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– A G E N D A –

Upon request to the Executive Assistant to the Superintendent, submitted twenty-four (24) hours in advance, the District shall make reasonable accommodation including the provision of informational material in an alternative format for a disabled person to be able to attend this meeting.

To watch the live stream of this meeting, please go to:

Event address for attendees:

<https://dce.webex.com/dce/onstage/g.php?MTID=e4655c6a33e4daa7e07eeda31d7d809d6>

Event number: 146 157 5920

Event password: BoardJuly2021

Audio Conference Number: +1-415-655-0003

Audio Conference Access Code: 146 157 5920

**I. Call to Order**

**II. Roll Call**

**III. Pledge of Allegiance**

**IV. Approval of Agenda**

**V. Public Comment**

**VI. Consent Agenda**

- |   |    |
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| B. Recommended Employment/Resignations/Contract Adjustments   | 6  |
| C. Treasurer's Report - General/Other Fund Bills              | 10 |
| D. Balance Sheet  | 36 |
| E. Budget Transfers   |    |
| F. Budget Revisions   |    |
| G. Grant Application(s)/Budget(s) Approval                    |    |
| H. Fundraising Requests                                       |    |
| I. Gift/Bequests  |    |
| J. Bus Accident Report  |    |
| K. Second Reading of Policy                                   |    |
| 1. po2131 Educational Outcome Goals and Expectations - Delete | 52 |

**VII. Reports/Considerations**

- A. WASB Legislative Network Member
- B. CESA #9 Representative
- C. Superintendent
  - 1. RTI Center/DPI School Reports
  - 2. District Update

**VIII. Unfinished Business**

- A. Elementary Literacy and Math Update

**IX. New Business**

- A. Academic Standards for 2021-2022

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A. Thank You for Memorial Tribute for G. Makie	218
B. Thank You for Memorial Tribute from Lindell Family	219
C. Thank Retirement Thank You from Vicki Oboikovitz	220
D. Retirement Thank You from Hershel Webb	221
<b>XI. Future Meeting Dates</b>	
A. Regular Board Meeting	
Wednesday, August 18, 2021, at 6:30 p.m.	
D.C. Everest Middle School Theater	
9302 Schofield Ave.	
Weston, WI 54476	
Regular Board Meeting	
Wednesday, September 15, 2021, at 6:30 p.m.	
D.C. Everest Middle School Theater	
9302 Schofield Ave.	
Weston, WI 54476	
<b>XII. Adjourn</b>	

Regular School Board Meeting  
 Wednesday, June 16, 2021 6:30 PM  
 Middle School Theater  
 9302 Schofield Ave.  
 Weston, WI 54476



## **I. Call to Order**

## **II. Roll Call**

Joshua Dickerson: Present (virtually), Katie Felch: Present, Bruce Krueger: Present,  
 Lindsey Lewitzke: Present, Corina Norrbom: Absent, Larry Schaefer: Present, Yee Leng  
 Xiong: Absent. Present: 5

## **III. Pledge of Allegiance**

## **IV. Approval of Agenda**

Motion to approve the agenda for this meeting. This motion, made by Bruce Krueger and  
 seconded by Larry Schaefer. Passed with voice vote.

## **V. Public Comment - none**

## **VI. Consent Agenda**

Motion to approve the Consent Agenda made by Lindsey Lewitzke and seconded by Larry  
 Schaefer, Passed with roll call vote:

Corina Norrbom: Absent, Yee Leng Xiong: Absent, Joshua Dickerson: Yea, Katie Felch:  
 Yea, Bruce Krueger: Yea, Lindsey Lewitzke: Yea, Larry Schaefer: Yea  
 Yea: 5, Nay: 0, Absent: 2

VI.A. Approval of Minutes

VI.B. Recommended Employment/Resignations/Contract Adjustments

VI.C. Treasurer's Report - General/Other Fund Bills

VI.D. Balance Sheet

VI.E. Budget Transfers

VI.F. Budget Revisions

VI.G. Grant Application(s)/Budget(s) Approval

VI.H. Fundraising Requests

VI.I. Gift/Bequests

VI.I.1. Sensory Bus

VI.I.2. Sensory Bus Donation

VI.J. Bus Accident Report

VI.K. WIAA Contract Approval

## VI.L. Second Reading of Policies

VI.L.1. Policy po0100 Definitions

VI.L.2. Policy po0131.1 Bylaws and Policies

VI.L.3. Policy po143.2 Board Member Information Requests

VI.L.4. Policy po0144.4 Indemnification

VI.L.5. Policy po0144.5 Board Member Behavior and Code of Conduct

VI.L.6. Policy po0145 Sexual and Other Forms of Harassment

VI.L.7. Policy po0166 Agenda

VI.L.8. Policy po2430 District-Sponsored Clubs and Activities

VI.L.9. Policy po3112 Board-Staff Communications

VI.L.10. Policy po4112 Board-Staff Communications

VI.L.11. Policy po5330 Administration of Medication/Emergency Care

VI.L.12. Policy po8442 Reporting Accidents

## VII. Reports/Considerations

VII.A. WASB Legislative Network Member – no report

VII.B. CESA #9 Representative – Krueger reported the annual retirement/recognition event was held. There will be no meeting in July. The annual meeting will be held in August.

VII.C. Superintendent

VII.C.1. Future Board Meetings Location

VII.C.2. Update on Rose Bowl Parade Trip for Senior High Band

VII.C.3. State Budget Update

## VIII. Unfinished Business

VIII.A. Referendum Projects Update

VIII.B. Academic and Career Planning (ACP) Presentation

## IX. New Business

IX.A. Approve Lease for Temporary Administration Office Space

Motion by Larry Schaefer and seconded by Bruce Krueger to approve the lease agreement with Monfield, LLC, for temporary administrative office space. Passed with a voice vote.

IX.B. Approve Athletic Trainer Agreement

Motion made by Lindsey Lewitzke and seconded by Bruce Krueger to approve the agreement with Aspirus for athletic training service. Passed with a voice vote.

**IX.C. Line of Credit Resolution for Board**

Motion made by Larry Schaefer and seconded by Bruce Krueger to approve the resolution authorizing the use of a line of credit in the amount of \$7,500,000 for the 2021-2022 fiscal year - Roll call vote:

Corina Norrbom: Absent, Yee Leng Xiong: Absent, Joshua Dickerson: Yea, Katie Felch: Yea, Bruce Krueger: Yea, Lindsey Lewitzke: Yea, Larry Schaefer: Yea  
Yea: 5, Nay: 0, Absent: 2. Motion passed.

**IX.D. Insurance Summary Report for 2021-2022 - Information Only****IX.E. School Nutrition Wage and Staffing Plan**

Motion made by Lindsey Lewitzke and seconded by Joshua Dickerson to approve the enhancements to the School Nutrition Department wage schedule. Passed with voice vote.

**IX.F. Triennial Wellness Report to the Board (po8510) – Information Only****IX.G. First Reading of Policy**

Motion made by Larry Schaefer and seconded by Bruce Krueger to delete policy 2131 on first reading. Passed with a voice vote.

IX.G.1. Policy po2131 Educational Outcome Goals and Expectations - DELETE

**X. Petitions and Communications**

X.A. Thank You for Memorial Tribute from Anne Marie Jagodzinski

X.B. Michael Wolfe Thank You for Memorial Tribute

**XI. Future Meeting Dates****XII. Adjourn to Closed Session Following the Open Meeting Pursuant to W.S.S. 19.85 (1)(a) to Act Upon the Hearing Officer's Recommendation on the Expulsion of a Senior High Student.**

Motion made by Bruce Krueger and seconded by Joshua Dickerson to go to closed, roll call vote time was 7:44. Passed.

Corina Norrbom: Absent, Yee Leng Xiong: Absent, Joshua Dickerson: Yea, Katie Felch: Yea, Bruce Krueger: Yea, Lindsey Lewitzke: Yea, Larry Schaefer: Yea  
Yea: 5, Nay: 0, Absent: 2

**XIII. Adjourned at 7:54 p.m.**

Respectfully submitted,

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Yee Leng Xiong, Clerk

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Ellen Suckow, Executive Assistant to the  
Superintendent & School Board

PLEASE NOTE: These minutes are not the official minutes of the School Board until they are approved at the July 21, 2021, meeting of the School Board.



## Employment Report

### Recommended Employment

#### Certified Staff

<i>Name</i>	<i>Position/Building</i>	<i>FTE</i>	<i>Start</i>
Susan Schlinkmann	GET Academy Special Education Teacher & Student Transition Liaison	1.00	August 26, 2021
Brittany Haakenson	Art Teacher/JH, MS, HA	1.00	August 26, 2021
Sara Tatro	School Counselor/RIV	1.00	August 26, 2021
Olivia Kranz	Grade 3 Teacher/RIV	1.00	August 26, 2021
Tia McElvain	Grade 1 Teacher/MB	1.00	August 26, 2021
Sarah Krentz	Art Teacher/RO & ODY	1.00	August 26, 2021

#### Support Staff

<i>Name</i>	<i>Position/Building</i>	<i>FTE</i>	<i>Start</i>
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#### Students

<i>Name</i>	<i>Position/Building</i>	<i>FTE</i>	<i>Start</i>
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#### Seasonal Staff

<i>Name</i>	<i>Position/Building</i>	<i>Start</i>	<i>End</i>
Lucas Allen	Summer Learning Tutor	June 16, 2021	July 30, 2021
Kate Magnuson	Summer Learning Tutor	June 16, 2021	July 30, 2021
Kia Her	Hmong Summer Enrichment Program Teacher	July 19, 2021	July 30, 2021
Kaolee Lor-Her	Hmong Summer Enrichment Program Teacher	July 19, 2021	July 30, 2021
Baonhia Lor	Hmong Summer Enrichment Program Teacher	July 19, 2021	July 30, 2021
Mao Yang-Lee	Hmong Summer Enrichment Program Teacher	July 19, 2021	July 30, 2021

### Resignation(s)/Retirement(s)

#### All Staff

<i>Name</i>	<i>Position/Building</i>	<i>Reason</i>	<i>Effective Date</i>
Ashley Martino	Intern/EV	End of Position	June 4, 2021
Nadia Alonzo	Family Programming & Concessions Staff/GFH	Resignation	June 4, 2021
Rianna Fust	Family Programming & Concessions Staff/GFH	Resignation	June 4, 2021
Jonah Knutson	SWD Assistant/MS	Resignation	June 7, 2021
Carol Merriam	Cook II/MS	Resignation	June 24, 2021
Kylie Frederickson	School Social Worker/MS & TBD	Resignation with damages \$1,000	June 29, 2021
Patricia Steger	Cook II/WE	Resignation	June 29, 2021

Dannielle Langseth	Before & After Care Staff/GFH	Resignation	July 13, 2021
Nicole McCurdy	Art Teacher/RO	Resignation with damages \$2,000	July 15, 2021

### Adjustments

#### **Certified Staff**

<b>Name</b>	<b>Position From</b>	<b>Position To</b>	<b>Effective Date</b>
Sarah Thompson	Grade 4 Gifted/Talented Teacher/RIV	IMC Specialist/RIV	August 26, 2021
Amanda Gauger	Grade 3 Teacher/RIV	Grade 4 Gifted/Talented Teacher/RIV School Counselor/HA, ODY, IDEA, K-5	August 26, 2021
Roxanne Brecke	School Counselor/RIV & EVA	EVA	August 26, 2021
Marlee Mueller	Science Teacher/EVA	Science Teacher/SH	August 26, 2021
Cheryl Franklin	Math Teacher/EVA	Math Teacher/SH	August 26, 2021
Melissa Murphy	Science Teacher/EVA	Science Teacher/MS	August 26, 2021
Debra Rieck	Social Studies Teacher - Grade 7/MS	Social Studies Teacher - Grade 6/MS	August 26, 2021
Eric Lehrke	Technology Education Teacher/MS	Social Studies Teacher/MS	August 26, 2021
Jaymi Hughes	Kindergarten Teacher/HA	Grade 3 Teacher/HA	August 26, 2021
Amanda Esser	Grade 3 Teacher/RO	Grade 2 Teacher/RO	August 26, 2021
Kimberly Hoenisch	English Learner Teacher/EVA	At-Risk Teacher/MS	August 26, 2021
Amy Dulak	English Learner Teacher/JH .5 FTE	English Learner Teacher/MS 1.0 FTE	August 26, 2021
Tracy Johnson	English Teacher/EVA	English Learner Teacher/JH	August 26, 2021
Brooke Wendorf	Grade 1-2 Teacher/EVA	Grade 4 Teacher/RIV	August 26, 2021
Angela Harvanek	Grade 3-5 Teacher/EVA	Grade 5 Teacher/RO	August 26, 2021
Rachael Kostka	Cross-Cat SPED Teacher & Program-Support Teacher/EVA & District	Program Support Teacher/District	August 26, 2021
Kathryn Delaney-Seamans	Grade 4 Teacher/EV	Grade 5 Teacher/EV	August 26, 2021
Tammy Fischer	IMC/Music/Art Teacher/HA	Grade 4 Teacher/HA	August 26, 2021
Jessica Johnson	Grade 2 Teacher/MB	Grade 4 Teacher/MB	August 26, 2021
Nicole J Anderson	Grade 3 Teacher/EV Grade 4-5 Gifted & Talented	Grade 2 Teacher/EV Grade 5 Gifted & Talented	August 26, 2021
Gretchen Lorge	Teacher/RIV	Teacher/RIV	August 26, 2021
Meredith Vollmer	Math Teacher/EVA	Math Interventionist/MS	August 26, 2021
Pamela Gresser	English Teacher/MS	Language Arts Teacher/MS	August 26, 2021
Kara Blank	English Teacher - Grade 7/MS	English Teacher - Grade 6/MS	August 26, 2021
Lori LaPorte	Social Studies Teacher/MS	English Teacher/MS	August 26, 2021
Jenni Siebel	Language Arts Teacher/MS	Social Studies Teacher/MS	August 26, 2021
Sarah Kaminski	English Teacher/MS	Language Arts Teacher/MS	August 26, 2021
Tamara Sivertson	English/Language Arts Teacher/EVA	English Teacher/MS German & Social Emotional Learning	August 26, 2021
Amy Stachovak	German Teacher/EVA, IDEA, JH, MS	Teacher/MS	August 26, 2021
Craig Braunel	IMC Specialist/MS & JH	IMC Specialist/SH	August 26, 2021

Michael Plaza	Health & Phy Ed Teacher/EVA	Health Teacher/SH	August 26, 2021
Jeremy Yonker	Art Teacher/MS	Math Teacher/JH	August 26, 2021
Dianna Reinardy	School Counselor/MS & EVA	School Counselor/MS	August 19, 2021
Brooke Davis	School Counselor/SH & EVA	School Counselor/SH	August 19, 2021
Cassandra Cerny	School Counselor/WE & EVA	School Counselor/WE	August 26, 2021
Deborah Chapman	School Counselor/RO & EVA	School Counselor/RO	August 26, 2021
Melissa B Meyer	School Counselor/EV & EVA	School Counselor/EV	August 26, 2021
Dawneen Schueller	School Counselor/MB & EVA	School Counselor/MB	August 26, 2021

### Support Staff

<b>Name</b>	<b>Position From</b>	<b>Position To</b>	<b>Effective Date</b>
Megan Matthiae	Health Assistant/RIV .68 FTE	Health Assistant/RIV .64 FTE	August 20, 2021
Sarah Kraemer	Cook II/SH .51 FTE	Cook II/SH .63 FTE	August 23, 2021
Brenda Burnett	Cafeteria Server/SH .47 FTE	Server/SH .45 FTE	August 23, 2021
Heidi Wierzba	Cafeteria Server/JH .27 FTE	Server/SH .27 FTE	August 23, 2021
Cheryl Wenzel	Cook II/JH .58 FTE	Cook II/JH .63 FTE	August 23, 2021
Amanda Kressman	Cook II/MS .46 FTE	Server/MS .46 FTE	August 23, 2021
Suzette Hafner	Cook I/MS .64 FTE	Cook I/Chef/MS .64 FTE	August 23, 2021
Dian Hoffman	Cook II/MS .53 FTE	Cook II/MS .46 FTE	August 23, 2021
Nia Frisch	Cafeteria Server/RI .36 FTE	Server/RI .36 FTE	August 23, 2021
Cynthia Matsche	Server/Cashier/HA .45 FTE	Server/HA .45 FTE	August 23, 2021
Gloria Baumann	Server/Cashier/WE .54 FTE	Server/WE .54 FTE	August 23, 2021
Angela Borth	Cook II/MB .45 FTE	Server/MB .45 FTE	August 23, 2021
Pamela Jozwiak	Cafeteria Server/MB .38 FTE	Server/MB .27 FTE	August 23, 2021
Jennifer Sommer	Cook II/RO .58 FTE	Cook II/RO .63 FTE	August 23, 2021
Robin Wierzba	Server/Cashier/RO .45 FTE	Server/RO .63 FTE	August 23, 2021
Pamela Gregory	Server/Cashier/EV .58 FTE	Server/EV .54 FTE	August 23, 2021
Katie Rounds	Server/Cashier/EV .45 FTE	Server/EV .45 FTE	August 23, 2021
Cynthia Belanger	Education Assistant & Lunchroom Assistant/EV .40 FTE	Education Assistant & Lunchroom Assistant/EV .31 FTE	August 26, 2021
Victoria Buelow	Education Assistant/EV .62 FTE	Education Assistant/EV .49 FTE	August 26, 2021
Becky Kluever	Education Assistant/EV .62 FTE	Education Assistant/EV .44 FTE	August 26, 2021
Kristel Marquardt	Education Assistant/EV .51 FTE	Education Assistant/EV .31 FTE	August 26, 2021
Rebecca Shafer	Education Assistant/EV .51 FTE	Education Assistant/EV .31 FTE	August 26, 2021
Kristinia Smart	Education Assistant/EV .62 FTE	Education Assistant/EV .44 FTE	August 26, 2021
Joyce Held	Education Assistant & Lunchroom Assistant/HA .53 FTE	Education Assistant & Lunchroom Assistant/HA .39 FTE	August 26, 2021
Carol Reitz	Education Assistant/HA .66 FTE	Education Assistant/HA .62 FTE	August 26, 2021
Brenda Geier	Education Assistant/JH .66 FTE	Education Assistant/JH .62 FTE	August 26, 2021
Brady Uekert	Education Assistant/JH .66 FTE	Education Assistant/JH .62 FTE	August 26, 2021
Jennifer Clark	Education Assistant/JH .66 FTE	Education Assistant/JH .62 FTE	August 26, 2021
Trina Steinke	Education Assistant/JH .66 FTE	Education Assistant/JH .62 FTE	August 26, 2021
Rebecca Miller	Education Assistant/MS .71 FTE	Education Assistant/MS .62 FTE	August 26, 2021
Karry Salber	Education Assistant/MS .62 FTE	Education Assistant/MS .53 FTE	August 26, 2021
Tracie Olson	Education Assistant/RIV .64 FTE	Education Assistant/RIV .62 FTE	August 26, 2021
Rachel Rentmeester	Education Assistant/RIV .64 FTE	Education Assistant/RIV .62 FTE	August 26, 2021

Nancy Yang	English Learner Assistant/RIV .64 FTE	English Learner Assistant/RIV .62 FTE	August 26, 2021
Louise Yang	English Learner Assistant/RO .62 FTE	English Learner Assistant & Lunchroom Assistant/RO .66 FTE	August 26, 2021
Christene Mergen	SWD Assistant/EC/4K	SWD Assistant/WE 4K	August 26, 2021
Deb Amsrud	SWD Assistant/JH .66 FTE	SWD Assistant/JH .62 FTE	August 26, 2021
Ashley LaPorte	SWD Assistant/JH .66 FTE	SWD Assistant/JH .62 FTE	August 26, 2021
Shelley Miller	SWD Assistant/JH .66 FTE	SWD Assistant/JH .62 FTE	August 26, 2021
Lynette Morien	SWD Assistant/JH .66 FTE	SWD Assistant/JH .62 FTE	August 26, 2021
Anna Schimmel	SWD Assistant/JH .66 FTE	SWD Assistant/JH .62 FTE	August 26, 2021
Amanda Burgess	SWD Assistant/MS	SWD Assistant/JH	August 26, 2021
Naomi Krenz	SWD Assistant/MB	SWD Assistant/JH	August 26, 2021
Laura Alves	SWD Assistant/RI .64 FTE	SWD Assistant/RI .62 FTE	August 26, 2021
Kerri Cunningham	SWD Assistant/RI .64 FTE	SWD Assistant/RI .62 FTE	August 26, 2021
Sally Johnson	SWD Assistant/RI .64 FTE	SWD Assistant/RI .62 FTE	August 26, 2021
Jafia Kuzmik	SWD Assistant/RI .64 FTE	SWD Assistant/RI .62 FTE	August 26, 2021
Theresa MacDonald	SWD Assistant/RI .64 FTE	SWD Assistant/RI .62 FTE	August 26, 2021
Stephanie Meuret	SWD Assistant/RI .64 FTE	SWD Assistant/RI .62 FTE	August 26, 2021
Elizabeth Waggoner	SWD Assistant/RI .64 FTE	SWD Assistant/RI .62 FTE	August 26, 2021

### Summer Learning Contracts

<b>Name</b>	<b>Position</b>	<b>Contract Term</b>
Kia Thao	Hmong Enrichment Coordinator	June 8, 2021-August 7, 2021

There are no extracurricular requests this month.

D.C. EVEREST AREA SCHOOL DISTRICT  
 6300 ALDERSON STREET, WESTON, WI 54476  
 TREASURER'S REPORT

**END OF YEAR: 2020-2021**

JUNE 30, 2021

CASH BALANCE AS OF JUNE 8, 2021	(\$167,297.74)	
INVESTMENT ACCOUNT TRANSFERS		\$2,682,728.40
RECEIPTS CR#30158 - CR#30230	\$4,626,908.62	
CHECKS FOR APPROVAL #229197 - #229401 ACH: #202102432-202102654		\$2,490,331.57
<u>VOIDS:</u> (NONE)	\$0.00	
CASH BALANCE AS OF JUNE 30, 2021		(\$713,449.09)
	\$4,459,610.88	\$4,459,610.88
	\$4,459,610.88	\$4,459,610.88

**DC EVEREST AREA SCHOOL DISTRICT  
BOARD CHECK REGISTER (06/08/2021-06/30/2021)**

11

<b>CHECK NUMBER</b>	<b>VENDOR</b>	<b>INVOICE NUMBER</b>	<b>CHECK DATE</b>	<b>AMOUNT</b>
229197	D & T BOUNCE RENTALS	109	06/11/2021	300.00
229198	PINE VALLEY GOLF COURSE	06032021	06/11/2021	100.00
229199	SWIDERSKI EQUIPMENT, INC.	36118	06/11/2021	37,900.00
229200	US TREASURY	PCOR FEES 2021	06/11/2021	216.44
229201	ALLIANT UTILITIES/WP&L	MAY2021	06/11/2021	276.23
229202	APG MEDIA OF WI-REGIONAL	51021Jet	06/11/2021	457.00
229203	APPLE INC - AR	AF09763162	06/11/2021	99.00
229204	BACKGROUND INVESTIGATION BUREAU, LLC	DCE001060121-1	06/11/2021	306.90
229205	BIG O'S TRAILERS INC	18196	06/11/2021	5,779.80
229206	BOELTER COMPANIES, THE	97691654	06/11/2021	229.36
229206	BOELTER COMPANIES, THE	97691653	06/11/2021	1,838.52
229207	BUCK, DEBBIE	22404	06/11/2021	58.85
229208	BUILERS SCHWINN CYCLERY	422844	06/11/2021	1,120.00
229209	DALE'S WESTON LANES, INC	00001	06/11/2021	102.00
229210	DC EVEREST SENIOR HIGH SCHOOL	060620-21	06/11/2021	223.75
229211	DEN OTTER, CANDI	50619	06/11/2021	90.15
229212	EDWARDS, KATIE	21405	06/11/2021	32.15
229213	GORDON FOOD SERVICE INC	210454944	06/11/2021	41.00
229213	GORDON FOOD SERVICE INC	210454953	06/11/2021	48.48
229213	GORDON FOOD SERVICE INC	210454951	06/11/2021	273.60
229213	GORDON FOOD SERVICE INC	210454954	06/11/2021	289.25
229213	GORDON FOOD SERVICE INC	210454949	06/11/2021	749.71
229214	GREAT LAKES WEATHER SERVICE	052113	06/11/2021	31.00
229215	GREEN VALLEY SEPTIC LLC	1863	06/11/2021	135.00
229216	INSTRUMENTAL MUSIC CO	93203	06/11/2021	4,341.60
229217	JOSTENS OF NORTHERN WI	606Annis-DCEHS2021	06/11/2021	505.00
229218	K12 MANAGEMENT INC. DBA FUELED	INV-30791	06/11/2021	21,192.00
229219	KITE, PRISCILLA	20211	06/11/2021	350.00
229220	LAMERS BUS LINES, INC.	580166	06/11/2021	70.58
229220	LAMERS BUS LINES, INC.	580170	06/11/2021	72.30
229220	LAMERS BUS LINES, INC.	580168	06/11/2021	73.72
229220	LAMERS BUS LINES, INC.	580169	06/11/2021	76.86
229220	LAMERS BUS LINES, INC.	580167	06/11/2021	81.02
229220	LAMERS BUS LINES, INC.	580165	06/11/2021	192.97
229220	LAMERS BUS LINES, INC.	580152+54+55	06/11/2021	857.17
229221	MEZEI, MICHAEL	21256	06/11/2021	11.45
229222	MUSIC THERAPY SERVICES OF CENTRAL WISCONSIN	901006	06/11/2021	2,080.00
229223	PITNEY BOWES GLOBAL FINANCIAL SERVICES, LLC.	3313557567	06/11/2021	351.99
229224	QUADIENT, INC.	58494971	06/11/2021	135.00
229225	ROBERT PAYNE PHOTOGRAPHY INC.	05272021	06/11/2021	519.00
229226	STAPLES ADVANTAGE	3478796634	06/11/2021	151.62
229226	STAPLES ADVANTAGE	3478796632	06/11/2021	175.41
229226	STAPLES ADVANTAGE	3478796633	06/11/2021	238.72
229227	STERLING WATER INC	342X09215008	06/11/2021	1,530.85
229228	SWEARINGEN, CODY	601168	06/11/2021	43.40
229229	SWITS LTD	50430	06/11/2021	21.00
229229	SWITS LTD	229	06/11/2021	50.00
229230	WI PUBLIC SERVICE	MS GAS MAY2021	06/11/2021	405.82
229230	WI PUBLIC SERVICE	MBAY GAS MAY2021	06/11/2021	429.84

**DC EVEREST AREA SCHOOL DISTRICT  
BOARD CHECK REGISTER (06/08/2021-06/30/2021)**

12

CHECK NUMBER	VENDOR	INVOICE NUMBER	CHECK DATE	AMOUNT
229230	WI PUBLIC SERVICE	JH GAS MAY2021	06/11/2021	510.74
229230	WI PUBLIC SERVICE	SH GAS MAY2021	06/11/2021	535.14
229230	WI PUBLIC SERVICE	GHF GAS MAY2021	06/11/2021	889.99
229231	WI RAPIDS PUBLIC SCHOOLS	1119	06/11/2021	8,125.00
229232	BRIQ'S	NNL1-58	06/18/2021	79.13
229233	LAMERS BUS LINES, INC.	579956	06/18/2021	697.00
229234	ADVANCED FITNESS SERVICE	1088	06/18/2021	1,784.24
229235	ALBEE, TAMI	21718	06/18/2021	10.25
229236	ALBRIGHT, NICHOLE	53167	06/18/2021	49.60
229237	ALLEN-ZENTER, AMBER	16350	06/18/2021	15.00
229238	ALLEN, SHARA	21439	06/18/2021	107.91
229239	AMELSE, MARCELLA	AP PROCTOR 2021	06/18/2021	750.00
229240	ANSTUTZ, GINA	21775	06/18/2021	24.95
229241	ARENSON, NAOMI	53327	06/18/2021	53.10
229242	ASPIRUS AT HOME-MEDICAL EQUIPMENT	69616	06/18/2021	300.00
229243	AUGUSTUS, SHELIA	53327	06/18/2021	18.20
229244	BEDESSEM, KATHY	21329	06/18/2021	57.60
229245	BETHLEHEM COMM-RO.,INC.	BETH-4K-MAY-JUN2021	06/18/2021	6,366.72
229246	BRANDENBURG, LEE	21214	06/18/2021	56.45
229247	BUNGERT, SHIRLEY	21858	06/18/2021	119.70
229248	BW T&F ENTERPRISES LLP	OCR-RUSS SPIKES	06/18/2021	100.00
229249	BYDYNKOWSKI, TAMMY	21320	06/18/2021	137.45
229250	CARLY AND ADAM, LLC	48D1C828-0002	06/18/2021	1,020.00
229251	CARROLL, MARIZEL	53768	06/18/2021	22.05
229252	CEDARBURG HIGH SCHOOL	05292021	06/18/2021	120.00
229253	CENTRAL WI QUALITY MACHINING, LLC	002144	06/18/2021	465.60
229253	CENTRAL WI QUALITY MACHINING, LLC	002146	06/18/2021	556.90
229254	CENTURY LINK	230308385	06/18/2021	172.66
229255	CHARTER COMMUNICATIONS, INC.	0001842060321	06/18/2021	2,203.65
229256	CHOPP, BRUCE	AP PROCTOR 2021	06/18/2021	200.00
229257	CIGEL, DAWN	21059	06/18/2021	23.70
229258	COATES, CARLYNN	21035	06/18/2021	15.95
229259	COLLINS, HEATHER	MAY-JUN2021 MILEAGE	06/18/2021	88.09
229260	CORALLO, ARTHUR	2155	06/18/2021	36.70
229261	CREISHER, JON	55263	06/18/2021	32.80
229262	DAVISSON, KEITH	21102	06/18/2021	204.75
229263	DC EVEREST SENIOR HIGH SCHOOL	00039	06/18/2021	1,136.00
229264	NDSM HOLDINGS, LLC.	MAY2021	06/18/2021	19,968.71
229265	DEWITZ, STEPHANIE	21223	06/18/2021	11.50
229266	DRINVILLE, JOHN	21741	06/18/2021	69.55
229267	DURST, KARI	21226	06/18/2021	29.95
229268	DVORAK, JENNIFER	21422	06/18/2021	30.10
229269	EARLL, MARK	21618	06/18/2021	32.30
229270	FUST, JOHN	21306	06/18/2021	10.35
229271	GARRITY, MICHAEL	21407	06/18/2021	47.00
229272	GASCOIGNE, PATTY	21653	06/18/2021	53.10
229273	GOETHEL, LYNNE	21029	06/18/2021	38.30
229274	GORDON FOOD SERVICE INC	15263238	06/18/2021	-5,570.40
229274	GORDON FOOD SERVICE INC	15263239	06/18/2021	-582.40

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<b>CHECK NUMBER</b>	<b>VENDOR</b>	<b>INVOICE NUMBER</b>	<b>CHECK DATE</b>	<b>AMOUNT</b>
229274	GORDON FOOD SERVICE INC	45263240	06/18/2021	-272.40
229274	GORDON FOOD SERVICE INC	15281921	06/18/2021	-139.44
229274	GORDON FOOD SERVICE INC	15281827	06/18/2021	-38.26
229274	GORDON FOOD SERVICE INC	844624	06/18/2021	-28.73
229274	GORDON FOOD SERVICE INC	15304300	06/18/2021	-17.24
229274	GORDON FOOD SERVICE INC	210557033	06/18/2021	17.10
229274	GORDON FOOD SERVICE INC	210616357	06/18/2021	37.97
229274	GORDON FOOD SERVICE INC	210300898	06/18/2021	58.59
229274	GORDON FOOD SERVICE INC	210300899	06/18/2021	63.31
229274	GORDON FOOD SERVICE INC	210557048	06/18/2021	67.21
229274	GORDON FOOD SERVICE INC	210300891	06/18/2021	75.56
229274	GORDON FOOD SERVICE INC	210616358	06/18/2021	104.27
229274	GORDON FOOD SERVICE INC	210454952	06/18/2021	218.92
229274	GORDON FOOD SERVICE INC	210300897	06/18/2021	589.44
229274	GORDON FOOD SERVICE INC	210616354	06/18/2021	754.73
229274	GORDON FOOD SERVICE INC	210638891	06/18/2021	953.55
229274	GORDON FOOD SERVICE INC	210300892	06/18/2021	1,403.60
229274	GORDON FOOD SERVICE INC	210616352	06/18/2021	6,083.42
229274	GORDON FOOD SERVICE INC	210300900	06/18/2021	7,684.54
229275	GORE, MCKENYA	21700	06/18/2021	33.25
229276	GRAHAM, DAN	20269	06/18/2021	9.60
229277	GREEN VALLEY SEPTIC LLC	1876	06/18/2021	270.00
229278	GRIBOWSKI, PATRICK	21611	06/18/2021	21.90
229279	HALAMBECK, TIMOTHY	21309	06/18/2021	135.30
229280	HANOUSEK, KELLY	21300	06/18/2021	21.55
229281	HARTWIG, SUSAN	21305	06/18/2021	28.55
229282	HEATH, KRISTIN	21403	06/18/2021	93.60
229283	HEIL, SUZANNE	21916	06/18/2021	16.85
229284	HESSIL, ANN	21318	06/18/2021	8.80
229285	JILEK, TRACEY	21610	06/18/2021	14.10
229286	JOANIS, BRIAN	21290	06/18/2021	28.85
229287	JOHNSON, BRADLEY	21352	06/18/2021	22.90
229288	JOHNSON, ROBERT	AP PROCTOR 2021	06/18/2021	590.00
229289	JOKINEN, TAMARA	50654	06/18/2021	35.50
229290	KOEPKE, LINDA	21242	06/18/2021	20.60
229291	KONTZ, SHERRY	21415	06/18/2021	13.95
229292	KRAMBS, BREANNE	54122	06/18/2021	138.00
229293	KRAMER, PAUL	21478	06/18/2021	21.30
229294	KUMMERAU, JENNIFER	21656	06/18/2021	38.95
229295	KURSZEWski, JIM	21609	06/18/2021	52.25
229296	LAHR, MARILYN	21245	06/18/2021	20.25
229297	LAMERS BUS LINES, INC.	580156	06/18/2021	88.23
229297	LAMERS BUS LINES, INC.	580148	06/18/2021	92.71
229297	LAMERS BUS LINES, INC.	580183	06/18/2021	97.06
229297	LAMERS BUS LINES, INC.	580181	06/18/2021	100.20
229297	LAMERS BUS LINES, INC.	580178	06/18/2021	103.34
229297	LAMERS BUS LINES, INC.	580179	06/18/2021	103.34
229297	LAMERS BUS LINES, INC.	580180	06/18/2021	103.34
229297	LAMERS BUS LINES, INC.	580129	06/18/2021	120.23

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<b>CHECK NUMBER</b>	<b>VENDOR</b>	<b>INVOICE NUMBER</b>	<b>CHECK DATE</b>	<b>AMOUNT</b>
229297	LAMERS BUS LINES, INC.	580185	06/18/2021	127.14
229297	LAMERS BUS LINES, INC.	580177	06/18/2021	138.24
229297	LAMERS BUS LINES, INC.	580186	06/18/2021	142.58
229297	LAMERS BUS LINES, INC.	580802	06/18/2021	147.08
229297	LAMERS BUS LINES, INC.	580127	06/18/2021	158.58
229297	LAMERS BUS LINES, INC.	580184	06/18/2021	170.84
229297	LAMERS BUS LINES, INC.	580159	06/18/2021	178.39
229297	LAMERS BUS LINES, INC.	580153	06/18/2021	197.41
229297	LAMERS BUS LINES, INC.	580138	06/18/2021	215.42
229297	LAMERS BUS LINES, INC.	580126	06/18/2021	223.96
229297	LAMERS BUS LINES, INC.	580147	06/18/2021	244.93
229297	LAMERS BUS LINES, INC.	580182	06/18/2021	247.77
229297	LAMERS BUS LINES, INC.	580135	06/18/2021	287.88
229297	LAMERS BUS LINES, INC.	580137	06/18/2021	291.01
229297	LAMERS BUS LINES, INC.	580151	06/18/2021	305.76
229297	LAMERS BUS LINES, INC.	580131	06/18/2021	352.58
229297	LAMERS BUS LINES, INC.	580136	06/18/2021	377.61
229297	LAMERS BUS LINES, INC.	580144	06/18/2021	401.10
229297	LAMERS BUS LINES, INC.	580149	06/18/2021	441.13
229297	LAMERS BUS LINES, INC.	580128	06/18/2021	444.44
229297	LAMERS BUS LINES, INC.	580132	06/18/2021	470.70
229297	LAMERS BUS LINES, INC.	580130	06/18/2021	474.16
229297	LAMERS BUS LINES, INC.	580139	06/18/2021	509.92
229297	LAMERS BUS LINES, INC.	580134	06/18/2021	512.10
229297	LAMERS BUS LINES, INC.	580142	06/18/2021	576.54
229297	LAMERS BUS LINES, INC.	580140	06/18/2021	643.46
229297	LAMERS BUS LINES, INC.	580141	06/18/2021	692.18
229297	LAMERS BUS LINES, INC.	580133	06/18/2021	826.17
229297	LAMERS BUS LINES, INC.	580143	06/18/2021	964.80
229297	LAMERS BUS LINES, INC.	580157	06/18/2021	969.34
229297	LAMERS BUS LINES, INC.	580145	06/18/2021	1,030.84
229297	LAMERS BUS LINES, INC.	580150	06/18/2021	1,109.14
229297	LAMERS BUS LINES, INC.	580158	06/18/2021	1,184.38
229298	LANE, JOHN	21246	06/18/2021	21.15
229299	LANG, CASSANDRA	21335	06/18/2021	51.40
229300	LARSON, MICHAEL	21249	06/18/2021	19.70
229301	LAZAR, CHRISTINE	21208	06/18/2021	32.70
229302	LEE, TOU	21636	06/18/2021	8.38
229303	LENTZ, ANGELA	21687	06/18/2021	16.95
229304	LITTLE, JENNA	55230	06/18/2021	38.00
229305	MACKENZIE, SEAN	52304	06/18/2021	86.85
229306	MAGNUSON, KARL AND KERRY	21312	06/18/2021	72.66
229307	MAJERLE, JUDY	AP PROCTOR 2021	06/18/2021	370.00
229308	MAJERLE, PAUL	AP PROCTOR 2021	06/18/2021	320.00
229309	MANION, LORI	21390	06/18/2021	56.05
229310	MARCOTT, KELLY	21721	06/18/2021	96.25
229311	MARTIN, EMILY	21254	06/18/2021	58.42
229312	MCCMAHON, ERIN	21109	06/18/2021	32.00
229313	MEYER, JENNIFER	28729	06/18/2021	27.95

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229314	MILLER, HEATHER	21257	06/18/2021	19.60
229315	MILLER, TRACY	21500	06/18/2021	55.70
229316	MUELLER, DENNIS	AP PROCTOR 2021	06/18/2021	435.00
229317	MURPHY ROBES	050321CB-1	06/18/2021	10,742.60
229318	NASCO INC - EDUCATION	60328	06/18/2021	643.68
229319	NORDINE, TIFFANY	51720	06/18/2021	14.55
229320	NORTH CENTRAL HLTH CARE	NCHC6421	06/18/2021	119.00
229321	NYSETH, MELINDA	21624	06/18/2021	16.75
229322	OLSON, JOHN	51784	06/18/2021	41.30
229323	OLUND, KAREN	21729	06/18/2021	24.11
229324	OVEREND, PAULA	21261	06/18/2021	12.10
229325	PACIFIC TIER SOLUTIONS INC	6776	06/18/2021	169.05
229325	PACIFIC TIER SOLUTIONS INC	6775	06/18/2021	8,819.64
229326	PAGEL, BRAD	21292	06/18/2021	66.35
229327	PASKEY, KEITH	53640	06/18/2021	18.50
229328	PETERSON, ANTHONY	21113	06/18/2021	19.30
229329	PETERSON, HEIDI	54375	06/18/2021	28.80
229330	POWERS, MATT	21655	06/18/2021	44.25
229331	PUPP, CRISTINE	21263	06/18/2021	20.15
229332	RADIES, ALLISON	21637	06/18/2021	28.95
229333	RADTKE, RENEE	21782	06/18/2021	22.90
229334	RIVERA, ALLEN	21853	06/18/2021	29.00
229335	ROGAN, CINDY	21751	06/18/2021	11.70
229336	SAFE AND SOUND ELECTRICAL AUTOMATION	06072021	06/18/2021	1,670.00
229337	SAWMILL ADVENTURE PARK	78086	06/18/2021	560.00
229338	SCHEPP, TODD	21535	06/18/2021	14.80
229339	SCHERTZ, JANET	21313	06/18/2021	22.20
229340	SCHOLASTIC INC.	30531929	06/18/2021	378.50
229341	SINKLER, KELLY	21704	06/18/2021	29.90
229342	SOLUTION TREE, INC.	S243267	06/18/2021	6,500.00
229343	SOMMER, SCOTT	21431	06/18/2021	25.10
229344	SORENSEN, JEANSIE	53517	06/18/2021	13.70
229345	SPEELMAN, AMY	53326	06/18/2021	100.00
229346	SPOONER, DORIS	21207	06/18/2021	83.20
229347	ST JOHN LUTHERAN SCHOOL	STJO-4K-MAY-JUN2021	06/18/2021	3,448.64
229348	STANISLAWSKI, LYNN	54131	06/18/2021	45.85
229349	STAPLES ADVANTAGE	3479522715	06/18/2021	27.51
229350	STRASSER, TIM	21374	06/18/2021	107.35
229351	TAMBORINO, BETH	21216	06/18/2021	16.05
229352	TESMER, MARSHALL	21131	06/18/2021	43.80
229353	TEUKE, MICHAEL	WOR06012021	06/18/2021	55.00
229354	THEISS, MIKE	21703	06/18/2021	52.40
229355	TYLINSKI, KATHY	55113	06/18/2021	35.00
229356	US MATH RECOVERY COUNCIL	21-1131	06/18/2021	5,500.00
229357	VOIGT, DALE	21272	06/18/2021	20.10
229358	WEILOCH, JASON	21275	06/18/2021	10.10
229359	WEINKAUF, SHERRY	21119	06/18/2021	17.05
229360	WEINKAUF, TONI	55016	06/18/2021	31.60
229361	WI PUBLIC SERVICE	RO GAS MAY2021	06/18/2021	345.71

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229362	WILDE, SHAWN	21615	06/18/2021	14.30
229363	WOLF, KRISTIE	21045	06/18/2021	8.35
229364	WOODWARD, KURT	21391	06/18/2021	16.95
229365	WORDEN ENTERPRISES	INV-100086	06/18/2021	1,966.97
229366	ZAAL, PAUL	21657	06/18/2021	36.90
229367	ZAMZOW, MICHAEL	52197	06/18/2021	34.45
229368	ZICH, CURTIS	21629	06/18/2021	14.21
229369	UNITED WAY OF MARATHON CNTY	20210618ADUWAY	06/18/2021	648.30
229370	A & A LOCK SERVICE	GFH06.18.2021	06/25/2021	37.50
229371	ABEE INC	9305	06/25/2021	1,940.80
229372	ANTOSCH ENTERPRISES LLC	3768	06/25/2021	770.00
229373	APPLE FINANCIAL SERVICES	72684124	06/25/2021	612,557.11
229374	AWSA ASSOC WI SCHL ADM	21548	06/25/2021	2,520.00
229375	BARNES AND NOBLE	4130238	06/25/2021	431.70
229376	BLUE EDGE ENERGY	2911	06/25/2021	583.66
229377	BOOKSOURCE INC, THE	P65728	06/25/2021	999.46
229378	COLLEGE ENTRANCE EXAMINATION BOARD	EP00044132	06/25/2021	61,278.00
229379	CONDON OIL COMPANY	T048555	06/25/2021	2,051.79
229380	EDCONNECTIVE, INC.	1295	06/25/2021	19,500.00
229381	FEDEX, INC.	7-413-35101	06/25/2021	80.59
229382	FUTURE DESIGN SCHOOL, INC.	2259	06/25/2021	708.34
229383	GORDON FOOD SERVICE INC	210718395	06/25/2021	712.60
229384	GRAYBAR, INC.	9321993653	06/25/2021	244.78
229385	INSECT LORE	INV1212814	06/25/2021	17.99
229386	JOSTENS, INC.	26712649	06/25/2021	32.49
229387	KAMKE, REBECCA	WOR06142021	06/25/2021	90.00
229387	KAMKE, REBECCA	WOR06172021	06/25/2021	90.00
229388	LAMERS BUS LINES, INC.	580172	06/25/2021	84.50
229388	LAMERS BUS LINES, INC.	580174	06/25/2021	84.50
229388	LAMERS BUS LINES, INC.	580175	06/25/2021	84.50
229388	LAMERS BUS LINES, INC.	580171	06/25/2021	87.64
229388	LAMERS BUS LINES, INC.	580163	06/25/2021	127.19
229388	LAMERS BUS LINES, INC.	580905	06/25/2021	133.78
229388	LAMERS BUS LINES, INC.	580892	06/25/2021	137.86
229388	LAMERS BUS LINES, INC.	580902	06/25/2021	161.04
229388	LAMERS BUS LINES, INC.	580895	06/25/2021	180.38
229388	LAMERS BUS LINES, INC.	580176	06/25/2021	186.04
229388	LAMERS BUS LINES, INC.	580894	06/25/2021	187.89
229388	LAMERS BUS LINES, INC.	580903	06/25/2021	191.70
229388	LAMERS BUS LINES, INC.	580164	06/25/2021	193.56
229388	LAMERS BUS LINES, INC.	580885	06/25/2021	194.84
229388	LAMERS BUS LINES, INC.	580884	06/25/2021	200.94
229388	LAMERS BUS LINES, INC.	580173	06/25/2021	212.72
229388	LAMERS BUS LINES, INC.	580160	06/25/2021	216.43
229388	LAMERS BUS LINES, INC.	580904	06/25/2021	243.30
229388	LAMERS BUS LINES, INC.	580162	06/25/2021	250.56
229388	LAMERS BUS LINES, INC.	580161	06/25/2021	261.61
229388	LAMERS BUS LINES, INC.	580893	06/25/2021	294.06
229388	LAMERS BUS LINES, INC.	580896	06/25/2021	302.40

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229388	LAMERS BUS LINES, INC.	580897	06/25/2021	443.02
229388	LAMERS BUS LINES, INC.	580944	06/25/2021	304,419.61
229389	MARA CTY HEALTH DEPARTMENT	138 MSCH-9HQQ25	06/25/2021	47.00
229389	MARA CTY HEALTH DEPARTMENT	138 HSAT-7QWU5B	06/25/2021	246.00
229390	MURPHY ROBES	050321CB-2	06/25/2021	607.60
229391	NICHOLS, AMANDA	233514	06/25/2021	19.85
229392	NORTHX PRODUCTIONS, LLC	A-1	06/25/2021	2,500.00
229393	PITNEY BOWES GLOBAL FINANCIAL SERVICES, LLC.	3313707333	06/25/2021	168.03
229394	REIMER, JAMIE	AP2021 REFUND	06/25/2021	95.00
229395	SOLUTION TREE, INC.	S243366	06/25/2021	4,068.53
229396	STAPLES ADVANTAGE	3479757065	06/25/2021	479.88
229396	STAPLES ADVANTAGE	3478796635	06/25/2021	1,700.00
229396	STAPLES ADVANTAGE	3479757064	06/25/2021	3,991.16
229397	STEVENS POINT SCHOOL DISTRICT	2020-2021 Q4	06/25/2021	3,836.50
229398	THE CENTRE FOR WELL-BEING INC	36200	06/25/2021	600.00
229399	U.S. WATER, LLC.	142514	06/25/2021	169.00
229400	VANG, FONG	AP2021 REFUND	06/25/2021	95.00
229401	WIPPS-UW CNT. FOR CIVIC ENGAGEMENT	2021-620	06/25/2021	7,978.00
202102432	ADVANCED DISPOSAL SOLID WASTE MIDWEST, LLC	MAY2021	06/11/2021	3,978.99
202102433	ALPHA BAKING CO., INC.	210126154004	06/11/2021	315.42
202102434	ALVIS, LEROY JR	REF051721	06/11/2021	110.00
202102434	ALVIS, LEROY JR	REF060221	06/11/2021	110.00
202102435	AMAZON CAPITAL SERVICES	17DR-DRDV-1CGR	06/11/2021	26.60
202102435	AMAZON CAPITAL SERVICES	1CCL-NKKR-M9PF	06/11/2021	29.96
202102435	AMAZON CAPITAL SERVICES	16C1-GMRW-TCCC	06/11/2021	30.95
202102435	AMAZON CAPITAL SERVICES	1HYR-1QX1-XWLH	06/11/2021	44.95
202102435	AMAZON CAPITAL SERVICES	1GFF-MJ6V-9QYT	06/11/2021	98.28
202102435	AMAZON CAPITAL SERVICES	134F-GHRH-H666	06/11/2021	137.19
202102435	AMAZON CAPITAL SERVICES	1T4L-W71C-D3Q9	06/11/2021	190.41
202102435	AMAZON CAPITAL SERVICES	1HTL-7J3N-GTRV	06/11/2021	736.17
202102435	AMAZON CAPITAL SERVICES	16PF-VFXR-F4G1	06/11/2021	1,985.65
202102436	AMERICAN WELDING & GAS INC	07785118	06/11/2021	40.36
202102436	AMERICAN WELDING & GAS INC	07843426	06/11/2021	112.75
202102436	AMERICAN WELDING & GAS INC	07829348	06/11/2021	197.76
202102437	BAETEN, IAN	MAY2021 MILEAGE	06/11/2021	16.74
202102438	BAILEY, JOANNA	MAY2021 ITEM	06/11/2021	68.40
202102438	BAILEY, JOANNA	JUN2021 CONF	06/11/2021	132.00
202102439	BELANGER, SCOTT	REF051721	06/11/2021	110.00
202102439	BELANGER, SCOTT	REF06022021	06/11/2021	110.00
202102440	BRICE CHRISTIANSON INTERPRETING, LLC	254	06/11/2021	5,250.00
202102441	CHIPPEWA VALLEY SPORTING GOODS	05032021	06/11/2021	4,092.00
202102442	CONTROL CONCEPTS TECHNOLOGY	490365-001	06/11/2021	85.18
202102443	DAVIES, ELYSE	MAY2021 MILEAGE	06/11/2021	16.80
202102444	FIRST SUPPLY LLC	110727-00	06/11/2021	3.20
202102444	FIRST SUPPLY LLC	110499-00	06/11/2021	12.86
202102444	FIRST SUPPLY LLC	109930-00	06/11/2021	177.01
202102445	FOLLETT SCHOOL SOLUTIONS, INC	861184F	06/11/2021	5,282.56
202102446	FORMS SPECIALISTS INC	48907	06/11/2021	75.50
202102446	FORMS SPECIALISTS INC	48908	06/11/2021	86.50

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202102446	FORMS SPECIALISTS INC	48823	06/11/2021	144.00
202102446	FORMS SPECIALISTS INC	48913	06/11/2021	245.50
202102446	FORMS SPECIALISTS INC	48906	06/11/2021	267.50
202102447	HEID MUSIC COMPANY, INC.-APPLETON	241774	06/11/2021	7,597.03
202102448	HELLER, CHRISTOPHER	MAY2021 MILEAGE	06/11/2021	172.70
202102449	HINTZ, MORGAN	MAY2021 MILEAGE	06/11/2021	41.22
202102450	HORST DISTRIBUTING INC	90395-000	06/11/2021	99.63
202102451	JEHN, KALLY	MAY2021 MILEAGE	06/11/2021	93.13
202102452	JIRIK, SCOTT	JAN-MAY2021 ITEM	06/11/2021	133.82
202102453	KAMPMANN, KEVIN	MAY2021 ITEM.	06/11/2021	53.97
202102454	KLINGER, TAYVIA	MAY2021 MILEAGE	06/11/2021	48.50
202102455	KLINNER, JULIE	200400	06/11/2021	27.20
202102456	KRUEGER, SAVANNA	MAY2021 MILEAGE	06/11/2021	29.51
202102457	KWIK TRIP INC	00054784 MAY2021	06/11/2021	1,988.35
202102458	LEE, KATHLEEN	JUN2021 ITEM	06/11/2021	100.00
202102459	MARATHON PEST CONTROL	40799	06/11/2021	28.00
202102459	MARATHON PEST CONTROL	40801	06/11/2021	28.00
202102459	MARATHON PEST CONTROL	40807	06/11/2021	28.00
202102459	MARATHON PEST CONTROL	40808	06/11/2021	28.00
202102459	MARATHON PEST CONTROL	40813	06/11/2021	28.00
202102459	MARATHON PEST CONTROL	40805	06/11/2021	35.00
202102459	MARATHON PEST CONTROL	40806	06/11/2021	35.00
202102459	MARATHON PEST CONTROL	40815	06/11/2021	35.00
202102460	MARQUARDT, KRISTEL	21253	06/11/2021	71.35
202102461	MERGEN, CHRISTENE	JUN2021 MILEAGE	06/11/2021	19.60
202102461	MERGEN, CHRISTENE	MAY2021 MILEAGE	06/11/2021	61.60
202102462	MOLLING, CAROL	JUN2021 ITEM	06/11/2021	100.00
202102463	OVERDRIVE INC	DT	06/11/2021	1,910.63
202102463	OVERDRIVE INC	CD0258421245744	06/11/2021	2,083.69
202102464	PRAHL, TINA	MAY2021 MILEAGE	06/11/2021	169.29
202102465	RALL, MORGAN	MAY2021 MILEAGE	06/11/2021	59.81
202102466	REINHART FOODS INC	37335	06/11/2021	522.24
202102467	ROTO-GRAPHIC PRINTING INC	1622-21	06/11/2021	939.00
202102468	STENZ, STACY	JUN2021 MILEAGE	06/11/2021	3.08
202102468	STENZ, STACY	MAY2021 MILEAGE	06/11/2021	9.63
202102468	STENZ, STACY	APR2021 MILEAGE	06/11/2021	11.03
202102469	STV ADVISORS, INC.-STOP THE VANILLA	3852	06/11/2021	2,435.00
202102470	TAYLOR, JULIANN	MAY2021 MILEAGE.	06/11/2021	111.66
202102471	TRETTER, TODD	MAY2021 MILEAGE	06/11/2021	35.78
202102472	USIC RECEIVABLES, LLC	441365	06/11/2021	3,840.00
202102473	VIKING ELECTRIC SUPPLY	S004756279.001	06/11/2021	0.96
202102473	VIKING ELECTRIC SUPPLY	S004762030.001	06/11/2021	13.20
202102473	VIKING ELECTRIC SUPPLY	S004757393.001	06/11/2021	19.88
202102473	VIKING ELECTRIC SUPPLY	S004753599.002	06/11/2021	25.17
202102473	VIKING ELECTRIC SUPPLY	S004753599.001	06/11/2021	68.98
202102474	VLIETSTRA, ALISON	MAY2021 MILEAGE	06/11/2021	130.26
202102475	WEBKO EMBROIDERY & SCREEN PRINTING, INC	8313	06/11/2021	482.00
202102476	WELSH, SARA	MAY2021 MILEAGE	06/11/2021	132.38
202102477	AANONSEN, DON	REF06012021	06/18/2021	160.00

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202102478	ADAMUS, AMY	MAY2021 ITEM	06/18/2021	88.93
202102479	ALECKSON, PAUL	AP PROCTOR 2021	06/18/2021	250.00
202102480	ALPHA BAKING CO., INC.	21012616008	06/18/2021	106.26
202102480	ALPHA BAKING CO., INC.	210126160009	06/18/2021	577.50
202102481	ALVIS, LEROY JR	REF06082021	06/18/2021	110.00
202102482	AMAZON CAPITAL SERVICES	14CY-TCQG-R4VH	06/18/2021	-152.99
202102482	AMAZON CAPITAL SERVICES	1WKH-RNGX-CVMD	06/18/2021	369.16
202102482	AMAZON CAPITAL SERVICES	1LPM-4KQJ-M6R3	06/18/2021	1,616.23
202102482	AMAZON CAPITAL SERVICES	149K-VN73-WHMW	06/18/2021	2,883.24
202102483	AMERICAN WELDING & GAS INC	07828648	06/18/2021	78.57
202102484	AMSRUD, DEBRA	PAT ON THE BACK	06/18/2021	50.00
202102485	ARAMARK UNIFORM SERVICES, INC	MAY2021 FOOD	06/18/2021	895.14
202102485	ARAMARK UNIFORM SERVICES, INC	MAY2021 CUST	06/18/2021	1,702.02
202102486	ASPIRUS YMCA CHILD DEV CTR	YMCA-4K-MAY-JUN2021	06/18/2021	24,671.04
202102487	BAUDHUIN, LATICIA	MAY2021 MILEAGE	06/18/2021	48.05
202102488	BEVERSDORF, MARK	REF06012021	06/18/2021	100.00
202102489	BIZJAK, CHRISTOPHER	REF06082021	06/18/2021	74.50
202102489	BIZJAK, CHRISTOPHER	REF06092021	06/18/2021	74.50
202102490	BLOCK, RANDEE	PAT ON THE BACK	06/18/2021	50.00
202102491	BOSMAN, TOM	AP PROCTOR 2021	06/18/2021	230.00
202102492	BRECKE, ROXANNE	21007	06/18/2021	15.30
202102493	BURGESS, DENIS	REF06082021	06/18/2021	60.00
202102494	CZARNOTA, JOHN	REF06032021	06/18/2021	90.00
202102495	DEVINE-SCHWANTES, JODI	PAT ON THE BACK	06/18/2021	50.00
202102496	DILBECK, KATHERINE	JUN2021 ITEM	06/18/2021	76.46
202102497	DIPPEL, ASHLEY	PAT ON THE BACK	06/18/2021	50.00
202102498	DUFFRIN, KRISTINE	21502	06/18/2021	13.10
202102499	EDF ENERGY SERVICES, LLC	120528ES	06/18/2021	8,220.03
202102500	EISENMAN, LOUIS	REF06102021	06/18/2021	90.00
202102501	FIRST SUPPLY LLC	110965-00	06/18/2021	2.24
202102501	FIRST SUPPLY LLC	111138-00	06/18/2021	3.83
202102501	FIRST SUPPLY LLC	111105-00	06/18/2021	59.54
202102501	FIRST SUPPLY LLC	110920-00	06/18/2021	222.14
202102501	FIRST SUPPLY LLC	110822-00	06/18/2021	314.46
202102502	FOLLETT SCHOOL SOLUTIONS, INC	874201F	06/18/2021	61.18
202102503	FORE-FRONT MECHANICAL, INC.	7388	06/18/2021	22,450.00
202102504	FOREMAN, RONALD	JUNE2021	06/18/2021	60.00
202102504	FOREMAN, RONALD	06082021	06/18/2021	60.00
202102505	GAINES, CHRIS	REF06042021	06/18/2021	110.00
202102506	GAUGER, AMANDA	PAT ON THE BACK	06/18/2021	50.00
202102507	GOLISCH, KENYON	REF06082021	06/18/2021	110.00
202102508	GRAINGER INC, WW	9926289050	06/18/2021	191.91
202102508	GRAINGER INC, WW	9926381030	06/18/2021	231.12
202102509	GROSSKLAUS, THOMAS	AP PROCTOR 2021	06/18/2021	3,412.50
202102510	HABECK, MIKE	WORBP05172021	06/18/2021	35.00
202102510	HABECK, MIKE	WOR06012021	06/18/2021	75.00
202102511	HACK, THOMAS	REF06042021	06/18/2021	160.00
202102511	HACK, THOMAS	REF06032021	06/18/2021	180.00
202102512	HACKBARTH, LINDA	21746	06/18/2021	100.55

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202102513	HEINZEN, MATTHEW	REF06102021	06/18/2021	90.00
202102513	HEINZEN, MATTHEW	REF06042021	06/18/2021	160.00
202102514	HOBART SALES AND SERVICE INC	ZB87516	06/18/2021	173.00
202102515	HOLZEM, LEANNA	WORKBP05172021	06/18/2021	35.00
202102516	INDUSTRIAL REVOLUTION, LLC.	WOR06082021	06/18/2021	75.00
202102516	INDUSTRIAL REVOLUTION, LLC.	WOR06092021	06/18/2021	75.00
202102516	INDUSTRIAL REVOLUTION, LLC.	WOR06012021	06/18/2021	150.00
202102516	INDUSTRIAL REVOLUTION, LLC.	WOR06032021	06/18/2021	150.00
202102516	INDUSTRIAL REVOLUTION, LLC.	WOR06042021	06/18/2021	150.00
202102517	J.W. PEPPER & SON	363396925	06/18/2021	195.00
202102518	JAGLINSKI, PETER	WOR06032021	06/18/2021	55.00
202102518	JAGLINSKI, PETER	WOR06042021	06/18/2021	55.00
202102519	JEHN, KALLY	JUN2021 MILEAGE	06/18/2021	21.50
202102520	KAMPMANN, KEVIN	JUN2021 ITEM	06/18/2021	22.44
202102520	KAMPMANN, KEVIN	JUN2021 ITEM a	06/18/2021	474.99
202102521	KENITZER, DICK	WOR06102021	06/18/2021	35.00
202102521	KENITZER, DICK	WOR06032021	06/18/2021	70.00
202102522	KEY TO LIFE CHILDCARE CENTER, INC.	KYLF-4K-MAY-JUN2021	06/18/2021	9,550.08
202102523	KIETLINSKI, TED	WORBP05172021	06/18/2021	35.00
202102524	KINDER CARE LEARNING CTR, INC.	KIND-4K-MAY-JUN2021	06/18/2021	8,223.68
202102525	KONKOL, LOIS	PAT ON THE BACK	06/18/2021	50.00
202102526	LINDELL, JEFF	MAYJUN2021 MILEAGE	06/18/2021	47.04
202102527	LOR, TRUE	REF06032021	06/18/2021	55.00
202102528	LORGE, SARAH	MAY2021 MILEAGE	06/18/2021	53.42
202102529	LUND, PATRICK	REF06082021	06/18/2021	160.00
202102530	MARA CTY CHILD DEVELOPMENT	MCCDA-4K-MAY-JUN2021	06/18/2021	4,244.48
202102531	MARCELLINO, ANTHONY	MAY2021 MILEAGE	06/18/2021	21.90
202102532	MATSCHE, RANDY	REF06042021	06/18/2021	145.00
202102533	MCCARTHY, SEAN	WORBP05172021	06/18/2021	35.00
202102533	MCCARTHY, SEAN	WOR06012021	06/18/2021	55.00
202102534	MCCARTHY, SHEILA	WORBP05072021	06/18/2021	35.00
202102534	MCCARTHY, SHEILA	WOR06012021	06/18/2021	55.00
202102535	MERZ, SARAH	JUN2021 ITEM	06/18/2021	104.80
202102536	MEYER, MELISSA	MAY2021 ITEM	06/18/2021	235.71
202102537	MILES, MATTHEW	REF06032021	06/18/2021	145.00
202102538	MILLER, SHELLEY	JUN2021 ITEM	06/18/2021	139.53
202102539	MIXDORF, ZACHARY	REF06012021	06/18/2021	100.00
202102540	MOE, DALLAS	REF06012021	06/18/2021	110.00
202102541	MORGAN, LISA	PAT ON THE BACK	06/18/2021	50.00
202102542	MOUNT OLIVE 4K PROGRAM	MTOL-4K-MAY-JUN2021	06/18/2021	9,013.45
202102543	MULLALEY, JESSICA	21619	06/18/2021	62.50
202102544	MURPHY, MICHAEL	REF06042021	06/18/2021	55.00
202102545	NCS PEARSON INC	14459134	06/18/2021	370.50
202102546	NEWMAN CATHOLIC-ST MARK	STMA-4K-MAY-JUN2021	06/18/2021	7,162.56
202102547	NEWMAN CATHOLIC-ST THERESE	STTH-4K-MAY-JUN2021	06/18/2021	9,019.52
202102548	NEWTON, PETE	AP PROCTOR 2021	06/18/2021	430.00
202102549	NYE, CASEY	DEC2020 MILEAGE	06/18/2021	29.58
202102549	NYE, CASEY	JAN-MAR2021 MILEAGE	06/18/2021	56.06
202102549	NYE, CASEY	APR-MAY2021 MILEAGE	06/18/2021	56.84

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202102550	OETTINGER, PHILLIP	WORBP05172021	06/18/2021	35.00
202102551	OFFICE ENTERPRISES INC	488383	06/18/2021	228.15
202102552	OOSTERHUIS, JENNY	JUN2021 ITEM	06/18/2021	147.00
202102553	OVERGAARD, JACK	WORBP05172021	06/18/2021	35.00
202102553	OVERGAARD, JACK	WOR06012021	06/18/2021	55.00
202102554	PARLIER, DANIEL	REF06032021	06/18/2021	180.00
202102555	PAXTON PATTERSON	394293	06/18/2021	214.82
202102556	PETERSON, GREGORY	AP PROCTOR 2021	06/18/2021	60.00
202102557	PISCA, SARAH	PISCA6321	06/18/2021	175.50
202102558	PLATTA, KIYANN	JUN2021 ITEM	06/18/2021	22.90
202102558	PLATTA, KIYANN	AUG-JUN2021 MILEAGE	06/18/2021	82.04
202102559	PRINCE, DONALD JR	REF06072021	06/18/2021	55.00
202102560	QUADIENT FINANCE USA, INC.	MAY2021	06/18/2021	1,000.00
202102561	RAINVILLE, TAMMY	PAT ON THE BACK	06/18/2021	50.00
202102562	RANK, PETER	REF06042021	06/18/2021	110.00
202102563	REINDERS INC	2422423-00	06/18/2021	8,943.80
202102564	REINHART FOODS INC	502515	06/18/2021	1,548.29
202102565	RINDFLEISCH, JOSEPH	REF06072021	06/18/2021	55.00
202102565	RINDFLEISCH, JOSEPH	REF06032021	06/18/2021	120.00
202102566	SCHIELD, PAULINE	PAT ON THE BACK	06/18/2021	50.00
202102567	SCHMITZ, KURTIS	WOR06102021	06/18/2021	35.00
202102567	SCHMITZ, KURTIS	WOR06012021	06/18/2021	70.00
202102567	SCHMITZ, KURTIS	WOR06042021	06/18/2021	70.00
202102567	SCHMITZ, KURTIS	WOR06082021	06/18/2021	70.00
202102568	SCHOOL SPECIALTY, LLC.	208127362580	06/18/2021	4.40
202102568	SCHOOL SPECIALTY, LLC.	308103741357	06/18/2021	121.96
202102569	SCHULTZ, ALEXANDER	WORBP05172021	06/18/2021	35.00
202102570	SCHUMANN, DAVID	REF06082021	06/18/2021	60.00
202102571	SECURITY HEALTH PLAN	JULY 2021	06/18/2021	891,126.39
202102572	SLOAN, LISA	PAT ON THE BACK	06/18/2021	100.00
202102573	SMITH, GLENDA	REF06012021	06/18/2021	160.00
202102574	SPETS, MATTHEW	JUN2021 FOOD	06/18/2021	78.46
202102575	STRANG PATTESON RENNING LEWIS & LACYS.C.	1003544	06/18/2021	174.00
202102576	STROIK, JASON	REF06042021	06/18/2021	90.00
202102577	TAYLOR, JULIANN	JUN2021 MILEAGE	06/18/2021	26.43
202102578	TIENOR, JENNA	MAY2021 MILEAGE	06/18/2021	14.76
202102579	TLACHAC, MATTHEW	REF06092021	06/18/2021	60.00
202102580	TREPTOW, FELECITY	MAY2021 MILEAGE	06/18/2021	48.27
202102581	VAN ERT ELECTRIC COMPANY INC.	53655	06/18/2021	17,941.14
202102581	VAN ERT ELECTRIC COMPANY INC.	53686	06/18/2021	64,240.00
202102582	VANSLYKE, KENDRA	PAT ON THE BACK	06/18/2021	50.00
202102583	VIKING ELECTRIC SUPPLY	S004771966.002	06/18/2021	3.53
202102583	VIKING ELECTRIC SUPPLY	S004781465.001	06/18/2021	17.17
202102583	VIKING ELECTRIC SUPPLY	S004771966.001	06/18/2021	27.40
202102584	WALDVOGEL, ALLEN	REF06082021	06/18/2021	160.00
202102585	WAUSAU CHILD CARE-CEDAR CR,INC.	WACC-4K-MAY-JUN2021	06/18/2021	4,244.48
202102586	WEBKO EMBROIDERY & SCREEN PRINTING, INC	8395	06/18/2021	4,424.00
202102587	WELLES, DAVID	REF06092021	06/18/2021	60.00
202102588	WENDOLEK, JOSEPH	REF06042021	06/18/2021	90.00

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202102589	WISNET	17604	06/18/2021	2,400.00
202102590	WYSKOARKO, JUDITH	JUN2021 MILEAGE	06/18/2021	33.60
202102597	1ST PLACE TROPHY & ENGRAVING	3831	06/25/2021	81.00
202102597	1ST PLACE TROPHY & ENGRAVING	3832	06/25/2021	84.00
202102597	1ST PLACE TROPHY & ENGRAVING	3830	06/25/2021	188.00
202102598	ABLE DISTRIBUTING CO INC	S016620153.001	06/25/2021	6.02
202102598	ABLE DISTRIBUTING CO INC	S016684249.001	06/25/2021	14.28
202102598	ABLE DISTRIBUTING CO INC	S016631075.001	06/25/2021	20.97
202102598	ABLE DISTRIBUTING CO INC	S016684025.001	06/25/2021	187.64
202102598	ABLE DISTRIBUTING CO INC	S016684046.001	06/25/2021	2,280.73
202102599	ALPHA BAKING CO., INC.	210126165008	06/25/2021	64.68
202102599	ALPHA BAKING CO., INC.	210126165009	06/25/2021	211.68
202102600	ALVIS, LEROY JR	WOR06142021	06/25/2021	90.00
202102601	AMAZON CAPITAL SERVICES	1743-MXFQ-F14D	06/25/2021	107.93
202102601	AMAZON CAPITAL SERVICES	1XQ7-KTC3-DYR1	06/25/2021	190.71
202102601	AMAZON CAPITAL SERVICES	1RNG-NM3K-QYC9	06/25/2021	2,463.00
202102602	AMERICAN WELDING & GAS INC	07828646	06/25/2021	163.38
202102603	AMMON, CHRISTIAN	JUN2021 ITEM	06/25/2021	31.96
202102604	ASSOCIATED TRUST COMPANY	19927	06/25/2021	475.00
202102605	ATKINSON, SCOTT	JUN2021 ITEM	06/25/2021	55.69
202102606	BOHLMAN, ETHAN	WOR06172021	06/25/2021	90.00
202102607	BOSMAN, TOM	WOR06142021	06/25/2021	90.00
202102607	BOSMAN, TOM	WOR06172021	06/25/2021	90.00
202102608	DEAF/HH EDUCATIONAL CONSULTING	1127	06/25/2021	4,312.50
202102609	FIRST SUPPLY LLC	111194-00	06/25/2021	42.05
202102609	FIRST SUPPLY LLC	111425-00	06/25/2021	168.52
202102610	FOLLETT SCHOOL SOLUTIONS, INC	881545f	06/25/2021	139.06
202102610	FOLLETT SCHOOL SOLUTIONS, INC	865976F	06/25/2021	3,782.58
202102610	FOLLETT SCHOOL SOLUTIONS, INC	867710F	06/25/2021	7,345.18
202102611	GRAFF, MEGAN	WOR06172021	06/25/2021	90.00
202102612	GRAINGER INC, WW	9939588993	06/25/2021	101.40
202102612	GRAINGER INC, WW	9931998406	06/25/2021	180.45
202102613	GROSSKLAUS, THOMAS	WOR06172021	06/25/2021	90.00
202102614	HABECK, MIKE	WOR06142021	06/25/2021	90.00
202102614	HABECK, MIKE	WOR06172021	06/25/2021	90.00
202102615	HEBEIN, HALEY	JUN2021 MILEAGE	06/25/2021	43.23
202102615	HEBEIN, HALEY	MAY2021 MILEAGE	06/25/2021	261.02
202102616	HOFFMAN, AARON	JUN2021 MILEAGE	06/25/2021	157.64
202102617	HOLZEM, LEANNA	WOR06172021	06/25/2021	90.00
202102618	HORST DISTRIBUTING INC	90976-000	06/25/2021	220.78
202102619	HUSNICK, MIA	JUN2021 ITEM	06/25/2021	100.00
202102620	JAHN, MICHAEL	REF06172021	06/25/2021	136.67
202102621	KENITZER, DICK	WOR06152021	06/25/2021	35.00
202102621	KENITZER, DICK	WOR06172021	06/25/2021	35.00
202102622	KIETLINSKI, CARLA	JUN2021 ITEM	06/25/2021	50.00
202102623	KLEIN, MICHAEL	REF06172021	06/25/2021	93.85
202102624	KLINNER, RONALD	REF06172021	06/25/2021	114.89
202102625	KOSTROSKI, TIMOTHY	WOR06172021	06/25/2021	90.00
202102626	KUSS, MICHAEL	REF06142021	06/25/2021	146.30

**DC EVEREST AREA SCHOOL DISTRICT  
BOARD CHECK REGISTER (06/08/2021-06/30/2021)**

<b>CHECK NUMBER</b>	<b>VENDOR</b>	<b>INVOICE NUMBER</b>	<b>CHECK DATE</b>	<b>AMOUNT</b>
202102627	LIGMAN, ANDREW	REF06152021	06/25/2021	70.00
202102628	LINDAU, MICHAEL	REF06172021	06/25/2021	93.85
202102629	LINZMEYER, PAUL	REF06012021	06/25/2021	110.00
202102630	MADISON NATL LIFE INS CO	JULY 2021	06/25/2021	16,430.82
202102631	MARATHON PEST CONTROL	41003	06/25/2021	28.00
202102631	MARATHON PEST CONTROL	41006	06/25/2021	28.00
202102632	MARCUM, CHESTER	REF06162021	06/25/2021	90.70
202102633	MCCARTHY, SEAN	WOR06142021	06/25/2021	90.00
202102633	MCCARTHY, SEAN	WOR06172021	06/25/2021	90.00
202102634	MCCARTHY, SHEILA	WOR06142021	06/25/2021	90.00
202102634	MCCARTHY, SHEILA	WOR06172021	06/25/2021	90.00
202102635	MID WISCONSIN BEVERAGE	2768584	06/25/2021	121.35
202102636	NASSCO INC - CUSTODIAL	6003757	06/25/2021	135.76
202102636	NASSCO INC - CUSTODIAL	6004852	06/25/2021	3,236.08
202102637	NORTHCENTRAL TECH COLLEGE	NTCDCWksp	06/25/2021	60.00
202102637	NORTHCENTRAL TECH COLLEGE	180025122	06/25/2021	519.10
202102638	OETTINGER, PHILLIP	WOR06142021	06/25/2021	90.00
202102639	OLSON, JULIE	June2021	06/25/2021	106.14
202102639	OLSON, JULIE	May21	06/25/2021	530.70
202102640	OURADA, JOHN	REF06162021	06/25/2021	70.00
202102641	RAPACZ, JOSEPH	REF06142021	06/25/2021	204.80
202102641	RAPACZ, JOSEPH	REF06172021	06/25/2021	278.24
202102642	RIGONI, GREGORY	REF06172021	06/25/2021	104.00
202102643	SCHMITZ, KURTIS	WOR06162021	06/25/2021	35.00
202102643	SCHMITZ, KURTIS	WOR06142021	06/25/2021	90.00
202102643	SCHMITZ, KURTIS	WOR06172021	06/25/2021	90.00
202102644	SCHOOL SPECIALTY, LLC.	20814491100	06/25/2021	24.12
202102644	SCHOOL SPECIALTY, LLC.	208127413105	06/25/2021	69.66
202102644	SCHOOL SPECIALTY, LLC.	208127379430	06/25/2021	321.05
202102645	SECURIAN FINANCIAL GROUP, INC.	JULY 2021	06/25/2021	20,387.88
202102646	SEEGMILLER, SHANNON	1599	06/25/2021	4,760.00
202102647	TODRYK, RONALD	REF06142021	06/25/2021	129.20
202102648	TSA CONSULTING GROUP, INC.	67516	06/25/2021	300.80
202102649	VIKING ELECTRIC SUPPLY	S004796577.001	06/25/2021	33.16
202102649	VIKING ELECTRIC SUPPLY	S004798117.001	06/25/2021	49.67
202102650	WI DEPT OF PUBLIC INST	255-0000040569	06/25/2021	500.00
202102651	WOLFE, BRADLEY	MAY2021 ITEM	06/25/2021	15.98
202102652	WOLFE, JASON	REF06152021	06/25/2021	106.00
202102653	ZIEGLER, JON	WOR06172021	06/25/2021	90.00
202102654	ZOESCH, DANIELLE	AP2021 REFUND	06/25/2021	95.00
				<b>2,490,331.57</b>

**DC EVEREST AREA SCHOOL DISTRICT  
49FUND CHECK REGISTER  
(06/08/2021-06/30/2021)**

<b>CHECK NUMBER</b>	<b>VENDOR</b>	<b>INVOICE NUMBER</b>	<b>CHECK DATE</b>	<b>AMOUNT</b>
4900462	AIR QUALITY CONTROL, LLC	BP12 PA2 MAY REF MS	06/18/2021	19,209.00
4900463	B & P MECHANICAL, INC.	BP11 PA1 MAY REF HAT	06/18/2021	82,701.30
4900464	GREENFIRE MANAGEMENT SERVICES, LLC	BP12 PA3 MAY REF MS	06/18/2021	95,332.50
4900465	MOBILE WAREHOUSE, LLC	24726	06/18/2021	113.00
4900465	MOBILE WAREHOUSE, LLC	24731	06/18/2021	70.00
4900465	MOBILE WAREHOUSE, LLC	24730	06/18/2021	113.00
4900465	MOBILE WAREHOUSE, LLC	24732	06/18/2021	100.00
4900465	MOBILE WAREHOUSE, LLC	24723	06/18/2021	13.00
4900465	MOBILE WAREHOUSE, LLC	24729	06/18/2021	200.00
4900465	MOBILE WAREHOUSE, LLC	24728	06/18/2021	400.00
4900465	MOBILE WAREHOUSE, LLC	24724	06/18/2021	100.00
4900465	MOBILE WAREHOUSE, LLC	24727	06/18/2021	300.00
4900465	MOBILE WAREHOUSE, LLC	24725	06/18/2021	300.00
4900466	PIEPER ELECTRIC, INC.	BP11 PA2 MAY REF HAT	06/18/2021	2,850.00
4900466	PIEPER ELECTRIC, INC.	BP11 PA1 MAY REF HAT	06/18/2021	17,969.25
4900467	SMA CONSTRUCTION SERVICES	B7 PA6 MAY REF SH	06/18/2021	119,615.24
202102591	FORE-FRONT MECHANICAL, INC.	BP7 PA14 MAY REF SH	06/18/2021	7,980.00
202102592	MAVO SYSTEMS, LLC	BP7PA7687 MAY REF SH	06/18/2021	2,823.79
202102592	MAVO SYSTEMS, LLC	BP8PA7714 MAY REF EV	06/18/2021	5,163.59
202102592	MAVO SYSTEMS, LLC	BP9PA7715 MAY REF RV	06/18/2021	3,278.95
202102593	MCMILLAN ELECTRIC	BP3 PA13 MAY REF RO	06/18/2021	-237.50
202102593	MCMILLAN ELECTRIC	BP3 PA14F MAY REF RO	06/18/2021	23,752.47
202102594	NEXUS SOLUTIONS, LLC	1281 MAY REF HAT	06/18/2021	13,806.65
202102594	NEXUS SOLUTIONS, LLC	1281 MAY REF EV	06/18/2021	7,236.75
202102594	NEXUS SOLUTIONS, LLC	1281 MAY REF RIV	06/18/2021	9,252.90
202102594	NEXUS SOLUTIONS, LLC	1281 MAY REF RO	06/18/2021	15,760.95
202102594	NEXUS SOLUTIONS, LLC	1281 MAY REF WE	06/18/2021	18,820.80
202102594	NEXUS SOLUTIONS, LLC	1281 MAY REF MS	06/18/2021	4,105.08
202102594	NEXUS SOLUTIONS, LLC	1281 MAY REF JH	06/18/2021	1,533.75
202102594	NEXUS SOLUTIONS, LLC	1281 MAY REF SH	06/18/2021	52,297.85
202102594	NEXUS SOLUTIONS, LLC	1280 MAY RLE HATLEY	06/18/2021	868.63
202102594	NEXUS SOLUTIONS, LLC	1280 MAY RLE EVE	06/18/2021	3,792.15
202102594	NEXUS SOLUTIONS, LLC	1280 MAY RLE RIV	06/18/2021	3,723.73
202102594	NEXUS SOLUTIONS, LLC	1280 MAY RLE ROTHS	06/18/2021	28,641.41
202102594	NEXUS SOLUTIONS, LLC	1280 MAY RLE WESTON	06/18/2021	5,275.46
202102594	NEXUS SOLUTIONS, LLC	1280 MAY RLE MS	06/18/2021	56,707.26
202102594	NEXUS SOLUTIONS, LLC	1280 MAY RLE JH	06/18/2021	748.01
202102594	NEXUS SOLUTIONS, LLC	1280 MAY RLE SH	06/18/2021	112,601.54
202102595	STAINLESS SPECIALISTS INC	BP12 PA1 MAY REF MS	06/18/2021	3,087.50
202102596	TOTAL ELECTRIC, INC.	BP12 PA2 MAY REF MS	06/18/2021	11,400.00
				<b>731,808.01</b>

**DC EVEREST AREA SCHOOL DISTRICT  
PCARD ACTIVITY  
(06/08/2021-06/30/2021)**

Tran Date	Where Used	District Card Name	Used By	Amount
06/08/2021	American Red Cross, 800-733-2767, DC, 20006, US	SEKEL, JAMES	BOLEN, NICHELLE L	5.00
06/08/2021	Vino Latte - Weston, Schofield, WI, 54476, US	HALL, KIM	EDER, KRISTY MARIE	28.85
06/08/2021	Trigs, Schofield, WI, 54476, US	SEEHAFER, DAWN	SEEHAFER, DAWN M	34.20
06/08/2021	Samsclub #6535, Wausau, WI, 54401, US	SEEHAFER, DAWN	SEEHAFER, DAWN M	43.94
06/08/2021	Best Buy 00003996, Wausau, WI, 54401, US	SUCKOW, ELLEN	SUCKOW, ELLEN MARIE	50.00
06/08/2021	American Red Cross, 800-733-2767, DC, 20006, US	SEKEL, JAMES	BOLEN, NICHELLE L	55.00
06/08/2021	Sams Club #6535, Wausau, WI, 54401, US	SPETS, MATT	VANG, YING	57.43
06/08/2021	Sp Makeymakey-Joylab, 8314606242, CA, 95005, US	BRAUNEL, CRAIG	BRAUNEL, CRAIG W	715.05
06/09/2021	Napa Parts Schofield, Schofield, WI, 54476, US	SUCHOMSKI, JOHN	ZIEGLER, ANN MARIE	15.96
06/09/2021	Usps Po 5674400919, Schofield, WI, 54476, US	SUCKOW, ELLEN	SUCKOW, ELLEN MARIE	22.30
06/09/2021	Parts Town, 6308896972, IL, 60101, US	BAUDHUIN, LATICIA	VANOOYEN, JENNIFER LYNN	58.09
06/09/2021	Ezcatersubway, 8004881803, MA, 02108, US	THOMPSON, KELLY	KEMP, JANE LYNETTE	76.89
06/09/2021	La Taqueria, Wausau, WI, 544015201, US	GILMORE, KRISTINE	SUCKOW, ELLEN MARIE	90.79
06/09/2021	Politos Pizza, Rothschild, WI, 54474, US	SEEHAFER, DAWN	SEEHAFER, DAWN M	477.00
06/09/2021	Amazon.Com 2x44s3tk2 A, Amzn.Com/Bill, WA, 98109, US	RAVEY, TRACY	RAVEY, TRACY LYNN	599.99
06/09/2021	123securityproducts.Co, 866-440-2288, NY, 11779, US	MULL, AARON	NIKOLAI, JEAN E	898.90
06/09/2021	Wonder Workshop, 6503958175, CA, 94403, US	RAVEY, TRACY	RAVEY, TRACY LYNN	2,625.00
06/10/2021	Sp Makeymakey-Joylab, 8314606242, CA, 95005, US	BRAUNEL, CRAIG	BRAUNEL, CRAIG W	-754.39
06/10/2021	Trigs, Schofield, WI, 54476, US	SUCKOW, ELLEN	SUCKOW, ELLEN MARIE	9.99
06/10/2021	Pick N Save #406, Schofield, WI, 54476, US	RAVEY, TRACY	RAVEY, TRACY LYNN	15.96
06/10/2021	Kwik Trip 35600003566, Weston, WI, 54476, US	MULL, AARON	NIKOLAI, JEAN E	38.88
06/10/2021	Fieldprint Inc, 8882911369, PA, 18974, US	MULL, AARON	NIKOLAI, JEAN E	39.00
06/10/2021	Fieldprint Inc, 8882911369, PA, 18974, US	MULL, AARON	NIKOLAI, JEAN E	39.00
06/10/2021	Weston Hardware, Weston, WI, 54476, US	SUCHOMSKI, JOHN	ZIEGLER, ANN MARIE	133.89
06/10/2021	Samsclub.Com, 888-746-7726, AR, 72712, US	JABLONSKI, JASON	ZIEGLER, ANN MARIE	174.50
06/10/2021	Lee S Famous Recipe Ch, Wausau, WI, 54403, US	SUCKOW, ELLEN	SUCKOW, ELLEN MARIE	297.15
06/10/2021	Heat & Power Products, Little Chute, WI, 54140, US	HINSON, DERALD	ZIEGLER, ANN MARIE	1,183.93
06/11/2021	Easykeyscom Inc, 8778395397, NC, 28273, US	MULL, AARON	NIKOLAI, JEAN E	34.75
06/11/2021	Amazon.Com 2x0985gu2, Amzn.Com/Bill, WA, 98109, US	SEKEL, JAMES	KAMINSKI, DEBRA R	179.12
06/11/2021	Samsclub #6535, Wausau, WI, 54401, US	MULL, AARON	NIKOLAI, JEAN E	210.34
06/11/2021	Menards Wausau Wi, Wausau, WI, 54401, US	SUCHOMSKI, JOHN	ZIEGLER, ANN MARIE	280.38
06/11/2021	Wm Supercenter #2127, Wausau, WI, 54401, US	MULL, AARON	NIKOLAI, JEAN E	370.32
06/11/2021	The Home Depot #4931, Wausau, WI, 544010000, US	LINDELL, JEFF	JABLONSKI, JAMIE ANN	410.40
06/14/2021	Cdw Govt #197103, 800-808-4239, IL, 60061, US	RAVEY, TRACY	RAVEY, TRACY LYNN	-395.41
06/14/2021	Amzn Mktp US 2x3ku3670, Amzn.Com/Bill, WA, 98109, US	MULL, AARON	NIKOLAI, JEAN E	21.98
06/14/2021	Weston Hardware, Weston, WI, 54476, US	JABLONSKI, JASON	ZIEGLER, ANN MARIE	23.20
06/14/2021	Beccas Cafe, Weston, WI, 54476, US	SEEHAFER, DAWN	SEEHAFER, DAWN M	61.62
06/14/2021	Menards Wausau Wi, Wausau, WI, 54401, US	JABLONSKI, JASON	ZIEGLER, ANN MARIE	67.84
06/14/2021	Walmart Grocery, 8009666546, AR, 72716, US	TEPP, ALYSSA	KAMINSKI, DEBRA R	85.98
06/14/2021	The Webstaurant Store, 717-392-7472, PA, 17602, US	MULL, AARON	NIKOLAI, JEAN E	165.56
06/14/2021	Sconnis Alehouse And, Schofield, WI, 54476, US	JABLONSKI, JAMIE A	JABLONSKI, JAMIE ANN	249.12
06/14/2021	Les Mills US Trading, 6308285949, IL, 21236, US	MULL, AARON	NIKOLAI, JEAN E	529.00
06/14/2021	The Trane Company, 8888325266, WI, 54601, US	MULL, AARON	NIKOLAI, JEAN E	645.00
06/14/2021	Think Social Publishin, 4085578595, CA, 95050, US	SEKEL, JAMES	KAMINSKI, DEBRA R	1,121.99
06/14/2021	Apple.Com/Us, 800-676-2775, CA, 95014, US	RAVEY, TRACY	RAVEY, TRACY LYNN	1,253.00
06/14/2021	The Trane Company, 8888325266, WI, 54601, US	MULL, AARON	NIKOLAI, JEAN E	2,347.00
06/15/2021	Fieldprint Inc, 8882911369, PA, 18974, US	MULL, AARON	NIKOLAI, JEAN E	39.00
06/15/2021	Scotchman Industries, 6058592542, SD, 57567, US	HOFFMAN, AARON	BLASER, TRACEY J	42.91
06/15/2021	In Unbounded Learning, 914-6062114, NY, 11249, US	JABLONSKI, JAMIE A	JABLONSKI, JAMIE ANN	625.00
06/15/2021	Scotchman Industries, 6058592542, SD, 57567, US	HOFFMAN, AARON	BLASER, TRACEY J	1,225.00
06/16/2021	Fastenal Company 01wis, Weston, WI, 54476, US	JABLONSKI, JASON	ZIEGLER, ANN MARIE	25.42
06/16/2021	Fastenal Company 01wis, Weston, WI, 54476, US	JABLONSKI, JASON	ZIEGLER, ANN MARIE	31.16
06/16/2021	Tlf Krueger Floral And, Schofield, WI, 54476, US	SUCKOW, ELLEN	SUCKOW, ELLEN MARIE	45.00
06/16/2021	Vino Latte - Weston, Schofield, WI, 54476, US	ANGELONI, FAYE	ANGELONI, FAYE LENORE	104.45
06/16/2021	Apple.Com/Us, 800-676-2775, CA, 95014, US	RAVEY, TRACY	RAVEY, TRACY LYNN	358.00

**DC EVEREST AREA SCHOOL DISTRICT  
PCARD ACTIVITY  
(06/08/2021-06/30/2021)**

Tran Date	Where Used	District Card Name	Used By	Amount
06/17/2021	Southside Tire Schofie, Schofield, WI, 54476, US	SUCHOMSKI, JOHN	ZIEGLER, ANN MARIE	13.20
06/17/2021	Fastenal Company 01wis, Weston, WI, 54476, US	JABLONSKI, JASON	ZIEGLER, ANN MARIE	15.82
06/17/2021	Kwik Trip 35600003566, Weston, WI, 54476, US	MULL, AARON	NIKOLAI, JEAN E	21.52
06/17/2021	Officemax/Depot 6367, Wausau, WI, 54401, US	SEKEL, JAMES	KAMINSKI, DEBRA R	27.74
06/17/2021	The Webstaurant Store, 717-392-7472, PA, 17602, US	MULL, AARON	NIKOLAI, JEAN E	51.64
06/17/2021	Pick N Save #406, Schofield, WI, 54476, US	RAVEY, TRACY	RAVEY, TRACY LYNN	55.44
06/17/2021	Pick N Save #406, Schofield, WI, 54476, US	MULL, AARON	NIKOLAI, JEAN E	76.29
06/17/2021	Amzn Mktp US 214d89o90, Amzn.Com/Bill, WA, 98109, US	SEKEL, JAMES	KAMINSKI, DEBRA R	209.28
06/17/2021	Sams Club #6535, Wausau, WI, 54401, US	MULL, AARON	NIKOLAI, JEAN E	323.28
06/17/2021	Peripole Inc, 5033622560, OR, 97302, US	NYE, CASEY	DEGNER, GLORIA T	2,111.50
06/17/2021	Frontier Comm Corp Web, 2036145600, CT, 06851, US	RAVEY, TRACY	RAVEY, TRACY LYNN	2,116.41
06/17/2021	Us Math Recovery C, 6129900253, MN, 55121, US	JABLONSKI, JAMIE A	JABLONSKI, JAMIE ANN	2,860.00
06/18/2021	Usps Po 5674400919, Schofield, WI, 54476, US	SUCKOW, ELLEN	SUCKOW, ELLEN MARIE	11.15
06/18/2021	Beccas Cafe, 715-432-9324, WI, 54476, US	JABLONSKI, JAMIE A	JABLONSKI, JAMIE ANN	41.68
06/18/2021	Cke 6th Street Filli 1, Wausau, WI, 54403, US	HALL, KIM	EDER, KRISTY MARIE	56.80
06/18/2021	Politos Pizza, Rothschild, WI, 54474, US	JABLONSKI, JASON	ZIEGLER, ANN MARIE	64.50
06/18/2021	Kalahari Resort - Wi E, 1305 Kalahari, WI, 53965, US	HALL, KIM	EDER, KRISTY MARIE	169.00
06/18/2021	Beccas Cafe, Weston, WI, 54476, US	RAVEY, TRACY	RAVEY, TRACY LYNN	182.82
06/18/2021	Walmart.Com Ax, 800-966-6546, AR, 72716, US	MULL, AARON	NIKOLAI, JEAN E	185.28
06/18/2021	Societyforhumanresourc, Alexandria, VA, 22314, US	HALL, KIM	EDER, KRISTY MARIE	219.00
06/18/2021	Otc Brands Inc, Omaha, NE, 68137, US	MULL, AARON	NIKOLAI, JEAN E	370.40
06/18/2021	B&h Photo Moto, 800-606-6969, NY, 10001, US	SEEHAFER, DAWN	SEEHAFER, DAWN M	7,342.92
06/21/2021	Apple.Com/Bill, 866-712-7753, CA, 95014, US	THOMPSON, KELLY	KEMP, JANE LYNETTE	0.99
06/21/2021	Fastenal Company 01wis, 507-453-8920, WI, 54476, US	SUCHOMSKI, JOHN	ZIEGLER, ANN MARIE	10.66
06/21/2021	Bib Background Checks, Huntersville, NC, 28078, US	HALL, KIM	EDER, KRISTY MARIE	14.00
06/21/2021	Tst Paris Creperie, Brookline, MA, 02446, US	BAUDHUIN, LATICIA	BAUDHUIN, LATICIA ELLEN	19.23
06/21/2021	Sams Club #6535, Wausau, WI, 54401, US	RAVEY, TRACY	RAVEY, TRACY LYNN	43.62
06/21/2021	Mikeys Bar And Grill, Plover, WI, 54467, US	SEKEL, JAMES	KAMINSKI, DEBRA R	50.00
06/21/2021	Tst Guu S On Main, Stevens Point, WI, 54481, US	SEKEL, JAMES	KAMINSKI, DEBRA R	50.00
06/21/2021	Walmart Grocery, 800-966-6546, AR, 72716, US	TEPP, ALYSSA	KAMINSKI, DEBRA R	78.69
06/21/2021	Politos Pizza, Rothschild, WI, 54474, US	RAVEY, TRACY	RAVEY, TRACY LYNN	83.00
06/21/2021	Apple.Com/Us, 800-676-2775, CA, 95014, US	RAVEY, TRACY	RAVEY, TRACY LYNN	159.00
06/21/2021	Kwik Trip 14000001404, Schofield, WI, 54476-0000, US	JABLONSKI, JAMIE A	JABLONSKI, JAMIE ANN	600.00
06/21/2021	Menards Wausau Wi, Wausau, WI, 54401, US	SUCHOMSKI, JOHN	ZIEGLER, ANN MARIE	1,124.59
06/21/2021	Apple.Com/Us, 8006927753, CA, 95014, US	RAVEY, TRACY	RAVEY, TRACY LYNN	1,399.00
06/22/2021	Vino Latte - Weston, Schofield, WI, 54476, US	WELLER, JULIE	JABLONSKI, JAMIE ANN	9.14
06/22/2021	Fastenal Company 01wis, 507-453-8920, WI, 54476, US	SUCHOMSKI, JOHN	ZIEGLER, ANN MARIE	28.39
06/22/2021	Pick N Save #406, Schofield, WI, 54476, US	MULL, AARON	NIKOLAI, JEAN E	31.77
06/23/2021	Parkmobilepmr Uwlax, 770-818-9036, GA, 30309, US	SEKEL, JAMES	KAMINSKI, DEBRA R	23.00
06/23/2021	Apple.Com/Us, 800-676-2775, CA, 95014, US	RAVEY, TRACY	RAVEY, TRACY LYNN	12,987.00
06/23/2021	Amzn Mktp US 217db6ef2, Amzn.Com/Bill, WA, 98109, US	MULL, AARON	NIKOLAI, JEAN E	15.95
06/23/2021	Sams Club #6535, Wausau, WI, 54401, US	MULL, AARON	NIKOLAI, JEAN E	344.50
06/24/2021	Harbor Freight Tools 2, Rothschild, WI, 54474, US	JABLONSKI, JASON	ZIEGLER, ANN MARIE	21.97
06/24/2021	Weston Hardware, Weston, WI, 54476, US	JABLONSKI, JASON	ZIEGLER, ANN MARIE	29.44
06/24/2021	American Red Cross, 800-733-2767, DC, 20006, US	SEKEL, JAMES	KAMINSKI, DEBRA R	45.00
06/24/2021	American Red Cross, 800-733-2767, DC, 20006, US	SEKEL, JAMES	KAMINSKI, DEBRA R	60.00
06/24/2021	Fastenal Company 01wis, 507-453-8920, WI, 54476, US	HINSON, DERALD	ZIEGLER, ANN MARIE	77.02
06/24/2021	American Red Cross, 800-733-2767, DC, 20006, US	SEKEL, JAMES	KAMINSKI, DEBRA R	80.00
06/24/2021	Dennys #6318, Rothschild, WI, 54474, US	SPETS, MATT	VANG, YING	87.12
06/25/2021	Us Math Recovery C, 6129900253, MN, 55121, US	JABLONSKI, JAMIE A	JABLONSKI, JAMIE ANN	-2,860.00
06/25/2021	Politos Pizza, Rothschild, WI, 54474, US	JABLONSKI, JASON	ZIEGLER, ANN MARIE	80.00
06/25/2021	Advanced Disposal Serv, Schofield, WI, 54476, US	SUCHOMSKI, JOHN	ZIEGLER, ANN MARIE	119.00
06/25/2021	Northcentral Tech Coll, New Haven, CT, 06511, US	SEKEL, JAMES	KAMINSKI, DEBRA R	503.48
06/25/2021	Pick N Save #406, Schofield, WI, 54476, US	MULL, AARON	NIKOLAI, JEAN E	55.35
06/28/2021	Napa Parts Schofield, Schofield, WI, 54476, US	SUCHOMSKI, JOHN	ZIEGLER, ANN MARIE	5.99

**DC EVEREST AREA SCHOOL DISTRICT  
PCARD ACTIVITY  
(06/08/2021-06/30/2021)**

<b>Tran Date</b>	<b>Where Used</b>	<b>District Card Name</b>	<b>Used By</b>	<b>Amount</b>
06/28/2021	Walmart Grocery, 8009666546, AR, 72716, US	TEPP, ALYSSA	KAMINSKI, DEBRA R	95.67
06/28/2021	Amzn Mktp US 219tx46f2, Amzn.Com/Bill, WA, 98109, US	MULL, AARON	NIKOLAI, JEAN E	34.56
06/28/2021	Amzn Mktp US 217565900, Amzn.Com/Bill, WA, 98109, US	MULL, AARON	NIKOLAI, JEAN E	137.70
06/29/2021	Pick N Save 5406, 866-611-1979, WI, 54476, US	MULL, AARON	NIKOLAI, JEAN E	74.30
06/29/2021	Www.Dcefoot Wisconsin, Schofield, WI, 54476, US	MULL, AARON	NIKOLAI, JEAN E	160.00
06/30/2021	Moosejaw, Dells, WI, 539650000, US	BAUDHUIN, LATICIA	BAUDHUIN, LATICIA ELLEN	166.28
06/30/2021	Kalahari Resort - Wi, Wisconsin Del, WI, 53965, US	BAUDHUIN, LATICIA	BAUDHUIN, LATICIA ELLEN	169.00
06/30/2021	Kalahari Resort - Wi, Wisconsin Del, WI, 53965, US	BAUDHUIN, LATICIA	BAUDHUIN, LATICIA ELLEN	529.00
06/30/2021	Amazon.Com 294yu7xf1, Amzn.Com/Bill, WA, 98109, US	MULL, AARON	NIKOLAI, JEAN E	20.92
06/30/2021	Gan Newspapersubscript, 888-426-0491, IN, 46038, US	SUCKOW, ELLEN	SUCKOW, ELLEN MARIE	69.00
06/30/2021	Samsclub.Com, 888-746-7726, AR, 72712, US	MULL, AARON	NIKOLAI, JEAN E	136.02
				<b>50,684.45</b>

D.C. EVEREST AREA SCHOOL DISTRICT  
 6300 ALDERSON STREET, WESTON, WI 54476  
 TREASURER'S REPORT

JULY 13, 2021

CASH BALANCE AS OF JULY 1, 2021	(\$713,449.09)	
INVESTMENT ACCOUNT TRANSFERS		\$1,415,529.92
RECEIPTS CR#30231 - CR#30238	\$2,663,770.20	
CHECKS FOR APPROVAL #229402 - #229454 ACH: #21220001-212200062		\$842,024.77
<u>VOIDS:</u> (NONE)	\$0.00	
CASH BALANCE AS OF JULY 13, 2021		(\$307,233.58)
	\$1,950,321.11	\$1,950,321.11
	\$1,950,321.11	\$1,950,321.11

**DC EVEREST AREA SCHOOL DISTRICT  
BOARD CHECK REGISTER (07/01/2021-07/13/2021)**

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<b>CHECK NUMBER</b>	<b>VENDOR</b>	<b>INVOICE NUMBER</b>	<b>CHECK DATE</b>	<b>AMOUNT</b>
229402	BOELTER COMPANIES, THE	97700913	07/02/2021	451.11
229402	BOELTER COMPANIES, THE	97705339	07/02/2021	175.94
229402	BOELTER COMPANIES, THE	97705340	07/02/2021	564.78
229403	CELLCOM - WAUSAU	975242	07/02/2021	2,740.06
229404	GORDON FOOD SERVICE INC	210933360	07/02/2021	2,441.43
229404	GORDON FOOD SERVICE INC	210933359	07/02/2021	13.17
229404	GORDON FOOD SERVICE INC	210933357	07/02/2021	7.60
229404	GORDON FOOD SERVICE INC	210933358	07/02/2021	2,371.40
229404	GORDON FOOD SERVICE INC	210933350	07/02/2021	856.82
229404	GORDON FOOD SERVICE INC	210933351	07/02/2021	1,071.26
229404	GORDON FOOD SERVICE INC	2107776582	07/02/2021	500.63
229404	GORDON FOOD SERVICE INC	210776588	07/02/2021	37.62
229404	GORDON FOOD SERVICE INC	210776581	07/02/2021	31.12
229404	GORDON FOOD SERVICE INC	210776592	07/02/2021	11.40
229404	GORDON FOOD SERVICE INC	210776589	07/02/2021	2,992.58
229404	GORDON FOOD SERVICE INC	210776591	07/02/2021	206.22
229405	GUMDROP BOOKS	PINV130551	07/02/2021	2,288.55
229406	HAMMOND, BRADIE	JUN2021 ITEM	07/02/2021	44.32
229407	K12 MANAGEMENT INC. DBA FUELED	INV-31145	07/02/2021	20,736.00
229408	LAMERS BUS LINES, INC.	580553	07/02/2021	719.00
229409	MARCO	29573642	07/02/2021	37,487.33
229410	MARSHFIELD CLINIC, INC.	185825MAY2021	07/02/2021	1,677.60
229411	SHADE TREE SOLUTIONS	STS-002004	07/02/2021	3,000.00
229412	SHIDELL WOOD PRODUCTS	30726	07/02/2021	1,199.94
229413	SWITS LTD	292	07/02/2021	50.00
229414	THE SENSORY PATH, INC.	2792	07/02/2021	8,400.00
229415	VOYAGER SOPRIS LEARNING INC	3895051	07/02/2021	4,250.00
229416	WILSON LANGUAGE TRAINING	1854191	07/02/2021	476.60
229417	WISCONSIN ESCHOOL NETWORK	RI.06242021.6436	07/02/2021	2,581.71
229418	MONFIELD, LLC	YEAR 1 LEASE	07/02/2021	104,461.67
229419	UNITED WAY OF MARATHON CNTY	20210702ADUWAY	07/02/2021	501.29
229419	UNITED WAY OF MARATHON CNTY	20210702BDUWAY	07/02/2021	140.94
229420	BP	4990244701-JUN2021	07/09/2021	50.56
229421	WI PUBLIC SERVICE	3760721349	07/09/2021	99,312.58
229422	ANNIS, ERIC	REF12102020	07/09/2021	90.00
229423	BADGERLAND OVERHEAD DOOR LLC	21828	07/09/2021	5,050.00
229424	BARABOO HIGH SCHOOL	06052021	07/09/2021	175.00
229425	CENTER FOR THE COLLABORATIVE CLASSROOM	INV227648	07/09/2021	26,425.00
229426	CHARTER COMMUNICATIONS, INC.	0072595061921	07/09/2021	889.52
229427	DC EVEREST SOCCER BOOSTERS	202101	07/09/2021	3,640.00
229428	FAHRNER ASPHT SEALERS LLC	8300009462	07/09/2021	9,560.00
229428	FAHRNER ASPHT SEALERS LLC	8300009461	07/09/2021	4,430.00
229429	GORDON FOOD SERVICE INC	210776586	07/09/2021	44.89
229430	GREBES INC	1B0725-0	07/09/2021	3,305.95
229431	GREEN VALLEY SEPTIC LLC	11030	07/09/2021	135.00
229432	GUMDROP BOOKS	PINV130552	07/09/2021	2,050.73

**DC EVEREST AREA SCHOOL DISTRICT  
BOARD CHECK REGISTER (07/01/2021-07/13/2021)**

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<b>CHECK NUMBER</b>	<b>VENDOR</b>	<b>INVOICE NUMBER</b>	<b>CHECK DATE</b>	<b>AMOUNT</b>
229433	HEALY AWARDS, INC	045052	07/09/2021	875.47
229434	HEARTLAND BUSINESS SYSTEMS INC	449260-H	07/09/2021	3,759.66
229435	JAS CONSTRUCTION, LLC	754	07/09/2021	2,270.00
229436	KYLES CONSULTING LLC	JUNE2021	07/09/2021	1,550.00
229437	LAMERS BUS LINES, INC.	581116	07/09/2021	309.66
229437	LAMERS BUS LINES, INC.	581197	07/09/2021	985.00
229437	LAMERS BUS LINES, INC.	581115	07/09/2021	52.85
229437	LAMERS BUS LINES, INC.	581309	07/09/2021	169,996.06
229438	LOCKSMITH SHOPPE	15095	07/09/2021	64.00
229439	MACGILL MEDICAL AND SCHOOL NURSE SUPPLIES	IN0762921	07/09/2021	5,120.50
229440	NASCO INC - EDUCATION	98222	07/09/2021	58.80
229441	PERFORMANCE TIMING LLC	1175	07/09/2021	700.00
229442	SPANGLE, GREG	SPANGLE62021	07/09/2021	325.00
229443	STARR COMMONWEALTH	SGLN-3568	07/09/2021	900.00
229444	STERLING WATER INC	342X09287007	07/09/2021	302.30
229445	VILLAGE OF WESTON	03-06 2021 5568-00	07/09/2021	3,427.80
229445	VILLAGE OF WESTON	03-06 2021 3456-00	07/09/2021	5,249.16
229446	WESTCOTT, TRENT	AP2021 REFUND.	07/09/2021	190.00
229447	BACKGROUND INVESTIGATION BUREAU, LLC	DCE001070121-1	07/09/2021	153.45
229448	CDW GOVT IN EDUCATION	F820195	07/09/2021	12,500.00
229448	CDW GOVT IN EDUCATION	G474717	07/09/2021	33,570.96
229449	INFOBASE LEARNING	INV416694	07/09/2021	2,265.12
229450	INSTRUCTURE, INC.	INV366400	07/09/2021	3,000.00
229451	STAPLES ADVANTAGE	3481048179	07/09/2021	390.17
229451	STAPLES ADVANTAGE	3481048178	07/09/2021	242.13
229452	TUMBLEWEED PRESS INC.	105619	07/09/2021	2,695.50
229453	US MATH RECOVERY COUNCIL	21-1364	07/09/2021	8,690.00
229453	US MATH RECOVERY COUNCIL	21-1364.	07/09/2021	8,690.00
229454	VASION	US5229983	07/09/2021	1,859.40
212200002	ABEL, SCOT	JUN2021 ITEM	07/02/2021	86.47
212200003	ALPHA BAKING CO., INC.	210126175007	07/02/2021	61.83
212200003	ALPHA BAKING CO., INC.	210126172007	07/02/2021	20.61
212200003	ALPHA BAKING CO., INC.	210126172008	07/02/2021	113.40
212200003	ALPHA BAKING CO., INC.	210126169011	07/02/2021	161.46
212200003	ALPHA BAKING CO., INC.	210126169012	07/02/2021	14.04
212200003	ALPHA BAKING CO., INC.	210126168009	07/02/2021	35.10
212200004	AMAZON CAPITAL SERVICES	1VMQ-H1X1-131K	07/02/2021	201.30
212200004	AMAZON CAPITAL SERVICES	1VMQ-H1X1-NCCK	07/02/2021	69.37
212200004	AMAZON CAPITAL SERVICES	1DV3-WG34-6MNK	07/02/2021	420.72
212200004	AMAZON CAPITAL SERVICES	1JC6-7613-7DHY	07/02/2021	13.98
212200005	AMMON, CHRISTIAN	JUN2021 FOOD	07/02/2021	30.14
212200006	BARGENDER, GRANT	WOR06032021	07/02/2021	75.00
212200007	BENZ, CATHERINE	JUN2021 ITEM	07/02/2021	100.00
212200008	BR BLEACHERS, INC.	16700	07/02/2021	13,153.00
212200008	BR BLEACHERS, INC.	16701	07/02/2021	3,992.00
212200009	BROST, TONYA	JUN2021 ITEM	07/02/2021	122.83

**DC EVEREST AREA SCHOOL DISTRICT  
BOARD CHECK REGISTER (07/01/2021-07/13/2021)**

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CHECK NUMBER	VENDOR	INVOICE NUMBER	CHECK DATE	AMOUNT
212200010	FIRST SUPPLY LLC	111151-00	07/02/2021	659.07
212200011	LEKIE, JOSHUA	JUN2021 ITEM	07/02/2021	38.36
212200012	MISSISSIPPI WELDERS SUPPLY CO., INC	3500622	07/02/2021	325.28
212200013	NASSCO INC - CUSTODIAL	3011485-000	07/02/2021	30,888.34
212200013	NASSCO INC - CUSTODIAL	6008899	07/02/2021	98.98
212200013	NASSCO INC - CUSTODIAL	6009190	07/02/2021	1,340.79
212200013	NASSCO INC - CUSTODIAL	6006466	07/02/2021	121.70
212200014	OVERDRIVE INC	CD0258421265126	07/02/2021	3,010.23
212200014	OVERDRIVE INC	CD0258421265125	07/02/2021	30.75
212200015	SCHOOL SPECIALTY, LLC.	208127559060	07/02/2021	50.76
212200015	SCHOOL SPECIALTY, LLC.	208127385611	07/02/2021	430.18
212200016	TEAM SPORTING GOODS INC	AAF020420	07/02/2021	264.00
212200017	TIERNEY BROTHERS, INC.	840669	07/02/2021	995.00
212200018	VIKING ELECTRIC SUPPLY	S004842982.001	07/02/2021	1.84
212200019	YANG, YAUO	55172	07/02/2021	135.30
212200026	ABLE DISTRIBUTING CO INC	S016704900.001	07/09/2021	683.41
212200026	ABLE DISTRIBUTING CO INC	S016718042.001	07/09/2021	6.65
212200027	ADVANCED DISPOSAL SOLID WASTE MIDWEST, LLC	JUN 2021	07/09/2021	3,558.00
212200028	AMAZON CAPITAL SERVICES	1KNP-MLCX-R3XX	07/09/2021	75.93
212200029	AMERICAN WELDING & GAS INC	07828647	07/09/2021	21.54
212200029	AMERICAN WELDING & GAS INC	07904756	07/09/2021	112.75
212200030	ARAMARK UNIFORM SERVICES, INC	JUN2021 CUST	07/09/2021	1,697.84
212200030	ARAMARK UNIFORM SERVICES, INC	JUN2021 FOOD	07/09/2021	899.79
212200031	BASSETT MECHANICAL, INC.	6060319	07/09/2021	1,434.63
212200032	BAUDHUIN, LATICIA	JUN2021 FOOD	07/09/2021	13.18
212200032	BAUDHUIN, LATICIA	JUN2021 MILEAGE	07/09/2021	23.91
212200033	BURKART, STEVEN	REF06032021	07/09/2021	90.00
212200034	FIEDLER, AARON	JUN2021 ITEM	07/09/2021	10.55
212200035	FIRST SUPPLY LLC	111700-00	07/09/2021	29.21
212200036	GREAT MINDS PBC	INV071195	07/09/2021	100,873.50
212200037	HEINZEN, ANN	JUN2021 ITEM	07/09/2021	82.38
212200038	HINKER, SCOTT	REF06032021	07/09/2021	120.00
212200039	JEHN, KALLY	JUN2021 ITEM	07/09/2021	122.79
212200040	KLINGER, TAYVIA	JUN2021 MILEAGE	07/09/2021	25.48
212200041	KROSHUS, PATRISHA	MAY2021 MILEAGE	07/09/2021	88.03
212200042	KWIK TRIP INC	00054784 JUN2021	07/09/2021	2,334.70
212200043	LORGE, SARAH	JUN2021 MILEAGE	07/09/2021	37.40
212200044	MARA CTY SPEC ED	Aud 4-2021	07/09/2021	21,279.92
212200045	MC MILLAN-HEHIR, HEATHER	JUN2021 MILEAGE	07/09/2021	26.10
212200046	MERZ, SARAH	JUN2021 ITEMa	07/09/2021	194.31
212200047	MID WISCONSIN BEVERAGE	2771584	07/09/2021	293.22
212200048	NASSCO INC - CUSTODIAL	6009650	07/09/2021	15.67
212200049	OMNI GLASS & PAINT, LLC	0141687-IN	07/09/2021	2,785.00
212200049	OMNI GLASS & PAINT, LLC	0141690-IN	07/09/2021	310.00
212200050	SALTER, MICHAEL	JUN2021 ITEM	07/09/2021	100.00
212200051	STACHOVAK, AMY	JUN2021 FOOD	07/09/2021	95.64

**DC EVEREST AREA SCHOOL DISTRICT  
BOARD CHECK REGISTER (07/01/2021-07/13/2021)**

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<b>CHECK NUMBER</b>	<b>VENDOR</b>	<b>INVOICE NUMBER</b>	<b>CHECK DATE</b>	<b>AMOUNT</b>
212200052	TIENOR, JENNA	JUN2021 MILEAGE	07/09/2021	40.54
212200053	USIC RECEIVABLES, LLC	447353	07/09/2021	2,280.00
212200054	VLIETSTRA, ALISON	JUN2021 MILEAGE	07/09/2021	35.73
212200055	WEBKO EMBROIDERY & SCREEN PRINTING, INC	8481	07/09/2021	5,516.50
212200056	WEINKAUF, TONI	WEINKAUF61521	07/09/2021	807.00
212200057	WELSH, SARA	JUN2021 MILEAGE	07/09/2021	21.10
212200058	FIRST SUPPLY LLC	111589-01	07/09/2021	268.53
212200058	FIRST SUPPLY LLC	111778-00	07/09/2021	77.71
212200058	FIRST SUPPLY LLC	111786-00	07/09/2021	12.01
212200059	MARATHON PEST CONTROL	41210	07/09/2021	28.00
212200059	MARATHON PEST CONTROL	41211	07/09/2021	35.00
212200059	MARATHON PEST CONTROL	41212	07/09/2021	28.00
212200059	MARATHON PEST CONTROL	41214	07/09/2021	28.00
212200059	MARATHON PEST CONTROL	41215	07/09/2021	28.00
212200059	MARATHON PEST CONTROL	41216	07/09/2021	35.00
212200059	MARATHON PEST CONTROL	41218	07/09/2021	35.00
212200059	MARATHON PEST CONTROL	41219	07/09/2021	28.00
212200060	NASSCO INC - CUSTODIAL	6011845	07/09/2021	2,124.00
212200061	OFFICE ENTERPRISES INC	489609-1	07/09/2021	6,752.98
212200062	WISNET	18278	07/09/2021	1,500.00
				<b>842,024.77</b>

**DC EVEREST AREA SCHOOL DISTRICT  
49FUND BOARD CHECK REGISTER  
(07/01/2021-07/13/2021)**

CHECK NUMBER	VENDOR	INVOICE NUMBER	CHECK DATE	AMOUNT
4900468	AIR QUALITY CONTROL, LLC	BP12 PA3 JUN REF MS	07/02/2021	2,850.00
4900469	B & P MECHANICAL, INC.	BP6 PA13 JUN REF WE	07/02/2021	6,362.52
4900469	B & P MECHANICAL, INC.	BP11 PA2 JUN REF HAT	07/02/2021	137,679.70
4900470	CAMERA CORNER CONNECTING POINT	0048692-IN	07/02/2021	8,000.00
4900471	ELLIS CONSTRUCTION	BP9 PA10 JUN REF RIV	07/02/2021	66,275.76
4900472	GREENFIRE MANAGEMENT SERVICES, LLC	BP12 PA4 JUN REF MS	07/02/2021	258,590.00
4900473	H.J. MARTIN AND SON, INC	BP7 PA11 JUN REF SH	07/02/2021	12,198.00
4900474	HOOPER CORPORATION	BP9 PA7 JUN REF RIV	07/02/2021	14,630.00
4900474	HOOPER CORPORATION	BP9 PA8 JUN REF RIV	07/02/2021	4,864.95
4900475	PGA PLUMBING INC	BP3 PA F JUN REF RO	07/02/2021	10,000.00
4900476	PIEPER ELECTRIC, INC.	BP11 PA3 JUN REF HAT	07/02/2021	17,906.55
4900477	SOMERVILLE ARCHITECTS	37085	07/02/2021	12,132.00
4900478	GRAPHIC HOUSE, INC.	DP27017	07/02/2021	19,504.50
4900479	ALLIANT UTILITIES/WP&L	HAT REF JULY Z49FUND	07/02/2021	6,163.60
4900480	JAS CONSTRUCTION, LLC	767	07/09/2021	12,130.14
212200020	C.D. SMITH CONSTRUCTION, INC.	BP6 PA13 JUN REF WE	07/02/2021	24,774.00
212200021	FORE-FRONT MECHANICAL, INC.	BP7 PA15 JUN REF SH	07/02/2021	27,075.00
212200022	MAVO SYSTEMS, LLC	BP11 7743 JUN REF HA	07/02/2021	1,706.19
212200023	NEXUS SOLUTIONS, LLC	1282 JUN RLE HAT	07/02/2021	34,064.43
212200023	NEXUS SOLUTIONS, LLC	1282 JUN RLE EVE	07/02/2021	44,316.96
212200023	NEXUS SOLUTIONS, LLC	1282 JUN RLE RIV	07/02/2021	23,641.08
212200023	NEXUS SOLUTIONS, LLC	1282 JUN RLE WE	07/02/2021	4,225.92
212200023	NEXUS SOLUTIONS, LLC	1282 JUN RLE MS	07/02/2021	8,496.05
212200023	NEXUS SOLUTIONS, LLC	1282 JUN RLE JH	07/02/2021	221.55
212200023	NEXUS SOLUTIONS, LLC	1282 JUN RLE SH	07/02/2021	32,046.28
212200023	NEXUS SOLUTIONS, LLC	1283 JUN REF HAT	07/02/2021	6,053.00
212200023	NEXUS SOLUTIONS, LLC	1283 JUN REF EV	07/02/2021	16,273.65
212200023	NEXUS SOLUTIONS, LLC	1283 JUN REF RIV	07/02/2021	16,821.50
212200023	NEXUS SOLUTIONS, LLC	1283 JUN REF WE	07/02/2021	26,130.65
212200023	NEXUS SOLUTIONS, LLC	1283 JUN REF MS	07/02/2021	112,881.15
212200024	TOTAL ELECTRIC, INC.	BP8 PA14 JUN REF EV	07/02/2021	6,000.00
212200024	TOTAL ELECTRIC, INC.	BP12 PA3 JUN REF MS	07/02/2021	48,450.00
212200025	REI ENGINEERING, INC	39586	07/09/2021	2,100.00
				<b>1,024,565.13</b>

**DC EVEREST AREA SCHOOL DISTRICT  
PCARD ACTIVITY  
(07/01/2021-07/13/2021)**

Tran Date	Where Used	District Card Name	Used By	Amount
07/01/2021	Weston Hardware, Weston, WI, 54476, US	SUCHOMSKI, JOHN	ZIEGLER, ANN MARIE	41.89
07/01/2021	Kalahari Restaurant -, Wisconsin Del, WI, 53965, US	BAUDHUIN, LATICIA	BAUDHUIN, LATICIA ELLEN	99.24
07/01/2021	123securityproducts.Co, 866-440-2288, NY, 11779, US	MULL, AARON	NIKOLAI, JEAN E	-898.90
07/01/2021	Event The Achievement, 5712268300, VA, 22102, US	JABLONSKI, JAMIE A	JABLONSKI, JAMIE ANN	-625.00
07/01/2021	Starr Global Learning, 5176295591, MI, 49224, US	JABLONSKI, JAMIE A	JABLONSKI, JAMIE ANN	841.00
07/02/2021	Weston Hardware, Weston, WI, 54476, US	SUCHOMSKI, JOHN	ZIEGLER, ANN MARIE	11.96
07/02/2021	Tst Sams Pizza Schof, Schofield, WI, 54476, US	HALL, KIM	EDER, KRISTY MARIE	16.50
07/02/2021	School Health Corp, 866-323-5465, IL, 60008, US	LINDELL, JEFF	JABLONSKI, JAMIE ANN	-20.65
07/02/2021	Wm Supercenter #2127, Wausau, WI, 54401, US	MULL, AARON	NIKOLAI, JEAN E	48.61
07/02/2021	School Health Corp, 866-323-5465, IL, 60008, US	LINDELL, JEFF	JABLONSKI, JAMIE ANN	123.86
07/02/2021	Independent Printing C, 8004436771, WI, 54115, US	MULL, AARON	NIKOLAI, JEAN E	523.63
07/02/2021	Dar Darby Dental Suppl, 800-448-7323, NY, 11753, US	ZYNDA, JENNIFER	JABLONSKI, JAMIE ANN	1,442.95
07/05/2021	Amzn Mktp US 290sd5nw2, Amzn.Com/Bill, WA, 98109, US	RAVEY, TRACY	RAVEY, TRACY LYNN	30.99
07/05/2021	Wasbo Foundation, Madison, WI, 53704, US	JABLONSKI, JASON	ZIEGLER, ANN MARIE	110.00
07/05/2021	Sherwin Williams 70349, Schofield, WI, 54476, US	SUCHOMSKI, JOHN	ZIEGLER, ANN MARIE	484.18
07/05/2021	Safelite Autoglass, 6142109192, OH, 43235, US	JABLONSKI, JASON	ZIEGLER, ANN MARIE	573.92
07/05/2021	Emergency Medical Prod, Tel8005586270, OH, 95131, US	LINDELL, JEFF	JABLONSKI, JAMIE ANN	7.35
07/05/2021	William V Macgill & Co, 6308890500, IL, 60148, US	LINDELL, JEFF	JABLONSKI, JAMIE ANN	96.73
07/05/2021	Target.Com, 800-591-3869, MN, 55445, US	LINDELL, JEFF	JABLONSKI, JAMIE ANN	98.99
07/05/2021	Samsclub.Com, 888-746-7726, AR, 72712, US	MULL, AARON	NIKOLAI, JEAN E	106.24
07/05/2021	Target.Com, 800-591-3869, MN, 55445, US	LINDELL, JEFF	JABLONSKI, JAMIE ANN	159.99
07/05/2021	Samsclub.Com, 888-746-7726, AR, 72712, US	LINDELL, JEFF	JABLONSKI, JAMIE ANN	266.34
07/05/2021	Emergency Medical Prod, Tel8005586270, OH, 95131, US	LINDELL, JEFF	JABLONSKI, JAMIE ANN	616.49
07/06/2021	Issuu, 8444778800, CA, 94301, US	RAVEY, TRACY	RAVEY, TRACY LYNN	420.00
07/06/2021	Walmart Grocery, 8009666546, AR, 72716, US	TEPP, ALYSSA	KAMINSKI, DEBRA R	1.56
07/06/2021	Mindbody, 805-5462000, CA, 93401, US	MULL, AARON	NIKOLAI, JEAN E	165.75
07/07/2021	Amzn Mktp US 293b59062, Amzn.Com/Bill, WA, 98109, US	RAVEY, TRACY	RAVEY, TRACY LYNN	31.34
07/07/2021	Napa Parts Schofield, Schofield, WI, 54476, US	SUCHOMSKI, JOHN	ZIEGLER, ANN MARIE	109.95
07/07/2021	Tds Telecom, 8665716662, WI, 53717, US	RAVEY, TRACY	RAVEY, TRACY LYNN	137.71
07/07/2021	2064.0105.6310 Ikea Us, 8884344532, MD, 21236, US	ZYNDA, JENNIFER	JABLONSKI, JAMIE ANN	148.71
07/07/2021	In Nutri-Link Technol, 404-4377964, GA, 30557, US	RAVEY, TRACY	RAVEY, TRACY LYNN	12,000.00
07/07/2021	Target.Com, 800-591-3869, MN, 55445, US	ZYNDA, JENNIFER	JABLONSKI, JAMIE ANN	10.00
07/07/2021	Walmart Grocery, 800-966-6546, AR, 72716, US	TEPP, ALYSSA	KAMINSKI, DEBRA R	35.52
07/07/2021	Pick N Save #406, Schofield, WI, 54476, US	MULL, AARON	NIKOLAI, JEAN E	91.03
07/08/2021	Amzn Mktp US 294bu50g2, Amzn.Com/Bill, WA, 98109, US	RAVEY, TRACY	RAVEY, TRACY LYNN	409.90
07/08/2021	Cdw Govt #g550751, 800-808-4239, IL, 60061, US	RAVEY, TRACY	RAVEY, TRACY LYNN	4,831.20
07/08/2021	Dominos 2042, 208-877-4992, WI, 54476, US	MULL, AARON	NIKOLAI, JEAN E	55.00
07/08/2021	Target 00003640, Schofield, WI, 54476, US	JABLONSKI, JAMIE A	JABLONSKI, JAMIE ANN	140.25
07/09/2021	Fastenal Company 01wis, 507-453-8920, WI, 54476, US	HINSON, DERALD	ZIEGLER, ANN MARIE	11.34
07/09/2021	Menards Wausau Wi, Wausau, WI, 54401, US	SUCHOMSKI, JOHN	ZIEGLER, ANN MARIE	20.98
07/09/2021	Fastenal Company 01wis, 507-453-8920, WI, 54476, US	HINSON, DERALD	ZIEGLER, ANN MARIE	25.98
07/09/2021	Weston Hardware, Weston, WI, 54476, US	SUCHOMSKI, JOHN	ZIEGLER, ANN MARIE	28.76
07/09/2021	Napa Parts Schofield, Schofield, WI, 54476, US	SUCHOMSKI, JOHN	ZIEGLER, ANN MARIE	45.94
07/09/2021	Menards Wausau Wi, Wausau, WI, 54401, US	SUCHOMSKI, JOHN	ZIEGLER, ANN MARIE	66.39
07/09/2021	Waspa, Madison, WI, 53704, US	HALL, KIM	EDER, KRISTY MARIE	395.00
07/09/2021	Western Psychological, Torrance, CA, 90503, US	ZYNDA, JENNIFER	JABLONSKI, JAMIE ANN	527.00
07/09/2021	Western Psychological, Torrance, CA, 90503, US	ZYNDA, JENNIFER	JABLONSKI, JAMIE ANN	99.00
07/09/2021	Les Mills US Trading, 6308285949, IL, 21236, US	MULL, AARON	NIKOLAI, JEAN E	529.00
07/09/2021	Western Psychological, Torrance, CA, 90503, US	ZYNDA, JENNIFER	JABLONSKI, JAMIE ANN	554.00
07/12/2021	Fastenal Company 01wis, 507-453-8920, WI, 54476, US	HINSON, DERALD	ZIEGLER, ANN MARIE	-7.80
07/12/2021	Mississippi Welders Su, Weston, WI, 54474, US	SUCHOMSKI, JOHN	ZIEGLER, ANN MARIE	49.50
07/12/2021	Origin Instruments Cor, 9726068740, TX, 75050, US	ZYNDA, JENNIFER	JABLONSKI, JAMIE ANN	202.71
07/12/2021	Waspa, Madison, WI, 53704, US	HALL, KIM	EDER, KRISTY MARIE	395.00
07/12/2021	Batteries Plus - #0069, Wausau, WI, 54401, US	SUCHOMSKI, JOHN	ZIEGLER, ANN MARIE	1,559.40
07/12/2021	Belkin Corporation, 3107515100, CA, 90094, US	BAUDHUIN, LATICIA	BAUDHUIN, LATICIA ELLEN	52.74

DC EVEREST AREA SCHOOL DISTRICT

PCARD ACTIVITY

(07/01/2021-07/13/2021)

Tran Date	Where Used	District Card Name	Used By	Amount
07/12/2021	Pick N Save #406, Schofield, WI, 54476, US	MULLALEY, JESSICA	NIKOLAI, JEAN E	4.00
07/12/2021	Target 00003640, Schofield, WI, 54476, US	MULLALEY, JESSICA	NIKOLAI, JEAN E	22.07
07/12/2021	Walmart Grocery, 8009666546, AR, 72716, US	TEPP, ALYSSA	KAMINSKI, DEBRA R	36.94
07/12/2021	Samsclub.Com, 888-746-7726, AR, 72712, US	MULLALEY, JESSICA	NIKOLAI, JEAN E	507.68
07/12/2021	Music Theatre Intl, 800-889-7242, NY, 10019, US	SEEHAFER, DAWN	SEEHAFER, DAWN M	3,145.00
				<b>31,014.86</b>

		Account Level		Beginning	2020-21		2020-21	Ending
Fd T Loc Obj Func Prj DeptJob	Fd T Loc Obj Fu	Description	Balance	FYTD Debits	FYTD Credits		Balance	
10 A 000 000 711000 000 000 000	GENERAL FUND/CL	Cash	-3,656,656.24	154,323,399.95	147,321,385.06		3,345,358.65	
10 A 000 000 711100 000 000 000	GENERAL FUND/PA	Payroll Cash Clearance Account	0.00	35,152,490.00	35,152,490.00		0.00	
10 A 000 000 711105 000 000 000	GENERAL FUND/A/	A/P ACH Cash Clearing Account	0.00	0.00	0.00		0.00	
10 A 000 000 711200 000 000 000	GENERAL FUND/PE	PETTY CASH	980.00	0.00	0.00		980.00	
10 A 000 000 712000 000 000 000	GENERAL FUND/IN	INVESTMENTS	11,980,586.60	146,329,927.96	142,398,206.47		15,912,308.09	
10 A 000 000 712999 000 000 000	GENERAL FUND/WI	WISC INVESTMENT ACCOUNT, PMA	501,959.20	1,500,086.32	1,502,000.00		500,045.52	
10 A 000 000 713100 000 000 000	GENERAL FUND/TA	TAXES RECEIVABLE	7,036,917.32	19,171,409.00	19,136,494.47		7,071,831.85	
10 A 000 000 713200 000 000 000	GENERAL FUND/AC	ACCOUNTS RECEIVABLE	20,824.74	569.85	20,957.76		436.83	
10 A 000 000 713207 000 000 000	GENERAL FUND/SC	SCOREBOARDS RECEIVABLE	0.00	0.00	0.00		0.00	
10 A 000 000 713210 000 000 000	GENERAL FUND/TR	TRACK RENOVATION PROJECT	0.00	0.00	0.00		0.00	
10 A 000 000 714100 000 000 000	GENERAL FUND/DU	Due From Other Funds	0.00	142.68	142.68		0.00	
10 A 000 000 715100 000 000 000	GENERAL FUND/DU	DUE FROM LOCAL GOVERNMENTS	723.73	0.00	723.73		0.00	
10 A 000 000 715200 000 000 000	GENERAL FUND/OT	OTHER WI DISTRICTS	1,581.63	7,450.20	1,581.63		7,450.20	
10 A 000 000 715500 000 000 000	GENERAL FUND/DU	DUE FROM STATE GOVERNMENT	850,978.26	697,022.00	854,172.26		693,828.00	
10 A 000 000 715600 000 000 000	GENERAL FUND/DU	DUE FROM FED GOVERNMENT	333,143.96	2,125.00	333,143.96		2,125.00	
10 A 000 000 717000 000 000 000	GENERAL FUND/PR	PREPAID EXPENSE	0.00	258,380.01	0.00		258,380.01	
10 A 000 000 717001 000 000 000	GENERAL FUND/PR	PREPAID EXPENSE	0.00	0.00	0.00		0.00	
10 A 000 000 751000 000 000 000	GENERAL FUND/FI	FIXED ASSETS-SITES	0.00	0.00	0.00		0.00	
10 A 000 000 753000 000 000 000	GENERAL FUND/FI	FIXED ASSETS-BUILDINGS	0.00	0.00	0.00		0.00	
10 A 000 000 754000 000 000 000	GENERAL FUND/FI	FIXED ASSETS-EQUIPMENT	0.00	0.00	0.00		0.00	
10 A 000 000 754100 000 000 000	GENERAL FUND/EQ	FIXED ASSETS-ACCUM DEPRECIATN	0.00	0.00	0.00		0.00	
10 L 000 000 000000 000 000 000	GENERAL FUND/N/		0.00	0.00	0.00		0.00	
10 L 000 000 811100 000 000 000	GENERAL FUND/TE	TEMPORARY NOTES PAYABLE	0.00	7,589,000.00	7,589,000.00		0.00	
10 L 000 000 811200 000 000 000	GENERAL FUND/AC	ACCOUNTS PAYABLE	-504,466.77	23,282,613.55	23,322,571.98		-544,425.20	
10 L 000 000 811555 000 000 000	GENERAL FUND/AP	AP P-CARD	0.00	0.00	0.00		0.00	
10 L 000 000 811558 000 000 000	GENERAL FUND/AP	AP STAPLES	0.00	0.00	0.00		0.00	
10 L 000 000 811610 000 000 000	GENERAL FUND/ME	MEDICARE TAX	-51,628.92	1,303,161.86	1,305,187.10		-53,654.16	
10 L 000 000 811611 000 000 000	GENERAL FUND/FI	SOCIAL SECURITY TAX	-221,245.02	5,564,400.28	5,572,570.52		-229,415.26	
10 L 000 000 811612 000 000 000	GENERAL FUND/FE	FEDERAL INCOME TAX	0.00	3,120,085.08	3,120,085.08		0.00	
10 L 000 000 811613 000 000 000	GENERAL FUND/ST	STATE INCOME TAX	-72,144.99	2,067,229.50	2,079,455.74		-84,371.23	
10 L 000 000 811620 000 000 000	GENERAL FUND/RE	RETIREMENT DEDUCTION	-698,014.66	5,836,027.76	5,856,525.15		-718,512.05	
10 L 000 000 811622 000 000 000	GENERAL FUND/HD	HDHP - 4K / 8K	0.00	0.00	0.00		0.00	
10 L 000 000 811624 000 000 000	GENERAL FUND/HD	HDHP - 40 PLAN	0.00	0.00	0.00		0.00	
10 L 000 000 811626 000 000 000	GENERAL FUND/HS	HSA - EMPLOYEE DEDUCTIONS	0.00	0.00	0.00		0.00	
10 L 000 000 811628 000 000 000	GENERAL FUND/HS	HSA - EMPLOYER CONTRIBUTIONS	0.00	0.00	0.00		0.00	
10 L 000 000 811630 000 000 000	GENERAL FUND/DE	DENTAL - PPO CONTRIBUTIONS	0.00	0.00	0.00		0.00	
10 L 000 000 811631 000 000 000	GENERAL FUND/HE	HEALTH INSURANCE DEDUCT	0.00	0.00	0.00		0.00	
10 L 000 000 811632 000 000 000	GENERAL FUND/DE	DENTAL INSURANCE DEDUCT	0.00	0.00	0.00		0.00	
10 L 000 000 811633 000 000 000	GENERAL FUND/DI	DISABILITY INS DEDUCTION	-9,742.12	167,613.60	168,112.90		-10,241.42	
10 L 000 000 811634 000 000 000	GENERAL FUND/SP	SPOUSE/DEP'T LIFE INSURANCE	-2,066.10	11,813.75	11,745.10		-1,997.45	

Account Level		Beginning	2020-21	2020-21	Ending
Fd T Loc Obj Func Prj DeptJob	Fd T Loc Obj Fu Description	Balance	FYTD Debits	FYTD Credits	Balance
10 L 000 000 811635 000 000 000	GENERAL FUND/DE DEPENDENT CARE - CHPT125	-15,433.51	93,661.12	80,045.60	-1,817.99
10 L 000 000 811636 000 000 000	GENERAL FUND/DE DENTAL-PPO CHAPTER 125	0.00	0.00	0.00	0.00
10 L 000 000 811637 000 000 000	GENERAL FUND/HE HEALTH-CHAPTER 125	0.00	0.00	0.00	0.00
10 L 000 000 811638 000 000 000	GENERAL FUND/DE DENTAL-CHAPTER 125	0.00	0.00	0.00	0.00
10 L 000 000 811639 000 000 000	GENERAL FUND/AD ADDITIONAL LIFE INSURANCE	-2,934.23	83,557.86	81,501.06	-877.43
10 L 000 000 811640 000 000 000	GENERAL FUND/UN UNITED WAY	0.00	17,097.30	17,097.30	0.00
10 L 000 000 811641 000 000 000	GENERAL FUND/OT OTHER MEDICAL - CHPT 125	0.00	0.00	0.00	0.00
10 L 000 000 811642 000 000 000	GENERAL FUND/EB EBC - FLEX CLAIMS TAIL	0.00	0.00	0.00	0.00
10 L 000 000 811643 000 000 000	GENERAL FUND/HE HEALTH INS. - SELF PAY - COBRA	0.00	186,607.21	186,607.21	0.00
10 L 000 000 811644 000 000 000	GENERAL FUND/DE DENTAL INS. - SELF PAY - COBRA	0.00	15,052.87	15,052.87	0.00
10 L 000 000 811645 000 000 000	GENERAL FUND/LI LIFE INS - EMPLOYER CONTRIBUTI	-21,168.61	92,486.18	91,735.34	-20,417.77
10 L 000 000 811647 000 000 000	GENERAL FUND/LI LIMITED FLEX PLAN-CHAPTER 125	-1,568.50	1,459.86	1,262.43	-1,371.07
10 L 000 000 811648 000 000 000	GENERAL FUND/SU SUPPLEMENTAL LIFE INSURANCE	-3,287.70	40,817.76	40,408.95	-2,878.89
10 L 000 000 811650 000 000 000	GENERAL FUND/UN UNION DUES DEDUCTION	0.00	0.00	0.00	0.00
10 L 000 000 811652 000 000 000	GENERAL FUND/GR GREENHECK FIELDHOUSE MEMBERSHP	0.00	322.10	322.10	0.00
10 L 000 000 811655 000 000 000	GENERAL FUND/V V VISION PLAN (DELTA)	-1,672.11	39,598.94	37,863.69	63.14
10 L 000 000 811656 000 000 000	GENERAL FUND/V V SHORT TERM DISABILITY	3,969.07	73,547.80	70,038.08	7,478.79
10 L 000 000 811665 000 000 000	GENERAL FUND/RO ROTH 403(B)	0.00	111,332.63	111,332.63	0.00
10 L 000 000 811670 000 000 000	GENERAL FUND/TS TSA'S	0.00	905,204.03	905,204.03	0.00
10 L 000 000 811673 000 000 000	GENERAL FUND/RE RETIREE HEALTH	0.00	93,546.23	93,546.23	0.00
10 L 000 000 811674 000 000 000	GENERAL FUND/RE RETIREE DENTAL	0.00	6,004.90	6,004.90	0.00
10 L 000 000 811675 000 000 000	GENERAL FUND/RE RETIREE LIFE	0.00	0.00	0.00	0.00
10 L 000 000 811697 000 000 000	GENERAL FUND/CH CHAMBER GIFT CERTIFICATES	0.00	375,550.00	375,550.00	0.00
10 L 000 000 811699 000 000 000	GENERAL FUND/MI MISCELLANEOUS DEDUCTION	0.00	69,949.05	69,949.05	0.00
10 L 000 000 811700 000 000 000	GENERAL FUND/IN INTEREST PAYABLE	0.00	0.00	0.00	0.00
10 L 000 000 811810 000 000 000	GENERAL FUND/NE NET PAYROLL PAYABLE (CHECKS)	0.00	0.00	0.00	0.00
10 L 000 000 811815 000 000 000	GENERAL FUND/NE NET EFT PAYABLE	0.00	66,968,904.82	66,968,904.82	0.00
10 L 000 000 811820 000 000 000	GENERAL FUND/VO VOUCHERS PAYABLE	-3,582,856.16	3,582,856.16	3,719,974.79	-3,719,974.79
10 L 000 000 812000 000 000 000	GENERAL FUND/DU Due To Other Funds	-750,000.00	750,000.00	0.00	0.00
10 L 000 000 815100 000 000 000	GENERAL FUND/SE SELF FUNDED PREMIUM DEPOSITS	0.00	0.00	0.00	0.00
10 L 000 000 815901 000 000 000	GENERAL FUND/OP OPEB 73	0.00	727,381.00	727,381.00	0.00
10 L 000 000 816000 000 000 000	GENERAL FUND/DE DEFERRED REVENUES	0.00	0.00	0.00	0.00
10 L 000 000 816200 000 000 000	GENERAL FUND/DE DEFERRED REVENUE STATE AID	-425.00	425.00	0.00	0.00
10 L 000 000 816903 000 000 000	GENERAL FUND/DE DEFERRED REVENUE-VARIOUS CAMPS	0.00	0.00	0.00	0.00
10 L 000 000 816905 000 000 000	GENERAL FUND/DE DEFERRED REVENUE-MISC. ICE USE	0.00	1,680.00	1,680.00	0.00
10 L 000 000 816909 000 000 000	GENERAL FUND/DE DEFERRED REVENUE-MISC. HOCKEY	0.00	0.00	0.00	0.00
10 L 000 000 816910 000 000 000	GENERAL FUND/DE DEF. REV. - IN TECH	0.00	0.00	0.00	0.00
10 L 000 000 816999 000 000 000	GENERAL FUND/OT DEFERRED REVENUE- OTHER GRANTS	0.00	0.00	0.00	0.00
10 L 000 000 817100 000 000 000	GENERAL FUND/HE HEALTH-CLAIMS PAYABLE	0.00	3,435.54	3,435.54	0.00
10 L 000 000 817101 000 000 000	GENERAL FUND/SE SECURITY PREMIUM PAYABLE	-803,377.37	12,280,486.22	12,723,224.93	-1,246,116.08

Account Level		Beginning	2020-21	2020-21	Ending
Fd T Loc Obj Func Prj DeptJob	Fd T Loc Obj Fu Description	Balance	FYTD Debits	FYTD Credits	Balance
10 L 000 000 817150 000 000 000	GENERAL FUND/HR HRA PAYABLE	0.00	0.00	0.00	0.00
10 L 000 000 817200 000 000 000	GENERAL FUND/DE DENTAL-CLAIMS PAYABLE	-150,000.00	947,716.94	1,100,252.60	-302,535.66
10 L 000 000 819107 000 000 000	GENERAL FUND/CO CONF ROOM A - ED IMPROVEMENT	0.00	0.00	0.00	0.00
10 L 000 000 842300 000 000 000	GENERAL FUND/LO LONG TERM BONDS PAYABLE	0.00	0.00	0.00	0.00
10 L 000 000 842350 000 000 000	GENERAL FUND/38 38 FUND TAXABLE BONDS	0.00	0.00	0.00	0.00
10 Q 000 000 000000 000 000 000	GENERAL FUND/N/	0.00	0.00	0.00	0.00
10 Q 000 000 911000 000 000 000	GENERAL FUND/FI FIXED ASSETS - L.T.D.	0.00	0.00	0.00	0.00
10 Q 000 000 912000 000 000 000	GENERAL FUND/FI FIXED ASSETS - TAX LEVY	0.00	0.00	0.00	0.00
10 Q 000 000 914000 000 000 000	GENERAL FUND/FI FIXED ASSETS-ACCUM DEPRECIATIO	0.00	0.00	0.00	0.00
10 Q 000 000 916000 000 000 000	GENERAL FUND/FI FIXED ASSETS - DONATIONS	0.00	0.00	0.00	0.00
10 Q 000 000 931000 000 000 000	GENERAL FUND/FU FUND BALANCE-RESERVED	0.00	121,864,206.11	122,023,482.30	-159,276.19
10 Q 000 000 931700 000 000 000	GENERAL FUND/FU FUND BALANCE - L.T.D.	0.00	0.00	0.00	0.00
10 Q 000 000 932000 000 000 000	GENERAL FUND/FU FUND BALANCE - CASH FLOW	0.00	0.00	0.00	0.00
10 Q 000 000 936120 000 000 000	GENERAL FUND/Co CONT OBLIG-RESTRICTED FUND BAL	-340,000.00	340,000.00	0.00	0.00
10 Q 000 000 936130 000 000 000	GENERAL FUND/UN UNSPENT COMMON SCHOOL LIBRARY	-29,119.84	359,297.59	340,153.41	-9,975.66
10 Q 000 000 936320 000 000 000	GENERAL FUND/De DEBT SERVICE RETIREMENT	0.00	0.00	0.00	0.00
10 Q 000 000 936500 000 000 000	GENERAL FUND/Fo FOOD SERVICE FUND BALANCE	0.00	0.00	0.00	0.00
10 Q 000 000 936900 000 000 000	GENERAL FUND/FD FUND BALANCE-RESTRICTED OTHER	0.00	0.00	0.00	0.00
10 Q 000 000 938900 000 000 000	GENERAL FUND/As ASSIGNED FUND BALANCE	0.00	0.00	0.00	0.00
10 Q 000 000 939200 000 000 000	GENERAL FUND/CA WORKING CAPITAL (CASH FLOW)	-9,813,856.66	209,782,267.33	220,660,838.45	-20,692,427.78
10 Q 000 000 939900 000 000 000	GENERAL FUND/Un UNASSIGNED FUND BALANCE	0.00	0.00	0.00	0.00
10 - - - - -		0.00	826,199,400.90	826,199,400.90	0.00

Account Level		Beginning	2020-21	2020-21	Ending
Fd T Loc Obj Func Prj DeptJob	Fd T Loc Obj Fu Description	Balance	FYTD Debits	FYTD Credits	Balance
27 A 000 000 711000 000 000 000	SPECIAL EDUCATI CASH	751,879.84	3,913,428.44	10,931,032.60	-6,265,724.32
27 A 000 000 711100 000 000 000	SPECIAL EDUCATI PAYROLL CLEARANCE ACCOUNT	0.00	9,792,524.68	9,792,524.68	0.00
27 A 000 000 711105 000 000 000	SPECIAL EDUCATI A/P ACH CASH ACCOUNT INTERCITY	0.00	0.00	0.00	0.00
27 A 000 000 712000 000 000 000	SPECIAL EDUCATI INVESTMENTS	0.00	3,463,914.93	3,463,914.93	0.00
27 A 000 000 713200 000 000 000	SPECIAL EDUCATI ACCOUNTS RECEIVABLE	0.00	0.00	0.00	0.00
27 A 000 000 714100 000 000 000	SPECIAL EDUCATI Due From Other Funds	0.00	0.00	0.00	0.00
27 A 000 000 715420 000 000 000	SPECIAL EDUCATI DUE FROM CESA	0.00	0.00	0.00	0.00
27 A 000 000 715500 000 000 000	SPECIAL EDUCATI DUE FROM STATE GOVERNMENT	0.00	0.00	0.00	0.00
27 A 000 000 715600 000 000 000	SPECIAL EDUCATI DUE FROM FED GOVERNMENT	248,466.89	25,232.64	248,466.89	25,232.64
27 L 000 000 000000 000 000 000	SPECIAL EDUCATI	0.00	0.00	0.00	0.00
27 L 000 000 811200 000 000 000	SPECIAL EDUCATI ACCOUNTS PAYABLE	-67,023.71	907,171.20	890,959.97	-50,812.48
27 L 000 000 811558 000 000 000	SPECIAL EDUCATI AP STAPLES	0.00	0.00	0.00	0.00
27 L 000 000 811610 000 000 000	SPECIAL EDUCATI MEDICARE TAX	-9,311.54	9,311.54	10,147.07	-10,147.07
27 L 000 000 811611 000 000 000	SPECIAL EDUCATI SOCIAL SECURITY TAX	-39,814.30	39,814.30	43,387.32	-43,387.32
27 L 000 000 811620 000 000 000	SPECIAL EDUCATI RETIREMENT DEDUCTION	-43,821.30	43,821.30	47,919.71	-47,919.71
27 L 000 000 811628 000 000 000	SPECIAL EDUCATI HSA - EMPLOYER CONTRIBUTIONS	0.00	0.00	0.00	0.00
27 L 000 000 811630 000 000 000	SPECIAL EDUCATI DENTAL - PPO CONTRIBUTION	0.00	0.00	0.00	0.00
27 L 000 000 811633 000 000 000	SPECIAL EDUCATI DISABILITY INS DEDUCTION	-2,214.47	2,214.47	2,387.45	-2,387.45
27 L 000 000 811645 000 000 000	SPECIAL EDUCATI LIFE INS - EMPLOYER CONTRIBUTI	-1,139.57	1,139.57	1,171.37	-1,171.37
27 L 000 000 811815 000 000 000	SPECIAL EDUCATI NET EFT PAYABLE	0.00	13,127,399.72	13,127,399.72	0.00
27 L 000 000 811820 000 000 000	SPECIAL EDUCATI VOUCHERS PAYABLE	-649,487.06	649,487.06	709,923.96	-709,923.96
27 L 000 000 812000 000 000 000	SPECIAL EDUCATI Due To Other Funds	0.00	0.00	0.00	0.00
27 L 000 000 815100 000 000 000	SPECIAL EDUCATI SELF FUNDED PREMIUM DEPOSITS	0.00	0.00	0.00	0.00
27 L 000 000 817101 000 000 000	SPECIAL EDUCATI SECURITY PREMIUM PAYABLE	-172,351.37	172,351.37	202,754.97	-202,754.97
27 L 000 000 817150 000 000 000	SPECIAL EDUCATI HRA PAYABLE	0.00	0.00	0.00	0.00
27 L 000 000 817200 000 000 000	SPECIAL EDUCATI DENTAL - CLAIMS PAYABLE	-15,183.41	15,183.41	17,135.44	-17,135.44
27 Q 000 000 000000 000 000 000	SPECIAL EDUCATI	0.00	0.00	0.00	0.00
27 Q 000 000 931000 000 000 000	SPECIAL EDUCATI FUND BALANCE - RESERVED	0.00	23,483,406.62	23,483,406.62	0.00
27 Q 000 000 932000 000 000 000	SPECIAL EDUCATI FUND BALANCE - CASH FLOW	0.00	0.00	0.00	0.00
27 Q 000 000 936120 000 000 000	SPECIAL EDUCATI CONT OBLIG-RESTRICTED FUND BAL	0.00	0.00	0.00	0.00
27 Q 000 000 936320 000 000 000	SPECIAL EDUCATI DEBT SERVICE RETIREMENT	0.00	0.00	0.00	0.00
27 Q 000 000 936500 000 000 000	SPECIAL EDUCATI FOOD SERVICE FUND BALANCE	0.00	0.00	0.00	0.00
27 Q 000 000 936900 000 000 000	SPECIAL EDUCATI FUND BALANCE-RESTRICTED OTHER	0.00	0.00	0.00	0.00
27 Q 000 000 938900 000 000 000	SPECIAL EDUCATI ASSIGNED FUND BALANCE	0.00	0.00	0.00	0.00
27 Q 000 000 939200 000 000 000	SPECIAL EDUCATI WORKING CAPITAL (CASH FLOW)	0.00	0.00	0.00	0.00
27 Q 000 000 939900 000 000 000	SPECIAL EDUCATI UNASSIGNED FUND BALANCE	0.00	35,499,748.04	28,173,616.59	7,326,131.45
27 - - - - -		0.00	91,146,149.29	91,146,149.29	0.00

Account Level		Beginning	2020-21	2020-21	Ending
Fd T Loc Obj Func Prj DeptJob	Fd T Loc Obj Fu Description	Balance	FYTD Debits	FYTD Credits	Balance
50 A 000 000 711000 000 000 000	FOOD SERVICE FU CASH	1,308,184.75	2,806,796.89	2,465,059.68	1,649,921.96
50 A 000 000 711100 000 000 000	FOOD SERVICE FU PAYROLL CLEARANCE ACCOUNT	0.00	1,171,186.23	1,171,186.23	0.00
50 A 000 000 711105 000 000 000	FOOD SERVICE FU A/P ACH CASH ACCOUNT INTERCITY	0.00	0.00	0.00	0.00
50 A 000 000 711200 000 000 000	FOOD SERVICE FU PETTY CASH	93.00	0.00	0.00	93.00
50 A 000 000 712000 000 000 000	FOOD SERVICE FU INVESTMENTS	0.00	2,485,196.50	2,485,196.50	0.00
50 A 000 000 713200 000 000 000	FOOD SERVICE FU ACCOUNTS RECEIVABLE	0.00	81.75	0.00	81.75
50 A 000 000 714100 000 000 000	FOOD SERVICE FU Due From Other Funds	0.00	0.00	0.00	0.00
50 A 000 000 715500 000 000 000	FOOD SERVICE FU DUE FROM STATE GOVERNMENT	0.00	0.00	0.00	0.00
50 A 000 000 715600 000 000 000	FOOD SERVICE FU DUE FROM FEDERAL FUNDS	75,440.72	113,835.13	75,440.72	113,835.13
50 L 000 000 000000 000 000 000	FOOD SERVICE FU	0.00	0.00	0.00	0.00
50 L 000 000 811200 000 000 000	FOOD SERVICE FU ACCOUNTS PAYABLE	-94,101.94	1,200,431.44	1,120,002.05	-13,672.55
50 L 000 000 811558 000 000 000	FOOD SERVICE FU AP STAPLES	0.00	0.00	0.00	0.00
50 L 000 000 811610 000 000 000	FOOD SERVICE FU MEDICARE TAX	-371.92	371.92	316.52	-316.52
50 L 000 000 811611 000 000 000	FOOD SERVICE FU SOCIAL SECURITY TAX	-1,590.16	1,590.16	1,353.46	-1,353.46
50 L 000 000 811620 000 000 000	FOOD SERVICE FU RETIREMENT DEDUCTION	-1,627.25	1,627.25	1,465.73	-1,465.73
50 L 000 000 811630 000 000 000	FOOD SERVICE FU DENTAL PPO PLAN	0.00	0.00	0.00	0.00
50 L 000 000 811633 000 000 000	FOOD SERVICE FU DISABILITY INS DEDUCTION	0.00	0.00	0.00	0.00
50 L 000 000 811645 000 000 000	FOOD SERVICE FU LIFE INS - EMPLOYER CONTRIBUTI	0.00	0.00	0.00	0.00
50 L 000 000 811815 000 000 000	FOOD SERVICE FU NET EFT PAYABLE	0.00	1,276,589.72	1,276,589.72	0.00
50 L 000 000 811820 000 000 000	FOOD SERVICE FU VOUCHERS PAYABLE	-26,228.38	26,228.38	22,359.58	-22,359.58
50 L 000 000 812000 000 000 000	FOOD SERVICE FU Due To Other Funds	0.00	142.68	142.68	0.00
50 L 000 000 815000 000 000 000	FOOD SERVICE FU DEPOSITS PAYABLE-FAMILY BALANC	0.00	0.00	0.00	0.00
50 L 000 000 815100 000 000 000	FOOD SERVICE FU SELF FUNDED PREMIUM DEPOSITS	0.00	0.00	0.00	0.00
50 L 000 000 815300 000 000 000	FOOD SERVICE FU DUE TO STATE	-608.88	608.88	0.00	0.00
50 L 000 000 815900 000 000 000	FOOD SERVICE FU Other Deposits Payable	-137,297.44	0.00	0.00	-137,297.44
50 L 000 000 817101 000 000 000	FOOD SERVICE FU SECURITY PREMIUM PAYABLE	0.00	0.00	0.00	0.00
50 L 000 000 817150 000 000 000	FOOD SERVICE FU HRA PAYABLE	0.00	0.00	0.00	0.00
50 L 000 000 817200 000 000 000	FOOD SERVICE FU DENTAL-CLAIMS PAYABLE	0.00	0.00	0.00	0.00
50 Q 000 000 000000 000 000 000	FOOD SERVICE FU	0.00	0.00	0.00	0.00
50 Q 000 000 931000 000 000 000	FOOD SERVICE FU FUND BALANCE - RESERVED	0.00	284,065.63	306,136.63	-22,071.00
50 Q 000 000 932000 000 000 000	FOOD SERVICE FU FUND BALANCE - CASH FLOW	0.00	0.00	0.00	0.00
50 Q 000 000 936120 000 000 000	FOOD SERVICE FU CONT OBLIG-RESTRICTED FUND BAL	0.00	0.00	0.00	0.00
50 Q 000 000 936320 000 000 000	FOOD SERVICE FU DEBT SERVICE RETIREMENT	0.00	0.00	0.00	0.00
50 Q 000 000 936500 000 000 000	FOOD SERVICE FU FOOD SERVICE FUND BALANCE	-1,121,892.50	2,836,373.39	3,279,876.45	-1,565,395.56
50 Q 000 000 936900 000 000 000	FOOD SERVICE FU FUND BALANCE-RESTRICTED OTHER	0.00	0.00	0.00	0.00
50 Q 000 000 938900 000 000 000	FOOD SERVICE FU ASSIGNED FUND BALANCE	0.00	0.00	0.00	0.00
50 Q 000 000 939200 000 000 000	FOOD SERVICE FU WORKING CAPITAL (CASH FLOW)	0.00	0.00	0.00	0.00
50 Q 000 000 939900 000 000 000	FOOD SERVICE FU UNASSIGNED FUND BALANCE	0.00	0.00	0.00	0.00
50 - --- --- --- --- --- ---		0.00	12,205,125.95	12,205,125.95	0.00

Fd T Loc		Obj Func		Prj DeptJob		Fd T Loc Obj Fu		Account Level	Beginning	2020-21		2020-21	Ending
								Description	Balance	FYTD Debits	FYTD Credits	Balance	
80	A	000	000	711000	000	000	000	COMMUNITY SERVI CASH	72,018.30	987,169.10	1,120,599.81	-61,412.41	
80	A	000	000	711001	000	000	000	COMMUNITY SERVI COMM. SERV. MINIMUM BALANCE RQ	250.00	0.00	0.00	250.00	
80	A	000	000	711100	000	000	000	COMMUNITY SERVI PAYROLL CLEARANCE ACCOUNT	0.00	756,425.60	756,425.60	0.00	
80	A	000	000	711105	000	000	000	COMMUNITY SERVI A/P ACH CASH ACCOUNT INTERCITY	0.00	0.00	0.00	0.00	
80	A	000	000	711200	000	000	000	COMMUNITY SERVI PETTY CASH	1,030.00	0.00	0.00	1,030.00	
80	A	000	000	711300	000	000	000	COMMUNITY SERVI HOLDING ACCOUNT - CASH	0.00	0.00	0.00	0.00	
80	A	000	000	712000	000	000	000	COMMUNITY SERVI INVESTMENTS	0.00	0.00	0.00	0.00	
80	A	000	000	713100	000	000	000	COMMUNITY SERVI TAXES RECEIVABLE	0.00	250,000.00	250,000.00	0.00	
80	A	000	000	713200	000	000	000	COMMUNITY SERVI ACCOUNTS RECEIVABLE	74,709.64	115,684.79	74,709.64	115,684.79	
80	A	000	000	713205	000	000	000	COMMUNITY SERVI RECEIVABLES - UNCOLLECTED GHF	11,788.22	11,538.90	11,788.22	11,538.90	
80	A	000	000	714100	000	000	000	COMMUNITY SERVI Due From Other Funds	0.00	0.00	0.00	0.00	
80	L	000	000	000000	000	000	000	COMMUNITY SERVI	0.00	0.00	0.00	0.00	
80	L	000	000	811200	000	000	000	COMMUNITY SERVI ACCOUNTS PAYABLE	-8,840.61	283,327.13	306,856.45	-32,369.93	
80	L	000	000	811225	000	000	000	COMMUNITY SERVI CMTY ED CK ACCT PAYABLE	0.00	0.00	0.00	0.00	
80	L	000	000	811558	000	000	000	COMMUNITY SERVI AP STAPLES	0.00	0.00	0.00	0.00	
80	L	000	000	811610	000	000	000	COMMUNITY SERVI MEDICARE TAX	-403.50	403.50	668.04	-668.04	
80	L	000	000	811611	000	000	000	COMMUNITY SERVI SOCIAL SECURITY TAX	-1,725.33	1,725.33	2,856.70	-2,856.70	
80	L	000	000	811620	000	000	000	COMMUNITY SERVI RETIREMENT DEDUCTION	-1,286.41	1,286.41	1,472.88	-1,472.88	
80	L	000	000	811628	000	000	000	COMMUNITY SERVI HSA - EMPLOYER CONTRIBUTIONS	0.00	0.00	0.00	0.00	
80	L	000	000	811630	000	000	000	COMMUNITY SERVI DENTAL - PPO CONTRIBUTION	0.00	0.00	0.00	0.00	
80	L	000	000	811633	000	000	000	COMMUNITY SERVI DISABILITY INSURANCE	0.00	0.00	0.00	0.00	
80	L	000	000	811645	000	000	000	COMMUNITY SERVI LIFE INS - EMPLOYER CONTRIBUTI	0.00	0.00	0.00	0.00	
80	L	000	000	811815	000	000	000	COMMUNITY SERVI NET EFT PAYABLE	0.00	913,210.78	913,210.78	0.00	
80	L	000	000	811820	000	000	000	COMMUNITY SERVI VOUCHERS PAYABLE	-27,951.36	27,951.36	46,124.24	-46,124.24	
80	L	000	000	812000	000	000	000	COMMUNITY SERVI Due To Other Funds	0.00	0.00	0.00	0.00	
80	L	000	000	816900	000	000	000	COMMUNITY SERVI DEFER.REV.-SCHL.AGE CARE	-2,636.11	2,636.11	1,320.00	-1,320.00	
80	L	000	000	816901	000	000	000	COMMUNITY SERVI DEFERRED REV.-YOUTH ACTIV.FEES	-7,621.10	7,621.10	21,630.82	-21,630.82	
80	L	000	000	816902	000	000	000	COMMUNITY SERVI DEFER.REV.-ADULT & FAMILY FEES	0.00	0.00	1,039.20	-1,039.20	
80	L	000	000	816903	000	000	000	COMMUNITY SERVI DEFERRED REVENUE-VARIOUS CAMPS	-1,410.00	1,410.00	34,615.17	-34,615.17	
80	L	000	000	816904	000	000	000	COMMUNITY SERVI DEFERRED REVENUE PRESCHOOL FEE	0.00	0.00	0.00	0.00	
80	L	000	000	816905	000	000	000	COMMUNITY SERVI DEFERRED REVENUE-OTHER ICE USE	0.00	0.00	5,264.64	-5,264.64	
80	L	000	000	816906	000	000	000	COMMUNITY SERVI Deferred Revenue - Care Corner	0.00	0.00	0.00	0.00	
80	L	000	000	816907	000	000	000	COMMUNITY SERVI DEFERRED REVENUE-POOL ACTIVITY	0.00	0.00	0.00	0.00	
80	L	000	000	816908	000	000	000	COMMUNITY SERVI DEF.REV.-GFH BUILDING RENTAL	0.00	0.00	2,355.50	-2,355.50	
80	L	000	000	816909	000	000	000	COMMUNITY SERVI DEF.REV.- H.S. HOCKEY	0.00	0.00	900.00	-900.00	
80	L	000	000	816911	000	000	000	COMMUNITY SERVI DEF.REV.-MEMBERSHIPS	0.00	0.00	3,411.38	-3,411.38	
80	L	000	000	816913	000	000	000	COMMUNITY SERVI DEFERRED REVENUE-GHF CONCESSIO	0.00	0.00	2,799.38	-2,799.38	
80	L	000	000	817101	000	000	000	COMMUNITY SERVI SECURITY PREMIUM PAYABLE	0.00	0.00	0.00	0.00	
80	L	000	000	817200	000	000	000	COMMUNITY SERVI DENTAL CLAIMS PAYABLE	0.00	0.00	0.00	0.00	
80	Q	000	000	000000	000	000	000	COMMUNITY SERVI	0.00	0.00	0.00	0.00	

Fd T		Loc		Obj		Func		Prj		DeptJob		Account Level		Beginning	2020-21		2020-21		Ending
												Balance	FYTD Debits	FYTD Credits	Balance				
80	Q	000	000	931000	000	000	000	000	000	000	000	COMMUNITY SERVI	FUND BALANCE - RESERVED	0.00	325,055.42	325,055.42		0.00	
80	Q	000	000	931896	000	000	000	000	000	000	000	COMMUNITY SERVI	TOURNAMENT ACTIVITY	0.00	0.00	0.00		0.00	
80	Q	000	000	932000	000	000	000	000	000	000	000	COMMUNITY SERVI	FUND BALANCE - CASH FLOW	0.00	0.00	0.00		0.00	
80	Q	000	000	936120	000	000	000	000	000	000	000	COMMUNITY SERVI	CONT OBLIG-RESTRICTED FUND BAL	0.00	0.00	0.00		0.00	
80	Q	000	000	936320	000	000	000	000	000	000	000	COMMUNITY SERVI	DEBT SERVICE RETIREMENT	0.00	0.00	0.00		0.00	
80	Q	000	000	936500	000	000	000	000	000	000	000	COMMUNITY SERVI	FOOD SERVICE FUND BALANCE	0.00	0.00	0.00		0.00	
80	Q	000	000	936900	000	000	000	000	000	000	000	COMMUNITY SERVI	FUND BALANCE-RESTRICTED OTHER	-107,921.74	1,521,580.41	1,323,922.07		89,736.60	
80	Q	000	000	938900	000	000	000	000	000	000	000	COMMUNITY SERVI	ASSIGNED FUND BALANCE	0.00	0.00	0.00		0.00	
80	Q	000	000	939200	000	000	000	000	000	000	000	COMMUNITY SERVI	WORKING CAPITAL (CASH FLOW)	0.00	0.00	0.00		0.00	
80	Q	000	000	939900	000	000	000	000	000	000	000	COMMUNITY SERVI	UNASSIGNED FUND BALANCE	0.00	0.00	0.00		0.00	
80	-	---	---	-----	---	---	---	---	---	---	---			0.00	5,207,025.94	5,207,025.94		0.00	

Account Level		Beginning	2020-21	2020-21	Ending
Fd T Loc Obj Func	Prj DeptJob Fd T Loc Obj Fu Description	Balance	FYTD Debits	FYTD Credits	Balance
Grand Asset Totals		19,614,900.56	383,336,018.55	379,567,643.52	23,383,275.59
Grand Liability Totals		-8,202,109.82	155,125,682.99	155,273,570.62	-8,349,997.45
Grand Equity Totals		-11,412,790.74	396,296,000.54	399,916,487.94	-15,033,278.14
Grand Totals		0.00	934,757,702.08	934,757,702.08	0.00

Number of Accounts: 225

\*\*\*\*\* End of report \*\*\*\*\*

Account Level		Beginning	2021-22	2021-22	Ending
Fd T Loc Obj Func Prj DeptJob	Fd T Loc Obj Fu Description	Balance	FYTD Debits	FYTD Credits	Balance
10 A 000 000 711000 000 000 000	GENERAL FUND/CL Cash	3,345,358.65	2,649,911.03	2,094,986.40	3,900,283.28
10 A 000 000 711100 000 000 000	GENERAL FUND/PA Payroll Cash Clearance Account	0.00	1,598,324.19	2,034,062.13	-435,737.94
10 A 000 000 711105 000 000 000	GENERAL FUND/A/ A/P ACH Cash Clearing Account	0.00	0.00	0.00	0.00
10 A 000 000 711200 000 000 000	GENERAL FUND/PE PETTY CASH	980.00	0.00	0.00	980.00
10 A 000 000 712000 000 000 000	GENERAL FUND/IN INVESTMENTS	15,912,308.09	155,396.36	2,647,040.76	13,420,663.69
10 A 000 000 712999 000 000 000	GENERAL FUND/WI WISC INVESTMENT ACCOUNT, PMA	500,045.52	0.00	0.00	500,045.52
10 A 000 000 713100 000 000 000	GENERAL FUND/TA TAXES RECEIVABLE	7,071,831.85	0.00	0.00	7,071,831.85
10 A 000 000 713200 000 000 000	GENERAL FUND/AC ACCOUNTS RECEIVABLE	436.83	0.00	336.83	100.00
10 A 000 000 713207 000 000 000	GENERAL FUND/SC SCOREBOARDS RECEIVABLE	0.00	0.00	0.00	0.00
10 A 000 000 713210 000 000 000	GENERAL FUND/TR TRACK RENOVATION PROJECT	0.00	0.00	0.00	0.00
10 A 000 000 714100 000 000 000	GENERAL FUND/DU Due From Other Funds	0.00	0.00	0.00	0.00
10 A 000 000 715100 000 000 000	GENERAL FUND/DU DUE FROM LOCAL GOVERNMENTS	0.00	0.00	0.00	0.00
10 A 000 000 715200 000 000 000	GENERAL FUND/OT OTHER WI DISTRICTS	7,450.20	0.00	0.00	7,450.20
10 A 000 000 715500 000 000 000	GENERAL FUND/DU DUE FROM STATE GOVERNMENT	693,828.00	0.00	0.00	693,828.00
10 A 000 000 715600 000 000 000	GENERAL FUND/DU DUE FROM FED GOVERNMENT	2,125.00	0.00	2,125.00	0.00
10 A 000 000 717000 000 000 000	GENERAL FUND/PR PREPAID EXPENSE	258,380.01	8,035.51	0.00	266,415.52
10 A 000 000 717001 000 000 000	GENERAL FUND/PR PREPAID EXPENSE	0.00	0.00	0.00	0.00
10 A 000 000 751000 000 000 000	GENERAL FUND/FI FIXED ASSETS-SITES	0.00	0.00	0.00	0.00
10 A 000 000 753000 000 000 000	GENERAL FUND/FI FIXED ASSETS-BUILDINGS	0.00	0.00	0.00	0.00
10 A 000 000 754000 000 000 000	GENERAL FUND/FI FIXED ASSETS-EQUIPMENT	0.00	0.00	0.00	0.00
10 A 000 000 754100 000 000 000	GENERAL FUND/EQ FIXED ASSETS-ACCUM DEPRECIATN	0.00	0.00	0.00	0.00
10 L 000 000 000000 000 000 000	GENERAL FUND/N/	0.00	0.00	0.00	0.00
10 L 000 000 811100 000 000 000	GENERAL FUND/TE TEMPORARY NOTES PAYABLE	0.00	0.00	0.00	0.00
10 L 000 000 811200 000 000 000	GENERAL FUND/AC ACCOUNTS PAYABLE	-544,425.20	737,629.07	193,260.12	-56.25
10 L 000 000 811555 000 000 000	GENERAL FUND/AP AP P-CARD	0.00	0.00	0.00	0.00
10 L 000 000 811558 000 000 000	GENERAL FUND/AP AP STAPLES	0.00	0.00	0.00	0.00
10 L 000 000 811610 000 000 000	GENERAL FUND/ME MEDICARE TAX	-53,654.16	83,490.25	70,724.22	-40,888.13
10 L 000 000 811611 000 000 000	GENERAL FUND/FI SOCIAL SECURITY TAX	-229,415.26	356,987.85	302,404.60	-174,832.01
10 L 000 000 811612 000 000 000	GENERAL FUND/FE FEDERAL INCOME TAX	0.00	103,542.33	180,276.08	-76,733.75
10 L 000 000 811613 000 000 000	GENERAL FUND/ST STATE INCOME TAX	-84,371.23	146,632.46	109,573.53	-47,312.30
10 L 000 000 811620 000 000 000	GENERAL FUND/RE RETIREMENT DEDUCTION	-718,512.05	194,419.17	326,271.74	-850,364.62
10 L 000 000 811622 000 000 000	GENERAL FUND/HD HDHP - 4K / 8K	0.00	0.00	0.00	0.00
10 L 000 000 811624 000 000 000	GENERAL FUND/HD HDHP - 40 PLAN	0.00	0.00	0.00	0.00
10 L 000 000 811626 000 000 000	GENERAL FUND/HS HSA - EMPLOYEE DEDUCTIONS	0.00	0.00	0.00	0.00
10 L 000 000 811628 000 000 000	GENERAL FUND/HS HSA - EMPLOYER CONTRIBUTIONS	0.00	0.00	0.00	0.00
10 L 000 000 811630 000 000 000	GENERAL FUND/DE DENTAL - PPO CONTRIBUTIONS	0.00	0.00	0.00	0.00
10 L 000 000 811631 000 000 000	GENERAL FUND/HE HEALTH INSURANCE DEDUCT	0.00	0.00	0.00	0.00
10 L 000 000 811632 000 000 000	GENERAL FUND/DE DENTAL INSURANCE DEDUCT	0.00	0.00	0.00	0.00
10 L 000 000 811633 000 000 000	GENERAL FUND/DI DISABILITY INS DEDUCTION	-10,241.42	8,408.25	8,307.23	-10,140.40
10 L 000 000 811634 000 000 000	GENERAL FUND/SP SPOUSE/DEP'T LIFE INSURANCE	-1,997.45	0.00	704.49	-2,701.94

Fd T Loc		Obj Func		Prj DeptJob		Fd T Loc Obj Fu		Account Level	Beginning	2021-22		Ending	
								Description	Balance	FYTD Debits	FYTD Credits	Balance	
10	L	000	000	811635	000	000	000	GENERAL FUND/DE	DEPENDENT CARE - CHPT125	-1,817.99	3,491.85	8,220.02	-6,546.16
10	L	000	000	811636	000	000	000	GENERAL FUND/DE	DENTAL-PPO CHAPTER 125	0.00	0.00	0.00	0.00
10	L	000	000	811637	000	000	000	GENERAL FUND/HE	HEALTH-CHAPTER 125	0.00	0.00	0.00	0.00
10	L	000	000	811638	000	000	000	GENERAL FUND/DE	DENTAL-CHAPTER 125	0.00	0.00	0.00	0.00
10	L	000	000	811639	000	000	000	GENERAL FUND/AD	ADDITIONAL LIFE INSURANCE	-877.43	0.00	5,932.89	-6,810.32
10	L	000	000	811640	000	000	000	GENERAL FUND/UN	UNITED WAY	0.00	642.23	1,143.52	-501.29
10	L	000	000	811641	000	000	000	GENERAL FUND/OT	OTHER MEDICAL - CHPT 125	0.00	0.00	0.00	0.00
10	L	000	000	811642	000	000	000	GENERAL FUND/EB	EBC - FLEX CLAIMS TAIL	0.00	0.00	0.00	0.00
10	L	000	000	811643	000	000	000	GENERAL FUND/HE	HEALTH INS. - SELF PAY - COBRA	0.00	915.76	13,234.45	-12,318.69
10	L	000	000	811644	000	000	000	GENERAL FUND/DE	DENTAL INS. - SELF PAY - COBRA	0.00	0.00	1,393.70	-1,393.70
10	L	000	000	811645	000	000	000	GENERAL FUND/LI	LIFE INS - EMPLOYER CONTRIBUTI	-20,417.77	4,930.17	5,700.92	-21,188.52
10	L	000	000	811647	000	000	000	GENERAL FUND/LI	LIMITED FLEX PLAN-CHAPTER 125	-1,371.07	0.00	0.00	-1,371.07
10	L	000	000	811648	000	000	000	GENERAL FUND/SU	SUPPLEMENTAL LIFE INSURANCE	-2,878.89	0.00	2,828.68	-5,707.57
10	L	000	000	811650	000	000	000	GENERAL FUND/UN	UNION DUES DEDUCTION	0.00	0.00	0.00	0.00
10	L	000	000	811652	000	000	000	GENERAL FUND/GR	GREENHECK FIELDHOUSE MEMBERSHP	0.00	26.05	26.05	0.00
10	L	000	000	811655	000	000	000	GENERAL FUND/V	V VISION PLAN (DELTA)	63.14	3,319.70	2,325.04	1,057.80
10	L	000	000	811656	000	000	000	GENERAL FUND/V	V SHORT TERM DISABILITY	7,478.79	0.00	4,280.87	3,197.92
10	L	000	000	811665	000	000	000	GENERAL FUND/RO	ROTH 403(B)	0.00	3,269.25	5,538.50	-2,269.25
10	L	000	000	811670	000	000	000	GENERAL FUND/TS	TSA'S	0.00	37,496.91	63,671.06	-26,174.15
10	L	000	000	811673	000	000	000	GENERAL FUND/RE	RETIREE HEALTH	0.00	0.00	0.00	0.00
10	L	000	000	811674	000	000	000	GENERAL FUND/RE	RETIREE DENTAL	0.00	0.00	0.00	0.00
10	L	000	000	811675	000	000	000	GENERAL FUND/RE	RETIREE LIFE	0.00	0.00	0.00	0.00
10	L	000	000	811697	000	000	000	GENERAL FUND/CH	CHAMBER GIFT CERTIFICATES	0.00	0.00	0.00	0.00
10	L	000	000	811699	000	000	000	GENERAL FUND/MI	MISCELLANEOUS DEDUCTION	0.00	1,418.48	2,536.58	-1,118.10
10	L	000	000	811700	000	000	000	GENERAL FUND/IN	INTEREST PAYABLE	0.00	0.00	0.00	0.00
10	L	000	000	811810	000	000	000	GENERAL FUND/NE	NET PAYROLL PAYABLE (CHECKS)	0.00	0.00	0.00	0.00
10	L	000	000	811815	000	000	000	GENERAL FUND/NE	NET EFT PAYABLE	0.00	9,838,550.04	9,838,550.04	0.00
10	L	000	000	811820	000	000	000	GENERAL FUND/VO	VOUCHERS PAYABLE	-3,719,974.79	2,904,961.50	0.00	-815,013.29
10	L	000	000	812000	000	000	000	GENERAL FUND/DU	Due To Other Funds	0.00	0.00	0.00	0.00
10	L	000	000	815100	000	000	000	GENERAL FUND/SE	SELF FUNDED PREMIUM DEPOSITS	0.00	0.00	0.00	0.00
10	L	000	000	815901	000	000	000	GENERAL FUND/OP	OPEB 73	0.00	0.00	0.00	0.00
10	L	000	000	816000	000	000	000	GENERAL FUND/DE	DEFERRED REVENUES	0.00	0.00	0.00	0.00
10	L	000	000	816200	000	000	000	GENERAL FUND/DE	DEFERRED REVENUE STATE AID	0.00	0.00	0.00	0.00
10	L	000	000	816903	000	000	000	GENERAL FUND/DE	DEFERRED REVENUE-VARIOUS CAMPS	0.00	0.00	0.00	0.00
10	L	000	000	816905	000	000	000	GENERAL FUND/DE	DEFERRED REVENUE-MISC. ICE USE	0.00	0.00	0.00	0.00
10	L	000	000	816909	000	000	000	GENERAL FUND/DE	DEFERRED REVENUE H.S. HOCKEY	0.00	0.00	0.00	0.00
10	L	000	000	816910	000	000	000	GENERAL FUND/DE	DEF. REV. - IN TECH	0.00	0.00	0.00	0.00
10	L	000	000	816999	000	000	000	GENERAL FUND/OT	DEFERRED REVENUE- OTHER GRANTS	0.00	0.00	0.00	0.00
10	L	000	000	817100	000	000	000	GENERAL FUND/HE	HEALTH-CLAIMS PAYABLE	0.00	0.00	0.00	0.00
10	L	000	000	817101	000	000	000	GENERAL FUND/SE	SECURITY PREMIUM PAYABLE	-1,246,116.08	652,799.78	636,524.25	-1,229,840.55

Account Level		Beginning	2021-22	2021-22	Ending
Fd T Loc Obj Func Prj DeptJob	Fd T Loc Obj Fu Description	Balance	FYTD Debits	FYTD Credits	Balance
10 L 000 000 817150 000 000 000	GENERAL FUND/HR HRA PAYABLE	0.00	0.00	0.00	0.00
10 L 000 000 817200 000 000 000	GENERAL FUND/DE DENTAL-CLAIMS PAYABLE	-302,535.66	86,898.26	60,343.83	-275,981.23
10 L 000 000 819107 000 000 000	GENERAL FUND/CO CONF ROOM A - ED IMPROVEMENT	0.00	0.00	0.00	0.00
10 L 000 000 842300 000 000 000	GENERAL FUND/LO LONG TERM BONDS PAYABLE	0.00	0.00	0.00	0.00
10 L 000 000 842350 000 000 000	GENERAL FUND/38 38 FUND TAXABLE BONDS	0.00	0.00	0.00	0.00
10 Q 000 000 000000 000 000 000	GENERAL FUND/N/	0.00	0.00	0.00	0.00
10 Q 000 000 911000 000 000 000	GENERAL FUND/FI FIXED ASSETS - L.T.D.	0.00	0.00	0.00	0.00
10 Q 000 000 912000 000 000 000	GENERAL FUND/FI FIXED ASSETS - TAX LEVY	0.00	0.00	0.00	0.00
10 Q 000 000 914000 000 000 000	GENERAL FUND/FI FIXED ASSETS-ACCUM DEPRECIATIO	0.00	0.00	0.00	0.00
10 Q 000 000 916000 000 000 000	GENERAL FUND/FI FIXED ASSETS - DONATIONS	0.00	0.00	0.00	0.00
10 Q 000 000 931000 000 000 000	GENERAL FUND/FU FUND BALANCE-RESERVED	-159,276.19	129,837.82	1,000,054.24	-1,029,492.61
10 Q 000 000 931700 000 000 000	GENERAL FUND/FU FUND BALANCE - L.T.D.	0.00	0.00	0.00	0.00
10 Q 000 000 932000 000 000 000	GENERAL FUND/FU FUND BALANCE - CASH FLOW	0.00	0.00	0.00	0.00
10 Q 000 000 936120 000 000 000	GENERAL FUND/Co CONT OBLIG-RESTRICTED FUND BAL	0.00	0.00	0.00	0.00
10 Q 000 000 936130 000 000 000	GENERAL FUND/UN UNSPENT COMMON SCHOOL LIBRARY	-9,975.66	137,428.76	56,519.33	70,933.77
10 Q 000 000 936320 000 000 000	GENERAL FUND/De DEBT SERVICE RETIREMENT	0.00	0.00	0.00	0.00
10 Q 000 000 936500 000 000 000	GENERAL FUND/Fo FOOD SERVICE FUND BALANCE	0.00	0.00	0.00	0.00
10 Q 000 000 936900 000 000 000	GENERAL FUND/FD FUND BALANCE-RESTRICTED OTHER	0.00	0.00	0.00	0.00
10 Q 000 000 938900 000 000 000	GENERAL FUND/As ASSIGNED FUND BALANCE	0.00	0.00	0.00	0.00
10 Q 000 000 939200 000 000 000	GENERAL FUND/CA WORKING CAPITAL (CASH FLOW)	-20,692,427.78	3,942,643.04	4,112,508.97	-20,862,293.71
10 Q 000 000 939900 000 000 000	GENERAL FUND/Un UNASSIGNED FUND BALANCE	0.00	0.00	0.00	0.00
10 - - - - -		0.00	23,791,406.07	23,791,406.07	0.00

Fd T Loc		Obj Func		Prj DeptJob		Fd T Loc Obj Fu		Account Level	Beginning	2021-22		Ending
								Description	Balance	FYTD Debits	FYTD Credits	Balance
27	A	000	000	711000	000	000	000	SPECIAL EDUCATI CASH	-6,265,724.32	25,233.64	351,712.16	-6,592,202.84
27	A	000	000	711100	000	000	000	SPECIAL EDUCATI PAYROLL CLEARANCE ACCOUNT	0.00	289,350.64	551,685.67	-262,335.03
27	A	000	000	711105	000	000	000	SPECIAL EDUCATI A/P ACH CASH ACCOUNT INTERCITY	0.00	0.00	0.00	0.00
27	A	000	000	712000	000	000	000	SPECIAL EDUCATI INVESTMENTS	0.00	0.00	0.00	0.00
27	A	000	000	713200	000	000	000	SPECIAL EDUCATI ACCOUNTS RECEIVABLE	0.00	0.00	0.00	0.00
27	A	000	000	714100	000	000	000	SPECIAL EDUCATI Due From Other Funds	0.00	0.00	0.00	0.00
27	A	000	000	715420	000	000	000	SPECIAL EDUCATI DUE FROM CESA	0.00	0.00	0.00	0.00
27	A	000	000	715500	000	000	000	SPECIAL EDUCATI DUE FROM STATE GOVERNMENT	0.00	0.00	0.00	0.00
27	A	000	000	715600	000	000	000	SPECIAL EDUCATI DUE FROM FED GOVERNMENT	25,232.64	0.00	25,232.64	0.00
27	L	000	000	000000	000	000	000	SPECIAL EDUCATI	0.00	0.00	0.00	0.00
27	L	000	000	811200	000	000	000	SPECIAL EDUCATI ACCOUNTS PAYABLE	-50,812.48	50,812.48	0.00	0.00
27	L	000	000	811558	000	000	000	SPECIAL EDUCATI AP STAPLES	0.00	0.00	0.00	0.00
27	L	000	000	811610	000	000	000	SPECIAL EDUCATI MEDICARE TAX	-10,147.07	7,871.71	0.00	-2,275.36
27	L	000	000	811611	000	000	000	SPECIAL EDUCATI SOCIAL SECURITY TAX	-43,387.32	33,658.16	0.00	-9,729.16
27	L	000	000	811620	000	000	000	SPECIAL EDUCATI RETIREMENT DEDUCTION	-47,919.71	37,175.52	0.00	-10,744.19
27	L	000	000	811628	000	000	000	SPECIAL EDUCATI HSA - EMPLOYER CONTRIBUTIONS	0.00	0.00	0.00	0.00
27	L	000	000	811630	000	000	000	SPECIAL EDUCATI DENTAL - PPO CONTRIBUTION	0.00	0.00	0.00	0.00
27	L	000	000	811633	000	000	000	SPECIAL EDUCATI DISABILITY INS DEDUCTION	-2,387.45	1,840.77	0.00	-546.68
27	L	000	000	811645	000	000	000	SPECIAL EDUCATI LIFE INS - EMPLOYER CONTRIBUTI	-1,171.37	899.19	0.00	-272.18
27	L	000	000	811815	000	000	000	SPECIAL EDUCATI NET EFT PAYABLE	0.00	1,904,185.62	1,904,185.62	0.00
27	L	000	000	811820	000	000	000	SPECIAL EDUCATI VOUCHERS PAYABLE	-709,923.96	550,750.73	0.00	-159,173.23
27	L	000	000	812000	000	000	000	SPECIAL EDUCATI Due To Other Funds	0.00	0.00	0.00	0.00
27	L	000	000	815100	000	000	000	SPECIAL EDUCATI SELF FUNDED PREMIUM DEPOSITS	0.00	0.00	0.00	0.00
27	L	000	000	817101	000	000	000	SPECIAL EDUCATI SECURITY PREMIUM PAYABLE	-202,754.97	155,000.32	0.00	-47,754.65
27	L	000	000	817150	000	000	000	SPECIAL EDUCATI HRA PAYABLE	0.00	0.00	0.00	0.00
27	L	000	000	817200	000	000	000	SPECIAL EDUCATI DENTAL - CLAIMS PAYABLE	-17,135.44	13,114.86	0.00	-4,020.58
27	Q	000	000	000000	000	000	000	SPECIAL EDUCATI	0.00	0.00	0.00	0.00
27	Q	000	000	931000	000	000	000	SPECIAL EDUCATI FUND BALANCE - RESERVED	0.00	0.00	32,346.02	-32,346.02
27	Q	000	000	932000	000	000	000	SPECIAL EDUCATI FUND BALANCE - CASH FLOW	0.00	0.00	0.00	0.00
27	Q	000	000	936120	000	000	000	SPECIAL EDUCATI CONT OBLIG-RESTRICTED FUND BAL	0.00	0.00	0.00	0.00
27	Q	000	000	936320	000	000	000	SPECIAL EDUCATI DEBT SERVICE RETIREMENT	0.00	0.00	0.00	0.00
27	Q	000	000	936500	000	000	000	SPECIAL EDUCATI FOOD SERVICE FUND BALANCE	0.00	0.00	0.00	0.00
27	Q	000	000	936900	000	000	000	SPECIAL EDUCATI FUND BALANCE-RESTRICTED OTHER	0.00	0.00	0.00	0.00
27	Q	000	000	938900	000	000	000	SPECIAL EDUCATI ASSIGNED FUND BALANCE	0.00	0.00	0.00	0.00
27	Q	000	000	939200	000	000	000	SPECIAL EDUCATI WORKING CAPITAL (CASH FLOW)	0.00	0.00	0.00	0.00
27	Q	000	000	939900	000	000	000	SPECIAL EDUCATI UNASSIGNED FUND BALANCE	7,326,131.45	597,018.69	801,750.22	7,121,399.92
27	-	-	-	-	-	-	-		0.00	3,666,912.33	3,666,912.33	0.00

Account Level		Beginning	2021-22	2021-22	Ending
Fd T Loc Obj Func Prj DeptJob	Fd T Loc Obj Fu Description	Balance	FYTD Debits	FYTD Credits	Balance
50 A 000 000 711000 000 000 000	FOOD SERVICE FU CASH	1,649,921.96	81.75	34,458.14	1,615,545.57
50 A 000 000 711100 000 000 000	FOOD SERVICE FU PAYROLL CLEARANCE ACCOUNT	0.00	20,785.59	20,785.59	0.00
50 A 000 000 711105 000 000 000	FOOD SERVICE FU A/P ACH CASH ACCOUNT INTERCITY	0.00	0.00	0.00	0.00
50 A 000 000 711200 000 000 000	FOOD SERVICE FU PETTY CASH	93.00	0.00	0.00	93.00
50 A 000 000 712000 000 000 000	FOOD SERVICE FU INVESTMENTS	0.00	0.00	0.00	0.00
50 A 000 000 713200 000 000 000	FOOD SERVICE FU ACCOUNTS RECEIVABLE	81.75	0.00	81.75	0.00
50 A 000 000 714100 000 000 000	FOOD SERVICE FU Due From Other Funds	0.00	0.00	0.00	0.00
50 A 000 000 715500 000 000 000	FOOD SERVICE FU DUE FROM STATE GOVERNMENT	0.00	0.00	0.00	0.00
50 A 000 000 715600 000 000 000	FOOD SERVICE FU DUE FROM FEDERAL FUNDS	113,835.13	0.00	0.00	113,835.13
50 L 000 000 000000 000 000 000	FOOD SERVICE FU	0.00	0.00	0.00	0.00
50 L 000 000 811200 000 000 000	FOOD SERVICE FU ACCOUNTS PAYABLE	-13,672.55	13,672.55	0.00	0.00
50 L 000 000 811558 000 000 000	FOOD SERVICE FU AP STAPLES	0.00	0.00	0.00	0.00
50 L 000 000 811610 000 000 000	FOOD SERVICE FU MEDICARE TAX	-316.52	316.52	0.00	0.00
50 L 000 000 811611 000 000 000	FOOD SERVICE FU SOCIAL SECURITY TAX	-1,353.46	1,353.46	0.00	0.00
50 L 000 000 811620 000 000 000	FOOD SERVICE FU RETIREMENT DEDUCTION	-1,465.73	1,465.73	0.00	0.00
50 L 000 000 811630 000 000 000	FOOD SERVICE FU DENTAL PPO PLAN	0.00	0.00	0.00	0.00
50 L 000 000 811633 000 000 000	FOOD SERVICE FU DISABILITY INS DEDUCTION	0.00	0.00	0.00	0.00
50 L 000 000 811645 000 000 000	FOOD SERVICE FU LIFE INS - EMPLOYER CONTRIBUTI	0.00	0.00	0.00	0.00
50 L 000 000 811815 000 000 000	FOOD SERVICE FU NET EFT PAYABLE	0.00	68,640.46	68,640.46	0.00
50 L 000 000 811820 000 000 000	FOOD SERVICE FU VOUCHERS PAYABLE	-22,359.58	22,359.58	0.00	0.00
50 L 000 000 812000 000 000 000	FOOD SERVICE FU Due To Other Funds	0.00	0.00	0.00	0.00
50 L 000 000 815000 000 000 000	FOOD SERVICE FU DEPOSITS PAYABLE-FAMILY BALANC	0.00	0.00	0.00	0.00
50 L 000 000 815100 000 000 000	FOOD SERVICE FU SELF FUNDED PREMIUM DEPOSITS	0.00	0.00	0.00	0.00
50 L 000 000 815300 000 000 000	FOOD SERVICE FU DUE TO STATE	0.00	0.00	0.00	0.00
50 L 000 000 815900 000 000 000	FOOD SERVICE FU Other Deposits Payable	-137,297.44	0.00	0.00	-137,297.44
50 L 000 000 817101 000 000 000	FOOD SERVICE FU SECURITY PREMIUM PAYABLE	0.00	0.00	0.00	0.00
50 L 000 000 817150 000 000 000	FOOD SERVICE FU HRA PAYABLE	0.00	0.00	0.00	0.00
50 L 000 000 817200 000 000 000	FOOD SERVICE FU DENTAL-CLAIMS PAYABLE	0.00	0.00	0.00	0.00
50 Q 000 000 000000 000 000 000	FOOD SERVICE FU	0.00	0.00	0.00	0.00
50 Q 000 000 931000 000 000 000	FOOD SERVICE FU FUND BALANCE - RESERVED	-22,071.00	0.00	0.00	-22,071.00
50 Q 000 000 932000 000 000 000	FOOD SERVICE FU FUND BALANCE - CASH FLOW	0.00	0.00	0.00	0.00
50 Q 000 000 936120 000 000 000	FOOD SERVICE FU CONT OBLIG-RESTRICTED FUND BAL	0.00	0.00	0.00	0.00
50 Q 000 000 936320 000 000 000	FOOD SERVICE FU DEBT SERVICE RETIREMENT	0.00	0.00	0.00	0.00
50 Q 000 000 936500 000 000 000	FOOD SERVICE FU FOOD SERVICE FUND BALANCE	-1,565,395.56	20,785.59	25,495.29	-1,570,105.26
50 Q 000 000 936900 000 000 000	FOOD SERVICE FU FUND BALANCE-RESTRICTED OTHER	0.00	0.00	0.00	0.00
50 Q 000 000 938900 000 000 000	FOOD SERVICE FU ASSIGNED FUND BALANCE	0.00	0.00	0.00	0.00
50 Q 000 000 939200 000 000 000	FOOD SERVICE FU WORKING CAPITAL (CASH FLOW)	0.00	0.00	0.00	0.00
50 Q 000 000 939900 000 000 000	FOOD SERVICE FU UNASSIGNED FUND BALANCE	0.00	0.00	0.00	0.00
50 - - - - -		0.00	149,461.23	149,461.23	0.00

Account Level		Beginning	2021-22	2021-22	Ending
Fd T Loc Obj Func Prj DeptJob	Fd T Loc Obj Fu Description	Balance	FYTD Debits	FYTD Credits	Balance
80 A 000 000 711000 000 000 000	COMMUNITY SERVI CASH	-61,412.41	132,373.90	71,117.65	-156.16
80 A 000 000 711001 000 000 000	COMMUNITY SERVI COMM. SERV. MINIMUM BALANCE RQ	250.00	0.00	0.00	250.00
80 A 000 000 711100 000 000 000	COMMUNITY SERVI PAYROLL CLEARANCE ACCOUNT	0.00	38,719.82	38,719.82	0.00
80 A 000 000 711105 000 000 000	COMMUNITY SERVI A/P ACH CASH ACCOUNT INTERCITY	0.00	0.00	0.00	0.00
80 A 000 000 711200 000 000 000	COMMUNITY SERVI PETTY CASH	1,030.00	0.00	0.00	1,030.00
80 A 000 000 711300 000 000 000	COMMUNITY SERVI HOLDING ACCOUNT - CASH	0.00	0.00	0.00	0.00
80 A 000 000 712000 000 000 000	COMMUNITY SERVI INVESTMENTS	0.00	0.00	0.00	0.00
80 A 000 000 713100 000 000 000	COMMUNITY SERVI TAXES RECEIVABLE	0.00	0.00	0.00	0.00
80 A 000 000 713200 000 000 000	COMMUNITY SERVI ACCOUNTS RECEIVABLE	115,684.79	0.00	115,684.79	0.00
80 A 000 000 713205 000 000 000	COMMUNITY SERVI RECEIVABLES - UNCOLLECTED GHF	11,538.90	0.00	6,551.90	4,987.00
80 A 000 000 714100 000 000 000	COMMUNITY SERVI Due From Other Funds	0.00	0.00	0.00	0.00
80 L 000 000 000000 000 000 000	COMMUNITY SERVI	0.00	0.00	0.00	0.00
80 L 000 000 811200 000 000 000	COMMUNITY SERVI ACCOUNTS PAYABLE	-32,369.93	32,397.83	27.90	0.00
80 L 000 000 811225 000 000 000	COMMUNITY SERVI CMTY ED CK ACCT PAYABLE	0.00	0.00	0.00	0.00
80 L 000 000 811558 000 000 000	COMMUNITY SERVI AP STAPLES	0.00	0.00	0.00	0.00
80 L 000 000 811610 000 000 000	COMMUNITY SERVI MEDICARE TAX	-668.04	668.04	0.00	0.00
80 L 000 000 811611 000 000 000	COMMUNITY SERVI SOCIAL SECURITY TAX	-2,856.70	2,856.70	0.00	0.00
80 L 000 000 811620 000 000 000	COMMUNITY SERVI RETIREMENT DEDUCTION	-1,472.88	1,472.88	0.00	0.00
80 L 000 000 811628 000 000 000	COMMUNITY SERVI HSA - EMPLOYER CONTRIBUTIONS	0.00	0.00	0.00	0.00
80 L 000 000 811630 000 000 000	COMMUNITY SERVI DENTAL - PPO CONTRIBUTION	0.00	0.00	0.00	0.00
80 L 000 000 811633 000 000 000	COMMUNITY SERVI DISABILITY INSURANCE	0.00	0.00	0.00	0.00
80 L 000 000 811645 000 000 000	COMMUNITY SERVI LIFE INS - EMPLOYER CONTRIBUTI	0.00	0.00	0.00	0.00
80 L 000 000 811815 000 000 000	COMMUNITY SERVI NET EFT PAYABLE	0.00	135,965.92	135,965.92	0.00
80 L 000 000 811820 000 000 000	COMMUNITY SERVI VOUCHERS PAYABLE	-46,124.24	46,124.24	0.00	0.00
80 L 000 000 812000 000 000 000	COMMUNITY SERVI Due To Other Funds	0.00	0.00	0.00	0.00
80 L 000 000 816900 000 000 000	COMMUNITY SERVI DEFER.REV.-SCHL.AGE CARE	-1,320.00	0.00	0.00	-1,320.00
80 L 000 000 816901 000 000 000	COMMUNITY SERVI DEFERRED REV.-YOUTH ACTIV.FEES	-21,630.82	0.00	0.00	-21,630.82
80 L 000 000 816902 000 000 000	COMMUNITY SERVI DEFER.REV.-ADULT & FAMILY FEES	-1,039.20	0.00	0.00	-1,039.20
80 L 000 000 816903 000 000 000	COMMUNITY SERVI DEFERRED REVENUE-VARIOUS CAMPS	-34,615.17	0.00	0.00	-34,615.17
80 L 000 000 816904 000 000 000	COMMUNITY SERVI DEFERRED REVENUE PRESCHOOL FEE	0.00	0.00	0.00	0.00
80 L 000 000 816905 000 000 000	COMMUNITY SERVI DEFERRED REVENUE-OTHER ICE USE	-5,264.64	0.00	0.00	-5,264.64
80 L 000 000 816906 000 000 000	COMMUNITY SERVI Deferred Revenue - Care Corner	0.00	0.00	0.00	0.00
80 L 000 000 816907 000 000 000	COMMUNITY SERVI DEFERRED REVENUE-POOL ACTIVITY	0.00	0.00	0.00	0.00
80 L 000 000 816908 000 000 000	COMMUNITY SERVI DEF.REV.-GFH BUILDING RENTAL	-2,355.50	0.00	0.00	-2,355.50
80 L 000 000 816909 000 000 000	COMMUNITY SERVI DEF.REV.- H.S. HOCKEY	-900.00	0.00	0.00	-900.00
80 L 000 000 816911 000 000 000	COMMUNITY SERVI DEF.REV.-MEMBERSHIPS	-3,411.38	0.00	0.00	-3,411.38
80 L 000 000 816913 000 000 000	COMMUNITY SERVI DEFERRED REVENUE-GHF CONCESSIO	-2,799.38	0.00	0.00	-2,799.38
80 L 000 000 817101 000 000 000	COMMUNITY SERVI SECURITY PREMIUM PAYABLE	0.00	0.00	0.00	0.00
80 L 000 000 817200 000 000 000	COMMUNITY SERVI DENTAL CLAIMS PAYABLE	0.00	0.00	0.00	0.00
80 Q 000 000 000000 000 000 000	COMMUNITY SERVI	0.00	0.00	0.00	0.00

Account Level		Beginning	2021-22	2021-22	Ending
Fd T Loc Obj Func Prj DeptJob	Fd T Loc Obj Fu Description	Balance	FYTD Debits	FYTD Credits	Balance
80 Q 000 000 931000 000 000 000	COMMUNITY SERVI FUND BALANCE - RESERVED	0.00	0.00	0.00	0.00
80 Q 000 000 931896 000 000 000	COMMUNITY SERVI TOURNAMENT ACTIVITY	0.00	0.00	0.00	0.00
80 Q 000 000 932000 000 000 000	COMMUNITY SERVI FUND BALANCE - CASH FLOW	0.00	0.00	0.00	0.00
80 Q 000 000 936120 000 000 000	COMMUNITY SERVI CONT OBLIG-RESTRICTED FUND BAL	0.00	0.00	0.00	0.00
80 Q 000 000 936320 000 000 000	COMMUNITY SERVI DEBT SERVICE RETIREMENT	0.00	0.00	0.00	0.00
80 Q 000 000 936500 000 000 000	COMMUNITY SERVI FOOD SERVICE FUND BALANCE	0.00	0.00	0.00	0.00
80 Q 000 000 936900 000 000 000	COMMUNITY SERVI FUND BALANCE-RESTRICTED OTHER	89,736.60	38,747.72	61,259.07	67,225.25
80 Q 000 000 938900 000 000 000	COMMUNITY SERVI ASSIGNED FUND BALANCE	0.00	0.00	0.00	0.00
80 Q 000 000 939200 000 000 000	COMMUNITY SERVI WORKING CAPITAL (CASH FLOW)	0.00	0.00	0.00	0.00
80 Q 000 000 939900 000 000 000	COMMUNITY SERVI UNASSIGNED FUND BALANCE	0.00	0.00	0.00	0.00
80 - - - - -		0.00	429,327.05	429,327.05	0.00

Account Level		Beginning	2021-22	2021-22	Ending
Fd T Loc Obj Func	Prj DeptJob Fd T Loc Obj Fu Description	Balance	FYTD Debits	FYTD Credits	Balance
Grand Asset Totals		23,383,275.59	4,918,212.43	7,994,581.23	20,306,906.79
Grand Liability Totals		-8,349,997.45	18,252,432.63	13,952,592.31	-4,050,157.13
Grand Equity Totals		-15,033,278.14	4,866,461.62	6,089,933.14	-16,256,749.66
Grand Totals		0.00	28,037,106.68	28,037,106.68	0.00

Number of Accounts: 225

\*\*\*\*\* End of report \*\*\*\*\*



Book	Policy Manual
Section	Second Reading by Board
Title	DELETE - EDUCATIONAL OUTCOME GOALS AND EXPECTATIONS
Code	po2131
Status	Second Reading
Adopted	May 25, 2016
Last Revised	October 24, 2018

### 2131 - **EDUCATIONAL OUTCOME GOALS AND EXPECTATIONS**

The School Board has adopted the following goals for 2014-2019. These goals are brought to the attention of the community, the administrative staff, the teaching faculty, and all other employees to enable them to be aware of the direction in which the School Board will be exerting its efforts. The goals are:

#### **A. Early Literacy: On Target by Third Grade**

Ninety-five percent (95%) of DCE third graders will read at or above grade level.

#### **B. College and Career Readiness: Academic Success**

1. Ninety percent (90%) of DCE graduates will successfully complete an Advanced Placement, Transcribed or Dual Enrollment credit class.
2. DCE students will rank within the top ten percent (10%) in the State of Wisconsin on the ACT assessments.

#### **C. Culture of Excellence: A Positive Place to Learn and Work**

1. D.C. Everest School District will strive to meet the individual needs of students by engaging them in innovative classes and experiences, co-curriculars, clubs, and positive relationships.
2. D.C. Everest School District will strive to be a high performing school district whose employees feel valued.

#### **D. Innovation: To Promote and Support Innovation in All Aspects of District Operations**

1. D.C. Everest School District will manage its financial resources for employee and operational expenses to best meet the mission and goals of the District.
2. The District will generate engaging, relevant, innovative and personalized learning experiences for all students with the support of state-of-the-art technology that leads to increased student achievement.

In fulfillment of the District's mission to provide a quality education for all of the students, the School Board believes the mission is being accomplished when students confirm that they have achieved the following educational goals.

#### ***Academic Skills and Knowledge***

- A. Basic skills including the ability to read, write, spell, perform basic arithmetical calculations, learn by reading and listening, and communicate by speaking and writing.
- B. Analytical skills including the ability to think rationally, solve problems, use various learning methods, gather and analyze information, make critical and independent judgments and argue persuasively.
- C. A basic body of knowledge that includes information and concepts in literature, fine arts, mathematics, natural sciences, including knowledge of the elements of agriculture and the conservation of natural resources, and social sciences, including knowledge of the right and responsibilities of the family as a consumer, cooperative marketing and consumers' cooperatives.
- D. The skill and attitudes that will further lifelong intellectual activity and learning.
- E. Knowledge in computer science, including problem-solving, computer applications, and the social impact of computers.

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### ***Vocational Skills***

- A. An understanding of the range and nature of available occupations and the required skills and abilities.
- B. Preparation to compete for entry-level jobs not requiring postsecondary school education.
- C. Preparation to enter job-specific vocational training programs.
- D. Positive work attitudes and habits.

### ***Citizenship***

- A. An understanding of the basic workings of all levels of government, including the duties and responsibilities of citizenship.
- B. A commitment to the basic values of our government, including by appropriate instruction and ceremony the proper reverence and respect for and the history and meaning of the American flag, the Declaration of Independence, the U.S. Constitution, and the constitution and laws of the State.
- C. The skills to participate in political life.
- D. An understanding of the functions of organizations in society.
- E. Knowledge of the role and importance of biological and physical resources.
- F. Knowledge of State, National, and world history.
- G. An appreciation and understanding of different value systems and cultures.
- H. An understanding, at all grade levels, of human relations, particularly with regard to American Indians, Black Americans, Hmong Americans, and Hispanics.

### ***Personal Development***

- A. The skills needed to cope with social change.
- B. Knowledge of the human body and the means to maintain lifelong health, including:
  1. knowledge of the theory and practice of physical education, including the development and maintenance of physical fitness.
  2. knowledge of the nutritive value of foods, as outlined in the Dietary Guidelines of Americans, and knowledge of the role of a nutritious diet in promoting health, preventing chronic disease, and maintaining a healthy weight.
  3. knowledge of physiology and hygiene, sanitation, the effects of controlled substances consistent with ch. 161 and alcohol upon the human system, symptoms of disease and the proper care of the body. No student may be required to take instruction in human growth and development, self-esteem, responsible decision-making, interpersonal

relationships, sexual activity, human sexuality, reproduction, contraception, family life, parenting, sex stereotypes, and protective behavior if his/her parent files with the teacher or principal a written request that the student be exempted. Instruction in physiology and hygiene shall include instruction on sexually transmitted diseases and shall be offered in every high school.

4. awareness about drug abuse, including prescription drug abuse and prevention.
- C. An appreciation of artistic and creative expression and the capacity for self-expression.
  - D. The ability to construct personal ethics and goals.
  - E. Knowledge of morality and the individual's responsibility as a social being, including the responsibility and morality of family living and the value of frugality and other basic qualities and principles referred to in article I, section 22, of the constitution insofar as such qualities and principles affect family and consumer education.
  - F. Knowledge of the prevention of accidents and promotion of safety on the public highways, including instruction on the relationship between highway safety and the use of alcohol and controlled substances under ch. 161.
  - G. The skills needed to make sound decisions, knowledge of the conditions which may cause and the signs of suicidal tendencies, knowledge of the relationship between youth suicide and the use of alcohol and controlled substances consistent with chapter 161 and knowledge of the available community youth suicide prevention and intervention services. Instruction shall be designed to help prevent suicides by students by promoting the positive emotional development of students.
  - H. Knowledge of effective means by which students may recognize, avoid, prevent and halt physically or psychologically intrusive or abusive situations which may be harmful to students, including child abuse, sexual abuse, and child enticement. Instruction shall be designed to help students develop positive psychological, emotional, and problem-solving responses to such situations and avoid relying on negative, fearful, or solely reactive methods of dealing with such situations. Instruction shall include information on available school and community prevention and intervention assistance or services and shall be provided to students in elementary schools.

The Board believes that all students in this District will be able to demonstrate these learnings at a level that is commensurate with their age and capabilities.

The Superintendent is charged with the responsibility for providing, through the District's curriculum and appropriate administrative guidelines, opportunities for each student to accomplish these goals as well as a valid means for assessing the extent to which each is accomplished.

Student achievement of these educational goals represents the Board's highest priority. It should be the highest priority, as well, for the administration and for all members of the staff.

Revised 10/24/18

© Neola 2018

Legal                      118.01, Wis. Stats.

Last Modified by Ellen Suckow on June 22, 2021

# Literacy and Math Updates Spring 2021



D.C. Everest School District  
Presented by Dr. Kelly Thompson and Mrs. Lisa Braun



# Overview of our progress since 2018-2019 school year...

56

*As our knowledge and access to effective and equitable educational practices continue to evolve,* we are required to consistently reassess how we can increase our capacity to support our teachers to meet the evolving needs of a diverse population of students, thereby improving the growth of ALL students - from our developing learners to our advanced learners.

# District-Wide Literacy Updates



D.C. Everest School District  
Presented by Dr. Kelly Thompson and Mrs. Lisa Braun

# Literacy Highlights:

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- 150 Elementary Teachers either completed training or currently enrolled in foundational literacy practices as aligned to evidence-based instruction and the science of reading (LETRS PD ~ Language Essentials for Teachers of Reading and Spelling); PK4 teachers trained and enrolled in LETRS Early Childhood PD
- Selection, purchase, training and implementation of evidence-based resources to ensure effective literacy instruction for all students (*Heggerty, Foundations Phonics, Word Study, Patterns of Power, Geodes, Wit and Wisdom*)
- Revision of menu of reading intervention tools as aligned to the Science of Reading, including iReady as our universal screener
- Extensive ongoing work/professional development K-12 to ensure curriculum, instruction and assessment aligned to the newly revised Wisconsin Literacy Standards
- Ongoing professional development for our literacy coaches and K-12 teachers to ensure knowledge in evidence-based practices (*Wilson training/Dyslexia*)

## How Have Relative Placements Changed From Fall to Spring?

Placement Distribution, Fall 20-21 to Spring 20-21



N = 2,378

### Mid On-Grade or Above

Students who have met the minimum requirements for the expectations of college- and career-ready standards in their grade level.

### Early On-Grade

Students who have only partially met these grade-level expectations.

### 1 Grade Below

Students placed one year below grade level.

### 2 Grades Below

Students placed two years below grade level.

### 3+ Grades Below

Students placed three or more years below grade level.

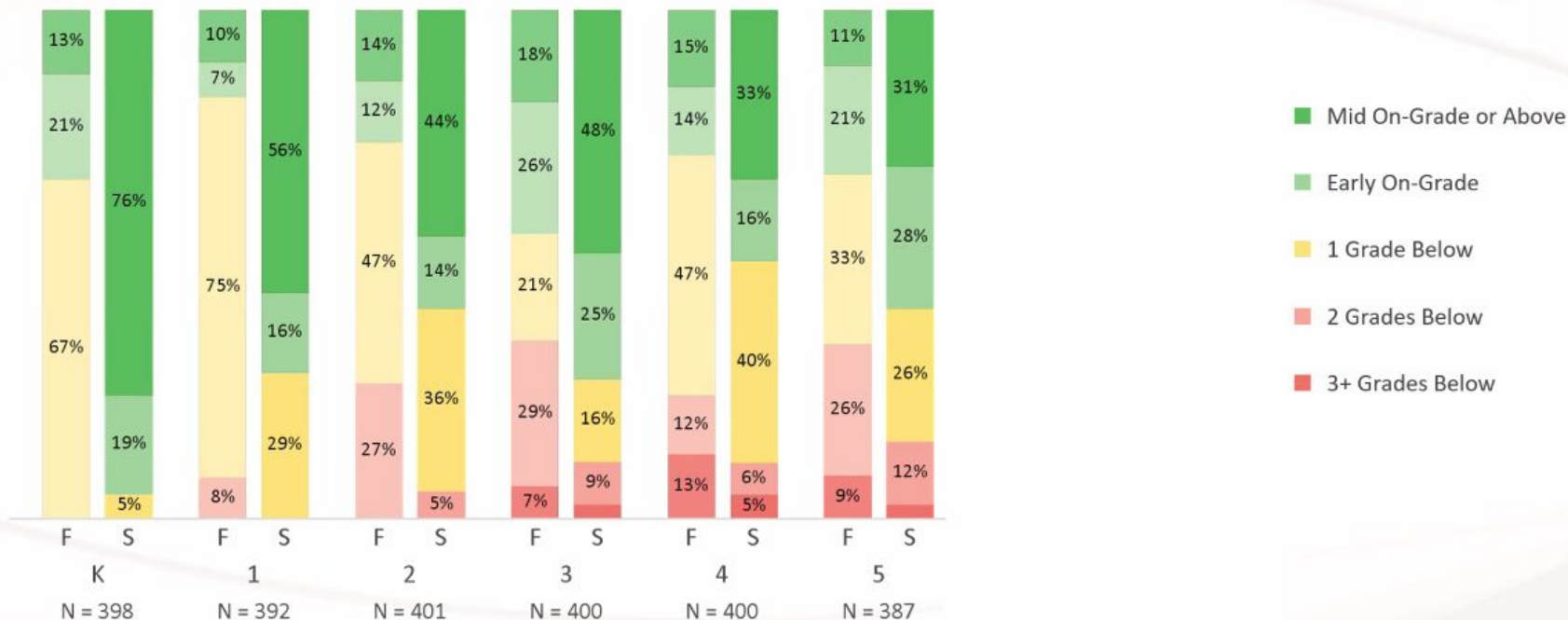
i-Ready's placements are an indication of what students are expected to know at each grade level. The mid on-grade placement refers to students who may be considered proficient for their grade.

*This is a longitudinal analysis.*

# How Have Relative Placements Changed From Fall to Spring?

60

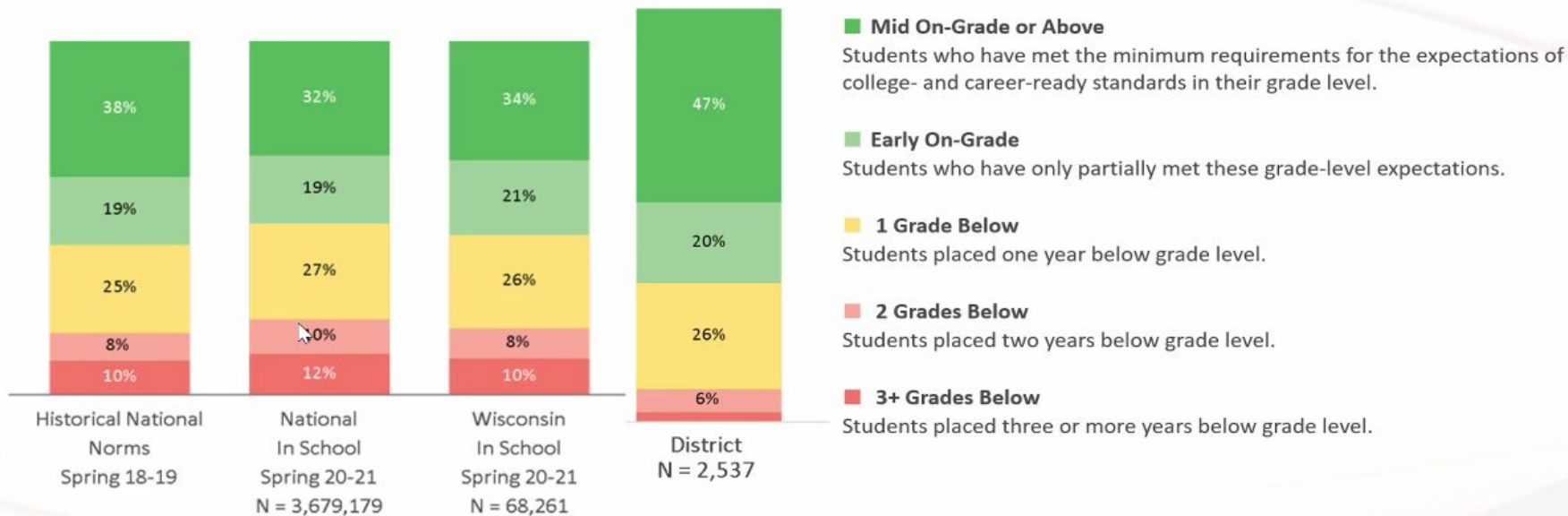
Placement Distribution, Fall 20-21 to Spring 20-21



i-Ready's placements are an indication of what students are expected to know at each grade level. The mid on-grade placement refers to students who may be considered proficient for their grade.

## How Do the District's Placements Compare to the Benchmarks?

Spring Placement Distribution for District and Benchmarks



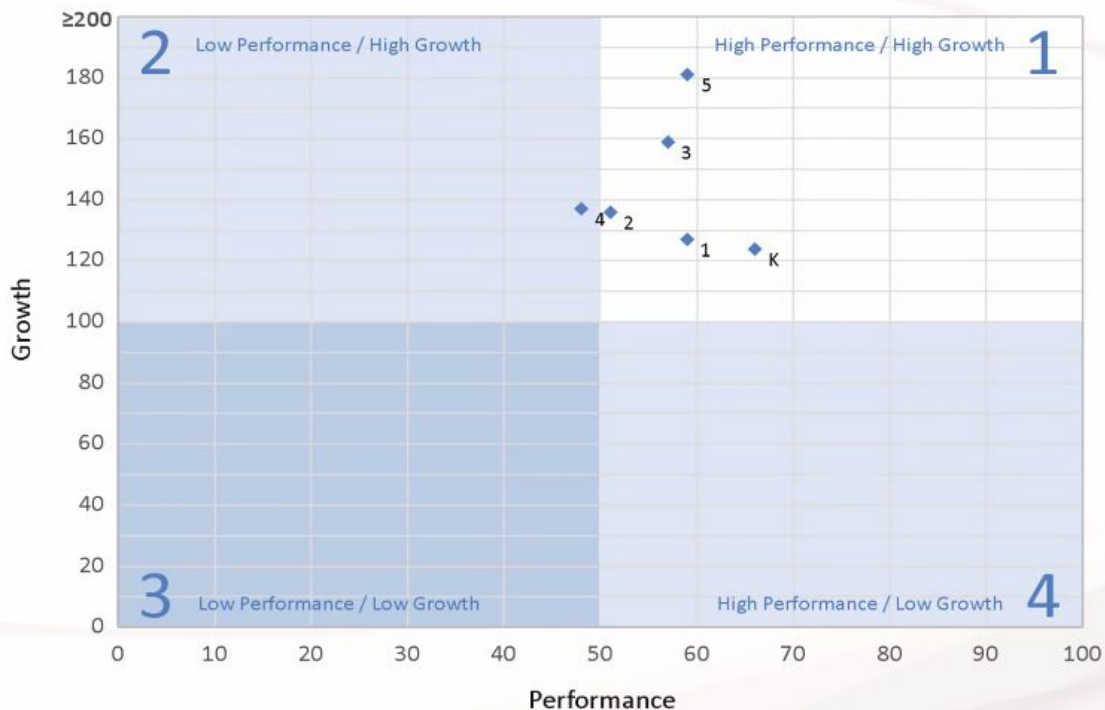
# How Did Students Across the District Grow From Fall to Spring?

62

Comparison of Median Student Performance and Median Percent of Typical Growth at 30 Weeks

**Performance** Median student performance relative to historical 18-19 norms  
(50th percentile is the national median)

**Growth** Median percent of typical growth achieved, differentiated by fall placement levels



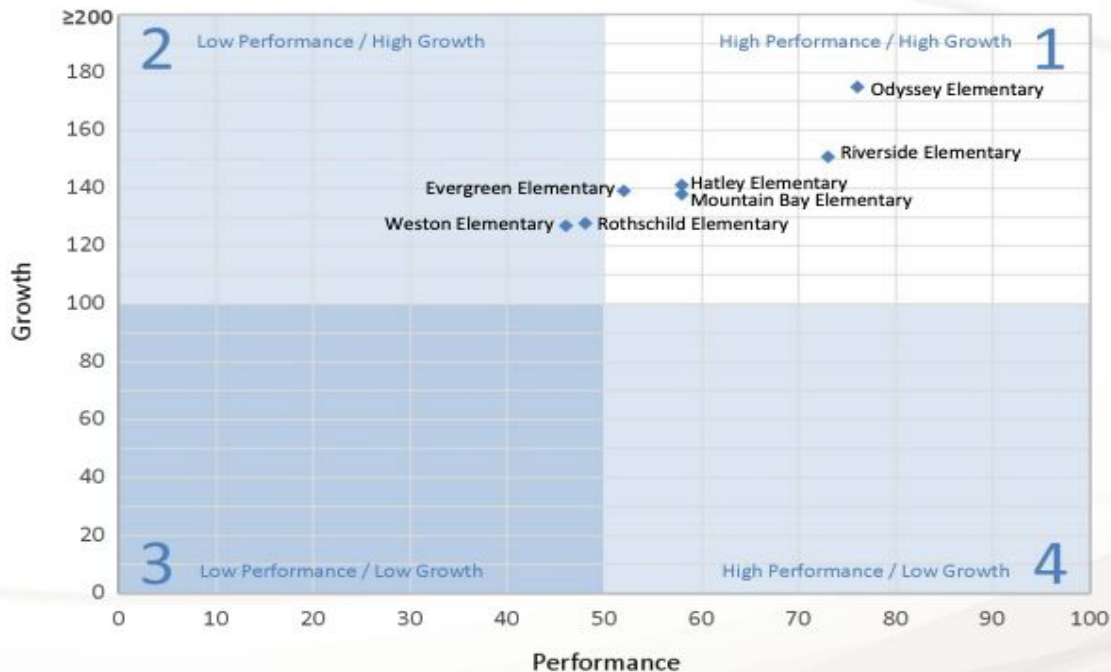
# How Did Students in Schools Across the District Grow From Fall to Spring?

63

Comparison of Median Student Performance and Median Percent of Typical Growth at 30 Weeks

**Performance** Median student performance relative to historical 18-19 norms  
(50th percentile is the national median)

**Growth** Median percent of typical growth achieved, differentiated by fall placement levels



# Forward Exam Results ELA 2021 Spring

ALL GRADES Aggregated Data (3rd - 8th Grade)	Present 2021 (no testing during 2019-20)	Historical Comparison 2018-2019)
Advanced	5.9	7.3%
Proficient	33.6	34.5%
Basic	37.0	37.7%
Below Basic	19.5	18.7%

# Mathematics Updates K-5

## Highlights:

- All grade levels have fully onboarded Engage NY Curriculum
- Alignment of curriculum and resources to the state standards
- Teacher PD Math Recovery/AVMR
  - Add+VantageMR<sup>®</sup> Course 1 (AVMR 1): Foundational learning of whole number topics such as number words and numerals, structuring numbers, addition and subtraction, and topics that affect the development of future mathematical understanding. The topics and domains covered often appear later on as holes in understanding for older struggling students.
  - Add+VantageMR<sup>®</sup> Course 2 (AVMR 2): Expand and deepen knowledge and understanding of the mathematical development for all students by implementing diagnostic assessments for multiplication and division and place value understanding.
  - Add+VantageMR<sup>®</sup> Fractions (AVMR Fractions): Explore how students develop concepts and strategies with fractions to support algebraic reasoning and applying operations.

## How Have Relative Placements Changed From Fall to Spring?

Placement Distribution, Fall 20-21 to Spring 20-21



N = 2,352

### Mid On-Grade or Above

Students who have met the minimum requirements for the expectations of college- and career-ready standards in their grade level.

### Early On-Grade

Students who have only partially met these grade-level expectations.

### 1 Grade Below

Students placed one year below grade level.

### 2 Grades Below

Students placed two years below grade level.

### 3+ Grades Below

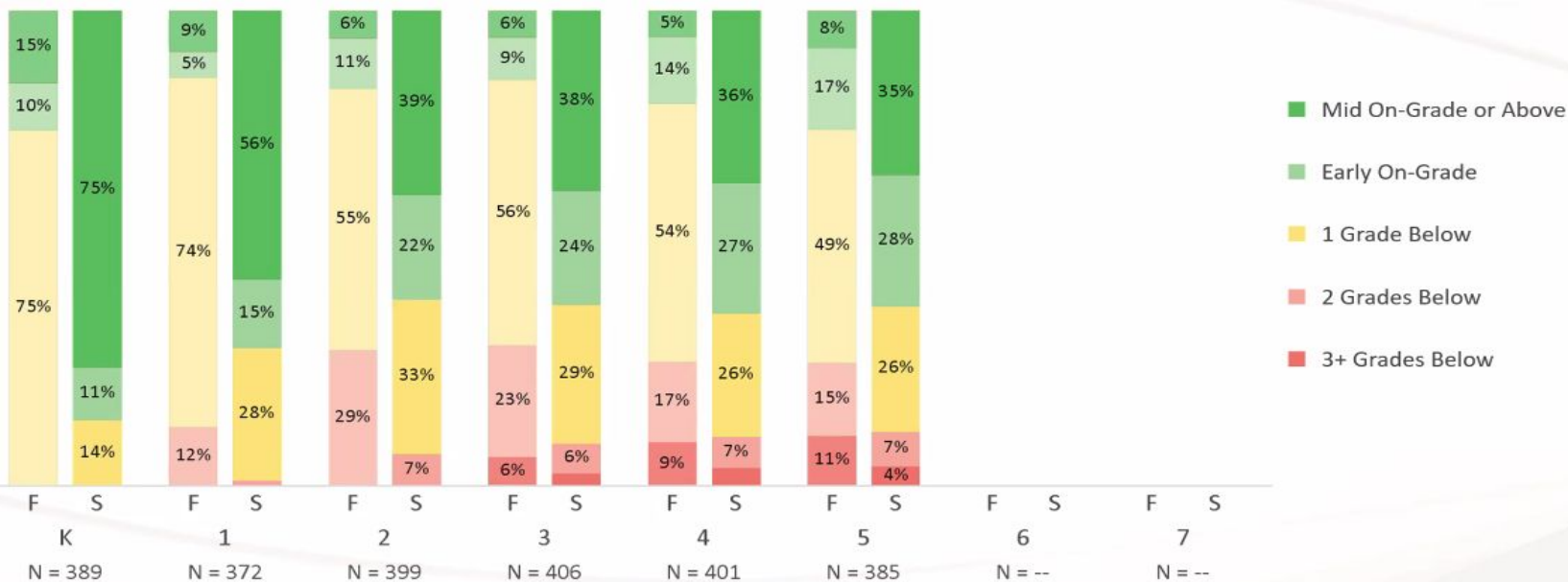
Students placed three or more years below grade level.

i-Ready's placements are an indication of what students are expected to know at each grade level. The mid on-grade placement refers to students who may be considered proficient for their grade.

*This is a longitudinal analysis.*

# How Have Relative Placements Changed From Fall to Spring?

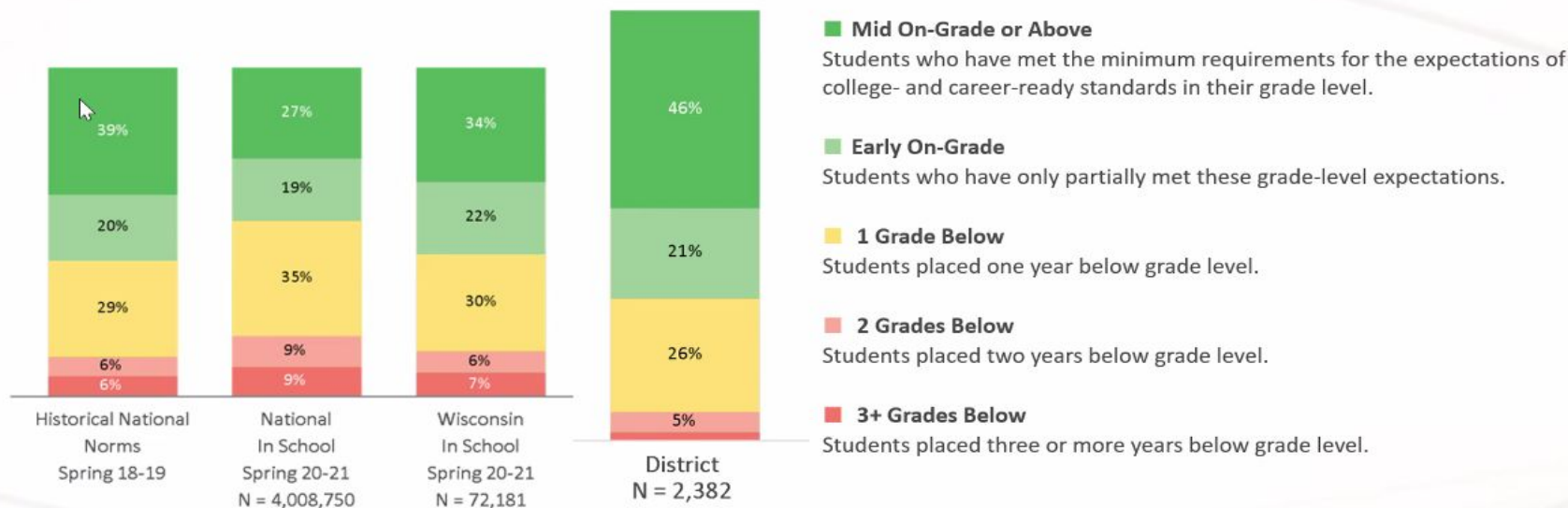
Placement Distribution, Fall 20-21 to Spring 20-21



i-Ready's placements are an indication of what students are expected to know at each grade level. The mid on-grade placement refers to students who may be considered proficient for their grade.

## How Do the District's Placements Compare to the Benchmarks?

Spring Placement Distribution for District and Benchmarks



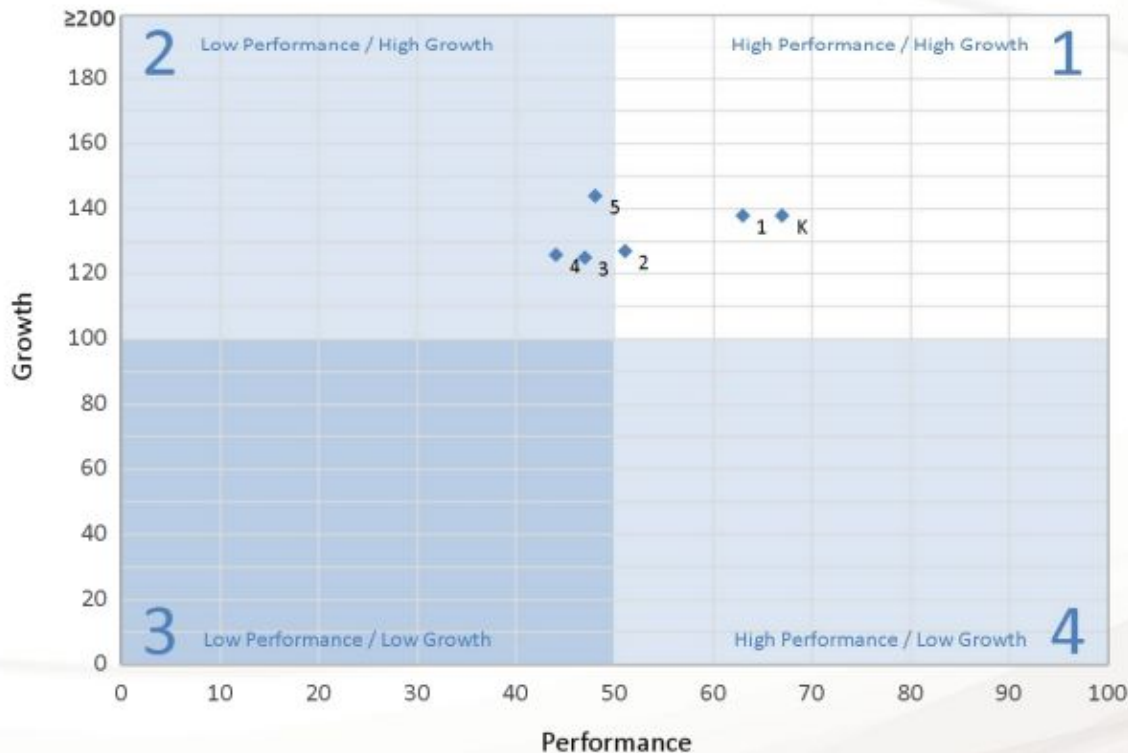
# How Did Students Across the District Grow From Fall to Spring?

69

Comparison of Median Student Performance and Median Percent of Typical Growth at 30 Weeks

**Performance** Median student performance relative to historical 18-19 norms  
(50th percentile is the national median)

**Growth** Median percent of typical growth achieved, differentiated by fall placement levels



# Forward Exam Results MATH 2021 Spring

GRADES 3-8 Aggregated	Present 2021 (no testing during 2019-20)	Historical Comparison 2018-2019)
Advanced	6.8%	7.4%
Proficient	30.7%	35.6%
Basic	34.7%	35.8%
Below Basic	23.8%	19.4%

Thank you!

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Questions?



**D.C. Everest Area School District**

6300 Alderson Street  
Weston, WI 54476  
Phone 715-359-4221

**Casey Nye, Ed.D.**  
Assistant Superintendent of Learning

**MISSION STATEMENT**

D.C. Everest Area School District, in partnership with the community,  
is committed to being an innovative educational leader in  
developing knowledgeable, productive, caring, creative, responsible  
individuals prepared to meet the challenges  
of an ever-changing global society.

72

To: D.C. Everest School Board  
From: Dr. Casey Nye  
Subject: D.C. Everest 2021-2022 Academic Standards  
Date: July 1, 2021

---

Wisconsin Act 55 (section 120.12(13) of the State Statutes requires school districts to notify the parents/guardians of students enrolled in the school district of the student academic standards that will be in effect for the school year. We will be providing this notice electronically through a link on the district website.

Additionally, the school board must annually include an item on the agenda during the first meeting after July 1 that clearly identifies the student academic standards.

## **D.C. Everest Area School District**

### **NOTICE IS HEREBY GIVEN (Academic Standards 2021-2022)**

Wisconsin Act 55 (section 120.12(13)) of the State Statutes requires school districts to notify the parents/guardians of students enrolled in the school district of the student academic standards that will be in effect for the school year. We will be providing this notice electronically through a link on the district website.

Additionally, the school board must annually include an item on the agenda during the first meeting after July 1 that clearly identifies the student academic standards.

The academic standards previously adopted by the D.C. Everest School Board that will be in effect for the 2021-2022 school year include:

1. Wisconsin Common Core Standards for English/Language Arts and Math K-12.
2. Next Generation Science Standards K-12.
3. Wisconsin Standards for Social Studies.
4. Wisconsin Physical Education/Health Standards.
5. Wisconsin Standards for Music.
6. Wisconsin Standards for Art and Design.
7. National Core Arts Standards for Music and Visual Arts.

These current standards reflect the “Common Core State Standards” as formerly adapted to Wisconsin by the Department of Public Instruction (as of the end of 2014-2015 school year).

D.C. Everest Area School District  
Casey Nye, Ed.D.  
Assistant Superintendent of Learning  
6300 Alderson Street  
Weston WI 54476

The D.C. Everest School District does not discriminate on the basis of race, color, religion, national origin, ancestry, creed, pregnancy, marital status, parental status, sexual orientation, sex, (including transgender status, change of sex or gender identity), or physical, mental, emotional, or learning disability (“Protected Classes”) in any of its student programs and activities. The following staff are designated to receive inquiries regarding the non-discrimination policies: Kimberly Hall, Director of Human Resources, 6300 Alderson Street, Weston, WI 54476, (715) 359-4221, ext. 1225, [khall@dce.k12.wi.us](mailto:khall@dce.k12.wi.us) or Matt Spets, Assistant Superintendent, 6300 Alderson Street, Weston, WI 54476, (715) 359-4221, ext. 1243, [mspets@dce.k12.wi.us](mailto:mspets@dce.k12.wi.us).



## D.C. Everest Area School District

6300 Alderson Street  
Weston, WI 54476  
Phone 715-359-4221

**Casey Nye, Ed.D.**  
Assistant Superintendent of Learning

### MISSION STATEMENT

D.C. Everest Area School District, in partnership with the community,  
is committed to being an innovative educational leader in  
developing knowledgeable, productive, caring, creative, responsible  
individuals prepared to meet the challenges  
of an ever-changing global society.

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TO: Dr. Kristine Gilmore, Superintendent  
FROM: Dr. Casey Nye, Assistant Superintendent of Learning  
SUBJECT: Board Approval Request, Student/Parent Handbook Updates  
DATE: July 19, 2021

Our student/parent handbooks are important resources to communicate procedural information, as well as expectations, to those we serve. Handbooks are updated on an annual basis and recommended for Board approval. Attached for your reference are the following handbooks:

1. **A sample 2021-2022 Elementary School Handbook:** All elementary handbooks work from a common template. They are personalized to each school, but policy-referenced topics are identical.
2. **2021-2022 Middle School, Junior High, and Senior High Handbooks**

Final adjustments, including translation, take place following Board approval. Additionally, we will be updating the "volunteer" section of our student/parent handbooks to align with anticipated Board action (*separate agenda item*) of our new district Volunteer Handbook.

The D.C. Everest School District does not discriminate on the basis of race, color, religion, national origin, ancestry, creed, pregnancy, marital status, parental status, sexual orientation, sex, (including transgender status, change of sex or gender identity), or physical, mental, emotional, or learning disability ("Protected Classes") in any of its student programs and activities. The following staff are designated to receive inquiries regarding the non-discrimination policies: Kimberly Hall, Director of Human Resources, 6300 Alderson Street, Weston, WI 54476, (715) 359-4221, ext. 1225, [khall@dce.k12.wi.us](mailto:khall@dce.k12.wi.us) or Matt Spets, Assistant Superintendent, 6300 Alderson Street, Weston, WI 54476, (715) 359-4221, ext. 1243, [mspets@dce.k12.wi.us](mailto:mspets@dce.k12.wi.us).

# D.C. Everest High School

## Student Handbook 2021-2022

6500 Alderson Street  
Weston, WI 54476  
(715) 359-6561  
FAX (715) 355-7220

<https://www.dce.k12.wi.us/seniorhigh>



**School Code**  
**502-060**

**Attendance Office**  
**715-359-6562**

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## WELCOME

77

Welcome to D.C. Everest Senior High School! We hope all students will take advantage of the excellent academic and extracurricular opportunities available in our school including getting involved in the total school program. Participation in activities builds pride in one's school. Let's all contribute to that pride by getting involved.

## ATTENDANCE PROCEDURES

The attendance office is located down the hall from the main office. The attendance secretary checks, records, and verifies excused and unexcused absences. They also grant early dismissals for pre-arranged appointments. Before the start of the first class period, the student should bring a parental permission slip to the attendance office authorizing the student to leave school and miss class time.

**EXCUSED ABSENCES** - School staff considers student absences as excused for illness, family emergencies, drivers license examinations, medical, dental, or other valid professional appointments, and preapproved school activities. The school will excuse students for 2 hours for routine medical and dental appointments. Students must confirm a professional appointment with a verification slip from the office of professional service. Parents should contact the attendance secretary at 359-6562, between 7:15 and 9 a.m. when a student will be absent from school. If a parent does not call, students must report to the Attendance Office with a parent excuse note prior to the first period on the first day of their return to school. Staff may request a doctor's excuse if a student has excessive absences. *Note: The administration reserves the right to make all final attendance decisions.*

Parents may excuse their children up to 10 school days under state statute. Notification of such absence must be made 24 hours in advance of the requested absence or as soon as possible after the parent makes the decision to keep the student home. Under state statute, a requested absence of 1 period or more counts as a full day of absence.

**UNEXCUSED ABSENCES** - Unexcused absences include oversleeping, missing the bus, personal business, senior pictures, car problems, appointments not approved in advance, leaving school without permission, or any unauthorized absence such as class skipping.

**CLASS ATTENDANCE** - Academic success results from regular class attendance. Therefore, the school administration has adopted the following policies for unexcused class absences: 1) If a student is unexcused on the absence list, he/she is responsible for clearing it with the attendance secretary. 2) Failure to clear will result in a conference with the attendance dean. 3) A student with 2 or more unexcused absences may face disciplinary consequences up to and including a citation for truancy from Everest Metro Police. 4) A truancy citation may be given for skipping Saturday detention or for multiple times of not clearing unexcused absences.

## START ON TIME PROGRAM

**LATE ARRIVAL TO SCHOOL** - If the student will arrive late to school (see excused absences), parents should inform the attendance secretary. Students who arrive tardy to school should report to the attendance office. Unexcused students will receive lunch detention.

**LATE ARRIVAL TO CLASS** – A one-minute warning bell will sound prior to the start of each class period. Students who have multiple late absences will be subject to disciplinary consequences up to and including a citation for truancy.

## **CODES OF CONDUCT**

**STUDENT CODE OF RIGHTS AND RESPONSIBILITIES** - Every student at D.C. Everest High School receives access to this document. The Code of Rights and Responsibilities defines the rights of students while at school, as well as the disciplinary action available to the administration if a student violates school rules. Copies for review purposes are located in the school counseling office and IMC.

**D.C. EVEREST HIGH SCHOOL ATHLETIC AND CO-CURRICULAR HANDBOOKS** - All students planning to participate in athletic competition or co-curricular activity will receive a copy of an Athletic and Activities Handbook. Training rules, eligibility requirements, and penalties for code violations are stated as conditions for participation.

### **STUDENT CODE OF CONDUCT FOR BUS TRIPS AND FIELD TRIPS:**

1. All students will return on the bus that they rode to the activity unless a parent has contacted the chaperone. Parents may only transport their own children.
2. All school rules pertaining to proper student conduct on the bus and on school grounds apply to bus trips and attendance at out-of-town activities. If a student breaks a rule, the same consequences will apply as when a student breaks a rule during the school day on campus.

**STUDENT TRANSPORTATION TO OUT-OF-SCHOOL ACTIVITIES WHEN SCHOOL PERSONNEL ARE NOT PRESENT** - When stipulations below are met, students may transport themselves and/or other students or parents may transport students to out-of-school activity sites without school personnel present:

1. Parents or age of majority students must comply with all school rules related to field trips, class projects, and out-of-school curricular and co-curricular activities when transporting students by administrative authorization.
2. Parents may not transport students to school-sponsored activities in a school vehicle.
3. The parents of all students must complete the "Parent Permission Slip" indicating they know who is driving; they understand what the activity entails; they understand the distance being traveled, and they recognize the liability of the owner of the vehicle in case of an accident. A student who has an approved age of majority release with the Attendance Office may complete this slip without parent permission.

**CODE OF CONDUCT FOR OVERNIGHT TRIPS** - The following procedures will be in effect for all overnight trips:

1. An authorization form signed by the student and parent must be submitted to the person in charge of the activity two days prior to the trip date.
2. Students are expected to adhere to the same rules for which they are accountable during the school day and any specific guidelines given by the activity adviser. The advisers have the right to exercise fair discipline if a breach of good conduct occurs. Serious discipline problems involving insubordination, alcoholic beverages, drugs, or other controlled substances, etc, will be reported to a school administrator. Similar disciplinary consequences will apply as when a violation is committed during the school day. Students violating or ignoring any of the conduct rules may be sent home immediately at their own expense.
3. Damages to any property or furnishings in the hotel rooms or other buildings will be paid for by the individual responsible or the student group.

4. Students should keep their advisers informed of their activities and whereabouts at all times. Students are not allowed to leave their housing area at any time without the adviser's permission. 79
5. The adviser will make his/her whereabouts known to the students for communication in case of emergencies.
6. Students should be prompt and prepared for all activities.
7. Students shall stay in designated housing, not with friends or relatives.
8. Room doors must be kept wide open at all times when members of the opposite sex are visiting.
9. The curfew will be 11:00 p.m. unless an earlier curfew is established by the place where students are housed. Advisers will check that all students are in their room by curfew time. Curfew is defined as being quiet in your own room. Students agree to conduct themselves in a professional and ethical manner at all times and to follow the directives of adult supervisors and hotel staff.

## **GENERAL SCHOOL POLICIES**

**STUDENT DRESS CODE** – Responsibility for the personal appearance of students enrolled in the D.C. Everest District shall normally rest with the students themselves and their parents/guardians. Student dress or grooming shall not, however:

- a. present a hazard to the health or safety of the student himself/herself or to others in the school including by way of communicating threats of harm or depictions of harmful conduct directed at others;
- b. interfere with school work, create disorder, or disrupt the educational program, including dress that promotes or depicts illegal activity, such as illegal drug use, underage alcohol consumption, or similar activities;
- c. cause excessive wear or damage to school property;
- d. prevent the student from achieving his/her own educational objectives because of blocked vision or restricted movement.

In order to assure a healthy and safe school environment for students, the high school will enforce the following student dress code guidelines:

1. Clothing should always completely cover the torso from just below the neck line to mid-thigh. Undergarments must be worn and shall not be visible. Shoes must be worn at all times.
2. During the school day, hats, caps, bandannas, head coverings, and jackets are subject to teacher discretion within individual classrooms. Teachers will make their expectations clear at the beginning of the year.
3. No student shall be permitted to wear any clothing that contains pictures and/or writing referring to alcoholic beverages, tobacco products, sexual references, profanity, promotion of gambling, illegal drugs and/or gangs.
4. Students shall not wear or display medallions or other jewelry that identify gang members or gang affiliation or which have come to represent a gang or other illicit behavior in school or at school events. Also, gang clothing is not always restricted to an item of clothing but may include the way in which the student wears a particular item of clothing. Students may not wear, possess, use, distribute, display, carry or sell gang insignia on school grounds or at school-related activities at any time.

This code does not limit the right of the building and/or district administration to establish rules or restrictions regarding other paraphernalia or dress that disrupts or threatens to disrupt the learning environment of any school. If students and/or parents disagree with school staff regarding the appropriateness of clothing or other paraphernalia, the principal will use his/her discretion to make the final decision.

Students who violate the rules will remove the inappropriate items or be sent home to change. Repeated violations of school rules may constitute grounds of suspension or other appropriate action to correct the situation.

**STUDENT EXPRESSION** - Students have the right and responsibility to express themselves in a manner that is appropriate and not disruptive for a school setting and avoid expression and conduct that can be reasonably forecasted to either materially disrupt the educational environment or infringe upon the rights of other students to access and participate in a safe and welcoming educational environment. This responsibility includes refraining from the display of symbols that are reasonably perceived as promoting intolerance, hatred, or a hostile educational environment including, but not limited to, confederate battle flags, swastikas, and profanity on school property or at school-sponsored events.

**BACKPACK POLICY** – Student backpack use in the classroom is at teacher discretion. Students are given a locker at the beginning of the year and are encouraged to use it.

### **OPEN CAMPUS PRIVILEGES**

**Lunch** - During lunch students will have the ability to leave campus. Students are not allowed to loiter in the parking lot. This privilege will be revoked if a student does not return to class on time following their lunch period or if they are involved in inappropriate behavior while off campus.

**Study Hall** - Juniors and Seniors who have earned study hall release will have the ability to leave campus during their assigned study hall. Sophomores are prohibited from obtaining study hall release.

**Students are not allowed to loiter in the parking lot during any part of the day. Open Campus privileges may be revoked at any time for attendance or disciplinary concerns.**

**TRAFFIC/PARKING** - No unauthorized motorized vehicles are allowed on school grounds, athletic fields, school forests, or other district property. Cars of students may be parked only in the north parking lot. Greenheck parking lots are restricted from student use. Areas designated for Renaissance are by permit only. Violators will be ticketed.

**PARKING POLICY/PERMITS** - Students must purchase a parking pass in order to park in the student parking lot. Passes cost \$40/year and are prorated by quarter if a student decides to drive later in the year. Students will be assigned a parking spot and must park in that spot for the duration of the school day. Students who violate the parking regulations of the school will be issued a parking citation through Everest Metro. If problems continue, the privilege of parking may be denied. The administration reserves the right to deny students from access to parking privileges.

**Students are not allowed to be in the student parking lot except when going to or coming from their vehicle.** Students are also not allowed to loiter in their vehicles in the student parking lot. These rules are established for the protection of student vehicles from damage and vandalism as well as maintaining an orderly parking lot. Violation of these rules will result in appropriate disciplinary measures being taken.

Vehicles parked on school property are also subject to search by school authorities if reasonable suspicion exists regarding the presence of any item that poses a health or safety concern for themselves or others. Canine units/local authorities may be used to randomly search the exterior of vehicles in the high school parking lot for items of contraband or any item that may place any student, employee, or other people on the premises in danger.

Any student observed driving dangerously on school property will be referred to Everest Metro for appropriate legal actions as well as being subject to possible school disciplinary action. Dangerous driving will result in the revocation of parking privileges.

Students are not allowed to park in the Visitor, Staff, and Traveling Teacher sections or in the Faculty Parking Lot. Students found parking in these areas will be issued a citation and/or have their parking privileges revoked. Only students who have met the criteria for Platinum Renaissance may park in Renaissance designated areas. Citations will be issued and parking privileges revoked for students found parking in the Renaissance area without a Renaissance parking permit.

**TOWN OF WESTON JURISDICTION** - Students can have legal complaints filed against them for violating the town ordinances on school property. Students engaged in disorderly conduct, smoking/vaping, possession or use of alcohol or drugs, engaging in dangerous activities, using profanity that causes a disturbance, etc. on school property may receive a municipal citation for such actions.

Students should be aware that at the age of 17 disorderly conduct citations will be recorded and remain on their permanent criminal record. Violations such as these may have serious repercussions for future admission into military branches, post-secondary educational institutions, or employment opportunities. Seventeen-year-old students should also be aware that more serious offenses such as battery and theft may result in immediate incarceration.

**CELL PHONES** - Students may use cell phones in the commons area of the high school building during lunch periods and during passing times. Students must turn cell phones off and put them away during class periods. In approved situations and areas of the building, students may use personal cell phones responsibly, following the rules and guidelines of the Student Acceptable Use Policy for Technology Services, and in a manner to not disturb other students or staff. Failure to meet these expectations will result in the confiscation of the cell phone/device. Repetitive or severe violations of the cell phone and personal music device policy may result in additional disciplinary measures and phone restrictions. In classrooms during the administration of tests or assessments, cell phones are strictly forbidden. **Cell phones are legally prohibited from being out in bathrooms or locker rooms.**

**LASER PENS** - Laser pens and other laser lights are prohibited on school property. Staff will confiscate laser pens if brought on school property, and students face disciplinary action if in possession of such items.

**VISITORS** – D.C. Everest does not permit students to bring friends or relatives to visit during the school day. Unauthorized persons who are in school or on school property between the hours of 7 a.m. and 4 p.m. on school days may receive a municipal citation for "unauthorized persons on school property" (Weston Ordinance).

**LOCKERS/PERSONAL PROPERTY** - On the first day of school, all students receive an assigned locker. Each student has an individual responsibility to secure their personal property. Keep your hallway and gym lockers locked at all times. Do not reveal locker combinations to other students. The school cannot accept responsibility for the valuables of students. If a locker is damaged or articles are stolen from a locker, report the damage/theft to office personnel immediately.

**STUDENT LOCKER SEARCHES** -- A student locker is provided by the school for the convenience of the student to be used solely and exclusively for the storage of outer garments, footwear, and school-related materials. No student shall use the locker for any other purpose. Items brought to school or those in lockers are

not insured for reimbursement by the D.C. Everest Area School District. Respectful use of the locker is expected. Charges will be billed to the student for damages made to the locker during the school year. 82

The school locker assigned to a student is the property of the D.C. Everest Area School District. The use of a locker other than the one assigned to the student is prohibited. At no time does the D.C. Everest Area School District relinquish its exclusive control of such lockers. Periodic general inspections of lockers may be conducted by school authorities for any reason at any time, without notice, without student consent, and without a search warrant. All lockers and contents therein may be searched for weapons, drugs, other contraband, or any item that may place any student, employee or anyone else on the premises in danger. School personnel shall maintain a passkey to all lockers so that the school shall have access to all lockers at all times. Students shall not be allowed to secure their lockers in any way whatsoever other than the locking mechanism provided by the school.

Any unauthorized item found in the locker may be removed. Items removed from the locker may be held by the school for return to the parent/guardian of the student (without liability to the school for safekeeping) unless the inspecting authority suspects that possession or storage of the unauthorized item found in the locker involves a violation of the law, in which case the suspect material removed from the locker shall be turned over to law enforcement officials. The student and his/her parent/guardian shall be notified by the inspecting authority of items removed from the locker and of the delivery thereof to law enforcement officials in cases of contents so disposed of, and of the parent/guardian's right to obtain other items removed from the locker.

**VEHICLE AND PERSONAL SEARCHES** - Vehicles parked on school property are also subject to search by school authorities if reasonable suspicion exists regarding the presence of any item that may endanger the health or safety of any student or staff member. If a school authority believes that a student may possess: any item that poses a safety concern for others, cigarettes/vaping device or other tobacco products, drugs or drug paraphernalia, or any item that could distract others from their educational pursuits, he/she may have to empty their pockets, book bags, backpacks, purses, etc. as well as open their vehicle for a full car search. The school's Police Liaison Officer may assist in any search at the direction of a school administrator.

**SURVEILLANCE CAMERAS** – D.C. Everest High School has great concern for the safety of all students and the public on school property. To better provide a safe and healthy environment, the school uses surveillance cameras and recording devices. While staff on occasion may monitor an area, we record areas under surveillance at all times.

**PROHIBITION OF TOBACCO, NICOTINE, VAPING DEVICES, ALCOHOL, AND ILLEGAL DRUGS** - Possession or use of tobacco, nicotine, contraband, alcohol or other illegal drugs on school property by students during the school day is strictly prohibited. Failure to obey this regulation will result in suspension and/or expulsion, and a citation from Everest Metro Police. Alcohol and drug violations will result in restrictions of attendance at all school co-curricular activities, dances (including Prom), and the graduation ceremony. Tobacco, alcohol, and drug education is an important part of our required health course and cessation information/support is available from Student Services. Cigarette lighters and matches are restricted and will be confiscated if found in a students' possession.

**POSSESSION OF WEAPONS** - Possession or use of weapons or look-alike weapons on campus is strictly prohibited. Knives, guns, clubs, brass knuckles, or any other devices that are usually constructed for or can be used to physically harm another will be immediately confiscated and turned over to the Everest Metro Police. Students who have possession of such weapons may be suspended from school until a board hearing is scheduled to consider expulsion.

**MANAGEMENT OF VIOLENT STUDENT BEHAVIOR** – The D.C. Everest Area School District recognizes the need to deal quickly and appropriately with violent student behavior when it seriously disrupts the educational program and/or has the potential to cause physical and/or psychological harm to other students, school staff or the students themselves. Acts of violence, whether physical, implied non-verbal and/or verbal, toward others will result in discipline ranging from verbal warnings to suspensions and/or expulsion from school depending upon the severity of the act.

Acts of violence include but are not limited to:

1. Physical acts (shoving, striking, kicking, throwing of objects);
2. Implied non-verbal actions (cutting, shooting, or other similar actions which are interpreted by the receiver to imply harm) or physical contact;
3. Verbal statements (threats, figures of speech, or other communication interpreted by the receiver to imply harm).

**COMPUTER USE** – Students must follow all rules and guidelines of the Technology Acceptable Use Policy/Agreement policy. You can locate this policy (po7540.03) on the District Website (<https://www.dce.k12.wi.us>) under the District Info tab then School Board.

**MISUSE OF SCHOOL COMPUTERS** - Tampering and/or vandalism of computer equipment may result in a fine. This fine will increase if additional resources or outside personnel are needed to repair or replace the damaged equipment. In that case, the student(s) will be responsible for the full cost of that repair or replacement. Computer networks are to be used for educational purposes only. The viewing, retrieving, or printing of inappropriate material from the Internet or other computer programming will result in suspension and/or revocation of computer use privileges.

**HOMEROOM/EXTENDED LEARNING TIME (ELT)** – ELT is embedded in the schedule four days a week so that you can have access to your classroom teachers for additional support. If you are requested to attend an ELT by either one of your teachers or your advisor you are expected to attend. Failure to do so may result in disciplinary action up to and including a truancy citation.

**ADVISORY** - On advisory days you are expected to attend your scheduled advisory. During this time your advisory teacher will discuss your current academic progress, conference with you on college and career readiness, or you will have time to work quietly.

**FINES/FEES** - Students with outstanding fines and fees will receive periodic reminders via email. Payments of cash or checks can be made to the finance secretary or by credit card on the Infinite Campus Portal. Students will not be allowed to participate in the graduation ceremony until all fines/fees are paid.

**STUDENT ID CARDS** - All students must carry an ID card in the school building. ID cards are used as tickets to school activities, to check out materials in the library, and for the purpose of identification. IDs are issued to all students at the beginning of the school year. The first card is furnished to the student; if lost, a replacement card costs \$9 and may be purchased in the Front Office.

**AGE OF MAJORITY** - A student who has reached the Age of Majority (18) and who chooses to make changes to their demographic information, MUST complete the Age of Majority Form. These forms can be obtained from the student's school counselor. Once the form is complete the student must return it to their counselor. The school social worker should also be informed of the completion of the form for all students. Once the student has completed the process for the Age of Majority, their information will be updated in the Student Information System.

Adult students are not exempt from complying with the rules and policies enacted by the D.C. Everest Board of Education or D.C. Everest High School. By State Statutes, school boards have the authority to make rules, including rules pertaining to student conduct, or to delegate this rulemaking function to the district's administrators or teachers. School rules made under the authority of the State Statutes are binding on pupils regardless of age. Adult students also remain subject to the same disciplinary procedures as students under the age of 18.

**WITHDRAWAL PROCEDURES** - Withdrawal procedures are initiated in the Student Services Office. Students withdrawing from Everest need to complete the withdrawal form that requires signatures from the IMC, Attendance Office, Student Services Office, Front Office, and all teachers. All obligations are noted on this form. The completed form is to be returned to the Student Services Office. Students will not be officially withdrawn until all financial obligations are met and required signatures are completed.

**POSTERS** - Permission to put up any posters at D.C. Everest must be obtained from school administration. Posters should pertain to D.C. Everest's activities and be of appropriate size, material, and subject matter. No posters or signs will be allowed that promote any type of business or commercial activity. Administration approved posters may be posted in designated areas as directed by administration.

**WORK PERMIT REGISTRATION** - Students who are under 16 years old are required by law to obtain a work permit. Work permits are issued in the senior high main office as a special service to our students. In order to obtain a work permit the student must be present and the following criteria must be met: 1) a letter of request from the employer stating the type of work and hours of work, 2) a parental permission slip, 3) a birth certificate, baptismal certificate, or driver's license (a passport may be used only if the others are not obtainable), 4) the original social security card, and 5) a \$10 fee (to be reimbursed by the employer to the employee). If all of the following are not obtained, a work permit will not be issued. There are no exceptions.

**GRADUATION PARTICIPATION** - Participating in the graduation ceremony is a privilege, not a right. Students eligible to participate in the ceremony are students who have:

1. Met the requirements set forth by the Department of Public Instruction and the School Board for graduation.
2. Have no outstanding fines to the Senior High School.
3. Have been enrolled as a full-time student for at least a semester of the year of graduation within the Senior High School.
4. Completed their high school enrollment as an enrolled member of D.C. Everest Senior High School.

Participation in graduation may be limited at the discretion of the building principal for any of the following:

1. The student was involved in any way in a senior prank or disruption of normal school procedures
2. The student was involved in a significant behavior concern at school (including but not limited to a disruption in the building, drugs, alcohol, anything that reflects negatively on the students, the school, or the school community, or anything that threatens the health and safety of any member of the school community).

## **DISCIPLINARY ACTIONS**

**PROGRESSIVE CONSEQUENCES** - Teachers and principals use a discipline plan that progressively increases the severity of the consequences assigned to students each time a student violates a school rule. Consequences in extreme cases may result in a school board hearing to consider a possible expulsion from school. ]

**SATURDAY DETENTION** - Saturday detentions will be held from 8:00 - 11:00 a.m. Students assigned will be required to follow specific rules and do school work under the supervision of a staff member. Failure to

attend an assigned Saturday detention will be considered an unexcused absence from school and may result in a truancy citation. 85

**OUT-OF-SCHOOL SUSPENSION** - A one- to five-day suspension from school will result when a student substantially disrupts or distracts the learning atmosphere in school or chronically violates school rules after another disciplinary action has failed.

**APPEAL PROCEDURES** - A student may appeal a disciplinary action if he or she feels the school regulations have been wrongfully interpreted and applied. The appeal must be made to the principal within five days after the occurrence of the event on which it is based. Appeals after five days will be considered waived. The principal will investigate and rule on the appeal. Further appeal may be made to the Assistant Superintendent's office after the principal's ruling is made.

### **ACADEMIC INCENTIVES**

**ACADEMIC LETTER** - Students may earn an academic letter by maintaining a 3.90 cumulative grade point average as a freshman, a 3.75 CGPA as a sophomore, and a 3.50 CGPA as a junior with at least one semester of the qualifying year of 3.9/3.75/3.5 GPA respectively, and by being involved in an academic contest or project.

**HONOR ROLL** - A student needs to earn a 3.5 GPA for a semester to earn the distinction of the honor roll.

**LOCAL SCHOLARSHIPS** – Senior students can apply for and earn scholarships from local agencies, family memorials, and businesses each year. Students can find applications and information in the Student Services Office.

**SENIOR/JUNIOR RELEASE INCENTIVE PROGRAM** - Qualifying senior and junior students can earn release privileges from study hall. This release recognizes students for academic achievement, good behavior in school, and good attendance. The student qualification criterion follows:

#### Parental Permission

- A waiver and permission form signed by a parent or guardian and on file in the attendance office
- Students will have no outstanding fees or fines

#### Attendance

- Students will have no unexcused absences
- No more than 3 class tardies per quarter
- The administration will make determinations of excused/unexcused absence
- Students with this privilege should schedule appointments during their release time
- Students must attend all mandatory class meetings, assemblies, etc.

#### Behavior

- Students will have no disciplinary or academic referrals
- Students will have no violations of athletic or school activity codes
- Students on release will demonstrate appropriate behavior in the community

#### Academics

- Students are in current good academic standing

Violations of any of the qualifying criteria will result in immediate loss of privilege for the remainder of the quarter grading period. At the discretion of administration or by request of the parent or guardian, the administration may revoke these privileges.

**NATIONAL HONOR SOCIETY** - Students who meet the standards established by the faculty in the areas of scholarship, leadership, service, and character may earn induction into the program. 86

National Honor Society Selection Procedures:

- 1) General Guidelines:
  - a) candidates must have attended D.C. Everest High School the equivalent of one semester.
  - b) junior and senior students qualify for membership.
- 2) Staff reviews students' academic records to determine student scholastic eligibility for membership. To meet the standard, students must have an accumulative GPA of 3.5 or above.
- 3) Staff will notify scholastically eligible students that for further consideration of selection to this chapter they may complete the student activity information form outlining their accomplishments in the areas of service and leadership.
- 4) All faculty members have the opportunity to write their comments about the character, service, and leadership traits of eligible students.
- 5) The 5-member faculty council reviews the student activity information forms and faculty comment forms. In addition, the council reviews the leadership, service, and character of all candidates carefully. Candidates receiving a majority of the vote of the faculty council earn induction into the National Honor Society.
- 6) Selected candidates will receive notice in writing about their selection and the timing of the induction ceremony. Non-selected students will also receive written notice about their non-selection into the National Honor Society.

*Note: The faculty of the school through the faculty council Members select students to join the Chapter. Individuals do not apply for membership but rather submit information, via the Student Activity Information Forms for use by the faculty council in determining membership. Membership, therefore, is an honor bestowed upon an individual and thus a privilege and not a position for which one applies nor to which one is elected or the right of any individual.*

**RENAISSANCE AWARD** - The Renaissance Award Program provides incentives for students to maximize their educational opportunity. The two levels include Platinum and Gold.

**Renaissance Criteria**

1. GPA of 3.7
2. 15 hours of community service
3. No more than one disciplinary infraction that must be bought back through 5 addition hours of community service
4. No failures or incompletes

**Renaissance Privileges**

1. Parking privileges
2. Study Hall release

**MISCELLANEOUS INFORMATION**

**REPORT CARDS** - Report cards are issued every nine weeks using the following system:

1. Semester standing in grades 10-12 are final grades.
2. Letter grades will be used as prescribed by School Board Policy.

**Letter Grade Point Value    Letter Grade Point Value**

A	4.0	D	1.0
AB	3.5	F	0 Fail
B	3.0	I	INC.
BC	2.5	S	Satisfactory performance in lieu of a grade
C	2	U	UNSAT.
CD	1.5		

**Note** that Alternative classes do not count in grade point average.

**LIBRARY** (Instructional Media Center) - The IMC is located on the third floor next to the main north stairwell. It houses a computer lab with available reference databases, reference books, periodicals, and leisure reading material. The attached Production Lab houses AV software and hardware, along with a second computer lab. Assistance and equipment can facilitate a variety of production needs. Staff work in the IMC/Production Lab 6:30 a.m. until 3:15 p.m. Monday through Friday to further assist students.

Additional Hours: The IMC is open on Monday - Thursday evenings until 6:30 pm.

**HEALTH AIDE** - The Health Room has a full-time health aide. If you feel ill or must go home, the health aide can grant you permission (after calling your parents) to leave school based on their health assessment. Before you go to the health room, obtain a pass from the teacher of the class you will miss.

**MEDICATIONS** - Students must check-in all medications (exception-asthma inhalers) and Epipens with the health aide who will store them and administer when needed.

**SCHOOL CODE NUMBER** - Scholastic Aptitude Test, American College Testing Program, Financial Aid Form, and Family Financial Statement Code Number: 502-060.

**THE POLICE-SCHOOL LIAISON OFFICER PROGRAM** - The Police Liaison Officer serves as a resource person and an educational aide in addition to serving as a law enforcement officer, who by definition has an obligation to serve, protect, and uphold the law. The liaison officer fulfills an important task as a resident friend and listener to youth with personal problems that they may bring to his or her attention. This role is carried out in cooperation with authorized school officials.

The Police Liaison Officer also serves as a referral agent. The officer has knowledge of health and service agencies available on a local level to young people and their families. He or she will help students contact local agencies that can aid them in matters beyond the officer’s or school’s capacity to solve.

The liaison officer will also serve an educational function by assisting school staff in the provision of courses of study or programs designed to acquaint students with the law, the ways in which it operates on the local/state level, and how it touches their lives. The officer can also provide parent groups with information to acquaint them with the law.

**EARLY COLLEGE CREDIT PROGRAM AND START COLLEGE NOW**

**GUIDELINES FOR ATTENDING UW-STEVENSON POINT AT WAUSAU OR NORTHCENTRAL TECHNICAL COLLEGE** - The following characteristics should apply to a student who wishes to take a course at Northcentral Technical College or the UW-Stevens Point at Wausau concurrent with attendance at D.C. Everest:

1. UW-Stevens Point at Wausau - Junior student who ranks in the top 25% of his/her class and has completed the coursework offered at the high school level.
2. Students who select university courses offered at or similar to those offered at D.C. Everest will not receive reimbursement for tuition expenses.
3. Evidence exists that the student will benefit from the UW-Stevens Point at Wausau or the Technical College experience and that the time spent at these institutions will not unduly conflict with participation in the high school graduation requirements.
4. Students must apply for enrollment for obtaining high school credit courses by February 1 for the fall semester and by September 1 for courses taken during the spring semester.
5. Students must start an application for a UW-Stevens Point at Wausau or Technical College with an admissions counselor from the post-secondary institution.
6. The principal (or their designee) will grant high school credit and the student must receive approval *prior to taking the course*.
7. Note: According to state statute, **“If a pupil receives a failing grade in a course, or fails to complete a course, at an institution of higher education or technical college for which the school board or the governing body of a participating private school has made payment, the pupil's parent or guardian, or the pupil if he or she is an adult, shall reimburse the school board or the governing body the amount paid on the pupil's behalf upon the request of the school board or governing body. If a school board or governing body that requests reimbursement of a payment made under this section is not reimbursed as requested, the pupil on whose behalf the payment was made is ineligible for any further participation in the program under this section.”**  
<http://docs.legis.wisconsin.gov/statutes/statutes/118/55/7t/c>

## SCHOOL COUNSELING SERVICES

The Student Services department has counselors to assist students with a variety of tasks and concerns. The program includes individual and group counseling in which personal, academic, career, college, and educational concerns may be discussed in a confidential manner. Appointments can be made using the online Counselor Scheduling program in Student Services. Counseling time is available during a student's study hall, unscheduled time, and before or after school.

Groups are a part of the Student Services Delivery Model. Some groups are facilitated by Marathon County Consortium approved therapists. Please contact the main office during registration if you do not wish for your child to participate in any groups facilitated through D.C. Everest Senior High Counseling Department. Students will be invited to participate as they choose without notification to the parent/guardian.

## SENIOR GRADUATION REQUIREMENTS

Subject Area	Credits
Mathematics	3
Science	3
English	4
Social Studies	3
Physical Education	1 1/2
Health	1/2
Finance	1/2
REQUIRED CREDITS	15 1/2
ELECTIVE CREDITS	8
TOTAL CREDITS	23 1/2

**EARLY GRADUATION** - Students who plan to complete high school in less than eight semesters must complete a written application form (available in Student Services). Students seeking early graduation must apply and complete this form prior to their senior year. A statement of reasons for early graduation in addition to a letter of approval from parents or guardians must accompany this application form. The school counselor will schedule a conference with the applicant and his/her parents. The high school principal will determine approval or disapproval.

## **SCHEDULING AND ASSIGNMENT**

The Senior High makes every effort to develop a master schedule according to student needs and interests. The process does involve students, parents, and the school counselors. Each student must recognize that the complexity of the scheduling process and their selections determine curriculum offerings, the final master schedule, and teacher contracts. Considerable time and effort are put into a flexible schedule, and once the Senior High establishes final schedules in May, schedule changes will be exceedingly difficult.

As a result of the scheduling process, and the input students have beforehand, scheduling changes are not permitted except for one of the following reasons.

- A student with medical reasons
- A student with a computer error on their schedule
- A student with two study halls in one semester and none in another
- A student whose IEP or 504 Plan requires that modification be made
- A student who needs a class added as it is a graduation requirement or failed a class needed to fulfill graduation requirements
- A student who has not met the prerequisites for a scheduled class
- A student who recovered credit in Summer School and no longer needs the class they are currently scheduled for.

Any student interested in requesting a schedule change must make an appointment to meet with his/her school counselor BEFORE the semester begins. The Senior High will consider schedule changes PRIOR TO THE START OF EACH SEMESTER and will limit adjustments to absolutely necessary changes due to:

\*\*\*A low or failing grade will not be considered as justification for withdrawal from a course.

\*\*\*Changes will depend on the enrollment size of the class the student is dropping and the class he/she is adding.

\*\*\* Students must follow their current schedule until notified by the counselor that the change has been made. Students who do not report to currently scheduled classes will be marked unexcused.

\*\*\*Students withdrawn from a course because of undesirable conduct will result in a failing semester grade for that course. Students will also receive disciplinary action.

\*\*\* **Note to seniors planning on attending a 4-year college:** Prior to requesting a schedule change, you need to get permission from all colleges/universities that you applied to so that your admission status is not compromised. *Universities have informed us that if you have been accepted and you change your schedule without their permission, you may no longer be accepted.*

### **Dropping a class after the add-drop timeline**

In rare situations, the school team may approve a student drop from a class after the beginning of a semester. Students must follow the guidelines below to drop a class after the beginning of a semester:

1. Contact with student, parent(s), teacher(s), and school counselor must take place to discuss the reason(s) for dropping the course and the implications for the student. The school counselor will inform a building administrator.
2. After meeting, if the team decides a class drop best serves the interests of the student, the student must complete the following steps:
  - a. All materials and textbook returned immediately
  - b. An add-drop form must be completed and signed.
3. A grade of W/F will be given for the course. This grade will affect the student's grade point average or rank in class.
4. A student must maintain a full course load (6 classes each semester) throughout the year.

**INCOMPLETES** - School staff will change Incompletes not made up within 2 weeks from the end of the semester to an F.

**INFORMATION SERVICES** - Information is available from the Student Services Office through several sources. Announcements are made over the public address to the homerooms. Bulletin boards with guidance information are located throughout various areas of the building, inside and outside the guidance office, and also within the main lobby of the school building. Guidance news and information may also be found within our school parent newsletters issued through the principal's office. Counselors are also involved with individuals, small groups, classrooms, parent conferences, and large group orientation information activities.

**STUDENT RECORDS** - Student records will reflect the student's physical, emotional, social, and academic growth in the educational process. Any student interested in reviewing his/her records should see his/her counselor to discuss what they can review and to interpret any information that the student may question.

**CAREER EXPLORATION SERVICES** – Student Services provides students and their families with a host of resources and services to assist in the career development process. The student services office houses a Career Center highlighting a wide range of career opportunities and choices available to students through self-discovery, market research, action planning, and making community connections. The counselors can help students with individual career planning, job shadowing, finding a college, and job hunting strategies, all of which can provide a successful transition from high school. The D.C. Everest High School purchases an online career web resource for students to assess their interests, skills, aptitudes, and values. The Career Center provides many resources such as 2-year/4-year college information, specialty school literature, military options, ACT/SAT materials, local business references and promotion, scholarships, and financial aid information.

## **STUDENT ACTIVITY INFORMATION**

**INTRAMURAL SPORTS** - The Community Education Services Office offers evening intramural sports. Provided that sufficient interest exists, all students have the opportunity to become team members in intramural volleyball, basketball, and other sports. The community education office charges a fee.

**CLUBS AND ORGANIZATIONS** - If you would like to join any clubs or organizations, contact the teacher in charge and listen to daily announcements for meeting times and places. The activities office and the school counseling office has information on clubs.

## SCHOOL BOARD POLICIES

The public can access School Board policies for review on the District Webpage (<https://www.dce.k12.wi.us>) under the District Info tab then School Board. Recommended policies for review include:

❖ PO2260 – Nondiscrimination and Access to Equal Educational Opportunity  
Statements of equal educational opportunity for all students in the District. Notice in handbook must list the following information: District Compliance officers are: Kimberly Hall, Director of Human Resources 6300 Alderson Street, Weston, WI 54476, 715-359-4221, ext. 1225, [khall@dce.k12.wi.us](mailto:khall@dce.k12.wi.us) and Jack Stoskopf, Assistant Superintendent, Business/Personnel Services, 6300 Alderson Street, Weston, WI 54476, 715-359-4221, ext. 1243, [jstoskopf@dce.k12.wi.us](mailto:jstoskopf@dce.k12.wi.us).

❖ PO2416 - Student Privacy  
The School Board respects the privacy rights of parents and their children. No student shall be required, as part of the school program or the District's curriculum, without prior written consent of the student (if an adult, or an emancipated minor) or, if an unemancipated minor, his/her parents, to submit to or participate in any survey, analysis, or evaluation that reveals information concerning: political affiliations or beliefs of the student or his/her parents; mental or psychological problems of the student or his/her family; sex behavior or attitudes; illegal, anti-social, self-incriminating or demeaning behavior; critical appraisals of other individuals with whom respondents have close family relationships; legally recognized privileged and analogous relationships, such as those of lawyers, physicians, and ministers; religious practices, affiliations, or beliefs of the student or his/her parents; or income (other than that required by law to determine eligibility for participation in a program or for receiving financial assistance under such a program).

❖ PO5200 – Attendance  
State law requires the School Board to enforce the regular attendance of students. Further, the Board recognizes that the District's educational program is predicated upon the presence of the student and requires continuity of instruction and classroom participation. The regular contact of students with one another in the classroom and their participation in a well-planned instructional activity under the tutelage of a competent teacher are vital to this purpose.

All children between six (6) and eighteen (18) years of age shall attend school regularly during the full period and hours, religious holidays excepted, that the school in which the child is enrolled is in session until the end of the term, quarter, or semester of the school year in which the child becomes eighteen (18) years of age, unless they fall under an exception under State law, this policy, or administrative guideline issued under this policy. A child who is enrolled in five (5) year-old kindergarten shall attend school regularly, religious holidays excepted, during the full period and hours that kindergarten is in session until the end of the school term.

❖ PO5430 Guideline - Laude Program  
The School Board has authorized the use of a Laude Program of academic recognition for grades 9 through 12. The Laude Program provides incentives for students who challenge themselves in high-level curricula and recognizes those students who successfully complete this coursework.

The Laude Program uses a point-based system to recognize students who complete high-level coursework in grades 9 through 12. To be considered for a Laude award, a student must first have a cumulative grade point average (GPA) of 3.5 or higher. The Laude score will be determined by

counting the number of semester credits successfully completed by the student for all pre-approved Laude courses. One point for each completed semester course will be awarded for approved courses.<sup>92</sup>

Laude Program honor distinctions and point requirements:

Cum Laude - honor distinction 15-24 points

Magna Cum Laude - great honor distinction 25-34 points

Summa Cum Laude - highest honor distinction 35 or more points

The Laude System will replace the class rank system. Class rank will not be provided to colleges for admission purposes. The transcripts will report students' cumulative grade point averages with accompanying Laude distinctions and point scores. A cover letter will be provided to the college or university explaining the Laude Program.

Approved Laude courses will be listed in the course description booklets that are accessible to students and parents each school year. A student's grade point average shall be entered on his/her record and shall be subject to the Board's policy on the release of student records.

The top scholastic honors of Valedictorian and Salutatorian are determined by calculating the grade point average of all final grades for each subject taken by a student in grades 9 through 12. In the event of a tie for the highest cumulative grade point average, all students who have achieved that grade point average will receive the designation of Valedictorian.

❖ PO5516 - Student Hazing

The School Board believes that hazing activities of any type are inconsistent with the educational process and may in some circumstances be a violation of State law. It prohibits all such activities at any time in school facilities, on school property, and at any District-sponsored activity or event.

Hazing shall be defined for purposes of this policy as performing any act or coercing another, including the victim, to perform any act of initiation into any class, group, or organization that causes or creates a risk of causing mental, emotional, or physical harm. Permission, consent, or assumption of risk by an individual subjected to hazing shall not lessen the prohibitions contained in this policy.

Administrators, faculty members, and other employees of the District shall be alert to possible situations, circumstances, or events that might include hazing. If hazing or planned hazing is discovered, the students involved shall be informed by the discoverer of the prohibitions contained in this policy and shall be ordered to end all hazing activities or planned activities immediately. All hazing incidents shall be reported immediately to the principal or to the Superintendent.

❖ PO5517 – Student Anti-Harassment

It is the policy of the School Board to maintain an educational environment that is free from all forms of harassment, including sexual harassment. This commitment applies to all District operations, programs, and activities. All students, administrators, teachers, staff, and all other school personnel share responsibility for avoiding, discouraging, and reporting any form of harassment. This policy applies to conduct occurring in any manner or setting over which the Board can exercise control, including on school property, or at another location if such conduct occurs during an activity sponsored by the Board.

The Board will not tolerate any form of harassment and will take all necessary and appropriate actions to eliminate it, including suspension or expulsion of students and disciplinary action against any other

individual in the School District community. Additionally, appropriate action will be taken to stop and otherwise deal with any third party who engages in harassment against our students. 93

❖ PO5771 – Search and Seizure

When school administrators have reason to suspect an illegal or dangerous substance, object, or stolen property may be in the possession of a student, the administrator may conduct a search of the student's possessions, locker, desk, vehicle, breath, or person.

❖ PO5772 - Weapons (Abbreviated)

The School Board prohibits students from possessing, storing, making, or using a weapon in any setting that is under the control and supervision of the District for the purpose of school activities approved and authorized by the District including, but not limited to, property leased, owned, or contracted for by the District, a school-sponsored event, or in a District vehicle, to the extent permitted by law without the permission of the Superintendent.

❖ PO5500/5511/5530 - Student code of Classroom Conduct/Dress and Grooming/Drug Prevention  
Respect for law and for those persons in authority shall be expected of all students. This includes conformity to school rules as well as general provisions of law regarding minors. Respect for the rights of others, consideration of their privileges, and cooperative citizenship shall also be expected of all members of the school community.

Respect for real and personal property; pride in one's work; achievement within the range of one's ability; and exemplary personal standards of courtesy, decency, and honesty should be maintained in the schools of this District.

The Superintendent shall establish procedures to carry out Board policy and philosophy, and shall hold all school personnel, students, and parents responsible for the conduct of students in schools, on school vehicles, and at school-related events. The School Board prohibits the use, possession, concealment, or distribution of any drug and any drug-paraphernalia at any time on District property or at any District-related event.

❖ PO7440.01 - Video Surveillance and Electronic Monitoring

The Superintendent is authorized to install safety monitoring equipment on school property in order to protect the health, welfare and safety of students, staff, visitors and Board property, and other security devices that would assist in the detection of guns and dangerous weapons in school buildings and on District property.

❖ PO8330 - Student Records

That the D.C. Everest area School District, pursuant to the Family Education Rights and Privacy Act and State Statute 118.125 (1) (d) and (2) (j) has designated the following as Directory Data as provided in said Act and statute:

Except for data identified by policy as "directory data," student "personally identifiable information" includes, but is not limited to: the student's name; the name of the student's parent or other family members; the address of the student or student's family; a personal identifier, such as the student's social security number, student number, or biometric record; other indirect identifiers, such as the student's date of birth, place of birth, and mother's maiden name; other information that, alone or in combination, is linked or linkable to a specific student that would allow a reasonable person in the school community, who does not have personal knowledge of the relevant circumstances, to identify

the student with reasonable certainty; or information requested by a person who the District reasonably believes knows the identity of the student to whom the education record relates. 94

Once every calendar year, the Assistant Superintendent of Curriculum & Learning, will see that a notice is published listing the type of records that are considered "Directory Data." Principals will publish a brief directory data notice in their school newsletters, which will include information on how to obtain a copy of the student records notice. After the parents or adult student have been notified, they will have two (2) weeks to advise the school district in writing of any or all of the items they refuse to permit the district to designate as "Directory Data" about that specific student.

Under the "No Child Left Behind Act of 2001," Section 9528, a school district is required to release name, address, and telephone listing of secondary school students upon request by military recruiters or institutions of higher education without prior written parental consent. The district must comply with such a request.

The District is also required to notify parents of secondary students that they may request that their student's name, address and telephone number not be released to military recruiters or institutions of higher education with prior written parental consent. This notice is required of districts receiving Federal Funds.

Parents need to use Form 8330F5 to request to inspect and review students records and submit the form to the building principal. The building principal will arrange a mutually agreeable time for the review with the parents. Copies of records, subject to the limitations within the law, policy, or guidelines will be provided upon request for the current cost of duplication unless that fee effectively prevents the parents from exercising the right to inspect and review the records. Parents may request the amendment of the student's school records if they believe the records are inaccurate or misleading. This request should be made in writing to the building principal.

❖ PO9151 - Use of Cameras and Other Recording Devices in Locker Rooms

The School Board recognizes the importance of protecting the privacy interests of the District's students and is committed to safeguarding students' privacy in the locker room facilities. No images of a nude or partially nude person in the locker room may be captured, recorded, or transferred under any circumstances by any individual. To protect the privacy of the District's students, parents, other adult residents of the community, and any public that may utilize the locker room facilities, no person may use a cell phone to capture, record, or to transfer a representation of a nude or partially nude person in the locker room.

Furthermore, the Board believes that safety is of the utmost importance. Therefore, notwithstanding the provisions of this policy, if necessary, emergency rescue personnel will be permitted into the locker room and will be given access to any tools necessary to do their job.

District officials may refer any violations of this policy to law enforcement for possible criminal prosecution who violate State law.

## DISTRICT POLICIES LISTING

All District policies may be found at <https://go.boarddocs.com/wi/dcea/Board.nsf/Public>. If you need assistance locating a policy, please contact Ellen Suckow, Executive Assistant to the Superintendent, at (715) 359-4221, ext. 1220.

- ❖ Policy 2240 Controversial Issues in the Classroom
- ❖ Policy 2260 Nondiscrimination and Access to Equal Educational Opportunity
- ❖ Policy 2261.01 Parent and Family Engagement in Title 1 Programs
- ❖ Policy 2261.02 Title 1 – Parents’ Right to Know
- ❖ Policy 2266 Nondiscrimination on the Basis of Sex in Educational Programs or Activities
- ❖ Policy 2270 Religion in the Curriculum
- ❖ Policy 2271 Early College Credit Program
- ❖ Policy 2340 Field and other District-Sponsored Trips
- ❖ Policy 2416 Student Privacy
- ❖ Policy 5136 Personal Communication Devices
- ❖ Policy 5200 Attendance
- ❖ Policy 5335.01 Students with Anaphylactic Reactions to Foods
- ❖ Policy 5410 Promotion, Placement, and Retention
- ❖ Policy 5500 Student Code of Classroom Conduct
- ❖ Policy 5511 Dress and Grooming
- ❖ Policy 5512 Use of Tobacco and Nicotine by Students
- ❖ Policy 5516 Student Hazing
- ❖ Policy 5517 Student Anti-Harassment
- ❖ Policy 5517.01 Bullying
- ❖ Policy 5530 Drug Prevention
- ❖ Policy 5771 Search and Seizure
- ❖ Policy 5772 Weapons
- ❖ Policy 7217 Weapons
- ❖ Policy 7440.01 Video Surveillance and Electronic Monitoring
- ❖ Policy 7540.03 Student Technology Acceptable Use and Safety
- ❖ Policy 8330 Student Records
- ❖ Policy 8390 Animals on District Property
- ❖ Policy 8410 School Safety and Crisis Intervention
- ❖ Policy 8462 Child Abuse and Neglect
- ❖ Policy 8500 Food Services
- ❖ Policy 8510 Wellness
- ❖ Policy 9151 Use of Cameras and Other Recording Devices in Locker Rooms
- ❖ Administrative Guideline 5430 Laude Program
- ❖ Administrative Guideline 8600B School Bus Rider Rules

Note: Hall lockers are provided by the District. The locker is the property of the D.C. Everest School district. Students may not secure the locker other than the locking mechanism provided on the locker. The school is not

responsible for lost or stolen items. Students may not hang anything on the outside of the locker, unless it is approved by a teacher or administrator.

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***TITLE IX NOTICE:*** *The Board of the D.C. Everest Area School District does not discriminate on the basis of sex in its education program or activity and is required by Title IX and its implementing regulations not to discriminate in such a manner. The requirement not to discriminate in its education program or activity extends to admission and employment. The District's Title IX Coordinators are:*

*Dr. Jeff Lindell (Students)*  
*Director of Student Services*  
*(715) 359-4221, ext. 1351*  
*6300 Alderson Street*  
*Weston, WI 54476*  
[\*jlindell@dce.k12.wi.us\*](mailto:jlindell@dce.k12.wi.us)

*Dr. Kimberly Hall (Employees)*  
*Director of Human Resources*  
*(715)-359-4221, ext. 1225*  
*6300 Alderson Street*  
*Weston, WI 54476*  
[\*khall@dce.k12.wi.us\*](mailto:khall@dce.k12.wi.us)

*Any inquiries about the application of Title IX and its implementing regulations to the District may be referred to the Title IX Coordinators, the Assistant Secretary for the U.S. Department of Education's Office for Civil Rights or both.*

*The Board has adopted a grievance process and procedures that provide for the prompt and equitable resolution of student and employee complaints alleging any action that is prohibited by Title IX and/or its implementing regulations. The grievance process and procedures are included in Policy 2266 – Nondiscrimination on the Basis of Sex in Education Programs or Activities. The grievance process and procedures specifically address how to report or file a complaint of sex discrimination, how to report or file a formal complaint of Sexual Harassment, and how the District will respond.*

## **CAMPUS CRIME STOPPERS PROGRAM**

**The D.C. Everest School District, in cooperation with Marathon County Crime Stoppers, Inc., participates in the Campus Crime Stoppers Program in an effort to promote school safety and maintain a safe learning environment. The program allows staff to confiscate any drugs, alcohol or weapons in schools, or at school activities, and to deter anyone from bringing in that type of contraband in the future. Also to share information you may know about of theft/vandalism, threats, sexting, missing persons, suspicious activity, and any other crime.**

The program is simple and safe. Students who have information about drugs, alcohol, or weapons on school property, or at school sponsored events, are encouraged to report the information. Along with theft/vandalism, threats, sexting, missing persons, suspicious activity and any other crimes. The recommended procedure is for students who observe this type of contraband to seek out a trusted school official or the School Liaison Officer to report the information. The person receiving the information is required to keep the student's identity confidential. School staff understand the importance of **not revealing the students identity to anyone**.

The school official will verify the tip information and contact Crime Stoppers and law enforcement as appropriate. Cash rewards will be given to students whose tip information leads to an arrest or disciplinary action. No one from Crime Stoppers ever meets with the student.

Although less-preferred, students have other options for methods of reporting. Students may call the Crime Stoppers tip line 24/7 at 877-409-8444 to submit an anonymous tip or Tap the App using P3Tips to submit

anonymous tips. When reporting directly to Crime Stoppers, without going through a school staff member or the liaison officer, the students are able to do so anonymously. Arrangements can be made to have the reward payment made anonymously as well, without ever identifying the student caller.

Benefits of the Program are:

- Removal of dangerous contraband (drugs, alcohol, weapons)
- Increase safety for all students
- Reinforcement of academic skills (problem solving, leadership skills, communication, peer interaction)
- Assuming responsibility for student property, school property and peer property
- Building respect, citizenship and civic responsibility

The focus of the program is a proactive approach to the problems of drugs, alcohol and weapons in our schools. Encourage your student to help take responsibility for keeping their school safe! Keep in mind that persons of any age may report information on any crime or criminal activity to Crime Stoppers and be eligible for a reward of up to \$1000. Let's all do our part to make our community a safer place to live, work and visit.



Marathon Co. Crime Stoppers Inc.

500 Forest Street · Wausau, WI 54403

1-877-409-8777 -- [www.marathoncountycrimestoppers.org](http://www.marathoncountycrimestoppers.org)

**D.C. EVEREST SCHOOL DISTRICT  
NOTICE IS HEREBY GIVEN  
(Pupil Non-Discrimination)**

The School Board is committed to providing an equal educational opportunity for all students in the District.

The Board does not discriminate on the basis of race, color, religion, national origin, ancestry, creed, pregnancy, marital status, parental status, sexual orientation, sex, (including transgender status, change of sex or gender identity), or physical, mental, emotional, or learning disability ("Protected Classes") in any of its student program and activities.

In order to achieve the aforesaid goal, the Superintendent or designee shall:

A. Curriculum Content

1. review current and proposed courses of study and textbooks to detect any bias based upon the Protected Classes ascertaining whether or not supplemental materials, singly or taken as a whole, fairly depict the contribution of both sexes various races, ethnic groups, etc. toward the development of human society; provide that necessary programs are available for students with limited use of the English language;

B. Student Access

1. review current and proposed programs, activities, facilities, and practices to ensure that all students have equal access thereto and are not segregated on the basis of the Protected Classes in any duty, work, play, classroom, or school practice, except as may be permitted under State regulations;
2. verify that facilities are made available in a non-discriminatory fashion, in accordance with Board Policy [7510](#) - Use of District Facilities, for non-curricular student activities that are initiated by parents or other members of the community, including but not limited to any group officially affiliated with the Boy Scouts of America or any other youth group listed in Title 36 of the United States Code as a patriotic society.

C. Student Evaluation

verify that tests, procedures, or guidance and counseling materials, which is/are designed to evaluate student progress, rate aptitudes, analyze personality, or in any manner establish or tend to establish a category by which a student may be judged, are not differentiated or stereotyped on the basis of the Protected Classes.

The Superintendent or designee shall appoint and publicize the name of the compliance officer(s) who is/are responsible for coordinating the District's efforts to comply with the applicable Federal and State laws and regulations, including the District's duty to address in a prompt and equitable manner any inquiries or complaints regarding discrimination or equal access. The Compliance Officer(s) also verify that proper notice of nondiscrimination for Title II of the Americans with Disabilities Act (as amended), Title VI and VII of the Civil Rights Act of 1964, Title IX of the Education Amendment Act of 1972, Section 504 of the Rehabilitation Act of 1973 (as amended), is provided to students, their parents, staff members, and the general public.

The Board designates the following individuals to serve as the District's Compliance Officers:

Kimberly Hall, Director of Human Resources  
6300 Alderson Street  
Weston, WI 54476  
715-359-4221, ext. 1225  
[khall@dce.k12.wi.us](mailto:khall@dce.k12.wi.us)

Matthew Spets, Assistant Superintendent  
Business/Personnel Services  
6300 Alderson Street, Weston, WI 54476  
715-359-4221, ext. 1243  
[mspets@dce.k12.wi.us](mailto:mspets@dce.k12.wi.us)

The Superintendent or designee shall attempt annually to identify children with disabilities, ages 3 - 21, who reside in the District but do not receive public education. In addition, s/he shall establish procedures to identify students who are Limited English Proficient, including immigrant children and youth, to assess their ability to participate in District programs, and develop and administer a program that meets the English language and academic needs of these students. This program shall include procedures for student placement, services, evaluation, and exit guidelines and shall be designed to provide students with effective instruction that leads to academic achievement and timely acquisition of proficiency in English. As a part of this program, the District will evaluate the progress of students in achieving English language proficiency in the areas of listening, speaking, reading and writing, on an annual basis.

#### **D.C. Everest Area School District**

#### **Lus Ceem Toom**

#### **(Kev txwv tsis pub ntsub ntxaug cov tub ntshais kawm ntawv)**

Lub Rooj Tsav Xwm Saib Kev Kawm Ntawv tau cog lus los muab kev kawm sib npaug rau txhua tus tub ntshais kawm ntawv nyob hauv lub District/koog tsev kawm ntawv no.

Lub Rooj Tsav Xwm Saib Kev Kawm Ntawv yuav tsis caiv thiab *kev ntsub ntxaug ua saib tsis taus rau ib tus neeg twg vim nws yog ib haiv neeg twg, yog tawv nqaij txawv, muaj los sis tsi muaj kev ntseeg, nws li caj ceg, muaj dab qhuas, muaj me nyuam/cev xeeb tub, muaj txij nkawm thiab tsis muaj, nyiam poj niam los nyiam txiv neej, yog ib tus neeg hloob cev los sis xav tias lawv yog poj niam los yog txiv neej, thiab yog tias nws lub cev, lub hlwb, kev xav, los sis kev xiam oom khab tsis zoo xws li lwm tus (Cov Uas Muaj Cai Tiv Thaiv) nyob rau hauv nws cov programs thiab activities.*

Yuav kom ua tau raws li lub hom phiaj ua twb hais law, tus Tuam Thawj Saib Kev Kawm los sis tus tau kev tso cai yuam tsum:

#### **A. Cov Ntawv Kawm**

1. Txheeb xyuas cov kev kawm thiab cov phau ntawv kawm tam sim no kom paub txog cov kev tsis txaus siab raws li Cov Uas Muaj Cai Tiv Thaiv tau tshawb pom txawm yog muaj los sis muaj cov ntaub ntawv ntshais, txawm yog ib tug los tag nhro, yuav qhia ncaj student accessnees rau kev koom tes ntawm txhua tus neeg, txhua haiv neeg, thiab lwm yam, tsuas yog hais tias pab tau thiab tsim qho neeg muab cov khoos kas tsim nyog rau cov tub ntshais kawm uas tsis siv lus Askiv

#### **B. Kev Pab Cuam Ntawm Cov Tub Ntshais Kawm**

1. Txheeb xyuas cov kev kawm, cov dej num, cov chaw, thiab cov kev coj kev ua tam sim no thiab cov uas yuav muaj rau yav pem suab kom paub tseeb tias txhua tus tub ntshais kawm ntawv muaj feem sib npaug zos thiab tsis raug cais raws li Cov Uas Muaj Cai Tiv Thaiv hauv kev ua dej num, hauj lwm, kev ua sis, cov chaw kawm, lossis kev xyuum ua hawj lwm tshwj tsis yog tau kev tso cai los ntawm lub Xeev cov kev cai;

2. Xyuas kom paub tseeb tias cov tsev kawm ntawv txhob muaj kev ntxub ntxaug raws li lub rooj tsam xwm txoj cai [7510](#) – Siv Hauv Paus Tsev Kawm Ntawv cov chaw ua cov dej num uas tsis kawm ntawv uas niam txiv lossis lwm tus sab nraud hauv zej zog tau pib nrog rau tiam sis tsis txwv rau cov pab pawg koom ua ken roj Boy Scouts of America lossis lwm pab pawg uas nyob rau hau Title 36 ntawv lub teb chaws United States cov cai rau nws haib neeg

C. Kev Ntsuam Xyuas Ntawm Tub Ntxhais Kawm

1. Saib kom paub tseeb tias cov ntawv xeeb, cov txheej txheem, lossis cov kev taw qhia thiab cov khoom siv tawm tswv yim uas yog tsim los txheeb xyuas cov menyuam kev kawm, ntsuas qhov ua tau zoo, ntsuas tus kheej, lossis txhua yam kev tsim los tsim ib qho uas tus menyuam raug txiav txim, yuav tsis txawv thiab muaj kev ncaj ncees ntawm Cov Uas Muaj Cai Tiv Thaiv.

Tus Thawj Saib Haus Paus Tsev Kawm Ntawv los sis tus neeg sawv cev yuav taw thiab nthuav tawm lub npe ntawm tus neeg saib thiab ua raws cai ntawm Haus Paus Tsev Kawm Ntawv kom ua raws li cov cai thiab kev tswjfwam los ntawm Tsoomfwv Qibsiab thiab lub Xeev tau muaj nrog rau lub Haus Paus Tsev Kawm Ntawv li luag haujlwm kom muab kev ncaj ncees rau tej lus nug thiab kev tsis txaus siab txog kev ntxub ntxaug kom sai li sai tau. Tus neeg saib thiab ua raw cai yuav tshawv xyuas thiab ceeb toom tsis pub muaj kev sib cais raws li txoj cai Title II of the Americans with Disabilities Act, Title VI thiab VII of the Civil Rights Act of 1964, Title IX of the Education Amendment Act of 1972, Section 504 of the Rehabilitation Act of 1973 (as amended). Cov cai no kuj muab rau cov tub ntxhais kawm, cov niam txiv, cov neeg ua hauj lwm rau Haus Paus Kev Kawm, thiab ib tsoom zej zog sawv daws.

Lub Rooj Tsav Xwm Saib Kev Kawm Ntawv xaiv cov neeg nram qab no los ua cov neeg ua tau lub meej mom ua cov neeg Saib Thiab Ua Raws Cai:

Kimberly Hall, Director of Human Resources  
6300 Alderson Street  
Weston, WI 54476  
715-359-4221, ext. 1225  
[khall@dce.k21.wi.us](mailto:khall@dce.k21.wi.us)

Matthew Spets, Assistant Superintendent  
Business/Personnel Service  
6300 Alderson Street, Weston, WI 54476  
715-359-4221, ext. 1243  
[mspets@dce.k12.wi.us](mailto:mspets@dce.k12.wi.us)

Tus Thawj Saib Haus Paus Tsev Kawm Ntawv los sis tus neeg sawv cev yuav tsum sim nrhiav cov menyuam uas muaj hnuv nyoog li 3-21 xyoos uas xiam oob khab txhua txhua xyoo. Tsis tas li ntawd xws, nws yuav tsim tsa cov txheej txheem los nrhiav cov menyuam kawm ntawv uas tsis paub lus Askiv txaus, nrog rau cov menyuam yaus thiab cov hluas, tuaj ntsuam xyuas lawv qhov peev xwm los koom nrog Hauv Paus Tsev Kawm Ntawv cov kev pab cuam, thiab tsim thiab tswj cov txheej txheem uas ua tau raws li lus Askiv thiab cov kev kawm tau ntawm cov menyuam kawm ntawv. Qhov kev qhia no yuav tsum muaj cov txheej txheem rau cov menyuam kawm ntawv, kev pabcuam, kev tshuaj ntsuam, thiab tawm thiab yuav tsim los pab cov menyuam kawm ntawv kom muaj kev qhia zoo uas ua rau kev kawm vam meej thiab yuav ua kom tau txais sijhawm kawm thiab tau taub lus Askiv. Ib feem ntawm qhov kev kawm no, Hauv Paus Tsev Kawm Ntawv yuav ntsuam xyuas kev kawm ntawm cov menyuam kawm ntawv kom kawm tau lus Askiv zoo nyob rau ntawm kev mloog, hais lus, nyeem ntawv thiab sau ntawv, txhua xyoo.

**AVISO DADO AQUÍ  
(No a la Discriminación del Alumno)**

La Junta Escolar se compromete a brindar una oportunidad educativa igual para todos los estudiantes en el Distrito.

La Junta directiva no discrimina por motivos de raza, color, religión, origen nacional, ascendencia, credo, embarazo, estado civil, estado parental, orientación sexual, sexo (incluido el estatus transgénero, cambio de sexo o identidad de género) o físico, discapacidad mental, emocional o de aprendizaje ("Clases protegidas") en cualquiera de sus programas y actividades estudiantiles.

Para lograr la meta antes mencionada, el Director o persona designada deberá:

- A. Contenido curricular
  - 1. Revisar los cursos de estudio actuales y propuestos y los libros de texto para detectar cualquier sesgo basado en las Clases Protegidas que determinen si los materiales suplementarios, individualmente o tomados como un todo, representan justamente la contribución de ambos sexos de diferentes razas, grupos étnicos, etc. hacia el desarrollo de la sociedad humana; Proporcionar que los programas necesarios estén disponibles para estudiantes con uso limitado del idioma inglés;
- B. Acceso de estudiantes
  - 1. revisar los programas, actividades, instalaciones y prácticas actuales para garantizar que todos los estudiantes tengan acceso equitativo a ellos y no estén segregados sobre la base de las Clases Protegidas en ningún deber, trabajo, juego, aula o práctica escolar, excepto puede ser permitido bajo las regulaciones estatales;
  - 2. verificar que las instalaciones estén disponibles de manera no discriminatoria, de acuerdo con la Política 7510 de la Junta Directiva - Uso de Instalaciones del Distrito, para actividades estudiantiles no curriculares que sean iniciadas por padres u otros miembros de la comunidad, incluyendo pero no limitado a cualquier grupo oficialmente afiliado a Boy Scouts of America o cualquier otro grupo juvenil listado en el Título 36 del Código de los Estados Unidos como una sociedad patriótica.
- C. Evaluación del Estudiante
  - 1. Verificar que las pruebas, los procedimientos y los materiales de orientación esten diseñados para evaluar el progreso del estudiante, calificar aptitudes, analizar la personalidad o de alguna manera establecer o tender a establecer una categoría por la cual un alumno pueda ser juzgado, no estén diferenciados o estereotipados sobre la base de las Clases Protegidas.

El Director o persona encargada designará y publicará el nombre del funcionario(s) de cumplimiento que es responsable de coordinar los esfuerzos del Distrito para cumplir con las leyes y regulaciones federales y estatales aplicables, incluido el deber del Distrito de abordar de manera pronta y equitativa cualquier pregunta o queja con respecto a la discriminación o la igualdad de acceso. El(los) Oficial(es) de Cumplimiento también verifican que el aviso apropiado de no discriminación para el Título II de la Ley Estadounidenses con Discapacidades (según enmendada), Título VI y VII de la Ley de Derechos Civiles de 1964, Título IX de la Ley de Enmienda a la Educación de 1972, Sección 504 de la Ley de Rehabilitación de 1973 (según enmendada), se proporciona a los estudiantes, sus padres, miembros del personal y el público en general.

La Junta Directiva designa a las siguientes personas para que sirvan como Oficiales de Cumplimiento del Distrito:

Kimberly Hall, Directora de Recursos Humanos  
6300 Alderson Street  
Weston, WI 54476  
715-359-4221, ext. 1225  
[khall@dce.k12.wi.us](mailto:khall@dce.k12.wi.us)

Matthew Spets, Asistente de la Directora Servicio de  
Negocios/Personal  
6300 Alderson Street, Weston, WI 54476  
715-359-4221, ext. 1243  
[mspets@dce.k12.wi.us](mailto:mspets@dce.k12.wi.us)

El Director o su designado intentarán anualmente identificar a los niños con discapacidades, de 3 a 21 años de edad, que residen en el Distrito pero que no reciben educación pública. Además, establecerá procedimientos para identificar a los estudiantes con dominio limitado del inglés, incluidos los niños y jóvenes inmigrantes, para evaluar su capacidad de participar en los programas del Distrito y desarrollar y administrar un programa que satisfaga el idioma inglés y las necesidades académicas de estos. Este programa incluirá procedimientos para la colocación de estudiantes, servicios, evaluación y pautas de salida, y estará diseñado para proporcionar a los estudiantes una instrucción efectiva que conduzca al logro académico y la adquisición oportuna del dominio del idioma inglés. Como parte de este programa, el Distrito evaluará el progreso de los estudiantes para lograr el dominio del idioma inglés en las áreas de escuchar, hablar, leer y escribir, sobre una base anual.

# **D.C. Everest Junior High**

## **2021-2022 Student Handbook**

**Jason McFarlane**  
**PRINCIPAL**

**Randy M. Weller**  
**ASSISTANT PRINCIPAL**

**Christopher Heller**  
**ASSISTANT PRINCIPAL / ATHLETIC DIRECTOR**

**1000 Machmueller Street**  
**Schofield, WI 54476**

**(715) 359-0511**

**Fax (715) 359-9395**

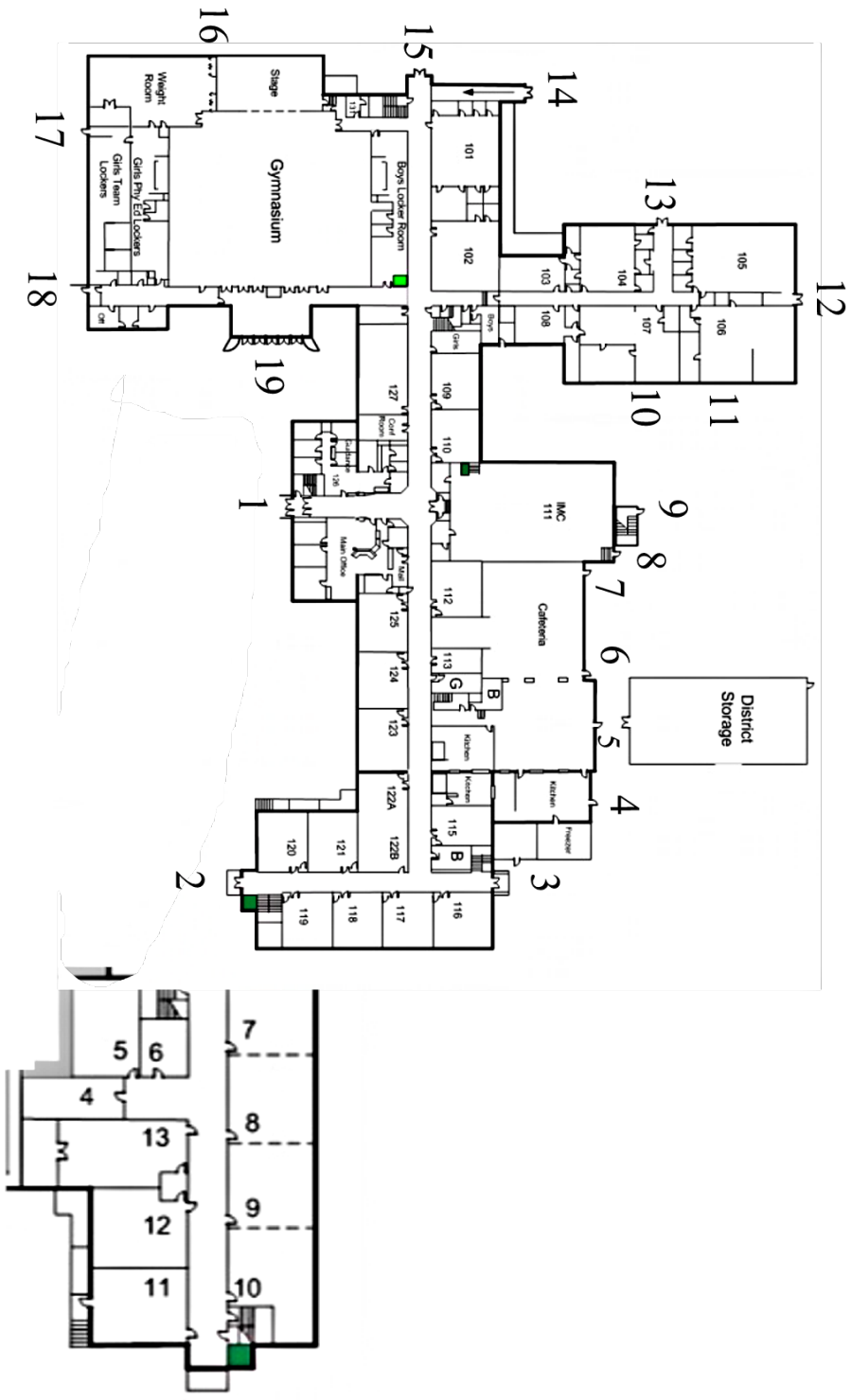
**Web Page [www.dce.k12.wi.us/juniorhigh](http://www.dce.k12.wi.us/juniorhigh)**



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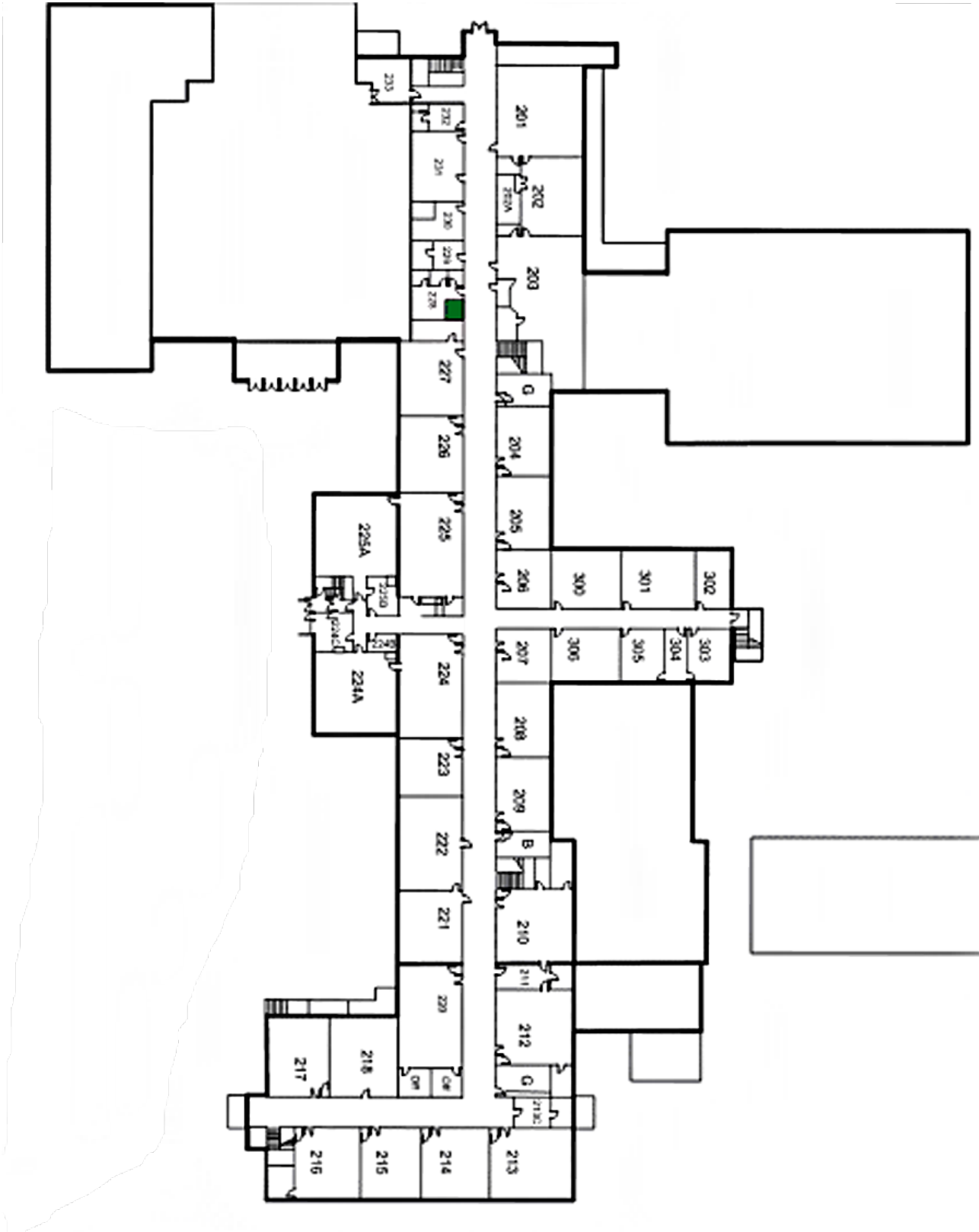
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D.C. EVEREST JUNIOR HIGH FIRST FLOOR



D.C. EVEREST JUNIOR HIGH BASEMENT 1

D.C. EVEREST JUNIOR HIGH SECOND FLOOR



July 2021						
Su	Mo	Tu	We	Th	Fr	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

August 2021						
Su	Mo	Tu	We	Th	Fr	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

September 2021						
Su	Mo	Tu	We	Th	Fr	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

October 2021						
Su	Mo	Tu	We	Th	Fr	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

November 2021						
Su	Mo	Tu	We	Th	Fr	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

December 2021						
Su	Mo	Tu	We	Th	Fr	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

January 2022						
Su	Mo	Tu	We	Th	Fr	Sa
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

February 2022						
Su	Mo	Tu	We	Th	Fr	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28					

March 2022						
Su	Mo	Tu	We	Th	Fr	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

April 2022						
Su	Mo	Tu	We	Th	Fr	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

May 2022						
Su	Mo	Tu	We	Th	Fr	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

June 2022						
Su	Mo	Tu	We	Th	Fr	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

- No school
- No school for students - Teacher Professional Development/Work Day
- No school for students - New Teacher Inservice
- No school for students - Teacher Work Day - Grading
- SH Graduation

- Students' first and last days of school
- Last day of quarter or semester

student contact days

Q1 - 45      Q3 - 42  
 Q2 - 39      Q4 - 47  
 84              89      173

Total teacher days 186 (includes 3 holidays)

# D.C. EVEREST JUNIOR HIGH – 2021-22 CALENDAR DATES 107

DATE	DAY	TIME	EVENT
8/18/21	Wed	7:30am-9:00am 6:00pm-7:30pm	8 <sup>th</sup> grade/New Student Orientation
8/26/21	Thu	10:00am-1:00pm	Orientation/Open House
8/31/21	Tue	3:00pm-6:00pm 5:00pm-6:00pm	Orientation/Open House SWD Orientation/Open House
9/1/21	Wed		First Day of School
9/6/21	Mon	NO SCHOOL	Labor Day
10/1/21	Fri	1:15pm	Football Assembly vs Wis.Rapids
10/6/21	Wed	All Day	8 <sup>th</sup> Grade Heavy Metals Tour
10/27/21	Wed	3:30pm-8:00pm	Parent/Teacher Conferences
10/28/21	Thu	NO SCHOOL	Teacher Professional Development
10/29/21	Fri	NO SCHOOL	Fall Holiday
11/4/21	Thu	3:30pm-8:00pm	Parent/Teacher Conferences
11/5/21	Fri		End of 1 <sup>st</sup> Quarter
11/8/21	Mon	NO SCHOOL	Teacher Work Day
11/24/21-11/26/21	Wed-Fri	NO SCHOOL	Thanksgiving Break
12/23/21-12/31/21		NO SCHOOL	Winter Break
1/14/22	Fri		End of Semester
1/17/22	Mon	NO SCHOOL	Teacher Work Day
2/7/22	Mon	6:00pm-8:00pm	Parent/Student Engagement Night
2/10/22	Thu		History Day
2/17/22	Thu	3:30pm-8:00pm	Parent/Teacher Conferences
2/18/22	Fri	NO SCHOOL	Teacher Prof.Development Day
2/28/22	Mon	3:30pm-8:00pm	Parent-Teacher Conferences
3/17/22	Thu		End of 3 <sup>rd</sup> Quarter
3/18/22	Fri	NO SCHOOL	Teacher Work Day
3/21-3/25/22	Mon-Fri	NO SCHOOL	Spring Break
4/15/22	Fri	NO SCHOOL	Break
4/20/22	Wed		Mental Wellness Day/9 <sup>th</sup> SH Tour (tentative)
4/27/22	Wed		Adventure Day (tentative)
5/13/22	Fri	NO SCHOOL	Break
5/18/22	Wed		Civil War Day 7 <sup>th</sup> Grade Transition Day
5/24-5/27/22	Tue-Fri		Rivers Trip – 8 <sup>th</sup> Grade Science classes
5/30/22	Mon	NO SCHOOL	Memorial Day
6/3/22	Fri		Last Day of School

**Club Meetings during ELT:** Sept.15 (Club Fair), Sept. 29, Oct.13, Oct. 27, Nov.10, Dec. 1, Dec. 15, Jan.5, Jan.19, Feb.2, Feb.16, Mar.2, Mar.16, Mar.30, Apr.6, Apr.19, May 4, May 17

**BUILDING HOURS / DAILY TIME SCHEDULE** - The Junior High opens to students at 7:20 a.m. Buses leave at 3:04 p.m. Students not involved in an activity with a staff supervisor or coach must leave the building by 3:30 p.m. The regular 108 daily time schedule is:

<b>Period 1/HR</b>	<b>7:50 – 8:42</b>	
<b>Period 2</b>	<b>8:45 – 9:32</b>	
<b>Period 3</b>	<b>9:35 – 10:22</b>	
<b>Period 4</b>	<b>10:25 – 11:12</b>	
<b>Period 5A</b>	<b>A Lunch 11:12 – 11:48</b>	<b>Class 11:15 – 12:02</b>
<b>Period 5B</b>	<b>Class 11:48 – 12:35</b>	<b>B Lunch 12:02 – 12:38</b>
<b>Period 6</b>	<b>12:38 – 1:25</b>	
<b>Period 7</b>	<b>1:28 – 2:15</b>	
<b>Period 8</b>	<b>2:18 – 2:58</b>	



# D.C. EVEREST JUNIOR HIGH

## CLUBS & ACTIVITIES

CLUB/ACTIVITY	DESCRIPTION	ADVISOR
<b>ABC – Advanced Book Club</b>	Book club for freshmen who love to read and discuss high-level books and plays. Freshmen who are considering taking Honors and AP English at the senior High are perfect for ABC! The club will run during Semester 2. We will read and discuss three books (during Flexible Fridays), and freshmen must read/discuss all three to meet the academic letter criteria. The club is limited to twenty students.	Mrs. Bohm <a href="mailto:dbohm@dce.k12.wi.us">dbohm@dce.k12.wi.us</a>
<b>Be Amazing Club</b>	Our mission is to empower & inspire people of all ages to realize their amazing potential for positively impacting or diverse community. We will participate and organize a variety of community and school service projects.	Mrs. Sondelski <a href="mailto:tsondelski@dce.k12.wi.us">tsondelski@dce.k12.wi.us</a>
<b>Chamber Singers</b>	Choral Ensemble selected by audition – rehearse for performances.	Mr. Ulrich <a href="mailto:julrich@dce.k12.wi.us">julrich@dce.k12.wi.us</a>
<b>Creative Writing Club</b>	Brings together students that love to write and/or appreciate the art of writing. Create and share your work. Listen to and read work of your peers.	Mrs. Searing <a href="mailto:rsearing@dce.k12.wi.us">rsearing@dce.k12.wi.us</a>
<b>Culture Club</b>	Participate in field trips, crafts, sports, and cooking.	Mrs. Johnson <a href="mailto:tjohnson@dce.k12.wi.us">tjohnson@dce.k12.wi.us</a>
<b>DECA</b>	A marketing & business club developing emerging leaders. Join today, lead tomorrow.	Mr. Dahlgren <a href="mailto:jdahlgren@dce.k12.wi.us">jdahlgren@dce.k12.wi.us</a>
<b>Drama</b>	Acting, stage crew, make-up, sound, lighting and prompting (\$10 fee).	Mrs. Vesper <a href="mailto:wvesper@dce.k12.wi.us">wvesper@dce.k12.wi.us</a>
<b>EIP – Early Intervention Program</b>	Early Intervention Program encourages education after high school run by the Department of Public Instruction.	See Student Services
<b>FCA – Fellowship of Christian Athletes</b>	A student led club for kids to come together, share their faith, reach out to others, and improve our community. You don't need to be an athlete to participate!	Mrs. Sondelski <a href="mailto:tsondelski@dce.k12.wi.us">tsondelski@dce.k12.wi.us</a>
<b>FFA – Future Framers of America</b>	FFA is a dynamic intracurricular student youth organization for students interested in careers connected to agriculture that changes lives and prepares members for premier leadership, personal growth and career success through agricultural education.	Mr. Glynn <a href="mailto:jglynn@dce.k12.wi.us">jglynn@dce.k12.wi.us</a>
<b>Forensics</b>	Participate in speaking competitions with numerous divisions for any interest. (\$10 fee).	Mrs. Bohm <a href="mailto:dbohm@dce.k12.wi.us">dbohm@dce.k12.wi.us</a> Mrs. Searing <a href="mailto:rsearing@dce.k12.wi.us">rsearing@dce.k12.wi.us</a>
<b>Gaming Club</b>	The D.C. Everest Gaming Club is a unique club (grades 8-12) which is dedicated to the practice and preservation of organized gaming of all types. Some of the many types of gaming include: board gaming, role playing, card playing, strategy-based gaming, etc. The Club is also the unofficial Anime Club of the district. Additionally, the club has approximately 400+ games, which are available for checkout by any club member. The club also has officers and other leadership positions, which actively participate in running the club throughout the school year and summer.	Mr. Ammon <a href="mailto:cammon@dce.k12.wi.us">cammon@dce.k12.wi.us</a> Mr. Burish <a href="mailto:bburish@dce.k12.wi.us">bburish@dce.k12.wi.us</a>
<b>Jazz Band</b>	Any current 8 <sup>th</sup> or 9 <sup>th</sup> grade band student may join.	Mr. Burish <a href="mailto:bburish@dce.k12.wi.us">bburish@dce.k12.wi.us</a>
<b>Men's Choir</b>	Open to all junior high male singers for rehearsal and performances.	Mr. Ulrich <a href="mailto:julrich@dce.k12.wi.us">julrich@dce.k12.wi.us</a>
<b>Nation Junior Honor Society</b>	Leadership, service citizenship, character, and academics determine membership.	Mrs. Pederson <a href="mailto:tpederson@dce.k12.wi.us">tpederson@dce.k12.wi.us</a> Mrs. Lauersdorf <a href="mailto:elauersdorf@dce.k12.wi.us">elauersdorf@dce.k12.wi.us</a>
<b>Outdoor Club</b>	Promotes activities related to hunting, fishing, and camping including safety instruction, ice fishing tournament, and jig making.	Mr. Fuehrer <a href="mailto:ifuehrer@dce.k12.wi.us">ifuehrer@dce.k12.wi.us</a> Mr. Fitzsimmons <a href="mailto:lfitzsimmons@dce.k12.wi.us">lfitzsimmons@dce.k12.wi.us</a>
<b>Run/Walk Mileage Club</b>	Any 8 <sup>th</sup> or 9 <sup>th</sup> grader will be taught stretching/warm-up techniques, different running workouts, proper nutrition and hydration. There will be a variety of fun-runs throughout the year.	Mrs. Sondelski <a href="mailto:tsondelski@dce.k12.wi.us">tsondelski@dce.k12.wi.us</a>
<b>Sherpas</b>	Sherpas are our guides for new students at the junior high. Sherpa's must have a B average or higher, no discipline referrals, and currently in good academic standing.	Mrs. Pederson <a href="mailto:tpederson@dce.k12.wi.us">tpederson@dce.k12.wi.us</a> Mrs. Berndt <a href="mailto:jberndt@dce.k12.wi.us">jberndt@dce.k12.wi.us</a>
<b>Ski/Snowboard Club</b>	For the beginner, intermediate, and advanced skier or snowboarder. Students may enroll in lessons through the ski hill.	Mr. Hahn <a href="mailto:nhahn@dce.k12.wi.us">nhahn@dce.k12.wi.us</a>
<b>Spanish Club</b>	Explore various aspects of Hispanic culture such as: music, dance, food, celebration, etc.	Mrs. Kindlarski <a href="mailto:jkindlarski@dce.k12.wi.us">jkindlarski@dce.k12.wi.us</a>
<b>Strings Elite</b>	Students will prepare performance repertoire that will be performed for community events and organizations.	Ms. Johnson <a href="mailto:ajohnson@dce.k12.wi.us">ajohnson@dce.k12.wi.us</a>
<b>Student Council</b>	Promote student responsibility, develop leadership and school spirit, and take part in worthwhile projects. Students will also gain an initial understanding of student government.	Mrs. Jody Kolodziej <a href="mailto:jkolodziej@dce.k12.wi.us">jkolodziej@dce.k12.wi.us</a> Ms. Long <a href="mailto:along@dce.k12.wi.us">along@dce.k12.wi.us</a>
<b>Unified Pals</b>	Students of all abilities come together to promote social inclusion through play and learning where respect and acceptance are the norm.	Mrs. Wistrom <a href="mailto:lwistrom@dce.k12.wi.us">lwistrom@dce.k12.wi.us</a> Mr. Tretter <a href="mailto:ttretter@dce.k12.wi.us">ttretter@dce.k12.wi.us</a>

<b>Woodturning Club</b>	Learn how to turn and make wooden pens to donate to the Never Forgotten Honor Flights Veterans. For every 3 pens you make for the vets, you get to make one for yourself. Any 8 <sup>th</sup> or 9 <sup>th</sup> grader is welcome to join.	Mrs. Heise <a href="mailto:sheise@dce.k12.wi.us">sheise@dce.k12.wi.us</a>
<b>Yearbook Club</b>	Yearbook Club is a group that gives students experience in print media publishing, camera basics, computer layout design, and creative writing. Students will collaborate to create a yearbook that captures the memories of our school year.	Mrs. Clark <a href="mailto:jclark@dce.k12.wi.us">jclark@dce.k12.wi.us</a>

## JUNIOR HIGH INTERSCHOLASTIC SPORTS

FALL SPORTS (SEPT-NOV)	BOYS/GIRLS	GRADE(S)
Cross Country	Boys/Girls	6-7-8
Cross Country	Boys/Girls	9
Dance Team	Girls	6-8
Dance Team	Girls	9
Football	Boys	7-8-9
Golf	Girls	9
Soccer	Boys	7-8
Soccer	Boys	9
Swimming	Girls	6-7-8
Swimming	Girls	9
Tennis	Girls	9
Volleyball	Girls	7-8-9
WINTER SPORTS (NOV-MARCH)	BOYS/GIRLS	GRADE(S)
Basketball	Boys/Girls	9
Curling	Boys/Girls	9
Dance Team	Girls	6-8
Dance Team	Girls	9
Hockey	Boys	9
Ski/Snowboard	Boys/Girls	9
Swimming	Boys	6-7-8
Swimming	Boys	9
Wrestling	Boys	6-7-8
Wrestling	Boys	9
WINTER SPORTS (OCT-DEC)	BOYS/GIRLS	GRADE(S)
Basketball	Boys	7-8
WINTER SPORTS (JAN-FEB)	BOYS/GIRLS	GRADE(S)
Basketball	Girls	7-8
SPRING SPORTS (MARCH-JUNE)	BOYS/GIRLS	GRADE(S)
Baseball	Boys	9
Golf	Boys	9
Lacrosse	Boys/Girls	9
Softball	Girls	8-9
Soccer	Girls	7-8
Soccer	Girls	9
Tennis	Boys	9
Track	Boys/Girls	6-7-8
Track	Boys/Girls	9

**WELCOME** - Welcome to D.C. Everest Junior High School! Our goal is to provide a safe, healthy, and positive school climate that promotes school pride for all students. The Junior High is able to do this by involving students, staff, and<sup>11</sup> parents in the process of constant school improvement. This is accomplished by teaching student expectations, observing behaviors, interacting positively with students, and correcting behavior. We look forward to working with you to make our school a great place. Our core school values of being respectful, responsible, and productive will be applied to all school settings. Please be an active participant in support of increasing school pride and improving our school climate.

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**ACADEMIC RECOGNITION** - Ninth grade students may earn an academic letter by satisfying the following criteria: 1) Maintain a cumulative grade point average of 3.9 for the year. 2) Must have demonstrated scholarship beyond what is required in class. This may be done by participating on an academic team or by pursuing academic improvement, such as entering a contest or by participating in an academic project promoted by a department or teacher that was not part of the graded requirements or extra credit for a course. Further details regarding the requirements are available in the Student Services office. Letters are sent from the Senior High in August to those students with qualifying grade point averages.

\*Eighth and ninth grade students may participate in the National Junior Honor Society (NJHS). To be eligible for membership consideration, students must be in the first semester of eighth or ninth grade and receive and maintain an accumulative GPA of 3.5 or higher for the previous 2 semesters. Eligible students will be mailed an interest letter in September and must attend a meeting to receive an activity form. The Activity Form must be returned to the Student Services Office by the second Friday in October. The Faculty Council will evaluate these forms and consider leadership, service, citizenship, and character to determine membership. More information on the NJHS may be obtained in the Student Services Office.

**ACADEMIC RESOURCES -**

- Extended Learning Time (ELT) 8<sup>th</sup> Period Daily
- Before and after school
- Classroom teachers
- School counselors
- IMC (Library)
- SmartMusic – available in the music rooms

**ADD/DROP POLICY** - All course selections are considered final except in the case of inappropriate placement. Changes based on inappropriate placement will only be made with teacher and parent approval pending class availability during the first week of the semester.

**ATHLETICS** - Students will need to do the following prior to the first day of practice to be eligible to participate in athletics in grades eight and nine:

- A student must meet school and DPI requirements defining a full-time student and have received no more than one failing grade (including incompletes) in the most recent grade reporting period.
- Eighth grade students pay no fee for each sport. Ninth grade user fees will vary by sport. All students from financially challenged families may apply for a waiver from the fee.

Student athletes must:

- Complete an insurance/pledge card.
- Complete a completed emergency card.
- Complete a completed W.I.A.A. physical card or alternate card.
- Complete concussion test form each school year in which the student participates in a sport.

All athletic forms are to be completed online with the exception of the physical and alternate-year cards. Parents will have the ability to scan and upload the physical and alternate-year cards. If physical and alternate-year cards are not uploaded electronically, a hard copy needs to be turned into the Athletic Office. The athletics registration page can be accessed at the following web address: <https://dceverest-ar.schooltoday.com>

## **W.I.A.A. Physical Examination Card**

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Physical examinations taken after April 1 are good for the following two school years. The Alternative Card is needed for the second school year. Physical examinations taken before April 1 are good for the remainder of the school year.

**ATTENDANCE** - Regular school attendance is required by law and is critical to success at school. Frequent absence is one of the main causes of poor academic performance in school.. Work or classroom experiences missed in school can never truly be made up in a complete manner because the value of in-class activities and discussion is missed forever. Attendance patterns are set when boys and girls are young.

**Excused Absences** -Whenever possible, doctor and dentist appointments should be scheduled outside of school hours. The only student absences considered excused are: illness, family emergencies, medical, dental, or other valid professional appointments, and pre-approved school activities. Students are excused for two hours for routine medical and dental appointments. Students may be asked to confirm a professional appointment with a verification slip from the office of professional service. Please report absences due to illness by telephoning the Attendance Office at **(715) 359-0511, ext. 3404**. This extension has voicemail twenty-four hours a day. If no message is left, students are required to report to the Attendance Office with a parent excuse note prior to 7:50 a.m. on the first day of their return to school. A doctor's excuse may be requested if a student has repeated absences. Note: Administration reserves the right to make all final attendance decisions.

In cases where it is necessary to leave school early, the student must report to the office for a "Permission to Leave School" slip. Early dismissals will be granted only if:

- A student has written permission from a parent.
- The student has a valid reason for leaving which is acceptable to the school.
- The student has requested a "Permit to Leave School" before 7:45 a.m.

Students may be excused for such activities as deer hunting, church retreats, college visits, and family vacations when the Permit to Leave School Anticipated Absence form has been signed by a parent, a student's teachers, and returned to the attendance office prior to the absence. Parents may excuse their children up to 10 school days under the family leave regulations. Notification of such absence must be made 24 hours in advance of the requested absence.

**Leaving School** - Upon arrival to school, all students are to remain in the school building or on school grounds for the entire day. According to the closed campus policy, noon hour releases are not authorized. Leaving school grounds or being outside of the building during unauthorized times is considered unexcused. All students leaving the building must sign out of the Main Office at the time they leave.

**Illness at School** - In the case of an illness at school, the student is to get a hallway pass from his/her teacher to go to the health office. A student should not go to the health aide between classes except in an emergency. The health aide will make every effort to contact the parents for instructions regarding procedures they wish the school to follow. Remember that prior permission is needed for a student to leave the building. If a student becomes ill during school hours he/she should report to the health aide. If necessary, the health aide will call the parent. Students are not to contact parents for pick up until authorization from the school health aide has been given.

**BACKPACKS, PURSES, BAGS** - As a result of concerns for the physical health of our students, building security, and building cleanliness, our school does not allow backpacks, bags, or purses to be carried to classrooms, study halls, or the LC during the school day. Students will be allowed to carry materials and books into the school at the beginning of the school day and out of the school at the end of the day in backpacks, bags, or purses. At all other times, backpacks, bags, or purses are to be in the student's street locker. On an individual basis only, students with special circumstances may be allowed to take their backpacks to class. Exceptions require the permission of the building principal or an assistant principal.

**BICYCLES** - Bicycles must be kept in the bike racks. Bikes will not be allowed in any other place on campus. We highly recommend you purchase a bicycle lock and keep your bike locked during school hours.

**BULLYING/STUDENT CONFLICT** - Bullying has become the buzzword to describe all conflicts between students. Indeed, they are significantly different. In fact, most disagreements are usually student conflict not bullying. Examples of bullying include repeated intimidation, humiliation, physical contact, repeated rumors and exclusion. Bullying is when the victim feels powerless to defend themselves against these unwelcome actions. Hence, it is rare for victims to defend themselves or to respond to the bully. On the other hand, student conflict occurs when two or more students are participating somewhat equally in an exchange of words or physical aggression toward each other.

- The D.C. Everest Area School District strives to provide a safe, secure, and respectful learning environment for all students in school buildings, on school grounds, at bus stops, on school buses, and at school-sponsored activities. Bullying has a harmful social, physical, psychological, and academic impact on bullies, victims, and bystanders. The school district consistently and vigorously addresses bullying so there is no disruption to the learning environment and learning process.

Bullying is deliberate or intentional behavior using words or actions, intended to cause fear, humiliation, or harm. Bullying may be repeated behavior and involves an imbalance of power. Bullying behavior can be:

1. Physical (e.g. assault, hitting or punching, kicking, theft, threatening behavior)
2. Verbal (e.g. threatening or intimidating language, teasing or name-calling, racist remarks).
3. Indirect (e.g. spreading cruel rumors, intimidation through gestures, social exclusion and sending insulting messages or pictures by mobile phone or using the Internet—also known as cyber bullying)

Bullying behavior is prohibited in all schools, buildings, property, and educational environments, including any property or vehicle owned, leased or used by the school district. This includes public transportation regularly used by students to go to and from school. Educational environments include, but are not limited to, every activity under school supervision.

Parents and school staff must let students know bullying is wrong and will not be tolerated. It is the responsibility of all bystanders to report all cases of bullying to an adult or staff member.

Please see School Board Policy 5517.01 – Bullying. <http://www.neola.com/dceverest-wi/>

**BUS RIDER RULES** - Our students are transported to and from school daily by school bus, and on occasion they are transported to athletic events or field trips. Student safety is a prime concern and students themselves have a responsibility to be orderly and well mannered. Misbehavior on buses is a safety concern; it is dangerous and cannot be tolerated. Misconduct may result in suspension or expulsion from the bus. All student consequences are subject to disciplinary action as per student conduct consequences. The driver shall maintain order among passengers being transported and shall report misconduct. Passengers shall comply with any lawful order given by the driver while carrying out his/her responsibilities.

**BUS ROUTE CHANGES** - Requests of a social nature must have prior approval (scouts, parties, lessons, practices, employment, sleepovers, etc.). Temporary bus changes will be approved on a short-term basis for emergency situations only. All oral or written parent requests for students to change buses must be routed through Lamers at 715-359-3555.

**CANINE SEARCHES** - The building principal may authorize the use of canine units to detect controlled substances or drug paraphernalia on the school grounds and perform other tasks, for which the canine unit is trained, in order to maintain a safe and drug free environment. Searches may be conducted without prior notification to students and/or school personnel. Whenever possible, the canine units will be accompanied by a school administrator. Individuals possessing prohibited substances, items, or paraphernalia, will be subject to disciplinary consequences.

**DAMAGING SCHOOL PROPERTY** - Students are expected to respect the property of others. Any careless or deliberate destruction of school property will result in the student and parents being liable for the cost of the repair or replacement of the damaged property. Any student involved in theft will face school consequences and be referred to law enforcement.

**DETENTIONS** - Teachers may refer incidents of misbehavior, excessive tardiness, etc., to an assistant principal or may administer detentions to students themselves. A detention assigned for misbehavior during a regularly assigned class<sup>14</sup> (or study period) will be served with the teacher who assigns the detention. Office detentions will be served after school from 3:00-3:30 (4:00pm for a double detention) in room 125, or in the morning as arranged by the teacher. Skipping an assigned detention may result in a double detention. Skipping a double detention, may result in Directed Study.

Students must serve a detention on the assigned day, unless a note from a parent or a phone call from a parent is received by the appropriate teacher or an assistant principal prior to 1:30 p.m. on the day the detention is to be served.

Detentions are to be served on the scheduled date regardless of the student's extracurricular commitments.

Any students who are late for their assigned detention will be assigned an additional detention.

## **DISCIPLINE**

**Progressive consequences** - Teachers and principals use a discipline plan that may include combinations of consequences that progressively increase with the severity of each infraction. Consequences in extreme cases may result in a school board hearing to consider a possible expulsion from school.

**Student Conduct** - Our school's highest priority is to provide an orderly and safe school environment for students and staff. These rules in this section are in effect:

- Before, during, and after school hours.
- On school property, the school bus, or any other approved vehicle used to transport students.
- At school functions on campus or events held at other locations off school grounds.

The following list identifies some examples of unacceptable acts interfering with the mission or operation of the school or the safety and welfare of students and staff. Breaking these rules will lead to disciplinary action or consequences listed below, up to and including expulsion.

1. Possession, use and/or transmission (including being under the influence and possession of look-alike substances) of any narcotic drug, hallucinogenic drug, inhalant, toxic substances, intoxicating beverage, any paraphernalia associated with such controlled substances, or the unauthorized use of prescription drugs.
2. Possession, use, and/or transmission of any tobacco products or any product that emits vapors or smoke (examples: e-cigarettes, vapor pens) are prohibited.
3. Possession, use, and/or transmission of a weapon or any object that can reasonably be considered a weapon: weapon means a knife; firearm or an item which looks like a firearm, whether loaded or unloaded, in working or non-working condition; destructive explosives, any incendiary device including lighters or look-a-likes, and/or the threatened intent or intent to cause an explosion; or any other device or instrument which is utilized in such a manner so as to threaten, intimidate or produce bodily harm or the fear of such.
  - a. A student who commits a weapons infraction will be immediately suspended from school.
  - b. The expulsion process may be immediately initiated.
4. Violations including but are not limited to: verbal and/or nonverbal intimidation/threats; stalking; obstruction; assault; fighting; extortion; bullying/cyberbullying, racial harassment; harassment on the basis of disability; sexual harassment/violence; indecent exposure; hazing.
5. Violations against property, including tampering with, unauthorized use of, damage to, or destruction of school property or the property of school personnel and/or others (even though such an act was accidental or a result of poor judgment;) vandalism; trespassing; arson; theft or robbery; possession of stolen property;
6. Violations of school procedures or acts disruptive to the educational process, including disobedience, disruptive and disrespectful behavior, defiance of authority, cheating, insolence, **insubordination**, failure to identify oneself, use of **profanity**, improper activation of fire alarms, activation of stink bombs, and unauthorized access to school data.
7. Violation of school bus or transportation rules.
8. Possession, distribution, or display of slanderous, libelous, pornographic, racist, or gang related materials or symbolism.
9. Dress code violations.
10. Electronic Communication Device and technology violations.

11. Cheating of any kind will not be tolerated. Cheating will result in consequences established by the teacher involved and the student's parents will be contacted.
12. Behavior significantly disrupting the rights of others to an education, or the ability of school personnel to perform their duties, or school sponsored extracurricular activities.
13. Behavior that endangers the pupil or surrounding persons, including school district employees, or the property of the school.
14. Criminal activity.
15. Violation of other school rules, policies, or procedures.
16. Snowballing on or near the campus is strictly prohibited.
17. Squirt guns, firecrackers, smoke bombs, and cards are not permitted on school grounds.
18. Skateboards or rollerblades may not be used on school district property. Failure to follow this rule will result in the skateboard/rollerblades being confiscated, and a parent will have to pick them up.

**Possible Consequences:** Disciplinary action or consequences for these offenses may include, but are not limited to:

1. Student conference.
2. Parent contact.
3. Directed study.
4. Out of school suspension.
5. Detention.
6. Removal from class.
7. Loss of hallway passing privileges (LOP).
8. Suspension from extracurricular activities.
9. Referral to Collaborative Support Team.
10. A.M. Containment / lunch containment
11. Schedule restrictions or changes.
12. Saturday detention.
13. Referral to police or other law enforcement agency.
14. Expulsion or exclusion from school.

When determining an appropriate action, the administrator will consider the extent of the disruption to the safety of an individual, a group, or to the disruption of the learning environment in the school.

**DRESS GUIDELINES** - The following guidelines have been established to help provide as clear of an understanding of the dress code as possible:

- Clothing, jewelry, or accessories with decorations, patches, lettering, advertisements, etc., that may be considered lewd, vulgar, obscene, or plainly offensive shall not be worn to school. This includes any clothing, jewelry, chains, or accessories that could be used as weapons. Accessories having drug emblems, tobacco, or references to alcoholic beverages are not permitted.
- Shirts, blouses, and wide-strap tank tops must cover the entire torso at all times. Bare mid-drift or the exposure of cleavage shall not be permitted. Crop tops, tube tops, halter-tops, tank tops of any kind, and sleeveless basketball shirts are not acceptable unless covered by a non-transparent outer/under shirt.
- The length of a skirt, dress, shorts/skorts must be approximately knee length (within 5" of the top of the knee.)
- Except for approved religious/medical purposes, head coverings including hats/caps may not be worn in during school hours.
- Outerwear must cover underwear.
- No pajamas or slippers – except during spirit week on PJ day.
- Dress and grooming shall be clean and in keeping with health, sanitary, and safety requirements.
- Students attending school functions after school hours should adhere to the spirit and the intent of the dress code policy. Exceptions may be made for certain activities (i.e., prom, semi-formals, and other dances).
- Sunglasses are not to be worn at any time covering one's eyes or face. Exceptions will be made for medical reasons with appropriate documentation from a doctor.

- Students may not wear hats, caps, bandanas, head coverings and/or jackets during the school day unless Administrative approval has been granted. Exceptions will be made for special activities. Headwear must be removed before entering the building.

When questions arise regarding the interpretation of this policy, administration shall make a determination as to the appropriateness of the student dress. D.C. Everest Junior High recognizes the right of students to express individuality through their attire. It also recognizes the rights and responsibilities of parents to determine the standards of dress for their children. However, staff and administration have the responsibility to ensure that our school atmosphere is conducive to learning. Balancing these interests, D.C. Everest Junior High has adopted a dress code for students that set standards for grooming and appearance during school hours and at school functions. Teachers, administrators and other school personnel are charged with the responsibility of enforcing student dress code policy in their classes as well as on campus. Students who are inappropriately dressed will be asked to fix the concern or call their parents for a change of clothes. Students who are unable to reach a parent for clothes may be asked to wait at a set location until a parent can be reached. Students who refuse to change clothes may be sent home. A student's failure to follow staff directions will result in an office referral to address both the dress code violation and the refusal to comply.

**ELECTRONIC COMMUNICATION DEVICES (ECD) POLICY** - Student use of electronic communication devices, including but not limited to cell phones, personal tablets or other devices, on school premises are subject to limited use during the school day. Students may use these devices before the start of the school day, at their lockers between class periods, during the lunch periods and after school. During class periods, these devices are to remain in student lockers.

The devices will **not** be used to:

- Compromise the academic integrity of assignments, activities and assessments
- Humiliate, embarrass, threaten or cyberbully others
- Endanger the health or safety of self or others
- Infringe upon the rights of others at school
- Participate in illegal or prohibited conduct

At no time may the devices be used to take, record or transfer audio/photographs or video images of an individual(s) in classrooms, school locker rooms, restrooms, private areas or anywhere on school grounds. The posting of audio/video and photographs in the areas listed above to social networking sites and apps is also prohibited.

\*The district may use videotaping, audiotaping or other means of recording students as a facet of instruction for enhancing student learning, to assist in providing a safe and secure learning environment or to inform the public about the educational environment and activities in the district. For district purposes, "videotaping" includes any means of recording students including photographs.

Nothing within the policy shall be construed to limit a student's ability to possess and use an electronic device in a manner that functions as assistive technology necessary for a student's education and that is required under an individualized educational plan (IEP) or Section 504.

The district shall **not** be responsible for the security or safety of ECDs that students choose to bring to school. Consequences for misuse are outlined under student conduct in the student handbook located on the D.C. Everest Junior High School website. In addition, all offenses will result in the immediate confiscation of the device.

**ELECTRONIC HOMEWORK / GRADES** - The D.C. Everest School District uses a program called Infinite Campus to record all student information. Parents and students have individual logins for this program. All student grades and demographic information will be in this system.

**ELEVATOR KEYS** - At times a student may have a need for an elevator key. The key can be obtained in the Main Office and must be returned when no longer needed. If the key is lost, a \$10.00 fee will be charged to replace the key.

**EXTENDED LEARNING TIME (ELT)** -. Extended learning time is designed to provide all students with greater “LEARNING” opportunities and additional support that is timely, targeted, and may be a directive. Every student will have total 117 access to all of their academic teachers daily during the school day. Students, staff, and administration will work together to provide enrichment opportunities, early academic interventions or strategies, and improve homework completion. ELT will also target opportunities for kids to participate in activities/clubs beyond the regular academic scope.

**FLOWERS & BALLOONS** - No flowers or balloons will be delivered to students during the school day. Please do not have these items delivered to the school. D.C. Everest buildings are latex free environments.

**HALLWAY CONDUCT** - The hallways of the Junior High are a great place for students to demonstrate behaviors that are productive, responsible, and respectful. Successful students are respectful in the hallways at all times. They use “inside” voices. They throw garbage in appropriately marked containers. They stay to the right when walking the hallways and stairs to a new destination. Successful students use the most direct route from one class to another; however, if they choose to “hang out” they move to the outside edge of hallway, near the lockers, so that they are not obstructing others. Successful students avoid bullying and physical contact with other students; and are polite and apologetic, if they accidentally bump them. Students staying in the building past 3:05 p.m., to attend an activity or meet with a teacher, must be supervised. Allowing access to the building for anyone, except through the Main Office, is prohibited. Students who do not monitor their hallway behavior will be subject to discipline.

**HALL PASSES** - Students must have an individual staff issued hall pass to be in the halls or bathrooms during class periods. Group passes are not allowed. Students will have a 4-minute passing time to go directly to their designated location. Students are not allowed to go to other locations than prescribed on the original pass. If a student leaves their original sign out location, they must report back to the original sign out location (study hall, homeroom etc.) to go to other locations as approved by staff. Students wanting to see a specific teacher must have a pre-signed pass from the teacher whom the student wishes to see.

**HARASSMENT** - Harassment is systematic and/or continued unwanted and annoying actions of one party or a group, including threats and demands. The purpose of the behavior may be motivated by an actual or perceived distinguishing characteristic, such as, but not limited to: age; national origin; race; ethnicity; religion; gender; gender identity; sexual orientation; physical attributes; physical or mental ability or disability; and social, economic, or family status., including racial prejudice, personal malice, or merely gaining pleasure from making someone fearful or anxious. Parents and school staff must let students know bullying is wrong and will not be tolerated.

Please see School Board Policy 5517 – Bullying. <http://www.neola.com/dceeverest-wi/>

**HEALTH SERVICES** - It is important the school and parents work together to provide quality health care for the student to minimize lost academic time and reduce the number of absences during the school year. A health assistant is assigned to the school. The health assistant functions under the direction and the licensure of the district nurse.

**HOMEROOM** - Homerooms are scheduled daily to accommodate student council activities, guidance support services, remediation, and enhanced learning activities. When scheduled activities are not taking place, students should engage in quiet study. Unexcused absences from homeroom will be treated as class skips.

**HOMEWORK** - Experience has taught us students cannot reach their full potential without devoting some time to homework. It is our expectation students will spend time above and beyond the regular classroom setting to meet their educational objectives.

Students have a responsibility to complete assignments by the due dates. Students should not put off long-range assignments until the night before. Each student must learn to manage time in order to make the most of the educational opportunities available.

Wednesday nights have been set aside as family activity night. Families are encouraged to be involved in activities in the community or in their homes on Wednesday night. No homework will be assigned for Wednesday night. Major tests will not be given on Thursday. The only exceptions to this rule are the Advance Placement (AP) classes.

**INSUBORDINATION** - Definition of insubordination - Repeated failure to respond to the reasonable request of an adult, talking back to an adult, and/or socially rude interaction with an adult. The student's behavior is causing an interruption in a class or activity. This may include: talking loudly, yelling, screaming, noise with materials and/or sustained out of seat behavior.

The difference between this and gross misconduct can be a fine line, so students should always comply with directives from all D.C. Everest Junior High staff members (administrators, teaching/support staff, custodial, and our substitute teachers) and avoid repeating inappropriate behavior.

Students who fail to comply (who are considered to be insubordinate) are subject to consequences as prescribed under discipline section.

**INVESTIGATIONS** - Students must cooperate with administrative investigations. Information disclosed must be truthful and complete. Failure to do so will constitute insubordination. Students may be subject to disciplinary action for failure to cooperate.

**IPADS** - It is the intent of the Junior High School to employ the use of iPads as a tool and or instrument of personalized learning that will create greater mobile academic learning opportunities for all students. Hence, with the support of parents and students, we want to reduce and prevent the likelihood of damage and or theft to your iPad. All students will be accountable for their iPads. Students should avoid leaving iPads unsupervised or in unsecure locations. Any iPads that are broken or fail to work properly must be reported to the office immediately. Loaner devices will be available. Students causing deliberate and or malicious damage to their iPads will be responsible for paying for the entire repair or replacement of the iPad. Administration will determine the intent of the damage to be reckless or intentional.

Families will be responsible for paying a deductible for accidental damage, loss or theft.

- 1<sup>st</sup> incident: A \$50 deductible and a review of iPad care and expectations with administration to receive a new iPad.
- 2<sup>nd</sup> incident: A \$100 deductible before a replacement iPad is issued and limited to in-school use only. Duration to be determined by administration.
- 3<sup>rd</sup> incident: Must pay actual cost of repair or replacement not to exceed \$320. Use will be in-school only for remainder of school year.

#### Student Expectations for iPad Use

1. I will only use my iPad for learning in ways that are appropriate/educationally focused and follow the direction of my teacher and DC Everest School District Acceptable Use Policy.
2. I will take responsibility for learning to use my iPad and apps and will use it for personal learning.
3. I understand that statement number 1 applies to usage of the iPad at all times and places, in school and outside of school.
4. I will follow my teacher, or principal's judgement as to appropriateness of an application, and understand they may ask me to discontinue use of an application that is not appropriate.
5. If I have misplaced, lost, broken, or think my iPad has been stolen I will report it to my teacher, or other staff member immediately. I understand that the sooner I report it the better chance I have to get it back. I may be asked to file a police report if the device has actually been stolen or vandalized.
6. I understand that managing Apple IDs is the shared responsibility of the student and the family. My parent(s)/guardian(s) should have access to my Apple ID username and password and be able to monitor my activity as needed.
7. I understand there is no expectations of privacy. My iPad is subject to inspection and monitoring at any time without notice and remains the property of the DC Everest School District.
8. I will take good care of my iPad, know where it is at all times, and arrive at school each day with my iPad fully charged and ready for learning.
9. I will never leave my iPad unattended nor loan it out to other individuals.
10. I will keep food and beverages away from my iPad since they may cause damage to the device.

11. I will not use the iPad camera to take and/or distribute inappropriate or unethical material.
12. I will not disassemble any part of my iPad, attempt any repairs or modify the operating system. 119
13. I will protect my iPad by only carrying it in the case provided. I will not remove my iPad from the case by provided by DC Everest unless I am using another case that has been approved for use by my building principal.
14. I will not place decorations (such as stickers, markers, etc.) on my iPad. I may decorate or personalize the case, provided the markings are appropriate for school.
15. I will not remove or deface any identifying marks or stickers that are on the iPad when I receive it.
16. I will be responsible for all damages or loss caused by neglect or abuse.
17. I agree to return the iPad, case and power cords in good working condition.
18. I will follow the stipulations set forth in the Student Handbook, Acceptable Use Policy, and expectations set forth by my school for iPad Use.

Students who withdraw, are suspended or expelled, or terminate enrollment at DCE for any reason must return their school iPad with cables and accessories on the date of termination. Failure to do so, may result in full replacement costs.

**LOCKERS** - Combination street lockers are provided for students' convenience at no cost. The street locker assigned to a student is the property of the D.C. Everest School District. All lockers are subject to search at any time. The school shall maintain a passkey to all lockers, so the school has access to all lockers at all times. Students shall not be allowed to secure their lockers in any way whatsoever, other than the locking mechanism provided by the school. School authorities for any reason may conduct periodic general inspections of lockers at any time, without notice, without student consent, and without a search warrant. All lockers and contents therein may be searched for weapons, drugs, other contraband, or any item that may place any student, employee or anyone else on the premises in danger. If the building administration has reasonable suspicion a student may be in possession of stolen property or any item posing a safety concern for others, cigarettes or other tobacco products, drugs or drug paraphernalia, or any item distracting others from their educational pursuits, a student may be asked to empty their pockets, book bags, backpacks, purses, etc.

Students are given the combination to a locker the first day of school. To be sure belongings are safe keep the combination a secret. Do not share your locker or combinations with other students.

Students are encouraged not to bring valuable items to school to be stored in any locker. The school will not be responsible for lost or stolen items. It is the responsibility of each student to report any locker malfunction immediately to the office for repair. No one is allowed to decorate the exterior of a student locker at any time. However, students may decorate the inside of their lockers appropriately. Decorations may not be disruptive, provocative, revealing, profane, vulgar, offensive or obscene, endanger the health and safety of a student or others, or disrupt the learning environment.

**LOCKER ROOM PRIVACY** - The D.C. Everest School District observes measures to protect the privacy rights of individuals using school locker rooms. This includes:

- No one will be permitted to enter into the locker room or remain in the locker room to interview or seek information from an individual in the locker room at any time.
- No Electronic Communication Devices (ECD's) or other devices that can be used to record or transfer images may be used in the locker room at any time.
- No person may use a cell phone to capture, record, or transfer a representation of a nude or partially nude person in the locker room or take any other photo or video image of a person in the locker room.

**LOSS OF PRIVILEGES (LOP)** - What is a LOP? A LOP is a loss of hallway and/or LC privileges to all other locations on school grounds. What might be some reason a student would receive a LOP?

- Bullying
- Safety concerns
- Not reporting to pass locations
- Using more than allotted passing time

- Skipping classes
- Forging teacher passes

**LOST AND FOUND** - The lost and found box is located in the Junior High Learning Center. If anything is found in or around school, it should be taken to the lost and found so the owner may have the opportunity to claim it. The school cannot be held responsible for lost, misplaced, or stolen personal property. Students must be careful in keeping their belongings in the proper places at all times.

**LUNCHROOM** - In order to maximize students' valuable lunch time and allow lunchroom staff to effectively clean and prepare the lunchroom for two different lunch periods, it is important that all students cooperate and comply with lunchroom procedures.

When the students' lunch period bell rings, students should briefly stop by their lockers and walk immediately to the lunchroom. Upon arriving to the lunchroom, he/she should get in a line and wait patiently without cutting in front of others. Please move through the serving area as quickly as possible and avoid physical contact with others at all times both in the lunchroom and outside. If anyone is sitting alone, invite them to sit at your table. Students should always respect other's food and space. Keep all food and objects to yourself, tray, and table. Once you are done with your meal, every student at the table should check their area including their table and floor around them and pick up any trash and dump it into the garbage regardless of whose trash it is. It is the responsibility of each student sitting at the table to maintain a clean area. Once you dump your garbage, return to the table, or go outside. If you remain inside, you must remain seated until dismissed by a staff member. Once dismissed, exit the lunchroom in an orderly fashion. If you go outside, you will be required to line up single file on designated lines on the ground and enter the building in an orderly fashion. Finally, please respect and follow lunchroom staff directives. Students are allowed to purchase and consume food and drink in the commons area only.

Possible Lunch Room Discipline

- Sent outside
- Lunch containment
- Lunch room seating assignment
- Lunch room clean up
- Student conduct consequences

Lunch Room Incentives

- Lunch line Speed Pass
- Positive Referral
- Music / TV
- PBIS Bucks

**MEDICATION** - Before administering prescription or non-prescription medication to students during school hours, Wisconsin state law requires written permission and medication in the original container. Medication Request forms are available from the health assistant or Main Office. All medications, both prescription and non-prescription, must be taken in the health room. All medications must come in the original container and clearly include the dosage and time to be given on the request form. Medications must be properly labeled with the student's name and the name of the medication. (District Medication Policy 5330) Students, who give or sell medications at school, will be referred to authorities.

**Possession and Use of Inhalers** - While in school, at a school-sponsored activity, or under the supervision of a school authority, an asthmatic pupil may possess and use a metered dose inhaler or dry powder inhaler if all of the following are true:

- a. The pupil uses the inhaler before exercise to prevent the onset of asthmatic symptoms or uses the inhaler to alleviate asthmatic symptoms.
- b. The pupil has the written approval of the pupil's physician, and if the pupil is a minor, the written approval of the pupil's parent or guardian.
- c. The pupil has provided the school health aide with a copy of the approval or approvals under paragraph (b).

**PETS / ANIMALS** - No pets or animals will be allowed in the building or on school grounds, unless prior permission is obtained from the building principal or an assistant principal. Do not request permission, unless the pet or animal is directly related to one of your projects or lessons.

**PHYSICAL AGGRESSION/FIGHTING** - Disputes between students need to be handled by reporting the dispute to a school staff member. Physical aggression/fighting is extremely disruptive. Consequences will be applied as noted in School Conduct if it is determined a student has been physically aggressive toward another student or if a student has to be restrained in order to prevent harm to another student. Physical aggression will be defined as any physically violent contact with another student or group of students regardless of who initiated it, in which a student intentionally inflicts or attempts to inflict bodily harm on another person. Disputes between students leading to assault will be dealt with as indicated in the Student Conduct section. The definition we use for assault is:

- An act done with intent to cause fear of immediate bodily harm or death.
- The intentional infliction of or attempt to inflict bodily harm upon another.
- The threat to do bodily harm to another with present ability to carry out the threat.

**PLEDGE OF ALLEGIANCE** - During announcements each day, students will recite the Pledge of Allegiance. No student shall be compelled against his/her objection or those of his/her parent or guardian to recite the pledge.

**POSTERS** - Permission to put up any posters at D.C. Everest must be obtained from the principal. Posters should pertain to D.C. Everest activities and be of appropriate size, material, and subject matter. After principal approval, all posters should be posted to the Info Centers. No posters or signs will be allowed that promote any type of business or commercial activity.

**PROFANITY/LANGUAGE/DISRESPECT** - The student delivers verbal messages or non-verbal gestures that include profanity, swearing, cursing, coarse language, dirty words, vulgar language, inappropriate language or using words in an inappropriate way directed at an adult in the school. Verbal messages of this type that are about, or directed to an adult, will not be tolerated and will require immediate referral to an administrator.

- Profanity towards an adult, first offense: Directed study or (OSS) Out of school suspension.
- Profanity towards an adult, second offense: 1-3 day OSS,
- Profanity towards an adult, third offense: 3 day OSS, Re-entry meeting with parent, administrator and Student Services.

**PUBLIC DISPLAY OF AFFECTION** - Public display of affection is defined as physically demonstrating affection for another person. The following are prohibited and include, but are not limited to:

- Kissing.
- Sitting on another's lap.
- Affectionate hugging.
- Holding hands.

Consequences are listed under "Student Conduct."

**REASSESSMENT** - The process to retake a summative (end of unit) exam is called reassessment. Any time a student scores below seventy percent (70%) on a summative assessment it is mandatory for him or her to be reassessed. Prior to being reassessed, a teacher will notify the student of minimum requirements they must complete before being reassessed. Examples of these tasks may include meeting with the teacher or other school-provided tutor, completing unfinished assignments or additional assignments, and establishing a timeline for additional work and the reassessment to be completed. The grade a student earns on the reassessment will replace the grade from the initial assessment, higher or lower.

When students score seventy percent (70%) or higher on a summative assessment, taking a reassessment is at the discretion of the teacher, unless there are extenuating circumstances. When students in AP or Honors classes score seventy percent (70%) or lower on a summative assessment, they may only take two reassessments per semester. Reassessments in Honors beyond these two are left to teacher discretion. If a student has special circumstances, they should refer to the process posted across the building.

**REQUIRED CREDITS** - Students are required to take courses totaling at least 6.5 credits, but no more than 7 credits in order to ensure a study hall each semester. All class credits in 9<sup>th</sup> grade will go on their high school transcripts and will be factored into their grade point average (GPA). The grade point average a student attains in ninth grade will be used in the accumulative grade point average for grades nine through twelve.

**SATURDAY DETENTION** - Saturday detentions will be held from 8:00 - 10:00 a.m. Students assigned will be required to follow specific rules and do school work under the supervision of a staff member. Failure to attend an assigned Saturday detention will be considered an unexcused absence from school and may result in Directed Study, out of school suspension, or an additional Saturday detention.

**SCHOOL SPONSORED TRIPS** - It is a privilege for students of DCE JH to attend school sponsored trips. Student behavior is a direct reflection of our school's image. Therefore, all misbehavior will be handled in accordance to student conduct, possible consequences per this document. Upon notification of a school sponsored trip, administration and school staff reserve the right to revoke a student's privilege(s) to attend trip(s) if they are not in good academic and or behavioral standing prior to the trip. Advanced notice of a child not being able to attend the trip will be communicated prior to the event to the child and parent, or guardian. The school and transportation rules and regulations will apply to any trip under school sponsorship. Students will respect the wishes of chaperones appointed by the school officials to accompany the bus riders.

**SEXUAL HARASSMENT** - Sexual harassment is not allowed at D.C. Everest Junior High. Sexual harassment is defined as unwelcome sexual advances, requests for sexual favors, sexually motivated physical conduct or other verbal or physical conduct or communication of a sexual nature. Sexual harassment may include, but is not limited to:

- Verbal, written/graphic harassment or abuse.
- Subtle pressure for sexual activity.
- Inappropriate patting or pinching.
- Intentional brushing against the individual's body.
- Demanding sexual favors accompanied by implied or overt threats concerning an individual's educational status.
- Demanding sexual favors accompanied by implied or overt promises of preferential treatment with regard to an individual's educational status.
- Any unwelcome touching of a sexual nature.
- Unwelcome discussion, which is sexual in nature.

**SMOKING / TOBACCO USE** - Possession, use, and/or transmission of any tobacco products or any product that emits vapors or smoke (examples: e-cigarettes, vapor pens) are prohibited. Possession, use, or distribution of tobacco products or paraphernalia on school property is prohibited at all times. Offenses for smoking or possession of tobacco products will accumulate during grades 8-9. This means a student does not start over each year with a first offense.

**SPORTSMANSHIP** - All Junior High students are expected to act appropriately at all times while in attendance at any athletic event. Students should always show good sportsmanship toward both teams.

**STUDENT COMPLAINTS** – The school board recognizes that, as citizens, students have the right to request redress of complaints. Further, the Board believes that the inculcation of respect for lawful procedures is an important part of the educational process. Accordingly, individual and group complaints should be provided for and appropriate appeal procedures implemented.

For purposes of this policy, a student complaint shall be any such that arises out of actions, procedures, and policies of this Board or its employees or the lack of such policy or procedure. If the complaint is determined to be harassment the procedures described in Policy 5517, Student Anti-Harassment, should be implemented.

The Board or its employees will hear the complaints of the students of this District provided that such complaints are made according to procedures established by the Superintendent.

**STUDY HALLS** - The purpose of study hall is to provide a quiet place to study with an academic intent. Students must come to study hall with all homework or reading materials and prepared to work. Sign outs are minimal and only if necessary. In order to maintain a quiet study environment, the following rules have been established:

- Students must be seated and silent when the bell rings. No signing out will take place until it is quiet.
- Students must be productive with homework, reading, or studying.
- Students may be permitted to work together quietly with study hall supervisor permission only. If students are not quiet, they will have to return to their original seats.
- Personal music devices with ear bud headphones only are permitted.  
-Students should not be texting, gaming, or social networking during study hall time. Use of electronic devices must be used for an academic purpose. Misuse may lead to loss of electronic device privileges during study hall and or device taken by study hall supervisor.
- When signing out of the study hall, there is a maximum passing time of **4 minutes**. You must report directly to pass locations.
- Pre-issued passes are required for the Learning Center, resource rooms, and teachers' rooms.
- Study hall supervisors may issue a pass for a resource room on a limited basis.

**Students not in good academic standing may be assigned to resource rooms or locations without electronic device or sign out privileges.**

**SURVEILLANCE CAMERAS** - The D.C. Everest School District has great concern for the safety of all students and public on school property. To better provide a safe and healthful environment, surveillance cameras and recording devices are used in the Junior High.

**TARDINESS** - Late arrival to school - Parents should inform the attendance secretary if the student is going to be late to school (see excused absences). Students who are tardy to school beyond 10 minutes should report to Tardy Central in the Main Office. Unexcused students may be assigned consequences, if the tardiness is excessive. Tardiness is considered truancy on the part of the child and will be brought to the attention of the child's parent or guardian.

Late arrival to class – Students will have 4 minutes of passing time between classes. A one-minute warning bell will sound prior to the start of each class period. Students who are late to class without an excused pass must report to Tardy Central, located in the Main Office. A return-to-class pass will be given to the student and consequences applied if necessary. The student should return to class, sign in at the back of the classroom, and move to his/her assigned seat without disturbing other members of the class.

**TARDY POLICY DISCIPLINE LADDER** - Disciplinary action or consequences for these offenses may include, but are not limited to:

- 1st Offense: warning
  - 2nd: warning
  - 3rd: 15 min. detention
  - 4th: 30 min. detention & parent notification
  - 5th: Saturday Detention
  - 6th: Saturday detention & referral to principal
- \*Tardy counts will roll back to zero at each quarter.

**TRANSFER TO ANOTHER DISTRICT** - All students moving from our school district should follow the procedure below: At least two days before leaving bring a note from a parent giving the date of departure and name of your new school or community. This note should be taken to the Student Services office to obtain the necessary transfer form. The transfer form should be signed by each of your teachers. All books, iPad, gym lock, uniforms, LC books, and other material belonging to the school must be returned before you will be officially withdrawn. Students should check out with classroom teachers, study hall teachers, physical education teacher, LC personnel, and counselor. Return your completed form to the Student Services office for final signatures. Arrangements for any refunds will be made once all books are returned and street locker is inspected.

Students are responsible for cleaning out their street and physical education lockers. Any items left in the locker will be donated. 124

Students are enrolled at DCE until they register at their new school. School grades and transcript will be forwarded upon request from your new school. If available, you should take your last report card with you, when registering at your new school.

**TRUANCY** - All children between the ages of 6 and 18 years of age, except as provided by law and the policies herein, shall attend school regularly during the full period and hours that school is in session until the end of the school term, quarter, or semester of the school year in which the child becomes 18 years of age. Truancy shall be defined as any absence of part or all of one or more days from school during which the District has not been notified of the legal cause of such absence by the parent or guardian of the absent pupil. The building principal or his designee shall enforce the attendance policies.

Students are expected to be in school. Illness of a pupil of up to five days per semester is a normal circumstance where excused absence occurs. Students who have absences due to illness beyond five days per semester may be required to submit a doctor's excuse. Absences for which a written statement by a physician or other authority as listed in State Statute 118.15(3)(a) is required but not presented within 48 hours will become unexcused. Habitual unexcused absences will be referred to the principal or his designee.

Principals will require a satisfactory explanation from the parent or guardian for the absence of a pupil for all or any part of the school day. Principals or their designees will attempt to call home or workplace of parents who have not notified the school of their child's absence. The principal or designee may use their discretion to determine if the absence is excused or unexcused.

**Unexcused Absences** - Unexcused absences include oversleeping, missing the bus, personal business, car problems, "skipping class" or leaving school without a "Permit to Leave School" form from the school health aide or the office. Three or more unexcused absences within a semester may result in truancy counseling abatement and or a municipal citation. The fifth unexcused absence may result in a Marathon County court referral.

**WEAPONS POLICY** - Definition of Weapon: A weapon is defined as any device or instrument, which is utilized in such manner so as to threaten, intimidate or produce bodily harm or the fear of such. Weapons include, but are not limited to the following:

1. All firearms, loaded, unloaded, working or not working.
2. Other firearms of all types, including pellet, BB, stun, splat, starter pistols, and/or look-a-likes, or replica firearms which include facsimile or toy versions of firearms and reasonably appear to be a firearm.
3. Knives including switchblade or automatically opening blades, butterfly knives, Swiss army knives, pocket knives, box-cutters/utility knives, hunting knives, daggers, swords, razors.
4. Artificial knuckles or similar objects designed to be worn over or inside the fist or knuckles.
5. Blackjacks, clubs, throwing stars, martial arts devices.
6. Explosives and/or similar devices and/or the threatened intent to cause an explosion.
7. Poisons, chemicals, combustible or flammable liquids, or substances capable of causing bodily harm.
8. Slingshots, bows, and arrows.
9. Chemical irritant i.e. pepper spray, mace.
10. Any other device or instrument used to intimidate, threaten, or inflict bodily harm or fear.

Students who become aware of a weapon (that is not subject to an exception listed in this policy) being brought to school or on school property must immediately notify an adult staff member. A student, who becomes aware he/she is in possession of a weapon and immediately notifies an adult staff member, may avoid, depending on circumstances, being considered to be in possession of a weapon. Students should not, however pick up or transport the weapon.

Students, who have possession of such weapons, may be suspended from school until a School Board hearing to consider the student's expulsion.

**WORK FOLLOWING STUDENT ABSENCE** - An excused absence allows for make-up privileges. After such an absence, a student is expected to see teachers at once to explain the reason for the absence and take the necessary steps to make up the work. In some cases, make-up work is planned cooperatively prior to the absence.

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## D.C. Everest Junior High School

1000 Machmueller Street  
Weston, WI 54476  
Phone 715-359-0511  
[www.dce.k12.wi.us/juniorhigh](http://www.dce.k12.wi.us/juniorhigh)

Jason McFarlane, Principal 126

Randy Weller, Assistant Principal

Christopher Heller, Assistant Principal/Athletic Director

Dear Parents/Guardians:

The D.C. Everest School District continues to create academic and social-emotional support systems linked directly to the assessed needs of our students. This system, known as the Everest System of Supports (E.S.S.), provides all students with timely and targeted interventions based upon the data-driven results of universal screening tools.

The primary purpose of universal screening is to help all students be successful. By identifying student who are in need of more specialized academic or behavioral interventions, we can provide assistance and preventative measures as early as possible. Likewise, by identifying students with higher reasoning skills and talent potential, we can provide them with opportunities to participate in Honors, Advanced Placement, or Dual Enrollment programs as appropriate for the individual student.

These screenings include state or district tests, as well as specific academic or behavior screening tests. The screening assessments are typically administered to all students two or three times per year.

- The universal screening tool iReady (grades K-8) is an adaptive assessment used in math and reading to help determine where students might have gaps in knowledge and skills and need assistance. It is administered three times per year and generally requires 45-90 minutes.
- The behavior-screening tool, Behavioral Emotional Social Traits (b.e.s.t.) Universal Screening Platform (grades K-6) focuses on identifying students who may benefit from behavioral supports. The b.e.s.t. is a teacher-completed evaluation of each student.

Thank you for supporting the D.C. Everest School District's efforts to build a system of student supports linked directly to data. This initiative will ensure each of our students has the opportunity to receive the assistance they need to achieve academic and social-emotional success. Please do not hesitate to contact your building principal if you would like to discuss any of the screening processes or the options of opting your child out of a specific screener.

Sincerely,

Jason McFarlane, Principal

[jmcfarlane@dce.k12.wi.us](mailto:jmcfarlane@dce.k12.wi.us)

715-359-0511 x3022

**D.C. EVEREST AREA SCHOOL DISTRICT BOARD MEMBERS**

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<b>Name</b>	<b>Office</b>	<b>Occupation</b>	<b>Term Expires</b>
Joshua Dickerson 1720 Highland Ave, Weston, WI 54476 (715)571-1774 <a href="mailto:jdickerson@dce.k12.wi.us">jdickerson@dce.k12.wi.us</a>	Treasurer	Clinical Sales Representative, Intuitive Surgical	2022
Katie Felch 226102 County Rd J, Weston, WI 54476 (715)212-2265 <a href="mailto:kfelch@dce.k12.wi.us">kfelch@dce.k12.wi.us</a>	President	Associate Vice President of Marketing & Public Relations, Northcentral Technical College	2024
Bruce Krueger 9503 Cedar Park, Rothschild, WI 54474 (715)355-4701 <a href="mailto:bkrueger@dce.k12.wi.us">bkrueger@dce.k12.wi.us</a>	Member	Retired Science Teacher	2022
Lindsey Lewitzke 1701 Green Vistas Dr., Wausau, WI 54403 (715)581-5871 <a href="mailto:llewitzke@dce.k12.wi.us">llewitzke@dce.k12.wi.us</a>	Vice President	Stay at Home Mother	2022
Corina Norrbom 1802 Fawn Ave., Schofield, WI 54476 (715)870-2252 <a href="mailto:cnorrbom@dce.k12.wi.us">cnorrbom@dce.k12.wi.us</a>	Member	Physician & Faculty Member Medical College of WI, Central Wisconsin	2023
Larry A. Schaefer 2176 Creciente Dr, Kronenwetter, WI 54455 (715)359-7374 <a href="mailto:lschaefer@dce.k12.wi.us">lschaefer@dce.k12.wi.us</a>	Member	Retired Senior Project Manager, Siemens Industry, Inc.	2024
Yee Leng Xiong 4809 Augustine Ave, Weston, WI 54476 (715)348-6214 <a href="mailto:yxiong@dce.k12.wi.us">yxiong@dce.k12.wi.us</a>	Clerk	Youth Program Coordinator, Hmong American Center	2023

**DIRECTORY INFORMATION** - The following information summarizes the use of Directory Data in public schools in Wisconsin. Please contact the Principal's Office of your child's school if you wish to submit a written request to withhold Directory Data on your child.

The D.C. Everest Area School District, pursuant to the Family Educational Rights and Privacy Act and State Statute 118.125(1) (d) and (2)(j) has designated the following as Directory Data: student's name; parents' names; present address; current grade; date and place of birth; participation in officially recognized activities and sports; weight and height of members of high school athletic teams; dates of attendance; student photographs; degrees and awards received; and the school most recently previously attended by the student.

Once every calendar year, the District notice is published listing the type of records that are considered "Directory Data". Principals publish a brief Directory Data notice in their school websites, which includes information on how to obtain a copy of the student records notice. After the parents or adult students have been notified, they have two weeks to advise the District in writing of any or all of the items they refuse to permit the District to designate as "Directory Data" about that specific student.

Under the "No Child Left Behind Act of 2001," Section 9528, a school district is required to release name, address, and telephone listing of secondary school students upon request by military recruiters and institutions of higher education. A secondary school student or the parent of the student may request that the student's name, address, and telephone listing not be released to military recruiters or institutions of higher education without prior written parental consent. The district must comply with such a request.

The District is also required to provide military recruiters the same access to secondary school students as provided generally to post-secondary educational institutions or to prospective employees of these students.

**NON-DISCRIMINATION TITLE IX NOTICE:** The Board of the D.C. Everest Area School District does not discriminate on the basis of sex in its education program or activity and is required by Title IX and its implementing regulations not to discriminate in such a manner. The requirement not to discriminate in its education program or activity extends to admission and employment. The District's Title IX Coordinators are:

Dr. Jeff Lindell (Students)  
Director of Student Services  
(715)-359-4221, ext. 1351  
6300 Alderson Street  
Weston, WI 54476  
[jlindell@dce.k12.wi.us](mailto:jlindell@dce.k12.wi.us)

Dr. Kimberly Hall (Employees)  
Director of Human Resources  
(715) 359-4221 ext. 1225  
6300 Alderson Street  
Weston, WI 54476  
[khall@dce.k12.wi.us](mailto:khall@dce.k12.wi.us)

Any inquiries about the application of Title IX and its implementing regulations to the District may be referred to the Title IX Coordinators, the Assistant Secretary for the U.S. Department of Education's Office for Civil Rights or both.

The Board has adopted a grievance process and procedures that provide for the prompt and equitable resolution of student and employee complaints alleging any action that is prohibited by Title IX and/or its implementing regulations. The grievance process and procedures are included in [Policy 2266 – Nondiscrimination on the Basis of Sex in Education Programs or Activities](#). The grievance process and procedures specifically address how to report or file a complaint of sex discrimination, how to report or file a formal complaint of Sexual Harassment, and how the District will respond.

**STUDENT CODE OF RIGHTS AND RESPONSIBILITIES** - Every student at D.C. Everest Junior High School has access to a copy of the Student Rights and Responsibilities. The Code of Rights and Responsibilities defines the rights of students while at school, as well as the disciplinary action which will be used by the administration, if school rules are violated. Copies for review purposes are located in the office, IMC, or school [website https://www.dce.k12.wi.us/Page/2036](https://www.dce.k12.wi.us/Page/2036).

## DISTRICT POLICIES

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All District policies may be found at <https://go.boarddocs.com/wi/dcea/Board.nsf/Public>. If you need assistance locating a policy, please contact Ellen Suckow, Executive Assistant to the Superintendent, at (715) 359-4221, ext. 1220.

- Policy 2240 Controversial Issues in the Classroom
  - Policy 2260 Nondiscrimination and Access to Equal Educational Opportunity
  - Policy 2261.01 Parent and Family Engagement in Title 1 Programs
  - Policy 2261.02 Title 1 – Parents’ Right to Know
  - Policy 2266 Nondiscrimination on the Basis of Sex in Educational Programs or Activities
  - Policy 2270 Religion in the Curriculum
  - Policy 2271 Early College Credit Program
  - Policy 2340 Field and other District-Sponsored Trips
  - Policy 2416 Student Privacy
  - Policy 5136 Personal Communication Devices
  - Policy 5200 Attendance
  - Policy 5335.01 Students with Anaphylactic Reactions to Foods
  - Policy 5410 Promotion, Placement, and Retention
  - Policy 5500 Student Code of Classroom Conduct
  - Policy 5511 Dress and Grooming
  - Policy 5512 Use of Tobacco and Nicotine by Students
  - Policy 5516 Student Hazing
  - Policy 5517 Student Anti-Harassment
  - Policy 5517.01 Bullying
  - Policy 5530 Drug Prevention
  - Policy 5771 Search and Seizure
  - Policy 5772 Weapons
  - Policy 7217 Weapons
  - Policy 7440.01 Video Surveillance and Electronic Monitoring
  - Policy 7540.03 Student Technology Acceptable Use and Safety
  - Policy 8330 Student Records
  - Policy 8390 Animals on District Property
  - Policy 8410 School Safety and Crisis Intervention
  - Policy 8462 Child Abuse and Neglect
  - Policy 8500 Food Services
  - Policy 8510 Wellness
  - Policy 9151 Use of Cameras and Other Recording Devices in Locker Rooms
  - Administrative Guideline 5430 Laude Program
  - Administrative Guideline 8600B School Bus Rider Rules
- **Note:** Hall lockers are provided by the District. The locker is the property of the D.C. Everest School district. Students may not secure the locker other than the locking mechanism proved on the locker. The school is not responsible for lost or stolen items. Students may not hang anything on the outside of the locker, unless it is approved by a teacher or administrator.

DCE MIDDLE SCHOOL

STUDENT AND PARENT HANDBOOK

2021-2022



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# School Mission Statement

The D. C. Everest Middle School community will provide a safe, caring and supportive environment, which will allow and inspire everyone to grow and be successful.

## Core Beliefs

Core Values - As a school community we have worked to identify our core values. Those targets drive our culture, behavioral instruction, and intervention efforts. Our PBIS committee has identified what those values look like in various school settings. The following page details this and acts as an important staff reference and teaching tool.

- Fairness means every child gets what he or she needs, not every child gets the same thing.
- Students' readiness for learning varies from unit to unit, subject to subject and task to task.
- Students will receive tasks that are respectful of their readiness, their learning styles and their interest whenever possible.
- Students will receive tasks that require them to think at high levels and are based on essential understandings and skills.
- Mistakes are an opportunity to learn. Revising work and fixing mistakes is a part of learning.
- Grades communicate a student's level of understanding.

# D.C. Everest School Board 2021-2022

Name	Office	Occupation	Term Expires
<b>Joshua Dickerson</b> 1720 Highland Ave., Weston, WI 54476 (715) 571-1774 jdickerson@dce.k12.wi.us	Treasurer	Clinical Sales Representative, Intuitive Surgical	2022
<b>Katie Felch</b> 226102 County Rd. J, Weston, WI 54476 (715) 212-2265 kfelch@dce.k12.wi.us	President	Associate Vice President of Marketing and Public Relations, Northcentral Technical College	2024
<b>Bruce Krueger</b> 9503 Cedar Park St., Rothschild, WI 54474 (715) 355-4701 bkrueger@dce.k12.wi.us	Member	Retired Science Teacher	2022
<b>Lindsey Lewitzke</b> 1701 Green Vistas Dr., Wausau, WI 54403 (715) 581-5871 llewitzke@dce.k12.wi.us	Vice President	Stay at Home Mother	2022
<b>Corina Norrbom</b> 1802 Fawn Ave., Schofield, WI 54476 (715) 870-2252 cnorrbom@dce.k12.wi.us	Member	Physician & Faculty Member Medical College of WI, Central Wisconsin	2023
<b>Larry A. Schaefer</b> 2176 Creciente Drive, Kronenwetter, WI 54455 715-359-7374 lschaefer@dce.k12.wi.us	Member	Retired Senior Project Manager, Siemens Industry, Inc.	2024
<b>Yee Leng Xiong</b> 4809 Augustine Ave., Weston, WI 54476 715-348-6214 yxiong@dce.k12.wi.us	Clerk	Youth Program Coordinator, Hmong American Center	2023

All D.C. Everest Area School District Bylaws & Policies can be accessed at

<https://go.boarddocs.com/wi/dcea/Board.nsf/Public>

This handbook also has some policies attached

# Time Schedules & Event Calendars

## 2021/2022 Period Time Schedules - By House

Period	6D	6C	6E
1	Core 7:20-8:11	Core 7:20-8:11	Core 7:20-8:11
2	Core 8:13-9:03	Core 8:13-9:03	Encore 8:15-9:00
3	Core 9:05-9:55	Encore 9:07-9:52	Core 9:04-9:54
4	WIN 9:57-10:30	Core 9:56-10:46	Core 9:56-10:46
Lunch	Lunch 1 10:30-11:10	Lunch 2 10:46-11:26	Lunch 2 10:46-11:26
5	Core 11:10-12:00	WIN 11:26-11:59	WIN 11:26-11:59
6	Encore 12:04-12:49	Core 12:01-12:51	Core 12:01-12:51
7	Encore 12:53-1:38	Encore 12:53-1:38	Encore 12:54-1:39
8	Core 1:42-2:32	Core 1:42-2:32	Core 1:42-2:32

Period	7D	7C	7E
1	Core 7:20-8:1	Core 7:20-8:11	Encore 7:20-8:06
2	Encore 8:15-9:00	Core 8:13-9:03	Core 8:10-9:00
3	Core 9:04-9:54	Core 9:05-9:55	Core 9:02-9:52
4	Core 9:56-10:46	Encore 9:59-10:44	Core 9:54-10:45
5	WIN 10:48-11:20	Core 10:48-11:38	Core 10:47-11:38
Lunch	Lunch 3 11:20-12:00	Lunch 4 11:38-12:18	Lunch 4 11:38-12:18
6	Core 12:00-12:50	WIN 12:18-12:50	WIN 12:18-12:50
7	Core 12:52-1:42	Core 12:52-1:42	Core 12:52-1:42
8	Encore 1:47-2:32	Encore 1:47-2:32	Encore 1:47-2:32

## Middle School A-Day/B-Day Calendar

August 2021							September 2021							October 2021							November 2021						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
1	2	3	4	5	6	7				1A	2B	3A	4						1B	2		1A	2B	3A	4B	5A	6
8	9	10	11	12	13	14	5	6	7B	8A	9B	10A	11	3	4A	5B	6A	7B	8A	9	7	8	9B	10A	11B	12A	13
15	16	17	18	19	20	21	12	13B	14A	15B	16A	17B	18	10	11B	12A	13B	14A	15B	16	14	15B	16A	17B	18A	19B	20
22	23	24	25	26	27	28	19	20A	21B	22A	23B	24A	25	17	18A	19B	20A	21B	22A	23	21	22A	23B	24	25	26	27
29	30	31					26	27B	28A	29B	30A			24	25B	26A	27B	28	29	30	28	29A	30B				
														31													

December 2021							January 2022							February 2022							March 2022						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
			1A	2B	3A	4							1			1A	2B	3A	4B	5			1B	2A	3B	4A	5
5	6B	7A	8B	9A	10B	11	2	3A	4B	5A	6B	7A	8	6	7A	8B	9A	10B	11A	12	6	7B	8A	9B	10A	11B	12
12	13A	14B	15A	16B	17A	18	9	10B	11A	12B	13A	14B	15	13	14B	15A	16B	17A	18	19	13	14A	15B	16A	17B	18	19
19	20B	21A	22B	23	24	25	16	17	18A	19B	20A	21B	22	20	21B	22A	23B	24A	25B	26	20	21	22	23	24	25	26
26	27	28	29	30	31		23	24A	25B	26A	27B	28A	29	27	28A						27	28A	29B	30A	31B		
							30	31B																			

April 2022							May 2022							June 2022							July 2022						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
					1A	2	1	2A	3B	4A	5B	6A	7				1A	2B	3A	4						1	2
3	4B	5A	6B	7A	8B	9	8	9B	10A	11B	12A	13	14	5	6	7	8	9	10	11	3	4	5	6	7	8	9
10	11A	12B	13A	14B	15	16	15	16B	17A	18B	19A	20B	21	12	13	14	15	16	17	18	10	11	12	13	14	15	16
17	18A	19B	20A	21B	22A	23	22	23A	24B	25A	26B	27A	28	19	20	21	22	23	24	25	17	18	19	20	21	22	23
24	25B	26A	27B	28A	29B	30	29	30	31B					26	27	28	29	30			24	25	26	27	28	29	30
																					31						

First & Last Days of School

No School for DCE

Last day of quarter or semester

Parent/Teacher Conferences  
3:00-7:30p

### Be Prepared for Recess!

All students will be sent outdoors at lunch recess. Students need to be responsible for making sure they bring with them to lunch and wear the appropriate clothing for going outside each day.

**40 degrees & above (w/wind chill)=STUDENT DISCRETION**

**20-40 degrees (w/wind chill)=Recommend COAT or SWEATSHIRT**

**SHORTS are not recommended with temps 32 degrees or below**

**0-20 degrees (w/wind chill)= Recommend COAT**

**below 0 (w/wind chill)=INDOORS**

# 2021-2022 Middle School Important Dates

## D.C. Everest 2021-2022 Calendar

Board Approved 1/20/2021

July 2021						
Su	Mo	Tu	We	Th	Fr	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

August 2021						
Su	Mo	Tu	We	Th	Fr	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

September 2021						
Su	Mo	Tu	We	Th	Fr	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

October 2021						
Su	Mo	Tu	We	Th	Fr	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

November 2021						
Su	Mo	Tu	We	Th	Fr	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

December 2021						
Su	Mo	Tu	We	Th	Fr	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

January 2022						
Su	Mo	Tu	We	Th	Fr	Sa
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

February 2022						
Su	Mo	Tu	We	Th	Fr	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28					

March 2022						
Su	Mo	Tu	We	Th	Fr	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

April 2022						
Su	Mo	Tu	We	Th	Fr	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

May 2022						
Su	Mo	Tu	We	Th	Fr	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

June 2022						
Su	Mo	Tu	We	Th	Fr	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

- No school
- No school for students - Teacher Professional Development/Work Day
- No school for students - New Teacher Inservice
- No school for students - Teacher Work Day - Grading
- SH Graduation

- Students' first and last days of school
  - Last day of quarter or semester
- student contact days
- |         |         |
|---------|---------|
| Q1 - 45 | Q3 - 42 |
| Q2 - 39 | Q4 - 47 |
| 84      | 89 173  |

# D.C.Everest Middle School Clubs and Extracurricular Activities

Subject to Change due to interest and COVID-19. Dates & times will be on the MS website calendar as clubs begin to meet. [www.dce.k12.wi.us/middleschool](http://www.dce.k12.wi.us/middleschool)



## Clubs and Extracurricular Activities

Club	Description
6-8 Drama/Musical	DCE produces a school musical. Open to all students grades 6-8.
Adventure Club	Enjoy adventures in scuba diving, snow shoeing, hiking, and fun with friends. Adventure awaits!
Anime Club	Anime Club is a place for you to talk Anime, watch Anime, and draw Anime! Snacks provided.
Battle of the Books	Battle of the Books is a reading competition. Read books and answer questions. Winning team from DCEMS competes online with other teams in Wisconsin.
Be Amazing	Our mission is to empower and inspire people. To make an impact in our school and community.
Boys & Girls Club	After school and summer care. Fun activities sponsored by the Boys and Girls Club of Wausau.
Chess/Checkers Club	Test your skills in the world of chess and checkers with some of the best.
Dungeons & Dragons	Battle your friends and advisors in their fantasy wargames.
Faith Christian Athletes (FCA)	FCA is a student led club designed for kids who want to come together to have fun, share faith, and make new friends.
Fishing Club	Learn all about fishing, area lakes, lures and take a fishing trip. Tell those fishing stories about the "ones that got away"
Forensics	If you like public speaking or want to improve your communication skills this is your club.
Gaming Club	We play a variety of board and card games. Fun time with friends.
Garden Club	For all you "green thumbs" if you enjoy digging in the dirt, our school garden could use your help.
Green Team	Save our planet and learn more about our environment and how to care for it.
History Bowl	If you are a history buff and like a friendly competition, we want you on our team!
Homework Club	Join friends in a great environment to get homework done, with help if needed. Snack provided.
Junior Optimist Club	Junior Optimist Club focuses on volunteering and giving back to the community. We host a toy drive and other fundraisers throughout the year.
Knitting/Crochet Club	Learn or teach how to knit or crochet.
Student Council	The voice of the student body. Develop leadership skills, manage fundraisers, organize school dances and much more.
Variety Show	Singing, dancing, playing an instrument, whatever your talent is, we want to see it.

ALL SCHOOL SPONSORED CLUBS AND SPORTS ARE FREE TO MIDDLE SCHOOL PARTICIPANTS.



# Athletics, Clubs and Extracurricular Activities

## Interscholastic Sports

### SEPTEMBER TO NOVEMBER

Fall Sports		
Cross Country	Boys and Girls	Grades 6-8
Football	Boys	Grades 7-9
Soccer	Boys	Grades 7-9
Swimming	Girls	Grades 6-8
Dance Team	Girls	Grades 6-9
Volleyball	Girls	Grades 7-9

### NOVEMBER TO MARCH

Winter Sports		
Dance Team	Girls	Grades 6-9
Wrestling	Boys	Grades 6-8

### OCTOBER TO DECEMBER

Basketball	Boys	Grades 7-8
------------	------	------------

### JANUARY TO FEBRUARY

Basketball	Girls	Grades 7-8
------------	-------	------------

### MARCH TO JUNE

Spring Sports		
Track	Boys and Girls	Grades 6-8
Soccer	Girls	Grades 7-8

ALL SCHOOL SPONSORED CLUBS AND SPORTS ARE FREE TO MIDDLE SCHOOL PARTICIPANTS.

# Visitors/Volunteers to the Middle School

Visitors to the Middle School will be admitted on a limited and invitation-only basis. Parents/Guardians dropping off items for a student or picking up a student for a pre-planned appointment will be met at the front door after contact is made with the office using the doorbell to the left of the doors.

We continually strive to build a culture of civic engagement across our K-12 curriculum and strengthen connections district wide through meaningful engagement. With safety as a top priority, D.C. Everest has updated how it approaches the use of volunteers who may work with our students.

All school sites across the D.C. Everest Area School District (DCE) and Greenheck Fieldhouse Recreational Programming will utilize an automated volunteer management program called *Volunteer Tracker* to manage volunteer opportunities. *Volunteer Tracker* allows us to manage our volunteer program across the district, track and recognize the volunteer contributions of community members, send reminders to our volunteers/staff, and conduct criminal background screenings.

## Attendance

### Attendance Policy

#### Absences and Tardies

Families play a key role in getting their children to school every day. Research has found that regular attendance is a key ingredient for success in school. Being absent only 2 days every month is missing 10% of the school year!

Wisconsin State Law 118.15 and D.C. Everest Area School District Board Policy 5200 requires students to be in school with no more than 10 parent-excused days per school year. Beyond that a written excuse from a medical professional is required to avoid truancy. Being at school every day is key for your child to stay engaged, successful and on track to graduate. Our primary concern is the impact on your student's academic achievement. Absences can be a sign that a student is losing interest in school, struggling with school work, or dealing with personal issues. By 6th grade, absenteeism is one of the signs that a student may drop out of high school. The longer students are away from school, peers and teachers, the more difficult it is for them to feel like they belong to the school community. We are also encouraging good habits and life skills for student's futures in the workplace.

#### Attendance Procedure and Regulations

Regular and punctual attendance is the first step to school success. Frequent absence is one of the main causes of discouragement and failure in school. Students who are not in class miss material that is taught, lose the opportunity to ask and listen to questions and do work in the class with the help of their teacher. This often will lead to students falling behind and becoming discouraged and possibly fail in school. We urge that no student be absent unless it is absolutely necessary. Each day something new is presented. Not only is regular school attendance required by law, it is a very important ingredient that goes into success at school. It is the parent's responsibility to notify the school of their child's absence.

Report all absences by telephoning the D.C. Everest Middle School Attendance Office. To speak to the attendance secretary, please call and request extension 1. The District voicemail is accessible 24 hours a day, 7 days a week. 140

1. Dial 715-241-9700
2. Enter extension 1 for the Attendance Office

Parents who cannot call the school must send an explanatory note to the office upon the student's return to school in order for the unexcused absence to be changed. This note must be presented to the attendance secretary before 7:20 a.m.

Occasionally school absences become excessive. When the school determines that a student's absences have significantly exceeded the normal absence rate, a doctor's statement will become mandatory in order for an absence to be marked as excused.

### **Work Following Student Absence**

An excused absence allows for makeup privileges. After such an absence, a student is expected to see his/her teachers at once to explain the reason for the absence and to take the necessary steps to make up the work. In the case of planned absences we encourage you to cooperatively work with your teacher to make up the work prior to the absence.

Each house will determine their standard for makeup work following student absence. This policy should be clearly communicated to the students and parents. Students may request homework to be sent home through the Student Services Office after three days of absence.

Students receiving an In School Suspension (ISS) or Out of School Suspension (OSS) will be allowed to make up missed work. Students are responsible for being an active participant in ensuring they communicate with teachers the need to make up work due to this circumstance. If work is made up in a reasonable amount of time, the lateness should not lower the grade.

### **Parent/Guardian Request for Homework**

Infinite Campus is an excellent resource for all students and their families. You are encouraged to check Infinite Campus Parent Portal regularly - especially in cases of student absence. Parent/guardian may call the Student Services office at extension 2316, to organize homework if a child has missed more than three days of school.

### **Early Dismissal**

Students who wish to leave school early for any reason during school hours, such as dental appointments, emergency doctor appointments, etc. must check out through the main office.

1. Early dismissals will only be given if a student has a written permission note from a parent or guardian.
2. No student is to leave their classroom or the building unless he/she has a "Permit to Leave" slip and has checked through the main office or the Health Room. This includes all students who become ill at school. Students who are ill should go to the Health Room and then they will receive a pass to leave school once their parent is notified.

Parents are asked to communicate with the office for student pick ups, appointments or illness by phone or note by student. Students are only allowed to use their personal phones during lunch period. This will allow us to contact teachers, students and or the Health Room for student information and possible early pick up.

## Students Who Are Late/Tardy to School

Students are considered tardy to school if they are not in their first period classroom by 7:20 AM. Being inside the school building by this time is not acceptable; they must be in their assigned class by 7:20 AM. Students who are late to school must report to the office prior to going to class. They will be given a hall pass on their iPad allowing them to return to class.

## Truancy/Unexcused Absences

A student will be considered truant if he/she is absent part or all of one (1) or more days from school during which the school attendance officer, principal or teacher has not been notified of the legal cause of such absence by the parent or guardian of the absent student. A student who is absent intermittently for the purpose of defeating the intent of the Wisconsin Compulsory Attendance Statute Sec. 118.15, Wis. Stats., will also be considered truant.

A student skipping all or a large portion of a class is considered an absence for that hour.

A student will be considered a habitual truant if she/he is absent from school without an acceptable excuse for part or all of five (5) or more days on which school is held during a school semester.

Truancy cases will be referred to Marathon County Juvenile Court. The Assistant Principal will ensure that appropriate school personnel have done the following before any case is referred to the District Attorney:

- Communicate with the student's parent or guardian to discuss the student's truancy or attempted to meet with the student's parent or guardian and received no response or were refused.
- Provided an opportunity for educational counseling to the student to determine whether a change in the student's curriculum would resolve the student's truancy and have curriculum modifications under State law.
- Evaluated the student to determine whether learning problems may be a cause of the student's truancy and, if so, have taken steps to overcome the learning problems, except that the student need not be evaluated if test administered to the student within the previous year indicate that the student is performing at his/her grade level.
- Conduct an evaluation to determine whether social problems may be a cause of the student's truancy and if so, have taken appropriate action or made appropriate referrals.

Make school attendance a priority and do the following:

- Talk about the importance of showing up to school every day, make that the expectation.
- Help your child maintain daily routines, such as finishing homework, turning off electronic devices, and getting a good night's sleep.
- When possible, try not to schedule dental and medical appointments during the school day.
- Don't let your child stay home unless truly sick. Complaints of headaches, fatigue, or stomach aches may be signs of anxiety which can subside one at school.
- Help your pre-teen stay engaged. Find out if your child feels engaged in his classes and feels comfortable with other students. Talk to teachers if you notice sudden changes in behavior.
- Stay on top of academic progress and seek help from teachers if necessary. Make sure teachers know how to contact you.
- Know your child's social contacts and interactions on social media.
- Encourage meaningful after school activities, including sports and clubs.
- Contact us. Our staff, including your child's teachers, school counselor, and principals are here to help you and your child.

## **Skipping Class**

A student that does not report to their assigned class, does not have a pass to be in another location, does not have a viable reason or is not with a staff member will be considered wilfully not attending class, or skipping. A student skipping all or a large portion of a class is considered an absence for that hour.

## **Tardies**

Being on time to class is another important factor in academic achievement and life skills. The time that a student misses from class is instructional time lost. Those minutes add up to a day or days missed.

**POLICY:** Students may be tardy two times in a quarter without a consequence. A student's' third tardy will warrant a consequence, which will be entered by the teacher in Infinite Campus. Any subsequent tardies after the second tardy will require a consequence each time until the end of the quarter. Students will start over with zero tardies at the beginning of each quarter. Student's tardiness will be recorded for each individual period, not cumulative of the entire 8 periods. The office will handle tardies by issuing lunch detention or after school detention after five tardies.

Please let students know that during a detention the student should be quiet, cooperative, be on time, and cannot use electronic devices. If any of these procedures are not followed by the student an additional detention can be issued.

## **PROCEDURE:**

First and Second Tardy:

The teacher will record the tardy in Infinite Campus (IC). The teacher will meet with the student to discuss the reason for the tardies and assist the student with ideas on how to get to class on time, no consequence.

Third Tardy and subsequent tardies:

Record the tardy and talk with the student and parent. This could be done by email, phone, text, or letter, etc. Notify the parent the child is being issued a consequence which may include a 30 minute detention in the classroom before school, during lunch, or afterschool for repeated tardiness. The third tardy and beyond per class, per quarter should be entered in IC as a Behavioral Incident that was managed by the teacher. Confirm a date and time with the parent via one of the methods above which will be recorded in Infinite Campus. Chronic tardy cases (five or more in one class for the same quarter) will be referred to the office for additional consequences.

## **If the Student Skips Detention**

The teacher and student will call the parent informing them of the skip (a conversation needs to take place). The detention needs to be rescheduled and served in the classroom. The office should be notified if the student skips a second time. After the second skip the office will call home (parent conversation) and inform the parent of the skipped detention. Administration will assign a detention(s) as a consequence for skipping twice.

## **Additional Information**

Staff will use their judgement when a student tells them why they are late and determine if a student is tardy. Students should ask for a pass from a teacher if they are going to be late to ensure they are communicating with their teachers.

# Student Expectations

## Codes of Conduct

### **Student Dress Guidelines:**

Students' standard of dress and appearance should be a positive reflection of themselves and compatible with an effective learning environment. Dress and appearance should promote respect, responsibility, safety and honesty. To promote a positive learning environment, presenting a bodily appearance of wearing clothing which is disruptive, provocative, revealing, profane, vulgar, offensive or obscene, or which endangers the health and safety of the student or others is prohibited.

Examples of prohibited dress include:

- Bare midriiffs/exposed stomachs or 'crop tops'--(all shirts must have shoulder straps or come over the shoulder)
- Shoulder straps less than 1 inch wide
- Clothing that exposes cleavage
- See through clothing
- Clothing that contains pictures and or writing referring to alcoholic beverages, tobacco products, sexual references, profanity, promotion of gambling, drugs / drug use, or gangs
- Symbols, styles or attire associated with intimidation, violence, drugs / drug use, or gangs
- Exposed undergarments
- Head coverings that are not of a religious or traditional ethnic attire worn in the building
  - Not allowed - Baseball caps, hats, bandanas or hoods worn on the head
  - (Individual exceptions may be made for students with medical conditions or other reasons on a case-by-case basis)
- Chains, heavy necklaces or spikes that could be perceived as or used as a weapon
- Shorts of skirts that do not fall between the fingertips and bottom palm of hand.
- Earbuds, earphones, headphones, etc. may only be used over/in the ears with permission of staff

### **Consequences:**

Students will be asked to change their dress or appearance if it is disruptive or of an unhealthy/unsafe nature. Students who refuse to change their appearance or dress should be sent to the office. A second or repeated violation of this policy may result in disciplinary action.

### **Student Responsibilities:**

Students at D.C. Everest Middle School are responsible to:

- Be at school on time unless properly excused by a parent or sent home by a school official.
- Show respect and courtesy for others at all times both physically and verbally
- Take care of school property (desks, lockers, ipads, walls, bulletin boards, windows, halls, etc)
- Help keep the building and grounds clean and attractive.
- Attend class and complete assigned homework
- Bring supplies (books, paper, pens, pencils, iPads, instruments, etc.) to class daily
- Learn, make friends, and have fun!

### **Soft Drinks**

D.C. Everest Schools discourages students from bringing soda or energy drinks (Red Bull, Monster, etc.) to school as a beverage with lunch or for in the classroom. Students are asked to make a healthier choice of

beverage such as milk or fruit juice. Milk, juice and health beverages are available through our food service department. Water in water bottles only will be allowed in classrooms.

## **Honesty**

Consistent with our school core values, students are expected to be honest. Any student who is not honest about homework, test, behavior, etc. will be required to complete the Behavior Correction form with the guidance of his or her teacher. Teachers should clearly define honest work to their students and parents.

## **What I Need (WIN)**

- Primary purpose is academic enrichment, intervention, or positive behavior lessons.
- Secondary purposes include additional academic opportunities, social/emotional skill building, and house activity.
- Students who are not assigned to a WIN will use WIN time as a study hall.

## **Pledge of Allegiance**

After announcements each day, all first-period teachers will have their class recite The Pledge of Allegiance. No students shall be compelled against their objection or those of their parent or guardian to recite the pledge.

## **Noon Hour Regulations**

Please review the following items with your students during the first week of school:

1. All students should stay at school throughout the noon hour unless they bring a signed statement from parents that they will be leaving with them for lunch. Only students with permission from the office will be allowed to leave with them for lunch. Parents will pick up their children from the main office.
2. Student cooperation is needed in keeping the lunchroom clean. Please reinforce with them the importance of responsible lunchroom behavior.
3. Students will be expected to go outside for recess after the completion of their lunch time. Students may go to the iLab if they have received a pass.
4. Clothing recommendations: 20-40 degrees (w/wind chill)=COAT or SWEATSHIRT, SHORTS are not recommended (UNTIL TEMPS ARE ABOVE 32 DEGREES) and 0-20 degrees hort(w/wind chill)=COAT
5. Students are not allowed to call in orders for delivery of food without permission from the principal or assistant principal in advance.
6. Students may not have their phone out (or any technology) or in use at any time in the lunchroom or on the playground during lunch and recess.

## **Homework Policy**

Per recommendation, no homework should be given on Wednesday night and tests may not be given on Thursday. Each House will determine additional procedures for their homework policy. Homework should be purposeful and developmentally appropriate practice. Best practice indicates that for homework to be effective a student should be able to complete it independently. This policy should be clearly communicated with students and parents.

## **Grading and Assessment**

Our school and District have been working to ensure our assessment of student learning is both aligned with and reports on essential learning targets.

## Student Progress (How can I find out how my student is doing?)

D. C. Everest is committed to using grades to communicate academic achievement based on essential learning criteria. Traditional grading practices have not reliably reported student achievement, primarily due to the inclusion of non-academic factors. Best practices suggest that regular feedback has a strong, positive impact on learning. Grades are one important opportunity to provide that feedback.

The following principles guide our District-wide efforts:

1. Grades reflect a student's knowledge and level of performance.
2. Grades are based on a variety of assessments that measure student achievement.
3. Assessment is equivalent within courses, departments, and grade levels.
4. Grades clearly communicate information that enhances the partnership among parents, students and teachers and are meant to provide feedback about student achievement.
5. While non-academic factors are highly valued and contribute to student achievement. They will be communicated separately.
6. Accommodations are made as needed to help students achieve targeted outcomes.

### Grading Codes

**A** = The student has demonstrated mastery beyond the learning goal/standard.

**A/B** = The student has exceeded proficiency of the learning goal/standard.

**B** = The student consistently shows thorough understanding or proficiency of the learning goal/standard.

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**B/C** = Student has a better than simple understanding, but does not have proficiency.

**C** = The student shows simple understanding and is below the expected level of proficiency.

**LP** = Learning in Progress. The student does not understand the learning goal/standard.

**NE** = No Evidence. Student has produced no work or evidence for grading.

Your student's grades can be found on Canvas. Canvas is the Learning Management System used by all teachers at the middle school. Canvas will help students keep track of assignments, due dates, missing work, resources, and grades. It is also the resource that students should use to get their homework and assignments if they are absent. Students and parents will each have their own individual logins to check work and communicate. Please note that quarter grades, semester grades and final grades will also be posted on the Parent Portal of Infinite Campus as well.

### WIN Doc

Students who need remediation or have missing work are requested for WIN to complete work. The missing assignments are also posted on our WIN doc. You will receive an email sent your designated email if your child is placed on the WIN doc. You may also ask your student to show you their WIN doc at any time.

### Planner

Students are given a planner to use each year. They should take the responsibility to update the planner daily in each class with current and upcoming assignments and completed assignments.

### Infinite Campus

Parents may also log into the Infinite Campus Parent Portal to be able to view students quarter and semester grades for each class they are taking. You may create an account by logging onto the district web page and going to the Infinite Campus link under the For Families tab.

## Canvas

Canvas is the Learning Management System used by all teachers at the middle school. Canvas will help students keep track of assignments, due dates, missing work, resources, and grades. It is also the resource that students should use to get their homework and assignments if they are absent. Students and parents will each have their own individual logins to check work and communicate. Please note that quarter grades, semester grades and final grades will also be posted on the Parent Portal of Infinite Campus as well.

## Contact Your Child's Teacher

Parents are also welcomed and encouraged to contact their student's teachers for an update on progress. You may call them at school and if they are not teaching a class they can talk or they will call back when they are free. You may also email them.

## Health Room

Students in need of any medical care should report to the health room with permission of a staff member. The health assistant, with input from the student, will determine if a parent/guardian will be contacted or should pick the student up from school, depending on the illness of the students. Students who feel they need to go home due to an illness must allow the health assistant to make initial contact with the parent. A student should not make initial contact with a parent to be picked up from school for medical reasons. This includes texting. This practice ensures quality medical care for our students and accurate attendance of all our students.

## Lockers

Hall lockers are provided for student convenience at no cost. The hall locker assigned to a student is the property of the D.C. Everest School District. Students shall not be allowed to secure their lockers in any way whatsoever, other than the locking mechanism provided by the school. It is the responsibility of each student to report any locker malfunction immediately to the office for repair. The school will not be responsible for lost or stolen items. Students may decorate the inside of their locker as long as decorations are consistent with the school's core values. Students may not hang anything on the outside of their locker unless it is approved by a teacher or administration.

## Core Values

At the D.C. Everest Middle School we value the individual qualities of all staff and students. As a Timberwolf, we encourage everyone to take ownership of all the different ways they can contribute to being an important member of our middle school community. Our motto is "once you are in our pack we always have your back." We do this through our three main core values: **Take care of yourself, Take care of each other, Take care of this school.** What this may look like for each individual student may vary but through Positive Behavior Supports and Interventions (P.B.I.S) and Social Emotional Learning (S.E.L) we strive to help all students reach their full academic and personal potential.

## SOCIAL-EMOTIONAL LEARNING

Social-emotional learning is a process in which students acquire and effectively apply the knowledge, skills, and attitudes necessary to understand and manage emotions, set and achieve positive goals, feel and show empathy for others, establish and maintain positive relationships, and make responsible decisions.

Social-emotional learning will be implemented in all curricular areas as well as in all settings within the Middle School Timberwolf community.

Self-awareness	Enables students to recognize the impact of emotions and thoughts on behavior. It includes assessing strengths and weaknesses accurately, leading to a well-grounded sense of confidence and optimism. <sup>147</sup>
Self-management	Is the ability to regulate emotions, thoughts, and behaviors in different situations.
Social awareness	Develops perspective about, and empathy for, others; an understanding of social and ethical norms for behavior; and a recognition of resources for support from family, home, and community.
Relationship skills	Are needed to establish and maintain healthy connections. They include communicating clearly, listening actively, and cooperating, as well as resisting inappropriate social pressure, negotiating conflict constructively, and seeking and offering help.
Responsible decision-making	Makes possible constructive and respectful choices about personal behavior and social interactions based on ethical standards, safety concerns, social norms, and a realistic evaluation of outcomes in a given situation.

### **Smoking and Tobacco Use**

Possession, use, distribution/sale and/or transmission of any tobacco products or any product that emits vapors or smoke (examples: e-cigarettes, vapor pens (vape), juuls, etc.) are prohibited.

Students who fail to comply with this rule will be subject to consequences, including but not limited to, In-School/Out-of-School Suspension with parent/guardian conference and referral to police liaison for underage tobacco citation. Options for helping the student to quit smoking will be presented.

Students who fail to comply with this rule will be subject, but not limited to, the following consequences:

1. First Offense: In-School/Out-of-School Suspension with parent/guardian conference and referral to police liaison. Options for helping the student to quit smoking will be presented.
2. Second Offense: Out-of-School Suspension with parent/guardian conference, referral to police liaison. Options for helping the student to quit smoking will be presented.
3. Third and Subsequent Offense: Out-of-school suspension pending a hearing before the Board of Education.

Offenses for smoking or possession of tobacco products will accumulate during grades 6 and 7. This means that a student does not start over each year with a first offense.

### **Alcoholic Beverages/Dangerous Drugs**

Students in possession of any kind of alcoholic beverage or drug suspected to be dangerous, or are obviously under the influence of one of these, will be subject to strong disciplinary measures including suspension from school on the first offense, referral to law enforcement and may receive a recommendation for expulsion on any subsequent offense. In the event that a student is caught in the act of distributing or selling a controlled substance, the offender will be recommended to the Board of Education for expulsion on his/her first offense.

## **Weapons**

Possession or use of weapons or look-alike weapons on school grounds is strictly prohibited. The School Board prohibits students from possessing, storing, making, or using a weapon in any setting that is under the control and supervision of the District for the purpose of school activities approved and authorized by the District including, but not limited to, property leased, owned, or contracted for by the District, a school-sponsored event, or in a District vehicle, to the extent permitted by law without the permission of the Superintendent. 148

The prohibition does not apply to cased, unloaded firearms in a locked vehicle driven or parked in any part of school grounds used as a parking facility, and ammunition for such firearms.

The term “weapon” means any object which, in the manner in which it is used, is intended to be used, or is represented, is capable of inflicting serious bodily harm or property damage, as well as endangering the health and safety of persons. Weapons include, but are not limited to, firearms (including but not limited to, firearms as defined in 18 U.S.C. 921(a)(3)), guns of any type whatsoever, including air and gas-powered guns (whether loaded or unloaded), knives, (subject to the exceptions below) razors, with unguarded blades, clubs, electric weapons, metallic knuckles, martial arts weapons, ammunition, and explosives.

The Superintendent is authorized to establish instructional programs on weapons and reporting and dealing with violations of this policy.

The Superintendent will refer any student who violates this policy to the student’s parents or guardians and may also make a referral to the criminal justice or juvenile delinquency system. The student may also be subject to disciplinary action, up to and including expulsion.

Policy exceptions include:

- A. Weapons under the control of law enforcement personnel;
- B. Items pre-approved by the Superintendent or designee, as part of a class or individual presentation under adult supervision, including, but not limited to Hunter’s Education courses, if used for the purpose and in the manner approved (working firearms, except those protected at all times by a cable or trigger lock, and live ammunition will never be approved);
- C. Theatrical props used in appropriate settings.

This policy will be published annually in all District student and staff handbooks. Publication is not a precondition to enforcement of this policy.

120.13(1), Wis. Stats.

943.13, Wis. Stats.

948.605, Wis. Stats

## **Restorative Practices**

When a student has inappropriate behavior we would like to use this as a learning opportunity. Students will discuss why the actions occurred and process with a staff member on how to avoid that choice in the future. Staff may ask the student to participate in a restorative practice to assist in teaching the proper behavior and repair relationships with others.

## **Progressive Discipline**

Continued student misbehavior will result in consequences for their actions. Consequences may be individualized and based on each situation. Meeting with a school counselor may be required as well to see if

there are any other underlying issues causing the frustrations and misbehavior. The more serious and more frequent the offenses, the longer and more severe consequences will be. 149

### **In-School Suspension (ISS) and Out of-School Suspension (OSS)**

When an offense is deemed unsafe or impedes the learning of others a student may be given an in-school or out of-school suspension.

### **Participation in After School Activities**

Dances, clubs and fun nights are a privilege for students to attend. Any student who has a behavior offense that is deemed serious may lose the privilege of attending these activities for the current and next quarter of school. These will include, but are not limited to offenses of AODA, Tobacco/Vaping and Violence/Physical Aggression.

### **Student Consequences for Inappropriate Behavior**

Student expectations for classroom, school and bus behavior are outlined in district policy 5500: Student Code of Classroom Conduct.

### **Guidelines for Technology Use (District iPads and Personal Devices)**

The D.C. Everest Area School District offers networked services, including internet access, for student use. This network system has been established for a limited educational purpose to include classroom activities, career development, and limited high-quality, self-discovery activities. It has not been established as a public access or public forum. The District has the right to enforce all rules set forth in the school code and the laws of the State of Wisconsin. Further, students may not use this system for commercial purposes to offer, provide, or purchase products or services through the system or use the system for political lobbying. Access to the internet is available through this school only with permission of the principal or his or her designee and the parents or guardians of the student.

- Personal Safety
  - Students will not post contact information (e.g. address, phone number) about themselves or any other person. Students will not agree to meet in person with someone they have met online without approval of their parents. Any contact of this nature or the receipt of any message the student feels is inappropriate or makes the student feel uncomfortable should be reported to school authorities immediately.
- Illegal Activities
  - Students will not attempt to gain unauthorized access to this or any other computer system or go beyond the student's authorized access by using another person's account or accessing another person's files.
  - Students will not deliberately attempt to disrupt the computer system or destroy data by spreading computer viruses or by any other means.
  - Students will not use the D.C. Everest network system to engage in any illegal act, such as arranging for a drug sale or the purchase of alcohol, engaging in criminal gang activity, threatening the safety of a person, etc.
  - Students will not intentionally tamper with the hardware or software available for their use.
- System Security
  - If an individual account is provided, the student is responsible for that account and should take all reasonable precautions to prevent others from being able to use that account. Under no condition should a student give a student's login and/or password to another person.

- Students will immediately notify a teacher or the system administrator if they have identified a possible security problem. Students should not look for security problems; this may be construed as an illegal attempt to gain access.
- Students will avoid the inadvertent spread of computer viruses by following the District virus protection procedures when downloading files.
- Inappropriate Language
  - On any and all uses of the internet, whether in application to public or private messages or material posted on web pages, students will not use obscene, profane, lewd, vulgar, rude, inflammatory, threatening, or disrespectful language. Students will not post information that could cause danger or disruption or engage in personal attacks, including prejudicial or discriminatory attacks. Students will not harass another person by a persistent action that distresses or annoys another person, and students must stop if asked to do so.
- Respecting Resource Limits
  - Students will use the system only for educational and career development activities and limited, high-quality, self-discovery activities. Games or other programs of a personal nature may not be installed or run.
  - Students will not download large files without the approval of a lab supervisor or teacher.
  - Students will be assigned a personal email account by the District for the purpose of school use. In that event the student misuses the email account it may be deactivated.
  - Students will subscribe only to high-quality discussion group mail lists that are conducted through the D.C. Everest network system. In the event of a claim that students have violated this policy, the school disciplinary code, or the law, the student will be given notice of suspected violations and have an opportunity to present an explanation according to school code and/or state, federal or international law.
  - The District makes no guarantee that the functions or the services provided by or through the District system will be error-free or without defect. The District will not be responsible for any damage students may suffer including, but not limited to, loss of data or interruptions of service. The District is not responsible for the accuracy or quality of the information obtained through or stored on the system. The District will not be responsible for financial obligations arising from unauthorized use of the system.
  - Network activity is monitored and logged. Violations of this policy are easily discovered. Depending on the nature and degree of a violation and the number of previous violations, unacceptable use of the school District system or the internet may result in one of more of the following consequences: suspension or cancelation of use of access privileges; payments for damages and repairs, discipline under other appropriate school District policies.

### **District iPads**

**District issued iPads are the property of the D.C. Everest School District.** All iPads are subject to search from school personnel when there is reasonable suspicion that school rules have been violated. School authorities may conduct general inspections of iPads given a suspicion of misconduct, without notice, without student or parent consent and without a search warrant. It is the responsibility of each student to report any misconduct of use on their District issued iPad.

### **Google Apps for Education**

Google Apps is a set of online tools for communication, collaboration, time management, and document storage.

Provided by Google to the District at no cost, these tools include:

- Google Docs: a word processing, spreadsheet, presentation and drawing program that allows

multi-user access and editing

- Calendar: a customizable calendar and to-do list
- Contacts: an address book
- Gmail: a full functioning e-mail program

Google continues to add new tools and the District will evaluate each for its education potential. All of these tools are housed on the internet and can be accessed from any internet-connected computer with a web browser. No special software is required.

Our primary reasons for supplying these tools to students are:

- To give our students practice in using current technology applications and tools
- To give students the ability to work on common, no-cost tools on their own documents both at school and outside of school
- To facilitate paperless transfer of work between students and teachers
- To provide adequate long-term storage space for student work
- To help students work collaboratively, engage in peer-editing of documents, and publish for a wider audience
- To provide a digital environment where our students and teachers can work collaboratively

There is also a cost savings to the District since less file storage space will need to be maintained.

Teachers will be reviewing our District's Acceptable Use Policy and Internet safety guidelines when they introduce these tools to students. Using online tools responsibly will be an important part of the learning process.

### **Personal Communication Devices**

Student use of electronic communication devices, including but not limited to cell phones, personal tablets or other devices, on school premises are subject to restricted use during the school day. **Students may only use their personal device before the start of school until 7:20am and after school concludes at 2:32pm.**

The use may not in any way:

- A. Disrupt the educational process for themselves or others (Including school based bullying)
- B. Endanger the health or safety of the student or others
- C. Infringe upon the rights of others at school
- D. Involve illegal or prohibited conduct
  - a. Recording/sharing/distribution of illicit photos/videos to minors will be referred to law enforcement for child pornography and will be subject to consequences up to and including suspension.
  - b. Recording/sharing/distribution of photos/videos of illegal or prohibited activities and/or without the consent of those filmed will be subject to consequences up to and including suspension and referral to law enforcement.
- E. Cause them to be tardy to class or arrange for meeting other students during class instead of attending class.

At no time may cellphones or other electronic communication devices be used to take, record or transfer photographs or video images of a person without staff permission and at no time in school locker rooms, restrooms or other private areas.

The District shall not be responsible for the security of safety of electronic communication devices that students choose to bring to school.

Nothing within this policy shall be construed to limit a student's ability to possess and use an electronic device<sup>152</sup> in a manner that functions as assistive technology necessary for a student's education and that is required under an individualized education plan or Section 504 plan.

Any student found violating this policy shall be subject to school discipline. This may include students having restricted use or loss of privileges to use technology in school and in/out of school suspensions. Students will be notified annually of this policy through registration materials and/or student handbooks.

### **Use of Gaggle to Monitor Technology Devices**

The district has a content monitoring service called Gaggle. Gaggle monitors for concerning or inappropriate content by students on all student accounts, servers and devices that are district owned and supervised.

### **Nondiscrimination and Access to Equal Educational Opportunity**

"Staff" includes all school employees and Board members. "Third parties" include, but are not limited to, coaches, school volunteers, parents, school visitors, service contractors, vendors, or others engaged in District business, and other not directly subject to school control at inter-District or intra-District athletic competitions or other school events.

The School Board is committed to providing an equal educational opportunity for all students in the District. The D.C. Everest School District does not discriminate on the basis of race, color, religion, national origin, ancestry, creed, pregnancy, marital status, parental status, sexual orientation, sex, (including transgender status, change of sex or gender identity), or physical, mental, emotional, or learning disability ("Protected Classes") in any of its student programs and activities.

The Board is also committed to equal employment opportunity in its employment policies and practices as they relate to students. The Board's policies pertaining to employment practices can be found in Policy 1422, Policy 3122, and Policy 4122-Nondiscrimination and Equal Employment Opportunity.

In order to achieve the aforesaid goal, the Superintendent or designee shall:

A. Curriculum Content: review current and proposed courses of study and textbooks to detect any bias based upon the Protected Classes ascertaining whether or not supplemental materials, singly or taken as a whole, fairly depict the contribution of both sexes various races, ethnic groups, etc. toward the development of human society;  
provide that necessary programs are available for students with limited use of the English language;

#### **B. Student Access**

1. review current and proposed programs, activities, facilities, and practices to ensure that all students have equal access thereto and are not segregated on the basis of the Protected Classes in any duty, work, play, classroom, or school practice, except as may be permitted under State regulations;

2. verify that facilities are made available in a non-discriminatory fashion, in accordance with Board Policy 7510 - Use of District Facilities, for non-curricular student activities that are initiated by parents or other members of the community, including but not limited to any group officially affiliated with the Boy Scouts of America or any other youth group listed in Title 36 of the United States Code as a patriotic society.

C. Student Evaluation: verify that tests, procedures, or guidance and counseling materials, which is/are designed to evaluate student progress, rate aptitudes, analyze personality, or in any manner establish or tend

to establish a category by which a student may be judged, are not differentiated or stereotyped on the basis of the Protected Classes.

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The Superintendent or designee shall appoint and publicize the name of the compliance officer(s) who is/are responsible for coordinating the District's efforts to comply with the applicable Federal and State laws and regulations, including the District's duty to address in a prompt and equitable manner any inquiries or complaints regarding discrimination or equal access. The Compliance Officer(s) also verify that proper notice of nondiscrimination for Title II of the Americans with Disabilities Act (as amended), Title VI and VII of the Civil Rights Act of 1964, Title IX of the Education Amendment Act of 1972, Section 504 of the Rehabilitation Act of 1973 (as amended), is provided to students, their parents, staff members, and the general public.

The Board designates the following individuals to serve as the District's Compliance Officers (CO):

Kimberly Hall, Director of Human Resources  
6300 Alderson Street  
Weston, WI 54476  
715-359-4221, ext. 1225  
[khall@dce.k12.wi.us](mailto:khall@dce.k12.wi.us)

Matthew Spets, Assistant Superintendent  
6300 Alderson Street  
Weston, WI 54476  
715-359-4221 ext. 1243  
[mspets@dce.k12.wi.us](mailto:mspets@dce.k12.wi.us)

The Superintendent or designee shall attempt annually to identify children with disabilities, ages 3 - 21, who reside in the District but do not receive public education. In addition, s/he shall establish procedures to identify students who are Limited English Proficient, including immigrant children and youth, to assess their ability to participate in District programs, and develop and administer a program that meets the English language and academic needs of these students. This program shall include procedures for student placement, services, evaluation, and exit guidelines and shall be designed to provide students with effective instruction that leads to academic achievement and timely acquisition of proficiency in English. As a part of this program, the District will evaluate the progress of students in achieving English language proficiency in the areas of listening, speaking, reading and writing, on an annual basis.

A CO will be available during regular school/work hours to discuss concerns related to student discrimination in educational opportunities under this policy. All D.C. Everest Area School District Bylaws & Policies can be accessed at <https://go.boarddocs.com/wi/dcea/Board.nsf/Public>

## **Bullying and Harassment Procedures**

**“Bullying”** is characterized by: a real or perceived imbalance of power (with the person or group doing the bullying having more power than the person being bullied); an intent to harm; is repetitive and consistent behavior; the student who is bullied has difficulty defending himself/herself. We believe that everybody should enjoy our school equally, and feel safe, secure and accepted regardless of color, race, gender, popularity, intelligence, religion, size, and economic status.

It may include, but is not limited to psychological and emotional bullying, verbal bullying, cyber bullying, physical bullying, and sexual harassment. Students who engage in any act of physical, verbal, sexual, cyber or racial bullying at school, at a school function, or in connection to any activity sponsored by the District, or while en route to or from school are subject to disciplinary action in accordance with the Students Rights and Responsibilities. Consequences may include, but are not limited to learning packets, in-school suspension, parent phone call, parent meeting, lunch containment, out-of-school suspension, or police referrals. Students are prohibited from retaliating against those who report incidents of bullying or who assist in an investigation. Students and others who retaliate shall be subject to discipline.

## Conflict

There will be times where students are in conflict. This is where two or more students do not get along, argue with each other or each is engaged in the conflict with the other. These situations will be treated as student conflict and not bullying. In these cases we may assist the student(s) in dealing with these situations utilizing our student services department.

## Anti-Bullying Pledge

We, the students of D.C. Everest Middle School agree to join together to stamp out bullying at our school. We believe that everybody should enjoy our school equally, and feel safe, secure and accepted regardless of color, race, gender, popularity, athletic ability, intelligence, religion and nationality.

Bullying can be cyber, physical, verbal, racial, or sexual. Some examples might be: pushing, shoving, hitting and spitting as well as name calling, picking on, making fun of, laughing at and excluding someone. Bullying causes pain and stress to victims and is never justified or excusable as “kids being kids,” “just teasing,” or any other rationalization. The victim is never responsible for being a target of bullying. Students who bully will receive consequences relative to D.C. Everest Middle School Discipline Steps and the District’s Student Harassment Policy.

By making this pledge, we the students, agree to:

1. Value student differences and treat others with respect.
2. Not become involved in bullying incidents or be a bully.
3. Report honestly and immediately all incidents of bullying to a faculty member.
4. Support students who have been or are subjected to bullying.
5. Provide a good role model for younger students and support them if bullying occurs.
6. Participate fully and contribute to assemblies dealing with bullying.

Staff are instructed to respond to bullying/harassment as outlined below in order to effectively reduce bullying:

- Know the different types of bullying and be able to identify it when they see or hear of it
- Understand the effects bullying has on the learning environment.
- Teach and test their student the components of our school bullying policy.
- Immediately address bullying behavior in a way that is outlined in the bullying prevention guidelines.
- Monitor cases of persistent bullying and be fully informed of all incidents and their progress.
- Infuse anti-bullying messages into the curriculum as appropriate for their subject matter.

The administration will work with staff to:

- Develop clear school procedures on bullying and display it permanently in classrooms and around the building.
- Train faculty in appropriate handling of incidents.
- Develop or adopt a curriculum that educates students about bullying.
- Teach students about less obvious forms of bullying such as gossiping and exclusion.
- Discuss proactive anti-bullying measures (such as having lunch with a student who has been excluded in the past).
- Establish support systems for pupils involved in incidents such as changing a schedule, moving a bus assignment, involvement in a guidance group.

Please see School Board Policy 5517.01-Bullying.

## Harassment

“Harassment” includes, but is not limited to, an act which subjects an individual or group to unwanted, abusive behavior of a nonverbal, verbal, written or physical nature on the basis of sex, (including transgender status,<sup>155</sup> change of sex, or gender identity), race, color, national origin, religion, creed, ancestry, marital or parental status, sexual orientation or physical, mental emotional or learning disability, or any other characteristic protected by Federal or State civil rights laws.

Harassment is prohibited by Policy 5517- Student Harassment

### **Student Hazing**

“Hazing is defined as performing any act or coercing another, including the victim, to perform any act of initiation into any class, group, or organization that causes or creates a risk of causing mental, emotional, or physical harm. Permission, consent, or assumption of risk by an individual subjected to hazing shall not lessen the prohibitions contained in this policy”.

For a definition of and instances that could possibly be construed as hazing, consult Policy 5516

### **Complaint Procedures**

Any student that believes he/she has been or is the victim of bullying, harassment or hazing should immediately report the situation to the building principal or assistant principal, or the Superintendent. The student may also report concerns to a teacher or counselor who will be responsible for notifying the appropriate administrator or Board official. Complaints against the building principal should be filed with the Superintendent. Complaints against the Superintendent should be filed with the Board President. Every student is encouraged to report any situation that they believe to be bullying, harassment or hazing behavior directed toward a student. Reports may be made to those identified above.

All school staff members and school officials who observe or become aware of acts of bullying, harassment or hazing are required to report these acts to the building principal or assistant principal, or the Superintendent. Reports of bullying, harassment or hazing may be made verbally or in writing and may be made confidentially. All such reports, whether verbal or in writing, will be taken seriously and a clear account of the incident is to be documented. A written record of the report, including all pertinent details, will be made by the recipient of the report.

All complaints about behavior that may violate these policies shall be investigated promptly by the building principal. The staff member who is investigating the report of bullying, harassment or hazing shall interview the victim(s) of the alleged events and collect whatever other information is necessary to determine the facts and the seriousness of the report. If, during an investigation of a reported act of bullying, harassment or hazing in accordance with these Policies, the principal determines that the reported misconduct may have created a hostile learning environment and may have constituted bullying, harassment or hazing based on sex (transgender status, change of sex, or gender identity), race, color, national origin, religion, creed, ancestry, marital or parental status, sexual orientation or physical, mental, emotional or learning disability, or any other characteristic protected by Federal or State civil rights laws, the principal will report the act of bullying, harassment or hazing to one of the Compliance officers who shall assume responsibility to investigate the allegation in accordance with Anti-Harassment- Policy 5517 , Anti-Bullying Policy 5517.01, Anti-Hazing Policy 5516.

# Everest Systems of Support



## D. C. EVEREST MIDDLE SCHOOL

9302 Schofield Avenue, Weston, WI 54476  
(715) 241-9700 FAX: (715) 241-9697

Gina Lehman, Principal  
gilehman@dce.k12.wi.us

Fritz Lehrke, Asst. Principal  
flehrke@dce.k12.wi.us

Dear Parents/Guardians:

The D.C. Everest School District continues to create academic and social-emotional support systems linked directly to the assessed needs of our students. This system, known as the Everest System of Supports (E.S.S.), provides all students with timely and targeted interventions based upon the data-driven results of universal screening tools.

The primary purpose of universal screenings is to help all students be successful. By identifying students who are in need of more specialized academic or behavioral interventions, we can provide assistance and preventative measures as early as possible. Likewise, by identifying students with higher reasoning skills and talent potential, we can provide them with opportunities to participate in Honors, Advanced Placement, or Dual Enrollment programs as appropriate for the individual student.

These screenings include state or district tests, as well as specific academic or behavior screening tests. The screening assessments are typically administered to all students two or three times per year.

- The universal screening tool iReady (grades K-8) is an adaptive assessment used in math and reading to help determine where students might have gaps in knowledge and skills and need assistance. It is administered three times per year and generally requires 45-90 minutes.
- The behavior-screening tool, Behavioral Emotional Social Traits (b.e.s.t.) Universal Screening Platform (grades K-6) focuses on identifying students who may benefit from behavioral supports. The b.e.s.t. is a teacher-completed evaluation of each student.

Thank you for supporting the D.C. Everest School District's efforts to build a system of student supports linked directly to data. This initiative will ensure each of our students has the opportunity to receive the assistance they need to achieve academic and social-emotional success. Please do not hesitate to contact your building principal if you would like to discuss any of the screening processes or the options of opting your child out of a specific screener.

Sincerely,

A handwritten signature in black ink, appearing to read "Gina Lehman".

Gina Lehman  
Principal

The D.C. Everest School District does not discriminate on the basis of race, color, religion, national origin, ancestry, creed, pregnancy, marital status, parental status, sexual orientation, sex, (including transgender status, change of sex or gender identity), or physical, mental, emotional, or learning disability ("Protected Classes") in any of its student programs and activities. The following staff are designated to receive inquiries regarding the non-discrimination policies: Kimberly Hall, Director of Human Resources, 6300 Alderson Street, Weston, WI 54476, (715) 359-4221, ext. 1225, [khall@dce.k12.wi.us](mailto:khall@dce.k12.wi.us) or Matt Spets, Assistant Superintendent, 6300 Alderson Street, Weston, WI 54476, (715) 359-4221, ext. 1243, [mspets@dce.k12.wi.us](mailto:mspets@dce.k12.wi.us).

## Positive Behavioral Interventions & Supports

Our Middle School core values are take care of yourself, take care of each other, and take care of our school. All students will receive a general orientation to the expected core behaviors (Tier I level) at the beginning of each school year. A student's ability to demonstrate and apply these core values in all school settings is essential to their individual academic success and the overall learning atmosphere for all students.

Our approach to managing student behavior is reflective of PBIS (Positive Behavioral Interventions and Supports). PBIS emphasizes classroom management, preventative school discipline and effective academic instruction to ensure a positive and safe school climate to maximize success for all students. All students are expected to meet Tier 1 expectations. If they do not, that means they need additional support and will be given support in Tier 2 or 3 programs to help them try and be successful.

### Tier 1

All students begin at Tier 1. These are the general schoolwide and classroom-wide procedures and expectations all students are to meet. Minor support, redirection or reminders should be sufficient for students to maintain a positive position in the classroom.

Staff may utilize the following interventions to maintain safe, productive, and respectful behavior:

- Active monitoring
- Verbal or visual prompt; redirection
- Range of consequences which may include processing, detention, parent contact, removal to another classroom
- Acknowledgement systems
- Breaks
- Special seating

When a student's problem behavior is unresponsive to preventative schoolwide and classroom-wide procedures, the use of more intensive interventions and/or consequences will be used. The following strategies may be imposed for repeated, frequent or severe behavior problems:

### Tier 2 Interventions

If interventions at Tier 1 have not been effective in changing student behavior then a team will be put together consisting of teachers, counselors, other needed staff who will consult with parents to discuss further actions needed to improve the behavior or academic problems of the student. Intervention intensity at the Tier II level is intended to match student needs. Tier II interventions are more specialized and intensive practices for students whose behaviors have been documented as unresponsive to Tier I practices and systems.

Some examples of Tier II interventions:

1. **Check In/Check Out (CICO)** Groups of students with similar needs or individual students check in with designated CICO facilitators before the beginning and at the end of each school day. They will receive positive contact, pre-corrects, reminders of school wide expectations and, if needed, basic school supplies. At the end of each class period, classroom teachers provide youth positive behavioral feedback, based on the student-wide expectations, on a Daily Progress Report Card (DPR).
2. **Daily Progress Report Card (DPR)** The Daily Progress Report card (DPR) is a sheet the student will be bringing to every class period of the day. This sheet needs to be filled out at the end of the class

period by the teacher as a reflection on how the student performed in class that day based on the skill/performance deficits the student needs to improve on. The DPR will be used as a communication tool for CICO, teachers, students, and parents to monitor the progress of the student. There are three types of DPRs: Attendance, Study Habit/Organization, and Behavioral. <sup>158</sup>

3. **S/AIG-Social/Academic Instructional Groups** Youth are supported in small groups for direct instruction of school wide expectations and/or replacement behaviors, including structured practices and direct behavioral feedback. Staff will meet with students 1-2 times per week for at least 6 weeks.
4. **Check and Connect** This intervention is used to promote student engagement with school, reduce dropout and increase school completion. Check and Connect is implemented by a person referred to as a monitor or mentor. The person is a cross between a mentor, an advocate, and a service coordinator whose primary goal is to keep education an important aspect of the student's life. When possible, the mentor stays with the student for at least two years. Mentoring is not the same as CICO.
5. **Small Group Interventions** Social skills groups, newcomers club, homework club, peer mentoring, concerned persons group, grief group and others.
6. **Behavioral Contract** A behavior contract is an agreement signed between the student and teacher and often includes the student's parent/guardian. The behavior contract is a written agreement about how the individual will behave. It will indicate the appropriate consequence should the student neglect to behave according to the contract and it also identifies a reinforcer to be used for successful compliance. The contract provides the student with structure and self-management. The contract should include: the goal, reward, consequence, timeframe, and system of monitoring.

### **Tier 3 - Administrative Level Referral or Immediate Behavior Referral to Administrator**

When a teacher/team deems that the interventions in Tier 1 and 2 are not changing a student's problem behavior and/or the student's behavior is considered out of instructional control, illegal or unsafe, that teacher may send the student to the office. Progressive steps of consequences will be followed for same behavior referrals in a semester which may include:

- Conference
- Parent phone call/meeting
- Lunch containment, hall containment
- In-school suspension with parent contact
- Letter sent to notify and engage the parents in their child's ISS or OSS consequence

As an intervention to support positive school adjustment, In-School (ISS) or Out-of-School (OSS) Suspensions may be utilized.

If In-School Suspension is repeatedly imposed without positive change in student behavior, then Out-of-School Suspension may be imposed.

Such action must be consistent with the specific grounds, procedures and due process outlined in the D.C. Everest Suspension policy

## School Counseling/Student Services

Students face far greater challenges than they did just a few years ago. That means educators are also facing far greater challenges than they did just a few short years ago as well. The goal of the counseling department is to help each student reach their maximum personal development. The counseling department can help guide students to become productive, happy, responsible adults. Counselors will be assigned a grade level and will rotate to the next grade level with that class.

The counseling department will gather and record data about individual students that can help teachers in the classroom. This data is kept in a cumulative folder and is available upon request in the counseling/guidance office.

The Student Services Department is an excellent source of information for student related issues. They have personal-social information (smoking, drugs, grooming, etc) that can be useful for the total development of a student.

The department may also provide students with educational information that will:

- Give them tips on how to study and take tests
- Give general information of the educational preparation needed for particular career
- Give general information on the physical development of adolescents
- Give community resources to aid in the development of adolescents
- Individual counseling: The counseling department will work with students on a one-to-one basis to help students explore and solve the many concerns they experience as they grow up. They do not provide therapeutic clinical counseling.

## Rules and Regulations For School Bus Riders

Many students are transported by school bus daily to and from school, and on occasion to athletic events or field trips. The safety of our students being transported is our prime concern and we expect our transportation provider to choose qualified drivers, inspect and maintain buses in good mechanical condition and to comply with all legal requirements.

The Driver shall maintain order among passengers being transported and shall report misconduct. The driver may assign riders to specific seats at any point.

The Passengers shall comply with any lawful order given by the driver while carrying out his/her responsibilities.

The students themselves also have a responsibility to be orderly and well mannered. Misbehavior on buses is a safety concern and cannot be tolerated. Bus riding is a privilege that can be revoked. By order of the principal, suspension of riding privileges may occur at any time if the offense is deemed severe.

We need your help too in addressing safety. Please discuss with your child the importance of appropriate behavior while a passenger on a bus. Should a student be disruptive, disrespectful or endanger others on a bus, certain actions may be taken and are listed below.

1. First Written Offense - A warning letter with a description of the misconduct will be sent to the parent(s)/guardian(s) by the bus company. By order of the principal, suspension of riding privileges may occur if the offense is deemed severe.

2. Second Written Offense - A letter with a copy of the misconduct slip will be sent to the parent(s)/guardian(s) from the bus company. When appropriate, the bus company will follow up with a phone call to the parent(s)/guardian(s). By order of the principal, suspension of riding privileges shall be up to three (3) days.
3. Third Written Offense - A mandatory conference may be held with the principal and the parent(s)/guardian(s). Suspension of riding privileges shall be up to five (5) days.
4. Fourth Written Offense - A mandatory conference may be held with the principal and the parent(s)/guardian(s). Suspension of riding privileges shall be five (5) days. Further infractions may result in expulsion of riding privileges.
5. Fifth Written Offense - Suspension of riding privileges for five or more days or, if appropriate, a recommendation to the School Board for expulsion from the bus. A stipulated agreement may also be implemented at this time.

## **BUS TRANSPORTATION**

To ensure even distribution of loads and delivery of students to the designated school, pupils will board only the bus to which they are assigned. Permission to leave a school bus at any point other than the point at which any pupil daily boards or leaves the bus can be granted only upon a written request of the parent or guardian to the Supervisor - Personnel.

### **Previous to Loading**

- Be on time at the designated school bus stop - the bus cannot wait for those who are tardy
- Wait for the bus as far to the right side of the road as practical. Conduct yourself in a safe manner while waiting
- Do not accept rides from strangers
- Wait until the bus comes to a complete stop before attempting to enter the bus. Line up in an orderly fashion in a single file. Do not rush or push to get on the bus
- Do not move toward the bus at the school-loading zone until the buses have been brought to a complete stop
- If there are no sidewalks it is recommended that you walk to the side of the road facing traffic to get to the bus stop
- Use the grab rail and watch your step when getting on the bus

### **While On The Bus**

The driver is responsible for controlling the bus riders. While you are riding the bus you must obey the driver and driver assistants promptly and cooperatively. Students can be assigned a seat as the bus is loading and are expected to stay in that seat until they reach their destination. The only exception to this rule will be to enable pupils in the center aisle to fill in the front seats when they have been emptied.

- Normal classroom behavior is expected.
- Conversing with the bus driver while the vehicle is in motion is absolutely forbidden.
- Keep your hands, head and all body parts inside the bus at all times after entering and until leaving the bus.
- Do not rush or push past others while boarding and/or moving to your seat
- Assist in keeping the bus safe and sanitary at all times. Eating will not be allowed.
- Remember that loud talking and laughing or unnecessary confusion diverts the driver's attention and may result in a serious accident.
- Keep books, packages, coats and all other objects out of the aisles.

- Treat bus equipment as valuable furniture in your own home. Damage to seats, etc. must be paid for by the offender.
- Never tamper with the bus or any of its equipment.
- Leave no books, lunches, instruments, or other articles on the bus. Neither the bus contractor nor the school District is responsible for lost articles.
- Do not throw anything out of the bus window.
- Always remain in your seats while the bus is in motion.
- Be courteous to fellow pupils, the bus driver, the driver's assistants and passersby.
- Keep absolutely quiet when approaching a railroad crossing stop.
- In case of emergency, remain in the bus unless directed to do otherwise by the driver.

Parent(s)/guardian(s) will be notified if there is continuous misconduct on the bus. Bus riders may be denied the privileges of riding

### **After Leaving the Bus**

1. Cross the road, when necessary, after getting off the bus (at least ten feet in front of the bus) but only after checking to be sure that no traffic is approaching and after receiving the signal from the driver
2. Be alert to the danger signal from the driver
3. Riders are not permitted to leave the bus at other regular stops unless proper authorization has been given in advance by parent or school officials
4. Students must go directly to the school building after getting off the bus in the morning
5. No student who rides the bus may leave the school grounds

### **Bus Route Student Changes**

Students must ride the bus route/bus they are assigned unless they have written permission from school administration to change. Requests of a social nature will not be approved. (Scouts, parties, lessons, practices, employment, sleepovers, ride to friend's, etc) Temporary bus changes will be approved on a short-term basis for emergency situations only. All oral or written parent requests for students to change buses must be routed through Lamers Transportation 715-298-6110 x 2

For more details on Bus Rider rules, please see [Administrative Guideline ag8600B](#)

## **School Lunch/Breakfast**

### **School Lunch/Breakfast**

Application forms and instructions for Free or Reduced priced lunch/breakfast benefits are available online at the [DCE Nutrition Services website](#). Applications are mailed to each family in early August and are also available at Open House/Picture Days. A new form must be completed each school year or if new and transferring into the District. Please submit only one application per family with all members included. Application for free or reduced priced meals may be made at any time during the school year. Forms are also available from the main office, by calling the Nutrition Services office at 715-241-9700 x 2407 or the D.C. Everest Website at <https://www.dce.k12.wi.us/Page/736>.

A student lunch account is set up with a PIN (Personal Identification Number) assigned. Parents are asked to make payments, preferably with checks, to their child's lunch account to create a credit for the future purchases of the student's meals. There are deposit envelopes available in the lunchroom and

office for students to make deposits. Please include the student name and PIN number on the envelope and/or check. Deposits may also be made online by clicking on the “Pay for Meals Online” icon at [www.dce.k12.wi.us](http://www.dce.k12.wi.us). There is a convenience fee for online payments. 162

- **Breakfast and Lunch including milk will be offered at no cost for the 2021-2022 school year.** Each student inputs a PIN into a computerized register at mealtime. Ala carte items like an extra entree or snack/dessert are charged to their lunch account.
- School breakfast is served each day school is in session unless there is a late start.
- 1% white milk, and chocolate skim milk are available on a daily basis. Free milk is not available for students who bring a cold lunch, but it is available for purchase for \$.40.
- ALA Carte items are available daily in the lunchroom. The choices may include juices, cookies, ice cream novelties, bottled water, and additional entrees. The cost of these items is deducted from the student’s lunch account. Students must have money in their lunch account in order to purchase ala carte items. If you would prefer your child only have access to the school meals, not ala carte items, please contact the Nutrition Services office. 715-241-9700 x 2407.

Students are reminded in the lunch line when their lunch account balance is getting low. The school district also utilizes Campus Messenger, an automated dialing system, as a courtesy to remind you when your student’s lunch account balance is low or negative. Parents are encouraged to sign up for [MySchoolbucks online](http://MySchoolbucks.online). This enables parents to view their child’s lunch account activity. Please access the D.C. Everest website at [www.dce.k12.wi.us](http://www.dce.k12.wi.us) and follow the “Departments” link to “School Nutrition” link to register. Please note, there is a convenience fee applied to each transaction.

Any balance, positive or negative, in a student lunch account at the end of the school year is carried into the next year. If a student leaves the District, a refund will be made at the parent’s request.

The school lunch menu is available to students online during daily morning announcements, at <http://dce.nutrislice.com/menu/> and <https://www.dce.k12.wi.us/Page/1265>.

Students are not allowed to call in orders for delivery to D.C.Everest Middle School during school hours. In accordance with Federal law and U.S. Department of Agriculture policy, this institution is prohibited from discriminating on the basis of race, color, national origin, sex, age, or disability. To file a complaint of discrimination, write USDA, Director, Office of Civil Rights, 1400 Independence Avenue, SW. Washington D.C. 20250-9410 or call (800)795-3272 (voice) or (202)7206382 (TTY). USDA is an equal opportunity provider and employer.

# Health Room and Health Information

## Medication at School

The purpose of the medication procedure is to keep your child safe and provide him/her with the medication ordered. District staff will not give any medication - prescription and/or Over-The-Counter (OTC) to any student unless the following criteria is met:

1. Parent-Physician Consent Forms (available in the main office, health room or [online](#))
  - A. Over-The-Counter Medications
    - Parent/Guardian signature is required for over-the-counter medications
    - A physician's signature is required if the dose needed of the OTC medication is more than the recommendations listed on the label.
    - A physician's signature is required if the medication is not appropriate for your child's age
  - B. Prescription Medications
    - Parent and physician signatures are required for all prescription medication
    - Complete a new consent form when the dose of the medication is changed and/or discontinued
    - Parent and physician signatures are required before staff is allowed to administer herbal, homeopathic or dietary supplements at school.
2. Medication Bottles and Labeling- Prescription medication MUST be in the original labeled pharmacy bottle. The label must clearly state:
  - Student's name
  - Name of medication
  - Time to give medication and dose to give
  - Physician's name
  - Date medication was dispensed by pharmacy
  - OTC medication must be in the original container or single dose package
  - Staff cannot give any medication sent in a plastic bag or envelope
  - Medication will not be given to your child if the bottle is incorrectly labeled.
3. Handling and Storage of Medication at School- Medications are stored in the original labeled Pharmacy container and in a locked cabinet.
  - Parents and/or guardians must pick up all unused, discontinued or outdated medications.
  - Parents and/or guardians must pick up all medication at the end of the school year
  - Any unclaimed medication will be disposed of at the end of the school year
4. Special Considerations- Epipens and Inhalers
 

Students can self-carry emergency medications - Epi-pens, inhalers and glucagon- to treat a life-threatening health condition. All students needing an emergency medication are taken by ambulance to the nearest emergency room. Parents will be notified.
5. General Safety Considerations
  - Bring your child's medication to the health office
  - Send only limited quantities of medication to school

## Immunization Requirements

### 2021-2022

The Wisconsin state immunization requirements for **2021-2022** school year are listed below.  
***Students need the listed vaccinations by September 1, 2021.***

WISCONSIN STATE LAW (HSS 144.03) REQUIREMENTS - Number of Doses

Age/Grade	DTaP/DTP	Polio	MMR	Hepatitis B	Varicella	Tdap
Pre K - 4K	4	3	1	3	1	-
Grades K - 5	4	4	2	3	2	-
Grades 6 - 12	4	4	2	3	2	1

**DTP/DtaP/DT Vaccine:** Your child must have received one dose *after* the 4<sup>th</sup> birthday. IF your child received all four doses before the 4<sup>th</sup> birthday, a 5<sup>th</sup> dose *is required* before Kindergarten.

**Tdap Vaccine:** One dose of the vaccine is required for students in grades 6 through 12

If your child received the Td/Tdap vaccine within 5 years of entering grades 6-12 the vaccine is not required.

Tdap vaccine protects your child from pertussis or whooping cough.

**MMR Vaccine:** Two doses are required for students in grades K through 12. Your child must have received the 1st dose of MMR vaccine on or after the first birthday and the 2<sup>nd</sup> dose before starting kindergarten.

**Varicella or Chickenpox Vaccine:** Two doses OR a history of chickenpox is required grades K through 12.

If your child had chickenpox, see step 2 on the waiver form.

*No vaccination needed.*

*Tell the school health aide that your child had chickenpox and the year.*

**Hepatitis B:** Three doses are required for all students grades K through 12.

**Waivers:** Parents have the option to decline any and/or all immunizations based on personal, religious and/or health reasons. If you choose *not* to immunize your child, check the appropriate waiver (Step 4) and sign the form. Immunization waiver form is on the District website at [www.dce.k12.wi.us](http://www.dce.k12.wi.us).

### **What do parents need to do?**

Call your students medical provider if you are unsure that their immunizations are up to date

Schedule appointments to receive the immunization needed

Sign a waiver indicating what vaccines you do not want your student to have

Report the dates of the immunizations and/or history of chickenpox to the school health assistant.

Please contact Raquel Zibton, MS Health Assistant at 715-241-9700 ext. 2023 with questions.

## Pupil Nondiscrimination

The D.C. Everest School District does not discriminate on the basis of race, color, religion, national origin, ancestry, creed, pregnancy, marital status, parental status, sexual orientation, sex, (including transgender status, change of sex or gender identity), or physical, mental, emotional, or learning disability ("Protected Classes") in any of its student programs and activities.

The following staff are designated to receive inquiries regarding the non-discrimination policies:

Kimberly Hall  
 Director of Human Resources  
 6300 Alderson Street  
 Weston, WI 54476  
 (715) 359-4221, ext. 1225  
[khall@dce.k12.wi.us](mailto:khall@dce.k12.wi.us)

or

Matthew Spets  
 Assistant Superintendent  
 6300 Alderson Street  
 Weston, WI 54476  
 (715) 359-4221, ext. 1243  
[mspets@dce.k12.wi.us](mailto:mspets@dce.k12.wi.us)

## Title IX Notice

The Board of the D.C. Everest Area School District does not discriminate on the basis of sex in its education program or activity and is required by Title IX and its implementing regulations not to discriminate in such a manner. The requirement not to discriminate in its education program or activity extends to admission and employment. The District's Title IX Coordinators are:

Dr. Jeff Lindell (Students)  
 Director of Student Services  
 (715)-359-4221, ext. 1351  
 6300 Alderson Street  
 Weston, WI 54476  
[jlindell@dce.k12.wi.us](mailto:jlindell@dce.k12.wi.us)

Or

Dr. Kimberly Hall (Employees)  
 Director of Human Resources  
 (715)-359-4221, ext. 1225  
 6300 Alderson Street

Any inquiries about the application of Title IX and its implementing regulations to the District may be referred to the Title IX Coordinators, the Assistant Secretary for the U.S. Department of Education's Office for Civil Rights or both.

The Board has adopted a grievance process and procedures that provide for the prompt and equitable resolution of student and employee complaints alleging any action that is prohibited by Title IX and/or its implementing regulations. The grievance process and procedures are included in [Policy 2266 – Nondiscrimination on the Basis of Sex in Education Programs or Activities](#). The grievance process and procedures specifically address how to report or file a complaint of sex discrimination, how to report or file a formal complaint of Sexual Harassment, and how the District will respond.

## **D.C. Everest Area School Partial List of Policies**

All District policies may be found at <https://go.boarddocs.com/wi/dcea/Board.nsf/Public>. If you need assistance locating a policy, please contact Ellen Suckow, Executive Assistant to the Superintendent, at (715) 359-4221, ext. 1220.

- Policy 2240 Controversial Issues in the Classroom
- Policy 2260 Nondiscrimination and Access to Equal Educational Opportunity
- Policy 2261.01 Parent and Family Engagement in Title 1 Programs
- Policy 2261.02 Title 1 – Parents' Right to Know
- Policy 2266 Title IX Nondiscrimination on the Basis of Sex in Education Programs or Activities
- Policy 2270 Religion in the Curriculum
- Policy 2340 Field and other District-Sponsored Trips
- Policy 2414 Human Growth and Development
- Policy 2416 Student Privacy
- Policy 5136 Personal Communication Devices
- Policy 5200 Attendance
- Policy 5335.01 Students with Anaphylactic Reactions to Foods
- Policy 5410 Promotion, Placement, and Retention
- Policy 5500 Student Code of Classroom Conduct
- Policy 5511 Dress and Grooming
- Policy 5512 Use of Tobacco and Nicotine by Students
- Policy 5516 Student Hazing
- Policy 5517 Student Anti-Harassment
- Policy 5517.01 Bullying

- Policy 5530 Drug Prevention
- Policy 5771 Search and Seizure
- Policy 5772 Weapons
- Policy 7217 Weapons
- Policy 7440.01 Video Surveillance and Electronic Monitoring
- Policy 7540.03 Student Technology Acceptable Use and Safety
- Policy 8330 Student Records
- Policy 8390 Animals on District Property
- Policy 8410 School Safety and Crisis Intervention
- Policy 8462 Child Abuse and Neglect
- Policy 8500 Food Services
- Policy 8510 Wellness
- Policy 9151 Use of Cameras and Other Recording Devices in Locker Rooms

**Note:** Hall lockers are provided by the District. The locker is the property of the D.C. Everest School district. Students may not secure the locker other than the locking mechanism provided on the locker. The school is not responsible for lost or stolen items. Students may not hang anything on the outside of the locker, unless it is approved by a teacher or administrator.

#### Administrative Guideline 8600B School Bus Rider Rules

# ROTHSCHILD ELEMENTARY

## PARENT AND STUDENT HANDBOOK

2021-2022



“SCHOOL ON THE HILL WITH HIGH EXPECTATIONS”

#RothschildROCKs

\*The ideas and procedures in this handbook are based on the District's current plan to return all students to five days of in-person instruction each week following a normal school calendar. Please note these plans are subject to change based on the levels of COVID in our community and revised guidance from federal, state, and local health officials. We will keep our families apprised of changes to these plans and have created a [2021-22 School Year Updates](#) page that will be updated as new information becomes available.

Rena Sabey, Principal

Phone: 715-359-3186

Fax: 715-355-3723

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## EQUAL OPPORTUNITY AND PUPIL NONDISCRIMINATION PROVISIONS

The D.C. Everest School Board does not discriminate on the basis of race, color, religion, national origin, ancestry, creed, pregnancy, marital status, parental status, sexual orientation, sex, (including transgender status, change of sex or gender identity), or physical, mental, emotional, or learning disability (“Protected Classes”) in any of its student programs and activities. The following staff are designated to receive inquiries regarding the non-discrimination policies:

Kimberly Hall, Director of Human Resources  
6300 Alderson Street, Weston WI 54476  
715-359-4221 Ext 1225, [khall@dce.k12.wi.us](mailto:khall@dce.k12.wi.us)

Matthew Spets, Assistant Superintendent  
6300 Alderson Street, Weston WI 54476  
715-359-4221 Ext 1243, [mspets@dce.k12.wi.us](mailto:mspets@dce.k12.wi.us)

## DISTRICT MISSION STATEMENT

*D.C. Everest schools, in partnership with the community, are committed to be innovative educational leaders in developing knowledgeable, productive, caring, creative, responsible individuals prepared to meet the challenges of an everchanging global society.*

## TITLE IX NOTICE

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6300 Alderson Street Weston, WI 54476  
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Kimberly Hall (Staff), Director of Human Resources  
6300 Alderson Street, Weston WI 54476  
715-359-4221 Ext 1225, [khall@dce.k12.wi.us](mailto:khall@dce.k12.wi.us)

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## **STAFF DEVELOPMENT DAYS**

Please note that during the school year, there will be days when there will be no school for students to give teachers time for staff development, long-range planning or to work on special building projects.

Please note the following staff development dates for the 2021-2022 school year:

- Thursday, October 28, 2021
- Monday, November 8, 2021
- Monday, January 17, 2022
- Friday, February 18, 2022
- Friday, March 18, 2022

## **QUARTER DATES FOR 2021-2022 SCHOOL YEAR**

- 1st quarter ends November 5, 2021
- 2nd quarter ends January 14, 2022
- 3rd quarter ends March 17, 2022
- 4th quarter ends June 3, 2022

## **THE SCHOOL DAY**

All elementary schools within the DC Everest district have approximately the same school day. Students in grades kindergarten through fifth receive core and related arts instruction daily. Our school day allows ample time for instruction and supervised activities

## **RELATED ARTS INSTRUCTION**

Students receive special instruction from a “related arts” teacher in art, music, physical education, guidance, and library skills on a rotating basis throughout the school year. Classroom teachers expand upon the lessons introduced by related arts teachers and reinforce newly acquired skills.

## ATTENDANCE PROCEDURES

### ATTENDANCE

When a child is absent, a parent should call school 715-359-3186, press 1 for attendance voicemail, by 9:00 a.m. to inform the office that the child will not be in attendance. If a family does not call to inform school about a student's absence, the school will make a reasonable attempt to reach a parent at home or work. If the office is not able to contact a parent to get an explanation for an unreported absence, the absent child will be recorded as "unexcused". Police may be called if we are concerned with the safety of the child. After a student has been absent, he or she should bring to school a written excuse signed by a parent. For doctor or dentist appointments, please bring a slip from their office to have the appointment considered as a medical excuse. Absences beyond five per semester may need a doctor's excuse. The only excused absences are those due to illness of the student, death in the family, a doctor or dentist appointment that cannot be scheduled after school hours, or whenever the principal considers that exemption from attendance is in the best interest of the student.

### STUDENTS WHO ARE TARDY

Children who arrive at school after the attendance bell will be considered tardy. When such cases occur with the parents' knowledge, they should send an excuse explaining the reason for the tardiness. All children who are tardy must report to the office. The attendance secretary will make the necessary changes in the school attendance report.

### STUDENTS LEAVING SCHOOL EARLY

At times, it may be necessary for you to schedule an appointment or an emergency occurs which requires an early release of your child(ren). Please send a note to school informing the teacher of the early release. Parents picking up students during the school day must always check in at the school office and sign him/her out. The teacher will then be contacted to dismiss the student. Parents may not remove students from a classroom, lunchroom, playground or location other than the office. Students will not be permitted to wait for parents in the parking lot or at a curbside location. This procedure will be followed for your child's protection.

### CHANGES FOR STUDENT PICK-UP DURING THE DAY

If a parent needs to change the plan for pick-up/bus drop-off at the end of a day, the parent must call the office and notify the secretary by 3:00 PM. The secretary will relay the message to the teacher and the student. Do not email the child's teacher or leave messages on their phone, as the teacher may not get the message before the end of the day.

### STUDENT ARRIVAL AND DISMISSAL

Students who ride the school bus will arrive at school at 8:20 am. Students who walk to school or are driven by parents should plan to arrive at about the same time. Students will not be permitted to go to the classrooms earlier, since prior to that time, teachers are not available to provide necessary supervision. (The outer doors of the school are locked until 8:20 am and students are not permitted in the building prior to that time.) Children are not to remain after school or play on the playground unless it is an organized, coach-supervised practice or game. In the event that children return to the playground after dismissal, teachers or other school personnel will not be responsible for supervising

their play or for accidents. If parents need before-school care for their child, Everest Adventure Care provides this program at Rothschild Elementary school. Registration is required.

**PRE-ARRANGED ABSENCE**

Families should make a sincere effort to plan family vacations to correspond with the scheduled vacation days of the school year. This way, students will experience the best of both worlds; they can participate in educational vacations and not miss learning experiences at school. If your child will be absent for three or more days, parents should request a Pre-Arranged Absence Notification form from your school, complete it and turn it in to your child’s teacher. The form should be submitted one week prior to the intended absence. All students are expected to make up work missed. A completed form does not exempt your child from state/district attendance procedures.

**Highlights of the Attendance Section:**

- **Call school when your child is absent, 715-359-3186, choose 1.**
- **Tardy students must report in at the office**
- **Parents may not remove students from classrooms or the playground**
- **When returning from a doctor or dentist appointment, please bring slip from their office to have the absence considered as a medical excuse.**
- **Police may be called for the safety of the child.**

**FOOD SERVICES**

**SCHOOL MEAL PROGRAM**

The D.C. Everest Area School District is proud to offer school meals with a wide variety of fresh, local, and homemade ingredients as part of the National School Breakfast and Lunch Programs.

**Elementary Meal Prices 2021-2022 Table**

	Milk (Snack Break or Cold Lunch Milk)	Breakfast *FREE for ALL STUDENTS 2021-2022	Lunch *FREE for ALL STUDENTS 2021-2022
Daily	\$0.40		
Weekly	\$2.00		
Monthly (20 days)	\$8.00		
Quarterly (45 days)	\$18.00		
Semester (90 days)	\$36.00		
Free/Reduced Qualified Applicants:	\$0.00		

**MEAL PAYMENTS**

We accept cash or check payments in person at the school office. Please include the student name and ID number with the deposit. Payment may also be made online for a small fee on the MySchoolBucks

website, [www.myschoolbucks.com](http://www.myschoolbucks.com). You can check account balances, view recent purchases, and set up low balance alerts for free on the MySchoolBucks website.

### FREE AND REDUCED

A copy of the Free or Reduced-Price Meal Applications are sent home to each household and are available in the school office or on the D.C. Everest website. If you think your family might qualify for this benefit, please fill out an application. A new application must be completed each school year. We only need one form per household, even if your students attend multiple D.C. Everest Schools. Applications may be submitted at any time during the school year. All information is kept confidential.

### MENUS

A printed school breakfast and lunch menu is sent home monthly. Check Nutrislice for our interactive online menus at [www.dce.nutrislice.com](http://www.dce.nutrislice.com).

### BREAKFAST PROGRAM

Breakfast is served each day that school is in session unless there is a school delay. Students are encouraged to order breakfast the day prior, however any student is welcome to participate in breakfast.

### WISCONSIN MORNING MILK PROGRAM

Milk is offered every day during a morning break for \$0.40 per 8 oz carton. If a student is determined to be eligible for Free & Reduced-Price Meals, then milk is also free during morning break.

### LUNCH PROGRAM

There are two main meals offered each day. Students in grades 1-5 have the choice of the main or alternate lunch. Alternate lunches are listed as the second meal on the menu and must be ordered one day in advance.

### FIELD TRIP BAG LUNCH MEAL DEAL

Students may order a bag lunch from the Food Service program when there is an activity that takes them out of the building over the lunch period. All lunches must be ordered in advance. The lunch may be purchased for the cost of a meal and will be charged to the student's lunch account. If a student is determined to be eligible for Free & Reduced-Price Meals, then the meal will be charged accordingly.

### NUT FREE POLICY

Some food products can cause an anaphylactic reaction if a person eats, touches, or breathes in the protein. Anaphylaxis means that the immune system over reacts to a particular protein found in that food. Each reaction is unique and symptoms range from mild to life threatening with each exposure. The eight foods most commonly responsible for the majority of reactions are: cow's milk, eggs, fish, peanuts, shellfish, soy, tree nuts, and wheat. Examples of non-food related anaphylactic allergens are latex, medication, and insect venom (i.e. bee stings).

Although the district cannot guarantee an allergen free campus, DC Everest Policy 5335.01 provides an anaphylactic aware environment (K-12) for staff and students by taking measures to minimize the risk of

an exposure and educate staff to respond to life threatening reactions. During classroom projects and activities, common food allergens, as well as latex, will be avoided.

To reduce the risk of exposure for physician diagnosed anaphylactic food allergies, it is recommended that products containing nuts are consumed in the cafeteria. If nut containing products are eaten, hand washing with soap and water is recommended prior to returning to a classroom environment or playground. Items for snack break should not contain nuts as they cannot be consumed in the classroom.

The food service department will make dietary substitutions in accordance with USDA regulations 7 CFR Part 15b, when the "Medical Statement for Children with Disabilities Requiring Special Foods in Child Nutrition Programs" is correctly completed by a physician and returned to the Supervisor of Food Services.

A reasonable effort for school operated programs will be made to not serve or purchase food products that contain nut ingredients. Nut containing products will not be served in grades K-5. All students may pack a cold lunch containing nut product to be eaten in the cafeteria only.

The parent/guardians will supply a physician signed and completed Anaphylactic Action plan to the school and indicate if the student should sit at an allergy safe table and notify staff if there are any changes in the student's health.

## HEALTH SERVICES

### WHEN TO KEEP YOUR STUDENT HOME FROM SCHOOL DUE TO ILLNESS

It is often hard to know when to keep a student home from school. The following guide will give you helpful hints to make a decision about sending your student to school.

#### **Fever**

A fever is a sign that your child may be sick and/or contagious.

- If your child has a temperature of 100.5 degrees or more, they will be sent home.
- Your child can return to school when he/she is fever free for 24 hours without the use of a fever reducing medication.
- Call your doctor if the fever continues for more than a few days.

#### **Vomiting**

If your child vomits due to illness, and the vomiting is not due to a chronic health condition he/she will be sent home.

- A child who is vomiting needs to stay home until he/she is symptom free for 24 hours.
- Call your doctor if the vomiting continues more than 24 hours, and/or your child is not drinking fluids.
- Your child should be able to eat and drink without vomiting before they return to school.

**Diarrhea**

If your child has diarrhea due to illness, and the diarrhea is not due to a chronic health condition, he/she will be sent home.

- Notify your doctor if the diarrhea is frequent or accompanied by fever, rash, or general weakness lasting more than 24 hours.
- A child with diarrhea needs to stay home until he/she is symptom free for 24 hours.
- If the diarrhea is associated with illness, your child should not have diarrhea when they return to school.

**Rashes**

A rash may be the first sign of an illness.

- A doctor should evaluate the skin rash before you send your child to school.
- Your child will be sent home if they have a rash that is spreading, open and cannot be covered.
- Your child may return to school after seeing a doctor. Send a note from the doctor stating that the rash is not contagious and that your child may be at school.

**Coughs and Colds**

Infections are spread when children cough and sneeze, forgetting to cover their nose and mouth.

- Your child will be sent home if they have continuous nasal drainage, coughing spells or if symptoms interfere with their ability to learn.
- Children may stay at school and/or return to school providing they do not have a fever; nasal drainage is minimal and coughing is less frequent.

**Pink Eye**

Allergies, virus, and/or bacteria can cause pink eye. Pink eye can be highly contagious depending on the cause.

- Symptoms are red watery eyes, swelling of the upper and/or lower eyelid, and/or yellow drainage.
- Your child will be sent home if the pink eye is accompanied by fever, behavioral changes and/or inability to avoid touching the eye.
- Treatment for eye infections vary. Call your doctor, optometrist, or ophthalmologist, to find out if any treatment is needed.
- Antibiotics should be use for 24 hours before returning to school.

**Strep Throat**

If your child has been diagnosed with Strep Throat, he/she must remain home 24 hours after antibiotics have begun, or return with written Dr. approval.

**Lice**

If designated staff discover head lice or untreated nits on a student at school, the school staff will notify the parent/guardian and recommend to pick the student up and administer an FDA approved lice treatment (pediculicide/ovicide). If a student with live lice or untreated nits is not able to be picked-up they may remain in the classroom the remainder of the school day, but must be treated with an FDA approved lice treatment prior to returning to school. Nits may persist, but successful treatment should kill live lice. If nits are found, after initial treatment with an FDA approved pediculicide/ovicide, child may stay in school. Nit removal should be done at home. Head lice can be found in every community at

all times and are not an indicator of cleanliness or socioeconomic status. Lice are a nuisance but do not spread disease. Therefore, notification home and/or to the local health department is not necessary.

## MEDICATION AT SCHOOL

The purpose of the medication procedure is to keep your child safe and provide him/her with the medication ordered. District staff will not give any medication – prescription and/or OTC - to any student if the criteria below are not met.

### Parent-Physician Consent Forms

No medication can be given to your child without the signed completed consent form.

- Parent signature is required for over-the-counter medications (OTC).
  - A physician's signature is required if the dose needed of the over-the-counter medication is more than the recommendations listed on the label.
  - A physician's signature required if medication age appropriate.
- Parent and physician signature are required for all prescription medication.
- Complete a new consent form when the dose of the medication is changed and/or the medication is discontinued.
- **Special Note:** Parent and physician signatures are required before staff is allowed to administer herbal, homeopathic or dietary supplements at school.
- The Medication Consent Form be found on the Board Docs website [Parent-Physician Medication Consent Form](#).
- Narcotic medications cannot be given to your child at school.

### Medication Bottles and Labeling

- Prescription medication MUST be in the original labeled pharmacy bottle. The label must clearly state:
  - Student's name.
  - Name of the medication.
  - Time to give medication and dose to give.
  - Physician's name.
  - Date medication was dispensed by pharmacy.
- OTC medication must be in the original container or single dose package.
- Staff cannot give any medication sent in a plastic bag or an envelope.
- Medication will not be given to your child if the bottle is incorrectly labeled.

### Handling and Storage of Medication at School

- Medications are stored in the original labeled pharmacy container and in a locked cabinet.
- Parents and/or guardians must pick up all unused, discontinued, or outdated medications.
- Parents and/or guardians must pick up all medication at the end of the school year.
- Any unclaimed medication will be disposed of at the end of the school year.

### Special Considerations – Inhalers and Epi-pens

- Students can self- carry emergency medications - Epi-pens, inhalers and glucagon - to treat a life- threatening health condition with written permission from the parent and physician.
- All students needing an emergency medication are taken by ambulance to the nearest emergency room. Parents will be notified.

**General Safety Considerations**

- Bring your child's medication to the health office.
- Send only limited quantities of medication to school.
- All medication is stored in the health room.

Contact the school health assistant with questions.

**HEARING AND VISION SCREENING PROGRAMS**

Marathon County Public Health Department staff will be at each elementary school this fall to conduct a vision and hearing-screening program. Screening dates will be listed in the school newsletters.

Students in grades K-3 and 5 are screened. This program is only a screening. Participation in the screening is optional. If you do not want your child to participate in the screening, send a written signed note to the health assistant at school telling us you do not want your child screened.

If your child wears glasses please make sure the glasses are at school for the vision screening.

Any student who does not pass the initial screening will be re-screened by the health department staff in 4 weeks. If your child does not pass the re-screening, you will receive a letter and a phone call from the health department.

**Highlights of the Health Services Section:**

- **Three registered nurses employed by the D.C. Everest School District supervise the delivery of health services. There is not a registered nurse on site at all times.**
- **Each D.C. Everest Elementary School has the services of a health associate during school hours.**
- **If a child becomes ill or injured at school, parent/guardian will be notified. It is very important that parents /guardians provide school with the telephone number of family members or friends who can assist in an emergency if a parent/guardian is not available.**
- **School staff may administer medication only to students who have the proper forms on file.**
- **Parents/guardians are required to provide the school with an accurate immunization record with the dates of vaccinations. In addition, parents/guardians are required to provide updated vaccinated dates.**

If a child's condition warrants emergency treatment, the school will attempt to contact the parent/guardian and the child will be sent via ambulance to the emergency room at the closest hospital.

**GENERAL INFORMATION/POLICIES****BICYCLES, ROLLERBLADES, SKATEBOARDS, SCOOTERS & ROLLERSHOES**

Students who walk, ride a bicycle, or skate to school will be dismissed at the end of the day after all buses have left. Students who ride bicycles to school are to practice good safety habits at all times.

Helmets should be worn. Bicycles are to be walked to and from the bicycle rack area and off school grounds. Violation of this rule may result in the loss of the privilege of bringing a bicycle to school. The school is not responsible for the damage or theft of bicycles.

Students are not permitted to use in-line skates (i.e. “rollerblades, skateboards, roller-shoes & scooters”) on school property. Students who choose to use these items for transportation to school must remove and carry them before entering the school driveway, parking lot or sidewalks. These items should be placed in backpacks during the school day.

### CHANGE OF ADDRESS

Parents who have moved and whose children remain in the same school are required to send a change of address and phone number to us as soon as the move is completed. Changes can also be made through the [Infinite Campus parent portal](#).

### DANGEROUS TOYS/WEAPONS

Objects that might be considered dangerous are not allowed in school. Toys such as squirt guns, fireworks, rubber bands, cap guns, knives, etc., are not allowed at school. These items will be confiscated. Weapons and look-a-like weapons are not allowed on school grounds. (See D.C. Everest School District Board Policy 5772)

### DISTRICT/STATE TESTING

Each year, the D.C. Everest District administers standardized and criterion performance tests to elementary students. The tests are given throughout the year to assist teachers in monitoring student progress and to provide information to aid in the remediation of student weaknesses in academic areas.

- The universal screening tool iReady (grades K-5) is an adaptive assessment used in math and literacy to help determine where students might have gaps in knowledge and skills and need assistance. It is administered three times per year and generally requires 45-90 minutes; specifically, at grades K-2, iReady is further utilized to provide a comprehensive assessment of young children's knowledge of literacy foundational skills that are predictive of future reading success and may be utilized to identify students who may need additional reading support. The Phonological Awareness Screening Test (PAST) is an informal, diagnostic, individually administered assessment tool used with select students in grades K-5 to obtain additional information to inform foundational literacy instruction.
- In spring, the Wisconsin Forward Exam will be administered to all students in 3rd, 4th, and 5th grades. The Forward Exam is a large-scale, standardized achievement test designed to assess what students know in relation to the Wisconsin Academic Standards. Students in 3rd, 4th, and 5th grade will take the reading and math portions of the exam. Fourth grade students will also be tested in science and social studies.

### DRESSING AND GROOMING

The school does not have an official dress code. We rely on parents to see that their children are properly dressed for school. Clothing should be in good taste and of such a nature as to not disrupt the educational process. Garments that publicize tobacco use, alcohol or drugs, shirts with spaghetti straps or exposed midriff tops, strapless shirts, short shorts or low-cut waist pants/shorts, etc., are not acceptable.

### DRUG/ALCOHOL ABUSE

According to the D.C. Everest District's School Board Policy 5530 – Drug Prevention, all schools are to be free of drug and alcohol abuse. Students are not allowed to bring, have in their possession, or use drugs or alcohol on school grounds, on transportation provided by the district, or at school-sponsored functions.

### ELECTRONIC DEVICES, TOYS, & ITEMS FROM HOME

Because the focus of our time with students is educational, any device or item from home that becomes a distraction from student learning should be left at home. We cannot be responsible for items brought from home that get lost or taken.

### EMERGENCY MEETING LOCATIONS

Should it be deemed necessary to evacuate the grounds, Lamers Bus Service will be contacted to mobilize buses for student transport. Rothschild Elementary students will be bused to Rothschild Village Hall. The building administrator at Rothschild Village Hall will be notified. Parents will be required to sign their children out when picking up from that location.

### EVEREST SYSTEM OF SUPPORT (ESS)

D.C. Everest Area School District is committed to addressing the unique needs of all students through high-quality, research-based instruction. The Everest System of Support (ESS) is an organized multi-level system of support implemented to help students achieve academic and behavioral success that: ensures a high-quality education for all students, communicates and demonstrates expected behaviors, recognizes students for academic achievements and appropriate behavior, provides intervention for students who struggle or excel academically and/or behaviorally, and collects data to measure student progress and to make informed decisions. Parents are often an integral part of the ESS team.

How can parents get involved? Ensure your child has consistent attendance at school. Communicate with your child's teacher on a regular basis. Attend school events such as parent-teacher conferences. Ask questions without hesitation. Share with staff what works for your child at home. Help your child complete homework and practice skills. Ask for tools and resources you can use to support your child at home.

### FIELD TRIPS/EDUCATIONAL STUDY

Trips are used to enhance the study of many concepts or units. Whenever your child is going on a trip, a notice will be sent home. Your child will not be permitted to go unless a parent or legal guardian has signed the "consent form" granting permission for the child to participate in all study trips. This form is sent home each fall and is kept on file throughout the school year. (See appendix for D.C. Everest Board Policy 2340.)

### 5th GRADE RESIDENT CAMP EXPERIENCE

All 5th grade students will attend a two-and-a-half-day resident camping experience at the Twin Oaks Environmental Camp. Each school is scheduled for this experience during the months of December to the end of March. Prior to camp, students will be involved in gaining background curriculum information and in the planning for this experience. Through these experiences at Twin Oaks, students gain a keen

insight into the ecology of our Wisconsin winters. You will receive a general information form to be completed and a request for money to cover the cost of the meals. Please complete all of the information and have your child return it to school.

If the weather conditions result in the cancellation of school or an early dismissal, the following practice will be followed:

- If the weather forecast indicates that there is a possibility that school may be dismissed early, the administrative team may decide to send a bus and return students to school. Furthermore, the administrative team will determine if and when students will return to Twin Oaks. This decision will be communicated to families.
- If school is beginning late due to inclement weather, students will have delayed departure or remain at Twin Oaks.
- If school is cancelled prior to the start of the school day when students are overnight at Twin Oaks,
  - The administrative team will contact the district bus company and determine when road conditions will be safe for transporting students to their school or home.
  - If conditions are determined to be too hazardous for transporting students, the students will remain at Twin Oaks.
  - All decisions will be communicated to families.

### FIRE, TORNADO, AND LOCKDOWN DRILLS

Fire, tornado, and lockdown drills are held periodically in our school. It is extremely important that children practice the proper procedures so they will be prepared for such an emergency. Although the importance of these drills is carefully explained to children by the school staff, it is essential for parents to also stress the importance of these safety procedures with children.

### FLOWERS OR BALLOONS, PARTY INVITATIONS

Occasionally, families request that we permit florists or other businesses to deliver flowers or balloons to their child while at school. While we recognize the importance of birthdays and other special occasions in a child's life, we have found that this practice disrupts classes and interferes with instruction. Also, there is always the potential for children in attendance to have allergies to plants and latex. Student flowers and balloons will not be allowed in the classroom or to be taken on the bus. Therefore, we are asking that families not have flowers or other special deliveries made to school.

Please do not bring or send invitations to parties to school with your child. This creates a situation where the feelings of others can become hurt and it is also a distraction to the purpose of school. Per D.C. Everest Board Policy 8330, school personnel are not permitted to release addresses or other student information.

### GYM SHOES

All students should have athletic shoes for physical education activities.

## HOMEWORK POLICY

It is the practice of the district elementary schools to assign homework throughout the school year avoiding, whenever possible, homework on Wednesday evenings. Homework will be assigned when a child is absent from school, additional practice is necessary for the child to acquire the new skill, assignments are not completed on time and must be made up, a student needs an opportunity to review previously learned skills, or students need to complete a project that is intended as a long-term assignment. It is the responsibility of the child and the home to have homework completed in the allotted time.

## INCLEMENT WEATHER

On those rare days in which school must be closed because of weather conditions, the decision to cancel school and/or utilized remote learning will be made at the district level. In the event that the weather patterns change during the day and it becomes a potential threat to safe transportation, school may be dismissed early. DC Everest will notify parents through their webpage, Infinite Campus messaging system, and local media sources about closures and early dismissals. The practice will be to follow the arrangements as stated by parents/guardians on the Inclement Weather/Emergency Closing Form completed at the beginning of the year. It is the responsibility of parents/guardians to keep this form updated as necessary.

## INSURANCE

The D.C. Everest Area School District does not provide any type of health insurance or accident insurance for injuries that take place on school property or school functions as the district has governmental immunity. Families have the ability to purchase a student accident insurance policy for as little as \$37 per year. You can find out more about the plan and purchase a policy by going onto the district website and clicking on the “Students and Families” link. You also can download a brochure and enroll for this insurance at the following web link: <http://www.1stAgency.com>. When you arrive at the above website, select the state, then scroll down and you will see D.C. Everest. If you do not have access to the internet and you have interest in buying this insurance, please work with your school office and they will provide you with a computer that will allow you to enroll.

## IPADS & TEXTBOOKS

All iPads, textbooks and workbooks needed for the education of your child will be furnished by the school district. These and all other school property are to be handled with extreme care by the students to ensure long use. Any property that is damaged through misuse or carelessness by a student will be replaced by that student at his/her expense. Please see technology section of this handbook for applicable iPad fees.

## LIBRARY BOOKS ARE AVAILABLE

Our goal is to encourage student reading. Students will be allowed to check out library books, which must be returned within a two-week period. If a child fails to return the book or the book is damaged, you will be asked to remit the cost of replacing the book. Please encourage your child(ren) to read.

## LIFE EDUCATION

Life Education is a special program for fourth and fifth grade students that discusses how the human body grows and changes during puberty. Each year, parents of fourth and fifth grade students receive a

complete outline of the Life Education Curriculum before their child enters the unit of study. All parents are also invited to an evening meeting to review curriculum.

### LOST AND FOUND/LABELING OF CLOTHING

It is very helpful when parents label all articles of clothing (including boots and tennis shoes) and school items to ensure that they are brought home at the end of the seasonal period or school term. Each week, a number of good articles of clothing are left at school which no student claims. These items are placed in the lost and found area. If any item is left on the bus, the driver will retain it a day or so to enable the child who lost the item to reclaim it. Unclaimed items will be donated to a local charity.

### MANDATED REPORTING OF CHILD NEGLECT OR ABUSE

Wisconsin law requires all employees of Wisconsin public school districts to report suspected child abuse and neglect, Wis. Stat. sec. 48.981(2)(a)16m.

### NEWSLETTER

Our newsletter "Top of the Hill" is posted on Rothschild webpage. Parents who do not have access to the internet or would prefer a hard copy of the newsletter may have their child stop by the office for a copy to take home. The newsletter will contain information for parents such as important dates, special events at school, and classroom news. If there is something you feel should be included in the newsletter, please contact the school principal.

### NON-CUSTODIAL PARENT MAILINGS

D.C. Everest Elementary Schools will send the following information to non-custodial parents routinely: state test scores, progress reports, parent/teacher conference schedules, and excessive absence notifications. Copies of other information students receive at school are given to students in the classroom. Non-custodial parents can receive this information by making arrangements with the homeroom teacher. It is the responsibility of the parents to make this contact. This information can also be mailed to the non-custodial parent if self-addressed, stamped envelopes are provided to the school. Envelopes provided will be given to the homeroom teacher to be used to mail informational items as they become available.

### PARENT-TEACHER CONFERENCES

Formal conferences will be held twice each year to permit teachers and parents to discuss a student's progress in school. An online parent-teacher conference scheduling program is used for scheduling conferences. A parent, using any computer with online access, can do the scheduling on a first come, first served basis. This program will give parents direct access for scheduling conferences at their convenience. With this program, parents will know their conference times immediately and be able to change appointments, if necessary. Since it is important for a teacher and parents to communicate with one another, the school annually sets a goal of 100% parent participation at conferences.

### PARENT VOLUNTEERS

With safety as a top priority, coming into the 2021-2022 school year DC Everest has updated how it approaches the use of volunteers that may work with our students. The table below describes different levels of work with students and the procedures associated with each. If you have questions about volunteer opportunities at our school, please contact the principal's office. For questions related to

district volunteer opportunities and/or protocol, please contact Mrs. Jennifer Golbach, DC Everest Volunteer Coordinator at (715)359-4221, extension 4326 or email [jgolbach@dce.k12.wi.us](mailto:jgolbach@dce.k12.wi.us).

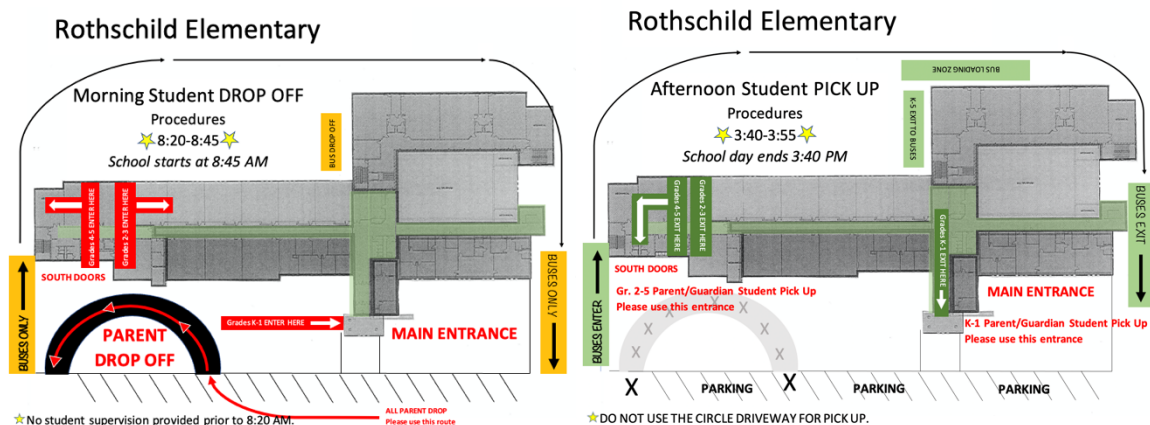
## PARENTING CLASSES

Several D.C. Everest Elementary Schools will host evening parenting classes for interested parents during the coming school year. Love & Logic is a program with an overall goal of providing parents with strategies on developing the skills of listening, resolving conflicts, and providing logical consequences. Information about upcoming classes is sent home with students.

## PARKING/STUDENT DROP OFF/PICK UP SITE

The parking lot at Rothschild Elementary needs to be a safe place.

- Parents are to use the designated areas and procedures when dropping off or picking up their students.
- Remember that students cannot walk across the parking lot without an adult.



## PERSONAL CHECKS

During the course of the year, students will bring money to school to purchase lunch, milk, book orders, and other items. As an aid in or bookkeeping, please make all checks payable to the Hatley Elementary School. Checks to be deposited into your child's student lunch account should include the ID number. Parents/guardians are encouraged to use online payment available on our district website.

## PETS VISITING SCHOOL

Authorization needs to be obtained from the building principal prior to animals visiting school. For further guidelines and requirements, please review D.C. Everest Board Policy 8390.

## PTO

Research shows that strong parent-teacher relationships aid in the growth and development of children. The school offers many opportunities for parent/guardian involvement. The PTO invites parents/guardians to participate in programs, raises funds, and provides an avenue for parents and teachers to work and socialize with each other. Parents are encouraged to attend PTO meetings and help with special projects whenever possible. PTO meetings are generally held on second Monday of the month in the Rothschild Elementary School Conference Room #211.

## RECESS

All children are expected to participate in school recesses. Recess will be held indoors on days when inclement weather would be a threat to student health or when the temperature and wind chill combined is below zero. The only exception to this practice is if the child has a medical excuse from a physician.

Students will be out in cold weather therefore parents are asked to help children make wise choices about winter clothing. Students often decide after leaving home that they do not want to wear the hat or boots in which their parents dressed them. The school practice, except in times of exceptional changes, is to send students out for recess in the outerwear they wore to school. Students are expected to wear a hat, coats, mittens, snow pants, and boots during winter.

## SCHOOL COUNSELING SERVICES

A developmental guidance program aimed at enriching the emotional and social skills of each child is offered by the counselor, psychologist, and teacher as a regular feature of the classroom curriculum. The counseling services provided vary depending on the particular needs of each child. Individual counseling is available for children who have concerns of a personal nature. Group counseling is also offered for children who have social skill needs or for those who can benefit from the support of peers. Consultation with the counselor regarding the educational, emotional, or behavioral development of their children is available to parents. For more information, contact our Counselor, Mrs. Chapman at 715-359-3186.

## SCHOOL PICTURES

In the fall, a professional photographer will visit the school to take student pictures. All students will have their pictures taken, even if they do not intend to purchase a package.

## SCHOOL SOCIAL WORKERS

School social workers assist students who have academic, social, or emotional difficulties within school. They serve a critical role in providing the vital link between the home, school, and community, and facilitate referrals to available community resources. School social workers may participate in parent-teacher conferences, student evaluations, and team meetings. The school social worker is available to work with students individually or in groups to improve academic and behavioral outcomes through social-emotional learning. For more information, contact our school social worker, Mrs. Hintz at 715-359-3186.

## SCREENERS

The D.C. Everest School District continues to create academic and social-emotional support systems linked directly to the assessed needs of our students. This system, known as the Everest System of Supports (E.S.S.), provides all students with timely and targeted interventions based upon the data-driven results of universal screening tools.

The primary purpose of universal screenings is to help all students be successful. By identifying students who are in need of more specialized academic or behavioral interventions, we can provide assistance and preventative measures as early as possible. Likewise, by identifying students with higher reasoning skills and talent potential, we can provide them with opportunities to participate in the Gifted and

Talented Magnet program, Honors, Advanced Placement, or Dual Enrollment programs as appropriate for the individual student.

These screenings include state or district tests, as well as specific academic or behavior screening tests. The screening assessments are typically administered to all students two or three times per year at the elementary level.

- The universal screening tool iReady (grades K-5) is an adaptive assessment used in math and literacy to help determine where students might have gaps in knowledge and skills and need assistance. It is administered three times per year and generally requires 45-90 minutes; specifically, at grades K-2, iReady is further utilized to provide a comprehensive assessment of young children's knowledge of literacy foundational skills that are predictive of future reading success and may be utilized to identify students who may need additional reading support.
- The Phonological Awareness Screening Test (PAST) is an informal, diagnostic, individually administered assessment tool used with select students in grades K-5 to obtain additional information to inform foundational literacy instruction.
- The behavior-screening tool, Behavioral Emotional Social Traits (b.e.s.t.) Universal Screening Platform (grades K-6) focuses on identifying students who may benefit from behavioral supports. The b.e.s.t. is a teacher-completed evaluation of each student.

Thank you for supporting the D.C. Everest School District's efforts to build a system of student supports linked directly to data. This initiative will ensure each of our students has the opportunity to receive the assistance they need to achieve academic and social-emotional success. Please do not hesitate to contact your building principal if you would like to discuss any of the screening processes or the options of opting your child out of a specific screener.

### SMOKE-FREE ENVIRONMENT

The School Board prohibits the use of tobacco products on school district property and in school vehicles. (See D.C. Everest Board Policy 5512.)

### SOFT DRINKS

D.C. Everest Elementary Schools discourages students from bringing soda or energy drinks (Red Bull, Monster, etc.) to school as a beverage with lunch or snack. Students are asked to make a healthier choice of beverage such as milk or fruit juice. Milk is available through our food service department.

### STUDENT DIRECTORY INFORMATION

According D.C. Everest Board Policy 8330, "directory information" includes: a student's name; photograph; participation in officially-recognized activities and sports; height and weight, if a member of an athletic team; date of graduation; and degrees and awards received.

Parents/guardians may refuse to disclose all of such "directory information" upon written notification within fourteen (14) days after receipt of the Superintendent's annual public notice or enrollment of the student into the district if such enrollment occurs after the annual public notice.

## TECHNOLOGY AND ACCEPTABLE USE

D.C. Everest encourages students to use technology to enhance their learning while being responsible consumers of media. Access to the school's wireless network is a privilege, not a right. All students must sign our acceptable user contract acknowledging the rules that maintain respectful and responsible technology use during the school day. Abuse of technology devices as written in the district policy may result in suspension or termination of technology privileges and other disciplinary action consistent with district policy. District issued iPads are the property of the D.C. Everest School District. All iPads are subject to search from school personnel when there is reasonable suspicion that school rules have been violated. School authorities may conduct general inspections of iPads given a suspicion of misconduct, without notice, without student or parent consent and without a search warrant. It is the responsibility of each student to report any misconduct of use on their district issued iPad.

Students, with support from parents, are expected to manage their device in a way that minimizes the likelihood of damage, loss or theft. iPads must never be left in an unlocked locker, unlocked car or unsupervised area. Any iPads that are broken or fail to work properly must be reported to the office immediately. If there is a device malfunction, it may be repaired or replaced through Apple's warranty. A loaner iPad will be issued to the student. Families will be responsible for paying a deductible for accidental damage, loss or theft. The cost to repair or replace an iPad within one school year will be:

- 1st incident: A \$50 deductible and a review of iPad care and security information with building administrator to receive an iPad replacement.
- 2nd incident: A \$100 deductible before a replacement iPad is issued and limited to in-school use only, duration to be determined by building administrator.
- 3rd incident: Actual cost of repair or replacement not to exceed \$320. Student will only have in-school use of the iPad for the remainder of the school year.

Additional iPad Repairs: Replacement cost for the provided iPad case is \$30, a power block \$12, a charging cable is \$6. Students that cause damage by deliberate or malicious means will be responsible for paying for the entire repair or replacement of the iPad, not to exceed \$320. Building administrators will make the determination if the damage was caused by reckless or intentional conduct. Arrangements for payment plans can be established with the building administrator.

## TELEPHONE

Except in emergencies, students will not be called from class to receive telephone calls. Students wishing to use the school telephone must get their classroom teacher's permission before placing the call. Parents wishing to contact teachers should leave a voice mail message.

## VISITING SCHOOL

As part of D.C. Everest Board Policy 8410 school safety plan, all doors to the school are locked during the school day. Visitors will need to press a call button located near the center of the front doors to enter the building. All visitors are required to register in the school office and obtain a visitor's pass. Visitors will need to leave an ID or car keys in exchange for a visitor badge. When dropping off students in the morning or picking up at the end of the day, parents/guardians can go no further than the lobby.

## GENERAL PUPIL CONDUCT (PBIS)

Positive Behavioral Interventions and Supports (PBIS) is an approach to teaching and supporting positive behaviors and meeting the needs of ALL students. This school-wide approach to discipline focuses on building a safe and positive environment in which all students can learn. The foundation of PBIS at D.C. Everest Elementary Schools consists of the four building-wide expectations:

- Be Respectful
- Be Responsible
- Be Productive
- Be Safe

Students are expected to demonstrate good conduct, use self-control, and maintain a safe attitude by observing safety practices before, during, and after school. A team of staff and parents have worked on a plan that addresses student behavior in all areas of the school.

Expectations are described and students are taught in the classroom how to meet these expectations. A program of reinforcement exists to recognize students for displaying positive behavior. D.C. Everest School District believes that a positive school atmosphere enhances individual learning. To maintain this atmosphere, students must conduct themselves appropriately and not interfere with the learning or rights of others. Therefore, the following "all school discipline plan" has been implemented.

### Highlights of the Discipline Section:

- **General school-wide rules are:**
  - **Follow directions, rules, and procedures. Keep hands, feet, and objects to self.**
  - **Be prepared for classes and activities. Speak and act respectfully.**
  - **Be considerate of others' learning.**
  - **Be responsible with school and others' property.**
  - **Prevent and report any bullying behavior, theft, vandalism, and emergencies.**

Students who choose to violate school rules and/or create problems for others will be asked to demonstrate responsible behavior by fixing the problem.

Consequences for violating school rules may include: loss of recess, assignment to lunch supervision, in-school suspension, out-of-school suspension, or a discipline conference among student, parent, teacher, and principal.

## GREENHECK FIELD HOUSE/D.C. EVEREST COMMUNITY SERVICE

Community Service is a concept that embraces the idea that learning is a lifelong process; therefore, education should be a lifetime opportunity.

The D. C. Everest Community Service program provides all residents of the D. C. Everest Area School District with opportunities in community education that otherwise would be unavailable or inaccessible to them. These opportunities are offered in vocational and avocational education, cultural presentations, social gatherings, and recreational activities. Programs are provided on the basis of a demonstrated interest or need in a specific area, the identification and coordination of resources to

serve the need, the availability of school facilities, and the age range of the public to be served, be it preschoolers, youth, adults, senior citizens, or the community as a whole. A few of the activities the Community Service Office offers to the youth of our district include the following: swim lessons, gymnastics classes, a flag football program, a boys' and girls' basketball program, an indoor soccer program, and preschool classes.

The Community Service Office also facilitates the use of school facilities for community use. The D. C. Everest School Board and the area schools recognize that its buildings and facilities can be a valuable asset to the community. Therefore, they encourage participation and involvement in the use of school facilities by community groups when such uses do not interfere with regular school activities.

Community Service helps bring community members together through program offerings and through the use of the school facilities. Community Service is one way the school district links the schools and community together.

For more information on Community Service programs and activities, please contact the Community Service Office at 715-359-6563.

### USE OF SCHOOL FACILITIES & GREENHECK FIELD HOUSE

All community groups wishing to use the school facilities/buildings (including the Greenheck Field House) must contact the Community Services Office at 715-359-6563 or online at <http://www.greenheckfieldhouse.com>. An "Application for Use of School Facilities" form needs to be completed. Organizations or individuals requesting use of school facilities must give the Community Services Office at least seven school days' notice for past facility users and ten school days' notice for first time facility users. Requests are handled on a first come basis.

## TRANSPORTATION POLICY

### SCHOOL BUS ROUTES

Prior to the opening of school in the fall, Lamers Bus Lines will mail each student notification of the route the student will ride throughout the school year. Parents should review the information sent by the bus contractor and help their child determine the appropriate bus stop. During the first few days of school, routes may be altered. If a child boards the wrong bus during the first few days, he or she will be taken home at the end of the driver's run.

### ALTERNATE PICK UP AND DROP OFF LOCATIONS

It is the intent of the D.C. Everest Area School District to try to accommodate the special needs of parents and children and to help working parents, whenever possible, by allowing transportation to babysitters or day care centers.

The concern of the school district and the transportation company is for the safety and welfare of our children. Therefore, all children must be picked up and/or delivered to the same location on a regular basis.

The district will honor requests for multiple pick-up or delivery points for the same days during the week, providing the alternate drop-off and/or pick-up location is on an established bus route in the school's attendance area. Parents are required to provide the district with a schedule for the alternate pick-up and/or drop-off location.

Requests to have children change bus routes to go to a babysitter or day care center may be granted only when it is determined by the transportation company that there is room on the affected bus. Requests for a change in bus stops that are on existing bus routes and for a period of at least 30 days will be considered. Pick-up and delivery to a location outside the school's attendance areas will be considered if the pick-up or delivery point is on an established bus route.

Requests for alternate pick-up and drop-off locations must be in writing, must meet the above criteria, and be approved by the Supervisor of Administrative Services. Temporary bus changes will be approved on a short-term basis for emergency situations only. Requests of a social nature will not be approved (sports, parties, lessons, etc.).

Transportation Change Request Forms can be found here, the individual school offices, Lamers Bus Lines, or at the Administration Building. Requests for the next school year must be submitted no later than July 15th so the change, if approved, can be incorporated into the bus routing.

#### Highlights of the Transportation Policy Section:

- **Requests to have children picked up or dropped off at a sitter or day care may be granted if the necessary request form has been submitted. Pick up the form at the school, the Administration Building or at Lamers Bus Lines.**
- **Requests to have a student ride a different bus for a “social reason” (sports, parties, etc.) will not be permitted.**

### District Policies for Elementary Handbooks

All District policies may be found at <https://go.boarddocs.com/wi/dcea/Board.nsf/Public>. If you need assistance locating a policy, please contact Ellen Suckow, Executive Assistant to the Superintendent, at (715) 359-4221, ext. 1220.

- Policy 2240 Controversial Issues in the Classroom
- Policy 2260 Nondiscrimination and Access to Equal Educational Opportunity
- Policy 2261.01 Parent and Family Engagement in Title 1 Programs
- Policy 2261.02 Title 1 – Parents’ Right to Know
- Policy 2266 Nondiscrimination on the Basis of Sex in Educational Programs or Activities
- Policy 2270 Religion in the Curriculum
- Policy 2340 Field and other District-Sponsored Trips
- Policy 2416 Student Privacy
- Policy 5136 Personal Communication Devices
- Policy 5200 Attendance

- Policy 5335.01 Students with Anaphylactic Reactions to Foods
- Policy 5410 Promotion, Placement, and Retention
- Policy 5500 Student Code of Classroom Conduct
- Policy 5511 Dress and Grooming
- Policy 5512 Use of Tobacco and Nicotine by Students
- Policy 5516 Student Hazing
- Policy 5517 Student Anti-Harassment
- Policy 5517.01 Bullying
- Policy 5530 Drug Prevention
- Policy 5771 Search and Seizure
- Policy 5772 Weapons
- Policy 7217 Weapons
- Policy 7440.01 Video Surveillance and Electronic Monitoring
- Policy 7540.03 Student Technology Acceptable Use and Safety
- Policy 8330 Student Records
- Policy 8390 Animals on District Property
- Policy 8410 School Safety and Crisis Intervention
- Policy 8462 Child Abuse and Neglect
- Policy 8500 Food Services
- Policy 8510 Wellness

Administrative Guideline 8600B School Bus Rider Rules



## D.C. Everest Area School District

6300 Alderson Street  
Weston, WI 54476  
Phone 715-359-4221

**Casey Nye, Ed.D.**  
Assistant Superintendent of Learning

### MISSION STATEMENT

D.C. Everest Area School District, in partnership with the community, is committed to being an innovative educational leader in developing knowledgeable, productive, caring, creative, responsible individuals prepared to meet the challenges of an ever-changing global society.

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TO: Dr. Kristine Gilmore, Superintendent

FROM: Dr. Casey Nye, Assistant Superintendent of Learning

SUBJECT: Board Approval Request, Volunteer Handbook

DATE: July 21, 2021

D.C. Everest is fortunate to benefit from amazing community support. The number of volunteers who historically contribute to our mission is one strong testament to that.

Attached is a new D.C. Everest Volunteer Handbook that will assist us in updating practices and protocol. The handbook and the addition of the part-time District Volunteer Coordinator position (*hired winter 2020*) aim to:

- *Leverage talents in our community to support District goals*
- *Improve student safety through enhanced screening practices*
- *Increase clarity on volunteer needs, roles and supports*

In aligning this work, a potential added benefit is the enhanced partnerships that supplement our aims to provide each student a community and/or work-based experience prior to graduation.

Your approval is requested so that the actions described within the handbook can be implemented for upcoming Community Services activities as well as in our schools for the 2021-22 academic year.

The D.C. Everest School District does not discriminate on the basis of race, color, religion, national origin, ancestry, creed, pregnancy, marital status, parental status, sexual orientation, sex, (including transgender status, change of sex or gender identity), or physical, mental, emotional, or learning disability ("Protected Classes") in any of its student programs and activities. The following staff are designated to receive inquiries regarding the non-discrimination policies: Kimberly Hall, Director of Human Resources, 6300 Alderson Street, Weston, WI 54476, (715) 359-4221, ext. 1225, [khall@dce.k12.wi.us](mailto:khall@dce.k12.wi.us) or Matt Spets, Assistant Superintendent, 6300 Alderson Street, Weston, WI 54476, (715) 359-4221, ext. 1243, [mspets@dce.k12.wi.us](mailto:mspets@dce.k12.wi.us).

# EVERGREENS Volunteer Program

Volunteer Handbook

2021-2022



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## THANK YOU FOR SHARING YOUR TIME AND TALENT AT DCE

*Every day*, D.C. Everest volunteers make a huge impact on the educational experience of our students. Volunteers are welcome and greatly appreciated. Whether you are interested in a one-time, one-hour project or an ongoing opportunity, we will find something that fits your schedule, talents and desires.

We continually strive to build a culture of civic engagement across our K-12 curriculum and strengthen connections district wide through meaningful engagement. With safety as a top priority, D.C. Everest has updated how it approaches the use of volunteers who may work with our students. All school sites across the D.C. Everest Area School District (DCE) and Greenheck Fieldhouse recreational programming will utilize an automated volunteer management program called *Volunteer Tracker* to manage volunteer opportunities. Volunteer Tracker allows us to coordinate a district wide volunteer program, track and recognize the volunteer contributions of community members, send timely reminders to our volunteers/staff, and conduct criminal background screenings.

### EQUAL OPPORTUNITY AND PUPIL NONDISCRIMINATION PROVISIONS

The D.C. Everest School Board does not discriminate on the basis of race, color, religion, national origin, ancestry, creed, pregnancy, marital status, parental status, sexual orientation, sex, (including transgender status, change of sex or gender identity), or physical, mental, emotional, or learning disability (“Protected Classes”) in any of its student programs and activities. The following staff are designated to receive inquiries regarding the non-discrimination policies:

Kimberly Hall, Director of Human Resources  
6300 Alderson Street, Weston WI 54476  
715-359-4221 Ext 1225, [khall@dce.k12.wi.us](mailto:khall@dce.k12.wi.us)

Matthew Spets, Assistant Superintendent  
6300 Alderson Street, Weston WI 54476  
715-359-4221 Ext 1243, [mspets@dce.k12.wi.us](mailto:mspets@dce.k12.wi.us)

### DISTRICT MISSION STATEMENT

*D.C. Everest schools, in partnership with the community, are committed to be innovative educational leaders in developing knowledgeable, productive, caring, creative, responsible individuals prepared to meet the challenges of an everchanging global society.*

## EVERGREENS VOLUNTEER PROGRAM

### Utilizing Volunteer Tracker

DCE has implemented Volunteer Tracker Software, developed by App-Garden specifically for school district volunteer management. Volunteer Tracker is an online system for recruiting, tracking, and coordinating volunteers.

### D.C. Everest Goals for Utilizing Volunteer Tracker

- Keep students, staff and volunteers safe by providing building and program staff an up-to-date list of approved volunteers, ability to view a daily volunteer schedule of opportunities, and a convenient check in/out process
- Offer volunteers a seamless, mobile friendly process to apply, view, sign up, and log volunteer service activities
- Clear guidance on when a background check is needed based on the activity levels
- Provide clear, timely, transparent communication between the schools and the volunteers
- Save time in processing and managing volunteer opportunities allowing staff to focus on providing a positive and meaningful volunteer experience

### Benefits to Volunteers

- Mobile Friendly: Fast, efficient mobile friendly online application and sign up
- Personalized Opportunities: Select activities and receive invites based on your interests
- Clear & Timely Communication: Notifications, reminders and updates sent automatically
- Renewal Reminders: Advance notice when 2-year background check is due
- ONE application: One application to volunteer for all schools/programs you choose to volunteer

### Background Checks

Depending on the selected interest areas, a volunteer may be required to complete a background check.

- The background check process is built into the volunteer application.
- 3 Levels of Volunteer Engagement indicate whether a background check is required, however, an application is required of all volunteers.

For in depth information regarding background checks including frequently asked questions, please visit the [district volunteer webpage](http://www.dce.k12.wi.us/volunteer) (www.dce.k12.wi.us/volunteer)

## LEVELS OF VOLUNTEER ENGAGEMENT

### Visitor

For purposes of this procedural directive: A “**visitor**” means an unpaid person who attends a district sponsored event or activity or visits a school for a short time accompanying a current student.

- “Visitor” is typically a parent/guardian/family support person visiting school in support of a child’s activities, educational success, and school community including, but not limited to: picking the child up school, family lunch days, family night, Donuts with Dad/Muffins with Mom, conferences, choir/band concerts, sporting events, academic special events, PTO events, etc.
- Visitors shall report their presence and sign in at the school office if the visit occurs during the instructional day; but may not be required to sign in if the event or activity is after the instructional day.
- All visitors are subject to the policies and procedural directives set forth by the district.

NO VOLUNTEER APPLICATION REQUIRED. NO BACKGROUND CHECK REQUIRED.

### Volunteer

A “**volunteer**” means an unpaid person (i.e. parents, guardians, family or community members) authorized by D. C. Everest School District to perform volunteer services for the district. A volunteer is any individual who is not a guest or visitor at a school, but rather serving in an agreed upon capacity without compensation of any type.

- A “volunteer” is any person – parent or community member-who offers to perform a service or carry out an activity during the school day or during extended-day, school/student related programs, including volunteer chaperones on student field trips or other travel trips.
- A “volunteer” includes athletic coaches and volunteers for District programs who do not receive compensation or remuneration for their services.
- Volunteer may also include temporary student teachers or student teaching observation roles
- All volunteers are subject to the policies and procedural directives set forth by the district.

**Level 1 Activity:** VOLUNTEER APPLICATION REQUIRED. NO BACKGROUND CHECK REQUIRED.

**Level 2 or 3 Activity:** VOLUNTEER APPLICATION REQUIRED. BACKGROUND CHECK REQUIRED.

### Community Partner

A “**community partner**” means an *unpaid person whom, as part of approved partnership between the district and another organization, assists at a school on a regular basis.*

- The partnering organization has a current, 1 year or less, from first day of year of service, verified background check on the individual(s) volunteering in the schools as agreed upon in advance. If this is not the case, the D.C. Everest will conduct a background check before the volunteer service is performed.
- “Community Partners” include, but are not limited to: Junior Achievement, United Way Reading Buddies, Big Brothers Big Sisters, Boys and Girls Club, Armed Forces Recruitment, Marathon County Dept. of Health Screening.
- All community partners are subject to the policies and procedural directives set forth by the district.

**Level 3:** VOLUNTEER APPLICATION REQUIRED. BACKGROUND CHECK REQUIRED.

A “**Student Teacher or 6 -week Student Teaching Observation**” serves the school and students in a long-term capacity with daily/high frequency interaction with students.

- Perform and interview with building administrator.
- Provide a minimum of 2 references.
- Verify current enrollment in accredited University Program.
- Provide proof of valid/clear background check to Volunteer Coordinator or District will conduct background check if needed.

**Level 3:** VOLUNTEER APPLICATION REQUIRED. BACKGROUND CHECK REQUIRED.

A snapshot of the different levels of volunteer engagement and an overview of the application and background check procedures associated with each is provided in this chart.

Levels of Engagement <i>School/Student</i>	Description of Volunteer Type	Requirements/Process
<b>Visitor/ Family Involvement</b>	<ul style="list-style-type: none"> <li>• A parent or community member attending a school event: sporting event, theater production, class choir, or school family event</li> <li>• A parent/guardian picking their child up from school</li> </ul>	<ul style="list-style-type: none"> <li>• <b>NO application required</b></li> <li>• NO background check required</li> </ul>
<b>Level 1 Volunteer</b>	<p>A volunteer assisting with a <b>one-time event</b> that does not have ongoing/independent one-on-one contact with a student</p> <p><i>Including, not limited to:</i></p> <ul style="list-style-type: none"> <li>• <b>Guest Speaker</b></li> <li>• <b>Judge</b></li> <li>• <b>Campus Beautification Crew</b></li> <li>• <b>Book Fair Helper</b></li> <li>• <b>Fundraising/Family Night Helper</b></li> <li>• <b>PTO Event Volunteer</b></li> <li>• <b>Performing Arts Volunteer</b></li> <li>• <b>Classroom Party Parent Helper</b></li> <li>• <b>Class Project Helper- One-day</b></li> <li>• <b>Proctor for Testing</b></li> <li>• <b>Track &amp; Field/Sporting Event Volunteers</b></li> </ul>	<ul style="list-style-type: none"> <li>• Complete online volunteer application</li> <li>• <b>NO background check required</b></li> <li>• School posts volunteer assignment into Volunteer Tracker&gt; volunteer signs up</li> </ul>
<b>Level 2 Volunteer</b>	<p>A volunteer involved with <b>on-going activities</b> with or without staff supervision</p> <p><i>Including, not limited to:</i></p> <ul style="list-style-type: none"> <li>• <b>Classroom Help: Academic Support</b></li> <li>• <b>Booster Club Member</b></li> <li>• <b>Building/Classroom Clerical Helper</b></li> <li>• <b>Field Trip Chaperone</b></li> <li>• <b>Class Project/Multi-Day</b></li> <li>• <b>Library Helper</b></li> <li>• <b>Volunteer Youth Rec. Sports Coach</b></li> </ul>	<ul style="list-style-type: none"> <li>• Complete online volunteer application</li> <li>• <b>Complete background check</b></li> <li>• School posts volunteer assignment into Volunteer Tracker&gt; volunteer signs up</li> </ul>
<b>Level 3 Volunteer</b> <ul style="list-style-type: none"> <li>• <b>Community Partnerships</b></li> <li>• <b>High Frequency/ 1 on 1</b></li> </ul>	<p>A volunteer involved with an ongoing activity with classroom, small group, or <b>one-on-one contact</b> with students.</p> <p>Periodic unsupervised building movement.</p> <p>Representatives of Community Partners. <i>Including, not limited to:</i></p> <ul style="list-style-type: none"> <li>• <b>Reading Buddy-Semester/2-4x month</b></li> <li>• <b>Academic Tutor-Semester/1x week</b></li> <li>• <b>Mentor- Semester/1 x week</b></li> <li>• <b>PTO Board Member</b></li> <li>• <b>Community Partners/Agencies in Building</b></li> <li>• <b>Volunteer Youth Rec. Sports Coach</b></li> <li>• <b>Assist with Transporting Students</b></li> </ul>	<ul style="list-style-type: none"> <li>• Complete online volunteer application</li> <li>• <b>Complete background check/Provide proof of valid/clear background check to volunteer coordinator</b></li> <li>• Verify individual with Community Partner</li> <li>• Interview with building administrator and/or volunteer coordinator</li> <li>• School posts volunteer assignment into Volunteer Tracker&gt; volunteer signs up</li> </ul>
<b>Level 3 Volunteer</b> <ul style="list-style-type: none"> <li>• <b>Student Teacher</b></li> <li>• <b>Student Teaching Observation (6 weeks)</b></li> </ul>	<p>A <b>long-term capacity</b> volunteer serving in a daily/high frequency capacity in the daily routines of the students/staff/school community</p>	<ul style="list-style-type: none"> <li>• Complete online volunteer application</li> <li>• <b>Complete background check</b></li> <li>• Verify with enrolled University</li> <li>• Reference check (at least 2)</li> <li>• Interview with building administrator</li> <li>• School posts volunteer assignment into Volunteer Tracker&gt; volunteer signs up</li> </ul>

## VOLUNTEER APPLICATION PROCESS

One volunteer application applies to all buildings you chose to serve and is valid for 2 years.

We highly recommend completing your application a minimum of 2 weeks before the desired volunteer opportunity to ensure time to complete the application, background check and school communication.

Access to the DCE Volunteer Tracker login and volunteer application is found on the [District volunteer webpage](http://www.dce.k12.wi.us/volunteer) ([www.dce.k12.wi.us/volunteer](http://www.dce.k12.wi.us/volunteer)).

### To get started follow these steps:

1. Visit the District Volunteer Page at [www.dce.k12.wi.us](http://www.dce.k12.wi.us)
2. Review the links on volunteering at DCE
3. Click on the link for the DCE Volunteer Tracker Application.
4. Click on the green, “New to the App-Garden? Click Here to Register” link. Enter your email address, create a password and Register. An activation email will be sent to your email address to validate your account.
5. Finish your application. You will receive an email once approved.

If you are interested in a level 2 or 3 volunteer opportunity, you will be required to complete a criminal background check.

You will need to have this information available to complete the background check application fields:

- Full legal name and all prior names;
- Date of birth;
- Current and prior addresses; and
- Social security number.

More in-depth information regarding criminal background checks, frequently asked questions, levels of engagement, and the volunteer application process can be found on the [District volunteer webpage](http://www.dce.k12.wi.us/volunteer) ([www.dce.k12.wi.us/volunteer](http://www.dce.k12.wi.us/volunteer)).

If you have questions about volunteer opportunities at our school, please contact the main office. For questions related to district volunteer opportunities and/or protocol, please contact Jennifer Golbach, DC Everest Volunteer Coordinator at (715)359-6561, extension 4326 or email [jgolbach@dce.k12.wi.us](mailto:jgolbach@dce.k12.wi.us). 202

**D.C. EVEREST BOARD POLICIES RELATED TO VOLUNTEER SERVICE**

All District policies may be found at <https://go.boarddocs.com/wi/dcea/Board.nsf/Public>. If you need assistance locating a policy, please contact Ellen Suckow, Executive Assistant to the Superintendent, at 715-359-4221, ext. 1220.

SPECIAL PROGRAMS BY COMMUNITY VOLUNTEERS 2430

SAFETY STANDARDS 7430

USE OF TOBACCO AND NICOTINE ON SCHOOL PREMISES 7434

VOLUNTEERS 8120

SCHOOL VISITORS 9150

PUBLIC ATTENDANCE AT EVENTS ON DISTRICT PROPERTY 9160

PARENT ORGANIZATIONS 9210

DISTRICT SUPPORT ORGANIZATIONS/FUND-RAISING 9211

PARTNERSHIPS WITH BUSINESS 9555

STAFF/STUDENT PARTICIPATION IN COMMUNITY EVENTS 9600

RELATIONS WITH NON-SCHOOL AFFILIATED GROUPS 9700

VETERANS AS CLASSROOM VOLUNTEERS POLICY 9800

## VOLUNTEER EXPECTATIONS AGREEMENT

As a new or continuing volunteer, you will have the support of a site volunteer coordinator or other staff as you carry out your volunteer assignment. In addition to this assistance, we are providing the following guidelines and commitments to outline expectations about your volunteering experience. Enjoy knowing your investment of time and interest is making a difference for DCE students!

To ensure your volunteer experience is positive and safe and your role is clear. Please read the following summary of volunteer expectations. The agreement signature page will be signed and submitted as part of your volunteer application within Volunteer Tracker found on the [District volunteer webpage](http://www.dce.k12.wi.us/volunteer) ([www.dce.k12.wi.us/volunteer](http://www.dce.k12.wi.us/volunteer)).

### PROVIDING A POSITIVE & MEANINGFUL VOLUNTEER EXPERIENCE

- Enjoy your experience! The students you are working with look forward to your time with them. You are providing a valuable service to the students and the District.
- Don't worry about making mistakes. We all make them.
- Complete the Criminal Background Check: Per D.C. Everest Area School District Board Policy 8102, volunteers must submit to a background check. This includes (but is not limited to) volunteer coaches, classroom help, community partners, chaperones, and other level 2 and 3 volunteer activities. The background check is built into the Volunteer Application found on the district website.
- Sign In and Out: Volunteers are expected to sign into the and out of the building when volunteering utilizing the Volunteer Tracker application at the school site volunteer kiosk or the Volunteer Tracker site using a mobile device.
- Identification: In an effort to increase safety and security, all volunteers need to wear a school-issued volunteer nametag at all times when in the building. Adults not wearing proper identification will be directed to the school office.

### VOLUNTEER ASSIGNMENT

All volunteers must complete a volunteer application to view specific volunteer opportunities listed within the Volunteer Tracker application. Once approved:

- Level 1 Volunteer Engagement opportunities require a volunteer application, but do not require a criminal background check.
- Level 2 & 3 Volunteer Engagement opportunities require a volunteer application and require criminal background check. See Levels of Engagement chart on page \_ or on the district volunteer website [www.dce.k12.wi.us](http://www.dce.k12.wi.us) for detailed information.
- The staff member that you are working with provides daily tasks/assignments.
- Enjoy your time as a volunteer. You are appreciated and a valuable part of our district programming.
- Enjoy the students. Allow the teacher or administrator to handle student discipline issues. Please bring any discipline problems to the attention of the teacher. It is inappropriate for volunteers to discipline children verbally or any other way.
- Staff is great about providing clear directions. Please avoid interrupting teachers while they are teaching. Questions and concerns can be addressed following instructional time.
- Feel free to ask other teachers or volunteers for help when you need it. Everyone is happy to help.

### STUDENT CONFIDENTIALITY, REPORTING AND BOUNDARIES

- I understand that in providing my services as a volunteer with DC Everest Schools I will respect the confidential nature of the knowledge I will gain concerning the academic performance, behavior and

personal information of the students with whom I work. You may discuss concerns with the student's teacher or the school's volunteer leader. You may **not** discuss with other community members, volunteers, parents/family members or acquaintances.

- Students share all kinds of information, remember, all information concerning students is *strictly confidential* and should not be shared with others. All volunteers must adhere to the requirements of federal and state law regarding student and pupil records confidentiality as noted below.
  - It is not appropriate or permissible to repeat stories and personal information that students share with you.
  - Do not discuss children with who you work with staff members who do not work with the student or with community members.
  - If a student tells me something or I notice something that may indicate his/her safety is at risk or he/she is in emotional distress, I will report that information to my supervising teacher or a support staff member.
- I agree to not initiate contact with the students with whom I work or their families outside of the school or program setting to which I have been assigned.
- Protect privacy. For the students safety and your own safety. Do not ask for students' addresses or phone numbers or "friend" them on social media and do not share your information with the students. Please do not take a photo of the student(s) you work with. Do not to engage with students on any social media site, email, texts, or take or show pictures on your phone or other media device.
- I agree not to engage with students off-site unless they are on a school authorized and sponsored field trip accompanied by DCE staff. I understand that I am not allowed to transport students in my personal vehicle at any time.

### CONFIDENTIALITY OF STUDENT AND PUPIL RECORDS

- Federal and state law requires the District to protect the privacy of student and pupil records. The Family Education Rights and Privacy Act ("FERPA") is the federal law that is designed to protect the privacy of parents and students in educational institutions that receive federal funds. Wisconsin Statute § 118.125 is the state law that requires that all pupil records maintained by a public school be confidential except as provided in the statute.
- As a district volunteer, you may interact with students and have incidental access to information about a child's school performance and behavior. This information could constitute an educational or pupil record that must be treated confidentially.
- Only those individuals who have a "legitimate educational interest" in the educational or pupil record may be provided such information. You may not share information about a student even with others who may be genuinely interested in the student's welfare, such as a child's neighbor, scout leader or clergy member. You must refer all such inquiries to the student's teacher or principal.
- Unauthorized disclosure of confidential information by a volunteer who has access to student information by any means may result in the revocation of an individual's ability to volunteer with the District. It is imperative that any disclosure or use of student information be limited to approved, authorized use. If you believe you have impermissibly disclosed an educational record, notify the principal immediately.

### COMMITMENT TO ANTI-RACISM, INCLUSION AND ALLIANCE TO ALL CHILDREN AND THEIR FAMILIES

- Be a positive role model for children and youth in attitude, behavior and language. Let your conversations demonstrate respect for others, and avoid language that may be perceived as discriminatory, sexist, or offensive.
- Be respectful of children's diversity of culture, language, religion, and background. Don't assume that all students celebrate the same holidays (Christmas, Easter, Halloween, or even birthdays). Don't assume the

make-up of a student's "family" (size, race, gender or financial resources). Practice correct pronunciation and spelling of students' names if they are unfamiliar. Show interest in students' cultures and learn more about those cultures.

### COMMITMENT TO STUDENT, STAFF, SCHOOL SAFETY

- Complete the required application and background check in Volunteer Tracker
- Attend any available orientation and applicable training sessions.
- Dependability & Punctuality: Students, teachers and staff members rely on the services performed by volunteers. Please call the school or email the coordinating staff member if you are coming late, will be absent, or are unable to complete the volunteer assignment. Please arrive at least 10 minutes ahead of time for your volunteer service.
- Professionalism: Although the job is voluntary, the commitment is professional. Maintain an attitude of mutual respect and confidence. Become familiar with school and classroom policies and practices. Be flexible and willing to follow directions.
- Sign in and out upon arrival and departure according to school procedures. Wear your nametag for identification.
- Notify the teacher or principal if a student tells you something or you notice something that may indicate his/her safety is at risk or he/she is in emotional distress. Staff will do the necessary follow up.
- Follow "safe touch" suggestions. For everyone's safety, Volunteers do not initiate touching a student (pats on arm or back, or for younger children, hand-holding, hugs, or lap-sitting), however you may respond to student's initiation of appropriate touch.

### PROHIBITED CONDUCT

- Never arrive to your volunteer assignment while under the influence of alcohol or drugs, or use alcohol, drugs or tobacco during your assignment.
- Never carry a weapon on school premises or other program sites. The District does not permit the possession or use of destructive devices (including explosives), firearms or other dangerous weapons (as defined by Wis. Stat. §948.61(1)(a) of any kind at any time. "District premises" shall include:
  - Any school or other building/facility that is owned, occupied or controlled by the District; on the grounds of a school or on other school premises; or at any District-sponsored program or activity not held on school grounds or on school premises, where such program or activity qualifies as a special event having restricted access that is controlled by the District.

### COMMITMENT TO SCHOOL AND CLASSROOM RULES AND REGULATIONS

- Follow the lead of school staff in appropriate dress and footwear. Different schools and after-school programs reflect varying levels of casual and business casual wear.
- Follow universally accepted norms regarding non-harassment and safe work-place rules and regulations.
- Communicate. Ask questions, share ideas, get to know the staff and other volunteers. Don't hesitate to call, leave a note, or ask for a meeting to discuss any problems or concerns that may arise. Every problem is solvable with respectful, honest communication.
- Support the work of the classroom teacher and school staff. The volunteer's role is one of assistance.
- Gifts for students are inappropriate. Don't bring gifts or food treats for individual students. With teacher or program coordinator approval, volunteers may bring snacks for the entire class or group, or they may make a donation of books or supplies for the class or group.
- Know and adhere to school district regulations regarding Internet use and social media.
- Silence cell phones during volunteer assignments.
- Fundraising, solicitation of donations, and using a volunteer placement for personal gain are prohibited.

- Promotion and/or solicitation on behalf of your own personal interests or those of your organization, political affiliation or business is not allowed.
- Ensure positive closure. If you plan on ending your volunteer involvement before the end of the agreed upon timeline, please notify your teacher and the volunteer coordinator. It is especially important when mentoring or tutoring. The student needs to be left with the clear message that you have enjoyed working with him/her.
- Concerns regarding a school volunteer's suitability to begin or continue volunteer service shall be addressed by district volunteer coordinator or the building principal, and as appropriate, in conjunction with the Human Resources Department.

If you have questions regarding current volunteer opportunities, please contact the main office of your selected school or the program leader. For questions related to district volunteer opportunities and/or protocol, please contact Jennifer Golbach, DC Everest Volunteer Coordinator at (715)359-6561, extension 4326 or email [jgolbach@dce.k12.wi.us](mailto:jgolbach@dce.k12.wi.us).



**D.C. Everest Area School  
District**  
6300 Alderson Street  
Weston, WI 54476  
Phone 715-359-4221  
www.dce.k12.wi.us

#### MISSION STATEMENT

D.C. Everest Area School District, in partnership with the community, is committed to being an innovative educational leader in developing knowledgeable, productive, caring, creative, responsible individuals prepared to meet the challenges of an ever-changing global society.

#### Dr. Jeff Lindell, Director of Student Services

To: Dr. Kristine Gilmore, Superintendent, & D.C. Everest School Board

From: Dr. Jeff Lindell, Director of Student Services

Re: Bullying and Harassment Summary Report

Date: July 21, 2021

Board Policy 5517.01 - Bullying requires an annual summary report to be prepared for the Board. This memo serves as a summary of data for both bullying and harassment data from the 20-21 school year, as well as 3-year trend data.

It is important to note that, as a school district, we are a microcosm of society. As we see mistreatment in our community, we also see mistreatment in our schools. Although bullying and harassment are terms used with regularity, we document bullying and harassment based on the definitions below operationalized in Policy 5517 -Student Anti-Harassment and the aforementioned bullying policy. Other forms of mistreatment not considered bullying or harassment are addressed pursuant to other Board policies.

- **Bullying** - Deliberate or intentional behavior using words or actions, intended to cause fear, intimidation, or harm. Bullying may be a repeated behavior and involves an imbalance of power.
- **Harassment** - Any act which subjects an individual or group to unwanted, abusive behavior of a nonverbal, verbal, written, or physical nature on the basis of sex (including transgender status, change of sex, or gender identity), race, color, national origin, religion, creed, ancestry, marital or parental status, sexual orientation or physical, mental, emotion, or learning disability, or any other characteristic protected by Federal or State civil rights laws.

The chart below represents the previous three years of data for our district:

Building	2020-2021		2019-2020		2018-2019	
	Bullying	Harassment	Bullying	Harassment	Bullying	Harassment
Senior High	2	2	4	0	2	1
Junior High	3	3	10	4	24	8
Middle School	8	4	23	12	29	19
IDEA School						
Odyssey	2	0				
Evergreen	3	0	4	0	7	0
Hatley	0	1				
Mountain Bay	10	0	10	0	19	5
Riverside	8	8	2	0	2	0
Rothschild	4	4	7	0	11	4
Weston	3	7	5	0	31	3
<b>District Totals</b>	43	29	65	16	125	40

2020-2021 was certainly a unique school year that caused us to reduce elementary class sizes and limit the number of students in our secondary buildings at a given time. This certainly impacted our overall numbers across the district.

As you move forward into the 2021-2022 school year, we look forward to the impact of our social-emotional learning curriculum at the elementary level in particular, which you will hear more about next month. This will complement the curriculum utilized at the Middle School. In addition, we will continue our training around trauma at all levels, and look to increase our impact on students through advisory at the secondary level.



6300 Alderson Street  
Weston WI 54476

To: D.C. Everest School Board  
From: Dr. Kristine Gilmore *KG*  
Subject: Independent Hearing Officers for 2021-2022  
Date: July 21, 2021

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I recommend the Board approve Mr. Ronald Foreman and Lori Manion as independent hearing officers for the D.C. Everest School District for the 2021-2022 school year.



## D.C. Everest Area School District

6300 Alderson Street  
Weston, WI 54476  
Phone 715-359-4221  
www.dce.k12.wi.us

**Matthew A. Spets**  
Assistant Superintendent

### MISSION STATEMENT

D.C. Everest Area School District, in partnership with the community, is committed to being an innovative educational leader in developing knowledgeable, productive, caring, creative, responsible individuals prepared to meet the challenges of an ever-changing global society.

**DATE** July 21, 2021  
**TO** Dr. Kristine Gilmore, Superintendent  
**FROM** Matt Spets, Assistant Superintendent  
**RE** Village of Weston Utility Easement

### Recommendation

I recommend granting the easement as described below to the Village of Weston.

### Background

Several months ago, Micheal Wodalski, Director of Public Works, Village of Weston, reached out to me asking if D. C. Everest Area School District would consider granting the utility easement to Village. The easement is on the Eau Claire River property (legal description is provided in the Utility Easement Exhibit Map document) and encompasses a 60 foot wide strip of land running south from the end of Trotzer Lane.

Specifically, we are granting, "A perpetual easement granted for water, sanitary, sewer mains, and appurtenances," on the strip of land as depicted on the map in addendum 2.

I have included three total addendums to support the measure. Addendum 1 is a copy of the actual, legally-vetted easement document. The Board's attorney, Jenna Rousseau, from Strang, Patteson, Renning, Lewis & Lacy, s.c. has reviewed the documents.

### Impact

Under the Board's goal area of Great Community we believe being a strong partner with our municipalities is a good strategy. This easement will allow the Village of Weston to enhance infrastructure while having no detrimental impact to our students.

THIS AGREEMENT made this \_\_\_\_\_ day of \_\_\_\_\_, 2021, by and between D.C. Everest Area School District, hereinafter referred to as "GRANTOR," and the Village of Weston, a municipal corporation of the State of Wisconsin, hereinafter referred to as "VILLAGE";

WITNESSETH:

WHEREAS, sewer mains, water main and service laterals exist in areas outside of the public street right of ways; and

WHEREAS, easement routes through the GRANTOR's property have been identified; and

WHEREAS, GRANTOR will allow these permanent easements across GRANTOR's property upon certain terms and conditions as hereinafter enumerated.

NOW, THEREFORE, the parties hereto agree as follows:

Recording Area

Name and Return Address

Keith Donner  
Village of Weston  
5500 Schofield Avenue  
Weston, WI 54476

PIN: 192-2808-151-0995  
192-2808-154-0992

1. GRANTOR hereby grants to VILLAGE a perpetual easement across property owned by GRANTOR as hereinafter described, with the right to use, operate, inspect, repair, maintain, replace and remove water mains, sanitary sewer mains and/or storm sewer mains, laterals, fire hydrants and/or other utility appurtenances. The rights herein shall include the right of the VILLAGE to enter onto and to perform cleaning and/or maintenance procedures and remove any and all obstructions from the said easement including, but not limited to, trees, shrubs, growth, structures and all other obstructions as may be required from time to time in carrying out its obligations to provide and/or maintain water, sanitary and storm sewer service to VILLAGE's customers.
2. Grantor's property located in the Southwest 1/4 of the Northeast 1/4 and the Northwest 1/4 of the Southeast 1/4 of Section 15, Township 28 North, Range 8 East, Village of Weston, Marathon County, Wisconsin.

A perpetual easement granted for water, sanitary sewer, storm sewer mains and appurtenances described as follows:

Commencing at the East 1/4 corner of said Section 15; Thence South 89°25'47" West along the monumented North line of the Northeast 1/4 of the Southeast 1/4, 1099.21 feet to the Northeast corner of Certified Survey Map No. 2600 recorded in Volume 10 of Certified Survey Maps on page 73 as Document No. 768029; Thence South 89°34'17" West along said monumented North line, 181.85 feet to the Northeast corner of said Northwest 1/4 of the Southeast 1/4 and the point of beginning of said easement; Thence South 01°13'41" West along the monumented East line of said Northwest 1/4 of the Southeast 1/4, 242.90 feet; Thence South 01°06'59" East along said monumented East line, 20.29 feet to the North line of Parcel 1 of Certified Survey Map No. 1130 recorded in Volume 5 of Certified Survey Maps on page 58 as Document No. 702717; Thence South 87°56'27" West along said North line, 60.01 feet; Thence North 01°06'59" West, 22.51 feet; Thence North 01°13'41" East, 244.79 feet; Thence North 02°29'20" East, 162.35 feet; Thence South 84°46'59" East, 60.07 feet to the monumented East line of said Southwest 1/4 of the Northeast 1/4 and the West right-of-way line of Trotzer Lane; Thence South 02°29'20" West along said East line, 158.83 feet to the point of beginning.

3. A diagram of the Easement as granted in this Agreement is set forth in the attached Exhibit A.

4. Following any required work in the easement, the Village shall restore the surface of the easement, as <sup>212</sup>much as reasonably possible, to the condition existing prior to a disturbance. VILLAGE shall maintain its facilities within the easement in good repair so that no unreasonable damage will result to the adjacent land of the GRANTOR or his or her personal representatives, successors or assigns. The GRANTOR, its successors and assigns shall have the right to use and enjoy the above described premises providing that such use and/or enjoyment shall not unreasonably interfere with or impair the VILLAGE's right to repair, maintain and/or have access to its sanitary sewer and/or water mains, nor shall GRANTOR, his personal representatives, successors or assigns, interfere with or impair in any way the exercise of the rights herein granted to the VILLAGE. However, GRANTOR and GRANTOR's successors and assigns shall be prohibited from erecting any permanent structures or buildings on the perpetual easement.
5. The VILLAGE shall indemnify the GRANTOR from and against all loss, costs (including reasonable attorney fees), injury, death, or damage to persons or property that at any time during the term of this Agreement may be suffered or sustained by any person or entity in connection with the VILLAGE'S activities conducted on the property, regardless of the cause of the injury, except to the extent caused by the negligence or misconduct of the GRANTOR or its agents or employees.
6. The VILLAGE may not assign its rights or co-locate additional utilities without the prior written consent of the GRANTOR.
7. This agreement shall run with the land, encumbering the property encompassed by the easement area in perpetuity, and shall be binding on and shall inure to the benefit of the parties hereto and to their respective successors and assigns. All rights of third party mortgages, lien holders or any other holders of encumbrances shall be subordinate to these easements. Nothing in this agreement shall be deemed a dedication of any portion of the easements granted under this agreement to the general public.

IN WITNESS WHEREOF, this agreement has been duly executed the day and year first above written.

D.C. Everest Area School District

By: \_\_\_\_\_  
Katie Felch, Board President

VILLAGE OF WESTON:

By: \_\_\_\_\_  
Mark Maloney, President

By: \_\_\_\_\_  
Sherry Weinkauf, Clerk

STATE OF WISCONSIN    )  
  ) ss.  
COUNTY OF MARATHON)

Personally came before me this \_\_\_\_\_ day of \_\_\_\_\_, 2021, the above-named Katie Felch, to me known to be the person(s) who executed the foregoing instrument and acknowledged the same.

\_\_\_\_\_  
Notary Public, Wisconsin  
My commission expires: \_\_\_\_\_

# VILLAGE OF WESTON

## UTILITY EASEMENT EXHIBIT MAP

Of a part of the Southwest of the Northeast 1/4 and part of the Northwest 1/4 of the Southeast 1/4 of Section 15, Township 28 North, Range 8 East, Village of Weston, Marathon County, Wisconsin.



**NOTES:**

- BEARINGS ARE BASED ON THE WISCONSIN COUNTY COORDINATE SYSTEM, MARATHON COUNTY NAD 83 (2011) AND REFERENCED TO THE NORTH LINE OF THE NORTHEAST 1/4 OF THE SOUTHEAST 1/4 OF SECTION 15, TOWNSHIP 28 NORTH, RANGE 8 EAST, MEASURED TO BEAR SOUTH 89°27'00" WEST.
- THE EASEMENT AS SHOWN HEREON IS NOT VALID UNLESS AN INSTRUMENT IS RECORDED WITH THE MARATHON COUNTY REGISTER OF DEEDS TO GRANT SAID EASEMENT.

S89° 27' 14"W  
MONUMENTED NORTH LINE OF THE NW 1/4 OF THE SE 1/4

CENTER OF SECTION SEC. 15, T28N, R8E, FOUND IRON ROD IN 4"x4" CONC. MONUMENT

SW1/4 - NE1/4

**UTILITY EASEMENT**  
(BY SEPARATE DOCUMENT)  
25,550 sq. ft.  
0.587 acres

RIVER BEND ESTATES

- 1 -  
OWNED BY  
PAMELA A. STEFFEN-KARLS

TROTZER LANE

SE1/4 - NE1/4

UNPLATTED LANDS OWNED BY DONALD PRICE

S89° 25' 47"W  
1099.21'

S89° 34' 17"W  
(180.58')  
181.85'

EAST 1/4 CORNER SEC. 15, T28N, R8E, FOUND SNM1 MONUMENT

NW1/4 - SE1/4

UNPLATTED LANDS OWNED BY D.C. EVEREST AREA SCHOOL DISTRICT

NE1/4 - SE1/4

**LEGEND**

- - FOUND 1" O.D. IRON PIPE
- - FOUND 1-1/4" O.D. IRON PIPE
- - FOUND 2-1/2" O.D. IRON PIPE
- - SET 1-1/4" O.D. x 24" IRON PIPE WEIGHING 1.68 LBS/LIN. FT.
- ( ) - RECORDED BEARING/LENGTH PER SURVEYS

C.S.M. 2600  
VOL. 10, PG. 73  
OWNED BY DONALD PRICE

N01° 06' 59"W  
22.51'

N01° 13' 41"E  
110.00'

N01° 13' 41"E  
50.00'

S01° 13' 41"W  
(N3°44'06"W)

S01° 06' 59"E  
20.29'

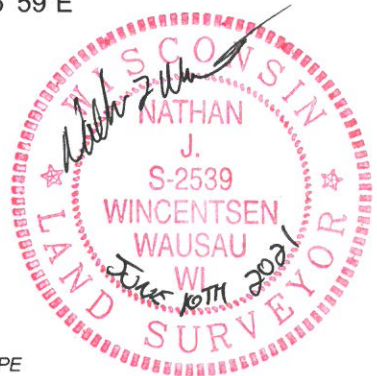
S87° 56' 27"W  
(N88°14'10"E)

1219.73'

S87° 56' 27"W  
(N88°14'10"E)

PARCEL 1  
CSM 1130  
VOL. 5, PG. 58  
OWNED BY THE VILLAGE OF WESTON

EAU CLAIRE RIVER



**RIVERSIDE LAND SURVEYING LLC**  
5310 WILLOW STREET, WESTON, WI 54476 PH 715-241-7500 - FAX 715-355-6894  
email - mail@riversidelandsurveying.com

DRAWN BY S.M.H.	DATE JUNE 9, 2021
CHECKED BY N.J.W.	PROJECT NO. 3394
PREPARED FOR: CLARK DIETZ, INC.	

# VILLAGE OF WESTON UTILITY EASEMENT EXHIBIT MAP

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Of a part of the Southwest of the Northeast 1/4 and part of the Northwest 1/4 of the Southeast 1/4 of Section 15, Township 28 North, Range 8 East, Village of Weston, Marathon County, Wisconsin.

## LEGAL DESCRIPTION - UTILITY EASEMENT

Of a part of the Southwest of the Northeast 1/4 and part of the Northwest 1/4 of the Southeast 1/4 of Section 15, Township 28 North, Range 8 East, Village of Weston, Marathon County, Wisconsin, described as follows:

Commencing at the East 1/4 corner of said Section 15; Thence South 89°25'47" West along the monumented North line of the Northeast 1/4 of the Southeast 1/4, 1099.21 feet to the Northeast corner of Certified Survey Map No. 2600 recorded in Volume 10 of Certified Survey Maps on page 73 as Document No. 768029; Thence South 89°34'17" West along said monumented North line, 181.85 feet to the Northeast corner of said Northwest 1/4 of the Southeast 1/4 and the point of beginning of said easement; Thence South 01°13'41" West along the monumented East line of said Northwest 1/4 of the Southeast 1/4, 242.90 feet; Thence South 01°06'59" East along said monumented East line, 20.29 feet to the North line of Parcel 1 of Certified Survey Map No. 1130 recorded in Volume 5 of Certified Survey Maps on page 58 as Document No. 702717; Thence South 87°56'27" West along said North line, 60.01 feet; Thence North 01°06'59" West, 22.51 feet; Thence North 01°13'41" East, 244.79 feet; Thence North 02°29'20" East, 162.35 feet; Thence South 84°46'59" East, 60.07 feet to the monumented East line of said Southwest 1/4 of the Northeast 1/4 and the West right-of-way line of Trotzer Lane; Thence South 02°29'20" West along said East line, 158.83 feet to the point of beginning.

The above described easement contains 25,550 square feet or 0.587 acres, more or less;

Said easement is subject to all easements, restrictions and right-of-ways of record.

## SURVEYOR'S CERTIFICATE:

I, Nathan J. Wincentsen, Professional Land Surveyor S-2539, do hereby certify to the best of my knowledge and belief, that at the direction of Clark Dietz, Inc, Agent of said lands, I have surveyed and mapped the easement described hereon. I further certify that said survey and map thereof are a correct and accurate representation of the exterior boundaries of said easement and that I have fully complied with the provisions of Wisconsin Administrative Code A-E7 in surveying and mapping said easement.

Dated this 10TH day of JUNE 2021

Nathan J. Wincentsen  
Riverside Land Surveying, LLC  
Nathan J. Wincentsen  
WI P.L.S. S-2539



SHEET 2 OF 2



**RIVERSIDE LAND SURVEYING LLC**  
5310 WILLOW STREET, WESTON, WI 54476 PH 715-241-7500 - FAX 715-355-6894  
email - mail@riversidelandsurveying.com

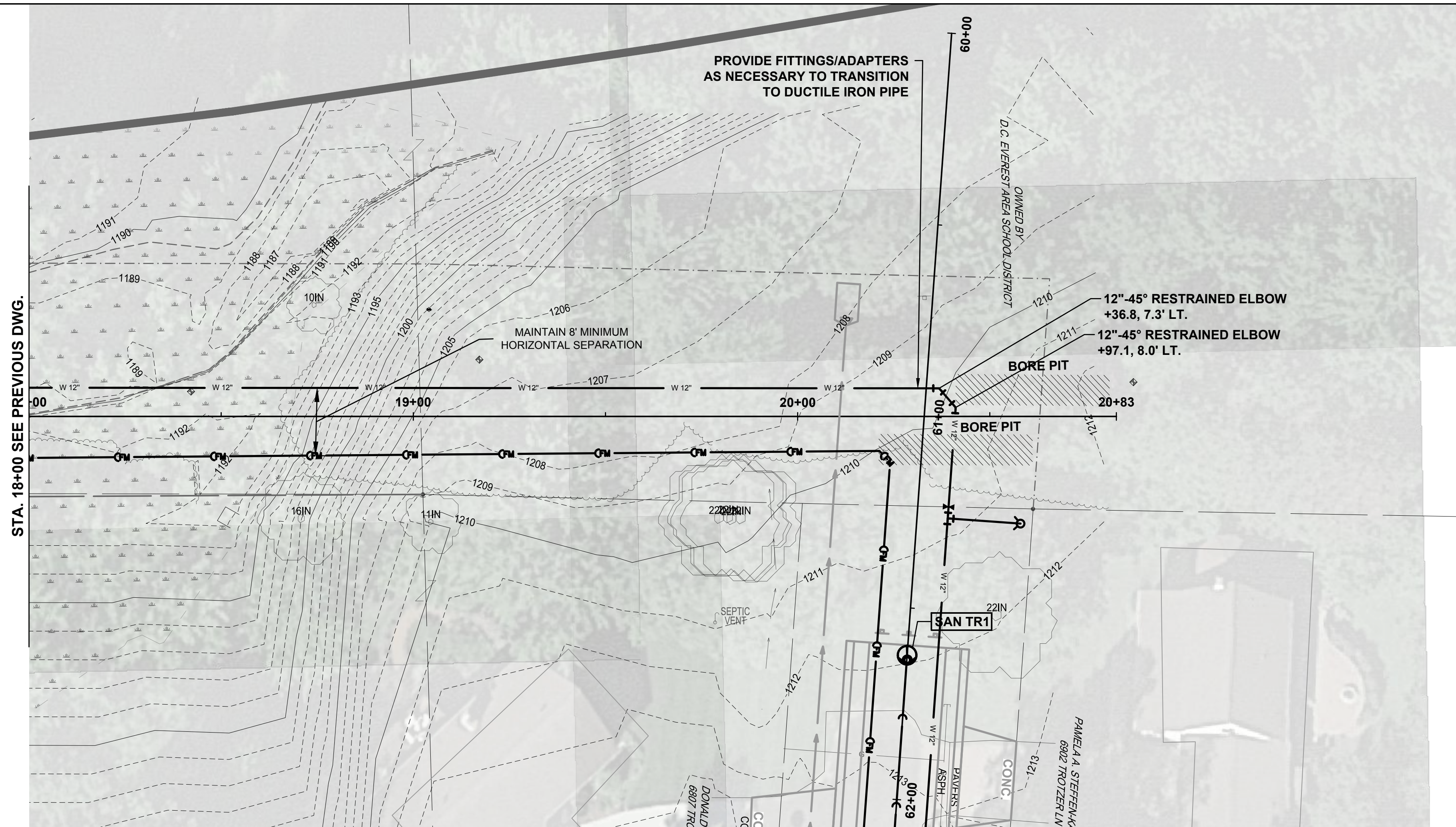
DRAWN BY S.M.H.	DATE JUNE 9, 2021
CHECKED BY N.J.W.	PROJECT NO. 3394
PREPARED FOR: CLARK DIETZ, INC.	

STATE OF WISCONSIN )  
 ) ss.  
COUNTY OF MARATHON)

Personally came before me this \_\_\_\_\_ day of \_\_\_\_\_, 2021, the above-named Mark Maloney, President, and Sherry Weinkauf, Clerk of the VILLAGE of Weston, to me known to be the persons who executed the foregoing instrument and acknowledged the same.

\_\_\_\_\_  
Notary Public, Wisconsin  
My commission expires:\_\_\_\_\_

This instrument was drafted by Nathan Wincentsen,  
Riverside Land Surveying, LLC, 5310 Willow Street, Weston, WI 54476.

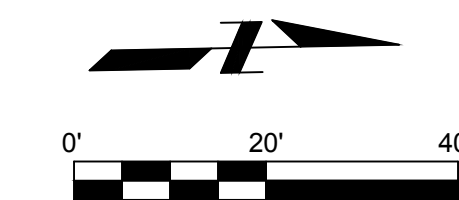


NOTES:

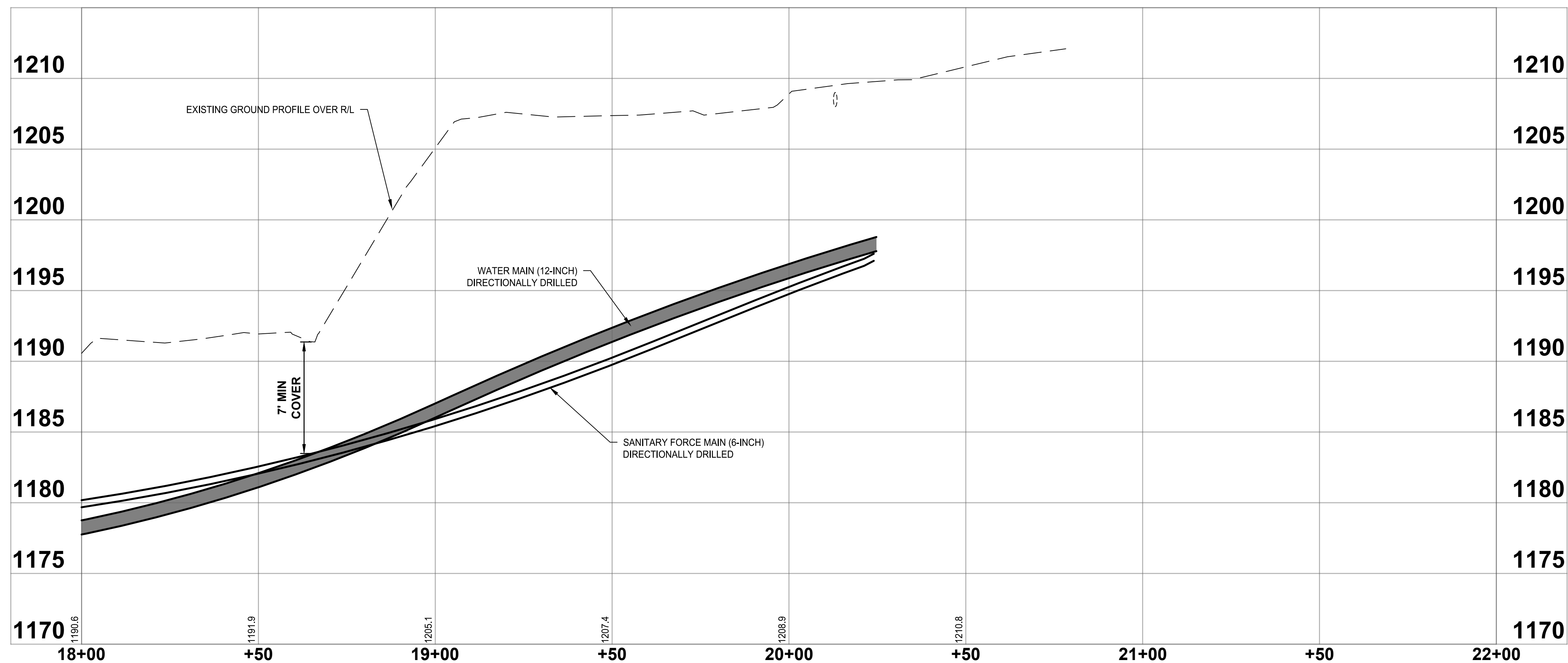
1. ALL CONNECTIONS TO EXISTING WATERMAIN SHALL BE IN ACCORDANCE WITH THE SPECIAL PROVISIONS AND THE STANDARD SPECIFICATIONS.
2. ALL CONNECTIONS TO EXISTING SEWER STRUCTURES SHALL BE MADE IN ACCORDANCE WITH SECTION 2.06 OF DIVISION 33-49-13 OF THE TECHNICAL SPECIFICATIONS. THE EXISTING MANHOLE PENETRATION MUST BE THOROUGHLY CLEANED FOR A SMOOTH, WATERTIGHT FIT WITH THE NEW GASKET SUPPLIED BY THE CONTRACTOR.
3. WATERMAIN SHALL BE INSULATED PER THE SPECIFICATIONS ANYWHERE DEPTH OF COVER IS LESS THAN 7'. ALL WATER SERVICE LATERAL DITCH CROSSINGS SHALL BE INSULATED, REGARDLESS OF DEPTH OF COVER. INSULATION ALSO REQUIRED AT ALL STORM SEWER CROSSINGS.
4. CONTRACTOR SHALL INSTALL A SANITARY LATERAL AND SANITARY CLEANOUT AT THE RIGHT OF WAY FOR EACH RESIDENTIAL LOT. LATERAL AND CLEANOUT LOCATION SHALL BE FIELD LOCATED BY CONTRACTOR BASED ON THE SPECIFIC NEEDS OF EACH RESIDENTIAL LOT. CONTRACTOR SHALL WORK WITH THE HOMEOWNER TO IDENTIFY THE LOCATION OF EXISTING SEPTIC AND PLUMBING EXITING THE HOME.
5. CONTRACTOR SHALL INSTALL A COPPER SERVICE LATERAL AT THE RIGHT OF WAY FOR EACH RESIDENTIAL LOT. LATERAL LOCATION SHALL BE FIELD LOCATED BY CONTRACTOR BASED ON THE SPECIFIC NEEDS OF EACH RESIDENTIAL LOT. CONTRACTOR SHALL WORK WITH THE HOMEOWNER TO IDENTIFY THE LOCATION OF EXISTING SEPTIC AND PLUMBING EXITING THE HOME.

DIRECTIONAL DRILLING NOTES:

1. CONTRACTOR SHALL BE RESPONSIBLE FOR THE MEANS AND METHODS FOR THE TRENCHLESS PIPE INSTALLATION AND SUBMIT A PLAN TO THE VILLAGE OF WESTON TWO (2) WEEKS PRIOR TO CONSTRUCTION. THE PLAN SHALL INCLUDE SHEETING/SHORING, DEWATERING, AND ANY OTHER ITEMS NECESSARY TO SUCCESSFULLY INSTALL THE PIPING AND PREVENT NEGATIVE IMPACTS TO WATERS OF THE STATE.
2. CONTRACTOR SHALL REVIEW THE GEOTECHNICAL REPORT IN ITS ENTIRETY AND PLAN ACCORDINGLY. IN ADDITION, THE CONTRACTOR SHALL ANTICIPATE THE PRESENCE OF COBBLES IN THE AREA AND PLAN ACCORDINGLY IN THEIR BID.



EAU CLAIRE RIVER TRAIL



"BID SET"

PROJECT TITLE  
VILLAGE OF WESTON  
APACHE LANE UTILITIES  
AND RIVER CROSSING  
MARATHON COUNTY, WISCONSIN

DESIGNED BY: TSW  
DRAWN BY: IWD  
CHECKED BY: KKR  
DATE CHECKED: 06/09/2021

DATE REVISION

DRAWING TITLE  
UTILITY PLAN AND PROFILE  
STA 20+00 - 20+83

PROJECT No.  
W0770040

DRAWING No.  
25



## D.C. Everest Area School District

6300 Alderson Street  
Weston, WI 54476  
Phone 715-359-4221  
[www.dce.k12.wi.us](http://www.dce.k12.wi.us)

Kristine A. Gilmore, Ed.D.  
Superintendent

### MISSION STATEMENT

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D.C. Everest Area School District, in partnership with the community, is committed to being an innovative educational leader in developing knowledgeable, productive, caring, creative, responsible individuals prepared to meet the challenges of an ever-changing global society.

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**To:** D.C. Everest School Board

**From:** Dr. Kristine A. Gilmore, Superintendent *kg*

**Date:** July 21, 2021

**Subject:** Annual Meeting Date Recommendation

It is my recommendation we hold the D.C. Everest Area School District Annual Meeting and Budget Hearing on October 27, 2021, for the 2021-2022 fiscal year. This would allow the Business Department extra time to receive the equalized property values and thus have a more realistic budget prepared.

I would also recommend moving our regular School Board meeting a week later to October 27, 2021, following the Annual Meeting and Budget Hearing.

6/14/21

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DC Everest School Band

Thank you for the  
beautiful plant and  
remembering Henry-  
Everest will always be a memory  
Sincerely  
Joan Makie

Thank you sincerely for

219

*Sharing our Sorrow.*

Your kindness  
is deeply appreciated  
and will *Always*  
be remembered by our family.

-The Family of Peter J. Wynhoff

Thank you for the kind  
gesture of sending the  
arboricala bush. We  
sincerely appreciate you  
thinking of us.

Warmly,  
The Liddell family

Dear DCE School Board + Staff,  
I cannot thank you enough  
for the wonderful gifts and  
kind messages to honor me  
in my retirement. Saying  
"good-bye" to my colleagues  
and students was very difficult  
for me. I loved my job  
at DCE - I thank you for  
believing in me and supporting  
my efforts to make a difference  
in the lives of our students.

I was always proud to work  
for DCE!

sincerest thanks

Gratefully,  
Vicki Chaikovsky

D. C. Everest School Board,

Thank you for the retirement gifts. The blanket and the gift certificates will be used with fond memories of my time spent in the District.

Best wishes on the future of DCE schools and all who are involved.

Thanks again,  
Hershel Webb