



– A G E N D A –

Upon request to the Executive Assistant to the Superintendent, submitted twenty-four (24) hours in advance, the District shall make reasonable accommodation including the provision of informational material in an alternative format for a disabled person to be able to attend this meeting.

The D.C. Everest School Board values all comments and will respectfully consider this input in decision making; however, it is not the intent of the public comment portion of the meeting for the Board to enter into a debate or discussion of an issue. Information presented cannot result in immediate action due to the Open Meetings Law but could precipitate a future agenda item. Comments will be limited to three minutes. Citizens not able to attend in-person but would like to provide public comment can submit comments to [esuckow@dce.k12.wi.us](mailto:esuckow@dce.k12.wi.us) and all comments received by 6:00 p.m. on March 17, 2021, will be read aloud by the School Board during the Public Comment period. Please be aware, everyone entering a D.C. Everest facility must wear a mask and remain socially distanced.

The live stream for this meeting will be available at:

Event address for attendees: <https://dce.webex.com/dce/onstage/g.php?MTID=e5c2eace7a46a293e3099fbb7b115efa4>

Event Number: 187 248 4201

Event Password: BoardMarch2021

Audio Conference Number: +1-415-655-0003

Audio Conference Access Code: 187 248 4201

**I. Call to Order**

**II. Roll Call**

**III. Pledge of Allegiance**

**IV. Approval of Agenda**

**V. Public Comment**

**VI. Consent Agenda**

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| K. Bus Accident Report                                      |    |

**VII. Reports/Considerations**

- A. WASB Legislative Network Member
- B. CESA #9 Representative
- C. Student Representative

D.C. Everest, in partnership with the community, is committed to being an innovative educational leader in developing knowledgeable, productive, caring, creative, responsible individuals prepared to meet the challenges of an ever-changing global society.

D. Superintendent	
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A. Election Canvas	
Monday, April 12 at 8:00 a.m.	

D.C. Everest, in partnership with the community, is committed to being an innovative educational leader in developing knowledgeable, productive, caring, creative, responsible individuals prepared to meet the challenges of an ever-changing global society.

D.C. Everest Administration Building  
6300 Alderson Street  
Weston, WI 54476

B. Regular Board Meeting  
April 21, 2021, at 6:30 p.m.

D.C. Everest Senior High Auditorium  
6500 Alderson Street, Weston, WI

C. Regular School Board Meeting  
May 19, 2021, at 6:30 p.m.

D.C. Everest Senior High Auditorium  
6500 Alderson Street  
Weston, WI

## **XII. Adjourn**

## **I. Call to Order**

## **II. Roll Call**

Joshua Dickerson: Present, Katie Felch: Present, Bruce Krueger: Present, Lindsey Lewitzke: Present-virtually, Corina Norrbom: Present, Larry Schaefer: Present-virtually, Yee Leng Xiong: Present-virtually. Also present were Superintendent Gilmore, Assistant Superintendents Spets and Nye, Student Representative Theiss, and Executive Assistant Suckow.

## **III. Pledge of Allegiance**

## **IV. Approval of Agenda**

Motion made by Joshua Dickerson and seconded by Bruce Krueger to approve the agenda. Voice Vote. This motion, passed.

## **V. Public Comment**

Craig & Jamie Stuedemann, 2230 Siskin Lane, Kronenwetter, WI 54455

## **VI. Consent Agenda**

Motion made by Larry Schaefer and seconded by Yee Leng Xiong to approve the Consent Agenda without letter F. With a roll call vote, motion passed.

Joshua Dickerson: Yea, Katie Felch: Yea, Bruce Krueger: Yea, Lindsey Lewitzke: Yea, Corina Norrbom: Yea, Larry Schaefer: Yea, Yee Leng Xiong: Yea

Motion made by Joshua Dickerson and seconded by Bruce Krueger to approve Letter F. With a roll call vote, motion passed.

Katie Felch: Abstain (With Conflict), Joshua Dickerson: Yea, Bruce Krueger: Yea, Lindsey Lewitzke: Yea, Corina Norrbom: Yea, Larry Schaefer: Yea, Yee Leng Xiong: Yea

### **VI.A. Approval of Minutes**

VI.A.1. Minutes from January 20, 2021

VI.A.2. Minutes of Open Session February 3, 2021

### **VI.B. Recommended Employment/Resignations/Contract Adjustments**

### **VI.C. Treasurer's Report - General/Other Fund Bills**

### **VI.D. Balance Sheet**

### **VI.E. Early College Credit Requests**

### **VI.F. Start College Now Requests**

### **VI.G. Fundraising Requests**

### **VI.H. Gift/Bequests**

### **VI.I. Bus Accident Report**

## VI.J. Second Reading of Policies

- VI.J.1. po5517 Student Anti-Harassment
- VI.J.2. po5630.01 Use of Restraint and Seclusion with Students
- VI.J.3. po6114 Cost Principles - Spending Federal Funds
- VI.J.4. po6325 Procurement - Federal Grants/Funds
- VI.J.5. po8390 Animals on District Property

## VII. Reports/Considerations

VII.A. WASB Legislative Network Member – Schafer and Krueger reported on sessions they attended virtually from the State Education Convention.

VII.B. CESA #9 Representative – no report this month.

VII.C. Student Representative – Theiss reported on the many club and athletic competitions taking place and the good showing of our students. Other activities include a supply drive for the Humane Society, a virtual performance of “Broadway in the New Millennium”, Student Council sponsored staff appreciation, student mental health awareness, and Everest Elevates expanding to the Junior High.

VII.D. Superintendent

- VII.D.1. Meetings with Legislators
- VII.D.2. Second Friday Count
- VII.D.3. Update on Esser Funds
- VII.D.4. Special Board Video
- VII.D.5. Early Learning Center

## VIII. Unfinished Business

VIII.A. District Goals

A motion made by Corina Norrbom and seconded by Bruce Krueger to approve the District Goals as presented. With a voice vote, this motion passed.

VIII.B. Update on Referendum Projects by Jason Jablonski, Director of Buildings and Grounds

## IX. New Business

IX.A. Future Ready Restart Plan Extension

Motion made by Larry Schaefer and seconded by Bruce Krueger to approve the administration to develop a plan for secondary students to potentially return to school full time beginning fourth quarter with the flexibility to adapt to the ever-changing COVID-19 situation. With a voice vote, all yes, motion passed.

IX.B. New Flexible Friday Calendar

Motion made by Joshua Dickerson and seconded by Larry Schaefer to approve adding April 16 and 30, plus May 14 as Flexible Fridays. With a voice vote, all yes, motion passed.

IX.C. Debt Defeasance – Information only

IX.D. Approval of School and 4K Budgets

Motion by Norrbom, seconded by Krueger to approve maintaining the current building allocations for the 2021-2022 school year. With a voice vote, all yes, motion passed.

IX.E. Idea School Contract Extension

Motion by Dickerson, seconded by Krueger to extend the Idea School charter contract for one year to June of 2022. With a voice vote, all yes, motion passed.

IX.F. WiSNP Cooperative Agreement

Motion made by Corina Norrbom and seconded by Bruce Krueger to agree to enter into the Wisconsin School Nutrition Purchasing Cooperative Agreement. With a voice vote, all yes, motion passed.

IX.G. Wisconsin Academic Excellence Scholarship (per Policy 5451.01)

Motion made by Corina Norrbom and seconded by Bruce Krueger to designate four seniors eligible to receive the Wisconsin Academic Excellence Scholarship this year. With a voice vote, all yes, motion passed.

IX.H. Wisconsin Technical Excellence Higher Education Scholarship (per Policy 5451.02)

Motion made by Lindsey Lewitzke and seconded by Bruce Krueger to designate four seniors eligible to receive the Wisconsin Technical Excellence Scholarship this year. With a voice vote, all yes, motion passed.

**X. Petitions and Communications**

X.A. Thank You for Memorial from Sarah Nye and Family

X.B. Thank You from Sharon Bartling for Memorial Tribute

X.C. Thank You from Andy Low for Memorial Tribute

**XI. Future Meeting Dates**

XI.A. Regular Board Meeting

March 17, 2021 at 6:30 p.m.

D.C. Everest Senior High Auditorium

XI.B. Regular Board Meeting

April 21, 2021 at 6:30 p.m.

D.C. Everest Senior High Auditorium

**XII. The Board will adjourn to Closed Session Pursuant to W.S.S. 19.85(1)(c)(e) for Considering Employee Compensation.**

Motion by Xiong, second by Krueger to adjourn to Closed Session Pursuant to W.S.S. 19.85(1)(c)(e) for considering employee compensation. Roll call vote: Lewitzke – yes, Felch – yes, Schaefer – yes, Xiong – yes, Norrbom – yes, Krueger – yes, Dickerson – yes. Time was 8:08 p.m.

**XIII. Reconvene in Open Session to Take Further Action If Necessary and Appropriate.**

Motion made by Yee Leng Xiong and seconded by Bruce Krueger to approve the Employee Compensation Plan as discussed in Closed Session. Voice Vote - abstain Dickerson and Schaefer- all others yes, motion passed.

**XIV. Meeting Adjourned at 8:42 p.m.**

Respectfully submitted,

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Yee Leng Xiong, Clerk

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Ellen Suckow, Executive Assistant to the  
Superintendent & School Board

PLEASE NOTE: These minutes are not the official minutes of the School Board until they are approved at the March 17, 2021, meeting of the School Board.



## Employment Report

### Recommended Employment

**Certified Staff**

<i>Name</i>	<i>Position/Building</i>	<i>FTE</i>	<i>Start</i>

**Support Staff**

<i>Name</i>	<i>Position/Building</i>	<i>FTE</i>	<i>Start</i>
Richard Wagner	Lead Low Voltage Technical/GH	1	March 8, 2021
Holly Thomas	Attendance Secretary/JH	0.83	March 22, 2021

**Students**

<i>Name</i>	<i>Position/Building</i>	<i>FTE</i>	<i>Start</i>

**Seasonal Staff**

<i>Name</i>	<i>Position/Building</i>	<i>Start</i>	<i>End</i>

### Resignation(s)/Retirement(s)

**All Staff**

<i>Name</i>	<i>Position/Building</i>	<i>Reason</i>	<i>Effective Date</i>
Ann Peters	School Nurse/District-Wide	End of limited-term employment	January 22, 2021
Heidi Latendresse	Student Services Secretary/JH	Resignation	March 8, 2021
Julia Massino	Grade 3 Teacher/WE	Resignation	June 7, 2021
Michelle Urmanski	Cross-Cat SPED Teacher/MB	Resignation	June 7, 2021
Bobbi DeMuth	Grade 3 Teacher/HA	Retirement	June 7, 2021
Vicki Oboikovitz	At-Risk Teacher/MS	Retirement	June 7, 2021
Madeline Peters	Grade 2 Teacher/RO	Resignation	June 7, 2021
Jeffrey See	Assistant Principal/SH	Retirement Agreement	June 30, 2022

### Adjustments

**Certified Staff**

<i>Name</i>	<i>Position From</i>	<i>Position To</i>	<i>Effective Date</i>
Robyn Budai	Cross-Cat SPED Teacher/MS	Cross-Cat SPED Teacher/JH	August 26, 2021
Jill Nelson	Cross-Cat SPED Teacher/EVA	Cross-Cat SPED Teacher/SH	August 26, 2021
Molly Meurett	ID Teacher/MS	ID Teacher/JH	August 26, 2021

**Support Staff**

<i>Name</i>	<i>Position From</i>	<i>Position To</i>	<i>Effective Date</i>
Rebecca Onesti	SWD Assistant/MS	SWD Assistant/RO	March 8, 2021

Bobby Hoffenbecker	Everest FutureReady Restart Assistant/MS	SWD Assistant/MS	March 15, 2021
Jodi Berndt	Attendance Secretary/JH	Student Services Secretary/JH	March 15, 2021

DCE Senior High School				
Name	Position	Begin	End	%
Gilbertson, Kendra	Assistant Curling Coach	1/15/21	2/20/21	1
Wesenick, Casey	Head Curling Coach	1/15/21	2/20/21	1.50

D.C. EVEREST AREA SCHOOL DISTRICT  
 6300 ALDERSON STREET, WESTON, WI 54476  
 TREASURER'S REPORT

MARCH 9, 2021

CASH BALANCE AS OF FEBRUARY 10, 2021	(\$81,247.88)	
INVESTMENT ACCOUNT TRANSFERS		\$3,928,943.59
RECEIPTS CR#29602 - CR#29745	\$4,854,841.01	
CHECKS FOR APPROVAL #228665 - #228776 ACH: #202101549-202101776		\$1,772,310.94
<u>VOIDS:</u> #228652, 228600	\$250.00	
CASH BALANCE AS OF MARCH 9, 2021		(\$927,411.40)
	\$4,773,843.13	\$4,773,843.13
	\$4,773,843.13	\$4,773,843.13

**DC EVEREST AREA SCHOOL DISTRICT  
BOARD CHECK REGISTER  
(02/10/2021-03/09/2021)**

CHECK NUMBER	VENDOR	INVOICE NUMBER	CHECK DATE	AMOUNT
228665	BEST-1 PLUMBING & HEATING INC	24257	02/12/2021	176.15
228666	LAMERS BUS LINES, INC.	576932	02/12/2021	912.00
228666	LAMERS BUS LINES, INC.	576934	02/12/2021	287.00
228667	SECURIAN FINANCIAL GROUP, INC.	MARCH 2021	02/12/2021	18,109.81
228668	WAUSAU SCHOOL DISTRICT	DCE-AV101-BYDYNK	02/12/2021	580.00
228668	WAUSAU SCHOOL DISTRICT	DCE-AV101-MULRY	02/12/2021	580.00
228669	WI DECA	01126168	02/12/2021	900.00
228670	A & A LOCK SERVICE	DISTRICT02.02.2021	02/12/2021	91.25
228671	ADVANCED FITNESS SERVICE	02082021	02/12/2021	250.00
228672	APPLE INC - AR	AE23054446	02/12/2021	447.95
228673	BACKGROUND INVESTIGATION BUREAU, LLC	DCE001020121-1	02/12/2021	55.80
228674	BOELTER COMPANIES, THE	97621548	02/12/2021	1,615.52
228674	BOELTER COMPANIES, THE	9761549	02/12/2021	146.45
228675	BRADFISH, COOPER	Bradfish-Scholarship	02/12/2021	500.00
228676	CHARTER COMMUNICATIONS, INC.	007259011921	02/12/2021	1,779.04
228677	DEAN FOODS COMPANY	JAN2021	02/12/2021	20,643.81
228678	DIGGERS HOTLINE INC	210 2 27751 PP1	02/12/2021	196.80
228679	EVEREST METRO POLICE DEPT	SEP-DEC2020	02/12/2021	103,174.88
228680	FEDEX, INC.	7-272-96910	02/12/2021	16.50
228681	FROLIK, JESSE	Frolik-Scholarship	02/12/2021	1,000.00
228682	GORDON FOOD SERVICE INC	207601727	02/12/2021	133.72
228682	GORDON FOOD SERVICE INC	207601717	02/12/2021	11,780.68
228682	GORDON FOOD SERVICE INC	207601721	02/12/2021	440.58
228682	GORDON FOOD SERVICE INC	20760715	02/12/2021	813.61
228682	GORDON FOOD SERVICE INC	207601720	02/12/2021	134.61
228682	GORDON FOOD SERVICE INC	207601719	02/12/2021	220.08
228682	GORDON FOOD SERVICE INC	207601725	02/12/2021	234.46
228682	GORDON FOOD SERVICE INC	207601722	02/12/2021	124.31
228682	GORDON FOOD SERVICE INC	207690751	02/12/2021	35.74
228682	GORDON FOOD SERVICE INC	207690756	02/12/2021	279.87
228682	GORDON FOOD SERVICE INC	207690752	02/12/2021	41.81
228682	GORDON FOOD SERVICE INC	207690753	02/12/2021	8.94
228682	GORDON FOOD SERVICE INC	207690757	02/12/2021	40.37
228682	GORDON FOOD SERVICE INC	207690760	02/12/2021	158.30
228682	GORDON FOOD SERVICE INC	207690742	02/12/2021	57.58
228682	GORDON FOOD SERVICE INC	207690754	02/12/2021	94.97
228682	GORDON FOOD SERVICE INC	207690748	02/12/2021	3,394.50
228682	GORDON FOOD SERVICE INC	207690764	02/12/2021	174.04
228682	GORDON FOOD SERVICE INC	207690762	02/12/2021	46.79
228682	GORDON FOOD SERVICE INC	207690761	02/12/2021	22.02
228682	GORDON FOOD SERVICE INC	207690759	02/12/2021	2,114.89
228682	GORDON FOOD SERVICE INC	207690745	02/12/2021	2,503.04
228682	GORDON FOOD SERVICE INC	207765969	02/12/2021	96.22
228682	GORDON FOOD SERVICE INC	207765960	02/12/2021	124.84
228682	GORDON FOOD SERVICE INC	207747516	02/12/2021	574.14
228682	GORDON FOOD SERVICE INC	207747517	02/12/2021	330.12
228682	GORDON FOOD SERVICE INC	207747521	02/12/2021	119.17
228682	GORDON FOOD SERVICE INC	207747514	02/12/2021	191.76

**DC EVEREST AREA SCHOOL DISTRICT  
BOARD CHECK REGISTER  
(02/10/2021-03/09/2021)**

CHECK NUMBER	VENDOR	INVOICE NUMBER	CHECK DATE	AMOUNT
228682	GORDON FOOD SERVICE INC	207747513	02/12/2021	1,095.75
228682	GORDON FOOD SERVICE INC	207747518	02/12/2021	38.58
228682	GORDON FOOD SERVICE INC	207747511	02/12/2021	150.01
228682	GORDON FOOD SERVICE INC	207747515	02/12/2021	8,238.24
228682	GORDON FOOD SERVICE INC	207747520	02/12/2021	38.20
228683	HIORNS PIANO SERVICE	2.1.21	02/12/2021	100.00
228684	INTERNATIONAL ACADEMIC CPM PETITIONS	21.2.2	02/12/2021	100.00
228685	ISCORP	0713034	02/12/2021	11,800.00
228686	K-5 MATH TEACHING RESOURCES, LLC.	10292001	02/12/2021	2,265.90
228687	LAKESHORE LEARNING MATERIALS	3027530121	02/12/2021	121.20
228688	LAMERS BUS LINES, INC.	577125	02/12/2021	98.19
228688	LAMERS BUS LINES, INC.	577126	02/12/2021	501.58
228688	LAMERS BUS LINES, INC.	577132	02/12/2021	248.72
228688	LAMERS BUS LINES, INC.	577127	02/12/2021	243.68
228688	LAMERS BUS LINES, INC.	577123	02/12/2021	469.84
228688	LAMERS BUS LINES, INC.	577122	02/12/2021	367.71
228688	LAMERS BUS LINES, INC.	577116	02/12/2021	416.89
228688	LAMERS BUS LINES, INC.	576933	02/12/2021	720.00
228688	LAMERS BUS LINES, INC.	577104	02/12/2021	58.58
228688	LAMERS BUS LINES, INC.	577105	02/12/2021	187.55
228688	LAMERS BUS LINES, INC.	577106	02/12/2021	64.03
228688	LAMERS BUS LINES, INC.	577107	02/12/2021	484.99
228688	LAMERS BUS LINES, INC.	577108	02/12/2021	228.16
228688	LAMERS BUS LINES, INC.	577109	02/12/2021	309.26
228688	LAMERS BUS LINES, INC.	577112	02/12/2021	123.44
228688	LAMERS BUS LINES, INC.	577113	02/12/2021	305.27
228688	LAMERS BUS LINES, INC.	577114	02/12/2021	234.28
228688	LAMERS BUS LINES, INC.	577115	02/12/2021	325.28
228688	LAMERS BUS LINES, INC.	577124	02/12/2021	739.00
228688	LAMERS BUS LINES, INC.	577110	02/12/2021	183.38
228688	LAMERS BUS LINES, INC.	577111	02/12/2021	299.55
228688	LAMERS BUS LINES, INC.	577119	02/12/2021	289.35
228688	LAMERS BUS LINES, INC.	577120	02/12/2021	281.04
228688	LAMERS BUS LINES, INC.	577121	02/12/2021	277.63
228688	LAMERS BUS LINES, INC.	577118	02/12/2021	1,189.76
228688	LAMERS BUS LINES, INC.	577117	02/12/2021	677.70
228689	MALBRIT MECHANICAL INC	182150	02/12/2021	420.14
228690	MERRILL WRESTLING CLUB	010	02/12/2021	300.00
228691	NAPA AUTO PARTS, INC.	794346	02/12/2021	67.97
228692	PIETTE, EMMA	Piette-scholarshp2	02/12/2021	1,000.00
228693	SOUNDWORKS SYSTEMS, INC.	111546	02/12/2021	25.00
228693	SOUNDWORKS SYSTEMS, INC.	111576	02/12/2021	2,220.00
228694	STAPLES ADVANTAGE	3469069676	02/12/2021	-19.99
228694	STAPLES ADVANTAGE	3469069677	02/12/2021	17.18
228694	STAPLES ADVANTAGE	3468922989	02/12/2021	105.78
228694	STAPLES ADVANTAGE	3468922988	02/12/2021	103.98
228694	STAPLES ADVANTAGE	3469348613	02/12/2021	113.42
228695	SWITS LTD	17277	02/12/2021	250.00

**DC EVEREST AREA SCHOOL DISTRICT  
BOARD CHECK REGISTER  
(02/10/2021-03/09/2021)**

CHECK NUMBER	VENDOR	INVOICE NUMBER	CHECK DATE	AMOUNT
228696	THE CHILDREN'S HEALTH MARKET, INC.	40994	02/12/2021	396.00
228697	WAUSAU SHARPENING SRVS LLC	2892	02/12/2021	25.20
228698	WI ASSN SCH DIST AD WASDA	200009885	02/12/2021	110.00
228699	FIRST LOAN	02122021A	02/12/2021	135.65
228700	UNITED WAY OF MARATHON CNTY	20210212ADUWAY	02/12/2021	660.14
228701	FUTURE DESIGN SCHOOL, INC.	2167	02/19/2021	1,416.66
228702	SECURITY HEALTH PLAN	MARCH 2021	02/19/2021	879,919.41
228703	VILLAGE DELI	2	02/19/2021	300.00
228704	WAUSAU & MARA CTY PARKS	10028986	02/19/2021	1,540.00
228705	WAUSAU EARLY BIRD ROTARY	2085	02/19/2021	66.00
228706	WI HIGH SCHOOL STATE CURLING	02112021	02/19/2021	100.00
228707	BOELTER COMPANIES, THE	97630063	02/19/2021	1,794.51
228708	CENTURY LINK	190335900	02/19/2021	180.75
228708	CENTURY LINK	200326046	02/19/2021	227.77
228709	COMPASS COUNSELING WAUSAU	1541	02/19/2021	200.00
228710	DDK LAWN & SNOW SERVICES, LLC.	10560	02/19/2021	2,852.00
228711	FEDEX, INC.	7-280-77066	02/19/2021	48.98
228712	FLINN SCIENTIFIC CO	2504407	02/19/2021	15.50
228713	FRAAZA ROCKS & SAND	5872	02/19/2021	1,046.70
228714	GOPHER SPORT, INC.	IN19763	02/19/2021	480.93
228715	GORDON FOOD SERVICE INC	14941490	02/19/2021	-26.43
228715	GORDON FOOD SERVICE INC	14959356	02/19/2021	-51.04
228715	GORDON FOOD SERVICE INC	830583	02/19/2021	-19.85
228715	GORDON FOOD SERVICE INC	830372	02/19/2021	-23.30
228715	GORDON FOOD SERVICE INC	207601726	02/19/2021	282.63
228715	GORDON FOOD SERVICE INC	207798149	02/19/2021	80.76
228715	GORDON FOOD SERVICE INC	207839507	02/19/2021	26.39
228715	GORDON FOOD SERVICE INC	207839500	02/19/2021	57.23
228715	GORDON FOOD SERVICE INC	207839511	02/19/2021	166.46
228715	GORDON FOOD SERVICE INC	207839503	02/19/2021	51.04
228715	GORDON FOOD SERVICE INC	207839499	02/19/2021	138.77
228715	GORDON FOOD SERVICE INC	207839498	02/19/2021	3.78
228715	GORDON FOOD SERVICE INC	207839512	02/19/2021	29.88
228715	GORDON FOOD SERVICE INC	207839491	02/19/2021	296.88
228715	GORDON FOOD SERVICE INC	207839510	02/19/2021	26.51
228715	GORDON FOOD SERVICE INC	207839501	02/19/2021	1.90
228715	GORDON FOOD SERVICE INC	207839492	02/19/2021	2,161.59
228715	GORDON FOOD SERVICE INC	207839502	02/19/2021	524.98
228715	GORDON FOOD SERVICE INC	207839504	02/19/2021	1,328.06
228715	GORDON FOOD SERVICE INC	207839513	02/19/2021	204.14
228715	GORDON FOOD SERVICE INC	207829874	02/19/2021	34.75
228715	GORDON FOOD SERVICE INC	207900022	02/19/2021	66.65
228715	GORDON FOOD SERVICE INC	207900023	02/19/2021	38.17
228715	GORDON FOOD SERVICE INC	207905526	02/19/2021	381.05
228715	GORDON FOOD SERVICE INC	207905531	02/19/2021	85.65
228715	GORDON FOOD SERVICE INC	207905524	02/19/2021	1.90
228715	GORDON FOOD SERVICE INC	207905527	02/19/2021	3,117.26
228715	GORDON FOOD SERVICE INC	207905528	02/19/2021	5,197.01

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228715	GORDON FOOD SERVICE INC	207905525	02/19/2021	126.67
228715	GORDON FOOD SERVICE INC	207952673	02/19/2021	223.10
228715	GORDON FOOD SERVICE INC	207905530	02/19/2021	18.29
228716	GREEN VALLEY SEPTIC LLC	MT3085	02/19/2021	135.00
228717	HANSON, ETHAN	Hanson-Scholarship2	02/19/2021	500.00
228718	LAMERS BUS LINES, INC.	577133	02/19/2021	90.78
228718	LAMERS BUS LINES, INC.	577134	02/19/2021	79.79
228718	LAMERS BUS LINES, INC.	577135	02/19/2021	81.36
228718	LAMERS BUS LINES, INC.	577136	02/19/2021	90.78
228719	LEXIA LEARNING SYSTEMS, LLC	SIN066308	02/19/2021	160.00
228720	MAJERLE, PAUL	MAJERLE21221	02/19/2021	26.68
228721	NASCO INC - EDUCATION	10027	02/19/2021	110.23
228722	NELSON, JACOB	Nelson-Scholarship	02/19/2021	600.00
228723	RICS SEWER SERVICE LLC	MS12.22.20	02/19/2021	275.00
228723	RICS SEWER SERVICE LLC	RIVER01.25.21	02/19/2021	425.00
228724	SOLID OPTICS	2708589	02/19/2021	2,070.00
228725	STAPLES ADVANTAGE	3469482063	02/19/2021	74.61
228726	STAR	28	02/19/2021	275.00
228727	STEVENS POINT SCHOOL DISTRICT	Quarter2	02/19/2021	4,044.78
228728	SUPERIOR TAXIDERMY	2-3-2021	02/19/2021	385.00
228729	SWITS LTD	17487	02/19/2021	150.00
228730	THORSON, ROY	Thorson-Scholarship2	02/19/2021	500.00
228731	TITO INC	13359	02/19/2021	200.00
228732	WAUSAU EARLY BIRD ROTARY	2079	02/19/2021	84.00
228733	WISCONSIN MEDIA, INC.	0003702216	02/19/2021	83.10
228734	MADISON NATL LIFE INS CO	MARCH 2021	02/26/2021	17,757.40
228735	SCHOOL NUTRITION ASSN	SNA#578973	02/26/2021	53.00
228735	SCHOOL NUTRITION ASSN	SNA #660776	02/26/2021	165.00
228736	APPLE INC - AR	AE22295066	02/26/2021	299.95
228737	BLUE EDGE ENERGY	2695	02/26/2021	1,645.60
228738	CENTRAL WI QUALITY MACHINING, LLC	2026	02/26/2021	2,200.59
228739	FEDEX, INC.	7-286-96515	02/26/2021	33.00
228740	GORDON FOOD SERVICE INC	813132	02/26/2021	-120.42
228740	GORDON FOOD SERVICE INC	14688670	02/26/2021	-15.27
228740	GORDON FOOD SERVICE INC	207994085	02/26/2021	42.83
228740	GORDON FOOD SERVICE INC	207994071	02/26/2021	39.69
228740	GORDON FOOD SERVICE INC	207994073	02/26/2021	1,528.79
228740	GORDON FOOD SERVICE INC	207994077	02/26/2021	14.53
228740	GORDON FOOD SERVICE INC	207994078	02/26/2021	5,158.36
228740	GORDON FOOD SERVICE INC	207994070	02/26/2021	372.83
228740	GORDON FOOD SERVICE INC	207994067	02/26/2021	61.93
228740	GORDON FOOD SERVICE INC	207994074	02/26/2021	1,297.72
228740	GORDON FOOD SERVICE INC	207994072	02/26/2021	240.66
228740	GORDON FOOD SERVICE INC	207994076	02/26/2021	101.28
228740	GORDON FOOD SERVICE INC	207994081	02/26/2021	457.09
228740	GORDON FOOD SERVICE INC	207994066	02/26/2021	45.88
228740	GORDON FOOD SERVICE INC	208089773	02/26/2021	34.75
228740	GORDON FOOD SERVICE INC	208089777	02/26/2021	40.17

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228740	GORDON FOOD SERVICE INC	208046713	02/26/2021	159.09
228740	GORDON FOOD SERVICE INC	208046711	02/26/2021	61.45
228740	GORDON FOOD SERVICE INC	208046712	02/26/2021	6,443.15
228740	GORDON FOOD SERVICE INC	208046715	02/26/2021	352.65
228740	GORDON FOOD SERVICE INC	208046714	02/26/2021	37.39
228741	HIORNS PIANO SERVICE	2.18.21	02/26/2021	50.00
228742	JEFFERSON, RONDA	21106	02/26/2021	40.15
228743	KEY BENEFIT CONCEPTS, LLC.	2261454	02/26/2021	520.00
228744	LAMERS BUS LINES, INC.	577621	02/26/2021	298,090.86
228744	LAMERS BUS LINES, INC.	577415	02/26/2021	655.50
228745	MALBRIT MECHANICAL INC	182165	02/26/2021	3,238.98
228745	MALBRIT MECHANICAL INC	182290	02/26/2021	111.00
228746	MARA CTY TREASURER'S OFFICE	21020901	02/26/2021	14.00
228747	METRO FIRE PROTECTION INC	45069	02/26/2021	310.00
228748	ORIENTAL TRADING CO INC	708110677-01	02/26/2021	94.12
228749	PITNEY BOWES SUPPLIES	1017508212	02/26/2021	226.08
228750	SKILLSUSA	T331425	02/26/2021	46.00
228751	STAPLES ADVANTAGE	3469725192	02/26/2021	23.04
228751	STAPLES ADVANTAGE	3469835793	02/26/2021	27.99
228751	STAPLES ADVANTAGE	3469934812	02/26/2021	19.44
228751	STAPLES ADVANTAGE	3470242236	02/26/2021	77.75
228752	TEACHER DIRECT	INV/2021/2016	02/26/2021	110.38
228752	TEACHER DIRECT	INV/2021/2180	02/26/2021	102.28
228753	U.S. WATER, LLC.	138996	02/26/2021	169.00
228754	WI ASSN SCH DIST AD WASDA	200010096	02/26/2021	50.00
228755	WIPPS-UW CNT. FOR CIVIC ENGAGEMENT	2021-218b	02/26/2021	28,744.00
228756	WORDEN ENTERPRISES	5081	02/26/2021	1,700.00
228757	FIRST LOAN	02262021A	02/26/2021	116.15
228758	UNITED WAY OF MARATHON CNTY	20210226ADUWAY	02/26/2021	660.14
228759	LAMERS BUS LINES, INC.	577728	03/05/2021	673.00
228759	LAMERS BUS LINES, INC.	577729	03/05/2021	343.00
228760	WAUSAU & MARA CTY PARKS	I0029489	03/05/2021	1,305.00
228761	ALLIANT UTILITIES/WP&L	FEB2021	03/05/2021	856.45
228762	APPLE INC - AR	AE29497979	03/05/2021	497.95
228762	APPLE INC - AR	AE29497980	03/05/2021	497.95
228762	APPLE INC - AR	AE30118481	03/05/2021	697.95
228762	APPLE INC - AR	AE30820582	03/05/2021	299.00
228762	APPLE INC - AR	AE30799455	03/05/2021	447.95
228762	APPLE INC - AR	AE30799987	03/05/2021	299.00
228762	APPLE INC - AR	AE30870431	03/05/2021	497.95
228762	APPLE INC - AR	AE31123388	03/05/2021	497.95
228762	APPLE INC - AR	AE31123389	03/05/2021	497.95
228763	AUTISM SOCIETY OF GREATER WISCONSIN	1083	03/05/2021	1,250.00
228764	CELLCOM - WAUSAU	461943	03/05/2021	2,681.63
228765	DIVEPOINT SCUBA CENTER INC	01302020	03/05/2021	171.00
228766	EAI EDUCATION	INV1063652	03/05/2021	399.20
228767	FEDEX, INC.	7-294-00643	03/05/2021	16.50
228768	KYLES CONSULTING LLC	FEB2021	03/05/2021	1,550.00

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228769	LAKESHORE LEARNING MATERIALS	3942620221	03/05/2021	78.53
228770	LAMERS BUS LINES, INC.	577730	03/05/2021	655.00
228771	PITNEY BOWES GLOBAL FINANCIAL SERVICES, LLC.	3313030290	03/05/2021	351.99
228772	STAPLES ADVANTAGE	3470313869	03/05/2021	17.95
228772	STAPLES ADVANTAGE	3470313868	03/05/2021	8.81
228772	STAPLES ADVANTAGE	3470242235	03/05/2021	45.53
228772	STAPLES ADVANTAGE	3470242237	03/05/2021	20.99
228772	STAPLES ADVANTAGE	3470888977	03/05/2021	-70.32
228773	STERLING WATER INC	342X09005904	03/05/2021	713.35
228774	WAUSAU SHARPENING SRVS LLC	2875	03/05/2021	216.00
228775	WORLD CLASS AWARDS	289220	03/05/2021	100.47
228776	WPS-WESTERN PSYCHOLOGICAL SERVICES	wps-370231	03/05/2021	125.00
202101549	ABLE DISTRIBUTING CO INC	S016218097.001	02/12/2021	14.50
202101550	ADVANCED DISPOSAL SOLID WASTE MIDWEST, LLC	JAN 2021	02/12/2021	3,558.00
202101551	ALPHA BAKING CO., INC.	210126032007	02/12/2021	78.90
202101551	ALPHA BAKING CO., INC.	210126032008	02/12/2021	55.89
202101551	ALPHA BAKING CO., INC.	210126032009	02/12/2021	393.09
202101551	ALPHA BAKING CO., INC.	210126032024	02/12/2021	17.55
202101551	ALPHA BAKING CO., INC.	210126021012	02/12/2021	68.70
202101552	AMAZON CAPITAL SERVICES	1CVK-67NG-311G	02/12/2021	33.51
202101552	AMAZON CAPITAL SERVICES	11ND-CNMV-FFPW	02/12/2021	27.67
202101552	AMAZON CAPITAL SERVICES	11ND-CNMV-1YWK	02/12/2021	405.60
202101552	AMAZON CAPITAL SERVICES	1XHH-GLLH-MW3V	02/12/2021	25.88
202101552	AMAZON CAPITAL SERVICES	1KGK-TYRH-DPTV	02/12/2021	11.43
202101552	AMAZON CAPITAL SERVICES	1RPJ-6PYX-HY6M	02/12/2021	209.70
202101552	AMAZON CAPITAL SERVICES	1LTR-QGDT-7QT9	02/12/2021	-40.99
202101552	AMAZON CAPITAL SERVICES	1CRY-VL7D-4QRY	02/12/2021	8.90
202101552	AMAZON CAPITAL SERVICES	1JL6-3LJX-GWRP	02/12/2021	95.47
202101552	AMAZON CAPITAL SERVICES	1RHJ-3JJJ-1QGM	02/12/2021	187.75
202101552	AMAZON CAPITAL SERVICES	1V1P-YG7G-3M4N	02/12/2021	84.24
202101552	AMAZON CAPITAL SERVICES	1WMV-WVCW-CT1T	02/12/2021	294.00
202101552	AMAZON CAPITAL SERVICES	1WMV-WVCW-QPJ3	02/12/2021	699.15
202101552	AMAZON CAPITAL SERVICES	1JPQ-W4LF-QF47	02/12/2021	15.98
202101552	AMAZON CAPITAL SERVICES	1LHY-7H1V-WLQD	02/12/2021	212.12
202101552	AMAZON CAPITAL SERVICES	169H-W43N-7YQQ	02/12/2021	69.99
202101552	AMAZON CAPITAL SERVICES	1LTR-QGDT-9HJ6	02/12/2021	29.98
202101552	AMAZON CAPITAL SERVICES	1NQL-NJD6-RHH6	02/12/2021	113.16
202101552	AMAZON CAPITAL SERVICES	1HVN-7VMR-9L7V	02/12/2021	554.44
202101552	AMAZON CAPITAL SERVICES	1M99-N4YN-DQTX	02/12/2021	63.95
202101552	AMAZON CAPITAL SERVICES	1JPQ-W4LF-Q4JP	02/12/2021	50.02
202101552	AMAZON CAPITAL SERVICES	1X3H-4HMX-J9PG	02/12/2021	66.63
202101552	AMAZON CAPITAL SERVICES	1RRM-QGV3-JTV6	02/12/2021	71.15
202101552	AMAZON CAPITAL SERVICES	1NX3-7XKW-QNWH	02/12/2021	98.76
202101552	AMAZON CAPITAL SERVICES	1X3H-4HMX-RMT6	02/12/2021	53.78
202101552	AMAZON CAPITAL SERVICES	1F7W-119F-XTLX	02/12/2021	358.50
202101552	AMAZON CAPITAL SERVICES	1K34-R9XF-3KV4	02/12/2021	38.56
202101552	AMAZON CAPITAL SERVICES	1K34-R9XF-6DKT	02/12/2021	35.12
202101552	AMAZON CAPITAL SERVICES	1K34-R9XF-7RPX	02/12/2021	53.72

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202101552	AMAZON CAPITAL SERVICES	1DR1-QQPY-Y34K	02/12/2021	40.89
202101552	AMAZON CAPITAL SERVICES	1XWX-M3LQ-G6XL	02/12/2021	27.47
202101552	AMAZON CAPITAL SERVICES	1VQ3-QCDN-QWVQ	02/12/2021	129.21
202101552	AMAZON CAPITAL SERVICES	1XWX-M3LQ-R1KQ	02/12/2021	61.98
202101552	AMAZON CAPITAL SERVICES	14JG-RFVD-1M41	02/12/2021	153.34
202101552	AMAZON CAPITAL SERVICES	1K34-R9XF-37CN	02/12/2021	463.52
202101552	AMAZON CAPITAL SERVICES	1VQ3-QCDN-QY47	02/12/2021	299.74
202101552	AMAZON CAPITAL SERVICES	14NY-43Y9-RD JL	02/12/2021	29.96
202101553	ARAMARK UNIFORM SERVICES, INC	JAN2021 FOOD	02/12/2021	1,108.79
202101553	ARAMARK UNIFORM SERVICES, INC	JAN2021 CUST	02/12/2021	2,108.80
202101554	AUSTIN, CHAD	REF02012021	02/12/2021	90.00
202101555	BESTUL, AARON	WOR01302021	02/12/2021	140.00
202101556	BLAKE, KARRIE	FEB2021 ITEM	02/12/2021	37.79
202101557	BROWN, JAMES	REF01282021	02/12/2021	90.00
202101557	BROWN, JAMES	REF01302021	02/12/2021	145.00
202101557	BROWN, JAMES	REF02022021	02/12/2021	74.50
202101558	BUBOLZ, CHELSEA	WINTER2021	02/12/2021	796.26
202101559	BUKOWSKI, HEIDI	WOR01302021	02/12/2021	70.00
202101560	CLAUSNITZER, JOHN	REF02022021	02/12/2021	90.00
202101561	COKER, WILLIAM	REF01302021	02/12/2021	226.30
202101562	COMPLETE OFFICE OF WISCONSIN	204542	02/12/2021	14,991.88
202101563	COUNTY MATERIALS CORP.	3539658-00	02/12/2021	439.69
202101564	DEAF HH EDUCATIONAL CONSULTING	1113	02/12/2021	2,418.75
202101565	DERFUS, MARK	REF01262021	02/12/2021	90.00
202101566	EDF ENERGY SERVICES, LLC	114776ES	02/12/2021	22,272.00
202101567	FIRST SUPPLY LLC	105133-00	02/12/2021	19.50
202101567	FIRST SUPPLY LLC	105335-00	02/12/2021	8.22
202101567	FIRST SUPPLY LLC	105080-00	02/12/2021	99.26
202101568	FLEISCHMANN, WAYNE	REF02012021	02/12/2021	90.00
202101569	FOLLETT SCHOOL SOLUTIONS, INC	812695	02/12/2021	156.80
202101570	FRANCE PROPANE SERVICE	U0010935	02/12/2021	719.39
202101571	GREEN LAWN UNGRD SPRINKLERS	20-08672	02/12/2021	93.75
202101571	GREEN LAWN UNGRD SPRINKLERS	20-08671	02/12/2021	1,370.22
202101572	HABECK, MIKE	WOR01282021	02/12/2021	35.00
202101572	HABECK, MIKE	WOR01302021	02/12/2021	50.00
202101572	HABECK, MIKE	WOR02022021	02/12/2021	35.00
202101573	HACKBARTH, ROSS	REF01262021	02/12/2021	90.00
202101573	HACKBARTH, ROSS	REF02022021	02/12/2021	90.00
202101574	HARVANEK, ANGELA	FEB2021 ITEM	02/12/2021	82.56
202101575	HEID MUSIC COMPANY, INC.	2738144	02/12/2021	120.12
202101576	HEITING, MARK	REF012621	02/12/2021	55.00
202101576	HEITING, MARK	REF02012021	02/12/2021	90.00
202101577	HELLER, LUKE	WOR222021	02/12/2021	60.00
202101578	HENRY, JOSEPH	REF222021	02/12/2021	110.00
202101579	HOCKIN, TIM	REF01282021	02/12/2021	90.00
202101580	HOMP, TIMOTHY	REF01262021	02/12/2021	55.00
202101580	HOMP, TIMOTHY	REF02022021	02/12/2021	55.00
202101581	HURT, RYAN	WOR01282021	02/12/2021	35.00

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202101581	HURT, RYAN	WOR01302021	02/12/2021	55.00
202101581	HURT, RYAN	WOR02022021	02/12/2021	35.00
202101582	ISHAM, LAURA	WINTER2021	02/12/2021	796.26
202101583	JAKUSZ, LISA	FEB2021 ITEM	02/12/2021	33.07
202101584	JANKE, TODD	REF02012021	02/12/2021	55.00
202101584	JANKE, TODD	REF02022021	02/12/2021	55.00
202101585	KENITZER, DICK	WOR01262021	02/12/2021	55.00
202101585	KENITZER, DICK	WOR01292021	02/12/2021	55.00
202101585	KENITZER, DICK	WOR02012021	02/12/2021	55.00
202101585	KENITZER, DICK	WOR02022021	02/12/2021	55.00
202101586	KLEINSCHMIDT, KATHERINE	FEB2021 ITEM	02/12/2021	153.42
202101587	KLEIN, MICHAEL	REF01262021	02/12/2021	90.00
202101588	KLOPOTIC, JAMY	KLOPOTIC11921	02/12/2021	25.00
202101589	KNESER, JEFFREY	REF01302021	02/12/2021	206.50
202101590	KROSHUS, PATRISHA	JAN2021 MILEAGE	02/12/2021	88.31
202101591	KRUEGER, SAVANNA	JAN2021 MILEAGE	02/12/2021	12.10
202101592	KUMFER, LISA	WINTER2021	02/12/2021	796.26
202101593	KUZMIK, JAFIA	FEB2021 ITEM	02/12/2021	100.00
202101594	KWIK TRIP INC	00054784 JAN2021	02/12/2021	1,291.14
202101595	LAKUS, JOHN	REF01282021	02/12/2021	90.00
202101596	LANCELLE, GARRETT	REF01292021	02/12/2021	55.00
202101596	LANCELLE, GARRETT	REF02022021	02/12/2021	145.00
202101597	LAPORTE, ASHLEY	FEB2021 ITEM	02/12/2021	100.00
202101598	LEHRKE, KAITLYN	WOR01302021	02/12/2021	70.00
202101599	LEONARD, KRISTINE	FEB2021 ITEM	02/12/2021	125.00
202101600	LICHTENWALD, ALLISON	LICHTENWALD2321	02/12/2021	15.00
202101601	LINDAU, MICHAEL	REF02022021	02/12/2021	90.00
202101602	M3 INSURANCE SOLU INC	51940	02/12/2021	43,344.00
202101603	MARATHON PEST CONTROL	38923	02/12/2021	28.00
202101603	MARATHON PEST CONTROL	38924	02/12/2021	35.00
202101603	MARATHON PEST CONTROL	38925	02/12/2021	28.00
202101603	MARATHON PEST CONTROL	38926	02/12/2021	35.00
202101603	MARATHON PEST CONTROL	38972	02/12/2021	28.00
202101603	MARATHON PEST CONTROL	38973	02/12/2021	28.00
202101604	MCELDOWNEY, TODD	REF01292021	02/12/2021	90.00
202101605	MILLER, SHELLEY	FEB2021 ITEM	02/12/2021	100.00
202101606	MINNIHAN, JOHN	REF02022021	02/12/2021	96.30
202101607	MOSELEY, MOLLY	JAN2021 MILEAGE	02/12/2021	78.12
202101608	MURPHY, PATRICK	REF02022021	02/12/2021	90.00
202101609	NANOTEK DEVICE REPAIR LLC	954	02/12/2021	1,620.00
202101610	NORTHCENTRAL TECH COLLEGE	SPRING 2021	02/12/2021	2,982.85
202101611	PAXTON PATTERSON	391643	02/12/2021	229.68
202101612	PER MAR SECURITY SERVICES, INC.	2433498	02/12/2021	280.75
202101612	PER MAR SECURITY SERVICES, INC.	2434716	02/12/2021	2,675.70
202101613	PETERS, JASON	REF02022021	02/12/2021	64.50
202101614	PETERS, JENNIFER	WOR01302021	02/12/2021	70.00
202101615	PETERS, JUSTIN	REF02022021	02/12/2021	74.50
202101616	QUADIANT FINANCE USA, INC.	DEC2020-JAN2021	02/12/2021	2,070.97

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202101617	REINHART FOODS INC	304030	02/12/2021	714.16
202101618	RYAN, LEE	WOR01302021	02/12/2021	175.00
202101619	SAARI, ABIGAIL	WOR01302021	02/12/2021	145.00
202101620	SCHILLING, BRYAN	REF222021	02/12/2021	110.00
202101621	SCHMITZ, KURTIS	WOR01282021	02/12/2021	35.00
202101621	SCHMITZ, KURTIS	WOR01302021	02/12/2021	50.00
202101622	SCHOOL SPECIALTY, LLC.	208126766022	02/12/2021	322.85
202101623	SEELEY, CAITLIN	FEB2021 ITEM	02/12/2021	85.00
202101624	SEKEL, JAMES	REF02012021	02/12/2021	55.00
202101625	SEKEL, TAYLOR	WOR01302021	02/12/2021	35.00
202101626	SPEAR, SCOTT	REF01302021	02/12/2021	145.00
202101627	STUBER, TODD	REF01292021	02/12/2021	90.00
202101628	SWID, SCOTT	REF01302021	02/12/2021	145.00
202101629	TACKES, CALVIN	REF01302021	02/12/2021	227.20
202101630	TAUER, TIMOTHY	REF01292021	02/12/2021	90.00
202101631	TEAM SPORTING GOODS INC	AAF018256	02/12/2021	6,360.00
202101631	TEAM SPORTING GOODS INC	AAF018546	02/12/2021	44.00
202101631	TEAM SPORTING GOODS INC	AAF017926	02/12/2021	2,065.50
202101632	THEISS, SCOTT	REF01292021	02/12/2021	55.00
202101632	THEISS, SCOTT	REF02022021	02/12/2021	55.00
202101633	TIENOR, JENNA	JAN2021 MILEAGE	02/12/2021	37.18
202101634	TREPTOW, FELECITY	JAN2021 MILEAGE	02/12/2021	20.05
202101635	USIC RECEIVABLES, LLC	419000	02/12/2021	600.00
202101636	VAN GALDER, KYLE	WOR01302021	02/12/2021	145.00
202101637	WETZEL, GRETCHEN	WOR01302021	02/12/2021	90.00
202101638	WETZEL, THOMAS	WOR01302021	02/12/2021	145.00
202101639	WHITSETT, DAWN	FEB2021 ITEM	02/12/2021	144.19
202101640	WI DEPT OF PUBLIC INST	255-0000038006	02/12/2021	1,500.00
202101641	WI PUBLIC SERVICE	GHF GAS JAN2021	02/12/2021	1,235.23
202101641	WI PUBLIC SERVICE	JH GAS JAN2021	02/12/2021	1,316.52
202101641	WI PUBLIC SERVICE	MBAY GAS JAN2021	02/12/2021	693.48
202101641	WI PUBLIC SERVICE	MS GAS JAN2021	02/12/2021	1,203.72
202101641	WI PUBLIC SERVICE	RO GAS JAN2021	02/12/2021	704.43
202101641	WI PUBLIC SERVICE	SH GAS JAN2021	02/12/2021	1,589.88
202101648	ABLE DISTRIBUTING CO INC	S016233560.001	02/19/2021	372.00
202101649	ALPHA BAKING CO., INC.	210126039008	02/19/2021	47.70
202101649	ALPHA BAKING CO., INC.	210126039009	02/19/2021	49.95
202101649	ALPHA BAKING CO., INC.	210126035010	02/19/2021	35.33
202101649	ALPHA BAKING CO., INC.	210126035011	02/19/2021	68.70
202101649	ALPHA BAKING CO., INC.	210126035012	02/19/2021	212.55
202101649	ALPHA BAKING CO., INC.	21026042011	02/19/2021	368.10
202101650	AMAZON CAPITAL SERVICES	1M99-N4YN-VN3H	02/19/2021	56.69
202101650	AMAZON CAPITAL SERVICES	1XW9-1GF9-4K9R	02/19/2021	88.75
202101650	AMAZON CAPITAL SERVICES	1F7W-119F-W4YW	02/19/2021	639.96
202101650	AMAZON CAPITAL SERVICES	1LJM-6KGG-G1L9	02/19/2021	32.20
202101650	AMAZON CAPITAL SERVICES	11K4-GCQX-1N6N	02/19/2021	21.25
202101650	AMAZON CAPITAL SERVICES	1NX3-7XKW-P6QF	02/19/2021	129.66
202101650	AMAZON CAPITAL SERVICES	1HMM-4LKC-4RX1	02/19/2021	10.48

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202101650	AMAZON CAPITAL SERVICES	1MVX-YJ3X-3DPN	02/19/2021	318.85
202101650	AMAZON CAPITAL SERVICES	1XW3-THYD-74NC	02/19/2021	38.86
202101650	AMAZON CAPITAL SERVICES	1VQV-Q6H3-71MW	02/19/2021	25.76
202101650	AMAZON CAPITAL SERVICES	1MKD-YLYX-KYGY	02/19/2021	51.87
202101650	AMAZON CAPITAL SERVICES	1QCV-MYD7-3PVM	02/19/2021	79.99
202101650	AMAZON CAPITAL SERVICES	1RRV-YLXQ-MD9W	02/19/2021	99.99
202101650	AMAZON CAPITAL SERVICES	1XMY-HK9G-11JW	02/19/2021	47.86
202101650	AMAZON CAPITAL SERVICES	17YV-CHHM-1QDH	02/19/2021	171.02
202101650	AMAZON CAPITAL SERVICES	1G7Y-WDQD-1YTX	02/19/2021	66.45
202101650	AMAZON CAPITAL SERVICES	1XH9-JC1X-476G	02/19/2021	77.65
202101651	AMERICAN WELDING & GAS INC	758447	02/19/2021	21.54
202101652	ANDREAS, HEATHER	FEB2021 ITEM	02/19/2021	130.59
202101653	BAUDHUIN, LATICIA	JAN2021 MILEAGE	02/19/2021	103.32
202101654	BLOCK, RANDEE	FEB2021 MILEAGE	02/19/2021	19.60
202101655	BROWN, TRAVIS	REF02092021	02/19/2021	30.00
202101656	BUEGE, AMANDA	FEB2021 ITEM	02/19/2021	124.13
202101657	COLVIN, ASHLEY	COLVIN4821	02/19/2021	25.00
202101658	COMPLETE OFFICE OF WISCONSIN	204672	02/19/2021	12,408.30
202101659	DEMCO, INC - ATTN:	6909158	02/19/2021	88.92
202101660	DISCOVERY EDUCATION, INC	CINV-017730	02/19/2021	5,000.00
202101661	DRAKE, PENNY	FEB2021 ITEM	02/19/2021	4.50
202101662	FIRST SUPPLY LLC	105409-00	02/19/2021	63.97
202101662	FIRST SUPPLY LLC	105424-00	02/19/2021	20.29
202101662	FIRST SUPPLY LLC	105409-01	02/19/2021	7.19
202101662	FIRST SUPPLY LLC	103774-01	02/19/2021	8.25
202101662	FIRST SUPPLY LLC	105564-00	02/19/2021	24.83
202101662	FIRST SUPPLY LLC		02/19/2021	0.00
202101663	FISCHER, TAMMY	FEB2021 ITEM	02/19/2021	27.62
202101664	HABECK, MIKE	WOR02092021	02/19/2021	35.00
202101665	HEBEIN, HALEY	JAN2021 MILEAGE	02/19/2021	217.84
202101666	HEID MUSIC COMPANY, INC.	2741354	02/19/2021	12.79
202101666	HEID MUSIC COMPANY, INC.	2741397	02/19/2021	808.65
202101666	HEID MUSIC COMPANY, INC.	2741397	02/19/2021	685.66
202101667	HOENISCH, BENJAMIN	FEB2021 ITEM	02/19/2021	9.99
202101668	J.W. PEPPER & SON	363030261	02/19/2021	134.49
202101668	J.W. PEPPER & SON	363127084	02/19/2021	43.35
202101668	J.W. PEPPER & SON	363165461	02/19/2021	30.10
202101668	J.W. PEPPER & SON	363165148	02/19/2021	2.25
202101669	KENITZER, DICK	WOR02092021	02/19/2021	55.00
202101670	KLEIBER, TODD	REF02092021	02/19/2021	80.00
202101671	KLEINHANS, MATTHEW	REF02092021	02/19/2021	97.90
202101672	KNUTSON, SETH	FEB2021 ITEM	02/19/2021	100.00
202101673	KOLODZIEJ, HEIDI	JAN2021 ITEM	02/19/2021	15.18
202101673	KOLODZIEJ, HEIDI	JAN2021a ITEM	02/19/2021	11.06
202101673	KOLODZIEJ, HEIDI	FEB2021 ITEM	02/19/2021	5.40
202101674	KRENTZ, SARAH	FEB2021 ITEM	02/19/2021	19.07
202101675	LAKUS, JOHN	REF02092021	02/19/2021	80.00
202101676	LAMMERT, SARAH	FEB2021 ITEM	02/19/2021	86.01

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202101677	MARCELLINO, ANTHONY	JAN2021 MILEAGE	02/19/2021	185.58
202101678	MID WISCONSIN BEVERAGE	2742746	02/19/2021	535.80
202101679	MURPHY, MICHAEL	REF02092021	02/19/2021	70.00
202101680	OFFICE ENTERPRISES INC	480746	02/19/2021	324.00
202101680	OFFICE ENTERPRISES INC	480747	02/19/2021	369.00
202101681	OLSON, JULIE	Jan 2021	02/19/2021	636.84
202101682	PAULSON, NICOLE	FEB2021 ITEM	02/19/2021	44.99
202101683	PAXTON PATTERSON	389535	02/19/2021	678.73
202101684	PAYNE, JONATHAN	REF02092021	02/19/2021	70.00
202101685	PELOQUIN, CHRISTOPHER	REF02092021	02/19/2021	30.00
202101686	PER MAR SECURITY SERVICES, INC.	2434993	02/19/2021	379.17
202101687	PISCA, SARAH	PISCA2921	02/19/2021	61.50
202101688	REINHART FOODS INC	311836	02/19/2021	3,010.48
202101689	ROBERTS, MEGAN	FEB2021 ITEM	02/19/2021	100.00
202101690	RYAN, DESIREE	RYAN2921	02/19/2021	91.00
202101691	SCHOOL SPECIALTY, LLC.	208126722241	02/19/2021	20.15
202101691	SCHOOL SPECIALTY, LLC.	308103690706	02/19/2021	113.63
202101691	SCHOOL SPECIALTY, LLC.	208126766079	02/19/2021	149.69
202101691	SCHOOL SPECIALTY, LLC.	208126691255	02/19/2021	503.16
202101691	SCHOOL SPECIALTY, LLC.	208126765616	02/19/2021	64.29
202101691	SCHOOL SPECIALTY, LLC.	208126845285	02/19/2021	413.89
202101691	SCHOOL SPECIALTY, LLC.	208126551181	02/19/2021	36.26
202101691	SCHOOL SPECIALTY, LLC.	208126609725	02/19/2021	-132.32
202101691	SCHOOL SPECIALTY, LLC.	208126645235	02/19/2021	34.08
202101691	SCHOOL SPECIALTY, LLC.	208126720309	02/19/2021	151.86
202101691	SCHOOL SPECIALTY, LLC.	208126722113	02/19/2021	162.72
202101691	SCHOOL SPECIALTY, LLC.	208126732769	02/19/2021	2,157.75
202101691	SCHOOL SPECIALTY, LLC.	208126738220	02/19/2021	254.63
202101691	SCHOOL SPECIALTY, LLC.	208126844630	02/19/2021	606.00
202101691	SCHOOL SPECIALTY, LLC.	308103700453	02/19/2021	160.97
202101692	SCHULZ, LYNN	FEB2021 ITEM	02/19/2021	8.50
202101693	SENDELBACH, MICHELLE	FEB2021 ITEM	02/19/2021	31.75
202101694	STV ADVISORS, INC.-STOP THE VANILLA	3752	02/19/2021	390.00
202101695	VANDERWYST, AMY	123	02/19/2021	37.74
202101696	VIKING ELECTRIC SUPPLY	S004418560.001	02/19/2021	52.10
202101696	VIKING ELECTRIC SUPPLY	S004425833.001	02/19/2021	132.27
202101696	VIKING ELECTRIC SUPPLY	S004425839.001	02/19/2021	-96.08
202101697	WEINKAUF, TONI	WEINKAUF4721	02/19/2021	394.00
202101698	WELSH, SARA	JAN2021 MILEAGE	02/19/2021	132.10
202101699	WENDORF, WILLIAM	REF02092021	02/19/2021	88.40
202101700	NCS PEARSON INC	12636521	02/24/2021	150.00
202101701	ABLE DISTRIBUTING CO INC	S016279366.001	02/26/2021	107.66
202101702	ALPHA BAKING CO., INC.	210126046007	02/26/2021	16.98
202101702	ALPHA BAKING CO., INC.	210126046008	02/26/2021	164.91
202101702	ALPHA BAKING CO., INC.	210126046009	02/26/2021	1,168.71
202101702	ALPHA BAKING CO., INC.	210126049012	02/26/2021	72.34
202101702	ALPHA BAKING CO., INC.	210126049013	02/26/2021	267.21
202101703	AMAZON CAPITAL SERVICES	1YNK-RPYM-GVDF	02/26/2021	145.69

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202101703	AMAZON CAPITAL SERVICES	1NDH-PLL3-7LCX	02/26/2021	-3.64
202101703	AMAZON CAPITAL SERVICES	1F7W-119F-MLW7	02/26/2021	28.00
202101703	AMAZON CAPITAL SERVICES	1LHQ-XHG9-MPF6	02/26/2021	245.19
202101703	AMAZON CAPITAL SERVICES	13CF-QYXR-XJNJ	02/26/2021	86.38
202101703	AMAZON CAPITAL SERVICES	1XW9-1GF9-PFNV	02/26/2021	36.25
202101703	AMAZON CAPITAL SERVICES	17YV-CHHM-6LPL	02/26/2021	114.43
202101703	AMAZON CAPITAL SERVICES	17YV-CHHM-9Q7C	02/26/2021	95.94
202101703	AMAZON CAPITAL SERVICES	17GV-GNHP-DYLQ	02/26/2021	34.56
202101703	AMAZON CAPITAL SERVICES	1JLH-CPYL-FX6K	02/26/2021	17.98
202101703	AMAZON CAPITAL SERVICES	1JLH-CPYL-HQRC	02/26/2021	33.98
202101703	AMAZON CAPITAL SERVICES	1G7Y-WDQD-TH93	02/26/2021	569.00
202101703	AMAZON CAPITAL SERVICES	1XCC-4777-9F6K	02/26/2021	97.65
202101703	AMAZON CAPITAL SERVICES	13QK-7FNQ-1CMW	02/26/2021	591.65
202101703	AMAZON CAPITAL SERVICES	1RHJ-3JJJ-FXMC	02/26/2021	252.12
202101703	AMAZON CAPITAL SERVICES	1D61-446Q-19MV	02/26/2021	39.95
202101703	AMAZON CAPITAL SERVICES	1GNF-NMXN-99MT	02/26/2021	390.90
202101703	AMAZON CAPITAL SERVICES	1C6V-LDXT-KD44	02/26/2021	1,443.99
202101703	AMAZON CAPITAL SERVICES	17YV-CHHM-364F	02/26/2021	124.15
202101703	AMAZON CAPITAL SERVICES	1XMY-HK9G-DLJR	02/26/2021	20.48
202101703	AMAZON CAPITAL SERVICES	1HDH-RKRG-VNYF	02/26/2021	80.27
202101703	AMAZON CAPITAL SERVICES	17YV-CHHM-WQ7W	02/26/2021	229.24
202101703	AMAZON CAPITAL SERVICES	19JK-3N17-PQFR	02/26/2021	45.99
202101703	AMAZON CAPITAL SERVICES	1QW6-1DXQ-Q3W9	02/26/2021	143.43
202101703	AMAZON CAPITAL SERVICES	1QW6-1DXQ-Q9JX	02/26/2021	70.80
202101703	AMAZON CAPITAL SERVICES	1NDH-PLL3-H41G	02/26/2021	52.85
202101703	AMAZON CAPITAL SERVICES	1NDH-PLL3-JV79	02/26/2021	60.00
202101703	AMAZON CAPITAL SERVICES	1XVC-TT71-K49V	02/26/2021	50.50
202101703	AMAZON CAPITAL SERVICES	1PYV-HVRY-9XMV	02/26/2021	-12.34
202101703	AMAZON CAPITAL SERVICES	1MXR-LGVD-JM6L	02/26/2021	103.01
202101703	AMAZON CAPITAL SERVICES	1G4M-916L-9PP9	02/26/2021	148.00
202101703	AMAZON CAPITAL SERVICES	17Y9-L9JN-QTNC	02/26/2021	33.37
202101703	AMAZON CAPITAL SERVICES	19PL-4YNV-1J9R	02/26/2021	410.76
202101703	AMAZON CAPITAL SERVICES	1V1L-9HPY-XYQ7	02/26/2021	27.97
202101703	AMAZON CAPITAL SERVICES	1PYV-HVRY-3YKD	02/26/2021	173.57
202101703	AMAZON CAPITAL SERVICES	1V1L-9HPY-FKCT	02/26/2021	35.97
202101703	AMAZON CAPITAL SERVICES	1N4D-X1K9-4KMX	02/26/2021	55.79
202101703	AMAZON CAPITAL SERVICES	1QMN-F9Q3-4YG9	02/26/2021	32.87
202101703	AMAZON CAPITAL SERVICES	1RPH-31HP-9NT9	02/26/2021	240.79
202101703	AMAZON CAPITAL SERVICES	1QMN-F9Q3-9WNK	02/26/2021	29.95
202101703	AMAZON CAPITAL SERVICES	1VXY-3L4H-F4YH	02/26/2021	144.99
202101703	AMAZON CAPITAL SERVICES	16T9-DXMF-FL6L	02/26/2021	117.85
202101703	AMAZON CAPITAL SERVICES	1QMN-F9Q3-QYJR	02/26/2021	56.35
202101703	AMAZON CAPITAL SERVICES	1QMN-F9Q3-QYYQ	02/26/2021	28.04
202101703	AMAZON CAPITAL SERVICES	1VXY-3L4H-XQKK	02/26/2021	52.99
202101703	AMAZON CAPITAL SERVICES	1N4C-Y3TJ-7K13	02/26/2021	99.15
202101703	AMAZON CAPITAL SERVICES	14P9-3JXJ-673Y	02/26/2021	25.99
202101703	AMAZON CAPITAL SERVICES	1MLW-CCTD-J71P	02/26/2021	291.50
202101703	AMAZON CAPITAL SERVICES	16T9-DXMF-N796	02/26/2021	180.48

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202101704	AMERICAN WELDING & GAS INC	07631004	02/26/2021	473.12
202101705	ANDERSON, NICOLE	FEB2021 ITEM	02/26/2021	51.13
202101706	ASCENSION ST. MICHAEL'S HOSPITAL INC.	164704	02/26/2021	3,442.50
202101707	AUGUST WINTER & SONS INC	27290	02/26/2021	548.23
202101708	AUSTIN, CHAD	REF02192021	02/26/2021	70.00
202101709	BASSETT MECHANICAL, INC.	6058921	02/26/2021	711.00
202101710	COMPLETE OFFICE OF WISCONSIN	204079	02/26/2021	1,290.00
202101711	CRIST, KIRSTEN	FEB2021 ITEM	02/26/2021	36.84
202101712	FIRST SUPPLY LLC	105718-00	02/26/2021	82.26
202101712	FIRST SUPPLY LLC	105661-00	02/26/2021	147.09
202101712	FIRST SUPPLY LLC	105565-00	02/26/2021	49.66
202101712	FIRST SUPPLY LLC	105815-00	02/26/2021	95.36
202101712	FIRST SUPPLY LLC	105718-01	02/26/2021	112.93
202101713	FOLLETT SCHOOL SOLUTIONS, INC	812695A	02/26/2021	2,563.95
202101713	FOLLETT SCHOOL SOLUTIONS, INC	812695B	02/26/2021	466.30
202101713	FOLLETT SCHOOL SOLUTIONS, INC	812693F	02/26/2021	78.84
202101714	GURCHINOFF, STEVE	REF02172021	02/26/2021	271.20
202101715	HABECK, MIKE	WOR02172021	02/26/2021	35.00
202101716	HEINZEN, ANN	FEB2021 ITEM	02/26/2021	32.04
202101717	HORST DISTRIBUTING INC	88404-000	02/26/2021	19.29
202101718	HUGHES, PATRICK	FEB2021 ITEM	02/26/2021	63.61
202101719	JAGLINSKI, PAUL	REF02192021	02/26/2021	113.20
202101720	KENITZER, DICK	WOR02192021	02/26/2021	55.00
202101721	KNUTSON, JONAH	FEB2021 ITEM	02/26/2021	100.00
202101722	LATENDRESSE, HEIDI	JAN2021 ITEM	02/26/2021	37.99
202101723	MARATHON PEST CONTROL	39123	02/26/2021	28.00
202101724	MID WISCONSIN BEVERAGE	2744089	02/26/2021	186.20
202101724	MID WISCONSIN BEVERAGE	2744090	02/26/2021	154.80
202101725	NANOTEK DEVICE REPAIR LLC	959	02/26/2021	1,380.00
202101726	OFFICE ENTERPRISES INC	481472	02/26/2021	183.00
202101727	OVERDRIVE INC	CD0258421049098	02/26/2021	10,000.00
202101728	PETERS, JASON	REF02172021	02/26/2021	30.00
202101729	PETERS, JUSTIN	REF02172021	02/26/2021	30.00
202101730	PHALEN, LISA	FEB2020 ITEM	02/26/2021	30.85
202101731	RASLAWSKI, JACK	REF02172021	02/26/2021	319.80
202101732	REICHENBACHER, DAVE	REF02172021	02/26/2021	192.90
202101733	RESCH, KAMI	FEB2021 ITEM	02/26/2021	105.68
202101734	SCOTT, GREGG	REF02192021	02/26/2021	70.00
202101735	SENDELBACH, MICHELLE	FEB2021 ITEMa	02/26/2021	22.13
202101736	STOREY, NICOLE	FEB2021 ITEM	02/26/2021	46.00
202101737	STRANG PATTESON RENNING LEWIS & LACY S.C.	1001218	02/26/2021	1,189.00
202101738	SUN PRINTING INC	118115	02/26/2021	667.00
202101739	TSA CONSULTING GROUP, INC.	62647	02/26/2021	302.68
202101740	VIKING ELECTRIC SUPPLY	S004435813.001	02/26/2021	21.65
202101741	WESTERGARD, KATHLEEN	FEB2021 ITEM	02/26/2021	36.90
202101742	WIDMANN, SARA	FEB2021 ITEM	02/26/2021	76.17
202101743	WINTER, AMANDA	FEB2021 ITEM	02/26/2021	46.53
202101744	ABLE DISTRIBUTING CO INC	S016301999.001	03/05/2021	459.40

**DC EVEREST AREA SCHOOL DISTRICT  
BOARD CHECK REGISTER  
(02/10/2021-03/09/2021)**

<b>CHECK NUMBER</b>	<b>VENDOR</b>	<b>INVOICE NUMBER</b>	<b>CHECK DATE</b>	<b>AMOUNT</b>
202101745	ALPHA BAKING CO., INC.	210126053008	03/05/2021	47.70
202101745	ALPHA BAKING CO., INC.	210126053009	03/05/2021	86.01
202101746	AMAZON CAPITAL SERVICES	1WWT-GRTF-GF7P	03/05/2021	72.30
202101746	AMAZON CAPITAL SERVICES	1VXY-3L4H-3RTP	03/05/2021	49.98
202101746	AMAZON CAPITAL SERVICES	1QMN-F9Q3-DK11	03/05/2021	12.99
202101746	AMAZON CAPITAL SERVICES	11K1-XTD6-DJFW	03/05/2021	25.21
202101746	AMAZON CAPITAL SERVICES	1QMN-F9Q3-R9VN	03/05/2021	87.96
202101746	AMAZON CAPITAL SERVICES	1N4D-X1K9-T9QK	03/05/2021	180.57
202101746	AMAZON CAPITAL SERVICES	1HJ9-KTCQ-DVDH	03/05/2021	118.38
202101746	AMAZON CAPITAL SERVICES	1HJ9-KTCQ-MDCH	03/05/2021	78.11
202101746	AMAZON CAPITAL SERVICES	16YF-TWXX-MLVX	03/05/2021	504.91
202101746	AMAZON CAPITAL SERVICES	17XM-3MGW-LHHQ	03/05/2021	11.11
202101746	AMAZON CAPITAL SERVICES	1F4K-DTTV-LPKF	03/05/2021	193.93
202101746	AMAZON CAPITAL SERVICES	1F4K-DTTV-MQWJ	03/05/2021	51.65
202101746	AMAZON CAPITAL SERVICES	1RJR-YGNN-CJCW	03/05/2021	10.00
202101746	AMAZON CAPITAL SERVICES	1WCV-1PQH-KVQX	03/05/2021	25.97
202101746	AMAZON CAPITAL SERVICES	1WCV-1PQH-VDPW	03/05/2021	1,187.10
202101746	AMAZON CAPITAL SERVICES	1K34-D1R7-XNVV	03/05/2021	47.99
202101746	AMAZON CAPITAL SERVICES	13KX-PP1T-1FJX	03/05/2021	135.00
202101746	AMAZON CAPITAL SERVICES	1PMF-NHXJ-41D1	03/05/2021	290.88
202101746	AMAZON CAPITAL SERVICES	167X-KLWP-F6NK	03/05/2021	207.96
202101746	AMAZON CAPITAL SERVICES	13KX-PP1T-N9F1	03/05/2021	139.98
202101746	AMAZON CAPITAL SERVICES	11D1-RWFX-6PKJ	03/05/2021	183.43
202101746	AMAZON CAPITAL SERVICES	1C4F-XP74-HNH1	03/05/2021	79.92
202101746	AMAZON CAPITAL SERVICES	11D1-RWFX-JG7T	03/05/2021	116.87
202101746	AMAZON CAPITAL SERVICES	1M7V-JNLH-MXWC	03/05/2021	81.69
202101746	AMAZON CAPITAL SERVICES	11D1-RWFX-TDLG	03/05/2021	219.82
202101746	AMAZON CAPITAL SERVICES	1C4F-XP74-WFK6	03/05/2021	32.56
202101746	AMAZON CAPITAL SERVICES	1YQH-11YF-KJCW	03/05/2021	107.70
202101747	AMERICAN WELDING & GAS INC	07655469	03/05/2021	111.53
202101748	AXLEY BRYNELSON, LLP	836668	03/05/2021	350.00
202101749	BRANTON, MICHELLE	brantonfeb21	03/05/2021	48.08
202101750	BRICE CHRISTIANSON INTERPRETING, LLC	217	03/05/2021	3,062.50
202101751	DEAF HH EDUCATIONAL CONSULTING	1116	03/05/2021	2,625.00
202101752	DORAN, CASSANDRA	Doran Feb21	03/05/2021	126.17
202101753	ECONOMICS WISCONSIN	WI_50_T913169	03/05/2021	225.00
202101754	FIRST SUPPLY LLC	105929-00	03/05/2021	2.69
202101755	FOREMAN, RONALD	MAR2021	03/05/2021	60.00
202101756	FOX, GRETCHEN	FEB2021 ITEM	03/05/2021	29.64
202101757	GERBER LEISURE PRODUCTS, INC.	8021	03/05/2021	1,889.00
202101758	HEID MUSIC COMPANY, INC.	2744219	03/05/2021	280.65
202101758	HEID MUSIC COMPANY, INC.	2748404	03/05/2021	132.98
202101759	HOPPER, BECKY	FEB2021	03/05/2021	50.00
202101760	HURON CONSULTING SERVICES, LLC.	CINV-00001338	03/05/2021	7,840.00
202101761	JEHN, KALLY	FEB2021 MILEAGE	03/05/2021	60.20
202101762	LIGHTING DESIGN SOLUTIONS LLC	58687	03/05/2021	282.00
202101763	MARATHON PEST CONTROL	39257	03/05/2021	28.00
202101763	MARATHON PEST CONTROL	39303	03/05/2021	28.00

**DC EVEREST AREA SCHOOL DISTRICT  
BOARD CHECK REGISTER  
(02/10/2021-03/09/2021)**

CHECK NUMBER	VENDOR	INVOICE NUMBER	CHECK DATE	AMOUNT
202101763	MARATHON PEST CONTROL	39309	03/05/2021	35.00
202101763	MARATHON PEST CONTROL	39310	03/05/2021	28.00
202101763	MARATHON PEST CONTROL	39311	03/05/2021	35.00
202101764	MATTHIAE, ROSALIE	FEB2021 ITEM	03/05/2021	57.50
202101765	MERGEN, CHRISTENE	FEB2021 MILEAGE	03/05/2021	58.80
202101766	OMNI GLASS & PAINT, LLC	0140429-IN	03/05/2021	1,255.00
202101767	RALL, MORGAN	FEB2021 MILEAGE	03/05/2021	39.87
202101768	RON CHRISTIANSEN TRUCKING INC.	2020-2021 3 of 5	03/05/2021	18,600.00
202101769	ROTO-GRAPHIC PRINTING INC	0524-21	03/05/2021	252.00
202101770	SCHUSTER, TERESE	FEB2021 MILEAGE	03/05/2021	78.90
202101771	STADLER, REBECCA	FEB2021 ITEM	03/05/2021	112.61
202101772	TRIMNER, SARAH	FEB2021 ITEM	03/05/2021	19.17
202101773	VIKING ELECTRIC SUPPLY	S004459046.001	03/05/2021	407.15
202101773	VIKING ELECTRIC SUPPLY	S004461715.001	03/05/2021	370.78
202101773	VIKING ELECTRIC SUPPLY	S004459046.005	03/05/2021	378.15
202101773	VIKING ELECTRIC SUPPLY	S004459046.004	03/05/2021	-407.15
202101773	VIKING ELECTRIC SUPPLY	S004459046.003	03/05/2021	107.90
202101773	VIKING ELECTRIC SUPPLY	S004459046.002	03/05/2021	9.76
202101773	VIKING ELECTRIC SUPPLY	S004470595.001	03/05/2021	16.13
202101773	VIKING ELECTRIC SUPPLY	S004469503.001	03/05/2021	27.62
202101773	VIKING ELECTRIC SUPPLY	S004474296.001	03/05/2021	15.17
202101774	VLIETSTRA, ALISON	FEB2021 MILEAGE	03/05/2021	122.42
202101775	WENDORF, MICHAEL	FEB2021 ITEM	03/05/2021	37.78
202101776	WINTER, AMANDA	JAN2021 ITEM	03/05/2021	94.88
				1,772,310.94

**DC EVEREST AREA SCHOOL DISTRICT  
47/49 FUND BOARD CHECK REGISTER  
(02/10/2021-03/09/2021)**

CHECK NUMBER	VENDOR	INVOICE NUMBER	CHECK DATE	AMOUNT
4900440	COMPLETE CONTROL INC	BP3PA18JANREFRO	02/12/2021	116,876.97
4900441	ELLIS CONSTRUCTION	BP9PA9JANREFRIV	02/12/2021	11,417.40
4900442	HAAS SONS INC.	BP9PA438JANREFRIV	02/12/2021	4,000.00
4900443	HOME INSULATION CO, INC	BP8PA6JANREFEV	02/12/2021	1,140.00
4900443	HOME INSULATION CO, INC	BP9PA5JANREFRIV	02/12/2021	13,376.00
4900444	INTEGRITY FIRE PROTECTION INC	BP7PA3JANREFSH	02/12/2021	1,996.20
4900445	MOBILE WAREHOUSE, LLC	24239	02/12/2021	100.00
4900445	MOBILE WAREHOUSE, LLC	24235	02/12/2021	400.00
4900445	MOBILE WAREHOUSE, LLC	24230	02/12/2021	100.00
4900445	MOBILE WAREHOUSE, LLC	24238	02/12/2021	70.00
4900445	MOBILE WAREHOUSE, LLC	24234	02/12/2021	300.00
4900445	MOBILE WAREHOUSE, LLC	24232	02/12/2021	300.00
4900445	MOBILE WAREHOUSE, LLC	24231	02/12/2021	100.00
4900445	MOBILE WAREHOUSE, LLC	24233	02/12/2021	200.00
4900445	MOBILE WAREHOUSE, LLC	24236	02/12/2021	200.00
4900445	MOBILE WAREHOUSE, LLC	24237	02/12/2021	100.00
4900446	PIEPER ELECTRIC, INC.	BP9PA8JANREFRIV	02/12/2021	37,050.00
4900447	SCHERRER CONSTRUCTION CO. INC.	BP8PA9JANREFEV	02/12/2021	129,387.26
202101642	ALTMANN CONSTRUCTION CO., INC	BP4PA15JANREFJH	02/12/2021	117,672.89
202101643	FORE-FRONT MECHANICAL, INC.	BP7PA10JANREFSH	02/12/2021	38,855.00
202101644	MAVO SYSTEMS, LLC	BP7PA6943JANREFSH	02/12/2021	25,394.69
202101644	MAVO SYSTEMS, LLC	BP8PA7007JANREFEV	02/12/2021	2,506.09
202101645	NEXUS SOLUTIONS, LLC	1206RLEJanEver	02/12/2021	284.84
202101645	NEXUS SOLUTIONS, LLC	1206JANRLERIV	02/12/2021	26,077.29
202101645	NEXUS SOLUTIONS, LLC	1206JANRLEMS	02/12/2021	44,383.57
202101645	NEXUS SOLUTIONS, LLC	1206JANRLESH	02/12/2021	47,271.54
202101645	NEXUS SOLUTIONS, LLC	1206JANRLEIDEA	02/12/2021	5,128.20
202101645	NEXUS SOLUTIONS, LLC	1207JANREFMS	02/12/2021	30,321.20
202101645	NEXUS SOLUTIONS, LLC	1208JANREFMS	02/12/2021	1,650.00
202101645	NEXUS SOLUTIONS, LLC	1208JANREFHAT	02/12/2021	1,485.00
202101646	NORTHSTAR ENVIRONMENTAL TESTING, LLC	BP7200-1206JANREFSH	02/12/2021	295.00
202101647	TOTAL ELECTRIC, INC.	BP8PA11JANREFEV	02/12/2021	18,000.00
				676,439.14

Account Level		Beginning	2020-21	2020-21	Ending
Fd T Loc Obj Func Prj DeptJob	Fd T Loc Obj Fu Description	Balance	FYTD Debits	FYTD Credits	Balance
10 A 000 000 711000 000 000 000	GENERAL FUND/CL Cash	-3,656,656.24	94,236,342.40	89,631,398.40	948,287.76
10 A 000 000 711100 000 000 000	GENERAL FUND/PA Payroll Cash Clearance Account	0.00	23,431,316.09	23,431,316.09	0.00
10 A 000 000 711105 000 000 000	GENERAL FUND/A/ A/P ACH Cash Clearing Account	0.00	0.00	0.00	0.00
10 A 000 000 711200 000 000 000	GENERAL FUND/PE PETTY CASH	980.00	0.00	0.00	980.00
10 A 000 000 712000 000 000 000	GENERAL FUND/IN INVESTMENTS	11,980,586.60	62,003,183.26	68,989,611.77	4,994,158.09
10 A 000 000 712999 000 000 000	GENERAL FUND/WI WISC INVESTMENT ACCOUNT, PMA	501,959.20	750,979.38	1,002,000.00	250,938.58
10 A 000 000 713100 000 000 000	GENERAL FUND/TA TAXES RECEIVABLE	7,036,917.32	19,171,409.00	18,321,812.36	7,886,513.96
10 A 000 000 713200 000 000 000	GENERAL FUND/AC ACCOUNTS RECEIVABLE	20,824.74	133.02	20,217.76	740.00
10 A 000 000 713207 000 000 000	GENERAL FUND/SC SCOREBOARDS RECEIVABLE	0.00	0.00	0.00	0.00
10 A 000 000 713210 000 000 000	GENERAL FUND/TR TRACK RENOVATION PROJECT	0.00	0.00	0.00	0.00
10 A 000 000 714100 000 000 000	GENERAL FUND/DU Due From Other Funds	0.00	0.00	0.00	0.00
10 A 000 000 715100 000 000 000	GENERAL FUND/DU DUE FROM LOCAL GOVERNMENTS	723.73	0.00	723.73	0.00
10 A 000 000 715200 000 000 000	GENERAL FUND/OT OTHER WI DISTRICTS	1,581.63	0.00	1,581.63	0.00
10 A 000 000 715500 000 000 000	GENERAL FUND/DU DUE FROM STATE GOVERNMENT	850,978.26	0.00	850,978.26	0.00
10 A 000 000 715600 000 000 000	GENERAL FUND/DU DUE FROM FED GOVERNMENT	333,143.96	0.00	333,143.96	0.00
10 A 000 000 717000 000 000 000	GENERAL FUND/PR PREPAID EXPENSE	0.00	0.00	0.00	0.00
10 A 000 000 717001 000 000 000	GENERAL FUND/PR PREPAID EXPENSE	0.00	0.00	0.00	0.00
10 A 000 000 751000 000 000 000	GENERAL FUND/FI FIXED ASSETS-SITES	0.00	0.00	0.00	0.00
10 A 000 000 753000 000 000 000	GENERAL FUND/FI FIXED ASSETS-BUILDINGS	0.00	0.00	0.00	0.00
10 A 000 000 754000 000 000 000	GENERAL FUND/FI FIXED ASSETS-EQUIPMENT	0.00	0.00	0.00	0.00
10 A 000 000 754100 000 000 000	GENERAL FUND/EQ FIXED ASSETS-ACCUM DEPRECIATN	0.00	0.00	0.00	0.00
10 L 000 000 000000 000 000 000	GENERAL FUND/N/	0.00	0.00	0.00	0.00
10 L 000 000 811100 000 000 000	GENERAL FUND/TE TEMPORARY NOTES PAYABLE	0.00	7,289,000.00	7,289,000.00	0.00
10 L 000 000 811200 000 000 000	GENERAL FUND/AC ACCOUNTS PAYABLE	-504,466.77	13,941,716.04	13,437,249.27	0.00
10 L 000 000 811555 000 000 000	GENERAL FUND/AP AP P-CARD	0.00	0.00	0.00	0.00
10 L 000 000 811558 000 000 000	GENERAL FUND/AP AP STAPLES	0.00	0.00	0.00	0.00
10 L 000 000 811610 000 000 000	GENERAL FUND/ME MEDICARE TAX	-51,628.92	882,480.74	830,859.88	-8.06
10 L 000 000 811611 000 000 000	GENERAL FUND/FI SOCIAL SECURITY TAX	-221,245.02	3,765,636.36	3,544,425.78	-34.44
10 L 000 000 811612 000 000 000	GENERAL FUND/FE FEDERAL INCOME TAX	0.00	2,077,680.13	2,077,680.13	0.00
10 L 000 000 811613 000 000 000	GENERAL FUND/ST STATE INCOME TAX	-72,144.99	1,499,513.75	1,427,368.76	0.00
10 L 000 000 811620 000 000 000	GENERAL FUND/RE RETIREMENT DEDUCTION	-698,014.66	4,014,436.24	3,747,523.76	-431,102.18
10 L 000 000 811622 000 000 000	GENERAL FUND/HD HDHP - 4K / 8K	0.00	0.00	0.00	0.00
10 L 000 000 811624 000 000 000	GENERAL FUND/HD HDHP - 40 PLAN	0.00	0.00	0.00	0.00
10 L 000 000 811626 000 000 000	GENERAL FUND/HS HSA - EMPLOYEE DEDUCTIONS	0.00	0.00	0.00	0.00
10 L 000 000 811628 000 000 000	GENERAL FUND/HS HSA - EMPLOYER CONTRIBUTIONS	0.00	0.00	0.00	0.00
10 L 000 000 811630 000 000 000	GENERAL FUND/DE DENTAL - PPO CONTRIBUTIONS	0.00	0.00	0.00	0.00
10 L 000 000 811631 000 000 000	GENERAL FUND/HE HEALTH INSURANCE DEDUCT	0.00	0.00	0.00	0.00
10 L 000 000 811632 000 000 000	GENERAL FUND/DE DENTAL INSURANCE DEDUCT	0.00	0.00	0.00	0.00
10 L 000 000 811633 000 000 000	GENERAL FUND/DI DISABILITY INS DEDUCTION	-9,742.12	120,528.48	111,452.91	-666.55
10 L 000 000 811634 000 000 000	GENERAL FUND/SP SPOUSE/DEP'T LIFE INSURANCE	-2,066.10	7,879.75	8,021.83	-2,208.18

Fd T Loc		Obj Func		Prj DeptJob		Fd T Loc Obj Fu		Account Level	Beginning	2020-21	2020-21	Ending	
								Description	Balance	FYTD Debits	FYTD Credits	Balance	
10	L	000	000	811635	000	000	000	GENERAL FUND/DE	DEPENDENT CARE - CHPT125	-15,433.51	59,269.83	52,577.02	-8,740.70
10	L	000	000	811636	000	000	000	GENERAL FUND/DE	DENTAL-PPO CHAPTER 125	0.00	0.00	0.00	0.00
10	L	000	000	811637	000	000	000	GENERAL FUND/HE	HEALTH-CHAPTER 125	0.00	0.00	0.00	0.00
10	L	000	000	811638	000	000	000	GENERAL FUND/DE	DENTAL-CHAPTER 125	0.00	0.00	0.00	0.00
10	L	000	000	811639	000	000	000	GENERAL FUND/AD	ADDITIONAL LIFE INSURANCE	-2,934.23	55,200.23	56,170.50	-3,904.50
10	L	000	000	811640	000	000	000	GENERAL FUND/UN	UNITED WAY	0.00	11,866.02	11,866.02	0.00
10	L	000	000	811641	000	000	000	GENERAL FUND/OT	OTHER MEDICAL - CHPT 125	0.00	0.00	0.00	0.00
10	L	000	000	811642	000	000	000	GENERAL FUND/EB	EBC - FLEX CLAIMS TAIL	0.00	0.00	0.00	0.00
10	L	000	000	811643	000	000	000	GENERAL FUND/HE	HEALTH INS. - SELF PAY - COBRA	0.00	25,422.51	135,929.92	-110,507.41
10	L	000	000	811644	000	000	000	GENERAL FUND/DE	DENTAL INS. - SELF PAY - COBRA	0.00	0.00	10,702.16	-10,702.16
10	L	000	000	811645	000	000	000	GENERAL FUND/LI	LIFE INS - EMPLOYER CONTRIBUTI	-21,168.61	63,419.81	58,688.96	-16,437.76
10	L	000	000	811647	000	000	000	GENERAL FUND/LI	LIMITED FLEX PLAN-CHAPTER 125	-1,568.50	1,363.34	1,262.43	-1,467.59
10	L	000	000	811648	000	000	000	GENERAL FUND/SU	SUPPLEMENTAL LIFE INSURANCE	-3,287.70	26,972.05	27,909.61	-4,225.26
10	L	000	000	811650	000	000	000	GENERAL FUND/UN	UNION DUES DEDUCTION	0.00	0.00	0.00	0.00
10	L	000	000	811652	000	000	000	GENERAL FUND/GR	GREENHECK FIELDHOUSE MEMBERSHP	0.00	217.90	217.90	0.00
10	L	000	000	811655	000	000	000	GENERAL FUND/V	V VISION PLAN (DELTA)	-1,672.11	29,413.94	24,829.45	2,912.38
10	L	000	000	811656	000	000	000	GENERAL FUND/V	V SHORT TERM DISABILITY	3,969.07	50,537.44	48,177.05	6,329.46
10	L	000	000	811665	000	000	000	GENERAL FUND/RO	ROTH 403(B)	0.00	71,538.63	71,538.63	0.00
10	L	000	000	811670	000	000	000	GENERAL FUND/TS	TSA'S	0.00	602,004.75	602,004.75	0.00
10	L	000	000	811673	000	000	000	GENERAL FUND/RE	RETIREE HEALTH	0.00	0.00	71,207.99	-71,207.99
10	L	000	000	811674	000	000	000	GENERAL FUND/RE	RETIREE DENTAL	0.00	890.33	4,911.82	-4,021.49
10	L	000	000	811675	000	000	000	GENERAL FUND/RE	RETIREE LIFE	0.00	0.00	0.00	0.00
10	L	000	000	811699	000	000	000	GENERAL FUND/MI	MISCELLANEOUS DEDUCTION	0.00	50,859.46	50,859.46	0.00
10	L	000	000	811700	000	000	000	GENERAL FUND/IN	INTEREST PAYABLE	0.00	0.00	0.00	0.00
10	L	000	000	811810	000	000	000	GENERAL FUND/NE	NET PAYROLL PAYABLE (CHECKS)	0.00	0.00	0.00	0.00
10	L	000	000	811815	000	000	000	GENERAL FUND/NE	NET EFT PAYABLE	0.00	41,770,104.41	41,770,104.41	0.00
10	L	000	000	811820	000	000	000	GENERAL FUND/VO	VOUCHERS PAYABLE	-3,582,856.16	3,582,856.16	0.00	0.00
10	L	000	000	812000	000	000	000	GENERAL FUND/DU	Due To Other Funds	-750,000.00	750,000.00	0.00	0.00
10	L	000	000	815100	000	000	000	GENERAL FUND/SE	SELF FUNDED PREMIUM DEPOSITS	0.00	0.00	0.00	0.00
10	L	000	000	815901	000	000	000	GENERAL FUND/OP	OPEB 73	0.00	0.00	727,381.00	-727,381.00
10	L	000	000	816000	000	000	000	GENERAL FUND/DE	DEFERRED REVENUES	0.00	0.00	0.00	0.00
10	L	000	000	816200	000	000	000	GENERAL FUND/DE	DEFERRED REVENUE STATE AID	-425.00	425.00	0.00	0.00
10	L	000	000	816903	000	000	000	GENERAL FUND/DE	DEFERRED REVENUE-VARIOUS CAMPS	0.00	0.00	0.00	0.00
10	L	000	000	816905	000	000	000	GENERAL FUND/DE	DEFERRED REVENUE-MISC. ICE USE	0.00	0.00	0.00	0.00
10	L	000	000	816909	000	000	000	GENERAL FUND/DE	DEFERRED REVENUE H.S. HOCKEY	0.00	0.00	0.00	0.00
10	L	000	000	816910	000	000	000	GENERAL FUND/DE	DEF. REV. - IN TECH	0.00	0.00	0.00	0.00
10	L	000	000	817100	000	000	000	GENERAL FUND/HE	HEALTH-CLAIMS PAYABLE	0.00	3,435.54	3,435.54	0.00
10	L	000	000	817101	000	000	000	GENERAL FUND/SE	SECURITY PREMIUM PAYABLE	-803,377.37	7,818,331.24	6,517,354.64	497,599.23
10	L	000	000	817150	000	000	000	GENERAL FUND/HR	HRA PAYABLE	0.00	0.00	0.00	0.00
10	L	000	000	817200	000	000	000	GENERAL FUND/DE	DENTAL-CLAIMS PAYABLE	-150,000.00	661,258.58	671,156.77	-159,898.19

Fd T Loc		Obj Func		Prj DeptJob		Fd T Loc Obj Fu		Account Level	Beginning	2020-21		Ending	
Description									Balance	FYTD Debits	FYTD Credits	Balance	
10	L	000	000	819107	000	000	000	GENERAL FUND/CO	CONF ROOM A - ED IMPROVEMENT	0.00	0.00	0.00	0.00
10	L	000	000	842300	000	000	000	GENERAL FUND/LO	LONG TERM BONDS PAYABLE	0.00	0.00	0.00	0.00
10	L	000	000	842350	000	000	000	GENERAL FUND/38	38 FUND TAXABLE BONDS	0.00	0.00	0.00	0.00
10	Q	000	000	000000	000	000	000	GENERAL FUND/N/		0.00	0.00	0.00	0.00
10	Q	000	000	911000	000	000	000	GENERAL FUND/FI	FIXED ASSETS - L.T.D.	0.00	0.00	0.00	0.00
10	Q	000	000	912000	000	000	000	GENERAL FUND/FI	FIXED ASSETS - TAX LEVY	0.00	0.00	0.00	0.00
10	Q	000	000	914000	000	000	000	GENERAL FUND/FI	FIXED ASSETS-ACCUM DEPRECIATIO	0.00	0.00	0.00	0.00
10	Q	000	000	916000	000	000	000	GENERAL FUND/FI	FIXED ASSETS - DONATIONS	0.00	0.00	0.00	0.00
10	Q	000	000	931000	000	000	000	GENERAL FUND/FU	FUND BALANCE-RESERVED	0.00	95,932,818.94	96,149,126.62	-216,307.68
10	Q	000	000	931700	000	000	000	GENERAL FUND/FU	FUND BALANCE - L.T.D.	0.00	0.00	0.00	0.00
10	Q	000	000	932000	000	000	000	GENERAL FUND/FU	FUND BALANCE - CASH FLOW	0.00	0.00	0.00	0.00
10	Q	000	000	936120	000	000	000	GENERAL FUND/Co	CONT OBLIG-RESTRICTED FUND BAL	-340,000.00	0.00	0.00	-340,000.00
10	Q	000	000	936130	000	000	000	GENERAL FUND/UN	UNSPENT COMMON SCHOOL LIBRARY	-29,119.84	29,119.84	0.00	0.00
10	Q	000	000	936320	000	000	000	GENERAL FUND/De	DEBT SERVICE RETIREMENT	0.00	0.00	0.00	0.00
10	Q	000	000	936500	000	000	000	GENERAL FUND/Fo	FOOD SERVICE FUND BALANCE	0.00	0.00	0.00	0.00
10	Q	000	000	936900	000	000	000	GENERAL FUND/FD	FUND BALANCE-RESTRICTED OTHER	0.00	0.00	0.00	0.00
10	Q	000	000	938900	000	000	000	GENERAL FUND/As	ASSIGNED FUND BALANCE	0.00	0.00	0.00	0.00
10	Q	000	000	939200	000	000	000	GENERAL FUND/CA	WORKING CAPITAL (CASH FLOW)	-9,813,856.66	136,800,625.69	139,466,407.35	-12,479,638.32
10	Q	000	000	939900	000	000	000	GENERAL FUND/Un	UNASSIGNED FUND BALANCE	0.00	0.00	0.00	0.00
10	-	---	---	-----	---	---	---			0.00	521,590,186.28	521,590,186.28	0.00

Fd T Loc		Obj Func		Prj DeptJob		Fd T Loc Obj Fu		Account Level	Beginning	2020-21		Ending	
								Description	Balance	FYTD Debits	FYTD Credits	Balance	
27	A	000	000	711000	000	000	000	SPECIAL EDUCATI	CASH	751,879.84	2,471,445.47	7,038,551.53	-3,815,226.22
27	A	000	000	711100	000	000	000	SPECIAL EDUCATI	PAYROLL CLEARANCE ACCOUNT	0.00	6,378,476.06	6,378,476.06	0.00
27	A	000	000	711105	000	000	000	SPECIAL EDUCATI	A/P ACH CASH ACCOUNT INTERCITY	0.00	0.00	0.00	0.00
27	A	000	000	712000	000	000	000	SPECIAL EDUCATI	INVESTMENTS	0.00	2,245,581.93	2,245,581.93	0.00
27	A	000	000	713200	000	000	000	SPECIAL EDUCATI	ACCOUNTS RECEIVABLE	0.00	0.00	0.00	0.00
27	A	000	000	714100	000	000	000	SPECIAL EDUCATI	Due From Other Funds	0.00	0.00	0.00	0.00
27	A	000	000	715420	000	000	000	SPECIAL EDUCATI	DUE FROM CESA	0.00	0.00	0.00	0.00
27	A	000	000	715500	000	000	000	SPECIAL EDUCATI	DUE FROM STATE GOVERNMENT	0.00	0.00	0.00	0.00
27	A	000	000	715600	000	000	000	SPECIAL EDUCATI	DUE FROM FED GOVERNMENT	248,466.89	0.00	248,466.89	0.00
27	L	000	000	000000	000	000	000	SPECIAL EDUCATI		0.00	0.00	0.00	0.00
27	L	000	000	811200	000	000	000	SPECIAL EDUCATI	ACCOUNTS PAYABLE	-67,023.71	577,634.24	510,610.53	0.00
27	L	000	000	811558	000	000	000	SPECIAL EDUCATI	AP STAPLES	0.00	0.00	0.00	0.00
27	L	000	000	811610	000	000	000	SPECIAL EDUCATI	MEDICARE TAX	-9,311.54	9,311.54	0.00	0.00
27	L	000	000	811611	000	000	000	SPECIAL EDUCATI	SOCIAL SECURITY TAX	-39,814.30	39,814.30	0.00	0.00
27	L	000	000	811620	000	000	000	SPECIAL EDUCATI	RETIREMENT DEDUCTION	-43,821.30	43,821.30	0.00	0.00
27	L	000	000	811628	000	000	000	SPECIAL EDUCATI	HSA - EMPLOYER CONTRIBUTIONS	0.00	0.00	0.00	0.00
27	L	000	000	811630	000	000	000	SPECIAL EDUCATI	DENTAL - PPO CONTRIBUTION	0.00	0.00	0.00	0.00
27	L	000	000	811633	000	000	000	SPECIAL EDUCATI	DISABILITY INS DEDUCTION	-2,214.47	2,214.47	0.00	0.00
27	L	000	000	811645	000	000	000	SPECIAL EDUCATI	LIFE INS - EMPLOYER CONTRIBUTI	-1,139.57	1,139.57	0.00	0.00
27	L	000	000	811815	000	000	000	SPECIAL EDUCATI	NET EFT PAYABLE	0.00	7,964,786.88	7,964,786.88	0.00
27	L	000	000	811820	000	000	000	SPECIAL EDUCATI	VOUCHERS PAYABLE	-649,487.06	649,487.06	0.00	0.00
27	L	000	000	812000	000	000	000	SPECIAL EDUCATI	Due To Other Funds	0.00	0.00	0.00	0.00
27	L	000	000	815100	000	000	000	SPECIAL EDUCATI	SELF FUNDED PREMIUM DEPOSITS	0.00	0.00	0.00	0.00
27	L	000	000	817101	000	000	000	SPECIAL EDUCATI	SECURITY PREMIUM PAYABLE	-172,351.37	172,351.37	0.00	0.00
27	L	000	000	817150	000	000	000	SPECIAL EDUCATI	HRA PAYABLE	0.00	0.00	0.00	0.00
27	L	000	000	817200	000	000	000	SPECIAL EDUCATI	DENTAL - CLAIMS PAYABLE	-15,183.41	15,183.41	0.00	0.00
27	Q	000	000	000000	000	000	000	SPECIAL EDUCATI		0.00	0.00	0.00	0.00
27	Q	000	000	931000	000	000	000	SPECIAL EDUCATI	FUND BALANCE - RESERVED	0.00	18,532,630.88	18,547,106.41	-14,475.53
27	Q	000	000	932000	000	000	000	SPECIAL EDUCATI	FUND BALANCE - CASH FLOW	0.00	0.00	0.00	0.00
27	Q	000	000	936120	000	000	000	SPECIAL EDUCATI	CONT OBLIG-RESTRICTED FUND BAL	0.00	0.00	0.00	0.00
27	Q	000	000	936320	000	000	000	SPECIAL EDUCATI	DEBT SERVICE RETIREMENT	0.00	0.00	0.00	0.00
27	Q	000	000	936500	000	000	000	SPECIAL EDUCATI	FOOD SERVICE FUND BALANCE	0.00	0.00	0.00	0.00
27	Q	000	000	936900	000	000	000	SPECIAL EDUCATI	FUND BALANCE-RESTRICTED OTHER	0.00	0.00	0.00	0.00
27	Q	000	000	938900	000	000	000	SPECIAL EDUCATI	ASSIGNED FUND BALANCE	0.00	0.00	0.00	0.00
27	Q	000	000	939200	000	000	000	SPECIAL EDUCATI	WORKING CAPITAL (CASH FLOW)	0.00	0.00	0.00	0.00
27	Q	000	000	939900	000	000	000	SPECIAL EDUCATI	UNASSIGNED FUND BALANCE	0.00	25,534,393.67	21,704,691.92	3,829,701.75
27	-	---	---	-----	---	---	---			0.00	64,638,272.15	64,638,272.15	0.00

Account Level		Beginning	2020-21	2020-21	Ending
Fd T Loc Obj Func Prj DeptJob	Fd T Loc Obj Fu Description	Balance	FYTD Debits	FYTD Credits	Balance
50 A 000 000 711000 000 000 000	FOOD SERVICE FU CASH	1,308,184.75	1,415,940.43	1,516,617.06	1,207,508.12
50 A 000 000 711100 000 000 000	FOOD SERVICE FU PAYROLL CLEARANCE ACCOUNT	0.00	731,404.80	731,404.80	0.00
50 A 000 000 711105 000 000 000	FOOD SERVICE FU A/P ACH CASH ACCOUNT INTERCITY	0.00	0.00	0.00	0.00
50 A 000 000 711200 000 000 000	FOOD SERVICE FU PETTY CASH	93.00	0.00	0.00	93.00
50 A 000 000 712000 000 000 000	FOOD SERVICE FU INVESTMENTS	0.00	1,279,234.98	1,279,234.98	0.00
50 A 000 000 713200 000 000 000	FOOD SERVICE FU ACCOUNTS RECEIVABLE	0.00	0.00	0.00	0.00
50 A 000 000 714100 000 000 000	FOOD SERVICE FU Due From Other Funds	0.00	0.00	0.00	0.00
50 A 000 000 715500 000 000 000	FOOD SERVICE FU DUE FROM STATE GOVERNMENT	0.00	0.00	0.00	0.00
50 A 000 000 715600 000 000 000	FOOD SERVICE FU DUE FROM FEDERAL FUNDS	75,440.72	0.00	75,440.72	0.00
50 L 000 000 000000 000 000 000	FOOD SERVICE FU	0.00	0.00	0.00	0.00
50 L 000 000 811200 000 000 000	FOOD SERVICE FU ACCOUNTS PAYABLE	-94,101.94	778,686.33	684,584.39	0.00
50 L 000 000 811558 000 000 000	FOOD SERVICE FU AP STAPLES	0.00	0.00	0.00	0.00
50 L 000 000 811610 000 000 000	FOOD SERVICE FU MEDICARE TAX	-371.92	371.92	0.00	0.00
50 L 000 000 811611 000 000 000	FOOD SERVICE FU SOCIAL SECURITY TAX	-1,590.16	1,590.16	0.00	0.00
50 L 000 000 811620 000 000 000	FOOD SERVICE FU RETIREMENT DEDUCTION	-1,627.25	1,627.25	0.00	0.00
50 L 000 000 811630 000 000 000	FOOD SERVICE FU DENTAL PPO PLAN	0.00	0.00	0.00	0.00
50 L 000 000 811633 000 000 000	FOOD SERVICE FU DISABILITY INS DEDUCTION	0.00	0.00	0.00	0.00
50 L 000 000 811645 000 000 000	FOOD SERVICE FU LIFE INS - EMPLOYER CONTRIBUTI	0.00	0.00	0.00	0.00
50 L 000 000 811815 000 000 000	FOOD SERVICE FU NET EFT PAYABLE	0.00	788,953.42	788,953.42	0.00
50 L 000 000 811820 000 000 000	FOOD SERVICE FU VOUCHERS PAYABLE	-26,228.38	26,228.38	0.00	0.00
50 L 000 000 812000 000 000 000	FOOD SERVICE FU Due To Other Funds	0.00	0.00	0.00	0.00
50 L 000 000 815000 000 000 000	FOOD SERVICE FU DEPOSITS PAYABLE-FAMILY BALANC	0.00	0.00	0.00	0.00
50 L 000 000 815100 000 000 000	FOOD SERVICE FU SELF FUNDED PREMIUM DEPOSITS	0.00	0.00	0.00	0.00
50 L 000 000 815300 000 000 000	FOOD SERVICE FU DUE TO STATE	-608.88	608.88	0.00	0.00
50 L 000 000 815900 000 000 000	FOOD SERVICE FU Other Deposits Payable	-137,297.44	0.00	0.00	-137,297.44
50 L 000 000 817101 000 000 000	FOOD SERVICE FU SECURITY PREMIUM PAYABLE	0.00	0.00	0.00	0.00
50 L 000 000 817150 000 000 000	FOOD SERVICE FU HRA PAYABLE	0.00	0.00	0.00	0.00
50 L 000 000 817200 000 000 000	FOOD SERVICE FU DENTAL-CLAIMS PAYABLE	0.00	0.00	0.00	0.00
50 Q 000 000 000000 000 000 000	FOOD SERVICE FU	0.00	0.00	0.00	0.00
50 Q 000 000 931000 000 000 000	FOOD SERVICE FU FUND BALANCE - RESERVED	0.00	229,775.93	250,563.65	-20,787.72
50 Q 000 000 932000 000 000 000	FOOD SERVICE FU FUND BALANCE - CASH FLOW	0.00	0.00	0.00	0.00
50 Q 000 000 936120 000 000 000	FOOD SERVICE FU CONT OBLIG-RESTRICTED FUND BAL	0.00	0.00	0.00	0.00
50 Q 000 000 936320 000 000 000	FOOD SERVICE FU DEBT SERVICE RETIREMENT	0.00	0.00	0.00	0.00
50 Q 000 000 936500 000 000 000	FOOD SERVICE FU FOOD SERVICE FUND BALANCE	-1,121,892.50	1,712,033.72	1,639,657.18	-1,049,515.96
50 Q 000 000 936900 000 000 000	FOOD SERVICE FU FUND BALANCE-RESTRICTED OTHER	0.00	0.00	0.00	0.00
50 Q 000 000 938900 000 000 000	FOOD SERVICE FU ASSIGNED FUND BALANCE	0.00	0.00	0.00	0.00
50 Q 000 000 939200 000 000 000	FOOD SERVICE FU WORKING CAPITAL (CASH FLOW)	0.00	0.00	0.00	0.00
50 Q 000 000 939900 000 000 000	FOOD SERVICE FU UNASSIGNED FUND BALANCE	0.00	0.00	0.00	0.00
50 - - - - -		0.00	6,966,456.20	6,966,456.20	0.00

		Account Level		Beginning	2020-21	2020-21	Ending
Fd T Loc Obj Func Prj DeptJob	Fd T Loc Obj Fu	Description	Balance	FYTD Debits	FYTD Credits	Balance	
80 A 000 000 711000 000 000 000		COMMUNITY SERVI CASH	72,018.30	722,446.14	761,447.75	33,016.69	
80 A 000 000 711001 000 000 000		COMMUNITY SERVI COMM. SERV. MINIMUM BALANCE RQ	250.00	0.00	0.00	250.00	
80 A 000 000 711100 000 000 000		COMMUNITY SERVI PAYROLL CLEARANCE ACCOUNT	0.00	541,654.90	541,654.90	0.00	
80 A 000 000 711105 000 000 000		COMMUNITY SERVI A/P ACH CASH ACCOUNT INTERCITY	0.00	0.00	0.00	0.00	
80 A 000 000 711200 000 000 000		COMMUNITY SERVI PETTY CASH	1,030.00	0.00	0.00	1,030.00	
80 A 000 000 711300 000 000 000		COMMUNITY SERVI HOLDING ACCOUNT - CASH	0.00	0.00	0.00	0.00	
80 A 000 000 712000 000 000 000		COMMUNITY SERVI INVESTMENTS	0.00	0.00	0.00	0.00	
80 A 000 000 713100 000 000 000		COMMUNITY SERVI TAXES RECEIVABLE	0.00	250,000.00	250,000.00	0.00	
80 A 000 000 713200 000 000 000		COMMUNITY SERVI ACCOUNTS RECEIVABLE	74,709.64	0.00	74,709.64	0.00	
80 A 000 000 713205 000 000 000		COMMUNITY SERVI RECEIVABLES - UNCOLLECTED GHF	11,788.22	0.00	9,027.52	2,760.70	
80 A 000 000 714100 000 000 000		COMMUNITY SERVI Due From Other Funds	0.00	0.00	0.00	0.00	
80 L 000 000 000000 000 000 000		COMMUNITY SERVI	0.00	0.00	0.00	0.00	
80 L 000 000 811200 000 000 000		COMMUNITY SERVI ACCOUNTS PAYABLE	-8,840.61	179,264.81	170,424.20	0.00	
80 L 000 000 811225 000 000 000		COMMUNITY SERVI CMTY ED CK ACCT PAYABLE	0.00	0.00	0.00	0.00	
80 L 000 000 811558 000 000 000		COMMUNITY SERVI AP STAPLES	0.00	0.00	0.00	0.00	
80 L 000 000 811610 000 000 000		COMMUNITY SERVI MEDICARE TAX	-403.50	403.50	0.00	0.00	
80 L 000 000 811611 000 000 000		COMMUNITY SERVI SOCIAL SECURITY TAX	-1,725.33	1,725.33	0.00	0.00	
80 L 000 000 811620 000 000 000		COMMUNITY SERVI RETIREMENT DEDUCTION	-1,286.41	1,286.41	0.00	0.00	
80 L 000 000 811628 000 000 000		COMMUNITY SERVI HSA - EMPLOYER CONTRIBUTIONS	0.00	0.00	0.00	0.00	
80 L 000 000 811630 000 000 000		COMMUNITY SERVI DENTAL - PPO CONTRIBUTION	0.00	0.00	0.00	0.00	
80 L 000 000 811633 000 000 000		COMMUNITY SERVI DISABILITY INSURANCE	0.00	0.00	0.00	0.00	
80 L 000 000 811645 000 000 000		COMMUNITY SERVI LIFE INS - EMPLOYER CONTRIBUTI	0.00	0.00	0.00	0.00	
80 L 000 000 811815 000 000 000		COMMUNITY SERVI NET EFT PAYABLE	0.00	601,093.98	601,093.98	0.00	
80 L 000 000 811820 000 000 000		COMMUNITY SERVI VOUCHERS PAYABLE	-27,951.36	27,951.36	0.00	0.00	
80 L 000 000 812000 000 000 000		COMMUNITY SERVI Due To Other Funds	0.00	0.00	0.00	0.00	
80 L 000 000 816900 000 000 000		COMMUNITY SERVI DEFER.REV.-SCHL.AGE CARE	-2,636.11	2,636.11	720.00	-720.00	
80 L 000 000 816901 000 000 000		COMMUNITY SERVI DEFERRED REV.-YOUTH ACTIV.FEES	-7,621.10	7,621.10	13,247.04	-13,247.04	
80 L 000 000 816902 000 000 000		COMMUNITY SERVI DEFER.REV.-ADULT & FAMILY FEES	0.00	0.00	0.00	0.00	
80 L 000 000 816903 000 000 000		COMMUNITY SERVI DEFERRED REVENUE-VARIOUS CAMPS	-1,410.00	1,410.00	0.00	0.00	
80 L 000 000 816904 000 000 000		COMMUNITY SERVI DEFERRED REVENUE PRESCHOOL FEE	0.00	0.00	0.00	0.00	
80 L 000 000 816905 000 000 000		COMMUNITY SERVI DEFERRED REVENUE-OTHER ICE USE	0.00	0.00	0.00	0.00	
80 L 000 000 816906 000 000 000		COMMUNITY SERVI Deferred Revenue - Care Corner	0.00	0.00	0.00	0.00	
80 L 000 000 816907 000 000 000		COMMUNITY SERVI DEFERRED REVENUE-POOL ACTIVITY	0.00	0.00	0.00	0.00	
80 L 000 000 816908 000 000 000		COMMUNITY SERVI DEF.REV.-GFH BUILDING RENTAL	0.00	0.00	0.00	0.00	
80 L 000 000 816909 000 000 000		COMMUNITY SERVI DEF.REV.- H.S. HOCKEY	0.00	0.00	0.00	0.00	
80 L 000 000 816911 000 000 000		COMMUNITY SERVI DEF.REV.-MEMBERSHIPS	0.00	0.00	0.00	0.00	
80 L 000 000 816913 000 000 000		COMMUNITY SERVI DEFERRED REVENUE-GHF CONCESSIO	0.00	0.00	0.00	0.00	
80 L 000 000 817101 000 000 000		COMMUNITY SERVI SECURITY PREMIUM PAYABLE	0.00	0.00	0.00	0.00	
80 L 000 000 817200 000 000 000		COMMUNITY SERVI DENTAL CLAIMS PAYABLE	0.00	0.00	0.00	0.00	
80 Q 000 000 000000 000 000 000		COMMUNITY SERVI	0.00	0.00	0.00	0.00	

		Account Level		Beginning	2020-21	2020-21	Ending										
Fd	T	Loc	Obj	Func	Prj	Dept	Job	Fd	T	Loc	Obj	Fu	Description	Balance	FYTD Debits	FYTD Credits	Balance
80	Q	000	000	931000	000	000	000	COMMUNITY SERVI					FUND BALANCE - RESERVED	0.00	270,565.96	270,565.96	0.00
80	Q	000	000	931896	000	000	000	COMMUNITY SERVI					TOURNAMENT ACTIVITY	0.00	0.00	0.00	0.00
80	Q	000	000	932000	000	000	000	COMMUNITY SERVI					FUND BALANCE - CASH FLOW	0.00	0.00	0.00	0.00
80	Q	000	000	936120	000	000	000	COMMUNITY SERVI					CONT OBLIG-RESTRICTED FUND BAL	0.00	0.00	0.00	0.00
80	Q	000	000	936320	000	000	000	COMMUNITY SERVI					DEBT SERVICE RETIREMENT	0.00	0.00	0.00	0.00
80	Q	000	000	936500	000	000	000	COMMUNITY SERVI					FOOD SERVICE FUND BALANCE	0.00	0.00	0.00	0.00
80	Q	000	000	936900	000	000	000	COMMUNITY SERVI					FUND BALANCE-RESTRICTED OTHER	-107,921.74	1,022,079.40	937,248.01	-23,090.35
80	Q	000	000	938900	000	000	000	COMMUNITY SERVI					ASSIGNED FUND BALANCE	0.00	0.00	0.00	0.00
80	Q	000	000	939200	000	000	000	COMMUNITY SERVI					WORKING CAPITAL (CASH FLOW)	0.00	0.00	0.00	0.00
80	Q	000	000	939900	000	000	000	COMMUNITY SERVI					UNASSIGNED FUND BALANCE	0.00	0.00	0.00	0.00
80	-	---	---	-----	---	---	---							0.00	3,630,139.00	3,630,139.00	0.00

Account Level		Beginning	2020-21	2020-21	Ending
Fd T Loc Obj Func	Prj DeptJob Fd T Loc Obj Fu Description	Balance	FYTD Debits	FYTD Credits	Balance
Grand Asset Totals		19,614,900.56	215,629,547.86	223,733,397.74	11,511,050.68
Grand Liability Totals		-8,202,109.82	101,131,461.74	94,126,288.79	-1,196,936.87
Grand Equity Totals		-11,412,790.74	280,064,044.03	278,965,367.10	-10,314,113.81
Grand Totals		0.00	596,825,053.63	596,825,053.63	0.00

Number of Accounts: 223

\*\*\*\*\* End of report \*\*\*\*\*

BATCH	DESCRIPTION	FISCAL YEAR	POST DATE	BATCH ORIGIN	STATUS
20-00172	Funds to cover uniform/belt purchase for SH P	2020-2021	03/08/2021	Submit Transfer	History

LINE	NAME/PROJ	DESCRIPTION/ADDITIONAL DESCRIPTION	ACCOUNT/REFERENCE	QUICK KEY	ENTRY DATE	DEBIT AMOUNT	CREDIT AMOUNT
1		Funds to cover uniform/belt purchase for SH PE/Personal Defense	10 E 400 342 143000 000 140 000		03/08/2021	0.00	1,500.00
2		Funds to cover uniform/belt purchase for SH PE/Personal Defense	10 E 400 411 143000 000 140 000		03/08/2021	1,500.00	0.00
TOTALS						1,500.00	1,500.00

BATCH	DESCRIPTION	FISCAL YEAR	POST DATE	BATCH ORIGIN	STATUS
20-00171	Transfer to cover expense of DSPS constructio	2020-2021	03/08/2021	Submit Transfer	History

LINE	NAME/PROJ	DESCRIPTION/ADDITIONAL DESCRIPTION	ACCOUNT/REFERENCE	QUICK KEY	ENTRY DATE	DEBIT AMOUNT	CREDIT AMOUNT
1		Transfer to cover expense of DSPS construction certification	10 E 809 440 136000 577 809 000		03/08/2021	0.00	71.40
2		Transfer to cover expense of DSPS construction certification	10 E 809 940 136000 577 809 000		03/08/2021	71.40	0.00
TOTALS						71.40	71.40

BATCH	DESCRIPTION	FISCAL YEAR	POST DATE	BATCH ORIGIN	STATUS
20-00170	Transfer funds from 341 to cover travel expen	2020-2021	03/08/2021	Submit Transfer	History

LINE	NAME/PROJ	DESCRIPTION/ADDITIONAL DESCRIPTION	ACCOUNT/REFERENCE	QUICK KEY	ENTRY DATE	DEBIT AMOUNT	CREDIT AMOUNT
1		Transfer funds from 341 to cover travel expenses from 342 for Mr. Glynn	10 E 400 341 256770 000 136 000		03/08/2021	0.00	5.20
2		Transfer funds from 341 to cover travel expenses from 342 for Mr. Glynn	10 E 400 342 136230 000 136 000		03/08/2021	5.20	0.00
TOTALS						5.20	5.20

BATCH	DESCRIPTION	FISCAL YEAR	POST DATE	BATCH ORIGIN	STATUS
20-00169	Odyssey furniture purchase	2020-2021	03/05/2021	Submit Transfer	History

LINE	NAME/PROJ	DESCRIPTION/ADDITIONAL DESCRIPTION	ACCOUNT/REFERENCE	QUICK KEY	ENTRY DATE	DEBIT AMOUNT	CREDIT AMOUNT
1		ODY furniture purchase	10 E 105 341 256770 000 103 000		03/05/2021	0.00	2,000.00
2		ODY furniture purchase	10 E 105 440 110000 000 101 000		03/05/2021	2,000.00	0.00
3		ODY furniture purchase	10 E 105 940 241000 000 241 000		03/05/2021	0.00	1,300.00
4		ODY furniture purchase	10 E 105 440 110000 000 101 000		03/05/2021	1,300.00	0.00
TOTALS						3,300.00	3,300.00

BATCH	DESCRIPTION	FISCAL YEAR	POST DATE	BATCH ORIGIN	STATUS
20-00168	Transfer of funds for large furniture purchas	2020-2021	03/05/2021	Submit Transfer	History

LINE	NAME/PROJ	DESCRIPTION/ADDITIONAL DESCRIPTION	ACCOUNT/REFERENCE	QUICK KEY	ENTRY DATE	DEBIT AMOUNT	CREDIT AMOUNT
1		Transfer of funds for large furniture purchase due to remodel	10 E 104 481 110000 000 241 000		03/05/2021	0.00	577.00
2		Transfer of funds for large furniture purchase due to remodel	10 E 104 440 110000 000 241 000		03/05/2021	577.00	0.00
3		Transfer of funds for large furniture purchase due to remodel	10 E 104 342 241000 000 241 000		03/05/2021	0.00	290.00
4		Transfer of funds for large furniture purchase due to remodel	10 E 104 440 110000 000 241 000		03/05/2021	290.00	0.00
5		Transfer of funds for large furniture purchase due to remodel	10 E 104 411 110000 000 101 000		03/05/2021	0.00	498.00
6		Transfer of funds for large furniture purchase due to remodel	10 E 104 440 110000 000 241 000		03/05/2021	498.00	0.00
TOTALS						1,365.00	1,365.00

BATCH	DESCRIPTION	FISCAL YEAR	POST DATE	BATCH ORIGIN	STATUS
20-00167	funds for 4Q Postage meter lease	2020-2021	03/04/2021	Submit Transfer	History

LINE	NAME/PROJ	DESCRIPTION/ADDITIONAL DESCRIPTION	ACCOUNT/REFERENCE	QUICK KEY	ENTRY DATE	DEBIT AMOUNT	CREDIT AMOUNT
1		funds for 4Q postage meter lease	10 E 300 353 263000 000 241 000		03/04/2021	0.00	340.00
2		funds for 4Q postage meter lease	10 E 300 325 120000 000 241 000		03/04/2021	340.00	0.00
TOTALS						340.00	340.00

BATCH	DESCRIPTION	FISCAL YEAR	POST DATE	BATCH ORIGIN	STATUS
20-00166	funds for JH signage, whiteboards	2020-2021	03/04/2021	Submit Transfer	History

LINE	NAME/PROJ	DESCRIPTION/ADDITIONAL DESCRIPTION	ACCOUNT/REFERENCE	QUICK KEY	ENTRY DATE	DEBIT AMOUNT	CREDIT AMOUNT
1		funds for JH signage, whiteboards	10 E 300 342 241000 000 241 000		03/04/2021	0.00	1,500.00
2		funds for JH signage, whiteboards	10 E 300 940 241000 000 241 000		03/04/2021	0.00	975.00
3		funds for JH signage, whiteboards	10 E 300 310 120000 000 241 000		03/04/2021	0.00	2,500.00
4		funds for JH signage, whiteboards	10 E 300 417 120000 000 241 000		03/04/2021	0.00	7,352.56
5		funds for JH signage, whiteboards	10 E 300 360 120000 000 241 000		03/04/2021	0.00	500.00
6		funds for JH signage, whiteboards	10 E 300 411 241000 000 241 000		03/04/2021	0.00	1,250.00
7		funds for JH signage, whiteboards	10 E 300 440 241000 000 241 000		03/04/2021	16,899.56	0.00
8		funds for JH signage, whiteboards	10 E 300 481 241000 000 241 000		03/04/2021	0.00	1,322.00
9		funds for JH signage, whiteboards	10 E 300 353 263000 000 241 000		03/04/2021	0.00	1,500.00
TOTALS						16,899.56	16,899.56

BATCH	DESCRIPTION	FISCAL YEAR	POST DATE	BATCH ORIGIN	STATUS
20-00165	to cover Dawn's reimbursements for supplies	2020-2021	03/02/2021	Submit Transfer	History

LINE	NAME/PROJ	DESCRIPTION/ADDITIONAL DESCRIPTION	ACCOUNT/REFERENCE	QUICK KEY	ENTRY DATE	DEBIT AMOUNT	CREDIT AMOUNT
1		to cover Dawn's reimbursements for supplies	10 E 300 341 256770 000 122 000		03/02/2021	0.00	87.45
2		to cover Dawn's reimbursements for supplies	10 E 300 411 122512 000 122 000		03/02/2021	87.45	0.00
3		to cover Dawn's reimbursements for supplies	10 E 300 415 122512 000 122 000		03/02/2021	0.00	67.23
4		to cover Dawn's reimbursements for supplies	10 E 300 411 122512 000 122 000		03/02/2021	67.23	0.00
TOTALS						154.68	154.68

BATCH	DESCRIPTION	FISCAL YEAR	POST DATE	BATCH ORIGIN	STATUS
20-00164	Funds needed for volleyball equipment purchas	2020-2021	03/02/2021	Submit Transfer	History

LINE	NAME/PROJ	DESCRIPTION/ADDITIONAL DESCRIPTION	ACCOUNT/REFERENCE	QUICK KEY	ENTRY DATE	DEBIT AMOUNT	CREDIT AMOUNT
1		Funds needed for volleyball equipment purchase	10 E 410 415 162000 000 160 000		03/02/2021	0.00	200.00
2		Funds needed for volleyball equipment purchase	10 E 410 440 162000 000 160 000		03/02/2021	200.00	0.00
TOTALS						200.00	200.00

BATCH	DESCRIPTION	FISCAL YEAR	POST DATE	BATCH ORIGIN	STATUS
20-00163	to cover Writer Designer for Matt Cepass	2020-2021	03/01/2021	Submit Transfer	History

LINE	NAME/PROJ	DESCRIPTION/ADDITIONAL DESCRIPTION	ACCOUNT/REFERENCE	QUICK KEY	ENTRY DATE	DEBIT AMOUNT	CREDIT AMOUNT
1		to cover Writer Designer for Matt Cepass	10 E 400 411 122000 000 122 000		03/01/2021	0.00	50.74
2		to cover Writer Designer for Matt Cepass	10 E 400 479 122000 000 122 000		03/01/2021	50.74	0.00
TOTALS						50.74	50.74

BATCH	DESCRIPTION	FISCAL YEAR	POST DATE	BATCH ORIGIN	STATUS
20-00162	Per Craig Braunel Budget transfers	2020-2021	02/25/2021	Submit Transfer	History

LINE	NAME/PROJ	DESCRIPTION/ADDITIONAL DESCRIPTION	ACCOUNT/REFERENCE	QUICK KEY	ENTRY DATE	DEBIT AMOUNT	CREDIT AMOUNT
1		Per Craig Braunel transfer from Memberships Acct. #940 to Supplies Acct. #411	10 E 200 940 222200 000 220 000		02/25/2021	0.00	325.00
2		Per Craig Braunel transfer from Memberships Acct. #940 to Supplies Acct. #411	10 E 200 411 222200 000 220 000		02/25/2021	325.00	0.00
3		Per Craig Braunel transfer from Periodicals Acct. 434 to Books Acct. #432	10 E 200 434 222200 031 220 000		02/25/2021	0.00	140.01
4		Per Craig Braunel transfer from Periodicals Acct. 434 to Books Acct. #432	10 E 200 432 222200 031 220 000		02/25/2021	140.01	0.00
TOTALS						465.01	465.01

BATCH	DESCRIPTION	FISCAL YEAR	POST DATE	BATCH ORIGIN	STATUS
20-00161	Idea battery packs	2020-2021	02/25/2021	Submit Transfer	History

LINE	NAME/PROJ	DESCRIPTION/ADDITIONAL DESCRIPTION	ACCOUNT/REFERENCE	QUICK KEY	ENTRY DATE	DEBIT AMOUNT	CREDIT AMOUNT
1		Idea battery packs	10 E 301 341 256770 000 301 000		02/25/2021	0.00	1,000.00
2		Idea battery packs	10 E 301 481 129000 000 301 000		02/25/2021	1,000.00	0.00
TOTALS						1,000.00	1,000.00

BATCH	DESCRIPTION	FISCAL YEAR	POST DATE	BATCH ORIGIN	STATUS
20-00160	to cover TV for Nicole Lunk	2020-2021	02/25/2021	Submit Transfer	History

LINE	NAME/PROJ	DESCRIPTION/ADDITIONAL DESCRIPTION	ACCOUNT/REFERENCE	QUICK KEY	ENTRY DATE	DEBIT AMOUNT	CREDIT AMOUNT
1		to cover TV for Nicole Lunk	10 E 200 342 121000 000 121 000		02/25/2021	0.00	300.00
2		to cover TV for Nicole Lunk	10 E 200 481 121000 000 121 000		02/25/2021	300.00	0.00
3		to cover TV for Nicole Lunk	10 E 200 417 121000 000 121 000		02/25/2021	0.00	300.00
4		to cover TV for Nicole Lunk	10 E 200 481 121000 000 121 000		02/25/2021	300.00	0.00
5		to cover TV for Nicole Lunk	10 E 200 310 121000 000 121 000		02/25/2021	0.00	199.99
6		to cover TV for Nicole Lunk	10 E 200 481 121000 000 121 000		02/25/2021	199.99	0.00
TOTALS						799.99	799.99

BATCH	DESCRIPTION	FISCAL YEAR	POST DATE	BATCH ORIGIN	STATUS
20-00159	transfer to purchase Health Curriculum for ad	2020-2021	02/25/2021	Submit Transfer	History

LINE	NAME/PROJ	DESCRIPTION/ADDITIONAL DESCRIPTION	ACCOUNT/REFERENCE	QUICK KEY	ENTRY DATE	DEBIT AMOUNT	CREDIT AMOUNT
1		transfer to purchase Health Curriculum for additional students at Odyssey	10 E 809 140 110000 395 809 207		02/25/2021	0.00	780.00
2		transfer to purchase Health Curriculum for additional students at Odyssey	10 E 809 479 110000 395 809 000		02/25/2021	780.00	0.00
TOTALS						780.00	780.00

BATCH	DESCRIPTION	FISCAL YEAR	POST DATE	BATCH ORIGIN	STATUS
20-00158	Transfer funds for New York Times Rate increa	2020-2021	02/23/2021	Submit Transfer	History

LINE	NAME/PROJ	DESCRIPTION/ADDITIONAL DESCRIPTION	ACCOUNT/REFERENCE	QUICK KEY	ENTRY DATE	DEBIT AMOUNT	CREDIT AMOUNT
1		TRANSFER \$29.25 FROM 434	10 E 400 434 222200 031 220 000		02/23/2021	0.00	29.25
2		TRANSFER \$29.25 INTO 433	10 E 400 433 222200 031 220 000		02/23/2021	29.25	0.00
TOTALS						29.25	29.25

BATCH	DESCRIPTION	FISCAL YEAR	POST DATE	BATCH ORIGIN	STATUS
20-00157	to cover School Speciality order for Dawn Boh	2020-2021	02/22/2021	Submit Transfer	History

LINE	NAME/PROJ	DESCRIPTION/ADDITIONAL DESCRIPTION	ACCOUNT/REFERENCE	QUICK KEY	ENTRY DATE	DEBIT AMOUNT	CREDIT AMOUNT
1		to cover School Speciality order for Dawn Bohm	10 E 300 341 256770 000 122 000		02/22/2021	0.00	377.95

BATCH	DESCRIPTION	FISCAL YEAR	POST DATE	BATCH ORIGIN	STATUS
20-00157	to cover School Speciality order for Dawn Boh	2020-2021	02/22/2021	Submit Transfer	History

LINE	NAME/PROJ	DESCRIPTION/ADDITIONAL DESCRIPTION	ACCOUNT/REFERENCE	QUICK KEY	ENTRY DATE	DEBIT AMOUNT	CREDIT AMOUNT
. . . CONTINUED							
2		to cover School Speciality order for Dawn Bohm	10 E 300 411 122512 000 122 000		02/22/2021	377.95	0.00
TOTALS						377.95	377.95

BATCH	DESCRIPTION	FISCAL YEAR	POST DATE	BATCH ORIGIN	STATUS
20-00156	to cover Culturally Responsive Teaching and T	2020-2021	02/22/2021	Submit Transfer	History

LINE	NAME/PROJ	DESCRIPTION/ADDITIONAL DESCRIPTION	ACCOUNT/REFERENCE	QUICK KEY	ENTRY DATE	DEBIT AMOUNT	CREDIT AMOUNT
1		to cover Culturally Responsive Teaching and The Brain: Promoting Authentic Engagement for Dawn W	10 E 400 411 122000 000 122 000		02/22/2021	0.00	227.38
2		to cover Culturally Responsive Teaching and The Brain: Promoting Authentic Engagement for Dawn W	10 E 400 479 122000 000 122 000		02/22/2021	227.38	0.00
TOTALS						227.38	227.38

BATCH	DESCRIPTION	FISCAL YEAR	POST DATE	BATCH ORIGIN	STATUS
20-00155	to cover medals for Dawn Bohm	2020-2021	02/22/2021	Submit Transfer	History

LINE	NAME/PROJ	DESCRIPTION/ADDITIONAL DESCRIPTION	ACCOUNT/REFERENCE	QUICK KEY	ENTRY DATE	DEBIT AMOUNT	CREDIT AMOUNT
1		to cover medals for Dawn Bohm	10 E 300 415 122512 000 122 000		02/21/2021	0.00	100.47
2		to cover medals for Dawn Bohm	10 E 300 411 122512 000 122 000		02/21/2021	100.47	0.00
TOTALS						100.47	100.47

BATCH	DESCRIPTION	FISCAL YEAR	POST DATE	BATCH ORIGIN	STATUS
20-00154	to cover book order for Rebecca Searing	2020-2021	02/22/2021	Submit Transfer	History

LINE	NAME/PROJ	DESCRIPTION/ADDITIONAL DESCRIPTION	ACCOUNT/REFERENCE	QUICK KEY	ENTRY DATE	DEBIT AMOUNT	CREDIT AMOUNT
1		to cover book order for Rebecca Searing	10 E 300 411 122000 000 122 000		02/19/2021	0.00	117.88
2		to cover book order for Rebecca Searing	10 E 300 479 122000 000 122 000		02/19/2021	117.88	0.00
TOTALS						117.88	117.88

BATCH	DESCRIPTION	FISCAL YEAR	POST DATE	BATCH ORIGIN	STATUS
20-00153	to cover supplies for Kelly S	2020-2021	02/19/2021	Submit Transfer	History

LINE	NAME/PROJ	DESCRIPTION/ADDITIONAL DESCRIPTION	ACCOUNT/REFERENCE	QUICK KEY	ENTRY DATE	DEBIT AMOUNT	CREDIT AMOUNT
1		to cover supplies for Kelly S	10 E 300 342 121000 000 121 000		02/19/2021	0.00	150.00
2		to cover supplies for Kelly S	10 E 300 411 121000 000 121 000		02/19/2021	150.00	0.00
3		to cover supplies for Kelly S	10 E 300 417 121000 000 121 000		02/19/2021	0.00	200.00
4		to cover supplies for Kelly S	10 E 300 411 121000 000 121 000		02/19/2021	200.00	0.00

BATCH	DESCRIPTION	FISCAL YEAR	POST DATE	BATCH ORIGIN	STATUS
20-00153	to cover supplies for Kelly S	2020-2021	02/19/2021	Submit Transfer	History

LINE	NAME/PROJ	DESCRIPTION/ADDITIONAL DESCRIPTION	ACCOUNT/REFERENCE	QUICK KEY	ENTRY DATE	DEBIT AMOUNT	CREDIT AMOUNT
. . . CONTINUED							
5		to cover supplies for Kelly S	10 E 300 310 121000 000 121 000		02/19/2021	0.00	200.00
6		to cover supplies for Kelly S	10 E 300 411 121000 000 121 000		02/19/2021	200.00	0.00
TOTALS						550.00	550.00

BATCH	DESCRIPTION	FISCAL YEAR	POST DATE	BATCH ORIGIN	STATUS
20-00152	Transfer funds to cover additional purchases	2020-2021	02/18/2021	Submit Transfer	History

LINE	NAME/PROJ	DESCRIPTION/ADDITIONAL DESCRIPTION	ACCOUNT/REFERENCE	QUICK KEY	ENTRY DATE	DEBIT AMOUNT	CREDIT AMOUNT
1		Transfer from pd for teachers to cover cost of related books for teachers.	10 E 809 490 221300 341 809 000		02/18/2021	1,000.00	0.00
2		Transfer from pd for teachers to cover cost of related books for teachers.	10 E 809 310 221300 341 809 000		02/18/2021	0.00	1,000.00
TOTALS						1,000.00	1,000.00

BATCH	DESCRIPTION	FISCAL YEAR	POST DATE	BATCH ORIGIN	STATUS
20-00151	to cover tv's Tracy Ravey is ordering for Soc	2020-2021	02/18/2021	Submit Transfer	History

LINE	NAME/PROJ	DESCRIPTION/ADDITIONAL DESCRIPTION	ACCOUNT/REFERENCE	QUICK KEY	ENTRY DATE	DEBIT AMOUNT	CREDIT AMOUNT
1		to cover tv's Tracy Ravey is ordering for Social studies ms Eric Beitzel	10 E 200 342 127000 000 127 000		02/18/2021	0.00	380.00
2		to cover tv's Tracy Ravey is ordering for Social studies ms Eric Beitzel	10 E 200 481 127000 000 127 000		02/18/2021	380.00	0.00
3		to cover tv's Tracy Ravey is ordering for Social studies ms Eric Beitzel	10 E 200 417 127000 000 127 000		02/18/2021	0.00	27.00
4		to cover tv's Tracy Ravey is ordering for Social studies ms Eric Beitzel	10 E 200 481 127000 000 127 000		02/18/2021	27.00	0.00
5		to cover tv's Tracy Ravey is ordering for Social studies ms Eric Beitzel	10 E 200 940 127000 000 127 000		02/18/2021	0.00	466.61
6		to cover tv's Tracy Ravey is ordering for Social studies ms Eric Beitzel	10 E 200 481 127000 000 127 000		02/18/2021	466.61	0.00
7		to cover tv's Tracy Ravey is ordering for Social studies ms Eric Beitzel	10 E 200 411 127000 000 127 000		02/18/2021	0.00	594.39
8		to cover tv's Tracy Ravey is ordering for Social studies ms Eric Beitzel	10 E 200 481 127000 000 127 000		02/18/2021	594.39	0.00
9		to cover tv's Tracy Ravey is ordering for Social studies ms Eric Beitzel	10 E 200 551 127000 000 127 000		02/18/2021	0.00	132.00
10		to cover tv's Tracy Ravey is ordering for Social studies ms Eric Beitzel	10 E 200 481 127000 000 127 000		02/18/2021	132.00	0.00
TOTALS						1,600.00	1,600.00

BATCH	DESCRIPTION	FISCAL YEAR	POST DATE	BATCH ORIGIN	STATUS
20-00150	Transfer funds to 411 to use for purchases co	2020-2021	02/17/2021	Submit Transfer	History

LINE	NAME/PROJ	DESCRIPTION/ADDITIONAL DESCRIPTION	ACCOUNT/REFERENCE	QUICK KEY	ENTRY DATE	DEBIT AMOUNT	CREDIT AMOUNT
1		Transfer funds to 411 to use for purchases coming up for Twin Oaks	10 E 823 341 256770 000 210 000		02/17/2021	0.00	44.44
2		Transfer funds to 411 to use for purchases coming up for Twin Oaks	10 E 823 342 126241 000 210 000		02/17/2021	0.00	750.00
3		Transfer funds to 411 to use for purchases coming up for Twin Oaks	10 E 823 310 126241 000 210 000		02/17/2021	0.00	10,269.42
4		Transfer funds to 411 to use for purchases coming up for Twin Oaks	10 E 823 411 126241 000 210 000		02/17/2021	11,063.86	0.00
TOTALS						11,063.86	11,063.86

BATCH	DESCRIPTION	FISCAL YEAR	POST DATE	BATCH ORIGIN	STATUS
20-00149	to cover books Light for the World to see and	2020-2021	02/17/2021	Submit Transfer	History

LINE	NAME/PROJ	DESCRIPTION/ADDITIONAL DESCRIPTION	ACCOUNT/REFERENCE	QUICK KEY	ENTRY DATE	DEBIT AMOUNT	CREDIT AMOUNT
1		to cover books Light for the World to see and Punching the Air Rebecca Searing	10 E 300 341 256770 000 122 000		02/17/2021	0.00	9.60
2		to cover books Light for the World to see and Punching the Air Rebecca Searing	10 E 300 479 122512 000 122 000		02/17/2021	9.60	0.00
TOTALS						9.60	9.60

BATCH	DESCRIPTION	FISCAL YEAR	POST DATE	BATCH ORIGIN	STATUS
20-00148	Transfer to match MHG Budget Revisions	2020-2021	02/12/2021	Submit Transfer	History

LINE	NAME/PROJ	DESCRIPTION/ADDITIONAL DESCRIPTION	ACCOUNT/REFERENCE	QUICK KEY	ENTRY DATE	DEBIT AMOUNT	CREDIT AMOUNT
1		No longer need food for staff trauma training	10 E 809 415 221300 297 809 000		02/12/2021	0.00	358.00
2		No longer need food for family MH nights	10 E 809 415 269000 297 809 000		02/12/2021	0.00	690.00
3		Food and snacks for student mental wellness day	10 E 809 415 110000 297 809 000		02/12/2021	1,048.00	0.00
TOTALS						1,048.00	1,048.00

BATCH	DESCRIPTION	FISCAL YEAR	POST DATE	BATCH ORIGIN	STATUS
20-00147	Transfer to match MHG Budget Revisions	2020-2021	02/12/2021	Submit Transfer	History

LINE	NAME/PROJ	DESCRIPTION/ADDITIONAL DESCRIPTION	ACCOUNT/REFERENCE	QUICK KEY	ENTRY DATE	DEBIT AMOUNT	CREDIT AMOUNT
1		No longer needed for gas cards for parent nights	10 E 809 341 256730 297 809 000		02/12/2021	0.00	51.00
2		No longer need food for trauma training for staff	10 E 809 415 221300 297 809 000		02/12/2021	0.00	629.00

BATCH	DESCRIPTION	FISCAL YEAR	POST DATE	BATCH ORIGIN	STATUS
20-00147	Transfer to match MHG Budget Revisions	2020-2021	02/12/2021	Submit Transfer	History

LINE	NAME/PROJ	DESCRIPTION/ADDITIONAL DESCRIPTION	ACCOUNT/REFERENCE	QUICK KEY	ENTRY DATE	DEBIT AMOUNT	CREDIT AMOUNT
. . . CONTINUED							
3		Transfer to cover cost of SPACE training for E.Jacobson	10 E 809 310 264400 297 809 000		02/12/2021	680.00	0.00
TOTALS						680.00	680.00

BATCH	DESCRIPTION	FISCAL YEAR	POST DATE	BATCH ORIGIN	STATUS
20-00146	to cover Rosin Violin, Violin Genuine, Viola	2020-2021	02/12/2021	Submit Transfer	History

LINE	NAME/PROJ	DESCRIPTION/ADDITIONAL DESCRIPTION	ACCOUNT/REFERENCE	QUICK KEY	ENTRY DATE	DEBIT AMOUNT	CREDIT AMOUNT
1		to cover Rosin Violin, Violin Genuine, Viola Tourte, String set etc for Ann Johnson	10 E 400 450 125003 000 125 000		02/12/2021	0.00	242.98
2		to cover Rosin Violin, Violin Genuine, Viola Tourte, String set etc for Ann Johnson	10 E 400 411 125003 000 125 000		02/12/2021	242.98	0.00
TOTALS						242.98	242.98

BATCH	DESCRIPTION	FISCAL YEAR	POST DATE	BATCH ORIGIN	STATUS
20-00145	to cover Heid Invoice #2741397 for Ann Johnso	2020-2021	02/12/2021	Submit Transfer	History

LINE	NAME/PROJ	DESCRIPTION/ADDITIONAL DESCRIPTION	ACCOUNT/REFERENCE	QUICK KEY	ENTRY DATE	DEBIT AMOUNT	CREDIT AMOUNT
1		to cover Heid Invoice #2741397 for Ann Johnson	10 E 300 341 256743 000 125 000		02/12/2021	0.00	300.00
2		to cover Heid Invoice #2741397 for Ann Johnson	10 E 300 411 125003 000 125 000		02/12/2021	300.00	0.00
3		to cover Heid Invoice #2741397 for Ann Johnson	10 E 300 450 125003 000 125 000		02/12/2021	0.00	308.65
4		to cover Heid Invoice #2741397 for Ann Johnson	10 E 300 411 125003 000 125 000		02/12/2021	308.65	0.00
TOTALS						608.65	608.65

BATCH	DESCRIPTION	FISCAL YEAR	POST DATE	BATCH ORIGIN	STATUS
20-00144	Transfer to match MHG Budget Revisions	2020-2021	02/12/2021	Submit Transfer	History

LINE	NAME/PROJ	DESCRIPTION/ADDITIONAL DESCRIPTION	ACCOUNT/REFERENCE	QUICK KEY	ENTRY DATE	DEBIT AMOUNT	CREDIT AMOUNT
1		No longer need training materials for staff Trauma Training (books)	10 E 809 490 221300 297 809 000		02/12/2021	0.00	13,071.00
2		to cover cost of WIPPS	10 E 809 310 110000 297 809 000		02/12/2021	12,119.00	0.00
3		to cover cost of snacks for students for wellness days	10 E 809 415 110000 297 809 000		02/12/2021	952.00	0.00
TOTALS						13,071.00	13,071.00

BATCH	DESCRIPTION	FISCAL YEAR	POST DATE	BATCH ORIGIN	STATUS
20-00143	to cover books for Rebecca Searing	2020-2021	02/12/2021	Submit Transfer	History

LINE	NAME/PROJ	DESCRIPTION/ADDITIONAL DESCRIPTION	ACCOUNT/REFERENCE	QUICK KEY	ENTRY DATE	DEBIT AMOUNT	CREDIT AMOUNT
1		to cover books for Rebecca Searing	10 E 300 415 122000 000 122 000		02/12/2021	0.00	46.37
2		to cover books for Rebecca Searing	10 E 300 479 122000 000 122 000		02/12/2021	46.37	0.00
TOTALS						46.37	46.37

BATCH	DESCRIPTION	FISCAL YEAR	POST DATE	BATCH ORIGIN	STATUS
20-00142	Transfer to match MHG Budget Revisions	2020-2021	02/12/2021	Submit Transfer	History

LINE	NAME/PROJ	DESCRIPTION/ADDITIONAL DESCRIPTION	ACCOUNT/REFERENCE	QUICK KEY	ENTRY DATE	DEBIT AMOUNT	CREDIT AMOUNT
1		No longer need stipends to 4K teachers for Trauma Training; leave \$800 for speaker for staff wellness event	10 E 809 310 221300 297 809 000		02/12/2021	0.00	2,560.00
2		to account to cover cost of WIPPS	10 E 809 310 110000 297 809 000		02/12/2021	2,560.00	0.00
TOTALS						2,560.00	2,560.00

BATCH	DESCRIPTION	FISCAL YEAR	POST DATE	BATCH ORIGIN	STATUS
20-00141	Transfer to match MHG Budget Revisions	2020-2021	02/12/2021	Submit Transfer	History

LINE	NAME/PROJ	DESCRIPTION/ADDITIONAL DESCRIPTION	ACCOUNT/REFERENCE	QUICK KEY	ENTRY DATE	DEBIT AMOUNT	CREDIT AMOUNT
1		Transfer from salary for PD for JH and SH support staff	10 E 809 100 221300 297 809 505		02/12/2021	0.00	14,256.00
2		Transfer to cover cost of WIPPS services	10 E 809 310 110000 297 809 000		02/12/2021	14,256.00	0.00
TOTALS						14,256.00	14,256.00

BATCH	DESCRIPTION	FISCAL YEAR	POST DATE	BATCH ORIGIN	STATUS
20-00140	Purchase of Office Furniture C. Nye	2020-2021	02/12/2021	Submit Transfer	History

LINE	NAME/PROJ	DESCRIPTION/ADDITIONAL DESCRIPTION	ACCOUNT/REFERENCE	QUICK KEY	ENTRY DATE	DEBIT AMOUNT	CREDIT AMOUNT
1		Purchase Sit-Stand Desk for C. Nye	10 E 820 411 232000 000 210 000		02/12/2021	0.00	830.00
2		Purchase Sit Stand C. Nye	10 E 820 440 232000 000 210 000		02/12/2021	830.00	0.00
TOTALS						830.00	830.00

BATCH	DESCRIPTION	FISCAL YEAR	POST DATE	BATCH ORIGIN	STATUS
20-00139	to cover Harley Merlin 3, Harley Merlin 2, ha	2020-2021	02/12/2021	Submit Transfer	History

LINE	NAME/PROJ	DESCRIPTION/ADDITIONAL DESCRIPTION	ACCOUNT/REFERENCE	QUICK KEY	ENTRY DATE	DEBIT AMOUNT	CREDIT AMOUNT
1		to cover Harley Merlin 3, Harley Merlin 2, harley Merlin and the Secret Coven etc. Rebecca Searing	10 E 300 411 122000 000 122 000		02/12/2021	0.00	110.62
2		to cover Harley Merlin 3, Harley Merlin 2, harley Merlin and the Secret Coven etc. Rebecca Searing	10 E 300 479 122000 000 122 000		02/12/2021	110.62	0.00
TOTALS						110.62	110.62

BATCH	DESCRIPTION	FISCAL YEAR	POST DATE	BATCH ORIGIN	STATUS
20-00138	to cover negative balance	2020-2021	02/12/2021	Submit Transfer	History

LINE	NAME/PROJ	DESCRIPTION/ADDITIONAL DESCRIPTION	ACCOUNT/REFERENCE	QUICK KEY	ENTRY DATE	DEBIT AMOUNT	CREDIT AMOUNT
1		to cover negative balance	10 E 400 342 121000 000 121 000		02/12/2021	0.00	0.42
2		to cover negative balance	10 E 400 411 121000 000 121 000		02/12/2021	0.42	0.00
TOTALS						0.42	0.42

BATCH	DESCRIPTION	FISCAL YEAR	POST DATE	BATCH ORIGIN	STATUS
20-00137	to cover 5 packs of erasers and 20 packs of 1	2020-2021	02/11/2021	Submit Transfer	History

LINE	NAME/PROJ	DESCRIPTION/ADDITIONAL DESCRIPTION	ACCOUNT/REFERENCE	QUICK KEY	ENTRY DATE	DEBIT AMOUNT	CREDIT AMOUNT
1		to cover 5 packs of erasers and 20 packs of looseleaf paper Heidi K	10 E 400 341 256770 000 123 000		02/11/2021	0.00	11.06
2		to cover 5 packs of erasers and 20 packs of looseleaf paper Heidi K	10 E 400 411 123000 000 123 000		02/11/2021	11.06	0.00
TOTALS						11.06	11.06

BATCH	DESCRIPTION	FISCAL YEAR	POST DATE	BATCH ORIGIN	STATUS
20-00136	to cover Hercules tuff charging station, Ling	2020-2021	02/11/2021	Submit Transfer	History

LINE	NAME/PROJ	DESCRIPTION/ADDITIONAL DESCRIPTION	ACCOUNT/REFERENCE	QUICK KEY	ENTRY DATE	DEBIT AMOUNT	CREDIT AMOUNT
1		to cover Hercules tuff charging station, Lingam Tibetan singing bowl and singing bowl set	10 E 400 341 256770 000 123 000		02/11/2021	0.00	79.91
2		to cover Hercules tuff charging station, Lingam Tibetan singing bowl and singing bowl set	10 E 400 411 123000 000 123 000		02/11/2021	79.91	0.00
TOTALS						79.91	79.91

BATCH	DESCRIPTION	FISCAL YEAR	POST DATE	BATCH ORIGIN	STATUS
20-00135	Transfer to Cover Early Evergreen Academy Cor	2020-2021	02/10/2021	Submit Transfer	History

LINE	NAME/PROJ	DESCRIPTION/ADDITIONAL DESCRIPTION	ACCOUNT/REFERENCE	QUICK KEY	ENTRY DATE	DEBIT AMOUNT	CREDIT AMOUNT
1		Transfer to Cover Early Evergreen Academy Core Planning	10 E 830 310 254490 000 251 000		02/10/2021	0.00	28,750.00
2		Transfer to Cover Early Evergreen Academy Core Planning	10 E 830 327 251000 000 251 000		02/10/2021	28,750.00	0.00
TOTALS						28,750.00	28,750.00

BATCH	DESCRIPTION	FISCAL YEAR	POST DATE	BATCH ORIGIN	STATUS
20-00134	to cover Game Changer Paperback for Rebecca S	2020-2021	02/10/2021	Submit Transfer	History

LINE	NAME/PROJ	DESCRIPTION/ADDITIONAL DESCRIPTION	ACCOUNT/REFERENCE	QUICK KEY	ENTRY DATE	DEBIT AMOUNT	CREDIT AMOUNT
1		to cover Game Changer Paperback for Rebecca Searing	10 E 300 415 122000 000 122 000		02/10/2021	0.00	127.92
2		to cover Game Changer Paperback for Rebecca Searing	10 E 300 479 122000 000 122 000		02/10/2021	127.92	0.00
TOTALS						127.92	127.92

BATCH	DESCRIPTION	FISCAL YEAR	POST DATE	BATCH ORIGIN	STATUS
20-00133	Correct Food Service Revenue Allocations Due	2020-2021	02/10/2021	Submit Transfer	History

LINE	NAME/PROJ	DESCRIPTION/ADDITIONAL DESCRIPTION	ACCOUNT/REFERENCE	QUICK KEY	ENTRY DATE	DEBIT AMOUNT	CREDIT AMOUNT
1		Correct Food Service Revenue Allocations Due to Program Changes	50 E 834 411 257210 546 257 000		02/10/2021	0.00	10,000.00
2		Correct Food Service Revenue Allocations Due to Program Changes	50 E 834 411 257000 586 257 000		02/10/2021	10,000.00	0.00
TOTALS						10,000.00	10,000.00

BATCH	DESCRIPTION	FISCAL YEAR	POST DATE	BATCH ORIGIN	STATUS
20-00132	Correct Food Service Expense Allocations Due	2020-2021	02/10/2021	Submit Transfer	History

LINE	NAME/PROJ	DESCRIPTION/ADDITIONAL DESCRIPTION	ACCOUNT/REFERENCE	QUICK KEY	ENTRY DATE	DEBIT AMOUNT	CREDIT AMOUNT
1		Correct Food Service Expense Allocations Due to Program Changes	50 E 834 354 258000 000 257 000		02/10/2021	0.00	650.00
2		Correct Food Service Expense Allocations Due to Program Changes	50 E 834 354 258000 586 257 000		02/10/2021	650.00	0.00
TOTALS						650.00	650.00

BATCH	DESCRIPTION	FISCAL YEAR	POST DATE	BATCH ORIGIN	STATUS
20-00131	Correct Food Service Expense Allocations Due	2020-2021	02/10/2021	Submit Transfer	History

LINE	NAME/PROJ	DESCRIPTION/ADDITIONAL DESCRIPTION	ACCOUNT/REFERENCE	QUICK KEY	ENTRY DATE	DEBIT AMOUNT	CREDIT AMOUNT
1		Correct Food Service Expense Allocations Due to Program Changes	50 E 834 415 257000 547 257 000		02/10/2021	0.00	591,415.00
2		Correct Food Service Expense Allocations Due to Program Changes	50 E 834 415 257000 561 257 000		02/10/2021	0.00	6,000.00
3		Correct Food Service Expense Allocations Due to Program Changes	50 E 834 415 257210 546 257 000		02/10/2021	0.00	98,000.00
4		Correct Food Service Expense Allocations Due to Program Changes	50 E 834 415 257000 586 257 000		02/10/2021	695,415.00	0.00
TOTALS						695,415.00	695,415.00

BATCH	DESCRIPTION	FISCAL YEAR	POST DATE	BATCH ORIGIN	STATUS
20-00130	Correct Food Service Expense Allocations Due	2020-2021	02/10/2021	Submit Transfer	History

LINE	NAME/PROJ	DESCRIPTION/ADDITIONAL DESCRIPTION	ACCOUNT/REFERENCE	QUICK KEY	ENTRY DATE	DEBIT AMOUNT	CREDIT AMOUNT
1		Correct Food Service Expense Allocations Due to Program Changes	50 E 834 411 257000 547 257 000		02/10/2021	0.00	5,461.21
2		Correct Food Service Expense Allocations Due to Program Changes	50 E 834 411 257000 561 257 000		02/10/2021	0.00	200.00
3		Correct Food Service Expense Allocations Due to Program Changes	50 E 834 411 257000 586 257 000		02/10/2021	5,661.21	0.00
TOTALS						5,661.21	5,661.21

BATCH	DESCRIPTION	FISCAL YEAR	POST DATE	BATCH ORIGIN	STATUS
20-00129	Correct Food Service Revenue Allocations Due	2020-2021	02/10/2021	Submit Transfer	History

LINE	NAME/PROJ	DESCRIPTION/ADDITIONAL DESCRIPTION	ACCOUNT/REFERENCE	QUICK KEY	ENTRY DATE	DEBIT AMOUNT	CREDIT AMOUNT
1		Correct Food Service Revenue Allocations Due to Program Changes	50 R 834 251 257210 546 000 000		02/10/2021	46,695.00	0.00
2		Correct Food Service Revenue Allocations Due to Program Changes	50 R 834 617 257210 543 000 000		02/10/2021	8,648.00	0.00
3		Correct Food Service Revenue Allocations Due to Program Changes	50 R 834 717 257210 546 000 000		02/10/2021	150,295.00	0.00
4		Correct Food Service Revenue Allocations Due to Program Changes	50 R 834 251 257220 547 000 000		02/10/2021	606,841.00	0.00
5		Correct Food Service Revenue Allocations Due to Program Changes	50 R 834 617 257220 542 000 000		02/10/2021	27,187.00	0.00
6		Correct Food Service Revenue Allocations Due to Program Changes	50 R 834 717 257220 547 000 000		02/10/2021	859,873.00	0.00
7		Correct Food Service Revenue Allocations Due to Program Changes	50 R 834 717 257220 586 000 000		02/10/2021	0.00	1,699,539.00
TOTALS						1,699,539.00	1,699,539.00

BATCH	DESCRIPTION	FISCAL YEAR	POST DATE	BATCH ORIGIN	STATUS
20-00128	to cover invoices #363127084, 363165461 & 363	2020-2021	02/10/2021	Submit Transfer	History

LINE	NAME/PROJ	DESCRIPTION/ADDITIONAL DESCRIPTION	ACCOUNT/REFERENCE	QUICK KEY	ENTRY DATE	DEBIT AMOUNT	CREDIT AMOUNT
1		to cover invoices #363127084, 363165461 & 363165148	10 E 400 341 256744 000 125 000		02/10/2021	0.00	75.70
2		to cover invoices #363127084, 363165461 & 363165148	10 E 400 473 125004 000 125 000		02/10/2021	75.70	0.00
TOTALS						75.70	75.70

\*\*\*\*\* End of report \*\*\*\*\*



D.C. Everest IDEA School  
4707 Camp Phillips Road  
Weston, WI 54476

**To:** Dr. Kristine A. Gilmore, *Superintendent*

**From:** Diane Goetsch, *Administrative Liaison DC Everest Idea School*

**Subject:** Early College Credit Program

**Date:** February 25, 2021

I have received applications from the following high school students for the Early College Credit Program (ECCP) enrollment at UW Stevens Point - Wausau Campus the first semester of the 2021-22 school year. These course selections meet the requirements for ECCP course enrollments. I recommend these applications be approved and tuition be paid in full by the district.

<i>Student</i>	<i>Course(s) Applied For</i>
Student 1	ECON 111 – Principles of Microeconomics – 3 credits

$$\tilde{S}^2(\epsilon) = \tilde{S}^2(\epsilon) = \frac{\sum_{i=1}^n e_i^2}{n-2}, (1)$$

$$X_{1u} = \frac{\sum_i P_{0i} u_i}{\sum_i q_i} + \frac{\sum_i P_{0i} q_i}{\sum_i q_i}$$

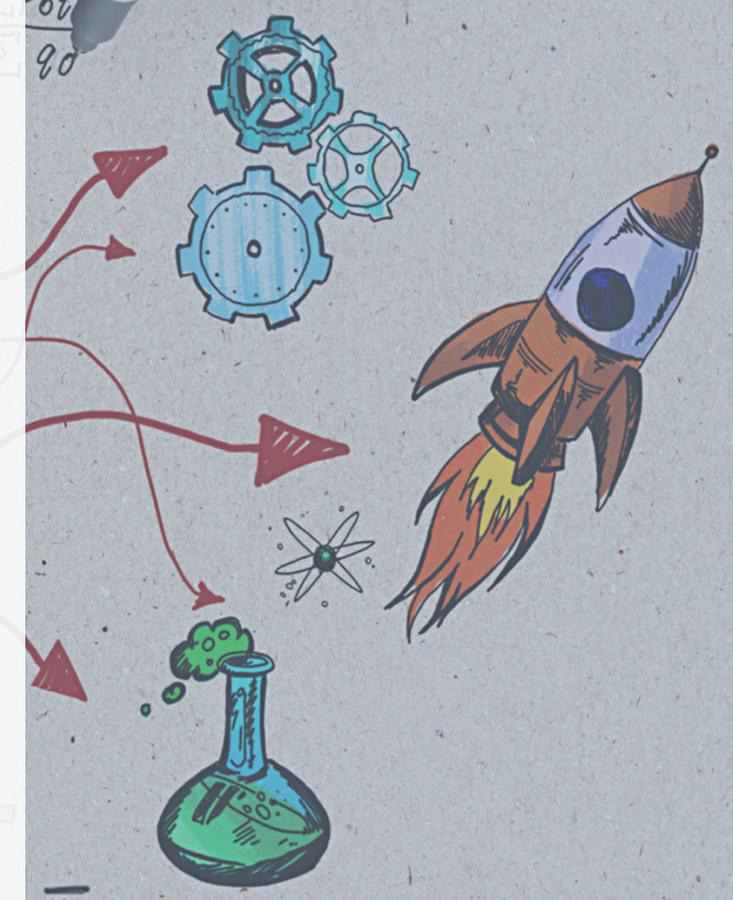
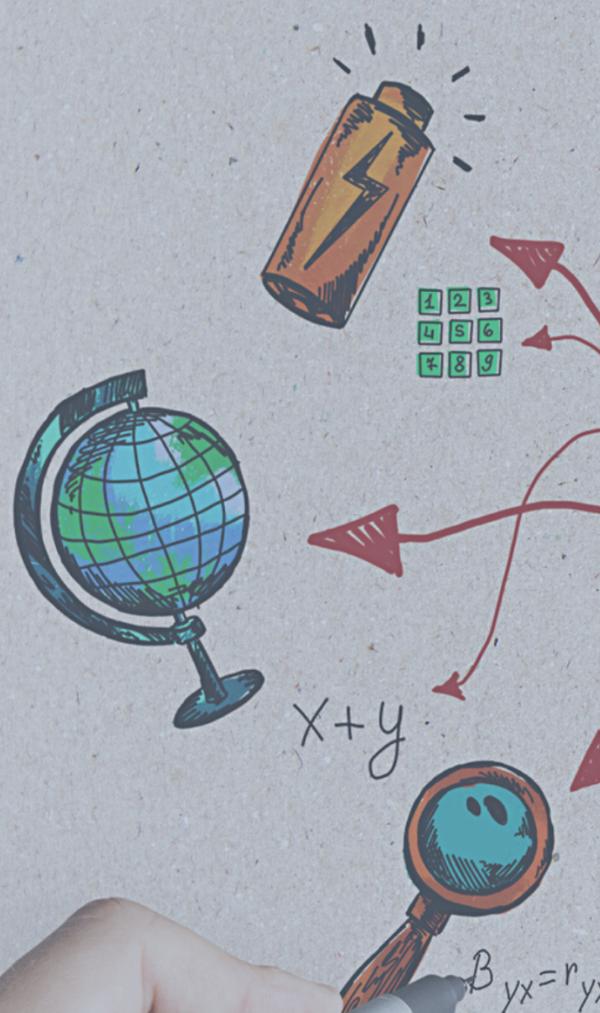
$$B_{yx} = r_{yx} \frac{S_y}{S_x}, (4)$$

$$\frac{\bar{x}-u}{\sigma \sqrt{s^2}} = \sqrt{m-2} \frac{\bar{x}-u}{x^2}$$

D.C. EVEREST SCHOOL DISTRICT

# FutureReady Expansion

Responsibly Expanding In-Person,  
Secondary Level Instruction  
for the 4th Quarter of the  
2020-2021 School Year



# Our Priorities

## QUALITY LEARNING

Construct flexible instructional models with clear, realistic academic expectations and accessible support systems.

## SAFETY

Develop safe, responsible and practical options for the health and wellbeing of our students, staff and community.

## EQUITY

Intentionally address inequities across all aspects of planning.

## ADAPTABILITY

Utilize a nimble approach that allows us to be responsive to the changing needs of our students, staff and community.

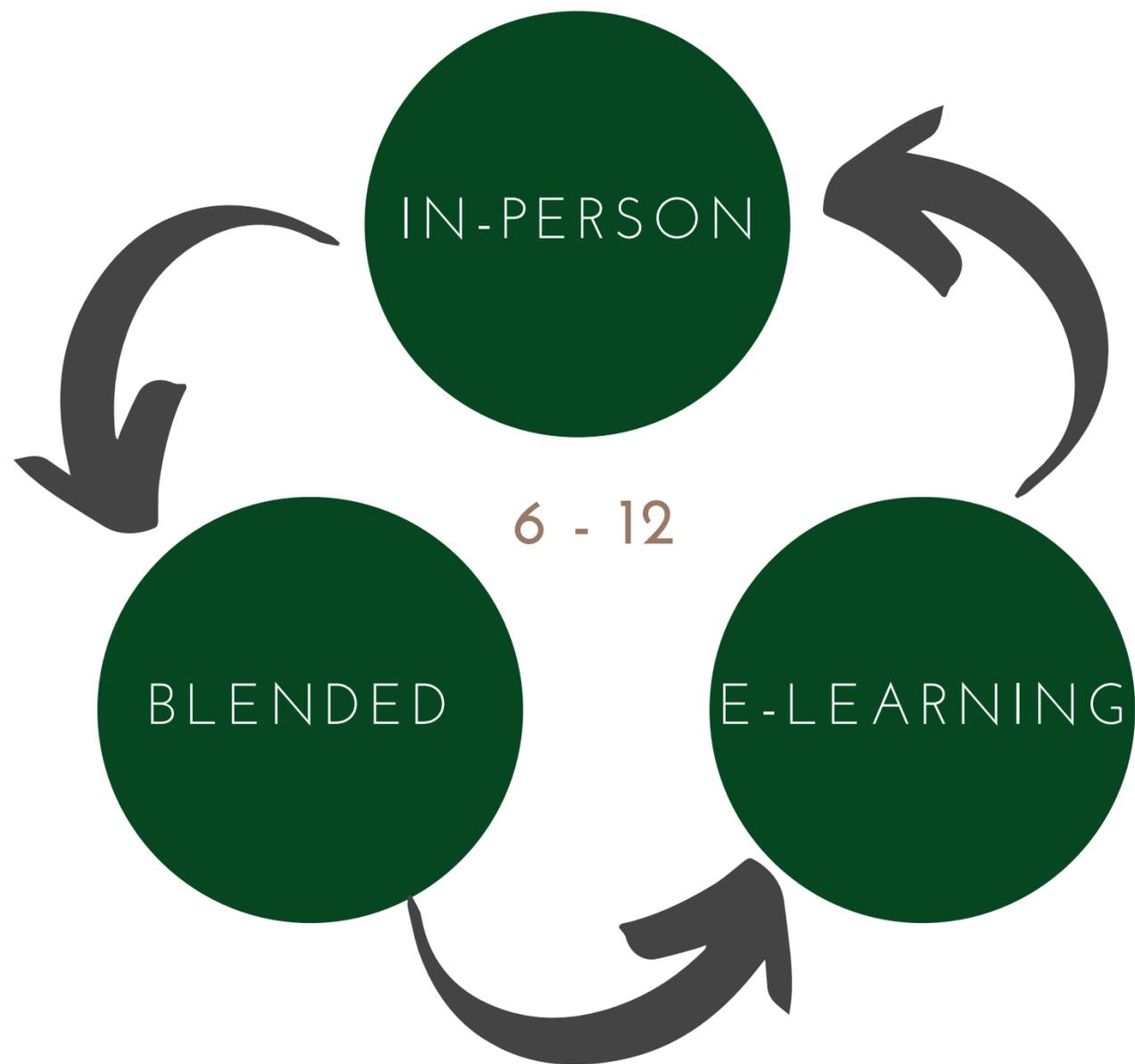
## SOCIAL-EMOTIONAL WELLNESS

Provide supports to help students, staff and families adapt to modified school environments and lifestyle experiences.

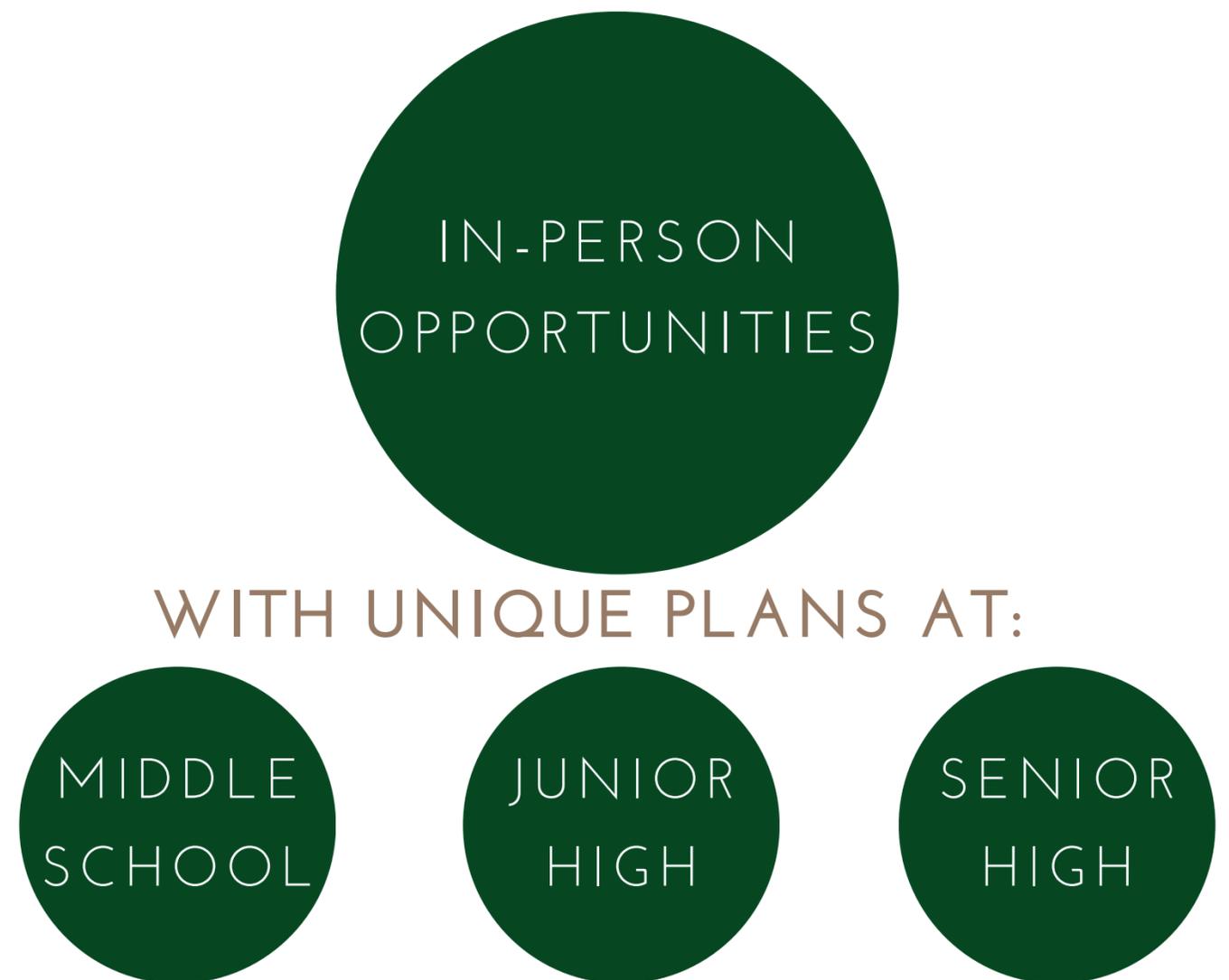
# FutureReady Continuum

ADAPTING TO CHANGING COVID SITUATION

MODEL REMAINS THE SAME



BASED ON CURRENT COVID SITUATION WE ARE EXPANDING



# FutureReady Success

THANK YOU TO OUR STUDENTS, STAFF AND COMMUNITY

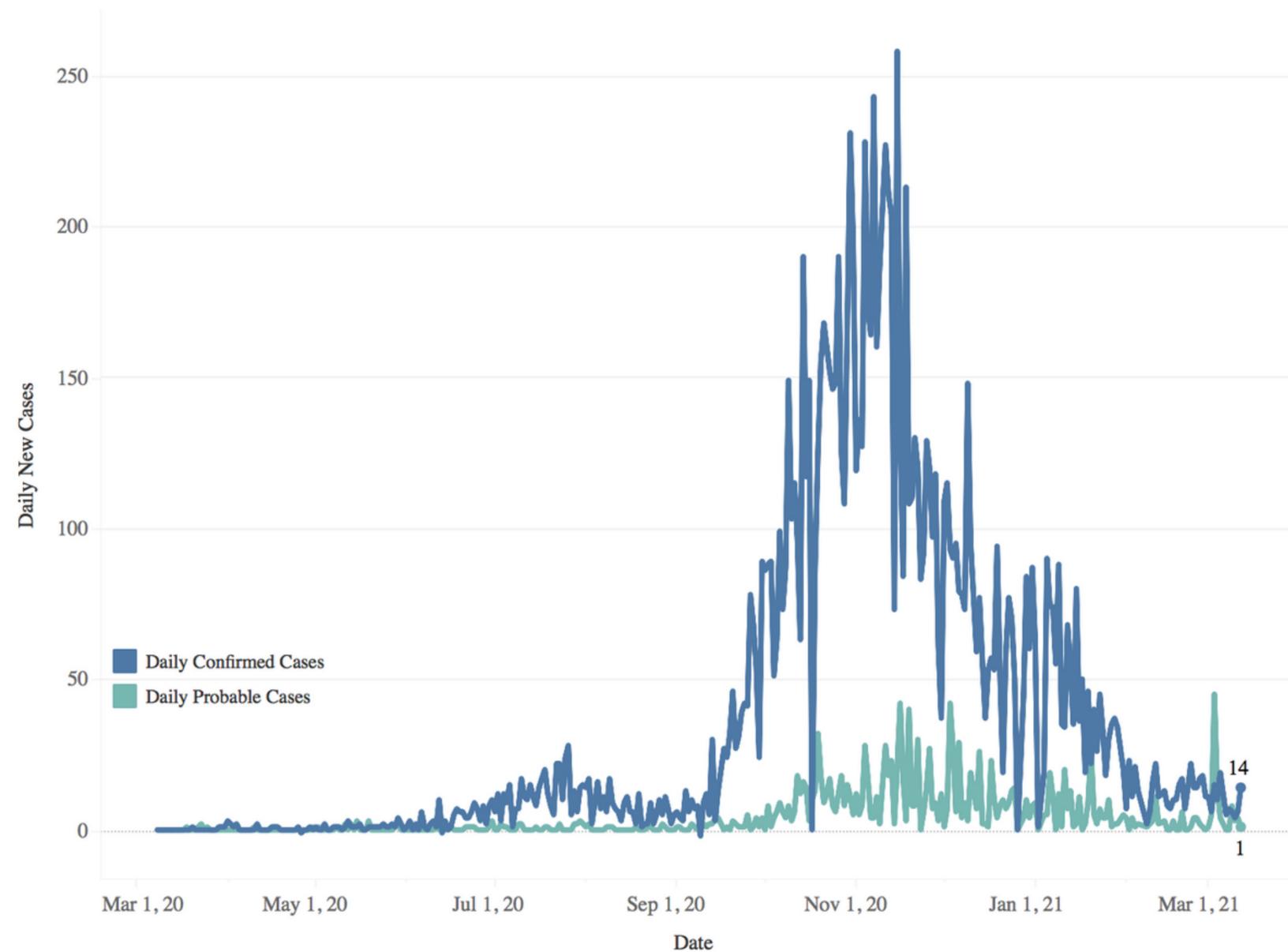
Our ability to conduct in-person classes and minimize the spread of COVID within our schools has been successful in large part due to:

- A commitment to following COVID protocols;
- Robust contact tracing in collaboration with the Marathon County Health Department;
- Exceptional staff who are dedicated to our students and their wellbeing;
- Enhanced building filtration systems.

# Current COVID Status

## MARATHON COUNTY

### DAILY NEW CONFIRMED & PROBABLE CASES



As of March 15, 17% of Marathon County residents had received at least one dose of the vaccine and 10.3% had completed the vaccine series.

# Current COVID Status

## D.C. EVEREST AREA SCHOOL DISTRICT

### WHERE WE'VE BEEN

- On November 9, D.C. Everest reported:
  - 12 active staff cases
  - 41 active student cases
  - 25 staff quarantines
  - 367 student quarantines

### WHERE WE ARE

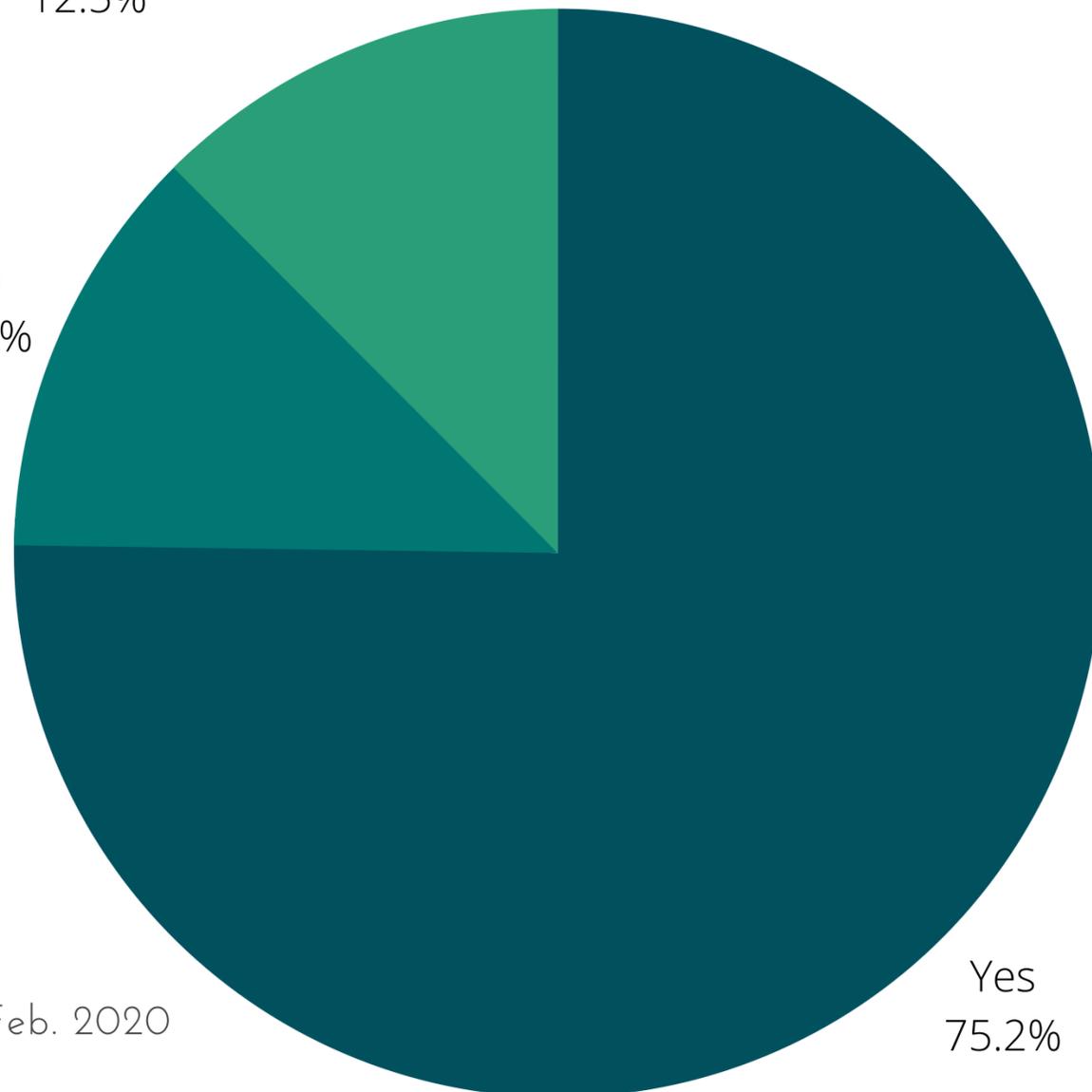
- As of March 15, D.C. Everest reports:
  - 2 active staff cases
  - 0 active student cases
  - 3 staff quarantines
  - 46 student quarantines

# D.C. Everest Vaccination Status

## STAFF SURVEY\* DO YOU PLAN TO GET VACCINATED\*\*?

Need more information  
12.5%

No  
12.3%



\*Survey: Feb. 2020

Yes  
75.2%

## STAFF COLLABORATION

- Staff assisted one another in securing COVID vaccination appointments and covering for one another on the day of their appointment(s).

## DCE VACCINATION CLINIC

- All DCE staff who wanted a vaccination were able to receive one on March 17 at the DCE on-site clinic.

\*\*CDC states teacher vaccinations are not a prerequisite to opening.

# In-Person Instruction Regional Trends

- All Wisconsin Valley Conference secondary schools have, or are planning to, expand in-person instruction.
- Every Marathon County secondary school is, or is planning to, expand in-person instruction.
- COVID team has monitored COVID case counts at large Wisconsin school districts that have expanded in-person instruction at the secondary level and have spoken with district representatives concerning the process. These school districts have successfully returned to in-person school.

# Staff Voice

## SECONDARY SCHOOL PLANNING PROCESS

- School administrators held small-group discussion sessions, 6-12 staff listening sessions, weekly teacher leadership team meetings, and engaged in one-on-one conversations in order to:
  - Ascertain staff preferences concerning additional in-person instruction time.
  - Identify concerns regarding a potential expansion of in-person instruction.
  - Determine what services and supports staff may need to help them transition back to additional in-person instruction.
  - Gather insights about lessons learned during quarters 1 - 3 and how they can be incorporated moving forward.

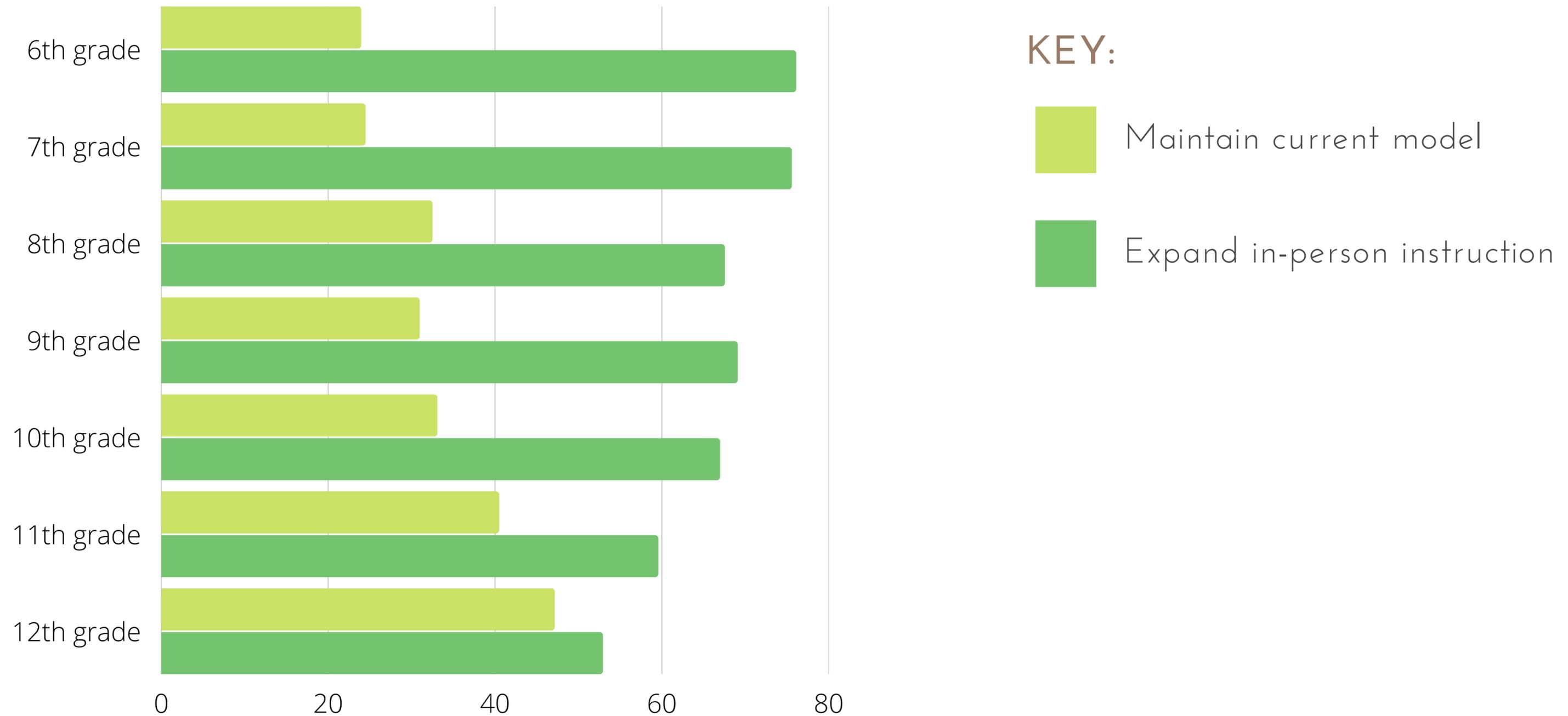
# Student Voice

## SECONDARY SCHOOL PLANNING PROCESS

- School administrators conducted surveys, held small-group discussion sessions, and engaged in one-on-one conversations in order to:
  - Ascertain students' preferences concerning additional in-person instruction time.
  - Identify concerns regarding a potential expansion of in-person instruction.
  - Determine what services and supports students may need to help them transition back to additional in-person instruction.
  - Gather insights into what excites them about an increase in in-person instruction opportunities.

# Parent Survey

## SECONDARY SCHOOL PLANNING PROCESS



# What Could Expansion Look Like?

## SECONDARY SCHOOL PLANNING PROCESS

- Each school leadership team (including teachers) met on numerous occasions to gather feedback, brainstorm, and create an expansion plan for in-person instruction.
  - DCE Middle School
  - DCE Junior High
  - DCE Senior High



# Review Day

## SECONDARY SCHOOL PLANNING PROCESS

- On March 2, a District review team consisting of administrators, teachers, the District nurse, and union representatives met to have an open dialogue regarding:
  - Expanding in-person instruction at the secondary level.
  - Staff sentiment and concerns.
  - Current data concerning students' academic performance.
  - Increased requests for student mental health services.
  - Each school's proposed plan.

# Areas of Concern

## STUDENTS' ACADEMIC PERFORMANCE AND SOCIAL-EMOTIONAL CHALLENGES

### STUDENTS WITH AT LEAST ONE FAILING GRADE

School	19-20 # of students	% of enrollment	20-21 # of students	% of enrollment
Middle School	39	4.3%	108	12.5%
Junior High	37	4.4%	154	17.9%
Senior High	96	7.4%	243	18.7%
Total	172	5.6%	505	16.7%

- Significant concerns regarding engagement and impact on future.
- Increased concerns about crisis reporting/request for mental health services.
- Concerned about the mental wellbeing of our students and feel it is important they be able to make additional connections with their teachers and peers.

# High-Level, In-Person Expansion Plans

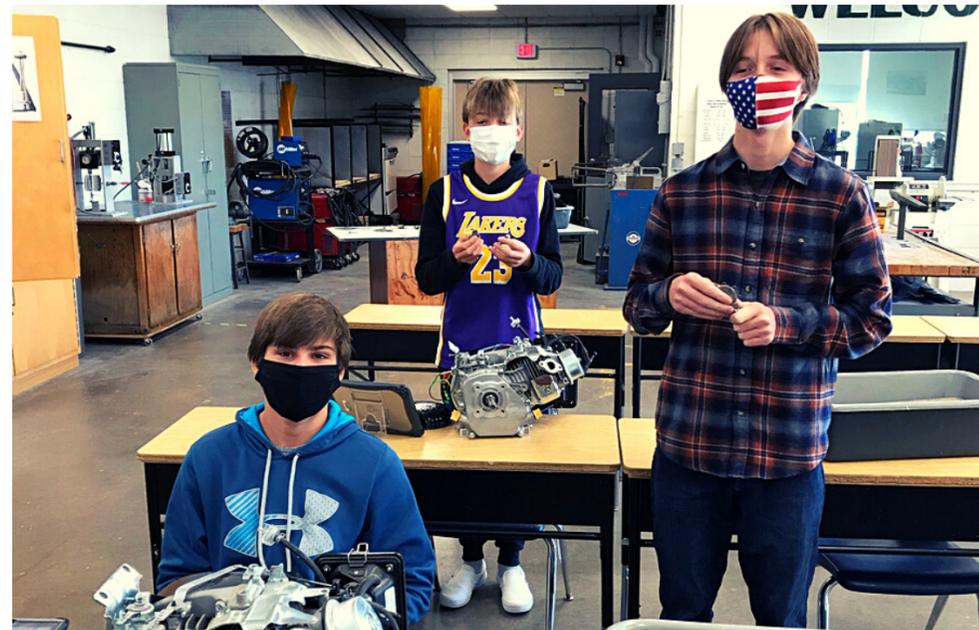
- DCE Middle School\*
  - In-person instruction Monday - Thursday.
  - Fridays will continue as Flexible Fridays with interventions provided for students in need of assistance and/or quarantined. Additionally, Music and World Languages will occur virtually on Fridays.
  - Quarantined students will continue Canvas-based learning.
- DCE Junior High\*
  - In-person instruction Monday - Thursday.
  - Fridays dedicated to student interventions, PLC meetings and planning.
  - Quarantined students will continue Canvas-based learning.
- DCE Senior High\*
  - In-person instruction Monday - Thursday.
  - To be responsive to senior student and parent survey data, classes of seniors only will continue to follow the A/B cohort schedule.
  - Fridays will continue as flexible Fridays with interventions provided for students in need of assistance, as well as students who are quarantined at home.
  - Quarantined students required to login synchronously from home to observe class.

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\*All plans include COVID protocols (mask requirement, cleaning, handwashing, social distancing to the greatest extent possible, contact tracing, and high level building filtration.)

# Next Steps

- Finalize individual school plans.
- Communication with staff and families.
- Work with individual families who express concerns.
- Continue to monitor COVID cases in the district and community.



# Recommendation

- The D.C. Everest School Board approve expanding in-person, secondary level instruction to 4 days/week with Flexible Fridays beginning April 7, 2021.





# D.C. EVEREST AREA SCHOOL DISTRICT DISTRICT GOALS

## Great Place to Learn

### GOALS

#### LITERACY

- Develop young readers, thinkers and problem solvers. Ensure that each elementary student meets or exceeds expected literacy and math growth.

#### PORTRAIT OF A GRADUATE

- Develop pathways that connect D.C. Everest students with the world. Provide opportunities for every D.C. Everest student to graduate with meaningful academic, service and community-based experiences.

## Great Place to Work

### GOALS

#### COMPENSATION

- Create and implement flexible compensation that values the unique circumstance of each employee.

#### PROFESSIONAL DEVELOPMENT

- Enhance and integrate a goal-aligned professional learning system that is choice-driven for every employee.

## Great Community

### GOALS

#### FISCAL RESPONSIBILITY

- Incrementally shift resources to support inclusive, innovative learning opportunities while establishing a stable tax levy rate.

#### DIVERSITY & INCLUSION

- Attract and retain a diverse group of individuals to better reflect our community and student body, and foster an inclusive environment for all learners and employees.

#### COMMUNITY LEARNING CENTER

- Create a vision and execution plan for an Early Evergreens Academy in collaboration with the community.

### EQUITY, INNOVATION & MENTAL WELLBEING

Each of the D.C. Everest Area School District's goals is designed to promote equity, innovation and mental wellbeing. Our aim is to foster a culture that provides each individual with the tools and opportunities needed to succeed now and into the future, and which prioritizes the social, emotional, and mental wellbeing of our students and staff.

### OUR MISSION

D.C. Everest Area School District, in partnership with the community, is committed to being an innovative educational leader in developing knowledgeable, productive, caring, creative, responsible individuals prepared to meet the challenges of an ever-changing global society.



## D.C. Everest Area School District

6300 Alderson Street  
Weston, WI 54476  
Phone 715-359-4221  
[www.dce.k12.wi.us](http://www.dce.k12.wi.us)

**Matthew A. Spets**  
Assistant Superintendent

### MISSION STATEMENT

D.C. Everest Area School District, in partnership with the community, is committed to being an innovative educational leader in developing knowledgeable, productive, caring, creative, responsible individuals prepared to meet the challenges of an ever-changing global society.

**DATE** March 17, 2021  
**TO** Dr. Kristine Gilmore, Superintendent  
**FROM** Matt Spets, Assistant Superintendent  
**RE** Year End Funds; 2020-2021

### Recommendation

To allow administration to earmark any year-end funds for a transfer into Fund 46.

### Rationale

This action step will support dual District goals under our updated framework. First, this recommendation serves as a long-term investment strategy that can lead to fiscal sustainability of D.C. Everest. This step will ensure we contribute to a great community by not putting the Board in a position to consider a referendum to invest in community needs; such as, the growing child care shortage.

Second, and on the topic of the growing child care shortage, the larger our designated reserves in Fund 46 grow; we can more confidently proceed with crafting a vision and execution plan for the conceptual *Early Evergreens Academy*.

In the above narrative - the fiscal responsibility and community learning center concepts under our goal area of **Great Community** weave together.

### Impact

While it is most prudent to reserve opinion and/or conclusions on what year end funds might look like due to an unprecedented pandemic and prior to executing an expansion of learning for 6-12 students; it appears we will end fiscal 2020-2021 with a positive balance.

Specifically, while I caution the Board in adopting this figure as fact, when our year end funds calculation was considered in early January - it appeared we could realize approximately **\$450,000**.

We will work to verify this assumption within the next 30 days as that will provide our new Director of Finance to on-board, train, and take the lead for our organization's accounting functions.



## D.C. Everest Area School

### District

6300 Alderson Street  
Weston, WI 54476  
Phone 715-359-4221  
www.dce.k12.wi.us

**Matthew A. Spets**  
Assistant Superintendent

#### MISSION STATEMENT

D.C. Everest Area School District, in partnership with the community, is committed to being an innovative educational leader in developing knowledgeable, productive, caring, creative, responsible individuals prepared to meet the challenges of an ever-changing global society.

**DATE** March 17, 2021  
**TO** Dr. Kristine Gilmore, Superintendent  
**FROM** Matt Spets, Assistant Superintendent  
**RE** 2021-2022 Salary and Wage Recommendations

Please accept this recommendation and supporting details regarding salaries and wages for the 2021-2022 school and contract year. This effort is an action step towards our updated District goal of creating a *Great Place to Work* by enhancing compensation of all employees.

The recommendation and supporting details are organized in three general employee categories.

### Teachers

The exact recommendation will come at a future date; most likely the April 21, 2021 meeting. At this time, we expect to start discussions with the teacher group around how our professional development salary schedule naturally increases pay for individual staff members when credentials are acquired. At first review, it is clear that our existing schedule will invest substantially more than the CPI measure of **1.23%** into the aggregate teacher salary investment.

For the sake of comparison; if we apply CPI to our current amount of **\$28,105,685** (the 2020-2021 total base wage invested in our teachers) that would equate to an equally distributed total raise of **\$345,699**. To the contrary, our baseline added investment is to move our teacher and guidance counselor teammates on the existing schedule. This investment is estimated to be **\$700,014**.

### Hourly Staff

Hourly staff include custodians, food service, aides, at-will hourly, and other positions. The recommendation includes all hourly staff to move one step on the current schedules. On average, this will provide an approximate wage increase of **2.44%**. However, there is more to be considered in relation to our overall budget strategy for the 2021-2022 year.

The D.C. Everest School District does not discriminate on the basis of race, color, religion, national origin, ancestry, creed, pregnancy, marital status, parental status, sexual orientation, sex, (including transgender status, change of sex or gender identity), or physical, mental, emotional, or learning disability ("Protected Classes") in any of its student programs and activities. The following staff are designated to receive inquiries regarding the non-discrimination policies: Kimberly Hall, Director of Human Resources, 6300 Alderson Street, Weston, WI 54476, (715) 359-4221, ext. 1225, [khall@dce.k12.wi.us](mailto:khall@dce.k12.wi.us) or Matt Spets, Assistant Superintendent, 6300 Alderson Street, Weston, WI 54476, (715) 359-4221, ext. 1243, [mspets@dce.k12.wi.us](mailto:mspets@dce.k12.wi.us).

How this will actually be applied is as follows. We currently have 289 positions across all categories of hourly staff. We will discontinue the 11 Future Ready Restart Assistant positions. Coupling this cost reduction with the movement of all remaining positions one additional step on the wage schedule - our overall total spend in hourly staff wages will decrease. The impact will be that we will increase wages approximately **\$168,049** at an overall district savings of **\$144,307**. This example of redirection of investment is important in our long-term financial strategy to meet our goals as we work to enhance benefits; such as the pending addition of Paid Time Off (PTO).

Please see the table for additional detail (I will provide explanation in my verbal report.)

**Hourly Staff 2021-2022 Projections**

Group:	# Employees:	2020-21 Salaries:	2021-22 Estimated Salary Increase:	# Employees After Elimating FRRA:	2021-22 Estimated Salaries After Eliminating FRRA:	2021-22 Estimated Salary Increase Without FRRA:
Admin. Confidentials	5	\$263,756.16	\$6,171.90	5	\$269,928.06	
At-Will Hourly	25	\$793,928.84	\$18,577.96	25	\$812,506.80	
Custodians	48	\$1,912,834.92	\$38,256.71	48	\$1,951,091.63	
Food Service	36	\$628,973.93	\$14,277.71	36	\$643,251.64	
Support Staff	175	\$4,100,420.90	\$95,950.00	164	\$3,878,829.59	\$90,764.76
	<b>289</b>	<b>\$7,699,914.75</b>	<b>\$173,234.28</b>	<b>278</b>	<b>\$7,555,607.72</b>	<b>\$168,049.04</b>

**At-will Salary and Administrators**

This recommendation includes a 2.0% increase to base salaries for At-will Salaried and Administrative Staff. This investment is estimated to have an impact of **\$96,400**.

**Recommendation**

**We recommend the Board approve the 2021-2022 salary and wage increases as presented.**

## D.C. Everest Senior High School Course Proposals for 2021-2022

### **Course Descriptions**

#### **Algebra III**

Algebra III is an elective, 3 college credit DE course that aligns with *College Algebra W/Apps* at NTC. Students planning on continuing to a post-secondary institution who are not planning to major in a STEM field may take Algebra III and begin developing transferable math credits to their intended institution. Algebra III covers all major Algebra branches with the addition of matrices.

#### **Chemistry in the Community**

This is a laboratory-based course in which students study real world approaches to introductory chemistry concepts. Topics are typically generated from current events and are woven into the curriculum to provide relevance. Chemistry in the community works well for students planning on careers in law, education, liberal arts, journalism, and business.

#### **Design Studio**

Your creative thinking, technical prowess and artistic passion make you the perfect candidate for this course! The Design Studio is an “in-house” creative agency at D.C. Everest Senior High. Students will build their skills in graphic design and/or photography in real life projects, team projects and more. This course utilizes an open studio concept to facilitate problems selected by students or commissioned by real clients. Design challenges undertaken could include: logo development, portrait or product photography, branding, t-shirt designs, and more.

Prerequisite: Graphic Design and/or Photography

#### **Powersports DE**

Take your knowledge of Small Engines to the next level by working on your own machines! Bring in a four-wheeler, dirt bike, snowmobile, jet ski, outboard engine or anything you want to learn how to fix and maintain. There will be machines to work on if you don't have your own. Students who successfully complete this course earn credits toward the Outdoor Power Equipment program at Fox Valley Technical College.

#### **Introduction to Welding and Machining**

Intro to Welding and Machining is a course designed for any student with an interest in metal working. Metal manufacturing is one of the top industries in the state of Wisconsin. Topics include: safety, measurement, hand tools, shielded and gas metal arc welding, metal lathe, milling, and finishing operations. This course will serve as a prerequisite for students wanting to take *Advanced Welding DE* and/or *Advanced Machining DE*.

**Foods III**

Foods 3 is designed to provide students with an interest in the culinary career field with an opportunity to operate a student-run, school-based enterprise. This will include the operation of a school café and catering service. Students will also earn the National Restaurant Association ServSafe Food Manager certification. Foods III will run for the entire year.

# Courses for Board Approval

## Expanding Horizons

(FY 1 credit)

*Expanding Horizons* is designed to connect students to their community in a variety of ways. Each week students will partake in a community activity designed to an awareness of community programs/resources that may lead to lifelong community involvement. Students will learn specific strategies for connecting in the community. Areas of emphasis will include: having a community mentor, volunteering, knowing community resources, having good physical and mental health, exploring careers, implementing organizational strategies, having civic engagement, learning lifelong recreation skills, and partaking in community cultural events.

Roster Code	DPI Title	Description
4099	Life Skills	Life Skills courses provide students with information about a wide range of subjects to assist them in becoming wise consumers and productive adults. These courses often emphasize process skills, including goal-setting, decision-making, and other topics such as the setting of priorities, money and time management, interpersonal relationships, and the development of the self. Additionally, specific topics such as wellness, selecting and furnishing houses, meeting transportation needs, nutrition, preparing food, selecting clothing and building a wardrobe, insurance, taxation, and consumer protection may also be covered

## Personal and Career Readiness

(FY 1 credit)

*Personal and Career Readiness* allows students to explore various career options. The course is individualized for students to help them break through career barriers (e.g., lack of knowledge of possible careers, low expectations) to find many different possible career clusters available to them. This course will take a hands-on approach with staff/students visiting a variety of possible job sites to connect with employers. This course may seek to have students conduct job shadowing in a specific career area and/or provide supported employment in which staff/student/employer set goals and have periodic progress discussions. Additionally, this course may include connecting students with young professionals who are actively working in the student's intended career field.

Roster Code	DPI Title	Description
4094	Personal and Career Readiness	Personal and Career Readiness courses introduce students to the skills and strategies that are helpful in becoming more focused, productive individuals, wage earners, and family members. These courses typically emphasize goal-setting; decision-making; managing time, energy, and stress; and identifying alternatives and coping strategies. They may also allow students to explore various career and lifestyle choices.

## Personal Development

(FY 1 credit)

*Personal Development* helps students develop lifelong strategies to cope with mental health and/or physical health issues. There is a focus on strengthening executive functioning skills as they relate to academic success but most importantly, social and emotional success. The course is based on acquiring practical skills: mindfulness skills, distress tolerance skills, emotional regulation skills, and interpersonal skills. Additional skills might include social skill development, exposure-response strategies. The course focus and delivery method is individualized for students.

Roster Code	Title	Description
4084	Personal Development I	Personal Development courses emphasize strengthening self-esteem, recognizing and resisting negative peer pressure, and developing coping skills for dealing with life and career issues and changes (such as family changes). These courses include communication, conflict resolution, practical problem-solving, and decision-making. They may also include building resiliency skills and asset building.



Book	Policy Manual
Section	First Reading by Board
Title	NEW POLICY - VOL. 30, NO. 1 - WHISTLEBLOWER PROTECTION
Code	po1211
Status	First Reading

### **NEW POLICY - VOL. 30, NO. 1**

#### **1211 - WHISTLEBLOWER PROTECTION**

The Board expects all its employees to be honest and ethical in their conduct, and to comply with applicable State and Federal law, Board policies, and administrative procedures. Pursuant to State law, the Board expects administrators to report to their immediate supervisors any violation or suspected violation of any Federal, State or local law, policy, or regulation committed by any employee, or agent of an agency or independent contractor which is doing business with the Board, which creates and presents a substantial or specific danger to the public's health, safety, or welfare. Additionally, pursuant to State law, administrators are expected to report any act or suspected act of gross mismanagement, malfeasance, misfeasance, gross waste of public funds, suspected or actual Medicaid fraud or abuse, or gross neglect of duty committed by an employee or agent of an agency or independent contractor which is doing business with the Board.

It is the responsibility of an administrator who is aware of conduct on the part of any Board member or employee that possibly violates Federal or State law, or Board policy, to call this conduct to the attention of his/her immediate supervisor. If the administrator's immediate supervisor is not responsive or is the employee whose behavior is in question, the administrator should report the alleged misconduct to the District Administrator.

After such a report is made by the administrator, the immediate supervisor or the District Administrator will ask that the report be put in writing.

Any administrator making such a report shall be protected from discipline, retaliation, or reprisal for making such report as long as the administrator made such a report based on a reasonable and good faith belief that the report is accurate and not based on the administrator's intent to harm, harass, intimidate, or retaliate against another individual.

Administrators are subject to disciplinary action, up to and including termination, for purposely, knowingly, or recklessly making a false report under this policy. Conversely, administrators are subject to disciplinary action, up to and including termination, if they are aware of a violation of Federal, State, or local law that the Board has the authority to correct and they do not make a report confirmed in writing to their immediate supervisor or to the District Administrator, as appropriate.

If the alleged misconduct that is reported involves a Board member, the employee shall report to the District Administrator who is authorized to engage the Board's legal counsel to manage an investigation concerning the matter. If the report concerns the District Administrator the administrator shall make the report to the Board President, who is authorized to engage the Board's legal counsel to manage the investigation.

Upon receipt of a report made by an instructional staff member pursuant to this policy, an investigation shall be commenced as soon as possible and shall be handled expeditiously.

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Book	Policy Manual
Section	First Reading by Board
Title	STUDENT SUPERVISION AND WELFARE
Code	po1213
Status	First Reading
Adopted	May 25, 2016
Last Revised	March 17, 2021
Prior Revised Dates	7/24/2019, 10/21/2020

#### 1213 - **STUDENT SUPERVISION AND WELFARE**

Administrators are frequently confronted with situations which, if handled incorrectly, could result in liability to the District and personal liability to the administrator. It is the intent of the School Board to direct the preparation of guidelines that would minimize that possibility.

An administrator, who is found to have had sexual contact with any student, shall be referred to the proper authorities and be subject to discipline up to and including discharge.

This section should not be construed as affecting any obligations on the part of staff to report suspected child abuse under Wis. Stats. 48.981 and Policy 8462.

Each District administrator shall maintain a standard of care for the supervision, control, and protection of students commensurate with his/her assigned duties and responsibilities which include, but are not limited to the following:

- A. An administrator shall report immediately any accident or safety hazard about which she/he is informed or detects to his/her supervisor, as well as to other authorities or District staff members as may be required by established policies and procedures.
- B. An administrator shall report unsafe, potentially harmful, dangerous, violent or criminal activities, or threat of these activities by students to the Superintendent and local public safety agencies and/or school officials in accordance with Policy 8420 - School Safety and Emergency Preparedness.
- C. An administrator should not volunteer to assume responsibility for duties s/he cannot reasonably perform. Such assumption carries the same responsibilities as assigned duties.
- D. Each administrator shall inform the Principal of any accident or detected safety hazards.
- E. Each administrator shall inform the Principal of any knowledge of threats of violence by students.
- F. An administrator shall not send students on any personal errands.
- G. An administrator shall not associate with students at any time in a manner which gives the appearance of impropriety, including, but not limited to, the creation or participation in any situation or activity which could be considered abusive or sexually suggestive or involve illegal substances such as tobacco, alcohol, or drugs. Any sexual or other inappropriate conduct with a student by any staff member will subject the offender to potential criminal liability and discipline up to and including termination of employment.

This provision should not be construed as precluding an administrative staff member from associating with students in private for legitimate or proper reasons.

- H. An administrator shall not disclose personally identifiable information about a student to third parties unless specifically authorized by law or the student's parent(s) to do so.
- I. A student shall not be required to perform work or services that may be detrimental to his/her health.
- J. Administrators are discouraged from engaging students in social media and online networking media (see also Policy 7544), except for appropriate academic, extra-curricular, and/or professional uses only.
- K. Administrators are expressly prohibited from posting any picture, video, meme, or other visual depiction or comment pertaining to any student on personal or unauthorized social networking media or similar forums. This provision of the policy does not apply to pictures and/or videos taken of public events that may involve or incidentally include depictions of students participating in or observing such event where the purpose of the photo or video is to depict the event, not a particular student.

Since most information concerning a child in school, other than directory information described in Policy 8330 - Student Records, is a confidential student record under Federal and State laws. Any administrator who shares confidential information with another person not authorized to receive the information may be subject to discipline and/or civil liability. This includes, but is not limited to, information concerning assessments, grades, behavior, family background, and alleged child abuse.

Pursuant to the laws of the State and Board Policy 8462, each administrator shall report to the proper legal authorities immediately, any sign of suspected child abuse, abandonment, or neglect.

~~Revised 7/24/19~~

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Legal                      48.981, Wis. Stats.  
                                  948, Wis. Stats.  
                                  948.095, Wis. Stats.

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Book	Policy Manual
Section	First Reading by Board
Title	SCHOOL COUNSELING AND ACADEMIC AND CAREER PLANNING
Code	po2411
Status	First Reading
Adopted	May 25, 2016
Prior Revised Dates	2/19/2020

#### 2411 - SCHOOL COUNSELING AND ACADEMIC AND CAREER PLANNING

The Board requires that a planned program of guidance and counseling be an integral part of the educational program of the District. The plan shall be developed by licensed school counselors in collaboration with student services staff, teachers, parents, and community health and human service professionals. The developed plan will be adopted by the Board and maintained by the District. Such a program shall be available to all students without regard to race, color, national origin, ancestry, creed, pregnancy, marital status, parental status, sexual orientation, sex (including transgender status, change of sex or gender identity), physical or mental, emotional, or learning disability ("Protected Classes").

The plan should be developmentally appropriate and:

- A. enable counselors to effectively communicate with students who have limited English proficiency and/or are sensory impaired;
- B. assist students in achieving their optimum growth;
- C. enable students to draw the greatest benefit from the offerings of the instructional program of the schools;
- D. help integrate all the student's experience so that s/he can better relate school activity to life outside the school;
- E. help students learn to make their own decisions and solve problems independently.

Academic and career planning services, including individualized support and access to software tools and staff assistance, shall be provided to students in grades 6 to 12. The mission of academic and career planning is to provide a comprehensive plan, which will be developed and maintained by a student, that includes the student's academic, career, personal and social goals and the means by which the student will achieve those goals both before and after high school graduation. The District shall inform parents in each school year about what academic and career planning services their child receives.

The Superintendent shall implement the school program which carries out these purposes and:

- A. involves appropriate staff members at every level;
- B. honors the individuality of each student;
- C. is integrated with the total educational program;
- D. is coordinated with available resources of the community;

- E. cooperates with parents and recognizes their concerns and ideas for the development of their children;
- F. provides means for such sharing of information among such appropriate staff members as may be in the best interests ~~of~~ the student;
- G. provides that an appropriate amount of time and effort shall be given to providing school counseling services to those students sixteen (16) to nineteen (19) years of age who do not intend to enroll in an institution of higher education after graduating from high school or who require or desire employment in connection with their continued education.
- H. establishes a referral system which utilizes all the aid the schools and community offer, guards the privacy of the student, and monitors the effectiveness of such referrals.

~~Revised 1/25/17~~

~~Revised 10/25/17~~

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Legal

P.I.26.03(1)(b)(1), Wis. Admin. Code  
121.02 (1)(e) Wis. Stats.  
P.I. 8.01(2)(e), Wis. Adm. Code  
34 C.F.R. 100.3(b)(I)  
34 C.F.R. 106.36  
34 C.F.R. 104.37(b)  
28 C.F.R. 35.130  
Vocational Educational Guidelines, Appendix B, Title 6

Last Modified by Ellen Suckow on February 22, 2021



Book	Policy Manual
Section	First Reading by Board
Title	STUDENT PRIVACY AND PARENTAL ACCESS TO INFORMATION
Code	po2416
Status	First Reading
Adopted	May 25, 2016
Last Revised	March 17, 2021

#### 2416 - STUDENT PRIVACY AND PARENTAL ACCESS TO INFORMATION

The ~~School~~ Board respects the privacy rights of parents and their children. No student shall be required, as a part of the school program or the District's curriculum, without prior written consent of the student (if an adult, or an emancipated minor) or, if an unemancipated minor, his/her parents, to submit to or participate in any survey, analysis, or evaluation that reveals information concerning:

- A. political affiliations or beliefs of the student or his/her parents;
- B. mental or psychological problems of the student or his/her family;
- C. sex behavior or attitudes;
- D. illegal, anti-social, self-incriminating or demeaning behavior;
- E. critical appraisals of other individuals with whom respondents have close family relationships;
- F. legally recognized privileged and analogous relationships, such as those of lawyers, physicians, and ministers;
- G. religious practices, affiliations, or beliefs of the student or his/her parents; or
- H. income (other than that required by law to determine eligibility for participation in a program or for receiving financial assistance under such a program).

The Superintendent shall ~~establish ensure that~~ procedures ~~to provide are established whereby~~ parents ~~with the opportunity to may~~ inspect any materials created by a third party used in conjunction with any such survey, analysis, or evaluation before the survey/evaluation is administered or distributed by the school to the student. The parent will have access to the survey/evaluation within a reasonable period of time after the request is received by the building principal.

Consistent with parental rights, the Board directs building and program administrators to:

- A. notify parents in writing of any surveys, analyses, or evaluations, which may reveal any of the information, as identified in A-H above, in a timely manner, and which allows interested parties to request an opportunity to inspect the survey, analysis, or evaluation; and the administrator to arrange for inspection prior to initiating the activity with students;
- B. allow the parents the option of excluding their student from the activity;
- C. report collected data in a summarized fashion which does not permit one to make a connection between the data and individual students or small groups of students;

D. treat information as identified in A-H above as any other confidential information in accordance with Policy 8350.

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~~Additionally, parents have the right to inspect, upon request, any instructional material used as part of the educational curriculum of the student. The parent will have access to the instructional material within a reasonable period of time after the request is received by the building principal. The term instructional material means instructional content that is provided to a student, regardless of its format, including printed and representational materials, audio-visual materials, and materials in electronic or digital formats (such as materials accessible through the Internet). The term does not include academic tests or assessments.~~

For the privacy of students whose parents request that they not take part in the survey, arrangements will be made prior to the time period when the survey will be given, for the student(s) to go to a supervised location where under the supervision of a staff member the student will be provided with an alternate activity.

~~The Board will not allow the collection, disclosure, or use of personal information collected from students for the purpose of marketing or for selling that information (or otherwise providing that information to others for that purpose). The Board shall not collect or use personal information obtained from students or their parents for the purpose of marketing or for selling that information.~~

The Superintendent is directed to provide notice directly to parents of students enrolled in the District of the substantive content of this policy at least annually at the beginning of the school year, and within a reasonable period of time after any substantive change in this policy. In addition, the Superintendent is directed to notify parents of students in the District, at least annually at the beginning of the school year, of the specific or approximate dates during the school year when the administration of any survey by a third party that contains one or more of the items described in A through H above are scheduled or expected to be scheduled.

The notice shall provide the following:

A. Notice of the specific or approximate dates during the school year when the following activities are scheduled or expected to be scheduled:

1. Activities involving the collection, disclosure, or use of personal information collected from students for the purpose of marketing or for selling that information (or otherwise providing that information to others for that purpose).

2. The administration of any survey by a third party that contains one or more of the items described in A through H above.

B. The opportunity for the parents to opt their child(ren) out of participation in any survey involving any of the items above.

### **Parent Rights - Inspection of Materials**

Parents have the right to inspect, upon request, any instructional material used as part of the educational curriculum of the student. The parent will have access to the instructional material within a reasonable period of time after the request is received by the building principal. The term instructional material means instructional content that is provided to a student, regardless of its format, including printed and representational materials, audio-visual materials, and materials in electronic or digital formats (such as materials accessible through the Internet). The term does not include academic tests or assessments.

For purposes of this policy, the term "parent" includes a legal guardian or other person standing in loco parentis (such as grandparent or stepparent with whom the child lives, or a person who is legally responsible for the welfare of the child).

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Legal 20 U.S.C. 1232g, 20 U.S.C. 1232h

Cross References [ag2416 - PROCEDURES FOR INSPECTION OF SURVEYS, ADMINISTERED OR DISTRIBUTED TO STUDENTS](#)

[po9130 - PUBLIC REQUESTS, SUGGESTIONS, OR COMPLAINTS](#)

 [2416 F1 Written Consent for Student to Submit to or Participate in a Survey, Analysis, or Evaluation.pdf \(243 KB\)](#)





Book	Policy Manual
Section	First Reading by Board
Title	EDUCATION FOR EMPLOYMENT - NEW
Code	po2420
Status	First Reading

**REPLACEMENT POLICY – VOL. 28, NO. 1**

**2420 - EDUCATION FOR EMPLOYMENT**

- A. The education for employment program provides career awareness for elementary grade levels by developing an understanding of the following:
1. Why people work;
  2. The kinds of conditions under which people work;
  3. The levels of training and education needed for work;
  4. Common expectations for employees in the workplace;
  5. How expectations at school are related to expectations in the world of work.
- B. Career exploration at the middle school grade levels includes developing an understanding of the continuum of careers across work environments, duties, and responsibilities and how a student's personal interests and skills relate to those careers. Career exploration may also include work-based learning experiences and career research identifying personal preferences in relation to occupations and careers students may pursue.
- C. Career planning and preparation at the high school grade levels, which shall include the following:
1. Conducting career research to identify personal preferences in relation to specific occupations.
  2. School-supervised, work-based learning experiences.
  3. Instruction in career decision-making.
  4. Instruction that provides for the practical application of academic skills, applied technologies, economics, including entrepreneurship education and personal financial literacy.
  5. Student access to career and technical education programs, including programs at technical colleges.
  6. Student access to accurate national, regional, and State labor market information, including labor market supply and demand.
  7. Instruction and experience in developing and refining the skills and behaviors needed by students to obtain and retain employment.
- D. An education for employment program shall include a long-range plan approved by the Board and developed by a team of District staff and community stakeholders, which may include businesses, postsecondary education institutions, and workforce development organizations. The Board will annually review the plan and, if necessary, update the long-range plan

and education for employment program under s. PI 26.03 [and PI 26.04](#). This review shall evaluate student postsecondary outcomes. At the conclusion of the review, the Board shall prepare a report on the District's education for employment program. The report shall describe the education for employment program's current progress and future goals related to improving student postsecondary outcomes. The Board will publish its long-range plan and the report on the District's website. The District shall annually notify parents of its education for employment program. The notice shall inform parents of the information and opportunities available to students under s. PI 26.03 (2) and (3), including the availability of programs at technical colleges.

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Legal P.I. 26.03, Wis. Admin. Code

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Book	Policy Manual
Section	First Reading by Board
Title	EMPLOYMENT OF SUBSTITUTES - Revised
Code	po3120.04
Status	First Reading
Adopted	May 25, 2016
Last Revised	February 24, 2021
Prior Revised Dates	9/16/2020, 10/24/2018

**3120.04 - EMPLOYMENT OF SUBSTITUTES**

The ~~School~~ Board recognizes the need to procure the services of substitutes in order to continue the operation of the schools as a result of the absence of regular personnel.

The Superintendent shall make appropriate arrangements to assure the availability of substitutes for assignment as services are required to replace temporarily ~~-~~absent regular staff members and to temporarily fill new positions. Such assignment of substitutes may be terminated, including permanent removal from the substitute teaching roster, when their services are no longer required or for other reasons as determined by the Superintendent that are not arbitrary, capricious, or discriminatory.

Substitutes must possess appropriate certification to teach as a substitute. The Superintendent may determine what licensure is required and make allowances for the use of alternative forms of certification, and other such options as permitted by law ~~deemed appropriate~~. There must also be verification that a satisfactory background check has been conducted by the Department of Public Instruction or appropriate State agency.

In order to retain well-qualified substitutes for service in this District, the Board will offer ~~competitive~~ compensation at a rate set by the Board.

[ X ] Relatives of Board members may be employed by the Board, provided a member of the Board does not participate in any way in the discussion or vote on the employment when a conflict of interest is involved.

~~Revised 10/24/18~~

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Legal                    118.19, Wis. Stats.  
                               P.I. 3.03(8), Wis. Adm. Code

Last Modified by Ellen Suckow on February 24, 2021



Book	Policy Manual
Section	First Reading by Board
Title	STUDENT SUPERVISION AND WELFARE
Code	po3213
Status	First Reading
Adopted	May 25, 2016
Last Revised	March 17, 2021
Prior Revised Dates	7/24/2019, 10/21/2020

### 3213 - **STUDENT SUPERVISION AND WELFARE**

Professional staff members are frequently confronted with situations which, if handled incorrectly, could result in liability to the District, personal liability to the professional staff member, and/or harm to the welfare of the student(s). It is the intent of the Board to direct the preparation of guidelines that would minimize that possibility.

A professional staff member, or a person who works or volunteers with children, who is found to have had sexual contact with any student shall be referred to the proper authorities and be subject to discipline up to and including discharge.

This policy should not be construed as affecting any obligations on the part of staff to report suspected child abuse under Wis. Stats. 48.981 and Policy 8462.

Each District employee shall maintain a standard of care for the supervision, control, and protection of students commensurate with his/her assigned duties and responsibilities which include, but are not limited to the following standards:

- A. A professional staff member shall report immediately any accident or safety hazard about which s/he is informed or detects to his/her supervisor, as well as to other authorities or District staff members as may be required by established policies and procedures.
- B. A professional staff member shall report unsafe, potentially harmful, dangerous, violent or criminal activities, or threat of these activities by students to the Superintendent and local public safety agencies and/or school officials in accordance with Policy 8420 - School Safety and Emergency Preparedness.
- C. A professional staff member should not volunteer to assume responsibility for duties s/he cannot reasonably perform. Such assumption carries the same responsibilities as assigned duties.
- D. A professional staff member shall provide proper instruction in the safety matters presented in assigned course guides.
- E. Each professional staff member shall immediately report to the principal any accident or safety hazard s/he detects.
- F. Each professional staff member shall immediately report to the principal any knowledge of threats of violence by students.
- G. A professional staff member shall not send students on any personal errands.
- H. A professional staff member shall not associate with students at any time in a manner which gives the appearance of impropriety, including, but not limited to, the creation or participation in any situation or activity which could be considered abusive or sexually suggestive or involve illegal substances such as tobacco, alcohol, or drugs. any sexual or other inappropriate conduct with a student by any staff member will subject the offender to potential criminal liability and discipline up to and including termination of employment.

This provision should not be construed as precluding a professional staff member from associating with students in private for legitimate or proper reasons or to interfere with familial relationships that may exist between staff and students. 85

- I. A professional staff member shall not disclose personally identifiable information about a student to third parties unless specifically authorized by law or the student's parent(s) to do so.
- J. A professional staff member shall not transport students in a private vehicle without the approval of the principal.
- K. A student shall not be required to perform work or services that may be detrimental to his/her health.
- L. Staff members are discouraged from engaging students in social media and online networking media, except for appropriate academic, extra-curricular, and/or professional uses only OR staff members are discouraged from engaging students in social media and online networking media (see also Policy 7544), except for appropriate academic, extra-curricular, and/or professional uses only.
- M. Staff members are expressly prohibited from posting any picture, video, meme, or other visual depiction, or comment pertaining to any student on social networking media or similar forums, such as YouTube without permission of the administration. This provision of the policy does not apply to pictures and/or videos taken of public events that may involve or incidentally include depictions of students participating in or observing such event where the purpose of the photo or video is to depict the event, not a particular student.

Since most information concerning a child in school, other than directory information described in Policy 8330 - Student Records, is a confidential student record under Federal and State laws, a staff member who shares confidential information with another person not authorized to receive the information may be subject to discipline and/or civil liability. This includes, but is not limited to, information concerning assessments, grades, behavior, family background, and alleged child abuse.

Pursuant to the laws of the State and Board Policy 8462, each professional staff member shall report to the proper legal authorities immediately, any sign of suspected child abuse, abandonment, or neglect.

~~Revised 7/24/19~~

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Legal 48.981, 948, 948.095 Wis. Stats.

Last Modified by Ellen Suckow on February 22, 2021



Book	Policy Manual
Section	First Reading by Board
Title	STAFF EVALUATION
Code	po3220
Status	First Reading
Adopted	May 25, 2016
Last Revised	February 24, 2021

**3220 - STAFF EVALUATION**

The ~~School~~ Board is responsible for the employment ~~and discharge~~ of all personnel. To carry out this responsibility, it delegates to the Superintendent the function of ~~developing, establishing and implementing~~ professional staff job descriptions for Board approval (X) in accordance with Policy 3120.01 - Job Descriptions. The Superintendent is responsible for implementing approved job descriptions and a program of personnel assessment that identifies specific criteria and a systematic procedure to evaluate staff. This procedure shall include an appropriate and approved Educator Effectiveness program for the evaluation of teachers and Principals in the District.

It is the purpose of the program of staff assessment to:

1. (X) strive for the improvement of the total District program;
2. (X) stress the importance of personal improvement on the part of individual professional staff members so that each student may be provided a quality education;
3. (X) ensure the continuous improvement of administrative and supervisory services provided professional staff members;

The staff evaluation program shall aim at the early identification of specific areas in which the individual professional staff member needs help so that appropriate assistance may be provided or arranged for. A supervisor offering suggestions for improvement to a professional staff member shall not release that professional staff member from the responsibility to improve. If a professional staff member, fails to perform his/her assigned responsibilities in a satisfactory manner, dismissal, or non-renewal procedures may be invoked. In such an instance, all relevant evaluation documents may be used in the proceedings.

A professional staff member shall be given a copy of any documents relating to his/her performance that will be placed in the personnel file.

**Licensed Teachers and Principals**

Evaluations shall be conducted in the first year of employment and at least every third year thereafter, or more frequently as determined by the administration or the protocols of the Educator Effectiveness program adopted and used by the Board. Pursuant to Wisconsin's Educator Effectiveness law, the Board delegates to the ~~Superintendent, District Administrator~~ the task of selecting and implementing an approved Educator Effectiveness program such that the District is in compliance with State law.

The Board will use the educator effectiveness model available from the Department of Public Instruction and will assess, upon the recommendation of the District Administrator, whether to use an alternative program.

Evaluations shall be conducted based on the model in place at the time and consistent with applicable State law and the District's guidelines.

The administration is authorized to implement additional evaluation procedures for specific personnel in need of additional or alternative evaluation in addition to the educator effectiveness program. A positive rating from the educator effectiveness model does not necessarily preclude the District from taking adverse employment action towards an employee for other performance or conduct related reasons, or from implementing remedial or performance improvement measures.

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Legal                            120.12(2m)  
   P.I. 8.01(2q), Wis. Adm. Code  
   118.225, 118.30, 121.02 (1) (q) Wis Stats  
   20 USC 6311

Last Modified by Ellen Suckow on February 24, 2021



Book	Policy Manual
Section	First Reading by Board
Title	GRIEVANCE PROCEDURE - NEW
Code	po3340
Status	First Reading
Adopted	May 25, 2016

**~~REVISED POLICY – VOL. 30, NO. 1~~**  
**3340 - GRIEVANCE PROCEDURE**

It is the policy of the District to treat all employees equitably and fairly in matters affecting their employment. Each employee of the District shall be provided an opportunity to understand and resolve certain matters affecting employment that the employee believes to be unjust. This section shall apply to all regular full-time, part-time, limited, temporary, and seasonal employees.

**~~CHOOSE OPTION #1 or #2~~**

**[  ] OPTION #1 ~~[NOTE: this option reflects the minimum requirements of the law and is the recommended option.]~~**

This procedure is available in the case of any employee's disagreement with discipline or termination of employment, as well as any matter relating to workplace safety.

A grievance shall mean a dispute concerning an employee's discipline or termination of employment, or a dispute concerning workplace conditions that affect workplace safety. Only one subject matter shall be covered in any one grievance. A written grievance shall contain:

- A. the name and position of the grievant;
- B. a clear and concise statement of the grievant, including the category of the grievance (i.e., employee termination, discipline, or workplace safety);
- C. the issue involved;
- D. the relief sought;
- E. the date the incident or violation took place;
- F. the specific section of the Policy Manual alleged to have been violated;
- G. the signature of the grievant and the date.

**~~[ ] OPTION #2 [DRAFTING NOTE: this option provides a far broader definition of grievance than is required by law.]~~**

~~This procedure is available for any cause or complaint arising between the District and its employees with reference to a condition of employment. Any District employee(s) who feels s/he is being treated unfairly or is dissatisfied with working conditions should first seek to resolve the problem through informal discussions with his/her immediate supervisor. In the event informal discussions fail to resolve the problem, the employee(s) may seek formal review and resolution by filing a written grievance.~~

~~A grievance shall mean a dispute concerning the interpretation or application of a portion of written District policies or written or expressed procedures and objectives of the District.~~

**~~[END OF OPTIONS #1 & #2]~~**

All employee grievances must be filed by the aggrieved employee(s). The grievance must be filed within five (5) working days after the employee knew or should have known of the cause of such grievance. The following procedures shall be followed:

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**CHOOSE OPTION #3 OR #4**

**~~[ ] OPTION #3~~**

**A. District Administrator:**

~~This grievance shall fully state the details of the problem and suggest a remedy. The District Administrator shall, within five (5) working days of receipt of the grievance, meet and discuss the grievance with the employee and then reply in writing within ten (10) working days. This step does not apply to any grievance related to action by the Board that directly affects the grievant. [NOTE: An example of this action is the termination of an employee.]~~

**B. Hearing Before an Impartial Hearing Officer:**

~~In the event the matter is not resolved to the employee's satisfaction by the District Administrator, the employee may, within five (5) working days of the date of the written decision of the District Administrator, request in writing that the matter be referred for a hearing before an impartial hearing officer. If the District Administrator denies the grievance based on whether the grievance is timely or relates to a covered matter (i.e. workplace safety, discipline or termination), the matter shall be referred to the Board for determination of whether the grievance may proceed. If the Board determined that the grievance may proceed, it will then be referred to the Impartial Hearing Officer. The Board shall appoint a hearing officer for the purpose of conducting the hearing. The Board may appoint a hearing officer or panel of potential hearing officers from which to select an officer for this purpose either on an ad hoc basis or by resolution adopted for a school year and delegate to the District Administrator the responsibility to arrange for such hearing with one of the selected officers.~~

~~Each grievance shall be heard by a single hearing officer and such hearings shall be private. The employee and the District may present witnesses, and each side may select one individual to attend the hearing as a representative. Any employee representative selected shall be at no expense to the District.~~

~~The Hearing Officer may only consider the matter presented to him/her in the initial grievance filed by the employee. The decision will apply exclusively to the employee presenting the grievance. The Impartial Hearing Officer shall have authority to run the hearing, including administering oaths, admitting evidence into the record, providing for transcription, etc. The Officer may not modify any Board policy and may not issue decisions on matters not presented to the District Administrator in the initial grievance. Any fees or costs charged by the impartial hearing officer shall be ( ) paid by the District ( ) split evenly between the grievant and the District. [DRAFTING NOTE: Neola suggests that the option that requires the District to pay the fees or costs charged by the impartial hearing officer be selected to avoid potential Due Process issues.]~~

**C. Board:**

~~In the event that either party is dissatisfied with the hearing officer's decision, that party may within ten (10) working days, present the grievance in writing to the Board, who shall consider the matter within thirty (30) working days after its receipt, unless postponed by mutual agreement. The Board shall review the decision of the impartial hearing officer and may either issue a decision or determine that additional evidence or testimony is necessary and provide for a hearing for that purpose.~~

~~The Board's decision shall be by majority vote of a quorum present, which shall be final.~~

**[X ] OPTION #4**

**A. Principal/Supervisor:**

Any employee that believes s/he has a matter subject to the grievance procedure shall present the grievance to his/her immediate supervisor. If applicable, the employee shall perform the assigned task and grieve later. The Principal/Supervisor shall, within five (5) working days, inform the employee in writing of his/her decision.

**B. District Administrator:**

In the event the Principal's/Supervisor's decision does not resolve the problem, the employee may, within five (5) working days of the date the Principal's/Supervisor's written decisions is issued, present his/her grievance in writing to the District Administrator. This grievance shall fully state the details of the problem and suggest a remedy. The District Administrator shall, within five (5) working days of receipt of the grievance, meet and discuss the grievance with the employee and then reply in writing within ten (10) working days. This step does not apply to any grievance related to action by the Board that directly affects the grievant. **[NOTE: An example of this action is the termination of an employee.]**

**C. Hearing Before an Impartial Hearing Officer:**

In the event the matter is not resolved to the employee's satisfaction by the District Administrator, the employee may, within

five (5) working days of the date of the written decision of the District Administrator, request in writing that the matter be referred for a hearing before an impartial hearing officer. The Board shall appoint a hearing officer for the purpose of conducting the hearing. If the District Administrator denies the grievance based on whether the grievance is timely or relates to a covered matter (i.e. workplace safety, discipline or termination), the matter shall be referred to the Board for determination of whether the grievance may proceed. If the Board determined that the grievance may proceed, it will then be referred to the Impartial Hearing Officer. The Board may appoint a hearing officer or panel of potential hearing officers from which to select an officer for this purpose either on an ad hoc basis or by resolution adopted for a school year and delegate to the District Administrator the responsibility to arrange for such hearing with one of the selected officers. Each grievance shall be heard by a single hearing officer and such hearings shall be private. The employee and the District may present witnesses, and each side may select one individual to attend the hearing as a representative.

Any employee representative selected shall be at no expense to the District.

The Hearing Officer may only consider the matter presented to him/her in the initial grievance filed by the employee. The decision will apply exclusively to the employee presenting the grievance. The Impartial Hearing Officer shall have authority to run the hearing, including administering oaths, admitting evidence into the record, providing for transcription, etc. The Officer may not modify any Board policy and may not issue decisions on matters not presented to the Principal/Supervisor in the initial grievance. Any fees or costs charged by the impartial hearing officer shall be (  ) paid by the District. (  ) split evenly between the grievant and the District. ~~[DRAFTING NOTE: Neola suggests that the option that requires the District to pay the fees or costs charged by the impartial hearing officer be selected to avoid Due Process issues.]~~

#### D. Board:

In the event that either party is dissatisfied with the hearing officer's decision, that party may within ten (10) working days, present the grievance in writing to the Board, who shall consider the matter within thirty (30) working days after its receipt, unless postponed by mutual agreement. The Board shall review the decision of the impartial hearing officer and may either issue a decision or determine that additional evidence or testimony is necessary and provide for a hearing for that purpose. The Board's decision shall be by a majority vote of a quorum present, which shall be final.

#### ~~{END OF OPTIONS}~~

This procedure constitutes the exclusive process for the redress of employee grievances for the subject matter referred to herein. However, nothing in this grievance procedure shall prevent any employee from addressing concerns regarding matters not subject to the grievance procedure with administration and employees are encouraged to do so. Matters not subject to the grievance procedure that are raised by employees shall be considered by the administration which has final authority, subject to any applicable Board policy or directive, to resolve the matter.

Time limits contained in this grievance procedure outlined above may be extended by mutual consent of the parties. If any applicable time limit for advancing the grievance to the next step in the process is not met, the grievance shall be deemed resolved. Each employee shall be afforded any opportunity to be represented at each step of the grievance procedure by a representative of the employee's choice and at no expense to the District.

For purposes of this grievance procedure, the following definitions shall apply:

- A. "Workplace safety" means those conditions related to physical health and safety of employees enforceable under Federal or State law or District rule related to: safety of the physical work environment, the safe operation of workplace equipment and tools, provision of protective equipment, training and warning requirements, workplace violence and accident risks.
- B. "Termination" does not include voluntary resignation or retirement, (  ) or the nonrenewal of an employment contract pursuant to 118.22 and 118.24 Wis. Stats., (  ) nor does it include position elimination due to a reduction in force under Policy 3131 - Reduction in Staff. ~~[Note: the selections made here as to whether to include nonrenewal or reduction in force must correspond to selections made in Policy 3140 – Non-renewal, Resignation, and Termination and Policy 3131 – Reduction in Staff.]~~
- C. "Employee discipline" refers to unpaid suspensions, written reprimands, or demotion, but excludes performance conferences/evaluations, staff assignments, improvement plans, or oral counseling or reprimand unless a written record of the reprimand is placed in the employee's file. (  ) Nonrenewal of a contract under Wis. Stats. 118.22 or 118.24 shall be considered disciplinary if for misconduct or performance reasons.

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Legal 66.0509(1m), 118.22, 118.24 Wis. Stats.





Book	Policy Manual
Section	First Reading by Board
Title	UNAUTHORIZED WORK STOPPAGE
Code	po3531
Status	First Reading
Adopted	May 25, 2016
Last Revised	February 25, 2021

**3531 - UNAUTHORIZED WORK STOPPAGE**

The ~~School~~ Board is obligated and committed to providing certain basic services to students participating in District programs. ~~Therefore, if the schools are open and the students are in attendance, those basic services will be provided.~~

Recognizing the fact that the District, for various reasons, could experience an unauthorized work stoppage, the Board remains committed to providing educational and related services. ~~to the schools and will fulfill its obligations to operate the schools when possible.~~

Professional staff members who fail to perform their normal duties when so required as part of a concerted unauthorized work stoppage will be subject to loss of pay and fringe benefits, including paid insurance coverage, as well as disciplinary measures in accordance with the laws of the State.

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Legal 110.70(4)(l), Wis. Stats.

Last Modified by Ellen Suckow on February 25, 2021



Book	Policy Manual
Section	First Reading by Board
Title	STUDENT SUPERVISION AND WELFARE
Code	po4213
Status	First Reading
Adopted	May 25, 2016
Last Revised	March 17, 2021
Prior Revised Dates	7/24/2019, 10/21/2020

#### 4213 - **STUDENT SUPERVISION AND WELFARE**

Support staff members may be confronted with situations which, if handled incorrectly, could result in liability to the District, personal liability to the staff member, and/or harm to the welfare of the student(s). It is the intent of the Board to direct the preparation of guidelines that would minimize that possibility.

A support staff member, or a person who works or volunteers with children, who is found to have had sexual contact with any student shall be referred to the proper authorities and be subject to discipline up to and including discharge.

This policy should not be construed as affecting any obligation on the part of staff to report suspected child abuse under Wis. Stats. 48.981 and Policy 8462.

Each District support staff member shall maintain a standard of care for the supervision, control, and protection of students commensurate with his/her assigned duties and responsibilities which include, but are not limited to the following standards:

- A. A support staff member shall report immediately any accident or safety hazard about which s/he is informed or detects to his/her supervisor as well as to other authorities or District staff members as may be required by established policies and procedures.
- B. A support staff member shall report unsafe, potentially harmful, dangerous, violent or criminal activities, or threat of these activities by students to the Superintendent and local public safety agencies and/or school officials in accordance with Policy 8420 - School Safety and Emergency Preparedness.
- C. Each support staff member shall report immediately to the principal any accident or safety hazard s/he detects.
- D. Each support staff member shall immediately report to the principal knowledge of threats of violence by students.
- E. A support staff member shall not send students on any personal errands.
- F. A support staff member shall not associate with students at any time in a manner which gives the appearance of impropriety, including, but not limited to, the creation or participation in any situation or activity which could be considered abusive or sexually suggestive or involve illegal substances such as tobacco, alcohol, or drugs. Any sexual or other inappropriate conduct with a student by any staff member will subject the offender to potential criminal liability and discipline up to and including termination of employment.

This provision should not be construed as precluding a support staff member from associating with students in private for legitimate or proper reasons or to interfere with familial relationships that may exist between staff and students.

- G. A support staff member shall not disclose personally identifiable information about a student to third parties unless specifically authorized by law or the student's parent(s) to do so.
- H. A support staff member shall not transport students in a private vehicle without the approval of the principal.
- I. A student shall not be required to perform work or services that may be detrimental to his/her health.
- J. Staff members are discouraged from engaging students in social media and online networking media (see also Policy 7544), except for appropriate academic, extra-curricular, and/or professional uses only.
- K. Staff members are expressly prohibited from posting any picture, video, meme, or other visual depiction, or comment pertaining to any student on social networking media or similar forums without the permission of administration. This provision of the policy does not apply to pictures and/or videos taken of public events that may involve, or incidentally include, depictions of students participating in or observing such event where the purpose of the photo or video is to depict the event, not a particular student.

Since most information concerning a child in school, other than directory information described in Policy 8330 - Student Records, is a confidential student record under Federal and State laws, a staff member who shares confidential information with another person not authorized to receive the information may be subject to discipline and/or civil liability. This includes, but is not limited to, information concerning assessments, grades, behavior, family background, and alleged child abuse.

Pursuant to the laws of the State and Board Policy 8462, each support staff member shall report to the proper legal authorities immediately, any sign of suspected child abuse, abandonment, or neglect.

~~Revised 7/24/19~~

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Legal 48.981, 948, 948.095 Wis. Stats.

Last Modified by Ellen Suckow on February 22, 2021



Book	Policy Manual
Section	First Reading by Board
Title	GRIEVANCE PROCEDURE - NEW
Code	po4340
Status	First Reading
Adopted	May 25, 2016

**~~REVISED POLICY – VOL. 30, NO. 1~~**  
**4340 - GRIEVANCE PROCEDURE**

It is the policy of the District to treat all employees equitably and fairly in matters affecting their employment. Each employee of the District shall be provided an opportunity to understand and resolve certain matters affecting employment that the employee believes to be unjust. This section shall apply to all regular full-time, part-time, limited, temporary, and seasonal employees.

**~~CHOOSE OPTION #1 or #2~~**

**[ X ] OPTION #1 [NOTE: this option reflects the minimum requirements of the law and is the recommended option.]**

This procedure is available in the case of any employee's disagreement with discipline or termination of employment, as well as any matter relating to workplace safety.

A grievance shall mean a dispute concerning an employee's discipline or termination of employment, or a dispute concerning workplace conditions that affect workplace safety. Only one subject matter shall be covered in any one grievance. A written grievance shall contain:

- A. the name and position of the grievant;
- B. a clear and concise statement of the grievant, including the category of the grievance (i.e., employee termination, discipline, or workplace safety);
- C. the issue involved;
- D. the relief sought;
- E. the date the incident or violation took place;
- F. the specific section of the Policy Manual alleged to have been violated;
- G. the signature of the grievant and the date.

**~~[ ] OPTION #2 [DRAFTING NOTE: this option provides a far broader definition of grievance than is required by law.]~~**

~~This procedure is available for any cause or complaint arising between the District and its employees with reference to a condition of employment. Any District employee(s) who feels s/he is being treated unfairly or is dissatisfied with working conditions should first seek to resolve the problem through informal discussions with his/her supervisor. In the event informal discussions fail to resolve the problem, the employee(s) may seek formal review and resolution by filing a written grievance.~~

~~A grievance shall mean a dispute concerning the interpretation or application of a portion of written District policies or written or expressed procedures and objectives of the District.~~

**~~[END OF OPTIONS #1 & #2]~~**

All employee grievances must be filed by the aggrieved employee(s). The grievance must be filed within five (5) working days after the employee knew or should have known of the cause of such grievance. The following procedures shall be followed:

**~~CHOOSE OPTION #3 OR #4~~**

**[ ] OPTION #3**

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**A. District Administrator:**

~~This grievance shall fully state the details of the problem and suggest a remedy. The District Administrator shall, within five (5) working days of receipt of the grievance, meet and discuss the grievance with the employee and then reply in writing within ten (10) working days. This step does not apply to any grievance related to action by the Board that directly affects the grievant. [NOTE: An example of this action is the termination of an employee.]~~

**B. Hearing Before an Impartial Hearing Officer:**

~~In the event the matter is not resolved to the employee's satisfaction by the District Administrator, the employee may, within five (5) working days of the date of the written decision of the District Administrator, request in writing that the matter be referred for a hearing before an impartial hearing officer. If the District Administrator denies the grievance based on whether the grievance is timely or relates to a covered matter (i.e. workplace safety, discipline or termination), the matter shall be referred to the Board for determination of whether the grievance may proceed. If the Board determined that the grievance may proceed, it will then be referred to the Impartial Hearing Officer. The Board shall appoint a hearing officer for the purpose of conducting the hearing. The Board may appoint a hearing officer or panel of potential hearing officers from which to select an officer for this purpose either on an ad hoc basis or by resolution adopted for a school year and delegate to the District Administrator the responsibility to arrange for such hearing with one of the selected officers.~~

~~Each grievance shall be heard by a single hearing officer and such hearings shall be private. The employee and the District may present witnesses, and each side may select one individual to attend the hearing as a representative. Any employee representative selected shall be at no expense to the District.~~

~~The Hearing Officer may only consider the matter presented to him/her in the initial grievance filed by the employee. The decision will apply exclusively to the employee presenting the grievance. The Impartial Hearing Officer shall have authority to run the hearing, including administering oaths, admitting evidence into the record, providing for transcription, etc. The Officer may not modify any Board policy and may not issue decisions on matters not presented to the District Administrator in the initial grievance. Any fees or costs charged by the impartial hearing officer shall be ( ) paid by the District ( ) split evenly between the grievant and the District. [DRAFTING NOTE: Neola suggests that the option that requires the District to pay the fees or costs charged by the impartial hearing officer be selected to avoid potential Due Process issues.]~~

**C. Board:**

~~In the event that either party is dissatisfied with the hearing officer's decision, that party may within ten (10) working days, present the grievance in writing to the Board, who shall consider the matter within thirty (30) working days after its receipt, unless postponed by mutual agreement. The Board shall review the decision of the impartial hearing officer and may either issue a decision or determine that additional evidence or testimony is necessary and provide for a hearing for that purpose. The Board's decision shall be by a majority vote of a quorum present, which shall be final.~~

**[ X ] OPTION #4****A. Principal/ Supervisor:**

Any employee that believes s/he has a matter subject to the grievance procedure shall present the grievance to the Principal/Supervisor. If applicable, the employee shall perform the assigned task and grieve later. The Principal/Supervisor shall, within five (5) working days, inform the employee in writing of his/her decision.

**B. District Administrator:**

In the event the Principal's/Supervisor decision does not resolve the problem, the employee may, within five (5) working days of the date the Principal's/Supervisor's written decisions is issued, present his/her grievance in writing to the District Administrator. This grievance shall fully state the details of the problem and suggest a remedy. The District Administrator shall, within five (5) working days of receipt of the grievance, meet and discuss the grievance with the employee and then reply in writing within ten (10) working days. This step does not apply to any grievance related to action by the Board that directly affects the grievant. **[NOTE: An example of this action is the termination of an employee.]**

**C. Hearing Before an Impartial Hearing Officer:**

In the event the matter is not resolved to the employee's satisfaction by the District Administrator, the employee may, within five (5) working days of the date of the written decision of the District Administrator, request in writing that the matter be referred for a hearing before an impartial hearing officer. The Board shall appoint a hearing officer for the purpose of conducting the hearing. If the District Administrator denies the grievance based on whether the grievance is timely or relates to a covered matter (i.e. workplace safety, discipline or termination), the matter shall be referred to the Board for

determination of whether the grievance may proceed. If the Board determined that the grievance may proceed, it will then be referred to the Impartial Hearing Officer. The Board may appoint a hearing officer or panel of potential hearing officers from which to select an officer for this purpose either on an ad hoc basis or by resolution adopted for a school year and delegate to the District Administrator the responsibility to arrange for such hearing with one of the selected officers. Each grievance shall be heard by a single hearing officer and such hearings shall be private. The employee and the District may present witnesses, and each side may select one individual to attend the hearing as a representative.

Any employee representative selected shall be at no expense to the District.

The Hearing Officer may only consider the matter presented to him/her in the initial grievance filed by the employee. The decision will apply exclusively to the employee presenting the grievance. The Impartial Hearing Officer shall have authority to run the hearing, including administering oaths, admitting evidence into the record, providing for transcription, etc. The Officer may not modify any Board policy and may not issue decisions on matters not presented to the Principal/Supervisor in the initial grievance. Any fees or costs charged by the impartial hearing officer shall be (X) paid by the District. (→ split evenly between the grievant and the District. [DRAFTING NOTE: Neola suggests that the option that requires the District to pay the fees or costs charged by the impartial hearing officer be selected to avoid Due Process issues.]

#### D. Board:

In the event that either party is dissatisfied with the hearing officer's decision, that party may within ten (10) working days, present the grievance in writing to the Board, who shall consider the matter within thirty (30) working days after its receipt, unless postponed by mutual agreement. The Board shall review the decision of the impartial hearing officer and may either issue a decision or determine that additional evidence or testimony is necessary and provide for a hearing for that purpose. The Board's decision shall be by majority vote of a quorum present, which shall be final.

This procedure constitutes the exclusive process for the redress of employee grievances for the subject matter referred to herein. However, nothing in this grievance procedure shall prevent any employee from addressing concerns regarding matters not subject to the grievance procedure with administration and employees are encouraged to do so. Matters not subject to the grievance procedure that are raised by employees shall be considered by administration which has final authority, subject to any applicable Board policy or directive, to resolve the matter.

Time limits contained in this grievance procedure outlined above may be extended by mutual consent of the parties. If any applicable time limit for advancing the grievance to the next step in the process is not met, the grievance shall be deemed resolved. Each employee shall be afforded any opportunity to be represented at each step of the grievance procedure by a representative of the employee's choice and at no expense to the District.

For purposes of this grievance procedure, the following definitions shall apply:

- A. "Workplace safety" means those conditions related to physical health and safety of employees enforceable under Federal or State law, or District rule related to: safety of the physical work environment, the safe operation of workplace equipment and tools, provision of protective equipment, training and warning requirements, workplace violence and accident risks.
- B. "Termination" does not include voluntary resignation or retirement, (X) nor does it include reduction in force under Policy 4131 - Reduction in Staff.
- C. "Employee discipline" refers to suspensions written reprimands, or demotion, but excludes performance conferences/evaluations, staff assignments, improvement plans, or oral counseling or reprimand unless a written record of the reprimand is placed in the employee's file.

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Legal 66.0509(1m), 118.22, 118.24, Wis. Stats.

Last Modified by Ellen Suckow on February 25, 2021



Book	Policy Manual
Section	First Reading by Board
Title	UNAUTHORIZED WORK STOPPAGE
Code	po4531
Status	First Reading
Adopted	May 25, 2016
Last Revised	February 25, 2021
Prior Revised Dates	8/25/2020

**4531 - UNAUTHORIZED WORK STOPPAGE**

The Board is obligated and committed to providing certain basic services to students participating in District programs. ~~Therefore, if the schools are open and students are in attendance, those basic services will be provided.~~

Recognizing the fact that a District, for various reasons, could experience an unauthorized work stoppage, the Board remains committed to providing educational and related services. ~~to the schools and will fulfill its obligations to operate the schools when possible.~~

Support staff members who fail to perform their normal duties when so required as part of a concerted unauthorized work stoppage will be subject to loss of pay and fringe benefits, including paid insurance coverage, as well as disciplinary measures in accordance with the laws of the State.

~~T.C. 8/25/20~~

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Legal 111.70(4)(L), Wis. Stats.

Last Modified by Ellen Suckow on February 25, 2021



Book	Policy Manual
Section	First Reading by Board
Title	OPEN ENROLLMENT PROGRAM (INTER-DISTRICT)
Code	po5113
Status	First Reading
Adopted	May 25, 2016
Last Revised	March 17, 2021
Prior Revised Dates	6/26/2019, 11/18/2020

#### 5113 - **OPEN ENROLLMENT PROGRAM (INTER-DISTRICT)**

The School District ("District") will participate in the Wisconsin Public School Open Enrollment Program in accordance with applicable law and the relevant policies and rules of the District, all as amended from time-to-time.

#### **DEFINITIONS**

The following definitions will apply to the District's Open Enrollment Program.

##### **A. Nonresident District**

A school district located in Wisconsin which is not a student's district of residence.

##### **B. Nonresident Student**

A student who does not reside within the geographic boundaries of the District and who seeks admission to this District under the Open Enrollment Program.

##### **C. Tuition Student**

A non-resident student who attends school in the District and pays tuition in accordance with State law.

##### **D. Full-time Enrollment**

A student is enrolled for the entire school day and receives all of his/her required education in this District.

##### **E. Class Size**

The District's determination of the maximum number of students who can be accommodated properly in a particular classroom without jeopardizing the quality of the instructional program and mitigating circumstances for a particular school, class, or program, including enrollment projections established by the District Administrator.

##### **F. Program Size**

The enrollment or size restrictions in a specific program within a class or building. The District reserves the exclusive right to establish program size and to limit enrollment based upon the capability to properly allocate available resources, create and maintain a proper learning environment, and comply with contracts, grants, and applicable laws and regulations.

##### **G. Resident Student**

A student who is a legal resident of this District and is consequently entitled to attend school in this District in accordance with Policy 5111 - Eligibility of Resident/Nonresident Students. 100

## **FULL-TIME OPEN ENROLLMENT**

### **A. Procedures for Processing of Open Enrollment Applications**

If there are more applications than spaces, the Board will fill the available spaces by random selection, provided that first priority will be given to non-resident students already attending District schools and their siblings.

If the District determines that space is not otherwise available for open enrollment students in the grade or program to which an individual has applied, the District may nevertheless accept a student or the sibling of a student who is already attending in the District.

The District may establish a numbered waiting list of all applicants. When all available slots have been filled by randomly selecting names from all applicants, the remaining names will be drawn randomly and placed on the waiting list in order of selection.

After the date specified in s. 118.51(3)(a)3., Wis. Stats., the nonresident school board may approve applications it had initially denied if any of the following cause spaces to become available:

1. A parent notifies the nonresident school board that the student will not attend the nonresident school district.
2. A parent fails to provide the notification required in s. 118.51(3)(a)6., Wis. Stats.
3. The Board determines that additional spaces have become available since its determination at the January Board meeting.

In accordance with 118.51(3)(a)3, Wis. Stats., except as provided under sub. (5)(d)1., on or before the first Friday following the first Monday in June following receipt of the application, the nonresident school board shall notify the applicant, in writing, whether it has accepted the application.

### **B. Decisional Criteria for Nonresident Applications**

Decisions on nonresident open enrollment applications will be based only on the following criteria:

1. Whether the Board has determined that there is space in the schools, programs, classes, or grades within the District for non-resident students. The Board shall determine during a regular meeting each January the number of regular education and special education spaces available. In determining the amount of space available, the District will count resident students, students attending the District for whom tuition is paid under 121.78(1)(a), Wis. Stats., and may include in its counted occupied spaces students and siblings of students who have applied under Section 118.51(3)(a) or 118.51(3m)(a) and are already attending public school in the District.

Other factors the District Administrator may consider in determining the availability of space, include:

- a. District practices, policies, procedures or other factors regarding class size ranges for particular programs or classes.
  - b. District practices, policies, procedures or other factors regarding faculty-student ratio ranges for particular programs, classes, or buildings.
  - c. Enrollment projections for the schools of the District which include, but are not limited to, the following factors: the likely short and long-term economic development in the community, projected student transfers in and out of the District, preference requirements for siblings of nonresident open enrollment students, and current and future space needs for special programs, laboratories (e.g. in technology or foreign languages) or similar District educational initiatives.
2. Whether an applicant for a pre-kindergarten, four (4) year old kindergarten, early childhood or school operated daycare program resides in a district which offers the program for which application is made.
  3. Whether the nonresident student has been expelled from any school district within the current school year or the two (2) preceding school years, or is pending any disciplinary proceeding, based on any of the following activities:

- a. Conveying or causing to be conveyed any threat or false information concerning an attempt or alleged attempt being made or to be made to destroy school property by means of explosives.
- b. Engaging in conduct while at school or under school supervision that endangered the health, safety, or property of others.
- c. Engaging in conduct while not at school or while not under the supervision of a school authority that endangered the health, safety, or property of others at school or under the supervision of a school authority or of any school employee or Board member.
- d. Possessing a dangerous weapon (as defined in Section 939.22(10), Wis. Stats.) while on school property or under school supervision.

Notwithstanding the Board's acceptance of a nonresident student's application, the Board may withdraw acceptance if, prior to the beginning of the first school year in which the nonresident student will attend a school in the District, s/he is determined to fall under paragraph B. 3.

The Board may request a copy of a nonresident student's disciplinary records from the resident Board.

The resident Board shall provide to the nonresident Board a copy of any expulsion order or findings, a copy of any pending disciplinary proceedings, a written explanation of said proceeding, the length of the expulsion or possible outcomes of a pending proceeding, and/or such records as permitted by law.

4. Whether the special education program or related services described in the nonresident student's individualized education program ("IEP") are available in the District. Whether a service is available depends on whether existing staff in the District are qualified to provide the service or whether the district has facilities and/or equipment required for the service. A service is not available in the District if that service is currently provided to resident students through a contract with a third party. Whether a service is available is not a function of whether there is space available in any program or service. A service may be unavailable even if no space limitations have been established.
5. Whether there is space available in the District to provide the special education or related services identified in the non-resident student's IEP, after consideration of class size limits, student-teacher ratios, and enrollment projections.
6. Whether the non-resident student has been referred to his or her resident Board under 115.777(1) Wis. Stats. or identified by his or her resident school board under 115.77(1m)(a) Wis. Stats., but not yet evaluated by an individualized education program team.

**(Note: If a nonresident student's IEP is developed or changed after starting in the District, and it is then discovered that the District does not have necessary programs available or does not have space in the special education program, the District may notify the student's parent and the student's resident board. If such notice is provided, the non-resident student may be transferred to his/her resident school district.)**

7. If the Board has made a determination that a non-resident student attending the District under the open enrollment program is habitually truant from the District during either semester of the current school year, the Board may prohibit the student from attending in the succeeding semester or school year, after complying with the requirements of PI 36.09(2).

The truancy determination shall be made on the sole basis of enrollment in the non-resident district. Open enrollment may not be denied based on the student's truancy from any other district.

### C. Reapplication Procedures

The Board will not require accepted non-resident students to reapply under the open enrollment policy as long as the student is continuously enrolled in the District.

### D. Transportation

The parents of a student attending a non-resident school district will be solely responsible for providing transportation to and from the school site. The District will permit a non-resident student to ride District transportation, if space is available on a regularly scheduled bus route. The District will provide transportation for a nonresident student with an identified disability for whom transportation is required by his/her IEP.





Book	Policy Manual
Section	First Reading by Board
Title	DRESS AND GROOMING
Code	po5511
Status	First Reading
Adopted	May 25, 2016
Last Revised	February 25, 2021

#### 5511 - DRESS AND GROOMING

The Board recognizes that each student's mode of dress and grooming is a manifestation of personal style and individual preference. The Board will not interfere with the right of students and their parents to make decisions regarding their appearance, except when their choices interfere with the educational program of the schools.

Accordingly, the Superintendent shall establish such grooming guidelines as are necessary to promote discipline, maintain order, secure the safety of students, and provide a healthy environment conducive to academic purposes. Such guidelines shall prohibit student dress or grooming practices which:

- A. present a hazard to the health or safety of the student himself/herself or to others in the school including by way of communicating threats of harm or depictions of harmful conduct directed at others;
- B. interfere with school work, create disorder, or disrupt the educational program, including dress that promotes or depicts illegal activity, such as illegal drug use, underage alcohol consumption, or similar activities;
- C. cause excessive wear or damage to school property;
- D. prevent the student from achieving his/her own educational objectives because of blocked vision or restricted movement.

Such guidelines shall also apply to establish the dress requirements for members of the athletic teams, bands, and other school groups when representing the District at a public event. Where appropriate, a uniform or specific dress requirement shall be used for students when representing the District as described.

In enforcing the dress code, the following procedures shall be used: ~~The Superintendent shall develop administrative guidelines to implement this policy which:~~

- A. ~~designate~~ the principal shall serve as the initial ~~as the~~ arbiter of student dress and grooming in his/her building;
- B. before taking action to enforce dress code requirements, including by requiring that a student remove, cover, or otherwise conceal the item or depiction at issue, the principal shall determine whether the item constitutes protected speech in so far as the item independently makes a statement of a discernable nature to the observer by depiction, words, or combination of the two that does not require separate explanation; ~~instruct staff members to demonstrate, by example and precept, personal neatness, cleanliness, propriety, modesty, and good sense in attire and appearance;~~

Expressive dress may not be protected speech if it involves:

- A. Obsenity;

B. Language or depictions intended to incite violence or foment hatred of others.

Dress that is speech may still be prohibited if it is likely to cause a substantial disruption to the educational environment. This may include dress that includes the use of vulgarity, discriminatory language including racial or ethnic slurs, negative stereotypes, violence, or other communication when the clear intent is to invoke strong reactions in observers so as to impair the ability of teachers and/or students to engage in educational pursuit. 104.

No protected speech may be prohibited on the basis of disagreement by District officials with the specific point of view expressed if the topic is otherwise permitted (e.g. permitting depictions of support for one political party, but prohibiting depictions of support for the other).

Students who violate the foregoing rules will not be admitted to class and may be subject to additional consequences. ~~suspended from school.~~

If the clothing cannot be removed or concealed, the student may be sent home after contact is made with the student's parent/guardian.

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Legal 120.13(1), Wis. Stats.

Cross References ag5511 Dress and Grooming

Last Modified by Ellen Suckow on February 25, 2021



Book	Policy Manual
Section	First Reading by Board
Title	BULLYING
Code	po5517.01
Status	First Reading
Adopted	May 25, 2016
Last Revised	February 25, 2021

#### 5517.01 - BULLYING

The Board ~~of Education~~ is committed to providing a safe, positive, productive, and nurturing educational environment for all of its students. The Board encourages the promotion of positive interpersonal relations between members of the school community. Bullying toward a student, whether by other students, staff, or third parties is strictly prohibited and will not be tolerated. This prohibition includes physical, verbal, and psychological abuse. The Board will not tolerate any gestures, comments, threats, or actions which cause or threaten to cause bodily harm or personal degradation. This policy applies to all activities in the District, including activities on school property, including at any of the school buildings or other property used exclusively or in part, whether leased or owned by the District, for the purpose of school-related functions or events; or while traveling to or from school or to and from school-sponsored functions or events; in transporting vehicles arranged for by School District officials. The policy applies as well during activities that occur off school property if the student or employee is at any school-sponsored, school-approved or school-related activity or function, such as field trips athletic events where students are under the supervision of school authorities, or where an employee is engaged in school business, or where there is otherwise a connection to the school such that the conduct at issue affects or is intended to affect the student's educational environment.

#### Definitions

##### "Bullying"

Bullying is deliberate or intentional behavior using word or actions, intended to cause fear, intimidation, or harm. Bullying may be a repeated behavior and involves an imbalance of power. Furthermore, it may be serious enough to negatively impact a student's educational, physical, or emotional well being. The behavior may be motivated by an actual or perceived distinguishing characteristic, such as, but not limited to: age; national origin; race; ethnicity; religion; gender; gender identity; sexual orientation; physical attributes; physical or mental ability or disability; and social, economic, or family status; however this type of prohibited bullying behavior need not be based on any of those particular or other particular characteristics. It includes, but is not necessarily limited to such behaviors as stalking, cyberbullying, intimidating, menacing, coercing, name-calling, taunting, making threats, and hazing.

Some examples of Bullying are:

- A. Physical – hitting, kicking, spitting, pushing, pulling, taking and/or damaging personal belongings or extorting money, blocking or impeding student movement, unwelcome physical contact.
- B. Verbal – taunting, malicious teasing, insulting, name calling, making threats.
- C. Psychological – spreading rumors, manipulating social relationships, coercion, or engaging in social exclusion/shunning, extortion, or intimidation.
- D. ""Cyberbullying" – the use of information and communication technologies such as e-mail, cell phone and pager text messages, instant messaging (IM), defamatory personal web sites, and defamatory online personal polling web sites, to support deliberate, repeated, and hostile behavior by an individual or group, that is intended to harm others."

The Board recognizes that cyberbullying can be particularly devastating to young people because:

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1. cyberbullies more easily hide behind the anonymity that the Internet provides;
2. cyberbullies spread their hurtful messages to a very wide audience with remarkable speed;
3. cyberbullies do not have to own their own actions, as it is usually very difficult to identify cyberbullies because of screen names, so they do not fear being punished for their actions; and
4. the reflection time that once existed between the planning of a prank – or a serious stunt – and its commission has all but been erased when it comes to cyberbullying activity;
5. cyberbullies ~~hack~~ing into or otherwise ~~gain~~ing access to another's electronic accounts (e-mails, social media, etc.) and posing as that individual with the intent to embarrass or harm the individual.

Cyberbullying includes but is not limited to the following:

1. posting slurs or rumors or other disparaging remarks about a student on a web site or on weblog;
2. sending e-mail or instant messages that are mean or threatening, or so numerous as to drive-up the victim's cell phone bill;
3. using a camera phone to take and send embarrassing photographs of students;
4. posting misleading or fake photographs of students on web sites.

**"Harassment"** includes, but is not limited to, any act which subjects an individual or group to unwanted, abusive behavior of a nonverbal, verbal, written or physical nature on the basis of sex, (including transgender status, change of sex, or gender identity), race, color, national origin, religion, creed, ancestry, marital or parental status, sexual orientation or physical, mental, emotional or learning disability, or any other characteristic protected by Federal or State civil rights laws. Harassment is prohibited by Policy 5517 – Student Anti-Harassment.

**"Staff"** includes all school employees and Board members.

**"Third parties"** include, but are not limited to, coaches, school volunteers, parents, school visitors, service contractors, vendors, or others engaged in District business, and others not directly subject to school control at inter-district or intra-district athletic competitions or other school events.

For a definition of and instances that could possibly be construed as hazing, consult Policy 5516.

### Complaint Procedures

Any student ~~who~~ ~~that~~ believes s/he has been or is the victim of bullying should immediately report the situation to the building principal or assistant principal, or the Superintendent. The student may also report concerns to a teacher or counselor who will be responsible for notifying the appropriate administrator or Board official. Complaints against the building principal should be filed with the Superintendent. Complaints against the Superintendent should be filed with the Board President.

Complaints against a Board member shall be filed with (X) the Board President unless the complaint is against the President in which case the complaint shall be filed with the Board Vice President, who is authorized to contact District legal counsel for assistance in handling the complaint.

Every student is encouraged to report any situation that they believe to be bullying behavior directed toward a student. Reports may be made to those identified above.

All school staff members and school officials who observe or become aware of acts of bullying are required to report these acts to the building principal or assistant principal, or the Superintendent.

Reports of bullying may be made verbally or in writing and may be made confidentially. All such reports, whether verbal or in writing, will be taken seriously and a clear account of the incident is to be documented. A written record of the report, including all pertinent details, will be made by the recipient of the report.

All complaints about behavior that may violate this ~~P~~olicy shall be investigated promptly by the ~~building administration~~. ~~building principal~~. The staff member who is investigating the report of bullying shall interview the victim(s) of the alleged bullying and collect

whatever other information is necessary to determine the facts and the seriousness of the report.

If, during an investigation of a reported act of bullying in accordance with this Policy, the principal determines that the reported<sup>107</sup> misconduct may have created a hostile learning environment, discrimination, and/or may have constituted harassment based on sex (transgender status, change of sex, or gender identity), race, color, national origin, religion, creed, ancestry, marital or parental status, sexual orientation or physical, mental, emotional or learning disability, or any other characteristic protected by Federal or state civil rights laws, the principal will report the act of bullying to one of the Compliance Officers who shall assume responsibility to investigate the allegation in accordance with Policy 5517 – Student Anti-Harassment or Policy 2260 - Nondiscrimination and Access to Equal Educational Opportunity. Additionally, complaints alleging sexual harassment on the basis of sex are also covered by and subject to the investigation procedures in Policy 2266 - Nondiscrimination on the Basis of Sex in Education Programs or Activities. If the investigation under Policy 5517 - Student Anti-harassment, Policy 2260 - Nondiscrimination and Access to Equal Educational Opportunity or Policy 2266 - Nondiscrimination on the Basis of Sex in Education Programs or Activities does not substantiate harassment based on one or more of the Protected Classes, the complaint of bullying shall still be investigated under this Policy.

With regard to complaints received against the Superintendent (or a member of the Board), the investigation shall be referred to the Board attorney who shall conduct a prompt investigation. The Board attorney is authorized to designate an outside third party to conduct the investigation. The Board attorney or designee will arrange such meetings as may be necessary with all concerned parties within five (5) business days after receipt of the information or complaint. The parties will have an opportunity to submit evidence and a list of witnesses. All findings related to the complaint will be reduced to writing. The Board attorney or designee conducting the investigation shall notify the complainant and parents as appropriate, (in writing,) when the investigation is concluded and the findings made.

Parents of each student involved in the bullying report will be notified prior to the conclusion of the investigation. The District shall maintain the confidentiality of the report and any related student records to the extent required by law.

If the investigation finds that bullying has occurred, it will result in prompt and appropriate remedial and/or disciplinary action. This may include student discipline, including, but not limited to reprimand, suspension, or possible expulsion. Further, the result of an investigation that finds that bullying has occurred may result in discharge for employees, exclusion for parents, guests, volunteers, and contractors, and removal from any official position and/or a request to resign for Board members. Individuals may also be referred to law enforcement officials.

The complainant shall be notified of the findings of the investigation, and as appropriate, that remedial action has been taken.

This policy shall not be interpreted to infringe upon the First Amendment rights of students (i.e., to prohibit a reasoned and civil exchange of opinions, or debate, that is conducted at appropriate times and places during the school day and is protected by State or Federal law).

### **Retaliation/False Reports**

Retaliation against any person who reports, is thought to have reported, files a complaint, or otherwise participates in an investigation or inquiry concerning allegations of bullying is prohibited and will not be tolerated. Such retaliation shall be considered a serious violation of Board policy and independent of whether a complaint is substantiated. Suspected retaliation should be reported in the same manner as bullying. Making intentionally false reports about bullying for the purpose of getting someone in trouble is similarly prohibited and will not be tolerated. Retaliation and intentionally making a false report may result in disciplinary action as indicated above.

If a student or other individual believes there has been bullying, regardless of whether it fits a particular definition, s/he should report it and allow the administration to determine the appropriate course of action.

### **Privacy/Confidentiality**

The School District will respect the privacy of the complainant, the individual(s) against who the complaint is filed, and the witnesses as much as possible, consistent with the Board's legal obligations to investigate, to inform parents, to take appropriate action, and to conform with any discovery or disclosure obligations. All records generated under this policy and its related administrative guidelines shall be maintained as confidential to the extent permitted by law.

To the extent appropriate in conducting a thorough investigation and/or as legally permitted, confidentiality will be maintained during the investigation process.

### **Notification**

Notice of this policy will be annually distributed to all students enrolled in the School District, their parents and/or guardians and employees. Additionally, the policy will be posted in conspicuous locations in all school buildings and departments within the District and discussed with students, as well as incorporated into the teacher, student, and parent/guardian handbooks.

**Records and Reports**

Records will be maintained on the number and types of reports made, and sanctions imposed for incidents found to be in violation of the bullying policy. 108

An annual summary report shall be prepared and presented to the Board, which includes trends in bullying behavior and recommendations on how to further reduce bullying behavior. The annual report will be available to the public.

**Education and Training**

In support of this policy, the Board promotes preventative educational measures to create greater awareness of bullying behavior. The District Administrator shall provide appropriate training to all members of the School District community related to the implementation of this policy and its accompanying administrative guidelines. All training regarding the Board's policy and administrative guidelines on bullying will be age and content appropriate.

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Legal                      Wis. Stat. 118.46

Cross References        po5517.01 - BULLYING

5517F2 Student Bullying Complaint Form - Fillable.pdf (68 KB)

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Book	Policy Manual
Section	First Reading by Board
Title	INVESTIGATIONS INVOLVING SUSPECTED CHILD ABUSE
Code	po5540.01
Status	First Reading
Adopted	May 25, 2016
Last Revised	February 25, 2021

#### 5540.01 - **INVESTIGATIONS INVOLVING SUSPECTED CHILD ABUSE**

In the event of a law enforcement or social services investigation involving allegations of child abuse under Chapter 48 of the Wisconsin Statutes, school officials shall permit access to any student the law enforcement officer or social services agent determines s/he must speak with.

Office staff shall notify the Superintendent or the building administrator of any such investigation and shall keep a log of activities by the agency conducting the investigation, noting the date, and time of any interviews and the students involved.

The school administration shall notify the student's parents only after being advised by the agency conducting the investigation that parental/guardian contact will not impede their investigation. In some instances, ~~Because~~ such investigations may involve allegations against the student's parents/caretaker(s), and the investigating law enforcement agency may instruct the administration ~~must~~ not to contact the parents/guardians unless they are authorized to do so by the investigating agency. The administration shall cooperate with such a request.

If the investigating agency determines that it must remove the student from school in the course of their investigation, the administrator should make a record of when the student was released, the agency to which the student was released, and the name of the individual agent that removed the student.

This policy should be viewed in conjunction with Policy 8462. Nothing in this policy affects District staff responsibilities as mandatory reporters of suspected child abuse.

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Legal Wis. Stats. 48.981

Last Modified by Ellen Suckow on February 25, 2021



Book	Policy Manual
Section	First Reading by Board
Title	STUDENT FUNDRAISING
Code	po5830
Status	First Reading
Adopted	May 25, 2016
Last Revised	March 17, 2021
Prior Revised Dates	1/7/2019

### 5830 - STUDENT FUNDRAISING

The ~~School~~ Board acknowledges that the solicitation of funds from students must be limited since compulsory attendance laws make the student a captive donor and may also disrupt the program of the schools.

For purposes of this policy "student fund-raising" shall include the solicitation and collection of money from students for any purpose and shall include the collection of money in exchange for tickets, papers, or any other goods or services for approved student activities.

#### Student-Led Fundraising for School-Related Organizations

The Board will permit student fundraising by students in school, on school property, or at any school-sponsored event only when the profit therefrom is to be used for school purposes or for an activity connected with the schools. The Board requires that fundraisers by student clubs and organizations that involve the sale, to students, of food and/or beverage items ~~and/or beverages~~ that will be consumed on campus, the food and/or beverage items to be sold comply with the current USDA Dietary Guidelines for Americans and the Smart Snack Rules.

Each student organization shall be permitted two (2) fundraising exceptions per school year when foods and beverages that are not allowable under the Smart Snack Rules can be sold. If approved, fundraisers that involve the sale, to students, of food items or beverages to be consumed on District property shall not compete directly with the sale of reimbursable meals.

Fundraising by approved school organizations, those whose funds are managed by the District, may be permitted in school by the Principal.

Fundraising off school grounds may be permitted by the Superintendent.

~~In accordance with Policy 2430, use of the name, logo, or any assets of the District, including but not limited to facilities, technology, or communication networks, is prohibited without the specific permission of the Superintendent. Crowdfunding activities aimed at raising funds for a specific classroom or school activity, including extra-curricular activity, or to obtain supplemental resources (e.g., supplies or equipment) that are not required to provide a free, appropriate, public education to any students in the classroom may be permitted, but only with the specific approval of the Superintendent. All crowdfunding activities are subject to AG 6605.~~

Fund-raising by students on behalf of school-related organizations whose funds are not managed by the District may be permitted on school grounds by the Superintendent. If the fundraising activity will involve students under age twelve (12) such students' parents must provide written permission for the student to participate in the fundraising activity. Any student under nine (9) years of age, or each group containing one (1) or more students under nine (9) years of age, must be physically accompanied by a parent or a person at least sixteen (16) years of age.

All other fund-raising shall be done in accordance with Board Policy 9700.

The Superintendent shall establish administrative guidelines for the solicitation of funds which shall:

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- A. specify the times and places in which funds may be collected;
- B. describe permitted methods of solicitation which do not place undue pressure on students;
- C. limit the kind and amount of advertising for solicitation;
- D. ensure proper distribution or liquidation of monies remaining in a student activity account when the organization is defunct or disbanded;
- E. limit the number of fund-raising events.
- F. Specify how funds will benefit students.

The Superintendent shall distribute this policy and any administrative guidelines which implement it to each organization granted permission to solicit funds.

~~Revised 1/25/17~~

~~Revised 10/25/17~~

~~F.C. 1/7/19~~

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Legal

Wis. Stat. 103.23



NEOLA - D.C. Everest - Fundraiser Form.pdf (401 KB)

Last Modified by Ellen Suckow on February 22, 2021



Book	Policy Manual
Section	First Reading by Board
Title	STUDENT EMPLOYMENT - New
Code	po5895
Status	First Reading

**REVISED POLICY – VOL. 30, NO. 1**

**5895 - STUDENT EMPLOYMENT**

The Board ~~of Education~~ believes that attendance at school, full effort in completing school assignments, and participation in school-related activities should be a student's primary focus. The Board also recognizes the value and in some instances the necessity of students' pursuit of employment opportunities. The Board supports these student efforts provided that they do not interfere with or adversely impact a students' ability to fully participate in the educational programming offered to the student ~~occupy a student's full attention and should take precedence over nonschool-related employment~~.

Unless exempted by law or by temporary order due to emergency circumstances, no student under the age of sixteen (16) ~~eighteen (18)~~ may be employed without a permit issued by the State and may not work in excess of prescribed hours per day or week, or later than a particular time.

If a student ~~must~~ works while attending school, s/he should receive counseling and assistance in seeking appropriate job opportunities and in correlating work schedules with school studies and activities, particularly where such work requires dismissal from school during instructional time periods. Any school staff who becomes aware of a student working in excess of permitted hours or later than permitted times, shall notify the building administration who shall contact the student's parents.

~~[ ] The District Administrator shall prepare guidelines which will ensure that all students employed in out of school jobs are closely monitored by staff regarding school attendance and achievement in order to determine the effects on school performance of the student assuming out of school work commitments.~~

Permit Officer

**~~[ ] OPTION 1~~**

~~The District opts not to serve as a permit officer for the purpose of issuing employment permits to minors.~~

**~~[ ] OPTION 2~~**

Consistent with the authority provided to the Board by the State of Wisconsin Department of Workforce Development, the District will serve as a permit officer for the purpose of issuing permits for the employment of minors. The Board designates the Junior High and Senior High Principals \_\_\_\_\_ (insert title) to serve as the permit officers.

The Permit Officer shall manage the issuance of student work permits consistent with the requirements of state law, specifically, to issue work permits to minors who provide appropriate supporting documentation establishing the requirements for the issuance of a permit. The Permit Officer shall maintain all records associated with the permit issuance process.

103.70 et seq., Wis. Stats.  
Wis. Admin. Code DWD 270

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Legal 103.70 et seq., Wis. Stats.  
Wis. Admin. Code DWD 270





Book	Policy Manual
Section	First Reading by Board
Title	CROWDFUNDING
Code	po6605
Status	First Reading
Adopted	October 25, 2017
Last Revised	March 17, 2021
Prior Revised Dates	11/18/2020

#### 6605 - **CROWDFUNDING**

This policy applies to the use of any form of crowdfunding utilizing an online service or website-based platform for the financial benefit or gain of the District – be it a specific classroom, grade level, department, school, or curricular or extra-curricular activity.

For purposes of this policy, "crowdfunding" is defined as the solicitation of resources from individuals and/or organizations to support identified activities or projects that enhance the educational program or a specific cause approved by the District. The solicitation is typically from a large number of individuals/organizations utilizing internet-based technologies.

Crowdfunding activities aimed at raising funds for a specific classroom or school activity, including extra-curricular activity, or to obtain supplemental resources (e.g., supplies or equipment) that are not required to provide a free, appropriate, public education to any students in the classroom may be permitted, but only with the specific approval of the Superintendent.

Such approved crowdfunding activities are authorized to use the District name, logo, mascot, or any other name which would associate an activity with the District.

All approved crowdfunding activities shall protect the privacy of students, children, and young adults in accordance with Board policies and District administrative guidelines and applicable State and Federal law, including FERPA and IDEIA.

Materials, supplies, equipment, and other proceeds of the crowdfunding activity shall become the property of the District or school. Cash or equivalent payment to District-personnel is prohibited. All fiscal transactions shall comply with appropriate Board policies.

All crowdfunding activities are subject to AG 6605 and other applicable Board policies including, but not limited to, Policy 5830 - Student Fundraising.

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Book	Policy Manual
Section	First Reading by Board
Title	STUDENT ACTIVITY FUND
Code	po6610
Status	First Reading
Adopted	May 25, 2016
Last Revised	March 17, 2021
Prior Revised Dates	11/20/2019

#### 6610 - **STUDENT ACTIVITY FUND**

It is the purpose of this policy to establish financial controls for the administration of the normal, legitimate, co-curricular and extra-curricular activities of student organizations. The Board authorizes the maintenance of approved student activity funds as allowed by DPI regulations, GASB, and the auditor's recommendations.

All activities described in this policy are sponsored by the District and are authorized to use the District name, logo, mascot, or any other name which would associate an activity with the District provided such use is consistent with other applicable District policy.

Each activity covered by this policy must be recognized by the Superintendent before monies can be collected or disbursed in the name of said activity. The Superintendent is directed to obtain annually a list and brief description of the objectives, activities, and limitations of each fund prior to the start of the new fiscal year.

All activities shall be on a self-sustaining basis.

The Principal shall be the Treasurer of the student activities fund in their school. S/He may delegate responsibility to the financial secretary, but the Principal assumes responsibility for all financial activities.

There shall be established in the fund(s) an account for the use of needy students to be disbursed at the discretion of the school social workers and Superintendent.

Fund raising for all student activities will be in accordance with Board Policy 5830 and Policy 9700.

All collected money shall be handled, secured, and deposited in accordance with Policy 6630. Misappropriation of activity funds, which includes theft or any other misuse of funds, will result in discipline up to and including suspension, expulsion and/or termination.

All monies accumulated in the account of a specific activity will be disposed of in accordance with the procedures set forth in the administrative guidelines established by the Superintendent.

After one year of inactivity, the unexpended funds of discontinued student organizations shall, on the recommendation of the principal and the approval of the Superintendent, be transferred to the building principal's account in that building.

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Legal

120.16(2) Wis. Stats.

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Last Modified by Ellen Suckow on February 22, 2021



Book	Policy Manual
Section	First Reading by Board
Title	GIFTS, GRANTS, AND BEQUESTS
Code	po7230
Status	First Reading
Adopted	May 25, 2016
Last Revised	February 25, 2021
Prior Revised Dates	11/18/2020

#### 7230 - **GIFTS, GRANTS, AND BEQUESTS**

The Board is appreciative of public interest in and goodwill toward the schools manifested through gifts, grants, and bequests. The Board reserves the right, however, to specify the manner in which gifts are made; to define the type of gift, grant, or bequest which it considers appropriate; and to reject those which it deems inappropriate or unsuitable. If accepted, the Board will attempt to carry out the wishes of the donor.

The Board shall not discriminate in the approval and administration of gifts, grants, and bequests on the basis of race, color, religion, national origin, ancestry, creed, pregnancy, marital status, parental status, sexual orientation, sex (including transgender status, change of sex, or gender identity), or physical, mental, emotional, or learning disability ("Protected Classes"). Complaints of discrimination in the acceptance or administration of gifts, grants, or bequests are governed by the complaint procedure outlined in administrative guidelines.

Board approval is required for all grants having a value of more than \$2,500. The Superintendent may approve grants of lesser value on the Board's behalf. The Superintendent **may accept for the Board, gifts or bequests of lesser value on the Board's behalf.**

~~may accept for the Board gifts of lesser value.~~

The District shall provide written acknowledgment to the donor of any accepted cash donation of \$250 or more and any non-cash donation the value of which is \$250 or more. Such acknowledgment shall include the amount of cash or a description of any non-cash donation.

The District shall provide any donor with appropriate tax forms in compliance with the requirements of the Internal Revenue Code.

Gifts, grants, and bequests shall become the property of the Board and will be subject to use by the District as determined by the policies and administrative guidelines applying to all properties, equipment, materials, and funds owned by the Board, subject to the Board's effort to comply with any specific wishes of the donor.

~~Any equipment purchased by a parent organization for use in the school, on District property, or at a District-related event with a value of \$2,500 or more shall be submitted to the Board for approval, prior to purchase.~~

Any equipment with a value of \$2,500 or more proposed to be purchased by a parent organization or non-District entity for use in the school, on District property, or at a District-related event shall be submitted to the Superintendent for analysis prior to the purchase.

The Board reserves the right to refuse to accept such ~~liability and~~ thus prohibit the use of the equipment by students or District employees during any District-sponsored activity or on any property owned, leased, or used by the District.

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Legal                      118.13, 118.27, Wis. Stats.  
                                 I.R.C. 170(f)(8), I.R.C. 170(f)(12)  
                                 Title VI, Civil Rights Act of 1964  
                                 Title IX, Education Amendments of 1972  
                                 Section 504, Rehabilitation Act of 1973  
                                 Americans with Disabilities Act

Cross References        [ag7230 - PUBLIC GIFTS TO THE DISTRICT](#)

[7230F2 Gift, Grant, Bequest Fillable.pdf \(165 KB\)](#)

Last Modified by Ellen Suckow on February 25, 2021



Book	Policy Manual
Section	First Reading by Board
Title	ENVIRONMENTAL HEALTH AND SAFETY PROGRAM
Code	po8405
Status	First Reading
Adopted	May 25, 2016
Last Revised	February 25, 2021
Prior Revised Dates	1/15/2020

#### 8405 - ENVIRONMENTAL HEALTH AND SAFETY PROGRAM

The Board recognizes its responsibility to provide students, employees, and visitors with a safe and healthful environment. To this end, the Board directs the District Administrator to develop a comprehensive program designed to provide a healthy, safe, and secure environment on District property and at District-sponsored activities. To achieve this, it is the intent of the Board that the District will avail itself of current, proven technologies in the fields of health, safety, and environmental sciences.

#### INDOOR ENVIRONMENTAL QUALITY PLAN (IEQ)

In accordance with the District's recognition of the importance of a safe and healthful environment to the educational atmosphere, the Superintendent shall develop guidelines to provide for IEQ monitoring and maintenance. The following must be included in the plan the District establishes:

- A. The Director of Buildings and Grounds shall serve as the IEQ Coordinator for the District.
- B. The following strategies shall be delineated by the IEQ Coordinator:
  1. methods for communicating with parents, students, and other employees regarding any IEQ concerns and remediation plans related to such concerns;
  2. a complaint procedure for IEQ concerns for parents, students, or employees; and
  3. develop a schedule of inspections and routine evaluation of each school buildings' environmental standards consistent with all policies of the District and establish guidelines for remediation of any problems identified in the course of any evaluation or inspection;
- C. Develop a schedule of and standards for routine maintenance of District properties.

[The District shall provide a copy of the plan implemented to any person upon request.](#)

#### STUDENT, EMPLOYEE, AND VISITOR HEALTH AND SAFETY

The District shall develop and implement an environmental health and safety program that is positive, proactive, integrates responsibilities within the District, and promotes and incorporates the following:

- A. Procedures describing a hazard identification and abatement program that requires the periodic inspection of District facilities, the implementation of immediate and programmed corrective actions when deemed necessary by such inspections,

and the development of a District-wide hazard reporting procedure that enables employee/stakeholder participation. This program should also provide procedures for identifying and responding to hazards that are created by outside entities, inspecting activities of contractors, and inspecting new facilities to determine whether appropriate requirements for environmental health and safety have been met.

- B. Procedures that promote environmental health and safety awareness among employees, students, and stakeholders. These procedures shall include, but not be limited to, the establishment of school and District safety committee.
- C. Procedures directed toward the safety and health of students during transportation to and from school, at school, and during participation in school-related activities. These procedures shall include, but not be limited to, promoting bus safety for students, assessing the safety of school traffic patterns, operating school clinics, administering medication and medical treatment, promoting laboratory and shop safety, promoting safety in sports and other outdoor activities, inspecting playground equipment and promoting safety on playgrounds, and assessing environmental exposure.
- D. Procedures related to District employee health and safety issues that include, but are not limited to, provision of work areas free from recognized hazards and programs that are required by Federal and State law, and defining employer and employee responsibilities and expectations related to health and safety.
- E. Procedures describing an accident reporting and investigation system that provides for identification of root causes, determination of remedial and programmed corrective actions, and provides communication about accidents to employees and stakeholders.
- F. Procedures for foreseeable emergencies and fire prevention.
- G. Procedures relating to recordkeeping required by State or Federal law.

#### **PHASE-OUT/BANNED PRODUCTS**

The Superintendent shall require that any chemicals, insecticides, or other materials that the Federal government is phasing out and/or banning by a certain date be immediately banned from use on Board property.

#### **INDOOR AIR QUALITY - MICROBIAL ABATEMENT**

The Board recognizes that excessive moisture levels within the schools can lead to conditions that are optimum for the development of biological contaminants, such as mold fungi and other microbial on building surfaces. The Board further recognizes that the presence of these contaminants can be harmful on contact with respiratory tissue.

Contributing factors to excessive moisture levels include the following:

- A. roof leaks
- B. structural defects in the building
- C. improperly controlled humidity levels
- D. faulty HVAC systems

As preventative measures, the District shall do the following:

- A. address prevention of water intrusion as a priority indoor air quality (IAQ) issue and implement strategies toward its elimination
- B. maintain environmental conditions in occupied areas that are in compliance with applicable regulations and strive to conform to consensus industry standards
- C. implement a preventative maintenance program for HVAC systems which shall include, but not be limited to, periodic filter replacement, inspection, cleaning and disinfecting processes, and procedures to eliminate the contribution to indoor air quality problems caused by this equipment
- D. implement a system for insuring materials used and purchased for use in the construction, furnishing and maintenance, including cleaning of facilities, do not contribute to the health hazards to employees and students by degrading the quality of indoor air. In addition, activities that create indoor air quality health hazards shall not be permitted

In addition, the Superintendent shall develop administrative guidelines for the proper monitoring of the factors that contribute to excessive moisture and for the development of a mitigation plan when, and if, problems with IAQ are identified. 121

### **DIESEL EXHAUST AND SCHOOL BUS IDLING**

In accordance with the Environmental Protection Agency's initiative to reduce pollution that is caused by school buses on school property, the Board will take the recommended steps to reduce the negative effect of diesel exhaust on indoor and outdoor air quality on school campuses. This effort shall include, but not be limited to, reducing bus idling time and reinforcing smart driving practices.

### **POLLUTION CONTROL AND PREVENTION**

In an effort to comply with the environmental policy and applicable regulations, the District shall develop and implement procedures designed to prevent air and water pollution, minimize or eliminate waste streams where possible, and identify possible sources of air and water pollution as required by State and Federal law.

### **USE OF FREE-FLOWING MERCURY CONTAINING PRODUCTS**

The District shall not purchase or use for any reason free-flowing elemental mercury.

The District shall not purchase or use any products containing mercury as those products are defined by applicable State law, unless no reasonable alternative product is available and the product with the lowest mercury content is used. This rule does not apply to products whose purchase is required by Federal law or products whose only mercury content is in a button cell battery.

### **SEE ALSO THE FOLLOWING RELATED POLICIES:**

~~Policy 7420—Hygienic Management~~

Policy 7430 - Safety Standards

Policy 8410 - School Safety and Crisis Intervention

Policy 8420 - Emergency Evacuation of Schools

Policy 8431 - Preparedness for Toxic Hazards

Policy 8431.01 - Asbestos Management

Policy 8442 - Reporting Accidents

Policy 8450 - Control of Casual-Contact Communicable Diseases

Policy 8453 - Direct Contact Communicable Diseases

Policy 8453.01 - Control of Blood-Borne Pathogens

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Legal	101.11, Wis. Stats.
	118.07, Wis. Stats.
	Chapter 32, Wis. Admin. Code
	29 C.F.R. Part 1910

Last Modified by Ellen Suckow on February 25, 2021



Book	Policy Manual
Section	First Reading by Board
Title	CONTROL OF CASUAL CONTACT COMMUNICABLE DISEASES
Code	po8450
Status	First Reading
Adopted	May 25, 2016
Last Revised	February 25, 2021

#### 8450 - CONTROL OF CASUAL-CONTACT COMMUNICABLE DISEASES

The Board ~~of Education~~ recognizes that control of the spread of communicable disease spread through casual-contact is essential to the well-being of the school community and to the efficient District operation.

For purposes of this policy, "casual-contact communicable disease" shall include:

- A. (  ) diphtheria,
- B. (  ) scarlet fever and other strep infections,
- C. (  ) whooping cough,
- D. (  ) mumps,
- E. (  ) measles,
- F. (  ) rubella, and
- G. (  ) others designated by the Wisconsin Department of Health Services (hereinafter referred to as DHS).

In order to protect the health and safety of the students, District personnel, and the community at large, the Board shall follow all State statutes and Health Department regulations which pertain to immunization and other means for controlling casual-contact communicable disease spread through normal interaction in the school setting.

If a student exhibits symptoms of a communicable disease, the principal will isolate the student in the building and contact the parents/guardians. Protocols established by the ~~Wisconsin Department of Health Services (-)~~ (hereinafter DHS) shall be followed.

The Superintendent ~~District Administrator~~ shall develop administrative guidelines for the control of communicable disease that shall include:

- A. (  ) instruction of professional staff members in the detection of these common diseases and measures for their prevention and control;
- B. (  ) removal of students from District property to the care of a responsible adult;
- C. (  ) preparation of standards for the readmission of students who have recovered from casual-contact communicable diseases;

D.  filing of reports as required by statute and the DHS.

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Legal 252.19, 252.21, Wis. Stats.

Last Modified by Ellen Suckow on February 25, 2021



Book	Policy Manual
Section	First Reading by Board
Title	PEDICULOSIS (HEAD LICE)
Code	po8451
Status	First Reading
Adopted	January 25, 2017
Last Revised	February 25, 2021

#### 8451 - **PEDICULOSIS (HEAD LICE)**

Head lice are present in the community at all times and can be particularly prevalent among pre-school and elementary school-age children. Lice are a nuisance, but do not spread disease. Control of lice infestation is best handled by adequate treatment of the infested person and his/her immediate household and other close personal contacts. Contracting head lice is not an indicator of cleanliness or socioeconomic status.

Communication from the school to parents directly and through parent and classroom education to the students will help increase the awareness for both parents and the child. It is the responsibility of the parent(s) to check their child's head on a regular basis for signs of head lice and treat adequately and appropriately as necessary. Control depends on prompt case finding and effective treatment.

If a child in the District is found to have head lice or untreated nits, ( X ) school staff will notify the parent and ask to pick the child up at the parent's earliest convenience and administer an FDA-approved lice treatment (pediculicide/ovicide). The child will remain in the classroom until able to be picked up by the parent.

Students may return to the classroom after the appropriate use of an FDA-approved pediculicide/ovicide treatment. ( X ). After treatment and upon returning to school, the child will be examined by the school health staff, other designated staff members or principal.

Centers for Disease Control and Prevention (2019).

**Head lice general information. [http://www.cdc.gov/parasites/lice/head/gen\\_info/faqs.html](http://www.cdc.gov/parasites/lice/head/gen_info/faqs.html)  
<https://www.nasn.org/nasn/advocacy/professional-practice-documents/position-statements/ps-head-lice>**

~~the responsibility of the parent to check their child's head on a regular basis for signs of head lice. If live lice are found, treatment can be started immediately. Control depends on prompt case finding and effective treatment.~~

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Legal                      Centers for Disease Control and Prevention. (2019). Head lice general information.  
[http://www.cdc.gov/parasites/lice/head/gen\\_info/faqs.html](http://www.cdc.gov/parasites/lice/head/gen_info/faqs.html)  
<https://www.nasn.org/nasn/advocacy/professional-practice-documents/position-statements/ps-head-lice>





Book	Policy Manual
Section	First Reading by Board
Title	ADVERTISING AND COMMERCIAL ACTIVITIES
Code	po9700.01
Status	First Reading
Adopted	May 25, 2016
Last Revised	March 17, 2021
Prior Revised Dates	11/20/2019

#### 9700.01 - **ADVERTISING AND COMMERCIAL ACTIVITIES**

This policy provides guidance for the appropriate and inappropriate use of advertising or promotion of commercial products or services to the students and parents in the school.

"Advertising" comes in many different categories and forums and is defined as an oral, written or graphic statement made by the producer, manufacturer, or seller of products, equipment, or services which calls for the public's attention to arouse a desire to buy, use or patronize the product, equipment, or services. This includes the visible promotion of product logos for other than identification purposes. Brand names, trademarks, logos or tags for product or service identification purposes are not considered advertising.

The **School** Board may permit paid commercial advertising in School District facilities or on School District property in the following categories or forums in accordance with the parameters set forth herein:

##### **A. Product Sales:**

1. product sales benefiting a district, school or student activity (e.g., the sale of beverages or food within schools);
2. exclusive agreements between the District and businesses that provide the businesses with the exclusive right to sell or promote their products or services in the schools (e.g. pouring rights contracts with soda companies);
3. fundraising activities (e.g., short term sales of gift wrap, cookies, candy, etc.) to benefit a specific student population, club or activity where the school receives a share of the profits.

##### **B. Direct Advertising/Appropriation of Space:**

1. signage and billboards in schools and school facilities;
2. corporate logos or brand names on school equipment (e.g., marquees, message boards or score boards);
3. ads, corporate logos, or brand names on book covers, student assignment books, or posters;
4. ads in school publications (newspapers and yearbooks and event programs);

##### **C. Indirect Advertising:**

1. corporate-sponsored instructional or educational materials, teacher training, contests, incentives, grants or gifts;
2. the Board approves the use of instructional materials developed by commercial organizations such as films and videos only if the education value of the materials outweighs their commercial nature;

The films or material shall be carefully evaluated by the school principal for classroom use to determine whether the films or materials contain undesirable propaganda and to determine whether the materials are in compliance with the guidelines as set forth above.

No advertising may use the name, logo, mascot, or any other name which would associate an activity with the District without the specific written permission of the District. It is further the policy of the Board that its name, students, staff members, and District facilities shall not be used for any commercial advertising or otherwise promoting the interests of any commercial, political, nonprofit or other non-school agency or organization, public or private, without the specific written permission of the District. ~~approval of the Board or its designee.~~

Any commercial advertising shall be structured in accordance with the General Advertising Guidelines set forth below.

### **General Advertising Guidelines**

The following guidelines shall be followed with respect to any form of advertising on school grounds:

- A. When working together, schools and businesses must protect educational values. All commercial or corporate involvement should be consistent with the District's educational standards and goals.
- B. Any advertising that may become a permanent or semi-permanent part of a school requires prior approval of the Board.
- C. The Board reserves the right to consider requests for advertising in the schools on a case-by-case basis.
- D. No advertisement shall promote or contain references to alcohol, tobacco, drugs, drug paraphernalia, weapons, or lewd, vulgar, obscene, pornographic or illegal materials or activities, gambling, violence, hatred, sexual conduct or sexually explicit material, X or R rated movies, or gambling aids.
- E. No advertisement shall promote any specific religion or religious, ethnic or racial group, political candidate or ballot issue and shall be non-proselytizing.
- F. No advertisement may contain libelous material.
- G. No advertisement may be approved which would tend to create a substantial disruption in the school environment or inhibit the functioning of any school.
- H. No advertisement shall be false, misleading or deceptive.
- I. Each advertisement must be reviewed in advance for age appropriateness.
- J. Advertisements may be rejected by the school district if determined to be inconsistent with the educational objectives of the school district, inappropriate, or inconsistent with the guidelines set forth in this policy.
- K. All corporate support or activity must be consistent with the Board's policies prohibiting discrimination on the basis of race, color, national origin, religion, sex, disability, or age, and must be age-appropriate.
- L. Students shall not be required to advertise a product, service, company or industry.
- M. Advertising will not be permitted on the outside or the inside of school buses.
- N. The Superintendent is responsible for screening all advertising.
- O. The Superintendent may require that samples of advertising be made available for inspection.
- P. The inclusion of advertisements in school district publications, in school district facilities, or on school district property does not constitute or imply approval and/or endorsement of any product, service, organization, or activity.
- Q. Final discretion regarding whether to advertise and the content and value of the materials will be with the Board.

**Written Contract for Placement**

All advertising agreements between the District and an outside entity shall be in writing, shall specify all relevant terms, and must be approved by the Board prior to placement of advertisements. 128

The contracts shall contain at a minimum the following clauses:

- A. District authority over content and placement of advertisement
- B. authority of District administration to view and approve all materials prior to actual placement
- C. specific provisions regarding financial terms, timing of payment, hold harmless clause in the event of lawsuit against advertiser that requires removal of advertisement prior to expiration of contract
- D. warranty regarding intellectual property and indemnification against alleged violations of trademark or copyright protections by third parties

The Superintendent shall negotiate all such agreements with the advertiser.

**Accounting**

Advertising revenues must be properly reported and accounted for.

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Last Modified by Ellen Suckow on February 22, 2021

D.C. Everest School Board -

I would like to thank you for giving me the opportunity to participate in the Fast Forward Grant. Education is a passion of mine and this has allowed me to obtain my special education license. DCE is a very special school district that stands out from the rest, it is my pleasure to be a part of it.

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Thank you again -

Dani Ziesel

**Kari Nuskiewicz**

3401 ½ N. 10th St.  
Wausau, WI 54403  
(715)297-2145  
knuskiewicz@wausauschools.org

February 17, 2021

**D.C. Everest School Board**

D.C. Everest Area School District  
6300 Alderson Street  
Weston, WI. 54476

Dear D.C. Everest School Board,

Thank you for providing me the support and opportunity to become a licensed special education teacher by providing me with the Fast Forward Grant. The grant provided a superior monetary support amount which, for a single mother, made all of the difference between reaching this goal or not having the opportunity. I am eternally grateful for that! I realize that what you have been able to provide us does not always become available, so I thank you from the bottom of my heart for providing this to me, encouraging me to utilize the opportunity, and making this dream of mine a reality. Thank you for being a wonderful part of an exemplary district for both staff and students.

Sincerely,

A handwritten signature in black ink, appearing to read 'Kari Nuskiewicz', with a long horizontal flourish extending to the right.

**Kari Nuskiewicz**

Dear D.C. Everest School Board Members,

Thank you very much for the beautiful plant given in memory of my mother-in-law, Erna Bahr.

Your thoughtfulness is appreciated and will be remembered by our family.

Sincerely,  
Michelly Bahr  
Family

---

D.C. Everest School Board

Thank you for thinking of  
our family during the passing  
of my mother.

Your card + gift are  
deeply appreciated. Sincerely  
Beth

The family of Dennis Seehafer  
acknowledges with deep appreciation  
your kind expression of sympathy

*Thank you so much for the  
Krueger Floral gift card.  
It was very thoughtful in  
this difficult time.*

*Dawn Seehafer*