
– A G E N D A –

Upon request to the Executive Assistant to the Superintendent, submitted twenty-four (24) hours in advance, the District shall make reasonable accommodation including the provision of informational material in an alternative format for a disabled person to be able to attend this meeting.

The live stream information:

Event address for attendees: <https://dce.webex.com/dce/onstage/g.php?MTID=e0bfdde27d2084729f9abdf9b8429af0c>

Event number: 2498 645 1105

Event password: BoardMarch2022

Audio Conference Number: +1-415-655-0003

Audio Conference Access Code: 2498 645 1105

Meetings are now recorded and will be available a day or two after the meeting

at: <https://www.youtube.com/channel/UCrYDZCV5lwlInSHhWl0od8g/videos>

I. Call to Order

II. Roll Call

III. Pledge of Allegiance

IV. Approval of Agenda

V. Public Comment

VI. Consent Agenda

A. Approval of Minutes

1. Minutes from 2.23.2022

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2. Minutes of March 7, 2022

B. Recommended Employment/Resignations/Contract Adjustments

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C. Treasurer's Report - General/Other Fund Bills

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D. Balance Sheet

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E. Budget Transfers

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F. Grant Application(s)/Budget(s) Approval

G. Fundraising Requests

H. Gift/Bequests

I. Approval of ECCP/Start College Now for Fall from Idea

J. Start College Now Requests from Senior High

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K. Early College Credit Requests from Senior High

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L. Early College Credit Request from Idea School

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M. Second Reading of Policies

1. po0100 Definitions

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2. po1421 Criminal History and Record Check and Employee Self-Reporting Requirement

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3. po1460 Physical Examination

4. po2266 Nondiscrimination on the Basis of Sex in Education Programs or Activities

5. po3121 Criminal History Record Check and Employee Self-Reporting Requirements

6. po3122.02 Drug-Free Workplace	77
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12. po4340 Grievance Procedure	90
13. po5113 Open Enrollment Program (Inter-District)	93
14. po5215 Missing and Absent Children	97
15. po5461 Children At-Risk of Not Graduating from High School	98
16. po6114 Cost Principles - Spending Federal Funds	100
17. po7100 Facilities Planning - Delete	104
18. po8450 Control of Casual Contact Communicable Diseases	105
N. Bus Accident Report	
VII. Reports/Considerations	
A. WASB Legislative Network Member	
B. CESA #9 Representative	
C. Student Representative	
D. Superintendent	
1. Caring for Our Community Kids	
2. School Year Update	
VIII. Unfinished Business	
A. Mission Moment - D.C. Everest Middle School	
B. Superintendent Employment	
IX. New Business	
A. Vacation Leave Allocation Schedule	107
B. Year End Funds	108
C. Support Staff and Administrator Compensation for 2022-2023	109
D. Resolution to Begin School Year Before September 1, 2022	110
E. Approve WIAA Agreement for Co-op Girls Hockey Team	111
F. First Reading of po5410 Promotion, Placement, and Retention	112
G. The Election Canvass will be held on Monday, April 11, 2022, at 3:00 p.m. at the D.C. Everest Administration Conference Room, 1699 Schofield Ave., Suite 302, Schofield, WI 54476	
X. Petitions and Communications	
A. Thank You from Maria Prust and Family	114
XI. Future Meeting Dates	
A. Regular School Board Meeting	
Wednesday, April 13, 2022, 6:30 p.m.	
D.C. Everest Middle School	
9302 Schofield Ave.	
Schofield, WI 54476	
B. D.C. Everest Recognition Celebration	
Monday, April 18, 2022, 6:00 p.m.	
D.C. Everest Senior High Auditorium	
6500 Alderson Street	
Weston, WI 54476	
C. Regular School Board Meeting	
Wednesday, May 18, 2022, 6:30 p.m.	
D.C. Everest Middle School	
9302 Schofield Ave.	
Weston, WI 54476	

D.C. Everest, in partnership with the community, is committed to being an innovative educational leader in developing knowledgeable, productive, caring, creative, responsible individuals prepared to meet the challenges of an ever-changing global society.

XII. Adjournment to Closed Session Following the Open Meeting Pursuant to W.S.S. 19.85(1)(a) to Act Upon the Hearing Officer's Recommendation on the Expulsion of a Junior High Student.

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XIII. Adjourn

Regular School Board Meeting
 Wednesday, February 23, 2022 6:30 PM
 Middle School Theater
 9302 Schofield Ave.
 Weston, WI 54476



I. Call to Order

II. Roll Call

Joshua Dickerson: Present, Katie Felch: Present, Bruce Krueger: Present, Lindsey Lewitzke: Present, Corina Norrbom: Present, Larry Schaefer: Present, Yee Leng Xiong: Present. Present: 7.

III. Pledge of Allegiance

IV. Approval of Agenda

Motion made by Yee Leng Xiong and seconded by Joshua Dickerson to approve this agenda. With a voice vote, this motion passed.

V. Public Comment - none

VI. Consent Agenda

Motion made by Corina Norrbom and seconded by Bruce Krueger to approve the Consent Agenda without Item J. Motion amended to approve the Consent Agenda without Item J with po0144.5 amended to delete mention of the National School Board Association. With a roll call vote, motion passed.

Joshua Dickerson: Yea, Katie Felch: Yea, Bruce Krueger: Yea, Lindsey Lewitzke: Yea, Corina Norrbom: Yea, Larry Schaefer: Yea, Yee Leng Xiong: Yea
 Yea: 7, Nay: 0

Motion by Lewitzke, seconded by Xiong to approve Item J. With a roll call vote, motion passed.

Joshua Dickerson: Yea, Katie Felch: Abstained, Bruce Krueger: Yea, Lindsey Lewitzke: Yea, Corina Norrbom: Yea, Larry Schaefer: Yea, Yee Leng Xiong: Yea

VI.A. Approval of Minutes

VI.A.1. Minutes from January 26, 2022, Regular Meeting

VI.A.2. Approval of Minutes from February 3, 2022 Open Meeting

VI.B. Recommended Employment/Resignations/Contract Adjustments

VI.C. Treasurer's Report - General/Other Fund Bills

VI.D. Balance Sheet

VI.E. Budget Transfers

VI.F. Grant Application(s)/Budget(s) Approval

VI.G. Fundraising Requests

VI.H. Gift/Bequests

VI.H.1. Abby Bank Donation

VI.H.2. Marathon County Health Department Donation

VI.H.3. American Family Donation

VI.I. Early College Credit (ECCP) Requests from the Senior High

VI.J. Start College Now Requests from Senior High

VI.K. Bus Accident Report

VI.L. Policies for Second Reading

VI.L.1. po0142.1 Electoral Process

VI.L.2. po0142.5 Vacancies

VI.L.3. po0144.5 Board Member Behavior and Code of Conduct

VI.L.4. po0165.1 Notice of Meetings

VI.L.5. po0167.3 Public Comment at Board Meetings

VI.L.6. po5335.02 Continuous Glucose Monitoring

VII. Reports/Considerations

VII.A. WASB Legislative Network Member – Norrbom reported the recordings from the State Education Convention are now viewable for those with registered access.

VII.B. CESA #9 Representative – Krueger reported CESA's Administrative Assistant is retiring. They are searching for a replacement for Al Betry who becomes the Administrator.

VII.C. Student Representative – Elayna reported students are scheduling classes for next year. The Sadie Hawkins dance is coming soon sponsored by Student Council. A Color Guard is being formed. FCCLA competed and is sending some students on to the state level of competition. Swimming, wrestling, skiing all ad or will have athletes competing at state-level competitions. The Dance team won the POM state title.

VII.D. Superintendent

VII.D.1. ES3 Grant Information

VII.D.2. Second Friday Count

VII.D.3. School Year Update

VIII. Unfinished Business

VIII.A. February Mission Moment – students presented Board members with t-shirts and treats in appreciation for the referendum work and keeping schools open during COVID.

IX. New Business

IX.A. Recommendation to Establish a Profit-Sharing Plan for Fund 50

Motion made by Joshua Dickerson and seconded by Corina Norrbom to establish a profit-sharing plan for Fund 50 (School Nutrition) effective with the close of the 2021-2022 school year. With a voice vote, this motion passed.

IX.B. Employee Handbook Addendum for COVID to be Deleted

Motion made by Lindsey Lewitzke and seconded by Joshua Dickerson to approve deleting the Addendum to the Employee Handbook put in place temporarily during COVID. With a voice vote, this motion passed.

IX.C. PTO

Motion made by Larry Schaefer and seconded by Joshua Dickerson to approve the implementation of the Paid Time Off (PTO) leave benefit effective July 1, 2022. With a voice vote, Dickerson abstained, this motion passed.

IX.D. CESA 2022-2023 Shared Services Contract

Motion made by Larry Schaefer and seconded by Yee Leng Xiong to approve the 2022-2023 CESA #9 shared services contract as attached. With a voice vote, this motion passed.

IX.E. 2022-2023 Calendar

Motion made by Yee Leng Xiong and seconded by Bruce Krueger to approve the 2022-2023 District Calendar as attached. With a voice vote, this motion passed.

IX.F. Scholarships

Motion made by Larry Schaefer and seconded by Bruce Krueger to approve the Technical Education and Academic Scholarships for 2021-2022. with voice vote, this motion passed.

IX.F.1. Technical Education Scholarship

IX.F.2. Senior High Academic Scholarships

IX.G. Policies for First Reading

Motion made by Yee Leng Xiong and seconded by Larry Schaefer, to approve all the policies listed in the Agenda on first reading without po5410. With a voice vote, this motion passed.

IX.G.1. po0100 Definitions

IX.G.2. po1421 Criminal History Record Check and Employee Self-Reporting

IX.G.3. po1460 Physical Examination

IX.G.4. po2266 Nondiscrimination on the Basis of Sex in Education Programs or Activities

IX.G.5. po3121 Criminal History Record Check and Employee Self-Reporting Requirements

IX.G.6. po3122.01 Drug-Free Workplace

IX.G.7. po3160 Physical Examination

- IX.G.8. po3340 Grievance Procedure
- IX.G.9. po4121 Criminal History Record Check and Employee Self-Reporting Requirement
- IX.G.10. po4122.01 Drug-Free Workplace
- IX.G.11. po4160 Physical Examination
- IX.G.12. po4340 Grievance Procedure
- IX.G.13. po5113 Open Enrollment Program (Inter-District)
- IX.G.14. po5215 Missing and Absent Children - New
- IX.G.15. po5410 Promotion, Placement, and Retention
- IX.G.16. po5461 Children At-Risk of Not Graduating from High School
- IX.G.17. po6114 Cost Principles - Spending Federal Funds
- IX.G.18. po7100 Facilities Planning - Delete
- IX.G.19. po8450 Control of Casual-Contact Communicable Diseases

X. Petitions and Communications

XI. Future Meeting Dates

XI.A. March 3 for Public Interviews of Candidates for Superintendent

D.C. Everest Middle School 6:00-8:30 p.m.

9302 Schofield Ave.

Weston, WI 54476

XI.B. March 7 Closed Session Interviews of Superintendent Candidates

D.C. Everest Senior High 5:00 p.m.

6500 Alderson Street

Weston, WI 54476

XI.C. Regular School Board Meeting

March 16, 2022 at 6:30 p.m.

D.C. Everest Middle School

9302 Schofield Ave.

Weston, WI 54476

XI.D. Regular School Board Meeting

April 13, 2022, at 6:30 p.m.

D.C. Everest Middle School

9302 Schofield Ave.

Weston, WI 54476

XI.E. Regular School Board Meeting

May 18, 2022, at 6:30 p.m.

D.C. Everest Middle School

9302 Schofield Ave.

Weston, WI 54476

XII. The Board Will Consider Adjournment to Closed Session Pursuant to W.S.S. 19.85(1)(c)(e) for Consideration of Employee Compensation, and Contract Discussion and Consideration of Final Interview Questions for Candidates for the Superintendency.

Moved made by Larry Schaefer and seconded by Joshua Dickerson to adjourn to Closed Session Pursuant to W.S.S. 19.85(1)(c)(e) for Consideration of Employee Compensation, and Contract Discussion and Consideration of Final Interview Questions for Candidates for the Superintendency.

Joshua Dickerson: Yea, Katie Felch: Yea, Bruce Krueger: Yea, Lindsey Lewitzke: Yea, Corina Norrbom: Yea, Larry Schaefer: Yea, Yee Leng Xiong: Yea

Time was 7:03. Returned to open session at 8:15.

XIII. Approval of the Employee Compensation Plan as discussed in Closed Session.

Motion made by Yee Leng Xiong and seconded by Bruce Krueger to approve the Employee Compensation Plan as discussed in Closed Session. With a voice vote, motion passed.

XIV. Take Any Further Action If Necessary and Appropriate After Closed Session-there was none.

XV. Adjourned at 8:17 p.m.

Respectfully submitted,

Yee Leng Xiong, Clerk

Ellen Suckow, Executive Assistant to the
Superintendent & School Board

PLEASE NOTE: These minutes are not the official minutes of the School Board until they are approved at the March 16, 2022, meeting of the School Board.



Employment Report

Recommended Employment

Certified Staff

<i>Name</i>	<i>Position/Building</i>	<i>FTE</i>	<i>Start</i>
Breigha Brunett	Speech/Language Teacher/WE, Idea, ODY, HA	1.00	August 23, 2022
Emily Gilmore	School Counselor/RO	1.00	August 23, 2022
Teresa Friedrich	School Social Worker/MS & TBD	1.00	August 23, 2022
Shannon Kruzicki	Speech/Language Teacher/4K EC	1.00	August 23, 2022

Support Staff

<i>Name</i>	<i>Position/Building</i>	<i>FTE</i>	<i>Start</i>
Robina Maul	Server & Nutrition Assistant/MS	0.45	March 8, 2022

Students

<i>Name</i>	<i>Position/Building</i>	<i>FTE</i>	<i>Start</i>
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Seasonal Staff

<i>Name</i>	<i>Position/Building</i>	<i>Start</i>	<i>End</i>
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Resignation(s)/Retirement(s)

All Staff

<i>Name</i>	<i>Position/Building</i>	<i>Reason</i>	<i>Effective Date</i>
Ashley LaPorte	Health Assistant/RIV	Resignation	March 11, 2022
Nancy Yang	English Learner Assistant/RIV	Resignation	March 25, 2022
Sharon Bartling	Cross-Categorical Special Education Teacher/IDEA & Odyssey	Retirement	June 6, 2022
Lois Konkol	Literacy Interventionist/WE	Retirement	June 6, 2022
Taylor Smolek	Cross-Categorical Special Education Teacher/MB	Resignation	June 6, 2022

Adjustments

Certified Staff

<i>Name</i>	<i>Position From</i>	<i>Position To</i>	<i>Effective Date</i>
Deborah Chapman	School Counselor/RO	School Counselor/MS	August 23, 2022

Support Staff

<i>Name</i>	<i>Position From</i>	<i>Position To</i>	<i>Effective Date</i>
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Jodi Thompson	Server/RI .67 FTE	Server/RI .54 FTE Kitchen Coordinator/SH	February 28, 2022
Elizabeth Mammano	Kitchen Coordinator/SH .75 FTE	1.0 FTE	March 7, 2022
Elizabeth Consolver	Server/SH .63 FTE	Server/SH .72 FTE	March 14, 2022
Sarah Kraemer	Cook II/SH .63 FTE	Cook II/SH .72 FTE	March 14, 2022
Jennifer Lilly	Education Assistant/RIV	Health Assistant/RIV	March 14, 2022

Summer Learning Contracts

<i>Name</i>	<i>Position</i>	<i>Contract Term</i>
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DCE Junior High School				
Name	Position	Begin	End	%
BOSMAN, THOMAS	Track 6th - 8th Grade Assistant Coach	3/28/22	5/31/22	6.00
ELLENBECKER, JORDAN	Track 6th-8th Grade B/G Head Coach	3/28/22	5/31/22	7.00
HUSNICK, JEREMY	Track 6th - 8th Grade Assistant Coach	3/28/22	5/31/22	6.00
JOHNSON, PARKER	Track 6th - 8th Grade Assistant Coach	3/28/22	5/31/22	5.00
KLEINSCHMIDT, MATTHEW	Track 6th - 8th Grade Assistant Coach	3/28/22	5/31/22	5.00
KRANZ, BRANDON	Baseball JV2 Boys - Head Coach	3/21/22	5/31/22	7.00
MARTIN, ALEC	Track 6th - 8th Grade Assistant Coach	3/28/22	5/31/22	5.00
MARX, ANDREW	Track 6th - 8th Grade Assistant Coach	3/28/22	5/31/22	6.00
MEURET, STEPHANIE	Soccer 7-8 Girls Head Coach	3/28/22	5/31/22	7.00
MEYER, PHILIP	Soccer 7-8 Girls - Assistant Coach	3/28/22	5/31/22	6.00
MINNIHAN, JOHN	Track 6th - 8th Grade Assistant Coach	3/28/22	5/31/22	5.00
PRUST, MARIA	8th Grade Girls Softball - Head Coach	3/14/22	5/31/22	7.00
TRZEBIATOWSKI, KAILA	Track 6th - 8th Grade Assistant Coach	3/28/22	5/31/22	5.00
WATSON, JANICE	Track 6th - 8th Grade Assistant Coach	3/28/22	5/31/22	5.00
WRIGHT, JEREMY	Baseball JV2 Boys - Assistant Coach	3/21/22	5/31/22	6.00
ZIARNIK, PAIGE	8th Grade Softball - Assistant Coach	3/14/22	5/31/22	4.00
DCE Senior High School				
Name	Position	Begin	End	%
BOHM, TODD	Track Varsity Boys - Assistant Coach (Jumps)	3/7/22	6/4/22	10.00
BRANDT, JEREMY	Track Varsity Boys - Assistant Coach (Throws)	3/7/22	6/4/22	10.00
BRECKE, CHAD	Track Varsity Girls - Assistant Coach	3/7/22	6/4/22	10.00
COENEN, LUKE	Track Varsity Boys - Assistant Coach (Hurdles)	3/7/22	6/4/22	10.00
FRANKLIN, WILLIAM	Track Varsity Boys - Head Coach	3/7/22	6/4/22	14.00
KLUEVER, JACKIE	Track Varsity Girls - Assistant Coach	3/7/22	6/4/22	9.00
LANGBEHN, DAVID	Baseball - Varsity Head Coach	3/21/22	6/16/22	14.00
LANGBEHN, GREGORY	Baseball - Varsity Assistant	3/21/22	6/16/22	4.00
MICHOLIC, JACK	Track Varsity Boys - Assistant Coach	3/7/22	6/4/22	9.00
NATZKE, ANDREW	Track Varsity Girls - Assistant Coach	3/7/22	6/4/22	10.00
NIELSEN, JOSHUA	Baseball - Varsity Assistant	3/21/22	6/16/22	7.00
OLAFSON, JAMES	Baseball - Varsity Assistant	3/21/22	6/16/22	4.00
PAISAR, RILEY	Baseball - JV Head Coach	3/21/22	6/16/22	5.00
PETERSON, GREGORY	Track Varsity Girls - Head Coach	3/7/22	6/4/22	16.00
SCHILLING, KOLEMAN	Baseball - Varsity Assistant	3/21/22	6/16/22	7.00
STREHLOW, TIMOTHY	Track Varsity Boys - Assistant Coach (Sprints)	3/7/22	6/4/22	10.00

WANTA, DAVID	Track Varsity Girls - Assistant Coach	3/7/22	6/4/22	10.00
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D.C. EVEREST AREA SCHOOL DISTRICT
6300 ALDERSON STREET, WESTON, WI 54476
TREASURER'S REPORT

MARCH 9, 2022

CASH BALANCE AS OF FEBRUARY 15, 2022	(\$251,729.05)	
INVESTMENT ACCOUNT TRANSFERS		\$2,308,293.39
RECEIPTS CR#30835 - CR#30917	\$3,985,757.13	
CHECKS FOR APPROVAL #230763 - #230851 ACH: #212202209-212202398		\$1,502,330.33
<u>VOIDS:</u> CK# 230300, 230738	\$1,696.97	
CASH BALANCE AS OF MARCH 9, 2022		(\$74,898.67)
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	\$3,735,725.05	\$3,735,725.05
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**DC EVEREST AREA SCHOOL DISTRICT
BOARD CHECK REGISTER
(02/15/2022-03/09/2022)**

CHECK NUMBER	VENDOR	INVOICE NUMBER	CHECK DATE	AMOUNT
230763	WI HIGH SCHOOL STATE CURLING	EF02182022	02/18/2022	250.00
230764	A & A LOCK SERVICE	FEB.04.2022	02/18/2022	246.50
230765	APG MEDIA OF WI-REGIONAL	EC11012938-0122	02/18/2022	573.47
230766	BOUND TO STAY BOUND, INC.	169366	02/18/2022	223.90
230767	CHARTER COMMUNICATIONS, INC.	0001842020322	02/18/2022	623.02
230768	DC EVEREST SENIOR HIGH SCHOOL	Dated 2-3-2022	02/18/2022	120.00
230769	ESPECIAL NEEDS	293916	02/18/2022	223.95
230770	GORDON FOOD SERVICE INC	897830	02/18/2022	-59.90
230770	GORDON FOOD SERVICE INC	216653964	02/18/2022	7.69
230770	GORDON FOOD SERVICE INC	216653954	02/18/2022	7.69
230770	GORDON FOOD SERVICE INC	216653961	02/18/2022	18.62
230770	GORDON FOOD SERVICE INC	216653963	02/18/2022	30.73
230770	GORDON FOOD SERVICE INC	216641614	02/18/2022	36.48
230770	GORDON FOOD SERVICE INC	216653965	02/18/2022	44.69
230770	GORDON FOOD SERVICE INC	2166539600	02/18/2022	45.90
230770	GORDON FOOD SERVICE INC	216653970	02/18/2022	81.56
230770	GORDON FOOD SERVICE INC	216540780	02/18/2022	89.38
230770	GORDON FOOD SERVICE INC	216653956	02/18/2022	161.84
230770	GORDON FOOD SERVICE INC	216653953	02/18/2022	186.44
230770	GORDON FOOD SERVICE INC	216540778	02/18/2022	188.05
230770	GORDON FOOD SERVICE INC	216653958	02/18/2022	238.35
230770	GORDON FOOD SERVICE INC	216653969	02/18/2022	300.48
230770	GORDON FOOD SERVICE INC	216540776	02/18/2022	429.26
230770	GORDON FOOD SERVICE INC	216653955	02/18/2022	445.86
230770	GORDON FOOD SERVICE INC	216653972	02/18/2022	575.52
230770	GORDON FOOD SERVICE INC	216653968	02/18/2022	605.83
230770	GORDON FOOD SERVICE INC	216653949	02/18/2022	664.77
230770	GORDON FOOD SERVICE INC	216540781	02/18/2022	881.27
230770	GORDON FOOD SERVICE INC	216653957	02/18/2022	884.84
230770	GORDON FOOD SERVICE INC	216653959	02/18/2022	959.58
230770	GORDON FOOD SERVICE INC	216540779	02/18/2022	997.14
230770	GORDON FOOD SERVICE INC	216653950	02/18/2022	1,985.28
230770	GORDON FOOD SERVICE INC	216653966	02/18/2022	2,081.13
230770	GORDON FOOD SERVICE INC	216653973	02/18/2022	2,666.89
230770	GORDON FOOD SERVICE INC	216540767	02/18/2022	3,570.27
230770	GORDON FOOD SERVICE INC	216540782	02/18/2022	4,298.07
230771	HIGGINS, TIMOTHY J	REF02102022	02/18/2022	90.00
230772	HIORNS PIANO SERVICE	2.13.22	02/18/2022	50.00
230773	JAS CONSTRUCTION, LLC	894	02/18/2022	1,474.00
230774	KYLES CONSULTING LLC	1156	02/18/2022	1,550.00
230775	MALBRIT MECHANICAL INC	183650	02/18/2022	80.00
230776	MECA SPORTSWEAR, INC.	SIP214380	02/18/2022	875.00
230777	MEDCO SUPPLY COMPANY	IN94766488	02/18/2022	121.69

**DC EVEREST AREA SCHOOL DISTRICT
BOARD CHECK REGISTER
(02/15/2022-03/09/2022)**

CHECK NUMBER	VENDOR	INVOICE NUMBER	CHECK DATE	AMOUNT
230778	NDSM HOLDINGS, LLC.	JAN2022	02/18/2022	25,457.35
230779	PAUL H BROOKES PUBLISHING CO INC	1218965	02/18/2022	999.90
230780	PLAYSCRIPTS, INC.	2271463	02/18/2022	150.00
230781	SALT SOFTWARE, LLC	SS2987	02/18/2022	68.30
230782	SHAWANO JAZZ FESTIVAL	2201	02/18/2022	750.00
230783	STAPLES ADVANTAGE	3499676382	02/18/2022	4.17
230783	STAPLES ADVANTAGE	3500076696	02/18/2022	21.49
230783	STAPLES ADVANTAGE	3499819308	02/18/2022	31.58
230783	STAPLES ADVANTAGE	3499819307	02/18/2022	63.65
230784	STREICH EQUIPMENT CO INC	2675	02/18/2022	32,430.00
230785	SYSCO FOOD SERVICES OF BARABOO	318295990	02/18/2022	2,179.99
230786	TOMAHAWK SCHOOL DISTRICT	021022	02/18/2022	125.00
230787	ULINE	144703833	02/18/2022	63.97
230788	WAUSAU & MARA CTY PARKS	02022022	02/18/2022	2,392.50
230789	WAUSAU SHARPENING SRVS LLC	2.2.22	02/18/2022	97.88
230790	95 PERCENT GROUP, INC.	#INV115429	02/25/2022	52.80
230791	BACKGROUND INVESTIGATION BUREAU, LLC	DCE001020122-1	02/25/2022	279.00
230791	BACKGROUND INVESTIGATION BUREAU, LLC	DCE002020122-1	02/25/2022	348.75
230792	BLUE EDGE ENERGY	3378	02/25/2022	1,956.48
230793	BRIENO, ADAM	JAN2022 ITEM	02/25/2022	89.84
230794	EVEREST METRO POLICE DEPT	SEPT-DEC2021	02/25/2022	104,859.16
230795	FEDEX, INC.	7-670-37807	02/25/2022	22.69
230796	FRAAZA ROCKS & SAND	6890	02/25/2022	1,296.00
230797	GORDON FOOD SERVICE INC	26653948	02/25/2022	5,137.94
230798	GRAPHICS PLUS, INC.	22740	02/25/2022	80.00
230799	IROW	298726	02/25/2022	165.00
230800	LINCOLN CONTRACTORS SUPPLY, INC.	N79526	02/25/2022	74.07
230800	LINCOLN CONTRACTORS SUPPLY, INC.	N78970	02/25/2022	79.50
230801	MARA CTY TREASURER'S OFFICE	22020801	02/25/2022	14.00
230802	MS GRAPHICS, LLC	2014-4375	02/25/2022	363.00
230803	NAPA AUTO PARTS, INC.	840084	02/25/2022	42.28
230803	NAPA AUTO PARTS, INC.	837692	02/25/2022	55.76
230803	NAPA AUTO PARTS, INC.	837680	02/25/2022	82.60
230804	NUMOTION	51865232	02/25/2022	1,459.00
230805	RHINELANDER HIGH SCHOOL	1.20.22	02/25/2022	2,149.66
230806	RIVERSIDE INSIGHTS	INV107546	02/25/2022	258.50
230807	SCHOLASTIC BOOK CLUB	2464245	02/25/2022	9.50
230807	SCHOLASTIC BOOK CLUB	2167770	02/25/2022	11.50
230807	SCHOLASTIC BOOK CLUB	2067638	02/25/2022	19.00
230807	SCHOLASTIC BOOK CLUB	946290	02/25/2022	32.00
230807	SCHOLASTIC BOOK CLUB	1157619	02/25/2022	110.00
230807	SCHOLASTIC BOOK CLUB	1148264	02/25/2022	113.50
230807	SCHOLASTIC BOOK CLUB	932603	02/25/2022	259.00

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230807	SCHOLASTIC BOOK CLUB	1157289	02/25/2022	264.00
230808	SONOVA USA, INC.	5135564463	02/25/2022	178.99
230808	SONOVA USA, INC.	5135588434	02/25/2022	178.99
230809	STAPLES ADVANTAGE	3500574987	02/25/2022	9.72
230809	STAPLES ADVANTAGE	3499676381	02/25/2022	15.99
230809	STAPLES ADVANTAGE	3499886026	02/25/2022	17.13
230809	STAPLES ADVANTAGE	3500672448	02/25/2022	45.26
230809	STAPLES ADVANTAGE	3500672446	02/25/2022	45.58
230809	STAPLES ADVANTAGE	3500574986	02/25/2022	49.09
230809	STAPLES ADVANTAGE	3500672447	02/25/2022	81.09
230809	STAPLES ADVANTAGE	3500574988	02/25/2022	128.06
230809	STAPLES ADVANTAGE	3500076695	02/25/2022	205.78
230810	THOUSAND LUMENS PRODUCTIONS	#115	02/25/2022	4,750.00
230811	TOTEM PD	1296	02/25/2022	995.00
230812	U.S. WATER, LLC.	149960	02/25/2022	169.00
230813	1-WORLD GLOBES & MAPS LLC	180937	02/25/2022	212.90
230814	MARK HARRING STANDING CHAPTER 13 TRUS	02252022A	02/25/2022	441.96
230815	UNITED WAY OF MARATHON CNTY	20220225ADUWAY	02/25/2022	759.54
230816	LAMERS BUS LINES, INC.	10345	03/04/2022	1,560.91
230817	WI PUBLIC SERVICE	4039557621	03/04/2022	2,482.93
230818	A & A LOCK SERVICE	FEB.18.2022	03/04/2022	60.00
230819	ADVANCED FITNESS SERVICE	1505 REISSUE	03/04/2022	1,520.00
230820	ALLIANT UTILITIES/WP&L	FEB2022	03/04/2022	1,115.75
230821	APPLE INC - AR	AH2498152	03/04/2022	99.00
230821	APPLE INC - AR	AH24991368	03/04/2022	99.00
230821	APPLE INC - AR	AH24991367	03/04/2022	99.00
230822	AWSA ASSOC WI SCHL ADM	25906	03/04/2022	76.00
230822	AWSA ASSOC WI SCHL ADM	25907	03/04/2022	76.00
230822	AWSA ASSOC WI SCHL ADM	25908	03/04/2022	76.00
230822	AWSA ASSOC WI SCHL ADM	25909	03/04/2022	76.00
230823	BETHLEHEM COMM-RO.,INC.	BETH-4K-FEB2022	03/04/2022	5,600.07
230824	BOELTER COMPANIES, THE	97851741	03/04/2022	1,016.80
230825	BOUND TO STAY BOUND, INC.	170164	03/04/2022	79.01
230826	CELLCOM - WAUSAU	998825	03/04/2022	1,066.50
230826	CELLCOM - WAUSAU	998989	03/04/2022	1,447.22
230827	CLAIRON STES AT ALLIANT ENERGY CTR	2.28.22	03/04/2022	2,324.00
230828	COLLINS, HEATHER	FEB2022 MILEAGE	03/04/2022	74.00
230829	DDK LAWN & SNOW SERVICES, LLC.	10860	03/04/2022	2,852.00
230830	ERBRECHT, KENNETH	FEB2022	03/04/2022	98.00
230831	FORK FARMS, LLC	SHOP2165	03/04/2022	2,594.50
230832	GOPHER SPORT, INC.	CR23516	03/04/2022	-184.12
230832	GOPHER SPORT, INC.	IN136713	03/04/2022	518.87
230833	GORDON FOOD SERVICE INC	216816845	03/04/2022	4.73

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230833	GORDON FOOD SERVICE INC	216816844	03/04/2022	7.45
230833	GORDON FOOD SERVICE INC	21686853	03/04/2022	13.07
230833	GORDON FOOD SERVICE INC	216873684	03/04/2022	18.62
230833	GORDON FOOD SERVICE INC	216873689	03/04/2022	26.07
230833	GORDON FOOD SERVICE INC	216873685	03/04/2022	57.19
230833	GORDON FOOD SERVICE INC	216816847	03/04/2022	57.72
230833	GORDON FOOD SERVICE INC	216710733	03/04/2022	81.67
230833	GORDON FOOD SERVICE INC	216816840	03/04/2022	121.61
230833	GORDON FOOD SERVICE INC	216710747	03/04/2022	140.12
230833	GORDON FOOD SERVICE INC	216816850	03/04/2022	178.93
230833	GORDON FOOD SERVICE INC	216816841	03/04/2022	215.50
230833	GORDON FOOD SERVICE INC	216816838	03/04/2022	237.89
230833	GORDON FOOD SERVICE INC	215994159	03/04/2022	254.60
230833	GORDON FOOD SERVICE INC	216710745	03/04/2022	308.83
230833	GORDON FOOD SERVICE INC	216873693	03/04/2022	322.71
230833	GORDON FOOD SERVICE INC	216816855	03/04/2022	373.86
230833	GORDON FOOD SERVICE INC	216372240	03/04/2022	394.20
230833	GORDON FOOD SERVICE INC	21816837	03/04/2022	435.74
230833	GORDON FOOD SERVICE INC	216710746	03/04/2022	479.66
230833	GORDON FOOD SERVICE INC	216710742	03/04/2022	510.73
230833	GORDON FOOD SERVICE INC	216157533	03/04/2022	516.79
230833	GORDON FOOD SERVICE INC	216816854	03/04/2022	542.30
230833	GORDON FOOD SERVICE INC	216710743	03/04/2022	544.46
230833	GORDON FOOD SERVICE INC	216816858	03/04/2022	545.37
230833	GORDON FOOD SERVICE INC	216816836	03/04/2022	697.47
230833	GORDON FOOD SERVICE INC	216873679	03/04/2022	805.71
230833	GORDON FOOD SERVICE INC	216710748	03/04/2022	1,282.61
230833	GORDON FOOD SERVICE INC	216816843	03/04/2022	1,339.29
230833	GORDON FOOD SERVICE INC	216816851	03/04/2022	1,357.72
230833	GORDON FOOD SERVICE INC	216873688	03/04/2022	1,391.35
230833	GORDON FOOD SERVICE INC	216873681	03/04/2022	1,470.92
230833	GORDON FOOD SERVICE INC	216710740	03/04/2022	1,554.27
230833	GORDON FOOD SERVICE INC	216816849	03/04/2022	1,623.14
230833	GORDON FOOD SERVICE INC	216319286	03/04/2022	1,690.61
230833	GORDON FOOD SERVICE INC	215676561	03/04/2022	1,972.49
230833	GORDON FOOD SERVICE INC	216873690	03/04/2022	2,522.54
230833	GORDON FOOD SERVICE INC	215835201	03/04/2022	2,574.18
230833	GORDON FOOD SERVICE INC	216710739	03/04/2022	2,624.60
230833	GORDON FOOD SERVICE INC	215835207	03/04/2022	3,080.07
230833	GORDON FOOD SERVICE INC	216816839	03/04/2022	3,651.43
230833	GORDON FOOD SERVICE INC	216873686	03/04/2022	4,745.21
230833	GORDON FOOD SERVICE INC	216710741	03/04/2022	4,952.79
230833	GORDON FOOD SERVICE INC	216873687	03/04/2022	5,149.16

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230834	GYNZY INC.	G120-0900	03/04/2022	50.00
230835	HEALY AWARDS, INC	055803	03/04/2022	725.05
230836	HURCKMAN MECHANICAL INDUSTRIES INC	W37620	03/04/2022	525.00
230837	JOSTENS, INC.	27533574	03/04/2022	27.23
230837	JOSTENS, INC.	27775540	03/04/2022	43.98
230837	JOSTENS, INC.	27726119	03/04/2022	49.46
230837	JOSTENS, INC.	27781835	03/04/2022	3,245.74
230838	KESSENICH'S	INV#21272266	03/04/2022	1,431.26
230839	KORTAS, LORILEI	FEB2022	03/04/2022	98.00
230840	LAMERS BUS LINES, INC.	10341	03/04/2022	274.88
230841	MERRILL HIGH SCHOOL	022422	03/04/2022	100.00
230842	PARTS TOWN, LLC.	29074586	03/04/2022	55.90
230842	PARTS TOWN, LLC.	29057105	03/04/2022	114.19
230842	PARTS TOWN, LLC.	29064510	03/04/2022	370.74
230843	PATTY'S MUSIC	2.23.22	03/04/2022	26.36
230844	PITNEY BOWES GLOBAL FINANCIAL SERVICES,	3315252646	03/04/2022	408.99
230845	ST JOHN LUTHERAN SCHOOL	STJO-4K-FEB2022	03/04/2022	4,266.72
230846	STERLING WATER INC	342X09865109	03/04/2022	1,502.50
230847	SYSCO FOOD SERVICES OF BARABOO	318288061	03/04/2022	78.86
230847	SYSCO FOOD SERVICES OF BARABOO	318292640	03/04/2022	110.26
230847	SYSCO FOOD SERVICES OF BARABOO	318295567	03/04/2022	116.30
230847	SYSCO FOOD SERVICES OF BARABOO	318268232	03/04/2022	195.88
230847	SYSCO FOOD SERVICES OF BARABOO	318314703	03/04/2022	473.94
230847	SYSCO FOOD SERVICES OF BARABOO	318304787	03/04/2022	509.11
230847	SYSCO FOOD SERVICES OF BARABOO	318295989	03/04/2022	879.75
230847	SYSCO FOOD SERVICES OF BARABOO	318287232	03/04/2022	989.61
230848	TOTAL ENERGY SYSTEM'S LLC	INV72851	03/04/2022	711.00
230849	VANG, SHENG	FEB2022	03/04/2022	98.00
230850	WI ASSN SCH DIST AD WASDA	200010950B	03/04/2022	160.00
230851	WORDEN ENTERPRISES	INV-100799	03/04/2022	44,003.46
212202209	ABLE DISTRIBUTING CO INC	S017463462.001	02/18/2022	2,005.60
212202210	AMAZON CAPITAL SERVICES	1JNJ-LC6J-HPCQ	02/18/2022	-30.54
212202210	AMAZON CAPITAL SERVICES	143C-QHN7-9L9W	02/18/2022	-11.33
212202210	AMAZON CAPITAL SERVICES	1CC6-G97F-43VM	02/18/2022	-6.69
212202210	AMAZON CAPITAL SERVICES	1PXR-DXH6-3NJJ	02/18/2022	-5.25
212202210	AMAZON CAPITAL SERVICES	1QLW-3FG4-3FGW	02/18/2022	14.50
212202210	AMAZON CAPITAL SERVICES	1GKG-CYJ9-GL47	02/18/2022	15.99
212202210	AMAZON CAPITAL SERVICES	14QN-RPPP-C7CH	02/18/2022	20.61
212202210	AMAZON CAPITAL SERVICES	11DX-W9FY-94YH	02/18/2022	21.95
212202210	AMAZON CAPITAL SERVICES	17CM-3DHP-F7QM	02/18/2022	47.45
212202210	AMAZON CAPITAL SERVICES	111J-CYM9-KMNR	02/18/2022	58.99
212202210	AMAZON CAPITAL SERVICES	1MH6-6XJG-YNHM	02/18/2022	62.04
212202210	AMAZON CAPITAL SERVICES	13C4-X7QN-PDP9	02/18/2022	69.99

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212202210	AMAZON CAPITAL SERVICES	1DR6-4YFF-7TRC	02/18/2022	70.92
212202210	AMAZON CAPITAL SERVICES	1KHM-RFPJ-6RJJ	02/18/2022	97.24
212202210	AMAZON CAPITAL SERVICES	1VMF-LH19-PDHG	02/18/2022	105.86
212202210	AMAZON CAPITAL SERVICES	13C4-X7QN-L9PL	02/18/2022	107.47
212202210	AMAZON CAPITAL SERVICES	144M-VVWH-1G9M	02/18/2022	115.62
212202210	AMAZON CAPITAL SERVICES	16HY-JFT4-96LJ	02/18/2022	125.10
212202210	AMAZON CAPITAL SERVICES	1M7Y-NCDK-JKY6	02/18/2022	140.39
212202210	AMAZON CAPITAL SERVICES	1D3Q-LJX7-JDGF	02/18/2022	221.54
212202210	AMAZON CAPITAL SERVICES	14LK-F73T-6D4W	02/18/2022	246.39
212202210	AMAZON CAPITAL SERVICES	1Q3Y-9RP6-4919	02/18/2022	261.60
212202210	AMAZON CAPITAL SERVICES	1W3Y-CNFT-79TF	02/18/2022	291.80
212202210	AMAZON CAPITAL SERVICES	1WFG-G3RL-36CK	02/18/2022	292.06
212202210	AMAZON CAPITAL SERVICES	17CM-3DHP-6WD7	02/18/2022	337.97
212202210	AMAZON CAPITAL SERVICES	1CYR-YYT-3QP9	02/18/2022	421.16
212202210	AMAZON CAPITAL SERVICES	1NWF-D1HH-FGLC	02/18/2022	1,712.49
212202211	AMERICAN WELDING & GAS INC	08327799	02/18/2022	576.93
212202212	AUSTIN, CHAD	REF02112022	02/18/2022	90.00
212202213	BAUDHUIN, LATICIA	JAN2022 ITEM	02/18/2022	50.85
212202213	BAUDHUIN, LATICIA	JAN2022 MILEAGE	02/18/2022	75.26
212202213	BAUDHUIN, LATICIA	JAN2022 CONF	02/18/2022	140.00
212202214	BOHLMAN, MARK	REF13122 - Bohlman	02/18/2022	60.00
212202214	BOHLMAN, MARK	REF2822	02/18/2022	60.00
212202215	CONTINENTAL CLAY	INV000167003	02/18/2022	115.49
212202216	CYRAN, JOSEPH	REF02102022	02/18/2022	90.00
212202217	DECKER, MARK	REF02112022	02/18/2022	90.00
212202218	EDF ENERGY SERVICES, LLC	131386ES	02/18/2022	41,375.62
212202219	ESKER, WYATT	JAN2022 ITEM	02/18/2022	25.00
212202220	EXNER, ROBERT	REF02122022	02/18/2022	145.00
212202221	FIRST SUPPLY LLC	120433-02	02/18/2022	657.52
212202221	FIRST SUPPLY LLC	121743-00	02/18/2022	9,695.67
212202222	FOLLETT CONTENET SOLUTIONS, LLC.	403793	02/18/2022	439.03
212202223	FOSTER, DEBORAH	WOR02122022	02/18/2022	60.00
212202224	GERING, JOHN	REF02122022	02/18/2022	145.00
212202225	GILMORE, JAMES	Jan 2022	02/18/2022	919.50
212202226	GLYNN, JOHN	JAN2022 MILEAGE	02/18/2022	22.40
212202227	GRAF, MORGAN	JAN2022 MILEAGE	02/18/2022	47.44
212202228	GRAINGER INC, WW	9203479366	02/18/2022	152.72
212202229	GULDAN, DONNA	FEB2022 ITEM	02/18/2022	15.00
212202230	HABECK, MIKE	WOR02102022	02/18/2022	35.00
212202231	HEEREN, ERIC	JAN2022 MIELAGE	02/18/2022	83.30
212202232	HEID MUSIC COMPANY, INC.-APPLETON	2957705	02/18/2022	25.99
212202232	HEID MUSIC COMPANY, INC.-APPLETON	2966597	02/18/2022	133.50
212202233	HEINEMANN PUBL, GREENWOOD	7415036	02/18/2022	38.00

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212202234	HEITING, MARK	REF02102022	02/18/2022	90.00
212202235	HENRY, JOSEPH	REF2422	02/18/2022	110.00
212202235	HENRY, JOSEPH	REF2122 - Henry	02/18/2022	110.00
212202236	HOBART SALES AND SERVICE INC	ZB90041	02/18/2022	304.43
212202237	HORAK REFRIGERATION INC	3564	02/18/2022	191.62
212202237	HORAK REFRIGERATION INC	3574	02/18/2022	464.50
212202238	HOSTVEDT, JAMES	JAN2022 MILEAGE	02/18/2022	68.80
212202239	HURT, RYAN	WOR02102022	02/18/2022	35.00
212202240	JANKE, TODD	REF2122-Janke	02/18/2022	60.00
212202240	JANKE, TODD	REF2422 - Janke	02/18/2022	110.00
212202240	JANKE, TODD	REF21022	02/18/2022	110.00
212202241	JEHN, KALLY	JAN2022 MILEAGE	02/18/2022	87.34
212202242	JULIOT, DAVID	REF2122-Juliot	02/18/2022	60.00
212202242	JULIOT, DAVID	REF2822 - Juliot	02/18/2022	60.00
212202242	JULIOT, DAVID	REF21022	02/18/2022	110.00
212202243	KENITZER, DICK	WOR02112022	02/18/2022	35.00
212202243	KENITZER, DICK	WOR02102022	02/18/2022	55.00
212202244	KLOTH, MARIA	JAN2022 MILEAGE	02/18/2022	66.63
212202245	LANCELLE, GARRETT	REF02102022	02/18/2022	55.00
212202246	LANCTIN, BRITTANY	JAN2022 MILEAGE	02/18/2022	56.16
212202247	LINDAU, MICHAEL	REF02112022	02/18/2022	90.00
212202248	LINDNER, REBECCA	JAN2022 MILEAGE	02/18/2022	7.43
212202249	MACIAZ, KENNETH	JAN2022 ITEM	02/18/2022	57.10
212202250	MADISON NATL LIFE INS CO	MARCH 2022	02/18/2022	17,308.10
212202251	MATHIES, MICHAEL	REF02102022	02/18/2022	55.00
212202251	MATHIES, MICHAEL	REF13122 - Mathies	02/18/2022	60.00
212202251	MATHIES, MICHAEL	REF2822 - mathies	02/18/2022	60.00
212202252	MAZUR, JAMES	REF02122022	02/18/2022	145.00
212202253	MIDLAND PAPER COMPANY, INC.	IN01731587	02/18/2022	1,574.10
212202253	MIDLAND PAPER COMPANY, INC.	IN01735009	02/18/2022	1,780.02
212202254	MOORE, KATHLYNE	FEB2022 ITEM	02/18/2022	39.13
212202254	MOORE, KATHLYNE	JAN2022 ITEM	02/18/2022	92.36
212202255	MUELLER, MARLEE	FEB2022 ITEM	02/18/2022	92.47
212202256	NASSCO INC - CUSTODIAL	6121969	02/18/2022	86.07
212202256	NASSCO INC - CUSTODIAL	6121340	02/18/2022	199.89
212202256	NASSCO INC - CUSTODIAL	6119994	02/18/2022	249.90
212202256	NASSCO INC - CUSTODIAL	6121679	02/18/2022	262.24
212202256	NASSCO INC - CUSTODIAL	6122118	02/18/2022	262.24
212202256	NASSCO INC - CUSTODIAL	6120643	02/18/2022	816.66
212202256	NASSCO INC - CUSTODIAL	6121339	02/18/2022	1,692.00
212202256	NASSCO INC - CUSTODIAL	6122205	02/18/2022	7,116.96
212202257	NICHOLS, MIKE	REF21122 - Nichols	02/18/2022	55.00
212202257	NICHOLS, MIKE	REF2122 Nichols	02/18/2022	60.00

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212202257	NICHOLS, MIKE	REF2822 - Nichols	02/18/2022	60.00
212202258	NYE, CASEY	JAN2022 MILEAGE	02/18/2022	38.26
212202259	PAN O GOLD BAKING CO ST CLOUD	1697750	02/18/2022	1,193.10
212202259	PAN O GOLD BAKING CO ST CLOUD	1697684	02/18/2022	1,247.77
212202259	PAN O GOLD BAKING CO ST CLOUD	1698066	02/18/2022	4,037.07
212202260	PELOQUIN, CHRISTOPHER	REF02102022	02/18/2022	90.00
212202261	PERFORMANCE FOODSERVICE	216540777	02/18/2022	73.38
212202261	PERFORMANCE FOODSERVICE	631307	02/18/2022	821.47
212202262	PETERS, JASON	REF02102022	02/18/2022	90.00
212202263	QUADIENT FINANCE USA, INC.	JAN2022	02/18/2022	1,000.00
212202264	RANK, PETER	REF21122 - Rank	02/18/2022	55.00
212202264	RANK, PETER	REF2122 - Rank	02/18/2022	60.00
212202265	SCHILLING, BRYAN	REF2122 - Schilling	02/18/2022	110.00
212202266	SCHOOL SPECIALTY, LLC.	208129376123	02/18/2022	104.76
212202266	SCHOOL SPECIALTY, LLC.	308103918632	02/18/2022	181.55
212202266	SCHOOL SPECIALTY, LLC.	208129442191	02/18/2022	340.35
212202267	SECURIAN FINANCIAL GROUP, INC.	MARCH 2022	02/18/2022	20,214.37
212202268	SECURITY HEALTH PLAN	MARCH 2022	02/18/2022	835,348.27
212202269	SHULFER, KATIE	JAN2022 MILEAGE	02/18/2022	203.58
212202270	STENGER, MOLLY	JAN2022 MILEAGE	02/18/2022	47.99
212202271	TEAM SPORTING GOODS INC	AAK007910	02/18/2022	1,049.00
212202272	THAO, PANYIA	JAN2022 MILEAGE	02/18/2022	32.76
212202273	TRETTER, TODD	REF02102022	02/18/2022	90.00
212202274	VIKING ELECTRIC SUPPLY	S005528423.002	02/18/2022	42.87
212202274	VIKING ELECTRIC SUPPLY	S005518578.001	02/18/2022	90.77
212202274	VIKING ELECTRIC SUPPLY	S005521974.002	02/18/2022	106.48
212202274	VIKING ELECTRIC SUPPLY	S005537916.001	02/18/2022	175.36
212202274	VIKING ELECTRIC SUPPLY	S005528587.001	02/18/2022	225.35
212202274	VIKING ELECTRIC SUPPLY	S005521974.001	02/18/2022	268.94
212202274	VIKING ELECTRIC SUPPLY	S005521974.004	02/18/2022	346.50
212202274	VIKING ELECTRIC SUPPLY	S005528423.001	02/18/2022	725.99
212202275	WHITSETT, DAWN	FEB2022 ITEM	02/18/2022	17.96
212202276	XIONG, JOSEPH	JAN2022 MILEAGE	02/18/2022	18.14
212202277	AMAZON CAPITAL SERVICES	1YQ9-CP1L-4FDM	02/25/2022	-31.88
212202277	AMAZON CAPITAL SERVICES	1FD4-RPKV-PLW9	02/25/2022	5.24
212202277	AMAZON CAPITAL SERVICES	111J-CYM9-3V6K	02/25/2022	5.99
212202277	AMAZON CAPITAL SERVICES	1KQX-KHNH-XFJV	02/25/2022	7.99
212202277	AMAZON CAPITAL SERVICES	13C4-X7QN-NKQ1	02/25/2022	10.99
212202277	AMAZON CAPITAL SERVICES	17VL-R4HF-LYHW	02/25/2022	14.49
212202277	AMAZON CAPITAL SERVICES	1MFL-JM7F-NQTH	02/25/2022	14.93
212202277	AMAZON CAPITAL SERVICES	1X6T-LK7W-JRVV	02/25/2022	15.74
212202277	AMAZON CAPITAL SERVICES	14Y7-NL36-MWWW	02/25/2022	22.99
212202277	AMAZON CAPITAL SERVICES	1MFL-JM7F-NQX7	02/25/2022	24.38

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212202277	AMAZON CAPITAL SERVICES	1PWR-W7XC-HVX7	02/25/2022	27.00
212202277	AMAZON CAPITAL SERVICES	1YN7-MQ9J-DJD7	02/25/2022	31.92
212202277	AMAZON CAPITAL SERVICES	1N34-WFHL-RTVP	02/25/2022	39.96
212202277	AMAZON CAPITAL SERVICES	1MFL-JM7F-NPVG	02/25/2022	39.98
212202277	AMAZON CAPITAL SERVICES	19R9-NNMX-6GDT	02/25/2022	47.97
212202277	AMAZON CAPITAL SERVICES	11MD-61CK-PJGK	02/25/2022	49.99
212202277	AMAZON CAPITAL SERVICES	1M4Y-D6TR-4YRL	02/25/2022	53.96
212202277	AMAZON CAPITAL SERVICES	1FXL-CGL9-DHVF	02/25/2022	65.00
212202277	AMAZON CAPITAL SERVICES	1YDD-7LPT-4XJ6	02/25/2022	86.01
212202277	AMAZON CAPITAL SERVICES	1LQV-YVMT-4VVP	02/25/2022	105.50
212202277	AMAZON CAPITAL SERVICES	1DPG-QLDM-3GFP	02/25/2022	121.89
212202277	AMAZON CAPITAL SERVICES	11LX-WJ6J-JV44	02/25/2022	129.42
212202277	AMAZON CAPITAL SERVICES	16WP-YG93-7CMV	02/25/2022	134.53
212202277	AMAZON CAPITAL SERVICES	17WR-DPMF-1K3X	02/25/2022	152.90
212202277	AMAZON CAPITAL SERVICES	11VG-FYFH-FQ1V	02/25/2022	193.76
212202277	AMAZON CAPITAL SERVICES	1TDK-YWPD-NWXM	02/25/2022	196.14
212202277	AMAZON CAPITAL SERVICES	1XVM-RH1V-13NP	02/25/2022	205.47
212202277	AMAZON CAPITAL SERVICES	1J6Q-W17R-QG7L	02/25/2022	574.29
212202277	AMAZON CAPITAL SERVICES	1PXR-DXH6-49KV	02/25/2022	585.00
212202278	AMERICAN WELDING & GAS INC	08342695	02/25/2022	463.43
212202279	BRAY, ISAAC	FEB2022 ITEM	02/25/2022	7.87
212202280	BRONSTEATTER, AMBER	FEB2022 ITEM	02/25/2022	44.23
212202281	COMPLETE OFFICE OF WISCONSIN	209830	02/25/2022	288.00
212202282	DARBY DENTAL SUPPLY, LLC.	9964724	02/25/2022	486.95
212202283	DOESCHER, LAUREN	FEB2022 ITEM	02/25/2022	49.96
212202284	EDF ENERGY SERVICES, LLC	131726ES	02/25/2022	41,067.89
212202285	FINNEGAN, JOSEPH	JAN2022 MILEAGE	02/25/2022	37.73
212202286	FIRST SUPPLY LLC	122316-00	02/25/2022	11.01
212202286	FIRST SUPPLY LLC	122468-00	02/25/2022	27.40
212202286	FIRST SUPPLY LLC	122442-00	02/25/2022	32.73
212202286	FIRST SUPPLY LLC	122542-00	02/25/2022	59.58
212202286	FIRST SUPPLY LLC	121217-00	02/25/2022	87.21
212202287	FOLLETT CONTENET SOLUTIONS, LLC.	388732F	02/25/2022	55.40
212202287	FOLLETT CONTENET SOLUTIONS, LLC.	425563F	02/25/2022	77.60
212202287	FOLLETT CONTENET SOLUTIONS, LLC.	411003	02/25/2022	223.20
212202288	FRANCE PROPANE SERVICE, INC.	300652	02/25/2022	1,394.55
212202289	GILBERTSON, MOLLIE	JAN2022 MILEAGE	02/25/2022	9.95
212202290	GRAINGER INC, WW	9207142382	02/25/2022	249.56
212202290	GRAINGER INC, WW	9192472802	02/25/2022	305.84
212202290	GRAINGER INC, WW	9207719072	02/25/2022	328.56
212202290	GRAINGER INC, WW	9216442914	02/25/2022	371.13
212202290	GRAINGER INC, WW	9210824091	02/25/2022	424.14
212202291	HOFFMAN, AARON	JAN2022 MILEAGE	02/25/2022	66.81

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212202292	LANDERMAN, KATELYN	FEB2022 ITEM	02/25/2022	132.96
212202293	LEHMAN, GINA	FEB2022 ITEM	02/25/2022	43.73
212202293	LEHMAN, GINA	FEB2022 CONF	02/25/2022	145.00
212202294	LEHRKE, FRITZ	FEB2022 ITEM	02/25/2022	57.36
212202295	MARATHON PEST CONTROL	62897	02/25/2022	28.00
212202295	MARATHON PEST CONTROL	62895	02/25/2022	28.00
212202296	MID WISCONSIN BEVERAGE	2822709	02/25/2022	61.00
212202296	MID WISCONSIN BEVERAGE	2824165	02/25/2022	120.00
212202296	MID WISCONSIN BEVERAGE	2822710	02/25/2022	233.28
212202296	MID WISCONSIN BEVERAGE	2824164	02/25/2022	311.00
212202296	MID WISCONSIN BEVERAGE	2824166	02/25/2022	365.60
212202296	MID WISCONSIN BEVERAGE	2822711	02/25/2022	956.25
212202297	NASSCO INC - CUSTODIAL	6124952	02/25/2022	603.59
212202298	NATZKE, ANDREW	FEB2022 ITEM	02/25/2022	46.20
212202299	NCS PEARSON INC	17209202	02/25/2022	157.00
212202300	NORTHWAY COMMUNICATIONS INC	115465	02/25/2022	27.50
212202301	PATTERSON-HAWK, KRISTI	FEB2022 ITEM	02/25/2022	116.25
212202302	PAXTON PATTERSON	402264	02/25/2022	184.68
212202303	PER MAR SECURITY SERVICES, INC.	2708125	02/25/2022	398.13
212202304	PERFORMANCE FOODSERVICE	628664	02/25/2022	774.94
212202304	PERFORMANCE FOODSERVICE	635911	02/25/2022	793.57
212202304	PERFORMANCE FOODSERVICE	608246	02/25/2022	5,390.81
212202305	PISCA, SARAH	PISCA2922	02/25/2022	157.50
212202306	PRO ED, INC.	2925914	02/25/2022	496.10
212202307	RENNING LEWIS & LACY, S.C.	611736	02/25/2022	767.00
212202308	SCHOOL SPECIALTY, LLC.	208129465848	02/25/2022	50.82
212202308	SCHOOL SPECIALTY, LLC.	208129415342	02/25/2022	57.15
212202308	SCHOOL SPECIALTY, LLC.	208129435435	02/25/2022	65.71
212202308	SCHOOL SPECIALTY, LLC.	208129447323	02/25/2022	91.10
212202308	SCHOOL SPECIALTY, LLC.	308103934298	02/25/2022	1,049.85
212202309	US OMNI & TSACG COMPLIANCE SERVICES	76930	02/25/2022	289.52
212202310	VIKING ELECTRIC SUPPLY	S005534483.002	02/25/2022	-487.63
212202310	VIKING ELECTRIC SUPPLY	S005521974.005	02/25/2022	-428.18
212202310	VIKING ELECTRIC SUPPLY	S005528423.003	02/25/2022	-261.90
212202310	VIKING ELECTRIC SUPPLY	S005537916.002	02/25/2022	-166.57
212202310	VIKING ELECTRIC SUPPLY	S005552832.001	02/25/2022	18.39
212202310	VIKING ELECTRIC SUPPLY	S005521974.003	02/25/2022	18.41
212202310	VIKING ELECTRIC SUPPLY	S005528587.002	02/25/2022	30.17
212202310	VIKING ELECTRIC SUPPLY	S005537916.003	02/25/2022	143.11
212202310	VIKING ELECTRIC SUPPLY	S005534867.001	02/25/2022	218.62
212202310	VIKING ELECTRIC SUPPLY	S005534483.003	02/25/2022	424.16
212202310	VIKING ELECTRIC SUPPLY	S005544571.003	02/25/2022	501.43
212202310	VIKING ELECTRIC SUPPLY	S005534483.001	02/25/2022	531.42

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212202310	VIKING ELECTRIC SUPPLY	S005544571.001	02/25/2022	782.42
212202310	VIKING ELECTRIC SUPPLY	S005544571.002	02/25/2022	1,083.00
212202311	WELSH, SARA	JAN2022 MILEAGE	02/25/2022	72.66
212202312	YANG, XIA	JAN2022 MILEAGE	02/25/2022	17.37
212202316	ABLE DISTRIBUTING CO INC	S017495670.001	03/04/2022	27.68
212202317	AMAZON CAPITAL SERVICES	1L1T-NW9Q-1FRK	03/04/2022	-33.99
212202317	AMAZON CAPITAL SERVICES	1F9Q-CLPH-HRQP	03/04/2022	10.95
212202317	AMAZON CAPITAL SERVICES	19KY-7LJJ-JL14	03/04/2022	38.85
212202317	AMAZON CAPITAL SERVICES	11CM-Y7DQ-JK31	03/04/2022	39.58
212202317	AMAZON CAPITAL SERVICES	1WH1-1RJ7-N9FD	03/04/2022	40.99
212202317	AMAZON CAPITAL SERVICES	1963-X13V-6L1X	03/04/2022	45.97
212202317	AMAZON CAPITAL SERVICES	1NFW-KNF4-D9PC	03/04/2022	53.08
212202317	AMAZON CAPITAL SERVICES	1L1P-7P1V-1P1D	03/04/2022	53.96
212202317	AMAZON CAPITAL SERVICES	1JTC-YGQP-6YY3	03/04/2022	53.98
212202317	AMAZON CAPITAL SERVICES	1J7G-CFM1-WWWF	03/04/2022	55.52
212202317	AMAZON CAPITAL SERVICES	1MFT-L617-LQF3	03/04/2022	59.62
212202317	AMAZON CAPITAL SERVICES	1JF3-6GY6-67LM	03/04/2022	66.27
212202317	AMAZON CAPITAL SERVICES	1MFT-L617-67RM	03/04/2022	85.86
212202317	AMAZON CAPITAL SERVICES	14Y7-NL36-7Y1J	03/04/2022	89.99
212202317	AMAZON CAPITAL SERVICES	1FFX-9HCY-VY33	03/04/2022	99.27
212202317	AMAZON CAPITAL SERVICES	1L3K-NHTN-7TNK	03/04/2022	102.14
212202317	AMAZON CAPITAL SERVICES	1TD1-NV7M-RNTT	03/04/2022	104.27
212202317	AMAZON CAPITAL SERVICES	1NM1-X67R-DNH3	03/04/2022	136.50
212202317	AMAZON CAPITAL SERVICES	14V9-GX6W-CPVF	03/04/2022	155.49
212202317	AMAZON CAPITAL SERVICES	1QHW-CH9G-7JHC	03/04/2022	166.03
212202317	AMAZON CAPITAL SERVICES	1JCN-WRWQ-9MGN	03/04/2022	219.82
212202317	AMAZON CAPITAL SERVICES	19KY-7LJJ-WXJX	03/04/2022	232.13
212202317	AMAZON CAPITAL SERVICES	1RM1-WWMF-1CKL	03/04/2022	251.68
212202317	AMAZON CAPITAL SERVICES	1FXL-CGL9-16LT	03/04/2022	268.59
212202317	AMAZON CAPITAL SERVICES	1JYW-Y76Y-N1RL	03/04/2022	338.52
212202317	AMAZON CAPITAL SERVICES	14YP-C9XK-CV6N	03/04/2022	358.72
212202317	AMAZON CAPITAL SERVICES	1JTC-YGQP-4MTV	03/04/2022	382.31
212202318	AMERICAN WELDING & GAS INC	08347788	03/04/2022	178.35
212202319	ASPIRUS YMCA CHILD DEV CTR	YMCA-4K-FEB2022	03/04/2022	24,445.26
212202320	ASSETWORKS RISK MANAGEMENT, INC.	102	03/04/2022	395.00
212202321	AUSTIN, CHAD	REF02222022	03/04/2022	90.00
212202322	BAUDHUIN, LATICIA	FEB2022 MILEAGE	03/04/2022	59.86
212202322	BAUDHUIN, LATICIA	FEB2022 ITEM	03/04/2022	1,379.73
212202323	BEFORT, BRYCE	FEB2022 ITEM	03/04/2022	79.56
212202324	BERDAL, RYAN	REF02252022	03/04/2022	83.60
212202325	BOHLMAN, MARK	REF22222 - Bohlman	03/04/2022	110.00
212202326	BOHM, DAWN	FEB2022 ITEM	03/04/2022	242.39
212202327	BRAY, MARK	REF02252022	03/04/2022	172.70

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212202328	BROWN, JUDI	1000	03/04/2022	412.50
212202329	BULLIS, KRISTINE	FEB2022 MILEAGE	03/04/2022	110.92
212202330	BUSHMAN, TIMOTHY	REF02222022	03/04/2022	90.00
212202331	CAPELLE, COLTON	REF02232022	03/04/2022	127.70
212202332	CARRICO AQUATIC RESOURCES, INC	20220365	03/04/2022	575.03
212202333	CESA 9, INC.	0000015656	03/04/2022	125.00
212202334	CRAVILLION, NATE	REF02222022	03/04/2022	90.00
212202335	CRISMAN, DAVID	REF02252022	03/04/2022	145.10
212202336	DEGNER, GLORIA	FEB2022 ITEM	03/04/2022	37.47
212202337	DEMCO, INC - ATTN:	7085138	03/04/2022	400.42
212202338	DEVINE-SCHWANTES, JODI	FEB2022 ITEM	03/04/2022	24.90
212202339	FIRST SUPPLY LLC	122369-00	03/04/2022	7.68
212202339	FIRST SUPPLY LLC	122748-00	03/04/2022	13.36
212202339	FIRST SUPPLY LLC	122252-00	03/04/2022	71.20
212202340	FOLLETT CONTENET SOLUTIONS, LLC.	411003F	03/04/2022	74.00
212202340	FOLLETT CONTENET SOLUTIONS, LLC.	403222F	03/04/2022	161.05
212202341	FOREMAN, RONALD	MAR2022	03/04/2022	60.00
212202342	FOSTER, BRYAN	FEB2022 MILEAGE	03/04/2022	9.36
212202342	FOSTER, BRYAN	FEB2022 ITEM	03/04/2022	43.33
212202343	FOSTER, DEBORAH	WOR02252022	03/04/2022	35.00
212202343	FOSTER, DEBORAH	WOR02232022	03/04/2022	70.00
212202344	GEBERT, SAMANTHA	FEB2022 MILEAGE	03/04/2022	15.68
212202345	GILMORE, KRISTINE	FEB2022 CONFa	03/04/2022	347.42
212202345	GILMORE, KRISTINE	FEB2022 CONF	03/04/2022	1,323.84
212202346	HABECK, MIKE	WOR02252022	03/04/2022	35.00
212202347	HEINZEN, ANN	FEB2022 ITEM	03/04/2022	14.00
212202348	HOBART SALES AND SERVICE INC	ZB90065	03/04/2022	151.25
212202348	HOBART SALES AND SERVICE INC	ZB90178	03/04/2022	260.75
212202349	HURON CONSULTING SERVICES, LLC.	CINV-00020707	03/04/2022	7,840.00
212202350	J.W. PEPPER & SON	364035679	03/04/2022	50.00
212202350	J.W. PEPPER & SON	364035441	03/04/2022	71.99
212202351	JAGODZINSKI, JENNIFER	FEB2022 ITEM	03/04/2022	28.80
212202352	JANKE, TODD	REF02222022	03/04/2022	55.00
212202352	JANKE, TODD	REF21522 - Janke	03/04/2022	60.00
212202353	JEHN, KALLY	FEB2022 MILEAGE	03/04/2022	136.25
212202354	JULIOT, DAVID	REF21522	03/04/2022	60.00
212202354	JULIOT, DAVID	REF22222	03/04/2022	110.00
212202355	KENITZER, DICK	WOR02222022	03/04/2022	55.00
212202356	KEY TO LIFE CHILDCARE CENTER, INC.	February 2022 4K Pay	03/04/2022	9,600.12
212202357	KINDER CARE LEARNING CTR, INC.	KIND-4K-FEB2022	03/04/2022	8,000.10
212202358	KLOES, NICOLE	REF02232022	03/04/2022	134.30
212202359	LIETHEN, REBECCA	FEB2022 ITEM	03/04/2022	103.48
212202360	MACIAZ, KENNETH	FEB2022 ITEM	03/04/2022	13.07

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212202361	MANION EDUCATIONAL SERVICES, LLC.	MAR2022	03/04/2022	60.00
212202362	MARA CTY CHILD DEVELOPMENT	MCCDA-4K-FEB2022	03/04/2022	3,658.71
212202363	MARATHON PEST CONTROL	63654	03/04/2022	28.00
212202364	MATHIES, MICHAEL	REF02222022	03/04/2022	55.00
212202364	MATHIES, MICHAEL	REF21522 - Mathies	03/04/2022	60.00
212202365	MCGRATH, STEPHANIE	FEB2022 ITEM	03/04/2022	52.80
212202366	MOUNT OLIVE 4K PROGRAM	MTOL-4K-FEB2022	03/04/2022	6,400.08
212202367	MURPHY, MELISSA	FEB2022 ITEM	03/04/2022	26.35
212202368	NASSCO INC - CUSTODIAL	6127964	03/04/2022	40.55
212202368	NASSCO INC - CUSTODIAL	6127630	03/04/2022	362.89
212202369	NEWMAN CATHOLIC-ST MARK	STMA-4K-FEB2022	03/04/2022	8,000.10
212202370	NEWMAN CATHOLIC-ST THERESE	STTH-4K-FEB2022	03/04/2022	9,866.79
212202371	NICHOLS, MIKE	REF21522 - Nichols	03/04/2022	60.00
212202372	NORTHCENTRAL TECH COLLEGE	SPRING2022	03/04/2022	1,983.40
212202373	NORTHERN VALLEY WORKSHOP, INC.	104	03/04/2022	3,721.20
212202374	NORTHWAY COMMUNICATIONS INC	115516	03/04/2022	60.00
212202374	NORTHWAY COMMUNICATIONS INC	115515	03/04/2022	109.03
212202374	NORTHWAY COMMUNICATIONS INC	115514	03/04/2022	118.60
212202375	PAGENKOPF, CHAD	FEB2022 ITEM	03/04/2022	197.85
212202376	PENSINGER, SARA	FEB2022 CONF	03/04/2022	26.00
212202377	PERFORMANCE FOODSERVICE	637202	03/04/2022	327.71
212202377	PERFORMANCE FOODSERVICE	640024	03/04/2022	375.25
212202377	PERFORMANCE FOODSERVICE	647293	03/04/2022	509.41
212202377	PERFORMANCE FOODSERVICE	631216	03/04/2022	1,356.64
212202377	PERFORMANCE FOODSERVICE	648605	03/04/2022	1,867.46
212202378	PETERS, JUSTIN	REF02252022	03/04/2022	30.00
212202378	PETERS, JUSTIN	REF02232022	03/04/2022	84.50
212202379	PETERSON, STACY	FEB2022 ITEM	03/04/2022	22.48
212202380	RIEMER, AARON	FEB2022 ITEM	03/04/2022	43.18
212202381	RYAN, DESIREE	RYAN22222	03/04/2022	63.50
212202382	SCHLINKMANN, SUSAN	FEB2022 ITEM	03/04/2022	19.95
212202383	SCHOOL SPECIALTY, LLC.	208129109475	03/04/2022	9.74
212202383	SCHOOL SPECIALTY, LLC.	208129193085	03/04/2022	20.34
212202383	SCHOOL SPECIALTY, LLC.	308103937231	03/04/2022	140.06
212202384	SEEHAFER, DAWN	FEB2022 ITEM	03/04/2022	98.07
212202385	STENGER, MOLLY	FEB2022 CONF	03/04/2022	182.91
212202386	STINGL, JACOB	FEB2022 ITEM	03/04/2022	28.64
212202387	SUN PRINTING INC	123615	03/04/2022	161.50
212202387	SUN PRINTING INC	123957	03/04/2022	391.00
212202388	SWID, SCOTT	REF02252022	03/04/2022	30.00
212202389	TAYLOR, JULIANN	FEB2022 MILEAGE	03/04/2022	200.07
212202390	TEAM SPORTING GOODS INC	AAF021137	03/04/2022	2,637.91
212202391	THOMPSON, KELLY	FEB2022 ITEM	03/04/2022	83.58

**DC EVEREST AREA SCHOOL DISTRICT
BOARD CHECK REGISTER
(02/15/2022-03/09/2022)**

CHECK NUMBER	VENDOR	INVOICE NUMBER	CHECK DATE	AMOUNT
212202392	TIENOR, JENNA	FEB2022 ITEM	03/04/2022	255.00
212202393	VANDERWYST, AMY	FEB2022 ITEM	03/04/2022	35.36
212202394	VIKING ELECTRIC SUPPLY	S005579342.001	03/04/2022	11.67
212202394	VIKING ELECTRIC SUPPLY	S005534867.001	03/04/2022	218.62
212202394	VIKING ELECTRIC SUPPLY	S005534867.003	03/04/2022	621.00
212202394	VIKING ELECTRIC SUPPLY	S005534867.002	03/04/2022	1,203.96
212202395	VLIETSTRA, ALISON	FEB2022 MILEAGE	03/04/2022	188.20
212202396	WAUSAU CHILD CARE-CEDAR CR, INC.	WACC-4K-FEB2022	03/04/2022	4,533.39
212202397	XIONG, JOSEPH	FEB2022 MILEAGE	03/04/2022	30.83
212202398	YANG, NANCY	FEB2022 MILEAGE	03/04/2022	14.04
				1,502,330.33

**DC EVEREST AREA SCHOOL DISTRICT
47-49 FUND BOARD CHECK REGISTER
(02/15/2022-03/09/2022)**

CHECK NUMBER	VENDOR	INVOICE NUMBER	CHECK DATE	AMOUNT
4900560	JAS CONSTRUCTION, LLC	902	02/18/2022	27,842.93
4900560	JAS CONSTRUCTION, LLC	903	02/18/2022	7,464.19
4900561	SOMERVILLE ARCHITECTS	37561	02/18/2022	4,839.50
4900562	ELLIS CONSTRUCTION	BP9 PA14 JAN REF RIV	02/25/2022	85,285.40
4900563	GREENFIRE MANAGEMENT SERVICES, LLC	BP12 PA9 JAN REF MS	02/25/2022	49,120.13
4900564	H.J. MARTIN AND SON, INC	BP7 PA17F JAN REF SH	02/25/2022	17,019.94
4900565	SCHERRER CONSTRUCTION CO. INC.	BP8 PA13 JAN REF EV	02/25/2022	94,975.62
4900565	SCHERRER CONSTRUCTION CO. INC.	BP8 PA14F JAN REF EV	02/25/2022	5,657.76
4900566	SOMERVILLE ARCHITECTS	37506	02/25/2022	2,180.06
212202313	QUALITY ROOFING INC	BP3 PA6F JAN REF RO	02/25/2022	13,891.70
212202314	TOTAL ELECTRIC, INC.	BP8 PA19 JAN REF EV	02/25/2022	1,500.00
212202314	TOTAL ELECTRIC, INC.	BP12 PA11 JAN REF MS	02/25/2022	3,000.00
212202315	REI ENGINEERING, INC	42681	03/04/2022	6,000.00
				318,777.23

**DC EVEREST AREA SCHOOL DISTRICT
PCARD ACTIVITY
(02/09/2022-02/28/2022)**

Tran Date	Where Used	District Card Name	Amount
02/09/2022	Amzn Mktp US Ad8i63er3, Amzn.Com/Bill, WA, 98109, US	MULLALEY, JESSICA	9.79
02/09/2022	Teacherspayteachers.Co, 6465880910, NY, 10003, US	DALEY, MICHELLE	24.36
02/09/2022	La Prima, Wausau, WI, 54401, US	HALL, KIM	34.90
02/09/2022	Southside Tire Schofie, Schofield, WI, 54476, US	SUCHOMSKI, JOHN	39.78
02/09/2022	Gotprint.Com, 818-252-3000, CA, 91505-1073, US	MULLALEY, JESSICA	50.33
02/09/2022	Choristers Guild, Dallas, TX, 75251, US	DALEY, MICHELLE	56.50
02/09/2022	Amazon.Com Qy2rg8ut3 A, Amzn.Com/Bill, WA, 98109, US	RAVEY, TRACY	73.65
02/09/2022	Solidprofessor, San Diego, CA, 92101, US	HOFFMAN, AARON	85.00
02/09/2022	Signupgenius, Charlotte, NC, 28226, US	GOETSCH, DIANE	107.89
02/09/2022	Pick N Save 5406, 866-611-1979, WI, 54476, US	MEYER, MELISSA	154.68
02/09/2022	Pick N Save 5406, 866-611-1979, WI, 54476, US	STROIK, MIRANDA	172.07
02/09/2022	Apple.Com/Us, 800-676-2775, CA, 95014, US	RAVEY, TRACY	258.00
02/09/2022	Westin (Westin Hotels), Nashville, TN, 37203-2563, US	GILMORE, KRISTINE	330.96
02/09/2022	Amzn Mktp US E33ue2423, Amzn.Com/Bill, WA, 98109, US	RAVEY, TRACY	378.00
02/09/2022	Les Mills US Trading, 6308285949, IL, 21236, US	MULL, AARON	529.00
02/09/2022	Shape Amer-Cnv, Reston, VA, 20191, US	WEGGE, KAREN A	555.00
02/09/2022	Didax Inc, 800-458-0024, MA, 01969, US	NYE, CASEY	1,110.00
02/09/2022	Alliedhandd, 8005354393, TX, 78212, US	JASON JABLONSKI	4,994.00
02/10/2022	Weston Hardware, Weston, WI, 54476, US	HINSON, DERALD	5.95
02/10/2022	Wm Supercenter #2127, Wausau, WI, 54401, US	MULLALEY, JESSICA	11.98
02/10/2022	Dropbox Sj3pcgl8dh4g, Dropbox.Com, CA, 94107, US	SEEHAFER, DAWN	19.99
02/10/2022	Amazon.Com Nj6r39ji3, Amzn.Com/Bill, WA, 98109, US	RAVEY, TRACY	24.95
02/10/2022	Pick N Save #406, Schofield, WI, 54476, US	MULLALEY, JESSICA	32.02
02/10/2022	Festival Foods Westo, Weston, WI, 54476, US	JASON JABLONSKI	32.41
02/10/2022	Samsclub.Com, 888-746-7726, AR, 72712, US	MULLALEY, JESSICA	52.40
02/10/2022	Drums Alive, Honolulu, HI, 96816, US	WEGGE, KAREN A	60.00
02/10/2022	Target 00003640, Schofield, WI, 54476, US	KAMPMANN, KEVIN	63.26
02/10/2022	Www.Scottlang.Net, Chandler, AZ, 85225, US	DALEY, MICHELLE	71.88
02/10/2022	Northern Battery 1100, Schofield, WI, 54476, US	SUCHOMSKI, JOHN	92.62
02/10/2022	Dollar Tree, Schofield, WI, 54476, US	KAMPMANN, KEVIN	113.14
02/10/2022	The Ceramic Shop, 6109312725, PA, 19401, US	DALEY, MICHELLE	114.24
02/10/2022	Politos Pizza, Rothschild, WI, 54474, US	SEEHAFER, DAWN	146.00
02/10/2022	Joann Stores #1585, Wausau, WI, 54401, US	JAKUBEK, JACQUE	149.90
02/10/2022	Dbc Blick Art Material, 800-447-1892, IL, 61401, US	DALEY, MICHELLE	930.26
02/10/2022	Swimnerd, Virginia Beac, VA, 23455, US	SEKEL, JAMES	1,340.53
02/11/2022	Tst Hagemeister Park, Green Bay, WI, 54301, US	RAETHER, MICHAEL	22.98
02/11/2022	Target.Com, 800-591-3869, MN, 55445, US	SABEY, RENA	35.72
02/11/2022	Festival Foods Westo, Weston, WI, 54476, US	MEYER, MELISSA	49.05
02/11/2022	National Consortium Fo, Cortland, NY, 13045, US	WEGGE, KAREN A	75.00
02/11/2022	Quill.Org, New York, NY, 10003, US	DALEY, MICHELLE	80.00
02/11/2022	Dpi Educator Licensing, 608-2669616, WI, 53703, US	JABLONSKI, JAMIE A	100.00
02/11/2022	Samsclub.Com, 888-746-7726, AR, 72712, US	MULLALEY, JESSICA	353.94
02/14/2022	Amzn Mktp US Et5vr9qh3, Amzn.Com/Bill, WA, 98109, US	RAVEY, TRACY	4.07
02/14/2022	Amzn Mktp US Vv58t1fz3, Amzn.Com/Bill, WA, 98109, US	RAVEY, TRACY	12.59

**DC EVEREST AREA SCHOOL DISTRICT
PCARD ACTIVITY
(02/09/2022-02/28/2022)**

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Tran Date	Where Used	District Card Name	Amount
02/14/2022	Deltamath.Com, Larchmont, NY, 10538, US	DALEY, MICHELLE	55.00
02/14/2022	Pick N Save #406, Schofield, WI, 54476, US	MCFARLANE, JASON	55.60
02/14/2022	Amzn Mktp US X30qi10v3, Amzn.Com/Bill, WA, 98109, US	MULLALEY, JESSICA	79.19
02/14/2022	Midland Plastics Inc, 2629387000, WI, 53151, US	RAVEY, TRACY	95.55
02/14/2022	Samsclub.Com, 888-746-7726, AR, 72712, US	JAKUBEK, JACQUE	181.52
02/14/2022	The Webstaurant Store, 717-392-7472, PA, 17602, US	BAUDHUIN, LATICIA	212.81
02/14/2022	Menards Wausau Wi, Wausau, WI, 54401, US	ABEL, SCOT	216.39
02/14/2022	Apple.Com/Us, 800-676-2775, CA, 95014, US	RAVEY, TRACY	249.75
02/14/2022	Hyatt Regency Green Ba, Green Bay, WI, 54301, US	RAETHER, MICHAEL	291.06
02/14/2022	Apple.Com/Us, 8006927753, CA, 95014, US	RAVEY, TRACY	3,318.00
02/15/2022	American 0011523267108, 8004337300, TX, 76155, US	GILMORE, KRISTINE	30.00
02/15/2022	Jimmy Johns - 1575 - E, Schofield, WI, 54476, US	SPETS, MATT	50.12
02/15/2022	Pick N Save #406, Schofield, WI, 54476, US	STROIK, MIRANDA	94.66
02/15/2022	Traininng Llc, Fremont, CA, 94539, US	KOEPKE, RICHARD	149.00
02/15/2022	Riesterer And Schnell, Stevens Point, WI, 54482, US	SUCHOMSKI, JOHN	316.38
02/16/2022	Target 00003640, Schofield, WI, 54476, US	THOMPSON, KELLY	-30.66
02/16/2022	Fastenal Company 01wis, 507-453-8920, WI, 54476, US	SUCHOMSKI, JOHN	5.64
02/16/2022	Pick N Save 5406, 866-611-1979, WI, 54476, US	STROIK, MIRANDA	7.78
02/16/2022	Wolfgang Puck K12 Ord, Chicago, IL, 60666, US	NYE, CASEY	17.96
02/16/2022	Sp Mhs: Multi-Health, Toronto, ON, M2H 3R6, CA	ZYNDA, JENNIFER	36.00
02/16/2022	Uber Trip, 8005928996, CA, 94105, US	NYE, CASEY	46.27
02/16/2022	Tif Krueger Floral And, Schofield, WI, 54476, US	SUCKOW, ELLEN	73.95
02/16/2022	Target 00003640, Schofield, WI, 54476, US	THOMPSON, KELLY	100.30
02/16/2022	Pick N Save 5406, 866-611-1979, WI, 54476, US	MEYER, MELISSA	100.34
02/16/2022	Apple.Com/Us, 800-676-2775, CA, 95014, US	RAVEY, TRACY	139.00
02/16/2022	Tst Sams Pizza Schof, Schofield, WI, 54476, US	JASON JABLONSKI	149.48
02/16/2022	Amzn Mktp US Dp1180qm3, Amzn.Com/Bill, WA, 98109, US	MULL, AARON	183.95
02/16/2022	Amhydro, Arcata, CA, 95521, US	HOFFMAN, AARON	193.16
02/16/2022	Pick N Save 5406, 866-611-1979, WI, 54476, US	STROIK, MIRANDA	216.92
02/16/2022	The Economist, 4420757685, NY, 10017, US	BRAUNEL, CRAIG	225.00
02/16/2022	Amzn Mktp US Sx6fa70i3, Amzn.Com/Bill, WA, 98109, US	RAVEY, TRACY	259.99
02/16/2022	Amzn Mktp US Fs0gn6pk3, Amzn.Com/Bill, WA, 98109, US	RAVEY, TRACY	899.00
02/16/2022	Apple.Com/Us, 800-676-2775, CA, 95014, US	RAVEY, TRACY	899.00
02/16/2022	Frontier Comm Corp Web, 8009218101, CT, 06851, US	RAVEY, TRACY	2,494.49
02/17/2022	Dbc Blick Art Material, 800-447-1892, IL, 61401, US	DALEY, MICHELLE	8.12
02/17/2022	Weston Hardware, Weston, WI, 54476, US	HINSON, DERALD	18.97
02/17/2022	Dbc Blick Art Material, 800-447-1892, IL, 61401, US	DALEY, MICHELLE	20.02
02/17/2022	Weston Hardware, Weston, WI, 54476, US	HERNING, CODY	21.17
02/17/2022	Delta 00642282234985, Mosinee, WI, 30354-1989, US	THOMPSON, KELLY	30.00
02/17/2022	Paypal Metro Ecsu, 4029357733, CA, 95131, US	JABLONSKI, JAMIE A	30.00
02/17/2022	Pick N Save #406, Schofield, WI, 54476, US	MULLALEY, JESSICA	31.98
02/17/2022	Pick N Save #406, Schofield, WI, 54476, US	MULLALEY, JESSICA	44.78
02/17/2022	Napa Parts Schofield, Schofield, WI, 54476, US	SUCHOMSKI, JOHN	47.88
02/17/2022	Samsclub #6535, Wausau, WI, 54401, US	SEEHAFER, DAWN	48.56

**DC EVEREST AREA SCHOOL DISTRICT
PCARD ACTIVITY
(02/09/2022-02/28/2022)**

Tran Date	Where Used	District Card Name	Amount
02/17/2022	Cdw Govt #s267032, 800-808-4239, IL, 60061, US	RAVEY, TRACY	117.19
02/17/2022	Event Central States, Tysons Corner, VA, 22102, US	DALEY, MICHELLE	125.00
02/17/2022	Wilsonlangu, 5083682399, MA, 01540, US	NYE, CASEY	168.48
02/17/2022	Amzn Mktp US Ud3ks1h43, Amzn.Com/Bill, WA, 98109, US	RAVEY, TRACY	271.82
02/17/2022	Apple.Com/Us, 800-676-2775, CA, 95014, US	RAVEY, TRACY	4,995.00
02/18/2022	Music City Center Mkt, Nashville, TN, 37203, US	NYE, CASEY	3.71
02/18/2022	Bongo Java Omni Nashvl, Nashville, TN, 37203, US	NYE, CASEY	4.01
02/18/2022	Usps Po 5674400919, Schofield, WI, 54476, US	HOFFMAN, AARON	4.70
02/18/2022	Music City Center Mkt, Nashville, TN, 37203, US	NYE, CASEY	18.66
02/18/2022	Sq Nashvegas Cab, Nashville, TN, 37210, US	NYE, CASEY	24.00
02/18/2022	Dominos 2042, 208-877-4992, WI, 54476, US	SEEHAFER, DAWN	25.00
02/18/2022	Target.Com, 800-591-3869, MN, 55445, US	ZYNDA, JENNIFER	37.74
02/18/2022	Dominos 2042, 208-877-4992, WI, 54476, US	JAKUBEK, JACQUE	37.92
02/18/2022	Westin Decker And Dyer, Nashville, TN, 37203-2563, US	GILMORE, KRISTINE	43.22
02/18/2022	Amzn Mktp US C67en4t13, Amzn.Com/Bill, WA, 98109, US	MULL, AARON	84.90
02/18/2022	Cellcom-Weston, Weston, WI, 54476, US	JAKUBEK, JACQUE	89.90
02/18/2022	Dpi Educator Licensing, 608-2669616, WI, 53703, US	JABLONSKI, JAMIE A	100.00
02/18/2022	Dpi Educator Licensing, 608-2669616, WI, 53703, US	JABLONSKI, JAMIE A	100.00
02/18/2022	Dominos 2042, 208-877-4992, WI, 54476, US	SEEHAFER, DAWN	107.35
02/18/2022	Dominos 2042, 208-877-4992, WI, 54476, US	SEEHAFER, DAWN	158.35
02/18/2022	Apple.Com/Us, 800-676-2775, CA, 95014, US	RAVEY, TRACY	179.00
02/18/2022	Wm Supercenter #2127, Wausau, WI, 54401, US	KAMPMANN, KEVIN	210.84
02/18/2022	Foodservice, 8003837141, CA, 91730, US	BAUDHUIN, LATICIA	596.99
02/18/2022	Apple.Com/Us, 800-676-2775, CA, 95014, US	RAVEY, TRACY	999.00
02/21/2022	Fairmont San Francisco, San Francisco, CA, 94108, US	THOMPSON, KELLY	4.00
02/21/2022	Starbucks Store 00617, San Francisco, CA, 94111, US	THOMPSON, KELLY	7.25
02/21/2022	Cvs/Pharmacy #11004, San Francisco, CA, 94109, US	THOMPSON, KELLY	8.78
02/21/2022	Safeway #4601, San Francisco, CA, 94111, US	THOMPSON, KELLY	15.77
02/21/2022	Fairmont San Francisco, San Francisco, CA, 94108, US	THOMPSON, KELLY	18.00
02/21/2022	Sq John Catt Educatio, San Francisco, CA, 94108, US	THOMPSON, KELLY	27.10
02/21/2022	Menards Wausau Wi, Wausau, WI, 54401, US	SUCHOMSKI, JOHN	135.91
02/21/2022	The Webstaurant Store, 717-392-7472, PA, 17602, US	BAUDHUIN, LATICIA	183.49
02/21/2022	Brioche Doree Ord, Chicago, IL, 60666, US	NYE, CASEY	2.85
02/21/2022	Sq Bna Curbside Conci, Nashville, TN, 37214, US	NYE, CASEY	3.00
02/21/2022	Bib Background Checks, Huntersville, NC, 28078, US	HALL, KIM	14.00
02/21/2022	Nashville Airport, Antioch, TN, 37013, US	NYE, CASEY	17.18
02/21/2022	Nashville Airport, Antioch, TN, 37013, US	GILMORE, KRISTINE	17.75
02/21/2022	Uber Trip, 8005928996, CA, 94105, US	NYE, CASEY	18.86
02/21/2022	Uber Trip, 8005928996, CA, 94105, US	NYE, CASEY	20.14
02/21/2022	Music City Center Mkt, Nashville, TN, 37203, US	GILMORE, KRISTINE	21.82
02/21/2022	Kwik Trip 35600003566, Weston, WI, 54476-0000, US	JABLONSKI, JAMIE A	23.09
02/21/2022	Uber Trip, 8005928996, CA, 94105, US	NYE, CASEY	24.98
02/21/2022	Samsclub.Com, 888-746-7726, AR, 72712, US	MULLALEY, JESSICA	26.94
02/21/2022	American 0010288266510, Nashville, TN, 85034-3802, US	NYE, CASEY	30.00

**DC EVEREST AREA SCHOOL DISTRICT
PCARD ACTIVITY
(02/09/2022-02/28/2022)**

Tran Date	Where Used	District Card Name	Amount
02/21/2022	American 0011523464076, 8004337300, TX, 76155, US	GILMORE, KRISTINE	30.00
02/21/2022	Pick N Save #406, Schofield, WI, 54476, US	MULLALEY, JESSICA	32.65
02/21/2022	Central Wisconsin Airp, Mosinee, WI, 54455, US	GILMORE, KRISTINE	40.00
02/21/2022	Uber Trip, 8005928996, CA, 94105, US	NYE, CASEY	63.16
02/21/2022	Tlf Krueger Floral And, Schofield, WI, 54476, US	SUCKOW, ELLEN	73.95
02/21/2022	Tprs Books, 888-695-7278, AZ, 85044-5696, US	DALEY, MICHELLE	141.00
02/21/2022	Texas Roadhouse #2288, Wausau, WI, 54401, US	MCFARLANE, JASON	147.70
02/21/2022	Samsclub.Com, 888-746-7726, AR, 72712, US	MEYER, MELISSA	937.39
02/21/2022	Sams Club #6535, Wausau, WI, 54401, US	KAMPMANN, KEVIN	150.28
02/22/2022	Fairmont San Francisco, San Francisco, CA, 94108, US	THOMPSON, KELLY	4.00
02/22/2022	American Red Cross, 800-733-2767, DC, 20006, US	WEGGE, KAREN A	65.00
02/22/2022	Pick N Save #406, Schofield, WI, 54476, US	STROIK, MIRANDA	113.45
02/22/2022	Puro Sound Lab, La Jolla, CA, 92037, US	JABLONSKI, JAMIE A	236.00
02/22/2022	Office Depot #1090, 800-463-3768, MN, 55441, US	DALEY, MICHELLE	305.94
02/22/2022	Teachers Discovery, Auburn Hills, MI, 48326, US	DALEY, MICHELLE	344.98
02/22/2022	Pick N Save #406, Schofield, WI, 54476, US	KAMPMANN, KEVIN	25.83
02/22/2022	Pick N Save #406, Schofield, WI, 54476, US	KAMPMANN, KEVIN	33.48
02/23/2022	Linder Electronic Moto, Wausau, WI, 54401, US	SUCHOMSKI, JOHN	34.50
02/23/2022	Southside Tire Schofie, Schofield, WI, 54476, US	SUCHOMSKI, JOHN	39.78
02/23/2022	Central Wisconsin Airp, Mosinee, WI, 54455, US	THOMPSON, KELLY	40.00
02/23/2022	Village Deli, Schofield, WI, 54476, US	SPETS, MATT	52.66
02/23/2022	The Webstaurant Store, 717-392-7472, PA, 17602, US	BAUDHUIN, LATICIA	168.50
02/23/2022	Control Concepts Tech, Schofield, WI, 54476, US	SUCHOMSKI, JOHN	227.13
02/23/2022	Fairmont San Francisco, San Francisco, CA, 94108, US	THOMPSON, KELLY	1,238.04
02/23/2022	Schofield Oriental Mar, Schofield, WI, 54476, US	STROIK, MIRANDA	5.95
02/23/2022	Target.Com, 800-591-3869, MN, 55445, US	SABEY, RENA	10.57
02/23/2022	Usps Po 5674400919, Schofield, WI, 54476, US	MCFARLANE, JASON	17.90
02/23/2022	Amzn Mktp US 1i4rb55w1, Amzn.Com/Bill, WA, 98109, US	MULL, AARON	17.99
02/23/2022	Pick N Save 5406, 866-611-1979, WI, 54476, US	MEYER, MELISSA	58.75
02/23/2022	Amzn Mktp US 1i1ry54y0, Amzn.Com/Bill, WA, 98109, US	RAVEY, TRACY	64.54
02/23/2022	Pick N Save 5406, 866-611-1979, WI, 54476, US	STROIK, MIRANDA	76.43
02/23/2022	Wsst, 920-9889368, WI, 53523, US	HOFFMAN, AARON	98.00
02/23/2022	Napa Parts Schofield, Schofield, WI, 54476, US	SUCHOMSKI, JOHN	109.95
02/23/2022	Kalahari Resort - Wi E, 1305 Kalahari, WI, 53965, US	NYE, CASEY	179.99
02/23/2022	The Home Depot #4931, Wausau, WI, 544010000, US	RAVEY, TRACY	198.00
02/23/2022	Wisconsin Educational, 608-5886006, WI, 53713, US	NYE, CASEY	358.00
02/23/2022	Wisconsin Educational, 608-5886006, WI, 53713, US	NYE, CASEY	358.00
02/23/2022	Cdw Govt #s534469, 800-808-4239, IL, 60061, US	RAVEY, TRACY	3,862.15
02/24/2022	Countryreports, Pleasant Grov, UT, 84062, US	SOUKUP, CORINTHIA	95.00
02/24/2022	Dbc Blick Art Material, 800-447-1892, IL, 61401, US	DALEY, MICHELLE	10.94
02/24/2022	Festival Foods Westo, Weston, WI, 54476, US	MEYER, MELISSA	22.38
02/24/2022	Amzn Mktp US 1b2578792, Amzn.Com/Bill, WA, 98109, US	MULL, AARON	39.95
02/24/2022	Michaels Stores 2735, Wausau, WI, 54401, US	STROIK, MIRANDA	42.48
02/24/2022	Therapy Shoppe, Cedar Springs, MI, 49319, US	JABLONSKI, JAMIE A	46.84

**DC EVEREST AREA SCHOOL DISTRICT
PCARD ACTIVITY
(02/09/2022-02/28/2022)**

Tran Date	Where Used	District Card Name	Amount
02/24/2022	Sams Club #6535, Wausau, WI, 54401, US	JAKUBEK, JACQUE	65.36
02/24/2022	Wsst, 920-9889368, WI, 53523, US	HOFFMAN, AARON	143.00
02/24/2022	Wsst, 920-9889368, WI, 53523, US	HOFFMAN, AARON	145.00
02/24/2022	American Camp Associat, 7653493315, IN, 46151, US	JAKUBEK, JACQUE	195.00
02/24/2022	Samsclub.Com, 888-746-7726, AR, 72712, US	MULLALEY, JESSICA	301.30
02/25/2022	Carquest 2345, Schofield, WI, 54476, US	SUCHOMSKI, JOHN	6.22
02/25/2022	The Home Depot #4931, Wausau, WI, 544010000, US	SEEHAFER, DAWN	12.98
02/25/2022	Festival Foods Westo, Weston, WI, 54476, US	SPETS, MATT	22.85
02/25/2022	Amzn Mktp US 1b1k79il2, Amzn.Com/Bill, WA, 98109, US	RAVEY, TRACY	4.69
02/25/2022	Americinn, 7153866688, WI, 54016, US	JAKUBEK, JACQUE	110.66
02/25/2022	Americinn, 7153866688, WI, 54016, US	JAKUBEK, JACQUE	110.66
02/25/2022	Wsst, 920-9889368, WI, 53523, US	HOFFMAN, AARON	143.00
02/25/2022	Wsst, 920-9889368, WI, 53523, US	HOFFMAN, AARON	143.00
02/25/2022	Cen Century Ma, 800-626-2787, OK, 73110, US	WEGGE, KAREN A	155.84
02/25/2022	Heat & Power Products, Little Chute, WI, 54140, US	HINSON, DERALD	190.96
02/25/2022	American Camp Associat, 7653493315, IN, 46151, US	JAKUBEK, JACQUE	240.00
02/25/2022	Libib.Com, Walnut, CA, 91789, US	GOETSCH, DIANE	74.25
02/28/2022	Agent Fee 89077358904925, Travel Consul, WI, 22201-3862, US	SEEHAFER, DAWN	30.00
02/28/2022	Agent Fee 89077358904936, Travel Consul, WI, 22201-3862, US	SEEHAFER, DAWN	30.00
02/28/2022	Agent Fee 89077358904940, Travel Consul, WI, 22201-3862, US	SEEHAFER, DAWN	30.00
02/28/2022	Agent Fee 89077358904951, Travel Consul, WI, 22201-3862, US	SEEHAFER, DAWN	30.00
02/28/2022	Agent Fee 89077358904962, Travel Consul, WI, 22201-3862, US	SEEHAFER, DAWN	30.00
02/28/2022	Agent Fee 89077358904973, Travel Consul, WI, 22201-3862, US	SEEHAFER, DAWN	30.00
02/28/2022	Agent Fee 89077358904984, Travel Consul, WI, 22201-3862, US	SEEHAFER, DAWN	30.00
02/28/2022	Agent Fee 89077358904995, Travel Consul, WI, 22201-3862, US	SEEHAFER, DAWN	30.00
02/28/2022	Agent Fee 89077358905006, Travel Consul, WI, 22201-3862, US	SEEHAFER, DAWN	30.00
02/28/2022	Agent Fee 89077358905010, Travel Consul, WI, 22201-3862, US	SEEHAFER, DAWN	30.00
02/28/2022	Agent Fee 89077358905021, Travel Consul, WI, 22201-3862, US	SEEHAFER, DAWN	30.00
02/28/2022	Agent Fee 89077358905032, Travel Consul, WI, 22201-3862, US	SEEHAFER, DAWN	30.00
02/28/2022	Agent Fee 89077358905043, Travel Consul, WI, 22201-3862, US	SEEHAFER, DAWN	30.00
02/28/2022	Politos Pizza, Rothschild, WI, 54474, US	SPETS, MATT	100.00
02/28/2022	Delta 00677358904924, Wausau, WI, 30354-1989, US	SEEHAFER, DAWN	127.20
02/28/2022	Delta 00677358904935, Wausau, WI, 30354-1989, US	SEEHAFER, DAWN	127.20
02/28/2022	Delta 00677358904946, Wausau, WI, 30354-1989, US	SEEHAFER, DAWN	127.20
02/28/2022	Delta 00677358904950, Wausau, WI, 30354-1989, US	SEEHAFER, DAWN	127.20
02/28/2022	Delta 00677358904961, Wausau, WI, 30354-1989, US	SEEHAFER, DAWN	127.20
02/28/2022	Delta 00677358904972, Wausau, WI, 30354-1989, US	SEEHAFER, DAWN	127.20
02/28/2022	Delta 00677358904983, Wausau, WI, 30354-1989, US	SEEHAFER, DAWN	127.20
02/28/2022	Delta 00677358904994, Wausau, WI, 30354-1989, US	SEEHAFER, DAWN	127.20
02/28/2022	Delta 00677358905005, Wausau, WI, 30354-1989, US	SEEHAFER, DAWN	127.20
02/28/2022	Delta 00677358905016, Wausau, WI, 30354-1989, US	SEEHAFER, DAWN	127.20
02/28/2022	Delta 00677358905020, Wausau, WI, 30354-1989, US	SEEHAFER, DAWN	127.20
02/28/2022	Delta 00677358905031, Wausau, WI, 30354-1989, US	SEEHAFER, DAWN	127.20
02/28/2022	Delta 00677358905042, Wausau, WI, 30354-1989, US	SEEHAFER, DAWN	127.20

**DC EVEREST AREA SCHOOL DISTRICT
PCARD ACTIVITY
(02/09/2022-02/28/2022)**

Tran Date	Where Used	District Card Name	Amount
02/28/2022	Amzn Mktp US 1i4cm0rd1, Amzn.Com/Bill, WA, 98109, US	MULLALEY, JESSICA	15.99
02/28/2022	Amzn Mktp US 1i7pf8z72, Amzn.Com/Bill, WA, 98109, US	MULL, AARON	19.99
02/28/2022	Samsclub #6535, Wausau, WI, 54401, US	ANGELONI, FAYE	26.33
02/28/2022	American Red Cross, 800-733-2767, DC, 20006, US	WEGGE, KAREN A	45.00
02/28/2022	Jimmy Johns - 1575 - E, Schofield, WI, 54476, US	HOFFMAN, AARON	50.00
02/28/2022	Amazon.Com 1b7gr3ye2 A, Amzn.Com/Bill, WA, 98109, US	RAVEY, TRACY	69.95
02/28/2022	Dollar Tree, Schofield, WI, 54476, US	JAKUBEK, JACQUE	80.00
02/28/2022	Goodwill Weston 190, Weston, WI, 54476, US	JAKUBEK, JACQUE	81.72
02/28/2022	Menards Wausau Wi, Wausau, WI, 54401, US	MULL, AARON	86.58
02/28/2022	Kwik Trip 78700007872, Weston, WI, 54476-0000, US	JASON JABLONSKI	88.77
02/28/2022	Hinterland Brewery, Green Bay, WI, 54304, US	JASON JABLONSKI	113.69
02/28/2022	Flinn Scientific Inc, 800-452-1261, IL, 60510, US	HOFFMAN, AARON	137.76
02/28/2022	Walmart.Com Aa, 800-966-6546, AR, 72716, US	JAKUBEK, JACQUE	170.57
02/28/2022	Viking Electric-Wausau, 612-627-1132, WI, 54403, US	HOFFMAN, AARON	171.66
02/28/2022	Samsclub.Com, 888-746-7726, AR, 72712, US	JAKUBEK, JACQUE	199.96
02/28/2022	Pick N Save 5406, 866-611-1979, WI, 54476, US	STROIK, MIRANDA	273.69
02/28/2022	Samsclub.Com, 888-746-7726, AR, 72712, US	JASON JABLONSKI	320.88
02/28/2022	Samsclub.Com, 888-746-7726, AR, 72712, US	MEYER, MELISSA	344.30
02/28/2022	Consortium For School, Washington, DC, 20005, US	RAVEY, TRACY	349.00
02/28/2022	Olive Garden 0021864, Wausau, WI, 54401, US	ANGELONI, FAYE	519.37
			51,389.37

Account Level		Beginning	2021-22	2021-22	Ending
Fd T Loc Obj Func Prj DeptJob	Fd T Loc Obj Fu Description	Balance	FYTD Debits	FYTD Credits	Balance
10 A 000 000 711000 000 000 000	GENERAL FUND/CL Cash	-3,399,062.23	100,855,656.25	95,626,942.70	1,829,651.32
10 A 000 000 711100 000 000 000	GENERAL FUND/PA Payroll Cash Clearance Account	0.00	24,888,511.15	24,888,511.15	0.00
10 A 000 000 711105 000 000 000	GENERAL FUND/A/ A/P ACH Cash Clearing Account	0.00	0.00	0.00	0.00
10 A 000 000 711200 000 000 000	GENERAL FUND/PE PETTY CASH	980.00	0.00	0.00	980.00
10 A 000 000 712000 000 000 000	GENERAL FUND/IN INVESTMENTS	15,912,308.09	74,194,930.48	82,483,634.12	7,623,604.45
10 A 000 000 712999 000 000 000	GENERAL FUND/WI WISC INVESTMENT ACCOUNT, PMA	500,045.52	1,000,055.19	1,000,000.00	500,100.71
10 A 000 000 713100 000 000 000	GENERAL FUND/TA TAXES RECEIVABLE	7,071,831.85	16,625,205.00	15,804,012.93	7,893,023.92
10 A 000 000 713200 000 000 000	GENERAL FUND/AC ACCOUNTS RECEIVABLE	1,116.83	0.00	1,116.83	0.00
10 A 000 000 713207 000 000 000	GENERAL FUND/SC SCOREBOARDS RECEIVABLE	0.00	0.00	0.00	0.00
10 A 000 000 713208 000 000 000	GENERAL FUND/FO FOUNDATION RECEIVABLE	0.00	16,850.00	0.00	16,850.00
10 A 000 000 713210 000 000 000	GENERAL FUND/TR TRACK RENOVATION PROJECT	0.00	0.00	0.00	0.00
10 A 000 000 714100 000 000 000	GENERAL FUND/DU Due From Other Funds	0.00	0.00	3,131.44	-3,131.44
10 A 000 000 715100 000 000 000	GENERAL FUND/DU DUE FROM LOCAL GOVERNMENTS	0.00	0.00	0.00	0.00
10 A 000 000 715200 000 000 000	GENERAL FUND/OT OTHER WI DISTRICTS	17,171.88	0.00	17,171.88	0.00
10 A 000 000 715500 000 000 000	GENERAL FUND/DU DUE FROM STATE GOVERNMENT	840,285.27	0.00	840,285.27	0.00
10 A 000 000 715600 000 000 000	GENERAL FUND/DU DUE FROM FED GOVERNMENT	1,188,267.12	0.00	1,188,267.12	0.00
10 A 000 000 716000 000 000 000	GENERAL FUND/IN INVENTORY	53,684.08	0.00	53,684.08	0.00
10 A 000 000 717000 000 000 000	GENERAL FUND/PR PREPAID EXPENSE	161,953.85	8,035.51	111,281.60	58,707.76
10 A 000 000 717001 000 000 000	GENERAL FUND/PR PREPAID EXPENSE	0.00	0.00	0.00	0.00
10 A 000 000 751000 000 000 000	GENERAL FUND/FI FIXED ASSETS-SITES	0.00	0.00	0.00	0.00
10 A 000 000 753000 000 000 000	GENERAL FUND/FI FIXED ASSETS-BUILDINGS	0.00	0.00	0.00	0.00
10 A 000 000 754000 000 000 000	GENERAL FUND/FI FIXED ASSETS-EQUIPMENT	0.00	0.00	0.00	0.00
10 A 000 000 754100 000 000 000	GENERAL FUND/EQ FIXED ASSETS-ACCUM DEPRECIATN	0.00	0.00	0.00	0.00
10 L 000 000 000000 000 000 000	GENERAL FUND/N/	0.00	0.00	0.00	0.00
10 L 000 000 811100 000 000 000	GENERAL FUND/TE TEMPORARY NOTES PAYABLE	0.00	5,900,000.00	5,900,000.00	0.00
10 L 000 000 811200 000 000 000	GENERAL FUND/AC ACCOUNTS PAYABLE	-820,391.69	15,878,924.75	15,058,828.06	-295.00
10 L 000 000 811555 000 000 000	GENERAL FUND/AP AP P-CARD	0.00	0.00	0.00	0.00
10 L 000 000 811558 000 000 000	GENERAL FUND/AP AP STAPLES	0.00	0.00	0.00	0.00
10 L 000 000 811610 000 000 000	GENERAL FUND/ME MEDICARE TAX	-53,654.16	961,270.59	907,616.43	0.00
10 L 000 000 811611 000 000 000	GENERAL FUND/FI SOCIAL SECURITY TAX	-229,415.26	4,097,811.84	3,868,396.58	0.00
10 L 000 000 811612 000 000 000	GENERAL FUND/FE FEDERAL INCOME TAX	0.00	2,260,049.20	2,260,049.20	0.00
10 L 000 000 811613 000 000 000	GENERAL FUND/ST STATE INCOME TAX	-84,371.23	1,447,282.85	1,362,911.62	0.00
10 L 000 000 811620 000 000 000	GENERAL FUND/RE RETIREMENT DEDUCTION	-718,512.05	4,232,677.31	3,946,499.00	-432,333.74
10 L 000 000 811622 000 000 000	GENERAL FUND/HD HDHP - 4K / 8K	0.00	0.00	0.00	0.00
10 L 000 000 811624 000 000 000	GENERAL FUND/HD HDHP - 40 PLAN	0.00	0.00	0.00	0.00
10 L 000 000 811626 000 000 000	GENERAL FUND/HS HSA - EMPLOYEE DEDUCTIONS	0.00	0.00	0.00	0.00
10 L 000 000 811628 000 000 000	GENERAL FUND/HS HSA - EMPLOYER CONTRIBUTIONS	0.00	0.00	0.00	0.00
10 L 000 000 811630 000 000 000	GENERAL FUND/DE DENTAL - PPO CONTRIBUTIONS	0.00	0.00	0.00	0.00
10 L 000 000 811631 000 000 000	GENERAL FUND/HE HEALTH INSURANCE DEDUCT	0.00	0.00	0.00	0.00
10 L 000 000 811632 000 000 000	GENERAL FUND/DE DENTAL INSURANCE DEDUCT	0.00	0.00	0.00	0.00

Fd T Loc		Obj Func		Prj DeptJob		Fd T Loc Obj Fu		Account Level	Beginning	2021-22	2021-22	Ending	
								Description	Balance	FYTD Debits	FYTD Credits	Balance	
10	L	000	000	811633	000	000	000	GENERAL FUND/DI	DISABILITY INS DEDUCTION	-10,241.42	103,079.09	94,306.63	-1,468.96
10	L	000	000	811634	000	000	000	GENERAL FUND/SP	SPOUSE/DEP'T LIFE INSURANCE	-1,997.45	8,238.33	8,391.62	-2,150.74
10	L	000	000	811635	000	000	000	GENERAL FUND/DE	DEPENDENT CARE - CHPT125	-1,817.99	82,710.85	91,307.34	-10,414.48
10	L	000	000	811636	000	000	000	GENERAL FUND/DE	DENTAL-PPO CHAPTER 125	0.00	0.00	0.00	0.00
10	L	000	000	811637	000	000	000	GENERAL FUND/HE	HEALTH-CHAPTER 125	0.00	0.00	0.00	0.00
10	L	000	000	811638	000	000	000	GENERAL FUND/DE	DENTAL-CHAPTER 125	0.00	0.00	0.00	0.00
10	L	000	000	811639	000	000	000	GENERAL FUND/AD	ADDITIONAL LIFE INSURANCE	-877.43	63,980.91	65,927.17	-2,823.69
10	L	000	000	811640	000	000	000	GENERAL FUND/UN	UNITED WAY	0.00	12,794.48	12,794.48	0.00
10	L	000	000	811641	000	000	000	GENERAL FUND/OT	OTHER MEDICAL - CHPT 125	0.00	0.00	0.00	0.00
10	L	000	000	811642	000	000	000	GENERAL FUND/EB	EBC - FLEX CLAIMS TAIL	0.00	0.00	0.00	0.00
10	L	000	000	811643	000	000	000	GENERAL FUND/HE	HEALTH INS. - SELF PAY - COBRA	0.00	5,582.12	101,740.20	-96,158.08
10	L	000	000	811644	000	000	000	GENERAL FUND/DE	DENTAL INS. - SELF PAY - COBRA	0.00	389.69	11,370.59	-10,980.90
10	L	000	000	811645	000	000	000	GENERAL FUND/LI	LIFE INS - EMPLOYER CONTRIBUTI	-20,417.77	70,218.58	65,728.42	-15,927.61
10	L	000	000	811647	000	000	000	GENERAL FUND/LI	LIMITED FLEX PLAN-CHAPTER 125	-1,371.07	1.00	1.00	-1,371.07
10	L	000	000	811648	000	000	000	GENERAL FUND/SU	SUPPLEMENTAL LIFE INSURANCE	-2,878.89	30,660.72	31,877.72	-4,095.89
10	L	000	000	811650	000	000	000	GENERAL FUND/UN	UNION DUES DEDUCTION	0.00	0.00	0.00	0.00
10	L	000	000	811652	000	000	000	GENERAL FUND/GR	GREENHECK FIELDHOUSE MEMBERSHP	0.00	130.25	130.25	0.00
10	L	000	000	811655	000	000	000	GENERAL FUND/V	V VISION PLAN (DELTA)	63.14	32,466.01	28,964.21	3,564.94
10	L	000	000	811656	000	000	000	GENERAL FUND/V	V SHORT TERM DISABILITY	7,478.79	50,639.24	51,059.55	7,058.48
10	L	000	000	811665	000	000	000	GENERAL FUND/RO	ROTH 403(B)	0.00	59,874.62	59,874.62	0.00
10	L	000	000	811670	000	000	000	GENERAL FUND/TS	TSA'S	0.00	705,664.92	705,664.92	0.00
10	L	000	000	811673	000	000	000	GENERAL FUND/RE	RETIREE HEALTH	0.00	0.00	7,068.02	-7,068.02
10	L	000	000	811674	000	000	000	GENERAL FUND/RE	RETIREE DENTAL	0.00	0.00	0.00	0.00
10	L	000	000	811675	000	000	000	GENERAL FUND/RE	RETIREE LIFE	0.00	0.00	0.00	0.00
10	L	000	000	811697	000	000	000	GENERAL FUND/CH	CHAMBER GIFT CERTIFICATES	0.00	7,289.97	7,289.97	0.00
10	L	000	000	811699	000	000	000	GENERAL FUND/MI	MISCELLANEOUS DEDUCTION	0.00	43,910.19	43,910.19	0.00
10	L	000	000	811700	000	000	000	GENERAL FUND/IN	INTEREST PAYABLE	0.00	0.00	0.00	0.00
10	L	000	000	811810	000	000	000	GENERAL FUND/NE	NET PAYROLL PAYABLE (CHECKS)	0.00	0.00	0.00	0.00
10	L	000	000	811815	000	000	000	GENERAL FUND/NE	NET EFT PAYABLE	0.00	44,936,001.74	44,936,001.74	0.00
10	L	000	000	811820	000	000	000	GENERAL FUND/VO	VOUCHERS PAYABLE	-3,719,974.79	3,719,974.79	0.00	0.00
10	L	000	000	812000	000	000	000	GENERAL FUND/DU	Due To Other Funds	-4,051,105.45	4,357,259.52	306,154.07	0.00
10	L	000	000	815100	000	000	000	GENERAL FUND/SE	SELF FUNDED PREMIUM DEPOSITS	0.00	0.00	0.00	0.00
10	L	000	000	815901	000	000	000	GENERAL FUND/OP	OPEB 73	0.00	0.00	745,801.00	-745,801.00
10	L	000	000	816000	000	000	000	GENERAL FUND/DE	DEFERRED REVENUES	0.00	0.00	0.00	0.00
10	L	000	000	816200	000	000	000	GENERAL FUND/DE	DEFERRED REVENUE STATE AID	0.00	0.00	0.00	0.00
10	L	000	000	816903	000	000	000	GENERAL FUND/DE	DEFERRED REVENUE-VARIOUS CAMPS	0.00	0.00	0.00	0.00
10	L	000	000	816905	000	000	000	GENERAL FUND/DE	DEFERRED REVENUE-MISC. ICE USE	0.00	0.00	0.00	0.00
10	L	000	000	816909	000	000	000	GENERAL FUND/DE	DEFERRED REVENUE H.S. HOCKEY	0.00	0.00	0.00	0.00
10	L	000	000	816910	000	000	000	GENERAL FUND/DE	DEF. REV. - IN TECH	0.00	0.00	0.00	0.00
10	L	000	000	816999	000	000	000	GENERAL FUND/OT	DEFERRED REVENUE- OTHER GRANTS	0.00	0.00	0.00	0.00

Account Level		Beginning	2021-22	2021-22	Ending
Fd T Loc Obj Func Prj DeptJob	Fd T Loc Obj Fu Description	Balance	FYTD Debits	FYTD Credits	Balance
10 L 000 000 817100 000 000 000	GENERAL FUND/HE HEALTH-CLAIMS PAYABLE	0.00	0.00	0.00	0.00
10 L 000 000 817101 000 000 000	GENERAL FUND/SE HEALTH INS. PREMIUM PAYABLE	-1,246,116.08	8,103,552.88	7,333,568.34	-476,131.54
10 L 000 000 817150 000 000 000	GENERAL FUND/HR HRA PAYABLE	0.00	0.00	0.00	0.00
10 L 000 000 817200 000 000 000	GENERAL FUND/DE DENTAL-CLAIMS PAYABLE	-55,000.00	715,446.76	602,999.96	57,446.80
10 L 000 000 819107 000 000 000	GENERAL FUND/CO CONF ROOM A - ED IMPROVEMENT	0.00	0.00	0.00	0.00
10 L 000 000 842300 000 000 000	GENERAL FUND/LO LONG TERM BONDS PAYABLE	0.00	0.00	0.00	0.00
10 L 000 000 842350 000 000 000	GENERAL FUND/38 38 FUND TAXABLE BONDS	0.00	0.00	0.00	0.00
10 Q 000 000 000000 000 000 000	GENERAL FUND/N/	0.00	0.00	0.00	0.00
10 Q 000 000 911000 000 000 000	GENERAL FUND/FI FIXED ASSETS - L.T.D.	0.00	0.00	0.00	0.00
10 Q 000 000 912000 000 000 000	GENERAL FUND/FI FIXED ASSETS - TAX LEVY	0.00	0.00	0.00	0.00
10 Q 000 000 914000 000 000 000	GENERAL FUND/FI FIXED ASSETS-ACCUM DEPRECIATIO	0.00	0.00	0.00	0.00
10 Q 000 000 916000 000 000 000	GENERAL FUND/FI FIXED ASSETS - DONATIONS	0.00	0.00	0.00	0.00
10 Q 000 000 931000 000 000 000	GENERAL FUND/FU FUND BALANCE-RESERVED	0.00	2,317,599.69	2,594,063.95	-276,464.26
10 Q 000 000 931700 000 000 000	GENERAL FUND/FU FUND BALANCE - L.T.D.	0.00	0.00	0.00	0.00
10 Q 000 000 932000 000 000 000	GENERAL FUND/FU FUND BALANCE - CASH FLOW	0.00	0.00	0.00	0.00
10 Q 000 000 936120 000 000 000	GENERAL FUND/Co CONT OBLIG-RESTRICTED FUND BAL	0.00	0.00	0.00	0.00
10 Q 000 000 936130 000 000 000	GENERAL FUND/UN UNSPENT COMMON SCHOOL LIBRARY	-12,490.23	396,993.64	188,972.21	195,531.20
10 Q 000 000 936320 000 000 000	GENERAL FUND/De DEBT SERVICE RETIREMENT	0.00	0.00	0.00	0.00
10 Q 000 000 936500 000 000 000	GENERAL FUND/Fo FOOD SERVICE FUND BALANCE	0.00	0.00	0.00	0.00
10 Q 000 000 936900 000 000 000	GENERAL FUND/FD FUND BALANCE-RESTRICTED OTHER	0.00	0.00	0.00	0.00
10 Q 000 000 938900 000 000 000	GENERAL FUND/As ASSIGNED FUND BALANCE	0.00	0.00	0.00	0.00
10 Q 000 000 939200 000 000 000	GENERAL FUND/CA WORKING CAPITAL (CASH FLOW)	-11,325,491.23	45,437,554.79	50,211,966.72	-16,099,903.16
10 Q 000 000 939900 000 000 000	GENERAL FUND/Un UNASSIGNED FUND BALANCE	0.00	0.00	0.00	0.00
10 - - - - -		0.00	363,629,274.90	363,629,274.90	0.00

Fd T Loc		Obj Func		Prj DeptJob		Fd T Loc Obj Fu		Account Level	Beginning	2021-22	2021-22	Ending
								Description	Balance	FYTD Debits	FYTD Credits	Balance
27	A	000	000	711000	000	000	000	SPECIAL EDUCATI CASH	470,334.87	2,566,879.34	7,783,289.14	-4,746,074.93
27	A	000	000	711100	000	000	000	SPECIAL EDUCATI PAYROLL CLEARANCE ACCOUNT	0.00	7,222,771.59	7,222,771.59	0.00
27	A	000	000	711105	000	000	000	SPECIAL EDUCATI A/P ACH CASH ACCOUNT INTERCITY	0.00	0.00	0.00	0.00
27	A	000	000	712000	000	000	000	SPECIAL EDUCATI INVESTMENTS	0.00	2,368,062.89	2,368,062.89	0.00
27	A	000	000	713200	000	000	000	SPECIAL EDUCATI ACCOUNTS RECEIVABLE	0.00	0.00	0.00	0.00
27	A	000	000	714100	000	000	000	SPECIAL EDUCATI Due From Other Funds	0.00	0.00	0.00	0.00
27	A	000	000	715420	000	000	000	SPECIAL EDUCATI DUE FROM CESA	0.00	0.00	0.00	0.00
27	A	000	000	715500	000	000	000	SPECIAL EDUCATI DUE FROM STATE GOVERNMENT	0.00	0.00	0.00	0.00
27	A	000	000	715600	000	000	000	SPECIAL EDUCATI DUE FROM FED GOVERNMENT	622,138.11	39,972.99	662,111.10	0.00
27	L	000	000	000000	000	000	000	SPECIAL EDUCATI	0.00	0.00	0.00	0.00
27	L	000	000	811200	000	000	000	SPECIAL EDUCATI ACCOUNTS PAYABLE	-57,645.69	765,864.89	708,219.20	0.00
27	L	000	000	811558	000	000	000	SPECIAL EDUCATI AP STAPLES	0.00	0.00	0.00	0.00
27	L	000	000	811610	000	000	000	SPECIAL EDUCATI MEDICARE TAX	-10,147.07	10,147.07	0.00	0.00
27	L	000	000	811611	000	000	000	SPECIAL EDUCATI SOCIAL SECURITY TAX	-43,387.32	43,387.32	0.00	0.00
27	L	000	000	811620	000	000	000	SPECIAL EDUCATI RETIREMENT DEDUCTION	-47,919.71	47,919.71	0.00	0.00
27	L	000	000	811628	000	000	000	SPECIAL EDUCATI HSA - EMPLOYER CONTRIBUTIONS	0.00	0.00	0.00	0.00
27	L	000	000	811630	000	000	000	SPECIAL EDUCATI DENTAL - PPO CONTRIBUTION	0.00	0.00	0.00	0.00
27	L	000	000	811633	000	000	000	SPECIAL EDUCATI DISABILITY INS DEDUCTION	-2,387.45	2,387.45	0.00	0.00
27	L	000	000	811645	000	000	000	SPECIAL EDUCATI LIFE INS - EMPLOYER CONTRIBUTI	-1,171.37	1,171.37	0.00	0.00
27	L	000	000	811815	000	000	000	SPECIAL EDUCATI NET EFT PAYABLE	0.00	9,204,016.53	9,204,016.53	0.00
27	L	000	000	811820	000	000	000	SPECIAL EDUCATI VOUCHERS PAYABLE	-709,923.96	709,923.96	0.00	0.00
27	L	000	000	812000	000	000	000	SPECIAL EDUCATI Due To Other Funds	0.00	0.00	0.00	0.00
27	L	000	000	815100	000	000	000	SPECIAL EDUCATI SELF FUNDED PREMIUM DEPOSITS	0.00	0.00	0.00	0.00
27	L	000	000	817101	000	000	000	SPECIAL EDUCATI SECURITY PREMIUM PAYABLE	-202,754.97	202,754.97	0.00	0.00
27	L	000	000	817150	000	000	000	SPECIAL EDUCATI HRA PAYABLE	0.00	0.00	0.00	0.00
27	L	000	000	817200	000	000	000	SPECIAL EDUCATI DENTAL - CLAIMS PAYABLE	-17,135.44	17,135.44	0.00	0.00
27	Q	000	000	000000	000	000	000	SPECIAL EDUCATI	0.00	0.00	0.00	0.00
27	Q	000	000	931000	000	000	000	SPECIAL EDUCATI FUND BALANCE - RESERVED	0.00	208,393.89	229,992.91	-21,599.02
27	Q	000	000	932000	000	000	000	SPECIAL EDUCATI FUND BALANCE - CASH FLOW	0.00	0.00	0.00	0.00
27	Q	000	000	936120	000	000	000	SPECIAL EDUCATI CONT OBLIG-RESTRICTED FUND BAL	0.00	0.00	0.00	0.00
27	Q	000	000	936320	000	000	000	SPECIAL EDUCATI DEBT SERVICE RETIREMENT	0.00	0.00	0.00	0.00
27	Q	000	000	936500	000	000	000	SPECIAL EDUCATI FOOD SERVICE FUND BALANCE	0.00	0.00	0.00	0.00
27	Q	000	000	936900	000	000	000	SPECIAL EDUCATI FUND BALANCE-RESTRICTED OTHER	0.00	0.00	0.00	0.00
27	Q	000	000	938900	000	000	000	SPECIAL EDUCATI ASSIGNED FUND BALANCE	0.00	0.00	0.00	0.00
27	Q	000	000	939200	000	000	000	SPECIAL EDUCATI WORKING CAPITAL (CASH FLOW)	0.00	0.00	0.00	0.00
27	Q	000	000	939900	000	000	000	SPECIAL EDUCATI UNASSIGNED FUND BALANCE	0.00	8,259,752.00	3,492,078.05	4,767,673.95
27	-	-	-	-	-	-	-		0.00	31,670,541.41	31,670,541.41	0.00

Account Level		Beginning	2021-22	2021-22	Ending
Fd T Loc Obj Func Prj DeptJob	Fd T Loc Obj Fu Description	Balance	FYTD Debits	FYTD Credits	Balance
50 A 000 000 711000 000 000 000	FOOD SERVICE FU CASH	1,655,206.81	2,316,056.97	2,186,358.95	1,784,904.83
50 A 000 000 711100 000 000 000	FOOD SERVICE FU PAYROLL CLEARANCE ACCOUNT	0.00	921,402.09	921,402.09	0.00
50 A 000 000 711105 000 000 000	FOOD SERVICE FU A/P ACH CASH ACCOUNT INTERCITY	0.00	0.00	0.00	0.00
50 A 000 000 711200 000 000 000	FOOD SERVICE FU PETTY CASH	93.00	0.00	0.00	93.00
50 A 000 000 712000 000 000 000	FOOD SERVICE FU INVESTMENTS	0.00	2,128,333.07	2,128,333.07	0.00
50 A 000 000 713200 000 000 000	FOOD SERVICE FU ACCOUNTS RECEIVABLE	81.75	0.00	81.75	0.00
50 A 000 000 714100 000 000 000	FOOD SERVICE FU Due From Other Funds	0.00	0.00	0.00	0.00
50 A 000 000 715500 000 000 000	FOOD SERVICE FU DUE FROM STATE GOVERNMENT	0.00	0.00	0.00	0.00
50 A 000 000 715600 000 000 000	FOOD SERVICE FU DUE FROM FEDERAL FUNDS	115,013.15	0.00	115,013.15	0.00
50 L 000 000 000000 000 000 000	FOOD SERVICE FU	0.00	0.00	0.00	0.00
50 L 000 000 811200 000 000 000	FOOD SERVICE FU ACCOUNTS PAYABLE	-42,378.75	1,163,857.74	1,121,478.99	0.00
50 L 000 000 811558 000 000 000	FOOD SERVICE FU AP STAPLES	0.00	0.00	0.00	0.00
50 L 000 000 811610 000 000 000	FOOD SERVICE FU MEDICARE TAX	-316.52	316.52	0.00	0.00
50 L 000 000 811611 000 000 000	FOOD SERVICE FU SOCIAL SECURITY TAX	-1,353.46	1,353.46	0.00	0.00
50 L 000 000 811620 000 000 000	FOOD SERVICE FU RETIREMENT DEDUCTION	-1,465.73	1,465.73	0.00	0.00
50 L 000 000 811630 000 000 000	FOOD SERVICE FU DENTAL PPO PLAN	0.00	0.00	0.00	0.00
50 L 000 000 811633 000 000 000	FOOD SERVICE FU DISABILITY INS DEDUCTION	0.00	0.00	0.00	0.00
50 L 000 000 811645 000 000 000	FOOD SERVICE FU LIFE INS - EMPLOYER CONTRIBUTI	0.00	0.00	0.00	0.00
50 L 000 000 811815 000 000 000	FOOD SERVICE FU NET EFT PAYABLE	0.00	969,295.82	969,295.82	0.00
50 L 000 000 811820 000 000 000	FOOD SERVICE FU VOUCHERS PAYABLE	-22,359.58	22,359.58	0.00	0.00
50 L 000 000 812000 000 000 000	FOOD SERVICE FU Due To Other Funds	-85,920.82	85,920.82	279.28	-279.28
50 L 000 000 815000 000 000 000	FOOD SERVICE FU DEPOSITS PAYABLE-FAMILY BALANC	0.00	0.00	0.00	0.00
50 L 000 000 815100 000 000 000	FOOD SERVICE FU SELF FUNDED PREMIUM DEPOSITS	0.00	0.00	0.00	0.00
50 L 000 000 815300 000 000 000	FOOD SERVICE FU DUE TO STATE	0.00	0.00	0.00	0.00
50 L 000 000 815900 000 000 000	FOOD SERVICE FU Other Deposits Payable	-122,382.86	0.00	0.00	-122,382.86
50 L 000 000 817101 000 000 000	FOOD SERVICE FU SECURITY PREMIUM PAYABLE	0.00	0.00	0.00	0.00
50 L 000 000 817150 000 000 000	FOOD SERVICE FU HRA PAYABLE	0.00	0.00	0.00	0.00
50 L 000 000 817200 000 000 000	FOOD SERVICE FU DENTAL-CLAIMS PAYABLE	0.00	0.00	0.00	0.00
50 Q 000 000 000000 000 000 000	FOOD SERVICE FU	0.00	0.00	0.00	0.00
50 Q 000 000 931000 000 000 000	FOOD SERVICE FU FUND BALANCE - RESERVED	0.00	177,864.13	314,443.03	-136,578.90
50 Q 000 000 932000 000 000 000	FOOD SERVICE FU FUND BALANCE - CASH FLOW	0.00	0.00	0.00	0.00
50 Q 000 000 936120 000 000 000	FOOD SERVICE FU CONT OBLIG-RESTRICTED FUND BAL	0.00	0.00	0.00	0.00
50 Q 000 000 936320 000 000 000	FOOD SERVICE FU DEBT SERVICE RETIREMENT	0.00	0.00	0.00	0.00
50 Q 000 000 936500 000 000 000	FOOD SERVICE FU FOOD SERVICE FUND BALANCE	-1,494,216.99	2,389,752.53	2,421,292.33	-1,525,756.79
50 Q 000 000 936900 000 000 000	FOOD SERVICE FU FUND BALANCE-RESTRICTED OTHER	0.00	0.00	0.00	0.00
50 Q 000 000 938900 000 000 000	FOOD SERVICE FU ASSIGNED FUND BALANCE	0.00	0.00	0.00	0.00
50 Q 000 000 939200 000 000 000	FOOD SERVICE FU WORKING CAPITAL (CASH FLOW)	0.00	0.00	0.00	0.00
50 Q 000 000 939900 000 000 000	FOOD SERVICE FU UNASSIGNED FUND BALANCE	0.00	0.00	0.00	0.00
50 - - - - -		0.00	10,177,978.46	10,177,978.46	0.00

Account Level		Beginning	2021-22	2021-22	Ending
Fd T Loc Obj Func Prj DeptJob	Fd T Loc Obj Fu Description	Balance	FYTD Debits	FYTD Credits	Balance
80 A 000 000 711000 000 000 000	COMMUNITY SERVI CASH	-58,335.57	1,614,198.86	1,255,380.50	300,482.79
80 A 000 000 711001 000 000 000	COMMUNITY SERVI COMM. SERV. MINIMUM BALANCE RQ	250.00	0.00	0.00	250.00
80 A 000 000 711100 000 000 000	COMMUNITY SERVI PAYROLL CLEARANCE ACCOUNT	0.00	576,478.84	576,478.84	0.00
80 A 000 000 711105 000 000 000	COMMUNITY SERVI A/P ACH CASH ACCOUNT INTERCITY	0.00	0.00	0.00	0.00
80 A 000 000 711200 000 000 000	COMMUNITY SERVI PETTY CASH	1,030.00	0.00	0.00	1,030.00
80 A 000 000 711300 000 000 000	COMMUNITY SERVI HOLDING ACCOUNT - CASH	0.00	0.00	0.00	0.00
80 A 000 000 712000 000 000 000	COMMUNITY SERVI INVESTMENTS	0.00	63,908.18	63,908.18	0.00
80 A 000 000 713100 000 000 000	COMMUNITY SERVI TAXES RECEIVABLE	0.00	375,000.00	375,000.00	0.00
80 A 000 000 713200 000 000 000	COMMUNITY SERVI ACCOUNTS RECEIVABLE	115,684.79	0.00	115,684.79	0.00
80 A 000 000 713205 000 000 000	COMMUNITY SERVI RECEIVABLES - UNCOLLECTED GHF	11,538.90	350.00	11,603.90	285.00
80 A 000 000 714100 000 000 000	COMMUNITY SERVI Due From Other Funds	42,389.45	309,564.79	348,543.52	3,410.72
80 A 000 000 715600 000 000 000	COMMUNITY SERVI DUE FROM FEDERAL GOVERNMENT	1,804.40	0.00	1,804.40	0.00
80 L 000 000 000000 000 000 000	COMMUNITY SERVI	0.00	0.00	0.00	0.00
80 L 000 000 811200 000 000 000	COMMUNITY SERVI ACCOUNTS PAYABLE	-37,372.44	303,195.74	265,823.30	0.00
80 L 000 000 811225 000 000 000	COMMUNITY SERVI CMTY ED CK ACCT PAYABLE	0.00	0.00	0.00	0.00
80 L 000 000 811558 000 000 000	COMMUNITY SERVI AP STAPLES	0.00	0.00	0.00	0.00
80 L 000 000 811610 000 000 000	COMMUNITY SERVI MEDICARE TAX	-668.04	668.04	0.00	0.00
80 L 000 000 811611 000 000 000	COMMUNITY SERVI SOCIAL SECURITY TAX	-2,856.70	2,856.70	0.00	0.00
80 L 000 000 811620 000 000 000	COMMUNITY SERVI RETIREMENT DEDUCTION	-1,472.88	1,472.88	0.00	0.00
80 L 000 000 811628 000 000 000	COMMUNITY SERVI HSA - EMPLOYER CONTRIBUTIONS	0.00	0.00	0.00	0.00
80 L 000 000 811630 000 000 000	COMMUNITY SERVI DENTAL - PPO CONTRIBUTION	0.00	0.00	0.00	0.00
80 L 000 000 811633 000 000 000	COMMUNITY SERVI DISABILITY INSURANCE	0.00	0.00	0.00	0.00
80 L 000 000 811645 000 000 000	COMMUNITY SERVI LIFE INS - EMPLOYER CONTRIBUTI	0.00	0.00	0.00	0.00
80 L 000 000 811815 000 000 000	COMMUNITY SERVI NET EFT PAYABLE	0.00	673,724.94	673,724.94	0.00
80 L 000 000 811820 000 000 000	COMMUNITY SERVI VOUCHERS PAYABLE	-46,124.24	46,124.24	0.00	0.00
80 L 000 000 812000 000 000 000	COMMUNITY SERVI Due To Other Funds	0.00	0.00	0.00	0.00
80 L 000 000 816900 000 000 000	COMMUNITY SERVI DEFER.REV.-SCHL.AGE CARE	-1,320.00	1,320.00	30.00	-30.00
80 L 000 000 816901 000 000 000	COMMUNITY SERVI DEFERRED REV.-YOUTH ACTIV.FEES	-21,630.82	21,630.82	104.00	-104.00
80 L 000 000 816902 000 000 000	COMMUNITY SERVI DEFER.REV.-ADULT & FAMILY FEES	-1,039.20	1,039.20	0.00	0.00
80 L 000 000 816903 000 000 000	COMMUNITY SERVI DEFERRED REVENUE-VARIOUS CAMPS	-34,615.17	34,615.17	776.00	-776.00
80 L 000 000 816904 000 000 000	COMMUNITY SERVI DEFERRED REVENUE PRESCHOOL FEE	0.00	0.00	0.00	0.00
80 L 000 000 816905 000 000 000	COMMUNITY SERVI DEFERRED REVENUE-OTHER ICE USE	-5,264.64	5,264.64	0.00	0.00
80 L 000 000 816906 000 000 000	COMMUNITY SERVI Deferred Revenue - Care Corner	0.00	0.00	0.00	0.00
80 L 000 000 816907 000 000 000	COMMUNITY SERVI DEFERRED REVENUE-POOL ACTIVITY	0.00	0.00	0.00	0.00
80 L 000 000 816908 000 000 000	COMMUNITY SERVI DEF.REV.-GFH BUILDING RENTAL	-2,355.50	2,355.50	0.00	0.00
80 L 000 000 816909 000 000 000	COMMUNITY SERVI DEF.REV.- H.S. HOCKEY	-900.00	900.00	0.00	0.00
80 L 000 000 816911 000 000 000	COMMUNITY SERVI DEF.REV.-MEMBERSHIPS	-3,411.38	3,411.38	0.00	0.00
80 L 000 000 816913 000 000 000	COMMUNITY SERVI DEFERRED REVENUE-GHF CONCESSIO	-2,799.38	2,799.38	0.00	0.00
80 L 000 000 817101 000 000 000	COMMUNITY SERVI SECURITY PREMIUM PAYABLE	0.00	0.00	0.00	0.00
80 L 000 000 817200 000 000 000	COMMUNITY SERVI DENTAL CLAIMS PAYABLE	0.00	0.00	0.00	0.00

Fd T		Loc Obj		Func		Prj DeptJob		Account Level		Beginning	2021-22		Ending
Fd T		Loc Obj		Func		Prj DeptJob		Description		Balance	FYTD Debits	FYTD Credits	Balance
80	Q	000	000	0000000	000	000	000	COMMUNITY SERVI		0.00	0.00	0.00	0.00
80	Q	000	000	931000	000	000	000	COMMUNITY SERVI	FUND BALANCE - RESERVED	0.00	2,110.83	2,110.83	0.00
80	Q	000	000	931896	000	000	000	COMMUNITY SERVI	TOURNAMENT ACTIVITY	0.00	0.00	0.00	0.00
80	Q	000	000	932000	000	000	000	COMMUNITY SERVI	FUND BALANCE - CASH FLOW	0.00	0.00	0.00	0.00
80	Q	000	000	936120	000	000	000	COMMUNITY SERVI	CONT OBLIG-RESTRICTED FUND BAL	0.00	0.00	0.00	0.00
80	Q	000	000	936320	000	000	000	COMMUNITY SERVI	DEBT SERVICE RETIREMENT	0.00	0.00	0.00	0.00
80	Q	000	000	936500	000	000	000	COMMUNITY SERVI	FOOD SERVICE FUND BALANCE	0.00	0.00	0.00	0.00
80	Q	000	000	936900	000	000	000	COMMUNITY SERVI	FUND BALANCE-RESTRICTED OTHER	47,468.42	910,416.39	1,262,433.32	-304,548.51
80	Q	000	000	938900	000	000	000	COMMUNITY SERVI	ASSIGNED FUND BALANCE	0.00	0.00	0.00	0.00
80	Q	000	000	939200	000	000	000	COMMUNITY SERVI	WORKING CAPITAL (CASH FLOW)	0.00	0.00	0.00	0.00
80	Q	000	000	939900	000	000	000	COMMUNITY SERVI	UNASSIGNED FUND BALANCE	0.00	0.00	0.00	0.00
80	-	---	---	-----	---	---	---			0.00	4,953,406.52	4,953,406.52	0.00

Account Level		Beginning	2021-22	2021-22	Ending
Fd T Loc Obj Func	Prj DeptJob Fd T Loc Obj Fu Description	Balance	FYTD Debits	FYTD Credits	Balance
Grand Asset Totals		25,325,811.92	238,092,223.19	248,153,866.98	15,264,168.13
Grand Liability Totals		-12,541,081.89	112,238,540.21	101,559,980.96	-1,862,522.64
Grand Equity Totals		-12,784,730.03	60,100,437.89	60,717,353.35	-13,401,645.49
Grand Totals		0.00	410,431,201.29	410,431,201.29	0.00

Number of Accounts: 228

***** End of report *****

BATCH	DESCRIPTION	FISCAL YEAR	POST DATE	BATCH ORIGIN	STATUS
21-00132	to cover reimbursement for mileage for WAFCS	2021-2022	03/08/2022	Submit Transfer	History

LINE	NAME/PROJ	DESCRIPTION/ADDITIONAL DESCRIPTION	ACCOUNT/REFERENCE	QUICK KEY	ENTRY DATE	DEBIT AMOUNT	CREDIT AMOUNT
1		to cover reimbursement for mileage for WAFCS conference for Miranda Stroik	10 E 400 341 256770 000 135 000		03/08/2022	0.00	167.04
2		to cover reimbursement for mileage for WAFCS conference for Miranda Stroik	10 E 400 342 135000 000 135 000		03/08/2022	167.04	0.00
TOTALS						167.04	167.04

BATCH	DESCRIPTION	FISCAL YEAR	POST DATE	BATCH ORIGIN	STATUS
21-00131	to cover Miranda Stroiks hotel for conference	2021-2022	03/07/2022	Submit Transfer	History

LINE	NAME/PROJ	DESCRIPTION/ADDITIONAL DESCRIPTION	ACCOUNT/REFERENCE	QUICK KEY	ENTRY DATE	DEBIT AMOUNT	CREDIT AMOUNT
1		to cover Miranda Stroiks hotel for conference (Stoney Creek)	10 E 400 411 135000 000 135 000		03/07/2022	0.00	22.00
2		to cover Miranda Stroiks hotel for conference (Stoney Creek)	10 E 400 342 135000 000 135 000		03/07/2022	22.00	0.00
TOTALS						22.00	22.00

BATCH	DESCRIPTION	FISCAL YEAR	POST DATE	BATCH ORIGIN	STATUS
21-00130	Transfer for technology	2021-2022	03/03/2022	Submit Transfer	History

LINE	NAME/PROJ	DESCRIPTION/ADDITIONAL DESCRIPTION	ACCOUNT/REFERENCE	QUICK KEY	ENTRY DATE	DEBIT AMOUNT	CREDIT AMOUNT
1		transfer for technology	10 E 400 360 222200 031 220 000		03/03/2022	0.00	1,565.07
2		transfer for technology	10 E 400 482 222200 031 220 000		03/03/2022	1,565.07	0.00
TOTALS						1,565.07	1,565.07

BATCH	DESCRIPTION	FISCAL YEAR	POST DATE	BATCH ORIGIN	STATUS
21-00129	to cover hotel for Steve K at the Chula Vista	2021-2022	03/03/2022	Submit Transfer	History

LINE	NAME/PROJ	DESCRIPTION/ADDITIONAL DESCRIPTION	ACCOUNT/REFERENCE	QUICK KEY	ENTRY DATE	DEBIT AMOUNT	CREDIT AMOUNT
1		to cover hotel for Steve K at the Chula Vista for March 17th	10 E 400 440 136360 000 136 000		03/03/2022	0.00	227.98
2		to cover hotel for Steve K at the Chula Vista for March 17th	10 E 400 342 136360 000 136 000		03/03/2022	227.98	0.00
TOTALS						227.98	227.98

BATCH	DESCRIPTION	FISCAL YEAR	POST DATE	BATCH ORIGIN	STATUS
21-00128	Funds needed to pay for storage rack, HUDL pa	2021-2022	03/03/2022	Submit Transfer	History

LINE	NAME/PROJ	DESCRIPTION/ADDITIONAL DESCRIPTION	ACCOUNT/REFERENCE	QUICK KEY	ENTRY DATE	DEBIT AMOUNT	CREDIT AMOUNT
1		Funds needed to pay for storage rack	10 E 410 411 162000 000 160 000		03/03/2022	0.00	83.16
2		Funds needed to pay for storage rack	10 E 410 440 162000 000 160 000		03/03/2022	83.16	0.00

BATCH	DESCRIPTION	FISCAL YEAR	POST DATE	BATCH ORIGIN	STATUS
21-00128	Funds needed to pay for storage rack, HUDL pa	2021-2022	03/03/2022	Submit Transfer	History

LINE	NAME/PROJ	DESCRIPTION/ADDITIONAL DESCRIPTION	ACCOUNT/REFERENCE	QUICK KEY	ENTRY DATE	DEBIT AMOUNT	CREDIT AMOUNT
. . . CONTINUED							
3		SH Athletics Department portion of HUDL payment	10 E 410 940 162000 000 160 000		03/03/2022	0.00	4,000.00
4		SH Athletics Department portion of HUDL payment	10 E 410 360 162000 000 160 000		03/03/2022	4,000.00	0.00
TOTALS						4,083.16	4,083.16

BATCH	DESCRIPTION	FISCAL YEAR	POST DATE	BATCH ORIGIN	STATUS
21-00127	to cover membership and registration for Stev	2021-2022	03/03/2022	Submit Transfer	History

LINE	NAME/PROJ	DESCRIPTION/ADDITIONAL DESCRIPTION	ACCOUNT/REFERENCE	QUICK KEY	ENTRY DATE	DEBIT AMOUNT	CREDIT AMOUNT
1		to cover membership and registration for Steve Kmosena for WTEA	10 E 400 440 136360 000 136 000		03/03/2022	0.00	165.00
2		1 year WTEA membership and conference registration for Steve Kmosena	10 E 400 940 136360 000 136 000		03/03/2022	165.00	0.00
TOTALS						165.00	165.00

BATCH	DESCRIPTION	FISCAL YEAR	POST DATE	BATCH ORIGIN	STATUS
21-00126	to cover Fastenal inv for Steve K	2021-2022	03/02/2022	Submit Transfer	History

LINE	NAME/PROJ	DESCRIPTION/ADDITIONAL DESCRIPTION	ACCOUNT/REFERENCE	QUICK KEY	ENTRY DATE	DEBIT AMOUNT	CREDIT AMOUNT
1		to cover Fastenal inv for Steve K	10 E 400 440 136360 000 136 000		03/02/2022	0.00	54.30
2		to cover Fastenal inv for Steve K	10 E 400 411 136360 000 136 000		03/02/2022	54.30	0.00
TOTALS						54.30	54.30

BATCH	DESCRIPTION	FISCAL YEAR	POST DATE	BATCH ORIGIN	STATUS
21-00125	to cover fastenal invoice for Chad P	2021-2022	03/02/2022	Submit Transfer	History

LINE	NAME/PROJ	DESCRIPTION/ADDITIONAL DESCRIPTION	ACCOUNT/REFERENCE	QUICK KEY	ENTRY DATE	DEBIT AMOUNT	CREDIT AMOUNT
1		to cover fastenal invoice for Chad P	10 E 400 411 136380 000 136 000		03/02/2022	0.00	1.56
2		to cover fastenal invoice for Chad P	10 E 400 440 136380 000 136 000		03/02/2022	1.56	0.00
TOTALS						1.56	1.56

BATCH	DESCRIPTION	FISCAL YEAR	POST DATE	BATCH ORIGIN	STATUS
21-00124	to cover books for Rebecca Searing	2021-2022	03/02/2022	Submit Transfer	History

LINE	NAME/PROJ	DESCRIPTION/ADDITIONAL DESCRIPTION	ACCOUNT/REFERENCE	QUICK KEY	ENTRY DATE	DEBIT AMOUNT	CREDIT AMOUNT
1		to cover books for Rebecca Searing	10 E 300 342 122000 000 122 000		03/02/2022	0.00	73.04
2		to cover books for Rebecca Searing	10 E 300 479 122000 000 122 000		03/02/2022	73.04	0.00
TOTALS						73.04	73.04

BATCH	DESCRIPTION	FISCAL YEAR	POST DATE	BATCH ORIGIN	STATUS
21-00123	to cover Heat Press nation order for Melissa	2021-2022	03/02/2022	Submit Transfer	History

LINE	NAME/PROJ	DESCRIPTION/ADDITIONAL DESCRIPTION	ACCOUNT/REFERENCE	QUICK KEY	ENTRY DATE	DEBIT AMOUNT	CREDIT AMOUNT
1		to cover Heat Press nation order for Melissa Clay Reissmann	10 E 400 481 121000 000 121 000		03/01/2022	0.00	480.00
2		to cover Heat Press nation order for Melissa Clay Reissmann	10 E 400 411 121000 000 121 000		03/01/2022	480.00	0.00
3		to cover Heat Press nation order for Melissa Clay Reissmann	10 E 400 440 121000 000 121 000		03/01/2022	0.00	685.00
4		to cover Heat Press nation order for Melissa Clay Reissmann	10 E 400 411 121000 000 121 000		03/01/2022	685.00	0.00
5		to cover Heat Press nation order for Melissa Clay Reissmann	10 E 400 417 121000 000 121 000		03/01/2022	0.00	112.16
6		to cover Heat Press nation order for Melissa Clay Reissmann	10 E 400 411 121000 000 121 000		03/01/2022	112.16	0.00
TOTALS						1,277.16	1,277.16

BATCH	DESCRIPTION	FISCAL YEAR	POST DATE	BATCH ORIGIN	STATUS
21-00122	to cover book order for Lori B	2021-2022	03/01/2022	Submit Transfer	History

LINE	NAME/PROJ	DESCRIPTION/ADDITIONAL DESCRIPTION	ACCOUNT/REFERENCE	QUICK KEY	ENTRY DATE	DEBIT AMOUNT	CREDIT AMOUNT
1		to cover book order for Lori B	10 E 300 342 122000 000 122 000		03/01/2022	0.00	165.93
2		to cover book order for Lori B	10 E 300 479 122000 000 122 000		03/01/2022	165.93	0.00
TOTALS						165.93	165.93

BATCH	DESCRIPTION	FISCAL YEAR	POST DATE	BATCH ORIGIN	STATUS
21-00121	to cover Jesse Anderson book order	2021-2022	03/01/2022	Submit Transfer	History

LINE	NAME/PROJ	DESCRIPTION/ADDITIONAL DESCRIPTION	ACCOUNT/REFERENCE	QUICK KEY	ENTRY DATE	DEBIT AMOUNT	CREDIT AMOUNT
1		to cover Jesse Anderson book order	10 E 300 342 122000 000 122 000		03/01/2022	0.00	202.69
2		to cover Jesse Anderson book order	10 E 300 479 122000 000 122 000		03/01/2022	202.69	0.00
TOTALS						202.69	202.69

BATCH	DESCRIPTION	FISCAL YEAR	POST DATE	BATCH ORIGIN	STATUS
21-00120	to cover book order for Ann Hoesley	2021-2022	03/01/2022	Submit Transfer	History

LINE	NAME/PROJ	DESCRIPTION/ADDITIONAL DESCRIPTION	ACCOUNT/REFERENCE	QUICK KEY	ENTRY DATE	DEBIT AMOUNT	CREDIT AMOUNT
1		to cover book order for Ann Hoesley	10 E 300 342 122000 000 122 000		03/01/2022	0.00	207.33
2		to cover book order for Ann Hoesley	10 E 300 479 122000 000 122 000		03/01/2022	207.33	0.00
TOTALS						207.33	207.33

BATCH	DESCRIPTION	FISCAL YEAR	POST DATE	BATCH ORIGIN	STATUS
21-00119	To cover book order for Rebecca Searing	2021-2022	03/01/2022	Submit Transfer	History

LINE	NAME/PROJ	DESCRIPTION/ADDITIONAL DESCRIPTION	ACCOUNT/REFERENCE	QUICK KEY	ENTRY DATE	DEBIT AMOUNT	CREDIT AMOUNT
1		to cover book order for Rebecca Searing	10 E 300 342 122000 000 122 000		03/01/2022	0.00	714.38
2		to cover book order for Rebecca Searing	10 E 300 479 122000 000 122 000		03/01/2022	714.38	0.00
TOTALS						714.38	714.38

BATCH	DESCRIPTION	FISCAL YEAR	POST DATE	BATCH ORIGIN	STATUS
21-00118	to cover purchase of cricut maker for Brittany	2021-2022	03/01/2022	Submit Transfer	History

LINE	NAME/PROJ	DESCRIPTION/ADDITIONAL DESCRIPTION	ACCOUNT/REFERENCE	QUICK KEY	ENTRY DATE	DEBIT AMOUNT	CREDIT AMOUNT
1		to cover purchase of cricut maker for Brittany Haakenson	10 E 200 411 121000 000 121 000		03/01/2022	0.00	54.99
2		to cover purchase of cricut maker for Brittany Haakenson	10 E 200 440 121000 000 121 000		03/01/2022	54.99	0.00
TOTALS						54.99	54.99

BATCH	DESCRIPTION	FISCAL YEAR	POST DATE	BATCH ORIGIN	STATUS
21-00117	Combine accounts	2021-2022	03/01/2022	Submit Transfer	History

LINE	NAME/PROJ	DESCRIPTION/ADDITIONAL DESCRIPTION	ACCOUNT/REFERENCE	QUICK KEY	ENTRY DATE	DEBIT AMOUNT	CREDIT AMOUNT
1		Combine accounts	10 E 300 353 222200 000 220 000		03/01/2022	0.00	53.76
2		Combine accounts	10 E 300 411 222200 000 220 000		03/01/2022	53.76	0.00
TOTALS						53.76	53.76

BATCH	DESCRIPTION	FISCAL YEAR	POST DATE	BATCH ORIGIN	STATUS
21-00116	Combine accounts	2021-2022	03/01/2022	Submit Transfer	History

LINE	NAME/PROJ	DESCRIPTION/ADDITIONAL DESCRIPTION	ACCOUNT/REFERENCE	QUICK KEY	ENTRY DATE	DEBIT AMOUNT	CREDIT AMOUNT
1		Combine accounts	10 E 300 360 222200 031 220 000		03/01/2022	0.00	2,188.29
2		Combine accounts	10 E 300 434 222200 031 220 000		03/01/2022	0.00	50.01
3		Combine accounts	10 E 300 439 222200 031 220 000		03/01/2022	0.00	19.84
4		Combine accounts	10 E 300 432 222200 031 220 000		03/01/2022	2,258.14	0.00
TOTALS						2,258.14	2,258.14

BATCH	DESCRIPTION	FISCAL YEAR	POST DATE	BATCH ORIGIN	STATUS
21-00115	To cover My Craft Source order for Melissa Cl	2021-2022	03/01/2022	Submit Transfer	History

LINE	NAME/PROJ	DESCRIPTION/ADDITIONAL DESCRIPTION	ACCOUNT/REFERENCE	QUICK KEY	ENTRY DATE	DEBIT AMOUNT	CREDIT AMOUNT
1		to cover My Craft Source order for Melissa Clay	10 E 400 417 121000 000 121 000		03/01/2022	0.00	240.71
2		to cover My Craft Source order for Melissa Clay	10 E 400 411 121000 000 121 000		03/01/2022	240.71	0.00
TOTALS						240.71	240.71

BATCH	DESCRIPTION	FISCAL YEAR	POST DATE	BATCH ORIGIN	STATUS
21-00114	to cover Fastenal invoice	2021-2022	02/28/2022	Submit Transfer	History

LINE	NAME/PROJ	DESCRIPTION/ADDITIONAL DESCRIPTION	ACCOUNT/REFERENCE	QUICK KEY	ENTRY DATE	DEBIT AMOUNT	CREDIT AMOUNT
1		to cover Fastenal invoice	10 E 400 310 136380 000 136 000		02/28/2022	0.00	176.59
2		to cover Fastenal invoice	10 E 400 440 136380 000 136 000		02/28/2022	176.59	0.00
TOTALS						176.59	176.59

BATCH	DESCRIPTION	FISCAL YEAR	POST DATE	BATCH ORIGIN	STATUS
21-00113	transfer to purchase additional student headp	2021-2022	02/27/2022	Submit Transfer	History

LINE	NAME/PROJ	DESCRIPTION/ADDITIONAL DESCRIPTION	ACCOUNT/REFERENCE	QUICK KEY	ENTRY DATE	DEBIT AMOUNT	CREDIT AMOUNT
1		transfer to purchase additional student headphones and keyboards	10 E 820 100 221200 000 210 205		02/25/2022	0.00	7,000.00
2		transfer to purchase additional student headphones and keyboards	10 E 820 140 110004 000 809 207		02/25/2022	0.00	10,000.00
3		transfer to purchase additional student headphones and keyboards	10 E 820 411 110000 000 210 000		02/25/2022	17,000.00	0.00
TOTALS						17,000.00	17,000.00

BATCH	DESCRIPTION	FISCAL YEAR	POST DATE	BATCH ORIGIN	STATUS
21-00112	Cori Soukup requested transfer from Acct. #3	2021-2022	02/27/2022	Submit Transfer	History

LINE	NAME/PROJ	DESCRIPTION/ADDITIONAL DESCRIPTION	ACCOUNT/REFERENCE	QUICK KEY	ENTRY DATE	DEBIT AMOUNT	CREDIT AMOUNT
1		Cori Soukup requested transfer from Acct. #360 to Books Acct. #432	10 E 200 360 222200 031 220 000		02/25/2022	0.00	4,345.67
2		Cori Soukup requested transfer from Acct. #360 to Books Acct. #432	10 E 200 432 222200 031 220 000		02/25/2022	4,345.67	0.00
TOTALS						4,345.67	4,345.67

BATCH	DESCRIPTION	FISCAL YEAR	POST DATE	BATCH ORIGIN	STATUS
21-00111	Transfer to purchase Chromebooks	2021-2022	02/25/2022	Submit Transfer	History

LINE	NAME/PROJ	DESCRIPTION/ADDITIONAL DESCRIPTION	ACCOUNT/REFERENCE	QUICK KEY	ENTRY DATE	DEBIT AMOUNT	CREDIT AMOUNT
1		Chromebooks	10 E 400 342 222200 000 220 000		02/24/2022	0.00	250.00
2		Chromebooks	10 E 400 440 222200 000 220 000		02/24/2022	250.00	0.00
3		Chromebooks	10 E 400 411 222200 000 220 000		02/24/2022	0.00	1,100.00
4		Chromebooks	10 E 400 440 222200 000 220 000		02/24/2022	1,100.00	0.00
5		Chromebooks	10 E 400 415 222200 000 220 000		02/24/2022	0.00	50.00
6		Chromebooks	10 E 400 440 222200 000 220 000		02/24/2022	50.00	0.00
7		Chromebooks	10 E 400 481 222200 000 220 000		02/24/2022	0.00	500.00
8		Chromebooks	10 E 400 440 222200 000 220 000		02/24/2022	500.00	0.00
9		Chromebooks	10 E 400 940 222200 000 220 000		02/24/2022	0.00	200.00
10		Chromebooks	10 E 400 440 222200 000 220 000		02/24/2022	200.00	0.00
TOTALS						2,100.00	2,100.00

BATCH	DESCRIPTION	FISCAL YEAR	POST DATE	BATCH ORIGIN	STATUS
21-00110	to cover food expense for Dawn Bohm	2021-2022	02/25/2022	Submit Transfer	History

LINE	NAME/PROJ	DESCRIPTION/ADDITIONAL DESCRIPTION	ACCOUNT/REFERENCE	QUICK KEY	ENTRY DATE	DEBIT AMOUNT	CREDIT AMOUNT
1		to cover food expense for Dawn Bohm	10 E 300 411 122512 000 122 000		02/24/2022	0.00	42.88
2		to cover food expense for Dawn Bohm	10 E 300 415 122512 000 122 000		02/24/2022	42.88	0.00
TOTALS						42.88	42.88

BATCH	DESCRIPTION	FISCAL YEAR	POST DATE	BATCH ORIGIN	STATUS
21-00109	to cover mileage for Bryan Foster	2021-2022	02/24/2022	Submit Transfer	History

LINE	NAME/PROJ	DESCRIPTION/ADDITIONAL DESCRIPTION	ACCOUNT/REFERENCE	QUICK KEY	ENTRY DATE	DEBIT AMOUNT	CREDIT AMOUNT
1		to cover mileage for Bryan Foster	10 E 400 341 256770 000 126 000		02/24/2022	0.00	9.36
2		to cover mileage for Bryan Foster	10 E 400 342 126000 000 126 000		02/24/2022	9.36	0.00
TOTALS						9.36	9.36

BATCH	DESCRIPTION	FISCAL YEAR	POST DATE	BATCH ORIGIN	STATUS
21-00108	to cover negative balance	2021-2022	02/23/2022	Submit Transfer	History

LINE	NAME/PROJ	DESCRIPTION/ADDITIONAL DESCRIPTION	ACCOUNT/REFERENCE	QUICK KEY	ENTRY DATE	DEBIT AMOUNT	CREDIT AMOUNT
1		to cover negative balance	10 E 200 411 127000 000 127 000		02/23/2022	0.00	477.43
2		to cover negative balance	10 E 200 551 127000 000 127 000		02/23/2022	477.43	0.00
TOTALS						477.43	477.43

BATCH	DESCRIPTION	FISCAL YEAR	POST DATE	BATCH ORIGIN	STATUS
21-00107	Money for Books	2021-2022	02/22/2022	Submit Transfer	History

LINE	NAME/PROJ	DESCRIPTION/ADDITIONAL DESCRIPTION	ACCOUNT/REFERENCE	QUICK KEY	ENTRY DATE	DEBIT AMOUNT	CREDIT AMOUNT
1		Money for Books	10 E 101 360 222200 031 220 000		02/22/2022	0.00	564.95
2		Money for books	10 E 101 432 222200 031 220 000		02/22/2022	564.95	0.00
TOTALS						564.95	564.95

BATCH	DESCRIPTION	FISCAL YEAR	POST DATE	BATCH ORIGIN	STATUS
21-00106	Reallocation to cover ECF purchase of Logitec	2021-2022	02/22/2022	Submit Transfer	History

LINE	NAME/PROJ	DESCRIPTION/ADDITIONAL DESCRIPTION	ACCOUNT/REFERENCE	QUICK KEY	ENTRY DATE	DEBIT AMOUNT	CREDIT AMOUNT
1		Student tech repairs	10 E 814 321 254410 000 232 000		02/22/2022	0.00	10,000.00
2		Instructional computer supplies	10 E 814 481 221500 000 232 000		02/22/2022	10,000.00	0.00
TOTALS						10,000.00	10,000.00

BATCH	DESCRIPTION	FISCAL YEAR	POST DATE	BATCH ORIGIN	STATUS
21-00105	to cover blick art orders for Kelly S	2021-2022	02/22/2022	Submit Transfer	History

LINE	NAME/PROJ	DESCRIPTION/ADDITIONAL DESCRIPTION	ACCOUNT/REFERENCE	QUICK KEY	ENTRY DATE	DEBIT AMOUNT	CREDIT AMOUNT
1		to cover blick art orders for Kelly S	10 E 300 417 121000 000 121 000		02/22/2022	0.00	28.35
2		to cover blick art orders for Kelly S	10 E 300 411 121000 000 121 000		02/22/2022	28.35	0.00
TOTALS						28.35	28.35

BATCH	DESCRIPTION	FISCAL YEAR	POST DATE	BATCH ORIGIN	STATUS
21-00104	Transfer to cover ES3 Grant Wages for Trainin	2021-2022	02/21/2022	Submit Transfer	History

LINE	NAME/PROJ	DESCRIPTION/ADDITIONAL DESCRIPTION	ACCOUNT/REFERENCE	QUICK KEY	ENTRY DATE	DEBIT AMOUNT	CREDIT AMOUNT
1		Transfer to cover ES3 Grant Wages for Training and Meetings	27 E 809 310 221300 342 809 000		02/21/2022	0.00	15,000.00
2		Transfer to cover ES3 Grant Wages for Training and Meetings	27 E 809 100 221300 342 809 205		02/21/2022	14,000.00	0.00
3		Transfer to cover ES3 Grant Wages for Training and Meetings	27 E 809 212 221300 342 809 205		02/21/2022	900.00	0.00
4		Transfer to cover ES3 Grant Wages for Training and Meetings	27 E 809 222 221300 342 809 205		02/21/2022	800.00	0.00
5		Transfer to cover ES3 Grant Wages for Training and Meetings	27 E 809 490 221300 342 809 000		02/21/2022	0.00	700.00
TOTALS						15,700.00	15,700.00

BATCH	DESCRIPTION	FISCAL YEAR	POST DATE	BATCH ORIGIN	STATUS
21-00103	Additional purchase - Logitech Crayons	2021-2022	02/21/2022	Submit Transfer	History

LINE	NAME/PROJ	DESCRIPTION/ADDITIONAL DESCRIPTION	ACCOUNT/REFERENCE	QUICK KEY	ENTRY DATE	DEBIT AMOUNT	CREDIT AMOUNT
1		Additional purchase - Logitech Crayons	10 E 300 360 222200 031 220 000		02/21/2022	0.00	2,997.00
2		Additional purchase - Logitech Crayons	10 E 300 482 222200 031 220 000		02/21/2022	2,997.00	0.00
TOTALS						2,997.00	2,997.00

BATCH	DESCRIPTION	FISCAL YEAR	POST DATE	BATCH ORIGIN	STATUS
21-00102	to cover subscription for CEV for John Glynn	2021-2022	02/18/2022	Submit Transfer	History

LINE	NAME/PROJ	DESCRIPTION/ADDITIONAL DESCRIPTION	ACCOUNT/REFERENCE	QUICK KEY	ENTRY DATE	DEBIT AMOUNT	CREDIT AMOUNT
1		to cover subscription for CEV for John Glynn	10 E 300 411 131000 000 131 000		02/18/2022	0.00	139.92
2		to cover subscription for CEV for John Glynn	10 E 300 940 131000 000 131 000		02/18/2022	139.92	0.00
TOTALS						139.92	139.92

BATCH	DESCRIPTION	FISCAL YEAR	POST DATE	BATCH ORIGIN	STATUS
21-00101	to cover books for Eric Wenniger	2021-2022	02/18/2022	Submit Transfer	History

LINE	NAME/PROJ	DESCRIPTION/ADDITIONAL DESCRIPTION	ACCOUNT/REFERENCE	QUICK KEY	ENTRY DATE	DEBIT AMOUNT	CREDIT AMOUNT
1		to cover books for Eric Wenniger	10 E 400 940 123000 000 123 000		02/18/2022	0.00	385.98
2		to cover books for Eric Wenniger	10 E 400 479 123000 000 123 000		02/18/2022	385.98	0.00
TOTALS						385.98	385.98

BATCH	DESCRIPTION	FISCAL YEAR	POST DATE	BATCH ORIGIN	STATUS
21-00100	Money for books	2021-2022	02/18/2022	Submit Transfer	History

LINE	NAME/PROJ	DESCRIPTION/ADDITIONAL DESCRIPTION	ACCOUNT/REFERENCE	QUICK KEY	ENTRY DATE	DEBIT AMOUNT	CREDIT AMOUNT
1		Money for books	10 E 102 360 222200 031 220 000		02/18/2022	0.00	2,324.49
2		Money for books	10 E 102 432 222200 031 220 000		02/18/2022	2,324.49	0.00
TOTALS						2,324.49	2,324.49

BATCH	DESCRIPTION	FISCAL YEAR	POST DATE	BATCH ORIGIN	STATUS
21-00099	Tr to cover slight overage on upcoming IMC or	2021-2022	02/18/2022	Submit Transfer	History

LINE	NAME/PROJ	DESCRIPTION/ADDITIONAL DESCRIPTION	ACCOUNT/REFERENCE	QUICK KEY	ENTRY DATE	DEBIT AMOUNT	CREDIT AMOUNT
1		Tr from office of the principal 411 to IMC	10 E 108 411 241000 000 241 000		02/18/2022	0.00	1.00
2		Tr from office of the principal 411 to IMC	10 E 108 411 222200 000 220 000		02/18/2022	1.00	0.00
TOTALS						1.00	1.00

BATCH	DESCRIPTION	FISCAL YEAR	POST DATE	BATCH ORIGIN	STATUS
21-00098	Reallocate guidance budget from books to gene	2021-2022	02/18/2022	Submit Transfer	History

LINE	NAME/PROJ	DESCRIPTION/ADDITIONAL DESCRIPTION	ACCOUNT/REFERENCE	QUICK KEY	ENTRY DATE	DEBIT AMOUNT	CREDIT AMOUNT
1		Tr from 479 to 411 acct	10 E 108 479 110000 000 213 000		02/18/2022	0.00	300.00
2		Tr from 479 to 411 acct	10 E 108 411 213200 000 213 000		02/18/2022	300.00	0.00
TOTALS						300.00	300.00

BATCH	DESCRIPTION	FISCAL YEAR	POST DATE	BATCH ORIGIN	STATUS
21-00096	to cover a blick order for Kelly S	2021-2022	02/17/2022	Submit Transfer	History

LINE	NAME/PROJ	DESCRIPTION/ADDITIONAL DESCRIPTION	ACCOUNT/REFERENCE	QUICK KEY	ENTRY DATE	DEBIT AMOUNT	CREDIT AMOUNT
1		to cover a blick order for Kelly S	10 E 300 417 121000 000 121 000		02/17/2022	0.00	41.73
2		to cover a blick order for Kelly S	10 E 300 411 121000 000 121 000		02/17/2022	41.73	0.00
TOTALS						41.73	41.73

BATCH	DESCRIPTION	FISCAL YEAR	POST DATE	BATCH ORIGIN	STATUS
21-00095	Books	2021-2022	02/16/2022	Submit Transfer	History

LINE	NAME/PROJ	DESCRIPTION/ADDITIONAL DESCRIPTION	ACCOUNT/REFERENCE	QUICK KEY	ENTRY DATE	DEBIT AMOUNT	CREDIT AMOUNT
1		For book order	10 E 400 360 222200 031 220 000		02/16/2022	0.00	5,000.00
2		For book order	10 E 400 432 222200 031 220 000		02/16/2022	5,000.00	0.00
TOTALS						5,000.00	5,000.00

BATCH	DESCRIPTION	FISCAL YEAR	POST DATE	BATCH ORIGIN	STATUS
21-00094	to cover Kitchenaid mixer for Melissa Meyer	2021-2022	02/16/2022	Submit Transfer	History

LINE	NAME/PROJ	DESCRIPTION/ADDITIONAL DESCRIPTION	ACCOUNT/REFERENCE	QUICK KEY	ENTRY DATE	DEBIT AMOUNT	CREDIT AMOUNT
1		to cover Kitchenaid mixer for Melissa Meyer	10 E 300 415 135000 000 135 000		02/16/2022	0.00	108.02
2		to cover Kitchenaid mixer for Melissa Meyer	10 E 300 440 135000 000 135 000		02/16/2022	108.02	0.00
TOTALS						108.02	108.02

BATCH	DESCRIPTION	FISCAL YEAR	POST DATE	BATCH ORIGIN	STATUS
21-00093	Reallocation to cover professional developmen	2021-2022	02/15/2022	Submit Transfer	History

LINE	NAME/PROJ	DESCRIPTION/ADDITIONAL DESCRIPTION	ACCOUNT/REFERENCE	QUICK KEY	ENTRY DATE	DEBIT AMOUNT	CREDIT AMOUNT
1		Tech Repairs - staff	10 E 814 321 295000 000 232 000		02/15/2022	0.00	1,000.00
2		Dues and Fees	10 E 814 940 295000 000 232 000		02/15/2022	1,000.00	0.00
TOTALS						1,000.00	1,000.00

BATCH	DESCRIPTION	FISCAL YEAR	POST DATE	BATCH ORIGIN	STATUS
21-00092	Transfer for Economist	2021-2022	02/15/2022	Submit Transfer	History

LINE	NAME/PROJ	DESCRIPTION/ADDITIONAL DESCRIPTION	ACCOUNT/REFERENCE	QUICK KEY	ENTRY DATE	DEBIT AMOUNT	CREDIT AMOUNT
1		Transfer for Economist	10 E 400 360 222200 031 220 000		02/15/2022	0.00	143.00
2		Transfer for Economist	10 E 400 434 222200 031 220 000		02/15/2022	143.00	0.00
TOTALS						143.00	143.00

***** End of report *****



D.C. Everest Senior High School

6500 Alderson Street, Weston, WI 54476

715-359-6561 Fax 715-355-7220

Dr. Michael J. Raether, Principal
Dr. Todd J. Bohm, Assistant Principal
Mr. Jeffrey A. See, Assistant Principal
Mr. James Sekel, Athletic Director

March 2, 2022

Dr. Kristine Gilmore, Superintendent
D.C. Everest Senior High School
6300 Alderson Street
Schofield, WI 54476

Dear Dr. Gilmore:

I have received applications from the following high school students for the Start College Now Program at NTC for the first semester of the 2022-23 school year. These course selections meet the requirements for the Start College Now Program enrollment. I recommend these applications be approved and tuition be paid in full by the district.

Name	Course(s) Applied For	HS Credit
Student 1	Veterinary Medical Terminology, 10091172	.25
Student 2	Nursing Assistant/CNA, 30543300	.75

I have received an application from the following student at the high school for the Start College Now Program enrollment at NTC for the first semester of the 2022-23 school year. Please be aware that this course is a comparable course to what we offer at the high school; therefore, the student is required to pay full tuition for this course.

Name	Course(s) Applied For	HS Credit
Student 1	Into. To Psychology, 10809198	0

Sincerely,

Michael J Raether
Principal

D.C. Everest Senior High School

6500 Alderson Street, Weston, WI 54476

715-359-6561 Fax 715-355-7220



Dr. Michael J. Raether, Principal
 Dr. Todd J. Bohm, Assistant Principal
 Mr. Jeffrey A. See, Assistant Principal
 Mr. James Sekel, Athletic Director

March 3, 2022

Dr. Kristine Gilmore, Superintendent
 D.C. Everest Senior High School
 6300 Alderson Street
 Schofield, WI 54476

Dear Dr. Gilmore:

I have received applications from the following high school students for the Early College Credit Program enrollment at UW-Stevens Point, Madison, and Independent Learning for the first semester of the 2022-23 school year. These course selections meet the requirements for the Early College Credit course enrollment. I recommend these applications be approved and tuition be paid in full.

Name	UW/Independent	Course(s) Applied For	HS Credit
Student 1	Stevens Point	German, GERM 315	.75
Student 2	Stevens Point	Chinese, CHIN 200	1
Student 3	Stevens Point	Programming 1, APC 300	.75
		Fundamentals of Cyber Security, CYB 700	.75
		Animal Ecology & Conservation Biology, 758	.75
		Programming II, AP C350	.75
Student 4	Stevens Point or Madison or Independent Learning	Calculus III, MATH 227 or MATH 234 or MATH U3600-216	1

Sincerely,

Michael J. Raether, Principal



D.C. Everest IDEA School
4707 Camp Phillips Road
Weston, WI 54476

To: Dr. Kristine A. Gilmore, *Superintendent*

From: Diane Goetsch, *Administrative Liaison DC Everest Idea School*

Subject: Early College Credit Program

Date: February 25, 2022

I have received an application from the following high school student for the Early College Credit Program (ECCP) enrollment at UW Stevens Point for the 2022-23 school year. These course selections meet the requirements for ECCP course enrollments. I recommend this application be approved and tuition be paid in full by the district.

<i>Student</i>	<i>Course(s) Applied For</i>
Student 1	GERM 315 – College German - 3 credits



Book	Policy Manual
Section	Second Reading by Board
Title	DEFINITIONS
Code	po0100
Status	Second Reading
Adopted	May 25, 2016
Last Revised	February 11, 2021
Prior Revised Dates	10/27/2021

0100 - DEFINITIONS

The bylaws of the Board of this District incorporate quotations from the laws and administrative code of the State of Wisconsin. Such quotations may be substantively altered only by appropriate legislative, judicial, or administrative action.

Whenever the following items are used in these bylaws and policies, they shall have the meaning set forth below:

Administrative Guideline

A statement, based on policy, is usually written, which outlines and/or describes the means by which a policy should be implemented and which provides for the management cycle of planning, action, and assessment or evaluation.

Agreement

A collectively-negotiated contract with a recognized bargaining unit.

Apps and Services

Apps and services are software (i.e., computer programs) that support the interaction of personal communication devices (as defined in Bylaw 0100, above) over a network or client-server applications in which the user interface runs in a web browser. Apps and services are used to communicate/transfer information/data that allow students to perform actions/tasks that assist them in attaining educational achievement goals/objectives, enable staff to monitor and assess their students' progress, and allow staff to perform other tasks related to their employment. Apps and services also are used to facilitate communication to, from, and among and between, staff, students, parents, Board members, and/or other stakeholders and members of the community.

Board

The School Board is also commonly referred to as the Board **shall take action that is within the comprehensive meaning of the terms "duties and powers" provided that such action is not prohibited by State or Federal law. (Chapter 118, Wis. Stats. and Chapter 120, Wis. Stats.).**

Within these bylaws and policies, the terms Board and District may be used interchangeably, depending on the context of the policy.

Bylaw

Rule of the Board for its own governance.

Clerk

The chief clerk of the Board. (See Bylaw 0170)

District

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The School District **is the territorial unit for school administration. Districts are classified as common, union high, unified and 1st class city school districts. A joint school district is one the territory of which is not wholly in one municipality. (Chapter 115, Wis. Stats.).**

Within these bylaws and policies, the terms Board and District may be used interchangeably, depending on the context of the policy.

Due Process

Procedural due process requires prior knowledge (a posted discipline code), notice of offense (accusation), and the opportunity to respond. Specific due process requirements are dependent upon the circumstances and may vary depending on such circumstances.

Full Board

Authorized number of voting members entitled by law to govern the District. The full Board is the total number of Board members authorized by law regardless of the number of current sitting members.

Information Resources

The Board defines information resources to include any data/information in electronic, audio-visual or physical form, or any hardware or software that makes possible the storage and use of data/information. This definition includes but is not limited to electronic mail, voice mail, social media, text messages, databases, CD-ROMs/DVDs, websites, motion picture film, recorded magnetic media, photographs, digitized information, or microfilm. This also includes any equipment, computer facilities, or online services used in accessing, storing, transmitting, or retrieving electronic communications.

Law Enforcement Officer(s) or Agencies

These terms include any local, State, or Federal law enforcement agency of competent jurisdiction and its officers acting within their legal authority.

Legal Custodian of Records

The School District will designate one (1) District Records Custodian (DRC) to be the legal custodian of records for the District. The DRC shall keep and preserve the public records of the District and is granted authority to render a decision and carry out duties related to those public records. The DRC is designated in Policy 8310 - Public Records.

This word is used when an action by the Board or its designee is permitted but not required.

Medical Advisor

The School District is required to appoint a medical advisor. The medical advisor shall be a licensed physician and will participate in the annual review of the District emergency nursing services plan. The School District may also have the medical advisor fulfill other roles. (PI 8.01(2)(g)3.)

Meeting

Any gathering which is attended by or open to all of the members of the Board held with the intent on the part of the members of the body present to discuss or act as a unit upon the specific public business of that body. Wis. Stat. 19.82(2).

Parent

The natural or adoptive parents or the party designated by the courts as the legal guardian, custodian, or surrogate of a student. Both parents will be considered to have equal rights unless a court of law decrees otherwise.

Personal Communication Devices

Personal communication devices ("PCDs") include computers, laptops, tablets, e-readers, cellular/mobile phones, smartphones, and/or other web-enabled devices of any type.

Policy

A general, written statement by the governing Board which defines its expectations or position on a particular matter and authorizes appropriate action that must or maybe taken to establish and/or maintain those expectations. ⁵⁷

President

The chief executive officer of the Board. (See Bylaw 0170)

Principal

The educational leader and head administrator of one (1) or more District schools.

In policy and administrative guidelines, **capitalization of the term Principal may imply implies delegation of authority to delegate** responsibilities, **as appropriate**, to **appropriate members of his/her** staff **members**.

Professional Staff Member

District employees who are either certified teachers employed in a position for which certification is a requirement of employment or administrative employees who are responsible for oversight or supervision of a component or components of the District's operation, or serve as assistants to such persons, regardless of whether they hold an administrative contract or are required to have administrator certification, but excluding the Superintendent.

Relative

The mother, father, sister, brother, spouse, domestic partner, parent of spouse/domestic partner, child or step-child, grandparents, grandchild, dependent, or member of the immediate household.

School Nurse

A school nurse is a registered nurse who meets the requirements of Wis. Stat. Sec. 115.001(11). A school nurse has the authority to exclude students for signs of illness.

School Official

Except if otherwise defined in policy, a school official is a person employed by the Board as an administrator, supervisor, teacher/instructor (including substitutes), or support staff member (including health or medical staff and law enforcement unit personnel); **or** a person serving on the Board. ~~a person or company with whom the Board has contracted to perform a special task (such as an attorney, auditor, or medical consultant); a contractor, consultant, volunteer or other parties to whom the Board has outsourced a service otherwise performed by Board employees (e.g. a therapist); or a parent or student serving on an official committee, such as a disciplinary or grievance committee, or assisting another school official in performing his/her tasks (including volunteers).~~ **[NOTE: The term school official is inclusive of other parties, such as attorney, contractor, consultant, volunteer, or other party to whom the Board has outsourced a service otherwise performed by Board employees (e.g., a therapist); or a parent or student serving on an official committee, such as a disciplinary or grievance committee, or assisting another school official in performing his/her tasks (including volunteers) pursuant to the Family Educational Rights and Privacy (FERPA) definition - See Policy 8330 - Student Records.]**

Shall

This word is used when an action by the Board or its designee is required. (The word "will" or "must" signifies a required action.)

Social Media

Social media are online platforms where users engage with one another and/or share information and ideas through text, video, or pictures. Social media consists of any form of online publication or presence that allows interactive communication, including, but not limited to, text messaging, instant messaging, websites, web logs ("blogs"), wikis, online forums (e.g., chat rooms), virtual worlds, and social networks. Examples of social media include, but are not limited to Facebook, Facebook Messenger, Google Hangouts, Twitter, LinkedIn, YouTube, Flickr, Instagram, Pinterest, Skype, and Facetime. Social media does not include sending or receiving e-mail through the use of District-issued e-mail accounts. Apps and web services shall not be considered social media unless they are listed on the District's website as District-approved social media platforms/sites.

Student

A person who is officially enrolled in a school or program of the District.

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Superintendent

Sometimes the administrative head of the school district is referred to as Superintendent. He/She has the authority of the Superintendent by law. In policy, capitalization of the ~~term "S" in~~ Superintendent ~~may imply implies~~ a delegation of responsibilities, ~~as appropriate,~~ to ~~appropriate~~ staff members.

Support Staff

Any employee who provides support to the District's program and whose position does not require a professional certificate. This category includes special education paraprofessionals, even though it is a requirement to hold a special education program aide license issued by the Wisconsin Department of Public Instruction (DPI) or another valid and current DPI license or permit.

Technology Resources

The Board defines technology resources to include computers, laptops, tablets, e-readers, cellular/mobile telephones, smartphones, web-enabled devices, video and/or audio recording equipment, SLR and DSLR cameras, projectors, software and operating systems that work on any device, copy machines, printers and scanners, information storage devices (including mobile/portable storage devices such as external hard drives, CDs/DVDs, USB thumb drives and memory chips), the computer network, Internet connection, and online educational services and apps.

Treasurer

The chief financial officer of the Board. (See Bylaw 0170)

Vice-President

The Vice-President of the Board. (See Bylaw 0170)

Voting

A vote at a meeting of the Board. The law requires that Board members must be present in order to have their vote officially recorded in the Board minutes and to be available for a roll call vote. A Board member's presence at a meeting includes his/her presence if attending by telephone or other manner of remote access, so long as such remote access is compliant with State law. No voting by Proxy may be recorded or counted in an official vote of the Board. Remote access during quasi-judicial functions (e.g. termination hearings, expulsions) may be permitted after consultation with legal counsel.

Citations to Wisconsin statutes are shown by the Section Number (e.g., 120.11, Wis. Stats.). Citations to the Wisconsin Administrative Code are prefaced P.I. (e.g., P.I. 11). Citations to the United States Code are noted as U.S.C., Federal Register are noted as F.R., and the Code of Federal Regulations as C.F.R.

~~Revised 3/22/17~~
~~Revised 10/21/20~~
~~Revised 6/16/21~~

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Book	Policy Manual
Section	Second Reading by Board
Title	CRIMINAL HISTORY RECORD CHECK AND EMPLOYEE SELF-REPORTING REQUIREMENT
Code	po1421
Status	Second Reading
Adopted	March 16, 2022

1421 - **CRIMINAL HISTORY RECORD CHECK AND EMPLOYEE SELF-REPORTING REQUIREMENTS**

Criminal History Record Check

To more adequately safeguard students and staff members, the Board requires an inquiry into the background of each applicant the Superintendent recommends for employment on the District's administrative staff. Any contracts with outsourced services, employment agencies, or temporary services must require such providers to conduct and retain a criminal history record check of individuals providing service to the District.

Such an inquiry shall also be made for substitutes who may be employed by the District **(X)** and for volunteers assisting District staff.

The Superintendent shall establish the necessary procedures for obtaining any criminal history on the applicant.

Should it be necessary to employ a person in order to maintain continuity of the program prior to receipt of the report, the Superintendent may employ the person on a provisional basis until the report is received.

All information and records obtained from such inquiries are to be considered confidential and shall not be released or disseminated to those not directly involved in evaluating the applicant's qualifications.

Employee Self-Reporting Requirement

All District employees shall notify the Superintendent as soon as possible, but no more than three (3) calendar days, after any arrest, indictment, conviction, no contest or guilty plea, or other adjudication of the employee for any criminal or municipal offense.

The Superintendent, as soon as possible, but no more than three (3) calendar days, after any arrest, indictment, conviction, no contest or guilty plea, or other adjudication shall notify the **(X)** Board President for any criminal or municipal offense.

The requirement to report a conviction or deferred adjudication shall not apply to minor traffic offenses. However, an offense of operating under the influence, revocation or suspension of license, and driving after revocation or suspension must be reported if the employee drives or operates a District vehicle or piece of mobile equipment or transports students or staff in any vehicle. Failure to report under this section may result in disciplinary action, up to and including termination. All employment decisions by the District based on such information must comply with Wisconsin's arrest and conviction discrimination law.

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Legal 111.335, Wis. Stats.

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Book	Policy Manual
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Title	PHYSICAL EXAMINATION
Code	po1460
Status	Second Reading
Adopted	May 25, 2016
Last Revised	February 15, 2022
Prior Revised Dates	8/6/2021

1460 - PHYSICAL EXAMINATION

~~The School Board requires all candidates for positions in which the employee will come in contact with children or prepare food, as a condition of employment, to submit to an examination, including a test for tuberculosis, in order to determine the physical capacity to perform assigned duties. Such examinations shall be done in accordance with 118.25 Wis. Stats.~~

The Board requires any candidate who has been offered employment in a position that involves contact with children or the preparation of food for children, as a condition of employment, to submit to an examination, including a tuberculosis screening questionnaire. Additional testing may be required to assure freedom from tuberculosis in communicable form.

Freedom from tuberculosis in a communicable form is a condition of employment.

No physical examination may be required of any employee who has filed an affidavit with the Assistant Superintendent Business/Personnel requesting such exemption on the basis that the employee relies exclusively on prayer or spiritual healing in accordance with the teaching of a bona fide religious sect, denomination, or organization and that the employee is to the best of his or her knowledge and belief in good health. An employee exempt from the physical examination requirement may still be required to submit to an examination if there is reason to believe the employee may have an illness that is detrimental to the health of students. Such examination shall be only to the extent sufficient to determine whether the employee suffers from such illness.

The Superintendent may establish additional physical examination requirements for positions requiring particular demands or as may otherwise be required by law. Any fitness for duty examination shall be job related and out of necessity for safe and proper performance of job duties.

~~The Board shall also require the candidate, based on a contingent job offer, to submit to a test for controlled substances, the results of which must indicate there is no evidence of unlawful drug use. Such examinations shall be done in accordance with the Superintendent's guidelines. [NOTE: the legality of blanket pre-employment drug testing by a government employer for all positions is uncertain. Courts have concluded that drug tests that are not based on a suspicion of drug use are permissible only where the position involves "safety-sensitive" employment. Selecting this option should be done with the advice of legal counsel.]~~

Employees will be required to execute a release that complies with the requirements of the Health Insurance Portability and Accountability Act in order to allow the report of the medical examination to be released to the Board/Superintendent and to allow the Superintendent or his/her designee to speak to the health care provider who conducted the medical examination in order to get clarification. (See Form 1460 F2)

Reports of all such examinations or evaluations shall be delivered to the Human Resource Director, who shall protect their confidentiality. Reports will be discussed with the employee or candidate. In compliance with the Genetic Information

Nondiscrimination Act (GINA) and Board Policy 1422.02 the successful candidate, who is required to submit to a medical examination, as well as the health care provider that is designated by the Board to conduct the examination, are directed not to collect genetic information or provide any genetic information, including the candidate's family medical history, in the report of the medical examination.

~~Any and all reports of such examination will be maintained in a separate confidential personnel file in accordance with the Americans with Disabilities Act, as amended ("ADA") and the Genetic Information Nondiscrimination Act (GINA).~~
Employees will be notified of the results of the medical examination upon receipt. Any and all reports of such examination will be maintained in a separate confidential personnel file in accordance with the Americans with Disabilities Act, as amended ("ADA") and the Genetic Information Nondiscrimination Act (GINA).

The results of any physical examination conducted in the course of the employment process shall be solely for the purpose of determining employment eligibility or as may otherwise be required by law. Consideration of physical information in employment shall be consistent with the American's with Disabilities Act (ADA) as amended and the Wisconsin Fair Employment Act (WFEA).

~~In the event of a report of a condition that could influence job performance of the Superintendent, the Human Resources Director shall base a non-employment recommendation to the Board President who will inform the School Board upon a conference with the examining physician and substantiation that the condition is directly correlated to defined job responsibilities and reasonable accommodation will not allow the employee or prospective employee to adequately fulfill those responsibilities.~~

~~In the event of a report of a condition that could influence job performance of an administrator other than the Superintendent, the Superintendent shall base a non-employment recommendation to the School Board upon a conference with the examining physician and substantiation that the condition is directly correlated to defined job responsibilities and reasonable accommodation will not allow the employee or prospective employee to adequately fulfill those responsibilities.~~

The Board shall assume any fees for required examinations.

~~Revised 5/24/17~~
~~Reviewed 10/4/18~~
~~T.C. 8/9/19~~
~~T.C. 8/6/21~~

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- Legal
- 118.25, Wis. Stats.
- 118.25(2)(a), Wis. Stats.
- 121.52(3), Wis. Stats.
- 29 C.F.R., Part 1630
- 29 C.F.R. Part 1635
- 42 U.S.C. 2000ff et seq., The Genetic Information Nondiscrimination Act
- 42 U.S.C. 12101 et seq. Americans with Disabilities Act of 1990, as amended

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Book	Policy Manual
Section	Second Reading by Board
Title	NONDISCRIMINATION ON THE BASIS OF SEX IN EDUCATION PROGRAMS OR ACTIVITIES
Code	po2266
Status	Second Reading
Adopted	August 19, 2020
Last Revised	February 16, 2022

2266 – **NONDISCRIMINATION ON THE BASIS OF SEX IN EDUCATION PROGRAMS OR ACTIVITIES**

Introduction

The Board does not discriminate on the basis of sex (including sexual orientation or gender identity), in its education programs or activities, and is required by Title IX of the Education Amendments Act of 1972, and its implementing regulations, not to discriminate in such a manner. The requirement not to discriminate in its education program or activity extends to admission and employment. The Board is committed to maintaining an education and work environment that is free from discrimination based on sex, including sexual harassment.

The Board prohibits sexual harassment that occurs within its education programs and activities. When the District has actual knowledge of sexual harassment in its education program or activity against a person in the United States, it shall promptly respond in a manner that is not deliberately indifferent.

Pursuant to its Title IX obligations, the Board is committed to eliminating sexual harassment and will take appropriate action when an individual is determined responsible for violating this policy. Members of the School District community who commit Sexual Harassment are subject to the full range of disciplinary sanctions set forth in this policy. Third parties who engage in sexual harassment are also subject to the disciplinary sanctions listed in this policy. The Board will provide persons who have experienced Sexual Harassment ongoing supportive measures as reasonably necessary to restore or preserve access to the District's education programs and activities.

Coverage

This policy applies to sexual harassment that occurs within the District's education programs and activities and that is committed by a Board employee, student, third-party vendor or contractor, guest, or other members of the school community.

This policy does not apply to sexual harassment that occurs off school grounds, in a private setting, and outside the scope of the Board's education programs and activities; such sexual misconduct/sexual activity may be prohibited by the Student Code of Conduct if committed by a student, or by Board policies and administrative guidelines, applicable State and/or Federal laws and/or Employee Handbook(s) if committed by a Board employee.

Consistent with the U.S. Department of Education's implementing regulations for Title IX, this policy does not apply to sexual harassment that occurs outside the geographic boundaries of the United States, even if the sexual harassment occurs in the District's education programs or activities. Sexual harassment that occurs outside the geographic boundaries of the United States is governed by the Student Code of Conduct if committed by a student, or by other applicable Board policies and administrative guidelines, applicable State and/or Federal laws and/or Employee Handbook(s) if committed by a Board employee.

Complaints alleging sexual harassment and/or discrimination on the basis of sex are also covered by and subject to the investigation procedures in Board Policy 5517 - Student Anti-Harassment. Complaints not covered by this policy may still be governed by and subject to the procedures in Policy 5517 - Student Anti-Harassment.

Definitions

Words used in this policy shall have those meanings defined herein; words not defined herein shall be construed according to their plain and ordinary meanings. 63

Sexual Harassment: "Sexual Harassment" means conduct on the basis of sex that satisfies one or more of the following:

- A. A Board employee conditioning the provision of an aid, benefit, or service of the District on an individual's participation in unwelcome sexual conduct (often called "*quid pro quo*" harassment);
- B. Unwelcome conduct determined by a reasonable person to be so severe, pervasive, **and** objectively offensive that it effectively denies a person equal access to the District's education program or activity; or
- C. "Sexual assault" as defined in 20 U.S.C. 1092(f)(6)A(v), or "dating violence" as defined in 34 U.S.C. 12291(a)(10), "domestic violence" as defined in 34 U.S.C. 12291(a)(8), or "stalking" as defined in 34 U.S.C. 12291(a)(30).
 1. "Sexual assault" means any sexual act directed against another person, without the consent of the victim, including instances where the victim is incapable of giving consent. Sexual assault includes rape, sodomy, sexual assault with an object, fondling, incest, and statutory rape.
 - a. *Rape* is penetration, no matter how slight, of the vagina or anus with any body part or object, or oral penetration by a sex organ of another person, without the consent of the victim, including instances where the victim is incapable of giving consent because of age or because of temporary or permanent mental or physical incapacity. Attempted rape is included.
 - b. *Sodomy* is oral or anal sexual intercourse with another person, without the consent of the victim, including instances where the victim is incapable of giving consent because of age or because of temporary or permanent mental or physical incapacity.
 - c. *Sexual Assault with an Object* is using an object or instrument to unlawfully penetrate, however slightly, the genital or anal opening of the body of another person, without the consent of the victim, including instances where the victim is incapable of giving consent because of age or because of temporary or permanent mental or physical incapacity. An "object" or "instrument" is anything used by the offender other than the offender's genitalia.
 - d. *Fondling* is the touching of the private body parts of another person for the purpose of sexual gratification, without the consent of the victim, including instances where the victim is incapable of giving consent because of age or because of temporary or permanent mental or physical incapacity.
 - e. *Incest* is sexual intercourse between persons who are related to each other within the degrees wherein marriage is prohibited by State law.
 - f. *Statutory Rape* is sexual intercourse with a person who is under the statutory age of consent as defined by Wis. Stat. §§ 948.02 or 948.09, or whose status as a student prohibits such sexual contact per Wis. Stat. §948.095.
 - g. *Other Sexual Contact* includes the intentional emission of bodily fluids on the complainant, or at the direction of the Respondent, for the purposes of sexual gratification as defined in Wis. Stat. § 940.225(5)(b).
 - h. *Consent* refers to words or actions that a reasonable person would understand as agreement to engage in the sexual conduct at issue. A person may be incapable of giving consent because of age or because of temporary or permanent mental or physical incapacity. A person who is incapacitated is not capable of giving consent.
 - i. *Incapacitated* refers to the state where a person does not understand and/or appreciate the nature or fact of sexual activity due to the effect of drugs or alcohol consumption, medical condition, disability, or due to a state of unconsciousness or sleep.
 2. "Domestic violence" includes felony or misdemeanor crimes of violence committed by:
 - a. A current or former spouse or intimate partner of the victim;
 - b. A person with whom the victim shares a child in common;
 - c. A person who is cohabitating with or has cohabitated with the victim as a spouse or intimate partner;

- d. A person similarly situated to a spouse of the victim under the domestic or family violence laws of the jurisdiction in which the crime occurred; or
- e. Any other person against an adult or youth victim who is protected from that person's acts under the domestic or family violence laws of the jurisdiction in which the crime occurred.
3. "Dating violence" means violence committed by a person who is or has been in a social relationship of a romantic or intimate nature with the victim. The existence of such a relationship shall be determined based on consideration of the length of the relationship, the type of relationship, and the frequency of interaction between the persons involved in the relationship.
4. "Stalking" means engaging in a course of conduct directed at a specific person that would cause a reasonable person to – (1) fear for the person's safety or the safety of others; or (2) suffer substantial emotional distress.

Complainant: "Complainant" means an individual who is alleged to be the victim of conduct that could constitute sexual harassment.

Respondent: "Respondent" means an individual who has been reported to be the perpetrator of conduct that could constitute sexual harassment.

Formal Complaint: "Formal complaint" means a document filed by a Complainant or signed by the Title IX Coordinator alleging sexual harassment against a Respondent and requesting that the District investigate the allegation(s) of sexual harassment. At the time of filing a formal complaint with the District, a Complainant must be participating in or attempting to participate in the District's education program or activity. A "document filed by a complainant" means a document or electronic submission (such as by electronic mail or through an online portal that the Board provides for this purpose) that contains the Complainant's physical or digital signature, or otherwise indicates that the Complainant is the person filing the formal complaint. Where the Title IX Coordinator signs a formal complaint, the Title IX Coordinator is not a Complainant or a party to the formal complaint and must not have a conflict of interest or bias for or against complainants or respondents generally or an individual complainant or respondent.

Actual Knowledge: "Actual knowledge" means notice of sexual harassment or allegations of sexual harassment to the District's Title IX Coordinator, or any District official who has authority to institute corrective measures on behalf of the Board, or any Board employee. The mere ability or obligation to report Sexual Harassment or to inform a student about how to report sexual harassment, or having been trained to do so, does not qualify an individual as one who has authority to institute corrective measures on behalf of the District. "Notice" includes, but is not limited to, a report of sexual harassment to the Title IX Coordinator. This standard is not met when the only District official with actual knowledge is the Respondent. Imputation of knowledge-based solely on vicarious liability or constructive notice is insufficient to constitute actual knowledge.

Supportive Measures: "Supportive measures" means non-disciplinary, non-punitive individualized services offered as appropriate, as reasonably available, and without fee or charge to the Complainant or the Respondent before or after the filing of a formal complaint or where no formal complaint has been filed. Such measures are designed to restore or preserve equal access to the District's education program or activity without unreasonably burdening the other party, including measures designed to protect the safety of all parties or the District's educational environment or deter sexual harassment. Supportive measures may include counseling, extensions of deadlines or other course-related adjustments, modifications of work or class schedules, school/campus escort services, mutual restrictions of contact between the parties, changes in work locations, leaves of absence, increased security and monitoring of certain areas of the campus (including school buildings and facilities), referral to Employee Assistance Program, and other similar measures.

Education Program or Activity: "Education program or activity" refers to all operations of the District over which the Board exercises substantial control, including in-person and online educational instruction, employment, extra-curricular activities, athletics, performances, and community engagement, and outreach programs. The term applies to all activity that occurs on school grounds or on other property owned or occupied by the Board. It also includes events and circumstances that take place off-school property/grounds if the Board exercises substantial control over both the Respondent and the context in which the sexual harassment occurs.

School District community: "School District community" refers to students and Board employees (i.e., administrators, and professional and support staff), as well as Board members, agents, volunteers, contractors, or other persons subject to the control and supervision of the Board.

Third Parties: "Third parties" include, but are not limited to, guests and/or visitors on School District property (e.g., visiting speakers, participants on opposing athletic teams, parents), vendors doing business with, or seeking to do business with the Board, and other individuals who come in contact with members of the School District community at school-related events/activities (whether on or off District property).

Inculpatory Evidence: "Inculpatory evidence" is evidence that tends to establish a Respondent's responsibility for alleged sexual harassment.

Exculpatory Evidence: “Exculpatory evidence” is evidence that tends to clear or excuse a Respondent from allegations of sexual harassment. 65

Day(s): Unless expressly stated otherwise, the term “day” or “days” as used in this policy means business day(s) (i.e., a day(s) that the Board office is open for normal operating hours, Monday – Friday, excluding State-recognized holidays),

Eligible Student: “Eligible student” means a student who has reached eighteen (18) years of age or is attending an institution of postsecondary education.

Title IX Coordinator(s)

The Board designates and authorizes the following individual(s) to oversee and coordinate its efforts to comply with Title IX and its implementing regulations:

Director of Student Services
Director of Human Resources

The Title IX Coordinator shall report directly to the Superintendent **except when the Superintendent is a Respondent. In such matters, the Title IX Coordinator shall report directly to the Board President.** Questions about this policy should be directed to the Title IX Coordinator.

The Superintendent shall notify applicants for admission and employment, students, parents or legal guardians of elementary and secondary school students, Board employees, and all unions or professional organizations holding collective bargaining or professional agreements with the Board of the following information:

*The Board of the D.C. Everest Area School District does not discriminate on the basis of sex in its education program or activity and is required by Title IX and its implementing regulations not to discriminate in such a manner. The requirement not to discriminate in its education program or activity extends to admission and employment. **The District's Title IX Coordinator(s) are:***

Dr. Kim Hall
Director of Human Resources
715-359-4221, ext. 1225
1699 Schofield Ave., Suite 300
Schofield, WI 54476
khall@dce.k12.wi.us

Dr. Jeff Lindell
Director of Student Services
715-359-4221, ext. 1351
1699 Schofield Ave., Suite 300
Schofield, WI 54476
jlindell@dce.k12.wi.us

Any inquiries about the application of Title IX and its implementing regulations to the District may be referred to the Title IX Coordinator(s), the Assistant Secretary for the U.S. Department of Education's Office for Civil Rights, or both.

The Board has adopted a grievance process and procedures that provide for the prompt and equitable resolution of student and employee complaints alleging any action that is prohibited by Title IX and/or its implementing regulations. The grievance process and procedures are included in Policy 2266 – Nondiscrimination on the Basis of Sex in Education Programs or Activities, which is available at: <https://go.boarddocs.com/wi/dcea/Board.nsf/Public>. The grievance process and procedures specifically address how to report or file a complaint of sex discrimination, how to report or file a formal complaint of Sexual Harassment, and how the District will respond.

The Superintendent shall also prominently display the Title IX Coordinator(s) contact information – including Name(s) and/or Title(s), Phone Number(s), Office Address(es), and Email Address(es) – and this policy on the District's website and in each handbook or catalog that the Board makes available to applicants for admission and employment, students, parents or legal guardians of elementary and secondary school students, Board employees, and all unions or professional organizations holding collective bargaining or professional agreements.

Grievance Process

The Board is committed to promptly and equitably resolving student and employee complaints alleging Sexual Harassment. The District's response to allegations of sexual harassment will treat Complainants and Respondents equitably, including providing

supportive measures to the Complainant and Respondent, as appropriate, and following this grievance process before the imposition of any disciplinary sanctions or other actions, other than supportive measures, against the Respondent.

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The Title IX Coordinator(s), along with any investigator(s), decision-maker(s), or any person(s) designated to facilitate an informal resolution process, shall not have a conflict of interest or bias for or against complainants or respondents generally or an individual complainant or respondent.

If a determination of responsibility for sexual harassment is made against the Respondent, the Board will provide remedies to the Complainant. The remedies will be designed to restore or preserve equal access to the District's education program or activity. Potential remedies include, but are not limited to, individualized services that constitute supportive measures. Remedies may also be disciplinary or punitive in nature and may burden the Respondent.

The Process described herein relates exclusively to complaints brought under this Policy. The District will continue to handle complaints subject to the District's other nondiscrimination and anti-harassment policies, including: Policy 5517 - Student Anti-Harassment; Policy 5517.01 - Bullying; 2260 - Nondiscrimination and Access to Equal Educational Opportunity; Policy 2260.01 - Section 504/ADA Prohibition Against Discrimination Based on Disability.

Report of Sexual Discrimination/Harassment

Any person may report sex discrimination, including sexual harassment (whether or not the person reporting is the person alleged to be the victim of conduct that could constitute sex discrimination or sexual harassment), in person, by mail, by telephone, or by electronic mail, using the Title IX Coordinator's(s') contact information listed above, or by any other means that results in the Title IX Coordinator receiving the person's oral or written report. Reports may be made at any time (including during non-business hours), by using the telephone number(s) or electronic mail address(es), or by mail to the office address(es), listed for the Title IX Coordinator(s).

Board employees are required, and other members of the School District community and Third Parties are encouraged, to report allegations of sex discrimination or sexual harassment promptly to the/a Title IX Coordinator or to any Board employee, who will, in turn, notify the/a Title IX Coordinator. Reports can be made orally or in writing and should be as specific as possible. The person making the report should, to the extent known, identify the alleged victim(s), perpetrator(s), and witness(es), and describe in detail what occurred, including date(s), time(s), and location(s).

If a report involves allegations of sexual harassment by or involving the Title IX Coordinator, the person making the report should submit it to the Superintendent, or another Board employee who, in turn, will notify the Superintendent of the report. The Superintendent will then serve in place of the Title IX Coordinator for purposes of addressing that report of sexual harassment.

The Board does business with various vendors, contractors, and other third parties who are not students or employees of the Board. Notwithstanding any rights that a given vendor, contractor, or third-party Respondent may have under this policy, the Board retains the right to limit any vendor's, contractor's, or third party's access to school grounds for any reason. The Board further retains all rights it enjoys by contract or law to terminate its relationship with any vendor, contractor, or third-party irrespective of any process or outcome under this policy.

A person may file criminal charges simultaneously with filing a formal complaint. A person does not need to wait until the Title IX investigation is completed before filing a criminal complaint. Likewise, questions or complaints relating to Title IX may be filed with the U.S. Department of Education's Office for Civil Rights at any time.

Any allegations of sexual misconduct/sexual activity not involving sexual harassment will be addressed through the procedures outlined in Board policies and/or administrative guidelines, the applicable Student Code of Conduct, or Employee Handbook.

Because the Board is considered to have actual knowledge of sexual harassment or allegations of sexual harassment if any Board employee has such knowledge, and because the Board must take specific actions when it has notice of sexual harassment or allegations of sexual harassment, a Board employee who has independent knowledge of or receives a report involving allegations of sex discrimination and/or sexual harassment **must must immediately/promptly notify the/a Title IX Coordinator of such information or report.** The Board employee must also comply with mandatory reporting responsibilities pursuant to Wis. Stat. 48.981 and Policy 8462 – Student Abuse and Neglect, if applicable. If the Board employee's knowledge is based on another individual bringing the information to the Board employee's attention and the reporting individual submitted a written complaint to the Board employee, the Board employee must provide the written complaint to the Title IX Coordinator.

If a Board employee fails to report an incident of sexual harassment of which the Board employee is aware, the Board employee may be subject to disciplinary action, up to and including termination.

When a report of sexual harassment is made, the Title IX Coordinator shall promptly contact the Complainant (including the parent/guardian if the Complainant is under eighteen (18) years of age or under guardianship) to discuss the availability of supportive measures, consider the Complainant's wishes with respect to supportive measures, inform the Complainant of the availability of supportive measures with or without the filing of a formal complaint, and explain to the Complainant the process for

filing a formal complaint. The Title IX Coordinator is responsible for coordinating the effective implementation of supportive measures. Any supportive measures provided to the Complainant or Respondent shall be maintained as confidential, to the extent that maintaining such confidentiality will not impair the ability of the District to provide the supportive measures. 67

Emergency Removal: Subject to limitations and/or procedures imposed by State and/or Federal law, the District may remove a student Respondent from its education program or activity on an emergency basis after conducting an individualized safety and risk analysis. The purposes of the individualized safety and risk analysis is to determine whether the student Respondent poses an immediate threat to the physical health or safety of any student or other individual arising from the allegations of Sexual Harassment that justifies removal. If the District determines the student Respondent poses such a threat, it will so notify the student Respondent and the student Respondent will have an opportunity to challenge the decision immediately following the removal. In determining whether to impose emergency removal measures, the Title IX Coordinator shall consult related District policies, including Policy 5120 - Assignment within District; Policy 5605 - Suspension/Expulsion of Students with Disabilities, Policy 5610 – Suspension and Expulsion, and Policy 5611 – Due Process Rights.

If the Respondent is a non-student employee, the District may place the Respondent on administrative leave during the pendency of the grievance process. Such leave will typically be paid leave unless circumstances justify unpaid leave in compliance with legal requirements.

For all other Respondents, including other members of the School District community and Third Parties, the Board retains broad discretion to prohibit such persons from entering onto its school grounds and other properties at any time and for any reason, whether after receiving a report of sexual harassment or otherwise.

Formal Complaint of Sexual Harassment

A formal complaint may be filed with the Title IX Coordinator in person, by mail, or by electronic mail, by using the contact information set forth above. If a formal complaint involves allegations of sexual harassment by or involving the Title IX Coordinator, the Complainant should submit the formal complaint to the Superintendent, who will designate another person to serve in place of the Title IX Coordinator for the limited purpose of implementing the grievance process with respect to that formal complaint.

The Complainant's wishes with respect to whether a formal complaint is filed will be respected unless the Title IX Coordinator determines that signing a formal complaint to initiate an investigation over the wishes of the complainant is not clearly unreasonable in light of the known circumstances.

When the Title IX Coordinator receives a formal complaint or signs a formal complaint, the District will follow its grievance process and procedures, as set forth herein. Specifically, the District will undertake an objective evaluation of all relevant evidence – including both inculpatory and exculpatory evidence – and provide that credibility determinations will not be based on a person's status as a Complainant, Respondent, or witness.

It is a violation of this policy for a Complainant(s), Respondent(s), and/or witness(es) to knowingly making false statements or knowingly submitting false information during the grievance process, including intentionally making a false report of sexual harassment or submitting a false formal complaint. The Board will not tolerate such conduct, which is a violation of the Student Code of Conduct and the Employee Handbook.

The Respondent is presumed not responsible for the alleged conduct until a determination regarding responsibility is made at the conclusion of the grievance process.

Timeline

The District will seek to conclude the grievance process within ninety (90) calendar days of receipt of the formal complaint, followed by the appeal process which shall be processed in a timely manner.

If the Title IX Coordinator offers informal resolution processes, the informal resolution processes may not be used by the Complainant or Respondent to unduly delay the investigation and determination of responsibility. The timeline, however, may be subject to a temporary delay of the grievance process or a limited extension for good cause with written notice to the Complainant and the Respondent of the delay or extension and the reasons for the action, except that any complaint covered by Policy 5517 - Student Anti-Harassment as well must comply with the timelines in that Policy, however, an investigation may still proceed as required under this Policy. Good cause may include considerations such as the absence of a party, a party's advisor, or a witness; concurrent law enforcement activity; and the need for language assistance or an accommodation of disabilities. The Title IX Coordinator will provide the parties with reasonable updates on the status of the grievance process.

Upon receipt of a formal complaint, the Title IX Coordinator will provide written notice of the following to the parties who are known:

- A. Notice of the Board's grievance process, including any informal resolution processes;

B. Notice of the allegations of misconduct that potentially constitutes sexual harassment as defined in this policy, including sufficient details known at the time and with sufficient time to prepare a response before any initial interview. Sufficient details include the identities of the parties involved in the incident if known, the conduct allegedly constituting sexual harassment, and the date and location of the alleged incident, if known. The written notice must:

1. include a statement that the Respondent is presumed not responsible for the alleged conduct and that a determination regarding responsibility will be made at the conclusion of the grievance process;
2. inform the parties that they may have an advisor of their choice, who may be, but is not required to be, an attorney, and may inspect and review evidence.
3. inform the parties of any provision in the Student Code of Conduct, this policy, and/or Employee Handbook that prohibits knowingly making false statements or knowingly submitting false information during the grievance process.

If during the course of the investigation, the investigator becomes aware of allegations about the Complainant or Respondent that are not included in the original notice provided to the parties, the investigator will notify the Title IX Coordinator and the Title IX Coordinator will decide whether the investigator should investigate the additional allegations; if the Title IX Coordinator decides to include the new allegations as part of the investigation, the Title IX Coordinator will provide notice of the additional allegations to the parties whose identities are known.

Dismissal of a Formal Complaint

The District shall investigate the allegations in a formal complaint *unless* the conduct alleged in the formal complaint:

- A. would not constitute sexual harassment (as defined in this policy) even if proved;
- B. did not occur in the District's education program or activity; or
- C. did not occur against a person in the United States.

If one of the preceding circumstances exist, the Title IX Coordinator *shall* dismiss the formal complaint. If the Title IX Coordinator dismisses the formal complaint due to one (1) of the preceding reasons, the District may still investigate and take action with respect to such alleged misconduct pursuant to another provision of an applicable code of conduct, Board policy, and/or Employee Handbook.

The Title IX Coordinator *may* dismiss a formal complaint, or any allegations therein, if at any time during the investigation:

- A. a Complainant notifies the Title IX Coordinator in writing that the Complainant would like to withdraw the formal complaint or any allegations therein;
- B. the Respondent is no longer enrolled in the District or employed by the Board; or
- C. specific circumstances prevent the District from gathering evidence sufficient to reach a determination as to the formal complaint or allegations therein.

If the Title IX Coordinator dismisses a formal complaint or allegations therein, the Title IX Coordinator must promptly send written notice of the dismissal and the reason(s) therefor simultaneously to the parties.

Consolidation of Formal Complaints

The Title IX Coordinator may consolidate formal complaints as to allegations of sexual harassment against more than one (1) Respondent, or by more than one (1) Complainant against one (1) or more Respondents, or by one (1) party against the other party, where the allegations of sexual harassment arise out of the same facts or circumstances.

Where a grievance process involves more than one (1) Complainant or more than one Respondent, references in this policy to the singular "party," "Complainant," or "Respondent" include the plural, as applicable.

Informal Resolution Process

Under no circumstances shall a Complainant be required as a condition of enrollment or continuing enrollment, or employment or continuing employment, or enjoyment of any other right, to waive any right to an investigation and adjudication of a formal complaint of sexual harassment. Similarly, no party shall be required to participate in an informal resolution process.

If a formal complaint is filed, the Title IX Coordinator may offer to the parties an informal resolution process. If the parties mutually agree to participate in the informal resolution process, the Title IX Coordinator shall designate a trained individual to facilitate an

informal resolution process, such as mediation, that does not involve a full investigation and adjudication. The informal resolution process may be used at any time prior to the decision-maker(s) reaching a determination regarding responsibility.

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If the Title IX Coordinator is going to propose an informal resolution process, the Title IX Coordinator shall provide to the parties a written notice disclosing:

- A. the allegations;
- B. the requirements of the informal resolution process including the circumstances under which it precludes the parties from resuming a formal complaint arising from the same allegations; and
- C. any consequences resulting from participating in the informal resolution process, including the records that will be maintained or could be shared.

Any time prior to agreeing to a resolution, any party has the right to withdraw from the informal resolution process and resume the grievance process with respect to the Formal Complaint.

Before commencing the informal resolution process, the Title IX Coordinator shall obtain from the parties their voluntary, written consent to the informal resolution process.

During the pendency of the informal resolution process, the investigation and adjudication processes that would otherwise occur are stayed and all related deadlines are suspended.

The informal resolution process is not available to resolve allegations that a Board employee or another adult member of the School District community or Third Party sexually harassed a student.

The informal resolution process is not available to resolve allegations involving a sexual assault involving a student Complainant and a student Respondent.

Investigation of a Formal Complaint of Sexual Harassment

In conducting the investigation of a formal complaint and throughout the grievance process, the burden of proof and the burden of gathering evidence sufficient to reach a determination regarding responsibility is on the District, not the parties.

In making the determination of responsibility, the decision-maker(s) is (are) directed to use the preponderance of the evidence standard. The decision-maker(s) is charged with considering the totality of all available evidence, from all relevant sources.

The District is not permitted to access, consider, disclose, or otherwise use a party's records that are made or maintained by a physician, psychiatrist, psychologist, or other recognized professional or paraprofessional acting in the professional's or paraprofessional's capacity or assisting in that capacity, and which are made and maintained in connection with the provision of treatment to the party, unless the party provides the District with voluntary, written consent to do so; if a student party is not an eligible student, the District must obtain the voluntary, written consent of a parent.

Similarly, the investigator(s) and decision-maker(s) may not require, allow, rely upon or otherwise use questions or evidence that constitute, or seek disclosure of, information protected under a legally recognized privilege, unless the person holding such privilege has waived the privilege in writing.

As part of the investigation, the parties have the right to:

- A. present witnesses, including fact and expert witnesses, and other inculpatory and exculpatory evidence; and
- B. have others present during any grievance proceeding, including the opportunity to be accompanied to any related meeting or proceeding by the advisor of their choice, who may be, but is not required to be, an attorney. The District may not limit the choice or presence of an advisor for either the Complainant or Respondent in any meeting or grievance proceeding.
- C. Board Policy 2461 – Recording of District Meetings Involving Students and/or Parents controls whether a person is allowed to audio record or video record any meeting or grievance proceeding.

Neither party shall be restricted in their ability to discuss the allegations under investigation or to gather and present relevant evidence.

The District will provide to a party whose participation is invited or expected written notice of the date, time, location, participants, and purpose of all investigative interviews, or other meetings, with sufficient time for the party to prepare to participate. The investigator(s) and decision-maker(s) must provide a minimum of one(1) day notice with respect to investigative interviews and other meetings.

Both parties shall have an equal opportunity to inspect and review any evidence obtained as part of the investigation that is directly related to the allegations raised in the formal complaint, including the evidence upon which the District does not intend to rely ⁷⁰ reaching a determination regarding responsibility and inculpatory or exculpatory evidence whether obtained from a party or other source so that each party can meaningfully respond to the evidence prior to the conclusion of the investigation.

Prior to completion of the investigative report, the Title IX Coordinator will send to each party and the party's advisor, if any, the evidence subject to inspection and review in an electronic format or a hard copy, and the parties will have at least ten (10) calendar days to submit a written response, which the investigator will consider prior to completion of the investigative report.

At the conclusion of the investigation, the investigator shall create an investigative report that fairly summarizes relevant evidence and send the report to each party and the party's advisor, if any, for their review and written response. The investigator will send the investigative report in an electronic format or a hard copy, at least ten (10) calendar days prior to the decision-maker(s) issuing a determination regarding responsibility.

Determination of Responsibility

The Title IX Coordinator shall appoint a decision-maker(s) to issue a determination of responsibility. The decision-maker(s) cannot be the same person(s) as the Title IX Coordinator(s) or the investigator(s).

After the investigator sends the investigative report to the parties and the decision-maker(s), and before the decision-maker(s) reaches a determination regarding responsibility, the decision-maker(s) will afford each party the opportunity to submit written, relevant questions that a party wants asked of any party or witness, provide each party with the answers, and allow for additional, limited follow-up questions from each party. The decision-maker(s) must explain to the party proposing the question of any decision to exclude a question as not relevant.

Questions and evidence about the Complainant's sexual predisposition or prior sexual behavior are not relevant, unless such questions and evidence about the Complainant's prior sexual behavior are offered to prove that someone other than the Respondent committed the conduct alleged by the Complainant, or if the questions and evidence concern specific incidents of the Complainant's prior sexual behavior with respect to the Respondent and are offered to prove consent.

Determination regarding responsibility: The decision-maker(s) will issue a written determination regarding responsibility. To reach this determination, the decision-maker(s) must apply the preponderance of the evidence standard.

The written determination will include the following content:

- A. Identification of the allegations potentially constituting sexual harassment pursuant to this policy;
- B. A description of the procedural steps taken from the receipt of the formal complaint through the determination, including any notifications to the parties, interviews with parties and witnesses, site visits, [and] methods used to gather other evidence.
- C. Findings of fact supporting the determination;
- D. Conclusions regarding the application of the applicable code of conduct to the facts;
- E. A statement of, and rationale for, the result as to each allegation, including a determination regarding responsibility, any disciplinary sanctions the decision-maker(s) is recommending that the District impose on the Respondent(s) and whether remedies designed to restore or preserve equal access to the District's education program or activity should be provided by the District to the Complainant(s); and
- F. The procedures and permissible bases for the Complainant(s) and Respondent(s) to appeal.

Informal or formal disciplinary sanctions/consequences may be imposed on a student Respondent who is determined responsible for violating this policy (i.e., engaging in sexual harassment). Consequences could be up to and including an expulsion hearing, or permanent exclusion from co-curricular and/or extra-curricular activity(ies), including athletics or current class enrollment.

If the decision-maker(s) determines the student Respondent is responsible for violating this policy (i.e., engaging in Sexual Harassment), the decision-maker(s) will recommend appropriate remedies, including disciplinary sanctions/consequences. The Title IX Coordinator will notify the Superintendent of the recommended remedies, so an authorized administrator can consider the recommendation(s) and implement an appropriate remedy(ies) in compliance with Policy 5605 – Suspension/Expulsion of Students with Disabilities, Policy 5610 – Suspension and Expulsion, Policy 5610.01 – Alternative Expulsion Hearing Procedure, Policy 5610.02 – In-School Discipline, and Policy 5611 – Due Process Rights. The discipline of a student Respondent must comply with the applicable provisions of the Individuals with Disabilities Education Improvement Act (IDEA) and/or Section 504 of the Rehabilitation Act of 1972, and their respective implementing regulations.

Disciplinary sanctions/consequences may be imposed on an employee Respondent who is determined responsible for violating this policy including but not limited to (i.e., engaging in Sexual Harassment):

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- A. oral or written warning;
- B. written reprimands;
- C. performance improvement plan;
- D. required counseling;
- E. required training or education;
- F. demotion;
- G. suspension with pay;
- H. suspension without pay;
- I. termination, and any other sanction authorized by any applicable Employee Handbook.

If the decision-maker(s) determines the employee Respondent is responsible for violating this policy (i.e., engaging in sexual harassment), the decision-maker(s) will recommend appropriate remedies, including disciplinary sanctions/consequences. The Title IX Coordinator will notify the Superintendent of the recommended remedies, so an authorized administrator can consider the recommendation(s) and implement an appropriate remedy(ies) in compliance with applicable due process procedures, whether statutory or contractual.

The discipline of an employee will be implemented in accordance with Federal and State law, and Board policy.

The following disciplinary sanctions/consequences may be imposed on a non-student/non-employee member of the School District community or Third Party determined responsible for violating this policy (i.e., engaging in sexual harassment):

- A. oral or written warning;
- B. suspension or termination/ cancellation of the Board's contract with the third-party vendor or contractor;
- C. mandatory monitoring of the third-party while on school property and/or while working/interacting with students;
- D. restriction/prohibition on the third-party's ability to be on school property; and
- E. any combination of the same.

If the decision-maker(s) determines the third-party Respondent is responsible for violating this policy (i.e., engaging in sexual harassment), the decision-maker(s) will recommend appropriate remedies, including the imposition of sanctions. The Title IX Coordinator will notify the Superintendent of the recommended remedies, so appropriate action can be taken.

The decision-maker(s) will provide the written determination to the Title IX Coordinator who will provide the written determination to the parties simultaneously.

In ultimately, imposing a disciplinary sanction/consequence, the Superintendent will consider the severity of the incident, previous disciplinary violations (if any), and any mitigating circumstances. **If the Respondent is a member of the Board, that member of the Board shall be excluded from any determination regarding the imposition of a disciplinary sanction/consequence by the remaining Board members.**

The District's resolution of a formal complaint ordinarily will not be impacted by the fact that criminal charges involving the same incident have been filed or that charges have been dismissed or reduced.

At any point in the grievance process and procedures, the Superintendent may involve local law enforcement and/or file criminal charges related to allegations of sexual harassment that involve a sexual assault.

The Title IX Coordinator is responsible for the effective implementation of any remedies.

Appeal

Both parties have the right to file an appeal from a determination regarding responsibility or from the Title IX Coordinator's dismissal of a formal complaint or any allegations therein, on the following bases:

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- A. Procedural irregularity that affected the outcome of the matter (e.g., material deviation from established procedures);
- B. New evidence that was not reasonably available at the time the determination regarding responsibility or dismissal was made, that could affect the outcome of the matter; and
- C. The Title IX Coordinator, or decision-maker(s) had a conflict of interest or bias for or against Complainants or Respondents generally or the individual Complainant(s) or Respondent(s) that affected the outcome of the matter.
- D. The recommended remedies (including disciplinary sanctions/consequences) are unreasonable in light of the findings of fact (i.e., the nature and severity of the sexual harassment).

The Complainant(s) may not challenge the ultimate disciplinary sanction/consequence that is imposed.

Any party wishing to appeal the decision-maker(s)'s determination of responsibility, or the Title IX Coordinator's dismissal of a formal complaint or any allegations therein, must submit a written appeal to the Title IX Coordinator within five (5) days after receipt of the decision-maker(s)'s determination of responsibility or the Title IX Coordinator's dismissal of a formal complaint or any allegations therein.

Nothing herein shall prevent the Superintendent from imposing any remedy, including disciplinary sanction, while the appeal is pending.

As to all appeals, the Title IX Coordinator will notify the other party in writing when an appeal is filed and implement appeal procedures equally for both parties.

The decision-maker(s) for the appeal shall not be the same person(s) as the decision-maker(s) that reached the determination regarding responsibility or dismissal, the investigator(s), or the Title IX Coordinator(s). The decision-maker(s) for the appeal shall not have a conflict of interest or bias for or against Complainants or Respondents generally or an individual Complainant(s) or Respondent(s) and shall receive the same training as required of other decision-makers.

Both parties shall have a reasonable, equal opportunity to submit a written statement in support of, or challenging, the outcome.

Specifically, the appealing party must submit with the notice of appeal a written statement challenging the determination of responsibility. The nonappealing party shall have up to five (5) days after receipt of the appealing party's written statement to submit his/her written statement in support of the determination of responsibility.

The decision-maker(s) for the appeal shall issue a written decision describing the result of the appeal and the rationale for the result. The original decision-maker(s)' determination of responsibility will stand if the appeal request is not filed in a timely manner or the appealing party fails to show clear error and/or a compelling rationale for overturning or modifying the original determination. The written decision will be provided to the Title IX Coordinator who will provide it simultaneously to both parties. The written decision will be issued within five (5) days of when the parties' written statements were submitted.

The determination of responsibility associated with a formal complaint, including any recommendations for remedies/disciplinary sanctions, becomes final when the time for filing an appeal has passed or, if an appeal is filed, at the point when the decision-maker(s) for the appeal's decision is delivered to the Complainant and the Respondent. No further review beyond the appeal is permitted.

Retaliation

Neither the Board nor any other person may intimidate, threaten, coerce, or discriminate against any individual for the purpose of interfering with any right or privilege secured by Title IX, its implementing regulations, or this policy, or because the individual made a report or complaint, testified, assisted, or participated or refused to participate in any manner in an investigation or proceeding under this policy. Intimidation, threats, coercion, or discrimination, including charges against an individual for code of conduct violations that do not involve sex discrimination or sexual harassment, but arise out of the same facts or circumstances as a report or complaint of sex discrimination, or a report or formal complaint of sexual harassment, for the purpose of interfering with any right or privilege secured by Title IX, its implementing regulations, or this policy, constitutes retaliation. Retaliation against a person for making a report of sexual harassment, filing a formal complaint, or participating in an investigation, is a serious violation of this policy that can result in the imposition of disciplinary sanctions/consequences and/or other appropriate remedies.

Complaints alleging retaliation may be filed according to the grievance procedures set forth above.

The exercise of rights protected under the First Amendment of the United States Constitution does not constitute retaliation prohibited under this policy.

Charging an individual with a code of conduct violation for making a materially false statement in bad faith in the course of a grievance proceeding under this policy shall not constitute retaliation, provided, however, that a determination regarding responsibility, alone, is not sufficient to conclude that any party made a materially false statement in bad faith. 73

Confidentiality

The District will keep confidential the identity of any individual who has made a report or complaint of sex discrimination, including any individual who has made a report or filed a formal complaint of sexual harassment, any Complainant, any individual who has been reported to be the perpetrator of sex discrimination, any Respondent, and any witness, except as may be permitted by the Family Educational Rights and Privacy Act (FERPA), 20 U.S.C. 1232g, or FERPA's regulations, and State law under Wis. Stat. § 118.12, 34 CFR part 99, or as required by law, or to carry out the purposes of 34 CFR part 106, including the conduct of any investigation or judicial proceeding arising thereunder (i.e., the District's obligation to maintain confidentiality shall not impair or otherwise affect the Complainant's and Respondent's receipt of the information to which they are entitled with respect to the investigative record and determination of responsibility).

Application of the First Amendment

The Board will construe and apply this policy consistent with the First Amendment to the U.S. Constitution. In no case will a Respondent be found to have committed Sexual Harassment based on expressive conduct that is protected by the First Amendment.

Training

The District's Title IX Coordinator, along with any investigator(s), decision-maker(s), or person(s) designated to facilitate an informal resolution process, must receive training on:

- A. the definition of sexual harassment (as that term is used in this policy);
- B. the scope of the District's education program or activity;
- C. how to conduct an investigation and implement the grievance process appeals and informal resolution processes, as applicable; and
- D. how to serve impartially, including by avoiding prejudgment of the facts at issue, conflicts of interests, and bias.

All Board employees will be trained concerning their legal obligation to report sexual harassment to the Title IX Coordinator. This training will include practical information about how to identify and report sexual harassment.

Recordkeeping

As part of its response to alleged violations of this policy, the District shall create, and maintain for a period of seven (7) calendar years, records of any actions, including any supportive measures, taken in response to a report or formal complaint of sexual harassment. In each instance, the District shall document the basis for its conclusion that its response was not deliberately indifferent, and document that it has taken measures designed to restore or preserve equal access to the District's education program or activity. If the District does not provide a Complainant with supportive measures, then the District will document the reasons why such a response was not clearly unreasonable in light of the known circumstances. The documentation of certain bases or measures does not limit the District in the future from providing additional explanations or detailing additional measures taken.

The District shall maintain for a period of seven (7) calendar years the following records pursuant to Wis. Stat. § 19.21(6):

- A. Each sexual harassment investigation including any determination regarding responsibility, any disciplinary sanctions recommended and/or imposed on the Respondent(s), and any remedies provided to the Complainant(s) designed to restore or preserve equal access to the District's education program or activity;
- B. Any appeal and the result therefrom;
- C. Any informal resolution and the result therefrom; and
- D. All materials used to train Title IX Coordinators, investigators, decision-makers, and any person who facilitates an informal resolution process.

The District will make its training materials publicly available on its website.

Outside Appointments, Dual Appointments, and Delegations

The Board retains the discretion to appoint suitably qualified persons who are not Board employees to fulfill any function of the Board under this policy, including, but not limited to, Title IX Coordinator, investigator, decision-maker, decision-maker for appeals, facilitator of informal resolution processes, and advisor. 74

The Board also retains the discretion to appoint two (2) or more persons to jointly fulfill the role of Title IX Coordinator, investigator, decision-maker, decision-maker for appeals, facilitator of informal resolution processes, and advisor.

The Superintendent may delegate functions assigned to a specific Board employee under this policy, including but not limited to the functions assigned to the Title IX Coordinator, investigator, decision-maker, decision-maker for appeals, facilitator of informal resolution processes, and advisor, to any suitably qualified individual and such delegation, may be rescinded by the Superintendent at any time.

Discretion in Application

The Board retains the discretion to interpret and apply this policy in a manner that is not clearly unreasonable, even if the Board's interpretation or application differs from the interpretation of any specific Complainant and/or Respondent.

Despite the Board's reasonable efforts to anticipate all eventualities in drafting this policy, it is possible unanticipated or extraordinary circumstances may not be specifically or reasonably addressed by the express policy language, in which case the Board retains the discretion to respond to the unanticipated or extraordinary circumstance in a way that is not clearly unreasonable.

The provisions of this policy are not contractual in nature, whether in their own right or as part of any other express or implied contract. Accordingly, the Board retains the discretion to revise this policy at any time, and for any reason. The Board may apply policy revisions to an active case provided that doing so is not clearly unreasonable.

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Legal	20 U.S.C. 1681 et seq., Title IX of the Education Amendments of 1972 (Title IX)
	20 U.S.C. 1400 et seq., The Individuals with Disabilities Education Improvement Act of 2004 (IDEIA)
	42 U.S.C. 2000c et seq., Title IV of the Civil Rights Act of 1964
	42 U.S.C. 2000d et seq.
	42 U.S.C. 2000e et seq.
	42 U.S.C. 1983
	34 C.F.R. Part 106
	19.21(6), Wis. Stats.
	118.25, Wis. Stats.
	120.13, Wis. Stats.
	948.02, Wis. Stats.
	OCR's Revised Sexual Harassment Guidance (2001)
	20 U.S.C. 1092(F)(6)(A)(v)
	34 U.S.C. 12291(a)(10)
	34 U.S.C. 12291(a)(8)
	34 U.S.C. 12291(a)(30)

Last Modified by Ellen Suckow on March 7, 2022



Book	Policy Manual
Section	Second Reading by Board
Title	CRIMINAL HISTORY RECORD CHECK AND EMPLOYEE SELF-REPORTING REQUIREMENTS
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3121 - **CRIMINAL HISTORY RECORD CHECK AND EMPLOYEE SELF-REPORTING REQUIREMENTS**

Criminal History Record Check

To more adequately safeguard students and staff members, the Board requires an inquiry into the background of each applicant the Superintendent recommends for employment on the District's professional staff. Any contracts with outsourced services, employment agencies or temporary services must require such providers to conduct and retain a criminal history record check of individuals providing service to the District.

Such an inquiry shall also be made for substitutes who may be employed by the District.

The Superintendent shall establish the necessary procedures for obtaining any criminal history on the applicant.

Should it be necessary to employ a person in order to maintain continuity of the program prior to receipt of the report, the Superintendent may employ the person on a provisional basis until the report is received.

All information and records obtained from such inquiries are to be considered confidential and shall not be released or disseminated to those not directly involved in evaluating the applicant's qualifications.

Employee Self-Reporting Requirement

All District employees shall notify the Superintendent as soon as possible, but no more than three (3) calendar days, after any arrest, indictment, conviction, no contest or guilty plea, or other adjudication of the employee for any criminal or municipal offense.

The requirement to report a conviction or deferred adjudication shall not apply to minor traffic offenses. However, an offense of operating under the influence, revocation or suspension of license, and driving after revocation or suspension must be reported if the employee drives or operates a District vehicle or piece of mobile equipment or transports students or staff in any vehicle. Failure to report under this section may result in disciplinary action, up to and including termination. All employment decisions by the District based on such information must comply with Wisconsin's arrest and conviction discrimination law.

T.C. 8/31/20

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Legal 111.335, Wis. Stats.



Book	Policy Manual
Section	Second Reading by Board
Title	DRUG-FREE WORKPLACE
Code	po3122.01
Status	Second Reading
Adopted	May 25, 2016
Last Revised	February 15, 2022
Prior Revised Dates	11/18/2020

3122.01 - DRUG-FREE WORKPLACE

The Board believes that quality education is not possible in an environment affected by drugs. It will seek, therefore, to establish and maintain **a drug-free workplace, an educational setting which is free from alcohol and other drug abuse.**

Prohibited Acts

The Board prohibits any member of the District's staff from any of the following at any time while on or in District property or while performing duties at a District-related activity or event:

A. manufacturing, possessing, using, distributing, dispensing, or being under the influence of any controlled substance or alcohol;

B. using, distributing, or possessing drug paraphernalia; or

C. unlawfully possessing, using, distributing, dispensing, or abusing a prescribed or over-the-counter medication.

Permitted Acts

Staff members who use or possess a prescription drug that has been lawfully prescribed to the staff member according to Wisconsin and Federal law, and take the prescription in accordance with the prescribed dosage, shall not be deemed to be in violation of this policy. Staff members who use or possess over-the-counter medications and take them in accordance with the recommended dosage, shall not be deemed to be in violation of this policy. Wherever possible, a staff member should take prescribed and/or over-the-counter medications at home and not bring them to school. Where that cannot be accomplished, any staff member in possession of prescribed and/or over-the-counter medications while at school is responsible for taking appropriate precautions to assure that the drugs remain in the staff member's possession at all times and are taken only in private, out of the view of students.

Consistent with the Drug-Free Workplace Act, the Board prohibits the manufacture, possession, use, distribution, or dispensing of any controlled substance, or alcohol, by any member of the District's professional staff at any time while on District property or while involved in any District-related activity or event. Professional staff members who use or possess a prescription drug that has been lawfully prescribed to the staff member, and taken in accordance with the prescribed dosage, shall not be deemed to be in violation of this policy. Wherever possible, a staff member should take prescribed medications at home and not bring them to school. Where that cannot be accomplished, any staff member in possession of prescribed medications while at school is responsible for taking appropriate precautions to assure that the drugs remain in the staff member's possession at all times and are taken only in private, out of the view of students. Nothing in this policy shall prohibit the Superintendent from evaluating a staff member's fitness for duty pursuant to Policy 3161—Unrequested Leaves of Absence/Fitness for Duty.

Each staff handbook will include a summary of the standards regarding unlawful possession, use, or distribution of illicit drugs and alcohol by staff; furthermore, staff members shall be informed that compliance with this requirement is mandatory. The use of⁷⁸ marijuana and/or products containing tetrahydrocannabinols (THC), other than products expressly excluded from the definition of a schedule drug (hemp-derived CBD oil, etc.), is still prohibited under Wisconsin law and Board policy. The use of such products even in states which have passed state laws permitting usage is still unlawful under Federal law and Wisconsin law and is not an exception to the drug-free workplace policy.

~~Any staff member who violates this policy shall be subject to disciplinary action in accordance with District guidelines and/or the Employee Handbook.~~

~~The Superintendent shall establish whatever programs and procedures are necessary to meet the Federal certification requirements and shall provide these to staff.~~

Disciplinary Action

Any staff member who violates this policy shall be subject to disciplinary action, up to and including termination from District employment in accordance with the Employee Handbook and District policies. In addition to disciplinary action, the District may, at its discretion, refer the staff member to drug and alcohol counseling or to employee assistance or rehabilitation programs and/or may refer the matter to law enforcement.

Off Work Conduct

Disciplinary action may result from conduct related to drug and alcohol usage even on the staff member's personal time if the circumstances create a connection to or nexus with the staff member's role with the District. Disciplinary action may result if a staff member's conduct involves the depiction of the staff member engaging in use of alcohol or drugs on social media or other outlets in a fashion that tends to provoke public scrutiny, damage the staff member's credibility, depict inappropriate involvement of minors, or in some fashion diminish the staff member's ability to safely and effectively perform his/her duties. If the District administration becomes aware of such circumstances, it will investigate the matter even though the events occurred on one's personal time and not on District property or at a District event.

Use of Resources for Treatment

The District makes available resources to assist staff members in overcoming ~~alcohol, illegal drug use, or controlled~~ substance abuse. However, the decision to seek diagnosis and accept treatment for ~~alcohol, illegal drug use, or controlled~~ substance abuse is primarily the individual staff member's responsibility. Any costs associated with treatment in excess of those costs covered by the staff member's insurance plan shall be borne by the individual.

~~Revised 1/25/17~~

~~Revised 10/25/17~~

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Legal Drug-Free Workplace Act of 1988, 41 U.S.C. 8101 et seq.

Cross References [ag3122.01 - DRUG-FREE WORKPLACE](#)

Last Modified by Ellen Suckow on March 7, 2022



Book	Policy Manual
Section	Second Reading by Board
Title	PHYSICAL EXAMINATION
Code	po3160
Status	Second Reading
Adopted	May 25, 2016
Last Revised	February 15, 2022
Prior Revised Dates	8/6/2021

3160 - **PHYSICAL EXAMINATION**

The Board requires any candidate, who has been offered employment in a position that involves contact with children or the preparation of food for children, as a condition of employment, to submit to an examination, including a tuberculosis screening questionnaire. Additional testing may be required to assure freedom from tuberculosis in a communicable form. ~~subject to further tests, in order to determine the physical capacity to perform assigned duties. Such examinations shall be done in accordance with 118.25, Wis. Stats.~~

Freedom from tuberculosis in a communicable form is a condition of employment.

No physical examination may be required of any employee who has filed an affidavit with the Assistant Superintendent of Business/Personnel requesting such exemption on the basis that the employee relies exclusively on prayer or spiritual healing in accordance with the teaching of a bona fide religious sect, denomination, or organization and that the employee is to the best of his or her knowledge and belief in good health. An employee exempt from the physical examination requirement may still be required to submit to an examination if there is reason to believe the employee may have an illness that is detrimental to the health of students. Such examination shall be only to the extent sufficient to determine whether the employee suffers from such illness.

[X] The Superintendent may establish additional physical examination requirements for positions requiring particular demands or as may otherwise be required by law. Any fitness for duty examination shall be job-related and out of necessity for safe and proper performance of job duties.

~~The Board shall also require the candidate, based on a contingent job offer, to submit to a test for controlled substances, the results of which must indicate there is no evidence of unlawful drug use. Such examinations shall be done in accordance with the Superintendent's guidelines.~~

Employees will be required to execute a release that complies with the requirements of the Health Insurance Portability and Accountability Act in order to allow the report of the medical examination to be released to the Board/Superintendent and to allow the Superintendent or his/her designee to speak to the health care provider who conducted the medical examination in order to get clarification.

Reports of all such examinations or evaluations shall be delivered to the Human Resources Director, who shall protect their confidentiality. Reports will be discussed with the employee or candidate. In compliance with the Genetic Information Nondiscrimination Act (GINA) and Board Policy 3122.02, the successful candidate who is required to submit to a medical examination, as well as the health care provider that is designated by the Board to conduct the examination, are directed not to collect genetic information or provide any genetic information, including the candidate's family medical history, in the report of the medical examination.

Employees will be notified of the results of the medical examination upon receipt. Any and all reports of such examination will be maintained in a separate confidential personnel file in accordance with the Americans with Disabilities Act, as amended ("ADA") and the Genetic Information Nondiscrimination Act (GINA). 80

The results of any physical examination conducted in the course of the employment process shall be solely for the purpose of determining employment eligibility or as may otherwise be required by law. Consideration of physical information in employment shall be consistent with the American's with Disabilities Act (ADA) as amended and the Wisconsin Fair Employment Act (WFEA).

~~In the event of a report of a condition that could influence job performance, the Human Resources Director shall base a non-employment recommendation to the Board upon a conference with the examining physician and substantiation that the condition is directly correlated to defined job responsibilities and reasonable accommodation will not allow the employee or prospective employee to adequately fulfill those responsibilities. Freedom from tuberculosis in a communicable form is a condition of employment.~~

The Board shall assume ~~any~~**the** fees for **required** examinations.

~~Revised 5/24/17~~
~~Reviewed 10/4/18~~
~~T.C. 8/6/21~~

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- Legal 118.25, Wis. Stats.
- 118.25(2)(a), Wis. Stats.
- 121.52(3), Wis. Stats.
- 29 C.F.R., Part 1630
- 29 C.F.R. Part 1635
- 42 U.S.C. 2000ff et seq., The Genetic Information Nondiscrimination Act
- 42 U.S.C. 12101 et seq. Americans with Disabilities Act of 1990, as amended

Cross References [ag3160A - PHYSICAL EXAMINATION](#)

Last Modified by Ellen Suckow on March 7, 2022



Book	Policy Manual
Section	Second Reading by Board
Title	GRIEVANCE PROCEDURE
Code	po3340
Status	Second Reading
Adopted	May 25, 2016
Last Revised	February 15, 2022
Prior Revised Dates	9/2/2021

3340 - **GRIEVANCE PROCEDURE**

It is the policy of the District to treat all employees equitably and fairly in matters affecting their employment. Each employee of the District shall be provided an opportunity to understand and resolve certain matters affecting employment that the employee believes to be unjust. This section shall apply to all regular full-time, part-time, limited, temporary, and seasonal employees.

This procedure is available in the case of any employee's disagreement with discipline or termination of employment, as well as a matter relating to workplace safety.

A grievance shall mean a dispute concerning an employee's discipline or termination of employment or a dispute concerning workplace conditions that affect workplace safety. Only one subject matter shall be covered in any one grievance. A written grievance shall contain:

- A. the name and position of the grievant;
- B. a clear and concise statement of the grievant, including the category of the grievance (i.e., employee termination, discipline, or workplace safety);
- C. the issue involved;
- D. the relief sought;
- E. the date the incident or violation took place;
- F. the specific section of the Policy Manual alleged to have been violated;
- G. the signature of the grievant and the date.

All employee grievances must be filed by the aggrieved employee(s). The grievance must be filed within five (5) business days after the employee knew or should have known of the cause of such grievance. The following procedures shall be followed:

A. **Principal/Supervisor:**

Any employee that believes s/he has a matter subject to the grievance procedure shall present the grievance to his/her immediate supervisor. If applicable, the employee shall perform the assigned task and grieve later. The Principal/Supervisor shall, within five (5) business days, inform the employee in writing of his/her decision.

B. **Superintendent:**

In the event the Principal's/Supervisor's decision does not resolve the problem, the employee may, within five (5) business

days of the date the Principal's/Supervisor's written decision is issued, present his/her grievance in writing to the Superintendent. This grievance shall fully state the details of the problem and suggest a remedy. The Superintendent shall, within five (5) business days of receipt of the grievance, meet and discuss the grievance with the employee and then reply in writing within ten (10) business days. This step does not apply to any grievance related to action by the Board that directly affects the grievant. 82

C. Hearing Before an Impartial Hearing Officer:

In the event the matter is not resolved to the employee's satisfaction by the Superintendent, the employee may, within five (5) business days of the date of the written decision of the Superintendent, request in writing that the matter be referred for a hearing before an impartial hearing officer. If the Superintendent denies the grievance based on whether the grievance is timely or relates to a covered matter (i.e. workplace safety, discipline or termination), the matter shall be referred to the Board for determination of whether the grievance may proceed. If the Board determined that the grievance may proceed, it will then be referred to the Impartial Hearing Officer. The Board shall appoint a hearing officer for the purpose of conducting the hearing. The Board may appoint a hearing officer or panel of potential hearing officers from which to select an officer for this purpose either on an ad hoc basis or by resolution adopted for a school year and delegate to the Superintendent the responsibility to arrange for such hearing with one of the selected officers. **When the grievant is the Superintendent, the (X) Board's legal counsel shall be responsible for selection of the hearing officer and arranging a hearing.**

Each grievance shall be heard by a single hearing officer and such hearings shall be private. The employee and the District may present witnesses, and each side may select one individual to attend the hearing as a representative. Any employee representative selected shall be at no expense to the District.

The Hearing Officer may only consider the matter presented to him/her in the initial grievance filed by the employee. The decision will apply exclusively to the employee presenting the grievance. The Impartial Hearing Officer shall have authority to run the hearing, including administering oaths, admitting evidence into the record, providing for transcription, etc. The Officer may not modify any Board policy and may not issue decisions on matters not presented to the Superintendent in the initial grievance. Any fees or costs charged by the impartial hearing officer shall be paid by the District.

D. Board:

In the event that either party is dissatisfied with the hearing officer's decision, that party may within ten (10) business days, present the grievance in writing to the Board, who shall consider the matter within thirty (30) business days after its receipt, unless postponed by mutual agreement. The Board shall review the decision of the impartial hearing officer and may either issue a decision or determine that additional evidence or testimony is necessary and provide for a hearing for that purpose. The Board's decision shall be by a majority vote of a quorum present, which shall be final.

This procedure constitutes the exclusive process for the redress of employee grievances for the subject matter referred to herein. However, nothing in this grievance procedure shall prevent any employee from addressing concerns regarding matters not subject to the grievance procedure with administration, and employees are encouraged to do so. Matters not subject to the grievance procedure that are raised by employees shall be considered by the administration which has final authority, subject to any applicable Board policy or directive, to resolve the matter.

Time limits contained in this grievance procedure outlined above may be extended by mutual consent of the parties. If any applicable time limit for advancing the grievance to the next step in the process is not met, the grievance shall be deemed resolved. Each employee shall be afforded any opportunity to be represented at each step of the grievance procedure by a representative of the employee's choice and at no expense to the District.

For purposes of this grievance procedure, the following definitions shall apply:

- A. "Workplace safety" means those conditions related to physical health and safety of employees enforceable under Federal or State law or District rule related to: safety of the physical work environment, the safe operation of workplace equipment and tools, provision of protective equipment, training and warning requirements, workplace violence, and accident risks.
- B. "Termination" does not include voluntary resignation or retirement, or the nonrenewal of an employment contract pursuant to 118.22 and 118.24 Wis. Stats., nor does it include position elimination due to a reduction in force under Policy 3131 - Reduction in Staff.
- C. "Employee discipline" refers to unpaid suspensions, written reprimands, or demotion, but excludes performance conferences/evaluations, staff assignments, improvement plans, or oral counseling or reprimand unless a written record of the reprimand is placed in the employee's file. Nonrenewal of a contract under Wis. Stats. 118.22 or 118.24 shall be considered disciplinary if for misconduct or performance reasons.

D. "Business days" means weekdays, excluding any District recognized holiday that falls on a weekday, but does not exclude weekdays during scheduled break periods.

~~Revised 4/21/21~~

~~T.C. 9/2/21~~

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Legal 66.0509(1m), 118.22, 118.24, Wis. Stats.

Cross References [ag3440A - JOB-RELATED EXPENSES](#)
[ag3440B - USE OF PRIVATE CAR FOR SCHOOL BUSINESS](#)
[ag3440C - USE OF SCHOOL VEHICLE FOR SCHOOL BUSINESS](#)

Last Modified by Ellen Suckow on March 7, 2022



Book	Policy Manual
Section	Second Reading by Board
Title	CRIMINAL HISTORY RECORD CHECK AND EMPLOYEE SELF-REPORTING REQUIREMENT
Code	po4121
Status	Second Reading
Adopted	May 25, 2016
Last Revised	February 15, 2022

4121 - **CRIMINAL HISTORY RECORD CHECK AND EMPLOYEE SELF-REPORTING REQUIREMENT**

Criminal History Record Check

To more adequately safeguard students and staff members, the School Board requires an inquiry into the background of each applicant the Superintendent recommends for employment on the District's support staff. Any contracts with outsourced services, employment agencies or temporary services must require such providers to conduct and retain a criminal history record check of individuals providing service to the District.

Such an inquiry shall also be made for substitutes who may be employed by the District.

The Superintendent or designee shall establish the necessary procedures for obtaining any criminal history on the applicant.

Should it be necessary to employ a person in order to maintain continuity of the program prior to receipt of the report, the Superintendent may employ the person on a provisional basis until the report is received.

All information and records obtained from such inquiries are to be considered confidential and shall not be released or disseminated to those not directly involved in evaluating the applicant's qualifications.

Employee Self-Reporting Requirement

All District employees shall notify the Superintendent as soon as possible, but no more than three (3) calendar days, after any arrest, indictment, conviction, no contest or guilty plea, or other adjudication of the employee for any criminal or municipal offense.

The requirement to report a conviction or deferred adjudication shall not apply to minor traffic offenses. However, an offense of operating under the influence, revocation or suspension of license, and driving after revocation or suspension must be reported if the employee drives or operates a District vehicle or piece of mobile equipment or transports students or staff in any vehicle. Failure to report under this section may result in disciplinary action, up to and including termination. All employment decisions by the District based on such information must comply with Wisconsin's arrest and conviction discrimination law.

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Cross References 111.335, Wis. Stats.



Book	Policy Manual
Section	Second Reading by Board
Title	DRUG-FREE WORKPLACE
Code	po4122.01
Status	Second Reading
Adopted	May 25, 2016
Last Revised	February 15, 2022
Prior Revised Dates	11/18/2020

4122.01 - DRUG-FREE WORKPLACE

The Board believes that quality education is not possible in an environment affected by the use of illegal drugs and alcohol as well as the abuse of prescription drugs. It will seek, therefore, to establish and maintain **a drug-free workplace, an educational setting which is free from alcohol and other drug abuse.**

Prohibited Acts

The Board prohibits **any member of the District's staff from any of the following at any time while on or in District property or while performing duties at a District-related activity or event: the manufacture, possession, use, distribution, or dispensing of any controlled substance, or alcohol, by any member of the District's support staff at any time while on District property or while involved in any District-related activity or event.**

A. manufacturing, possessing, using, distributing, dispensing, or being under the influence of any controlled substance or alcohol;

B. using, distributing, or possessing drug paraphernalia; or

C. unlawfully possessing, using, distributing, dispensing, or abusing a prescribed or over-the-counter medication.

Permitted Acts

Support staff members who use or possess a prescription drug that has been lawfully prescribed to the staff member **according to Wisconsin and Federal law**, and take **the prescription** in accordance with the prescribed dosage, shall not be deemed to be in violation of this policy. **Staff members who use or possess over-the-counter medications and take them in accordance with the recommended dosage, shall not be deemed to be in violation of this policy.** Wherever possible, a staff member should take prescribed **and/or over-the-counter** medications at home and not bring them to school. Where that cannot be accomplished, any staff member in possession of prescribed medications while at school is responsible for taking appropriate precautions to assure that the drugs remain in the staff member's possession at all times and are taken in private, out of the view of students. **Nothing in this policy shall prohibit the Superintendent from evaluating a staff member's fitness for duty pursuant to Policy 4161—Unrequested Leaves of Absence/Fitness for Duty.**

Each staff handbook will include a summary of the standards regarding unlawful possession, use, or distribution of illicit drugs and alcohol by staff; furthermore, staff members shall be informed that compliance with this requirement is mandatory. The use of marijuana and/or products containing tetrahydrocannabinols (THC), other than products expressly excluded from the definition of a schedule drug (hemp-derived CBD oil, etc.), is still prohibited under Wisconsin law and Board policy. Use of such products even in states which have passed state laws permitting usage is still unlawful under Federal law and Wisconsin law and is not an exception to the drug-free workplace policy.

Reasonable Suspicion Testing

Staff members shall be required to undergo alcohol and/or drug testing at any time the District has reasonable suspicion to believe that the staff member may have violated this policy.

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Disciplinary Action

Any staff member who violates this policy shall be subject to disciplinary action, **up to and including termination from District employment** in accordance with **the Employee Handbook and District policies. In addition to disciplinary action, the District may, at its discretion, refer the staff member to drug and alcohol counseling or to employee assistance or rehabilitation programs and/or may refer the matter to law enforcement.** ~~District guidelines and the Employee Handbook.~~

The Superintendent shall establish whatever programs and procedures are necessary to meet the Federal certification requirements **under the Drug-Free Workplace Act of 1988** and shall provide these to staff.

Nothing in this policy shall prohibit the Superintendent from evaluating a staff member's fitness for duty pursuant to Policy 4161 - Unrequested Leaves of Absence/Fitness for Duty.

Off Work Conduct

Disciplinary action may result from conduct related to drug and alcohol usage even on the staff member's personal time if the circumstances create a connection to or nexus with the staff member's role with the District. Disciplinary action may result if a staff member's conduct involves the depiction of the staff member engaging in use of alcohol or drugs on social media or other outlets in a fashion that tends to provoke public scrutiny, damage the staff member's credibility, depict inappropriate involvement of minors, or in some fashion diminish the staff member's ability to safely and effectively perform his or her duties. If the District administration becomes aware of such circumstances, it will investigate the matter even though the events occurred on one's personal time and not on District property or at a District event.

Use of Resources for Treatment

The District makes available resources to assist staff members in overcoming ~~alcohol, illegal drug use, or controlled~~ substance abuse. However, the decision to seek diagnosis and accept treatment for ~~alcohol, illegal drug use, or controlled~~ substance abuse is primarily the individual staff member's responsibility. Any costs associated with treatment in excess of those costs covered by the staff member's medical insurance plan shall be borne by the individual.

~~Revised 1/25/17~~

~~Revised 10/25/17~~

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Legal Drug-Free Workplace Act of 1988, 41 U.S.C. 8101 et seq.

Cross References [ag4122.01 - DRUG-FREE WORKPLACE](#)

Last Modified by Ellen Suckow on March 7, 2022



Book	Policy Manual
Section	Second Reading by Board
Title	PHYSICAL EXAMINATION
Code	po4160
Status	Second Reading
Adopted	May 24, 2016
Last Revised	February 15, 2022
Prior Revised Dates	8/6/2021

4160 - PHYSICAL EXAMINATION

The Board requires any candidate, who has been offered employment **in a position, that involves contact with children or preparation of food for children, as a condition of employment, to submit to an examination, including a tuberculosis screening questionnaire. Additional testing may be required to assure freedom from tuberculosis in communicable form. as a condition of employment, to submit to an examination, including a tuberculosis screening questionnaire, subject to further tests, in order to determine the physical capacity to perform assigned duties. Such examinations shall be done in accordance with 118.25 Wis. Stats.**

~~The Board shall also require a district driver candidate, based on a contingent job offer, to submit to a test for controlled substances, the results of which must indicate there is no evidence of unlawful drug use. Such examinations shall be done in accordance with the Superintendent's guidelines and applicable law.~~

Freedom from tuberculosis in a communicable form is a condition of employment.

No physical examination may be required of any employee who has filed an affidavit with the Assistant Superintendent of Business/Personnel requesting such exemption on the basis that the employee relies exclusively on prayer or spiritual healing in accordance with the teaching of a bona fide religious sect, denomination, or organization and that the employee is to the best of his or her knowledge and belief in good health. An employee exempt from the physical examination requirement may still be required to submit to an examination if there is reason to believe the employee may have an illness that is detrimental to the health of students. Such examination shall be only to the extent sufficient to determine whether the employee suffers from such illness.

[X] The Superintendent may establish additional physical examination requirements for positions requiring particular demands or as may otherwise be required by law. Any fitness for duty examination shall be job-related and out of necessity for safe and proper performance of job duties.

Employees will be required to execute a release that complies with the requirements of the Health Insurance Portability and Accountability Act in order to allow the report of the medical examination to be released to the Board/Superintendent and to allow the Superintendent **or his/her designee** to speak to the health care provider who conducted the medical examination in order to get clarification.

Reports of all such examinations or evaluations shall be delivered to the Human Resources Director, who shall protect their confidentiality. Reports will be discussed with the employee or candidate. In compliance with the Genetic Information Nondiscrimination Act (GINA) and Board Policy 4122.02, the successful candidate who is required to submit to a medical examination, as well as the medical health care provider that is designated by the Board to conduct the examination, are directed not to collect genetic information or provide any genetic information, including the candidate's family medical history, in the report of the medical examination.

Employees will be notified of the results of the medical examination upon receipt. Any and all reports of such examination

will be maintained in a separate confidential personnel file in accordance with the Americans with Disabilities Act, as amended ("ADA") and the Genetic Information Nondiscrimination Act (GINA).

The results of any physical examination conducted in the course of the employment process shall be solely for the purpose of determining employment eligibility or as may otherwise be required by law. Consideration of physical information in employment shall be consistent with the American's with Disabilities Act (ADA) as amended and the Wisconsin Fair Employment Act (WFEA).

~~In the event of a report of a condition that could influence job performance, the Human Resources Director shall base a non-employment recommendation to the Board upon a conference with the examining physician and substantiation that the condition is directly correlated to defined job responsibilities and reasonable accommodation will not allow the employee or prospective employee to adequately fulfill those responsibilities. Freedom from tuberculosis in a communicable form is a condition of employment.~~

The Board shall assume any fees for required examinations.

~~Revised 5/24/17~~

~~T.C. 8/6/21~~

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- Legal 118.25, Wis. Stats.
- 118.25(2)(a), Wis. Stats.
- 121.52(3), Wis. Stats.
- 29 C.F.R., Part 1630
- 29 C.F.R. Part 1635
- 42 U.S.C. 2000ff et seq., The Genetic Information Nondiscrimination Act
- 42 U.S.C. 12101 et seq. Americans with Disabilities Act of 1990, as amended

Cross References [ag4160A - PHYSICAL EXAMINATION](#)

Last Modified by Ellen Suckow on March 7, 2022



Book	Policy Manual
Section	Second Reading by Board
Title	GRIEVANCE PROCEDURE
Code	po4340
Status	Second Reading
Adopted	May 25, 2016
Last Revised	February 15, 2022
Prior Revised Dates	4/21/2021

4340 - **GRIEVANCE PROCEDURE**

It is the policy of the District to treat all employees equitably and fairly in matters affecting their employment. Each employee of the District shall be provided an opportunity to understand and resolve certain matters affecting employment that the employee believes to be unjust. This section shall apply to all regular full-time, part-time, limited, temporary, and seasonal employees.

This procedure is available in the case of any employee's disagreement with discipline or termination of employment, as well as any matter relating to workplace safety.

A grievance shall mean a dispute concerning an employee's discipline or termination of employment, or a dispute concerning workplace conditions that affect workplace safety. Only one subject matter shall be covered in any one grievance. A written grievance shall contain:

- A. the name and position of the grievant;
- B. a clear and concise statement of the grievant, including the category of the grievance (i.e., employee termination, discipline, or workplace safety);
- C. the issue involved;
- D. the relief sought;
- E. the date the incident or violation took place;
- F. the specific section of the Policy Manual alleged to have been violated;
- G. the signature of the grievant and the date.

All employee grievances must be filed by the aggrieved employee(s). The grievance must be filed within five (5) working days after the employee knew or should have known of the cause of such grievance. The following procedures shall be followed:

A. **Principal/ Supervisor:**

Any employee that believes s/he has a matter subject to the grievance procedure shall present the grievance to the Principal/Supervisor. If applicable, the employee shall perform the assigned task and grieve later. The Principal/Supervisor shall, within five (5) working days, inform the employee in writing of his/her decision.

B. **Superintendent/Suiperintendent:**

In the event the Principal's/Supervisor decision does not resolve the problem, the employee may, within five (5) working days

of the date the Principal's/Supervisor's written decisions is issued, present his/her grievance in writing to the Superintendent. This grievance shall fully state the details of the problem and suggest a remedy. The Superintendent shall, within five (5) working days of receipt of the grievance, meet and discuss the grievance with the employee and then reply in writing within ten (10) working days. This step does not apply to any grievance related to action by the Board that directly affects the grievant.

C. Hearing Before an Impartial Hearing Officer:

In the event the matter is not resolved to the employee's satisfaction by the Superintendent, the employee may, within five (5) working days of the date of the written decision of the Superintendent, request in writing that the matter be referred for a hearing before an impartial hearing officer. The Board shall appoint a hearing officer for the purpose of conducting the hearing. If the Superintendent denies the grievance based on whether the grievance is timely or relates to a covered matter (i.e. workplace safety, discipline or termination), the matter shall be referred to the Board for determination of whether the grievance may proceed. If the Board determined that the grievance may proceed, it will then be referred to the Impartial Hearing Officer. The Board may appoint a hearing officer or panel of potential hearing officers from which to select an officer for this purpose either on an ad hoc basis or by resolution adopted for a school year and delegate to the Superintendent the responsibility to arrange for such hearing with one of the selected officers. **When the grievant is the District Administrator, the (X) Board's legal counsel shall be responsible for the selection of a hearing officer and arranging a hearing.**

Each grievance shall be heard by a single hearing officer and such hearings shall be private. The employee and the District may present witnesses, and each side may select one individual to attend the hearing as a representative.

Any employee representative selected shall be at no expense to the District.

The Hearing Officer may only consider the matter presented to him/her in the initial grievance filed by the employee. The decision will apply exclusively to the employee presenting the grievance. The Impartial Hearing Officer shall have authority to run the hearing, including administering oaths, admitting evidence into the record, providing for transcription, etc. The Officer may not modify any Board policy and may not issue decisions on matters not presented to the Principal/Supervisor in the initial grievance. Any fees or costs charged by the impartial hearing officer shall be paid by the District.

D. Board:

In the event that either party is dissatisfied with the hearing officer's decision, that party may within ten (10) working days, present the grievance in writing to the Board, who shall consider the matter within thirty (30) working days after its receipt, unless postponed by mutual agreement. The Board shall review the decision of the impartial hearing officer and may either issue a decision or determine that additional evidence or testimony is necessary and provide for a hearing for that purpose. The Board's decision shall be by majority vote of a quorum present, which shall be final.

This procedure constitutes the exclusive process for the redress of employee grievances for the subject matter referred to herein. However, nothing in this grievance procedure shall prevent any employee from addressing concerns regarding matters not subject to the grievance procedure with administration and employees are encouraged to do so. Matters not subject to the grievance procedure that are raised by employees shall be considered by administration which has final authority, subject to any applicable Board policy or directive, to resolve the matter.

Time limits contained in this grievance procedure outlined above may be extended by mutual consent of the parties. If any applicable time limit for advancing the grievance to the next step in the process is not met, the grievance shall be deemed resolved. Each employee shall be afforded any opportunity to be represented at each step of the grievance procedure by a representative of the employee's choice and at no expense to the District.

For purposes of this grievance procedure, the following definitions shall apply:

- A. "Workplace safety" means those conditions related to physical health and safety of employees enforceable under Federal or State law, or District rule related to: safety of the physical work environment, the safe operation of workplace equipment and tools, provision of protective equipment, training and warning requirements, workplace violence and accident risks.
- B. "Termination" does not include voluntary resignation or retirement, nor does it include reduction in force under Policy 4131 - Reduction in Staff.
- C. "Employee discipline" refers to suspensions written reprimands, or demotion, but excludes performance conferences/evaluations, staff assignments, improvement plans, or oral counseling or reprimand unless a written record of the reprimand is placed in the employee's file.

Legal 66.0509(1m), 118.22, 118.24, Wis. Stats. 92

Last Modified by Ellen Suckow on March 7, 2022



Book	Policy Manual
Section	Second Reading by Board
Title	OPEN ENROLLMENT PROGRAM (INTER-DISTRICT)
Code	po5113
Status	Second Reading
Adopted	May 25, 2016
Last Revised	February 11, 2022
Prior Revised Dates	4/21/2021

5113 - **OPEN ENROLLMENT PROGRAM (INTER-DISTRICT)**

The ~~School District~~ ("District") will participate in the Wisconsin Public School Open Enrollment Program in accordance with applicable law and the relevant policies and rules of the District, all as amended from time to time.

DEFINITIONS

The following definitions will apply to the District's Open Enrollment Program.

A. Nonresident District

A school district located in Wisconsin which is not a student's district of residence.

B. Nonresident Student

A student who does not reside within the geographic boundaries of the District and who seeks admission to this District under the Open Enrollment Program.

C. Tuition Student

A non-resident student who attends school in the District and pays tuition in accordance with State law.

D. Full-time Enrollment

A student is enrolled for the entire school day and receives all ~~of his/her~~ required education in this District.

E. Class Size

The District's determination of the maximum number of students who can be accommodated properly in a particular classroom without jeopardizing the quality of the instructional program and mitigating circumstances for a particular school, class, or program, including enrollment projections established by the Superintendent.

F. Program Size

The enrollment or size restrictions in a specific program within a class or building. The District reserves the exclusive right to establish program size and to limit enrollment based upon the capability to properly allocate available resources, create and maintain a proper learning environment, and comply with contracts, grants, and applicable laws and regulations.

G. Resident Student

A student who is a legal resident of this District and is consequently entitled to attend school in this District in accordance with Policy 5111 - Eligibility of Resident/Nonresident Students.

FULL-TIME OPEN ENROLLMENT

A. Procedures for Processing of Open Enrollment Applications

If there are more applications than spaces, the Board will fill the available spaces by random selection, provided that first priority will be given to non-resident students already attending District schools and their siblings.

If the District determines that space is not otherwise available for open enrollment students in the grade or program to which an individual has applied, the District may nevertheless accept a student or the sibling of a student who is already attending in the District.

The District may establish a numbered waiting list of all applicants. When all available slots have been filled by randomly selecting names from all applicants, the remaining names will be drawn randomly and placed on the waiting list in order of selection.

After the date specified in s. 118.51(3)(a)3., Wis. Stats., the nonresident school board may approve applications it had initially denied if any of the following cause spaces to become available:

1. A parent notifies the nonresident school board that the student will not attend the nonresident school district.
2. A parent fails to provide the notification required in s. 118.51(3)(a)6., Wis. Stats.
3. The Board determines that additional spaces have become available since its determination at the January Board meeting.

In accordance with 118.51(3)(a)3, Wis. Stats., except as provided under sub. (5)(d)1., on or before the first Friday following the first Monday in June following receipt of the application, the nonresident school board shall notify the applicant, in writing, whether it has accepted the application.

B. Decisional Criteria for Nonresident Applications

Decisions on nonresident open enrollment applications will be based only on the following criteria:

1. Whether the Board has determined that there is space in the schools, programs, classes, or grades within the District for non-resident students. The Board shall determine during a regular meeting each January the number of regular education and special education spaces available. In determining the amount of space available, the District will count resident students, students attending the District for whom tuition is paid under 121.78(1)(a), Wis. Stats., and may include in its counted occupied spaces students and siblings of students who have applied under Section 118.51(3)(a) or 118.51(3m)(a) and are already attending public school in the District.

Other factors the Superintendent may consider in determining the availability of space, include:

- a. District practices, policies, procedures or other factors regarding class size ranges for particular programs or classes.
 - b. District practices, policies, procedures or other factors regarding faculty-student ratio ranges for particular programs, classes, or buildings.
 - c. Enrollment projections for the schools of the District which include, but are not limited to, the following factors: the likely short and long-term economic development in the community, projected student transfers in and out of the District, preference requirements for siblings of nonresident open enrollment students, and current and future space needs for special programs, laboratories (e.g. in technology or foreign languages) or similar District educational initiatives.
2. Whether an applicant for a pre-kindergarten, four (4) year old kindergarten, early childhood or school operated daycare program resides in a district which offers the program for which application is made.
 3. Whether the nonresident student has been expelled from any school district within the current school year or the two (2) preceding school years, or is pending any disciplinary proceeding, based on any of the following activities:
 - a. Conveying or causing to be conveyed any threat or false information concerning an attempt or alleged attempt being made or to be made to destroy school property by means of explosives.

b. Engaging in conduct while at school or under school supervision that endangered the health, safety, or property of others.

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c. Engaging in conduct while not at school or while not under the supervision of a school authority that endangered the health, safety, or property of others at school or under the supervision of a school authority or of any school employee or Board member.

d. Possessing a dangerous weapon (as defined in Section 939.22(10), Wis. Stats.) while on school property or under school supervision.

Notwithstanding the Board's acceptance of a nonresident student's application, the Board may withdraw acceptance if, prior to the beginning of the first school year in which the nonresident student will attend a school in the District, **the student s/he** is determined to fall under paragraph B. 3.

The Board may request a copy of a nonresident student's disciplinary records from the resident Board.

The resident Board shall provide to the nonresident Board a copy of any expulsion order or findings, a copy of any pending disciplinary proceedings, a written explanation of said proceeding, the length of the expulsion or possible outcomes of a pending proceeding, and/or such records as permitted by law.

4. Whether the special education program or related services described in the nonresident student's individualized education program ("IEP") are available in the District. Whether a service is available depends on whether existing staff in the District are qualified to provide the service or whether the district has facilities and/or equipment required for the service. A service is not available in the District if that service is currently provided to resident students through a contract with a third party. Whether a service is available is not a function of whether there is space available in any program or service. A service may be unavailable even if no space limitations have been established.
5. Whether there is space available in the District to provide the special education or related services identified in the non-resident student's IEP, after consideration of class size limits, student-teacher ratios, and enrollment projections.
6. Whether the non-resident student has been referred to **the non-resident student's his or her** resident Board under 115.777(1) Wis. Stats. or identified by **the non-resident student's his or her** resident school board under 115.77(1m)(a) Wis. Stats., but not yet evaluated by an individualized education program team.

(Note: If a nonresident student's IEP is developed or changed after starting in the District, and it is then discovered that the District does not have necessary programs available or does not have space in the special education program, the District may notify the student's parent and the student's resident board. If such notice is provided, the non-resident student may be transferred to his/her resident school district.)

7. If the Board has made a determination that a non-resident student attending the District under the open enrollment program is habitually truant from the District during either semester of the current school year, the Board may prohibit the student from attending in the succeeding semester or school year, after complying with the requirements of PI 36.09(2).

The truancy determination shall be made on the sole basis of enrollment in the non-resident district. Open enrollment may not be denied based on the student's truancy from any other district.

C. Reapplication Procedures

The Board will not require accepted non-resident students to reapply under the open enrollment policy as long as the student is continuously enrolled in the District.

D. Transportation

The parents of a student attending a non-resident school district will be solely responsible for providing transportation to and from the school site. The District will permit a non-resident student to ride District transportation, if space is available on a regularly scheduled bus route. The District will provide transportation for a nonresident student with an identified disability for whom transportation is required by **the student's his/her** IEP.

ALTERNATIVE APPLICATION PROCEDURES

The parent of a non-resident student who wishes to attend a school in the District may apply at any time throughout the year by submitting an application under the alternative application procedure if the pupil satisfies at least one of the statutory criteria and has not applied to more than three non-resident school districts. (See AG 5113 and AG 5113A – Open Enrollment for Students with Disabilities.)

Applications from a non-resident student under the alternative application procedures received after the Board's January meeting, at which it sets open enrollment space availability numbers for the subsequent year, may be approved if space is available in the current year and in the subsequent year in the student's subsequent grade level. **Alternative applications received prior to the 96th 3rd Friday in September may be approved if the Board has approved all applications for that grade level which were received during the regular period, including the offer of enrollment to applicants placed on the waiting list, if any.**

[X] DELEGATION TO SUPERINTENDENT

The Board delegates to the Superintendent the authority to approve or deny open enrollment applications (X) including under the alternative procedures consistent with the criteria in this policy and based on the Board's space determinations approved in January of each year.

ANNUAL REVIEW

The Board shall review its Open Enrollment Program annually.

General Provisions

- A. A student, who has been accepted under this program, who has not met the academic prerequisites for participation in a particular program in which the student wishes to enroll shall not be placed in that program.
- B. The District's Policy 2260 - Access to Equal Educational Opportunity shall apply to all applicants under this program. In addition, the District will not discriminate on the basis of an applicant's intellectual, academic, artistic, athletic, or other ability, talent, or accomplishment, or based on a mental or physical disability, except as provided for in the statute authorizing this program.
- C. The Superintendent shall be responsible for developing and promulgating administrative guidelines to implement this policy. (See accompanying pages.) Such guidelines shall address at least the following matters:
 1. participation in interscholastic athletics;
 2. assignment within the District;
 3. payment of fees and other charges.

Application of Emergency Orders

All timelines or other procedures described in this policy and in any implementing administrative guidelines are subject to modification in the event that the State or Federal government issues emergency or other temporary orders affecting any of the subject matter of this policy. The policy automatically incorporates the contents of any such order or proclamation, including any discretionary authority provided, and delegates by policy the authority to exercise that discretion to the Superintendent.

~~Revised 6/26/19~~
~~Revised 2/19/20~~
~~Revised 11/18/20~~

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Legal 118.51, Wis. Stats.
 Wis. Admin. Code. Ch. P.I. 36

Cross References [ag5113 - ADMISSION OF STUDENTS PARTICIPATING UNDER OPEN ENROLLMENT](#)

Last Modified by Ellen Suckow on March 7, 2022



Book	Policy Manual
Section	Second Reading by Board
Title	MISSING AND ABSENT CHILDREN
Code	po5215
Status	Second Reading
Adopted	March 16, 2022

5215 - **MISSING AND ABSENT CHILDREN**

It is the intent of this Board to cooperate with local, State, and National efforts to decrease the number of missing children. For purposes of this Policy, the following definitions apply:

"Absent child" means a child that left the child's parents or approved placement through social services and whose whereabouts are known, but who refuses to return. This involves children who are runaways, but not known to be missing.

"Missing child" means a child whose whereabouts are unknown, which may include abducted children who have been abducted by a non-custodial parent, a victim of human trafficking, or another unknown circumstance.

The Superintendent and/or building principals shall permit entrance into school for a student lacking records or identification as a student, and shall assure that the child remains in the building office area until law enforcement or social services is notified and takes custody of the child. Such a procedure reduces the risk of removal of a missing or absent child from the area before intervention by law enforcement or social services.

Procedures in this policy are to be implemented in coordination with Policy 5111.01 - Homeless Students.

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Last Modified by Ellen Suckow on March 7, 2022



Book	Policy Manual
Section	Second Reading by Board
Title	CHILDREN AT-RISK OF NOT GRADUATING FROM HIGH SCHOOL
Code	po5461
Status	Second Reading
Adopted	November 18, 2020
Last Revised	February 11, 2022

5461 - CHILDREN AT-RISK OF NOT GRADUATING FROM HIGH SCHOOL

The Board shall establish programs to serve children in the District who are identified as "children-at-risk" in compliance with State statutes. This policy meets the requirements of State law which includes identifying and serving "children-at-risk" students as defined below:

Students who are at risk of not graduating high school because they are dropouts or are at least two (2) of the following:

- A. one (1) or more years behind their age group in the number of high school credits attained
- B. two (2) or more years behind their age group in basic skill level (math and reading)
- C. habitually truant
- D. parents
- E. adjudicated delinquents, and
- F. eighth-grade students whose score in each area of the student assessment was below basic level of failing and eighth-grade students that were not promoted to ninth grade

The District shall identify all children at-risk enrolled in the District. **The District shall annually develop a plan describing how the Board will meet the needs of such students, and assure that a plan is developed for each such student that describes how the District will meet each student's needs.** Each plan shall be completed on or before August 15th of each year. All programs and services developed for "children-at-risk" shall be designed to improve and expand educational opportunities for these children on an individualized basis, through a variety of means (e.g., additional instruction, differentiation, intervention), and provide alternative courses or program modifications which satisfactorily meet the District's graduation requirements.

Principals are responsible for identifying and addressing barriers to learning through a variety of strategies. The plan will communicate the structure, strategies, and program offerings for students at-risk which will vary by individual. Strategies for support, interventions, programs, and alternative educational options are made available to all students and at all levels as needed.

The Board uses an Equitable Multi-Level System of Supports (EMLSS) Model that is designed as a continuum for Literacy, Mathematics, and Behavior. EMLSS is defined as a systemic process for achieving high levels of academic and behavioral success for all students. Key system features include equity, high-quality instruction, strategic use of data, collaboration, family and community engagement, a continuum of supports, a strong universal level of support, systematic implementation, and strong, shared leadership.

The Board will make reasonable efforts to help each student acquire the necessary skills, concepts, and content of course or subject area s/he is enrolled through systemic practices of EMLSS. Student capabilities will be identified for EMLSS using multiple criteria in accordance with District guidelines. These guidelines are aligned with the Wisconsin Department of Public Instruction's recommendations.

The District will maintain an EMLSS Framework and supporting documents which outline specific implementation procedures and guidelines that will be reviewed annually. 99

Parent involvement will be actively solicited to improve student success. Community service agencies' participation and partnerships will be encouraged and actively sought to meet student needs.

Students shall be identified and referred to these programs and services in accordance with State regulations and guidelines established by the administration. An annual report concerning "children-at-risk" shall be made to the Board.

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Book	Policy Manual
Section	Second Reading by Board
Title	COST PRINCIPLES - SPENDING FEDERAL FUNDS
Code	po6114
Status	Second Reading
Adopted	May 24, 2017
Last Revised	February 15, 2022
Prior Revised Dates	2/17/2021

6114 - COST PRINCIPLES - SPENDING FEDERAL FUNDS

The Superintendent is responsible for the efficient and effective administration of grant funds through the application of sound management practices. Such funds shall be administered in a manner consistent with all applicable Federal, State and local laws, the associated agreements/assurances, program objectives, and the specific terms and conditions of the grant award.

Cost Principles

Except where otherwise authorized by statute, costs shall meet the following general criteria in order to be allowable under Federal awards:

- A. Be necessary and reasonable for proper and efficient performance and administration of the Federal award and be allocable thereto under these principles.

To determine whether a cost is reasonable, consideration shall be given to:

1. whether a cost is a type generally recognized as ordinary and necessary for the operation of the District or the proper and efficient performance of the Federal award;
2. the restraints or requirements imposed by such factors as sound business practices, arm's length bargaining, Federal, State, local, tribal and other laws and regulations;
3. market prices for comparable goods or services for the geographic area;
4. whether the individuals concerned acted with prudence in the circumstances considering their responsibilities;
5. whether the cost does not represent any significant deviation from the established practices or Board policy which may unjustifiably increase the expense.

Whether an expenditure is necessary is determined based on the needs of the program. The expenditure must be necessary to achieve an important program objective and it must be established that the expenditure addresses an existing need.

When determining whether a cost is necessary, consideration may be given to whether:

1. the cost is needed for the proper and efficient performance of the grant program;
2. the cost is identified in the approved budget or application;
3. there is an educational benefit associated with the cost;
4. the cost aligns with identified needs based on results and findings from a needs assessment
5. the cost addresses program goals and objectives and is based on program data.

A cost is allocable to the Federal award if the goods or services involved are chargeable or assignable to the Federal award in accordance with the relative benefit received. This standard is met if the cost: is incurred specifically for the Federal award; benefits both the Federal award and other work of the District and can be distributed in proportions that may be approximated using reasonable methods; and is necessary to the overall operation of the District and is assignable to the Federal award in accordance with cost principles mentioned here.

- B. Conform to any limitations or exclusions set forth in the cost principles as required by law or in the terms and conditions of the Federal award.

- C. Be consistent with policies and procedures that apply uniformly to both Federally-financed and other activities of the District.
- D. Be accorded consistent treatment. A cost cannot be assigned to a Federal award as a direct cost if any other cost incurred for the same purpose in like circumstances has been allocated to a Federal award as an indirect cost under another award.
- E. Be determined in accordance with generally accepted accounting principles
- F. Be representative of actual cost, net of all applicable credits or offsets.

The term "applicable credits" refers to those receipts or reductions of expenditures that operate to offset or reduce expense items allocable to the Federal award. Typical examples of such transactions are: purchase discounts; rebates or allowances; recoveries or indemnities on losses; and adjustments of overpayments or erroneous charges. To the extent that such credits accruing to or received by the State relate to the Federal award, they shall be credited to the Federal award, either as a cost reduction or a cash refund, as appropriate.

- G. Be not included as a match or cost-share, unless the specific Federal program authorizes Federal costs to be treated as such.
- H. Be adequately documented:
 1. in the case of personal services, the Superintendent shall implement a system for District personnel to account for time and efforts expended on grant-funded programs to assure that only permissible personnel expenses are allocated;
 2. in the case of other costs, all receipts and other invoice materials shall be retained, along with any documentation identifying the need and purpose for such expenditure if not otherwise clear.
- I. Be incurred during the approved budget period.

The budget period means the time interval from the start date of a funded portion of an award to the end date of that funded portion during which recipients are authorized to carry out authorized work and expend the funds awarded, including any funds carried forward or other revisions pursuant to the law. Prior written approval from the Federal awarding agency or state pass-through entity may be required to carry forward unobligated balances to subsequent budget periods unless waived.

Selected Items of Cost

The District shall follow the rules for selected items of cost at 2 C.F.R. Part 200, Subpart E when charging these specific expenditures to a Federal grant. When applicable, District staff shall check costs against the selected items of cost requirements to ensure the cost is allowable. In addition, State, District and program-specific rules, including the terms and conditions of the award, may deem a cost as unallowable and District personnel shall follow those rules as well.

The following rules of allowability must apply to equipment and other capital expenditures (as defined in Policy 7455 - Accounting System for Capital Assets):

1. **Capital expenditures for general purpose equipment, buildings, and land are unallowable as direct charges, except with the prior written approval of the Federal awarding agency or pass-through entity.**
2. **Capital expenditures for special purpose equipment are allowable as direct costs, provided that items with a unit cost of \$5,000 or more have the prior written approval of the Federal awarding agency or pass-through entity.**
3. **Capital expenditures for improvements to land, buildings, or equipment which materially increase their value or useful life are unallowable as a direct cost except with the prior written approval of the Federal awarding agency, or pass-through entity.**
4. **Allowability of depreciation on buildings, capital improvements, and equipment shall be in accordance with 2 CFR 200.436 and 2 CFR 200.465.**
5. **When approved as a direct cost by the Federal awarding agency or pass-through entity under Sections A - C, capital expenditures will be charged in the period in which the expenditure is incurred, or as otherwise determined appropriate and negotiated with the Federal awarding agency.**
6. **If the District is instructed by the Federal awarding agency to otherwise dispose of or transfer the equipment, the costs of such disposal or transfer are allowable.**

Cost Compliance

The Superintendent shall require that grant program funds are expended and are accounted for consistent with the requirements of the specific program and as identified in the grant application. Compliance monitoring includes accounting for direct or indirect costs and reporting them as permitted or required by each grant. Costs incurred for the same purpose in like circumstances shall be treated consistently as either direct or indirect costs, but may not be double charged or inconsistently charged as both.

Determining Whether a Cost is Direct or Indirect:

- A. Direct costs are those costs that can be identified specifically with a particular final cost objective, such as a Federal award, or other internally or externally funded activity, or that can be directly assigned to such activities relatively easily with a high degree of accuracy.

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These costs may include: salaries and fringe benefits of employees working directly on a grant-funded project; purchased services contracted for performance under the grant; travel of employees working directly on a grant-funded project; materials, supplies, and equipment purchased for use on a specific grant; program evaluation costs or other institutional service operations; and infrastructure costs directly attributable to the program (such as long-distance telephone calls specific to the program, etc.).

- B. Indirect costs are those that have been incurred for a common or joint purpose benefitting more than one cost objective, and not readily assignable to the cost objectives specifically benefitted, without effort disproportionate to the results achieved. Costs incurred for the same purpose in like circumstances shall be treated consistently as either direct or indirect costs.

These costs may include: general data processing, human resources, utility costs, maintenance, accounting, etc.

Federal education programs with supplement, not supplant, provisions must use a restricted indirect cost rate. In a restricted rate, indirect costs are limited to general management costs. General management costs do not include divisional administration that is limited to one component of the District, the governing body of the District, compensation of the Superintendent, compensation of the chief executive officer of any component of the District, and operation of the immediate offices of these officers.

The salaries of administrative and clerical staff should normally be treated as indirect costs. Direct charging of these costs may be appropriate only if all of the following conditions are met:

1. Administrative or clerical services are integral to a project or activity.
2. Individuals involved can be specifically identified with the project or activity.
3. Such costs are explicitly included in the budget or have the prior written approval of the Federal awarding agency.
4. The costs are not also recovered as indirect costs.

Where a Federal program has a specific cap on the percentage of administrative costs that may be charged to a grant, that cap shall include all direct administrative charges as well as any recovered indirect charges.

Effort should be given to identify costs as direct costs whenever practical, but allocation of indirect costs may be used where not prohibited and where indirect cost allocation is approved ahead of time by the Ohio Department of Education (ODE) or the pass-through entity (Federal funds subject to 2 C.F.R. Part 200 pertaining to determining indirect cost allocation).

Timely Obligation of Funds

When Obligations are Made

Financial obligations are orders placed for property and services, contracts and subawards made, and similar transactions that require payment.

This term is used when referencing a recipient's or subrecipient's use of funds under a Federal award.

The following table illustrates when funds are determined to be obligated under the U.S. Department of Education regulations:

If the obligation is for:	The obligation is made:
Acquisition of Property	On the date the District makes a binding written commitment to acquire property
Personal services by an employee of the District	When the services are performed
Personal services by a contractor who is not an employee of the District	On the date the District makes a binding agreement to obtain the services
Performance of work other than personal services	On the date when the District makes a binding written commitment to obtain the work
Public utility services	When the District receives the services
Travel	When the travel is taken
Rental property	When the District uses the property
A pre-award cost that was properly approved by the Secretary under federal regulations, 2 CFR part 200, Subpart E	On the first day of the project period

Period of Performance

All financial obligations must occur during the period of performance. Period of performance means the total estimated time interval between the start of an initial Federal award when the District is permitted to carry out the work authorized by the grant and the planned end date. The period of performance may include one or more funded portions or budget periods. The period of performance is dictated by statute and will be indicated in the grant award notification ("GAN"). As a general rule, State-administered Federal funds are available for obligation within the year that Congress

appropriates the funds for. However, given the unique nature of educational institutions, for many Federal education grants, the period of performance is twenty-seven (27) months. This maximum period includes a fifteen (15) month period of initial availability, plus a twelve (12) month period for carryover. For direct grants, the period of performance is generally identified in the GAN. 103

In the case of a State-administered grant, financial obligations under a grant may not be made until the application is approved or is in substantially approvable form, whichever is later. In the case of a direct grant, a grantee may use grant funds only for obligations it makes during the grant period, unless an agreement exists with the awarding agency or the pass-through entity (e.g., Wisconsin Department of Education) to reimburse for pre-approval expenses.

If a Federal awarding agency or pass-through entity approves an extension, or if the District extends under C.F.R. 200.308(e)(2), the Period of Performance will be amended to end at the completion of the extension. If a termination occurs, the Period of Performance will be amended to end upon the effective date of termination. If a renewal is issued, a distinct Period of Performance will begin.

For both State-administered and direct grants, regardless of the period of availability, the District shall liquidate all financial obligations incurred under the award not later than ninety (90) calendar days after the end of the funding period unless an extension is authorized, or other terms are provided for in the grant. Any funds not obligated within the period of performance or liquidated within the appropriate timeframe are said to lapse and shall be returned to the awarding agency. Consequently, the District shall closely monitor grant spending throughout the grant cycle.

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Legal
2 C.F.R.200.344(b)
2 C.F.R. 200.403-.407, 200.413(a)-(c), 200.430(a), 200.431(a) and 200.458
34 C.F.R. 75.703
34 C.F.R.76.707-.708(a)

Last Modified by Ellen Suckow on March 7, 2022



Book	Policy Manual
Section	First Reading by Board
Title	FACILITIES PLANNING - Delete
Code	po7100
Status	First Reading
Adopted	May 25, 2016
Last Revised	February 15, 2022

7100 - FACILITIES PLANNING

~~The School Board recognizes that careful, prudent planning is essential to the efficient operation of the schools and that planning must be grounded on accurate data. In order to assure that future District construction supports the educational program and responds to community needs, the Board will prepare a capital construction plan and will revise that plan periodically thereafter. The plan shall include a thorough description and analysis of local and regional demographic factors which influence general population growth and public school enrollments.~~

~~In order to apprise the Board of the continuing relevance of the Board's capital construction plan, the Superintendent shall:~~

- A. ~~report to the Board on the enrollment by grades during the school year each semester;~~
- B. ~~prepare student enrollment projections as needed and compare the actual enrollment figures to the previously projected figures to detect early, for the benefit of the Board, any changes in enrollment trends.~~

~~In planning for the enlargement or modification of its facilities, the Board shall consider not only the number of children whose educational needs must be met, but also the physical requirements of the program it deems best suited to meet those needs. Each school building and site shall provide suitable accommodations to carry out the educational program of the school including provision for the disabled, pursuant to law and regulation.~~

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Last Modified by Ellen Suckow on February 17, 2022



Book	Policy Manual
Section	Second Reading by Board
Title	CONTROL OF CASUAL CONTACT COMMUNICABLE DISEASES
Code	po8450
Status	Second Reading
Adopted	May 25, 2016
Last Revised	February 11, 2022
Prior Revised Dates	4/21/2021

8450 - CONTROL OF CASUAL CONTACT COMMUNICABLE DISEASES

The Board recognizes that control of the spread of communicable disease spread through casual-contact is essential to the well-being of the school community and to the efficient District operation.

For purposes of this policy, "casual-contact communicable disease" shall include:

- A. diphtheria,
- B. scarlet fever and other strep infections,
- C. whooping cough,
- D. mumps,
- E. measles,
- F. rubella, and
- G. others designated by the Wisconsin Department of Health Services (hereinafter referred to as DHS).

In order to protect the health and safety of the students, District personnel, and the community at large, the Board shall follow all State statutes and Health Department regulations which pertain to immunization and other means for controlling casual-contact communicable disease spread through normal interaction in the school setting.

Initial Exposure - Suspected Communicable Disease

If a student exhibits symptoms of a communicable disease, **a teacher, school nurse, or the building principal** will isolate the student in the building and contact the parents/guardians **and may choose to send the student home. The staff member shall contact the Marathon County Health Department to report the incident. The health department officials shall be responsible for conducting any investigation deemed necessary and directing the District to follow specific protocols, including those Protocols established by the Department of Health Services. shall be followed.**

The Superintendent **authorized to shall** develop administrative guidelines for the control of communicable disease that **shall** include:

- A. instruction of professional staff members in the detection of these common diseases and measures for their prevention and control;
- B. removal of students from District property to the care of a responsible adult;

C. preparation of standards for the readmission of students who have recovered from casual-contact communicable diseases;

D. filing of reports as required by statute and the DHS.

Protocols During a Pandemic/Epidemic

The procedure described above pertains to an initial and/or isolated identification of the possible presence of a communicable disease in a school. In the event of an ongoing pandemic or endemic outbreak of a communicable disease, the Administration and Board shall develop protocols to manage school during a pandemic or epidemic. () See Policy 8420.01 – Epidemics and Pandemics. END OF OPTION]

Protocols shall be developed with consideration for the following resources:

A. Statewide declaration of emergency and related orders;

B. guidance provided by medical and/or public health officials, such as the Centers for Disease Control and Prevention (CDC); Wisconsin Department of Health Services (DHS); Wisconsin Department of Public Instruction (DPI); American Pediatrics Association;

C. local health department officials and local medical professionals;

D. parent and/or student groups; and

E. other resources developed for and specific to the circumstances facing the District.

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Legal 252.10, Wis. Stats.
252.19, 252.21, Wis. Stats.

Cross References [ag8450 - MANAGEMENT OF SELECTED CASUAL-CONTACT DISEASES](#)

Last Modified by Ellen Suckow on March 7, 2022



D.C. Everest Area School District

1699 Schofield Avenue, Suite 300
Schofield, WI 54476
Phone 715-359-4221
www.dce.k12.wi.us

MISSION STATEMENT

D.C. Everest Area School District, in partnership with the community, is committed to being an innovative educational leader in developing knowledgeable, productive, caring, creative, responsible individuals prepared to meet the challenges of an ever-changing global society. 107

To: Matthew Spets, Assistant Superintendent of Operations

From: Kristy Eder, Human Resources Coordinator

Re: Vacation Leave Allocation Schedule

Date: March 16, 2022

To continue attracting and retaining high quality year-round support staff members and to continue working towards the School Board Goal of a *Great Place to Work*, we are recommending a change to the vacation leave allocation schedule for 52 Week Hourly, 52 Week Salary, and Buildings & Grounds employees.

Additionally, this would reduce complexity and increase ease of administration for the Human Resources and the Payroll departments.

Vacation Leave Allocation Schedule

	Upon Hire	Start of 2 nd Year	Start of 3 rd Year	Start of 8 th Year	Start of 10 th Year	Start of 13 th Year	Start of 18 th Year	Start of 20 th Year	Start of 25 th Year
Current	10 days prorated based on hire date	13 days	15 days	18 days		20 days	23 days		25 days
Proposed	15 days prorated based on hire date	15 days			20 days			25 days	

Note: These employees cannot carry over vacation year to year nor receive a payout for unused vacation (except for in cases of resignation or retirement).

Under the proposal, there would be 7 employees that would need to be “grandfathered” in until they reach the next years of service allocation eligibility:

- There are 5 employees that currently have 18 days of vacation and would not be eligible for 20 days until the 2023-2024 school year. They would receive an allocation of 18 days for the 2022-2023 school year only and would be back on the schedule in the 2023-2024 school year.
- There are 2 employees that currently have 23 days of vacation and would not be eligible for 25 days until the 2023-2024 school year. They would receive an allocation of 23 days for the 2022-2023 school year only and would be back on the schedule in the 2023-2024 school year.

It is recommended that the School Board approves the proposed vacation leave allocation schedule beginning July 1, 2022.



D.C. Everest Area School District

6300 Alderson Street
Weston, WI 54476
Phone 715-359-4221
www.dce.k12.wi.us

Matthew A. Spets
Assistant Superintendent

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DATE **March 16, 2022**
TO **Dr. Kristine Gilmore, Superintendent**
FROM **Matt Spets, Assistant Superintendent**
RE **Year End Funds; 2021-2022**

Recommendation

To allow administration to earmark year-end funds to be utilized in a combination of prepayment of next fiscal year expenses, when such expenses are both prudent and allowable, and to enhance fund balance in the general fund (Fund 10).

Rationale

These action steps will support the district goal area of **Great Place to Work** by ensuring we can fund future raises to salaries and wages; while maintaining our staffing levels to the best of our ability, throughout 2022-2023. These actions will also support our goal area of **Great Community** as we both avoid operational referendum discussions in the short-term and maintain our low mill levy rate.

The Board may also keep in mind we are waiting for additional clarification regarding which; if any, of Governor Evers' proposed state surplus related school funding measures might be in play for next fiscal year. We look forward to providing a better update once we learn the direction the State will go.



D.C. Everest Area School District

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Matthew A. Spets
Assistant Superintendent

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DATE March 16, 2022
TO Dr. Kristine Gilmore, Superintendent
FROM Matt Spets, Assistant Superintendent
RE Support Staff and Administrator Wage and Salary Increases

Recommendation

To approve moving all support staff one step on the scale or the equivalent of a 3% wage / salary increase (depends on position) and providing the administrative team a base salary increase of 3%.

Rationale

Both actions come forward within the context of a consumer price index (CPI) measure of 4.70% (the July 2022 metric used for base wage purposes) and actual inflation that has moved too rapidly to accurately measure. Not to mention, over the last two years, these unprecedented times have brought challenge after challenge to all of our employees. We are tremendously proud of our entire DCE team.

We ask the Board to keep in mind there are multiple categories of employee we consider support staff. The categories have different wage scales, while some employee types are on employment agreements. I write this to mention that not all scales are exactly equal to 3%. This recommendation is for approval to leverage our existing scales to move employees to the next level. Where a level does not equate to a 3% increase - we would adjust the level to be so, if this recommendation is approved.



D.C. Everest Area School District

1699 Schofield Ave., Suite 300
Schofield, WI 54476
Phone 715-359-4221
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Kristine A. Gilmore, Ed.D.
Superintendent

MISSION STATEMENT

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To: D.C. Everest School Board
From: Dr. Kristine A. Gilmore, Superintendent *kg*
Date: March 16, 2022
Subject: Waiver for School Start Date

After passing the calendar for the 2022-2023 school year, the Board must have an approved resolution for a waiver from the DPI due to the start date being prior to September 1.

Recommended Resolution:

The D.C. Everest Area School Board resolves to request a waiver from the Wisconsin Department of Public Instruction for the commencement of the school term 2022-2023 under Wisconsin Statute §118.045.

Wisconsin Interscholastic Athletic Association

Email Completed Application to: Dorothy Sankey dsankey@wiaawi.org

APPLICATION FOR COOPERATIVE TEAM RENEWAL

NOT FOR FOOTBALL – SEE SEPARATE APPLICATION

Fall Sports – February 1, 2022

Winter Sports – April 1, 2022

Spring Sports – June 1, 2022

1. We are applying to renew our cooperative agreement in ICE HOCKEY for the school years of 2022-2023 & 2023-2024.
(one sport per application) _____ boys girls

NOTE: GYMNASTICS 2022-2023 -- CO-OP APPLICATION IS DUE ANNUALLY

2. Contact School (WIAA contact, where materials are sent, etc.)

D.C. EVEREST

LIST ALL SCHOOLS INVOLVED IN CO-OP

MERRILL

WAUSAU EAST

WITTENBERG - BIRNAMWOOD

MOSINEE

WAUSAU WEST

3. With the signatures below, we agree to continue this co-op agreement for the school years indicated based on the stipulations of the initial co-op agreement drafted between all involved schools. All schools involved in this agreement agree to continue the agreement. We guarantee a no-cut policy, where any interested students will have an opportunity to participate in the requested co-op.

We further confirm that all school districts will provide the same level of institutional oversight to this program as to other sports sponsored by their district. In addition, we acknowledge that any monetary funds provided to us by outside sources will be handled according to district policies. Parent support groups, etc., shall not be involved in paying program expenses directly.

List Contact School	Board of Ed or Governing Body President Signature	District Administrator Signature
<u>D.C. EVEREST</u>	_____	<u>Kristine Gilene</u>
List Non-Contact School/s	Board of Ed or Governing Body President Signature	District Administrator Signature
_____	_____	_____
_____	_____	_____
_____	_____	_____
Name of Conference	Conference Approval Signature	Conference Position
<u>INDEPENDENT</u>	_____	_____

NOTE: If at any time your co-op is discontinued or not renewed, BOTH (ALL) SCHOOLS MUST RE-APPLY FOR TOURNAMENT ELIGIBILITY for the following season by the appropriate deadline.

<https://www.wiaawi.org/Portals/0/PDF/Forms/Tournament%20Series%20Application%20%28Non-Football%29.pdf>

Date submitted to WIAA _____

You may check the Board of Control action status March 10, 2022, April 29, 2022, July 1, 2022

Login to wiaawi.org – schools/manage your school/school name/teams/season (2022-2023)/click co-op app

OFFICIAL ACTION OF WIAA BOARD OF CONTROL

The above request for cooperative team sponsorship is hereby granted, and must continue, for the school years indicated above. Application must be made again in the event any or all schools are interested in continuing agreement beyond the school year(s) indicated.

Stephanie L Hauser, WIAA Executive Director



Book	Policy Manual
Section	First Reading by Board
Title	PROMOTION, PLACEMENT, AND RETENTION
Code	po5410
Status	First Reading
Adopted	May 25, 2016
Last Revised	March 2, 2022

5410 - PROMOTION, PLACEMENT, AND RETENTION

The **School** Board recognizes that the personal, social, physical, and educational growth of children will vary and that they should be placed in the educational setting most appropriate to their needs at the various stages of their growth.

It shall be the policy of the Board that each student be moved forward in a continuous pattern of achievement **appropriate for each student's and growth that is in harmony with his/her** own development.

Such pattern should coincide with the system of grade levels established by this Board and the instructional objectives established for each.

A student will be promoted to the succeeding grade level when **the student s/he** has:

- A. completed the course requirements at the presently assigned grade;
- B. in the opinion of the professional staff, achieved the instructional objectives set for the present grade;
- C. demonstrated sufficient proficiency to permit him/her to move ahead in the educational program of the next grade.

The Superintendent shall develop administrative guidelines for promotion, placement, and retention of students which:

- A. require that parents are informed in advance of the possibility of retention of a student at a grade level;
- B. assign to the principal the final responsibility for determining the promotion, placement, or retention of each student.

Promotion from Grade 4 and Grade 8

Promotion from 4th to 5th grade will include consideration of the following criteria:

1. **the student's score on the 4th grade examination, unless the student has been excused from taking the examination;**
2. **the student's academic performance;**
3. **recommendations of teachers, which are based solely on the student's academic performance.**

A student shall be promoted from 8th to 9th grade when the student meets the following criteria:

1. **the student's score on the 8th grade examination, unless the student has been excused from taking the examination;**

2. the student's academic performance;

3. recommendations of teachers, which are based solely on the student's academic performance.

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Students that do not meet the above criteria will not be promoted to 5th or 9th grade.

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Legal 118.33(6), Wis. Stats.

Cross References [ag5410 - PROMOTION, PLACEMENT, AND RETENTION](#)

Last Modified by Ellen Suckow on March 2, 2022

DC Everest School Board,
 Thank you so much
 for the plant arrangement
 in honor of my father,
 Steve. The last few
 months were difficult
 with his illness and
 passing, but having
 the support from the
 Everest family has
 made it easier. Thank
 you for supporting
 and making DCE an
 excellent place to
 work. - Maria
 Prust

*To thank you for your
 kindness
 and sympathy
 at a time
 when it was
 deeply appreciated*
 on behalf of the
 family of Steve Leu
 - Becky, Maria,
 &
 Julie