination based on race or ethnicity.

<u>Procedures and Strategies</u>

Teachers at the Milford Public Schools annually document multicultural education activities incorporated into the core curriculum. At the end of the school year, staff share their documentation, which is compiled and reviewed. The documents demonstrate that teachers are infusing studies relative to the culture, history, and contributions of African Americans, Hispanic Americans, Native Americans, and Asian Americans into all subject areas.

Teachers provide a wide variety of multicultural experiences for students. Below is a sampling of those experiences:

- Preschool:
    - We read Martin's Words during group time and had a discussion about treating everyone fairly. Many of the books we read in our classroom through Creative Curriculum represent cultural and economic diversity.
- Kindergarten
    - At the beginning of the year we do a unit in which we learn about how we are alike and different from each other and that we should respect each other and honor our differences. Our reading series has a unit in which we learn about other cultures and how they might celebrate differently than we do with special foods or traditions. Our Christmas around the world unit goes right along with that. In November we do a Native American/first Thanksgiving unit in which we read books and learn about not only the first Thanksgiving, but also the Native American culture and traditions. In January we do a unit on Martin Luther King Jr. We not only focus on the important contributions he made in equality among all people but also reinforcing the message to be kind and fair and to treat others with respect. In May we focused on Cinco de Mayo and learned about Spanish culture.
- First Grade:
    - We did a unit of study on Martin Luther King Jr. and Rosa Parks. We briefly discuss Civil Rights, segregation, and their contributions. One of our activities is an egg activity- one with white shell; the other with a brown shell. The learning point is that we may look different on the outside, but inside we are the same.

You cannot judge someone just from how they look- you have to look at their character.

- Second Grade:
    - There were several stories we read in our basal about other cultures. Mrs. Roth also taught several multicultural units during social studies. I read stories to my students about famous African Americans during the month of February, as well as Asian themed stories during the month of January.
- Third Grade:
    - Throughout the year there were multiple opportunities to learn about cultures and diversity through our reading basal including but not limited to the cultures of: Asia, Pacific Islander, African American, and Latino. One story in our reading curriculum that strongly lends itself to discussions and open conversations about discrimination is "Finding Abraham Lincoln". In the story, a young boy is not allowed to use a public library based on his color. We talk about discrimination in the story and many other situations where someone is judged and treated poorly based on their differences.
- Fourth Grade:
    - We celebrated MLK's Birthday and talked about him and his impact on our country. We read stories about Abraham Lincoln and the Civil Rights Movement. We learned about Native Americans, their cultures, and where they lived in Nebraska. Students read and write haiku poetry (a traditional Japanese writing genre). Teacher read-alouds included Granny Torrelli Makes Soup, which provided opportunities to discuss Italian culture and learn some Italian words. Students watched a video of Kwahadi Dancers to understand how Native Americans use dance and music to tell stories. Students attended virtual tours of Durham Museum in Omaha. These virtual experiences included a virtual interview with "Dr. King." Students watched a video of Martin Luther King, Jr's "I Have a Dream" speech.
- Fifth Grade:
    - Many of the stories in our reading curriculum developed students' ability to recognize, analyze, and make intelligent decisions about discrimination based on race or ethnicity. Some of these stories included Bud Not Buddy, They Don't Mean It, Navajo Code Talkers, Rosa, One Hen, Where the Mountain Meets the Moon, and A Window Into History. When reading these stories we provided students with learning experiences to obtain knowledge about and respect for the diversity and commonalities of the culture, history, and contributions of various groups.
- Sixth Grade:
    - This year, we read an excerpt from Eli of Buxton. During that week, we discussed the difficulties African Americans faced during and after slavery. During a few of the units in our reading series there are weekly stories that talk about different ethnicities and cultures. For example, in the story "Major Taylor," we talk about the discrimination that Taylor faced due to the color of his skin. Students cited and discussed ways he was treated unfairly in the story and we talked as a class about what we would do and/or feel like if we were treated this way. These conversations really help students to think about the way they treat others. Another story, When Tia Lola Came To Stay, was a great conversation piece for the class. We looked at the differences between cultures and issues that were present in the story due to not understanding differences and

language barriers. We also helped support the learning students did when they were working on the Latin America Fair in Geography.

- Junior & Senior High
    - Visual Arts: I show students Native American and African coil basketry and we create baskets.
    - Math: We did some activities that dealt with topics of other countries and their cultures. In the future I would like to facilitate some research of mathematicians (and their cultures) who invented the math we are working on. In Geometry, we often look at architecture or artwork from various cultures across the globe.
    - English: Within the novel The Glass Castle, the main character's family moves to a town that showcases discrimination against the African American community. As a class, we discuss the time period and reasons why this discrimination existed. During book clubs, I gave students the options to read books about other cultures or backgrounds. One book several of my students liked to read was Mississippi Trial 1955 because it talked all about the murder of Emmett Till during the Civil Rights Era. Other book club options included Like Vanessa, Esperanza Rising, Homeless Bird, and Mare's War. We focused on these books the entire first unit while learning the elements of a story. All of my seventh and eighth graders read several articles about African Americans who were pioneers in their respective fields of medicine, aeronautics, etc. Our unit in Just Mercy is perfect for this. We talk about inequality in the justice system and how people can be wronged even with evidence supporting their innocence. We also talked about the backgrounds of certain kids and what they go through and how that might affect their decisions later in life. It gave them a lot of perspective on how other people are treated, how they're raised, and situations they can go through. Poverty and race was a big discussion in this unit because both played a part in how people were treated. The students responded very well to it and overall loved reading the book! I had a fun time teaching it!
    - Science: In our sustainability unit, we explored projects from around the world for how different cultures contribute to making the world a healthier place.
    - Technology: Students in Computer 7 Create a Multicultural Interactive Google Doc about a country; students also create a newsletter with information about a famous African American who has impacted the technology world.
    - Social Studies/History: Exploring different cultures is a key component of our study of ancient civilizations. Throughout the school year, we consistently compared various cultures and highlighted the advancements they made, many of which still influence the modern world today.
    - FCS: Within my Child Development class, we talk about different cultures and the diversity in how those cultures raise children. Whether that be different family dynamics, different types of families, the history in parenting, etc. In my Foods & Nutrition class we also talk about different cultures and their foods.

Staff Development

Milford teachers have independently attended a variety of workshops and training related to multicultural education. Teachers also seek information and ideas regarding the implementation of multicultural education when they visit other schools.

Milford Public Schools continues to provide opportunities for students to learn about other cultures. Teachers continue to become aware of and implement strategies to diversify instruction to include the contributions of African Americans, Hispanic Americans, Native Americans, and Asian Americans. Within the Milford Public Schools, awareness of multicultural education is an ongoing process.

This fall (2024), we had two sessions with experts from the Nebraska Department of Education to share strategies with staff to enhance the learning and language acquisition of our students who are still working to become proficient English Language speakers, readers, and writers.

K-12 Financial Literacy Report

LB452, signed by the Governor on May 26, 2021 and went into effect August 28, 2021. Nebraska Statue, 79-3004, known as the Financial Literacy Act, outlines the requirements for instruction in financial literacy. The law stipulates the following:

- A high school graduation requirement is required for all public schools in financial literacy.
- The class of 2024 and beyond must complete a course in personal finance of financial literacy.
- Each public school shall include financial literacy in their K-8 instructional programs as appropriate.
- Each school district must provide an annual financial literacy status report to its school board, including, but not limited to, student progress in financial literacy courses and other district-determined measures of financial literacy progress from the previous year.

The district has had the financial literacy course as part of the school curriculum since the 2011-2012 school year, and the Milford Board of Education approved the addition of a financial literacy course requirement for graduation, beginning with the graduates of the 2015-2016 school year. To fulfill the Financial Literacy graduation requirement, students take a one-semester of Math of Business and Finance (five credit) course.

Math of Business and Finance Course

The semester-long personal finance course covers all of the essential personal finance topics necessary to become a financially capable student. Topics include wages, taxes, credit, banking, budgeting, investing, career planning, and more. By the end of this course, students will have a thorough understanding of personal finance topics and be prepared to handle the financial responsibilities that exist after graduation.

Unit 1: Careers
Objective: Learn essential skills towards making decisions about career choice.
- Career Exploration
- Where do I find jobs?
- Assessment: Career Roadmap

Unit 2: Wages and Taxes
Objective: Learn about the US tax system and filing a tax return
- Types of Wages, Gross vs Net
- Withholding vs State Taxes
- Reading a Paycheck
- Filing Taxes

Unit 3: Banking
Objective: Learn the essentials bank accounts, why we save, and how to save
- Checking Accounts
- Online Banking
- Understanding balancing a checkbook (Outstanding deposits & checks)
- How do checks work? Deposits? Transfers

Savings Account
Compound Interest
Rule of 72

Unit 4: Paying for College

Objective: Learn about scholarships, grants, student loans and repaying after college

FAFSA
Reading a Financial Aid Package
Loans

Unit 5: Types of Credit

Objective: Learn about credit, credit cards, and loans

Credit Score
Loans
Credit Cards

Unit 6: Managing Credit

Objective**:** Learn how to manage your credit, credit score and debts

Debt Snowball Technique
High Interest

Unit 7: Insurance

Objective: Learn about what insurance is and take a deeper dive into different types of insurance

Auto
Health
Home/Renter's
Life
Long Term, Disability, Identity Theft

Unit 8: Investing

Objective**:** Learn about the stock market along with investment strategies & retirement

Ways to Invest
401K vs IRA
Stock Portfolio

Unit 9: Budgeting

Objective**:** Learn how to build budgets for all of the different parts of your life

Build a budget- help someone allocate finances
Budgeting Project

<u>Student Progress in Financial Literacy Courses</u>

- Number of students successfully completing the course during the 1st semester: ***27***
- Number of students successfully completing the course during the 2nd semester: ***21***
- Total number of students successfully completing the course: ***48***

<u>K-8 Instructional Programs</u>

At the K-8th grade levels the current financial literacy curriculum includes the following topics:

- Describe and Compare Measurable Attributes

- Work with Time & Money
    - Value of coins and bills, counting back change, rate of pay
    - The cost of higher education and the need to plan and save for that expense
- Use Positive and Rational Numbers
- Understand and Compare Decimals
- Use Models and Strategies to Multiply Decimals
- Use Models and Strategies to Divide Decimals
- Understand and use Percent
    - Sales tax
    - Interest
    - Discounts
- Milford Public Schools Foundation Scholarship Information

K-12 Computer Science and Technology

Beginning with the 2024-2025 school year, freshmen need to take a minimum of a one-semester (five credit) course aligned to the Nebraska Career and Technical Education State Model Programs of Study. The 7th grade Information Technology course satisfies the high school graduation requirement:

Essential Learn #1 - Demonstrate Positive Digital Citizenship

- Evaluate safety and security measures for protecting information and managing digital footprints.
- Identify key components of a strong password.
- Apply digital literacy by assessing the validity, accuracy, and appropriateness of information (i.e. websites)
- Demonstrate effective and efficient searches.

Essential Learn #2 - Build Foundational Knowledge of Design & Media Elements

- Differentiate between .png, .jpeg, and .mp4. Demonstrate how to upload/download each.
- Demonstrate use of layers/positions.
- Demonstrate transparency.
- Analyze the use of color and how color complements design.
- Explain the difference between animations and builds.
- Insert & Edit Images
- Explain the resolution.
- Recognize the difference between color, font face, font style, shapes, and lines.
- Analyze the use of white space.

Essential Learn #3 - Create and Edit Word Processing Documents for Communication

- Demonstration how to change page margins and orientation.
- Insert Header & Footer
- Demonstration use of ordered and unordered lists.
- Demonstrate wrapping text around images.
- Demonstrate how to add charts/diagrams and tables to documents.

Essential Learn #4 - Build Foundational Knowledge of Software Integration

- Demonstrate integrating a spreadsheet and a document.
- Demonstrate integration of a spreadsheet, document, and images into a presentation.
- Identify ways to utilize technology in other aspects of life and in classrooms.
- Demonstration integrating hyperlinks (both external and internal) into documents, spreadsheets, and presentations.

Essential Learn #5 - Enter, Format, Chart, Calculate, and Analyze Data in Spreadsheets.

- Identify rows, columns, cells, and ranges within a worksheet.
- Enter, modify, and organize data in a worksheet.
- Insert and apply simple functions and formulas.
- Insert and delete rows. Change column width and row height.
- Align data and information both horizontally and vertically. Merge cells where applicable, also.

- Identify data to create and insert charts. Edit charts professionally.
- Format the data professionally (heading, column headings, row heading, alignment, merging of cells, shading.)

Essential Learn #6 - Create and Edit Professional Presentations

- Create and edit the layout of slides.
- Insert images. Hyperlinks, WordArt, charts, audio, and video into presentations.
- Apply transitions, builds, and animation.
- Create/edit own template and color schemes.
- Deliver a formal oral presentation.

Essentials Learn #7 - Identify and Define Key Technology Jargon

All students in 7th grade are enrolled in Computer 7. Students who enroll in Milford after the 7thg grade year enroll in the Information Technology course during their high school coursework.

Student Progress in Technology and Computer Science Courses:

Number of students successfully completing the course first semester:26
Number of students successfully completing the course second semester: 32
Total number of students successfully completing the course: 58

Milford Public Schools
Vehicle Ending Mileage

Current Vehicles

	2024-25	2023-24	2022-23	2021-22	2020-21	2019-20	2018-19	2017-18	2016-17	2015-16	2014-15	2013-14	2012-13	2011-12	2010-11	2009-10	2008-09	2007-08	2006-07	2005-06
Vehicle	End	End	End	End	End	End	End	End	End	End	End	End	End	End	End	End	End	End	End	End
93 Bus (Thomas)	226,969	221,940	217,942	215,805	211,409	206,302	201,603	196,494	192,040	186,196	178,311	171,250	167,728	164,894	159,282	156,117	153,403	149,685	138,278	129,420
96 Bus (Thomas)	210,491	209,938	204,752	200,529	192,054	185,905	181,628	173,551	165,973	160,267	155,065	149,105	144,291	139,496	132,512	124,971	114,525	109,290	104,158	97,246
2004-B Bus	126,478	122,164	120,190	119,471	115,736	113,468	110,486	106,796	104,582	101,638	93,844									
2004 Mid Bus	78,225	77,698	75,057	70,924																
13A Bus	92,595	84,862	80,068	72,065																
13 Bus	171,210	160,633	147,875	135,596																
14 Bus	91,963	82,590	72,825																	
15A Bus	119,255	107,737	96,242	86,896																
15 Bus	112,550	99,367	86,365	74,598																
16 Mid Bus	82,048	75,270	65,234	57,943	51,468	44,722	39,181	30,336	21,171	6,629										
17 Bus	72,058	62,871	55,146	46,843	38,527	31,413	24,882	15,663	9,076	1,024										
17-2 Bus	63,470	55,894	49,245	41,176	33,474	26,888	21,057	12,505	4,927											
14 Mid Bus	85,899	80,644																		
08 Tan Van	137,661	130,174	124,270	119,732	112,560	109,169	101,652	91,169	83,609	74,965	68,493	64,318	56,544	49,514	40,843					
10 White Van	133,145	123,619	111,409	101,250	91,933	87,933	84,805	75,783	66,260	56,125	48,100	41,817	33,312	26,933	17,803					
16 Bus	61,311																			
18 White Mini Van	97,627	83,972	74,139	60,263	47,982	44,332	38,320													
16 Gray Mini Van	92,650	84,912	77,927																	
13 Malibu	71,243	67,227	63,093	59,694	54,683	53,581	49,272	43,933	38,758	30,912										

Past Vehicles

	2024-25	2023-24	2022-23	2021-22	2020-21	2019-20	2018-19	2017-18	2016-17	2015-16	2014-15	2013-14	2012-13	2011-12	2010-11	2009-10	2008-09	2007-08	2006-07	2005-06
Vehicle	End	End	End	End	End	End	End	End	End	End	End	End	End	End	End	End	End	End	End	End
92 Bus (Blue Bird)								0	0	0	189,651	184,347	178,724	172,352	169,835	169,350	168,762	168,483	168,109	167,973
98 Bus (Thomas)					27,593	23,016	16,232	0-7751	215,005	206,648	196,916	187,968	175,963	164,549	153,477	139,659	130,445	115,470	105,426	91,218
01 Bus (Blue Bird) (20-5)					235,051	221,918	212,002	200,948	191,333	181,242	169,172	160,960	152,250	142,724	133,794	123,763	112,060	99,851	88,503	75,877
01 Bus (International)					244,960	233,991	225,338	214,858	204,041	192,690	182,082	170,108	155,119	141,874	128,439	111,997	95,093	78,923	60,060	43,452
11-01 Bus					128,294	123,053	120,361	117,708	111,285	106,080	99,007	91,942	84,563	73,865						
04 Bus (International)					207,362	196,074	189,348	180,119	172,430	162,383	151,622	138,697	123,125	108,461	94,538	79,323	63,773	48,506	38,220	29,520
06 Mid Bus				112,098	110,858	106,325	102,136	100,728	96,857	94,044	92,490	84,733	73,972	61,145	52,099	40,661	29,501	19,007	14,290	
93 Blue Van																	149,365	143,712	138,849	128,931
99 Dodge Van																	106,126	105,883	99,005	92,827
01 Taurus											167,956	162,744	155,684	146,299	132,480	122,991	112,644	99,860	94,171	78,328
03 Malibu								130,648	127,072	114,989	106,344	102,666	95,200	89,250	81,050	74,525	66,178	57,257	46,221	37,929
08 Red Mini Van			175,289	171,032	157,945	151,475	144,679	133,880	123,590	108,891	95,525	82,828	65,796	51,676	36,393	26,145	20,647			

Milford Public Schools 2024-25 Mileage Report

TOTALS By Vehicle	AD Admin	AT Athletics	CA Curriculum Activities	EX Extra Cur Activities	FS Food Service	FT Field Trips	RR Regular Route	SD Staff Development	SE SPED	UN Unclassified	Totals
Buses											
16 International	0	0	0	0	0	65	0	0	0	42	107
17-2 International	0	6,108	550	203	0	530	0	0	0	185	7,576
17 International	0	5,719	824	1,402	0	423	33	0	104	42	8,547
16 Midbus	0	0	0	0	0	0	0	0	6,778	0	6,778
15 International	0	122	0	0	0	0	13,034	0	0	27	13,183
15A International	0	59	0	40	0	0	11,388	0	0	31	11,518
14 International	0	605	337	179	0	98	8,102	0	0	52	9,373
13 International	0	107	50	0	0	0	10,331	0	0	89	10,577
13A International	0	0	32	129	0	0	7,487	0	0	85	7,733
04-B International	0	0	0	0	0	0	4,314	0	0	0	4,314
04 Midbus	0	0	0	0	0	0	0	0	527	0	527
2014 Mid Bus	0	0	0	0	0	0	0	0	5,255	0	5,255
96 Thomas	0	0	0	0	0	0	553	0	0	0	553
93 Thomas	0	0	0	0	0	5	5,024	0	0	0	5,029
Vans											
16 Dodge Mini Van Gray	838	2,760	150	469	0	0	255	0	524	1,173	6,169
18 Chrysler Mini Van White	5,219	2,312	354	3,105	121	51	0	45	215	471	11,893
08 Ford Econ E350 Tan	0	3,893	550	1,392	0	6	0	0	113	279	6,233
10 Chevy G3500LT White	0	4,294	377	3,211	0	49	0	0	0	78	8,009
Cars											
13 Malibu White	901	462	0	651	0	65	0	291	701	311	3,382
Pick Up Truck											
99 Dodge Truck	0	0	0	0	0	0	0	0	0	0	0
Totals	6,958	26,441	3,224	10,781	121	1,292	60,521	336	14,217	2,865	126,756

Policy 5054
Student Bullying

Definition of Bullying. Nebraska statute defines bullying as "an ongoing pattern of physical, verbal or electronic abuse." The Centers for Disease Control and Prevention defines bullying as "any unwanted aggressive behavior(s) by another youth or group of youths who are not siblings or current dating partners that involves an observed or perceived power imbalance and is repeated multiple times or is highly likely to be repeated." The school district's administrators will consider these definitions when determining whether any specific situation constitutes bullying. These definitions include both in-person and cyberbullying behaviors.

Bullying Prohibited. Students are prohibited from engaging in any form of bullying behavior.

Reporting Bullying. Students who experience or observe bullying behavior must immediately report what happened to a teacher or administrator. Students can use the district's anonymous platform Safe Schools Tip Reporting System to make this report. Students may always confer with their parents or guardians about bullying they experience or witness, but the students must also ultimately report the situation to a teacher or administrator.

Bullying Investigations. School district staff will investigate allegations of bullying using the same practices and procedures that the district observes for student disciplinary matters. In no circumstance will school district staff be deliberately indifferent to allegations of bullying.

Disciplinary Consequences. The disciplinary consequences for bullying behavior will depend on the frequency, duration, severity and effect of the behavior.

A student who engages in bullying behavior on school grounds, in a vehicle owned, leased, or contracted by a school being used for a school purpose by a school employee or his or her designee, or at school-sponsored activities or school-sponsored athletic events may be subject to disciplinary consequences including but not limited to long-term suspension, expulsion, or mandatory reassignment.

Without limiting the foregoing, a student who engages in bullying behavior that materially and substantially interferes with or disrupts the educational environment, the district's day-to-day operations, or the education process, regardless of where the student is at the time of engaging in the bullying behavior, may be subject to discipline to the extent permitted by law.

Bullying Based on Protected Class Status. Bullying based on protected class status is unique and may require additional investigation. The appropriate district staff member or coordinator will promptly investigate bullying complaints that violate the district's anti discrimination policies.

Support for Students Who Have Experienced Bullying. Regardless of where the bullying occurred, the district will consider whether victims of bullying are suffering an adverse educational impact and, if appropriate, will refer those students to the district's student assistance team.

Bullying Prevention and Education. Students and parents are encouraged to inform teachers or administrators orally or in writing about bullying behavior or suspected bullying behavior. School employees are required to inform the administrator of all such reports. The appropriate administrator shall promptly investigate all such reports. Each building shall engage in activities which educate students about bullying, bullying prevention and digital citizenship.

Policy Review. The school district shall review this policy annually.

Adopted on: 8/11/14
Revised on: 9/12/16, 7/9/18, 6/8/20
Reviewed on: Yearly

Policy 5045
Student Fees

The school district shall provide free instruction in accordance with the Nebraska State Constitution and the Nebraska statutes. The district also provides activities, programs, and services that extend beyond the minimum level of constitutionally required free instruction. Under the Public Elementary and Secondary Student Fee Authorization Act, the district is permitted to charge students fees for these activities or to require students to provide specialized equipment and attire for certain purposes. This policy is subject to further interpretation or guidance by administrative or board regulations. Students are encouraged to contact their building administration, their teachers or their coaches, and sponsors for further specifics.

1. **Definitions.**
    a. "Students" means students, their parents, guardians or other legal representatives.
    b. "Extracurricular activities" means student activities or organizations that (1) are supervised or administered by the district; (2) do not count toward graduation or advancement between grades; and (3) are not otherwise required by the district.
    c. "Post-secondary education costs" means tuition and other fees associated with obtaining credit from a post-secondary educational institution.

2. **Listing of Fees Charged by this District.**
    a. Guidelines for Clothing Required for Specified Courses and Activities.
        i. Students are responsible for complying with the district's grooming and attire guidelines and for furnishing all clothing required for any special programs, courses or activities in which they participate. The teacher, coach, or sponsor of the activity will provide students with written guidelines that detail any special clothing requirements and explain why the special clothing is required for the specific program, course or activity.

    b. Safety Equipment and Attire.
        i. The district will provide students with all safety equipment and attire that is required by law. Building administrators will assure that (a) such equipment is available in the appropriate classes and areas of the school buildings, (b) teachers are directed to instruct students in the use of such devices, and (c) students use the devices as required. Students are responsible for using the devices safely and as instructed.

    c. Personal or Consumable Items.
        i. The district does provide students with personal or consumable items for participation in courses and activities including, but not limited to, pencils, paper, pens, erasers and notebooks. Students who wish to supply their own personal or consumable items may do so, as long as those items comply with the requirements of the district. The district will provide students with facilities, equipment, materials and supplies, including

books. Students are responsible for the careful and appropriate use of such property. Students will be charged for damage to school property caused by the student and will be held responsible for the reasonable replacement cost of any school property that they lose.

d. Materials Required for Course Projects.

i. The district will provide students with the materials necessary to complete all basic curricular projects. In courses where students choose to produce a project that requires materials beyond the basic materials provided by the district, the students will furnish the materials, purchase the materials from the school, or purchase the materials from an outside vendor with an order form provided by the school.

e. Technological Devices

i. The district will provide students with the technological devices necessary to complete all basic curricular projects. To the extent that a student is not required by the district's curriculum to utilize a device off district property, the district may charge students a convenience fee to take the device off district property. The maximum dollar amount of this convenience fee charged by the district will be $100.00.

ii. As with all school property, students may be charged for damage to such devices.

iii. Additionally, the district may allow students to purchase technological devices by arranging for the students to purchase these devices through a single, or series of, payments.

f. **Extracurricular Activities**.

i. The district may charge students a fee to participate in extracurricular activities to cover the district's reasonable costs in offering such activities. The district may require students to furnish specialized equipment and clothing that is required for participation in extracurricular activities, or may charge a reasonable fee for the use of district-owned equipment or attire. Attached to this policy is a list of the fees charged for particular activities. The coach or sponsor will provide students with additional written guidelines detailing the fees charged, the equipment and/or clothing required, or the usage fee charged. The guidelines will explain the reasons that fees, equipment and/or clothing are required for the activity.

ii. The following list details the maximum dollar amount of all extracurricular activities fees and the specifications for any equipment or attire required for participation in extracurricular activities:

1. FFA: $125
    a. Students must purchase their own jackets and pay dues
2. FCCLA: $125 Students must provide their own Polo and red jacket for national competitions.
3. FBLA: $25

4. K Kids: $25
5. Builders Club: $25
6. Key Club: $25
7. Dance Team:
    a. Students must purchase uniforms and shoes selected by the sponsor and/or student group. The maximum dollar amount charged by the school district for these items will be: $250
8. Football: $0
    a. Students must provide their own football shoes, undergarments, and mouthguards
9. Golf: $0
    a. Students must provide their own golf shoes, undergarments, and clubs
10. Softball and Baseball: $0
    a. Students must provide their own shoes, gloves, and undergarments
11. Track, Volleyball, and Wrestling: $0
    a. Students must provide their own shoes and undergarments

g. Post-Secondary Education Costs.

i. Some students enroll in postsecondary courses while still enrolled in the district's high school. As a general rule, students must pay all costs associated with such post-secondary courses. However, for a course in which students receive high school credit or a course being taken as part of an approved accelerated or differentiated curriculum program, the district shall offer the course without charge for tuition, transportation, books, or other fees. Students who choose to apply for post-secondary education credit for these courses must pay tuition and all other fees associated with obtaining credits from a post-secondary educational institution. The costs of these items will naturally vary, but the maximum dollar amount of the fee is anticipated to be $300 per course.

h. **Transportation Costs.**

i. The district will charge students reasonable fees for transportation services provided by the district to the extent permitted by federal and state statutes and regulations.

ii. The maximum dollar amount of the transportation fee charged by this district shall be $1,000 per year.

i. Copies of Student Files or Records.

i. The district will charge a fee for making copies of a student's files or records for the parents or guardians of such student. The Superintendent or the Superintendent's designee shall establish a schedule of student record fees. Parents of students have the right to inspect and review the students' files or records without the payment of a fee, and the district

shall not charge a fee to search for or retrieve any student's files or records.

ii. The district will charge a fee of $0.10 per page for reproduction of student records.

j. Participation in Before-and-After-School or Pre-Kindergarten Services.

i. The district will charge reasonable fees for participation in before-and-after school or pre-kindergarten services offered by the district pursuant to statute.

ii. The maximum dollar amount charged by the district for these services shall be $25 per day.

k. Participation in Summer School or Night School.

i. The district will charge reasonable fees for participation in summer school or night school and may charge reasonable fees for correspondence courses.

ii. The maximum dollar amount charged by the district for summer and night school shall be $250.

l. Charges for Food Consumed by Students.

i. The district will charge for items that students purchase from the district's breakfast and lunch programs. The fees charged for these items will be set according to applicable federal and state statutes and regulations. The district will charge students for the cost of food, beverages, and the like that students purchase from a school store, vending machine, booster club or from similar sources. Students may be required to bring money or food for field trip lunches and similar activities.

ii. The maximum dollar amount charged by the district for the breakfast and lunch (regular tray) programs is as follows:

1. Breakfast Program – Grades K-6
    a. Regular Price $1.60
    b. Reduced Price $0.40
2. Breakfast Program – Grades 7-12
    a. Regular Price $1.75
    b. Reduced Price $0.40
3. Lunch Program – Grades K-6
    a. Regular Price $3.00
    b. Reduced Price $0.40
4. Lunch Program – Grades 7-12
    a. Regular Price $3.25
    b. Reduced Price $0.40
5. Students are responsible to pay for all extra food selected beyond the regular breakfast or lunch provided

m. Charges for Musical Extracurricular Activities.

i. Students who qualify for fee waivers under this policy will be provided, at no charge, the use of a musical instrument in optional music courses that are not extracurricular activities. For musical extracurricular activities, the school district will require students to provide the following equipment and/or attire:

1. Band: Students must provide their own instruments and marching band shoes selected by the sponsor and/or student group.
2. Swing Choir: Students must purchase outfits and shoes selected by the sponsor and/or student group.

n. Contributions for Junior and Senior Class Extracurricular Activities.

i. Students are eligible to participate in a number of unique extracurricular activities during their last two years in high school, including prom, various senior recognitions, and graduation. In order to fund these extracurricular activities, the school district will ask each student to make a contribution to their class's fund by participating in fundraising activities. This contribution is completely voluntary. Students who chose not to contribute to the class fund are still eligible to participate in the extra activities but will be charged a participation fee. The suggested donation/fee to the class fund will be $250.

3. **Waiver Policy.**

a. Students who qualify for free or reduced-price lunches under United States Department of Agriculture child nutrition programs shall be provided a fee waiver or be provided the necessary materials or equipment without charge for (1) participation in extracurricular activities, (2) materials for course projects, and (3) the use of a musical instrument in optional music courses that are not extracurricular activities. Actual participation in the free or reduced-price lunch program is not required to qualify for the waivers provided in this section. The district is not obligated to provide any particular type or quality of equipment or other material to eligible students. Students who wish to be considered for waiver of a particular fee must submit a completed fee waiver application to their building principal.

4. Distribution of Policy.

a. This policy will be published in the Student Handbook or its equivalent that will be provided to students at no cost.

5. Voluntary Contributions to Defray Cost

a. The district will, when appropriate, request donations of money, materials, equipment or attire from parents, guardians and other members of the community to defray the costs of providing certain services and activities to students. These requests are not requirements and staff members of the district are directed to clearly communicate that fact to students, parents and patrons.

6. **Fund-Raising Activities**
    a. Students may be permitted or required to engage in fund-raising activities to support various curricular and extracurricular activities in which they participate. Students who decline to participate in fund-raising activities are not eligible under this policy for waiver of the costs or fees which the fund-raising activity was meant to defray.

7. **Student Fee Fund.**
    a. The school board hereby establishes a Student Fee Fund. The Student Fee Fund shall be a separate school district fund that will not be funded by tax revenue, and that will serve a depository for all monies collected from students for (1) participation in extracurricular activities, (2) post-secondary education costs, and (3) summer school or night school courses. Monies in the Student Fee Fund shall be expended only for the purposes for which they were collected from students.

8. **Student Fee Fund.**
    a. The school board hereby establishes a Student Fee Fund. Annually the school board will hold a public hearing on the student fee policy. The Student Fee Fund shall be a separate school district fund that will not be funded by tax revenue. Monies in the Student Fee Fund shall be expended only for the purposes for which they were collected from students.

Adopted on: 8/11/14
Revised: Yearly
Reviewed: Yearly

Milford Public Schools
July 2025 Policy Updates

1. **Policy 2008 – Meetings**
    a. LB 521 amended Nebraska's Open Meetings Act to give districts more flexibility when publishing public meeting notices.
    b. If the newspaper refuses, neglects, or is unable to publish a meeting notice, schools can:
        i. Post the notice on the district website.
        ii. Request the paper to upload it to the statewide website (not required to verify).
        iii. Post a physical copy in a public place.
        iv. This eliminates delays caused by uncooperative newspapers and protects your ability to meet legally, especially for emergency or special meetings.
2. **Policy 5002 – Admission of Students**
    a. Simplifies the language to clarify that students may enroll if required or if district policy permits optional enrollment.
    b. Removed unnecessary legal citations and conditions.
3. **Policy 5003 – Admission of Part-Time Students**
    a. LB 306 expands part-time enrollment for non-resident private and exempt school students—especially for extracurricular participation.
    b. This law opens the door for more part-time students from neighboring districts. Local policies will now shape who gets to participate.
    c. Two new eligibility options for non-public school students to enroll part-time:
        i. If their resident district doesn't offer a specific sport/activity.
        ii. If a non-resident school building is physically closer than the one they'd attend in their home district.
    d. Private School Students: Districts must choose whether to allow extracurricular participation (policy now includes Option A = no, Option B = yes).
    e. Exempt School Students (e.g., homeschool): Must be allowed to participate if they meet enrollment requirements (5 credit hours for NSAA-regulated activities).
    f. Non-regulated activities (e.g., clubs):
        i. Districts set our own credit-hour requirement (0–20).
4. **Policy 5031 – Student Appearance (Dress Code)**
    a. Alternative version B for districts that prefer to maintain their existing dress codes.
    b. Option B complies with statutory requirements (non-discrimination, religious attire, tribal regalia, natural hair, etc.) without adopting NDE's full model word-for-word.
    c. Streamlines discipline procedures for dress code violations.

2008
Meetings

The formation of policy is public business and will be conducted openly in accordance with the Nebraska Open Meetings Act.

1. Types of Meetings

    a. The board shall hold its regular meetings on or before the third Monday of each month.

    b. Special and emergency meetings may be called as provided by law.

    c. The board may schedule work sessions and retreats in order to provide board members and administrators with the opportunity to plan, research, and engage in discussion.

2. Notice

The board shall give reasonable advance publicized notice of the time and place of each of its meetings, which generally will be 48 hours or more in advance of the meeting. Such notice shall be transmitted to all members of the board and to the public.

Publication Procedure if the Newspaper Will Be Finalized for Printing Prior to the Time and Date of the Meeting. Notice of regular and special meetings shall be (1) published in a newspaper of general circulation within the district that is finalized for printing prior to the time and date of the meeting, (2) posting on the newspaper's website, if available, and (3) posting on a statewide website, if available, established and maintained as a repository for such notices by a majority of Nebraska newspapers.

Publication Procedure if the Newspaper Will Not Be Finalized for Printing Prior to the Time and Date of the Meeting. Notice of regular and special meetings shall be (1) posting on the newspaper's website, if available, and (2) posting on a statewide website, if available, established and maintained as a repository for such notices by a majority of Nebraska newspapers if no edition of a newspaper of general circulation within the school district's jurisdiction is to be finalized for printing prior to the time and date of the meeting.

Newspapers of general circulation in the district include the Milford Times. Such notice shall contain a statement that the agenda shall be readily

available for public inspection at the administration office of the school during the normal business hours. In addition, the superintendent is authorized, but not required, to publish the notice of any meeting on the school district's website, posting in three prominent places within the school district, or by any other appropriate method designated by the board.

In case of refusal, neglect, or inability of the newspaper to timely publish the notice, the school district will (1) post the notice on its website, if available, (2) request the newspaper submit a post on a statewide website, if available, established and maintained as a repository for such notices by a majority of Nebraska newspapers, and (3) post the notice in a conspicuous public place in the school district's jurisdiction. The school district will keep a written record of the posting and the written request to the newspaper.

When it is necessary to hold an emergency meeting without reasonable advance public notice, the nature of the emergency shall be stated in the minutes of the meeting, and any formal action taken in such meeting shall pertain only to the emergency. Complete minutes of such emergency meetings specifying the nature of the emergency and any formal action taken at the meeting shall be made available to the public no later than the end of the next regular business day.

3. Weather Delays

In the event of inclement weather which makes it dangerous or unreasonable for board members or members of the public to attend a meeting for which notice has already been given, such meeting may be postponed by the board president. The board will communicate the delay to members of the public by posting it on the district's website and by following the same communication protocol that the district follows when student attendance at school is called off due to inclement weather. When possible, the board president and superintendent will attempt to communicate the information to local media members and business owners to assist in notifying the public of the delay. Notice of the date, time, and location of the postponed meeting will be advertised as required in the "Notice" section above.

4. Minutes

a. The board shall keep minutes of all meetings showing the time, place, members present and absent, the method(s) and date(s) of the meeting notice, and the substance of all matters discussed.

b. Any action taken on any question or motion duly moved and seconded shall be by roll call vote of the board in open session, and the record shall state how each member voted, or if the member was absent or not voting.

c. The minutes of all meetings and evidence and documentation received or disclosed in open session shall be public record and shall be published on the school district's website within ten working days of the last meeting or prior to the next convened meeting, whichever occurs earlier. The minutes shall be available on the website for at least six months.

Adopted on: _____
Revised on: _____
Reviewed on: _____

5002
Admission of Students

Students shall be admitted to the school district who are required by law to be enrolled or are permitted to enroll by law or board policy~~:~~.

- ~~legal residents of the school district or otherwise entitled by Nebraska law to attend the schools of the district tuition-free;~~
- ~~approved for option enrollment pursuant to policy;~~
- ~~approved as foreign exchange students pursuant to policy;~~
- ~~legal residents of a district that has contracted with this district for their educational services;~~
- ~~statutorily entitled to attend the schools of the district on a part-time basis pursuant to policy; or~~
- ~~out-of-state students who have been enrolled pursuant to policy.~~

Students who have been placed in a foster home within the school district are not residents of the district and will not be permitted to enroll unless the district has received a written determination from the Nebraska Department of Health and Human Services that it is in the best interests of the student not to attend his or her district of residence.

Prior to enrolling any student who is a ward of the state of Nebraska or a ward of any court, the district will ask to review a completed copy of the "Education Court Report Form" promulgated by the Nebraska Supreme Court's Commission on Children and Families in the Courts – Education Sub-Committee. If there is no such completed form, district staff will offer assistance to the appropriate responsible individual in securing the information necessary to complete the form as part of the district's enrollment process.

Except in adult education classes or when otherwise required by law, no student who is of 21 years of age or older, or who has earned a high school diploma or its equivalent will be allowed to be enrolled in or continue to attend school in the district.

Students who seek to enroll in the district must comply with each board policy, state statute and regulation that applies to their

situation. Grade level placement will be determined in accordance with district policy.

Adopted on: _____
Revised on: _____
Reviewed on: _____

5003
Admission of Part-Time Students

A student may be permitted to enroll on a part-time basis pursuant to this policy and applicable curricular practices when enrollment is appropriate for reasons that include but are not limited to the following: the student attends another education institution on a ~~part time~~primary basis; is enrolled for a limited number of credit hours needed to graduate; has a modified schedule because of a disability or as part of an individualized education plan; or is a student who ~~resides in the school district but~~ attends a private, denominational, or parochial school or a school that elects not to meet accreditation or approval requirements (referred to herein as an exempt school student or an exempt school, respectively).

Eligibility and Application for Enrollment. ~~The parent or guardian of an exempt school student who is~~A student may be eligible for part-time enrollment if the student:

1. is of appropriate age to attend school;~~,~~
2. is a resident of ~~the~~ this school district or a resident of another school district attending a private, denominational, parochial, or exempt school. For residents of another school district, the student is only eligible to part-time enroll if
    a. this school district is the closest to the student's residence that offers the extracurricular sport or activity they desire to participate in, and their resident school district does not offer that sport or activity, or
    b. the school building the student would attend if accepted for part-time enrollment is closer than the school building the student attends or would attend at the resident district;~~,~~
3. has not graduated from high school~~,~~; and
4. has not received a graduate equivalency diploma.

The parent or guardian must meet all of the district's admission requirements and file an application for enrollment on forms provided by the school district by August 1st ~~of~~ prior to the year of enrollment. For second semester high school courses, the application must be filed by December 1st. For students who move into the district mid-semester, the application must be filed within 20 days of moving into the district. The administration shall review the application, determine whether to approve or deny it, notify the parent or guardian, and schedule enrollment at an educationally appropriate time in the building or attendance center of the administration's choice. Enrollment does not carry over from one school year to the next,

and the parent or guardian ~~of an exempt school student~~ must apply for enrollment each school year.

Limitations Based on Resources. The part-time enrollment of ~~exempt school~~ students is subject to limitations ~~established by the district~~ for grades, classes, courses, and programs based on the limited resources available to the school district. Full-time students shall be given priority for enrollment in grades, classes, courses, and programs.

Placement of Students. ~~Exempt school students~~Students accepted for part-time enrollment shall be placed in courses for which they have adequate preparation and which are determined to be educationally appropriate based on criteria that include, but are not limited to the student's age, achievement test scores, academic record, evaluation by school personnel and any other standards used by the district for the placement of students.

Grades and Academic Honors. ~~Exempt school students~~Students accepted for part-time enrollment shall receive grades, report cards, and transcripts, but shall not be eligible to graduate, receive a diploma or qualify for class ranking unless they meet all district requirements ~~for such~~ including earning a sufficient number of credit hours and semesters of attendance.

Applicability of School Rules. ~~Exempt school students~~Students accepted for part-time enrollment are subject to all rules and standards of the board of education and administration as set forth in policy, handbooks or other communications, as well as the rules and directives of the building administration and ~~teaching personnel~~staff. They must remain on the school campus during scheduled classes but must leave the school campus when not engaged in a course, ~~or~~ course-related activity, or an extracurricular activity or sport, unless ~~the course or course-activity requires their presence or~~ the building principal approves their presence. Students who violate school policies, rules, or directives shall be subject to disciplinary procedures up to and including suspension and expulsion.

Extracurricular Sports and Activities. Students who are enrolled in a private, denominational, or parochial school may not participate in extracurricular sports and activities sponsored by the ~~public~~ school district.

Exempt school students may only participate in extracurricular sports and activities if they are enrolled in at least 20 credit hours per semester, with at least 5 credit hours of enrollment in the public school district. Exempt school students are not eligible to participate in extracurricular sports and activities sponsored by the school district if they participate in any sport or

activity sponsored by any other public, private, denominational, or parochial school.

All ~~part-time~~ students permitted to participate in extracurricular sports and activities under this policy must also meet all other eligibility requirements set by the board, administration, and coach/sponsor prior to participating and for continued participation in the sport or activity. This includes but is not limited to rules for completing courses; up/down lists for deficient grades and/or incompletes; and all eligibility and other requirements of the Nebraska School Activities Association and any other governing bodies for the activity or sport.

Transportation. Part-time school students are not entitled to transportation or reimbursement for transportation to and from the school for class attendance purposes, unless required by law. Eligible part-time students are entitled to transportation to and from practices and extracurricular events to the same extent as the school district's full-time students, but part-time students must arrange their own transportation and arrive timely to the designated pick-up point for such transportation.

Option Enrollment. Students may not enroll on a part-time basis pursuant to the school's option enrollment program.

Adopted on: _____
Revised on: _____
Reviewed on: _____

5003
Admission of Part-Time Students

A student may be permitted to enroll on a part-time basis pursuant to this policy and applicable curricular practices when enrollment is appropriate for reasons that include but are not limited to the following: the student attends another education institution on a ~~part-time~~primary basis; is enrolled for a limited number of credit hours needed to graduate; has a modified schedule because of a disability or as part of an individualized education plan; or is a student who ~~resides in the school district but~~ attends a private, denominational, or parochial school or a school that elects not to meet accreditation or approval requirements (referred to herein as an exempt school student or an exempt school, respectively).

Eligibility and Application for Enrollment. ~~The parent or guardian of an exempt school student who is~~A student may be eligible for part-time enrollment if the student:

1. is of appropriate age to attend school;~~,~~
2. is a resident of ~~the~~ this school district or a resident of another school district attending a private, denominational, parochial, or exempt school. For residents of another school district, the student is only eligible to part-time enroll if
    a. this school district is the closest to the student's residence that offers the extracurricular sport or activity they desire to participate in, and their resident school district does not offer that sport or activity, or
    b. the school building the student would attend if accepted for part-time enrollment is closer than the school building the student attends or would attend at the resident district;~~,~~
3. has not graduated from high school~~,~~; and
4. has not received a graduate equivalency diploma.

The parent or guardian must meet all of the district's admission requirements and file an application for enrollment on forms provided by the school district by August 1st ~~of~~ prior to the year of enrollment. For second semester high school courses, the application must be filed by December 1st. For students who move into the district mid-semester, the application must be filed within 20 days of moving into the district. The administration shall review the application, determine whether to approve or deny it, notify the parent or guardian, and schedule enrollment at an educationally appropriate time in the building or attendance center of the administration's choice. Enrollment does not carry over from one school year to the next,

and the parent or guardian ~~of an exempt school student~~ must apply for enrollment each school year.

Limitations Based on Resources. The part-time enrollment of ~~exempt school~~ students is subject to limitations ~~established by the district~~ for grades, classes, courses, and programs based on the limited resources available to the school district. Full-time students shall be given priority for enrollment in grades, classes, courses, and programs.

Placement of Students. ~~Exempt school students~~Students accepted for part-time enrollment shall be placed in courses for which they have adequate preparation and which are determined to be educationally appropriate based on criteria that include, but are not limited to the student's age, achievement test scores, academic record, evaluation by school personnel and any other standards used by the district for the placement of students.

Grades and Academic Honors. ~~Exempt school students~~Students accepted for part-time enrollment shall receive grades, report cards, and transcripts, but shall not be eligible to graduate, receive a diploma or qualify for class ranking unless they meet all district requirements ~~for such~~ including earning a sufficient number of credit hours and semesters of attendance.

Applicability of School Rules. ~~Exempt school students~~Students accepted for part-time enrollment are subject to all rules and standards of the board of education and administration as set forth in policy, handbooks or other communications, as well as the rules and directives of the building administration and ~~teaching personnel~~staff. They must remain on the school campus during scheduled classes but must leave the school campus when not engaged in a course, ~~or~~ course-related activity, or an extracurricular activity or sport, unless ~~the course or course-activity requires their presence or~~ the building principal approves their presence. Students who violate school policies, rules, or directives shall be subject to disciplinary procedures up to and including suspension and expulsion.

Extracurricular Sports and Activities. Students who are enrolled in a private, denominational, or parochial school may not participate in extracurricular sports and activities sponsored by the school district if they participate in extracurricular sports and activities ~~offered by the~~at any other public, private, denominational, or parochial school. Any such students who desire to participate in extracurricular sports and activities regulated by an athletics or activities association in which this school district is a member must be enrolled in 5 credit hours in this school district to participate.

Students seeking to participate in extracurricular sports and activities not regulated by such an entity may only participate if they enroll in at least 5 credit hours on a part-time basis.

Exempt school students may only participate in extracurricular sports and activities if they are enrolled in at least 20 credit hours per semester and enrolled in the number of credit hours at this school district set out below~~,~~. ~~with at least 5 credit hours of enrollment in the public school district~~. Exempt school students are not eligible to participate in extracurricular sports and activities sponsored by the school district if they participate in any sport or activity sponsored by any other public, private, denominational, or parochial school. Any such students who desire to participate in extracurricular sports and activities regulated by an athletics or activities association in which this school district is a member must be enrolled in 5 credit hours in this school district to participate. Students seeking to participate in extracurricular sports and activities not regulated by such an entity may only participate if they enroll in at least 5 credit hours on a part-time basis.

All ~~part-time~~ students permitted to participate in extracurricular sports and activities under this policy must also meet all other eligibility requirements set by the board, administration, and coach/sponsor prior to participating and for continued participation in the sport or activity. This includes but is not limited to rules for completing courses; up/down lists for deficient grades and/or incompletes; and all eligibility and other requirements of the Nebraska School Activities Association and any other governing bodies for the activity or sport.

Transportation. Part-time school students are not entitled to transportation or reimbursement for transportation to and from the school for class attendance purposes, unless required by law. Eligible part-time students are entitled to transportation to and from practices and extracurricular events to the same extent as the school district's full-time students, but part-time students must arrange their own transportation and arrive timely to the designated pick-up point for such transportation.

Option Enrollment. Students may not enroll on a part-time basis pursuant to the school's option enrollment program.

Adopted on: _____
Revised on: _____
Reviewed on: _____

Policy 5031
Student Appearance

Any manner of dress, hair style, make up, or personal cleanliness, that constitutes a threat to the safety, health, welfare, or morals of the student or others; that violates any statute; that interferes with the education process, or that school officials can reasonably predict will interfere with the education process; or that causes or may cause excessive maintenance problems in the school, may be grounds for corrective or disciplinary action. The superintendent or designee may institute specific dress code regulations in any school consistent with board policy.

Adopted on: 8/11/14
Revised on:
Reviewed on:

5031
Student Appearance

General Regulations. The District prohibits student attire or appearance that:

- Causes or is likely to cause a material and substantial disruption to the District's programs and activities.
- Promotes, depicts, or refers to violence, drugs, alcohol, vulgarity, obscenity, illegal activity, hate speech, bullying speech, or harassing speech.
- Includes words, gestures, or images that contain or imply sexual content or innuendo.
- Otherwise undermines the District's mission to inculcate the habits, manners, and values fundamental to civility, community, and the educational environment.

The District reserves the right to request immediate attire changes from students. The District will require students to adhere to uniform standards and/or wear district approved or issued uniforms in order to participate in activities.

Altering a student's appearance or removing or altering a student's attire without consent from their parent/guardian/caregiver is not allowed. Additionally, students' hair should not be permanently or temporarily altered by school personnel.

Cultural and Religious Attire. Students are allowed to wear religious attire, adornments, and other attire associated with race, national origin or religion, or tribal regalia. Additionally, students are permitted to wear natural and protective hairstyles including but are not limited to braids, locks, twists, tight coils or curls, cornrows, Bantu knots, afros, weaves, wigs, or head wraps.

Any person who is a member of an indigenous tribe of the United States or another country may wear tribal regalia in any public or private location where the person is otherwise authorized to be on school grounds or at any school function.

Health and Safety Considerations. Students may be required to wear protective clothing or equipment or otherwise modify their attire or secure their hair to ensure the safety of themselves and others. In such cases, a good faith effort to reasonably accommodate students will be made to ensure safety without compromising religious beliefs,

grooming practices, or requiring students to permanently alter their appearance. The least restrictive means appropriate to address the identified health or safety concern shall be used.

Health and Safety Accommodation Process. If a health and safety standard accommodation is necessary, the District will:

1. Engage in a good-faith effort to reasonably accommodate the student and
2. Notify the student's parent or guardian of such an attempt to accommodate the student's appearance or any attire, tribal regalia, hairstyles, adornment, or other characteristic associated with race, national origin, or religion
3. Attempt to obtain consent from a student's parent or guardian prior to altering a student's appearance or removing or altering a student's attire, tribal regalia, hairstyle, adornment, or other characteristic associated with race, national origin, or religion.

Recordkeeping. The District will record efforts made to accommodate a student's appearance, attire, hairstyle, adornment, or other characteristics associated with race, religion, sex, disability, or national origin. Each record must include: the student's name; federally identified demographic characteristics; date of the occurrence; the health and safety standard relating to the accommodation; the nature of the accommodation requested; staff involved; communication with parents/guardians/caregivers, and; the outcome of the effort.

Enforcement. Violations of this policy shall be addressed in a manner consistent with the board's policies regarding student discipline.

Adopted on: _____
Revised on: _____
Reviewed on: _____

5031
Student Appearance

The board directs the Administration to develop and maintain a dress code that governs student appearance and that shall be included within the student handbook(s). The Administration may elect to adopt different versions of the dress code for different schools, buildings, or grades (e.g., elementary dress code, high school dress code, etc.).

General Regulations. Dress codes adopted in conformance with this policy may prohibit student attire or appearance that:

- Causes or is reasonably likely to cause a material and substantial disruption to the District's programs and activities.
- Invades the rights of others.
- Promotes, depicts, or refers to violence, drugs, alcohol, vulgarity, obscenity, illegal activity, hate speech, bullying speech, lewd speech, indecent speech, or harassing speech.
- Includes words, gestures, or images that contain or imply sexual content or innuendo.
- Otherwise undermines the District's mission to inculcate the habits, manners, and values fundamental to civility, community, and the educational environment.

Students may be required to adhere to uniform standards and/or wear district-approved or issued uniforms in order to participate in activities.

Specific Limitations on Dress Codes. Except as provided in the *Health and Safety Standard* below, the specific dress codes enacted pursuant to this policy may not:

- Target, disproportionately impact, discriminate, or be applied in a discriminatory manner against any students on the basis of race, religion, sex, disability, or national origin;
- Prohibit a student from wearing attire associated with race, national origin, or religion (including religious attire, natural and protective hairstyles, adornments or other such characteristics); or
- Require a student's hair be permanently or temporarily altered.

Health and Safety Standard. Notwithstanding these *Specific Limitations on Dress Codes*, this policy allows for dress codes to regulate characteristics associated with race, national origin, or religion under the following circumstances:

- In the absence of regulating the student's appearance or attire, it is reasonably certain that the health and safety of the student or another individual will be impaired;
- Regulating the student's appearance or attire is for nondiscriminatory reasons;
- Regulation of the student appearance or attire is applied equally;
- The administrator (or his or her designee) engages in a good-faith effort to reasonably accommodate the student and notifies the student's parent or guardian, in a language that such parent or guardian understands, of the school district's attempt to accommodate the student's appearance or attire; and
- The school district uses a process to obtain written or oral consent from a student's parent or guardian prior to altering a student's appearance or removing or altering a student's attire.

Record Retention. When the *Health and Safety Standard* is used, the school must keep records on each effort to reasonably accommodate a student's appearance or attire, hairstyle, adornment, or other characteristics associated with race, national origin, or religion occurring at school, on school grounds, or at a school-sponsored event and ensure that such records allow for analysis of related data and delineate:

- The reason for such student's referral relating to the dress code; and
- Federally identified demographic characteristics of such student.

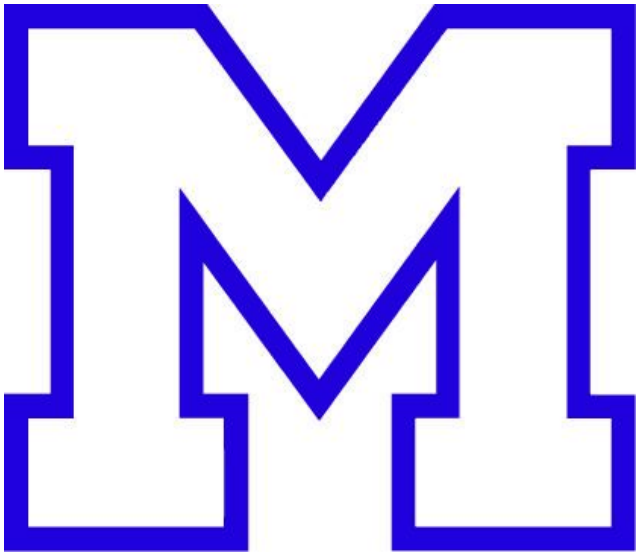
Dress Code Enforcement. School personnel are authorized to request immediate changes in the appearance or attire of student so as to remedy any dress code violations. Enforcement of dress code violations must be done in a manner that is consistent with a school's overall discipline plan and in a consistent manner. A student's violation of the dress code shall not subject the student to long-term suspension, expulsion, or mandatory reassignment as provided in NEB. REV. STAT. § 79-267. A violation of the dress code may not require the student to miss substantial classroom time, instruction time, or school activities.

Under no circumstances is any administrator, teacher, other member of the school district's staff, or any school district contractor allowed to permanently or temporarily alter or cut a student's hair.

No student shall be disproportionately affected by dress code enforcement because of the student's gender, race, color, religion, disability, or national origin.

Adopted on: _____
Revised on: _____
Reviewed on: _____

Milford Public Schools
Activities Handbook
2025-2026



Everyone has a story, make yours with telling

INTRODUCTION 3
ACTIVITY ADMITTANCE 4
ATTENDANCE AT PRACTICES AND CONTESTS 4
AUDIO AND VIDEO RECORDING 4
AWARDS 5
CLOSINGS 5
CODE OF CONDUCT FOR EXTRACURRICULAR ACTIVITIES 5
COMPLAINT PROCEDURE 8
CONCUSSION AWARENESS 9
CURFEW 10
DANCES 10
DRESS CODE FOR ACTIVITIES 11
ELECTRONIC COMMUNICATION 11
ELIGIBILITY 11
EQUIPMENT 12
FUNDRAISING 12
INITIATING AND HAZING 13
INJURIES 13
INSURANCE 13
LETTERING 13
LOCKER ROOM/DRESSING ROOMS 14
LODGING AND MEALS 14
NONDISCRIMINATION IN EDUCATIONAL PROGRAMS AND ACTIVITIES 15
PHILOSOPHY FOR EXTRACURRICULAR ACTIVITIES 15
PHILOSOPHY FOR PARTICIPATION 16
PRACTICE REGULATIONS 17
RELATIONSHIPS BETWEEN PARENTS AND COACHES/SPONSORS 17
ROYALTY ELIGIBILITY 18
SCHEDULING OF ACTIVITIES 19
SCHEDULING OF CLASS AND/OR ORGANIZATIONAL ACTIVITIES 19
SCHOOL ATTENDANCE 19
SECRET ORGANIZATIONS 19
SPORTSMANSHIP - BEHAVIOR EXPECTATIONS OF STUDENTS AND SPECTATORS 20
STUDENT MANAGERS, HELPERS, OR ACTIVITY AIDES 21
STUDENT ACTIVITY/ORGANIZATIONS OFFERED 21
SUNDAY AND WEDNESDAY NIGHT ACTIVITIES 21
TRAINING RULES 21
TRANSPORTATION 21
WARNING FOR PARTICIPANTS AND PARENTS 21
WEIGHTROOM 22

ATTACHMENTS
CONCUSSIONS: A PARENT'S GUIDE TO CONCUSSIONS 22
CONCUSSIONS: WHAT SHOULD I DO 23
TITLE IX POLICY (3057) 25

INTRODUCTION

Student participation in extracurricular activities has been linked to improved attendance, higher academic achievement, and greater student self-confidence and self-esteem. Milford Public Schools provides students with the opportunity to participate in a comprehensive activities program that includes athletics, fine arts, and select clubs or organizations associated with academic areas.

Although the school district believes strongly in the value of student activities, participation in the activities program is a privilege, not a right. Students must obey the rules set out in this handbook and any additional rules created by their coach or activity sponsor. This handbook is advisory and does not create a "contract" with parents, students, or staff. The administration reserves the right to make decisions and make rule revisions at any time to implement the educational program and to assure the well-being of all students. The administration is responsible for interpreting the rules contained in the handbook. If a situation or circumstance arises that is not specifically covered in this handbook, the administration will make a decision based upon all applicable school district policies, and state and federal statutes and regulations.

Please read this handbook carefully. Students and their parents are responsible for complying with all of the rules and procedures detailed in this booklet.

Parents must sign the acknowledgement and permission to participate form at the end of this handbook before their student will be permitted to participate in the activity programs of the district.

Although the information found in this handbook is detailed and specific on many topics, the handbook is not intended to be all encompassing so as to cover every situation and circumstance that may arise during any school day, or school year. The administration reserves the right to make decisions and make rule revisions at any time to implement the educational program and to assure the well being of all students. The administration will be responsible for interpreting the rules contained in the handbook. Should a situation or circumstance arise that is not specifically covered in this handbook, the administration will make a decision based upon all applicable school district policies, NSAA policies, and state and federal statutes and regulations.

ACTIVITY ADMITTANCE

Students grades 7 - 12 will be admitted free with student ID. The District will not sell activity passes. The Board of Education will set the admittance price for fans at the beginning of each year. Preschool and kindergarten children are free.

ATTENDANCE AT PRACTICES AND CONTESTS

Participants in the activities program are expected to attend and be on time at all practices and meetings scheduled by the coach or sponsor. Participants may be excused for absences resulting from a participant's illness, a death in the family, a doctor's appointment, a court appearance, or other absences that are arranged in advance. The coach, sponsor, or director of an activity may require a participant who has an excused absence to complete an alternate assignment for missing a practice, meeting, event, performance, or contest. A participant who is unable to attend a scheduled practice, meeting, or game must contact the coach or sponsor in advance. Students who are absent from school due to illness are not required to provide the coach or sponsor with additional notification of the student's absence from practice.

If a participant misses a scheduled contest or performance, the coach or sponsor may impose discipline up to and including suspension of the participant from the activity for the remainder of the season or length of the activity.

To be eligible to practices and contests, a participant must satisfy the following requirements:

1. Submit to the coach or sponsor a signed physical form and Activities Code that verifies that a physical examination has been completed and that the student and parent(s) understand the school's position regarding the use or possession of alcohol, tobacco, and other related drugs.
2. Furnish the high school principal with proof of insurance.
3. Students must be in school by 11:30 a.m. to be permitted to practice or participate in an athletic contest or activity performance unless the student has the building principal's prior permission to participate despite the absence.

AUDIO AND VIDEO RECORDING

Students, staff, parents/guardians, and patrons should assume that any class or activity in the school may be recorded by the school district for legitimate educational purposes. There is no reasonable expectation of privacy within classrooms, common areas of the school building or on school grounds outside of the building. Recordings permitted pursuant to this policy may only be used for authorized purposes and may not be republished without additional, written consent from a school administrator. For purposes of this policy "recording" includes still photographs, video, audio, and other similar data captured in any medium.

Secret Recordings. No person is permitted to make surreptitious recordings on school grounds unless authorized by the superintendent.

Recordings Made by The District. The district may use cameras or other devices for purposes of making security, safety, or other recordings when such recordings are deemed necessary or appropriate by an authorized representative of the district. The district will not maintain recordings unless the recording is purposefully copied and saved. Any recording not copied and maintained separately may only be accessible by the authorized representative for a limited time. Recordings made by the district may be destroyed by an authorized representative at any time unless retention is required by law.

Recordings Made by Parents/Guardians and Patrons. Parents/guardians and patrons may make recordings of school activities in a non-disruptive manner including things like athletic contests and school board meetings to the extent permitted by law unless otherwise lawfully restricted by the administration. Parents/guardians or patrons may not make recordings if they are volunteering or visiting school during the school day without permission of the administration or supervising staff member and subject to this policy, such as recording their child's classroom activities or recess. Parents may not record meetings with administrators or staff, including meetings related to a student's IEP or 504 plan. Violation of this policy will result in immediate termination of any meeting that is being recorded and may be grounds for exclusion from school property, loss of volunteer privileges, or other restrictions deemed appropriate by the administration.

Recordings Made by Staff. Staff members may make recordings of classroom instruction, student behavior or

performance, and school activities without prior administrative approval only for legitimate educational purposes . Staff members may not make secret recordings while on duty, even if those recordings do not violate state or federal criminal or privacy laws. Staff members who violate this provision may be subject to consequences up to termination for classified staff and cancellation of contract for certificated staff.

Recordings Made by Students. This policy applies to students during the school day on school grounds; when being transported to and from school activities or programs in a vehicle owned, leased, or contracted by a school being used for a school purpose by a school employee or by his or her designee; or at a school-sponsored activity or athletic event. Students may make recordings of school activities in a non-disruptive manner including things like athletic contests and other extracurricular performances to the extent permitted by law. Students generally are not permitted to record classroom instruction or members of the school community during the school day without the express consent of a staff member or as required by the student's education plan. Student use of assistive technology that has the capacity to record and/or transmit recordings (e.g. AngelSense) must be approved by the student's education team or administration. Students remain subject to all other district policies and rules. In no event shall recordings be taken or made in restrooms, locker rooms, or other areas where there is a reasonable expectation of privacy.

AWARDS

Patches for conference champs, state play-offs, district, etc. will not be purchased with school funds. If students wish to purchase awards of this nature , the service will be provided.

CLOSINGS

Unless the administration determines that it is permissible for the activity to continue as scheduled, all activities will be canceled or postponed in the event that school has been called off for inclement weather or any other reason as determined by the administration. Unless the administration determines that it is permissible for the activity to continue as scheduled.

CODE OF CONDUCT FOR EXTRACURRICULAR ACTIVITIES

All students associated with Milford Public Schools and participating in extracurricular or school sponsored activities (including all NSAA activities) are required to avoid conduct that is detrimental to the integrity of and public confidence in the school. Rules promoting lawful, ethical, and responsible conduct serve the interests of all people associated with the school. Illegal and irresponsible conduct puts people at risk, tarnishes the reputation of the offender and everyone else associated with the school, and undermines the public support and respect of the school district.

Standard of Conduct. Participation in school-sponsored or extracurricular activities is a privilege and not a right. Participants must follow board policy, this code, and all the training rules and rules of conduct of the coaches and/or activity sponsors. Students participating in school-sponsored or extracurricular activities are held to a high standard. Students are expected to conduct themselves in a way that is lawful, responsible, promotes the values upon which the school is based, and that brings credit to themselves and the school. Students who fail to live up to the required standard of conduct are guilty of detrimental conduct and subject to discipline under all school policies, the general student code of conduct, and these Activity Participation Rules.

Coach and Sponsor Rules. Coaches and/or activity sponsors shall establish training rules or rules of conduct for participation in or attendance at the activity or event. General training rules or rules of conduct shall be established prior to the activity or event. This Code shall control in the event that there is a conflict with coach or sponsor rules.

Prohibited Conduct. Students in school-sponsored and/or extracurricular activities may not engage in the following conduct:

1. Receipt of a criminal citation by law enforcement for any reason.
2. Conviction of a crime in adult court or the adjudication of a criminal charge in juvenile court.
3. Any behavior that is illegal under the laws of Nebraska or the United States of America regardless of whether it results in a criminal charge or conviction.
4. Any conduct that substantially interferes with the educational process or disrupts the activity or event.
5. Possession, use, distribution, or being at parties in the presence of alcohol, illicit drugs, tobacco, or controlled substances, or any lookalike or imitations thereof, without parental supervision, or being under

the influence of alcohol, illicit drugs, tobacco, or controlled substances, or any lookalike or imitations thereof. "Lookalike or imitations" means substances such as K2 and products like electronic cigarettes, vapor pens, etc. (Note: the term "under the influence" for school purposes has a less strict meaning than it does under criminal law; for school purposes, the term means any level of impairment and includes even the odor of alcohol on the breath or person of a student; also, it includes being impaired by reason of the use or abuse of any substance for the purpose of inducing a condition of intoxication, stupefaction, depression, giddiness, paralysis, inebriation, excitement, or irrational behavior, or in any manner changing, distorting, or disturbing the auditory, visual, mental, or nervous processes).

6. Engaging in initiations, defined as any ritualistic expectations, requirements, or activities placed upon new members of a school organization for the purpose of admission into the organization, even if those activities do not rise to the level of "hazing" as defined below. Initiations are prohibited except by permission of the superintendent.
7. Engaging in hazing as defined by state law and this policy. Hazing is defined as any activity by which a person intentionally or recklessly endangers the physical or mental health or safety of an individual for the purpose of initiation into, admission into, affiliation with, or continued membership in any school organization. Hazing activities include, but are not limited to, whipping, beating, branding, an act of sexual penetration, an exposure of the genitals of the body done with the intent to affront or alarm any person, a lewd fondling or caressing of the body of another person, forced and prolonged calisthenics, prolonged exposure to the elements, forced consumption of any food, liquor, beverage, drug, or harmful substance not generally intended for human consumption, prolonged sleep deprivation, or any brutal treatment or the performance of any unlawful act that endangers the physical or mental health or safety of any person.
8. Bullying which shall include cyber-bullying, defined as the use of the internet, including but not limited to social networking sites such as Facebook, cell phones or other devices to send, post or text message images and material intended to hurt or embarrass another person. This may include, but is not limited to; continuing to send email to someone who has said they want no further contact with the sender; sending or posting threats, sexual remarks or pejorative labels (i.e., hate speech); ganging up on victims by making them the subject of ridicule in forums, and posting false statements as fact intended to humiliate the victim; disclosure of personal data, such as the victim's real name, address, or school at websites or forums; posing as the identity of the victim for the purpose of publishing material in their name that defames or ridicules them; sending threatening and harassing text, instant messages or emails to the victims; and posting or sending rumors or gossip to instigate others to dislike and gang up on the target.
9. Using any Internet or social networking websites to make statements, post pictures, or take any other actions that are indecent, vulgar, lewd, slanderous, abusive, threatening, harassing or terrorizing.
10. Violating any school policy or a coach's or activity sponsor's training rules or rules of conduct.
11. Dressing or grooming in a manner which is (A) dangerous to the student's health and safety or a danger to the health and safety of others, (B) lewd, indecent, vulgar, or plainly offensive, (C) materially and substantially disruptive to the work and discipline of the school or an extracurricular activity, (D) interpreted to advocate the use of illegal drugs or other substances by a reasonable observer.
12. Failing to report for an activity at the beginning of a season unless excused by the coach or activity sponsor.
13. Truancy or failure to attend assigned classes or assigned activities; or tardiness to school, assigned classes or assigned activities.
14. Failing to attend scheduled practices and meetings unless excused by the coach or activity sponsor.

Calendar Year: Such conduct is prohibited year-round regardless of whether it occurs on-campus or off-campus. However, punishment for violations that occur during the summer break shall be administered by the administration with input from the coach.

Discipline. Students who violate any provision of these Activity Participation Rules may be subject to discipline up to and including expulsion from extracurricular activities and school sponsored events. Because circumstances surrounding each incident will vary, the administration and coaches have the discretion to administer discipline in a manner consistent with those circumstances. Every situation is unique and discipline will vary for each individual and incident when applying the eleven factors listed below. Disciplinary action may include a probationary period and conditions that must be satisfied prior to or following reinstatement. Administrators and coaches will take the following into consideration when making disciplinary decisions:

1. Any prior or additional misconduct;
2. The nature and seriousness of the offense;
3. The motivation for the offense;

4. The amount of violence involved;
5. The student's demeanor and attitude regarding the violation;
6. The actual, threatened, or potential risk to the student and others due to the student's behavior;
7. Whether the student has compensated or will compensate the victim in the event of property damage or personal injury;
8. Whether the circumstances of the violation are likely to recur;
9. The student's willingness to participate in evaluations, counseling, or other programs;
10. Any mitigating factors;
11. Self reporting of incident;
12. Any other relevant factors.

If suspended, the student must continue to participate in practices and conditioning during the suspension if required by the coach or activity sponsor. The failure to comply with the practice and conditioning requirement will make the student ineligible for reinstatement to the activity.

Evaluation, Counseling, and Treatment. Apart from any other disciplinary procedures, students who violate any provision of these rules may be required to undergo a formal clinical evaluation at the administration's/coach's/sponsor's discretion. Based upon the results of that evaluation, the student may be encouraged or required to participate in an education program, counseling, or other treatment deemed appropriate by the evaluating professional.

Reporting of Incident. Students shall report any violation of these rules to the coach, principal, or superintendent no later than 30 minutes after the beginning of the next school day after the violation has occurred. Failure to report an incident will constitute a violation of these rules and will be taken into consideration in making disciplinary determinations under this policy.

Discipline Procedures. Prior to any disciplinary action under this activities code, the following procedures shall be followed:

1. The administration, coach or activity sponsor shall make an investigation of alleged violation and provide an opportunity for the student to present his or her version of the facts surrounding the alleged violation.
2. The student shall be given notice of the information obtained as a result of the investigation and provided an opportunity to confer with the administrator, coach or sponsor and building principal or activities director regarding the incident and any resulting disciplinary action.
3. The administration, coach or activity sponsor shall make a decision regarding disciplinary action and shall report to and consult with the principal regarding the decision. Consequences may include, but are not limited to: counseling, suspension (in school/out of school), expulsion, activities suspensions, etc.
4. The student or the student's parents will be given written notice of the disciplinary action taken within a reasonable amount of time by the activity sponsor.

Review of Disciplinary Action. A student or the student's parents may, within 5 school days of the notice of disciplinary action from the administrator, coach or activity sponsor, notify the principal in writing of their request for a review of the discipline action. The principal or his or her designee shall review the situation and render a decision within 3 school days from the date of the request for review.

A student or the student's parents may, within 5 school days of the notice of disciplinary action from the principal, notify the superintendent in writing of their request for a review of the principal's determination. The superintendent or his or her designee shall review the situation and render a decision within 3 school days from the date of the request for review. The superintendent's decision shall be in writing and shall be final.

Misrepresentations. Any misrepresentation of fact by a student regarding any alleged violation of these rules shall be considered a separate violation of these rules, and the student shall be subject to additional disciplinary action.

Questions. Any parent or student who has questions about board policy, this code, training rules or rules of conduct of coaches or activity sponsors, or their interpretation or application shall consult with the activities director and/or the principal.

Assistance. Students are encouraged to consult with their coach, an administrator, a counselor, or a teacher to obtain access to educational, counseling, and other programs and resources that may be available to help avoid misconduct that may result in discipline under this policy.

COMPLAINT PROCEDURE

Good communication helps to resolve many misunderstandings and disagreements. This complaint procedure applies to board members, patrons, students and school staff, unless the staff member is subject to a different grievance procedure pursuant to policy or contract. Individuals who have a complaint should discuss their concerns with appropriate school personnel in an effort to resolve problems. When such efforts do not resolve matters satisfactorily, including matters involving discrimination or harassment on the basis of race, color, national origin, sex, marital status, disability, or age, a complainant should follow the procedures set forth below. Students and employees who believe they have been subjected to sex harassment in violation of Title IX should refer to the board's policy titled "Title IX." A preponderance of the evidence will be required to discipline a party accused of misconduct. This means that the investigator must conclude that it is more likely than not that misconduct occurred.

General Guidelines for Activity Complaints:

1. We welcome parents to contact coaches/sponsors by calling them at school during school hours. Parents should not contact coaches/sponsors at home or by cell; except in cases of emergency (e.g. athletic injury or unexpected absences from scheduled events).
2. Appropriate concerns to discuss with coaches:
    a. The treatment of your child both mentally and physically
    b. Ways to help your child improve
    c. Concerns about your child's behavior
    d. Injuries or health concerns. Report injuries to the coach immediately! Tell the coach about any health concerns that may make it necessary to limit your child's participation or require assistance of trainers. Students are sometimes unwilling to tell coaches when they are injured, so please make sure the coach is told.
3. Issues not appropriate to discuss with coaches:
    a. Other student-athletes (except to report activity code violation)
    b. Playing time (see #5)
4. No complaint or conflict between a parent, student, official, or coach/sponsor should be addressed during or immediately (day of that event) following a contest or production. The contest site, practice area, lobby, or locker room is not an appropriate place to handle questions and conflict.
    a. Coaches/sponsors are not to meet or deal with questions or conflicts at these times or in these places.
5. Playing Time. Any discussion regarding playing time decisions or performance opportunities with any coach, advisor, or administrator by anyone other than the student involved, may affect the student's participation in games or fine arts performances, or their removal from the program. Only students are encouraged to discuss playing time or performance opportunities with their coach or advisor. Ultimately, playing time is up to the discretion of the head coach or sponsor based upon many factors including performance in both games and practices, attitude, and overall willingness to be a contributing member of the team or group. The primary values of participation are in learning skills and teamwork. The amount of time played in games is not the sole measurement of a participant's value to the team.
    a. Our objective for junior high athletes (7th and 8th grades) is to provide the opportunity to compete as part of a team or organization. Playing time may vary based on a student-athlete's practice attendance and eligibility.

If a parent/guardian or student has a concern, a meeting should be established following the procedures outlined below. Your cooperation is expected and appreciated.

Steps for Conflict Resolution

1. Participant/Student Concerns
    a. A meeting between the student and the coach/sponsor should be held and may be initiated by the coach/sponsor or the student.
2. Parent Concerns
    a. Step 1 - Parent Concerns

i. A meeting involving the coach/sponsor can be requested by the parent directly by calling the coach/sponsor, or the activities director may be utilized as a point of contact for activities and requested to set up the meeting. If so desired, the activities director may also facilitate the meeting.

b. Step 2 - Concerns
   i. If a resolution is not achieved (through step one) and a parent and/or student desires further intervention or discussion of the issue, a meeting with the principal may be held to handle an athletic or activities related issue.

c. Step 3 - Concerns
   i. If the conflict still has not been resolved through the coach and athletic director, please follow the district complaint procedure found in the student handbook.

CONCUSSION AWARENESS

The Nebraska Unicameral has found that concussions are one of the "most commonly reported injuries in children and adolescents who participate in sports and recreational activities and that the risk of catastrophic injury or death is significant when a concussion or brain injury is not properly evaluated and managed."

The School District will:

1. Require all coaches and trainers to complete ~~one of the following on-line~~ courses on how to recognize the symptoms of a concussion or brain injury and how to seek proper medical treatment for a concussion or brain injury
   ~~a. Heads UP Concussions in Youth Sports~~
   ~~b. Concussion in Sports What You Need to Know~~
   ~~c. Sports Safety International~~
   ~~d. ConcussionWise~~
   ~~e. ACTive™Athletic Concussion Training for Coaches~~

2. On an annual basis provide concussion and brain injury information to students and their parents or guardians prior to such students initiating practice or competition. This information will include:
   a. The signs and symptoms of a concussion;
   b. The risks posed by sustaining a concussion; and
   c. The actions a student should take in response to sustaining a concussion, including the notification of his or her coaches.

A student who participates on a school athletic team must be removed from a practice or game when he/she is reasonably suspected of having sustained a concussion or brain injury in such practice or game after observation by a coach or a licensed health care professional who is professionally affiliated with or contracted by the school. The student will not be permitted to participate in any school supervised team athletic activities involving physical exertion, including practices or games, until the student:

1. has been evaluated by a licensed health care professional;
2. has received written and signed clearance to resume participation in athletic activities from the licensed health care professional; and
3. has submitted the written and signed clearance to resume participation in athletic activities to the school accompanied by written permission to resume participation from the student's parent or guardian.

If a student is reasonably suspected after observation of having sustained a concussion or brain injury and is removed from an athletic activity, the parent or guardian of the student will be notified by the school of:

1. the date and approximate time of the injury suffered by the student,
2. the signs and symptoms of a concussion or brain injury that were observed, and
3. any actions taken to treat the student.

The school district will not provide for the presence of a licensed health care professional at any practice or game.

School officials shall deem the signature of an individual who represents that he/she is a licensed healthcare professional on a written clearance to resume participation that is provided to the school to be conclusive and reliable evidence that the individual who signed the clearance is a licensed healthcare professional. The school will not take any additional or independent steps to verify the individual's qualifications.

CURFEW

Curfews are largely the responsibility of parents and students. The sponsor of an activity may require students to be in the evening prior to an activity. It is understood that participation by students that have irregular sleeping habits may inhibit their ability to participate in the activity.

DANCES

School dances are part of the district's extracurricular activity program. Students who wish to participate in school dances must comply with the activity code. Students may be prohibited from participating in school dances as a consequence for violating school rules or these activity rules.

General Rules of Student Conduct at Dances. In addition to all rules of student conduct in the Student handbook, students attending dances shall adhere to the following rules of conduct:

1. Who Can Attend:
    a. Only students of Milford High School and their guests may attend.
    b. Students currently attending Milford High School or another Nebraska high school who have not been restricted from attending extracurricular activities at Milford High School or their own school are generally considered appropriate dates or invited guests.
    c. Students who do not attend Milford High School must be signed in the office and be approved by the administration 2 days prior to the dance. Guests must be at least 9th grade, and must be under the age of 21.
    d. Some school dances may be restricted to students attending specified grades levels at Milford Public Schools.
    e. Students who are currently suspended from school or from extracurricular activities may not attend.
    f. The school reserves the right to exclude persons who may or do cause a disruption or detract from the event. Dates or invited guests not attending our school are expected to follow the same rules of conduct which apply to our students.
    g. Students will not be allowed to return to the dance once they have left the building.
    h. Students or their guests who engage in inappropriate behavior, whether on or off of the dance floor, may be asked to leave.
    i. Students must be in attendance on the day of the dance (if the dance is held on a school day) by 11:30 to be able to attend.

2. Prohibited Substances:
    a. Alcoholic beverages, illegal drugs, and tobacco are prohibited. Anyone using these or showing the effects of use will not be allowed admission or, if discovered after admission, be removed from the dance. Their parents will be contacted.
    b. Students and their dates may be required to submit to a breathalyzer prior to gaining entrance. Those who choose not to submit to a breathalyzer will not gain entrance. Law enforcement will be contacted if there is reasonable suspicion that the student or a student's date is under the influence of alcohol or drugs.

3. Appropriate Attire:
    a. Students and their guests must meet the dress code requirements established for each dance. Teachers or administrators will make the final decision as to whether or not a student's attire is appropriate.
    b. Students will be asked to change unacceptable items, which may mean that the student may have to return home to change the inappropriate clothing. It is advisable to check in advance of the dance with the Principal or staff sponsor for the event if you are uncertain about your attire.

4. No dance is to be held on campus without a police officer on duty. A police officer will be present at the beginning of prom to administer a breathalyzer.

DRESS CODE FOR ACTIVITIES

Students will follow the dress code in the Student Handbook and wear clothing appropriate for the occasion. The head coach of the sport/activity involved will designate apparel to be worn.

ELECTRONIC COMMUNICATION

The school board supports the use of technology by coaches, extracurricular sponsors, and other staff members to communicate with students for legitimate educational, extracurricular, and other school-related purposes. However, electronic communication between students and teachers, sponsors, and coaches shall be appropriate at all times and shall not violate any law, district policies, or the Regulations and Standards for Professional Practices Criteria, commonly known as Rule 27 of the Nebraska Department of Education ("Rule 27"). Please see the Social Media Policy For School District Employees for further explanation.

ELIGIBILITY

In order to represent a high school in interscholastic athletic competition, a student must abide by eligibility rules of the Nebraska School Activities Association.

If you do not understand a summary of these rules listed below or you need an explanation of other requirements, consult the high school principal or athletic director.

1. Student must be an undergraduate.
2. Students must be enrolled in at least 20 hours per week and regular in attendance in accordance with attendance policy.
3. Student must be enrolled in some high school on or before the 11th school day of the current year.
4. Student is ineligible if 19 years of age before August 1 of current school year.
5. After a student's initial enrollment in grade nine, he/she shall be ineligible after eight semesters of school membership.
6. Student must have been enrolled in school the immediate preceding semester.
7. Student must have received 20 semester hours of credit the immediate preceding semester.
8. Once the season or a sport begins, a student shall compete only in athletic contests/meets in that sport which are scheduled by his/her school. Any other competition will render the student ineligible for a portion of, or all of, the season in that sport. The season of a sport begins with the first date of practice as permitted by NSAA rules and ends with the state meets.
9. A student shall not participate in sports camps or clinics during the season of a sport which he/she is involved, either as an individual or as a member of a team.
10. A student shall not participate on an all-star team while a high school undergraduate.
11. A student entering grade nine for the first time after being promoted from grade eight of a two-year junior high, or a three-year junior high school is eligible. After making a choice of high schools, any subsequent transfer will cause the student to be ineligible for ninety school days. If a student has participated on a high school team at any level as a seventh, eighth, or ninth grade student, he/she has established his/her eligibility at the high school where he/she participated. If the student elects to attend another high school upon entering ninth or tenth grade, he/she shall be ineligible for ninety school days.
12. A student is ineligible for 90 school days if his/her parents have changed their domicile to another school district and the student has remained in a former school which is in a different school district. (EXCEPTION: If parents have moved after school has started, the student will be eligible to compete for the remainder of the school year, or if parents have moved during the summer which immediately precedes the school year and the student is in grade twelve and has attended the high school for two or more years, the student is eligible for that school year in the school district from which the parents moved.)
13. Guardianship does not fulfill the definition of a parent. If a guardian has been appointed for a student, the student is eligible in the school district where his/her natural parent(s) have their domicile. Individual situations involving guardianship may be submitted to the Executive Director for his review and a ruling.
14. A student shall not participate in a contest under an assumed name.
15. A student must maintain his/her amateur status.

16. **Private, Denominational or Parochial School Students:** Students who are enrolled in a private, denominational or parochial school may not participate in extracurricular sports and activities sponsored by the public school district if they participate in extracurricular sports and activities offered by the private, denominational or parochial school.
17. **Exempt or Home School Students:** Students who are enrolled in a private, denominational or parochial school may not participate in extracurricular sports and activities sponsored by the public school district if they participate in extracurricular sports and activities offered by the private, denominational or parochial school. Exempt school students may participate in extracurricular sports and activities if they are enrolled in at least 20 credit hours per semester, with at least 5 credit hours of enrollment in the public school district. All part-time students must also meet all other eligibility requirements set by the board, administration and coach/sponsor prior to participating and for continued participation in the sport or activity. This includes all eligibility and other requirements of the Nebraska School Activities Association and any other governing bodies for the activity.
18. Exempt school students who transfer into the district will be considered a transfer student and shall be ineligible for varsity competition for ninety school days unless the home school is located in the same school district as the high school to which the student is transferring.
19. The school district will determine whether credits awarded to exempt transfer students will be accepted for the purpose of eligibility for extracurricular sports and activities pursuant to the board's policy on Grade Placement and Academic Credits of Transfer Students.
20. Academic Eligibility: Throughout the school year, students are responsible for maintaining passing grades in each class. Based on the weekly D & F list, students failing two or more classes will be required to attend after-school study time from 3:30-4:00 or until work has been satisfactorily completed. Students are expected to be on time and task throughout the entire study period. Failure to comply with this requirement may result in further disciplinary action and removal from future practices and competition. Coaches/sponsors may impose further disciplinary action if a student is continually required to attend after-school study time, as they will miss a half hour of practice each time they are required to attend.

EQUIPMENT

Each participant in the athletic portion of the activities program will be issued a locker to store his/her personal belongings and school equipment that has been checked out. Students should secure their athletic lockers with combination locks.

School-owned clothing or equipment that is checked out to individual students remains the property of the school. The clothing or equipment is not to be used or worn by the student except for the intended use. Each piece of equipment or clothing is to be returned to the instructor or coach when the season or the use for such clothing or equipment is over. Each participant is responsible for all equipment checked out to him/her. Students will be assessed the replacement cost for school equipment that has been checked out to him/her and is lost or stolen.

FUNDRAISING

All school-sponsored fundraising activities must be approved by a member of the school district administration. Fundraising for any activity must comply with the district's policies, including applicable provisions specifically pertaining to Booster Clubs and PTOs for non-school-sponsored fundraising. Use of the school mascot shall not be permitted unless approved by the superintendent.

1. Any organization, or class, is eligible to sponsor a raffle.
2. The organization and/or class sponsor(s) must approve and present the project to the secondary principal for final approval.
3. There is no designated limit to the number of raffles per school year.
4. The cost limit on the item to be raffled should be determined by the ability of the organization, or class, to absorb any loss incurred.
5. Organizations should not limit their fundraising to only raffles. Other methods or projects may be tried, but must have prior approval of the principal.

INITIATIONS AND HAZING

Initiations and hazing by members of classes, clubs, athletic teams, or any other organization affiliated with the district are prohibited except as otherwise permitted by this policy. Any student engaging in hazing or non-approved initiations is subject to discipline as permitted by policy and law.

Initiations are defined as any ritualistic expectations, requirements, or activities placed upon new members of a school organization for the purpose of admission into the organization, even if those activities do not rise to the level of "hazing" as defined below. Initiations are prohibited except by permission of the superintendent.

Hazing is defined as any activity by which a person intentionally or recklessly endangers the physical or mental health or safety of an individual for the purpose of initiation into, admission into, affiliation with, or continued membership in any school organization. Hazing activities include, but are not limited to, whipping, beating, branding, an act of sexual penetration, an exposure of the genitals of the body done with the intent to affront or alarm any person, a lewd fondling or caressing of the body of another person, forced and prolonged calisthenics, prolonged exposure to the elements, forced consumption of any food, liquor, beverage, drug, or harmful substance not generally intended for human consumption, prolonged sleep deprivation, or any brutal treatment or the performance of any unlawful act that endangers the physical or mental health or safety of any person.

INJURIES

Participants who suffer any type of injury while involved in extracurricular activities must notify the coach or sponsor immediately. The coach or sponsor will then evaluate the injury and, if necessary, notify the participant's parents or seek immediate medical treatment.

If at any time during participation a doctor removes an athlete from participation because of an illness or injury, the athlete must have a written release from a doctor before participating again. The written release must be given to the coach or sponsor of the activity.

Note: The release requirement will be satisfied if the initial doctor's order specifies the duration of the student's restriction from participation and/or competition. Also see the Concussion Awareness section.

INSURANCE

The school district does not provide medical or other insurance coverage for students who participate in athletic contests or other activities. It is the parents' responsibility to provide adequate insurance to cover any medical expenses that may be incurred while the student is participating in athletics or other activities.

The school district makes an accident insurance plan available for purchase by participants and their families through an authorized insurance agent. Information about policies which families may purchase will be available prior to each sports season and at fall registration.

LETTERING

The following guidelines will be used in determining students' eligibility for lettering:

1. Football
    a. A participant must play in 1/4 of the total quarters of a varsity regular season.
2. Cross Country
    a. Medal in a varsity meet, (individual). Usually this means placing the top fifteen.
    b. Team places in the top half at a meet.
    c. Individual places in the top half of the field at half of the varsity meets.
3. Volleyball
    a. To letter a girl must play for any length of time in 1/3 of the varsity regular season games.
4. Softball
    a. To letter in softball a player must participate for any length of time in 1/3 of the varsity games.
5. Basketball
    a. To letter must appear in 1/4 of total quarters of the regular varsity season.
6. Wrestling
    a. For varsity matches using dual score criteria, you need 30 pts. to letter. In addition athletes are given one point every time they wrestle regardless of the match results.

7. Track
    a. To letter in track, an athlete must make 1 point in any major meet of average 2 pts in a minor meet. A major meet is defined as a meet with (4) or more teams.
8. Golf
    a. Three possibilities: Varsity for 1/2 matches or earn varsity medal or on varsity when the team earns a trophy.
9. Dance
    a. Dance team members will need to participate in 90% of scheduled performances and perform at the state dance competition.
10. Music
    a. Be a member of the MHS band or choir for the entire year.
    b. Participate in all major performances (unless excused by sponsor).
    c. Participate in one of the following:
        i. All State
        ii. Musical
        iii. Honor group
        iv. Contest - solo/ensemble
        v. Select music group
        vi. Four year senior
        vii. FFA choir or band
        viii. Technical assistant
    d. Nominated by sponsor.
11. Drama/Speech
    a. Be a member of the MHS speech or drama team.
    b. Participate in all major performances (unless excused by sponsor).
    c. Participate in one of the following:
        i. Musical/School Play
        ii. Four year senior
        iii. Technical assistant
    d. Nominated by sponsor.
12. Art
    a. Senior in Advanced Art for the entire year.
    b. Participate in all major exhibits (unless excused by sponsor)
    c. Earn Award in one of the following:
        i. NE State Visual Art Competition
        ii. NE State Capitol Exhibition
        iii. Seward County Exhibit
        iv. Other competitive show
    d. Nominated by sponsor.
13. Injured Participants
    a. Cases involving injury are at the discretion of the head coach of the activity involved.
    b. Completion of the season is required.
    c. Any student that has successfully participated in a sport for (4) four years will letter regardless of playing time.

LOCKER ROOM/DRESSING ROOMS

All students will be given a locker in which to store his/her equipment. Locks can be obtained through the office. The student is responsible for all clothes, equipment, and valuables stored in his/her locker. Therefore, it should be locked at all times. Athletes must not linger in the dressing room, be rowdy, or endanger the safety of others.

Dressing/Locker rooms at opposing sites must be left in a clean and orderly condition. This is the responsibility of the coaches/sponsors and participants.

LODGING & MEALS

When lodging is required for NSAA activities, the expense shall be paid by the school. All accommodations will be made by the activities director and administration. Four or more individuals will stay in a room whenever possible.

Meals will be provided only on overnight trips. The meal allowance will be determined by the activities director and administration. All meal expenditures will be supported by receipts.

NONDISCRIMINATION IN EDUCATION PROGRAMS AND ACTIVITIES

The school district does not discriminate on the basis of race, color, national origin, sex, disability, or age in its programs and activities and provides equal access to the Boy Scouts and other designated youth groups. The following person has been designated to handle inquiries regarding the nondiscrimination policies:

Name:	Dr. Mitch Kubicek
Title:	Director of Learning
Address:	1200 West 1st Street
Telephone:	402-761-3321
E-mail:	mitch.kubicek@milfordps.org

For further information on notice of nondiscrimination, visit http://wdcrobcolp01.ed.gov/CFAPPS/OCR/contactus.cfm for the address and phone number of the office that serves your area or call 1-800-421-3481.

PHILOSOPHY FOR EXTRACURRICULAR ACTIVITIES

Extracurricular activity programs enrich the curriculum of the school by making available a wide variety of activities in which a student can participate. Extracurricular activity programs are considered an integral part of the school's program of education that provide experiences that will help students physically, mentally and emotionally.

Everyone involved is expected to compete honorably. Extra-curricular activities are provided as a privilege to those students having the desire to compete and to enhance their overall abilities. Students who choose to participate are considered “representatives” of Milford Public Schools and are expected to demonstrate good character, high morals, and an attitude of giving their best. In addition, “representatives” of Milford Public Schools are expected to demonstrate good sportsmanship and self-discipline. Because the Milford Board of Education, administration, and staff expect these attributes, the Milford Extra-Curricular Code of Conduct is used to ensure that these qualities are manifested in all activities by all participants.

The element of competition and winning, though it exists, is controlled to the point it does not determine the nature or success of the program. This is considered to be educationally and psychologically sound because of the training it offers for living in a competitive society. Students are stimulated to want to win and excel, but the principles of good sportsmanship prevail at all times to enhance the educational values of contests. Participation in activities, both as a competitor and as a student spectator, is an integral part of the students' educational experiences. Such participation is a privilege that carries with it responsibilities to the school, team, student body, community and the students themselves. In their play and their conduct, students are representing all of these groups. Such experiences contribute to the knowledge, skill and emotional patterns that they possess, thereby making them better individuals and citizens.

Objectives

While the Board of Education takes great pride in winning, it does not condone “winning at any cost” and discourages any and all pressures, which might tend to neglect good sportsmanship, mental and physical health. At all times, the athletic program must be conducted in such a way as to justify it as an educational activity.
The activity program shall:

1. Be conducted in accordance with existing Board of Education policies, rules and regulations.
2. Provide a highly competitive experience grounded in sound educational practice.
3. Assist in the safe and healthy development of the participant.
4. Create an enjoyable experience for the participants, student body, fans, and community by promoting sportsmanship, morale, and school spirit.
5. Instill qualities such as teamwork, pride, work ethic, personal responsibility, leadership and self-discipline in its participants.
6. Teach how to compete honorably.

Purposes Of Student Organizations
The commitment to student organizations stems from the belief that the total development of individuals is essential to the preparation of competent workers. Experience has shown that student organization activities are an effective way to teach many of the critical skills that are necessary if today's students are to reach their fullest potential.

Student organizations are highly visible components of education programs and provide a means of linking students and educators to all other segments of the community. They promote a general public awareness of the work that students in education programs are doing to better themselves, their families, communities, states, the nation and the world. Working with civic, social, business and labor groups on community projects is an excellent way of orienting students to the adult world.

Safety
The District's philosophy is to maintain an activities program which recognizes the importance of the safety of the participants. To ensure safety, participants are required to become fully familiar with the dangers and safety measures established for the activity in which they participate, to adhere to all safety instructions for the activity in which they participate, to inform their coach or sponsor when they are injured or have health problems that require their activities be restricted, and to exercise common-sense.

Measuring an Activities Success
The popularity of extracurricular athletics and activities has placed a tremendous responsibility upon administrators and coaches in regard to the manner in which these programs are conducted. Although every participant and coach/sponsors strives to be his or her very best, winning and losing become secondary issues when compared to the manner in which participant and coach/sponsors conduct themselves on and off the field.

The goal is to strive for excellence that will produce successful activities within the bounds of good sportsmanship, while enhancing the mental health of the student participant.

In a much larger life perspective, scoreboard results become fleeting memories when compared to the lasting effect of an individual’s maximum effort toward a greater purpose.

While it is true that teams/competitors do not always perform at the same level from day to day, it is their dedicated commitment to excellence and positive attitude that define the core of their winning. The benefit of activity participation will prepare the individual for success in a world beyond the activity itself.

Warning for Participants and Parents
The purpose of this warning is to bring your attention to the existence of potential dangers associated with athletic injuries. Participation in any athletic activity may involve injury of some type. The severity of such injury can range from minor cuts, bruises, sprains and muscle strains to more serious injuries to the body's bones, joints, ligaments, tendons, or muscles, to catastrophic injuries to the head, neck and spinal cord. On rare occasions, injuries can be so severe as to result in total disability, paralysis or death. Even with appropriate coaching, appropriate safety instruction, appropriate protective equipment and strict observance of the rules, injuries are still a possibility.

PHILOSOPHY FOR PARTICIPATION

In accordance with our philosophy of activities and our desire to see as many students as possible participate in activities, we encourage coaches/sponsors to keep as many students as possible without unbalancing the integrity of their sport/activity. Obviously, time, space, facilities, equipment, personal preference, and other factors will place limitations on the most effective squad for any particular activity. However, when developing policy in this regard, the coach/sponsor will strive to maximize the opportunity for participants without diluting the quality of the program.

1. For all levels, coaches/sponsors shall have the sole discretion to determine participation/playing time.
2. At the high school level, the best participants in school shall make up the varsity group irrespective of grade level.
3. Our objective for junior high athletes (7th and 8th grades) is to provide the opportunity to compete as part of a team or organization. All participants will participate in games. However, playing time may not be equal.

4. Generally, the programs will not cut participants. Athletes/participants not able to contribute at a varsity level for golf and dance may be cut after tryouts to control the number of athletes/participants.
5. The amount of time played in games is not the sole measurement of a participant's value to the team.
6. Participants should attend all practices, scrimmages, performances, and games for the assigned team/group. Be punctual.

PRACTICE REGULATIONS

1. Before being permitted to practice, the student must have a complete physical examination. A copy of the form used for the exam will be given to you with this booklet. A copy must be on file in the Athletic Director's/Principal's office before the student is permitted to practice. All copies must be signed by the student's parents and medical doctor, wherever a signature is required.
2. No practices will be scheduled on Sundays unless a varsity contest is scheduled on the following Monday, and is approved by the administration.
3. No practices will be held after 6:00 p.m. on Wednesday.
4. No athlete will work out using school facilities unless supervised by a sponsor.
5. All participants will wear the practice clothing and equipment required by the coach.
6. If an athlete suffers an injury which requires a doctor's attention, he must have a written medical release to resume practice.
7. If an athlete is injured he/she will be expected to attend practices even though they cannot actually participate. Athletes may be excused by their respective coach.
8. All athletes are expected to attend all practice sessions. If an athlete cannot attend practice, he must contact the coach in advance. Exception: If an athlete is absent from school, he need not notify the coach in advance. However, the coach would appreciate knowing the reason why the athlete is gone. Any penalty for missing practice will be handled by the individual coach.
9. Sometimes it will be necessary for an athlete to miss an excessive number of practices. For example: parent vacation, travel, work or illness. Students who miss practice have to understand that their position on the team will be jeopardized and they will have to put forth additional effort and practice to gain their position back.
10. Participants must be in school by 11:30 to participate in practices or events.

RELATIONSHIPS BETWEEN PARENTS & COACHES/SPONSORS

Both parenting and coaching are very difficult vocations. By establishing an understanding between coaches and parents, both are better able to accept the actions of the other and provide a more positive experience for everyone.

Parents have the right to know the expectations placed on them and their children. Coaches and sponsors have the right to know that if parents have a concern, they will discuss it with the coach at the appropriate time and place.

Parent's Role in Interscholastic Athletics and Other Extracurricular Activities

1. Communicating with your Children:
    a. Make sure that your children know that win or lose, you love them, appreciate their efforts and are not disappointed in them. This will allow them to do their best without fear of failure. Be the person in their life they can look to for constant positive reinforcement.
    b. Try your best to be completely honest about your child's athletic ability, competitive attitude, sportsmanship and actual skill level.
    c. Be helpful but don't coach them. It's tough not to, but it is a lot tougher for the child to be flooded with advice and critical instruction.
    d. Teach them to enjoy the thrill of competition, to be "out there trying," to be working to improve their skills and attitudes. Help them develop the feeling for competing, for trying hard, for having fun.
    e. Try not to relive your athletic life through your child in a way that creates pressure. If they are comfortable with you win or lose, then they are on their way to maximum enjoyment.
    f. Don't compete with the coach. If your child is receiving mixed messages from two different authority figures, he or she will likely become disenchanted.
    g. Don't compare the skill, courage, or attitude of your child with other members of the team.
    h. Get to know the coach(es). Then you can be assured that his or her philosophy, attitudes, ethics, and knowledge are such that you are happy to have your child under his or her leadership.

i. Always remember that children tend to exaggerate, both when praised and when criticized. Temper your reaction and investigate before overreacting.
j. "Team selection" and "playing time" decisions are the responsibility of the individual coach or sponsor of the activity.

Communicating with the Coach

1. Communication you should expect from your child's coach includes:
    a. Philosophy of the coach
    b. Expectations the coach has for your child
    c. Locations and times of all practices and contests
    d. Team requirements
    e. Discipline that results in the denial of your child's participation

Communication Coaches Expect from Parents

1. Concerns expressed directly to the coach
2. Notification of any schedule conflicts well in advance
3. Specific concerns in regard to a coach's philosophy and/or expectations should be expressed with the coach at appropriate time and setting

ROYALTY ELIGIBILITY

Nomination and selection as royalty for school sponsored dances is an honor awarded by students to those of their peers that exemplify the highest standards of integrity and achievement. Students nominated for dance royalty must have demonstrated through their conduct, academic achievement and activities that they have represented, and will represent, themselves, their classmates, and their school in a manner which reflects outstanding effort, commitment to their school and fellow students, and integrity and good citizenship in the school and in the community. The students selected to be the "royalty" for the Homecoming and Prom or any other school sponsored dance or activity shall meet that general standard as determined by the administration and, in addition, meet the following specific academic, activity and conduct standards:

1. Achievement, Citizenship and Conduct Qualifications:
    a. The student must have exhibited sportsmanship and leadership in activity endeavors and participation.
    b. The student must have exhibited a cooperative and respectful attitude toward fellow students, teammates, opponents, sponsors, coaches, and officials.
    c. The student must have a cumulative grade average of 2.0 at the end of his/her junior year to be eligible for homecoming royalty. In order to be eligible for prom royalty, a student must have a cumulative grade average of 2.0 at the end of the first semester of his/her senior year.
    d. The student must not have had excessive violations of school policies and procedures during their high school career. A student who has been suspended (ISS or OSS) or placed in Saturday School (for disciplinary reasons) during the current semester will not be eligible for royalty.
    e. Beginning June 1st of the summer prior to the senior year a student may not have engaged in criminal violations involving: (i) alcohol, drugs or tobacco; (ii) driving law violation in which the penalty is a loss of four points or more under the point system; (iii) a Class I, II, III, or IIIA or Class W misdemeanor; or (iv) a felony. Criminal violations will be and school officials have a reasonable basis for determining that grounds for the issuance of the citation exist or (b) a student is convicted of a criminal offense. Conviction includes, without limitation, a plea of no contest and an adjudication of delinquency by the juvenile court.
    f. The student must be enrolled as a full time student at Milford High School.
    g. The student cannot have been disciplined multiple times in regards to the Milford High School Drug and Alcohol Policy.

2. Royalty Candidate Eligibility and Selection:
    a. The determination of whether a student meets the foregoing conduct and citizenship qualification standards shall be made by a committee appointed by the Principal for each dance at which royalty is to be selected. The committee will ordinarily include the Principal, Activity Director and the certificated staff sponsors.

3. Pre-Qualification of and Acceptance by Student: All students nominated for dance royalty shall meet with the Principal. At the meeting the Principal will review the eligibility requirements for the honor of dance royalty. The student will be required to confirm that the student meets all eligibility requirements. The student will be required to confirm his or her acceptance of the nomination for dance royalty and the responsibilities of such an all school honor. The Principal or designee may contact local, county and/or state law enforcement and judicial authorities to confirm a student's eligibility for the honor of being nominated for or awarded dance royalty.

4. Specific Dance Eligibility and Selection Requirements:
    a. Homecoming Queen & King:
        i. Only a senior girl shall be eligible to be Queen and only a Senior boy shall be eligible to be King.
        ii. The student body will nominate five queen and five king candidates subject to a determination of eligibility by the Royalty Eligibility Committee.
        iii. The queen and king will be chosen from the qualified nominees by secret vote of the student body during Homecoming week. Crowning will be held following the football game.
    b. Prom King and Queen:
        i. Only a Senior girl shall be eligible to be Queen and a Senior boy shall be eligible to be King. The candidates may not have been previously selected as royalty at another school sponsored dance.
        ii. The Junior and Senior Class will nominate three queen and king candidates subject to a determination of eligibility by the Royalty Eligibility Committee.
        iii. To be eligible, a candidate must agree to attend the Prom and represent the school properly.
        iv. The queen and king will be chosen from the qualified nominees by secret vote of juniors and seniors of Milford High School students attending prom.

SCHEDULING OF ACTIVITIES

All activities must be approved by the office and placed on the school calendar.

SCHEDULING OF CLASS AND/OR ORGANIZATIONAL ACTIVITIES

1. All classes and/or organizations are to schedule activities with the principal's office so these activities will appear on the school's monthly calendar.
2. Regular classroom work in all grades have precedence over any other activity. Students will not be dismissed from classes to participate in extracurricular activities without special permission from the principal.
3. All evening activities must have a sponsor. Non-school sponsors must be approved by the administration. Transportation arrangements must be approved in advance by the principal.

SCHOOL ATTENDANCE

In order for any student to participate in an activity, practice, or attend as a spectator, a student must be in attendance by 11:30 a.m. the day of the activity or practice unless it is pre-excused by the sponsor of the activity and administration. If the afternoon absence is for illness, the student will not participate in the scheduled activity or practice that day. If a morning activity (after 8:15 a.m.) the student must be in attendance prior to the activity.

Students who are absent all or any part of the day following a school activity will be held accountable by their sponsor. "Sleeping in" the morning following a game or activity does not reflect responsible behavior.

SECRET ORGANIZATIONS

Secret organizations are prohibited. School officials shall not allow any person or representative of any such organization to enter upon school grounds or school buildings for the purpose of rushing or soliciting students to participate in any secret fraternity, society, or association.

SPORTSMANSHIP - BEHAVIOR EXPECTATIONS OF STUDENTS AND SPECTATORS

Good sportsmanship is expected to be exhibited by all coaches, sponsors, students, parents and other spectators. The school can be punished by NSAA for a lack of good sportsmanship at NSAA sanctioned events. More importantly, activities are more enjoyable for the students when good sportsmanship is displayed.

NSSA Sportsmanship Rules

Students must abide by the Nebraska School Activities Association Sportsmanship Rules. A complete copy of these rules can be found at http://www.nsaahome.org/nsaaforms/pdf/manualsp.pdf. Unsportsmanlike conduct shall include physical or verbal assault upon any participant, game official, or spectator, or any acts that may endanger the personal safety of individuals involved, or acts which hinder the normal progress of a contest or lead to the restriction of discontinuance of a contest.

If a student, participant, patron, and/or staff member representing a member school acts in a manner constituting unsportsmanlike behavior during competition the member school and/ or individuals shall be subject to penalties. A student, participant, patron, and/or staff member may not be permitted to attend activities if involved in unsportsmanlike conduct.

Southern Nebraska Sportsmanship Guidelines

In order to be a positive leader in the area of sportsmanship, the Southern Nebraska Conference has established guidelines for the member schools and their fans to follow.

1. Playing by the rules
2. Winning and losing with class
3. Respecting all participants
4. Cheering positively at all times
5. Showing support and enthusiasm

Other Responsibilities of Spectators

1. Remember you are a representative of our school when you attend an athletic event. Our fans, opposing fans, the local communities, and the media view your actions. Your display of good sportsmanship will reflect on you and our school.
2. Show proper respect for opening ceremonies by standing at attention and remaining silent when the National Anthem is played.
3. Understand that a ticket is a privilege to observe the contest, not a license to verbally attack others, or to be obnoxious. Maintain self-control. School officials reserve the right to refuse attendance of individuals whose conduct is not proper.
4. Learn, understand, and respect the rules of the game, and the decisions of the officials who administer them.
5. Demonstrate good sportsmanship by showing respect towards everyone in attendance at the event. This includes the opposing team, their fans, and officials.
6. Do not “boo” or make disrespectful remarks toward players or officials.
7. Obey and respect officials and faculty supervisors who are responsible for keeping order. Respect the integrity and judgment of game officials.
8. Noise makers of any kind are not allowed.
9. Stay off the playing area at all times.
10. Do not disturb others by throwing material onto the playing area.
11. Respect public property by not damaging the equipment or the facility.
12. Follow school and NSAA rules.
13. Demonstrate Eagle Pride.

Student Seating

1. Sit and watch the game!
    a. Sit in the designated student section.
    b. You should be in the stands/designated area while the game is in play.
    c. Elementary students must sit with their parents or in designated areas.

2. No footballs should be brought to the games.
3. Students should not be under the bleachers.

STUDENT MANAGERS, HELPERS, OR ACTIVITY AIDS

Students wishing to serve as student volunteers for extracurricular activities must gain the permission of the activity coach or sponsor. Student volunteers must comply with all of the rules and procedures contained in this handbook.

STUDENT ACTIVITIES/ORGANIZATIONS OFFERED

All School Musical
Annual Staff
Art Club
Archery
Boys Basketball
Boys Cross-Country
Boys Track
Builders Club
Class Officers
Close-Up
Dance Team
FBLA
FCCLA
FFA
Football
Girls Cross-Country
Girls Basketball
Girls Track
Golf
Instrumental Music
Jazz Band
Key Club
"M" Club
One Act
ProStart
Quiz Bowl
Softball
Spanish Club
Speech
Sportsmanship Committee
Sports-Student Managers
Student Council
Show Choir
Vocal Music
Volleyball
Wrestling

SUNDAY AND WEDNESDAY NIGHT ACTIVITIES

In order to provide students sufficient time away from school for family-related activities, the school will endeavor not to schedule activities on Wednesday evenings or on Sundays. Practices will be organized so that all participants are showered, dressed, and/or leave the facilities by 6:00 p.m. on Wednesday nights. An exception to this guideline would be when a team, group of students, or an individual may be required to participate in an activity sponsored by the conference, district, or state on a Wednesday night.

The school does not allow Sunday practice sessions, except when a varsity team, group of students, or individual is scheduled to compete or perform on a Monday. Practices scheduled for a Sunday must have the prior approval of the superintendent.

TRAINING RULES

As an athlete or member of any extracurricular activity group or team, you will be serving as a representative of our school. Head coaches or sponsors may develop additional training rules or rules of conduct for their activity. Students are responsible for knowing these rules and complying with them.

TRANSPORTATION

The school district provides transportation to students who are participating in school-sponsored events and they must ride to those events in a school vehicle. Travel by private car is not permitted. A student may ride home with his or her parent/guardian if the parent/guardian personally contacts the sponsor at the activity and signs a written release. Additionally, a student may ride home with an adult other than a his/her parent/guardian (age 19 and older or a high school graduate) if the student's parent/guardian has personally contacted the principal prior to the activity (preferably 24 hours in advance) and the adult personally contacts the sponsor and signs a written release with at the activity.

Students are reminded that school transportation is a privilege. Students are required to comply with the following rules:

1. All directions given by the bus driver and sponsors.
2. Do not load or unload out of the emergency door unless directed to do so by the driver or sponsor.
3. Remain seated and facing forward when the vehicle is in motion.

WARNING FOR PARTICIPANTS AND PARENTS

The purpose of this warning is to bring your attention to the existence of potential dangers associated with athletic injuries. Participation in any athletic activity may involve injury of some type. The severity of such injury can range from minor cuts, bruises, sprains and muscle strains to more serious injuries to the body's bones, joints, ligaments, tendons, or muscles, to catastrophic injuries to the head, neck and spinal cord. On rare occasions, injuries can be so severe as to result in total disability, paralysis or death. Even with appropriate coaching, appropriate safety instruction, appropriate protective equipment and strict observance of the rules, injuries are still a possibility.

WEIGHT ROOM

The weight room has been developed to help each athlete, student, or adult in the community maintain a level of physical fitness. No one may use the weight room or equipment without proper supervision. The school will develop a schedule for use of the weight room by athletes during the school year and during the summer months.

The weight room is a high demand area within the school facilities. The following guidelines will help determine the priorities in reference to use if more than one group desires to use the facility at the same time:

1. Physical education instruction
2. By the team sports, which are in season
3. Conditioning programs for athletes not currently out for a sport
4. Summer conditioning programs
5. Adult education

Attachments

CONCUSSIONS: A PARENT'S GUIDE TO CONCUSSIONS

What Is A Concussion?

A concussion is a brain injury that results in a temporary disruption of normal brain function. A concussion occurs when the brain is violently rocked back and forth or twisted inside the skull as a result of a blow to the head or body. An athlete does not have to lose consciousness ("knocked-out") to suffer a concussion.

Concussion Facts

- It is estimated that more than 140,000 high school athletes across the United States suffer a concussion each year. (Data from NFHS Injury Surveillance System).
- Concussions occur most frequently in football, but girl's lacrosse, girls' soccer, boy's lacrosse, wrestling, and girls' basketball follow closely behind. All athletes are at risk.
- A concussion is a traumatic injury to the brain.
- Concussion symptoms may last from a few days to several months.
- Concussions can cause symptoms that interfere with school, work, and social life.
- Athletes who have symptoms from a concussion should not return to sports because they are still at risk for prolonging symptoms and further injury.
- A concussion may cause multiple symptoms. Many symptoms appear immediately after the injury, while others may develop over the next several days or weeks. The symptoms may be subtle and are often difficult to fully recognize.

What Are The Signs And Symptoms Of A Concussion?

Signs Observed by Parents or Guardians

1. Appears dazed or stunned
2. Is confused about assignment or position
3. Forgets an instruction
4. Is unsure of game, score, or opponent
5. Moves clumsily
6. Answers questions slowly
7. Loses consciousness (even briefly)
8. Shows behavior or personality changes
9. Can't recall events prior to hit or fall

10. Can't recall events after hit or fall

Symptoms Reported by Athlete

1. Headache or "pressure" in head
2. Nausea or vomiting
3. Balance problems or dizziness
4. Double or blurry vision
5. Sensitivity to light or noise
6. Feeling sluggish, hazy, foggy, or groggy
7. Concentration or memory problems
8. Confusion
9. Does not "feel right"

CONCUSSIONS: WHAT SHOULD I DO IF I THINK MY CHILD HAS HAD A CONCUSSION?

An athlete who is suspected of having a concussion must be removed from play immediately, whether it is in a game or practice. Continuing to participate in physical activity after a concussion can lead to worsening concussion symptoms, increased risk of further injury, and even death. Parents and coaches are not expected to be able to "diagnose" a concussion, as that is the job of a medical professional. However, they must be aware of the signs and symptoms of a concussion and if they are suspicious, the child must stop playing:

When In Doubt – Sit Them Out!
Every athlete who sustains a concussion needs to be evaluated by a health care professional who is familiar with sports concussions. Parents should call their child's physician, explain what has happened, and follow the physician's instructions. A child who is vomiting, has a severe headache, or has difficulty staying awake or answering simple questions should be taken to the parent's doctor or emergency room immediately.

When May An Athlete Return To Play Following A Concussion?
No athlete who has suffered a concussion should return to play or practice the same day. Previously, athletes were allowed to return to play if their symptoms resolved within 15 minutes of the injury. Studies have shown that the young brain does not recover quickly enough for an athlete to return to activity in such a short time.

Concerns about athletes who return to play too quickly have led state lawmakers in Oregon and Washington to pass laws stating that no athlete shall return to play on the day he or she suffered a concussion and the athlete must be cleared by an appropriate health care professional before he or she are allowed to return to play in games or practices. The laws also mandate that coaches receive education on recognizing the signs and symptoms of concussion.

Once an athlete is free of symptoms of a concussion and is cleared to return to play by a health care professional knowledgeable in the care of sports concussions, he or she should proceed with activity in a step-wise fashion to allow the brain to readjust to exertion. On average, the athlete will complete a new step each day. The return-to-play schedule should proceed as below following medical clearance:

Step 1: Light exercise, including walking or riding an exercise bike. No weight-lifting.
Step 2: Running in the gym or on the field. No helmet or other equipment.
Step 3: Non-contact training drills in full equipment. Weight training can begin.
Step 4: Full contact practice or training.
Step 5: Game play.

If symptoms occur at any step, the athlete should cease activity and be re-evaluated by a health care provider.

How Can A Concussion Affect Schoolwork?
Following a concussion, many athletes will have difficulty in school. These problems may last from days to months and often involve difficulties with short and long-term memory, concentration, and organization.

In many cases, it is best to reduce the athlete's class load after the injury. This may include staying home from school for a few days, followed by a lightened schedule for a few days or perhaps a longer period of time if needed. Decreasing the stress on the brain soon after a concussion may reduce symptoms and shorten the recovery period.

What Can You Do?

1. Both you and your child should learn to recognize the "Signs and Symptoms" of a concussion as listed above.
2. Emphasize to administrators, coaches, teachers, and other parents your concerns and expectations about concussion and safe play.
3. Teach your child to tell the coaching staff if he or she experiences such symptoms.
4. Teach your child to tell the coaching staff if he or she suspects that a teammate has a concussion.
5. Monitor sports equipment for safety, fit, and maintenance.
6. Ask teachers to monitor any decrease in grades or changes in behavior that could indicate concussion.
7. Report concussions that occurred during the school year to appropriate school staff. This will help in monitoring injured athletes as they move to the next season's sports.

Other Frequently Asked Questions:

1. Why is it so important that an athlete not return to play until they have completely recovered from a concussion?
    a. An athlete who has not fully recovered from an initial concussion is very vulnerable to recurrent, cumulative, and even catastrophic consequences of a second concussive injury. Such difficulties are prevented if the athlete is allowed time to recover from the concussion and return-to-play decisions are carefully made. No athlete should return to sport or other at-risk participation when symptoms of a concussion are present and recovery is ongoing.
2. Is a "CT scan" or MRI needed to diagnose a concussion?
    a. Diagnostic testing which includes CT ("CAT") and MRI scans are rarely needed following a concussion. While these are helpful in identifying life-threatening brain injuries (e.g., skull fracture, bleeding, swelling), they are not normally used, even by athletes who have sustained severe concussions. A concussion is diagnosed based upon the athlete's story of the injury and the health care provider's physical examination.
3. What is the best treatment to help my child recover more quickly from a concussion?
    a. The best treatment for a concussion is rest. There are no medications that can speed the recovery from a concussion. Exposure to loud noises, bright lights, computers, video games, television, and phones (including text messaging) may exacerbate the symptoms of a concussion. You should allow your child to rest as much as possible in the days following a concussion. As the symptoms decrease, you may allow increased use of computers, phone, video games, etc., but the access must be reduced if symptoms worsen.
4. How long do the symptoms of a concussion usually last?
    a. The symptoms of a concussion will usually go away within one week of the initial injury. You should anticipate that your child will likely be out of sports for about two weeks following a concussion. However, in some cases, symptoms may last for several weeks or even months. Symptoms such as headache, memory problems, poor concentration, and mood changes can interfere with school, work, and social interactions. The potential for such long-term symptoms indicates the need for careful management of all concussions.
5. How many concussions can an athlete have before he or she should stop playing sports?
    a. There is no "magic number" of concussions that determine when an athlete should give up playing contact or collision sports. The circumstances surrounding each individual injury, such as the way the injury happened and length of symptoms following the concussion are very important and must be considered when assessing the athlete's risk for further and potentially more serious concussions. The decision to "retire" from sports is a decision best reached following a complete evaluation by your child's primary care provider and consultation with a physician or neuropsychologist who specializes in treating sports concussion.
6. I've read recently that concussions may cause long-term brain damage in professional football players. Is this a risk for high school athletes who have had a concussion?
    a. The issue of "chronic encephalopathy" in several former NFL players has received a great deal of media attention lately. Very little is known about what may be causing dramatic abnormalities in

the brains of these unfortunate retired football players. At this time, we have very little knowledge of the long-term effects of concussions that happen during high school athletics.

b. In the cases of the retired NFL players, it appears that most had long careers in the NFL after playing in high school and college. In most cases, they played football for over 20 years and suffered multiple concussions in addition to hundreds of other blows to their heads. Alcohol and steroid use may also be contributing factors in some cases. Obviously, the average high school athlete does not come close to suffering the total number or sheer force of head trauma seen by professional football players. However, the fact that we know very little about the long-term effects of concussions in young athletes is further reason to carefully manage each concussion.

Adapted from A Parent's Guide to Concussion in Sports, National Federation of High School Associations.

Some of this information has been adapted from the CDC's "Heads Up: Concussion in High School Sports" materials by the NFHS's Sports Medicine Advisory Committee. Please go to www.cdc.gov/ncipc/tbi/Coaches_Tool_Kit.htm for more information.

TITLE IX POLICY (3057)

It is the policy of the school district that no person shall, on the basis of sex, be excluded from participation in, be denied the benefits of, or be subject to discrimination under any of the school district's programs or activities. The district is required by Title IX (20 U.S.C. § 1681) and 34 C.F.R. part 106 to not discriminate in such a manner.

The school district prohibits sex discrimination in any education program or activity that it operates and individuals may report concerns or questions to the Title IX Coordinator. The school district's Title IX policy, notice, and other information may be accessed at the following link: https://www.milfordpublicschools.org/page/title-iv

Milford Public Schools
2025-26 Student Handbook

Everyone has a story…Make yours worth telling

Mission Statement

Milford Public Schools is committed to supporting every student in identifying and developing passion, purpose, and skill to write their best story.

Intent of Handbook and Recognition of Potential Amendments or Supplements

This handbook is intended to be used by students, parents and staff as a guide to the rules, regulations, and general information about Milford Public Schools. Each student is responsible for becoming familiar with the handbook and knowing the information contained in it. Parents are encouraged to use this handbook as a resource and to assist their child in following the rules contained in this handbook.

Although the information found in this handbook is detailed and specific on many topics, the handbook is not intended to be all encompassing so as to cover every situation and circumstance that may arise during any school day, or school year. This handbook does not create a "contract." The administration reserves the right to make decisions and make rule revisions at any time to implement the educational program and to assure the well being of all students. The administration will be responsible for interpreting the rules contained in the handbook. Should a situation or circumstance arise that is not specifically covered in this handbook, the administration will make a decision based upon all applicable school district policies, and state and federal statutes and regulations.

In light of the unique challenges and circumstances posed by the outbreak of the novel coronavirus and the recent promulgation of expansive federal regulations, the rules and information provided in this handbook may be supplemented or amended by the School District's administration at any time, consistent with applicable law and board policy. All parents shall be provided notice of any such changes by the district's regular means of contact. By signing the consent form, you agree that you will read any such information and communications, discuss them with your child, and recognize that you must comply with all rules, procedures, and requirements as they apply at that time.

Notice of Nondiscrimination

The school district does not discriminate on the basis of race, color, national origin, sex, disability, or age in its programs and activities and provides equal access to the Boy Scouts and other designated youth groups. The following person has been designated to handle inquiries regarding the nondiscrimination policies:

Name:	Mitch Kubicek
Title:	Superintendent
Address:	1200 W. 1st Street
Telephone:	402-761-3321
E-mail:	mitch.kubicek@milfordps.org

For further information on notice of nondiscrimination, visit https://ocrcas.ed.gov/contact-ocr?field_state_value=684 or contact:

Office for Civil Rights
U.S. Department of Education
One Petticoat Lane
1010 Walnut Street, Suite 320
Kansas City, MO 64106

Telephone: 816-268-0550
FAX: 816-268-0599
TDD: 877-521-2172
Email: OCR.KansasCity@ed.gov

For additional prohibited discrimination and related information, please review school district Policy 3053 – Nondiscrimination.

Student Handbook Table of Contents — Needs Updated

ACADEMIC DISHONESTY	4
ANIMALS AT SCHOOL	4
ANNOUNCEMENTS	7
ARTIFICIAL INTELLIGENCE (AI)	7
ASBESTOS STATEMENT	8
ASSEMBLIES	8
ATTENDANCE	8
AUDIO AND VIDEO RECORDING	11
BED BUGS	12
BEFORE AND AFTER SCHOOL SUPERVISION	12
BILLS	12
BOARD POLICIES	12
BOOKS AND SUPPLIES	12
BULLETIN BOARDS	12
BULLYING	13
CHILD ABUSE AND NEGLECT	14
CLASS PARTIES AND INVITATIONS	14
CLASS RANK	14
CLASS REQUIREMENTS	15
CLASS RINGS, ANNOUNCEMENTS, SELLING ANNUAL ADS, MAGAZINES, PICTURES	17
COMMUNICATING WITH PARENTS	17
COMPLAINT PROCEDURE	17
COPYRIGHT AND FAIR USE	21
DAILY SCHEDULE	21
DAMAGE TO SCHOOL PROPERTY	21
DATING VIOLENCE	21
DISCIPLINE OF STUDENTS	21
DISCRIMINATION AND HARASSMENT	29
DISPLAYS OF AFFECTION	29
DRESS AND APPEARANCE	29
DRUG, TOBACCO, ALCOHOL, CONTROLLED SUBSTANCE	30
EMERGENCY CLOSING OF SCHOOL	30
EMERGENCY CONTACT INFORMATION	30
EVACUATIONS	30
EXCLUSIONS FOR HEALTH REASONS	30
EYE EXAMS	31
FIELD/CLASS TRIPS	31
FIRE AND TORNADO DRILL	31
FIRST-AID	32
FOOD AND DRINK	32
FREE EXPRESSION BY STUDENTS	32
GETTING TO/FROM SCHOOL SAFELY	32
GRADE LEVEL CLASSIFICATION/PLACEMENT FOR HIGH SCHOOL STUDENTS	33
GRADE LEVEL CLASSIFICATION/PLACEMENT FOR TRANSFER STUDENTS	34
GRADE POINT AVERAGE	34
GRADUATION REQUIREMENTS	35
GUIDANCE	37
HALLWAY CONDUCT	38
HEAD LICE	38
HEALTH CHECKS	38
HEALTH PROBLEMS LIMITING ACTIVITIES	38
HOMEBOUND INSTRUCTION	38

HOMELESS CHILDREN AND YOUTH 39
HOMEWORK 40
HONOR ROLL 41
ILLNESS OR INJURY AT SCHOOL 41
IMMUNIZATIONS 41
INITIATION OR HAZING 42
INTERNET AND COMPUTER ACCESS 42
LEAVING THE SCHOOL GROUNDS 45
LIBRARY/MEDIA CENTER 45
LOCKER ASSIGNMENTS 46
LOST AND FOUND 46
MAKE-UP WORK FOR FIELD TRIPS/ACTIVITIES 46
MEDICATION 46
NONDISCRIMINATION 47
NOTICE CONCERNING DISCLOSURE OF STUDENTS RECRUITING INFORMATION 48
PARENT AND GUARDIAN INVOLVEMENT 48
PARENT-TEACHER CONFERENCES 49
PARENTS-RIGHTS OF CUSTODIAL AND NON-CUSTODIAL PARENTS 50
PHYSICAL EDUCATION 50
PHYSICAL EXAMS 50
POSSESSION AND DISTRIBUTION OF PRINT MATERIAL 50
PREGNANT OR PARENTING STUDENTS 51
PROGRESS REPORTS 51
QUESTIONING OF STUDENTS BY OUTSIDE AGENCIES 51
REGISTRATION AND/OR REGISTRATION CHANGES 53
REPEATED CLASSES 53
REPORT CARDS 53
SCHOOL CALENDARS 53
SCHOOL FOOD SERVICE PROGRAM 53
SCHOOL SAFETY (SNIFFER DOGS) 55
SEARCHES OF LOCKERS AND OTHER TYPES OF SEARCHES 55
SECRET ORGANIZATIONS 55
SEWARD COUNTY WELLNESS FOR ALL SERVICES 55
SEX OFFENDERS 55
SPECIAL EDUCATION PROGRAM 56
SPORTSMANSHIP 56
STAFF DIRECTORY 57
STANDARDIZED AND STATE ASSESSMENTS 57
STUDENT ASSISTANCE 57
STUDENT DIRECTORY INFORMATION 57
STUDENT FEES 58
STUDENT INJURIES 59
STUDENT LOCKS 59
STUDENT PARKING AND DRIVING ON SCHOOL GROUNDS 60
STUDENT RECORDS 60
STUDENT VALUABLES 61
SURVEYS 62
TEACHER AIDES 62
TEACHER QUALIFICATIONS 62
TELEPHONE USE 62
CELL PHONES AND OTHER ELECTRONIC DEVICES 62
TITLE IX POLICY 63
TRANSCRIPTS 63
TRANSPORTATION 63
VACATIONS AND TRIPS 65
VIDEO SURVEILLANCE AND PHOTOGRAPHS 65

VISITORS 66
WELLNESS POLICY 66
WITHDRAWAL FROM SCHOOL 68
WORK PERMITS 68
EAGLE PRIDE ATTACHMENT 69

ACADEMIC DISHONESTY

Students may not cheat, plagiarize, or otherwise participate in academic dishonesty in any form, including dishonest use of online sources and materials.

Prohibited behavior includes:

1. Obtaining, attempting to obtain, or aiding another person/source to obtain credit for work by any dishonest or deceptive means.
2. Lying.
3. Copying another person's work or answers.
4. Discussing the answers or questions on a test or assignment unless specifically authorized by the teacher.
5. Taking or receiving copies of a test without the permission of the teacher.
6. Using or displaying notes, "cheat sheets," or other sources of unauthorized information.
7. Using the ideas or work of another person/source as if they were your own without giving proper credit to the source.
8. Submitting work or any portion of work completed by another person/source.
9. Failing to give credit for ideas, statements, facts, or conclusions which rightfully belong to another person/esource.
10. Failing to use quotation marks or other appropriate means of attribution when quoting directly from another person/source.

A student who cheats, plagiarizes, or otherwise participates in any academic dishonesty is subject to discipline, up to and including expulsion.

ANIMALS AT SCHOOL

Animals are not allowed in school district buildings or on school district property without the written permission of the superintendent or his or her designee except as provided in this policy or as otherwise required by law.

Use of Animals for Instructional Purposes. Animals that support a district program or curriculum or that are used for instructional purposes are allowed in school district buildings or on school district property with the written permission of the superintendent or building principal.

Service Animals. The school district does not permit discrimination against individuals with disabilities, including those who require the assistance of a service animal. An individual with a disability is permitted to be accompanied by his/her service animal on school property when required by law, subject to the conditions of this policy.

Service Animal. A "service animal" is a dog that has been individually trained to do work or perform tasks for the benefit of an individual with a disability, including a physical, sensory, psychiatric, intellectual, or other mental disability. Work or tasks *do not* include the crime deterrent effects of an animal's presence and the provision of emotional support, well-being, comfort, or companionship. The work or tasks performed by a service animal must be directly related to the handler's disability or necessary to mitigate a disability. Other species of animals, whether wild or domestic, trained or untrained, are not service animals for the purposes of this definition. *See also*, Miniature Horses below.

School District Inquiries. School officials *may* ask the owner or handler of an animal whether the animal is required because of a disability and what work or task the animal has been trained to do *unless* the answers to these inquiries are readily apparent. School officials *may not* ask about the nature or extent of a person's disability and may not require documentary proof of certification or licensing as a service animal.

Procedural Requirements. The following requirements must be satisfied *before* a service animal will be allowed in school buildings or on school grounds:

1. Request. A person who wants to be accompanied by his/her service animal must submit a written request form to a principal or superintendent. The request form is attached to this policy. These requests must be renewed each school year or whenever a different service animal will be used. When a request to be accompanied by a service animal is submitted by, or on behalf of, a student who has an Individualized Education Program (IEP) and/or a Section 504 Plan, then the request shall be promptly referred to the student's respective IEP Team and/or 504 Team for its consideration and/or input.
2. Health and Vaccination. The owner or handler must have proof of current licensure from the local licensing authority including proof of the service animal's current vaccinations and immunizations required by law.

Service animals will not be allowed in school buildings or other school property until the school has approved the request.

Control. A service animal must be under the control of its handler at all times. The service animal must have a harness, backpack, vest identifying the dog as a trained service dog, leash, or other tether. If the handler is unable to use a harness, backpack, vest, leash, or other tether, because of a disability or the use of a harness, backpack, vest, leash, or other tether would interfere with the service animal's safe, effective performance of work or tasks, the use of these items is not required. However, the service animal must be otherwise under the handler's control.

Exclusion or Removal from School. A service animal may be excluded from school property and buildings if a school administrator determines that:

1. A handler does not have control of the service animal;
2. The service animal is not housebroken;
3. The service animal presents a direct and immediate threat to others in the school; or
4. The animal's presence fundamentally alters the nature of the service, program, or activity.

The handler or the student's parent or guardian shall be required to remove the service animal from school premises immediately upon such a determination. If the service animal is removed, the individual with a disability shall be provided with the opportunity to participate in the service, program, or activity without the service animal.

Allergic Reactions. If any student or school employee assigned to a classroom or mode of transportation in which a service animal is permitted suffers an allergic reaction to the service animal, the person having custody and control of the animal will be required to remove the animal to a different location designated by an administrator. The school will arrange a meeting between school personnel, the individual with the disability, and the parents or guardian(s) of the person with the disability if that person is a student to develop an alternate plan.

Supervision and Care of Service Animals. The owner or handler of a service animal is solely responsible for the supervision and care of the animal, including any feeding, exercising, and clean up while the animal is in a school building or on school property. The student's parent or guardian is responsible for providing for the supervision and the care of the animal in the event that his or her student is not able to do so. The school district is not responsible for providing any care, supervision, or assistance for a service animal.

Extra Charges. The owner or handler of a service animal will not be required to pay an admission fee or a charge for the animal to attend events for which a fee is charged.

Damage to School Property and Injuries. The owner or handler of a service animal is solely responsible and liable for any damage to school property or injury to personnel, students, or others caused by the animal.

Miniature Horses. Requests to permit the use of a miniature horse by an individual with a disability will be addressed on a case-by-case basis by considering the following factors:

1. The type, size, and weight of the miniature horse and whether the facility can accommodate these features;
2. Whether the handler has sufficient control of the miniature horse;
3. Whether the miniature horse is housebroken; and
4. Whether the miniature horse's presence in a specific facility compromises legitimate safety requirements that are necessary for safe operation.

All additional requirements outlined in this policy, which apply to service animals, shall apply to miniature horses.

Service Animal in Training. This policy shall also be applicable to service animals in training that are accompanied by a bona fide trainer.

Denial of Access and Grievance. If a school official denies a request for access of a service animal, the disabled individual or parent or guardian can file a written grievance with the school's Section 504 Coordinator.

Therapy Animals. A "therapy animal" is an animal that has been individually trained and certified to work with its owner to provide emotional support, well-being, comfort, or companionship. Therapy animals are not "service animals" as that term is used in the Americans with Disabilities Act.

Therapy animals will not be allowed on school grounds or school property except as otherwise required by law.

ANNOUNCEMENTS

Junior/Senior High School - Each day the daily announcements will be emailed to staff and students as well as posted on the school's website.

ARTIFICIAL INTELLIGENCE (AI)

As used in this policy, artificial intelligence tools ("AI Tools") mean machine-based resources that use computer science, algorithms, large language models, and/or machine learning to perform tasks, answer questions, collect information, and respond to human-directed tasks, queries, and objectives. AI Tools include, but are not necessarily limited to, commercially-available resources like ChaptGPT, Google Bard, and other chatbots.

The board recognizes that among other resources, when properly used, AI Tools may provide valuable source information to students and teachers in relation to the district's academic curriculum and assignments. Student use of AI Tools should focus on using such tools as a resource and for background material, rather than using the AI Tools to complete the assignment. Therefore, AI Tools may only be used by students in accordance with the following requirements:

1. Unless an individual teacher affirmatively communicates to students that AI Tools may be used for a specific assignment, then AI Tools may not be used. Individual teachers will decide for each individual assignment the extent to which students may use AI Tools for such assignment. Teachers are encouraged to make such a decision in advance of students being given the individual assignment in question.

2. Teachers will communicate to all students responsible for completing an assignment the extent to which such students may use AI Tools in connection with such assignment. Teachers will endeavor to include in such communications examples of permissible and impermissible uses of AI Tools.

3. If a student uses any AI Tools in connection with a school assignment, the student must comply with the following:
    a. The student must explicitly disclose to the teacher in writing that the student used an AI Tool and the specific AI Tool used.
    b. In any student work (whether hard copy, electronic, digital, or otherwise), the student shall give proper attribution to the AI Tool(s) used to the same extent that students are expected to give proper attribution to other sources of information such as books, texts, encyclopedias, secondary sources, and other traditional media. Such attribution may include, but is not necessarily limited to, accurate quotations, citations, footnotes, endnotes, and/or bibliography entries.
    c. In no instance may the output from one or more AI Tools be copied and placed within a student's work as if the student wrote such section himself or herself. For example and not limitation, students may not outsource the organization or the writing of any written work to any AI Tool.

4. A student's failure to meet the requirements stated in this policy will constitute a violation of the district's prohibitions against cheating plagiarism and/or academic dishonesty, including but not necessarily limited to such prohibitions stated in the Student Handbook, which violation will subject the student to discipline up to and including expulsion.

5. The student requirements stated above are the minimum requirements for any student assignment. An individual teacher may impose more stringent requirements for any specific academic assignment or coursework.

ASBESTOS STATEMENT (AHERA)

The Asbestos Hazard Emergency Response Act of 1986 (AHERA) requires the inspection of all buildings in the school district for asbestos. The district has complied with this act. The District implemented its management plan in July, 1989, and has conducted periodic surveillance of all asbestos materials since that time. The latest re-inspection was conducted by Alfred Benesch & Company in October, 2020. This re-inspection has been conducted to provide continuous assessment to assure safety conscious management of any asbestos materials in all buildings. The detailed plan and updated information for each building, or for the entire district, is open to public review and is located in the District Office. If you have any questions or if you want to review the original plan or latest re-inspection, please contact Superintendent Mitch Kubicek at the District Office at (402) 761-3321.

ASSEMBLIES

Milford Public School students are expected to maintain their reputation for courteous behavior. In order to do this, full attention must be given to the performers on stage, and appreciation shown in a respectful manner. Do your part to show proper respect. All students will attend assemblies unless excused by the Principal.

ATTENDANCE

Required Attendance

Every person residing in the school district who has legal or actual charge or control of any child who is of mandatory attendance age shall cause that child to attend a public or private school regularly unless the child has graduated from high school or has been allowed to dis-enroll pursuant to this policy.

Mandatory Attendance Age

All children who are or will turn six years old before January 1 of the current school year are of mandatory attendance age. Children who have not turned eighteen years of age are of mandatory attendance age.

Exceptions

This policy does not apply when temporary illness or severe weather conditions make attendance impossible or impracticable.

A child who will not reach age 7 before January 1 of the current school year may be excused from mandatory attendance if the child's parent or guardian completes an affidavit affirming that alternative educational arrangements have been made for the child. A copy of the required affidavit is attached to this policy.

Discontinuing Enrollment – 5 Year Old Students

The person seeking to discontinue the enrollment of a student who will not reach six years of age prior to January 1 of the current school year shall submit a signed, written request to the superintendent using the form which is attached to this policy. The school district may request written verification or documentation that the person signing the form has legal or actual charge or control of the student. The school district shall discontinue the enrollment of any student who satisfies these requirements. Any student whose enrollment is discontinued under this subsection shall not be eligible to re-enroll in this school district until the beginning of the following school year unless otherwise required by law.

Discontinuing Enrollment – 16 and 17 Year Old Students

Only children who are at least 16 years of age may be dis-enrolled from the district. The person seeking to discontinue the child's enrollment shall submit a signed, written request and submit it to the superintendent using the form attached to this policy. The district will follow the procedures outlined on the attached form in considering requests to dis-enroll.

Only children dis-enrolling to attend a non-accredited school may be exempt from this policy. The person with legal or actual charge or control of the child must provide the superintendent with a copy of the signed request submitted to the State Department of Education for attending non-accredited schools. The superintendent may confirm the validity of the submission with the State Department of Education.

Attendance Officer

Each building principal is designated as an attendance officer for the district. Each building principal, at his or her discretion, may delegate these responsibilities to any other qualified individual. The attendance officer is responsible for enforcing the provisions of state law relating to compulsory attendance. This responsibility includes but is not limited to filing a report with the county attorney of the county in which a student resides.

Expectations for Regular Attendance

Students are expected to attend every class, every day. Anticipated absences should be confirmed by the student's parents or guardians at least two days prior to the student's absence. Unanticipated absences must be confirmed by the student's parent or guardian by 9 am the day of the absence. A member of the district staff will contact the parent via telephone for every absence if the parent has not contacted the school in advance or contacted the school by 9:00 a.m. Current phone numbers must be on record with the school.

Students must not be absent from any course more than seven days in any given quarter in order to earn academic credit for that course for that quarter. Students who lose credit in any given course due to absences may appeal that loss of credit to his/her building principal.

The following absences will be considered excused if they are confirmed by communication to the school from the student's parent/guardian.

1. Physical or mental illness of the student (a physician's verification is required after four (3) consecutive days of absence for illness)
2. Severe weather
3. Medical appointments for the student
4. Death or serious illness of the student's family member
5. Attending a funeral, wedding or graduation
6. Appearance at court or for other legal matters
7. Observance of religious holidays of the student's own faith
8. College planning visits
9. Personal or family vacations in which student accompanies parents/legal guardians
10. Student has been suspended or expelled from school by the school district
11. Absences required by law enforcement, child protective services or a court of competent jurisdiction, confirmed in writing to the school district
12. Other absences which have received prior approval from the building principal

Excessive Absenteeism

When a student receives 4 absences or the hourly equivalent, the Attendance Officer will submit a letter of concern to the parents and subsequent letters will be sent after 8, 15, & 20 absences. When the number of absences reaches 8, the Attendance Officer may schedule an Attendance Barriers meeting with the family which may include the Truancy representative. Procedures for addressing barriers to the student's attendance may include any of the six procedures listed below.

If the absences are unexcused or deemed truant, unnecessary, or detrimental to the progress of the student, any of the following procedures may be implemented:

1. A meeting or meetings between the attendance officer, the student's parent/guardian, and the student (if necessary) to solve the excessive absenteeism problem. If the parent/guardian refuses to participate in such a meeting, the

attendance officer shall place documentation of such refusal in the child's attendance records, and the county attorney may be notified.

2. Educational counseling to explore curriculum changes, such as but not limited to enrolling the child in an alternative educational program to solve the excessive absenteeism problem.
3. Educational evaluation to assist in determining the specific condition(s) contributing to the excessive absenteeism problem, supplemented by specific efforts by the school to help remedy any condition diagnosed.
4. Investigation of the problem by the attendance officer to identify conditions contributing to the excessive absenteeism problem. If services for the student and the student's family are determined to be needed, the investigator shall meet with the parent/guardian and child to discuss any referral to appropriate agencies to remedy the conditions.
5. Refer students and parents/guardians to the Seward County Truancy Prevention Program.
6. Students in Grades 9-12:
    a. Students who accumulate 8 or more absences in any given class period may have credit revoked for the semester. Notice of a loss of credits due to excessive absenteeism will be given once a student has reached 8 absences in any given class period.
    b. Individual plans, for students who exceed the absentee threshold (8) and that may have credit revoked, will be developed to earn credit back. Such plans may include making up time before/after school or during Saturday School.

Planned absences

Parents who know in advance that a student will be absent must call the school or send a written note at the earliest possible date. Students who will be absent for reasons that can be anticipated, such as routine medical appointments and school activities, must complete any work required by the teacher before the absence. Parents should make every attempt to schedule medical and other appointments after school hours when possible.

Students are obligated to:

1. Complete all class work in advance for any absence that can be anticipated.
2. Attend school a full day before attending practice or participating in a scheduled student activity except in cases of family emergencies or prearranged absences.
3. Check out of school at the office if leaving school during the school day.
4. Make up any and all work that is assigned by teachers as make-up work for the instructional time that has been missed.

Parents are obligated to:

1. Call the appropriate building office to inform the school of the reason for each absence.
2. Submit a doctor's statement, if requested, for each period of absence due to illness that exceeds five days.

Pregnant and Parenting Students

Students who are pregnant or parenting are encouraged to continue participating in the district's educational and extracurricular programs. Students who anticipate deviations from their regular school experience or accrue absences due to pregnancy or parenting should notify their building principal as early as possible to discuss their educational programming. The building principal will work with the student to develop a plan to assist the student in participating in district curriculum and extra-curricular activities. The District will also inform the student of the Title IX Coordinator's contact information and that the Title IX Coordinator can coordinate actions to prevent sex discrimination and ensure the student's equal access to the District's education program or activity, including the coordination of reasonable modifications based on the student's individualized need.

Tardiness

Students in Grades 7-12: A student who is tardy to any class will be required to serve detention after four tardies and each fourth subsequent tardy. Students who accumulate excessive tardies may have additional consequences which may include before/after school detention, Saturday School, and/or loss of credit. Individualized plans will be developed for students who fail to rectify tardiness issues. A student who is more than 10 minutes late to any class (including 1st period) will be recorded as an absence.

Students in K-6: A student is marked tardy if they arrive on or after 8:20 AM.

Reporting Excessive Absenteeism to the County Attorney
When a student is absent more than twenty days per year or the hourly equivalent and any portion of the absences is unexcused, the Attendance Officer may file a report with the county attorney of the county in which the student resides. For example, if the student accumulates 20 days of excused absences due to documented illness and is tardy one time, the Attendance Officer may file a report with the appropriate county attorney.

Make Up Work
Teachers will work with students to make up assignments missed during the absence. By contacting the teacher or school office, parents can request homework for students during absences.

Students will make up the work missed and receive full credit for the missed school work, within the guidelines of the school's grading policy. It shall be the responsibility of the student to initiate a procedure with the student's teacher to complete the work missed.

School Sponsored Activities Attendance Requirement
Students who wish to participate in school sponsored activities must be in attendance at school by 11:30 on the day of the activity unless permission has been given by the principal for the student to be absent.

AUDIO AND VIDEO RECORDING

Students, staff, parents/guardians, and patrons should assume that any class or activity in the school may be recorded by the school district for legitimate educational purposes. There is no reasonable expectation of privacy within classrooms, common areas of the school building or on school grounds outside of the building. Recordings permitted pursuant to this policy may only be used for authorized purposes and may not be republished without additional, written consent from a school administrator. For purposes of this policy "recording" includes still photographs, video, audio, and other similar data captured in any medium.

Secret Recordings. No person is permitted to make surreptitious recordings on school grounds unless authorized by the superintendent.

Recordings Made by The District. The district may use cameras or other devices for purposes of making security, safety, or other recordings when such recordings are deemed necessary or appropriate by an authorized representative of the district. The district will not maintain recordings unless the recording is purposefully copied and saved. Any recording not copied and maintained separately may only be accessible by the authorized representative for a limited time. Recordings made by the district may be destroyed by an authorized representative at any time unless retention is required by law.

Recordings Made by Parents/Guardians and Patrons. Parents/guardians and patrons may make recordings of school activities in a non-disruptive manner including things like athletic contests and school board meetings to the extent permitted by law unless otherwise lawfully restricted by the administration. Parents/guardians or patrons may not make recordings if they are volunteering or visiting school during the school day without permission of the administration or supervising staff member and subject to this policy, such as recording their child's classroom activities or recess. Parents may not record meetings with administrators or staff, including meetings related to a student's IEP or 504 plan. Violation of this policy will result in immediate termination of any meeting that is being recorded and may be grounds for exclusion from school property, loss of volunteer privileges, or other restrictions deemed appropriate by the administration.

Recordings Made by Staff. Staff members may make recordings of classroom instruction, student behavior or performance, and school activities without prior administrative approval only for legitimate educational purposes . Staff members may not make secret recordings while on duty, even if those recordings do not violate state or federal criminal or privacy laws. Staff members who violate this provision may be subject to consequences up to termination for classified staff and cancellation of contract for certificated staff.

Recordings Made by Students. This policy applies to students during the school day on school grounds; when being transported to and from school activities or programs in a vehicle owned, leased, or contracted by a school being used for a

school purpose by a school employee or by his or her designee; or at a school-sponsored activity or athletic event. Students may make recordings of school activities in a non-disruptive manner including things like athletic contests and other extracurricular performances to the extent permitted by law. Students generally are not permitted to record classroom instruction or members of the school community during the school day without the express consent of a staff member or as required by the student's education plan. Student use of assistive technology that has the capacity to record and/or transmit recordings (e.g. AngelSense) must be approved by the student's education team or administration. Students remain subject to all other district policies and rules. In no event shall recordings be taken or made in restrooms, locker rooms, or other areas where there is a reasonable expectation of privacy.

BED BUGS

Students found to have bed bugs will be removed from the classroom and inspected by the school nurse. Any bugs found should be removed and collected for identification. If an active bed bug is discovered, the student's parent(s) or guardian(s) will be notified, and prompt, proper treatment will be required. Any other students residing in the same household or otherwise at risk of infection should be inspected as soon as possible after the initial diagnosis.

The student will be excluded from school on the day of the diagnosis and will continue to be excluded from school until the parent(s) or guardian(s) have confirmed that successful treatment has occurred.

If the bed bugs are found in a classroom or elsewhere in the building, the school will notify parent(s) and guardian(s) of all students so that the students' clothing and other belongings may be inspected before bringing them into the home. The school will not be closed due to a bed bug presence. If pest management is necessary, it will be provided to affected areas of the school.

BEFORE AND AFTER SCHOOL SUPERVISION

Elementary

Milford Elementary School does not provide before school and after school supervision. Students should not arrive at school any earlier than 7:50 when the breakfast program and supervision begins.

When children have been dismissed for the day, they should leave the playground. No supervision is provided on the playground after school.

Junior/Senior High School

The school day typically begins at 8:10 a.m. and ends at 3:27 p.m. Students are to leave the school grounds after dismissal. School staff will provide supervision for students on school grounds 15 minutes before the school day begins and 20 minutes after the school day ends. There will be no supervision provided by the school before or after these times. All facilities, including the weight room, may only be used when faculty members are supervising.

BILLS

Students should pay bills for supplies, fines, shop materials, clothing orders, etc. in the school bookkeeper's office. Any check for these payments should be made out to Milford Public Schools unless otherwise instructed. Pursuant to board policy, the district will assess an additional penalty of $30 for any check returned from the bank for insufficient funds.

BOARD POLICIES

There may be other areas of interest to parents, which will be found in the Board Policies. Board Policies are open to public inspection at any time in the district office or on the school website under the Board of Education link.

BOOKS AND SUPPLIES

Students must take care of books and other supplies provided by the district. The school will assess fines for damage to books and school property.

Students may supply their own consumable items such as pens, pencils, tablets, notebooks, erasers, and crayons. Each classroom teacher will prepare a supply list for students at the beginning of the school year.

BULLETIN BOARDS

Bulletin boards are maintained throughout the building to communicate general information, material, and school announcements. Bulletin board or electronic publishing space may be provided for the use of students and student organizations for notices relating to matters of general interest to students. The following general limitations apply to all posting or publishing:

1. All postings must be approved by the building principal or designee. Students may not post any material containing any statement or expression that is libelous, obscene, or vulgar; that would violate board of education policies, including the student code of conduct; or that is otherwise inappropriate for the school environment.
2. All postings must identify the student or the student organization posting or publishing the notice.
3. Material shall be removed after a reasonable time to assure full access to the bulletin boards or electronic publishing media.

BULLYING

Definition of Bullying

Nebraska statute defines bullying as "an ongoing pattern of physical, verbal or electronic abuse." The Centers for Disease Control and Prevention defines bullying as "any unwanted aggressive behavior(s) by another youth or group of youths who are not siblings or current dating partners that involves an observed or perceived power imbalance and is repeated multiple times or is highly likely to be repeated." The school district's administrators will consider these definitions when determining whether any specific situation constitutes bullying. These definitions include both in-person and cyberbullying behaviors.

Bullying Prohibited

Students are prohibited from engaging in any form of bullying behavior.

Reporting Bullying

Students who experience or observe bullying behavior must immediately report what happened to a teacher or administrator. Students can use the district's anonymous platform ~~Safe Schools Tip Reporting System~~ *Safe2Help* to make this report. Students may always confer with their parents or guardians about bullying they experience or witness, but the students must also ultimately report the situation to a teacher or administrator.

Bullying Investigations

School district staff will investigate allegations of bullying using the same practices and procedures that the district observes for student disciplinary matters. In no circumstance will school district staff be deliberately indifferent to allegations of bullying.

Disciplinary Consequences

The disciplinary consequences for bullying behavior will depend on the frequency, duration, severity and effect of the behavior.

A student who engages in bullying behavior on school grounds, in a vehicle owned, leased, or contracted by a school being used for a school purpose by a school employee or his or her designee, or at school-sponsored activities or school-sponsored athletic events may be subject to disciplinary consequences including but not limited to long-term suspension, expulsion, or mandatory reassignment.

Without limiting the foregoing, a student who engages in bullying behavior that materially and substantially interferes with or disrupts the educational environment, the district's day-to-day operations, or the education process, regardless of where the student is at the time of engaging in the bullying behavior, may be subject to discipline to the extent permitted by law.

Bullying Based on Protected Class Status

Bullying based on protected class status is unique and may require additional investigation. The appropriate district staff member or coordinator will promptly investigate bullying complaints that violate the district's anti discrimination policies.

Support for Students Who Have Experienced Bullying
Regardless of where the bullying occurred, the district will consider whether victims of bullying are suffering an adverse educational impact and, if appropriate, will refer those students to the district's student assistance team.

Bullying Prevention and Education
Students and parents are encouraged to inform teachers or administrators orally or in writing about bullying behavior or suspected bullying behavior. School employees are required to inform the administrator of all such reports. The appropriate administrator shall promptly investigate all such reports. Each building shall engage in activities which educate students about bullying, bullying prevention and digital citizenship.

CHILD ABUSE OR NEGLECT
The statewide tollfree child abuse and neglect number is (800) 652-1999 and is posted in each office. Everyone has a responsibility to report suspected abuse or neglect. State law requires any person who suspects that a child has been abused or neglected to report their concerns to the hotline. Nebraska law defines abuse or neglect as knowingly, intentionally, or negligently causing or permitting a minor child or an incompetent or disabled person to be (1) placed in a situation that endangers his or her life or physical or mental health; (2) cruelly confined or cruelly punished; (3) deprived of necessary food, clothing, shelter or care; (4) left unattended in a motor vehicle, if such child is six years of age or younger; (5) sexually abused; (6) placed in a situation to be sexually exploited through sex trafficking of a minor as defined in state law or by allowing, encouraging, or forcing such person to engage in debauchery, public indecency, or obscene or pornographic photography, films, or depictions; or (7) placed in a situation to be a trafficking victim as defined in state law.

CLASS PARTIES AND INVITATIONS
Elementary School
There may be class parties at times during the year. Parents may be asked to help with class parties. Invitations to personal parties, outside of the school day, may be handed out in school only if the entire class is invited.

CLASS ~~RANK~~ ACADEMIC ACHIEVEMENT
~~Class rank will be calculated and provided for the graduating classes of 2024 and 2025. Student class rank will be determined by using a numeric grade point average derived from all classes graded on a numeric basis. Exceptions include pass/fail courses (ex. dual credit courses). Students who transfer into the school district from an accredited school will be eligible to be included in class ranking after two semesters of attendance.~~

~~Students who transfer into the school district from an accredited school in the middle of their senior year will be eligible to be included in class ranking, although a mid-year transfer will not displace the ranking of a student who has not transferred mid-year. In those circumstances there will be two students holding the relevant class ranking. In order to be eligible to receive senior awards such as valedictorian and salutatorian, students transferring from an accredited school must have been enrolled in the district's high school by September 1st of their senior year. Students who transfer in from a home school and/or a non-accredited school must have completed four (4) semesters at Milford High School to be eligible to receive senior awards such as valedictorian and salutatorian~~

~~Effective with the high school class of 2026 and thereafter, Class Rank will no longer be calculated.~~

Students are recognized for outstanding academic achievement based on the following criteria.

1. 98% and Above (With High Distinction)
2. 96% - 97.99% (With Distinction)

~~Beginning with the class of 2026 s~~Students interested in representing their graduating class as speakers at the graduation ceremony shall apply at the designated time, at least two weeks prior to the final senior day. A committee of staff will select graduation speakers based on presentation, topic, and overall message.

CLASS REQUIREMENTS

Junior High

Offerings: (NOTE: 700 numbers represent 7th grade classes and 800 numbers represent 8th grade classes.)

English	710	2 Semesters Required
English	810	2 Semesters Required
Reading	712/812	1 Semester Required
Math	730	2 Semesters Required
Math	831 or 932	2 Semesters Required
Science	750 (Life)	2 Semesters Required
Science	850 (Earth)	2 Semesters Required
Social Studies	760	2 Semesters Required
Social Studies	860	2 Semesters Required
Physical Education	745/845	Required for 7th & 8th Graders
Health	740	1 Semester Required
Keyboarding/Computer Literacy	700	Required for 7th Graders
Careers 8	820	1 Semester Required for 8th Graders
Band	774/874	Elective – 2 Semesters
Chorus	775/875	Elective – 2 Semesters
Business Management Information Technology (BMIT) 7	740	Elective
Business Management Information Technology (BMIT) 8	840	Elective
Art	770/870	Elective
Everyday Living	793	Elective
Teen Living	893	Elective
Vocational Education	884	Elective
World of Construction	780	Elective
Industrial Tech 8	881	Elective

1. All 7th and 8th grade students are to have 8 class periods scheduled.
2. All students in 7th and/or 8th grades must take the following 4 classes each semester: English, Math, Science, Social Studies.
3. Exceptions may be granted because of a student's individual needs.

High School

Students differ widely in what they bring to the school and in what they expect from it. Therefore the following are stated as minimum requirements to allow flexibility in the planning of individual programs. However, on the assumption that there are some elements that should be shared by all educated persons, these uniform minimum requirements are established for graduation from the Milford Public Schools.

Required Credits for Graduation is 220:

1. Language Arts Total Requirement - 45 Credits
    a. Required Courses
        i. English 9, 10, 11, 12/12a - 40 Credits
        ii. Speech - 5 Credits

2. Mathematics - 30 Credits
    a. Coursework Varies Per Student

3. Social Studies Total Requirement - 30 Credits
    a. Required Courses
        i. American History - 10 Credits
        ii. American Government - 10 Credits
        iii. Geography - 10 Credits

4. Science Total Requirement - 30 Credits
    a. Required Courses
        i. Physical or Conceptual Science - 10 Credits
        ii. Biology - 10 Credits
        iii. 1 Additional Science Course - 10 Credits

5. Career And Technical Education Requirement - 15 Credits
    a. Coursework Varies Per Student
    b. Math of Business & Finance (Financial Literacy) - 5 Credits
    c. Computer Applications (Computer Science) *for 2027 graduates and beyond - 5 Credits

6. Physical Education/Health Total Requirement - 10 Credits
    a. Required Courses
        i. PE - 5 Credits
        ii. Health - 5 Credits

7. Visual And Performing Arts Total Requirement - 10 Credits
    a. Coursework Varies Per Student

8. Electives Total Requirement - 15 Credits
    a. Coursework Varies Per Student

Other graduation items:

1. All students are required to enroll in a minimum of seven (7) classes per semester, unless otherwise approved by administration.
2. Students qualifying for special education through testing procedures approved by the Nebraska Department of Education shall be required to successfully complete the course of study prescribed in their individualized education plan.
3. Activity credit
    a. Fifteen (15) Activity Credit Hours may be used to meet the total hours required for a diploma. Activity credit is for those activities which involve participation outside of the regular school day. Credit is given only when a student completes a full season, semester, or year, or until the particular activity is completed.
    b. Activity Credits Granted
        i. Athletic Teams 5.0 per season
        ii. Cast/Crew member of play or musical 5.0 per production
        iii. FBLA - FFA - FCCLA - Key Club 2.5 per semester
        iv. Teacher Aide 5.0 per semester
        v. Dance Team 5.0 per year
        vi. Student Council Member/Class Officer 1.0 per semester
        vii. Spanish Club 1.0 per semester
        viii. Art Club 1.0 per semester
        ix. Swing Choir 5.0 per year
        x. Jazz Band 5.0 per year
        xi. Speech 5.0 per year

~~4. Students are required to take the following courses from a K-12 state accredited institution:~~
    ~~a. English 12~~
    ~~b. American Government~~
    ~~c. Financial Literacy~~
    ~~d. Health~~
    ~~e. Computer Science (for 2027 graduates and beyond)~~

5. Students in the 2028 graduation cohort and beyond are required to take the following courses from a state accredited school system:
    a. Language Arts - 35 Credits
        i. English 10 - 10 Credits
        ii. Speech - 5 Credits

iii. *English 11 - 10 Credits*
iv. *English 12 - 10 Credits*

b. *Math - 20 Credits*
c. *Science - 20 Credits*
d. *Social Studies*
   i. *American History - 10 Credits*
   ii. *American Government - 10 Credits*
e. *Physical Education and Health - 5 Credits*
   i. *Health - 5 Credits*
f. *Career and Technical Education Requirement*
   i. *Math of Business & Finance (Financial Literacy) - 5 Credits*
   ii. *Computer Science (for 2027 graduates and beyond) - 5 Credits*

The district may establish special programs for individual students that may deviate from these requirements when, in the opinion of the superintendent or his/her designee, the programs will further the student's educational needs. All special programs must be arranged and approved by the administration with authorization from the student's parents or guardian.

CLASS RINGS, ANNOUNCEMENTS, SELLING ANNUAL ADS, MAGAZINE SALES, PICTURES, ETC.

These services and others will continue to be offered to the student body and parents. However, most of these activities will be conducted outside the school day when possible so as not to interfere with instructional time.

COMMUNICABLE DISEASE

Any student who has contracted a contagious disease may be restricted from attendance at school until the student is no longer contagious. The school district uses the Title 173- Nebraska Health and Human Services/Control of Communicable Disease, Chapter 3 of the Nebraska Administrative Code as a "best practice" guideline for contagious and infectious diseases. If there are questions regarding the communicability of your child's health condition or if you know your child has contracted a contagious or communicable disease or condition not otherwise specified in board policy or this handbook, please call the school office.

COMMUNICATING WITH PARENTS

Parents shall be kept informed of student progress, grades, and attendance through report cards, progress reports, and parent/teacher conferences. The school district will notify parents if their students are failing or close to failing. The school district will endeavor to notify parents of failing students prior to entry of the failing grade on the student's report card. Parents will also be notified of their student's possible failure to meet graduation requirements. Other pertinent information will be communicated to parents by mail or by personal contact. Official transcripts of student progress, grades, and attendance will be sent to other school systems upon the student's transfer when the district receives a written request signed by the student's parent or guardian or upon being notified that the student has enrolled in another school. **Parents are responsible for keeping emails and phone numbers current with the school office.**

COMPLAINT PROCEDURE

Good communication helps to resolve many misunderstandings and disagreements. This complaint procedure applies to complaints unless the complaint is subject to a different procedure required by law, policy or contract. Individuals who have a complaint should discuss their concerns with appropriate school personnel in an effort to resolve problems at the lowest level of the chain of command. When those efforts do not resolve matters satisfactorily, including matters involving discrimination or harassment on the basis of race, color, national origin, sex, marital status, disability, or age, a complainant should follow the procedures set forth in any specific policy addressing those areas or the procedures set forth below. Allegations of sex discrimination covered by Title IX will be addressed through the board's Title IX policy.

References to "coordinator" in this policy refer to the board-designated coordinator for the applicable area, such as the Section 504 Coordinator for allegations of disability-based discrimination.

~~A preponderance of the evidence will be required to discipline a party accused of misconduct. This means that the investigator must conclude that it is more likely than not that misconduct occurred.~~ *Under this policy, factual conclusions will be based on a preponderance of the evidence.*

Complaint and Appeal Process.

1. The first step is for the complainant to speak directly to the person(s) with whom the complainant has a concern. For example, a parent who is unhappy with a classroom teacher should initially discuss the matter with the teacher. However, the complainant should skip the first step if the complainant reasonably believes speaking directly to the person would subject the complainant or the complainant's student to discrimination or harassment.

2. The second step is for the complainant to speak to the building principal, coordinator, superintendent of schools, or president of the board of education, as set forth below. Anyone with questions about the appropriate person to speak with may request clarification from the superintendent.

a) Complaints about the operation, decisions, or personnel within a building should be submitted to the principal of the building.

b) Complaints about the operations of the school district or a building principal should be submitted in writing to the superintendent of schools.

c) Complaints about the superintendent of schools should be submitted in writing to the president of the board of education.

d) Complaints involving discrimination or harassment on the basis of race, color, national origin, sex, marital status, disability, or age may also be submitted at any time during the complaint procedure to the applicable coordinator. Complaints involving discrimination or harassment may also be submitted at any time to the Office for Civil Rights, U.S. Department of Education: by email at OCR.KansasCity@ed.gov; by telephone at (816) 268-0550; or by fax at (816) 268-0599.

3. When a complainant submits a complaint to an administrator or coordinator, the administrator or coordinator shall first determine whether another applicable procedure is required by policy or law and if so, direct the complaint to the appropriate person to follow that procedure. If not, the administrator or coordinator will promptly and thoroughly investigate the complaint, and shall:

a) Determine whether the complainant has discussed the matter with the respondent.

1) If the complainant has not, urge the complainant to discuss the matter directly with the respondent, if appropriate.

2) If the complainant refuses to discuss the matter with the respondent, the administrator or coordinator shall, in his or her sole discretion, determine whether the complaint should or must be pursued further.

b) Strongly encourage the complainant to reduce his or her concerns to writing.

c) Interview the complainant and, if necessary, the respondent against whom the complaint is filed, to determine:

1) All relevant details of the complaint;

2) All witnesses and documents which the complainant believes support the complaint;

3) The action or solution which the complainant seeks.

d) Respond to the complainant. If the complaint involves discrimination or harassment, the response shall be in writing and shall be submitted within 180 calendar days after the administrator or coordinator receives the complaint.

4. If either the complainant or the respondent is not satisfied with the decision he or she may appeal the decision to the superintendent. The superintendent may assign a qualified designee to hear any appeal. ~~This provision applies to appeals under the board's policies governing complaints of discrimination or harassment, including Title IX and any other policy with a separate grievance or complaint procedure, unless that other procedure includes its own appeal process. All requirements for appeals within any other policy apply, and in addition to those requirements, the following also apply.~~

a) The appeal must be in writing.

b) This appeal must be received by the superintendent no later than three (3) calendar days from the date of the decision.

c) For complaints addressed through other applicable procedures that do not include a separate investigatory process, the superintendent will investigate as he or she deems appropriate.

d) The superintendent will prepare a written decision and provide it to the complainant and any other person entitled by law to receive the appeal decision. For complaints involving discrimination or harassment, the superintendent shall submit the decision within 180 calendar days after the superintendent receives the complainant's written appeal. Appeals to the superintendent from complaints involving discrimination or harassment are final once the superintendent delivers the written decision, as are all other appeals/complaints to the superintendent unless the complaint can be appealed on the limited grounds to appeal to the board below.

5. The board's role is to set policy, establish and implement a budget, and evaluate the superintendent. The board does not manage the daily operations of the school district entrusted to its administration unless required by law or policy. Because of the board's statutory roles, it does not hear complaints or appeals that may involve oversight or discipline of students, staff, or others, unless those involve the superintendent as discussed below. The board does not hear complaints or appeals based on allegations of discrimination or harassment unless otherwise required by law. The board will hear appeals only in the following circumstances:

a) When the complaint is about a board policy, not implementation of the policy;

b) When the complaint involves the budget or school expenditures that have been or must be approved by the board; or

c) When the board is required by law, policy, or contract to hear a complaint or appeal.

6. If a complaint involves those limited grounds and a party is not satisfied with the superintendent's decision regarding the complaint or appeal, he or she may appeal the decision to the board.

a) This appeal must be in writing.

b) This appeal must be received by the board president no later than ten (10) calendar days from the date the superintendent communicated his/her decision to the complainant.

c) This policy allows, but does not require the board to receive statements from interested parties and witnesses relevant to the complaint appeal. However, all matters involving discrimination or harassment allegations against the superintendent shall be promptly and thoroughly investigated by the board president or a designee.

d) The board president will notify the complainant and any other person legally required to receive the decision in writing of its decision. If the complaint involves discrimination or harassment allegations against the Superintendent, the board president shall submit the decision within 180 calendar days after receiving the written appeal.

e) There is no appeal from any decision of the board unless authorized by law.

7. Formal complaints about the superintendent shall be filed with the president of the board. However, complaints about the superintendent do not include disagreement with the superintendent's decision on appeal based on a complaint of discrimination, harassment, or action of any other employee who is not the superintendent. Upon receipt of a complaint, the board president or his or her designee shall promptly and thoroughly investigate the complaint, and shall:

a) Coordinate with school district staff, other than the superintendent, to determine if another procedure in policy or law requires the complaint against the superintendent to follow another procedure. If so, the board president will coordinate handling the complaint through that procedure. If another procedure applies, such as in the case of allegations of sex discrimination against the superintendent, the board president or, at his or her discretion, the full board will serve only to hear any appeal by a party to the complaint.

b) Determine whether the complainant has discussed the matter with the superintendent.

1) If the complainant has not, the board president or designee will urge or require the complainant to discuss the matter directly with the superintendent, if appropriate or required.

2) If the complainant refuses to discuss the matter with the superintendent, the board president shall, in his or her sole discretion, determine whether the complaint should or must be pursued further.

c) Determine, in his or her sole discretion, whether to place the matter on the board agenda for consideration at a regular or special meeting by the full board.

d) Respond to the complainant or appeal. If the complaint or appeal involves discrimination or harassment, the response shall be in writing and shall be submitted within 180 calendar days after the president received the complaint.

e) Appoint or contract with other individuals qualified to assist the board through this process or any other applicable procedure used to address allegations against the superintendent.

No Retaliation. The school district prohibits retaliation against any person for filing a complaint or for participating in the complaint procedure in good faith.

Special Rules Regarding Educational Services and Related Services to Students with Disabilities. Students with disabilities and their families have specific rights outlined in state and federal law, including administrative processes by which they may challenge the educational services being provided by the school district. Therefore, the appeal process contained in this policy may not be used to challenge decisions made by a student's individualized education plan (IEP) team or 504 team.

Complaints about the educational services provided to a student with a disability, including but not limited to services provided to a student with an IEP, access to curricular and extracurricular activities, and educational placement must be submitted to the school district's Director of Special Education. The Director of Special Education will address the complaint in a manner that he/she deems appropriate and will provide the complainant with a copy of the Notice of IDEA Parental Rights promulgated by the Nebraska Department of Education.

Complaints about the educational services provided a student with a disability pursuant to a Section 504 plan must be submitted to the school district's 504 Coordinator. The 504 Coordinator will address the complaint in a manner that he/she deems appropriate and will provide the complainant with a copy of the Notice of Section 504 Parental Rights adopted by the board of education.

Complaints about the educational services provided to a student who is suspected of having a disability must be submitted in writing to the school district's Director of Special Education or to the district's 504 Coordinator. The Director of Special

Education or 504 Coordinator will either refer the student for possible verification as a student with a disability or will provide prior written notice of the district's refusal to do so.

Bad Faith or Serial Filings. The purpose of the complaint procedure is to resolve complaints at the lowest level possible within the chain of command. Individuals who file complaints (a) without a good faith intention to attempt to resolve the issues raised; (b) for the purpose of adding administrative burden; (c) at a volume unreasonable to expect satisfactory resolution; or (c) for purposes inconsistent with the efficient operations of the district may be dismissed by the superintendent without providing final resolution other than noting the dismissal. There is no appeal from dismissals made pursuant to this section.

COPYRIGHT AND FAIR USE

The school district complies with federal copyright laws. Students must comply with copyright laws when using school equipment or working on school projects and assignments. Federal law prohibits the unauthorized reproduction of works of authorship, regardless of the medium in which they were created.

The "fair use" doctrine allows limited reproduction of copyrighted works for educational and research purposes. "Fair use" of a copyrighted work includes reproduction for purposes such as criticism, news reporting, teaching (including multiple copies for classroom use), scholarship, or research. Students who are unsure whether their proposed reproduction of copyrighted material constitutes "fair use" should consult with their teacher or building principal, review the school district's copyright compliance policy, and review *Copyright for Students* found at https://www.whoishostingthis.com/resources/student-copyright/. You can find more information on copyright compliance requirements and permitted uses from the U.S. Copyright Office and the Library of Congress at the following site: http://www.loc.gov/teachers/usingprimarysources/copyright.html.

DAILY SCHEDULE

Elementary

7:50 A.M.	Supervision begins
8:00 A.M.	Staff on Duty-Office Open
8:10 A.M.	Children will enter the building; they should go directly to their classroom.
8:15 A.M.	School begins for all classes
3:20 P.M.	Dismissal
4:00 P.M.	Staff off duty

Junior/Senior High School

8:10-8:57	1st Period
9:01-9:48	2nd Period
9:54-10:41	3rd Period
10:45-11:32	4th Period
11:36-12:23	5A Period
12:07-12:54	5B Period
12:58-1:45	6th Period
1:49-2:36	7th Period
2:40-3:27	8th Period

DAMAGE TO SCHOOL PROPERTY

Students who damage school property either intentionally or unintentionally may be required to pay to replace or restore the property, at the discretion of the administration.

DATING VIOLENCE

Dating violence, as that term is defined by Nebraska law, will not be tolerated by Milford Public Schools. Students who engage in dating violence on school grounds, in a school vehicle or at a school activity or that otherwise violates the Nebraska Student Discipline Act will receive consequences consistent with the Act and the district's student discipline policies.

Milford Public Schools shall provide dating violence training to staff deemed appropriate by the administration, in accordance with board policy (5030) and Nebraska law.

DISCIPLINE OF STUDENTS

General Discipline Philosophy. The school has the authority to discipline students who behave inappropriately on the way to school, at school, during lunch, on the way home, and at all school activities (home and away or any time while on school or district property).

The school's discipline is guided by the following principles:

1. The school district's discipline policy is intended to ensure that students take responsibility for their behavior.
2. Behavior expectations and the consequences for failing to meet those expectations will be clearly communicated to all students and their parents.
    a. See Eagle Pride Sheet at the end of the handbook.
3. The severity of consequences for violating behavior expectations will generally be progressive in nature. That is, sanctions will increase with each instance of misconduct; however, each instance will be addressed on its own facts.
4. The situation will be assessed on its own facts, and sanctions will be imposed based on the severity of the misconduct.
5. Parents play a vital role in supporting and reinforcing the school district's expectations of their students.
6. Behavior expectations apply to all students; consequences are enforced consistently without regard to a student's academic record or achievement.

Extracurricular activities including athletics, dance team, band, chorus, and club activities, are governed by the Student Activity Handbook. Students who are involved in extracurricular activities may face consequences related to the activity in addition to the consequences discussed in this handbook.

The school district reserves the right to refer to the appropriate non-school agency any act or conduct of its students which may constitute a crime under federal, state, county, or local law. The administration will cooperate with these agencies in their investigations.

Administrative and teaching personnel may take actions regarding student behavior, other than those specifically provided in this policy and the Student Discipline Act, which are reasonably necessary to aid the student, further school purposes, or prevent interference with the educational process. Such actions may include, but need not be limited to, counseling of students, parent conferences, referral to restorative justice practices or services, rearrangement of schedules, requirements that a student remain in school after regular hours to do additional work, restriction of extracurricular activity, or requirements that a student receive counseling, psychological evaluation, or psychiatric evaluation upon the written consent of a parent or guardian to such counseling or evaluation. Disciplinary consequences may also include in-school suspension, Saturday School, and any other consequence authorized by law. District administrators may develop building-specific protocols for the imposition of student discipline.

In this policy, references to "Principal" shall include building principals, the principal's designee, or other appropriate school district administrators.

Any statement, notice, recommendation, determination, or similar action specified in this policy shall be effectively given at the time written evidence thereof is delivered personally to or upon receipt of certified or registered mail or upon actual knowledge by a student or his or her parent or guardian.

Any student who is suspended or expelled from school pursuant to this policy may not participate in any school activity during the duration of that exclusion including adjacent school holidays and weekends. The student activity eligibility of a student who is mandatorily reassigned shall be determined on a case-by-case basis by the principal of the building to which the student is reassigned.

Pre-Kindergarten through Second Grade Students
Notwithstanding any other provision of this policy, an elementary school shall not suspend a student in pre-kindergarten through second grade unless the student brings a deadly weapon as defined in section 28-109 on school grounds, in a vehicle owned, leased, or contracted by a school being used for a school purpose or in a vehicle being driven for a school purpose by a school employee or his or her designee, or at a school-sponsored activity or athletic event. As an alternative to suspension, the school district may take any action authorized by law, including those provided in section 79-258.

Makeup Work for Suspended Students
Any student who is suspended must be given an opportunity to complete any classwork and homework missed during the period of suspension, including, but not limited to, examinations ("makeup work"). Any makeup work must be completed and turned in within 2 school days after completion of the suspension. This makeup guideline shall be provided to the student and a parent or guardian at the time of suspension. Suspended students may not be required to attend the school's alternative program for expelled students in order to complete classwork or homework.

Short-Term Suspension
The Principal may exclude students from school or any school function for a period of up to five school days (short-term suspension) on the following grounds:

1. ~~Conduct constituting grounds for expulsion as hereinafter set forth~~ *Any of the conduct described in the subsections under "Grounds for Long-Term Suspension, Expulsion, or Mandatory Reassignment" irrespective of the location of such misconduct*; or,
2. Other violations of rules and standards of behavior adopted by the Board of Education or the administrative or teaching staff of the school, that occur on or off school grounds, if such conduct interferes with school purposes or there is a connection between such conduct and school.

The following process applies to short-term suspension:

1. The Principal shall make a reasonable investigation of the facts and circumstances. Short-term suspension shall be imposed only after a determination that the suspension is necessary to help any student, to further school purposes, or to prevent an interference with school purposes.
2. Prior to commencement of the short-term suspension, the student will be given oral or written notice of the charges against the student. The student will be advised of what he or she is accused of having done, be given an explanation of the evidence the authorities have, and be given an opportunity to explain the student's version of the facts.
3. Within 24 hours or such additional time as is reasonably necessary, not to exceed an additional 48 hours, following the suspension, the Principal will send a written statement to the student, and the student's parent or guardian, describing the student's conduct, misconduct or violation of the rule or standard and the reasons for the action taken. An opportunity will be given to the student, and the student's parent or guardian, to have a conference with the Principal ordering the short-term suspension before or at the time the student returns to school and shall document such effort in writing. The Principal shall determine who, in addition to the parent or guardian, is to attend the conference.
4. Students who are short-term suspended must be given the opportunity to complete classwork and homework missed during the period of suspension, including but not limited to examinations, as provided herein. See makeup work for suspended students section.

Emergency Exclusion
Students may be emergency excluded from school pursuant to the board's separate policy on emergency exclusion or state law.

Weapons and/or Firearms

Weapons. No student may possess, handle, or transmit any weapon while on school grounds, in a school vehicle, or at any school activity or event off school grounds except as permitted by this policy. Definition of Weapon. The term "weapon" means any object, device, instrument, material, or substance which is capable of causing injury in the manner it is used or intended to be used.

Firearms. No student may bring, possess, handle or transmit a firearm on school grounds, in a school owned vehicle, or at a school activity or event off school grounds, except as permitted by this policy. Definition of Firearm. The term "firearm, as defined in 18 U.S.C. 921, means any weapon (including a starter gun) which will or is designed to or may readily be converted to expel a projectile by the action of an explosive, the frame or receiver of any such weapon, any firearm muffler or firearm silencer, or any destructive device (excluding an antique firearm).

Exceptions Regarding Firearms and Weapons. The only exceptions for a student to bring or possess a weapon, including a firearm, are as follows:

1. The issuance of firearms to or possession of firearms by members of the Reserve Officers Training Corps when training or
2. Firearms which may lawfully be possessed by the person receiving instruction under the immediate supervision of an adult instructor who may lawfully possess firearms.

Consequences - Firearm. Any student who brings a firearm, as that term is defined in 18 United States Code 921, to school will be expelled from school for one calendar year. The superintendent of schools and the board of education shall have the authority to modify the expulsion requirement on a case-by-case basis.

Consequences – Weapon. State law and this policy provide that any student who violates this policy by knowingly bringing, possessing, handling or transmitting a weapon, other than a firearm, on school grounds, in a school owned vehicle, or at a school activity or event off school grounds may be suspended on a long-term basis, mandatorily reassigned, or expelled for the remainder of the school year in which the expulsion takes effect (if the misconduct occurs during the first semester) or the remainder of the second semester, summer school, and the first semester of the following school year (if the misconduct occurs during the second semester).

Confiscation of Firearms and Weapons. Administrative and teaching personnel are statutorily authorized, without a warrant, to confiscate any firearm or weapon possessed in violation of this policy. Any firearm that is confiscated by school personnel shall be delivered to a peace officer as soon as practicable. Such firearms are subject to being destroyed by law enforcement authorities.

Report to Law Enforcement Authorities. All school personnel are required to report any violation of this policy to a principal or the superintendent of schools. Pursuant to state and federal law, school personnel are required to report to law enforcement authorities when a student brings a firearm to school.

Long-Term Suspension
Students may be excluded by the Principal from school or any school function for a period of more than five school days but less than twenty school days (long-term suspension) for any conduct constituting grounds for expulsion as hereinafter set forth. The process for long-term suspension is set forth below.

Expulsion

1. **Meaning of Expulsion.** Expulsion means exclusion from attendance in all schools, grounds and activities of or within the system for a period not to exceed the remainder of the semester in which it took effect unless the misconduct occurred (a) within ten school days prior to the end of the first semester, in which case the expulsion shall remain in effect through the second semester, or (b) within ten school days prior to the end of the second semester, in which case the expulsion shall remain in effect for summer school and the first semester of the following school year, or (c) unless the expulsion is for conduct specified in these rules or in law as permitting or requiring a longer removal, in which case the expulsion shall remain in effect for the period specified therein. Such action may be modified or terminated by the school district at any time during the expulsion period.
2. **Summer Review**. Any expulsion that will remain in effect during the first semester of the following school year will be automatically scheduled for review before the beginning of the school year. The review will be conducted by the hearing officer who conducted the initial expulsion hearing, or a hearing officer appointed by the Superintendent in the event no hearing was previously held or the initial hearing officer is no longer available or willing to serve, after the hearing officer has given notice of the review to the student and the student's parent or guardian. This review shall be limited to newly discovered evidence or evidence of changes in the student's circumstances occurring since the original hearing. This review may lead to a recommendation by the hearing officer that the student be readmitted for the upcoming school year. If the school board or board of education or a

committee of such board took the final action to expel the student, the student may be readmitted only by action of the board. Otherwise the student may be readmitted by action of the Superintendent.

3. **Suspension of Enforcement of an Expulsion**: Enforcement of an expulsion action may be suspended (i.e., "stayed") for a period of not more than one full semester in addition to the balance of the semester in which the expulsion takes effect, and as a condition of such suspended action, the student may be assigned to a school, class, or program/plan and to such other consequences which the school district deems appropriate.
4. **Alternative School or Pre-expulsion Procedures.** The school shall either provide an alternative school, class or educational program for expelled students, or shall follow the pre-expulsion procedures outlined in NEB. REV. STAT. 79-266.
5. **Conclusion of Expulsion.** At the conclusion of an expulsion, the school district will reinstate the student and accept non duplicative, grade-appropriate credits earned by the student during the term of expulsion from any Nebraska accredited institution or institution accredited by one of the six regional accrediting bodies in the United States.

Grounds for Long-Term Suspension, Expulsion or Mandatory Reassignment:
The following conduct constitutes grounds for long-term suspension, expulsion, or mandatory reassignment, subject to the procedural provisions of the Student Discipline Act, NEB. REV. STAT. § 79-254 through 79-296, when such activity occurs on school grounds, in a vehicle owned, leased, or contracted by a school being used for a school purpose or in a vehicle being driven for a school purpose by a school employee or by his or her designee, or at a school-sponsored activity or athletic event:

1. Use of violence, force, coercion, threat, intimidation, or similar conduct in a manner that constitutes a substantial interference with school purposes; the board has determined that the use of synthetic media such as deepfakes may constitute "similar conduct";
2. Willfully causing or attempting to cause substantial damage to property, stealing or attempting to steal property of substantial value, or repeated damage or theft involving property;
3. Causing or attempting to cause personal injury to a school employee, to a school volunteer, or to any student. Personal injury caused by accident, self-defense, or other action undertaken on the reasonable belief that it was necessary to protect some other person shall not constitute a violation of this subdivision;
4. Threatening or intimidating any student for the purpose of or with the intent of obtaining money or anything of value from such student;
5. Knowingly possessing, handling, or transmitting any object or material that is ordinarily or generally considered a weapon (*see also board policy on weapons and firearms*);
6. Engaging in the unlawful possession, selling, dispensing, or use of a controlled substance or an imitation controlled substance, as defined in section 28-401, a substance represented to be a controlled substance, or alcoholic liquor as defined in section 53-103.02 or being under the influence of a controlled substance or alcoholic liquor (*note: the term "under the influence" for school purposes has a less strict meaning than it does under criminal law; for school purposes, the term means any level of impairment and includes even the odor of alcohol on the breath or person of a student; also, it includes being impaired by reason of the abuse of any material used as a stimulant*);
7. Public indecency as defined in section 28-806, except that this prohibition shall apply only to students at least twelve years of age but less than nineteen years of age;
8. Engaging in bullying as defined in section 79-2,137 and in these policies;
9. Sexually assaulting or attempting to sexually assault any person if a complaint has been filed by a prosecutor in a court of competent jurisdiction alleging that the student has sexually assaulted or attempted to sexually assault any person, including sexual assaults or attempted sexual assaults which occur off school grounds not at a school function, activity, or event. For purposes of this subdivision, sexual assault means sexual assault in the first degree as defined in section 28-319, sexual assault in the second degree as defined in section 28-320, sexual assault of a child in the second or third degree as defined in section 28-320.01, or sexual assault of a child in the first degree as defined in section 28-319.01, as such sections now provide or may hereafter from time to time be amended;
10. Engaging in any other activity forbidden by the laws of the State of Nebraska which activity constitutes a danger to other students or interferes with school purposes; or
11. A repeated violation of any of the following rules if such violations constitute a substantial interference with school purposes:
    a. The use of language, written or oral, or conduct, including gestures, which is profane or abusive to students or staff members. Profane or abusive language or conduct includes, but is not limited to, that

which is commonly understood and intended to be derogatory toward a group or individual based upon race, gender, national origin, or religion;

b. Dressing or grooming in a manner which violates the school district's dress code and/or is dangerous to the student's health and safety, a danger to the health and safety of others, or which is disruptive, distracting or indecent to the extent that it interferes with the learning and educational process;
c. Violating school bus rules as set by the school district or district staff;
d. Possessing, using, selling, or dispensing tobacco, drug paraphernalia, an electronic nicotine delivery system, or a tobacco imitation substance or packaging, regardless of form, including cigars, cigarettes, chewing tobacco, and any other form of tobacco, tobacco derivative product or imitation or electronic cigarettes, vapor pens, etc.;
e. Possessing, using, selling, or dispensing any drug paraphernalia or imitation of a controlled substance regardless of whether the actual substance possessed is a controlled substance by Nebraska law;
f. Possession of pornography;
g. Sexting or the possession of sexting images (a combination of sex and texting - the act of sending sexually explicit messages or photos electronically);
h. Engaging in hazing, defined as any activity expected of someone joining a group, team, or activity that humiliates, degrades or risks emotional and/or physical harm, regardless of the person's willingness to participate. Hazing activities are generally considered to be: physically abusive, hazardous, and/or sexually violating and include but are not limited to the following: personal servitude; sleep deprivation and restrictions on personal hygiene; yelling, swearing and insulting new members/rookies; being forced to wear embarrassing or humiliating attire in public; consumption of vile substances or smearing of such on one's skin; branding; physical beatings; binge drinking and drinking games; sexual simulation and sexual assault;
i. Bullying which shall include cyberbullying, defined as the use of the internet, including but not limited to social networking sites such as Facebook, cell phones or other devices to send, post or text message images and material intended to hurt or embarrass another person. This may include, but is not limited to; continuing to send e-mail to someone who has said they want no further contact with the sender; sending or posting threats, sexual remarks or pejorative labels (i.e., hate speech); ganging up on victims by making them the subject of ridicule in forums, and posting false statements as fact intended to humiliate the victim; disclosure of personal data, such as the victim's real name, address, or school at websites or forums; posing as the identity of the victim for the purpose of publishing material in their name that defames or ridicules them; sending threatening and harassing text, instant messages or emails to the victims; and posting or sending rumors or gossip to instigate others to dislike and gang up on the target;
j. Violations of the district's acceptable computer use policy;
k. Knowingly possessing, handling, or transmitting any object or material that is ordinarily or generally considered a simulated or "look-a-like" weapon;
l. Using any object to simulate possession of a weapon;
m. Knowingly making a false statement or knowingly submitting false information during the Title IX grievance process or any other school investigation or making a materially false statement in bad faith in the course of a Title IX grievance proceeding or any other school investigation;
n. Violation of the school's audio and video recording policy; and
o. Any other violation of any board policy, handbook provision, or rule or regulation established by a school district staff member pursuant to authority delegated by the board.

Due Process Afforded to Students Facing Long-term Suspension or Expulsion

The following procedures shall be followed regarding any long-term suspension, expulsion, or mandatory reassignment:

1. The decision to recommend discipline shall be made within two school days after learning of the alleged student misconduct. On the date of the decision to discipline, the Principal shall file with the Superintendent a written charge and a summary of the evidence supporting such charge.
2. The Principal shall serve the student and the student's parents or guardian with a written notice by registered or certified mail or personal service within two school days of the date of the decision to recommend long-term suspension or expulsion. The notice shall include the following:
    a. The rule or standard of conduct allegedly violated and the acts of the student alleged to constitute a cause for long-term suspension, expulsion, or mandatory reassignment, including a summary of the evidence to be presented against the student;

b. The penalty, if any, which the principal has recommended in the charge and any other penalty to which the student may be subject;
c. A statement that, before long-term suspension, expulsion, or mandatory reassignment can be invoked, the student has a right to a hearing, upon request, and that if the student is suspended pending the outcome of the hearing, the student may complete classwork and homework, including, but not limited to, examinations, missed during the period of suspension pursuant to district guidelines which shall not require the student to attend the school district's alternative programs for expelled students in order to complete classwork or;
d. A description of the hearing procedures provided by the act, along with procedures for appealing any decision rendered at the hearing;
e. A statement that the principal, legal counsel for the school, the student, the student's parent, or the student's representative or guardian has the right (i) to examine the student's academic and disciplinary records and any affidavits to be used at the hearing concerning the alleged misconduct and (ii) to know the identity of the witnesses to appear at the hearing and the substance of their testimony; and
f. A form on which the student, the student's parent, or the student's guardian may request a hearing, to be signed by such parties and delivered to the principal or superintendent in person or by registered or certified mail to the address provided on the form.

3. When a notice of intent to discipline a student by long-term suspension, expulsion, or mandatory reassignment is filed with the superintendent, the student may be suspended by the principal until the date the long-term suspension, expulsion, or mandatory reassignment takes effect, if the principal determines that the student must be suspended immediately to prevent or substantially reduce the risk of (a) interference with an educational function or school purpose or (b) a personal injury to the student himself or herself, other students, school employees, or school volunteers.
4. Nothing in this policy shall preclude the student, student's parents, guardian or representative from discussing and settling the matter with appropriate school personnel prior to the time the long-term suspension, expulsion, or mandatory reassignment takes effect.
5. If a hearing is requested within five days after receipt of the notice, the Superintendent shall recommend appointment of a hearing examiner within two school days after receipt of the hearing request. The student or the student’s parent or guardian may request designation of a hearing examiner other than the hearing examiner recommended by the superintendent if notice of the request is given to the superintendent within two school days after receipt of the superintendent’s recommended appointment. Upon receiving such request, the superintendent must provide one alternative hearing examiner who is not an employee of the school district or otherwise currently under contract with the school district and whose impartiality may not otherwise be reasonably questioned. The student or the student’s parent or guardian must, within five school days, select a hearing examiner to conduct the hearing who was recommended or provided as an alternative hearing examiner, and shall notify the superintendent in writing of the selection. The superintendent must appoint the selected hearing examiner upon receipt of such notice.
6. The hearing examiner must, within two school days after being appointed, give written notice to the principal, the student, and the student’s parent or guardian of the time and place for the hearing.
7. The hearing shall be held within a period of five school days after appointment of the hearing examiner, but such time may be changed by the hearing examiner for good cause with consent of the parties. No hearing shall be held upon less than two school days' actual notice to the principal, the student, and the student's parent or guardian, except with the consent of all the parties.
8. The principal or legal counsel for the school, the student, and the student's parent, guardian, or representative have the right to receive a copy of all records and written statements referred to in the Student Discipline Act as well as the statement of any witness in the possession of the school board or board of education no later than forty-eight hours prior to the hearing.
9. If a hearing is requested more than five school days following the receipt of the written notice, but not more than thirty calendar days after receipt, the Superintendent shall appoint a hearing examiner. The hearing will be held according to the requirements of section 79-269. The student shall be entitled to a hearing but the consequence imposed may continue in effect pending final determination.
10. If a request for hearing is not received within thirty calendar days following the mailing or delivery of the written notice, the student shall not be entitled to a hearing.

In the event a hearing is requested, the hearing, hearing procedures, the student's rights and any appeals or judicial review permitted by law shall be governed by the applicable provisions of the Nebraska Student Discipline Act (Neb. Rev. Stat. § 79-254 to 79-294). .

Reporting Requirement to Law Enforcement
Violations of this section will result in a report to law enforcement if:

1. The violation includes possession of a firearm;
2. The violation results in child abuse;
3. It is a violation of the Nebraska Criminal Code that the administration believes cannot be adequately addressed solely by discipline from the school district;
4. It is a violation of the Nebraska Criminal Code that endangers the health and welfare of staff or students;
5. It is a violation of the Nebraska Criminal Code that interferes with school purposes;
6. The report is required or requested by law enforcement or the county attorney.

My Story/My Plan at the Elementary School
All students deserve a positive educational experience. Each classroom develops routines and expectations to promote a safe and nurturing classroom environment conducive to learning. Teachers teach, encourage, coach, and reinforce appropriate behavior to help students follow classroom and school-wide expectations.

Milford Elementary uses a school-wide process, called My Story/My Plan. The process promotes positive behaviors in the classroom focusing on empathy, skills for learning, how to calm down, and problem solving techniques.

When problem behaviors occur in the classroom, students and teachers use the My Story/My Plan process to help students regain focus and self-control. This process has several parts. The first step is a reminder from the classroom teacher using a statement such as, “Please give me your attention.” If the student does not comply, the teacher directs the student to the Eagle Pride Room for time to process using the My Story/My Plan form. With the help of a staff member, students are asked to identify the problem behavior, what they were thinking/feeling at the time of the behavior, determine who was impacted by their choices, and what changes they can make to return to the classroom. In the case of more serious behavior, such as using profanity, the teacher directs the student immediately to the principal’s office.

After the cooperating teacher reads the responses and redirects the student to return to the classroom, the teacher assesses the accuracy of the completed behavior form. If the student accurately describes the inappropriate behaviors and the replacement appropriate behavior, the student returns to regular classroom instruction. If the teacher finds that the responses are not acceptable, the student repeats the process.

Detentions
Assigned detentions will be served at lunch with an administrator or assigned staff member. Students will report to the detention location, and be dismissed for lunch by the detention supervisor. During this time they will be able to work on homework, and may also be asked to complete an Eagle Pride follow up activity.

If a detention is issued in the morning before lunch the student will be notified and serve the detention that day. If the detention is issued after lunch the student will serve the following day.

Detention Expectations:

1. Students will be on time.
2. Students will not have cell phones or other electronic devices.
3. Students will engage in meaningful school work the entire time.
4. Students will not communicate with each other.
5. Students will not lay their heads on the desks or sleep during detention.
6. Students will not leave their assigned seats without the teacher’s permission.
7. Students will behave with proper decorum and respect.

Students who fail to follow these rules or disrespect the supervisor will be dismissed from detention and may be assigned Saturday School.

Saturday School for the Junior/Senior High School
Students may be assigned to Saturday School as an opportunity to complete missing work, receive additional academic support, or due to school infractions. The program is intended to improve current academic performance within the classroom.

Guidelines and Schedule

1. Saturday School will begin at 8:00 a.m. and run until 12:00 p.m.
2. A designated classroom will be assigned where students should report.
3. For safety reasons, the doors will be locked at 8:00 a.m. However, students may still be admitted after that time by contacting the Saturday School sponsor.
4. Should a student become ill and unable to attend, parents/guardians should call 402-761-2525 and leave a message. The students will be reassigned to attend the following Saturday.
5. Students who fail to report to Saturday School and are unexcused may be subject to disciplinary action.
6. In case inclement weather causes the cancellation of SaturdaySchool, notice will be placed on the MPS social media pages no later than 7:30 a.m.

Expectations

1. Students will be on time.
2. Students will engage in meaningful school work the entire time.
3. Students will not communicate with each other except during break.
4. Students will not lay their heads on the desks or sleep during Saturday School, nor will they eat or drink or use electronic devices in the classroom.
5. Students will not leave their assigned seats without the teacher's permission.
6. Students will behave with proper decorum and respect.
7. Additional time for extra trips to their locker or to the restroom other than those specified will be added to the total time required.
8. Students who fail to follow these rules or disrespect the supervisor will be dismissed from Saturday School, which may result in further disciplinary action including in-school/out-of-school suspension.

Possible Situations for Saturday School Assignment

1. Students who have multiple absences and have work to be completed.
2. Students who need to complete retakes, incomplete assignments, or are academically behind in a class.
3. Students who have accumulated excessive tardies, detentions, or discipline referrals.
4. Truancy

DISCRIMINATION AND HARASSMENT

The school district prohibits discrimination and harassment based upon or related to race, color, national origin, sex, religion, marital status, disability, age or any other unlawful basis that (1) has the purpose or effect of creating an intimidating, hostile, or offensive school environment, (2) has the purpose or effect of substantially or unreasonably interfering with a student's school performance, or (3) otherwise adversely affects a student's school opportunities. Students who believe that they have been the subject of unlawful discrimination or harassment due to their disability should contact the following Section 504 Coordinator: Shawn Carlson at 402-641-3321, shawn.carlson@milfordps.org or in person at school. Students who believe that they have been the subject of unlawful discrimination or harassment due to their sex, or who believe that they have been the subject of any other unlawful discrimination or harassment should contact the following Title IX Coordinator: Shawn Carlson at 402-641-3321, shawn.carlson@milfordps.org, 1200 W. 1st Street, or in person at school. Students may report discrimination or harassment to any staff member who will then forward it on to the appropriate coordinator or administrator. The staff member will follow school district policies to respond to the report.

DISPLAYS OF AFFECTION

Students may not engage in public displays of affection that are disruptive to the school environment or distracting to others anywhere on school property or at school sponsored events. Prohibited conduct includes hugging, kissing, touching or any other display of affection that a staff member determines to be inappropriate. Students who violate this rule are subject to disciplinary action.

DRESS AND APPEARANCE

Good personal appearance is conducive to a positive learning atmosphere. It is each student's responsibility to come to school wearing appropriate attire. Appropriate clothing shall not pose a health or safety problem, should not disrupt the instructional process, and should properly cover the body and comply with reasonable standards of decency.

Students are prohibited to have attire or an appearance that:

- *Causes or is reasonably likely to cause a material and substantial disruption to the District's programs and activities.*
- *Invades the rights of others.*
- *Promotes, depicts, or refers to violence, drugs, alcohol, vulgarity, obscenity, illegal activity, hate speech, bullying speech, lewd speech, indecent speech, or harassing speech.*
- *Includes words, gestures, or images that contain or imply sexual content or innuendo.*
- *Otherwise undermines the District's mission to inculcate the habits, manners, and values fundamental to civility, community, and the educational environment.*

Students may be required to adhere to uniform standards and/or wear district-approved or issued uniforms in order to participate in activities.

***Specific Limitations on Dress Codes**. Except as provided in the Health and Safety Standard below, the specific dress codes enacted pursuant to this policy may not:*

- *Target, disproportionately impact, discriminate, or be applied in a discriminatory manner against any students on the basis of race, religion, sex, disability, or national origin;*
- *Prohibit a student from wearing attire associated with race, national origin, or religion (including religious attire, natural and protective hairstyles, adornments or other such characteristics); or*
- *Require a student's hair be permanently or temporarily altered.*

***Health and Safety Standard.** Notwithstanding these Specific Limitations on Dress Codes, this policy allows for dress codes to regulate characteristics associated with race, national origin, or religion under the following circumstances:*

- *In the absence of regulating the student's appearance or attire, it is reasonably certain that the health and safety of the student or another individual will be impaired;*
- *Regulating the student's appearance or attire is for nondiscriminatory reasons;*
- *Regulation of the student appearance or attire is applied equally;*
- *The administrator (or his or her designee) engages in a good-faith effort to reasonably accommodate the student and notifies the student's parent or guardian, in a language that such parent or guardian understands, of the school district's attempt to accommodate the student's appearance or attire; and*
- *The school district uses a process to obtain written or oral consent from a student's parent or guardian prior to altering a student's appearance or removing or altering a student's attire.*

***Record Retention**. When the Health and Safety Standard is used, the school must keep records on each effort to reasonably accommodate a student's appearance or attire, hairstyle, adornment, or other characteristics associated with race, national origin, or religion occurring at school, on school grounds, or at a school-sponsored event and ensure that such records allow for analysis of related data and delineate:*

- *The reason for such student's referral relating to the dress code; and*
- *Federally identified demographic characteristics of such student.*

***Dress Code Enforcement**. School personnel are authorized to request immediate changes in the appearance or attire of student so as to remedy any dress code violations. Enforcement of dress code violations must be done in a manner that is consistent with a school's overall discipline plan and in a consistent manner. A student's violation of the dress code shall not subject the student to long-term suspension, expulsion, or mandatory reassignment as provided in Neb. Rev. Stat. § 79-267. A violation of the dress code may not require the student to miss substantial classroom time, instruction time, or school activities.*

Under no circumstances is any administrator, teacher, other member of the school district's staff, or any school district contractor allowed to permanently or temporarily alter or cut a student's hair.

No student shall be disproportionately affected by dress code enforcement because of the student's gender, race, color, religion, disability, or national origin.

Students will be expected to adhere to the following guidelines during school or during school functions on or off school property.

1. Clothing displaying indecent, suggestive or profane writing, pictures or slogans.
2. Two piece outfits must touch at the waist. Students are not to wear clothing that exposes the midriff. Clothing must also cover the area under the arm. No undergarments should be showing.
3. Clothing usually worn as undergarments may not be worn as outer garments. Sports bras, spandex tops and shorts, and boxer shorts will not be permitted as outerwear. Pajama pants are also not permitted.
4. Skirts and dresses must be mid thigh or longer. Short shorts are not allowed.
5. Skinny straps, backless shirts, and halter tops are prohibited. Shirts must have straps at least one and a half inches wide over both shoulders.
6. Clothing which promotes alcohol, tobacco, drugs, or which contains any inappropriate messages is prohibited.
7. The wearing of pants, jeans, or shorts in a sagging fashion below the waistline is prohibited. Overalls and suspenders are to be worn in the manner intended, over the shoulder and fastened.
8. Belts/chains which are extra long with excess hanging loosely are prohibited. All belts are to be tucked in the belt loops and worn around the waist.
9. Shoes, boots or sandals must be worn at all times.
10. Students are not to wear hats or bandanas in the school building during the school day. Only on special occasions will hats be allowed. These special occasions will be determined by the Principal.
11. Jeans with holes above the knee must be covered. Clothing with large holes is prohibited.
12. Hoods on sweatshirts and coats should be kept down at all times.
13. Costumes and/or those clothes intended only for leisure, entertaining or special occasions.
14. Any clothing that could cause damage to others or school property.

~~In order to provide a more suitable learning environment, the school has taken these steps to reduce distractions that could inhibit learning. Students will be asked to correct inappropriate attire and the administration may provide clothing that is appropriate for the school environment. Repeated violations will be treated as insubordination and may result in additional consequences. Failure to follow these guidelines may result in students being sent home or suspended. All staff members have the discretion to send students they believe to be in violation of the dress code policy to the office. The Principal will have the final authority in determining the appropriateness of student attire. It is important to remember that what is appropriate for a social setting, may not be appropriate for the school environment.~~

DRUGS, TOBACCO, ALCOHOL, CONTROLLED SUBSTANCE

The board of education has adopted policies to comply with the Federal Drug-Free Schools and Communities Act. Students are prohibited from using, possessing or selling any tobacco product, including cigarettes, cigars, or other tobacco or tobacco derivative products; vapor products or electronic nicotine delivery systems; alternative nicotine products; or any other such look-alike or imitation product, while on school grounds, at a school activity or in a school vehicle. In addition, students who participate in the school's activities program should refer to the Activities Handbook which prohibits the use or possession of alcohol, controlled substances and tobacco including e-cigarettes (Board Policy 3016) at all times.

Any student who violates any school policy regarding drug, alcohol and tobacco use will be disciplined, up to and including short-term suspension, long-term suspension, or expulsion from school and/or referral to appropriate authorities for criminal prosecution.

EMERGENCY CLOSING OF SCHOOL

When it is necessary to close school an announcement will be made over KOLN-TV, KLKN-TV, FROGGY 98, KFRX 106.3, Twitter, Facebook, ~~the school website,~~ the school emergency alert system and other forms of electronic communication.

EMERGENCY CONTACT INFORMATION

Parents must provide emergency information for each child enrolled in the district. The information will include the family physician's name, where parents or a responsible adult can be located, and any necessary emergency instructions. Parents must promptly inform the school if this contact information changes during the school year.

EVACUATIONS

The school district will hold routine evacuation drills throughout the school year. Classroom teachers will provide students with detailed instructions on building evacuations.

EXCLUSIONS FOR HEALTH REASONS

Please do not send your child to school if they have a fever or have vomited the evening before or the morning of a school day. Students who become ill while at school will be sent home when they have a temperature of 100 degrees or above or if they vomit. Children should be fever free for 24 hours before returning to school.

Any student who has contracted a contagious disease may be restricted from attendance at school until the student is no longer contagious. The school district uses the Title 173- Nebraska Health and Human Services/Control of Communicable Disease, Chapter 3 of the Nebraska Administrative Code as a "best practice" guideline for contagious and infectious diseases. If there are questions regarding the communicability of your child's health condition or if you know your child has contracted a contagious or communicable disease or condition not otherwise specified in board policy or this handbook, please call the school office.

Students with contagious diseases may be excluded from school.

1. COVID-19 - follow current health department guidelines..
2. Whooping cough – may return only when cough has completed its duration and with a doctor's permit.
3. Chicken pox – may return when all scabs have dried up or disappeared, and with a doctor's permit.
4. Pink eye – excluded until medication is applied.
5. German measles – may return one week from first appearance, and with a doctor's permit.
6. Measles – excluded two weeks from first appearance, and with doctor's permit.
7. Impetigo – may return only with a doctor's permit.
8. Mumps – excluded until all swelling in front of ear has disappeared and with doctor's permit.
9. Scabies – may return with a doctor's permit. Specify type of treatment.
10. Head lice – may return when no live lice or eggs/nits can be detected.
11. Bed Bugs – may return after treatment.
12. Scarlet fever – may return with a doctor's permit.

It is important to provide a safe environment for everyone at school while safeguarding the rights of all students, including those with high-risk communicable diseases. Students are entitled to an appropriate, free public education; and students, staff and visitors are entitled to a safe, healthy environment. The first consideration in making any decision regarding a student or staff member with a high-risk communicable disease must be the well-being of others in the school. A student who has been diagnosed as having a high-risk communicable disease shall be provided a program of services in accordance with state law and board policy.

The decision regarding the student's education program and placement shall be made on an individual basis in light of current medical and educational information and recommendations, and the superintendent's judgment. Individuals with high-risk communicable disease shall be restricted only to the extent necessary to prevent the transmission of the disease, and to protect their health and rights of privacy.

EYE EXAMS

All students enrolling in kindergarten or transferring into the school district from out of state must undergo a visual examination by a physician, a physician assistant, an advanced practice registered nurse, or an optometrist , which consists of testing for amblyopia, strabismus, and internal and external eye health, with testing sufficient to determine visual acuity, except that no such physical examination or visual evaluation shall be required of any child whose parent or guardian objects in writing. They must provide evidence of the vision examination within six months prior to entrance. The cost of such physical examination and visual evaluation shall be borne by the parent or guardian of each child who is examined.

FIELD/CLASS TRIPS

The board encourages instructional staff to incorporate field trips into the curriculum. These trips should normally be conducted during the school day. This includes walking field trips within the community of Milford and between the elementary and secondary buildings.

Elementary parents/guardians are asked to sign the Release and Consent to Participate in School Learning Activities and Field Trips form at the beginning of each school year. Parents/guardians will be informed when these trips will occur.

The school will ensure that students are adequately supervised and chaperoned by a responsible adult at all times during field trips. The school district may deny or terminate a chaperone assignment for any reason that is not unconstitutional or unlawful. The superintendent's decision shall be final.

Students must comply with the student code of conduct, any applicable extracurricular conduct codes, and all directives by trip chaperones. In the event that sponsors determine that a student has engaged in a rule infraction, the student may be sent home immediately.

FIRE AND TORNADO DRILL

In accordance with the Nebraska State Law, fire drills are held each month. Tornado drills are held regularly during the tornado season.

First-Aid

First-aid items may only be used by school staff. Students who need first aid should ask for assistance from their classroom teacher or the nearest staff member.

FOOD AND DRINK

Junior/Senior High

Students are allowed to drink bottled water in the hallway. Food and drink are not allowed outside of the cafeteria during the school day without approval. Energy drinks of any kind are prohibited.

FREE EXPRESSION BY STUDENTS

The board of education is responsible for providing a program of education for students in this district and is authorized to preserve order so that the system may function properly. Under the United States Constitution, students are entitled to assemble peaceably and to express ideas and opinions, privately or publicly, provided that their activities do not infringe on the rights of others and do not interfere with the operation of the education program.

Students are prohibited from engaging in any willful activity that interferes with the orderly operation of the educational program or offends the rights of others. The board specifically prohibits any assembly or public expression that materially disrupts instruction; is obscene, slanderous, or grossly prejudicial to an ethnic, national, religious, or racial group or to either gender; advocates the use of substances that are illegal to minors; incites violence or urges the violation of law or school rules. Violators will be disciplined in accordance with law and board policy; staff members who assist students in improper conduct are subject to disciplinary measures.

The building principal is responsible for identifying and resolving disruptions in any school building and may summon law enforcement officers as deemed necessary.

GETTING TO/FROM SCHOOL SAFELY

Elementary

For the safety of the children, parking and traffic procedures have been instituted. Please review these procedures and do not hesitate to contact Milford Public Schools should you have questions regarding these procedures. Below are the rules for all forms of transportation. Please take the time to read about your desired method of transportation in order to increase the safety of all students on and around our campus. Please remember that these rules are in place for the safety of all families, including your own.

Driving

Everyone agrees that encouraging more kids to bike and walk to school is a good thing, and one of the best ways to do this is to make sure that the streets around Milford Elementary School feel safe for bikers and walkers.

1. Whenever you drive please **OBEY ALL TRAFFIC LAWS.** Don't speed. The zone in front of the school is posted at 15 mph speed limit.
2. Be extra cautious at crosswalks and let all pedestrians cross before you drive through.
3. Do not drop-off or pick-up children in the middle of a street.
4. Do not park in the apartment parking lot (east of the elementary building).
5. Treat bicyclists like other drivers. Bicycles have the same rights on the road and are required to follow most of the same laws as car drivers. Give children on bikes extra room.

Bicycles/Scooters/Skateboards/Roller Blades

Milford Public Schools does not have an established policy on the age at which a student may ride a bicycle to school. Parents should use their judgment concerning the capabilities of their children to handle a bicycle. Children should obey all street traffic regulations. Children should be familiar with and follow these rules:

1. Always wear a helmet.
2. Always give hand signals to make a turn.
3. Always stop at stop signs.
4. Always walk your bike in crosswalks.
5. For safety purposes, children should ride their bicycles on the sidewalk from the four corner stop sign to the school. We ask students to begin walking their bicycles, skateboards and scooters with pedestrians from the corner of the drop-off/pick-up lane to the bicycle racks. These procedures apply to both coming to school and leaving school.
6. Students with skateboards, scooters, and rollerblades must follow the same rules as students riding bicycles. The school is not responsible for lost, stolen, or damaged bicycles, scooters, skateboards, or rollerblades. Students may not wear shoes with insole wheels inside the building.
7. Bike riding, skateboards and scooters are not permitted on the playground areas. Students who do so may have their bike privileges revoked.
8. It is advisable that all bicycles be licensed with the city.

Walking

1. Everyone must cross the street at the four corner stop sign where a crosswalk is painted. Do not cross the street at the tennis courts.
2. Parents should thoroughly instruct their children which routes to follow. Careful attention should be given to crosswalk safety.

School Parking Lot

Elementary

Please note and follow the signs and directions as we have established them. The safety of our children is our primary concern, and we request parents use extreme caution.

1. The circle drive in front of the school is ONE WAY. At no time, should cars turn around in the driveway.
2. There will be NO PARKING at any time in front of the building along the red curb.
3. At no time may cars enter the bus lane.
4. No parking in visitor spaces for pickup or drop off of students before or after school. Those spaces are for visitors during the day. This will prevent students from crossing traffic.
5. The semi-circle drive in front of the school is designated as the drop-off/pick-up lane.
    a. Cars that enter the semi-circle drive must move to the farthest point of the lane (west end of the lane.)
    b. Do not stop on the painted crosswalks. Watch for staff serving as "crossing guards" and stop immediately when directed.
    c. Drivers in this lane ***may not leave their cars to assist exiting children.*** If you wish to assist your child in any way, you must park in the designated parking lot and walk to the school to assist them.
    d. Children should be dropped off/picked up at the curbside only. Do not stop in the middle lane as this causes a traffic jam.
    e. Students must immediately exit/enter the car, and the car must continue through the drop-off/pick-up lane.
    f. Cars should always yield to buses when exiting the driveway.

West Parking Lot (Elementary)

1. The west parking lot is designated for those who arrive early at the end of the school day to wait for their child(ren) or intend to leave the vehicle and enter the school.
2. Follow the designated parking pattern of the area. Do not park or leave your car where it will block traffic such as at an intersection or over a crosswalk. Do not park by the back kitchen doors.
3. Children being picked-up will be required to wait in the designated area along the curb. Parents must leave their vehicle and walk to the designated area to meet their children. Children will not be allowed to enter into the parking lot without an accompanying adult.

Please do not be offended when you are asked to stop, move, or leave your vehicle to pick up your child. These procedures may seem annoying at first, but we want to make the safety of our children our highest priority.

GRADE LEVEL CLASSIFICATION/PLACEMENT FOR HIGH SCHOOL STUDENTS

A student must have at least 100 credits by the end of his/her sophomore year to be considered a junior the following year, and to be eligible to participate in junior class activities.

To be considered a senior in good standing and participate in senior activities a student must have completed 150 credits by the end of his/her junior year. Seniors must meet all graduation requirements to participate in graduation ceremonies. All academic requirements must be completed by 3:30 p.m. on the Wednesday of graduation week to participate in the graduation ceremony.

GRADE LEVEL CLASSIFICATION/PLACEMENT FOR TRANSFER STUDENTS

Subject to a determination on grade placement based on the criteria set forth below, a student transferring from an accredited school will generally be placed at the grade level that is comparable to the placement in the school from which the student is transferring. Temporary placement may be made until a student's records are received to verify the placement.

Elementary Level Students

The appropriate level of placement for elementary level students may be determined by, but not limited to, consideration of the following information:

1. Chronological age.
2. Previous public school or private school experience.
3. Diagnostic test data.
4. Achievement test data.
5. Criterion referenced test data.

Junior High/High School Level Students

The appropriate level of placement for junior high/high school students may be determined by, but not limited to, consideration of the following information:

1. Chronological age.
2. Earned credits at an accredited school.
3. Previous public school or private school experience.
4. Standardized achievement test data.
5. Criterion referenced test data.
6. Final examination test data.
7. Diagnostic test data.
8. Evaluation by school personnel and any other standards used by the district for placement of students.

A student transferring into the school district in grades 9-12 will be responsible for meeting all graduation requirements of Milford Public Schools to earn a high school diploma. Credits earned in grades 9-12 at an accredited school will be counted toward high school graduation requirements.

Students who transfer from a home school and/or a non-accredited school may be awarded credits to be counted toward high school graduation requirements at the discretion of the building principal in consultation with the superintendent of schools. The principal will consider all of the factors listed above and will also consider the student's performance on the district's internal benchmark tests.

The district administration, in conjunction with the building principal, will determine the appropriate grade level/credit status of a student transferring from a foreign country.

GRADE POINT AVERAGE

Junior High and High School

Grade point averages are mathematically computed in the following manner.

1. Each grade is multiplied by the number of credits for the class.
2. The sum of these numbers is divided by the total credits to arrive at the student's average.
3. Grade level breakdown:
    a. 93-100 = A
    b. 85-92 = B
    c. 78-84 = C
    d. 70-77 = D
    e. below 70 = F (no credit)

ALL classes except classes that are repeated by a student for no credit, or classes designated as pass/fail (ex. Dual Credit) are figured into the student's Grade Point Average and rank in class. Seminar classes are graded as PASS, with credit, or FAIL, with no credit and not figured into Grade Point Average.

GRADUATION REQUIREMENTS

Students differ widely in what they bring to the school and in what they expect from it. Therefore the following are stated as minimum requirements to allow flexibility in the planning of individual programs. However, on the assumption that there are some elements that should be shared by all educated persons, these uniform minimum requirements are established for graduation from the Milford Public Schools.

Required Credits for Graduation is 220:

1. Language Arts Total Requirement - 45 Credits
    a. Required Courses
        i. English 9, 10, 11, 12/12a - 40 Credits
        ii. Speech - 5 Credits

2. Mathematics - 30 Credits
    a. Coursework Varies Per Student

3. Social Studies Total Requirement - 30 Credits
    a. Required Courses
        i. American History - 10 Credits
        ii. American Government - 10 Credits
        iii. Geography - 10 Credits

4. Science Total Requirement - 30 Credits
    a. Required Courses
        i. Physical or Conceptual Science - 10 Credits
        ii. Biology - 10 Credits
        iii. 1 Additional Science Course - 10 Credits

5. Career And Technical Education Requirement - 15 Credits
    a. Coursework Varies Per Student
    b. Math of Business & Finance (Financial Literacy) - 5 Credits
    c. Computer Applications (Computer Science) *for 2027 graduates and beyond - 5 Credits

6. Physical Education/Health Total Requirement - 10 Credits
    a. Required Courses
        i. PE - 5 Credits
        ii. Health - 5 Credits

7. Visual And Performing Arts Total Requirement - 10 Credits
    a. Coursework Varies Per Student

8. Electives Total Requirement - 15 Credits
    a. Coursework Varies Per Student

Other graduation items:

1. All students are required to enroll in a minimum of seven (7) classes per semester, unless otherwise approved by administration.
2. Students qualifying for special education through testing procedures approved by the Nebraska Department of Education shall be required to successfully complete the course of study prescribed in their individualized education plan.
3. Activity credit
    a. Fifteen (15) Activity Credit Hours may be used to meet the total hours required for a diploma. Activity credit is for those activities which involve participation outside of the regular school day. Credit is given only when a student completes a full season, semester, or year, or until the particular activity is completed.
    b. Activity Credits Granted
        i. Athletic Teams 5.0 per season
        ii. Cast/Crew member of play or musical 5.0 per production
        iii. FBLA - FFA - FCCLA - Key Club 2.5 per semester
        iv. Teacher Aide 5.0 per semester
        v. Dance Team 5.0 per year
        vi. Student Council Member/Class Officer 1.0 per semester
        vii. Spanish Club 1.0 per semester
        viii. Art Club 1.0 per semester
        ix. Swing Choir 5.0 per year
        x. Jazz Band 5.0 per year
        xi. Speech 5.0 per year

~~4. Students are required to take the following courses from a K-12 state accredited institution:~~
    ~~a. English 12~~
    ~~b. American Government~~
    ~~c. Financial Literacy~~
    ~~d. Health~~
    ~~e. Computer Science (for 2027 graduates and beyond)~~

5. Students in the 2028 graduation cohort and beyond are required to take the following courses from a state accredited school system:
    a. Language Arts - 35 Credits
        i. English 10 - 10 Credits
        ii. Speech - 5 Credits
        iii. English 11 - 10 Credits
        iv. English 12 - 10 Credits
    b. Math - 20 Credits
    c. Science - 20 Credits
    d. Social Studies
        i. American History - 10 Credits
        ii. American Government - 10 Credits
    e. Physical Education and Health - 5 Credits
        i. Health - 5 Credits
    f. Career and Technical Education Requirement
        i. Math of Business & Finance (Financial Literacy) - 5 Credits
        ii. Computer Science (for 2027 graduates and beyond) - 5 Credits

The district may establish special programs for individual students that may deviate from these requirements when, in the opinion of the superintendent or his/her designee, the programs will further the student's educational needs. All special programs must be arranged and approved by the administration with authorization from the student's parents or guardian.

Early Graduation (Board Policy 5065)
General Policy. Students most effectively obtain the skills and experience necessary to graduate from high school by completing grades 9 through 12 over the course of 4 years. Unless otherwise permitted by Board policy or other applicable law, students must finish all 4 grade levels in order to graduate.

Requirements for Application. In unique circumstances, the Board may waive the four-year attendance requirement for high school graduation, provided that the student has met the requirements of this policy.

Students must make an application to the high school principal before they may seek permission to graduate early from the Board. The principal may consult with appropriate instructional and guidance staff members in making the determination. The student's application must include:

1. Proof that the student will meet all academic requirements necessary to graduate on or before the proposed graduation date;
2. A detailed essay that (a) addresses the reasons for seeking early graduation and (b) articulates the student's post-graduation plans, including goals and objectives justifying the need to graduate early; and
3. A letter from a parent/guardian supporting the application.

The student may submit any additional materials which support the student's efforts to graduate early. Such materials may include, but are not required to include: letters of support from staff and community members; proof of admission in a postsecondary program; and/or any other materials which the student believes to support the student's application.

Consideration by the Board of Education. The principal will make a written recommendation to the Board based on the submitted application from the student. The Board will consider but is not bound by the principal's recommendation. Along with the application, the Board may consult with members of the administration, staff, or anyone else the Board deems appropriate. The Board will grant a student's application only if it determines that the student is best served by permitting the student to graduate early.

Participation in District Activities. Early graduates will be considered graduates of the district at the time the Board confers such status upon them. Therefore, early graduates will no longer be considered members of the student body and will forfeit those rights and privileges accorded such students, except as approved by the high school principal.

GUIDANCE

The school district provides students with a certificated school guidance counselor. Information that students provide to counselors is confidential but not legally privileged. The counselor will attempt to respect the privacy of student disclosures, but will share all relevant information with other education professionals as appropriate or as directed. The counselor will also contact parents and law enforcement officials as appropriate.

Records of the counseling relationship, including interview notes, test data, correspondence, tape recordings and other documents, are to be considered professional information for use in counseling, not part of the student's education record.

Elementary
The guidance program at the Elementary School utilizes a curriculum called Second Step, a research based program that is designed to support students' needs through weekly lessons instructed by the classroom teacher and elementary counselor. Students engage in lessons that focus on skills for learning, emotion management, problem solving, and empathy. Students who would benefit from additional time and support from either small group or one-on-one sessions with the counselor are identified using a screener, teacher referrals and parent input.

High School

The guidance program at Milford Junior/Senior High School has the basic goal of helping students take advantage of the many opportunities at school and to prepare them for the next step in their lives. The guidance program has four components:

Curriculum (group based activities)

1. Help students be knowledgeable of Milford's curriculum offerings and how to utilize them. This includes such programs as the SENCAP Career Academies, Dual Credit opportunities, and work-study programs. Various informational methods are used such as the Counselor's website and daily announcements.
2. Help students know how to study careers and the steps necessary in achieving a career goal. This includes researching a career, interest and aptitude testing and field trips to local colleges.

Individual Planning

1. Aid students in planning for future goals. Students will explore various post-secondary schools and be informed of various placement opportunities.
2. Aid students in becoming aware of their individual abilities. This is done through interpretation of tests, interest inventories, work experience and a general understanding of how each student compares to various norms.

Responsive Services

1. Aid students in resolving immediate concerns. This includes schedule changes, reviewing academic problems and of course personal and group counseling.
2. Aid students with special needs. This includes working with handicapped and or resource students who may need special adaptations in their programs. This phase also includes referrals to outside agencies.
3. Aid parents and teachers with special concerns. This often necessitates acting as a mediator between the concerned parties. Such concerns such as academics and social problems are often discussed.

System Support

1. Perform those duties necessary to maintain and enhance the total educational program. This includes these elements: Scheduling Individual Students, Master Scheduling, Work Study Programs, Dual Credit, Job Searching Skills, and Records Management.
2. Assist students who are new to the high school. This includes scheduling of new students, records evaluation, and initiating the steps to become acquainted with Milford High School.

Junior High

Curriculum (group based activities)

1. Help students be knowledgeable of Milford's curriculum offerings and how to utilize them.
2. Help students know how to study careers and the steps necessary in achieving a career goal. This may include researching a career, interest and aptitude testing and field trips.

Individual Planning

1. Aid students in planning for future goals. Students in the eighth grade develop an individualized educational plan. Parents are asked to participate in this project.
2. Aid students in becoming aware of their individual abilities. This is done through interpretation of test, interest inventories, work experience and a general understanding of how each student compares to various norms.

Responsive Services

1. Aid students in resolving immediate concerns. This includes schedule changes, reviewing academic problems and personal and group counseling.
2. Aid students with special needs. This includes working with handicapped and or resource students who may need special adaptations in their programs. This phase also includes referrals to outside agencies.
3. Aid parents and teachers with special concerns. This often necessitates acting as a mediator between the concerned parties. Such concerns such as academics and social problems are often discussed.

System Support

1. Assist students who are new to junior high school. This includes scheduling of new students, records evaluation, and initiating the steps to become acquainted with Milford Junior High School.

HALLWAY CONDUCT

For the purpose of safety and maintaining a learning environment, the following guidelines apply:

1. Walk.
2. Loud talking, inappropriate language, and obnoxious behavior are prohibited.
3. Keep hands and feet to yourself.
4. Fighting in halls, classrooms, or on school grounds will not be tolerated.

Failure to follow these rules may lead to disciplinary action. Hall traffic during class is to be discouraged. Students should not be allowed to go to their locker during class.

HEAD LICE

Upon discovering the presence of live lice or louse eggs, the school will notify the student's parent(s) or guardian(s). The student will be isolated from contact with other students and their belongings, and a parent or guardian must pick the child up from school immediately.

By Nebraska DHHS regulation, students are not permitted to return to school until the student is treated such that no live lice or louse eggs can be detected. The parent(s) or guardian(s) will be required to treat the student and accompany the student to school to be examined. The student cannot ride the school bus until the district has cleared the student to return to school.

HEALTH CHECKS

All elementary students and students in 7th and 10th grade will undergo a health check during each school year. This inspection shall check for (1) defective sight or hearing; (2) dental defects; or (3) other conditions prescribed by the Department of Health. If any child has such a condition the parents will be notified in writing. The school will not assume any of the medical costs other than the initial examination.

HEALTH PROBLEMS LIMITING ACTIVITIES

Parents who do not want their children to play outdoors or participate in physical education for health reasons must send a written request to school. If a student persistently requests to be excused from these activities, the building principal or classroom teacher may require a doctor's verification.

Parents should notify the principal or superintendent if their student has any special health problems such as diabetes, asthma, or the like.

HOMEBOUND INSTRUCTION

The school district may provide a student with instruction in his or her home and under parental supervision if the student is physically or mentally ill or injured and unable to attend regular classes for an extended period of time. Homebound instruction shall be provided when the student's physical and mental condition are such that the student can benefit from instruction and no other provision will meet the student's educational needs. If you believe that homebound instruction is appropriate for your child, please contact the building principal to initiate the appropriate process to determine eligibility.

HOMELESS CHILDREN AND YOUTH

1. General Policy. As per State and Federal Regulations and Policy, the District will provide tuition free education for homeless children and youth who are in the district and accord them the educational rights and legal protections provided by state and federal law. Homeless children and youth shall not be stigmatized or segregated on the basis of their status as homeless and shall have access to the same services offered to other students. It is the intent of this policy to remove barriers to the enrollment and retention of homeless children and youth in the District.
2. Homeless Liaison. The District's homeless liaison is the Superintendent. Students in homeless situations who require assistance should contact the liaison at 402-761-3321 or in person at Milford Public Schools, 1200 West 1st St, Milford, NE 68405. The liaison's responsibilities include:
    a. Ensuring homeless children and youth are identified through coordination with the Nebraska Department of Education, community groups, and other school personnel;
    b. Receiving training regarding state and federal law governing homeless children and youth;

c. Ensuring homeless children and youth and their families are referred to appropriate health care, housing, and other relevant service providers and programs available in the community;
d. Assisting other District personnel to work with homeless children and youth and their families on regular attendance, participation in programs and activities of the District, and completing academic work to meet academic standards of the District;
e. Assisting homeless children and youth and working with other District employees to prepare for and improve college readiness, including assistance with applications, selection, financial aid, and status verification for purposes of the Free Application for Federal Student Aid; and
f. Carrying out other aspects of this policy.

3. Definitions
    a. "Homeless children and youth" means individuals who lack a fixed, regular, and adequate nighttime residence and includes:
        i. Children and youths who are sharing the housing of other persons due to loss of housing, economic hardship, or a similar reason; are living in motels, hotels, trailer parks, or camping grounds due to the lack of alternative accommodations; are living in emergency or transitional shelters; or are abandoned in hospitals;
        ii. Children and youths who have a primary nighttime residence that is a public or private place not designed for or ordinarily used as a regular sleeping accommodation for human beings;
        iii. Children and youths who are living in cars, parks, public spaces, abandoned buildings, substandard housing, bus or train stations, or similar settings; and
        iv. Migratory children who qualify as homeless for the purposes of this subtitle because the children are living in circumstances described in clauses (i) through (iii).
    b. The term "homeless" or "homeless individual" does not include any individual imprisoned or otherwise detained by an act of Congress or by state law.
    c. "Child" and "youth" refers to persons who, if they were children of residents of the District, would be entitled to a free education.
    d. The term "unaccompanied youth" shall mean a homeless child or youth not in the physical custody of a parent or guardian.
    e. "School of origin" means the school that the child or youth attended when permanently housed, or the school in which the child or youth was last enrolled.
4. School Stability and Enrollment. Generally, the District presumes that keeping a homeless child or youth in their school of origin is in the child's best interest unless it is contrary to a request of the child's parent, guardian, or in the case of an unaccompanied youth, the youth. The District will also consider factors including, but not limited to: the impact of mobility on achievement, education, health, and safety of the child.
5. Strategies to Address Enrollment Delays. In order to address enrollment delays resulting from homelessness, the school district shall immediately enroll homeless students even if they are unable to produce records normally required for enrollment, such as immunization and medical records, residency documents, birth certificates, school records, or other documentation, or guardianship documents. The school district shall immediately contact the school last attended by the student to obtain academic and other records. The school district's homeless liaison shall assist in obtaining necessary immunizations, or immunization or medical records.
6. Transportation. Transportation shall be provided to homeless students to the extent required by law and comparable to that provided to students who are not homeless. At the request of the parent or guardian (or in the case of an unaccompanied youth, the liaison), transportation shall be provided to and from the school of origin as follows:
    a. If the homeless child or youth continues to live in the area served by the school district, the child's or youth's transportation to and from the school of origin shall be provided or arranged by the school district.
    b. If the homeless child's or youth's living arrangements in the area served by the school district terminate and the child or youth, though continuing his or her education in the school district, begins living in an area served by another school district, the school district and the new school district in which the

homeless child or youth is living shall negotiate to agree upon a method to apportion the responsibility and costs for providing the child with transportation to and from the school district. If the districts are unable to agree, the responsibility and cost for transportation shall be shared equally.

7. Records. The District will maintain and respond to requests for enrollment records for homeless children or youth consistent with its record policies and state and federal record laws. Any information about a homeless child's or youth's living situation shall be treated as a confidential education record and shall not be deemed directory information.
8. Dispute Process. If a dispute arises over school selection or enrollment in a school:
    a. The child or youth shall be admitted immediately to the school in which enrollment is sought, pending resolution of the dispute;
    b. The child, youth, parent, or guardian shall be referred to the district's homeless liaison who shall carry out the dispute resolution process within (30) thirty calendar days after receiving notice of the dispute;
    c. The parent or guardian of the child or youth or, in the case of an unaccompanied youth, the youth, shall be provided with a written explanation of the school's decision regarding school selection or enrollment, including the rights of the parent, guardian, or unaccompanied youth to appeal the decision within (30) thirty calendar days of the time such complaint or dispute is brought.
    d. In the case of an unaccompanied youth, the homeless liaison shall ensure that the youth is immediately enrolled in the school in which enrollment is sought pending resolution of the dispute.
9. Appeal Process
    a. Nebraska Department of Education. If the Complainant is not satisfied with the written decision of the District after the dispute resolution process, the Complainant may appeal the decision of the District to the Commissioner of the Nebraska Department of Education within (30) thirty calendar days of receipt of the decision from the District, pursuant to Nebraska Department of Education Rule 19.
    b. State Board of Education. If the Complainant is not satisfied with the decision of the Commissioner, the Complainant may file a Petition with the State Board of Education within (30) thirty calendar days of the receipt of the decision of the Commissioner pursuant to Nebraska Department of Education Rule 19.

HOMEWORK

Homework is a valid and important contribution to learning. Homework is intended to deepen knowledge and provide practice of certain concepts and/or skills found in the curriculum. As such, parents are encouraged to set aside a specific time and place for homework to be completed.

Parents are encouraged to familiarize themselves with the child's teacher's practices and suggestions concerning homework. Students are accountable for completing and returning homework.

When possible, teachers should be cognizant of community and school activities when assigning homework. Wednesday night, traditionally a family night, is one example of such an activity.

HONOR ROLL

Junior High and High School

Honor Roll has two levels, Honor Roll and Honorable Mention.

1. To be on the Honor Roll, a student must have between a 93-100 average.
2. To be on Honorable Mention, a student must have an average of 90-92.
3. Rounding to the next higher number will not be done for Honor Roll or Honorable Mention.

ILLNESS OR INJURY AT SCHOOL

Students who feel ill or are hurt while at school should seek immediate assistance from their classroom teacher or the nearest staff member. The school will contact parents to pick students up from school whenever necessary. When school officials determine that a student needs immediate medical attention but the parents cannot be reached by phone, emergency services will be summoned or the student will be taken directly to the doctor and/or hospital. Parents must provide emergency information for each child enrolled in the district. This information should list the family physician's name, where parents or a responsible adult can be located, and any necessary emergency instructions.

IMMUNIZATIONS

All students must furnish one of the following to school officials:

1. proof of adequate immunizations for mumps, measles, rubella; diphtheria, pertussis, tetanus; polio; and hepatitis B series; or
2. a signed parental statement of refusal to provide the immunization history. Homeless students who are in need of immunizations will be referred to the homeless coordinator, who shall assist in obtaining necessary immunizations or medical records.

Provisional Enrollment

1. Students who meet the statutory requirements for provisional enrollment shall be allowed to attend school for sixty days without the necessary immunizations.
2. Homeless students who are in need of immunizations will be referred to the homeless coordinator, who shall assist in obtaining necessary immunizations or medical records.

Exempted Students

Students who are exempted from the immunization requirement may be excluded from school in the event of an outbreak of any contagious disease in the school population.

Summary of the School Immunization Rules and Regulations

Student Age Group	Required Vaccines
Ages 2 through 5 years enrolled in a school based program not licensed as a child care provider	4 doses of DTaP, DTP, or DT vaccine, 3 doses of Polio vaccine, 3 doses of Hib vaccine or 1 dose of Hib given at or after 15 months of age, 3 doses of pediatric Hepatitis B vaccine, 1 dose of MMR or MMRV given on or after 12 months of age, 1 dose of varicella (chickenpox) or MMRV given on or after 12 months of age. written documentation (including year) of varicella disease from parent, guardian, or health care provider will be accepted. 4 doses of pneumococcal or 1 dose of pneumococcal given on or after 15 months of age
Students from Kindergarten through 12th Grade, including all transfer students from outside the State of Nebraska and any foreign students	3 doses of DTaP, DTP, DT, or Td vaccine, one given on or after the 4th birthday, 3 doses of Polio vaccine, 3 doses of pediatric Hepatitis B vaccine or 2 doses of adolescent vaccine if student is 11-15 years of age. 2 doses of MMR or MMRV vaccine, given on or after 12 months of age and separated by at least one month, 2 doses of varicella (chickenpox) or MMRV given on or after 12 months of age. Written documentation (including year) of varicella disease from parent, guardian, or health care provider will be accepted. If the child has had varicella disease, they do not need any varicella shots.
Additionally, **for 7th Grade** Only	1 dose of Tdap (must contain Pertussis booster) – this dose can be received any time after 10 or 11 years of age depending on which brand of vaccine is received.

*****Proof of immunization must be shown on enrollment or the student must be excluded from school as specified by Nebraska State Law.

INITIATION OR HAZING

Initiations and hazing by members of classes, clubs, athletic teams, or any other organization affiliated with the district are prohibited except as otherwise permitted by this policy. Any student engaging in hazing or non-approved initiations is subject to discipline as permitted by policy and law.

Initiations are defined as any ritualistic expectations, requirements, or activities placed upon new members of a school organization for the purpose of admission into the organization, even if those activities do not rise to the level of "hazing" as defined below. Initiations are prohibited except by permission of the superintendent.

Hazing is defined as any activity by which a person intentionally or recklessly endangers the physical or mental health or safety of an individual for the purpose of initiation into, admission into, affiliation with, or continued membership in any school organization. Hazing activities include, but are not limited to, whipping, beating, branding, an act of sexual penetration, an exposure of the genitals of the body done with the intent to affront or alarm any person, a lewd fondling or caressing of the body of another person, forced and prolonged calisthenics, prolonged exposure to the elements, forced consumption of any food, liquor, beverage, drug, or harmful substance not generally intended for human consumption, prolonged sleep deprivation, or any brutal treatment or the performance of any unlawful act that endangers the physical or mental health or safety of any person.

INTERNET AND COMPUTER ACCESS

The Milford Public Schools ("MPS" or "District") offers its students access to a variety of technology equipment, tools and resources. These resources include access to the Internet and other network files and accounts.

Our goal in providing technology equipment, tools and resources to students is to promote educational excellence by facilitating appropriate resource sharing, innovation and communication. The Internet is a worldwide communications network through which students may appropriately communicate with other Internet users through textual, graphic, and audio transmission.

In addition to enabling direct communication between users, access to the Internet enables students to explore thousands of libraries, databases, and bulletin boards that exist on computer servers around the world. The District's sole intent in providing access to the Internet is to further educational goals and objectives. Students and parents are warned that users may, either intentionally or unintentionally, access textual, graphic, and/or auditory information which is pornographic, sexually explicit, illegal, defamatory, and otherwise offensive to the user or others. Intentional access to the above material is strictly prohibited by this Agreement. The District has taken action to prevent students and staff access to the above-mentioned material through the use of blocking software as recommended by the Children's Internet Protection Act (CIPA). However, because of the changing nature of information on the Internet, it is impossible for the District to completely prevent access to such material. Users who access, publish or attempt to access or publish inappropriate material or illegal Internet sites, will be subject to discipline which may include suspension or expulsion in accordance with the Nebraska Student Discipline Act. Users may also be reported to law enforcement, as appropriate.

The smooth operation of the network is dependent upon the proper conduct of the users who must adhere to strict guidelines, rules and regulations. These are provided so that student users (and parents) are aware of the responsibilities they are about to accept. In general, their responsibilities necessitate acceptable, ethical, and appropriate utilization of the electronic network resources.

Protection of Students:
Children's Online Privacy Protection Act (COPPA):

1. The school will not allow companies to collect personal information from children under 13 for commercial purposes. The school will make reasonable efforts to disable advertising in educational computer applications.
2. This Policy allows the school to act as an agent for parents in the collection of information within the school context. The school's use of student information is solely for education purposes.

Education About Appropriate On-Line Behavior:

1. School district staff will educate students about appropriate online behavior, both in specific computer usage units and in the general curriculum.
2. Staff will specifically educate students on:
    a. Appropriate interactions with other individuals on social networking websites and in chat rooms, and
    b. Cyber bullying awareness and response.
3. The school's technology coordinator shall inform staff of this educational obligation and shall keep records of the instruction which occurs in compliance with this Policy.

Bring Your Own Device/Technology ("BYOD" / "BYOT"):
Permitted Personal Technology. Students may use privately owned personal technology, such as smartphones, tablets, notebooks, and personal computers, to access the school's electronic resources at the school's discretion. In addition to this

Policy and all other school policies, agreements, rules, and directives, the following conditions apply to use of personal technology at school:

1. Students must complete the attached Agreement before they are eligible to use personal technology at school.
2. Students must register all personal technology with the school before they are eligible to use personal technology at school, including the brand name/model and serial number. The school may inspect all personal technology to ensure that it is appropriately equipped and safe to use at school. For example, the school's technology coordinator may scan a personal computer for viruses.
3. Students must access the Internet and any other electronic resources or computer systems of the school by using only assigned access codes, user accounts, and/or passwords as provided by the school. The use of personal networks, such as 3G or 4G connections, is prohibited.
4. Use of personal technology is subject to the "Acceptable Use" and "Unacceptable Use" sections of this Policy. Any use, other than an "Acceptable Use," is strictly prohibited.
5. No student shall establish a private, ad hoc, or peer-to-peer network using personal technology. This includes technology equipped to provide a wireless hotspot.
6. Students may not share personal technology unless a staff member of the school permits it.

Right to Search:
Under the provisions of this Policy, parents or guardians who allow students to use personal technology, and students who elect to use personal technology, do so knowing that it diminishes any expectation of privacy with regard to the personal technology. The school may search privately owned, personal technology if there is a reasonable suspicion that a student has violated the school's policies, agreements, rules, or directives while using the personal technology.

Disclaimer:
The use of personal technology is a privilege permitted by the school and not a right possessed by students. The school may provide technical support for personal technology at its discretion. The school is not responsible for lost, stolen, or damaged personal technology. Personal technology is brought to the school at the students' and/or parents' own risk. The school is not responsible for any charges, fees, costs, or loss of data or functionality associated with the use of personal technology at school. The "Service Disclaimer and Limitation of District Liability" in this Policy applies to the use of personal technology.

Network Etiquette:
All students shall act responsibly and respect the rights of others. Each student is expected to abide by the generally accepted rules of user etiquette. Messages relating to or in support of illegal activities or inappropriate activities, as pertaining to this Acceptable Use Policy, must be reported to the principal, teacher/supervisor or technology coordinator.

Student Expectations in the Use of the Internet
Students are expected to use computers and the Internet as an educational resource.

Acceptable Use of the Internet

1. Students may use the Internet to conduct research assigned by teachers.
2. Students may use the Internet to conduct research for classroom projects.
3. Students may use the Internet to gain access to information about current events.
4. Students may use the Internet to conduct research for school-related activities.
5. Students may use the Internet for appropriate educational purposes.

Unacceptable Use Of Technology Related Items

1. Students shall not use school computers or personal technology to gain access to material that is obscene, pornographic, harmful to minors, or otherwise inappropriate for educational uses.
2. Students shall not engage in any illegal or inappropriate activities on school computers or personal technology, including the unlawful downloading and copying of copyrighted material.
3. Students shall not use email, chat rooms, instant messaging, or other forms of direct electronic communications on school computers for any unauthorized or unlawful purpose or in violation of any school policy or directive.
4. Students shall not use school computers or personal technology to participate in on-line auctions, on-line gaming or mp3 sharing systems including, but not limited to Aimster or Freenet and the like.
5. Students shall not disclose personal information, such as their names, usernames, passwords, school addresses, or

telephone numbers outside the school network.

6. Students shall not use school computers or personal technology for commercial advertising or political advocacy of any kind without the express written permission of the system administrator.
7. Students shall not publish web pages that purport to represent the school district or the work of students at the school district without the express written permission of the system administrator.
8. Students shall not erase, rename or make unusable anyone else's computer files, programs or disks.
9. Students shall not share their passwords with fellow students, school volunteers or any other individuals, and shall not use, or try to discover, another user's password.
10. Students shall not copy, change or transfer any software or documentation provided by the school district, teachers or another student without permission from the system administrator.
11. Students shall not write, produce, generate, copy, propagate or attempt to introduce any computer code designed to self-replicate, damage, or otherwise hinder the performance of any computer's memory, file system, or software. Such software is often called, but is not limited to, a bug, virus, worm, or Trojan Horse.
12. Students shall not configure or troubleshoot computers, networks, printers or other associated equipment, except as directed by a teacher or the system administrator.
13. Students shall not take home school technology equipment (hardware or software) without permission of the system administrator.
14. Students shall not forge electronic mail messages or web pages.
15. Students shall not, unless otherwise authorized by this policy or law, make audio or video recordings during the school day on school grounds; when being transported to and from school activities or programs in a vehicle owned, leased, or contracted by a school being used for a school purpose by a school employee or by his or her designee; or at a school-sponsored activity or athletic event, unless the recording is made in a manner permitted by the school for members of the public. For example, this policy does not prohibit students from making recordings of an athletic event for their personal use similar to a parent or other patron, subject to other applicable board policy. However, this policy generally prohibits students from using smart-speakers or other devices which actively or passively create or transmit audio or video recordings, including Google Home, Amazon Alexa, Apple HomePod, and AngelSense devices.
16. In no event shall photographs or video recordings be taken or made in restrooms, locker rooms, or other areas where there is a reasonable expectation of privacy.

Methods Of Enforcement

1. The district monitors all Internet communications, Internet usage and patterns of Internet usage. Students have no right of privacy to any Internet communications or other electronic files. The computer system and any data or electronic/digital information is owned by the school district. As with any school property, any electronic files on the system are subject to search and inspection at any time.
2. The school district uses a technology protection measure that blocks access to some Internet sites that are not in accordance with the policy of the school district. Standard use of the Internet utilizes a proxy server-based filter that screens for non-curriculum related pages.
3. Due to the nature of filtering technology, the filter may at times filter pages that are appropriate for student research. The system administrator may override the technology protection measure for the student to access a site with legitimate educational value that is wrongly blocked.
4. The school district staff will monitor students' use of the Internet through direct supervision and by monitoring Internet use history to ensure enforcement of the policy.

Consequences For Violation Of This Policy

1. Access to the school's computer system and to the Internet is a privilege, not a right. Any violation of school policies, agreements, rules, or directives may result in:
    a. Loss of computer privileges;
    b. Short-term suspension;
    c. Long-term suspension or expulsion in accordance with the Nebraska Student Discipline Act; and
    d. Other discipline as school administration and the school board deem appropriate.
2. Students who use school computer systems or access school computer systems on personal technology without permission and for non-school purposes may be guilty of a criminal violation and may be prosecuted.

Service Disclaimer And Limitation Of District Liability

The Milford Public School District makes no warranties of any kind, whether expressed or implied, for the service it is providing. The District will not guarantee that the functions or services provided through the District's network will be without error. MPS will not be responsible for any damages suffered while on this system. These damages may include, but are not limited to: loss of data as a result of delays, non-deliveries, mis-deliveries, service interruptions caused by the system or by student error or omission or exposure to inappropriate material or people caused by the system or by student error or omission. The District will not be responsible for the accuracy or quality of the information obtained through the system. The District will not be responsible for financial obligations arising through the unauthorized use of the system. Students and their parents can be held financially responsible for any harm that may result from the intentional misuse of the system. Students may use the system only if parents or legal guardians have signed this agreement, waiver and release.

LEAVING THE SCHOOL GROUNDS

Students may only leave school grounds with permission from their parents and the school administration. Students must sign out and obtain a pass from the office. This also applies during the lunch period and during school sponsored activities.

Junior/Senior High

All students will need to sign in/out to go out to their vehicles during the school day. Additionally, an administrator will need to accompany the students. If an administrator is not present or available, the student will not be allowed to go out to their vehicle. Students should be leaving/entering using only the front doors during the day. Everyone who leaves the building must re-enter through the office.

LIBRARY/MEDIA CENTER

Students are welcome to check out library books for a two week period of time. If they are not finished with the book in two weeks, they may bring it back to the library to have it renewed. Students with overdue books will not be able to borrow any more materials until those they have are returned. Students are responsible for the book(s) from the time the book is checked out in their name until it is returned. If the book comes back damaged or if the book is lost, the student is required to pay a replacement cost.

Junior/Senior High Students in the library should be there only to use the library resources, not to visit with friends. To enter and stay in the library you must have a pass from the instructor you are doing the work for. Abuse of library resources may result in loss of privileges.

LOCKER ASSIGNMENTS

Lockers are the property of the school district and students are permitted to use them without charge. The assignment of a locker is on a temporary basis and may be revoked at any time. School officials may inspect student lockers without any particularized suspicion or reasonable cause.

Locker use expectations:

1. Each student will be assigned a locker in the hall for books and other personal belongings.
2. Students are not to trade lockers or transfer to empty lockers. A record of locker assignments is kept in the office. We recommend that the locker is locked with a combination lock.
3. One student is usually assigned per locker.
4. It is the duty and responsibility of the student to keep the locker neat and clean. Damage to the locker will be paid for by the student.
5. Students should not store soiled physical education clothes or perishable items in their locker.

The school district owns and exercises exclusive control over student lockers, desks, computer equipment, and other such property. Students should not expect privacy regarding usage of or items placed in or on school property, because school property is subject to search at any time by school officials. Periodic, random searches of lockers, desks, computers, and other such property may be conducted at the discretion of the administration. The assignment of a locker is on a temporary basis and may be revoked at any time. School officials may inspect student lockers without any particularized suspicion or reasonable cause.

LOST AND FOUND

Most articles that are lost are turned into the office. Whenever possible, label all student articles, including book bags,

clothing, etc. Encourage your child to check periodically for lost articles, or parents are encouraged to stop and check when visiting the building. Articles not claimed are donated to a worthy cause.

MAKE-UP WORK FOR FIELD TRIPS/ACTIVITIES

Junior/Senior High

Students are responsible for the work they miss when attending field trips and other school-sponsored activities. Students will receive make-up slips two days in advance for field trips and other school-sponsored activities. Students will be responsible for getting assignments from their teachers, doing the assigned work, and having the teacher sign his/her approval of the work. Students will be required to obtain signatures from teachers for all eight periods, including FOCUS and TA assignments. Students will not be allowed to attend the event if they do not hand in the completed make-up slip. If any abnormality exists regarding the authenticity of the teacher's signature, the student will not attend the next activity and may be assigned Saturday School. A second offense will result in loss of participation in an event that takes the student out of school.

MEDICATION

Whenever possible, parents should arrange medication schedules to eliminate the need for giving medication during school hours. When it is necessary for school personnel to administer medication to students, the school district will comply with the Nebraska Medication Aide Act, the requirements of Title 92, Nebraska Administrative Code, Chapter 59, (promulgated by the Nebraska Department of Education and entitled Methods of Competency Assessment of School Staff Who Administer Medication), and all state and federal regulations. Parents and guardians who wish to have their child receive medication from school personnel must comply with the following procedures:

1. Prescription medication
    a. Parents/guardians must provide a physician's written authorization for the administration of the medication.
    b. If you bring medication from home your parent/guardian should give you written permission to give to the office for you to take medication during the school day.
    c. Medications brought from home must be kept in the office.
    d. The medication must be brought to school in the prescription container and must be properly labeled with the student's name, the physician's name, and directions for administering the medication.
2. Non-prescription medication
    a. Parents/guardians must provide written permission for the administration of the medication
    b. Aspirin or other types of medication will not be furnished by the school.
    c. If you bring medication from home your parent/guardian should give you written permission to give to the office for you to take medication during the school day.
    d. Medications brought from home must be kept in the office.

The district reserves the right to review and decline requests to administer or provide medications that are not consistent with standard pharmacological references, are prescribed in doses that exceed those recommended in standard pharmacological references, or that could be taken in a manner that would eliminate the need for giving them during school hours. The district may request parental authorization to consult with the student’s physician regarding any medication prescribed by such physician.

NONDISCRIMINATION

The School District does not discriminate on the basis of prohibited factors in employment and educational programs/activities. The School District affirmatively strives to provide equal opportunity for all as required by:

1. Title VI of the Civil Rights Act of 1964 - prohibits discrimination on the basis of race, color, religion, or national origin
2. Title VII of the Civil Rights Act of 1964 as amended - prohibits discrimination in employment on the basis of race, color, religion, sex, or national origin
3. Title IX of the Education Amendments of 1972 - prohibits discrimination on the basis of sex
4. Age Discrimination in Employment Act of 1967 (ADEA) as amended - prohibits discrimination on the basis of age with respect to individuals who are at least 40

5. The Equal Pay Act of 1963 as amended - prohibits sex discrimination in payment of wages to women and men performing substantially equal work in the same establishment
6. Section 504 of the Rehabilitation Act of 1973 - prohibits discrimination against the disabled
7. Americans with Disabilities Act of 1990 (ADA) - prohibits discrimination against individuals with disabilities in employment, public service, public accommodations and telecommunications
8. The Family and Medical Leave Act of 1993 (FMLA) - requires covered employers to provide up to 12 weeks of unpaid, job-protected leave to "eligible" employees for certain family and medical reasons
9. The Pregnancy Discrimination Act of 1978 - prohibits discrimination in employment on the basis of pregnancy, childbirth, or related medical conditions
10. The Uniformed Services Employment and Reemployment Rights Act (USERRA) – provides job protections and reemployment rights to military reservists and National Guard members called to active duty
11. The Boy Scouts of America Equal Access Act which prohibits discrimination against groups that wish to access district facilities
12. The Nebraska Fair Employment Practice Act (FEPA) – prohibits employment discrimination on the basis of race, color, national origin, religion, sex (including pregnancy), disability, marital status, and retaliation
13. Nebraska Age Discrimination in Employment Act (Age Act) – prohibits employment discrimination on the basis of age for those individuals who are over 40 years of age
14. The Equal Pay Act of Nebraska – prohibits discriminatory wage practices based on sex
15. The Nebraska Equal Opportunity in Education Act – prohibits discrimination on the basis of sex (including pregnancy) by any educational institution
16. Veterans Preference Law (NEB. REV. STAT §§ 48-225 to 48-231) - stipulates categorical preferences for employment for military veterans and for the spouses of disabled veterans

Additional School Board policies prohibit harassment and/or discrimination against students, employees, or patrons on the basis of sex, race, color, ethnic or national origin, religion, marital status, disability, age, pregnancy, and any other legally prohibited basis. Retaliation for engaging in a protected activity is also prohibited.

Any person who believes she or he has been discriminated against, denied a benefit, or excluded from participation in any district education program or activity may file a complaint using the district's complaint procedures.

Inquiries regarding compliance with any of the laws referred to in this policy may be directed to the superintendent or to the district's Title IX and/or Section 504/ADA Coordinator.

NOTICE CONCERNING DISCLOSURE OF STUDENTS RECRUITING INFORMATION

The District is required to provide military recruiters and institutions of higher education access to secondary school students' names, addresses, and telephone listings. Parents and secondary students have the right to request that Milford Public Schools not provide this information (i.e., not provide the students' name, address, and telephone listing) to military recruiters or institutions of higher education, without their prior written parental consent. Milford Public Schools will comply with any such request.

PARENT AND GUARDIAN INVOLVEMENT

The school district recognizes the importance of parental and guardian involvement in the education of their children. The school district will take the following steps to ensure that the rights of parents and guardians to participate in the education of their children are preserved.

1. Parents/Guardians will be provided access, as described in district procedures, to district-approved textbooks and other curricular materials and tests used in the district upon request.
    a. A parental request to review specific approved textbooks and other district- or building-approved curricular materials (written, visual, and audio) should be made to the principal of the building where the textbooks and curriculum materials are used. Parents may check out textbooks and may review curricular materials such as video and audio recordings within a time frame determined by the building principal to prevent disruption of the instructional process. A parental request to review specific standardized and

criterion- referenced tests used in the district should be made in writing to the building principal. Copies of the most recent tests used in the district will be available for parent review. In the case of secure tests such as the ACT, parents must contact the publisher to obtain copies of the test.

b. Parents may check out textbooks and may review curricular materials such as video and audio recordings within a time frame determined by the building principal to prevent disruption of the instructional process.

c. A parental request to review specific standardized and criterion- referenced tests used in the district should be made in writing to the building principal. Copies of the most recent tests used in the district will be available for parent review. Parents wishing to review statewide NSCAS assessments will be provided with sample questions and a copy of a practice test, but will not be provided with copies of the actual assessment due to testing security. In the case of other secure tests such as the ACT, parents must contact the publisher to obtain copies of the test.

2. Parents/Guardians will be permitted, within district procedures, to attend and observe courses, assemblies, counseling sessions, and other instructional activities.
    a. Parents/guardians are invited to make appointments with the building principal to visit classes, assemblies and other instructional activities. The principal shall give permission after determining that parental/guardian observation would not disrupt the activity. Observations that last more than 60 minutes or occur on consecutive days are typically disruptive and will not be permitted absent unusual circumstances, in the sole discretion of the building principal.
    b. Parents/guardians may contact the building principal to request permission to attend counseling sessions in which their child is involved.
3. Parents/guardians will be permitted, within district procedures, to ask that their children be excused from school experiences that parents find objectionable.
    a. Building principals may excuse a student from any single school experience at the parent's written request.
    b. When appropriate, alternative experiences will be provided for the student by the school.
4. Parents/guardians will be informed through the student handbook of the manner that the district will provide access to records of students.
5. Parents/guardians will be informed of the standardized and criterion-referenced district testing program. Parents may request additional information from the building principal.
6. Parents/guardians will be informed of the circumstances under which they may opt-out of state and federal assessments.
    a. In accordance with federal law, at the beginning of the school year, the District shall provide notice of the right to request a copy of this policy to parents/guardians of students attending schools receiving Title I funds. The District will provide a copy of this policy to a requesting parent in a timely manner.
    b. National Assessment of Educational Progress
        i. As a condition of receiving federal funds, the District participates in the National Assessment of Educational Progress (NAEP). To help ensure that the District has a representative sample of students taking the NAEP, which will allow the District to assess the quality and effectiveness of its programming on a national level, the District strongly encourages all eligible students to participate. However, student participation in NAEP is voluntary.
        ii. The District shall provide parents/guardians of eligible students with reasonable notice prior to the exam being administered. Parents/guardians wishing to opt their students out of the NAEP assessment must notify the district in writing at least three days prior to the exam date to ensure that the District can coordinate supervision and alternative activities for students who have opted out.
7. Parents/guardians will be notified of their right to remove their children from surveys prior to district participation in surveys.
    a. The principal must approve all surveys intended to gather information from students before they are administered to students.
    b. Students' participation in surveys is voluntary. Parents/guardians may restrict their child from participating in any survey.

The school district recognizes the unique needs of students who are being served in its Title I program, and the importance of parent and family engagement in the Title I program. Parent and family engagement in the Title I Program shall include, but is not limited to:

1. An annual meeting to which all parents of participating children will be invited to inform parents of their school's participation under this part, to explain the requirements of this part, and the right of the parents to be involved. Invitations may take the form of notes sent with students or announcements in the school newsletter. Additional meetings may be scheduled, based upon need and interest for such meetings.
2. An explanation of the details for the child's and parents' participation, including but not limited to: curriculum objectives, the forms of academic assessment used to measure student progress and the achievement levels of the challenging State academic standards, type and extent of participation, parental input in educational decisions, coordination, and integration with other Federal, State, and district programs, and evaluations of progress.
3. Opportunities for participation in parent involvement activities, such as training to help parents work with their children to improve achievement. A goal of these parent activities is to provide parents with opportunities to participate in decisions relating to the education of their students, where appropriate.
4. The district will, to the extent practicable, provide parents of limited English proficiency, parents with disabilities, parents with limited literacy, are economically disadvantaged, are of a racial or minority background or parents of migratory children with opportunities for involvement in the Title I Program. Communication to parents about student progress and the district's other Title I Program communications will be provided in the language used in the home to the extent practicable. Responses to parent concerns will be provided in a timely manner.
5. Opportunities for parent-teacher conferences, in addition to those regularly scheduled by the school district, if requested by the parents or as deemed necessary by school district staff.
6. The district will coordinate and integrate parental involvement programs and activities with other programs in the community. These may include cooperation with other community programs such as Head Start and preschools and other community services such as the public library.
7. The district will educate teachers, specialized instructional support personnel, principals, and other school leaders, with the assistance of parents in the value and utility of contributions of parents, how to reach out to, communicate with and work with parents as equal partners.

PARENT-TEACHER CONFERENCES

Students' academic success has been closely linked to parental involvement in school. The school district has formal parent-teacher conferences at the end of the first quarter and during the third quarter.

In addition to formal conferences, classroom teachers will communicate with parents as necessary. Parents are encouraged to communicate with their student's teacher or the building principal to discuss parental concerns, student needs or any other issue.

PARENTS – RIGHTS OF CUSTODIAL AND NON-CUSTODIAL PARENTS (Policy 5020)

The school district will honor the parental rights of natural and adoptive parents unless those rights have been altered by a court.

The term "custodial parent" refers to a biological or adoptive parent to whom a court has given primary physical and legal custody of a child, and a person such as a caseworker or foster parent to whom a court has given legal custody of a child.

The district will not restrict the access of custodial and non-custodial parents to their students and their students' records, unless the district has been provided a copy of a court order that limits those rights. If the district is provided such a court order, school officials will follow the directives set forth in the order.

The district will provide the custodial parent with routine information about his or her child, including notification of conferences. The district will not provide the non-custodial parent with such information on a routine basis, but will provide it upon the non-custodial parent's request unless it has been denied by the courts.

A non-custodial parent who wishes to attend conferences regarding his or her child will be provided information about conference times so both parents may attend a single conference. The district is not required to schedule separate conferences if both parents have been previously informed of scheduled conference times.

If either or both parents' behavior is disruptive, staff members may terminate a conference and reschedule it with appropriate modifications or expectations.

PHYSICAL EDUCATION

Students are required to participate in physical education classes. Students may be excused from physical education classes for health reasons and if parents send a note stating the reason and duration for the non-participation. A doctor's explanation may be required for a student to be excused for an extended period of time. Gym shoes are to be worn during physical education classes. Junior/Senior High Students are encouraged to wear gym clothing.

PHYSICAL EXAMS

Every child shall be required to submit evidence of a physical examination by a qualified physician within six months prior to being admitted to kindergarten and seventh grade. Students transferring to the district from out of state, regardless of grade, shall also meet this requirement. The cost of the physical examination shall be the responsibility of the parent or guardian. A parent has the right to submit a written statement refusing a physical examination, a visual evaluation, or immunization for his or her child.

Students who wish to participate in NSAA activities (grades 9-12) must have a current physical on record which was administered no earlier than May 1st prior to the start of the school year that meets the NSAA guidelines.

POSSESSION AND DISTRIBUTION OF PRINT MATERIALS

The Principal may prohibit a specific issue of a specific publication if there is a substantial basis for believing its possession or distribution will cause or is causing substantial disruption of school activities. This right of distribution shall extend to school grounds and buildings. A person's right to accept or reject any distributed literature shall not be inhibited.

The time, place, and manner of student distribution of any print materials may be reasonably regulated by the Principal, provided such regulations:

1. Print materials may not contain statements that are libelous, defamatory, obscene, lewd, vulgar, profane; violate federal, state or local laws or regulations; violate board policy; advocate the use or advertise the availability of any substance or material that may reasonably be believed to constitute a direct and substantial danger to the health or welfare of students such as tobacco, alcohol or illegal drugs; incite violence; advocate use of force or urge violation of federal, state or municipal law, district policy or regulations; interfere with or advocate interference with the rights of any individual or the orderly operation of the schools and their programs.
2. The non-school organization must contact the district office to (a) inform the district that it wishes to have print materials distributed to students and (b) obtain a date from the office on which the print materials will be delivered.
3. The non-school organization must provide a sufficient number of copies of print materials and must deliver them to the district at least three days before the date the flyers are to be distributed.
4. The print materials may not advertise any activity which will take place during instructional time or during school-sponsored activities.
5. Print materials must include a statement explaining that the organization is not affiliated with or endorsed by the district.

PREGNANT OR PARENTING STUDENTS

Students who are pregnant or parenting are encouraged to continue participating in the district's educational and extracurricular programs. District Policy 5008 conforms with the requirements of the State of Nebraska. Students who are pregnant or parenting are encouraged to continue participating in the district's educational and extracurricular programs. Students who anticipate deviations from their regular school experience or accrue absences due to pregnancy or parenting should notify their building principal as early as possible to discuss their educational programming. The building principal will work with the student to develop a plan to assist the student in participating in district curriculum and extra-curricular activities. The District will also inform the student of the Title IX Coordinator's contact information and that the Title IX Coordinator can coordinate actions to prevent sex discrimination and ensure the student's equal access to the District's education program or activity, including the coordination of reasonable modifications based on the student's individualized need.

PROGRESS REPORTS

Families are notified periodically for students who are failing, near failing, demonstrating exemplary work, or for any change in performance as noted by the teacher. Progress reports may be sent at any time the teacher deems necessary. Parents are encouraged to contact the office to gain access to PowerSchool. By receiving access information, parents are able to check academic and attendance records for their child through the use of the Student Information System at any time.

QUESTIONING OF STUDENTS BY OUTSIDE AGENCIES

The school district and its administrators and staff desire to maintain a positive working relationship with law enforcement officers and other representatives of governmental bodies in the discharge of their duties. However, this desire must be balanced against other equally important factors such as a student's legal rights, ensuring that a student's time spent in school is for education, and acknowledging that the school stands in loco parentis to the students.

"Law enforcement officer" means police officers, county sheriffs, state patrolmen, Health and Human Service workers, Child Protective Services workers, Office of Juvenile Services workers, probation officers, U.S. Immigration and Customs Enforcement (ICE) agents, Federal Bureau of Investigations agents, or any other government investigatory workers.

"Parent" means the biological or adoptive mother or father, guardian, responsible relative, or any other person who has claimed legal or actual charge or control of the student pursuant to Nebraska law or Title 92 Nebraska Administrative Code Chapter 19.

Law enforcement officers are encouraged whenever possible to talk to a student away from the school before or after school hours so as to cause as little disruption as possible to the student's education.

Law enforcement officers may be called to the school at the request of school administration, or they may initiate contact with the school for their own purposes. Contact between the school and law enforcement officers on matters involving students shall be made through the office of the superintendent or building principal and the law enforcement officer. All reasonable attempts should be made to avoid embarrassing the student before his or her teachers and peers, and to avoid disrupting the student's and school's education program. Any questioning by law enforcement officers that is permitted should be conducted in a private room or area where confidentiality can be maintained. This should be an area removed from observation by or contact with other pupils and school personnel.

School staff shall promptly notify the superintendent when a student is questioned, arrested, or removed from school grounds by law enforcement officers.

School Related Criminal Activity

This section applies to alleged or suspected criminal activity that occurs on school grounds; in a vehicle owned, leased, or contracted by a school being used for a school purpose or in a vehicle being driven for a school purpose by a school employee or by his or her designee; or at a school-sponsored activity or athletic event.

Law enforcement officers will be allowed to contact and question students at school regarding school related criminal activity as provided below.

The building principal must be notified before a student may be questioned in school or taken from a classroom by law enforcement. The building principal should request identification of the officers, their affiliation with the identified law enforcement agency, and whether their purpose is to interview, interrogate, or take custody of the student.

The building principal will make reasonable attempts to contact a student's parent for their consent and/or presence before the student is interviewed. In the event that a parent cannot be contacted after reasonable attempts, the student will be questioned only if the law enforcement officer identifies emergency circumstances requiring immediate questioning. A building principal or designee shall be present for such questioning solely to further school purposes or avoid duplication of the investigative process. The student will be brought to a private room and the contact will be made out of sight of others as much as practicable.

If the student is suspected of criminal activity, it is the responsibility of the law enforcement officer to advise a student of his or her rights against self-incrimination.

The building principal shall document steps taken to notify parents, summarize the law enforcement activities, identify the actions taken by the District on behalf of the student, and any further contacts with law enforcement officers.

Non-School Related Criminal Activity
Law enforcement officials may not question students at school unless parental consent is obtained or the law enforcement authorities have a warrant or court order.

Taking a Student into Custody
Law enforcement officers seeking custody of a student must contact the superintendent or building principal. The principal will request the arresting law enforcement officer to provide a copy of the arrest warrant, written parental consent, court order, or other document giving authority to take the student into legal custody. If there is no document presented, the principal should obtain the officer's name, badge number identifying the law enforcement agency, date, time, the reason for the arrest, and the place to which the student is reportedly being taken. Whenever practicable, the arrest or release of the student should be conducted in a location and in a manner that minimizes observation by others.

When a law enforcement officer removes a student from the school, the building principal will take immediate steps to notify the parent about the student's removal and the place to which the minor is reportedly being taken, except when a minor has been taken into custody as a victim of suspected child abuse.

Child Abuse and Neglect
When law enforcement officers seek to investigate reports of alleged child neglect or abuse regarding a student, the building principal shall obtain a proper identification from the authorities or officials. If a student interview is conducted on school grounds, the building principal or designee and such other school personnel as appropriate shall observe the interview.

If the law enforcement officer decides to remove the student from school, school officials shall provide the law enforcement authorities with the address and telephone number of the student's parent or guardian. The principal or other school official shall, as a condition of releasing the student to the law enforcement officer, require the Milford Public Schools to sign a statement certifying that the child is being removed from school premises because he or she is believed to be the victim of child abuse and that the officer understands and will comply with the legal requirements of NEB. REV. STAT. § 79-294.

Student Records
Student records will be shared with law enforcement officers only as allowed by state and federal law.

REGISTRATION AND/OR REGISTRATION CHANGES

Junior/Senior High

1. A student may initiate a change of schedule by obtaining an ADD or DROP slip from the Counselor.
2. After the ADD and DROP slip is signed by the parent(s) it must be signed by the Principal.
3. The Counselor or Principal may initiate a change of schedule (as with new students) by having a new schedule made up directly. The student will have his copy to present to the teacher involved before he is admitted to classes.
4. Attendance will be taken as per the original schedule until a new schedule is presented.
5. Schedule changes will only be made if the change doesn't adversely affect class size and doesn't affect the remainder of the student's schedule.
6. General guidelines: Classes or activities which are held within the school day may be dropped the first week of the semester if the student is still enrolled in 35 hours of academic work and no record will be made in the student's file of the change in schedule. The registration change must be completed as outlined in 1, 2, 3, 4, and 5.

REPEATED CLASSES

Junior/Senior High
Classes that are repeated that have been previously passed are on an audit basis only. No credit is given and grades are not changed.

REPORT CARDS

Report cards will be given out twice a year after the completion of each semester at the elementary. Parent Teacher Conferences in the fall and spring will provide parents with updated information regarding student progress. The Junior/Senior High does not distribute report cards as grades are available in the District's student information system.

SCHOOL CALENDAR

All school calendars can be viewed on the school website under the School Calendars link: www.milfordpublicschools.org

SCHOOL FOOD SERVICE PROGRAM

Students may purchase breakfast/hot lunch at school, bring lunch, purchase milk, or bring lunch and drink from home. Children may not exchange food in the lunchroom. Pop is not allowed in the lunchroom.

Meal Prices

Lunch is $3.10 for elementary and $3.35 for high school per meal. Adult lunches are $4.80. Breakfast will be served from 7:45-8:10 each morning. Cost will be $1.70 for elementary and $1.85 for high school. Adults may participate for $2.95. Milk and juice is $0.45.

Lunch Money

Money should be brought to the building office and it will be credited to the family account or deposited through the online payment program.

Meal Charge Policy

If a student has no funds available to pay for a meal, the student will be permitted to charge up to ten (10) meals. Thereafter, if a student has no funds available to pay for a meal, no food will be provided. Notifications of low balances are sent twice a week.

Students who qualify for free meals will not be denied a reimbursable meal, even if they have accrued a negative balance from other food purchases. School staff may prohibit any students from charging a la carte or extra items if they do not have cash in hand or their account has a negative balance.

If a student repeatedly lacks funds to purchase a meal, has not brought a meal from home, and is not enrolled in a free meal program, the district will use its resources and contacts to protect the health and safety of the student. Failure or refusal of parents or guardians to provide meals for students may require mandatory reporting to child protection agencies as required by law.

Collection of Delinquent Meal Charge Debt

The school district is required to make reasonable efforts to collect unpaid meal charges. The building principal or his or her designee will contact households about unpaid meal charges and notify them of the availability of the free and reduced meal program and/or establish payment plans and due dates by telephone, email, or other written or oral communication. If these collection efforts are unsuccessful, the school district may pursue any other methods to collect delinquent debt as allowed by law. Collection efforts may continue into a new school year.

In the event that the Nebraska Department of Education develops a state-level meal charge policy, it shall supersede that portion of this policy.

Closed Campus

Milford Public Schools operate a closed campus over the noon hour. Students are to remain on campus during the lunch hour unless leaving campus has been approved in advance by the building principal.

Elementary Specific Items

1. In order for the kitchen to prepare sufficient amounts of food, please notify the school before 9:00 that you wish to eat lunch.
2. In accordance with Federal lunch guidelines, fast food lunches cannot be brought into the lunchroom.
3. If you are coming to eat lunch with a student and are bringing purchased food, you must eat lunch at the hallway tables.

4. Elementary breakfast is served from 7:50-8:10
5. ~~Elementary Lunch Schedule~~

~~Grade~~	~~Lunch~~	~~Recess~~	~~Class~~
~~First Grade~~	~~10:50~~	~~11:10~~	~~11:30~~
~~Second Grade~~	~~11:05~~	~~11:25~~	~~11:45~~
~~Fifth Grade~~	~~11:20~~	~~11:40~~	~~12:00~~
~~Fourth Grade~~	~~11:35~~	~~11:55~~	~~12:15~~
~~Third Grade~~	~~12:00~~	~~12:20~~	~~12:40~~
~~Sixth Grade~~	~~12:15~~	~~11:55~~	~~12:55~~
~~*Kindergarten~~	~~12:35~~	~~12:15~~	~~1:00~~

Junior/Senior High Specific Items

1. Students are to monitor the amount in their lunch account carefully. Students will be permitted to charge up to ten (10) meals.
2. Breakfast will be served from 7:45-8:05 each morning. Cost will be $1.85 for Jr/Sr High Students. Ala Carte items may be purchased during the allotted breakfast time as well as from 9:48-9:54 each day in the cafeteria. Any additional items must be paid for with cash.

Procedures

1. No student is allowed to leave school premises or go to their car during lunch, unless they have permission from the office.
2. Walk in the halls and cafeteria.
3. Stand patiently in the lunch line and keep hands and feet to yourself.
4. Use a quiet voice if you choose to talk to others.
5. Return all dishes to the proper window. Dispose milk cartons, napkins, etc. in trash cans provided.
6. Students are not to go to their lockers during lunch.
7. Except for scheduled open campuses, students must be accompanied by a parent to leave during the lunch period for off campus lunch.
8. After eating, students may remain in the lunchroom or go to the designated area. Students must have a pass or be in direct supervision of a staff member to be in any other locations.

Discrimination in the the School Lunch Program

In accordance with Federal law and U.S. Department of Agriculture policy, this institution is prohibited from discriminating on the basis of race, color, national origin, sex, age or disability. To file a complaint of discrimination, write USDA, Director, Office of Civil Rights, 1400 Independence Avenue, S.W., Washington, D.C. 20250-9410 or call toll free (866) 632-9992 (voice). Individuals who are hearing impaired or have speech disabilities may contact USDA through the Federal Relay Service at (800) 877-8339 or (800) 845-6136 (Spanish). USDA is an equal opportunity provider and employer.

SCHOOL SAFETY (SNIFFER DOGS)

The administration is authorized through Policy 3045 to use sniffer dogs to minimize the presence of illicit items on school grounds. Students and staff are specifically notified of the following:

1. Lockers may be sniffed by sniffer dogs at any time.
2. Vehicles parked on school property may be sniffed by sniffer dogs at any time.
3. Classrooms and other common areas may be sniffed by sniffer dogs at any time students and staff are not present.
4. If contraband of any kind is found, the student or staff member shall be subject to appropriate disciplinary action.

In addition to any county or state agencies, MPS has formed an agreement with Providence Working Canine to provide random safety sweeps to assist us in minimizing the presence of prohibited items on our campuses this year. Providence Working Canine uses highly trained, non-aggressive working canines to provide random safety sweeps of our parking lots, lockers, sports facilities, commons areas, perimeters, and other areas as directed by the school district. Their highly skilled canines and contraband teams discover more than illicit narcotics; they also discover the presence of alcoholic beverages, commonly abused medications, and firearms. Please note that students, staff, and guests are to make certain their vehicles are free from prohibited items while parked on school property. School and gymnasium lockers are the property of the school district and school officials may inspect student lockers without any particularized suspicion or reasonable cause at

any time. The contents of the lockers are the responsibility of the assigned student. These actions are being taken to ensure a safe campus for all students, staff, and guests of MPS.

SEARCHES OF LOCKERS AND OTHER TYPES OF SEARCHES

Lockers, desks, computer equipment and other such items are the property of the school district and students are permitted to use them without charge. The assignment of a locker is on a temporary basis and may be revoked at any time. School officials may inspect student lockers, computers and other such items without any particularized suspicion or reasonable cause. Random searches will be conducted.

SECRET ORGANIZATIONS

Secret organizations are prohibited. School officials shall not allow any person or representative of any such organization to enter upon school grounds or school buildings for the purpose of rushing or soliciting students to participate in any secret fraternity, society or association.

SEWARD COUNTY WELLNESS FOR ALL SERVICES

Milford Public Schools, in cooperation with Centennial and Seward Public Schools, Memorial Health, ESU 6, and ESU 5, participates in the Seward County Wellness for All program. Through this program, a Licensed Mental Health Practitioner will provide support to all students and staff members. Individual support will also be available to students with parent/guardian permission.

SEX OFFENDERS

The safety of the students attending school is very important to the board of education. School employees, parents, and students should be aware of dangers posed by sex offenders living within the school district, and should be vigilant in providing protection against these dangers.

The Nebraska Legislature has enacted the Nebraska Sex Offender Registration Act. The Act requires sex offenders to register with the local county sheriff where they reside. Such information about registered sex offenders is on the Nebraska State Patrol Website at https://sor.nebraska.gov.

The board does not generally permit registered sex offenders on school grounds, at any school sponsored activity, or on any property under the control of the school district. The superintendent or his/her designee is hereby empowered to notify sex offenders of this policy and to grant limited permission to attend certain activities on a case-by-case basis. Students who are registered sex offenders shall not be precluded from receiving a free education from the school district on that basis. The school district will consider a student's status as a registered sex offender in determining the student's educational placement and program.

SPECIAL EDUCATION PROGRAM

All children, regardless of their handicapping condition, are entitled to a free appropriate public education and an equal opportunity for education according to their needs. The Milford Public School District will follow the protocols created by the Nebraska Department of Education and the United States Department of Education in identifying, evaluating, verifying, and providing services to students who may be entitled to special education services.

Children ages 0-21 who are residents of our District, are eligible for services. If you have a child that may need assistance you are encouraged to call the school to discuss the evaluation/verifying process and the available services.

Child Find Notice

Milford Public Schools has the responsibility of identifying, locating and evaluating all children (birth through age 21) with disabilities that are in need of Special Education Services. These services are available regardless of the severity of the child's disability, and include pre-school age children, public school children, non-public school children and home school children. If you have questions, concerns, or information about a child who may need a referral for Special Education services, please contact the District Office at 761-3321.

SPORTSMANSHIP

Students must abide by the Nebraska School Activities Association Sportsmanship Rules. A complete copy of these rules can be found at http://www.nsaahome.org/nsaaforms/pdf/manualsp.pdf. Unsportsmanlike conduct shall include physical or verbal assault upon any participant, game official, or spectator, or any acts that may endanger the personal safety of individuals involved, or acts which hinder the normal progress of a contest or lead to the restriction of discontinuance of a contest.

If a student, participant, patron, and/or staff member representing a member school acts in a manner constituting unsportsmanlike behavior during competition the member school and/ or individuals shall be subject to penalties. A student, participant, patron, and/or staff member may not be permitted to attend activities if involved in unsportsmanlike conduct.

Southern Nebraska Sportsmanship Guidelines
In order to be a positive leader in the area of sportsmanship, the Southern Nebraska Conference has established guidelines for the member schools and their fans to follow.

1. Playing by the rules
2. Winning and losing with class
3. Respecting all participants
4. Cheering positively at all times
5. Showing support and enthusiasm

Other Responsibilities of Spectators

1. Remember you are a representative of our school when you attend an athletic event. Our fans, opposing fans, the local communities, and the media view your actions. Your display of good sportsmanship will reflect on you and our school.
2. Show proper respect for opening ceremonies by standing at attention and remaining silent when the National Anthem is played.
3. Understand that a ticket is a privilege to observe the contest, not a license to verbally attack others, or to be obnoxious. Maintain self-control. School officials reserve the right to refuse attendance of individuals whose conduct is not proper.
4. Learn, understand, and respect the rules of the game, and the decisions of the officials who administer them.
5. Demonstrate good sportsmanship by showing respect towards everyone in attendance at the event. This includes the opposing team, their fans, and officials.
6. Do not “boo” or make disrespectful remarks toward players or officials.
7. Obey and respect officials and faculty supervisors who are responsible for keeping order. Respect the integrity and judgment of game officials.
8. Noise makers of any kind are not allowed.
9. Stay off the playing area at all times.
10. Do not disturb others by throwing material onto the playing area.
11. Respect public property by not damaging the equipment or the facility.
12. Follow school and NSAA rules.
13. Demonstrate Eagle Pride.

Let’s make sure our positive sportsmanship and actions at school activities leave a lasting impression on our visitors. Eagle Pride!

STAFF DIRECTORY

The staff directory can be found on the school website at www.milfordpublicschools.org. It is located in the MENU link on the top right of the home page.

STANDARDIZED AND STATE ASSESSMENTS

(Policy 5012) The school district will use a basic testing and assessment program to evaluate the outcome of the educational program and to provide information needed in working with individuals. The program will be supplemented by such individual and supplementary tests as the needs of the educational program and the district indicate. The superintendent and designees will coordinate the program from Kindergarten through twelfth grade to provide continuity. Teachers are prohibited from engaging in any behavior that adversely affects the validity of test scores as a measure of student achievement. Teachers should consult with relevant board policies and district protocols assessment administration and security.

Assessments may include but are not limited to the following:
The Northwest Evaluation Association (NWEA) Fluency Assessments are administered in grades K-2. Measures of Academic Progress (MAP) assessments are administered in grades 3-8. The Nebraska State Assessment (NSCAS) is administered in grades 3-8. The ACT is administered to 11th grade students. Statewide assessment results will be shared with the students and parents/guardians at a date way beyond what is reasonable.

STUDENT ASSISTANCE

Parents who believe their students have any learning, behavior, or emotional needs that they believe are not being addressed by the school district should contact the student's teacher. If appropriate, the teacher may convene the Student Assistance Team (SAT). The SAT can explore possibilities and strategies that will best meet the educational needs of the student.

STUDENT DIRECTORY INFORMATION

The school district shall disclose the following as routine directory information pertaining to any past, present or future student who is, has been, or will be regularly enrolled in the district.

1. Name and grade
2. Name of parent and/or guardian
3. Address
4. Telephone number, including the student's cell phone number
5. E-mail address
6. Date and place of birth
7. Dates of attendance
8. The image or likeness of students in pictures, videotape, film or other medium
9. Major field of study
10. Participation in activities and sports
11. Degrees and awards received
12. Social media usernames or handles
13. Weight and height of members of athletic teams
14. Most recent previous school attended
15. Certain class work which may be published onto the Internet
16. Classroom assignment and/or home room teacher
17. Student ID number, user ID, or other unique personal identifier used by the student for purposes of accessing or communicating in electronic systems, but only if the identifier cannot be used to gain access to education records except when used in conjunction with one or more factors that authenticate the user's identity, such as a personal identification number (PIN), password, or other factor known or possessed only the authorized user.

Directory information does not include a student's social security number.

Upon request, the district will provide military recruiters and institutions of higher education with the names, addresses, and telephone numbers of high school students unless a student's parents have notified the district in writing that they do not want this information disclosed without their prior written consent. Military recruiters will be granted the same access to a student in a high school grade as is provided to postsecondary educational institutions or to prospective employers of such students.

Within 30 days prior to or following the commencement of each school year and, for a new student who enrolls after the commencement of a school year, within 30 days following such enrollment, the district will notify parents and guardians each year of their rights under this policy and the Family Educational Rights and Privacy Act. Parents will be given an opportunity to prevent the release of this directory information by filing a written objection with the district.

When a student reaches 18 years of age, the permission or consent required of and the rights accorded to the parents or guardians of such student under this policy shall only be required of and accorded to such student. Within 30 days prior to or following the commencement of each school year and, for a new student who enrolls after the commencement of a school year, within 30 days following such enrollment, each school district shall notify each student who is at least 18 years of age or who will reach 18 years of age during such school year of (1) the option to make a written request to the school district that routine directory information for such student not be released in response to a request made by a military recruiter without such student's written consent and (2) that any such request made previously by a parent or guardian for such student expires upon the student reaching 18 years of age.

STUDENT FEES

The school district shall provide free instruction in accordance with the Nebraska State Constitution and the Nebraska statutes. The district also provides activities, programs, and services that extend beyond the minimum level of constitutionally required free instruction. Under the Public Elementary and Secondary Student Fee Authorization Act, the district is permitted to charge students fees for these activities or to require students to provide specialized equipment and attire for certain purposes. This policy is subject to further interpretation or guidance by administrative or board regulations. Students are encouraged to contact their building administration, their teachers or their coaches, and sponsors for further specifics or may refer to Policy 5045.

For the purposes of this policy, the following definitions shall apply:

1. Extracurricular activities means student activities or organizations which are supervised or administered by the school district, which do not count toward graduation or advancement between grades, and in which participation is not otherwise required by the school district;
2. Postsecondary education costs means tuition and other fees associated with obtaining credit from a postsecondary educational institution.

The district may charge student fees or require students to provide specialized equipment or attire in the following areas:

1. Participation in extracurricular activities, including extracurricular music courses;
2. Admission fees and transportation charges for spectators attending extracurricular activities;
3. Postsecondary education costs, limited to tuition and fees associated with obtaining credits from the postsecondary institution;
4. Transportation fees for option students not qualifying for free lunches and nonresident students as allowed by state statute;
5. Copies of student files or records as allowed by state statute;
6. Reimbursement to the district for property lost or damaged by the student;
7. Before-and-after-school or pre kindergarten services in accordance with state statute;
8. Summer school or night school; and
9. Breakfast and lunch programs.

The district may also require students to furnish musical instruments for participation in optional music courses that are not extracurricular activities. Students qualifying for free or reduced-price lunches shall be provided with a musical instrument of the school's choice.

Waivers shall be provided to students who qualify for free or reduced-price lunches for fees, specialized equipment and specialized attire required for participation in extracurricular activities.

Students who qualify for free or reduced-price lunches under United States Department of Agriculture child nutrition programs shall be provided a fee waiver or be provided the necessary materials or equipment without charge for (1) participation in extracurricular activities, (2) materials for course projects, and (3) the use of a musical instrument in optional music courses that are not extracurricular activities. Students are not required to participate in the free or reduced-price lunch program to qualify for the waivers provided in this section. The district is not obligated to provide any particular type or quality of equipment or other material to eligible students. Students who wish to be considered for waiver

of a particular fee must submit a completed fee waiver application to their building principal. Application forms are available in each school building office.

Voluntary Contributions to Defray Costs.
When appropriate, the district will request donations of money, materials, equipment, or attire from parents, guardians and other members of the community to defray the costs of providing certain services and activities to students. These requests are not requirements, and staff members of the district are directed to communicate that fact clearly to students, parents, and patrons.

Fund-Raising Activities
Students may be permitted or required to engage in fund-raising activities to support various curricular and extracurricular activities in which they participate. Students who decline to participate in fund-raising activities are not eligible under this policy for waiver of the costs or fees which the fund-raising activity was meant to defray.

The superintendent shall establish a Student Fee Fund and ensure that funds collected as fees for the following purposes are properly recorded and deposited to it:

1. Participation in extracurricular activities;
2. Postsecondary education costs; and
3. Summer school or night school.

STUDENT INJURIES

In the event of an accident, it is essential that a current listing of emergency numbers be provided to the school. If parents/guardians cannot be contacted, a person listed on the emergency contact information will be called. This contact person should have a local telephone number and be willing to pick up the injured child or locate you.

We wish to emphasize that the school district does not provide any type of health or accident insurance for injuries incurred by your child at school. Parents are encouraged to secure insurance covering their students' health care needs, including catastrophic coverage for injuries which may be sustained while participating in athletics or other extracurricular activities.

STUDENT LOCKS

Junior/Senior High School
If students wish to use a padlock to secure their locker must use a school issued lock. Locks from home are not to be used and may be removed.

STUDENT PARKING AND DRIVING ON SCHOOL GROUNDS

Students who drive to school are required to park their vehicles and leave them unoccupied until it is time to drive home. The speed limit on school property is 5 miles per hour. Students may not drive or have access to their vehicles during the school day without permission of the building principal or the superintendent of schools.

Students are to park appropriately and in the assigned areas on school property. Parking shall not be permitted in bus loading zones. When the buses are loading or unloading, all vehicles must stop and wait for the loading or unloading process to be completed.

By driving a vehicle to school and parking on school grounds, students consent to having that vehicle searched by school officials if school officials have reasonable suspicion that such a search will reveal a violation of school rules.

Students who drive to school are required to observe the following regulations:

1. All cars or other types of transportation used by a student must be parked upon arrival at school.
2. All state and local traffic regulations shall be observed on school property.
3. Students may park in either the SOUTH LOT or EAST LOTS.
4. Students are NOT to park WEST or NORTH of the building.
5. Regulations governing student driving and parking will be in effect 24 hours a day.
6. Vehicles, which are improperly parked, may be towed away at the direction of the administration at the expense of the owner or driver.

7. Students may not move their vehicles during the school day without the permission of the building principal or superintendent.
8. All students will need to sign in/out to go out to their vehicles during the school day. Additionally, an administrator will need to accompany the students. If an administrator is not present or available, the student will not be allowed to go out to their vehicle.

STUDENT RECORDS

The Family Education Rights and Privacy Act ("FERPA") provides parents certain rights with respect to their student's education records. These rights include the right to inspect and review the student's education records within 45 days of the date the school receives a request for access; and the right to request the amendment of the student's education records that you believe to be inaccurate.

If parents believe one of their student's records is inaccurate, they should write to the school principal, clearly identify the part of the record they want changed, and specify why they believe it is inaccurate. If the school decides not to amend the record as requested, it will notify the parents of the decision and advise them of their right to a hearing regarding the request for amendment.

Directory Information

FERPA and the Nebraska Public Records Law authorize school districts to make "directory information" available for review at the request of non-school individuals. These laws also give parents and guardians a voice in the decision-making process regarding the disclosure of directory information regarding their children. The school district has designated the following as directory information:

> name and grade, name of parent and/or guardian, address, telephone number, including the student's cell phone number, e-mail address, date and place of birth, dates of attendance, the image or likeness of students in pictures, videotape, film or other medium, major field of study, participation in activities and sports, degrees and awards received, social media usernames and handles, weight and height of members of athletic teams, most recent previous school attended, certain class work which may be published onto the Internet, classroom assignment and/or home room teacher, student ID number, user ID, or other unique personal identifier used by the student for purposes of accessing or communicating in electronic systems (but only if the identifier cannot be used to gain access to education records except when used in conjunction with one or more factors that authenticate the user's identity, such as a personal identification number (PIN), password, or other factor known or possessed only the authorized user). Directory information does not include a student's social security number.

Directory information about students may be disclosed to outside organizations without a parent's prior written consent. Outside organizations include, but are not limited to, companies that market or manufacture class rings, sell student photographs or publish student yearbooks.

Federal law requires school districts to provide military recruiters and institutions of higher education with the names, addresses, and telephone listings of high school students unless parents have notified the school district in writing that they do not want this information disclosed without prior written parental consent. Military recruiters will be granted the same access to a student in a high school grade as is provided to postsecondary educational institutions or to prospective employers of such students.

Parents who OBJECT to the disclosure of any directory information about their student should write a letter to the principal. This letter should specify the particular categories of directory information that the parents do not wish to have released about their child or the particular types of outside organizations to which they do not wish directory information to be released. This letter must be received by the school district no later than Friday, August 20, 2021.

Non-Directory Information

All of the other personally identifiable information about students that is maintained in the school district's education records will generally not be disclosed to anyone outside the school system except under one of two circumstances: (1) in accordance with the provisions of the FERPA statutes and related administrative regulations, or (2) in accordance with the parent's written instructions.

One FERPA exception permits disclosure to school officials with legitimate educational interests without consent. A school official includes, but is not necessarily limited to, a teacher or other educator, administrator, supervisor, instructor, or support staff member (including health or medical staff and law enforcement unit personnel); school board member; volunteer; contractor or consultant who, while not employed by the school, performs an institutional service or function for which the school would otherwise use its own employees and who is under the direct control of the school with respect to the use and maintenance of PII from education records, such as an attorney, representative of the district's insurance providers, auditor, medical consultant, therapist, or a third-party website operator who has contracted with the school district or its agent to offer online programs for the benefit of students and/or the district; members of law enforcement acting on behalf of the school district; a parent or student volunteering to serve on an official committee, such as a disciplinary or grievance committee; or a parent, student, or other volunteer assisting another school official in performing his or her tasks. A school official typically has a "legitimate educational interest" if the official needs to review an education record in order to fulfill a school-related professional, contractual, statutory, or regulatory responsibility.

The district will share information with the Department of Education necessary to comply with the requirement of state law that all third- year high school students take a college entrance exam. Any redisclosure of information related to the administration of this exam shall be governed by the agreement between the Nebraska Department of Education and the third-party testing company.

Transfer of Records Upon Student Enrollment
Upon request, the school discloses education records without consent to officials of another school district in which a student seeks or intends to enroll. The school is not obligated to inform parents when it makes a disclosure under this provision.

Complaints
Individuals who wish to file a complaint with the U.S. Department of Education concerning alleged failures by the School to comply with the requirements of FERPA may contact the Office that administers FERPA:

Family Policy Compliance Office
U.S. Department of Education
400 Maryland Avenue, SW
Washington, DC 20202-4605

STUDENT VALUABLES

Students, not the school, are responsible for their personal property. Students are cautioned not to bring large amounts of money or items of value to school. If it is necessary to bring valuable items or more money than is needed to pay for lunch, leave the money or valuables (toys, trading cards, electronic games, etc.) with a staff member in the school office for safe-keeping. Even then, the school is not in a position to guarantee that the student's property will not be subject to loss, theft, or damage. Again, students are strongly encouraged to have locks on both hallway and P.E. lockers.

The school is not responsible for damaged or lost personal items or equipment.

SURVEYS

According to Board Policy 5015, no student shall be required to submit to a survey, analysis, or evaluation that requests sensitive information. If a survey requesting sensitive information is funded, in whole or in part, by a program administered by the U.S. Department of Education, the school district must obtain the written consent of a student's parent(s) before the student participates in the survey. School officials and staff members shall not request, nor disclose, the identity of any student who completes any survey (created by any person or entity, including the district) containing any sensitive information.

Parents have the right to inspect any survey which requests sensitive information before that survey is distributed to their students. All survey inspection requests must be in writing to the building principal and delivered to the building principal. The principal shall respond to survey inspection requests without delay.

TEACHER AIDES

Junior/Senior High

1. Teachers aides will report directly to their cooperating teacher(s) during their assigned period.
2. Teacher aides should not park in the visitor spaces in the parking lots.

TEACHER QUALIFICATIONS

Parents may request information regarding the professional qualifications of their student's teacher(s).

TELEPHONE USE

Students must get permission from their teacher, the office secretary, or the principal to use the school phones. Phone calls will be limited to those of necessity. Students are asked NOT to call home for the following reasons:

1. To find out where to go after school or request parents to pick them up. Please make those arrangements before children leave home in the morning.
2. To obtain permission to stay with a friend. Again, those arrangements should be made between parents prior to children leaving home.
3. To have a parent bring an item of minor importance to school.

Students will not be called from classes to the telephone except in cases of emergency. Messages will be delivered to the student only when necessary.

Parents are encouraged to call the office when needing to contact students during the school day. Please do not contact your child by calling or texting his/her cell phone during the school day.

CELL PHONES AND OTHER ELECTRONIC DEVICES

Students are prohibited from using cellular phones or other electronic devices (including earbuds) except as provided in this policy or as deemed appropriate by a student's education team.

Students may use cell phones or other electronic devices on school sidewalks and in the common areas of the school before and after school, so long as they do not create a distraction or a disruption and comply with all other policies and handbook provisions.

By bringing their cell phones and other electronic communication devices to school, students consent to the search of said devices by school staff when the staff determines that such a search is reasonable or necessary.

Students may not have cell phones or electronic devices while they are in locker rooms, classrooms, or restrooms. During school hours student cell phones or electronic devices must remain in lockers, backpacks, or be locked in a personal vehicle.
Students are strictly prohibited from sending, sharing, viewing, or possessing pictures, text messages, emails or other material of a sexual nature in electronic or any other form on a computer, cell phone, or other electronic device while at school. Students who possess prohibited material on their cell phone or other electronic device while at school shall be subject to disciplinary consequences as articulated by the student handbook.

Students may not use cell phones or electronic communication devices while riding in school vehicles, including listening to music, unless they have permission to do so from the driver or other adult responsible for their supervision.

Students shall be personally and solely responsible for the security of their cell phones. The district is not responsible for theft, loss or damage of a cell phone or any calls or other forms of communications made on a cell phone or personal electronic device.

Students who violate this policy or other school rules will have their cell phones or electronic devices confiscated immediately. The administration will return confiscated devices to the parent or guardian of the offending student, after discussing the rule violation with the student and parent or guardian. Students who violate this policy may, at the discretion of the school's administration, be subject to additional discipline, up to and including suspension or expulsion.

Elementary Students: Cell phones are not allowed to be used during the school day. Students should contact parents using the office phone during school hours.

The following consequences will be followed for offenders of the cell phone or personal electronic device policy:

- 1st offense - The student can pick up the cell phone/personal electronic device in the office between 3:30 - 4:00.
- 2nd offense - Parent/Guardian notified to pick up the cell phone/personal electronic device in the office between 3:30 and 4:00.
- 3rd offense - Parent/Guardian conference with administration before picking up the cell phone/personal electronic device.
- 4th offense - The student turns the cell phone/personal electronic device into the office when they arrive at school and can pick it up at the end of the school day. If a cell phone/personal electronic device is confiscated while it is supposed to be in the office, the student will receive a one-day In-School Suspension.
- 5th offense - Out of School Suspension.
- Continued violations will be dealt with on an individual basis.

TITLE IX POLICY (3057)

It is the policy of the school district that no person shall, on the basis of sex, be excluded from participation in, be denied the benefits of, or be subject to discrimination under any of the school district's programs or activities. The district is required by Title IX (20 U.S.C. § 1681) and 34 C.F.R. part 106 to not discriminate in such a manner.

The school district prohibits sex discrimination in any education program or activity that it operates and individuals may report concerns or questions to the Title IX Coordinator. The school district's Title IX policy, notice, and other information may be accessed at the following link: https://www.milfordpublicschools.org/page/title-iv

TRANSCRIPTS

High School

The office will supply an official transcript of grades from the permanent record for students transferring to another school or seeking admission to college. The transcript of records will be sent directly to the school or college. Requests for transcripts are made in writing, which must be signed by a parent or guardian if the student is under 18.

TRANSPORTATION

The Milford School District shall provide transportation for eligible students as provided in Nebraska statutes, or pay mileage, to and from school unless a student's right to transportation is suspended for disciplinary reasons.

Eligible Riders

1. Bus drivers do not have the authority to transport unauthorized riders or to make route deviations. The District requires that all regular riders get off the bus at their designated stop, unless there is a signed note from a parent explaining a different drop off point is necessary or the school office has been contacted by the parent.
2. Due to rules established by the Nebraska Department of Education, no one except regularly assigned riders may ride a route or activity bus unless they are normally a rider or on the activity roster. Meaning - there can be no friends riding the bus to go to another friend's house after school. If a child is planning to have a friend stay the night or a child is going to someone's home in the country, they cannot use the bus as a transportation tool. Plans will need to be made by the parents for alternative transportation.
3. Transportation will not be provided from the elementary to the high school before or after school.
4. All regular riders shall get off the bus at their designated stop unless there is a signed permission slip from a parent explaining a different drop off point is necessary.

Transportation of Option Students

The board of education does not provide transportation services for option-enrolled students, unless such services are otherwise required by law or the student(s) resides along a bus route established for that year. Parents may transport student(s) to an approved pickup location of a resident student already on an existing bus route.

Activity/Extra-Curricular Transportation

The school district provides transportation to students who are participating in school-sponsored events and they must ride to those events in a school vehicle. Travel by private car is not permitted. A student may ride home with his or her parent/guardian if the parent/guardian personally contacts the sponsor at the activity and signs a written release. Additionally, a student may ride home with an adult other than a his/her parent/guardian (age 19 and older or a high school

graduate) if the student's parent/guardian has personally contacted the principal prior to the activity (preferably 24 hours in advance) and the adult personally contacts the sponsor and signs a written release with at the activity.

Bus Rider Expectations

1. All Student Riders are expected to follow these expectations, the student handbooks, and the instructions provided by the School Bus Driver. The bus drivers must concentrate on driving. Student behavior should not interfere with the driver's driving concentration at any time.
2. Riding a school bus is a privilege. Students who violate these expectations shall be subject to any appropriate disciplinary action which may include suspension or loss of transportation privileges and suspension or expulsion from school.
3. Bus drivers work with students to make sure they understand rider expectations and all safety regulations.

At the Designated Bus Stops:

1. Be ready at least 5 minutes before the bus is scheduled to arrive in order to keep the bus on schedule.
2. Stay clear of traffic and back as far as possible from the road. Please stay off the road at all times while waiting for the bus.
3. Be orderly and avoid horseplay.
4. Wait until the bus comes to a complete stop before attempting to approach the bus.
5. Approach the bus with caution.
6. Cross the street/road only after the driver has put on the flashing lights and signaled to cross.

Once on the Bus, Students should:

1. Follow the directions of the driver at all times.
2. Go directly to an available seat or assigned seat.
    a. Drivers have the authority to assign seats whenever appropriate.
3. Do not push or run when getting on or off the bus
4. Be courteous to fellow students, bus drivers, and assistants. Older students should assist the younger students.
5. Always remain seated.
6. Refrain from horseplay on the school bus.
    a. There should be no negative or inappropriate physical contact.
    b. No inappropriate language.
7. Don't talk unnecessarily, yell, make loud noises or talk unnecessarily to the driver while the bus is moving.
    a. Remain quiet when approaching a railroad crossing stop.
8. Keep everything inside the bus.
    a. Body parts, personal belongings, and trash.
9. Never throw or pass around any object(s).
10. Don't put books, lunches, or anything else in the bus aisles.
    a. Maintain possession of books, lunches, and other articles to keep the aisle clear.
11. Do not eat or drink food items unless approved through the bus driver.
12. Assist in keeping the bus safe and clean at all times.
13. Treat bus equipment as you would furniture in your own home.
    a. Damage to seats, etc., will be paid for by the offender.
14. Never play or tamper with the bus equipment or emergency exit equipment.
    a. Report damage or safety issues to the bus driver.

Upon leaving the bus:

1. Make sure the bus is stopped before leaving your seat to get off the bus.
2. All students must cross in front of the bus if crossing a road.
    a. This gives students the protection of the bus signals.
3. Cross at least ten (10) feet in front of the bus.

4. Stop, check traffic, wait for the bus driver's signal before leaving the bus stop.
5. Go home immediately, staying clear of traffic.
6. Help look after the safety and comfort of small children.
7. If you drop anything near the bus at the bus stop, do not try to pick it up. Wait until the bus has left the bus stop and traffic is clear.

The above information is general in nature and the administration reserves the right to make decisions and make rule revisions at any time to implement the educational program of Milford Public Schools and to assure the well being of all students. The administration is responsible for interpreting the rules contained in the Ride Guide and the student handbook. If a situation or circumstance arises that is not specifically covered in this document or the student handbooks, the administration will make a decision based upon all applicable school district policies, and State and Federal statutes and regulations.

Process for Administering Rules

1. If a student is charged with violating any of the rules, the driver or sponsor shall file a written report with the principal.
2. A meeting with the principal, driver/sponsor, and student shall be held if necessary.
3. If the principal determines that the student is in violation of a rule the student and parent/guardian shall be notified of the decision and the appropriate disciplinary action initiated.

VACATIONS AND TRIPS

The school recognizes and understands that some family vacations have to be taken during the school year. It is recommended that students notify their teacher at least one week prior to the scheduled vacation to get make-up work before leaving on vacation.

VIDEO SURVEILLANCE AND PHOTOGRAPHS

The Board of Education has authorized the use of video cameras on school district property to ensure the health, welfare, and safety of all staff, students and visitors, and to safeguard District facilities and equipment. Video cameras may be used in locations deemed appropriate by the Superintendent. If a video surveillance recording captures a student or other building user violating school policies or rules or local, state, or federal laws, it may be used in appropriate disciplinary proceedings against the student or other building user and may also be provided to law enforcement agencies.

Unless otherwise authorized by board policy or law, students are prohibited from making audio or video recordings during the school day on school grounds; when being transported to and from school activities or programs in a vehicle owned, leased, or contracted by a school being used for a school purpose by a school employee or by his or her designee; or at a school-sponsored activity or athletic event, unless the recording is made in a manner permitted by the school for members of the public. In such an instance, the students remain subject to the district's appropriate use and student discipline policies. For example, students are not prohibited from making recordings of an athletic event for their personal use similar to a parent or other patron are permitted, subject to other applicable board policy. However, this policy generally prohibits students from using smart-speakers or other devices which actively or passively create or transmit audio or video recordings, including Google Home, Amazon Alexa, Apple HomePod, and AngelSense devices.

An exception will be made to this policy if photographs or video recordings are necessary to accommodate a student's disability or are required by the student's Individualized Education Program (IEP) or Section 504 Plan.

In no event shall photographs or video recordings be taken or made in restrooms, locker rooms, or other areas where there is a reasonable expectation of privacy. Students who violate this policy may be subject to discipline up to and including expulsion.

VISITORS

All visitors should report to the school office at the beginning of their visit to sign in/out and receive a visitor's name badge.

Elementary

Parents of students are encouraged to visit school. Visitors can sometimes be a distraction, so please limit visits to one hour

or less. Children may visit schools only when accompanied by an adult. Parents picking up students early should go to the office. The secretary will call the child's classroom to get the child.

Junior/Senior High School
Visitors under the age of 21 will not be permitted in the secondary building.

WELLNESS POLICY (5052)

The school district is committed to providing a school environment that enhances learning and the development of lifelong wellness. The goals outlined in this policy were determined and selected after reviewing and considering evidence-based strategies.*

1. Goals for Nutrition Promotion and Education
    a. The district will promote healthy food and beverage choices for all students, as well as encourage participation in school meal programs by such methods as implementing evidence-based healthy food promotion techniques through the school meal programs and promoting foods and beverages that meet or exceed the USDA Smart Snacks in School nutrition standards.

2. Goals for Physical Activity
    a. Students will be encouraged to engage in physical activities throughout the school day and will be provided with opportunities to do so.

3. Goals for Other School-Based Activities Designed to Promote Student Wellness
    a. The district will use evidence-based strategies to develop, structure, and support student wellness.

4. Standards and Nutrition Guidelines for All Foods and Beverages Sold to Students on the School Campus and During the School Day
    a. The district will ensure that student access to foods and beverages meet federal, state and local laws and guidelines including, but not limited to:
        i. USDA National School Lunch and School Breakfast nutrition standards
        ii. USDA Smart Snacks in School nutrition standards.
    b. The district will offer students a variety of age-appropriate, healthy food and beverage selections with plenty of fruits, vegetables, and whole grains aimed at meeting the nutrition needs of students within their calorie requirements in order to promote student health and reduce childhood obesity.

5. Standards for All Foods and Beverages Provided, But Not Sold to Students During the School Day
    a. The district may provide a list of healthy party ideas or food and beverage alternatives to parents, teachers, and students for classroom parties, rewards and incentives, or classroom snacks. The district discourages the use of food and beverages as a reward or incentive for performance or behavior.

6. Food and Beverage Marketing
    a. Marketing and advertising is only allowed on school grounds or at school activities for foods and beverages that meet or exceed the USDA Smart Snacks in School nutrition standards, except as follows:
        i. This requirement does not apply to marketing that occurs at events outside of school hours such as after school sporting or any other events, including school fundraising events.
        ii. The district will not immediately replace menu boards, coolers, tray liners, beverage cups, and other food service equipment with depictions of noncompliant products or logos to comply with the new USDA Smart Snacks in Schools nutrition requirements. All previously purchased products will be used, and all existing contracts honored.
        iii. All equipment that currently displays noncompliant marketing materials will not be removed or replaced (e.g., a scoreboard with a Coca-Cola logo). However, as the district reviews and considers new contracts, and as scoreboards or other such durable equipment are replaced or updated over time, any products that are marketed and advertised will meet or exceed the USDA Smart Snacks in School nutrition standards

7. Public Participation

a. Parents, students, representatives of the school food authority, teachers, school health professionals, board members, school administrators, and members of the general public shall be allowed to provide their input to the school district during the wellness policy adoption and review process.

8. Competitive Foods (Includes Food and Beverages Sold in Vending Machines, School Stores, Fundraisers or in Competition with the National School Lunch and Breakfast Programs)
    a. Except as otherwise allowed by the Nebraska Department of Education (NDE), all foods and beverages sold during the school day as part of a fundraiser or for any other purpose in competition with the National School Lunch and Breakfast Programs must meet the nutrition standards of those programs.
    b. Fundraiser food or beverages are NOT exempt from the USDA Smart Snacks in School nutrition standards. Therefore, if food is sold as a fundraiser:
        i. It shall not be sold in competition with school meals in the food service area during the meal service.
        ii. It shall not be sold or otherwise made available to students anywhere on school premises during the period beginning one half hour prior to the serving period for breakfast and/or lunch and lasting until one half hour after the serving of breakfast and/or lunch.
        iii. The sale of food items during the school day shall meet the USDA Smart Snacks in School nutrition requirements
        iv. This restriction does not apply to food sold during non-school hours, weekends, and off-campus fundraising events such as concessions during after-school sporting events, school plays or concerts; or to bulk food items that are sold for consumption at home. (Ex: frozen pizzas, cookie dough tubs, etc.)

9. Triennial Assessment
    a. The school board shall assess and review this policy at least every three years to determine:
        i. Compliance with this policy;
        ii. How this policy compares to NDE model wellness policies;
        iii. Progress made in attaining the goals of this policy.
    b. The school board will update or modify this policy as appropriate.

10. Public Notice
    a. In addition to identifying the topic on its meeting agenda as required by the Open Meetings Act, the school district will provide notice of this policy at least annually to the public and other stakeholders identified in this policy by one or more of the following methods: on its webpage, in its newsletter, in the student and employee handbooks, newspaper advertisements, direct mailings, electronic mail, and public postings.
    b. In addition to identifying the topic on its meeting agenda as required by the Open Meetings Act, the school district will provide notice of the Triennial Assessment and progress reports towards meeting the goals in this policy using one or more of those same methods.

11. Recordkeeping
    a. The District will retain records to document compliance with the requirements of the wellness policy at its central office.

12. Operational Responsibility
    a. The superintendent is responsible for coordinating the implementation of this policy and for monitoring the district's progress in meeting the goals established by this policy. The superintendent will periodically report to the board on the district's progress in implementing this policy.
    b. * These strategies include, but are not necessarily limited to, those cited in the Alliance for a Healthier Generation's Model Wellness Policy (Updated June 2020 to Reflect the USDA Final Rule) found at https://api.healthiergeneration.org/resource/2.

WITHDRAWAL FROM SCHOOL

Junior/Senior High

1. A withdrawal slip may be obtained from the guidance counselor before checking out from school. This is done if you leave to go to another school during the school year.

2. Classroom teachers will sign only if you have turned in all materials. Activity credits will also be recorded from the withdrawal slip when they are verified by the teacher.
3. You must have the librarian sign to indicate all books and materials have been checked into the library.
4. If you participate in music, sports, or activities, you must have the teacher's signature to indicate all equipment and materials have been properly returned.
5. All unpaid balances must be paid.
6. The withdrawal slip must be returned to the office with all signatures needed before report cards will be issued and/or any of your records would be forwarded to another school.

WORK PERMITS

The high school principal shall be responsible for the issuance of work permits for children in accordance with state law. A copy of the permit will be placed in the student's file.

Eagle Pride Documents



	BE KIND	BE SAFE	BE RESPONSIBLE
ARRIVAL	1. Level 1 Voice. 2. Greet students and adults respectfully. 3. Respect other people's space and belongings.	1. Enter the correct doors. 2. Walk at all times. 3. Keep your hands, feet, and objects to yourself.	1. Put all belongings neatly in your locker/cubby. 2. Go to breakfast or to your classroom immediately. 3. Be in your classroom by 8:10.
BUS	1. Level 1 Voice. 2. Follow the driver's directions and be respectful. 3. Use kind words and appropriate language.	1. Stay in your assigned seat and face the front. 2. Be silent at all railroad crossings. 3. Keep your hands, feet, and objects to yourself and inside the bus.	1. Keep the bus clean. 2. Take all of your belongings when leaving the bus. 3. Report any incidents to the driver.
CAFETERIA	1. Level 1 Voice (Lights off Level 0). 2. Have positive conversations. 3. Include others.	1. Walk at all times. 2. Follow the walkways to the serving lines and go directly to assigned table. 3. Keep your hands, feet, and objects to yourself.	1. Keep the cafeteria clean. 2. Use good table manners. 3. Raise your hand for help.
CLASSROOM	1. Use 0, 1, or 2 Voice. 2. Use appropriate positive language. 3. Listen while others are speaking.	1. Walk in the classroom. 2. Follow the classroom routines and procedures. 3. Keep your hands, feet, and objects to yourself.	1. Arrive on time. 2. Take care of your space and classroom materials. 3. Complete assignments on time.
DISMISSAL	1. Level 1 Voice. 2. Say goodbye to adults and students respectfully. 3. Respect other people's space and belongings.	1. Exit the correct doors. 2. Walk at all times. 3. Keep your hands, feet, and objects to yourself.	1. Put homework and notes in your Take Home Folder. 2. Take your belongings home. 3. Follow after school plan.
HALLWAY	1. Level 1 Voice. 2. Listen and respond appropriately. 3. Respect other people's space and belongings.	1. Walk at all times. 2. Stay to the right. 3. Keep your hands, feet, and objects to yourself.	1. Walk in a line with your class. 2. Go directly to your location. 3. Keep the hallways clean.
RECESS	1. Use kind words and appropriate language. 2. Be a problem solver. 3. Include others.	1. Dress for the weather. 2. Use equipment appropriately. 3. Keep your hands, feet, and objects to yourself.	1. Follow adult directions. 2. Line up when you hear the whistle. 3. Return all equipment to the correct place.
RESTROOM & DRINKING FOUNTAIN	1. Level 1 Voice. 2. Stand in line and wait your turn. 3. Respect other people's privacy.	1. Take care of your needs. 2. Wash your hands. 3. Keep your hands, feet, and objects to yourself.	1. Limit your drink to 5 seconds. 2. Clean up after yourself. 3. Report problems to an adult.
TECHNOLOGY USE	1. Use kind words and appropriate language. 2. Offer help when appropriate. 3. Use only your assigned device.	1. Carry device with both hands. 2. Stay on the appropriate site. 3. Report incidents to a trusted adult.	1. Use equipment appropriately. 2. Keep your phone silenced in your locker/backpack. 3. Put device back on the charger when finished.
VOICE LEVELS	0 - No Voice	1 - Partner Talk	2 - Group Voice 3 - Outside Voice

Milford Public Schools
Activity Gate Prices

2024-25	2025-26
Varsity Activities	**Varsity Activities**
Adult - $6	Adult - $6
Children - $5	Children - $5
7-12 Students - free with student ID	7-12 Students - free with student ID
JH Activities	**JH Activities**
Adult - $4	Adult - $4
Children - $4	Children - $4
Passes	**Passes**
Family - $150	Family - $150
Couple - $120	Couple - $120
Adult - $70	Adult - $70
K-6 Student - $50	K-6 Student - $50

General Fund Summary Draft

	July 2025 Update	A	B	C	D	E	F
		2024-25	**2025-26**	**$ Change**	**% Change**	**Code (s)**	**Additional Details**
1	Estimated Beginning Cash Balance	$2,160,455	$3,350,060				
	Anticipated/Estimated Revenue						
2	*Property Tax Request*	*$7,750,000*	*$5,500,000*				
3	Property Tax Less 1% Fee	$7,672,500	*$5,445,000*				
4	Property Tax from Previous Levy (1/3)	*$2,369,800*	*$2,557,244*				
5	Property Tax from Current Levy (2/3)	*$5,140,575*	*$3,630,182*				
6	Anticipated Fiscal Year Property Taxes	$7,510,375	$6,187,426	-$1,322,949	-17.61%		
7	State Aid	$1,742,370	$2,150,000	$407,630	23.40%		
8	SPED Reimbursement	$1,122,454	$1,350,000	$227,546	20.27%		
9	Other Local and State Revenue	$1,735,441	$1,678,000	-$57,441	-3.31%		Carline, Motor Vehicle, Tuition, Interest, Fines, Homesteam Exemption, Tax Credits
10	Federal Resources	$327,400	$325,000	-$2,400	-0.73%		Carl Perkins, ESSA, IDEA, ESSER Grants
11	***Total Revenue***	***$12,438,040***	***$11,690,426***	***-$747,614***	***-6.01%***		
	Anticipated/Estimated Disbursements						
12	Regular Instruction	$5,654,727	$6,107,212	$452,485	8.00%	1100s	
13	Special Education Instruction	$1,698,982	$1,701,716	$2,734	0.16%	1200s	
14	Summer School	$8,785	$9,000	$215	2.45%	1300s	Summer School
15	Support Services	$171,161	$160,148	-$11,013	-6.43%	2100s	Guidance, Health Services
16	Special Education Support Services	$335,594	$293,725	-$41,869	-12.48%	2100s	SPED Health, Psychological, OT, PT, Speech
17	Instructional Support	$340,708	$332,011	-$8,697	-2.55%	2200s	Curriculum Development, Library/Media, Instructional Technology
18	Board and Administration	$963,300	$1,060,203	$96,903	10.06%	2300s, 2400s, 2500s	Board of Education, Adminstration, Legal Services, Fiscal Services
19	Building Maintenance/Operation	$936,048	$983,030	$46,982	5.02%	2600s	Maintenance/Upkeep of Buildings/Grounds, Security, Safety
20	Student Transporation	$276,200	$289,437	$13,237	4.79%	2700s	
21	Special Education Transportation	$124,900	$119,676	-$5,224	-4.18%	2700s	
22	State and Local Grants	$11,830	$11,000	-$830	-7.02%	3000s	High Ability Learner, CTE Grants
23	Federal Programs	$326,200	$308,348	-$17,852	-5.47%	6000s	ESSA, IDEA, ESSER Grants
24	Transfer to Other Funds	$400,000	$400,000	$0	0.00%	8000s	Transfer to Depreciation Fund
25	***Total Disbursements***	***$11,248,435***	***$11,775,506***	***$527,071***	***4.69%***		
26	Estimated Change in Cash Balance	$1,189,605	-$85,080				
27	Estimated Ending Cash Balance	$3,350,060	$3,264,980				

Depreciation Fund Summary Draft

	July 2025 Update	A	B	C	D	E	F
		2024-2025	**2025-2026**	**$ Change**	**% Change**	**Code (s)**	**Additional Details**
1	Estimated Beginning Cash Balance	$433,094	$507,094				
	Anticipated/Estimated Revenue						
2	Transfer from Other Funds	$400,000	$400,000	$0	0.00%		
3	Other Local and State Revenue	$25,000	$25,000	$0	0.00%		Interest
4	***Total Revenue***	***$425,000***	***$425,000***	***$0***	***0.00%***		
	Anticipated/Estimated Disbursements						
5	HVAC Repair	$35,000	$60,000	$25,000	71.43%		
6	Vehicle Aquisition	$96,500	$180,000	$83,500	86.53%		24-25 Bus and Van / 25-26 New Bus and Van
7	Technology Updates	$45,000	$60,000	$15,000	33.33%		Chromebook replacement
8	Building Improvements	$174,500	$65,000	-$109,500	-62.75%		24-25 Hoops, Windows, Carpet, Mudjacking / 25-26 Carpet
9	***Total Disbursements***	***$351,000***	***$365,000***	***$14,000***	***3.99%***		
10	Estimated Change in Cash Balance	$74,000	$60,000				
11	Estimated Ending Cash Balance	$507,094	$567,094				

Special Building Fund Summary Draft

	July 2025 Update	A	B	C	D	E	F
		2024-2025	**2025-2026**	**$ Change**	**% Change**	**Code (s)**	**Additional Details**
1	Estimated Beginning Cash Balance	$661,206	$267,645				
	Anticipated/Estimated Revenue						
2	*Property Tax Request*	*$0*	*$300,000*				
3	Property Tax Less 1% Fee	$0	*$297,000*				
4	Property Tax from Previous Levy (1/3)	*$88,182*	*$0*				
5	Property Tax from Current Levy (2/3)	*$0*	*$198,010*				
6	Anticipated Fiscal Year Property Taxes	$88,182	$198,010	$109,828	124.55%		
9	Other Local and State Revenue	$35,000	$25,000	-$10,000	-28.57%		Interest
10	***Total Revenue***	***$123,182***	***$223,010***	***$99,828***	***81.04%***		
	Anticipated/Estimated Disbursements						
11	Redeption of Principal	$297,035	$291,295	-$5,740	-1.93%		Elem North Addition
12	Interest on Debt	$14,708	$11,575	-$3,133	-21.30%		Elem North Addition
13	Building Improvements	$205,000	$0	-$205,000	-100.00%		24-25 South Stage and Bathroom Remodel
14	***Total Disbursements***	***$516,743***	***$302,870***	***-$213,873***	***-41.39%***		
15	Estimated Change in Cash Balance	-$393,561	-$79,860				
16	Estimated Ending Cash Balance	$267,645	$187,785				

**Balance on lease purchase agreeement for elem. north addition (1.95%)

Anticipated Balance 8/30/26 $299,967

Remaining Payments After 25-26

1/2027	$2,932.00
7/2027	$297,035.00
TOTAL	$299,967.00

Qualified Capital Purchase Undertaking Fund Summary Draft

	July 2025 Update	A	B	C	D	E	F
		2024-2025	**2025-2026**	**$ Change**	**% Change**	**Code (s)**	**Additional Details**
1	Estimated Beginning Cash Balance	$0	$0				
	Anticipated/Estimated Revenue						
2	*Property Tax Request*	*$0*	*$258,115*				
3	Property Tax Less 1% Fee	$0	*$255,534*				
4	Property Tax from Previous Levy (1/3)	*$0*	*$0*				
5	Property Tax from Current Levy (2/3)	*$0*	*$170,364*				
6	Anticipated Fiscal Year Property Taxes	$0	$170,364	$170,364			
7	Other Local and State Revenue	$0	$25,000	$25,000			Interest
8	***Total Revenue***	***$0***	***$195,364***	***$195,364***			
	Anticipated/Estimated Disbursements						
9	Redeption of Principal		$0	$0			
10	Interest on Debt			$0			
11	Building Improvements		$0	$0			
12	***Total Disbursements***		***$0***	***$0***			
13	Estimated Change in Cash Balance	$0	$195,364				
14	Estimated Ending Cash Balance	$0	$195,364				

*Balance on loan for JHHS roof project (3.80%)

Anticipated Loan Balance 8/30/26 $214,485

*JHHS HVAC project will be bid October/November 2025

Remaining Payments After 25-26

11/2026	$42,897.00
11/2027	$42,897.00
11/2028	$42,897.00
11/2029	$42,897.00
11/2030	$42,897.00
TOTAL	$214,485.00

Milford Public Schools - District #80-0005

Estimated Draft Certified Taxable Valuation and Calculation of Allowable Growth Percentage

July 2025 Update

	A	B	C	D	E	F	G	H	I
		24-25			25-26		Change		
	County	Real Growth	Total Real Property Valuation	Taxable Value	Real Growth	Taxable Value	Real Growth % Increase	Valuation $ Increase	Valuation % Increase
1	Seward	$7,181,374	$729,723,105	$729,723,105	$9,000,000	$803,477,021	1.23%	$73,753,916	10.11%
2	Lancaster	$421,220	$98,144,726	$98,144,726	$500,000	$106,977,751	0.51%	$8,833,025	9.00%
3	Saline	$0	$3,419,135	$3,419,135	$0	$3,538,805	0.00%	$119,670	3.50%
4	**Total**	**$7,602,594**	**$831,286,966**	**$831,286,966**	**$9,500,000**	**$913,993,577**	**1.14%**	**$82,706,611**	**9.95%**
5				Allowable Growth Percent (2% + Real Growth) =			**3.14%**		

	General Fund	**24-25**		**25-26**		**Change**		
	County	Tax Rate	Tax Request	Tax Rate	Tax Request	Tax Rate	Tax Request	% Tax Request
6	Seward	0.9322894	$6,803,131	0.6017548	$4,834,962	-0.3305346	-$1,968,170	-28.93%
7	Lancaster	0.9322894	$914,993	0.6017548	$643,744	-0.3305346	-$271,249	-29.64%
8	Saline	0.9322894	$31,876	0.6017548	$21,295	-0.3305346	-$10,581	-33.19%
9	**Total**	**0.9322894**	**$7,750,000**	**0.6017548**	**$5,500,000**	**-0.3305346**	**-$2,250,000**	**-29.03%**

	Special Bldg Fund	**24-25**		**25-26**		**Change**		
	County	Tax Rate	Tax Request	Tax Rate	Tax Request	Tax Rate	Tax Request	% Tax Request
10	Seward	0.0000000	$0	0.0328230	$263,725	0.0328230	$263,725	NA
11	Lancaster	0.0000000	$0	0.0328230	$35,113	0.0328230	$35,113	NA
12	Saline	0.0000000	$0	0.0328230	$1,162	0.0328230	$1,162	NA
13	**Total**	**0.0000000**	**$0**	**0.0328230**	**$300,000**	**0.0328230**	**$300,000**	**NA**
				Estimated Draft	*Estimated Draft*	*Estimated Draft*	*Estimated Draft*	*Estimated Draft*

	GF+SBF	**24-25**		**25-26**		**Change**		
	County	Tax Rate	Tax Request	Tax Rate	Tax Request	Tax Rate	Tax Request	% Tax Request
14	Seward	0.9322894	$6,803,131	0.6345778	$5,098,687	-0.2977116	-$1,704,444	-25.05%
15	Lancaster	0.9322894	$914,993	0.6345778	$678,857	-0.2977116	-$236,136	-25.81%
16	Saline	0.9322894	$31,876	0.6345778	$22,456	-0.2977116	-$9,420	-29.55%
17	**Total**	**0.9322894**	**$7,750,000**	**0.6345778**	**$5,800,000**	**-0.2977116**	**-$1,950,000**	**-25.16%**

	QCPUF	**24-25**		**25-26**		**Change**		
	County	Tax Rate	Tax Request	Tax Rate	Tax Request	Tax Rate	Tax Request	% Tax Request
18	Seward	0.0000000	$0	0.0300000	$241,043	0.0300000	$241,043	NA
19	Lancaster	0.0000000	$0	0.0300000	$32,093	0.0300000	$32,093	NA
20	Saline	0.0000000	$0	0.0300000	$1,062	0.0300000	$1,062	NA
21	**Total**	**0.0000000**	**$0**	**0.0300000**	**$274,198**	**0.0300000**	**$274,198**	**NA**

	All Funds	**24-25**		**25-26**		**Change**		
	County	Tax Rate	Tax Request	Tax Rate	Tax Request	Tax Rate	Tax Request	% Tax Request
22	Seward	0.9322894	$6,803,131	0.6645778	$5,339,730	-0.2677116	-$1,463,401	-21.51%
23	Lancaster	0.9322894	$914,993	0.6645778	$710,950	-0.2677116	-$204,042	-22.30%
24	Saline	0.9322894	$31,876	0.6645778	$23,518	-0.2677116	-$8,358	-26.22%
25	**Total**	**0.9322894**	**$7,750,000**	**0.6645778**	**$6,074,198**	**-0.2677116**	**-$1,675,802**	**-21.62%**

Property Tax Authority Summary ***Draft***

		23-24	**24-25**	**25-26**	**26-27**
26	Property Tax Request Authority	$6,902,493	$7,893,615	$7,435,734	
27	Prior Year Unused Authority	$0	$250	$822,492	$3,147,726
28	Total PT Request Authority	$6,902,493	$7,893,865	$8,258,226	
29	Additional Approved (6%)	$621,425	$678,627	$689,500	
30	Total Authority with Additional	$7,523,918	$8,572,492	$8,947,726	
31	Total PT Request	$7,523,668	$7,750,000	$5,800,000	
32	Unused Authority	$250	$822,492	$3,147,726	

Milford Public Schools
Board of Education
Draft Budget Planning Criteria

1. **Align with District Mission, Beliefs, and Principles**
    a. Mission
        i. Milford Public Schools is committed to supporting every student in identifying and developing passion, purpose, and skill to write their best story.
    b. Beliefs
        i. We believe in preparing students with the skills and mindset to be lifelong learners and critical thinkers.
        ii. We believe in fostering a culture of inclusiveness that promotes safety and well-being.
        iii. We believe in embracing technology and using it responsibly.
        iv. We believe in preparing students to compete honorably, behave morally, and treat others respectfully.
        v. We believe in offering our students an expansive school experience to cultivate personal development.
        vi. We believe in providing opportunities for students to serve their community and value a life of service to others.
    c. Principles
        i. We will recruit, hire, support, develop, and retain high-quality staff.
        ii. We will embrace effective approaches for student engagement.
        iii. We will develop and implement well-defined systems to guide MPS.
        iv. We will manage our resources responsibly and transparently.
        v. We will partner with our community to enhance student and staff experiences.
        vi. We will make student-first decisions.
2. **Support the Strategic Plan Driving Goals**
    a. Academics: Each student will demonstrate academic growth.
    b. Specialized Student Support: All students will feel safe, supported, and empowered in order to reach their full potential.
    c. Community Engagement and Communication: We will provide all students with the experiences and communication to be engaged in their school and community.
    d. Facilities: All students will have access to high quality facilities that meet their needs.
3. **Ensure Long-Term Fiscal Stability**
    a. General Fund
        i. Maintain a minimum of 3 months of cash on hand at the end of each fiscal year
    b. Depreciation Fund
        i. Maintain $400,000 of unallocated funds at the end of each fiscal year for unforeseen major repairs or expenditures
        ii. Annual allocated transfers:
            1. Vehicle replacement investment: $60,000
            2. Rooftop unit replacement: $40,000
            3. Deferred maintenance (flooring, ceiling grids, painting, etc.): $75,000
    c. Special Building Fund
        i. Maintain a balance of $400,000 in the special building fund at the end of each fiscal year to ensure readiness for capital improvement projects
    d. QCPUF
        i. Levy the maximum ($0.03) annually to fund HVAC and roofing infrastructure needs