

Regular School Board Meeting
Wednesday, March 13, 2024, 6:30 PM
D.C. Everest Administration Building
6100 Alderson Street
Weston, WI 54476



– A G E N D A –

Upon request to the Executive Assistant to the Superintendent, submitted twenty-four (24) hours in advance, the District shall make reasonable accommodation including the provision of informational material in an alternative format for a disabled person to be able to attend this meeting.

The live stream may be found at:

D.C. Everest School Board Meeting March 2024

Date and time:

Wednesday, March 13, 2024 6:30 PM | (UTC-06:00) Central Time (US & Canada)

Join link:

<https://dce.webex.com/dce/j.php?MTID=mbd6696b53b5dc62936ed8dd0c1bcf231>

Webinar number:

2480 128 7508

Webinar password:

BoardMarch2024 (26273628 from phones and video systems)

Join by phone

+1-415-655-0003 United States Toll

Access code: 248 012 87508

Meetings are recorded and will be available a day or two after the meeting
at: <https://www.youtube.com/channel/UCrYDZCV5lwlInSHhWl0od8g/videos>.

I. Call to Order

II. Roll Call

III. Pledge of Allegiance

IV. Approval of Agenda

V. Public Comment

VI. Consent Agenda

A. Approval of Minutes

1. Approval of February 21, 2024, Meeting Minutes

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B. Recommended Employment/Resignations/Contract Adjustments

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C. Treasurer's Report - General/Other Fund Bills

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D. Balance Sheet

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E. Budget Transfers

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F. Budget Revisions

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G. Grant Application(s)/Budget(s) Approval

H. Fundraising Requests

I. Senior High Early College Credit and Start College Now Requests

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J. Idea Early College Credit Requests

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K. Idea Start College Now Requests

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L. Gift/Bequests

M. Bus Accident Report

N. Second Reading of Policies

1. po0122 Board Powers

D.C. Everest, in partnership with the community, is committed to being an innovative educational leader in developing knowledgeable, productive, caring, creative, responsible individuals prepared to meet the challenges of an ever-changing global society.

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A. WASB Legislative Network Member	
B. CESA #9 Representative	
C. Student Representative	
D. Superintendent	
1. District Update	
2. Parent Feedback	
3. Disability Resource Fair	
4. D.C. Everest Education Foundation's Imagine Event	
5. Stronger Connections Grant	
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G. Information Only - The election canvas will take place April 8 at 1:00 p.m. here at the Administration Building.	
X. Petitions and Communications	
A. Robbins - Thank You for the Memorial Tribute	141
XI. Future Meeting Dates	
A. Regular School Board Meeting	
Wednesday, April 17, 2024, at 6:30 p.m.	
D.C. Everest Administration Building	
6100 Alderson Street	
Weston, WI 54476	

D.C. Everest, in partnership with the community, is committed to being an innovative educational leader in developing knowledgeable, productive, caring, creative, responsible individuals prepared to meet the challenges of an ever-changing global society.

D.C. Everest Recognition Celebration
Monday, April 22, 2024, at 6:00 p.m.
D.C. Everest Senior High Auditorium
6500 Alderson Street
Weston, WI 54476

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Regular School Board Meeting
Wednesday, May 15, 2024, at 6:30 p.m.
D.C. Everest Administration Building
6100 Alderson Street
Weston, WI 54476

XII. The Board Will Consider Adjournment to Closed Session Following the Open Meeting Pursuant to W.S.S. 19.85(1)(f) - to consider investigation of charges against specific persons except where par. (b) applies, which if discussed in public, would be likely to have a substantial adverse effect upon the reputation of any person referred to in such histories or data, or involved in such problems or investigations. (Inquiry regarding loss of personal property.) The Board will adjourn from Closed Session.

Regular School Board Meeting
 Wednesday, February 21, 2024, 6:30 PM
 D.C. Everest Administration Building
 6100 Alderson Street
 Weston, WI 54476



MINUTES

I. Call to Order

II. Roll Call

Joshua Dickerson: Present, Katie Felch: Present, Shannon Grabko: Present, Lindsey Lewitzke: Present, Corina Norrbom: Present, Larry Schaefer: Present, Yee Leng Xiong: Present. Present: 7.

III. Pledge of Allegiance

IV. Approval of Agenda

Motion made by Katie Felch and seconded by Joshua Dickerson to approve the agenda.
 Approved with a voice vote.

V. Hearing of Delegations - none

VI. Consent Agenda

Motion made by Yee Xiong and seconded by Larry Schaefer to approve the Consent Agenda.
 This motion passed with a roll call vote.

Joshua Dickerson: Yea, Katie Felch: Yea, Shannon Grabko: Yea, Lindsey Lewitzke: Yea, Corina Norrbom: Yea, Larry Schaefer: Yea, Yee Leng Xiong: Yea
 Yea: 7, Nay: 0

VI.A. Approval of Minutes

VI.A.1. Approval of Minutes from January 24, 2024

VI.A.2. Minutes of January 29, 2024

VI.B. Recommended Employment/Resignations/Contract Adjustments

VI.C. Treasurer's Report - General/Other Fund Bills

VI.D. Balance Sheet

VI.E. Budget Transfers

VI.F. Grant Application(s)/Budget(s) Approval

VI.G. Fundraising Requests

VI.H. Gift/Bequests

VI.H.1. Senior High Dance Team Donation

VI.I. Senior High Early College Credit Request for Summer 2024

VI.J. Second Reading of Policies

- VI.J.1. po0143.1 Public Expression of Board Members
- VI.J.2. po0143.3 Conflict of Interest
- VI.J.3. po2340 District-Sponsored Trips
- VI.J.4. po4430.05 Nursing Mothers
- VI.J.5. po5113 Open Enrollment Program - Inter-District
- VI.J.6. po6236 Community Services Fund - Fund 80
- VI.J.7. po8500 School Nutrition
- VI.J.8. po8700 Nursing Mothers

VII. Bus Accident Report

VIII. Reports/Considerations

VIII.A. WASB Legislative Network Member – Norrbom had no news.

VIII.B. CESA #9 Representative – At the last CESA meeting continuous school improvement plans and teacher retention were discussed.

VIII.C. Student Representative – Athletes are preparing to participate in state level events. The Mock Trial team fell in their final round. FBLA goes to state in April. Students have begun scheduling for next year and Seniors are working on scholarship applications. There will be a Sadie Hawkins dance in April.

VIII.D. Superintendent

- VIII.D.1. Staff Engagement Survey
- VIII.D.2. Assistant Superintendent of Operations Search Update
- VIII.D.3. February 16 Professional Development Day
- VIII.D.4. League of Innovative Schools -Upcoming School Visit
- VIII.D.5. Civil Rights Data Collection

IX. Unfinished Business

IX.A. Mission Moment: Raise Your Voice

X. New Business

X.A. Evergreen Bicycle Trails

Motion made by Corina Norrbom and seconded by Larry Schaefer to support the Evergreen bicycle trail. With a voice vote, this motion passed.

X.B. Summer School Updates

Motion made by Katie Felch and seconded by Shannon Grabko to approve the new Summer School offerings as listed in the attached memo. With a voice vote, this motion passed.

X.C. Approval of Academic Excellence Scholars (po5451.01)

Motion made by Larry Schaefer and seconded by Yee Leng Xiong to approve James Dadabo, David Isham, Sarah Mlodik, and Caitlyn Kressel as the Senior High Wisconsin Academic Excellence Scholars for 2024. With a voice vote, this motion passed.

X.D. Approval of Wisconsin Technical Education Scholars (po5451.02)

Motion made by Corina Norrbom and seconded by Joshua Dickerson to approve Riley Held, Elizabeth Koenig, Charlene Beaulieu, and Landon Posto as the Wisconsin Technical Excellence Scholars for 2024. With a voice vote, this motion passed.

X.E. Second Friday Count – Information Only

X.F. Approval of Budgets

Motion made by Katie Felch and seconded by Shannon Grabko to approve a 0% increase in school level per pupil allocation amounts for all schools for 2024-2025 with a reduction to Everest Virtual Academy from \$128 per student to \$50 per student. Approve a 5% increase in the athletic budgets for the Middle School, Junior High, and Senior High for the 2024-2025 school year. With a voice vote, this motion passed.

X.G. Approval of Revised P-Card Use Agreement

Motion made by Shannon Grabko and seconded by Yee Leng Xiong to approve the revised P-Card Use Agreement as presented. With a voice vote, this motion passed.

X.H. First Reading of Policy

Motion made by Shannon Grabko and seconded by Yee Leng Xiong to approve the policies listed on first reading. With a voice vote, this motion passed.

X.H.1. po0122 Board Powers

X.H.2. po0144.3 Conflict of Interest

X.H.3. po0171.3 Clerk

X.H.4. po7440.01 Video Surveillance and Electronic Monitoring

XI. Petitions and Communications

XI.A. J. Gipp Thank You for Memorial Tribute

XI.B. J. Jablonski Thank You for Memorial Tribute

XI.C. Lehrke Families Thank You for Memorial Tribute

XI.D. M. Graefe Thank You for Memorial Tribute

XI.E. T. Emmerich Thank You for Memorial Tribute

XI.F. J. Zimmermann Thank You for Memorial Tribute

XI.G. C. Combs Thank You for Memorial Tribute

XII. Future Meeting Dates

XII.A. Regular Board Meeting

Wednesday, March 13, 2024, at 6:30 p.m.

Rita A. Kasten Boardroom
D.C. Everest Administration Building
6100 Alderson Street
Weston, WI 54476

Regular Board Meeting
Wednesday, April 17, 2024, at 6:30 p.m.
Rita A. Kasten Boardroom
D.C. Everest Administration Building
6100 Alderson Street
Weston, WI 54476

XIII. Meeting Adjourned at 7:20 p.m.

Respectfully submitted,

Shannon E. Grabko, Clerk

Ellen Suckow, Executive Assistant to the
Superintendent & School Board

PLEASE NOTE: These minutes are not the official minutes of the School Board until they are approved at the March 13, 2024, meeting of the School Board.



Employment Report

<u>Recommended Employment</u>			
Certified Staff			
Name	Position/Building	FTE	Start
Support Staff			
Name	Position/Building	FTE	Start
Diana Lor	English Learner Assistant/WE	0.62	March 11, 2024
Jacqueline Hable	Server/RO	0.72	March 15, 2024
Steven Tobalsky	Cook/MS	0.63	March 15, 2024
Cheyenne Patzer	Server/JH	0.27	March 18, 2024
Students			
Name	Position/Building	FTE	Start
Seasonal Staff/Temporary			
Name	Position/Building	Start	End
Substitutes			
Name	Position/Building	FTE	Start
Heidi Meuret	Guest Teacher/District	N/A	February 26, 2024
Summer Learning			
Name	Position	Start	End
<u>End of Employment</u>			
All Staff			
Name	Position/Building	Reason	Effective Date
Angela Anderson	Server/JH	Resignation	February 15, 2024
Madeline Gassner	Substitute Assistant/District	Did Not Start	February 20, 2024
Jenevieve Perry	Student Custodian/District	Resignation	February 22, 2024
Lisa Hoeft	Guest Teacher/District	Did Not Start	February 26, 2024
Stephanie Schwartz	Special Education Assistant/WE	Resignation	March 4, 2024
Todd McDonald	Math Teacher/SH	Resignation	June 3, 2024
Alexsandra Lemke	FACE Teacher/SH	Resignation	June 3, 2024
Kathleen Dennis	Grade 1 Teacher/RI	Retirement	June 3, 2024
Jean Durski	Physical Education Teacher/SH	Retirement	June 3, 2024
Kathleen Westergard	Grade 3 Teacher/EV	Retirement	June 3, 2024
<u>Adjustments</u>			
Certified Staff			
Name	Position From	Position To	Effective Date

Mya Jablonski	School Nutrition Substitute, Substitute Housekeeper/District & Member Services/GTCC	Guest Teacher & School Nutrition Substitute & Substitute Housekeeper/District	March 1, 2024
Braden Mitchell	Football Assistant Coach/SH	Guest Teacher/District & Football Assistant Coach/SH	March 4, 2024
Support Staff			
Name	Position From	Position To	Effective Date
Nicole Grant	Special Education Assistant/EV	Education Assistant/EV	February 26, 2024
Melanie Baca	3K Teacher/RO & Special Education Assisatnat/HA	3K Teacher/RO	February 26, 2024
Lenise Vircks	Server/WE	Server/WE & 21st Century Grant School Age Staff/WE	March 4, 2024

DCE Junior High School					10
Name	Position	Begin	End	%	
BOHLMAN, MARK	Baseball JV2 Head Coach	3/10/24	5/31/24	10.00	
CARUNGI, TAMI	Track 6-8 Assistant Coach	3/18/24	5/31/24	4.00	
DICKERSON, LESLEI	Track 6-8 Assistant Coach (Part Time 60%)	3/18/24	5/31/24	3.75	
DRAKE, OLIVER	Track 6-8 Assistant Coach (Mentor)	3/18/24	5/31/24	6.00	
ELLENBECKER, JORDAN	Track 6-8 Head Coach (B-G)	3/18/24	5/31/24	8.00	
HANSEN, CHRISTOPHER	Girls Soccer 7-8 Head Coach	4/2/24	5/31/24	7.00	
HOENISCH, BENJAMIN	Track 6-8 Assistant Coach (Logistics)	3/18/24	5/31/24	3.00	
KURTENBACH, KYLE	Track 6-8 Assistant Coach	3/18/24	5/31/24	5.00	
LARSON, HALEY	Softball 8th Grade Assistant Coach	3/18/24	5/31/24	3.00	
LEHRKE, ERIC	Track 6-8 Assistant Coach	3/18/24	5/31/24	6.00	
MARTIN, ALEC	Track 6-8 Assistant Coach	3/18/24	5/31/24	5.00	
MARX, ANDREW	Track 6-8 Assistant Coach	3/18/24	5/31/24	6.00	
MEYER, PHILIP	Girls Soccer 7-8 Assistant Coach	4/2/24	5/31/24	6.00	
MINNIHAN, JOHN	Track 6-8 Assistant Coach (Logistics)	3/18/24	5/31/24	2.00	
OLAFSON, JAMES	Baseball 8th Grade Head Coach	4/1/24	5/31/24	6.00	
PIETZ, MADELINE	Track 6-8 Assistant Coach	3/18/24	5/31/24	4.00	
TRZEBIATOWSKI, KAILA	Track 6-8 Assistant Coach	3/18/24	5/31/24	5.00	
WATSON, JANICE	Track 6-8 Assistant Coach	3/18/24	5/31/24	6.00	
WRIGHT, JEREMY	Baseball JV2 Assistant Coach	3/10/24	5/31/24	8.00	
ZEINERT, IAN	Baseball 8th Grade Assistant Coach	4/1/24	5/31/24	3.00	
ZIARNIK, PAIGE	Softball 8th Grade Assistant Coach	3/18/24	5/31/24	5.00	
DCE Senior High School					
Name	Position	Begin	End	%	
BOHM, TODD	Boys Track Varsity Assistant Coach (Jumps)	3/4/24	6/1/24	10.00	
BRANDT, JEREMY	Boys Track Varsity Assistant Coach (Throws)	3/4/24	6/1/24	10.00	
CHRISTENSEN, ALLYSON	Softball JV Head Coach	3/11/24	6/8/24	8.00	
COENEN, JACOB	Boys Track Varsity Assistant Coach (Sprints/Administration)	3/4/24	6/1/24	7.00	
COENEN, LUKE	Boys Track Varsity Assistant Coach (Hurdles)	3/4/24	6/1/24	10.00	
DENK, BRIANA	Girls Soccer JV Head Coach	3/18/24	6/15/24	7.00	
FRAFJORD, CHAISE	Softball JV Assistant Coach	3/11/24	6/8/24	4.00	
HUSNICK, JEREMY	Boys Track Varsity Assistant Coach (Pole Vault)	3/4/24	6/1/24	7.00	
KOLLROSS, LUCAS	Girls Soccer Varsity Head Coach	3/18/24	6/15/24	14.00	
LANGBEHN, DAVID	Baseball Varsity Head Coach	3/11/24	6/13/24	15.00	
LANGBEHN, GREGORY	Baseball Varsity Assistant Coach	3/11/24	6/13/24	7.00	

LANGBEHN, JORDYN	Girls Soccer Varsity & JV Assistant Coach	3/18/24	6/15/24	2.00
LANGBEHN, LAUREN	Girls Soccer Varsity & JV Assistant Coach	3/18/24	6/15/24	2.00
MICHOLIC, JACK	Boys Track Varsity Assistant Coach	3/4/24	6/1/24	10.00
NIELSEN, JOSHUA	Baseball Varsity Assistant Coach	3/11/24	6/13/24	8.00
OOSTERHUIS, JENNY	Boys Tennis Varsity Assistant Coach	3/25/24	6/8/24	8.00
PAISAR, RILEY	Baseball JV Head Coach	3/11/24	6/13/24	8.00
PRAHL, TINA	Softball Varsity Assistant Coach	3/11/24	6/8/24	9.00
ROCHELEAU, MICHAEL	Boys Tennis Varsity Head Coach	3/25/24	6/8/24	13.00
ROLOFF, JOSHUA	Girls Soccer Varsity Assistant Coach	3/18/24	6/15/24	11.00
SCHILLING, KOLEMAN	Baseball Varsity Assistant Coach	3/11/24	6/13/24	7.00
SHULFER, KATIE	Softball Varsity Head Coach	3/11/24	6/8/24	11.00
STREHLOW, TIMOTHY	Boys Track Varsity Head Coach	3/4/24	6/1/24	14.00
ZEMKE, REX	Baseball JV Assistant Coach	3/11/24	6/13/24	6.00



Employment Report

Recommended Employment

Certified Staff

Name	Position/Building	FTE	Start

Support Staff

Name	Position/Building	FTE	Start
Diana Lor	English Learner Assistant/WE	0.62	March 11, 2024
Jacqueline Hable	Server/RO	0.72	March 15, 2024
Steven Tobalsky	Cook/MS	0.63	March 15, 2024
Cheyenne Patzer	Server/JH	0.27	March 18, 2024

Students

Name	Position/Building	FTE	Start

Seasonal Staff/Temporary

Name	Position/Building	Start	End

Substitutes

Name	Position/Building	FTE	Start
Heidi Meuret	Guest Teacher/District	N/A	February 26, 2024

Summer Learning

Name	Position	Start	End

End of Employment

All Staff

Name	Position/Building	Reason	Effective Date
Angela Anderson	Server/JH	Resignation	February 15, 2024
Madeline Gassner	Substitute Assistant/District	Did Not Start	February 20, 2024
Lisa Hoeft	Guest Teacher/District	Did Not Start	February 26, 2024
Stephanie Schwartz	Special Education Assistant/WE	Resignation	March 4, 2024
Jenevieve Perry	Student Custodian/District	Resignation	March 7, 2024
Todd McDonald	Math Teacher/SH	Resignation	June 3, 2024
Alexsandra Lemke	FACE Teacher/SH	Resignation	June 3, 2024
Kathleen Dennis	Grade 1 Teacher/RI	Retirement	June 3, 2024
Jean Durski	Physical Education Teacher/SH	Retirement	June 3, 2024
Kathleen Westergard	Grade 3 Teacher/EV	Retirement	June 3, 2024

Adjustments

Certified Staff

Name	Position From	Position To	Effective Date

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Braden Mitchell	Football Assistant Coach/SH	Guest Teacher/District & Football Assistant Coach/SH	March 4, 2024
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Lenise Vircks	Server/WE	Server/WE & 21st Century Grant School Age Staff/WE	March 4, 2024

DCE Junior High School				
Name	Position	Begin	End	%
BOHLMAN, MARK	Baseball JV2 Head Coach	3/10/24	5/31/24	10.00
CARUNGI, TAMI	Track 6-8 Assistant Coach	3/18/24	5/31/24	4.00
DICKERSON, LESLEI	Track 6-8 Assistant Coach (Part Time 60%)	3/18/24	5/31/24	3.75
DRAKE, OLIVER	Track 6-8 Assistant Coach (Mentor)	3/18/24	5/31/24	6.00
ELLENBECKER, JORDAN	Track 6-8 Head Coach (B-G)	3/18/24	5/31/24	8.00
HANSEN, CHRISTOPHER	Girls Soccer 7-8 Head Coach	4/2/24	5/31/24	7.00
HOENISCH, BENJAMIN	Track 6-8 Assistant Coach (Logistics)	3/18/24	5/31/24	3.00
KURTENBACH, KYLE	Track 6-8 Assistant Coach	3/18/24	5/31/24	5.00
LARSON, HALEY	Softball 8th Grade Assistant Coach	3/18/24	5/31/24	3.00
LEHRKE, ERIC	Track 6-8 Assistant Coach	3/18/24	5/31/24	6.00
MARTIN, ALEC	Track 6-8 Assistant Coach	3/18/24	5/31/24	5.00
MARX, ANDREW	Track 6-8 Assistant Coach	3/18/24	5/31/24	6.00
MEYER, PHILIP	Girls Soccer 7-8 Assistant Coach	4/2/24	5/31/24	6.00
MINNIHAN, JOHN	Track 6-8 Assistant Coach (Logistics)	3/18/24	5/31/24	2.00
OLAFSON, JAMES	Baseball 8th Grade Head Coach	4/1/24	5/31/24	6.00
PIETZ, MADELINE	Track 6-8 Assistant Coach	3/18/24	5/31/24	4.00
TRZEBIATOWSKI, KAILA	Track 6-8 Assistant Coach	3/18/24	5/31/24	5.00
WATSON, JANICE	Track 6-8 Assistant Coach	3/18/24	5/31/24	6.00
WRIGHT, JEREMY	Baseball JV2 Assistant Coach	3/10/24	5/31/24	8.00
ZEINERT, IAN	Baseball 8th Grade Assistant Coach	4/1/24	5/31/24	3.00
ZIARNIK, PAIGE	Softball 8th Grade Assistant Coach	3/18/24	5/31/24	5.00
DCE Senior High School				
Name	Position	Begin	End	%
BOHM, TODD	Boys Track Varsity Assistant Coach (Jumps)	3/4/24	6/1/24	10.00
BRANDT, JEREMY	Boys Track Varsity Assistant Coach (Throws)	3/4/24	6/1/24	10.00
CHRISTENSEN, ALLYSON	Softball JV Head Coach	3/11/24	6/8/24	8.00
COENEN, JACOB	Boys Track Varsity Assistant Coach (Sprints/Administration)	3/4/24	6/1/24	7.00
COENEN, LUKE	Boys Track Varsity Assistant Coach (Hurdles)	3/4/24	6/1/24	10.00
DENK, BRIANA	Girls Soccer JV Head Coach	3/18/24	6/15/24	7.00
FRAFJORD, CHAISE	Softball JV Assistant Coach	3/11/24	6/8/24	4.00
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KOLLROSS, LUCAS	Girls Soccer Varsity Head Coach	3/18/24	6/15/24	14.00
LANGBEHN, DAVID	Baseball Varsity Head Coach	3/11/24	6/13/24	15.00
LANGBEHN, GREGORY	Baseball Varsity Assistant Coach	3/11/24	6/13/24	7.00

LANGBEHN, JORDYN	Girls Soccer Varsity & JV Assistant Coach	3/18/24	6/15/24	2.00
LANGBEHN, LAUREN	Girls Soccer Varsity & JV Assistant Coach	3/18/24	6/15/24	2.00
MICHOLIC, JACK	Boys Track Varsity Assistant Coach	3/4/24	6/1/24	10.00
NIELSEN, JOSHUA	Baseball Varsity Assistant Coach	3/11/24	6/13/24	8.00
OOSTERHUIS, JENNY	Boys Tennis Varsity Assistant Coach	3/25/24	6/8/24	8.00
PAISAR, RILEY	Baseball JV Head Coach	3/11/24	6/13/24	8.00
PRAHL, TINA	Softball Varsity Assistant Coach	3/11/24	6/8/24	9.00
ROCHELEAU, MICHAEL	Boys Tennis Varsity Head Coach	3/25/24	6/8/24	13.00
ROLOFF, JOSHUA	Girls Soccer Varsity Assistant Coach	3/18/24	6/15/24	11.00
SCHILLING, KOLEMAN	Baseball Varsity Assistant Coach	3/11/24	6/13/24	7.00
SHULFER, KATIE	Softball Varsity Head Coach	3/11/24	6/8/24	11.00
STREHLOW, TIMOTHY	Boys Track Varsity Head Coach	3/4/24	6/1/24	14.00
ZEMKE, REX	Baseball JV Assistant Coach	3/11/24	6/13/24	6.00

D.C. EVEREST AREA SCHOOL DISTRICT
6100 ALDERSON STREET, WESTON, WI 54476
TREASURER'S REPORT

MARCH 6, 2024

CASH BALANCE AS OF FEBRUARY 13, 2024	(\$374,879.71)	
INVESTMENT ACCOUNT TRANSFERS		\$2,597,850.24
RECEIPTS CR#34182 - #34296	\$4,070,220.02	
CHECKS FOR APPROVAL: #234949 - #235018 ACH: #232401967 - #232402120		\$1,161,774.43
<u>VOIDS:</u> 234786, 235003	\$1,091.28	
CASH BALANCE AS OF MARCH 6, 2024		(\$63,193.08)
	<hr/>	
	\$3,696,431.59	\$3,696,431.59
	<hr/> <hr/>	

**DC EVEREST AREA SCHOOL DISTRICT
BOARD CHECK REGISTER
(2/13/2024-3/6/2024)**

17

CHECK NUMBER	VENDOR	INVOICE NUMBER	CHECK DATE	AMOUNT
234949	APRIL THOMPSON LICENSED SIGN LANG. INT.	21924	2/23/2024	110.00
234950	LAMERS BUS LINES, INC.	54525	2/23/2024	680.50
234951	LAMERS BUS LINES, INC.	54526	2/23/2024	495.00
234952	NELCO INC	9031927	2/23/2024	430.45
234953	SWITS LTD	2217328	2/23/2024	120.00
234954	WI ASSOC OF SKILLSUSA , INC.	S111622	2/23/2024	470.00
234955	WI HIGH SCHOOL STATE CURLING	EF02172024	2/23/2024	200.00
234956	WI PUBLIC SERVICE	490531944	2/23/2024	760.40
234956	WI PUBLIC SERVICE	4905333887	2/23/2024	829.56
234956	WI PUBLIC SERVICE	4905328186	2/23/2024	1,247.83
234956	WI PUBLIC SERVICE	4905313005	2/23/2024	1,633.37
234956	WI PUBLIC SERVICE	4905324601	2/23/2024	1,741.32
234956	WI PUBLIC SERVICE	4905318176	2/23/2024	2,803.50
234957	A & A LOCK SERVICE	FEB.09.24	2/23/2024	31.50
234957	A & A LOCK SERVICE	FEB.02.24	2/23/2024	48.00
234958	ADAPTIVE TECH SOLUTIONS	26639	2/23/2024	46.91
234959	APG MEDIA OF WI-REGIONAL	JetJan'24	2/23/2024	50.00
234959	APG MEDIA OF WI-REGIONAL	JetJan'24	2/23/2024	535.00
234960	APPLE FINANCIAL SERVICES	103768	2/23/2024	400,000.00
234961	ASPIRUS INC	TA1514	2/23/2024	250.00
234962	BACKGROUND INVESTIGATION BUREAU, LLC	INV-42178	2/23/2024	82.25
234962	BACKGROUND INVESTIGATION BUREAU, LLC	INV-42178	2/23/2024	246.75
234963	BOELTER COMPANIES, THE	98241050	2/23/2024	35.56
234963	BOELTER COMPANIES, THE	98241049	2/23/2024	45.57
234963	BOELTER COMPANIES, THE	98241050	2/23/2024	47.42
234963	BOELTER COMPANIES, THE	98241049	2/23/2024	60.75
234963	BOELTER COMPANIES, THE	98241050	2/23/2024	106.68
234963	BOELTER COMPANIES, THE	98241049	2/23/2024	136.71
234963	BOELTER COMPANIES, THE	98241050	2/23/2024	995.70
234963	BOELTER COMPANIES, THE	98241049	2/23/2024	1,275.93
234964	BUELOW VETTER BUIKEMA OLSON & VLIET, LL	bue0224	2/23/2024	2,201.00
234965	CHARTER COMMUNICATIONS, INC.	1.71371E+14	2/23/2024	979.18
234966	CHILDREN'S IMAGINARIUM INC	38	2/23/2024	90.00
234967	CROY, KELLY	2162024	2/23/2024	7,000.00
234968	DC EVEREST SENIOR HIGH SCHOOL	GirlsBball2024	2/23/2024	1,304.58
234969	FASTENAL COMPANY	WISCH367259	2/23/2024	269.81
234970	FORK FARMS, LLC	SHOP5175	2/23/2024	145.00
234970	FORK FARMS, LLC	SHOP5175	2/23/2024	5,000.00
234971	FRAAZA ROCKS & SAND	8933	2/23/2024	2,861.40
234972	FRISCH, NIA	JAN2024 MILEAGE	2/23/2024	23.86
234973	GORDON FOOD SERVICE INC	2000934890	2/23/2024	(1,915.68)
234973	GORDON FOOD SERVICE INC	2000935249	2/23/2024	(981.13)

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234973	GORDON FOOD SERVICE INC	2000934866	2/23/2024	(248.55)
234973	GORDON FOOD SERVICE INC	2000939045	2/23/2024	(46.32)
234973	GORDON FOOD SERVICE INC	2000944932	2/23/2024	(44.90)
234973	GORDON FOOD SERVICE INC	2000938938	2/23/2024	(33.51)
234973	GORDON FOOD SERVICE INC	2000944927	2/23/2024	(32.49)
234973	GORDON FOOD SERVICE INC	2000939046	2/23/2024	(23.96)
234973	GORDON FOOD SERVICE INC	2000944931	2/23/2024	(22.25)
234973	GORDON FOOD SERVICE INC	2000944938	2/23/2024	(17.90)
234973	GORDON FOOD SERVICE INC	9006890052	2/23/2024	3.35
234973	GORDON FOOD SERVICE INC	9006890048	2/23/2024	6.70
234973	GORDON FOOD SERVICE INC	9006534079	2/23/2024	10.05
234973	GORDON FOOD SERVICE INC	9006776390	2/23/2024	13.40
234973	GORDON FOOD SERVICE INC	9006592883	2/23/2024	16.75
234973	GORDON FOOD SERVICE INC	9006716847	2/23/2024	16.75
234973	GORDON FOOD SERVICE INC	9006776376	2/23/2024	16.75
234973	GORDON FOOD SERVICE INC	9006890045	2/23/2024	20.10
234973	GORDON FOOD SERVICE INC	9006716973	2/23/2024	26.80
234973	GORDON FOOD SERVICE INC	9006890153	2/23/2024	26.80
234973	GORDON FOOD SERVICE INC	9006418388	2/23/2024	44.11
234973	GORDON FOOD SERVICE INC	9006534188	2/23/2024	46.90
234973	GORDON FOOD SERVICE INC	9006534083	2/23/2024	47.60
234973	GORDON FOOD SERVICE INC	9006534081	2/23/2024	54.00
234973	GORDON FOOD SERVICE INC	9006534054	2/23/2024	58.44
234973	GORDON FOOD SERVICE INC	9006534159	2/23/2024	60.00
234973	GORDON FOOD SERVICE INC	9006534084	2/23/2024	62.72
234973	GORDON FOOD SERVICE INC	9006534130	2/23/2024	67.00
234973	GORDON FOOD SERVICE INC	9006592880	2/23/2024	68.00
234973	GORDON FOOD SERVICE INC	9006716917	2/23/2024	68.13
234973	GORDON FOOD SERVICE INC	9006534060	2/23/2024	69.00
234973	GORDON FOOD SERVICE INC	9006534081	2/23/2024	72.61
234973	GORDON FOOD SERVICE INC	9006716851	2/23/2024	73.70
234973	GORDON FOOD SERVICE INC	9006512169	2/23/2024	77.90
234973	GORDON FOOD SERVICE INC	9006890155	2/23/2024	80.00
234973	GORDON FOOD SERVICE INC	9006534054	2/23/2024	99.00
234973	GORDON FOOD SERVICE INC	9006890096	2/23/2024	101.08
234973	GORDON FOOD SERVICE INC	9006592879	2/23/2024	103.85
234973	GORDON FOOD SERVICE INC	9005302807	2/23/2024	125.44
234973	GORDON FOOD SERVICE INC	9006716843	2/23/2024	125.84
234973	GORDON FOOD SERVICE INC	900694015	2/23/2024	155.80
234973	GORDON FOOD SERVICE INC	9006890044	2/23/2024	171.55
234973	GORDON FOOD SERVICE INC	9006716841	2/23/2024	185.82
234973	GORDON FOOD SERVICE INC	9006776367	2/23/2024	190.67

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234973	GORDON FOOD SERVICE INC	9006592913	2/23/2024	194.83
234973	GORDON FOOD SERVICE INC	9006534122	2/23/2024	213.00
234973	GORDON FOOD SERVICE INC	9006776400	2/23/2024	222.76
234973	GORDON FOOD SERVICE INC	9006534074	2/23/2024	227.80
234973	GORDON FOOD SERVICE INC	9006534128	2/23/2024	235.95
234973	GORDON FOOD SERVICE INC	9006776384	2/23/2024	242.84
234973	GORDON FOOD SERVICE INC	9006534167	2/23/2024	252.79
234973	GORDON FOOD SERVICE INC	9006418355	2/23/2024	266.02
234973	GORDON FOOD SERVICE INC	9006592912	2/23/2024	320.93
234973	GORDON FOOD SERVICE INC	9006716790	2/23/2024	389.22
234973	GORDON FOOD SERVICE INC	9006776373	2/23/2024	398.83
234973	GORDON FOOD SERVICE INC	9006716905	2/23/2024	416.86
234973	GORDON FOOD SERVICE INC	9006890035	2/23/2024	420.09
234973	GORDON FOOD SERVICE INC	9006716845	2/23/2024	424.45
234973	GORDON FOOD SERVICE INC	9006776411	2/23/2024	439.18
234973	GORDON FOOD SERVICE INC	9006716914	2/23/2024	470.16
234973	GORDON FOOD SERVICE INC	9006716875	2/23/2024	480.74
234973	GORDON FOOD SERVICE INC	9006890093	2/23/2024	484.83
234973	GORDON FOOD SERVICE INC	9006716909	2/23/2024	485.06
234973	GORDON FOOD SERVICE INC	9006776388	2/23/2024	493.71
234973	GORDON FOOD SERVICE INC	9006776370	2/23/2024	565.18
234973	GORDON FOOD SERVICE INC	9006592876	2/23/2024	574.78
234973	GORDON FOOD SERVICE INC	9006776353	2/23/2024	585.56
234973	GORDON FOOD SERVICE INC	9006418388	2/23/2024	601.76
234973	GORDON FOOD SERVICE INC	9006776375	2/23/2024	609.50
234973	GORDON FOOD SERVICE INC	9006890050	2/23/2024	625.23
234973	GORDON FOOD SERVICE INC	9006592877	2/23/2024	699.04
234973	GORDON FOOD SERVICE INC	9006592892	2/23/2024	740.64
234973	GORDON FOOD SERVICE INC	9006890157	2/23/2024	759.37
234973	GORDON FOOD SERVICE INC	9006534050	2/23/2024	772.48
234973	GORDON FOOD SERVICE INC	9006776368	2/23/2024	805.02
234973	GORDON FOOD SERVICE INC	9006716965	2/23/2024	827.02
234973	GORDON FOOD SERVICE INC	9006534129	2/23/2024	889.01
234973	GORDON FOOD SERVICE INC	9006534060	2/23/2024	895.75
234973	GORDON FOOD SERVICE INC	9006592880	2/23/2024	895.79
234973	GORDON FOOD SERVICE INC	9006716828	2/23/2024	896.58
234973	GORDON FOOD SERVICE INC	9006890160	2/23/2024	924.02
234973	GORDON FOOD SERVICE INC	9006534056	2/23/2024	952.80
234973	GORDON FOOD SERVICE INC	9006890033	2/23/2024	970.40
234973	GORDON FOOD SERVICE INC	9006534161	2/23/2024	1,000.53
234973	GORDON FOOD SERVICE INC	9006716821	2/23/2024	1,036.71
234973	GORDON FOOD SERVICE INC	9006716896	2/23/2024	1,173.86

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234973	GORDON FOOD SERVICE INC	9006776387	2/23/2024	1,186.17
234973	GORDON FOOD SERVICE INC	9006534064	2/23/2024	1,200.85
234973	GORDON FOOD SERVICE INC	9006534076	2/23/2024	1,234.92
234973	GORDON FOOD SERVICE INC	9006716961	2/23/2024	1,354.97
234973	GORDON FOOD SERVICE INC	9006592882	2/23/2024	1,488.83
234973	GORDON FOOD SERVICE INC	9006890037	2/23/2024	1,548.14
234973	GORDON FOOD SERVICE INC	9006890087	2/23/2024	1,586.33
234973	GORDON FOOD SERVICE INC	9006776383	2/23/2024	1,656.24
234973	GORDON FOOD SERVICE INC	9006890155	2/23/2024	1,724.44
234973	GORDON FOOD SERVICE INC	9006890042	2/23/2024	1,764.19
234973	GORDON FOOD SERVICE INC	9006716833	2/23/2024	1,939.98
234973	GORDON FOOD SERVICE INC	9006890151	2/23/2024	1,988.28
234973	GORDON FOOD SERVICE INC	9006534156	2/23/2024	2,021.98
234973	GORDON FOOD SERVICE INC	9006534159	2/23/2024	2,159.73
234973	GORDON FOOD SERVICE INC	9006534123	2/23/2024	2,283.55
234973	GORDON FOOD SERVICE INC	9006592889	2/23/2024	2,340.58
234973	GORDON FOOD SERVICE INC	9006534068	2/23/2024	2,470.29
234973	GORDON FOOD SERVICE INC	9006592906	2/23/2024	2,613.11
234973	GORDON FOOD SERVICE INC	9006716969	2/23/2024	2,726.77
234973	GORDON FOOD SERVICE INC	9006592909	2/23/2024	2,987.13
234973	GORDON FOOD SERVICE INC	9006776386	2/23/2024	3,094.33
234973	GORDON FOOD SERVICE INC	9006890040	2/23/2024	3,460.77
234973	GORDON FOOD SERVICE INC	9006716838	2/23/2024	4,347.05
234973	GORDON FOOD SERVICE INC	9006592878	2/23/2024	6,104.42
234974	GYM BOYS LLC	4275	2/23/2024	650.00
234975	HAND2MIND, INC.	INV000248197	2/23/2024	399.99
234976	HARTER'S FOX VALLEY DISPOSAL	621765	2/23/2024	5,797.19
234977	JMB & ASSOCIATES	41802	2/23/2024	3,744.00
234978	JORDAN, BEAU	SubDistForJudg-4	2/23/2024	65.00
234979	K12 MANAGEMENT INC. DBA FUELED	INV-43946	2/23/2024	1,999.00
234980	LAKESHORE LEARNING MATERIALS	1.91293E+11	2/23/2024	112.49
234981	LAMERS BUS LINES, INC.	53842	2/23/2024	75.59
234981	LAMERS BUS LINES, INC.	53843	2/23/2024	101.00
234981	LAMERS BUS LINES, INC.	53850	2/23/2024	177.56
234981	LAMERS BUS LINES, INC.	54346	2/23/2024	195.52
234981	LAMERS BUS LINES, INC.	54294	2/23/2024	255.12
234981	LAMERS BUS LINES, INC.	54291	2/23/2024	257.49
234981	LAMERS BUS LINES, INC.	53851	2/23/2024	281.63
234981	LAMERS BUS LINES, INC.	53849	2/23/2024	286.69
234981	LAMERS BUS LINES, INC.	54295	2/23/2024	325.44
234981	LAMERS BUS LINES, INC.	54345	2/23/2024	348.29
234981	LAMERS BUS LINES, INC.	54292	2/23/2024	362.13

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234981	LAMERS BUS LINES, INC.	54444	2/23/2024	554.22
234981	LAMERS BUS LINES, INC.	54444	2/23/2024	618.48
234981	LAMERS BUS LINES, INC.	54444	2/23/2024	673.80
234981	LAMERS BUS LINES, INC.	54444	2/23/2024	1,002.69
234981	LAMERS BUS LINES, INC.	54444	2/23/2024	1,122.40
234981	LAMERS BUS LINES, INC.	54444	2/23/2024	1,216.10
234981	LAMERS BUS LINES, INC.	54444	2/23/2024	1,542.48
234981	LAMERS BUS LINES, INC.	54444	2/23/2024	4,635.73
234981	LAMERS BUS LINES, INC.	54444	2/23/2024	6,500.39
234981	LAMERS BUS LINES, INC.	54444	2/23/2024	11,920.59
234981	LAMERS BUS LINES, INC.	54444	2/23/2024	17,225.54
234981	LAMERS BUS LINES, INC.	54444	2/23/2024	21,325.60
234981	LAMERS BUS LINES, INC.	54444	2/23/2024	41,809.50
234981	LAMERS BUS LINES, INC.	54444	2/23/2024	221,237.33
234982	LEE, FUNXUYI	54309/56682	2/23/2024	42.25
234983	MARA CTY HEALTH DEPARTMENT	INV05719	2/23/2024	29.00
234984	MCHS OCCUPATIONAL HEALTH	3764-19182	2/23/2024	201.70
234984	MCHS OCCUPATIONAL HEALTH	3764-19182	2/23/2024	2,859.50
234985	MCKEOUGH, HEATHER	JAN2024 MILEAGE	2/23/2024	112.63
234986	METRO FIRE PROTECTION INC	49680/81/82/49678	2/23/2024	422.00
234987	MPEC - NAPA AUTO PARTS	909491	2/23/2024	288.10
234988	NASSP/NHS	9001777400	2/23/2024	385.00
234989	NRG BUSINESS MARKETING	HS44077742	2/23/2024	27,231.26
234990	PACKER FASTENER & SUPPLY INC	IN81970	2/23/2024	26.39
234991	PARRFECTION PRODUCE, LLC	9004	2/23/2024	592.00
234992	PATTY'S MUSIC	20028	2/23/2024	52.27
234993	PITNEY BOWES GLOBAL FINANCIAL SERVICES,	3318712307	2/23/2024	408.99
234994	REACH MEDIA NETWORK	REACH GTCC 24	2/23/2024	1,900.00
234995	SMITH, CHLOE	SocRefund	2/23/2024	35.00
234996	SOMERVILLE ARCHITECTS	39347	2/23/2024	1,511.00
234997	STAPLES ADVANTAGE	3559774743	2/23/2024	3.15
234997	STAPLES ADVANTAGE	3559229796	2/23/2024	5.56
234997	STAPLES ADVANTAGE	3559774741	2/23/2024	6.34
234997	STAPLES ADVANTAGE	3559702564	2/23/2024	10.23
234997	STAPLES ADVANTAGE	3559535558	2/23/2024	43.55
234997	STAPLES ADVANTAGE	3559774744	2/23/2024	43.94
234997	STAPLES ADVANTAGE	3559774742	2/23/2024	50.53
234997	STAPLES ADVANTAGE	3559600926	2/23/2024	63.10
234997	STAPLES ADVANTAGE	3559600925	2/23/2024	147.44
234997	STAPLES ADVANTAGE	3559535559	2/23/2024	209.83
234997	STAPLES ADVANTAGE	3559461108	2/23/2024	233.22
234997	STAPLES ADVANTAGE	3559461109	2/23/2024	415.66

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234998	STERICYLCE, INC	8006105696	2/23/2024	132.77
234999	SUPER DUPER SCHOOL CO	2874597	2/23/2024	102.28
235000	TEACHER DIRECT	SO294899	2/23/2024	392.86
235001	TWEET/GAROT MECHANICAL INC	133502	2/23/2024	730.86
235001	TWEET/GAROT MECHANICAL INC	136590	2/23/2024	1,895.90
235001	TWEET/GAROT MECHANICAL INC	139801	2/23/2024	8,201.10
235002	U.S. WATER, LLC.	174142	2/23/2024	169.00
235003	VILLAGE OF WESTON	FEB2024 4772-00	2/23/2024	17.68
235004	VIRCO	92042602	2/23/2024	194.40
235005	WAUSAU/CENTRAL WI CVB	2192024	2/23/2024	1,727.88
235006	WELSH, GLENN JR	SnagGolf	2/23/2024	300.00
235007	WISCONSIN NATURAL RESOURCES-ATTN RENE	2.14.24	2/23/2024	5.00
235008	WISZ, CHANNING	CHANN Jan Group fitn	2/23/2024	50.00
235009	WOGERNESE, STEPHANIE	FEB2024 MILEAGE	2/23/2024	38.32
235010	WORDEN ENTERPRISES LLC	JAN.31.2024	2/23/2024	16,836.00
235011	KOHN LAW FIRM SC	02232024A	2/23/2024	198.95
235012	MARK HARRING STANDING CHAPTER 13 TRUS	02232024A	2/23/2024	441.96
235013	UNITED WAY OF MARATHON CNTY	20240223ADUWAY	2/23/2024	708.82
235014	VILLAGE OF ROTHSCHILD	37176	2/26/2024	13,241.59
235015	WI FBLA INC	2.15.24	2/26/2024	150.00
235016	ST JOHN LUTHERAN SCHOOL	STJO-4K-FEB2024	3/1/2024	3,658.20
235017	UW OSHKOSH-TRACK & FIELD	EF03122024	3/1/2024	250.00
235018	WI HOSA-CTE OFFICE OPER. ASSOC.	2.22.24	3/1/2024	75.00
232401967	ABEL, SCOT	JAN2024 MILEAGE	2/23/2024	299.96
232401968	ALECKSON, SARAH	SubDistForJudg-3	2/23/2024	65.00
232401969	AMAZON CAPITAL SERVICES	114P-Y6QC-CPVK	2/23/2024	(17.99)
232401969	AMAZON CAPITAL SERVICES	1QQM-7FPV-K4VL	2/23/2024	6.90
232401969	AMAZON CAPITAL SERVICES	1GCJ-16RN-YD7T	2/23/2024	7.17
232401969	AMAZON CAPITAL SERVICES	1XQ7-LLPK-MHFN	2/23/2024	8.99
232401969	AMAZON CAPITAL SERVICES	1GCJ-16RN-QXTG	2/23/2024	11.00
232401969	AMAZON CAPITAL SERVICES	1YMR-YJ33-FFWR	2/23/2024	13.99
232401969	AMAZON CAPITAL SERVICES	1674-4N9J-9LLQ	2/23/2024	14.38
232401969	AMAZON CAPITAL SERVICES	1KM7-1WCV-CKPL	2/23/2024	15.85
232401969	AMAZON CAPITAL SERVICES	19TK-PPQD-NNX4	2/23/2024	16.98
232401969	AMAZON CAPITAL SERVICES	1M1L-JVKQ-G3TY	2/23/2024	17.29
232401969	AMAZON CAPITAL SERVICES	1WVK-1RT6-QFMH	2/23/2024	17.47
232401969	AMAZON CAPITAL SERVICES	13X4-Q97C-F6LV	2/23/2024	18.78
232401969	AMAZON CAPITAL SERVICES	19DM-4MDT-4GTF	2/23/2024	20.97
232401969	AMAZON CAPITAL SERVICES	1GCJ-16RN-YD7T	2/23/2024	21.48
232401969	AMAZON CAPITAL SERVICES	1QP4-7DHL-V3HC	2/23/2024	21.98
232401969	AMAZON CAPITAL SERVICES	16W3-HPTY-P7VQ	2/23/2024	21.98
232401969	AMAZON CAPITAL SERVICES	19HD-PWKX-GTH4	2/23/2024	21.98

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232401969	AMAZON CAPITAL SERVICES	1R44-HJ7C-1XJD	2/23/2024	22.21
232401969	AMAZON CAPITAL SERVICES	1JPG-MF1D-FG9K	2/23/2024	23.06
232401969	AMAZON CAPITAL SERVICES	1XT7-WWJD-3RXQ	2/23/2024	23.78
232401969	AMAZON CAPITAL SERVICES	1V3Y-M9VF-G44P	2/23/2024	23.98
232401969	AMAZON CAPITAL SERVICES	1DMV-6DQF-X4VP	2/23/2024	24.24
232401969	AMAZON CAPITAL SERVICES	1Q6F-KXPQ-H6QC	2/23/2024	25.00
232401969	AMAZON CAPITAL SERVICES	19HD-PWKX-RPNY	2/23/2024	25.65
232401969	AMAZON CAPITAL SERVICES	116Q-9L7G-Q9WX	2/23/2024	26.00
232401969	AMAZON CAPITAL SERVICES	1HLW-HMTW-DYFJ	2/23/2024	26.09
232401969	AMAZON CAPITAL SERVICES	116R-N6RT-D1VY	2/23/2024	27.09
232401969	AMAZON CAPITAL SERVICES	1QPC-HW9D-GJMV	2/23/2024	27.19
232401969	AMAZON CAPITAL SERVICES	1KM7-1WCV-CKPL	2/23/2024	27.25
232401969	AMAZON CAPITAL SERVICES	174M-7K7Y-G9KY	2/23/2024	27.57
232401969	AMAZON CAPITAL SERVICES	1J4F-T3XF-WNR9	2/23/2024	27.96
232401969	AMAZON CAPITAL SERVICES	1LJY-YVRN-HLDP	2/23/2024	27.99
232401969	AMAZON CAPITAL SERVICES	19HD-PWKX-GTH4	2/23/2024	28.29
232401969	AMAZON CAPITAL SERVICES	1M3T-1DV6-H9YH	2/23/2024	28.98
232401969	AMAZON CAPITAL SERVICES	1QMX-7QHN-3NQK	2/23/2024	29.37
232401969	AMAZON CAPITAL SERVICES	13HG-7H4D-NPC4	2/23/2024	29.88
232401969	AMAZON CAPITAL SERVICES	1MT4-QTP9-LJRR	2/23/2024	30.36
232401969	AMAZON CAPITAL SERVICES	1DLN-Y6WJ-LQYV	2/23/2024	30.84
232401969	AMAZON CAPITAL SERVICES	14FC-XPK9-FYJP	2/23/2024	32.33
232401969	AMAZON CAPITAL SERVICES	1MV1-QKD1-HWDW	2/23/2024	32.82
232401969	AMAZON CAPITAL SERVICES	133N-KD6F-P44Q	2/23/2024	33.57
232401969	AMAZON CAPITAL SERVICES	1FC3-67RJ-FDJV	2/23/2024	33.67
232401969	AMAZON CAPITAL SERVICES	114K-MRYG-X4PQ	2/23/2024	33.96
232401969	AMAZON CAPITAL SERVICES	1WP1-4TY7-F19M	2/23/2024	34.11
232401969	AMAZON CAPITAL SERVICES	1V94-M9GJ-FJNN	2/23/2024	35.16
232401969	AMAZON CAPITAL SERVICES	1DJJ-CRM1-PYFW	2/23/2024	35.85
232401969	AMAZON CAPITAL SERVICES	1MCW-R93V-JNG4	2/23/2024	36.99
232401969	AMAZON CAPITAL SERVICES	1J4F-T3XF-MKVR	2/23/2024	37.27
232401969	AMAZON CAPITAL SERVICES	1MCW-R93V-G4WR	2/23/2024	38.94
232401969	AMAZON CAPITAL SERVICES	19WC-CVDT-T4PY	2/23/2024	42.99
232401969	AMAZON CAPITAL SERVICES	1XT7-WWJD-DM44	2/23/2024	43.13
232401969	AMAZON CAPITAL SERVICES	1FC3-67RJ-DVTP	2/23/2024	45.98
232401969	AMAZON CAPITAL SERVICES	174M-7K7Y-P3GT	2/23/2024	47.08
232401969	AMAZON CAPITAL SERVICES	11WX-PGNF-94JK	2/23/2024	48.42
232401969	AMAZON CAPITAL SERVICES	17P1-W7TH-RC1P	2/23/2024	50.48
232401969	AMAZON CAPITAL SERVICES	174M-7K7Y-HJ1P	2/23/2024	50.58
232401969	AMAZON CAPITAL SERVICES	1QP4-7DHL-V3HC	2/23/2024	50.98
232401969	AMAZON CAPITAL SERVICES	1VDY-VQCM-RNW7	2/23/2024	53.36
232401969	AMAZON CAPITAL SERVICES	1XQN-W43P-QJWP	2/23/2024	54.07

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232401969	AMAZON CAPITAL SERVICES	1H9N-13LK-64MF	2/23/2024	54.37
232401969	AMAZON CAPITAL SERVICES	1XHD-41V4-F1YG	2/23/2024	55.58
232401969	AMAZON CAPITAL SERVICES	11QH-HG CJ-G3JC	2/23/2024	56.40
232401969	AMAZON CAPITAL SERVICES	143D-3WN4-N79F	2/23/2024	59.90
232401969	AMAZON CAPITAL SERVICES	1TQG-YCRN-4N9T	2/23/2024	61.19
232401969	AMAZON CAPITAL SERVICES	1J4F-T3XF-WWLG	2/23/2024	63.01
232401969	AMAZON CAPITAL SERVICES	11J3-6RVN-P11F	2/23/2024	65.61
232401969	AMAZON CAPITAL SERVICES	1NH1-TJ3K-DVLF	2/23/2024	66.34
232401969	AMAZON CAPITAL SERVICES	13X4-Q97C-DN6D	2/23/2024	66.66
232401969	AMAZON CAPITAL SERVICES	1KPG-THW7-NHQM	2/23/2024	66.86
232401969	AMAZON CAPITAL SERVICES	1DLN-Y6WJ-HYCF	2/23/2024	68.33
232401969	AMAZON CAPITAL SERVICES	1MTY-CDXP-1XTY	2/23/2024	68.74
232401969	AMAZON CAPITAL SERVICES	1FJ3-XFD7-QGV9	2/23/2024	70.49
232401969	AMAZON CAPITAL SERVICES	11TN-LPQ7-RQ6V	2/23/2024	72.45
232401969	AMAZON CAPITAL SERVICES	1NNG-LT9H-WPKJ	2/23/2024	72.61
232401969	AMAZON CAPITAL SERVICES	1F47-QQ43-GNYN	2/23/2024	78.99
232401969	AMAZON CAPITAL SERVICES	17KC-LXJ6-6VLC	2/23/2024	79.22
232401969	AMAZON CAPITAL SERVICES	11TG-FVJG-C1KP	2/23/2024	79.95
232401969	AMAZON CAPITAL SERVICES	1MV1-QKD1-99Q4	2/23/2024	80.88
232401969	AMAZON CAPITAL SERVICES	16W3-HPTY-KR7V	2/23/2024	80.97
232401969	AMAZON CAPITAL SERVICES	1DF9-L936-DQKY	2/23/2024	81.37
232401969	AMAZON CAPITAL SERVICES	1V94-M9GJ-NXV6	2/23/2024	81.79
232401969	AMAZON CAPITAL SERVICES	1MCW-R93V-WHY9	2/23/2024	83.00
232401969	AMAZON CAPITAL SERVICES	1LDD-LLLJ-H939	2/23/2024	84.91
232401969	AMAZON CAPITAL SERVICES	1DLN-Y6WJ-1LHC	2/23/2024	86.77
232401969	AMAZON CAPITAL SERVICES	1VKX-6CPD-3X4W	2/23/2024	87.26
232401969	AMAZON CAPITAL SERVICES	19WC-CVDT-9PY1	2/23/2024	93.07
232401969	AMAZON CAPITAL SERVICES	1GKV-9KLX-96TN	2/23/2024	97.84
232401969	AMAZON CAPITAL SERVICES	1M3F-CJK3-WJPF	2/23/2024	99.25
232401969	AMAZON CAPITAL SERVICES	16J1-XWVP-CL7J	2/23/2024	101.84
232401969	AMAZON CAPITAL SERVICES	1J4F-T3XF-WWLG	2/23/2024	105.26
232401969	AMAZON CAPITAL SERVICES	11RQ-1R44-LL7R	2/23/2024	105.64
232401969	AMAZON CAPITAL SERVICES	1GCJ-16RN-YD7T	2/23/2024	114.62
232401969	AMAZON CAPITAL SERVICES	1QMX-7QHN-3NQK	2/23/2024	116.38
232401969	AMAZON CAPITAL SERVICES	1H9N-13LK-7FPV	2/23/2024	116.87
232401969	AMAZON CAPITAL SERVICES	1NNG-LT9H-GTRW	2/23/2024	116.93
232401969	AMAZON CAPITAL SERVICES	1XT7-WWJD-3RXQ	2/23/2024	129.54
232401969	AMAZON CAPITAL SERVICES	14PV-LXKM-WJ7J	2/23/2024	129.92
232401969	AMAZON CAPITAL SERVICES	1DTN-NXQM-637M	2/23/2024	131.93
232401969	AMAZON CAPITAL SERVICES	14L7-PT3M-PXHP	2/23/2024	133.11
232401969	AMAZON CAPITAL SERVICES	1DLN-Y6WJ-GMN1	2/23/2024	143.85
232401969	AMAZON CAPITAL SERVICES	1LJY-YVRN-1NGC	2/23/2024	168.28

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232401969	AMAZON CAPITAL SERVICES	1GFY-1CN4-C6JV	2/23/2024	173.76
232401969	AMAZON CAPITAL SERVICES	1VTQ-43RJ-R39N	2/23/2024	173.76
232401969	AMAZON CAPITAL SERVICES	17KC-LXJ6-6VLC	2/23/2024	180.00
232401969	AMAZON CAPITAL SERVICES	1FJ3-XFD7-WQDP	2/23/2024	181.37
232401969	AMAZON CAPITAL SERVICES	14L7-PT3M-NY4G	2/23/2024	194.13
232401969	AMAZON CAPITAL SERVICES	1HY9-D9FF-WY4Q	2/23/2024	195.66
232401969	AMAZON CAPITAL SERVICES	1QMX-7QHN-74HH	2/23/2024	201.98
232401969	AMAZON CAPITAL SERVICES	1V9Q-M169-HPJY	2/23/2024	203.75
232401969	AMAZON CAPITAL SERVICES	1Q6F-KXPQ-QVWM	2/23/2024	209.65
232401969	AMAZON CAPITAL SERVICES	1N9K-1XYX-WGRX	2/23/2024	209.97
232401969	AMAZON CAPITAL SERVICES	11DW-CXPL-DYGX	2/23/2024	211.81
232401969	AMAZON CAPITAL SERVICES	1M6L-PQ1W-7Y9Y	2/23/2024	239.45
232401969	AMAZON CAPITAL SERVICES	19KY-3WGC-PRJT	2/23/2024	242.94
232401969	AMAZON CAPITAL SERVICES	1LDD-LLLJ-J6GL	2/23/2024	255.76
232401969	AMAZON CAPITAL SERVICES	1D4C-MMXV-FT1F	2/23/2024	281.32
232401969	AMAZON CAPITAL SERVICES	1DGR-YQGG-PX6W	2/23/2024	289.55
232401969	AMAZON CAPITAL SERVICES	1H6C-WCGH-R1RT	2/23/2024	296.31
232401969	AMAZON CAPITAL SERVICES	1V6L-76VD-X1K1	2/23/2024	329.03
232401969	AMAZON CAPITAL SERVICES	1HY9-D9FF-WY4Q	2/23/2024	336.36
232401969	AMAZON CAPITAL SERVICES	19XV-6TQM-KC3N	2/23/2024	347.04
232401969	AMAZON CAPITAL SERVICES	1MLL-YLKR-JY3K	2/23/2024	367.59
232401969	AMAZON CAPITAL SERVICES	1GG4-CWHH-1WVM	2/23/2024	371.07
232401969	AMAZON CAPITAL SERVICES	1M3T-1DV6-94W6	2/23/2024	380.03
232401969	AMAZON CAPITAL SERVICES	1JPN-QFX7-1QTG	2/23/2024	409.66
232401969	AMAZON CAPITAL SERVICES	1KT3-9XDN-VTMM	2/23/2024	516.94
232401969	AMAZON CAPITAL SERVICES	1XQK-PCVJ-GDL7	2/23/2024	669.99
232401969	AMAZON CAPITAL SERVICES	1FGP-RQ44-HHTW	2/23/2024	722.83
232401969	AMAZON CAPITAL SERVICES	16WV-6Q4Q-T41Q	2/23/2024	832.46
232401969	AMAZON CAPITAL SERVICES	1JXG-499F-FH4X	2/23/2024	839.70
232401969	AMAZON CAPITAL SERVICES	1GMK-FWPX-HHJX	2/23/2024	3,046.63
232401970	AMERICAN WELDING & GAS INC	9886918	2/23/2024	10.10
232401970	AMERICAN WELDING & GAS INC	9887051	2/23/2024	35.87
232401970	AMERICAN WELDING & GAS INC	9869294	2/23/2024	43.06
232401970	AMERICAN WELDING & GAS INC	9870231	2/23/2024	647.10
232401971	ANDREAS, HEATHER	FEB2024 ITEMa	2/23/2024	22.33
232401972	AUGUST WINTER & SONS INC	56588	2/23/2024	1,135.00
232401973	BAILEY, SARAH	JAN2024 MILEAGE	2/23/2024	13.40
232401974	BORNTREGER, SIERRA	FEB2024 ITEM	2/23/2024	53.25
232401975	BOUFFLEUR, BETH	JAN2024 MILEAGE	2/23/2024	80.20
232401976	BRANTON, MICHELLE	JAN2024 MILEAGE	2/23/2024	128.04
232401977	BROWN, BONO	REF02082024	2/23/2024	60.00
232401978	BRZEZINSKI, ADAM	REF02082024	2/23/2024	100.00

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232401979	CEDAR CREST SPECIALTIES, INC.	212400504	2/23/2024	522.72
232401980	CENTRAL PROGRAMS INC	O159-KUF-EUG	2/23/2024	4,706.69
232401981	CLEVELAND, CARLY	JAN2024 MILEAGEa	2/23/2024	21.31
232401982	COKER, WILLIAM	REF02102024	2/23/2024	42.60
232401982	COKER, WILLIAM	REF02102024	2/23/2024	170.00
232401983	COSBY, WINSOR JR	FEB2024 ITEM	2/23/2024	19.66
232401984	DAY, MARLA	WOR-020823-1	2/23/2024	70.00
232401984	DAY, MARLA	WOR-021524	2/23/2024	70.00
232401984	DAY, MARLA	WOR-021524	2/23/2024	70.00
232401985	DEAN, PAUL	REF02162024	2/23/2024	100.00
232401986	DEININGER, CURTIS	FEB2024 ITEM	2/23/2024	38.53
232401987	DOESCHER, LAUREN	FEB2024 ITEM	2/23/2024	12.73
232401988	ELGERSMA, RONALD	WOR02062024	2/23/2024	45.00
232401989	ENGBRETSON, BRIAN	REF-020824-5	2/23/2024	35.00
232401989	ENGBRETSON, BRIAN	REF02062024	2/23/2024	60.00
232401989	ENGBRETSON, BRIAN	REF02082024	2/23/2024	60.00
232401989	ENGBRETSON, BRIAN	REF02162024	2/23/2024	60.00
232401990	ENGLISH, JOSHUA	REF-021524-1	2/23/2024	35.00
232401990	ENGLISH, JOSHUA	REF-020624-2	2/23/2024	60.00
232401990	ENGLISH, JOSHUA	REF02162024	2/23/2024	60.00
232401991	EXNER, ROBERT	REF02062024	2/23/2024	100.00
232401992	FIRST SUPPLY LLC	156312-01	2/23/2024	5.40
232401992	FIRST SUPPLY LLC	157996-00	2/23/2024	7.50
232401992	FIRST SUPPLY LLC	157971-00	2/23/2024	24.52
232401992	FIRST SUPPLY LLC	158400-00	2/23/2024	29.82
232401992	FIRST SUPPLY LLC	158453-01	2/23/2024	55.12
232401992	FIRST SUPPLY LLC	155511-00.	2/23/2024	76.41
232401992	FIRST SUPPLY LLC	158453-00	2/23/2024	165.37
232401992	FIRST SUPPLY LLC	158115-00	2/23/2024	350.95
232401992	FIRST SUPPLY LLC	158449-00	2/23/2024	502.64
232401992	FIRST SUPPLY LLC	154948-00/156085-00	2/23/2024	1,059.71
232401992	FIRST SUPPLY LLC	157488-00	2/23/2024	1,563.45
232401993	FISCHER, TAMMY	FEB2024 ITEM	2/23/2024	8.98
232401993	FISCHER, TAMMY	FEB2024 ITEMa	2/23/2024	51.55
232401994	FOLLETT CONTENT SOLUTIONS, LLC.	341625F	2/23/2024	20.18
232401994	FOLLETT CONTENT SOLUTIONS, LLC.	341626F	2/23/2024	21.28
232401994	FOLLETT CONTENT SOLUTIONS, LLC.	308130F	2/23/2024	24.12
232401994	FOLLETT CONTENT SOLUTIONS, LLC.	329578F	2/23/2024	69.45
232401994	FOLLETT CONTENT SOLUTIONS, LLC.	308130A	2/23/2024	246.19
232401994	FOLLETT CONTENT SOLUTIONS, LLC.	321432	2/23/2024	260.37
232401994	FOLLETT CONTENT SOLUTIONS, LLC.	321432F	2/23/2024	313.82
232401994	FOLLETT CONTENT SOLUTIONS, LLC.	323922A	2/23/2024	519.22

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232401994	FOLLETT CONTENT SOLUTIONS, LLC.	323922	2/23/2024	4,545.68
232401995	FORE-FRONT MECHANICAL, INC.	10699	2/23/2024	1,176.65
232401995	FORE-FRONT MECHANICAL, INC.	10641	2/23/2024	7,445.00
232401996	FORMS SPECIALISTS INC	54300	2/23/2024	2,022.55
232401997	FOX, GRETCHEN	JAN2024 MILEAGE	2/23/2024	87.24
232401998	FRANCE PROPANE SERVICE, INC.	332307	2/23/2024	29.00
232401999	FREIDEL, JOHN	REF02082024	2/23/2024	60.00
232401999	FREIDEL, JOHN	REF02102024	2/23/2024	60.00
232401999	FREIDEL, JOHN	REF02102024	2/23/2024	100.00
232402000	GAGNON, JUSTIN	REF02082024	2/23/2024	100.00
232402001	GARSKE, ANGELA	FEB2024 MILEAGE	2/23/2024	61.64
232402002	GERING, JOHN	REF02062024	2/23/2024	100.00
232402002	GERING, JOHN	REF02092024	2/23/2024	100.00
232402003	GILBERTSON, KENDRA	FEB2024 ITEM	2/23/2024	10.74
232402003	GILBERTSON, KENDRA	FEB2024 ITEM	2/23/2024	22.94
232402004	GILLICK, CLAIRE	FEB2024 MILEAGE	2/23/2024	12.06
232402005	GIZA, SARA	WOR02102024	2/23/2024	300.00
232402006	GLYNN, JOHN	JAN2024 MILEAGE	2/23/2024	41.54
232402007	GOLBACH, JENNIFER	FEB2024 ITEM	2/23/2024	29.56
232402007	GOLBACH, JENNIFER	JAN2024 ITEM	2/23/2024	35.79
232402008	GRAINGER INC, WW	9014316138	2/23/2024	46.16
232402008	GRAINGER INC, WW	9014316146	2/23/2024	54.00
232402008	GRAINGER INC, WW	9022844873	2/23/2024	86.04
232402008	GRAINGER INC, WW	9010763135	2/23/2024	111.36
232402008	GRAINGER INC, WW	9016938780	2/23/2024	170.22
232402008	GRAINGER INC, WW	9011013969	2/23/2024	204.26
232402008	GRAINGER INC, WW	9016794761	2/23/2024	206.03
232402008	GRAINGER INC, WW	9011014009	2/23/2024	344.46
232402009	GULDAN, DONNA	JAN2024 MILEAGE	2/23/2024	32.83
232402010	HABECK, MICHAEL	WOR02062024	2/23/2024	45.00
232402011	HACK, THOMAS	REF-020824-4	2/23/2024	70.00
232402012	HAHN, NATHAN	FEB2024 MILEAGE	2/23/2024	6.83
232402013	HEBEIN, HALEY	JAN2024 MILEAGE	2/23/2024	209.71
232402014	HECKEL, CORY	FEB2024 ITEM	2/23/2024	33.91
232402014	HECKEL, CORY	JAN2024 MILEAGE	2/23/2024	60.23
232402015	HEID MUSIC COMPANY, INC.-APPLETON	3543035	2/23/2024	38.00
232402015	HEID MUSIC COMPANY, INC.-APPLETON	3494424	2/23/2024	113.50
232402015	HEID MUSIC COMPANY, INC.-APPLETON	3543034	2/23/2024	152.00
232402016	HELLER, CHRISTOPHER	WOR-021224-1	2/23/2024	35.00
232402016	HELLER, CHRISTOPHER	WOR-020824-2	2/23/2024	70.00
232402017	HELLER, KATHLEEN	WOR-021224-2	2/23/2024	35.00
232402017	HELLER, KATHLEEN	WOR-021224-2	2/23/2024	70.00

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232402018	HENRY, JOSEPH	REF-021524-4	2/23/2024	70.00
232402018	HENRY, JOSEPH	REF-020824-2	2/23/2024	120.00
232402018	HENRY, JOSEPH	REF-021524-4	2/23/2024	120.00
232402019	HINTZ, MORGAN	JAN2024 MILEAGE	2/23/2024	18.63
232402020	HOCKIN, TIMOTHY	REF02092024	2/23/2024	100.00
232402021	HOFFMAN, AARON	JAN2024 MILEAGE	2/23/2024	59.09
232402022	HORAK REFRIGERATION INC	7903	2/23/2024	153.70
232402022	HORAK REFRIGERATION INC	7906	2/23/2024	2,842.18
232402023	HOSTVEDT, JAMES	JAN2024 MILEAGE	2/23/2024	68.95
232402024	HUGILL, TODD	FEB2024 ITEM	2/23/2024	114.17
232402025	J.W. PEPPER & SON	366138261	2/23/2024	145.49
232402026	JABLONSKI, JASON	FEB2024 MILEAGE	2/23/2024	138.02
232402026	JABLONSKI, JASON	FEB2024 CONF	2/23/2024	167.26
232402027	JACKSON, SAYER	REF02082024	2/23/2024	100.00
232402028	JAGODZINSKI, ANNE	SubDistForJudg-2	2/23/2024	65.00
232402029	JANKE, TODD	REF-021224-2	2/23/2024	60.00
232402030	JIRIK, KRISTIN	FEB2024 ITEM	2/23/2024	27.99
232402030	JIRIK, KRISTIN	FEB2024 ITEMb	2/23/2024	59.11
232402030	JIRIK, KRISTIN	FEB2024 ITEMa	2/23/2024	69.24
232402031	JIRIK, SCOTT	JAN2024 ITEM	2/23/2024	69.67
232402032	JOHNSON, ANN	JAN2024 MILEAGE	2/23/2024	67.27
232402033	JULIOT, DAVID	REF-021224-1	2/23/2024	60.00
232402033	JULIOT, DAVID	REF-020824-1	2/23/2024	120.00
232402034	KAMPMANN, KEVIN	JAN2024 MILEAGE	2/23/2024	79.60
232402035	KAPPEL, SAMANTHA	Feb Group Fitness	2/23/2024	171.00
232402036	KEDING, KURT	WOR02102024	2/23/2024	100.00
232402037	KEDING, LOGAN	WOR02102024	2/23/2024	100.00
232402038	KENITZER, RICHARD	WOR02082024	2/23/2024	80.00
232402038	KENITZER, RICHARD	WOR02162024	2/23/2024	80.00
232402039	KIEFER, TED	REF02102024	2/23/2024	43.50
232402039	KIEFER, TED	REF02102024	2/23/2024	170.00
232402040	KUKLINSKI, BROCK	REF02082024	2/23/2024	100.00
232402041	LEHMAN, GINA	FEB2024 ITEM	2/23/2024	140.87
232402041	LEHMAN, GINA	FEB2024 ITEMa	2/23/2024	144.00
232402042	LOY, EMILY	JAN2024 MILEAGE	2/23/2024	139.30
232402043	M3 INSURANCE SOLU INC	95350	2/23/2024	1,308.00
232402044	MADISON NATL LIFE INS CO	45352	2/23/2024	7,087.94
232402044	MADISON NATL LIFE INS CO	45352	2/23/2024	11,440.66
232402045	MARATHON PEST CONTROL	55560	2/23/2024	31.00
232402045	MARATHON PEST CONTROL	55546	2/23/2024	35.00
232402045	MARATHON PEST CONTROL	55529	2/23/2024	38.00
232402045	MARATHON PEST CONTROL	55566	2/23/2024	38.00

**DC EVEREST AREA SCHOOL DISTRICT
BOARD CHECK REGISTER
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CHECK NUMBER	VENDOR	INVOICE NUMBER	CHECK DATE	AMOUNT
232402046	MARCELLINO, ANTHONY	JAN2024 MILEAGE	2/23/2024	135.74
232402047	MATHIES, MICHAEL	REF-020624-3	2/23/2024	60.00
232402048	MAZUR, JAMES	REF02062024	2/23/2024	100.00
232402049	MEADEN, JAMES	WOR02062024	2/23/2024	45.00
232402050	MEVERDEN, PATRICK	REF02082024	2/23/2024	60.00
232402050	MEVERDEN, PATRICK	REF-021624-1	2/23/2024	120.00
232402051	MID WISCONSIN BEVERAGE	2960898/2961908/3019	2/23/2024	3,042.90
232402052	MISSISSIPPI WELDERS SUPPLY CO., INC	4243931	2/23/2024	340.00
232402052	MISSISSIPPI WELDERS SUPPLY CO., INC	4243469	2/23/2024	9,864.00
232402053	MOLLING, CAROL	FEB2024 ITEM	2/23/2024	17.99
232402054	MONK, PAUL	REF02102024	2/23/2024	59.70
232402054	MONK, PAUL	REF02102024	2/23/2024	170.00
232402055	MOSEY, PAT	REF02082024	2/23/2024	60.00
232402056	NASSCO INC - CUSTODIAL	6389357	2/23/2024	8.92
232402056	NASSCO INC - CUSTODIAL	6389357	2/23/2024	8.93
232402056	NASSCO INC - CUSTODIAL	6389357	2/23/2024	26.77
232402056	NASSCO INC - CUSTODIAL	6389357	2/23/2024	80.32
232402056	NASSCO INC - CUSTODIAL	6393362	2/23/2024	277.00
232402056	NASSCO INC - CUSTODIAL	6390599	2/23/2024	511.65
232402056	NASSCO INC - CUSTODIAL	6390998	2/23/2024	583.33
232402056	NASSCO INC - CUSTODIAL	6389357	2/23/2024	767.49
232402056	NASSCO INC - CUSTODIAL	6393519	2/23/2024	3,882.08
232402056	NASSCO INC - CUSTODIAL	6390995	2/23/2024	5,650.14
232402057	NATZKE, ANDREW	FEB2024 ITEM	2/23/2024	19.95
232402058	NICHOLS, MICHAEL	REF-020824-3	2/23/2024	70.00
232402059	NORTHWAY COMMUNICATIONS INC	118766	2/23/2024	116.00
232402059	NORTHWAY COMMUNICATIONS INC	182702	2/23/2024	553.10
232402060	NOWINSKY, MIKAYLA	JAN2024 MILEAGE	2/23/2024	23.32
232402061	OVERDRIVE INC	CD0258424042950	2/23/2024	500.00
232402062	PAN O GOLD BAKING CO ST CLOUD	2997207	2/23/2024	581.28
232402062	PAN O GOLD BAKING CO ST CLOUD	2997207	2/23/2024	5,231.52
232402063	PELOQUIN, CHRISTOPHER	REF02102024	2/23/2024	60.00
232402063	PELOQUIN, CHRISTOPHER	REF02092024	2/23/2024	100.00
232402063	PELOQUIN, CHRISTOPHER	REF02102024	2/23/2024	100.00
232402064	PER MAR SECURITY SERVICES, INC.	3251277	2/23/2024	90.00
232402064	PER MAR SECURITY SERVICES, INC.	3251276	2/23/2024	273.00
232402064	PER MAR SECURITY SERVICES, INC.	3247949	2/23/2024	447.21
232402064	PER MAR SECURITY SERVICES, INC.	3247730	2/23/2024	3,713.10
232402065	PERFORMANCE FOODSERVICE	414140	2/23/2024	7.00
232402065	PERFORMANCE FOODSERVICE	422795	2/23/2024	37.04
232402065	PERFORMANCE FOODSERVICE	422795	2/23/2024	40.49
232402065	PERFORMANCE FOODSERVICE	410135	2/23/2024	86.96

**DC EVEREST AREA SCHOOL DISTRICT
BOARD CHECK REGISTER
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CHECK NUMBER	VENDOR	INVOICE NUMBER	CHECK DATE	AMOUNT
232402065	PERFORMANCE FOODSERVICE	412262	2/23/2024	146.15
232402065	PERFORMANCE FOODSERVICE	420604	2/23/2024	195.52
232402065	PERFORMANCE FOODSERVICE	422795	2/23/2024	353.12
232402065	PERFORMANCE FOODSERVICE	420604	2/23/2024	454.77
232402065	PERFORMANCE FOODSERVICE	410135	2/23/2024	550.42
232402065	PERFORMANCE FOODSERVICE	412262	2/23/2024	620.40
232402065	PERFORMANCE FOODSERVICE	414140	2/23/2024	979.67
232402066	PILSNER, NICHOLAS	REF02062024	2/23/2024	100.00
232402067	POLAR ELECTRO INC.	331705556	2/23/2024	1,914.37
232402068	POYER, ROGER	REF02082024	2/23/2024	100.00
232402069	RASSMUSSEN, RONALD	REF02162024	2/23/2024	100.00
232402070	REIMANN, DAVID	JAN2024 MILEAGE	2/23/2024	106.20
232402071	RENNIE, DALLAS	FEB2024 ITEM	2/23/2024	26.98
232402072	RENNING LEWIS & LACY, S.C.	7324226	2/23/2024	1,705.00
232402073	RICE, JULIE	FEB2024 MILEAGE	2/23/2024	7.37
232402074	S & R SPORTS PRODUCTIONS	2421 2	2/23/2024	150.00
232402075	SAARI, ABIGAIL	WOR-020324-01	2/23/2024	125.00
232402076	SANKEY, LONNIE	REF02162024	2/23/2024	100.00
232402077	SCHEUNEMANN, ADAM	REF02062024	2/23/2024	100.00
232402078	SCHULT, MATTHEW	JAN2024 MILEAGE	2/23/2024	37.39
232402079	SEEHAFER, DAWN	FEB2024 ITEM	2/23/2024	173.11
232402080	SEELEY, CAITLIN	JAN-FEB2024 ITEM	2/23/2024	98.69
232402081	SKALITZKY, DEVANNE	FEB2024 ITEM	2/23/2024	115.98
232402082	SOEHL, MICHAEL	FEB2024 ITEMa	2/23/2024	11.75
232402082	SOEHL, MICHAEL	FEB2024 ITEM	2/23/2024	19.88
232402083	SPIEGEL, TINA	JAN2024 MILEAGE	2/23/2024	43.55
232402084	STICH, KAMRYN	JAN2024 MILEAGE	2/23/2024	83.48
232402085	SUN PRINTING LLC	144032	2/23/2024	126.00
232402085	SUN PRINTING LLC	143687	2/23/2024	747.00
232402086	TACKES, CALVIN	REF02102024	2/23/2024	39.90
232402086	TACKES, CALVIN	REF02102024	2/23/2024	170.00
232402087	TARRAS, STEPHEN	REF-020824-6	2/23/2024	35.00
232402087	TARRAS, STEPHEN	REF-021524-2	2/23/2024	35.00
232402087	TARRAS, STEPHEN	REF02062024	2/23/2024	60.00
232402088	TATRO, SARA	JAN2024 ITEM	2/23/2024	122.20
232402089	TEAM SPORTING GOODS INC	AAG028600-AC05	2/23/2024	695.00
232402090	THOMPSON, KELLY	JAN2024 MILEAGE	2/23/2024	33.84
232402091	TOTZKE, JEFF	REF02082024	2/23/2024	100.00
232402092	TRETTER, TODD	REF02102024	2/23/2024	60.00
232402093	VAN GALDER, MARK	WOR02102024	2/23/2024	100.00
232402094	VANGALDER, JASON	WOR02102024	2/23/2024	100.00
232402095	VIKING ELECTRIC SUPPLY	S007780354.001	2/23/2024	114.93

**DC EVEREST AREA SCHOOL DISTRICT
BOARD CHECK REGISTER
(2/13/2024-3/6/2024)**

CHECK NUMBER	VENDOR	INVOICE NUMBER	CHECK DATE	AMOUNT
232402095	VIKING ELECTRIC SUPPLY	S007778171.001	2/23/2024	807.20
232402095	VIKING ELECTRIC SUPPLY	S007778171.001.	2/23/2024	807.20
232402096	WELLER, JULIE	JAN2024 MILEAGE	2/23/2024	79.40
232402097	WELLER, RANDY	WOR02102024	2/23/2024	100.00
232402098	WELSH, JOHN	WOR02062024	2/23/2024	45.00
232402099	WENDORF, WILLIAM	REF02102024	2/23/2024	100.00
232402100	WESTFALL, AJAY	FEB2024 ITEM	2/23/2024	66.09
232402101	WHITSETT, DAWN	SubDistForJudg-1	2/23/2024	65.00
232402102	WI DEPT OF PUBLIC INST	255-0000058865	2/23/2024	1,000.00
232402103	WOLFE, JASON	REF02062024	2/23/2024	100.00
232402104	WSMA	34035	2/23/2024	291.00
232402105	YOLITZ, MELINDA	FEB2024 MILEAGE	2/23/2024	38.32
232402106	ZANDER, DALE	REF-021524-3	2/23/2024	70.00
232402106	ZANDER, DALE	REF-020624-1	2/23/2024	120.00
232402107	ZELL, CASSIE	JAN-FEB2024 ITEM	2/23/2024	47.30
232402112	DC EVEREST EDUCATION FOUNDATION, INC.	20240223ADGTCC	2/23/2024	1,855.74
232402113	ASPIRUS YMCA CHILD DEV CTR	YMCA-4K-FEB2024	3/1/2024	30,391.20
232402114	BETHLEHEM COMMUNITY	BETH-4K-FEB2024	3/1/2024	7,562.00
232402115	DEMCO, INC - ATTN:	7422241	3/1/2024	299.28
232402116	KEY TO LIFE CHILDCARE CENTER, INC.	KYLF-4K-FEB2024	3/1/2024	10,130.40
232402117	MARA CTY CHILD DEVELOPMENT	MCCDA-4K-FEB2024	3/1/2024	6,296.80
232402118	MOUNT OLIVE 4K PROGRAM	MTOL-4K-Feb2024	3/1/2024	7,316.40
232402119	NEWMAN CATHOLIC-ST THERESE	STTH-4K-FEB2024	3/1/2024	11,171.70
232402120	WAUSAU CHILD CARE-CEDAR CR,INC.	WACC-4K-FEB2024	3/1/2024	8,443.70
				1,161,774.43

**DC EVEREST AREA SCHOOL DISTRICT
 FUND 42 BOARD CHECK REGISTER
 (2/13/2024-3/6/2024)**

CHECK NUMBER	VENDOR	INVOICE NUMBER	CHECK DATE	AMOUNT
4200034	HEARTLAND BUSINESS SYSTEMS INC	668031-H	2/23/2024	4,191.76
4200035	SOMERVILLE ARCHITECTS	39346	2/23/2024	19,756.35
232402108	NASSCO INC - CUSTODIAL	6385208	2/23/2024	8,471.33
232402109	REI ENGINEERING, INC	46977	2/23/2024	257.50
232402110	THE BOLDT COMPANY	103990-0014	2/23/2024	1,494,949.73
				1,527,626.67

DC EVEREST AREA SCHOOL DISTRICT
FUND 46 BOARD CHECK REGISTER
(2/13/2024-3/6/2024)

CHECK NUMBER	VENDOR	INVOICE NUMBER	CHECK DATE	AMOUNT
232402111	FORE-FRONT MECHANICAL, INC.	10700	2/23/2024	3,050.87
				3,050.87

Account Level		Beginning	2023-24	2023-24	Ending
Fd T Loc Obj Func Prj DeptJob	Fd T Loc Obj Fu Description	Balance	FYTD Debits	FYTD Credits	Balance
10 A 000 000 711000 000 000 000	GENERAL FUND/CL Cash	-3,455,410.54	91,905,471.10	88,737,787.79	-287,227.23
10 A 000 000 711100 000 000 000	GENERAL FUND/PA Payroll Cash Clearance Account	0.00	23,757,249.12	24,469,329.34	-712,080.22
10 A 000 000 711105 000 000 000	GENERAL FUND/A/ A/P ACH Cash Clearing Account	0.00	0.00	0.00	0.00
10 A 000 000 711200 000 000 000	GENERAL FUND/PE PETTY CASH	655.00	3,500.00	300.00	3,855.00
10 A 000 000 712000 000 000 000	GENERAL FUND/IN INVESTMENTS	11,166,396.32	82,279,681.43	81,990,268.00	11,455,809.75
10 A 000 000 712001 000 000 000	GENERAL FUND/CD E-COMMERCE CASH ACCOUNT	8.79	531.30	540.09	0.00
10 A 000 000 712999 000 000 000	GENERAL FUND/WI WISC INVESTMENT ACCOUNT, PMA	13,059,729.26	2,258,382.28	14,500,000.00	818,111.54
10 A 000 000 713100 000 000 000	GENERAL FUND/TA TAXES RECEIVABLE	7,450,981.87	13,867,237.00	12,845,538.39	8,472,680.48
10 A 000 000 713200 000 000 000	GENERAL FUND/AC ACCOUNTS RECEIVABLE	12,900.40	131,666.82	144,567.22	0.00
10 A 000 000 713207 000 000 000	GENERAL FUND/SC SCOREBOARDS RECEIVABLE	0.00	0.00	0.00	0.00
10 A 000 000 713208 000 000 000	GENERAL FUND/FO FOUNDATION RECEIVABLE	0.00	0.00	0.00	0.00
10 A 000 000 713210 000 000 000	GENERAL FUND/TR TRACK RENOVATION PROJECT	0.00	0.00	0.00	0.00
10 A 000 000 714100 000 000 000	GENERAL FUND/DU Due From Other Funds	0.00	0.00	0.00	0.00
10 A 000 000 715100 000 000 000	GENERAL FUND/DU DUE FROM LOCAL GOVERNMENTS	0.00	0.00	0.00	0.00
10 A 000 000 715200 000 000 000	GENERAL FUND/OT OTHER WI DISTRICTS	0.00	0.00	0.00	0.00
10 A 000 000 715420 000 000 000	GENERAL FUND/CE RECEIVABLE FROM CESA	7,819.03	0.00	7,819.03	0.00
10 A 000 000 715500 000 000 000	GENERAL FUND/DU DUE FROM STATE GOVERNMENT	200,460.99	0.00	200,460.99	0.00
10 A 000 000 715600 000 000 000	GENERAL FUND/DU DUE FROM FED GOVERNMENT	174,628.55	0.00	174,628.55	0.00
10 A 000 000 716100 000 000 000	GENERAL FUND/IN INVENTORY	0.00	0.00	0.00	0.00
10 A 000 000 717000 000 000 000	GENERAL FUND/PR PREPAID EXPENSE	119,883.08	0.00	92,181.41	27,701.67
10 A 000 000 717001 000 000 000	GENERAL FUND/PR PREPAID EXPENSE	0.00	0.00	0.00	0.00
10 A 000 000 751000 000 000 000	GENERAL FUND/FI FIXED ASSETS-SITES	0.00	0.00	0.00	0.00
10 A 000 000 753000 000 000 000	GENERAL FUND/FI FIXED ASSETS-BUILDINGS	0.00	0.00	0.00	0.00
10 A 000 000 754000 000 000 000	GENERAL FUND/FI FIXED ASSETS-EQUIPMENT	0.00	0.00	0.00	0.00
10 A 000 000 754100 000 000 000	GENERAL FUND/EQ FIXED ASSETS-ACCUM DEPRECIATN	0.00	0.00	0.00	0.00
10 L 000 000 000000 000 000 000	GENERAL FUND/N/	0.00	0.00	0.00	0.00
10 L 000 000 811100 000 000 000	GENERAL FUND/TE TEMPORARY NOTES PAYABLE	0.00	0.00	0.00	0.00
10 L 000 000 811200 000 000 000	GENERAL FUND/AC ACCOUNTS PAYABLE	-232,318.56	16,348,807.88	16,116,489.32	0.00
10 L 000 000 811555 000 000 000	GENERAL FUND/AP AP P-CARD	0.00	0.00	0.00	0.00
10 L 000 000 811558 000 000 000	GENERAL FUND/AP AP STAPLES	0.00	0.00	0.00	0.00
10 L 000 000 811610 000 000 000	GENERAL FUND/ME MEDICARE TAX	-48,751.14	946,290.53	897,539.39	0.00
10 L 000 000 811611 000 000 000	GENERAL FUND/FI SOCIAL SECURITY TAX	-208,974.80	4,041,855.28	3,832,880.48	0.00
10 L 000 000 811612 000 000 000	GENERAL FUND/FE FEDERAL INCOME TAX	0.00	2,097,766.87	2,097,766.87	0.00
10 L 000 000 811613 000 000 000	GENERAL FUND/ST STATE INCOME TAX	-138,042.56	1,184,009.26	1,110,676.99	-64,710.29
10 L 000 000 811620 000 000 000	GENERAL FUND/RE RETIREMENT DEDUCTION	-928,544.73	4,290,612.43	4,084,558.84	-722,491.14
10 L 000 000 811622 000 000 000	GENERAL FUND/HD HDHP - 4K / 8K	0.00	0.00	0.00	0.00
10 L 000 000 811624 000 000 000	GENERAL FUND/HD HDHP - 40 PLAN	0.00	0.00	0.00	0.00
10 L 000 000 811626 000 000 000	GENERAL FUND/HS HSA - EMPLOYEE DEDUCTIONS	0.00	0.00	0.00	0.00
10 L 000 000 811628 000 000 000	GENERAL FUND/HS HSA - EMPLOYER CONTRIBUTIONS	0.00	0.00	0.00	0.00
10 L 000 000 811630 000 000 000	GENERAL FUND/DE DENTAL - PPO CONTRIBUTIONS	0.00	0.00	0.00	0.00

Account Level		Beginning	2023-24	2023-24	Ending
Fd T Loc Obj Func Prj DeptJob	Fd T Loc Obj Fu Description	Balance	FYTD Debits	FYTD Credits	Balance
10 L 000 000 811631 000 000 000	GENERAL FUND/HE HEALTH INSURANCE DEDUCT	0.00	0.00	0.00	0.00
10 L 000 000 811632 000 000 000	GENERAL FUND/DE DENTAL INSURANCE DEDUCT	0.00	0.00	0.00	0.00
10 L 000 000 811633 000 000 000	GENERAL FUND/DI DISABILITY INS DEDUCTION	-12,941.86	101,340.69	97,537.06	-9,138.23
10 L 000 000 811634 000 000 000	GENERAL FUND/SP SPOUSE/DEP'T LIFE INSURANCE	-2,556.26	7,119.45	7,411.49	-2,848.30
10 L 000 000 811635 000 000 000	GENERAL FUND/DE DEPENDENT CARE - CHPT125	-11,743.34	53,893.80	48,980.17	-6,829.71
10 L 000 000 811636 000 000 000	GENERAL FUND/DE DENTAL-PPO CHAPTER 125	0.00	0.00	0.00	0.00
10 L 000 000 811637 000 000 000	GENERAL FUND/HE HEALTH-CHAPTER 125	0.00	0.00	0.00	0.00
10 L 000 000 811638 000 000 000	GENERAL FUND/DE DENTAL-CHAPTER 125	0.00	0.00	0.00	0.00
10 L 000 000 811639 000 000 000	GENERAL FUND/AD ADDITIONAL LIFE INSURANCE	-1,609.54	64,055.52	65,823.52	-3,377.54
10 L 000 000 811640 000 000 000	GENERAL FUND/UN UNITED WAY	0.00	11,987.33	11,987.33	0.00
10 L 000 000 811641 000 000 000	GENERAL FUND/OT OTHER MEDICAL - CHPT 125	0.00	0.00	0.00	0.00
10 L 000 000 811642 000 000 000	GENERAL FUND/EB EBC - FLEX CLAIMS TAIL	0.00	0.00	0.00	0.00
10 L 000 000 811643 000 000 000	GENERAL FUND/HE HEALTH INS. - SELF PAY - COBRA	0.00	0.00	54,191.92	-54,191.92
10 L 000 000 811644 000 000 000	GENERAL FUND/DE DENTAL INS. - SELF PAY - COBRA	0.00	0.00	8,431.51	-8,431.51
10 L 000 000 811645 000 000 000	GENERAL FUND/LI LIFE INS - EMPLOYER CONTRIBUTI	-24,464.02	69,344.88	64,759.12	-19,878.26
10 L 000 000 811647 000 000 000	GENERAL FUND/LI LIMITED FLEX PLAN-CHAPTER 125	0.00	0.00	0.00	0.00
10 L 000 000 811648 000 000 000	GENERAL FUND/SU SUPPLEMENTAL LIFE INSURANCE	-4,869.77	27,676.06	29,070.32	-6,264.03
10 L 000 000 811650 000 000 000	GENERAL FUND/UN UNION DUES DEDUCTION	0.00	0.00	0.00	0.00
10 L 000 000 811652 000 000 000	GENERAL FUND/GR GREENHECK FIELDHOUSE MEMBERSHP	0.00	32.00	32.00	0.00
10 L 000 000 811654 000 000 000	GENERAL FUND/GT GREENHECK TURNER CTR DONATIONS	0.00	3,163.48	3,163.48	0.00
10 L 000 000 811655 000 000 000	GENERAL FUND/V V VISION PLAN (DELTA)	-446.54	35,746.23	31,811.98	3,487.71
10 L 000 000 811656 000 000 000	GENERAL FUND/V V SHORT TERM DISABILITY	5,954.48	54,160.85	54,073.11	6,042.22
10 L 000 000 811665 000 000 000	GENERAL FUND/RO ROTH 403(B)	0.00	47,340.50	47,340.50	0.00
10 L 000 000 811670 000 000 000	GENERAL FUND/TS TSA'S	0.00	633,645.03	633,645.03	0.00
10 L 000 000 811673 000 000 000	GENERAL FUND/RE RETIREE HEALTH	0.00	0.00	0.00	0.00
10 L 000 000 811674 000 000 000	GENERAL FUND/RE RETIREE DENTAL	0.00	0.00	0.00	0.00
10 L 000 000 811675 000 000 000	GENERAL FUND/RE RETIREE LIFE	0.00	0.00	0.00	0.00
10 L 000 000 811697 000 000 000	GENERAL FUND/CH CHAMBER GIFT CERTIFICATES	0.00	11,110.00	11,110.00	0.00
10 L 000 000 811699 000 000 000	GENERAL FUND/MI MISCELLANEOUS DEDUCTION	0.00	48,638.07	48,665.07	-27.00
10 L 000 000 811700 000 000 000	GENERAL FUND/IN INTEREST PAYABLE	0.00	0.00	0.00	0.00
10 L 000 000 811810 000 000 000	GENERAL FUND/NE NET PAYROLL PAYABLE (CHECKS)	0.00	0.00	0.00	0.00
10 L 000 000 811815 000 000 000	GENERAL FUND/NE NET EFT PAYABLE	0.00	42,149,282.72	42,149,282.72	0.00
10 L 000 000 811820 000 000 000	GENERAL FUND/VO VOUCHERS PAYABLE	-3,416,666.02	3,424,666.02	8,000.00	0.00
10 L 000 000 812000 000 000 000	GENERAL FUND/DU Due To Other Funds	-1,935,000.00	1,935,000.00	0.00	0.00
10 L 000 000 815100 000 000 000	GENERAL FUND/SE SELF FUNDED PREMIUM DEPOSITS	0.00	0.00	0.00	0.00
10 L 000 000 815110 000 000 000	GENERAL FUND/DI SF DENTAL PREMIUMS - DISTRICT	0.00	67,867.17	67,867.17	0.00
10 L 000 000 815120 000 000 000	GENERAL FUND/EM SF DENTAL PREMIUMS - EMPLOYEE	0.00	0.00	0.00	0.00
10 L 000 000 815901 000 000 000	GENERAL FUND/OP OPEB 73	0.00	121.81	645,105.81	-644,984.00
10 L 000 000 816000 000 000 000	GENERAL FUND/DE DEFERRED REVENUES	0.00	0.00	0.00	0.00
10 L 000 000 816200 000 000 000	GENERAL FUND/DE DEFERRED REVENUE STATE AID	0.00	0.00	0.00	0.00

		Account Level		Beginning	2023-24		2023-24	Ending					
Fd	T Loc	Obj	Func	Prj	Dept	Job	Fd T Loc Obj Fu	Description	Balance	FYTD Debits	FYTD Credits	Balance	
10	L	000	000	816903	000	000	000	GENERAL FUND/DE	DEFERRED REVENUE-VARIOUS CAMPS	0.00	0.00	0.00	0.00
10	L	000	000	816905	000	000	000	GENERAL FUND/DE	DEFERRED REVENUE-MISC. ICE USE	0.00	0.00	0.00	0.00
10	L	000	000	816909	000	000	000	GENERAL FUND/DE	DEFERRED REVENUE H.S. HOCKEY	0.00	0.00	0.00	0.00
10	L	000	000	816910	000	000	000	GENERAL FUND/DE	DEF. REV. - IN TECH	0.00	0.00	0.00	0.00
10	L	000	000	816999	000	000	000	GENERAL FUND/OT	DEFERRED REVENUE- OTHER GRANTS	0.00	0.00	0.00	0.00
10	L	000	000	817100	000	000	000	GENERAL FUND/HE	HEALTH-CLAIMS PAYABLE	0.00	0.00	0.00	0.00
10	L	000	000	817101	000	000	000	GENERAL FUND/SE	HEALTH INS. PREMIUM PAYABLE	-1,168,865.81	7,372,535.15	7,011,565.96	-807,896.62
10	L	000	000	817150	000	000	000	GENERAL FUND/HR	HRA PAYABLE	0.00	0.00	0.00	0.00
10	L	000	000	817200	000	000	000	GENERAL FUND/DE	DENTAL-CLAIMS PAYABLE	-179,954.02	765,836.23	740,829.22	-154,947.01
10	L	000	000	819107	000	000	000	GENERAL FUND/CO	CONF ROOM A - ED IMPROVEMENT	0.00	0.00	0.00	0.00
10	L	000	000	842300	000	000	000	GENERAL FUND/LO	LONG TERM BONDS PAYABLE	0.00	0.00	0.00	0.00
10	L	000	000	842350	000	000	000	GENERAL FUND/38	38 FUND TAXABLE BONDS	0.00	0.00	0.00	0.00
10	Q	000	000	000000	000	000	000	GENERAL FUND/N/		0.00	0.00	0.00	0.00
10	Q	000	000	911000	000	000	000	GENERAL FUND/FI	FIXED ASSETS - L.T.D.	0.00	0.00	0.00	0.00
10	Q	000	000	912000	000	000	000	GENERAL FUND/FI	FIXED ASSETS - TAX LEVY	0.00	0.00	0.00	0.00
10	Q	000	000	914000	000	000	000	GENERAL FUND/FI	FIXED ASSETS-ACCUM DEPRECIATIO	0.00	0.00	0.00	0.00
10	Q	000	000	916000	000	000	000	GENERAL FUND/FI	FIXED ASSETS - DONATIONS	0.00	0.00	0.00	0.00
10	Q	000	000	931000	000	000	000	GENERAL FUND/FU	FUND BALANCE-RESERVED	0.00	133,269,278.03	133,679,443.85	-410,165.82
10	Q	000	000	931700	000	000	000	GENERAL FUND/FU	FUND BALANCE - L.T.D.	0.00	0.00	0.00	0.00
10	Q	000	000	932000	000	000	000	GENERAL FUND/FU	FUND BALANCE - CASH FLOW	0.00	0.00	0.00	0.00
10	Q	000	000	936110	000	000	000	GENERAL FUND/SE	FUND BALANCE - SELF INSURANCE	0.00	0.00	0.00	0.00
10	Q	000	000	936120	000	000	000	GENERAL FUND/Co	CONT OBLIG-RESTRICTED FUND BAL	0.00	0.00	0.00	0.00
10	Q	000	000	936130	000	000	000	GENERAL FUND/UN	UNSPENT COMMON SCHOOL LIBRARY	-23,907.88	420,835.18	173,183.66	223,743.64
10	Q	000	000	936320	000	000	000	GENERAL FUND/De	DEBT SERVICE RETIREMENT	0.00	0.00	0.00	0.00
10	Q	000	000	936500	000	000	000	GENERAL FUND/Fo	FOOD SERVICE FUND BALANCE	0.00	0.00	0.00	0.00
10	Q	000	000	936900	000	000	000	GENERAL FUND/FD	FUND BALANCE-RESTRICTED OTHER	0.00	0.00	0.00	0.00
10	Q	000	000	938900	000	000	000	GENERAL FUND/As	ASSIGNED FUND BALANCE	0.00	0.00	0.00	0.00
10	Q	000	000	939200	000	000	000	GENERAL FUND/CA	WORKING CAPITAL (CASH FLOW)	-20,404,350.38	177,948,838.22	174,639,931.02	-17,095,443.18
10	Q	000	000	939900	000	000	000	GENERAL FUND/Un	UNASSIGNED FUND BALANCE	0.00	0.00	0.00	0.00
10	-	---	---	-----	---	---	---			0.00	611,636,575.72	611,636,575.72	0.00

Account Level		Beginning	2023-24	2023-24	Ending
Fd T Loc Obj Func Prj DeptJob	Fd T Loc Obj Fu Description	Balance	FYTD Debits	FYTD Credits	Balance
27 A 000 000 711000 000 000 000	SPECIAL EDUCATI CASH	484,726.96	3,326,545.90	8,081,806.44	-4,270,533.58
27 A 000 000 711100 000 000 000	SPECIAL EDUCATI PAYROLL CLEARANCE ACCOUNT	0.00	7,273,615.37	7,756,692.61	-483,077.24
27 A 000 000 711105 000 000 000	SPECIAL EDUCATI A/P ACH CASH ACCOUNT INTERCITY	0.00	0.00	0.00	0.00
27 A 000 000 712000 000 000 000	SPECIAL EDUCATI INVESTMENTS	0.00	3,022,099.00	3,022,099.00	0.00
27 A 000 000 713200 000 000 000	SPECIAL EDUCATI ACCOUNTS RECEIVABLE	19,132.98	0.00	19,132.98	0.00
27 A 000 000 714100 000 000 000	SPECIAL EDUCATI Due From Other Funds	0.00	0.00	0.00	0.00
27 A 000 000 715420 000 000 000	SPECIAL EDUCATI DUE FROM CESA	0.00	0.00	0.00	0.00
27 A 000 000 715500 000 000 000	SPECIAL EDUCATI DUE FROM STATE GOVERNMENT	0.00	2,301.25	2,301.25	0.00
27 A 000 000 715600 000 000 000	SPECIAL EDUCATI DUE FROM FED GOVERNMENT	505,625.34	0.00	505,625.34	0.00
27 L 000 000 000000 000 000 000	SPECIAL EDUCATI	0.00	0.00	0.00	0.00
27 L 000 000 811200 000 000 000	SPECIAL EDUCATI ACCOUNTS PAYABLE	-3,149.95	761,285.60	758,135.65	0.00
27 L 000 000 811558 000 000 000	SPECIAL EDUCATI AP STAPLES	0.00	0.00	0.00	0.00
27 L 000 000 811610 000 000 000	SPECIAL EDUCATI MEDICARE TAX	-9,898.77	9,898.77	0.00	0.00
27 L 000 000 811611 000 000 000	SPECIAL EDUCATI SOCIAL SECURITY TAX	-42,324.50	42,324.50	0.00	0.00
27 L 000 000 811620 000 000 000	SPECIAL EDUCATI RETIREMENT DEDUCTION	-47,187.95	47,187.95	0.00	0.00
27 L 000 000 811628 000 000 000	SPECIAL EDUCATI HSA - EMPLOYER CONTRIBUTIONS	0.00	0.00	0.00	0.00
27 L 000 000 811630 000 000 000	SPECIAL EDUCATI DENTAL - PPO CONTRIBUTION	0.00	0.00	0.00	0.00
27 L 000 000 811633 000 000 000	SPECIAL EDUCATI DISABILITY INS DEDUCTION	-2,163.39	2,163.39	0.00	0.00
27 L 000 000 811645 000 000 000	SPECIAL EDUCATI LIFE INS - EMPLOYER CONTRIBUTI	-1,191.59	1,191.63	0.04	0.00
27 L 000 000 811815 000 000 000	SPECIAL EDUCATI NET EFT PAYABLE	0.00	9,455,513.35	9,455,513.35	0.00
27 L 000 000 811820 000 000 000	SPECIAL EDUCATI VOUCHERS PAYABLE	-693,944.20	693,944.20	0.00	0.00
27 L 000 000 812000 000 000 000	SPECIAL EDUCATI Due To Other Funds	0.00	0.00	0.00	0.00
27 L 000 000 813500 000 000 000	SPECIAL EDUCATI DUE TO STATE GOVERNMENT	-5,128.00	5,128.00	0.00	0.00
27 L 000 000 815100 000 000 000	SPECIAL EDUCATI SELF FUNDED PREMIUM DEPOSITS	0.00	0.00	0.00	0.00
27 L 000 000 815110 000 000 000	SPECIAL EDUCATI S/F DENTAL PREMIUMS - DISTRICT	0.00	16,950.73	16,950.73	0.00
27 L 000 000 817101 000 000 000	SPECIAL EDUCATI SECURITY PREMIUM PAYABLE	-187,546.20	187,546.20	0.00	0.00
27 L 000 000 817150 000 000 000	SPECIAL EDUCATI HRA PAYABLE	0.00	0.00	0.00	0.00
27 L 000 000 817200 000 000 000	SPECIAL EDUCATI DENTAL - CLAIMS PAYABLE	-16,950.73	16,950.73	0.00	0.00
27 Q 000 000 000000 000 000 000	SPECIAL EDUCATI	0.00	0.00	0.00	0.00
27 Q 000 000 931000 000 000 000	SPECIAL EDUCATI FUND BALANCE - RESERVED	0.00	28,777,564.97	28,786,209.52	-8,644.55
27 Q 000 000 932000 000 000 000	SPECIAL EDUCATI FUND BALANCE - CASH FLOW	0.00	0.00	0.00	0.00
27 Q 000 000 936120 000 000 000	SPECIAL EDUCATI CONT OBLIG-RESTRICTED FUND BAL	0.00	0.00	0.00	0.00
27 Q 000 000 936320 000 000 000	SPECIAL EDUCATI DEBT SERVICE RETIREMENT	0.00	0.00	0.00	0.00
27 Q 000 000 936500 000 000 000	SPECIAL EDUCATI FOOD SERVICE FUND BALANCE	0.00	0.00	0.00	0.00
27 Q 000 000 936900 000 000 000	SPECIAL EDUCATI FUND BALANCE-RESTRICTED OTHER	0.00	0.00	0.00	0.00
27 Q 000 000 938900 000 000 000	SPECIAL EDUCATI ASSIGNED FUND BALANCE	0.00	0.00	0.00	0.00
27 Q 000 000 939200 000 000 000	SPECIAL EDUCATI WORKING CAPITAL (CASH FLOW)	0.00	0.00	0.00	0.00
27 Q 000 000 939900 000 000 000	SPECIAL EDUCATI UNASSIGNED FUND BALANCE	0.00	37,372,964.13	32,610,708.76	4,762,255.37
27 - --- --- --- --- ---		0.00	91,015,175.67	91,015,175.67	0.00

		Account Level		Beginning	2023-24	2023-24	Ending
Fd T Loc Obj Func Prj DeptJob	Fd T Loc Obj Fu	Description	Balance	FYTD Debits	FYTD Credits	Balance	
50 A 000 000 711000 000 000 000	FOOD SERVICE FU	CASH	1,789,365.84	2,079,145.51	2,734,742.33	1,133,769.02	
50 A 000 000 711100 000 000 000	FOOD SERVICE FU	PAYROLL CLEARANCE ACCOUNT	0.00	1,117,329.96	1,200,519.88	-83,189.92	
50 A 000 000 711105 000 000 000	FOOD SERVICE FU	A/P ACH CASH ACCOUNT INTERCITY	0.00	0.00	0.00	0.00	
50 A 000 000 711200 000 000 000	FOOD SERVICE FU	PETTY CASH	110.10	568.00	0.00	678.10	
50 A 000 000 712000 000 000 000	FOOD SERVICE FU	INVESTMENTS	0.00	964,983.81	964,983.81	0.00	
50 A 000 000 712001 000 000 000	FOOD SERVICE FU	FS INTERNET CASH ACCOUNT	0.39	877,882.46	877,882.05	0.80	
50 A 000 000 713200 000 000 000	FOOD SERVICE FU	ACCOUNTS RECEIVABLE	1,229.08	0.00	1,229.08	0.00	
50 A 000 000 713300 000 000 000	FOOD SERVICE FU	INTEREST RECEIVABLE	0.00	0.00	0.00	0.00	
50 A 000 000 714100 000 000 000	FOOD SERVICE FU	Due From Other Funds	0.00	0.00	0.00	0.00	
50 A 000 000 715500 000 000 000	FOOD SERVICE FU	DUE FROM STATE GOVERNMENT	0.00	0.00	0.00	0.00	
50 A 000 000 715600 000 000 000	FOOD SERVICE FU	DUE FROM FEDERAL FUNDS	71,659.81	0.00	71,659.81	0.00	
50 L 000 000 000000 000 000 000	FOOD SERVICE FU		0.00	0.00	0.00	0.00	
50 L 000 000 811200 000 000 000	FOOD SERVICE FU	ACCOUNTS PAYABLE	-9,043.27	1,610,631.68	1,601,588.41	0.00	
50 L 000 000 811558 000 000 000	FOOD SERVICE FU	AP STAPLES	0.00	0.00	0.00	0.00	
50 L 000 000 811610 000 000 000	FOOD SERVICE FU	MEDICARE TAX	-218.35	218.35	0.00	0.00	
50 L 000 000 811611 000 000 000	FOOD SERVICE FU	SOCIAL SECURITY TAX	-933.63	933.63	0.00	0.00	
50 L 000 000 811620 000 000 000	FOOD SERVICE FU	RETIREMENT DEDUCTION	-1,023.92	1,023.92	0.00	0.00	
50 L 000 000 811628 000 000 000	FOOD SERVICE FU	HSA - EMPLOYER CONTRIBUTIONS	0.00	0.00	0.00	0.00	
50 L 000 000 811630 000 000 000	FOOD SERVICE FU	DENTAL PPO PLAN	0.00	0.00	0.00	0.00	
50 L 000 000 811633 000 000 000	FOOD SERVICE FU	DISABILITY INS DEDUCTION	0.00	0.00	0.00	0.00	
50 L 000 000 811645 000 000 000	FOOD SERVICE FU	LIFE INS - EMPLOYER CONTRIBUTI	0.00	0.00	0.00	0.00	
50 L 000 000 811815 000 000 000	FOOD SERVICE FU	NET EFT PAYABLE	0.00	1,232,903.63	1,232,903.63	0.00	
50 L 000 000 811820 000 000 000	FOOD SERVICE FU	VOUCHERS PAYABLE	-15,058.00	15,058.00	0.00	0.00	
50 L 000 000 812000 000 000 000	FOOD SERVICE FU	Due To Other Funds	0.00	0.00	0.00	0.00	
50 L 000 000 815000 000 000 000	FOOD SERVICE FU	DEPOSITS PAYABLE-FAMILY BALANC	0.00	0.00	0.00	0.00	
50 L 000 000 815100 000 000 000	FOOD SERVICE FU	SELF FUNDED PREMIUM DEPOSITS	0.00	0.00	0.00	0.00	
50 L 000 000 815300 000 000 000	FOOD SERVICE FU	DUE TO STATE	0.00	0.00	0.00	0.00	
50 L 000 000 815900 000 000 000	FOOD SERVICE FU	Other Deposits Payable	-102,219.84	0.00	0.00	-102,219.84	
50 L 000 000 817101 000 000 000	FOOD SERVICE FU	SECURITY PREMIUM PAYABLE	0.00	0.00	0.00	0.00	
50 L 000 000 817150 000 000 000	FOOD SERVICE FU	HRA PAYABLE	0.00	0.00	0.00	0.00	
50 L 000 000 817200 000 000 000	FOOD SERVICE FU	DENTAL-CLAIMS PAYABLE	0.00	0.00	0.00	0.00	
50 Q 000 000 000000 000 000 000	FOOD SERVICE FU		0.00	0.00	0.00	0.00	
50 Q 000 000 931000 000 000 000	FOOD SERVICE FU	FUND BALANCE - RESERVED	0.00	564,515.26	564,515.26	0.00	
50 Q 000 000 932000 000 000 000	FOOD SERVICE FU	FUND BALANCE - CASH FLOW	0.00	0.00	0.00	0.00	
50 Q 000 000 936120 000 000 000	FOOD SERVICE FU	CONT OBLIG-RESTRICTED FUND BAL	0.00	0.00	0.00	0.00	
50 Q 000 000 936320 000 000 000	FOOD SERVICE FU	DEBT SERVICE RETIREMENT	0.00	0.00	0.00	0.00	
50 Q 000 000 936500 000 000 000	FOOD SERVICE FU	FOOD SERVICE FUND BALANCE	-1,733,868.21	3,605,155.41	2,820,325.36	-949,038.16	
50 Q 000 000 936900 000 000 000	FOOD SERVICE FU	FUND BALANCE-RESTRICTED OTHER	0.00	0.00	0.00	0.00	
50 Q 000 000 938900 000 000 000	FOOD SERVICE FU	ASSIGNED FUND BALANCE	0.00	0.00	0.00	0.00	
50 Q 000 000 939200 000 000 000	FOOD SERVICE FU	WORKING CAPITAL (CASH FLOW)	0.00	0.00	0.00	0.00	

Fd T		Loc		Obj		Func		Prj		Dept		Job		Account Level		Beginning	2023-24		2023-24		Ending
Description														Balance	FYTD Debits	FYTD Credits	Balance				
50	Q	000	000	939900	000	000	000	000	000	000	000	000	000	FOOD SERVICE FU	UNASSIGNED FUND BALANCE	0.00	0.00	0.00	0.00	0.00	
50	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	0.00	12,070,349.62	12,070,349.62	0.00	0.00	

		Account Level		Beginning	2023-24		2023-24	Ending									
Fd	T	Loc	Obj	Func	Prj	Dept	Job	Fd	T	Loc	Obj	Fu	Description	Balance	FYTD Debits	FYTD Credits	Balance
80	A	000	000	711000	000	000	000	COMMUNITY SERVI					CASH	114,246.69	1,409,148.51	1,439,522.68	83,872.52
80	A	000	000	711001	000	000	000	COMMUNITY SERVI					COMM. SERV. MINIMUM BALANCE RQ	250.00	0.00	0.00	250.00
80	A	000	000	711100	000	000	000	COMMUNITY SERVI					PAYROLL CLEARANCE ACCOUNT	0.00	757,938.95	803,397.95	-45,459.00
80	A	000	000	711105	000	000	000	COMMUNITY SERVI					A/P ACH CASH ACCOUNT INTERCITY	0.00	0.00	0.00	0.00
80	A	000	000	711200	000	000	000	COMMUNITY SERVI					PETTY CASH	1,030.00	0.00	0.00	1,030.00
80	A	000	000	711300	000	000	000	COMMUNITY SERVI					HOLDING ACCOUNT - CASH	0.00	0.00	0.00	0.00
80	A	000	000	712000	000	000	000	COMMUNITY SERVI					INVESTMENTS	0.00	67,098.48	67,098.48	0.00
80	A	000	000	712001	000	000	000	COMMUNITY SERVI					ECOMMERCE - COMMUNITY SERVICE	0.00	69,720.49	69,720.49	0.00
80	A	000	000	713100	000	000	000	COMMUNITY SERVI					TAXES RECEIVABLE	0.00	450,000.00	450,000.00	0.00
80	A	000	000	713200	000	000	000	COMMUNITY SERVI					ACCOUNTS RECEIVABLE	169,377.12	0.00	169,377.12	0.00
80	A	000	000	713205	000	000	000	COMMUNITY SERVI					RECEIVABLES - UNCOLLECTED GHF	5,557.14	0.00	5,557.14	0.00
80	A	000	000	714100	000	000	000	COMMUNITY SERVI					Due From Other Funds	0.00	0.00	0.00	0.00
80	A	000	000	715600	000	000	000	COMMUNITY SERVI					DUE FROM FEDERAL GOVERNMENT	0.00	0.00	0.00	0.00
80	L	000	000	000000	000	000	000	COMMUNITY SERVI						0.00	0.00	0.00	0.00
80	L	000	000	811200	000	000	000	COMMUNITY SERVI					ACCOUNTS PAYABLE	-154,735.59	533,138.74	378,403.15	0.00
80	L	000	000	811225	000	000	000	COMMUNITY SERVI					CMTY ED CK ACCT PAYABLE	0.00	0.00	0.00	0.00
80	L	000	000	811558	000	000	000	COMMUNITY SERVI					AP STAPLES	0.00	0.00	0.00	0.00
80	L	000	000	811610	000	000	000	COMMUNITY SERVI					MEDICARE TAX	-525.82	525.82	0.00	0.00
80	L	000	000	811611	000	000	000	COMMUNITY SERVI					SOCIAL SECURITY TAX	-2,248.34	2,248.34	0.00	0.00
80	L	000	000	811620	000	000	000	COMMUNITY SERVI					RETIREMENT DEDUCTION	-657.93	657.93	0.00	0.00
80	L	000	000	811628	000	000	000	COMMUNITY SERVI					HSA - EMPLOYER CONTRIBUTIONS	0.00	0.00	0.00	0.00
80	L	000	000	811630	000	000	000	COMMUNITY SERVI					DENTAL - PPO CONTRIBUTION	0.00	0.00	0.00	0.00
80	L	000	000	811633	000	000	000	COMMUNITY SERVI					DISABILITY INSURANCE	0.00	0.00	0.00	0.00
80	L	000	000	811645	000	000	000	COMMUNITY SERVI					LIFE INS - EMPLOYER CONTRIBUTI	0.00	0.00	0.00	0.00
80	L	000	000	811815	000	000	000	COMMUNITY SERVI					NET EFT PAYABLE	0.00	829,580.55	829,580.55	0.00
80	L	000	000	811820	000	000	000	COMMUNITY SERVI					VOUCHERS PAYABLE	-36,263.26	36,263.26	0.00	0.00
80	L	000	000	812000	000	000	000	COMMUNITY SERVI					Due To Other Funds	0.00	0.00	0.00	0.00
80	L	000	000	816000	000	000	000	COMMUNITY SERVI						0.00	0.00	0.00	0.00
80	L	000	000	816900	000	000	000	COMMUNITY SERVI					DEFER.REV.-SCHL.AGE CARE	0.00	0.00	0.00	0.00
80	L	000	000	816901	000	000	000	COMMUNITY SERVI					DEFERRED REV.-YOUTH ACTIV.FEES	-55,654.22	55,654.22	17,412.72	-17,412.72
80	L	000	000	816902	000	000	000	COMMUNITY SERVI					DEFER.REV.-ADULT & FAMILY FEES	0.00	0.00	0.00	0.00
80	L	000	000	816903	000	000	000	COMMUNITY SERVI					DEFERRED REVENUE-VARIOUS CAMPS	0.00	0.00	0.00	0.00
80	L	000	000	816904	000	000	000	COMMUNITY SERVI					DEFERRED REVENUE PRESCHOOL FEE	0.00	0.00	0.00	0.00
80	L	000	000	816905	000	000	000	COMMUNITY SERVI					DEFERRED REVENUE-OTHER ICE USE	-870.00	870.00	0.00	0.00
80	L	000	000	816906	000	000	000	COMMUNITY SERVI					DEFERRED REVENUE - CARE CORNER	0.00	0.00	0.00	0.00
80	L	000	000	816907	000	000	000	COMMUNITY SERVI					DEFERRED REVENUE-POOL ACTIVITY	0.00	0.00	0.00	0.00
80	L	000	000	816908	000	000	000	COMMUNITY SERVI					DEF.REV.-GFH BUILDING RENTAL	-2,764.00	12,385.96	9,796.96	-175.00
80	L	000	000	816909	000	000	000	COMMUNITY SERVI					DEF.REV.- H.S. HOCKEY	-2,895.00	2,895.00	0.00	0.00
80	L	000	000	816911	000	000	000	COMMUNITY SERVI					DEF.REV.-MEMBERSHIPS	0.00	0.00	0.00	0.00
80	L	000	000	816913	000	000	000	COMMUNITY SERVI					DEFERRED REVENUE-GHF CONCESSIO	0.00	0.00	0.00	0.00

		Account Level		Beginning	2023-24	2023-24	Ending			
Fd	T Loc	Obj	Func	Prj DeptJob	Fd T Loc Obj Fu	Description	Balance	FYTD Debits	FYTD Credits	Balance
80	L	000	000	817101	000 000 000	COMMUNITY SERVI SECURITY PREMIUM PAYABLE	0.00	0.00	0.00	0.00
80	L	000	000	817200	000 000 000	COMMUNITY SERVI DENTAL CLAIMS PAYABLE	0.00	0.00	0.00	0.00
80	Q	000	000	000000	000 000 000	COMMUNITY SERVI	0.00	0.00	0.00	0.00
80	Q	000	000	931000	000 000 000	COMMUNITY SERVI FUND BALANCE - RESERVED	0.00	1,178,498.78	1,178,498.78	0.00
80	Q	000	000	931896	000 000 000	COMMUNITY SERVI TOURNAMENT ACTIVITY	0.00	0.00	0.00	0.00
80	Q	000	000	932000	000 000 000	COMMUNITY SERVI FUND BALANCE - CASH FLOW	0.00	0.00	0.00	0.00
80	Q	000	000	936120	000 000 000	COMMUNITY SERVI CONT OBLIG-RESTRICTED FUND BAL	0.00	0.00	0.00	0.00
80	Q	000	000	936320	000 000 000	COMMUNITY SERVI DEBT SERVICE RETIREMENT	0.00	0.00	0.00	0.00
80	Q	000	000	936500	000 000 000	COMMUNITY SERVI FOOD SERVICE FUND BALANCE	0.00	0.00	0.00	0.00
80	Q	000	000	936900	000 000 000	COMMUNITY SERVI FUND BALANCE-RESTRICTED OTHER	-15,546.49	2,482,796.07	2,508,915.51	-41,665.93
80	Q	000	000	938900	000 000 000	COMMUNITY SERVI ASSIGNED FUND BALANCE	0.00	0.00	0.00	0.00
80	Q	000	000	939200	000 000 000	COMMUNITY SERVI WORKING CAPITAL (CASH FLOW)	0.00	0.00	0.00	0.00
80	Q	000	000	939900	000 000 000	COMMUNITY SERVI UNASSIGNED FUND BALANCE	0.00	0.00	0.00	0.00
80	Q	862	000	936900	000 120 000	COMMUNITY SERVI 3K PROGRAM EQUITY ACCOUNT	-18,300.30	37,913.45	53.02	19,560.13
80	-	---	---	-----	---	---	0.00	7,927,334.55	7,927,334.55	0.00

Account Level		Beginning	2023-24	2023-24	Ending
Fd T Loc Obj Func	Prj DeptJob Fd T Loc Obj Fu Description	Balance	FYTD Debits	FYTD Credits	Balance
Grand Asset Totals		31,900,364.20	235,622,096.74	251,406,769.25	16,115,691.69
Grand Liability Totals		-9,704,390.94	101,368,979.32	94,280,881.57	-2,616,293.19
Grand Equity Totals		-22,195,973.26	385,658,359.50	376,961,784.74	-13,499,398.50
Grand Totals		0.00	722,649,435.56	722,649,435.56	0.00

Number of Accounts: 242

***** End of report *****

BATCH	DESCRIPTION	FISCAL YEAR	POST DATE	BATCH ORIGIN	STATUS
23-00325	Mrs. Soukup requested transfer from Acct #411	2023-2024	03/06/2024	Submit Transfer	History

LINE	NAME/PROJ	DESCRIPTION/ADDITIONAL DESCRIPTION	ACCOUNT/REFERENCE	QUICK KEY	ENTRY DATE	DEBIT AMOUNT	CREDIT AMOUNT
1		Mrs. Soukup requested transfer from Acct #411 to Acc #342 to cover expenses for Conference	10 E 200 411 222200 000 220 000		03/06/2024	0.00	200.00
2		Mrs. Soukup requested transfer from Acct #411 to Acc #342 to cover expenses for Conference	10 E 200 342 222200 000 220 000		03/06/2024	200.00	0.00
TOTALS						200.00	200.00

BATCH	DESCRIPTION	FISCAL YEAR	POST DATE	BATCH ORIGIN	STATUS
23-00324	to cover JW pepper sheet music for Ann Johnso	2023-2024	03/06/2024	Submit Transfer	History

LINE	NAME/PROJ	DESCRIPTION/ADDITIONAL DESCRIPTION	ACCOUNT/REFERENCE	QUICK KEY	ENTRY DATE	DEBIT AMOUNT	CREDIT AMOUNT
1		to cover JW pepper sheet music for Ann Johnson	10 E 300 324 254200 000 125 000		03/06/2024	0.00	105.00
2		to cover JW pepper sheet music for Ann Johnson	10 E 300 473 125003 000 125 000		03/06/2024	105.00	0.00
TOTALS						105.00	105.00

BATCH	DESCRIPTION	FISCAL YEAR	POST DATE	BATCH ORIGIN	STATUS
23-00323	Love & Logic Meals transfer funds to correct	2023-2024	03/06/2024	Submit Transfer	History

LINE	NAME/PROJ	DESCRIPTION/ADDITIONAL DESCRIPTION	ACCOUNT/REFERENCE	QUICK KEY	ENTRY DATE	DEBIT AMOUNT	CREDIT AMOUNT
1		Love & Logic Meals transfer funds to correct account	10 E 809 479 110000 395 809 000		03/06/2024	0.00	600.00
2		Love & Logic Meals transfer funds to correct account	10 E 809 415 110000 395 809 000		03/06/2024	600.00	0.00
TOTALS						600.00	600.00

BATCH	DESCRIPTION	FISCAL YEAR	POST DATE	BATCH ORIGIN	STATUS
23-00321	Cover travel for conference	2023-2024	03/05/2024	Submit Transfer	History

LINE	NAME/PROJ	DESCRIPTION/ADDITIONAL DESCRIPTION	ACCOUNT/REFERENCE	QUICK KEY	ENTRY DATE	DEBIT AMOUNT	CREDIT AMOUNT
1		Cover travel for conference	10 E 809 310 221300 297 809 000		03/05/2024	0.00	1,100.00
2		Cover travel for conference	10 E 809 342 221300 297 809 000		03/05/2024	1,100.00	0.00
TOTALS						1,100.00	1,100.00

BATCH	DESCRIPTION	FISCAL YEAR	POST DATE	BATCH ORIGIN	STATUS
23-00320	to cover WTEA conference for Chad Brecke	2023-2024	03/04/2024	Submit Transfer	History

LINE	NAME/PROJ	DESCRIPTION/ADDITIONAL DESCRIPTION	ACCOUNT/REFERENCE	QUICK KEY	ENTRY DATE	DEBIT AMOUNT	CREDIT AMOUNT
1		to cover WTEA conference for Chad Brecke	10 E 809 342 136000 577 809 000		03/04/2024	0.00	200.00
2		to cover WTEA conference for Chad Brecke	10 E 809 310 136000 577 809 000		03/04/2024	200.00	0.00
TOTALS						200.00	200.00

BATCH	DESCRIPTION	FISCAL YEAR	POST DATE	BATCH ORIGIN	STATUS
23-00319	Mrs. Soukup has requested transfer from Acct	2023-2024	03/04/2024	Submit Transfer	History

LINE	NAME/PROJ	DESCRIPTION/ADDITIONAL DESCRIPTION	ACCOUNT/REFERENCE	QUICK KEY	ENTRY DATE	DEBIT AMOUNT	CREDIT AMOUNT
1		Mrs. Soukup has requested transfer from Acct 482 to Acc 432	10 E 200 482 222200 031 220 000		03/04/2024	0.00	1,000.00
2		Mrs. Soukup has requested transfer from Acct 482 to Acc 432	10 E 200 432 222200 031 220 000		03/04/2024	1,000.00	0.00
TOTALS						1,000.00	1,000.00

BATCH	DESCRIPTION	FISCAL YEAR	POST DATE	BATCH ORIGIN	STATUS
23-00318	to cover Skills USA members for entire school	2023-2024	03/04/2024	Submit Transfer	History

LINE	NAME/PROJ	DESCRIPTION/ADDITIONAL DESCRIPTION	ACCOUNT/REFERENCE	QUICK KEY	ENTRY DATE	DEBIT AMOUNT	CREDIT AMOUNT
1		to cover Skills USA members for entire school for John Glynn	10 E 809 420 136000 577 809 000		03/04/2024	0.00	130.00
2		to cover Skills USA members for entire school for John Glynn	10 E 809 940 136000 577 809 000		03/04/2024	130.00	0.00
TOTALS						130.00	130.00

BATCH	DESCRIPTION	FISCAL YEAR	POST DATE	BATCH ORIGIN	STATUS
23-00317	Tr to cover overage for guidance book order	2023-2024	03/04/2024	Submit Transfer	History

LINE	NAME/PROJ	DESCRIPTION/ADDITIONAL DESCRIPTION	ACCOUNT/REFERENCE	QUICK KEY	ENTRY DATE	DEBIT AMOUNT	CREDIT AMOUNT
1		Tr 411 to 479	10 E 108 411 241000 000 241 000		03/04/2024	0.00	26.00
2		Tr 411 to 479	10 E 108 479 110000 000 213 000		03/04/2024	26.00	0.00
TOTALS						26.00	26.00

BATCH	DESCRIPTION	FISCAL YEAR	POST DATE	BATCH ORIGIN	STATUS
23-00316	Tr to new acct created for radio repairs	2023-2024	03/04/2024	Submit Transfer	History

LINE	NAME/PROJ	DESCRIPTION/ADDITIONAL DESCRIPTION	ACCOUNT/REFERENCE	QUICK KEY	ENTRY DATE	DEBIT AMOUNT	CREDIT AMOUNT
1		Tr from 411 to 440	10 E 108 411 241000 000 241 000		03/04/2024	0.00	163.00
2		Tr from 411 to 440	10 E 108 440 110000 000 241 000		03/04/2024	163.00	0.00
TOTALS						163.00	163.00

BATCH	DESCRIPTION	FISCAL YEAR	POST DATE	BATCH ORIGIN	STATUS
23-00315	to cover reimbursement for Miranda R	2023-2024	03/04/2024	Submit Transfer	History

LINE	NAME/PROJ	DESCRIPTION/ADDITIONAL DESCRIPTION	ACCOUNT/REFERENCE	QUICK KEY	ENTRY DATE	DEBIT AMOUNT	CREDIT AMOUNT
1		to cover reimbursement for Miranda R	10 E 400 411 135000 000 135 000		03/04/2024	0.00	99.65
2		to cover reimbursement for Miranda R	10 E 400 342 135000 000 135 000		03/04/2024	99.65	0.00
TOTALS						99.65	99.65

BATCH	DESCRIPTION	FISCAL YEAR	POST DATE	BATCH ORIGIN	STATUS
23-00314	to cover negative balance	2023-2024	03/04/2024	Submit Transfer	History

LINE	NAME/PROJ	DESCRIPTION/ADDITIONAL DESCRIPTION	ACCOUNT/REFERENCE	QUICK KEY	ENTRY DATE	DEBIT AMOUNT	CREDIT AMOUNT
1		to cover negative balance	10 E 200 551 122000 000 122 000		03/04/2024	0.00	128.92
2		to cover negative balance	10 E 200 479 122000 000 122 000		03/04/2024	128.92	0.00
TOTALS						128.92	128.92

BATCH	DESCRIPTION	FISCAL YEAR	POST DATE	BATCH ORIGIN	STATUS
23-00313	to cover book order for Lori laporte	2023-2024	03/04/2024	Submit Transfer	History

LINE	NAME/PROJ	DESCRIPTION/ADDITIONAL DESCRIPTION	ACCOUNT/REFERENCE	QUICK KEY	ENTRY DATE	DEBIT AMOUNT	CREDIT AMOUNT
1		to cover book order for Lori laporte	10 E 200 551 122000 000 122 000		03/04/2024	0.00	72.42
2		to cover book order for Lori laporte	10 E 200 479 122000 000 122 000		03/04/2024	72.42	0.00
TOTALS						72.42	72.42

BATCH	DESCRIPTION	FISCAL YEAR	POST DATE	BATCH ORIGIN	STATUS
23-00312	to cover Book order for Lori Laporte	2023-2024	03/04/2024	Submit Transfer	History

LINE	NAME/PROJ	DESCRIPTION/ADDITIONAL DESCRIPTION	ACCOUNT/REFERENCE	QUICK KEY	ENTRY DATE	DEBIT AMOUNT	CREDIT AMOUNT
1		to cover Book order for Lori Laporte	10 E 200 551 122000 000 122 000		03/04/2024	0.00	81.78
2		to cover Book order for Lori Laporte	10 E 200 479 122000 000 122 000		03/04/2024	81.78	0.00
TOTALS						81.78	81.78

BATCH	DESCRIPTION	FISCAL YEAR	POST DATE	BATCH ORIGIN	STATUS
23-00311	to cover DECA bus invoice for Jodi Peterson	2023-2024	03/01/2024	Submit Transfer	History

LINE	NAME/PROJ	DESCRIPTION/ADDITIONAL DESCRIPTION	ACCOUNT/REFERENCE	QUICK KEY	ENTRY DATE	DEBIT AMOUNT	CREDIT AMOUNT
1		to cover DECA bus invoice for Jodi Peterson	10 E 400 342 133000 000 133 000		03/01/2024	0.00	1,937.55
2		to cover DECA bus invoice for Jodi Peterson	10 E 400 341 256770 000 133 000		03/01/2024	1,937.55	0.00
TOTALS						1,937.55	1,937.55

BATCH	DESCRIPTION	FISCAL YEAR	POST DATE	BATCH ORIGIN	STATUS
23-00310	to cover science supplies for John Minnihan	2023-2024	03/01/2024	Submit Transfer	History

LINE	NAME/PROJ	DESCRIPTION/ADDITIONAL DESCRIPTION	ACCOUNT/REFERENCE	QUICK KEY	ENTRY DATE	DEBIT AMOUNT	CREDIT AMOUNT
1		to cover science supplies for John Minnihan	10 E 300 940 126000 000 126 000		03/01/2024	0.00	217.23
2		to cover science supplies for John Minnihan	10 E 300 411 126000 000 126 000		03/01/2024	217.23	0.00
TOTALS						217.23	217.23

BATCH	DESCRIPTION	FISCAL YEAR	POST DATE	BATCH ORIGIN	STATUS
23-00309	to cover JW pepper invoice for Ann Johnson	2023-2024	03/01/2024	Submit Transfer	History

LINE	NAME/PROJ	DESCRIPTION/ADDITIONAL DESCRIPTION	ACCOUNT/REFERENCE	QUICK KEY	ENTRY DATE	DEBIT AMOUNT	CREDIT AMOUNT
1		to cover JW pepper invoice for Ann Johnson	10 E 300 324 254200 000 125 000		03/01/2024	0.00	62.99
2		to cover JW pepper invoice for Ann Johnson	10 E 300 473 125003 000 125 000		03/01/2024	62.99	0.00
TOTALS						62.99	62.99

BATCH	DESCRIPTION	FISCAL YEAR	POST DATE	BATCH ORIGIN	STATUS
23-00308	to cover food for prop for musical for Carol	2023-2024	03/01/2024	Submit Transfer	History

LINE	NAME/PROJ	DESCRIPTION/ADDITIONAL DESCRIPTION	ACCOUNT/REFERENCE	QUICK KEY	ENTRY DATE	DEBIT AMOUNT	CREDIT AMOUNT
1		to cover food for prop for musical for Carol Molling	10 E 200 411 122600 000 125 000		03/01/2024	0.00	2.83
2		to cover food for prop for musical for Carol Molling	10 E 200 415 122600 000 125 000		03/01/2024	2.83	0.00
TOTALS						2.83	2.83

BATCH	DESCRIPTION	FISCAL YEAR	POST DATE	BATCH ORIGIN	STATUS
23-00307	Funds moved from paper budget to office budge	2023-2024	02/29/2024	Submit Transfer	History

LINE	NAME/PROJ	DESCRIPTION/ADDITIONAL DESCRIPTION	ACCOUNT/REFERENCE	QUICK KEY	ENTRY DATE	DEBIT AMOUNT	CREDIT AMOUNT
1		transfer from paper budget to office budget	10 E 104 417 110000 000 241 000		02/29/2024	0.00	3,000.00
2		transfer from paper budget to office budget	10 E 104 411 110000 000 241 000		02/29/2024	3,000.00	0.00
TOTALS						3,000.00	3,000.00

BATCH	DESCRIPTION	FISCAL YEAR	POST DATE	BATCH ORIGIN	STATUS
23-00306	to cover colored expo markers for Len Fike	2023-2024	02/29/2024	Submit Transfer	History

LINE	NAME/PROJ	DESCRIPTION/ADDITIONAL DESCRIPTION	ACCOUNT/REFERENCE	QUICK KEY	ENTRY DATE	DEBIT AMOUNT	CREDIT AMOUNT
1		to cover colored expo markers for Len Fike	10 E 400 481 122435 000 122 000		02/29/2024	0.00	13.50
2		to cover colored expo markers for Len Fike	10 E 400 411 122435 000 122 000		02/29/2024	13.50	0.00
TOTALS						13.50	13.50

BATCH	DESCRIPTION	FISCAL YEAR	POST DATE	BATCH ORIGIN	STATUS
23-00305	to cover negative balance	2023-2024	02/29/2024	Submit Transfer	History

LINE	NAME/PROJ	DESCRIPTION/ADDITIONAL DESCRIPTION	ACCOUNT/REFERENCE	QUICK KEY	ENTRY DATE	DEBIT AMOUNT	CREDIT AMOUNT
1		to cover negative balance	10 E 300 411 124000 000 124 000		02/29/2024	0.00	0.06
2		to cover negative balance	10 E 300 415 124000 000 124 000		02/29/2024	0.06	0.00
TOTALS						0.06	0.06

BATCH	DESCRIPTION	FISCAL YEAR	POST DATE	BATCH ORIGIN	STATUS
23-00304	to cover heid invoice for Lisa Phalen	2023-2024	02/29/2024	Submit Transfer	History

LINE	NAME/PROJ	DESCRIPTION/ADDITIONAL DESCRIPTION	ACCOUNT/REFERENCE	QUICK KEY	ENTRY DATE	DEBIT AMOUNT	CREDIT AMOUNT
1		to cover heid invoice for Lisa Phalen	10 E 200 342 125002 000 125 000		02/29/2024	0.00	53.50
2		to cover heid invoice for Lisa Phalen	10 E 200 310 125002 000 125 000		02/29/2024	53.50	0.00
TOTALS						53.50	53.50

BATCH	DESCRIPTION	FISCAL YEAR	POST DATE	BATCH ORIGIN	STATUS
23-00303	to cover sheet music from Heid for Ann Johnso	2023-2024	02/29/2024	Submit Transfer	History

LINE	NAME/PROJ	DESCRIPTION/ADDITIONAL DESCRIPTION	ACCOUNT/REFERENCE	QUICK KEY	ENTRY DATE	DEBIT AMOUNT	CREDIT AMOUNT
1		to cover sheet music from Heid for Ann Johnson	10 E 300 411 125003 000 125 000		02/29/2024	0.00	59.00
2		to cover sheet music from Heid for Ann Johnson	10 E 300 473 125003 000 125 000		02/29/2024	59.00	0.00
TOTALS						59.00	59.00

BATCH	DESCRIPTION	FISCAL YEAR	POST DATE	BATCH ORIGIN	STATUS
23-00302	Reallocate funds to the food account	2023-2024	02/28/2024	Submit Transfer	History

LINE	NAME/PROJ	DESCRIPTION/ADDITIONAL DESCRIPTION	ACCOUNT/REFERENCE	QUICK KEY	ENTRY DATE	DEBIT AMOUNT	CREDIT AMOUNT
1		Tr from 140 to 415 acct	10 E 108 140 110000 000 809 207		02/28/2024	0.00	350.00
2		Tr from 140 to 415 acct	10 E 108 415 241000 000 241 000		02/28/2024	350.00	0.00
TOTALS						350.00	350.00

BATCH	DESCRIPTION	FISCAL YEAR	POST DATE	BATCH ORIGIN	STATUS
23-00301	Reallocation of funds for IMC computer purcha	2023-2024	02/28/2024	Submit Transfer	History

LINE	NAME/PROJ	DESCRIPTION/ADDITIONAL DESCRIPTION	ACCOUNT/REFERENCE	QUICK KEY	ENTRY DATE	DEBIT AMOUNT	CREDIT AMOUNT
1		Info Technology	10 E 814 360 222200 031 232 000		02/28/2024	0.00	60,185.38
2		Non cap tech hardware	10 E 814 482 222200 031 220 000		02/28/2024	60,185.38	0.00
TOTALS						60,185.38	60,185.38

BATCH	DESCRIPTION	FISCAL YEAR	POST DATE	BATCH ORIGIN	STATUS
23-00300	Common School Funds Transfer	2023-2024	02/28/2024	Web Batch Entry	History

LINE	NAME/PROJ	DESCRIPTION/ADDITIONAL DESCRIPTION	ACCOUNT/REFERENCE	QUICK KEY	ENTRY DATE	DEBIT AMOUNT	CREDIT AMOUNT
1		Common School Funds	10 E 102 482 222200 031 220 000		02/28/2024	1,492.32	0.00
		Common School Funds Transfer					
2		Common School Funds	10 E 814 482 222200 031 220 000		02/28/2024	0.00	1,492.32
		Common School Funds Transfer					
3		Common School Funds	10 E 101 482 222200 031 220 000		02/28/2024	746.16	0.00
		Common School Funds Transfer					
4		Common School Funds	10 E 814 482 222200 031 220 000		02/28/2024	0.00	746.16
		Common School Funds Transfer					
5		Common School Funds	10 E 108 482 222200 031 220 000		02/28/2024	746.16	0.00
		Common School Funds Transfer					
6		Common School Funds	10 E 814 482 222200 031 220 000		02/28/2024	0.00	746.16
		Common School Funds Transfer					
7		Common School Funds	10 E 105 482 222200 031 220 000		02/28/2024	746.16	0.00
		Common School Funds Transfer					
8		Common School Funds	10 E 814 482 222200 031 220 000		02/28/2024	0.00	746.16
		Common School Funds Transfer					
9		Common School Funds	10 E 103 482 222200 031 220 000		02/28/2024	1,492.32	0.00
		Common School Funds Transfer					
10		Common School Funds	10 E 814 482 222200 031 220 000		02/28/2024	0.00	1,492.32
		Common School Funds Transfer					
11		Common School Funds	10 E 104 482 222200 031 220 000		02/28/2024	1,492.32	0.00
		Common School Funds Transfer					
12		Common School Funds	10 E 814 482 222200 031 220 000		02/28/2024	0.00	1,492.32
		Common School Funds Transfer					
13		Common School Funds	10 E 106 482 222200 031 220 000		02/28/2024	1,492.32	0.00
		Common School Funds Transfer					
14		Common School Funds	10 E 814 482 222200 031 220 000		02/28/2024	0.00	1,492.32
		Common School Funds Transfer					
TOTALS						8,207.76	8,207.76

BATCH	DESCRIPTION	FISCAL YEAR	POST DATE	BATCH ORIGIN	STATUS
23-00299	to cover 2 Heid invoices #3524938 &3519161	2023-2024	02/28/2024	Submit Transfer	History

LINE	NAME/PROJ	DESCRIPTION/ADDITIONAL DESCRIPTION	ACCOUNT/REFERENCE	QUICK KEY	ENTRY DATE	DEBIT AMOUNT	CREDIT AMOUNT
1		to cover 2 Heid invoices #3524938 &3519161	10 E 300 324 254200 000 125 000		02/28/2024	0.00	76.23
2		to cover 2 Heid invoices #3524938 &3519161	10 E 300 411 125003 000 125 000		02/28/2024	76.23	0.00
TOTALS						76.23	76.23

BATCH	DESCRIPTION	FISCAL YEAR	POST DATE	BATCH ORIGIN	STATUS
23-00298	Combine accounts	2023-2024	02/28/2024	Submit Transfer	History

LINE	NAME/PROJ	DESCRIPTION/ADDITIONAL DESCRIPTION	ACCOUNT/REFERENCE	QUICK KEY	ENTRY DATE	DEBIT AMOUNT	CREDIT AMOUNT
1		Combine accounts	10 E 300 482 222200 031 220 000		02/28/2024	0.00	0.02
2		Combine accounts	10 E 300 432 222200 031 220 000		02/28/2024	0.02	0.00
TOTALS						0.02	0.02

BATCH	DESCRIPTION	FISCAL YEAR	POST DATE	BATCH ORIGIN	STATUS
23-00297	Combine accounts	2023-2024	02/28/2024	Submit Transfer	History

LINE	NAME/PROJ	DESCRIPTION/ADDITIONAL DESCRIPTION	ACCOUNT/REFERENCE	QUICK KEY	ENTRY DATE	DEBIT AMOUNT	CREDIT AMOUNT
1		Didn't do bindery this year	10 E 300 353 222200 000 220 000		02/28/2024	0.00	100.00
2		Didn't do bindery this year	10 E 300 411 222200 000 220 000		02/28/2024	100.00	0.00
TOTALS						100.00	100.00

BATCH	DESCRIPTION	FISCAL YEAR	POST DATE	BATCH ORIGIN	STATUS
23-00296	to cover Lamers invoice	2023-2024	02/28/2024	Submit Transfer	History

LINE	NAME/PROJ	DESCRIPTION/ADDITIONAL DESCRIPTION	ACCOUNT/REFERENCE	QUICK KEY	ENTRY DATE	DEBIT AMOUNT	CREDIT AMOUNT
1		to cover Lamers invoice	10 E 200 473 125002 000 125 000		02/28/2024	0.00	92.45
2		to cover Lamers invoice	10 E 200 341 256742 000 125 000		02/28/2024	92.45	0.00
TOTALS						92.45	92.45

BATCH	DESCRIPTION	FISCAL YEAR	POST DATE	BATCH ORIGIN	STATUS
23-00295	to cover Amazon order for Brittany Sepnafski	2023-2024	02/28/2024	Submit Transfer	History

LINE	NAME/PROJ	DESCRIPTION/ADDITIONAL DESCRIPTION	ACCOUNT/REFERENCE	QUICK KEY	ENTRY DATE	DEBIT AMOUNT	CREDIT AMOUNT
1		to cover Amazon order for Brittany Sepnafski	10 E 200 417 121000 000 121 000		02/28/2024	0.00	198.58
2		to cover Amazon order for Brittany Sepnafski	10 E 200 411 121000 000 121 000		02/28/2024	198.58	0.00
TOTALS						198.58	198.58

BATCH	DESCRIPTION	FISCAL YEAR	POST DATE	BATCH ORIGIN	STATUS
23-00293	to cover power supply from Bosslaser for Aaro	2023-2024	02/27/2024	Submit Transfer	History

LINE	NAME/PROJ	DESCRIPTION/ADDITIONAL DESCRIPTION	ACCOUNT/REFERENCE	QUICK KEY	ENTRY DATE	DEBIT AMOUNT	CREDIT AMOUNT
1		to cover power supply from Bosslaser for Aaron Hoffman	10 E 809 411 136000 577 809 000		02/27/2024	0.00	272.09
2		to cover power supply from Bosslaser for Aaron Hoffman	10 E 809 440 136000 577 809 000		02/27/2024	272.09	0.00
TOTALS						272.09	272.09

BATCH	DESCRIPTION	FISCAL YEAR	POST DATE	BATCH ORIGIN	STATUS
23-00292	Common School Funds	2023-2024	02/27/2024	Web Batch Entry	History

LINE	NAME/PROJ	DESCRIPTION/ADDITIONAL DESCRIPTION	ACCOUNT/REFERENCE	QUICK KEY	ENTRY DATE	DEBIT AMOUNT	CREDIT AMOUNT
1		Common School Funds	10 E 814 482 222200 031 220 000		02/27/2024	65,887.00	0.00
		Common School Funds					
2		Common School Funds	10 R 809 613 500000 031 000 000		02/27/2024	0.00	65,887.00
		Common School Funds					
TOTALS						65,887.00	65,887.00

BATCH	DESCRIPTION	FISCAL YEAR	POST DATE	BATCH ORIGIN	STATUS
23-00291	to cover 12 boxes of popcorn from Greenheck T	2023-2024	02/27/2024	Submit Transfer	History

LINE	NAME/PROJ	DESCRIPTION/ADDITIONAL DESCRIPTION	ACCOUNT/REFERENCE	QUICK KEY	ENTRY DATE	DEBIT AMOUNT	CREDIT AMOUNT
1		to cover 12 boxes of popcorn from Greenheck Turner center for Scot Abel	10 E 823 411 126241 000 210 000		02/27/2024	0.00	180.00
2		to cover 12 boxes of popcorn from Greenheck Turner center for Scot Abel	10 E 823 415 126241 000 210 000		02/27/2024	180.00	0.00
TOTALS						180.00	180.00

BATCH	DESCRIPTION	FISCAL YEAR	POST DATE	BATCH ORIGIN	STATUS
23-00290	to cover Beccas invoice for Aimee Geier	2023-2024	02/27/2024	Submit Transfer	History

LINE	NAME/PROJ	DESCRIPTION/ADDITIONAL DESCRIPTION	ACCOUNT/REFERENCE	QUICK KEY	ENTRY DATE	DEBIT AMOUNT	CREDIT AMOUNT
1		to cover Beccas invoice for Aimee Geier	10 E 300 411 127000 000 127 000		02/27/2024	0.00	45.43
2		to cover Beccas invoice for Aimee Geier	10 E 300 415 127000 000 127 000		02/27/2024	45.43	0.00
TOTALS						45.43	45.43

BATCH	DESCRIPTION	FISCAL YEAR	POST DATE	BATCH ORIGIN	STATUS
23-00289	need to order classroom supplies for the Alte	2023-2024	02/27/2024	Submit Transfer	History

LINE	NAME/PROJ	DESCRIPTION/ADDITIONAL DESCRIPTION	ACCOUNT/REFERENCE	QUICK KEY	ENTRY DATE	DEBIT AMOUNT	CREDIT AMOUNT
1		Do not need for staff travel as Not attending the At-Risk conference this year.	10 E 400 342 179200 000 179 000		02/26/2024	0.00	246.00
2		Do not need for registration as Not attending the At-Risk conference this year.	10 E 400 940 179200 000 179 000		02/26/2024	0.00	250.00
3		Do not need for meals as Not attending the At-Risk conference this year.	10 E 400 415 179200 000 179 000		02/26/2024	0.00	26.00
4		classroom supplies are needed for the Alternative High School such as file folders, label tape refills, post-it notes, napkins, silverware, paper bowls	10 E 400 411 179200 000 179 000		02/26/2024	522.00	0.00
TOTALS						522.00	522.00

BATCH	DESCRIPTION	FISCAL YEAR	POST DATE	BATCH ORIGIN	STATUS
23-00288	to cover licensing group for Musical	2023-2024	02/26/2024	Submit Transfer	History

LINE	NAME/PROJ	DESCRIPTION/ADDITIONAL DESCRIPTION	ACCOUNT/REFERENCE	QUICK KEY	ENTRY DATE	DEBIT AMOUNT	CREDIT AMOUNT
1		to cover licensing group for Musical	10 E 200 411 122600 000 125 000		02/26/2024	0.00	550.00
2		to cover licensing group for Musical	10 E 200 940 122600 000 125 000		02/26/2024	550.00	0.00
TOTALS						550.00	550.00

BATCH	DESCRIPTION	FISCAL YEAR	POST DATE	BATCH ORIGIN	STATUS
23-00287	to cover DCEats for John Glynn	2023-2024	02/26/2024	Submit Transfer	History

LINE	NAME/PROJ	DESCRIPTION/ADDITIONAL DESCRIPTION	ACCOUNT/REFERENCE	QUICK KEY	ENTRY DATE	DEBIT AMOUNT	CREDIT AMOUNT
1		to cover DCEats for John Glynn	10 E 400 411 131000 000 131 000		02/26/2024	0.00	116.75
2		to cover DCEats for John Glynn	10 E 400 415 131000 000 131 000		02/26/2024	116.75	0.00
TOTALS						116.75	116.75

BATCH	DESCRIPTION	FISCAL YEAR	POST DATE	BATCH ORIGIN	STATUS
23-00286	to cover Advisor registration for Miranda Rit	2023-2024	02/26/2024	Submit Transfer	History

LINE	NAME/PROJ	DESCRIPTION/ADDITIONAL DESCRIPTION	ACCOUNT/REFERENCE	QUICK KEY	ENTRY DATE	DEBIT AMOUNT	CREDIT AMOUNT
1		to cover Advisor registration for Miranda Ritger	10 E 400 440 132000 000 132 000		02/26/2024	0.00	75.00
2		to cover Advisor registration for Miranda Ritger	10 E 400 940 132000 000 132 000		02/26/2024	75.00	0.00
TOTALS						75.00	75.00

BATCH	DESCRIPTION	FISCAL YEAR	POST DATE	BATCH ORIGIN	STATUS
23-00285	Mrs. Soukup requested transfer	2023-2024	02/26/2024	Submit Transfer	History

LINE	NAME/PROJ	DESCRIPTION/ADDITIONAL DESCRIPTION	ACCOUNT/REFERENCE	QUICK KEY	ENTRY DATE	DEBIT AMOUNT	CREDIT AMOUNT
1		Mrs. Soukup requested transfer from Acct. #440 to Acct. #411 Supplies	10 E 200 440 222200 000 220 000		02/26/2024	0.00	5,785.00
2		Mrs. Soukup requested transfer from Acct. #440 to Acct. #411 Supplies	10 E 200 411 222200 000 220 000		02/26/2024	5,785.00	0.00
TOTALS						5,785.00	5,785.00

BATCH	DESCRIPTION	FISCAL YEAR	POST DATE	BATCH ORIGIN	STATUS
23-00284	Mrs. Soukup has requested transfers	2023-2024	02/26/2024	Web Clone	History

LINE	NAME/PROJ	DESCRIPTION/ADDITIONAL DESCRIPTION	ACCOUNT/REFERENCE	QUICK KEY	ENTRY DATE	DEBIT AMOUNT	CREDIT AMOUNT
1		Mrs. Soukup requested from Non-Capitol Equipment act. 440 to Books Act. 432	10 E 200 440 222200 000 220 000		02/26/2024	5,785.00	0.00
2		Mrs. Soukup requested from Non-Capitol Equipment Act. 440 to Books Act. 432	10 E 200 432 222200 031 220 000		02/26/2024	0.00	5,785.00

BATCH	DESCRIPTION	FISCAL YEAR	POST DATE	BATCH ORIGIN	STATUS
23-00284	Mrs. Soukup has requested transfers	2023-2024	02/26/2024	Web Clone	History

LINE	NAME/PROJ	DESCRIPTION/ADDITIONAL DESCRIPTION	ACCOUNT/REFERENCE	QUICK KEY	ENTRY DATE	DEBIT AMOUNT	CREDIT AMOUNT
. . . CONTINUED							
3		Mrs. Soukup requested from Computer Hardware Act. 482 to Books Act. 432	10 E 200 482 222200 031 220 000		02/26/2024	1,000.00	0.00
4		Mrs. Soukup requested from Computer Hardware Act. 482 to Books Act. 432	10 E 200 432 222200 031 220 000		02/26/2024	0.00	1,000.00
TOTALS						6,785.00	6,785.00

BATCH	DESCRIPTION	FISCAL YEAR	POST DATE	BATCH ORIGIN	STATUS
23-00283	Mrs. Soukup has requested transfers	2023-2024	02/26/2024	Submit Transfer	History

LINE	NAME/PROJ	DESCRIPTION/ADDITIONAL DESCRIPTION	ACCOUNT/REFERENCE	QUICK KEY	ENTRY DATE	DEBIT AMOUNT	CREDIT AMOUNT
1		Mrs. Soukup requested from Non-Capitol Equipment act. 440 to Books Act. 432	10 E 200 440 222200 000 220 000		02/26/2024	0.00	5,785.00
2		Mrs. Soukup requested from Non-Capitol Equipment Act. 440 to Books Act. 432	10 E 200 432 222200 031 220 000		02/26/2024	5,785.00	0.00
3		Mrs. Soukup requested from Computer Hardware Act. 482 to Books Act. 432	10 E 200 482 222200 031 220 000		02/26/2024	0.00	1,000.00
4		Mrs. Soukup requested from Computer Hardware Act. 482 to Books Act. 432	10 E 200 432 222200 031 220 000		02/26/2024	1,000.00	0.00
TOTALS						6,785.00	6,785.00

BATCH	DESCRIPTION	FISCAL YEAR	POST DATE	BATCH ORIGIN	STATUS
23-00282	to cover Test out for Jennifer Gipp	2023-2024	02/26/2024	Submit Transfer	History

LINE	NAME/PROJ	DESCRIPTION/ADDITIONAL DESCRIPTION	ACCOUNT/REFERENCE	QUICK KEY	ENTRY DATE	DEBIT AMOUNT	CREDIT AMOUNT
1		to cover Test out for Jennifer Gipp	10 E 400 415 132000 000 132 000		02/26/2024	0.00	25.00
2		to cover Test out for Jennifer Gipp	10 E 400 360 132000 000 132 000		02/26/2024	25.00	0.00
TOTALS						25.00	25.00

BATCH	DESCRIPTION	FISCAL YEAR	POST DATE	BATCH ORIGIN	STATUS
23-00276	to cover WTEA for Chad Pagenkopf	2023-2024	02/25/2024	Submit Transfer	History

LINE	NAME/PROJ	DESCRIPTION/ADDITIONAL DESCRIPTION	ACCOUNT/REFERENCE	QUICK KEY	ENTRY DATE	DEBIT AMOUNT	CREDIT AMOUNT
1		to cover WTEA for Chad Pagenkopf	10 E 809 342 136000 577 809 000		02/23/2024	0.00	200.00
2		to cover WTEA for Chad Pagenkopf	10 E 809 310 136000 577 809 000		02/23/2024	200.00	0.00
TOTALS						200.00	200.00

BATCH	DESCRIPTION	FISCAL YEAR	POST DATE	BATCH ORIGIN	STATUS
23-00278	to cover licensing for Wendy Vesper's musical	2023-2024	02/23/2024	Submit Transfer	History

LINE	NAME/PROJ	DESCRIPTION/ADDITIONAL DESCRIPTION	ACCOUNT/REFERENCE	QUICK KEY	ENTRY DATE	DEBIT AMOUNT	CREDIT AMOUNT
1		to cover licensing for Wendy Vesper's musical	10 E 200 411 122600 000 125 000		02/23/2024	0.00	200.00
2		to cover licensing for Wendy Vesper's musical	10 E 200 940 122600 000 125 000		02/23/2024	200.00	0.00
TOTALS						200.00	200.00

BATCH	DESCRIPTION	FISCAL YEAR	POST DATE	BATCH ORIGIN	STATUS
23-00275	Zero out accounts to add to General office fu	2023-2024	02/23/2024	Submit Transfer	History

LINE	NAME/PROJ	DESCRIPTION/ADDITIONAL DESCRIPTION	ACCOUNT/REFERENCE	QUICK KEY	ENTRY DATE	DEBIT AMOUNT	CREDIT AMOUNT
1		Mileage not needed for PD	10 E 101 342 241000 000 241 000		02/23/2024	0.00	100.00
2		Postage needed for 2nd semester	10 E 101 353 263000 000 241 000		02/23/2024	100.00	0.00
3		Extra money not spent	10 E 101 411 110000 000 101 000		02/23/2024	0.00	8.47
4		For extra supplies needed for school.	10 E 101 411 110000 000 241 000		02/23/2024	8.47	0.00
5		Money not spent by teachers	10 E 101 411 110000 000 102 000		02/23/2024	0.00	55.21
6		For extra supplies needed for school.	10 E 101 411 110000 000 241 000		02/23/2024	55.21	0.00
7		Sub not needed for PD day	10 E 101 140 110000 000 809 207		02/23/2024	0.00	200.00
8		Postage needed for 2nd semester	10 E 101 353 263000 000 241 000		02/23/2024	200.00	0.00
9		Sub not needed for PD day	10 E 101 140 110000 000 809 207		02/23/2024	0.00	160.00
10		For extra supplies needed for school.	10 E 101 411 110000 000 241 000		02/23/2024	160.00	0.00
11		Money not spent.	10 E 101 411 125000 000 125 000		02/23/2024	0.00	11.97
12		For extra supplies needed for school.	10 E 101 411 110000 000 241 000		02/23/2024	11.97	0.00
13		Money not spent	10 E 101 411 143000 000 140 000		02/23/2024	0.00	31.92
14		For extra supplies needed for school.	10 E 101 411 110000 000 241 000		02/23/2024	31.92	0.00
15		Money not spent	10 E 101 411 213200 000 213 000		02/23/2024	0.00	2.79
16		For extra supplies needed for school.	10 E 101 411 110000 000 241 000		02/23/2024	2.79	0.00
17		Money not spent	10 E 101 479 122000 000 122 000		02/23/2024	0.00	100.00
18		For extra supplies needed for school.	10 E 101 411 110000 000 241 000		02/23/2024	100.00	0.00
TOTALS						670.36	670.36

BATCH	DESCRIPTION	FISCAL YEAR	POST DATE	BATCH ORIGIN	STATUS
23-00273	to cover Dollar tree food receipt for John Gl	2023-2024	02/23/2024	Submit Transfer	History

LINE	NAME/PROJ	DESCRIPTION/ADDITIONAL DESCRIPTION	ACCOUNT/REFERENCE	QUICK KEY	ENTRY DATE	DEBIT AMOUNT	CREDIT AMOUNT
1		to cover Dollar tree food receipt for John Glynn	10 E 400 411 136230 000 136 000		02/23/2024	0.00	22.28
2		to cover Dollar tree food receipt for John Glynn	10 E 400 415 136230 000 136 000		02/23/2024	22.28	0.00
TOTALS						22.28	22.28

BATCH	DESCRIPTION	FISCAL YEAR	POST DATE	BATCH ORIGIN	STATUS
23-00272	Transfer for Dues and Fees to cover the WASBO	2023-2024	02/22/2024	Submit Transfer	History

LINE	NAME/PROJ	DESCRIPTION/ADDITIONAL DESCRIPTION	ACCOUNT/REFERENCE	QUICK KEY	ENTRY DATE	DEBIT AMOUNT	CREDIT AMOUNT
1		Transfer from the custodial food account to cover conference expense	10 E 832 415 253000 000 253 000		02/22/2024	0.00	1,000.00
2		Cover WASBO conference expense	10 E 832 940 253000 000 253 000		02/22/2024	1,000.00	0.00
TOTALS						1,000.00	1,000.00

BATCH	DESCRIPTION	FISCAL YEAR	POST DATE	BATCH ORIGIN	STATUS
23-00271	Funds Needed to Cover Girls Hockey Team Bus E	2023-2024	02/22/2024	Submit Transfer	History

LINE	NAME/PROJ	DESCRIPTION/ADDITIONAL DESCRIPTION	ACCOUNT/REFERENCE	QUICK KEY	ENTRY DATE	DEBIT AMOUNT	CREDIT AMOUNT
1		Funds Needed to Cover Girls Hockey Team Bus Expenses	10 E 809 310 162000 960 160 000		02/22/2024	0.00	80.37
2		Funds Needed to Cover Girls Hockey Team Bus Expenses	10 E 809 341 256740 960 160 000		02/22/2024	80.37	0.00
TOTALS						80.37	80.37

BATCH	DESCRIPTION	FISCAL YEAR	POST DATE	BATCH ORIGIN	STATUS
23-00270	to cover FBLA invoice for Jennifer Gipp	2023-2024	02/22/2024	Submit Transfer	History

LINE	NAME/PROJ	DESCRIPTION/ADDITIONAL DESCRIPTION	ACCOUNT/REFERENCE	QUICK KEY	ENTRY DATE	DEBIT AMOUNT	CREDIT AMOUNT
1		to cover FBLA invoice for Jennifer Gipp	10 E 400 440 132000 000 132 000		02/22/2024	0.00	150.00
2		to cover FBLA invoice for Jennifer Gipp	10 E 400 940 132000 000 132 000		02/22/2024	150.00	0.00
TOTALS						150.00	150.00

BATCH	DESCRIPTION	FISCAL YEAR	POST DATE	BATCH ORIGIN	STATUS
23-00269	to cover Bennett Hardwood order for Tim Roche	2023-2024	02/22/2024	Submit Transfer	History

LINE	NAME/PROJ	DESCRIPTION/ADDITIONAL DESCRIPTION	ACCOUNT/REFERENCE	QUICK KEY	ENTRY DATE	DEBIT AMOUNT	CREDIT AMOUNT
1		to cover Bennett Hardwood order for Tim Rochester	10 E 300 310 136610 000 136 000		02/22/2024	0.00	66.11
2		to cover Bennett Hardwood order for Tim Rochester	10 E 300 411 136610 000 136 000		02/22/2024	66.11	0.00
TOTALS						66.11	66.11

BATCH	DESCRIPTION	FISCAL YEAR	POST DATE	BATCH ORIGIN	STATUS
23-00268	Tr for replacement paint for art room	2023-2024	02/21/2024	Submit Transfer	History

LINE	NAME/PROJ	DESCRIPTION/ADDITIONAL DESCRIPTION	ACCOUNT/REFERENCE	QUICK KEY	ENTRY DATE	DEBIT AMOUNT	CREDIT AMOUNT
1		Tr to an art acct	10 E 108 411 241000 000 241 000		02/21/2024	0.00	31.97
2		Tr to an art acct	10 E 108 411 121000 000 121 000		02/21/2024	31.97	0.00
TOTALS						31.97	31.97

BATCH	DESCRIPTION	FISCAL YEAR	POST DATE	BATCH ORIGIN	STATUS
23-00267	Cover end of year supply expenses	2023-2024	02/21/2024	Submit Transfer	History

LINE	NAME/PROJ	DESCRIPTION/ADDITIONAL DESCRIPTION	ACCOUNT/REFERENCE	QUICK KEY	ENTRY DATE	DEBIT AMOUNT	CREDIT AMOUNT
1		Cover end of year supply expenses	10 E 824 342 213200 000 212 000		02/21/2024	0.00	650.00
2		Cover end of year supply expenses	10 E 824 411 211000 000 212 000		02/21/2024	650.00	0.00
TOTALS						650.00	650.00

BATCH	DESCRIPTION	FISCAL YEAR	POST DATE	BATCH ORIGIN	STATUS
23-00266	cover overage	2023-2024	02/20/2024	Submit Transfer	History

LINE	NAME/PROJ	DESCRIPTION/ADDITIONAL DESCRIPTION	ACCOUNT/REFERENCE	QUICK KEY	ENTRY DATE	DEBIT AMOUNT	CREDIT AMOUNT
1		cover overage	10 E 809 440 214200 912 809 000		02/20/2024	0.00	116.00
2		Health Asst. PLC Lunch	10 E 809 415 264400 912 809 000		02/20/2024	116.00	0.00
TOTALS						116.00	116.00

BATCH	DESCRIPTION	FISCAL YEAR	POST DATE	BATCH ORIGIN	STATUS
23-00265	Funds moved from 440 to 411	2023-2024	02/20/2024	Submit Transfer	History

LINE	NAME/PROJ	DESCRIPTION/ADDITIONAL DESCRIPTION	ACCOUNT/REFERENCE	QUICK KEY	ENTRY DATE	DEBIT AMOUNT	CREDIT AMOUNT
1		need more money in general supplies	10 E 106 440 125000 000 125 000		02/20/2024	0.00	235.00
2		needed more money in general supplies	10 E 106 411 125000 000 125 000		02/20/2024	235.00	0.00
TOTALS						235.00	235.00

BATCH	DESCRIPTION	FISCAL YEAR	POST DATE	BATCH ORIGIN	STATUS
23-00264	Unexpected Expenses	2023-2024	02/19/2024	Submit Transfer	History

LINE	NAME/PROJ	DESCRIPTION/ADDITIONAL DESCRIPTION	ACCOUNT/REFERENCE	QUICK KEY	ENTRY DATE	DEBIT AMOUNT	CREDIT AMOUNT
1		Unexpected membership requests from Board members	10 E 811 940 231100 000 231 000		02/19/2024	368.00	0.00
2		Memorials running less than expected	10 E 811 999 231100 000 231 000		02/19/2024	0.00	368.00
TOTALS						368.00	368.00

BATCH	DESCRIPTION	FISCAL YEAR	POST DATE	BATCH ORIGIN	STATUS
23-00263	SKILLS USA REGISTRATION FROM CORRECT ACCOUNT	2023-2024	02/19/2024	Submit Transfer	History

LINE	NAME/PROJ	DESCRIPTION/ADDITIONAL DESCRIPTION	ACCOUNT/REFERENCE	QUICK KEY	ENTRY DATE	DEBIT AMOUNT	CREDIT AMOUNT
1		SKILLS USA REGISTRATION FROM CORRECT ACCOUNT	10 E 809 940 136000 577 809 000		02/19/2024	358.00	0.00
2		SKILLS USA REGISTRATION FROM CORRECT ACCOUNT	10 E 809 411 136000 577 809 000		02/19/2024	0.00	358.00
TOTALS						358.00	358.00

BATCH	DESCRIPTION	FISCAL YEAR	POST DATE	BATCH ORIGIN	STATUS
23-00262	to cover negative balance for Brittany S	2023-2024	02/15/2024	Submit Transfer	History

LINE	NAME/PROJ	DESCRIPTION/ADDITIONAL DESCRIPTION	ACCOUNT/REFERENCE	QUICK KEY	ENTRY DATE	DEBIT AMOUNT	CREDIT AMOUNT
1		to cover negative balance for Brittany S	10 E 200 417 121000 000 121 000		02/15/2024	0.00	247.57
2		to cover negative balance for Brittany S	10 E 200 411 121000 000 121 000		02/15/2024	247.57	0.00
TOTALS						247.57	247.57

BATCH	DESCRIPTION	FISCAL YEAR	POST DATE	BATCH ORIGIN	STATUS
23-00261	to cover Heid invoice for Ben Burish	2023-2024	02/14/2024	Submit Transfer	History

LINE	NAME/PROJ	DESCRIPTION/ADDITIONAL DESCRIPTION	ACCOUNT/REFERENCE	QUICK KEY	ENTRY DATE	DEBIT AMOUNT	CREDIT AMOUNT
1		to cover Heid invoice for Ben Burish	10 E 300 324 254200 000 125 000		02/14/2024	0.00	152.00
2		to cover Heid invoice for Ben Burish	10 E 300 411 125002 000 125 000		02/14/2024	152.00	0.00
TOTALS						152.00	152.00

BATCH	DESCRIPTION	FISCAL YEAR	POST DATE	BATCH ORIGIN	STATUS
23-00260	Mrs. Soukup requested transfers	2023-2024	02/14/2024	Submit Transfer	History

LINE	NAME/PROJ	DESCRIPTION/ADDITIONAL DESCRIPTION	ACCOUNT/REFERENCE	QUICK KEY	ENTRY DATE	DEBIT AMOUNT	CREDIT AMOUNT
1		Mrs. Soukup requested transfer from Online Services Acct #360 to Books Acct #432	10 E 200 360 222200 031 220 000		02/14/2024	0.00	658.84
2		Mrs. Soukup requested transfer from Online Services Acct #360 to Books Acct #432	10 E 200 432 222200 031 220 000		02/14/2024	658.84	0.00
3		Mrs. Soukup requested transfer from Memberships Acct #940 to Supplies Acct #411	10 E 200 940 222200 000 220 000		02/14/2024	0.00	325.00
4		Mrs. Soukup requested transfer from Memberships Acct #940 to Supplies Acct #411	10 E 200 411 222200 000 220 000		02/14/2024	325.00	0.00
TOTALS						983.84	983.84

BATCH	DESCRIPTION	FISCAL YEAR	POST DATE	BATCH ORIGIN	STATUS
23-00259	to cover Amazon order for crayol amarkers for Heidi K	2023-2024	02/14/2024	Submit Transfer	History

LINE	NAME/PROJ	DESCRIPTION/ADDITIONAL DESCRIPTION	ACCOUNT/REFERENCE	QUICK KEY	ENTRY DATE	DEBIT AMOUNT	CREDIT AMOUNT
1		to cover Amazon order for crayol amarkers for Heidi K	10 E 300 417 123000 000 123 000		02/14/2024	0.00	65.98
2		to cover Amazon order for crayol amarkers for Heidi K	10 E 300 411 123000 000 123 000		02/14/2024	65.98	0.00
TOTALS						65.98	65.98

BATCH	DESCRIPTION	FISCAL YEAR	POST DATE	BATCH ORIGIN	STATUS
23-00258	to cover WTEA conference for Steve K	2023-2024	02/14/2024	Submit Transfer	History

LINE	NAME/PROJ	DESCRIPTION/ADDITIONAL DESCRIPTION	ACCOUNT/REFERENCE	QUICK KEY	ENTRY DATE	DEBIT AMOUNT	CREDIT AMOUNT
1		to cover WTEA conference for Steve K	10 E 809 411 136000 577 809 000		02/14/2024	0.00	200.00
2		to cover WTEA conference for Steve K	10 E 809 310 136000 577 809 000		02/14/2024	200.00	0.00
TOTALS						200.00	200.00

BATCH	DESCRIPTION	FISCAL YEAR	POST DATE	BATCH ORIGIN	STATUS
23-00257	transfer to order lit c books	2023-2024	02/13/2024	Submit Transfer	History

LINE	NAME/PROJ	DESCRIPTION/ADDITIONAL DESCRIPTION	ACCOUNT/REFERENCE	QUICK KEY	ENTRY DATE	DEBIT AMOUNT	CREDIT AMOUNT
1		transfer to order lit c books	10 E 400 439 222200 031 220 000		02/13/2024	0.00	5,300.00
2		transfer to order lit c books	10 E 400 432 222200 031 220 000		02/13/2024	5,300.00	0.00
TOTALS						5,300.00	5,300.00

BATCH	DESCRIPTION	FISCAL YEAR	POST DATE	BATCH ORIGIN	STATUS
23-00256	Transfer per Aaron for Contract Service Emplo	2023-2024	02/13/2024	Submit Transfer	History

LINE	NAME/PROJ	DESCRIPTION/ADDITIONAL DESCRIPTION	ACCOUNT/REFERENCE	QUICK KEY	ENTRY DATE	DEBIT AMOUNT	CREDIT AMOUNT
1		From Fitness Equipment Component	80 E 861 460 253300 000 300 000		02/13/2024	0.00	10,000.00
2		Transfer to pay Contract Fitness Instructors	80 E 860 310 310000 000 320 000		02/13/2024	10,000.00	0.00
TOTALS						10,000.00	10,000.00

BATCH	DESCRIPTION	FISCAL YEAR	POST DATE	BATCH ORIGIN	STATUS
23-00255	Transfer per Aaron for Dues/Subscriptions/ Ne	2023-2024	02/13/2024	Submit Transfer	History

LINE	NAME/PROJ	DESCRIPTION/ADDITIONAL DESCRIPTION	ACCOUNT/REFERENCE	QUICK KEY	ENTRY DATE	DEBIT AMOUNT	CREDIT AMOUNT
1		From Maintenance Service account to Dues/Fees	80 E 861 324 254300 000 300 000		02/13/2024	0.00	5,000.00
2		To dues/fees adding new software and new digital screens	80 E 861 940 253300 000 300 000		02/13/2024	5,000.00	0.00
TOTALS						5,000.00	5,000.00

BATCH	DESCRIPTION	FISCAL YEAR	POST DATE	BATCH ORIGIN	STATUS
23-00254	to cover JW Pepper for Ann Johnson	2023-2024	02/13/2024	Submit Transfer	History

LINE	NAME/PROJ	DESCRIPTION/ADDITIONAL DESCRIPTION	ACCOUNT/REFERENCE	QUICK KEY	ENTRY DATE	DEBIT AMOUNT	CREDIT AMOUNT
1		to cover JW Pepper for Ann Johnson	10 E 300 411 125003 000 125 000		02/13/2024	0.00	75.69
2		to cover JW Pepper for Ann Johnson	10 E 300 473 125003 000 125 000		02/13/2024	75.69	0.00
TOTALS						75.69	75.69

***** End of report *****

<u>BATCH</u>	<u>DESCRIPTION</u>	<u>FISCAL YEAR</u>	<u>POST DATE</u>	<u>BATCH ORIGIN</u>	<u>STATUS</u>
23-00011	MS MUSIC RESALE ACCOUNTS	2023-2024	02/29/2024	Web Batch Entry	History

<u>LINE</u>	<u>NAME/PROJ</u>	<u>DESCRIPTION/ADDITIONAL DESCRIPTION</u>	<u>ACCOUNT/REFERENCE</u>	<u>QUICK KEY</u>	<u>ENTRY DATE</u>	<u>DEBIT AMOUNT</u>	<u>CREDIT AMOUNT</u>
1		MS MUSIC RESALE ACCOUNTS	10 R 200 262 125002 000 125 000		02/29/2024	0.00	1,066.54
		MS MUSIC RESALE ACCOUNTS					
2		MS MUSIC RESALE ACCOUNTS	10 R 200 262 125003 000 125 000		02/29/2024	0.00	1,148.00
		MS MUSIC RESALE ACCOUNTS					
3		MS MUSIC RESALE ACCOUNTS	10 E 200 450 125002 000 125 000		02/29/2024	0.00	784.00
		MS MUSIC RESALE ACCOUNTS					
4		MS MUSIC RESALE ACCOUNTS	10 E 200 450 125003 000 125 000		02/29/2024	1,148.00	0.00
		MS MUSIC RESALE ACCOUNTS					
					TOTALS	1,148.00	2,998.54

***** End of report *****



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715-359-6561 Fax 715-355-7220

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Dr. Michael J. Raether, Principal
Dr. Todd J. Bohm, Assistant Principal
Ms. Dallas Rennie, Assistant Principal
Mr. Michael Mathies, Athletic Director
Mr. William Franklin, Dean of Students

March 6, 2024

Dr. Casey Nye, Superintendent
D.C. Everest Senior High School
6100 Alderson Street
Weston, WI 54476

Dear Dr. Nye:

I have received applications from the following high school students for the Start College Now Program at NTC for the first semester of the 2024-25 school year. These course selections meet the requirements for the Start College Now Program enrollment. I recommend these applications be approved and tuition be paid in full by the district.

Name	Course(s) Applied For	HS Credit
Student 1	CNA/Nursing Assistant, 30543300	.75
Student 2	Developmental Psychology, 10809188	.75
Student 3 (see below also)	Weld Inspection & Testing Gas Metal ARC Welding 2 Welding Safety Gas Metal ARC Welding 3 Weld Print Reading 1 Gas Metal ARC Welding 4 Weld Print Reading 2 Gas Metal ARC Welding 5 Gas Metal ARC Welding 1 Gas Metal ARC Welding 6	.25 each
Student 4	CNA/Nursing Assistant, 30543300	.75
Student 5 (see below also)	Think Critically and Creatively, 10809103	.75
Student 6	Vet Med Terminology, 10091172 Vertebrate Anatomy & Physiology 1, 10091214 Vertebrate Anatomy & Physiology 2, 10091215 Animal Management, 10091200	.25 .75 .75 .75
Student 7	CNA/Nursing Assistant, 30543300	.75
Student 8	Veterinary Medical Terminology, 10091172	.75
Student 9	Emergency Medical Responder Part 1, 30531301	.5
Student 10	CNA/Nursing Assistant, 30543300	.75
Student 11	CNA/Nursing Assistant, 30543300	.75

I have received an application from the following student at the high school for the Start College Now Program enrollment at NTC for the first semester of the 2024-25 school year. Please be aware that this course is a comparable course to what we offer at the high school; therefore, the student is required to pay full tuition for this course.

Name	Course(s) Applied For	HS Credit
Student 3 (see above also)	Thermal Cutting	
Student 5 (see above also)	English Composition I, 10801136	

Sincerely,

Michael J. Raether, Principal



D.C. Everest Senior High School

6500 Alderson Street, Weston, WI 54476

715-359-6561 Fax 715-355-7220

Dr. Michael J. Raether, Principal
Dr. Todd J. Bohm, Assistant Principal
Ms. Dallas Rennie, Assistant Principal
Mr. Michael Mathies, Athletic Director
Mr. William Franklin, Dean of Students

March 6, 2024

Dr. Casey Nye, Superintendent
D.C. Everest Senior High School
6100 Alderson Street
Weston, WI 54476

Dear Dr. Nye:

I have received applications from the following high school students for the Early College Credit Program enrollment at UW-Milwaukee for the first semester of the 2024-25 school year. These course selections meet the requirements for Early College Credit course enrollment. I recommend these applications be approved and tuition be paid in full.

Name	Course(s) Applied For	HS Credit
Student 1	Chinese, 301	1
Student 2	Chinese, 301	1

Sincerely,

Michael J. Raether
Principal

E-MAILED
3/6/24



Jason McFarlane - Principal jmcfarlane@dce.k12.wi.us Roxie Brecke - School Counselor rbrecke@dce.k12.wi.us
4704 Camp Phillips Rd. Weston, WI 54476 | 715-359-1040 Ext. 5537

February 14, 2024

Dr. Casey Nye, Superintendent D.C. Everest Area School District

Dear Dr. Nye:

I received an application from a DCE Idea high school student for the Early College Credit Program at UWSP, for the Fall semester of the 2024-25 school year. These course selections meet the requirements for the Early College Credit Program course enrollments. I recommend this application be approved and tuition be paid in full by the district.

Name	Course(s) applied for	H.S. Credit	*Alt. course(s)	College Credit
Student 1	Fundamentals of Oral Communication	.75		3.0
Student 1	Intro. to Philosophy	.75		3.0
Student 1		.75	*Appreciation and History of Music	3.0
Student 2	People, Resources, and the Biosphere	.75		3.0
Student 2	The Dynamic Earth	.75		3.0
Student 2		.75	*Geology and Science	3.0

*These Course requests will greatly support this student's academic need toward the goal of obtaining a Doctor of Child Psychiatry degree.

Sincerely,

Jason McFarlane
IDEA - Principal Liaison



Jason McFarlane - Principal jmcfarlane@dce.k12.wi.us Roxie Brecke - School Counselor rbrecke@dce.k12.wi.us
 4704 Camp Phillips Rd. Weston, WI 54476 | 715-359-1040 Ext. 5537

February 29, 2024
 Dr. Casey Nye, Superintendent
 D.C. Everest Area School District

Dear Dr. Nye:

I received applications from the following DCE Idea high school students for the Start College Now program at NTC, for the Fall semester of the school 2024-25 year. These course selections meet the requirements for the Start College Now program course enrollments. I recommend this application be approved and tuition be paid in full by the district.

Name	Course(s) applied for	H.S. Credit	Alternate course(s)	NTC Credit
Student 1	AutoCad 2D for Architectural Design	.50		2.0
Student 1	Introduction to Architectural Design	.50		2.0
Student 1			Sketchup for Architectural Design	2.0
Student 2	Industrial Workplace Safety	.25		1.0
Student 2	Electrical Fabrication	.25		1.0
Student 3	Industrial Workplace Safety	.25		1.0
Student 3	Electrical Fabrication	.25		1.0

Name (cont'd)	Course(s) applied for	H.S. Credit	Alternate course(s)	NTC Credit
Student 4	Orientation to Agricultural Studies	.25		1.0
Student 4	Agriculture Equipment Safety	.5		2.0
Student 5	CNA	.75		3.0

Sincerely,



Jason McFarlane

Roxie Brecke

Jason McFarlane

IDEA - Principal Liaison



Book	Policy Manual
Section	Second Reading by Board
Title	BOARD POWERS
Code	po0122
Status	Second Reading
Adopted	May 25, 2016
Last Revised	August 6, 2021

0122 - **BOARD POWERS**

The power of this School Board extends to those matters expressly or implicitly granted by constitution, statute, local charter or ordinance, or other law, including the power to do all things reasonable to promote the cause of education unless prohibited by Federal or State Law.

The Board shall also authorize the development and promulgation of rules and guidelines by the Superintendent for the proper operation and management of the District, including the conduct of students while in school, ~~or~~ enroute on school buses **or otherwise under the supervision of school authorities.**

T.C. 8/6/21

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Legal 118.001, Wis. Stats.
 120.13, Wis. Stats.

Last Modified by Ellen Suckow on February 22, 2024



Book	Policy Manual
Section	Second Reading by Board
Title	CONFLICT OF INTEREST
Code	po0144.3
Status	Second Reading
Adopted	May 25, 2016
Last Revised	November 17, 2021

0144.3 - **CONFLICT OF INTEREST**

Board members shall perform their official duties in an ethical manner and free from conflict of interest pursuant to 19.59, Wis. Stats. To this end:

- A. no Board member shall use his/her position as a Board member to obtain financial gain or anything of substantial value for himself/herself, immediate family as defined in 19.42(7), Wis. Stats., or any organization with which s/he is associated;
- B. no Board member shall accept any offer of anything of value from a person either directly or indirectly, nor shall solicit or accept anything of value, if it could be reasonably expected to influence the Board member's actions;
- C. no Board member shall engage in or have a financial interest, directly or indirectly, in any activity that conflicts or raises a reasonable question of conflict with his/her duties and responsibilities in the school system and as a public officer;
- D. when a member of the Board determines that the possibility of such a personal or financial interest conflict exists, s/he should, prior to the matter being considered, disclose his/her interest (such disclosure shall become a matter of record in the minutes of the Board), and thereafter shall abstain from participation in both the discussion of the matter and the vote thereon.
- E. Board members shall also perform their duties in a manner that does not violate criminal conflict of interest laws pursuant to 946.13, Wis. Stats. by having a private pecuniary interest in a contract with the District in an amount that exceeds \$15,000 annually or by participating in making or performing some function as a Board member with respect to a contract in which the Board member has a private pecuniary interest, unless statutory exceptions apply.
- F. no member of the Board shall hold a paid position within the School District, regardless of the type or level of position or manner of pay. However, a Board member may serve as a volunteer coach, supervisor of an extra-curricular activity, or bus driver in accordance with 120.20, Wis. Stats., and provided for in Policy 8120 - Volunteers.

T.C. 9/15/20
Revised 2/21

© Neola 2021~~3~~

Legal	19.42(7), Wis. Stats.
	19.59, Wis. Stats
	946.13, Wis. Stats.

Last Modified by Ellen Suckow on February 22, 2024



Book	Policy Manual
Section	Second Reading by Board
Title	CLERK
Code	po0171.3
Status	Second Reading
Adopted	May 25, 2016
Last Revised	September 28, 2016

0171.3 - **CLERK**

The Clerk of the Board is responsible for the following duties, which may be completed with the assistance of appropriate staff. ~~or designee of the School Board shall:~~

- A. act as clerk and record the proceedings of all meetings of the Board ~~and of annual and special meetings~~ ;
- B. enter the proceedings of the Board in proper record books;
- C. enter in the record book copies of all Clerk's reports sent to municipal clerks;
- D. draw and record orders on the Treasurer as directed by the Board ~~or as directed by an annual or special meeting~~;
- E. be the chief election officer of the District with authority to report the name and post-office address, ~~within ten (10) days after the election or appointment~~ of each Board member officer, ~~within ten (10) days after his/her election or appointment,~~ to the clerk and treasurer ~~of each municipality having territory within the District~~;
- F. ~~appoint qualified electors of the District to serve on the School District Board of Canvassers for each election in accordance with 7.53(3)(a), Wis. Stats.;~~
- G. perform other duties as prescribed by law or the Board.

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Legal	7.53, Wis. Stats. 120.17, Wis. Stats.
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Last Modified by Ellen Suckow on February 22, 2024



Book	Policy Manual
Section	Second Reading by Board
Title	VIDEO SURVEILLANCE AND ELECTRONIC MONITORING
Code	po7440.01
Status	Second Reading
Adopted	May 25, 2016
Last Revised	November 16, 2022
Prior Revised Dates	12/15/2021, 2/21, 11/18/20, 7/24/19

7440.01 - VIDEO SURVEILLANCE AND ELECTRONIC MONITORING

The Board authorizes the use of video surveillance and electronic monitoring equipment at various facilities and school sites throughout the District and on school buses. No audio or video surveillance is permitted within the District other than those authorized by policy or the District Administrator, and only if clear and visible notice is provided to any persons entering an area or building subject to video and/or audio monitoring that such monitoring may occur. This does not restrict the collection of video or audio recording at events open to the public.

Placement of Surveillance

The Superintendent or designee is responsible for determining where to install and operate fixed-location video surveillance/electronic monitoring equipment in the District. The Superintendent shall assure that video surveillance is handled in accordance with the placement, monitoring, and access considerations incorporated into the school safety plan as more fully described in Policy 8420 - School Safety. The determination of where and when to use video surveillance/electronic monitoring equipment will be made in a nondiscriminatory manner. Video surveillance/electronic monitoring equipment may be placed in common areas in school buildings (e.g. school hallways, entryways, the front office where students, employees, and visitors are permitted to freely come and go, gymnasiums, cafeterias, libraries), the school parking lots and other outside areas, and in school buses.

Except in extraordinary circumstances and with the written authorization of the Superintendent, video surveillance/electronic monitoring equipment shall not be used in areas where persons have a reasonable expectation of privacy (e.g. restrooms, locker rooms, changing areas, private offices (unless there is express consent given by the office occupant), or conference/meeting rooms). ~~Video surveillance shall not be used during instructional times without the consent of the classroom teacher.~~ Video surveillance may be used in classrooms. In these situations, teachers may request these cameras to be removed at any time. ~~or in individual classrooms during instructional times. () Security staff and Administrators are authorized to carry and use portable video cameras when responding to incidents. [END OF OPTIONAL SENTENCE] () The Board authorizes security personnel to use body worn video cameras while on duty but prohibits them from being operated while the individual is routinely patrolling restrooms and locker rooms unless the staff member is responding to a specific incident. [END OF OPTIONAL SENTENCE]~~

Any person who takes action to block, move, or alter the location and/or viewing angle of a video camera shall be subject to disciplinary action.

Notification of Surveillance

Legible and visible signs shall be placed at the main entrance to buildings and in the areas where video surveillance/electronic monitoring equipment is in use to notify people that their actions/behavior are subject to being monitored/recorded, which may include video footage, audio recording, or both. Additionally, the Superintendent is directed to annually notify parents and students through the Student Handbook, and staff through the Staff Handbook, of the use of video surveillance/electronic monitoring systems in their schools, which may include either video or audio footage or both.

In cases approved by the Superintendent, camera surveillance may be used for investigatory purposes without staff, student, or public notice, if the usage is calculated to further investigation into misconduct believed to have occurred or believed to be ongoing. 69

Uses of Surveillance

Any information obtained from video surveillance/electronic monitoring systems may only be used to support the orderly operation of the School District's schools and facilities, and for law enforcement purposes, and not for any other purposes. As such, recordings obtained through the use of video surveillance/electronic monitoring equipment may be used as evidence in any disciplinary proceeding, administrative proceeding, or criminal proceeding, subject to Board policy and regulations. Further, such recordings may become a part of a student's education record or staff member's personnel file.

The Board will not place video surveillance/electronic monitoring equipment for the purpose of obtaining information for routine staff appraisal/evaluation or monitoring; however, video footage captured in the normal course of surveillance which shows information pertinent to staff performance or conduct may be used for that purpose.

Further, if an employee is assigned to work remotely (i.e., telework), the Administration is authorized to conduct observations that consist of the supervisor reviewing video-recordings of the employee working and/or watching the employee perform their job responsibilities through means of a live-stream that includes both video and audio. This includes instructional staff working part or full-time in a virtual school/learning/teaching environment.

Additionally, nothing herein shall prevent the Administration from using information gathered through electronic means (i.e., viewing a video-recording or live-stream of an employee working) for employment purposes, including but not limited to completing components of an evaluation.

Recordings that capture students may be student records and as such will be treated as confidential subject to the Board's public records and student records policies.

Retention, Secure Storage, Access to and Disposal of Video Recordings

The Board shall maintain video surveillance/electronic monitoring recordings for a limited period. Any request to view a recording under this policy must be made within seven (7) days of the event/incident in order to assure its availability. Inquiries after that time period may be available depending on current retention capabilities. Unless a formal complaint is being investigated, recordings may be destroyed after seven (7) days. If, however, action is taken by the Board/administration, as a result of a formal complaint or incident, recordings shall be kept consistent with the Board's record retention policy depending on the nature of the video record retained, but for a minimum of one (1) year from the date of the action taken.

The building principal may authorize the viewing of recorded images in the event of an ongoing law enforcement investigation, an incident involving property damage or loss, or for other reasons deemed appropriate.

Video footage should not be removed from school officials' custody except as required by law or upon a request from law enforcement.

All video surveillance/electronic monitoring recording media shall be considered legal evidence and treated as confidential or as directed by Board counsel. The release of original video recordings to individuals or outside agencies may only occur pursuant to subpoena or court order after the same has been reviewed by Board counsel.

Original video recordings shall never be edited or manipulated in any manner. When video recordings are requested by any law enforcement agency as part of an ongoing investigation, a duplicate may be provided for that purpose. The original media shall be protected from accidental overwrite or erasure during the duplicating process. Nothing in this paragraph prohibits the redaction of personally identifiable information from duplicated media when mandated by FERPA.

Video recordings may never be sold publicly, viewed, or distributed in any other fashion except as provided for by Board policy, AG 7440 - Facility Security, and consistent with State and Federal law.

Devices containing video recordings, scheduled to be destroyed must be securely disposed of in such a way that the personal information cannot be reconstructed or retrieved (e.g. shredding, burning, magnetically erasing the personal information).

Surveillance on School Buses

School buses owned by the District or a contractor under contract with the District may be equipped with video and/or audio recording equipment in specified locations within the vehicle as provided in the Wisconsin Department of Transportation regulations.

Exception

This policy does not address or cover instances where school officials record a specific event (e.g. a play, music performance, athletic contest, graduation, or Board meeting), or an isolated instance where a classroom is video recorded⁷⁰ for educational or research purposes. Authorized video recording for educational, instructional, and/or research purposes is permitted and is not addressed by this policy.

Video surveillance is to be implemented in accordance with this policy and the related guidelines, and consistent with the school safety plan. The Board will not accept or tolerate the improper use of video surveillance/electronic monitoring equipment and will take appropriate action in any cases of wrongful use of this policy.

Revised 7/24/19
Revised 11/18/20
Revised 2/21
Revised 12/15/21

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Legal	Wis. Admin. Code Trans 300.81(7)
	19.31 – 19.39, 118.125 Wis. Stats.
	FERPA 20 U.S.C. 1232g
	34 C.F.R. 99.1-99.67
	Title I of the Electronic Communication Privacy Act of 1986
	18 U.S.C. 2510-2521

Last Modified by Ellen Suckow on February 22, 2024



D.C. Everest Area School District

6300 Alderson Street
Weston, WI 54476
Phone 715-359-4221

Jack E. Stoskopf, Jr., Ed.D.
Assistant Superintendent
Business/Personnel Services

MISSION STATEMENT

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D.C. Everest Area School District, in partnership with the community, is committed to being an innovative educational leader in developing knowledgeable, productive, caring, creative, responsible individuals prepared to meet the challenges of an ever-changing global society.

TO: Dr. Casey Nye, Superintendent
FROM: Jack E. Stoskopf, Jr., Assistant Superintendent
RE: End-Of-Year Spending
DATE: March 13, 2024

The school board is asked to authorize the district administration to carefully plan for effective one-time spending of any budget monies that may become available as we approach the end of the fiscal year.

The benefits of spending the money in this way allows us the opportunity to complete some needed projects and purchases that normally would not fit in the budget and affords the district the ability to maximize our state aid for 2024-2025.

After all bills are paid for this fiscal year, remaining are requested to be transferred to the Fund 46 Capital Projects fund to support the board approved projects over the next few years. Seeing as the fund balance is more than adequate, it is not necessary to leave unspent dollars in the general fund.

Recommendation:

Allow administration to strategically spend end-of-year funds to best meet the needs of the district and deposit all remaining funds into Fund 46 by the statutory date of July 31, 2024.



2024-25 Shared Service Contract Part A - Service Selection

This agreement is made in duplicate between the CESA 9 Board of Control, party of the first part, and **DC EVEREST SCHOOL DISTRICT** party of the second part. WHEREAS, CESA 9 has been authorized to provide services to school districts on a cooperative basis and has been authorized to enter into and approve service contracts with local school districts, county boards of supervisors, and other cooperative educational service agencies as provided in Chapter 116, Wisconsin Statutes. Additional terms of this agreement are set forth in Part B - Signature Page.

DC

Sign and return completed contract to the CESA 9 Business Office by April 15, 2024

Catalog Number	Service	Notes	Budget	✓ To Select
Continuous School Improvement Services				
1	Continuous School Improvement Services Membership		\$28,500	<input checked="" type="checkbox"/>
2	Customized Continuous School Improvement Services			<input type="checkbox"/>
3	Academic & Career Planning (ACP)		No Charge	<input checked="" type="checkbox"/>
4	Assessment Services			<input type="checkbox"/>
5	Behavior & Mental Health Intervention Support			<input type="checkbox"/>
6	Career Pathways		No Charge	<input checked="" type="checkbox"/>
7	Career & Technical Education (CTE) Consortium			<input type="checkbox"/>
8	Career & Technical Education Coordinator (CTEC) Services			<input type="checkbox"/>
9	Carl Perkins CTE Grant Consortium		% Allocation	<input type="checkbox"/>
10	Coaching Support			<input type="checkbox"/>
11	Comprehensive School Health Services		\$1,320	<input checked="" type="checkbox"/>
12	Co-Planning/Co-Teaching Services			<input type="checkbox"/>
13	Early Learning Program Support Services			<input type="checkbox"/>
14	Educator Effectiveness (EE) Support		No Charge	<input checked="" type="checkbox"/>
15	Equitable Multi-Level Systems of Support (EMLSS)			<input type="checkbox"/>
16	Excellence in Teaching Program (ETP)		Per PO	<input type="checkbox"/>
17	Inspire WI Database Access			<input type="checkbox"/>
18	Instructional Materials Support			<input type="checkbox"/>
19	Literacy Intervention Support			<input type="checkbox"/>
20	Literacy Intervention Service			<input type="checkbox"/>
21	Math Instructional Support			<input type="checkbox"/>
22	Project SEARCH Enrollment	Enrollment	\$10,000	<input checked="" type="checkbox"/>
23	Promoting Excellence for All (PEFA)			<input type="checkbox"/>
24	Reading Specialist			<input type="checkbox"/>
25	Regional Special Education Network (RSN)		No Charge	<input checked="" type="checkbox"/>
26	Special Education Induction Program		No Charge	<input checked="" type="checkbox"/>
27	StarLab Services		Per PO	<input type="checkbox"/>
28	Technology & Digital Learning Consortium			<input type="checkbox"/>
29	Title I Support Services			<input type="checkbox"/>
30	Title III Grant Consortium		No Charge	<input checked="" type="checkbox"/>

31	Transition Improvement Grant (TIG)		No Charge	<input checked="" type="checkbox"/>
32	Universal Design for Learning (UDL) Grant		No Charge	<input checked="" type="checkbox"/>
33	Wisconsin Information System for Education (WISE) Support		No Charge	<input checked="" type="checkbox"/>
34	Wisconsin Digital Learning Collaborative (WDLC)		No Charge	<input checked="" type="checkbox"/>
35	Wisconsin Resource Center for Charter Schools (WRCCS)		No Charge	<input checked="" type="checkbox"/>
36	Wisconsin Safe & Healthy Schools Center (WISH)		No Charge	<input checked="" type="checkbox"/>
37	Wisconsin Virtual School (WVS)		Per PO	<input type="checkbox"/>
38	Wisconsin Statewide Parent Educator Initiative (WSPEI) Grant		No Charge	<input checked="" type="checkbox"/>
39	Youth Apprenticeship (YA) Grant Consortium		% Allocation	<input type="checkbox"/>
Staffing & Consulting Services				
40	Adaptive Physical Education Teacher			<input type="checkbox"/>
41	Autism Specialist			<input type="checkbox"/>
42	Deaf/Hard of Hearing (DHH) Program Support Teacher			<input type="checkbox"/>
43	District Family Engagement Liaison (DFEL)			<input type="checkbox"/>
44	Early Childhood Special Education Teacher			<input type="checkbox"/>
45	Educational Interpreter			<input type="checkbox"/>
46	Occupational Therapist/COTA			<input type="checkbox"/>
47	Orientation & Mobility Teacher		\$25,715	<input checked="" type="checkbox"/>
48	Paraprofessional, Special Education			<input type="checkbox"/>
49	Physical Therapist/CPTA	38 Days	\$28,500	<input checked="" type="checkbox"/>
50	School Audiologist			<input type="checkbox"/>
51	School Counselor			<input type="checkbox"/>
52	School Nurse			<input type="checkbox"/>
53	School Psychologist			<input type="checkbox"/>
54	School Social Worker			<input type="checkbox"/>
55	Special Education Director			<input type="checkbox"/>
56	Special Education Teacher			<input type="checkbox"/>
57	Speech Language Pathologist (SLP)			<input type="checkbox"/>
58	Visual Impairment Teacher			<input type="checkbox"/>
59	Curriculum Coordinator			<input type="checkbox"/>
60	Gifted/Talented Coordinator			<input type="checkbox"/>
61	Library Media Specialist			<input type="checkbox"/>
Administrative Support Services				
62	Administration		\$28,332	<input checked="" type="checkbox"/>
63	Business Services			<input type="checkbox"/>
64	Cooperative Purchasing		No Charge	<input checked="" type="checkbox"/>
65	E-Rate Application Service			<input type="checkbox"/>
66	Environmental Services			<input type="checkbox"/>
67	School-Based Services (SBS) (Medicaid Billing)		Per Student	<input type="checkbox"/>
TOTAL COST OF SHARED SERVICES >>>			\$122,367	132,367



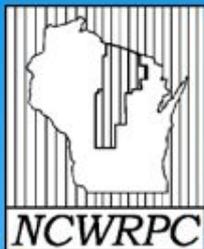
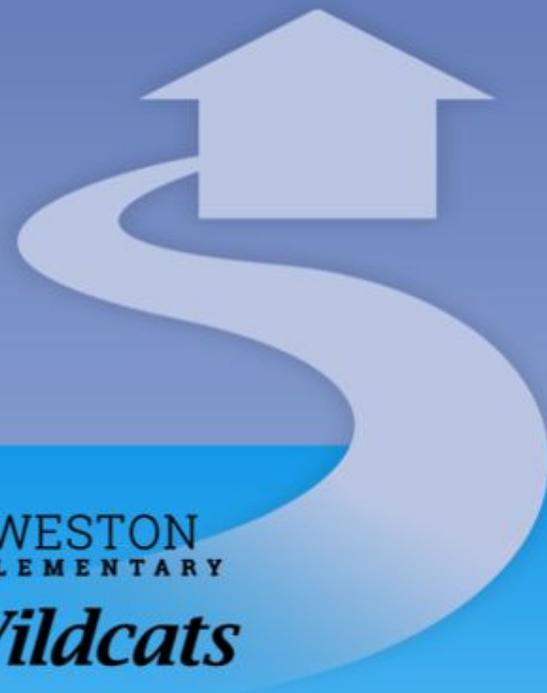
 Authorized Administrative Signature

3/7/2024

 Date



Weston Elementary Safe Routes to School (SRTS)



**NORTH CENTRAL WI
REGIONAL
PLANNING
COMMISSION**



**WESTON
ELEMENTARY**
Wildcats

Why Safe Routes to School (SRTS)?

- Purpose
- History of the project



Why Safe Routes to School?



#1

DECLINE in walking and bicycling to school

#2

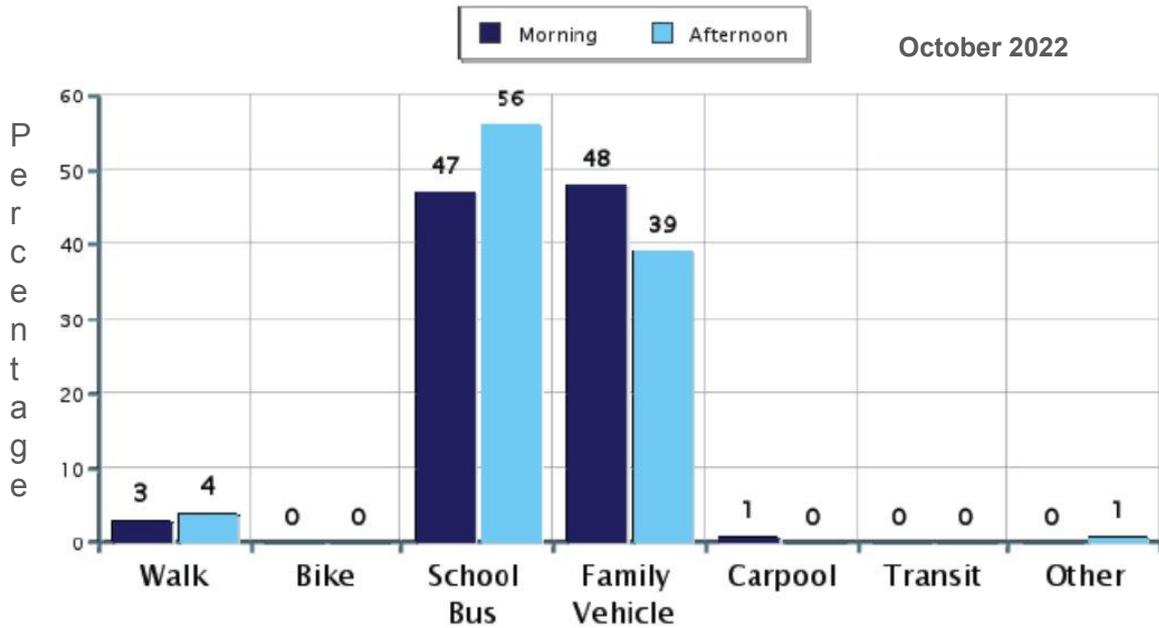
INCREASE in health consequences in children and adolescents

#3

**PART OF THE SOLUTION:
SRTS programs & infrastructure**

The Data

- 132 student lived with in 1 mile of the school
 - 15 students walk
 - 2 students bike



The Data

Nationally...

Long distances 62%

Traffic danger 30%

Adverse weather 19%

Fear of crime danger 12%

Sum of percentages is more than 100% because respondents could identify more than one barrier. (CDC, 2005)

Weston Elementary

Amount of traffic 68%

Speed of traffic 67%

Distance 65%

Safety of crossings 58%

Parent Surveys, Oct 2022



Safe Routes Recommendations



- Purchase of bicycles to be used in Physical Education curriculum beginning fall 2024
- Walking School Bus
- Walk, Bike, and Roll Event



TOP 5 MOTIVATIONS FOR ORGANIZING AN EVENT

1. Increase school spirit
2. Physical activity/obesity prevention
3. Building a sense of neighborhood
4. Supporting a Safe Routes to School program
5. Pedestrian & bicycle safety

Weston Safe Routes to School Plan

Thank you!
Questions?



D.C. Everest Senior High School

6500 Alderson Street, Weston, WI 54476

715-359-6561 Fax 715-355-7220

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Dr. Michael J. Raether, Principal

Dr. Todd J. Bohm, Assistant Principal

Mrs. Dallas Rennie, Assistant Principal

Mr. William Franklin, Dean of Students

Mr. Michael Mathies, Athletic Director

To: D.C. Everest School Board

From: Mike Mathies, Athletic Director

Date: March 8, 2024

Re: Spring Teams Traveling out of State

This spring athletic season, we have two of our teams planning a trip out of state.

The Boys Baseball Team is driving to Myrtle Beach during Spring Break. They will play a scrimmage and two games which have been approved by the WIAA. The trip has been organized by the baseball coaches, booster club and parents. The host is The Cal Ripken Spring Training Experience. The team will be taking our green school vans and two rental vehicles through Enterprise. The Varsity Baseball Head Coach is Dave Langbehn.

The Girls Softball Team is flying to Arizona during Spring Break. They will play two games there vs WIAA approved state sanctioned high school teams - Red Mountain High School and Desert Ridge High School. The trip has been organized by the coaches, parents and softball booster club. The Varsity Softball Head Coach is Katie Shulfer.

Thank you



D.C. Everest Senior High School

6500 Alderson Street, Weston, WI 54476

715-359-6561 Fax 715-355-7220

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Dr. Michael J. Raether, Principal

Dr. Todd J. Bohm, Assistant Principal

Mrs. Dallas Rennie, Assistant Principal

Mr. William Franklin, Dean of Students

Mr. Michael Mathies, Athletic Director

To: Dr. Casey Nye, Superintendent

From: Mike Raether

Re: Out of state student trips approval request

Date: March 4, 2024

Throughout the remainder of the semester, D.C. Everest Senior High School students will be competing in co-curricular activities. I am asking for approval to travel for any student who qualifies for a national competition through their organization. Payment for these activities is provided through a combination of budgeted funds and fundraising by individual organizations. The organization and the location of travel are listed below.

- Skills USA - Atlanta, GA
- Health Occupations Student Organizations (HOSA) - Houston, TX
- Future Business Leaders of America (FBLA) - Orlando, FL
- DECA - Anaheim, CA
- Microsoft Office Certification - Orlando, FL



Book	Policy Manual
Section	First Reading by Board
Title	DEFINITIONS
Code	po0100
Status	First Reading
Adopted	May 25, 2016
Last Revised	June 19, 2023

0100 - **DEFINITIONS**

The bylaws of the Board of this District incorporate quotations from the laws and administrative code of the State of Wisconsin. Such quotations may be substantively altered only by appropriate legislative, judicial, or administrative action.

Whenever the following items are used in these bylaws and policies, they shall have the meaning set forth below:

Administrative Guideline

A statement, based on policy, is usually written, which outlines and/or describes the means by which a policy should be implemented and which provides for the management cycle of planning, action, and assessment or evaluation.

Administrator

An employee who holds a position of leadership over a defined function or department of the District, is employed with an administrative contract, and/or who reports directly to the Superintendent.

Administrators may include the following positions: Assistant Superintendents, Director of Special Education, Director of Student Services, Director of Curriculum, Director of Talent and Culture, Director of Technology, Director of School Nutrition, Director of Buildings and Grounds, Director of Community Services/Special Projects/Safety, Principals, Assistant Principals.

In policy and administrative guidelines, capitalization of the term Administrator may imply delegation of responsibilities, as appropriate, to staff members.

Agreement

A collectively-negotiated contract with a recognized bargaining unit.

Apps and Services

Apps and services are software (i.e., computer programs) that support the interaction of personal communication devices (as defined in Bylaw 0100, above) over a network or client-server applications in which the user interface runs in a web browser. Apps and services are used to communicate/transfer information/data that allow students to perform actions/tasks that assist them in attaining educational achievement goals/objectives, enable staff to monitor and assess their students' progress and allow staff to perform other tasks related to their employment. Apps and services also are used to facilitate communication to, from, and among and between, staff, students, parents, Board members, and/or other stakeholders and members of the community.

Board

The School Board is also commonly referred to as the Board shall take action that is within the comprehensive meaning of the terms 'duties and powers' provided that such action is not prohibited by State or Federal law. (Chapter 118, Wis. Stats. and Chapter 120, Wis. Stats.).

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Within these bylaws and policies, the terms Board and District may be used interchangeably, depending on the context of the policy.

Bylaw

Rule of the Board for its own governance.

Clerk

The chief clerk of the Board. (See Bylaw 01701.3 - Clerk)

District

The School District is the territorial unit for school administration. Districts are classified as common, union high, unified, and 1st class city school districts. A joint school district is one where the territory of which is not wholly in one municipality. (Chapter 115, Wis. Stats.).

Within these bylaws and policies, the terms Board and District may be used interchangeably, depending on the context of the policy.

District Records Custodian

The School District will designate one (1) District Records Custodian (DRC) to be the legal custodian of records for the District. The DRC shall keep and preserve the public records of the District and is granted authority to render a decision and carry out duties related to those public records. The DRC is designated in Policy 8310 - Public Records.

Due Process

Procedural due process requires prior knowledge (a posted discipline code), notice of offense (accusation), and the opportunity to respond. Specific due process requirements are dependent upon the circumstances and may vary depending on such circumstances.

Full Board

Authorized number of voting members entitled by law to govern the District. The full Board is the total number of Board members authorized by law regardless of the number of current sitting members.

Information Resources

The Board defines information resources to include any data/information in electronic, audio-visual or physical form, or any hardware or software that makes possible the storage and use of data/information. This definition includes but is not limited to electronic mail, voice mail, social media, text messages, databases, CD-ROMs/DVDs, websites, motion picture film, recorded magnetic media, photographs, digitized information, or microfilm. This also includes any equipment, computer facilities, or online services used in accessing, storing, transmitting, or retrieving electronic communications.

Law Enforcement Officer(s) or Agencies

These terms include any local, State, or Federal law enforcement agency of competent jurisdiction and its officers acting within their legal authority.

Legal Custodian of Records

~~The School District will designate one (1) District Records Custodian (DRC) to be the legal custodian of records for the District. The DRC shall keep and preserve the public records of the District and is granted authority to render a decision and carry out duties related to those public records. The DRC is designated in Policy 8310 - Public Records.~~ See "District Records Custodian".

Legal Notice

Legal notice means every notice required by law to be published in a newspaper or other publication. There are three (3) classes of notices: class 1 (requiring one (1) insertion); class 2 (requiring two (2) insertions); and class 3 (requiring three (3) insertions). When more than one (1) insertion is required, the notice must be published once each week for consecutive weeks, with the last notice published at least one (1) week before the act or event, unless otherwise specified by law. Sunday publication is permitted. 86

Local Public Office Holder or Official

Individuals holding those positions designated by the Board as local public offices in compliance with 19.32 (1 dm), 19.42 (7w) (f) and (g), Wis. Stats.

May

This word is used when an action by the Board or its designee is permitted but not required.

Medical Advisor

The School District is required to appoint a medical advisor. The medical advisor shall be a licensed physician and will participate in the annual review of the District emergency nursing services plan. The School District may also have the medical advisor fulfill other roles. (PI 8.01(2)(g)3.)

Meeting

Any gathering which is attended by or open to all of the members of the Board held with the intent on the part of the members of the body present to discuss or act as a unit upon the specific public business of that body. 19.82(2) Wis. Stats.

Official Newspaper

A newspaper may be designated by the Board under 985.05, Wis Stats. Other publication options are available to the Board pursuant to 120.11(4), Wis. Stats.

Parent

The natural or adoptive parents or the party designated by the courts as the legal guardian, custodian, or surrogate of a student. Both parents will be considered to have equal rights unless a court of law decrees otherwise.

Personal Communication Devices

Personal communication devices ('PCDs') include computers, laptops, tablets, e-readers, cellular/mobile phones, smartphones, and/or other web-enabled devices of any type.

Policy

A general, written statement by the governing Board which defines its expectations or position on a particular matter and authorizes appropriate action that must or maybe taken to establish and/or maintain those expectations.

President

The chief executive officer of the Board. (See Bylaw 01701.1 - President)

Principal

The educational leader and head administrator of one (1) or more District schools.

In policy and administrative guidelines, capitalization of the term Principal may imply delegation of responsibilities, as appropriate, to staff members.

Professional Staff Member

District employees who are either certified teachers employed in a position for which certification is a requirement of employment or administrative employees who are responsible for oversight or supervision of a component or components of the District's operation, or serve as assistants to such persons, regardless of whether they hold an administrative contract or are required to have administrator certification, but excluding the Superintendent.

Relative

The mother, father, sister, brother, spouse, domestic partner, parent of spouse/domestic partner, child, step-child, grandparents, grandchild, dependent, or member of the immediate household.

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School Nurse

A school nurse is a registered nurse who meets the requirements of 115.001(11) Wis. Stats. A school nurse has the authority to exclude students for signs of illness.

School Official

Except if otherwise defined in policy, a school official is a person employed by the Board as an administrator, supervisor, teacher/instructor (including substitutes), or support staff member (including health or medical staff and law enforcement unit personnel); or a person serving on the Board.

The term school official is inclusive of other parties, such as attorney, contractor, consultant, volunteer, or other party to whom the Board has outsourced a service otherwise performed by Board employees (e.g., a therapist); or a parent or student serving on an official committee, such as a disciplinary or grievance committee, or assisting another school official in performing tasks (including volunteers) pursuant to the Family Educational Rights and Privacy (FERPA) definition - See Policy 8330 - Student Records.

Shall

This word is used when an action by the Board or its designee is required. (The word 'will' or 'must' signifies a required action.)

Social Media

Social media are online platforms where users engage with one another and/or share information and ideas through text, video, or pictures. Social media consists of any form of online publication or presence that allows interactive communication, including, but not limited to, text messaging, instant messaging, websites, web logs ('blogs'), wikis, online forums (e.g., chat rooms), virtual worlds, and social networks. Examples of social media include, but are not limited to Facebook, Facebook Messenger, Google Hangouts, Twitter, LinkedIn, YouTube, Flickr, Instagram, Pinterest, Skype, and Facetime. Social media does not include sending or receiving e-mail through the use of District-issued e-mail accounts. Apps and web services shall not be considered social media unless they are listed on the District's website as District-approved social media platforms/sites.

Student

A person who is officially enrolled in a school or program of the District.

Superintendent

Sometimes the administrative head of the school district is referred to as Superintendent. He/She has the authority of the Superintendent by law. In policy **and administrative guidelines**, capitalization of the term Superintendent may imply a delegation of responsibilities, as appropriate, to staff members.

Support Staff

Any employee who provides support to the District's program and whose position does not require a professional certificate. This category includes special education paraprofessionals, even though it is a requirement to hold a special education program aide license issued by the Wisconsin Department of Public Instruction (DPI) or another valid and current DPI license or permit.

Technology Resources

The Board defines technology resources to include computers, laptops, tablets, e-readers, cellular/mobile telephones, smartphones, web-enabled devices, video and/or audio recording equipment, SLR and DSLR cameras, projectors, software and operating systems that work on any device, copy machines, printers and scanners, information storage devices (including mobile/portable storage devices such as external hard drives, CDs/DVDs, USB thumb drives and memory chips), the computer network, Internet connection, and online educational services and apps.

Treasurer

The chief financial officer of the Board. (See Bylaw 0170**1.4 - Treasurer**)

Vice-President

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The Vice-President of the Board. (See Bylaw 01701.2 - Vice President)

Voting

A vote at a meeting of the Board. The law requires that Board members must be present in order to have their vote officially recorded in the Board minutes and to be available for a roll call vote. A Board member's presence at a meeting includes the Board member's presence if attending by telephone or other manner of remote access, so long as such remote access is compliant with State law. No voting by Proxy may be recorded or counted in an official vote of the Board. Remote access during quasi-judicial functions (e.g. termination hearings, expulsions) may be permitted after consultation with legal counsel.

Citations to Wisconsin statutes are shown by the Section Number (e.g., 120.11, Wis. Stats.). Citations to the Wisconsin Administrative Code are prefaced P.I. (e.g., P.I. 11). Citations to the United States Code are noted as U.S.C., Federal Register are noted as F.R., and the Code of Federal Regulations as C.F.R.

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Revised 10/25/22

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Book	Policy Manual
Section	First Reading by Board
Title	TREASURER
Code	po0171.4
Status	First Reading
Adopted	May 25, 2016

0171.4 - **TREASURER**

The Treasurer of the School Board shall be responsible for the following duties, which may be completed with the assistance of appropriate staff:

- A. apply for, receive, and sue for all money appropriated to or collected for the District and disburse the same in accordance with law;
- B. enter in the account books all money received and disbursed and specify the source of the funds, the person to whom funds were paid, and the object of the payment;
- C. immediately upon receipt, deposit District funds in the District's name in a public depository designated by the Board in accordance with 120.12(7), Wis. Stats.;
- D. present at the annual meeting a written statement of all money received and dispersed by the District in the preceding year;
- E. perform other duties prescribed by statute or by the Board.

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Legal 120.16, 66.0607 Wis. Stats.

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Book	Policy Manual
Section	First Reading by Board
Title	INNOVATIVE AND PILOT PROGRAMS
Code	po2250
Status	First Reading
Adopted	May 25, 2016

2250 - INNOVATIVE AND PILOT PROGRAMS

The Board of Education wishes to promote the continued improvement of the instructional and curricular program of the schools through all appropriate means. The Board will encourage ~~Ss~~ members of the school staff and of the student body who wish to pursue a promising program for school improvement.

An innovative/~~pilot~~ program design shall address the steps below when appropriate to the project:

- A. rationale
- B. specific objectives
- C. supportive research
- D. budgeting
- E. in-service requirements
- F. plans for broader implementation
- G. methods for evaluation

X] The Superintendent is authorized to approve innovative/~~pilot~~ programs designed for the improvement of the District's educational program.

Each innovative program shall be consistent with the District's objectives and long-range plans. Programs designed for ~~disabled~~ students with disabilities must comply with Federal and State ~~guidelines~~ law.

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Legal	118.13, Wis. Stats. PI 8
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Book	Policy Manual
Section	First Reading by Board
Title	HEALTH EDUCATION
Code	po2413
Status	First Reading
Adopted	May 25, 2016
Last Revised	March 22, 2017

2413 - HEALTH EDUCATION

The ~~School~~ Board, in compliance with State law, has adopted a comprehensive program of health education ~~which~~that will prepare students to maintain good health and enable them to adapt to changing health problems of our society.

The Board recognizes that this program, like others the District offers, may contain content and/or activities that some parents find objectionable. ~~The District shall notify the parents, in advance of the instruction and about the content of the instruction and give the parents an opportunity to review the materials to be used.~~ A student may not be required to take instruction in physiology and hygiene, sanitation, the effects of controlled substances pursuant to State law and alcohol upon the human system, symptoms of disease, and the proper care of the body if the student's parent files with the teacher a written objection.

If a student does not take instruction in these subjects as a result of parental objection, the student may not be required to be examined in the subjects and may not be penalized in any way for not taking such instruction, and the Board authorizes the Superintendent to determine if the student shall complete an alternative assignment that is similar to the subjects in the length of time necessary to complete.

If the subjects receive credit toward graduation the Board authorizes the Superintendent or designee to determine if an alternative assignment is to be completed by the student that is similar to the subjects in the length of time necessary to complete.

Instruction in physiology and hygiene shall include instruction on sexually transmitted diseases and shall be offered as part of high school instruction.

The Superintendent shall notify parents of planned instruction in the health education curriculum regarding human growth and development topics as identified and in accordance with Policy 2414 - Human Growth and Development.

Students in grades seven (7) through twelve (12) will be provided instruction in cardiopulmonary resuscitation and cardiocerebral resuscitation including instruction on the psychomotor skills necessary to perform both skills as part of any health education course offered.

Students in grades seven (7) through twelve (12) will be provided instruction about automated external defibrillators as identified in Policy 8452 - Automated External Defibrillators.

In implementing the program, the Superintendent may use whatever District and outside resources, including Department of Education guidelines and consultants, ~~s/he deems~~deemed appropriate.

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Legal 115.35, 118.076, Wis. Stats.

118.01(2)(d)2.c.
Chapter 961, Wis. Stats.

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Book	Policy Manual
Section	First Reading by Board
Title	INDEPENDENT EDUCATIONAL EVALUATION (IEE)
Code	po2460.03
Status	First Reading
Adopted	March 22, 2017
Last Revised	October 25, 2022

2460.03 - **INDEPENDENT EDUCATIONAL EVALUATION (IEE)**

An independent educational evaluation (IEE) is an evaluation conducted by a qualified examiner who is not an employee of this District. A parent has the right to an IEE at public expense if the parent disagrees with an evaluation that the District conducted. For purposes of this policy, "evaluation" means the procedures used to determine whether a child has a disability and the nature and extent of the special education and related services the child needs. In the event the District receives a parent request for an IEE, the District must either provide the IEE at District expense pursuant to this policy or request a due process hearing to show that its evaluation is appropriate. The IEE must meet District criteria for IEEs, which is the same criteria that the District uses when it conducts its own evaluations. If the District requests a due process hearing and the hearing officer determines that the District's evaluation is appropriate, the parent still has the right to an IEE, but not at public expense. Parents may only request one publicly funded IEE for each evaluation completed by the District.

Procedures to Obtain an IEE at Public Expense

- A. The parent should submit to the District a written request for an IEE and should include in such request an explanation of their reasons for objecting to the evaluation obtained by the District. However, the District will not deny parents a publicly funded IEE because they fail to provide the District with such a written request or fail to provide reasons for requesting an IEE.
- B. If a parent requests an IEE, the District will provide the following information:
 1. A list of the names and addresses of IEE examiners located in the area. The list will consist of IEE examiners who, in the District's judgment, are qualified to perform the evaluation requested by the parents. If a qualified examiner is not located in the area, the District will identify a qualified examiner elsewhere in the State of Wisconsin.
 2. A description of the District's criteria for selection of IEE examiners.
- C. Minimum qualifications for IEE examiners. The District will not pay for an IEE unless the IEE complies with the following criteria, or the parents can show unique circumstances that justify a publicly-funded IEE that does not meet the criteria.
 1. The prospective IEE examiner (the "examiner") must hold a valid license from the State of Wisconsin in the field related to the known or suspected disability. The examiner must have extensive training in the evaluation of the area(s) of concern and be able to interpret instructional implications of the evaluation results. In instances where no "applicable license" exists, the evaluator must provide documentation of extensive and recent training and experience related to the known or suspected disability.

2. The examiner must be located within twenty-five (25) miles of the District and must conduct the evaluation within District boundaries. 94
3. The examiner may only charge fees for educational evaluation services that, in the sole judgment of the District, are reasonable.
4. The examiner must be permitted to directly communicate and share information with members of the IEP Team. The examiner must also agree to release the assessment and results, including parent and teacher surveys, prior to receipt of payment for services.
5. If the District evaluation included an observation of the child in one (1) or more educational settings, the IEE shall include at least one (1) observation in that setting. Evaluators shall make at least one (1) contact with the child's general education teacher for the purpose of determining how the student is progressing in the general curriculum. In addition, evaluators are encouraged to make additional contacts with other involved general or special education teachers. If the purpose of the evaluation is to address a learning disability, an observation of the child is a required evaluation component.
6. The same criteria apply to both public and independent examiners.
- D. The maximum allowable cost for an examiner will be the average cost per day or per hour for a similarly qualified staff member employed by the District during the current school year, as determined by the Director of Special Education (not to exceed \$1,000). In the unusual event the examiner is one (1) not typically employed by the District, such as a medical doctor, psychiatrist, clinical psychologist, or other similar professional, reimbursement of costs will be limited to reasonable and customary charges as determined by the District and its insurance carrier. The District shall not be responsible for reimbursement of travel costs or other related costs incurred by the parents in connection with their arrangement of, or their attendance at the IEE unless the parent can demonstrate that necessary services are not available in the community.
- E. If unique circumstances justify an IEE that exceeds the maximum allowable cost; the District must ensure the IEE is publicly funded. The District will review these circumstances on a case-by-case basis. If the total cost for an IEE exceeds the District's cost criteria and it is determined through appropriate procedures that there is no justification for excess cost, the cost of the IEE will be publicly funded up to the District's maximum allowable cost. **If the District determines the cost exceeds the cost criteria, then the District must without unnecessary delay, initiate a due process hearing to demonstrate the cost did not meet appropriate agency criteria.**

For more information, parents may request a copy of Bulletin 99.02 "Independent Educational Evaluations (IEEs)" from the District or from the Department of Public Instruction, Division of Learning Support: Equity and Advocacy.

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Revised 2/1/21

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Legal 34 C.F.R. Sec. 300.502

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Book	Policy Manual
Section	First Reading by Board
Title	STUDENT ANTI-HARASSMENT
Code	po5517
Status	First Reading
Adopted	May 25, 2016
Last Revised	July 19, 2023

5517 - STUDENT ANTI-HARASSMENT

Prohibited Harassment

It is the policy of the Board to maintain an educational environment that is free from all forms of harassment. This commitment applies to all District operations, programs, and activities. All students, administrators, teachers, staff, and all other school personnel share responsibility for avoiding, discouraging, and reporting any form of harassment. This policy applies to conduct occurring in any manner or setting over which the Board can exercise control, including on school property, or at another location if such conduct occurs during an activity sponsored by the Board.

The Board will not tolerate any form of harassment and will take all necessary and appropriate actions to eliminate it, including suspension or expulsion of students and disciplinary action against any other individual in the School District community. Additionally, appropriate action will be taken to stop and otherwise deal with any third party who engages in harassment against our students.

The Board will vigorously enforce its prohibition against harassment based on the traits of sex (including gender status, change of sex, or gender identity), race, color, national origin, religion, creed, ancestry, marital or parental status, sexual orientation or physical, mental, emotional or learning disability, or any other characteristic protected by Federal or State civil rights laws (hereinafter referred to as 'Protected Classes'), and encourages those within the School District community as well as Third Parties, who feel aggrieved to seek assistance to rectify such problems. Additionally, the Board prohibits harassing behavior directed at students, **including a group of students**, for any reason, even if not based on one of the Protected Classes, through its policies on bullying (See Policy 5517.01 – Bullying).

All allegations of harassment will be investigated and in those cases where harassment is substantiated immediate steps will be taken designed to end the harassment, prevent its reoccurrence, and remedy its effects. Individuals who are found to have engaged in harassment will be subject to appropriate disciplinary action.

Other Violations of the Anti-Harassment Policy

The Board will also take prompt steps to impose disciplinary action on individuals engaging in any of the following prohibited acts:

- A. Retaliating against a person who has made a report or filed a complaint alleging harassment, or who has participated as a witness in a harassment investigation;
- B. Filing a malicious or knowingly false report or complaint of harassment;
- C. Disregarding, failing to investigate adequately, or delaying investigation of allegations of harassment, when responsibility for reporting and/or investigating harassment complaints comprises part of one's duties.

Sexual Harassment covered by Policy 2266/AG 2266 - Nondiscrimination on the Basis of Sex in Education Programs or Activities, i.e., sexual harassment prohibited by Title IX, is not included in this policy. Allegations of such conduct shall be 96 addressed by Policy 2266/AG 2266 - Nondiscrimination on the Basis of Sex in Education Programs or Activities.

Notice

Notice of the Board's policy on anti-harassment in the educational environment and the identity of the District's Compliance officers will be posted throughout the District and published in any District statement regarding the availability of employment, staff handbooks, and general information publications of the District as required by Federal and State law and this policy.
unless expressly stated otherwise herein.

Definitions

Words used in this policy shall have those meanings defined herein; words not defined herein shall be construed according to their plain and ordinary meanings.

Complainant is the individual who alleges, or is alleged, to have been subjected to harassment, regardless of whether the person files a formal complaint or is pursuing an individual resolution to the alleged harassment.

Day(s) means business day(s) (i.e., a day(s) that the District office is open for normal operating hours, Monday through Friday, excluding State-recognized holidays) unless expressly stated otherwise herein.

Respondent is the individual who has been alleged to have engaged in harassment, regardless of whether the Reporting Party files a formal complaint or is seeking an informal resolution to the alleged harassment.

School District community means individuals, students, administrators, teachers, and staff, as well as Board members, agents, volunteers, contractors, or other persons subject to the control and supervision of the Board.

Third Parties include, but are not limited to, guests and/or visitors on School District property (e.g., visiting speakers, participants on opposing athletic teams, parents), vendors doing business with, or seeking to do business with, the Board, and other individuals who come in contact with members of the School District community at school-related events/activities (whether on or off District property).

Bullying

Bullying is prohibited by Board Policy 5517.01 – Bullying. It is defined as deliberate or intentional behavior using words or actions, intended to cause fear, intimidation, or harm. Bullying may be a repeated behavior and involves an imbalance of power. Furthermore, it may be serious enough to negatively impact a student's educational, physical, or emotional well-being. Bullying need not be based on any Protected Class. Bullying behavior rises to the level of harassment when the prohibited conduct is based upon the student's sex (including gender status, change of sex, or gender identity), race color, national origin, religion, creed, ancestry, marital or parental status, sexual orientation, physical, mental, emotional, or learning disability, or any other characteristic protected by Federal or State civil rights. Complaints brought under this policy that are more appropriately handled under the Bullying policy shall be referred for investigation consistent with the procedures in that policy.

Bullying that rises to the level of Sexual Harassment is covered by Policy 2266/AG 2266 - Nondiscrimination on the Basis of Sex in Education Programs or Activities, i.e., sexual harassment prohibited by Title IX, and is not included in this policy. Allegations of such conduct shall be addressed by Policy 2266/AG 2266 - Nondiscrimination on the Basis of Sex in Education Programs or Activities.

Harassment

Harassment means any threatening, insulting, or dehumanizing gesture, use of data or computer software, or written, verbal or physical conduct directed against a student, or group of students, based on one or more of the student's Protected Class that:

- A. places a student, or group of students, in reasonable fear of harm to the student's person or damage to the student's property;
- B. has the effect of substantially interfering with a student's, or group of students', educational performance, opportunities, or benefits; or
- C. has the effect of substantially disrupting the orderly operation of a school.

"Harassment" also includes "hate speech" directed against a student, **or group of students**,—the use of language, behavior or images/symbols that express prejudice against a particular group or groups on the basis of any protected characteristic(s).

Examples are:

- A. making statements that promote violence toward a racial or ethnic group;
- B. drawing, displaying, or posting images or symbols of prejudice.

Sexual Harassment

For purposes of this policy only and not sexual harassment under Title IX, addressed in Policy 2266/AG 2266 - Nondiscrimination on the Basis of Sex in Education Programs or Activities, 'sexual harassment' is defined as unwelcome sexual advances, requests for sexual favors, sexually motivated physical conduct or other verbal or physical conduct or communication of a sexual nature when:

- A. submission to that conduct or communication is made a term or condition, either explicitly or implicitly, of access to educational opportunities or program;
- B. submission or rejection of that conduct or communication by an individual is used as a factor in decisions affecting that individual's education;
- C. that conduct or communication has the purpose or effect of substantially or unreasonably interfering with an individual's education, or creating an intimidating, hostile, or offensive educational environment.

Sexual harassment may involve the behavior of a person of any gender against a person of the same or another gender.

Prohibited acts that constitute sexual harassment under this policy may take a variety of forms. Examples of the kinds of conduct that may constitute sexual harassment include, but are not limited to:

- A. unwelcome verbal harassment or abuse;
- B. unwelcome pressure for sexual activity;
- C. threats or insinuations that a person's employment, wages, academic grade, promotion, classroom work or assignments, academic status, participation in athletics or extra-curricular programs, activities, or events, or other conditions of employment or education may be adversely affected by not submitting to sexual advances;
- D. unwelcome verbal expressions, including graphic sexual commentaries about a person's body, dress, appearance, or sexual activities; the unwelcome use of sexually degrading language, profanity, jokes or innuendoes; unwelcome suggestive or insulting sounds or whistles; obscene telephone calls and obscene gestures;
- E. Sexually suggestive objects, pictures, graffiti, videos, posters, audio recordings or literature, placed in the work or educational environment, that may reasonably embarrass or offend individuals;
- F. unwelcome, sexually motivated or inappropriate patting, pinching, or physical contact, other than necessary restraint of students by teachers, administrators, or other school personnel to avoid physical harm to persons or property;
- G. unwelcome sexual behavior or words including demands for sexual favors, accompanied by implied or overt threats concerning an individual's educational status;
- H. unwelcome sexual behavior or words, including demands for sexual favors, accompanied by implied or overt promises of preferential treatment with regard to an individual's educational status;
- I. unwelcome behavior or words directed at an individual because of gender;

Examples are:

1. repeatedly asking a person for dates or sexual behavior after the person has indicated no interest;
2. rating a person's sexuality or attractiveness;

3. staring or leering at various parts of another person's body;
 4. spreading rumors about a person's sexuality;
 5. letters, notes, telephone calls, or materials of a sexual nature;
 6. displaying pictures, calendars, cartoons, or other materials with sexual content.
- J. inappropriate boundary invasions by a District employee or other adult member of the District community into a student's personal space and personal life;

Boundary invasions may be appropriate or inappropriate. Appropriate boundary invasions make medical or educational sense. For example, a teacher or aide assisting a kindergartner after a toileting accident or a coach touching a student during wrestling or football can be appropriate. However other behaviors might be going too far, are inappropriate and may be signs of sexual grooming.

Inappropriate boundary invasions may include, but are not limited to the following:

1. hugging, kissing, or other physical contacts with a student;
2. telling sexual jokes to students;
3. engaging in talk containing sexual innuendo or banter with students;
4. talking about sexual topics that are not related to the curriculum;
5. showing pornography to a student;
6. taking an undue interest in a student (i.e. having a 'special friend' or a 'special relationship');
7. initiating or extending contact with students beyond the school day for personal purposes;
8. using e-mail, text messaging or websites to discuss personal topics or interests with students;
9. giving students rides in the staff member's personal vehicle or taking students on personal outings without administrative approval;
10. invading a student's privacy (e.g. walking in on the student in the bathroom, locker-room, asking about bra sizes or previous sexual experiences);
11. going to a student's home for non-educational purposes;
12. inviting students to the staff member's home without proper chaperones (i.e. another staff member or parent of a student);
13. giving gifts or money to a student for no legitimate educational purpose;
14. accepting gifts or money from a student for no legitimate educational purpose;
15. being overly 'touchy' with students;
16. favoring certain students by inviting them to come to the classroom at non-class times;
17. getting a student out of class to visit with the staff member;
18. providing advice to or counseling a student regarding a personal problem (i.e. problems related to sexual behavior, substance abuse, mental or physical health, and/or family relationships, etc.), unless properly licensed and authorized to do so;
19. talking to a student about problems that would normally be discussed with adults (i.e. marital issues);
20. being alone with a student behind closed doors without a legitimate educational purpose;

21. telling a student 'secrets' and having 'secrets' with a student;
22. other similar activities or behavior.

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Inappropriate boundary invasions are prohibited and must be reported promptly to one of the District Compliance Officers, as designated in this policy, the Building Principal or the Superintendent.

- H. a pattern of conduct, which can be subtle in nature, that has sexual overtones and is intended to create or has the effect of creating discomfort and/or humiliation to another;
- I. remarks speculating about a person's sexual activities or sexual history, or remarks about one's own sexual activities or sexual history;
- J. verbal, nonverbal, or physical aggression, intimidation, or hostility based on sex or sex-stereotyping that does not involve conduct of a sexual nature.

Not all behavior with sexual connotations constitutes sexual harassment. Sex-based or gender-based conduct must be sufficiently severe, pervasive, or persistent such that it adversely affects, limits, or denies an individual's education, or such that it creates a hostile or abusive educational environment, or such that it is intended to, or has the effect of, denying or limiting a student's ability to participate in or benefit from the educational program or activities.

[X] In addition to investigating and taking appropriate corrective action in instances of harassment, or of sexual harassment or other sexual misconduct, the District shall make available to the victim of such harassment or misconduct resources to assist the student with coping with the effects of victimization. The school counseling services shall identify available resources in the community and provide assistance to students in contacting such resources if desired by the student. The District will not directly provide or pay for assistance unless such services are available in the District program or the Board otherwise approves.

It is further the policy of the Board that a sexual relationship between staff and students is not permissible in any form or under any circumstances, in or out of the workplace, in that it interferes with the educational process and may involve elements of coercion by reason of the relative status of a staff member to a student.

Race/Color Harassment

Prohibited racial harassment occurs when unwelcome physical, verbal, or nonverbal conduct is based upon an individual's race or color and when the conduct has the purpose or effect of: interfering with the individual's educational performance; creating an intimidating, hostile, or offensive learning environment; or interfering with one's ability to participate in or benefit from a class or an educational program or activity. Such harassment may occur where conduct is directed at the characteristics of a person's race or color, such as racial slurs, nicknames implying stereotypes, epithets, and/or negative references regarding racial customs.

Religious (Creed) Harassment

Prohibited religious harassment occurs when unwelcome physical, verbal, or nonverbal conduct is based upon an individual's religion or creed and when the conduct has the purpose or effect of: interfering with the individual's work or educational performance; creating an intimidating, hostile, or offensive learning environment; or interfering with one's ability to participate in or benefit from a class or an educational program or activity. Such harassment may occur where conduct is directed at the characteristics of a person's religious tradition, clothing, or surnames, and/or involves religious slurs.

National Origin/Ancestry Harassment

Prohibited national origin/ancestry harassment occurs when unwelcome physical, verbal, or nonverbal conduct is based upon an individual's national origin or ancestry and when the conduct has the purpose or effect of: interfering with the individual's educational performance; creating an intimidating, hostile, or offensive working and/or learning environment; or interfering with one's ability to participate in or benefit from a class or an educational program or activity. Such harassment may occur where conduct is directed at the characteristics of a person's national origin or ancestry, such as negative comments regarding customs, manner of speaking, language, surnames, or ethnic slurs.

Disability Harassment

Prohibited disability harassment occurs when unwelcome physical, verbal, or nonverbal conduct is based upon an individual's physical, mental, emotional or learning disability and when the conduct has the purpose or effect of: interfering with the individual's educational performance; creating an intimidating, hostile, or offensive learning environment; or interfering with one's ability to participate in or benefit from a class or an educational program or activity. Such harassment may occur where conduct is directed at the characteristics of a person's disability, such as negative comments about speech patterns, movement, physical impairments or defects/appearances, or the like.

Anti-Harassment Compliance Officers

The Board designates the following individuals to serve as the District's Compliance Officers (also known as 'Anti-Harassment Compliance Officers'; hereinafter referred to as the 'COs').

Employee Issues:

Sarah Trimner Trimner
 Director of Talent and Culture
 6100 Alderson Street
 Weston, WI 54476
 715-359-4221, ext. 1225
 strimner@dce.k12.wi.us

Jack Stoskopf
 Interim Assistant Superintendent of Operations

6100 Alderson Street
 Weston, WI 54476
 715-359-4221 ext. 1243
 jstoskopf@dce.k12.wi.us

Student Issues:

Dr. Jeff Lindell
 Assistant Superintendent of Learning
 D.C. Everest Area School District
 6100 Alderson Street
 Weston, WI 54476
 715-359-4221 Ext. 1327
 jlindell@dce.k12.wi.us

Gina Lehman
 Student Services Director
 D.C. Everest Area School District
 6100 Alderson Street
 Weston, WI 54476
 715-359-4221 Ext. 1351
 gilehman@dce.k12.wi.us

The names, titles, and contact information of these individuals will be published annually in the School District Annual Report to the public and on the School District's website.

The Compliance Officer(s) are responsible for coordinating the District's efforts to comply with applicable Federal and State laws and regulations, including the District's duty to address in a prompt and equitable manner any inquiries or complaints regarding harassment.

Reports and Complaints of Harassing Conduct

Reporting procedures are as follows:

- A. Any student who believes they have been the victim of harassment prohibited under this policy will be encouraged to report the alleged harassment to any District employee, such as a teacher, administrator or other employees.
- B. Any parent of a student who believes the student has been the victim of harassment prohibited under this policy is encouraged to report the alleged harassment to the student's teacher, building administrator or Superintendent.

- C. Teachers, administrators, and other school employees who have the knowledge or received notice that a student has or may have been the victim of harassment prohibited under this policy shall report the alleged harassment to one 101 of the Compliance Officers and the building principal or Superintendent within two (2) days.
- D. Any other person with knowledge or belief that a student has or may have been the victim of harassment prohibited by this policy shall be encouraged to immediately report the alleged acts to any District employee, such as a teacher, administrator or other employees.
- E. The reporting party or Complainant shall be encouraged to use a report form available from the principal of each building or available from the District office, but oral reports shall be considered complaints as well. Use of formal reporting forms shall not be mandated. However, all oral complaints shall be reduced to writing.
- F. To provide individuals with options for reporting harassment to an individual of the gender with which they feel most comfortable, the Board has designated both a male and a female Compliance Officer for receiving reports of harassment prohibited by this policy. At least one (1) Compliance Officer or other individuals shall be available outside regular school hours to address complaints of harassment that may require immediate attention.

A CO will be available during regular school/work hours to discuss concerns related to harassment and to assist students, other members of the School District community, and third parties who seek support or advice when informing another individual about 'unwelcome' conduct, or to intercede informally on behalf of the student.

Any Board employee who directly observes harassment of a student is obligated, in accordance with this policy, to report such observations to one of the COs within two (2) days. Thereafter, the COs must contact the Complainant, if over age eighteen (18) or the Complainant's parents/guardians if under the age eighteen (18), within two (2) days to advise of the Board's intent to investigate the alleged misconduct, including the obligation of the Compliance Officer to conduct an investigation following all the procedures outlined in the complaint procedures.

The COs are assigned to accept complaints of harassment directly from any member of the School District community or a Third Party, or to receive complaints that are initially filed with a school building administrator. Upon receipt of a complaint, either directly or through a school building administrator, the CO(s) will designate a specific individual to conduct such a process as identified in a pre-defined list of investigators. The Compliance Officer(s) will provide a copy of this policy to the Complainant and Respondent. The CO will prepare recommendations for the Superintendent. In the case of a complaint against the Superintendent or a Board member, the CO will prepare recommendations for the Board Attorney who has been designated to serve as the decision-maker for such complaints. All Board employees must report incidents of harassment that are reported to them to the Compliance Officer as soon as possible, but always within no more than two (2) days of learning of the incident.

In cases where no District CO is able to investigate a complaint due to concerns regarding conflicts, bias, or partiality, or for other reasons that impair the CO's ability to conduct an investigation, the CO may, in consultation with the Superintendent, or Board President if the matter involves the Superintendent, engage outside legal counsel to conduct the investigation consistent with this policy.

Filing a Complaint and Initial Processing of a Complaint

Except for Sexual Harassment that is covered by Policy 2266 - Nondiscrimination on the Basis of Sex in Education Program or Activities, any student, or the student's parent/guardian, who believes that the student has been subjected to harassment may seek resolution of the complaint through the procedures described below. The formal complaint process involves an investigation of the Complainant's claims of harassment or retaliation and a process for rendering a decision regarding whether the charges are substantiated.

The procedures set forth below are not intended to interfere with the rights of a student to pursue a complaint of harassment or retaliation with the United States Department of Education Office for Civil Rights ('OCR') and/or other applicable government agency. The Chicago Office of the OCR can be reached at:

U.S. Department of Education
 Office for Civil Rights
 Chicago Office
 John C. Kluczynski Federal Building
 230 S. Dearborn Street, 37th Floor
 Chicago, IL 60604
 Telephone: 312-730-1560
 FAX: 312-730-1576
 TDD: 800-877-8339
 E-mail: OCR.Chicago@ed.gov

Web: <http://www.ed.gov/ocr>

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If at any time during the investigation process, the investigator determines that the complaint is properly defined as Bullying, under Policy 5517.01 - Bullying and not Harassment under this Policy, because the conduct at issue is not based on a student's Protected Characteristics, the investigator shall transfer the investigation to the appropriate building principal.

If during an investigation of alleged bullying, aggressive behavior, and/or harassment, in accordance with Policy 5517.01 - Bullying, the Principal believes that the reported misconduct may have created a hostile educational environment and may have constituted discriminatory harassment based on a Protected Class, the Principal shall report the act of bullying, aggressive behavior, and/or harassment to one (1) of the Compliance Officer(s) who shall investigate the allegation in accordance with this policy. If the alleged harassment involves Sexual Harassment as defined by Policy 2266 - Nondiscrimination on the Basis of Sex in Education Program or Activities, the matter will be investigated in accordance with the grievance process and procedures outlined in Policy 2266 - Nondiscrimination on the Basis of Sex in Education Program or Activities. While the Compliance Officer investigates the allegation, or the matter is being addressed pursuant to Policy 2266, the Principal shall suspend the Policy 5517.01- Bullying investigation to await the Compliance Officer's written report or the determination of responsibility pursuant to Policy 2266 -Nondiscrimination on the Basis of Sex in Education Program or Activities. The Compliance Officer shall keep the Principal informed of the status of the investigation under this policy and provide the Principal with a copy of the resulting report. Likewise, the Title IX Coordinator will provide the Principal with the determination of responsibility that results from the Policy 2266 - Nondiscrimination on the Basis of Sex in Education Program or Activities grievance process.

Complaint and Investigation Procedure

A Complainant may file a complaint, either orally or in writing with a teacher, principal, or other District employee at the student's school, the CO, Superintendent, or other District official who works at another school or at the District level. Due to the sensitivity surrounding complaints of harassment, timelines are flexible for initiating the complaint process; however, individuals should make every effort to file a complaint within thirty (30) days after the conduct occurs while the facts are known and potential witnesses are available. If a Complainant informs a teacher, principal, or other District official at the student's school, the CO, Superintendent, or other District employee, either orally or in writing, about any complaint of harassment, that employee must report such information to the CO within two (2) days.

Throughout the course of the process, the CO should keep the parties reasonably informed of the status of the investigation and the decision-making process.

All complaints must include the following information to the extent known: the identity of the Respondent; a detailed description of the facts upon which the complaint is based (i.e., when, where, and what occurred); and a list of potential witnesses.

If the Complainant is unwilling or unable to provide a written statement including the information set forth above, the Compliance Officer shall ask for such details in an oral interview. Thereafter the CO will prepare a written summary of the oral interview, and the Complainant will be asked to verify the accuracy of the reported charge by signing the document.

Upon receiving a complaint, the CO will consider whether any action should be taken in the investigatory phase to protect the Complainant from further harassment or retaliation including but not limited to a change of class schedule for the Complainant or the Respondent, or possibly a change of school for either or both of the parties. In making such a determination the Compliance Officer should consult the Superintendent prior to any action being taken, except for complaints against the Superintendent, in which case the Board President should be consulted. The Complainant should be notified of any proposed action prior to such action being taken.

As soon as appropriate in the investigation process, the CO will inform the Respondent that a complaint has been received. The Respondent will be informed about the nature of the allegations and a copy of any relevant policies and/or administrative procedures and the Board's anti-harassment policy shall be provided to the Respondent at that time. The Respondent must also be provided an opportunity to respond to the complaint.

All investigations shall be commenced as soon as practicable upon receipt of a complaint and concluded as expeditiously as feasible, in consideration of the circumstances, while taking measures to complete a thorough investigation. The Complainant shall be notified in writing of receipt of the complaint within forty-five (45) days of the complaint and shall reach a determination concerning the complaint within ninety (90) days of receipt unless additional time is agreed to by the Complainant.

Generally, within two (2) days of receiving the complaint, the CO will initiate an investigation by at a minimum confirming receipt of the complaint with the Complainant and informing the Complainant of the investigation process.

Investigations shall be completed promptly. What constitutes promptness will depend on the complexity of the issues, the number of incidents or factual elements, the number of witnesses and documents to be consulted, and the availability of witnesses and other evidence. The CO shall keep the complainant reasonably informed of the investigation's progress. 103

The investigation generally will include:

- A. interview(s) with the Complainant;
- B. interview(s) with the Respondent;
- C. interviews with any other witnesses who reasonably may be expected to have any information relevant to the allegations, as determined by the CO;
- D. consideration of any documentation or other evidence presented by the Complainant, Respondent, or any other witness which is reasonably believed to be relevant to the allegations, as determined by the CO.

At the conclusion of the investigation, the CO shall prepare and deliver a report to the Superintendent which summarizes the evidence gathered during the investigation and provides recommendations based on the evidence and the definition of harassment as provided in Board policy and State and Federal law as to whether the Respondent engaged in harassment/retaliation of the Complainant. In determining if harassment occurred, a preponderance of evidence standard will be used. The CO's recommendations must be based upon the totality of the circumstances, including the ages and maturity levels of those involved.

The CO may consult with the Board's attorney during the course of the investigatory process and/or before finalizing the report to the Superintendent.

Generally, within five (5) days of receiving the report of the CO or designee, the Superintendent, or in the case of a complaint against the Superintendent or a Board member, the person designated to serve as the decision-maker for the complaint either must issue a written decision regarding whether the complaint has been substantiated or request further investigation. A copy of the Superintendent's final decision will be delivered to both the Complainant and the Respondent. The Superintendent may redact information from the decision consistent with applicable law. The Board authorizes the Superintendent to consult with legal counsel to determine the extent to which information in an investigation report must be provided to either the Complainant or Respondent.

If the Superintendent requests additional investigation, the Superintendent must specify the additional information that is to be gathered, and such additional investigation must be completed within five (5) days. At the conclusion of the additional investigation, the Superintendent must issue a final written decision as described above.

The decision of the Superintendent shall be final. If the Complainant feels that the decision does not adequately address the complaint s/he may appeal the decision to the State Superintendent of Public Instruction by submitting a written request to the Wisconsin Department of Public Instruction ('DPI'), Pupil Nondiscrimination Program, or by contacting the DPI Pupil Nondiscrimination Program at (608) 267-9157.

The Board reserves the right to investigate and may request the Superintendent investigate and resolve a complaint or report of harassment regardless of whether the member of the School District community or Third Party alleging the harassment pursues the complaint. The Board also reserves the right to have the complaint investigation conducted by an external person in accordance with this policy or in such other manner as deemed appropriate by the Board.

To the extent required by law or permitted by the District, the parties may be represented, at their own cost, at any of the above-described meetings/hearings.

The right of a person to a prompt and equitable resolution of the complaint shall not be impaired by the person's pursuit of other remedies such as the filing of a complaint with the Office for Civil Rights, the filing of charges with local law enforcement, or the filing of a civil action in court. Use of this internal complaint process is not a prerequisite to the pursuit of other remedies.

Additional School District Action

If the evidence suggests that the harassment at issue is a crime or requires mandatory reporting under the Children's Code (Sec. 48.981, Wis. Stat.), the CO or Superintendent shall report the harassment to the appropriate social service and/or law enforcement agency charged with responsibility for handling such investigations and crimes.

Any reports made to the local child protection service or to local law enforcement shall not terminate the CO's obligation and responsibility to continue to investigate a complaint of harassment. While the COs may work cooperatively with outside agencies to conduct concurrent investigations, in no event shall the harassment investigation be inhibited by the

involvement of outside agencies without good cause after consultation with the Superintendent.

Privacy/Confidentiality

The District will employ all reasonable efforts to protect the rights of the Complainant, the Respondent(s), and the witnesses as much as possible, consistent with the District's legal obligations to investigation, take appropriate action, and comply with any discovery or disclosure obligations. Confidentiality cannot be guaranteed, however. Respondents must be provided an opportunity to meaningfully respond to allegations, which may include disclosure of the Complainant's identity.

All records generated under the terms of this policy shall be maintained as confidential to the extent permitted by law. Additionally, the Respondent must be provided with the Complainant's identity.

During the course of an investigation, the CO or designee will instruct each person who is interviewed about the importance of maintaining confidentiality. Any individual who is interviewed as part of an investigation is expected not to disclose to Third Parties any information that is learned or provided during the course of the investigation.

Directives During Investigation

The CO may recommend to the Superintendent placing any employee involved in an investigation under this Policy on administrative leave pending resolution of the matter. If the Superintendent is the Respondent, the CO shall make such recommendation to the Board. For example, administrative leave may be appropriate in situations in which protecting the safety of any individual or the integrity of the investigation necessitates such action.

The CO shall determine whether any witnesses in the course of an investigation may be required to answer questions that could also involve criminal investigations or sanctions, including the existence of a co-occurring law enforcement investigation are still required to answer questions concerning the District's investigation, but are entitled to do so without waiving their Constitutional right against self-incrimination that applies during a criminal investigation. Employees should be advised of this right, through what is often referred to as a "Garrity Warning". The Garrity Warning informs the employee that the employee is required to respond to questions posed during the investigation and that answers to questions relating to the employee's conduct may be used by the District for determining appropriate discipline, but will not be provided to law enforcement officials in the course of their independent criminal investigation, unless otherwise required by law. (see Form 5517 F3 - "Garrity" Warning)

Every employee interviewed in the course of an investigation is required to provide truthful responses to all questions. Failure to do so may result in disciplinary action.

Remedial Action and Monitoring

If warranted, appropriate remedial action shall be determined and implemented on behalf of the Complainant, including but not limited to counseling services, reinstatement of leave taken because of the discrimination, or other appropriate action.

The Board may appoint an individual, who may be a District employee, to follow up with the Complainant to ensure no further discrimination or retaliation has occurred and to take action to address any reported occurrences promptly.

Sanctions and Disciplinary Action

The Board shall vigorously enforce its prohibitions against harassment by taking appropriate action reasonably calculated to stop the harassment and prevent further misconduct.

While observing the principles of due process, a violation of this policy may result in disciplinary action up to and including the discharge of an employee or the suspension/expulsion of a student. All disciplinary action will be taken in accordance with applicable law.

When imposing discipline, the Superintendent shall consider the totality of the circumstances involved in the matter, including the age and maturity level of any student involved. In those cases where harassment is not substantiated, the Board may consider whether the alleged conduct nevertheless warrants discipline in accordance with other Board policies.

Where the Board becomes aware that a prior disciplinary action has been taken against the Respondent, all subsequent sanctions imposed by the Board and/or Superintendent shall be reasonably calculated to end such conduct, prevent its reoccurrence, and remedy its effects.

Retaliation

Retaliation against a person who makes a report or files a complaint alleging harassment/retaliation or participates as a witness in an investigation is prohibited. Neither the Board nor any other person may intimidate, threaten, coerce or interfere with any individual because the person opposed any act or practice made by any Federal or State civil rights law, or because that individual made a report, formal complaint, testified, assisted or participated or refused to participate in any manner in an investigation, proceeding, or hearing under those laws and/or this policy, or because that individual exercised, enjoyed, aided or encouraged any other person in the exercise or enjoyment of any right granted or protected by those laws and/or this policy. 105

Retaliation against a person for making a report of discrimination, filing a formal complaint, or participating in an investigation or meeting is a serious violation of this policy that can result in imposition of disciplinary sanctions/consequences and/or other appropriate remedies.

Formal complaints alleging retaliation may be filed according to the internal complaint process set forth above.

The exercise of rights protected under the First Amendment of the United States Constitution does not constitute retaliation prohibited under this policy.

Education and Training

In support of this policy, the Board promotes preventative educational measures to create greater awareness of discriminatory practices. The Superintendent shall provide appropriate information to all members of the School District community related to the implementation of this policy and shall provide training for District students and staff where appropriate. All training, as well as all information, provided regarding the Board's policy and discrimination in general, will be age and content appropriate.

Retention of Investigatory Records and Materials

The CO is responsible for overseeing retention of all records that must be maintained pursuant to this policy. All individuals charged with conducting investigations under this policy shall retain all information, documents, electronically stored information ("ESI"), and electronic media (as defined in Policy 8315) created and received as part of an investigation which may include but are not limited to:

- A. all written reports/allegations/complaints/statements;
- B. narratives of all verbal reports, allegations, complaints, and statements collected;
- C. a narrative of all actions taken by District personnel;
- D. any written documentation of actions taken by District personnel or individuals contracted or appointed by the Board to fulfill its responsibilities;
- E. narratives of, notes from, or audio, video, or digital recordings of witness statements;
- F. all documentary evidence;
- G. e-mails, texts, or social media posts pertaining to the investigation;
- H. contemporaneous notes in whatever form made (e.g., handwritten, keyed into a computer or tablet, etc.) pertaining to the investigation;
- I. written disciplinary sanctions issued to students or employees and a narrative of verbal disciplinary sanctions issued to students or employees for violations of the policies and procedures prohibiting discrimination or harassment;
- J. dated written determinations to the parties;
- K. dated written descriptions of verbal notifications to the parties;
- L. written documentation of any supportive measures offered and/or provided to the Complainant and/or the Respondent, including no-contact orders issued to both parties, the dates issued, and the dates the parties acknowledged receipt;
- M. documentation of all actions taken, both individual and systemic, to stop the discrimination or harassment, prevent its recurrence, eliminate any hostile environment, and remedy its discriminatory effects;

- N. copies of the Board policy and/or procedures/guidelines used by the District to conduct the investigation, and any documents used by the District at the time of the alleged violation to communicate the Board's expectations to students and staff with respect to the subject of this policy (e.g., Student Code of Conduct and/or Employee Handbooks); 106
- O. copies of any documentation that memorializes any formal or informal resolutions to the alleged discrimination or harassment;
- P. documentation of any training provided to District personnel related to this policy, including but not limited to, notification of the prohibitions and expectations of staff set forth in this policy and the role and responsibility of all District personnel involved in enforcing this policy, including their duty to report alleged violations of this policy and/or conducting an investigation of an alleged violation of this policy.

The information, documents, ESI, and electronic media (as defined in Policy 8315 - Information Management) created or received as part of an investigation shall be retained in accordance with Policy 8310 - Public Records, Policy 8315- Information Management, Policy 8320 - Personnel Records, Policy 8330 - Student Records for not less than three (3) years, but longer if required by the District's records retention schedule.

The Board exercises its executive power in part by the appointment of a Superintendent for the proper operation and management of the district (Policy 1233 - Board Powers) and the Superintendent shall enforce the Statutes of the State of Wisconsin, rules of the Department of Public Instruction, and the policies of the Board (Policy 0132.1).

This policy describes the expectations for the District's response to reports of harassment. If, following the completion of an investigation, new concerns arise, it is recognized that this policy would be enacted for the new concerns or additional reports.

Revised 4/24/19

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T.C. 6/22/20

Revised 2/17/21

T.C. 7/14/21

Revised 11/17/21

T.C. 7/17/23

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Legal

48.981, Wis. Stats.

118.13, Wis. Stats.

P.I. 9, Wis. Admin. Code

P.I. 41 Wis. Admin. Code

20 U.S.C. 1400 et seq., the Individuals with Disabilities Education Act of 2004, as amended (IDEA)

29 U.S.C. 794, Section 504 of the Rehabilitation Act of 1973, as amended

42 U.S.C. 1983

42 U.S.C. 2000d et seq., Title VI of the Civil Rights Act of 1964

42 U.S.C. 12101 et seq., Americans with Disabilities Act of 1990, as amended

34 C.F.R. Part 104, Section 504 Regulations

34 C.F.R. Part 300, IDEA Regulations

Cross References

[po5516 - STUDENT HAZING](#)

[po5517.01 - BULLYING](#)

[5517F1 - Student Harassment Complaint Form](#)

[5517 F2 - Student Bullying Complaint Form](#)

Last Modified by Ellen Suckow on March 4, 2024



Book	Policy Manual
Section	First Reading by Board
Title	SUSPENSION AND EXPULSION
Code	po5610
Status	First Reading
Adopted	May 25, 2016
Last Revised	March 23, 2023

5610 - **SUSPENSION AND EXPULSION**

The Board recognizes that exclusion from educational programs of the School District, by suspension or expulsion, is a substantial sanction and that such action must comply with the student's due process rights.

SUSPENSION

For purposes of this policy, "suspension" shall be the short-term exclusion of a student from a regular District program.

The Superintendent, ~~the any principal~~ building administrator, or a teacher designated by the Superintendent may suspend a student for up to five (5) school days or, if a notice of expulsion hearing has been sent, for up to fifteen (15) consecutive school days, or ten (10) consecutive school days for each incident if the student is eligible for special education services under Chapter 115, Wis. Stats.

The suspension must be reasonably justified based upon the grounds authorized under Sec. 120.13, Wis. Stats., which include, but are not limited to: noncompliance with school rules or Board rules; knowingly conveying any threat or false information concerning an attempt or alleged attempt being made or to be made to destroy any school property by means of explosives; conduct by the student while at school or while under the supervision of a school authority that endangers the property, health, or safety of others; conduct while not at school or while not under the supervision of a school authority that endangers the property, health, or safety of others at school or under the supervision of a school authority; or conduct while not at school or while not under the supervision of a school authority that endangers the property, health, or safety of any employee or School Board member of the District in which the student is enrolled.

The Superintendent, ~~the any principal~~ building administrator, or a teacher designated by the Superintendent shall suspend a student if the student possessed a firearm, as defined in 18 U.S.C. 921(a)(3), while at school or while under the supervision of a school authority.

The parent of a suspended minor must be given prompt notice of the suspension and the reason for the suspension. The student's suspension from school shall be entered in the student's record as required by the rules adopted by the Board concerning the content of the student records. The suspended student or the student's parent ~~or guardian~~ may, within five (5) school days following the commencement of the suspension, have a conference with ~~the an A~~ administrator, who shall be someone other than a principal, administrator or teacher in the suspended student's school, to discuss removing reference to the suspension from the student's records. Reference to the suspension on the student's school record shall be removed if the ~~A~~ administrator finds that the student was suspended unfairly or unjustly; the suspension was inappropriate, given the nature of the alleged offense; or the student suffered undue consequences or penalties as a result of the suspension. ~~The administrator shall make a finding within fifteen (15) days of the conference.~~

A suspended student shall not be denied the opportunity to take any quarterly, semester, or grading period examinations or to complete course work missed during the suspension period. Such work shall be completed pursuant to the procedures established by the Board.

In the event a student is classified as Homeless, the building principal shall consult with the Homeless Coordinator to determine whether the conduct is a result of homelessness. The Homeless Coordinator will assist administration and the student's parents ~~or guardian~~ in correcting conduct subject to disciplinary action that is caused by homelessness. 109

EXPULSION

Under this policy, expulsion shall mean the Board will not permit a student to attend school at all including any school-sponsored events or activities, for a specified period of time. If the student is expelled, the Board will determine the length of the expulsion period, which may extend at a maximum to the student's 21st birthday. The Board's expulsion order may include the opportunity for the student to return to school prior to expiration of the term of expulsion under a specified set of early reinstatement condition(s) which are related to the conduct for which the student was expelled. The condition(s), once set forth in an expulsion order, shall be administered at the discretion of the Superintendent who shall have the authority to deny early reinstatement if any early reinstatement condition is not met prior to reinstatement or to revoke it for the remainder of the expulsion period if any enrollment conditions applicable to the student's attendance during a period of expulsion under early reinstatement, or conditional enrollment, are deemed by the Superintendent to have been violated. The decision to revoke a student's conditional enrollment shall be explained in writing. The student or student's parent may request a conference with the Superintendent within five (5) school days of a decision to revoke early reinstatement. The Superintendent shall meet with the student and/or parents within five (5) school days of a request. The Superintendent's decision is final.

The Superintendent may designate another School District employee to perform the functions pertaining to a student's early reinstatement, but may not designate someone that is an administrator or teacher in the student's school.

The Board may expel a student only when it is satisfied that the interest of the school demands the student's expulsion and only when the student: repeatedly refused or neglected to obey the rules established by the School District; knowingly conveyed or caused to be conveyed any threat or false information concerning an attempt or alleged attempt being made or to be made to destroy any school property by means of explosives; engaged in conduct while at school while under the supervision of a school authority that endangered the property, health, or safety of others; engaged in conduct while not at school or while not under the supervision of a school authority that endangered the property, health, or safety of others at school or under the supervision of a school authority or endangered the property, health, or safety of any employee or Board member of the ~~School~~ District in which the student is enrolled; or was at least sixteen (16) years old and had repeatedly engaged in conduct while at school or while under the supervision of a school authority that disrupted the ability of school authorities to maintain order or an educational atmosphere at school or at an activity supervised by a school authority and that such conduct did not otherwise constitute grounds for expulsion. For purposes of this policy, conduct that endangers a person or property includes making a threat to the health or safety of a person or making a threat to damage property.

The School Board shall hold an expulsion hearing in the event a student is in possession of a firearm while at school or under the supervision of school authorities and shall expel a student from school for not less than one (1) year whenever it finds that the student brought a firearm to school or, while at school or while under the supervision of a school authority, possessed a firearm, as defined in 18 U.S.C. 921(a) (3), unless the Board finds that the punishment should be reduced based upon the circumstances of the incident. Any such finding by the Board shall be in writing. This does not include any circumstance in which a student possessed a firearm while lawfully hunting on school forest land.

The District shall refer any student who brings a firearm (as defined in 18 U.S.C. 921(a)(3)) or a weapon to school to law enforcement.

As required by 20 U.S.C. 7151, the Superintendent will ensure that the following information is sent to the Wisconsin Department of Public Instruction: a copy of this policy; a description of the circumstances surrounding any expulsion(s) for violating the above-stated firearms policy; the name of the school; the number of students expelled; and the types of firearms involved.

Prior to expelling a student, the Board shall provide the student with a hearing. Prior written notice of the hearing must be sent separately to both the student and if the student is a minor, to the student's parent(s) ~~or guardian(s)~~. The notice must be sent at least five (5) days prior to the date of hearing, not counting the date notice is sent. The notice must also satisfy the requirements of Sec. 120.13(1) (c)4, Wis. Stats.

An expelled student or, if the student is a minor, the student's parent(s) ~~or guardian(s)~~ may appeal the Board's expulsion decision to the Wisconsin Department of Public Instruction. An appeal from the decision of the Department may be taken within thirty (30) days to the circuit court for the county in which the school is located.

In the event a student is classified as Homeless, the building principal shall consult with the Homeless Coordinator to determine whether the conduct is a result of homelessness. The District will not expel a homeless student for conduct that is caused by the student's homelessness. The Homeless Coordinator will assist administration and the student's parents or guardians in correcting conduct subject to disciplinary action that is caused by homelessness. If the conduct in question is determined not to be caused by the student's homelessness, the District shall proceed with expulsion proceedings as outlined in this policy.

ADMINISTRATIVE GUIDELINES

The Superintendent shall develop administrative guidelines to implement this policy, which shall include, at a minimum:

- A. strategies for providing special assistance to students who are in danger of being expelled and are not achieving the goals of the educational program;
- B. procedures that ensure compliance with State and Federal law including, but not limited to, due process rights;
- C. provision for completing school work when appropriate.

Revised 10/25/17

T.C. 3/23/23

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- 119.25, Wis. Stats.
- 120.13, Wis. Stats.
- 18 U.S.C. 921(a)(3)
- 20 U.S.C. 7151
- 42 U.S.C. 11431 et seq.

Cross References

- [ag5610A Students Subject to Expulsion But Not Identified As Eligible for Special Education](#)
- [ag5610 - SUSPENSION AND EXPULSION](#)
- [ag5609 - PRE-EXPULSION/EXPULSION ABEYANCE](#)

Last Modified by Ellen Suckow on March 4, 2024



Book	Policy Manual
Section	First Reading by Board
Title	PROCUREMENT - FEDERAL GRANTS/FUNDS
Code	po6325
Status	First Reading
Adopted	May 24, 2017
Last Revised	February 17, 2021

6325 - **PROCUREMENT - FEDERAL GRANTS/FUNDS**

Procurement of all supplies, materials, equipment, and services paid for from Federal funds including any District matching funds shall be made in accordance with all applicable Federal, State, and local statutes and/or regulations, the terms and conditions of the Federal grant, Board policies, and administrative procedures.

The Superintendent shall have and use a procurement and contract administration system in accordance with the USDOE requirements (2 C.F.R. 200.317-.326) for the administration and management of Federal grants and federally-funded programs. The District shall maintain oversight that requires contractors to perform in accordance with the terms, conditions, and specifications of their contracts or purchase orders. Except as otherwise noted, procurement transactions shall conform to the provisions of the District's documented general purchasing policy and administrative guidelines (Policy 6320 and AG6320).

When required by Federal program legislation, all Federally-funded contracts in excess of \$2,000 related to construction, alteration, repairs, painting, decorating, etc. must comply with Davis-Bacon prevailing wage requirements.

Il District employees, officers, and agents who have purchasing authority shall abide by the standards of conduct covering conflicts of interest and governing the actions of its employees, officers, and agents engaged in the selection, award, and administration of contracts as established in Policy 1130 - **Ethics and Conflict of Interest**, and Policy 3230 - **Ethics an Conflict of Interest**, and Policy 4230 - **Ethics and Conflict of Interest**.

The District will avoid the acquisition of unnecessary or duplicative items. Additionally, consideration shall be given to consolidating or breaking out procurements to obtain a more economical purchase and, where appropriate, an analysis shall be made of lease versus purchase alternatives, and any other appropriate analysis to determine the most economical approach. These considerations are given as part of the process to determine the allowability of each purchase made with Federal funds.

To foster greater economy and efficiency, the District may enter into State and local intergovernmental agreements where appropriate for procurement or use of common or shared goods and services.

Competition

All procurement transactions for the acquisition of property or services required under a Federal award **paid for from Federal funds or District matching funds** shall be conducted in a manner that encourages full and open competition and in accordance with good administrative practice and sound business judgment. In order to promote objective contractor performance and eliminate unfair competitive advantage, the District shall exclude any contractor that has developed or drafted specifications, requirements, statements of work, or invitations for bids or requests for proposals from competition for such procurements.

Some of the situations considered to be restrictive of competition include, but are not limited to, the following:

- A. unreasonable requirements on firms in order for them to qualify to do business;
- B. unnecessary experience and excessive bonding requirements;
- C. noncompetitive pricing practices between firms or between affiliated companies;
- D. noncompetitive contracts to consultants that are on retainer contracts;
- E. organizational conflicts of interest;
- F. specification of only a "brand name" product instead of allowing for an "or equal" product to be offered and describing the performance or other relevant requirements of the procurement;
- G. any arbitrary action in the procurement process.

Further, the District does not use statutorily or administratively imposed State, local, or tribal geographical preferences in the evaluation of bids or proposals, unless (1) an applicable Federal statute expressly mandates or encourages a geographic preference; or (2) the District is contracting for architectural and engineering services, in which case geographic location may be a selection criterion provided its application leaves an appropriate number of qualified firms, given the nature and size of the project, to compete for the contract.

To the extent that the District uses a pre-qualified list of persons, firms, or products to acquire goods and services, the pre-qualified list includes enough qualified sources as to ensure maximum open and free competition. The District allows vendors to apply for consideration to be placed on the list continuously.

The District shall require that all prequalified lists of persons, firms, or products which are used in acquiring goods and services are current and include enough qualified sources to provide maximum open and free competition. The District shall not preclude potential bidders from qualifying during the solicitation period.

Solicitation Language (Purchasing Procedures)

The District shall have written procurement procedures that require all solicitations incorporate a clear and accurate description of the technical requirements for the material, product, or service to be procured. Such description shall not, in competitive procurements, contain features which unduly restrict competition. The description may include a statement of the qualitative nature of the material, product or service to be procured and, when necessary, shall set forth those minimum essential characteristics and standards to which it shall conform if it is to satisfy its intended use. Detailed product specifications should be avoided if at all possible.

When it is impractical or uneconomical to make a clear and accurate description of the technical requirements, a "brand name or equivalent" description may be used as a means to define the performance or other salient requirements of procurement. The specific features of the named brand which shall be met by offers shall be clearly stated; and identify all requirements which the offerors shall fulfill and all other factors to be used in evaluating bids or proposals.

The Board will not approve any expenditure for an unauthorized purchase or contract.

Procurement Methods

The District shall have and use documented procedures, consistent with the standards described above, for the following methods of procurement:

A. Informal Procurement Methods

When the value of the procurement for property or services under a Federal award does not exceed the simplified acquisition threshold, or a lower threshold established by the State, formal procurement methods are not required. The District may use informal procurement methods to expedite the completion of its transactions and minimize the associated administrative burden and cost. The informal methods used for procurement of property or services at or below the simplified acquisition threshold include:

1. Micro-Purchases

Procurement by micro-purchase is the acquisition of supplies or services, the aggregate dollar amount of which does not exceed the class maximum deviation by Federal Acquisition Regulation. To the maximum extent practicable, the District should distribute micro-purchases equitably among qualified suppliers. Micro-purchases may be made without soliciting competitive quotations if the District Administrator considers the price to be reasonable based on research, experience, purchase history, or other relevant information, and documents are filed accordingly. The District shall maintain evidence of this reasonableness

in the records of all purchases made by this method.

2. Small purchases

Small purchases include the acquisition of property or services, the aggregate dollar amount of which is higher than the micro-purchase threshold but does not exceed the simplified acquisition threshold of the class maximum deviation by Federal Acquisition Regulation, except as otherwise required by State law. Small purchase procedures require that price or rate quotations shall be obtained from an adequate number of qualified sources.

Districts are responsible for determining an appropriate simplified acquisition threshold based on internal controls, an evaluation of risk, and its documented procurement procedures which must not exceed the threshold established in the Federal Acquisition Regulations (FAR). When applicable, a lower simplified acquisition threshold used by the non-Federal entity must be authorized or not prohibited under State, local, or tribal laws or regulations.

B. Formal Procurement Methods

When the value of the procurement for property or services under a Federal award exceeds the simplified acquisition threshold, or a lower threshold established by the State, formal procurement methods are required. Formal procurement methods require following documented procedures. Formal procurement methods also require public advertising unless a non-competitive procurement method can be used in accordance with the standards on competition in 200.319 or non-competitive procurement. The formal methods of procurement are:

1. Sealed bids

Sealed, competitive bids shall be obtained when the purchase of, and contract for, single items of supplies, materials, or equipment which amounts to \$250,000 and when the Board determines to build, repair, enlarge, improve, or demolish a school building/facility the cost of which will exceed \$150,000 unless otherwise required by State law.

In order for sealed bidding to be feasible, the following conditions shall be present:

- a. a complete, adequate, and realistic specification or purchase description is available;
- b. two (2) or more responsible bidders are willing and able to compete effectively for the business; and
- c. the procurement lends itself to a firm, fixed-price contract and the selection of the successful bidder can be made principally on the basis of price.

When sealed bids are used, the following requirements apply:

- a. Bids shall be solicited in accordance with the provisions of State law and Policy 6320. Bids shall be solicited from an adequate number of qualified suppliers, providing sufficient response time prior to the date set for the opening of bids. The invitation to bid shall be publicly advertised.
- b. The invitation for bids will include product/contract specifications and pertinent attachments and shall define the items and/or services required in order for the bidder to properly respond.
- c. All bids will be opened at the time and place prescribed in the invitation for bids; bids will be opened publicly.
- d. A firm, fixed-price contract award will be made in writing to the lowest responsive and responsible bidder. Where specified in bidding documents, factors such as discounts, transportation cost, and life cycle costs shall be considered in determining which bid is lowest. Payment discounts may only be used to determine the low bid when prior experience indicates that such discounts are usually taken.
- e. The Board reserves the right to reject any or all bids for sound documented reason.

2. Proposals

Procurement by proposals is a method in which either a fixed price or cost-reimbursement type contract is awarded. Proposals are generally used when conditions are not appropriate for the use of sealed bids or in the case of a recognized exception to the sealed bid method. **Like sealed bids, Federal law does not require a competitive proposal unless the procurement is for over \$150,000. [Drafting Note: Federal law does not require a competitive proposal unless the procurement is for over \$250,000. The State/District**

may set a lower threshold for sealed bids and competitive proposals. The threshold established herein should be consistent with Policy 6320 - Purchasing.

If this method is used, the following requirements apply:

- a. Requests for proposals shall be publicized and identify all evaluation factors and their relative importance. Any response to the publicized requests for proposals shall be considered to the maximum extent practical.
- b. Proposals shall be solicited from an adequate number of sources.
- c. The District shall use its written method for conducting technical evaluations of the proposals received and for selecting recipients.
- d. Contracts shall be awarded to the responsible firm whose proposal is most advantageous to the program, which price and other factors considered.

The District may use competitive proposal procedures for qualifications-based procurement of architectural/engineering (A/E) professional services whereby competitors' qualifications are evaluated and the most qualified competitor is selected, subject to negotiation of fair and reasonable compensation. The method, where price is not used as a selection factor, can only be used in the procurement of A/E professional services. It cannot be used to purchase other types of services though A/E firms are a potential source to perform the proposed effort.

3. Noncompetitive Procurement

Procurement by noncompetitive proposals allows for solicitation of a proposal from only one source and may be used only when one or more of the following circumstances apply:

- a. micro-purchases;
- b. the item is available only from a single source;
- c. the public exigency or emergency for the requirement will not permit a delay resulting from publicizing a competitive solicitation;
- d. the Federal awarding agency or pass-through entity expressly authorizes noncompetitive proposals in response to a written request from the District;
- e. after solicitation of a number of sources, competition is determined to be inadequate.

Domestic Preference for Procurement

As appropriate and to the extent consistent with law, the District shall, to the extent practicable under a Federal award, provide a preference for the purchase, acquisition, or use of goods, products, or materials produced in the United States. Such requirements shall be included in all subawards including all contracts and purchase orders for work or products under the Federal award.

Contract/Price Analysis

The District shall perform a cost or price analysis in connection with every procurement action in excess of ~~\$150,000~~ **\$250,000**, including contract modifications. A cost analysis generally means evaluating the separate cost elements that make up the total price, while a price analysis means evaluating the total price, without looking at the individual cost elements.

The method and degree of analysis are dependent on the facts surrounding the particular procurement situation; however, the District shall come to an independent estimate prior to receiving bids or proposals.

When performing a cost analysis, the District shall negotiate profit as a separate element of the price. To establish a fair and reasonable profit, consideration is given to the complexity of the work to be performed, the risk borne by the contractor, the contractor's investment, the amount of subcontracting, the quality of its record of past performance, and industry profit rates in the surrounding geographical area for similar work.

Time and Materials Contracts

The District uses a time and materials type contract only (1) after a determination that no other contract is suitable; and (2) if the contract includes a ceiling price that the contractor exceeds at its own risk. Time and materials type contract means a contract whose cost to the District is the sum of: the actual costs of materials, and direct labor hours charged at fixed hourly rates that reflect wages, general and administrative expenses, and profit. 115

Since this formula generates an open-ended contract price, a time-and-materials contract provides no positive profit incentive to the contractor for cost control or labor efficiency. Therefore, the District sets a ceiling price for each contract that the contractor exceeds at its own risk. Further, the District shall assert a high degree of oversight in order to obtain reasonable assurance that the contractor is using efficient methods and effective cost controls.

Suspension and Debarment

The District will award contracts only to responsible contractors possessing the ability to perform successfully under the terms and conditions of the proposed procurement. All purchasing decisions shall be made in the best interests of the District and shall seek to obtain the maximum value for each dollar expended. When making a purchasing decision, the District shall consider such factors as (1) contractor integrity; (2) compliance with public policy; (3) record of past performance; and (4) financial and technical resources.

The Superintendent shall have the authority to suspend or debar a person/corporation, for cause, from consideration or award of further contracts. The District is subject to and shall abide by the nonprocurement debarment and suspension regulations implementing Executive Orders 12549 and 12689, 2 C.F.R. Part 180.

Suspension is an action taken by the District that immediately prohibits a person from participating in covered transactions and transactions covered under the Federal Acquisition Regulation (48 C.F.R. Chapter 1) for a temporary period, pending completion of an agency investigation and any judicial or administrative proceedings that may ensue. A person so excluded is suspended. (2 C.F.R. Part 180 Subpart G)

Debarment is an action taken by the Superintendent to exclude a person from participating in covered transactions and transactions covered under the Federal Acquisition Regulation (48 C.F.R. Chapter 1). A person so excluded is debarred. (2 C.F.R. Part 180 Subpart H)

The District shall not subcontract with or award subgrants to any person or company who is debarred or suspended. For contracts over \$25,000, the District shall confirm that the vendor is not debarred or suspended by either checking the Federal government's System for Award Management, which maintains a list of such debarred or suspended vendors at www.sam.gov; collecting a certification from the vendor; or adding a clause or condition to the covered transaction with that vendor. (2 C.F.R. Part 180 Subpart C)

Bid Protest

The District maintains the following protest procedures to handle and resolve disputes relating to procurements and, in all instances, discloses information regarding the protest to the awarding agency.

A bidder who wishes to file a bid protest shall file such notice and follow procedures prescribed by the Request For Proposals (RFPs) or the individual bid specifications package, for resolution. Bid protests shall be filed in writing with the Office of the Superintendent within seventy-two (72) hours of the opening of the bids in protest.

Within five (5) days of receipt of a protest, the Superintendent shall review the protest as submitted and render a decision regarding the merits of the protest and any impact on the acceptance and rejection of bids submitted. Notice of the filing of a bid protest shall be communicated to the Board and shall be so noted in any subsequent recommendation for the acceptance of bids and awarding of contracts.

Failure to file a notice of intent to protest, or failure to file a formal written protest within the time prescribed, shall constitute a waiver of proceedings.

Maintenance of Procurement Records

The District shall maintain records sufficient to detail the history of all procurements. These records will include, but are not necessarily limited to, the following: rationale for the method of procurement, selection of contract type, contractor selection or rejection, and the basis for the contract price (including a cost or price analysis).

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2 C.F.R. 200.317 - .326

Appendix II to Part 200

2 C.F.R. 200.520

Last Modified by Ellen Suckow on February 22, 2024



Book	Policy Manual
Section	First Reading by Board
Title	FACILITY SECURITY
Code	po7440
Status	First Reading
Adopted	May 25, 2016
Last Revised	June 19, 2023

7440 - **FACILITY SECURITY**

Promoting the safety of students, staff and others in the school buildings, as well as providing for the protection of the significant financial investment in the District's buildings is a critical function of the Board. Proper safety measures are to be implemented to protect those who use the buildings and to protect the buildings and equipment owned by the Board from theft and vandalism in order to maintain the optimum conditions for carrying out the educational program.

The Superintendent shall develop and supervise the District's School Safety Plan, in compliance with State and Federal laws, as described in Policy 8420.

The Superintendent, Building Principals and the Supervisor of Community Services, or their designee, have the authority to issue keys/badges to community groups to utilize school facilities according to the rules and regulations approved by the School Board.

Every effort shall be made to apprehend those who knowingly cause serious physical harm to students, staff, visitors, and Board property and to require prosecution of those who bring harm to persons and/or property. The Board will seek to repair the damage or seek the payment of a fee to cover such repairs.

The Board authorizes the Superintendent to conduct searches of non-student visitors or vehicles on school property when there is a reasonable suspicion of violation of the law or school rules, and the search is reasonable in scope related to the objectives of the search and not excessively intrusive.

Appropriate authorities may be contacted in the case of serious offenses.

The Superintendent is authorized to install safety monitoring equipment on school property in order to protect the health, welfare and safety of students, staff, visitors and Board property, and other security devices that would assist in the detection of guns and dangerous weapons in school buildings and on District property.

The Superintendent shall report to the Board no later than the next regular Board meeting, any significant incident involving vandalism, theft, personal safety or other security risks and the measures being taken to address the situation.

Public Access to School Facilities

The Board expects that during regular school hours, only students and school staff need to be present in the school building. The Board also acknowledges that there will be times during the instructional day that members of the public, including parents, invited guests, or other individuals will for appropriate and legitimate reasons require entry into a school facility. In such cases, the following guidelines shall be followed:

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- A. All exterior doors to every school building shall be locked during the instructional day, preventing entry into the building and all visitors to the school building during those times will be directed to a single entrance into the building. This entrance shall be the entrance closest to the school office. Visitors must identify themselves and the purpose of their visit to the school through the intercom system.
 - B. All persons other than students and building staff shall check in with the school office of the building and shall complete a visitor log. Each visitor shall be given visitor identification that shall be worn at all times while in the building.
 - C. Visitors that intend to visit a classroom during the instructional day may be escorted to the classroom by either a staff member or, if age appropriate, a student from the class. School office staff may contact the classroom teacher to verify that the visitor is expected.

Any visitor to the school may be refused entry or asked to leave the building at any time if the building administrator determines that the visitor's presence is disruptive or is likely to become disruptive to the educational environment, or for other safety or security reasons. If a visitor refuses to leave upon request by the building administrator or event supervisor, the building administrator or event supervisor shall contact the school resource officer or local law enforcement as appropriate. No staff member should attempt to physically remove a visitor unless the visitor poses an imminent safety threat.

Any school staff member that witnesses a visitor in the school building who is not wearing a visitor tag as required shall report the visitor's presence to the school office. In the event the school office does not have record of such visitor properly checking in, the office staff shall immediately contact an administrator or, if any administrator is not available, the school resource officer, if applicable, or appropriate law enforcement.

Parents as Visitors

The Board encourages parental involvement in the education of students in the District. For this reason, it is important to facilitate the involvement of parents in school activities and the educational process while at the same time preserving the integrity of the educational environment for all students. As a balance, the Board adopts the following requirements for parents visiting the school during the instructional day.

- A. Parents should make arrangements with their child's teacher or with the building administrator in advance of visiting their child at school unless that is not possible.
- B. Parents, like any other visitor, must enter the building through only the approved visitor entrance and shall check in at the school office in the same fashion as a visitor.

Parents visiting District schools shall comply with Policy 9150 - School Visitors, and other relevant policies and administrative guidelines.

Parents that do not follow these guidelines or whose presence is disruptive to the educational environment may be asked to leave the building by the building principal. Any decision to permanently restrict access of a parent may only be made by the Superintendent due to repeated failure to follow rules causing a disruption to the educational environment or for overt threats of harm or actual physical contact with any staff or student.

Court Imposed Restrictions

In any case in which an individual is the subject of a court order restricting the individual's presence at a school building, including any restrictions on the individual's physical proximity to an individual that is a student or staff member at the school facility, the Building Administrator shall inform staff of the situation and if any staff member sees the individual on school premises that staff member shall immediately contact law enforcement and the school office.

Sex Offenders on School Property

Any person that is a registered sex offender under Wisconsin Law is required to notify the Superintendent or designee of the specific date, time and place of the person's visit to any school facility and must notify the Superintendent of the person's status as a registered sex offender.

Parents of students enrolled in the District must notify the Superintendent of their status as a registered sex offender and that the parent has a child enrolled in the District. Notification must occur at the beginning of each school year or at the time the individual is required to register or whenever the child is first enrolled, whichever occurs first.

Notification requirements do not apply, if the person will be on school grounds to vote in an election.

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120.13(35), 175.32(2), (3), 301.475, Wis. Stat.

State v. Vang, 2018 AP 1730 (Ct. App. 2021), pet. rev. denied.

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Book	Policy Manual
Section	First Reading by Board
Title	TECHNOLOGY
Code	po7540
Status	First Reading
Adopted	May 24, 2017
Last Revised	June 19, 2023

7540 - **TECHNOLOGY**

The Board is committed to the effective use of technology to both enhance the quality of student learning and the efficiency of District operations.

Students' use of District technology resources (see definition in Bylaw 0100 - Definitions) is a privilege, not a right. Students and their parents must comply with Policy 7540.03 - Student Technology Acceptable Use and Safety.

The Superintendent or designee shall develop, recommend for approval by the Board, and implement a written District Technology Procedure (DTP). One (1) primary purpose of the DTP is to evaluate new and emerging technologies and how they will play a role in student achievement and success and/or efficient and effective District operations.

This policy, along with the Student and Staff Technology Acceptable Use and Safety policies, and the Student Code of Conduct, further govern students' and staff members' use of their personal communication devices (see Policy 5136 - Personal Communication Devices and Policy 7530.02 - Staff and School Officials Use of Personal Communication Devices). Users have no right or expectation of privacy when using District technology resources (including, but not limited to, privacy in the content of their personal files, e-mails, and records of their online activity when using the District's computer network and/or Internet connection).

Further, safeguards shall be established so that the Board's investment in both hardware and software achieve the benefits of technology and inhibits negative side affects. Accordingly, students shall be educated about appropriate online behavior including, but not limited to, using social media, which is defined in Bylaw 0100 - Definitions to interact with others online; interacting with other individuals in chat rooms or on blogs; and, recognizing what constitutes cyberbullying, understanding cyberbullying is a violation of Board policy, and learning appropriate responses if they experience cyberbullying. Social media does not include sending or receiving e-mail through the use of District-issued e-mail accounts.

Equipment Security and Retention Procedures

The District invests significant resources in making current technology available for staff and students. Individual usage of devices that are not in a fixed location must be in accordance with these guidelines. The term "device" for purposes of this guideline includes District-owned computers, tablets, smart devices, and any other hardware or software systems or equipment owned or leased by the District.

A. Identification:

1. A label with the District's name and an identification number will be placed on each device owned by the District.
2. Records of the identification number, serial number, model, etc. for each device shall be maintained in the Technology Department.
3. District devices are assigned, identified, and tracked through an online management system.

B. Use of District-Owned Devices:

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No device may be used to access any material that is prohibited by the District's technology usage policies, Policy 7540.03 - Student Technology Acceptable Use and Safety and Policy 7540.04 - Staff Technology Acceptable Use and Safety. Devices may not be used to access content that is unlawful or potentially harmful to the device and may never be used to access any "darkweb" content. Specifically, use of devices to access material that poses a risk of introducing viruses, malware, or other destructive content is strictly prohibited. Users are responsible for replacing devices that are inoperable due to the introduction of such malicious content while in the user's possession.

C. Staff Services:

Media staff will instruct the user on the correct operation of devices. Media staff may assist other staff members in obtaining materials for instructional use by recording and/or copying within copyright guidelines.

D. Equipment Inventory and Repair:

All devices will be inventoried pursuant to Policy 7450 - Property Inventory.

If a piece of equipment requires repair, it will be sent to the Technology Department.

E. Report of Loss:

If any device is lost, the Principal and the Technology Department shall be notified. The Principal may notify the police if deemed appropriate.

Staff use of District-approved social media platforms/sites shall be consistent with Policy 7544 - Use of Social Media.

Students must comply with Policy 7544 - Use of Social Media, Policy 7540.03- Student Technology Acceptable Use and Safety, and Policy 5136 - Personal Communication Devices when using District technology resources to access and/or use District-approved social media platforms/sites.

Staff may use District-approved social media platforms/sites in accordance with Policy 7544 - Use of Social Media and, pursuant to Policy 7540.02 - Staff and School Officials Use of Personal Communication Devices. Staff may use web content, apps, and services for one-way communication with the District's constituents for business-related purposes. Authorized staff may use District technology resources to access and use District-approved social media platforms/sites to increase awareness of District programs and activities, as well as to promote achievements of staff and students, provided the Superintendent approves, in advance, such access and use. Use of District-approved social media platforms/sites for business-related purposes is subject to Wisconsin's public records laws and, as set forth in Policy 7544 - Use of Social Media, staff members are responsible for archiving their social media and complying with the District's record retention schedule. See Policy 8310 – Public Records and AG 8310A – Public Records.

Staff must comply with Policy 7544 - Use of Social Media, Policy 7540.04 - Staff Technology Acceptable Use and Safety, and Policy 7530.02 - Staff and School Officials Use of Personal Communication Devices when using District technology resources or personally-owned PCDs to access and/or use social media for personal purposes.

Revised 1/20/21

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Legal 948.11, Wis. Stats.
947.0125, Wis. Stats.

Cross References [ag7540.01 - STUDENT GUIDELINES FOR ACCEPTABLE USE OF TECHNOLOGY](#)
[ag7540.02 - WEB CONTENT AND FUNCTIONALITY SPECIFICATIONS](#)

Last Modified by Ellen Suckow on March 4, 2024



Book	Policy Manual
Section	First Reading by Board
Title	USE OF SOCIAL MEDIA
Code	po7544
Status	First Reading
Adopted	November 18, 2020
Last Revised	June 19, 2023

7544 - **USE OF SOCIAL MEDIA**

Technology is a powerful tool to enhance education, communication, and learning.

The Board authorizes the use of social media to promote community involvement and facilitate effective communication with students, parents, staff (including District-approved volunteers), and the general public. Social media is defined in Bylaw 0100 - Definitions.

The Superintendent is charged with designating the District-approved social media platforms/sites, which shall be listed on the District's website.

In designating District-approved social media platforms/sites, the Superintendent shall specify which platforms/sites are appropriate for use at the District-level, the building or department level, for extra-curricular activities, and at the individual level by employees for professional purposes consistent with the Board's authorization for the official use of social media by individual buildings, departments, activities, or staff members.

It is critical that students be taught how to use social media platforms safely and responsibly. Social media (as defined in Bylaw 0100 - Definitions) ~~are~~ is a powerful and pervasive technology that affords students and employees the opportunity to communicate for school and work purposes, and to collaborate in the delivery of a comprehensive education. Federal law mandates that the District provide for the education of students regarding appropriate online behavior, including interacting with other individuals on social networking websites and in chat rooms, and regarding cyberbullying awareness and response. See Board Policy 7540.03 – Student Technology Acceptable Use and Safety.

The District recognizes that employees may use social media for personal, as well as professional reasons. The District neither encourages nor discourages employees' use of social media for personal purposes. The District regulates employees' use of social media for purposes related to their District assignment to the same extent as it regulates any other form of employee communication in that regard.

The District uses approved social media platforms/sites as interactive forms of communication and accepts public comments. The District-approved social media platforms/sites are considered limited public forums. As such, the District will monitor posted comments to verify they are on-topic, consistent with the posted rules for use of the forum, and in compliance with the platform/site's applicable terms of service. The Board's review of posted comments will be conducted in a viewpoint-neutral manner, and consistent with State and Federal law. Employees' personal posts on the public platforms/sites are limited/restricted to matters of general public interest that are not related to the employee's specific employment and wholly unrelated to the employee's job responsibilities (i.e., matters where it is clear the individual is posting not in an official capacity, but simply as a member of the public). Employees in administrative positions are ordinarily not permitted to post personal comments on matters of general public interest because to do so could be misconstrued as Board-sponsored speech.

Each District-approved social media account/site must contain a statement that specifies its purpose(s) and limits those who access the social media account/site to use of the account/site only for that/those purpose(s), and in accordance with any specified procedures, and applicable terms of service. Users are personally responsible for the content of their posts.

The District uses approved social media platforms/sites as interactive forms of communication and accepts public comments. The District approved social media platforms/sites are considered limited public forums. As such, the District will monitor posted comments to verify they are on topic, consistent with the posted rules for use of the forum, and in compliance with the platform/site's applicable terms of service. The Board's review of posted comments will be conducted in a viewpoint neutral manner, and consistent with State and Federal law. Employees' personal posts on the public platforms/sites are limited/restricted to matters of general public interest that are not related to the employee's specific employment and wholly unrelated to the employee's job responsibilities (i.e., matters where it is clear the individual is posting not in an official capacity, but simply as a member of the public). Employees in administrative positions are ordinarily not permitted to post personal comments on matters of general public interest because to do so could be misconstrued as Board-sponsored speech.

The District uses approved social media platforms/sites as interactive forms of communication. The District approved social media platforms/sites are considered limited public forums. District authorized personnel may reply to comments asking direct questions with regard to dates, places, or times of District or building level events and/or programs, but will not respond to or engage in dialogue about any other comments received.

Each District approved social media account/site must contain a statement that specifies its purpose(s) and limits those who access the social media account/site to use of the account/site only for that/those purpose(s), and in accordance with any specified procedures, and applicable terms of service. Users are personally responsible for the content of their posts.

The Superintendent shall maintain the District's social media presence with respect to general announcements, notices, or other such communications that are disseminated to the public at large or specific audiences within the community. To the extent individual staff members or volunteers wish to post information or announcements to a District social media platform, the staff member or volunteer may request that the Superintendent approve and post such information. (This provision does not apply to social media communications that are related to instructional and school-sponsored activities.)

Social Media for Instructional and School-Sponsored Activities

Staff (including District-approved volunteers) may, with prior approval/authorization from the Principal, use social media platforms/sites for communications about classroom instruction or school-sponsored activities, as well as to support classroom instruction. When a staff member uses a District-approved social media platform/site for an educational purpose, it will be considered an educational activity and will not be considered a limited public forum. Students' use of District-approved social media platforms/sites must be consistent with the Student Code of Conduct, Policy 5722/AG 5722 – School-Sponsored Student Publications and Productions, Policy 7540.03/AG 7540.03 – Student Technology Acceptable Use and Safety, the instructor's directions/procedures, and the platform/site's applicable terms of service. Students are prohibited from posting or releasing personally identifiable information about students, employees, and volunteers through District-approved social media without appropriate consent.

Staff members (including District-approved volunteers) must provide parents of students involved in a school-sponsored activity the ability to opt-out of having their child use social media platforms/sites for communication purposes associated with that activity, and arrange for an alternative method of communicating with the participating student concerning the school-sponsored activity.

Expected Standards of Conduct on District-Approved Social Media

Employees and District-approved volunteers who access District-approved social media platforms are expected to conduct themselves in a respectful, courteous, and professional manner. Students, parents, and members of the general public who access District-approved social media platforms are similarly expected to conduct themselves in a respectful, courteous, and civil manner.

District-approved social media sites shall not contain content that is obscene; is vulgar and lewd such that it undermines the school's basic educational mission; is libelous or defamatory; constitutes hate speech; promotes illegal drug use; is aimed at inciting an individual to engage in unlawful acts or to cause a substantial disruption or material interference with District operations; or interferes with the rights of others. The District may exercise editorial control over the style and content of student speech on District-approved social media if reasonably related to legitimate pedagogical concerns. Staff or students who post prohibited content shall be subject to appropriate disciplinary action.

The District is committed to protecting the privacy rights of students, parents/guardians, staff, volunteers, Board members, and other individuals on District-approved social media sites. District employees and volunteers are prohibited from posting or releasing confidential information about students, employees, volunteers, or District operations through social media, without appropriate consent (i.e., express written consent from the parent of a student, the affected employee or volunteer, or the Superintendent concerning District operations). **Employees and District-approved volunteers are prohibited from using District-approved social media platforms/sites to communicate privately with individual students.**



Book	Policy Manual
Section	First Reading by Board
Title	VOLUNTEERS
Code	po8120
Status	First Reading
Adopted	May 25, 2016
Last Revised	January 31, 2022

8120 - VOLUNTEERS

The Board recognizes that certain programs and activities can be enhanced through the use of volunteers who have particular knowledge or skills that will be helpful to members of the staff responsible for the conduct of those programs and activities.

The Superintendent shall be responsible for recruiting community volunteers, reviewing their capabilities, and making appropriate placements. The Superintendent shall not be obligated to make use of volunteers whose abilities are not in accord with District needs.

Any volunteer who works with or has access to students shall submit to a criminal history records check, prior to being allowed to participate in any activity or program.

A Board member may serve as a volunteer coach or supervisor of an extra-curricular activity if the provisions of 120.20, Wis. Stats. and this policy are satisfied. (See Bylaw 0144.3 - Conflict of Interest)

~~The Superintendent is to inform each volunteer that the~~ Each volunteer shall agree to abide by all Board policies and District guidelines while on duty as a volunteer.

The Superintendent shall also ensure that each volunteer is properly informed of the District's appreciation for their time and efforts in assisting the operation of the schools.

Policy 9800.01 - **Veterans as Classroom Volunteers** outlines veteran volunteers' requirements for recognition from the District and the Department of Veterans Affairs.

Revised 3/13/20
T.C. 1/31/22

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Legal 120.20, Wis. Stat.

Last Modified by Ellen Suckow on February 22, 2024



Book	Policy Manual
Section	First Reading by Board
Title	PUBLIC RECORDS
Code	po8310
Status	First Reading
Adopted	May 25, 2016
Last Revised	December 20, 2023

8310 - PUBLIC RECORDS

The Board recognizes its responsibility to maintain the public records of this District and to make such records available for inspection and reproduction. The Board designates the Superintendent as the District Records Custodian (DRC) to be the legal custodian of records for the District. The DRC shall safely keep and preserve the public records of the District and shall have the authority to render decisions and carry out duties related to those public records, including providing the notice required under 19.34(1) Wis. Stats., identifying the positions of the District that constitute a local public office pursuant to 19.32(1dm), and 19.42 (7w), Wis. Stats., and other required information. The DRC may deny access to records only in accordance with the law. The DRC is authorized and encouraged to consult with the District's legal counsel to determine whether to deny access to a records request in whole or in part.

Under the Wisconsin Public Records Law, a "record" is defined as any material on which written, drawn, printed, spoken, visual, or electromagnetic information or electronically generated or stored data is recorded or preserved, regardless of physical form or characteristics, that has been created or is being kept by the authority. It includes handwritten, typed, or printed pages, maps, charts, photographs, films, recordings, tapes, optical discs, and any other medium on which electronically generated or stored data is recorded or preserved. A "record" does not include drafts, notes, preliminary computations, and like materials prepared for the originator's personal use or prepared by the originator in the name of a person for whom the originator is working; materials that are purely the personal property of the custodian and have no relation to his/her the office held; materials to which access is limited by copyright, patent, or bequest; and published materials in the possession of an authority other than a public library that are available for sale or inspection at a public library. The personal use exception applies to notes created by the originator solely for the purpose of refreshing his/her the originator's recollection and as a matter of convenience (not part of his/her assigned job duties), but does not apply to notes that are distributed to others for the purpose of communicating information or notes that are created or retained for the purpose of memorializing agency activity.

In addition, records may be exempted from disclosure as a matter of statute or common law or, under the balancing test, the public interest in disclosure may be outweighed by the public interest in non-disclosure.

Any person may make an oral or written request for any public records of the District. The person may inspect or receive copies of the public record requested. The District will respond as soon as practicable and without delay. The District will either provide the requested documents, subject to any redactions, or inform the requester of the District's decision to deny the request.

The District will comply with the Safe at Home/Address Confidentiality Program administered by the Wisconsin Department of Justice. (See Policy 5111 - Eligibility of Resident/Nonresident Students, Policy 8320 - Personnel Records, and Policy 8330 - Student Records)

The District may impose a fee upon the requester at the cost to the District as shown in the attached fee schedule.

The District may also charge the requester for any equipment required to fill the request (such as videotapes, computer disks, pen drives, etc.). The District may impose a fee upon a requester for the actual, necessary, and direct cost of the mailing or shipping of any copies which are mailed or shipped to the requester.

The District may require prepayment of fees if the total amount exceeds \$5.00. If payment is required, the District will calculate the actual cost and charge the requester. If advance payment is required, the District will either invoice the requester for the difference between the estimate and actual cost or refund any overpayment.

No public record may be removed from the office in which it is maintained except by a Board officer or employee in the course of the performance of his/her/their duties.

Nothing in this policy shall be construed as preventing a Board member from inspecting in the performance of his/her official duties any record of this District, except student records and certain portions of personnel records.

The Superintendent is authorized to develop administrative guidelines to provide for proper compliance with the intent of this policy and the public records law.

Records Retention Schedule

9.21(6), Wis. Stats. requires that school districts retain public records, other than student records, for seven (7) years, unless a shorter period is fixed by the Public Records Board (PRB) in a records retention schedule subsequently adopted by the Board.

The Board has approved the Wisconsin Public School District and Related Records GRS (expiring March 20, 2033) as developed by the Wisconsin Historical Society and PRB.

The District will retain public records in accordance with the preceding general records schedule(s). In the event that the preceding general records schedules adopted do not define the retention period for a particular record, the District will retain the record for seven (7) years.

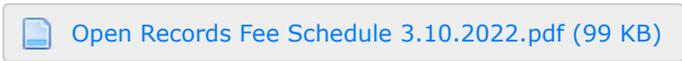
Additionally, School Board recordings will be maintained for one (1) year.

- Revised 9/15/17
- Revised 11/28/18
- Revised 9/1/20
- Revised 1/31/22
- Revised 3/16/22
- Revised 4/6/22
- Revised 12/21/22

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- Legal
 - 19.21, Wis. Stats.
 - 19.31-39, Wis. Stats.
 - 19.42, Wis. Stats
 - 118.125, Wis. Stats.
 - 120.13(12), Wis. Stats.

Cross References [ag8310A - PUBLIC RECORDS](#)



Last Modified by Ellen Suckow on February 22, 2024



Book	Policy Manual
Section	First Reading by Board
Title	SCHOOL RESOURCE OFFICER PROGRAM
Code	po8407
Status	First Reading
Adopted	October 24, 2018
Last Revised	May 22, 2019

8407 - **SCHOOL RESOURCE OFFICER PROGRAM**

To promote a safe, secure, and supportive school environment, the Board believes it appropriate for the District to have a collaborative relationship with the law enforcement ~~agency(ies)~~ **agencies** with jurisdiction in the District through a School Resource Officer (SRO) Program.

The SRO Program shall provide appropriate and relevant information, instruction, and resource services to students, teachers, and parents. These services, and the District's and the law enforcement agency's(ies') duties and obligations regarding the SRO Program, shall be set forth in an agreement between the District and the law enforcement ~~agency(ies)~~ **agencies**, including:

- A. placement of a designated School Resource Officer in specific schools on specific days and times;
- B. development of positive law enforcement officer/student relationships;
- C. investigation of alleged violations of law, consistent with the authority and duties of law enforcement officers, that involve student or staff conduct on or off of school property;
- D. educational presentations/discussions;
- E. preventative and/or informational discussions with students/parents;
- F. patrol and supervision of various school functions;
- G. creation and implementation of crime prevention and safety programs; and
- H. performance of duties of regular patrol officers that pertain to school resource matters

The Superintendent **or designee** shall serve as the designated liaison between the District and the law enforcement ~~agency(ies)~~ **agencies** and shall oversee the SRO Program. The District and the law enforcement ~~agency(ies)~~ **agencies** shall collaborate in determining various responsibilities and requirements under the SRO Program, including programming services and development of the school safety plan (See Policy 8420 - School Safety and Emergency Preparedness). Any services or activities provided or performed by the law enforcement ~~agency(ies)~~ **agencies** via the SRO Program shall not serve as a substitute for any responsibilities assigned to District personnel **Appropriate District personnel remain responsible for all decisions relating to student and co-curricular discipline.**

Sharing of confidential information and/or student record information with the law enforcement ~~agency(ies)~~ **agencies** by the District shall fully comply with all relevant statutory provisions and District policies. Use of any devices by any member of the law enforcement agency(ies) to gather or store information in the course of an investigation (e.g., body camera

footage) shall be done in full compliance with all law enforcement agency(ies) policies, as well as State and Federal law regarding the use of any such devices.

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Legal

- Wis. Stat. §§ 968.07(1)(d), (2)
- Wis. Stat. § 165.85(2)(c)
- Wis. Stat. § 121.02(1)(i)
- Wis. Stat. § 120.44 (unified school districts)
- Wis. Stat. § 120.13
- Wis. Stat. § 118.257
- Wis. Stat. § 118.127
- Wis. Stat. § 118.125
- Wis. Stat. § 118.001
- Wis. Stat. § 66.0301

Last Modified by Ellen Suckow on March 4, 2024



Book	Policy Manual
Section	First Reading by Board
Title	PREPAREDNESS FOR TOXIC HAZARDS
Code	po8431
Status	First Reading
Adopted	May 25, 2016
Last Revised	March 23, 2023

8431 - **PREPAREDNESS FOR TOXIC HAZARDS**

The Board is concerned for the safety of the students and staff members and will attempt to comply with all Federal and State statutes and regulations to protect them from hazards that may result from industrial accidents beyond the control of school officials.

TOXIC HAZARDS

These hazards exist in chemicals, pesticides, and other substances used in the school setting such as in laboratories, science classrooms, kitchens, and in the cleaning of rooms and equipment.

The Superintendent or another ~~designated and~~ qualified person **designated by the Superintendent** will serve as the Toxic Hazard Preparedness (THP) Officer. The THP Officer will:

- A. identify potential sources of toxic hazard in cooperation with material suppliers who shall supply the THP Officer with Safety Data Sheets (SDS's);
- B. **ensure/require** that all incoming materials, including portable containers, are properly labeled with the identity of the chemical, the hazard warning, and the name and address of the manufacturer or responsible party;
- C. maintain a current file of SDS for all hazardous materials present on District property;
- D. design and implement a written communication program which:
 1. lists hazardous materials present on District property;
 2. details the methods used to inform staff and students of the hazards;
 3. describes the methods used to inform contractors and their employees of any hazardous substances to which they may be exposed and of any corrective measures to be employed;
- E. **ensure/require** that any ~~trained/licensed individual staff member~~ who applies pesticides on District property ~~shall do so when school is not in session or when the area can be completely secured against access by school staff and students.~~ **is certified in accordance with State law. In the event of pesticide application, notice of such application shall be posted by the individual who applies pesticides (X) at the time of application and for a period of seventy-two (72) hours thereafter. (X) The Superintendent or designee will provide notification each year 1) that a pesticide is to be applied, 2) the type of pesticide and its potential side effects, 3) the location of the application, and 4) the date of the application.**

In fulfilling ~~these responsibilities, the~~ THP Officer ~~responsibilities, the THP officer~~ may enlist the aid of county and municipal authorities and, if possible, the owners or operators of identified potential sources of toxic hazard.

In accordance with Federal law, the District will designate a Chemical Hygiene Officer (CHO) to maintain safety standards regarding chemical usage within classrooms and other instructional areas. The CHO, who is qualified by training or experience, will provide technical guidance in the development and implementation of the Chemical Hygiene Plan.

Nothing in this policy should be construed in any way as an assumption of liability by the Board for any death, injury, or illness that is the consequence of an accident or equipment failure or negligent or deliberate act beyond the control of the Board or its officers and employees.

The District will comply with any lead-screening requirements ~~promulgated~~ ~~developed~~ by the ~~Wisconsin~~ Department of Health Services.

T.C. 3/23/23

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- Legal 94.705, 94.715, 101.58 et seq., 254.162, 254.20, Wis. Stats
- 15 U.S.C. 2601
- 20 U.S.C. 4022
- 20 U.S.C. 4014
- 20 U.S.C. 4011
- 20 U.S.C. 4011 et seq.
- 29 C.F.R. 1910.1450(b)
- OSHA Brief – Hazard Communication Standard: Safety Data Sheets

Last Modified by Ellen Suckow on February 22, 2024



Book	Policy Manual
Section	First Reading by Board
Title	REPORTING ACCIDENTS
Code	po8442
Status	First Reading
Adopted	May 25, 2016
Last Revised	June 16, 2021

8442 - **REPORTING ACCIDENTS**

The Board directs that all reasonable efforts be made to ensure a safe learning and working environment for the students and employees of this District. To that end and so that legitimate employee claims for worker's compensation be expedited, the Board requires that accidents be reported and evaluated. Any accident that results in an injury, however slight, to a student, an employee of the Board, or a visitor to the schools must be reported promptly and in writing to the school/building office where the injury occurred.;

Injured persons shall be referred immediately to the appropriate personnel for such medical attention as may be needed.

~~In case of serious injury or illness, students, visitors, or staff members should seek immediate treatment at the nearest emergency facility.~~

~~For an injured student, the school health aide shall document the injury into the student record management system.~~

~~An injured visitor shall complete the Non-Employee or Non-Student Incident Report which will be made available in the school office.~~

The injured employee, visitor, or staff member is encouraged to call the EMC on-call nurse.

Any employee of the Board who suffers a job-related injury must report the injury and its circumstances to the P principal or job supervisor, as appropriate, as soon as possible following the occurrence of the injury. ~~Minor injuries must be documented on the Minor Injury Incident Report Form and these reports are to be housed in the building principal's office. The worker's compensation nurse hotline must be called for all other employee injuries.~~ The failure of an employee to comply with this reporting requirement may result in disciplinary action in accordance with applicable policy or contractual standards.

~~The failure of an employee to comply with this mandate may result in disciplinary action in accordance with applicable policy or contractual standards.~~

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Last Modified by Ellen Suckow on March 4, 2024



Book	Policy Manual
Section	First Reading by Board
Title	PUBLIC REQUESTS, SUGGESTIONS, OR COMPLAINTS
Code	po9130
Status	First Reading
Adopted	May 25, 2016
Last Revised	September 1, 2022

9130 - PUBLIC REQUESTS, SUGGESTIONS, OR COMPLAINTS

Any individual(s), having a legitimate interest in the staff, programs, and operations of this District shall have the right to present a request, suggestion, or complaint to the District and the School Board. At the same time, the Board reserves the right to protect District staff and students from harassment. It is the intent of this policy to provide guidelines for considering and addressing public requests, suggestions, or complaints in an efficient, reasonable, and equitable manner. Requests, suggestions, or complaints made by District staff members are covered by Policy 1422/3122/ and Policy 4122 Nondiscrimination and Equal Employment Opportunity. This policy is not to be used to appeal or to otherwise seek review of a personnel decision that was or could have been reviewed through the grievance policy, Policy 3340, or Policy/ 4340 - Grievance Procedure.

It is the desire of the Board to address any such matters through direct, informal discussions and other means. It is only when attempts at informal resolution fail that more formal procedures shall be used.

Generally, requests, suggestions, or complaints reaching the Board or Board members shall be referred to the Superintendent for consideration. Only those items that are appropriate for consideration under this policy will be considered. The Superintendent may close out any such request presented to him/her that is not appropriate for consideration consistent with this policy. The Board reserves the right to reverse the Superintendent's decision to dismiss any item raised and to fully investigate or review the matter.

Handling of Complaints by Members of the School Board

As individual Board members are frequently confronted with complaints by teachers, parents, and the public in general, it seems prudent to establish guidelines for the handling of these complaints.

Board members must remember that as individuals they have no legal status and that the only time Board members can legally transact business is when meeting together as a Board in a legal session.

It is wise for a Board member to postpone the formulation of an opinion until hearing the issue discussed by the Board as a whole, where all the aspects of the problem are aired. A Board member should not obligate other members of the Board by predicting how they will vote.

Therefore, the following procedure is established for the handling of complaints made to individual Board members.

- A. Neither the Board as a whole nor any individual member will entertain or consider communications or complaints from teachers, parents, or the general public until, or unless, such communications or complaints have been routed through the proper channels.

- B. ~~If a Board member is approached by a school employee on matters of school policy or school problems, the employee should be advised by the Board member to refer the matter to the principal or supervisor. If the employee is not satisfied by the determination of the principal or supervisor, the problem may be brought to the attention of the Superintendent. If the employee still feels the determination is unsatisfactory, the problem may be brought to the attention of the School Board by letter or personal appearance.~~
- C. ~~Similarly, if a Board member is approached by a parent who has a complaint, the parent should be referred to the principal of the school of the teacher involved. If the parent is not satisfied by the determination of the principal, the problem may be brought to the attention of the Superintendent. If the parent still feels that the determination is unsatisfactory, the problem may be brought to the attention of the School Board by letter or by personal appearance.~~

Guidelines for Consideration of Matters Brought Forward Under This Policy

A. First Level

Generally, if the matter raised involves a staff member, the individual(s) should discuss the matter with the staff member, if appropriate. The staff member shall take appropriate action within the staff member's authority and District administrative guidelines to deal with the matter. Matters related to other aspects of the District operations, programming, or other decisions shall be brought generally to the Administrator closest to the issue (e.g. if the matter relates to a decision, procedure, or the like in one of the schools, the matter should be raised first with the ~~building~~ ~~Principal~~ or a designated person in the school).

Discussion with the staff member may not be appropriate in some situations including, for example, where the matter involves suspected child abuse, substance abuse, or any other serious allegation that may require investigation or inquiry by school officials prior to approaching the staff member.

B. Second Level

If the matter has not been satisfactorily addressed at the First Level or it would be inappropriate to discuss the matter with the staff member, the individual(s) may discuss the matter with the staff member's supervisor, if applicable. Discussions with the supervisor shall occur promptly following any discussion with the staff member. If the matter involves an allegation of harassment, discrimination, bully, or other conduct implicating other policies and investigative procedures, the supervisor shall proceed to follow the applicable procedures which may include informing the District Compliance Officer for further review.

Matters not resolved at the Second Level may be brought to the Third Level.

C. Third Level

If the matter has not been satisfactorily addressed at the Second level, and the matter does not involve the Superintendent, the individual(s) may submit a written request for a conference to the Superintendent. This request should include:

1. the specific nature of the request, suggestion, or complaint and a brief statement of the facts giving rise to it;
2. the respect in which it is alleged that the individual(s) (or child of a complainant) has been affected adversely, if at all, or an explanation of other adverse results or impact of the matter;
3. the action which the individual(s) wishes taken and the reasons why it is felt that such action be taken.

The request must be submitted promptly after discussion with the staff member's supervisor. The Superintendent shall respond in writing to the individual(s).

D. Fourth Level

If the matter has not been satisfactorily addressed at the Third Level, or at the First Level in the case of a matter involving the Superintendent, the individual(s) may submit a written request to the Board to address the matter. Any such request must be submitted promptly after within five (5) business days of the latest attempt to resolve the matter. The written submission shall include all correspondences pertaining to the matter between the individual and any School District officials or employees.

The Board, after reviewing all material relating to the matter, will provide a written response or may, at its

discretion, grant an opportunity to address the Board or a committee of the Board Prior to making a final decision on the matter.

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The Board's decision, or the decision of the committee of the Board to which the matter was referred, will be final on the matter. The Board may choose to consolidate complaints or other communications for consideration if more than one individual raises similar concerns before it but reserves the right to refuse to consider any subsequent complaint on the same matter unless previously unknown material facts are raised.

If the individual(s) contact(s) an individual Board member to discuss the matter, the Board member shall refer the individual(s) to this policy for the Superintendent for further assistance.

Guidelines for Matters Regarding a Staff Member

A. First Level

Generally, if the matter concerns a staff member the individual(s) should discuss the matter with the staff member. The staff member shall take appropriate action within his/her authority and District administrative guidelines to deal with the matter.

Discussion with the staff member may not be appropriate in some situations including, for example, where the matter involves suspected child abuse, substance abuse, or any other serious allegation that may require investigation or inquiry by school officials prior to approaching the staff member.

As appropriate, the staff member shall report the matter and whatever action may have been taken to the immediate supervisor.

B. Second Level

If the matter has not been satisfactorily addressed at the First Level or it would be inappropriate to discuss the matter with the staff member, the individual(s) may discuss the matter with the staff member's supervisor, if applicable. Discussions with the supervisor shall occur promptly following any discussion with the staff member.

C. Third Level

If the matter has not been satisfactorily addressed at the Second level, and the matter does not involve the Superintendent, the individual(s) may submit a written request for a conference to the Superintendent. This request should include:

1. the specific nature of the request, suggestion, or complaint and a brief statement of the facts giving rise to it;
2. the respect in which it is alleged that the individual(s) (or child of a complainant) has been affected adversely;
3. the action which the individual(s) wishes taken and the reasons why it is felt that such action be taken.

The request must be submitted promptly after discussion with the staff member's supervisor.

D. Fourth Level

If the matter has not been satisfactorily addressed at the Third Level, or at the First Level in the case of a matter involving the Superintendent, the individual(s) may submit a written request to the Board to address the matter. Any such request must be submitted within three (3) days of receiving the Superintendent's response. The written submission shall include all correspondences pertaining to the matter between the individual and any School District officials or employees.

The Board, after reviewing all material relating to the matter may, at its discretion, provide the individual(s) with a written response or grant an opportunity to address the Board at a properly noticed meeting, which may be held in closed session at the discretion of the Board when consistent with Wisconsin's Open Meetings law.

The individual(s) shall be advised, in writing, of the Board's decision or action taken, if any, prior to the next regular meeting. The Board's decision will be final on the matter. The Board may choose to consolidate complaints or other communications for consideration if more than one individual raises similar concerns before it but reserves the right

to refuse to consider any subsequent complaint on the same matter unless previously unknown material facts are raised.

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If the individual(s) contacts an individual Board member to discuss the matter, the Board member shall inform the individual that s/he has no authority to act in his/her individual capacity and may refer the individual(s) to this guideline or the Superintendent for further assistance.

Guidelines for Matters Regarding Classroom Instructional Materials and Library Materials

The Superintendent shall inform students and parents each year regarding their right to inspect instructional materials used as part of the educational curriculum and the procedure for completing such an inspection. See ~~Policy 2414~~, AG 9130A, and Form 9130 F3.

Parents of children attending school in the District and District residents may request formal reconsideration of the inclusion of specific instructional materials.

Concerns about specific textbooks or other classroom materials should be raised first with the classroom teacher and then the Principal if necessary, in an effort to resolve the matter informally. (X) Concerns about specific library materials should be raised first with the library media specialist, then with the Principal, if necessary, in an effort to resolve the matter informally. If a satisfactory resolution is not reached, requests for consideration of removal of any instructional materials, (X) including library materials, shall be submitted in writing to the (X) Assistant Superintendent of Learning.

If the request, suggestion, or complaint relates to classroom materials Form 9130 F3 should be completed and the following procedure shall be followed:

A. The criticism is to be addressed to the Assistant Superintendent of Learning, in writing, and shall include:

1. author;
2. title;
3. publisher;
4. the complainant's familiarity with the material objected to;
5. ~~sections objected to by page and item;~~
6. ~~reasons for the objection;~~ specific concerns upon which the request to reconsider is based. This should include a specific description of the offending material (e.g. contains content that is harmful to minors or prohibited under State law, violates the District's policy on nondiscrimination, is not age-appropriate or developmentally appropriate for the grade level for which the material is used, or some other specified reason). This should include specific references to the text of the material by page number and excerpted text if known.

B. Upon receipt of the information, the Assistant Superintendent may, after advising the Superintendent of the complaint and upon the Superintendent's approval, review the complaint with department leaders and offer resolution or appoint a review committee, which shall comply with the open meetings law consisting of:

1. one (1) or more professional staff members;
2. one (1) or more laypersons knowledgeable in the area.

C. If the request, suggestion, or complaint relates to the human growth and development curriculum or instructional materials, it shall be referred to the advisory committee responsible for developing the human growth and development curriculum and advising the Board on the design, review, and implementation of the curriculum. (See Policy 2414 - Human Growth and Development).

~~D. The Assistant Superintendent shall be an ex officio member of the committee.~~

E. ~~The c~~Committee, in evaluating the questioned material, shall be guided by the following criteria:

1. the appropriateness of the material for the age and maturity level of the students with whom it is being used;

2. the accuracy of the material;
 3. the objectivity of the material;
 4. the use being made of the material.
- F. ~~The material in question may be temporarily withdrawn from use pending the final resolution of the matter. The material being reviewed based on a request under this policy shall remain available during the review process unless the District Administrator determines that the subject material poses a threat of harm to students considering the grade level involved and provided the determination is not made solely because the material presents ideas that may be unpopular or offensive to some. Any temporarily removed materials will be promptly returned if the final determination is to retain the material. Any action to remove material following a request reviewed under this policy will be explained in the review process records.~~
- G. The ~~C~~committee's recommendation shall be reported to the Superintendent in writing within ten (10) business days following the first meeting of the ~~C~~committee. The ~~Assistant~~ Superintendent will advise the individual(s), in writing, of the Committee's recommendation and the Superintendent's decision. The Superintendent shall also advise the Board of the Committee's recommendation and the Superintendent's decision. ~~will provide regular updates to the Superintendent, who will determine appropriate Board communication.~~
- H. ~~The individual(s) may submit an appeal of the Superintendent's decision in writing to the Assistant Superintendent within ten (10) business days of receiving the decision. The written appeal and all written material relating to it shall be referred to the Board for consideration.~~
- I. ~~()~~ The individual(s) may submit an appeal of the District Administrator's decision in writing to the Board President within ~~— ()~~ business days of receiving the decision. The written appeal and all written material relating to it shall be referred to the Board for consideration.
- J. ~~()~~ The Board shall review the matter and advise the individual(s), in writing, of its decision as soon as practicable. The Board shall determine on a case by case basis whether its review will include appearances by the petitioner and administration, be conducted based on written submissions, or only on the record produced by the ~~()~~ Committee ~~()~~ District Administrator.
- K. **(X)** The individual(s) may submit an appeal of the ~~District Administrator~~ Superintendent's decision in writing to the Board President within ~~— five (5)~~ business days of receiving the decision. The written appeal and all written material relating to it shall be referred to the Board for consideration.
- L. **(X)** The Board shall review the matter and advise the individual(s), in writing, of its decision as soon as practicable. The Board shall determine on a case-by-case basis whether its review will include appearances by the petitioner and administration, be conducted based on written submissions, or only on the record produced by the **(X)** Committee and/or **(X)** District Administrator. Superintendent.
- M. The decision of the Board is final.

Decisions on reconsidered materials will stand for five (5) years before new requests for reconsideration of those items will be entertained.

No challenged material may be permanently removed from the curriculum or from a collection of resource materials except by action of the Board, and no challenged material may be removed solely because it presents ideas that may be unpopular or offensive to some. Any Board action to remove material will be accompanied by the Board's statement of its reasons for the removal.

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Legal 118.01, 118.019, Wis. Stats.
20 U.S.C. 1232h

Cross References [po2416 - STUDENT PRIVACY AND PARENTAL ACCESS TO INFORMATION](#)
[ag2416 - PROCEDURES FOR INSPECTION OF SURVEYS, ADMINISTERED OR DISTRIBUTED TO STUDENTS](#)

[ag9130 - COMPLAINT REVIEW COMMITTEE PROCEDURES](#)

[ag9130A - PROCEDURES FOR INSPECTION OF INSTRUCTIONAL MATERIALS](#)

Last Modified by Ellen Suckow on February 26, 2024



Book	Policy Manual
Section	First Reading by Board
Title	CITIZENS' ADVISORY COMMITTEES
Code	po9140
Status	First Reading
Adopted	May 25, 2016

9140 - **CITIZENS' ADVISORY COMMITTEES**

The ~~School~~ Board, in its discretion, shall establish citizens' advisory committees when there is a definite function to be performed. All appointments of citizens to advisory committees shall be approved by the Board. All appointments of staff members to citizens' advisory committees shall be made by the ~~Superintendent~~ Board, except as otherwise provided in policy or as required by law. Staff members shall never constitute more than a minority of any such committee. Every effort shall be made to ensure that the makeup of an advisory committee is as truly representative of the community as possible. The chairperson of an advisory committee shall be chosen from among the lay members. Board members may be ex-officio members of an advisory committee.

Specific topics for study or well-defined areas of activities shall be assigned in writing to each committee immediately following its appointment. Upon completing its assignment, a committee either shall be given a new assignment or shall be dissolved promptly. No advisory committee shall be permitted to continue for prolonged periods without a definite assignment. Each committee shall be instructed as to the length of time each member is asked to serve, the resources the Board intends to provide, the approximate dates on which the Board wishes it to submit reports, and the approximate date on which the Board wishes it to dissolve. Furthermore, the committee shall be instructed as to the relationship it has to the Board, to individual Board members, to the District Administrator, and to the remainder of the professional staff.

The structure and organization of an advisory committee shall be determined by the Board as appropriate to the assignment. Advisory committees shall be encouraged to draw upon a wide variety of resources both inside and outside the School District. Each committee shall be encouraged to draw upon the talents of other local residents and to recommend to the Board the official appointment of any such additional member(s) as the committee may desire.

Expenditure of District funds by an advisory committee shall be made only upon the prior approval of the District Administrator. Supplies, equipment, and personnel from within the School District may be obtained through the appointed staff resource person.

Correspondence between the Board and its committees shall ordinarily be conducted by the Superintendent.

The Superintendent shall transmit the contents of any communication from a committee to the Board.

When a committee is ready to submit a report on its assigned topic, the Superintendent shall arrange a meeting for the purpose of receiving the report.

The Board shall have the sole power to dissolve any of its advisory committees and shall reserve the right to exercise this power at any time during the life of any committee.

All advisory committees created by the Board are subject to the notice provisions of the Open Meetings Law.

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Legal 19.81 et seq., Wis. Stats.

Last Modified by Ellen Suckow on February 22, 2024

To our DCE Family:

Thank you for the nice
CARD and Donation in my
mom's Name TO REGT.
It means a lot to our
Family,

Kyle + Jodie Robbins

*During a time like this we realize
how much our friends and relatives
really mean to us
Your expression of sympathy
will always be remembered.*

- The Family of Cynthia Robbins

