

AGENDA
BOARD OF EDUCATION
WOODSTOCK COMMUNITY UNIT SCHOOL DISTRICT 200
WOODSTOCK HIGH SCHOOL - LEARNING RESOURCES CENTER
501 W. SOUTH STREET
WOODSTOCK, IL 60098
Regular Meeting - June 2, 2020 - 7:00 PM

1.	CALL TO ORDER - Mr. Carl W. Gilmore (7:00 p.m.)	
1.	<u>Pledge of Allegiance</u>	
2.	<u>Roll Call</u>	
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8. ADJOURNMENT

BOARD OF EDUCATION
WOODSTOCK, ILLINOIS
REGULAR MEETING
Woodstock High School Learning Resources Center
May 5, 2020

I - CALL TO ORDER

Mr. Gilmore, President, called the meeting to order via electronic means at 7:10 p.m. and stated the following: The state of Illinois has altered provisions of the Open Meetings Act allowing Boards to conduct business via electronic means and enforce limits on gathering size in accordance with CDC guidelines in regard to the COVID-19 outbreak.

II - ROLL CALL

Present: Dr. Bidwell, Dr. Farris, Mr. Gilmore, Mr. Headley, Mr. Homuth, Mr. Miceli, Mr. Parisi, Dr. Moan, Superintendent, Mr. Brian McAdow, Associate Superintendent for Human Resources and Operations, Dr. Justin Smith, Assistant Superintendent for Middle and High School Education, Mrs. Keely Krueger, Assistant Superintendent for Early Childhood and Elementary Education, and Mrs. Risa Hanson, Chief Financial Officer.

III - ELECTION OF OFFICERS

3.1 President

Mr. Parisi nominated Mr. Gilmore as Board President and Dr. Bidwell seconded the nomination, with roll call vote as follows:

Mr.	Parisi	- Yes
Dr.	Bidwell	- Yes
Mr.	Gilmore	- Yes
Mr.	Headley	- Yes
Mr.	Miceli	- Yes
Dr.	Farris	- Yes
Mr.	Homuth	- Yes

3.2 Vice President

Mr. Gilmore nominated Mr. Homuth as Board Vice President and Mr. Headley seconded the nomination, with roll call vote as follows:

Mr.	Gilmore	- Yes
Mr.	Headley	- Yes
Mr.	Parisi	- Yes
Dr.	Farris	- Yes
Dr.	Bidwell	- Yes
Mr.	Miceli	- Yes
Mr.	Homuth	- Yes

III - ELECTION OF OFFICERS (Con't)3.3 Secretary

Mr. Headley nominated Mr. Parisi as Board Secretary and Mr. Miceli seconded the nomination, with roll call vote as follows:

Mr.	Headley	- Yes
Mr.	Miceli	- Yes
Mr.	Homuth	- Yes
Dr.	Farris	- Yes
Dr.	Bidwell	- Yes
Mr.	Parisi	- Yes
Mr.	Gilmore	- Yes

IV - CONSENT AGENDA

MOTION – Moved by Mr. Parisi and seconded by Dr. Bidwell to approve the Consent Agenda including minutes; routine personnel matters with addendum; appointment of Hearing Officer, Recording Secretary and School Treasurer; schedule of meeting dates and times; amended 2019-2020 school calendar; and a Ford Motor Company training vehicle acceptance agreement, with roll call vote as follows:

Mr.	Parisi	- Yes
Dr.	Bidwell	- Yes
Mr.	Homuth	- Yes
Mr.	Headley	- Yes
Mr.	Miceli	- Yes
Dr.	Farris	- Yes
Mr.	Gilmore	- Yes

1. Approval of Minutes1.1 Regular Meeting of April 21, 20202. Approval of Routine Personnel MattersEmployment

Approve the employment of Anthony Baier as Assistant Principal for the 2020-2021 school year at a salary of \$90,000. (NWMS)

Approve the employment of Amy Barr as Math Teacher for the 2020-2021 school year at a salary of \$49,038*. (WNHS)

Approve the employment of Jeanne Salazar as Math Teacher for the 2020-2021 school year at a salary of \$59,427*. (WNHS)

IV - CONSENT AGENDA (Con't)

2. Approval of Routine Personnel Matters (Con't)

Employment (Con't)

Approve the employment of Kara Stahl as Speech Language Pathologist for the 2020-2021 school year at a salary of \$55,360*. (CMS)

Approve the employment of Marci Plumb in an additional position as Lead School Psychologist at a stipend of \$4,055. (District) *

Approve the employment of Melissa O'Leary as Social Worker for the extended school year during the summer, 2020 (Clay)

Salary includes Board-paid contribution to TRS.

Other

Approve the transfer of Madison Ahsmann to a position of 5 th Grade Teacher for the 2020-2021 school year. (WWE)

Approve the transfer of Crystal Christensen to a position of 1st Grade Dual Language Teacher for the 2020-2021 school year. (WWE)

Approve the transfer of Taylor Whiston to a position of 2nd Grade Teacher for the 2020-2021 school year. (WWE)

Approve the transfer of Jacob Fritz to a position of Head Custodian for the 2020-2021 school year at 8 hours per day, 5 days per week. (WWE)

Approve the transfer of Donald Goers to a position of Head Custodian for the 2020-2021 school year at 8 hours per day, 5 days per week, \$20.70 per hour. (GWE)

Resignation

Approve the resignation of Jane Masteller, effective the end of the 2019-2020 school year. (CMS – Speech Language Pathologist)

Approve the resignation of David Riesen, effective the end of the 2019-2020 school year. (District – Behavior Coach)

Approve the retirement of Denise Donahue, effective the end of the 2021-2022 school year. (CMS – Special Education Associate)

IV - CONSENT AGENDA (Con't)2. Approval of Routine Personnel Matters (Con't)Resignation (Con't)

Approve the resignation of Jose Ortiz, effective the end of the 2019-2020 school year. (CMS – Dual Language Social Studies Teacher)

Leave of Absence

Approve a leave of absence for Sophia Baier beginning August 12, 2020 and continuing through a return date of January 4, 2021. (WHS – Social Worker)

Approve a leave of absence for Julie Kenney with an anticipated start date of October 23, 2020 and continuing for 12 weeks thereafter. (District – Occupational Therapist)

3. Appointment of Hearing Officer, Recording Secretary and School Treasurer (On File)4. Establishment of Schedule of Meeting Dates and Times (On File)5. Approval of Amended 2019-2020 School Calendar (On File)6. Approval of a Ford Motor Company Training Vehicle Acceptance Agreement (On File)V - COMMUNICATIONS

There were no public, staff or Board communications.

VI - SUPERINTENDENT'S REPORT

1. Dr. Moan thanked local heroes and first responders for their dedication during these difficult times. In addition, Dr. Moan acknowledged teachers during this Teacher Appreciation Week for their continued efforts to support our students and their families.

2. Dr. Moan reminded the Board that the last day of school is May 21, 2020 and the last day for seniors is May 11, 2020. Dr. Moan added that the District has seen an increase in student engagement online as well as an increase in the number of assignments being turned in by students during this period of eLearning.

3. Dr. Moan explained that parent survey feedback shows that parents value Canvas and grading as important elements of the elearning plan.

VI - SUPERINTENDENT'S REPORT (Con't)

4. Dr. Moan informed the Board that the middle schools will be holding virtual promotions that will be shared with families on the evening of the originally scheduled event. Dr. Moan added that the high schools plan to hold graduation in late July, but if that is not possible they too will hold virtual events.

VII - MONITORING REPORT

1. Trauma Informed Schools Training (On File)

This item was included on the agenda so the Board of Education could be updated on the professional development that will be provided to staff around Trauma Informed Practices during the 20-21 school year.

Keely Krueger, Assistant Superintendent for Early Childhood and Elementary Education, updated the Board of Education on the professional development plan for implementing Trauma Informed Practices in District 200 schools. Mrs. Krueger explained that over the course of the 2019-2020 school year, a committee has researched different organizations that provide professional development around trauma-informed schools and practices. Mrs. Krueger pointed out that in a trauma-informed school, the adults in the school community are prepared to understand, recognize, and respond to those who have been impacted by all types of trauma. Mrs. Krueger commented on how the District will engage parents in the program.

VIII - UNFINISHED BUSINESS

There was no unfinished business.

IX - NEW BUSINESS

1. Review of Debt Management and Refunding Plan (On File)

This item was included on the agenda so the Board could further review the District's outstanding debt and possible refunding options.

At the March 10, 2020 Board meeting, PMA Securities presented information on debt management options available to the District to mitigate the effect of the District's current bond repayment structure. The District currently has eleven outstanding bond issues with various repayment schedules that go out to levy year 2032, fiscal year 2034.

PMA Securities and administration have developed additional options for the Board's review and a representative from PMA was available at the meeting to discuss these debt management options and answer questions.

IX - NEW BUSINESS (Con't)1. Review of Debt Management and Refunding Plan (Con't)

During Board discussion, Mr. Gilmore summarized Board member's comments stating that priorities include not extending the debt, avoiding a tax increase, preparing for a worst case scenario that may get worse, and looking at options to decrease expenditures other than bond refunding and restructuring.

Dr. Moan pointed out that the Board will have the opportunity to further discuss the proposed management options and refunding plan as well as review any additional options requested by the Board at upcoming Board of Education meetings.

2. Approval of a Contract for 2020 Site Improvements

This item was included on the agenda so the Board could consider a contract for life safety related site improvements, primarily concrete replacement and grading, at several schools.

Bid specifications for Site Improvements at various locations were prepared by Steve Miller, Director of Buildings & Grounds, and Wold Architects. The invitation to bid was mailed to numerous vendors. The legal notice for the advertisement of the bid was published in The Woodstock Independent on February 19, 2020. The bids were scheduled to be publicly opened and read aloud on March 10, 2020 at 2:00 p.m. prevailing time.

Mrs. Hanson explained that no bids were received. Consequently, the administration contacted legal counsel on how to proceed. Legal counsel advised that providing the bid was genuine, free and open to all bidders, then the Board could proceed to solicit quotes from contractors. Mr. Miller contacted several contractors for quotes and administration is recommending awarding a contract to Landmark Contractors, Inc. for a total base bid price of \$241,050 and awarding Alternates 2-5 for an additional cost of \$89,640. Mrs. Hanson added that the administration is recommending rejecting Alternate 1 and including the liquidated damages in the bid as well as rejecting Alternate 6 as it has been determined that this project will be completed by the City of Woodstock. This work will be performed during the Spring of 2020 and will be paid for with Life Safety funds.

IX - NEW BUSINESS (Con't)2. Approval of a Contract for 2020 Site Improvements (Con't)

MOTION - Moved by Mr. Parisi and seconded by Dr. Bidwell to award a contract for Site Improvements to Landmark Contractors, Inc. for a base price of \$241,050, rejecting Alternates 1 & 6, and approving Alternates 2-5 for \$89,640 for a total contract price of \$330,690, with roll call vote as follows: (On File)

Mr.	Parisi	- Yes
Dr.	Bidwell	- Yes
Mr.	Houmth	- Yes
Mr.	Headley	- Yes
Mr.	Miceli	- Yes
Dr.	Farris	- Yes
Mr.	Gilmore	- Yes

3. Third Quarter Review of the 2019-2020 Budget (On File)

In her quarterly review of the status of the budget, Chief Financial Officer Risa Hanson reported that expenditures in all three operating funds are on target at the end of the third quarter with less than 75% total expenditures in both the Educational and O&M funds. Mrs. Hanson concluded by stating that the Insurance fund balance remains on target.

4. Approval of Woodstock High School Life Safety Amendment

This item was included on the agenda so the Board could review and approve a Life Safety Amendment for fire alarm repairs at Woodstock High School.

Dr. Moan explained that the aging fire alarm/sprinkler system at Woodstock High School is not operational and needs to be replaced. A Life Safety Amendment needs to be approved by the Board in order to access Life Safety Funds for the fire alarm/sprinkler repairs. Wold Architects has prepared the amendment for a total estimated cost of \$69,850 including contingency. Once the amendment is approved by the Board of Education, it will be forwarded to ISBE for approval. It is anticipated that this work can be completed upon approval from ISBE.

IX - NEW BUSINESS (Con't)

4. Approval of Woodstock High School Life Safety Amendment (Con't)
MOTION - Moved by Mr. Headley and seconded by Dr. Bidwell to approve the use of Life Safety funds in order to make fire alarm repairs at Woodstock High School, with roll call vote as follows: (On File)

Mr.	Headley	- Yes
Dr.	Bidwell	- Yes
Mr.	Miceli	- Yes
Mr.	Homuth	- Yes
Mr.	Parisi	- Abstain
Dr.	Farris	- Yes
Mr.	Gilmore	- Yes

5. Approval of World Security & Control Inc. Contract

The Board was asked to approve an emergency contract with World Security & Control Inc. to repair the fire alarm system at Woodstock High School.

In mid-April the fire alarm panel at Woodstock High School failed and some of the electrical components shorted out. Buildings and Grounds Director Steve Miller explained that since that time the District has been able to get part of the system to work, but not the entire system. Consequently, the District has been providing 24-hour custodial fire-watch coverage. The Woodstock Fire Department has been notified of the situation. World Security & Control, Inc. has been working with the District to repair the panel and components that failed; however, the system is obsolete and repair parts are very difficult to find.

Under the Illinois School Code, the District is authorized to approve an emergency contract for life safety related repairs and bypass bidding requirements as long as the emergency expenditures are approved by 3/4 of the members of the Board. World Security has provided a quote of \$63,500 for the replacement of the head-in panel and smoke detectors. Once the Life Safety Amendment is approved by ISBE, the work can commence. Mr. Miller added that the District has worked with World Security for several years and they are familiar with our buildings.

MOTION - Moved by Mr. Headley and seconded by Mr. Miceli to approve an emergency contract with World Security & Control, Inc. for \$63,500 to make fire alarm system repairs at Woodstock High School, with roll call vote as follows: (On File)

IX - NEW BUSINESS (Con't)5. Approval of World Security & Control Inc. Contract (Con't)

Mr.	Headley	- Yes
Mr.	Miceli	- Yes
Mr.	Homuth	- Yes
Dr.	Farris	- Yes
Dr.	Bidwell	- Yes
Mr.	Parisi	- Abstain
Mr.	Gilmore	- Yes

X - COMMITTEE REPORTS

There were no committee reports

XI - ADJOURNMENT

MOTION - Moved by Dr. Farris and seconded by Mr. Parisi to adjourn the meeting at 8:52 p.m., with roll call vote as follows:

Dr.	Farris	- Yes
Mr.	Parisi	- Yes
Mr.	Miceli	- Yes
Mr.	Homuth	- Yes
Mr.	Headley	- Yes
Dr.	Bidwell	- Yes
Mr.	Gilmore	- Yes

John D. Parisi, Secretary

Carl W. Gilmore, President

2.2 APPROVAL OF ROUTINE PERSONNEL MATTERS

A. EMPLOYMENT

Approve the employment of Joel Alva as Bilingual Special Education Teacher for the 2020-2021 school year at a salary of \$44,415*. (District)

Approve the employment of Kelly Haussmann as Social Worker for the 2020-2021 school year at a salary of \$50,982*. (OES)

Approve the employment of Rebecca MacCrindle as 1st grade Dual Language Teacher for the 2020-2021 school year at a salary of \$46,209*. (OES)

Approve the employment of Mathew Murray as Special Education Teacher for the 2020-2021 school year at a salary of \$50,982*. (CMS)

Approve the employment of Elizabeth Sheriff as Literacy Teacher for the 2020-2021 school year at a salary of \$56,981*. (CMS)

Approve the employment of the following individuals as Summer School Teachers for the summer, 2020 session: Cristina Aguilar, Madison Ahsmann, Keri Aldridge, Sonia Arnold, Joanne Bacon, Stephanie Bakakos, Steve Beard, Laura Bianchi, Jennifer Bigler, Caroline Bochat, Lauren Boyd, Nancy Briscoe, Marisa Cincola, Mike Clarke, Laura Gould-Colangelo, Betty Cruz, Elizabeth Czajkowski, Corinne Dalman, Cristina DeLafuente, Sarah Emerson, Elizabeth Finch, Heidi Galloza, Arantxa Gaudier, Amanda Gazinski, Michelle Gerlinger, Emily Harries, Natia Hong, Kathryn Jacobson, Chantalle Johnson, Charles Jones, Jessie Justice, Joanna Kline, Nicole Kunde, Candice Learman, Jeanette Letmanksi, Bonnie Lewis, Ken Martin, Raul Medina, Janet Moritz, Jennifer Moskowitz, Maria del Carmen Nava, Ilyse Palomo, Julia Patterson, Cinthia Pequeno, Natalie Piemonte, Morgan Pigott, Kristen Smith, Stephanie Tate, Amy Ungaro, Vanessa Velazquez, and Kathy Wakitsch. These individuals will submit timesheets and will be paid the summer school 2020 hourly rate for hours worked.

Approve the employment of Nora Porrovecchio as Occupational Therapist for the Summer School, 2020 session. Nora will submit timesheets and will be paid Summer School, 2020 hourly rate for hours worked.

Approve the employment of Rebecca Cosman, Anna Fischer, and Katie Reilly as Speech Language Pathologists for the Summer School, 2020 session. These

individuals will submit timesheets and will be paid the Summer School, 2020 hourly rate for hours worked.

A. EMPLOYMENT (cont'd)

Approve the employment of Carol Schnulle as Hearing Itinerant for the Summer School, 2020 session. Carol will submit timesheets and will be paid the Summer School, 2020 hourly rate for hours worked.

Approve the employment of Tamera Tillman as Vision Itinerant for the Summer School, 2020 session. Tamera will submit timesheets and will be paid the Summer School, 2020 hourly rate for hours worked.

Approve the employment of Stephanie Swanson as Special Education Classroom Associate for the 2020-2021 school year at 6 hours per day, 5 days per week at \$13.31 per hour. (Dean)

Approve the employment of the following individuals as Summer School Associates for the 2020 session: Tracy Ahlness, Amy Alessi, Karen Allen, Dawn Brohammer, Denise Carrillo, Marie Durbin, Doris Hernandez, Sherri Krzciuk, Cindy Mellinger, Gabriella Mertz, Carlene Mick, Roberta Oakley, Constance Owcarz, Jill Rago, Marivic Ringpis, Kim Shields, Cheryl Spanbauer, Suzanne Stumpff, Lori Sweet, Kim Thomas, Angela Trevino, and Linda Zimmernam. These individuals will submit timesheets for hours worked and will be paid their regular hourly rate.

Approve the employment of Jacqueline Adler as High School eLearning Remediation Supervisor for Summer 2020 at a stipend of \$7,000. (WNHS)

Approve the employment of Richard Stiles as High School eLearning Remediation Supervisor for Summer 2020 at a stipend of \$7,000. (WHS)

Approve the employment of Martin Wilson as Middle School eLearning Remediation Supervisor for Summer 2020 at a stipend of \$5,000. (CMS/NWMS)

* Salary includes Board-paid contribution to TRS.

B. OTHER

Approve the transfer of Robert Mickey to a position of Athletic Director for the 2020-2021 school year at a salary¹³ of \$97,000. (WNHS)

B. OTHER – (cont'd)

Recognize the attainment of tenure status (contractual continued service) by the following certified staff members who have successfully completed their probationary period and who will be employed by District 200 during the 2020-2021 school year: Cristina Aguilar, Luis Ardon, Baret Bailey, Katie Baker, Amanda Campbell, Michael Clarke, Taylor Cobb, Karianne Compton, Lori Cook, Allison Ehardt, Cara Fulcher, Amanda Gazinski, Cammy Gertz, Margaret Gomberg, Emily Harries, Mary Kawalski, Cara Krzeski, Breanna Kusz, Melissa Manke, Victoria Mayer, Nancy Menge, Regina Murray, Alyssa Niemic, Julianne Pacana, Ilyse Palomo, Valerie Sass, Michelle Swiderek, Kelli Trebes, Olga Veiga, and Nicole Wesolowicz.

Approve the employment of the following Clay Academy certified staff for the extended school year during the summer, 2020: Catherine Cantwell, Theresa Gray-Pedersen, Brittany Hall, Cara Krzeski, Travis Mohr, and Mary Stewart.

Approve the employment of the following individuals as Associates for the extended school year at Clay Academy during the summer, 2020: Denise Albright, Christine Pierce, and Michelle Wirth.

Approve the transfer of Hart Bejko to a position of Special Education One-to-One Health Associate for the 2020-2021 school year at 6.75 hours per day, 5 days per week. (WNHS)

Approve the transfer of Jocelyn Bruns to a position of Head Custodian for the 2020-2021 school year at 8 hours per day, 5 days per week, \$22.20 per hour.

Approve the transfer of Yazmin Camargo to a position of Bilingual PreK Health Associate for the 2020-2021 school year at 6 hours per day, 5 days per week. (VDELC)

Approve the transfer of Tracie Dickman to a position of Special Education Classroom Associate for the 2020-2021 school year at 7 hours per day, 5 days per week. (VDELC)

Approve the transfer of Jacqueline Flores to a position of Special Education Bilingual One-to-One Health Associate for the 2020-2021 school year at 6 hours per day, 5 days per week. (MEES)

Approve the transfer of Amparo Garcia to a position of Special Education One-to-One Associate for the 2020-2021 school year at 6.5 hours per day, 5 days per week. (NWMS)

B. OTHER (cont'd)

Approve the transfer of Carrie Herrmann to a position of Special Education One-to-One Health Associate for the 2020-2021 school year at 6.75 hours per day, 5 days per week. (CMS)

Approve the transfer of Doreen Nutter to a position of Special Education Classroom Associate for the 2020-2021 school year at 8 hours per day, 5 days per week. (VDELC)

Approve the transfer of Marivic Ringpis to a position of Special Education One-to-One Health Associate for the 2020-2021 school year at 6.5 hours per day, 5 days per week. (PWE)

Approve the transfer of Cynthia Schwabe to a position of Special Education Classroom Associate for the 2020-2021 school year at 6 hours per day, 5 days per week, \$14.46 per hour. (MEES)

Approve the transfer of Robin Simandl to a position of Classroom Associate for the 2020-2021 school year at 6.5 hours per day, 5 days per week. (NWMS)

Approve the transfer of Lori Sweet to a position of Special Education One-to-One Health Associate for the 2020-2021 school year at 6.5 hours per day, 5 days per week. (GWE)

Approve the transfer of Lisa Weber to a position of Special Education One-to-One Health Associate for the 2020-2021 school year at 6.5 hours per day, 5 days per week, \$14.47 per hour. (Dean)

C. RESIGNATION

Approve the resignation of Anna Fischer, effective the end of the 2019-2020 school year. (VDELIC – Speech Language Pathologist)

Approve the retirement of John Girard, effective the end of the 2024 -2025 school year. (PWE – 5th Grade Teacher)

Approve the resignation of Victoria Phillips, effective the end of the 2019-2020 school year. (WHS – English Teacher)

Approve the retirement of Cheryl VanMaren, effective the end of the 2023-2024 school year. (GWE – 2nd Grade Teacher)

Approve the retirement of Wendy Barreca, effective the end of the 2019-2020 school year. (WHS – Classroom Associate)

C. RESIGNATION – (cont'd)

Approve the resignation of Denise Carrillo, effective May 21, 2020 (OES – Classroom Health Associate)

Approve the resignation of Jennifer Miner, effective May 21, 2020. (GWE – Special Education One-to-One Health Associate)

Approve the resignation of Ryan Oberhuber, effective May 21, 2020 (PWE – Special Education One-to-One Associate)

Approve the resignation of Ariella Simandl, effective the end of the 2019-2020 school year. (NWMS – Special Education Classroom Associate)

Approve the resignation of Lillian Hayes for the position of Lead Language Teacher stipend only, effective the end of the 2019-2020 school year. (MEES)

D. LEAVE OF ABSENCE

Approve a leave of absence for Maria Tudisco Donar beginning August 12, 2020 and continuing for 12 weeks thereafter. (District – School Psychologist)

Approve a leave of absence for Valerie Sass beginning August 12, 2020 and continuing through an anticipated return date of September 21, 2020. (OES – Elementary Interventionist)

WOODSTOCK COMMUNITY UNIT SCHOOL DISTRICT NO. 200
SUMMARY OF CASH TRANSACTIONS BY FUND
FOR THE PERIOD ENDING MAY 27, 2020

	4/30/2020			5/27/2020
	Cash/Investments	Revenues	Expenditures	Cash/Investments
	Ending Balance			Ending Balance
10 EDUCATIONAL	\$ 35,169,525.15	\$ 2,613,026.83	\$ 4,921,231.66	\$ 32,861,320.32
11 FOOD SERVICE	\$ 1,531.44	\$ 162,809.26	\$ 131,092.32	\$ 33,248.38
14 GRANTS	\$ (790,809.81)	\$ 481,500.00	\$ 317,910.75	\$ (627,220.56)
16 KIDS CLUB	\$ 66,855.38	\$ 30,036.00	\$ 52,857.05	\$ 44,034.33
17 CHALLENGER CENTER	\$ (306,716.58)	\$ 16,856.00	\$ 11,158.60	\$ (301,019.18)
20 OPERATIONS & MAINTENANCE	\$ 1,715,722.62	\$ 134,462.61	\$ 256,431.28	\$ 1,593,753.95
30 BOND/INTEREST	\$ 281,510.53	\$ -	\$ -	\$ 281,510.53
40 TRANSPORTATION	\$ 2,706,753.75	\$ 867,376.62	\$ 320,836.40	\$ 3,253,293.97
50 ILLINOIS MUNICIPAL RETIREMENT	\$ 779,407.11	\$ -	\$ 143,230.10	\$ 636,177.01
51 SOCIAL SECURITY	\$ 536,861.69	\$ -	\$ 140,293.17	\$ 396,568.52
70 WORKING CASH	\$ 4,020,739.73	\$ -	\$ -	\$ 4,020,739.73
80 TORT IMMUNITY	\$ 928,398.82	\$ -	\$ -	\$ 928,398.82
90 FIRE PREVENTION & SAFETY	\$ 68,497.22	\$ -	\$ -	\$ 68,497.22
TOTAL CASH/INVESTMENTS	\$ 45,178,277.05	\$ 4,306,067.32	\$ 6,295,041.33	\$ 43,189,303.04

WOODSTOCK CUSD NO. 200

LIST OF BILLS

Check #	Vendor #	Vendor Name	Check Date	Amount
177111	7296	3P Learning, Inc.	06/02/2020	\$ 7,540.00
177111 Total				\$ 7,540.00
177112	6794	3rd Millennium Classrooms	06/02/2020	\$ 60.00
177112 Total				\$ 60.00
177113	6626	A Parts Warehouse	06/02/2020	\$ 180.00
177113	6626	A Parts Warehouse	06/02/2020	\$ 655.96
177113 Total				\$ 835.96
177114	7415	Abruzzo, Gina	06/02/2020	\$ 488.00
177114	7415	Abruzzo, Gina	06/02/2020	\$ 488.00
177114 Total				\$ 976.00
177115	6839	Advance Auto Parts	06/02/2020	\$ 184.25
177115 Total				\$ 184.25
177116	6753	Advanced Disposal	06/02/2020	\$ 2,524.96
177116 Total				\$ 2,524.96
177117	4666	Alexander Leigh Center of Autism	06/02/2020	\$ 9,000.81
177117 Total				\$ 9,000.81
177118	29	Alpha Baking Co.	06/02/2020	\$ 411.13
177118	29	Alpha Baking Co.	06/02/2020	\$ 79.97
177118 Total				\$ 491.10
177119	1156	Amazon Corporate Credit	06/02/2020	\$ (10.99)
177119	1156	Amazon Corporate Credit	06/02/2020	\$ 132.88
177119	1156	Amazon Corporate Credit	06/02/2020	\$ (83.61)
177119	1156	Amazon Corporate Credit	06/02/2020	\$ 25.89
177119	1156	Amazon Corporate Credit	06/02/2020	\$ 866.54
177119	1156	Amazon Corporate Credit	06/02/2020	\$ 21.02
177119	1156	Amazon Corporate Credit	06/02/2020	\$ 20.25
177119	1156	Amazon Corporate Credit	06/02/2020	\$ 57.21
177119	1156	Amazon Corporate Credit	06/02/2020	\$ 205.14
177119	1156	Amazon Corporate Credit	06/02/2020	\$ 2,017.61
177119 Total				\$ 3,251.94
177120	7253	Antioch High School	06/02/2020	\$ 650.00
177120 Total				\$ 650.00
177121	1177	Apple Awards	06/02/2020	\$ 2,844.72
177121 Total				\$ 2,844.72
177122	49	Aramark Uniform Services Inc.	06/02/2020	\$ 34.96
177122	49	Aramark Uniform Services Inc.	06/02/2020	\$ 28.83
177122	49	Aramark Uniform Services Inc.	06/02/2020	\$ 28.83
177122	49	Aramark Uniform Services Inc.	06/02/2020	\$ 28.83
177122	49	Aramark Uniform Services Inc.	06/02/2020	\$ 28.83
177122	49	Aramark Uniform Services Inc.	06/02/2020	\$ 28.83
177122	49	Aramark Uniform Services Inc.	06/02/2020	\$ 27.01
177122 Total				\$ 206.12
177123	4433	ASCD	06/02/2020	\$ 239.00
177123 Total				\$ 239.00

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LIST OF BILLS

Check #	Vendor #	Vendor Name	Check Date	Amount
177124	58	Auto Tech Center Inc.	06/02/2020	\$ 39.95
177124 Total				\$ 39.95
177125	7522	Awards Inc.	06/02/2020	\$ 1,071.56
177125 Total				\$ 1,071.56
177126	4513	B & J Small Engine Repair	06/02/2020	\$ 221.94
177126	4513	B & J Small Engine Repair	06/02/2020	\$ 350.33
177126 Total				\$ 572.27
177127	7221	Barry, Jillian	06/02/2020	\$ 1,583.00
177127 Total				\$ 1,583.00
177128	7197	Big Game Sports	06/02/2020	\$ 963.87
177128 Total				\$ 963.87
177129	5417	Birr, James	06/02/2020	\$ 87.14
177129 Total				\$ 87.14
177130	75	Blue Ribbon Millwork	06/02/2020	\$ 4,430.90
177130 Total				\$ 4,430.90
177131	243	BMO Harris Bank	06/02/2020	\$ 1,086.97
177131	243	BMO Harris Bank	06/02/2020	\$ 6,201.17
177131	243	BMO Harris Bank	06/02/2020	\$ (5,728.97)
177131	243	BMO Harris Bank	06/02/2020	\$ 649.92
177131	243	BMO Harris Bank	06/02/2020	\$ 174.90
177131	243	BMO Harris Bank	06/02/2020	\$ 3,749.28
177131 Total				\$ 6,133.27
177132	6279	Borter, Bronte	06/02/2020	\$ 732.00
177132	6279	Borter, Bronte	06/02/2020	\$ 732.00
177132 Total				\$ 1,464.00
177133	82	Botts Welding & Truck Service	06/02/2020	\$ 1,218.24
177133	82	Botts Welding & Truck Service	06/02/2020	\$ 68.00
177133	82	Botts Welding & Truck Service	06/02/2020	\$ 57.00
177133	82	Botts Welding & Truck Service	06/02/2020	\$ 440.54
177133	82	Botts Welding & Truck Service	06/02/2020	\$ 696.66
177133	82	Botts Welding & Truck Service	06/02/2020	\$ 59.68
177133	82	Botts Welding & Truck Service	06/02/2020	\$ 71.48
177133	82	Botts Welding & Truck Service	06/02/2020	\$ 160.50
177133	82	Botts Welding & Truck Service	06/02/2020	\$ 99.00
177133	82	Botts Welding & Truck Service	06/02/2020	\$ 1,060.88
177133	82	Botts Welding & Truck Service	06/02/2020	\$ 429.44
177133	82	Botts Welding & Truck Service	06/02/2020	\$ 57.80
177133	82	Botts Welding & Truck Service	06/02/2020	\$ 39.18
177133 Total				\$ 4,458.40
177134	6802	Boyd, Lauren	06/02/2020	\$ 355.00
177134	6802	Boyd, Lauren	06/02/2020	\$ 355.00
177134 Total				\$ 710.00
177135	1499	Breber Music Co Inc.	06/02/2020	\$ 95.00
177135	1499	Breber Music Co Inc.	06/02/2020	\$ 35.00

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LIST OF BILLS

Check #	Vendor #	Vendor Name	Check Date	Amount
177135	1499	Breber Music Co Inc.	06/02/2020	\$ 25.00
177135	1499	Breber Music Co Inc.	06/02/2020	\$ 32.50
177135	1499	Breber Music Co Inc.	06/02/2020	\$ 80.00
177135	1499	Breber Music Co Inc.	06/02/2020	\$ 40.00
177135	1499	Breber Music Co Inc.	06/02/2020	\$ 44.00
177135	1499	Breber Music Co Inc.	06/02/2020	\$ 55.00
177135	1499	Breber Music Co Inc.	06/02/2020	\$ 45.00
177135	1499	Breber Music Co Inc.	06/02/2020	\$ 45.00
177135	1499	Breber Music Co Inc.	06/02/2020	\$ 45.00
177135	1499	Breber Music Co Inc.	06/02/2020	\$ 135.00
177135	1499	Breber Music Co Inc.	06/02/2020	\$ 57.00
177135	1499	Breber Music Co Inc.	06/02/2020	\$ 50.00
177135	1499	Breber Music Co Inc.	06/02/2020	\$ 46.00
177135	1499	Breber Music Co Inc.	06/02/2020	\$ 10.50
177135	1499	Breber Music Co Inc.	06/02/2020	\$ 45.00
177135	1499	Breber Music Co Inc.	06/02/2020	\$ 55.00
177135 Total				\$ 985.00
177136	7039	Brightstar Care	06/02/2020	\$ 1,322.80
177136	7039	Brightstar Care	06/02/2020	\$ 1,322.80
177136 Total				\$ 2,645.60
177137	4094	BSN Sports	06/02/2020	\$ 7,760.54
177137 Total				\$ 7,760.54
177138	3271	Buck Bros. Inc.	06/02/2020	\$ 156.96
177138	3271	Buck Bros. Inc.	06/02/2020	\$ 130.00
177138 Total				\$ 286.96
177139	87	The Bug Man Inc.	06/02/2020	\$ 1,065.00
177139 Total				\$ 1,065.00
177140	3867	Bull Valley Ford	06/02/2020	\$ 18.00
177140 Total				\$ 18.00
177141	2506	Business Software, Inc.	06/02/2020	\$ 6,157.08
177141 Total				\$ 6,157.08
177142	3315	C. E. S.	06/02/2020	\$ (62.16)
177142	3315	C. E. S.	06/02/2020	\$ 857.24
177142	3315	C. E. S.	06/02/2020	\$ 39.82
177142	3315	C. E. S.	06/02/2020	\$ 608.19
177142 Total				\$ 1,443.09
177143	5074	Call One	06/02/2020	\$ 940.34
177143 Total				\$ 940.34
177144	6804	Cantwell, Catherine	06/02/2020	\$ 732.00
177144	6804	Cantwell, Catherine	06/02/2020	\$ 732.00
177144 Total				\$ 1,464.00
177145	2223	Cengage Learning	06/02/2020	\$ 17,428.20
177145 Total				\$ 17,428.20

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Check #	Vendor #	Vendor Name	Check Date	Amount
177146	3523	Central States Bus Sales	06/02/2020	\$ 11.64
177146	3523	Central States Bus Sales	06/02/2020	\$ 48.99
177146	3523	Central States Bus Sales	06/02/2020	\$ 1,209.39
177146	3523	Central States Bus Sales	06/02/2020	\$ 229.10
177146	3523	Central States Bus Sales	06/02/2020	\$ 796.37
177146	3523	Central States Bus Sales	06/02/2020	\$ 4,639.81
177146	3523	Central States Bus Sales	06/02/2020	\$ 363.65
177146	3523	Central States Bus Sales	06/02/2020	\$ 211.98
177146	3523	Central States Bus Sales	06/02/2020	\$ 73.95
177146	3523	Central States Bus Sales	06/02/2020	\$ 645.44
177146	3523	Central States Bus Sales	06/02/2020	\$ 80.17
177146	3523	Central States Bus Sales	06/02/2020	\$ 185.44
177146	3523	Central States Bus Sales	06/02/2020	\$ 1,326.90
177146	3523	Central States Bus Sales	06/02/2020	\$ 49.61
177146	3523	Central States Bus Sales	06/02/2020	\$ 49.61
177146	3523	Central States Bus Sales	06/02/2020	\$ 386.22
177146	3523	Central States Bus Sales	06/02/2020	\$ 1,091.43
177146	3523	Central States Bus Sales	06/02/2020	\$ 397.98
177146	3523	Central States Bus Sales	06/02/2020	\$ 85.90
177146 Total				\$ 11,883.58
177147	1964	Century Springs	06/02/2020	\$ 281.80
177147	1964	Century Springs	06/02/2020	\$ 48.30
177147	1964	Century Springs	06/02/2020	\$ 78.50
177147	1964	Century Springs	06/02/2020	\$ 40.75
177147	1964	Century Springs	06/02/2020	\$ 15.20
177147	1964	Century Springs	06/02/2020	\$ 54.00
177147	1964	Century Springs	06/02/2020	\$ 18.00
177147	1964	Century Springs	06/02/2020	\$ 9.00
177147	1964	Century Springs	06/02/2020	\$ 18.00
177147	1964	Century Springs	06/02/2020	\$ 18.10
177147	1964	Century Springs	06/02/2020	\$ 54.00
177147	1964	Century Springs	06/02/2020	\$ 18.00
177147	1964	Century Springs	06/02/2020	\$ 18.00
177147 Total				\$ 671.65
177148	115	Chemsearch	06/02/2020	\$ 307.00
177148 Total				\$ 307.00
177149	1026	Cincola, Marisa	06/02/2020	\$ 720.00
177149	1026	Cincola, Marisa	06/02/2020	\$ 720.00
177149 Total				\$ 1,440.00
177150	6999	Cintas	06/02/2020	\$ 4,609.90
177150 Total				\$ 4,609.90
177151	6701	Cisneros, Lauren	06/02/2020	\$ 395.00
177151 Total				\$ 395.00

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Check #	Vendor #	Vendor Name	Check Date	Amount
177152	123	City of Woodstock	06/02/2020	\$ 1,122.18
177152	123	City of Woodstock	06/02/2020	\$ 792.50
177152	123	City of Woodstock	06/02/2020	\$ 361.38
177152	123	City of Woodstock	06/02/2020	\$ 4,019.56
177152	123	City of Woodstock	06/02/2020	\$ 1,020.74
177152	123	City of Woodstock	06/02/2020	\$ 29.39
177152	123	City of Woodstock	06/02/2020	\$ 29.39
177152	123	City of Woodstock	06/02/2020	\$ 29.39
177152	123	City of Woodstock	06/02/2020	\$ 1,058.94
177152	123	City of Woodstock	06/02/2020	\$ 29.39
177152	123	City of Woodstock	06/02/2020	\$ 193.14
177152	123	City of Woodstock	06/02/2020	\$ 226.44
177152	123	City of Woodstock	06/02/2020	\$ 333.72
177152	123	City of Woodstock	06/02/2020	\$ 712.62
177152 Total				\$ 9,958.78
177153	2190	CLM Group Inc.	06/02/2020	\$ 5,796.00
177153 Total				\$ 5,796.00
177154	7439	Cobb, Taylor	06/02/2020	\$ 380.00
177154	7439	Cobb, Taylor	06/02/2020	\$ 380.00
177154 Total				\$ 760.00
177155	3990	The College Board	06/02/2020	\$ 4,140.00
177155 Total				\$ 4,140.00
177156	2412	ComEd	06/02/2020	\$ 75.76
177156 Total				\$ 75.76
177157	6991	Community High School D94	06/02/2020	\$ 300.00
177157 Total				\$ 300.00
177158	390	Conserv Fs, Inc.	06/02/2020	\$ 330.00
177158	390	Conserv Fs, Inc.	06/02/2020	\$ 2,885.40
177158	390	Conserv Fs, Inc.	06/02/2020	\$ 555.00
177158	390	Conserv Fs, Inc.	06/02/2020	\$ 16,842.65
177158	390	Conserv Fs, Inc.	06/02/2020	\$ 16,213.20
177158	390	Conserv Fs, Inc.	06/02/2020	\$ 12,852.87
177158	390	Conserv Fs, Inc.	06/02/2020	\$ 7,232.13
177158 Total				\$ 56,911.25
177159	7231	CPM Educational Program	06/02/2020	\$ 12,943.96
177159	7231	CPM Educational Program	06/02/2020	\$ 7,806.75
177159	7231	CPM Educational Program	06/02/2020	\$ 83,818.22
177159	7231	CPM Educational Program	06/02/2020	\$ (3,240.00)
177159 Total				\$ 101,328.93
177160	6866	Crystal Lake Montessori School	06/02/2020	\$ 350.00
177160 Total				\$ 350.00
177161	3310	Crystal Lake South High School	06/02/2020	\$ 200.00
177161 Total				\$ 200.00

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Check #	Vendor #	Vendor Name	Check Date	Amount
177162	6937	Danielson, Robert	06/02/2020	\$ 126.39
177162 Total				\$ 126.39
177163	161	Davco Automotive Products Inc.	06/02/2020	\$ 797.90
177163 Total				\$ 797.90
177164	4751	Davey Tree Expert	06/02/2020	\$ 1,425.00
177164 Total				\$ 1,425.00
177165	1374	Decker Inc.	06/02/2020	\$ 38.91
177165 Total				\$ 38.91
177166	6640	Defined Learning	06/02/2020	\$ 19,200.00
177166 Total				\$ 19,200.00
177167	7523	Delavan Christian School	06/02/2020	\$ 225.00
177167 Total				\$ 225.00
177168	6268	Dependable Fire and Equipment	06/02/2020	\$ 459.00
177168 Total				\$ 459.00
177169	6124	Devries, Robin	06/02/2020	\$ 11.70
177169 Total				\$ 11.70
177170	4259	Dietrich, Debra	06/02/2020	\$ 95.00
177170 Total				\$ 95.00
177171	3244	Doyle, Allison	06/02/2020	\$ 732.00
177171 Total				\$ 732.00
177172	7008	Dude Solutions, Inc.	06/02/2020	\$ 9,971.78
177172 Total				\$ 9,971.78
177173	6984	East High School	06/02/2020	\$ 400.00
177173 Total				\$ 400.00
177174	7524	East Lake Academy	06/02/2020	\$ 350.00
177174 Total				\$ 350.00
177175	5340	Easypermit Postage	06/02/2020	\$ 3,169.00
177175 Total				\$ 3,169.00
177176	184	Ed's Automotive	06/02/2020	\$ 20.91
177176	184	Ed's Automotive	06/02/2020	\$ 30.00
177176	184	Ed's Automotive	06/02/2020	\$ 90.00
177176	184	Ed's Automotive	06/02/2020	\$ 60.00
177176	184	Ed's Automotive	06/02/2020	\$ 660.00
177176	184	Ed's Automotive	06/02/2020	\$ 560.00
177176 Total				\$ 1,420.91
177177	5894	Edge, Kelly	06/02/2020	\$ 375.00
177177 Total				\$ 375.00
177178	2776	Edmentum	06/02/2020	\$ 6,460.00
177178 Total				\$ 6,460.00
177179	7537	Favaro & Gorman, Ltd	06/02/2020	\$ 4,760.00
177179 Total				\$ 4,760.00
177180	7427	First Student	06/02/2020	\$ 1,508.88
177180	7427	First Student	06/02/2020	\$ 2,565.10
177180	7427	First Student	06/02/2020	\$ 2,565.10

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Check #	Vendor #	Vendor Name	Check Date	Amount
177180 Total				\$ 6,639.08
177181	558	Follett Library Resources	06/02/2020	\$ 189.00
177181 Total				\$ 189.00
177182	6669	Fox Valley Counseling	06/02/2020	\$ 1,225.00
177182	6669	Fox Valley Counseling	06/02/2020	\$ 175.00
177182 Total				\$ 1,400.00
177183	7254	Freeport High School	06/02/2020	\$ 200.00
177183 Total				\$ 200.00
177184	1033	Frisbie, Diana	06/02/2020	\$ 183.01
177184 Total				\$ 183.01
177185	4938	Frontier	06/02/2020	\$ 107.40
177185 Total				\$ 107.40
177186	218	Gavers Asphalt Paving & Excavating	06/02/2020	\$ 792.00
177186 Total				\$ 792.00
177187	7255	Geneva High School	06/02/2020	\$ 225.00
177187 Total				\$ 225.00
177188	6763	Gerlinger, Michelle	06/02/2020	\$ 395.00
177188 Total				\$ 395.00
177189	6879	Gomberg, Margaret	06/02/2020	\$ 732.00
177189 Total				\$ 732.00
177190	533	Goodyear Tire & Rubber	06/02/2020	\$ 4,976.00
177190	533	Goodyear Tire & Rubber	06/02/2020	\$ 4,045.16
177190	533	Goodyear Tire & Rubber	06/02/2020	\$ 1,023.29
177190 Total				\$ 10,044.45
177191	7041	Gordon Food Service, Inc.	06/02/2020	\$ 6,090.60
177191	7041	Gordon Food Service, Inc.	06/02/2020	\$ 2,304.36
177191	7041	Gordon Food Service, Inc.	06/02/2020	\$ 5,906.74
177191	7041	Gordon Food Service, Inc.	06/02/2020	\$ 2,511.84
177191 Total				\$ 16,813.54
177192	4604	Gould-Colangelo, Laura	06/02/2020	\$ 732.00
177192 Total				\$ 732.00
177193	226	Grainger	06/02/2020	\$ (105.70)
177193	226	Grainger	06/02/2020	\$ 908.00
177193	226	Grainger	06/02/2020	\$ 117.00
177193	226	Grainger	06/02/2020	\$ 19.51
177193	226	Grainger	06/02/2020	\$ 130.95
177193 Total				\$ 1,069.76
177194	4867	Grant High School	06/02/2020	\$ 200.00
177194 Total				\$ 200.00
177195	3875	Griffin, Kecia M.	06/02/2020	\$ 355.00
177195	3875	Griffin, Kecia M.	06/02/2020	\$ 355.00
177195 Total				\$ 710.00
177196	5460	Gunter, Nikole	06/02/2020	\$ 720.00
177196 Total				\$ 720.00

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Check #	Vendor #	Vendor Name	Check Date	Amount
177197	3575	Hall, Bethany	06/02/2020	\$ 299.22
177197 Total				\$ 299.22
177198	238	Halogen Supply Co. Inc.	06/02/2020	\$ 309.32
177198 Total				\$ 309.32
177199	6978	Hampshire High School	06/02/2020	\$ 700.00
177199 Total				\$ 700.00
177200	7525	Hannah Martin Elementary	06/02/2020	\$ 4,200.00
177200 Total				\$ 4,200.00
177201	3676	Hansen, Kimberly	06/02/2020	\$ 380.00
177201 Total				\$ 380.00
177202	6291	Hansen, Mark	06/02/2020	\$ 375.00
177202 Total				\$ 375.00
177203	2519	Hargrave Builders, Inc.	06/02/2020	\$ 5,002.00
177203	2519	Hargrave Builders, Inc.	06/02/2020	\$ 5,000.00
177203 Total				\$ 10,002.00
177204	1532	Harlem Consol Schools #122	06/02/2020	\$ 650.00
177204 Total				\$ 650.00
177205	3515	Harvard School District 50	06/02/2020	\$ 375.00
177205 Total				\$ 375.00
177206	7054	Hayes, Lillian	06/02/2020	\$ 732.00
177206 Total				\$ 732.00
177207	7526	Hempen, Samantha	06/02/2020	\$ 732.00
177207	7526	Hempen, Samantha	06/02/2020	\$ 732.00
177207 Total				\$ 1,464.00
177208	542	Hicksgas Inc.	06/02/2020	\$ 598.50
177208 Total				\$ 598.50
177209	3845	Hilliard, Shari	06/02/2020	\$ 395.00
177209	3845	Hilliard, Shari	06/02/2020	\$ 395.00
177209 Total				\$ 790.00
177210	1553	Hodges Loizzi Eisenhammer	06/02/2020	\$ 9,457.24
177210	1553	Hodges Loizzi Eisenhammer	06/02/2020	\$ 364.46
177210 Total				\$ 9,821.70
177211	5401	Home Depot Pro	06/02/2020	\$ 179.40
177211	5401	Home Depot Pro	06/02/2020	\$ 0.71
177211	5401	Home Depot Pro	06/02/2020	\$ 174.21
177211	5401	Home Depot Pro	06/02/2020	\$ 44.80
177211	5401	Home Depot Pro	06/02/2020	\$ 4.80
177211	5401	Home Depot Pro	06/02/2020	\$ 216.16
177211	5401	Home Depot Pro	06/02/2020	\$ 1.42
177211	5401	Home Depot Pro	06/02/2020	\$ 249.90
177211	5401	Home Depot Pro	06/02/2020	\$ (21.00)
177211	5401	Home Depot Pro	06/02/2020	\$ (249.90)
177211	5401	Home Depot Pro	06/02/2020	\$ (1.42)
177211	5401	Home Depot Pro	06/02/2020	\$ 171.93

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Check #	Vendor #	Vendor Name	Check Date	Amount
177211	5401	Home Depot Pro	06/02/2020	\$ 691.06
177211	5401	Home Depot Pro	06/02/2020	\$ 118.85
177211	5401	Home Depot Pro	06/02/2020	\$ 1,685.55
177211	5401	Home Depot Pro	06/02/2020	\$ 894.35
177211	5401	Home Depot Pro	06/02/2020	\$ 1,890.81
177211	5401	Home Depot Pro	06/02/2020	\$ 2,981.56
177211	5401	Home Depot Pro	06/02/2020	\$ 3,280.85
177211	5401	Home Depot Pro	06/02/2020	\$ 2,515.46
177211	5401	Home Depot Pro	06/02/2020	\$ 5,048.60
177211	5401	Home Depot Pro	06/02/2020	\$ 216.00
177211	5401	Home Depot Pro	06/02/2020	\$ 1,245.70
177211	5401	Home Depot Pro	06/02/2020	\$ 2,883.76
177211	5401	Home Depot Pro	06/02/2020	\$ 90.44
177211	5401	Home Depot Pro	06/02/2020	\$ 209.20
177211	5401	Home Depot Pro	06/02/2020	\$ 14.71
177211	5401	Home Depot Pro	06/02/2020	\$ 1,398.98
177211	5401	Home Depot Pro	06/02/2020	\$ 208.10
177211	5401	Home Depot Pro	06/02/2020	\$ 467.58
177211 Total				\$ 26,612.57
177212	2976	Hononegah Community High	06/02/2020	\$ 425.00
177212 Total				\$ 425.00
177213	1563	Howard Lee & Sons Inc.	06/02/2020	\$ 41.81
177213	1563	Howard Lee & Sons Inc.	06/02/2020	\$ 280.00
177213 Total				\$ 321.81
177214	256	Huemann Water Conditioning	06/02/2020	\$ 26.00
177214	256	Huemann Water Conditioning	06/02/2020	\$ 26.00
177214 Total				\$ 52.00
177215	7166	ILC	06/02/2020	\$ 8,227.48
177215 Total				\$ 8,227.48
177216	3916	Illinois School Services, Inc.	06/02/2020	\$ 59.00
177216 Total				\$ 59.00
177217	6916	Image 1 Power Kleen	06/02/2020	\$ 1,326.25
177217 Total				\$ 1,326.25
177218	7464	Insight Direct USA	06/02/2020	\$ 581.44
177218	7464	Insight Direct USA	06/02/2020	\$ 5,379.45
177218 Total				\$ 5,960.89
177219	5712	Instefjord, Elizabeth	06/02/2020	\$ 360.00
177219 Total				\$ 360.00
177220	1616	Interstate Battery Systems	06/02/2020	\$ 73.85
177220	1616	Interstate Battery Systems	06/02/2020	\$ 67.30
177220 Total				\$ 141.15
177221	1616	Interstate Battery Systems	06/02/2020	\$ 752.40
177221 Total				\$ 752.40

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Check #	Vendor #	Vendor Name	Check Date	Amount
177222	7527	Inzunza Valdez, Gustavo	06/02/2020	\$ 261.30
177222	7527	Inzunza Valdez, Gustavo	06/02/2020	\$ 350.68
177222 Total				\$ 611.98
177223	963	Isabelli, Andrea	06/02/2020	\$ 25.74
177223 Total				\$ 25.74
177224	965	Jennett, Julie	06/02/2020	\$ 53.13
177224 Total				\$ 53.13
177225	284	Jensens Plumbing & Heating Inc.	06/02/2020	\$ 4,022.17
177225 Total				\$ 4,022.17
177226	6780	Johannsen, Jennifer	06/02/2020	\$ 52.79
177226 Total				\$ 52.79
177227	2642	Jostens, Inc.	06/02/2020	\$ 6,645.77
177227	2642	Jostens, Inc.	06/02/2020	\$ 845.45
177227	2642	Jostens, Inc.	06/02/2020	\$ 2,518.60
177227 Total				\$ 10,009.82
177228	1626	JW Pepper & Son Inc.	06/02/2020	\$ 50.00
177228 Total				\$ 50.00
177229	6829	Kami	06/02/2020	\$ 10,500.00
177229 Total				\$ 10,500.00
177230	7498	Karafa, Jorie	06/02/2020	\$ 732.00
177230 Total				\$ 732.00
177231	1658	Kelley Williamson Company	06/02/2020	\$ 1,117.27
177231	1658	Kelley Williamson Company	06/02/2020	\$ 99.23
177231	1658	Kelley Williamson Company	06/02/2020	\$ 1,089.59
177231	1658	Kelley Williamson Company	06/02/2020	\$ 5,031.59
177231	1658	Kelley Williamson Company	06/02/2020	\$ 1,393.70
177231	1658	Kelley Williamson Company	06/02/2020	\$ 1,413.07
177231 Total				\$ 10,144.45
177232	1664	Kidder Music Service Inc	06/02/2020	\$ 6.75
177232	1664	Kidder Music Service Inc	06/02/2020	\$ 150.00
177232	1664	Kidder Music Service Inc	06/02/2020	\$ 39.00
177232	1664	Kidder Music Service Inc	06/02/2020	\$ 2.25
177232	1664	Kidder Music Service Inc	06/02/2020	\$ 10.50
177232 Total				\$ 208.50
177233	2986	Kimball Midwest	06/02/2020	\$ 156.38
177233	2986	Kimball Midwest	06/02/2020	\$ 209.20
177233 Total				\$ 365.58
177234	6237	Kingston Lanes	06/02/2020	\$ 3,128.50
177234 Total				\$ 3,128.50
177235	6844	Kirkpatrick, David	06/02/2020	\$ 50.00
177235 Total				\$ 50.00
177236	1095	Kohley, Paige	06/02/2020	\$ 360.00
177236 Total				\$ 360.00

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Check #	Vendor #	Vendor Name	Check Date	Amount
177237	7321	Kroyer, Amy	06/02/2020	\$ 107.70
177237 Total				\$ 107.70
177238	7419	Kunzie, Lisa	06/02/2020	\$ 17.25
177238 Total				\$ 17.25
177239	3802	Kyrouac, Naomi	06/02/2020	\$ 316.00
177239 Total				\$ 316.00
177240	5785	Lacey-Anderson, Kathleen	06/02/2020	\$ 380.00
177240	5785	Lacey-Anderson, Kathleen	06/02/2020	\$ 380.00
177240 Total				\$ 760.00
177241	7456	Laforce	06/02/2020	\$ 6,185.00
177241 Total				\$ 6,185.00
177242	7257	Lake Zurich High School	06/02/2020	\$ 120.00
177242 Total				\$ 120.00
177243	5288	Langton Snow Solutions	06/02/2020	\$ 3,040.00
177243 Total				\$ 3,040.00
177244	6217	Language Testing International	06/02/2020	\$ 125.00
177244	6217	Language Testing International	06/02/2020	\$ 5.00
177244 Total				\$ 130.00
177245	310	Larkin Center School	06/02/2020	\$ 450.00
177245 Total				\$ 450.00
177246	314	Leach Enterprises Inc.	06/02/2020	\$ 95.80
177246	314	Leach Enterprises Inc.	06/02/2020	\$ 506.64
177246	314	Leach Enterprises Inc.	06/02/2020	\$ 295.72
177246	314	Leach Enterprises Inc.	06/02/2020	\$ 832.37
177246	314	Leach Enterprises Inc.	06/02/2020	\$ 383.76
177246	314	Leach Enterprises Inc.	06/02/2020	\$ (288.60)
177246	314	Leach Enterprises Inc.	06/02/2020	\$ 2,597.04
177246 Total				\$ 4,422.73
177247	2520	Libertyville Tile & Carpet	06/02/2020	\$ 6,722.00
177247 Total				\$ 6,722.00
177248	4810	Lighting Services	06/02/2020	\$ 230.00
177248	4810	Lighting Services	06/02/2020	\$ 186.15
177248	4810	Lighting Services	06/02/2020	\$ 172.50
177248	4810	Lighting Services	06/02/2020	\$ 115.00
177248 Total				\$ 703.65
177249	1709	Little Friends Inc.	06/02/2020	\$ 16,034.06
177249 Total				\$ 16,034.06
177250	324	Lloyds Paint & Paper	06/02/2020	\$ 99.00
177250 Total				\$ 99.00
177251	4964	Lucky Locators Inc.	06/02/2020	\$ 230.00
177251	4964	Lucky Locators Inc.	06/02/2020	\$ 230.00
177251	4964	Lucky Locators Inc.	06/02/2020	\$ 230.00
177251 Total				\$ 690.00

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Check #	Vendor #	Vendor Name	Check Date	Amount
177252	1725	Mainstage Theatrical Supply	06/02/2020	\$ 1,404.54
177252 Total				\$ 1,404.54
177253	336	Mankoff Industries Inc.	06/02/2020	\$ 812.88
177253	336	Mankoff Industries Inc.	06/02/2020	\$ 725.00
177253 Total				\$ 1,537.88
177254	4878	Marengo Community High School	06/02/2020	\$ 725.00
177254 Total				\$ 725.00
177255	7528	Masteller, Jane	06/02/2020	\$ 380.00
177255	7528	Masteller, Jane	06/02/2020	\$ 380.00
177255	7528	Masteller, Jane	06/02/2020	\$ 380.00
177255	7528	Masteller, Jane	06/02/2020	\$ 380.00
177255 Total				\$ 1,520.00
177256	6706	Master Library	06/02/2020	\$ 4,784.00
177256 Total				\$ 4,784.00
177257	5700	Mcconnell, Cynthia	06/02/2020	\$ 175.00
177257 Total				\$ 175.00
177258	7073	Mcginnis, Allison	06/02/2020	\$ 732.00
177258 Total				\$ 732.00
177259	2389	Mchenry County Collector	06/02/2020	\$ 40.92
177259	2389	Mchenry County Collector	06/02/2020	\$ 363.60
177259	2389	Mchenry County Collector	06/02/2020	\$ 782.64
177259 Total				\$ 1,187.16
177260	348	Mchenry County Health Department	06/02/2020	\$ 10.00
177260 Total				\$ 10.00
177261	6216	MCSEEP	06/02/2020	\$ 120.00
177261 Total				\$ 120.00
177262	11	Menards	06/02/2020	\$ 66.16
177262	11	Menards	06/02/2020	\$ 8.58
177262	11	Menards	06/02/2020	\$ 38.34
177262	11	Menards	06/02/2020	\$ 269.60
177262	11	Menards	06/02/2020	\$ 140.32
177262	11	Menards	06/02/2020	\$ 43.86
177262	11	Menards	06/02/2020	\$ 3.44
177262	11	Menards	06/02/2020	\$ 10.81
177262	11	Menards	06/02/2020	\$ 17.48
177262	11	Menards	06/02/2020	\$ 38.69
177262	11	Menards	06/02/2020	\$ 7.78
177262	11	Menards	06/02/2020	\$ 20.23
177262	11	Menards	06/02/2020	\$ 328.26
177262	11	Menards	06/02/2020	\$ 42.94
177262	11	Menards	06/02/2020	\$ 44.78
177262	11	Menards	06/02/2020	\$ 89.54
177262	11	Menards	06/02/2020	\$ 34.81
177262	11	Menards	06/02/2020	\$ 111.96

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Check #	Vendor #	Vendor Name	Check Date	Amount
177262	11	Menards	06/02/2020	\$ 63.15
177262 Total				\$ 1,380.73
177263	1778	MHC Software Inc.	06/02/2020	\$ 6,180.00
177263 Total				\$ 6,180.00
177264	4158	MidAmerican Energy Company	06/02/2020	\$ 78,454.56
177264 Total				\$ 78,454.56
177265	6375	Midwest Educational Furnishing	06/02/2020	\$ 815.00
177265 Total				\$ 815.00
177266	360	Midwest Principals Center	06/02/2020	\$ 575.00
177266	360	Midwest Principals Center	06/02/2020	\$ 7,105.00
177266 Total				\$ 7,680.00
177267	361	Midwest Transit Equipment Inc.	06/02/2020	\$ 114.13
177267 Total				\$ 114.13
177268	720	Miller, Melissa J.	06/02/2020	\$ 208.80
177268 Total				\$ 208.80
177269	7334	Minnesota Memory, Inc.	06/02/2020	\$ 1,799.00
177269 Total				\$ 1,799.00
177270	3042	Mock, Amy	06/02/2020	\$ 732.00
177270 Total				\$ 732.00
177271	5168	Music & Arts	06/02/2020	\$ 59.00
177271	5168	Music & Arts	06/02/2020	\$ 27.98
177271	5168	Music & Arts	06/02/2020	\$ 35.45
177271	5168	Music & Arts	06/02/2020	\$ 80.00
177271	5168	Music & Arts	06/02/2020	\$ 25.52
177271	5168	Music & Arts	06/02/2020	\$ 19.90
177271	5168	Music & Arts	06/02/2020	\$ 26.40
177271	5168	Music & Arts	06/02/2020	\$ 52.00
177271	5168	Music & Arts	06/02/2020	\$ 200.00
177271 Total				\$ 526.25
177272	535	NAPA Auto Parts	06/02/2020	\$ 70.03
177272	535	NAPA Auto Parts	06/02/2020	\$ (56.05)
177272	535	NAPA Auto Parts	06/02/2020	\$ 97.31
177272	535	NAPA Auto Parts	06/02/2020	\$ 24.34
177272	535	NAPA Auto Parts	06/02/2020	\$ 118.50
177272	535	NAPA Auto Parts	06/02/2020	\$ 296.25
177272	535	NAPA Auto Parts	06/02/2020	\$ 22.85
177272	535	NAPA Auto Parts	06/02/2020	\$ 163.86
177272	535	NAPA Auto Parts	06/02/2020	\$ 20.46
177272	535	NAPA Auto Parts	06/02/2020	\$ 140.37
177272	535	NAPA Auto Parts	06/02/2020	\$ 17.41
177272	535	NAPA Auto Parts	06/02/2020	\$ (20.46)
177272	535	NAPA Auto Parts	06/02/2020	\$ 48.76
177272	535	NAPA Auto Parts	06/02/2020	\$ 4.48
177272 Total				\$ 948.11

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Check #	Vendor #	Vendor Name	Check Date	Amount
177273	1834	NEUCO	06/02/2020	\$ 329.02
177273 Total				\$ 329.02
177274	388	Nicor Gas	06/02/2020	\$ 253.53
177274	388	Nicor Gas	06/02/2020	\$ 95.96
177274	388	Nicor Gas	06/02/2020	\$ 80.66
177274	388	Nicor Gas	06/02/2020	\$ 88.91
177274 Total				\$ 519.06
177275	6986	Niles West High School	06/02/2020	\$ 370.00
177275 Total				\$ 370.00
177276	7306	Northwestern Medicine	06/02/2020	\$ 35.00
177276	7306	Northwestern Medicine	06/02/2020	\$ 110.00
177276	7306	Northwestern Medicine	06/02/2020	\$ 220.00
177276	7306	Northwestern Medicine	06/02/2020	\$ 110.00
177276 Total				\$ 475.00
177277	7529	Norton Creek Elementary	06/02/2020	\$ 1,400.00
177277 Total				\$ 1,400.00
177278	1863	Nurses Service Organization	06/02/2020	\$ 111.00
177278	1863	Nurses Service Organization	06/02/2020	\$ 107.00
177278 Total				\$ 218.00
177279	6185	O'Reilly Auto Parts	06/02/2020	\$ 37.15
177279	6185	O'Reilly Auto Parts	06/02/2020	\$ 74.60
177279	6185	O'Reilly Auto Parts	06/02/2020	\$ 43.99
177279	6185	O'Reilly Auto Parts	06/02/2020	\$ 31.99
177279	6185	O'Reilly Auto Parts	06/02/2020	\$ 7.13
177279	6185	O'Reilly Auto Parts	06/02/2020	\$ 49.75
177279 Total				\$ 244.61
177280	6987	Oregon High School	06/02/2020	\$ 420.00
177280 Total				\$ 420.00
177281	1882	Otis Elevator Company	06/02/2020	\$ 2,323.00
177281	1882	Otis Elevator Company	06/02/2020	\$ 248.85
177281 Total				\$ 2,571.85
177282	723	Pala, Keri	06/02/2020	\$ 506.03
177282 Total				\$ 506.03
177283	7369	Parkland Preparatory Academy	06/02/2020	\$ 4,646.25
177283 Total				\$ 4,646.25
177284	2470	PDC Laboratories	06/02/2020	\$ 15.00
177284 Total				\$ 15.00
177285	7244	Pear Deck, Inc.	06/02/2020	\$ 6,000.00
177285 Total				\$ 6,000.00
177286	989	Peiffer, Duane	06/02/2020	\$ 90.00
177286 Total				\$ 90.00
177287	1063	Peiffer, Kathleen	06/02/2020	\$ 300.00
177287 Total				\$ 300.00

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Check #	Vendor #	Vendor Name	Check Date	Amount
177288	6988	Peoria High School	06/02/2020	\$ 225.00
177288 Total				\$ 225.00
177289	6276	Transportation	06/02/2020	\$ 15.50
177289 Total				\$ 15.50
177290	5941	Pintado, Jesus	06/02/2020	\$ 380.00
177290	5941	Pintado, Jesus	06/02/2020	\$ 380.00
177290	5941	Pintado, Jesus	06/02/2020	\$ 380.00
177290	5941	Pintado, Jesus	06/02/2020	\$ 380.00
177290 Total				\$ 1,520.00
177291	7530	Pintado, Karlene	06/02/2020	\$ 380.00
177291	7530	Pintado, Karlene	06/02/2020	\$ 380.00
177291	7530	Pintado, Karlene	06/02/2020	\$ 380.00
177291	7530	Pintado, Karlene	06/02/2020	\$ 380.00
177291 Total				\$ 1,520.00
177292	7432	Pole-Tech Co.	06/02/2020	\$ 360.00
177292 Total				\$ 360.00
177293	444	Ralphs General Rent-All Inc.	06/02/2020	\$ 16.46
177293 Total				\$ 16.46
177294	2420	Ratzlaff, Arnold	06/02/2020	\$ 56.12
177294 Total				\$ 56.12
177295	7030	Ray, Lawrence	06/02/2020	\$ 80.98
177295 Total				\$ 80.98
177296	7531	Redfield, Robert	06/02/2020	\$ 354.06
177296 Total				\$ 354.06
177297	4720	Reinders, Inc.	06/02/2020	\$ 76.52
177297 Total				\$ 76.52
177298	6862	Reliastar Life Insurance Co.	06/02/2020	\$ 622.05
177298 Total				\$ 622.05
177299	7532	Riechers, Katherine	06/02/2020	\$ 50.00
177299 Total				\$ 50.00
177300	7533	Riverwood Elementary School	06/02/2020	\$ 1,750.00
177300 Total				\$ 1,750.00
177301	6989	Rockford Guilford High School	06/02/2020	\$ 725.00
177301 Total				\$ 725.00
177302	6921	Rose, David	06/02/2020	\$ 1,175.00
177302 Total				\$ 1,175.00
177303	118	Rush Truck Center of Illinois, Inc.	06/02/2020	\$ 147.60
177303	118	Rush Truck Center of Illinois, Inc.	06/02/2020	\$ (2,413.96)
177303	118	Rush Truck Center of Illinois, Inc.	06/02/2020	\$ 2,413.96
177303	118	Rush Truck Center of Illinois, Inc.	06/02/2020	\$ 1,208.85
177303	118	Rush Truck Center of Illinois, Inc.	06/02/2020	\$ 718.60
177303	118	Rush Truck Center of Illinois, Inc.	06/02/2020	\$ 1,985.24
177303	118	Rush Truck Center of Illinois, Inc.	06/02/2020	\$ 2,343.15
177303	118	Rush Truck Center of Illinois, Inc.	06/02/2020	\$ (143.64)

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Check #	Vendor #	Vendor Name	Check Date	Amount
177303	118	Rush Truck Center of Illinois, Inc.	06/02/2020	\$ (287.28)
177303	118	Rush Truck Center of Illinois, Inc.	06/02/2020	\$ 345.00
177303	118	Rush Truck Center of Illinois, Inc.	06/02/2020	\$ 148.18
177303	118	Rush Truck Center of Illinois, Inc.	06/02/2020	\$ 2,988.71
177303	118	Rush Truck Center of Illinois, Inc.	06/02/2020	\$ 1,776.61
177303	118	Rush Truck Center of Illinois, Inc.	06/02/2020	\$ 618.10
177303	118	Rush Truck Center of Illinois, Inc.	06/02/2020	\$ (93.10)
177303	118	Rush Truck Center of Illinois, Inc.	06/02/2020	\$ (66.50)
177303	118	Rush Truck Center of Illinois, Inc.	06/02/2020	\$ 786.63
177303	118	Rush Truck Center of Illinois, Inc.	06/02/2020	\$ 2,393.32
177303	118	Rush Truck Center of Illinois, Inc.	06/02/2020	\$ 876.72
177303	118	Rush Truck Center of Illinois, Inc.	06/02/2020	\$ 4,169.16
177303	118	Rush Truck Center of Illinois, Inc.	06/02/2020	\$ 4,369.19
177303	118	Rush Truck Center of Illinois, Inc.	06/02/2020	\$ 256.45
177303	118	Rush Truck Center of Illinois, Inc.	06/02/2020	\$ 2,919.42
177303	118	Rush Truck Center of Illinois, Inc.	06/02/2020	\$ 4,561.38
177303	118	Rush Truck Center of Illinois, Inc.	06/02/2020	\$ 4,888.11
177303	118	Rush Truck Center of Illinois, Inc.	06/02/2020	\$ 805.00
177303	118	Rush Truck Center of Illinois, Inc.	06/02/2020	\$ 3,114.00
177303	118	Rush Truck Center of Illinois, Inc.	06/02/2020	\$ 138.00
177303	118	Rush Truck Center of Illinois, Inc.	06/02/2020	\$ 540.00
177303	118	Rush Truck Center of Illinois, Inc.	06/02/2020	\$ 243.95
177303	118	Rush Truck Center of Illinois, Inc.	06/02/2020	\$ 1,328.17
177303	118	Rush Truck Center of Illinois, Inc.	06/02/2020	\$ 2,054.16
177303	118	Rush Truck Center of Illinois, Inc.	06/02/2020	\$ 672.80
177303	118	Rush Truck Center of Illinois, Inc.	06/02/2020	\$ 275.94
177303	118	Rush Truck Center of Illinois, Inc.	06/02/2020	\$ 1,674.20
177303	118	Rush Truck Center of Illinois, Inc.	06/02/2020	\$ 2,253.63
177303	118	Rush Truck Center of Illinois, Inc.	06/02/2020	\$ 900.30
177303	118	Rush Truck Center of Illinois, Inc.	06/02/2020	\$ 148.90
177303	118	Rush Truck Center of Illinois, Inc.	06/02/2020	\$ 74.90
177303	118	Rush Truck Center of Illinois, Inc.	06/02/2020	\$ 260.00
177303	118	Rush Truck Center of Illinois, Inc.	06/02/2020	\$ 155.00
177303	118	Rush Truck Center of Illinois, Inc.	06/02/2020	\$ 149.80
177303	118	Rush Truck Center of Illinois, Inc.	06/02/2020	\$ 114.86
177303	118	Rush Truck Center of Illinois, Inc.	06/02/2020	\$ 667.00
177303	118	Rush Truck Center of Illinois, Inc.	06/02/2020	\$ 483.10
177303	118	Rush Truck Center of Illinois, Inc.	06/02/2020	\$ 2,134.88
177303	118	Rush Truck Center of Illinois, Inc.	06/02/2020	\$ 179.50
177303	118	Rush Truck Center of Illinois, Inc.	06/02/2020	\$ 282.80
177303	118	Rush Truck Center of Illinois, Inc.	06/02/2020	\$ 215.60
177303	118	Rush Truck Center of Illinois, Inc.	06/02/2020	\$ 860.00
177303	118	Rush Truck Center of Illinois, Inc.	06/02/2020	\$ 1,177.10
177303	118	Rush Truck Center of Illinois, Inc.	06/02/2020	\$ 75.90

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Check #	Vendor #	Vendor Name	Check Date	Amount
177303	118	Rush Truck Center of Illinois, Inc.	06/02/2020	\$ 144.80
177303	118	Rush Truck Center of Illinois, Inc.	06/02/2020	\$ 1,407.90
177303	118	Rush Truck Center of Illinois, Inc.	06/02/2020	\$ 1,230.00
177303	118	Rush Truck Center of Illinois, Inc.	06/02/2020	\$ 445.04
177303 Total				\$ 61,117.13
177304	7519	Safe-Way Tuckpointing Company	06/02/2020	\$ 2,250.00
177304 Total				\$ 2,250.00
177305	2368	Safety Kleen	06/02/2020	\$ 390.00
177305 Total				\$ 390.00
177306	7294	Safeway Transportation Service	06/02/2020	\$ 2,822.40
177306	7294	Safeway Transportation Service	06/02/2020	\$ 2,116.80
177306 Total				\$ 4,939.20
177307	3323	Saint Mary Catholic Church	06/02/2020	\$ 350.00
177307 Total				\$ 350.00
177308	3262	Scholinsky, Sarah	06/02/2020	\$ 375.00
177308	3262	Scholinsky, Sarah	06/02/2020	\$ 375.00
177308 Total				\$ 750.00
177309	2058	School Health Corporation	06/02/2020	\$ 454.50
177309 Total				\$ 454.50
177310	3946	School Nutrition Association	06/02/2020	\$ 140.00
177310 Total				\$ 140.00
177311	4	School Specialty	06/02/2020	\$ 65.36
177311 Total				\$ 65.36
177312	7111	Schoolbells Ltd	06/02/2020	\$ 3,590.00
177312 Total				\$ 3,590.00
177313	6473	Schooloutlet.Com	06/02/2020	\$ 1,361.52
177313 Total				\$ 1,361.52
177314	2447	Schultz, Dale	06/02/2020	\$ 50.00
177314 Total				\$ 50.00
177315	7331	Schuring & Schuring, Inc.	06/02/2020	\$ 6,457.21
177315	7331	Schuring & Schuring, Inc.	06/02/2020	\$ 4,131.59
177315 Total				\$ 10,588.80
177316	2211	Sherwin-Williams Co.	06/02/2020	\$ 891.89
177316 Total				\$ 891.89
177317	2211	Sherwin-Williams Co.	06/02/2020	\$ 675.39
177317	2211	Sherwin-Williams Co.	06/02/2020	\$ 283.31
177317 Total				\$ 958.70
177318	7534	Shields, Tiffany	06/02/2020	\$ 50.00
177318 Total				\$ 50.00
177319	7154	SK Transportation	06/02/2020	\$ 1,017.00
177319 Total				\$ 1,017.00
177320	1002	Slaughter, Kimberly	06/02/2020	\$ 37.44
177320 Total				\$ 37.44

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Check #	Vendor #	Vendor Name	Check Date	Amount
177321	6990	Soccer Showdown	06/02/2020	\$ 475.00
177321 Total				\$ 475.00
177322	7535	Southern Barn	06/02/2020	\$ 1,625.50
177322 Total				\$ 1,625.50
177323	7080	Special Ed District of Mchenry	06/02/2020	\$ 1,200.00
177323	7080	Special Ed District of Mchenry	06/02/2020	\$ 880.00
177323 Total				\$ 2,080.00
177324	7536	Specialty Floors	06/02/2020	\$ 8,995.00
177324 Total				\$ 8,995.00
177325	487	Stans Office Technologies	06/02/2020	\$ 6,547.00
177325	487	Stans Office Technologies	06/02/2020	\$ 46.00
177325	487	Stans Office Technologies	06/02/2020	\$ 6,452.06
177325 Total				\$ 13,045.06
177326	7259	Stillman Valley High School	06/02/2020	\$ 200.00
177326 Total				\$ 200.00
177327	3086	Summers, Laura	06/02/2020	\$ 365.00
177327	3086	Summers, Laura	06/02/2020	\$ 365.00
177327 Total				\$ 730.00
177328	6951	Swiderek, Michelle	06/02/2020	\$ 395.00
177328 Total				\$ 395.00
177329	7260	Sycamore High School	06/02/2020	\$ 350.00
177329 Total				\$ 350.00
177330	7452	Tompkins	06/02/2020	\$ 290.22
177330	7452	Tompkins	06/02/2020	\$ 286.80
177330	7452	Tompkins	06/02/2020	\$ 27.66
177330 Total				\$ 604.68
177331	6371	Treetop Pub./Bare Books	06/02/2020	\$ 226.93
177331 Total				\$ 226.93
177332	6525	Tufte, Jennifer	06/02/2020	\$ 732.00
177332 Total				\$ 732.00
177333	6455	U.S. Bank	06/02/2020	\$ 557.38
177333	6455	U.S. Bank	06/02/2020	\$ 211.72
177333	6455	U.S. Bank	06/02/2020	\$ 7,515.91
177333 Total				\$ 8,285.01
177334	2374	Uline	06/02/2020	\$ 96.95
177334 Total				\$ 96.95
177335	5692	UMB Bank, N.A.	06/02/2020	\$ 318.00
177335	5692	UMB Bank, N.A.	06/02/2020	\$ 371.00
177335 Total				\$ 689.00
177336	7130	Unique Products	06/02/2020	\$ 372.29
177336	7130	Unique Products	06/02/2020	\$ 4,341.56
177336	7130	Unique Products	06/02/2020	\$ 5,752.02
177336	7130	Unique Products	06/02/2020	\$ 593.50
177336 Total				\$ 11,059.37

WOODSTOCK CUSD NO. 200

LIST OF BILLS

Check #	Vendor #	Vendor Name	Check Date	Amount
177337	517	United Laboratories Inc.	06/02/2020	\$ 428.08
177337	517	United Laboratories Inc.	06/02/2020	\$ 1,452.36
177337 Total				\$ 1,880.44
177338	2275	Unity School Bus Parts	06/02/2020	\$ 122.45
177338	2275	Unity School Bus Parts	06/02/2020	\$ 49.32
177338	2275	Unity School Bus Parts	06/02/2020	\$ 665.08
177338	2275	Unity School Bus Parts	06/02/2020	\$ 935.22
177338	2275	Unity School Bus Parts	06/02/2020	\$ 57.01
177338 Total				\$ 1,829.08
177339	4888	Utilityhelp.org	06/02/2020	\$ 1,500.00
177339 Total				\$ 1,500.00
177340	6953	Valley Business Machines	06/02/2020	\$ 2,578.00
177340 Total				\$ 2,578.00
177341	6809	Velazquez, Vanessa	06/02/2020	\$ 380.00
177341	6809	Velazquez, Vanessa	06/02/2020	\$ 380.00
177341 Total				\$ 760.00
177342	4133	Verizon Wireless	06/02/2020	\$ 5,285.33
177342 Total				\$ 5,285.33
177343	909	Voss, Carla	06/02/2020	\$ 38.95
177343 Total				\$ 38.95
177344	525	Wal Mart Community & Business	06/02/2020	\$ 39.56
177344 Total				\$ 39.56
177345	5137	Weith, Janine	06/02/2020	\$ 153.69
177345 Total				\$ 153.69
177346	6981	Westminster Christian School	06/02/2020	\$ 500.00
177346 Total				\$ 500.00
177347	1075	Williams, Patricia	06/02/2020	\$ 76.48
177347	1075	Williams, Patricia	06/02/2020	\$ 13.63
177347 Total				\$ 90.11
177348	6358	Wold Architects & Engineers	06/02/2020	\$ 475.62
177348	6358	Wold Architects & Engineers	06/02/2020	\$ 462.15
177348	6358	Wold Architects & Engineers	06/02/2020	\$ 289.28
177348	6358	Wold Architects & Engineers	06/02/2020	\$ 1,195.72
177348 Total				\$ 2,422.77
177349	4884	Woodstock Auto Trim	06/02/2020	\$ 720.00
177349 Total				\$ 720.00
177350	543	Woodstock Independent	06/02/2020	\$ 60.00
177350 Total				\$ 60.00
177351	545	Woodstock Lumber Co.	06/02/2020	\$ 7,075.40
177351 Total				\$ 7,075.40
177352	547	Woodstock Power Equipment Inc.	06/02/2020	\$ 141.15
177352	547	Woodstock Power Equipment Inc.	06/02/2020	\$ 112.70
177352 Total				\$ 253.85

WOODSTOCK CUSD NO. 200
LIST OF BILLS

Check #	Vendor #	Vendor Name	Check Date	Amount
177353	553	Worthington Direct Inc	06/02/2020	\$ 3,235.09
177353 Total				\$ 3,235.09
177354	7424	Yazel, Erin	06/02/2020	\$ 488.00
177354	7424	Yazel, Erin	06/02/2020	\$ 488.00
177354 Total				\$ 976.00
177355	6601	Zadlo, Bart	06/02/2020	\$ 94.50
177355 Total				\$ 94.50
177356	2354	Zep Manufacturing Co.	06/02/2020	\$ 104.99
177356 Total				\$ 104.99
177357	4908	Zimmerman, Paul	06/02/2020	\$ 23.29
177357 Total				\$ 23.29
Grand Total				\$ 841,755.81

2.5 APPROVAL OF A RESOLUTION DESIGNATING INTEREST EARNED IN 2019-2020

A. SUBJECT

This item is included on the agenda so the Board can approve a resolution that allows interest earnings in various funds to be kept distinct from principal.

B. INFORMATION

The Illinois State Board of Education (ISBE) enacted a regulation in 2009 that all interest earnings of a fund shall be added to and become part of principal (fund balance) of such fund unless otherwise provided by statute or specified by board resolution at the end of each fiscal year. In order to have the flexibility to transfer interest earned to the fund most in need of such interest income as determined by the Board and as per the *School Code*, a Board resolution must be approved each year.

Legal counsel has prepared the attached resolution which allows the District to maintain accrued interest in the following designated funds as distinct from principal so that such interest is available for statutory transfer to another fund in accordance with the ISBE rules: Educational Fund, Food Service Fund, Kids Club Fund, Challenger Fund, Operations & Maintenance Fund, Debt Service Fund, Transportation Fund, Capital Projects Fund, and Working Cash Fund.

The following funds are not included in this resolution due to other rules and regulations that supersede this section of the ISBE rules: Tort Immunity Fund, Grants Fund, Developer Impact Fees Fund, Illinois Municipal Retirement Fund and Fire Prevention & Safety Fund.

This fiscal year, July 1, 2019 – June 30, 2020, the District has earned \$736,632.51 in interest in the designated funds through April 30, 2020. The resolution authorizes the Treasurer to maintain an accounting of all designated interest earnings through April 30, 2020, as well as any additional interest received in the designated funds as of June 30, 2020.

C. RECOMMENDATION

The Superintendent recommends approval of the resolution designating interest for fiscal year July 1, 2019 through June 30, 2020.

D. SUGGESTED MOTION

This item will be included in the suggested motion for Consent Agenda.

WOODSTOCK CUSD NO. 200
Interest Earnings
July 1, 2019 - June 30, 2020

Interest Earned				
	Thru 4/30/20	May, 2020	June, 2020	Total
Educational	\$ 501,453.61			\$ 501,453.61
Food Service	\$ 555.37			\$ 555.37
Kids Club	\$ 615.53			\$ 615.53
Challenger Ctr	\$ 290.10			\$ 290.10
O&M	\$ 66,394.31			\$ 66,394.31
Debt Service	\$ 46,864.61			\$ 46,864.61
Transportation	\$ 64,011.84			\$ 64,011.84
Capital Projects	\$ 671.40			\$ 671.40
Working Cash	\$ 55,775.74			\$ 55,775.74
	\$ 736,632.51	\$ -	\$ -	\$ 736,632.51

RESOLUTION DESIGNATING INTEREST IN THE EDUCATIONAL, FOOD SERVICE, KIDS CLUB, CHALLENGER CENTER, OPERATIONS & MAINTENANCE, DEBT SERVICE, TRANSPORTATION, CAPITAL PROJECTS AND WORKING CASH FUNDS

WHEREAS, pursuant to Illinois State Board of Education Regulation Section 100.50(a)(4), effective Fiscal Year 2009, unless otherwise provided by statute or specified by board resolution adopted prior to June 30 of a fiscal year, interest earnings shall be added to and become part of principal as of June 30 of the fiscal year; and

WHEREAS, pursuant to Section 10-22.44 of the *School Code* (105 ILCS 5/10-22.44), interest earned from any moneys of the District (except moneys on funds for purposes of Illinois Municipal Retirement; Tort Immunity, Fire Prevention, Safety, Energy Conservation and School Security; and Capital Improvement tax proceeds under Section 17-2.3, all as itemized in Section 10-22.44) may be transferred to the respective fund of the District that is most in need of such interest income, as determined by the Board, unless such interest has otherwise been earmarked or restricted by the Board for a designated purpose; and

WHEREAS, the Board of Education ("Board") of the Woodstock Community Unit School District No. 200, McHenry County, Illinois ("District") has determined it to be in the best interests of the District to maintain accrued interest in the Educational, Food Service, Kids Club, Challenger Center, Operations & Maintenance, Debt Service, Transportation, Capital Projects and Working Cash Funds as distinct from principal so that such interest is available for statutory transfer to another fund in accordance with the *School Code* as described above and other authorizing law during the 2019-2020 fiscal year.

NOW, THEREFORE, It Is Hereby Resolved by the Board of Education of Woodstock Community Unit School District No. 200 as follows:

Section 1. The Board hereby designates that the interest accrued in the Educational, Food Service, Kids Club, Challenger Center, Operations & Maintenance, Debt Service, Transportation, Capital Projects and Working Cash Fund as of June 30, 2020, be maintained as interest, and not be added to or become a part of principal, in the Educational, Food Service, Kids Club, Challenger Center, Operations & Maintenance, Debt Service, Transportation, Capital Projects and Working Cash Funds for the duration of the 2019-2020 fiscal year, unless such interest is transferred to another fund pursuant to separate resolution of the Board or expended.

Section 2. The Board finds that the interest accrued in the Educational, Food Service, Kids Club, Challenger Center, Operations & Maintenance, Debt Service, Transportation, Capital Projects and Working Cash Funds as of April 30, 2020, is \$736,632.51. The Treasurer is authorized and directed to maintain the designation of this interest money, together with any additional interest accrued in the Educational, Food Service, Kids Club, Challenger Center, Operations & Maintenance, Debt Service, Transportation, Capital Projects and Working Cash Funds as of June 30, 2020, as interest on the books of the District in accordance with Section 1 of this Resolution.

Section 3. This Resolution shall be in full force and effect immediately upon its adoption.

ADOPTED this 2nd day of June, 2020, by the following roll call vote:

AYES:

NAYS:

ABSENT:

President, Board of Education

ATTEST:

Secretary, Board of Education

198149_1.DOC

2.6 APPROVAL OF 2020-21 WORKERS' COMPENSATION INSURANCE RENEWAL

A. SUBJECT

This item is included on the agenda so the Board can authorize the renewal of the Workers' Compensation insurance with the Collective Liability Insurance Cooperative (CLIC) pool.

B. INFORMATION

The district joined the Workers' Compensation Program of the Collective Liability Insurance Cooperative (CLIC) on July 1, 2003 and has since realized significant savings on premiums, well below amounts that would have been paid without the benefit of the cooperative. Attached are the details of the CLIC Workers' Compensation Program renewal for 2020-2021. The amount due is \$558,616, a 7.18% increase over last year's amount of \$521,210.

C. RECOMMENDATION

The Superintendent recommends renewing the Workers' Compensation insurance with CLIC effective July 1, 2020

D. SUGGESTED MOTION

This item will be included in the suggested motion for Consent Agenda.

Executive Summary

As we prepare this proposal, our society is dealing with the Coronavirus pandemic. During the past month the coming together by our clients, colleagues and insuring partners to work through this crisis has truly been amazing. Seeing this shows me we will persevere and all come out of this stronger for it. As the CLIC Workers Compensation program begins its 20th year of service to the Illinois Schools Districts we would like to thank all of you for allowing us to be of service to you and your districts.

Over CLIC's 19 year Workers Compensation program history Sedgwick Claims Management Services has handled the claims. Since that inception Sedgwick has accomplished a few important achievements on behalf of the CLIC membership.

- By moving to a dedicated claims service team six years ago it has enabled CLIC to steadily improve their surplus each year. As of December 31, 2019 CLIC's estimated surplus for the Workers Compensation program stands at \$17,675,070.
- The Sedgwick Loss Control program has helped districts cut down on severity of claims. The proposed 2020/2021 Loss Control is going to continue to provide intervention by assessing hazards an individual district has and providing solutions.
- We are pleased to announce that the CLIC Loss Control team has added two new faces:
 - Mr. Michael Lorms, Senior Manager of Loss Control
 - Mr. Jeff Byxbe, Specialist Risk Control III

After many years of the Illinois Workers Compensation market showing decreases it appears to finally be stabilizing. While NCCI rates for school related class codes did decrease again, it was a much more modest 4% on average. In comparison previous years showed double digit rate decreases on average of 13% or higher. What this means to each district is that many of you will see your district's Experience Modification Factor increase. This is because of the Expected Loss Rate (ELR). The ELR is a correlating rate to the NCCI premium rates which has also continued to decrease over the last few years. The ELR is used in the promulgation of your district's Experience Modification Factor. The ELR compares your district's actual losses with the losses that would be expected for a School District of your payroll size. This is done by multiplying a district's payroll (per \$100) for a given class code by that class code's ELR. The lower the ELR for each class code the more challenging it is to lower, or maintain a lower, Experience Modification Factor. This is because the lower ELR is "raising the bar" for what your expected losses are so even if your actual loss activity remains stable your Mod is likely increasing anyway since your actual losses are not decreasing like your expected losses are.

CLIC continues to improve upon a number of initiatives to reduce members' claims. A few of those initiatives are as follows:

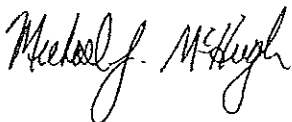
- In 2019/2020 CLIC in collaboration with Company Nurse introduced the Company Nurse mobile application. One of the benefits of the mobile app is that it allows all of your injured employees to communicate with Company Nurse via text. This has been a popular enhancement and gives immediate self-care advice to injured staff.
- Continued use of Milliman's Actuarial Report. This allows CLIC to continue to refine the Debit/Credit system and resulting Loss Fund Allocation Model for all members. CLIC's continued implementation of this has provided for fair and equitable program pricing for each member.
- Continue to implement the 10% High/Low supplemental contribution for a members with a 100%, or higher, Five-Year Loss Ratio.
- For both the Debit/Credit and High/Low member claims continue to be capped at \$200,000 per individual claim. This protects districts who have had the unfortunate experience of having a severely injured employee whose claim exceeds \$200,000.

For CLIC's 2020/2021 renewal we approached one additional insurer to secure a competitive quotation as the Work Comp marketplace continues to be favorable. Based upon our market analysis we are recommending that we renew our coverage with the incumbent insurer partner, Safety National Casualty Corporation. Safety National provided a very competitive renewal for both Premium and Loss Fund as they continue to be the prominent market for Excess Workers Compensation coverage. Based upon Safety's long partnership with CLIC, and a shared commitment to loss prevention, they will again be providing CLIC with a \$25,000 safety grant for loss control services.

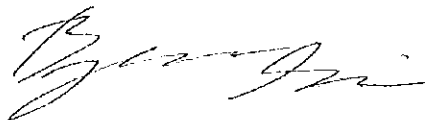
The Workers Compensation program prides itself on offering cost-efficient, stable pricing. We also offer many Risk Management tools to assist a member in controlling and reducing their losses. The tools are in place so each member has resources to improve upon their loss history and in turn the Cooperative's loss history. As we always say, each member district truly controls their own destiny.

On behalf of our Gallagher CLIC Team, we would like to thank each of you for your support and cooperation throughout the years. We are proud to be of service to a preeminent Cooperative like CLIC.

Yours truly,



Michael J. McHugh
Area Senior Executive Vice President



Byron Given
Area Vice President

Program Enhancements

- Coverages are highlighted here to review available coverages which you should consider. These coverages are included in the coverage section of this proposal only if quoted and highlighted as covered.
- A proposal for any of the coverages can be provided.
- The recommendations and considerations summarized in this section are not intended to identify all exposures.
- If Gallagher does not handle your complete insurance program, these recommendations only reflect items within our scope of responsibility.

2020-2021

- Year-over-year ultimate losses have improved by \$2,882,643
- Since June 30, 2019, total projected surplus increased just under \$1,300,000 to a new projected surplus of \$17,675,070
- \$25,000 grant from Safety National

2019-2020

- Year-over-year ultimate losses have improved by \$4,200,000
- Since June 30, 2018, total projected surplus increased just under \$1,000,000 to a new projected surplus of \$15,772,149
- All employees will have access to Company Nurse mobile application
- Loss Fund reduction due to favorable experience
- \$25,000 grant from Safety National

2018-2019

- Premium reduction of 7%.
- Loss Fund reduction of 5% enabling the Cooperative to continue to fully fund while still seeing a reduction.
- CLIC received another \$25,000 grant from Safety National to use for loss control.
- No further Audit Premium or Loss Fund adjustment.

2017-2018

- Premium reduction of 12%.
- 100% Loss Fund Reduction of 12% enabling the Cooperative to fully fund and still see an 8% reduction on the Funded Loss Fund.
- 7 different markets approached resulting in 13 different bindable quote options.
- Since initiating the use of Company Nurse average claims severity has decreased by over \$2,000.
- Due to numerous claims and loss control initiatives the potential surplus continues to increase; as of December 31, 2017 it is at \$12,885,920.

2016-2017

- For 2016-2017 CLIC has increased their actuarial Confidence Funding Level for losses from 65% to 66% and this still results in an overall .9% (\$248,750) total reduction for the pool.
- Current carrier provided five optional quotes.
- Minimum Premium reduced from 85% to 80% of Annual Premium by carrier.
- Self-Insured Retention Remains at \$850,000. No Increase.
- Company Nurse Program utilization up to 94%.
- CLIC Ad-Hoc Claims Committee continued to review large claims and reduced total claims reserve reductions by over \$2,865,505 for 2015-2016.
- Instituted a CLIC IME Program (Independent Medical Examination) with Legal Counsel.
- Continued engagement with actuary in loss funding methodology and surplus replenishment.

2015-2016

- Self-Insured Retention Remains at \$850,000. No Increase.
- Instituted a CLIC IME Program (Independent Medical Examination) with Legal Counsel.
- Continued engagement with actuary in loss funding methodology and surplus replenishment.
- TRIA is included in the Premium at a rate of .5% of the Premium.
- Implemented a Pharmacy Benefits Management Program (Prescription Card Program) for medications for all employees.

2014-2015:

- Increased the Self-Insured Retention from \$800,000 to \$850,000.
- TRIA is included in the premium at a rate of .5% of the premium.
- Moved to a dedicated Sedgwick claims unit effective January 1, 2014.
- Continued the use of Company Nurse.
- Used Gallagher Risk Services Claims Advocacy Group to review every aspect of the claims administration to audit adjusters and to make suggestions on how to reduce costs.
- Engaged with the CLIC actuary and developed a solution to increase Loss Fund contributions to replenish surplus.
- Working with the CLIC actuary, instituted a debit/credit allocation model for members' loss fund contribution.
- Developed a claims Ad-Hoc Committee to review proposed claims settlements.

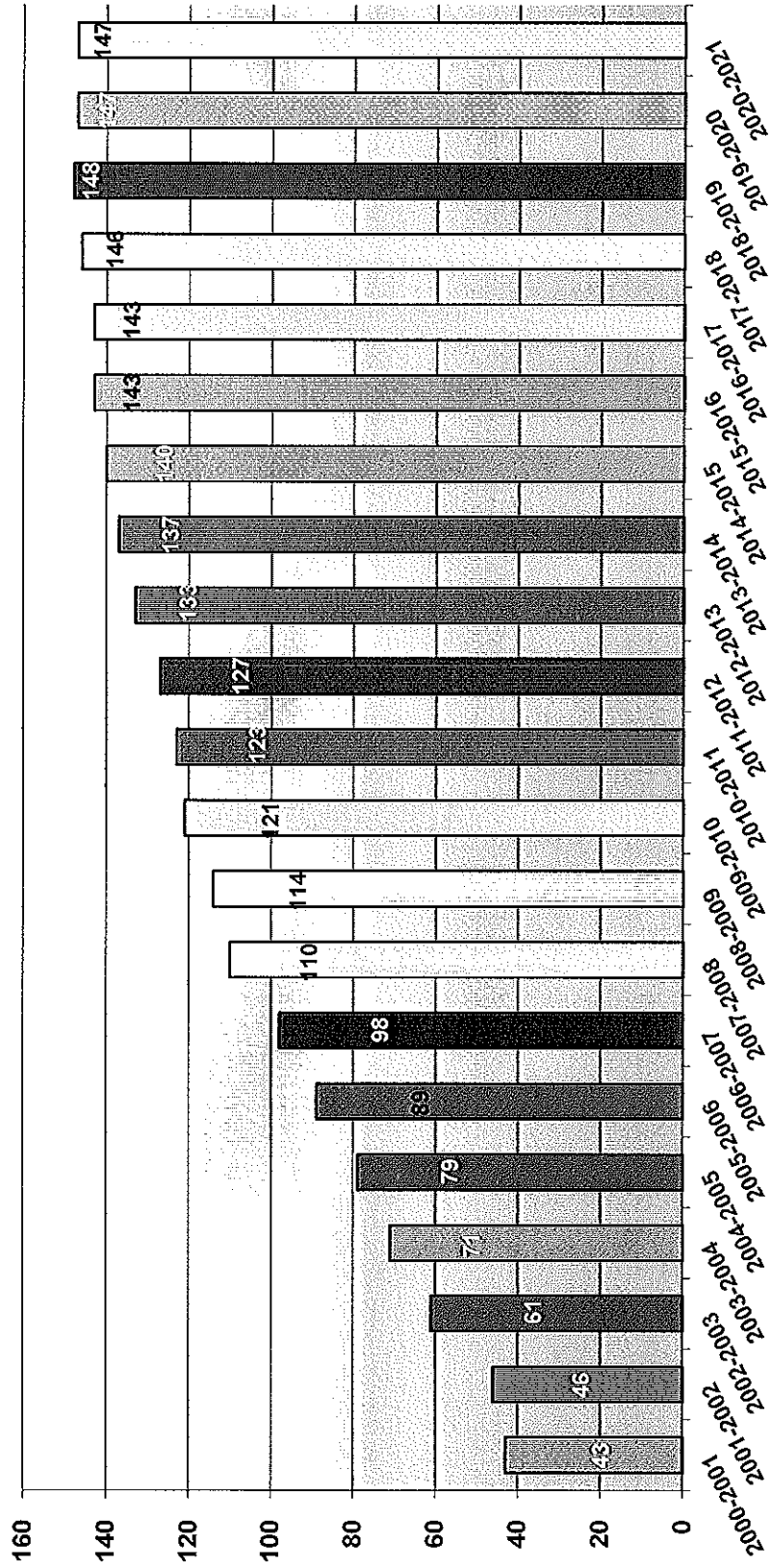
2013-2014:

- Employers' Liability Limit increased from \$1,000,000 to \$2,000,000 at no additional premium.
- Increased the Self-Insured Retention from \$750,000 to \$800,000 for a savings of \$108,174.
- TRIA is included in the premium at a rate of .5% of the premium.
- Started working with Company Nurse Program.

In the following pages, we will demonstrate what makes our company the best fit for your insurance placement and risk management needs. Thank you again for allowing us to be your partner in this placement.

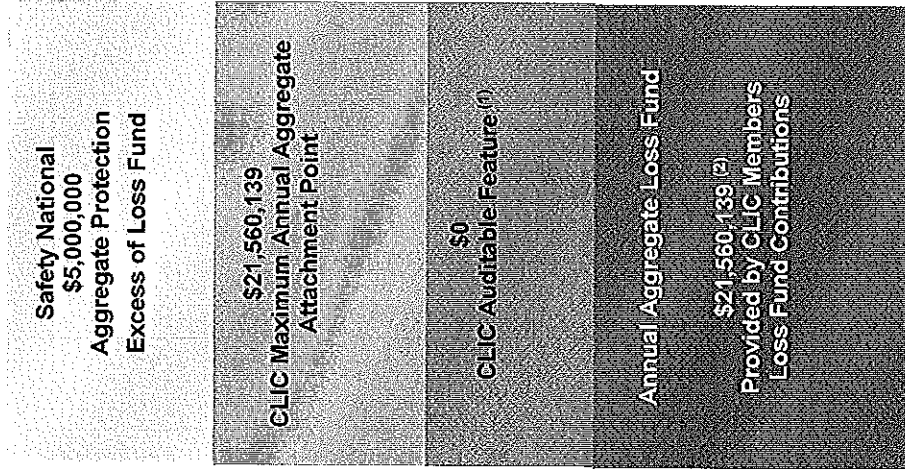
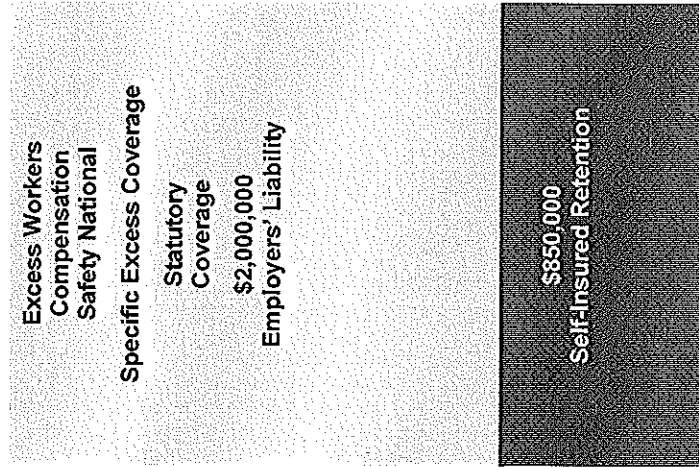
Number of Workers Compensation Members

As of January 31, 2020



2020-2021 Secured Self-Insurance Program Structure Graph

\$850,000 SIR
147 Members



The \$21,560,139 Loss Fund is the maximum Cooperative Loss Fund. With this program, there is an aggregate (Stop Loss) Insurance Policy. Should CLIC exhaust the Loss Fund, Safety National provides \$5,000,000 aggregate excess coverage above CLIC's total group loss fund.

Please note: We submitted CLIC's five-year payroll history and loss history to the actuarial firm Milliman Inc. so that they could do an analysis of what the actuarial funding level would be for the Cooperative for the 2020-2021 policy term.

2.7 APPROVAL OF 2020-21 PROPERTY AND CASUALTY INSURANCE RENEWAL

A. SUBJECT

This item is included on the agenda so the Board can authorize the renewals of the property and casualty insurance policies for 2020-2021.

B. INFORMATION

The district joined the Collective Liability Insurance Cooperative (CLIC) on July 1, 2001 and realized significant premium savings compared to the quotes from individual insurance companies. CLIC membership provides insurance for property and general liability, automobile, umbrella liability, educators' legal liability, boiler and machinery, builders risk, employee dishonesty, identity/cyber theft, student accident and foreign travel liability.

Conventional insurance premiums have seen far greater increases than CLIC members are realizing, and numerous districts are joining cooperatives to mitigate the increased costs. When District 200 joined CLIC on July 1, 2001, there were 88 member districts and on July 1, 2019 there will be 185 member districts.

Attached are the details of the CLIC insurance renewal for the district's coverage amounts and annual premiums for 2020-2021. The amount due is \$381,298, a 7.09% increase over last year's amount of \$356,052. This amount includes the mandatory student accident insurance and the fiduciary liability insurance.

C. RECOMMENDATION

The Superintendent recommends that the district's 2020-2021 property and casualty insurance coverage be approved as detailed in the attached materials from CLIC.

D. SUGGESTED MOTION

This item will be included in the suggested motion for Consent Agenda.

Executive Summary

Property/Casualty

As I sit down to write the 2020/2021 Executive Summary I am doing so from my home office due to the outbreak of COVID-19 which has caused our Illinois Governor to order all of us to “Shelter in Place”.

During the past month the world has had to deal with this unprecedented Coronavirus. It has effected all of us in our work, play and social aspects of our lives. Who would have thought that in 2020 “Social Distancing” and “Self Quarantining” would be the hot phrases of society? It is truly amazing to see how our society is coming together and helping each other as we deal with this virus. It has made all of stronger and we will overcome this pandemic.

On July 1, 2020 CLIC begins its 38th year of service to Illinois Public Schools Districts. We truly appreciate the opportunity to be of service and value the partnership with each of your districts. We look forward to continued success for many years to come.

As we outlined in December, the state of the Property/Casualty insurance marketplace continues to harden and become less favorable. As we discussed at the Mid-Year meeting we continue to see significant rate increases on Property, Casualty and Cyber coverages. On the Property coverages insurers are continuing to payout on catastrophic claims such as wildfires, floods and tornadoes. In the Midwest, insurers are running projective storm analytics for severe convective storms including wind and hail. What this means to us is that the insurer’s reinsurance costs continue to increase which is in turn passed onto insureds in the form of rate increases and limit reductions. The average rate increase for clean risks with little losses is 30% to 40%. Risks with loss history are seeing at minimum rate increases of at least 65% or higher.

The Casualty Marketplace is seeing the effects of Social Inflation which refers to rising claim costs that are the result of increased litigation, plaintiff friendly legal decisions and larger jury awards. For our schools that means insurers are seeing more lawsuits involving Sexual Misconduct, Catastrophic Auto Accidents, Disgruntled Employees, Individual Education Plans and Concussions. Concern for a judicial system favoring plaintiffs has caused insurers to push significant rate increases, capacity reductions and coverage exclusions.

Based on current market conditions, our Property exposures increasing almost 2% and Vehicle exposures increasing just over 1% the renewal we were provided by CLIC’s primary Liability and Crime reinsurer, Great American Insurance Company, provided very competitive renewal terms.

Due to current Property market conditions we went to market to secure alternative Property Reinsurance quotations. We submitted bid specifications to twenty-five (25) Alternative Markets for quotations. Based upon the market results and analysis we are recommending we renew with our incumbent Property reinsurer and longtime partner, Travelers. CLIC will see a rate increase and overall limit decrease to \$650,000,000 (previously \$900,000,000). To ensure the new limit of \$650,000,000 is comprehensive enough to address all of the Cooperative’s we ran a Probable Maximum Loss (PML) study. The study showed us that for a severe convective storm CLIC’s maximum modeled loss for a 10,000 year return period, or 0.01% Critical

Probability, is \$450,000,000 per occurrence. Based upon this our new limit is more than adequate for the Cooperative's property exposures. During the soft market we took advantage of market conditions to purchase additional limits and coverages. Now that the market has hardened we have to take a realistic look at what coverages and limits are needed as opposed to how much we are able to get in the marketplace. Despite seeing an increase, our 2020/2021 renewal rate is still below 2 cents, or 0.02. This is an extremely competitive rate in the current marketplace and equivalent to the same Property rate we had in 2008/2009. In 2008/2009 CLIC had Total Insured Property values (TIV's) of just under \$17,000,000,000. Today CLIC's TIV's exceed \$27,000,000,000. We are very pleased with the renewal we were able to secure with in spite of ever hardening marketplace conditions.

The Pollution Liability insurer, Ironshore Insurance Company, has given us a very favorable renewal. The slight premium increase is due to the increase in the Membership's TIV's. This exposure increase played a part in the minor increase that was seen on CLIC's Boiler and Machinery coverage as well.

CLIC's Boiler and Machinery insuring partner, Chubb Insurance Company, will again continue to offer the following program enhancements for CLIC members in 2020:

- Off-site training session for Buildings & Grounds personnel on a Boiler & Machinery related Engineering topic.
- Discounted Infrared Electrical Inspection surveys at a flat rate of \$1,000 per inspection day. This enhancement is limited to 20 days for the 2020/2021 coverage term.

As mentioned earlier Social Inflation is playing a significant part in what we are seeing in the Liability marketplace. The rising costs of litigation and potential of plaintiff friendly juror verdicts have caused Liability reinsurers to look to lessen limit offerings while also obtaining rate increases. For Public School Districts underwriters have more concern than ever as regards Sexual Abuse/Molestation, Bus accidents and Sexual Harassment. During the past four (4) years the Median Average Legal verdict for the top 50 cases in the United States has doubled. Insurers are struggling to keep up with the pace of inflation. What this means to us is that insurers are taking aggressive underwriting action in an attempt to stay ahead of those trends by increasing premiums and reducing limits.

CLIC's expiring Liability program provides a limit of \$50,000,000 Per Member. For the 2020 renewal we approached over ten (10) Public Entity Casualty reinsurers to secure renewal terms. Based upon our conversations, and quotations received from these markets, we will see a reduction in our limits. Although with different insurers, the theme of so many of our renewal conversations was limited capacity and minimum premiums. The lack of market capacity, and need for increased premium on the capacity that can be provided, no longer allows for the placement of the \$50,000,000 per member limit. While our 2020/2021 limit does come with a reduction, it still far exceeds what we have seen on other Illinois School District insurance programs. The proposed limit is also still one of the higher limits among Scholastic Cooperatives nationwide.

As we presented at the December Mid-Year meeting the Cyber Liability market continues to be very volatile for Public Entities and in particular, K-12 Public Schools. Ransomware demands to School Districts are

constant with many of these demands coming in at well over \$1,000,000. Our CLIC members have not been immune to the Ransomware demands with over 10 incidents on the current policy term alone. Since July 1, 2019 CLIC's Cyber insurer has incurred claims of almost \$1,000,000 to the tune of a 205% Loss Ratio making it a challenge to secure competitive renewal terms. To show the insurer the Cooperative's commitment to reducing its Cyber exposure the CLIC Executive Committee elected to purchase for all members, at no cost to the district, Cyber Loss Control services focusing on Ransomware training and Phishing through Email campaigns. The firm offering the services that kicked off in April is Secure Halo (formerly TSC Advantage). Secure Halo is also offering to each CLIC Member 1 on 1 Loss Control that can be contracted for with them directly. Based on your district's needs you can choose between one of the four tiers ranging from a basic self-assessment to a comprehensive, in-depth review of your district's IT infrastructure and security systems. These loss control initiatives will add valuable tools to help your district combat and prevent Cyber breaches.

While adding Cyber loss control is a good step, as discussed in December an increase in premium to the Cyber line of coverage was inevitable based on the high loss ratio the insurer has seen. We were able to negotiate with the Cyber market an additional \$1,000,000 Per Member limit for a very competitive premium. This means each of your districts will now have a \$2,000,000 Per Member Cyber Liability limit. In addition we have also secured the option for members to purchase an additional \$3,000,000 in Cyber coverage on an individual basis. For districts that choose this option they will have a total of \$5,000,000 in Cyber protection.

At last year's May Full Member meeting CLIC embarked upon the School Board Legal panel Reboot to address legal costs that had gotten out of control. While it is still early in the process with the new approved panel having only been in place for 9 months, the initial results are very favorable with legal costs down almost 40% on average per claim file. The current panel will continue to be monitored and changes made if warranted.

Despite the early on success of the School Board Legal panel Reboot, the School Board Legal Liability is still a very challenging line of coverage with CLIC's loss ratio exceeding 100% in four (4) of the last six (6) policy years. Note the only two (2) terms not above 100% are the current and previous year's which are still very green. This means since partnering on the School Board coverage CLIC's insurer, QBE Insurance Company, has paid out more in claims than they have collected in premium (much more in some cases with one policy term carrying a 154% loss ratio). Note this does not take into account overhead such as the cost for Summit Risk adjusters to adjudicate claims so from QBE's perspective it is actually far worse. While CLIC will see a significant premium increase on the School Board Legal Liability coverage, it was pointed out to us during negotiations on this line of coverage that had the Reboot not occurred last year we would be facing an even more significant increase or even possibly a non-renewal. We were able to secure a slight decrease to the loss fund to help balance the premium increase.

At last year's renewal for Student Accident coverage we negotiated with CLIC's strategic partner, Zevitz Student Accident Services, a two-year rate guarantee which has ensured a flat renewal this year. CLIC's student accident rate continues to be very competitive and a valuable bargaining tool in keeping Liability costs in line.

Last year we introduced a new line of coverage; Gallagher Crisis Protect. This coverage addresses the wide ranging Security crises that School Districts face such as Active-Assailant, Workplace Violence/Assaults and

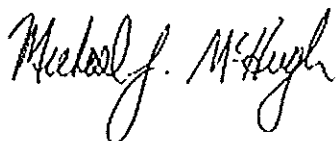
large scale Emergency evacuations such as Bomb Threats. Fortunately for CLIC none of our member districts had a violent incident during the past year. Unfortunately there were a number of other Public Entity incidents, some of which you probably recall seeing in the news, where the coverage did have to be utilized. CLIC's 2020/2021 renewal premium for this line of coverage will remain flat.

In spite of an unfavorable Marketplace, this year on both the Property and Liability, and an unprecedented global pandemic CLIC's 2020/2021 Renewal pricing, coverages and limits remain very competitive for all lines of coverage. Times of a continually hardening marketplace such as these are why pools and cooperative purchasing were put in place. Programs like CLIC offer stability and a level of isolation from the standard insurance marketplace allowing for costs and coverages to remain competitive even when that would not be the case for a School District with a standalone insurance program.

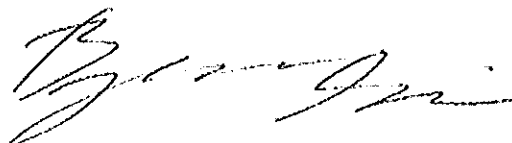
As we continue to deal with the global COVID-19 crisis CLIC continues to be one of the preeminent Scholastic Cooperatives in the United States. Over the years we have continued to be approached by local School Districts who have found the Cooperative competitive from a coverages, limits and cost standpoint.

On behalf of our Gallagher CLIC Team, we would like to thank each of you for your cooperation during this unprecedented global pandemic. We value your loyalty and the relationships our team continues to develop on a daily basis with you and your staff.

Yours Truly,



Michael J. McHugh
Area Senior Executive Vice President



Byron Given, CLCS
Area Vice President

Program Enhancements

2020-2021 Enhancements

CLIC/Great American Package – Reinsurance Agreement/MOC Document

- Modest premium and loss fund increase
- Continued Access to Great American's Public Sector Risk Management Portal
- Obtained optional Quotation to remove Aggregate Stop Loss coverage
- Obtained loss fund option with a \$2MM Property Retention

CLIC/Travelers Excess Property – Reinsurance Agreement/MOC Document

- Despite very unfavorable market conditions maintained a rate under 2 cents per \$100 in values
- Conducted a Probable Maximum Loss study to ensure CLIC's Property limits are adequate
- 15 markets responded to bid solicitation and could not compete with Travelers renewal terms

Federal Insurance Company (Chubb) Boiler & Machinery

- Minimal increase on premium despite \$1MM+ in losses over last 5 years
- Continuing to provide an offsite training session on Boiler & Machinery Risk Engineering topic
- Providing 20 days of discounted Infrared Electrical Inspection surveys

QBE Insurance Corporation – School Board Legal Liability

- Early on results of Reboot have shown a significant decrease on legal costs
- Loss Fund decreased by 2% over prior year
- Enquiron Helpline services – provided at no cost

CLIC/Excess Liability Reinsurers

- Able to maintain full coverage for Sexual Abuse/Molestation
- Added a Reinsurer partner allowing for a Total Liability limit per member of \$36MM
- Approached over 10 Public Entity reinsurers to submit bids

Ironshore Specialty – Pollution Liability

- Flat renewal in spite of moderate claims activity (\$500k+ in 2018/2019)
- Continued Mold coverage with a competitive deductible of \$50,000

Lloyd's of London – Cyber Liability

- Ransomware Training and Phishing campaign for all members
- Option to directly contract for additional Cyber Security loss control services
- Increased limit to \$2MM Per Member for a modest premium charge
- Option for members to individually purchase additional \$3MM in limit

Gerber Life Student Accident

- 2-Year Rate Guarantee from 2019/2020 resulted in a flat renewal
- Continues to be an important coverage in controlling Liability reinsurance costs

Gallagher Crisis Protect

- Maintained a flat premium
- Members will continue to receive a \$1,000,000 limit for an extremely competitive premium

2019-2020 Enhancements

CLIC

- Returned Equity to the Membership for the second consecutive year
- Year-over-year Ultimate Losses have improved by almost \$1,400,000
- Since June 30, 2018, Total Projected Surplus increased by just over \$955,000 to a new projected Surplus of \$26,424,150

CLIC/Great American Package – Reinsurance Agreement/MOC Document

- Flat renewal Premium and slight decrease on Loss Fund for Package
- Continued Access to Great American's Public Sector Risk Management Portal
- Obtained optional Quotation to remove Aggregate Stop Loss coverage

CLIC/Travelers Excess Property – Reinsurance Agreement/MOC Document

- Minimal increase on premium despite hardening marketplace and 85% 5-Year Loss Ratio
- Ran Severe Convective Storm modeling to ensure CLIC's Property limits are adequate

Federal Insurance Company (Chubb) Boiler & Machinery

- Minimal increase on premium despite \$175k+ in losses on current policy term
- Complimentary webinar on a Boiler & Machinery topic
- One offsite training session on Boiler & Machinery Risk Engineering topic

QBE Insurance Corporation – School Board Legal Liability

- Complete Reboot of Approved Legal Panel
- First time in 4 years premium is relatively flat
- First time in 4 years a decrease in the loss fund was achieved
- Continued complimentary access to Enquiron Helpline services

CLIC/Excess Liability Reinsurers

- Relative flat renewal premiums for all layers
- Quoted additional limit from \$50MM to \$55MM for Liability coverages
- Marketed extensively to 9 different reinsurers to ensure competitive pricing

Ironshore Specialty – Pollution Liability

- Mold Deductible renewed at \$50,000 in spite of numerous Mold claims
- Mold/Pollution checklist being developed for all Buildings & Ground directors

Lloyd's of London – Cyber Liability

- Achieved a flat renewal despite increasing claims activity
- Coverage form wording upgraded to Macro 2.1 resulting in broader coverage

Gerber Life Student Accident

- Student Rate reduction for Mandatory coverages
- Marketed to four different insurers
- Catastrophic coverage saw coverage enhancements for a flat rate

Gallagher Crisis Protect

- Developed an exclusive Gallagher Crisis product with London Markets that offers a crisis management solution to pre and post Risk Management services for a wide range of crisis type events such as Active Assailant, Workplace Violence, Assault and large scale Emergency Evacuations.
- Negotiated a \$1,000,000 limit per District for a nominal premium charge

2018-2019 Enhancements

CLIC/Great American Package – Reinsurance Agreement/MOC Document

- Flat renewal premium and Loss Fund for Package
- Marketed to two other insurers – Brit and Berkley – neither could compete with current premium and loss fund pricing
- Access to Great American's new Public Sector Risk Management Portal

CLIC/Travelers Excess Property – Reinsurance Agreement/MOC Document

- Minimal rate increase despite hardening market and multiple catastrophic losses
- Various sublimits increased for no additional premium

Federal Insurance Company (Chubb) Boiler & Machinery

- Renewal rate decrease of 3%
- 2-year rate guarantee
- Two complimentary webinars on boiler & machinery risk engineering topics
- One complimentary off-site training session on boiler & machinery risk engineering topics
- Up to 20 days of Discounted Infrared Electrical Inspections

QBE Insurance Corporation – School Board Legal Liability

- Increased Cooperative's Retention resulting in a premium decrease of 9%
- Continued complimentary access to Enquiron Helpline services
- Looked at options to include in Package – standalone option continues to be more competitively priced for both the premium and loss fund

CLIC/Excess Liability Reinsurers

- Relatively flat renewal premiums for all reinsurance partners for their respective layers
- Continued complimentary access to the Global Compliance Network training modules through Brit
- Continue to only partner with insurers who will provide coverage for concussions
- Increased the total liability limits from \$45,000,000 to \$50,000,000 for General Liability, Automobile Liability, Employee Benefits Liability, Police Professional, Sexual Abuse, School Board Legal Liability and Employment Practices Liability

Ironshore Specialty – Pollution Liability

- Slight premium decrease

Lloyd's of London

- In spite of claims, Cooperative saw flat Premium Renewal

Gerber Life Student Accident

- \$0.15 per Student Rate Reduction for Mandatory Pre K – 8th Students
- No change in rate for Mandatory 9th -12th Students
- No change in rate for Catastrophic coverage
- Marketed to eight different insurers

2017-2018 Enhancements – Increased Coverage Limit in Numerous Areas

CLIC/Great American Package – Reinsurance Agreement/MOC Document

- Flat renewal premium and Loss Fund for Package
- Flood Zone A limit increased from \$8MM to \$24MM
- Option for increasing Property deductible from \$2,500 to \$5,000
- Separate options for Property coverage and Liability coverage, which results in a premium savings of \$769,855
- Free STOP!T Pilot Program (coverage up to \$25,000 STOP!T) for one year, for a limited number of Districts
- Flood limit increased from \$108MM to \$120MM
- Property Rate was reduced below .01

CLIC/Travelers Excess Property – Reinsurance Agreement/MOC Document

- Rate decreased 21%
- Various Sublimits Increased for No Additional Premium
- Flood Limit Increased from \$103,000 to \$118,000,000
- Flood Zone A Limit increased from \$6,000,000 to \$23,000,000

Federal Insurance Company (Chubb) Boiler & Machinery

- Blanket Limit increased from \$150,000,000 to \$250,000,000
- Increases in several sublimits
- Renewal premium decreased 11%
- Marketed coverage to two other Boiler carriers – Travelers and XL – one slight reduction and the other slight increase

CLIC/QBE Insurance Corporation – School Board Legal Liability –Reinsurance Agreement/MOC Document

- Flat Renewal
- Optional Quote for Higher Pool SIR

CLIC/Pennsylvania Manufacturers Association Insurance Company (Old Republic) – Reinsurance Agreement/MOC Document

- Cooperative saw slight Premium Decrease

CLIC/Underwriters at Lloyd’s (Brit) – \$10MM xs \$2MM – Reinsurance Agreement/MOC Document

- Renewal premium/tax decreased 4%

CLIC/Excess Liability

- Remaining Layers will see slight Rate/Premium Decreases

Ironshore Specialty – Pollution Liability

- In spite of claims, Cooperative saw flat Premium Renewal

Lloyd’s of London – Cyber Liability

- 6% Reduction in Premium

Gerber Life Student Accident

- \$0.20 per Student Rate Reduction for Mandatory Pre K-8th Students
- \$0.18 per Student Rate Reduction for Mandatory 9th-12th Students
- No change in rate for Catastrophic

2016-2017 Enhancements – Increased Coverages/Limits in Numerous Areas

CLIC/Great American Package – Reinsurance Agreement/MOC Document

- Annual premium decreased 12% while TIVs increased 2% and vehicle count increased 1%
- Annual Loss Fund decreased 5%
- Automobile Medical payments coverage deleted per CLIC’s request

CLIC/Travelers Excess Property – Reinsurance Agreement/MOC Document

- Rate decreased 4%
- New 3-Year Rate Guarantee for 2016-2019
- Sublimits Increased for No Additional Premium:
 - Flood \$27,000,000 to \$103,000,000
 - Earthquake \$27,000,000 to \$48,000,000
 - EDP Equipment \$42,000,000 to \$255,000,000
 - EDP Data and Media \$27,000,000 to \$35,000,000
 - EDP Extra Expense \$14,193,161 to \$20,000,000
 - Account Receivable \$11,938,260 to \$15,000,000
 - Valuable Papers \$20,027,027 to \$25,000,000
 - Fine Arts \$21,819,810 to \$25,000,000
 - Ordinance or Law (undamaged portion) \$17,000,000 to \$50,000,000
 - Business Income \$20,845,200 to \$25,000,000
 - Extra Expense \$62,000,000 to \$255,000,000
 - Media Equipment \$42,976,067 to \$45,000,000
 - Vehicle Damage \$44,000,000 to \$180,000,000
 - Musical Instruments \$27,000,000 to \$125,000,000

- Audio Visual Equipment \$27,000,000 to \$125,000,000
- Fiber Optic Cables \$5,000,000 to \$25,000,000

Federal Insurance Company (Chubb) -- Boiler & Machinery

- Rate Decreased 11%
- Extended Rate Guarantee for another year, subject to losses.

QBE Insurance Corporation – School Board Legal Liability

- Rate decrease in Loss Fund Program

CLIC/Excess Liability Carriers

- Switched from Genesis, National Casualty (Civic Risk), and Essex (Markel) to Old Republic, BRIT (Certain Underwriter's at Lloyd's, London), Lexington and American Hallmark increasing the total liability limits from \$40,000,000 to \$45,000,000 total limits for General Liability, Automobile Liability, Employee Benefits Liability, Police Professional, Sexual Abuse, School Board Legal Liability and Employment Practices Liability

Ironshore Specialty – Pollution Liability

- Decreased Policy Aggregate Limit from \$75,000,000 to \$65,000,000 for 13% Premium Savings
- Carrier provide three options for renewal
- Rate decreased 13%
- Increase in Mold Limit from \$1,000,000 to \$2,000,000

Gerber Life Student Accident

- Provided three options for Mandatory and two options for Catastrophic
- No changes in rates from last year for Mandatory and Catastrophic
- Physical Therapy Benefit increased from \$25,000 to \$100,000 in Catastrophic
- Optional \$7,500,000 Catastrophic quote provided

2015-2016 Enhancements (Also see Memorandum of Coverage Enhancements on Next Page)

CLIC/Great American Package – MOC Document

- Increased sublimits for Debris Removal to \$1,000,000
- Increased sublimits for Demolition Cost to \$1,000,000
- Increased sublimits for Increased Cost of Construction to \$1,000,000
- Police Professional Liability coverage is excess of any primary policies
- Added Bullying coverage

CLIC/Travelers Excess Property – MOC Document

- Rate flat – voided 3-year rate guarantee due to Property losses
- Extended new rate guarantee from 2014-2017 to 2015-2018, subject to losses
- Sublimits Increased
 - EDP Equipment \$25,000,000 to \$40,000,000
 - Ordinance or Law \$10,000,000 to \$15,000,000
 - Extra Expense \$25,000,000 to \$60,000,000
 - Vehicles \$15,000,000 to \$40,000,000
 - Fiber Optic Liability \$2,000,000 to \$5,000,000
 - Musical Instruments \$20,000,000 to \$25,000,000
 - Audio/Video \$20,000,000 to \$25,000,000
- Removed Margin Clause

CLIC/Federal Insurance Company (Chubb) Excess Property – MOC Document

- Rate decreased 3%
- Identified additional co-generation plants/ice locations with \$10,000 deductible

Federal Insurance Company (Chubb) Boiler & Machinery

- 3-Year Rate Guarantee 2014-2017, subject to losses

Ironshore Specialty Pollution Liability

- Increased Mold sublimit from \$350,000 to \$1,000,000 with \$50,000 Deductible
- Added Coverage D – Business Interruption Options

Greenwich/XL School Board Legal Liability – MOC Document

- Provided three options for the EPLI Member Deductibles and Non-EPLI Member Deductibles

Excess Liability

- Change in carriers resulted in over \$150,000 in premium savings

Gerber Life Student Accident

- Provided two options for Mandatory coverage

Memorandum of Coverage (MOC)



Significant Coverage Enhancements 07-01-15/16

Property Coverage Document	
Green Upgrade	Coverage added for reasonable additional costs to repair or replace damaged or destroyed property with qualified "green" property -- lesser of 5% of loss amount or \$50,000.
Off Premises Utility Services -- Time Element	Business Income and extra expense coverages broadened to include off premises utility services interruption (water, communication, and power) caused by a covered peril (excluding overhead transmission lines).
Business Income -- Extended Period of Indemnity	Extended business income to provide coverage for an additional 150 days after damaged or destroyed property has been repaired or replaced just in case work is completed just before a new school term or early in a school term and the property cannot be put into use until the following school term.
Crime Coverage Document	
Computer Fraud	Coverage added for loss resulting from a fraudulent entry of, or change to, electronic data or computer programming in your computer system that causes money, securities, or other property to be transferred, paid, or delivered or your account at a financial institution to be debited or deleted.
Funds Transfer Fraud	Coverage added for loss resulting from a "fraudulent instruction" directing a financial institution to debit your "transfer account" (basically, an account maintained by you at a financial institution from which you can initiate the transfer, payment, or delivery of money or securities) and transfer, pay, or deliver money or securities from that account.
Telephone Toll Fraud	Coverage added for long distance telephone charges incurred by you as a result of the fraudulent use or manipulation of an account code or system password to gain access to your voice computer system.
Credit, Debit or Charge Card Forgery	The forgery or alteration coverage is broadened to include written instruments in connection with any credit, debit, or charge card issued by you to an employee for business purposes (excluding non-compliance with card issuer's requirements).
General Liability Coverage Document	
Trampolines	Deleted exclusion, even though trampolines are not permitted, so coverage is included for vicarious liability (activities off school premises where trampolines may be present).
Professional Services Extension	Covered professional services includes professional nursing, psychological, psychometric, counseling, athletic training, or speech, hearing, optical, optometric, occupational or physical therapy services, treatment, advice or instruction (but excluding school ownership or operation of an infirmary with facilities for lodging or a public clinic or hospital).
Broadcasting and Publication	Standard exclusion for personal and advertising injury liability arising out of advertising, broadcasting, publishing or telecasting (with exceptions) is deleted entirely for school related activities.
Additional Insureds	Added automatic additional insured coverage for any person or organization "as described on a Certificate of Insurance issued by CLIC or its authorized representative."
Auto Liability Coverage Document	
Waiver of Subrogation	Added an automatic waiver of subrogation endorsement for any person or organization if the school has agreed to provide by written contract or agreement.
Additional Insureds	Added automatic additional insured coverage for any person or organization if the school has agreed to provide by written contract, agreement or permit.
Drive Other Car Coverage	Added broadened coverage for any employee of the school that has been assigned a school owned/leased vehicle for regular use if that employee does not also have a personally owned and insured auto.



2014-2015 Enhancements

Great American Insurance Company Package (Previously Selective Insurance Company of the Southeast)

- Added Police Professional Liability coverage part (Security Guards) for an additional Annual Premium of \$1,500.
- A \$75,000 Water Maintenance Deductible applies to eight members on file with carrier.

Travelers Excess Property

- Travelers Excess Property increased their sublimits for no additional premium:

Fiber Optics Cable	From	\$1,500,000	To	\$2,000,000
Extra Expense	From	\$1,000,000 Per Member	To	\$25,000,000 in Any One Occurrence
- Buses five years old and driver will be on an agreed amount basis, as per schedule on file with the carrier.
- Travelers Excess Property extended their rate guarantee to 2014-2017.
- All applicable sublimits broadened from "As per schedule on file with carrier" to "Maximum limit any one occurrence."

Chubb Boiler & Machinery

- Chubb Boiler & Machinery policy will be written on their new easy to read and understand Chubb Equipment Breakdown Defense policy form that offers broad protection and dynamic new features.
- Blanket Limit increased from \$100,000,000 to \$150,000,000 Blanket Limit over all premises.
- Chubb Boiler & Machinery extended their rate guarantee to 2014-2017.

School Board Legal Liability

- Changed carriers from National Union Fire (AIG) to Greenwich Insurance Company for Broader Coverages and Reduced Premium and Loss Fund.

Cyber Liability/Identity Theft

- Changed carriers from Illinois National (AIG) to Lloyd's of London for Broader Coverages and Reduced Premium and Deductibles.

Ironshore Specialty Pollution Liability

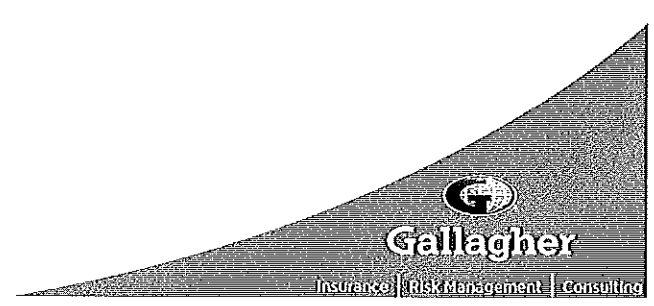
- Increased Mold sublimit from \$50,000 to \$350,000 with a \$25,000 deductible.

2013-2014 Enhancements

- Selective Package increased the Automobile Liability Limit from \$1,000,000 to \$2,000,000 Per New Illinois Statute.
- Selective Package now includes Fiber Optics coverage for a Limit of \$1,000,000 for no additional premium.
- Selective Package – increased the Crime Limits from \$500,000 to \$1,000,000 for an additional annual premium of \$15,000.
- Travelers Excess Property increased their Sublimits for no additional premium:

Electronic Data Processing Equipment	From	\$20,000,000	To	\$25,000,000
Electronic Data Processing Media	From	\$20,000,000	To	\$25,000,000
Electronic Data Processing Extra Expense	From	\$11,501,346	To	\$12,500,000
Newly Constructed or Acquired Property	From	\$5,000,000	To	\$10,000,000
Builders Risk – at All Other Construction Sites	From	\$5,000,000	To	\$10,000,000
Ordinance or Law	From	\$5,000,000	To	\$10,000,000
Extra Expense – Subject to a Maximum	From	\$50,000,000	To	\$60,000,000
Vehicles	From	\$5,000,000	To	\$15,000,000
Fiber Optics Cable	From	\$500,000	To	\$1,500,000
- Federal Insurance Company (Chubb) Boiler & Machinery increased their sublimits for no additional premium:

Newly Acquired Locations	From	\$1,000,000/180 Days Reporting	To	\$5,000,000/180 Days Reporting
Demolition and Increased Cost of Construction	From	\$1,000,000	To	\$5,000,000
- Essex Insurance Company provided an additional Excess Liability layer of \$5,000,000 xs \$24,000,000 xs \$11,000,000 for an annual premium of \$24,452 including taxes.



2012-2013 Enhancements

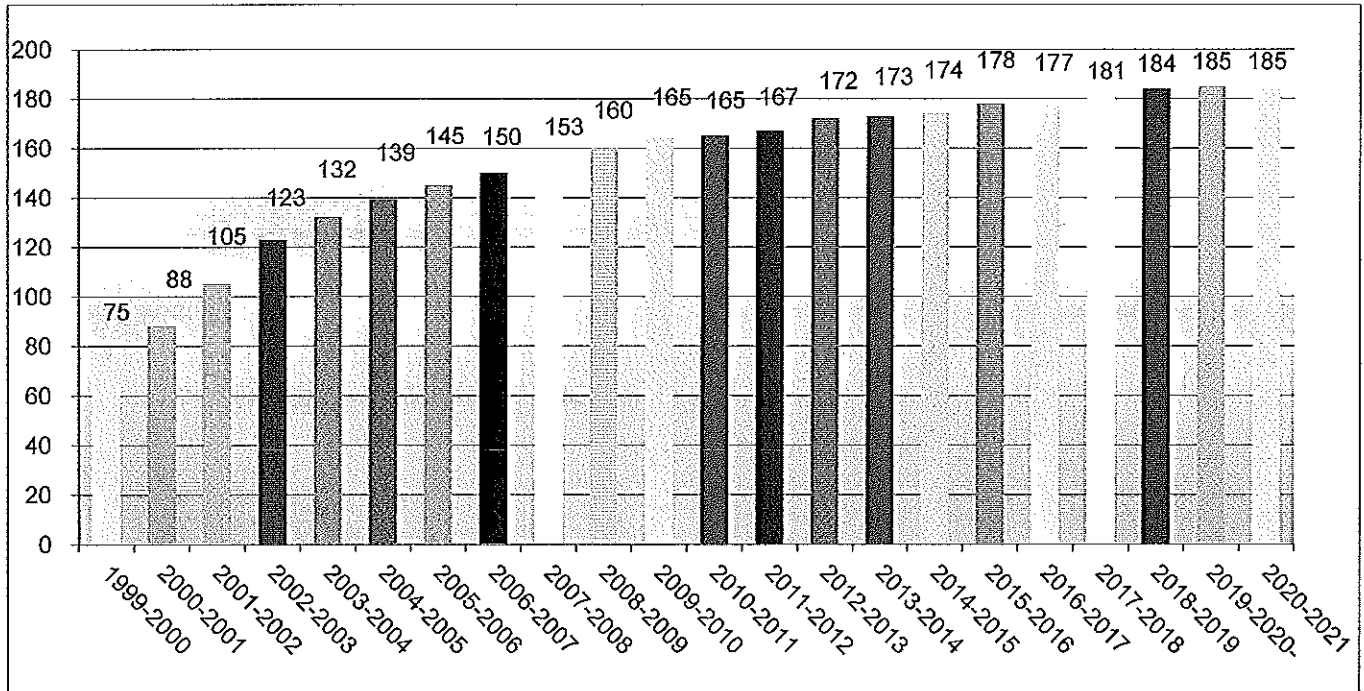
- Travelers Excess Property Flood Zone A Limit increased from \$2,000,000 to \$6,000,000
- School Violent Acts – Move coverage from Genesis Excess Liability to Lexington Excess Liability (Crisis Response Coverage) for a savings of \$68,820.
- Pollution Liability Coverage – Coverage E: Disinfection Event Expenses – new coverage in 2012.
- Chartis Identity Theft – \$75,000,000 Maximum Limit of Liability for any security failure and/or privacy event that affects more than one school district; however, this endorsement will not apply to the Privacy Event Coverage Amendatory Endorsement – new in 2012.

Program Enhancements – All Years:

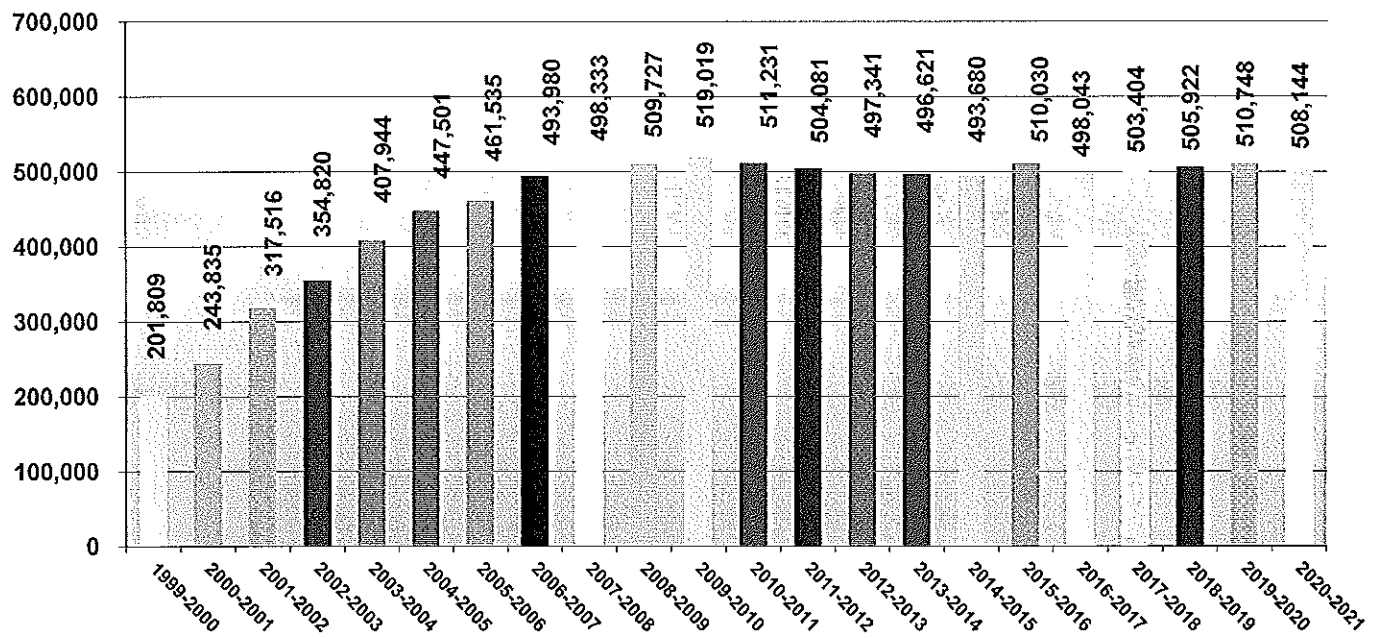
- Limits Exclusive of SIR.
- Defense costs outside of policy limits. (Except for Pollution Legal Liability)
- SIR applies per occurrence – should a loss cross lines of coverage, only one retention will apply.
- Occurrence General Liability form.
- Pay on behalf of form.
- Follow form excess coverages.
- The Collective Liability Insurance Cooperative will select defense counsel from the approved list.
- All policies are "flat" rated based on the initial exposure basis. There will be no audit or adjustment to this policy unless property total insured values increased by 10% or more or a substantial change in operational exposures occurs.
- Automobile coverage is written as includes all owned and nonowned autos, and will require no audit or reporting of fleet changes
- No continual reporting of Inland Marine values is necessary.
- Builders Risk \$1,000,000 Limit included.

In the following pages, we will demonstrate what makes our company the best fit for your insurance placement and risk management needs. Thank you again for allowing us to be your partner in this placement.

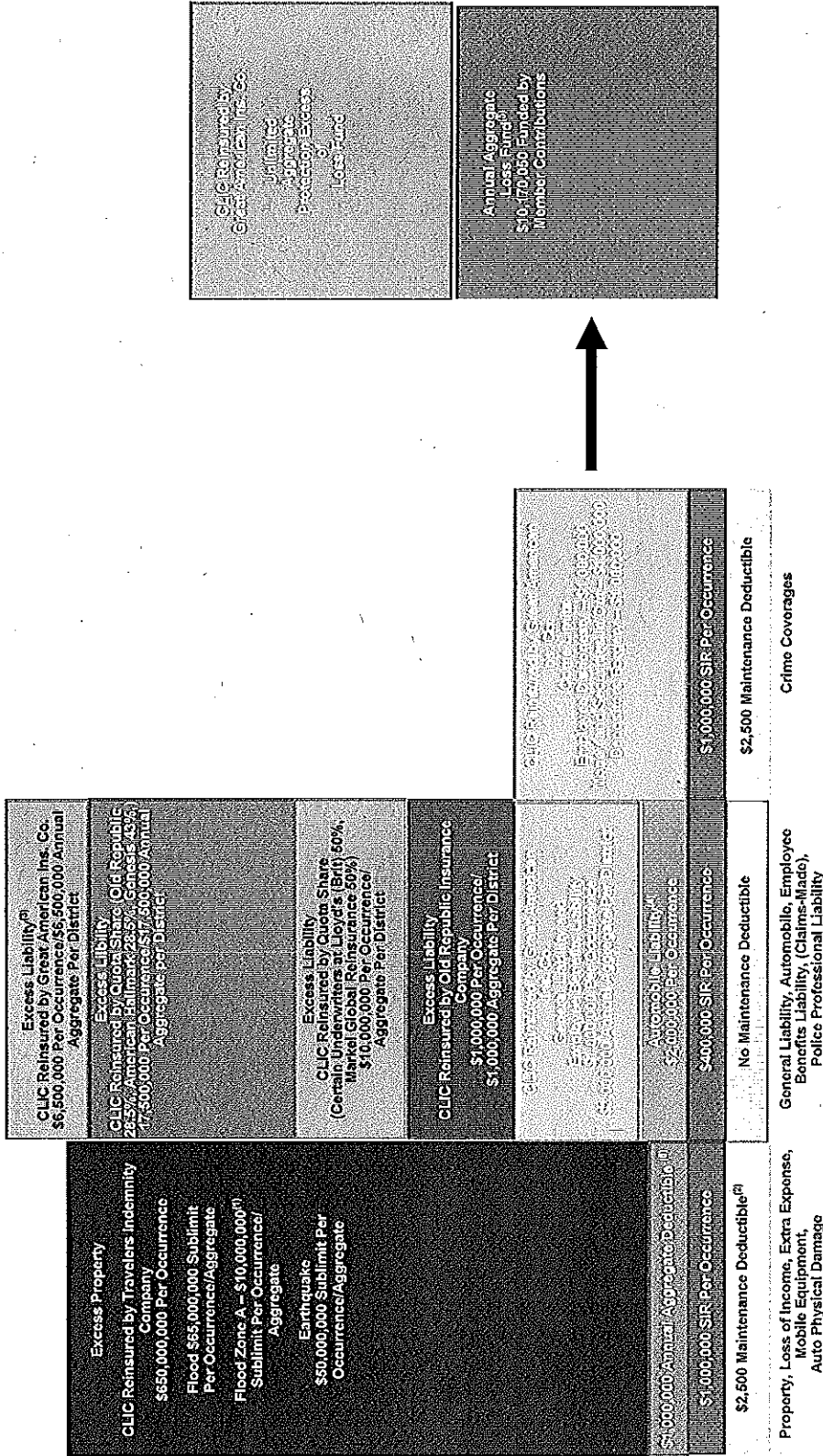
Number of Districts



Number of Students



2020-2021 Collective Liability Insurance Cooperative – MOC Program Structure – 185 Members



(1) Flood subject to those properties in Flood Zone "A" purchasing a Flood Policy through the National Flood Insurance Program. SIR for Flood is \$1,000,000 per occurrence.
 (2) A \$75,000 Water Maintenance Deductible applies to two members on file with carrier.
 (3) Sexual Abuse limits on the Excess Liability coverage are \$36,000,000 per member.
 (4) Illinois State Law requires \$2,000,000 Automobile Liability (buses) with primary carrier effective July 1, 2013.
 (5) Travelers Property claims erode the Great American Loss Fund.
 Will be eroded by any losses in excess of CLIC's \$1MM SIR. If \$1MM in losses above CLIC's SIR are incurred the AAD will disappear with Travelers covering losses above the \$1MM SIR from there forward.

Collective Liability Insurance Cooperative



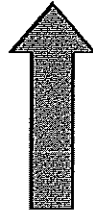
Primary School Board Legal Liability

Collective Liability Insurance Cooperative

2020-2021⁽¹⁾

185 Member

@BE Insurance Corporation \$1,000,000 ⁽¹⁾ Per Claim/ Annual Aggregate Per District \$250,000 IEP Hearing Submit Each IEP Hearing/ Aggregate Per District for Claim Expenses	\$100,000 Pool Deductible for all Claims
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@BE Insurance Corporation \$2,000,000 Aggregate Excess Limit	Annual Aggregate Loss Fund Required \$1,271,136
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\$15,000 Member Deductible	122 Members
\$25,000 Member Deductible	39 Members
\$35,000 Member Deductible	11 Members
\$50,000 Member Deductible	11 Members
\$75,000 Member Deductible	1 Member
\$100,000 Member Deductible	1 Member

CLIC First Dollar Policies

Program Structure
2020-2021

<p>Federal Insurance Company (Chubb) \$250,000,000 Per Occurrence Limit</p>	<p>Tonsboro Specialty Insurance Company Coverage A, B, C, D, and E \$2,000,000 Each Incident \$2,000,000 Aggregate Per Member \$65,000,000 Pool Coverage Aggregating \$2,000,000 Sublimit per Mold and Legionella</p>	<p>\$5,000 Maintenance Deductible \$10,000 Deductible Co-Generator Plants and ICE's @ Locations on File with Carrier</p>	<p>Boiler & Machinery</p>
<p>Lloyd's of London (Paragran) Excess Cyber / Identity Theft \$1,000,000 xs \$1,000,000 Per Member</p>	<p>Lloyd's of London (Brit) Network Security and Privacy Liability Insurance \$1,000,000 Per Member Privacy Regulatory Defense and Penalties \$1,000,000 Per Member Crisis Management and Customer Notification \$1,000,000 Per Member Data Recovery and Business Interruption \$1,000,000 Per Member Data Extortion \$1,000,000 Per Member Multimedia Liability \$1,000,000 Per Member</p>	<p>\$15,000 Maintenance Deductible⁽³⁾</p>	<p>Cyber Liability and Identity Theft</p>

<p>Gerber Life Insurance Company \$5,000,000⁽⁴⁾ Catastrophic Limit</p>	<p>Gerber Life Insurance Company \$25,000,000 Mandatory Limit</p>	<p>No Deductible</p>	<p>Student Accident (Includes Athletics)</p>
<p>Lloyd's of London and AIG \$1,000,000 Per Event \$25,000,000 Pool Coverage Aggregate</p>	<p>\$10,000 Per Event⁽⁵⁾</p>	<p>Crisis Protect</p>	

(1) Various sublimits apply.
 (2) Depends on type of claim.
 (3) Illinois State Law requires \$3,000,000 Catastrophic Student Accident limit for grades 9-12 – Effective 7/1/2013.
 (4) Coverage is excess of parent's primary health insurance if applicable.
 (5) \$50,000 for four members with significant loss history

2.8 APPROVAL OF 2020-21 SCHOOL YEAR TREASURER'S BOND

A. SUBJECT

This item is included on the agenda so the Board can renew the treasurer's bond purchased to protect the general funds and the specialty use funds of the district.

B. INFORMATION

School District 200 is required to annually obtain a general treasurer's bond for the general funds of the district (funds not created by the issuance of bonds). The treasurer's bond should be issued for 25% of the district's general funds on hand. The expiring 2019-20 school year General Treasurers' Bond was issued for \$17.63 million. The 2020-21 school year General Treasurers' Bond will remain at the same amount.

In addition, the *Illinois School Code* requires a separate treasurer's bond each time the Board sells bonds for a specialty purpose. The specialty treasurer's bonds can be cancelled once the proceeds of the bond sale have been fully expended for their intended purpose. Since there are not any specialty purpose bond proceeds outstanding, a separate specialty treasurer's bond is not necessary for the 2020-21 school year.

The *Illinois School Code* also requires the appointment of a school treasurer. The Board approved the appointment at the May 5, 2020 meeting but the attached Notice of Appointment of School Treasurer form was not available. This form needs to be signed by the Board President and Secretary and then filed with the McHenry County Regional Office of Education.

C. RECOMMENDATION

The Superintendent recommends that the Board approve the renewal of the General Treasurers' Bond for \$17.63 million.

D. SUGGESTED MOTION

This item will be included in the suggested motion in the Consent Agenda.

WOODSTOCK CUSD NO. 200
Annual Treasurers' Bond Renewal Calculations

	Anticipated Balance as of 7/1/2020	25%	New Amount of Bond	Current Amount of Bond	Increase (Decrease)
Special Issue Bonds:					
None					
Regular Treasurer's Bond:					
Largest amount under Treasurers' control at any one time	70,513,747	17,628,437	17,630,000	17,630,000	-
GRAND TOTAL ALL BONDS			<u>17,630,000</u>		

Date June 2, 2020

To: Regional Superintendent of Schools
of McHenry County

NOTICE OF APPOINTMENT OF SCHOOL TREASURER

Please be advised that the Board of Education of Community Unit
School District No. 200 of McHenry County, Illinois has this day in compliance with
the provisions of 105 ILCS 5/8.1 of the School Code of Illinois appointed
Risa Hanson whose address is _____
_____, Illinois, as our School Treasurer for a term of 1
year(s), beginning July 1, 20 20, and ending June 30, 20 21.

Complying with the provisions of 105 ILCS 5/8.2 of the above mentioned Statutes,
we have fixed the amount of bond for the treasurer in the amount of
\$ _____ which said bond being a surety bond, we have duly approved
and one copy of said bond is herewith transmitted to you for your approval and files.
Second copy to be approved and returned to school district.

President

Secretary

School District No. 200, McHenry County, Illinois

Name of firm or persons acting as Surety on Bond: Liberty Mutual Ins Co.

Term of bond: From July 1, 20 20 to June 30, 20 21.

Name and address to which checks are to be mailed:

Ms./Mrs./Mr.

Risa Hanson

Woodstock Community Unit School District 200

2990 Raffel Road

Woodstock IL 60098

**VERIFICATION CERTIFICATE FOR
INDEFINITE TERM SURETY BOND**

THIS IS TO CERTIFY that Bond No. 285031229 issued by Liberty Mutual Insurance Company dated this 2 day of June, 2009, in the amount of Seventeen Million Six Hundred Thirty Thousand Dollars and 00/100 Dollars (\$17,630,000.00), on behalf of Risa L. Hanson (as Principal), and in favor of Community Unit School District 200 (as Obligee), covers a term which began on the 30 day of June, 2009, and ends only with the cancellation of said bond or other legal termination thereof; and that the said bond remains in effect, subject to all its agreements, conditions and limitations.

Signed, sealed and dated 06/30/2020

Liberty Mutual Insurance Company

BY: 

Jodie Sellers

Attorney-in-Fact

6/30/2020-2021

*Use current or renewal date.



This Power of Attorney limits the acts of those named herein, and they have no authority to bind the Company except in the manner and to the extent herein stated.

Liberty Mutual Insurance Company
The Ohio Casualty Insurance Company
West American Insurance Company

Certificate No: 8201926-285005

POWER OF ATTORNEY

KNOWN ALL PERSONS BY THESE PRESENTS: That The Ohio Casualty Insurance Company is a corporation duly organized under the laws of the State of New Hampshire, that Liberty Mutual Insurance Company is a corporation duly organized under the laws of the State of Massachusetts, and West American Insurance Company is a corporation duly organized under the laws of the State of Indiana (herein collectively called the "Companies"), pursuant to and by authority herein set forth, does hereby name, constitute and appoint, Sharon A. Foulk; Patrick Gallagher; Thomas Gill; Kathy Hill; William T. Krumm; Christina Laurendi; David L. Marcus; Livia Oliveira; Cynthia Preston; Muriel Saenz; Jon A. Schroeder; Jodie Sellers; Karen E. Socha; Cassandra L. Stone; Kathleen Weaver

all of the city of Rolling Meadows state of IL each individually if there be more than one named, its true and lawful attorney-in-fact to make, execute, seal, acknowledge and deliver, for and on its behalf as surety and as its act and deed, any and all undertakings, bonds, recognizances and other surety obligations, in pursuance of these presents and shall be as binding upon the Companies as if they have been duly signed by the president and attested by the secretary of the Companies in their own proper persons.

IN WITNESS WHEREOF, this Power of Attorney has been subscribed by an authorized officer or official of the Companies and the corporate seals of the Companies have been affixed thereto this 16th day of August, 2019.



Liberty Mutual Insurance Company
The Ohio Casualty Insurance Company
West American Insurance Company

By: David M. Carey
David M. Carey, Assistant Secretary

State of PENNSYLVANIA
County of MONTGOMERY ss

On this 16th day of August, 2019 before me personally appeared David M. Carey, who acknowledged himself to be the Assistant Secretary of Liberty Mutual Insurance Company, The Ohio Casualty Company, and West American Insurance Company, and that he, as such, being authorized so to do, execute the foregoing instrument for the purposes therein contained by signing on behalf of the corporations by himself as a duly authorized officer.

IN WITNESS WHEREOF, I have hereunto subscribed my name and affixed my notarial seal at King of Prussia, Pennsylvania, on the day and year first above written.



COMMONWEALTH OF PENNSYLVANIA
Notarial Seal
Teresa Pastella, Notary Public
Upper Merion Twp., Montgomery County
My Commission Expires March 28, 2021
Member, Pennsylvania Association of Notaries

By: Teresa Pastella
Teresa Pastella, Notary Public

This Power of Attorney is made and executed pursuant to and by authority of the following By-laws and Authorizations of The Ohio Casualty Insurance Company, Liberty Mutual Insurance Company, and West American Insurance Company which resolutions are now in full force and effect reading as follows:

ARTICLE IV - OFFICERS: Section 12. Power of Attorney.

Any officer or other official of the Corporation authorized for that purpose in writing by the Chairman or the President, and subject to such limitation as the Chairman or the President may prescribe, shall appoint such attorneys-in-fact, as may be necessary to act in behalf of the Corporation to make, execute, seal, acknowledge and deliver as surety any and all undertakings, bonds, recognizances and other surety obligations. Such attorneys-in-fact, subject to the limitations set forth in their respective powers of attorney, shall have full power to bind the Corporation by their signature and execution of any such instruments and to attach thereto the seal of the Corporation. When so executed, such instruments shall be as binding as if signed by the President and attested to by the Secretary. Any power or authority granted to any representative or attorney-in-fact under the provisions of this article may be revoked at any time by the Board, the Chairman, the President or by the officer or officers granting such power or authority.

ARTICLE XIII - Execution of Contracts: Section 5. Surety Bonds and Undertakings.

Any officer of the Company authorized for that purpose in writing by the chairman or the president, and subject to such limitations as the chairman or the president may prescribe, shall appoint such attorneys-in-fact, as may be necessary to act in behalf of the Company to make, execute, seal, acknowledge and deliver as surety any and all undertakings, bonds, recognizances and other surety obligations. Such attorneys-in-fact subject to the limitations set forth in their respective powers of attorney, shall have full power to bind the Company by their signature and execution of any such instruments and to attach thereto the seal of the Company. When so executed such instruments shall be as binding as if signed by the president and attested by the secretary.

Certificate of Designation - The President of the Company, acting pursuant to the Bylaws of the Company, authorizes David M. Carey, Assistant Secretary to appoint such attorneys-in-fact as may be necessary to act on behalf of the Company to make, execute, seal, acknowledge and deliver as surety any and all undertakings, bonds, recognizances and other surety obligations.

Authorization - By unanimous consent of the Company's Board of Directors, the Company consents that facsimile or mechanically reproduced signature of any assistant secretary of the Company, wherever appearing upon a certified copy of any power of attorney issued by the Company in connection with surety bonds, shall be valid and binding upon the Company with the same force and effect as though manually affixed.

I, Renee C. Llewellyn, the undersigned, Assistant Secretary, The Ohio Casualty Insurance Company, Liberty Mutual Insurance Company, and West American Insurance Company do hereby certify that the original power of attorney of which the foregoing is a full, true and correct copy of the Power of Attorney executed by said Companies, is in full force and effect and has not been revoked.

IN TESTIMONY WHEREOF, I have hereunto set my hand and affixed the seals of said Companies this 30th day of June, 2020



By: Renee C. Llewellyn
Renee C. Llewellyn, Assistant Secretary

Not valid for mortgage, note, loan, letter of credit, currency rate, interest rate or residual value guarantees.

To confirm the validity of this Power of Attorney call 1-610-832-8240 between 9:00 am and 4:30 pm EST on any business day.

2.9 APPROVAL OF BSN SPORTS REWARDS PROGRAM AGREEMENT

A. SUBJECT

This item appears on the agenda so the Board can renew an agreement with BSN Sports to provide athletic apparel and equipment for Woodstock High School.

B. INFORMATION

Woodstock High School would like Board approval a renewal of a Rewards Program Agreement with BSN Sports for the purchase and supply of athletic apparel and equipment for use by the school and its interscholastic programs. The school will be able to purchase name brand (Nike) team apparel and BSN products for discounted prices ranging from 10% to 40% off the retail price.

In addition, product rebates can be redeemed based on annual spending levels. Rebates will range from 7% to 10% of the annual spend. The previous agreement covered the period of July 1, 2017 through June 30, 2020. The renewal agreement will cover the term of July 1, 2020 through June 30, 2023.

C. RECOMMENDATION

The Superintendent is recommending that the Board renew a three-year agreement with BSN Sports to provide athletic apparel and equipment for Woodstock High School.

D. SUGGESTED MOTION

The item will be included in the suggested motion for Consent Agenda.



BSN SPORTS

575 Wm. Latham Dr.

Bourbonnais, IL 60914

815 933-1618

FOR

Woodstock High School

BSN SPORTS and Nike Team Sports are pleased to offer the Woodstock High School the **BSN SPORTS REWARDS PROGRAM** for the purchase and supply of athletic apparel and equipment for use by the school and its interscholastic programs.

BSN SPORTS Product Pricing: The school shall be able to purchase products at the following discounts:

- | | |
|-----------------------------------|------------------------------|
| -Nike Team Apparel/Stock Uniforms | 40% off Retail Price |
| --BSN Products | 15% off Catalog Price |
| -BSN Catalog Branded Products | 10% off Catalog Price |

All Custom Uniforms and Footwear will be priced separately. Custom apparel, decorated apparel and footwear from any other manufacturers offered by BSN SPORTS will be at team discount pricing.

Decoration charges are not included in the above discounts.

Products sold to the Cheerleading coach will not be included in Spending level totals.

BSN SPORTS Products are identified in our catalog with a black star icon next to the product code.

BSN SPORTS catalog branded products are products distributed by BSN from a manufacturer, such as Wilson, Spalding, Rawlings, etc.

My Team Shop: BSN SPORTS' online player pay site is required to be used by all varsity programs. All other programs including club sports and organizations will be encouraged to participate. All MTS sales including club and organizations will count towards rebate goals.

FOOTBALL
 BASKETBALL
 VOLLEYBALL
 SOCCER
 BASEBALL
 LACROSSE
 TENNIS
 SOFTBALL
 UNIFORMS
 TRACK&FIELD
 STRENGTH&
 FITNESS
 WRESTLING
 SPORTS MED
 SPEED
 AGILITY
 SCOREBOARDS
 BENCHES&BLEACHERS
 COACHING
 AQUATICS



Shipping: The Athletic Program will pay freight charges on all orders.

Product Rebate: Subject to the terms below, at the end of each school year of this agreement, the Athletic Program will receive a Product Rebate including selected products from BSN. The Product Rebate will be selected from a list of products provided by BSN and subject to availability at the time of order. Product Rebates are available after the requirements below are met and must be utilized during each school budget year.

Product Rebates will be redeemed in May and June. A Product Rebate balance does not carry over from year to year. **Rebates only apply to orders placed under the terms and conditions of this agreement-including pricing.**

Annual Spending Level \$120,000+	Annual Rebate Amount: 10% of annual spend in Nike, Under Armour or other branded apparel or BSN equipment at catalog price.
\$80,000 - \$119,999	Annual Rebate Amount: 8.5% of annual spend in Nike, Under Armour or other branded apparel or BSN equipment at catalog price.
\$50,000 - \$79,999	Annual Rebate Amount: 7% of annual spend in Nike, Under Armour or other branded apparel or BSN equipment at catalog price.

The maximum annual product rebate will be the amount above, inclusive of any manufacturer incentives.

Any decoration or customization to rebate product is paid for by the Athletic Program.

Additional Incentives: The school will receive a Nike credit of **\$4,000** in each year of the agreement. The credit must be redeemed in Nike comp products at retail price. The Nike credit will be available on or around 7/1 of each year. The school will also be eligible for additional comp product in the form of Nike Switchover dollars when they purchase uniforms for most sports.

Terms and Conditions: All purchases will be made through BSN SPORTS. Only products purchased through BSN will be eligible for the Product Rebate.

The School and Athletic Program must be current on all payment obligations to BSN to be eligible for the Product Rebate.

FOOTBALL
BASKETBALL
VOLLEYBALL
SOCCER
BASEBALL
LACROSSE
TENNIS
SOFTBALL
UNIFORMS
TRACK&FIELD
STRENGTH&
FITNESS
WRESTLING
SPORTS MED
SPEED
AGILITY
SCOREBOARDS
BENCHES&BLEACHERS
COACHING
AQUATICS



Term: The duration of this agreement is three (3) years from **July 1, 2020 to June 30, 2023**("Term").

Acknowledged and Agreed to:

Woodstock H.S.

BSN SPORTS

Athletic Director

Vice President

FOOTBALL
BASKETBALL
VOLLEYBALL
SOCCER
BASEBALL
LACROSSE
TENNIS
SOFTBALL
UNIFORMS
TRACK&FIELD
STRENGTH&
FITNESS
WRESTLING
SPORTS MED
SPEED
AGILITY
SCOREBOARDS
BENCHES&BLEACHERS
COACHING
AQUATICS

2.10 APPROVAL OF SUNBELT STAFFING CLIENT SERVICES AGREEMENT

A. SUBJECT

This item appears on the agenda so the Board can approve an agreement with Sunbelt Staffing, LLC to provide substitute special education related services as needed.

B. INFORMATION

District 200 currently employs several special education related services staff (Psychologist, Speech/Language Pathologist, Occupational Therapist, Physical Therapist) for special education students. These positions can be hard to fill and the district currently has several vacancies. Consequently, administration would like to enter into an agreement with Sunbelt Staffing, LLC to provide services as needed. The Agreement with Sunbelt Staffing will commence immediately and can be terminated by either party with 60 days written notice. The costs will range from \$55.00 to \$95.00 per hour per contracted individual.

C. RECOMMENDATION

The Superintendent is recommending that the Board approve an agreement with Sunbelt Staffing LLC as outlined above.

D. SUGGESTED MOTION

This item will be included in the suggested motion for the Consent Agenda.

Sunbelt Staffing, LLC (hereafter referred to as "Sunbelt") and

Woodstock CUSD No. 200

whose location is

(Client Name)

2990 Raffel Road

Woodstock, IL 60098

(Street Address)

(City, State, Zip)

(hereafter referred to as "Client")

enter into this non-exclusive Client Services Agreement for the purpose of referring and placing Consultants ("Consultants") with Client. This Agreement shall govern the overall terms of the relationship, while a separate Assignment Confirmation (Addendum A) for each placement will outline specifics as to bill rates, personnel, and assignment lengths.

1. Scope of Services.

Sunbelt, a licensed staffing agency in the business of providing supplemental staffing to the public and private education sector and not a healthcare provider, will use its commercially reasonable efforts to provide Consultants for assignment with Client. Sunbelt will be responsible for payment of each Consultant's wages and applicable payroll taxes, deductions, and insurance, including workers' compensation, general liability and professional liability coverage for the benefit of the Consultants. If a Consultant is unable to complete the specified assignment, Sunbelt will use its commercially reasonable efforts to find a replacement in a timely manner.

2. Independent Contractor.

The parties hereto specify and intend that the relationship of each to the other is that of an independent contractor that each Consultant shall be an employee of Sunbelt and that no qualified Consultant shall at any time be an employee of Client, unless the parties shall otherwise agree in writing. Sunbelt agrees to provide and maintain all payroll services for any qualified Consultant placed with Client, to maintain payroll records and to withhold and remit all payroll taxes and social security payments. Sunbelt does not ordinarily use subcontractors in providing services. Should the need to use a separate staffing firm or independent contractor arise, Sunbelt will notify Client in advance of the assignment in order to receive approval of this arrangement.

3. Telepractice Services.

Sunbelt, at Client's specific request, may provide telepractice services through VocoVision. Should utilization of VocoVision occur, Client shall, at that time, receive in addition to Addendum A – Client Assignment Confirmation, an Addendum B – Teleservices Provisions, Addendum C – Duties and Responsibilities and Addendum D –VocoVision Equipment Policies which, collectively, outline specific terms and conditions regarding VocoVision's telepractice services.

4. Insurance.

Sunbelt will maintain at least the following minimum amounts of insurance:

General Liability - \$2,000,000 per occurrence and \$4,000,000 aggregate.

Workers Compensation - in accordance with state regulations.

Employers Liability - \$1,000,000.

Excess Liability over General Liability and Employer's Liability - \$5,000,000 per occurrence and \$5,000,000 aggregate.

Professional Liability of \$1,000,000 per occurrence and \$3,000,000 aggregate.

5. Competency and Licensing.

Sunbelt will conduct comprehensive pre-employment screening to provide licensed Consultants who meet applicable professional standards. Sunbelt will endeavor to present only Consultants who are qualified for Client's open position(s) on job requirements established by Client either verbally or in writing. While Sunbelt will make every effort to pre-screen job candidates based on these requirements, Client acknowledges the candidate assignment decision is ultimately the responsibility of the Client. To this end, Sunbelt will make available to Client all appropriate Consultant records that Sunbelt may permissibly disclose and will facilitate an interview between Client and Consultant in order to assist Client in the hiring decision. Sunbelt will do its due diligence to ascertain the professional and applicable Department of Education licensing and certification requirements for the Consultant discipline placed with Client, however, it is ultimately the responsibility of the Client to approve the Consultant's licensure and certifications as acceptable.

6. On-Site Responsibility.

Client is responsible for providing all orientation, support, facilities, training, direction, and means for the Consultant to complete the assignment. Client acknowledges that Sunbelt is not providing nursing or healthcare services, but rather is providing candidate identification and placement services. As such, Client is responsible for the Consultant's adherence to the applicable standard of

practice and acknowledges that Sunbelt is not responsible for the Consultant's on-site performance given that Sunbelt does not have the capacity to provide direct, on-site supervision of daily activity. Client acknowledges that any deviation of the Client's policies and procedures as orientated to Sunbelt's Consultant should be reported in writing and directly to Sunbelt immediately so that Sunbelt may be provided an opportunity to offer correction and/or counseling of unacceptable practices by Consultant. Client warrants that its facilities and operations will comply at all times with all federal, state and local safety and health laws, regulations and standards, including OSHA standards, and that Client will be responsible for providing all safety training and equipment, and for each Consultant's compliance with health and safety requirements, including those instituted by Client.

7. Employment of Consultants.

Client agrees that it will not directly or indirectly, personally or through an agent or agency, contract with or employ any Consultant introduced or referred by Sunbelt for a period of one year after the latest date of introduction, referral, or placement or the conclusion of Consultant's assignment through Sunbelt. If Client or its affiliate enters into such a relationship or refers Consultant to a third party for employment, Client agrees to pay an amount equal to \$22,500 or thirty-five (35) percent (whichever is greater) of the Consultant's first year's annual salary, including any signing bonus, as agreed upon at the time of hiring. Payment is due and payable to Sunbelt upon start date.

8. Equal Opportunity.

It is the policy of Sunbelt to provide equal opportunity to all Consultants for employment. Sunbelt and Client will screen based on merit only. All Consultants will be free from discrimination due to race, religion, color, sex, national origin, age, or disability.

9. Professional Fees.

Client will pay Sunbelt based on the service charges specified in the Assignment Confirmation included as an addendum to this Agreement. All hours worked over forty (40) hours in a one-week work period will be billed at one and one-half times the regular bill rate. It is Client's responsibility to notify Sunbelt if pre-approval is required for any or all overtime hours prior to any such hours being worked. Client contract with a Consultant requiring relocation, Client will pay a one-time fee of four hundred dollars (\$400.00) to cover travel and relocation expenses for each Consultant assigned to Client facility(ies).

10. Payment Terms.

Client will be billed on a weekly basis for all services provided during the previous week. Payment is due within thirty (30) days of receipt of invoices. Invoices shall be considered past due if not paid by the agreed-upon due date. Client agrees to pay all necessary collection costs of amounts past due, including reasonable attorney's fees and costs. Additionally, Sunbelt reserves the right to approve or to discontinue any extension of credit and the terms governing such credit. Should billing disputes arise, Client shall notify Sunbelt in writing within thirty (30) days of the receipt of the disputed invoice. Once the dispute has been addressed and all required corrections/adjustments have been made the original payment terms and default after 30 days will be in place.

11. Administrative Responsibilities.

Client shall be responsible for orienting Consultant to Client's policies and procedures regarding the submission of any requisite paperwork which must be tendered for reimbursement by funding entities such as Medicare, Medicaid, or health insurance. Such paperwork may include, but is not limited to, patient care plans, comprehensive patient histories, individual education plans, or Client specific program plans. During the contracted assignment, should Consultant fail to submit paperwork as required per Client's policies and procedures, Client must notify Sunbelt in writing within three (3) business days of alleged failure. Failure to notify Sunbelt before assignment ends shall negate any Client claim to withhold payment due to untimely work and/or paperwork non-compliance by Consultant. Client agrees that all approved time sheets by Client's assigned representative are not subjected to billing dispute if Client fails to notify Sunbelt of time sheet and work performed discrepancies.

12. Limitation of Liability.

NEITHER PARTY SHALL BE LIABLE TO THE OTHER WHATSOEVER FOR ANY SPECIAL, CONSEQUENTIAL, INDIRECT, EXEMPLARY OR PUNITIVE DAMAGES, INCLUDING ANY DAMAGES ON ACCOUNT OF LOST PROFITS, LOST DATA, LOSS OF USE OF DATA, OR LOST OPPORTUNITY, WHETHER OR NOT PLACED ON NOTICE OF ANY SUCH ALLEGED DAMAGES AND REGARDLESS OF THE FORM OF ACTION IN WHICH SUCH DAMAGES MAY BE SOUGHT. THE FEES AND BILLINGS DUE UNDER THIS AGREEMENT ARE NOT CONSIDERED SPECIAL DAMAGES OR LOST PROFITS AND SHALL NOT BE LIMITED BY THESE PROVISIONS.

13. Incident and Error Tracking.

Client will report to Sunbelt any performance issues, incidents, errors and other events related to the care and services provided by Sunbelt employees. Sunbelt will document reported incidents in employee's personnel file and track all such events for quality assurance purposes. All supporting documentation is required within seventy-two (72) hours of the occurrence.

14. Reporting of Work-Related Injuries.

Client will maintain a safe working environment and provide all appropriate personal protective equipment as deemed appropriate by the Client and suitable to the setting to which Sunbelt's Consultant has been assigned. Client ensures compliance with all applicable OSHA obligations to include general training on the reporting of work-place injuries, incidents, and occupational exposure to bloodborne pathogens occurring at Client facility. Records of such occurrences must be maintained by the Client and accessible to Sunbelt within guidelines set forth by governing entities. In the event of work-place injury, incident or exposure, each affected Consultant will contact their immediate Client-appointed supervisor and report to the applicable treating department as per Client protocol. Consultant shall also report work-place injury, incident or exposure to Sunbelt concurrently with Client for the purpose of reporting such event to Sunbelt's worker's compensation carrier. If Sunbelt's Consultants are not eligible for treatment of work-place injury, incident or exposure by Client or if reporting requirements change during the term of this Agreement, Client is responsible for written notification of such information to both Sunbelt and Sunbelt's Consultant.

15. Termination of Contracted Assignment with Cause.

Immediately upon occurrence, Client has the obligation to report each deviation from the accepted standard of practice, policies and procedures as orientated to Consultant, behavior, and or any incident that would be considered averse to the overall operation of Client. Client may request that Sunbelt facilitate the immediate removal of Consultant due to any of the issues preceding with written and/or verbal notice. The Client, however, may not immediately terminate a Consultant unless Sunbelt has been notified prior to final incident or unless a single incident warrants immediate dismissal prior to Sunbelt's notification. All supporting documentation specifying the reasons and facts of the termination is required within forty-eight (48) hours of termination. If the Client does not report such deviation(s) and subsequently terminates Consultant or if Client does not provide required documentation following a termination within the required timeframe, Client will be assessed as liquidated damages and not as a penalty, an amount equal to one (1) week of billing. The parties agree that Sunbelt's Consultants are an integral part of its operation and a resource that may have been developed over a number of years. Any delay or absence of a written and verbal notice could result in lost revenue or other consequences not foreseen at this time and therefore the liquidated damages are not unreasonable to the probable loss to be suffered by Sunbelt in the event of your breach of this provision. Client will be responsible for all professional fees (and expenses if applicable) up to the point of termination. Termination with cause must be documented prior to termination in accordance with the Incident and Error Tracking procedures set forth in paragraph 14 of this agreement. Sunbelt shall have five (5) business days to refill the position in the event of termination with cause. Should Sunbelt identify a suitable Consultant, Client agrees to original terms or extended terms of the terminated Consultant's assignment.

16. Termination of Contracted Assignment without Cause.

Client may cancel an assignment with sixty (60) days written notice. Client is responsible for all charges and fees prior to cancellation date and through the 60-day period of notice. In the event Client is unable to provide sixty (60) days' notice of termination, Client will be billed for sixty (60) days at the agreed upon regular bill rate and minimum hours. In the event of termination without cause, Client will be responsible for any housing and travel costs actually incurred by Sunbelt as a result of such cancellation.

17. Guaranteed Minimum Hours.

Client agrees to provide Consultant the guaranteed number of work hours per week specified in the attached Assignment Confirmation Addendum A. Cancellation of prescheduled workdays or reduction in work hours by Client will be billed reflecting the guaranteed minimum work hours. Minimum work hours shall be reduced to reflect scheduled school closings for holidays and planning days.

18. Paid Sick Leave.

For those jurisdictions that have passed or will pass legislation requiring Paid Sick Leave, Paid Sick Time will be billed back to Client at the straight-time bill rate for all hours taken by any Consultant assigned to Client. This section is not applicable until the effective date of such legislation has been reached.

19. Unscheduled Facility Closure Policy.

Sunbelt will incur fixed expenses over the entire course of a Consultant's contract assignment with Client related to the Consultant's housing and per diem costs. The parties agree that in the event of an unforeseen or unexpected interruption in a Consultant's assignment resulting from an unscheduled closure, complete or partial, of Client's facilities due to natural or manmade disasters, such as, and without limiting the generality of the foregoing, fire, storms, flooding, earthquake, labor unrest, riots, and/or acts of terrorism or war (each an "Unscheduled Closure"), Client will transition to virtual services for all Consultants whose services can be performed in such a setting. Client shall be billed for services performed at the regular contracted hourly bill rate for all hours worked by Consultant. Virtual service hours shall be entered and processed according to the normal time submittal and approval process unless otherwise requested by Client and agreed upon by Sunbelt. Sunbelt and Client will mutually determine which contracted disciplines qualify for virtual services. For contracted services not eligible for virtual

services, Client will be invoiced and shall pay for each such affected Consultant's services at the reduced rate of 75% of the regular hourly bill rate for the total hours normally scheduled for each day that the Consultant(s) is unable to work by virtue of such Unscheduled Closure.

20. Multiple Locations.

If client requires Consultant to travel to and perform services at more than one location, Client will compensate Sunbelt for travel time between facilities at the regular hourly bill rate and for mileage up to the current acceptable IRS reimbursement rate.

21. Issue Resolution.

In the event Client encounters an issue that is not satisfactorily resolved by its Sunbelt representative, Client should escalate the issue to the appropriate Sunbelt manager. The Sunbelt manager contact is:

Sunbelt Division Director, Telephone: Kim Western, 813-792-3433

22. Indemnification.

To the extent permitted by law, each party will be responsible for damages associated with third party claims to the extent of their respective negligence, willful misconduct or breach of this agreement.

23. Confidentiality.

Each party acknowledges that as a result of this Agreement, they will learn confidential information of the other party. Confidential information is defined as that information which is private to each party but is shared by one to the other party as required to accomplish this Agreement and includes bill rates, fees for permanent placements and terms and conditions of this Agreement. It is agreed that neither party will disclose any confidential information of the other party to any person or entity. Neither will it permit any person nor entity to use said confidential information. The only exceptions will be: (a) Information shared to the appropriate individuals within the respective organizations as necessary to execute this Agreement, (b) disclosures as required by law. Confidential Information of Sunbelt shall include, but is not limited to, any and all unpublished information owned or controlled by Sunbelt and/or its employees, that relates to the clinical, technical, marketing, business or financial operations of Sunbelt and which is not generally disclosed to the public including but not limited to employee information, technical data, policies, financial data and information to include contract terms and provisions, billing rates, permanent placement fees whether disclosed orally, in writing or by inspection. If the receiving party shall attempt to use or dispose of any of the Confidential Information, or any duplication or modification thereof, in any manner contrary to the terms of the foregoing, the disclosing party shall have the right, in addition to such other remedies which may be available to it, to obtain an injunctive relief enjoining such acts or attempts as a court of competent jurisdiction may grant, it being acknowledged that legal remedies are inadequate.

24. Family Education Rights and Privacy Act.

Sunbelt shall comply with all laws, rules and regulations pursuant to the Family Educational Rights and Privacy Act, 20 USC 1232g ("FERPA") and acknowledges that certain information about the Client's students is contained in records maintained by Sunbelt and the Consultant and that this information can be confidential by reason of FERPA and related Client policies. Both parties agree to protect these records in accordance with FERPA and Client policy. To the extent permitted by law, nothing contained herein shall be construed as precluding either party from releasing such information to the other so that each can perform its respective responsibilities. As it applies, Consultants assigned to Client will execute a FERPA Statement of Understanding outlining appropriate guidelines.

25. State Retirement System Notice.

Client acknowledges and agrees that if formal notice is required to be given to any Consultant that participation in any such retirement system/pension is either: 1) permitted by Consultant's election; or 2) is required by law, then Client is solely responsible for providing such notice to Consultant s and fulfilling all associated administrative duties. Client shall immediately notify Sunbelt if any Consultant is required to, or voluntarily elects to participate in any such system. In such event, Client shall advise Sunbelt of the withholding obligation percentages (both employer and employee share) so that invoices to Client and payment to the Consultant may be adjusted accordingly. The parties agree that Client shall withhold and pay to the retirement/pension both the employee and employer shares. The parties agree that the applicable employee and employer shares paid to the system by the Client shall be deducted from the amount owed to Sunbelt by the Client hereunder. The parties agree that the applicable employee share paid to the system by the Client shall be deducted from the amount due the Consultant by Sunbelt. The Client and Sunbelt expressly acknowledge and agree that if any Consultant is required to, or elects to participate in a retirement system/pension, the Client shall be solely responsible for: 1) creating an account for Consultant with the appropriate retirement system/pension; 2) all present and/or future obligations to make employee and employer cash payments/ contributions

to the retirement system/pension as required by law and/or set by the retirement system/pension; and 3) otherwise administering all employer functions pertaining to the Consultant's interest in retirement system/pension.

26. Conflicts of Interest.

The parties acknowledge their respective obligation to report any conflict of interest and/or apparent conflict of interest that may interfere with their ability to perform their obligations hereunder objectively and effectively. To that end, the Parties hereby certify and represent that their officials, employees and agents do not have any significant financial or other pecuniary interest in the other party's business enterprise, and that no inducements of monetary or other value were offered or given to any officer, employee or agent of the other party. Each party agrees to promptly notify the other in the event it becomes aware of any conflict of interest or apparent conflict of interest.

27. Survival.

The parties' obligations under this Agreement which by their nature continue beyond termination, cancellation or expiration of this Agreement, shall survive termination, cancellation or expiration of this Agreement.

28. Governing Law.

This Agreement shall be governed by the laws of the state of Illinois.

29. Entire Agreement.

This Agreement represents the entire agreement between the parties and supersedes any prior understandings or agreements whether written or oral between the parties respecting the subject matter herein. This Agreement may only be amended in a writing specifically referencing this provision and executed by both parties. This Agreement shall inure to the benefit of and shall be binding upon the parties hereto and their respective heirs, personal representatives, successors and assigns, subject to the limitations contained herein. The unenforceability, invalidity or illegality of any provision of this Agreement shall not render any other provision unenforceable, invalid or illegal and shall be subject to reformation to the extent possible to best express the original intent of the parties. This Agreement and attached Assignment Confirmation contain terms that may only be altered when agreed upon in writing by both parties.

This Agreement and attached Assignment Confirmation contain terms that may only be altered when agreed upon in writing by both parties. *(Please return all pages of this Client Services Agreement).*

SUNBELT STAFFING, LLC

Client Name

Sunbelt Representative Signature

Client Representative Signature

Date

Sunbelt Representative Signature

Date

Print Name

Print Name

Title

Title

Client agrees to pay Sunbelt for hours worked by Consultant on the following terms:

Client Name: _____
 Sunbelt Consultant: _____
 Position: _____
 Assignment Start Date: _____
 Bill Rate per Hour: \$ _____
 Minimum Weekly Hours: _____
 Expenses: _____
 Miscellaneous: _____

- a. Sales tax will be added to professional services as required by state law and client is not a tax-exempt entity.
- b. Client agrees not to hire, directly or indirectly, personally or through an agent, agency, company, or contractor with or employ Consultant for a period of one year after the latest date of introduction, referral, or completion of the assignment.
- c. If Sunbelt Consultant should be required to travel to other locations for the Client, the Client will be responsible for all expenses incurred.

Terms and conditions outlined in this Client Assignment Confirmation will be considered agreed upon by all parties unless the following Notice of Change(s) is received by Sunbelt Staffing within forty-eight (48) hours of Client's receipt of this Client Assignment Confirmation.

If no changes are needed, a signature response is not required.

Notice of Change(s)

Client Name: _____
Sunbelt Consultant: _____
Position: _____
Assignment Start Date: _____ As: _____ Date: _____
Bill Rate per Hour: \$ _____ per Hour: \$ _____
Minimum Weekly Hours: _____ ly h _____ sed c _____ ce days according to published school calendar
Expenses: _____
Miscellaneous: _____

The above change(s) are to be applied to the travel assignment _____, outlined in the Client Assignment Confirmation _____.

Client Signature

Client:	City, State:
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In an effort to provide all necessary documentation for travel healthcare professionals assigned to your facility, we ask that you complete this form to be used as a reference for all personnel placed in your facility.

<p style="text-align: center;">Standard Credentialing Package</p> <p>As part of our Standard Credentialing Package, Sunbelt will provide the following prior to the start of a contracted assignment.</p> <p><u>PROFESSIONAL:</u> Current CV / Resume Current Skills Checklist References</p> <p><u>LICENSURE</u> Professional License Professional License Verification</p> <p><u>EDUCATION:</u> CDC Guidelines for School Professionals FERPA Guidelines</p> <p><u>BACKGROUND:</u> Criminal Background Check EPLS/GSA Exclusion Search HHS/OIG Search Sexual Offender Search OFAC Search</p> <p><u>MEDICAL:</u> Hepatitis B Vaccination / Declination Form MMR Vaccination / Declination Form Physical Examination Waiver 10-Panel Drug Screen</p>	<p style="text-align: center;">Optional Credentialing</p> <p>If your district requires any of the following in addition to our Standard Credentialing Package, please indicate below.</p> <div style="border: 1px solid black; height: 300px; margin-top: 10px;"></div>
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Credentialing Documents should be:

a. Sent to District prior to assignment start

b. Documented in an Attestation that will be provided to District prior to assignment starts

c. Held on file by Sunbelt and provided should District request

Licensing Details

Will the contracted professional be permitted to attend Orientation while license is in process? YES NO

Will the contracted professional be permitted to start their assignment while license is in process? YES NO

School Calendar Request

Check box to attach Check to fax to 877-831-8511



RATE SCHEDULE

Client Name: Woodstock CUSD #200

1. Hourly Rates

Category	Bill Rate per Regular Hour
Speech Language Pathologist	\$ 70-\$85 per hour
Physical and/or Occupational Therapist	\$ 70-\$85 per hour
SLPA, PTA and/or COTA	\$ 50-\$65 per hour
CFY	\$ 60-\$75 per hour
School Nurse – RN/LPN	\$ 50-\$65 per hour
Psychologist	\$ 80-\$95 per hour
Behavior Specialist	\$ 50-\$65 per hour
Guidance Counselor	\$ 50-\$65 per hour
Social Worker	\$ 55-\$70 per hour
Special Education Teacher	\$ 55-\$70 per hour
Life Skills Teacher	\$ 50-\$65 per hour
Sign Language Interpreter	\$ 50-\$65 per hour
Teacher of the Visually Impaired	\$ 55-\$70 per hour
Adaptive Physical Education Teacher	\$ 65-\$80 per hour
Orientation and Mobility Specialist	\$ 65-\$80 per hour
Music Therapist	\$ 55-70 per hour
Other: _____	\$ N/A per hour
Other: _____	\$ N/A per hour
Substitute for any discipline provided	\$ 15.00 per hour additional to rate quoted

2. Rates will increase by a minimum of \$4.00/hour for each consecutive assignment.

3. **Overtime** All hours worked over forty (40) hours in a one-week work period will be billed at one and one-half times the regular bill rate. Work week is defined as Sunday thru Saturday.

No Overtime Hours are authorized under this Agreement

Pre-approval of Overtime Hours Required.

Approval may be given in writing or verbally.

Approval may be given in writing only

4. **Mileage** If assignment involves providing services at more than one facility, travel time between facilities will be billed at the regular hourly rate. Mileage between facilities will be billed at the currently acceptable IRS reimbursement rate.

Client initials: _____

Sunbelt initials: DS
KW

CLIENT

In an effort to increase efficiency for our Clients, Sunbelt Staffing will email service invoices. Should you wish to opt out of this process, please check here

Client Name: _____
 Invoicing Contact: _____
 Invoice Email: _____
 Invoice Email CC: _____
 Billing Address: _____
 City, State, Zip: _____
 Telephone: _____

Staffing Contact Name: _____ Email: _____
 Phone: _____ Fax: _____

Accts Payable Contact: Name: _____ Email: _____
 Phone: _____ Fax: _____

Credentialing Contact: Name: _____ Email: _____
 Phone: _____ Fax: _____

SUNBELT STAFFING, LLC

<p>Correspondence Address <i>Correspondence, Contracts, Contract Addendums, Notices*, etc.</i></p> <p>3687 Tampa Road, Suite 200 Oldsmar FL 34677</p> <p>Attention: Email: Telephone: Fax*:</p> <p style="text-align: center;"><i>*Notices must be sent via US Mail</i></p>

<p>Remittance Address <i>Only payments should be sent to this address</i></p> <p>Dept. CH 14430 Palatine IL 60055-4430</p>

<p>Billing Disputes and Purchase Orders</p> <p>Attention: Anne Marie Stinehelfer Email: annemarie.stinehelfer@sunbeltstaffing.com Fax: 877-831-8511</p>
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2.11 APPROVAL OF THE POLICE LIAISON AGREEMENT FOR 2020-2021

A. SUBJECT

This item is included on the agenda so the Board of Education can approve the Police-High Schools Liaison Agreement for 2020-2021 with the City of Woodstock.

B. INFORMATION

Each year the district renews the intergovernmental agreement with the City of Woodstock for the Police/High Schools Liaison program. Two years ago the agreement included the addition of a second Police Liaison to allow for a full-time position at each high school. This year the dates and dollar amounts are the only items changing in the existing intergovernmental agreement. The City is requesting \$124,980.00 for the 2020-2021 school year.

C. RECOMMENDATION

The Superintendent recommends approval of the agreement.

D. SUGGESTED MOTION

This item will be included in the Consent Agenda motion.

POLICE/HIGH SCHOOL LIAISON AGREEMENT

THIS AGREEMENT MADE AND ENTERED INTO this 2nd day of June 2020 by and between the CITY OF WOODSTOCK, a Municipal Corporation (hereinafter referred to as "City") and BOARD OF EDUCATION OF WOODSTOCK COMMUNITY UNIT SCHOOL DISTRICT NO. 200, McHenry County, Illinois (hereinafter referred to as "School District"):

WITNESSETH:

WHEREAS, the City is a Municipal Corporation organized and existing under the law of the State of Illinois; and,

WHEREAS, the School District is a Community Unit School District organized and existing under the laws of the State of Illinois; and,

WHEREAS, both the City and the School District are authorized and empowered to contract with one another pursuant to the provisions of the Constitution of the State of Illinois of 1970, Article VII, Section 10, and Section 3 of the "Intergovernmental Cooperation Act" (5ILCS 220/3); and,

WHEREAS, the City and the School District have determined through their respective governing bodies that it is in their respective best interests to enter into an Agreement to provide for a Police/High School Liaison Program:

NOW THEREFORE in consideration of the premises and other mutual and valuable consideration, the receipt and sufficiency whereof is herewith acknowledged, the parties hereto agree as follows:

1. PROGRAM. The Chief of Police ("Chief") will assign a City Police Officer to both the Woodstock High School and Woodstock North High School ("Schools") to act as Police/High School Liaison Officers ("Liaison Officers") for the 2020-2021 school year. The Liaison Officers assigned will remain full-time employees of the City and its police department, which shall have primary authority and control over the Liaison Officers. The school principals may exercise secondary authority over the Liaison Officers while the Liaison Officers are assigned to the Schools, are on school property, on school days and while school is in session, and during co-curricular and athletic events.

The Liaison Officers shall establish and operate such programs and activities as are consistent with the intent of this program and as determined by the Chief and the school principals. Duties and responsibilities, once established, may be changed, expanded or redefined by the Chief and the school principals.

The Liaison Officers shall be responsible for the original investigation of all criminal offenses and alleged criminal activity, at the request of the school principals or his/her designees, or as instructed by the Liaison Officers' police supervisor, which occurs during the regular school day on school property while the Liaison Officers are on duty.

The Liaison Officers shall initially respond to all calls for service at or around school property while on duty. The Liaison Officers shall be responsible for conducting these investigations in addition to and in conjunction with the Liaison Officers' other defined duties and responsibilities.

When school is not in session, the Liaison Officers shall have no school liaison duties and shall be reassigned to regular police duties.

2. DUTIES AND RESPONSIBILITIES. The duties and responsibilities of the Liaison Officers include, but are not limited to the following:

- a. To promote a positive relationship and enhance communication between police, students and staff at the Schools.
- b. Identify potential problems and define solutions.
- c. File appropriate case reports of all criminal incidents and criminal activity with the Woodstock Police Department. Reports of criminal activity on school property shall be filed with the department only and shall be subject to all applicable exemptions under the "Freedom of Information Act" (5ILCS 140/7).
- d. Investigate such cases as described in Section 1 of this Agreement and such other cases as assigned by the Liaison Officers' police supervisor.
- e. Enforce all federal, state and local statutes, laws and ordinances. Matters of School discipline shall be handled by the appropriate School staff members.
- f. Represent the police department in any court action arising from the investigation of any criminal or unlawful activity as a result of official action taken by the Liaison Officers.
- g. Make such classroom presentations as directed by the school principals or designees.
- h. Report to his/her assigned police department supervisor as required by the Chief.
- i. Report to such School staff member as designated by the school principals and Chief.
- j. Assist in securing the Schools and surrounding property from the parking of unauthorized vehicles; secure the building and grounds from the entry of unauthorized persons into the School buildings or onto the Schools' grounds and to prevent loitering in the School areas.
- k. Assist School staff in the event of any emergency.

- l. Promote a positive relationship between the Woodstock Police Department and School staff and counselors in order to identify potential problems and define solutions.
- m. Maintain a record of daily activities.
- n. Meet as necessary or required with the Schools' and Police administrators to discuss and evaluate the program and program activities.
- o. Serve as advisor for students in the area of the officer's expertise and specifically for students with problems involving violations of the law. The Liaison Officers may, with the consent of a School counselor and any student, participate in any counseling session conducted by School professional staff. The Liaison Officers shall have no other counseling responsibility or privileges.
- p. Assist in the development of prevention programs as directed by the Chief and school principals.
- q. Maintain liaison with police department personnel and School officials to promote a comprehensive knowledge of youth activity within the Schools and the community.
- r. Develop and maintain sources of information to aid in the prevention and investigation of criminal youth activities and related matters. Sources of information developed and maintained as a result of the Liaison Officers' activities within the scope of this Agreement may, in the discretion of the Liaison Officers and in consultation with the Chief, be maintained as confidential sources.
- s. Perform such other duties as may be assigned by the Chief.
- t. In the event of any emergency, the Chief may assign the Liaison Officers to regular departmental duties, notwithstanding the fact that such assignment may occur during normal school hours.
- u. Abide by the School District's rules and regulations for its employees.

3. CONFLICTS. In the event of a conflict between any request, instruction, designation or order given by the Liaison Officers' police supervisor and the school principals or his/her designees related or pertaining to the same original investigation of criminal activity or alleged criminal activity, duty, responsibility or activity occurring during the regular school day on school property, the request, instruction, designation or order of the Liaison Officers' police supervisor shall take precedence over any request, instruction, designation or order of the school principals or his/her designees.

4. STAFFING.

- a. The Chief shall assign two full-time regularly constituted police officers to the Schools to act as the Liaison Officers. Before making the assignment of the Liaison Officers, the Chief shall provide the school principals with the names of all officers

qualified to act as the Liaison Officers. The school principals shall interview the officers selected by the Chief, and the assignment of the police officers to act as Liaison Officers shall be made upon the recommendation of the school principals based on the interviews conducted. Upon mutual consent of both parties, the Liaison Officers may be reassigned for the successive year and the foregoing process waived.

- b. The Liaison Officers shall begin their tour of duty on the first day of the school term commencing in August, 2020, and continue daily while school is in session until the last day of classes of the regular school year. The Liaison Officers shall be subject to the supervision of the appropriate police supervisor, with secondary supervision by the school principals.
- c. The school principals or a designated staff member shall coordinate the daily duties and activities of the Liaison Officers in consultation with the Chief or his/her designated staff member.

5. TERM OF THE AGREEMENT. This Agreement is a limited term agreement and shall commence at the beginning of school in August, 2020 and end on the last day of school in May, 2021.

In addition to the foregoing, this Agreement may be terminated by either party at any time upon thirty (30) days written notice to the other party of an intention to terminate the Agreement.

6. COST. The salary, benefits and expenses of the Liaison Officers shall be paid by the City. The School District agrees to reimburse the City as and for its proportionate share of the salary, benefits, holiday pay and uniform allowance of the Liaison Officers in the amount of \$124,980.00 for the 2020-2021 school year.

The School District shall pay its share of the cost of the Liaison Officers, as described here, in two equal installments of \$62,490.00 on September 1, 2020 and January 1, 2021.

7. INDEMNITY. The School District shall indemnify and hold the City harmless from any and all losses, costs, demands, damages, actions or causes of action, including attorneys' fees arising out of, proximately caused by or incurred by reason of any act or omission by the Liaison Officers while acting under the specific direction and/or control of the school principals or Superintendent of the School District, while on school property and during the School hours. To this end, the School District shall have all applicable liability policies amended or additional endorsements issued in order to extend coverage to the Liaison Officers under all applicable insurance policies and endorsements as a "Loaned Employee" while acting within the scope of this Agreement.

The City hereby indemnifies and shall hold the School harmless of and from any and all losses, costs, demands, damages, actions or causes of action, including attorneys' fees arising out of, proximately caused by or incurred by reason of any act or omission by the Liaison Officers occurring on School property while either acting outside of the scope of this Agreement or acting under the specific direction and/or control of a City Police Supervisor. To this end, the City shall maintain all applicable liability policies in order to maintain coverage for the Liaison Officers.

8. NOTICES. Any notices may be sent to the respective parties at the following respective addresses:

To the City: Chief John Lieb
Woodstock Police Department
656 Lake Avenue
Woodstock, IL 60098

To the District: Superintendent Michael Moan, EdD
Woodstock Community Unit School District No. 200
2990 Raffle Road
Woodstock, IL 60098

9. EFFECTIVE DATE. This Agreement shall be effective upon its approval by the City Council of the City of Woodstock and execution by the Mayor and City Clerk and upon approval of the School Board of Woodstock Community Unit School District No. 200 and the execution by the President and Secretary of the Woodstock Community Unit School District No. 200 Board.

IN WITNESS WHEREOF, the parties hereto have set their hands and seals all as of the day and year first written above.

BOARD OF EDUCATION OF
WOODSTOCK COMMUNITY UNIT
SCHOOL DISTRICT NO. 200

BY: _____
President

Attest:

Secretary

CITY OF WOODSTOCK, a Municipal
Corporation

BY: _____
Mayor

Attest:

City Clerk

2.12 APPROVAL OF UTILITY HELP, INC. SERVICE AGREEMENT

A. SUBJECT

This item is included on the agenda so the Board can consider renewing a service agreement with Utility Help, Inc. to continue auditing and recommending changes for savings on the district's utility bills.

B. INFORMATION

The District has utilized the services of Utility Help, Inc. and rate analyst, Ms. Patti Ogden, since 2002. Ms Ogden has been invaluable to the District in helping to reduce utility costs and in making the utility companies abide by their contractual obligations. Ms. Ogden has also been instrumental in helping the District make efficient decisions regarding long-range utility rates and plans. Administration is recommending that the Board approve a service agreement for a flat rate per month of \$1,400, or \$16,800 per year for the 2020-21 school year. This is a 7% decrease over last year's fee. The contract also includes a fee on all refunds and credits which has been reduced from 18% to 5%.

During the 2020-21 school year administration will require assistance from Ms. Ogden with looking into alternatives for the elevator POTS lines, overseeing the summer peak load and price response program and constantly monitoring all utility bills for accuracy.

Year	Amount	
2011-12	\$ 33,600	
2012-13	\$ 26,400	
2013-14	\$ 26,400	
2014-15	\$ 25,200	
2015-16	\$ 28,200	
2016-17	\$ 22,200	
2017-18	\$ 22,200	
2018-19	\$ 20,400	
2019-20	\$ 18,000	
2020-21	\$ 16,800	Proposed

C. RECOMMENDATION

The Superintendent recommends approval of a service agreement with Utility Help, Inc. for the 2020-21 school year.

D. SUGGESTED MOTION

This item will be included in the suggested motion for Consent Agenda.



UtilityHelp Inc.

patti.ogden@utilityhelp.org

P: 815-222-2042 F: 870-345-7009

SERVICE AGREEMENT

Client Woodstock School District 200 Contact Risa Hanson
Address 2998 Raffel Rd
City Woodstock IL Zip 60098
Phone 815-338-8204 Fax 815-338-2005

- I. This agreement, entered into on _____ is for the purpose of stating the terms, set forth in conducting utility consulting services performed by Utility Help Inc. for said client as listed above. The following utilities shall be included as a part of the consulting services performed by Utility Help Inc.
electric natural gas local phone long distance fiber wireless internet
- II. We agree to examine the above accounts for billing errors, look for overcharges, rate structure errors, and other possible savings that may exist as needed and requested by client, for a period of **12 months**. Utility Help Inc. will handle any documentation and negotiations necessary in dealing with the utility companies in obtaining any savings or corrections identified by Utility Help Inc. during this time period.

SERVICE FEE

- III. As compensation for these audit services, the client agrees to pay **\$1400.00 per month for a period of 12 months**. Beginning June 2020 ending May 2021. Client is under no obligation to make change(s) recommended by Utility Help Inc.

REFUNDS AND CREDITS

- III(a). All refunds and credits received by the client from the utility company(s) as a result of the audit services and work performed by Utility Help Inc. beginning with the date of this signed agreement shall be payable to Utility Help Inc. once, for the fee of 5% of the total of each refund or credit, for the entire term of the contract.
- IV. Utility Help Inc. does not perform the duties of an Attorney at Law. If any case requires such action, it will be the client's responsibility to contract with an attorney in the pursuit of negotiations with utilities. Any fees payable to the attorney at law for services, will be the sole responsibility of the client.

Agreed to accepted this _____ day of _____, 2020.

_____ Client Company Name

_____ Client's Authorization

_____ Title

Patti B. Ogden UtilityHelp Inc.

ADDITIONAL PROVISIONS INCLUDED IN AGREEMENT

All amounts due under invoices not paid within 30 days after the date of the invoice shall accrue interest at the rate of 12% per annum. In the event that client fails to pay any invoice from UtilityHelp.org within a period of 60 days following the date of such invoice, UtilityHelp.org may, in its sole discretion, or at any time thereafter, invoice client and require payment for the entire projected fees due to UtilityHelp.org based on the actual savings realized by client during the months for which actual information is available to UtilityHelp.org on the assumption that the future savings which will benefit client will be the same as the average savings received by client during the period which actual savings information is available to UtilityHelp.org. In the event UtilityHelp.org determines that it is necessary to bring suit to enforce the terms of this agreement, client agrees to pay all expenses, including UtilityHelp's attorney fees, in enforcement of UtilityHelp's rights hereunder.

Any suit brought to enforce this agreement may be brought by UtilityHelp.org in the circuit court of Winnebago County, Illinois.

Client initials here
Page 2 of 2 of agreement

2.13 APPROVAL OF 2020 PRIDE AWARD RECIPIENTS

A. SUBJECT

This item has been placed on the agenda so the Board of Education can approve the PRIDE Award recipients for the 2019-20 school year.

B. INFORMATION

Since 1990, the Board of Education has presented PRIDE Awards to outstanding graduating seniors. PRIDE stands for **P**ositive **R**ecognition **i**n **D**istrict 200 **E**ducation, and the awards are designed to recognize achievement in the areas the Board believes are truly valued by the District 200 community: scholarship, personal achievement, vocational excellence, fine arts, athletics, school service and community service.

One hundred twelve (112) students from the Woodstock High School and Woodstock North High School Classes of 2020 were nominated for a PRIDE Award, some in multiple categories, resulting in a grand total of 190 nominations. Separate selection committees for each school met via phone, email and online meetings between May 11 and May 22 to choose this year's award recipients. A list of the students who were selected will be shared with the Board members prior to the meeting. Because of the awards assembly cancellations caused this year by the COVID pandemic, the medallions will be sent to the students at their homes.

C. SUGGESTED MOTION

This item will be included as part of the Consent Agenda motion.

3. COMMUNICATIONS

4. SUPERINTENDENT'S REPORT

6.1 APPROVAL OF INSURANCE COMMITTEE RECOMMENDATIONS

A. SUBJECT

The Board of Education is asked to review and approve the recommendations of the District's Insurance Committee regarding premiums for the District's medical and dental plans for the 2020-21 school year.

B. INFORMATION

The Insurance Committee met on May 19, 2020 and members listened to a presentation by Dave O'Hara of the Horton Group, the District's benefit consultant firm. Mr. O'Hara shared an overview of the performance of the district's medical insurance plan. Mr. O'Hara provided information on the many factors that must be considered when establishing plan premiums. The data shared served as evidence to support the Horton Group's recommendation for a 7.8% increase in the medical plan premiums with Blue Cross/Blue Shield for the upcoming year if the District remained within its current plan/network. Mr. O'Hara then provided information on benefits the district could gain by changing to the Blue Cross Blue Shield Blue Choice Options Network. Mr. O'Hara explained the minimal differences in coverage and the substantial savings created due to the proposed new network. After discussion the Committee voted unanimously to recommend that the District change to the Blue Cross Blue Shield Blue Choice Network medical insurance plan with no increase in insurance premiums.

Mr. O'Hara also reviewed the district's dental plan for the last year. He confirmed that the premiums had increased within industry standards and he recommended that the rates increase by 6.1% for the 2020-2021 school year. The committee voted unanimously to bring this recommendation to the board.

C. RECOMMENDATION

The Superintendent recommends approval of the Insurance Committee's recommendations to; change the districts health insurance plan to the: BCBS Blue Choice Options Network with no increase in medical insurance premiums by for the period of July 1, 2020 through June 30, 2021; and to approve the Committee's recommendation for a 6.1% increase in the dental insurance premiums for the same period.

D. SUGGESTED MOTIONS

Move to approve the recommendation to change the districts health insurance plan to the: BCBS Blue Choice Options Network with no increase in medical insurance premiums for the period of July 1, 2020 through June 30, 2021; and to approve a 6.1% increase in the dental insurance premiums for the same period.

6.2 APPROVAL OF POLICY REVISIONS FOR A FIRST READING

A. SUBJECT

The Board of Education is asked to approve the following policy revisions for a first reading.

B. INFORMATION

The following policy revisions are being recommended for Board consideration. The recommended revisions are attached for Board review.

Revisions

- 2:125 Board Member Compensation; Expenses
- 5:35 Compliance with The Fair Labor Standards Act
- 5:60 Expenses
- 5:250 Leaves of Absence
- 5:290 Employment Termination and Suspensions
- 5:330 Sick Days, Vacation, Holidays, and Leaves
- 6:280 Grading and Promotion
- 7:190 Student Behavior
- 8:110 Public Suggestions and Concerns

100

C. RECOMMENDATION

The Superintendent recommends revisions to Policy 2:125, 5:35, 5:60, 5:250, 5:290, 5:330, 6:280, 7:190, and 8:110 for first reading approval by the Board of Education.

D. SUGGESTED MOTION

Move to approve the recommended revisions to Policy 2:125, 5:35, 5:60, 5:250, 5:290, 5:330, 6:280, 7:190, and 8:110 for a first reading.

Board of Education

Board Member Compensation; Expenses

Board Member Compensation Prohibited

School Board members provide volunteer service to the community and may not receive compensation for services, except that a Board member serving as the Board Secretary may be paid an amount up to the statutory limit if the Board so provides.

Roll Call Vote

All Board member expense requests for travel, meals, and/or lodging must be approved by roll call vote at an open meeting of the Board. 101

Regulation of School District Expenses

The Board regulates the reimbursement of all travel, meal, and lodging expenses in the District by resolution. When necessary, the Superintendent will recommend a maximum allowable reimbursement amount for expenses to be included in the resolution. The recommended amount should be based upon the District's budget and other financial considerations.

Money shall not be reimbursed or purchase orders issued for: (1) the expenses of any person except the Board member, (2) anyone's personal expenses, or (3) entertainment expenses. Entertainment includes, but is not limited to, shows, amusements, theaters, circuses, sporting events, or any other place of public or private entertainment or amusement, unless the entertainment is ancillary to the purpose of the program or event.

Exceeding the Maximum Allowable Reimbursement Amount(s)

All requests for expense reimbursements, and/or purchase orders that exceed the maximum allowable reimbursement amount set by the Board may only be approved by it when:

1. The Board's resolution to regulate expenses allows for such approval;
2. An emergency or other extraordinary circumstance exists; and
3. The request is approved by a roll call vote at an open Board meeting.

Reimbursements and Purchase Orders

Expense reimbursement is not guaranteed and, when possible, Board members should seek pre-approval of expenses by providing an estimation of expenses on the standardized expense approval form, except in situations when the expense is diminutive. When pre-approval is not sought, Board members must seek reimbursement on the Board's standardized expense reimbursement form. Expense reimbursements and purchase orders shall be presented to the Board in its regular bill process.

Credit and Procurement Cards

Credit and procurement cards shall not be issued to Board members.

Standardized Expense Form(s) Required

All requests for expense reimbursement, and/or purchase orders in the District must be submitted on the appropriate itemized, signed standardized form(s). The form(s) must show the following information:

1. The amount of the estimated or actual expense, with attached receipts for actual incurred expenses.
2. The name and office of the Board member who is requesting the expense reimbursement. Receipts from group functions must include the names, offices, and job titles of all participants.
3. The date(s) of the official business on which the expense reimbursement was expended.
4. The nature of the official business conducted when the expense reimbursement was expended.

Types of Official Business for Expense Reimbursements, and Purchase Orders

1. Registration. When possible, registration fees will be paid by the District in advance.
2. Travel. The least expensive method of travel will be used, providing that no hardship will be caused to the Board member. Board members will be reimbursed for:
 - a. Air travel at the coach or economy class commercial airline rate. First class or business class air travel will be reimbursed only if emergency circumstances warrant. The emergency circumstances must be explained on the expense form and Board approval of the additional expense is required. **Fees for the first checked bag will be reimbursed.** Copies of airline tickets **and baggage receipts** must be attached to the expense form.
 - b. Rail or bus travel at actual cost. Rail or bus travel costs may not exceed the cost of coach airfare. Copies of tickets must be attached to the expense form to substantiate amounts.
 - c. Use of personal automobiles at the standard mileage rate approved by the Internal Revenue Service for income tax purposes. The reimbursement may not exceed the cost of coach airfare. Mileage for use of personal automobiles in trips to and from transportation terminals will also be reimbursed. Toll charges and parking costs will be reimbursed.
 - d. Automobile rental costs when the vehicle's use is warranted. The circumstances for such use must be explained on the expense form.
 - e. Taxis, airport limousines, **ride sharing** or other local transportation costs.
3. Meals. Meals charged to the School District should represent mid-fare selections for the hotel/meeting facility or general area, consistent with the maximum allowable reimbursement amount set by the Board. Tips are included with meal charges. Expense forms must explain the meal charges incurred. Alcoholic beverages will not be reimbursed.
4. Lodging. Board members should request conference rate or mid-fare room accommodations. A single room rate will be reimbursed. Board members should pay personal expenses at checkout. If that is impossible, deductions for the charges should be made on the expense form.
5. Miscellaneous Expenses. Board members may seek reimbursement for other expenses incurred while attending a meeting sponsored by organizations described herein by fully describing the expenses on the expense form, attaching receipts.

Additional Requirements for Travel Expenses Charged to Federal and State Grants

All Board member expenses for travel charged to a federal grant or State grant governed by the Grant Accountability and Transparency Act (30 ILCS 708/) must comply with Board policy 5:60, *Expenses*, and its implementing procedures. Travel expenses include costs for transportation, lodging, meals, and related items.

LEGAL REF.: 105 ILCS 5/10-20 and 5/10-22.32.
30 ILCS 708/, Government Accountability and Transparency Act.
~~Local Government Travel Expense Control Act, 50 ILCS 150/,~~ **Local Government Travel Expense Control Act.**

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CROSS REF.: 2:100 (Board Member Conflict of Interest), 2:120 (Board Member Development), 2:240 (Board Policy Development), 4:50 (Payment Procedures), 4:55 (Use of Credit and Procurement Cards), 5:60 (Expenses)

ADOPTED: September 30, 2003

REVISED:

General Personnel

Compliance with the Fair Labor Standards Act

Workweek and Compensation

The workweek for District employees will be 12:00 a.m. Sunday until 11:59 p.m. Saturday. Non-exempt employees will be compensated for all hours worked in a workweek including overtime. "Overtime" is time worked in excess of 40 hours in a single workweek. For non-exempt employees paid a salary, the salary is paid for a 40-hour workweek even if an employee is scheduled for less than 40 hours.

Overtime

The School Board discourages overtime work by non-exempt employees. A non-exempt employee shall not¹⁰⁴ work overtime without his or her supervisor's express approval. All supervisors of non-exempt employees shall: (1) monitor overtime use on a weekly basis and report such use to the business office, (2) seek the Superintendent or designee's written pre-approval for any long term or repeated use of overtime that can be reasonably anticipated, (3) ensure that overtime provisions of this policy and the FLSA are followed, and (4) ensure that employees are compensated for any overtime worked. Accurate and complete timesheets of actual hours worked during the workweek shall be signed by each employee and submitted to the business office. The business office will review work records of employees on a regular basis, make an assessment of overtime use, and provide the assessment to the Superintendent. In lieu of overtime compensation, non-exempt employees may receive compensatory time-off, according to Board policy 5:310, *Compensatory Time-Off and Overtime*.

Suspension Without Pay

No exempt employee shall have his or her salary docked, such as by an unpaid suspension, if the deduction would cause a loss of the exempt status. Licensed employees may be suspended without pay in accordance with Board policy 5:240, *Professional Personnel – Suspension*. Non-certificated employees may be suspended without pay in accordance with Board policy 5:290, *Educational Support Personnel – Employment Termination*.

Implementation

The Superintendent or designee shall implement the policy in accordance with the FLSA, including its required notices to employees. In the event of a conflict between the policy and State or federal law, the latter shall control.

LEGAL REF.: 820 ILCS 105/4a.
Fair Labor Standards Act, 29 U.S.C. §201 et seq., 29 C.F.R. Parts 516, 541, 548, 553,
778, and 785.

CROSS REF.: 5:240 (Suspension), 5:290 (Employment Termination and Suspensions), 5:310
(Compensatory Time-Off and Overtime)

ADOPTED: December 15, 2009

REVISED:

General Personnel

Expenses

The Board regulates the reimbursement of all travel, meal, and lodging expenses by resolution. Money shall not be reimbursed or purchase orders issued for: (1) the expenses of any person except the employee, (2) anyone's personal expenses, or (3) entertainment expenses. Entertainment includes, but is not limited to, shows, amusements, theaters, circuses, sporting events, or any other place of public or private entertainment or amusement, unless the entertainment is ancillary to the purpose of the program or event. The District is not responsible for losses due to an employee's own negligence, losses due to normal wear, or losses due to theft, unless the theft was a result of the District's negligence. Employees must submit the appropriate itemized, signed, standardized form(s) to support any requests for expense reimbursements or purchase orders that show the following:

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1. The amount of the estimated or actual expense, with attached receipts for actual incurred expenses.
2. The name and title of the employee who is requesting the expense reimbursement. Receipts from group functions must include the names, offices, and job titles of all participants.
3. The date(s) of the official business on which the expense reimbursement or purchase order was expended.
4. The nature of the official business conducted when the expense reimbursement or purchase order was expended.

Reimbursements and Purchase Orders

Expense reimbursements and purchase orders may be issued by the Superintendent or designee to employees, along with other expenses necessary for the performance of their duties, provided the expenses fall below the maximum allowed in the Board's expense regulations.

Expense reimbursements and purchase order approvals are not guaranteed and employees must seek pre-approval of expenses by providing an estimation of expenses on the District's standardized expense approval form for employees, except in situations when the expense is diminutive. Employees must seek reimbursement on the District's standardized expense reimbursement form for employees. Expense reimbursements and purchase orders shall be presented to the Board in its regular bill process.

Use of Credit and Procurement Cards

Credit and procurement card usage is governed by policy 4:55, *Use of Credit and Procurement Cards*.

Exceeding the Maximum Allowable Expense Amount(s)

All requests for expense reimbursements and purchase orders exceeding the maximum allowed in the Board's expense regulations may only be approved when:

1. The Board's resolution to regulate expenses allows for such approval;
2. An emergency or other extraordinary circumstance exists; and
3. The request is approved by a roll call vote at an open Board meeting.

Registration

When possible, registration fees will be paid by the District in advance.

Travel

The least expensive method of travel will be used, provided that no hardship will be caused to the employee. Employees will be reimbursed for:

1. Air travel at the coach or economy class commercial airline rate. First class or business class air travel will be reimbursed only if emergency circumstances warrant. The emergency circumstances must be explained on the expense form and Board approval of the additional expense is required. **Fees for the first checked bag will be reimbursed.** Copies of airline tickets **and baggage receipts** must be attached to the expense form.
2. Rail or bus travel at actual cost. Rail or bus travel costs may not exceed the cost of coach airfare. Copies of tickets must be attached to the expense form to substantiate amounts.
3. Use of personal automobiles at the standard mileage rate approved by the Internal Revenue Service¹⁰⁷ for income tax purposes. The reimbursement may not exceed the cost of coach airfare. Mileage for use of personal automobiles in trips to and from transportation terminals will also be reimbursed. Toll charges and parking costs will be reimbursed.
4. Automobile rental costs when the vehicle's use is warranted. The circumstances for such use must be explained on the expense form.
5. Taxis, airport limousines, **ride sharing services**, or other local transportation costs.

Meals

Meals charged to the District should represent mid-fare selections for the hotel/meeting facility or general area. Tips are included with meal charges. Expense forms must explain the meal charges incurred. Alcoholic beverages will not be reimbursed.

Lodging

Employees should request conference rate or mid-fare room accommodations. A single room rate will be reimbursed. Employees should pay personal expenses at checkout. If that is impossible, deductions for the charges should be made on the expense form.

Miscellaneous Expenses

Employees may seek reimbursement for other expenses incurred while attending a meeting sponsored by organizations described herein by fully describing the expenses on the expense form, attaching receipts.

Additional Requirements for Travel Expenses Charged to Federal and State Grants

All grant-related travel expenses must be pre-approved by the Superintendent or designee.

Expenses for travel, including expenses for transportation, lodging, meals, and related items incurred by employees and charged to a federal grant or State grant governed by the Grant Accountability and Transparency Act (30 ILCS 708/) must also meet the following requirements:

1. **The participation of the employee is necessary to the award, and the costs are specifically related to the award.**
2. **Expenses must be permissible under the terms and conditions of the award.**

3. Expenses must be reasonable and consistent with this policy.
4. The Board does not reimburse actual expenses or pay a per diem allowance unless the employee is on official *travel status* for more than 12 hours. However, employees remain eligible for mileage reimbursement (minus regular commuting mileage/costs) and other transportation expenses if on travel status less than 12 hours.
5. Expenses may be charged based on an actual cost basis or on a per diem basis in lieu of actual costs incurred; however, only one method may be applied per trip.
6. Commercial airfare costs in excess of the least expensive coach or economy class are prohibited except when such accommodations would: (1) require circuitous routing; (2) require travel during unreasonable hours; (3) excessively prolonged travel; (4) result in additional costs that would offset transportation savings; or (5) offer accommodations not reasonably adequate for the traveler's medical needs. Qualifying circumstances must be explained on the expense form, and Board approval of the additional expense is required.
7. Per diem rates and actual reimbursement amounts for mileage, meals, and lodging may not exceed the rate established by the Governor's Travel Control Board or federal travel regulations, whichever is less. These limits do not apply when: (1) an employee stays in the lowest-priced room available at or near a hotel where a conference or seminar is located or in accommodations arranged by the conference/seminar organization, or (2) lodging at or below the established rate is unavailable. In those cases, the employee will be reimbursed for actual lodging expenses with prior approval, but in no case will the reimbursement exceed 100% of the applicable maximum per diem rate. If a conference fee includes a meal, the meal or per diem allowance will be reduced by the actual value of the meal or the applicable meal allowance, whichever is less.
8. Employees must use the least expensive compact car available when using a rental car for travel, unless an exception is approved. The Board does not reimburse employees for collision damage waiver or theft insurance.
9. The Board will reimburse travel expenses not chargeable to an award from other District funds consistent with this policy.

Also, please refer to the following current collective bargaining agreement:

“Agreement between Board of Education of District No. 200 and the Woodstock Council of Teachers, McHenry County Federation of Teachers, IFT/AFT, AFL-CIO, Local #1642.”

“Agreement between the Board of Education, Woodstock School District 200 and the Woodstock School Related Personnel Local 1642, IFT/AFT.”

“Agreement between the Board of Education, Woodstock School District 200 and the Woodstock Council of Classified Employees Custodial Chapter, Local 1642, IFT/AFT.”

“Agreement between the Board of Education, Woodstock School District 200 and the Woodstock Transportation Employees' Council, Local 1642, IFT/AFT.”

Uniform Allowance

Please refer to the following current collective bargaining agreements:

“Agreement between the Board of Education, Woodstock School District 200 and the Woodstock School Related Personnel Local 1642, IFT/AFT.”

“Agreement between the Board of Education, Woodstock School District 200 and the Woodstock Council of Classified Employees Custodial Chapter, Local 1642, IFT/AFT.”

“Agreement between the Board of Education, Woodstock School District 200 and the Woodstock Transportation Employees’ Council, Local 1642, IFT/AFT.”

Tuition Reimbursement

Please refer to the following current collective bargaining agreements:

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“Agreement between Board of Education of District No. 200 and the Woodstock Council of Teachers, McHenry County Federation of Teachers, IFT/AFT, AFL-CIO, Local #1642.”

“Agreement between the Board of Education, Woodstock School District 200 and the Woodstock School Related Personnel Local 1642, IFT/AFT.”

“Agreement between the Board of Education, Woodstock School District 200 and the Woodstock Council of Classified Employees Custodial Chapter, Local 1642, IFT/AFT.”

“Agreement between the Board of Education, Woodstock School District 200 and the Woodstock Transportation Employees’ Council, Local 1642, IFT/AFT.”

LEGAL REF.: **2 C.F.R. §200.474.**
30 ILCS 708/130, Grant Accountability and Transparency Act.
105 ILCS 5/10-22.32.
50 ILCS 150/, Local Government Travel Expense Control Act.
820 ILCS 115/9.5, Ill. Wage Payment and Collection Act.

CROSS REF.: 2:125 (Board Member Compensation; Expenses), 2:240 (Board Policy Development),
4:50 (Payment Procedures), 4:55 (Use of Credit and Procurement Cards)

ADOPTED: October 28, 2003

REVISED:

Professional Personnel

Leaves of Absence

Each of the provisions in this policy applies to all professional personnel to the extent that it does not conflict with an applicable collective bargaining agreement or individual employment contract or benefit plan; in the event of a conflict, such provision is severable and the applicable bargaining agreement or individual agreement will control.

For additional information, please refer to the current "Agreement between Board of Education of District No. 200 and the Woodstock Council of Teachers, McHenry County Federation of Teachers, IFT/AFT, AFL-CIO, Local #1642."

Sick and Bereavement Leave

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Each full-time professional staff member is granted sixteen (16) days sick leave each school year at full pay. Unused days are allowed to accumulate without limit. Sick leave is defined in State law as personal illness, quarantine at home, serious illness or death in the immediate family or household, or birth, adoption, or placement for adoption.

As a condition for paying sick leave after three (3) days absence for personal illness or 30 days for birth or as the Board or Superintendent deem necessary in other cases, the Board or Superintendent may require that the staff member provide a certificate from: (1) a physician licensed in Illinois to practice medicine and surgery in all its branches, (2) a chiropractic physician licensed under the Medical Practice Act, (3) an **licensed** advanced practice registered nurse ~~who has a written collaborative agreement with a collaborating physician that authorizes the advanced practice registered nurse to perform health examinations~~, (4) a **licensed** physician assistant who has been delegated the authority to perform health examinations by his or her supervising physician, or (5) if the treatment is by prayer or spiritual means, a spiritual adviser or practitioner of the employee's faith. If the Board or Superintendent requires a certificate during a leave of less than three (3) days for personal illness, the District shall pay the expenses incurred by the employee.

The use of paid sick leave for adoption or placement for adoption is limited to 30 days unless a longer leave is provided in an applicable collective bargaining agreement. The Superintendent may require that the employee provide evidence that the formal adoption process is underway.

Child Bereavement Leave

State law allows a maximum of 10 unpaid work days for eligible employees (Family and Medical Leave Act of 1993, 20 U.S.C. §2601 *et seq.*) to take child bereavement leave. The purpose, requirements, scheduling, and all other terms of the leave are governed by the Child Bereavement Leave Act. Child bereavement leave allows for: (1) attendance by the bereaved staff member at the funeral or alternative to a funeral of his or her child, (2) making arrangements necessitated by the death of the staff member's child, or (3) grieving the death of the staff member's child, without any adverse employment action.

The leave must be completed within 60 days after the date on which the employee received notice of the death of his or her child. However, in the event of the death of more than one child in a 12-month period,

an employee is entitled to up to a total of six weeks of bereavement leave during the 12-month period, subject to certain restrictions under State and federal law.

Other existing forms of leave may be substituted for the leave provided in the Child Bereavement Leave Act. This policy does not create any right for an employee to take child bereavement leave that is inconsistent with the Child Bereavement Leave Act.

Sabbatical Leave

Sabbatical leave may be granted in accordance with The School Code.

Personal Leave

Professional staff members are granted two personal leave days per year. A personal leave day is defined as a day to allow professional personnel time to conduct personal business (but not vacation, travel, or work stoppage), which is impossible to schedule at a time other than during a school day. Any unused personal leave day in a school year will be credited to the cumulative sick leave or may be rolled over as an additional personal leave day for the following year, though the personal leave balance for any individual may not exceed three days.

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The use of a personal day is subject to the following conditions:

1. Except in cases of emergency or unavoidable situations, personal leave requests should be submitted to the Building Principal two (2) days in advance of the requested date,
2. No personal leave days may be used immediately before or immediately after a holiday, vacation or recess period unless the Superintendent grants prior approval,
3. Personal leave days may not be used during the first and/or last five (5) days of the school year, and
4. It is preferred that personal leave days are not to be used on in-service and/or institute training days.

Leave of Absence Without Pay

The Board may grant a leave of absence without pay to tenured professional staff members who have rendered satisfactory service and desire to return to employment in a similar capacity at a time determined by the Board.

Each leave of absence shall be of the shortest possible duration required to meet the leave's purpose consistent with a reasonable continuity of instruction for students.

Leave to Serve as an Election Judge

Any staff member who was appointed to serve as an election judge under State law may, after giving at least 20-days' written notice to the District, be absent without pay for the purpose of serving as an election judge. The staff member is not required to use a form of paid leave to serve as an election judge.

Child-Rearing Leave

The Board shall grant a professional staff member's request for a non-paid, child-rearing leave, not to exceed the balance of the school year plus one additional school year, provided the request complies with this policy. Nothing in this policy shall prohibit a professional staff member from utilizing sick days as provided in this policy.

A teacher ~~must~~ ~~should~~ request, if possible, a child-rearing leave by notifying the Superintendent in writing no later than 90 days before the requested leave's beginning date. The request should include the proposed leave dates.

Subject to the insurance carrier's approval, the teacher may maintain insurance benefits at his or her own expense during a child-rearing leave.

A professional staff member desiring to return before the leave's expiration will be assigned to an available vacancy for which the teacher is qualified, subject to scheduling efficiency and instruction continuity.

Leaves for Service in the Military

Leaves for service in the U.S. Armed Services or any of its reserve components and the National Guard, as well as re-employment rights, will be granted in accordance with State and federal law. A professional staff member hired to replace one in military service does not acquire tenure. 112

General Assembly

Leaves for service in the General Assembly, as well as re-employment rights, will be granted in accordance with State and federal law. A professional staff member hired to replace one in the General Assembly does not acquire tenure.

Leave for Employment in Department of Defense

The Board may grant teachers a leave of absence to accept employment in a Dept. of Defense overseas school.

School Visitation Leave

An eligible professional staff member is entitled to eight (8) hours during any school year, no more than four (4) hours of which may be taken on any given day, to attend school conferences, ~~behavioral meetings~~, or ~~classroom activities~~ ~~academic meetings~~ related to the teacher's child, if the conference or ~~activity meeting~~ cannot be scheduled during non-work hours. Professional staff members must first use all accrued vacation leave, personal leave, compensatory leave, and any other leave that may be granted to the professional staff member, except sick and disability leave.

The Superintendent shall develop administrative procedures implementing this policy consistent with the School Visitation Rights Act.

Leaves for Victims of Domestic ~~Violence~~, ~~or Sexual Violence~~, ~~or Gender Violence~~

An unpaid leave from work is available to any staff member who: (1) is a victim of domestic ~~violence~~, ~~or sexual violence~~, ~~or gender violence~~, or (2) has a family, or household member who is a victim of ~~domestic or sexual~~ ~~such~~ violence whose interests are not adverse to the employee as it relates to the domestic ~~violence~~, ~~or sexual violence~~, ~~or gender violence~~. The unpaid leave allows the employee to seek medical help, legal assistance, counseling, safety planning, and other assistance without suffering adverse employment action.

The Victims' Economic Security and Safety Act, governs the purpose, requirements, scheduling, and continuity of benefits, and all other terms of the leave. Accordingly, if the District employs at least 50 employees, an employee is entitled to a total of 12 work weeks of unpaid leave during any 12-month

period. Neither the law nor this policy creates a right for an employee to take unpaid leave that exceeds the unpaid leave time allowed under, or is in addition to the unpaid leave time permitted by, the federal Family and Medical Leave Act of 1993 (29 U.S.C. §2601 et seq.).

Leaves to Serve as an Officer or Trustee of a Specific Organization

Upon request, the Board will grant: (1) an unpaid leave of absence to an elected officer of a State or national teacher organization that represents teachers in collective bargaining negotiations, (2) twenty days of paid leave of absence per year to a trustee of the Teachers' Retirement System in accordance with 105 ILCS 5/24-6.3, and (3) a paid leave of absence for the local association president of a State teacher association that is an exclusive bargaining agent in the District, or his or her designee, to attend meetings, workshops, or seminars as described in 105 ILCS 5/24-6.2.

LEGAL REF.: 10 ILCS 5/13-2.5
~~20 ILCS 1805/30.1 et seq.~~
105 ILCS 5/24-6, 5/24-6.1, 5/24-6.2, 5/24-6.3, 5/24-13, and 5/24-13.1.
330 ILCS 61/, Service Member Employment and Reemployment Rights Act.
820 ILCS 147/, School Visitation Rights Act.
820 ILCS 154/, Child Bereavement Leave Act.
820 ILCS 180/, Victims' Economic Security and Safety Act.

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CROSS REF.: 5:180 (Temporary Illness or Temporary Incapacity), 5:185 (Family and Medical Leave), 5:330 (Sick Days, Vacation, Holidays, and Leaves)

ADOPTED: October 28, 2003

REVISED:

Educational Support Personnel

Employment Termination and Suspensions

Resignation and Retirement

An employee is requested to provide at least two (2) weeks' notice of a resignation. In most cases, resigning employees are permitted to work to their effective resignation date. A resignation notice cannot be revoked once given. An employee planning to retire should notify his or her supervisor at least two (2) months before the retirement date, or sooner, if required under the terms of any retirement provision in an applicable Collective Bargaining Agreement.

Non-RIF Dismissal

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The District may terminate an atwill employee at any time for any reason or no reason, subject to any applicable provisions in a Collective Bargaining Agreement but not for a reason prohibited by State or federal law.

Employees who are employed annually or have a contract, or who otherwise have a legitimate expectation of continued employment, may be dismissed: (1) at the end of the school year or at the end of their respective contract after being provided appropriate notice and after compliance with any applicable contractual provisions, or (2) mid-year or mid-contract provided appropriate due process procedures are provided.

The Superintendent is responsible for making dismissal recommendations to the School Board consistent with the Board's goal of having a highly qualified, high performing staff. **This includes recommending a non-licensed employee for immediate dismissal for willful or negligent failure to report an instance of suspected child abuse or neglect as required by 325 ILCS 5/.**

Reduction in Force and Recall

The Board may, as necessary or prudent, decide to decrease the number of educational support personnel or to discontinue some particular type of educational support service and, as a result of that action, dismiss or reduce the hours of one or more educational support employees. When making decisions concerning reduction in force and recall, the Board will follow Sections 10-22.34c (outsourcing non-instructional services) and 10-23.5 (procedures) of the School Code, to the extent they are applicable and not superseded by legislation or an applicable collective bargaining agreement.

The Board shall use a seniority list to determine the order of dismissal or removal. The seniority list, categorized by positions, shows the length of continuing service of each educational support employee. The employee with the shorter length of continuing service within the respective category of position shall be dismissed first.

Except as provided below, written notice will be given the employee by certified mail, return receipt requested, at least 30 days before the employee is removed or dismissed, or his or her hours are reduced, together with a statement of honorable dismissal and the reason therefore if applicable. The prior written notice will be extended to at least 90 days if the lay-off is due to the District entering into a contract with a third party for non-instructional services. The prior written notice will be shortened to at least 5 days before an employee's hours are reduced as a result of an unforeseen reduction in the student population.

Any vacancies for the following school term or within one calendar year from the beginning of the following school term, shall be offered to the employees so removed or dismissed from that category or any other category of position provided they are qualified to hold such positions.

Final Paycheck

A terminating employee's final paycheck will be adjusted for any unused, earned vacation credit. Employees are paid for all earned vacation. Terminating employees will receive their final pay on the next regular payday following the date of termination, except that an employee dismissed due to a reduction in force shall receive his or her final paycheck on or before the next regular pay date following the last day of employment.

Vacancy

For information on vacancies, please refer to the following current collective bargaining agreements:

“Agreement between the Board of Education, Woodstock School District 200 and the Woodstock School Related Personnel Local 1642, IFT/AFT.”

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“Agreement between the Board of Education, Woodstock School District 200 and the Woodstock Council of Classified Employees Custodial Chapter, Local 1642, IFT/AFT.”

“Agreement between the Board of Education, Woodstock School District 200 and the Woodstock Transportation Employees’ Council, Local 1642, IFT/AFT.”

Suspension

Except as provided below, the Superintendent is authorized to suspend an employee without pay as a disciplinary measure, during an investigation into allegations of misconduct or pending a dismissal hearing whenever, in the Superintendent’s judgment, the employee’s presence is detrimental to the District. A disciplinary suspension shall be with pay: (1) when the employee is exempt from the overtime provisions, or (2) until an employee with an employment contract for a definite term is provided a notice and hearing according to the suspension policy for professional employees.

Any criminal conviction resulting from the investigation or allegations shall require the employee to repay to the District all compensation and the value of all benefits received by the employee during the suspension. The Superintendent will notify the employee of this requirement when the employee is suspended.

LEGAL REF.: 5 ILCS 430 et seq.
105 ILCS 5/10-22.34c and 5/10-23.5.
325 ILCS 5/7.4(c-10).
820 ILCS 105/4a.

CROSS REF.: **5:90 (Abused and Neglected Child Reporting)**, 5:240 (Suspension), 5:270 (Educational Support Personnel- Employment At-Will, Compensation, and Assignment), 5:310 (Compensatory Time-Off and Overtime)

ADOPTED: October 28, 2003

REVISED:

Educational Support Personnel

Sick Days, Vacation, Holidays, and Leaves

Sick Days

Sick leave is defined in State law as personal illness, quarantine at home, serious illness or death in the immediate family or household, or birth, adoption, or placement for adoption. The Superintendent and/or designee shall monitor the use of sick leave.

The School Board may require a physician's certificate from: (1) a physician licensed in Illinois to practice medicine and surgery in all its branches, (2) a chiropractic physician licensed under the Medical Practice Act, (3) ~~an licensed advanced practice nurse who has a written collaborative agreement with a collaborating physician that authorizes the advanced practice nurse to perform health examinations,~~ (4) a licensed physician assistant who has been delegated the authority to perform health examinations by his or her supervising physician, or (5) if the treatment is by prayer or spiritual means, that of a spiritual adviser or practitioner of such person's faith, as a condition for paying sick leave after three (3) days absence for personal illness, or as it deems necessary in other cases. Please refer to the following current collective bargaining agreements:

"Agreement between the Board of Education, Woodstock School District 200 and the Woodstock School Related Personnel Local 1642, IFT/AFT."

"Agreement between the Board of Education, Woodstock School District 200 and the Woodstock Council of Classified Employees Custodial Chapter, Local 1642, IFT/AFT."

"Agreement between the Board of Education, Woodstock School District 200 and the Woodstock Transportation Employees' Council, Local 1642, IFT/AFT."

Vacation

Please refer to the following current collective bargaining agreements:

"Agreement between the Board of Education, Woodstock School District 200 and the Woodstock School Related Personnel Local 1642, IFT/AFT."

"Agreement between the Board of Education, Woodstock School District 200 and the Woodstock Council of Classified Employees Custodial Chapter, Local 1642, IFT/AFT."

"Agreement between the Board of Education, Woodstock School District 200 and the Woodstock Transportation Employees' Council, Local 1642, IFT/AFT."

Holidays

Please refer to the following current collective bargaining agreements:

"Agreement between the Board of Education, Woodstock School District 200 and the Woodstock School Related Personnel Local 1642, IFT/AFT."

"Agreement between the Board of Education, Woodstock School District 200 and the Woodstock Council of Classified Employees Custodial Chapter, Local 1642, IFT/AFT."

"Agreement between the Board of Education, Woodstock School District 200 and the Woodstock Transportation Employees' Council, Local 1642, IFT/AFT."

Personal Leave

Please refer to the following current collective bargaining agreements:

“Agreement between the Board of Education, Woodstock School District 200 and the Woodstock School Related Personnel Local 1642, IFT/AFT.”

“Agreement between the Board of Education, Woodstock School District 200 and the Woodstock Council of Classified Employees Custodial Chapter, Local 1642, IFT/AFT.”

“Agreement between the Board of Education, Woodstock School District 200 and the Woodstock Transportation Employees’ Council, Local 1642, IFT/AFT.”

Bereavement Leave

Please refer to the following current collective bargaining agreements:

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“Agreement between the Board of Education, Woodstock School District 200 and the Woodstock School Related Personnel Local 1642, IFT/AFT.”

“Agreement between the Board of Education, Woodstock School District 200 and the Woodstock Council of Classified Employees Custodial Chapter, Local 1642, IFT/AFT.”

“Agreement between the Board of Education, Woodstock School District 200 and the Woodstock Transportation Employees’ Council, Local 1642, IFT/AFT.”

Union Leave, Inclement Weather Leave, Leaves of Absence

Please refer to the following current collective bargaining agreements:

“Agreement between the Board of Education, Woodstock School District 200 and the Woodstock School Related Personnel Local 1642, IFT/AFT.”

“Agreement between the Board of Education, Woodstock School District 200 and the Woodstock Council of Classified Employees Custodial Chapter, Local 1642, IFT/AFT.”

“Agreement between the Board of Education, Woodstock School District 200 and the Woodstock Transportation Employees’ Council, Local 1642, IFT/AFT.”

Leave to Serve as a Trustee of the Illinois Municipal Retirement Fund

Upon request, the Board will grant twenty (20) days of paid leave of absence per year to a trustee of the Ill. Municipal Retirement Fund in accordance with 105 ILCS 5/24-6.3.

Other Leaves

Educational support personnel receive the following leaves on the same terms and conditions granted professional personnel in Board policy 5:250, *Leaves of Absence*:

1. Leaves for Service in the Military and General Assembly.
2. School Visitation Leave.
3. Leaves for Victims of Domestic ~~or Sexual~~ Violence, Sexual Violence, or Gender Violence.
4. Child Bereavement Leave.
5. Leave to serve as an election judge.

LEGAL REF.: ~~20 ILCS 1805/30.1 et seq.~~
105 ILCS 5/10-20.7b, 5/24-2, and 5/24-6.
330 ILCS 61/, Service Member Employment and Reemployment Rights Act.
820 ILCS 147, School Visitation Rights Act.
820 ILCS 154/, Child Bereavement Leave Act.
820 ILCS 180/, Victims' Economic Security and Safety Act.
School Dist. 151 v. ISBE, 154 Ill.App.3d 375 (1st Dist. 187); Elder v. Sch. Dist. No. 127
1/2, 60 Ill.App.2d 56 1st Dist. 1965).

CROSS REF.: 5:180 (Temporary Illness or Temporary Incapacity), 5:185 (Family and Medical Leave),
5:250 (Leaves of Absence) 118

ADOPTED: October 28, 2003

REVISED:

Instruction

Grading and Promotion

The Superintendent or designee shall establish a system of grading and reporting academic achievement to students and their parents/guardians. The system shall also determine when promotion and graduation requirements are met. The decision to promote a student to the next grade level shall be based on successful completion of the curriculum, attendance, and performance on the **standardized tests required by the Illinois State Board of Education (ISBE) *Partnership for Assessment of Readiness for College and Careers* (PARCC)** and/or other assessments. A student shall not be promoted based upon age or any other social reason not related to academic performance. The administration shall determine remedial assistance for a student who is not promoted.

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Every teacher shall maintain an evaluation record for each student in the teacher's classroom. A District administrator cannot change the final grade assigned by the teacher without notifying the teacher. Reasons for changing a student's final grade include:

- A miscalculation of test scores,
- A technical error in assigning a particular grade or score,
- The teacher agrees to allow the student to do extra work that may impact the grade,
- An inappropriate grading system used to determine the grade, or
- An inappropriate grade based on an appropriate grading system.

Should a grade change be made, the administrator making the change must sign the changed record.

LEGAL REF.: 105 ILCS 5/2-3.64a-5, 5/10-20.9a, 5/10-21.8, and 5/27-27.

CROSS REF.: 6:110 (Programs for Students At Risk of Academic Failure and/or Dropping Out of School and Graduation Incentives Program), 6:300 (Graduation Requirements), 6:340 (Student Testing and Assessment Program), 7:50 (School Admissions and Student Transfers to and from Non-District Schools)

ADOPTED: August 19, 2003

REVISED:

Students

Student Behavior

The goals and objectives of this policy are to provide effective discipline practices that: (1) ensure the safety and dignity of students and staff; (2) maintain a positive, weapons-free, and drug-free learning environment; (3) keep school property and the property of others secure; (4) address the causes of a student's misbehavior and provide opportunities for all individuals involved in an incident to participate in its resolution; and (5) teach students positive behavioral skills to become independent, self-disciplined citizens in the school community and society.

When and Where Conduct Rules Apply

A student is subject to disciplinary action for engaging in *prohibited student conduct*, as described in the section with that name below, whenever the student's conduct is reasonably related to school or school activities, including, but not limited to:

1. On, or within sight of, school grounds before, during, or after school hours or at any time;
2. Off school grounds at a school-sponsored activity or event, or any activity or event that bears a reasonable relationship to school;
3. Traveling to or from school or a school activity, function, or event; or
4. Anywhere, if the conduct interferes with, disrupts, or adversely affects the school environment, school operations, or an educational function, including, but not limited to, conduct that may reasonably be considered to: (a) be a threat or an attempted intimidation of a staff member; or (b) endanger the health or safety of students, staff, or school property.

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Prohibited Student Conduct

The school administration is authorized to discipline students for gross disobedience or misconduct, including but not limited to:

1. Using, possessing, distributing, purchasing, or selling tobacco or nicotine materials, including without limitation, electronic cigarettes.
2. Using, possessing, distributing, purchasing, or selling alcoholic beverages. Students who are under the influence of an alcoholic beverage are not permitted to attend school or school functions and are treated as though they had alcohol in their possession.
3. Using, possessing, distributing, purchasing, selling, or offering for sale:
 - a. Any illegal drug or controlled substance, or cannabis (including **marijuana, hashish and medical cannabis, ~~marijuana, and hashish~~ unless the student is authorized to be administered a medical cannabis infused product under Ashley's Law**).
 - b. Any anabolic steroid unless it is being administered in accordance with a physician's or licensed practitioner's prescription.
 - c. Any performance-enhancing substance on the Illinois High School Association's most current banned substance list unless administered in accordance with a physician's or licensed practitioner's prescription.
 - d. Any prescription drug when not prescribed for the student by a physician or licensed practitioner, or when used in a manner inconsistent with the prescription or prescribing physician's or licensed practitioner's instructions. The use or possession of medical cannabis, even by a student for whom medical cannabis has been prescribed, is prohibited **unless the student is authorized to be administered a medical cannabis infused product under Ashley's Law**.

- e. Any inhalant, regardless of whether it contains an illegal drug or controlled substance: (a) that a student believes is, or represents to be capable of, causing intoxication, hallucination, excitement, or dulling of the brain or nervous system; or (b) about which the student engaged in behavior that would lead a reasonable person to believe that the student intended the inhalant to cause intoxication, hallucination, excitement, or dulling of the brain or nervous system. The prohibition in this section does not apply to a student's use of asthma or other legally prescribed inhalant medications.
- f. Any substance inhaled, injected, smoked, consumed, or otherwise ingested or absorbed with the intention of causing a physiological or psychological change in the body, including without limitation, pure caffeine in tablet or powdered form.
- g. *Look-alike* or counterfeit drugs, including a substance that is not prohibited by this policy, but one: (a) that a student believes to be, or represents to be, an illegal drug, controlled substance, or other substance that is prohibited by this policy; or (b) about which a student engaged in behavior that would lead a reasonable person to believe that the student expressly or impliedly represented to be an illegal drug, controlled substance, or other substance that is prohibited by this policy.
- h. Drug paraphernalia, including devices that are or can be used to: (a) ingest, inhale, or inject cannabis or controlled substances into the body; and (b) grow, process, store, or conceal cannabis or controlled substances.

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Students who are under the influence of any prohibited substance are not permitted to attend school or school functions and are treated as though they had the prohibited substance, as applicable, in their possession.

4. Using, possessing, controlling, or transferring a *weapon* as that term is defined in the **Weapons** section of this policy, or violating the **Weapons** section of this policy.
5. Using or possessing an electronic paging device. Using a cellular telephone, video recording device, personal digital assistant (PDA), or other electronic device in any manner that disrupts the educational environment or violates the rights of others, including using the device to take photographs in locker rooms or bathrooms, cheat, or otherwise violate student conduct rules. Prohibited conduct specifically includes, without limitation, creating, sending, sharing, viewing, receiving, or possessing an indecent visual depiction of oneself or another person through the use of a computer, electronic communication device, or cellular phone. Unless otherwise banned under this policy or by the Building Principal, all electronic devices must be kept powered-off and out-of-sight during the regular school day unless: (a) the supervising teacher grants permission; (b) use of the device is provided in a student's individualized education program (IEP); or (c) **it is used during the student's lunch period, or (d) it is needed in an emergency that threatens the safety of students, staff, or other individuals.**
6. Using or possessing a laser pointer unless under a staff member's direct supervision and in the context of instruction.
7. Disobeying rules of student conduct or directives from staff members or school officials. Examples of disobeying staff directives include refusing a District staff member's request to stop, present school identification, or submit to a search.
8. Engaging in academic dishonesty, including cheating, intentionally plagiarizing, wrongfully giving or receiving help during an academic examination, altering report cards, and wrongfully obtaining test copies or scores.

9. Engaging in hazing or any kind of bullying or aggressive behavior that does physical or psychological harm to a staff person or another student, or urging other students to engage in such conduct. Prohibited conduct specifically includes, without limitation, any use of violence, intimidation, force, noise, coercion, threats, stalking, harassment, sexual harassment, public humiliation, theft or destruction of property, retaliation, hazing, bullying, bullying using a school computer or a school computer network, or other comparable conduct.
10. Engaging in any sexual activity, including without limitation, offensive touching, sexual harassment, indecent exposure (including mooning), and sexual assault. This does not include the non-disruptive: (a) expression of gender or sexual orientation or preference or (b) display of affection during non-instructional time.
11. Teen dating violence, as described in Board policy 7:185, *Teen Dating Violence Prohibited*.
12. Causing or attempting to cause damage to, or stealing or attempting to steal, school property or another person's personal property.
13. Entering school property or a school facility without proper authorization.
14. In the absence of a reasonable belief that an emergency exists, calling emergency responders (such as calling 911); signaling or setting off alarms or signals indicating the presence of an emergency; or indicating the presence of a bomb or explosive device on school grounds, school bus, or at any school activity.
15. Being absent without a recognized excuse; State law and School Board policy regarding truancy control will be used with chronic and habitual truants.
16. Being involved with any public school fraternity, sorority, or secret society, by: (a) being a member; (b) promising to join; (c) pledging to become a member; or (d) soliciting any other person to join, promise to join, or be pledged to become a member.
17. Being involved in gangs or gang-related activities, including displaying gang symbols or paraphernalia.
18. Violating any criminal law, including but not limited to, assault, battery, arson, theft, gambling, eavesdropping, vandalism, and hazing.
19. Making an explicit threat on an Internet website against a school employee, a student, or any school-related personnel if the Internet website through which the threat was made is a site that was accessible within the school at the time the threat was made or was available to third parties who worked or studied within the school grounds at the time the threat was made, and the threat could be reasonably interpreted as threatening to the safety and security of the threatened individual because of his or her duties or employment status or status as a student inside the school.
20. Operating an unmanned aircraft system (UAS) or drone for any purpose on school grounds or at any school event unless granted permission by the Superintendent or designee. Individuals operating an unmanned aircraft system (UAS) or drone on school grounds should be under the direct supervision of a school administrator and should carry a copy of the permission granted by the Superintendent or designee.
21. Engaging in any activity, on or off campus, that interferes with, disrupts, or adversely affects the school environment, school operations, or an educational function, including but not limited to, conduct that may reasonably be considered to: (a) be a threat or an attempted intimidation of a staff member; or (b) endanger the health or safety of students, staff, or school property.

For purposes of this policy, the term *possession* includes having control, custody, or care, currently or in the past, of an object or substance, including situations in which the item is: (a) on the student's person; (b) contained in another item belonging to, or under the control of, the student, such as in the student's clothing, backpack, or automobile; (c) in a school's student locker, desk, or other school property; or (d) at any location on school property or at a school-sponsored event.

Efforts, including the use of positive interventions and supports, shall be made to deter students, while at school or a school-related event, from engaging in aggressive behavior that may reasonably produce physical or psychological harm to someone else. The Superintendent or designee shall ensure that the parent/guardian of a student who engages in aggressive behavior is notified of the incident. The failure to provide such notification does not limit the Board's authority to impose discipline, including suspension or expulsion, for such behavior.

No disciplinary action shall be taken against any student that is based totally or in part on the refusal of the student's parent/guardian to administer or consent to the administration of psychotropic or psychostimulant medication to the student.

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Disciplinary Measures

School officials shall limit the number and duration of expulsions and out-of-school suspensions to the greatest extent practicable, and, where practicable and reasonable, shall consider forms of non-exclusionary discipline before using out-of-school suspensions or expulsions. School personnel shall not advise or encourage students to drop out voluntarily due to behavioral or academic difficulties. Potential disciplinary measures include, without limitation, any of the following:

1. Notifying parent(s)/guardian(s).
2. Disciplinary conference.
3. Withholding of privileges.
4. Temporary removal from the classroom.
5. Return of property or restitution for lost, stolen, or damaged property.
6. In-school suspension. The Building Principal or designee shall ensure that the student is properly supervised.
7. After-school study or Saturday study provided the student's parent/guardian has been notified. If transportation arrangements cannot be agreed upon, an alternative disciplinary measure must be used. The student must be supervised by the detaining teacher or the Building Principal or designee.
8. Community service with local public and nonprofit agencies that enhances community efforts to meet human, educational, environmental, or public safety needs. The District will not provide transportation. School administration shall use this option only as an alternative to another disciplinary measure, giving the student and/or parent/guardian the choice.
9. Seizure of contraband; confiscation and temporary retention of personal property that was used to violate this policy or school disciplinary rules.
10. Suspension of bus riding privileges in accordance with Board policy 7:220, *Bus Conduct*.
11. Out-of-school suspension from school and all school activities in accordance with Board policy 7:200, *Suspension Procedures*. A student who has been suspended shall also be restricted from being on school grounds and at school activities unless authorized by the Building Principal or designee.

12. Expulsion from school and all school activities for a definite time period not to exceed 2 calendar years in accordance with Board policy 7:210, *Expulsion Procedures*. A student who has been expelled may also be restricted from being on school grounds and at school activities.
13. Transfer to an alternative program if the student is expelled or otherwise qualifies for the transfer under State law. The transfer shall be in the manner provided in Article 13A or 13B of the School Code.
14. Notifying juvenile authorities or other law enforcement whenever the conduct involves criminal activity, including but not limited to, illegal drugs (controlled substances), *look-alikes*, alcohol, or weapons or in other circumstances as authorized by the reciprocal reporting agreement between the District and local law enforcement agencies.

The above list of disciplinary measures is a range of options that will not always be applicable in every case. In some circumstances, it may not be possible to avoid suspending or expelling a student because behavioral interventions, other than a suspension and expulsion, will not be appropriate and available, and the only reasonable and practical way to resolve the threat and/or address the disruption is a suspension or expulsion.

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Corporal punishment is prohibited. *Corporal punishment* is defined as slapping, paddling, or prolonged maintenance of students in physically painful positions, or intentional infliction of bodily harm. Corporal punishment does not include reasonable force as needed to maintain safety for students, staff, or other persons, or for the purpose of self-defense or defense of property.

Weapons

A student who is determined to have brought one of the following objects to school, any school-sponsored activity or event, or any activity or event that bears a reasonable relationship to school shall be expelled for a period of at least one calendar year but not more than two calendar years:

1. A *firearm*, meaning any gun, rifle, shotgun, or weapon as defined by Section 921 of Title 18 of the United States Code (18 U.S.C. § 921), firearm as defined in Section 1.1 of the Firearm Owners Identification Card Act (430 ILCS 65/), or firearm as defined in Section 24-1 of the Criminal Code of 1961 (720 ILCS 5/241).
2. A knife, brass knuckles, or other knuckle weapon regardless of its composition, a billy club, or any other object if used or attempted to be used to cause bodily harm, including *look-alikes* of any *firearm* as defined above.

The expulsion requirement under either paragraph one or two above may be modified by the Superintendent, and the Superintendent's determination may be modified by the Board on a case-by-case basis. The Superintendent or designee may grant an exception to this policy, upon the prior request of an adult supervisor, for students in theatre, cooking, ROTC, martial arts, and similar programs, whether or not school-sponsored, provided the item is not equipped, nor intended, to do bodily harm.

This policy's prohibitions concerning weapons apply regardless of whether: (1) a student is licensed to carry a concealed firearm, or (2) the Board permits visitors, who are licensed to carry a concealed firearm, to store a firearm in a locked vehicle in a school parking area.

Re-Engagement of Returning Students

The Superintendent or designee shall maintain a process to facilitate the re-engagement of students who are returning from an out-of-school suspension, expulsion, or an alternative school setting. The goal of re-engagement shall be to support the student's ability to be successful in school following a period of exclusionary discipline and shall include the opportunity for students who have been suspended to complete or make up work for equivalent academic credit.

Required Notices

A school staff member shall immediately notify the office of the Building Principal in the event that he or she: (1) observes any person in possession of a firearm on or around school grounds; however, such action may be delayed if immediate notice would endanger students under his or her supervision, (2) observes or has reason to suspect that any person on school grounds is or was involved in a drug-related incident, or (3) observes a battery committed against any staff member. Upon receiving such a report, the Building Principal or designee shall immediately notify the local law enforcement agency, Ill. Dept. of State Police (ISP), and any involved student's parent/guardian. *School grounds* includes modes of transportation to school activities and any public way within 1000 feet of the school, as well as school property itself.

Delegation of Authority

Each teacher, and any other school personnel when students are under his or her charge, is authorized to impose any disciplinary measure, other than suspension, expulsion, corporal punishment, or in-school suspension, that is appropriate and in accordance with the policies and rules on student discipline. Teachers, other certificated [licensed] educational employees, and other persons providing a related service for or with respect to a student, may use reasonable force as needed to maintain safety for other students, school personnel, or other persons, or for the purpose of self-defense or defense of property. Teachers may temporarily remove students from a classroom for disruptive behavior.

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The Superintendent, Building Principal, Assistant Building Principal, or Dean of Students is authorized to impose the same disciplinary measures as teachers and may suspend students guilty of gross disobedience or misconduct from school (including all school functions) and from riding the school bus, up to ten (10) consecutive school days, provided the appropriate procedures are followed. The Board may suspend a student from riding the bus in excess of ten (10) school days for safety reasons.

Handbook

The Superintendent, with input from the parent-teacher advisory committee, shall prepare disciplinary rules implementing the District's disciplinary policies. These disciplinary rules shall be presented annually to the Board for its review and approval.

A handbook, including the District disciplinary policies and rules, shall be distributed to the students' parents/guardians within fifteen (15) days of the beginning of the school year or a student's enrollment.

LEGAL REF.: 20 U.S.C. §6081, Pro-Children Act of 1994.
20 U.S.C. §7961 et seq., Gun-Free Schools Act.
105 ILCS 5/10-20.5b, 5/10-20.14, 5/10-20.28, 5/10-20.36, 5/10-21.7, 5/10-21.10,
5/10-22.6, 5/10-27.1A, 5/10-27.1B, 5/22-33, 5/24-24, 5/26-12, 5/27-23.7, 5/31-3,
and 110/3.10.
410 ILCS 130/, Compassionate Use of Medical Cannabis Pilot Program.
410 ILCS 647/, Powdered Caffeine Control and Education Act.
430 ILCS 66/, Firearm Concealed Carry Act.
23 Ill.Admin.Code §1.280.

CROSS REF.: 2:150 (Committees), 2:240 (Board Policy Development), 5:230 (Maintaining Student Discipline), 6:110 (Programs for Students At Risk of Academic Failure and/or Dropping Out of School and Graduation Incentives Program), 7:70 (Attendance and Truancy), 7:130 (Student Rights and Responsibilities), 7:140 (Search and Seizure), 7:150 (Agency and Police Interviews), 7:160 (Student Appearance), 7:170 (Vandalism), 7:180 (Prevention of and Response to Bullying, Intimidation, and Harassment), 7:185 (Teen Dating Violence Prohibited), 7:200 (Suspension Procedures), 7:210 (Expulsion Procedures), 7:220 (Bus Conduct), 7:230 (Misconduct by Students with Disabilities), 7:240 (Conduct Code for Participants in Extracurricular Activities), 7:270 (Administering Medicines to Students), 7:310 (Restrictions on Publications; Elementary Schools), 8:30 (Visitors to and Conduct on School Property) 126

ADOPTED: August 19, 2003

REVISED:

Community Relations

Public Suggestions and Concerns

The School Board is interested in receiving suggestions and concerns from members of the community. Any individual may make a suggestion or express a concern **at by contacting** any District or School office. **Community members who e-mail the District or any District employee or board member are expected to abide by the standards in Board policy 6:235, Access to Electronic Networks, and should, to the extent possible, limit their communications to relevant individuals.** All suggestions and/or concerns will be referred to the appropriate level staff member or District administrator who is most able to respond in a timely manner. Each concern or suggestion shall be considered on its merit.

LEGAL REF.: 115 ILCS 5/14(c-5), III. Educational Labor Relations Act

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CROSS REF.: 2:140 (Communications To and From the Board), 2:230 (Public Participation at School Board Meetings and Petitions to the Board), 2:260 (Uniform Grievance Procedure), 3:30 (Chain of Command), **6:235 (Access to Electronic Networks)** 6:260 (Complaints About Curriculum, Instructional Materials and Programs), 8:10 (Connection with the Community)

ADOPTED: January 13, 2015

REVISED:

6.3 APPROVAL OF 2020-21 PAPER BID

A. SUBJECT

This item is included on the agenda so the Board can consider approving the 2020-21 Paper and Envelope bid.

B. INFORMATION

Bid specifications for paper and envelopes for the 2020-2021 school year were prepared by the Business Office. The invitation to bid was mailed to numerous vendors. The legal notice for the advertisement of bid was published in The Woodstock Independent, on May 13, 2020. The bids were publicly opened and read aloud on May 27, 2020 at 2:30 p.m. prevailing time.

The bid results are attached. Administration is recommending awarding the bid to the lowest bidder, Midland Paper, for a total price of \$60,715.12. Also included in the bid quantities are 155 cases of paper for the City of Woodstock.

C. RECOMMENDATION

The Superintendent recommends awarding the bid as outlined above.

D. SUGGESTED MOTION

Move to award the 2020-21 Paper and Envelope Bid to Midland Paper Company for a total price of \$60,715.12.

2020-2021 PAPER AND ENVELOPE BID RESULTS SUMMARY
MAY 27, 2020 2:30 P.M.

UNIT	QTY	Contract Paper Group		Option 1 - Standard Pulp		Option 2 - Natural Choice		Option 1 - Natural Choice		Option 2 - Comet	
		Midland*		Midland*		Veritiv		Veritiv		Veritiv	
		Base Bid	Extended	Base Bid	Extended	Base Bid	Extended	Base Bid	Extended	Base Bid	Extended
ENVELOPES (Boxes of 500)											
White #10 window envelopes	Box	\$ 27.06	\$ 1,623.60	\$ 8.32	\$ 498.96	\$ 8.32	\$ 498.96	\$ 7.50	\$ 450.00	\$ 7.50	\$ 450.00
	Total	\$ 1,623.60	\$ 1,623.60	\$ -	\$ 498.96	\$ -	\$ 498.96	\$ -	\$ 450.00	\$ -	\$ 450.00
COPIER PAPER (10 reams per case)											
8 1/2"x11" Copier paper 20 lb. - white	Case	\$ 23.83	\$ 49,590.23	\$ 23.96	\$ 49,856.60	\$ 23.11	\$ 48,084.83	\$ 23.10	\$ 48,071.10	\$ 24.10	\$ 50,152.10
8 1/2"x11" Copier paper 20 lb. - blue	Case	\$ 36.79	\$ 1,398.02	\$ 35.24	\$ 1,339.27	\$ 35.24	\$ 1,339.27	\$ 35.50	\$ 1,349.00	\$ 35.50	\$ 1,349.00
8 1/2"x11" Copier paper 20 lb. - canary	Case	\$ 36.79	\$ 1,618.76	\$ 35.24	\$ 1,550.74	\$ 35.24	\$ 1,550.74	\$ 35.50	\$ 1,562.00	\$ 35.50	\$ 1,562.00
8 1/2"x11" Copier paper 20 lb. - green	Case	\$ 36.79	\$ 1,214.07	\$ 35.24	\$ 1,163.05	\$ 35.24	\$ 1,163.05	\$ 35.50	\$ 1,171.50	\$ 35.50	\$ 1,171.50
8 1/2"x11" Copier paper 20 lb. - orchid	Case	\$ 36.79	\$ 1,030.12	\$ 35.24	\$ 986.83	\$ 35.24	\$ 986.83	\$ 35.50	\$ 994.00	\$ 35.50	\$ 994.00
8 1/2"x11" Copier paper 20 lb. - pink	Case	\$ 36.79	\$ 993.33	\$ 35.24	\$ 951.59	\$ 35.24	\$ 951.59	\$ 35.50	\$ 958.50	\$ 35.50	\$ 958.50
8 1/2"x11" Copier paper 20 lb. - astrobright blue	Case	\$ 57.40	\$ 746.20	\$ 50.34	\$ 654.44	\$ 50.34	\$ 654.44	\$ 60.00	\$ 780.00	\$ 60.00	\$ 780.00
8 1/2"x11" Copier paper 20 lb. - astrobright green	Case	\$ 57.40	\$ 746.20	\$ 50.34	\$ 654.44	\$ 50.34	\$ 654.44	\$ 60.00	\$ 780.00	\$ 60.00	\$ 780.00
8 1/2"x11" Copier paper 20 lb. - astrobright orange	Case	\$ 57.40	\$ 746.20	\$ 50.34	\$ 654.44	\$ 50.34	\$ 654.44	\$ 60.00	\$ 780.00	\$ 60.00	\$ 780.00
8 1/2"x11" Copier paper 20 lb. - astrobright yellow	Case	\$ 57.40	\$ 861.00	\$ 50.34	\$ 755.12	\$ 50.34	\$ 755.12	\$ 60.00	\$ 900.00	\$ 60.00	\$ 900.00
8 1/2"x14" Copier paper 20 lb. - white	Case	\$ 36.10	\$ 288.80	\$ 34.16	\$ 273.24	\$ 34.16	\$ 273.24	\$ 34.00	\$ 272.00	\$ 34.00	\$ 272.00
11"x17" Copier paper 20 lb. - white	Case	\$ 39.15	\$ 234.90	\$ 26.73	\$ 160.38	\$ 26.73	\$ 160.38	\$ 26.75	\$ 160.50	\$ 26.75	\$ 160.50
8 1/2 x 11 Card Stock 67 lb. Vellum - white	Case	\$ 37.33	\$ 1,157.23	\$ 30.67	\$ 950.78	\$ 30.67	\$ 950.78	\$ 30.00	\$ 930.00	\$ 30.00	\$ 930.00
8 1/2 x 11 Card Stock 67 lb. Vellum - blue	Case	\$ 39.67	\$ 555.38	\$ 32.33	\$ 452.67	\$ 32.33	\$ 452.67	\$ 32.80	\$ 459.20	\$ 32.80	\$ 459.20
8 1/2"x11" Card Stock 67 lb. Vellum - canary	Case	\$ 39.67	\$ 674.39	\$ 32.33	\$ 549.67	\$ 32.33	\$ 549.67	\$ 32.80	\$ 557.60	\$ 32.80	\$ 557.60
8 1/2"x11" Card Stock 67 lb. Vellum - green	Case	\$ 39.67	\$ 634.72	\$ 32.33	\$ 517.33	\$ 32.33	\$ 517.33	\$ 32.80	\$ 524.80	\$ 32.80	\$ 524.80
8 1/2"x11" Card Stock 67 lb. Vellum - pink	Case	\$ 39.67	\$ 317.36	\$ 32.33	\$ 258.67	\$ 32.33	\$ 258.67	\$ 32.80	\$ 262.40	\$ 32.80	\$ 262.40
8 1/2"x11" Card Stock 67 lb. Vellum - gray	Case	\$ 39.67	\$ 317.36	\$ 32.33	\$ 258.67	\$ 32.33	\$ 258.67	\$ 32.80	\$ 262.40	\$ 32.80	\$ 262.40
TOTAL		\$ 63,124.27		\$ 61,987.92		\$ 60,216.16		\$ 60,775.00		\$ 62,856.00	
Alternate Bid 1		\$ 64,747.87		\$ 62,486.88		\$ 60,715.12		\$ 61,225.00		\$ 63,306.00	
8 1/2" x 11 Copier Paper 20 lb - white (Smooth Finish Bond Recycled Copy Paper containing a minimum of 30% post consumable w/a minimum brightness of 82)	Case	\$ 25.42	\$ 52,899.02	\$ 26.24	\$ 54,595.04	\$ 24.67	\$ 51,339.93	\$ 25.50	\$ 53,065.50	\$ 26.75	\$ 55,666.75

*1% 30 day discount /All or Nothing
 Midland Paper and Veritiv's Natural Choice Regular 8 1/2" x 11" Copier Paper is produced with a thermo-mechanical pulp, which results in getting twice the amount of paper from each tree.
 Natural Choice from Midland Paper was awarded the bid for 2019-20.

**WOODSTOCK CUSD NO. 200
PAPER & ENVELOPE BID
2-YEAR COMPARISON OF QUANTITIES AND PRICES**

	FY20		FY21 v FY20		FY20		FY21 v FY20		FY20		FY21	
	Qty	Qty	Change	Change	Price	Price	Change	Change	Total Cost	Total Cost	Total Cost	Total Cost
ENVELOPES (Boxes of 500)												
White #10 window envelopes	55	60	5		\$ 8.81	\$ 8.32	\$ (0.49)		\$ 484.61	\$ 498.96		
COPIER PAPER (10 reams per case)												
8 1/2"x11" Copier paper 20 lb. - white	2023	2081	58		\$26.14	\$23.11	\$ (3.03)		\$52,873.13	\$ 48,084.83		
8 1/2"x11" Copier paper 20 lb. - blue	22	38	16		\$37.22	\$35.24	\$ (1.98)		\$ 818.93	\$ 1,339.28		
8 1/2"x11" Copier paper 20 lb. - canary	29	44	15		\$37.22	\$35.24	\$ (1.98)		\$ 1,079.50	\$ 1,550.74		
8 1/2"x11" Copier paper 20 lb. - green	23	33	10		\$37.22	\$35.24	\$ (1.98)		\$ 856.15	\$ 1,163.05		
8 1/2"x11" Copier paper 20 lb. - orchid	18	28	10		\$37.22	\$35.24	\$ (1.98)		\$ 670.03	\$ 986.83		
9 1/2"x11" Copier paper 20 lb. - pink	18	27	9		\$37.22	\$35.24	\$ (1.98)		\$ 670.03	\$ 951.59		
8 1/2"x11" Copier paper 20 lb. - astrobright blue	10	13	3		\$51.28	\$50.34	\$ (0.94)		\$ 512.82	\$ 654.44		
9 1/2"x11" Copier paper 20 lb. - astrobright green	10	13	3		\$51.28	\$50.34	\$ (0.94)		\$ 512.82	\$ 654.44		
10 1/2"x11" Copier paper 20 lb. - astrobright orange	13	13	-		\$51.28	\$50.34	\$ (0.94)		\$ 666.67	\$ 654.44		
11 1/2"x11" Copier paper 20 lb. - astrobright yellow	9	15	6		\$51.28	\$50.34	\$ (0.94)		\$ 461.54	\$ 755.12		
8 1/2"x14" Copier paper 20 lb. - white	3	8	5		\$40.89	\$34.16	\$ (6.73)		\$ 122.66	\$ 273.24		
11"x17" Copier paper 20 lb. - white	6	6	-		\$31.28	\$26.73	\$ (4.55)		\$ 187.70	\$ 160.38		
8 1/2"x11" Card Stock 67 lb.-Vellum Bristol-white	25	31	6		\$31.78	\$30.67	\$ (1.11)		\$ 794.48	\$ 950.78		
8 1/2"x11" Card Stock 67 lb.-Vellum Bristol-blue	12	14	2		\$33.46	\$32.33	\$ (1.13)		\$ 401.54	\$ 452.67		
8 1/2"x11" Card Stock 67 lb.-Vellum Bristol-canary	8	17	9		\$33.46	\$32.33	\$ (1.13)		\$ 267.70	\$ 549.67		
8 1/2"x11" Card Stock 67 lb.-Vellum Bristol-green	9	16	7		\$33.46	\$32.33	\$ (1.13)		\$ 301.16	\$ 517.33		
8 1/2"x11" Card Stock 67 lb.-Vellum Bristol-pink	6	8	2		\$33.46	\$32.33	\$ (1.13)		\$ 200.77	\$ 258.67		
8 1/2"x11" Card Stock 67 lb.-Vellum Bristol-gray	8	8	-		\$33.46	\$32.33	\$ (1.13)		\$ 267.70	\$ 258.67		
8 1/2"x11" Copier paper 20 lb. - white - Recycled	0	0	-		\$29.16	\$24.67	\$ (4.49)		\$ -	\$ -		
									\$62,149.94	\$ 60,715.12		
									Decrease	\$ (1,434.82)		
										-2.3%		

6.4 APPROVAL OF SUPERINTENDENT CONTRACT REVISION FOR 2020-2021

A. SUBJECT

This item is included on the agenda so the Board of Education can approve the Superintendent's request to revise his 2020-2021 employment contract. The Superintendent requests that the Board freeze the Superintendent's 2019-2020 salary and not approve a 2% annual salary increase to the Superintendent's employment contract for the 2020-2021 contract year.

B. SUGGESTED MOTION

Move to approve no annual salary increase to the Superintendent's employment contract for the 2020-2021 contract year.

6.5 REVIEW OF DEBT MANAGEMENT OPTIONS

A. SUBJECT

This item is included on the agenda so the Board of Education can discuss options to manage the district's outstanding debt.

B. INFORMATION

At the March 10, 2020 and May 5, 2020 Board of Education meetings, PMA Securities presented information on debt management options available to the district to mitigate the effect of the district's current bond repayment structure.

During discussion at the May 5, 2020 Board of Education meeting, Board members asked administration to develop multiple options to manage the district's debt including other bond refunding and restructuring options along with other options.

At tonight's meeting the Board will have the opportunity to review debt management information prepared by the administration.

C. SUGGESTED MOTION

This is an informational report only and no motion is necessary.

6.6 BUDGET WORKSHOP

A. SUBJECT

This item is included on the agenda so the Board can review the preliminary 2020-2021 budget.

B. INFORMATION

The 2020-2021 preliminary budget for the three operating funds – the Educational Fund, the Operations & Maintenance Fund, and the Transportation Fund – has been developed according to the guidelines established by the Board of Education and the best assumptions currently available. Superintendent Michael Moan and Chief Financial Officer, Risa Hanson, will review information on the preliminary budget at the Board meeting.

C. SUGGESTED MOTION

This is an informational report only and no motion is necessary.

7. COMMITTEE REPORTS