

**Richland County Community Unit School District No.1
Board of Education**

**Special Meeting
Thursday, April 30, 2026
Unit Office Board Room
1100 E Laurel St
Olney, Illinois 62450
4:30 PM**

- I. Call to Order and Pledge of Allegiance
- II. Roll Call
- III. Recognition and Comments from Employees and Public
- IV. New Business
 - A. Resolution appointing a secretary pro tempore to perform of the duties of the Secretary of the Board. 2
- V. Adjournment

MINUTES of a special public meeting of the Board of Education of Community Unit School District Number 1, Richland, Wayne, Jasper, Clay and Lawrence Counties, Illinois, held at Unit Office Board Room, 1100 East Laurel Street, Olney, Illinois, in said School District at 4:30 o'clock P.M., on the 30th day of April, 2026.

* * *

The meeting was called to order by the President, and upon the roll being called, Scott Snyder, the President, and the following members were physically present at said location:

The following members were allowed by a majority of the members of the Board of Education in accordance with and to the extent allowed by rules adopted by the Board of Education to attend the meeting by video or audio conference: _____

No member was not permitted to attend the meeting by video or audio conference.

The following members were absent and did not participate in the meeting in any manner or to any extent whatsoever: _____

The President announced that the Board would next consider the adoption of a resolution appointing a secretary pro tempore to perform of the duties of the Secretary, including executing documents in connection with the issuance of bonds of the District.

Whereupon Superintendent Fox presented and there was read by title a resolution as follows, a copy of which was provided to each member of the Board of Education prior to said meeting and to everyone in attendance at said meeting who requested a copy:

RESOLUTION appointing a secretary pro tempore to perform the duties of the Secretary of the Board of Education of Community Unit School District Number 1, Richland, Wayne, Jasper, Clay and Lawrence Counties, Illinois.

* * *

WHEREAS, the Board of Education (the “*Board*”) of Community Unit School District Number 1, Richland, Wayne, Jasper, Clay and Lawrence Counties, Illinois (the “*District*”), has heretofore adopted a resolution providing for the issue of General Obligation School Bonds (Alternate Revenue Source), Series 2026, of the District (the “*Bonds*”); and

WHEREAS, the Board does hereby find and determine that the Secretary of the Board (the “*Secretary*”), Cindy Lockley, is unable to perform the duties pertaining to her office relating to the issuance of the Bonds; and

WHEREAS, upon such finding and determination, the Board may appoint a secretary pro tempore who may but need not be a member of the Board, all in accordance with Section 10-14 of the School Code of the State of Illinois, as amended; and

WHEREAS, the Board does hereby appoint a secretary pro tempore (the “*Secretary Pro Tem*”); and

WHEREAS, the Board does hereby further authorize and direct the Secretary Pro Tem to perform all of the duties of the Secretary, including executing documents in connection with the issuance of the Bonds; and

WHEREAS, the Board does hereby further find and determine that the Secretary Pro Tem shall be the Secretary for purposes of the issuance of the Bonds:

NOW, THEREFORE, Be It and It Is Hereby Resolved by the Board of Education of Community Unit School District Number 1, Richland, Wayne, Jasper, Clay and Lawrence Counties, Illinois, as follows:

Section 1. Incorporation of Preambles. The Board hereby finds that all of the recitals contained in the preambles to this Resolution are full, true and correct and does incorporate them into this Resolution by this reference.

Section 2. Findings; Appointment of Secretary Pro Tem. It is hereby found and determined that the Secretary is unable to perform the duties pertaining to her office in connection with the issuance of the Bonds, and that it is necessary and in the best interests of the District that the Board appoint a Secretary Pro Tem to perform said duties. The Board hereby appoints _____ as Secretary Pro Tem and authorizes and directs the Secretary Pro Tem to perform all of the duties of the Secretary, including executing documents in connection with the issuance of the Bonds. The Secretary Pro Tem shall be the Secretary for purposes of the issuance of the Bonds.

Section 3. Severability. If any section, paragraph, clause or provision of this Resolution shall be held to be invalid or unenforceable for any reason, the invalidity or unenforceability of such section, paragraph, clause or provision shall not affect any of the remaining provisions of this Resolution.

Section 4. Repeal. All resolutions or parts thereof in conflict herewith be and the same are hereby repealed, and this Resolution shall be in full force and effect forthwith upon its adoption.

Adopted April 30, 2026.

President, Board of Education

Secretary, Board of Education

Member _____ moved and Member _____
seconded the motion that said resolution as presented and read by title be adopted.

After a full discussion thereof, the President directed that the roll be called for a vote upon
the motion to adopt said resolution.

Upon the roll being called, the following members voted AYE: _____

The following members voted NAY: _____

Whereupon the President declared the motion carried and said resolution adopted,
approved and signed the same in open meeting.

Other business not pertinent to the adoption of said resolution was duly transacted at the
meeting.

Upon motion duly made, seconded and carried, the meeting was adjourned.

STATE OF ILLINOIS)
) SS
COUNTY OF RICHLAND)

CERTIFICATION OF MINUTES AND RESOLUTION

I, the undersigned, do hereby certify that I am the duly qualified and acting Secretary of the Board of Education of Community Unit School District Number 1, Richland, Wayne, Jasper, Clay and Lawrence Counties, Illinois (the “Board”), and as such official I am the keeper of the records and files of the Board.

I do further certify that the foregoing constitutes a full, true and complete transcript of the minutes of the meeting of the Board held on the 30th day of April, 2026, insofar as same relates to the adoption of a resolution entitled:

RESOLUTION appointing a secretary pro tempore to perform the duties of the Secretary of the Board of Education of Community Unit School District Number 1, Richland, Wayne, Jasper, Clay and Lawrence Counties, Illinois.

a true, correct and complete copy of which said resolution as adopted at said meeting appears in the foregoing transcript of the minutes of said meeting.

I do further certify that the deliberations of the Board on the adoption of said resolution were conducted openly, that the vote on the adoption of said resolution was taken openly, that said meeting was called and held at a specified time and place convenient to the public, that notice of said meeting was duly given to all of the news media requesting such notice, that an agenda for said meeting was posted at the location where said meeting was held and at the principal office of the Board at least 48 hours in advance of the holding of said meeting, that at least one copy of said agenda was continuously available for public review during the entire 48-hour period preceding said meeting, that a true, correct and complete copy of said agenda as so posted is attached hereto as *Exhibit A*, that said meeting was called and held in strict compliance with the provisions of the Open Meetings Act of the State of Illinois, as amended, and with the provisions of the School Code of the State of Illinois, as amended, and that the Board has complied with all of the provisions of said Act and said Code and with all of the procedural rules of the Board.

IN WITNESS WHEREOF, I hereunto affix my official signature, this 30th day of April, 2026.

Secretary

STATE OF ILLINOIS)
) SS
COUNTY OF RICHLAND)

SPECIAL MEETING CERTIFICATE

I, the undersigned, do hereby certify that I am the duly qualified and acting Secretary of the Board of Education (the “*Board*”) of Community Unit School District Number 1, Richland, Wayne, Jasper, Clay and Lawrence Counties, Illinois, and as such official I do further certify as follows:

1. That on the 28th day of April, 2026, a special meeting of the Board was called for the 30th day of April, 2026 (the “*Meeting*”), by the President or by three (3) members of the Board by giving notice thereof in writing, stating the time, place and purpose of the Meeting, and including the agenda for the Meeting (the “*Board Notice*”).

2. That the Board Notice was served upon all of the members of the Board by personal service, mail or by facsimile or electronic transmission not less than 48 hours before the Meeting.

3. That all news media that have filed a request for such notice were also given the Board Notice in the same manner as was given to said members of the Board.

4. That attached hereto as *Exhibit 1* is a true, correct and complete copy of the Board Notice.

5. That on or before the 28th day of April, 2026, public notice of the Meeting, including the agenda for the Meeting, was posted at Unit Office Board Room, 1100 East Laurel Street, Olney, Illinois, the same being the principal office of the Board (the “*Public Notice*”), and that at least one copy of the Public Notice was continuously available for public review during the entire 48-hour period preceding the Meeting.

6. That on said day the Public Notice was also supplied to the news media referenced in paragraph 3 hereof.

7. That attached hereto as *Exhibit 2* is a true, correct and complete copy of the Public Notice.

8. That the Meeting was duly called, noticed and held in strict compliance with all of the provisions of the Open Meetings Act of the State of Illinois, as amended, the School Code of the State of Illinois, as amended, and the resolutions, rules, regulations and proceedings of the Board.

IN WITNESS WHEREOF, I hereunto affix my official signature, this 30th day of April, 2026.

Secretary, Board of Education