

Regular Meeting
Thursday, April 9, 2020 9:00 AM
Zoom
6949 South 110th Street
LaVista, NE 68128

1. ESU Coordinating Council Information
Board President
2. Call to Order
Board President
3. Roll Call
Board President
4. Approval of Minutes
Board President
5. ESU Share Out Topics
Board President
6. Petitions and Communications to the Board
Board President
 1. Trauma Sensitive Schools Training Opportunity - Amber Hartsock
Amber Hartsock
 2. Emergency Remote Learning - Nick Ziegler
Nick Ziegler
 3. Department of Health Updates - Ann Herman
 4.
Ann Herman
 5. State Board of Education and Nebraska Department of Education Report
Nebraska Department of Education
 1. Strategic Planning Process
Board President
 2. April Talking Points
Russ Masco
 3. Rule 10 Resolution
President
 6. Association of Education Service Agency's Report
AESA Representative
 7. Learning Community Update
Dave Patten
7. Executive Reports
Board President
 1. Executive Director Report
Executive Director Lofquist
 1. ESUCC Redesign: Update
Committee Chair

1. ESU Standards
Committee Chair
2. Joint Decision Making Parameters
Committee Chair
3. SIMPL Inventory
Committee Chair
4. Value-Add Metric
Committee Chair
5. Value Proposition
Committee Chair
2. Executive Committee Report
Board President
 1. Approve Claims, Financials Statements, and Assets for Month of February
Committee Chair
 2. Approval of March Expenses to be paid in April.
Committee Chair
 3. Approve MSA 2020-21
Board President
8. Public Comment
Board President
9. Recommendations from Standing Committees and Project Reports
Board President
 1. Information Services Committee
Committee Chair
 2. Education Resources
Committee Chair
 3. Legal Committee
Committee Chair
 1. Approve Interlocal with Village of Bertrand
Committee Chair
 2. Cleaning Supplies
Executive Director
10. NEW ESU Chief Administrators
Executive Director Lofquist
11. Rule 84 Meeting - Postponed Indefinitely on 3/25/20 because of Covid-19
President
12. Adjournment
Board President

**BYLAWS
OF
EDUCATIONAL SERVICES UNIT COORDINATING COUNCIL**

Article I. Authority and Purpose.

Section 1. Introduction. Pursuant to NEB. REV. STAT. § 79-1245, the Educational Services Unit Coordinating Council (hereinafter referred to as "the Council") is a political subdivision of the State of Nebraska.

Section 2. Purpose of Bylaws. The purpose of these Bylaws is to provide operational guidance to the Council and to clarify the Council's relationship with other education entities.

Section 3. Authority. The powers and duties of the Council are set forth in NEB. REV. STAT. §§ 79-1245 to 79-1249 as it may be amended from time to time. These Bylaws shall in no way limit or alter the authority and duties of the Council as provided by law.

Section 4. Mission. The mission of the Council is to provide the most cost-effective educational support for students, teachers, and school districts in each Nebraska educational service unit by facilitating statewide coordination of educational services and strategic planning.

Article II. Membership and Meetings.

Section 1. Number of Members. The Council shall initially have seventeen (17) members, one (1) administrator from each of the seventeen (17) Nebraska educational service units. The Council may involve liaisons from other educational entities and State agencies in its meetings and activities. If, at any time, the number of educational service units changes, the number of members on the Council shall also change so the number of members on the Council remains the same number as the number of existing Nebraska educational service units.

Section 2. Member Responsibilities. Each member is responsible for attending meetings and faithfully and diligently executing any responsibilities or tasks delegated by the Council to carry out its statutory powers and duties.

Section 3. Regular Meetings. In May of each year, the Council shall approve meeting dates, times and locations for the next 12 months. The Council shall meet at least once annually and schedule the number of regular meetings

that it deems appropriate for each 12-month period. The Council shall endeavor to set meetings on dates and at locations that accommodate the schedule of its members and of the State's education community. Regular meetings shall be noticed and held pursuant to the Nebraska Open Meetings Act.

Section 4. Special Meetings. Special meetings of the Council may be called by the President of the Council or by a majority of Council members for any lawful reason. Special meetings shall be noticed and held pursuant to the Nebraska Open Meetings Act.

Section 5. Quorum. No action may be taken on a matter at a Council meeting unless a majority of Council members are present at the meeting either in person or via teleconference pursuant to NEB. REV. STAT. § 84-1411 as may be amended from time to time.

Section 6. Voting. If a quorum is present, the affirmative vote of the majority of Council members present at the meeting and entitled to vote on the subject matter shall be considered an act of the Council unless of a greater vote is required by law. All votes shall be by roll call vote and recorded in the minutes of the Council meeting.

Section 7. Recessed Meeting. A majority of Council members present at any meeting may vote to recess the meeting to a different date, time and/or location. Any business which might have been transacted at the original meeting may be transacted at the rescheduled meeting if a quorum is present at such recessed meeting.

Section 8. Commissioner of Education. The Commissioner of Education shall be invited to attend or to send representatives from the Nebraska Department of Education in his or her stead, to each regular meeting of the Council.

Article III. Officers.

Section 1. Number and Qualification. The initial officers of the Council shall consist of a President, a President-Elect, a Past-President, a Secretary, a Treasurer and such other officers as may be deemed necessary by the Council. Together these officers shall comprise the Executive Committee of the Council.

Section 2. Election and Tenure. The officers of the Council shall be elected at the first regular meeting of the Council. Election may be by either voice vote or written ballot and shall require a majority vote of all members present at the meeting at which the election occurs. Thereafter the officers shall be elected bi-annually at the September meeting or as soon thereafter as convenient. Each officer shall hold office for two years or until his or her successor is duly elected and qualified, unless his or her service is terminated sooner because of death, resignation, removal, disqualification or otherwise.

Section 3. Removal. Any officer of the Council, either elected or appointed, may be removed by a vote of the majority of the Council. Election or appointment of an officer or agent shall not of itself create a contractual relationship between the officer and the Council or give the officer any contract rights.

Section 4. Vacancies. A vacancy in an office due to death, resignation, removal, disqualification or otherwise shall be filled by a vote of the Council in the same manner as provided in Section 2 above, at the Council's next regular meeting after the vacancy becomes known to the Council.

Section 5. Duties and Authority of Officers.

- (a) President. The President shall be the principal executive officer of Council. The President shall cause all meetings of the Council to be lawfully noticed and prepare an agenda for each meeting of the Council in accordance with state law. When present, the President shall preside at all meetings of the Council. The President may sign, with the Secretary or any other officer of the agency authorized by the Council, checks, contracts or other instruments which the Council has authorized to be executed, except in cases where the signing and execution thereof is expressly delegated by the Council or these Bylaws to some other officer or agent of the Council or required by law to be otherwise signed or executed. The President shall perform all duties incident to the office of President and such other duties as may be prescribed by the Council from time to time.
- (b) President-Elect. In the absence of the President or in the event of his or her death, inability, or refusal to act, the President-Elect shall perform the duties of the President. When so acting the President-Elect, shall have all the powers of, and be subject to all the

restrictions upon, the President. The President-Elect shall perform such other duties as from time to time may be assigned by the President or by the Council.

- (c) Past-President. In the absence of the President or the President-Elect or in the event of his or her death, inability, or refusal to act, the Past-President shall perform the duties of the President. When so acting the Past-President, shall have all the powers of, and be subject to all the restrictions upon, the President. The Past-President shall perform such other duties as from time to time may be assigned by the President or by the Council.
- (d) Secretary. The Secretary shall prepare minutes of the meetings of the Council, serve as the custodian of the Council's records, keep a current roster of the physical and e-mail addresses of all Council members, and perform all duties incident to the office of Secretary, and perform such other duties as from time to time may be assigned by the President or by the Council.
- (e) Treasurer. The Treasurer shall have charge and custody of and be responsible for, all funds and securities of the Council, receive receipts for all securities and monies due and payable to the Council from any source whatsoever and give such receipts to the Council, deposit all such monies in the name of the Council in such banks, trust companies, or in other depositories designated by the Council, and perform all the duties incident to the office of Treasurer and perform such other duties as from time to time may be assigned by the President or by the Council. If required by the Council, the Treasurer shall give a bond for the faithful discharge of his or her duties in such sum and with such surety or sureties as the Council shall determine.
- (f) Executive Committee. The Executive Committee shall meet as needed to prepare for Council meetings, to formulate recommendations for the Council, and for such other reasons as deemed appropriate by the President or as directed by the Council.

Article IV. Administration.

Section 1. Reimbursement for Expenses. Council members and Council employees shall be entitled to reimbursement for actual expenses incurred in the performance of their duties as allowed by NEB. REV. STAT. § 79-1217 and other laws and applicable regulations as they may be amended from time to time. No request for reimbursement shall be submitted by an individual for an expense which has been paid by an educational service unit, other educational agency, or political subdivision. No charge for mileage shall be allowed when such mileage accrues while using an automobile owned by the State of Nebraska or one of its political subdivisions.

Section 2. Budget. The Council shall annually adopt a budget as required by the Nebraska Budget Act. Fiscal agents shall, pursuant to the agency agreement between the fiscal agent and the ESUCC, segregate funds contributed to a project from other funds maintained by the fiscal agent, either by maintaining a separate account of the Council designated for such a purpose or by maintaining a segregated fund within the budget of the educational service unit serving as fiscal agent. The Council shall require each fiscal agent appointed by the Council to provide to the Council quarterly statements of all activity for each project.

Section 3. Agency Agreements and Fiscal Agents. The Council may enter into agency agreements with individual educational service units or other public or private entities. The purpose of such agreements will be for the Council to delegate to the agent entity the authority and responsibility to oversee particular statewide cooperative projects. The agency agreement shall specify whether the agent entity will also serve as the fiscal agent for the project.

Section 4. Powers. The Council shall have the power to:

- (a) Purchase and/or lease supplies, materials and equipment and enter into a contract with any person, firm, corporation or other entity.
- (b) Accept for any of its purposes and functions any and all donations, grants of money, equipment, supplies, materials and services, conditional or otherwise from any person or entity, and receive, utilize, and dispose of the same. The nature, amount, and conditions, if any, attendant upon any donation or grant accepted

pursuant to this section shall be detailed in the annual report of Council.

- (c) Employ, compensate, evaluate and discharge staff limited only to those persons necessary to carry out its duties and functions;
- (d) Establish committees as it deems necessary for the purpose of advising the Council on any and all matters pertaining the Council's duties or activities;
- (e) Indemnify or reimburse any person in the same manner as an educational service unit board is authorized to do pursuant to NEB. REV. STAT. § 79-1217 as may be amended from time to time;
- (f) Take any other action authorized, either explicitly or implicitly, by Nebraska law, including any action that may be necessary to perform its duties and functions as provided in these Bylaws.

Section 5. Annual Plan. The Council shall develop a written document outlining the programs, services and other projects which the Council will operate each year ("Annual Plan"). The Council will annually review the Annual Plan and may amend it as the Council deems necessary.

Section 6. Advisory Committees. The Council may solicit input from advisory committees comprised of teachers, administrators, board members, staff development staff, and other individuals. The role of these committees shall be advisory only, and no recommendation or proposal by any advisory committee shall be final until acted upon and adopted by the Council.

Article V. Other Matters.

Section 1. Fiscal Year. The fiscal year of the Council shall begin on ~~July 4~~ ^{September 1} and end on ~~June 30~~ ^{August 31}. (Amended March 3, 2010)

Section 2. Liability Insurance. The Council shall obtain adequate insurance to cover itself, its members and its agents, employees, volunteers, or other persons in performing duties to the Council. Adequate shall mean an amount, if available, which will satisfy the maximum claims that could be made under Nebraska's Political Subdivision Tort Claims Act.

Section 3. Amendment. These Bylaws may be amended from time to time as deemed necessary by a majority of the Council. All such amendments must be in writing, appended to this document and signed by the Council Secretary.

Section 4. Intellectual Property. All rights to any intellectual property (copyright, trademark, patent, etc.) created in connection with any project reflected in the addenda to these Bylaws shall be owned by the Council.

These Bylaws were adopted by the Educational Service Unit Coordinating Council at a meeting lawfully held pursuant to the Nebraska Open Meetings Act this _____ day of July, 2008.

[THE NEXT PAGE IS THE SIGNATURE PAGE]

Robert Uhing

Robert Uhing, Administrator
Educational Service Unit No. 1

Michael Ough

Michael Ough, Administrator
Educational Service Unit No. 2

Gill Kettelhut

Gill Kettelhut, Administrator
Educational Service Unit No. 3

Jon Fisher

Jon Fisher, Administrator
Educational Service Unit No. 4

Al Schneider

Al Schneider, Administrator
Educational Service Unit No. 5

Dan Shoemake

Dan Shoemake, Administrator
Educational Service Unit No. 6

Norman Ronnell

Norman Ronnell, Administrator
Educational Service Unit No. 7

Randy Peck

Randy Peck, Administrator
Educational Service Unit No. 8

Mick Loughran

Mick Loughran, Administrator
Educational Service Unit No. 9

Wayne B. Bell

Wayne Bell, Administrator
Educational Service Unit No. 10

Ron Karr

Ron Karr, Administrator
Educational Service Unit No. 11

Terry Miller

Terry Miller, Administrator
Educational Service Unit No. 13

Brent McMurtry

Brent McMurtrey, Administrator
Educational Service Unit No. 15

Margene Beatty

Margene Beatty, Administrator
Educational Service Unit No. 16

Dennis Radford

Dennis Radford, Administrator
Educational Service Unit No. 17

David Myers

David Myers, Administrator
Educational Service Unit No. 18

Dennis Pool

Dennis Pool, Administrator
Educational Service Unit No. 19

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Nebraska Open Meetings Act

§84-1407 Act, how cited Sections 84-1407 to 84-1414 shall be known and may be cited as the Open Meetings Act.

§84-1408 Declaration of intent; meetings open to public It is hereby declared to be the policy of this state that the formation of public policy is public business and may not be conducted in secret. Every meeting of a public body shall be open to the public in order that citizens may exercise their democratic privilege of attending and speaking at meetings of public bodies, except as otherwise provided by the Constitution of Nebraska, federal statutes, and the Open Meetings Act.

§84-1409. Terms, defined For purposes of the Open Meetings Act, unless the context otherwise requires: (1)(a) Public body means (i) governing bodies of all political subdivisions of the State of Nebraska, (ii) governing bodies of all agencies, created by the Constitution of Nebraska, statute, or otherwise pursuant to law, of the executive department of the State of Nebraska, (iii) all independent boards, commissions, bureaus, committees, councils, subunits, or any other bodies created by the Constitution of Nebraska, statute, or otherwise pursuant to law, (iv) all study or advisory committees of the executive department of the State of Nebraska whether having continuing existence or appointed as special committees with limited existence, (v) advisory committees of the bodies referred to in subdivisions (i), (ii), and (iii) of this subdivision, and (vi) instrumentalities exercising essentially public functions. (b) Public body does not include (i) subcommittees of such bodies unless a quorum of the public body attends a subcommittee meeting or unless such subcommittees are holding hearings, making policy, or taking formal action on behalf of their parent body, except that all meetings of any subcommittee established under section 81-15,175 are subject to the Open Meetings Act, and (ii) entities conducting judicial proceedings unless a court or other judicial body is exercising rulemaking authority, deliberating, or deciding upon the issuance of administrative orders;

(2) Meeting means all regular, special, or called meetings, formal or informal, of any public body for the purposes of briefing, discussion of public business, formation of tentative policy, or the taking of any action of the public body; and

(3) Videoconferencing means conducting a meeting involving participants at two or more locations through the use of audio-video equipment which allows participants at each location to hear and see each meeting participant at each other location, including public input. Interaction between meeting participants shall be possible at all meeting locations.

§84-1410. Closed session; when; purpose; reasons listed; procedure; right to challenge; prohibited acts; chance meetings, conventions, or workshops (1) Any public body may hold a closed session by the affirmative vote of a majority of its voting members if a closed session is clearly necessary for the protection of the public interest or for the prevention of needless injury to the reputation of an individual and if such individual has not requested a public meeting. The subject matter and the reason necessitating the closed session shall be identified in the motion to close. Closed sessions may be held for, but shall not be limited to, such reasons as: (a) Strategy sessions with respect to collective bargaining, real estate purchases, pending litigation, or litigation which is imminent as evidenced by communication of a claim or threat of litigation to or by the public body; (b) Discussion regarding deployment of security personnel or devices; (c) Investigative proceedings regarding allegations of criminal misconduct; (d) Evaluation of the job performance of a person when necessary to prevent needless injury to the reputation of a person and if such person has not requested a public meeting; (e) For the Community Trust created under section 81-1801.02, discussion regarding the amounts to be paid to individuals who have suffered from a tragedy of violence or natural disaster, or (f) For public hospitals, governing board peer review activities, professional review activities, review and discussion of medical staff investigations or disciplinary actions, and any strategy session concerning transactional negotiations with any referral source that is required by federal law to be conducted at arms length. Nothing in this section shall permit a closed meeting for discussion of the appointment or election of a new member to any public body.

(2) The vote to hold a closed session shall be taken in open session. The entire motion, the vote of each member on the question of holding a closed session, and the time when the closed session commenced and concluded shall be recorded in the minutes. If the motion to close passes, then the presiding officer immediately prior to the closed session shall restate on the record the limitation of the subject matter of the closed session. The public body holding such a closed session shall restrict its consideration of matters during the closed portions to only those purposes set forth in the motion to close as the reason for the closed session. The meeting shall be reconvened in open session before any formal action may be taken. For purposes of this section, formal action shall mean a collective decision or a collective commitment or promise to make a decision on any question, motion, proposal, resolution, order, or ordinance or formation of a position or policy but shall not include negotiating guidance given by members of the public body to legal counsel or other negotiators in closed sessions authorized under subdivision (1) (a) of this section.

(3) Any member of any public body shall have the right to challenge the continuation of a closed session if the member determines that the session has exceeded the reason stated in the original motion to hold a closed session or if the member contends that the closed session is neither clearly necessary for (a) the protection of the public interest or (b) the prevention of needless injury to the reputation of an individual. Such challenge shall be overruled only by a majority vote of the members of the public body. Such challenge and its disposition shall be recorded in the minutes.

(4) Nothing in this section shall be construed to require that any meeting be closed to the public. No person or public body shall fail to invite a portion of its members to a meeting, and no public body shall designate itself a subcommittee of the whole body for the purpose of circumventing the Open Meetings Act. No closed session, informal meeting, chance meeting, social gathering, email, fax, or other electronic communication shall be used for the purpose of circumventing the requirements of the act.

(5) The act does not apply to chance meetings or to attendance at or travel to conventions or workshops of members of a public body at which there is no meeting of the body then intentionally convened, if there is no vote or other action taken regarding any matter over which the public body has supervision, control, jurisdiction, or advisory power.

§84-1411. Meetings of public body; notice; contents; when available; right to modify; duties concerning notice; videoconferencing or telephone conferencing authorized; emergency meeting without notice; appearance before public body (1) Each public body shall give reasonable advance public notice of the time and place of each meeting by a method designated by each public body and recorded in its minutes. Such notice shall be transmitted to all members of the public

body and to the public. Such notice shall contain an agenda of subjects known at the time of the publicized notice or a statement that the agenda, which shall be kept continually current, shall be readily available for public inspection at the principal office of the public body during normal business hours. Agenda items shall be sufficiently descriptive to give the public reasonable notice of the matters to be considered at the meeting. Except for items of an emergency nature, the agenda shall not be altered later than (a) 24 hours before the scheduled commencement of the meeting or (b) 48 hours before the scheduled commencement of a meeting of a city council or village board scheduled outside the corporate limits of the municipality. The public body shall have the right to modify the agenda to include items of an emergency nature only at such public meeting.

(2) A meeting of a state agency, state board, state commission, state council, or state committee, of an advisory committee of any such state entity, of an organization created under the Interlocal Cooperation Act, the Joint Public Agency Act, or the Municipal Cooperative Financing Act, of the governing body of a public power district having a chartered territory of more than one county in this state, of the governing body of a public power and irrigation district having a chartered territory of more than one county in this state, of a board of an educational service unit, of the educational service unit coordinating council, of the governing body of a risk management pool or its advisory committees organized in accordance with the Intergovernmental Risk Management Act, or of a community college board of governors may be held by means of videoconferencing or, in the case of the Judicial Resources Commission in those cases specified in section 24-1204, by telephone conference, if: (a) Reasonable advance publicized notice is given; (b) Reasonable arrangements are made to accommodate the public's right to attend, hear, and speak at the meeting, including seating, recordation by audio or visual recording devices, and a reasonable opportunity for input such as public comment or questions to at least the same extent as would be provided if videoconferencing or telephone conferencing was not used; (c) At least one copy of all documents being considered is available to the public at each site of the videoconference or telephone conference; (d) At least one member of the state entity, advisory committee, board, council, or governing body is present at each site of the videoconference or telephone conference; and (e) No more than one-half of the state entity's, advisory committee's, board's, council's, or governing body's meetings in a calendar year are held by videoconference or telephone conference. Videoconferencing, telephone conferencing, or conferencing by other electronic communication shall not be used to circumvent any of the public government purposes established in the Open Meetings Act.

(3) A meeting of a board of an educational service unit, of the educational service unit coordinating council, of the governing body of an entity formed under the Interlocal Cooperation Act, the Joint Public Agency Act, or the Municipal Cooperative Financing Act, of the governing body of a risk management pool or its advisory committees organized in accordance with the Intergovernmental Risk Management Act, of a community college board of governors, of the governing body of a public power district, or of the governing body of a public power and irrigation district may be held by telephone conference call if: (a) The territory represented by the educational service unit, member educational service units, community college board of governors, public power district, public power and irrigation district, or member public agencies of the entity or pool covers more than one county; (b) Reasonable advance publicized notice is given which identifies each telephone conference location at which an educational service unit board member, a council member, a member of a community college board of governors, a member of the governing body of a public power district, a member of the governing body of a public power and irrigation district, or a member of the entity's or pool's governing body will be present; (c) All telephone conference meeting sites identified in the notice are located within public buildings used by members of the educational service unit board, council, community college board of governors, governing body of the public power district, governing body of the public power and irrigation district, or entity or pool or at a place which will accommodate the anticipated audience; (d) Reasonable arrangements are made to accommodate the public's right to attend, hear, and speak at the meeting, including seating, recordation by audio recording devices, and a reasonable opportunity for input such as public comment or questions to at least the same extent as would be provided if a telephone conference call was not used; (e) At least one copy of all documents being considered is available to the public at each site of the telephone conference call; (f) At least one member of the educational service unit board, council, community college board of governors, governing body of the public power district, governing body of the public power and irrigation district, or governing body of the entity or pool is present at each site of the telephone conference call identified in the public notice; (g) The telephone conference call lasts no more than two hours; and (h) No more than one-half of the board's, council's, governing body's, entity's, or pool's meetings in a calendar year are held by telephone conference call, except that a governing body of a risk management pool that meets at least quarterly and the advisory committees of the governing body may each hold more than one-half of its meetings by telephone conference call if the governing body's quarterly meetings are not held by telephone conference call or videoconferencing. Nothing in this subsection shall prevent the participation of consultants, members of the press, and other nonmembers of the governing body at sites not identified in the public notice. Telephone conference calls, emails, faxes, or other electronic communication shall not be used to circumvent any of the public government purposes established in the Open Meetings Act.

(4) The secretary or other designee of each public body shall maintain a list of the news media requesting notification of meetings and shall make reasonable efforts to provide advance notification to them of the time and place of each meeting and the subjects to be discussed at that meeting.

(5) When it is necessary to hold an emergency meeting without reasonable advance public notice, the nature of the emergency shall be stated in the minutes and any formal action taken in such meeting shall pertain only to the emergency. Such emergency meetings may be held by means of electronic or telecommunication equipment. The provisions of subsection (4) of this section shall be complied with in conducting emergency meetings. Complete minutes of such emergency meetings specifying the nature of the emergency and any formal action taken at the meeting shall be made available to the public by no later than the end of the next regular business day.

(6) A public body may allow a member of the public or any other witness other than a member of the public body to appear before the public body by means of video or telecommunications equipment.

§84-1412. Meetings of public body; rights of public; public body; powers and duties (1) Subject to the Open Meetings Act, the public has

the right to attend and the right to speak at meetings of public bodies, and all or any part of a meeting of a public body, except for closed sessions called pursuant to section 84-1410, may be videotaped, televised, photographed, broadcast, or recorded by any person in attendance by means of a tape recorder, camera, video equipment, or any other means of pictorial or sonic reproduction or in writing.

(2) It shall not be a violation of subsection (1) of this section for any public body to make and enforce reasonable rules and regulations regarding the conduct of persons attending, speaking at, videotaping, televising, photographing, broadcasting, or recording its meetings. A body may not be required to allow citizens to speak at each meeting, but it may not forbid public participation at all meetings.

(3) No public body shall require members of the public to identify themselves as a condition for admission to the meeting nor shall such body require that the name of any member of the public be placed on the agenda prior to such meeting in order to speak about items on the agenda. The body may require any member of the public desiring to address the body to identify himself or herself.

(4) No public body shall, for the purpose of circumventing the Open Meetings Act, hold a meeting in a place known by the body to be too small to accommodate the anticipated audience.

(5) No public body shall be deemed in violation of this section if it holds its meeting in its traditional meeting place which is located in this state.

(6) No public body shall be deemed in violation of this section if it holds a meeting outside of this state, if, but only if: (a) A member entity of the public body is located outside of this state and the meeting is in that member's jurisdiction; (b) All out-of-state locations identified in the notice are located within public buildings used by members of the entity or at a place which will accommodate the anticipated audience; (c) Reasonable arrangements are made to accommodate the public's right to attend, hear, and speak at the meeting, including making a telephone conference call available at an in-state location to members, the public, or the press, if requested 24 hours in advance; (d) No more than 25% of the public body's meetings in a calendar year are held out-of-state; (e) Out-of-state meetings are not used to circumvent any of the public government purposes established in the Open Meetings Act; (f) Reasonable arrangements are made to provide viewing at other in-state locations for a videoconference meeting if requested fourteen days in advance and if economically and reasonably available in the area; and (g) The public body publishes notice of the out-of-state meeting at least 21 days before the date of the meeting in a legal newspaper of statewide circulation.

(7) The public body shall, upon request, make a reasonable effort to accommodate the public's right to hear the discussion and testimony presented at the meeting.

(8) Public bodies shall make available at the meeting or the in-state location for a telephone conference call or videoconference, for examination and copying by members of the public, at least one copy of all reproducible written material to be discussed at an open meeting. Public bodies shall make available at least one current copy of the Open Meetings Act posted in the meeting room at a location accessible to members of the public. At the beginning of the meeting, the public shall be informed about the location of the posted information.

§84-1413. Meetings; minutes; roll call vote; secret ballot; when (1) Each public body shall keep minutes of all meetings showing the time, place, members present and absent, and the substance of all matters discussed.

(2) Any action taken on any question or motion duly moved and seconded shall be by roll call vote of the public body in open session, and the record shall state how each member voted or if the member was absent or not voting. The requirements of a roll call or viva voce vote shall be satisfied by a municipality, a county, a learning community, a joint entity created pursuant to the Interlocal Cooperation Act, a joint public agency created pursuant to the Joint Public Agency Act, or an agency formed under the Municipal Cooperative Financing Act which utilizes an electronic voting device which allows the yeas and nays of each member of such city council, village board, county board, or governing body to be readily seen by the public.

(3) The vote to elect leadership within a public body may be taken by secret ballot, but the total number of votes for each candidate shall be recorded in the minutes.

(4) The minutes of all meetings and evidence and documentation received or disclosed in open session shall be public records and open to public inspection during normal business hours.

(5) Minutes shall be written and available for inspection within ten working days or prior to the next convened meeting, whichever occurs earlier, except that cities of the second class and villages may have an additional ten working days if the employee responsible for writing the minutes is absent due to a serious illness or emergency.

§84-1414. Unlawful action by public body; declared void or voidable by district court; when; duty to enforce open meeting laws; citizen's suit; procedure; violations; penalties (1) Any motion, resolution, rule, regulation, ordinance, or formal action of a public body made or taken in violation of the Open Meetings Act shall be declared void by the district court if the suit is commenced within 120 days of the meeting of the public body at which the alleged violation occurred. Any motion, resolution, rule, regulation, ordinance, or formal action of a public body made or taken in substantial violation of the Open Meetings Act shall be voidable by the district court if the suit is commenced more than 120 days after but within one year of the meeting of the public body in which the alleged violation occurred. A suit to void any final action shall be commenced within one year of the action.

(2) The Attorney General and the county attorney of the county in which the public body ordinarily meets shall enforce the Open Meetings Act.

(3) Any citizen of this state may commence a suit in the district court of the county in which the public body ordinarily meets or in which the plaintiff resides for the purpose of requiring compliance with or preventing violations of the Open Meetings Act, for the purpose of declaring an action of a public body void, or for the purpose of determining the applicability of the act to discussions or decisions of the public body. It shall not be a defense that the citizen attended the meeting and failed to object at such time. The court may order payment of reasonable attorney's fees and court costs to a successful plaintiff in a suit brought under this section.

(4) Any member of a public body who knowingly violates or conspires to violate or who attends or remains at a meeting knowing that the public body is in violation of any provision of the Open Meetings Act shall be guilty of a Class IV misdemeanor for a first offense and a Class III misdemeanor for a second or subsequent offense.

Revised August 2013



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Nebraska Open Meetings Act

84-1407. Act, how cited. Sections 84-1407 to 84-1414 shall be known and may be cited as the Open Meetings Act.

84-1408. Declaration of intent; meetings open to public. It is hereby declared to be the policy of this state that the formation of public policy is public business and may not be conducted in secret. Every meeting of a public body shall be open to the public in order that citizens may exercise their democratic privilege of attending and speaking at meetings of public bodies, except as otherwise provided by the Constitution of Nebraska, federal statutes, and the Open Meetings Act.

84-1409. Terms, defined. For purposes of the Open Meetings Act, unless the context otherwise requires:

(1)(a) Public body means (i) governing bodies of all political subdivisions of the State of Nebraska, (ii) governing bodies of all agencies, created by the Constitution of Nebraska, statute, or otherwise pursuant to law, of the executive department of the State of Nebraska, (iii) all independent boards, commissions, bureaus, committees, councils, subunits, or any other bodies created by the Constitution of Nebraska, statute, or otherwise pursuant to law, (iv) all study or advisory committees of the executive department of the State of Nebraska whether having continuing existence or appointed as special committees with limited existence, (v) advisory committees of the bodies referred to in subdivisions (i), (ii), and (iii) of this subdivision, and (vi) instrumentalities exercising essentially public functions; and

(b) Public body does not include (i) subcommittees of such bodies unless a quorum of the public body attends a subcommittee meeting or unless such subcommittees are holding hearings, making policy, or taking formal action on behalf of their parent body, except that all meetings of any subcommittee established under section 81-15,175 are subject to the Open Meetings Act, and (ii) entities conducting judicial proceedings unless a court or other judicial body is exercising rulemaking authority, deliberating, or deciding upon the issuance of administrative orders;

(2) Meeting means all regular, special, or called meetings, formal or informal, of any public body for the purposes of briefing, discussion of public business, formation of tentative policy, or the taking of any action of the public body; and

(3) Videoconferencing means conducting a meeting involving participants at two or more locations through the use of audio-video equipment which allows participants at each location to hear and see each meeting participant at each other location, including public input. Interaction between meeting participants shall be possible at all meeting locations.

84-1410. Closed session; when; purpose; reasons listed; procedure; right to challenge; prohibited acts; chance meetings, conventions, or workshops.

(1) Any public body may hold a closed session by the affirmative vote of a majority of its voting members if a closed session is clearly necessary for the protection of the public interest or for the prevention of needless injury to the reputation of an individual and if such individual has not requested a public meeting. The subject matter and the reason necessitating the closed session shall be identified in the motion to close. Closed sessions may be held for, but shall not be limited to, such reasons as: (a) Strategy sessions with respect to collective bargaining, real estate purchases, pending litigation, or litigation which is imminent as evidenced by communication of a claim or threat of litigation to or by the public body; (b) Discussion regarding deployment of security personnel or devices; (c) Investigative proceedings regarding allegations of criminal misconduct; (d) Evaluation of the job performance of a person when necessary to prevent needless injury to the reputation of a person and if such person has not requested a public meeting; (e) For the Community Trust created under section 81-1801.02, discussion regarding the amounts to be paid to individuals who have suffered from a tragedy of violence or natural disaster; or (f) For public hospitals, governing board peer review activities, professional review activities, review and discussion of medical staff investigations or disciplinary actions, and any strategy session concerning transactional negotiations with any referral source that is required by federal law to be conducted at arms length. Nothing in this section shall permit a closed meeting for discussion of the appointment or election of a new member to any public body.

(2) The vote to hold a closed session shall be taken in open session. The entire motion, the vote of each member on the question of holding a closed session, and the time when the closed session commenced and concluded shall be recorded in the minutes. If the motion to close passes, then the presiding officer immediately prior to the closed session shall restate on the record the limitation of the subject matter of the closed session. The public body holding such a closed session shall restrict its consideration of matters during the closed portions to only those purposes set forth in the motion to close as the reason for the closed session. The meeting shall be reconvened in open session before any formal action may be taken. For purposes of this section, formal action shall mean a collective decision or a collective commitment or promise to make a decision on any question, motion, proposal, resolution, order, or ordinance or formation of a position or policy but shall not include negotiating guidance given by members of the public body to legal counsel or other negotiators in closed sessions authorized under subdivision (1)(a) of this section.

(3) Any member of any public body shall have the right to challenge the continuation of a closed session if the member determines that the session has exceeded the reason stated in the original motion to hold a closed session or if the member contends that the closed session is neither clearly necessary for (a) the protection of the public interest or (b) the prevention of needless injury to the reputation of an individual. Such challenge shall be overruled only by a majority vote of the members of the public body. Such challenge and its disposition shall be recorded in the minutes. (4) Nothing in this section shall be construed to require that any meeting be closed to the public. No person or public body shall fail to invite a portion of its members to a meeting, and no public body shall designate itself a subcommittee of the whole body for the purpose of circumventing the Open Meetings Act. No closed session, informal meeting, chance meeting, social gathering, email, fax, or other electronic communication shall be used for the purpose of circumventing the requirements of the act.

(5) The act does not apply to chance meetings or to attendance at or travel to conventions or workshops of members of a public body at which there is no meeting of the body then intentionally convened, if there is no vote or other action taken regarding any matter over which the public body has supervision, control, jurisdiction, or advisory power.

84-1411. Meetings of public body; notice; contents; when available; right to modify; duties concerning notice; videoconferencing or telephone conferencing authorized; emergency meeting without notice; appearance before public body.

(1) Each public body shall give reasonable advance publicized notice of the time and place of each meeting by a method designated by each public body and recorded in its minutes. Such notice shall be transmitted to all members of the public body and to the public. Such notice shall contain an agenda of subjects known at the time of the publicized notice or a statement that the agenda, which shall be kept continually current, shall be readily available for public inspection at the principal office of the public body during normal business hours. Agenda items shall be sufficiently descriptive to give the public reasonable notice of the matters to be considered at the meeting. Except for items of an emergency nature, the agenda shall not be altered later than (a) twenty-four hours before the scheduled commencement of the meeting or (b) forty-eight hours before the scheduled commencement of a meeting of a city council or village board scheduled outside the corporate limits of the municipality. The public body shall have the right to modify the

agenda to include items of an emergency nature only at such public meeting.

(2) A meeting of a state agency, state board, state commission, state council, or state committee, of an advisory committee of any such state entity, of an organization created under the Interlocal Cooperation Act, the Joint Public Agency Act, or the Municipal Cooperative Financing Act, of the governing body of a public power district having a chartered territory of more than one county in this state, of the governing body of a public power and irrigation district having a chartered territory of more than one county in this state, of a board of an educational service unit, of the Educational Service Unit Coordinating Council, of the governing body of a risk management pool or its advisory committees organized in accordance with the Intergovernmental Risk Management Act, or of a community college board of governors may be held by means of videoconferencing or, in the case of the Judicial Resources Commission in those cases specified in section 24-1204, by telephone conference, if: (a) Reasonable advance publicized notice is given; (b) Reasonable arrangements are made to accommodate the public's right to attend, hear, and speak at the meeting, including seating, recordation by audio or visual recording devices, and a reasonable opportunity for input such as public comment or questions to at least the same extent as would be provided if videoconferencing or telephone conferencing was not used; (c) At least one copy of all documents being considered is available to the public at each site of the videoconference or telephone conference; (d) At least one member of the state entity, advisory committee, board, council, or governing body is present at each site of the videoconference or telephone conference, except that a member of an organization created under the Interlocal Cooperation Act that sells electricity or natural gas at wholesale on a multistate basis, an organization created under the Municipal Cooperative Financing Act, or a governing body of a risk management pool or an advisory committee of such organization or pool may designate a nonvoting designee, who shall not be included as part of the quorum, to be present at any site; and (e)(i) Except as provided in subdivision (2)(e)(ii) of this section, no more than one-half of the state entity's, advisory committee's, board's, council's, or governing body's meetings in a calendar year are held by videoconference or telephone conference; or (ii) In the case of an organization created under the Interlocal Cooperation Act that sells electricity or natural gas at wholesale on a multistate basis or an organization created under the Municipal Cooperative Financing Act, such organization holds at least one meeting each calendar year that is not by videoconferencing or telephone conferencing. Videoconferencing, telephone conferencing, or conferencing by other electronic communication shall not be used to circumvent any of the public government purposes established in the Open Meetings Act.

(3) A meeting of a board of an educational service unit, of the Educational Service Unit Coordinating Council, of the governing body of an entity formed under the Interlocal Cooperation Act, the Joint Public Agency Act, or the Municipal Cooperative Financing Act, of the governing body of a risk management pool or its advisory committees organized in accordance with the Intergovernmental Risk Management Act, of a community college board of governors, of the governing body of a public power district, of the governing body of a public power and irrigation district, or of the Nebraska Brand Committee may be held by telephone conference call if: (a) The territory represented by the educational service unit, member educational service units, community college board of governors, public power district, public power and irrigation district, Nebraska Brand Committee, or member public agencies of the entity or pool covers more than one county; (b) Reasonable advance publicized notice is given which identifies each telephone conference location at which there will be present: (i) A member of the educational service unit board, council, community college board of governors, governing body of a public power district, governing body of a public power and irrigation district, Nebraska Brand Committee, or entity's or pool's governing body; or (ii) A nonvoting designee designated under subdivision (3)(f) of this section; (c) All telephone conference meeting sites identified in the notice are located within public buildings used by members of the educational service unit board, council, community college board of governors, governing body of the public power district, governing body of the public power and irrigation district, or entity or pool or at a place which will accommodate the anticipated audience; (d) Reasonable arrangements are made to accommodate the public's right to attend, hear, and speak at the meeting, including seating, recordation by audio recording devices, and a reasonable opportunity for input such as public comment or questions to at least the same extent as would be provided if a telephone conference call was not used; (e) At least one copy of all documents being considered is available to the public at each site of the telephone conference call; (f) At least one member of the educational service unit board, council, community college board of governors, governing body of the public power district, governing body of the public power and irrigation district, Nebraska Brand Committee, or governing body of the entity or pool is present at each site of the telephone conference call identified in the public notice, except that a member of an organization created under the Interlocal Cooperation Act that sells electricity or natural gas at wholesale on a multistate basis, an organization created under the Municipal Cooperative Financing Act, or a governing body of a risk management pool or an advisory committee of such organization or pool may designate a nonvoting designee, who shall not be included as part of the quorum, to be present at any site; (g) The telephone conference call lasts no more than five hours; and (h) No more than one-half of the board's, council's, governing body's, entity's, or pool's meetings in a calendar year are held by telephone conference call, except that: (i) The governing body of a risk management pool that meets at least quarterly and the advisory committees of the governing body may each hold more than one-half of its meetings by telephone conference call if the governing body's quarterly meetings are not held by telephone conference call or videoconferencing; and (ii) An organization created under the Interlocal Cooperation Act that sells electricity or natural gas at wholesale on a multistate basis or an organization created under the Municipal Cooperative Financing Act may hold more than one-half of its meetings by telephone conference call if the organization holds at least one meeting each calendar year that is not by videoconferencing or telephone conference call. Nothing in this subsection shall prevent the participation of consultants, members of the press, and other nonmembers of the governing body at sites not identified Daily Documentation 1st Quarter in the public notice. Telephone conference calls, emails, faxes, or other electronic communication shall not be used to circumvent any of the public government purposes established in the Open Meetings Act.

(4) The secretary or other designee of each public body shall maintain a list of the news media requesting notification of meetings and shall make reasonable efforts to provide advance notification to them of the time and place of each meeting and the subjects to be discussed at that meeting.

(5) When it is necessary to hold an emergency meeting without reasonable advance public notice, the nature of the emergency shall be stated in the minutes and any formal action taken in such meeting shall pertain only to the emergency. Such emergency meetings may be held by means of electronic or telecommunication equipment. The provisions of subsection (4) of this section shall be complied with in conducting emergency meetings. Complete minutes of such emergency meetings specifying the nature of the emergency and any formal action taken at the meeting shall be made available to the public by no later than the end of the next regular business day.

(6) A public body may allow a member of the public or any other witness other than a member of the public body to appear before the public body by means of video or telecommunications equipment.

84-1412. Meetings of public body; rights of public; public body; powers

and duties.

(1) Subject to the Open Meetings Act, the public has the right to attend and the right to speak at meetings of public bodies, and all or any part of a meeting of a public body, except for closed sessions called pursuant to section 84-1410, may be videotaped, televised, photographed, broadcast, or recorded by any person in attendance by means of a tape recorder, camera, video equipment, or any other means of pictorial or sonic reproduction or in writing.

(2) It shall not be a violation of subsection (1) of this section for any public body to make and enforce reasonable rules and regulations regarding the conduct of persons attending, speaking at, videotaping, televising, photographing, broadcasting, or recording its meetings. A body may not be required to allow citizens to speak at each meeting, but it may not forbid public participation at all meetings.

(3) No public body shall require members of the public to identify themselves as a condition for admission to the meeting nor shall such body require that the name of any member of the public be placed on the agenda prior to such meeting in order to speak about items on the agenda. The body may require any member of the public desiring to address the body to identify himself or herself.

(4) No public body shall, for the purpose of circumventing the Open Meetings Act, hold a meeting in a place known by the body to be too small to accommodate the anticipated audience.

(5) No public body shall be deemed in violation of this section if it holds its meeting in its traditional meeting place which is located in this state.

(6) No public body shall be deemed in violation of this section if it holds a meeting outside of this state if, but only if: (a) A member entity of the public body is located outside of this state and the meeting is in that member's jurisdiction; (b) All out-of-state locations identified in the notice are located within public buildings used by members of the entity or at a place which will accommodate the anticipated audience; (c) Reasonable arrangements are made to accommodate the public's right to attend, hear, and speak at the meeting, including making a telephone conference call available at an in-state location to members, the public, or the press, if requested twenty-four hours in advance; (d) No more than twenty-five percent of the public body's meetings in a calendar year are held out-of-state; (e) Out-of-state meetings are not used to circumvent any of the public government purposes established in the Open Meetings Act; (f) Reasonable arrangements are made to provide viewing at other in-state locations for a videoconference meeting if requested fourteen days in advance and if economically and reasonably available in the area; and (g) The public body publishes notice of the out-of-state meeting at least twenty-one days before the date of the meeting in a legal newspaper of statewide circulation.

(7) The public body shall, upon request, make a reasonable effort to accommodate the public's right to hear the discussion and testimony presented at the meeting.

(8) Public bodies shall make available at the meeting or the in-state location for a telephone conference call or videoconference, for examination and copying by members of the public, at least one copy of all reproducible written material to be discussed at an open meeting. Public bodies shall make available at least one current copy of the Open Meetings Act posted in the meeting room at a location accessible to members of the public. At the beginning of the meeting, the public shall be informed about the location of the posted information.

84-1413. Meetings; minutes; roll call vote; secret ballot; when.

(1) Each public body shall keep minutes of all meetings showing the time, place, members present and absent, and the substance of all matters discussed.

(2) Any action taken on any question or motion duly moved and seconded shall be by roll call vote of the public body in open session, and the record shall state how each member voted or if the member was absent or not voting. The requirements of a roll call or viva voce vote shall be satisfied by a public body which utilizes an electronic voting device which allows the yeas and nays of each member of such public body to be readily seen by the public.

(3) The vote to elect leadership within a public body may be taken by secret ballot, but the total number of votes for each candidate shall be recorded in the minutes.

(4) The minutes of all meetings and evidence and documentation received or disclosed in open session shall be public records and open to public inspection during normal business hours.

(5) Minutes shall be written, except as provided in subsection (6) of this section, and available for inspection within ten working days or prior to the next convened meeting, whichever occurs earlier, except that cities of the second class and villages may have an additional ten working days if the employee responsible for writing the minutes is absent due to a serious illness or emergency.

(6) Minutes of the meetings of the board of a school district or educational service unit may be kept as an electronic record.

84-1414. Unlawful action by public body; declared void or voidable by district court; when; duty to enforce open meeting laws; citizen's suit; procedure; violations; penalties.

(1) Any motion, resolution, rule, regulation, ordinance, or formal action of a public body made or taken in violation of the Open Meetings Act shall be declared void by the district court if the suit is commenced within one hundred twenty days of the meeting of the public body at which the alleged violation occurred. Any motion, resolution, rule, regulation, ordinance, or formal action of a public body made or taken in substantial violation of the Open Meetings Act shall be voidable by the district court if the suit is commenced more than one hundred twenty days after but within one year of the meeting of the public body in which the alleged violation occurred. A suit to void any final action shall be commenced within one year of the action.

(2) The Attorney General and the county attorney of the county in which the public body ordinarily meets shall enforce the Open Meetings Act.

(3) Any citizen of this state may commence a suit in the district court of the county in which the public body ordinarily meets or in which the plaintiff resides for the purpose of requiring compliance with or preventing violations of the Open Meetings Act, for the purpose of declaring an action of a public body void, or for the purpose of determining the applicability of the act to discussions or decisions of the public body. It shall not be a defense that the citizen attended the meeting and failed to object at such time. The court may order payment of reasonable attorney's fees and court costs to a successful plaintiff in a suit brought under this section.

(4) Any member of a public body who knowingly violates or conspires to violate or who attends or remains at a meeting knowing that the public body is in violation of any provision of the Open Meetings Act shall be guilty of a Class IV misdemeanor for a first offense and a Class III misdemeanor for a second or subsequent offense.

Revised 6-3-19



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ESUCC Emergency Meeting

March 13, 2020

1:30 CST

Join Zoom Meeting

<https://zoom.us/j/3773489901>

Meeting ID: 377 348 9901

1. Covid 19: Current Contingency Plans

- a. Possible Regional Closures
- b. Special Programs (Sped, Level III, etc.) and continued instruction.

2. Zoom Option, Google Meet, etc.

- a. [Scott Jones Letter](#)
- b. [How to Use Zoom for Online Learning](#)

3. Current and Future Data

- a. Closures-[Known School Closures Website](#)
- b. Workshops and other Events

4. Legislative Update(s)

5. Other

[ESU 7 Guide](#)

[ESU 8 Guide](#)

[Free Resources](#)

**Educational Service Unit Coordinating
Council Regular Meeting
March 5, 2020 at 8:30 AM
Central ESU 7 plus Zoom
2657 44th Ave
Columbus, NE 68601**

Attendance Taken at 8:32 AM.

Greg Barnes:	Present
Paul Calvert:	Present
Corey Dahl:	Present
Ted DeTurk:	Present
Andrew Dick:	Present
Geraldine Erickson:	Present
Drew Harris:	Present
Bill Heimann:	Present
Brenda McNiff:	Present
Deb Paulman:	Present
Larianne Polk:	Present
Gregg Robke:	Present
Sarah Salem:	Absent
Dan Schnoes:	Present
John Skretta:	Present
Melissa Wheelock:	Present
Constance Wickham:	Present

Attendance Update Taken at 8:45 AM.

Sarah Salem:	Present
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Call to Order

Meeting called to order at 8:30 AM.

Staff: Kraig Lofquist, Deb Hericks, Priscilla Quintana

Guest: Russ Masco

Roll Call

Approval of Minutes

Review of minutes from February meeting.

Motion to approve the minutes as presented Passed with a motion by Deb Paulman and a second by Paul Calvert.

Greg Barnes: Yea
Paul Calvert: Yea
Corey Dahl: Yea
Ted DeTurk: Yea
Andrew Dick: Yea
Geraldine Erickson: Yea
Drew Harris: Yea
Bill Heimann: Yea
Brenda McNiff: Yea
Deb Paulman: Yea
Larianne Polk: Yea
Gregg Robke: Yea
Dan Schnoes: Yea
John Skretta: Yea
Melissa Wheelock: Yea
Constance Wickham: Yea
Yea: 16, Nay: 0

ESU Share Out Topics

Tour of the ESU 7 Learning Academy prior to lunch. ESU 13's application to Sherwood Foundation fully funded for their day treatment program. Mental Health Conference is open for registration. ESU 8 has been sharing short 30 second videos on sharing their story. ESU 8 has received great response on these videos. ESU 11's marketing theme "Turn it up to 11."

Petitions and Communications to the Board

State Board of Education and Nebraska Department of Education Report

[NDE Board Meetings](#)

March Talking Points

Russ Masco was present to discuss Talking Points. Brad Dirksen is going to discuss on Rule 10. Executive Director gave an update on the DAP (Digital Age Pedagogy) project. April 9th will be the Rule 84 meeting with ESUCC and NDE. Russ Masco and Kraig Lofquist have been working on the agenda. This meeting to be held at LPS Administration Building.

Rule 10 Discussion

Brad Dirksen was present to give updates on Rule 10. The NDE Board is meeting today to discuss Rule 10 and will have further discussion in committee. Blending Rule 10 and Rule 14 (non- publics). Discussion of having one rule with separate sections (approval, accreditation and accountability.) Both public and non-public schools will have the same accreditation process. These will align with AQuESTT. The timeline for Rule 10 is to be done by the end of this calendar year. The frameworks with have more structure built in to it.

Healthy Schools Recognition and Education Conference

Registration is Open! The conference will be on March 25, 2020 on NE Innovation Campus in Lincoln.

Edmentum Presentation

Edmentum was present to share their product. This product links with NWEA MAPS. They built their programs to best help educators. Their core capabilities are as follows: digital curriculum, assessment for learning, online program management, consulting services. They are committed to making it easier for educators to individualize learning for every student. They shared their different products (Study Island, Courseware, Exact Path, Assessments, etc.) Their consulting program is to be an advisory to the school teams. They take the MAP data and help schools in Nebraska create digital learning paths for students. You can do personalized instruction (determine strengths and needs for all) or targeted intervention (pinpoint academic needs of struggling students) with students. Results of 2019 third-party research studies conducted by Century Analytics reveal statistically significant positive impacts for student usage of Exact Path across reading, language arts, and math. Study Island is designed to improve state assessment scores. Flexible options to support the way a teacher teaches through practice sessions (practice mode, game mode and printable worksheets), group sessions (collaborative practice for small and large groups via a digital device), built tests (customized assessments based on state standards). Actionable data to drive outcomes. Proven effective through high-quality research. They can build out a training programs - administrative, teacher onboarding, check in with teachers (every 90 days or so), help to continue evaluate program. They have train-the-trainer programs for scalability. They work with Clever and Classlink or they can do a direct API Integration. Exact Path can be used with English Language Learner programs. Typically focus on reading for ELL student. Each program has translation (14 languages) program.

Association of Education Service Agency's Report

Call to Action - September 28-30, Washington DC

AESA Conference - December 2-5, Orlando

Call to Action will be on September 28-30, 2020 in Washington DC.

The AESA Conference will be on December 2-5, 2020 in Orlando.

Summer Leadership Conference will be on July 20-23, 202 in Nashville.

Learning Community Update

No update.

Executive Reports

Executive Director Report

Executive Director shared Rule 84 meeting update. There will be 3 main goals.

There will be a PDO work group leader meeting on Friday. The ESUCC has hired a Digital Learning Coordinator, Andrew Easton. He will begin on July 1, 2020. Working on a BlendEd Strategic Plan being created to help set him up for success.

Discussed having an update on the five bold steps. Executive Director will reach out to Susan Leddick to seek advice.

LB 974 - there is currently 20 senators against this bill. The senators have requested four ideas to help replace this bill and have an alternative plan to include: reducing LRR, increasing SPED dollars, increase the allocated income tax, add money to property tax relief fund. Senators are

feeling the pressure to do something about property tax.

Coronavirus

Discussion on the coronavirus and school plans around the state. Important to have a plan in place.

ESUCC Redesign Update

ESU Standards

Chair shared that they are setting up a shared folder for those that pilot the standards next year. If you pilot, please add your indicators to the list and then the committee will refine and create a master list of indicators.

Joint Decision-Making Parameters

Chair shared that they have been working with the Rule 84 committee and hoping to get some joint decisions making efforts moving forward.

SIMPL Inventory

Chair shared their committee will meet on March 19, 2020 at 10:00AM via zoom. They will discuss/create some standard features, clearer descriptions, public view page, etc.

Value-Add Metric

Nothing to report

Value Proposition

Nothing to report.

Executive Committee Report

Executive Committee shared the need to go through the MSA for clarity.

Approve Claims, Financials Statements, and Assets for Month of January 2020

Treasurer reviewed budget reports for the month of January.

Approve Claims, Financials Statements, and Assets for Month of January 2020 Passed with a motion by Geraldine Erickson and a second by Constance Wickham.

Greg Barnes:	Yea
Paul Calvert:	Yea
Corey Dahl:	Yea
Ted DeTurk:	Yea
Andrew Dick:	Yea
Geraldine Erickson:	Yea
Drew Harris:	Yea
Bill Heimann:	Yea
Brenda McNiff:	Yea
Deb Paulman:	Yea
Larianne Polk:	Yea
Gregg Robke:	Yea

Sarah Salem: Yea
Dan Schnoes: Yea
John Skretta Yea
Melissa Wheelock: Yea
Constance Wickham: Yea
Yea: 17, Nay: 0

Approval of February Expenses to be paid in March.

Treasurer reviewed February expenses to be paid in March.

Recommend motion to approve February expenses to be paid in March Passed with a motion by Geraldine Erickson and a second by Dr. Bill Heimann.

Greg Barnes: Yea
Paul Calvert: Yea
Corey Dahl: Yea
Ted DeTurk: Yea
Andrew Dick: Yea
Geraldine Erickson: Yea
Drew Harris: Yea
Bill Heimann: Yea
Brenda McNiff: Yea
Deb Paulman: Yea
Larianne Polk: Yea
Gregg Robke: Yea
Sarah Salem: Yea
Dan Schnoes: Yea
John Skretta Yea
Melissa Wheelock: Yea
Constance Wickham: Yea
Yea: 17, Nay: 0

Approve Executive Director Salary/Benefits for 2020-2021

Discussion held on Executive Director salary and benefits for 2020-21. The committee suggested a 3.5% increase total package.

Recommend approval of 3.5% Total Compensation Package increase for Kraig Lofquist, Executive Director Passed with a motion by Dr. Dan Schnoes and a second by Corey Dahl.

Greg Barnes: Yea
Paul Calvert: Yea
Corey Dahl: Yea
Ted DeTurk: Yea
Andrew Dick: Yea
Geraldine Erickson: Yea
Drew Harris: Yea
Bill Heimann: Yea
Brenda McNiff: Yea

Deb Paulman: Yea
Larianne Polk: Yea
Gregg Robke: Yea
Sarah Salem: Yea
Dan Schnoes: Yea
John Skretta Yea
Melissa Wheelock: Yea
Constance Wickham: Yea
Yea: 17, Nay: 0

Approve SIMPL Costs for 2020-2021

Shared conversation on SIMPL and adding to MSA from the strategic plan discussions in February. Discussions regarding having a tiered training this summer - beginner, advanced, etc.

Approve SIMPL Costs of up to \$1500 for 2020-2021 Passed with a motion by Dr. Dan Schnoes and a second by Dr. Ted DeTurk.

Greg Barnes: Yea
Paul Calvert: Yea
Corey Dahl: Yea
Ted DeTurk: Yea
Andrew Dick: Yea
Geraldine Erickson: Yea
Drew Harris: Yea
Bill Heimann: Yea
Brenda McNiff: Yea
Deb Paulman: Yea
Larianne Polk: Yea
Gregg Robke: Yea
Sarah Salem: Yea
Dan Schnoes: Yea
John Skretta Yea
Melissa Wheelock: Yea
Constance Wickham: Yea
Yea: 17, Nay: 0

Recommend Approval of ESUCC PDO Calendars 2020-2022

Discussions regarding the ESUCC PDO calendars for 2020-2022.

Recommend Approval of ESUCC PDO Calendars 2020-2022 Passed with a motion by Dr. Dan Schnoes and a second by Constance Wickham.

Greg Barnes: Yea
Paul Calvert: Yea
Corey Dahl: Yea
Ted DeTurk: Yea
Andrew Dick: Yea
Geraldine Erickson: Yea

Drew Harris: Yea
Bill Heimann: Yea
Brenda McNiff: Yea
Deb Paulman: Yea
Larianne Polk: Yea
Gregg Robke: Yea
Sarah Salem: Yea
Dan Schnoes: Yea
John Skretta: Yea
Melissa Wheelock: Yea
Constance Wickham: Yea
Yea: 17, Nay: 0

Public Comment

There was no public comment.

Recommendations from Standing Committees and Project Reports

Information Services Committee

Information Services Chair shared discussions in committee. NOC had a good meeting in February. They had a good conversation with Karen Haase. Wyebot training went well. Ron Cone was present to give updates on SpaceX and TV white space (using TV white space as hot spots). Network NE broadband report is out with more bandwidth, less price. Innovation grant final report is being finalized. Learn360 discussion about moving under the COOP Marketplace. SRS is working through helpdesk tickets and have created nine major fixes this past month. Caitlin Tucker Training this summer and with plenty of seats still available.

Approve NOC Budget Requests for 2020-21

Discussions on both the NOC and the TLT budgets.

Approve NOC Budget Requests for 2020-21 Passed with a motion by Dr. Ted DeTurk and a second by Constance Wickham.

Greg Barnes: Yea
Paul Calvert: Yea
Corey Dahl: Yea
Ted DeTurk: Yea
Andrew Dick: Yea
Geraldine Erickson: Yea
Drew Harris: Yea
Bill Heimann: Yea
Brenda McNiff: Yea
Deb Paulman: Yea
Larianne Polk: Yea
Gregg Robke: Yea
Sarah Salem: Yea
Dan Schnoes: Yea
John Skretta: Yea

Melissa Wheelock: Yea
Constance Wickham: Yea
Yea: 17, Nay: 0

Approve TLT Budget Requests 2020-2021

Approve TLT Budget Requests 2020-2021 Passed with a motion by Dr. Ted DeTurk and a second by Dr. Melissa Wheelock.

Greg Barnes: Yea
Paul Calvert: Yea
Corey Dahl: Yea
Ted DeTurk: Yea
Andrew Dick: Yea
Geraldine Erickson: Yea
Drew Harris: Yea
Bill Heimann: Yea
Brenda McNiff: Yea
Deb Paulman: Yea
Larianne Polk: Yea
Gregg Robke: Yea
Sarah Salem: Yea
Dan Schnoes: Yea
John Skretta: Yea
Melissa Wheelock: Yea
Constance Wickham: Yea
Yea: 17, Nay: 0

Education Resources Committee

Chair shared discussions in committee. SRS helpdesk tickets are going down. The SRS Advisory is working on adding a 504 plan to the SRS system. They are also looking to add an Admin page that gives administrators a close look on things like what is due, past due, etc. Discussed legislative bills including the training needs for schools. Discussed possibility of forming a committee to discuss the training. LB147 and LB998 to be combined. Discuss the language of the legislative bill. The training is to be evidence based. Discussion on MANDT training and CPI training.

Approve ESPD Budget Request 2020-2021

Discussed the budget request for ESPD. ESPD would highly recommend the approval of their \$2000 budget request to be able to have KSB School Law attend their meetings.

Approve ESPD Budget Request 2020-2021 Passed with a motion by Dr. Brenda McNiff and a second by Dr. Larianne Polk.

Greg Barnes: Yea
Paul Calvert: Yea
Corey Dahl: Yea
Ted DeTurk: Yea
Andrew Dick: Yea

Geraldine Erickson: Yea
Drew Harris: Yea
Bill Heimann: Yea
Brenda McNiff: Yea
Deb Paulman: Yea
Larianne Polk: Yea
Gregg Robke: Yea
Sarah Salem: Yea
Dan Schnoes: Yea
John Skretta: Yea
Melissa Wheelock: Yea
Constance Wickham: Yea
Yea: 17, Nay: 0

Approve SDA Budget Requests 2020-2021

Discussed the budget request for SDA.

Approve SDA Budget Requests 2020-2021 Passed with a motion by Dr. Brenda McNiff and a second by Dr. Melissa Wheelock.

Greg Barnes: Yea
Paul Calvert: Yea
Corey Dahl: Yea
Ted DeTurk: Yea
Andrew Dick: Yea
Geraldine Erickson: Yea
Drew Harris: Yea
Bill Heimann: Yea
Brenda McNiff: Yea
Deb Paulman: Yea
Larianne Polk: Yea
Gregg Robke: Yea
Sarah Salem: Yea
Dan Schnoes: Yea
John Skretta: Yea
Melissa Wheelock: Yea
Constance Wickham: Yea
Yea: 17, Nay: 0

Approve PDO - September 8-9, 2020 - Visible Learning Training

Discuss the budget request for PDO visible training to be held on September 8-9, 2020.

Approve PDO - September 8-9, 2020 - Visible Learning Quote Passed with a motion by Dr. Brenda McNiff and a second by Corey Dahl.

Greg Barnes: Yea
Paul Calvert: Yea

Corey Dahl: Yea
Ted DeTurk: Yea
Andrew Dick: Yea
Geraldine Erickson: Yea
Drew Harris: Yea
Bill Heimann: Yea
Brenda McNiff: Yea
Deb Paulman: Yea
Larianne Polk: Yea
Gregg Robke: Yea
Sarah Salem: Yea
Dan Schnoes: Yea
John Skretta: Yea
Melissa Wheelock: Yea
Constance Wickham: Yea
Yea: 17, Nay: 0

Approve PDO Fees - 2020-2021

Approve PDO Fees - 2020-2021 Passed with a motion by Dr. Brenda McNiff and a second by

Greg Barnes: Yea
Paul Calvert: Yea
Corey Dahl: Yea
Ted DeTurk: Yea
Andrew Dick: Yea
Geraldine Erickson: Yea
Drew Harris: Yea
Bill Heimann: Yea
Brenda McNiff: Yea
Deb Paulman: Yea
Larianne Polk: Yea
Gregg Robke: Yea
Sarah Salem: Yea
Dan Schnoes: Yea
John Skretta: Yea
Melissa Wheelock: Yea
Constance Wickham: Yea
Yea: 17, Nay: 0

Approve SRS Fees and Tier Structure

Discussion on SRS participation fee will remain at \$5,500 and tier structure to be increased by 5%.

Approve SRS Fees and Tier Structure of increase 5% in tier structure Passed with a motion by Dr. Brenda McNiff and a second by Geraldine Erickson.

Greg Barnes: Yea
Paul Calvert: Yea

Corey Dahl: Yea
Ted DeTurk: Yea
Andrew Dick: Yea
Geraldine Erickson: Yea
Drew Harris: Yea
Bill Heimann: Yea
Brenda McNiff: Yea
Deb Paulman: Yea
Larianne Polk: Yea
Gregg Robke: Yea
Sarah Salem: Yea
Dan Schnoes: Yea
John Skretta: Yea
Melissa Wheelock: Yea
Constance Wickham: Yea
Yea: 17, Nay: 0

Legal Committee

Chair shared discussions in committee. Shared that we are up in COOP sales compared to last year at this time. Bromm's joined the meeting to give updates on the legislative session. Discussed several bills currently on the floor of the legislature. Not much in education being discussed currently.

Approve Addendum to Special Buy Extension 2015-2018 with World Book Inc.

Review contract extension to be approved with World Book.

Motion to approve the Addendum to Special Buy Extension 2015-2018 with World Book Inc. Passed with a motion by Greg Barnes and a second by Paul Calvert.

Greg Barnes: Yea
Paul Calvert: Yea
Corey Dahl: Yea
Ted DeTurk: Yea
Andrew Dick: Yea
Geraldine Erickson: Yea
Drew Harris: Yea
Bill Heimann: Yea
Brenda McNiff: Yea
Deb Paulman: Yea
Larianne Polk: Yea
Gregg Robke: Yea
Sarah Salem: Yea
Dan Schnoes: Yea
John Skretta: Yea
Melissa Wheelock: Yea
Constance Wickham: Yea
Yea: 17, Nay: 0

Approve Addendum/Extension to Special Buy 2016-2019 with IXL

Review contract extension to be approved with IXL.

Motion to approve the Addendum/Extension to Special Buy Extension 2016-2019 with IXL

Passed with a motion by Greg Barnes and a second by Dr. John Skretta.

Greg Barnes: Yea
Paul Calvert: Yea
Corey Dahl: Yea
Ted DeTurk: Yea
Andrew Dick: Yea
Geraldine Erickson: Yea
Drew Harris: Yea
Bill Heimann: Yea
Brenda McNiff: Yea
Deb Paulman: Yea
Larianne Polk: Yea
Gregg Robke: Yea
Sarah Salem: Yea
Dan Schnoes: Yea
John Skretta: Yea
Melissa Wheelock: Yea
Constance Wickham: Yea
Yea: 17, Nay: 0

Approve Addendum/Extension to Special Buy 2017-2020 with Infobase Learning

Review contract extension to be approved with Infobase Learning. This will add Learn360 to the Coop Marketplace.

Motion to approve the Addendum/Extension to Special Buy Extension 2017-2020 with Infobase Learning Passed with a motion by Greg Barnes and a second by Paul Calvert.

Greg Barnes: Yea
Paul Calvert: Yea
Corey Dahl: Yea
Ted DeTurk: Yea
Andrew Dick: Yea
Geraldine Erickson: Yea
Drew Harris: Yea
Bill Heimann: Yea
Brenda McNiff: Yea
Deb Paulman: Yea
Larianne Polk: Yea
Gregg Robke: Yea
Sarah Salem: Yea
Dan Schnoes: Yea
John Skretta: Yea
Melissa Wheelock: Yea

Constance Wickham: Yea
Yea: 17, Nay: 0

Approve Special Buy Agreement with Tierney

Review contract to be approved with Tierney.

Motion to approve the Special Buy agreement with Tierney Passed with a motion by Greg Barnes and a second by Deb Paulman.

Greg Barnes: Yea
Paul Calvert: Yea
Corey Dahl: Yea
Ted DeTurk: Yea
Andrew Dick: Yea
Geraldine Erickson: Yea
Drew Harris: Yea
Bill Heimann: Yea
Brenda McNiff: Yea
Deb Paulman: Yea
Larianne Polk: Yea
Gregg Robke: Yea
Sarah Salem: Yea
Dan Schnoes: Yea
John Skretta: Yea
Melissa Wheelock: Yea
Constance Wickham: Yea
Yea: 17, Nay: 0

Recommend Approval Article 4 Section of Policy Updates

Review Article 4 of policies to be approved and review Article 5 for next month.

Recommend Approval of Article 4 of Policies both new and updated with appropriate legal review Passed with a motion by Greg Barnes and a second by Dr. Dan Schnoes.

Greg Barnes: Yea
Paul Calvert: Yea
Corey Dahl: Yea
Ted DeTurk: Yea
Andrew Dick: Yea
Geraldine Erickson: Yea
Drew Harris: Yea
Bill Heimann: Yea
Brenda McNiff: Yea
Deb Paulman: Yea
Larianne Polk: Yea
Gregg Robke: Yea
Sarah Salem: Yea
Dan Schnoes: Yea

John Skretta Yea
Melissa Wheelock: Yea
Constance Wickham: Yea
Yea: 17, Nay: 0

NEW ESU Chief Administrators

Discussed prevalence of telecommuting policies with discussion on what is in place for ESUs. Discussion on appropriateness of staff working from home. Executive Assistant to create a folder to house ESU policy on telecommuting. Discussion on who has Zoom meetings for Board meetings.

Review the MSA for the new administrators.

SIMPL Strategic Plan

Committee will begin to create a training in a tiered level for this summer.

Adjournment

Meeting adjourned at 12:22 PM.

ESUCC Meeting
Friday, March 20
9:00 a.m. CST

Covid 19 Discussion Items

1. Professional Development Days - doing remotely, online if asked
 - a. Some schools are trying to determine how to fulfill teacher contract time and have reached out to ESUs for possible staff development.
 - i. This is in the idea stage.
 1. Other duties as assigned?

2. Payment of staff

NPERS gave an update yesterday, certified staff is covered.

ESU 7 Classified staff - pay wages, medical leave. Staff is asked to clock in and clock out. Volunteer with the community, share with the supervisor, they can clock in and out. Work+volunteer with remaining medical leave. ESU 7 did not cap on medical leave. Will review every 4 weeks.

Karen Haase shared she is concerned about school vs ESUs. Clarify in your resolution that ESU. Resolution to be in the county your main office is located.

SPED paras can't do "other duties as assigned" work - this will not be reimbursable by NDE. But if it is medical leave - it can be reimbursed. Have them do webinars that are SPED related.

Discussion on those that do not have internet at home. Some providers are offering hotspots.

Professional Development via zoom. Each ESU is different on how they are handling professional development. Affiliates want clarity on what they are to do. Prepare a common message. They want to be utilized and use technology. Each ESU and schools are uniquely different. Create a common landing page for resources to send out to teachers. Reserve some staff days to work later after this is over. Depends on how staff contracts are written if you can reserve those days.

Discussion on teachers missing their students. Provide some mental health resources for these teachers. Making connections to social/emotional wellbeing.

Need to document what we have done and will do. Create a Google Doc that we can capture. SIMPL can capture work and add in documents. Move from being a trauma and to champion the opportunity provided to us.

[HERE](#) is the LPS plan for closure for different staff groups.

3. ESU Essential Personnel
4. Educational Delivery Methods
 - a. Curated/Vetted Resources-List on ESUCC Website **USE STRONG DISCLAIMER REGARDING VETTING!** (*Do we need this?*)
 - i. *Streamline by topic*
 - ii. *ESU Agnostic (do not detail by individual ESU)*
 - b. FERPA Compliance
 - c. Education Association
5. Special Education Requirements
 - a. FERPA/HIPAA issues with Zoom
 - b. OCR
6. ESU Staff requested to go meet with School leaders
7. Decision Making Chain of Command - Governor, Commissioner, Kraig,
8. April ESUCC meeting/May PDO?
 - a. Rule 84 Meeting - postponed indefinitely
 - b. KSB Q & A:
 - i. [Here is the document to record your questions to "Stump the Chump"](#)
9. [Community Resource Plan/Follow Through](#) Email Link from NDE
 - a. ESUs will be hosts of this community response work and be announced soon by the Governor and Department of Education. ESU10 and our organizations are ahead of this curve thanks to Nebraska Children and Families Foundation.

- b. I am working closely with Melissa Wheelock, ESU10 Administrator, to ensure we are not duplicating work. Melissa is very busy this week getting 33 schools up on e-learning and we hope to reconnect next week and see **what role we play to support their work and what we can hand off.**

Getting meals out to students has been the biggest need currently. Need for schools to have psychs, counselors access.

10. ESUCC Online Learning Platform - online content, zoom, to be better prepared
11. Hanover Research related to Covid-19
12. Any guidance on teacher evaluation guidance and waivers? [Justin Knight did a Zoom meeting for Board Members](#) and shared if teachers are teaching via online resources that principals can observe to get the evaluations done.

13. Other

Meeting adjourned at 10:25 AM

ESUCC Meeting Agenda Items

Zoom Link: <https://zoom.us/j/4995643911>

[March 13 - 1:30 Central](#) - Emergency Meeting

[March 17- 9:00 AM Central](#) - [Meeting notice](#) - ESUCC/ESPD/KSB

[March 20 - 9:00 AM Central](#) - [Meeting Notice](#)

[March 24 - 2:30 PM Central](#) - [Meeting Notice](#)

[March 27 - 9:00 AM Central](#) - [Meeting Notice](#)

March 31 - 2:30 PM Central - [Meeting Notice](#)

April 3 - 9:00 AM Central - [Meeting Notice](#)

[ESU Covid-19 Timeline](#)

[ESU School Meetings](#)

Friday, March 27, 2020

9:00 a.m. CST

[Open Meetings Act](#)

Covid 19 Discussion Items

Attendees: Bill Heimann, Ted DeTurk, Dan Schnoes, Brenda McNiff, Gregg Robke, John Skretta, Larianne Polk, Corey Dahl, Drew Harris, Melissa Wheelock, Greg Barnes, Andrew Dick, Paul Calvert, Deb Paulman, Geraldine Erickson, Sarah Salem, Connie Wickham

1.

Tuesday, March 24

2:30 p.m. CST

[Open Meetings Act](#)

Covid 19 Discussion Items

Attendees: Bill Heimann, Ted DeTurk, Dan Schnoes, Brenda McNiff, Gregg Robke, John Skretta, Larianne Polk, Corey Dahl, Drew Harris, Melissa Wheelock, Greg Barnes, Andrew Dick, Paul Calvert, Geraldine Erickson, Sarah Salem, Connie Wickham

Absent - Deb Paulman

Geraldine Erickson left the meeting at 2:57 PM

1. Consistent School Messaging
 - a. Some schools are calling off to end of year, some to April 30
 - b. Kraig asked for a more refined message from the Commissioner.
 - c. ESU 8 - most are done for the year
 - d. County Health Departments have been great to work with.
 - e. ESU 11 - going with April 30. Schools are putting out own communications, statements
 - f. Andrews Google Document - [ESU by ESU Decision - 3-24-20](#)
 - i. To add a column for ESU office staff
 - g. ESU 17 - thought everyone was on same page and then they started changing their minds. Four of five districts are trying to provide services to students.
 - h. Discussions on rescinding health department letters.
 - i. Dr. Schnoes to share out document of his schools - Please link
 - j. Discussion on what "indefinitely" means for schools, meaning until further notice when boards meet to change.
 - k. ESU 7 - Columbus is having a weekly press conference. To share a unified message.

2. Discussions on ESUCC cancellations and/or postponements.
 - a. ESUCC/Rule 84 Joint April 9 Meeting
Commissioner agreed to postpone due to all other meetings due to Covid-19. -

From: **Blomstedt, Matt** <Matt.Blomstedt@nebraska.gov>
Date: Thu, Mar 19, 2020 at 1:47 PM
Subject: RE: Postpone April 9th Rule 84 Meeting
To: Craig Lofquist <klofquist@esucc.org>, Masco, Russ
<Russ.Masco@nebraska.gov>
Cc: Rife, Laura <laura.rife@nebraska.gov>

Kraig - Let's postpone as you suggest. We can use all of these other calls as our "official" Rule 84 requirement!

Matthew L. Blomstedt, Ph.D.
Commissioner of Education

- i. Kraig will continue to meet with NDE staff to continue to move forward.
- ii. April Board meetings to be held via Zoom
 1. April 8 - Committee 1- 3 - 30 minutes
 2. April 9 - Board Meeting at 9:00-11:00
- iii. Schedule Zoom meetings through June - Tues/Thur

Approve Indefinite Postponement Indefinitely of the Rule 84 meeting due to Covid-19 motioned by Bill Heimann and seconded by Dan Schnoes

Bill Heimann, Ted DeTurk, Dan Schnoes, Gregg Robke, Brenda McNiff, John Skretta, Larianne Polk, Corey Dahl, Drew Harris, Melissa Wheelock, Greg Barnes, Andrew Dick, Paul Calvert, Geraldine Erickson, Sarah Salem, Connie Wickham all YEAHs

- b. May ESUPDO (Kearney)
 - i. Is there a possibility to do via Zoom?
 - ii. Roast the retirees via Zoom
 - c. Other
 - d. [MSA](#) - are we ready to approve? - will need to take it to our Boards soon
 - i. Executive Committee action to move forward in April
3. Billing for SPED
- a. Discussions on how to bill for services during this time.
 - b. Miscommunication on schools not getting billed.
 - c. Keeping schedules for the district - will get invoiced. Need to pay certified staff. Paras to be paid as well.
 - d. ESU 3 - plans to pay Brooke Valley, etc. Trying to take care of services that they can provide. Plan to invoice the full amount, because that is what they are paying staff.

- e. Should ESUCC draft an agreement in case we need it or keep it autonomous. Share amongst administrators so there is the same message. If we do provide a statement, we would want legal to look at but at this time/date getting different messages, changing all the time.
 - f. ESPD to meet again but for ESUs ESPD Directors only.
4. NDE Requirements:
- a. During the NCSA zoom yesterday did others hear, "Schools will need to turn in their continuity plans to NDE - answering questions:"
 - i. What are you doing in general?
 - ii. What are you doing for students with special needs?
 - b. Should we consider CC putting together a template for the learning plans for districts? Could SDA possibly create this? Wait for more guidance from NDE.
 - c. Will the state issue a template or form or at least indicate with some specificity what the required elements of the learning continuity plans are?
 - d. Cory Epler indicates guidance and submission form are being completed by NDE today. General in nature...
 - i. I thought I heard Cory Epler state that if you need help with the Continuity Plan to contact your ESU
 - ii. If there is a plan, put together one for all ESUs to use. Kraig to discuss with Corey. Also, when the plan is due.
 - e. Related to this issue, are schools to be completing an [affidavit of closure](#) or ready to do so in event of cancellation? Has the state issued a clear message related to [Rule 10 waiver](#) of requirements?
 - f. USDOE [Continuity of Learning](#) guidance (think this was actually from H1N1)
 - g. Will these be attached to the waiver of instruction? Message is changing to yes. We are here to help as long as you continue to educate your kids.
 - h. Discussion on grades to give students at the end of year.
 - i. No Internet or taking care of sick family
 - ii. Share out ideas of what other schools are planning on doing.
5. Possible fiscal and operational implications of Families First Coronavirus Act and FMLA provisions.
- a. Concerns related to certificated personnel whose rights under new law include employees caring for son/daughter whose school or daycare has been closed due to COVID-19 precautions; meaning (possibly unintended side effect) - teachers with children birth to 17 may be entitled to take leave for duration of 'remote' school year.
 - b. Justin Knight to have a meeting at 10:00 AM on Thursday, March 26

- i. Families First Coronavirus Response Act - Are You Ready to Slash the Budget? We know your inboxes have been inundated with emails. From new guidance, employee complaints, parent questions, colleague brainstorming and more, this constant barrage can become quickly overwhelming. On Thursday, we will cut through the information overload and let you know exactly what you need to know about the new Families First Coronavirus Response Act. This new federal law will go into effect on April 2nd (one week from the webinar) and could have a major impact on school districts' budgets, beginning on the day that the law is enacted.

Join us at 10 a.m. (CT) on Thursday, March 26th for a one-hour, succinct summary of this new law. Presenter, Mr. Justin Knight, Perry Law Firm To join by computer:

<https://zoom.us/j/822773716> To join by phone:

1-346-248-7799 Meeting ID: 822 773 716

6. Do we know what else NDE needs before the Dept can file an ESEA waiver?
 - a. Has there been a specific request for anything needed for this filing.
Continuity of Learning Plan submission. Several states have already filed.
7. Classified staff, wages/payments, second jobs?, sped vs. nonsped
 - a. Classified Staff - SPED PARA requesting to work other job and work on professional development models. If you are paying them 100%, the answer would be no. Volunteering is different, willing to pay them to volunteer. Possibility to adjust work hours.
 - b. Check out Sarah Salem's document
8. Have had requests to have the Sunday meeting at 2:00 PM moved to Monday at 9 CT/8 MT AM. Thoughts?
 - a. Kraig to touch base with Commissioner to see of the possibility of moving. Several would like to move to free up their Sundays. People need time to decompress, need weekend time, family quality time.
 - b. Is it possible to turn off the chat, or have a link to a different document so that they can answer at a later time.
 - c. Media was on the call - courtesy to be stated up front.
9. Legislative update
 - a. Coalition meeting today - senators are pushing their property tax cut plan. Write a letter to the newspaper in support of the two bills. Most are saying now is not the time to push these forward. Senators to pass emergency law and then adjourn. Coalition to write a letter to the OWH that this is not the time. Next projections are not to come out until July. Projecting

recovery by the third quarter of next year. Encouraging that people are starting to understand ESUs and what we do for schools.

10. Last day to submit proposals for AESA.
11. Craig Peterson was asked about COOP order concerns like toilet paper. Please let administrators know if there are shortages. Sanitary supplies are a current shortage.
12. School Statewide Mental Health Conference group to meet tomorrow to discuss mental health needs. Continue to have a conference scheduled as is and wait to make a call to change to virtually or canceling at a later date. Give thoughts to Dan Schnoes to share with the committee. ***Virtual options will be important.*** Find out from the venue when the last date to cancel. Let presenters know that may go virtual.
13. No public Comment
14. Meeting adjourned at 3:50 PM.

Friday, March 20

9:00 a.m. CST

Covid 19 Discussion Items

Attendees: Bill Heimann, Ted Deturk, Dan Schnoes, Gregg Robke, Brenda McNiff, John Skretta, Larianne Polk, Corey Dahl, Drew Harris, Melissa Wheelock, Greg Barnes, Andrew Dick, Paul Calvert, Deb Paulman, Geraldine Erickson, Sarah Salem, Connie Wickham

Call to Order at 9:00 AM

1. Professional Development Days - doing remotely, online if asked
 - a. Some schools are trying to determine how to fulfill teacher contract time and have reached out to ESUs for possible staff development.
 - i. This is in the idea stage.
 1. Other duties as assigned?
2. Payment of staff

NPERS gave an update yesterday, certified staff is covered.

ESU 7 Classified staff - pay wages, medical leave. Staff is asked to clock in and clock out. Volunteer with the community, share with the supervisor, they can clock in and out.

Work+volunteer with remaining medical leave. ESU 7 did not cap on medical leave. Will review every 4 weeks.

Karen Haase shared she is concerned about school vs ESUs. Clarify in your resolution that ESU. Resolution to be in the county your main office is located.

SPED paras can't do "other duties as assigned" work - this will not be reimbursable by NDE. But if it is medical leave - it can be reimbursed. Have them do webinars that are SPED related.

Discussion on those that do not have internet at home. Some providers are offering hotspots.

Professional Development via zoom. Each ESU is different on how they are handling professional development. Affiliates want clarity on what they are to do. Prepare a common message. They want to be utilized and use technology. Each ESU and schools are uniquely different. Create a common landing page for resources to send out to teachers. Reserve some staff days to work later after this is over. Depends on how staff contracts are written if you can reserve those days.

Discussion on teachers missing their students. Provide some mental health resources for these teachers. Making connections to social/emotional wellbeing.

Need to document what we have done and will do. Create a Google Doc that we can capture. SIMPL can capture work and add in documents. Move from being a trauma and to champion the opportunity provided to us.

[HERE](#) is the LPS plan for closure for different staff groups.

3. ESU Essential Personnel

4. Educational Delivery Methods

- a. Curated/Vetted Resources-List on ESUCC Website **USE STRONG DISCLAIMER REGARDING VETTING!** (Do we need this?)
 - i. Streamline by topic
 - ii. ESU Agnostic (do not detail by individual ESU)
- b. FERPA Compliance
- c. Education Association

5. Special Education Requirements
 - a. FERPA/HIPAA issues with Zoom
 - b. OCR
 6. ESU Staff requested to go meet with School leaders
 7. Decision Making Chain of Command - Governor, Commissioner, Kraig,
 8. April ESUCC meeting/May PDO?
 - a. Rule 84 Meeting - postponed indefinitely
 - b. KSB Q & A:
 - i. [Here is the document to record your questions to "Stump the Chump"](#)
 9. [Community Resource Plan/Follow Through](#) Email Link from NDE
 - a. ESUs will be hosts of this community response work and be announced soon by the Governor and Department of Education. ESU10 and our organizations are ahead of this curve thanks to Nebraska Children and Families Foundation.
 - b. I am working closely with Melissa Wheelock, ESU10 Administrator, to ensure we are not duplicating work. Melissa is very busy this week getting 33 schools up on e-learning and we hope to reconnect next week and see **what role we play to support their work and what we can hand off.**
- Getting meals out to students has been the biggest need currently. Need for schools to have psychs, counselors access.
10. ESUCC Online Learning Platform - online content, zoom, to be better prepared
 11. Hanover Research related to Covid-19
 12. Any guidance on teacher evaluation guidance and waivers? [Justin Knight did a Zoom meeting for Board Members](#) and shared if teachers are teaching via online resources that principals can observe to get the evaluations done.
 13. Other

Meeting adjourned at 10:25 AM

ESUCC Meeting Agenda Items

Zoom Link: <https://zoom.us/j/4995643911>

[March 13 - 1:30 Central](#) - Emergency Meeting

[March 17- 9:00 AM Central](#) - [Meeting notice](#) - ESUCC/ESPD/KSB

[March 20 - 9:00 AM Central](#) - [Meeting Notice](#)

[March 24 - 2:30 PM Central](#) - [Meeting Notice](#)

[March 27 - 9:00 AM Central](#) - [Meeting Notice](#)

[March 31 - 2:30 PM Central](#) - [Meeting Notice](#)

April 3 - 9:00 AM Central - [Meeting Notice](#)

[April 8 Committee/April 9 Board Meeting Schedule](#) - [Meeting Notice](#)

April 14 - 2:30 PM Central - [Meeting Notice](#)

April 17 - 9:00 AM Central - [Meeting Notice](#)

April 21 - 2:30 PM Central - [Meeting Notice](#)

April 24 - 9:00 AM Central - [Meeting Notice](#)

April 28 - 2:30 PM Central - [Meeting Notice](#)

[ESU Covid-19 Timeline](#)

[ESU School Meetings](#)

Tuesday March 31, 2020

2:30 p.m. CST

[Open Meetings Act](#)

[EO-Public Meetings](#)

Covid 19 Discussion Items

Attendees: Bill Heimann, Ted DeTurk, Dan Schnoes, Gregg Robke, Brenda McNiff, John Skretta, Larianne Polk, Drew Harris, Melissa Wheelock, Greg Barnes, Andrew Dick, Paul Calvert, Geraldine Erickson, Deb Paulman (late) Sarah Salem, Connie Wickham

Absent: Corey Dahl,

Guest: Dr. Blomstedt, Zainab Rida

Call to order at 2:30 PM

Agenda Items

1. Commissioner was present to say thanks for everyone's help and support. Proud of the ESU structure and work taking place. What do schools need from an education standpoint? What questions do schools have in this next phase? Moving into phases that are looking for patterns and themes he needs to address. What are the common themes? Asking ESU Administrators to be the leaders at the local levels. The reality is that this could continue to impact us through the summer and the fall. Think through ways to organize key themes. Have themes for the Commissioner to address at his next sessions. Have a couple ESU administrators there to help answer/address the issues. Have the top three questions for each week.
 - a. ESU 4 do we send directly or send through the form. Circulate through our ESU administrators and come up with common solutions. How unique are the questions? Does it impact more than just one. Kraig to communicate the items to the Commissioner and let him know who the administrators will be on the call to help address.
 - b. On behalf of all the ESU Administrators thank you to help get us communicated out as who we are and the role we play. Governor has been using the ESUs as well. There is a mix of boundaries from ESUs to public/businesses.
 - c. When was the switch over made? When will the health department extend the dates? Things will be handled from health region/county by county as things progress. Heard April 17, 2020.
 - d. When there will be a definite "schools closed for remainder of year" Commissioner looks for this to not happen before the end of school to start opening things back up. Commissioner requested of Governor a statewide DHM approach. Just beginning to see the growth of the virus. He is also working with local health officials. He will work to get a more precise answer for the dates.
 - e. Travel authorization forms - information requiring essential personnel to have the form. The Commissioner thought that the Gov. said this is not for NE. This comes into place when there is a shelter in place order.
 - f. Reading Improvement Act - what will this look like if we are still under restrictions this summer? Commissioner might be asking the Gov. to release some requirements.
 - g. Are Superintendents going to get the format for the Continuity of Learning Plans - Email from Cory. There are two forms- one for publics and one for

non-publics. Public <https://www.education.ne.gov/publichealth/colp/> -
Non public: <https://www.education.ne.gov/publichealth/colpnp/>

2. [Boystown Report](#) - from Dr Schooes. Data shows how it is affecting students. NDE is starting to put together stuff on social/emotional help. Send ideas/resources to Zainab.
 - a. Concerns on visibly impaired (OCR) and assistive technology.
 - b. Some ESUs sending and picking up equipment.
 - c. Contact ESU 4 NIRC center: <http://www.ncebvi.org/nirc/index.html> plus the online catalog: <https://ncebvi.klas.com/>
3. School Closing thoughts - ESU 4 - May 1 date for now — trying to figure out what to do with graduation . ESU 6 - Districts want to slow play this a little anyway because if they have to communicate the school year is "over" except for remote learning they are concerned kids may shut down on them. Just one thing I've heard repeatedly from Sups .
ESU 13 Supt. met that they will be closing for the remainder of the year.
ESU 15 Supt. met yesterday and discussed the Gov./Commissioner had the same message but was not ready to commit. Already thinking that will happen.
ESU 5 - will make the final decision by April 22. Once they decide to close for the remainder of the year bring up a whole other group of questions like how are they going to handle graduation, etc.
ESU 3 - Supts are just waiting for something more emphatic / clearer to communicate because they know parents have been utterly inundated with information from their schools.
Also from ESU 6 - John was talking with one of our Sups just before this and feeling that now fortunately since NU and some others have said no commencement exercises, it gives cover to High Schools to be able to make that announcement in the coming ...week, two weeks, whatever. That no one can say they didn't see it coming. I'm guessing some of our Sups will want the ESU just to help them coordinate pushing that message out as far as timing of it b/c if neighboring districts have different timing it will create some tension/drama.
ESU 11 - does not yet have a case in their area
ESU 9 - had its first case in Hastings yesterday so takes the date out to mid-May, past school being out of session.
ESU 2 - districts are closed indefinitely. Announced March 25, 2020
From Zainab Rida, NDE - NE Children foundation is working on providing flexible funds via Community Response systems in NE to help families purchase laptops, hotspots, cell phones, and the internet. Do you know the school districts that do not have laptops for families? We have heard Omaha and Lincoln have School systems that are providing laptops at home but the other school districts do not

have this option? Is this correct? Please let me know what you know. Thank you so much!

4. What are ESUs thinking in terms of closing entirely? Keeping staff safe and reducing the possibility of any contact? What will be the tipping point?
 - a. Any brainstorming how to do mail, accounting, etc?
 - b. ESU 6 - "Stay at home order" could be coming sooner than later.
 - c. Once ESU 13 had confirmed cases - closed offices. Restricted access to certain hours. Custodial staff will know when and where people are at in the building. The bulk of the work will be done remotely. Set hours to be able to come in and make copies.
 - d. ESU 3 - has very limited access in the building. Working to prepare to be completely out of the building. Construction workers are continuing to work. Mail going out only on Wednesday and Friday.
 - e. ESU 19 - We have Jabber loaded on PC laptops for teachers/staff so that they can call families and use their district phone numbers. We have VPN's for staff that need to remote into/onto the network.
 - f. ESU 17 - has limited staff coming into the office.
 - g. ESU 10 - has limited stay coming into the office.
 - h. ESU 9 - has limited staff coming into the office.
5. [May PDO](#) - moved to Zoom and one day only (May 6).
 - a. PD Planning Committee met this morning to discuss the modified agenda for May. Commissioner had agreed to do the opening for this day.
 - b. No Rule 84 meeting with NDE on April 9
 - c. PD Chair will be meeting next week
 - d. [April 8 Committee/April 9 Board Meeting Schedule](#)
6. Updates on SPED Billings and what if any questions have arisen on this topic with your schools
 - a. Some schools will be upset about paying their invoices.
 - b. ESUs are still giving services through telehealth so invoicing is normal.
 - c. Paying staff is the same as schools paying staff - requiring to work to continue to provide services. Expect schools to continue to pay fees.
 - d. Most have had no push back - most are saying thank you for the help.
7. Are your member schools that closed for April 30th/May 1st wanting to issue a new message for the remainder of the year based on yesterday's Commissioner's call?
8. With a State BOE coming up, will this be where the Rule 10 requirements for hours be formally waived? Supts are asking about that as well as graduation requirements.

- a. The Commissioner is going to have the NDE Board create a resolution. Continuity of Learning plan - need to submit a report. Tell them what they are going to do and at the end of the year tell them what other areas they didn't meet under Rule 10. This will include specific graduation requirements. There are a lot of right ways of doing things right now.
 - b. Would the commissioner please share the rough draft of the resolution? It will be on the website on Thursday, maybe tomorrow. He needs to meet with his President and VP to go over it.
 - c. What are ESUs going to do to help NDE to prevent having to do resolutions to adjust for viruses, floods, etc in Rule 10. Expect even snow days in the future/eLearning days.
 - i. Build a system to be proactive
 - ii. Look at how we are currently doing PD opportunities and how that can affect how we do PD in the future.
9. COOP orders? Any news that any items will be shipped late?
- a. Annual Buy deadline to order is April 9th. After that deadline, orders will be sent to the vendors. Once vendors get our orders, we may hear from them regarding delays in shipping and/or items that may not be shipped.
 - b. Promote the importance of getting orders in and approved.
10. Legislation: Heard the petition drive has been halted.
- a. Group letter to be sent out to get to Senators. Only a couple Senators saying this is a good thing.
 - b. Deadline to have signatures submitted is early July.
11. What's going to happen if/when tax receipts don't come in; unemployment rates - is this impacting your hiring for next year?
- a. Unemployment rates during this time then the highest single month
 - b. Lagging reimbursement - 12-18 months out. Hope for some stimulus money.
 - c. How is this going to affect teachers doing student teaching?
12. Adjournment at 3:56 PM

Friday, March 27, 2020

9:00 a.m. CST

[Open Meetings Act](#)

[EO-Public Meetings](#)

Covid 19 Discussion Items

Attendees: Bill Heimann, Ted DeTurk, Dan Schnoes, Gregg Robke, John Skretta, Larianne Polk, Corey Dahl, Melissa Wheelock, Greg Barnes, Andrew Dick, Deb Paulman, Geraldine Erickson, Sarah Salem, Brenda McNiff

Absent: Drew Harris, Paul Calvert, Connie Wickham

1. Call to order at 9:00 AM
2. Approve Addendum to the Impero Special Buy agreement
 - a. [2020-03-25 Product Addendum to Impero Special Buy Agreement - SaaS.docx](#)

b. This addendum will include a Web Console Version of Impero
Approve Addendum to the Impero Special Buy Agreement motioned by Greg Barnes and seconded by Gregg Robke

Greg Barnes, Andrew Dick, Deb Paulman, Geraldine Erickson, Sarah Salem
Bill Heimann, Ted DeTurk, Dan Schnoes, Gregg Robke, John Skretta, Larianne Polk,
Corey Dahl, Melissa Wheelock. All YAHS

Other:

1. ESUCC Meeting-Governor's Emergency Proclamation End Date
 - a. Gov. Proclamation ends May 31, 2020
 - b. Meetings on calendar through the end of June, just in case needed. We can remove them when not needed.
2. Zoom Meetings
 - a. Do we need to advertise each board member's location? ESU 3 will set up Zoom at ESU 3 for the public.
 - b. You can not have a quorum in the building. If there is no quorum, only need to advertise the Zoom location.
 - c. Negotiation to go into closed sessions, you can use a breakout room.
 - d. ESU 4 Notice
<https://drive.google.com/file/d/1JKOUowfIXliknV23yWDohi6E0P7VxLyw/vi ew>
 - e. Chat Session Info
<https://support.zoom.us/hc/en-us/sections/200787849-Attendee-Features>
3. ESUPDO-May (Affiliate Input)
 - a. The Executive Director met with affiliate chairs yesterday and they feel it is important to have something in May even if it is virtual.
4. Rule 84 Meeting (possible adjustments)

- a. The Executive Director will meet with Lane Carr and Shirley Vargus to discuss next steps.
5. Facebook posts showing students in Zoom classes - is this a privacy issue?
 - a. Teachers taking pictures of their class while in session, is this an issue and how do we address?
 - b. The schools should have policies and have the internet form on which kids can and can not be posted.
 - c. Use the general classroom rules on zoom that you would in a classroom.
6. FEMA Request for Public Assistance Form
 - a. Who is filling out this form? Get an updated form that is not outdated. Suggested schools are to fill this out.
 - b. Fill out the form, just in case there is money available.
7. Staff Expectations - responsive, reachable
 - a. Trying to keep normal hours - what would you do at work normally?
 - b. Honor the work that you are doing. If they have little ones at home, they may need a break but they need to put in the time later on in the day.
 - c. ESU 18 - Responsiveness. You should be reachable and responsive. It doesn't have to be immediate, but certainly timely. During school hours, you should be working per your contract (except for breaks here or there). If you need to be gone or unavailable to your remote learners for more than 2 hours, you should access leave. If flexibility or exceptions need to be made regarding this, please contact your principal. If an employee runs out of leave, we will be approving borrowed and donated leave requests. Public Optics: Setting an Example Please keep in mind that you are on contract for your normal work hours during this closure. For example, any social media posts with you out and about in Lincoln, or comments alluding to "days off" during this time will not be viewed in a positive light by the community. We do not want anyone to make a momentary mistake that would reflect anything less than the amazing professionals you are. Be mindful that people know you work for LPS and our staff should be the example of social distancing and professionalism. Unlike winter break, this is not a break. It is a "work from home" situation. We hope you can use this time to keep family healthy, support students, and catch up on that professional reading you never have time to do!
 - d. Need to keep in mind mental health, be careful to not totally overload.
 - e. The public is watching, try not to be out in public where they can say you are wasting taxpayers money.
 - f. NSEA has a response to schools that still have staff reporting.

- g. Everyone who is able to work from home, should be working from home to flatten the curve.
 - h. Our response is that the teachers are working harder than ever before. Learning curve for teachers.
 - i. Emergency Leave/FMLA Leave - work on contingency planning.
 - j. Bryce Willson tweeted out to track funding throughout this time.
-
- k. If you are having Paras use the emergency leave, this would be general ed expenses - use proper coding.
- 8. Public comment - None
 - 9. Adjournment - Meeting adjourned 9:47 AM

Tuesday, March 24

2:30 p.m. CST

[Open Meetings Act](#)

Covid 19 Discussion Items

Attendees: Bill Heimann, Ted DeTurk, Dan Schnoes, Brenda McNiff, Gregg Robke, John Skretta, Larianne Polk, Corey Dahl, Drew Harris, Melissa Wheelock, Greg Barnes, Andrew Dick, Paul Calvert, Geraldine Erickson, Sarah Salem, Connie Wickham

Absent - Deb Paulman

Geraldine Erickson left the meeting at 2:57 PM

- 1. Consistent School Messaging
 - a. Some schools are calling off to end of year, some to April 30
 - b. Kraig asked for a more refined message from the Commissioner.
 - c. ESU 8 - most are done for the year
 - d. County Health Departments have been great to work with.
 - e. ESU 11 - going with April 30. Schools are putting out own communications, statements
 - f. Andrews Google Document - [ESU by ESU Decision - 3-24-20](#)

- i. To add a column for ESU office staff
- g. ESU 17 - thought everyone was on same page and then they started changing their minds. Four of five districts are trying to provide services to students.
- h. Discussions on rescinding health department letters.
- i. Dr. Schnoes to share out document of his schools - Please link
- j. Discussion on what "indefinitely" means for schools, meaning until further notice when boards meet to change.
- k. ESU 7 - Columbus is having a weekly press conference. To share a unified message.

2. Discussions on ESUCC cancellations and/or postponements.

a. ESUCC/Rule 84 Joint April 9 Meeting

Commissioner agreed to postpone due to all other meetings due to Covid-19. -

From: **Blomstedt, Matt** <Matt.Blomstedt@nebraska.gov>

Date: Thu, Mar 19, 2020 at 1:47 PM

Subject: RE: Postpone April 9th Rule 84 Meeting

To: Kraig Lofquist <klofquist@esucc.org>, Masco, Russ <Russ.Masco@nebraska.gov>

Cc: Rife, Laura <laura.rife@nebraska.gov>

Kraig - Let's postpone as you suggest. We can use all of these other calls as our "official" Rule 84 requirement!

Matthew L. Blomstedt, Ph.D.

Commissioner of Education

- i. Kraig will continue to meet with NDE staff to continue to move forward.
- ii. April Board meetings to be held via Zoom
 - 1. April 8 - Committee 1- 3 - 30 minutes
 - 2. April 9 - Board Meeting at 9:00-11:00
- iii. Schedule Zoom meetings through June - Tues/Thur

Approve Indefinite Postponement Indefinitely of the Rule 84 meeting due to Covid-19 motioned by Bill Heimann and seconded by Dan Schnoes

Bill Heimann, Ted DeTurk, Dan Schnoes, Gregg Robke, Brenda McNiff, John Skretta, Larianne Polk, Corey Dahl, Drew Harris, Melissa Wheelock, Greg Barnes, Andrew Dick, Paul Calvert, Geraldine Erickson, Sarah Salem, Connie Wickham

ALL YAHs

- b. May ESUPDO (Kearney)
 - i. Is there a possibility to do via Zoom?
 - ii. Roast the retirees via Zoom
 - c. Other
 - d. [MSA](#) - are we ready to approve? - will need to take it to our Boards soon
 - i. Executive Committee action to move forward in April
3. Billing for SPED
- a. Discussions on how to bill for services during this time.
 - b. Miscommunication on schools not getting billed.
 - c. Keeping schedules for the district - will get invoiced. Need to pay certified staff. Paras to be paid as well.
 - d. ESU 3 - plans to pay Brooke Valley, etc. Trying to take care of services that they can provide. Plan to invoice the full amount, because that is what they are paying staff.
 - e. Should ESUCC draft an agreement/letter in case we need it or keep it autonomous. Share amongst administrators so there is the same message. If we do provide a statement, we would want legal to look at but at this time/date getting different messages, changing all the time.
 - f. ESPD to meet again but for ESUs ESPD Directors only.
4. NDE Requirements:
- a. During the NCSA zoom yesterday did others hear, "Schools will need to turn in their continuity plans to NDE - answering questions:"
 - i. What are you doing in general?
 - ii. What are you doing for students with special needs?
 - b. Should we consider CC putting together a template for the learning plans for districts? Could SDA possibly create this? Wait for more guidance from NDE.
 - c. Will the state issue a template or form or at least indicate with some specificity what the required elements of the learning continuity plans are?
 - d. Cory Epler indicates guidance and submission form are being completed by NDE today. General in nature...
 - i. I thought I heard Cory Epler state that if you need help with the Continuity Plan to contact your ESU

- ii. If there is a plan, put together one for all ESUs to use. Kraig to discuss with Corey. Also, when the plan is due.
 - e. Related to this issue, are schools to be completing an [affidavit of closure](#) or ready to do so in event of cancellation? Has the state issued a clear message related to [Rule 10 waiver](#) of requirements?
 - f. USDOE [Continuity of Learning](#) guidance (think this was actually from H1N1)
 - g. Will these be attached to the waiver of instruction? Message is changing to yes. We are here to help as long as you continue to educate your kids.
 - h. Discussion on grades to give students at the end of year.
 - i. No Internet or taking care of sick family
 - ii. Share out ideas of what other schools are planning on doing.
5. Possible fiscal and operational implications of Families First Coronavirus Act and FMLA provisions.
- a. Concerns related to certificated personnel whose rights under new law include employees caring for son/daughter whose school or daycare has been closed due to COVID-19 precautions; meaning (possibly unintended side effect) - teachers with children birth to 17 may be entitled to take leave for duration of 'remote' school year.
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10. Last day to submit proposals for AESA.
11. Craig Peterson was asked about COOP order concerns like toilet paper. Please let administrators know if there are shortages. Sanitary supplies are a current shortage.
12. School Statewide Mental Health Conference group to meet tomorrow to discuss mental health needs. Continue to have a conference scheduled as is and wait to make a call to change to virtually or canceling at a later date. Give thoughts to Dan Schoes to share with the committee. ***Virtual options will be important.*** Find out from the venue when the last date to cancel. Let presenters know that may go virtual.
13. No public Comment
14. Meeting adjourned at 3:50 PM.

Friday, March 20

9:00 a.m. CST

Covid 19 Discussion Items

Attendees: Bill Heimann, Ted Deturk, Dan Schnoes, Gregg Robke, Brenda McNiff, John Skretta, Larianne Polk, Corey Dahl, Drew Harris, Melissa Wheelock, Greg Barnes, Andrew Dick, Paul Calvert, Deb Paulman, Geraldine Erickson, Sarah Salem, Connie Wickham

Call to Order at 9:00 AM

1. Professional Development Days - doing remotely, online if asked
 - a. Some schools are trying to determine how to fulfill teacher contract time and have reached out to ESUs for possible staff development.
 - i. This is in the idea stage.
 1. Other duties as assigned?

2. Payment of staff

NPERS gave an update yesterday, certified staff is covered.

ESU 7 Classified staff - pay wages, medical leave. Staff is asked to clock in and clock out. Volunteer with the community, share with the supervisor, they can clock in and out. Work+volunteer with remaining medical leave. ESU 7 did not cap on medical leave. Will review every 4 weeks.

Karen Haase shared she is concerned about school vs ESUs. Clarify in your resolution that ESU. Resolution to be in the county your main office is located.

SPED paras can't do "other duties as assigned" work - this will not be reimbursable by NDE. But if it is medical leave - it can be reimbursed. Have them do webinars that are SPED related.

Discussion on those that do not have internet at home. Some providers are offering hotspots.

Professional Development via zoom. Each ESU is different on how they are handling professional development. Affiliates want clarity on what they are to do. Prepare a common message. They want to be utilized and use technology. Each ESU and schools are uniquely different. Create a common landing page for resources to send out to teachers. Reserve some staff days to work later after this is over. Depends on how staff contracts are written if you can reserve those days.

Discussion on teachers missing their students. Provide some mental health resources for these teachers. Making connections to social/emotional wellbeing.

Need to document what we have done and will do. Create a Google Doc that we can capture. SIMPL can capture work and add in documents. Move from being a trauma and to champion the opportunity provided to us.

[HERE](#) is the LPS plan for closure for different staff groups.

3. ESU Essential Personnel
4. Educational Delivery Methods
 - a. Curated/Vetted Resources-List on ESUCC Website **USE STRONG DISCLAIMER REGARDING VETTING!** (Do we need this?)
 - i. Streamline by topic
 - ii. ESU Agnostic (do not detail by individual ESU)
 - b. FERPA Compliance
 - c. Education Association
5. Special Education Requirements
 - a. FERPA/HIPAA issues with Zoom
 - b. OCR
6. ESU Staff requested to go meet with School leaders
7. Decision Making Chain of Command - Governor, Commissioner, Kraig,
8. April ESUCC meeting/May PDO?
 - a. Rule 84 Meeting - postponed indefinitely
 - b. KSB Q & A:
 - i. [Here is the document to record your questions to "Stump the Chump"](#)
9. [Community Resource Plan/Follow Through](#) Email Link from NDE

- a. ESUs will be hosts of this community response work and be announced soon by the Governor and Department of Education. ESU10 and our organizations are ahead of this curve thanks to Nebraska Children and Families Foundation.
- b. I am working closely with Melissa Wheelock, ESU10 Administrator, to ensure we are not duplicating work. Melissa is very busy this week getting 33 schools up on e-learning and we hope to reconnect next week and see **what role we play to support their work and what we can hand off.**

Getting meals out to students has been the biggest need currently. Need for schools to have psychs, counselors access.

10. ESUCC Online Learning Platform - online content, zoom, to be better prepared

11. Hanover Research related to Covid-19

12. Any guidance on teacher evaluation guidance and waivers? [Justin Knight did a Zoom meeting for Board Members](#) and shared if teachers are teaching via online resources that principals can observe to get the evaluations done.

13. Other

Meeting adjourned at 10:25 AM

ESUCC Meeting Agenda Items

Zoom Link: <https://zoom.us/j/4995643911>

[March 13 - 1:30 Central](#) - Emergency Meeting

[March 17- 9:00 AM Central](#) - [Meeting notice](#) - ESUCC/ESPD/KSB

[March 20 - 9:00 AM Central](#) - [Meeting Notice](#)

[March 24 - 2:30 PM Central](#) - [Meeting Notice](#)

[March 27 - 9:00 AM Central](#) - [Meeting Notice](#)

[March 31 - 2:30 PM Central](#) - [Meeting Notice](#)

[April 3 - 9:00 AM Central](#) - [Meeting Notice](#)

[April 8 Committee/April 9 Board Meeting Schedule](#) - [Meeting Notice](#) on SPARQ Data

April 14 - 2:30 PM Central - [Meeting Notice](#)

April 17 - 9:00 AM Central - [Meeting Notice](#)

April 21 - 2:30 PM Central - [Meeting Notice](#)

April 24 - 9:00 AM Central - [Meeting Notice](#)

April 28 - 2:30 PM Central - [Meeting Notice](#)

[ESU Covid-19 Timeline](#)

[ESU School Meetings](#)

Friday, April 3, 2020

9:00 a.m. CST

[Open Meetings Act](#)

[EO-Public Meetings](#)

Covid 19 Discussion Items

Attendees: Ted DeTurk, Dan Schnoes, Gregg Robke, Brenda McNiff, John Skretta, Larianne Polk, Corey Dahl, Greg Barnes, Andrew Dick, Paul Calvert, Geraldine Erickson, Connie Wickham, Melissa Wheelock, Sarah Salem (arrived at 9:05 am, left at 9:45 am), Drew Harris (arrived at 9:15 am, left at 9:52 am), Deb Paulman (arrived at 9:24 am)

Absent: Bill Heimann

Call to order at 9:00 AM

Agenda Items

1. Public - No Comment

2. Three Items to share with Commissioner and two Administrators to speak
 - a. **Clarification on Governor DHM** - "Under this new DHM, schools statewide are directed to operate without students in their buildings through May 31, 2020. Extracurricular activities are also cancelled statewide. This restriction does not apply to school staff working in school buildings."
 - i. Does this include graduation/prom?
 - ii. Yes, he needs to be very specific
 - iii. Include any part of district land - no football fields, etc
 - iv. No more than 10 people/gathering - things means everywhere!!
Looking for options to do virtually.
 - v. Communication - no heads up, didn't hear prior to prepare before announcements in order to talk to supts.
 - vi. Confusion on whether or not it was statewide and not just those with DHM's
 - vii. Picking up student materials - if not allowed in buildings - where/how do they pick up students stuff. Clean out in July?
 - viii. We should draft up talking points/guidelines for the Commissioner. List of things to consider so schools can pick what affects them.
 - ix. Some schools have locked out staff - how do we let staff in let alone students
 - x. Some food service people have been displaying symptoms, concerns on getting food out
 - xi. ESU 7 will begin to restrict people to the ESU after Easter Break.
 - xii. YRTC has a confirmed case - deciding what to do there.
 - xiii. Governor does not expect to give a "stay at home" order
 - xiv. ESU 3 plans when the peak hits to have no more than a couple people in the building
 - xv. ESU 5 has only a couple in the building, working to decide how to take care of mail, etc when they completely shut down.
 - xvi. OPS/ESU 19 have been limited to 10 people in the administration building. All ESU staff are working remotely.
 - xvii. Parents organizing proms/graduations - schools need to discourage from any kind of socializing
 - xviii. Larianne has a sign they are using- link
<https://drive.google.com/file/d/1Wshd1WuRvqT2zyIDI0PX6obYx2co31Hg/view?usp=sharing>
 - xix. David Cantral (pulmonologist in Kearney) - message about keeping kids away from each other. Children don't show signs, they are a carrier (post on Facebook)

3. **Certificated Evaluations** (Andrew)
 - a. Ohio - [Educator Evaluation Systems](#)
 - b. Oklahoma (Page 13) - [Coronavirus/COVID-19: FAQs for Oklahoma Public Schools Updated March 26, 2020](#)
 - c. North Carolina - [Department of Natural and Cultural Resources \(DNCR\) Budget and Finance Review](#)
 - d. Matt to visit with Gov. on putting a temporary halt on staff evaluations - evaluations right now should include risk factors, etc. Kraig to share with the Commissioner.
 - e. Rex Schultze has shared a step by step protocol to complete observation - for a small fee and you can share out as much as you want. Can ESUCC purchase this?
 - i. If Gov. would relax the evaluations, this document would not be needed.
 - ii. rschultze@perrylawfirm.com, or jknight@perrylawfirm.com
4. Technology Support Update: Internet Access for Students (some teachers)
 - a. Teachers that don't have access, students don't have access
 - b. ESU 7 - was talking about using old phones as hotspots
 - c. Verizon has relaxed on hotspots
 - d. Omaha Community Foundation would provide some Sherwood Foundation money for families - fill paperwork out to get this access. Secondary families would only need access. Elementary has printer packets.
 - e. LPS has a contract with AT&T for burner phones can only provide hotspot access. \$40 phone/month, disposable after this is over.
 - f. ESU 4 -
<https://www.motherboardrecycling.org/covid-19-annoucement.html>
 - i. Hotspots around town where the students can get to from parking lot
 - g. ESU 16 - Western NE, District surveyed students, most had access to internet and hardware. If the student did not have it they were able to provide for them. In Sandhills, they do not have access. Their districts had a plan B to take care of those that don't have access.
 - h. From John Skretta - Kraig, do you want ESUCC to aggregate resources that we've been putting together for student access across the state? I think every ESU has been doing different things at the community level to assist schools in ensuring connectivity for all (or virtually all) families?
 - i. Do we put a Google Doc to gain what each other are doing across the state? NOC folks to fill out?

- i. From Melissa Wheelock - Schoology has increased customers 400% in the last two weeks...they are trying to catch up which has made it much slower for our schools that have used it for years
 - i. From Geraldine - Melissa, I had a conversation with Craig Peterson about this issue. Our schools have experienced the same issues. Craig shared the email with Schoology that she sent to schools.
 - ii. [https://www.schoology.com/blog/scaling-schoology-increased-dem
and](https://www.schoology.com/blog/scaling-schoology-increased-dem-and)
- 5. Social Emotional Support Update-Students, staff & community
 - a. What are we doing to help the community?
 - b. ESU 5 put out a resource to help parents
 - c. ESU 3 - holding department meetings - weekly meeting without an agenda to do a check in. Discuss whatever they want to discuss.
 - d. SDA is meeting twice a week for a check and to be a support system for each other.
 - e. ESU 16 - providing service to students. They (LMHPS) meet with District staff weekly to coordinate services. Reach out to family and students via zoom or phone calls. Regional PLC - have been meeting weekly to share resources. Beginning to share what lessons look like and how families are responding. Tyler Cronin put together a video - to share with staff.
 - f. ESU 8 - LMHPs are meeting with students. Staff are beginning to meet without an agenda, just to share. Nurses are having calls to discuss/share.
 - g. ESU 5 - doing some of the same things as rest. Brenda has been in contact with each staff member with call or email. Those at home with family - discuss craziness. Those with no kids at home talk about loneliness. She is thinking about doing a trivia night, bingo night, quilting with Karen for staff to interact.
 - h. ESU 3 - to purchase a contract for each staff/family member to meet up to five times a year.
- 6. Ann Herman-Department of Health Updates
 - a. Commissioner would like us to communicate with Ann to discuss some of these issues so that we are on the same page.
 - b. This would be a communication piece so we know what they are doing and she can find out what we are doing.
 - c. Kraig has invited her to our meeting on Tuesday.
 - d. She sent a spreadsheet - wanted feedback from ESUs. ESUs not to do this.

- e. They are working with NE Children and Family
- 7. Update on reporting to NDE end of year data / **Resolution**
 - a. Is there a resolution out yet?
 - b. ESU 2 met with Lane Carr. Keep the answers yes/no - having to give explanations doesn't help anyone.
 - c. LPS went with Pass/Fail - concerns for scholarships and sports eligibility
 - d. Please add resolution from Larianne
 - i. <https://pdf.sparqdata.com/AspNetWebForms/APPortal.axd?rt=8&dk=0011CF30RBecnc-HLczR1j8JeNQAGp-G1&r=882131376>
 - ii. Here is one on closure:
<https://cdn.education.ne.gov/wp-content/uploads/2018/08/AffidavitofSchoolClosure.rtf.pdf>
 - e. NDE State Board meeting today - may be approving
 - f. Kraig to ask the commissioner - when we can get better guidelines.
- 8. From John Skretta - AASA has some good upcoming webinars which include content on providing mental health supports for staff.
<https://aasa.org/AASA-LeadershipNetwork-webinars.aspx>
- 9. Board Meeting notifications (Dan)
 - a. Advertise Zoom
 - b. Only need to advertise site if more than a quorum at site
 - c. ESU 3 - going to use the webinar feature. Advertise as a regular meeting but not put a link in the advertisement. He will have the Board Room open for the public (no more than 10) This way they won't have to advertise the locations of the Board members.
- 10. Rule 10 Draft
 - a. Is there a draft?
 - b. ESU 3 - is on the team but has not seen a draft even for the committee.
- 11. Adjournment - meeting adjourned at 10:16 am

Tuesday March 31, 2020

2:30 p.m. CST

[Open Meetings Act](#)

[EO-Public Meetings](#)

Covid 19 Discussion Items

Attendees: Bill Heimann, Ted DeTurk, Dan Schnoes, Gregg Robke, Brenda McNiff, John Skretta, Larianne Polk, Drew Harris, Melissa Wheelock, Greg Barnes, Andrew

Dick, Paul Calvert, Geraldine Erickson, Deb Paulman (late) Sarah Salem, Connie Wickham

Absent: Corey Dahl,

Guest: Dr. Blomstedt, Zainab Rida

Call to order at 2:30 PM

Agenda Items

1. Public - No comment
2. Commissioner was present to say thanks for everyone's help and support. Proud of the ESU structure and work taking place. What do schools need from an education standpoint? What questions do schools have in this next phase? Moving into phases that are looking for patterns and themes he needs to address. What are the common themes? Asking ESU Administrators to be the leaders at the local levels. The reality is that this could continue to impact us through the summer and the fall. Think through ways to organize key themes. Have themes for the Commissioner to address at his next sessions. Have a couple ESU administrators there to help answer/address the issues. Have the top three questions for each week.
 - a. ESU 4 do we send directly or send through the form. Circulate through our ESU administrators and come up with common solutions. How unique are the questions? Does it impact more than just one. Kraig to communicate the items to the Commissioner and let him know who the administrators will be on the call to help address.
 - b. On behalf of all the ESU Administrators thank you to help get us communicated out as who we are and the role we play. Governor has been using the ESUs as well. There is a mix of boundaries from ESUs to public/businesses.
 - c. When was the switch over made? When will the health department extend the dates? Things will be handled from health region/county by county as things progress. Heard April 17, 2020.
 - d. When there will be a definite "schools closed for remainder of year" Commissioner looks for this to not happen before the end of school to start opening things back up. Commissioner requested of Governor a statewide DHM approach. Just beginning to see the growth of the virus. He is also working with local health officials. He will work to get a more precise answer for the dates.

- e. Travel authorization forms - information requiring essential personnel to have the form. The Commissioner thought that the Gov. said this is not for NE. This comes into place when there is a shelter in place order.
 - f. Reading Improvement Act - what will this look like if we are still under restrictions this summer? Commissioner might be asking the Gov. to release some requirements.
 - g. Are Superintendents going to get the format for the Continuity of Learning Plans - Email from Cory. There are two forms- one for publics and one for non-publics. Public <https://www.education.ne.gov/publichealth/colp/> - Non public: <https://www.education.ne.gov/publichealth/colpnp/>
3. [Boystown Report](#) - from Dr Schnoes. Data shows how it is affecting students. NDE is starting to put together stuff on social/emotional help. Send ideas/resources to Zainab.
- a. Concerns on visibly impaired (OCR) and assistive technology.
 - b. Some ESUs sending and picking up equipment.
 - c. Contact ESU 4 NIRC center: <http://www.ncecbvi.org/nirc/index.html> plus the online catalog: <https://ncecbvi.klas.com/>
4. School Closing thoughts - ESU 4 - May 1 date for now — trying to figure out what to do with graduation . ESU 6 - Districts want to slow play this a little anyway because if they have to communicate the school year is "over" except for remote learning they are concerned kids may shut down on them. Just one thing I've heard repeatedly from Sups .
- ESU 13 Supt. met that they will be closing for the remainder of the year.
- ESU 15 Supt. met yesterday and discussed the Gov./Commissioner had the same message but was not ready to commit. Already thinking that will happen.
- ESU 5 - will make the final decision by April 22. Once they decide to close for the remainder of the year bring up a whole other group of questions like how are they going to handle graduation, etc.
- ESU 3 - Supts are just waiting for something more emphatic / clearer to communicate because they know parents have been utterly inundated with information from their schools.
- Also from ESU 6 - John was talking with one of our Sups just before this and feeling that now fortunately since NU and some others have said no commencement exercises, it gives cover to High Schools to be able to make that announcement in the coming ...week, two weeks, whatever. That no one can say they didn't see it coming. I'm guessing some of our Sups will want the ESU just to help them coordinate pushing that message out as far as timing of it b/c if neighboring districts have different timing it will create some tension/drama.
- ESU 11 - does not yet have a case in their area

ESU 9 - had its first case in Hastings yesterday so takes the date out to mid-May, past school being out of session.

ESU 2 - districts are closed indefinitely. Announced March 25, 2020

From Zainab Rida, NDE - NE Children foundation is working on providing flexible funds via Community Response systems in NE to help families purchase laptops, hotspots, cell phones, and the internet. Do you know the school districts that do not have laptops for families? We have heard Omaha and Lincoln have School systems that are providing laptops at home but the other school districts do not have this option? Is this correct? Please let me know what you know. Thank you so much!

5. What are ESUs thinking in terms of closing entirely? Keeping staff safe and reducing the possibility of any contact? What will be the tipping point?
 - a. Any brainstorming how to do mail, accounting, etc?
 - b. ESU 6 - "Stay at home order" could be coming sooner than later.
 - c. Once ESU 13 had confirmed cases - closed offices. Restricted access to certain hours. Custodial staff will know when and where people are at in the building. The bulk of the work will be done remotely. Set hours to be able to come in and make copies.
 - d. ESU 3 - has very limited access in the building. Working to prepare to be completely out of the building. Construction workers are continuing to work. Mail going out only on Wednesday and Friday.
 - e. ESU 19 - We have Jabber loaded on PC laptops for teachers/staff so that they can call families and use their district phone numbers. We have VPN's for staff that need to remote into/onto the network.
 - f. ESU 17 - has limited staff coming into the office.
 - g. ESU 10 - has limited stay coming into the office.
 - h. ESU 9 - has limited staff coming into the office.
6. [May PDO](#) - moved to Zoom and one day only (May 6).
 - a. PD Planning Committee met this morning to discuss the modified agenda for May. Commissioner had agreed to do the opening for this day.
 - b. No Rule 84 meeting with NDE on April 9
 - c. PD Chair will be meeting next week
 - d. [April 8 Committee/April 9 Board Meeting Schedule](#)
7. Updates on SPED Billings and what if any questions have arisen on this topic with your schools
 - a. Some schools will be upset about paying their invoices.
 - b. ESUs are still giving services through telehealth so invoicing is normal.
 - c. Paying staff is the same as schools paying staff - requiring to work to continue to provide services. Expect schools to continue to pay fees.

- d. Most have had no push back - most are saying thank you for the help.
- 8. Are your member schools that closed for April 30th/May 1st wanting to issue a new message for the remainder of the year based on yesterday's Commissioner's call?
- 9. With a State BOE coming up, will this be where the Rule 10 requirements for hours be formally waived? Supts are asking about that as well as graduation requirements.
 - a. The Commissioner is going to have the NDE Board create a resolution. Continuity of Learning plan - need to submit a report. Tell them what they are going to do and at the end of the year tell them what other areas they didn't meet under Rule 10. This will include specific graduation requirements. There are a lot of right ways of doing things right now.
 - b. Would the commissioner please share the rough draft of the resolution? It will be on the website on Thursday, maybe tomorrow. He needs to meet with his President and VP to go over it.
 - c. What are ESUs going to do to help NDE to prevent having to do resolutions to adjust for viruses, floods, etc in Rule 10. Expect even snow days in the future/eLearning days.
 - i. Build a system to be proactive
 - ii. Look at how we are currently doing PD opportunities and how that can affect how we do PD in the future.
- 10. COOP orders? Any news that any items will be shipped late?
 - a. Annual Buy deadline to order is April 9th. After that deadline, orders will be sent to the vendors. Once vendors get our orders, we may hear from them regarding delays in shipping and/or items that may not be shipped.
 - b. Promote the importance of getting orders in and approved.
- 11. Legislation: Heard the petition drive has been halted.
 - a. Group letter to be sent out to get to Senators. Only a couple Senators saying this is a good thing.
 - b. Deadline to have signatures submitted is early July.
- 12. What's going to happen if/when tax receipts don't come in; unemployment rates - is this impacting your hiring for next year?
 - a. Unemployment rates during this time then the highest single month
 - b. Lagging reimbursement - 12-18 months out. Hope for some stimulus money.
 - c. How is this going to affect teachers doing student teaching?
- 13. Adjournment at 3:56 PM

Friday, March 27, 2020

9:00 a.m. CST

[Open Meetings Act](#)

[EO-Public Meetings](#)

Covid 19 Discussion Items

Attendees: Bill Heimann, Ted DeTurk, Dan Schnoes, Gregg Robke, John Skretta, Larianne Polk, Corey Dahl, Melissa Wheelock, Greg Barnes, Andrew Dick, Deb Paulman, Geraldine Erickson, Sarah Salem, Brenda McNiff

Absent: Drew Harris, Paul Calvert, Connie Wickham

1. Call to order at 9:00 AM
2. Approve Addendum to the Impero Special Buy agreement
 - a. [2020-03-25 Product Addendum to Impero Special Buy Agreement - SaaS.docx](#)

b. This addendum will include a Web Console Version of Impero
Approve Addendum to the Impero Special Buy Agreement motioned by Greg Barnes and seconded by Gregg Robke

Greg Barnes, Andrew Dick, Deb Paulman, Geraldine Erickson, Sarah Salem
Bill Heimann, Ted DeTurk, Dan Schnoes, Gregg Robke, John Skretta, Larianne Polk, Corey Dahl, Melissa Wheelock. All YAHS

Other:

1. ESUCC Meeting-Governor's Emergency Proclamation End Date
 - a. Gov. Proclamation ends May 31, 2020
 - b. Meetings on calendar through the end of June, just in case needed. We can remove them when not needed.
2. Zoom Meetings
 - a. Do we need to advertise each board member's location? ESU 3 will set up Zoom at ESU 3 for the public.
 - b. You can not have a quorum in the building. If there is no quorum, only need to advertise the Zoom location.
 - c. Negotiation to go into closed sessions, you can use a breakout room.
 - d. ESU 4 Notice

<https://drive.google.com/file/d/1JKOUowfIXliknV23yWDohi6E0P7VxLyw/view>

- e. Chat Session Info
<https://support.zoom.us/hc/en-us/sections/200787849-Attendee-Features>
3. ESUPDO-May (Affiliate Input)
 - a. The Executive Director met with affiliate chairs yesterday and they feel it is important to have something in May even if it is virtual.
4. Rule 84 Meeting (possible adjustments)
 - a. The Executive Director will meet with Lane Carr and Shirley Vargus to discuss next steps.
5. Facebook posts showing students in Zoom classes - is this a privacy issue?
 - a. Teachers taking pictures of their class while in session, is this an issue and how do we address?
 - b. The schools should have policies and have the internet form on which kids can and can not be posted.
 - c. Use the general classroom rules on zoom that you would in a classroom.
6. FEMA Request for Public Assistance Form
 - a. Who is filling out this form? Get an updated form that is not outdated. Suggested schools are to fill this out.
 - b. Fill out the form, just in case there is money available.
7. Staff Expectations - responsive, reachable
 - a. Trying to keep normal hours - what would you do at work normally?
 - b. Honor the work that you are doing. If they have little ones at home, they may need a break but they need to put in the time later on in the day.
 - c. ESU 18 - Responsiveness. You should be reachable and responsive. It doesn't have to be immediate, but certainly timely. During school hours, you should be working per your contract (except for breaks here or there). If you need to be gone or unavailable to your remote learners for more than 2 hours, you should access leave. If flexibility or exceptions need to be made regarding this, please contact your principal. If an employee runs out of leave, we will be approving borrowed and donated leave requests. Public Optics: Setting an Example Please keep in mind that you are on contract for your normal work hours during this closure. For example, any social media posts with you out and about in Lincoln, or comments alluding to "days off" during this time will not be viewed in a positive light by the community. We do not want anyone to make a momentary mistake that would reflect anything less than the amazing professionals you are. Be mindful that people know you work for LPS and our staff should be the example of social distancing and professionalism. Unlike winter break, this

is not a break. It is a "work from home" situation. We hope you can use this time to keep family healthy, support students, and catch up on that professional reading you never have time to do!

- d. Need to keep in mind mental health, be careful to not totally overload.
- e. The public is watching, try not to be out in public where they can say you are wasting taxpayers money.
- f. NSEA has a response to schools that still have staff reporting.
- g. Everyone who is able to work from home, should be working from home to flatten the curve.
- h. Our response is that the teachers are working harder than ever before. Learning curve for teachers.
- i. Emergency Leave/FMLA Leave - work on contingency planning.
- j. Bryce Willson tweeted out to track funding throughout this time.



Bryce Wilson @NDE_Finance · 5h

I would track any expense related to COVID19 regardless of program or funding source since we have very little guidance or direction at this point. I have heard it may be distributed through the Title I (FY19) formula but that is far from final.

- k. If you are having Paras use the emergency leave, this would be general ed expenses - use proper coding.
- 8. Public comment - None
 - 9. Adjournment - Meeting adjourned 9:47 AM

Tuesday, March 24

2:30 p.m. CST

[Open Meetings Act](#)

Covid 19 Discussion Items

Attendees: Bill Heimann, Ted DeTurk, Dan Schnoes, Brenda McNiff, Gregg Robke, John Skretta, Larianne Polk, Corey Dahl, Drew Harris, Melissa Wheelock, Greg Barnes, Andrew Dick, Paul Calvert, Geraldine Erickson, Sarah Salem, Connie Wickham

Absent - Deb Paulman

Geraldine Erickson left the meeting at 2:57 PM

- 1. Consistent School Messaging
 - a. Some schools are calling off to end of year, some to April 30

- b. Kraig asked for a more refined message from the Commissioner.
 - c. ESU 8 - most are done for the year
 - d. County Health Departments have been great to work with.
 - e. ESU 11 - going with April 30. Schools are putting out own communications, statements
 - f. Andrews Google Document - [ESU by ESU Decision - 3-24-20](#)
 - i. To add a column for ESU office staff
 - g. ESU 17 - thought everyone was on same page and then they started changing their minds. Four of five districts are trying to provide services to students.
 - h. Discussions on rescinding health department letters.
 - i. Dr. Schnoes to share out document of his schools - Please link
 - j. Discussion on what "indefinitely" means for schools, meaning until further notice when boards meet to change.
 - k. ESU 7 - Columbus is having a weekly press conference. To share a unified message.
2. Discussions on ESUCC cancellations and/or postponements.

- a. ESUCC/Rule 84 Joint April 9 Meeting
Commissioner agreed to postpone due to all other meetings due to Covid-19. -

From: **Blomstedt, Matt** <Matt.Blomstedt@nebraska.gov>
Date: Thu, Mar 19, 2020 at 1:47 PM
Subject: RE: Postpone April 9th Rule 84 Meeting
To: Kraig Lofquist <klofquist@esucc.org>, Masco, Russ <Russ.Masco@nebraska.gov>
Cc: Rife, Laura <laura.rife@nebraska.gov>

Kraig - Let's postpone as you suggest. We can use all of these other calls as our "official" Rule 84 requirement!

Matthew L. Blomstedt, Ph.D.
Commissioner of Education

- i. Kraig will continue to meet with NDE staff to continue to move forward.
- ii. April Board meetings to be held via Zoom
 - 1. April 8 - Committee 1- 3 - 30 minutes
 - 2. April 9 - Board Meeting at 9:00-11:00

- iii. Schedule Zoom meetings through June - Tues/Thur

Approve Indefinite Postponement Indefinitely of the Rule 84 meeting due to Covid-19 motioned by Bill Heimann and seconded by Dan Schnoes

Bill Heimann, Ted DeTurk, Dan Schnoes, Gregg Robke, Brenda McNiff, John Skretta, Larianne Polk, Corey Dahl, Drew Harris, Melissa Wheelock, Greg Barnes, Andrew Dick, Paul Calvert, Geraldine Erickson, Sarah Salem, Connie Wickham

ALL YAHs

- b. May ESUPDO (Kearney)
 - i. Is there a possibility to do via Zoom?
 - ii. Roast the retirees via Zoom
 - c. Other
 - d. [MSA](#) - are we ready to approve? - will need to take it to our Boards soon
 - i. Executive Committee action to move forward in April
3. Billing for SPED
- a. Discussions on how to bill for services during this time.
 - b. Miscommunication on schools not getting billed.
 - c. Keeping schedules for the district - will get invoiced. Need to pay certified staff. Paras to be paid as well.
 - d. ESU 3 - plans to pay Brooke Valley, etc. Trying to take care of services that they can provide. Plan to invoice the full amount, because that is what they are paying staff.
 - e. Should ESUCC draft an agreement/letter in case we need it or keep it autonomous. Share amongst administrators so there is the same message. If we do provide a statement, we would want legal to look at but at this time/date getting different messages, changing all the time.
 - f. ESPD to meet again but for ESUs ESPD Directors only.
4. NDE Requirements:
- a. During the NCSA zoom yesterday did others hear, "Schools will need to turn in their continuity plans to NDE - answering questions:"
 - i. What are you doing in general?
 - ii. What are you doing for students with special needs?
 - b. Should we consider CC putting together a template for the learning plans for districts? Could SDA possibly create this? Wait for more guidance from NDE.
 - c. Will the state issue a template or form or at least indicate with some specificity what the required elements of the learning continuity plans are?

- d. Cory Epler indicates guidance and submission form are being completed by NDE today. General in nature...
 - i. I thought I heard Cory Epler state that if you need help with the Continuity Plan to contact your ESU
 - ii. If there is a plan, put together one for all ESUs to use. Kraig to discuss with Corey. Also, when the plan is due.
 - e. Related to this issue, are schools to be completing an [affidavit of closure](#) or ready to do so in event of cancellation? Has the state issued a clear message related to [Rule 10 waiver](#) of requirements?
 - f. USDOE [Continuity of Learning](#) guidance (think this was actually from H1N1)
 - g. Will these be attached to the waiver of instruction? Message is changing to yes. We are here to help as long as you continue to educate your kids.
 - h. Discussion on grades to give students at the end of year.
 - i. No Internet or taking care of sick family
 - ii. Share out ideas of what other schools are planning on doing.
5. Possible fiscal and operational implications of Families First Coronavirus Act and FMLA provisions.
- a. Concerns related to certificated personnel whose rights under new law include employees caring for son/daughter whose school or daycare has been closed due to COVID-19 precautions; meaning (possibly unintended side effect) - teachers with children birth to 17 may be entitled to take leave for duration of 'remote' school year.
 - b. Justin Knight to have a meeting at 10:00 AM on Thursday, March 26
 - i. Families First Coronavirus Response Act - Are You Ready to Slash the Budget? We know your inboxes have been inundated with emails. From new guidance, employee complaints, parent questions, colleague brainstorming and more, this constant barrage can become quickly overwhelming. On Thursday, we will cut through the information overload and let you know exactly what you need to know about the new Families First Coronavirus Response Act. This new federal law will go into effect on April 2nd (one week from the webinar) and could have a major impact on school districts' budgets, beginning on the day that the law is enacted.
Join us at 10 a.m. (CT) on Thursday, March 26th for a one-hour, succinct summary of this new law. Presenter, Mr. Justin Knight, Perry Law Firm To join by computer:
<https://zoom.us/j/822773716> To join by phone:
1-346-248-7799 Meeting ID: 822 773 716

6. Do we know what else NDE needs before the Dept can file an ESEA waiver?
 - a. Has there been a specific request for anything needed for this filing.
Continuity of Learning Plan submission. Several states have already filed.
7. Classified staff, wages/payments, second jobs?, sped vs. nonsped
 - a. Classified Staff - SPED PARA requesting to work other job and work on professional development models. If you are paying them 100%, the answer would be no. Volunteering is different, willing to pay them to volunteer. Possibility to adjust work hours.
 - b. Check out Sarah Salem's document
8. Have had requests to have the Sunday meeting at 2:00 PM moved to Monday at 9 CT/8 MT AM. Thoughts?
 - a. Kraig to touch base with Commissioner to see of the possibility of moving. Several would like to move to free up their Sundays. People need time to decompress, need weekend time, family quality time.
 - b. Is it possible to turn off the chat, or have a link to a different document so that they can answer at a later time.
 - c. Media was on the call - courtesy to be stated up front.
9. Legislative update
 - a. Coalition meeting today - senators are pushing their property tax cut plan. Write a letter to the newspaper in support of the two bills. Most are saying now is not the time to push these forward. Senators to pass emergency law and then adjourn. Coalition to write a letter to the OWH that this is not the time. Next projections are not to come out until July. Projecting recovery by the third quarter of next year. Encouraging that people are starting to understand ESUs and what we do for schools.
10. Last day to submit proposals for AESA.
11. Craig Peterson was asked about COOP order concerns like toilet paper. Please let administrators know if there are shortages. Sanitary supplies are a current shortage.
12. School Statewide Mental Health Conference group to meet tomorrow to discuss mental health needs. Continue to have a conference scheduled as is and wait to make a call to change to virtually or canceling at a later date. Give thoughts to Dan Schnoes to share with the committee. **Virtual options will be important.** Find out from the venue when the last date to cancel. Let presenters know that may go virtual.
13. No public Comment
14. Meeting adjourned at 3:50 PM.

Friday, March 20

9:00 a.m. CST

Covid 19 Discussion Items

Attendees: Bill Heimann, Ted Deturk, Dan Schnoes, Gregg Robke, Brenda McNiff, John Skretta, Larianne Polk, Corey Dahl, Drew Harris, Melissa Wheelock, Greg Barnes, Andrew Dick, Paul Calvert, Deb Paulman, Geraldine Erickson, Sarah Salem, Connie Wickham

Call to Order at 9:00 AM

1. Professional Development Days - doing remotely, online if asked
 - a. Some schools are trying to determine how to fulfill teacher contract time and have reached out to ESUs for possible staff development.
 - i. This is in the idea stage.
 1. Other duties as assigned?

2. Payment of staff

NPERS gave an update yesterday, certified staff is covered.

ESU 7 Classified staff - pay wages, medical leave. Staff is asked to clock in and clock out. Volunteer with the community, share with the supervisor, they can clock in and out. Work+volunteer with remaining medical leave. ESU 7 did not cap on medical leave. Will review every 4 weeks.

Karen Haase shared she is concerned about school vs ESUs. Clarify in your resolution that ESU. Resolution to be in the county your main office is located.

SPED paras can't do "other duties as assigned" work - this will not be reimbursable by NDE. But if it is medical leave - it can be reimbursed. Have them do webinars that are SPED related.

Discussion on those that do not have internet at home. Some providers are offering hotspots.

Professional Development via zoom. Each ESU is different on how they are handling professional development. Affiliates want clarity on what they are to do. Prepare a common message. They want to be utilized and use technology. Each ESU and

schools are uniquely different. Create a common landing page for resources to send out to teachers. Reserve some staff days to work later after this is over. Depends on how staff contracts are written if you can reserve those days.

Discussion on teachers missing their students. Provide some mental health resources for these teachers. Making connections to social/emotional wellbeing.

Need to document what we have done and will do. Create a Google Doc that we can capture. SIMPL can capture work and add in documents. Move from being a trauma and to champion the opportunity provided to us.

[HERE](#) is the LPS plan for closure for different staff groups.

3. ESU Essential Personnel
4. Educational Delivery Methods
 - a. Curated/Vetted Resources-List on ESUCC Website **USE STRONG DISCLAIMER REGARDING VETTING!** (Do we need this?)
 - i. Streamline by topic
 - ii. ESU Agnostic (do not detail by individual ESU)
 - b. FERPA Compliance
 - c. Education Association
5. Special Education Requirements
 - a. FERPA/HIPAA issues with Zoom
 - b. OCR
6. ESU Staff requested to go meet with School leaders
7. Decision Making Chain of Command - Governor, Commissioner, Kraig,
8. April ESUCC meeting/May PDO?
 - a. Rule 84 Meeting - postponed indefinitely
 - b. KSB Q & A:
 - i. [Here is the document to record your questions to "Stump the Chump"](#)

9. [Community Resource Plan/Follow Through](#) Email Link from NDE
 - a. ESUs will be hosts of this community response work and be announced soon by the Governor and Department of Education. ESU10 and our organizations are ahead of this curve thanks to Nebraska Children and Families Foundation.
 - b. I am working closely with Melissa Wheelock, ESU10 Administrator, to ensure we are not duplicating work. Melissa is very busy this week getting 33 schools up on e-learning and we hope to reconnect next week and see **what role we play to support their work and what we can hand off.**

Getting meals out to students has been the biggest need currently. Need for schools to have psychs, counselors access.

10. ESUCC Online Learning Platform - online content, zoom, to be better prepared
11. Hanover Research related to Covid-19
12. Any guidance on teacher evaluation guidance and waivers? [Justin Knight did a Zoom meeting for Board Members](#) and shared if teachers are teaching via online resources that principals can observe to get the evaluations done.

13. Other

Meeting adjourned at 10:25 AM

Please pose your questions here for the joint ESUCC/ESPD meeting with KSB regarding Coronavirus.

If you have a question that is universal and will help all service units, this is the time to get those questions answered.

If you have a question that is specific to your service unit or one of your staff, please contact KSB directly.

-
1. If there are school closures, are schools still obligated to pay ESU contracts knowing that according to statute 79-8106, ESUs are still obligated to pay their teaching staff?
 - i. 79-8106 does not apply to ESU's. It applies to public schools. Relevant statute is [79-1219](#) says that ESU can decide to fix the compensation of administrator, professional staff and clerical assistants.
 1. An option could be if we do not charge hours for 4th quarter that we increase rate and adjust billing for quarters 1-3
 - ii. Karen thinks the answer is no, schools don't have to pay if ESU is not meeting contract. **But because schools are still going to be receiving services because special ed students still need to be served, contracts may be paid.**

 2. If there are school closures, how long do IEP teams have before they convene to adjust the IEP (assuming the school is providing services to general ed students)? Does this need to be an IEP meeting, or can we use PWN if the parents are in agreement?
 - a. We are all going to send out a PWN after 10 days of closure.
 - i. Tell us more about the requirement to provide PWN when school is not in session and no instruction is being provided to all students. Why doesn't that requirement apply to other breaks like Christmas and summer?
 1. *Because IEPs all address that they follow the school calendar. This PWN is recommended because we should be in school right now according to the school calendar.*
 - b. Can amend the IEP without a meeting (separate documentation, then send the PWN)
 - c. If the family agrees with the lesser services during the closure, then Document and complete a PWN.
 - d. When school resumes, the team will have to meet.

007.09E In making changes to a child's IEP after the annual IEP meeting for a school year, the parent of a child with a disability and the school district or approved cooperative may agree not to convene an IEP meeting for the purposes of making those changes, and instead may develop a written document to amend or modify the child's current IEP.

007.09E1 If changes are made to the child's IEP in accordance with 92 NAC 51-007.09E, the school district or approved cooperative must ensure that the child's IEP team is informed of those changes.

3. Managing itinerant staff that work in districts that make different decisions (district A decides to provide services so staff is 'on duty', district B decides calendar change with services in June so same staff needs duty time in June but will be out of contract days).
 - a. A duty day is a duty day is a duty day. ESUs can 'deploy' some of their staff now and 'deploy' some when the school year reopens- may not be the best way but is one way to look at it.
4. OSEP hasn't created guidance around timelines and guidance. Try to get them through. There is no provision for that. They are creating guidance on that when they are ready?
 - a. Guidance included in this document posted 3/16/2020
<https://www2.ed.gov/about/offices/list/ocr/docs/ocr-coronavirus-fact-sheet.pdf>
 - i. Page 3 - IEP teams are not required to meet in person. You can meet via phone, zoom, etc.
 - ii. Get a list of IEP's that are due during the closure.
 - iii. The evaluation can be put on pause if the assessment needs to be in person. The 3 year date does not change...just the evaluation (in person)
 - b. Could we create a consent for eval and have parents refuse consent as a way to document the timeline? Make note of when we will seek consent in the future.
5. The OSEP has shared that if you are providing online (or other) instruction to regular education students, you must provide FAPE to those who receive special education services. There is such a continuum of sped services provided by schools that this is not logistically possible in the current environment. *How do we get around the seemingly, egalitarian OSEP position?*
 - i. Providing FAPE is in the context of what the general ed environment looks like. Attempt to provide the ratio of sped services to gen ed services as what was provided during the traditional brick and mortar schooling they had prior to this crisis.

6. Can you provide further interpretation on the guidance about having a meeting once school starts up again to determine if compensatory services are needed? Do we need to have an IEP meeting for all of our students? Does this need to be formalized or can an informal meeting take place with a prior written notice.
 - i. Would like some guiding questions to ensure these meetings are effective at answering and documenting the discussion about the need for comp ed.
 - ii. Karen recommends an IEP meeting for every student will be appropriate (depending on the length of closure), but not necessarily at the immediate start of the school year. Case by case basis. One topic of discussion at each IEP meeting should be “Is there anything else we need to consider as a result of the Covid-19 Pandemic?”
 - iii. Divide students into three categories in regard to IEP meetings when we get back from closure: Immediate, pretty soon and we can wait
7. What components need to be put in a contingency plan and when should this be put into place? Can it be done through a district notes page? Is it a prior written notice?
 - a. This is potentially a moot point since the contingency happened- we are closed. We do not owe PWN since the contingency has happened.
8. How are districts communicating and working with students that are immune compromised?
 - a. More simple since closures have happened. IEP teams would meet and place the child on homebound.
9. Would districts handle students with extended school year services the same over this break as they do over the summer?
 - a. Compensatory services is different than ESY. ESY is based on regression or recoupment. We owe ESY hours if they are on the IEP. Compensatory ed is offered because we owe a duty that we couldn't meet during this time. If we are not back in session when we would typically provide ESY- we'll figure it out then- it will cause cognitive overload if we try to handle this now.
10. What is the obligation to complete initial and re-eval MDTs and IEPs by the due dates?

These dates are not waived by OSERS. Try to meet the dates. Make efforts to make the annual IEP dates this spring. Initial evaluation timelines are not waived at this time.

Get a written statement from parents if they do not want to make the student available?

11. Some districts are talking about providing just 'enrichment' activities which feels like a way to avoid having to provide FAPE to students with disabilities. What is your guidance on how to handle this?

- i. Education is you have to learn this stuff- I teach, you learn, you demonstrate mastery, and then we move on. Enrichment is repeat, practice, maintenance of skills. Enrichment can (and should) be provided to all kids.

Is there a link to get reconnected? Number is 847-316-0422 link:

<https://zoom.us/j/8473160422>

12. Is only providing "enrichment" an option if the closure continues for the rest of the school year? I felt like the message from the Commissioner was that NDE would be understanding of waivers of hours, etc. if schools were trying to educate. Will that be the case if districts do nothing for the rest of the year?

- a. More guidance to come

13. Clarity on if Part C services continue if schools are closed? Can visits and meetings be held via zoom or must they be face to face? How do we obtain signatures on IFSP's and other forms?

- a. If the school is closed, no Early Intervention Services.
- b. Confirm digitally, through text, sign and scan, or have them stop in and sign in person.
- c. Confirm that they agreed over the phone.

14. Can schools allow students taking dual-credit courses to continue taking those through the higher education entity (to obtain the college credit) without being deemed to be providing educational services that would trigger FAPE and other requirements, if all other classes/services are closed down?

- a. Yes, continue dual credit classes.
- b. Some colleges are allowing students to withdraw from dual credit classes.

- c. If high school teacher is teaching dual credit, the student can still earn college credit.

- 15. For 3-4 year old SPED students, if the school is providing education via DL to their K-12 population, but the preschool program is closed, do the 3-4 year old students receive all of their SPED services? Are these done via DL or home visit, or is it up to the individual district?
 - i. These are Part B students, so it is likely that we need to provide services to 3-4 year olds. But, if the preschool is closed, then we don't have to provide sped services. We haven't necessarily seen guidance yet.

- 16. Some teachers have heard that giving grades during school closure is against the law. I am not sure where this information came from, but can you address this?
 - i. Not true

- 17. For a school that closes and doesn't provide any instruction or other educational activities for regular students: What about students with disabilities in home school settings? Should the IEP team meet to discuss ESY? Is there an expectation that services will continue through the closure or be suspended?
 - i. The answer may change. If the LEA is closed, our obligation to provide services to private school and home school kids remain the same as we do to the public school students, nothing.

- 18. Is there advice on how best to serve students with significant disabilities?
 - i. Legal obligations are not based on the substantiality of a child's disability. This is a team decision

- 19. Revisiting the notion of a "ratio" of service minutes based upon the general education offerings...When we go to amend the IEP in the next 10 days, is it important to consider that the environment the student is now learning in is different than it was when the service minute decisions were made on the original IEP? As an example, a student may not need the same level of support they would in a large classroom given the new context. If their e-learning is provided at their instructional level, specialized instruction could look different, correct?
 - i. These should ALL be individual decisions.

20. Students in Out of District Placements

- a. Services are available for all students, regardless of placement prior to closure.
- b. If school is closed, keep paying for the out of district placement if they are open.

21. Students with disabilities who have been placed in out of district placements, regardless of whether those are residential or day programs, will pose unique issues for school districts. The Q&A makes it clear that if a residential facility closes, the local education agency remains responsible for addressing any educational needs of the students who were placed in that facility. Special educators should be proactive now to reach out to any out-of-district program that is serving students with disabilities to discuss that facility's closure protocol. School districts should also communicate with the parents of these students now to broach plans for serving these students in the event of a school closure. Schools should also reach out to their attorneys for specific guidance on how to meet their legal obligations to students in out of district placements in these circumstances.

22. As with any other areas possibly impacted by coronavirus, you should gather all of your vendor contracts to have a clear picture of the school's and the vendor's/provider's obligations, rights, and responsibilities. In the services context, you should be prepared to share your contract for services with your legal counsel to determine if it contains any provisions addressing closures, continuation or discontinuation of services during a closure, and others.

23. As with any other areas possibly impacted by coronavirus, you should gather all of your vendor contracts to have a clear picture of the school's and the vendor's/provider's obligations, rights, and responsibilities. In the services context, you should be prepared to share your contract for services with your legal counsel to determine if it contains any provisions addressing closures, continuation or discontinuation of services during a closure, and others functional level,

24. What steps need to be taken for MOE compliance if that becomes an issue?

- a. A lot of exceptions will have to be considered

Adjusted Budget, February 2020

ORG UNIT	ACCOUNT TITLE	BUDGET	PERIOD EXP	ENCUMBRANCES	YEAR TO DATE ENC + EXP	AVAILABLE	YTD/ BUD
1202310100 20540	ADMIN BOARD EXP/DUES	ADVERTISING	\$1,000.00	\$0.00	\$0.00	\$523.52	\$476.48 52.35
1202310100 20810	ADMIN BOARD EXP/DUES	DUES/FEES	\$15,429.00	\$0.00	\$0.00	\$15,637.18	-\$208.18 101.35
1202510100 20315	ADMIN FISCAL SERVICES	ACCT/AUDIT	\$15,830.00	\$206.00	\$0.00	\$1,074.78	\$14,755.22 6.79
1202330100 20314	ADMIN LEGAL/GOVT RELATION	GOVT RELATIONS	\$28,700.00	\$0.00	\$0.00	\$14,309.66	\$14,390.34 49.86
1202330100 20317	ADMIN LEGAL/GOVT RELATION	LEGAL	\$15,050.00	\$0.00	\$0.00	\$4,336.14	\$10,713.86 28.81
1202560100 20531	ADMIN POSTAGE	POSTAGE/POSTAGE METER	\$350.00	\$0.50	\$0.00	\$82.33	\$267.67 23.52
1202530100 20550	ADMIN PRINT/PUB/DUP	PRINTING/BINDING	\$1,000.00	\$135.09	\$0.00	\$579.33	\$420.67 57.93
1202610100 20440	ADMIN RENT/LEASE	RENT	\$3,493.00	\$0.00	\$0.00	\$1,150.55	\$2,342.45 32.94
1202610100 20520	ADMIN RENT/LEASE	INSURANCE	\$9,999.00	\$959.00	\$0.00	\$1,918.00	\$8,081.00 19.18
1202320100 20110	ADMIN SALARY EXEC DIRECTO	SALARIES	\$84,506.00	\$7,794.19	\$0.00	\$38,970.96	\$45,535.04 46.12
1202320100 20220	ADMIN SALARY EXEC DIRECTO	SOCIAL SECURITY	\$6,465.00	\$535.58	\$0.00	\$2,610.36	\$3,854.64 40.38
1202320100 20230	ADMIN SALARY EXEC DIRECTO	RETIREMENT	\$9,239.00	\$769.89	\$0.00	\$3,849.45	\$5,389.55 41.67
1202320100 20270	ADMIN SALARY EXEC DIRECTO	WORK COMP	\$562.00	\$46.76	\$0.00	\$233.80	\$328.20 41.6
1202320100 20290	ADMIN SALARY EXEC DIRECTO	OTHER BENEFITS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00 0
1202320100 20330	ADMIN SALARY EXEC DIRECTO	PROF DEV	\$400.00	\$0.00	\$0.00	\$0.00	\$400.00 0
1202320100 20333	ADMIN SALARY EXEC DIRECTO	MILEAGE	\$6,000.00	\$0.00	\$0.00	\$1,735.09	\$4,264.91 28.92
1202320100 20580	ADMIN SALARY EXEC DIRECTO	TRAVEL (EXCEPT MILEAGE)	\$19,915.00	\$496.20	\$0.00	\$5,977.69	\$13,937.31 30.02
1202320100 20610	ADMIN SALARY EXEC DIRECTO	SUPPLIES	\$400.00	\$8.06	\$0.00	\$225.81	\$174.19 56.45
1202800100 20110	ADMIN STAFF SALARY	SALARIES	\$54,218.00	\$4,518.21	\$0.00	\$22,591.06	\$31,626.94 41.67
1202800100 20220	ADMIN STAFF SALARY	SOCIAL SECURITY	\$3,511.00	\$290.74	\$0.00	\$1,453.69	\$2,057.31 41.4
1202800100 20230	ADMIN STAFF SALARY	RETIREMENT	\$5,355.00	\$446.30	\$0.00	\$2,231.50	\$3,123.50 41.67
1202800100 20270	ADMIN STAFF SALARY	WORK COMP	\$325.00	\$27.10	\$0.00	\$135.46	\$189.54 41.68
1202800100 20290	ADMIN STAFF SALARY	OTHER BENEFITS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00 0
1202800100 20333	ADMIN STAFF SALARY	MILEAGE	\$4,500.00	\$321.72	\$0.00	\$1,501.15	\$2,998.85 33.36
1202800100 20580	ADMIN STAFF SALARY	TRAVEL (EXCEPT MILEAGE)	\$2,000.00	\$330.35	\$0.00	\$718.10	\$1,281.90 35.91
1202580100 20320	ADMIN TECH SERVICES	CONTRACTED SERVICES	\$3,000.00	\$0.00	\$0.00	\$2,450.00	\$550.00 81.67
1202580100 20530	ADMIN TECH SERVICES	COMPUTER/INTERNET/PHONE	\$100.00	\$0.00	\$0.00	\$153.28	-\$53.28 153.28
1202580100 20650	ADMIN TECH SERVICES	TECH SOFTWARE/SUPPLIES	\$133.00	\$27.40	\$0.00	\$218.40	-\$85.40 164.21
1202580100 20734	ADMIN TECH SERVICES	TECH HARDWARE	\$0.00	\$0.00	\$0.00	\$794.69	-\$794.69 0
			\$291,480.00	\$16,913.09	\$0.00	\$125,461.98	\$166,018.02 43.04%
1202310620 20810	BL DEC BOARD EXP/DUES	DUES/FEES	\$310.00	\$0.00	\$0.00	\$0.00	\$310.00 0
1202320620 20110	BL DEC EXEC SALARY/EXP	SALARIES	\$60,984.00	\$5,624.67	\$0.00	\$28,123.38	\$32,860.62 46.12
1202320620 20220	BL DEC EXEC SALARY/EXP	SOCIAL SECURITY	\$4,665.00	\$386.50	\$0.00	\$1,883.76	\$2,781.24 40.38
1202320620 20230	BL DEC EXEC SALARY/EXP	RETIREMENT	\$6,667.00	\$555.59	\$0.00	\$2,777.95	\$3,889.05 41.67
1202320620 20270	BL DEC EXEC SALARY/EXP	WORK COMP	\$405.00	\$33.75	\$0.00	\$168.75	\$236.25 41.67
1202320620 20290	BL DEC EXEC SALARY/EXP	OTHER BENEFITS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00 0
1202510620 20315	BL DEC FISCAL SERVICES	ACCT/AUDIT	\$1,085.00	\$0.00	\$0.00	\$29.60	\$1,055.40 2.73
1202330620 20317	BL DEC LEGAL/GOVT RELATIO	LEGAL	\$1,225.00	\$0.00	\$0.00	\$352.95	\$872.05 28.81
1202560620 20531	BL DEC POSTAGE	POSTAGE/POSTAGE METER	\$100.00	\$0.00	\$0.00	\$6.50	\$93.50 6.5
1202530620 20550	BL DEC PRINT/PUB/DUP	PRINTING/BINDING	\$500.00	\$0.00	\$0.00	\$20.48	\$479.52 4.1
1202250620 20640	BL DEC PRO DEV	PERIODICALS/BOOKS	\$250.00	\$0.00	\$0.00	\$0.00	\$250.00 0
1202520620 20610	BL DEC PURCHASE/WAREHOUSE	SUPPLIES	\$500.00	\$0.00	\$0.00	\$2.94	\$497.06 0.59
1202610620 20440	BL DEC RENT/LEASE	RENT	\$4,484.00	\$0.00	\$0.00	\$922.50	\$3,561.50 20.57
1202800620 20110	BL DEC STAFF SALARY/EXP	SALARIES	\$123,021.00	\$5,555.82	\$0.00	\$46,562.82	\$76,458.18 37.85
1202800620 20220	BL DEC STAFF SALARY/EXP	SOCIAL SECURITY	\$8,130.00	\$406.42	\$0.00	\$3,102.81	\$5,027.19 38.16
1202800620 20230	BL DEC STAFF SALARY/EXP	RETIREMENT	\$12,151.00	\$481.60	\$0.00	\$4,532.20	\$7,618.80 37.3
1202800620 20270	BL DEC STAFF SALARY/EXP	WORK COMP	\$738.00	\$14.47	\$0.00	\$260.35	\$477.65 35.28
1202800620 20290	BL DEC STAFF SALARY/EXP	OTHER BENEFITS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00 0
1202800620 20333	BL DEC STAFF SALARY/EXP	MILEAGE	\$4,000.00	\$0.00	\$0.00	\$1,907.62	\$2,092.38 47.69

1202800620	20580	BL DEC STAFF SALARY/EXP	TRAVEL (EXCEPT MILEAGE)	\$5,131.00	\$0.00	\$0.00	\$1,645.39	\$3,485.61	32.07
1202800620	20733	BL DEC STAFF SALARY/EXP	FURNITURE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
1202580620	20110	BL DEC TECH SERVICES	SALARIES	\$69,202.00	\$5,766.79	\$0.00	\$28,833.93	\$40,368.07	41.67
1202580620	20220	BL DEC TECH SERVICES	SOCIAL SECURITY	\$5,294.00	\$432.55	\$0.00	\$2,162.75	\$3,131.25	40.85
1202580620	20230	BL DEC TECH SERVICES	RETIREMENT	\$6,836.00	\$569.63	\$0.00	\$2,848.15	\$3,987.85	41.66
1202580620	20270	BL DEC TECH SERVICES	WORK COMP	\$416.00	\$34.59	\$0.00	\$172.95	\$243.05	41.57
1202580620	20290	BL DEC TECH SERVICES	OTHER BENEFITS	\$0.00	\$3.50	\$0.00	\$17.50	-\$17.50	0
1202580620	20320	BL DEC TECH SERVICES	CONTRACTED SERVICES	\$15,500.00	\$0.00	\$0.00	\$5,000.00	\$10,500.00	32.26
1202580620	20530	BL DEC TECH SERVICES	COMPUTER/INTERNET/PHONE	\$976.00	\$827.90	\$0.00	\$1,559.90	-\$583.90	159.83
1202580620	20650	BL DEC TECH SERVICES	TECH SOFTWARE/SUPPLIES	\$160.00	\$27.41	\$0.00	\$201.06	-\$41.06	125.66
1202580620	20734	BL DEC TECH SERVICES	TECH HARDWARE	\$0.00	\$0.00	\$0.00	\$179.80	-\$179.80	0
				\$332,730.00	\$20,721.19	\$0.00	\$133,276.04	\$199,453.96	40.06%

1202320600	20110	BL IMAT EXEC DIR SALARY/E	SALARIES	\$10,454.00	\$964.22	\$0.00	\$4,821.14	\$5,632.86	46.12
1202320600	20220	BL IMAT EXEC DIR SALARY/E	SOCIAL SECURITY	\$800.00	\$66.26	\$0.00	\$322.94	\$477.06	40.37
1202320600	20230	BL IMAT EXEC DIR SALARY/E	RETIREMENT	\$1,143.00	\$95.24	\$0.00	\$476.20	\$666.80	41.66
1202320600	20270	BL IMAT EXEC DIR SALARY/E	WORK COMP	\$69.00	\$5.79	\$0.00	\$28.95	\$40.05	41.96
1202510600	20315	BL IMAT FISCAL SERVICES	ACCT/AUDIT	\$1,085.00	\$0.00	\$0.00	\$0.00	\$1,085.00	0
1202330600	20317	BL IMAT LEGAL/GOVT RELATI	LEGAL	\$1,225.00	\$0.00	\$0.00	\$338.60	\$886.40	27.64
1202560600	20531	BL IMAT POSTAGE	POSTAGE/POSTAGE METER	\$25.00	\$5.50	\$0.00	\$26.50	-\$1.50	106
1202520600	20320	BL IMAT PURCHASE/WAREHOU	CONTRACTED SERVICES	\$1,000.00	\$0.00	\$0.00	\$0.00	\$1,000.00	0
1202520600	20900	BL IMAT PURCHASE/WAREHOU	OTHER PROGRAM PUCHASES	\$111,530.00	\$0.00	\$0.00	\$111,529.25	\$0.75	100
1202610600	20440	BL IMAT RENT/LEASE	RENT	\$4,397.00	\$0.00	\$0.00	\$3,981.95	\$415.05	90.56
1202800600	20110	BL IMAT STAFF SALARY/EXP	SALARIES	\$68,495.00	\$4,533.90	\$0.00	\$27,365.42	\$41,129.58	39.95
1202800600	20220	BL IMAT STAFF SALARY/EXP	SOCIAL SECURITY	\$4,851.00	\$336.31	\$0.00	\$1,949.23	\$2,901.77	40.18
1202800600	20230	BL IMAT STAFF SALARY/EXP	RETIREMENT	\$6,766.00	\$431.05	\$0.00	\$2,686.29	\$4,079.71	39.7
1202800600	20270	BL IMAT STAFF SALARY/EXP	WORK COMP	\$411.00	\$22.48	\$0.00	\$159.40	\$251.60	38.78
1202800600	20290	BL IMAT STAFF SALARY/EXP	OTHER BENEFITS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
1202800600	20333	BL IMAT STAFF SALARY/EXP	MILEAGE	\$1,500.00	\$0.00	\$0.00	\$317.26	\$1,182.74	21.15
1202800600	20580	BL IMAT STAFF SALARY/EXP	TRAVEL (EXCEPT MILEAGE)	\$500.00	\$96.00	\$0.00	\$293.32	\$206.68	58.66
1202800600	20610	BL IMAT STAFF SALARY/EXP	SUPPLIES	\$50.00	\$0.00	\$0.00	\$49.97	\$0.03	99.94
1202580600	20530	BL IMAT TECH SERVICES	COMPUTER/INTERNET/PHONE	\$886.00	\$100.48	\$0.00	\$849.46	\$36.54	95.88
1202580600	20650	BL IMAT TECH SERVICES	TECH SOFTWARE/SUPPLIES	\$342.00	\$27.40	\$0.00	\$223.28	\$118.72	65.29
1202580600	20734	BL IMAT TECH SERVICES	TECH HARDWARE	\$0.00	\$0.00	\$0.00	\$179.80	-\$179.80	0
				\$215,529.00	\$6,684.63	\$0.00	\$155,598.96	\$59,930.04	72.19%

1202310300	20540	COOP BOARD EXP/DUES	ADVERTISING	\$1,000.00	\$0.00	\$0.00	\$0.00	\$1,000.00	0
1202310300	20810	COOP BOARD EXP/DUES	DUES/FEES	\$2,690.00	\$0.00	\$0.00	\$0.00	\$2,690.00	0
1202320300	20110	COOP EXEC DIR SALARY/EXP	SALARIES	\$8,712.00	\$803.52	\$0.00	\$4,017.64	\$4,694.36	46.12
1202320300	20220	COOP EXEC DIR SALARY/EXP	SOCIAL SECURITY	\$666.00	\$55.21	\$0.00	\$269.09	\$396.91	40.4
1202320300	20230	COOP EXEC DIR SALARY/EXP	RETIREMENT	\$953.00	\$79.37	\$0.00	\$396.85	\$556.15	41.64
1202320300	20270	COOP EXEC DIR SALARY/EXP	WORK COMP	\$57.00	\$4.82	\$0.00	\$24.10	\$32.90	42.28
1202320300	20290	COOP EXEC DIR SALARY/EXP	OTHER BENEFITS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
1202510300	20315	COOP FISCAL SERVICES	ACCT/AUDIT	\$13,330.00	\$0.00	\$0.00	\$0.00	\$13,330.00	0
1202330300	20317	COOP LEGAL/GOVT RELATIONS	LEGAL	\$15,050.00	\$0.00	\$0.00	\$4,350.46	\$10,699.54	28.91
1202330300	20820	COOP LEGAL/GOVT RELATIONS	JUDGEMENTS/SETTLEMENTS	\$33,333.00	\$0.00	\$0.00	\$33,333.34	-\$0.34	100
1202560300	20531	COOP POSTAGE	POSTAGE/POSTAGE METER	\$1,500.00	\$8.50	\$0.00	\$415.74	\$1,084.26	27.72
1202530300	20550	COOP PRINT/PUB/DUP	PRINTING/BINDING	\$400.00	\$17.50	\$0.00	\$87.50	\$312.50	21.88
1202520300	20610	COOP PURCHASE/WAREHOUSE/C	SUPPLIES	\$1,200.00	\$0.00	\$0.00	\$1.84	\$1,198.16	0.15
1202520300	20900	COOP PURCHASE/WAREHOUSE/C	OTHER PROGRAM PUCHASES	\$6,009.00	\$1,000.00	\$1,068.00	\$6,008.58	\$0.42	100
1202610300	20440	COOP RENT/LEASE	RENT	\$13,063.00	\$608.00	\$0.00	\$4,186.30	\$8,876.70	32.05
1202610300	20520	COOP RENT/LEASE	INSURANCE	\$384.00	\$32.00	\$0.00	\$160.00	\$224.00	41.67
1202800300	20110	COOP STAFF SALARIES/EXP	SALARIES	\$228,969.00	\$19,080.78	\$0.00	\$95,403.73	\$133,565.27	41.67

1202800300	20220	COOP STAFF SALARIES/EXP	SOCIAL SECURITY	\$14,059.00	\$1,146.81	\$0.00	\$5,734.01	\$8,324.99	40.79
1202800300	20230	COOP STAFF SALARIES/EXP	RETIREMENT	\$22,617.00	\$1,884.76	\$0.00	\$9,423.76	\$13,193.24	41.67
1202800300	20270	COOP STAFF SALARIES/EXP	WORK COMP	\$1,375.00	\$114.51	\$0.00	\$572.55	\$802.45	41.64
1202800300	20290	COOP STAFF SALARIES/EXP	OTHER BENEFITS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
1202800300	20333	COOP STAFF SALARIES/EXP	MILEAGE	\$7,500.00	\$94.59	\$0.00	\$1,336.66	\$6,163.34	17.82
1202800300	20580	COOP STAFF SALARIES/EXP	TRAVEL (EXCEPT MILEAGE)	\$7,500.00	\$100.45	\$0.00	\$2,925.34	\$4,574.66	39
1202580300	20320	COOP TECH SERVICES	CONTRACTED SERVICES	\$6,700.00	\$0.00	\$0.00	\$360.00	\$6,340.00	5.37
1202580300	20530	COOP TECH SERVICES	COMPUTER/INTERNET/PHONE	\$1,271.00	\$146.80	\$0.00	\$950.93	\$320.07	74.82
1202580300	20650	COOP TECH SERVICES	TECH SOFTWARE/SUPPLIES	\$76,121.00	\$106.08	\$49.16	\$76,109.42	\$11.58	99.98
1202580300	20734	COOP TECH SERVICES	TECH HARDWARE	\$2,200.00	\$0.00	\$0.00	\$354.76	\$1,845.24	16.13
				\$466,659.00	\$25,283.70	\$1,117.16	\$246,422.60	\$220,236.40	52.81%

1202800570	20110	INNOVATIVE STAFF SALARIES	SALARIES	\$44,162.00	\$0.00	\$0.00	\$0.00	\$44,162.00	0
1202800570	20220	INNOVATIVE STAFF SALARIES	SOCIAL SECURITY	\$3,726.00	\$0.00	\$0.00	\$0.00	\$3,726.00	0
1202800570	20230	INNOVATIVE STAFF SALARIES	RETIREMENT	\$3,374.00	\$0.00	\$0.00	\$0.00	\$3,374.00	0
1202800570	20270	INNOVATIVE STAFF SALARIES	WORK COMP	\$53.00	\$0.00	\$0.00	\$0.00	\$53.00	0
				\$51,315.00	\$0.00	\$0.00	\$0.00	\$51,315.00	0.00%

1202250560	20320	PDO CRISIS PRO DEV	CONTRACTED SERVICES	\$60,000.00	\$1.50	\$0.00	\$53,388.16	\$6,611.84	88.98
1202250560	20580	PDO CRISIS PRO DEV	TRAVEL (EXCEPT MILEAGE)	\$15,000.00	\$0.00	\$0.00	\$6,785.85	\$8,214.15	45.24
1202250530	20580	PDO ESPD PRO DEV	TRAVEL (EXCEPT MILEAGE)	\$1,000.00	\$0.00	\$0.00	\$0.00	\$1,000.00	0
1203575570	20320	PDO INNOVATIVE GRANT	CONTRACTED SERVICES	\$80,756.00	\$0.00	\$0.00	\$52,121.60	\$28,634.40	64.54
1203575570	20330	PDO INNOVATIVE GRANT	PROF DEV	\$9,508.00	\$0.00	\$0.00	\$0.00	\$9,508.00	0
1203575570	20333	PDO INNOVATIVE GRANT	MILEAGE	\$6,000.00	\$0.00	\$0.00	\$61.48	\$5,938.52	1.02
1203575570	20580	PDO INNOVATIVE GRANT	TRAVEL (EXCEPT MILEAGE)	\$1,437.00	\$0.00	\$0.00	\$2,924.51	-\$1,487.51	203.51
1203575570	20610	PDO INNOVATIVE GRANT	SUPPLIES	\$543.00	\$0.00	\$0.00	\$2.50	\$540.50	0.46
1203575570	20734	PDO INNOVATIVE GRANT	TECH HARDWARE	\$64,944.00	\$0.00	\$0.00	\$0.00	\$64,944.00	0
1202330500	20317	PDO LEGAL/GOVT RELATIONS	LEGAL	\$1,000.00	\$0.00	\$0.00	\$315.00	\$685.00	31.5
1202250510	20330	PDO NOC PROF DEV	PROF DEV	\$21,000.00	\$0.00	\$0.00	\$16,700.00	\$4,300.00	79.52
1202250510	20580	PDO NOC PROF DEV	TRAVEL (EXCEPT MILEAGE)	\$3,050.00	\$0.00	\$0.00	\$593.87	\$2,456.13	19.47
1202250510	20640	PDO NOC PROF DEV	PERIODICALS/BOOKS	\$6,000.00	\$0.00	\$0.00	\$0.00	\$6,000.00	0
1202560500	20531	PDO POSTAGE	POSTAGE/POSTAGE METER	\$250.00	\$1.00	\$0.00	\$23.65	\$226.35	9.46
1202520500	20610	PDO PURCHASE/WAREHOUSE/DI	SUPPLIES	\$500.00	\$0.00	\$0.00	\$69.09	\$430.91	13.82
1202250520	20330	PDO SDA PRO DEV	PROF DEV	\$14,480.00	\$0.00	\$0.00	\$15,371.70	-\$891.70	106.16
1202250520	20580	PDO SDA PRO DEV	TRAVEL (EXCEPT MILEAGE)	\$8,600.00	\$0.00	\$0.00	\$2,245.00	\$6,355.00	26.1
1202250520	20640	PDO SDA PRO DEV	PERIODICALS/BOOKS	\$750.00	\$0.00	\$0.00	\$750.00	\$0.00	100
1202800500	20110	PDO STAFF SALARIES/EXP	SALARIES	\$7,238.00	\$603.15	\$0.00	\$3,015.72	\$4,222.28	41.67
1202800500	20220	PDO STAFF SALARIES/EXP	SOCIAL SECURITY	\$489.00	\$40.76	\$0.00	\$203.80	\$285.20	41.68
1202800500	20230	PDO STAFF SALARIES/EXP	RETIREMENT	\$715.00	\$59.58	\$0.00	\$297.90	\$417.10	41.66
1202800500	20270	PDO STAFF SALARIES/EXP	WORK COMP	\$43.00	\$3.62	\$0.00	\$18.10	\$24.90	42.09
1202800500	20330	PDO STAFF SALARIES/EXP	PROF DEV	\$9,000.00	\$0.00	\$15,524.95	\$18,976.85	-\$9,976.85	210.85
1202800500	20333	PDO STAFF SALARIES/EXP	MILEAGE	\$500.00	\$0.00	\$0.00	\$0.00	\$500.00	0
1202800500	20580	PDO STAFF SALARIES/EXP	TRAVEL (EXCEPT MILEAGE)	\$4,000.00	\$0.00	\$0.00	\$0.00	\$4,000.00	0
1202580500	20320	PDO TECH SERVICES	CONTRACTED SERVICES	\$4,000.00	\$0.00	\$0.00	\$1,500.00	\$2,500.00	37.5
1202580500	20650	PDO TECH SERVICES	TECH SOFTWARE/SUPPLIES	\$0.00	\$0.00	\$0.00	\$36.00	-\$36.00	0
1202250540	20330	PDO TLT PRO DEV	PROF DEV	\$14,078.00	\$0.00	\$0.00	\$7,869.00	\$6,209.00	55.9
1202250540	20580	PDO TLT PRO DEV	TRAVEL (EXCEPT MILEAGE)	\$2,800.00	\$0.00	\$0.00	\$0.00	\$2,800.00	0
				\$337,681.00	\$709.61	\$15,524.95	\$183,269.78	\$154,411.22	54.27%

1202320400	20110	SRS EXEC DIR SALARIES/EXP	SALARIES	\$9,583.00	\$883.87	\$0.00	\$4,419.35	\$5,163.65	46.12
1202320400	20220	SRS EXEC DIR SALARIES/EXP	SOCIAL SECURITY	\$733.00	\$60.74	\$0.00	\$296.04	\$436.96	40.39
1202320400	20230	SRS EXEC DIR SALARIES/EXP	RETIREMENT	\$1,048.00	\$87.31	\$0.00	\$436.55	\$611.45	41.66

1202320400	20270	SRS EXEC DIR SALARIES/EXP	WORK COMP	\$63.00	\$5.30	\$0.00	\$26.50	\$36.50	42.06
1202320400	20290	SRS EXEC DIR SALARIES/EXP	OTHER BENEFITS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
1202510400	20315	SRS FISCAL SERVICES	ACCT/AUDIT	\$2,170.00	\$0.00	\$0.00	\$0.00	\$2,170.00	0
1202330400	20317	SRS LEGAL/GOVT RELATIONS	LEGAL	\$2,450.00	\$0.00	\$0.00	\$705.88	\$1,744.12	28.81
1202560400	20531	SRS POSTAGE	POSTAGE/POSTAGE METER	\$50.00	\$1.00	\$0.00	\$8.65	\$41.35	17.3
1202530400	20550	SRS PRINT/PUB/DUP	PRINTING/BINDING	\$300.00	\$45.03	\$0.00	\$188.99	\$111.01	63
1202520400	20610	SRS PURCHASE/WAREHOUSE/DI	SUPPLIES	\$500.00	\$0.00	\$0.00	\$59.98	\$440.02	12
1202610400	20440	SRS RENT/LEASES	RENT	\$7,865.00	\$0.00	\$0.00	\$3,285.70	\$4,579.30	41.78
1202800400	20110	SRS STAFF SALARIES/EXP	SALARIES	\$169,380.00	\$13,283.54	\$0.00	\$62,594.92	\$106,785.08	36.96
1202800400	20220	SRS STAFF SALARIES/EXP	SOCIAL SECURITY	\$12,156.00	\$848.87	\$0.00	\$4,350.15	\$7,805.85	35.79
1202800400	20230	SRS STAFF SALARIES/EXP	RETIREMENT	\$16,730.00	\$1,312.13	\$0.00	\$6,034.14	\$10,695.86	36.07
1202800400	20270	SRS STAFF SALARIES/EXP	WORK COMP	\$1,017.00	\$78.82	\$0.00	\$369.11	\$647.89	36.29
1202800400	20290	SRS STAFF SALARIES/EXP	OTHER BENEFITS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
1202800400	20333	SRS STAFF SALARIES/EXP	MILEAGE	\$3,500.00	\$233.45	\$0.00	\$1,830.77	\$1,669.23	52.31
1202800400	20580	SRS STAFF SALARIES/EXP	TRAVEL (EXCEPT MILEAGE)	\$1,500.00	\$159.90	\$0.00	\$602.64	\$897.36	40.18
1202580400	20110	SRS TECH SERVICES	SALARIES	\$198,243.00	\$17,965.63	\$0.00	\$89,828.08	\$108,414.92	45.31
1202580400	20220	SRS TECH SERVICES	SOCIAL SECURITY	\$15,166.00	\$1,235.10	\$0.00	\$6,175.50	\$8,990.50	40.72
1202580400	20230	SRS TECH SERVICES	RETIREMENT	\$21,296.00	\$1,774.61	\$0.00	\$8,873.05	\$12,422.95	41.67
1202580400	20270	SRS TECH SERVICES	WORK COMP	\$1,293.00	\$107.75	\$0.00	\$538.79	\$754.21	41.67
1202580400	20290	SRS TECH SERVICES	OTHER BENEFITS	\$0.00	\$10.50	\$0.00	\$52.50	-\$52.50	0
1202580400	20320	SRS TECH SERVICES	CONTRACTED SERVICES	\$23,113.00	\$35.30	\$0.00	\$456.31	\$22,656.69	1.97
1202580400	20530	SRS TECH SERVICES	COMPUTER/INTERNET/PHONE	\$2,322.00	\$376.80	\$0.00	\$3,415.45	-\$1,093.45	147.09
1202580400	20650	SRS TECH SERVICES	TECH SOFTWARE/SUPPLIES	\$150.00	\$27.41	\$0.00	\$712.47	-\$562.47	474.98
1202580400	20734	SRS TECH SERVICES	TECH HARDWARE	\$5,000.00	\$0.00	\$0.00	\$179.80	\$4,820.20	3.6
				\$495,628.00	\$38,533.06	\$0.00	\$195,441.32	\$300,186.68	39.43%
				\$2,191,022.00	\$108,845.28	\$16,642.11	\$1,039,470.68	\$1,151,551.32	47.44%

EFINANCE - POWERSCHOOL
 DATE: 03/20/2020
 TIME: 14:22:10

ESU COORDINATING COUNCIL
 PRINT COMBINING BALANCE SHEET

PAGE NUMBER: 1
 STATMN81

SELECTION CRITERIA: ALL
 ACCOUNTING PERIOD: 6/20

FUND GROUP			
ACCOUNT	TITLE	DEBITS	CREDITS
09000	CASH	1,728,296.10	.00
TOTAL	CASH	1,728,296.10	.00
09296	PRE-PAID POSTAGE	670.08	.00
TOTAL	PRE-PAID POSTAGE	670.08	.00
TOTAL	ASSETS	1,728,966.18	.00
09401	ACCOUNTS PAYABLE	.00	40.05
TOTAL	ACCOUNTS PAYABLE	.00	40.05
TOTAL	LIABILITIES	.00	40.05
TOTAL	REV CONT	.00	1,742,055.08
TOTAL	EXP CONT	1,022,828.57	.00
TOTAL	RES FOR ENC	.00	16,642.11
TOTAL	ENC CONT	16,642.11	.00
TOTAL	REV BUD CONTL	4,931,756.00	.00
TOTAL	EXP BUD CONT	.00	4,931,756.00
TOTAL	FUND BALANCE	.00	1,009,699.62
TOTAL	EQUITIES	5,971,226.68	7,700,152.81
TOTAL	REPORT	7,700,192.86	7,700,192.86



NEBRASKA EDUCATIONAL SERVICE
 UNIT COORDINATING COUNCIL
 DBA COOPERATIVE PURCHASING
 1292 E 4TH ST
 AINSWORTH NE 69210-1225

03-06-2020 RCVD



Union Bank & Trust
 238 East 4th Street
 Ainsworth NE 69210

TELEPHONE: 402-387-1350

Is your contact information up to date? Help us reach you, protect your identity, and let you know about new services and features. To review and update your contact information; stop by your local branch or contact us at www.ubt.com/help.



BASIC BUSINESS ACCOUNT 20611699

DESCRIPTION	DEBITS	CREDITS	DATE	BALANCE
BALANCE LAST STATEMENT			01/31/20	50,599.50
Cincinnati Insur INS.PREM 1000120530				
	959.00		02/05/20	49,640.50
TRANSFER FROM STFIT ACCOUNT 2531673001		1,000.00	02/05/20	50,640.50
SYSCO PAYMENTS 061CA000217258		10,774.57	02/06/20	61,415.07
TRANSFER TO STFIT ACCOUNT 2531673001				
	11,000.00		02/07/20	50,415.07
CHECK # 14905	202.08		02/07/20	50,212.99
SYSCO PAYMENTS 059CA000037357		322.37	02/10/20	50,535.36
VISA PAYMENT 486551XXXXX0305	214.20		02/10/20	50,321.16
VISA PAYMENT 486551XXXXX8112	990.98		02/10/20	49,330.18
CHECK # 14897	221.90		02/10/20	49,108.28
CHECK # 14894	4,988.75		02/10/20	44,119.53
CHECK # 14899	103,228.46		02/10/20	59,108.93-
TRANSFER FROM STFIT ACCOUNT 2531673001		110,000.00	02/10/20	50,891.07
STATE OF NE ST PAYMENT 262415220		137,140.89	02/11/20	188,031.96
CHECK # 14901	180.12		02/11/20	187,851.84
TRANSFER TO STFIT ACCOUNT 2531673001				
	137,000.00		02/12/20	50,851.84
DEPOSIT		2,180.43	02/12/20	53,032.27
CHECK # 14846	3,500.00		02/12/20	49,532.27
TRANSFER FROM STFIT ACCOUNT 2531673001		3,000.00	02/12/20	52,532.27
TRANSFER TO STFIT ACCOUNT 2531673001				
	2,000.00		02/13/20	50,532.27





Account Number: 20611699
Statement Date: 02/28/2020

NEBRASKA EDUCATIONAL SERVICE
UNIT COORDINATING COUNCIL
DBA COOPERATIVE PURCHASING

BASIC BUSINESS ACCOUNT 20611699

DESCRIPTION	DEBITS	CREDITS	DATE	BALANCE
DEPOSIT		940.00	02/13/20	51,472.27
STATE OF NE ST PAYMENT 262415220		580.00	02/13/20	52,052.27
CHECK # 14906	233.45		02/13/20	51,818.82
CHECK # 14900	628.00		02/13/20	51,190.82
TRANSFER TO STFIT ACCOUNT 2531673001	1,000.00		02/14/20	50,190.82
DEPOSIT		6,013.14	02/14/20	56,203.96
TRANSFER TO STFIT ACCOUNT 2531673001	6,000.00		02/18/20	50,203.96
DEPOSIT		13,376.83	02/18/20	63,580.79
TRANSFER TO STFIT ACCOUNT 2531673001	13,000.00		02/19/20	50,580.79
CHECK # 14902	8.06		02/19/20	50,572.73
CHECK # 14904	269.03		02/19/20	50,303.70
CHECK # 14903	913.90		02/19/20	49,389.80
CHECK # 14907	1,000.00		02/19/20	48,389.80
TRANSFER FROM STFIT ACCOUNT 2531673001		2,000.00	02/19/20	50,389.80
DEPOSIT		6,360.00	02/20/20	56,749.80
TRANSFER TO STFIT ACCOUNT 2531673001	6,000.00		02/21/20	50,749.80
DEPOSIT		5,329.50	02/24/20	56,079.30
TRANSFER TO STFIT ACCOUNT 2531673001	6,000.00		02/25/20	50,079.30
STATE OF NE ST PAYMENT 262415220		55,110.09	02/26/20	105,189.39
TRANSFER TO STFIT ACCOUNT 2531673001	55,000.00		02/27/20	50,189.39
BALANCE THIS STATEMENT			02/28/20	50,189.39
TOTAL CREDITS (15)	354,127.82	MINIMUM BALANCE		50,079.30
TOTAL DEBITS (24)	354,537.93	AVG AVAILABLE BALANCE		57,672.55
		AVERAGE BALANCE		59,538.24

YOUR CHECKS SEQUENCED

DATE...CHECK #.....AMOUNT	DATE...CHECK #.....AMOUNT	DATE...CHECK #.....AMOUNT
02/12 14846* 3,500.00	02/10 14894* 4,988.75	02/10 14897* 221.90



Account Number: 20611699
Statement Date: 02/28/2020

NEBRASKA EDUCATIONAL SERVICE
UNIT COORDINATING COUNCIL
DBA COOPERATIVE PURCHASING

YOUR CHECKS SEQUENCED

DATE...	CHECK #.....	AMOUNT	DATE...	CHECK #.....	AMOUNT	DATE...	CHECK #.....	AMOUNT
02/10	14899	103,228.46	02/19	14902	8.06	02/07	14905	202.08
02/13	14900	628.00	02/19	14903	913.90	02/13	14906	233.45
02/11	14901	180.12	02/19	14904	269.03	02/19	14907	1,000.00



(*) INDICATES A GAP IN CHECK NUMBER SEQUENCE

CHECKING ACCOUNT DEPOSIT
UBT
 Union Bank & Trust
 DATE: Feb 12 2020
 NAME: Edw. Carabony Council
 ACCOUNT NUMBER: 20611699
 TOTAL DEPOSIT: \$ 2180.43
 MICR: @04910795@ 009

DATE	AMOUNT	MEMO
2/12/20	2180.43	2/12/20

TranDt=02/12/20-Inst=UNION BANK & TRUST COMPANY
 RINum=>104910795<-ItemNum=000193551600
 TranCh=02/12/20 Inst=UNION BANK & TRUST COMPANY
 RINum=>104910795<-ItemNum=000193551600

2/12/2020 \$2,180.43 0

2/12/2020 \$2,180.43 0

CHECKING ACCOUNT DEPOSIT
UBT
 Union Bank & Trust
 DATE: Feb 13 2020
 NAME: Edw. Carabony Council
 ACCOUNT NUMBER: 20611699
 TOTAL DEPOSIT: \$ 940.00
 MICR: @04910795@ 009

DATE	AMOUNT	MEMO
2/13/20	940.00	4/17/20

TranDt=02/13/20-Inst=UNION BANK & TRUST COMPANY
 RINum=>104910795<-ItemNum=000193551786
 TranCh=02/13/20 Inst=UNION BANK & TRUST COMPANY
 RINum=>104910795<-ItemNum=000193551786

2/13/2020 \$940.00 0

2/13/2020 \$940.00 0

CHECKING ACCOUNT DEPOSIT
UBT
 Union Bank & Trust
 DATE: Feb 14 2020
 NAME: Edw. Carabony Council
 ACCOUNT NUMBER: 20611699
 TOTAL DEPOSIT: \$ 6013.14
 MICR: @04910795@ 009

DATE	AMOUNT	MEMO
2/14/20	6013.14	5/13/14

TranDt=02/14/20-Inst=UNION BANK & TRUST COMPANY
 RINum=>104910795<-ItemNum=00019360887
 TranCh=02/14/20 Inst=UNION BANK & TRUST COMPANY
 RINum=>104910795<-ItemNum=00019360887

2/14/2020 \$6,013.14 0

2/14/2020 \$6,013.14 0

CHECKING ACCOUNT DEPOSIT
UBT
 Union Bank & Trust
 DATE: Feb 18 2020
 NAME: Edw. Carabony Council
 ACCOUNT NUMBER: 20611699
 TOTAL DEPOSIT: \$ 13376.83
 MICR: @04910795@ 009

DATE	AMOUNT	MEMO
2/18/20	13376.83	1/3/20

TranDt=02/18/20-Inst=UNION BANK & TRUST COMPANY
 RINum=>104910795<-ItemNum=000193865838
 TranCh=02/18/20 Inst=UNION BANK & TRUST COMPANY
 RINum=>104910795<-ItemNum=000193865838

2/18/2020 \$13,376.83 0

2/18/2020 \$13,376.83 0

CHECKING ACCOUNT DEPOSIT
UBT
 Union Bank & Trust
 DATE: Feb 20 2020
 NAME: Edw. Carabony Council
 ACCOUNT NUMBER: 20611699
 TOTAL DEPOSIT: \$ 6360.00
 MICR: @04910795@ 009

DATE	AMOUNT	MEMO
2/20/20	6360.00	6/13/20

TranDt=02/20/20-Inst=UNION BANK & TRUST COMPANY
 RINum=>104910795<-ItemNum=000193866194
 TranCh=02/20/20 Inst=UNION BANK & TRUST COMPANY
 RINum=>104910795<-ItemNum=000193866194

2/20/2020 \$6,360.00 0

2/20/2020 \$6,360.00 0

CHECKING ACCOUNT DEPOSIT
UBT
 Union Bank & Trust
 DATE: Feb 24 2020
 NAME: Edw. Carabony Council
 ACCOUNT NUMBER: 20611699
 TOTAL DEPOSIT: \$ 5329.50
 MICR: @04910795@ 009

DATE	AMOUNT	MEMO
2/24/20	5329.50	4/2/20

TranDt=02/24/20-Inst=UNION BANK & TRUST COMPANY
 RINum=>104910795<-ItemNum=000193866550
 TranCh=02/24/20 Inst=UNION BANK & TRUST COMPANY
 RINum=>104910795<-ItemNum=000193866550

2/24/2020 \$5,329.50 0

2/24/2020 \$5,329.50 0



ORIGINAL CHECK HAS AN ORIGINAL WATERMARK OR FINE LINE SECURITY MARKING ON THE REVERSE SIDE OF THE FRONT OF THE CHECK.

Nebraska ESU Coordinating Council
1292 East 4th Street
Ainsworth, NE 69210

Union Bank & Trust Company
Ainsworth Branch
238 East 4th St.
Ainsworth, Nebraska 69210

CHECK DATE: 12/08/20
CHECK NO.: 14846

AMOUNT: \$*****3,500.00*

BY THE SUM OF *****3500* DOLLARS AND *NO* CENTS

TO THE ORDER OF: NE DISTANCE LEARNING ASSOCIATION
7914 WEST DOUGLASS BLVD
OMAHA NE 68114

PRESIDENT: *Leslie A. Auer*
TREASURER: *Waldemar Auer*

⑆00014846⑆ ⑆104910795⑆ ⑆061-1699⑆

2/12/2020 \$3,500.00 14846

ORIGINAL CHECK HAS AN ORIGINAL WATERMARK OR FINE LINE SECURITY MARKING ON THE REVERSE SIDE OF THE FRONT OF THE CHECK.

Nebraska ESU Coordinating Council
1292 East 4th Street
Ainsworth, NE 69210

Union Bank & Trust Company
Ainsworth Branch
238 East 4th St.
Ainsworth, Nebraska 69210

CHECK DATE: 02/18/20
CHECK NO.: 14894

AMOUNT: \$*****4,988.75*

BY THE SUM OF *****4988* DOLLARS AND *75* CENTS

TO THE ORDER OF: FORWARD FORCE LLC
TRUCKEE BLVD
12117 WHEATFIELD WAY
BRADENTON FL 34202

PRESIDENT: *Leslie A. Auer*
TREASURER: *Waldemar Auer*

⑆00014894⑆ ⑆104910795⑆ ⑆061-1699⑆

2/10/2020 \$4,988.75 14894

ORIGINAL CHECK HAS AN ORIGINAL WATERMARK OR FINE LINE SECURITY MARKING ON THE REVERSE SIDE OF THE FRONT OF THE CHECK.

Nebraska ESU Coordinating Council
1292 East 4th Street
Ainsworth, NE 69210

Union Bank & Trust Company
Ainsworth Branch
238 East 4th St.
Ainsworth, Nebraska 69210

CHECK DATE: 02/20/20
CHECK NO.: 14897

AMOUNT: \$*****221.90*

BY THE SUM OF *****221* DOLLARS AND *90* CENTS

TO THE ORDER OF: GORDON GRENHAUSER
44086 W 350TH AVE.
ST. EDWARD NE 68660

PRESIDENT: *Leslie A. Auer*
TREASURER: *Waldemar Auer*

⑆00014897⑆ ⑆104910795⑆ ⑆061-1699⑆

2/10/2020 \$221.90 14897

ORIGINAL CHECK HAS AN ORIGINAL WATERMARK OR FINE LINE SECURITY MARKING ON THE REVERSE SIDE OF THE FRONT OF THE CHECK.

Nebraska ESU Coordinating Council
1292 East 4th Street
Ainsworth, NE 69210

Union Bank & Trust Company
Ainsworth Branch
238 East 4th St.
Ainsworth, Nebraska 69210

CHECK DATE: 02/07/20
CHECK NO.: 14899

AMOUNT: \$***103,228.46*

BY THE SUM OF ****103228* DOLLARS AND *46* CENTS

TO THE ORDER OF: ESU 17
227 NORTH MAIN STREET
AINSWORTH NE 69210

PRESIDENT: *Leslie A. Auer*
TREASURER: *Waldemar Auer*

⑆00014899⑆ ⑆104910795⑆ ⑆061-1699⑆

2/10/2020 \$103,228.46 14899

ORIGINAL CHECK HAS AN ORIGINAL WATERMARK OR FINE LINE SECURITY MARKING ON THE REVERSE SIDE OF THE FRONT OF THE CHECK.

Nebraska ESU Coordinating Council
1292 East 4th Street
Ainsworth, NE 69210

Union Bank & Trust Company
Ainsworth Branch
238 East 4th St.
Ainsworth, Nebraska 69210

CHECK DATE: 02/07/20
CHECK NO.: 14900

AMOUNT: \$*****628.00*

BY THE SUM OF *****628* DOLLARS AND *NO* CENTS

TO THE ORDER OF: UNL ITS COMMUNICATION CENTER
211 HWY
LINCOLN
LINCOLN NE 68588-0532

PRESIDENT: *Leslie A. Auer*
TREASURER: *Waldemar Auer*

⑆00014900⑆ ⑆104910795⑆ ⑆061-1699⑆

2/13/2020 \$628.00 14900

ORIGINAL CHECK HAS AN ORIGINAL WATERMARK OR FINE LINE SECURITY MARKING ON THE REVERSE SIDE OF THE FRONT OF THE CHECK.

Nebraska ESU Coordinating Council
1292 East 4th Street
Ainsworth, NE 69210

Union Bank & Trust Company
Ainsworth Branch
238 East 4th St.
Ainsworth, Nebraska 69210

CHECK DATE: 02/07/20
CHECK NO.: 14901

AMOUNT: \$*****180.12*

BY THE SUM OF *****180* DOLLARS AND *12* CENTS

TO THE ORDER OF: BISHOP BUSINESS
4125 S. 94TH STREET
OMAHA NE 68127

PRESIDENT: *Leslie A. Auer*
TREASURER: *Waldemar Auer*

⑆00014901⑆ ⑆104910795⑆ ⑆061-1699⑆

2/11/2020 \$180.12 14901

ORIGINAL CHECK HAS AN ORIGINAL WATERMARK OR FINE LINE SECURITY MARKING ON THE REVERSE SIDE OF THE FRONT OF THE CHECK.

Nebraska ESU Coordinating Council
1292 East 4th Street
Ainsworth, NE 69210

Union Bank & Trust Company
Ainsworth Branch
238 East 4th St.
Ainsworth, Nebraska 69210

CHECK DATE: 02/07/20
CHECK NO.: 14902

AMOUNT: \$*****8.06*

BY THE SUM OF *****8* DOLLARS AND *06* CENTS

TO THE ORDER OF: ESU 3
2949 SOUTH 110TH STREET
OMAHA NE 68128-5722

PRESIDENT: *Leslie A. Auer*
TREASURER: *Waldemar Auer*

⑆00014902⑆ ⑆104910795⑆ ⑆061-1699⑆

2/19/2020 \$8.06 14902

ORIGINAL CHECK HAS AN ORIGINAL WATERMARK OR FINE LINE SECURITY MARKING ON THE REVERSE SIDE OF THE FRONT OF THE CHECK.

Nebraska ESU Coordinating Council
1292 East 4th Street
Ainsworth, NE 69210

Union Bank & Trust Company
Ainsworth Branch
238 East 4th St.
Ainsworth, Nebraska 69210

CHECK DATE: 02/07/20
CHECK NO.: 14903

AMOUNT: \$*****913.90*

BY THE SUM OF *****913* DOLLARS AND *90* CENTS

TO THE ORDER OF: COMFORT INS
118 3RD AVENUE
Kearney NE 68847

PRESIDENT: *Leslie A. Auer*
TREASURER: *Waldemar Auer*

⑆00014903⑆ ⑆104910795⑆ ⑆061-1699⑆

2/19/2020 \$913.90 14903

ORIGINAL CHECK HAS AN ORIGINAL WATERMARK OR FINE LINE SECURITY MARKING ON THE REVERSE SIDE OF THE FRONT OF THE CHECK.

Nebraska ESU Coordinating Council
1292 East 4th Street
Ainsworth, NE 69210

Union Bank & Trust Company
Ainsworth Branch
238 East 4th St.
Ainsworth, Nebraska 69210

CHECK DATE: 02/07/20
CHECK NO.: 14904

AMOUNT: \$*****269.03*

BY THE SUM OF *****269* DOLLARS AND *03* CENTS

TO THE ORDER OF: DEN HERIKES
11906 WOLANORTH AVE
OMAHA NE 68144

PRESIDENT: *Leslie A. Auer*
TREASURER: *Waldemar Auer*

⑆00014904⑆ ⑆104910795⑆ ⑆061-1699⑆

2/19/2020 \$269.03 14904

ORIGINAL CHECK HAS AN ORIGINAL WATERMARK OR FINE LINE SECURITY MARKING ON THE REVERSE SIDE OF THE FRONT OF THE CHECK.

Nebraska ESU Coordinating Council
1292 East 4th Street
Ainsworth, NE 69210

Union Bank & Trust Company
Ainsworth Branch
238 East 4th St.
Ainsworth, Nebraska 69210

CHECK DATE: 02/07/20
CHECK NO.: 14905

AMOUNT: \$*****202.08*

BY THE SUM OF *****202* DOLLARS AND *08* CENTS

TO THE ORDER OF: PRECILLA QUINTANA
PO BOX 16
LONG PINE NE 69217

PRESIDENT: *Leslie A. Auer*
TREASURER: *Waldemar Auer*

⑆00014905⑆ ⑆104910795⑆ ⑆061-1699⑆

2/7/2020 \$202.08 14905

ORIGINAL CHECK HAS AN ORIGINAL WATERMARK OR FINE LINE SECURITY MARKING ON THE REVERSE SIDE OF THE FRONT OF THE CHECK.

Nebraska ESU Coordinating Council
1292 East 4th Street
Ainsworth, NE 69210

Union Bank & Trust Company
Ainsworth Branch
238 East 4th St.
Ainsworth, Nebraska 69210

CHECK DATE: 02/07/20
CHECK NO.: 14906

AMOUNT: \$*****233.45*

BY THE SUM OF *****233* DOLLARS AND *45* CENTS

TO THE ORDER OF: MEIKO VO
432 W 34TH ST
OMAHA NE 68133

PRESIDENT: *Leslie A. Auer*
TREASURER: *Waldemar Auer*

⑆00014906⑆ ⑆104910795⑆ ⑆061-1699⑆

2/13/2020 \$233.45 14906

ORIGINAL CHECK HAS AN ORIGINAL WATERMARK OR FINE LINE SECURITY MARKING ON THE REVERSE SIDE OF THE FRONT OF THE CHECK.

Nebraska ESU Coordinating Council
1292 East 4th Street
Ainsworth, NE 69210

Union Bank & Trust Company
Ainsworth Branch
238 East 4th St.
Ainsworth, Nebraska 69210

CHECK DATE: 02/07/20
CHECK NO.: 14907

AMOUNT: \$*****1,000.00*

BY THE SUM OF *****1000* DOLLARS AND *NO* CENTS

TO THE ORDER OF: INPERO SOLAFIORD INC
823 CONGRESS AVENUE, SUITE 265
AUSTIN TX 78701

PRESIDENT: *Leslie A. Auer*
TREASURER: *Waldemar Auer*

⑆00014907⑆ ⑆104910795⑆ ⑆061-1699⑆

2/19/2020 \$1,000.00 14907





P.O. Box 82535 · Lincoln, NE 68501-2535 · ubt.com · Member FDIC

6310 0100 OO RP 29 02292020 NNNNNN 01 000765 0004

NEBRASKA EDUCATIONAL SERVICE
UNIT COORDINATING COUNCIL
DBA COOPERATIVE PURCHASING
1292 E 4TH ST
AINSWORTH NE 69210-1225

03-06-2020 RCVD



Union Bank & Trust
PO Box 82535
Lincoln, NE 68501

TELEPHONE: 402-323-1828

Phone numbers for account transfers:

Lincoln - 323-1600	Outside of Lincoln 888-307-8348
STREET ADDRESS	MAILING ADDRESS
-----	-----
6811 S 27th St	PO Box 82529
Lincoln NE 68512	Lincoln NE 68501



NON FEDERALLY INSURED STFIT ACCOUNT 2531673001

DESCRIPTION	DEBITS	CREDITS	DATE	BALANCE
BALANCE LAST STATEMENT			01/31/20	1559,486.95
YIELD FOR 01/31/20 AT 1.6400		.00	02/03/20	1559,486.95
YIELD FOR 02/03/20 AT 1.6460		.00	02/04/20	1559,486.95
TRANSFER TO BASIC BUSINESS ACCOUNT 20611699				
	1,000.00		02/05/20	1558,486.95
YIELD FOR 02/04/20 AT 1.6440		.00	02/05/20	1558,486.95
YIELD FOR 02/05/20 AT 1.6470		.00	02/06/20	1558,486.95
TRANSFER FROM BASIC BUSINESS ACCOUNT 20611699				
		11,000.00	02/07/20	1569,486.95
YIELD FOR 02/06/20 AT 1.6490		.00	02/07/20	1569,486.95
TRANSFER TO BASIC BUSINESS ACCOUNT 20611699				
	110,000.00		02/10/20	1459,486.95
YIELD FOR 02/07/20 AT 1.6430		.00	02/10/20	1459,486.95
YIELD FOR 02/10/20 AT 1.6360		.00	02/11/20	1459,486.95
TRANSFER FROM BASIC BUSINESS ACCOUNT 20611699				
		137,000.00	02/12/20	1596,486.95
TRANSFER TO BASIC BUSINESS ACCOUNT 20611699				
	3,000.00		02/12/20	1593,486.95
YIELD FOR 02/11/20 AT 1.6300		.00	02/12/20	1593,486.95
TRANSFER FROM BASIC BUSINESS ACCOUNT 20611699				
		2,000.00	02/13/20	1595,486.95
YIELD FOR 02/12/20 AT 1.6280		.00	02/13/20	1595,486.95





NEBRASKA EDUCATIONAL SERVICE
 UNIT COORDINATING COUNCIL
 DBA COOPERATIVE PURCHASING

NON FEDERALLY INSURED STFIT ACCOUNT 2531673001

DESCRIPTION	DEBITS	CREDITS	DATE	BALANCE
TRANSFER FROM BASIC BUSINESS ACCOUNT 20611699				
		1,000.00	02/14/20	1596,486.95
YIELD FOR 02/13/20 AT 1.6360		.00	02/14/20	1596,486.95
TRANSFER FROM BASIC BUSINESS ACCOUNT 20611699				
		6,000.00	02/18/20	1602,486.95
YIELD FOR 02/14/20 AT 1.6360		.00	02/18/20	1602,486.95
TRANSFER FROM BASIC BUSINESS ACCOUNT 20611699				
		13,000.00	02/19/20	1615,486.95
TRANSFER TO BASIC BUSINESS ACCOUNT 20611699				
	2,000.00		02/19/20	1613,486.95
YIELD FOR 02/18/20 AT 1.6240		.00	02/19/20	1613,486.95
YIELD FOR 02/19/20 AT 1.6170		.00	02/20/20	1613,486.95
TRANSFER FROM BASIC BUSINESS ACCOUNT 20611699				
		6,000.00	02/21/20	1619,486.95
YIELD FOR 02/20/20 AT 1.6060		.00	02/21/20	1619,486.95
YIELD FOR 02/21/20 AT 1.6040		.00	02/24/20	1619,486.95
TRANSFER FROM BASIC BUSINESS ACCOUNT 20611699				
		6,000.00	02/25/20	1625,486.95
YIELD FOR 02/24/20 AT 1.5930		.00	02/25/20	1625,486.95
YIELD FOR 02/25/20 AT 1.5900		.00	02/26/20	1625,486.95
TRANSFER FROM BASIC BUSINESS ACCOUNT 20611699				
		55,000.00	02/27/20	1680,486.95
YIELD FOR 02/26/20 AT 1.5800		.00	02/27/20	1680,486.95
YIELD FOR 02/27/20 AT 1.5570		.00	02/28/20	1680,486.95
INTEREST		1,972.33	02/28/20	1682,459.28
BALANCE THIS STATEMENT			02/28/20	1682,459.28
TOTAL CREDITS (29)		238,972.33		
TOTAL DEBITS (4)		116,000.00		

- - - - - I N T E R E S T - - - - -

AVERAGE LEDGER BALANCE:	1,588,451.23	INTEREST EARNED:	1,972.33
AVERAGE AVAILABLE BALANCE:	1,588,451.23	DAYS IN PERIOD:	28
INTEREST PAID THIS PERIOD:	1,972.33	ANNUAL PERCENTAGE YIELD EARNED:	1.63%
INTEREST PAID 2020:	2,459.28		



February 2020 Bank Reconciliation:

Beginning Bank Balance: \$1,610,086.45

Cleared Deposits/Cash Receipts: \$ 238,127.82

Deposits \$ 214,856.45

Journal Entries \$ 23,271.37

Interest Earned: \$ 1,972.33

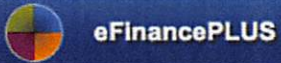
Cleared Checks/Payments: \$ 117,537.93

Payments Cleared \$ 117,537.93

Ending Bank Balance: \$1,732,648.67

Reconciliation Completed By:  3/20/20

Reconciliation Reviewed By: _____



Details Report Search

Date: 03/20/2020 Period: 6/20

Bank Statement Information				Interest/Fees	
Bank Account *	UNION BANK AND TRUST	Statement Begin Date *	02/01/2020	Beginning Balance *	1,610,086.45
Statement End Date *	02/29/2020	Ending Balance *	1,732,648.67	Date *	02/29/2020
				Complete	<input checked="" type="checkbox"/>
				Period *	6
				Interest Earned *	1,972.33
				Year *	2020
				Fees Charged *	0.00

Deposits Payments Journal Entries Adjustments Voids

Clear	Deposit Date	Deposit	Amount
<input type="checkbox"/>	07/20/2015		465.20
<input type="checkbox"/>	07/24/2015		1,773.18
<input type="checkbox"/>	07/19/2016		361.22
<input type="checkbox"/>	09/13/2016		17,693.94
<input type="checkbox"/>	09/16/2016		63.16
<input type="checkbox"/>	04/18/2017		711.74
<input type="checkbox"/>	04/21/2017		24,435.00
<input type="checkbox"/>	10/04/2018		3,079.28

Transaction Totals		Cleared Amounts		Uncleared Amounts	
Deposits	324,400.13	Bank Beginning Balance	1,610,086.45 ✓	Deposits	109,543.68
Payments	121,890.50	Deposits	214,856.45 ✓	Payments	4,352.57
Journal Entries	33,269.69	Payments	117,537.93 ✓	Journal Entries	9,998.32
Book Balance	1,847,838.10	Journal Entries	23,271.37 ✓		
		Adjustments Debits	0.00		
		Adjustments Credits	0.00		
		Interest Earned	1,972.33 ✓		
		Fees Charged	0.00		
Bank Ending Balance	1,732,648.67 ✓	Reconciled Ending Balance	1,732,648.67 ✓	Difference	0.00 ✓

EFINANCE - POWERSCHOOL
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ESU COORDINATING COUNCIL
 BANK ACCOUNT RECONCILIATION REPORT
 DEPOSITS LIST

PAGE NUMBER: 1
 BNKACCTRCN
 BANK ACCOUNT: UNION BANK AND TRUST

BANK ACCOUNT: UNION BANK AND TRUST

STATEMENT BEGIN DATE: 02/01/2020
 STATEMENT END DATE: 02/29/2020

BEGINNING BALANCE: 1,610,086.45 INTEREST EARNED: 1,972.33
 ENDING BALANCE: 1,732,648.67 FEES CHARGED: 0.00

CLEARED	DATE	RECEIPT	AMOUNT	DESCRIPTION	CONTROL NUMBER
DEPOSIT: BLANK		07/20/2015			
N	08/25/2015		232.60	COOP SYSCO ADMIN FEES	072015PQ
N	08/25/2015		232.60	COOP SYSCO ADMIN FEES	072015PQ
N	08/25/2015		886.59	COOP SYSCO ADMIN FEES	072415PQ
N	08/25/2015		886.59	COOP SYSCO ADMIN FEES	072415PQ
N	08/16/2016		180.61	COOP	071916PQ
N	08/16/2016		180.61	COOP	071916PQ
N	10/03/2016		8,846.97	COOP SYSCO ADMIN FEE	091316PQ
N	10/03/2016		8,846.97	COOP SYSCO ADMIN FEE	091316PQ
N	10/03/2016		31.58	COOP SYSCO ADMIN FEE	091616PQ
N	10/03/2016		31.58	COOP SYSCO ADMIN FEE	091616PQ
N	05/04/2017		355.87	COOP SYSCO ADMIN FEE	041817PQ
N	05/04/2017		355.87	COOP SYSCO ADMIN FEE	041817PQ
N	05/04/2017		12,217.50	COOP SYSCO ADMIN FEE	042117PQ
N	05/04/2017		12,217.50	COOP SYSCO ADMIN FEE	042117PQ
N	10/04/2018		177.20	COOP SYSCO ADMIN FEE	100418PQ
N	10/04/2018		1,362.44	COOP VOSS LIGHTING ADMIN	100418PQ
N	10/04/2018		177.20	COOP SYSCO ADMIN FEE	100418PQ
N	10/04/2018		1,362.44	COOP VOSS LIGHTING ADMIN	100418PQ
N	10/11/2018		2,043.18	COOP INTERLINE ADMIN FEE	101118PQ
N	10/11/2018		2,043.18	COOP INTERLINE ADMIN FEE	101118PQ
N	10/12/2018		1,555.17	COOP SYSCO ADMIN FEE	100918PQ
N	10/12/2018		1,555.17	COOP SYSCO ADMIN FEE	100918PQ
N	10/16/2018		46.88	COOP INSIGHT ADMIN FEE	101518PQ
N	10/16/2018		51.66	COOP MIDWEST SHOP ADM FEE	101518PQ
N	10/16/2018		608.51	COOP NATIONAL BUS FURNITU	101518PQ
N	10/16/2018		46.88	COOP INSIGHT ADMIN FEE	101518PQ
N	10/16/2018		51.66	COOP MIDWEST SHOP ADM FEE	101518PQ
N	10/16/2018		608.51	COOP NATIONAL BUS FURNITU	101518PQ
N	10/23/2018		1.85	COOP ETA HAND2MIND ADM FE	102218PQ
N	10/23/2018		100.32	COOP MACKIN ADMIN FEE	102218PQ
N	10/23/2018		5.50	COOP PARTAC ADMIN FEE	102218PQ
N	10/23/2018		20.00	CRISIS TRAINING, J PALMER	102218PQ
N	10/23/2018		1.85	COOP ETA HAND2MIND ADM FE	102218PQ
N	10/23/2018		100.32	COOP MACKIN ADMIN FEE	102218PQ
N	10/23/2018		5.50	COOP PARTAC ADMIN FEE	102218PQ
N	10/23/2018		20.00	CRISIS TRAINING, J PALMER	102218PQ
N	10/24/2018		6,951.75	COOP SCHOOL SPECIALTY	102418PQ
N	10/24/2018		6,951.75	COOP SCHOOL SPECIALTY	102418PQ
N	10/31/2018		13,996.49	COOP SYSCO ADMIN FEE	102318PQ
N	10/31/2018		13,996.49	COOP SYSCO ADMIN FEE	102318PQ
N	10/31/2018		1,742.18	COOP DUDE SOLUTIONS ADM F	102618PQ
N	10/31/2018		1,742.18	COOP DUDE SOLUTIONS ADM F	102618PQ
N	10/31/2018		70.00	COOP SCHOOLGY ADMIN FEE	102918PQ
N	10/31/2018		70.00	COOP SCHOOLGY ADMIN FEE	102918PQ
N	06/27/2019		3,286.99	COOP JOURNEY ED ADM FEE	051019PQ
N	06/27/2019		3,286.99	COOP JOURNEY ED ADM FEE	051019PQ
Y	02/11/2020		10,774.57	COOP SYSCO ADMN FEE	020620PQ
Y	02/11/2020		322.37	COOP SYSCO ADMIN FEE	021020PQ
Y	02/11/2020		137,140.89	INNOVATIVE GRANT FUNDS	021020PQ
Y	02/12/2020		36.37	COOP BIOFIT ADMIN FEE	021220PQ
Y	02/12/2020		2,144.06	COOP QULL ADMIN FEE	021220PQ

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ESU COORDINATING COUNCIL
BANK ACCOUNT RECONCILIATION REPORT
DEPOSITS LIST

PAGE NUMBER: 2
BNKACTRCN
BANK ACCOUNT: UNION BANK AND TRUST

BANK ACCOUNT: UNION BANK AND TRUST

STATEMENT BEGIN DATE: 02/01/2020
STATEMENT END DATE: 02/29/2020

BEGINNING BALANCE: 1,610,086.45 INTEREST EARNED: 1,972.33
ENDING BALANCE: 1,732,648.67 FEES CHARGED: 0.00

CLEARED	DATE	RECEIPT	AMOUNT	DESCRIPTION	CONTROL NUMBER
Y	02/14/2020		5,763.14	COOP CDW-G ADMIN FEE	021420PQ
Y	02/18/2020		2,535.29	COOP HOME DEPOT ADMIN FEE	021820PQ
Y	02/18/2020		9.25	COOP SOFTCHOICE ADMIN FEE	021820PQ
Y	02/18/2020		829.92	COOP STAPLES ADMIN FEE	021820PQ
Y	02/24/2020		190.50	COOP IXL LEARNING ADMIN F	022420PQ
Y	02/26/2020		55,110.09	INNOVATIVE GRANT FUNDS	022620PQ
DEPOSIT: BLANK			02/26/2020	324,400.13	
TOTAL DEPOSITS			324,400.13		
TOTAL CLEARED DEPOSITS			214,856.45		
TOTAL UNCLEARED DEPOSITS			109,543.68		

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ESU COORDINATING COUNCIL
BANK ACCOUNT RECONCILIATION REPORT
JOURNAL ENTRIES LIST

PAGE NUMBER: 4
BNKACTRCN
BANK ACCOUNT: UNION BANK AND TRUST

BANK ACCOUNT: UNION BANK AND TRUST

STATEMENT BEGIN DATE: 02/01/2020
STATEMENT END DATE: 02/29/2020

BEGINNING BALANCE: 1,610,086.45
ENDING BALANCE: 1,732,648.67
INTEREST EARNED: 1,972.33
FEES CHARGED: 0.00

CLEARED	DATE	JE NUMBER	AMOUNT	DESCRIPTION	CONTROL NO	JE DESCRIPTION
N	08/25/2015	BANKREC	11.17	RECONCILIATION INTEREST	20150731	
N	04/30/2016	BANKREC	92.84	RECONCILIATION INTEREST	20160430	
N	08/16/2016	BANKREC	156.42	RECONCILIATION INTEREST	20160731	
N	09/02/2016	BANKREC	122.29	RECONCILIATION INTEREST	20160831	
N	10/03/2016	BANKREC	145.94	RECONCILIATION INTEREST	20160930	
N	12/02/2016	BANKREC	189.30	RECONCILIATION INTEREST	20161130	
N	05/04/2017	BANKREC	344.59	RECONCILIATION INTEREST	20170430	
N	10/31/2018	BANKREC	2,301.12	RECONCILIATION INTEREST	20181031	
N	03/12/2019	BANKREC	2,420.30	RECONCILIATION INTEREST	20190228	
N	06/27/2019	BANKREC	2,004.74	RECONCILIATION INTEREST	20190531	
N	08/26/2019	BANKREC	2,209.61	RECONCILIATION INTEREST	20190731	
Y	02/13/2020	54	940.00	RECEIVABLE-RC- 021320PQ	021320PQ	
Y	02/14/2020	55	580.00	RECEIVABLE-RC- 021320PQ	021320PQ	
Y	02/14/2020	56	250.00	RECEIVABLE-RC- 021420PQ	021420PQ	
Y	02/18/2020	57	10,002.37	RECEIVABLE-RC- 021820PQ	021820PQ	
Y	02/20/2020	58	6,360.00	RECEIVABLE-RC- 022020PQ	022020PQ	
Y	02/24/2020	59	5,139.00	RECEIVABLE-RC- 022420PQ	022420PQ	

TOTAL JOURNAL ENTRIES 33,269.69
TOTAL CLEARED JOURNAL ENTRIES 23,271.37
TOTAL UNCLEARED JOURNAL ENTRIES 9,998.32

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ESU COORDINATING COUNCIL
 BANK ACCOUNT RECONCILIATION REPORT
 PAYMENTS LIST

PAGE NUMBER: 3
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 BANK ACCOUNT: UNION BANK AND TRUST

BANK ACCOUNT: UNION BANK AND TRUST

STATEMENT BEGIN DATE: 02/01/2020
 STATEMENT END DATE: 02/29/2020

BEGINNING BALANCE: 1,610,086.45
 ENDING BALANCE: 1,732,648.67
 INTEREST EARNED: 1,972.33
 FEES CHARGED: 0.00

CLEARED	CHECK DATE	CHECK NUMBER	AMOUNT	CHECK TYPE	CLEAR DATE	VENDOR	VENDOR NAME
N	07/10/2019	14666	2,145.93	MANUAL		1057	ESU 3
N	07/10/2019	14675	94.00	MANUAL		1462	HOLIDAY INN EXPRESS - CHADRON
N	08/28/2019	14778	351.48	MANUAL		1111	WADE FRUHLING
N	10/03/2019	14794	156.18	MANUAL		1339	NEBRASKA NOTARY ASSOCIATION
N	10/03/2019	14809	61.48	MANUAL		1086	SCOTT ISAACSON
Y	12/05/2019	14846	3,500.00	MANUAL	02/29/2020	1023	NE DISTANCE LEARNING ASSOCIATION
N	12/19/2019	14886	1,543.50	MANUAL		1442	SECURLY
Y	01/15/2020	14894	4,988.75	MANUAL	02/29/2020	1441	FORWARD FORCE LLC
Y	01/20/2020	14897	221.90	MANUAL	02/29/2020	1511	CONNER OBERHAUSER
Y	02/03/2020	EFT00125	959.00	MANUAL	02/29/2020	1209	CINCINNATI INSURANCE COMPANY
Y	02/03/2020	EFT00126	1,205.18	MANUAL	02/29/2020	1039	UNION BANK & TRUST COMPANY
Y	02/07/2020	14899	103,228.46	MANUAL	02/29/2020	1064	ESU 17
Y	02/07/2020	14900	628.00	MANUAL	02/29/2020	1431	UNL ITS COMMUNICATION CENTER
Y	02/07/2020	14901	180.12	MANUAL	02/29/2020	1050	BISHOP BUSINESS
Y	02/07/2020	14902	8.06	MANUAL	02/29/2020	1057	ESU 3
Y	02/07/2020	14903	913.90	MANUAL	02/29/2020	1198	COMFORT INN
Y	02/07/2020	14904	269.03	MANUAL	02/29/2020	1061	DEB HERICKS
Y	02/07/2020	14905	202.08	MANUAL	02/29/2020	1076	PRISCILLA QUINTANA
Y	02/07/2020	14906	233.45	MANUAL	02/29/2020	1513	MINH VU
Y	02/07/2020	14907	1,000.00	MANUAL	02/29/2020	1463	IMPERO SOLUTIONS INC

TOTAL PAYMENTS 121,890.50
 TOTAL CLEARED PAYMENTS 117,537.93
 TOTAL UNCLEARED PAYMENTS 4,352.57

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ESU COORDINATING COUNCIL
 BUDGET CONTROL STATUS

PAGE NUMBER: 1
 BUDSTAT1

SELECTION CRITERIA: ALL
 ACCOUNTING PERIOD: 6/20

ACCOUNT	TITLE	BUDGET	PERIOD EXPENDITURES	ENCUMBRANCES OUTSTANDING	YEAR TO DATE ENC + EXP	AVAILABLE BALANCE	YTD/BUD
ORG UNIT - 01202250510 - PDO NOC PROF DEV							
20330	PROF DEV	21,000.00	.00	.00	16,700.00	4,300.00	79.52
20580	TRAVEL (EXCEPT MILEAGE)	3,050.00	.00	.00	593.87	2,456.13	19.47
20640	PERIODICALS/BOOKS	6,000.00	.00	.00	.00	6,000.00	.00
TOTAL	PDO NOC PROF DEV	30,050.00	.00	.00	17,293.87	12,756.13	57.55
ORG UNIT - 01202250520 - PDO SDA PRO DEV							
20330	PROF DEV	14,480.00	.00	.00	15,371.70	-891.70	106.16
20580	TRAVEL (EXCEPT MILEAGE)	8,600.00	.00	.00	2,245.00	6,355.00	26.10
20640	PERIODICALS/BOOKS	750.00	.00	.00	750.00	.00	100.00
TOTAL	PDO SDA PRO DEV	23,830.00	.00	.00	18,366.70	5,463.30	77.07
ORG UNIT - 01202250530 - PDO ESPD PRO DEV							
20580	TRAVEL (EXCEPT MILEAGE)	1,000.00	.00	.00	.00	1,000.00	.00
TOTAL	PDO ESPD PRO DEV	1,000.00	.00	.00	.00	1,000.00	.00
ORG UNIT - 01202250540 - PDO TLT PRO DEV							
20330	PROF DEV	14,078.00	.00	.00	7,869.00	6,209.00	55.90
20580	TRAVEL (EXCEPT MILEAGE)	2,800.00	.00	.00	.00	2,800.00	.00
TOTAL	PDO TLT PRO DEV	16,878.00	.00	.00	7,869.00	9,009.00	46.62
ORG UNIT - 01202250560 - PDO CRISIS PRO DEV							
20320	CONTRACTED SERVICES	60,000.00	1.50	.00	53,388.16	6,611.84	88.98
20580	TRAVEL (EXCEPT MILEAGE)	15,000.00	.00	.00	6,785.85	8,214.15	45.24
TOTAL	PDO CRISIS PRO DEV	75,000.00	1.50	.00	60,174.01	14,825.99	80.23
ORG UNIT - 01202250620 - BL DEC PRO DEV							
20640	PERIODICALS/BOOKS	250.00	.00	.00	.00	250.00	.00
TOTAL	BL DEC PRO DEV	250.00	.00	.00	.00	250.00	.00
ORG UNIT - 01202310100 - ADMIN BOARD EXP/DUES							
20540	ADVERTISING	1,000.00	.00	.00	523.52	476.48	52.35

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ESU COORDINATING COUNCIL
 BUDGET CONTROL STATUS

PAGE NUMBER: 2
 BUDSTAT1

SELECTION CRITERIA: ALL
 ACCOUNTING PERIOD: 6/20

ACCOUNT	TITLE	BUDGET	PERIOD EXPENDITURES	ENCUMBRANCES OUTSTANDING	YEAR TO DATE ENC + EXP	AVAILABLE BALANCE	YTD/ BUD
20810	DUES/FEES	15,429.00	.00	.00	15,637.18	-208.18	101.35
TOTAL	ADMIN BOARD EXP/DUES	16,429.00	.00	.00	16,160.70	268.30	98.37
ORG UNIT - 01202310300 - COOP BOARD EXP/DUES							
20540	ADVERTISING	1,000.00	.00	.00	.00	1,000.00	.00
20810	DUES/FEES	2,690.00	.00	.00	.00	2,690.00	.00
TOTAL	COOP BOARD EXP/DUES	3,690.00	.00	.00	.00	3,690.00	.00
ORG UNIT - 01202310620 - BL DEC BOARD EXP/DUES							
20810	DUES/FEES	310.00	.00	.00	.00	310.00	.00
TOTAL	BL DEC BOARD EXP/DUES	310.00	.00	.00	.00	310.00	.00
ORG UNIT - 01202320100 - ADMIN SALARY EXEC DIRECTO							
20110	SALARIES	84,506.00	7,794.19	.00	38,970.96	45,535.04	46.12
20220	SOCIAL SECURITY	6,465.00	535.58	.00	2,610.36	3,854.64	40.38
20230	RETIREMENT	9,239.00	769.89	.00	3,849.45	5,389.55	41.67
20270	WORK COMP	562.00	46.76	.00	233.80	328.20	41.60
20290	OTHER BENEFITS	.00	.00	.00	.00	.00	.00
20330	PROF DEV	400.00	.00	.00	.00	400.00	.00
20333	MILEAGE	6,000.00	.00	.00	1,735.09	4,264.91	28.92
20580	TRAVEL (EXCEPT MILEAGE)	19,915.00	496.20	.00	5,977.69	13,937.31	30.02
20610	SUPPLIES	400.00	8.06	.00	225.81	174.19	56.45
TOTAL	ADMIN SALARY EXEC DIRECTO	127,487.00	9,650.68	.00	53,603.16	73,883.84	42.05
ORG UNIT - 01202320300 - COOP EXEC DIR SALARY/EXP							
20110	SALARIES	8,712.00	803.52	.00	4,017.64	4,694.36	46.12
20220	SOCIAL SECURITY	666.00	55.21	.00	269.09	396.91	40.40
20230	RETIREMENT	953.00	79.37	.00	396.85	556.15	41.64
20270	WORK COMP	57.00	4.82	.00	24.10	32.90	42.28
20290	OTHER BENEFITS	.00	.00	.00	.00	.00	.00
TOTAL	COOP EXEC DIR SALARY/EXP	10,388.00	942.92	.00	4,707.68	5,680.32	45.32
ORG UNIT - 01202320400 - SRS EXEC DIR SALARIES/EXP							
20110	SALARIES	9,583.00	883.87	.00	4,419.35	5,163.65	46.12
20220	SOCIAL SECURITY	733.00	60.74	.00	296.04	436.96	40.39
20230	RETIREMENT	1,048.00	87.31	.00	436.55	611.45	41.66
20270	WORK COMP	63.00	5.30	.00	26.50	36.50	42.06
20290	OTHER BENEFITS	.00	.00	.00	.00	.00	.00

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ESU COORDINATING COUNCIL
 BUDGET CONTROL STATUS

PAGE NUMBER: 3
 BUDSTAT1

SELECTION CRITERIA: ALL
 ACCOUNTING PERIOD: 6/20

ACCOUNT	TITLE	BUDGET	PERIOD EXPENDITURES	ENCUMBRANCES OUTSTANDING	YEAR TO DATE ENC + EXP	AVAILABLE BALANCE	YTD/ BUD
TOTAL	SRS EXEC DIR SALARIES/EXP	11,427.00	1,037.22	.00	5,178.44	6,248.56	45.32
ORG UNIT - 01202320600 - BL IMAT EXEC DIR SALARY/E							
20110	SALARIES	10,454.00	964.22	.00	4,821.14	5,632.86	46.12
20220	SOCIAL SECURITY	800.00	66.26	.00	322.94	477.06	40.37
20230	RETIREMENT	1,143.00	95.24	.00	476.20	666.80	41.66
20270	WORK COMP	69.00	5.79	.00	28.95	40.05	41.96
TOTAL	BL IMAT EXEC DIR SALARY/E	12,466.00	1,131.51	.00	5,649.23	6,816.77	45.32
ORG UNIT - 01202320620 - BL DEC EXEC SALARY/EXP							
20110	SALARIES	60,984.00	5,624.67	.00	28,123.38	32,860.62	46.12
20220	SOCIAL SECURITY	4,665.00	386.50	.00	1,883.76	2,781.24	40.38
20230	RETIREMENT	6,667.00	555.59	.00	2,777.95	3,889.05	41.67
20270	WORK COMP	405.00	33.75	.00	168.75	236.25	41.67
20290	OTHER BENEFITS	.00	.00	.00	.00	.00	.00
TOTAL	BL DEC EXEC SALARY/EXP	72,721.00	6,600.51	.00	32,953.84	39,767.16	45.32
ORG UNIT - 01202330100 - ADMIN LEGAL/GOVT RELATION							
20314	GOVT RELATIONS	28,700.00	.00	.00	14,309.66	14,390.34	49.86
20317	LEGAL	15,050.00	.00	.00	4,336.14	10,713.86	28.81
TOTAL	ADMIN LEGAL/GOVT RELATION	43,750.00	.00	.00	18,645.80	25,104.20	42.62
ORG UNIT - 01202330300 - COOP LEGAL/GOVT RELATIONS							
20317	LEGAL	15,050.00	.00	.00	4,350.46	10,699.54	28.91
20820	JUDGEMENTS/SETTLEMENTS	33,333.00	.00	.00	33,333.34	-.34	100.00
TOTAL	COOP LEGAL/GOVT RELATIONS	48,383.00	.00	.00	37,683.80	10,699.20	77.89
ORG UNIT - 01202330400 - SRS LEGAL/GOVT RELATIONS							
20317	LEGAL	2,450.00	.00	.00	705.88	1,744.12	28.81
TOTAL	SRS LEGAL/GOVT RELATIONS	2,450.00	.00	.00	705.88	1,744.12	28.81
ORG UNIT - 01202330500 - PDO LEGAL/GOVT RELATIONS							
20317	LEGAL	1,000.00	.00	.00	315.00	685.00	31.50
TOTAL	PDO LEGAL/GOVT RELATIONS	1,000.00	.00	.00	315.00	685.00	31.50

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ESU COORDINATING COUNCIL
 BUDGET CONTROL STATUS

PAGE NUMBER: 4
 BUDSTAT1

SELECTION CRITERIA: ALL
 ACCOUNTING PERIOD: 6/20

ACCOUNT	TITLE	BUDGET	PERIOD EXPENDITURES	ENCUMBRANCES OUTSTANDING	YEAR TO DATE ENC + EXP	AVAILABLE BALANCE	YTD/ BUD
ORG UNIT - 01202330600 - BL IMAT LEGAL/GOVT RELATI							
20317	LEGAL	1,225.00	.00	.00	338.60	886.40	27.64
TOTAL	BL IMAT LEGAL/GOVT RELATI	1,225.00	.00	.00	338.60	886.40	27.64
ORG UNIT - 01202330620 - BL DEC LEGAL/GOVT RELATIO							
20317	LEGAL	1,225.00	.00	.00	352.95	872.05	28.81
TOTAL	BL DEC LEGAL/GOVT RELATIO	1,225.00	.00	.00	352.95	872.05	28.81
ORG UNIT - 01202510100 - ADMIN FISCAL SERVICES							
20315	ACCT/AUDIT	15,830.00	206.00	.00	1,074.78	14,755.22	6.79
TOTAL	ADMIN FISCAL SERVICES	15,830.00	206.00	.00	1,074.78	14,755.22	6.79
ORG UNIT - 01202510300 - COOP FISCAL SERVICES							
20315	ACCT/AUDIT	13,330.00	.00	.00	.00	13,330.00	.00
TOTAL	COOP FISCAL SERVICES	13,330.00	.00	.00	.00	13,330.00	.00
ORG UNIT - 01202510400 - SRS FISCAL SERVICES							
20315	ACCT/AUDIT	2,170.00	.00	.00	.00	2,170.00	.00
TOTAL	SRS FISCAL SERVICES	2,170.00	.00	.00	.00	2,170.00	.00
ORG UNIT - 01202510600 - BL IMAT FISCAL SERVICES							
20315	ACCT/AUDIT	1,085.00	.00	.00	.00	1,085.00	.00
TOTAL	BL IMAT FISCAL SERVICES	1,085.00	.00	.00	.00	1,085.00	.00
ORG UNIT - 01202510620 - BL DEC FISCAL SERVICES							
20315	ACCT/AUDIT	1,085.00	.00	.00	29.60	1,055.40	2.73
TOTAL	BL DEC FISCAL SERVICES	1,085.00	.00	.00	29.60	1,055.40	2.73
ORG UNIT - 01202520300 - COOP PURCHASE/WAREHOUSE/D							

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SELECTION CRITERIA: ALL
 ACCOUNTING PERIOD: 6/20

ACCOUNT	TITLE	BUDGET	PERIOD EXPENDITURES	ENCUMBRANCES OUTSTANDING	YEAR TO DATE ENC + EXP	AVAILABLE BALANCE	YTD/ BUD
20610	SUPPLIES	1,200.00	.00	.00	1.84	1,198.16	.15
20900	OTHER PROGRAM PUCHASES	1,203,300.00	1,000.00	1,068.00	6,008.58	1,197,291.42	.50
TOTAL	COOP PURCHASE/WAREHOUSE/D	1,204,500.00	1,000.00	1,068.00	6,010.42	1,198,489.58	.50
ORG UNIT - 01202520400 - SRS PURCHASE/WAREHOUSE/DI							
20610	SUPPLIES	500.00	.00	.00	59.98	440.02	12.00
TOTAL	SRS PURCHASE/WAREHOUSE/DI	500.00	.00	.00	59.98	440.02	12.00
ORG UNIT - 01202520500 - PDO PURCHASE/WAREHOUSE/DI							
20610	SUPPLIES	500.00	.00	.00	69.09	430.91	13.82
TOTAL	PDO PURCHASE/WAREHOUSE/DI	500.00	.00	.00	69.09	430.91	13.82
ORG UNIT - 01202520600 - BL IMAT PURCHASE/WAREHOUS							
20320	CONTRACTED SERVICES	1,000.00	.00	.00	.00	1,000.00	.00
20900	OTHER PROGRAM PUCHASES	224,973.00	.00	.00	111,529.25	113,443.75	49.57
TOTAL	BL IMAT PURCHASE/WAREHOUS	225,973.00	.00	.00	111,529.25	114,443.75	49.36
ORG UNIT - 01202520620 - BL DEC PURCHASE/WAREHOUSE							
20610	SUPPLIES	500.00	.00	.00	2.94	497.06	.59
TOTAL	BL DEC PURCHASE/WAREHOUSE	500.00	.00	.00	2.94	497.06	.59
ORG UNIT - 01202530100 - ADMIN PRINT/PUB/DUP							
20550	PRINTING/BINDING	1,000.00	135.09	.00	579.33	420.67	57.93
TOTAL	ADMIN PRINT/PUB/DUP	1,000.00	135.09	.00	579.33	420.67	57.93
ORG UNIT - 01202530300 - COOP PRINT/PUB/DUP							
20550	PRINTING/BINDING	400.00	17.50	.00	87.50	312.50	21.88
TOTAL	COOP PRINT/PUB/DUP	400.00	17.50	.00	87.50	312.50	21.88
ORG UNIT - 01202530400 - SRS PRINT/PUB/DUP							
20550	PRINTING/BINDING	300.00	45.03	.00	188.99	111.01	63.00

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SELECTION CRITERIA: ALL
 ACCOUNTING PERIOD: 6/20

ACCOUNT	TITLE	BUDGET	PERIOD EXPENDITURES	ENCUMBRANCES OUTSTANDING	YEAR TO DATE ENC + EXP	AVAILABLE BALANCE	YTD/ BUD
TOTAL	SRS PRINT/PUB/DUP	300.00	45.03	.00	188.99	111.01	63.00
ORG UNIT - 01202530620 - BL DEC PRINT/PUB/DUP							
20550	PRINTING/BINDING	500.00	.00	.00	20.48	479.52	4.10
TOTAL	BL DEC PRINT/PUB/DUP	500.00	.00	.00	20.48	479.52	4.10
ORG UNIT - 01202560100 - ADMIN POSTAGE							
20531	POSTAGE/POSTAGE METER	350.00	.50	.00	82.33	267.67	23.52
TOTAL	ADMIN POSTAGE	350.00	.50	.00	82.33	267.67	23.52
ORG UNIT - 01202560300 - COOP POSTAGE							
20531	POSTAGE/POSTAGE METER	1,500.00	8.50	.00	415.74	1,084.26	27.72
TOTAL	COOP POSTAGE	1,500.00	8.50	.00	415.74	1,084.26	27.72
ORG UNIT - 01202560400 - SRS POSTAGE							
20531	POSTAGE/POSTAGE METER	50.00	1.00	.00	8.65	41.35	17.30
TOTAL	SRS POSTAGE	50.00	1.00	.00	8.65	41.35	17.30
ORG UNIT - 01202560500 - PDO POSTAGE							
20531	POSTAGE/POSTAGE METER	250.00	1.00	.00	23.65	226.35	9.46
TOTAL	PDO POSTAGE	250.00	1.00	.00	23.65	226.35	9.46
ORG UNIT - 01202560600 - BL IMAT POSTAGE							
20531	POSTAGE/POSTAGE METER	25.00	5.50	.00	26.50	-1.50	106.00
TOTAL	BL IMAT POSTAGE	25.00	5.50	.00	26.50	-1.50	106.00
ORG UNIT - 01202560620 - BL DEC POSTAGE							
20531	POSTAGE/POSTAGE METER	100.00	.00	.00	6.50	93.50	6.50
TOTAL	BL DEC POSTAGE	100.00	.00	.00	6.50	93.50	6.50
ORG UNIT - 01202580100 - ADMIN TECH SERVICES							

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SELECTION CRITERIA: ALL
 ACCOUNTING PERIOD: 6/20

ACCOUNT	TITLE	BUDGET	PERIOD EXPENDITURES	ENCUMBRANCES OUTSTANDING	YEAR TO DATE ENC + EXP	AVAILABLE BALANCE	YTD/ BUD
20320	CONTRACTED SERVICES	3,000.00	.00	.00	2,450.00	550.00	81.67
20530	COMPUTER/INTERNET/PHONE	100.00	.00	.00	153.28	-53.28	153.28
20650	TECH SOFTWARE/SUPPLIES	133.00	27.40	.00	218.40	-85.40	164.21
20734	TECH HARDWARE	.00	.00	.00	794.69	-794.69	.00
TOTAL	ADMIN TECH SERVICES	3,233.00	27.40	.00	3,616.37	-383.37	111.86
ORG UNIT - 01202580300 - COOP TECH SERVICES							
20320	CONTRACTED SERVICES	6,700.00	.00	.00	360.00	6,340.00	5.37
20530	COMPUTER/INTERNET/PHONE	1,271.00	146.80	.00	950.93	320.07	74.82
20650	TECH SOFTWARE/SUPPLIES	76,121.00	106.08	49.16	76,109.42	11.58	99.98
20734	TECH HARDWARE	2,200.00	.00	.00	354.76	1,845.24	16.13
TOTAL	COOP TECH SERVICES	86,292.00	252.88	49.16	77,775.11	8,516.89	90.13
ORG UNIT - 01202580400 - SRS TECH SERVICES							
20110	SALARIES	198,243.00	17,965.63	.00	89,828.08	108,414.92	45.31
20220	SOCIAL SECURITY	15,166.00	1,235.10	.00	6,175.50	8,990.50	40.72
20230	RETIREMENT	21,296.00	1,774.61	.00	8,873.05	12,422.95	41.67
20270	WORK COMP	1,293.00	107.75	.00	538.79	754.21	41.67
20290	OTHER BENEFITS	.00	10.50	.00	52.50	-52.50	.00
20320	CONTRACTED SERVICES	23,113.00	35.30	.00	456.31	22,656.69	1.97
20530	COMPUTER/INTERNET/PHONE	2,322.00	376.80	.00	3,415.45	-1,093.45	147.09
20650	TECH SOFTWARE/SUPPLIES	150.00	27.41	.00	712.47	-562.47	474.98
20734	TECH HARDWARE	5,000.00	.00	.00	179.80	4,820.20	3.60
TOTAL	SRS TECH SERVICES	266,583.00	21,533.10	.00	110,231.95	156,351.05	41.35
ORG UNIT - 01202580500 - PDO TECH SERVICES							
20320	CONTRACTED SERVICES	4,000.00	.00	.00	1,500.00	2,500.00	37.50
20650	TECH SOFTWARE/SUPPLIES	.00	.00	.00	36.00	-36.00	.00
TOTAL	PDO TECH SERVICES	4,000.00	.00	.00	1,536.00	2,464.00	38.40
ORG UNIT - 01202580600 - BL IMAT TECH SERVICES							
20530	COMPUTER/INTERNET/PHONE	886.00	100.48	.00	849.46	36.54	95.88
20650	TECH SOFTWARE/SUPPLIES	342.00	27.40	.00	223.28	118.72	65.29
20734	TECH HARDWARE	.00	.00	.00	179.80	-179.80	.00
TOTAL	BL IMAT TECH SERVICES	1,228.00	127.88	.00	1,252.54	-24.54	102.00
ORG UNIT - 01202580620 - BL DEC TECH SERVICES							

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ACCOUNT	TITLE	BUDGET	PERIOD EXPENDITURES	ENCUMBRANCES OUTSTANDING	YEAR TO DATE ENC + EXP	AVAILABLE BALANCE	YTD/ BUD
20110	SALARIES	69,202.00	5,766.79	.00	28,833.93	40,368.07	41.67
20220	SOCIAL SECURITY	5,294.00	432.55	.00	2,162.75	3,131.25	40.85
20230	RETIREMENT	6,836.00	569.63	.00	2,848.15	3,987.85	41.66
20270	WORK COMP	416.00	34.59	.00	172.95	243.05	41.57
20290	OTHER BENEFITS	.00	3.50	.00	17.50	-17.50	.00
20320	CONTRACTED SERVICES	15,500.00	.00	.00	5,000.00	10,500.00	32.26
20530	COMPUTER/INTERNET/PHONE	976.00	827.90	.00	1,559.90	-583.90	159.83
20650	TECH SOFTWARE/SUPPLIES	160.00	27.41	.00	201.06	-41.06	125.66
20734	TECH HARDWARE	.00	.00	.00	179.80	-179.80	.00
TOTAL	BL DEC TECH SERVICES	98,384.00	7,662.37	.00	40,976.04	57,407.96	41.65
ORG UNIT - 01202610100 - ADMIN RENT/LEASE							
20440	RENT	3,493.00	.00	.00	1,150.55	2,342.45	32.94
20520	INSURANCE	9,999.00	959.00	.00	1,918.00	8,081.00	19.18
TOTAL	ADMIN RENT/LEASE	13,492.00	959.00	.00	3,068.55	10,423.45	22.74
ORG UNIT - 01202610300 - COOP RENT/LEASE							
20440	RENT	13,063.00	608.00	.00	4,186.30	8,876.70	32.05
20520	INSURANCE	384.00	32.00	.00	160.00	224.00	41.67
TOTAL	COOP RENT/LEASE	13,447.00	640.00	.00	4,346.30	9,100.70	32.32
ORG UNIT - 01202610400 - SRS RENT/LEASES							
20440	RENT	7,865.00	.00	.00	3,285.70	4,579.30	41.78
TOTAL	SRS RENT/LEASES	7,865.00	.00	.00	3,285.70	4,579.30	41.78
ORG UNIT - 01202610600 - BL IMAT RENT/LEASE							
20440	RENT	4,397.00	.00	.00	3,981.95	415.05	90.56
TOTAL	BL IMAT RENT/LEASE	4,397.00	.00	.00	3,981.95	415.05	90.56
ORG UNIT - 01202610620 - BL DEC RENT/LEASE							
20440	RENT	4,484.00	.00	.00	922.50	3,561.50	20.57
TOTAL	BL DEC RENT/LEASE	4,484.00	.00	.00	922.50	3,561.50	20.57
ORG UNIT - 01202800100 - ADMIN STAFF SALARY							
20110	SALARIES	54,218.00	4,518.21	.00	22,591.06	31,626.94	41.67

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 BUDGET CONTROL STATUS

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ACCOUNT	TITLE	BUDGET	PERIOD EXPENDITURES	ENCUMBRANCES OUTSTANDING	YEAR TO DATE ENC + EXP	AVAILABLE BALANCE	YTD/ BUD
20220	SOCIAL SECURITY	3,511.00	290.74	.00	1,453.69	2,057.31	41.40
20230	RETIREMENT	5,355.00	446.30	.00	2,231.50	3,123.50	41.67
20270	WORK COMP	325.00	27.10	.00	135.46	189.54	41.68
20290	OTHER BENEFITS	.00	.00	.00	.00	.00	.00
20333	MILEAGE	4,500.00	321.72	.00	1,501.15	2,998.85	33.36
20580	TRAVEL (EXCEPT MILEAGE)	2,000.00	330.35	.00	718.10	1,281.90	35.91
TOTAL	ADMIN STAFF SALARY	69,909.00	5,934.42	.00	28,630.96	41,278.04	40.95
ORG UNIT - 01202800300 - COOP STAFF SALARIES/EXP							
20110	SALARIES	228,969.00	19,080.78	.00	95,403.73	133,565.27	41.67
20220	SOCIAL SECURITY	14,059.00	1,146.81	.00	5,734.01	8,324.99	40.79
20230	RETIREMENT	22,617.00	1,884.76	.00	9,423.76	13,193.24	41.67
20270	WORK COMP	1,375.00	114.51	.00	572.55	802.45	41.64
20290	OTHER BENEFITS	.00	.00	.00	.00	.00	.00
20333	MILEAGE	7,500.00	94.59	.00	1,336.66	6,163.34	17.82
20580	TRAVEL (EXCEPT MILEAGE)	7,500.00	100.45	.00	2,925.34	4,574.66	39.00
TOTAL	COOP STAFF SALARIES/EXP	282,020.00	22,421.90	.00	115,396.05	166,623.95	40.92
ORG UNIT - 01202800400 - SRS STAFF SALARIES/EXP							
20110	SALARIES	169,380.00	13,283.54	.00	62,594.92	106,785.08	36.96
20220	SOCIAL SECURITY	12,156.00	848.87	.00	4,350.15	7,805.85	35.79
20230	RETIREMENT	16,730.00	1,312.13	.00	6,034.14	10,695.86	36.07
20270	WORK COMP	1,017.00	78.82	.00	369.11	647.89	36.29
20290	OTHER BENEFITS	.00	.00	.00	.00	.00	.00
20333	MILEAGE	3,500.00	233.45	.00	1,830.77	1,669.23	52.31
20580	TRAVEL (EXCEPT MILEAGE)	1,500.00	159.90	.00	602.64	897.36	40.18
TOTAL	SRS STAFF SALARIES/EXP	204,283.00	15,916.71	.00	75,781.73	128,501.27	37.10
ORG UNIT - 01202800500 - PDO STAFF SALARIES/EXP							
20110	SALARIES	7,238.00	603.15	.00	3,015.72	4,222.28	41.67
20220	SOCIAL SECURITY	489.00	40.76	.00	203.80	285.20	41.68
20230	RETIREMENT	715.00	59.58	.00	297.90	417.10	41.66
20270	WORK COMP	43.00	3.62	.00	18.10	24.90	42.09
20330	PROF DEV	9,000.00	.00	15,524.95	18,976.85	-9,976.85	210.85
20333	MILEAGE	500.00	.00	.00	.00	500.00	.00
20580	TRAVEL (EXCEPT MILEAGE)	4,000.00	.00	.00	.00	4,000.00	.00
TOTAL	PDO STAFF SALARIES/EXP	21,985.00	707.11	15,524.95	22,512.37	-527.37	102.40
ORG UNIT - 01202800570 - INNOVATIVE STAFF SALARIES							
20110	SALARIES	44,162.00	.00	.00	.00	44,162.00	.00
20220	SOCIAL SECURITY	3,726.00	.00	.00	.00	3,726.00	.00

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SELECTION CRITERIA: ALL
 ACCOUNTING PERIOD: 6/20

ACCOUNT	TITLE	BUDGET	PERIOD EXPENDITURES	ENCUMBRANCES OUTSTANDING	YEAR TO DATE ENC + EXP	AVAILABLE BALANCE	YTD/BUD
20230	RETIREMENT	3,374.00	.00	.00	.00	3,374.00	.00
20270	WORK COMP	53.00	.00	.00	.00	53.00	.00
TOTAL	INNOVATIVE STAFF SALARIES	51,315.00	.00	.00	.00	51,315.00	.00

ORG UNIT - 01202800600 - BL IMAT STAFF SALARY/EXP

20110	SALARIES	68,495.00	4,533.90	.00	27,365.42	41,129.58	39.95
20220	SOCIAL SECURITY	4,851.00	336.31	.00	1,949.23	2,901.77	40.18
20230	RETIREMENT	6,766.00	431.05	.00	2,686.29	4,079.71	39.70
20270	WORK COMP	411.00	22.48	.00	159.40	251.60	38.78
20290	OTHER BENEFITS	.00	.00	.00	.00	.00	.00
20333	MILEAGE	1,500.00	.00	.00	317.26	1,182.74	21.15
20580	TRAVEL (EXCEPT MILEAGE)	500.00	96.00	.00	293.32	206.68	58.66
20610	SUPPLIES	50.00	.00	.00	49.97	.03	99.94
TOTAL	BL IMAT STAFF SALARY/EXP	82,573.00	5,419.74	.00	32,820.89	49,752.11	39.75

ORG UNIT - 01202800620 - BL DEC STAFF SALARY/EXP

20110	SALARIES	123,021.00	5,555.82	.00	46,562.82	76,458.18	37.85
20220	SOCIAL SECURITY	8,130.00	406.42	.00	3,102.81	5,027.19	38.16
20230	RETIREMENT	12,151.00	481.60	.00	4,532.20	7,618.80	37.30
20270	WORK COMP	738.00	14.47	.00	260.35	477.65	35.28
20290	OTHER BENEFITS	.00	.00	.00	.00	.00	.00
20333	MILEAGE	4,000.00	.00	.00	1,907.62	2,092.38	47.69
20580	TRAVEL (EXCEPT MILEAGE)	5,131.00	.00	.00	1,645.39	3,485.61	32.07
20733	FURNITURE	.00	.00	.00	.00	.00	.00
TOTAL	BL DEC STAFF SALARY/EXP	153,171.00	6,458.31	.00	58,011.19	95,159.81	37.87

ORG UNIT - 01203500500 - PDO STATE GRANTS

20320	CONTRACTED SERVICES	1,300,000.00	.00	.00	.00	1,300,000.00	.00
TOTAL	PDO STATE GRANTS	1,300,000.00	.00	.00	.00	1,300,000.00	.00

ORG UNIT - 01203575570 - PDO INNOVATIVE GRANT

20320	CONTRACTED SERVICES	80,756.00	.00	.00	52,121.60	28,634.40	64.54
20330	PROF DEV	9,508.00	.00	.00	.00	9,508.00	.00
20333	MILEAGE	6,000.00	.00	.00	61.48	5,938.52	1.02
20580	TRAVEL (EXCEPT MILEAGE)	1,437.00	.00	.00	2,924.51	-1,487.51	203.51
20610	SUPPLIES	543.00	.00	.00	2.50	540.50	.46
20734	TECH HARDWARE	64,944.00	.00	.00	.00	64,944.00	.00
TOTAL	PDO INNOVATIVE GRANT	163,188.00	.00	.00	55,110.09	108,077.91	33.77

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 ACCOUNTING PERIOD: 6/20

ACCOUNT	TITLE	BUDGET	PERIOD EXPENDITURES	ENCUMBRANCES OUTSTANDING	YEAR TO DATE ENC + EXP	AVAILABLE BALANCE	YTD/ BUD
ORG UNIT - 01209000100 - ADMIN FLOW THROUGH							
20900	OTHER PROGRAM PUCHASES	10,000.00	.00	.00	.00	10,000.00	.00
TOTAL	ADMIN FLOW THROUGH	10,000.00	.00	.00	.00	10,000.00	.00
ORG UNIT - 01209000300 - COOP FLOW THROUGH							
20900	OTHER PROGRAM PUCHASES	10,000.00	.00	.00	.00	10,000.00	.00
TOTAL	COOP FLOW THROUGH	10,000.00	.00	.00	.00	10,000.00	.00
ORG UNIT - 01209000400 - SRS FLOW THROUGH							
20900	OTHER PROGRAM PUCHASES	10,000.00	.00	.00	.00	10,000.00	.00
TOTAL	SRS FLOW THROUGH	10,000.00	.00	.00	.00	10,000.00	.00
ORG UNIT - 01209000500 - PDO FLOW THROUGH							
20900	OTHER PROGRAM PUCHASES	30,000.00	.00	.00	.00	30,000.00	.00
TOTAL	PDO FLOW THROUGH	30,000.00	.00	.00	.00	30,000.00	.00
ORG UNIT - 01209000560 - PDO CRISIS FLOW THROUGH							
20900	OTHER PROGRAM PUCHASES	15,000.00	.00	.00	.00	15,000.00	.00
TOTAL	PDO CRISIS FLOW THROUGH	15,000.00	.00	.00	.00	15,000.00	.00
ORG UNIT - 01209000600 - BL IMAT FLOW THROUGH							
20900	OTHER PROGRAM PUCHASES	40,000.00	.00	.00	.00	40,000.00	.00
TOTAL	BL IMAT FLOW THROUGH	40,000.00	.00	.00	.00	40,000.00	.00
ORG UNIT - 01209000620 - BL DEC FLOW THROUGH							
20900	OTHER PROGRAM PUCHASES	15,000.00	.00	.00	.00	15,000.00	.00
TOTAL	BL DEC FLOW THROUGH	15,000.00	.00	.00	.00	15,000.00	.00
TOTAL REPORT		4,931,756.00	108,845.28	16,642.11	1,039,470.68	3,892,285.32	21.08

February 29, 2020

Budget Summary

Checkbook Balances:				
As of Sept. 1, 2019 =		\$1,008,844.04		
As of Feb 1, 2020 =		<u>\$1,597,023.23</u>		
	Feb. 2020 Receipts	Feb. 2020 Disbursements	Feb. 2019 Receipts	Feb 2019 Disbursements
ESUCC Admin	\$1,972.33	(\$16,912.59)	\$2,420.30	(\$17,075.97)
COOP	\$32,727.84	(\$25,275.20)	\$9,736.93	(\$23,409.73)
DEC	\$0.00	(\$20,721.19)	\$0.00	(\$17,788.25)
IMAT	\$0.00	(\$6,679.13)	\$3,750.00	(\$7,835.79)
SRS	\$0.00	(\$38,532.06)	\$0.00	(\$31,493.38)
PDO	\$205,399.98	(\$707.11)	\$263,686.35	(\$36,205.56)
	\$240,100.15	(\$108,827.28)	\$827.50	(\$135,000.00)
ESUCC Reserve	\$250,000.00		\$279,593.58	(\$133,808.68)
As of Feb. 29, 2020 =	\$1,728,296.10		Feb. 28, 2019 =	\$1,615,612.58

Outstanding Receipts As Of 02/29/20	
ESUCC Admin.	\$0.00
MSA, Govt Relations	\$0.00
COOP	\$5,001.10
Annual Buy Vendor Admin Fees	\$920.83
School Orders Worldbook/Movie Lic./Securly	\$3,612.50
AEPA/Special Buys/Food/Custodial Admin Fees	\$467.77
DEC	\$0.00
	\$0.00
IMAT	\$88,472.80
MSA, Learn360 Fees	\$88,472.80
SRS	\$0.00
MSA, SRS Admin Fees	\$0.00
PDO	\$6,290.00
MSA, PDO Admn Fees	\$0.00
PD Meetings/Trainings	\$40.00
Crisis	\$6,250.00
Total:	\$99,763.90

FY Net Activity 02/29/20	
ESUCC Admin	\$170,814.17
COOP	\$160,677.89
DEC	\$148,387.40
IMAT	(\$36,084.04)
SRS	(\$107,435.61)
PDO	\$383,092.25
	\$719,452.06

Budget Notes/Comments, February 2020:	
21.08%	Total Budget Usage
47.44%	Adjusted Budget Usage
50.00%	Budget Usage Average (6 months)

Notes/Special Receipts, February 2020:	
\$192,250.98	Innovative Funds

Notes/Special Disbursements, February 2020:	
\$1,000.00	Impero School Renewals, COOP
\$959.00	Cincinnati Insurance

March Expenses Payable April 2020 Total \$139,526.26			
Bromm & Associates	\$13,807.50	Admn Govt Relations	
ISKMI	\$3,000.00	IMAT Annual Renewal	
ESU 7	\$400.10	Admn MiFi	
Matthew Dooley	\$12,720.00	SRS Tech Contract Serv	
OverDrive	\$1,000.00	Depost for Future Use	

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FUND - 01 - GENERAL FUND

CASH ACCT	CHECK NO	ISSUE DT	VENDOR	NAME	ORG UNIT	ACCNT	----DESCRIPTION----	SALES TAX	AMOUNT
09000	14899	02/07/20	1064	ESU 17	01202320100	20110	ADMN EXEC DIRS SALA	0.00	7,794.19
09000	14899	02/07/20	1064	ESU 17	01202320100	20220	ADMN EXEC DIR SS/ME	0.00	535.58
09000	14899	02/07/20	1064	ESU 17	01202320100	20230	ADMN EXEC DIR RETIR	0.00	769.89
09000	14899	02/07/20	1064	ESU 17	01202320100	20270	ADMN EXEC DIR WORK	0.00	46.76
09000	14899	02/07/20	1064	ESU 17	01202800100	20110	ADMN STAFF SALARIES	0.00	4,518.21
09000	14899	02/07/20	1064	ESU 17	01202800100	20220	ADMN STAFF SS/MEDIC	0.00	290.74
09000	14899	02/07/20	1064	ESU 17	01202800100	20230	ADMN STAFF RETIREME	0.00	446.30
09000	14899	02/07/20	1064	ESU 17	01202800100	20270	ADMN STAFF WORK COM	0.00	27.10
09000	14899	02/07/20	1064	ESU 17	01202510100	20315	ADMN FISCAL AGENT F	0.00	206.00
09000	14899	02/07/20	1064	ESU 17	01202320300	20110	COOP EXEC DIR SALAR	0.00	803.52
09000	14899	02/07/20	1064	ESU 17	01202320300	20220	COOP EXEC DIR SS/ME	0.00	55.21
09000	14899	02/07/20	1064	ESU 17	01202320300	20230	COOP EXEC DIR RETIR	0.00	79.37
09000	14899	02/07/20	1064	ESU 17	01202320300	20270	COOP EXEC DIR WORK	0.00	4.82
09000	14899	02/07/20	1064	ESU 17	01202800300	20110	COOP STAFF SALARIES	0.00	19,080.78
09000	14899	02/07/20	1064	ESU 17	01202800300	20220	COOP STAFF SS/MEDIC	0.00	1,146.81
09000	14899	02/07/20	1064	ESU 17	01202800300	20230	COOP STAFF RETIREME	0.00	1,884.76
09000	14899	02/07/20	1064	ESU 17	01202800300	20270	COOP STAFF WORK COM	0.00	114.51
09000	14899	02/07/20	1064	ESU 17	01202610300	20440	COOP RENT AINSWORTH	0.00	608.00
09000	14899	02/07/20	1064	ESU 17	01202580300	20530	COOP PHONE AINSWORT	0.00	84.00
09000	14899	02/07/20	1064	ESU 17	01202530300	20550	COOP COPIER/PRINTIN	0.00	17.50
09000	14899	02/07/20	1064	ESU 17	01202610300	20520	COOP BOND/INSUR EXP	0.00	32.00
09000	14899	02/07/20	1064	ESU 17	01202320620	20110	DEC EXEC DIR SALARI	0.00	5,624.67
09000	14899	02/07/20	1064	ESU 17	01202320620	20220	DEC EXEC DIR SS/MED	0.00	386.50
09000	14899	02/07/20	1064	ESU 17	01202320620	20230	DEC EXEC DIR RETIRE	0.00	555.59
09000	14899	02/07/20	1064	ESU 17	01202320620	20270	DEC EXEC DIR WORK C	0.00	33.75
09000	14899	02/07/20	1064	ESU 17	01202580620	20110	DEC TECH SALARIES	0.00	5,766.79
09000	14899	02/07/20	1064	ESU 17	01202580620	20220	DEC TECH SS/MEDICAR	0.00	432.55
09000	14899	02/07/20	1064	ESU 17	01202580620	20230	DEC TECH RETIREMENT	0.00	569.63
09000	14899	02/07/20	1064	ESU 17	01202580620	20270	DEC TECH WORK COMP	0.00	34.59
09000	14899	02/07/20	1064	ESU 17	01202580620	20290	DEC TECH WAGE WORKS	0.00	3.50
09000	14899	02/07/20	1064	ESU 17	01202800620	20110	DEC STAFF SALARIES	0.00	5,555.82
09000	14899	02/07/20	1064	ESU 17	01202800620	20220	DEC STAFF SS/MEDICA	0.00	406.42
09000	14899	02/07/20	1064	ESU 17	01202800620	20230	DEC STAFF RETIREMEN	0.00	481.60
09000	14899	02/07/20	1064	ESU 17	01202800620	20270	DEC STAFF WORK COMP	0.00	14.47
09000	14899	02/07/20	1064	ESU 17	01202320600	20220	IMAT EXEC DIR SS/ME	0.00	66.26
09000	14899	02/07/20	1064	ESU 17	01202320600	20230	IMAT EXEC DIR RETIR	0.00	95.24
09000	14899	02/07/20	1064	ESU 17	01202320600	20270	IMAT EXEC DIR WORK	0.00	5.79
09000	14899	02/07/20	1064	ESU 17	01202800600	20110	IMAT STAFF SALARIES	0.00	4,533.90
09000	14899	02/07/20	1064	ESU 17	01202800600	20220	IMAT STAFF SS/MEDIC	0.00	336.31
09000	14899	02/07/20	1064	ESU 17	01202800600	20230	IMAT STAFF RETIREME	0.00	431.05
09000	14899	02/07/20	1064	ESU 17	01202800600	20270	IMAT STAFF WORK COM	0.00	22.48
09000	14899	02/07/20	1064	ESU 17	01202320400	20110	SRS EXEC DIR SALARI	0.00	883.87
09000	14899	02/07/20	1064	ESU 17	01202320400	20220	SRS EXEC DIR SS/MED	0.00	60.74
09000	14899	02/07/20	1064	ESU 17	01202320400	20230	SRS EXEC DIR RETIRE	0.00	87.31
09000	14899	02/07/20	1064	ESU 17	01202320400	20270	SRS EXEC DIR WORK C	0.00	5.30
09000	14899	02/07/20	1064	ESU 17	01202580400	20110	SRS TECH SALARIES	0.00	17,965.63
09000	14899	02/07/20	1064	ESU 17	01202580400	20220	SRS TECH SS/MEDICAR	0.00	1,235.10
09000	14899	02/07/20	1064	ESU 17	01202580400	20230	SRS TECH RETIREMENT	0.00	1,774.61
09000	14899	02/07/20	1064	ESU 17	01202580400	20270	SRS TECH WORK COMP	0.00	107.75
09000	14899	02/07/20	1064	ESU 17	01202580400	20290	SRS TECH WAGE WORKS	0.00	10.50
09000	14899	02/07/20	1064	ESU 17	01202800400	20110	SRS STAFF SALARIES	0.00	13,283.54
09000	14899	02/07/20	1064	ESU 17	01202800400	20220	SRS STAFF SS/MEDICA	0.00	848.87

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CASH ACCT	CHECK NO	ISSUE DT	VENDOR	NAME	ORG UNIT	ACCNT	----DESCRIPTION----	SALES TAX	AMOUNT
09000	14899	02/07/20	1064	ESU 17	01202800400	20230	SRS STAFF RETIREMEN	0.00	1,312.13
09000	14899	02/07/20	1064	ESU 17	01202800400	20270	SRS STAFF WORK COMP	0.00	78.82
09000	14899	02/07/20	1064	ESU 17	01202800500	20110	PD STAFF SALARIES	0.00	603.15
09000	14899	02/07/20	1064	ESU 17	01202800500	20220	PD STAFF SS/MEDICAR	0.00	40.76
09000	14899	02/07/20	1064	ESU 17	01202800500	20230	PD STAFF RETIREMENT	0.00	59.58
09000	14899	02/07/20	1064	ESU 17	01202800500	20270	PD STAFF WORK COMP	0.00	3.62
09000	14899	02/07/20	1064	ESU 17	01202320600	20110	IMAT EXEC DIR SALAR	0.00	964.22
TOTAL CHECK								0.00	103,228.46
09000	14900	02/07/20	1431	UNL ITS COMMUNICATI	01202580300	20530	COOP DATA CENTER SP	0.00	62.80
09000	14900	02/07/20	1431	UNL ITS COMMUNICATI	01202580400	20530	SRS DATA CENTER SPA	0.00	376.80
09000	14900	02/07/20	1431	UNL ITS COMMUNICATI	01202580600	20530	IMAT DATA CENTER SP	0.00	100.48
09000	14900	02/07/20	1431	UNL ITS COMMUNICATI	01202580620	20530	DEC DATA CENTER SPA	0.00	87.92
TOTAL CHECK								0.00	628.00
09000	14901	02/07/20	1050	BISHOP BUSINESS	01202530100	20550	ADMN PRINTING EXP	0.00	135.09
09000	14901	02/07/20	1050	BISHOP BUSINESS	01202530400	20550	SRS PRINTING EXP	0.00	45.03
TOTAL CHECK								0.00	180.12
09000	14902	02/07/20	1057	ESU 3	01202320100	20610	ADMN OFFICE SUPPLIE	0.00	8.06
09000	14903	02/07/20	1198	COMFORT INN	01202800400	20580	SRS TRAVEL/LODGING	0.00	159.90
09000	14903	02/07/20	1198	COMFORT INN	01202800600	20580	IMAT TRAVEL/LODGING	0.00	96.00
09000	14903	02/07/20	1198	COMFORT INN	01202800100	20580	ADMN STAFF TRAVEL/L	0.00	282.00
09000	14903	02/07/20	1198	COMFORT INN	01202800300	20580	COOP TRAVEL/LODGING	0.00	94.00
09000	14903	02/07/20	1198	COMFORT INN	01202320100	20580	ADMN EXEC DIR TRAVE	0.00	282.00
TOTAL CHECK								0.00	913.90
09000	14904	02/07/20	1061	DEB HERICKS	01202800100	20580	ADMN STAFF TRAVEL/M	0.00	41.90
09000	14904	02/07/20	1061	DEB HERICKS	01202800100	20333	ADMN STAFF MILEAGE	0.00	227.13
TOTAL CHECK								0.00	269.03
09000	14905	02/07/20	1076	PRISCILLA QUINTANA	01202800100	20580	ADMN STAFF TRAVEL/M	0.00	6.45
09000	14905	02/07/20	1076	PRISCILLA QUINTANA	01202800300	20580	COOP STAFF TRAVEL/M	0.00	6.45
09000	14905	02/07/20	1076	PRISCILLA QUINTANA	01202800100	20333	ADMN STAFF MILEAGE	0.00	94.59
09000	14905	02/07/20	1076	PRISCILLA QUINTANA	01202800300	20333	COOP STAFF MILEAGE	0.00	94.59
TOTAL CHECK								0.00	202.08
09000	14906	02/07/20	1513	MINH VU	01202800400	20333	SRS MILEAGE REIMBUR	0.00	233.45
09000	14907	02/07/20	1463	IMPERO SOLUTIONS IN	01202520300	20900	COOP IMPERO, WEST K	0.00	750.00
09000	14907	02/07/20	1463	IMPERO SOLUTIONS IN	01202520300	20900	COOP IMPERO, EMERSO	0.00	250.00
TOTAL CHECK								0.00	1,000.00
09000	EFT00125	02/03/20	1209	CINCINNATI INSURANC	01202610100	20520	ADMN INSURANCE	0.00	959.00
09000	EFT00126	02/03/20	1039	UNION BANK & TRUST	01202320100	20580	ADMN TRAVEL/MEALS	0.00	151.29
09000	EFT00126	02/03/20	1039	UNION BANK & TRUST	01202320100	20580	ADMN PARKING/UBER E	0.00	62.91
09000	EFT00126	02/03/20	1039	UNION BANK & TRUST	01202580300	20650	COOP GODADDY, DOMAI	0.00	106.08
09000	EFT00126	02/03/20	1039	UNION BANK & TRUST	01202580100	20650	ADMN GODADDY, DOMAI	0.00	27.40
09000	EFT00126	02/03/20	1039	UNION BANK & TRUST	01202580600	20650	IMAT, GODADDY, DOMA	0.00	27.40
09000	EFT00126	02/03/20	1039	UNION BANK & TRUST	01202580400	20650	SRS, GODADDY, DOMAI	0.00	27.41

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CASH ACCT	CHECK NO	ISSUE DT	VENDOR	NAME	ORG UNIT	ACCNT	-----DESCRIPTION-----	SALES TAX	AMOUNT
09000	EFT00126	02/03/20	1039	UNION BANK & TRUST	01202580620	20650	DEC, DODADDY, DOMAI	0.00	27.41
09000	EFT00126	02/03/20	1039	UNION BANK & TRUST	01202580620	20530	DEC GODADDY	0.00	739.98
09000	EFT00126	02/03/20	1039	UNION BANK & TRUST	01202580400	20320	SRS, GITHUB	0.00	25.00
09000	EFT00126	02/03/20	1039	UNION BANK & TRUST	01202580400	20320	SRS, ATLISSIN	0.00	10.30
TOTAL CHECK								0.00	1,205.18
TOTAL CASH ACCOUNT								0.00	108,827.28
TOTAL FUND								0.00	108,827.28
TOTAL REPORT								0.00	108,827.28

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ESU COORDINATING COUNCIL
 Purchase Order STATUS REPORT

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 INFO: ORDERED BY NUMBER

SELECTION CRITERIA: encl'dgr.yr='20'

PURCHASE OR	ORG UNIT	ACCOUNT	ACCOUNT	VENDOR DATE	NAME DESCRIPTION	SALES TAX USE TAX	ORIGINAL PAYMENTS	CHANGE BALANCE
20000003-01	01202580300	20650		1397 02/24/20	JOURNEYED.COM INC. 1756192 MICROSOFT OFFICE	0.00 0.00	49.16 0.00	0.00 49.16
P2000001-01	01202520300	20900		1038 09/27/19	WORLD BOOK WB-NE-PS-COMBO WORLD BO	0.00 0.00	1068.00 0.00	0.00 1068.00
P2000004-01	01202800500	20330		1391 03/12/20	CORWIN PRESS/SAGE PUBLIC FOUNDATION DAY TRAINING,	0.00 0.00	5000.00 0.00	0.00 5000.00
P2000004-02	01202800500	20330		1391 03/12/20	CORWIN PRESS/SAGE PUBLIC IMPACT SERIES: MINDFRAMES	0.00 0.00	5000.00 0.00	0.00 5000.00
P2000004-03	01202800500	20330		1391 03/12/20	CORWIN PRESS/SAGE PUBLIC MINDFRAMES FOR SUCCESS RE	0.00 0.00	2640.00 0.00	0.00 2640.00
P2000004-04	01202800500	20330		1391 03/12/20	CORWIN PRESS/SAGE PUBLIC FOUNDATION DAY RESOURCE G	0.00 0.00	2640.00 0.00	0.00 2640.00
P2000004-05	01202800500	20330		1391 03/12/20	CORWIN PRESS/SAGE PUBLIC SHIPPING	0.00 0.00	244.95 0.00	0.00 244.95
TOTAL REPORT						0.00 0.00	16642.11 0.00	0.00 16642.11



NEBRASKA AUDITOR OF PUBLIC ACCOUNTS

Charlie Janssen
State Auditor

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PO Box 98917
State Capitol, Suite 2303
Lincoln, Nebraska 68509
402-471-2111, FAX 402-471-3301
auditors.nebraska.gov

March 30, 2020

Deb Hericks, Executive Assistant
Educational Service Unit Coordinating Council
6949 South 110th Street
LaVista, Nebraska 68128

Dear Ms. Hericks:

Attached is a copy of the audit report and management letter of the Educational Service Unit Coordinating Council for the fiscal year ended August 31, 2019. You can also access the audit report and management letter on our website at auditors.nebraska.gov.

If you have any questions concerning this report, please do not hesitate to write or call.

Sincerely,

A handwritten signature in black ink that reads "C. J. Janssen".

Charlie Janssen
Auditor of Public Accounts

Enclosure

**AUDIT REPORT
OF THE
EDUCATIONAL SERVICE UNIT
COORDINATING COUNCIL**

SEPTEMBER 1, 2018, THROUGH AUGUST 31, 2019

**This document is an official public record of the State of Nebraska, issued by
the Auditor of Public Accounts.**

**Modification of this document may change the accuracy of the original
document and may be prohibited by law.**

Issued on March 30, 2020

EDUCATIONAL SERVICE UNIT COORDINATING COUNCIL

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EDUCATIONAL SERVICE UNIT COORDINATING COUNCIL

BACKGROUND

The Nebraska Educational Service Unit Coordinating Council (ESUCC) was created in statute to coordinate statewide activities of Nebraska's 17 Educational Service Units (ESUs). The governing body for the ESUCC consists of an administrator representative from each ESU. The ESUCC was created by LB 603 (2007) and officially came into existence, per statute, on July 1, 2008. Fiscal year 2008-2009 was the first year of operation for the ESUCC. The duties of the ESUCC are set out at Neb. Rev. Stat §§ 79-1245 to 79-1249 (Reissue 2014, Cum. Supp. 2018). Section 79-1246(1) provides the following:

The Educational Service Unit Coordinating Council shall work toward statewide coordination to provide the most cost-effective services for the students, teachers, and school districts in each educational service unit. The council's duties include, but are not limited to:

- (a) Preparation of strategic plans to assure the cost-efficient and equitable delivery of services across the state;*
- (b) Administration of statewide initiatives and provision of statewide services; and*
- (c) Coordination of distance education.*

Prior to the creation of the ESUCC, the legislature passed LB 1208 (2006), which created the Distance Education Council (DEC). The duties and responsibilities of the DEC were transferred to the ESUCC with the passage of LB 603.

While discussing the formation of the ESUCC, the administrators for the ESUs considered the intent of LB 603. In consultation with legal counsel, policy makers, and various State officials, it was decided that all statewide activities offered in partnership by the ESUs would be placed under the umbrella of the ESUCC. In order to transition to the new structure, the ESUCC established a master services agreement with each ESU. Additionally, fiscal agents for each of the projects were continued in the transition to the ESUCC.

In April 2010, the ESUCC held a planning session and adopted a new organizational chart and administrative structure to manage the statewide projects by September 1, 2010. The new organizational structure organized each of the statewide projects under the administration of a single entity and under management of the ESUCC Executive Director. Much of this transition, including centralizing the accounting, policies, and procedures, was completed during the summer of 2010.

Although complete, this transition continues presently with the review of policies and procedures, as well as the development of strategic plans for each project and the ESUCC as a whole. Additionally, Title 92 NAC 84-003.02A1 provides the following:

The ESU administrator or his or her designee shall participate in two jointly established meetings with representatives of the Department and the ESU Coordinating Council annually to establish the focus and coordination of necessary core services based on priorities and on needs that are identified through the analysis of data.

The Nebraska Department of Education (NDE) and the ESUCC meet during October and April of each year to identify collaborative efforts to meet the core service needs of ESUs and school districts.

Overview of Statewide Projects and Activities:

- **ESU Professional Development Organization (ESUPDO):** The ESUPDO serves as a collaborative effort to provide statewide training for ESU employees and key NDE Staff statewide. Professional development is among the core services identified by State statute for ESUs. The ESUPDO consists of four affiliate groups comprised of ESU employees across the 17 ESUs with representation from essential NDE Staff. As the NDE and the ESUCC continue with statewide efforts, alignment with the NDE Strategic Plan, as well as the six tenets of AQuESTT (Accountability for a Quality Education System, Today and Tomorrow), will better define the direction for the ESUPDO. These groups are the following:

EDUCATIONAL SERVICE UNIT COORDINATING COUNCIL

BACKGROUND

(Continued)

- **Staff Development Affiliate (SDA):** Members are responsible for providing staff development for their school districts and have assisted the NDE's efforts on statewide and local assessment as well as school improvement for Nebraska's school districts.
- **Network Operations Committee (NOC):** NOC supports the extensive communications network within and among the ESUs and school districts. NOC provides network security and protocols for its districts and ESUs and ensures that the communications network for distance education, internet, email, and internet protocol phones are functioning and secure. Statewide, this group establishes common frameworks and capacities for assisting one another to help ensure the education network functions well.
- **Teaching and Learning with Technology (TLT):** Between 2015 and 2017, membership for Technology Assistant Group (TAG), I-Mat, and Distance Education began a dialogue regarding combined efforts within the three affiliates/projects based upon the fact that 46% of the membership serve in multiple roles. Formalized discussion began during January of 2016 and, as a result of the membership's efforts, the concept of a newly formed affiliate, TLT, evolved. The initial meeting regarding the development of the TLT began with the following stated purpose:

Enhance communication through efficient and effective planning, development and implementation while maintaining autonomy of each affiliate.

TLT was fully implemented beginning 2017-2018.

- **ESU Special Populations Directors (ESPD):** This affiliate group consists of the special education directors and staff from across the State. It was included in ESUPDO as the need for special education professional development for special education and classroom teachers emerged in the age of standards and assessment, along with the need to develop and share professional development efforts for special education teachers and classroom teachers alike. ESPD is also involved with the NDE in providing leadership for special education training and support.
- **Nebraska ESU Cooperative Purchasing (Coop):** The Coop provides cooperative purchasing services to ESU member schools throughout the State of Nebraska. The service is offered by the ESUCC and Nebraska's 17 ESUs in a joint effort. The ESUCC serves as the governing body for cooperative purchasing.

Per the ESUCC's website (<http://www.esucc.org/COOP-PURCHASING>), the Coop's vision is to "provide compliant, competitive, aggregated bidding and purchasing to control and reduce costs to its members by maximizing efficiency of resources and processes in Nebraska and Nationally."

Additionally, the ESUCC's website provides the following information regarding the Coop:

ESUCC Cooperative Purchasing represents 17 Educational Service Units statewide who in turn service Nebraska school districts with over 300,000 students and is currently in its 5th decade of operation. ESUCC Cooperative Purchasing is authorized to coordinate purchases for public school districts, nonpublic school systems, other ESUs, and other public agencies, including any county, city, village, school district, or agency of the state government, any drainage district, sanitary and improvement district, or other municipal corporation or political subdivision of the State of Nebraska.

- **Distance Education:** Created by LB 1208 (2006), the Distance Education Council began as a State project with ESU 10 serving as the fiscal agent. Coordination of the Distance Education project has since been taken over by the ESUCC, however. In striving to build, improve, and maintain the State's Distance Education network, the ESUCC exercises the powers and duties specified at Neb. Rev. Stat. § 79-1248 (Reissue 2014), as follows:

EDUCATIONAL SERVICE UNIT COORDINATING COUNCIL

BACKGROUND

(Continued)

- (1) Providing public access to lists of qualified distance education courses;*
- (2) Collecting and providing school schedules for participating educational entities;*
- (3) Facilitation of scheduling for qualified distance education courses;*
- (4) Brokering of qualified distance education courses to be purchased by educational entities;*
- (5) Assessment of distance education needs and evaluation of distance education services;*
- (6) Compliance with technical standards as set forth by the Nebraska Information Technology Commission and academic standards as set forth by the State Department of Education related to distance education;*
- (7) Establishment of a system for scheduling courses brokered by the council and for choosing receiving educational entities when the demand for a course exceeds the capacity as determined by either the technology available or the course provider;*
- (8) Administration of learning management systems, either through the staff of the council or by delegation to an appropriate educational entity, with the funding for such systems provided by participating educational entities; and*
- (9) Coordination with educational service units and postsecondary educational institutions to provide assistance for instructional design for both two-way interactive video distance education courses and the offering of graduate credit courses in distance education.*

The governance structure within the Distance Education project was recommended as part of the TLT Affiliate, with full implementation that began in 2017-2018.

- **Instructional Materials (I-Mat):** I-Mat has a long history of providing services statewide for school districts through Nebraska's network of ESUs. For approximately 40 years, the ESUs have worked together to purchase rights to media resources and make those available through local ESUs. Beginning in 2010-11, the fiscal management was moved under the ESUCC's central accounting system. ESUs contribute to the project for the "spring buy" and "special projects" each year, as needed and defined by the affiliate(s). The purpose of the I-Mat project is designed for research and development of digital resources. The governance structure within the I-MAT project is recommended as part of the TLT Affiliate, with full implementation that began in 2017-2018.
- **BlendED:** Beginning 2015-2016, a statewide committee comprised of NDE, ESUCC, and ESU staff recommended that three learning management systems (LMS) be included within the ESUCC market place. The recommended LMS included Schoology, Canvas, and BlackBoard. In addition to the LMS, the BlendED Advisory Committee was charged with providing a recommendation for a statewide Learning Object Repository (LOR). After a lengthy review, the recommendation included the integration of the current Learn360 project, Amazon Inspire, and the IlliniCloud ISLE program.

The BlendEd Project leadership is comprised of a tiered governance structure that includes a BlendEd/Distance Education Director, co-chairs for the overall BlendEd Initiative, and leadership for the BlendEd Pilot Project. Specific duties for each level of leadership include: 1) the Director serving as a project manager for the BlendEd Project; 2) the BlendEd co-chairs providing leadership for the BlendEd Initiative; and 3) the BlendEd Pilot leadership providing the vision and guidance for the daily operations of the pilot program. In addition, a BlendEd Advisory Committee comprised of NDE, ESUCC, ESU staff, and school district staff provides the direction and input for the BlendEd Project.

EDUCATIONAL SERVICE UNIT COORDINATING COUNCIL

BACKGROUND

(Concluded)

- **Special Education (SPED) Projects:** Three special education projects are managed by the ESUCC. The projects also transitioned in 2010-11 to the ESUCC from a fiscal agent management model under ESU 1. The purpose of the SPED Project is for participating parties to pool their resources in connection with the special education services and for the training of special education teachers and other staff members employed by educational institutions within the State of Nebraska. Each participating ESU contributes a \$5,500 annual fee in general support of the projects; additionally, each participating school is assessed a fee for services provided under the Student Records System (SRS) fee structure.
 - **Improving Learning for Children with Disabilities (ILCD):** ILCD is a State self-assessment project that gathers information for Federal reporting requirements. The ILCD Project utilizes parent, teacher, and administration survey assessments. The survey results can be accessed via the ILCD website. The ESUCC's technology role includes purchasing, distributing, and scanning surveys. ESUCC staff provides technical assistance for the ILCD website and survey design.
 - **Project PARA:** Project PARA is a web-based method for school districts to provide introductory training for their para-educators. The project assists schools in meeting the para-educator training requirements of No Child Left Behind, Title 92 NAC 11, and the Individuals with Disabilities Education Act. Project PARA is a collaborative effort between the University of Nebraska, the NDE, and Nebraska ESUs.
 - **Student Records System (SRS):** SRS is an online special education record-keeping system designed to create all special education documents required by Title 92 NAC 51, including IEP, MDT, IFSP, and all required notices. The SRS is a highly secured system that organizes and stores documents and provides easy access to files from anywhere via the internet. SRS training is provided across the State for district staff and college and university staff.

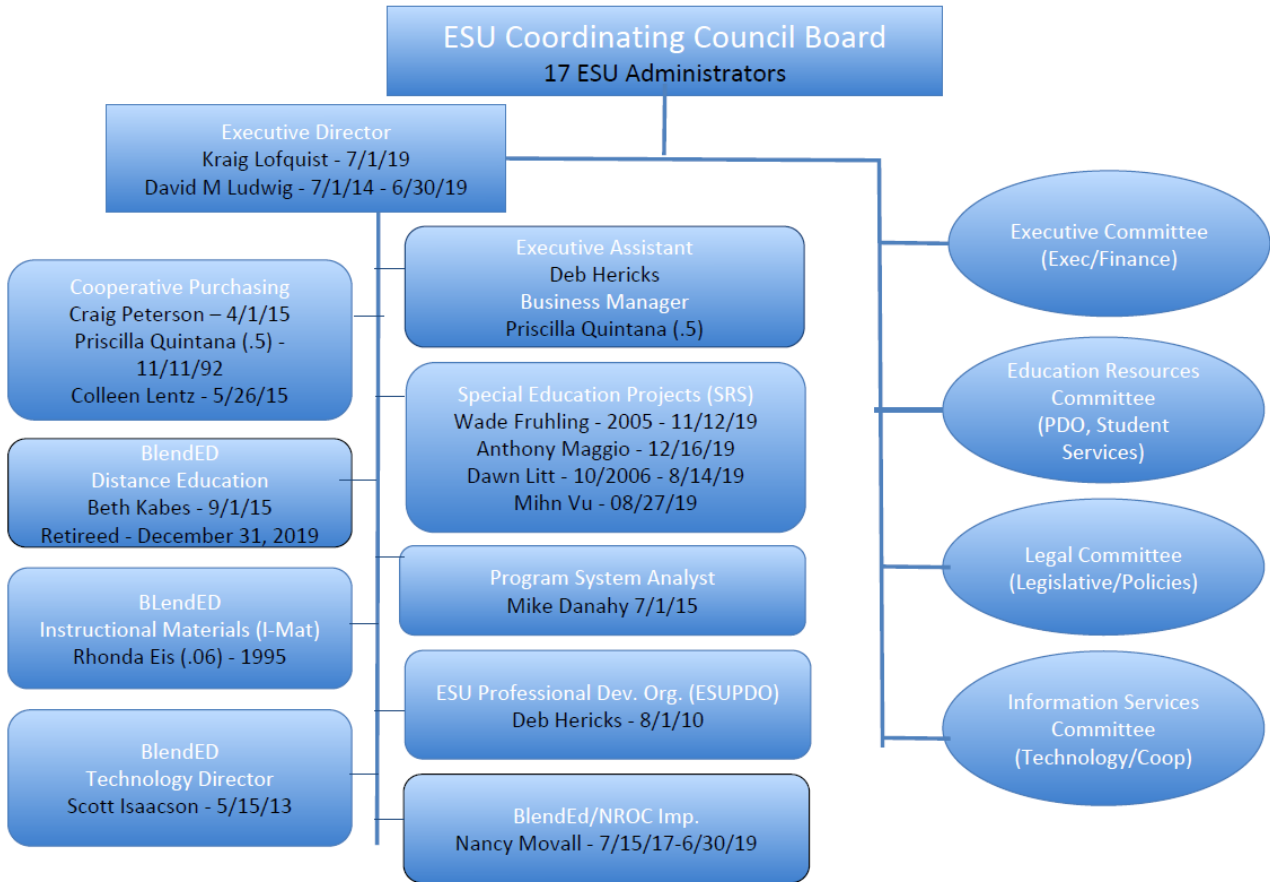
MISSION STATEMENT

The mission of the ESUCC is to provide the most cost-effective educational support for the students, teachers, and school districts in each Nebraska educational service unit by facilitating statewide coordination of educational services and strategic planning.

EDUCATIONAL SERVICE UNIT COORDINATING COUNCIL

ORGANIZATIONAL CHART

As of 7/1/19



EDUCATIONAL SERVICE UNIT COORDINATING COUNCIL

KEY OFFICIALS AND AGENCY CONTACT INFORMATION

Educational Service Unit Coordinating Council (ESUCC)

(Per State statute, Educational Service Unit (ESU) Executive Directors are Council members of the ESUCC and serve on the Council as long as they are in that position.)

Name	Title
Larriane Polk ESU 07	Chairperson
Bill Heimann ESU 01	Council member
Ted DeTurk ESU 02	Council member
Dan J.Schnoes ESU 03	Council member
Greg Robke ESU 04	Council member
Brenda McNiff ESU 05	Council member
John Skretta ESU 06	Council member
Corey Dahl ESU 08	Council member
Drew Harris ESU 09	Council member
Melissa Wheelock ESU 10	Council member
Greg Barnes ESU 11	Council member
Andrew Dick ESU 13	Council member
Paul Calvert ESU 15	Council member
Deb Paulman ESU 16	Council member
Geraldine Erickson ESU 17	Council member
Sarah Salem ESU 18	Council member
Connie Wickham ESU 19	Council member

Educational Service Unit Coordinating Council

Name	Title
Kraig Lofquist	Executive Director

Educational Service Unit Coordinating Council
6949 South 110th Street
LaVista, NE 68128
klofquist@esucc.org



NEBRASKA AUDITOR OF PUBLIC ACCOUNTS

Charlie Janssen
State Auditor

Charlie.Janssen@nebraska.gov
PO Box 98917
State Capitol, Suite 2303
Lincoln, Nebraska 68509
402-471-2111, FAX 402-471-3301
auditors.nebraska.gov

EDUCATIONAL SERVICE UNIT COORDINATING COUNCIL

INDEPENDENT AUDITOR'S REPORT

Educational Service Unit Coordinating Council
La Vista, Nebraska

Report on the Financial Statements

We have audited the accompanying cash-basis financial statements of the governmental activities and the major fund of the Educational Service Unit Coordinating Council, as of and for the year ended August 31, 2019, and the related notes to the financial statements, which collectively comprise the Educational Service Unit Coordinating Council's basic financial statements, as listed in the Table of Contents.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with the cash basis of accounting described in Note 1. This includes determining that the cash basis of accounting is an acceptable basis for the preparation of the financial statements in the circumstances. Management is also responsible for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the Educational Service Unit Coordinating Council's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Educational Service Unit Coordinating Council's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

Opinions

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective cash-basis financial position of the governmental activities and the major fund of Educational Service Unit Coordinating Council as of August 31, 2019, and the respective changes in cash basis financial position for the year then ended in conformity with the basis of accounting described in Note 1.

Emphasis of Matter – Basis of Accounting

We draw attention to Note 1 of the financial statements, which describes the basis of accounting. The financial statements are prepared on the cash basis of accounting, which is a basis of accounting other than accounting principles generally accepted in the United States of America. Our opinions are not modified with respect to this matter.

Report on Supplementary Information

Our audit was conducted for the purpose of forming opinions on the financial statements, which collectively comprise the Educational Service Unit Coordinating Council’s basic financial statements. Management’s Discussion and Analysis, the Budgetary Comparison Schedule – Budget and Actual – General Fund, Notes to the Budgetary Comparison Schedule, and the Combining Schedule of Cash Basis Receipts and Disbursements – General Fund are presented for purposes of additional analysis and are not a required part of the basic financial statements.

The Combining Schedule of Cash Basis Receipts and Disbursements – General Fund is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the Combining Schedule of Cash Basis Receipts and Disbursements – General Fund is fairly stated, in all material respects, in relation to the basic financial statements as a whole on the basis of accounting described in Note 1.

The Management’s Discussion and Analysis, Budgetary Comparison Schedule – Budget and Actual – General Fund, and Notes to the Budgetary Comparison Schedule on pages 9 through 13, 25, and 36 herein have not been subjected to the auditing procedures applied in the audit of the basic financial statements and, accordingly, we do not express an opinion or provide any assurance on them.

Other Reporting Required by Government Auditing Standards

In accordance with *Government Auditing Standards*, we have also issued our report dated March 10, 2020, on our consideration of the Educational Service Unit Coordinating Council’s internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is solely to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the Educational Service Unit Coordinating Council’s internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Educational Service Unit Coordinating Council’s internal control over financial reporting and compliance.



Zachary Wells, CPA
Audit Manager
Lincoln, Nebraska

March 10, 2020

EDUCATIONAL SERVICE UNIT COORDINATING COUNCIL

MANAGEMENT'S DISCUSSION AND ANALYSIS

Management of the Educational Service Unit Coordinating Council (ESUCC) provides the following discussion and analysis of the ESUCC's financial performance, as reflected in the financial report for the fiscal year ended August 31, 2019. Please read it in conjunction with the ESUCC's basic financial statements, which follow.

OVERVIEW OF THE FINANCIAL STATEMENTS

This discussion and analysis is intended to serve as an introduction to the ESUCC's financial statements. The provisions of Statement No. 34 (Statement 34) of the Governmental Accounting Standards Board (GASB), "Basic Financial Statements – and Management's Discussion and Analysis – for State and Local Governments," established standards for external financial reporting for all State and local government entities. These standards require three components for the ESUCC's basic financial statements: 1) government-wide financial statements; 2) fund financial statements; and 3) notes to the financial statements. This report also contains other information (Budgetary Comparison Schedule, and Combining Schedule of Cash Basis Receipts and Disbursements – General Fund) in addition to the basic financial statements. These components are described below:

Government-Wide Financial Statements

These statements are intended to provide a broad view of the ESUCC's operations in a manner similar to the private sector, providing both a short-term and a long-term view of the ESUCC's financial position. The ESUCC prepared its government-wide statements on the cash basis of accounting. Under the cash basis, receipts are recognized when collected rather than when earned, and disbursements are recognized when paid rather than when incurred. Accordingly, the ESUCC's government-wide financial statements are not intended to present the financial position and results of operations in conformity with generally accepted accounting principles (GAAP) accepted in the United States of America. The government-wide financial statements include two statements, the Statement of Net Position and the Statement of Activities.

The *Statement of Net Position* on page 14 presents all of the ESUCC's assets on the cash basis, as described above.

The *Statement of Activities* on page 15 presents information showing how the ESUCC's net position changed during the reported year. Changes reported are on the cash basis, as described above. The statement of activities demonstrates the degree to which the direct disbursements of a given function or segment are offset by program receipts. Direct disbursements are those that are clearly identifiable with a specific function or segment. Program receipts include: (1) charges to customers or applicants who purchase, use, or directly benefit from goods, services, or privileges provided by a given function or segment; and (2) grants and contributions that are restricted to meeting the operational or capital requirements of a particular function or segment. Appropriations and other items not properly included among program receipts are reported, instead, as general receipts.

Fund Financial Statements

This is the second set of financial statements presented in the report. Under GAAP, these statements would be different from the government-wide statements in that these statements would use a different accounting approach and focus on the near-term inflows and outflows of ESUCC operations.

The ESUCC has only one fund, the General Fund. GAAP classifies funds into three categories – Governmental Funds, Proprietary Funds, and Fiduciary Funds. The General Fund of an entity is classified as a Governmental Fund, as it accounts for all basic services. The Fund Financial Statements, which can be found on pages 16 and 17, provide detailed information about the ESUCC's General Fund. A fund is a method of accounting that uses a set of accounts to maintain accountability and control over specific sources of funding and spending for a particular activity or objective. GAAP requires governmental funds to use the modified accrual basis of accounting.

The five projects that make up the General Fund in addition to ESUCC Administration are: ESU Professional Development Organization (ESUPDO); Nebraska ESU Cooperative Purchasing Unit (Coop); Distance Education; Instructional Materials (I-Mat); and Special Education.

EDUCATIONAL SERVICE UNIT COORDINATING COUNCIL

MANAGEMENT'S DISCUSSION AND ANALYSIS

(Continued)

Notes to the Financial Statements

The notes to the financial statements provide additional information that is essential to a full understanding of the data provided in all of the basic financial statements. The notes can be found beginning on page 18.

Other Information

Following the basic financial statements and the accompanying notes thereto is additional information that further explains and supports the information in such financial statements. The other information consists of the Budgetary Comparison Schedule – Budget and Actual – General Fund and notes, and the Combining Schedule of Cash Basis Receipts and Disbursements – General Fund. This information can be found beginning on page 25.

FINANCIAL AND OPERATING HIGHLIGHTS

The ESUCC's Net Position for the fiscal year ended August 31, 2019, compared to the fiscal year ended August 31, 2018, decreased by \$249,585. This decrease is primarily due to the fact that the ESUCC's fiscal year ends in the middle of the Coop Annual Buy timeframe; therefore, its end-of-the-year balance is directly affected by the timing of receipts of vendor administrative fees. The table on the following page provides a more detailed picture of the changes in net position.

FINANCIAL ANALYSIS OF ESUCC AS A WHOLE

Net Position

The ESUCC's assets totaled \$1,009,700 at August 31, 2019, as compared to \$1,259,285 at August 31, 2018. Due to the preparation of the financial statements on a cash basis for fiscal years ended August 31, 2019, and August 31, 2018, there were no liabilities as of August 31, 2019, and as of August 31, 2018.

Unrestricted net position is all other net position that does not meet the definition of "restricted" or "invested in capital assets, net of related debt." The ESUCC's unrestricted net position totaled \$1,009,700 as of August 31, 2019.

	Net Position	
	As of August 31	
	Cash Basis	Cash Basis
	2019	2018
ASSETS:		
Cash and Cash Equivalents	\$ 1,009,700	\$ 1,259,285
Total Assets	1,009,700	1,259,285
NET POSITION:		
Unrestricted	1,009,700	1,259,285
Total Net Position:	\$ 1,009,700	\$ 1,259,285

As of August 31, 2019, and as of August 31, 2018, the ESUCC's assets consisted of cash and cash equivalents.

The ESUCC did not have any liabilities as of August 31, 2019, and as of August 31, 2018.

EDUCATIONAL SERVICE UNIT COORDINATING COUNCIL

MANAGEMENT'S DISCUSSION AND ANALYSIS

(Continued)

The ESUCC's net position was \$1,009,700 and \$1,259,285 as of August 31, 2019, and 2018, respectively. The ESUCC's net position may vary based on receipts and disbursements in Cooperative Purchasing as well as other ESUCC projects.

Changes in Net Position

The condensed financial information below was derived from the Government-Wide Statement of Activities and reflects how the ESUCC's net position changed during the year. Following the table is management's analysis of the changes in net position for the fiscal year ended August 31, 2019.

Changes in Net Position

	Fiscal Year Ended August 31, 2019 Cash Basis	Fiscal Year Ended August 31, 2018 Cash Basis
Receipts:		
Program Receipts		
Charges for Services	\$ 1,758,570	\$ 1,645,105
Operating Grants and Contributions	532,720	625,947
General Receipts:		
State Appropriations	521,341	542,992
Miscellaneous	26,992	12,960
Total Receipts	2,839,623	2,827,004
Disbursements:		
ESU Professional Development	906,964	961,044
Distance Education Council	367,247	340,105
Special Education	579,949	512,517
Instructional Materials	241,460	124,298
Nebraska ESU Cooperative	993,588	806,420
Total Disbursements	3,089,208	2,744,384
Change in Net Position	(249,585)	82,620
Net Position - Beginning	1,259,285	1,176,665
Net Position - Ending	\$ 1,009,700	\$ 1,259,285

Receipts

The largest single source of receipts for the ESUCC is charges for services. Charges for services are primarily receipts generated by the Nebraska ESU Cooperative Purchasing Unit for services provided to ESUs and school districts and program receipts for the various projects. Charges for services for the fiscal year ended August 31, 2019, were \$1,758,570 and for the fiscal year ended August 31, 2018, were \$1,645,105. ESUCC's charges for services increased largely due to increased instructional materials local receipts due to the re-alignment of Learn360 renewals to the ESUCC fiscal year.

EDUCATIONAL SERVICE UNIT COORDINATING COUNCIL

MANAGEMENT’S DISCUSSION AND ANALYSIS

(Continued)

The second largest source of receipts, during fiscal year 2019, is a grant from the Nebraska Department of Education. Total grants received during the fiscal year ended August 31, 2019, were \$532,720 and for the fiscal year ended August 31, 2018, were \$625,947. The decrease was caused by a decrease in Innovation Grant receipts during the year. Although the amount awarded for the grant stayed the same, receipts decreased due a timing difference of when award amounts were received

Disbursements

The largest purpose of disbursements for the ESUCC was for the Nebraska ESU Cooperative Purchasing, which were then provided to ESUs and school districts. Disbursements for these services for the fiscal year ended August 31, 2019, were \$993,588 and for the fiscal year ended August 31, 2018, were \$806,420. The increase in COOP disbursements was caused by schools and ESUs purchasing more items through the COOP in the current year than in the previous year.

The second largest purpose of disbursements for the ESUCC was for goods and services disbursed by the ESU Professional Development Organization (ESUPDO), which provides training for ESU employees statewide. Disbursements for these services for the fiscal year ended August 31, 2019, were \$906,964 and for the fiscal year ended August 31, 2018, were \$961,044. The largest cause of this decrease was a decrease in amounts charged to ESUs and schools for trainings, including threat assessment trainings.

The remaining disbursements for the ESUCC relate primarily to the various other programs managed by the ESUCC. Disbursements for various programs for the fiscal year ended August 31, 2019, were \$1,188,656 and for the fiscal year ended August 31, 2018, were \$976,920. The increase in these programs was caused primarily by an increase in Instructional Materials (I-Mat) program purchases.

ANALYSIS OF ESUCC’S GENERAL FUND VARIATIONS

The table below provides a comparison of budgeted receipts and disbursements to actual receipts and disbursements.

	<u>Budget</u>	<u>Actual</u>	<u>Positive (Negative) Variance</u>
Beginning Balance	\$ 1,155,074	\$ 1,259,285	\$ 104,211
Total Receipts	5,327,266	2,839,623	(2,487,643)
Total Disbursements	5,327,266	3,089,208	2,238,058
Net Increase (Decrease)	-	(249,585)	(249,585)
Ending Balance	<u>\$ 1,155,074</u>	<u>\$ 1,009,700</u>	<u>\$ (145,374)</u>

The largest variance between budgeted and actual receipts was Local Receipts, which were budgeted to be \$2,802,024 but were actually \$1,758,570. The majority of this variance can be explained primarily by the budgeted flow-through revenues included in the budget.

The largest variances between budgeted and actual disbursements were due to Purchased Services, which had budgeted \$2,026,047 but incurred actual costs of \$1,154,734. This difference is caused by the ESUCC budgeting for potential grants, which are unknown at the time the budget is prepared.

EDUCATIONAL SERVICE UNIT COORDINATING COUNCIL

MANAGEMENT'S DISCUSSION AND ANALYSIS

(Concluded)

FACTORS THAT WILL AFFECT THE FUTURE

Several factors influence the future of the ESUCC and its projects. Projects that are based on conditions of ESUs and school districts, as far as purchasing of products and services, tend to vary depending on the levels of participation in Cooperative Purchasing, and professional development. General economics have created an environment in which schools and ESUs have fewer resources available to buy goods and services. Additionally, State appropriations have been reduced for support of the ESUCC and the Distance Education program. These reductions will impact overall resources available for the foreseeable future. Long-term trends will include further strategic reorganization of projects and services to address the likelihood of a decrease in future resources. Strategic reorganization efforts impacting the future will include organizing professional development services under a new structure that will allow for the development of new statewide projects. Additionally, existing projects in technology are being organized to manage most efficiently and effectively the changing environment in educational technology. Future fiscal years will continue to combine efforts in instructional materials and distance education under a "BlendEd" initiative. Similarly, professional development efforts will include new statewide projects and services. Future projects and services of the ESUCC will be maintained through expanded partnerships and possibly through statewide grants or contracts facilitated by the ESUCC.

CONTACTING ESUCC'S FINANCIAL MANAGEMENT

This financial report is designed to provide our citizens and taxpayers a general overview of the ESUCC's finances and to demonstrate the ESUCC's accountability for the money with which it is entrusted. If you have questions about this report or need additional financial information, contact Kraig Lofquist, Educational Service Unit Coordinating Council Executive Director, 6949 South 110th Street, LaVista, Nebraska, 68128. The telephone number is (402) 597-4915, and the email address is klofquist@esucc.org.

EDUCATIONAL SERVICE UNIT COORDINATING COUNCIL

STATEMENT OF NET POSITION - CASH BASIS

August 31, 2019

	<u>Governmental Activities</u>
ASSETS	
Cash and Cash Equivalents	\$ 1,009,700
Total Assets	<u>1,009,700</u>
NET POSITION	
Unrestricted	<u>1,009,700</u>
Total Net Position	<u>\$ 1,009,700</u>

The accompanying notes are an integral part of the financial statements.

EDUCATIONAL SERVICE UNIT COORDINATING COUNCIL

STATEMENT OF ACTIVITIES - CASH BASIS

For the Year Ended August 31, 2019

	Disbursements	Program Receipts		Net (Disbursements), Receipts, and Changes in Net Position
		Charges for Services	Operating Grants and Contributions	Total Governmental Activities
FUNCTIONS/PROGRAMS:				
Primary Government				
ESU Professional Development	\$ 906,964	\$ 174,032	\$ 268,980	\$ (463,952)
Distance Education Council	367,247	5,121	154,545	(207,581)
Special Education	579,949	508,490	109,195	37,736
Instructional Materials:				
General Administration	102,287	227,851	-	125,564
I-Mat Program Purchases	139,173	-	-	(139,173)
Nebraska ESU Cooperative Purchasing:				
General Administration	431,339	843,076	-	411,737
Coop Program Purchases	562,249	-	-	(562,249)
Total Governmental Activities	<u>\$ 3,089,208</u>	<u>\$ 1,758,570</u>	<u>\$ 532,720</u>	<u>(797,918)</u>
General Receipts:				
State Appropriations				521,341
Miscellaneous				26,992
Total General Receipts				<u>548,333</u>
Change in Net Position				(249,585)
Net Position - Beginning				<u>1,259,285</u>
Net Position - Ending				<u>\$ 1,009,700</u>

The accompanying notes are an integral part of the financial statements.

EDUCATIONAL SERVICE UNIT COORDINATING COUNCIL

**STATEMENT OF CASH BASIS ASSETS AND FUND BALANCE
GOVERNMENTAL FUND**

August 31, 2019

	<u>General Fund</u>
ASSETS:	
Cash and Cash Equivalents	<u>\$ 1,009,700</u>
 Total Assets	 <u><u>\$ 1,009,700</u></u>
 FUND BALANCE:	
Unassigned	<u>1,009,700</u>
 Total Fund Balance	 <u><u>\$ 1,009,700</u></u>

The accompanying notes are an integral part of the financial statements.

EDUCATIONAL SERVICE UNIT COORDINATING COUNCIL

**STATEMENT OF CASH RECEIPTS, DISBURSEMENTS,
AND CHANGES IN CASH BASIS FUND BALANCE
GOVERNMENTAL FUND**

For the Fiscal Year Ended August 31, 2019

	General Fund
RECEIPTS:	
Local	\$ 1,758,570
State - Appropriations	521,341
State - Grants (Neb. Dept. of Ed)	532,720
Miscellaneous	26,992
Total Receipts	<u>2,839,623</u>
DISBURSEMENTS:	
Purchased Services (Note 6)	1,154,734
General Administration	227,602
Supplies	4,977
Capital Outlay	29,847
Computer Software and Other Equipment	81,091
Travel	27,322
Network Operations Committee (NOC)	13,460
Staff Development Affiliate (SDA)	21,276
ESU Special Populations Directors (ESPD)	1,857
Teaching and Learning with Technology (TLT)	10,685
Innovation Grant (Note 6)	776,719
Legal Settlement	33,333
Distance Education Program Purchases	3,331
I-Mat Program Purchases	139,173
Special Education Program Purchases	1,552
Coop Program Purchases	562,249
Total Disbursements	<u>3,089,208</u>
Excess (Deficiency) of Receipts Over (Under) Disbursements	(249,585)
Fund Balance - Beginning	<u>1,259,285</u>
Fund Balance - Ending	<u>\$ 1,009,700</u>

The accompanying notes are an integral part of the financial statements.

EDUCATIONAL SERVICE UNIT COORDINATING COUNCIL

NOTES TO THE FINANCIAL STATEMENTS

For the Fiscal Year Ended August 31, 2019

1. Summary of Significant Accounting Policies

A. *Organization*

The Educational Service Unit Coordinating Council (ESUCC) was created in statute to coordinate statewide activities of Nebraska's 17 Educational Service Units (ESUs). The governing body for the ESUCC consists of an Administrator Representative from each of the 17 ESUs and an Executive Director. The ESUCC was created by LB 603 (2007) and officially came into existence, according to statute, on July 1, 2008. Neb. Rev. Stat. § 79-1246(1) (Reissue 2014) outlines the ESUCC's general responsibilities and duties as follows:

The Educational Service Unit Coordinating Council shall work toward statewide coordination to provide the most cost-effective services for the students, teachers, and school districts in each educational service unit. The council's duties include, but are not limited to:

(a) Preparation of strategic plans to assure the cost-efficient and equitable delivery of services across the state;

(b) Administration of statewide initiatives and provision of statewide services; and

(c) Coordination of distance education.

Prior to the creation of the ESUCC by the Nebraska Legislature, the 17 ESUs worked in partnership to provide statewide activities. Based on the above statutory authority, the ESUCC decided that all statewide activities offered in partnership by the ESUs would be placed under the umbrella of the ESUCC. Although identified separately in the "ESUCC Admin and Professional Development Organization" column of the Combining Schedule, the ESUCC reports the general administrative costs of the ESUCC overall, along with the ESU Professional Development Organization (ESUPDO) project costs. The ESUCC contracts with ESU 17 to provide all staff for the ESUCC. This is accomplished annually by ESU 17 developing employment contracts with all ESUCC project employees, including the Executive Director of the ESUCC. Thus, all ESUCC project employees and the ESUCC Executive Director are ESU 17 employees. Through an interlocal agreement, the ESUCC reimburses ESU 17 for all salaries and benefits for these employees.

The following is a brief description of each statewide project budgeted for and administered by the ESUCC:

- **ESU Professional Development Organization (ESUPDO):** The ESUPDO serves as a collaborative effort to provide training for ESU employees statewide. Professional development is among the core services identified by State statute for ESUs.
- **Distance Education:** Distance Education originated with the Distance Education Council, which was formed by legislation in 2006 and has since evolved into a program under the ESUCC. Neb. Rev. Stat. § 79-1248 (Reissue 2014) includes, among the powers and duties of the ESUCC, various responsibilities pertaining to the operation of the State's distance education network.
- **Nebraska ESU Cooperative Purchasing (Coop):** Coop provides cooperating purchasing services to Educational Service Unit Member schools throughout the State of Nebraska.
- **Instructional Materials (I-Mat):** I-Mat is a statewide project that purchases rights to media materials and makes them available through local ESUs in a variety of formats.

EDUCATIONAL SERVICE UNIT COORDINATING COUNCIL

NOTES TO THE FINANCIAL STATEMENTS

(Continued)

1. Summary of Significant Accounting Policies (Continued)

- **Special Education (SPED) Projects:** The purpose of the SPED Projects is for participating parties to pool their resources in connection with the special education services and for the training of special education teachers and other staff members employed by educational institutions within the State of Nebraska.
- **BlendEd Initiative (Technology Direction):** In May 2013, the position of Technology Director was formed to coordinate this work across the ESUCC project areas. Projects involved in this effort are the Distance Education and I-Mat, including Learning Object Repository. Blended education calls for making strategic choices about when face-to-face (synchronous) instruction is needed and when and how online (asynchronous) instruction can be best used to provide elements of student control over time, place, path, and pace and provide more equity, efficiency, and flexibility.

B. Reporting Entity

The ESUCC is a governmental entity established under and governed by the laws of the State of Nebraska. In evaluating how to define the ESUCC for financial reporting purposes, all potential component units have been considered. The basic – but not the only – criterion for including a potential component unit within the reporting entity is the governing body’s ability to exercise oversight responsibility. The most significant manifestation of this ability is financial interdependency. Other manifestations of the ability to exercise oversight responsibility include, but are not limited to, the selection of governing authority, the designation of management, and the ability to influence significantly operations and accountability for fiscal matters. Based upon the above criteria, the accompanying financial statements include all funds for which the ESUCC has oversight responsibility. The ESUCC does not have any component units and has only one fund – the General Fund. The ESUCC is not considered a component unit of any other governmental entity.

C. Government-Wide and Fund Financial Statements

The basic financial statements include both government-wide and fund financial statements. The reporting model, based on GASB Statement 34, focuses on the ESUCC as a whole in the government-wide financial statements and major individual funds in the fund financial statements. The government-wide financial statements report information on all of the activities of the primary government and any component units. The ESUCC has only one fund – the General Fund – and has no component units. Governmental activities, which normally are supported by taxes and intergovernmental receipts, are reported separately.

The Statement of Activities demonstrates the degree to which the direct expenses of a given function or segment is offset by program revenues. Direct disbursements are those that are clearly identifiable with a specific function or segment. Program receipts include: 1) charges to customers or applicants who purchase, use, or directly benefit from goods, services, or privileges provided by a given function or segment; and 2) grants and contributions that are restricted to meeting the operational or capital requirements of a particular function or segment. Appropriations and other items not properly included among program receipts are reported instead as general receipts.

D. Fund Types

The accounts of the ESUCC are organized on the basis of funds. The ESUCC has only one governmental fund type – the General Fund.

NOTES TO THE FINANCIAL STATEMENTS

(Continued)

1. Summary of Significant Accounting Policies (Continued)

E. Basis of Accounting

The ESUCC prepares its financial statements, both its governmental-wide and fund statements, on the cash basis of accounting. Under the cash basis of accounting, receipts are recognized when collected rather than when earned, and disbursements are recognized when paid rather than when incurred. Consequently, these financial statements are not intended to present financial information in accordance with generally accepted accounting principles.

F. Cash and Cash Equivalents

In addition to the ESUCC's bank account, this classification includes all short-term investments, such as certificates of deposit, and investments in the Nebraska Public Agency Investment Trust (NPAIT), having original maturities of less than two years. NPAIT deposits and investments include certificate of deposits, demand deposit accounts, repurchase agreements, and government agency securities. These investments are valued at amortized cost, which approximates fair value due to the short-term nature of the investments.

G. Basis of Presentation

The ESUCC adopted the provisions of Statement No. 34 (Statement 34) of the Governmental Accounting Standards Board (GASB), "Basic Financial Statements – and Management's Discussion and Analysis – for State and Local Governments." Statement 34 established standards for external financial reporting for all State and local government entities, which includes government-wide financial statements, fund financial statements, and the classification of net position into three components: (a) invested in capital assets, net of related debt; (b) restricted; and (c) unrestricted. The ESUCC reported only unrestricted net position.

H. Net Position Classification

Government-Wide Statements. Net Position is displayed as unrestricted net position. Unrestricted net position is all other net assets that do not meet the definition of "restricted" or "invested in capital assets, net of related debt."

Fund Financial Statements. Governmental fund equity is classified as fund balance. ESUCC has designated its fund balance as Unassigned. Unassigned fund balance is the portion of the General Fund that is not restricted, committed, or assigned for a specific purpose.

I. Capital Assets

Capital assets are recorded as disbursements at the time of purchase. This differs from generally accepted accounting principles, which require capital assets to be capitalized and depreciated over the life of the asset.

J. Estimates

The preparation of financial statements in conformity with the cash basis of accounting requires management to make estimates and assumptions that affect certain reported amounts and disclosures. Accordingly, actual results could differ from those estimates.

EDUCATIONAL SERVICE UNIT COORDINATING COUNCIL

NOTES TO THE FINANCIAL STATEMENTS

(Continued)

1. **Summary of Significant Accounting Policies** (Concluded)

K. Compensated Absences

The ESUCC contracts with ESU 17, through an interlocal agreement, to provide staffing for the ESUCC. The ESUCC has entered into negotiated agreements with contracted personnel. In those agreements, the ESUCC has agreed to provide benefits for personal and sick leave. In accordance with the cash basis of accounting, these benefits are recorded as a disbursement when paid.

2. **Deposits and Investments**

Listed below is a summary of the deposit and investment portfolio that comprises the Cash and Cash Equivalents on the ESUCC’s August 31, 2019, basic financial statements.

Deposits – Custodial credit risk is the risk that, in the event of a bank failure, a government’s deposits may not be returned to it. At August 31, 2019, the ESUCC held bank deposits and also held funds in certificates of deposits, demand deposits, and money market accounts with the Nebraska Public Agency Investment Trust (NPAIT).

The NPAIT was established in June 1996 through the Interlocal Cooperation Act and commenced operations on July 25, 1996. The NPAIT was established to assist public bodies throughout the State of Nebraska with the investment of their available cash reserves. Participation in the investment trust is voluntary for its members. The objective of the NPAIT is to provide its owner members with a conservative and effective investment alternative tailored to the needs of its members. The NPAIT currently consists of and operates one portfolio and a fixed-term account. The NPAIT portfolio management generally follows established investment criteria developed by the Securities and Exchange Commission (SEC) for money market funds designed to offer acceptable yield while maintaining liquidity. The NPAIT is not registered with the SEC as an investment company. For a copy of the most recent audit report for the NPAIT, which is as of June 30, 2019, contact Kraig Lofquist, Executive Director, Educational Service Unit Coordinating Council, 6949 South 110th Street, LaVista, Nebraska, 68128. The telephone number is (402) 597-4915, and the email address is klofquist@esucc.org.

The ESUCC’s bank balance and carrying amount of cash and cash equivalents at August 31, 2019, are set out below:

	Bank Balance	Carrying Amount
Bank Deposits	\$ 50,880	\$ (75,092)
NPAIT Investments	1,084,792	1,084,792
Total	<u>\$ 1,135,672</u>	<u>\$ 1,009,700</u>

Bank Deposits – The ESUCC does not have a policy for custodial credit risk associated with deposits.

The ESUCC is required by State statute to collateralize bank deposits in excess of federally insured amounts. The bank deposits at August 31, 2019, were covered by the Federal Depository Insurance Corporation (FDIC).

The carrying amount for the Bank Deposit is negative because at August 31, 2019, the outstanding checks exceeded the bank balance. However, the NPAIT account sends funds to the bank account when checks clear the bank.

EDUCATIONAL SERVICE UNIT COORDINATING COUNCIL

NOTES TO THE FINANCIAL STATEMENTS

(Continued)

2. **Deposits and Investments** (Concluded)

Investments – The NPAIT may legally invest in direct obligations of, as well as other obligations guaranteed as to principal by, the U.S. Treasury and U.S. Agency and Instrumentalities and in bank repurchase agreements. It may also invest in guaranteed student loans, loans guaranteed by the Small Business Administration, Federal Home Administration, or any other agency of the United States, as well as any other type of investment permitted for public agencies by State law. At June 30, 2019, all of the NPAIT’s investments in U.S. agencies and repurchase agreements mature in a period of less than two years.

At August 31, 2019, the ESUCC had \$1,084,972 in NPAIT investments. These investments consisted of government agency securities and repurchase agreements, which were collateralized by U.S. government securities.

The ESUCC is exposed to the risks noted below in relation to its investments in the NPAIT. The ESUCC does not have a policy for these risks.

Interest Rate Risk – As a means of limiting its members’ exposure to fair value losses resulting from rising interest rates, all of the NPAIT’s investments have maturities of less than two years.

Credit Risk – Credit risk is the risk that the issuer or other counterparty to an investment will not fulfill its obligations. According to the latest audit report on the NPAIT, as of June 30, 2019, the NPAIT’s investments in government agency securities were rated as AA+.

Custodial Credit Risk – Custodial credit risk is the risk that, in the event of the failure of the counterparty, the NPAIT will not be able to recover the value of its investment or collateral securities that are in the possession of the outside party.

The ESUCC has no specific policy as to credit risk. All of the underlying securities for the NPAIT investments in repurchase agreements at June 30, 2019, the latest audit report date for the NPAIT, are held by the counterparties in the NPAIT’s name.

Concentration of Credit Risk – The NPAIT places no limit on the amount that may be invested in any one issuer.

Reconciliation of deposits and investments for the ESUCC to Cash and Cash Equivalents on the Statement of Net Position, as of August 31, 2019, is as follows:

Carrying Value:	
Bank Deposits	\$ (75,092)
NPAIT Investments	1,084,792
Total	\$ 1,009,700

3. **Contingencies and Commitments**

Risk Management – The ESUCC is exposed to various risks of loss related to torts, theft of, damage to, or destruction of assets, errors, or omissions, injuries to employees, and natural disasters. During the fiscal year, the ESUCC chose to purchase the following commercial insurance policies to cover these risks:

EDUCATIONAL SERVICE UNIT COORDINATING COUNCIL

NOTES TO THE FINANCIAL STATEMENTS

(Continued)

3. **Contingencies and Commitments** (Concluded)

	Limit	Deductible
Personal Property Coverage (per location)	\$ 1,000 to \$200,000	\$ 500
Electronic Data Processing Equip. (Various Coverage types from \$5,000 to \$50,000. With limits from \$10,000 to \$200,000.)	\$ 200,000	\$ 1,000
Commercial General Liability (Each Occurrence limit-\$1,000,000, Aggregate Limit-\$2,000,000)	\$ 2,000,000	\$ -
Commercial Umbrella Liability Coverage (Each Occurrence limit-\$1,000,000, Aggregate Limit-\$1,000,000)	\$ 1,000,000	\$ -
Automobile (Non-Owned & Hired) Liability	\$ 1,000,000	\$ -
Automobile (Comprehensive, Collision)	\$ 50,000	\$ 250
Workers' Compensation Insurance	\$ 500,000	\$ -
Transportation Coverage	\$ 300,000	\$ 1,000

No insurance claims resulting from these risks were filed during the fiscal year by the ESUCC. Settled claims resulting from these risks have not exceeded the above coverage in the past three years.

4. **School Retirement**

Plan Description

The ESUCC contracts with ESU 17 to provide all staff for the ESUCC. Thus, all of the ESUCC project employees and the ESUCC Executive Director are ESU 17 employees. Through an interlocal agreement, the ESUCC agreed to reimburse ESU 17 for all salaries and benefits for these employees. Benefits provided by the ESUCC included retirement benefits, as ESU 17 employees are eligible to be members of the Nebraska School Employees Retirement System. Thus, ESU 17 contributes to the Nebraska School Employees Retirement System on behalf of the ESUCC from retirement contributions collected from the ESUCC. The Nebraska School Employees Retirement System is a cost-sharing, multiple-employer defined benefit pension plan administered by the Nebraska Public Employees Retirement System (NPERS). NPERS provides retirement and disability benefits to plan members and beneficiaries. The School Employees Retirement Act establishes benefit provisions. NPERS issues a publicly available financial report that includes financial statements and required supplementary information for NPERS. That report may be obtained by writing NPERS, 1526 K Street, Suite 400, P.O. Box 94816, Lincoln, NE, 68509-4816, or by calling 1-800-245-5712.

Plan members were required to contribute 9.78% of their annual covered salary from September 1, 2018, to August 31, 2019. The ESUCC is required to contribute 101% of the employee contribution. The contribution requirements of the plan members and the ESUCC are established by the Nebraska statutes. For the fiscal year ended August 31, 2019, the ESUCC employees contributed \$112,210, and the ESUCC contributed \$113,332, which equaled the required contribution. For the fiscal years ended August 31, 2018, and August 31, 2017, the ESUCC employees contributed \$112,034 and \$101,404, respectively, and the ESUCC contributed \$113,155 and \$102,418 respectively, which equaled the required contribution.

EDUCATIONAL SERVICE UNIT COORDINATING COUNCIL

NOTES TO THE FINANCIAL STATEMENTS

(Concluded)

5. Lease Commitments

ESUCC leases office facilities under operating leases. The future minimum annual lease payments are as follows:

<u>Year</u>	<u>Governmental Activities</u>
2020	\$ 25,270
2021	768
Total	<u>\$ 26,038</u>

Operating lease payments for the year ended August 31, 2019, totaled \$38,874.

6. Reclassification

The ESUCC records in its general ledger employee salaries and benefits; however, the ESUCC staff are ESU 17 employees, as the ESUCC contracts through an interlocal agreement with ESU 17 to provide staffing for the ESUCC, making all employees of the ESUCC contract employees. To better reflect the nature of these disbursements, \$1,074,193 of salaries and wages was classified as Purchased Services and \$273,575 was classified as Innovation Grant disbursements on the Statement of Cash Receipts, Disbursements, and Changes in Cash Basis Fund Balance.

7. Accounts Receivable

At August 31, 2019, the ESUCC had \$269,179 in accounts receivable. In accordance with the cash basis of accounting, these receivables are not recorded on the financial statements. They are recorded as receipts on the financial statements when the ESUCC receives the funds.

8. Unemployment Compensation Insurance

The ESUCC has adopted the reimbursable option of the State's Unemployment Compensation Insurance Program. Under this option, a claimant would receive unemployment compensation from the State. The ESUCC is liable to reimburse the State the actual amount of the claim(s).

9. Related Parties

The governing body for the ESUCC consists of the Administrator from each of the 17 ESUs across the State. The ESUCC coordinates statewide activities and provides services for the 17 ESUs. In turn, the ESUCC bills each of the ESUs for those services.

EDUCATIONAL SERVICE UNIT COORDINATING COUNCIL

**BUDGETARY COMPARISON SCHEDULE
BUDGET AND ACTUAL
GENERAL FUND**

For the Fiscal Year Ended August 31, 2019

	Budget (Original/Final)	Actual	Positive (Negative) Variance with Final Budget
RECEIPTS:			
Local	\$ 2,802,024	\$ 1,758,570	\$ (1,043,454)
State - Appropriations	521,341	521,341	-
State - Grants (Neb. Dept. of Ed)	1,153,901	532,720	(621,181)
Federal	850,000	-	(850,000)
Miscellaneous	-	26,992	26,992
Total Receipts	<u>5,327,266</u>	<u>2,839,623</u>	<u>(2,487,643)</u>
DISBURSEMENTS:			
Purchased Services	2,026,047	1,154,734	871,313
General Administration	418,020	227,602	190,418
Supplies	4,250	4,977	(727)
Capital Outlay	23,621	29,847	(6,226)
Computer Software and Other Equipment	73,589	81,091	(7,502)
Travel	43,222	27,322	15,900
Network Operations Committee (NOC)	50,050	13,460	36,590
Staff Development Affiliate (SDA)	39,330	21,276	18,054
ESU Special Populations Directors (ESPD)	1,000	1,857	(857)
Teaching and Learning with Technology (TLT)	-	10,685	(10,685)
Innovation Grant	953,904	776,719	177,185
Legal Settlement	33,333	33,333	-
Distance Education Program Purchases	-	3,331	(3,331)
I-Mat Program Purchases	257,600	139,173	118,427
Special Education Program Purchases	-	1,552	(1,552)
Coop Program Purchases	1,203,300	562,249	641,051
Project PARA	200,000	-	200,000
Total Disbursements	<u>5,327,266</u>	<u>3,089,208</u>	<u>2,238,058</u>
Excess (Deficiency) of Receipts Over (Under) Disbursements	-	(249,585)	(249,585)
Fund Balance - Beginning	1,155,074	1,259,285	104,211
Fund Balance - Ending	<u>\$ 1,155,074</u>	<u>\$ 1,009,700</u>	<u>\$ (145,374)</u>

See Notes to Other Information.

EDUCATIONAL SERVICE UNIT COORDINATING COUNCIL

NOTES TO THE SUPPLEMENTARY INFORMATION

For the Fiscal Year Ended August 31, 2019

BUDGETARY COMPARISON SCHEDULE

Basis of Budgeting – The ESUCC prepares its budget on the cash basis, which is consistent with the financial statement presentation.

Budget Process and Property Taxes – The ESUCC follows these procedures in establishing the budgetary data reflected in the accompanying statements:

- Public hearings are conducted at public meetings to obtain taxpayer comments.
- Prior to September 20, the budget is legally adopted by the Board through passage of a resolution. Total disbursements may not legally exceed total appropriations. Appropriations lapse at year end, and any revisions thereto require Board approval.

EDUCATIONAL SERVICE UNIT COORDINATING COUNCIL

**COMBINING SCHEDULE OF CASH BASIS RECEIPTS AND DISBURSEMENTS
GENERAL FUND**

For the Fiscal Year Ended August 31, 2019

	ESUCC Admin and Professional Development Organization	Distance Education Council	Instructional Materials	Special Education	Nebraska ESU Cooperative Purchasing	Total General Fund
RECEIPTS:						
Local	\$ 174,032	\$ 5,121	\$ 227,851	\$ 508,490	\$ 843,076	\$ 1,758,570
State - Appropriations	250,953	270,388	-	-	-	521,341
State - Grants (Neb. Dept. of Ed)	268,980	154,545	-	109,195	-	532,720
Miscellaneous	26,992	-	-	-	-	26,992
Total Revenues	<u>\$ 720,957</u>	<u>\$ 430,054</u>	<u>\$ 227,851</u>	<u>\$ 617,685</u>	<u>\$ 843,076</u>	<u>\$ 2,839,623</u>
DISBURSEMENTS:						
Purchased Services	\$ 199,576	\$ 215,391	\$ 91,111	\$ 385,309	\$ 263,347	\$ 1,154,734
General Administration	132,107	13,009	9,378	22,461	50,647	227,602
Supplies	1,183	1,774	116	1,277	627	4,977
Capital Outlay	3,862	25,985	-	-	-	29,847
Computer Software and Other Equipment	120	70	5	5,523	75,373	81,091
Travel	13,634	2,134	1,677	1,865	8,012	27,322
Network Operations Committee (NOC)	13,460	-	-	-	-	13,460
Staff Development Affiliate (SDA)	21,276	-	-	-	-	21,276
ESU Special Populations Directors (ESPD)	1,857	-	-	-	-	1,857
Teaching and Learning with Technology (TLT)	10,685	-	-	-	-	10,685
Innovation Grant	509,204	105,553	-	161,962	-	776,719
Legal Settlement	-	-	-	-	33,333	33,333
Distance Education Program Purchases	-	3,331	-	-	-	3,331
I-Mat Program Purchases	-	-	139,173	-	-	139,173
Special Education Program Purchases	-	-	-	1,552	-	1,552
Coop Program Purchases	-	-	-	-	562,249	562,249
Total Disbursements/Expenditures	<u>\$ 906,964</u>	<u>\$ 367,247</u>	<u>\$ 241,460</u>	<u>\$ 579,949</u>	<u>\$ 993,588</u>	<u>\$ 3,089,208</u>



NEBRASKA AUDITOR OF PUBLIC ACCOUNTS

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EDUCATIONAL SERVICE UNIT COORDINATING COUNCIL
**INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER FINANCIAL
REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT
OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH
GOVERNMENT AUDITING STANDARDS**

INDEPENDENT AUDITOR'S REPORT

Educational Service Unit Coordinating Council
LaVista, Nebraska

We have audited, in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States, the financial statements of the governmental activities and major fund of the Educational Service Unit Coordinating Council, as of and for the year ended August 31, 2019, and the related notes to the financial statements, which collectively comprise the Educational Service Unit Coordinating Council's basic financial statements, and have issued our report thereon dated March 10, 2020. The report notes that the financial statements were prepared on the basis of cash receipts and disbursements.

Internal Control Over Financial Reporting

In planning and performing our audit of the financial statements, we considered the Educational Service Unit Coordinating Council's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Educational Service Unit Coordinating Council's internal control. Accordingly, we do not express an opinion on the effectiveness of the Educational Service Unit Coordinating Council's internal control.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. *A material weakness* is a deficiency, or combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the Educational Service Unit Coordinating Council's financial statements will not be prevented, or detected and corrected, on a timely basis. *A significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether the Educational Service Unit Coordinating Council's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

Additional items

We noted certain matters that we reported to the management of the Educational Service Unit Coordinating Council in a separate letter dated March 10, 2020.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the result of that testing, not to provide an opinion on the effectiveness of the Educational Service Unit Coordinating Council's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Educational Service Unit Coordinating Council's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.



Zachary Wells, CPA
Audit Manager
Lincoln, Nebraska

March 10, 2020



NEBRASKA AUDITOR OF PUBLIC ACCOUNTS

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March 10, 2020

Educational Service Unit Coordinating Council
LaVista, Nebraska

Dear Council:

We have audited the basic financial statements of the Educational Service Unit Coordinating Council (ESUCC) for the fiscal year ended August 31, 2019, and have issued our report thereon dated March 10, 2020. In planning and performing our audit of the basic financial statements of the ESUCC, we considered internal control in order to determine our auditing procedures for the purpose of expressing our opinion on the basic financial statements. An audit does not include examining the effectiveness of internal control and does not provide assurance on internal control. We also performed tests of the ESUCC's compliance with certain provisions of laws, regulations, contracts, and grants.

During our audit, we noted certain matters involving internal control over financial reporting and other operational matters that are presented here. This comment and recommendation is intended to improve the internal control over financial reporting or result in operational efficiencies in the following area:

Segregation of Duties

During our review of the ESUCC receipt and capital asset processes, as well as our testing of selected transactions, we noted a lack of segregation of duties. We also noted compensating controls adopted by the ESUCC. However, these compensating controls do not completely eliminate the risk of errors or fraud occurring and going undetected. We noted the following:

- Receipts: There is a lack of segregation of duties over the receipts process due to two employees having the ability to perform all of the following processes: receive checks and record initial control, perform the deposit entry, and reconcile the deposit document to the general ledger. We noted that compensating controls were in place during the fiscal year, including when all steps of the deposit process were performed by a single person, the deposit slip and ledger were reviewed and initialed by a second person, and deposits, bank statements, and reconciliation reports were reviewed and approved by the ESUCC.
- Capital Assets: There is a lack of segregation of duties over the capital assets process. Five employees had the ability to add capital assets to, as well as remove them from, the accounting records. The ESUCC stated that it had compensating controls in place during the fiscal year, including a review of capital asset activity at the monthly staff meetings.

A similar finding was noted in the previous reports.

A good internal control plan involves an adequate segregation of duties to ensure that no one person is in a position both to perpetuate and to conceal errors or irregularities. When one individual is able to perform all phases of a transaction, there is an increased risk for errors or fraud to occur and go undetected, resulting in loss or misuse of ESUCC funds.

We recommend the ESUCC review its staffing and assignments to determine if an adequate segregation of duties can be obtained, so no one individual is able to process a transaction from being to end. If an adequate segregation of duties cannot be obtained, we recommend the ESUCC continue monitoring to ensure compensating controls are in place and effective.

ESUCC Response: Receipts - We will continue to monitor and ensure compensating controls are in place and effective. We will also continue to ensure that all transactions are reviewed and approved by multiple personnel. We will continue to review at monthly budget meetings, FAB Committee meetings, and ESUCC Board meetings.

Capital Assets - We will continue to monitor during monthly budget meetings and scheduled staff meetings for review and documentation.

* * * * *

It should be noted this report is critical in nature, as it contains only our comments and recommendations on the areas noted for improvement and does not include our observations on any strong features of the ESUCC.

Draft copies of this report were furnished to the ESUCC to provide management with an opportunity to review the report and to respond to the comment and recommendation included in this report. The formal response received has been incorporated into this report. A response that indicates corrective action has been taken was not verified at this time, but it will be verified in the next audit.

This report is intended solely for the information and use of the ESUCC, the appropriate Federal and regulatory agencies, and citizens of the State of Nebraska, and it is not intended to be, and should not be, used by anyone other than these specified parties. However, this report is a matter of public record, and its distribution is not limited.

Sincerely,



Zachary Wells, CPA
Audit Manager



NEBRASKA AUDITOR OF PUBLIC ACCOUNTS

Charlie Janssen
State Auditor

Charlie.Janssen@nebraska.gov
PO Box 98917
State Capitol, Suite 2303
Lincoln, Nebraska 68509
402-471-2111, FAX 402-471-3301
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March 30, 2020

Kraig Lofquist, Executive Director
Educational Service Unit Coordinating Council
6949 South 110th Street
LaVista, Nebraska 68128

Dear Mr. Lofquist:

Attached is a copy of the audit report and management letter of the Educational Service Unit Coordinating Council for the fiscal year ended August 31, 2019. You can also access the audit report and management letter on our website at auditors.nebraska.gov.

If you have any questions concerning this report, please do not hesitate to write or call.

Sincerely,

A handwritten signature in black ink that reads "C. J. Janssen".

Charlie Janssen
Auditor of Public Accounts

Enclosure

**AUDIT REPORT
OF THE
EDUCATIONAL SERVICE UNIT
COORDINATING COUNCIL**

SEPTEMBER 1, 2018, THROUGH AUGUST 31, 2019

**This document is an official public record of the State of Nebraska, issued by
the Auditor of Public Accounts.**

**Modification of this document may change the accuracy of the original
document and may be prohibited by law.**

Issued on March 30, 2020

EDUCATIONAL SERVICE UNIT COORDINATING COUNCIL

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EDUCATIONAL SERVICE UNIT COORDINATING COUNCIL

BACKGROUND

The Nebraska Educational Service Unit Coordinating Council (ESUCC) was created in statute to coordinate statewide activities of Nebraska's 17 Educational Service Units (ESUs). The governing body for the ESUCC consists of an administrator representative from each ESU. The ESUCC was created by LB 603 (2007) and officially came into existence, per statute, on July 1, 2008. Fiscal year 2008-2009 was the first year of operation for the ESUCC. The duties of the ESUCC are set out at Neb. Rev. Stat §§ 79-1245 to 79-1249 (Reissue 2014, Cum. Supp. 2018). Section 79-1246(1) provides the following:

The Educational Service Unit Coordinating Council shall work toward statewide coordination to provide the most cost-effective services for the students, teachers, and school districts in each educational service unit. The council's duties include, but are not limited to:

- (a) Preparation of strategic plans to assure the cost-efficient and equitable delivery of services across the state;*
- (b) Administration of statewide initiatives and provision of statewide services; and*
- (c) Coordination of distance education.*

Prior to the creation of the ESUCC, the legislature passed LB 1208 (2006), which created the Distance Education Council (DEC). The duties and responsibilities of the DEC were transferred to the ESUCC with the passage of LB 603.

While discussing the formation of the ESUCC, the administrators for the ESUs considered the intent of LB 603. In consultation with legal counsel, policy makers, and various State officials, it was decided that all statewide activities offered in partnership by the ESUs would be placed under the umbrella of the ESUCC. In order to transition to the new structure, the ESUCC established a master services agreement with each ESU. Additionally, fiscal agents for each of the projects were continued in the transition to the ESUCC.

In April 2010, the ESUCC held a planning session and adopted a new organizational chart and administrative structure to manage the statewide projects by September 1, 2010. The new organizational structure organized each of the statewide projects under the administration of a single entity and under management of the ESUCC Executive Director. Much of this transition, including centralizing the accounting, policies, and procedures, was completed during the summer of 2010.

Although complete, this transition continues presently with the review of policies and procedures, as well as the development of strategic plans for each project and the ESUCC as a whole. Additionally, Title 92 NAC 84-003.02A1 provides the following:

The ESU administrator or his or her designee shall participate in two jointly established meetings with representatives of the Department and the ESU Coordinating Council annually to establish the focus and coordination of necessary core services based on priorities and on needs that are identified through the analysis of data.

The Nebraska Department of Education (NDE) and the ESUCC meet during October and April of each year to identify collaborative efforts to meet the core service needs of ESUs and school districts.

Overview of Statewide Projects and Activities:

- **ESU Professional Development Organization (ESUPDO):** The ESUPDO serves as a collaborative effort to provide statewide training for ESU employees and key NDE Staff statewide. Professional development is among the core services identified by State statute for ESUs. The ESUPDO consists of four affiliate groups comprised of ESU employees across the 17 ESUs with representation from essential NDE Staff. As the NDE and the ESUCC continue with statewide efforts, alignment with the NDE Strategic Plan, as well as the six tenets of AQuESTT (Accountability for a Quality Education System, Today and Tomorrow), will better define the direction for the ESUPDO. These groups are the following:

EDUCATIONAL SERVICE UNIT COORDINATING COUNCIL

BACKGROUND

(Continued)

- **Staff Development Affiliate (SDA):** Members are responsible for providing staff development for their school districts and have assisted the NDE's efforts on statewide and local assessment as well as school improvement for Nebraska's school districts.
- **Network Operations Committee (NOC):** NOC supports the extensive communications network within and among the ESUs and school districts. NOC provides network security and protocols for its districts and ESUs and ensures that the communications network for distance education, internet, email, and internet protocol phones are functioning and secure. Statewide, this group establishes common frameworks and capacities for assisting one another to help ensure the education network functions well.
- **Teaching and Learning with Technology (TLT):** Between 2015 and 2017, membership for Technology Assistant Group (TAG), I-Mat, and Distance Education began a dialogue regarding combined efforts within the three affiliates/projects based upon the fact that 46% of the membership serve in multiple roles. Formalized discussion began during January of 2016 and, as a result of the membership's efforts, the concept of a newly formed affiliate, TLT, evolved. The initial meeting regarding the development of the TLT began with the following stated purpose:

Enhance communication through efficient and effective planning, development and implementation while maintaining autonomy of each affiliate.

TLT was fully implemented beginning 2017-2018.

- **ESU Special Populations Directors (ESPD):** This affiliate group consists of the special education directors and staff from across the State. It was included in ESUPDO as the need for special education professional development for special education and classroom teachers emerged in the age of standards and assessment, along with the need to develop and share professional development efforts for special education teachers and classroom teachers alike. ESPD is also involved with the NDE in providing leadership for special education training and support.
- **Nebraska ESU Cooperative Purchasing (Coop):** The Coop provides cooperative purchasing services to ESU member schools throughout the State of Nebraska. The service is offered by the ESUCC and Nebraska's 17 ESUs in a joint effort. The ESUCC serves as the governing body for cooperative purchasing.

Per the ESUCC's website (<http://www.esucc.org/COOP-PURCHASING>), the Coop's vision is to "provide compliant, competitive, aggregated bidding and purchasing to control and reduce costs to its members by maximizing efficiency of resources and processes in Nebraska and Nationally."

Additionally, the ESUCC's website provides the following information regarding the Coop:

ESUCC Cooperative Purchasing represents 17 Educational Service Units statewide who in turn service Nebraska school districts with over 300,000 students and is currently in its 5th decade of operation. ESUCC Cooperative Purchasing is authorized to coordinate purchases for public school districts, nonpublic school systems, other ESUs, and other public agencies, including any county, city, village, school district, or agency of the state government, any drainage district, sanitary and improvement district, or other municipal corporation or political subdivision of the State of Nebraska.

- **Distance Education:** Created by LB 1208 (2006), the Distance Education Council began as a State project with ESU 10 serving as the fiscal agent. Coordination of the Distance Education project has since been taken over by the ESUCC, however. In striving to build, improve, and maintain the State's Distance Education network, the ESUCC exercises the powers and duties specified at Neb. Rev. Stat. § 79-1248 (Reissue 2014), as follows:

EDUCATIONAL SERVICE UNIT COORDINATING COUNCIL

BACKGROUND

(Continued)

- (1) Providing public access to lists of qualified distance education courses;*
- (2) Collecting and providing school schedules for participating educational entities;*
- (3) Facilitation of scheduling for qualified distance education courses;*
- (4) Brokering of qualified distance education courses to be purchased by educational entities;*
- (5) Assessment of distance education needs and evaluation of distance education services;*
- (6) Compliance with technical standards as set forth by the Nebraska Information Technology Commission and academic standards as set forth by the State Department of Education related to distance education;*
- (7) Establishment of a system for scheduling courses brokered by the council and for choosing receiving educational entities when the demand for a course exceeds the capacity as determined by either the technology available or the course provider;*
- (8) Administration of learning management systems, either through the staff of the council or by delegation to an appropriate educational entity, with the funding for such systems provided by participating educational entities; and*
- (9) Coordination with educational service units and postsecondary educational institutions to provide assistance for instructional design for both two-way interactive video distance education courses and the offering of graduate credit courses in distance education.*

The governance structure within the Distance Education project was recommended as part of the TLT Affiliate, with full implementation that began in 2017-2018.

- **Instructional Materials (I-Mat):** I-Mat has a long history of providing services statewide for school districts through Nebraska's network of ESUs. For approximately 40 years, the ESUs have worked together to purchase rights to media resources and make those available through local ESUs. Beginning in 2010-11, the fiscal management was moved under the ESUCC's central accounting system. ESUs contribute to the project for the "spring buy" and "special projects" each year, as needed and defined by the affiliate(s). The purpose of the I-Mat project is designed for research and development of digital resources. The governance structure within the I-MAT project is recommended as part of the TLT Affiliate, with full implementation that began in 2017-2018.
- **BlendED:** Beginning 2015-2016, a statewide committee comprised of NDE, ESUCC, and ESU staff recommended that three learning management systems (LMS) be included within the ESUCC market place. The recommended LMS included Schoology, Canvas, and BlackBoard. In addition to the LMS, the BlendED Advisory Committee was charged with providing a recommendation for a statewide Learning Object Repository (LOR). After a lengthy review, the recommendation included the integration of the current Learn360 project, Amazon Inspire, and the IlliniCloud ISLE program.

The BlendEd Project leadership is comprised of a tiered governance structure that includes a BlendEd/Distance Education Director, co-chairs for the overall BlendEd Initiative, and leadership for the BlendEd Pilot Project. Specific duties for each level of leadership include: 1) the Director serving as a project manager for the BlendEd Project; 2) the BlendEd co-chairs providing leadership for the BlendEd Initiative; and 3) the BlendEd Pilot leadership providing the vision and guidance for the daily operations of the pilot program. In addition, a BlendEd Advisory Committee comprised of NDE, ESUCC, ESU staff, and school district staff provides the direction and input for the BlendEd Project.

EDUCATIONAL SERVICE UNIT COORDINATING COUNCIL

BACKGROUND

(Concluded)

- **Special Education (SPED) Projects:** Three special education projects are managed by the ESUCC. The projects also transitioned in 2010-11 to the ESUCC from a fiscal agent management model under ESU 1. The purpose of the SPED Project is for participating parties to pool their resources in connection with the special education services and for the training of special education teachers and other staff members employed by educational institutions within the State of Nebraska. Each participating ESU contributes a \$5,500 annual fee in general support of the projects; additionally, each participating school is assessed a fee for services provided under the Student Records System (SRS) fee structure.
 - **Improving Learning for Children with Disabilities (ILCD):** ILCD is a State self-assessment project that gathers information for Federal reporting requirements. The ILCD Project utilizes parent, teacher, and administration survey assessments. The survey results can be accessed via the ILCD website. The ESUCC's technology role includes purchasing, distributing, and scanning surveys. ESUCC staff provides technical assistance for the ILCD website and survey design.
 - **Project PARA:** Project PARA is a web-based method for school districts to provide introductory training for their para-educators. The project assists schools in meeting the para-educator training requirements of No Child Left Behind, Title 92 NAC 11, and the Individuals with Disabilities Education Act. Project PARA is a collaborative effort between the University of Nebraska, the NDE, and Nebraska ESUs.
 - **Student Records System (SRS):** SRS is an online special education record-keeping system designed to create all special education documents required by Title 92 NAC 51, including IEP, MDT, IFSP, and all required notices. The SRS is a highly secured system that organizes and stores documents and provides easy access to files from anywhere via the internet. SRS training is provided across the State for district staff and college and university staff.

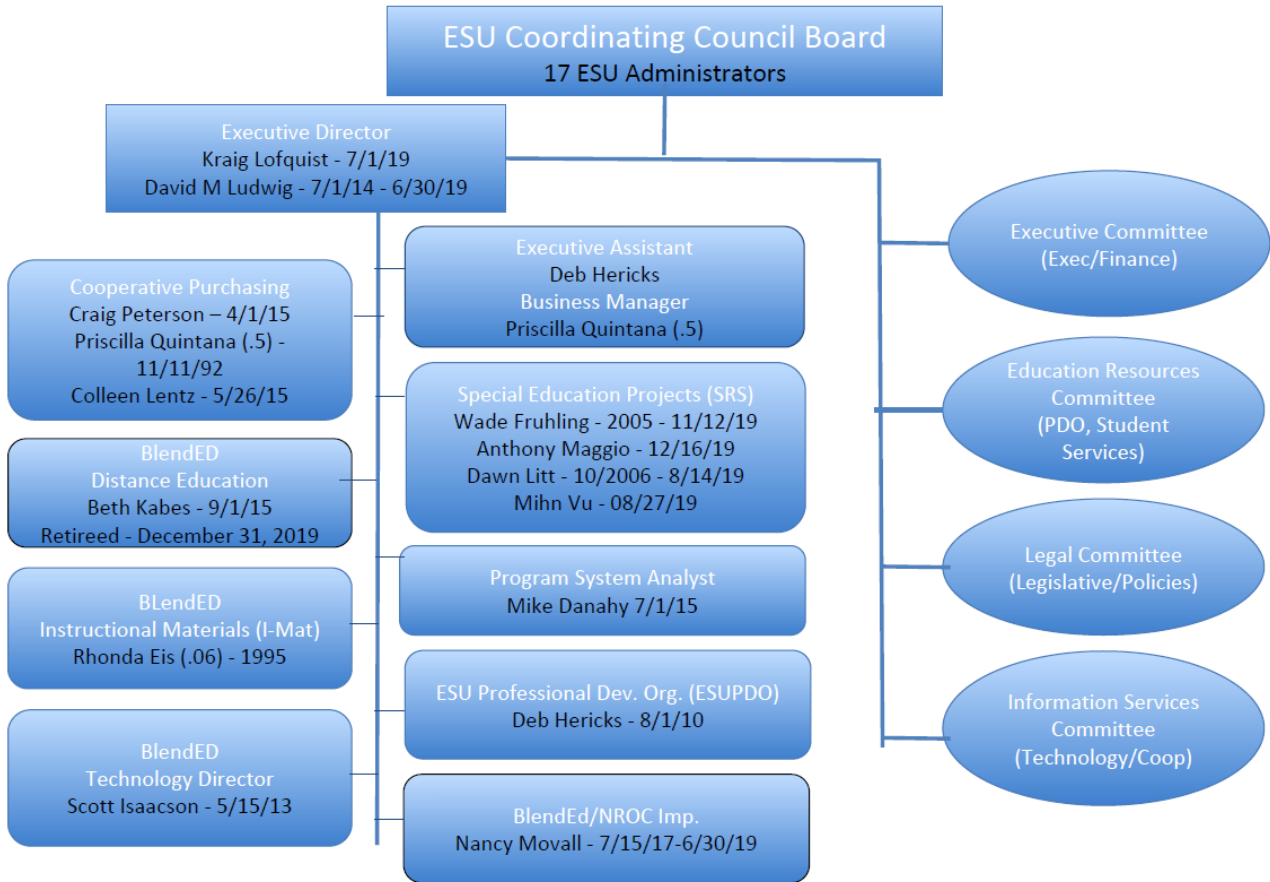
MISSION STATEMENT

The mission of the ESUCC is to provide the most cost-effective educational support for the students, teachers, and school districts in each Nebraska educational service unit by facilitating statewide coordination of educational services and strategic planning.

EDUCATIONAL SERVICE UNIT COORDINATING COUNCIL

ORGANIZATIONAL CHART

As of 7/1/19



EDUCATIONAL SERVICE UNIT COORDINATING COUNCIL

KEY OFFICIALS AND AGENCY CONTACT INFORMATION

Educational Service Unit Coordinating Council (ESUCC)

(Per State statute, Educational Service Unit (ESU) Executive Directors are Council members of the ESUCC and serve on the Council as long as they are in that position.)

Name	Title
Larianne Polk ESU 07	Chairperson
Bill Heimann ESU 01	Council member
Ted DeTurk ESU 02	Council member
Dan J.Schnoes ESU 03	Council member
Greg Robke ESU 04	Council member
Brenda McNiff ESU 05	Council member
John Skretta ESU 06	Council member
Corey Dahl ESU 08	Council member
Drew Harris ESU 09	Council member
Melissa Wheelock ESU 10	Council member
Greg Barnes ESU 11	Council member
Andrew Dick ESU 13	Council member
Paul Calvert ESU 15	Council member
Deb Paulman ESU 16	Council member
Geraldine Erickson ESU 17	Council member
Sarah Salem ESU 18	Council member
Connie Wickham ESU 19	Council member

Educational Service Unit Coordinating Council

Name	Title
Kraig Lofquist	Executive Director

Educational Service Unit Coordinating Council
6949 South 110th Street
LaVista, NE 68128
klofquist@esucc.org



NEBRASKA AUDITOR OF PUBLIC ACCOUNTS

Charlie Janssen
State Auditor

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Lincoln, Nebraska 68509
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EDUCATIONAL SERVICE UNIT COORDINATING COUNCIL

INDEPENDENT AUDITOR'S REPORT

Educational Service Unit Coordinating Council
La Vista, Nebraska

Report on the Financial Statements

We have audited the accompanying cash-basis financial statements of the governmental activities and the major fund of the Educational Service Unit Coordinating Council, as of and for the year ended August 31, 2019, and the related notes to the financial statements, which collectively comprise the Educational Service Unit Coordinating Council's basic financial statements, as listed in the Table of Contents.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with the cash basis of accounting described in Note 1. This includes determining that the cash basis of accounting is an acceptable basis for the preparation of the financial statements in the circumstances. Management is also responsible for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the Educational Service Unit Coordinating Council's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Educational Service Unit Coordinating Council's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

Opinions

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective cash-basis financial position of the governmental activities and the major fund of Educational Service Unit Coordinating Council as of August 31, 2019, and the respective changes in cash basis financial position for the year then ended in conformity with the basis of accounting described in Note 1.

Emphasis of Matter – Basis of Accounting

We draw attention to Note 1 of the financial statements, which describes the basis of accounting. The financial statements are prepared on the cash basis of accounting, which is a basis of accounting other than accounting principles generally accepted in the United States of America. Our opinions are not modified with respect to this matter.

Report on Supplementary Information

Our audit was conducted for the purpose of forming opinions on the financial statements, which collectively comprise the Educational Service Unit Coordinating Council’s basic financial statements. Management’s Discussion and Analysis, the Budgetary Comparison Schedule – Budget and Actual – General Fund, Notes to the Budgetary Comparison Schedule, and the Combining Schedule of Cash Basis Receipts and Disbursements – General Fund are presented for purposes of additional analysis and are not a required part of the basic financial statements.

The Combining Schedule of Cash Basis Receipts and Disbursements – General Fund is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the Combining Schedule of Cash Basis Receipts and Disbursements – General Fund is fairly stated, in all material respects, in relation to the basic financial statements as a whole on the basis of accounting described in Note 1.

The Management’s Discussion and Analysis, Budgetary Comparison Schedule – Budget and Actual – General Fund, and Notes to the Budgetary Comparison Schedule on pages 9 through 13, 25, and 36 herein have not been subjected to the auditing procedures applied in the audit of the basic financial statements and, accordingly, we do not express an opinion or provide any assurance on them.

Other Reporting Required by Government Auditing Standards

In accordance with *Government Auditing Standards*, we have also issued our report dated March 10, 2020, on our consideration of the Educational Service Unit Coordinating Council’s internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is solely to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the Educational Service Unit Coordinating Council’s internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Educational Service Unit Coordinating Council’s internal control over financial reporting and compliance.



Zachary Wells, CPA
Audit Manager
Lincoln, Nebraska

March 10, 2020

EDUCATIONAL SERVICE UNIT COORDINATING COUNCIL

MANAGEMENT'S DISCUSSION AND ANALYSIS

Management of the Educational Service Unit Coordinating Council (ESUCC) provides the following discussion and analysis of the ESUCC's financial performance, as reflected in the financial report for the fiscal year ended August 31, 2019. Please read it in conjunction with the ESUCC's basic financial statements, which follow.

OVERVIEW OF THE FINANCIAL STATEMENTS

This discussion and analysis is intended to serve as an introduction to the ESUCC's financial statements. The provisions of Statement No. 34 (Statement 34) of the Governmental Accounting Standards Board (GASB), "Basic Financial Statements – and Management's Discussion and Analysis – for State and Local Governments," established standards for external financial reporting for all State and local government entities. These standards require three components for the ESUCC's basic financial statements: 1) government-wide financial statements; 2) fund financial statements; and 3) notes to the financial statements. This report also contains other information (Budgetary Comparison Schedule, and Combining Schedule of Cash Basis Receipts and Disbursements – General Fund) in addition to the basic financial statements. These components are described below:

Government-Wide Financial Statements

These statements are intended to provide a broad view of the ESUCC's operations in a manner similar to the private sector, providing both a short-term and a long-term view of the ESUCC's financial position. The ESUCC prepared its government-wide statements on the cash basis of accounting. Under the cash basis, receipts are recognized when collected rather than when earned, and disbursements are recognized when paid rather than when incurred. Accordingly, the ESUCC's government-wide financial statements are not intended to present the financial position and results of operations in conformity with generally accepted accounting principles (GAAP) accepted in the United States of America. The government-wide financial statements include two statements, the Statement of Net Position and the Statement of Activities.

The *Statement of Net Position* on page 14 presents all of the ESUCC's assets on the cash basis, as described above.

The *Statement of Activities* on page 15 presents information showing how the ESUCC's net position changed during the reported year. Changes reported are on the cash basis, as described above. The statement of activities demonstrates the degree to which the direct disbursements of a given function or segment are offset by program receipts. Direct disbursements are those that are clearly identifiable with a specific function or segment. Program receipts include: (1) charges to customers or applicants who purchase, use, or directly benefit from goods, services, or privileges provided by a given function or segment; and (2) grants and contributions that are restricted to meeting the operational or capital requirements of a particular function or segment. Appropriations and other items not properly included among program receipts are reported, instead, as general receipts.

Fund Financial Statements

This is the second set of financial statements presented in the report. Under GAAP, these statements would be different from the government-wide statements in that these statements would use a different accounting approach and focus on the near-term inflows and outflows of ESUCC operations.

The ESUCC has only one fund, the General Fund. GAAP classifies funds into three categories – Governmental Funds, Proprietary Funds, and Fiduciary Funds. The General Fund of an entity is classified as a Governmental Fund, as it accounts for all basic services. The Fund Financial Statements, which can be found on pages 16 and 17, provide detailed information about the ESUCC's General Fund. A fund is a method of accounting that uses a set of accounts to maintain accountability and control over specific sources of funding and spending for a particular activity or objective. GAAP requires governmental funds to use the modified accrual basis of accounting.

The five projects that make up the General Fund in addition to ESUCC Administration are: ESU Professional Development Organization (ESUPDO); Nebraska ESU Cooperative Purchasing Unit (Coop); Distance Education; Instructional Materials (I-Mat); and Special Education.

EDUCATIONAL SERVICE UNIT COORDINATING COUNCIL

MANAGEMENT’S DISCUSSION AND ANALYSIS

(Continued)

Notes to the Financial Statements

The notes to the financial statements provide additional information that is essential to a full understanding of the data provided in all of the basic financial statements. The notes can be found beginning on page 18.

Other Information

Following the basic financial statements and the accompanying notes thereto is additional information that further explains and supports the information in such financial statements. The other information consists of the Budgetary Comparison Schedule – Budget and Actual – General Fund and notes, and the Combining Schedule of Cash Basis Receipts and Disbursements – General Fund. This information can be found beginning on page 25.

FINANCIAL AND OPERATING HIGHLIGHTS

The ESUCC’s Net Position for the fiscal year ended August 31, 2019, compared to the fiscal year ended August 31, 2018, decreased by \$249,585. This decrease is primarily due to the fact that the ESUCC’s fiscal year ends in the middle of the Coop Annual Buy timeframe; therefore, its end-of-the-year balance is directly affected by the timing of receipts of vendor administrative fees. The table on the following page provides a more detailed picture of the changes in net position.

FINANCIAL ANALYSIS OF ESUCC AS A WHOLE

Net Position

The ESUCC’s assets totaled \$1,009,700 at August 31, 2019, as compared to \$1,259,285 at August 31, 2018. Due to the preparation of the financial statements on a cash basis for fiscal years ended August 31, 2019, and August 31, 2018, there were no liabilities as of August 31, 2019, and as of August 31, 2018.

Unrestricted net position is all other net position that does not meet the definition of “restricted” or “invested in capital assets, net of related debt.” The ESUCC’s unrestricted net position totaled \$1,009,700 as of August 31, 2019.

	Net Position	
	As of August 31	
	Cash Basis	Cash Basis
	2019	2018
ASSETS:		
Cash and Cash Equivalents	\$ 1,009,700	\$ 1,259,285
Total Assets	1,009,700	1,259,285
NET POSITION:		
Unrestricted	1,009,700	1,259,285
Total Net Position:	\$ 1,009,700	\$ 1,259,285

As of August 31, 2019, and as of August 31, 2018, the ESUCC’s assets consisted of cash and cash equivalents.

The ESUCC did not have any liabilities as of August 31, 2019, and as of August 31, 2018.

EDUCATIONAL SERVICE UNIT COORDINATING COUNCIL

MANAGEMENT'S DISCUSSION AND ANALYSIS

(Continued)

The ESUCC's net position was \$1,009,700 and \$1,259,285 as of August 31, 2019, and 2018, respectively. The ESUCC's net position may vary based on receipts and disbursements in Cooperative Purchasing as well as other ESUCC projects.

Changes in Net Position

The condensed financial information below was derived from the Government-Wide Statement of Activities and reflects how the ESUCC's net position changed during the year. Following the table is management's analysis of the changes in net position for the fiscal year ended August 31, 2019.

Changes in Net Position

	Fiscal Year Ended August 31, 2019 Cash Basis	Fiscal Year Ended August 31, 2018 Cash Basis
Receipts:		
Program Receipts		
Charges for Services	\$ 1,758,570	\$ 1,645,105
Operating Grants and Contributions	532,720	625,947
General Receipts:		
State Appropriations	521,341	542,992
Miscellaneous	26,992	12,960
Total Receipts	2,839,623	2,827,004
Disbursements:		
ESU Professional Development	906,964	961,044
Distance Education Council	367,247	340,105
Special Education	579,949	512,517
Instructional Materials	241,460	124,298
Nebraska ESU Cooperative	993,588	806,420
Total Disbursements	3,089,208	2,744,384
Change in Net Position	(249,585)	82,620
Net Position - Beginning	1,259,285	1,176,665
Net Position - Ending	\$ 1,009,700	\$ 1,259,285

Receipts

The largest single source of receipts for the ESUCC is charges for services. Charges for services are primarily receipts generated by the Nebraska ESU Cooperative Purchasing Unit for services provided to ESUs and school districts and program receipts for the various projects. Charges for services for the fiscal year ended August 31, 2019, were \$1,758,570 and for the fiscal year ended August 31, 2018, were \$1,645,105. ESUCC's charges for services increased largely due to increased instructional materials local receipts due to the re-alignment of Learn360 renewals to the ESUCC fiscal year.

EDUCATIONAL SERVICE UNIT COORDINATING COUNCIL

MANAGEMENT’S DISCUSSION AND ANALYSIS

(Continued)

The second largest source of receipts, during fiscal year 2019, is a grant from the Nebraska Department of Education. Total grants received during the fiscal year ended August 31, 2019, were \$532,720 and for the fiscal year ended August 31, 2018, were \$625,947. The decrease was caused by a decrease in Innovation Grant receipts during the year. Although the amount awarded for the grant stayed the same, receipts decreased due a timing difference of when award amounts were received

Disbursements

The largest purpose of disbursements for the ESUCC was for the Nebraska ESU Cooperative Purchasing, which were then provided to ESUs and school districts. Disbursements for these services for the fiscal year ended August 31, 2019, were \$993,588 and for the fiscal year ended August 31, 2018, were \$806,420. The increase in COOP disbursements was caused by schools and ESUs purchasing more items through the COOP in the current year than in the previous year.

The second largest purpose of disbursements for the ESUCC was for goods and services disbursed by the ESU Professional Development Organization (ESUPDO), which provides training for ESU employees statewide. Disbursements for these services for the fiscal year ended August 31, 2019, were \$906,964 and for the fiscal year ended August 31, 2018, were \$961,044. The largest cause of this decrease was a decrease in amounts charged to ESUs and schools for trainings, including threat assessment trainings.

The remaining disbursements for the ESUCC relate primarily to the various other programs managed by the ESUCC. Disbursements for various programs for the fiscal year ended August 31, 2019, were \$1,188,656 and for the fiscal year ended August 31, 2018, were \$976,920. The increase in these programs was caused primarily by an increase in Instructional Materials (I-Mat) program purchases.

ANALYSIS OF ESUCC’S GENERAL FUND VARIATIONS

The table below provides a comparison of budgeted receipts and disbursements to actual receipts and disbursements.

	<u>Budget</u>	<u>Actual</u>	<u>Positive (Negative) Variance</u>
Beginning Balance	\$ 1,155,074	\$ 1,259,285	\$ 104,211
Total Receipts	5,327,266	2,839,623	(2,487,643)
Total Disbursements	5,327,266	3,089,208	2,238,058
Net Increase (Decrease)	-	(249,585)	(249,585)
Ending Balance	<u>\$ 1,155,074</u>	<u>\$ 1,009,700</u>	<u>\$ (145,374)</u>

The largest variance between budgeted and actual receipts was Local Receipts, which were budgeted to be \$2,802,024 but were actually \$1,758,570. The majority of this variance can be explained primarily by the budgeted flow-through revenues included in the budget.

The largest variances between budgeted and actual disbursements were due to Purchased Services, which had budgeted \$2,026,047 but incurred actual costs of \$1,154,734. This difference is caused by the ESUCC budgeting for potential grants, which are unknown at the time the budget is prepared.

EDUCATIONAL SERVICE UNIT COORDINATING COUNCIL

MANAGEMENT'S DISCUSSION AND ANALYSIS

(Concluded)

FACTORS THAT WILL AFFECT THE FUTURE

Several factors influence the future of the ESUCC and its projects. Projects that are based on conditions of ESUs and school districts, as far as purchasing of products and services, tend to vary depending on the levels of participation in Cooperative Purchasing, and professional development. General economics have created an environment in which schools and ESUs have fewer resources available to buy goods and services. Additionally, State appropriations have been reduced for support of the ESUCC and the Distance Education program. These reductions will impact overall resources available for the foreseeable future. Long-term trends will include further strategic reorganization of projects and services to address the likelihood of a decrease in future resources. Strategic reorganization efforts impacting the future will include organizing professional development services under a new structure that will allow for the development of new statewide projects. Additionally, existing projects in technology are being organized to manage most efficiently and effectively the changing environment in educational technology. Future fiscal years will continue to combine efforts in instructional materials and distance education under a "BlendEd" initiative. Similarly, professional development efforts will include new statewide projects and services. Future projects and services of the ESUCC will be maintained through expanded partnerships and possibly through statewide grants or contracts facilitated by the ESUCC.

CONTACTING ESUCC'S FINANCIAL MANAGEMENT

This financial report is designed to provide our citizens and taxpayers a general overview of the ESUCC's finances and to demonstrate the ESUCC's accountability for the money with which it is entrusted. If you have questions about this report or need additional financial information, contact Kraig Lofquist, Educational Service Unit Coordinating Council Executive Director, 6949 South 110th Street, LaVista, Nebraska, 68128. The telephone number is (402) 597-4915, and the email address is klofquist@esucc.org.

EDUCATIONAL SERVICE UNIT COORDINATING COUNCIL

STATEMENT OF NET POSITION - CASH BASIS

August 31, 2019

	<u>Governmental Activities</u>
ASSETS	
Cash and Cash Equivalents	\$ 1,009,700
Total Assets	<u>1,009,700</u>
NET POSITION	
Unrestricted	<u>1,009,700</u>
Total Net Position	<u>\$ 1,009,700</u>

The accompanying notes are an integral part of the financial statements.

EDUCATIONAL SERVICE UNIT COORDINATING COUNCIL

STATEMENT OF ACTIVITIES - CASH BASIS

For the Year Ended August 31, 2019

	Disbursements	Program Receipts		Net (Disbursements), Receipts, and Changes in Net Position
		Charges for Services	Operating Grants and Contributions	Total Governmental Activities
FUNCTIONS/PROGRAMS:				
Primary Government				
ESU Professional Development	\$ 906,964	\$ 174,032	\$ 268,980	\$ (463,952)
Distance Education Council	367,247	5,121	154,545	(207,581)
Special Education	579,949	508,490	109,195	37,736
Instructional Materials:				
General Administration	102,287	227,851	-	125,564
I-Mat Program Purchases	139,173	-	-	(139,173)
Nebraska ESU Cooperative Purchasing:				
General Administration	431,339	843,076	-	411,737
Coop Program Purchases	562,249	-	-	(562,249)
Total Governmental Activities	<u>\$ 3,089,208</u>	<u>\$ 1,758,570</u>	<u>\$ 532,720</u>	<u>(797,918)</u>
General Receipts:				
State Appropriations				521,341
Miscellaneous				26,992
Total General Receipts				<u>548,333</u>
Change in Net Position				(249,585)
Net Position - Beginning				<u>1,259,285</u>
Net Position - Ending				<u>\$ 1,009,700</u>

The accompanying notes are an integral part of the financial statements.

EDUCATIONAL SERVICE UNIT COORDINATING COUNCIL

**STATEMENT OF CASH BASIS ASSETS AND FUND BALANCE
GOVERNMENTAL FUND**

August 31, 2019

	<u>General Fund</u>
ASSETS:	
Cash and Cash Equivalents	<u>\$ 1,009,700</u>
 Total Assets	 <u><u>\$ 1,009,700</u></u>
 FUND BALANCE:	
Unassigned	<u>1,009,700</u>
 Total Fund Balance	 <u><u>\$ 1,009,700</u></u>

The accompanying notes are an integral part of the financial statements.

EDUCATIONAL SERVICE UNIT COORDINATING COUNCIL

**STATEMENT OF CASH RECEIPTS, DISBURSEMENTS,
AND CHANGES IN CASH BASIS FUND BALANCE
GOVERNMENTAL FUND**

For the Fiscal Year Ended August 31, 2019

	General Fund
RECEIPTS:	
Local	\$ 1,758,570
State - Appropriations	521,341
State - Grants (Neb. Dept. of Ed)	532,720
Miscellaneous	26,992
Total Receipts	<u>2,839,623</u>
DISBURSEMENTS:	
Purchased Services (Note 6)	1,154,734
General Administration	227,602
Supplies	4,977
Capital Outlay	29,847
Computer Software and Other Equipment	81,091
Travel	27,322
Network Operations Committee (NOC)	13,460
Staff Development Affiliate (SDA)	21,276
ESU Special Populations Directors (ESPD)	1,857
Teaching and Learning with Technology (TLT)	10,685
Innovation Grant (Note 6)	776,719
Legal Settlement	33,333
Distance Education Program Purchases	3,331
I-Mat Program Purchases	139,173
Special Education Program Purchases	1,552
Coop Program Purchases	562,249
Total Disbursements	<u>3,089,208</u>
Excess (Deficiency) of Receipts Over (Under) Disbursements	(249,585)
Fund Balance - Beginning	<u>1,259,285</u>
Fund Balance - Ending	<u>\$ 1,009,700</u>

The accompanying notes are an integral part of the financial statements.

EDUCATIONAL SERVICE UNIT COORDINATING COUNCIL

NOTES TO THE FINANCIAL STATEMENTS

For the Fiscal Year Ended August 31, 2019

1. Summary of Significant Accounting Policies

A. *Organization*

The Educational Service Unit Coordinating Council (ESUCC) was created in statute to coordinate statewide activities of Nebraska's 17 Educational Service Units (ESUs). The governing body for the ESUCC consists of an Administrator Representative from each of the 17 ESUs and an Executive Director. The ESUCC was created by LB 603 (2007) and officially came into existence, according to statute, on July 1, 2008. Neb. Rev. Stat. § 79-1246(1) (Reissue 2014) outlines the ESUCC's general responsibilities and duties as follows:

The Educational Service Unit Coordinating Council shall work toward statewide coordination to provide the most cost-effective services for the students, teachers, and school districts in each educational service unit. The council's duties include, but are not limited to:

(a) Preparation of strategic plans to assure the cost-efficient and equitable delivery of services across the state;

(b) Administration of statewide initiatives and provision of statewide services; and

(c) Coordination of distance education.

Prior to the creation of the ESUCC by the Nebraska Legislature, the 17 ESUs worked in partnership to provide statewide activities. Based on the above statutory authority, the ESUCC decided that all statewide activities offered in partnership by the ESUs would be placed under the umbrella of the ESUCC. Although identified separately in the "ESUCC Admin and Professional Development Organization" column of the Combining Schedule, the ESUCC reports the general administrative costs of the ESUCC overall, along with the ESU Professional Development Organization (ESUPDO) project costs. The ESUCC contracts with ESU 17 to provide all staff for the ESUCC. This is accomplished annually by ESU 17 developing employment contracts with all ESUCC project employees, including the Executive Director of the ESUCC. Thus, all ESUCC project employees and the ESUCC Executive Director are ESU 17 employees. Through an interlocal agreement, the ESUCC reimburses ESU 17 for all salaries and benefits for these employees.

The following is a brief description of each statewide project budgeted for and administered by the ESUCC:

- **ESU Professional Development Organization (ESUPDO):** The ESUPDO serves as a collaborative effort to provide training for ESU employees statewide. Professional development is among the core services identified by State statute for ESUs.
- **Distance Education:** Distance Education originated with the Distance Education Council, which was formed by legislation in 2006 and has since evolved into a program under the ESUCC. Neb. Rev. Stat. § 79-1248 (Reissue 2014) includes, among the powers and duties of the ESUCC, various responsibilities pertaining to the operation of the State's distance education network.
- **Nebraska ESU Cooperative Purchasing (Coop):** Coop provides cooperating purchasing services to Educational Service Unit Member schools throughout the State of Nebraska.
- **Instructional Materials (I-Mat):** I-Mat is a statewide project that purchases rights to media materials and makes them available through local ESUs in a variety of formats.

EDUCATIONAL SERVICE UNIT COORDINATING COUNCIL

NOTES TO THE FINANCIAL STATEMENTS

(Continued)

1. **Summary of Significant Accounting Policies** (Continued)

- **Special Education (SPED) Projects:** The purpose of the SPED Projects is for participating parties to pool their resources in connection with the special education services and for the training of special education teachers and other staff members employed by educational institutions within the State of Nebraska.
- **BlendEd Initiative (Technology Direction):** In May 2013, the position of Technology Director was formed to coordinate this work across the ESUCC project areas. Projects involved in this effort are the Distance Education and I-Mat, including Learning Object Repository. Blended education calls for making strategic choices about when face-to-face (synchronous) instruction is needed and when and how online (asynchronous) instruction can be best used to provide elements of student control over time, place, path, and pace and provide more equity, efficiency, and flexibility.

B. Reporting Entity

The ESUCC is a governmental entity established under and governed by the laws of the State of Nebraska. In evaluating how to define the ESUCC for financial reporting purposes, all potential component units have been considered. The basic – but not the only – criterion for including a potential component unit within the reporting entity is the governing body’s ability to exercise oversight responsibility. The most significant manifestation of this ability is financial interdependency. Other manifestations of the ability to exercise oversight responsibility include, but are not limited to, the selection of governing authority, the designation of management, and the ability to influence significantly operations and accountability for fiscal matters. Based upon the above criteria, the accompanying financial statements include all funds for which the ESUCC has oversight responsibility. The ESUCC does not have any component units and has only one fund – the General Fund. The ESUCC is not considered a component unit of any other governmental entity.

C. Government-Wide and Fund Financial Statements

The basic financial statements include both government-wide and fund financial statements. The reporting model, based on GASB Statement 34, focuses on the ESUCC as a whole in the government-wide financial statements and major individual funds in the fund financial statements. The government-wide financial statements report information on all of the activities of the primary government and any component units. The ESUCC has only one fund – the General Fund – and has no component units. Governmental activities, which normally are supported by taxes and intergovernmental receipts, are reported separately.

The Statement of Activities demonstrates the degree to which the direct expenses of a given function or segment is offset by program revenues. Direct disbursements are those that are clearly identifiable with a specific function or segment. Program receipts include: 1) charges to customers or applicants who purchase, use, or directly benefit from goods, services, or privileges provided by a given function or segment; and 2) grants and contributions that are restricted to meeting the operational or capital requirements of a particular function or segment. Appropriations and other items not properly included among program receipts are reported instead as general receipts.

D. Fund Types

The accounts of the ESUCC are organized on the basis of funds. The ESUCC has only one governmental fund type – the General Fund.

NOTES TO THE FINANCIAL STATEMENTS

(Continued)

1. Summary of Significant Accounting Policies (Continued)

E. Basis of Accounting

The ESUCC prepares its financial statements, both its governmental-wide and fund statements, on the cash basis of accounting. Under the cash basis of accounting, receipts are recognized when collected rather than when earned, and disbursements are recognized when paid rather than when incurred. Consequently, these financial statements are not intended to present financial information in accordance with generally accepted accounting principles.

F. Cash and Cash Equivalents

In addition to the ESUCC's bank account, this classification includes all short-term investments, such as certificates of deposit, and investments in the Nebraska Public Agency Investment Trust (NPAIT), having original maturities of less than two years. NPAIT deposits and investments include certificate of deposits, demand deposit accounts, repurchase agreements, and government agency securities. These investments are valued at amortized cost, which approximates fair value due to the short-term nature of the investments.

G. Basis of Presentation

The ESUCC adopted the provisions of Statement No. 34 (Statement 34) of the Governmental Accounting Standards Board (GASB), "Basic Financial Statements – and Management's Discussion and Analysis – for State and Local Governments." Statement 34 established standards for external financial reporting for all State and local government entities, which includes government-wide financial statements, fund financial statements, and the classification of net position into three components: (a) invested in capital assets, net of related debt; (b) restricted; and (c) unrestricted. The ESUCC reported only unrestricted net position.

H. Net Position Classification

Government-Wide Statements. Net Position is displayed as unrestricted net position. Unrestricted net position is all other net assets that do not meet the definition of "restricted" or "invested in capital assets, net of related debt."

Fund Financial Statements. Governmental fund equity is classified as fund balance. ESUCC has designated its fund balance as Unassigned. Unassigned fund balance is the portion of the General Fund that is not restricted, committed, or assigned for a specific purpose.

I. Capital Assets

Capital assets are recorded as disbursements at the time of purchase. This differs from generally accepted accounting principles, which require capital assets to be capitalized and depreciated over the life of the asset.

J. Estimates

The preparation of financial statements in conformity with the cash basis of accounting requires management to make estimates and assumptions that affect certain reported amounts and disclosures. Accordingly, actual results could differ from those estimates.

EDUCATIONAL SERVICE UNIT COORDINATING COUNCIL

NOTES TO THE FINANCIAL STATEMENTS

(Continued)

1. **Summary of Significant Accounting Policies** (Concluded)

K. Compensated Absences

The ESUCC contracts with ESU 17, through an interlocal agreement, to provide staffing for the ESUCC. The ESUCC has entered into negotiated agreements with contracted personnel. In those agreements, the ESUCC has agreed to provide benefits for personal and sick leave. In accordance with the cash basis of accounting, these benefits are recorded as a disbursement when paid.

2. **Deposits and Investments**

Listed below is a summary of the deposit and investment portfolio that comprises the Cash and Cash Equivalents on the ESUCC's August 31, 2019, basic financial statements.

Deposits – Custodial credit risk is the risk that, in the event of a bank failure, a government's deposits may not be returned to it. At August 31, 2019, the ESUCC held bank deposits and also held funds in certificates of deposits, demand deposits, and money market accounts with the Nebraska Public Agency Investment Trust (NPAIT).

The NPAIT was established in June 1996 through the Interlocal Cooperation Act and commenced operations on July 25, 1996. The NPAIT was established to assist public bodies throughout the State of Nebraska with the investment of their available cash reserves. Participation in the investment trust is voluntary for its members. The objective of the NPAIT is to provide its owner members with a conservative and effective investment alternative tailored to the needs of its members. The NPAIT currently consists of and operates one portfolio and a fixed-term account. The NPAIT portfolio management generally follows established investment criteria developed by the Securities and Exchange Commission (SEC) for money market funds designed to offer acceptable yield while maintaining liquidity. The NPAIT is not registered with the SEC as an investment company. For a copy of the most recent audit report for the NPAIT, which is as of June 30, 2019, contact Kraig Lofquist, Executive Director, Educational Service Unit Coordinating Council, 6949 South 110th Street, LaVista, Nebraska, 68128. The telephone number is (402) 597-4915, and the email address is klofquist@esucc.org.

The ESUCC's bank balance and carrying amount of cash and cash equivalents at August 31, 2019, are set out below:

	Bank Balance	Carrying Amount
Bank Deposits	\$ 50,880	\$ (75,092)
NPAIT Investments	1,084,792	1,084,792
Total	<u>\$ 1,135,672</u>	<u>\$ 1,009,700</u>

Bank Deposits – The ESUCC does not have a policy for custodial credit risk associated with deposits.

The ESUCC is required by State statute to collateralize bank deposits in excess of federally insured amounts. The bank deposits at August 31, 2019, were covered by the Federal Depository Insurance Corporation (FDIC).

The carrying amount for the Bank Deposit is negative because at August 31, 2019, the outstanding checks exceeded the bank balance. However, the NPAIT account sends funds to the bank account when checks clear the bank.

EDUCATIONAL SERVICE UNIT COORDINATING COUNCIL

NOTES TO THE FINANCIAL STATEMENTS

(Continued)

2. **Deposits and Investments** (Concluded)

Investments – The NPAIT may legally invest in direct obligations of, as well as other obligations guaranteed as to principal by, the U.S. Treasury and U.S. Agency and Instrumentalities and in bank repurchase agreements. It may also invest in guaranteed student loans, loans guaranteed by the Small Business Administration, Federal Home Administration, or any other agency of the United States, as well as any other type of investment permitted for public agencies by State law. At June 30, 2019, all of the NPAIT’s investments in U.S. agencies and repurchase agreements mature in a period of less than two years.

At August 31, 2019, the ESUCC had \$1,084,972 in NPAIT investments. These investments consisted of government agency securities and repurchase agreements, which were collateralized by U.S. government securities.

The ESUCC is exposed to the risks noted below in relation to its investments in the NPAIT. The ESUCC does not have a policy for these risks.

Interest Rate Risk – As a means of limiting its members’ exposure to fair value losses resulting from rising interest rates, all of the NPAIT’s investments have maturities of less than two years.

Credit Risk – Credit risk is the risk that the issuer or other counterparty to an investment will not fulfill its obligations. According to the latest audit report on the NPAIT, as of June 30, 2019, the NPAIT’s investments in government agency securities were rated as AA+.

Custodial Credit Risk – Custodial credit risk is the risk that, in the event of the failure of the counterparty, the NPAIT will not be able to recover the value of its investment or collateral securities that are in the possession of the outside party.

The ESUCC has no specific policy as to credit risk. All of the underlying securities for the NPAIT investments in repurchase agreements at June 30, 2019, the latest audit report date for the NPAIT, are held by the counterparties in the NPAIT’s name.

Concentration of Credit Risk – The NPAIT places no limit on the amount that may be invested in any one issuer.

Reconciliation of deposits and investments for the ESUCC to Cash and Cash Equivalents on the Statement of Net Position, as of August 31, 2019, is as follows:

Carrying Value:	
Bank Deposits	\$ (75,092)
NPAIT Investments	1,084,792
Total	\$ 1,009,700

3. **Contingencies and Commitments**

Risk Management – The ESUCC is exposed to various risks of loss related to torts, theft of, damage to, or destruction of assets, errors, or omissions, injuries to employees, and natural disasters. During the fiscal year, the ESUCC chose to purchase the following commercial insurance policies to cover these risks:

EDUCATIONAL SERVICE UNIT COORDINATING COUNCIL

NOTES TO THE FINANCIAL STATEMENTS

(Continued)

3. **Contingencies and Commitments** (Concluded)

	Limit	Deductible
Personal Property Coverage (per location)	\$ 1,000 to \$200,000	\$ 500
Electronic Data Processing Equip. (Various Coverage types from \$5,000 to \$50,000. With limits from \$10,000 to \$200,000.)	\$ 200,000	\$ 1,000
Commercial General Liability (Each Occurrence limit-\$1,000,000, Aggregate Limit-\$2,000,000)	\$ 2,000,000	\$ -
Commercial Umbrella Liability Coverage (Each Occurrence limit-\$1,000,000, Aggregate Limit-\$1,000,000)	\$ 1,000,000	\$ -
Automobile (Non-Owned & Hired) Liability	\$ 1,000,000	\$ -
Automobile (Comprehensive, Collision)	\$ 50,000	\$ 250
Workers' Compensation Insurance	\$ 500,000	\$ -
Transportation Coverage	\$ 300,000	\$ 1,000

No insurance claims resulting from these risks were filed during the fiscal year by the ESUCC. Settled claims resulting from these risks have not exceeded the above coverage in the past three years.

4. **School Retirement**

Plan Description

The ESUCC contracts with ESU 17 to provide all staff for the ESUCC. Thus, all of the ESUCC project employees and the ESUCC Executive Director are ESU 17 employees. Through an interlocal agreement, the ESUCC agreed to reimburse ESU 17 for all salaries and benefits for these employees. Benefits provided by the ESUCC included retirement benefits, as ESU 17 employees are eligible to be members of the Nebraska School Employees Retirement System. Thus, ESU 17 contributes to the Nebraska School Employees Retirement System on behalf of the ESUCC from retirement contributions collected from the ESUCC. The Nebraska School Employees Retirement System is a cost-sharing, multiple-employer defined benefit pension plan administered by the Nebraska Public Employees Retirement System (NPERS). NPERS provides retirement and disability benefits to plan members and beneficiaries. The School Employees Retirement Act establishes benefit provisions. NPERS issues a publicly available financial report that includes financial statements and required supplementary information for NPERS. That report may be obtained by writing NPERS, 1526 K Street, Suite 400, P.O. Box 94816, Lincoln, NE, 68509-4816, or by calling 1-800-245-5712.

Plan members were required to contribute 9.78% of their annual covered salary from September 1, 2018, to August 31, 2019. The ESUCC is required to contribute 101% of the employee contribution. The contribution requirements of the plan members and the ESUCC are established by the Nebraska statutes. For the fiscal year ended August 31, 2019, the ESUCC employees contributed \$112,210, and the ESUCC contributed \$113,332, which equaled the required contribution. For the fiscal years ended August 31, 2018, and August 31, 2017, the ESUCC employees contributed \$112,034 and \$101,404, respectively, and the ESUCC contributed \$113,155 and \$102,418 respectively, which equaled the required contribution.

EDUCATIONAL SERVICE UNIT COORDINATING COUNCIL

NOTES TO THE FINANCIAL STATEMENTS

(Concluded)

5. Lease Commitments

ESUCC leases office facilities under operating leases. The future minimum annual lease payments are as follows:

<u>Year</u>	<u>Governmental Activities</u>
2020	\$ 25,270
2021	768
Total	<u>\$ 26,038</u>

Operating lease payments for the year ended August 31, 2019, totaled \$38,874.

6. Reclassification

The ESUCC records in its general ledger employee salaries and benefits; however, the ESUCC staff are ESU 17 employees, as the ESUCC contracts through an interlocal agreement with ESU 17 to provide staffing for the ESUCC, making all employees of the ESUCC contract employees. To better reflect the nature of these disbursements, \$1,074,193 of salaries and wages was classified as Purchased Services and \$273,575 was classified as Innovation Grant disbursements on the Statement of Cash Receipts, Disbursements, and Changes in Cash Basis Fund Balance.

7. Accounts Receivable

At August 31, 2019, the ESUCC had \$269,179 in accounts receivable. In accordance with the cash basis of accounting, these receivables are not recorded on the financial statements. They are recorded as receipts on the financial statements when the ESUCC receives the funds.

8. Unemployment Compensation Insurance

The ESUCC has adopted the reimbursable option of the State's Unemployment Compensation Insurance Program. Under this option, a claimant would receive unemployment compensation from the State. The ESUCC is liable to reimburse the State the actual amount of the claim(s).

9. Related Parties

The governing body for the ESUCC consists of the Administrator from each of the 17 ESUs across the State. The ESUCC coordinates statewide activities and provides services for the 17 ESUs. In turn, the ESUCC bills each of the ESUs for those services.

EDUCATIONAL SERVICE UNIT COORDINATING COUNCIL

**BUDGETARY COMPARISON SCHEDULE
BUDGET AND ACTUAL
GENERAL FUND**

For the Fiscal Year Ended August 31, 2019

	Budget (Original/Final)	Actual	Positive (Negative) Variance with Final Budget
RECEIPTS:			
Local	\$ 2,802,024	\$ 1,758,570	\$ (1,043,454)
State - Appropriations	521,341	521,341	-
State - Grants (Neb. Dept. of Ed)	1,153,901	532,720	(621,181)
Federal	850,000	-	(850,000)
Miscellaneous	-	26,992	26,992
Total Receipts	<u>5,327,266</u>	<u>2,839,623</u>	<u>(2,487,643)</u>
DISBURSEMENTS:			
Purchased Services	2,026,047	1,154,734	871,313
General Administration	418,020	227,602	190,418
Supplies	4,250	4,977	(727)
Capital Outlay	23,621	29,847	(6,226)
Computer Software and Other Equipment	73,589	81,091	(7,502)
Travel	43,222	27,322	15,900
Network Operations Committee (NOC)	50,050	13,460	36,590
Staff Development Affiliate (SDA)	39,330	21,276	18,054
ESU Special Populations Directors (ESPD)	1,000	1,857	(857)
Teaching and Learning with Technology (TLT)	-	10,685	(10,685)
Innovation Grant	953,904	776,719	177,185
Legal Settlement	33,333	33,333	-
Distance Education Program Purchases	-	3,331	(3,331)
I-Mat Program Purchases	257,600	139,173	118,427
Special Education Program Purchases	-	1,552	(1,552)
Coop Program Purchases	1,203,300	562,249	641,051
Project PARA	200,000	-	200,000
Total Disbursements	<u>5,327,266</u>	<u>3,089,208</u>	<u>2,238,058</u>
Excess (Deficiency) of Receipts Over (Under) Disbursements	-	(249,585)	(249,585)
Fund Balance - Beginning	1,155,074	1,259,285	104,211
Fund Balance - Ending	<u>\$ 1,155,074</u>	<u>\$ 1,009,700</u>	<u>\$ (145,374)</u>

See Notes to Other Information.

EDUCATIONAL SERVICE UNIT COORDINATING COUNCIL

NOTES TO THE SUPPLEMENTARY INFORMATION

For the Fiscal Year Ended August 31, 2019

BUDGETARY COMPARISON SCHEDULE

Basis of Budgeting – The ESUCC prepares its budget on the cash basis, which is consistent with the financial statement presentation.

Budget Process and Property Taxes – The ESUCC follows these procedures in establishing the budgetary data reflected in the accompanying statements:

- Public hearings are conducted at public meetings to obtain taxpayer comments.
- Prior to September 20, the budget is legally adopted by the Board through passage of a resolution. Total disbursements may not legally exceed total appropriations. Appropriations lapse at year end, and any revisions thereto require Board approval.

EDUCATIONAL SERVICE UNIT COORDINATING COUNCIL

**COMBINING SCHEDULE OF CASH BASIS RECEIPTS AND DISBURSEMENTS
GENERAL FUND**

For the Fiscal Year Ended August 31, 2019

	ESUCC Admin and Professional Development Organization	Distance Education Council	Instructional Materials	Special Education	Nebraska ESU Cooperative Purchasing	Total General Fund
RECEIPTS:						
Local	\$ 174,032	\$ 5,121	\$ 227,851	\$ 508,490	\$ 843,076	\$ 1,758,570
State - Appropriations	250,953	270,388	-	-	-	521,341
State - Grants (Neb. Dept. of Ed)	268,980	154,545	-	109,195	-	532,720
Miscellaneous	26,992	-	-	-	-	26,992
Total Revenues	<u>\$ 720,957</u>	<u>\$ 430,054</u>	<u>\$ 227,851</u>	<u>\$ 617,685</u>	<u>\$ 843,076</u>	<u>\$ 2,839,623</u>
DISBURSEMENTS:						
Purchased Services	\$ 199,576	\$ 215,391	\$ 91,111	\$ 385,309	\$ 263,347	\$ 1,154,734
General Administration	132,107	13,009	9,378	22,461	50,647	227,602
Supplies	1,183	1,774	116	1,277	627	4,977
Capital Outlay	3,862	25,985	-	-	-	29,847
Computer Software and Other Equipment	120	70	5	5,523	75,373	81,091
Travel	13,634	2,134	1,677	1,865	8,012	27,322
Network Operations Committee (NOC)	13,460	-	-	-	-	13,460
Staff Development Affiliate (SDA)	21,276	-	-	-	-	21,276
ESU Special Populations Directors (ESPD)	1,857	-	-	-	-	1,857
Teaching and Learning with Technology (TLT)	10,685	-	-	-	-	10,685
Innovation Grant	509,204	105,553	-	161,962	-	776,719
Legal Settlement	-	-	-	-	33,333	33,333
Distance Education Program Purchases	-	3,331	-	-	-	3,331
I-Mat Program Purchases	-	-	139,173	-	-	139,173
Special Education Program Purchases	-	-	-	1,552	-	1,552
Coop Program Purchases	-	-	-	-	562,249	562,249
Total Disbursements/Expenditures	<u>\$ 906,964</u>	<u>\$ 367,247</u>	<u>\$ 241,460</u>	<u>\$ 579,949</u>	<u>\$ 993,588</u>	<u>\$ 3,089,208</u>



NEBRASKA AUDITOR OF PUBLIC ACCOUNTS

Charlie Janssen
State Auditor

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Lincoln, Nebraska 68509
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EDUCATIONAL SERVICE UNIT COORDINATING COUNCIL
**INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER FINANCIAL
REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT
OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH
GOVERNMENT AUDITING STANDARDS**

INDEPENDENT AUDITOR'S REPORT

Educational Service Unit Coordinating Council
LaVista, Nebraska

We have audited, in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States, the financial statements of the governmental activities and major fund of the Educational Service Unit Coordinating Council, as of and for the year ended August 31, 2019, and the related notes to the financial statements, which collectively comprise the Educational Service Unit Coordinating Council's basic financial statements, and have issued our report thereon dated March 10, 2020. The report notes that the financial statements were prepared on the basis of cash receipts and disbursements.

Internal Control Over Financial Reporting

In planning and performing our audit of the financial statements, we considered the Educational Service Unit Coordinating Council's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Educational Service Unit Coordinating Council's internal control. Accordingly, we do not express an opinion on the effectiveness of the Educational Service Unit Coordinating Council's internal control.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. *A material weakness* is a deficiency, or combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the Educational Service Unit Coordinating Council's financial statements will not be prevented, or detected and corrected, on a timely basis. *A significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether the Educational Service Unit Coordinating Council's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

Additional items

We noted certain matters that we reported to the management of the Educational Service Unit Coordinating Council in a separate letter dated March 10, 2020.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the result of that testing, not to provide an opinion on the effectiveness of the Educational Service Unit Coordinating Council's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Educational Service Unit Coordinating Council's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.



Zachary Wells, CPA
Audit Manager
Lincoln, Nebraska

March 10, 2020



NEBRASKA AUDITOR OF PUBLIC ACCOUNTS

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State Auditor

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March 10, 2020

Educational Service Unit Coordinating Council
LaVista, Nebraska

Dear Council:

We have audited the basic financial statements of the Educational Service Unit Coordinating Council (ESUCC) for the fiscal year ended August 31, 2019, and have issued our report thereon dated March 10, 2020. In planning and performing our audit of the basic financial statements of the ESUCC, we considered internal control in order to determine our auditing procedures for the purpose of expressing our opinion on the basic financial statements. An audit does not include examining the effectiveness of internal control and does not provide assurance on internal control. We also performed tests of the ESUCC's compliance with certain provisions of laws, regulations, contracts, and grants.

During our audit, we noted certain matters involving internal control over financial reporting and other operational matters that are presented here. This comment and recommendation is intended to improve the internal control over financial reporting or result in operational efficiencies in the following area:

Segregation of Duties

During our review of the ESUCC receipt and capital asset processes, as well as our testing of selected transactions, we noted a lack of segregation of duties. We also noted compensating controls adopted by the ESUCC. However, these compensating controls do not completely eliminate the risk of errors or fraud occurring and going undetected. We noted the following:

- Receipts: There is a lack of segregation of duties over the receipts process due to two employees having the ability to perform all of the following processes: receive checks and record initial control, perform the deposit entry, and reconcile the deposit document to the general ledger. We noted that compensating controls were in place during the fiscal year, including when all steps of the deposit process were performed by a single person, the deposit slip and ledger were reviewed and initialed by a second person, and deposits, bank statements, and reconciliation reports were reviewed and approved by the ESUCC.
- Capital Assets: There is a lack of segregation of duties over the capital assets process. Five employees had the ability to add capital assets to, as well as remove them from, the accounting records. The ESUCC stated that it had compensating controls in place during the fiscal year, including a review of capital asset activity at the monthly staff meetings.

A similar finding was noted in the previous reports.

A good internal control plan involves an adequate segregation of duties to ensure that no one person is in a position both to perpetuate and to conceal errors or irregularities. When one individual is able to perform all phases of a transaction, there is an increased risk for errors or fraud to occur and go undetected, resulting in loss or misuse of ESUCC funds.

We recommend the ESUCC review its staffing and assignments to determine if an adequate segregation of duties can be obtained, so no one individual is able to process a transaction from being to end. If an adequate segregation of duties cannot be obtained, we recommend the ESUCC continue monitoring to ensure compensating controls are in place and effective.

ESUCC Response: Receipts - We will continue to monitor and ensure compensating controls are in place and effective. We will also continue to ensure that all transactions are reviewed and approved by multiple personnel. We will continue to review at monthly budget meetings, FAB Committee meetings, and ESUCC Board meetings.

Capital Assets - We will continue to monitor during monthly budget meetings and scheduled staff meetings for review and documentation.

* * * * *

It should be noted this report is critical in nature, as it contains only our comments and recommendations on the areas noted for improvement and does not include our observations on any strong features of the ESUCC.

Draft copies of this report were furnished to the ESUCC to provide management with an opportunity to review the report and to respond to the comment and recommendation included in this report. The formal response received has been incorporated into this report. A response that indicates corrective action has been taken was not verified at this time, but it will be verified in the next audit.

This report is intended solely for the information and use of the ESUCC, the appropriate Federal and regulatory agencies, and citizens of the State of Nebraska, and it is not intended to be, and should not be, used by anyone other than these specified parties. However, this report is a matter of public record, and its distribution is not limited.

Sincerely,



Zachary Wells, CPA
Audit Manager

Educational Service Unit Coordinating Council
Executive Committee Meeting
April 8, 2020 at 2:30 PM Central
Zoom
6949 South 110th Street
LaVista, NE 68128

Attendance Taken at 2:30 PM.

Paul Calvert: Present
Geraldine Erickson: Present
Dr. Bill Heimann: Present
Dr. Larianne Polk: Present
Dr. Dan Schnoes: Present

1. Call to Order

Notice to visitors: To be heard at this meeting, the "Request to be Heard" form, must be completed and submitted to the Secretary to the Executive Director of ESUCC. The President of the Board of ESUCC will call upon visitors wishing to address the Board in the order they were submitted or by subject.

Pursuant to Section 84-1411 of the Nebraska Statutes, notice of this meeting was given by advertisement on the ESUCC website, NE Public Meeting site, and host site.

Open Meetings Law: Pursuant to Section 84 - 1412 of the Nebraska Statutes, the public is hereby informed that a current copy of the Nebraska Open Meetings Act is posted in this meeting room.

Closed Session:

The council may enter closed session during the meeting when it determines that doing so is appropriate and is authorized by the provisions of the Open Meetings Act.

Call to order at 2:30 PM.

Staff: Kraig Lofquist, Deb Hericks, Priscilla Quintana

2. Roll Call

3. Agenda Item

3.1. Financials

3.1.1. Approve Claims, Financials Statements, and Assets for Month of February

Treasurer reviewed the claims, financial statements, and assets for the month of February.

Approve Claims, Financials Statements, and Assets for Month of February Passed with a motion by Geraldine Erickson and a second by Dr. Larianne Polk.

Paul Calvert: Yea
Geraldine Erickson: Yea
Dr. Bill Heimann: Yea
Dr. Larianne Polk: Yea
Dr. Dan Schnoes: Yea
Yea: 5, Nay: 0

3.1.2. Approval of March Expenses to be paid in April.

Total expenses for the month \$139,526.26

Treasurer reviewed the MArch expenses to be payed in April.

Recommend motion to approve March expenses to be paid in April Passed with a motion by Geraldine Erickson and a second by Paul Calvert.

Paul Calvert: Yea
Geraldine Erickson: Yea
Dr. Bill Heimann: Yea
Dr. Larianne Polk: Yea
Dr. Dan Schnoes: Yea
Yea: 5, Nay: 0

3.1.3. Monthly Staff Budget Meeting

Treasurer reviewed the discussions from the monthly meeting.

3.2. Executive Committee

3.2.1. Approve MSA 2020-21

Executive Director shared the MSA updates for 2020-2021.

Recommend approval of the MSA for 2020-2021 given additional input from Bromm and Associates Government Relations Passed with a motion by Dr. Larianne Polk and a second by Geraldine Erickson.

Paul Calvert: Yea
Geraldine Erickson: Yea
Dr. Bill Heimann: Yea
Dr. Larianne Polk: Yea
Dr. Dan Schnoes: Yea
Yea: 5, Nay: 0

COVID-19 Supports

Greetings Kraig,

Please find below message from the Great Lakes Equity Center-Midwest and Plain Equity (MAP) Assistance Center. Would you please share the resources with all ESU leaders? Please let me know if you and/or ESU leaders would like to provide any feedback on the questions below. Thanks

The MAP Center is continuing to work toward providing resources supportive of you and your team as you navigate the COVID-19 Pandemic. Currently, the Center has created a page called [COVID-19 Pandemic Resources & Support](#) that consists of the Center's stance and culled resources. Please take a look and feel free to share.

We are also looking for feedback regarding ways we can continue to support you in your work. Please feel free to reach out with responses to the following prompts, as we work to be as responsive as possible to our partners.

1. What resources do you feel you need that you can't find in the wake of COVID-19? What supports do you desire?
2. As the state and local levels are now shuttered indoors, what kind of resources would you like the MAP Center to make available?
3. What are the common challenges/barriers you have faced in connecting to virtual convenings, meetings, and teaching? What would help alleviate the barrier/challenge? What suggestions do you have for the MAP Center to remove these challenges/barriers?

We understand that you are making tough decisions while things are changing rapidly. We look forward to providing thought-partnership and support as you continue to center equity in your responses and decision-making.

Best Regards,
Zainab Rida

Executive Director shared the COVID-19 supports from NDE. Discussion on the request being made of NDE. Discussions on how we are helping our schools through the crisis and looking into how we are going to support in the future. Discussion on Rule 84 meeting that was postponed. Executive Director to meet with the core team after the Board meeting tomorrow.

3.3. ESUCC State Audit

3.3.1. Final Audit Report

Final Approval to be at May Meeting.

Executive Director shared the Audit Report for FY 2018-19.

4. Next Meeting Agenda Items

5. Adjournment

Meeting adjourned at 3:20 PM.

Executive Committee Committee Meeting
Wednesday, April 8, 2020 2:30 PM
Zoom
6949 South 110th Street
LaVista, NE 68128

1. Call to Order
Committee Chair

2. Roll Call
Committee Chair

3. Agenda Item
Committee Chair

3.1. Financials
Committee Chair

3.1.1. Approve Claims, Financials Statements, and Assets for Month of February
Committee Chair

3.1.2. Approval of March Expenses to be paid in April.
Committee Chair

3.1.3. Monthly Staff Budget Meeting
Committee Chair

3.2. Executive Committee
Board President

3.2.1. Approve MSA 2020-21
Board President

COVID-19 Supports

Executive Director

3.3. ESUCC State Audit
Committee Chair

3.3.1. Final Audit Report
President

4. Next Meeting Agenda Items
Committee Chair

5. Adjournment
Committee Chair

EFINANCE - POWERSCHOOL
 DATE: 03/20/2020
 TIME: 14:23:14

ESU COORDINATING COUNCIL
 SUMMARY EXPENDITURE COMPARISON REPORT

PAGE NUMBER: 1
 EXPCOM31

SELECTION CRITERIA: ALL
 ACCOUNTING PERIOD: 6/20

Fund - 01 - GENERAL FUND

TITLE	CURRENT YEAR				PRIOR YEAR			
	BUDGET	EXPENDITURES	BALANCE	%	BUDGET	EXPENDITURES	BALANCE	%
TOTAL EXPENSE	4,931,756.00	1,022,828.57	3,908,927.43	20.74	4,888,006.00	204,321.34	4,683,684.66	4.18
TOTAL GENERAL FUND	4,931,756.00	1,022,828.57	3,908,927.43	20.74	4,888,006.00	204,321.34	4,683,684.66	4.18
TOTAL REPORT	4,931,756.00	1,022,828.57	3,908,927.43	20.74	4,888,006.00	204,321.34	4,683,684.66	4.18

EFINANCE - POWERSCHOOL
 DATE: 04/03/2020
 TIME: 15:29:58

ESU COORDINATING COUNCIL
 CHECK REGISTER - BY FUND

PAGE NUMBER: 1
 ACCTPA21

SELECTION CRITERIA: transact.yr='20' and transact.period='8'
 ACCOUNTING PERIOD: 7/20

FUND - 01 - GENERAL FUND

CASH ACCT	CHECK NO	ISSUE DT	VENDOR	NAME	ORG UNIT	ACCNT	----DESCRIPTION----	SALES TAX	AMOUNT
09000	14928	04/09/20	1064	ESU 17	01202580620	20230	DEC TECH RETIREMENT	0.00	569.63
09000	14928	04/09/20	1064	ESU 17	01202580620	20270	DEC TECH WORK COMP	0.00	34.59
09000	14928	04/09/20	1064	ESU 17	01202580620	20290	DEC TECH WAGE WORKS	0.00	3.50
09000	14928	04/09/20	1064	ESU 17	01202800620	20110	DEC STAFF SALARIES	0.00	2,413.36
09000	14928	04/09/20	1064	ESU 17	01202800620	20220	DEC STAFF SS/MEDICA	0.00	166.02
09000	14928	04/09/20	1064	ESU 17	01202800620	20230	DEC STAFF RETIREMEN	0.00	238.39
09000	14928	04/09/20	1064	ESU 17	01202800620	20270	DEC STAFF WORK COMP	0.00	14.47
09000	14928	04/09/20	1064	ESU 17	01202320600	20220	IMAT EXEC DIR SS/ME	0.00	66.26
09000	14928	04/09/20	1064	ESU 17	01202320600	20230	IMAT EXEC DIR RETIR	0.00	95.24
09000	14928	04/09/20	1064	ESU 17	01202320600	20270	IMAT EXEC DIR WORK	0.00	5.79
09000	14928	04/09/20	1064	ESU 17	01202800600	20110	IMAT STAFF SALARIES	0.00	3,748.28
09000	14928	04/09/20	1064	ESU 17	01202800600	20220	IMAT STAFF SS/MEDIC	0.00	276.21
09000	14928	04/09/20	1064	ESU 17	01202800600	20230	IMAT STAFF RETIREME	0.00	370.24
09000	14928	04/09/20	1064	ESU 17	01202800600	20270	IMAT STAFF WORK COM	0.00	22.48
09000	14928	04/09/20	1064	ESU 17	01202320400	20110	SRS EXEC DIR SALARI	0.00	883.88
09000	14928	04/09/20	1064	ESU 17	01202320400	20220	SRS EXEC DIR SS/MED	0.00	60.74
09000	14928	04/09/20	1064	ESU 17	01202320400	20230	SRS EXEC DIR RETIRE	0.00	87.31
09000	14928	04/09/20	1064	ESU 17	01202320400	20270	SRS EXEC DIR WORK C	0.00	5.30
09000	14928	04/09/20	1064	ESU 17	01202580400	20110	SRS TECH SALARIES	0.00	17,965.63
09000	14928	04/09/20	1064	ESU 17	01202580400	20220	SRS TECH SS/MEDICAR	0.00	1,235.10
09000	14928	04/09/20	1064	ESU 17	01202580400	20230	SRS TECH RETIREMENT	0.00	1,774.61
09000	14928	04/09/20	1064	ESU 17	01202580400	20270	SRS TECH WORK COMP	0.00	107.75
09000	14928	04/09/20	1064	ESU 17	01202580400	20290	SRS TECH WAGE WORKS	0.00	10.50
09000	14928	04/09/20	1064	ESU 17	01202800400	20110	SRS STAFF SALARIES	0.00	13,283.53
09000	14928	04/09/20	1064	ESU 17	01202800400	20220	SRS STAFF SS/MEDICA	0.00	848.87
09000	14928	04/09/20	1064	ESU 17	01202800400	20230	SRS STAFF RETIREMEN	0.00	1,312.13
09000	14928	04/09/20	1064	ESU 17	01202800400	20270	SRS STAFF WORK COMP	0.00	78.82
09000	14928	04/09/20	1064	ESU 17	01202800500	20110	PDO STAFF SALARIES	0.00	603.15
09000	14928	04/09/20	1064	ESU 17	01202800500	20220	PDO STAFF SS/MEDICA	0.00	40.76
09000	14928	04/09/20	1064	ESU 17	01202800500	20230	PDO STAFF RETIREMEN	0.00	59.58
09000	14928	04/09/20	1064	ESU 17	01202800500	20270	PDO STAFF WORK COMP	0.00	3.62
09000	14928	04/09/20	1064	ESU 17	01202320600	20110	IMAT EXEC DIR SALAR	0.00	964.23
09000	14928	04/09/20	1064	ESU 17	01202320100	20110	ADMN EXEC DIR SALAR	0.00	7,794.19
09000	14928	04/09/20	1064	ESU 17	01202320100	20220	ADMN EXEC DIR SS/ME	0.00	535.58
09000	14928	04/09/20	1064	ESU 17	01202320100	20230	ADMN EXEC DIR RETIR	0.00	769.89
09000	14928	04/09/20	1064	ESU 17	01202320100	20270	ADMN EXEC DIR WORK	0.00	46.76
09000	14928	04/09/20	1064	ESU 17	01202800100	20110	ADMN STAFF SALARIES	0.00	4,518.21
09000	14928	04/09/20	1064	ESU 17	01202800100	20220	ADMN STAFF SS/MEDIC	0.00	290.74
09000	14928	04/09/20	1064	ESU 17	01202800100	20230	ADMN STAFF RETIREME	0.00	446.30
09000	14928	04/09/20	1064	ESU 17	01202800100	20270	ADMN STAFF WORK COM	0.00	27.10
09000	14928	04/09/20	1064	ESU 17	01202510100	20315	ADMN FISCAL AGENT F	0.00	206.00
09000	14928	04/09/20	1064	ESU 17	01202320300	20110	COOP EXEC DIR SALAR	0.00	803.52
09000	14928	04/09/20	1064	ESU 17	01202320300	20220	COOP EXEC DIR SS/ME	0.00	55.21
09000	14928	04/09/20	1064	ESU 17	01202320300	20230	COOP EXEC DIR RETIR	0.00	79.37
09000	14928	04/09/20	1064	ESU 17	01202320300	20270	COOP EXEC DIR WORK	0.00	4.82
09000	14928	04/09/20	1064	ESU 17	01202800300	20110	COOP STAFF SALARIES	0.00	19,080.78
09000	14928	04/09/20	1064	ESU 17	01202800300	20220	COOP STAFF SS/MEDIC	0.00	1,146.81
09000	14928	04/09/20	1064	ESU 17	01202800300	20230	COOP STAFF RETIREME	0.00	1,884.76
09000	14928	04/09/20	1064	ESU 17	01202800300	20270	COOP STAFF WORK COM	0.00	114.51
09000	14928	04/09/20	1064	ESU 17	01202610300	20440	COOP RENT AINSWORTH	0.00	608.00
09000	14928	04/09/20	1064	ESU 17	01202580300	20530	COOP PHONE AINSWORT	0.00	84.00
09000	14928	04/09/20	1064	ESU 17	01202530300	20550	COOP COPIER/PRINTIN	0.00	17.50

EFINANCE - POWERSCHOOL
 DATE: 04/03/2020
 TIME: 15:29:58

ESU COORDINATING COUNCIL
 CHECK REGISTER - BY FUND

PAGE NUMBER: 2
 ACCTPA21

SELECTION CRITERIA: transact.yr='20' and transact.period='8'
 ACCOUNTING PERIOD: 7/20

FUND - 01 - GENERAL FUND

CASH ACCT	CHECK NO	ISSUE DT	VENDOR	NAME	ORG UNIT	ACCNT	----DESCRIPTION----	SALES TAX	AMOUNT
09000	14928	04/09/20	1064	ESU 17	01202610300	20520	COOP BOND/INSURANCE	0.00	32.00
09000	14928	04/09/20	1064	ESU 17	01202320620	20110	DEC EXEC DIR SALARI	0.00	5,624.66
09000	14928	04/09/20	1064	ESU 17	01202320620	20220	DEC EXEC DIR SS/MED	0.00	386.50
09000	14928	04/09/20	1064	ESU 17	01202320620	20230	DEC EXEC DIR RETIRE	0.00	555.59
09000	14928	04/09/20	1064	ESU 17	01202320620	20270	DEC EXEC DIR WORK C	0.00	33.75
09000	14928	04/09/20	1064	ESU 17	01202580620	20110	DEC TECH SALARIES	0.00	5,766.79
09000	14928	04/09/20	1064	ESU 17	01202580620	20220	DEC TECH SS/MEDICAR	0.00	432.55
TOTAL CHECK								0.00	98,695.86
09000	14929	04/09/20	1247	KSB SCHOOL LAW	01202330300	20317	COOP LEGAL SERVICE	0.00	63.00
09000	14929	04/09/20	1247	KSB SCHOOL LAW	01202250510	20330	PDO NOC PROF DEV	0.00	535.50
TOTAL CHECK								0.00	598.50
09000	14930	04/09/20	1318	BROMM & ASSOCIATES	01202330100	20314	ADMN GOVT RELATIONS	0.00	13,750.00
09000	14930	04/09/20	1318	BROMM & ASSOCIATES	01202330100	20314	ADMN GOVT RELATIONS	0.00	57.50
TOTAL CHECK								0.00	13,807.50
09000	14931	04/09/20	1431	UNL ITS COMMUNICATI	01202580300	20530	COOP DATA CENTER SP	0.00	63.65
09000	14931	04/09/20	1431	UNL ITS COMMUNICATI	01202580400	20530	SRS DATE CENTER SPA	0.00	381.88
09000	14931	04/09/20	1431	UNL ITS COMMUNICATI	01202580600	20530	IMAT DATA CENTER SP	0.00	101.83
09000	14931	04/09/20	1431	UNL ITS COMMUNICATI	01202580620	20530	DEC DATA CENTER SPA	0.00	89.10
TOTAL CHECK								0.00	636.46
09000	14932	04/09/20	1042	NE COUNCIL OF SCHOO	01202320100	20580	ADMN LEGISLATIVE ME	0.00	289.41
09000	14933	04/09/20	1432	ISKME	01202520600	20320	IMAT CONTRACTED SER	0.00	3,000.00
09000	14934	04/09/20	1455	NIGP	01202310300	20810	COOP DUES/FEES	0.00	190.00
09000	14935	04/09/20	1056	ESU 2	01202250560	20580	CRISIS TRAINING/MEA	0.00	209.17
09000	14936	04/09/20	1057	ESU 3	01202610100	20440	ADMN RENT OMAHA	0.00	230.11
09000	14936	04/09/20	1057	ESU 3	01202610300	20440	COOP RENT OMAHA	0.00	75.66
09000	14936	04/09/20	1057	ESU 3	01202610400	20440	SRS RENT OMAHA	0.00	657.14
09000	14936	04/09/20	1057	ESU 3	01202610600	20440	IMAT RENT OMAHA	0.00	96.39
09000	14936	04/09/20	1057	ESU 3	01202610620	20440	DEC RENT OMAHA	0.00	184.50
09000	14936	04/09/20	1057	ESU 3	01202560100	20531	ADMN POSTAGE OMAHA	0.00	11.11
TOTAL CHECK								0.00	1,254.91
09000	14937	04/09/20	1151	ESU 7	01202580100	20530	ADMN TECH SERV, MIF	0.00	400.10
09000	14938	04/09/20	1324	ESU 9	01202250510	20580	PDO NOC TRAINING/ME	0.00	583.75
09000	14939	04/09/20	1198	COMFORT INN	01202250560	20320	THREAT TRNING/LODGI	0.00	288.00
09000	14940	04/09/20	1240	HOLIDAY INN EXPRESS	01202800300	20580	COOP TRAVEL/LODGING	0.00	99.95
09000	14940	04/09/20	1240	HOLIDAY INN EXPRESS	01202800100	20580	ADMN TRAVEL/LODGING	0.00	199.90
TOTAL CHECK								0.00	299.85
09000	14941	04/09/20	1503	KRAIG LOFQUIST	01202320100	20333	ADMN MILEAGE REIMBU	0.00	209.30
09000	14942	04/09/20	1061	DEB HERICKS	01202800100	20333	ADMN STAFF MILEAGE	0.00	271.40

EFINANCE - POWERSCHOOL
 DATE: 04/03/2020
 TIME: 15:29:58

ESU COORDINATING COUNCIL
 CHECK REGISTER - BY FUND

PAGE NUMBER: 3
 ACCTPA21

SELECTION CRITERIA: transact.yr='20' and transact.period='8'
 ACCOUNTING PERIOD: 7/20

FUND - 01 - GENERAL FUND

CASH ACCT	CHECK NO	ISSUE DT	VENDOR	NAME	ORG UNIT	ACCNT	----DESCRIPTION----	SALES TAX	AMOUNT
09000	14942	04/09/20	1061	DEB HERICKS	01202800100	20580	ADMN STAFF TRAVEL E	0.00	44.38
TOTAL CHECK									0.00 315.78
09000	14943	04/09/20	1076	PRISCILLA QUINTANA	01202800300	20333	COOP STAFF MILEAGE	0.00	109.54
09000	14943	04/09/20	1076	PRISCILLA QUINTANA	01202800100	20333	ADMN STAFF MILEAGE	0.00	109.54
TOTAL CHECK									0.00 219.08
09000	14944	04/09/20	1087	RHONDA EIS	01202800600	20333	IMAT STAFF MILEAGE	0.00	100.05
09000	14945	04/09/20	1101	CRAIG PETERSON	01202800300	20333	COOP STAFF MILEAGE	0.00	258.18
09000	14946	04/09/20	1429	MATTHEW DOOLEY	01202580400	20320	SRS TECH CONTRACT S	0.00	5,520.00
09000	14946	04/09/20	1429	MATTHEW DOOLEY	01202580400	20320	SRS TECH CONTRACT S	0.00	4,800.00
09000	14946	04/09/20	1429	MATTHEW DOOLEY	01202580400	20320	SRS TECH CONTRACT S	0.00	2,400.00
TOTAL CHECK									0.00 12,720.00
09000	14947	04/09/20	1505	OVERDRIVE INC	01202520600	20900	IMAT OVERDRIVE DEPO	0.00	1,000.00
09000	14948	04/09/20	1231	QUILL	01202520300	20610	COOP OFFICE SUPPLIE	0.00	49.79
09000	14949	04/09/20	1442	SECURLY	01202520300	20900	COOP SECURLY TRI CO	0.00	1,543.50
09000	14950	04/09/20	1397	JOURNEYED.COM INC.	01202580300	20650	COOP SOFTWARE	0.00	49.16
09000	EFT00128	04/09/20	1039	UNION BANK & TRUST	01202580300	20734	COOP TECH HARDWARE	0.00	2,085.43
09000	EFT00128	04/09/20	1039	UNION BANK & TRUST	01202320100	20580	ADMN EXEC DIR PARKI	0.00	35.00
09000	EFT00128	04/09/20	1039	UNION BANK & TRUST	01202320100	20580	ADMN EXEC DIR MEALS	0.00	29.00
09000	EFT00128	04/09/20	1039	UNION BANK & TRUST	01202320100	20580	ADMN EXEC DIR LOCAL	0.00	-0.96
09000	EFT00128	04/09/20	1039	UNION BANK & TRUST	01202580400	20650	SRS SOFTWARE ATLASS	0.00	10.30
09000	EFT00128	04/09/20	1039	UNION BANK & TRUST	01202580620	20530	DEC TECH GO DADDY	0.00	518.35
09000	EFT00128	04/09/20	1039	UNION BANK & TRUST	01202580400	20650	SRS SOFTWARE GITHUB	0.00	25.00
09000	EFT00128	04/09/20	1039	UNION BANK & TRUST	01202580300	20650	COOP SOFTWARE MAILC	0.00	42.49
09000	EFT00128	04/09/20	1039	UNION BANK & TRUST	01202580400	20650	SRS SOFTWARE ATLASS	0.00	10.30
09000	EFT00128	04/09/20	1039	UNION BANK & TRUST	01202800300	20580	COOP PARKING & MEAL	0.00	35.00
09000	EFT00128	04/09/20	1039	UNION BANK & TRUST	01202580300	20650	COOP SOFTWARE SCREE	0.00	18.00
TOTAL CHECK									0.00 2,807.91
TOTAL CASH ACCOUNT								0.00	139,526.26
TOTAL FUND								0.00	139,526.26
TOTAL REPORT								0.00	139,526.26

**2020-2021 Master Services Agreement
Between the
Educational Service Unit Coordinating Council and
Educational Service Unit __**

THIS MASTER SERVICES AGREEMENT (“Agreement”) is entered into this ____ day of _____, 2020 (“effective date”) by and between THE EDUCATIONAL SERVICE UNIT COORDINATING COUNCIL, a political subdivision of the State of Nebraska, hereinafter referred to as “the Council” or “the ESUCC,” and EDUCATIONAL SERVICE UNIT NO. ____, a political subdivision of the State of Nebraska referred to as “the ESU.”

Recitals

Whereas, ESUCC is charged by NEB. REV. STAT. § 79-1245 with the administration of statewide education initiatives and provision of statewide education services;

Whereas, the ESU wishes to receive certain services and participate in certain Projects that are conducted by the ESUCC; and

Whereas, the ESU wishes to have certain services and initiatives made available to its member school districts.

Now, therefore, the ESUCC and the ESU agree as follows:

1. General Provisions

- a. Purpose. The purpose of this Agreement is to establish the general terms and conditions applicable to the education initiatives, services and projects (collectively “Projects”) which ESUCC supplies to the ESU for the 2020-21 school year. This Agreement is intended to serve as a framework for the provision of services under one or more of the ESU CC’s Projects.
- b. Participation in Individual Projects. This Agreement outlines several Projects which ESUCC has undertaken for the statewide benefit of Nebraska educational service units and their member school districts. Other than the statewide core service initiatives designated herein as required by Rule 84 of the Nebraska Department of Education, the ESU may choose to participate in some, but not all of the Projects referenced by this Agreement. The ESU shall indicate its intention to participate in a particular Project by marking, where indicated, each Project in which it wishes to participate or make available to its member school districts. ESUCC is only obligated to provide services to the ESU for the Projects which the ESU has marked as provided herein.
- c. Term. The term of this Agreement shall be one (1) year, commencing on August 1, 2020 and ending on July 31, 2021.

- d. Provision of Services by ESUCC's Agents. The ESUCC may contract with third parties to provide some or all of the services described in this Agreement. The ESU hereby expressly agrees to the provision of those services by said third-party agents and agrees to cooperate with all agents of ESUCC in the implementation of such Projects including, but not limited to, invoicing, payment and administration necessary for the delivery of Project services in the name of ESUCC.
- e. Compliance with State Law. Each Party will comply with applicable laws in its performance hereunder and will advise the other of changes in laws that concern the conduct of the Projects and services contemplated by this Agreement. Each Party shall obtain and maintain all approvals required to perform its obligations under this Agreement.
- f. Right to Make Changes. ESUCC reserves the right in its sole discretion, to make changes to the operation of each of the individual Projects referred to herein, including, but not limited to, an increase in the fees charged for particular Projects, if the ESUCC determines that such fee increase is necessary for the continued operation of the particular Project, provided, however, that no such change shall have a material adverse impact on the ESU.
- g. New Projects. In the event ESUCC determines to offer a new Project during the term of this Agreement and the ESU wishes to participate in said new Project, the parties may describe the new Project in writing and incorporate that writing as a formal addendum to this Agreement.
- h. Amendments in Writing. Notwithstanding any provision of this Agreement to the contrary, any amendment to this Agreement must be in writing and signed by an authorized representative of each Party. No oral understanding or agreement not incorporated in this Agreement is binding on any of the Parties.
- i. Indemnification. To the extent permitted by applicable law, but without waiving any rights under any applicable state governmental immunity act, the Parties hereto agree to indemnify each other from any and all liabilities, claims, expenses, losses or damages, including attorneys' fees, which may arise in connection with the execution of the work herein specified and which are caused, in whole or in part, by the negligent act or omission of the Indemnifying Party.
- j. Assignment. The ESU shall not assign any right or delegate any obligation arising hereunder without the prior written consent of ESUCC. This provision does not prevent the ESU from allowing its member school districts to participate in some or all of the Projects described herein.
- k. Third Party Beneficiaries. This Agreement shall be binding upon and inure solely to the benefit of and be enforceable by each Party hereto and their respective successors and permitted assigns. Nothing in this Agreement, express or implied, is intended to or shall confer upon any third party any right, benefit or remedy of any nature whatsoever under or by reason of this Agreement.

- i. Entire Agreement. This Agreement supersedes and replaces all prior agreements or understandings and constitutes the entire agreement between the Parties concerning the subject matter hereof; there are no other agreements, understandings, or representations, whether written or oral, between the ESU and ESUCC concerning the subject matter addressed herein.
- m. Governing Law. This Agreement shall be governed and construed in accordance with the laws of the State of Nebraska.
- n. Nondiscrimination. The parties shall not discriminate against any employee or applicant who is to be employed for performance of this MOU with respect to his or her hire, tenure, terms, conditions, or privileges of employment, because of his race, color, religion, sex, disability, or national origin.
- o. Employment Eligibility Verification. The parties shall use a federal immigration verification system to determine the work eligibility status of employees hired on or after October 1, 2009 and who are physically performing services within the State of Nebraska. If a party employs or contracts with any subcontractor in connection with this Agreement, the contracting party shall include a provision in the contract requiring the subcontractor to use a federal immigration verification system to determine the work eligibility status of new employees physically performing services within the State of Nebraska.

2. Professional Development Project (ESUPDO Project)

- a. Purpose of Professional Development Projects. One of the core services provided to school districts is professional development of their staff. Pursuant to Rule 84 of the Nebraska Department of Education, all ESUs are required to participate in statewide core service initiatives as established by the ESU Coordinating Council as a condition of accreditation. The ESUPDO Project is one of the mandatory statewide core service initiatives undertaken by the ESUCC. Mandatory participation includes financial support of the project pursuant to the terms set forth in this section.
- b. Professional Development Planning Committee. The ESUCC shall appoint educators and other experts to a Professional Development Planning Committee. The initial committee shall consist of members who possess expertise in professional development and specific curriculum areas including members from NDE and statewide initiatives/projects at the discretion of the ESUCC and its Executive Director. The Professional Development Planning Committee shall provide the ESUCC's Executive Director with suggestions and input on technical and other matters related to professional development and specific special projects involving educators' professional development, within the State of Nebraska. The ESUCC Executive Director may also form ad hoc committees from time to time to address matters relevant to the various Professional Development Initiatives.

- c. Annual Professional Development Program. The ESUCC will develop an annual program of professional development offerings that will assist the ESU and its member districts in providing professional development to educators statewide. The ESUCC will assist the ESU in meeting its obligations pursuant to Rule 84 of the Nebraska Department of Education in collaborating to create opportunities for educational training and staff development for the staff of educational service units, the Nebraska Department of Education, and school districts statewide.
- d. ESUPDO Project. The ESUPDO serves as a collaborative effort to provide statewide training and alignment of efforts for ESU employees and key NDE Staff statewide. Professional development is among the core services identified by state statute for ESU's. ESUPDO consists of four affiliate groups comprised of ESU employees across the seventeen ESU's with representation from essential NDE Staff.

These groups are:

- i. Staff Development Affiliate (SDA): Members are responsible for providing staff development for their school districts and assisting the Nebraska Department of Education efforts on statewide and local assessment as well as school improvement for Nebraska's school districts.
- ii. Teaching and Learning with Technology (TLT): The purpose of the Teaching and Learning with Technology Affiliate (TLT) is to connect educators with resources, best practices, and emerging technologies to transform teaching and learning within the classroom. This support is provided through school improvement efforts, professional development, and coordinated statewide projects, services, and efforts.
- iii. Network Operations Committee (NOC): NOC supports the extensive communications network within and among the ESU's and school districts. NOC provides network security and protocols for their districts and ESU's and ensures the communications network for distance education, internet, email, and phones are functioning and secure.
- iv. ESU Special Populations Directors (ESPD): This group consists of Special Education Directors and staff from across the state. This group was included in the ESUPDO as the need for special education professional development for special education and classroom teachers emerged in the age of standards and assessment. ESPD is involved with the Nebraska Department of Education in providing leadership for special education training and support.
- v. ESUPDO Fees. Each ESU will participate in the ESUPDO Project and contribute \$3,404 to fund the activities of the Professional Development Annual Program.

- e. Professional Development Special Projects. The ESUCC may also facilitate special projects, organize and facilitate programs, or serve as a fiscal agent for activities to enhance professional development opportunities. These special projects may include but are not limited to special education grant programs, NDE career education grant programs, and other grant or collaborative efforts that enhance statewide professional development.
- f. Fees for Participation in Specific Professional Development Activities. Professional Development activities may include a registration, material, and other fees. Such fees will be set at no more than \$20 per person per day. Material and other fees will be actually incurred costs beyond normal registration. Any fees billed through an agent of ESUCC must identify the specific core activity provided on behalf of the ESUCC and be appropriately allocated by such agent in accordance with agreed upon billing practices. ESUCC will provide to each ESU that participates in the Professional Development Project invoices that detail the expenditures for each event or meeting. Participation fees shall be billed bi-annually by ESUCC during the academic year.

The following is a cost summary for this project:

Section 2	PD Annual Program Fees	\$ 3,404
	(Each ESU will participate.)	
Section 3	PD Participation Fees	\$ 20 per person per day
	(Each ESU will participate.)	

MSA Fees for 2019-2020: \$4,239/\$20

- 3. Service Implementation Model Process and Log (SIMPL): This service is a data-driven process to systematically identify the needs of our districts and develop services to fill the gaps. The SIMPL online tool allows ESUs to comprehensively assess the available services for optimal implementation at the school district level.

The following is a cost summary for this project.

SIMPL fee	Up to \$ 1,500
(Each ESU will participate.)	

Fees for 2016-2017: Innovation Grant

**4. Digital Learning Services and Projects:
Encompassing Distance Education, BlendEd Learning, Open Educational
(OER), Instructional Materials, and Learning Management Systems (LMS)**

- a. Purpose of Digital Learning Services and Projects. The ESUCC shall provide distance education services including brokering and facilitating the exchange of distance education courses, the administration of learning management systems, and the assessment of distance education needs and evaluation of distance education services as provided for in NEB. REV. STAT. § 79-1248 and other state statutes and regulations. Additionally, the ESUCC is charged with the administration of state-wide initiatives and provision of statewide services among other duties in NEB. REV. STAT. § 79-1246. The ESUCC also has managed statewide services in “core services” as that term is defined in statute, including instructional materials services. The purpose of these services is to assure cost-efficient and equitable delivery of digital learning opportunities in partnership with educational service units, school districts, and other potential partners. The ESUCC Digital Learning Services and Projects promote statewide collaboration to provide students and school districts with access to a mix of different learning environments that best supports the combination of traditional face-to-face classroom methods with more technology-mediated activities.
- b. Nebraska Department of Education Rule 84. Pursuant to Rule 84, all ESUs are required to participate in statewide core service initiatives as established by the ESUCC as a condition of accreditation. Components of the Digital Learning Services and Projects are mandatory statewide services administered by the ESUCC and require financial support from all ESUs.
- c. Distance Education Brokering. The ESUCC will provide the Nebraska Virtual Instruction Source (NVIS) course clearinghouse for use in finding and exchanging distance education courses between participating ESUs and school districts. Funding for this service is provided by allocated State appropriation. If additional fees for distance education brokering become necessary, they will be approved by the ESUCC board through the approval process.
- d. BlendEd Advisory Committee. The ESUCC shall appoint educators and other experts to a BlendEd Advisory Committee. The initial committee shall consist of up to 20 members representing distance education, instructional materials, learning management systems, and general knowledge about professional development relevant to the original initiative. The Advisory Committee shall provide the ESUCC’s Executive Director and Digital Learning Director with suggestions and input on technical and other matters related to distance education, digital learning, instructional materials, or learning management systems, within the State of Nebraska. The ESUCC Executive Director and Digital Learning Director may also form ad hoc committees from time to time to address matters relevant to the Digital Learning Services and Projects.

- e. Open Educational Resources (OER): The Nebraska OER hub is available to all ESUs and their district schools and offers statewide access to local and national open educational resources. The OER hub is a customized branded landing page on OER Commons, a product of ISKME. Within the Nebraska OER hub, collaborative statewide efforts with and between the Nebraska Department of Education, the ESUCC, school districts and educators are possible and provides the support to curate and create quality open educational resources that are aligned to Nebraska curriculum. The cost for the platform and services is funded by the Digital Learning administration fee.
- f. Learning Object Repositories (LOR): ESUCC will coordinate **access** to digital libraries that enable educators from within participating ESUs to use educational resources that are aligned to academic standards. These digital libraries may include both free and subscription based services, including but not limited to the following: Learn360, Nebraska OER, NROC web-based tools and PBS Learning Media.
- g. Conditions of Participation.
 - i. Intellectual Property. The ESU and each of its participating school districts agrees to comply with all relevant laws governing copyright and other intellectual property. The ESU agrees to hold ESUCC harmless for any violation of this provision by the ESU or its agents.
 - ii. No Assignment. No Party shall assign any of its rights or obligations under this Project without the prior written consent of the ESUCC's Executive Director or the ESUCC board.
- h. Fees. Each ESU will be invoiced \$5,700 fee to support the administration of statewide Digital Learning Services and Projects. Mandatory participation includes financial support of the services pursuant to the terms set forth in this section. Additional fees may be determined and assessed by the ESUCC board to provide these necessary services.

The following is a cost summary for the project:

Digital Learning Administration (Each ESU will participate.)	\$ 5,700
MSA Fees for 2019-2020: \$ 5,500	increase of \$200

- i. Optional Digital Learning Services and Projects. The Digital Learning Services and Projects are structured to allow ESUs to participate at the mandatory level or at an expanded level. The expanded optional services and projects supplement the statewide efforts in blended learning, open educational resources, instructional materials, and other digital learning products as recommended by appropriate affiliates. On an annual basis, ESUs may choose to participate in all or none of the expanded optional projects or services. Some of the services are made available to school districts directly when an ESU does not participate in the expanded optional

services. Due to the nature of some projects, ESUs may not elect to withdraw or amend their participation mid-contract year after this Agreement has been approved.

- i. OverDrive Professional Development Library. The ESUCC OverDrive Professional Library is a customized digital collection of ebooks and audiobooks for use by ESU staff across the state. Participating ESUs contributed \$1,000 each for the initial start up to build the collection. ESUs that elected not to participate in the initial set-up can opt in at any time for a fee of \$1,000 plus any additional fees that have incurred since start up. Annual fees will be up to \$600 per ESU based upon the assessed need for additional books on current professional development topics as recommended by the affiliates. If an ESU chooses not to continue participation, access to the library will be terminated.

The following is a cost summary of the project:

OverDrive Professional Library	Up to \$ 600
MSA Fees for 2019-2020: \$ 1,000	

(On the Summary Page, please check the box if the ESU will participate in the service.)

- ii. Instructional Materials: Media on Demand: Learn360 is a statewide multimedia digital delivery service that also includes a free LOR for the management and delivery of custom created or licensed content. This agreement is being managed under Nebraska ESU Cooperative Purchasing Web Site or Marketplace beginning September 1, 2020.
- iii. Digital Learning: Special Projects. The goal of this project is to enhance education for all learners in Nebraska schools and ESUs. These projects may support the curation and creation of educational artifacts, the review and alignment of resources to the Nebraska State Standards and other indicators utilized by Nebraska schools, BlendEd projects, the promotion of existing instructional materials and digital learning resources, state endorsed LOR platforms, or any additional training. The TLT affiliate will submit project proposals to the ESUCC board for approval based upon identified assessed needs. It is recommended to budget up to \$7,500 per ESU for Special Projects. Any fees for Special Projects will be invoiced only when an actual cost is incurred.

The following is a cost summary of the project:

Digital Learning Special Projects	Up to \$ 7,500
--	-----------------------

These projects have been combined for a decrease of \$ 2,500.

<i>MSA 2019-20 Specials Projects</i>	<i>\$ 5,000</i>
<i>MSA 2019-20 Learning Object Acquisitions</i>	<i>\$ 5,000</i>

5. Cooperative Purchasing Project

- a. Purpose of Cooperative Purchasing. The Cooperative Purchasing Project aggregates demand for certain items commonly purchased by school districts to get lower prices and more favorable terms from selected suppliers.
- b. Duties of ESUCC. In connection with the Cooperative Purchasing Program, the ESUCC shall:
 - i. Combine statewide data relevant to cooperative purchasing in order to promote a valid basis upon which to solicit bids.
 - ii. Coordinate activities which are commensurate with updating and perpetuating proper specifications inherent within the bidding process.
 - iii. Prepare official bid documents and invite suppliers to bid in connection with supplies to be purchased by ESUCC and members.
 - iv. Prepare and cause to be published the official legal notices of the bid opening in connection with supplies to be purchased by ESUCC as required by applicable law or policy.
 - v. Conduct the public bid opening and resulting bid reviews in accordance with applicable Nebraska statutory “public lettings” provisions, if any, or ESUCC policy and practice, and be responsible for selecting bids based upon such provisions.
 - vi. Compile price lists and order sheets for each participating educational service unit and make such order lists and price sheets available through the Nebraska ESU Cooperative Purchasing Web Site or Marketplace.
 - vii. Provide technical support for ESUs and school districts in placing orders with suppliers through the Marketplace. Merchandise will be shipped as specified in bid terms and conditions
 - viii. Through the website, provide participating ESUs and school districts the capabilities to track items ordered, confirm receipt, check invoices and detect and report shortages.
 - ix. Retrieve order documents from the website and prepare aggregate orders to be sent to respective suppliers so that merchandise is shipped to each participating school/educational service unit.
 - x. Assist any participating school/educational service unit with problems related to the processing and delivery of orders from the suppliers.
 - xi. Participate in an annual audit of cooperative purchasing accounts and records conducted by a Certified Public Accountant.

(On the Summary Page, please check the box if the ESU will participate in the service.)

6. Special Education Project

- a. Student Records System (SRS Project): SRS is an online special education record system designed to create all special education documents, required by Rule 51 and Rule 52, including IEP, MDT, IFSP and all required notices. The SRS is a highly secured system that organizes and stores documents and provides easy access to files via the internet. SRS training is provided across the state for district staff and college and university staff.
- b. Fees. Each Participating ESU will pay a fee of \$5,500 to fund the Special Education Project.
- c. Additional SRS Fee. School Districts that are members of one of the participating Parties to the SPED SRS Project must pay an additional fee to receive access to SRS. Fees will be assessed in accordance with the following table.

2019-2020	2020-2021	Tier
\$166	\$174	<100
\$430	\$452	100-249
\$858	\$901	250-499
\$2,576	\$2,705	500-999
\$3,435	\$3,607	1000-1999
\$4,293	\$4,508	2000-3999
\$8,584	\$9,013	4000-17999

The ESUCC will bill the ESU for the fees allocated to each of the ESU’s participating member school districts.

The following is a cost summary of the project:

Special Education Project	\$ 5,500
Additional SRS Fees (Tier)	\$see chart above

MSA Fees for 2019-2020: \$ 5,500

(On the Summary Page, please check the box if the ESU will participate in the service.)

7. Legislative and Governmental Relations Project

- a. Purpose Legislative and Governmental Relations Project. The Legislative and Governmental Relations Project will assist member ESUs in strategically planning legislative initiatives that support the mission of the ESUCC and its member service units, tracking legislation that affects service units and state-wide educational efforts in the state, and influencing state lawmakers to support the vital work of the ESUCC, service units and public schools in the state of Nebraska.

- b. Duties of ESUCC. In connection with the Cooperative Purchasing Program, the ESUCC shall:
 - i. Solicit input and direction on legislative and governmental relations issues from its members through the ESUCC legislative committee and in other forums;
 - ii. Direct employees of ESUCC to draft, support or oppose state legislation related to matters affecting education in the state of Nebraska;
 - iii. Contract with experts in the field of governmental relations to assist the ESUCC in legislative and governmental matters

- c. Fees. Each Participating ESU will pay a fee of \$1629.41 to be determined by the ESUCC board upon approval of relevant expert contracts to fund the Legislative and Governmental Relations Project. In no event will the fee for participation exceed ESUCC’s actual costs.

The following is a cost summary for this project.

Govt. Relations (2019 & 2020)	\$ 1,629.41
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(On the Summary Page, please check the box if the ESU will participate in the service.)

Summary of MSA Fees 2020-2021

Please check and initial the relevant boxes below indicating the services in which the Service Unit wishes to participate. (Please note all projects within the MSA are provided with an either (1) a specific charge, (2) no charge for the project, or (3) a required participation fee for all ESUs.)

	<u>2019-2020</u>	<u>2020-2021</u>
ESUPDO with the following costs for PD services. (Statewide Core Service Initiative pursuant to Rule 84; Each ESU will participate.)		
Section 2 PD Annual Program Fees	\$ 4,239	\$ 3,404
Section 3 PD Participation Fees\$ 20 per person/per day		
SIMPL (Each ESU will participate.)		
SIMPL	\$ 0.00	Up to \$ 1,500
Digital Learning Services/Administration: Encompassing Distance Education, BlendEd, OER and other digital learning administrative functions. (Statewide Core Service Initiative pursuant to Rule 84; Each ESU will participate.)		
Digital Learning Administration	\$ 5,500	\$ 5,700
<input type="checkbox"/> ___ Digital Learning Projects/ESUCC Professional Library	\$ 1,000	\$ 600
Digital Learning Projects/Learn360		
Media On Demand		Coop Marketplace
Digital Learning/Special Projects		
Learning Objects/Special Projects were combined Budgeted amount - Projects subject to approval vote	\$10,000	\$ 7,500
Coop Purchasing	\$ 0.00	\$ 0.00
<input type="checkbox"/> ___ SRS Special Education Project	\$ 5,500	\$ 5,500
<input type="checkbox"/> ___ SRS Additional SRS Fees (Tier)	(see table on pg. 10)	
Legislative and Governmental Relations		
Govt. Relations	\$ 1,630	\$ 1,630

IN WITNESS WHEREOF, the parties have caused this Agreement to be executed by their duly authorized officers.

FOR EDUCATIONAL SERVICE UNIT # ____:

I certify that I have checked the relevant boxes above indicating the Projects in which the Service Unit wishes to participate.

OR

I certify that the Service Unit Wishes to Participate in ALL of the above projects.

FOR THE EDUCATIONAL SERVICE UNIT:

(Signature)

(Date)

(Printed name)

(Title)

FOR THE EDUCATIONAL SERVICE COORDINATING COUNCIL:

(Signature)

(Date)

Kraig J Lofquist
ESUCC Executive Director

SUNGARD PENTAMATION, INC.
 DATE: 02/28/2020
 TIME: 14:23:37

ESU COORDINATING COUNCIL
 INVOICE SHORT LISTING

PAGE NUMBER: 1
 MODULE: mrvnlrpb

SELECTION CRITERIA: cmropenitem.total_due>0.0

INV DATE	INVOICE NO	CUSTOMER #	CUSTOMER NAME	ORIG INVOICE	INVOICE ADJT	----PAYMENTS	PAYMENT ADJT	-WRITTEN OFF	---TOTAL DUE
08/23/2019	AEPA001243	BRIDGEPORT	BRIDGEPORT PUBLIC	3,612.50	.00	.00	.00	.00	3,612.50
07/16/2019	CRIS000589	NORFOLK	NORFOLK PUBLIC SCH	610.00	-330.00	.00	.00	.00	280.00
01/10/2020	CRIS000638	BARRMIDDLE	BARR MIDDLE SCHOOL	770.00	.00	.00	.00	.00	770.00
01/10/2020	CRIS000640	WESTRIDGE	WESTRIDGE MIDDLE S	450.00	.00	.00	.00	.00	450.00
01/10/2020	CRIS000641	JEFFERSON	JEFFERSON ELEMENTA	685.00	.00	.00	.00	.00	685.00
01/10/2020	CRIS000642	SHOEMAKER	SHOEMAKER ELEMENTA	385.00	.00	.00	.00	.00	385.00
01/10/2020	CRIS000644	EARLYLEARN	EARLY LEARNING CEN	600.00	.00	.00	.00	.00	600.00
01/10/2020	CRIS000647	GRANDISLAN	GRAND ISLAND PUBLI	875.00	.00	.00	.00	.00	875.00
01/10/2020	CRIS000649	DODGEELEM	DODGE ELEMENTARY S	535.00	.00	.00	.00	.00	535.00
01/10/2020	CRIS000650	LINCOLNELE	LINCOLN ELEMENTARY	450.00	.00	.00	.00	.00	450.00
01/10/2020	CRIS000651	GATESELEM	GATES ELEMENTARY S	685.00	.00	.00	.00	.00	685.00
01/10/2020	CRIS000652	HOWARDELEM	HOWARD ELEMENTARY	385.00	.00	.00	.00	.00	385.00
01/10/2020	CRIS000655	WASMEELEM	WASMER ELEMENTARY	150.00	.00	.00	.00	.00	150.00
02/14/2020	IMAT000290	ESU01	EDUCATIONAL SERVIC	6,539.80	.00	.00	.00	.00	6,539.80
02/14/2020	IMAT000291	ESU03	EDUCATIONAL SERVIC	16,398.88	.00	.00	.00	.00	16,398.88
02/14/2020	IMAT000292	ESU04	EDUCATIONAL SERVIC	5,336.18	.00	.00	.00	.00	5,336.18
02/14/2020	IMAT000293	ESU05	EDUCATIONAL SERVIC	5,026.68	.00	.00	.00	.00	5,026.68
02/14/2020	IMAT000294	ESU07	EDUCATIONAL SERVIC	7,550.44	.00	.00	.00	.00	7,550.44
02/14/2020	IMAT000295	ESU08	EDUCATIONAL SERVIC	6,801.87	.00	.00	.00	.00	6,801.87
02/14/2020	IMAT000296	ESU09	EDUCATIONAL SERVIC	6,031.10	.00	.00	.00	.00	6,031.10
02/14/2020	IMAT000297	ESU13	EDUCATIONAL SERVIC	6,903.86	.00	.00	.00	.00	6,903.86
02/14/2020	IMAT000298	ESU15	EDUCATIONAL SERVIC	4,512.22	.00	.00	.00	.00	4,512.22
02/14/2020	IMAT000299	ESU16	EDUCATIONAL SERVIC	5,689.55	.00	.00	.00	.00	5,689.55
02/14/2020	IMAT000300	ESU17	EDUCATIONAL SERVIC	4,000.06	.00	.00	.00	.00	4,000.06
02/14/2020	IMAT000301	ESU18	EDUCATIONAL SERVIC	12,682.16	.00	.00	.00	.00	12,682.16
02/14/2020	IMAT000302	NDE	NEBRASKA DEPT OF E	1,000.00	.00	.00	.00	.00	1,000.00
12/20/2019	PDO0000824	ESU18	EDUCATIONAL SERVIC	40.00	.00	.00	.00	.00	40.00
09/27/2019	VNDR000003	BHPHOTO	B & H PHOTO VIDEO	53.56	.00	.00	.00	.00	53.56
02/24/2020	VNDR000007	ACCO	ACCO BRANDS / GBC	58.99	.00	.00	.00	.00	58.99
02/24/2020	VNDR000008	BLICK	BLICK ART MATERIAL	4.58	.00	.00	.00	.00	4.58
02/24/2020	VNDR000009	INNOVOFFIC	INNOVATIVE OFFICE	107.06	.00	.00	.00	.00	107.06
02/24/2020	VNDR000010	PYRAMID	PYRAMID SCHOOL PRO	293.61	.00	.00	.00	.00	293.61
02/24/2020	VNDR000011	RAPIDSWHOL	RAPIDS WHOLESAL	2.59	.00	.00	.00	.00	2.59
02/24/2020	VNDR000012	S&S	S&S WORLDWIDE	99.54	.00	.00	.00	.00	99.54
02/24/2020	VNDR000013	SCHOOLHEAL	SCHOOL HEALTH CORP	130.29	.00	.00	.00	.00	130.29
02/24/2020	VNDR000014	TROXELL	TROXELL COMMUNICAT	7.41	.00	.00	.00	.00	7.41
02/24/2020	VNDR000015	VIRCO	VIRCO INC	159.03	.00	.00	.00	.00	159.03
02/24/2020	VNDR000016	BSN	BSN SPORTS	4.17	.00	.00	.00	.00	4.17
TOTAL REPORT: 38				99,626.13	-330.00	.00	.00	.00	99,296.13

EFINANCE - POWERSCHOOL
 DATE: 03/20/2020
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ESU COORDINATING COUNCIL
 SUMMARY REVENUE COMPARISON REPORT

PAGE NUMBER: 1
 REVCOM31

SELECTION CRITERIA: ALL
 ACCOUNTING PERIOD: 6/20

Fund - 01 - GENERAL FUND

TITLE	CURRENT YEAR				PRIOR YEAR			
	BUDGET	REVENUE	BALANCE	%	BUDGET	REVENUE	BALANCE	%
TOTAL REVENUE	4,931,756.00	1,742,055.08	3,189,700.92	35.32	.00	.00	.00	.00
TOTAL GENERAL FUND	4,931,756.00	1,742,055.08	3,189,700.92	35.32	.00	.00	.00	.00
TOTAL REPORT	4,931,756.00	1,742,055.08	3,189,700.92	35.32	.00	.00	.00	.00

EFINANCE - POWERSCHOOL
DATE: 03/20/2020
TIME: 14:22:50

ESU COORDINATING COUNCIL
REVENUE TRANSACTION ANALYSIS

PAGE NUMBER: 1
AUDIT31

SELECTION CRITERIA: transact.yr='20' and transact.period='6'
ACCOUNTING PERIOD: 6/20

FUND - 01 - GENERAL FUND
ORG UNIT - 01101510100 - ADMN INTEREST REVENUE

ACCOUNT	DATE	T/C	RECEIVE REFERENCE	PAYER/VENDOR	BUDGET	RECEIPTS	RECEIVABLES DESCRIPTION
11410	INTEREST						
6 /20	02/29/20	19	BANKREC			1,972.33	RECONCILIATION INTEREST
TOTAL	INTEREST				.00	1,972.33	.00
TOTAL	ADMN INTEREST REVENUE				.00	1,972.33	.00

EFINANCE - POWERSCHOOL
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ESU COORDINATING COUNCIL
REVENUE TRANSACTION ANALYSIS

PAGE NUMBER: 2
AUDIT31

SELECTION CRITERIA: transact.yr='20' and transact.period='6'
ACCOUNTING PERIOD: 6/20

FUND - 01 - GENERAL FUND
ORG UNIT - 01101951300 - COOP REVENUE, ESU/SCHOOL

ACCOUNT	DATE	T/C	RECEIVE REFERENCE	PAYER/VENDOR	BUDGET	RECEIPTS	RECEIVABLES DESCRIPTION
11990	INVOICED REVENUE						
6 /20	02/14/20	19	56			250.00	RECEIVABLE-RC- 021420PQ
TOTAL	INVOICED REVENUE				.00	250.00	.00
TOTAL	COOP REVENUE, ESU/SCHOOL				.00	250.00	.00

EFINANCE - POWERSCHOOL
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ESU COORDINATING COUNCIL
REVENUE TRANSACTION ANALYSIS

PAGE NUMBER: 3
AUDIT31

SELECTION CRITERIA: transact.yr='20' and transact.period='6'
ACCOUNTING PERIOD: 6/20

FUND - 01 - GENERAL FUND
ORG UNIT - 01101951500 - PDO REVENUE, ESU/SCHOOL

ACCOUNT	DATE	T/C	RECEIVE REFERENCE	PAYER/VENDOR	BUDGET	RECEIPTS	RECEIVABLES DESCRIPTION
11990			INVOICED REVENUE				
6 /20	02/14/20	19		55		580.00	RECEIVABLE-RC- 021320PQ
6 /20	02/24/20	19		59		4,239.00	RECEIVABLE-RC- 022420PQ
TOTAL			INVOICED REVENUE		.00	4,819.00	.00
TOTAL			PDO REVENUE, ESU/SCHOOL		.00	4,819.00	.00

EFINANCE - POWERSCHOOL
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ESU COORDINATING COUNCIL
REVENUE TRANSACTION ANALYSIS

PAGE NUMBER: 4
AUDIT31

SELECTION CRITERIA: transact.yr='20' and transact.period='6'
ACCOUNTING PERIOD: 6/20

FUND - 01 - GENERAL FUND
ORG UNIT - 01101951560 - PDO CRISIS REVENUE ESU/SC

ACCOUNT	DATE	T/C	RECEIVE	REFERENCE	PAYER/VENDOR	BUDGET	RECEIPTS	RECEIVABLES	DESCRIPTION
11990			INVOICED	REVENUE					
6 /20	02/13/20	19		54			940.00		RECEIVABLE-RC- 021320PQ
6 /20	02/18/20	19		57			130.00		RECEIVABLE-RC- 021820PQ
6 /20	02/20/20	19		58			6,360.00		RECEIVABLE-RC- 022020PQ
6 /20	02/24/20	19		59			900.00		RECEIVABLE-RC- 022420PQ
TOTAL			INVOICED	REVENUE		.00	8,330.00	.00	
TOTAL			PDO	CRISIS	REVENUE ESU/SC	.00	8,330.00	.00	

EFINANCE - POWERSCHOOL
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ESU COORDINATING COUNCIL
 REVENUE TRANSACTION ANALYSIS

PAGE NUMBER: 5
 AUDIT31

SELECTION CRITERIA: transact.yr='20' and transact.period='6'
 ACCOUNTING PERIOD: 6/20

FUND - 01 - GENERAL FUND
 ORG UNIT - 01101990300 - COOP LOCAL SALES REVENUE

ACCOUNT	DATE	T/C	RECEIVE REFERENCE	PAYER/VENDOR	BUDGET	RECEIPTS	RECEIVABLES DESCRIPTION
12400							
							ADMIN FEES
	6 /20	02/11/20	24			10,774.57	.00 COOP SYSCO ADMN FEE
	6 /20	02/11/20	24			322.37	.00 COOP SYSCO ADMIN FEE
	6 /20	02/12/20	24			2,144.06	.00 COOP QULL ADMIN FEE
	6 /20	02/12/20	24			36.37	.00 COOP BIOFIT ADMIN FEE
	6 /20	02/14/20	24			5,763.14	.00 COOP CDW-G ADMIN FEE
	6 /20	02/18/20	19	57		9,872.37	RECEIVABLE-RC- 021820PQ
	6 /20	02/18/20	24			2,535.29	.00 COOP HOME DEPOT ADMIN FEE
	6 /20	02/18/20	24			9.25	.00 COOP SOFTCHOICE ADMIN FEE
	6 /20	02/18/20	24			829.92	.00 COOP STAPLES ADMIN FEE
	6 /20	02/24/20	24			190.50	.00 COOP IXL LEARNING ADMIN F
TOTAL					.00	32,477.84	.00
TOTAL					.00	32,477.84	.00
							COOP LOCAL SALES REVENUE

EFINANCE - POWERSCHOOL
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ESU COORDINATING COUNCIL
REVENUE TRANSACTION ANALYSIS

PAGE NUMBER: 6
AUDIT31

SELECTION CRITERIA: transact.yr='20' and transact.period='6'
ACCOUNTING PERIOD: 6/20

FUND - 01 - GENERAL FUND
ORG UNIT - 01103575570 - PDO INNOV GRANT REVENUE

ACCOUNT	DATE	T/C	RECEIVE REFERENCE	PAYER/VENDOR	BUDGET	RECEIPTS	RECEIVABLES DESCRIPTION
14995			GRANT REVENUE				
	6 /20		02/11/20 24			137,140.89	.00 INNOVATIVE GRANT FUNDS
	6 /20		02/26/20 24			55,110.09	.00 INNOVATIVE GRANT FUNDS
TOTAL			GRANT REVENUE		.00	192,250.98	.00
TOTAL			PDO INNOV GRANT REVENUE		.00	192,250.98	.00
TOTAL			GENERAL FUND		.00	240,100.15	.00
TOTAL REPORT					.00	240,100.15	.00

Adjusted Budget, February 2020

ORG UNIT	ACCOUNT TITLE	BUDGET	PERIOD EXP	ENCUMBRANCES	YEAR TO DATE ENC + EXP	AVAILABLE	YTD/ BUD
1202310100 20540	ADMIN BOARD EXP/DUES	ADVERTISING	\$1,000.00	\$0.00	\$0.00	\$523.52	\$476.48 52.35
1202310100 20810	ADMIN BOARD EXP/DUES	DUES/FEES	\$15,429.00	\$0.00	\$0.00	\$15,637.18	-\$208.18 101.35
1202510100 20315	ADMIN FISCAL SERVICES	ACCT/AUDIT	\$15,830.00	\$206.00	\$0.00	\$1,074.78	\$14,755.22 6.79
1202330100 20314	ADMIN LEGAL/GOVT RELATION	GOVT RELATIONS	\$28,700.00	\$0.00	\$0.00	\$14,309.66	\$14,390.34 49.86
1202330100 20317	ADMIN LEGAL/GOVT RELATION	LEGAL	\$15,050.00	\$0.00	\$0.00	\$4,336.14	\$10,713.86 28.81
1202560100 20531	ADMIN POSTAGE	POSTAGE/POSTAGE METER	\$350.00	\$0.50	\$0.00	\$82.33	\$267.67 23.52
1202530100 20550	ADMIN PRINT/PUB/DUP	PRINTING/BINDING	\$1,000.00	\$135.09	\$0.00	\$579.33	\$420.67 57.93
1202610100 20440	ADMIN RENT/LEASE	RENT	\$3,493.00	\$0.00	\$0.00	\$1,150.55	\$2,342.45 32.94
1202610100 20520	ADMIN RENT/LEASE	INSURANCE	\$9,999.00	\$959.00	\$0.00	\$1,918.00	\$8,081.00 19.18
1202320100 20110	ADMIN SALARY EXEC DIRECTO	SALARIES	\$84,506.00	\$7,794.19	\$0.00	\$38,970.96	\$45,535.04 46.12
1202320100 20220	ADMIN SALARY EXEC DIRECTO	SOCIAL SECURITY	\$6,465.00	\$535.58	\$0.00	\$2,610.36	\$3,854.64 40.38
1202320100 20230	ADMIN SALARY EXEC DIRECTO	RETIREMENT	\$9,239.00	\$769.89	\$0.00	\$3,849.45	\$5,389.55 41.67
1202320100 20270	ADMIN SALARY EXEC DIRECTO	WORK COMP	\$562.00	\$46.76	\$0.00	\$233.80	\$328.20 41.6
1202320100 20290	ADMIN SALARY EXEC DIRECTO	OTHER BENEFITS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00 0
1202320100 20330	ADMIN SALARY EXEC DIRECTO	PROF DEV	\$400.00	\$0.00	\$0.00	\$0.00	\$400.00 0
1202320100 20333	ADMIN SALARY EXEC DIRECTO	MILEAGE	\$6,000.00	\$0.00	\$0.00	\$1,735.09	\$4,264.91 28.92
1202320100 20580	ADMIN SALARY EXEC DIRECTO	TRAVEL (EXCEPT MILEAGE)	\$19,915.00	\$496.20	\$0.00	\$5,977.69	\$13,937.31 30.02
1202320100 20610	ADMIN SALARY EXEC DIRECTO	SUPPLIES	\$400.00	\$8.06	\$0.00	\$225.81	\$174.19 56.45
1202800100 20110	ADMIN STAFF SALARY	SALARIES	\$54,218.00	\$4,518.21	\$0.00	\$22,591.06	\$31,626.94 41.67
1202800100 20220	ADMIN STAFF SALARY	SOCIAL SECURITY	\$3,511.00	\$290.74	\$0.00	\$1,453.69	\$2,057.31 41.4
1202800100 20230	ADMIN STAFF SALARY	RETIREMENT	\$5,355.00	\$446.30	\$0.00	\$2,231.50	\$3,123.50 41.67
1202800100 20270	ADMIN STAFF SALARY	WORK COMP	\$325.00	\$27.10	\$0.00	\$135.46	\$189.54 41.68
1202800100 20290	ADMIN STAFF SALARY	OTHER BENEFITS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00 0
1202800100 20333	ADMIN STAFF SALARY	MILEAGE	\$4,500.00	\$321.72	\$0.00	\$1,501.15	\$2,998.85 33.36
1202800100 20580	ADMIN STAFF SALARY	TRAVEL (EXCEPT MILEAGE)	\$2,000.00	\$330.35	\$0.00	\$718.10	\$1,281.90 35.91
1202580100 20320	ADMIN TECH SERVICES	CONTRACTED SERVICES	\$3,000.00	\$0.00	\$0.00	\$2,450.00	\$550.00 81.67
1202580100 20530	ADMIN TECH SERVICES	COMPUTER/INTERNET/PHONE	\$100.00	\$0.00	\$0.00	\$153.28	-\$53.28 153.28
1202580100 20650	ADMIN TECH SERVICES	TECH SOFTWARE/SUPPLIES	\$133.00	\$27.40	\$0.00	\$218.40	-\$85.40 164.21
1202580100 20734	ADMIN TECH SERVICES	TECH HARDWARE	\$0.00	\$0.00	\$0.00	\$794.69	-\$794.69 0
			\$291,480.00	\$16,913.09	\$0.00	\$125,461.98	\$166,018.02 43.04%
1202310620 20810	BL DEC BOARD EXP/DUES	DUES/FEES	\$310.00	\$0.00	\$0.00	\$0.00	\$310.00 0
1202320620 20110	BL DEC EXEC SALARY/EXP	SALARIES	\$60,984.00	\$5,624.67	\$0.00	\$28,123.38	\$32,860.62 46.12
1202320620 20220	BL DEC EXEC SALARY/EXP	SOCIAL SECURITY	\$4,665.00	\$386.50	\$0.00	\$1,883.76	\$2,781.24 40.38
1202320620 20230	BL DEC EXEC SALARY/EXP	RETIREMENT	\$6,667.00	\$555.59	\$0.00	\$2,777.95	\$3,889.05 41.67
1202320620 20270	BL DEC EXEC SALARY/EXP	WORK COMP	\$405.00	\$33.75	\$0.00	\$168.75	\$236.25 41.67
1202320620 20290	BL DEC EXEC SALARY/EXP	OTHER BENEFITS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00 0
1202510620 20315	BL DEC FISCAL SERVICES	ACCT/AUDIT	\$1,085.00	\$0.00	\$0.00	\$29.60	\$1,055.40 2.73
1202330620 20317	BL DEC LEGAL/GOVT RELATIO	LEGAL	\$1,225.00	\$0.00	\$0.00	\$352.95	\$872.05 28.81
1202560620 20531	BL DEC POSTAGE	POSTAGE/POSTAGE METER	\$100.00	\$0.00	\$0.00	\$6.50	\$93.50 6.5
1202530620 20550	BL DEC PRINT/PUB/DUP	PRINTING/BINDING	\$500.00	\$0.00	\$0.00	\$20.48	\$479.52 4.1
1202250620 20640	BL DEC PRO DEV	PERIODICALS/BOOKS	\$250.00	\$0.00	\$0.00	\$0.00	\$250.00 0
1202520620 20610	BL DEC PURCHASE/WAREHOUSE	SUPPLIES	\$500.00	\$0.00	\$0.00	\$2.94	\$497.06 0.59
1202610620 20440	BL DEC RENT/LEASE	RENT	\$4,484.00	\$0.00	\$0.00	\$922.50	\$3,561.50 20.57
1202800620 20110	BL DEC STAFF SALARY/EXP	SALARIES	\$123,021.00	\$5,555.82	\$0.00	\$46,562.82	\$76,458.18 37.85
1202800620 20220	BL DEC STAFF SALARY/EXP	SOCIAL SECURITY	\$8,130.00	\$406.42	\$0.00	\$3,102.81	\$5,027.19 38.16
1202800620 20230	BL DEC STAFF SALARY/EXP	RETIREMENT	\$12,151.00	\$481.60	\$0.00	\$4,532.20	\$7,618.80 37.3
1202800620 20270	BL DEC STAFF SALARY/EXP	WORK COMP	\$738.00	\$14.47	\$0.00	\$260.35	\$477.65 35.28
1202800620 20290	BL DEC STAFF SALARY/EXP	OTHER BENEFITS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00 0
1202800620 20333	BL DEC STAFF SALARY/EXP	MILEAGE	\$4,000.00	\$0.00	\$0.00	\$1,907.62	\$2,092.38 47.69

1202800620	20580	BL DEC STAFF SALARY/EXP	TRAVEL (EXCEPT MILEAGE)	\$5,131.00	\$0.00	\$0.00	\$1,645.39	\$3,485.61	32.07
1202800620	20733	BL DEC STAFF SALARY/EXP	FURNITURE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
1202580620	20110	BL DEC TECH SERVICES	SALARIES	\$69,202.00	\$5,766.79	\$0.00	\$28,833.93	\$40,368.07	41.67
1202580620	20220	BL DEC TECH SERVICES	SOCIAL SECURITY	\$5,294.00	\$432.55	\$0.00	\$2,162.75	\$3,131.25	40.85
1202580620	20230	BL DEC TECH SERVICES	RETIREMENT	\$6,836.00	\$569.63	\$0.00	\$2,848.15	\$3,987.85	41.66
1202580620	20270	BL DEC TECH SERVICES	WORK COMP	\$416.00	\$34.59	\$0.00	\$172.95	\$243.05	41.57
1202580620	20290	BL DEC TECH SERVICES	OTHER BENEFITS	\$0.00	\$3.50	\$0.00	\$17.50	-\$17.50	0
1202580620	20320	BL DEC TECH SERVICES	CONTRACTED SERVICES	\$15,500.00	\$0.00	\$0.00	\$5,000.00	\$10,500.00	32.26
1202580620	20530	BL DEC TECH SERVICES	COMPUTER/INTERNET/PHONE	\$976.00	\$827.90	\$0.00	\$1,559.90	-\$583.90	159.83
1202580620	20650	BL DEC TECH SERVICES	TECH SOFTWARE/SUPPLIES	\$160.00	\$27.41	\$0.00	\$201.06	-\$41.06	125.66
1202580620	20734	BL DEC TECH SERVICES	TECH HARDWARE	\$0.00	\$0.00	\$0.00	\$179.80	-\$179.80	0
				\$332,730.00	\$20,721.19	\$0.00	\$133,276.04	\$199,453.96	40.06%

1202320600	20110	BL IMAT EXEC DIR SALARY/E	SALARIES	\$10,454.00	\$964.22	\$0.00	\$4,821.14	\$5,632.86	46.12
1202320600	20220	BL IMAT EXEC DIR SALARY/E	SOCIAL SECURITY	\$800.00	\$66.26	\$0.00	\$322.94	\$477.06	40.37
1202320600	20230	BL IMAT EXEC DIR SALARY/E	RETIREMENT	\$1,143.00	\$95.24	\$0.00	\$476.20	\$666.80	41.66
1202320600	20270	BL IMAT EXEC DIR SALARY/E	WORK COMP	\$69.00	\$5.79	\$0.00	\$28.95	\$40.05	41.96
1202510600	20315	BL IMAT FISCAL SERVICES	ACCT/AUDIT	\$1,085.00	\$0.00	\$0.00	\$0.00	\$1,085.00	0
1202330600	20317	BL IMAT LEGAL/GOVT RELATI	LEGAL	\$1,225.00	\$0.00	\$0.00	\$338.60	\$886.40	27.64
1202560600	20531	BL IMAT POSTAGE	POSTAGE/POSTAGE METER	\$25.00	\$5.50	\$0.00	\$26.50	-\$1.50	106
1202520600	20320	BL IMAT PURCHASE/WAREHOU	CONTRACTED SERVICES	\$1,000.00	\$0.00	\$0.00	\$0.00	\$1,000.00	0
1202520600	20900	BL IMAT PURCHASE/WAREHOU	OTHER PROGRAM PUCHASES	\$111,530.00	\$0.00	\$0.00	\$111,529.25	\$0.75	100
1202610600	20440	BL IMAT RENT/LEASE	RENT	\$4,397.00	\$0.00	\$0.00	\$3,981.95	\$415.05	90.56
1202800600	20110	BL IMAT STAFF SALARY/EXP	SALARIES	\$68,495.00	\$4,533.90	\$0.00	\$27,365.42	\$41,129.58	39.95
1202800600	20220	BL IMAT STAFF SALARY/EXP	SOCIAL SECURITY	\$4,851.00	\$336.31	\$0.00	\$1,949.23	\$2,901.77	40.18
1202800600	20230	BL IMAT STAFF SALARY/EXP	RETIREMENT	\$6,766.00	\$431.05	\$0.00	\$2,686.29	\$4,079.71	39.7
1202800600	20270	BL IMAT STAFF SALARY/EXP	WORK COMP	\$411.00	\$22.48	\$0.00	\$159.40	\$251.60	38.78
1202800600	20290	BL IMAT STAFF SALARY/EXP	OTHER BENEFITS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
1202800600	20333	BL IMAT STAFF SALARY/EXP	MILEAGE	\$1,500.00	\$0.00	\$0.00	\$317.26	\$1,182.74	21.15
1202800600	20580	BL IMAT STAFF SALARY/EXP	TRAVEL (EXCEPT MILEAGE)	\$500.00	\$96.00	\$0.00	\$293.32	\$206.68	58.66
1202800600	20610	BL IMAT STAFF SALARY/EXP	SUPPLIES	\$50.00	\$0.00	\$0.00	\$49.97	\$0.03	99.94
1202580600	20530	BL IMAT TECH SERVICES	COMPUTER/INTERNET/PHONE	\$886.00	\$100.48	\$0.00	\$849.46	\$36.54	95.88
1202580600	20650	BL IMAT TECH SERVICES	TECH SOFTWARE/SUPPLIES	\$342.00	\$27.40	\$0.00	\$223.28	\$118.72	65.29
1202580600	20734	BL IMAT TECH SERVICES	TECH HARDWARE	\$0.00	\$0.00	\$0.00	\$179.80	-\$179.80	0
				\$215,529.00	\$6,684.63	\$0.00	\$155,598.96	\$59,930.04	72.19%

1202310300	20540	COOP BOARD EXP/DUES	ADVERTISING	\$1,000.00	\$0.00	\$0.00	\$0.00	\$1,000.00	0
1202310300	20810	COOP BOARD EXP/DUES	DUES/FEES	\$2,690.00	\$0.00	\$0.00	\$0.00	\$2,690.00	0
1202320300	20110	COOP EXEC DIR SALARY/EXP	SALARIES	\$8,712.00	\$803.52	\$0.00	\$4,017.64	\$4,694.36	46.12
1202320300	20220	COOP EXEC DIR SALARY/EXP	SOCIAL SECURITY	\$666.00	\$55.21	\$0.00	\$269.09	\$396.91	40.4
1202320300	20230	COOP EXEC DIR SALARY/EXP	RETIREMENT	\$953.00	\$79.37	\$0.00	\$396.85	\$556.15	41.64
1202320300	20270	COOP EXEC DIR SALARY/EXP	WORK COMP	\$57.00	\$4.82	\$0.00	\$24.10	\$32.90	42.28
1202320300	20290	COOP EXEC DIR SALARY/EXP	OTHER BENEFITS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
1202510300	20315	COOP FISCAL SERVICES	ACCT/AUDIT	\$13,330.00	\$0.00	\$0.00	\$0.00	\$13,330.00	0
1202330300	20317	COOP LEGAL/GOVT RELATIONS	LEGAL	\$15,050.00	\$0.00	\$0.00	\$4,350.46	\$10,699.54	28.91
1202330300	20820	COOP LEGAL/GOVT RELATIONS	JUDGEMENTS/SETTLEMENTS	\$33,333.00	\$0.00	\$0.00	\$33,333.34	-\$0.34	100
1202560300	20531	COOP POSTAGE	POSTAGE/POSTAGE METER	\$1,500.00	\$8.50	\$0.00	\$415.74	\$1,084.26	27.72
1202530300	20550	COOP PRINT/PUB/DUP	PRINTING/BINDING	\$400.00	\$17.50	\$0.00	\$87.50	\$312.50	21.88
1202520300	20610	COOP PURCHASE/WAREHOUSE/C	SUPPLIES	\$1,200.00	\$0.00	\$0.00	\$1.84	\$1,198.16	0.15
1202520300	20900	COOP PURCHASE/WAREHOUSE/C	OTHER PROGRAM PUCHASES	\$6,009.00	\$1,000.00	\$1,068.00	\$6,008.58	\$0.42	100
1202610300	20440	COOP RENT/LEASE	RENT	\$13,063.00	\$608.00	\$0.00	\$4,186.30	\$8,876.70	32.05
1202610300	20520	COOP RENT/LEASE	INSURANCE	\$384.00	\$32.00	\$0.00	\$160.00	\$224.00	41.67
1202800300	20110	COOP STAFF SALARIES/EXP	SALARIES	\$228,969.00	\$19,080.78	\$0.00	\$95,403.73	\$133,565.27	41.67

1202800300	20220	COOP STAFF SALARIES/EXP	SOCIAL SECURITY	\$14,059.00	\$1,146.81	\$0.00	\$5,734.01	\$8,324.99	40.79
1202800300	20230	COOP STAFF SALARIES/EXP	RETIREMENT	\$22,617.00	\$1,884.76	\$0.00	\$9,423.76	\$13,193.24	41.67
1202800300	20270	COOP STAFF SALARIES/EXP	WORK COMP	\$1,375.00	\$114.51	\$0.00	\$572.55	\$802.45	41.64
1202800300	20290	COOP STAFF SALARIES/EXP	OTHER BENEFITS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
1202800300	20333	COOP STAFF SALARIES/EXP	MILEAGE	\$7,500.00	\$94.59	\$0.00	\$1,336.66	\$6,163.34	17.82
1202800300	20580	COOP STAFF SALARIES/EXP	TRAVEL (EXCEPT MILEAGE)	\$7,500.00	\$100.45	\$0.00	\$2,925.34	\$4,574.66	39
1202580300	20320	COOP TECH SERVICES	CONTRACTED SERVICES	\$6,700.00	\$0.00	\$0.00	\$360.00	\$6,340.00	5.37
1202580300	20530	COOP TECH SERVICES	COMPUTER/INTERNET/PHONE	\$1,271.00	\$146.80	\$0.00	\$950.93	\$320.07	74.82
1202580300	20650	COOP TECH SERVICES	TECH SOFTWARE/SUPPLIES	\$76,121.00	\$106.08	\$49.16	\$76,109.42	\$11.58	99.98
1202580300	20734	COOP TECH SERVICES	TECH HARDWARE	\$2,200.00	\$0.00	\$0.00	\$354.76	\$1,845.24	16.13
				\$466,659.00	\$25,283.70	\$1,117.16	\$246,422.60	\$220,236.40	52.81%

1202800570	20110	INNOVATIVE STAFF SALARIES	SALARIES	\$44,162.00	\$0.00	\$0.00	\$0.00	\$44,162.00	0
1202800570	20220	INNOVATIVE STAFF SALARIES	SOCIAL SECURITY	\$3,726.00	\$0.00	\$0.00	\$0.00	\$3,726.00	0
1202800570	20230	INNOVATIVE STAFF SALARIES	RETIREMENT	\$3,374.00	\$0.00	\$0.00	\$0.00	\$3,374.00	0
1202800570	20270	INNOVATIVE STAFF SALARIES	WORK COMP	\$53.00	\$0.00	\$0.00	\$0.00	\$53.00	0
				\$51,315.00	\$0.00	\$0.00	\$0.00	\$51,315.00	0.00%

1202250560	20320	PDO CRISIS PRO DEV	CONTRACTED SERVICES	\$60,000.00	\$1.50	\$0.00	\$53,388.16	\$6,611.84	88.98
1202250560	20580	PDO CRISIS PRO DEV	TRAVEL (EXCEPT MILEAGE)	\$15,000.00	\$0.00	\$0.00	\$6,785.85	\$8,214.15	45.24
1202250530	20580	PDO ESPD PRO DEV	TRAVEL (EXCEPT MILEAGE)	\$1,000.00	\$0.00	\$0.00	\$0.00	\$1,000.00	0
1203575570	20320	PDO INNOVATIVE GRANT	CONTRACTED SERVICES	\$80,756.00	\$0.00	\$0.00	\$52,121.60	\$28,634.40	64.54
1203575570	20330	PDO INNOVATIVE GRANT	PROF DEV	\$9,508.00	\$0.00	\$0.00	\$0.00	\$9,508.00	0
1203575570	20333	PDO INNOVATIVE GRANT	MILEAGE	\$6,000.00	\$0.00	\$0.00	\$61.48	\$5,938.52	1.02
1203575570	20580	PDO INNOVATIVE GRANT	TRAVEL (EXCEPT MILEAGE)	\$1,437.00	\$0.00	\$0.00	\$2,924.51	-\$1,487.51	203.51
1203575570	20610	PDO INNOVATIVE GRANT	SUPPLIES	\$543.00	\$0.00	\$0.00	\$2.50	\$540.50	0.46
1203575570	20734	PDO INNOVATIVE GRANT	TECH HARDWARE	\$64,944.00	\$0.00	\$0.00	\$0.00	\$64,944.00	0
1202330500	20317	PDO LEGAL/GOVT RELATIONS	LEGAL	\$1,000.00	\$0.00	\$0.00	\$315.00	\$685.00	31.5
1202250510	20330	PDO NOC PROF DEV	PROF DEV	\$21,000.00	\$0.00	\$0.00	\$16,700.00	\$4,300.00	79.52
1202250510	20580	PDO NOC PROF DEV	TRAVEL (EXCEPT MILEAGE)	\$3,050.00	\$0.00	\$0.00	\$593.87	\$2,456.13	19.47
1202250510	20640	PDO NOC PROF DEV	PERIODICALS/BOOKS	\$6,000.00	\$0.00	\$0.00	\$0.00	\$6,000.00	0
1202560500	20531	PDO POSTAGE	POSTAGE/POSTAGE METER	\$250.00	\$1.00	\$0.00	\$23.65	\$226.35	9.46
1202520500	20610	PDO PURCHASE/WAREHOUSE/DI	SUPPLIES	\$500.00	\$0.00	\$0.00	\$69.09	\$430.91	13.82
1202250520	20330	PDO SDA PRO DEV	PROF DEV	\$14,480.00	\$0.00	\$0.00	\$15,371.70	-\$891.70	106.16
1202250520	20580	PDO SDA PRO DEV	TRAVEL (EXCEPT MILEAGE)	\$8,600.00	\$0.00	\$0.00	\$2,245.00	\$6,355.00	26.1
1202250520	20640	PDO SDA PRO DEV	PERIODICALS/BOOKS	\$750.00	\$0.00	\$0.00	\$750.00	\$0.00	100
1202800500	20110	PDO STAFF SALARIES/EXP	SALARIES	\$7,238.00	\$603.15	\$0.00	\$3,015.72	\$4,222.28	41.67
1202800500	20220	PDO STAFF SALARIES/EXP	SOCIAL SECURITY	\$489.00	\$40.76	\$0.00	\$203.80	\$285.20	41.68
1202800500	20230	PDO STAFF SALARIES/EXP	RETIREMENT	\$715.00	\$59.58	\$0.00	\$297.90	\$417.10	41.66
1202800500	20270	PDO STAFF SALARIES/EXP	WORK COMP	\$43.00	\$3.62	\$0.00	\$18.10	\$24.90	42.09
1202800500	20330	PDO STAFF SALARIES/EXP	PROF DEV	\$9,000.00	\$0.00	\$15,524.95	\$18,976.85	-\$9,976.85	210.85
1202800500	20333	PDO STAFF SALARIES/EXP	MILEAGE	\$500.00	\$0.00	\$0.00	\$0.00	\$500.00	0
1202800500	20580	PDO STAFF SALARIES/EXP	TRAVEL (EXCEPT MILEAGE)	\$4,000.00	\$0.00	\$0.00	\$0.00	\$4,000.00	0
1202580500	20320	PDO TECH SERVICES	CONTRACTED SERVICES	\$4,000.00	\$0.00	\$0.00	\$1,500.00	\$2,500.00	37.5
1202580500	20650	PDO TECH SERVICES	TECH SOFTWARE/SUPPLIES	\$0.00	\$0.00	\$0.00	\$36.00	-\$36.00	0
1202250540	20330	PDO TLT PRO DEV	PROF DEV	\$14,078.00	\$0.00	\$0.00	\$7,869.00	\$6,209.00	55.9
1202250540	20580	PDO TLT PRO DEV	TRAVEL (EXCEPT MILEAGE)	\$2,800.00	\$0.00	\$0.00	\$0.00	\$2,800.00	0
				\$337,681.00	\$709.61	\$15,524.95	\$183,269.78	\$154,411.22	54.27%

1202320400	20110	SRS EXEC DIR SALARIES/EXP	SALARIES	\$9,583.00	\$883.87	\$0.00	\$4,419.35	\$5,163.65	46.12
1202320400	20220	SRS EXEC DIR SALARIES/EXP	SOCIAL SECURITY	\$733.00	\$60.74	\$0.00	\$296.04	\$436.96	40.39
1202320400	20230	SRS EXEC DIR SALARIES/EXP	RETIREMENT	\$1,048.00	\$87.31	\$0.00	\$436.55	\$611.45	41.66

1202320400	20270	SRS EXEC DIR SALARIES/EXP	WORK COMP	\$63.00	\$5.30	\$0.00	\$26.50	\$36.50	42.06
1202320400	20290	SRS EXEC DIR SALARIES/EXP	OTHER BENEFITS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
1202510400	20315	SRS FISCAL SERVICES	ACCT/AUDIT	\$2,170.00	\$0.00	\$0.00	\$0.00	\$2,170.00	0
1202330400	20317	SRS LEGAL/GOVT RELATIONS	LEGAL	\$2,450.00	\$0.00	\$0.00	\$705.88	\$1,744.12	28.81
1202560400	20531	SRS POSTAGE	POSTAGE/POSTAGE METER	\$50.00	\$1.00	\$0.00	\$8.65	\$41.35	17.3
1202530400	20550	SRS PRINT/PUB/DUP	PRINTING/BINDING	\$300.00	\$45.03	\$0.00	\$188.99	\$111.01	63
1202520400	20610	SRS PURCHASE/WAREHOUSE/DI	SUPPLIES	\$500.00	\$0.00	\$0.00	\$59.98	\$440.02	12
1202610400	20440	SRS RENT/LEASES	RENT	\$7,865.00	\$0.00	\$0.00	\$3,285.70	\$4,579.30	41.78
1202800400	20110	SRS STAFF SALARIES/EXP	SALARIES	\$169,380.00	\$13,283.54	\$0.00	\$62,594.92	\$106,785.08	36.96
1202800400	20220	SRS STAFF SALARIES/EXP	SOCIAL SECURITY	\$12,156.00	\$848.87	\$0.00	\$4,350.15	\$7,805.85	35.79
1202800400	20230	SRS STAFF SALARIES/EXP	RETIREMENT	\$16,730.00	\$1,312.13	\$0.00	\$6,034.14	\$10,695.86	36.07
1202800400	20270	SRS STAFF SALARIES/EXP	WORK COMP	\$1,017.00	\$78.82	\$0.00	\$369.11	\$647.89	36.29
1202800400	20290	SRS STAFF SALARIES/EXP	OTHER BENEFITS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
1202800400	20333	SRS STAFF SALARIES/EXP	MILEAGE	\$3,500.00	\$233.45	\$0.00	\$1,830.77	\$1,669.23	52.31
1202800400	20580	SRS STAFF SALARIES/EXP	TRAVEL (EXCEPT MILEAGE)	\$1,500.00	\$159.90	\$0.00	\$602.64	\$897.36	40.18
1202580400	20110	SRS TECH SERVICES	SALARIES	\$198,243.00	\$17,965.63	\$0.00	\$89,828.08	\$108,414.92	45.31
1202580400	20220	SRS TECH SERVICES	SOCIAL SECURITY	\$15,166.00	\$1,235.10	\$0.00	\$6,175.50	\$8,990.50	40.72
1202580400	20230	SRS TECH SERVICES	RETIREMENT	\$21,296.00	\$1,774.61	\$0.00	\$8,873.05	\$12,422.95	41.67
1202580400	20270	SRS TECH SERVICES	WORK COMP	\$1,293.00	\$107.75	\$0.00	\$538.79	\$754.21	41.67
1202580400	20290	SRS TECH SERVICES	OTHER BENEFITS	\$0.00	\$10.50	\$0.00	\$52.50	-\$52.50	0
1202580400	20320	SRS TECH SERVICES	CONTRACTED SERVICES	\$23,113.00	\$35.30	\$0.00	\$456.31	\$22,656.69	1.97
1202580400	20530	SRS TECH SERVICES	COMPUTER/INTERNET/PHONE	\$2,322.00	\$376.80	\$0.00	\$3,415.45	-\$1,093.45	147.09
1202580400	20650	SRS TECH SERVICES	TECH SOFTWARE/SUPPLIES	\$150.00	\$27.41	\$0.00	\$712.47	-\$562.47	474.98
1202580400	20734	SRS TECH SERVICES	TECH HARDWARE	\$5,000.00	\$0.00	\$0.00	\$179.80	\$4,820.20	3.6
				\$495,628.00	\$38,533.06	\$0.00	\$195,441.32	\$300,186.68	39.43%
				\$2,191,022.00	\$108,845.28	\$16,642.11	\$1,039,470.68	\$1,151,551.32	47.44%

EFINANCE - POWERSCHOOL
 DATE: 03/20/2020
 TIME: 14:22:10

ESU COORDINATING COUNCIL
 PRINT COMBINING BALANCE SHEET

PAGE NUMBER: 1
 STATMN81

SELECTION CRITERIA: ALL
 ACCOUNTING PERIOD: 6/20

FUND GROUP			
ACCOUNT	TITLE	DEBITS	CREDITS
09000	CASH	1,728,296.10	.00
TOTAL	CASH	1,728,296.10	.00
09296	PRE-PAID POSTAGE	670.08	.00
TOTAL	PRE-PAID POSTAGE	670.08	.00
TOTAL	ASSETS	1,728,966.18	.00
09401	ACCOUNTS PAYABLE	.00	40.05
TOTAL	ACCOUNTS PAYABLE	.00	40.05
TOTAL	LIABILITIES	.00	40.05
TOTAL	REV CONT	.00	1,742,055.08
TOTAL	EXP CONT	1,022,828.57	.00
TOTAL	RES FOR ENC	.00	16,642.11
TOTAL	ENC CONT	16,642.11	.00
TOTAL	REV BUD CONTL	4,931,756.00	.00
TOTAL	EXP BUD CONT	.00	4,931,756.00
TOTAL	FUND BALANCE	.00	1,009,699.62
TOTAL	EQUITIES	5,971,226.68	7,700,152.81
TOTAL	REPORT	7,700,192.86	7,700,192.86



NEBRASKA EDUCATIONAL SERVICE
 UNIT COORDINATING COUNCIL
 DBA COOPERATIVE PURCHASING
 1292 E 4TH ST
 AINSWORTH NE 69210-1225

03-06-2020 RCVD



Union Bank & Trust
 238 East 4th Street
 Ainsworth NE 69210

TELEPHONE: 402-387-1350

Is your contact information up to date? Help us reach you, protect your identity, and let you know about new services and features. To review and update your contact information; stop by your local branch or contact us at www.ubt.com/help.



BASIC BUSINESS ACCOUNT 20611699

DESCRIPTION	DEBITS	CREDITS	DATE	BALANCE
BALANCE LAST STATEMENT			01/31/20	50,599.50
Cincinnati Insur INS.PREM 1000120530				
	959.00		02/05/20	49,640.50
TRANSFER FROM STFIT ACCOUNT 2531673001		1,000.00	02/05/20	50,640.50
SYSCO PAYMENTS 061CA000217258		10,774.57	02/06/20	61,415.07
TRANSFER TO STFIT ACCOUNT 2531673001				
	11,000.00		02/07/20	50,415.07
CHECK # 14905	202.08		02/07/20	50,212.99
SYSCO PAYMENTS 059CA000037357		322.37	02/10/20	50,535.36
VISA PAYMENT 486551XXXXX0305	214.20		02/10/20	50,321.16
VISA PAYMENT 486551XXXXX8112	990.98		02/10/20	49,330.18
CHECK # 14897	221.90		02/10/20	49,108.28
CHECK # 14894	4,988.75		02/10/20	44,119.53
CHECK # 14899	103,228.46		02/10/20	59,108.93-
TRANSFER FROM STFIT ACCOUNT 2531673001		110,000.00	02/10/20	50,891.07
STATE OF NE ST PAYMENT 262415220		137,140.89	02/11/20	188,031.96
CHECK # 14901	180.12		02/11/20	187,851.84
TRANSFER TO STFIT ACCOUNT 2531673001				
	137,000.00		02/12/20	50,851.84
DEPOSIT		2,180.43	02/12/20	53,032.27
CHECK # 14846	3,500.00		02/12/20	49,532.27
TRANSFER FROM STFIT ACCOUNT 2531673001		3,000.00	02/12/20	52,532.27
TRANSFER TO STFIT ACCOUNT 2531673001				
	2,000.00		02/13/20	50,532.27





Account Number: 20611699
Statement Date: 02/28/2020

NEBRASKA EDUCATIONAL SERVICE
UNIT COORDINATING COUNCIL
DBA COOPERATIVE PURCHASING

BASIC BUSINESS ACCOUNT 20611699

DESCRIPTION	DEBITS	CREDITS	DATE	BALANCE
DEPOSIT		940.00	02/13/20	51,472.27
STATE OF NE ST PAYMENT 262415220		580.00	02/13/20	52,052.27
CHECK # 14906	233.45		02/13/20	51,818.82
CHECK # 14900	628.00		02/13/20	51,190.82
TRANSFER TO STFIT ACCOUNT 2531673001				
	1,000.00		02/14/20	50,190.82
DEPOSIT		6,013.14	02/14/20	56,203.96
TRANSFER TO STFIT ACCOUNT 2531673001				
	6,000.00		02/18/20	50,203.96
DEPOSIT		13,376.83	02/18/20	63,580.79
TRANSFER TO STFIT ACCOUNT 2531673001				
	13,000.00		02/19/20	50,580.79
CHECK # 14902	8.06		02/19/20	50,572.73
CHECK # 14904	269.03		02/19/20	50,303.70
CHECK # 14903	913.90		02/19/20	49,389.80
CHECK # 14907	1,000.00		02/19/20	48,389.80
TRANSFER FROM STFIT ACCOUNT 2531673001		2,000.00	02/19/20	50,389.80
DEPOSIT		6,360.00	02/20/20	56,749.80
TRANSFER TO STFIT ACCOUNT 2531673001				
	6,000.00		02/21/20	50,749.80
DEPOSIT		5,329.50	02/24/20	56,079.30
TRANSFER TO STFIT ACCOUNT 2531673001				
	6,000.00		02/25/20	50,079.30
STATE OF NE ST PAYMENT 262415220		55,110.09	02/26/20	105,189.39
TRANSFER TO STFIT ACCOUNT 2531673001				
	55,000.00		02/27/20	50,189.39
BALANCE THIS STATEMENT			02/28/20	50,189.39
TOTAL CREDITS (15)	354,127.82	MINIMUM BALANCE		50,079.30
TOTAL DEBITS (24)	354,537.93	AVG AVAILABLE BALANCE		57,672.55
		AVERAGE BALANCE		59,538.24

YOUR CHECKS SEQUENCED

DATE...CHECK #.....AMOUNT	DATE...CHECK #.....AMOUNT	DATE...CHECK #.....AMOUNT
02/12 14846* 3,500.00	02/10 14894* 4,988.75	02/10 14897* 221.90



Account Number: 20611699
Statement Date: 02/28/2020

NEBRASKA EDUCATIONAL SERVICE
UNIT COORDINATING COUNCIL
DBA COOPERATIVE PURCHASING

YOUR CHECKS SEQUENCED

DATE...	CHECK #.....	AMOUNT	DATE...	CHECK #.....	AMOUNT	DATE...	CHECK #.....	AMOUNT
02/10	14899	103,228.46	02/19	14902	8.06	02/07	14905	202.08
02/13	14900	628.00	02/19	14903	913.90	02/13	14906	233.45
02/11	14901	180.12	02/19	14904	269.03	02/19	14907	1,000.00



(*) INDICATES A GAP IN CHECK NUMBER SEQUENCE

CHECKING ACCOUNT DEPOSIT
UBT
 Union Bank & Trust
 DATE Feb 12 2020
 THIS DEPOSIT MADE IN ACCORDANCE WITH CONTRACT ON SIGNATURE CARD AND RULES OF THIS BANK.
 DEPOSIT TO THE ACCOUNT OF -
 NAME Edw. Carabony Council
 ACCOUNT NUMBER 20611699 TOTAL DEPOSIT \$ 2180.43
 ⑆104910795⑆ 009

CHECK NO.	DATE	AMOUNT	MEMO
214106	2/12/20	2180.43	

2/12/2020 \$2,180.43 0

TranDt=02/12/20-Inst=UNION BANK & TRUST COMPANY
 RINum=>104910795<-ItemNum=000193551600
 TranCh=02-220 Inst=UNION BANK & TRUST COMPANY
 RINum=>104910795<-ItemNum=000193551600

2/12/2020 \$2,180.43 0

CHECKING ACCOUNT DEPOSIT
UBT
 Union Bank & Trust
 DATE Feb 13 2020
 THIS DEPOSIT MADE IN ACCORDANCE WITH CONTRACT ON SIGNATURE CARD AND RULES OF THIS BANK.
 DEPOSIT TO THE ACCOUNT OF -
 NAME Edw. Carabony Council
 ACCOUNT NUMBER 20611699 TOTAL DEPOSIT \$ 940.00
 ⑆104910795⑆ 009

CHECK NO.	DATE	AMOUNT	MEMO
214107	2/13/20	940.00	

2/13/2020 \$940.00 0

TranDt=02/13/20-Inst=UNION BANK & TRUST COMPANY
 RINum=>104910795<-ItemNum=000193551786
 TranCh=02-220 Inst=UNION BANK & TRUST COMPANY
 RINum=>104910795<-ItemNum=000193551786

2/13/2020 \$940.00 0

CHECKING ACCOUNT DEPOSIT
UBT
 Union Bank & Trust
 DATE Feb 14 2020
 THIS DEPOSIT MADE IN ACCORDANCE WITH CONTRACT ON SIGNATURE CARD AND RULES OF THIS BANK.
 DEPOSIT TO THE ACCOUNT OF -
 NAME Edw. Carabony Council
 ACCOUNT NUMBER 20611699 TOTAL DEPOSIT \$ 6013.14
 ⑆104910795⑆ 009

CHECK NO.	DATE	AMOUNT	MEMO
214108	2/14/20	6013.14	

2/14/2020 \$6,013.14 0

TranDt=02/14/20-Inst=UNION BANK & TRUST COMPANY
 RINum=>104910795<-ItemNum=00019360887
 TranCh=02-220 Inst=UNION BANK & TRUST COMPANY
 RINum=>104910795<-ItemNum=00019360887

2/14/2020 \$6,013.14 0

CHECKING ACCOUNT DEPOSIT
UBT
 Union Bank & Trust
 DATE Feb 18 2020
 THIS DEPOSIT MADE IN ACCORDANCE WITH CONTRACT ON SIGNATURE CARD AND RULES OF THIS BANK.
 DEPOSIT TO THE ACCOUNT OF -
 NAME Edw. Carabony Council
 ACCOUNT NUMBER 20611699 TOTAL DEPOSIT \$ 13376.83
 ⑆104910795⑆ 009

CHECK NO.	DATE	AMOUNT	MEMO
214109	2/18/20	13376.83	

2/18/2020 \$13,376.83 0

TranDt=02/18/20-Inst=UNION BANK & TRUST COMPANY
 RINum=>104910795<-ItemNum=000193865838
 TranCh=02-220 Inst=UNION BANK & TRUST COMPANY
 RINum=>104910795<-ItemNum=000193865838

2/18/2020 \$13,376.83 0

CHECKING ACCOUNT DEPOSIT
UBT
 Union Bank & Trust
 DATE Feb 20 2020
 THIS DEPOSIT MADE IN ACCORDANCE WITH CONTRACT ON SIGNATURE CARD AND RULES OF THIS BANK.
 DEPOSIT TO THE ACCOUNT OF -
 NAME Edw. Carabony Council
 ACCOUNT NUMBER 20611699 TOTAL DEPOSIT \$ 6360.00
 ⑆104910795⑆ 009

CHECK NO.	DATE	AMOUNT	MEMO
214110	2/20/20	6360.00	

2/20/2020 \$6,360.00 0

TranDt=02/20/20-Inst=UNION BANK & TRUST COMPANY
 RINum=>104910795<-ItemNum=000193866194
 TranCh=02-220 Inst=UNION BANK & TRUST COMPANY
 RINum=>104910795<-ItemNum=000193866194

2/20/2020 \$6,360.00 0

CHECKING ACCOUNT DEPOSIT
UBT
 Union Bank & Trust
 DATE Feb 24 2020
 THIS DEPOSIT MADE IN ACCORDANCE WITH CONTRACT ON SIGNATURE CARD AND RULES OF THIS BANK.
 DEPOSIT TO THE ACCOUNT OF -
 NAME Edw. Carabony Council
 ACCOUNT NUMBER 20611699 TOTAL DEPOSIT \$ 5329.50
 ⑆104910795⑆ 009

CHECK NO.	DATE	AMOUNT	MEMO
214111	2/24/20	5329.50	

2/24/2020 \$5,329.50 0

TranDt=02/24/20-Inst=UNION BANK & TRUST COMPANY
 RINum=>104910795<-ItemNum=000193866558
 TranCh=02-220 Inst=UNION BANK & TRUST COMPANY
 RINum=>104910795<-ItemNum=000193866558

2/24/2020 \$5,329.50 0



ORIGINAL CHECK HAS AN ORIGINAL WATERMARK OR REVERSE SIDE SHOWN AT AN ANGLE TO VIEW

Nebraska ESU Coordinating Council
1292 East 4th Street
Ainsworth, NE 69210

Union Bank & Trust Company
Ainsworth Branch
238 East 4th St.
Ainsworth, Nebraska 69210

CHECK DATE: 12/08/20
CHECK NO.: 14846

AMOUNT: \$*****3,500.00*

BY THE SUM OF *****3500* DOLLARS AND *NO* CENTS

TO THE ORDER OF: NE DISTANCE LEARNING ASSOCIATION
7914 WEST DOUGLASS BLVD
OMAHA NE 68114

PRESIDENT: *Leslie A. Auer*
TREASURER: *Walden Auer*

⑆00014846⑆ ⑆104910795⑆ ⑆061-1699⑆

2/12/2020 \$3,500.00 14846

ORIGINAL CHECK HAS AN ORIGINAL WATERMARK OR REVERSE SIDE SHOWN AT AN ANGLE TO VIEW

Nebraska ESU Coordinating Council
1292 East 4th Street
Ainsworth, NE 69210

Union Bank & Trust Company
Ainsworth Branch
238 East 4th St.
Ainsworth, Nebraska 69210

CHECK DATE: 02/18/20
CHECK NO.: 14894

AMOUNT: \$*****4,988.75*

BY THE SUM OF *****4988* DOLLARS AND *75* CENTS

TO THE ORDER OF: FORWARD FORCE LLC
TRUCKS ONLY
12117 WHEATFIELD WAY
BRADENTON FL 34202

PRESIDENT: *Leslie A. Auer*
TREASURER: *Walden Auer*

⑆00014894⑆ ⑆104910795⑆ ⑆061-1699⑆

2/10/2020 \$4,988.75 14894

ORIGINAL CHECK HAS AN ORIGINAL WATERMARK OR REVERSE SIDE SHOWN AT AN ANGLE TO VIEW

Nebraska ESU Coordinating Council
1292 East 4th Street
Ainsworth, NE 69210

Union Bank & Trust Company
Ainsworth Branch
238 East 4th St.
Ainsworth, Nebraska 69210

CHECK DATE: 02/20/20
CHECK NO.: 14897

AMOUNT: \$*****221.90*

BY THE SUM OF *****221* DOLLARS AND *90* CENTS

TO THE ORDER OF: GORDON GRENHAUSER
44086 W 350TH AVE.
ST. EDWARD NE 68660

PRESIDENT: *Leslie A. Auer*
TREASURER: *Walden Auer*

⑆00014897⑆ ⑆104910795⑆ ⑆061-1699⑆

2/10/2020 \$221.90 14897

ORIGINAL CHECK HAS AN ORIGINAL WATERMARK OR REVERSE SIDE SHOWN AT AN ANGLE TO VIEW

Nebraska ESU Coordinating Council
1292 East 4th Street
Ainsworth, NE 69210

Union Bank & Trust Company
Ainsworth Branch
238 East 4th St.
Ainsworth, Nebraska 69210

CHECK DATE: 02/07/20
CHECK NO.: 14899

AMOUNT: \$***103,228.46*

BY THE SUM OF ****103228* DOLLARS AND *46* CENTS

TO THE ORDER OF: ESU 17
227 NORTH MAIN STREET
AINSWORTH NE 69210

PRESIDENT: *Leslie A. Auer*
TREASURER: *Walden Auer*

⑆00014899⑆ ⑆104910795⑆ ⑆061-1699⑆

2/10/2020 \$103,228.46 14899

ORIGINAL CHECK HAS AN ORIGINAL WATERMARK OR REVERSE SIDE SHOWN AT AN ANGLE TO VIEW

Nebraska ESU Coordinating Council
1292 East 4th Street
Ainsworth, NE 69210

Union Bank & Trust Company
Ainsworth Branch
238 East 4th St.
Ainsworth, Nebraska 69210

CHECK DATE: 02/07/20
CHECK NO.: 14900

AMOUNT: \$*****628.00*

BY THE SUM OF *****628* DOLLARS AND *NO* CENTS

TO THE ORDER OF: UNL ITS COMMUNICATION CENTER
211 HWY
LINCOLN
LINCOLN NE 68588-0532

PRESIDENT: *Leslie A. Auer*
TREASURER: *Walden Auer*

⑆00014900⑆ ⑆104910795⑆ ⑆061-1699⑆

2/13/2020 \$628.00 14900

ORIGINAL CHECK HAS AN ORIGINAL WATERMARK OR REVERSE SIDE SHOWN AT AN ANGLE TO VIEW

Nebraska ESU Coordinating Council
1292 East 4th Street
Ainsworth, NE 69210

Union Bank & Trust Company
Ainsworth Branch
238 East 4th St.
Ainsworth, Nebraska 69210

CHECK DATE: 02/07/20
CHECK NO.: 14901

AMOUNT: \$*****180.12*

BY THE SUM OF *****180* DOLLARS AND *12* CENTS

TO THE ORDER OF: BISHOP BUSINESS
4125 S. 94TH STREET
OMAHA NE 68127

PRESIDENT: *Leslie A. Auer*
TREASURER: *Walden Auer*

⑆00014901⑆ ⑆104910795⑆ ⑆061-1699⑆

2/11/2020 \$180.12 14901

ORIGINAL CHECK HAS AN ORIGINAL WATERMARK OR REVERSE SIDE SHOWN AT AN ANGLE TO VIEW

Nebraska ESU Coordinating Council
1292 East 4th Street
Ainsworth, NE 69210

Union Bank & Trust Company
Ainsworth Branch
238 East 4th St.
Ainsworth, Nebraska 69210

CHECK DATE: 02/07/20
CHECK NO.: 14902

AMOUNT: \$*****8.06*

BY THE SUM OF *****8* DOLLARS AND *06* CENTS

TO THE ORDER OF: ESU 3
2949 SOUTH 110TH STREET
OMAHA NE 68128-5722

PRESIDENT: *Leslie A. Auer*
TREASURER: *Walden Auer*

⑆00014902⑆ ⑆104910795⑆ ⑆061-1699⑆

2/19/2020 \$8.06 14902

ORIGINAL CHECK HAS AN ORIGINAL WATERMARK OR REVERSE SIDE SHOWN AT AN ANGLE TO VIEW

Nebraska ESU Coordinating Council
1292 East 4th Street
Ainsworth, NE 69210

Union Bank & Trust Company
Ainsworth Branch
238 East 4th St.
Ainsworth, Nebraska 69210

CHECK DATE: 02/07/20
CHECK NO.: 14903

AMOUNT: \$*****913.90*

BY THE SUM OF *****913* DOLLARS AND *90* CENTS

TO THE ORDER OF: COMFORT INS
118 3RD AVENUE
Kearney NE 68847

PRESIDENT: *Leslie A. Auer*
TREASURER: *Walden Auer*

⑆00014903⑆ ⑆104910795⑆ ⑆061-1699⑆

2/19/2020 \$913.90 14903

ORIGINAL CHECK HAS AN ORIGINAL WATERMARK OR REVERSE SIDE SHOWN AT AN ANGLE TO VIEW

Nebraska ESU Coordinating Council
1292 East 4th Street
Ainsworth, NE 69210

Union Bank & Trust Company
Ainsworth Branch
238 East 4th St.
Ainsworth, Nebraska 69210

CHECK DATE: 02/07/20
CHECK NO.: 14904

AMOUNT: \$*****269.03*

BY THE SUM OF *****269* DOLLARS AND *03* CENTS

TO THE ORDER OF: DEN HERIKES
11906 WOLCROFTH AVE
OMAHA NE 68144

PRESIDENT: *Leslie A. Auer*
TREASURER: *Walden Auer*

⑆00014904⑆ ⑆104910795⑆ ⑆061-1699⑆

2/19/2020 \$269.03 14904

ORIGINAL CHECK HAS AN ORIGINAL WATERMARK OR REVERSE SIDE SHOWN AT AN ANGLE TO VIEW

Nebraska ESU Coordinating Council
1292 East 4th Street
Ainsworth, NE 69210

Union Bank & Trust Company
Ainsworth Branch
238 East 4th St.
Ainsworth, Nebraska 69210

CHECK DATE: 02/07/20
CHECK NO.: 14905

AMOUNT: \$*****202.08*

BY THE SUM OF *****202* DOLLARS AND *08* CENTS

TO THE ORDER OF: PRECILLA QUINTANA
PO BOX 16
LONG PINE NE 69217

PRESIDENT: *Leslie A. Auer*
TREASURER: *Walden Auer*

⑆00014905⑆ ⑆104910795⑆ ⑆061-1699⑆

2/7/2020 \$202.08 14905

ORIGINAL CHECK HAS AN ORIGINAL WATERMARK OR REVERSE SIDE SHOWN AT AN ANGLE TO VIEW

Nebraska ESU Coordinating Council
1292 East 4th Street
Ainsworth, NE 69210

Union Bank & Trust Company
Ainsworth Branch
238 East 4th St.
Ainsworth, Nebraska 69210

CHECK DATE: 02/07/20
CHECK NO.: 14906

AMOUNT: \$*****233.45*

BY THE SUM OF *****233* DOLLARS AND *45* CENTS

TO THE ORDER OF: MEIK VU
432 W 34TH ST
OMAHA NE 68133

PRESIDENT: *Leslie A. Auer*
TREASURER: *Walden Auer*

⑆00014906⑆ ⑆104910795⑆ ⑆061-1699⑆

2/13/2020 \$233.45 14906

ORIGINAL CHECK HAS AN ORIGINAL WATERMARK OR REVERSE SIDE SHOWN AT AN ANGLE TO VIEW

Nebraska ESU Coordinating Council
1292 East 4th Street
Ainsworth, NE 69210

Union Bank & Trust Company
Ainsworth Branch
238 East 4th St.
Ainsworth, Nebraska 69210

CHECK DATE: 02/07/20
CHECK NO.: 14907

AMOUNT: \$*****1,000.00*

BY THE SUM OF *****1000* DOLLARS AND *NO* CENTS

TO THE ORDER OF: INPERO SOLAFRONS INC
823 CONGRESS AVENUE, SUITE 265
AUSTIN TX 78701

PRESIDENT: *Leslie A. Auer*
TREASURER: *Walden Auer*

⑆00014907⑆ ⑆104910795⑆ ⑆061-1699⑆

2/19/2020 \$1,000.00 14907





P.O. Box 82535 · Lincoln, NE 68501-2535 · ubt.com · Member FDIC

6310 0100 OO RP 29 02292020 NNNNNN 01 000765 0004

NEBRASKA EDUCATIONAL SERVICE
 UNIT COORDINATING COUNCIL
 DBA COOPERATIVE PURCHASING
 1292 E 4TH ST
 AINSWORTH NE 69210-1225

03-06-2020 RCVD



Union Bank & Trust
 PO Box 82535
 Lincoln, NE 68501

TELEPHONE: 402-323-1828

Phone numbers for account transfers:

Lincoln - 323-1600	Outside of Lincoln 888-307-8348
STREET ADDRESS	MAILING ADDRESS
-----	-----
6811 S 27th St	PO Box 82529
Lincoln NE 68512	Lincoln NE 68501



NON FEDERALLY INSURED STFIT ACCOUNT 2531673001

DESCRIPTION	DEBITS	CREDITS	DATE	BALANCE
BALANCE LAST STATEMENT			01/31/20	1559,486.95
YIELD FOR 01/31/20 AT 1.6400		.00	02/03/20	1559,486.95
YIELD FOR 02/03/20 AT 1.6460		.00	02/04/20	1559,486.95
TRANSFER TO BASIC BUSINESS ACCOUNT 20611699				
	1,000.00		02/05/20	1558,486.95
YIELD FOR 02/04/20 AT 1.6440		.00	02/05/20	1558,486.95
YIELD FOR 02/05/20 AT 1.6470		.00	02/06/20	1558,486.95
TRANSFER FROM BASIC BUSINESS ACCOUNT 20611699				
		11,000.00	02/07/20	1569,486.95
YIELD FOR 02/06/20 AT 1.6490		.00	02/07/20	1569,486.95
TRANSFER TO BASIC BUSINESS ACCOUNT 20611699				
	110,000.00		02/10/20	1459,486.95
YIELD FOR 02/07/20 AT 1.6430		.00	02/10/20	1459,486.95
YIELD FOR 02/10/20 AT 1.6360		.00	02/11/20	1459,486.95
TRANSFER FROM BASIC BUSINESS ACCOUNT 20611699				
		137,000.00	02/12/20	1596,486.95
TRANSFER TO BASIC BUSINESS ACCOUNT 20611699				
	3,000.00		02/12/20	1593,486.95
YIELD FOR 02/11/20 AT 1.6300		.00	02/12/20	1593,486.95
TRANSFER FROM BASIC BUSINESS ACCOUNT 20611699				
		2,000.00	02/13/20	1595,486.95
YIELD FOR 02/12/20 AT 1.6280		.00	02/13/20	1595,486.95





NEBRASKA EDUCATIONAL SERVICE
UNIT COORDINATING COUNCIL
DBA COOPERATIVE PURCHASING

NON FEDERALLY INSURED STFIT ACCOUNT 2531673001

DESCRIPTION	DEBITS	CREDITS	DATE	BALANCE
TRANSFER FROM BASIC BUSINESS ACCOUNT 20611699				
		1,000.00	02/14/20	1596,486.95
YIELD FOR 02/13/20 AT 1.6360		.00	02/14/20	1596,486.95
TRANSFER FROM BASIC BUSINESS ACCOUNT 20611699				
		6,000.00	02/18/20	1602,486.95
YIELD FOR 02/14/20 AT 1.6360		.00	02/18/20	1602,486.95
TRANSFER FROM BASIC BUSINESS ACCOUNT 20611699				
		13,000.00	02/19/20	1615,486.95
TRANSFER TO BASIC BUSINESS ACCOUNT 20611699				
	2,000.00		02/19/20	1613,486.95
YIELD FOR 02/18/20 AT 1.6240		.00	02/19/20	1613,486.95
YIELD FOR 02/19/20 AT 1.6170		.00	02/20/20	1613,486.95
TRANSFER FROM BASIC BUSINESS ACCOUNT 20611699				
		6,000.00	02/21/20	1619,486.95
YIELD FOR 02/20/20 AT 1.6060		.00	02/21/20	1619,486.95
YIELD FOR 02/21/20 AT 1.6040		.00	02/24/20	1619,486.95
TRANSFER FROM BASIC BUSINESS ACCOUNT 20611699				
		6,000.00	02/25/20	1625,486.95
YIELD FOR 02/24/20 AT 1.5930		.00	02/25/20	1625,486.95
YIELD FOR 02/25/20 AT 1.5900		.00	02/26/20	1625,486.95
TRANSFER FROM BASIC BUSINESS ACCOUNT 20611699				
		55,000.00	02/27/20	1680,486.95
YIELD FOR 02/26/20 AT 1.5800		.00	02/27/20	1680,486.95
YIELD FOR 02/27/20 AT 1.5570		.00	02/28/20	1680,486.95
INTEREST		1,972.33	02/28/20	1682,459.28
BALANCE THIS STATEMENT			02/28/20	1682,459.28
TOTAL CREDITS (29)		238,972.33		
TOTAL DEBITS (4)		116,000.00		

- - - - - I N T E R E S T - - - - -

AVERAGE LEDGER BALANCE:	1,588,451.23	INTEREST EARNED:	1,972.33
AVERAGE AVAILABLE BALANCE:	1,588,451.23	DAYS IN PERIOD:	28
INTEREST PAID THIS PERIOD:	1,972.33	ANNUAL PERCENTAGE YIELD EARNED:	1.63%
INTEREST PAID 2020:	2,459.28		



February 2020 Bank Reconciliation:

Beginning Bank Balance: \$1,610,086.45

Cleared Deposits/Cash Receipts: \$ 238,127.82

Deposits \$ 214,856.45

Journal Entries \$ 23,271.37

Interest Earned: \$ 1,972.33

Cleared Checks/Payments: \$ 117,537.93

Payments Cleared \$ 117,537.93

Ending Bank Balance: \$1,732,648.67

Reconciliation Completed By:  3/20/20

Reconciliation Reviewed By: _____



Details Report Search

Date: 03/20/2020 Period: 6/20

Bank Statement Information				Interest/Fees	
Bank Account *	UNION BANK AND TRUST	Statement Begin Date *	02/01/2020	Beginning Balance *	1,610,086.45
Statement End Date *	02/29/2020	Ending Balance *	1,732,648.67	Date *	02/29/2020
				Complete	<input checked="" type="checkbox"/>
				Period *	6
				Interest Earned *	1,972.33
				Year *	2020
				Fees Charged *	0.00

Deposits Payments Journal Entries Adjustments Voids

Clear	Deposit Date	Deposit	Amount
<input type="checkbox"/>	07/20/2015		465.20
<input type="checkbox"/>	07/24/2015		1,773.18
<input type="checkbox"/>	07/19/2016		361.22
<input type="checkbox"/>	09/13/2016		17,693.94
<input type="checkbox"/>	09/16/2016		63.16
<input type="checkbox"/>	04/18/2017		711.74
<input type="checkbox"/>	04/21/2017		24,435.00
<input type="checkbox"/>	10/04/2018		3,079.28

Transaction Totals		Cleared Amounts		Uncleared Amounts	
Deposits	324,400.13	Bank Beginning Balance	1,610,086.45 ✓	Deposits	109,543.68
Payments	121,890.50	Deposits	214,856.45 ✓	Payments	4,352.57
Journal Entries	33,269.69	Payments	117,537.93 ✓	Journal Entries	9,998.32
Book Balance	1,847,838.10	Journal Entries	23,271.37 ✓		
		Adjustments Debits	0.00		
		Adjustments Credits	0.00		
		Interest Earned	1,972.33 ✓		
		Fees Charged	0.00		
Bank Ending Balance	1,732,648.67 ✓	Reconciled Ending Balance	1,732,648.67 ✓	Difference	0.00 ✓

EFINANCE - POWERSCHOOL
 DATE: 03/20/2020
 TIME: 14:08:29

ESU COORDINATING COUNCIL
 BANK ACCOUNT RECONCILIATION REPORT
 DEPOSITS LIST

PAGE NUMBER: 1
 BNKACCTRCN
 BANK ACCOUNT: UNION BANK AND TRUST

BANK ACCOUNT: UNION BANK AND TRUST

STATEMENT BEGIN DATE: 02/01/2020
 STATEMENT END DATE: 02/29/2020

BEGINNING BALANCE: 1,610,086.45 INTEREST EARNED: 1,972.33
 ENDING BALANCE: 1,732,648.67 FEES CHARGED: 0.00

CLEARED	DATE	RECEIPT	AMOUNT	DESCRIPTION	CONTROL NUMBER
DEPOSIT: BLANK	07/20/2015				
N	08/25/2015		232.60	COOP SYSCO ADMIN FEES	072015PQ
N	08/25/2015		232.60	COOP SYSCO ADMIN FEES	072015PQ
N	08/25/2015		886.59	COOP SYSCO ADMIN FEES	072415PQ
N	08/25/2015		886.59	COOP SYSCO ADMIN FEES	072415PQ
N	08/16/2016		180.61	COOP	071916PQ
N	08/16/2016		180.61	COOP	071916PQ
N	10/03/2016		8,846.97	COOP SYSCO ADMIN FEE	091316PQ
N	10/03/2016		8,846.97	COOP SYSCO ADMIN FEE	091316PQ
N	10/03/2016		31.58	COOP SYSCO ADMIN FEE	091616PQ
N	10/03/2016		31.58	COOP SYSCO ADMIN FEE	091616PQ
N	05/04/2017		355.87	COOP SYSCO ADMIN FEE	041817PQ
N	05/04/2017		355.87	COOP SYSCO ADMIN FEE	041817PQ
N	05/04/2017		12,217.50	COOP SYSCO ADMIN FEE	042117PQ
N	05/04/2017		12,217.50	COOP SYSCO ADMIN FEE	042117PQ
N	10/04/2018		177.20	COOP SYSCO ADMIN FEE	100418PQ
N	10/04/2018		1,362.44	COOP VOSS LIGHTING ADMIN	100418PQ
N	10/04/2018		177.20	COOP SYSCO ADMIN FEE	100418PQ
N	10/04/2018		1,362.44	COOP VOSS LIGHTING ADMIN	100418PQ
N	10/11/2018		2,043.18	COOP INTERLINE ADMIN FEE	101118PQ
N	10/11/2018		2,043.18	COOP INTERLINE ADMIN FEE	101118PQ
N	10/12/2018		1,555.17	COOP SYSCO ADMIN FEE	100918PQ
N	10/12/2018		1,555.17	COOP SYSCO ADMIN FEE	100918PQ
N	10/16/2018		46.88	COOP INSIGHT ADMIN FEE	101518PQ
N	10/16/2018		51.66	COOP MIDWEST SHOP ADM FEE	101518PQ
N	10/16/2018		608.51	COOP NATIONAL BUS FURNITU	101518PQ
N	10/16/2018		46.88	COOP INSIGHT ADMIN FEE	101518PQ
N	10/16/2018		51.66	COOP MIDWEST SHOP ADM FEE	101518PQ
N	10/16/2018		608.51	COOP NATIONAL BUS FURNITU	101518PQ
N	10/23/2018		1.85	COOP ETA HAND2MIND ADM FE	102218PQ
N	10/23/2018		100.32	COOP MACKIN ADMIN FEE	102218PQ
N	10/23/2018		5.50	COOP PARTAC ADMIN FEE	102218PQ
N	10/23/2018		20.00	CRISIS TRAINING, J PALMER	102218PQ
N	10/23/2018		1.85	COOP ETA HAND2MIND ADM FE	102218PQ
N	10/23/2018		100.32	COOP MACKIN ADMIN FEE	102218PQ
N	10/23/2018		5.50	COOP PARTAC ADMIN FEE	102218PQ
N	10/23/2018		20.00	CRISIS TRAINING, J PALMER	102218PQ
N	10/24/2018		6,951.75	COOP SCHOOL SPECIALTY	102418PQ
N	10/24/2018		6,951.75	COOP SCHOOL SPECIALTY	102418PQ
N	10/31/2018		13,996.49	COOP SYSCO ADMIN FEE	102318PQ
N	10/31/2018		13,996.49	COOP SYSCO ADMIN FEE	102318PQ
N	10/31/2018		1,742.18	COOP DUDE SOLUTIONS ADM F	102618PQ
N	10/31/2018		1,742.18	COOP DUDE SOLUTIONS ADM F	102618PQ
N	10/31/2018		70.00	COOP SCHOOLOLOGY ADMIN FEE	102918PQ
N	10/31/2018		70.00	COOP SCHOOLOLOGY ADMIN FEE	102918PQ
N	06/27/2019		3,286.99	COOP JOURNEY ED ADM FEE	051019PQ
N	06/27/2019		3,286.99	COOP JOURNEY ED ADM FEE	051019PQ
Y	02/11/2020		10,774.57	COOP SYSCO ADMN FEE	020620PQ
Y	02/11/2020		322.37	COOP SYSCO ADMIN FEE	021020PQ
Y	02/11/2020		137,140.89	INNOVATIVE GRANT FUNDS	021020PQ
Y	02/12/2020		36.37	COOP BIOFIT ADMIN FEE	021220PQ
Y	02/12/2020		2,144.06	COOP QULL ADMIN FEE	021220PQ

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ESU COORDINATING COUNCIL
BANK ACCOUNT RECONCILIATION REPORT
DEPOSITS LIST

PAGE NUMBER: 2
BNKACTRCN
BANK ACCOUNT: UNION BANK AND TRUST

BANK ACCOUNT: UNION BANK AND TRUST

STATEMENT BEGIN DATE: 02/01/2020
STATEMENT END DATE: 02/29/2020

BEGINNING BALANCE: 1,610,086.45 INTEREST EARNED: 1,972.33
ENDING BALANCE: 1,732,648.67 FEES CHARGED: 0.00

CLEARED	DATE	RECEIPT	AMOUNT	DESCRIPTION	CONTROL NUMBER
Y	02/14/2020		5,763.14	COOP CDW-G ADMIN FEE	021420PQ
Y	02/18/2020		2,535.29	COOP HOME DEPOT ADMIN FEE	021820PQ
Y	02/18/2020		9.25	COOP SOFTCHOICE ADMIN FEE	021820PQ
Y	02/18/2020		829.92	COOP STAPLES ADMIN FEE	021820PQ
Y	02/24/2020		190.50	COOP IXL LEARNING ADMIN F	022420PQ
Y	02/26/2020		55,110.09	INNOVATIVE GRANT FUNDS	022620PQ
DEPOSIT: BLANK			02/26/2020	324,400.13	
TOTAL DEPOSITS			324,400.13		
TOTAL CLEARED DEPOSITS			214,856.45		
TOTAL UNCLEARED DEPOSITS			109,543.68		

EFINANCE - POWERSCHOOL
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ESU COORDINATING COUNCIL
BANK ACCOUNT RECONCILIATION REPORT
JOURNAL ENTRIES LIST

PAGE NUMBER: 4
BNKACTRCN
BANK ACCOUNT: UNION BANK AND TRUST

BANK ACCOUNT: UNION BANK AND TRUST

STATEMENT BEGIN DATE: 02/01/2020
STATEMENT END DATE: 02/29/2020

BEGINNING BALANCE: 1,610,086.45
ENDING BALANCE: 1,732,648.67
INTEREST EARNED: 1,972.33
FEES CHARGED: 0.00

CLEARED	DATE	JE NUMBER	AMOUNT	DESCRIPTION	CONTROL NO	JE DESCRIPTION
N	08/25/2015	BANKREC	11.17	RECONCILIATION INTEREST	20150731	
N	04/30/2016	BANKREC	92.84	RECONCILIATION INTEREST	20160430	
N	08/16/2016	BANKREC	156.42	RECONCILIATION INTEREST	20160731	
N	09/02/2016	BANKREC	122.29	RECONCILIATION INTEREST	20160831	
N	10/03/2016	BANKREC	145.94	RECONCILIATION INTEREST	20160930	
N	12/02/2016	BANKREC	189.30	RECONCILIATION INTEREST	20161130	
N	05/04/2017	BANKREC	344.59	RECONCILIATION INTEREST	20170430	
N	10/31/2018	BANKREC	2,301.12	RECONCILIATION INTEREST	20181031	
N	03/12/2019	BANKREC	2,420.30	RECONCILIATION INTEREST	20190228	
N	06/27/2019	BANKREC	2,004.74	RECONCILIATION INTEREST	20190531	
N	08/26/2019	BANKREC	2,209.61	RECONCILIATION INTEREST	20190731	
Y	02/13/2020	54	940.00	RECEIVABLE-RC- 021320PQ	021320PQ	
Y	02/14/2020	55	580.00	RECEIVABLE-RC- 021320PQ	021320PQ	
Y	02/14/2020	56	250.00	RECEIVABLE-RC- 021420PQ	021420PQ	
Y	02/18/2020	57	10,002.37	RECEIVABLE-RC- 021820PQ	021820PQ	
Y	02/20/2020	58	6,360.00	RECEIVABLE-RC- 022020PQ	022020PQ	
Y	02/24/2020	59	5,139.00	RECEIVABLE-RC- 022420PQ	022420PQ	

TOTAL JOURNAL ENTRIES 33,269.69
TOTAL CLEARED JOURNAL ENTRIES 23,271.37
TOTAL UNCLEARED JOURNAL ENTRIES 9,998.32

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ESU COORDINATING COUNCIL
 BANK ACCOUNT RECONCILIATION REPORT
 PAYMENTS LIST

PAGE NUMBER: 3
 BNKACTRCN
 BANK ACCOUNT: UNION BANK AND TRUST

BANK ACCOUNT: UNION BANK AND TRUST

STATEMENT BEGIN DATE: 02/01/2020
 STATEMENT END DATE: 02/29/2020

BEGINNING BALANCE: 1,610,086.45
 ENDING BALANCE: 1,732,648.67
 INTEREST EARNED: 1,972.33
 FEES CHARGED: 0.00

CLEARED	CHECK DATE	CHECK NUMBER	AMOUNT	CHECK TYPE	CLEAR DATE	VENDOR	VENDOR NAME
N	07/10/2019	14666	2,145.93	MANUAL		1057	ESU 3
N	07/10/2019	14675	94.00	MANUAL		1462	HOLIDAY INN EXPRESS - CHADRON
N	08/28/2019	14778	351.48	MANUAL		1111	WADE FRUHLING
N	10/03/2019	14794	156.18	MANUAL		1339	NEBRASKA NOTARY ASSOCIATION
N	10/03/2019	14809	61.48	MANUAL		1086	SCOTT ISAACSON
Y	12/05/2019	14846	3,500.00	MANUAL	02/29/2020	1023	NE DISTANCE LEARNING ASSOCIATION
N	12/19/2019	14886	1,543.50	MANUAL		1442	SECURLY
Y	01/15/2020	14894	4,988.75	MANUAL	02/29/2020	1441	FORWARD FORCE LLC
Y	01/20/2020	14897	221.90	MANUAL	02/29/2020	1511	CONNER OBERHAUSER
Y	02/03/2020	EFT00125	959.00	MANUAL	02/29/2020	1209	CINCINNATI INSURANCE COMPANY
Y	02/03/2020	EFT00126	1,205.18	MANUAL	02/29/2020	1039	UNION BANK & TRUST COMPANY
Y	02/07/2020	14899	103,228.46	MANUAL	02/29/2020	1064	ESU 17
Y	02/07/2020	14900	628.00	MANUAL	02/29/2020	1431	UNL ITS COMMUNICATION CENTER
Y	02/07/2020	14901	180.12	MANUAL	02/29/2020	1050	BISHOP BUSINESS
Y	02/07/2020	14902	8.06	MANUAL	02/29/2020	1057	ESU 3
Y	02/07/2020	14903	913.90	MANUAL	02/29/2020	1198	COMFORT INN
Y	02/07/2020	14904	269.03	MANUAL	02/29/2020	1061	DEB HERICKS
Y	02/07/2020	14905	202.08	MANUAL	02/29/2020	1076	PRISCILLA QUINTANA
Y	02/07/2020	14906	233.45	MANUAL	02/29/2020	1513	MINH VU
Y	02/07/2020	14907	1,000.00	MANUAL	02/29/2020	1463	IMPERO SOLUTIONS INC

TOTAL PAYMENTS 121,890.50
 TOTAL CLEARED PAYMENTS 117,537.93
 TOTAL UNCLEARED PAYMENTS 4,352.57

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ESU COORDINATING COUNCIL
 BUDGET CONTROL STATUS

PAGE NUMBER: 1
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SELECTION CRITERIA: ALL
 ACCOUNTING PERIOD: 6/20

ACCOUNT	TITLE	BUDGET	PERIOD EXPENDITURES	ENCUMBRANCES OUTSTANDING	YEAR TO DATE ENC + EXP	AVAILABLE BALANCE	YTD/BUD
ORG UNIT - 01202250510 - PDO NOC PROF DEV							
20330	PROF DEV	21,000.00	.00	.00	16,700.00	4,300.00	79.52
20580	TRAVEL (EXCEPT MILEAGE)	3,050.00	.00	.00	593.87	2,456.13	19.47
20640	PERIODICALS/BOOKS	6,000.00	.00	.00	.00	6,000.00	.00
TOTAL	PDO NOC PROF DEV	30,050.00	.00	.00	17,293.87	12,756.13	57.55
ORG UNIT - 01202250520 - PDO SDA PRO DEV							
20330	PROF DEV	14,480.00	.00	.00	15,371.70	-891.70	106.16
20580	TRAVEL (EXCEPT MILEAGE)	8,600.00	.00	.00	2,245.00	6,355.00	26.10
20640	PERIODICALS/BOOKS	750.00	.00	.00	750.00	.00	100.00
TOTAL	PDO SDA PRO DEV	23,830.00	.00	.00	18,366.70	5,463.30	77.07
ORG UNIT - 01202250530 - PDO ESPD PRO DEV							
20580	TRAVEL (EXCEPT MILEAGE)	1,000.00	.00	.00	.00	1,000.00	.00
TOTAL	PDO ESPD PRO DEV	1,000.00	.00	.00	.00	1,000.00	.00
ORG UNIT - 01202250540 - PDO TLT PRO DEV							
20330	PROF DEV	14,078.00	.00	.00	7,869.00	6,209.00	55.90
20580	TRAVEL (EXCEPT MILEAGE)	2,800.00	.00	.00	.00	2,800.00	.00
TOTAL	PDO TLT PRO DEV	16,878.00	.00	.00	7,869.00	9,009.00	46.62
ORG UNIT - 01202250560 - PDO CRISIS PRO DEV							
20320	CONTRACTED SERVICES	60,000.00	1.50	.00	53,388.16	6,611.84	88.98
20580	TRAVEL (EXCEPT MILEAGE)	15,000.00	.00	.00	6,785.85	8,214.15	45.24
TOTAL	PDO CRISIS PRO DEV	75,000.00	1.50	.00	60,174.01	14,825.99	80.23
ORG UNIT - 01202250620 - BL DEC PRO DEV							
20640	PERIODICALS/BOOKS	250.00	.00	.00	.00	250.00	.00
TOTAL	BL DEC PRO DEV	250.00	.00	.00	.00	250.00	.00
ORG UNIT - 01202310100 - ADMIN BOARD EXP/DUES							
20540	ADVERTISING	1,000.00	.00	.00	523.52	476.48	52.35

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ESU COORDINATING COUNCIL
 BUDGET CONTROL STATUS

PAGE NUMBER: 2
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SELECTION CRITERIA: ALL
 ACCOUNTING PERIOD: 6/20

ACCOUNT	TITLE	BUDGET	PERIOD EXPENDITURES	ENCUMBRANCES OUTSTANDING	YEAR TO DATE ENC + EXP	AVAILABLE BALANCE	YTD/BUD
20810	DUES/FEES	15,429.00	.00	.00	15,637.18	-208.18	101.35
TOTAL	ADMIN BOARD EXP/DUES	16,429.00	.00	.00	16,160.70	268.30	98.37

ORG UNIT - 01202310300 - COOP BOARD EXP/DUES

20540	ADVERTISING	1,000.00	.00	.00	.00	1,000.00	.00
20810	DUES/FEES	2,690.00	.00	.00	.00	2,690.00	.00
TOTAL	COOP BOARD EXP/DUES	3,690.00	.00	.00	.00	3,690.00	.00

ORG UNIT - 01202310620 - BL DEC BOARD EXP/DUES

20810	DUES/FEES	310.00	.00	.00	.00	310.00	.00
TOTAL	BL DEC BOARD EXP/DUES	310.00	.00	.00	.00	310.00	.00

ORG UNIT - 01202320100 - ADMIN SALARY EXEC DIRECTO

20110	SALARIES	84,506.00	7,794.19	.00	38,970.96	45,535.04	46.12
20220	SOCIAL SECURITY	6,465.00	535.58	.00	2,610.36	3,854.64	40.38
20230	RETIREMENT	9,239.00	769.89	.00	3,849.45	5,389.55	41.67
20270	WORK COMP	562.00	46.76	.00	233.80	328.20	41.60
20290	OTHER BENEFITS	.00	.00	.00	.00	.00	.00
20330	PROF DEV	400.00	.00	.00	.00	400.00	.00
20333	MILEAGE	6,000.00	.00	.00	1,735.09	4,264.91	28.92
20580	TRAVEL (EXCEPT MILEAGE)	19,915.00	496.20	.00	5,977.69	13,937.31	30.02
20610	SUPPLIES	400.00	8.06	.00	225.81	174.19	56.45
TOTAL	ADMIN SALARY EXEC DIRECTO	127,487.00	9,650.68	.00	53,603.16	73,883.84	42.05

ORG UNIT - 01202320300 - COOP EXEC DIR SALARY/EXP

20110	SALARIES	8,712.00	803.52	.00	4,017.64	4,694.36	46.12
20220	SOCIAL SECURITY	666.00	55.21	.00	269.09	396.91	40.40
20230	RETIREMENT	953.00	79.37	.00	396.85	556.15	41.64
20270	WORK COMP	57.00	4.82	.00	24.10	32.90	42.28
20290	OTHER BENEFITS	.00	.00	.00	.00	.00	.00
TOTAL	COOP EXEC DIR SALARY/EXP	10,388.00	942.92	.00	4,707.68	5,680.32	45.32

ORG UNIT - 01202320400 - SRS EXEC DIR SALARIES/EXP

20110	SALARIES	9,583.00	883.87	.00	4,419.35	5,163.65	46.12
20220	SOCIAL SECURITY	733.00	60.74	.00	296.04	436.96	40.39
20230	RETIREMENT	1,048.00	87.31	.00	436.55	611.45	41.66
20270	WORK COMP	63.00	5.30	.00	26.50	36.50	42.06
20290	OTHER BENEFITS	.00	.00	.00	.00	.00	.00

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ESU COORDINATING COUNCIL
 BUDGET CONTROL STATUS

PAGE NUMBER: 3
 BUDSTAT1

SELECTION CRITERIA: ALL
 ACCOUNTING PERIOD: 6/20

ACCOUNT	TITLE	BUDGET	PERIOD EXPENDITURES	ENCUMBRANCES OUTSTANDING	YEAR TO DATE ENC + EXP	AVAILABLE BALANCE	YTD/ BUD
TOTAL	SRS EXEC DIR SALARIES/EXP	11,427.00	1,037.22	.00	5,178.44	6,248.56	45.32
ORG UNIT - 01202320600 - BL IMAT EXEC DIR SALARY/E							
20110	SALARIES	10,454.00	964.22	.00	4,821.14	5,632.86	46.12
20220	SOCIAL SECURITY	800.00	66.26	.00	322.94	477.06	40.37
20230	RETIREMENT	1,143.00	95.24	.00	476.20	666.80	41.66
20270	WORK COMP	69.00	5.79	.00	28.95	40.05	41.96
TOTAL	BL IMAT EXEC DIR SALARY/E	12,466.00	1,131.51	.00	5,649.23	6,816.77	45.32
ORG UNIT - 01202320620 - BL DEC EXEC SALARY/EXP							
20110	SALARIES	60,984.00	5,624.67	.00	28,123.38	32,860.62	46.12
20220	SOCIAL SECURITY	4,665.00	386.50	.00	1,883.76	2,781.24	40.38
20230	RETIREMENT	6,667.00	555.59	.00	2,777.95	3,889.05	41.67
20270	WORK COMP	405.00	33.75	.00	168.75	236.25	41.67
20290	OTHER BENEFITS	.00	.00	.00	.00	.00	.00
TOTAL	BL DEC EXEC SALARY/EXP	72,721.00	6,600.51	.00	32,953.84	39,767.16	45.32
ORG UNIT - 01202330100 - ADMIN LEGAL/GOVT RELATION							
20314	GOVT RELATIONS	28,700.00	.00	.00	14,309.66	14,390.34	49.86
20317	LEGAL	15,050.00	.00	.00	4,336.14	10,713.86	28.81
TOTAL	ADMIN LEGAL/GOVT RELATION	43,750.00	.00	.00	18,645.80	25,104.20	42.62
ORG UNIT - 01202330300 - COOP LEGAL/GOVT RELATIONS							
20317	LEGAL	15,050.00	.00	.00	4,350.46	10,699.54	28.91
20820	JUDGEMENTS/SETTLEMENTS	33,333.00	.00	.00	33,333.34	-.34	100.00
TOTAL	COOP LEGAL/GOVT RELATIONS	48,383.00	.00	.00	37,683.80	10,699.20	77.89
ORG UNIT - 01202330400 - SRS LEGAL/GOVT RELATIONS							
20317	LEGAL	2,450.00	.00	.00	705.88	1,744.12	28.81
TOTAL	SRS LEGAL/GOVT RELATIONS	2,450.00	.00	.00	705.88	1,744.12	28.81
ORG UNIT - 01202330500 - PDO LEGAL/GOVT RELATIONS							
20317	LEGAL	1,000.00	.00	.00	315.00	685.00	31.50
TOTAL	PDO LEGAL/GOVT RELATIONS	1,000.00	.00	.00	315.00	685.00	31.50

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ESU COORDINATING COUNCIL
 BUDGET CONTROL STATUS

PAGE NUMBER: 4
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SELECTION CRITERIA: ALL
 ACCOUNTING PERIOD: 6/20

ACCOUNT	TITLE	BUDGET	PERIOD EXPENDITURES	ENCUMBRANCES OUTSTANDING	YEAR TO DATE ENC + EXP	AVAILABLE BALANCE	YTD/ BUD
ORG UNIT - 01202330600 - BL IMAT LEGAL/GOVT RELATI							
20317	LEGAL	1,225.00	.00	.00	338.60	886.40	27.64
TOTAL	BL IMAT LEGAL/GOVT RELATI	1,225.00	.00	.00	338.60	886.40	27.64
ORG UNIT - 01202330620 - BL DEC LEGAL/GOVT RELATIO							
20317	LEGAL	1,225.00	.00	.00	352.95	872.05	28.81
TOTAL	BL DEC LEGAL/GOVT RELATIO	1,225.00	.00	.00	352.95	872.05	28.81
ORG UNIT - 01202510100 - ADMIN FISCAL SERVICES							
20315	ACCT/AUDIT	15,830.00	206.00	.00	1,074.78	14,755.22	6.79
TOTAL	ADMIN FISCAL SERVICES	15,830.00	206.00	.00	1,074.78	14,755.22	6.79
ORG UNIT - 01202510300 - COOP FISCAL SERVICES							
20315	ACCT/AUDIT	13,330.00	.00	.00	.00	13,330.00	.00
TOTAL	COOP FISCAL SERVICES	13,330.00	.00	.00	.00	13,330.00	.00
ORG UNIT - 01202510400 - SRS FISCAL SERVICES							
20315	ACCT/AUDIT	2,170.00	.00	.00	.00	2,170.00	.00
TOTAL	SRS FISCAL SERVICES	2,170.00	.00	.00	.00	2,170.00	.00
ORG UNIT - 01202510600 - BL IMAT FISCAL SERVICES							
20315	ACCT/AUDIT	1,085.00	.00	.00	.00	1,085.00	.00
TOTAL	BL IMAT FISCAL SERVICES	1,085.00	.00	.00	.00	1,085.00	.00
ORG UNIT - 01202510620 - BL DEC FISCAL SERVICES							
20315	ACCT/AUDIT	1,085.00	.00	.00	29.60	1,055.40	2.73
TOTAL	BL DEC FISCAL SERVICES	1,085.00	.00	.00	29.60	1,055.40	2.73
ORG UNIT - 01202520300 - COOP PURCHASE/WAREHOUSE/D							

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ESU COORDINATING COUNCIL
 BUDGET CONTROL STATUS

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SELECTION CRITERIA: ALL
 ACCOUNTING PERIOD: 6/20

ACCOUNT	TITLE	BUDGET	PERIOD EXPENDITURES	ENCUMBRANCES OUTSTANDING	YEAR TO DATE ENC + EXP	AVAILABLE BALANCE	YTD/ BUD
20610	SUPPLIES	1,200.00	.00	.00	1.84	1,198.16	.15
20900	OTHER PROGRAM PUCHASES	1,203,300.00	1,000.00	1,068.00	6,008.58	1,197,291.42	.50
TOTAL	COOP PURCHASE/WAREHOUSE/D	1,204,500.00	1,000.00	1,068.00	6,010.42	1,198,489.58	.50
ORG UNIT - 01202520400 - SRS PURCHASE/WAREHOUSE/DI							
20610	SUPPLIES	500.00	.00	.00	59.98	440.02	12.00
TOTAL	SRS PURCHASE/WAREHOUSE/DI	500.00	.00	.00	59.98	440.02	12.00
ORG UNIT - 01202520500 - PDO PURCHASE/WAREHOUSE/DI							
20610	SUPPLIES	500.00	.00	.00	69.09	430.91	13.82
TOTAL	PDO PURCHASE/WAREHOUSE/DI	500.00	.00	.00	69.09	430.91	13.82
ORG UNIT - 01202520600 - BL IMAT PURCHASE/WAREHOUS							
20320	CONTRACTED SERVICES	1,000.00	.00	.00	.00	1,000.00	.00
20900	OTHER PROGRAM PUCHASES	224,973.00	.00	.00	111,529.25	113,443.75	49.57
TOTAL	BL IMAT PURCHASE/WAREHOUS	225,973.00	.00	.00	111,529.25	114,443.75	49.36
ORG UNIT - 01202520620 - BL DEC PURCHASE/WAREHOUSE							
20610	SUPPLIES	500.00	.00	.00	2.94	497.06	.59
TOTAL	BL DEC PURCHASE/WAREHOUSE	500.00	.00	.00	2.94	497.06	.59
ORG UNIT - 01202530100 - ADMIN PRINT/PUB/DUP							
20550	PRINTING/BINDING	1,000.00	135.09	.00	579.33	420.67	57.93
TOTAL	ADMIN PRINT/PUB/DUP	1,000.00	135.09	.00	579.33	420.67	57.93
ORG UNIT - 01202530300 - COOP PRINT/PUB/DUP							
20550	PRINTING/BINDING	400.00	17.50	.00	87.50	312.50	21.88
TOTAL	COOP PRINT/PUB/DUP	400.00	17.50	.00	87.50	312.50	21.88
ORG UNIT - 01202530400 - SRS PRINT/PUB/DUP							
20550	PRINTING/BINDING	300.00	45.03	.00	188.99	111.01	63.00

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ESU COORDINATING COUNCIL
 BUDGET CONTROL STATUS

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SELECTION CRITERIA: ALL
 ACCOUNTING PERIOD: 6/20

ACCOUNT	TITLE	BUDGET	PERIOD EXPENDITURES	ENCUMBRANCES OUTSTANDING	YEAR TO DATE ENC + EXP	AVAILABLE BALANCE	YTD/ BUD
TOTAL	SRS PRINT/PUB/DUP	300.00	45.03	.00	188.99	111.01	63.00
ORG UNIT - 01202530620 - BL DEC PRINT/PUB/DUP							
20550	PRINTING/BINDING	500.00	.00	.00	20.48	479.52	4.10
TOTAL	BL DEC PRINT/PUB/DUP	500.00	.00	.00	20.48	479.52	4.10
ORG UNIT - 01202560100 - ADMIN POSTAGE							
20531	POSTAGE/POSTAGE METER	350.00	.50	.00	82.33	267.67	23.52
TOTAL	ADMIN POSTAGE	350.00	.50	.00	82.33	267.67	23.52
ORG UNIT - 01202560300 - COOP POSTAGE							
20531	POSTAGE/POSTAGE METER	1,500.00	8.50	.00	415.74	1,084.26	27.72
TOTAL	COOP POSTAGE	1,500.00	8.50	.00	415.74	1,084.26	27.72
ORG UNIT - 01202560400 - SRS POSTAGE							
20531	POSTAGE/POSTAGE METER	50.00	1.00	.00	8.65	41.35	17.30
TOTAL	SRS POSTAGE	50.00	1.00	.00	8.65	41.35	17.30
ORG UNIT - 01202560500 - PDO POSTAGE							
20531	POSTAGE/POSTAGE METER	250.00	1.00	.00	23.65	226.35	9.46
TOTAL	PDO POSTAGE	250.00	1.00	.00	23.65	226.35	9.46
ORG UNIT - 01202560600 - BL IMAT POSTAGE							
20531	POSTAGE/POSTAGE METER	25.00	5.50	.00	26.50	-1.50	106.00
TOTAL	BL IMAT POSTAGE	25.00	5.50	.00	26.50	-1.50	106.00
ORG UNIT - 01202560620 - BL DEC POSTAGE							
20531	POSTAGE/POSTAGE METER	100.00	.00	.00	6.50	93.50	6.50
TOTAL	BL DEC POSTAGE	100.00	.00	.00	6.50	93.50	6.50
ORG UNIT - 01202580100 - ADMIN TECH SERVICES							

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ESU COORDINATING COUNCIL
 BUDGET CONTROL STATUS

PAGE NUMBER: 7
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SELECTION CRITERIA: ALL
 ACCOUNTING PERIOD: 6/20

ACCOUNT	TITLE	BUDGET	PERIOD EXPENDITURES	ENCUMBRANCES OUTSTANDING	YEAR TO DATE ENC + EXP	AVAILABLE BALANCE	YTD/ BUD
20320	CONTRACTED SERVICES	3,000.00	.00	.00	2,450.00	550.00	81.67
20530	COMPUTER/INTERNET/PHONE	100.00	.00	.00	153.28	-53.28	153.28
20650	TECH SOFTWARE/SUPPLIES	133.00	27.40	.00	218.40	-85.40	164.21
20734	TECH HARDWARE	.00	.00	.00	794.69	-794.69	.00
TOTAL	ADMIN TECH SERVICES	3,233.00	27.40	.00	3,616.37	-383.37	111.86
ORG UNIT - 01202580300 - COOP TECH SERVICES							
20320	CONTRACTED SERVICES	6,700.00	.00	.00	360.00	6,340.00	5.37
20530	COMPUTER/INTERNET/PHONE	1,271.00	146.80	.00	950.93	320.07	74.82
20650	TECH SOFTWARE/SUPPLIES	76,121.00	106.08	49.16	76,109.42	11.58	99.98
20734	TECH HARDWARE	2,200.00	.00	.00	354.76	1,845.24	16.13
TOTAL	COOP TECH SERVICES	86,292.00	252.88	49.16	77,775.11	8,516.89	90.13
ORG UNIT - 01202580400 - SRS TECH SERVICES							
20110	SALARIES	198,243.00	17,965.63	.00	89,828.08	108,414.92	45.31
20220	SOCIAL SECURITY	15,166.00	1,235.10	.00	6,175.50	8,990.50	40.72
20230	RETIREMENT	21,296.00	1,774.61	.00	8,873.05	12,422.95	41.67
20270	WORK COMP	1,293.00	107.75	.00	538.79	754.21	41.67
20290	OTHER BENEFITS	.00	10.50	.00	52.50	-52.50	.00
20320	CONTRACTED SERVICES	23,113.00	35.30	.00	456.31	22,656.69	1.97
20530	COMPUTER/INTERNET/PHONE	2,322.00	376.80	.00	3,415.45	-1,093.45	147.09
20650	TECH SOFTWARE/SUPPLIES	150.00	27.41	.00	712.47	-562.47	474.98
20734	TECH HARDWARE	5,000.00	.00	.00	179.80	4,820.20	3.60
TOTAL	SRS TECH SERVICES	266,583.00	21,533.10	.00	110,231.95	156,351.05	41.35
ORG UNIT - 01202580500 - PDO TECH SERVICES							
20320	CONTRACTED SERVICES	4,000.00	.00	.00	1,500.00	2,500.00	37.50
20650	TECH SOFTWARE/SUPPLIES	.00	.00	.00	36.00	-36.00	.00
TOTAL	PDO TECH SERVICES	4,000.00	.00	.00	1,536.00	2,464.00	38.40
ORG UNIT - 01202580600 - BL IMAT TECH SERVICES							
20530	COMPUTER/INTERNET/PHONE	886.00	100.48	.00	849.46	36.54	95.88
20650	TECH SOFTWARE/SUPPLIES	342.00	27.40	.00	223.28	118.72	65.29
20734	TECH HARDWARE	.00	.00	.00	179.80	-179.80	.00
TOTAL	BL IMAT TECH SERVICES	1,228.00	127.88	.00	1,252.54	-24.54	102.00
ORG UNIT - 01202580620 - BL DEC TECH SERVICES							

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 ACCOUNTING PERIOD: 6/20

ACCOUNT	TITLE	BUDGET	PERIOD EXPENDITURES	ENCUMBRANCES OUTSTANDING	YEAR TO DATE ENC + EXP	AVAILABLE BALANCE	YTD/ BUD
20110	SALARIES	69,202.00	5,766.79	.00	28,833.93	40,368.07	41.67
20220	SOCIAL SECURITY	5,294.00	432.55	.00	2,162.75	3,131.25	40.85
20230	RETIREMENT	6,836.00	569.63	.00	2,848.15	3,987.85	41.66
20270	WORK COMP	416.00	34.59	.00	172.95	243.05	41.57
20290	OTHER BENEFITS	.00	3.50	.00	17.50	-17.50	.00
20320	CONTRACTED SERVICES	15,500.00	.00	.00	5,000.00	10,500.00	32.26
20530	COMPUTER/INTERNET/PHONE	976.00	827.90	.00	1,559.90	-583.90	159.83
20650	TECH SOFTWARE/SUPPLIES	160.00	27.41	.00	201.06	-41.06	125.66
20734	TECH HARDWARE	.00	.00	.00	179.80	-179.80	.00
TOTAL	BL DEC TECH SERVICES	98,384.00	7,662.37	.00	40,976.04	57,407.96	41.65
ORG UNIT - 01202610100 - ADMIN RENT/LEASE							
20440	RENT	3,493.00	.00	.00	1,150.55	2,342.45	32.94
20520	INSURANCE	9,999.00	959.00	.00	1,918.00	8,081.00	19.18
TOTAL	ADMIN RENT/LEASE	13,492.00	959.00	.00	3,068.55	10,423.45	22.74
ORG UNIT - 01202610300 - COOP RENT/LEASE							
20440	RENT	13,063.00	608.00	.00	4,186.30	8,876.70	32.05
20520	INSURANCE	384.00	32.00	.00	160.00	224.00	41.67
TOTAL	COOP RENT/LEASE	13,447.00	640.00	.00	4,346.30	9,100.70	32.32
ORG UNIT - 01202610400 - SRS RENT/LEASES							
20440	RENT	7,865.00	.00	.00	3,285.70	4,579.30	41.78
TOTAL	SRS RENT/LEASES	7,865.00	.00	.00	3,285.70	4,579.30	41.78
ORG UNIT - 01202610600 - BL IMAT RENT/LEASE							
20440	RENT	4,397.00	.00	.00	3,981.95	415.05	90.56
TOTAL	BL IMAT RENT/LEASE	4,397.00	.00	.00	3,981.95	415.05	90.56
ORG UNIT - 01202610620 - BL DEC RENT/LEASE							
20440	RENT	4,484.00	.00	.00	922.50	3,561.50	20.57
TOTAL	BL DEC RENT/LEASE	4,484.00	.00	.00	922.50	3,561.50	20.57
ORG UNIT - 01202800100 - ADMIN STAFF SALARY							
20110	SALARIES	54,218.00	4,518.21	.00	22,591.06	31,626.94	41.67

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ESU COORDINATING COUNCIL
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 ACCOUNTING PERIOD: 6/20

ACCOUNT	TITLE	BUDGET	PERIOD EXPENDITURES	ENCUMBRANCES OUTSTANDING	YEAR TO DATE ENC + EXP	AVAILABLE BALANCE	YTD/ BUD
20220	SOCIAL SECURITY	3,511.00	290.74	.00	1,453.69	2,057.31	41.40
20230	RETIREMENT	5,355.00	446.30	.00	2,231.50	3,123.50	41.67
20270	WORK COMP	325.00	27.10	.00	135.46	189.54	41.68
20290	OTHER BENEFITS	.00	.00	.00	.00	.00	.00
20333	MILEAGE	4,500.00	321.72	.00	1,501.15	2,998.85	33.36
20580	TRAVEL (EXCEPT MILEAGE)	2,000.00	330.35	.00	718.10	1,281.90	35.91
TOTAL	ADMIN STAFF SALARY	69,909.00	5,934.42	.00	28,630.96	41,278.04	40.95
ORG UNIT - 01202800300 - COOP STAFF SALARIES/EXP							
20110	SALARIES	228,969.00	19,080.78	.00	95,403.73	133,565.27	41.67
20220	SOCIAL SECURITY	14,059.00	1,146.81	.00	5,734.01	8,324.99	40.79
20230	RETIREMENT	22,617.00	1,884.76	.00	9,423.76	13,193.24	41.67
20270	WORK COMP	1,375.00	114.51	.00	572.55	802.45	41.64
20290	OTHER BENEFITS	.00	.00	.00	.00	.00	.00
20333	MILEAGE	7,500.00	94.59	.00	1,336.66	6,163.34	17.82
20580	TRAVEL (EXCEPT MILEAGE)	7,500.00	100.45	.00	2,925.34	4,574.66	39.00
TOTAL	COOP STAFF SALARIES/EXP	282,020.00	22,421.90	.00	115,396.05	166,623.95	40.92
ORG UNIT - 01202800400 - SRS STAFF SALARIES/EXP							
20110	SALARIES	169,380.00	13,283.54	.00	62,594.92	106,785.08	36.96
20220	SOCIAL SECURITY	12,156.00	848.87	.00	4,350.15	7,805.85	35.79
20230	RETIREMENT	16,730.00	1,312.13	.00	6,034.14	10,695.86	36.07
20270	WORK COMP	1,017.00	78.82	.00	369.11	647.89	36.29
20290	OTHER BENEFITS	.00	.00	.00	.00	.00	.00
20333	MILEAGE	3,500.00	233.45	.00	1,830.77	1,669.23	52.31
20580	TRAVEL (EXCEPT MILEAGE)	1,500.00	159.90	.00	602.64	897.36	40.18
TOTAL	SRS STAFF SALARIES/EXP	204,283.00	15,916.71	.00	75,781.73	128,501.27	37.10
ORG UNIT - 01202800500 - PDO STAFF SALARIES/EXP							
20110	SALARIES	7,238.00	603.15	.00	3,015.72	4,222.28	41.67
20220	SOCIAL SECURITY	489.00	40.76	.00	203.80	285.20	41.68
20230	RETIREMENT	715.00	59.58	.00	297.90	417.10	41.66
20270	WORK COMP	43.00	3.62	.00	18.10	24.90	42.09
20330	PROF DEV	9,000.00	.00	15,524.95	18,976.85	-9,976.85	210.85
20333	MILEAGE	500.00	.00	.00	.00	500.00	.00
20580	TRAVEL (EXCEPT MILEAGE)	4,000.00	.00	.00	.00	4,000.00	.00
TOTAL	PDO STAFF SALARIES/EXP	21,985.00	707.11	15,524.95	22,512.37	-527.37	102.40
ORG UNIT - 01202800570 - INNOVATIVE STAFF SALARIES							
20110	SALARIES	44,162.00	.00	.00	.00	44,162.00	.00
20220	SOCIAL SECURITY	3,726.00	.00	.00	.00	3,726.00	.00

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ESU COORDINATING COUNCIL
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 ACCOUNTING PERIOD: 6/20

ACCOUNT	TITLE	BUDGET	PERIOD EXPENDITURES	ENCUMBRANCES OUTSTANDING	YEAR TO DATE ENC + EXP	AVAILABLE BALANCE	YTD/BUD
20230	RETIREMENT	3,374.00	.00	.00	.00	3,374.00	.00
20270	WORK COMP	53.00	.00	.00	.00	53.00	.00
TOTAL	INNOVATIVE STAFF SALARIES	51,315.00	.00	.00	.00	51,315.00	.00

ORG UNIT - 01202800600 - BL IMAT STAFF SALARY/EXP

20110	SALARIES	68,495.00	4,533.90	.00	27,365.42	41,129.58	39.95
20220	SOCIAL SECURITY	4,851.00	336.31	.00	1,949.23	2,901.77	40.18
20230	RETIREMENT	6,766.00	431.05	.00	2,686.29	4,079.71	39.70
20270	WORK COMP	411.00	22.48	.00	159.40	251.60	38.78
20290	OTHER BENEFITS	.00	.00	.00	.00	.00	.00
20333	MILEAGE	1,500.00	.00	.00	317.26	1,182.74	21.15
20580	TRAVEL (EXCEPT MILEAGE)	500.00	96.00	.00	293.32	206.68	58.66
20610	SUPPLIES	50.00	.00	.00	49.97	.03	99.94
TOTAL	BL IMAT STAFF SALARY/EXP	82,573.00	5,419.74	.00	32,820.89	49,752.11	39.75

ORG UNIT - 01202800620 - BL DEC STAFF SALARY/EXP

20110	SALARIES	123,021.00	5,555.82	.00	46,562.82	76,458.18	37.85
20220	SOCIAL SECURITY	8,130.00	406.42	.00	3,102.81	5,027.19	38.16
20230	RETIREMENT	12,151.00	481.60	.00	4,532.20	7,618.80	37.30
20270	WORK COMP	738.00	14.47	.00	260.35	477.65	35.28
20290	OTHER BENEFITS	.00	.00	.00	.00	.00	.00
20333	MILEAGE	4,000.00	.00	.00	1,907.62	2,092.38	47.69
20580	TRAVEL (EXCEPT MILEAGE)	5,131.00	.00	.00	1,645.39	3,485.61	32.07
20733	FURNITURE	.00	.00	.00	.00	.00	.00
TOTAL	BL DEC STAFF SALARY/EXP	153,171.00	6,458.31	.00	58,011.19	95,159.81	37.87

ORG UNIT - 01203500500 - PDO STATE GRANTS

20320	CONTRACTED SERVICES	1,300,000.00	.00	.00	.00	1,300,000.00	.00
TOTAL	PDO STATE GRANTS	1,300,000.00	.00	.00	.00	1,300,000.00	.00

ORG UNIT - 01203575570 - PDO INNOVATIVE GRANT

20320	CONTRACTED SERVICES	80,756.00	.00	.00	52,121.60	28,634.40	64.54
20330	PROF DEV	9,508.00	.00	.00	.00	9,508.00	.00
20333	MILEAGE	6,000.00	.00	.00	61.48	5,938.52	1.02
20580	TRAVEL (EXCEPT MILEAGE)	1,437.00	.00	.00	2,924.51	-1,487.51	203.51
20610	SUPPLIES	543.00	.00	.00	2.50	540.50	.46
20734	TECH HARDWARE	64,944.00	.00	.00	.00	64,944.00	.00
TOTAL	PDO INNOVATIVE GRANT	163,188.00	.00	.00	55,110.09	108,077.91	33.77

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 BUDGET CONTROL STATUS

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SELECTION CRITERIA: ALL
 ACCOUNTING PERIOD: 6/20

ACCOUNT	TITLE	BUDGET	PERIOD EXPENDITURES	ENCUMBRANCES OUTSTANDING	YEAR TO DATE ENC + EXP	AVAILABLE BALANCE	YTD/BUD
ORG UNIT - 01209000100 - ADMIN FLOW THROUGH							
20900	OTHER PROGRAM PUCHASES	10,000.00	.00	.00	.00	10,000.00	.00
TOTAL	ADMIN FLOW THROUGH	10,000.00	.00	.00	.00	10,000.00	.00
ORG UNIT - 01209000300 - COOP FLOW THROUGH							
20900	OTHER PROGRAM PUCHASES	10,000.00	.00	.00	.00	10,000.00	.00
TOTAL	COOP FLOW THROUGH	10,000.00	.00	.00	.00	10,000.00	.00
ORG UNIT - 01209000400 - SRS FLOW THROUGH							
20900	OTHER PROGRAM PUCHASES	10,000.00	.00	.00	.00	10,000.00	.00
TOTAL	SRS FLOW THROUGH	10,000.00	.00	.00	.00	10,000.00	.00
ORG UNIT - 01209000500 - PDO FLOW THROUGH							
20900	OTHER PROGRAM PUCHASES	30,000.00	.00	.00	.00	30,000.00	.00
TOTAL	PDO FLOW THROUGH	30,000.00	.00	.00	.00	30,000.00	.00
ORG UNIT - 01209000560 - PDO CRISIS FLOW THROUGH							
20900	OTHER PROGRAM PUCHASES	15,000.00	.00	.00	.00	15,000.00	.00
TOTAL	PDO CRISIS FLOW THROUGH	15,000.00	.00	.00	.00	15,000.00	.00
ORG UNIT - 01209000600 - BL IMAT FLOW THROUGH							
20900	OTHER PROGRAM PUCHASES	40,000.00	.00	.00	.00	40,000.00	.00
TOTAL	BL IMAT FLOW THROUGH	40,000.00	.00	.00	.00	40,000.00	.00
ORG UNIT - 01209000620 - BL DEC FLOW THROUGH							
20900	OTHER PROGRAM PUCHASES	15,000.00	.00	.00	.00	15,000.00	.00
TOTAL	BL DEC FLOW THROUGH	15,000.00	.00	.00	.00	15,000.00	.00
TOTAL REPORT		4,931,756.00	108,845.28	16,642.11	1,039,470.68	3,892,285.32	21.08

February 29, 2020

Budget Summary

Checkbook Balances:				
As of Sept. 1, 2019 =		\$1,008,844.04		
As of Feb 1, 2020 =		<u>\$1,597,023.23</u>		
	Feb. 2020 Receipts	Feb. 2020 Disbursements	Feb. 2019 Receipts	Feb 2019 Disbursements
ESUCC Admin	\$1,972.33	(\$16,912.59)	\$2,420.30	(\$17,075.97)
COOP	\$32,727.84	(\$25,275.20)	\$9,736.93	(\$23,409.73)
DEC	\$0.00	(\$20,721.19)	\$0.00	(\$17,788.25)
IMAT	\$0.00	(\$6,679.13)	\$3,750.00	(\$7,835.79)
SRS	\$0.00	(\$38,532.06)	\$0.00	(\$31,493.38)
PDO	\$205,399.98	(\$707.11)	\$263,686.35	(\$36,205.56)
	\$240,100.15	(\$108,827.28)	\$827.50	(\$135,000.00)
ESUCC Reserve	\$250,000.00		\$279,593.58	(\$133,808.68)
As of Feb. 29, 2020 =	\$1,728,296.10		Feb. 28, 2019 =	\$1,615,612.58

Outstanding Receipts As Of 02/29/20	
ESUCC Admin.	\$0.00
MSA, Govt Relations	\$0.00
COOP	\$5,001.10
Annual Buy Vendor Admin Fees	\$920.83
School Orders Worldbook/Movie Lic./Securly	\$3,612.50
AEPA/Special Buys/Food/Custodial Admin Fees	\$467.77
DEC	\$0.00
	\$0.00
IMAT	\$88,472.80
MSA, Learn360 Fees	\$88,472.80
SRS	\$0.00
MSA, SRS Admin Fees	\$0.00
PDO	\$6,290.00
MSA, PDO Admn Fees	\$0.00
PD Meetings/Trainings	\$40.00
Crisis	\$6,250.00
Total:	\$99,763.90

FY Net Activity 02/29/20	
ESUCC Admin	\$170,814.17
COOP	\$160,677.89
DEC	\$148,387.40
IMAT	(\$36,084.04)
SRS	(\$107,435.61)
PDO	\$383,092.25
	\$719,452.06

Budget Notes/Comments, February 2020:	
21.08%	Total Budget Usage
47.44%	Adjusted Budget Usage
50.00%	Budget Usage Average (6 months)

Notes/Special Receipts, February 2020:	
\$192,250.98	Innovative Funds

Notes/Special Disbursements, February 2020:	
\$1,000.00	Impero School Renewals, COOP
\$959.00	Cincinnati Insurance

March Expenses Payable April 2020 Total \$139,526.26			
Bromm & Associates	\$13,807.50	Admn Govt Relations	
ISKMI	\$3,000.00	IMAT Annual Renewal	
ESU 7	\$400.10	Admn MiFi	
Matthew Dooley	\$12,720.00	SRS Tech Contract Serv	
OverDrive	\$1,000.00	Depost for Future Use	

EFINANCE - POWERSCHOOL
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ESU COORDINATING COUNCIL
 CHECK REGISTER - BY FUND

PAGE NUMBER: 1
 ACCTPA21

SELECTION CRITERIA: transact.yr='20' and transact.period='6'
 ACCOUNTING PERIOD: 6/20

FUND - 01 - GENERAL FUND

CASH ACCT	CHECK NO	ISSUE DT	VENDOR	NAME	ORG UNIT	ACCNT	----DESCRIPTION----	SALES TAX	AMOUNT
09000	14899	02/07/20	1064	ESU 17	01202320100	20110	ADMN EXEC DIRS SALA	0.00	7,794.19
09000	14899	02/07/20	1064	ESU 17	01202320100	20220	ADMN EXEC DIR SS/ME	0.00	535.58
09000	14899	02/07/20	1064	ESU 17	01202320100	20230	ADMN EXEC DIR RETIR	0.00	769.89
09000	14899	02/07/20	1064	ESU 17	01202320100	20270	ADMN EXEC DIR WORK	0.00	46.76
09000	14899	02/07/20	1064	ESU 17	01202800100	20110	ADMN STAFF SALARIES	0.00	4,518.21
09000	14899	02/07/20	1064	ESU 17	01202800100	20220	ADMN STAFF SS/MEDIC	0.00	290.74
09000	14899	02/07/20	1064	ESU 17	01202800100	20230	ADMN STAFF RETIREME	0.00	446.30
09000	14899	02/07/20	1064	ESU 17	01202800100	20270	ADMN STAFF WORK COM	0.00	27.10
09000	14899	02/07/20	1064	ESU 17	01202510100	20315	ADMN FISCAL AGENT F	0.00	206.00
09000	14899	02/07/20	1064	ESU 17	01202320300	20110	COOP EXEC DIR SALAR	0.00	803.52
09000	14899	02/07/20	1064	ESU 17	01202320300	20220	COOP EXEC DIR SS/ME	0.00	55.21
09000	14899	02/07/20	1064	ESU 17	01202320300	20230	COOP EXEC DIR RETIR	0.00	79.37
09000	14899	02/07/20	1064	ESU 17	01202320300	20270	COOP EXEC DIR WORK	0.00	4.82
09000	14899	02/07/20	1064	ESU 17	01202800300	20110	COOP STAFF SALARIES	0.00	19,080.78
09000	14899	02/07/20	1064	ESU 17	01202800300	20220	COOP STAFF SS/MEDIC	0.00	1,146.81
09000	14899	02/07/20	1064	ESU 17	01202800300	20230	COOP STAFF RETIREME	0.00	1,884.76
09000	14899	02/07/20	1064	ESU 17	01202800300	20270	COOP STAFF WORK COM	0.00	114.51
09000	14899	02/07/20	1064	ESU 17	01202610300	20440	COOP RENT AINSWORTH	0.00	608.00
09000	14899	02/07/20	1064	ESU 17	01202580300	20530	COOP PHONE AINSWORT	0.00	84.00
09000	14899	02/07/20	1064	ESU 17	01202530300	20550	COOP COPIER/PRINTIN	0.00	17.50
09000	14899	02/07/20	1064	ESU 17	01202610300	20520	COOP BOND/INSUR EXP	0.00	32.00
09000	14899	02/07/20	1064	ESU 17	01202320620	20110	DEC EXEC DIR SALARI	0.00	5,624.67
09000	14899	02/07/20	1064	ESU 17	01202320620	20220	DEC EXEC DIR SS/MED	0.00	386.50
09000	14899	02/07/20	1064	ESU 17	01202320620	20230	DEC EXEC DIR RETIRE	0.00	555.59
09000	14899	02/07/20	1064	ESU 17	01202320620	20270	DEC EXEC DIR WORK C	0.00	33.75
09000	14899	02/07/20	1064	ESU 17	01202580620	20110	DEC TECH SALARIES	0.00	5,766.79
09000	14899	02/07/20	1064	ESU 17	01202580620	20220	DEC TECH SS/MEDICAR	0.00	432.55
09000	14899	02/07/20	1064	ESU 17	01202580620	20230	DEC TECH RETIREMENT	0.00	569.63
09000	14899	02/07/20	1064	ESU 17	01202580620	20270	DEC TECH WORK COMP	0.00	34.59
09000	14899	02/07/20	1064	ESU 17	01202580620	20290	DEC TECH WAGE WORKS	0.00	3.50
09000	14899	02/07/20	1064	ESU 17	01202800620	20110	DEC STAFF SALARIES	0.00	5,555.82
09000	14899	02/07/20	1064	ESU 17	01202800620	20220	DEC STAFF SS/MEDICA	0.00	406.42
09000	14899	02/07/20	1064	ESU 17	01202800620	20230	DEC STAFF RETIREMEN	0.00	481.60
09000	14899	02/07/20	1064	ESU 17	01202800620	20270	DEC STAFF WORK COMP	0.00	14.47
09000	14899	02/07/20	1064	ESU 17	01202320600	20220	IMAT EXEC DIR SS/ME	0.00	66.26
09000	14899	02/07/20	1064	ESU 17	01202320600	20230	IMAT EXEC DIR RETIR	0.00	95.24
09000	14899	02/07/20	1064	ESU 17	01202320600	20270	IMAT EXEC DIR WORK	0.00	5.79
09000	14899	02/07/20	1064	ESU 17	01202800600	20110	IMAT STAFF SALARIES	0.00	4,533.90
09000	14899	02/07/20	1064	ESU 17	01202800600	20220	IMAT STAFF SS/MEDIC	0.00	336.31
09000	14899	02/07/20	1064	ESU 17	01202800600	20230	IMAT STAFF RETIREME	0.00	431.05
09000	14899	02/07/20	1064	ESU 17	01202800600	20270	IMAT STAFF WORK COM	0.00	22.48
09000	14899	02/07/20	1064	ESU 17	01202320400	20110	SRS EXEC DIR SALARI	0.00	883.87
09000	14899	02/07/20	1064	ESU 17	01202320400	20220	SRS EXEC DIR SS/MED	0.00	60.74
09000	14899	02/07/20	1064	ESU 17	01202320400	20230	SRS EXEC DIR RETIRE	0.00	87.31
09000	14899	02/07/20	1064	ESU 17	01202320400	20270	SRS EXEC DIR WORK C	0.00	5.30
09000	14899	02/07/20	1064	ESU 17	01202580400	20110	SRS TECH SALARIES	0.00	17,965.63
09000	14899	02/07/20	1064	ESU 17	01202580400	20220	SRS TECH SS/MEDICAR	0.00	1,235.10
09000	14899	02/07/20	1064	ESU 17	01202580400	20230	SRS TECH RETIREMENT	0.00	1,774.61
09000	14899	02/07/20	1064	ESU 17	01202580400	20270	SRS TECH WORK COMP	0.00	107.75
09000	14899	02/07/20	1064	ESU 17	01202580400	20290	SRS TECH WAGE WORKS	0.00	10.50
09000	14899	02/07/20	1064	ESU 17	01202800400	20110	SRS STAFF SALARIES	0.00	13,283.54
09000	14899	02/07/20	1064	ESU 17	01202800400	20220	SRS STAFF SS/MEDICA	0.00	848.87

EFINANCE - POWERSCHOOL
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ESU COORDINATING COUNCIL
 CHECK REGISTER - BY FUND

PAGE NUMBER: 2
 ACCTPA21

SELECTION CRITERIA: transact.yr='20' and transact.period='6'
 ACCOUNTING PERIOD: 6/20

FUND - 01 - GENERAL FUND

CASH ACCT	CHECK NO	ISSUE DT	VENDOR	NAME	ORG UNIT	ACCNT	----DESCRIPTION----	SALES TAX	AMOUNT
09000	14899	02/07/20	1064	ESU 17	01202800400	20230	SRS STAFF RETIREMEN	0.00	1,312.13
09000	14899	02/07/20	1064	ESU 17	01202800400	20270	SRS STAFF WORK COMP	0.00	78.82
09000	14899	02/07/20	1064	ESU 17	01202800500	20110	PD STAFF SALARIES	0.00	603.15
09000	14899	02/07/20	1064	ESU 17	01202800500	20220	PD STAFF SS/MEDICAR	0.00	40.76
09000	14899	02/07/20	1064	ESU 17	01202800500	20230	PD STAFF RETIREMENT	0.00	59.58
09000	14899	02/07/20	1064	ESU 17	01202800500	20270	PD STAFF WORK COMP	0.00	3.62
09000	14899	02/07/20	1064	ESU 17	01202320600	20110	IMAT EXEC DIR SALAR	0.00	964.22
TOTAL CHECK								0.00	103,228.46
09000	14900	02/07/20	1431	UNL ITS COMMUNICATI	01202580300	20530	COOP DATA CENTER SP	0.00	62.80
09000	14900	02/07/20	1431	UNL ITS COMMUNICATI	01202580400	20530	SRS DATA CENTER SPA	0.00	376.80
09000	14900	02/07/20	1431	UNL ITS COMMUNICATI	01202580600	20530	IMAT DATA CENTER SP	0.00	100.48
09000	14900	02/07/20	1431	UNL ITS COMMUNICATI	01202580620	20530	DEC DATA CENTER SPA	0.00	87.92
TOTAL CHECK								0.00	628.00
09000	14901	02/07/20	1050	BISHOP BUSINESS	01202530100	20550	ADMN PRINTING EXP	0.00	135.09
09000	14901	02/07/20	1050	BISHOP BUSINESS	01202530400	20550	SRS PRINTING EXP	0.00	45.03
TOTAL CHECK								0.00	180.12
09000	14902	02/07/20	1057	ESU 3	01202320100	20610	ADMN OFFICE SUPPLIE	0.00	8.06
09000	14903	02/07/20	1198	COMFORT INN	01202800400	20580	SRS TRAVEL/LODGING	0.00	159.90
09000	14903	02/07/20	1198	COMFORT INN	01202800600	20580	IMAT TRAVEL/LODGING	0.00	96.00
09000	14903	02/07/20	1198	COMFORT INN	01202800100	20580	ADMN STAFF TRAVEL/L	0.00	282.00
09000	14903	02/07/20	1198	COMFORT INN	01202800300	20580	COOP TRAVEL/LODGING	0.00	94.00
09000	14903	02/07/20	1198	COMFORT INN	01202320100	20580	ADMN EXEC DIR TRAVE	0.00	282.00
TOTAL CHECK								0.00	913.90
09000	14904	02/07/20	1061	DEB HERICKS	01202800100	20580	ADMN STAFF TRAVEL/M	0.00	41.90
09000	14904	02/07/20	1061	DEB HERICKS	01202800100	20333	ADMN STAFF MILEAGE	0.00	227.13
TOTAL CHECK								0.00	269.03
09000	14905	02/07/20	1076	PRISCILLA QUINTANA	01202800100	20580	ADMN STAFF TRAVEL/M	0.00	6.45
09000	14905	02/07/20	1076	PRISCILLA QUINTANA	01202800300	20580	COOP STAFF TRAVEL/M	0.00	6.45
09000	14905	02/07/20	1076	PRISCILLA QUINTANA	01202800100	20333	ADMN STAFF MILEAGE	0.00	94.59
09000	14905	02/07/20	1076	PRISCILLA QUINTANA	01202800300	20333	COOP STAFF MILEAGE	0.00	94.59
TOTAL CHECK								0.00	202.08
09000	14906	02/07/20	1513	MINH VU	01202800400	20333	SRS MILEAGE REIMBUR	0.00	233.45
09000	14907	02/07/20	1463	IMPERO SOLUTIONS IN	01202520300	20900	COOP IMPERO, WEST K	0.00	750.00
09000	14907	02/07/20	1463	IMPERO SOLUTIONS IN	01202520300	20900	COOP IMPERO, EMERSO	0.00	250.00
TOTAL CHECK								0.00	1,000.00
09000	EFT00125	02/03/20	1209	CINCINNATI INSURANC	01202610100	20520	ADMN INSURANCE	0.00	959.00
09000	EFT00126	02/03/20	1039	UNION BANK & TRUST	01202320100	20580	ADMN TRAVEL/MEALS	0.00	151.29
09000	EFT00126	02/03/20	1039	UNION BANK & TRUST	01202320100	20580	ADMN PARKING/UBER E	0.00	62.91
09000	EFT00126	02/03/20	1039	UNION BANK & TRUST	01202580300	20650	COOP GODADDY, DOMAI	0.00	106.08
09000	EFT00126	02/03/20	1039	UNION BANK & TRUST	01202580100	20650	ADMN GODADDY, DOMAI	0.00	27.40
09000	EFT00126	02/03/20	1039	UNION BANK & TRUST	01202580600	20650	IMAT, GODADDY, DOMA	0.00	27.40
09000	EFT00126	02/03/20	1039	UNION BANK & TRUST	01202580400	20650	SRS, GODADDY, DOMAI	0.00	27.41

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ESU COORDINATING COUNCIL
CHECK REGISTER - BY FUND

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ACCTPA21

SELECTION CRITERIA: transact.yr='20' and transact.period='6'
ACCOUNTING PERIOD: 6/20

FUND - 01 - GENERAL FUND

CASH ACCT	CHECK NO	ISSUE DT	VENDOR	NAME	ORG UNIT	ACCNT	-----DESCRIPTION-----	SALES TAX	AMOUNT
09000	EFT00126	02/03/20	1039	UNION BANK & TRUST	01202580620	20650	DEC, DODADDY, DOMAI	0.00	27.41
09000	EFT00126	02/03/20	1039	UNION BANK & TRUST	01202580620	20530	DEC GODADDY	0.00	739.98
09000	EFT00126	02/03/20	1039	UNION BANK & TRUST	01202580400	20320	SRS, GITHUB	0.00	25.00
09000	EFT00126	02/03/20	1039	UNION BANK & TRUST	01202580400	20320	SRS, ATLISSIN	0.00	10.30
TOTAL CHECK								0.00	1,205.18
TOTAL CASH ACCOUNT								0.00	108,827.28
TOTAL FUND								0.00	108,827.28
TOTAL REPORT								0.00	108,827.28

EFINANCE - POWERSCHOOL
 DATE: 03/20/2020
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ESU COORDINATING COUNCIL
 Purchase Order STATUS REPORT

PAGE NUMBER: 1
 STATMN21
 INFO: ORDERED BY NUMBER

SELECTION CRITERIA: encl'dgr.yr='20'

PURCHASE OR	ORG UNIT	ACCOUNT	ACCOUNT	VENDOR DATE	NAME DESCRIPTION	SALES TAX USE TAX	ORIGINAL PAYMENTS	CHANGE BALANCE
20000003-01	01202580300	20650		1397 02/24/20	JOURNEYED.COM INC. 1756192 MICROSOFT OFFICE	0.00 0.00	49.16 0.00	0.00 49.16
P2000001-01	01202520300	20900		1038 09/27/19	WORLD BOOK WB-NE-PS-COMBO WORLD BO	0.00 0.00	1068.00 0.00	0.00 1068.00
P2000004-01	01202800500	20330		1391 03/12/20	CORWIN PRESS/SAGE PUBLIC FOUNDATION DAY TRAINING,	0.00 0.00	5000.00 0.00	0.00 5000.00
P2000004-02	01202800500	20330		1391 03/12/20	CORWIN PRESS/SAGE PUBLIC IMPACT SERIES: MINDFRAMES	0.00 0.00	5000.00 0.00	0.00 5000.00
P2000004-03	01202800500	20330		1391 03/12/20	CORWIN PRESS/SAGE PUBLIC MINDFRAMES FOR SUCCESS RE	0.00 0.00	2640.00 0.00	0.00 2640.00
P2000004-04	01202800500	20330		1391 03/12/20	CORWIN PRESS/SAGE PUBLIC FOUNDATION DAY RESOURCE G	0.00 0.00	2640.00 0.00	0.00 2640.00
P2000004-05	01202800500	20330		1391 03/12/20	CORWIN PRESS/SAGE PUBLIC SHIPPING	0.00 0.00	244.95 0.00	0.00 244.95
TOTAL REPORT						0.00 0.00	16642.11 0.00	0.00 16642.11

EFINANCE - POWERSCHOOL
 DATE: 03/20/2020
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ESU COORDINATING COUNCIL
 SUMMARY EXPENDITURE COMPARISON REPORT

PAGE NUMBER: 1
 EXPCOM31

SELECTION CRITERIA: ALL
 ACCOUNTING PERIOD: 6/20

Fund - 01 - GENERAL FUND

TITLE	CURRENT YEAR				PRIOR YEAR			
	BUDGET	EXPENDITURES	BALANCE	%	BUDGET	EXPENDITURES	BALANCE	%
TOTAL EXPENSE	4,931,756.00	1,022,828.57	3,908,927.43	20.74	4,888,006.00	204,321.34	4,683,684.66	4.18
TOTAL GENERAL FUND	4,931,756.00	1,022,828.57	3,908,927.43	20.74	4,888,006.00	204,321.34	4,683,684.66	4.18
TOTAL REPORT	4,931,756.00	1,022,828.57	3,908,927.43	20.74	4,888,006.00	204,321.34	4,683,684.66	4.18

SUNGARD PENTAMATION, INC.
 DATE: 02/28/2020
 TIME: 14:23:37

ESU COORDINATING COUNCIL
 INVOICE SHORT LISTING

PAGE NUMBER: 1
 MODULE: mrinvlrrp

SELECTION CRITERIA: cmropenitem.total_due>0.0

INV DATE	INVOICE NO	CUSTOMER #	CUSTOMER NAME	ORIG INVOICE	INVOICE ADJT	----PAYMENTS	PAYMENT ADJT	-WRITTEN OFF	---TOTAL DUE
08/23/2019	AEPA001243	BRIDGEPORT	BRIDGEPORT PUBLIC	3,612.50	.00	.00	.00	.00	3,612.50
07/16/2019	CRIS000589	NORFOLK	NORFOLK PUBLIC SCH	610.00	-330.00	.00	.00	.00	280.00
01/10/2020	CRIS000638	BARRMIDDLE	BARR MIDDLE SCHOOL	770.00	.00	.00	.00	.00	770.00
01/10/2020	CRIS000640	WESTRIDGE	WESTRIDGE MIDDLE S	450.00	.00	.00	.00	.00	450.00
01/10/2020	CRIS000641	JEFFERSON	JEFFERSON ELEMENTA	685.00	.00	.00	.00	.00	685.00
01/10/2020	CRIS000642	SHOEMAKER	SHOEMAKER ELEMENTA	385.00	.00	.00	.00	.00	385.00
01/10/2020	CRIS000644	EARLYLEARN	EARLY LEARNING CEN	600.00	.00	.00	.00	.00	600.00
01/10/2020	CRIS000647	GRANDISLAN	GRAND ISLAND PUBLI	875.00	.00	.00	.00	.00	875.00
01/10/2020	CRIS000649	DODGEELEM	DODGE ELEMENTARY S	535.00	.00	.00	.00	.00	535.00
01/10/2020	CRIS000650	LINCOLNELE	LINCOLN ELEMENTARY	450.00	.00	.00	.00	.00	450.00
01/10/2020	CRIS000651	GATESELEM	GATES ELEMENTARY S	685.00	.00	.00	.00	.00	685.00
01/10/2020	CRIS000652	HOWARDELEM	HOWARD ELEMENTARY	385.00	.00	.00	.00	.00	385.00
01/10/2020	CRIS000655	WASMEELEM	WASMER ELEMENTARY	150.00	.00	.00	.00	.00	150.00
02/14/2020	IMAT000290	ESU01	EDUCATIONAL SERVIC	6,539.80	.00	.00	.00	.00	6,539.80
02/14/2020	IMAT000291	ESU03	EDUCATIONAL SERVIC	16,398.88	.00	.00	.00	.00	16,398.88
02/14/2020	IMAT000292	ESU04	EDUCATIONAL SERVIC	5,336.18	.00	.00	.00	.00	5,336.18
02/14/2020	IMAT000293	ESU05	EDUCATIONAL SERVIC	5,026.68	.00	.00	.00	.00	5,026.68
02/14/2020	IMAT000294	ESU07	EDUCATIONAL SERVIC	7,550.44	.00	.00	.00	.00	7,550.44
02/14/2020	IMAT000295	ESU08	EDUCATIONAL SERVIC	6,801.87	.00	.00	.00	.00	6,801.87
02/14/2020	IMAT000296	ESU09	EDUCATIONAL SERVIC	6,031.10	.00	.00	.00	.00	6,031.10
02/14/2020	IMAT000297	ESU13	EDUCATIONAL SERVIC	6,903.86	.00	.00	.00	.00	6,903.86
02/14/2020	IMAT000298	ESU15	EDUCATIONAL SERVIC	4,512.22	.00	.00	.00	.00	4,512.22
02/14/2020	IMAT000299	ESU16	EDUCATIONAL SERVIC	5,689.55	.00	.00	.00	.00	5,689.55
02/14/2020	IMAT000300	ESU17	EDUCATIONAL SERVIC	4,000.06	.00	.00	.00	.00	4,000.06
02/14/2020	IMAT000301	ESU18	EDUCATIONAL SERVIC	12,682.16	.00	.00	.00	.00	12,682.16
02/14/2020	IMAT000302	NDE	NEBRASKA DEPT OF E	1,000.00	.00	.00	.00	.00	1,000.00
12/20/2019	PDO0000824	ESU18	EDUCATIONAL SERVIC	40.00	.00	.00	.00	.00	40.00
09/27/2019	VNDR000003	BHPHOTO	B & H PHOTO VIDEO	53.56	.00	.00	.00	.00	53.56
02/24/2020	VNDR000007	ACCO	ACCO BRANDS / GBC	58.99	.00	.00	.00	.00	58.99
02/24/2020	VNDR000008	BLICK	BLICK ART MATERIAL	4.58	.00	.00	.00	.00	4.58
02/24/2020	VNDR000009	INNOVOFFIC	INNOVATIVE OFFICE	107.06	.00	.00	.00	.00	107.06
02/24/2020	VNDR000010	PYRAMID	PYRAMID SCHOOL PRO	293.61	.00	.00	.00	.00	293.61
02/24/2020	VNDR000011	RAPIDSWHOL	RAPIDS WHOLESAL	2.59	.00	.00	.00	.00	2.59
02/24/2020	VNDR000012	S&S	S&S WORLDWIDE	99.54	.00	.00	.00	.00	99.54
02/24/2020	VNDR000013	SCHOOLHEAL	SCHOOL HEALTH CORP	130.29	.00	.00	.00	.00	130.29
02/24/2020	VNDR000014	TROXELL	TROXELL COMMUNICAT	7.41	.00	.00	.00	.00	7.41
02/24/2020	VNDR000015	VIRCO	VIRCO INC	159.03	.00	.00	.00	.00	159.03
02/24/2020	VNDR000016	BSN	BSN SPORTS	4.17	.00	.00	.00	.00	4.17
TOTAL REPORT: 38				99,626.13	-330.00	.00	.00	.00	99,296.13

EFINANCE - POWERSCHOOL
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ESU COORDINATING COUNCIL
 SUMMARY REVENUE COMPARISON REPORT

PAGE NUMBER: 1
 REVCOM31

SELECTION CRITERIA: ALL
 ACCOUNTING PERIOD: 6/20

Fund - 01 - GENERAL FUND

TITLE		CURRENT YEAR				PRIOR YEAR			
		BUDGET	REVENUE	BALANCE	%	BUDGET	REVENUE	BALANCE	%
TOTAL	REVENUE	4,931,756.00	1,742,055.08	3,189,700.92	35.32	.00	.00	.00	.00
TOTAL	GENERAL FUND	4,931,756.00	1,742,055.08	3,189,700.92	35.32	.00	.00	.00	.00
TOTAL	REPORT	4,931,756.00	1,742,055.08	3,189,700.92	35.32	.00	.00	.00	.00

EFINANCE - POWERSCHOOL
DATE: 03/20/2020
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ESU COORDINATING COUNCIL
REVENUE TRANSACTION ANALYSIS

PAGE NUMBER: 1
AUDIT31

SELECTION CRITERIA: transact.yr='20' and transact.period='6'
ACCOUNTING PERIOD: 6/20

FUND - 01 - GENERAL FUND
ORG UNIT - 01101510100 - ADMN INTEREST REVENUE

ACCOUNT	DATE	T/C	RECEIVE REFERENCE	PAYER/VENDOR	BUDGET	RECEIPTS	RECEIVABLES DESCRIPTION
11410	INTEREST						
6 /20	02/29/20	19	BANKREC			1,972.33	RECONCILIATION INTEREST
TOTAL	INTEREST				.00	1,972.33	.00
TOTAL	ADMN INTEREST REVENUE				.00	1,972.33	.00

EFINANCE - POWERSCHOOL
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ESU COORDINATING COUNCIL
REVENUE TRANSACTION ANALYSIS

PAGE NUMBER: 2
AUDIT31

SELECTION CRITERIA: transact.yr='20' and transact.period='6'
ACCOUNTING PERIOD: 6/20

FUND - 01 - GENERAL FUND
ORG UNIT - 01101951300 - COOP REVENUE, ESU/SCHOOL

ACCOUNT	DATE	T/C	RECEIVE REFERENCE	PAYER/VENDOR	BUDGET	RECEIPTS	RECEIVABLES DESCRIPTION
11990	INVOICED REVENUE						
6 /20	02/14/20 19		56			250.00	RECEIVABLE-RC- 021420PQ
TOTAL	INVOICED REVENUE				.00	250.00	.00
TOTAL	COOP REVENUE, ESU/SCHOOL				.00	250.00	.00

EFINANCE - POWERSCHOOL
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ESU COORDINATING COUNCIL
REVENUE TRANSACTION ANALYSIS

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AUDIT31

SELECTION CRITERIA: transact.yr='20' and transact.period='6'
ACCOUNTING PERIOD: 6/20

FUND - 01 - GENERAL FUND
ORG UNIT - 01101951500 - PDO REVENUE, ESU/SCHOOL

ACCOUNT	DATE	T/C	RECEIVE REFERENCE	PAYER/VENDOR	BUDGET	RECEIPTS	RECEIVABLES DESCRIPTION
11990			INVOICED REVENUE				
6 /20	02/14/20	19		55		580.00	RECEIVABLE-RC- 021320PQ
6 /20	02/24/20	19		59		4,239.00	RECEIVABLE-RC- 022420PQ
TOTAL			INVOICED REVENUE		.00	4,819.00	.00
TOTAL			PDO REVENUE, ESU/SCHOOL		.00	4,819.00	.00

EFINANCE - POWERSCHOOL
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ESU COORDINATING COUNCIL
 REVENUE TRANSACTION ANALYSIS

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SELECTION CRITERIA: transact.yr='20' and transact.period='6'
 ACCOUNTING PERIOD: 6/20

FUND - 01 - GENERAL FUND
 ORG UNIT - 01101951560 - PDO CRISIS REVENUE ESU/SC

ACCOUNT	DATE	T/C	RECEIVE REFERENCE	PAYER/VENDOR	BUDGET	RECEIPTS	RECEIVABLES DESCRIPTION
11990			INVOICED REVENUE				
6 /20	02/13/20	19	54			940.00	RECEIVABLE-RC- 021320PQ
6 /20	02/18/20	19	57			130.00	RECEIVABLE-RC- 021820PQ
6 /20	02/20/20	19	58			6,360.00	RECEIVABLE-RC- 022020PQ
6 /20	02/24/20	19	59			900.00	RECEIVABLE-RC- 022420PQ
TOTAL			INVOICED REVENUE		.00	8,330.00	.00
TOTAL			PDO CRISIS REVENUE ESU/SC		.00	8,330.00	.00

EFINANCE - POWERSCHOOL
 DATE: 03/20/2020
 TIME: 14:22:50

ESU COORDINATING COUNCIL
 REVENUE TRANSACTION ANALYSIS

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 AUDIT31

SELECTION CRITERIA: transact.yr='20' and transact.period='6'
 ACCOUNTING PERIOD: 6/20

FUND - 01 - GENERAL FUND
 ORG UNIT - 01101990300 - COOP LOCAL SALES REVENUE

ACCOUNT	DATE	T/C	RECEIVE REFERENCE	PAYER/VENDOR	BUDGET	RECEIPTS	RECEIVABLES DESCRIPTION
12400							
							ADMIN FEES
	6 /20	02/11/20	24			10,774.57	.00 COOP SYSCO ADMN FEE
	6 /20	02/11/20	24			322.37	.00 COOP SYSCO ADMIN FEE
	6 /20	02/12/20	24			2,144.06	.00 COOP QULL ADMIN FEE
	6 /20	02/12/20	24			36.37	.00 COOP BIOFIT ADMIN FEE
	6 /20	02/14/20	24			5,763.14	.00 COOP CDW-G ADMIN FEE
	6 /20	02/18/20	19	57		9,872.37	RECEIVABLE-RC- 021820PQ
	6 /20	02/18/20	24			2,535.29	.00 COOP HOME DEPOT ADMIN FEE
	6 /20	02/18/20	24			9.25	.00 COOP SOFTCHOICE ADMIN FEE
	6 /20	02/18/20	24			829.92	.00 COOP STAPLES ADMIN FEE
	6 /20	02/24/20	24			190.50	.00 COOP IXL LEARNING ADMIN F
TOTAL					.00	32,477.84	.00
TOTAL					.00	32,477.84	.00
							COOP LOCAL SALES REVENUE

EFINANCE - POWERSCHOOL
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ESU COORDINATING COUNCIL
REVENUE TRANSACTION ANALYSIS

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AUDIT31

SELECTION CRITERIA: transact.yr='20' and transact.period='6'
ACCOUNTING PERIOD: 6/20

FUND - 01 - GENERAL FUND
ORG UNIT - 01103575570 - PDO INNOV GRANT REVENUE

ACCOUNT	DATE	T/C	RECEIVE REFERENCE	PAYER/VENDOR	BUDGET	RECEIPTS	RECEIVABLES DESCRIPTION
14995			GRANT REVENUE				
	6 /20		02/11/20 24			137,140.89	.00 INNOVATIVE GRANT FUNDS
	6 /20		02/26/20 24			55,110.09	.00 INNOVATIVE GRANT FUNDS
TOTAL			GRANT REVENUE		.00	192,250.98	.00
TOTAL			PDO INNOV GRANT REVENUE		.00	192,250.98	.00
TOTAL			GENERAL FUND		.00	240,100.15	.00
TOTAL REPORT					.00	240,100.15	.00

EFINANCE - POWERSCHOOL
 DATE: 04/03/2020
 TIME: 15:29:58

ESU COORDINATING COUNCIL
 CHECK REGISTER - BY FUND

SELECTION CRITERIA: transact.yr='20' and transact.period='8'
 ACCOUNTING PERIOD: 7/20

FUND - 01 - GENERAL FUND

CASH ACCT	CHECK NO	ISSUE DT	VENDOR	NAME	ORG UNIT	ACCNT	----DESCRIPTION----	SALES TAX	AMOUNT
09000	14928	04/09/20	1064	ESU 17	01202580620	20230	DEC TECH RETIREMENT	0.00	569.63
09000	14928	04/09/20	1064	ESU 17	01202580620	20270	DEC TECH WORK COMP	0.00	34.59
09000	14928	04/09/20	1064	ESU 17	01202580620	20290	DEC TECH WAGE WORKS	0.00	3.50
09000	14928	04/09/20	1064	ESU 17	01202800620	20110	DEC STAFF SALARIES	0.00	2,413.36
09000	14928	04/09/20	1064	ESU 17	01202800620	20220	DEC STAFF SS/MEDICA	0.00	166.02
09000	14928	04/09/20	1064	ESU 17	01202800620	20230	DEC STAFF RETIREMEN	0.00	238.39
09000	14928	04/09/20	1064	ESU 17	01202800620	20270	DEC STAFF WORK COMP	0.00	14.47
09000	14928	04/09/20	1064	ESU 17	01202320600	20220	IMAT EXEC DIR SS/ME	0.00	66.26
09000	14928	04/09/20	1064	ESU 17	01202320600	20230	IMAT EXEC DIR RETIR	0.00	95.24
09000	14928	04/09/20	1064	ESU 17	01202320600	20270	IMAT EXEC DIR WORK	0.00	5.79
09000	14928	04/09/20	1064	ESU 17	01202800600	20110	IMAT STAFF SALARIES	0.00	3,748.28
09000	14928	04/09/20	1064	ESU 17	01202800600	20220	IMAT STAFF SS/MEDIC	0.00	276.21
09000	14928	04/09/20	1064	ESU 17	01202800600	20230	IMAT STAFF RETIREME	0.00	370.24
09000	14928	04/09/20	1064	ESU 17	01202800600	20270	IMAT STAFF WORK COM	0.00	22.48
09000	14928	04/09/20	1064	ESU 17	01202320400	20110	SRS EXEC DIR SALARI	0.00	883.88
09000	14928	04/09/20	1064	ESU 17	01202320400	20220	SRS EXEC DIR SS/MED	0.00	60.74
09000	14928	04/09/20	1064	ESU 17	01202320400	20230	SRS EXEC DIR RETIRE	0.00	87.31
09000	14928	04/09/20	1064	ESU 17	01202320400	20270	SRS EXEC DIR WORK C	0.00	5.30
09000	14928	04/09/20	1064	ESU 17	01202580400	20110	SRS TECH SALARIES	0.00	17,965.63
09000	14928	04/09/20	1064	ESU 17	01202580400	20220	SRS TECH SS/MEDICAR	0.00	1,235.10
09000	14928	04/09/20	1064	ESU 17	01202580400	20230	SRS TECH RETIREMENT	0.00	1,774.61
09000	14928	04/09/20	1064	ESU 17	01202580400	20270	SRS TECH WORK COMP	0.00	107.75
09000	14928	04/09/20	1064	ESU 17	01202580400	20290	SRS TECH WAGE WORKS	0.00	10.50
09000	14928	04/09/20	1064	ESU 17	01202800400	20110	SRS STAFF SALARIES	0.00	13,283.53
09000	14928	04/09/20	1064	ESU 17	01202800400	20220	SRS STAFF SS/MEDICA	0.00	848.87
09000	14928	04/09/20	1064	ESU 17	01202800400	20230	SRS STAFF RETIREMEN	0.00	1,312.13
09000	14928	04/09/20	1064	ESU 17	01202800400	20270	SRS STAFF WORK COMP	0.00	78.82
09000	14928	04/09/20	1064	ESU 17	01202800500	20110	PDO STAFF SALARIES	0.00	603.15
09000	14928	04/09/20	1064	ESU 17	01202800500	20220	PDO STAFF SS/MEDICA	0.00	40.76
09000	14928	04/09/20	1064	ESU 17	01202800500	20230	PDO STAFF RETIREMEN	0.00	59.58
09000	14928	04/09/20	1064	ESU 17	01202800500	20270	PDO STAFF WORK COMP	0.00	3.62
09000	14928	04/09/20	1064	ESU 17	01202320600	20110	IMAT EXEC DIR SALAR	0.00	964.23
09000	14928	04/09/20	1064	ESU 17	01202320100	20110	ADMN EXEC DIR SALAR	0.00	7,794.19
09000	14928	04/09/20	1064	ESU 17	01202320100	20220	ADMN EXEC DIR SS/ME	0.00	535.58
09000	14928	04/09/20	1064	ESU 17	01202320100	20230	ADMN EXEC DIR RETIR	0.00	769.89
09000	14928	04/09/20	1064	ESU 17	01202320100	20270	ADMN EXEC DIR WORK	0.00	46.76
09000	14928	04/09/20	1064	ESU 17	01202800100	20110	ADMN STAFF SALARIES	0.00	4,518.21
09000	14928	04/09/20	1064	ESU 17	01202800100	20220	ADMN STAFF SS/MEDIC	0.00	290.74
09000	14928	04/09/20	1064	ESU 17	01202800100	20230	ADMN STAFF RETIREME	0.00	446.30
09000	14928	04/09/20	1064	ESU 17	01202800100	20270	ADMN STAFF WORK COM	0.00	27.10
09000	14928	04/09/20	1064	ESU 17	01202510100	20315	ADMN FISCAL AGENT F	0.00	206.00
09000	14928	04/09/20	1064	ESU 17	01202320300	20110	COOP EXEC DIR SALAR	0.00	803.52
09000	14928	04/09/20	1064	ESU 17	01202320300	20220	COOP EXEC DIR SS/ME	0.00	55.21
09000	14928	04/09/20	1064	ESU 17	01202320300	20230	COOP EXEC DIR RETIR	0.00	79.37
09000	14928	04/09/20	1064	ESU 17	01202320300	20270	COOP EXEC DIR WORK	0.00	4.82
09000	14928	04/09/20	1064	ESU 17	01202800300	20110	COOP STAFF SALARIES	0.00	19,080.78
09000	14928	04/09/20	1064	ESU 17	01202800300	20220	COOP STAFF SS/MEDIC	0.00	1,146.81
09000	14928	04/09/20	1064	ESU 17	01202800300	20230	COOP STAFF RETIREME	0.00	1,884.76
09000	14928	04/09/20	1064	ESU 17	01202800300	20270	COOP STAFF WORK COM	0.00	114.51
09000	14928	04/09/20	1064	ESU 17	01202610300	20440	COOP RENT AINSWORTH	0.00	608.00
09000	14928	04/09/20	1064	ESU 17	01202580300	20530	COOP PHONE AINSWORT	0.00	84.00
09000	14928	04/09/20	1064	ESU 17	01202530300	20550	COOP COPIER/PRINTIN	0.00	17.50

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ESU COORDINATING COUNCIL
 CHECK REGISTER - BY FUND

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SELECTION CRITERIA: transact.yr='20' and transact.period='8'
 ACCOUNTING PERIOD: 7/20

FUND - 01 - GENERAL FUND

CASH ACCT	CHECK NO	ISSUE DT	VENDOR	NAME	ORG UNIT	ACCNT	----DESCRIPTION----	SALES TAX	AMOUNT
09000	14928	04/09/20	1064	ESU 17	01202610300	20520	COOP BOND/INSURANCE	0.00	32.00
09000	14928	04/09/20	1064	ESU 17	01202320620	20110	DEC EXEC DIR SALARI	0.00	5,624.66
09000	14928	04/09/20	1064	ESU 17	01202320620	20220	DEC EXEC DIR SS/MED	0.00	386.50
09000	14928	04/09/20	1064	ESU 17	01202320620	20230	DEC EXEC DIR RETIRE	0.00	555.59
09000	14928	04/09/20	1064	ESU 17	01202320620	20270	DEC EXEC DIR WORK C	0.00	33.75
09000	14928	04/09/20	1064	ESU 17	01202580620	20110	DEC TECH SALARIES	0.00	5,766.79
09000	14928	04/09/20	1064	ESU 17	01202580620	20220	DEC TECH SS/MEDICAR	0.00	432.55
TOTAL CHECK								0.00	98,695.86
09000	14929	04/09/20	1247	KSB SCHOOL LAW	01202330300	20317	COOP LEGAL SERVICE	0.00	63.00
09000	14929	04/09/20	1247	KSB SCHOOL LAW	01202250510	20330	PDO NOC PROF DEV	0.00	535.50
TOTAL CHECK								0.00	598.50
09000	14930	04/09/20	1318	BROMM & ASSOCIATES	01202330100	20314	ADMN GOVT RELATIONS	0.00	13,750.00
09000	14930	04/09/20	1318	BROMM & ASSOCIATES	01202330100	20314	ADMN GOVT RELATIONS	0.00	57.50
TOTAL CHECK								0.00	13,807.50
09000	14931	04/09/20	1431	UNL ITS COMMUNICATI	01202580300	20530	COOP DATA CENTER SP	0.00	63.65
09000	14931	04/09/20	1431	UNL ITS COMMUNICATI	01202580400	20530	SRS DATE CENTER SPA	0.00	381.88
09000	14931	04/09/20	1431	UNL ITS COMMUNICATI	01202580600	20530	IMAT DATA CENTER SP	0.00	101.83
09000	14931	04/09/20	1431	UNL ITS COMMUNICATI	01202580620	20530	DEC DATA CENTER SPA	0.00	89.10
TOTAL CHECK								0.00	636.46
09000	14932	04/09/20	1042	NE COUNCIL OF SCHOO	01202320100	20580	ADMN LEGISLATIVE ME	0.00	289.41
09000	14933	04/09/20	1432	ISKME	01202520600	20320	IMAT CONTRACTED SER	0.00	3,000.00
09000	14934	04/09/20	1455	NIGP	01202310300	20810	COOP DUES/FEES	0.00	190.00
09000	14935	04/09/20	1056	ESU 2	01202250560	20580	CRISIS TRAINING/MEA	0.00	209.17
09000	14936	04/09/20	1057	ESU 3	01202610100	20440	ADMN RENT OMAHA	0.00	230.11
09000	14936	04/09/20	1057	ESU 3	01202610300	20440	COOP RENT OMAHA	0.00	75.66
09000	14936	04/09/20	1057	ESU 3	01202610400	20440	SRS RENT OMAHA	0.00	657.14
09000	14936	04/09/20	1057	ESU 3	01202610600	20440	IMAT RENT OMAHA	0.00	96.39
09000	14936	04/09/20	1057	ESU 3	01202610620	20440	DEC RENT OMAHA	0.00	184.50
09000	14936	04/09/20	1057	ESU 3	01202560100	20531	ADMN POSTAGE OMAHA	0.00	11.11
TOTAL CHECK								0.00	1,254.91
09000	14937	04/09/20	1151	ESU 7	01202580100	20530	ADMN TECH SERV, MIF	0.00	400.10
09000	14938	04/09/20	1324	ESU 9	01202250510	20580	PDO NOC TRAINING/ME	0.00	583.75
09000	14939	04/09/20	1198	COMFORT INN	01202250560	20320	THREAT TRNING/LODGI	0.00	288.00
09000	14940	04/09/20	1240	HOLIDAY INN EXPRESS	01202800300	20580	COOP TRAVEL/LODGING	0.00	99.95
09000	14940	04/09/20	1240	HOLIDAY INN EXPRESS	01202800100	20580	ADMN TRAVEL/LODGING	0.00	199.90
TOTAL CHECK								0.00	299.85
09000	14941	04/09/20	1503	KRAIG LOFQUIST	01202320100	20333	ADMN MILEAGE REIMBU	0.00	209.30
09000	14942	04/09/20	1061	DEB HERICKS	01202800100	20333	ADMN STAFF MILEAGE	0.00	271.40

EFINANCE - POWERSCHOOL
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ESU COORDINATING COUNCIL
 CHECK REGISTER - BY FUND

SELECTION CRITERIA: transact.yr='20' and transact.period='8'
 ACCOUNTING PERIOD: 7/20

FUND - 01 - GENERAL FUND

CASH ACCT	CHECK NO	ISSUE DT	VENDOR	NAME	ORG UNIT	ACCNT	----DESCRIPTION----	SALES TAX	AMOUNT
09000	14942	04/09/20	1061	DEB HERICKS	01202800100	20580	ADMN STAFF TRAVEL E	0.00	44.38
TOTAL CHECK									0.00 315.78
09000	14943	04/09/20	1076	PRISCILLA QUINTANA	01202800300	20333	COOP STAFF MILEAGE	0.00	109.54
09000	14943	04/09/20	1076	PRISCILLA QUINTANA	01202800100	20333	ADMN STAFF MILEAGE	0.00	109.54
TOTAL CHECK									0.00 219.08
09000	14944	04/09/20	1087	RHONDA EIS	01202800600	20333	IMAT STAFF MILEAGE	0.00	100.05
09000	14945	04/09/20	1101	CRAIG PETERSON	01202800300	20333	COOP STAFF MILEAGE	0.00	258.18
09000	14946	04/09/20	1429	MATTHEW DOOLEY	01202580400	20320	SRS TECH CONTRACT S	0.00	5,520.00
09000	14946	04/09/20	1429	MATTHEW DOOLEY	01202580400	20320	SRS TECH CONTRACT S	0.00	4,800.00
09000	14946	04/09/20	1429	MATTHEW DOOLEY	01202580400	20320	SRS TECH CONTRACT S	0.00	2,400.00
TOTAL CHECK									0.00 12,720.00
09000	14947	04/09/20	1505	OVERDRIVE INC	01202520600	20900	IMAT OVERDRIVE DEPO	0.00	1,000.00
09000	14948	04/09/20	1231	QUILL	01202520300	20610	COOP OFFICE SUPPLIE	0.00	49.79
09000	14949	04/09/20	1442	SECURLY	01202520300	20900	COOP SECURLY TRI CO	0.00	1,543.50
09000	14950	04/09/20	1397	JOURNEYED.COM INC.	01202580300	20650	COOP SOFTWARE	0.00	49.16
09000	EFT00128	04/09/20	1039	UNION BANK & TRUST	01202580300	20734	COOP TECH HARDWARE	0.00	2,085.43
09000	EFT00128	04/09/20	1039	UNION BANK & TRUST	01202320100	20580	ADMN EXEC DIR PARKI	0.00	35.00
09000	EFT00128	04/09/20	1039	UNION BANK & TRUST	01202320100	20580	ADMN EXEC DIR MEALS	0.00	29.00
09000	EFT00128	04/09/20	1039	UNION BANK & TRUST	01202320100	20580	ADMN EXEC DIR LOCAL	0.00	-0.96
09000	EFT00128	04/09/20	1039	UNION BANK & TRUST	01202580400	20650	SRS SOFTWARE ATLASS	0.00	10.30
09000	EFT00128	04/09/20	1039	UNION BANK & TRUST	01202580620	20530	DEC TECH GO DADDY	0.00	518.35
09000	EFT00128	04/09/20	1039	UNION BANK & TRUST	01202580400	20650	SRS SOFTWARE GITHUB	0.00	25.00
09000	EFT00128	04/09/20	1039	UNION BANK & TRUST	01202580300	20650	COOP SOFTWARE MAILC	0.00	42.49
09000	EFT00128	04/09/20	1039	UNION BANK & TRUST	01202580400	20650	SRS SOFTWARE ATLASS	0.00	10.30
09000	EFT00128	04/09/20	1039	UNION BANK & TRUST	01202800300	20580	COOP PARKING & MEAL	0.00	35.00
09000	EFT00128	04/09/20	1039	UNION BANK & TRUST	01202580300	20650	COOP SOFTWARE SCREE	0.00	18.00
TOTAL CHECK									0.00 2,807.91
TOTAL CASH ACCOUNT								0.00	139,526.26
TOTAL FUND								0.00	139,526.26
TOTAL REPORT								0.00	139,526.26

**2020-2021 Master Services Agreement
Between the
Educational Service Unit Coordinating Council and
Educational Service Unit __**

THIS MASTER SERVICES AGREEMENT (“Agreement”) is entered into this ____ day of _____, 2020 (“effective date”) by and between THE EDUCATIONAL SERVICE UNIT COORDINATING COUNCIL, a political subdivision of the State of Nebraska, hereinafter referred to as “the Council” or “the ESUCC,” and EDUCATIONAL SERVICE UNIT NO. ____, a political subdivision of the State of Nebraska referred to as “the ESU.”

Recitals

Whereas, ESUCC is charged by NEB. REV. STAT. § 79-1245 with the administration of statewide education initiatives and provision of statewide education services;

Whereas, the ESU wishes to receive certain services and participate in certain Projects that are conducted by the ESUCC; and

Whereas, the ESU wishes to have certain services and initiatives made available to its member school districts.

Now, therefore, the ESUCC and the ESU agree as follows:

1. General Provisions

- a. Purpose. The purpose of this Agreement is to establish the general terms and conditions applicable to the education initiatives, services and projects (collectively “Projects”) which ESUCC supplies to the ESU for the 2020-21 school year. This Agreement is intended to serve as a framework for the provision of services under one or more of the ESU CC’s Projects.
- b. Participation in Individual Projects. This Agreement outlines several Projects which ESUCC has undertaken for the statewide benefit of Nebraska educational service units and their member school districts. Other than the statewide core service initiatives designated herein as required by Rule 84 of the Nebraska Department of Education, the ESU may choose to participate in some, but not all of the Projects referenced by this Agreement. The ESU shall indicate its intention to participate in a particular Project by marking, where indicated, each Project in which it wishes to participate or make available to its member school districts. ESUCC is only obligated to provide services to the ESU for the Projects which the ESU has marked as provided herein.
- c. Term. The term of this Agreement shall be one (1) year, commencing on August 1, 2020 and ending on July 31, 2021.

- d. Provision of Services by ESUCC's Agents. The ESUCC may contract with third parties to provide some or all of the services described in this Agreement. The ESU hereby expressly agrees to the provision of those services by said third-party agents and agrees to cooperate with all agents of ESUCC in the implementation of such Projects including, but not limited to, invoicing, payment and administration necessary for the delivery of Project services in the name of ESUCC.
- e. Compliance with State Law. Each Party will comply with applicable laws in its performance hereunder and will advise the other of changes in laws that concern the conduct of the Projects and services contemplated by this Agreement. Each Party shall obtain and maintain all approvals required to perform its obligations under this Agreement.
- f. Right to Make Changes. ESUCC reserves the right in its sole discretion, to make changes to the operation of each of the individual Projects referred to herein, including, but not limited to, an increase in the fees charged for particular Projects, if the ESUCC determines that such fee increase is necessary for the continued operation of the particular Project, provided, however, that no such change shall have a material adverse impact on the ESU.
- g. New Projects. In the event ESUCC determines to offer a new Project during the term of this Agreement and the ESU wishes to participate in said new Project, the parties may describe the new Project in writing and incorporate that writing as a formal addendum to this Agreement.
- h. Amendments in Writing. Notwithstanding any provision of this Agreement to the contrary, any amendment to this Agreement must be in writing and signed by an authorized representative of each Party. No oral understanding or agreement not incorporated in this Agreement is binding on any of the Parties.
- i. Indemnification. To the extent permitted by applicable law, but without waiving any rights under any applicable state governmental immunity act, the Parties hereto agree to indemnify each other from any and all liabilities, claims, expenses, losses or damages, including attorneys' fees, which may arise in connection with the execution of the work herein specified and which are caused, in whole or in part, by the negligent act or omission of the Indemnifying Party.
- j. Assignment. The ESU shall not assign any right or delegate any obligation arising hereunder without the prior written consent of ESUCC. This provision does not prevent the ESU from allowing its member school districts to participate in some or all of the Projects described herein.
- k. Third Party Beneficiaries. This Agreement shall be binding upon and inure solely to the benefit of and be enforceable by each Party hereto and their respective successors and permitted assigns. Nothing in this Agreement, express or implied, is intended to or shall confer upon any third party any right, benefit or remedy of any nature whatsoever under or by reason of this Agreement.

- i. Entire Agreement. This Agreement supersedes and replaces all prior agreements or understandings and constitutes the entire agreement between the Parties concerning the subject matter hereof; there are no other agreements, understandings, or representations, whether written or oral, between the ESU and ESUCC concerning the subject matter addressed herein.
- m. Governing Law. This Agreement shall be governed and construed in accordance with the laws of the State of Nebraska.
- n. Nondiscrimination. The parties shall not discriminate against any employee or applicant who is to be employed for performance of this MOU with respect to his or her hire, tenure, terms, conditions, or privileges of employment, because of his race, color, religion, sex, disability, or national origin.
- o. Employment Eligibility Verification. The parties shall use a federal immigration verification system to determine the work eligibility status of employees hired on or after October 1, 2009 and who are physically performing services within the State of Nebraska. If a party employs or contracts with any subcontractor in connection with this Agreement, the contracting party shall include a provision in the contract requiring the subcontractor to use a federal immigration verification system to determine the work eligibility status of new employees physically performing services within the State of Nebraska.

2. Professional Development Project (ESUPDO Project)

- a. Purpose of Professional Development Projects. One of the core services provided to school districts is professional development of their staff. Pursuant to Rule 84 of the Nebraska Department of Education, all ESUs are required to participate in statewide core service initiatives as established by the ESU Coordinating Council as a condition of accreditation. The ESUPDO Project is one of the mandatory statewide core service initiatives undertaken by the ESUCC. Mandatory participation includes financial support of the project pursuant to the terms set forth in this section.
- b. Professional Development Planning Committee. The ESUCC shall appoint educators and other experts to a Professional Development Planning Committee. The initial committee shall consist of members who possess expertise in professional development and specific curriculum areas including members from NDE and statewide initiatives/projects at the discretion of the ESUCC and its Executive Director. The Professional Development Planning Committee shall provide the ESUCC's Executive Director with suggestions and input on technical and other matters related to professional development and specific special projects involving educators' professional development, within the State of Nebraska. The ESUCC Executive Director may also form ad hoc committees from time to time to address matters relevant to the various Professional Development Initiatives.

- c. Annual Professional Development Program. The ESUCC will develop an annual program of professional development offerings that will assist the ESU and its member districts in providing professional development to educators statewide. The ESUCC will assist the ESU in meeting its obligations pursuant to Rule 84 of the Nebraska Department of Education in collaborating to create opportunities for educational training and staff development for the staff of educational service units, the Nebraska Department of Education, and school districts statewide.
- d. ESUPDO Project. The ESUPDO serves as a collaborative effort to provide statewide training and alignment of efforts for ESU employees and key NDE Staff statewide. Professional development is among the core services identified by state statute for ESU's. ESUPDO consists of four affiliate groups comprised of ESU employees across the seventeen ESU's with representation from essential NDE Staff.

These groups are:

- i. Staff Development Affiliate (SDA): Members are responsible for providing staff development for their school districts and assisting the Nebraska Department of Education efforts on statewide and local assessment as well as school improvement for Nebraska's school districts.
- ii. Teaching and Learning with Technology (TLT): The purpose of the Teaching and Learning with Technology Affiliate (TLT) is to connect educators with resources, best practices, and emerging technologies to transform teaching and learning within the classroom. This support is provided through school improvement efforts, professional development, and coordinated statewide projects, services, and efforts.
- iii. Network Operations Committee (NOC): NOC supports the extensive communications network within and among the ESU's and school districts. NOC provides network security and protocols for their districts and ESU's and ensures the communications network for distance education, internet, email, and phones are functioning and secure.
- iv. ESU Special Populations Directors (ESPD): This group consists of Special Education Directors and staff from across the state. This group was included in the ESUPDO as the need for special education professional development for special education and classroom teachers emerged in the age of standards and assessment. ESPD is involved with the Nebraska Department of Education in providing leadership for special education training and support.
- v. ESUPDO Fees. Each ESU will participate in the ESUPDO Project and contribute \$3,404 to fund the activities of the Professional Development Annual Program.

- e. Professional Development Special Projects. The ESUCC may also facilitate special projects, organize and facilitate programs, or serve as a fiscal agent for activities to enhance professional development opportunities. These special projects may include but are not limited to special education grant programs, NDE career education grant programs, and other grant or collaborative efforts that enhance statewide professional development.
- f. Fees for Participation in Specific Professional Development Activities. Professional Development activities may include a registration, material, and other fees. Such fees will be set at no more than \$20 per person per day. Material and other fees will be actually incurred costs beyond normal registration. Any fees billed through an agent of ESUCC must identify the specific core activity provided on behalf of the ESUCC and be appropriately allocated by such agent in accordance with agreed upon billing practices. ESUCC will provide to each ESU that participates in the Professional Development Project invoices that detail the expenditures for each event or meeting. Participation fees shall be billed bi-annually by ESUCC during the academic year.

The following is a cost summary for this project:

Section 2	PD Annual Program Fees	\$ 3,404
	(Each ESU will participate.)	
Section 3	PD Participation Fees	\$ 20 per person per day
	(Each ESU will participate.)	

MSA Fees for 2019-2020: \$4,239/\$20

- 3. Service Implementation Model Process and Log (SIMPL): This service is a data-driven process to systematically identify the needs of our districts and develop services to fill the gaps. The SIMPL online tool allows ESUs to comprehensively assess the available services for optimal implementation at the school district level.

The following is a cost summary for this project.

SIMPL fee	Up to \$ 1,500
(Each ESU will participate.)	

Fees for 2016-2017: Innovation Grant

**4. Digital Learning Services and Projects:
Encompassing Distance Education, BlendEd Learning, Open Educational
(OER), Instructional Materials, and Learning Management Systems (LMS)**

- a. Purpose of Digital Learning Services and Projects. The ESUCC shall provide distance education services including brokering and facilitating the exchange of distance education courses, the administration of learning management systems, and the assessment of distance education needs and evaluation of distance education services as provided for in NEB. REV. STAT. § 79-1248 and other state statutes and regulations. Additionally, the ESUCC is charged with the administration of state-wide initiatives and provision of statewide services among other duties in NEB. REV. STAT. § 79-1246. The ESUCC also has managed statewide services in “core services” as that term is defined in statute, including instructional materials services. The purpose of these services is to assure cost-efficient and equitable delivery of digital learning opportunities in partnership with educational service units, school districts, and other potential partners. The ESUCC Digital Learning Services and Projects promote statewide collaboration to provide students and school districts with access to a mix of different learning environments that best supports the combination of traditional face-to-face classroom methods with more technology-mediated activities.
- b. Nebraska Department of Education Rule 84. Pursuant to Rule 84, all ESUs are required to participate in statewide core service initiatives as established by the ESUCC as a condition of accreditation. Components of the Digital Learning Services and Projects are mandatory statewide services administered by the ESUCC and require financial support from all ESUs.
- c. Distance Education Brokering. The ESUCC will provide the Nebraska Virtual Instruction Source (NVIS) course clearinghouse for use in finding and exchanging distance education courses between participating ESUs and school districts. Funding for this service is provided by allocated State appropriation. If additional fees for distance education brokering become necessary, they will be approved by the ESUCC board through the approval process.
- d. BlendEd Advisory Committee. The ESUCC shall appoint educators and other experts to a BlendEd Advisory Committee. The initial committee shall consist of up to 20 members representing distance education, instructional materials, learning management systems, and general knowledge about professional development relevant to the original initiative. The Advisory Committee shall provide the ESUCC’s Executive Director and Digital Learning Director with suggestions and input on technical and other matters related to distance education, digital learning, instructional materials, or learning management systems, within the State of Nebraska. The ESUCC Executive Director and Digital Learning Director may also form ad hoc committees from time to time to address matters relevant to the Digital Learning Services and Projects.

- e. Open Educational Resources (OER): The Nebraska OER hub is available to all ESUs and their district schools and offers statewide access to local and national open educational resources. The OER hub is a customized branded landing page on OER Commons, a product of ISKME. Within the Nebraska OER hub, collaborative statewide efforts with and between the Nebraska Department of Education, the ESUCC, school districts and educators are possible and provides the support to curate and create quality open educational resources that are aligned to Nebraska curriculum. The cost for the platform and services is funded by the Digital Learning administration fee.
- f. Learning Object Repositories (LOR): ESUCC will coordinate **access** to digital libraries that enable educators from within participating ESUs to use educational resources that are aligned to academic standards. These digital libraries may include both free and subscription based services, including but not limited to the following: Learn360, Nebraska OER, NROC web-based tools and PBS Learning Media.
- g. Conditions of Participation.
 - i. Intellectual Property. The ESU and each of its participating school districts agrees to comply with all relevant laws governing copyright and other intellectual property. The ESU agrees to hold ESUCC harmless for any violation of this provision by the ESU or its agents.
 - ii. No Assignment. No Party shall assign any of its rights or obligations under this Project without the prior written consent of the ESUCC's Executive Director or the ESUCC board.
- h. Fees. Each ESU will be invoiced \$5,700 fee to support the administration of statewide Digital Learning Services and Projects. Mandatory participation includes financial support of the services pursuant to the terms set forth in this section. Additional fees may be determined and assessed by the ESUCC board to provide these necessary services.

The following is a cost summary for the project:

Digital Learning Administration (Each ESU will participate.)	\$ 5,700
MSA Fees for 2019-2020: \$ 5,500	increase of \$200

- i. Optional Digital Learning Services and Projects. The Digital Learning Services and Projects are structured to allow ESUs to participate at the mandatory level or at an expanded level. The expanded optional services and projects supplement the statewide efforts in blended learning, open educational resources, instructional materials, and other digital learning products as recommended by appropriate affiliates. On an annual basis, ESUs may choose to participate in all or none of the expanded optional projects or services. Some of the services are made available to school districts directly when an ESU does not participate in the expanded optional

services. Due to the nature of some projects, ESUs may not elect to withdraw or amend their participation mid-contract year after this Agreement has been approved.

- i. OverDrive Professional Development Library. The ESUCC OverDrive Professional Library is a customized digital collection of ebooks and audiobooks for use by ESU staff across the state. Participating ESUs contributed \$1,000 each for the initial start up to build the collection. ESUs that elected not to participate in the initial set-up can opt in at any time for a fee of \$1,000 plus any additional fees that have incurred since start up. Annual fees will be up to \$600 per ESU based upon the assessed need for additional books on current professional development topics as recommended by the affiliates. If an ESU chooses not to continue participation, access to the library will be terminated.

The following is a cost summary of the project:

OverDrive Professional Library	Up to \$ 600
<i>MSA Fees for 2019-2020: \$ 1,000</i>	

(On the Summary Page, please check the box if the ESU will participate in the service.)

- ii. Instructional Materials: Media on Demand: Learn360 is a statewide multimedia digital delivery service that also includes a free LOR for the management and delivery of custom created or licensed content. This agreement is being managed under Nebraska ESU Cooperative Purchasing Web Site or Marketplace beginning September 1, 2020.
- iii. Digital Learning: Special Projects. The goal of this project is to enhance education for all learners in Nebraska schools and ESUs. These projects may support the curation and creation of educational artifacts, the review and alignment of resources to the Nebraska State Standards and other indicators utilized by Nebraska schools, BlendEd projects, the promotion of existing instructional materials and digital learning resources, state endorsed LOR platforms, or any additional training. The TLT affiliate will submit project proposals to the ESUCC board for approval based upon identified assessed needs. It is recommended to budget up to \$7,500 per ESU for Special Projects. Any fees for Special Projects will be invoiced only when an actual cost is incurred.

The following is a cost summary of the project:

Digital Learning Special Projects	Up to \$ 7,500
--	-----------------------

These projects have been combined for a decrease of \$ 2,500.

<i>MSA 2019-20 Specials Projects</i>	<i>\$ 5,000</i>
<i>MSA 2019-20 Learning Object Acquisitions</i>	<i>\$ 5,000</i>

5. Cooperative Purchasing Project

- a. Purpose of Cooperative Purchasing. The Cooperative Purchasing Project aggregates demand for certain items commonly purchased by school districts to get lower prices and more favorable terms from selected suppliers.

- b. Duties of ESUCC. In connection with the Cooperative Purchasing Program, the ESUCC shall:
 - i. Combine statewide data relevant to cooperative purchasing in order to promote a valid basis upon which to solicit bids.
 - ii. Coordinate activities which are commensurate with updating and perpetuating proper specifications inherent within the bidding process.
 - iii. Prepare official bid documents and invite suppliers to bid in connection with supplies to be purchased by ESUCC and members.
 - iv. Prepare and cause to be published the official legal notices of the bid opening in connection with supplies to be purchased by ESUCC as required by applicable law or policy.
 - v. Conduct the public bid opening and resulting bid reviews in accordance with applicable Nebraska statutory “public lettings” provisions, if any, or ESUCC policy and practice, and be responsible for selecting bids based upon such provisions.
 - vi. Compile price lists and order sheets for each participating educational service unit and make such order lists and price sheets available through the Nebraska ESU Cooperative Purchasing Web Site or Marketplace.
 - vii. Provide technical support for ESUs and school districts in placing orders with suppliers through the Marketplace. Merchandise will be shipped as specified in bid terms and conditions
 - viii. Through the website, provide participating ESUs and school districts the capabilities to track items ordered, confirm receipt, check invoices and detect and report shortages.
 - ix. Retrieve order documents from the website and prepare aggregate orders to be sent to respective suppliers so that merchandise is shipped to each participating school/educational service unit.
 - x. Assist any participating school/educational service unit with problems related to the processing and delivery of orders from the suppliers.
 - xi. Participate in an annual audit of cooperative purchasing accounts and records conducted by a Certified Public Accountant.

(On the Summary Page, please check the box if the ESU will participate in the service.)

6. Special Education Project

- a. Student Records System (SRS Project): SRS is an online special education record system designed to create all special education documents, required by Rule 51 and Rule 52, including IEP, MDT, IFSP and all required notices. The SRS is a highly secured system that organizes and stores documents and provides easy access to files via the internet. SRS training is provided across the state for district staff and college and university staff.
- b. Fees. Each Participating ESU will pay a fee of \$5,500 to fund the Special Education Project.
- c. Additional SRS Fee. School Districts that are members of one of the participating Parties to the SPED SRS Project must pay an additional fee to receive access to SRS. Fees will be assessed in accordance with the following table.

<u>2019-2020</u>	<u>2020-2021</u>	<u>Tier</u>
\$166	\$174	<100
\$430	\$452	100-249
\$858	\$901	250-499
\$2,576	\$2,705	500-999
\$3,435	\$3,607	1000-1999
\$4,293	\$4,508	2000-3999
\$8,584	\$9,013	4000-17999

The ESUCC will bill the ESU for the fees allocated to each of the ESU’s participating member school districts.

The following is a cost summary of the project:

Special Education Project	\$ 5,500
Additional SRS Fees (Tier)	\$see chart above

MSA Fees for 2019-2020: \$ 5,500

(On the Summary Page, please check the box if the ESU will participate in the service.)

7. Legislative and Governmental Relations Project

- a. Purpose Legislative and Governmental Relations Project. The Legislative and Governmental Relations Project will assist member ESUs in strategically planning legislative initiatives that support the mission of the ESUCC and its member service units, tracking legislation that affects service units and state-wide educational efforts in the state, and influencing state lawmakers to support the vital work of the ESUCC, service units and public schools in the state of Nebraska.

- b. Duties of ESUCC. In connection with the Cooperative Purchasing Program, the ESUCC shall:
 - i. Solicit input and direction on legislative and governmental relations issues from its members through the ESUCC legislative committee and in other forums;
 - ii. Direct employees of ESUCC to draft, support or oppose state legislation related to matters affecting education in the state of Nebraska;
 - iii. Contract with experts in the field of governmental relations to assist the ESUCC in legislative and governmental matters

- c. Fees. Each Participating ESU will pay a fee of \$1629.41 to be determined by the ESUCC board upon approval of relevant expert contracts to fund the Legislative and Governmental Relations Project. In no event will the fee for participation exceed ESUCC’s actual costs.

The following is a cost summary for this project.

Govt. Relations (2019 & 2020)	\$ 1,629.41
--	--------------------

(On the Summary Page, please check the box if the ESU will participate in the service.)

Summary of MSA Fees 2020-2021

Please check and initial the relevant boxes below indicating the services in which the Service Unit wishes to participate. (Please note all projects within the MSA are provided with an either (1) a specific charge, (2) no charge for the project, or (3) a required participation fee for all ESUs.)

	<u>2019-2020</u>	<u>2020-2021</u>
ESUPDO with the following costs for PD services. (Statewide Core Service Initiative pursuant to Rule 84; Each ESU will participate.)		
Section 2 PD Annual Program Fees	\$ 4,239	\$ 3,404
Section 3 PD Participation Fees\$ 20 per person/per day		
SIMPL (Each ESU will participate.)		
SIMPL	\$ 0.00	Up to \$ 1,500
Digital Learning Services/Administration: Encompassing Distance Education, BlendEd, OER and other digital learning administrative functions. (Statewide Core Service Initiative pursuant to Rule 84; Each ESU will participate.)		
Digital Learning Administration	\$ 5,500	\$ 5,700
<input type="checkbox"/> ___ Digital Learning Projects/ESUCC Professional Library	\$ 1,000	\$ 600
Digital Learning Projects/Learn360		
Media On Demand		Coop Marketplace
Digital Learning/Special Projects		
Learning Objects/Special Projects were combined Budgeted amount - Projects subject to approval vote	\$10,000	\$ 7,500
Coop Purchasing	\$ 0.00	\$ 0.00
<input type="checkbox"/> ___ SRS Special Education Project	\$ 5,500	\$ 5,500
<input type="checkbox"/> ___ SRS Additional SRS Fees (Tier)	(see table on pg. 10)	
Legislative and Governmental Relations		
Govt. Relations	\$ 1,630	\$ 1,630

IN WITNESS WHEREOF, the parties have caused this Agreement to be executed by their duly authorized officers.

FOR EDUCATIONAL SERVICE UNIT # ____:

I certify that I have checked the relevant boxes above indicating the Projects in which the Service Unit wishes to participate.

OR

I certify that the Service Unit Wishes to Participate in ALL of the above projects.

FOR THE EDUCATIONAL SERVICE UNIT:

(Signature)

(Date)

(Printed name)

(Title)

FOR THE EDUCATIONAL SERVICE COORDINATING COUNCIL:

(Signature)

(Date)

Kraig J Lofquist
ESUCC Executive Director

New Name	Information Services	Education Resources	Legal	Executive
	Technology	PDO/Student Services	Legislative (policies)/ COOP	Executive/Finance
	11:30-1:30 PM Central	1:45-2:45 PM Central	3:00-4:00 PM Central	4:15-5:15 PM Central
Bill Heimann, ESU 1 (2)	X			X Secretary
Ted DeTurk, ESU 2 (2)	X Chair	X		
Dan Schnoes, ESU 3 (2)			X	X President Elect
Gregg Robke, ESU 4 (2)	X		X	
Brenda McNiff, ESU 5 (2)	X	X - possible new Chair		
John Skretta, ESU 6 (1)			X Co-Chair	
Larianne Polk, ESU 7 (2)			X	X President
Corey Dahl, ESU 8 (1)	X			
Drew Harris, ESU 9 (1)		X		
Melissa Wheelock, ESU 10 (2)	X Vice Chair		X	
Greg Barnes, ESU 11 (2)		X	X Co-Chair	
Andrew Dick, ESU 13 (1)			X	
Paul Calvert, ESU 15 (2)			X	X Past President
Deb Paulman, ESU 16 (2)	X	X - Possible V.Chair		
Geraldine Erickson, ESU 17 (2)		X		X Treasurer
Sarah Salem, ESU 18 (1)		X		
Connie Wickham, ESU 19 (2)	X	X		
Membership (28)	8	8	8	5

Information Services Committee Meeting
Wednesday, April 8, 2020 1:00 PM
Zoom
6949 South 110th Street
LaVista, NE 68128

1. Call to Order
Committee Chair

2. Roll call
Committee Chair

3. Agenda Item
Committee Chair

3.1. DE2TAILS - Innovation Grant
Scott Isaacson

3.2. Equitable Access and Digital Resources Innovation Grant
Scott Isaacson

3.3. Erate for Libraries
Executive Director

3.4. Staff Reports
Committee Chair

3.4.1. Scott Isaacson
Scott Isaacson

3.4.2. Rhonda Eis
Rhonda Eis

4. Next Meeting Agenda Items
Committee Chair

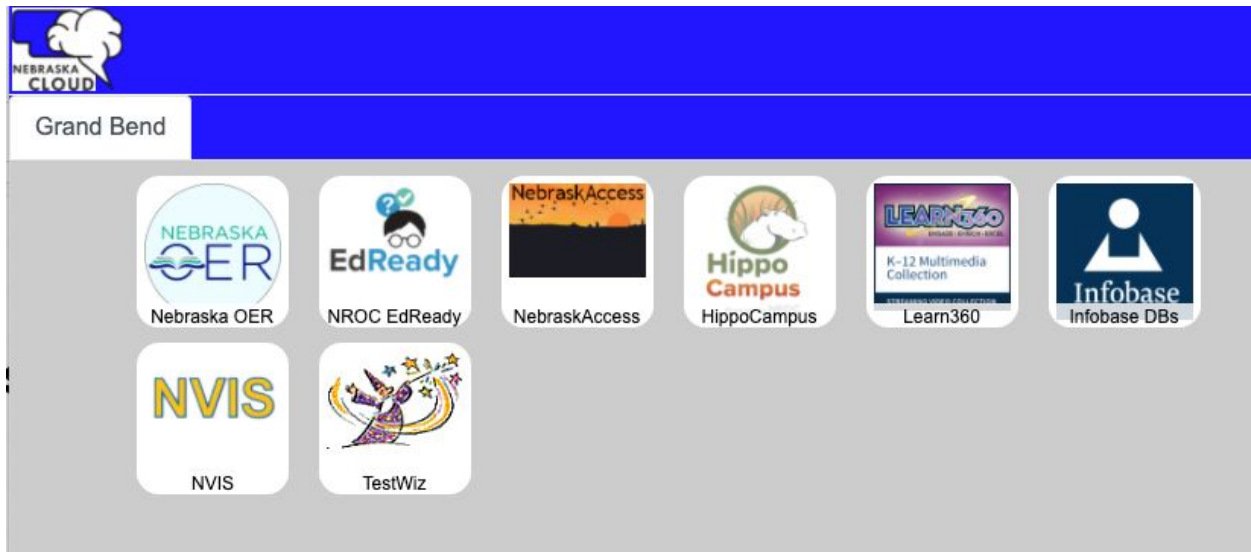
5. Adjournment
Committee Chair

ESUCC Information Services Update

Scott Isaacson
April, 2020

COVID-19 Changes and Response

ESUCC staff have been working remotely since around March 16th. As schools have closed and transitioned to remote learning, we have evaluated and continue to prioritize systems such as SRS and Nebraska Cloud SSO to do their part in meeting the changing needs of students, communities and schools. Rhonda Eis, Dorann Avey, Craig Peterson and I have assembled a collection of free and already-available resources and I've prepared a layout in the new app launch portal. A screen shot of the general portal layout for the free apps is here:



My next steps are to copy this layout for all schools and to help communicate across the state about the availability of these tools.

The Academic Advancement Plan (AAP) application has received some new attention based on the remote operations now in place at schools. Dean Folkers and I have discussed using some contract development work to update this software to improve communications between Interim Program Schools and resident districts.

DE²TAILS

At the end of March, Xin Wang from RMC said that the final report was in final editing and would be released to us shortly. I reached out today to follow up and learned that Xin was quarantined

for the last couple of weeks, but plans to finish the report and release it to us the week of April 13th.

Software Innovation Network

With the COVID-19 response and changed priorities, I have not attempted to recruit or meet with this team in the last few weeks. I will be reactivating this work as soon as possible.

The [charter](#) for the network was finalized and the emphasis is on recruiting leadership team members and convening the team to begin work. From the charter, the goals and outcomes are:

- **Review** appropriate and available **data** to determine priority software needs in Nebraska.
- **Create a process** for prioritizing, evaluating options, testing, deployment, ongoing evaluation and ultimate sustainability / decommissioning for state-wide enterprise-level software solutions.
- **Develop a governance structure** to support the process and ensure strategic investment in innovative projects.
- **Use the process** to select and implement two or more projects.
- **Evaluate and revise** the process based on the experience of the project implementations.

Leadership team membership will include the following representative groups including Educational Service Units (ESUs) and school districts:

- Technology director
- Technology integration
- Professional Learning
- Administration
- Digital Learning / Learning Engineer
- Special Education
- NDE
- Cooperative Purchasing
- Instructional materials
- Network Nebraska
- Post-secondary representative
- Network director - ESUCC Technology Director
- NDE Information Services Officer

Nebraska Cloud Hosting

With changes in priorities, I have developed a new project plan to finally remove our servers from the Nebraska Hall data center and adjust the hosting contract to only include the off-site backup server. The new plan has us completing those moves by the end of May.

SRS

During March, the team focused on updates for IFSP and progress report forms. This month, the focus is ADVISER reporting. The team has released 33 fixes into the live system since our last board meeting. Helpdesk calls are down, and Minh is taking these via his cell phone at home at this time. The SRS advisory in-person meeting scheduled for March was postponed and will be held via Zoom on the afternoon of April 20th now. Future enhancements include support for 504 plans and an administrative dashboard or checklist to help administrative users see a concise list of problems such as errors reporting students to ADVISER, expired forms, or incomplete data.

Educational Service Unit Coordinating Council
Information Services Committee Meeting
April 8, 2020 at 1:00 PM Central
Zoom
6949 South 110th Street
LaVista, NE 68128

Attendance Taken at 12:59 AM.

Corey Dahl:	Present
Dr. Ted DeTurk:	Absent
Dr. Bill Heimann:	Present
Dr. Brenda McNiff:	Present
Deb Paulman:	Absent
Gregg Robke:	Present
Dr. Melissa Wheelock:	Present
Constance Wickham:	Absent

1. Call to Order

Notice to visitors: To be heard at this meeting, the "Request to be Heard" form, must be completed and submitted to the Secretary to the Executive Director of ESUCC. The President of the Board of ESUCC will call upon visitors wishing to address the Board in the order they were submitted or by subject.

Pursuant to Section 84-1411 of the Nebraska Statutes, notice of this meeting was given by advertisement on the ESUCC website, NE Public Meeting site, and host site.

Open Meetings Law: Pursuant to Section 84 - 1412 of the Nebraska Statutes, the public is hereby informed that a current copy of the Nebraska Open Meetings Act is posted in this meeting room.

Closed Session:

The council may enter closed session during the meeting when it determines that doing so is appropriate and is authorized by the provisions of the Open Meetings Act.

Call to order at 1:00 PM

Staff: Kraig Lofquist, Deb Hericks, Scott Iasaacson, Priscilla Quintana, Rhonda Eis

2. Roll call

3. Agenda Item

3.1. DE2TAILS - Innovation Grant

Technology Director gave an update that we should be receiving the final report next week.

3.2. Equitable Access and Digital Resources Innovation Grant

Technology Director shared updates that with the COVID-19 he has not finalized his team for this grant. AAP software has an early version of software and they are receiving feedback for improvements needed for this piece of software. They are discussing your some of the contract development money to put toward this software.

3.3. Erate for Libraries

Chair shared that have been trying to get a meeting schedule with Krista Porter. <http://www.nlc.state.ne.us/erate/> Executive Director talk with them today, he has had meetings with Senators and others in asking ESUs for help in filling out the reports for libraries. The libraires are way behind in technology - internet, etc. Trying to help get the libraries up to current services. We continue to follow up on discussions. There will be no legislative action taken this year. Libraries are not filing even with the training. Possible for ESUs to help them fill out their paperwork.

3.4. Staff Reports

3.4.1. Scott Isaacson

Technology Director shared that he has a plan to addressing the hosting for our equipment at UNL and decommissioned. Plans to be completely in May. SRS team focused on improvements to the IFSP and progress reports. This month they are fixing the issues. They are moving on to working on the state reporting. THE SRS Help[desk phone is forwarded to Minh Vu during the crisis. SRS Advisory will meet on April 20, 2020. Continue to work on the 504 plan.

3.4.2. Rhonda Eis

Rhonda Eis gave updates on the OER project. OverDrive has offered a no cost books to our collection for personal readings. This will be available through the end of June. We received the \$313 credit in January and also added the \$1000 from NDE to purchase new books. Request for people to fill out the request form to purchase these books. Learn360 free resources are

available to schools through the portal. These free resources are available through the end of June. The purchase going forward will be done through the COOP Marketplace. TLT Leadership will be meeting next week. Have not heard on the July training with Caitlin Tucker.

4. Next Meeting Agenda Items

5. Adjournment

Meeting adjourned at 1:26 PM.



PROJECT NAME: Digital Learning Projects – Instructional Materials

PROJECT DIRECTOR: Rhonda Eis

REPORT PERIOD: April 2020

Open Education Resources (OER) Project

- Nebraska OER Hub: <https://www.oercommons.org/hubs/nebraska>
- ISKME's digital librarians curated collections of K-12 resources and full courses for teachers to use with students and resources to help teaching and learning practices. It's organized by grade level, subject, and provider to help teachers quickly find resources.
 - Click here: [New K -12 Remote Learning Hub](#)
 - Link to this hub has been added to the Nebraska OER hub for quick access

OverDrive – ESUCC Professional Library

- OverDrive is offering **Sora No-Cost Books**, a collection of hundreds of premium simultaneous use titles from publishers. These titles are available at no cost through the Sora app until June 30, 2020.
 - First book in the Harry Potter series through April 2020 is currently available
- Credit available - \$8,769.44 (includes \$313.44 credit awarded in January & \$1,000 credit - NDE)
 - Book requests fill out the form: [Book Request Form](#)
- Last 60 Days Usage
 - Users - 25
 - Checkouts – 55 total - 24 audiobooks and 26 ebooks

Learn360

- Infobase – opened up Learn360 and all databases to all schools through June 2020
 - Available to purchase for 2020-21 school year
 - ESUs can purchase for their districts or individual districts can on own
- Last 30 Days Usage
 - Logins – 167 ESUs and schools
 - IP addresses – 1,814
 - Users – 1,877 (1,333 LPS – 544 others)
 - Videos – 11,978 (8,800 LPS - 3,178 by others)
 - Non-video – 3,547 (3,090 LPS - 484 by others)

TLT Affiliate Leadership meeting is on April 14 at 3:15 pm to discuss future meetings and trainings

Educational Service Unit Coordinating Council
Educational Resources Committee Meeting
April 8, 2020 at 1:30 PM Central
Zoom
6949 South 110th Street
LaVista, NE 68128

Attendance Taken at 1:30 PM.

Greg Barnes: Present
Dr. Ted DeTurk: Absent
Geraldine Erickson: Present
Drew Harris: Present
Dr. Brenda McNiff: Present
Deb Paulman: Absent
Sarah Salem: Absent
Constance Wickham: Absent

Attendance Update Taken at 1:38 PM.

Sarah Salem: Present

Attendance Update Taken at 1:44 PM.

Constance Wickham: Present

1. Call to Order

Notice to visitors: To be heard at this meeting, the "Request to be Heard" form, must be completed and submitted to the Secretary to the Executive Director of ESUCC. The President of the Board of ESUCC will call upon visitors wishing to address the Board in the order they were submitted or by subject.

Pursuant to Section 84-1411 of the Nebraska Statutes, notice of this meeting was given by advertisement on the ESUCC website, NE Public Meeting site and host site.

Open Meetings Law: Pursuant to Section 84 - 1412 of the Nebraska Statutes, the public is hereby informed that a current copy of the Nebraska Open Meetings Act is posted in this meeting room.

Closed Session:

The council may enter closed session during the meeting when it determines that doing so is appropriate and is authorized by the provisions of the Open Meetings Act.

Call to order at 1:30 PM.

Staff: Kraig Lofquist, Deb Hericks, Priscilla Quintana, Scott Isaacson

2. Roll Call

3. Agenda Item

3.1. Special Populations

3.1.1. NDE Special Education Update

Steve Milliken was present from NDE. Amy Rhone will be the new SPED Director. Lots going on to special education and remote learning for the students. It has been a challenge but doing the best faith efforts that we can. Milliken is on the Board of NASED, they have put in request to freeze this timeframe and begin with the timeframes this fall. Continue to best faith efforts and coumentations is what is need at this time.

3.1.2. ESPD Report

Jean Anderson, ESPD gave a report on the ESU Special Education. They are moving from reactive to active during this virus. Disucssions on invoicing schools during this time. Some districts has expressed concerns but statewide there are only few that are not recieving districts. Special Education is doing their best to still give services their schools/students. During the ESUCC/ESPD and KSB had some schools attend so there was some miscommunications. ESU Adminsitrators have had the discussions and have decided they will send invoices. Jean Anderson to reach out to Amy Rhonda on helping to write compensatory education. Discussion on the Reading Improvement Act and the Civics requirements. Currently waiting on guidance on these areas.

3.1.3. Mental Health and Wellness

Discussion on mental health and wellness during tCOVID-19.

3.1.4. SRS Staff Report

Technology Director gave an SRS update. SRS Team is focusing on ADVISER reporting this month. There have been 33 software fixes this past month. Everyone is working remotely, calls are forward to Minh Vu during the crisis. They will continue to work on 504 plans and the Advisor Dashboards.

3.2. PDO (Professional Development Organization)

3.2.1. School Training Committee Trainings like MANDT

3.2.2. PDO Meetings

3.2.3. NDE Updates

Russ Masco shared updates on the April talking points for the month. This month's focus was on the Nebraska's Project AWARE Trauma Sensitive Schools Training opportunity. Amber Hartstock will give a presentation at tomorrow's Board meeting.

3.2.4. Monthly Talking Points

3.2.4.1. April Talking Points

3.2.5. High Quality Instructional Materials Fellowship

4. Next Meeting Agenda Items

5. Adjournment

meeting adjourned at 2:00

Educational Resources Committee Meeting
Wednesday, April 8, 2020 1:30 PM
Zoom
6949 South 110th Street
LaVista, NE 68128

1. Call to Order
Committee Chair

2. Roll Call
Committee Chair

3. Agenda Item
Committee Chair

3.1. Special Populations
Committee Chair

3.1.1. NDE Special Education Update
Steve Milliken

3.1.2. ESPD Report
Jean Anderson

3.1.3. Mental Health and Wellness
Committee Chair

3.1.4. SRS Staff Report

3.2. PDO (Professional Development Organization)
Committee Chair

3.2.1. School Training Committee
Committee Chair

3.2.2. PDO Meetings
Committee Chair

3.2.3. NDE Updates
Russ Masco

3.2.4. Monthly Talking Points
Executive Director

3.2.4.1. April Talking Points
Russ Masco

3.2.5. High Quality Instructional Materials Fellowship
Committee Chair

4. Next Meeting Agenda Items
Committee Chair

5. Adjournment
Committee Chair

ESUCC Educational Resources

SRS Update

Scott Isaacson

April, 2020

During March, the team focused on updates for IFSP and progress report forms. This month, the focus is ADVISER reporting. The team has released 33 fixes into the live system since our last board meeting. Helpdesk calls are down, and Minh is taking these via his cell phone at home at this time. The SRS advisory in-person meeting scheduled for March was postponed and will be held via Zoom on the afternoon of April 20th now. Future enhancements include support for 504 plans and an administrative dashboard or checklist to help administrative users see a concise list of problems such as errors reporting students to ADVISER, expired forms, or incomplete data.

Coop Directors report to ESUCC Board
submitted by: Craig Peterson
April 8, 2020

1. Presentations/Conferences

- a. Webinar Articulate “[How to Transition Your Team to Remote Work](#)”. Feel free to circulate the URL for this resource.
 - i. Articulate is an ESUCC Coop vendor that has content creation software for course creation. As an example the above webinar is hosted as a course in Articulate’s Rise software. See example course [How to Transition Teams to Remote Work-An Interactive Guide](#).

2. Annual/Paper Buy

- a. **Definition of the Annual Buy:** This is a line item bid where vendors are awarded by line item. If there is a tie for the bid price then a Nebraska vendor wins over an out of state vendor, otherwise it goes to a coin flip. Bids are sent to registered vendors nation-wide in October. Bid Awards announced in December and January, catalogs with over 4,200 items are published and distributed schools/members in February. The orders are then aggregated by address (all teacher/staff orders for items are aggregated into one line item per address) and sent to vendors in March and April and merchandise is delivered to the Cooperative members during May through July. The product categories offered are as follows: Electronics and Related Supplies, General Supplies, Furniture, Copier Paper, Maintenance-Shop Supplies, Health & Safety Supplies, Athletic Equipment & Supplies, Hot Lunch Equipment & Supplies, Science Equipment & Supplies, and Art Equipment & Supplies.

3. Paper Buy was to close on March 11 but was extended to March 23 due to Covid-19. Orders sent to Paper101 in the amount of \$855,329.15. This is down \$102,383.28 from 2019 totals.

2019 - \$957,712.43

2018 - \$866,109.76

2017 - \$790,259.16

2016 - \$925,156.08

4. Annual Buy Timeline

- i. February 17- catalog opens for ordering
- ii. April 15- Teacher/Staff order deadline (Extended)
- iii. April 16- Order Aggregation by address (Extended)
- iv. April 17-21- Review orders, assign PO's (Extended)
- v. April 22- Orders released to vendors
- vi. May 22- Delivery of items begins
- vii. July 24- Last Day without late fee
- viii. July 27- Late delivery penalty 2%

5. Special Buys

- a. **Definition Special Buy:** Contracts are negotiated agreements with exclusive pricing to ESUCC Cooperative Purchasing members. These contracts may range from one to three years. Within the agreement, terms shall be explicitly defined as to both parties’ expectations and the scope of the agreement.

b. **Marketing**

i. **mailchimp** - is a marketing automation platform and email marketing service. A Marketing event is called a Campaign.

1. **Campaigns in March**

a. 14 Marketing Campaigns sent for Paper Buy, Annual Subscription Renewals, Annual Buy, Marketplace Quick Reference Guide and Municipalities conference follow up.

c. **Special Buy Contract Considerations**

i. **SysCloud/Amplified IT** – Google & Office 365 Backup through Syscloud with encryption to protect against Malware & Ransomware.

1. Request came from discussion on the NETA Tech Coordinators list where a district was required as a new customer to have a minimum purchase of \$3,000 and raised the cost for the district from \$10/FTE to \$100/FTE.

2. Met with SysCloud & Amplified IT on 02/27/2020.

ii. **ClassLink** – Pricing negotiated by NNNC and looking to have Coop handle annual renewals.

iii. **LibGuides** – Referred to Coop by Jason Everett ESU 10.

iv. **Brightbytes** – Centennial Public School and ESU 10 asked if we had this in place for schools. I am not sure if there is enough interest by schools for this, ESUCC had an option in the MSA and ESU's withdrew from this over time.

6. **AEPA**

a. **Definition of AEPA:** The Association of Educational Purchasing Agencies (AEPA) is a group of Educational Service Agencies/political subdivisions organized through a Memorandum of Understanding between all participating states for the purpose of securing combined volume purchasing contracts based on potential sales by qualifying customers in participating states. Of the many advantages to this unique purchasing group, are the combined human resources representing purchasing/bidding expertise, current and past vendor relationships, past experience and overall vision with regard to the needs of the qualified customers within each represented state. Nebraska is a founding member of AEPA, which started with ten states in 2000 and now has grown to 28 states. AEPA is a voluntary run organization and asks for volunteers from the membership to complete work in Bid Oversight, Administrative Committees, Marketing, Website management, Reporting and other areas as required.

1. **Meeting Cancelled** - The Spring meeting in Austin, TX on April 26-28 was cancelled for in person attendance. Business meeting will happen Over Zoom.

7. **Additional Information**

i. Communications with the following vendors/organizations throughout the month:

1. Many communications with schools/members in support of the Paper Buy, Annual Buy, Annual Subscription renewals, and year round catalog ordering.

2. Impero – Addendum for additional product

3. Paper101 – extension of Paper Buy due to Covid-19 outbreak
4. Infobase – Discussions about Learn360 and moving it into Coop. Also discussions about offering free resources to Nebraska schools in response to Covid-19
5. Harris School Solutions – updating of product in the Marketplace
6. Custom Creative – AEPA website and CRM development/update meeting
7. Equal Level Users group. Discussions with other states on the use and needs within our Marketplaces.
8. Tierney vendor call to begin Marketplace setup and enablement.
9. Konica Minolta – new sales representative in southeast Nebraska.
10. Staples – discussions about product shortages and what they are hearing. Gloves possibly may not be able to get stock until October-December, really don't know what is in store.
11. Quill – discussions about product and support for schools.
12. Swank – Movie Licensing and K-12 Streaming discussions and how things are going.

April 2020

All Program Sales- Q3 & Q4 2019-20

* **2019-20 Sales: \$6,916,737.29** (Jul-Dec 2019)

* **2018-19 Sales: \$5,758,977.13** (Jul-Dec 2018)

* **Up \$1,158m from fiscal year 2018-19** (Jul-Dec)

* AEPA up \$725k (Daktronics up \$399k from \$0)

* Special Buys up \$210k (Staples up \$159k)

* Food Buy up \$149k

* Custodial up \$81k

* Annual Buy Extended Buy down \$6k

* **Up \$351k from fiscal year 2017-18** (Jul-Dec)

Legal Committee Meeting
Wednesday, April 8, 2020 2:00 PM
Zoom
6949 South 110th Street
LaVista, NE 68128

1. Call to Order
Committee Chair

2. Roll Call
Committee Chair

3. Agenda Item
Committee Chair

3.1. COOP
Committee Chair

3.1.1. Coop Strategic Plan
Committee Chair

3.1.2. Cleaning Supplies
Executive Director

3.1.3. Coop Contracts
Committee Chair

3.1.3.1. Approve Interlocal with Village of Bertrand
Committee Chair

3.1.4. Staff Written Reports
Committee Chair

3.1.4.1. Peterson Report
Committee Chair

3.1.4.1.1. Annual/Paper Buy
Committee Chair

3.1.4.1.2. Specials Buys
Committee Chair

3.1.4.1.3. AEPA
Committee Chair

3.1.4.2. Colleen Lentz (Data)
Colleen Lentz

3.2. Legislative Updates
Committee Chair

3.2.1. Bromm's Updates
Curt and Jason Bromm

3.3. Policies and Procedures
Committee Chair

3.3.1. Recommend Approval Article 5 Section of Policy Updates
Committee Chair

4. Next Meetings Agenda Items
Committee Chair

5. Adjournment
Committee Chair

Educational Service Unit Coordinating Council
Legal Committee Meeting
April 8, 2020 at 2:00 PM Central
Zoom
6949 South 110th Street
LaVista, NE 68128

Attendance Taken at 2:01 PM.

Greg Barnes:	Present
Paul Calvert:	Present
Dr. Andrew Dick:	Present
Dr. Larianne Polk:	Present
Gregg Robke:	Present
Dr. Dan Schnoes:	Present
Dr. John Skretta:	Present
Dr. Melissa Wheelock:	Present

1. Call to Order

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Pursuant to Section 84-1411 of the Nebraska Statutes, notice of this meeting was given by advertisement on the ESUCC website, NE Public Meeting site, and host site.

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Closed Session:

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Call to order at 2:00 PM

Staff: Kraig, Deb,

2. Roll Call

3. Agenda Item

3.1. COOP

3.1.1. Coop Strategic Plan

3.1.2. Cleaning Supplies

Kraig,

I have been working with a group of public and private entities across the state to match up licensed child care providers across the state with the Hospital Association and others to ensure that essential personnel have access to child care during the COVID -19 crisis.

You may be aware that licensed child care providers tend to be small, independent businesses, many of which are located in the child care providers' homes. These providers usually buy cleaning supplies at retail from Walmart, or other big box stores, or from their local grocery store. At this time, there is a shortage of cleaning supplies and providers and this is becoming difficult. Would it be possible to either facilitate selling/donating of excess stock of cleaning supplies from local schools, or allow regional pooled buying through the ESUs? If possible, how would we go about doing it?

Melody Hobson

Executive Director shared the note from Melody Hobson, share supplies if you have extras for daycares. Discussions on out of stock supplies on annual buy.

3.1.3. Coop Contracts

3.1.3.1. Approve Interlocal with Village of Bertrand

WHEREAS, on April 9th, 2020, at a duly convened and scheduled meeting of the Educational Service Unit Coordinating Council, also known as the ESUCC, it was recommended and deemed advisable that the Council enter into the Interlocal Agreement with City of Bertrand to jointly bid and contract, for supplies, materials, equipment, and services through the ESUCC's Cooperative Purchasing Program;

AND WHEREAS, consideration of the matter was a duly advertised agenda item for the said meeting of the ESUCC;

AND WHEREAS, an opportunity was afforded any interested party to comment on the matter; and the ESUCC being apprised of the various aspects of the issue;

AND WHEREAS, the Board has determined that entering into the Interlocal Agreement is in the best interests of the ESUCC and its members and is appropriate to provide for the efficient and effective operation of the ESUCC;

NOW BE IT THEREFORE RESOLVED that the ESUCC's Executive Director be authorized on behalf of the ESUCC, pursuant to this Resolution, to affix his signature to the aforementioned Interlocal Agreement and to do all things necessary to comply with said Agreement.

Reviewed interlocal with Bertrand.

Recommend approval of proposed resolution, upon favorable review by ESUCC attorney Passed with a motion by Greg Barnes and a second by Paul Calvert.

Greg Barnes: Yea
Paul Calvert: Yea
Dr. Andrew Dick: Yea
Dr. Larianne Polk: Yea
Gregg Robke: Yea
Dr. Dan Schnoes: Yea
Dr. John Skretta: Yea
Dr. Melissa Wheelock: Yea
Yea: 8, Nay: 0

3.1.4. Staff Written Reports

3.1.4.1. Peterson Report

Coop Direction gavce an update on paper buy for this year. Sales were down a bit this year. The Annual Buy has been extended for a few weeks. They have been sending out marketing through MailChimp. We have Special Buy contracts that working on getting added to our Marketplace. AEPA meeting has been canceled but will do the buisness meeting via Zoom.

3.1.4.1.1. Annual/Paper Buy

1. Annual/Paper Buy

- a. **Definition of the Annual Buy:** This is a line item bid were vendors are awarded by line item. If there is a tie for the bid price then a Nebraska vendor wins over an out of state vendor, otherwise it goes to a coin flip. Bids are sent to registered vendors nation-wide in October. Bid Awards announced in December and January, catalogs with over 4,200 items are published and distributed schools/members in February. The orders are then aggregated by address (all teacher/staff orders for items are aggregated into one line item per address) and sent to vendors in March and April and merchandise is delivered

to the Cooperative members during May through July. The product categories offered are as follows: Electronics and Related Supplies, General Supplies, Furniture, Copier Paper, Maintenance-Shop Supplies, Health & Safety Supplies, Athletic Equipment & Supplies, Hot Lunch Equipment & Supplies, Science Equipment & Supplies, and Art Equipment & Supplies.

2. Paper Buy was to close on March 11 but was extended to March 23 due to Covid-19. Orders sent to Paper101 in the amount of \$855,329.15. This is down \$102,383.28 from 2019 totals.
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1. Special Buy Contract Considerations

- a. **SysCloud/Amplified IT** - Google & Office 365 Backup through Syscloud with encryption to protect against Malware & Ransomware.
 1. Request came from discussion on the NETA Tech Coordinators list where a district was required as a new customer to have a minimum purchase of \$3,000 and raised the cost for the district from \$10/FTE to \$100/FTE.
 2. Met with SysCloud & Amplified IT on 02/27/2020.
- b. **ClassLink** - Pricing negotiated by NNNC and looking to have Coop handle annual renewals.
- c. **LibGuides** - Referred to Coop by Jason Everett ESU 10.
- d. **Brightbytes** - Centennial Public School and ESU 10 asked if we had this in place for schools. I am not sure if there is enough interest by schools for this, ESUCC had an option in the MSA and ESU's withdrew from this overtime.

3.1.4.1.3. AEPA

Meeting Canceled - The Spring meeting in Austin, TX on April 26-28 was canceled for in person attendance. Business meeting will happen Over Zoom.

3.1.4.2. Colleen Lentz (Data)

Colleen Lentz gave an update on some data that has been collected. The COOP Spring newsletter went out yesterday.

3.2. Legislative Updates

The NCSA Coalition met to share updates. Legislature is currently on hold during crisis. Legislators are hoping to vote at least on property taxes yet this year. Most senators believe this is not the time to push property taxes forward. Property tax plan is not good for schools. Here's the Sullivan [op-ed https://www.theindependent.com/opinion/letters/school-lobbyists-are-a-powerful-force/article_f9844074-7836-11ea-844b-ef0642e306a8.html](https://www.theindependent.com/opinion/letters/school-lobbyists-are-a-powerful-force/article_f9844074-7836-11ea-844b-ef0642e306a8.html). Discussions on OpenSky's policies. Discussions on the biennium budget, currently slated for a 2% increase. This may change because of COVID-19. Open Sky analysis - this is from 3-25 but very good short piece: <https://www.openskypolicy.org/policy-brief-past-recessions-provide-important-insight-into-covid-19s-fiscal-impact>. Discussion on the conflicting messages that we have been receiving from NDE and legal counsel on Civics requirements, etc.

3.2.1. Bromm's Updates

3.3. Policies and Procedures

3.3.1. Recommend Approval Article 5 Section of Policy Updates

Executive Director shared to table Article 5.

4. Next Meetings Agenda Items

5. Adjournment

Meeting adjourned at 2:26 PM.

INTERLOCAL AGREEMENT FOR COOPERATIVE PUBLIC/GOVERNMENTAL PURCHASING

This Interlocal Agreement ("Agreement") is made and entered into under the provisions of the Nebraska Interlocal Cooperation Act, NEB. REV. STAT. §§ 13-801 to 13-827 ("Act"), between the Educational Service Unit Coordinating Council, commonly known as ESUCC ("ESUCC"), and Village of Beetzard, commonly known as Beetzard. The parties are referred to collectively as "Agencies."

WHEREAS, the Act, provides that two or more public agencies may enter into an agreement for joint or cooperative action, and this Agreement is made and entered into pursuant to the provisions of that Act; and

WHEREAS, each entity is a "public agency" pursuant to NEB. REV. STAT. § 13-803(2), as amended;

WHEREAS, the ESUCC and Beetzard desire to jointly bid and contract, for supplies, materials, equipment, and services through the ESUCC's Cooperative Purchasing Program;

WHEREAS, each party agrees to extend to the other party the right to purchase pursuant to such bids and contracts to the extent permitted by law, and to the extent agreed upon between each party and the bidder, contractor, vendor, supplier, or service provider;

WHEREAS, the Agencies desire to make the most efficient use of their taxing authority and other powers to enable them to cooperate with each other and other entities as further agreed on the basis of mutual advantage to provide goods, services, and facilities in a manner and pursuant to forms of governmental organization that will accord the best results in terms of geographic, economic, population, and other factors that will influence the needs and development of the Agencies;

WHEREAS, the ESUCC will provide organizational and administrative structure for sourcing/bidding; provide marketing of Nebraska ESUCC Cooperative Purchasing to expand membership, awarded contracts, and commodity categories; and provide members with current awarded vendor contracts, instructions for obtaining quotes

and ordering procedures;

WHEREAS, Beetzard commits to participate in the Nebraska ESUCC Cooperative Purchasing program by purchasing goods and services from awarded contracts when in the best interest of the entity and to pay awarded vendors in a timely manner per the Terms & Conditions of the contract for all goods and services received and

WHEREAS, the Agencies have passed resolutions authorizing each Agency to approve and enter into this Agreement;

NOW, THEREFORE, in consideration of the mutual covenants contained herein, it is agreed by the parties as follows:

1. Recitals. The foregoing Recitals are hereby incorporated into and made a part of this Agreement.

2. No Separate Legal Entity. This Agreement does not establish a separate legal or joint entity.

3. Purpose. The purposes of this Agreement are as provided in the Recitals and paragraph 6.

4. Term. This Agreement shall remain in full force and effect until terminated or modified by mutual agreement of the parties.

5. Administration. The ESUCC Executive Director shall be responsible for administering the cooperative undertaking described in this Agreement. The Administrator may take any action authorized, either explicitly or implicitly, by the Interlocal Cooperation Act, including any action that may be necessary to perform the duties and functions as provided in this Agreement.

6. Bids and Contracts. Each party from time to time may solicit public bids and enter into contracts on its own behalf to purchase supplies, material, equipment, and services. Each of the parties agrees to extend to the other party the right to purchase pursuant to such bids and contracts to the extent permitted by law, and to the extent agreed upon between each party and the bidder, contractor, vendor, supplier, or service provider. Each of the parties shall contract directly with the bidder, contractor, vendor, supplier, or service provider, and pay directly in accordance with its own payment procedures for its own

purchases. Any purchase made pursuant to this Agreement is not a purchase from either of the parties. This Agreement shall create no obligation for either of the parties to purchase any particular good or service, nor create to either of the parties any assurance, warranty, or other obligation from the other party with respect to purchasing or supplying any good or service.

7. Manner of Acquiring, Holding, and Disposing of Real and Personal Property. The Agencies do not anticipate a need to acquire, hold, or dispose of real property to accomplish the purposes of this Agreement. The Agencies' respective governing boards shall determine the manner of acquiring, holding, or disposing of real property in the event that such a need arises. In no event shall the Administrator have the authority to acquire real property on behalf of the Agencies.

8. Financing and Budgeting. Each party will finance its respective responsibilities under this agreement through its existing internal financing and budgeting processes. The parties shall provide a copy of their respective budgets to the Administrator upon request.

9. Expenses. Unless provided otherwise herein, all expenses of this Agreement shall be shared and paid equally by the Agencies.

10. Taxes. This Agreement does not grant the Agencies any authority to levy, collect, or account for any tax authorized under sections 13-318 through 13-326 or 13-2813 through 2816.

11. Nondiscrimination. The Agencies shall not discriminate against any employee or applicant who is to be employed for performance of this Agreement with respect to his or her hire, tenure, terms, conditions, or privileges of employment, because of his race, color, religion, sex, disability, or national origin.

12. Employment Eligibility Verification. The Agencies shall use a federal immigration verification system to determine the work eligibility status of employees hired on or after October 1, 2009 and who are physically performing services within the State of Nebraska. If a party employs or contracts with any subcontractor in connection with this Agreement, the contracting party shall include a provision in the contract requiring the subcontractor to use a federal immigration

verification system to determine the work eligibility status of new employees physically performing services within the State of Nebraska.

13. Termination. Either party may terminate this agreement by providing written notice to the other party not less than 60 days prior to termination. Any funds contributed to or for the benefit of this Agreement in possession of any of the Agencies upon termination of this Agreement shall be divided as nearly as practicable in proportion to the amounts contributed over the life of the Agreement. Any other personal property owned by any of the Agencies as a result of this Agreement shall be the property of the party that purchased it. In the event that the cost of the personal property was shared equally by the Agencies, the property shall be liquidated or distributed in kind upon the termination of this Agreement. If a dispute arises between the Agencies as to the value of such property or as to how it will be distributed, such property shall be sold by taking bids at public auction and selling said property to the highest bidder with the proceeds therefrom being divided equally by the Agencies. Termination shall not impair a party's obligation for its share of any outstanding indebtedness incurred under this Agreement.

14. Withdrawal. An Agency's governing board may withdraw from this Agreement by passing a resolution and submitting a copy of it to the other Agency at least 60 days in advance of the stated date of withdrawal. Withdrawal shall not impair an Agency's obligation for its share of any outstanding indebtedness.

15. Insurance. Each party shall obtain and pay for its own insurance coverage for their participation in this Agreement.

16. Notice. Each Agency giving any Notice ("Notice") under this Agreement must give written Notice by personal delivery, registered or certified Mail (in each case, return receipt requested and postage prepaid), or electronic mail (to the Agency's then executive officer or the governing board's president, with receipt confirmed). Notice shall be sent to the following addressees at the following addresses:

ESUCC: ESUCC
Attn: Executive Director
6949 South 110th Street
LaVista, NE 68128

Bertrand: Village of Bertrand
Attn: Village Clerk
PO Box 295
Bertrand, NE 68927

Notice is effective only if the party giving the Notice has complied with this section.

17. Amendments and Modifications. The Agencies may amend or modify this Agreement only by a written agreement signed by both parties that identifies itself as an amendment or modification to this Agreement. No other alterations in the terms of this agreement shall be valid or binding.

18. Severability. If any provision of this Agreement is determined to be unenforceable, the remaining provisions of this Agreement shall remain in full force, if the essential terms and conditions of this Agreement for each party remain enforceable.

19. Counterparts. The Agencies may execute this Agreement in multiple counterparts, each of which constitutes an original, and all of which, collectively, constitute only one agreement. The signatures of all of the Agencies need not appear on the same counterpart, and delivery of an executed counterpart signature page by facsimile or other electronic means is as effective as executing and delivering this Agreement in the presence of the other Agencies to this Agreement. This Agreement is effective upon delivery of one executed counterpart from each Agency to the other Agencies. In proving this Agreement, an Agency must produce or account only for the executed counterpart of the Agency to be charged.


20. Assignment. The Agencies shall not assign or otherwise dispose of this Agreement or any duty, right, or responsibility contemplated in this Agreement to any other person or entity without the previous written consent of each of the other Agencies.

21. Entire Agreement. The Agreement is the complete and exclusive expression of the Agencies' agreement on the matters contained in this Agreement. All prior and contemporaneous

negotiations and agreements between the Agencies on the matters contained in this Agreement are expressly merged into and superseded by this Agreement.

**EDUCATIONAL SERVICE UNIT
COORDINATING COUNCIL**

Signature: _____ Date: _____, 20____
Kraig Lofquist
Executive Director

Signature:  Date: March 16, 2020
Printed Name: LORI Vinzant
Title: Village Clerk

INTERLOCAL AGREEMENT FOR COOPERATIVE PUBLIC/GOVERNMENTAL PURCHASING

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WHEREAS, the Act, provides that two or more public agencies may enter into an agreement for joint or cooperative action, and this Agreement is made and entered into pursuant to the provisions of that Act; and

WHEREAS, each entity is a "public agency" pursuant to NEB. REV. STAT. § 13-803(2), as amended;

WHEREAS, the ESUCC and Beetzard desire to jointly bid and contract, for supplies, materials, equipment, and services through the ESUCC's Cooperative Purchasing Program;

WHEREAS, each party agrees to extend to the other party the right to purchase pursuant to such bids and contracts to the extent permitted by law, and to the extent agreed upon between each party and the bidder, contractor, vendor, supplier, or service provider;

WHEREAS, the Agencies desire to make the most efficient use of their taxing authority and other powers to enable them to cooperate with each other and other entities as further agreed on the basis of mutual advantage to provide goods, services, and facilities in a manner and pursuant to forms of governmental organization that will accord the best results in terms of geographic, economic, population, and other factors that will influence the needs and development of the Agencies;

WHEREAS, the ESUCC will provide organizational and administrative structure for sourcing/bidding; provide marketing of Nebraska ESUCC Cooperative Purchasing to expand membership, awarded contracts, and commodity categories; and provide members with current awarded vendor contracts, instructions for obtaining quotes

and ordering procedures;

WHEREAS, Beetzard commits to participate in the Nebraska ESUCC Cooperative Purchasing program by purchasing goods and services from awarded contracts when in the best interest of the entity and to pay awarded vendors in a timely manner per the Terms & Conditions of the contract for all goods and services received and

WHEREAS, the Agencies have passed resolutions authorizing each Agency to approve and enter into this Agreement;

NOW, THEREFORE, in consideration of the mutual covenants contained herein, it is agreed by the parties as follows:

1. Recitals. The foregoing Recitals are hereby incorporated into and made a part of this Agreement.

2. No Separate Legal Entity. This Agreement does not establish a separate legal or joint entity.

3. Purpose. The purposes of this Agreement are as provided in the Recitals and paragraph 6.

4. Term. This Agreement shall remain in full force and effect until terminated or modified by mutual agreement of the parties.

5. Administration. The ESUCC Executive Director shall be responsible for administering the cooperative undertaking described in this Agreement. The Administrator may take any action authorized, either explicitly or implicitly, by the Interlocal Cooperation Act, including any action that may be necessary to perform the duties and functions as provided in this Agreement.

6. Bids and Contracts. Each party from time to time may solicit public bids and enter into contracts on its own behalf to purchase supplies, material, equipment, and services. Each of the parties agrees to extend to the other party the right to purchase pursuant to such bids and contracts to the extent permitted by law, and to the extent agreed upon between each party and the bidder, contractor, vendor, supplier, or service provider. Each of the parties shall contract directly with the bidder, contractor, vendor, supplier, or service provider, and pay directly in accordance with its own payment procedures for its own

purchases. Any purchase made pursuant to this Agreement is not a purchase from either of the parties. This Agreement shall create no obligation for either of the parties to purchase any particular good or service, nor create to either of the parties any assurance, warranty, or other obligation from the other party with respect to purchasing or supplying any good or service.

7. Manner of Acquiring, Holding, and Disposing of Real and Personal Property. The Agencies do not anticipate a need to acquire, hold, or dispose of real property to accomplish the purposes of this Agreement. The Agencies' respective governing boards shall determine the manner of acquiring, holding, or disposing of real property in the event that such a need arises. In no event shall the Administrator have the authority to acquire real property on behalf of the Agencies.

8. Financing and Budgeting. Each party will finance its respective responsibilities under this agreement through its existing internal financing and budgeting processes. The parties shall provide a copy of their respective budgets to the Administrator upon request.

9. Expenses. Unless provided otherwise herein, all expenses of this Agreement shall be shared and paid equally by the Agencies.

10. Taxes. This Agreement does not grant the Agencies any authority to levy, collect, or account for any tax authorized under sections 13-318 through 13-326 or 13-2813 through 2816.

11. Nondiscrimination. The Agencies shall not discriminate against any employee or applicant who is to be employed for performance of this Agreement with respect to his or her hire, tenure, terms, conditions, or privileges of employment, because of his race, color, religion, sex, disability, or national origin.

12. Employment Eligibility Verification. The Agencies shall use a federal immigration verification system to determine the work eligibility status of employees hired on or after October 1, 2009 and who are physically performing services within the State of Nebraska. If a party employs or contracts with any subcontractor in connection with this Agreement, the contracting party shall include a provision in the contract requiring the subcontractor to use a federal immigration

verification system to determine the work eligibility status of new employees physically performing services within the State of Nebraska.

13. Termination. Either party may terminate this agreement by providing written notice to the other party not less than 60 days prior to termination. Any funds contributed to or for the benefit of this Agreement in possession of any of the Agencies upon termination of this Agreement shall be divided as nearly as practicable in proportion to the amounts contributed over the life of the Agreement. Any other personal property owned by any of the Agencies as a result of this Agreement shall be the property of the party that purchased it. In the event that the cost of the personal property was shared equally by the Agencies, the property shall be liquidated or distributed in kind upon the termination of this Agreement. If a dispute arises between the Agencies as to the value of such property or as to how it will be distributed, such property shall be sold by taking bids at public auction and selling said property to the highest bidder with the proceeds therefrom being divided equally by the Agencies. Termination shall not impair a party's obligation for its share of any outstanding indebtedness incurred under this Agreement.

14. Withdrawal. An Agency's governing board may withdraw from this Agreement by passing a resolution and submitting a copy of it to the other Agency at least 60 days in advance of the stated date of withdrawal. Withdrawal shall not impair an Agency's obligation for its share of any outstanding indebtedness.

15. Insurance. Each party shall obtain and pay for its own insurance coverage for their participation in this Agreement.

16. Notice. Each Agency giving any Notice ("Notice") under this Agreement must give written Notice by personal delivery, registered or certified Mail (in each case, return receipt requested and postage prepaid), or electronic mail (to the Agency's then executive officer or the governing board's president, with receipt confirmed). Notice shall be sent to the following addressees at the following addresses:

ESUCC: ESUCC
Attn: Executive Director
6949 South 110th Street
LaVista, NE 68128

Bertrand: Village of Bertrand
Attn: Village Clerk
PO Box 295
Bertrand, NE 68927

Notice is effective only if the party giving the Notice has complied with this section.

17. Amendments and Modifications. The Agencies may amend or modify this Agreement only by a written agreement signed by both parties that identifies itself as an amendment or modification to this Agreement. No other alterations in the terms of this agreement shall be valid or binding.

18. Severability. If any provision of this Agreement is determined to be unenforceable, the remaining provisions of this Agreement shall remain in full force, if the essential terms and conditions of this Agreement for each party remain enforceable.

19. Counterparts. The Agencies may execute this Agreement in multiple counterparts, each of which constitutes an original, and all of which, collectively, constitute only one agreement. The signatures of all of the Agencies need not appear on the same counterpart, and delivery of an executed counterpart signature page by facsimile or other electronic means is as effective as executing and delivering this Agreement in the presence of the other Agencies to this Agreement. This Agreement is effective upon delivery of one executed counterpart from each Agency to the other Agencies. In proving this Agreement, an Agency must produce or account only for the executed counterpart of the Agency to be charged.


20. Assignment. The Agencies shall not assign or otherwise dispose of this Agreement or any duty, right, or responsibility contemplated in this Agreement to any other person or entity without the previous written consent of each of the other Agencies.

21. Entire Agreement. The Agreement is the complete and exclusive expression of the Agencies' agreement on the matters contained in this Agreement. All prior and contemporaneous

negotiations and agreements between the Agencies on the matters contained in this Agreement are expressly merged into and superseded by this Agreement.

**EDUCATIONAL SERVICE UNIT
COORDINATING COUNCIL**

Signature: _____ Date: _____, 20____
Kraig Lofquist
Executive Director

Signature:  Date: March 16, 2020
Printed Name: LORI Vinzant
Title: Village Clerk

