

Regular School Board Meeting
Wednesday, February 17, 2021, 6:30 PM
D.C. Everest Senior High
6500 Alderson Street
Weston, Wisconsin 54476



– A G E N D A –

Upon request to the Executive Assistant to the Superintendent, submitted twenty-four (24) hours in advance, the District shall make reasonable accommodation including the provision of informational material in an alternative format for a disabled person to be able to attend this meeting.

Anyone attending the meeting in-person, please be aware face masks and social distancing are required in D.C. Everest facilities.

Persons wishing to comment to the Board may come in-person or email their comments to Ellen Suckow, Executive Assistant to the Superintendent and School Board at esuckow@dce.k12.wi.us.

The meeting will be livestreamed at the link below.

Event address for

attendees: <https://dce.webex.com/dce/onstage/g.php?MTID=e09160fbca7bf72d60b985e8d74cb1e7f>

Event Number: 187 585 7538

Event Password: BoardFeb2021

Audio Conference Number: +1-415-655-0003

I. Call to Order

II. Roll Call

III. Pledge of Allegiance

IV. Approval of Agenda

V. Public Comment

VI. Consent Agenda

A. Approval of Minutes

1. Minutes from January 20, 2021

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2. Minutes of Open Session February 3, 2021

6

B. Recommended Employment/Resignations/Contract Adjustments

7

C. Treasurer's Report - General/Other Fund Bills

10

D. Balance Sheet

28

E. Early College Credit Requests

36

F. Start College Now Requests

37

G. Fundraising Requests

H. Gift/Bequests

I. Bus Accident Report

J. Second Reading of Policies

1. po5517 Student Anti-Harassment

38

2. po5630.01 Use of Restraint and Seclusion with Students

48

3. po6114 Cost Principles - Spending Federal Funds

52

4. po6325 Procurement - Federal Grants/Funds

56

5. po8390 Animals on District Property

VII. Reports/Considerations

A. WASB Legislative Network Member

D.C. Everest, in partnership with the community, is committed to being an innovative educational leader in developing knowledgeable, productive, caring, creative, responsible individuals prepared to meet the challenges of an ever-changing global society.

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B. CESA #9 Representative	
C. Student Representative	
D. Superintendent	2
1. Meetings with Legislators	
2. Second Friday Count	67
3. Update on Esser Funds	
4. Special Board Video	
5. Early Learning Center	71
VIII. Unfinished Business	
A. District Goals	72
B. Update on Referendum Projects	
IX. New Business	
A. Future Ready Restart Plan Extension	73
B. New Flexible Friday Calendar	75
C. Debt Defeasance	76
D. Approval of School and 4K Budgets	79
E. Idea School Contract Extension	81
F. WiSNP Cooperative Agreement	82
G. Wisconsin Academic Excellence Scholarship (per Policy 5451.01)	93
H. Wisconsin Technical Excellence Higher Education Scholarship (per Policy 5451.02)	94
X. Petitions and Communications	
A. Thank You for Memorial from Sarah Nye and Family	95
B. Thank You from Sharon Bartling for Memorial Tribute	96
C. Thank You from Andy Low for Memorial Tribute	97
XI. Future Meeting Dates	
A. Regular Board Meeting	
March 17, 2021 at 6:30 p.m.	
D.C. Everest Senior High Auditorium	
B. Regular Board Meeting	
April 21, 2021 at 6:30 p.m.	
D.C. Everest Senior High Auditorium	
XII. The Board will adjourn to Closed Session Pursuant to W.S.S. 19.85(1)(c)(e) for Considering Employee Compensation.	
XIII. Reconvene in Open Session to Take Further Action If Necessary And Appropriate.	
XIV. Adjourn	

D.C. Everest, in partnership with the community, is committed to being an innovative educational leader in developing knowledgeable, productive, caring, creative, responsible individuals prepared to meet the challenges of an ever-changing global society.

Regular School Board Meeting
 Wednesday, January 20, 2021 6:30 PM
 D.C. Everest Senior High
 6500 Alderson Street
 Weston, Wisconsin 54476



I. Call to Order

II. Roll Call

Joshua Dickerson: Present, Katie Felch: Present, Bruce Krueger: Present, Lindsey Lewitzke: Present, Corina Norrbom: Present, Larry Schaefer: Present, Yee Leng Xiong: Present. Present: 7. Xiong and Schaefer attended virtually.

III. Pledge of Allegiance

IV. Approval of Agenda

Motion to approve the agenda for the January 20, 2021, meeting. This motion, made by Lindsey Lewitzke and seconded by Corina Norrbom, with a voice vote, passed.

V. Public Comment

VI. Consent Agenda

This motion, made by Yee Leng Xiong and seconded by Larry Schaefer, with a roll call vote, passed.

Joshua Dickerson: Yea, Katie Felch: Yea, Bruce Krueger: Yea, Lindsey Lewitzke: Yea, Corina Norrbom: Yea, Larry Schaefer: Yea, Yee Leng Xiong: Yea

VI.A. Approval of Minutes

VI.B. Recommended Employment/Resignations/Contract Adjustments

VI.C. Treasurer's Report - General/Other Fund Bills

VI.D. Balance Sheet

VI.E. Budget Transfers

VI.F. Budget Revisions

VI.G. Grant Application(s)/Budget(s) Approval

VI.H. Fundraising Requests

VI.I. Gift/Bequests

VI.I.1. Katie Kleinschmidt/Getsch Charitable Trust

VI.I.2. Merrill Steel, Inc.

VI.J. Bus Accident Report

VI.K. Second Reading of Policies

VI.K.1. Policy 2460.03 Independent Education Evaluation (IEE)

VI.K.2. Policy 3131 Reduction in Staff

VI.K.3. Policy 3215 Use of Tobacco and Nicotine by Professional Staff

VI.K.4. Policy 3231 Outside Activities of Professional Staff

VI.K.5. Policy 4131 Reduction in Staff

VI.K.6. Policy 4215 Use of Tobacco and Nicotine by Support Staff

VI.K.7. Policy 4231 Outside Activities of Support Staff

VI.K.8. Policy 5460 - Graduation Requirements

VI.K.9. Policy 5512 - Use of Tobacco and Nicotine by Students

VI.K.10. Policy 7434 Use of Tobacco and Nicotine on School Premises

VI.K.11. Policy 7540 Technology

VII. Reports/Considerations

VII.A. WASB Legislative Network Member

VII.B. CESA #9 Representative

VII.C. Student Representative

VII.D. Superintendent

VII.D.1. Future Ready Restart and Safety Updates

VIII. Unfinished Business

VIII.A. Geodes Reading Program

IX. New Business

IX.A. District Goals

Motion by Dickerson, second by Norrbom to postpone the District Goals to the February meeting with further clarification by administration. With a voice vote, passed.

IX.B. District Calendar for 2021-2022

Motion to approve the 2021-2022 District calendar made by Larry Schaefer and seconded by Corina Norrbom. With a voice vote, passed.

IX.C. Request to Explore Virtual Charter School

Motion to approve exploration of a virtual charter school made by Joshua Dickerson and seconded by Bruce Krueger. With a voice vote, passed.

IX.D. Designation of Open Enrollment Space for the 2021-2022 School Year

Motion to approve the open enrollment space as detailed in the attached memo made by Larry Schaefer and seconded by Joshua Dickerson. With a voice vote, passed.

IX.E. Approval of CESA #9 Shared Services Contract

Motion to approve the CESA #9 Shared Services contract for 2021-2022 made by Yee Leng Xiong and seconded by Bruce Krueger. With a voice vote, passed.

IX.F. Senior High Band trip to Rose Bowl for 2022 - Seeking Tentative Approval.
Motion to give tentative approval to the future Senior High band trip made by Joshua Dickerson and seconded by Corina Norrbom. With a voice vote, passed.

IX.G. First Reading of Policies

Motion to approve the policies listed in the agenda on first reading made by Larry Schaefer and seconded by Lindsey Lewitzke. With a voice vote, passed.

IX.G.1. Policy 5517 Student Anti-Harassment - Revised

IX.G.2. Policy 5630.01 Use of Restraint and Seclusion with Students - Revised

IX.G.3. Policy 6114 Cost Principles - Spending Federal Funds - Revised

IX.G.4. Policy 6325 Procurement - Federal Grants/Funds - Revised

IX.G.5. Policy 8390 Animals on District Property - Revised

X. Petitions and Communications

X.A. Thank You for Support from the Wired Conference

X.B. Thank You from Plamann Family for Father-in-Law Memorial

XI. Future Meeting Dates

XI.A. State Education Convention (Virtual)

January 20 through 22, 2021

XI.B. Regular Board Meeting

February 17, 2021 at 6:30 p.m.

D.C. Everest Senior High

XI.C. Regular Board Meeting

March 17, 2021 at 6:30 p.m.

D.C. Everest Senior High

XII. Meeting Adjourned at 7:38 p.m.

Respectfully submitted,

Yee Leng Xiong, Clerk

Ellen Suckow, Executive Assistant to the
Superintendent & School Board

PLEASE NOTE: These minutes are not the official minutes of the School Board until they are approved at the February 17, 2020, meeting of the School Board.

Special School Board Meeting
 Wednesday, February 3, 2021 6:30 PM
 Webex Online Meeting



I. Call to Order

II. Roll Call

Joshua Dickerson: Present, Katie Felch: Present, Bruce Krueger: Present, Lindsey Lewitzke: Present, Corina Norrbom: Present, Larry Schaefer: Present, Yee Leng Xiong: Present.
 Present: 7. Also present Ellen Suckow, Executive Assistant. Dr. Gilmore joined the meeting at 6:46 in Closed Session.

III. Pledge of Allegiance

IV. Approval of Agenda

Motion made by Larry Schaefer and seconded by Corina Norrbom to approve the agenda for this meeting. With a voice vote Joshua Dickerson: Yea, Katie Felch: Yea, Bruce Krueger: Yea, Lindsey Lewitzke: Yea, Corina Norrbom: Yea, Larry Schaefer: Yea, Yee Leng Xiong: Yea, motion passed.

V. The Board will adjourn to Closed Session Pursuant to W.S.S. 19.85(1)(c) for the Superintendent's Yearly Review, Discussion of the Superintendent's Contract, Discussion of Administrator Contracts, and Teacher Salary Negotiations.

Motion made by Joshua Dickerson, seconded by Bruce Krueger to adjourn to Closed Session at 6:46 p.m. Roll call vote. Joshua Dickerson: Yea, Katie Felch: Yea, Bruce Krueger: Yea, Lindsey Lewitzke: Yea, Corina Norrbom: Yea, Larry Schaefer: Yea, Yee Leng Xiong: Yea. Motion passed. Suckow did not join the Closed Session.

VI. Reconvene in Open Session to Take Further Action If Necessary and Appropriate.

Motion by Yee Leng Xiong and seconded by Larry Schaefer to approve all administrator contracts for the 2021-2023 term as discussed. With a voice vote, all yes, motion passed.

VII. Meeting Adjourned at 8:28 p.m.



Employment Report

Recommended Employment

Certified Staff

<i>Name</i>	<i>Position/Building</i>	<i>FTE</i>	<i>Start</i>
Emily Seehafer	Director of Finance/Admin	1.00	March 1, 2021

Support Staff

<i>Name</i>	<i>Position/Building</i>	<i>FTE</i>	<i>Start</i>
Dale Zajackowski	Housekeeper/JH & District-Wide	1.00	February 8, 2021
Jennifer Lilly	EFRA at RI	0.64	February 8, 2021
Pamela Maatta	SWD Assistant/MB	0.62	February 8, 2021
Kelli Hughes	SWD Assistant/MB	0.62	February 15, 2021
Thomas Burdick	Elementary Kitchen Coordinator	0.75	February 15, 2021
Linda Mussell	Everest FutureReady Restart Assistant/WE	0.62	February 22, 2021

Students

<i>Name</i>	<i>Position/Building</i>	<i>FTE</i>	<i>Start</i>

Seasonal Staff

<i>Name</i>	<i>Position/Building</i>	<i>Start</i>	<i>End</i>

Resignation(s)/Retirement(s)

All Staff

<i>Name</i>	<i>Position/Building</i>	<i>Reason</i>	<i>Effective Date</i>
Patricia Wojciechowski	Cafeteria Server/WE	Resignation	January 21, 2021
Yee Yang	Systems Support Technician	Resignation Correction	February 1, 2021
Madison Ofstad	SWD Assistant/MB	Resignation	February 4, 2021
Lisa Turner	SWD Assistant/SH	Resignation	February 10, 2021
Dianne Young	Education Assistant/RO	Resignation	February 12, 2021
Laura Lawler	SWD Assistant/MB	Resignation	February 12, 2021
Robin Bauman	SWD Assistant/SH	Resignation	June 7, 2021

Adjustments

Certified Staff

<i>Name</i>	<i>Position From</i>	<i>Position To</i>	<i>Effective Date</i>
Ashley Martino	Adventure Care Staff/GFH	Intern/EV .5 FTE	January 25, 2021

Support Staff

<i>Name</i>	<i>Position From</i>	<i>Position To</i>	<i>Effective Date</i>
Heidi Wierzba	Cafeteria Server/JH .36 FTE	Cafeteria Server/JH .27 FTE	January 25, 2021
Naomi Krenz	Substitute Assistant	SWD Assistant/MB .62 FTE	February 15, 2021
Maloree Beste	Guest Teacher	Everest FutureReady Restart Assistant/RO .66 FTE	February 15, 2021
Emily Hahn	SWD Assistant/SH .25 FTE	SWD Assistant/SH .62 FTE	March 1, 2021

DCE Senior High School				
Name	Position	Begin	End	%
Atkinson, Scott	Music Production - Co-Director	2/1/21	6/1/21	7.50
Bates, Cristie	Music Production - Vocal Director	2/1/21	6/1/21	5
Delaney, Gabriel (Caleb)	Music Production - Technical Director	2/1/21	6/1/21	3
DeLonay, Marshall	Music Production - Choreographer	2/1/21	6/1/21	4
Fronek, Amy	Music Production - Costumer	2/1/21	6/1/21	3
Vesper, Wendy	Music Production - Co-Director	2/1/21	6/1/21	7.50

D.C. EVEREST AREA SCHOOL DISTRICT
 6300 ALDERSON STREET, WESTON, WI 54476
 TREASURER'S REPORT

FEBRUARY 10, 2021

CASH BALANCE AS OF JANUARY 13, 2021	(\$79,684.77)	
INVESTMENT ACCOUNT TRANSFERS		\$4,103,545.75
RECEIPTS CR#29473 - CR#29601	\$6,907,950.32	
CHECKS FOR APPROVAL #228538 - #228664 ACH: #202101283-202101548		\$2,806,112.68
<u>VOIDS:</u> #228219, 228445	\$145.00	
CASH BALANCE AS OF FEBRUARY 10, 2021		(\$81,247.88)
	\$6,828,410.55	\$6,828,410.55
	\$6,828,410.55	\$6,828,410.55

**DC EVEREST AREA SCHOOL DISTRICT
BOARD CHECK REGISTER
(01/13/2021-02/10/2021)**

CHECK NUMBER	VENDOR	INVOICE NUMBER	CHECK DATE	AMOUNT
228538	A & A LOCK SERVICE	DISTRICT 01.07.2021	01/15/2021	85.75
228539	ALLIANT UTILITIES/WP&L	DEC2020	01/15/2021	953.43
228540	APPLE INC - AR	AE12343232	01/15/2021	497.95
228540	APPLE INC - AR	AE11992483	01/15/2021	218.95
228540	APPLE INC - AR	AE11974907	01/15/2021	497.95
228541	BACKGROUND INVESTIGATION BUREAU, LLC	DCE001010121-1	01/15/2021	279.00
228542	BAVX RESOURCES, LLC.	20201475	01/15/2021	392.81
228543	BENNETT HARDWOODS INC	15241	01/15/2021	194.00
228544	BUNNELL, BRADY	Bunnell - Scholarshp	01/15/2021	300.00
228545	CENTRAL WI IMPACT BASEBALL	107094 reissue	01/15/2021	75.00
228546	DEAN FOODS COMPANY	DEC2020	01/15/2021	16,091.23
228547	FASTSIGNS	2096-9900	01/15/2021	220.00
228548	FEDEX, INC.	7-244-04451	01/15/2021	51.06
228549	FIT & FUN PLAYSCAPES	ff 2020-2695	01/15/2021	1,499.00
228550	FRAAZA ROCKS & SAND	5845A	01/15/2021	2,237.40
228551	GOAL LINE, INC.	13666	01/15/2021	864.00
228552	GORDON FOOD SERVICE INC	207107069	01/15/2021	47.09
228552	GORDON FOOD SERVICE INC	207116911	01/15/2021	181.81
228552	GORDON FOOD SERVICE INC	207116905	01/15/2021	2,157.31
228552	GORDON FOOD SERVICE INC	207116914	01/15/2021	52.65
228552	GORDON FOOD SERVICE INC	207116906	01/15/2021	2,291.42
228552	GORDON FOOD SERVICE INC	207116919	01/15/2021	13.27
228552	GORDON FOOD SERVICE INC	207116923	01/15/2021	53.11
228552	GORDON FOOD SERVICE INC	207116917	01/15/2021	1,092.94
228552	GORDON FOOD SERVICE INC	207116921	01/15/2021	1,182.54
228552	GORDON FOOD SERVICE INC	207116915	01/15/2021	281.85
228552	GORDON FOOD SERVICE INC	207059833	01/15/2021	536.67
228552	GORDON FOOD SERVICE INC	207059832	01/15/2021	1,538.80
228552	GORDON FOOD SERVICE INC	207059827	01/15/2021	31.54
228552	GORDON FOOD SERVICE INC	207116922	01/15/2021	47.35
228552	GORDON FOOD SERVICE INC	207059828	01/15/2021	438.99
228552	GORDON FOOD SERVICE INC	207171067	01/15/2021	10,302.61
228552	GORDON FOOD SERVICE INC	207171066	01/15/2021	885.42
228552	GORDON FOOD SERVICE INC	207171069	01/15/2021	117.01
228552	GORDON FOOD SERVICE INC	207171062	01/15/2021	29.72
228552	GORDON FOOD SERVICE INC	207171068	01/15/2021	42.75
228552	GORDON FOOD SERVICE INC	207171070	01/15/2021	722.98
228552	GORDON FOOD SERVICE INC	207171064	01/15/2021	30.60
228552	GORDON FOOD SERVICE INC	207171071	01/15/2021	191.88
228553	INTEGRITY FIRE PROTECTION INC	60098	01/15/2021	238.00
228554	INTERNATIONAL LITERACY ASSOCIATION	1.13.21	01/15/2021	74.00
228555	JAMES, RONDA	JAN2021	01/15/2021	19.42
228556	JOSTENS OF NORTHERN WI	25242920	01/15/2021	43.61
228557	JOSTENS, INC.	25218765	01/15/2021	12.20
228558	K12 MANAGEMENT INC. DBA FUELED	INV-29562	01/15/2021	33,560.00
228559	LAKESHORE LEARNING MATERIALS	2426681220	01/15/2021	38.79
228560	LAMERS BUS LINES, INC.	576469	01/15/2021	235,838.24
228560	LAMERS BUS LINES, INC.	576453	01/15/2021	457.43

**DC EVEREST AREA SCHOOL DISTRICT
BOARD CHECK REGISTER
(01/13/2021-02/10/2021)**

CHECK NUMBER	VENDOR	INVOICE NUMBER	CHECK DATE	AMOUNT
228560	LAMERS BUS LINES, INC.	576454	01/15/2021	178.76
228560	LAMERS BUS LINES, INC.	576444	01/15/2021	182.32
228560	LAMERS BUS LINES, INC.	576445	01/15/2021	310.74
228560	LAMERS BUS LINES, INC.	576446	01/15/2021	276.92
228560	LAMERS BUS LINES, INC.	576447	01/15/2021	360.24
228560	LAMERS BUS LINES, INC.	576448	01/15/2021	241.28
228560	LAMERS BUS LINES, INC.	576449	01/15/2021	274.55
228560	LAMERS BUS LINES, INC.	576450	01/15/2021	200.74
228560	LAMERS BUS LINES, INC.	576451	01/15/2021	240.60
228560	LAMERS BUS LINES, INC.	576452	01/15/2021	172.69
228560	LAMERS BUS LINES, INC.	576455	01/15/2021	107.74
228560	LAMERS BUS LINES, INC.	576456	01/15/2021	64.71
228560	LAMERS BUS LINES, INC.	576457	01/15/2021	528.40
228560	LAMERS BUS LINES, INC.	576465	01/15/2021	87.64
228560	LAMERS BUS LINES, INC.	576466	01/15/2021	95.49
228560	LAMERS BUS LINES, INC.	576467	01/15/2021	95.49
228560	LAMERS BUS LINES, INC.	576468	01/15/2021	93.92
228561	LONDERVILLE ENTERPRISES	587685	01/15/2021	165.00
228562	LUNDWALL, SHAWNA	25407	01/15/2021	18.10
228563	MARA CTY TREASURER'S OFFICE	10028472	01/15/2021	870.00
228563	MARA CTY TREASURER'S OFFICE	20122803	01/15/2021	14.00
228564	MUSIC THERAPY SERVICES OF CENTRAL WISCONSIN	99070	01/15/2021	1,625.00
228565	NEWMIER, JORDAN	108337	01/15/2021	672.00
228566	PEARSON DIGITAL LEARNING	5659188	01/15/2021	202.75
228566	PEARSON DIGITAL LEARNING	6953223	01/15/2021	209.08
228567	ROBERT PAYNE PHOTOGRAPHY INC.	N/A	01/15/2021	834.00
228568	ROTHSCHILD WATERWORKS	DEC2020	01/15/2021	2,032.74
228569	SHRED-IT USA	8181196957	01/15/2021	96.97
228570	SITSPOTS	907309	01/15/2021	36.27
228571	STAPLES ADVANTAGE	3465449063	01/15/2021	7.68
228571	STAPLES ADVANTAGE	3466490984	01/15/2021	123.60
228572	STEVENS POINT SCHOOL DISTRICT	2020-2021 Q1	01/15/2021	4,200.33
228573	SWITS LTD	45475	01/15/2021	132.00
228574	TRAUTMAN, JON	TRAUTMAN10620 reissu	01/15/2021	45.00
228575	ULTRASONIC POWER CORPORATION	42313	01/15/2021	1,702.80
228576	US MATH RECOVERY COUNCIL	21-30	01/15/2021	8,690.00
228577	UW SOIL & FORAGE ANALYSIS LABORATORY	1040	01/15/2021	45.00
228578	VILLAGE OF HATLEY	OCT-DEC2020	01/15/2021	321.58
228579	FIRST LOAN	01152021A	01/15/2021	47.41
228580	HEIGHTS FINANCE CORP.	01152021A	01/15/2021	20.60
228581	UNITED WAY OF MARATHON CNTY	20210115ADUWAY	01/15/2021	665.14
228582	LAMERS BUS LINES, INC.	576553	01/22/2021	645.00
228583	SECURIAN FINANCIAL GROUP, INC.	FEB 2021	01/22/2021	18,294.29
228584	SECURITY HEALTH PLAN	FEB 2021	01/22/2021	1,805,727.67
228585	MADISON NATL LIFE INS CO	FEB 2021	01/22/2021	17,797.27
228586	ABT, CARA	21209	01/22/2021	83.57
228587	APPLE INC - AR	AE17748475	01/22/2021	597.95
228587	APPLE INC - AR	AE18010161	01/22/2021	218.95

**DC EVEREST AREA SCHOOL DISTRICT
BOARD CHECK REGISTER
(01/13/2021-02/10/2021)**

CHECK NUMBER	VENDOR	INVOICE NUMBER	CHECK DATE	AMOUNT
228587	APPLE INC - AR	AE17712781	01/22/2021	1,018.95
228588	ASCD	0013952234	01/22/2021	114.80
228589	BEDNARCZYK, AMY	52830	01/22/2021	11.90
228590	BOELTER COMPANIES, THE	97608756	01/22/2021	68.70
228590	BOELTER COMPANIES, THE	97608758	01/22/2021	1,496.10
228590	BOELTER COMPANIES, THE	97608759	01/22/2021	54.75
228590	BOELTER COMPANIES, THE	97608757	01/22/2021	91.76
228590	BOELTER COMPANIES, THE	97612876	01/22/2021	518.36
228591	CONCORDIA UNIVERSITY, INC.	SPRING 2021	01/22/2021	600.00
228592	FEDEX, INC.	7-360-90629	01/22/2021	33.00
228593	GORDON FOOD SERVICE INC	826568	01/22/2021	-14.47
228593	GORDON FOOD SERVICE INC	207260818	01/22/2021	662.40
228593	GORDON FOOD SERVICE INC	207260824	01/22/2021	144.53
228593	GORDON FOOD SERVICE INC	207260821	01/22/2021	187.69
228593	GORDON FOOD SERVICE INC	207260825	01/22/2021	192.70
228593	GORDON FOOD SERVICE INC	207260827	01/22/2021	1,218.61
228593	GORDON FOOD SERVICE INC	207260819	01/22/2021	825.62
228593	GORDON FOOD SERVICE INC	207260810	01/22/2021	31.04
228593	GORDON FOOD SERVICE INC	207260809	01/22/2021	20.74
228593	GORDON FOOD SERVICE INC	207260813	01/22/2021	20.71
228593	GORDON FOOD SERVICE INC	207260807	01/22/2021	1,323.80
228593	GORDON FOOD SERVICE INC	207260817	01/22/2021	345.87
228593	GORDON FOOD SERVICE INC	207260808	01/22/2021	66.15
228593	GORDON FOOD SERVICE INC	207260820	01/22/2021	112.20
228593	GORDON FOOD SERVICE INC	207315509	01/22/2021	288.45
228593	GORDON FOOD SERVICE INC	207320229	01/22/2021	139.26
228593	GORDON FOOD SERVICE INC	207320227	01/22/2021	16.15
228593	GORDON FOOD SERVICE INC	207320239	01/22/2021	1.90
228593	GORDON FOOD SERVICE INC	207320233	01/22/2021	57.09
228593	GORDON FOOD SERVICE INC	207320235	01/22/2021	7,154.00
228593	GORDON FOOD SERVICE INC	207320237	01/22/2021	91.92
228593	GORDON FOOD SERVICE INC	207320236	01/22/2021	432.80
228593	GORDON FOOD SERVICE INC	207320234	01/22/2021	130.64
228593	GORDON FOOD SERVICE INC	207320231	01/22/2021	773.40
228593	GORDON FOOD SERVICE INC	207320240	01/22/2021	87.51
228593	GORDON FOOD SERVICE INC	207320238	01/22/2021	739.56
228593	GORDON FOOD SERVICE INC	207405174	01/22/2021	384.36
228593	GORDON FOOD SERVICE INC	207405171	01/22/2021	74.24
228593	GORDON FOOD SERVICE INC	207405181	01/22/2021	381.02
228593	GORDON FOOD SERVICE INC	207405185	01/22/2021	24.83
228593	GORDON FOOD SERVICE INC	207405172	01/22/2021	1,369.97
228593	GORDON FOOD SERVICE INC	207405182	01/22/2021	3.78
228593	GORDON FOOD SERVICE INC	207405184	01/22/2021	261.59
228593	GORDON FOOD SERVICE INC	207405183	01/22/2021	1,425.09
228593	GORDON FOOD SERVICE INC	207405175	01/22/2021	643.21
228594	HIORNS PIANO SERVICE	12.28.20	01/22/2021	50.00
228595	HOME INSULATION CO, INC	46118	01/22/2021	220.00
228596	LAMERS BUS LINES, INC.	576458	01/22/2021	350.64

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228596	LAMERS BUS LINES, INC.	576459	01/22/2021	301.31
228596	LAMERS BUS LINES, INC.	576460	01/22/2021	220.60
228596	LAMERS BUS LINES, INC.	576461	01/22/2021	153.48
228596	LAMERS BUS LINES, INC.	576554	01/22/2021	1,155.00
228596	LAMERS BUS LINES, INC.	576462	01/22/2021	126.33
228596	LAMERS BUS LINES, INC.	576464	01/22/2021	126.33
228596	LAMERS BUS LINES, INC.	576463	01/22/2021	124.76
228597	LINCOLN HIGH SCHOOL	01104024	01/22/2021	15.00
228598	LORGE, SARAH	Lorge-Scholarship	01/22/2021	500.00
228598	LORGE, SARAH	Lorge,S-Scholarship	01/22/2021	1,000.00
228599	MS GRAPHICS, LLC	Dec 2020	01/22/2021	35.00
228599	MS GRAPHICS, LLC	2014-3579	01/22/2021	215.00
228600	PEARSON CLINICAL ASSESSMENT, INC.	12636521	01/22/2021	150.00
228601	RIVERSIDE INSIGHTS	INV062276	01/22/2021	499.86
228602	STAPLES ADVANTAGE	3466794603	01/22/2021	73.00
228603	STEELE, MIKE	50431/552305	01/22/2021	328.75
228604	U.S. WATER, LLC.	137735	01/22/2021	5,290.00
228605	WILSON LANGUAGE TRAINING	1836435	01/22/2021	208.66
228606	WTEA	WTEA2021	01/22/2021	120.00
228607	VILLAGE DELI	1	01/22/2021	450.00
228608	AMER SOC COMPOSER, AUTHORS	500751952-21	01/29/2021	181.54
228609	APPLE INC - AR	AE19566877	01/29/2021	497.95
228610	ATTAINMENT COMPANY, INC.	321049A	01/29/2021	179.97
228611	BLUE EDGE ENERGY	2640	01/29/2021	1,637.24
228612	BOOKSOURCE INC, THE	912788	01/29/2021	556.84
228613	CELLCOM - WAUSAU	332906	01/29/2021	2,738.68
228614	DDK LAWN & SNOW SERVICES, LLC.	10522	01/29/2021	2,852.00
228615	ENZENROTH, HEIDI	JAN2021	01/29/2021	51.00
228616	FEDEX, INC.	7-258-15405	01/29/2021	27.04
228617	GORDON FOOD SERVICE INC	207460082	01/29/2021	39.10
228617	GORDON FOOD SERVICE INC	207460081	01/29/2021	41.80
228617	GORDON FOOD SERVICE INC	207460077	01/29/2021	1,127.56
228617	GORDON FOOD SERVICE INC	207460074	01/29/2021	44.62
228617	GORDON FOOD SERVICE INC	207460075	01/29/2021	7.58
228617	GORDON FOOD SERVICE INC	201460079	01/29/2021	41.20
228617	GORDON FOOD SERVICE INC	207460073	01/29/2021	111.22
228617	GORDON FOOD SERVICE INC	207460072	01/29/2021	387.59
228617	GORDON FOOD SERVICE INC	207460070	01/29/2021	6,165.01
228617	GORDON FOOD SERVICE INC	207504371	01/29/2021	35.36
228617	GORDON FOOD SERVICE INC	207504379	01/29/2021	356.96
228617	GORDON FOOD SERVICE INC	207504372	01/29/2021	37.34
228617	GORDON FOOD SERVICE INC	207460071	01/29/2021	240.46
228617	GORDON FOOD SERVICE INC	56911145	01/29/2021	282.29
228618	K12 MANAGEMENT INC. DBA FUELED	INV-29991	01/29/2021	28,076.00
228619	MALBRIT MECHANICAL INC	182091	01/29/2021	148.00
228620	MARA CTY TREASURER'S OFFICE	21011207	01/29/2021	14.00
228620	MARA CTY TREASURER'S OFFICE	I0027411	01/29/2021	100.00
228621	MARQUARDT STAMP AND SIGN	50790	01/29/2021	13.00

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228622	MARSHFIELD CLINIC, INC.	185825DEC2020	01/29/2021	264.40
228623	METRO FIRE PROTECTION INC	44681	01/29/2021	602.50
228624	NAPA AUTO PARTS, INC.	792938	01/29/2021	19.36
228624	NAPA AUTO PARTS, INC.	793121	01/29/2021	19.60
228624	NAPA AUTO PARTS, INC.	794074	01/29/2021	42.81
228624	NAPA AUTO PARTS, INC.	793968	01/29/2021	71.76
228625	OTIS ELEVATOR CO	100400230734	01/29/2021	1,431.48
228626	RICS SEWER SERVICE LLC	HS010621	01/29/2021	495.00
228627	STAPLES ADVANTAGE	3467453519	01/29/2021	88.35
228627	STAPLES ADVANTAGE	3466490985	01/29/2021	7.31
228627	STAPLES ADVANTAGE	3467275181	01/29/2021	80.97
228627	STAPLES ADVANTAGE	3467275182	01/29/2021	357.82
228627	STAPLES ADVANTAGE	3467453520	01/29/2021	19.99
228628	VANG, MAI	OCT2020 REISSUED	01/29/2021	95.00
228629	WALSWORTH PUBLISHING CO INC	331460-20/21	01/29/2021	8,501.09
228630	FIRST LOAN	01292021A	01/29/2021	147.29
228631	UNITED WAY OF MARATHON CNTY	20210129ADUWAY	01/29/2021	665.14
228632	A & A LOCK SERVICE	JH01.26.2021	02/05/2021	185.55
228633	ALLIANT UTILITIES/WP&L	JAN2021	02/05/2021	907.35
228634	APPLE INC - AR	AE22301845	02/05/2021	447.95
228634	APPLE INC - AR	AE21943417	02/05/2021	218.95
228634	APPLE INC - AR	AE21788281	02/05/2021	218.95
228634	APPLE INC - AR	AE21985591	02/05/2021	497.95
228634	APPLE INC - AR	AE21798113	02/05/2021	497.95
228634	APPLE INC - AR	AE21943416	02/05/2021	218.95
228634	APPLE INC - AR	AE21985590	02/05/2021	299.95
228634	APPLE INC - AR	AE21788280	02/05/2021	1,018.95
228634	APPLE INC - AR	AE21943415	02/05/2021	497.95
228634	APPLE INC - AR	AE23032298	02/05/2021	99.00
228635	BEDWELL, KATIE	27468	02/05/2021	195.85
228636	BETHLEHEM COMM-RO.,INC.	BETH-4K-JAN2021	02/05/2021	6,366.72
228637	BOELTER COMPANIES, THE	97617180	02/05/2021	91.25
228637	BOELTER COMPANIES, THE	97617182	02/05/2021	352.06
228637	BOELTER COMPANIES, THE	97617181	02/05/2021	128.43
228638	BRENTHAVEN	IN1176644	02/05/2021	1,916.00
228639	CHESTNUT HEALTH SYSTEMS, INC.	LI-21-250	02/05/2021	2,916.00
228640	COLLINS, HEATHER	JAN2021 MILEAGE	02/05/2021	88.49
228641	ECOLAB, INC.	125032549	02/05/2021	794.66
228642	EVEREST METRO POLICE DEPT	052	02/05/2021	100.00
228642	EVEREST METRO POLICE DEPT	035	02/05/2021	50.00
228643	FEDEX, INC.	7-266-02962	02/05/2021	33.00
228644	GORDON FOOD SERVICE INC	207601723	02/05/2021	184.91
228644	GORDON FOOD SERVICE INC	20544561	02/05/2021	598.15
228644	GORDON FOOD SERVICE INC	207544562	02/05/2021	91.93
228644	GORDON FOOD SERVICE INC	207544558	02/05/2021	3.79
228644	GORDON FOOD SERVICE INC	207544557	02/05/2021	33.60
228644	GORDON FOOD SERVICE INC	207544549	02/05/2021	1,698.59
228644	GORDON FOOD SERVICE INC	207544560	02/05/2021	228.67

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228644	GORDON FOOD SERVICE INC	207544551	02/05/2021	4,170.96
228644	GORDON FOOD SERVICE INC	206627224	02/05/2021	3.72
228644	GORDON FOOD SERVICE INC	206543942	02/05/2021	7,758.39
228644	GORDON FOOD SERVICE INC	207544559	02/05/2021	50.43
228644	GORDON FOOD SERVICE INC	206687988	02/05/2021	503.76
228644	GORDON FOOD SERVICE INC	207648299	02/05/2021	163.66
228645	GREEN VALLEY SEPTIC LLC	MT2954	02/05/2021	135.00
228646	JAS CONSTRUCTION, LLC	579	02/05/2021	6,396.75
228647	JOSTENS, INC.	N002899370	02/05/2021	524.30
228648	KYLES CONSULTING LLC	JAN2021	02/05/2021	1,550.00
228649	LAKESHORE LEARNING MATERIALS	2967510121	02/05/2021	24.99
228650	LARSON, MELISSA	55348	02/05/2021	118.00
228651	LONDERVILLE ENTERPRISES	591464	02/05/2021	66.80
228652	MARA CTY TREASURER'S OFFICE	10027411	02/05/2021	100.00
228653	NAPA AUTO PARTS, INC.	794575	02/05/2021	67.94
228654	NASCO INC - EDUCATION	86-7341-0	02/05/2021	292.08
228655	NTC CAMPUS STORE	RC1-00034489-2	02/05/2021	3,234.00
228656	OLSON, CHARLES	54522	02/05/2021	38.60
228657	ST JOHN LUTHERAN SCHOOL	STJO-4K-JAN2021	02/05/2021	3,448.64
228658	STAPLES ADVANTAGE	3467859317	02/05/2021	151.20
228659	STERLING WATER INC	342X08938600	02/05/2021	916.20
228660	STREICH EQUIPMENT CO INC	0106114-IN	02/05/2021	23,345.00
228661	THE MILLSPEC GROUP	1996	02/05/2021	75.50
228662	THE ONLINE ITINERANT	2404	02/05/2021	450.00
228663	VILLAGE OF WESTON	OCT-JAN 2021	02/05/2021	4,104.34
228664	WALSWORTH PUBLISHING CO INC	1-07388-0 2	02/05/2021	4,600.00
202101283	ABLE DISTRIBUTING CO INC	S016112591.001	01/15/2021	105.39
202101283	ABLE DISTRIBUTING CO INC	S016108858.001	01/15/2021	90.71
202101283	ABLE DISTRIBUTING CO INC	S016125608.001	01/15/2021	60.00
202101283	ABLE DISTRIBUTING CO INC	S016125477.001	01/15/2021	23.00
202101283	ABLE DISTRIBUTING CO INC	S016125477.002	01/15/2021	-23.00
202101283	ABLE DISTRIBUTING CO INC		01/15/2021	0.00
202101284	ADVANCED DISPOSAL SOLID WASTE MIDWEST, LLC	DEC2020	01/15/2021	3,849.20
202101285	ALPHA BAKING CO., INC.	210126004008	01/15/2021	53.01
202101285	ALPHA BAKING CO., INC.	210126004009	01/15/2021	170.46
202101285	ALPHA BAKING CO., INC.	210126004010	01/15/2021	254.22
202101285	ALPHA BAKING CO., INC.	210126007014	01/15/2021	39.21
202101285	ALPHA BAKING CO., INC.	210126007015	01/15/2021	353.52
202101286	AMAZON CAPITAL SERVICES	1JW9-D79W-DCC7	01/15/2021	369.66
202101286	AMAZON CAPITAL SERVICES	1C6N-V1X1-1VCY	01/15/2021	35.00
202101286	AMAZON CAPITAL SERVICES	1NN9-1L4L-QKR6	01/15/2021	65.45
202101286	AMAZON CAPITAL SERVICES	143Q-G4LM-G7D4	01/15/2021	25.98
202101286	AMAZON CAPITAL SERVICES	16G9-XPMK-LYND	01/15/2021	24.45
202101287	AMELSE, RICK	REF01072021	01/15/2021	70.00
202101288	AMERICAN WELDING & GAS INC	07542613	01/15/2021	22.66
202101288	AMERICAN WELDING & GAS INC	07559159	01/15/2021	392.85
202101289	ARAMARK UNIFORM SERVICES, INC	DEC2020 FOOD	01/15/2021	887.97
202101289	ARAMARK UNIFORM SERVICES, INC	DEC2020 CUST	01/15/2021	1,688.04

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202101290	BARTLING, SHARON	DEC2020 ITEM	01/15/2021	110.96
202101291	BAUDHUIN, LATICIA	DEC2020 MILEAGE	01/15/2021	53.07
202101292	BELANGER, SCOTT	REF01082021	01/15/2021	90.00
202101293	BERDAL, RYAN	REF12302020	01/15/2021	90.00
202101293	BERDAL, RYAN	REF01022021	01/15/2021	145.00
202101293	BERDAL, RYAN	REF01092021	01/15/2021	90.00
202101294	BROWN, JAMES	REF12302020	01/15/2021	90.00
202101295	CESA 9, INC.	0000014128	01/15/2021	22,325.75
202101296	COMPLETE OFFICE OF WISCONSIN	204152	01/15/2021	336.00
202101297	DEAF HH EDUCATIONAL CONSULTING	1110	01/15/2021	2,118.75
202101298	DICKERSON, LESLEI	DEC2020a ITEM	01/15/2021	4.22
202101298	DICKERSON, LESLEI	DEC2020b ITEM	01/15/2021	51.01
202101299	DOESCHER, LAUREN	JAN2020 ITEM	01/15/2021	27.40
202101300	EDF ENERGY SERVICES, LLC	114070ES	01/15/2021	22,567.54
202101301	EXNER, ROBERT	REF01092021	01/15/2021	145.00
202101302	FERGUSON ENTERPRISE INC	5909354	01/15/2021	244.21
202101303	FIRST SUPPLY LLC	103699-00	01/15/2021	55.36
202101303	FIRST SUPPLY LLC	103758-00	01/15/2021	20.43
202101303	FIRST SUPPLY LLC	103863-00	01/15/2021	17.34
202101303	FIRST SUPPLY LLC	103846-00	01/15/2021	88.19
202101303	FIRST SUPPLY LLC	103830-00	01/15/2021	66.74
202101303	FIRST SUPPLY LLC	103788-00	01/15/2021	24.55
202101303	FIRST SUPPLY LLC	103774-00	01/15/2021	137.86
202101303	FIRST SUPPLY LLC	103921-00	01/15/2021	23.78
202101303	FIRST SUPPLY LLC	103982-00	01/15/2021	105.90
202101303	FIRST SUPPLY LLC		01/15/2021	0.00
202101304	FISCHER, TAMMY	JAN2021 ITEM	01/15/2021	22.46
202101304	FISCHER, TAMMY	JAN2021a ITEM	01/15/2021	6.32
202101304	FISCHER, TAMMY	JAN2021b ITEM	01/15/2021	3.17
202101305	FOREMAN, RONALD	JAN2021	01/15/2021	60.00
202101306	GREAT MINDS PBC	INV067469	01/15/2021	33,920.10
202101307	HABECK, MIKE	WOR12302020	01/15/2021	35.00
202101308	HARBERT, MICHAEL	WOR01072021	01/15/2021	50.00
202101309	HEBEIN, HALEY	DEC2020a MILEAGE	01/15/2021	195.81
202101310	HELLER, LUKE	WOR01082021	01/15/2021	30.00
202101311	HINTZ, MORGAN	DEC2020 MILEAGE	01/15/2021	73.14
202101312	HURNER, SCOTT	REF01072021	01/15/2021	70.00
202101313	HURT, RYAN	WOR12302020	01/15/2021	35.00
202101313	HURT, RYAN	WOR01092021	01/15/2021	35.00
202101314	J.W. PEPPER & SON	363148377	01/15/2021	52.49
202101314	J.W. PEPPER & SON	363149575	01/15/2021	103.33
202101315	JAGLINSKI, PETER	WOR12302020	01/15/2021	35.00
202101316	KELNHOFER, BRYAN	REF01022021	01/15/2021	90.00
202101317	KENITZER, DICK	WOR01022021	01/15/2021	55.00
202101317	KENITZER, DICK	WOR01082021	01/15/2021	50.00
202101318	KNESER, JEFFREY	REF12292020	01/15/2021	110.00
202101319	KROSHUS, PATRISHA	OCT2020 MILEAGE	01/15/2021	65.95
202101319	KROSHUS, PATRISHA	DEC2020 MILEAGE	01/15/2021	56.03

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202101320	LANCELLE, GARRETT	REF01082021	01/15/2021	55.00
202101321	LEHRKE, KAITLYN	WOR12292020	01/15/2021	70.00
202101322	LICHTENWALD, ALLISON	LICHTENWALD 1-4 (11.	01/15/2021	11.25
202101323	LIVEWIRE SYSTEMS, LLC	1213	01/15/2021	510.00
202101324	LOWE, MICHAEL	JAN2021 ITEM	01/15/2021	125.00
202101325	LUKASKO, TIFFANY	DEC2020 MILEAGE.	01/15/2021	33.70
202101326	LYLE, THOMAS	REF01022021	01/15/2021	145.00
202101327	M3 INSURANCE SOLU INC	51939	01/15/2021	41,230.00
202101328	MARA CTY SPEC ED	AUD 02-21	01/15/2021	12,827.10
202101329	MARATHON PEST CONTROL	38498	01/15/2021	35.00
202101329	MARATHON PEST CONTROL	38499	01/15/2021	28.00
202101329	MARATHON PEST CONTROL	38500	01/15/2021	28.00
202101329	MARATHON PEST CONTROL	38542	01/15/2021	28.00
202101329	MARATHON PEST CONTROL	38544	01/15/2021	28.00
202101330	MARCELLINO, ANTHONY	DEC2020 MILEAGE	01/15/2021	82.59
202101331	MAZUR, JAMES	REF01092021	01/15/2021	145.00
202101332	MINNIHAN, JOHN	JAN2020 ITEM	01/15/2021	110.26
202101333	MISSISSIPPI WELDERS SUPPLY CO., INC	I3389418	01/15/2021	157.87
202101334	NANOTEK DEVICE REPAIR LLC	949	01/15/2021	3,610.00
202101335	NATL ELEVATOR INSPECTION SERVICES, INC.	0412233	01/15/2021	164.00
202101336	NICHOLS, MIKE	REF01082021	01/15/2021	55.00
202101337	OFFICE ENTERPRISES INC	478420	01/15/2021	13,701.70
202101337	OFFICE ENTERPRISES INC	478418	01/15/2021	10,251.10
202101337	OFFICE ENTERPRISES INC	475068	01/15/2021	2,092.10
202101338	OLSON, JULIE	Dec2020	01/15/2021	459.94
202101339	PAGEL, PRESTON	REF01082021	01/15/2021	55.00
202101340	PAXTON PATTERSON	391062	01/15/2021	30.98
202101341	PELOQUIN, CHRISTOPHER	REF12302020	01/15/2021	90.00
202101341	PELOQUIN, CHRISTOPHER	REF01092021	01/15/2021	145.00
202101342	PITSCO EDUCATION	780626-1	01/15/2021	256.30
202101343	RALL, MORGAN	DEC2020 MILEAGE	01/15/2021	61.94
202101344	RANK, PETER	REF01022021	01/15/2021	90.00
202101345	REINHART FOODS INC	285890	01/15/2021	1,626.69
202101346	RIEMER, AARON	JAN2021 ITEM	01/15/2021	265.00
202101347	SAARI, ABIGAIL	WOR1229/2020	01/15/2021	110.00
202101348	SCHMITZ, KURTIS	WOR01092021	01/15/2021	35.00
202101349	SEEGMILLER, SHANNON	1593	01/15/2021	4,270.00
202101349	SEEGMILLER, SHANNON	1594	01/15/2021	3,990.00
202101350	SKALITZKY, DEVANNE	JAN2021 ITEM	01/15/2021	25.32
202101351	SPEAR, SCOTT	REF01022021	01/15/2021	145.00
202101352	STENZ, STACY	DEC2020a ITEM	01/15/2021	66.00
202101353	STV ADVISORS, INC.-STOP THE VANILLA	3731	01/15/2021	565.00
202101354	TACKES, CALVIN	REF12292020	01/15/2021	135.00
202101355	TARRAS, JEFF	REF01082021	01/15/2021	90.00
202101356	TEAM SPORTING GOODS INC	AAF017974	01/15/2021	88.00
202101357	THEISS, SCOTT	REF01082021	01/15/2021	55.00
202101357	THEISS, SCOTT	REF182021	01/15/2021	90.00
202101358	TOTAL ELECTRIC, INC.	W12644	01/15/2021	1,995.87

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202101359	TRETTER, TODD	REF01092021	01/15/2021	90.00
202101360	USIC RECEIVABLES, LLC	415130	01/15/2021	1,500.00
202101361	VIKING ELECTRIC SUPPLY	S004314351.001	01/15/2021	34.43
202101361	VIKING ELECTRIC SUPPLY	S004323390.001	01/15/2021	89.21
202101361	VIKING ELECTRIC SUPPLY	S004328034.001	01/15/2021	151.06
202101361	VIKING ELECTRIC SUPPLY	S004328034.002	01/15/2021	147.97
202101361	VIKING ELECTRIC SUPPLY	S004329173.001	01/15/2021	176.49
202101362	WEINKAUF, TONI	WEINKAUF1621	01/15/2021	223.00
202101363	WELSH, SARA	DEC2020 MILEAGE	01/15/2021	225.62
202101364	WENDORF, MICHAEL	JAN2021 ITEM	01/15/2021	25.00
202101365	WI INTERSCHOLASTIC ATHLETIC ASSN - WIAA	KM-202270	01/15/2021	485.21
202101366	WI LIBRARY SERVICES	493910	01/15/2021	80.85
202101367	WI PUBLIC SERVICE	SH GAS DEC2020	01/15/2021	1,450.02
202101367	WI PUBLIC SERVICE	JH GAS DEC2020	01/15/2021	1,164.83
202101367	WI PUBLIC SERVICE	GHF GAS DEC2020	01/15/2021	1,049.35
202101367	WI PUBLIC SERVICE	MS GAS DEC2020	01/15/2021	969.25
202101367	WI PUBLIC SERVICE	MBAY GAS DEC2020	01/15/2021	571.44
202101367	WI PUBLIC SERVICE	RO GAS DEC2020	01/15/2021	594.18
202101368	WISNET	17061	01/15/2021	2,400.00
202101369	ZIER, SAMUEL	REF01022021	01/15/2021	90.00
202101370	ALPHA BAKING CO., INC.	21012601007	01/22/2021	49.32
202101370	ALPHA BAKING CO., INC.	210126011008	01/22/2021	45.39
202101370	ALPHA BAKING CO., INC.	210126011009	01/22/2021	300.54
202101370	ALPHA BAKING CO., INC.	210126014013	01/22/2021	40.83
202101370	ALPHA BAKING CO., INC.	210126014014	01/22/2021	319.29
202101370	ALPHA BAKING CO., INC.	210126018007	01/22/2021	60.66
202101370	ALPHA BAKING CO., INC.	210126018008	01/22/2021	36.21
202101370	ALPHA BAKING CO., INC.	210126018009	01/22/2021	880.00
202101371	AMAZON CAPITAL SERVICES	112-3485183-1485863	01/22/2021	-20.92
202101371	AMAZON CAPITAL SERVICES	13HF-LKKT-Q9XT	01/22/2021	299.00
202101371	AMAZON CAPITAL SERVICES	1M9D-CYH9-CM6W	01/22/2021	62.07
202101371	AMAZON CAPITAL SERVICES	14MN-JKJP-JQRX	01/22/2021	37.98
202101371	AMAZON CAPITAL SERVICES	11NF-MXXY-HKMW	01/22/2021	61.76
202101371	AMAZON CAPITAL SERVICES	17KL-GQJ3-MJNW	01/22/2021	57.13
202101371	AMAZON CAPITAL SERVICES	1QKH-3LNK-CXW9	01/22/2021	78.51
202101371	AMAZON CAPITAL SERVICES	1VGG-17MM-YY17	01/22/2021	30.79
202101371	AMAZON CAPITAL SERVICES	11N1-7RXJ-TP4V	01/22/2021	88.99
202101371	AMAZON CAPITAL SERVICES	1MLQ-HR9C-G1R3	01/22/2021	25.97
202101371	AMAZON CAPITAL SERVICES	1MLQ-HR9C-LG6M	01/22/2021	127.83
202101371	AMAZON CAPITAL SERVICES	1KC1-R11W-3V1P	01/22/2021	184.92
202101371	AMAZON CAPITAL SERVICES	1KC1-R11W-4M3R	01/22/2021	145.59
202101371	AMAZON CAPITAL SERVICES	17KL-GQJ3-HYH9	01/22/2021	69.98
202101371	AMAZON CAPITAL SERVICES	1D19-RXK6-MCHM	01/22/2021	-43.99
202101371	AMAZON CAPITAL SERVICES	17KW-3J64-FGGC	01/22/2021	80.70
202101371	AMAZON CAPITAL SERVICES	1VTD-JQTV-L96M	01/22/2021	46.47
202101371	AMAZON CAPITAL SERVICES	1YNK-RPYM-9WPV	01/22/2021	977.35
202101371	AMAZON CAPITAL SERVICES	1KC1-R11W-TNWL	01/22/2021	30.37
202101371	AMAZON CAPITAL SERVICES	1NCD-3GMH-P6W9	01/22/2021	57.96

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202101371	AMAZON CAPITAL SERVICES	1NHK-TM9G-TPR9	01/22/2021	20.57
202101371	AMAZON CAPITAL SERVICES	1GHC-W31M-WNLM	01/22/2021	129.90
202101371	AMAZON CAPITAL SERVICES	1H6H-CHQ9-YM1T	01/22/2021	216.00
202101371	AMAZON CAPITAL SERVICES	13HF-LKKT-73NP	01/22/2021	76.98
202101371	AMAZON CAPITAL SERVICES	13HF-LKKT-7HKL	01/22/2021	54.92
202101371	AMAZON CAPITAL SERVICES	1CPV-N4X1-D1R7	01/22/2021	53.97
202101371	AMAZON CAPITAL SERVICES	1VKC-R4MN-CRL3	01/22/2021	29.95
202101371	AMAZON CAPITAL SERVICES	13PN-MLV3-DC3L	01/22/2021	19.98
202101371	AMAZON CAPITAL SERVICES	1VKC-R4MN-FML3	01/22/2021	125.75
202101371	AMAZON CAPITAL SERVICES	1D19-RXK6-3W1X	01/22/2021	38.23
202101371	AMAZON CAPITAL SERVICES	1QLW-W7H6-PYRK	01/22/2021	166.99
202101371	AMAZON CAPITAL SERVICES	1YNK-RPYM-JV3P	01/22/2021	60.63
202101371	AMAZON CAPITAL SERVICES	1H6H-CHQ9-99LM	01/22/2021	112.10
202101372	AMELSE, RICK	REF01142021	01/22/2021	70.00
202101373	AMERICAN WELDING & GAS INC	07554700	01/22/2021	331.00
202101374	ANDERSON, NICOLE	OCT2020 ITEM	01/22/2021	38.99
202101374	ANDERSON, NICOLE	NOV2020 ITEM	01/22/2021	8.25
202101374	ANDERSON, NICOLE	DEC2020 ITEM	01/22/2021	14.95
202101375	AUSTIN, CHAD	REF01162021	01/22/2021	90.00
202101376	BERDAL, RYAN	REF01162021	01/22/2021	145.00
202101377	BROWN, JAMES	REF01162021	01/22/2021	145.00
202101378	BROWN, THOMAS	REF01162021	01/22/2021	145.00
202101379	CEBULA, ROB	REF01152021	01/22/2021	90.00
202101380	CLAUSNITZER, JOHN	REF01162021	01/22/2021	90.00
202101381	COLVIN, ASHLEY	COLVIN11421	01/22/2021	25.00
202101382	COMPLETE OFFICE OF WISCONSIN	203769	01/22/2021	985.00
202101383	CYRAN, JOSEPH	REF01152021	01/22/2021	90.00
202101384	DEMBOWSKI, SHEILA	FEB COBRA DENTAL	01/22/2021	166.88
202101384	DEMBOWSKI, SHEILA	FEB COBRA HEALTH	01/22/2021	1,786.48
202101385	DETERT, DAWN	REF01122021	01/22/2021	73.00
202101385	DETERT, DAWN	REF01142021	01/22/2021	73.00
202101386	DISCOVERY EDUCATION, INC	CINV-016977	01/22/2021	2,716.36
202101387	DOESCHER, LAUREN	JAN2021 ITEM	01/22/2021	56.46
202101388	FIRST SUPPLY LLC	104136-00	01/22/2021	24.21
202101388	FIRST SUPPLY LLC	104135-00	01/22/2021	50.64
202101388	FIRST SUPPLY LLC	104167-00	01/22/2021	13.11
202101388	FIRST SUPPLY LLC	103981-00	01/22/2021	44.79
202101389	FRANCE PROPANE SERVICE	U0010766	01/22/2021	852.41
202101390	HABECK, MIKE	WOR01122021	01/22/2021	35.00
202101390	HABECK, MIKE	WOR01162021	01/22/2021	85.00
202101391	HARBERT, MICHAEL	WOR01122021	01/22/2021	50.00
202101391	HARBERT, MICHAEL	WOR01142021	01/22/2021	50.00
202101392	HEEREN, WILLIAM	JAN2021 ITEM	01/22/2021	3.99
202101393	HEID MUSIC COMPANY, INC.	2684787	01/22/2021	247.50
202101393	HEID MUSIC COMPANY, INC.	2729754	01/22/2021	49.79
202101394	HEITING, MARK	REF01122021	01/22/2021	55.00
202101394	HEITING, MARK	REF01162021	01/22/2021	55.00
202101395	HELLER, LUKE	WOR1152021	01/22/2021	120.00

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202101395	HELLER, LUKE	WOR01122021	01/22/2021	35.00
202101396	HENRY, JOSEPH	REF1152021	01/22/2021	110.00
202101397	HURNER, SCOTT	REF01122021	01/22/2021	70.00
202101398	HURT, RYAN	WOR01122021	01/22/2021	35.00
202101398	HURT, RYAN	WOR01162021	01/22/2021	55.00
202101399	J.W. PEPPER & SON	363135757	01/22/2021	5.00
202101399	J.W. PEPPER & SON	363150877	01/22/2021	2.45
202101400	JANKE, TODD	REF1162021	01/22/2021	110.00
202101401	JULIOT, DAVID	REF1162021	01/22/2021	110.00
202101402	KEEBLE, WOODROW	REF01162021	01/22/2021	90.00
202101403	KENITZER, DICK	WOR01152021	01/22/2021	55.00
202101403	KENITZER, DICK	WOR01162021	01/22/2021	55.00
202101404	KLEIBER, TODD	REF01122021	01/22/2021	145.00
202101404	KLEIBER, TODD	REF01162021	01/22/2021	90.00
202101405	KMOSENA, STEVEN	JAN2021 ITEM	01/22/2021	19.99
202101406	KOLODZIEJ, HEIDI	DEC2020 ITEM	01/22/2021	11.23
202101407	LANGBEHN, DAVID	REF01122021	01/22/2021	55.00
202101407	LANGBEHN, DAVID	REF01152021	01/22/2021	55.00
202101408	LYLE, THOMAS	REF01122021	01/22/2021	145.00
202101409	MARATHON PEST CONTROL	38643	01/22/2021	28.00
202101410	MARSHFIELD BOOK AND STATIONERY INC	358469	01/22/2021	1,460.00
202101411	MCELDOWNEY, TODD	REF01162021	01/22/2021	90.00
202101412	MID WISCONSIN BEVERAGE	2738171	01/22/2021	312.40
202101413	MINNIHAN, JOHN	JAN2021 ITEM	01/22/2021	98.35
202101414	PAGEL, PRESTON	REF01162021	01/22/2021	55.00
202101415	PAULSON, NICOLE	JAN2021 ITEM	01/22/2021	44.00
202101415	PAULSON, NICOLE	JAN2021a ITEM	01/22/2021	37.31
202101416	PHALEN, LISA	JAN2021 ITEM	01/22/2021	130.28
202101417	PIONEER VALLEY BOOKS	I197825	01/22/2021	18.00
202101418	PRICE, SAMUEL	REF01152021	01/22/2021	90.00
202101419	RANK, PETER	REF01162021	01/22/2021	90.00
202101420	REINHART FOODS INC	277702	01/22/2021	-7.36
202101420	REINHART FOODS INC	289775	01/22/2021	591.92
202101420	REINHART FOODS INC	273473	01/22/2021	495.49
202101420	REINHART FOODS INC	290595	01/22/2021	386.11
202101421	RYAN, DESIREE	RYAN11321	01/22/2021	157.50
202101422	SCHILLING, BRYAN	REF1152021	01/22/2021	110.00
202101423	SCHMITZ, KURTIS	WOR01122021	01/22/2021	35.00
202101423	SCHMITZ, KURTIS	WOR01162021	01/22/2021	85.00
202101424	SCHOOL SPECIALTY, LLC.	208126808011	01/22/2021	339.89
202101425	SCHRODER, BRANDON	REF01122021	01/22/2021	90.00
202101426	SCHRODER, BRYAN	REF01122021	01/22/2021	90.00
202101427	SCHRODER, RYAN	REF01122021	01/22/2021	90.00
202101428	SPEAR, SCOTT	REF01122021	01/22/2021	145.00
202101429	STUBER, TODD	REF01162021	01/22/2021	90.00
202101430	SUN PRINTING INC	117417	01/22/2021	1,464.00
202101431	THEISS, SCOTT	REF01152021	01/22/2021	55.00
202101431	THEISS, SCOTT	REF01162021	01/22/2021	110.00

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202101432	TRETTER, TODD	REF01162021	01/22/2021	90.00
202101433	TRETTER, TY	REF01162021	01/22/2021	90.00
202101433	TRETTER, TY	REF01092021	01/22/2021	90.00
202101434	VAN ERT ELECTRIC COMPANY INC.	49696	01/22/2021	1,561.88
202101435	VIKING ELECTRIC SUPPLY	S004342569.001	01/22/2021	79.12
202101435	VIKING ELECTRIC SUPPLY	S004328034.003	01/22/2021	147.97
202101435	VIKING ELECTRIC SUPPLY	S004341483.001	01/22/2021	147.97
202101435	VIKING ELECTRIC SUPPLY	S004342569.002	01/22/2021	14.99
202101435	VIKING ELECTRIC SUPPLY	S004348493.001	01/22/2021	203.40
202101435	VIKING ELECTRIC SUPPLY	S004348688.001	01/22/2021	5.26
202101435	VIKING ELECTRIC SUPPLY	S004352712.001	01/22/2021	98.77
202101435	VIKING ELECTRIC SUPPLY	S004354813.001	01/22/2021	102.25
202101435	VIKING ELECTRIC SUPPLY	S004354906.001	01/22/2021	50.36
202101435	VIKING ELECTRIC SUPPLY		01/22/2021	0.00
202101436	WENNING GRINDING SUPPLY INC., J	99796	01/22/2021	172.00
202101437	WI DEPT OF PUBLIC INST	INV-01886-C6Z8X1	01/22/2021	200.00
202101438	WOLFE, BRADLEY	JAN2021 ITEM	01/22/2021	17.97
202101439	ZIMMERMAN, BRENDA	AUG2020 ITEM	01/22/2021	116.02
202101440	ABLE DISTRIBUTING CO INC	S016182939.001	01/29/2021	66.03
202101440	ABLE DISTRIBUTING CO INC	S016182969.001	01/29/2021	915.43
202101441	AMAZON CAPITAL SERVICES	1H6H-CHQ9-YK9J	01/29/2021	123.54
202101441	AMAZON CAPITAL SERVICES	1MRJ-QF9M-6GJ4	01/29/2021	163.92
202101441	AMAZON CAPITAL SERVICES	1CPV-N4X1-7N47	01/29/2021	300.40
202101441	AMAZON CAPITAL SERVICES	1CPV-N4X1-FGQT	01/29/2021	7.99
202101441	AMAZON CAPITAL SERVICES	11T7-9VVL-KDRV	01/29/2021	133.79
202101441	AMAZON CAPITAL SERVICES	1D19-RXK6-3RWC	01/29/2021	35.94
202101441	AMAZON CAPITAL SERVICES	1PYR-LYNY-7Y6R	01/29/2021	50.86
202101441	AMAZON CAPITAL SERVICES	1MRJ-QF9M-Q3HD	01/29/2021	44.75
202101441	AMAZON CAPITAL SERVICES	13PN-MLV3-QQVM	01/29/2021	79.52
202101441	AMAZON CAPITAL SERVICES	1VKC-R4MN-TT9M	01/29/2021	83.89
202101441	AMAZON CAPITAL SERVICES	1D19-RXK6-WNLF	01/29/2021	32.03
202101441	AMAZON CAPITAL SERVICES	1CVK-67NG-1NG4	01/29/2021	77.96
202101441	AMAZON CAPITAL SERVICES	147D-7QMC-GYWD	01/29/2021	441.53
202101441	AMAZON CAPITAL SERVICES	1NR3-VNMR-P7TF	01/29/2021	61.98
202101441	AMAZON CAPITAL SERVICES	1G1T-M6MK-LV4P	01/29/2021	3,104.83
202101441	AMAZON CAPITAL SERVICES	19RV-7HYP-NHRT	01/29/2021	1,140.64
202101441	AMAZON CAPITAL SERVICES	1CPV-N4X1-RJVM	01/29/2021	69.95
202101441	AMAZON CAPITAL SERVICES	1LM6-69PD-M64K	01/29/2021	60.99
202101441	AMAZON CAPITAL SERVICES	1FKT-H39L-7J6Y	01/29/2021	42.87
202101441	AMAZON CAPITAL SERVICES	13HF-LKKT-P7D9	01/29/2021	197.16
202101441	AMAZON CAPITAL SERVICES	147D-7QMC-4YMJ	01/29/2021	29.04
202101441	AMAZON CAPITAL SERVICES	1KTT-DVTQ-1HG7	01/29/2021	39.53
202101441	AMAZON CAPITAL SERVICES	1CFP-R6TC-GMVV	01/29/2021	38.27
202101441	AMAZON CAPITAL SERVICES	1CFP-R6TC-XN73	01/29/2021	36.14
202101441	AMAZON CAPITAL SERVICES	1194-D3GR-9PVM	01/29/2021	122.53
202101441	AMAZON CAPITAL SERVICES	16GQ-JRNC-NPTN	01/29/2021	70.84
202101441	AMAZON CAPITAL SERVICES	17V7-VNHQ-7CGR	01/29/2021	145.72
202101441	AMAZON CAPITAL SERVICES	1XV9-NL6K-3JRK	01/29/2021	74.23

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202101441	AMAZON CAPITAL SERVICES	1RXF-NW4D-N4RK	01/29/2021	110.42
202101441	AMAZON CAPITAL SERVICES	17V7-VNHQ-DYDY	01/29/2021	55.48
202101441	AMAZON CAPITAL SERVICES	17R3-NV4V-JP1L	01/29/2021	33.77
202101442	AMERICAN WELDING & GAS INC	07577669	01/29/2021	259.90
202101443	ASHBECK, ALLEN	REF01192021	01/29/2021	90.00
202101444	ASSOCIATED TRUST COMPANY	18286	01/29/2021	475.00
202101445	BEYER, MICHAEL	PAT ON THE BACK	01/29/2021	50.00
202101446	BUSHA, JEFFERY	JAN/FEB COBRA HEALTH	01/29/2021	1,452.42
202101446	BUSHA, JEFFERY	JAN/FEB COBRA DENTAL	01/29/2021	333.76
202101447	CARPENTER, HEATHER	JAN2021 ITEM	01/29/2021	166.00
202101448	CHAPMAN, DEBORAH	PAT ON THE BACK	01/29/2021	50.00
202101449	DAHLGREN, JAMES	PAT ON THE BACK	01/29/2021	50.00
202101450	FIRST SUPPLY LLC	104355-00	01/29/2021	32.75
202101450	FIRST SUPPLY LLC	104435-00	01/29/2021	163.66
202101450	FIRST SUPPLY LLC	104322-00	01/29/2021	4.12
202101450	FIRST SUPPLY LLC	104423-00	01/29/2021	91.75
202101450	FIRST SUPPLY LLC	104308-00	01/29/2021	26.73
202101450	FIRST SUPPLY LLC	104484-00	01/29/2021	15.42
202101450	FIRST SUPPLY LLC	104322-01	01/29/2021	49.42
202101451	FISCHER, TAMMY	PAT ON THE BACK	01/29/2021	50.00
202101452	FRANCK, SUZANNE	JAN2021 ITEM	01/29/2021	47.58
202101453	GERING, JOHN	REF01222021	01/29/2021	90.00
202101454	GOERTZ, KELLEY	PAT ON THE BACK	01/29/2021	50.00
202101455	GOLBACH, JENNIFER	PAT ON THE BACK	01/29/2021	50.00
202101456	GRANT, NICOLE	JAN2021 ITEM	01/29/2021	100.00
202101457	HEID MUSIC COMPANY, INC.	2729329	01/29/2021	19.00
202101457	HEID MUSIC COMPANY, INC.	2724019	01/29/2021	21.50
202101457	HEID MUSIC COMPANY, INC.	2733744	01/29/2021	29.00
202101457	HEID MUSIC COMPANY, INC.	2731312	01/29/2021	36.00
202101458	HEIL, JOSEPH	REF12122020	01/29/2021	135.00
202101459	HOFFMAN, AARON	JAN2021 ITEM	01/29/2021	13.77
202101460	HORST DISTRIBUTING INC	88135-000	01/29/2021	342.50
202101461	HUGHES, PATRICK	JAN2021 ITEM	01/29/2021	130.01
202101462	HURT, RYAN	RH01262021	01/29/2021	562.17
202101463	J.W. PEPPER & SON	363162446	01/29/2021	87.29
202101463	J.W. PEPPER & SON	363180493	01/29/2021	51.60
202101464	JERRYS MUSIC INC	168336	01/29/2021	95.00
202101465	KENITZER, DICK	WOR01192021	01/29/2021	55.00
202101466	KINDLARSKI, JENNIFER	JAN2021 ITEM	01/29/2021	68.58
202101467	KWICK, SARAH	JAN2021 ITEM	01/29/2021	86.52
202101468	LAKUS, JOHN	REF01222021	01/29/2021	90.00
202101469	LANCELLE, GARRETT	REF01192021	01/29/2021	55.00
202101470	LANCELLE, TARA	PAT ON THE BACK	01/29/2021	50.00
202101471	LAUERSDORF, ERIN	PAT ON THE BACK	01/29/2021	100.00
202101472	LINDAU, MICHAEL	REF01192021	01/29/2021	90.00
202101473	MAMMANO, ELIZABETH	PAT ON THE BACK	01/29/2021	50.00
202101474	MCELDOWNEY, TODD	REF01192021	01/29/2021	90.00
202101475	MILLIREN, CHARLES	REF12292020	01/29/2021	135.00

**DC EVEREST AREA SCHOOL DISTRICT
BOARD CHECK REGISTER
(01/13/2021-02/10/2021)**

CHECK NUMBER	VENDOR	INVOICE NUMBER	CHECK DATE	AMOUNT
202101476	NIELSEN, JOSHUA	PAT ON THE BACK	01/29/2021	50.00
202101477	OMNI GLASS & PAINT, LLC	0140124-IN	01/29/2021	275.00
202101478	PHALEN, LISA	JAN2021a ITEM	01/29/2021	125.00
202101479	POLAR ELECTRO INC.	331588414	01/29/2021	2,029.00
202101480	RALL, MORGAN	PAT ON THE BACK	01/29/2021	50.00
202101481	RANK, PETER	REF01222021	01/29/2021	55.00
202101482	SCHOOL SPECIALTY, LLC.	308103699503	01/29/2021	231.07
202101482	SCHOOL SPECIALTY, LLC.	308103700478	01/29/2021	100.31
202101483	SCHRODER, BRYAN	REF01212021	01/29/2021	145.00
202101484	SPEAR, SCOTT	REF01222021	01/29/2021	90.00
202101485	SUCKOW, ELLEN	JAN2021 ITEM	01/29/2021	37.96
202101486	TEAM SPORTING GOODS INC	AAF018213	01/29/2021	520.00
202101486	TEAM SPORTING GOODS INC	AAF018212	01/29/2021	520.00
202101487	THEISS, SCOTT	REF01192021	01/29/2021	55.00
202101487	THEISS, SCOTT	REF01222021	01/29/2021	55.00
202101488	TRETTER, TY	REF01212021	01/29/2021	145.00
202101489	TSA CONSULTING GROUP, INC.	61459	01/29/2021	293.28
202101490	VIKING ELECTRIC SUPPLY	S004355807.001	01/29/2021	158.51
202101490	VIKING ELECTRIC SUPPLY	S004357557.001	01/29/2021	232.10
202101490	VIKING ELECTRIC SUPPLY	S004355833.001	01/29/2021	-85.53
202101490	VIKING ELECTRIC SUPPLY	S004266237.001	01/29/2021	46.12
202101490	VIKING ELECTRIC SUPPLY	S004374360.001	01/29/2021	11.59
202101491	WENDORF, WILLIAM	REF01212021	01/29/2021	145.00
202101492	ALPHA BAKING CO., INC.	210126025007	02/05/2021	39.21
202101492	ALPHA BAKING CO., INC.	210126025008	02/05/2021	59.13
202101492	ALPHA BAKING CO., INC.	210126025009	02/05/2021	68.70
202101492	ALPHA BAKING CO., INC.	210126028012	02/05/2021	25.62
202101492	ALPHA BAKING CO., INC.	210126028013	02/05/2021	381.60
202101493	AMAZON CAPITAL SERVICES	1194-D3GR-TNVH	02/05/2021	92.21
202101493	AMAZON CAPITAL SERVICES	1MLQ-HR9C-9CR6	02/05/2021	372.30
202101493	AMAZON CAPITAL SERVICES	14XY-C3J9-6YFL	02/05/2021	165.28
202101493	AMAZON CAPITAL SERVICES	13HF-LKKT-4GNK	02/05/2021	116.91
202101493	AMAZON CAPITAL SERVICES	1G1T-M6MK-PKRG	02/05/2021	41.89
202101493	AMAZON CAPITAL SERVICES	1CPV-G94F-Y1MX	02/05/2021	174.41
202101493	AMAZON CAPITAL SERVICES	16GQ-JRNC-J4QR	02/05/2021	121.74
202101493	AMAZON CAPITAL SERVICES	1DD6-MQKX-FWMG	02/05/2021	39.87
202101493	AMAZON CAPITAL SERVICES	1WMH-VJVP-9TV3	02/05/2021	131.65
202101493	AMAZON CAPITAL SERVICES	1XPM-DPYR-C696	02/05/2021	38.96
202101493	AMAZON CAPITAL SERVICES	11CC-LWD3-L97Y	02/05/2021	190.20
202101493	AMAZON CAPITAL SERVICES	13LT-9K6L-3N1N	02/05/2021	53.98
202101493	AMAZON CAPITAL SERVICES	1LKR-TP43-D6VR	02/05/2021	100.77
202101493	AMAZON CAPITAL SERVICES	1FFD-CP31-DRQP	02/05/2021	59.88
202101493	AMAZON CAPITAL SERVICES	1PRW-Q1Y6-DG67	02/05/2021	77.52
202101493	AMAZON CAPITAL SERVICES	16CQ-C3HH-9N9H	02/05/2021	30.94
202101493	AMAZON CAPITAL SERVICES	11ND-CNMV-K1DN	02/05/2021	92.34
202101493	AMAZON CAPITAL SERVICES	1HRJ-9KW9-1MY6	02/05/2021	169.98
202101493	AMAZON CAPITAL SERVICES	1TNJ-W39Y-HGRK	02/05/2021	13.99
202101493	AMAZON CAPITAL SERVICES	13PJ-DQTP-DQDP	02/05/2021	111.25

**DC EVEREST AREA SCHOOL DISTRICT
BOARD CHECK REGISTER
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CHECK NUMBER	VENDOR	INVOICE NUMBER	CHECK DATE	AMOUNT
202101493	AMAZON CAPITAL SERVICES	11ND-CNMV-6NHL	02/05/2021	39.89
202101493	AMAZON CAPITAL SERVICES		02/05/2021	0.00
202101493	AMAZON CAPITAL SERVICES		02/05/2021	0.00
202101493	AMAZON CAPITAL SERVICES		02/05/2021	0.00
202101494	AMERICAN WELDING & GAS INC	07599985	02/05/2021	111.53
202101495	ASPIRUS YMCA CHILD DEV CTR	YMCA-4K-JAN2021	02/05/2021	24,405.76
202101496	AUSTIN, CASEY	JAN2021 ITEM	02/05/2021	100.00
202101497	AXLEY BRYNELSON, LLP	832009	02/05/2021	900.00
202101498	BACA, MELANIE	JAN2021 ITEM	02/05/2021	100.00
202101499	BAIER, TERESE	JAN2021 MILEAGE	02/05/2021	141.12
202101500	BEFORT, BRYCE	JAN2021 ITEM	02/05/2021	17.45
202101501	BRICE CHRISTIANSON INTERPRETING, LLC	197	02/05/2021	2,625.00
202101501	BRICE CHRISTIANSON INTERPRETING, LLC	208	02/05/2021	875.00
202101502	BROST, TONYA	JAN2021 ITEM	02/05/2021	50.49
202101503	COMPLETE OFFICE OF WISCONSIN	204449	02/05/2021	1,454.20
202101504	DERCKS, ALYSSA	JAN2021 ITEM	02/05/2021	20.80
202101504	DERCKS, ALYSSA	JAN2021a ITEM	02/05/2021	31.65
202101505	DISCOVERY EDUCATION, INC	CINV-014929	02/05/2021	3,000.00
202101506	EDER, KRISTY	JAN2021 ITEM	02/05/2021	1,912.29
202101507	FIRST SUPPLY LLC	102031-00	02/05/2021	87.67
202101507	FIRST SUPPLY LLC	104705-00	02/05/2021	108.63
202101507	FIRST SUPPLY LLC	104836-00	02/05/2021	91.67
202101507	FIRST SUPPLY LLC	104892-00	02/05/2021	94.45
202101508	FOLLETT SCHOOL SOLUTIONS, INC	808712F	02/05/2021	37.26
202101509	FOREMAN, RONALD	FEB2021	02/05/2021	60.00
202101510	HANSEN, CHRISTOPHER	JAN2021 ITEM	02/05/2021	63.29
202101511	HEID MUSIC COMPANY, INC.	2715900	02/05/2021	1,998.00
202101512	HELLER, LUKE	WOR1292021	02/05/2021	30.00
202101513	HENRY, JOSEPH	REF1/29/2021	02/05/2021	55.00
202101514	HINTZ, MORGAN	JAN2021 MILEAGE	02/05/2021	45.98
202101515	J.W. PEPPER & SON	363179715	02/05/2021	137.84
202101516	JANKE, TODD	REF1/29/2021	02/05/2021	55.00
202101517	JEHN, KALLY	JAN2021 MILEAGE	02/05/2021	53.48
202101518	KEY TO LIFE CHILDCARE CENTER, INC.	KYLF-4K-JAN2021	02/05/2021	9,550.08
202101519	KINDER CARE LEARNING CTR, INC.	KIND-4K-JAN2021	02/05/2021	7,427.84
202101520	KRENZ, NAOMI	JAN2021 ITEM	02/05/2021	100.00
202101521	LEE, CHEE	JAN2021 ITEM	02/05/2021	75.99
202101522	LUKASKO, TIFFANY	JAN2021 MILEAGE	02/05/2021	32.59
202101523	MARA CTY CHILD DEVELOPMENT	MCCDA-4K-JAN2021	02/05/2021	3,979.20
202101524	MARATHON PEST CONTROL	38835	02/05/2021	28.00
202101524	MARATHON PEST CONTROL	38852	02/05/2021	28.00
202101524	MARATHON PEST CONTROL	38836	02/05/2021	28.00
202101524	MARATHON PEST CONTROL	38854	02/05/2021	35.00
202101524	MARATHON PEST CONTROL	38856	02/05/2021	28.00
202101525	MERGEN, CHRISTENE	JAN2021 MILEAGE	02/05/2021	70.56
202101526	MOUNT OLIVE 4K PROGRAM	MTOL-4K-JAN2021	02/05/2021	8,863.38
202101527	NATZKE, ANDREW	JAN2021 ITEM	02/05/2021	30.04
202101528	NEWMAN CATHOLIC-ST MARK	STMA-4K-JAN2021	02/05/2021	7,427.84

**DC EVEREST AREA SCHOOL DISTRICT
BOARD CHECK REGISTER
(01/13/2021-02/10/2021)**

CHECK NUMBER	VENDOR	INVOICE NUMBER	CHECK DATE	AMOUNT
202101529	NEWMAN CATHOLIC-ST THERESE	STTH-4K-JAN2021	02/05/2021	9,019.52
202101530	OFSTAD, MADISON	FEB2021 ITEM	02/05/2021	136.00
202101531	OVERDRIVE INC	CD0258421026439	02/05/2021	2,000.00
202101531	OVERDRIVE INC	CD0258421021754	02/05/2021	5,000.00
202101531	OVERDRIVE INC	CD0258421021755	02/05/2021	5,000.00
202101532	PRAHL, TINA	JAN2021 MILEAGE	02/05/2021	184.97
202101533	RALL, MORGAN	JAN2021 MILEAGE	02/05/2021	79.74
202101534	REINHART FOODS INC	300991	02/05/2021	910.29
202101535	RIFTON EQUIPMENT	N029Q-1	02/05/2021	4,027.50
202101536	RON CHRISTIANSEN TRUCKING INC.	2020-2021 2of5	02/05/2021	18,600.00
202101537	SCHOOL SPECIALTY, LLC.	308103700611	02/05/2021	99.24
202101537	SCHOOL SPECIALTY, LLC.	208126871636	02/05/2021	23.30
202101537	SCHOOL SPECIALTY, LLC.	308103688078	02/05/2021	91.66
202101537	SCHOOL SPECIALTY, LLC.	208126879277	02/05/2021	64.08
202101538	SCHUSTER, TERESE	JAN2021 MILEAGE	02/05/2021	194.26
202101539	SEEGMILLER, SHANNON	1595	02/05/2021	4,655.00
202101540	SKALITZKY, DEVANNE	JAN2021 ITEMa	02/05/2021	21.10
202101541	STENZ, STACY	JAN2021 MILEAGE	02/05/2021	4.93
202101541	STENZ, STACY	JAN2021 ITEM	02/05/2021	16.77
202101542	STRANG PATTESON RENNING LEWIS & LACY S.C.	1000671	02/05/2021	3,200.00
202101543	TAYLOR, JULIANN	JAN2021 MILEAGE	02/05/2021	121.01
202101544	UZQUIANO, KARIANNA	JAN2021 ITEM	02/05/2021	100.00
202101545	VIKING ELECTRIC SUPPLY	S004379341.001	02/05/2021	100.85
202101545	VIKING ELECTRIC SUPPLY	S004329173.002	02/05/2021	-176.49
202101545	VIKING ELECTRIC SUPPLY	S004379341.002	02/05/2021	45.86
202101545	VIKING ELECTRIC SUPPLY	S004384271.001	02/05/2021	104.68
202101545	VIKING ELECTRIC SUPPLY	S004396012.001	02/05/2021	96.08
202101546	VLIETSTRA, ALISON	JAN2021 MILEAGE	02/05/2021	128.07
202101547	WAUSAU CHILD CARE-CEDAR CR, INC.	WACC-4K-JAN2021	02/05/2021	3,979.20
202101548	WI PUBLIC SERVICE	35774788741	02/05/2021	55,702.73
				2,806,112.68

DC EVEREST AREA SCHOOL DISTRICT
BOARD CHECK REGISTER-47/49 FUND
(01/13/2021-02/10/2021)

CHECK NUMBER	VENDOR	INVOICE NUMBER	CHECK DATE	AMOUNT
4900439	MOBILE WAREHOUSE, LLC	24105	01/15/2021	100.00
4900439	MOBILE WAREHOUSE, LLC	24108	01/15/2021	200.00
4900439	MOBILE WAREHOUSE, LLC	24107	01/15/2021	300.00
4900439	MOBILE WAREHOUSE, LLC	24111	01/15/2021	200.00
4900439	MOBILE WAREHOUSE, LLC	24112	01/15/2021	100.00
4900439	MOBILE WAREHOUSE, LLC	24113	01/15/2021	70.00
4900439	MOBILE WAREHOUSE, LLC	24114	01/15/2021	100.00
4900439	MOBILE WAREHOUSE, LLC	24110	01/15/2021	400.00
4900439	MOBILE WAREHOUSE, LLC	24109	01/15/2021	300.00
4900439	MOBILE WAREHOUSE, LLC	24106	01/15/2021	100.00
				1,870.00

Account Level		Beginning	2020-21	2020-21	Ending
Fd T Loc Obj Func Prj DeptJob	Fd T Loc Obj Fu Description	Balance	FYTD Debits	FYTD Credits	Balance
10 A 000 000 711000 000 000 000	GENERAL FUND/CL Cash	-3,656,656.24	78,494,197.64	74,457,035.66	380,505.74
10 A 000 000 711100 000 000 000	GENERAL FUND/PA Payroll Cash Clearance Account	0.00	20,736,415.09	20,736,415.09	0.00
10 A 000 000 711105 000 000 000	GENERAL FUND/A/ A/P ACH Cash Clearing Account	0.00	0.00	0.00	0.00
10 A 000 000 711200 000 000 000	GENERAL FUND/PE PETTY CASH	980.00	0.00	0.00	980.00
10 A 000 000 712000 000 000 000	GENERAL FUND/IN INVESTMENTS	11,980,586.60	53,348,825.57	65,017,008.05	312,404.12
10 A 000 000 712999 000 000 000	GENERAL FUND/WI WISC INVESTMENT ACCOUNT, PMA	501,959.20	500,457.38	1,002,000.00	416.58
10 A 000 000 713100 000 000 000	GENERAL FUND/TA TAXES RECEIVABLE	7,036,917.32	19,171,409.00	8,356,313.22	17,852,013.10
10 A 000 000 713200 000 000 000	GENERAL FUND/AC ACCOUNTS RECEIVABLE	20,824.74	133.02	20,217.76	740.00
10 A 000 000 713207 000 000 000	GENERAL FUND/SC SCOREBOARDS RECEIVABLE	0.00	0.00	0.00	0.00
10 A 000 000 713210 000 000 000	GENERAL FUND/TR TRACK RENOVATION PROJECT	0.00	0.00	0.00	0.00
10 A 000 000 714100 000 000 000	GENERAL FUND/DU Due From Other Funds	0.00	0.00	0.00	0.00
10 A 000 000 715100 000 000 000	GENERAL FUND/DU DUE FROM LOCAL GOVERNMENTS	723.73	0.00	723.73	0.00
10 A 000 000 715200 000 000 000	GENERAL FUND/OT OTHER WI DISTRICTS	1,581.63	0.00	1,581.63	0.00
10 A 000 000 715500 000 000 000	GENERAL FUND/DU DUE FROM STATE GOVERNMENT	850,978.26	0.00	850,978.26	0.00
10 A 000 000 715600 000 000 000	GENERAL FUND/DU DUE FROM FED GOVERNMENT	333,143.96	0.00	333,143.96	0.00
10 A 000 000 717000 000 000 000	GENERAL FUND/PR PREPAID EXPENSE	0.00	0.00	0.00	0.00
10 A 000 000 717001 000 000 000	GENERAL FUND/PR PREPAID EXPENSE	0.00	0.00	0.00	0.00
10 A 000 000 751000 000 000 000	GENERAL FUND/FI FIXED ASSETS-SITES	0.00	0.00	0.00	0.00
10 A 000 000 753000 000 000 000	GENERAL FUND/FI FIXED ASSETS-BUILDINGS	0.00	0.00	0.00	0.00
10 A 000 000 754000 000 000 000	GENERAL FUND/FI FIXED ASSETS-EQUIPMENT	0.00	0.00	0.00	0.00
10 A 000 000 754100 000 000 000	GENERAL FUND/EQ FIXED ASSETS-ACCUM DEPRECIATN	0.00	0.00	0.00	0.00
10 L 000 000 000000 000 000 000	GENERAL FUND/N/	0.00	0.00	0.00	0.00
10 L 000 000 811100 000 000 000	GENERAL FUND/TE TEMPORARY NOTES PAYABLE	0.00	5,389,000.00	5,389,000.00	0.00
10 L 000 000 811200 000 000 000	GENERAL FUND/AC ACCOUNTS PAYABLE	-504,466.77	12,274,623.61	11,770,156.84	0.00
10 L 000 000 811555 000 000 000	GENERAL FUND/AP AP P-CARD	0.00	0.00	0.00	0.00
10 L 000 000 811558 000 000 000	GENERAL FUND/AP AP STAPLES	0.00	0.00	0.00	0.00
10 L 000 000 811610 000 000 000	GENERAL FUND/ME MEDICARE TAX	-51,628.92	785,749.70	734,120.78	0.00
10 L 000 000 811611 000 000 000	GENERAL FUND/FI SOCIAL SECURITY TAX	-221,245.02	3,352,030.86	3,130,785.84	0.00
10 L 000 000 811612 000 000 000	GENERAL FUND/FE FEDERAL INCOME TAX	0.00	1,835,953.37	1,835,953.37	0.00
10 L 000 000 811613 000 000 000	GENERAL FUND/ST STATE INCOME TAX	-72,144.99	1,353,299.63	1,281,154.64	0.00
10 L 000 000 811620 000 000 000	GENERAL FUND/RE RETIREMENT DEDUCTION	-698,014.66	3,595,630.40	3,316,131.86	-418,516.12
10 L 000 000 811622 000 000 000	GENERAL FUND/HD HDHP - 4K / 8K	0.00	0.00	0.00	0.00
10 L 000 000 811624 000 000 000	GENERAL FUND/HD HDHP - 40 PLAN	0.00	0.00	0.00	0.00
10 L 000 000 811626 000 000 000	GENERAL FUND/HS HSA - EMPLOYEE DEDUCTIONS	0.00	0.00	0.00	0.00
10 L 000 000 811628 000 000 000	GENERAL FUND/HS HSA - EMPLOYER CONTRIBUTIONS	0.00	0.00	0.00	0.00
10 L 000 000 811630 000 000 000	GENERAL FUND/DE DENTAL - PPO CONTRIBUTIONS	0.00	0.00	0.00	0.00
10 L 000 000 811631 000 000 000	GENERAL FUND/HE HEALTH INSURANCE DEDUCT	0.00	0.00	0.00	0.00
10 L 000 000 811632 000 000 000	GENERAL FUND/DE DENTAL INSURANCE DEDUCT	0.00	0.00	0.00	0.00
10 L 000 000 811633 000 000 000	GENERAL FUND/DI DISABILITY INS DEDUCTION	-9,742.12	108,459.64	100,100.39	-1,382.87
10 L 000 000 811634 000 000 000	GENERAL FUND/SP SPOUSE/DEP'T LIFE INSURANCE	-2,066.10	6,912.00	7,088.29	-2,242.39

Account Level		Beginning	2020-21	2020-21	Ending
Fd T Loc Obj Func Prj DeptJob	Fd T Loc Obj Fu Description	Balance	FYTD Debits	FYTD Credits	Balance
10 L 000 000 811635 000 000 000	GENERAL FUND/DE DEPENDENT CARE - CHPT125	-15,433.51	57,992.95	46,875.38	-4,315.94
10 L 000 000 811636 000 000 000	GENERAL FUND/DE DENTAL-PPO CHAPTER 125	0.00	0.00	0.00	0.00
10 L 000 000 811637 000 000 000	GENERAL FUND/HE HEALTH-CHAPTER 125	0.00	0.00	0.00	0.00
10 L 000 000 811638 000 000 000	GENERAL FUND/DE DENTAL-CHAPTER 125	0.00	0.00	0.00	0.00
10 L 000 000 811639 000 000 000	GENERAL FUND/AD ADDITIONAL LIFE INSURANCE	-2,934.23	48,348.25	49,851.31	-4,437.29
10 L 000 000 811640 000 000 000	GENERAL FUND/UN UNITED WAY	0.00	10,545.74	10,545.74	0.00
10 L 000 000 811641 000 000 000	GENERAL FUND/OT OTHER MEDICAL - CHPT 125	0.00	0.00	0.00	0.00
10 L 000 000 811642 000 000 000	GENERAL FUND/EB EBC - FLEX CLAIMS TAIL	0.00	0.00	0.00	0.00
10 L 000 000 811643 000 000 000	GENERAL FUND/HE HEALTH INS. - SELF PAY - COBRA	0.00	23,470.27	123,837.62	-100,367.35
10 L 000 000 811644 000 000 000	GENERAL FUND/DE DENTAL INS. - SELF PAY - COBRA	0.00	0.00	9,976.89	-9,976.89
10 L 000 000 811645 000 000 000	GENERAL FUND/LI LIFE INS - EMPLOYER CONTRIBUTI	-21,168.61	56,406.19	52,021.02	-16,783.44
10 L 000 000 811647 000 000 000	GENERAL FUND/LI LIMITED FLEX PLAN-CHAPTER 125	-1,568.50	628.36	1,262.43	-2,202.57
10 L 000 000 811648 000 000 000	GENERAL FUND/SU SUPPLEMENTAL LIFE INSURANCE	-3,287.70	23,695.59	24,789.21	-4,381.32
10 L 000 000 811650 000 000 000	GENERAL FUND/UN UNION DUES DEDUCTION	0.00	0.00	0.00	0.00
10 L 000 000 811652 000 000 000	GENERAL FUND/GR GREENHECK FIELDHOUSE MEMBERSHP	0.00	191.85	191.85	0.00
10 L 000 000 811655 000 000 000	GENERAL FUND/V V VISION PLAN (DELTA)	-1,672.11	26,045.54	21,643.29	2,730.14
10 L 000 000 811656 000 000 000	GENERAL FUND/V V SHORT TERM DISABILITY	3,969.07	44,848.88	42,807.04	6,010.91
10 L 000 000 811665 000 000 000	GENERAL FUND/RO ROTH 403(B)	0.00	61,690.13	61,690.13	0.00
10 L 000 000 811670 000 000 000	GENERAL FUND/TS TSA'S	0.00	528,257.93	528,257.93	0.00
10 L 000 000 811673 000 000 000	GENERAL FUND/RE RETIREE HEALTH	0.00	0.00	64,730.19	-64,730.19
10 L 000 000 811674 000 000 000	GENERAL FUND/RE RETIREE DENTAL	0.00	890.33	4,638.55	-3,748.22
10 L 000 000 811675 000 000 000	GENERAL FUND/RE RETIREE LIFE	0.00	0.00	0.00	0.00
10 L 000 000 811699 000 000 000	GENERAL FUND/MI MISCELLANEOUS DEDUCTION	0.00	45,868.40	45,868.40	0.00
10 L 000 000 811700 000 000 000	GENERAL FUND/IN INTEREST PAYABLE	0.00	0.00	0.00	0.00
10 L 000 000 811810 000 000 000	GENERAL FUND/NE NET PAYROLL PAYABLE (CHECKS)	0.00	0.00	0.00	0.00
10 L 000 000 811815 000 000 000	GENERAL FUND/NE NET EFT PAYABLE	0.00	37,975,441.34	37,975,441.34	0.00
10 L 000 000 811820 000 000 000	GENERAL FUND/VO VOUCHERS PAYABLE	-3,582,856.16	3,582,856.16	0.00	0.00
10 L 000 000 812000 000 000 000	GENERAL FUND/DU Due To Other Funds	-750,000.00	750,000.00	0.00	0.00
10 L 000 000 815100 000 000 000	GENERAL FUND/SE SELF FUNDED PREMIUM DEPOSITS	0.00	0.00	0.00	0.00
10 L 000 000 815901 000 000 000	GENERAL FUND/OP OPEB 73	0.00	0.00	727,381.00	-727,381.00
10 L 000 000 816000 000 000 000	GENERAL FUND/DE DEFERRED REVENUES	0.00	0.00	0.00	0.00
10 L 000 000 816200 000 000 000	GENERAL FUND/DE DEFERRED REVENUE STATE AID	-425.00	425.00	0.00	0.00
10 L 000 000 816903 000 000 000	GENERAL FUND/DE DEFERRED REVENUE-VARIOUS CAMPS	0.00	0.00	0.00	0.00
10 L 000 000 816905 000 000 000	GENERAL FUND/DE DEFERRED REVENUE-MISC. ICE USE	0.00	0.00	0.00	0.00
10 L 000 000 816909 000 000 000	GENERAL FUND/DE DEFERRED REVENUE H.S. HOCKEY	0.00	0.00	0.00	0.00
10 L 000 000 816910 000 000 000	GENERAL FUND/DE DEF. REV. - IN TECH	0.00	0.00	0.00	0.00
10 L 000 000 817100 000 000 000	GENERAL FUND/HE HEALTH-CLAIMS PAYABLE	0.00	3,435.54	3,435.54	0.00
10 L 000 000 817101 000 000 000	GENERAL FUND/SE SECURITY PREMIUM PAYABLE	-803,377.37	6,938,411.83	5,690,728.45	444,306.01
10 L 000 000 817150 000 000 000	GENERAL FUND/HR HRA PAYABLE	0.00	0.00	0.00	0.00
10 L 000 000 817200 000 000 000	GENERAL FUND/DE DENTAL-CLAIMS PAYABLE	-150,000.00	587,990.35	587,391.44	-149,401.09

Fd T Loc		Obj Func		Prj DeptJob		Fd T Loc Obj Fu		Account Level	Beginning	2020-21		Ending	
								Description	Balance	FYTD Debits	FYTD Credits	Balance	
10	L	000	000	819107	000	000	000	GENERAL FUND/CO	CONF ROOM A - ED IMPROVEMENT	0.00	0.00	0.00	0.00
10	L	000	000	842300	000	000	000	GENERAL FUND/LO	LONG TERM BONDS PAYABLE	0.00	0.00	0.00	0.00
10	L	000	000	842350	000	000	000	GENERAL FUND/38	38 FUND TAXABLE BONDS	0.00	0.00	0.00	0.00
10	Q	000	000	000000	000	000	000	GENERAL FUND/N/		0.00	0.00	0.00	0.00
10	Q	000	000	911000	000	000	000	GENERAL FUND/FI	FIXED ASSETS - L.T.D.	0.00	0.00	0.00	0.00
10	Q	000	000	912000	000	000	000	GENERAL FUND/FI	FIXED ASSETS - TAX LEVY	0.00	0.00	0.00	0.00
10	Q	000	000	914000	000	000	000	GENERAL FUND/FI	FIXED ASSETS-ACCUM DEPRECIATIO	0.00	0.00	0.00	0.00
10	Q	000	000	916000	000	000	000	GENERAL FUND/FI	FIXED ASSETS - DONATIONS	0.00	0.00	0.00	0.00
10	Q	000	000	931000	000	000	000	GENERAL FUND/FU	FUND BALANCE-RESERVED	0.00	79,002,297.23	79,190,076.16	-187,778.93
10	Q	000	000	931700	000	000	000	GENERAL FUND/FU	FUND BALANCE - L.T.D.	0.00	0.00	0.00	0.00
10	Q	000	000	932000	000	000	000	GENERAL FUND/FU	FUND BALANCE - CASH FLOW	0.00	0.00	0.00	0.00
10	Q	000	000	936120	000	000	000	GENERAL FUND/Co	CONT OBLIG-RESTRICTED FUND BAL	-340,000.00	0.00	0.00	-340,000.00
10	Q	000	000	936130	000	000	000	GENERAL FUND/UN	UNSPENT COMMON SCHOOL LIBRARY	-29,119.84	29,119.84	0.00	0.00
10	Q	000	000	936320	000	000	000	GENERAL FUND/De	DEBT SERVICE RETIREMENT	0.00	0.00	0.00	0.00
10	Q	000	000	936500	000	000	000	GENERAL FUND/Fo	FOOD SERVICE FUND BALANCE	0.00	0.00	0.00	0.00
10	Q	000	000	936900	000	000	000	GENERAL FUND/FD	FUND BALANCE-RESTRICTED OTHER	0.00	0.00	0.00	0.00
10	Q	000	000	938900	000	000	000	GENERAL FUND/As	ASSIGNED FUND BALANCE	0.00	0.00	0.00	0.00
10	Q	000	000	939200	000	000	000	GENERAL FUND/CA	WORKING CAPITAL (CASH FLOW)	-9,813,856.66	115,298,083.99	122,446,688.32	-16,962,460.99
10	Q	000	000	939900	000	000	000	GENERAL FUND/Un	UNASSIGNED FUND BALANCE	0.00	0.00	0.00	0.00
10	-	---	---	-----	---	---	---			0.00	446,050,038.60	446,050,038.60	0.00

Account Level		Beginning	2020-21	2020-21	Ending
Fd T Loc Obj Func Prj DeptJob	Fd T Loc Obj Fu Description	Balance	FYTD Debits	FYTD Credits	Balance
27 A 000 000 711000 000 000 000	SPECIAL EDUCATI CASH	751,879.84	2,056,705.98	6,161,801.00	-3,353,215.18
27 A 000 000 711100 000 000 000	SPECIAL EDUCATI PAYROLL CLEARANCE ACCOUNT	0.00	5,581,955.20	5,581,955.20	0.00
27 A 000 000 711105 000 000 000	SPECIAL EDUCATI A/P ACH CASH ACCOUNT INTERCITY	0.00	0.00	0.00	0.00
27 A 000 000 712000 000 000 000	SPECIAL EDUCATI INVESTMENTS	0.00	1,847,494.93	1,847,494.93	0.00
27 A 000 000 713200 000 000 000	SPECIAL EDUCATI ACCOUNTS RECEIVABLE	0.00	0.00	0.00	0.00
27 A 000 000 714100 000 000 000	SPECIAL EDUCATI Due From Other Funds	0.00	0.00	0.00	0.00
27 A 000 000 715420 000 000 000	SPECIAL EDUCATI DUE FROM CESA	0.00	0.00	0.00	0.00
27 A 000 000 715500 000 000 000	SPECIAL EDUCATI DUE FROM STATE GOVERNMENT	0.00	0.00	0.00	0.00
27 A 000 000 715600 000 000 000	SPECIAL EDUCATI DUE FROM FED GOVERNMENT	248,466.89	0.00	248,466.89	0.00
27 L 000 000 000000 000 000 000	SPECIAL EDUCATI	0.00	0.00	0.00	0.00
27 L 000 000 811200 000 000 000	SPECIAL EDUCATI ACCOUNTS PAYABLE	-67,023.71	498,799.62	431,775.91	0.00
27 L 000 000 811558 000 000 000	SPECIAL EDUCATI AP STAPLES	0.00	0.00	0.00	0.00
27 L 000 000 811610 000 000 000	SPECIAL EDUCATI MEDICARE TAX	-9,311.54	9,311.54	0.00	0.00
27 L 000 000 811611 000 000 000	SPECIAL EDUCATI SOCIAL SECURITY TAX	-39,814.30	39,814.30	0.00	0.00
27 L 000 000 811620 000 000 000	SPECIAL EDUCATI RETIREMENT DEDUCTION	-43,821.30	43,821.30	0.00	0.00
27 L 000 000 811628 000 000 000	SPECIAL EDUCATI HSA - EMPLOYER CONTRIBUTIONS	0.00	0.00	0.00	0.00
27 L 000 000 811630 000 000 000	SPECIAL EDUCATI DENTAL - PPO CONTRIBUTION	0.00	0.00	0.00	0.00
27 L 000 000 811633 000 000 000	SPECIAL EDUCATI DISABILITY INS DEDUCTION	-2,214.47	2,214.47	0.00	0.00
27 L 000 000 811645 000 000 000	SPECIAL EDUCATI LIFE INS - EMPLOYER CONTRIBUTI	-1,139.57	1,139.57	0.00	0.00
27 L 000 000 811815 000 000 000	SPECIAL EDUCATI NET EFT PAYABLE	0.00	7,166,798.26	7,166,798.26	0.00
27 L 000 000 811820 000 000 000	SPECIAL EDUCATI VOUCHERS PAYABLE	-649,487.06	649,487.06	0.00	0.00
27 L 000 000 812000 000 000 000	SPECIAL EDUCATI Due To Other Funds	0.00	0.00	0.00	0.00
27 L 000 000 815100 000 000 000	SPECIAL EDUCATI SELF FUNDED PREMIUM DEPOSITS	0.00	0.00	0.00	0.00
27 L 000 000 817101 000 000 000	SPECIAL EDUCATI SECURITY PREMIUM PAYABLE	-172,351.37	172,351.37	0.00	0.00
27 L 000 000 817150 000 000 000	SPECIAL EDUCATI HRA PAYABLE	0.00	0.00	0.00	0.00
27 L 000 000 817200 000 000 000	SPECIAL EDUCATI DENTAL - CLAIMS PAYABLE	-15,183.41	15,183.41	0.00	0.00
27 Q 000 000 000000 000 000 000	SPECIAL EDUCATI	0.00	0.00	0.00	0.00
27 Q 000 000 931000 000 000 000	SPECIAL EDUCATI FUND BALANCE - RESERVED	0.00	15,187,520.83	15,199,573.74	-12,052.91
27 Q 000 000 932000 000 000 000	SPECIAL EDUCATI FUND BALANCE - CASH FLOW	0.00	0.00	0.00	0.00
27 Q 000 000 936120 000 000 000	SPECIAL EDUCATI CONT OBLIG-RESTRICTED FUND BAL	0.00	0.00	0.00	0.00
27 Q 000 000 936320 000 000 000	SPECIAL EDUCATI DEBT SERVICE RETIREMENT	0.00	0.00	0.00	0.00
27 Q 000 000 936500 000 000 000	SPECIAL EDUCATI FOOD SERVICE FUND BALANCE	0.00	0.00	0.00	0.00
27 Q 000 000 936900 000 000 000	SPECIAL EDUCATI FUND BALANCE-RESTRICTED OTHER	0.00	0.00	0.00	0.00
27 Q 000 000 938900 000 000 000	SPECIAL EDUCATI ASSIGNED FUND BALANCE	0.00	0.00	0.00	0.00
27 Q 000 000 939200 000 000 000	SPECIAL EDUCATI WORKING CAPITAL (CASH FLOW)	0.00	0.00	0.00	0.00
27 Q 000 000 939900 000 000 000	SPECIAL EDUCATI UNASSIGNED FUND BALANCE	0.00	21,299,973.27	17,934,705.18	3,365,268.09
27 - - - - -		0.00	54,572,571.11	54,572,571.11	0.00

		Account Level		Beginning	2020-21	2020-21	Ending
Fd T Loc Obj Func Prj DeptJob	Fd T Loc Obj Fu	Description	Balance	FYTD Debits	FYTD Credits	Balance	
50 A 000 000 711000 000 000 000	FOOD SERVICE FU	CASH	1,308,184.75	1,146,292.78	1,314,405.43	1,140,072.10	
50 A 000 000 711100 000 000 000	FOOD SERVICE FU	PAYROLL CLEARANCE ACCOUNT	0.00	629,845.74	629,845.74	0.00	
50 A 000 000 711105 000 000 000	FOOD SERVICE FU	A/P ACH CASH ACCOUNT INTERCITY	0.00	0.00	0.00	0.00	
50 A 000 000 711200 000 000 000	FOOD SERVICE FU	PETTY CASH	93.00	0.00	0.00	93.00	
50 A 000 000 712000 000 000 000	FOOD SERVICE FU	INVESTMENTS	0.00	1,028,712.46	1,028,712.46	0.00	
50 A 000 000 713200 000 000 000	FOOD SERVICE FU	ACCOUNTS RECEIVABLE	0.00	0.00	0.00	0.00	
50 A 000 000 714100 000 000 000	FOOD SERVICE FU	Due From Other Funds	0.00	0.00	0.00	0.00	
50 A 000 000 715500 000 000 000	FOOD SERVICE FU	DUE FROM STATE GOVERNMENT	0.00	0.00	0.00	0.00	
50 A 000 000 715600 000 000 000	FOOD SERVICE FU	DUE FROM FEDERAL FUNDS	75,440.72	0.00	75,440.72	0.00	
50 L 000 000 000000 000 000 000	FOOD SERVICE FU		0.00	0.00	0.00	0.00	
50 L 000 000 811200 000 000 000	FOOD SERVICE FU	ACCOUNTS PAYABLE	-94,101.94	678,496.42	584,394.48	0.00	
50 L 000 000 811558 000 000 000	FOOD SERVICE FU	AP STAPLES	0.00	0.00	0.00	0.00	
50 L 000 000 811610 000 000 000	FOOD SERVICE FU	MEDICARE TAX	-371.92	371.92	0.00	0.00	
50 L 000 000 811611 000 000 000	FOOD SERVICE FU	SOCIAL SECURITY TAX	-1,590.16	1,590.16	0.00	0.00	
50 L 000 000 811620 000 000 000	FOOD SERVICE FU	RETIREMENT DEDUCTION	-1,627.25	1,627.25	0.00	0.00	
50 L 000 000 811630 000 000 000	FOOD SERVICE FU	DENTAL PPO PLAN	0.00	0.00	0.00	0.00	
50 L 000 000 811633 000 000 000	FOOD SERVICE FU	DISABILITY INS DEDUCTION	0.00	0.00	0.00	0.00	
50 L 000 000 811645 000 000 000	FOOD SERVICE FU	LIFE INS - EMPLOYER CONTRIBUTI	0.00	0.00	0.00	0.00	
50 L 000 000 811815 000 000 000	FOOD SERVICE FU	NET EFT PAYABLE	0.00	686,896.54	686,896.54	0.00	
50 L 000 000 811820 000 000 000	FOOD SERVICE FU	VOUCHERS PAYABLE	-26,228.38	26,228.38	0.00	0.00	
50 L 000 000 812000 000 000 000	FOOD SERVICE FU	Due To Other Funds	0.00	0.00	0.00	0.00	
50 L 000 000 815000 000 000 000	FOOD SERVICE FU	DEPOSITS PAYABLE-FAMILY BALANC	0.00	0.00	0.00	0.00	
50 L 000 000 815100 000 000 000	FOOD SERVICE FU	SELF FUNDED PREMIUM DEPOSITS	0.00	0.00	0.00	0.00	
50 L 000 000 815300 000 000 000	FOOD SERVICE FU	DUE TO STATE	-608.88	608.88	0.00	0.00	
50 L 000 000 815900 000 000 000	FOOD SERVICE FU	Other Deposits Payable	-137,297.44	0.00	0.00	-137,297.44	
50 L 000 000 817101 000 000 000	FOOD SERVICE FU	SECURITY PREMIUM PAYABLE	0.00	0.00	0.00	0.00	
50 L 000 000 817150 000 000 000	FOOD SERVICE FU	HRA PAYABLE	0.00	0.00	0.00	0.00	
50 L 000 000 817200 000 000 000	FOOD SERVICE FU	DENTAL-CLAIMS PAYABLE	0.00	0.00	0.00	0.00	
50 Q 000 000 000000 000 000 000	FOOD SERVICE FU		0.00	0.00	0.00	0.00	
50 Q 000 000 931000 000 000 000	FOOD SERVICE FU	FUND BALANCE - RESERVED	0.00	198,527.32	198,527.32	0.00	
50 Q 000 000 932000 000 000 000	FOOD SERVICE FU	FUND BALANCE - CASH FLOW	0.00	0.00	0.00	0.00	
50 Q 000 000 936120 000 000 000	FOOD SERVICE FU	CONT OBLIG-RESTRICTED FUND BAL	0.00	0.00	0.00	0.00	
50 Q 000 000 936320 000 000 000	FOOD SERVICE FU	DEBT SERVICE RETIREMENT	0.00	0.00	0.00	0.00	
50 Q 000 000 936500 000 000 000	FOOD SERVICE FU	FOOD SERVICE FUND BALANCE	-1,121,892.50	1,458,364.49	1,339,339.65	-1,002,867.66	
50 Q 000 000 936900 000 000 000	FOOD SERVICE FU	FUND BALANCE-RESTRICTED OTHER	0.00	0.00	0.00	0.00	
50 Q 000 000 938900 000 000 000	FOOD SERVICE FU	ASSIGNED FUND BALANCE	0.00	0.00	0.00	0.00	
50 Q 000 000 939200 000 000 000	FOOD SERVICE FU	WORKING CAPITAL (CASH FLOW)	0.00	0.00	0.00	0.00	
50 Q 000 000 939900 000 000 000	FOOD SERVICE FU	UNASSIGNED FUND BALANCE	0.00	0.00	0.00	0.00	
50 - - - - -			0.00	5,857,562.34	5,857,562.34	0.00	

Account Level		Beginning	2020-21	2020-21	Ending
Fd T Loc Obj Func Prj DeptJob	Fd T Loc Obj Fu Description	Balance	FYTD Debits	FYTD Credits	Balance
80 A 000 000 711000 000 000 000	COMMUNITY SERVI CASH	72,018.30	662,750.48	697,379.26	37,389.52
80 A 000 000 711001 000 000 000	COMMUNITY SERVI COMM. SERV. MINIMUM BALANCE RQ	250.00	0.00	0.00	250.00
80 A 000 000 711100 000 000 000	COMMUNITY SERVI PAYROLL CLEARANCE ACCOUNT	0.00	491,089.11	491,089.11	0.00
80 A 000 000 711105 000 000 000	COMMUNITY SERVI A/P ACH CASH ACCOUNT INTERCITY	0.00	0.00	0.00	0.00
80 A 000 000 711200 000 000 000	COMMUNITY SERVI PETTY CASH	1,030.00	0.00	0.00	1,030.00
80 A 000 000 711300 000 000 000	COMMUNITY SERVI HOLDING ACCOUNT - CASH	0.00	0.00	0.00	0.00
80 A 000 000 712000 000 000 000	COMMUNITY SERVI INVESTMENTS	0.00	0.00	0.00	0.00
80 A 000 000 713100 000 000 000	COMMUNITY SERVI TAXES RECEIVABLE	0.00	250,000.00	250,000.00	0.00
80 A 000 000 713200 000 000 000	COMMUNITY SERVI ACCOUNTS RECEIVABLE	74,709.64	0.00	74,709.64	0.00
80 A 000 000 713205 000 000 000	COMMUNITY SERVI RECEIVABLES - UNCOLLECTED GHF	11,788.22	0.00	8,471.00	3,317.22
80 A 000 000 714100 000 000 000	COMMUNITY SERVI Due From Other Funds	0.00	0.00	0.00	0.00
80 L 000 000 000000 000 000 000	COMMUNITY SERVI	0.00	0.00	0.00	0.00
80 L 000 000 811200 000 000 000	COMMUNITY SERVI ACCOUNTS PAYABLE	-8,840.61	167,658.15	158,817.54	0.00
80 L 000 000 811225 000 000 000	COMMUNITY SERVI CMTY ED CK ACCT PAYABLE	0.00	0.00	0.00	0.00
80 L 000 000 811558 000 000 000	COMMUNITY SERVI AP STAPLES	0.00	0.00	0.00	0.00
80 L 000 000 811610 000 000 000	COMMUNITY SERVI MEDICARE TAX	-403.50	403.50	0.00	0.00
80 L 000 000 811611 000 000 000	COMMUNITY SERVI SOCIAL SECURITY TAX	-1,725.33	1,725.33	0.00	0.00
80 L 000 000 811620 000 000 000	COMMUNITY SERVI RETIREMENT DEDUCTION	-1,286.41	1,286.41	0.00	0.00
80 L 000 000 811628 000 000 000	COMMUNITY SERVI HSA - EMPLOYER CONTRIBUTIONS	0.00	0.00	0.00	0.00
80 L 000 000 811630 000 000 000	COMMUNITY SERVI DENTAL - PPO CONTRIBUTION	0.00	0.00	0.00	0.00
80 L 000 000 811633 000 000 000	COMMUNITY SERVI DISABILITY INSURANCE	0.00	0.00	0.00	0.00
80 L 000 000 811645 000 000 000	COMMUNITY SERVI LIFE INS - EMPLOYER CONTRIBUTI	0.00	0.00	0.00	0.00
80 L 000 000 811815 000 000 000	COMMUNITY SERVI NET EFT PAYABLE	0.00	550,528.19	550,528.19	0.00
80 L 000 000 811820 000 000 000	COMMUNITY SERVI VOUCHERS PAYABLE	-27,951.36	27,951.36	0.00	0.00
80 L 000 000 812000 000 000 000	COMMUNITY SERVI Due To Other Funds	0.00	0.00	0.00	0.00
80 L 000 000 816900 000 000 000	COMMUNITY SERVI DEFER.REV.-SCHL.AGE CARE	-2,636.11	2,636.11	0.00	0.00
80 L 000 000 816901 000 000 000	COMMUNITY SERVI DEFERRED REV.-YOUTH ACTIV.FEES	-7,621.10	7,621.10	0.00	0.00
80 L 000 000 816902 000 000 000	COMMUNITY SERVI DEFER.REV.-ADULT & FAMILY FEES	0.00	0.00	0.00	0.00
80 L 000 000 816903 000 000 000	COMMUNITY SERVI DEFERRED REVENUE-VARIOUS CAMPS	-1,410.00	1,410.00	0.00	0.00
80 L 000 000 816904 000 000 000	COMMUNITY SERVI DEFERRED REVENUE PRESCHOOL FEE	0.00	0.00	0.00	0.00
80 L 000 000 816905 000 000 000	COMMUNITY SERVI DEFERRED REVENUE-OTHER ICE USE	0.00	0.00	0.00	0.00
80 L 000 000 816906 000 000 000	COMMUNITY SERVI Deferred Revenue - Care Corner	0.00	0.00	0.00	0.00
80 L 000 000 816907 000 000 000	COMMUNITY SERVI DEFERRED REVENUE-POOL ACTIVITY	0.00	0.00	0.00	0.00
80 L 000 000 816908 000 000 000	COMMUNITY SERVI DEF.REV.-GFH BUILDING RENTAL	0.00	0.00	0.00	0.00
80 L 000 000 816909 000 000 000	COMMUNITY SERVI DEF.REV.- H.S. HOCKEY	0.00	0.00	0.00	0.00
80 L 000 000 816911 000 000 000	COMMUNITY SERVI DEF.REV.-MEMBERSHIPS	0.00	0.00	0.00	0.00
80 L 000 000 816913 000 000 000	COMMUNITY SERVI DEFERRED REVENUE-GHF CONCESSIO	0.00	0.00	0.00	0.00
80 L 000 000 817101 000 000 000	COMMUNITY SERVI SECURITY PREMIUM PAYABLE	0.00	0.00	0.00	0.00
80 L 000 000 817200 000 000 000	COMMUNITY SERVI DENTAL CLAIMS PAYABLE	0.00	0.00	0.00	0.00
80 Q 000 000 000000 000 000 000	COMMUNITY SERVI	0.00	0.00	0.00	0.00

		Account Level		Beginning	2020-21	2020-21	Ending										
Fd	T	Loc	Obj	Func	Prj	Dept	Job	Fd	T	Loc	Obj	Fu	Description	Balance	FYTD Debits	FYTD Credits	Balance
80	Q	000	000	931000	000	000	000	COMMUNITY SERVI					FUND BALANCE - RESERVED	0.00	226,974.28	226,974.28	0.00
80	Q	000	000	931896	000	000	000	COMMUNITY SERVI					TOURNAMENT ACTIVITY	0.00	0.00	0.00	0.00
80	Q	000	000	932000	000	000	000	COMMUNITY SERVI					FUND BALANCE - CASH FLOW	0.00	0.00	0.00	0.00
80	Q	000	000	936120	000	000	000	COMMUNITY SERVI					CONT OBLIG-RESTRICTED FUND BAL	0.00	0.00	0.00	0.00
80	Q	000	000	936320	000	000	000	COMMUNITY SERVI					DEBT SERVICE RETIREMENT	0.00	0.00	0.00	0.00
80	Q	000	000	936500	000	000	000	COMMUNITY SERVI					FOOD SERVICE FUND BALANCE	0.00	0.00	0.00	0.00
80	Q	000	000	936900	000	000	000	COMMUNITY SERVI					FUND BALANCE-RESTRICTED OTHER	-107,921.74	916,292.79	850,357.79	-41,986.74
80	Q	000	000	938900	000	000	000	COMMUNITY SERVI					ASSIGNED FUND BALANCE	0.00	0.00	0.00	0.00
80	Q	000	000	939200	000	000	000	COMMUNITY SERVI					WORKING CAPITAL (CASH FLOW)	0.00	0.00	0.00	0.00
80	Q	000	000	939900	000	000	000	COMMUNITY SERVI					UNASSIGNED FUND BALANCE	0.00	0.00	0.00	0.00
80	-	---	---	-----	---	---	---							0.00	3,308,326.81	3,308,326.81	0.00

Fd T Loc Obj Func	Prj DeptJob	Fd T Loc Obj Fu	Account Level Description	Beginning Balance	2020-21 FYTD Debits	2020-21 FYTD Credits	Ending Balance
Grand Asset Totals				19,614,900.56	185,946,284.38	189,185,188.74	16,375,996.20
Grand Liability Totals				-8,202,109.82	90,225,060.44	83,217,067.68	-1,194,117.06
Grand Equity Totals				-11,412,790.74	233,617,154.04	237,386,242.44	-15,181,879.14
Grand Totals				0.00	509,788,498.86	509,788,498.86	0.00

Number of Accounts: 223

***** End of report *****



D.C. Everest Senior High School

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715-359-6561 Fax 715-355-7220

Michael J. Raether, Principal
Todd J. Bohm, Assistant Principal
Jeffrey A. See, Assistant Principal

February 10, 2021

Dr. Kristine Gilmore, Superintendent
D.C. Everest Senior High School
6300 Alderson Street
Schofield, WI 54476

Dear Dr. Gilmore:

I have received an application from the following high school student for the Early College Credit Program enrollment at UW-Stevens Point for the first semester of the 2021-22 school year. These course selections meet the requirements for the Early College Credit course enrollment. I recommend this application be approved and tuition be paid in full.

Name	Course(s) Applied For	HS Credit	Alternate Course(s) Applied For	HS Credit
Student 1 (also see below)	Survey of Common Diseases, HS 105	.75		
	Health Politics and Policies, POLI 306	.75		
	Biology of Women, BIOL 186	.75		

I have received an application from the following high school student for the Early College Credit Program enrollment at UW-Stevens Point for the first semester of the 2021-22 school year. Please be aware that the course is a comparable course to what we offer at the high school; therefore, the student is required to pay their own tuition in full for this class.

Name	Course(s) Applied For	HS Credit	Alternate Course(s) Applied For	HS Credit
Student 1 (also see above)	Introduction to Business, BUS 100	.25		

Sincerely,

Michael J. Raether, Principal



D.C. Everest Senior High School

6500 Alderson Street, Weston, WI 54476
715-359-6561 Fax 715-355-7220

Michael J. Raether, Principal
Todd J. Bohm, Assistant Principal
Jeffrey A. See, Assistant Principal

February 9, 2021

Dr. Kristine Gilmore, Superintendent
D.C. Everest Area School District

Dear Dr. Gilmore:

I received applications from the following high school students for the Start College Now Program enrollment at NTC for the second semester of the 2021-22 school year. These course selections meet the requirements for Start College Now course enrollment. I recommend these applications be approved and tuition be paid in full by the district.

Name	Course(s) Applied For	HS Credit	Alternate Course(s) Applied For	HS Credit
Student 1	CNA, 10543300	.75		
Student 2	CNA, 10543300	.75		
Student 3	CNA, 10543300	.75		

Sincerely,

Michael J. Raether
Principal



Book	Policy Manual
Section	Second Reading by Board
Title	STUDENT ANTI-HARASSMENT
Code	po5517
Status	Second Reading
Adopted	May 25, 2016
Last Revised	January 20, 2021
Prior Revised Dates	9/6/2019, 6/22/2020

5517 - STUDENT ANTI-HARASSMENT

Prohibited Harassment

It is the policy of the Board to maintain an educational environment that is free from all forms of harassment, including sexual harassment. This commitment applies to all District operations, programs, and activities. All students, administrators, teachers, staff, and all other school personnel share responsibility for avoiding, discouraging, and reporting any form of harassment. This policy applies to conduct occurring in any manner or setting over which the Board can exercise control, including on school property, or at another location if such conduct occurs during an activity sponsored by the Board.

The Board will not tolerate any form of harassment and will take all necessary and appropriate actions to eliminate it, including suspension or expulsion of students and disciplinary action against any other individual in the School District community. Additionally, appropriate action will be taken to stop and otherwise deal with any third party who engages in harassment against our students.

The Board will vigorously enforce its prohibition against harassment based on the traits of sex (including transgender status, change of sex, or gender identity), race, color, national origin, religion, creed, ancestry, marital or parental status, sexual orientation or physical, mental, emotional or learning disability, or any other characteristic protected by Federal or State civil rights laws (hereinafter referred to as "Protected ClassesCharacteristics"), and encourages those within the School District community as well as third parties, who feel aggrieved to seek assistance to rectify such problems. Additionally, the Board prohibits harassing behavior directed at students for any reason, even if not based on one of the Protected ClassesCharacteristics, through its policies on bullying (See Policy 5517.01 – Bullying).

Harassment may occur student-to-student, student-to-staff, staff-to-student, male-to-female, female-to-male, male-to-male, or female-to-female. The Board will investigate all allegations of harassment and in those cases where harassment is substantiated, the Board will take immediate steps designed to end the harassment, prevent its reoccurrence, and remedy its effects. Individuals who are found to have engaged in harassment will be subject to appropriate disciplinary action.

For purposes of this policy, "School District community" means individuals, students, administrators, teachers, staff, and as well as Board members, agents, volunteers, contractors, or other persons subject to the control and supervision of the Board.

For purposes of this policy, "third parties" include, but are not limited to, guests and/or visitors on District property (e.g., visiting speakers, participants on opposing athletic teams parent), vendors doing business with, or seeking to do business with the Board, and other individuals who come in contact with members of the School District community at school-related events/activities (whether on or off District property).

Other Violations of the Anti-Harassment Policy

The Board will also take immediate steps to impose disciplinary action on individuals engaging in any of the following prohibited acts:

- A. Retaliating against a person who has made a report or filed a complaint alleging harassment, or who has participated as a witness in a harassment investigation.
- B. Filing a malicious or knowingly false report or complaint of harassment.
- C. Disregarding, failing to investigate adequately, or delaying the investigation of allegations of harassment, when responsibility for reporting and/or investigating harassment charges comprises part of one's supervisory duties.

Definitions

Bullying

Bullying is prohibited by Board Policy 5517.01 – Bullying. It is defined as deliberate or intentional behavior using words or actions, intended to cause fear, intimidation, or harm. Bullying may be a repeated behavior and involves an imbalance of power. Furthermore, it may be serious enough to negatively impact a student's educational, physical, or emotional well-being. Bullying need not be based on any Protected Classes ~~Characteristic~~. Bullying behavior rises to the level of harassment when the prohibited conduct is based upon the student's sex (including transgender status, change of sex, or gender identity), race color, national origin, religion, creed, ancestry, marital or parental status, sexual orientation of physical, mental, emotional or learning disability, or any other characteristic protected by Federal or State civil rights.

Harassment

Harassment means any threatening, insulting, or dehumanizing gesture, use of data or computer software, or written, verbal or physical conduct directed against a student based on one or more of the student's Protected Classes ~~Characteristics~~ that:

- A. places a student in reasonable fear of harm to his/her person or damage to his/her property;
- B. has the effect of substantially interfering with a student's educational performance, opportunities, or benefits; or
- C. has the effect of substantially disrupting the orderly operation of a school.

Sexual Harassment

"Sexual harassment" is defined as unwelcome sexual advances, requests for sexual favors, sexually motivated physical conduct or other verbal or physical conduct or communication of a sexual nature when:

- A. submission to that conduct or communication is made a term or condition, either explicitly or implicitly, of access to educational opportunities or program;
- B. submission or rejection of that conduct or communication by an individual is used as a factor in decisions affecting that individual's education;
- C. that conduct or communication has the purpose or effect of substantially or unreasonably interfering with an individual's education, or creating an intimidating, hostile, or offensive educational environment.

Sexual harassment may involve the behavior of a person of either gender against a person of the same or opposite gender.

Prohibited acts that constitute sexual harassment may take a variety of forms. Examples of the kinds of conduct that may constitute sexual harassment include, but are not limited to:

- A. unwelcome verbal harassment or abuse;
- B. unwelcome pressure for sexual activity;
- C. unwelcome, sexually motivated or inappropriate patting, pinching, or physical contact, other than necessary restraint of students by teachers, administrators, or other school personnel to avoid physical harm to persons or property;
- D. unwelcome sexual behavior or words including demands for sexual favors, accompanied by implied or overt threats concerning an individual's educational status;

- E. unwelcome sexual behavior or words, including demands for sexual favors, accompanied by implied or overt promises of preferential treatment with regard to an individual's educational status; 40
- F. unwelcome behavior or words directed at an individual because of gender;

Examples are:

1. repeatedly asking a person for dates or sexual behavior after the person has indicated no interest;
2. rating a person's sexuality or attractiveness;
3. staring or leering at various parts of another person's body;
4. spreading rumors about a person's sexuality;
5. letters, notes, telephones calls, or materials of a sexual nature;
6. displaying pictures, calendars, cartoons, or other materials with sexual content.

- G. inappropriate boundary invasions by a District employee or other adult member of the District community into a student's personal space and personal life.

1. Boundary invasions may be appropriate or inappropriate. Appropriate boundary invasions make medical or educational sense. For example, a teacher or aide assisting a kindergartner after a toileting accident or by a coach touching a student during wrestling or football can be appropriate. However, other behaviors might be going too far, are inappropriate, and may be signs of sexual grooming.

Inappropriate boundary invasions may include, but are not limited to the following:

1. hugging, kissing, or other physical contacts with a student;
2. telling sexual jokes to students;
3. engaging in talk containing sexual innuendo or banter with students;
4. talking about sexual topics that are not related to the curriculum;
5. showing pornography to a student;
6. taking an undue interest in a student (i.e. having a "special friend" or a "special relationship");
7. initiating or extending contact with students beyond the school day for personal purposes;
8. using e-mail, text messaging, or websites to discuss personal topics or interests with students;
9. giving students rides in the staff member's personal vehicle or taking students on personal outings without administrative approval;
10. invading a student's privacy (e.g. walking in on the student in the bathroom, locker-room, asking about bra sizes or previous sexual experiences);
11. going to a student's home for non-educational purposes;
12. inviting students to the staff member's home without proper chaperones (i.e. another staff member or parent of a student);
13. giving gifts or money to a student for no legitimate educational purpose;
14. accepting gifts or money from a student for no legitimate educational purpose;
15. being overly "touchy" with students;

16. favoring certain students by inviting them to come to the classroom at non-class times;
17. getting a student out of class to visit with the staff member;
18. providing advice to or counseling a student regarding a personal problem (i.e. problems related to sexual behavior, substance abuse, mental or physical health, and/or family relationships, etc.) unless properly licensed and authorized to do so;
19. talking to a student about problems that would normally be discussed with adults (i.e. marital issues);
20. being alone with a student behind closed doors without a legitimate educational purpose;
21. telling a student "secrets" and having "secrets" with a student;
22. other similar activities or behaviors.

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Inappropriate boundary invasions are prohibited and must be reported promptly to one of the District Compliance Officers, as designated in this policy, the Building Principal, or the Superintendent.

H. remarks speculating about a person's sexual activities or sexual history, or remarks about one's own sexual activities or sexual history; and

I. verbal, nonverbal or physical aggression, intimidation, or hostility based on sex or sex-stereotyping that does not involve conduct of a sexual nature.

It is further the policy of the Board that a sexual relationship between staff and students is not permissible in any form or under any circumstances, in or out of the workplace, in that it interferes with the educational process and may involve elements of coercion by reason of the relative status of a staff member to a student.

Not all behavior with sexual connotations constitutes sexual harassment. Sex-based or gender-based conduct must be sufficiently severe, pervasive, and persistent such that it adversely affects, limits, or denies an individual's education, or such that it creates a hostile or abusive educational environment, or such that it is intended to, or has the effect of, denying or limiting a student's ability to participate in or benefit from the educational program or activities.

Race/Color Harassment

Prohibited racial harassment occurs when unwelcome physical, verbal, or nonverbal conduct is based upon an individual's race or color and when the conduct has the purpose or effect of interfering with the individual's educational performance; of creating an intimidating, hostile, or offensive learning environment; or of interfering with one's ability to participate in or benefit from a class or an educational program or activity. Such harassment may occur where conduct is directed at the characteristics of a person's race or color, such as racial slurs, nicknames implying stereotypes, epithets, and/or negative references relative to racial customs.

Religious (Creed) Harassment

Prohibited religious harassment occurs when unwelcome physical, verbal, or nonverbal conduct is based upon an individual's religion or creed and when the conduct has the purpose or effect of interfering with the individual's work or educational performance; of creating an intimidating, hostile, or offensive learning environment; or of interfering with one's ability to participate in or benefit from a class or an educational program or activity. Such harassment may occur where conduct is directed at the characteristics of a person's religious tradition, clothing, or surnames, and/or involves religious slurs.

National Origin Harassment

Prohibited national origin harassment occurs when unwelcome physical, verbal, or nonverbal conduct is based upon an individual's national origin and when the conduct has the purpose or effect of interfering with the individual's educational performance; of creating an intimidating, hostile, or offensive working and/or learning environment; or of interfering with one's ability to participate in or benefit from a class or an educational program or activity. Such harassment may occur where conduct is directed at the characteristics of a person's national origin, such as negative comments regarding customs, manner of speaking, language, surnames, or ethnic slurs.

Disability Harassment

Prohibited disability harassment occurs when unwelcome physical, verbal, or nonverbal conduct is based upon an individual's physical, mental, emotional or learning disability and when the conduct has the purpose or effect of interfering with the individual's educational performance; of creating an intimidating, hostile, or offensive learning environment; or of interfering with one's ability to participate in or benefit from a class or an educational program or activity. Such harassment may occur where

conduct is directed at the characteristics of a person's disabling condition, such as negative comments about speech patterns, movement, physical impairments or defects/appearances, or the like.

Reporting Procedures

Students and all other members of the School District community, as well as third parties, are encouraged to promptly report incidents of harassing conduct to a teacher, administrator, supervisor, or District employee or official so that the Board may address the conduct before it becomes severe, pervasive, or persistent. Any teacher, administrator, supervisor, or other District employee or official who receives such a complaint shall file it with the District's Anti-Harassment Compliance Officer at his/her first opportunity.

Students, who believe they have been subjected to harassment are entitled to utilize the Board's complaint process that is set forth below. Initiating a complaint, will not adversely affect the complaining individual's participation in educational or extra-curricular programs unless the complaining individual makes the complaint maliciously or with the knowledge that it is false.

If, during an investigation of a reported act of bullying in accordance with Policy 5517.01 – Bullying, the principal determines that the reported misconduct may have created a hostile learning environment and may have constituted harassment based on sex (including transgender status, change of sex, or gender identity), race, color, national origin, religion, creed, ancestry, marital or parental status, sexual orientation or physical, mental, emotional or learning disability, or any other characteristic protected by Federal or state civil rights laws, the principal will report the act of bullying to one (1) of the Compliance Officers who shall assume responsibility to investigate the allegation in accordance with this policy.

Reporting procedures are as follows:

- A. Any student who believes s/he has been the victim of harassment prohibited under this policy will be encouraged to report the alleged harassment to any District employee, such as a teacher, administrator or another employee.
- B. Any parent of a student who believes the student has been the victim of harassment prohibited under this policy is encouraged to report the alleged harassment to the student's teacher, building administrator, or Superintendent.
- C. Teachers, administrators, and other school officials who have the knowledge or receive notice that a student has or may have been the victim of harassment prohibited under this policy shall immediately report the alleged harassment to the Compliance Officer.
- D. Any other person with knowledge or belief that a student has or may have been the victim of harassment prohibited by this policy shall be encouraged to immediately report the alleged acts to any District employee, such as a teacher, administrator or another employee.
- E. The reporting party or complainant shall be encouraged to use a report form available from the District office, but oral reports shall be considered complaints as well. Use of formal reporting forms shall not be mandated. However, all oral complaints shall be reduced to writing.
- F. To provide individuals with options for reporting harassment to an individual of the gender with which they feel most comfortable. The District designates both a male and a female Complaint Coordinator for receiving reports of harassment prohibited by this policy. At least one (1) Complaint Coordinator or another individual shall be available outside regular school hours to address complaints of harassment that may require immediate attention.

District Compliance Officers

The Board designates the following individuals to serve as the District's "Compliance Officers" (hereinafter referred to as the "COs").

Employee Issues:

Kimberly Hall
Director of Human Resources
6300 Alderson Street
Weston, WI 54476
khalld@dce.k12.wi.us

Matt Spets, Assistant Superintendent
Business/Personnel Services
6300 Alderson Street
Weston, WI 54476
715-359-4221 ext. 1243

mspets@dce.k12.wi.us

Student Issues:

Casey Nye
 Assistant Superintendent of Learning
 D.C. Everest Area School District
 6300 Alderson Street
 Weston, WI 54476
 715-359-4221 Ext. 1327
 mjlechner@dce.k12.wi.us

Jennifer Zynda
 Student Services Director
 D.C. Everest Area School District
 6300 Alderson Street
 Weston, WI 54476
 715-359-4221 Ext. 1222
 jzynda@dce.k12.wi.us

The names, titles, and contact information of these individuals will be published annually in the School District Annual Report to the public and on the School District's website.

A CO will be available during regular school/work hours to discuss concerns related to harassment, to assist students, other members of the School District community, and third parties who seek support or advice when informing another individual about "unwelcome" conduct, or to intercede informally on behalf of the student.

Any Board employee who directly observes harassment of a student is obligated, in accordance with this policy, to report such observations to one of the COs within two (2) business days. Thereafter, the CO must contact the student, if over age eighteen (18) or the student's parents if under the age eighteen (18), within two (2) business days to advise s/he/them of the Board's intent to investigate the alleged misconduct, including the obligation of the compliance officer to conduct an investigation following all the procedures outlined in the complaint procedures.

The COs are assigned to accept complaints of harassment directly from any member of the School District community or a visitor to the District or to receive complaints that are initially filed with a school building administrator. Upon receipt of a complaint, either directly or through a school building administrator, a CO will begin review and investigation or the CO will designate a specific individual to conduct such a process. The CO will prepare recommendations for the Superintendent or will oversee the preparation of such recommendations by a designee. All members of the School District community must report incidents of harassment that are reported to them to the Compliance Officer as soon as possible, but always within no more than two (2) business days of learning of the incident.

Investigation and Complaint Procedure

Any student who believes that s/he has been subjected to harassment may seek resolution of his/her complaint through the procedures described below. Further, a process for investigating claims of harassment and a process for rendering a decision regarding whether the claim of unlawful harassment was substantiated are set forth below.

Due to the sensitivity surrounding complaints of harassment, timelines are flexible for initiating the complaint process; however, individuals should make every effort to file a complaint within thirty (30) days after the conduct occurs while the facts are known and potential witnesses are available. Once the complaint process is begun, the investigation will be completed in a timely manner (ordinarily, within fifteen (15) calendar days of the complaint being received).

If at any time during the investigation process the investigator determines that the complaint is properly defined as Bullying, under Policy 5517.01 - Bullying and not Harassment under this Policy, because the conduct at issue is not based on a student's Protected Classes Characteristics, the investigator shall transfer the investigation to the appropriate building principal.

Complaint Procedure

A student who believes s/he has been subjected to harassment hereinafter referred to as the "complainant", may file a complaint, either orally or in writing with a teacher, principal, or other District employee at the student's school, the CO, Superintendent, or other District employee who works at another school or at the District level. Due to the sensitivity surrounding complaints of harassment, timelines are flexible for initiating the complaint process; however, individuals should make every effort to file a complaint within thirty (30) days after the conduct occurs while the facts are known and potential witnesses are available. If a complainant informs a teacher, principal, or other District employee at the student's school, the CO, Superintendent, or other District

employee, either orally or in writing, about any complaint of harassment, that employee must report such information to the CO within two (2) business days.

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Throughout the course of the process, as described herein, the CO should keep the parties informed of the status of the investigation and the decision-making process.

All complaints must include the following information to the extent it is available: the identity of the individual believed to have engaged in or to be actively engaging in, harassment; a detailed description of the facts upon which the complaint is based; and a list of potential witnesses.

If the complainant is unwilling or unable to provide a written statement including the information set forth above, the Compliance Officer shall ask for such details in an oral interview. Thereafter, the CO will prepare a written summary of the oral interview, and the complainant will be asked to verify the accuracy of the reported charge by signing the document.

Upon receiving a complaint, the CO will consider whether any action should be taken in the investigatory phase to protect the complainant from further harassment or retaliation including but not limited to a change of class schedule for the complainant or the alleged harasser, or possibly a change of school for either or both of the parties. The Complainant should be notified of any proposed action prior to such action being taken.

As soon as appropriate in the investigation process, the CO will inform the individual alleged to have engaged in the harassing conduct, hereinafter referred to as the "respondent", that a complaint has been received. The respondent will be informed about the nature of the allegations and a copy of these administrative procedures and the Board's anti-harassment policy shall be provided to the respondent at that time. The respondent must also be provided an opportunity to respond to the complaint.

Within five (5) business days of receiving the complaint, the CO will initiate a formal investigation to determine whether the complainant has been subject to offensive conduct/harassment. A principal will not conduct an investigation unless directed to do so by the Compliance Officer.

Although certain cases may require additional time, the Compliance Officer will attempt to complete an investigation into the allegations of harassment within fifteen (15) calendar days of receiving the formal complaint. The investigation will include:

- A. interviews with the complainant;
- B. interviews with the respondent;
- C. interviews with any other witnesses who may reasonably be expected to have any information relevant to the allegations, as determined by the CO;
- D. consideration of any documentation or other evidence presented by the complainant, respondent, or any other witness which is reasonably believed to be relevant to the allegations, as determined by the CO.

At the conclusion of the investigation, the CO shall prepare and deliver a written report to the Superintendent which summarizes the evidence gathered during the investigation and provides recommendations based on the evidence and the definition of harassment as provided in Board policy and State and Federal law as to whether the complainant has been subject to harassment. In determining if harassment occurred, a preponderance of evidence standard will be used. The CO's recommendations must be based upon the totality of the circumstances, including the ages and maturity levels of those involved.

In cases where not District CO is able to investigate a complaint due to concerns regarding conflicts, bias or partiality, or for other reasons that impair the CO's ability to conduct an investigation the CO may, in consultation with the Superintendent, engage outside legal counsel to conduct the investigation consistent with this policy.

Absent extenuating circumstances, within ten (10) business days of receiving the report of the CO, the Superintendent must either issue a final decision regarding whether or not the complaint of harassment has been substantiated or request further investigation. A copy of the Superintendent's final decision will be delivered to both the complainant and the respondent.

If the Superintendent requests additional investigation, the Superintendent must specify the additional information that is to be gathered, and such additional investigation must be completed within ten (10) business days. At the conclusion of the additional investigation, the Superintendent must issue a final written decision as described above.

The decision of the Superintendent shall be final. If the complainant feels that the decision does not adequately address the complaint s/he may appeal the decision to the State Superintendent of Public Instruction.

The Board reserves the right to investigate and resolve a complaint or report of harassment regardless of whether the member of the School District community or the third party alleging the harassment pursues the complaint. The Board also reserves the right to have the complaint investigation conducted by an external person in accordance with this policy or in such other manner as deemed appropriate by the Board. 45

Additional School District Action

If the evidence suggests that the harassment at issue is a crime or requires mandatory reporting under the Children's Code (Sec. 48.981, Wis. Stat.), the CO or Superintendent shall report the harassment to the appropriate social service and/or law enforcement agency charged with responsibility for handling such investigations and crimes.

Any reports made to the local child protection service or to local law enforcement shall not terminate the CO's obligation and responsibility to continue to investigate a complaint of harassment. While the COs may work cooperatively with outside agencies to conduct concurrent investigations, in no event shall the harassment investigation be inhibited by the involvement of outside agencies without good cause after consultation with the Superintendent.

Confidentiality

The District will make all reasonable efforts to protect the rights of the complainant and the respondent. The District will respect the privacy of the complainant, the respondent, and all witnesses in a manner consistent with the District's legal obligations under State and Federal law. Confidentiality cannot be guaranteed, however. All complainants proceeding through the investigation process should be advised that as a result of the investigation, the respondent may become aware of the complainant's identity.

During the course of an investigation, the CO will instruct all members of the School District community and third parties who are interviewed about the importance of maintaining confidentiality. Any individual who is interviewed as part of a harassment investigation is expected not to disclose any information that s/he learns or that s/he provides during the course of the investigation.

Sanctions and Monitoring

The Board shall enforce its prohibitions against harassment by taking appropriate action reasonably calculated to stop the harassment and prevent further such harassment. While observing the principles of due process, a violation of this policy may result in disciplinary action up to and including the discharge of an employee or the suspension/expulsion of a student. All disciplinary action will be taken in accordance with applicable law. When imposing discipline, the Superintendent shall consider the totality of the circumstances involved in the matter, including the ages and maturity levels of those involved. In those cases where harassment is not substantiated, the Board may consider whether the alleged conduct nevertheless warrants discipline in accordance with other Board policies.

Where the Board becomes aware that a prior remedial action has been taken against a member of the School District community, all subsequent sanctions imposed by the Board and/or Superintendent shall be reasonably calculated to end such conduct, prevent its reoccurrence, and remedy its effects.

Reprisal

Submission of a good faith complaint or report of harassment will not affect the complainant's status or educational environment. However, the Board also recognizes that false or fraudulent claims of harassment or false or fraudulent information about such claims may be filed. The Board reserves the right to discipline any person filing a false or fraudulent claim of harassment or false or fraudulent information about such a claim.

The District will discipline or take appropriate action against any member of the School District community who retaliates against any person who reports an incident of harassment prohibited by this policy or participates in a proceeding, investigation, or hearing relating to such harassment. Retaliation includes, but is not limited to, any form of intimidation, reprisal, or harassment.

Education and Training

In support of this policy, the Board promotes preventative educational measures to create greater awareness of discriminatory practices. The Superintendent will develop a method of discussing this policy with the School District community. Training on the requirements of non-discrimination and the appropriate responses to issues of harassment will be provided to the School District community at such times as the Board in consultation with the Superintendent determines is necessary or appropriate.

This policy shall be reviewed at least annually for compliance with local, State, and Federal law.

The District shall conspicuously post a notice including this policy against harassment in each school in a place accessible to the School District community and members of the public. This notice shall also include the name, mailing address and telephone number of the Complaint Officers Coordinators, the name, mailing address and telephone number of the State agency responsible for

investigating allegations of discrimination in educational opportunities, and the mailing address and telephone number of the United States Department of Education, Office for Civil Rights.

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A summary of this policy shall appear in the student handbook and shall be made available upon request of parents, students, and other interested parties.

Retention of Public Records, Student Records, and Investigatory Records and Materials

All individuals charged with conducting investigations under this policy shall retain all information, documents, electronically stored information ("ESI"), and electronic media (as defined in Policy 8315) created and received as part of an investigation including but not limited to:

- A. all written reports/allegations/complaints/statements;
- B. narratives of all verbal reports, allegations, complaints, and ~~of~~ statements collected;
- C. a narrative of all actions taken by District personnel;
- D. any written documentation of actions taken by District personnel;
- E. narratives of, notes from, or audio, video, or digital recordings of witness statements;
- F. documentary evidence~~written witness statements~~;
- G. emails, texts, or social media posts pertaining to the investigation; ~~narratives or audio, video, or digital recordings of verbal witness statements.~~
- H. contemporaneous notes in whatever form made (e.g., handwritten, keyed into a computer or table, etc.) pertaining to the investigation;
- I. written disciplinary sanctions issued to students or employees and a narrative of verbal disciplinary sanctions issued to students or employees for violations of the policies and procedures prohibiting discrimination or harassment;
- J. dated written determinations to the parties;
- K. dated written descriptions of verbal notifications to the parties;
- L. written documentation of any interim measures offered and/or provided to complainants, including no contact orders issued to both parties, the dates issued, and the dates the parties acknowledged receipt; and
- M. documentation of all actions taken, both individual and systemic, to stop the discrimination or harassment, prevent its recurrence, eliminate any hostile environment, and remedy its discriminatory effects.

The information, documents, ESI, and electronic media (as defined in Policy 8315) retained may include public records and records exempt from disclosure under Federal and/or State law (e.g., student records).

The information, documents, ESI, and electronic media (as defined in Policy 8315) created or received as part of an investigation shall be retained in accordance with Policy 8310, Policy 8315, Policy 8320, Policy 8330 for not less than three (3) years, but longer if required by the District's records retention schedule.

~~Revised 4/24/19~~

~~Revised 9/6/19~~

~~T.C. 6/22/20~~

© Neola ~~2020~~**18**

Legal

48.981, Wis. Stats.

118.13, Wis. Stats.

P.I. 9, 41 Wis. Admin. Code

Fourteenth Amendment, U.S. Constitution

20 U.S.C. 1415

20 U.S.C. 1681 et seq., Title IX of Education Amendments Act

20 U.S.C. Section 1701 et seq., Equal Educational Opportunities Act of 1974

29 U.S.C. 794, Rehabilitation Act of 1973

42 U.S.C. 1983

42 U.S.C. Section 2000 et seq., Civil Rights Act of 1964

42 U.S.C. 2000d et seq.

42 U.S.C. 12101 et seq., The Americans with Disabilities Act of 1990

34 C.F.R. Sec. 300.600-300.662

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[5517F1 Student Harassment Complaint Form - Fillable.pdf \(61 KB\)](#)

Last Modified by Ellen Suckow on January 26, 2021



Book	Policy Manual
Section	Second Reading by Board
Title	USE OF RESTRAINT AND SECLUSION WITH STUDENTS
Code	po5630.01
Status	Second Reading
Adopted	May 25, 2016
Last Revised	January 20, 2021

5630.01 - USE OF RESTRAINT AND SECLUSION WITH STUDENTS

It is the policy of the Board of Education to permit the use of seclusion and restraint only when a student's behavior presents a clear, present and imminent risk to the physical safety of the student or others, it is the least restrictive intervention feasible and it is performed in a manner consistent with this policy and law. All students, including students with disabilities, must be treated with dignity and respect. Behavior interventions and support practices must be implemented in such a way as to protect the health and safety of the students and others.

All employees and "covered individuals" shall comply with State and Federal law regarding the Use of Seclusion and Restraint.

"Incident" is defined as an occurrence of a covered individual or a law enforcement officer using seclusion or physical restraint on a student. It is considered one incident if immediately following the use of seclusion or physical restraint on a student, the student's behavior presents a clear, present, and imminent risk to the physical safety of the student or others, and a covered individual or law enforcement officer resumes the use of seclusion or physical restraint.

Seclusion is defined in the law as the involuntary confinement of a student, apart from other students, in a room or area from which the student is physically prevented from leaving.

Individuals covered by the law include employees of a public or charter school and student teachers. The law specifically includes individuals contracted with the school to provide services, such as CESA employees and student teachers.

The "covered individuals" (school employees and contracted individuals who provide services for a public or charter school) may use seclusion with a student only if all of the following apply:

- A. The student's behavior presents a clear, present, and immediate risk to the physical safety of the student or others and it is the least restrictive intervention feasible available.
- B. The duration of the seclusion lasts only as long as necessary to resolve the clear, present, and imminent risk of physical safety of the student and others.
- C. A covered individual maintains constant supervision of the student.
- D. The seclusion room or area is free of objects or fixtures that may injure the student.
- E. The student has adequate access to bathroom facilities, drinking water, necessary medication, and meals.
- F. No door connecting the seclusion room or area to other rooms or areas is capable of being locked or has a lock on it.

Physical restraint is defined as a restriction that immobilizes or reduces the ability of a student to freely move his/her torso, arms, legs, or head. The "covered individuals" may only use physical restraint on or with a student only if all of the following apply:

- A. The student's behavior presents a clear, present, and immediate risk to the physical safety of the student or others and ~~40~~ is the least restrictive intervention ~~feasible~~ ~~available~~.
- B. The degree of force used and the duration of the physical restraint do not exceed the degree and duration that are reasonable and necessary to resolve the risk.
- C. There are no medical contraindications to the use of physical restraint.
- D. None of the following maneuvers or techniques are used:
1. those that do not give adequate attention and care to protecting the student's head;
 2. those that cause chest compression;
 3. those that place pressure or weight on the student's neck or throat;
 4. those that ~~do not~~ constitute corporal punishment;
 5. ~~those that place the student in a prone position, those that do not use mechanical or chemical restraints~~

Mechanical or chemical restraint cannot be used on the student. The following does not constitute the use of mechanical restraint:

A. the use of supportive equipment to properly align a student's body, assist a student to maintain balance, or assist a student's mobility, under the direction and oversight of appropriate medical or therapeutic staff;

B. the use of vehicle safety restraints when used as intended during the transport of a student in a moving vehicle.

Actions that are specifically excluded from the definitions of seclusion and physical restraint above include: 1) if a student is not confined to an area from which s/he is physically prevented from leaving; 2) directing a disruptive student to temporarily separate himself/herself from the general activity in the classroom to allow the student to regain control or for the teacher to maintain or regain classroom order; 3) directing a student to temporarily remain in the classroom to complete tasks; or 4) briefly touching or holding a student's hand, arm, shoulder, or back to calm, comfort or redirect the student.

Parental Notice and Written Report Requirements

A parent is specifically defined as parent of a pupil, including a natural parent, a guardian, or an individual acting as a parent in the absence of a parent or guardian.

Whenever a covered individual or a law enforcement officer uses seclusion or physical restraint ~~is used~~ with or on a student, the Principal or his/her designee shall notify the student's parent or guardian as soon as practicable but no later than one (1) business day after the incident. The notice shall advise the parent of the incident and of the availability of the written report.

The Principal or designee shall prepare this written report, in consultation with the individuals involved, and any law enforcement officials present during the incident, within two (2) business days of the incident. The written report shall include details of the student and staff involved in the incident, the description of the incident and the actions of the student before, during and after the incident. ~~The written report shall be retained as a record by the school district and within three (3) business days of the incident, the report shall be made available to the parent for review.~~

The Principal or designee shall meet with the individuals who participated in the incident to discuss the following:

1. the events preceding, during and following the use of seclusion or physical restraint;
2. how to prevent the need for seclusion or physical restraint, including the factors that may have contributed to the escalation of behaviors;
3. alternatives to physical restraint, including de-escalation techniques and interventions and other strategies.

The written report shall be retained as a record by the school district and within three (3) business days of the incident, and the report shall be sent to the student's parent by 1st class mail, or by electronic transmission, or hand-delivered to the student's parent.

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In addition, the school principals will be required to prepare an annual report for their buildings and the Director of Student Services will present the an-annual report to the Board by October 1 of the number of incidents involving seclusion or physical restraint, the total number of students involved, and the number of students with disabilities involved in such incidents.

Annually, by December 1, the Board shall submit its report to the State Superintendent.

Individual Education Program (IEP) Requirements

The law requires that for students with identified disabilities under the Individuals with Disabilities in Education Act (IDEA), the second~~first~~ time that seclusion or physical restraint is used on a "child with a disability," within the same school year, the student's Individual Education Program (IEP) team must convene as soon as possible after the incident, but no later than ten (10) school days after the incident. The IEP team shall review the student's Individualized Education Plan to ensure that it contains appropriate positive behavioral interventions and supports to address behaviors and any and all intervention and supports to assist related to that behavior that are of concern and to revise the IEP if necessary.

Mandatory Training for Staff

Staff who engage in the lawful use of physical restraint shall obtain training as to the methods of preventing the need for physical restraint, identification of dangerous behaviors that may indicate the need for physical restraint and the methods of evaluating risk of harm such that physical restraint is warranted, experience in administering and receiving various types of restraint, instruction on the effects of restraint, monitoring signs of distress during restraint, obtaining medical assistance and demonstrating proficiency in administering physical restraint.

Pursuant to State law, the Superintendent shall create and maintain a record of the training received by the employees and school staff covered by the State law governing seclusion and restraint (Act 125).

Limited Training Requirement Exception

Training for staff in the use of physical restraint is required unless the situation is an emergency and a trained individual is not immediately available due to the "unforeseen nature of the emergency." However, at a minimum the school in which physical restraint is used must ensure that at least one (1) employee has been trained in its use.

Disciplinary Action for a Violation of This Policy

In addition to any penalty prescribed by law, the Superintendent is directed by this policy to see that a Board employee who intentionally, knowingly or recklessly violates this policy is subject to disciplinary action up to and including dismissal. A Board employee engages in conduct "intentionally" if, when s/he engages in the conduct, it is his/her conscious objective to do so. A Board employee engages in conduct "knowingly" if, when s/he engages in the conduct, s/he is aware of a high probability of a violation of this policy. A Board employee engages in conduct "recklessly" if s/he engages in conduct in violation of this policy in a plain, conscious, and unjustifiable disregard of harm that might result to a student and the disregard involves a substantial deviation from acceptable standards of conduct established by this policy.

Retaliation for Fully Implementing or Reporting Violations

No Board employee shall be permitted to retaliate against a person for reporting or objecting to actions in violation of this policy or providing information regarding a violation of this policy.

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Legal Individuals with Disabilities Education Act, as amended
Wis. Stats. Chapter 115 and 118 (115.787 and 118.305)

Cross References [po5630 - CORPORAL PUNISHMENT](#)
[ag5630A - PHYSICAL DISCIPLINE, PHYSICAL FORCE AND/OR PHYSICAL RESTRAINT](#)

Last Modified by Ellen Suckow on February 4, 2021



Book	Policy Manual
Section	Second Reading by Board
Title	COST PRINCIPLES - SPENDING FEDERAL FUNDS
Code	po6114
Status	Second Reading
Adopted	May 24, 2017
Last Revised	January 20, 2021

6114 - **COST PRINCIPLES - SPENDING FEDERAL FUNDS**

The Superintendent is responsible for the efficient and effective administration of grant funds through the application of sound management practices. Such funds shall be administered in a manner consistent with all applicable Federal, State and local laws, the associated agreements/assurances, program objectives and the specific terms and conditions of the grant award.

Cost Principles

Except where otherwise authorized by statute, costs shall meet the following general criteria in order to be allowable under Federal awards:

- A. Be necessary and reasonable for proper and efficient performance and administration of the Federal award and be allocable thereto under these principles.

To determine whether a cost is reasonable, consideration shall be given to:

1. whether a cost is a type generally recognized as ordinary and necessary for the operation of the District or the proper and efficient performance of the Federal award;
2. the restraints or requirements imposed by such factors as sound business practices, arm's length bargaining, Federal, State, local, tribal and other laws and regulations;
3. market prices for comparable goods or services for the geographic area;
4. whether the individuals concerned acted with prudence in the circumstances considering their responsibilities;
5. whether the cost does not represent any significant deviation from the established practices or Board policy which may unjustifiably increase the expense;

Whether an expenditure is necessary is determined based on the needs of the program. The expenditure must be necessary to achieve an important program objective and it must be established that the expenditure addresses and existing need.

When determining whether a cost is necessary, consideration may be given to whether:

- a. the cost is needed for the proper and efficient performance of the grant program;
- b. the cost is identified in the approved budget or application;

- c. there is an educational benefit associated with the cost;
- d. the cost aligns with identified needs based on results and findings from a needs assessment
- e. the cost addresses program goals and objectives and is based on program data.

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A cost is allocable to the Federal award if the goods or services involved are chargeable or assignable to the Federal award in accordance with the relative benefit received. This standard is met if the cost: is incurred specifically for the Federal award; benefits both the Federal award and other work of the District and can be distributed in proportions that may be approximated using reasonable methods; and is necessary to the overall operation of the District and is assignable to the Federal award in accordance with cost principles mentioned here.

- B. Conform to any limitations or exclusions set forth in theas cost principles as required by law or in the terms and conditions of the Federal award.
- C. Be consistent with policies and procedures that apply uniformly to both Federally-financed and other activities of the District.
- D. Be accordedafforded consistent treatment. A cost cannot be assigned to a Federal award as a direct cost if any other cost incurred for the same purpose in like circumstances has been allocated to a Federal awardassigned as an indirect cost under another award.
- E. Be determined in accordance with generally accepted accounting principles
- F. Be representative of actual cost, net of all applicable credits or offsets.

The term "applicable credits" refers to those receipts or reductions of expenditures that operate to offset or reduce expense items allocable to the Federal award. Typical examples of such transactions are: purchase discounts; rebates or allowances; recoveries or indemnities on losses; and adjustments of overpayments or erroneous charges. To the extent that such credits accruing to or received by the State relate to the Federal award, they shall be credited to the Federal award, either as a cost reduction or a cash refund, as appropriate.

- G. Be not included as a match or cost-share, unless the specific Federal program authorizes Federal costs to be treated as such.
- H. Be adequately documented:
 1. in the case of personal services, the Superintendent shall implement a system for District personnel to account for time and efforts expended on grant funded programs to assure that only permissible personnel expenses are allocated;
 2. in the case of other costs, all receipts and other invoice materials shall be retained, along with any documentation identifying the need and purpose for such expenditure if not otherwise clear.

I. Be incurred during the approved budget period.

The budget period means the time interval from the start date of a funded portion of an award to the end date of that funded portion during which recipients are authorized to carry out authorized work and expend the funds awarded, including any funds carried forward or other revisions pursuant to the law. Prior written approval from the Federal awarding agency or state pass-through entity may be required to carry forward unobligated balances to subsequent budget periods, unless waived.

Selected Items of Cost

The District shall follow the rules for selected items of cost at 2 C.F.R. Part 200, Subpart E when charging these specific expenditures to a Federal grant. When applicable, District staff shall check costs against the selected items of cost requirements to ensure the cost is allowable. In addition, State, District and program-specific rules, including the terms and conditions of the award, may deem a cost as unallowable and District personnel shall follow those rules as well.

Cost Compliance

The Superintendent shall require that grant program funds are expended and are accounted for consistent with the requirements of the specific program and as identified in the grant application. Compliance monitoring includes accounting for direct or indirect costs and reporting them as permitted or required by each grant. Costs incurred for the same purpose in like circumstances shall be treated consistently as either direct or indirect costs, but may not be double charged or inconsistently charged as both.

Determining Whether a Cost is Direct or Indirect:

A. Direct costs are those costs that can be identified specifically with a particular final cost objective, such as a Federal award, or other internally or externally funded activity, or that can be directly assigned to such activities relatively easily with a high degree of accuracy.

These costs may include: salaries and fringe benefits of employees working directly on a grant-funded project; purchased services contracted for performance under the grant; travel of employees working directly on a grant-funded project; materials, supplies, and equipment purchased for use on a specific grant; program evaluation costs or other institutional service operations; and infrastructure costs directly attributable to the program (such as long distance telephone calls specific to the program, etc.).

B. Indirect costs are those that have been incurred for a common or joint purpose benefitting more than one cost objective, and not readily assignable to the cost objectives specifically benefitted, without effort disproportionate to the results achieved. Costs incurred for the same purpose in like circumstances shall be treated consistently as either direct or indirect costs.

These costs may include: general data processing, human resources, utility costs, maintenance, accounting, etc.

Federal education programs with supplement not supplant provisions must use a restricted indirect cost rate. In a restricted rate, indirect costs are limited to general management costs.

General management costs do not include divisional administration that is limited to one component of the District, the governing body of the District, compensation of the Superintendent, compensation of the chief executive officer of any component of the District, and operation of the immediate offices of these officers.

The salaries of administrative and clerical staff should normally be treated as indirect costs. Direct charging of these costs may be appropriate only if all of the following conditions are met:

1. Administrative or clerical services are integral to a project or activity.
2. Individuals involved can be specifically identified with the project or activity.
3. Such costs are explicitly included in the budget or have the prior written approval of the Federal awarding agency.
4. The costs are not also recovered as indirect costs.

Where a Federal program has a specific cap on the percentage of administrative costs that may be charged to a grant, that cap shall include all direct administrative charges as well as any recovered indirect charges.

Effort should be given to identify costs as direct costs whenever practical, but allocation of indirect costs may be used where not prohibited and where indirect cost allocation is approved ahead of time by the Ohio Department of Education (ODE) or the pass-through entity (Federal funds subject to 2 CFR Part 200 pertaining to determining indirect cost allocation).

Timely Obligation of Funds

When Obligations are Made

Financial obligations are orders placed for property and services, contracts and subawards made, and similar transactions ~~during a given period~~ that require payment ~~by the non-Federal entity during the same or a future period.~~

This term is used when referencing a recipient's or subrecipient's use of funds under a Federal award.

The following table illustrates when funds are determined to be obligated under the U.S. Department of Education regulations:

If the obligation is for:	The obligation is made:
Acquisition of Property	On the date the District makes a binding written commitment to acquire property
Personal services by an employee of the District	When the services are performed
Personal services by a contractor who is not an employee of the District	On the date the District makes a binding agreement to obtain the services

Performance of work other than personal services

on the date when the District makes a binding written commitment to obtain the work

Public utility services

When the District receives the services

Travel

When the travel is taken

Rental property

When the District uses the property

A pre-award ~~agreement~~ cost that was properly approved by the Secretary under federal regulations, 2 CFR part 200, Subpart E

On the first day of the project period

Period of Performance

All financial obligations must occur ~~during on or between the beginning and ending dates of the grant project. This period of time is known as~~ the period of performance. Period of performance means the total estimated time interval between the start of an initial Federal award when the District is permitted to carry out the work authorized by the grant and the planned end date. The period of performance may include one or more funded portions or budget periods. The period of performance is dictated by statute and will be indicated in the grant award notification ("GAN"). As a general rule, State-administered Federal funds are available for obligation within the year that Congress appropriates the funds for. However, given the unique nature of educational institutions, for many Federal education grants, the period of performance is twenty-seven (27) months. This maximum period includes a fifteen (15) month period of initial availability, plus a twelve (12) month period for carryover. For direct grants, the period of performance is generally identified in the GAN.

In the case of a State-administered grant, financial obligations under a grant may not be made until the application is approved or is in substantially approvable form~~grant funding period begins or all necessary materials are submitted to the granting agency,~~ whichever is later. In the case of a direct grant, a grantee may use grant funds only for obligations it makes during the grant period~~obligations may begin when the grant is awarded,~~ unless an agreement exists with the awarding agency or the pass-through entity (e.g., Wisconsin Department of Education) to reimburse for pre-approval expenses~~otherwise stated in the grant.~~

If a Federal awarding agency or pass-through entity approves an extension, or if the District extends under C.F.R. 200.308(e)(2), the Period of Performance will be amended to end at the completion of the extension. If a termination occurs, the Period of Performance will be amended to end upon the effective date of termination. If a renewal is issued, a distinct Period of Performance will begin.

For both State-administered and direct grants, regardless of the period of availability, the District shall liquidate all financial obligations incurred under the award not later than ninety (90) calendar days after the end of the funding period unless an extension is authorized, or other terms are provided for in the grant. Any funds not obligated within the period of performance or liquidated within the appropriate timeframe are said to lapse and shall be returned to the awarding agency. Consequently, the District shall closely monitor grant spending throughout the grant cycle.

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- Legal 2 C.F.R.200.344(b)
- 2 C.F.R. 200.403-.407, 200.413(a)-(c), 200.430(a), 200.431(a) and 200.458
- 34 C.F.R. 75.703
- 34 C.F.R.76.707-.708(a)

Last Modified by Ellen Suckow on January 26, 2021



Book	Policy Manual
Section	Second Reading by Board
Title	PROCUREMENT - FEDERAL GRANTS/FUNDS
Code	po6325
Status	Second Reading
Adopted	May 24, 2017
Last Revised	January 20, 2021

6325 - **PROCUREMENT - FEDERAL GRANTS/FUNDS**

Procurement of all supplies, materials, equipment, and services paid for from Federal funds including any District matching funds shall be made in accordance with all applicable Federal, State, and local statutes and/or regulations, the terms and conditions of the Federal grant, Board policies, and administrative procedures.

The Superintendent shall have and use ~~maintain~~ a procurement and contract administration system in accordance with the USDOE requirements (2 C.F.R. 200.317-.326) for the administration and management of Federal grants and federally-funded programs. The District shall maintain oversight ~~a contract administration system~~ that requires contractors to perform in accordance with the terms, conditions, and specifications of their contracts or purchase orders. Except as otherwise noted, procurement transactions shall conform to the provisions of the District's documented general purchasing policy and administrative guidelines (Policy 6320 and AG6320).

All District employees, officers, and agents who have purchasing authority shall abide by the standards of conduct covering conflicts of interest and governing the actions of its employees, officers, and agents engaged in the selection, award, and administration of contracts as established in Policy 1130 and Policy 3230, and Policy 4230 - Conflict of Interest.

The District will avoid the acquisition of unnecessary or duplicative items. Additionally, consideration shall be given to consolidating or breaking out procurements to obtain a more economical purchase and, where appropriate, an analysis shall be made of lease versus purchase alternatives, and any other appropriate analysis to determine the most economical approach. These considerations are given as part of the process to determine the allowability of each purchase made with Federal funds.

To foster greater economy and efficiency, the District may enter into State and local intergovernmental agreements where appropriate for procurement or use of common or shared goods and services.

Competition

All procurement transactions for the acquisition of property or services required under a Federal award shall be conducted in a manner that encourages full and open competition and in accordance with good administrative practice and sound business judgment. In order to promote objective contractor performance and eliminate unfair competitive advantage, the District shall exclude any contractor that has developed or drafted specifications, requirements, statements of work, or invitations for bids or requests for proposals from competition for such procurements.

Some of the situations considered to be restrictive of competition include, but are not limited to, the following:

- A. unreasonable requirements on firms in order for them to qualify to do business;
- B. unnecessary experience and excessive bonding requirements;
- C. noncompetitive pricing practices between firms or between affiliated companies;

- D. noncompetitive contracts to consultants that are on retainer contracts;
- E. organizational conflicts of interest;
- F. specification of only a "brand name" product instead of allowing for an "or equal" product to be offered and describing the performance or other relevant requirements of the procurement;
- G. any arbitrary action in the procurement process.

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Further, the District does not use statutorily or administratively imposed State, local, or tribal geographical preferences in the evaluation of bids or proposals, unless (1) an applicable Federal statute expressly mandates or encourages a geographic preference; or (2) the District is contracting for architectural and engineering services, in which case geographic location may be a selection criterion provided its application leaves an appropriate number of qualified firms, given the nature and size of the project, to compete for the contract.

To the extent that the District uses a pre-qualified list of persons, firms or products to acquire goods and services, the pre-qualified list includes enough qualified sources as to ensure maximum open and free competition. The District allows vendors to apply for consideration to be placed on the list continuously.

The District shall require that all prequalified lists of persons, firms, or products which are used in acquiring goods and services are current and include enough qualified sources to provide maximum open and free competition. The District shall not preclude potential bidders from qualifying during the solicitation period.

Solicitation Language (Purchasing Procedures)

The District shall have written procurement procedures that require ~~require that~~ all solicitations incorporate a clear and accurate description of the technical requirements for the material, product, or service to be procured. Such description shall not, in competitive procurements, contain features which unduly restrict competition. The description may include a statement of the qualitative nature of the material, product or service to be procured and, when necessary, shall set forth those minimum essential characteristics and standards to which it shall conform if it is to satisfy its intended use. Detailed product specifications should be avoided if at all possible.

When it is impractical or uneconomical to make a clear and accurate description of the technical requirements, a "brand name or equivalent" description may be used as a means to define the performance or other salient requirements of procurement. The specific features of the named brand which shall be met by offers shall be clearly stated; and identify all requirements which the offerors shall fulfill and all other factors to be used in evaluating bids or proposals.

The Board will not approve any expenditure for an unauthorized purchase or contract.

Procurement Methods

The District shall have and use documented procedures, consistent with the standards described above, for ~~utilize~~ the following methods of procurement:

A. Informal Procurement Methods

When the value of the procurement for property or services under a Federal award does not exceed the simplified acquisition threshold, or a lower threshold established by the State, formal procurement methods are not required. The District may use informal procurement methods to expedite the completion of its transactions and minimize the associated administrative burden and cost. The informal methods used for procurement of property or services at or below the simplified acquisition threshold include:

1. Micro-purchases

Procurement by micro-purchase is the acquisition of supplies or services, the aggregate dollar amount of which does not exceed the class maximum deviation by Federal Acquisition Regulation. To the maximum extent practicable, the District should distribute micro-purchases equitably among qualified suppliers. Micro-purchases may be made without soliciting competitive quotations if the District Administrator considers the price to be reasonable based on research, experience, purchase history or other relevant information and documents are filed accordingly. The District shall maintain evidence of this reasonableness in the records of all purchases made by this method.

2. Small purchases

Small purchases include the acquisition of property or services, the aggregate dollar amount of which is higher than the micro-purchase threshold but does not exceed the simplified acquisition threshold of \$250,000. Small purchase procedures provide for relatively simple and informal procurement methods for securing services, supplies, and other property that does not exceed the competitive bid threshold of the class maximum deviation by Federal Acquisition Regulation, except as otherwise required by State law. \$250,000. Small purchase procedures require that price or rate quotations shall be obtained from an adequate number of qualified sources. a minimum of two qualified sources.

Districts are responsible for determining an appropriate simplified acquisition threshold based on internal controls, an evaluation of risk, and its documented procurement procedures which must not exceed the threshold established in the Federal Acquisition Regulations (FAR). When applicable, a lower simplified acquisition threshold used by the non-Federal entity must be authorized or not prohibited under State, local, or tribal laws or regulations.

B. Formal Procurement Methods

When the value of the procurement for property or services under a Federal award exceeds the simplified acquisition threshold, or a lower threshold established by the State, formal procurement methods are required. Formal procurement methods require following documented procedures. Formal procurement methods also require public advertising unless a non-competitive procurement method can be used in accordance with the standards on competition in 200.319 or non-competitive procurement. The formal methods of procurement are:

1. Sealed bids

Sealed, competitive bids shall be obtained when the purchase of, and contract for, single items of supplies, materials, or equipment which amounts to \$250,000 and when the Board determines to build, repair, enlarge, improve, or demolish a school building/facility the cost of which will exceed \$150,000 unless otherwise required by State law.

In order for sealed bidding to be feasible, the following conditions shall be present:

1. a complete, adequate, and realistic specification or purchase description is available;
2. two (2) or more responsible bidders are willing and able to compete effectively for the business; and
3. the procurement lends itself to a firm fixed-price contract and the selection of the successful bidder can be made principally on the basis of price.

When sealed bids are used, the following requirements apply:

1. Bids shall be solicited in accordance with the provisions of State law and Policy 6320. Bids shall be solicited from an adequate number of qualified suppliers, providing sufficient response time prior to the date set for the opening of bids. The invitation to bid shall be publicly advertised.
2. The invitation for bids will include product/contract specifications and pertinent attachments and shall define the items and/or services required in order for the bidder to properly respond.
3. All bids will be opened at the time and place prescribed in the invitation for bids; bids will be opened publicly.
4. A firm fixed-price contract award will be made in writing to the lowest responsive and responsible bidder. Where specified in bidding documents, factors such as discounts, transportation cost, and life cycle costs shall be considered in determining which bid is lowest. Payment discounts may only be used to determine the low bid when prior experience indicates that such discounts are usually taken.
5. The Board reserves the right to reject any or all bids for sound documented reason.

2. Proposals

Procurement by proposals is a method in which either a fixed price or cost-reimbursement type contract is awarded. Proposals are generally used when conditions are not appropriate for the use of sealed bids or in the case of a recognized exception to the sealed bid method. Like sealed bids, Federal law does not require a competitive proposal unless the procurement is for over \$150,000.

If this method is used, the following requirement apply:

- a. Requests for proposals shall be publicized and identify all evaluation factors and their relative importance. Any response to the publicized requests for proposals shall be considered to the maximum extent practical. 59
- b. Proposals shall be solicited from an adequate number of sources.
- c. The District shall use its written method for conducting technical evaluations of the proposals received and for selecting recipients.
- d. Contracts shall be awarded to the responsible firm whose proposal is most advantageous to the program, which price and other factors considered.

The District may use competitive proposal procedures for qualifications-based procurement of architectural/engineering (A/E) professional services whereby competitors' qualifications are evaluated and the most qualified competitor is selected, subject to negotiation of fair and reasonable compensation. The method, where price is not used as a selection factor, can only be used in procurement of A/E professional services. It cannot be used to purchase other types of services though A/E firms are a potential source to perform the proposed effort.

3. Noncompetitive Procurement

Procurement by noncompetitive proposals allows for solicitation of a proposal from only one source and may be used only when one or more of the following circumstances apply:

- a. micro-purchases;
- b. the item is available only from a single source;
- c. the public exigency or emergency for the requirement will not permit a delay resulting from publicizing a competitive solicitation;
- d. the Federal awarding agency or pass-through entity expressly authorizes noncompetitive proposals in response to a written request from the District:
- e. after solicitation of a number of sources, competition is determined to be inadequate.

Domestic Preference for Procurement

As appropriate and to the extent consistent with law, the District shall, to the extent practicable under a Federal award, provide a preference for the purchase, acquisition, or use of goods, products, or materials produced in the United States. Such requirements shall be included in all subawards including all contracts and purchase orders for work or products under the Federal award.

Contract/Price Analysis

The District shall perform a cost or price analysis in connection with every procurement action in excess of \$150,000, including contract modifications. A cost analysis generally means evaluating the separate cost elements that make up the total price, while a price analysis means evaluating the total price, without looking at the individual cost elements.

The method and degree of analysis is dependent on the facts surrounding the particular procurement situation; however, the District shall come to an independent estimate prior to receiving bids or proposals.

When performing a cost analysis, the District shall negotiate profit as a separate element of the price. To establish a fair and reasonable profit, consideration is given to the complexity of the work to be performed, the risk borne by the contractor, the contractor's investment, the amount of subcontracting, the quality of its record of past performance, and industry profit rates in the surrounding geographical area for similar work.

Time and Materials Contracts

The District uses a time and materials type contract only (1) after a determination that no other contract is suitable; and (2) if the contract includes a ceiling price that the contractor exceeds at its own risk. Time and materials type contract means a contract

whose cost to the District is the sum of: the actual costs of materials, and direct labor hours charged at fixed hourly rates that reflect wages, general and administrative expenses, and profit.

Since this formula generates an open-ended contract price, a time-and-materials contract provides no positive profit incentive to the contractor for cost control or labor efficiency. Therefore, the District sets a ceiling price for each contract that the contractor exceeds at its own risk. Further, the District shall assert a high degree of oversight in order to obtain reasonable assurance that the contractor is using efficient methods and effective cost controls.

Suspension and Debarment

The District will awards contracts only to responsible contractors possessing the ability to perform successfully under the terms and conditions of the proposed procurement. All purchasing decisions shall be made in the best interests of the District and shall seek to obtain the maximum value for each dollar expended. When making a purchasing decision, the District shall consider such factors as (1) contractor integrity; (2) compliance with public policy; (3) record of past performance; and (4) financial and technical resources.

The Superintendent shall have the authority to suspend or debar a person/corporation, for cause, from consideration or award of further contracts. The District is subject to and shall abide by the nonprocurement debarment and suspension regulations implementing Executive Orders 12549 and 12689, 2 CFR Part 180.

Suspension is an action taken by the District that immediately prohibits a person from participating in covered transactions and transactions covered under the Federal Acquisition Regulation (48 C.F.R. Chapter 1) for a temporary period, pending completion of an agency investigation and any judicial or administrative proceedings that may ensue. A person so excluded is suspended. (2 C.F.R. Part 180 Subpart G)

Debarment is an action taken by the Superintendent to exclude a person from participating in covered transactions and transactions covered under the Federal Acquisition Regulation (48 C.F.R. Chapter 1). A person so excluded is debarred. (2 C.F.R. Part 180 Subpart H)

The District shall not subcontract with or award subgrants to any person or company who is debarred or suspended. For contracts over \$25,000, the District shall confirm that the vendor is not debarred or suspended by either checking the Federal government’s System for Award Management, which maintains a list of such debarred or suspended vendors at www.sam.gov; collecting a certification from the vendor; or adding a clause or condition to the covered transaction with that vendor. (2 C.F.R. Part 180 Subpart C)

Bid Protest

The District maintains the following protest procedures to handle and resolve disputes relating to procurements and, in all instances, discloses information regarding the protest to the awarding agency.

A bidder who wishes to file a bid protest shall file such notice and follow procedures prescribed by the Request For Proposals (RFPs) or the individual bid specifications package, for resolution. Bid protests shall be filed in writing with the Office of the Superintendent within seventy-two (72) hours of the opening of the bids in protest.

Within five (5) days of receipt of a protest, the Superintendent shall review the protest as submitted and render a decision regarding the merits of the protest and any impact on the acceptance and rejection of bids submitted. Notice of the filing of a bid protest shall be communicated to the Board and shall be so noted in any subsequent recommendation for the acceptance of bids and awarding of contracts.

Failure to file a notice of intent to protest, or failure to file a formal written protest within the time prescribed, shall constitute a waiver of proceedings.

Maintenance of Procurement Records

The District shall maintains records sufficient to detail the history of all procurements. These records will include, but are not necessarily limited to the following: rationale for the method of procurement, selection of contract type, contractor selection or rejection, and the basis for the contract price (including a cost or price analysis).

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Legal 2 C.F.R. 200.317 - .326
Appendix II to Part 200
2 C.F.R. 200.520



Book	Policy Manual
Section	Second Reading by Board
Title	ANIMALS ON DISTRICT PROPERTY
Code	po8390
Status	Second Reading
Adopted	May 25, 2016
Last Revised	January 20, 2021

8390 - ANIMALS ON DISTRICT PROPERTY

The ~~School~~Board recognizes that there are many occasions when animals are present on District property and many reasons for those animals' presence. Animals are commonly utilized by teachers during classroom presentations and are often housed in classrooms and other locations on campus. Additionally, employees, students, parents, vendors, and other members of the public may be accompanied at school by a service animal in accordance with Federal and State law and this policy.

This policy shall apply to all animals on District property, ~~including service animals.~~

Definitions

- A. **"Animal"**: Includes any living creature that is not a human being.
- B. **"Service Animal"**: any guide dog, signal dog, or other animal that is individually trained or being trained to do work or perform tasks for the benefit of an individual with a disability, including a physical, sensory, psychiatric, intellectual, or other mental disability. The work or tasks performed by a service animal must be directly related to the individual's disability. Examples of work or tasks include, but are not limited to, assisting individuals who are blind or have low vision with navigation and other tasks, alerting individuals who are deaf or hard of hearing to the presence of people or sounds, providing non-violent protection or rescue work, pulling a wheelchair, assisting an individual during a seizure, alerting individuals to the presence of allergens, retrieving items such as medicine or the telephone or fallen objects, providing physical support and assistance with balance and stability to individuals with mobility disabilities, and helping persons with psychiatric and neurological disabilities by preventing or interrupting impulsive or destructive behaviors. The crime deterrent effects of an animal's presence and the provision of emotional support, well-being, comfort, or companionship do not constitute work or tasks for the purposes of this definition.

The Americans with Disabilities Act (ADA) has also specifically defined a miniature horse as an animal that can serve as a service animal, so long as the miniature horse has been individually trained to do work or perform tasks for the benefit of the individual with a disability. To better determine whether the Board must allow for the use of a miniature horse or make modifications to buildings, the Board should refer to Section 35.136 (c) through (h) of the ADA.

- C. **(X) "Emotional Support Animal"**: Emotional support animals provide comfort to individuals but are not trained to perform a specific job or tasks. This definition does not include psychiatric service animals who are properly trained and certified as a "service animal". See 28 C.F.R 36.104.
- D. (X) "Therapy Dog": Therapy dogs are dogs who go with their owners to volunteer in settings such as schools, hospitals, and nursing homes for the purpose of providing affection and comfort to aid in a particular purpose, such as healing, or learning. A therapy dog in a school setting services the function of assisting students in the learning.

process while providing comfort and affection to specific students or to a group of students. Therapy dogs are not service dogs and do not have the same special access as service dogs. (source: American Kennel Club/AKC).

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Vaccination, Licensing and/or Veterinary Requirements

Animals housed on District property or brought on District property for any school purpose, such as to conduct random searches for illegal substances or to support classroom activities, or brought on to District property on a regular basis for any purpose, including service animals, must meet every veterinary requirement set forth in State law and County regulation/ordinance, including but not limited to rabies vaccination or other inoculations required for the animal to be properly licensed.

Non-Service Animals in Schools and Elsewhere on District Property

Animals permitted in schools and elsewhere on District property shall be limited to those necessary to support specific curriculum- related projects and activities, those that provide assistance to a student or staff member due to a disability (e.g., seizure disorder), or those that serve as service animals as required by Federal and State law.

Taking into consideration that some animals can cause or exacerbate allergic reactions, spread bacterial infections, or cause damage and create a hazard if they escape from confinement, the Principal may permit animals to be present in classrooms to support curriculum-related projects and activities only under the following conditions:

- A. the staff member seeking approval to have a non-service animal in his/her classroom shall
 1. provide a current satisfactory health certificate or report of examination from a veterinarian for the animal, if required by applicable law or ordinance;
 2. take precautions deemed necessary to protect the health and safety of students and other staff;
 3. ensure that the animal is treated humanely, keeping it in a healthy condition and in appropriate housing (e.g., a cage or tank) that is properly cleaned and maintained; and,
 4. keep the surrounding areas in a clean and sanitary condition at all times; and
- B. other staff members and parents of students in areas potentially affected by animals have been notified in writing and adjustments have been made to accommodate verified health-related or other concerns.

Except where required by law, the presence of a non-service animal shall be disallowed if documented health concerns of a student or staff member cannot be accommodated.

(X) Emotional Support Animals for Students

An emotional support animal is not granted the same access to school buildings and classrooms, as service animals. The District is not required to grant students' requests that they be permitted to bring an emotional support animal to classes or on school grounds for any purpose. **The Director of Student Services** may grant a student use of emotional support animal on a case-by-case basis if necessary and not disruptive to the environment or other students.

(X) Therapy Dogs

Therapy dogs are the personal property of the handler and are specially trained to help all students in the assigned classroom, program, or school. Authorization for a therapy dog to be on District grounds may be granted by the building principal provided the following conditions are met each year:

1. Documentation of certification as a therapy dog from the AKC, Intermountain Therapy Animals (R.E.A.D.), Alliance of Therapy Dogs, Bright and Beautiful Therapy Dogs, Love on a Leash, Pet Partners, Therapy Dogs International, or another certification program recognized by the AKC.
2. Documentation of an educational purpose for the therapy dog and a regular appraisal period for continuation.
3. Documentation that the therapy dog is not younger than one (1) year-old and is properly licensed according to local requirements.

4. Documentation from a licensed veterinarian that the therapy dog is current on its vaccinations and immunizations, is free of fleas and ticks, is in good health, is housebroken, and does not pose a danger to the well-being of students or staff.
5. Documentation of an insurance policy that provides liability insurance for the therapy dog while on District grounds.
6. Documentation that the handler has completed a background check consistent with Board policy and is prepared to be solely responsible for the therapy dog, its care, cleaning, feeding, and cleanup while on District grounds.
7. Agreement that the therapy dog and handler will abide by school rules and any specific rules for the therapy dog's presence on District grounds.

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Authorization for a therapy dog to be on District grounds will be suspended if the therapy dog is the source of an allergic reaction, causes discomfort or distress of a student or staff member, shows aggression or disruptive behavior, relieves itself inappropriately, or otherwise interferes with the learning environment. Reinstatement of authorization for the therapy dog to be on District grounds requires approval by the Superintendent or designee. Authorization for a therapy dog to be on District grounds may be withdrawn at any time by the Superintendent or designee.

Service Animals for Students

A service animal is permitted to accompany a student with a disability to whom the animal is assigned anywhere on the school campus where students are permitted to be.

A service animal is the personal property of the student and/or parents. The Board does not assume responsibility for training, daily care, or healthcare of service animals. The Board does not assume responsibility for personal injury or property damage arising out of or relating to the presence or use of service animals on District property or at District-sponsored events.

A service animal that meets the definitions set forth in the ADA and this policy shall be under the control of the student with a disability, or a separate handler if the student is unable to control the animal. A service animal shall have a harness, leash, or other tether, unless either the student with a disability is unable because of a disability to use a harness, leash, or other tether, or the use of a harness, leash, or other tether would interfere with the service animal's safe, effective performance of work or tasks, in which case the service animal must be otherwise under the student's control (e.g., voice control, signals, or other effective means), or under the control of a handler other than the student.

Removing and/or Excluding a Student's Service Animal

If a service animal demonstrates that it is not under the control of the student or its handler, the Principal is responsible for documenting such behavior and for determining if and when the service animal is to be removed and/or excluded from school property.

Similarly, in instances when the service animal demonstrated that it is not housebroken, the Principal shall document such behavior and determine whether the service animal is to be removed and/or excluded from school property.

The Principal should notify the Superintendent **prior to or as soon thereafter as is practicable** when a service animal has been removed and/or excluded, and, immediately subsequent to such notification, document the reasons for the removal and/or exclusion.

The Principal's decision to remove and/or exclude a service animal from school property may be appealed in accordance with the complaint procedure set forth in Policy 2260 – Nondiscrimination and Access to Equal Educational Opportunity.

The procedures set forth in Policy 2260 – Nondiscrimination and Access to Equal Educational Opportunity do not intend to interfere with the rights of a student and his/her parents or an eligible student to pursue a complaint of legally prohibited discrimination with the United States Department of Education's Office for Civil Rights or the Department of Justice.

Eligibility of a Student's Service Animal for Transportation

If a service animal demonstrates that it is not under the control of the student or its handler, the Principal is responsible for documenting such behavior and for determining if and when the service animal is to be removed and/or excluded from school property.

Similarly, in instances when the service animal demonstrated that it is not housebroken, the Principal shall document such behavior and determine whether the service animal is to be removed and/or excluded from school property.

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When a service animal is going to ride on a school bus owned or leased by the District, the student and his/her parents, or eligible student, and the handler, if s/he is someone other than the student, shall:

- A. meet with the Finance Manager to discuss critical commands needed for daily interaction and emergency/evacuation, and to determine whether the service animal should be secured on bus/vehicle with a tether or harness.
- B. at the discretion of the Finance Manager, an orientation will take place for students and staff who will be riding the bus/vehicle with the service animal regarding the animal's functions and how students should interact with the animal.
- C. The service animal shall board the bus by the steps with the student, not a lift, unless the student uses the lift to enter and exit the bus. The service animal must participate in bus evacuation drills with the student.
- D. While the bus is in motion, the service animal shall remain positioned on the floor, at the student's feet.

While the bus is in motion, the service animal shall remain positioned on the floor, at the student's feet. A representative of the Transportation Office will meet with the student and his/her parents, or eligible student, to determine whether the service animal should be secured on the bus with a tether or harness.

Situations that would cause cessation of transportation privileges for the service animal include:

- A. The student, or handler, is unable to control the service animal's behavior, which poses a threat to the health or safety of others; or
- B. The service animal urinates or defecates on the bus.

The student and his/her parents shall be informed of behaviors that could result in cessation of transportation privileges for the service animal, in writing, prior to the first day of transportation.

If it is necessary to suspend transportation privileges for the service animal for any of the above reasons, the decision may be appealed to the District Administrator.

Although transportation may be suspended for the service animal, it remains the District's responsibility to transport the student. Furthermore, unless the behavior that resulted in the service animal's removal from the bus is also documented during the school day, the service animal may still accompany the student in school.

Service Animals for Employees

In accordance with Policy 1623, Policy 3123, and Policy 4123 - -Section 504/ADA Prohibition Against Disability Discrimination in Employment, the Board provides qualified individuals with disabilities with reasonable accommodations. An employee with a disability may request authorization to use a service animal while on duty as such an accommodation. The request will be handled in accordance with the ADA mandated interactive process.

Service Animals for Parents, Vendors, Visitors, and Others

Individuals with disabilities who are accompanied by their service animals are permitted access to all areas of the District's facilities where members of the public, as participants in services, programs or activities, as vendors, or as invitees, are permitted to go. Individuals who will access any area of the District's facilities with their service animals should follow the building's standard visitor registration procedures and are encouraged to notify the Principal that their service animal will accompany them during their visit.

An individual with a disability who attends a school event will be permitted to be accompanied by his/her service animal in accordance with Policy 9160 - Public Attendance at School Events.

Legal 28 C.F.R. 35.104, 28 C.F.R. 35.136 66
Wis. Stat. 106.52, Section 504 of the Rehabilitation Act of 1973 (Section 504)
The Americans with Disabilities Act (ADA)
The Individuals with Disabilities Education Act (IDEA)

Cross References ag8390 - USE OF SERVICE ANIMALS

Last Modified by Ellen Suckow on January 26, 2021

D. C. Everest Area School District

2nd Friday Count 1/08/2021

Friday Head Count (per building student rosters by grade)	6013
Journey - partially attending DCE (*Note: 0 are counted above in Friday Head Count)	0
Journey - not attending DCE (District paying Tuition), (not counted above in Friday Count) (add)	0
Resident Partnership "OUT" (66.03 agreements) (add)	1
Tuition/Hearing, Visually Impaired, etc. (add)	0
Students Attending a Residential Treatment Center (District paying tuition) (add)	0
Resident DCE Students attending other schools on Open Enrollment-"OUT" (add)	353
Resident DCE Students attending other schools on Add. Tuition Waiver "OUT" (add)	0
Non-resident students attending DCE, Open Enrollment-"IN" (subtract)	-460
Non-resident students attending DCE on Additional Year Tuition Waivers (TWA) "IN" (subtract)	-5
Non-resident students attending DCE on 9 Week Waivers "IN" (subtract)	0
Youth Challenge Academy (Do not count students here. Reported on different count report)	0
Official 2nd Friday Count, 1/08/2021	5902

Youth Challenge Academy **(Reported on different count report) 0

Count, Including Youth Challenge Students 5902

HEADCOUNT Data :
1/8/2021

For website information, only (Resident & Non-Resident Counts) PHYSICALLY PRESENT ONLY.....BEFORE ANY ADDITIONS/SUBTRACTIONS:

Preschool - Special Education (EC and SL in our count)
4 Year-old Kindergarten (**4K**), (524.5 hours category)
5 Year-old Kindergarten (5 full days)
Grades 1-12

<u>Physically Present on count day</u>	Absent on Count Day, but attended b/4 and after	Total Count <u>PRESENT (before adds/subtr.)</u>
31	0	31
317	19	336
407	22	429
4539	678	5217
5294	719	6013

	<u>Special Ed (SL/EC) present</u>	<u>Special Ed (SL/EC) ABSENT</u>	<u>5 Year old Kinderg. (5 full days) present</u>	<u>5 Year old Kinderg. (5 full days) ABSENT</u>	<u>4 Year old Kinderg. (524.5 hrs) present</u>	<u>4 Year old Kinderg. (524.5 hrs) ABSENT</u>	<u>Grades 1-12 present</u>	<u>Grades 1-12 ABSENT</u>	<u>Total by Building</u>
Middle School (2000)	0	0	0	0	0	0	682	175	857
Jr. High (3000)	0	0	0	0	0	0	689	174	863
Sr. High (4000)	0	0	0	0	0	0	1129	172	1301
Charter	0	0	0	0	0	0	71	0	71
Evergreen	7	0	70	2	0	0	386	19	484
Hatley	1	0	19	1	0	0	83	5	109
** KIND (4K)	0	0	0	0	299	19	0	0	318
Mountain Bay	6	0	63	8	0	0	363	15	455
Multi-Age	0	0	10	0	0	0	56	3	69
Riverside	2	0	88	1	0	0	412	11	514
Rothschild	3	0	70	0	0	0	299	18	390
Weston	12	0	87	10	18	0	369	86	582
TOTAL.....	31	0	407	22	317	19	4539	678	6013
		31		429		336		5217	6013

Crosscheck:
(present on count date) 5294
(Absent on count date, but present before & after) 719
Total..... 6013

Head Count as of the Count Date, 1/08/2021 (Detail by Grade Level)

Building	Grade Level												K	0.6 K4	0.5 PK	0.5 --	Total Head Count	(less) Open Enrolled "in"	(less) Partial for EC/SL	(less) Partial for K4	FTE for Revenue Purposes	Report Printed & Sent to Bldg.	Report received & verified
	1	2	3	4	5	6	7	8	9	10	11	12											
IDEA Charter	Present					5	6	16	12	10	12	10					71						
	Absent					0	0	0	0	0	0	0					0						
	Total	0	0	0	0	5	6	16	12	10	12	10					71						
Evergreen	Present	85	61	74	88	78									70		7						
	Absent	9	1	2	2	5									2		0						
	Total	94	62	76	90	83									72		7						
Halley	Present	18	17	11	21	16									19		1						
	Absent	1	2	2	0	0									1		0						
	Total	19	19	13	21	16									20		1						
Jr. High	Present							1	361	327													
	Absent							0	82	92													
	Total							1	443	419													
4-K	Present															299							
	Absent															19							
	Total															318							
Middle School	Present						339	343															
	Absent						83	92															
	Total						422	435															
Mountain Bay	Present	74	76	81	75	57									63		6						
	Absent	3	5	1	4	2									8		0						
	Total	77	81	82	79	59									71		6						
Multi-Age *(Odyssey)	Present	9	16	11	7	13									10								
	Absent	0	1	0	0	2									0								
	Total	9	17	11	7	15									10								
Riverside	Present	74	92	83	72	91									88		2						
	Absent	2	2	2	1	4									1		0						
	Total	76	94	85	73	95									89		2						
Rothschild	Present	47	64	70	59	59									70		3						
	Absent	10	2	4	2	0									0		0						
	Total	57	66	74	61	59									70		3						
Sr. High	Present											350	386	393									
	Absent											63	50	59									
	Total											413	436	452									
Weston	Present	55	90	75	64	85									87	18	12						
	Absent	29	6	18	26	7									10	0	0						
	Total	84	96	93	90	92									97	18	12						
(Totals)	Present	362	416	405	386	399	344	350	377	339	360	398	403	407	317	31	0						
	Absent	54	19	29	35	20	83	92	82	92	63	50	59	22	19	0	0						
	Total	416	435	434	421	419	427	442	459	431	423	448	462	429	336	31	0						

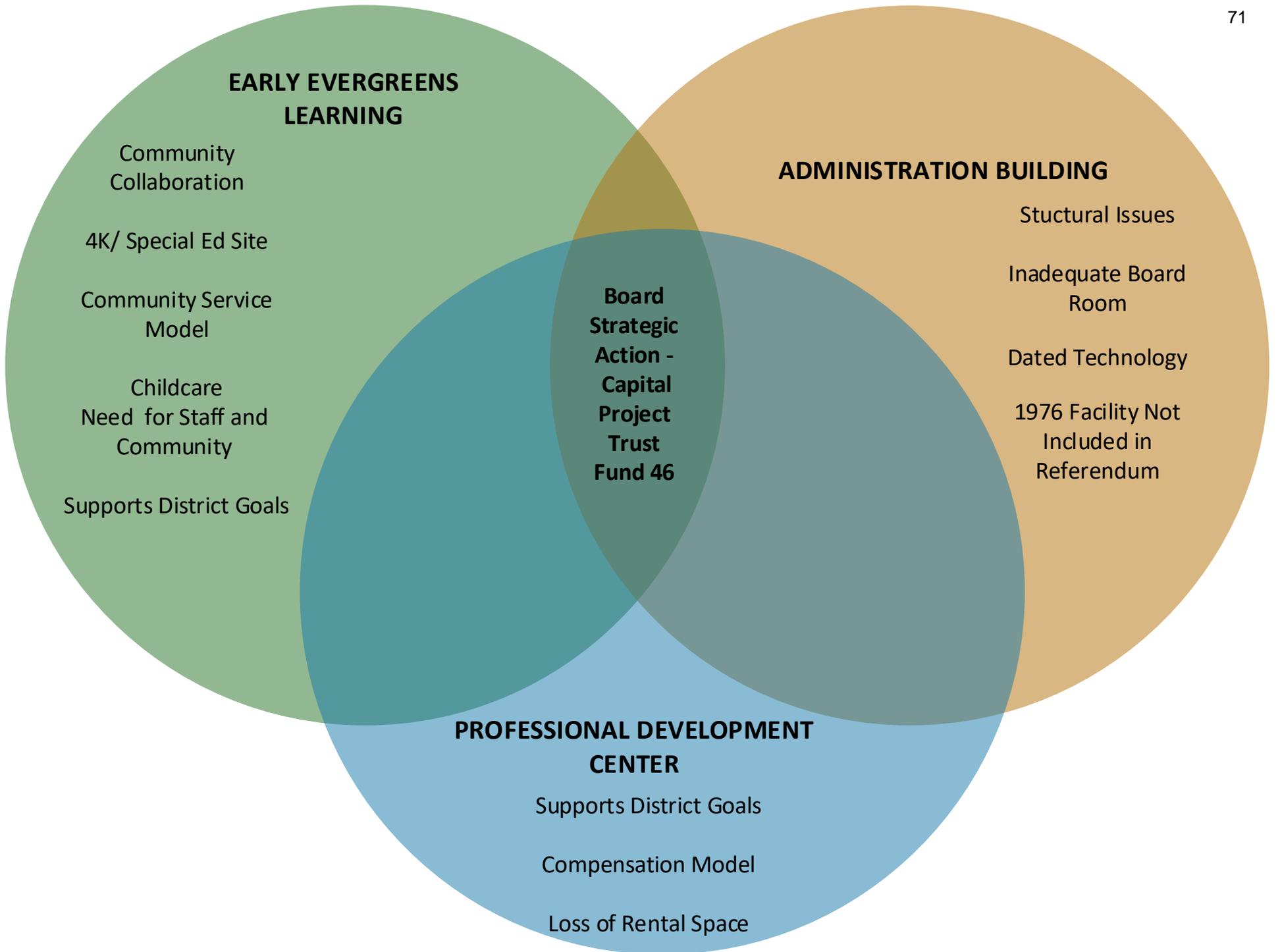
(+) OE out (318 @1.00, reg.) 318.00 (K-12)
 (+) OE out (0 @.50, EC) 0.00 (PK) 353 total OE out
 (+) OE out (35 @.60, 4K) 21.00 (4K)
 (+) Tuition Waiver Additional Year 0.00
 (+) 66.03 Partnership Agreement 1.00
 (+) Visual/Hearing Impaired 0.00
 (+) Youth Challenge Academy Students 0.00
 (estimated FTE credit for revenue purposes) 5,759.30

Comparison of 3rd Friday Count (Sept. 18, 2020) to 2nd Friday Count (Jan. 8, 2021)	9/18/2020	1/8/2021	Difference for Count
Friday Head Count (per building student rosters by grade)	5992	6013	21
Journey - partially attending DCE (*Note: 0 are counted above in Friday Head Count)	0	0	0
Journey - not attending DCE (District paying Tuition), (not counted above in Friday Count) (add)	0	0	0
Resident Virtual School/Partnership "OUT" (66.03 agreements- Appleton Connection Academy) (add)	1	1	0
Tuition/Hearing, Visually Impaired, etc. (add)	0	0	0
Students Attending a Residential Treatment Center (District paying tuition) (add)	0	0	0
Resident DCE Students attending other schools on Open Enrollment-"OUT" (add)	356	353	(3)
Resident DCE Students attending other schools on Add. Tuition Waiver "OUT" (add)	0	0	0
Non-resident students attending DCE, Open Enrollment-"IN" (subtract)	-470	-460	10
Non-resident students attending DCE on Additional Year Tuition Waivers (TWA) "IN" (subtract)	0	-5	(5)
Non-resident students attending DCE on 9 Week Waivers "IN" (subtract)	0	0	0
Youth Challenge Academy (Reported on different count report)	0	0	0
OFFICIAL Friday Count	5879	5902	23 (+16.1 FTE difference)

Net Student Count Comparison by Category	9/18/2020	1/8/2021	Difference in Students for Count
Preschool - Special Education	26	31	5
4 Year Old Kindergarten (524.5 hrs)	307	318	11
5 Year Old Kindergarten 5 Full Days	384	387	3
Grades 1 - 12	5162	5166	4
	5879	5902	23

Net FTE for Revenue Limit Comparison by Category	9/18/2020	1/8/2021	Difference in FTE for Count
Preschool - Special Education	13	15.5	2.5
4 Year Old Kindergarten (524.5 hrs)	184.2	190.8	6.6
5 Year Old Kindergarten 5 Full Days	384	387	3.0
Grades 1 - 12	5162	5166	4.0
	5743.2	5759.3	16.1

A Convergence of Circumstances





D.C. EVEREST AREA SCHOOL DISTRICT DISTRICT GOALS

Great Place to Learn

GOALS

LITERACY

- Develop young readers, thinkers and problem solvers. Ensure that each elementary student meets or exceeds expected literacy and math growth.

PORTRAIT OF A GRADUATE

- Develop pathways that connect D.C. Everest students with the world. Provide opportunities for every D.C. Everest student to graduate with meaningful academic, service and community-based experiences.

Great Place to Work

GOALS

COMPENSATION

- Create and implement flexible compensation that values the unique circumstance of each employee.

PROFESSIONAL DEVELOPMENT

- Enhance and integrate a goal-aligned professional learning system that is choice-driven for every employee.

Great Community

GOALS

FISCAL RESPONSIBILITY

- Incrementally shift resources to support inclusive, innovative learning opportunities while establishing a stable tax levy rate.

DIVERSITY & INCLUSION

- Attract and retain a diverse group of individuals to better reflect our community and student body, and foster an inclusive environment for all learners and employees.

COMMUNITY LEARNING CENTER

- Create a vision and execution plan for an Early Evergreens Academy in collaboration with the community.

EQUITY & INNOVATION

Each of the D.C. Everest Area School District's goals is designed to promote equity and innovation — fostering a culture that provides each individual with the tools and opportunities they need to succeed now and into the future.

OUR MISSION

D.C. Everest Area School District, in partnership with the community, is committed to being an innovative educational leader in developing knowledgeable, productive, caring, creative, responsible individuals prepared to meet the challenges of an ever-changing global society.



D.C. Everest Area School District

6300 Alderson Street
Weston, WI 54476
Phone 715-359-4221
www.dce.k12.wi.us

Kristine A. Gilmore, Ed.D.
Superintendent

MISSION STATEMENT

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D.C. Everest Area School District, in partnership with the community, is committed to being an innovative educational leader in developing knowledgeable, productive, caring, creative, responsible individuals prepared to meet the challenges of an ever-changing global society.

To: D.C. Everest School Board

From: Dr. Kristine A. Gilmore, Superintendent

Date: February 9, 2021

Subject: Extension of Future Ready Restart Plan

In August of 2020, the D.C. Everest School Board approved the Future Ready Restart Plan to provide families the option of attending EVA or in-person school 5 days a week at the elementary or 2/3 days a week in a hybrid model for secondary students. Although we have had numerous cases of COVID-19 and quarantines for students and staff, schools remained open. This plan was always built on a continuum based on our current community spread and District COVID-19 numbers. The plan has provided us the ability to respond accordingly to the evolving COVID-19 situation.

New recommendations from the [American Pediatric Association](#) and [Harvard TH Chan School of Public Health](#) suggest that schools K-12 can have in-person learning with limited to no in-school COVID-19 spread.

Key Factors for D.C. Everest's Success:

- Consistent and correct use of masks;
- Social distancing to the extent possible;
- Building filtration systems – increase outside air exchange and increased filters;
- Hand hygiene;
- Cleaning and disinfecting;
- Contact tracing in collaboration with the Marathon County Health Department;
- Staying home when sick;
- Great staff committed to the plan and our students.

New Factors:

- COVID-19 numbers continue to drop in our [schools](#) and community;
- Potential access to vaccine for all staff tentatively March 5 and second date dependent upon the brand of vaccine;
- Students struggling to be successful during non-in-person days;
- Mental wellbeing for secondary students is a concern.
- Numerous examples of large Wisconsin school districts who have successfully opened secondary schools full time with no increase in school spread (Kimberly, Elmbrook)

Recommendation: The Administration will develop a **plan** for secondary students to potentially return to school full time beginning fourth quarter (April 5). The Future Ready Restart Plan will remain flexible to adapt to the ever-changing COVID-19 situation.

D.C. Everest 2020-2021 Calendar

Board Approved 12-18-19, updated 10/21/2020, updated 11/18/2020, updated 2/17/2021

July 2020						
Su	Mo	Tu	We	Th	Fr	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

August 2020						
Su	Mo	Tu	We	Th	Fr	Sa
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

September 2020						
Su	Mo	Tu	We	Th	Fr	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

21 days

October 2020						
Su	Mo	Tu	We	Th	Fr	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

21 days

November 2020						
Su	Mo	Tu	We	Th	Fr	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

4 days Q1, 11 days Q2

December 2020						
Su	Mo	Tu	We	Th	Fr	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

14 days

January 2021						
Su	Mo	Tu	We	Th	Fr	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

13 days Q2, 5 days Q3

February 2021						
Su	Mo	Tu	We	Th	Fr	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28						

17 days

March 2021						
Su	Mo	Tu	We	Th	Fr	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

16 days

April 2021						
Su	Mo	Tu	We	Th	Fr	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

18 days

May 2021						
Su	Mo	Tu	We	Th	Fr	Sa
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

18 days

June 2021						
Su	Mo	Tu	We	Th	Fr	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

4 days

- | | |
|---|---|
| <ul style="list-style-type: none"> No school No school for students - Teacher Professional Development Day No school for students - New Teacher Inservice No school for students - Teacher Work Day - Grading SH Graduation Additional teacher workdays added 10/21/2020
Nov. 6 and 20, Dec. 4 and 11 Additional teacher workdays added 11/18/2020
Jan. 15, Feb. 5, 19, Mar. 5, 19, day off Feb. 26 | <ul style="list-style-type: none"> Students' first and last days of school Last day of quarter or semester Additional teacher workdays added 2/17/2021 |
|---|---|



D.C. Everest Area School

District

6300 Alderson Street
Weston, WI 54476
Phone 715-359-4221
www.dce.k12.wi.us

Matthew A. Spets
Assistant Superintendent

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MISSION STATEMENT

D.C. Everest Area School District, in partnership with the community, is committed to being an innovative educational leader in developing knowledgeable, productive, caring, creative, responsible individuals prepared to meet the challenges of an ever-changing global society.

DATE February 17, 2021
TO Dr. Kristine Gilmore, Superintendent
FROM Matt Spets, Assistant Superintendent
RE Debt Defeasance and Refinance Opportunity

District leadership has worked with our financial advisors, PMA Securities (“PMA”), to review existing debt to determine opportunities to create interest savings. This effort is an action step towards our updated District goal of creating a “Great Community” by incrementally shifting resources to support inclusive, innovative learning opportunities while establishing a stable tax levy rate. This review has identified two strategic finance opportunities.

- 1. Defeasance of a portion of outstanding 2018 Long Term Bonds**
- 2. Refinancing of 2012 Bonds**

- **Defeasance of a portion of the outstanding 2018 Bonds.** With a combination of property tax levied for the 2020-2021 school year and existing debt service fund balance, an additional \$1,500,000 is available to pay down existing debt. PMA conducted an analysis of applying these funds for debt prepayment, taking into account the impact on the overall future annual debt repayment structure. Making a partial prepayment on the final maturity of the District’s outstanding referendum debt was determined to be the best use of the \$1,500,000. Estimated interest savings are **\$545,000 over the next 17 years** (see “Preliminary 2021 Defeasance Analysis”).

This strategy will set the district down a path to use any further levy resources to continue to pay down the longest term debt to maximize interest savings.

- **Refinancing of 2012 Bonds.** Given the low interest rate environment, the District has an opportunity to refinance the 2012C G.O. refunding bonds, which are part of the 2005 elementary school referendum. The 2012C bonds currently carry interest rates ranging from 2.000%-2.375%. PMA’s most recent analysis shows a projected interest rate on the refinancing of 1.25%, producing average savings of **\$30,000 annually** in 2022-2025. Since this is referendum debt and payments are made outside revenue limits, savings on this refinancing will be realized by taxpayers (see “Preliminary 2021 Refinancing Analysis”).

No board action is being requested on the following defeasance and refinancing. After discussion at tonight's Board meeting; we will finalize plans and each item will be brought to the Board for action during the March or April meeting.

Please the following tables as supporting documentation:

Debt Defeasance

**D.C. Everest School District
Preliminary 2021 Defeasance Analysis**

Calendar Year	BEFORE DEFEASANCE				AFTER DEFEASANCE				EST. ANNUAL REDUCTION IN FUND 39 PAYMENTS (1)		
	\$59,875,000 G.O. School Building & Improvement Bonds Dated July 2, 2018			OTHER FUND 39	TOTAL FUND 39	\$59,875,000 G.O. School Building & Improvement Bonds Dated July 2, 2018					
	PRINCIPAL (4/1)	RATE	INTEREST (4/1 & 10/1)	D/S (before example 2021 refinancing)	D/S	PRINCIPAL (4/1)	INTEREST (4/1 & 10/1)	D/S (before example 2021 refinancing)			
2021			\$2,262,375	\$3,099,825	\$5,362,200			\$2,239,175	\$3,099,825	\$5,362,200	\$0
2022	\$1,200,000	5.000%	\$2,232,375	\$1,394,100	\$4,826,475	\$1,200,000	\$2,185,975	\$1,394,100	\$4,780,075	\$4,780,075	\$46,400
2023	\$1,125,000	5.000%	\$2,174,250	\$1,397,175	\$4,696,425	\$1,125,000	\$2,127,850	\$1,397,175	\$4,650,025	\$4,650,025	\$46,400
2024	\$1,350,000	5.000%	\$2,112,375	\$1,397,963	\$4,860,338	\$1,350,000	\$2,065,975	\$1,397,963	\$4,813,938	\$4,813,938	\$46,400
2025	\$1,550,000	5.000%	\$2,039,875	\$1,396,388	\$4,986,263	\$1,550,000	\$1,993,475	\$1,396,388	\$4,939,863	\$4,939,863	\$46,400
2026	\$3,100,000	5.000%	\$1,923,625		\$5,023,625	\$3,100,000	\$1,877,225		\$4,977,225	\$4,977,225	\$46,400
2027	\$3,275,000	5.000%	\$1,764,250		\$5,039,250	\$3,275,000	\$1,717,850		\$4,992,850	\$4,992,850	\$46,400
2028	\$3,475,000	5.000%	\$1,595,500		\$5,070,500	\$3,475,000	\$1,549,100		\$5,024,100	\$5,024,100	\$46,400
2029	\$3,650,000	3.000%	\$1,453,875		\$5,103,875	\$3,650,000	\$1,407,475		\$5,057,475	\$5,057,475	\$46,400
2030	\$3,775,000	3.000%	\$1,342,500		\$5,117,500	\$3,775,000	\$1,296,100		\$5,071,100	\$5,071,100	\$46,400
2031	\$3,900,000	3.375%	\$1,220,063		\$5,120,063	\$3,900,000	\$1,173,663		\$5,073,663	\$5,073,663	\$46,400
2032	\$4,050,000	3.500%	\$1,083,375		\$5,133,375	\$4,050,000	\$1,036,975		\$5,086,975	\$5,086,975	\$46,400
2033	\$4,175,000	3.250%	\$944,656		\$5,119,656	\$4,175,000	\$898,256		\$5,073,256	\$5,073,256	\$46,400
2034	\$4,325,000	3.375%	\$803,828		\$5,128,828	\$4,325,000	\$757,428		\$5,082,428	\$5,082,428	\$46,400
2035	\$4,475,000	3.500%	\$652,531		\$5,127,531	\$4,475,000	\$606,131		\$5,081,131	\$5,081,131	\$46,400
2036	\$4,625,000	3.500%	\$493,281		\$5,118,281	\$4,625,000	\$446,881		\$5,071,881	\$5,071,881	\$46,400
2037	\$4,800,000	3.625%	\$325,344		\$5,125,344	\$4,800,000	\$278,944		\$5,078,944	\$5,078,944	\$46,400
2038	\$6,575,000	3.625%	\$119,172		\$6,694,172	\$5,295,000	\$95,972		\$5,390,972	\$5,390,972	\$1,303,200
	<u>\$59,425,000</u>		<u>\$24,543,250</u>	<u>\$8,685,450</u>	<u>\$92,653,700</u>	<u>\$58,145,000</u>	<u>\$23,754,450</u>	<u>\$8,685,450</u>	<u>\$90,608,100</u>	<u>\$2,045,600</u>	

Callable: April 1, 2027 @ Par

(1) Reduction in 2021 debt service of \$23,200 is being applied to the defeasance.

\$1,280,000
Principal Reduction

TOTAL REDUCTION IN FUTURE DEBT SERVICE LEVIES: \$2,045,600
LESS INCREMENTAL 2021 LEVY USED FOR FUND 39 DEFEASANCE: (a) (\$1,499,338)
TOTAL NET REDUCTION IN FUND 39 LEVY: \$546,262

(a) 2021 LEVY USED FOR FUND 39 DEFEASANCE	ESTIMATED
Deposit to Escrow (Earmarked for Defeasance):	\$1,510,538 **
Estimated Costs of Defeasance:	\$12,000
Total Amount Needed for Defeasance:	\$1,522,538
Less: Reduction in 2021 Debt Service:	(\$23,200)
District Cash (Incremental Levy):	\$1,499,338

Estimated Closing Date: April 1, 2021

**Based on preliminary escrow investment rates as of January 25, 2021.



Preliminary Refinancing Analysis

Market Rates as of January, 2021

D.C. Everest School District Preliminary 2021 Refinancing Analysis

Calendar Year	BEFORE REFINANCING					AFTER REFINANCING					COMBINED DEFEASANCE & REFI D/S			
	\$7,120,000 G.O. Refunding Bonds Dated June 1, 2012			OTHER FUND 39 D/S	TOTAL FUND 39 D/S	\$7,120,000 G.O. Refunding Bonds Dated June 1, 2012			\$5,395,000 G.O. Refunding Bonds Dated April 1, 2021		OTHER FUND 39 D/S	TOTAL FUND 39 D/S	EST. ANNUAL D/S SAVINGS	EST. ANNUAL D/S SAVINGS
	PRINCIPAL (4/1)	RATE	INTEREST (4/1 & 10/1)	(post example 2021 defeasance)		PRINCIPAL (4/1)	INTEREST (4/1 & 10/1)	PRINCIPAL (4/1)	INTEREST (4/1 & 10/1)	TOTAL (post example 2021 defeasance)	(1)			
2021	\$1,270,000	2.000%	\$129,700	\$3,962,500	\$5,362,200	\$1,270,000	\$71,200		\$13,028	\$13,028	\$3,962,500	\$5,362,200	\$0	\$0
2022	\$1,290,000	2.000%	\$104,100	\$3,385,975	\$4,790,075			\$1,335,000	\$23,386	\$1,358,386	\$3,385,975	\$4,744,361	\$35,715	\$82,115
2023	\$1,320,000	2.125%	\$77,175	\$3,252,850	\$4,850,025			\$1,345,000	\$17,689	\$1,362,689	\$3,252,850	\$4,615,539	\$34,486	\$80,886
2024	\$1,350,000	2.250%	\$47,963	\$3,415,975	\$4,813,938			\$1,355,000	\$11,276	\$1,366,276	\$3,415,975	\$4,782,251	\$31,687	\$78,087
2025	\$1,380,000	2.375%	\$16,388	\$3,543,475	\$4,939,863			\$1,360,000	\$3,944	\$1,363,944	\$3,543,475	\$4,907,419	\$32,444	\$78,844
2026				\$4,977,225	\$4,977,225					\$4,977,225	\$4,977,225	\$0	\$46,400	
2027				\$4,992,850	\$4,992,850					\$4,992,850	\$4,992,850	\$0	\$46,400	
2028				\$5,024,100	\$5,024,100					\$5,024,100	\$5,024,100	\$0	\$46,400	
2029				\$5,057,475	\$5,057,475					\$5,057,475	\$5,057,475	\$0	\$46,400	
2030				\$5,071,100	\$5,071,100					\$5,071,100	\$5,071,100	\$0	\$46,400	
2031				\$5,073,663	\$5,073,663					\$5,073,663	\$5,073,663	\$0	\$46,400	
2032				\$5,086,975	\$5,086,975					\$5,086,975	\$5,086,975	\$0	\$46,400	
2033				\$5,073,256	\$5,073,256					\$5,073,256	\$5,073,256	\$0	\$46,400	
2034				\$5,082,428	\$5,082,428					\$5,082,428	\$5,082,428	\$0	\$46,400	
2035				\$5,081,131	\$5,081,131					\$5,081,131	\$5,081,131	\$0	\$46,400	
2036				\$5,071,881	\$5,071,881					\$5,071,881	\$5,071,881	\$0	\$46,400	
2037				\$5,078,944	\$5,078,944					\$5,078,944	\$5,078,944	\$0	\$46,400	
2038				\$5,390,972	\$5,390,972					\$5,390,972	\$5,390,972	\$0	\$1,303,200	
	\$6,610,000		\$375,325	\$63,622,775	\$90,608,100	\$1,270,000	\$71,200	\$5,395,000	\$69,322	\$5,464,322	\$83,622,775	\$90,473,769	\$134,331	\$2,179,931

Callible Maturities	\$6,610,000	Callible: April 1, 2020 @ Par	\$1,270,000	Remaining Callible	\$5,340,000	Principal Reduction	Less: District Funds Applied	Gross Savings (sum of annual savings)	\$134,331	(1,499,338)
							Present Value Savings (in today's dollars)	\$132,959		
							Present Value Savings as a Percentage of Bonds Refinanced	2.490%		

Savings are shown net of estimated costs of issuance.

Prepared by PMA Securities, LLC S:\P\Hohlweck\Wisconsin Clients\dc everest sd\ref4 2021 dc everest sd.xlsx 01/25/21 ph



The D.C. Everest School District does not discriminate on the basis of race, color, religion, national origin, ancestry, creed, pregnancy, marital status, parental status, sexual orientation, sex, (including transgender status, change of sex or gender identity), or physical, mental, emotional, or learning disability ("Protected Classes") in any of its student programs and activities. The following staff are designated to receive inquiries regarding the non-discrimination policies: Kimberly Hall, Director of Human Resources, 6300 Alderson Street, Weston, WI 54476, (715) 359-4221, ext. 1225, khall@dce.k12.wi.us or Matt Spets, Assistant Superintendent, 6300 Alderson Street, Weston, WI 54476, (715) 359-4221, ext. 1243, mspets@dce.k12.wi.us.

	<p>D.C. Everest Area School</p> <p>District</p> <p>6300 Alderson Street Weston, WI 54476 Phone 715-359-4221 www.dce.k12.wi.us</p> <p>Matthew A. Spets Assistant Superintendent</p>	<p>MISSION STATEMENT</p> <p>D.C. Everest Area School District, in partnership with the community, is committed to being an innovative educational leader in developing knowledgeable, productive, caring, creative, responsible individuals prepared to meet the challenges of an ever-changing global society.</p>
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DATE February 17, 2021
TO Dr. Kristine Gilmore, Superintendent
FROM Matt Spets, Assistant Superintendent
RE Building Allocations 2021.2022

Recommendation

It is recommended that the Board approve maintaining the current building allocations for the 2021-2022 year. We intend to keep building and department spending flat over the course of next year.

Rationale

We are learning much about our operations while functioning in the ever-shifting reality caused by the COVID-19 pandemic and the reaction to it. Across many areas of DCE operations we are finding efficiencies. To this end, we believe current allocation amounts are adequate.

What is more, we will be working with a new state budget starting July 1, 2021. At this point in time, we have little clarity on what overall school funding might look like. Therefore, it is most pragmatic to maintain current funding levels across the buildings and departments.

Process

The Board sets the annual allocation amounts for building level spending for the District.

For building allocations, the historical formula applied is based on the second Friday in January student counts. An additional funding source, called Common School Funds, are determined by the State and not included in this recommendation.

In regards to departments, allocations are determined based on operational needs and support for projects and initiatives designed to meet the District’s goals.

Please see the included table for additional information.

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Building and Department Allocations 2021-2022					
School	2nd Fri Jan 2021	2nd Fri Rolled Jan 2021	2021-2022 PP Rate	2021-2022 PP Rate (FLAT)	Allocation
Hatley	109	113	\$155.94	\$155.94	\$17,621.22
Evergreen	484	473	\$128.35	\$128.35	\$60,709.55
Mountain Bay	455	467	\$128.35	\$128.35	\$59,939.45
Odyssey	69	68	\$266.61	\$266.61	\$18,129.48
Riverside	514	508	\$128.35	\$128.35	\$65,201.80
Rothschild	390	401	\$128.35	\$128.35	\$51,468.35
Weston	582	587	\$128.35	\$128.35	\$75,341.45
Middle School	857	837	\$207.97	\$207.97	\$174,070.89
Jr. High School	863	879	\$201.65	\$201.65	\$177,250.35
Charter School	71	65	\$277.35	\$277.35	\$18,027.75
Sr. High School	1301	1268	\$312.44	\$312.44	\$396,173.92
	5695	5666			\$1,113,934.21
EVA 201	<i>Virtual Learning Curriculum and Instructional Platform Associated Costs</i>				TBD
MS Athletics 210					\$17,322.00
JH Athletics 310					\$35,373.00
SH Athletics 410					\$163,882.00



D.C. Everest Area School District

6300 Alderson Street
Weston, WI 54476
Phone 715-359-4221
www.dce.k12.wi.us

Kristine A. Gilmore, Ed.D.
Superintendent

MISSION STATEMENT

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D.C. Everest Area School District, in partnership with the community, is committed to being an innovative educational leader in developing knowledgeable, productive, caring, creative, responsible individuals prepared to meet the challenges of an ever-changing global society.

To: D.C. Everest School Board
From: Dr. Kristine A. Gilmore, Superintendent
Date: February 9, 2021
Subject: Idea Contract Extension

We are in the fifth and final year of the Idea School charter contract. Because this has been an irregular school year for everyone, I feel it is in the best interest of both parties to extend the contract for one year. This will allow both parties the time necessary to review, research, and discuss the best options for a new contract next year.

RECOMMENDATION:

Extend the Idea School charter contract for one year through June of 2022.



D.C. Everest Area School District

6300 Alderson Street
Weston, WI 54476
Phone 715-359-4221
www.dce.k12.wi.us

Laticia Baudhuin, RD
Supervisor of School Nutrition

MISSION STATEMENT

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D.C. Everest Area School District, in partnership with the community, is committed to being an innovative educational leader in developing knowledgeable, productive, caring, creative, responsible individuals prepared to meet the challenges of an ever-changing global society.

TO: Dr. Kristine A. Gilmore, Superintendent

FROM: Matt Spets, Assistant Superintendent
Laticia Baudhuin, RD, Director of School Nutrition

DATE: February 3, 2021

RE: SY 2021-22 Wisconsin School Nutrition Purchasing Cooperative Agreement

Membership in the Wisconsin School Nutrition Purchasing Cooperative (WiSNP) has been advantageous to the district for many years. Advantages to membership include:

- Reducing the respective costs in purchasing food, beverages, supplies, and USDA Foods processing, storage and transportation services for use in the school district's Child Nutrition Program(s) for the school year and beyond
- Providing educational opportunities to Director of School Nutrition and staff with regard to ongoing Child Nutrition Program challenges and regulations
- Making the most efficient use of power by enabling different district's food service authorities to cooperate with each other on a basis of mutual advantage
- Handling many purchasing and bidding activities that would normally be the responsibility of the district Director of School Nutrition

I recommend entering into this agreement for the upcoming school year 2021-2022.



Wisconsin School Nutrition Purchasing Cooperative

DATE: January 8, 2021

TO: Member District of the Wisconsin School Nutrition Purchasing Cooperative

FROM: Advisory Council of the Wisconsin School Nutrition Purchasing Cooperative

SUBJECT: 2021-22 SY Agreement

The attached packet for the Wisconsin School Nutrition Purchasing Cooperative (WiSNP Co-op) includes:

1. Resolution
2. 66.0301 Agreement (sign and return)
3. Proposed Annual budget for WiSNP Co-op
4. Membership Listing
5. Governance and Bylaws of the WiSNP Co-op

NOTE:

1. The Resolution should be presented to your school board for approval
2. The 66.0301 Agreement must be signed and returned to:
WiSNP Co-op, MCPASD,
2130 Pinehurst Drive, Middleton, WI 53562 or agundeck@mcpasd.k12.wi.us

For the 2021-22 SY, the annual dues are set at \$300 per school district. Middleton Cross Plains Area School District will serve as the fiscal agent for WiSNP Co-op. The Procurement Consultant and Cooperative Coordinator agreement with ProTeam Foodservice Advisors was renewed for the 2021-22 SY. This renewal Option Year 3 of the Procurement Consultant and Cooperative Coordinator RFP.

If you have any questions, please feel free to contact any of the current Advisory Council members:

Sherry Kobbs, Necedah School District, skobs@necedahschools.org; Small District

Kathy Powell, Randall Consolidated School District, kpowell@randall.k12.wi.us; Small District

Joyce Gaulke, Westfield School District, joyce.gaulke@westfieldpioneers.org; Medium Dist.

Open Seat—Medium District

Open Seat—Large District

Open Seat—Large District

Amy Jungbluth, Middleton Cross Plains, ajungbluth@mcpasd.k12.wi.us; Fiscal Agent

Resolution

Wisconsin School Nutrition Purchasing Cooperative

Whereas the School Districts as listed in this document desire to enter into a cooperative relationship to (1) reduce their respective costs in purchasing food, beverages, supplies, and USDA Foods processing, storage and transportation services for use in the school district's Child Nutrition Program(s) for the school year and beyond, and (2) to educate district representatives with regard to ongoing Child Nutrition Program challenges and regulations, and (3) to make the most efficient use of power by enabling them to cooperate with each other on a basis of mutual advantage;

Be it, and it is hereby resolved that the member districts of the Wisconsin School Nutrition Purchasing Cooperative shall share the fees for a procurement consultant and cooperative coordinator, plus reasonable and necessary expenses, through administrative fees paid through approved vendor agreements and through membership dues, pursuant to section 66.0301 of the Wisconsin Statutes.

Wisconsin School Nutrition Purchasing Cooperative Agreement (Section 66.0301)

Pursuant to a resolution adopted by school districts participating in the Wisconsin School Nutrition Purchasing Cooperative (WISNP Co-op) to cooperatively procure and purchase food and supplies for the member district's Child Nutrition Program(s): Participating school districts hereby mutually agree, pursuant to Section 66.0301 of the Wisconsin Statutes, to the following conditions:

1. That said parties agree to retain a school nutrition procurement consultant to coordinate the bidding and procurement process for the WISNP Co-op as hereinafter set forth;
2. That the fiscal agent for the WISNP Co-op shall be a Member District or a CESA;
3. That the fiscal agent shall maintain necessary records for WISNP Co-op and establish and maintain financial accounts in accordance with uniform financial accounting systems prescribed by the Department of Public Instruction;
4. That the fiscal agent shall be authorized to pay necessary bills and collect fees;
5. That the proration of costs will be collected through administrative fees from approved vendor agreements based on purchase volume of each participating school district; and annual membership dues;
6. That the estimated budget and plan of operation for this cooperative shall be approved in advance of contract signing by all school district parties hereto;
7. That variations from the budget will require prior approval of all school district parties hereto;
8. That attached hereto and incorporated herein by reference are the authorizing resolution, budget, plan of payments to fiscal agent, and the plan for operation (WISNP Co-op bylaws).

School District Signature of Approval

Fiscal Agent Signature of Approval

School District

Middleton Cross Plains Area School District

Fiscal Agent District

Authorizing Signature

Date

Lori Ames 1-8-2021

Authorizing Signature

Date

Printed Name

LORI AMES

Printed Name

Title

Assistant Superintendent - Operations

Title

2021-22 School Year Proposed Annual Budget

Wisconsin School Nutrition Purchasing Cooperative

Expenses:

Procurement Consultant and Cooperative Coordinator	\$82,000
Operational Experiences	10,000
Personal Services (Fiscal Agent; Insurance; Legal Council)	<u>6,500</u>
Total Expenses	\$98,500

Revenues:

Fees from per case purchases*	\$81,400
Membership Dues**	<u>17,100</u>
Total Revenue	\$98,500

*Approved vendor agreements state that Administrative Fees will be paid by the Vendor to the Fiscal Agent based on purchase volume of each participating school district.

**Membership Dues=\$300 per district

Membership

Wisconsin School Nutrition Purchasing Cooperative

2021-22 SY Member School Districts of the WiSNP Co-op

- | | |
|--------------------------------------|--|
| 1. Almond Bancroft | 34. Oregon School District |
| 2. Beloit Turner | 35. Port Edwards |
| 3. Benton | 36. Potosi |
| 4. Brillion | 37. Poynette |
| 5. Cambridge | 38. Princeton |
| 6. Campbellsport | 39. Randall Consolidated |
| 7. Cassville | 40. Randolph |
| 8. Cuba City | 41. Random Lake/St Johns
Sherman Center |
| 9. D C Everest Area | 42. Rio |
| 10. Deerfield | 43. River Valley |
| 11. DeForest | 44. Sauk Prairie |
| 12. Dodgeville | 45. Sheboygan Falls |
| 13. Fall River | 46. Slinger |
| 14. Hartford Union High School | 47. St. Joseph's Hazel Green |
| 15. Highland | 48. St. Rose Catholic |
| 16. Janesville | 49. Sun Prairie |
| 17. Jefferson School District | 50. Valders |
| 18. Kewaskum | 51. Verona |
| 19. Lake Mills | 52. Watertown |
| 20. Lakeside Lutheran High
School | 53. Wausau |
| 21. Lodi | 54. Wautoma |
| 22. Lomira | 55. West Bend |
| 23. Mayville | 56. Westfield |
| 24. McFarland | 57. Wisconsin Rapids |
| 25. Menominee Indian | |
| 26. Middleton Cross Plains | |
| 27. Milton | |
| 28. Mishicot | |
| 29. Monona Grove | |
| 30. Mosinee | |
| 31. Mount Horeb | |
| 32. Necedah | |
| 33. Norwalk Ontario Wilton | |

Governance & Bylaws of the Wisconsin School Nutrition Purchasing Cooperative

I. PURPOSE

The purpose of the Wisconsin School Nutrition Purchasing Cooperative (WiSNP Co-op) is to provide quality nutrition products and value-added services so that Member Districts may deliver first-rate nutrition programs for students.

II. GOVERNANCE

- A. Membership is open to Wisconsin school districts with a self-operated, federally funded Child Nutrition Program.
- B. An Advisory Council (Council) comprised of representatives from various sized Member Districts and the fiscal agent district shall be established as a board of directors to make business and organizational decisions for the WiSNP Co-op
- C. A fiscal agent (Fiscal Agent) shall be designated by the Council to manage the WiSNP Co-op funds.
- D. A school nutrition procurement consultant (Consultant) shall be an independent consultant that shall be procured for and contracted by the WiSNP Co-op to carry out the WiSNP Co-op's business.
- E. The WiSNP Co-op shall hold a minimum of three general membership meetings per year with the dates, times, and locations to be set by the Council.
- F. All decisions requiring a vote by the Member Districts or the Council will be by simple majority if a quorum is met.
 - 1. Votes may be cast in person or by approved electronic means. Member Districts may participate by any lawful communication means or in person.
 - 2. Member Districts are granted one vote per district.
- G. The fiscal year of the WiSNP Co-op shall be July 1 to June 30 of the succeeding year.
- H. Director & Officer Liability Insurance will be carried by WiSNP Co-op and the deductible paid by WiSNP Co-op for any claims brought to Council Members.

III. MEMBER DISTRICTS

- A. Member Districts shall be self-operated, federally funded Child Nutrition Programs. The operation of a Member District's Child Nutrition Program must comply with federal and state laws.
- B. All Member Districts shall abide by the WiSNP Co-op's Governing Rules, Policies, and Procedures as adopted.
- C. All Member Districts shall participate in and agree to the WiSNP Co-op's Prime Vendor contract. Member Districts may also participate in optional available RFPs.
- D. Member Districts shall provide the Fiscal Agent, Consultant, and Council information and documentation necessary for the WiSNP Co-op to meet its responsibilities.
- E. When a membership vote is required, only one vote per member district is allowed. If a quorum (51% or more) of the Member Districts are present, a simple majority vote will be conducted for:
 - 1. Adopting governance rules;
 - 2. Approval of policies and procedures;

3. Approval of Prime Vendor RFP award;
 4. Fee assessments to cover the WiSNP Co-op operating costs;
 5. Election of Council representatives;
- F. Any District may apply to become a member of the WiSNP Co-op.
1. Applications are accepted until October 31 of the prior school-year.
 2. The Council has the right to recommend the approval or disapproval of the applicant based on factors such as geographic location and enrollment.
 3. If a USDA Foods distribution contract is in force and a new member is applying during this contract's existence, its membership may require the contracted distributor's approval.
- G. A current Member District may be terminated upon determination that the Member District no longer meets membership criteria as determined by the Council. A Member District whose membership has been terminated by the Council has the right to appeal the termination decision to the Member Districts at the next regularly scheduled membership meeting.
- H. Requests for termination of participation in the WiSNP Co-op may be made in writing with at least thirty-(30) calendar days' notice. No refunds of participation fees will be made. Terminated members may not apply to participate in the WiSNP Co-op until the next bidding cycle.
- I. It is the Member District's responsibility to have the specific contract(s) approved by the member's Board of Education (or other governing body as appropriate) to meet the State and Federal procurement requirements.
- J. All Member Districts shall pay the annual membership fee set by the Council by July 31. Invoice will be sent by the Fiscal Agent.
- K. It is every Member District's responsibility to actively manage its USDA Foods including ordering, distribution, processing, and inventories.
- L. Each Member District must maintain internet and email access and is responsible to report contact changes to the Consultant.

IV. ADVISORY COUNCIL

- A. The Council shall consist of two representatives from each of the three Member District sizes – small (<1000), medium (1001-5000), and large (>5000). Member Districts shall elect council members from the corresponding district-size. The Fiscal Agent district will also serve on the Council.
- B. Each Council member shall serve a two-year term. A temporary extension of a Council member's term may be requested to complete a project or initiative
- C. Council members shall be unpaid. Council members shall be reimbursed for expenses incurred to attend Council meetings.
- D. The Council has the following responsibilities:
1. The Council shall serve as a point of contact for Member Districts;
 2. The Council shall review and take action on comments and concerns presented to the Council by Member Districts, Consultant, Fiscal Agent, and/or Vendors;
 3. The Council shall review and propose changes to the bylaws, policies, and procedures for the WiSNP Co-op;
 4. The Council shall review and approve WiSNP Co-op budget;
 5. The Council shall set annual membership fees;

6. The Council shall set general membership meetings dates, times, locations, and agendas;
 7. The Council shall conduct performance and pricing audits of awarded vendors as coordinated by the Consultant;
 8. The Council shall create WiSNP Co-op sub-committees as deemed necessary.
- E. The Council shall meet a minimum of twice a year or as needed.

V. FISCAL AGENT

- A. The Fiscal Agent has the following responsibilities:
 1. The Fiscal Agent shall serve as custodian of all WiSNP Co-op fiscal, membership, and other records in accordance with applicable law and retain those records on behalf of the Member Districts until the WiSNP Co-op dissolves. The Fiscal Agent shall provide such records only upon request of the Member Districts and Council;
 2. The Fiscal Agent shall operate in accordance with the budget adopted by the Council and with applicable law;
 3. The Fiscal Agent shall maintain separate and distinct administrative, accounting, auditing, budgeting, reporting, and record keeping systems for the management and operation of the WiSNP Co-op;
 4. The Fiscal Agent shall cooperate with any audits by regulatory agencies required of the Member Districts.
 5. If Member District annual dues are deemed necessary, the fiscal agent shall bill, receive, and record said dues.
- B. All discounts, rebates, and applicable credits received by the Fiscal Agent on behalf of Member Districts must be returned to the Member District's nonprofit school food service account.
- C. All funds generated in excess of expenses shall stay with the WiSNP Co-op and its Member Districts.
- D. Administrative cost overruns and uncontrollable costs exceeding what was budgeted shall be reviewed by the Fiscal Agent, Council and Consultant to determine the nature and extent of the costs. The Council shall determine if and how the costs will be allocated among the Member Districts.
- E. The Council may hire an auditor to review all financial records to ensure compliance with state and federal regulations and verify fiscal responsibility.

VI. SCHOOL NUTRITION PROCUREMENT CONSULTANT

- A. A school nutrition procurement consultant (Consultant) will be properly procured for and contracted by the WiSNP Co-op.
- B. With Council oversight, the Consultant is responsible for writing, issuing, evaluating, and approving all bid documents related to the WiSNP Co-op's business and ensuring that all purchasing and bidding activities adhere to state and federal statutes and purchasing regulations;
- C. The Consultant shall see that all orders and resolutions of the Council are carried into effect.

- D. The Consultant shall have the authority to sign all certificates, contracts, and other instruments on behalf of the WiSNP Co-op;
- E. The Consultant shall inform Council members and Member Districts of pertinent WiSNP Co-op business transactions;
The Consultant shall plan and convene regular Council and WiSNP Co-op meetings, gather agenda items, publish agendas and ensure minutes of each meeting are recorded
- F. and disseminated. Planning additional education sessions and/or food shows for WiSNP Co-op may also be required.
- G. The Consultant shall provide other duties necessary to responsibly manage the business affairs of the WiSNP Co-op with the best interest of every Member District in mind.

Original Adoption: May 11, 2017

Revised: December 8, 2017; May 9, 2018; Jan 7, 2020; Jan 8, 2021

USDA Non-Discrimination Statement

In accordance with Federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, the USDA, its Agencies, offices, and employees, and institutions participating in or administering USDA programs are prohibited from discriminating based on race, color, national origin, sex, disability, age, or reprisal or retaliation for prior civil rights activity in any program or activity conducted or funded by USDA.

Persons with disabilities who require alternative means of communication for program information (e.g. Braille, large print, audiotape, American Sign Language, etc.), should contact the Agency (State or local) where they applied for benefits. Individuals who are deaf, hard of hearing or have speech disabilities may contact USDA through the Federal Relay Service at (800) 877-8339. Additionally, program information may be made available in languages other than English.

To file a program complaint of discrimination, complete the USDA Program Discrimination Complaint Form, (AD-3027) found online at: http://www.ascr.usda.gov/complaint_filing_cust.html, and at any USDA office, or write a letter addressed to USDA and provide in the letter all of the information requested in the form. To request a copy of the complaint form, call (866) 632-9992. Submit your completed form or letter to USDA by:

(1) mail: U.S. Department of Agriculture
Office of the Assistant Secretary for Civil Rights
1400 Independence Avenue, SW
Washington, D.C. 20250-9410;

(2) fax: (202) 690-7442; or

(3) email: program.intake@usda.gov.

This institution is an equal opportunity provider.



**D.C. EVEREST
SENIOR HIGH SCHOOL**

6500 Alderson Street
Weston, WI 54476

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To: D.C. Everest School Board
From: Mike Raether
Date: February 10, 2021
Subject: D.C. Everest Wisconsin Academic Excellence Scholars

It is with great pleasure that the following 4 students have been named the D.C. Everest Wisconsin Academic Excellence Scholars for the graduating class of 2021: Lucas Allen, Shannon Powers, Isabelle Waller, and Katherine Magnuson. These are our top 4.0 seniors as of the end of the first semester of their senior year.



D.C. Everest Senior High School

6500 Alderson Street, Weston, WI 54476

715-359-6561 Fax 715-355-7220

Aaron M. Hoffman

CTE Coordinator

Phone Extension: 4120

ahoffman@dce.k12.wi.us

D.C. Everest School Board Members:

It is with great honor that we announce that the D.C. Everest Area School District will be awarding four Senior students with the Technical Excellence Scholarship made available through the State of Wisconsin Higher Education Aids Board. Communication is currently taking place with the four final recipients.

Sincerely,

A handwritten signature in black ink, appearing to read "A. M. Hoffman".

Aaron M. Hoffman

Career and Technical Education Coordinator

D.C. Everest Area School District

Dear D.C. Everest School
Board,

Thank you for the
plant you sent following
the passing of my mother.
This kind gesture meant
a lot to my dad + family.
We really appreciate
the support the district
& community have
provided during
this difficult time.

Sincerely, Sarah + Casey
Nye

*During a time like this we realize
how much our friends and family
really mean to us.*

*Your expression of sympathy
will always be remembered.*

*From the family of
Louise Kluge*

During a time
like this
we realize how much
our friends and relatives
really mean
to us....

Your expression
of sympathy will always
be remembered

Thank you so much for
the lovely plant in
memory of my father,
Florian Romatowski, Sharon
Bartling

From: [Andrew Low](#)
To: [Kristine Gilmore](#); [Casey Nye](#); [Matthew A. Spets](#); [Ellen Suckow](#)
Subject: Thank you
Date: Monday, February 1, 2021 8:50:49 AM

Thank you and please thank the school board for me (as I don't know how to thank them personally) for the beautiful plant. Thanks again for your support!

Andy