

**Richland County Community Unit School District No.1  
Board of Education**

**Regular Meeting  
Thursday, December 19, 2019  
Unit Office Board Room  
1100 E Laurel St  
Olney, Illinois 62450  
7:00 PM**

- I. Call to Order and Pledge of Allegiance
- II. Roll Call
- III. Recognition and Comments from Employees and Public
- IV. Consent Agenda
  - A. \* Minutes of Previous Meetings
    - 1. \* Regular and Closed Minutes of the Regular Board Meeting of Thursday, November 19, 2019
    - 2. \* Regular Minutes of the Special Board Meeting of Tuesday, December 3, 2019
  - B. \* Closed Minutes
    - 1. \* Approve Destruction of Audio Recordings of June 21, 2018
  - C. \* Perusal of Closed Session Minutes
    - 1. \* January 17, 2019
    - 2. \* February 21, 2019
    - 3. \* March 21, 2019
    - 4. \* April 18, 2019
    - 5. \* May 16, 2019
    - 6. \* June 20, 2019
  - D. \* Communication
    - 1. Thank You from Barbara Wade
    - 2. Thank You from Kelsie Barnes
    - 3. Thank You from Cindy Lockley
    - 4. Thank You from Kindergarten Team
  - E. \* November FOIA Log
  - F. \* RtI Interventionist Job Description
  - G. \* Policies for First Consideration
    - 1. \* 2.20 Powers and Duties of the School Board; Indemnification
    - 2. \* 2.70 Vacancies on the School Board-Filling Vacancies
    - 3. \* 2.100 Board Member Conflict of Interest
    - 4. \* 2.105 Ethics and Gift Ban
    - 5. \* 2.110 Qualifications, Term, and Duties of Board Officers
    - 6. \* 2.200 Types of School Board
    - 7. \* 2.220 School Board Meeting Procedure
    - 8. \* 2.250 Access to District Public Records
    - 9. \* 2.260 Uniform Grievance Procedure
    - 10. \* 4.15 Identity Protection

11. \* 4.30 Revenue and Investments
12. \* 4.40 Incurring Debt
13. \* 4.60 Purchases and Contracts
14. \* 4.80 Accounting and Audits
15. \* 4.110 Transportation
16. \* 4.150 Facility Management and Building Programs
17. \* 4.170 Safety
18. \* 4.175 Convicted Child Sex Offender; Screening; Notifications
19. \* 4.190 Targeted School Violence Prevention Program
20. \* 5.10 Equal Employment Opportunity and Minority Recruitment
21. \* 5.20 Workplace Harassment Prohibited
22. \* 5.30 Hiring Process and Criteria
23. \* 5.50 Drug and Alcohol-Free Workplace, E-Cigarette, Tobacco, and Cannabis Prohibition
24. \* 5.90 Abused and Neglected Child Reporting
25. \* 5.100 Staff Development Program
26. \* 5.120 Employee Ethics; Conduct; and Conflict of Interest
27. \* 5.125 Personal Technology and Social Media; Usage and Conduct
28. \* 5.150 Personnel Records
29. \* 5.190 Teacher Qualifications
30. \* 5.200 Terms and Conditions of Employment and Dismissal
31. \* 5.220 Substitute Teachers
32. \* 5.250 Leaves of Absence
33. \* 5.285 Drug and Alcohol Testing for School Bus and Commercial Vehicle Drivers
34. \* 5.290 Employment Termination and Suspensions
35. \* 5.330 Sick Days, Vacation, Holidays, and Leaves
36. \* 6.15 School Accountability
37. \* 6.20 School Year Calendar and Day
38. \* 6.60 Curriculum Content
39. \* 6.65 Student Social and Emotional Development
40. \* 6.150 Home and Hospital Instruction
41. \* 6.180 Extended Instructional Programs
42. \* 6.210 Instructional Materials
43. \* 6.270 Guidance and Counseling Program
44. \* 6.300 Graduation Requirements
45. \* 6.310 High School Credit for Non-District Experiences; Course Substitutions; Re-Entering Students
46. \* 6.320 High School Credit for Proficiency
47. \* 7.20 Harassment of Students Prohibited
48. \* 7.150 Agency and Police Interviews
49. \* 7.180 Prevention of and Response to Bullying, Intimidation, and Harassment
50. \* 7.190 Student Behavior
51. \* 7.200 Suspension Procedures
52. \* 7.270 Administering Medicines to Students
53. \* 7.290 Suicide and Depression Awareness and Prevention
54. \* 7.340 Student Records

- 55. \* 8.30 Visitors to and Conduct on School Property
- H. \* Building & Athletic Reports
  - 1. \* RCES
  - 2. \* RCMS
  - 3. \* RCHS
  - 4. \* Special Education
- V. Financial Reports
  - A. Treasurer's Report
  - B. Balance Sheet
  - C. Approval of Bills and Payroll
  - D. All Other Financial Reports
    - 1. Comparison of Funds - November 2018 with November 2019
    - 2. Monthly Financial Report
    - 3. Financial Update/Review
    - 4. Other
- VI. Administrative Reports
  - A. Superintendent's Report
    - 1. RCHS Renovation Update - BLDD Architects & Poettker Construction
    - 2. Information Regarding Homeschooled Students' Participation & Interscholastic Athletics
  - B. Assistant Superintendent's Report
    - 1. Tax Levy Presentation
- VII. Unfinished Business
- VIII. New Business
  - A. Approve 2019 Tax Levy
  - B. Approve FY20 Risk Management Plan
  - C. Approve Fuel Bid
  - D. Approve Bus Specifications
  - E. Consideration and Action on a Resolution Authorizing and Directing the Sale of School Real Estate
  - F. Award Contract for Bid Package #18 - Theater Equipment
  - G. Award Contract for Bid Package #22 - Fire Sprinkler Systems
  - H. Award Contract for Bid Package #28 - Low Voltage
- IX. Executive Session
  - A. To Consider Information Regarding Appointment, Employment, Compensation, Discipline, Performance, or Dismissal of Individual Employees
  - B. To Discuss the Purchase or Lease of Real Property
  - C. To Discuss Matters of Possible or Pending Litigation
  - D. To Discuss Matters of Closed Session Minutes
- X. Resignation(s)
  - A. Secretary
  - B. RCHS Girls' Cross Country Coach
  - C. RCHS Assistant Baseball Coach
  - D. Paraprofessional
- XI. Notification(s) of Intent to Retire
  - A. RCMS Teacher
- XII. Employment
  - A. RCHS Guidance Office Secretary

- B. Bookkeeper
  - C. Assistant Bookkeeper
  - D. RCES Secretaries
  - E. Paraprofessional(s)
  - F. 2019-2020 RCHS Additional Duty Assignments
- XIII. Adjournment