

**LINCOLNWOOD SCHOOL DISTRICT 74  
BOARD OF EDUCATION**  
Finance Committee Meeting AGENDA  
Thursday, April 23, 2026 at **6:30 PM**

**BOARD OF EDUCATION**  
Peter D. Theodore, *President*  
Myra A. Foutris, *Vice President*  
John P. Vranas, *Secretary*  
Ted Kwon  
Jay Oleniczak  
Elissa B. Rosenberg  
Mihra Seta

**ADMINISTRATION**  
Dr. David L. Russo, *Superintendent of Schools*  
Dr. Dominick M. Lupo, *Assistant Superintendent for Curriculum & Instruction*  
Courtney L. Whited, *Business Manager/CSBO*

***Agenda of the Finance Committee Meeting of the Board of Education of Lincolnwood School District 74,  
Cook County, Illinois, to be held in the Marvin Garlich Administration Building  
6950 N. East Prairie Road  
Lincolnwood, Illinois 60712,  
on Thursday, April 23, 2026.***

*IN-PERSON PARTICIPATION: It is expected that all members of the Finance Committee, plus several administrators, will be physically present at the Marvin Garlich Administration Building located at 6950 N. East Prairie Road, Lincolnwood, IL. The public is welcome.*

1. CALL TO ORDER/ROLL CALL

FINANCE COMMITTEE MEMBERS

- Jay Oleniczak (BOE), Chair
- Mihra Seta (BOE), Co-Chair
- John P. Vranas (BOE)
- Michael Bartholomew, Community Member
- Adam Kriticos, Community Member
- Steven Pawlow, Community Member

ADMINISTRATORS/STAFF

- Dr. David L. Russo, Superintendent of Schools
- Dr. Dominick M. Lupo, Assistant Superintendent for Curriculum & Instruction
- Courtney L. Whited, Business Manager/CSBO
- Jordan Stephen, Director of Technology

2. AUDIENCE TO VISITORS

3. APPROVAL OF MINUTES

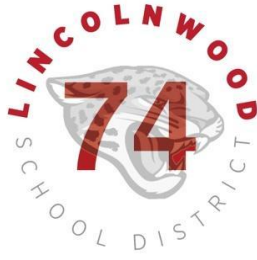
- a. Finance Committee Meeting Minutes - **NOVEMBER 20, 2025** 4  
Motion by member: \_\_\_\_\_ Seconded by: \_\_\_\_\_
- b. Finance Committee Meeting Minutes - **JANUARY 22, 2026** 7  
Motion by member: \_\_\_\_\_ Seconded by: \_\_\_\_\_
- c. Finance Committee Meeting Minutes - **FEBRUARY 19, 2026** 10  
Motion by member: \_\_\_\_\_ Seconded by: \_\_\_\_\_

d.	Finance Committee Meeting Minutes - <b>MARCH 26, 2026</b>	13
	Motion by member: _____ Seconded by: _____	
4.	<u>INFORMATION/DISCUSSION</u> : FUND BALANCE REPORT	
a.	Fund Balance Report - <b>FEBRUARY 2026</b>	16
5.	OLD BUSINESS	
a.	<u>INFORMATION/DISCUSSION</u> : PMA Presents- Updated Working Cash Bonds Structure, Reimbursement Resolution & Financing Timeline	<u>24</u>
b.	<u>INFORMATION/DISCUSSION/ACTION</u> : LBSA Waiver Request - FY27 Facilities Rental Fees	<u>37</u>
c.	<u>INFORMATION/DISCUSSION/ACTION</u> : Marcia Brennan Associates (MBA) Installation of a Parent Portal Based attendance System	<u>39</u>
d.	<u>INFORMATION/DISCUSSION/ACTION</u> : Nextiva Phone System Upgrade	<u>73</u>
6.	NEW BUSINESS	
a.	<u>INFORMATION/DISCUSSION/ACTION</u> : Frontline Financial Planning Analytics FY27 Implementation & Annual Subscription	<u>87</u>
b.	<u>INFORMATION/DISCUSSION/ACTION</u> : District Server Replacement	<u>105</u>
c.	<u>INFORMATION/DISCUSSION/ACTION</u> : 6-year   Middle School Literacy Program Adoption   CommonLit	<u>111</u>
d.	<u>INFORMATION/DISCUSSION/ACTION</u> : 6-year   Middle School Literacy Program Adoption   Simplify Learning	<u>116</u>
e.	<u>INFORMATION/DISCUSSION/ACTION</u> : 6-year   Middle School Literacy Program Adoption   Panorama Education Class Companion	<u>119</u>
7.	<u>INFORMATION/DISCUSSION</u> : District Purchasing Update(s) - <i>Dr. David L. Russo, Dr. Dominick M. Lupo, Jordan Stephen</i>	<u>128</u>
a.	Learning.com for 2026-2027	
b.	SeeSaw for 2026-2027	
c.	Proquest/CultureGrams Renewal for 2026-2027	
d.	Jamf School Renewal for 2026-2027	
e.	Schoology for 2026-2027	
f.	FastBridge Renewal for 2026-2027	
8.	<u>INFORMATION/DISCUSSION</u> : District Finance Update - <i>Courtney Whited, Business Manager/CSBO</i>	<u>131</u>
	There are two and a half months remaining in Fiscal Year 2026. The attached three reports summarize expenditures, revenues and property tax collections through mid-April.	
a.	Expenditures	132
b.	Revenues	133
c.	Tax Levy Analysis Prepared by the Niles Township School Treasurer (NTST)	134
9.	ADJOURNMENT	
	Motion by member: _____ Seconded by: _____	

**Dr. David L. Russo, Superintendent of Schools**

Lincolnwood School District 74 is subject to the requirements of the Americans with Disabilities Act of 1990. Individuals with disabilities who plan to attend this meeting and who require certain accommodations in order to allow them to observe and/or participate in this meeting, or who have questions regarding the accessibility of this meeting or facility, are requested

*to contact the District Office at 847-675-8234 promptly to allow Lincolnwood School District 74 to make reasonable accommodations for those persons.*



**LINCOLNWOOD SCHOOL DISTRICT 74  
BOARD OF EDUCATION**  
Finance Committee Meeting Minutes  
Thursday, November 20, 2025 at 6:30 PM

BOARD OF EDUCATION  
Peter D. Theodore, *President*  
Myra A. Foutris, *Vice President*  
John P. Vranas, *Secretary*  
Ted Kwon  
Jay Oleniczak  
Elissa B. Rosenberg  
Mihra Seta

ADMINISTRATION  
Dr. David L. Russo, *Superintendent of Schools*  
Dr. Dominick M. Lupo, *Assistant Superintendent for Curriculum & Instruction*  
Courtney L. Whited, *Business Manager/CSBO*

***Minutes of the Finance Committee Meeting of the Board of Education of Lincolnwood School District 74,  
Cook County, Illinois, was held in the Marvin Garlich Administration Building  
6950 N. East Prairie Road, Lincolnwood, Illinois 60712, on Thursday, November 20, 2025.***

**1. CALL TO ORDER/ROLL CALL**

Chair Oleniczak called the Finance Committee meeting to order at 6:32 p.m.

**FINANCE COMMITTEE MEMBERS**

Jay Oleniczak (BOE), Chair  
Mihra Seta (BOE), Co-chair  
John P. Vranas (BOE)  
Steven Pawlow, Community Member

**FINANCE COMMITTEE MEMBERS NOT PRESENT**

Michael Bartholomew, Community Member  
Adam Kriticos, Community Member

**ADMINISTRATORS/STAFF PRESENT**

Dr. David L. Russo, Superintendent of Schools  
Dr. Dominick M. Lupo, Assistant Superintendent for Curriculum and Instruction  
Courtney L. Whited, Business Manager/CSBO

**OTHERS PRESENT**

Don Shaw, Lauterbach & Amen, LLP

**2. AUDIENCE TO VISITORS**

None

**3. APPROVAL OF MINUTES**

**a. Finance Committee Meeting Minutes - **OCTOBER 23, 2025****

A motion was made, seconded and passed to approve the minutes from the October 23, 2025 Finance Committee meeting.

**4. FUND BALANCE REPORT**

**a. Fund Balance Report - **SEPTEMBER 2025****

Courtney Whited, Business Manager/CSBO, presented the Fund Balance Report for August 2025.

5. OLD BUSINESS

a. FY25 Final Audit and The OPEB GASB 74/75 by Lauterbach & Amen, LLP

Don Shaw, Lauterbach & Amen, LLP, presented the FY25 Final Audit and The OPEB GASB 74/75.

A motion was made, seconded and passed that the Finance Committee concurs with the Administration's recommendation to the Board of Education to accept the FY25 Final Audit and The OPEB GASB 74/75 from Lauterbach & Amen, LLP.

b. 2025 Levy

Courtney Whited, Business Manager/CSBO, presented the 2025 Property Tax Levy.

A motion was made, seconded and passed that the Finance Committee concurs with the Administration's recommendation to the Board of Education to adopt the 2025 Levy by approving the Resolution Authorizing Final Aggregate Tax Levy for the Year 2025, Certificate of Tax Levy including Secretary's Certificate and The Resolution Authorizing Life Safety Levy including Secretary's Certificate.

6. NEW BUSINESS

a. IGS Electricity Contract Beginning April 2026

A motion was made, seconded and passed that the Finance Committee concurs with the Administration's recommendation to the Board of Education to approve a 36-month contract with IGS for electricity only if the pricing rate maintains a level at or below \$0.11/kWh at the time of the December 4, 2025 Board of Education meeting.

b. IGS Natural Gas Contract Beginning August 2026

A motion was made, seconded and passed that the Finance Committee concurs with the Administration's recommendation to the Board of Education to approve a 36-month contract with IGS for natural gas only if the pricing rate maintains a level at or below \$5.00 per decatherm at the time of the December 4, 2025 Board of Education meeting.

c. Adding Vanguard to SD74's SRA Offerings

Courtney explained that employees have requested that the District offer The Vanguard Group as one of the retirement planning services. There would not be any administrative fees for the District. The Committee recommended adding The Vanguard Group.

7. District Purchasing Update(s) - *Dr. David L. Russo, Dr. Dominick M. Lupo, Jordan Stephen*

a. Writable for 2025-2026

8. District Finance Update - *Courtney Whited, Business Manager/CSBO*

a. Scope and budget for document archive services.

Dr. David L. Russo, Superintendent of Schools, discussed the need for the District to digitize old records consisting of: student records, financial records, legal records and financial records, that are being stored in Lincoln Hall and the Administration Building. The District has already digitized the blueprints. For the purposes of space and security, the Administration is recommending digitizing our records. Currently the District has four estimates that range from \$4,000 to \$97,000. The Administration will get a better sense of what needs to be archived, and get a more accurate estimate. The Committee recommends looking into digitizing services and maintaining multiple levels of redundancy.

**OLD BUSINESS:** The Committee asked when the bond discussion for the Todd Hall project will be presented to the

Finance Committee. Dr. Russo explained the recommendation from concepts bond council was to move forward with the hearings early in the new year, and then to resurface design in the spring. Courtney would like to go back to StudioGC to compare the cost of breaking ground in 2027 versus 2026. The Committee recommended waiting for interest rates to potentially go down before starting the bond sale process.

9. ADJOURNMENT

A motion was made, seconded and passed to adjourn the Finance Committee meeting. The Finance Committee meeting was adjourned at 7:12 p.m.

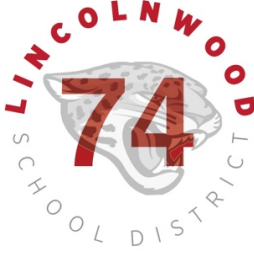
The next Finance Committee meeting will be Thursday, December 11, 2025 at 6:30 p.m. The public is welcome.

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Jay Oleniczak, Chair

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Mihra Seta, Co-chair

	<p><b>LINCOLNWOOD SCHOOL DISTRICT 74 BOARD OF EDUCATION</b> Finance Committee Meeting Minutes Thursday, January 22, 2026 at <u>6:30 PM</u></p>	<p><b>BOARD OF EDUCATION</b> Peter D. Theodore, <i>President</i> Myra A. Foutris, <i>Vice President</i> John P. Vranas, <i>Secretary</i> Ted Kwon Jay Oleniczak Elissa B. Rosenberg Mihra Seta</p> <p><b>ADMINISTRATION</b> Dr. David L. Russo, <i>Superintendent of Schools</i> Dr. Dominick M. Lupo, <i>Assistant Superintendent for Curriculum &amp; Instruction</i> Courtney L. Whited, <i>Business Manager/CSBO</i></p>
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***Minutes of the Finance Committee Meeting of the Board of Education of Lincolnwood School District 74, Cook County, Illinois, was held in the Marvin Garlich Administration Building 6950 N. East Prairie Road, Lincolnwood, Illinois 60712, on Thursday, January 22, 2026.***

1. CALL TO ORDER/ROLL CALL  
Chair Oleniczak called the Finance Committee meeting to order at 6:34 p.m. Roll call was taken and a quorum was not present. No formal recommendations were taken, but members continued with their discussion.

FINANCE COMMITTEE MEMBERS  
Jay Oleniczak (BOE), Chair  
Steven Pawlow, Community Member

FINANCE COMMITTEE MEMBERS NOT PRESENT  
Mihra Seta (BOE), Co-chair  
John P. Vranas (BOE)  
Michael Bartholomew, Community Member  
Adam Kriticos, Community Member

ADMINISTRATORS/STAFF PRESENT  
Dr. David L. Russo, Superintendent of Schools  
Dr. Dominick M. Lupo, Assistant Superintendent for Curriculum and Instruction  
Courtney L. Whited, Business Manager/CSBO  
Jordan Stephen, Director of Technology

2. AUDIENCE TO VISITORS  
None

3. APPROVAL OF MINUTES  
a. Finance Committee Meeting Minutes - **NOVEMBER 20, 2025**  
The Finance Committee did not take any action relative to the November 20, 2025 minutes due to the lack of a quorum.

4. FUND BALANCE REPORT  
a. Fund Balance Report - **NOVEMBER 2025**

Courtney Whited, Business Manager/CSBO, presented the Fund Balance Report for November 2025.

5. OLD BUSINESS  
NONE

6. NEW BUSINESS

a. 2026-27 School Fees Draft

Courtney L. Whited, Business Manager/CSBO presented the 2026-27 School Fees Draft, explaining the data contributing to the recommendation for an increase in lunch fees.

The Finance Committee members in attendance stated their support of the Administration's recommendation to the Board of Education to approve the 2026-27 School Fee Schedule, as presented.

b. Renaissance Communication System Installation of Data Rack

Jordan Stephen, Director of Technology presented the Renaissance Communication System Installation of Data Rack.

The Finance Committee members in attendance stated their support of the Administration's recommendation to the Board of Education to approve the quote from Renaissance Communication Systems for the installation of a network rack at Rutledge Hall in the amount of \$4,800.00

c. Post-Issuance Tax Compliance Reports

The Finance Committee members in attendance stated their support of the Administration's recommendation to the Board of Education to accept the findings contained in the Post-Issuance Tax Compliance Reports. Based upon the support of the Finance Committee, the Post-Issuance Tax Compliance Report will be placed on the Board of Education agenda for approval at the February 5, 2026 meeting.

d. Inspirit AI Summer Program Facilities Rental Fees

Dr. David Russo explained the background on the prospective renter for the summer at Rutledge Hall.

The Finance Committee members in attendance stated their support of the Administration's recommendation to the Board of Education to reject Inspirit AI's classroom rental fee reduction to \$500 total per classroom in exchange for reduced student programs costs with scholarships, as presented.

e. Digitizing District and Student Records – Cross Rhodes Print & Technologies

Dr. David Russo provided background on archiving District records.

The Finance Committee members in attendance stated their support of the Administration's recommendation to the Board of Education to approve this Estimate from Cross Rhodes Print & Technologies for digitizing District and student records in an amount not to exceed \$7,000.

f. Property Tax Bill Delay Resolution Draft

Dr. David Russo shared that Cook County has been looking to modernize the technology for the assessment, collection and disbursement of property taxes. The implementation of this technology created obstacles relative to the distribution of the second installment of 2024 real estate tax collections to taxing bodies, such as public school districts. A coalition of superintendents pressed the County, and to date around \$121,000,000 in lost income has been incurred to districts. The treasurer has calculated for Lincolnwood SD 74 there was approximately 650,000 in lost income/interest. Courtney explained that we have collected about \$9,100,000 of the roughly \$14,000,000 expected, meaning that nearly \$5,000,000 is still owed to the District.

The Finance Committee members in attendance were in support of the Administration's recommendation to the Board of Education to adopt A Resolution Calling on the Cook County Treasurer and other Cook County Officials Responsible

for the Issuance of Property Tax Bills to Resolve Systemic Issues.

g. PPO Medical Plan Enhancement

Dr. David Russo explained the Insurance Committee is made up of Administration and union leadership who meet three times a year. Members of the Committee have been discussing HMO and PPO enhancements. The Committee unanimously voted upon the proposed enhancement. Courtney explained the enhancement would provide certain preventative and wellness care benefits to the PPO option. This would result in a 0.42 percent increase which would increase the total bill by approximately \$8,700 over the course of a year.

The Finance Committee members in attendance were in support of the Administration's recommendation to the Board of Education for a 0.42% increase on the District's share of the Fiscal Year 2027 PPO costs to add preventive care benefits at an estimated annual increase of \$8,700.

h. Marcia Brennan Associates (MBA) Installation of a Parent Portal Based Attendance System

Jordan Stephen, Director of Technology, presented the Marcia Brennan Associates (MBA) Installation of a Parent Portal Based Attendance System. This software is used to monitor and address attendance and absences. This module would allow parents to go directly into the PowerSchool system and fill out absences themselves. The District could use this tool to create attendance specific reports that work together with Report Grader that would make communication and data analysis seamless, easier, and more efficient. The cost would be around \$1 per student per year per the proposal. The Committee members in attendance recommended looking into this further.

7. District Purchasing Update(s) - *Dr. David L. Russo, Dr. Dominick M. Lupo, Jordan Stephen*

- a. Novel Effect Renewal for the 2026-2027 School Year
- b. Raptor Renewal for the 2026-2027 School Year
- c. Infinite Connections, Inc. Renewal for 2026-2027 School Year
- d. Starfall Renewal for 2026-2027
- e. Recycling and Resale Efforts
- f. PowerSchool Multi Year Contract Negotiations
- g. Internet Provider Switch from AT&T to ICN/AT&T
- h. Genrefication Services from Follett Software, LLC

8. ADJOURNMENT

The Finance Committee members in attendance stated their support to adjourn the Finance Committee meeting. The Finance Committee meeting was adjourned at 7:36 p.m.

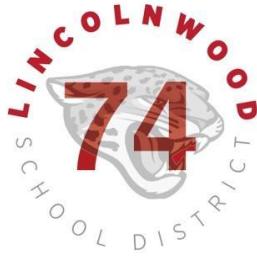
The next Finance Committee meeting will be Thursday, February 19, 2026 at 6:30 p.m. The public is welcome.

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Jay Oleniczak, Chair

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Mihra Seta, Co-chair



**LINCOLNWOOD SCHOOL DISTRICT 74  
BOARD OF EDUCATION**  
Finance Committee Meeting Minutes  
Thursday, February 19, 2026 at 6:30 PM

BOARD OF EDUCATION  
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Cook County, Illinois, was held in the Marvin Garlich Administration Building  
6950 N. East Prairie Road, Lincolnwood, Illinois 60712, on Thursday, February 19, 2026.***

**1. CALL TO ORDER/ROLL CALL**

Chair Oleniczak called the Finance Committee meeting to order at 6:30 p.m. Roll call was taken and a quorum was not present. No formal recommendations were taken, but members continued with their discussion.

**FINANCE COMMITTEE MEMBERS**

Jay Oleniczak (BOE), Chair  
Mihra Seta (BOE), Co-chair  
John P. Vranas (BOE)

**FINANCE COMMITTEE MEMBERS NOT PRESENT**

Michael Bartholomew, Community Member  
Adam Kriticos, Community Member  
Steven Pawlow, Community Member

**ADMINISTRATORS/STAFF PRESENT**

Dr. David L. Russo, Superintendent of Schools  
Dr. Dominick M. Lupo, Assistant Superintendent for Curriculum and Instruction  
Courtney L. Whited, Business Manager/CSBO  
Jordan Stephen, Director of Technology

**2. AUDIENCE TO VISITORS**

None

**3. APPROVAL OF MINUTES**

**a. Finance Committee Meeting Minutes - **NOVEMBER 20, 2025****

The Finance Committee did not take any action relative to the November 20, 2025 minutes due to the lack of a quorum.

**b. Finance Committee Meeting Minutes - **JANUARY 22, 2026****

The Finance Committee did not take any action relative to the January 22, 2026 minutes due to the lack of a quorum.

**4. FUND BALANCE REPORT**

**a. Fund Balance Report - **DECEMBER 2025****

Courtney Whited, Business Manager/CSBO, presented the Fund Balance Report for December 2025.

5. OLD BUSINESS  
NONE

6. NEW BUSINESS

a. Adding Vanguard to SD74's SRA Offerings

The Finance Committee members in attendance stated their support of the Administration's recommendation to the Board of Education to approve this Agreement to offer Vanguard for Supplemental Retirement Accounts to eligible SD74 employees beginning Spring 2026 at no cost to the District.

b. PowerSchool Multi-Year Contract Agreement

The Finance Committee members in attendance stated their support of the Administration's recommendation to the Board of Education to approve the presented multi-year contracts for PowerSchool products for SIS Maintenance and Support, and Registration Maintenance from July 1, 2026 to June 30, 2031.

c. Student 1:1 Technology Refresh For 2026-2027 School Year

The Finance Committee members in attendance stated their support of the Administration's recommendation to the Board of Education to continue with the replacement of District equipment in the amount not to exceed \$130,000.

d. Comprehensive District Software Inventory Report

Jordan Stephen discussed the Comprehensive District Software Inventory Report.

e. Phone System Upgrade Process

Jordan noted the current District phone system is coming to its end-of-life and is not being supported anymore. The current system is an "on premises" system. All lines and devices are on-site at each building. The current system costs the District approximately \$28,000 per year.

The Administration is looking at a few options. One option is another on premises system and another option is a cloud based system. The cloud based system is remote friendly and simply needs an internet signal, and updates are immediate. The "on premises" system is a little more complicated because you need to take down the system to make updates. Jordan presented pro's and con's of each of these systems. Jordan gave a preliminary overview of about seven different companies who offer these solutions. The Committee members in attendance recommended researching the companies for the best solution for the District and presenting it at a future Finance Committee meeting.

7. District Finance Update - *Courtney Whited, Business Manager/CSBO*

a. Cook County's February 2, 2026 communication to taxing bodies indicated that 2024 distributions hover at approximately 97%. The attached analysis shows SD74's collection of 2024 property tax is well below Cook County's marker.

The 2nd Installment of 2024 tax collections distributed to SD74 are not at 97%, as reported by Cook County. The District has approximately 85% and is awaiting the remainder which is estimated to be \$2.2 million. The Committee asked if the District will actually receive a listing of the most recent collections by PIN. Administration will continue to monitor the data posted on the Cook County Treasurer's Taxing Agency Extranet website.

## 8. ADJOURNMENT

The Finance Committee members in attendance stated their support to adjourn the Finance Committee meeting. The Finance Committee meeting was adjourned at 7:30 p.m.

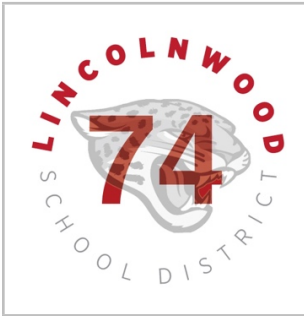
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Jay Oleniczak, Chair

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Mihra Seta, Co-chair



**LINCOLNWOOD SCHOOL DISTRICT 74  
BOARD OF EDUCATION**

Finance Committee Meeting Minutes  
Thursday, March 26, 2026 at 6:30 PM

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**FINANCE COMMITTEE MEMBERS**

Jay Oleniczak (BOE), Chair  
Mihra Seta (BOE), Co-Chair  
John P. Vranas (BOE)

**FINANCE COMMITTEE MEMBERS NOT PRESENT**

Michael Bartholomew, Community Member  
Adam Kriticos, Community Member  
Steven Pawlow, Community Member

**ADMINISTRATORS/STAFF**

Dr. David L. Russo, Superintendent of Schools  
Dr. Dominick M. Lupo, Assistant Superintendent for Curriculum & Instruction  
Courtney L. Whited, Business Manager/CSBO  
Jordan Stephen, Director of Technology

**2. AUDIENCE TO VISITORS**

None

**3. APPROVAL OF MINUTES**

**a. Finance Committee Meeting Minutes - **NOVEMBER 20, 2025****

The Finance Committee did not take any action relative to the November 20, 2025 minutes due to the lack of a quorum.

**b. Finance Committee Meeting Minutes - **JANUARY 22, 2026****

The Finance Committee did not take any action relative to the January 22, 2026 minutes due to the lack of a quorum.

**c. Finance Committee Meeting Minutes - **FEBRUARY 19, 2026****

The Finance Committee did not take any action relative to the February 19, 2026 minutes due to the lack of a quorum.

4. FUND BALANCE REPORT

a. Fund Balance Report - **JANUARY 2026**

Courtney Whited, Business Manager/CSBO, presented the Fund Balance Report for January 2026

5. OLD BUSINESS

a. Phone System Upgrade Process

Jordan Stephen, Director of Technology, gave an update on the Phone System Upgrade Process. There are three providers; 3CX Cloud-Based VoIP (Provided by BTS Solutions), Nextiva (Provided by Constellation Telecom), and RingCentral (Provided by Isidore Systems) that are being considered. Jordan discussed the pros and cons for each company, outlining equipment, service, and ease of implementation. The Committee members in attendance recommended looking into the Nextiva product further, and present it at the April Finance Committee meeting for formal action.

6. NEW BUSINESS

a. Final Fiscal Year 2025 Single Audit by Lauterbach & Amen, LLP

Courtney discussed the Final Fiscal Year 2025 Single Audit as presented.

b. Donation from ROSE Foundation

Dr. David L. Russo, Superintendent of Schools explained the foundation was founded by former SD74 teacher, Steve Salski. The District will accept and recognize the foundation when the funds are used.

The Finance Committee members in attendance stated their support of the Administration's recommendation to the Board of Education to accept the donation of \$319.48 from ROSE Foundation to offset costs associated with staff recognition and/or appreciation.

c. LBSA Waiver Request - FY27 Facilities Rental Fees

Courtney presented the LBSA Waiver Request- FY27 Facilities Rental Fees, and discussed the fees that the Lincolnwood Parks and Recreational Department charges LBSA for field upkeep. Courtney and Jim Caldwell, Director of Building and Grounds, put together the cost of our upkeep for the fields. The District spends approximately \$2,736 on field upkeep. The District asked LBSA for a \$500 usury fee, however, could not come to an agreement prior to the Committee meeting. The Committee members in attendance recommended the Administration invoice LBSA for \$1,350 which is half of the expense the District pays to maintain the fields before bringing the request back to the Committee.

d. E-Rate Category II – SHI Network Equipment

The Finance Committee members in attendance stated their support of the Administration's recommendation to the Board of Education to approve this Contract from SHI for the purchase of a Palo Alto Firewall along with all licensing for 5 years, as well as a Cisco Core switching equipment along with all Cisco licensing for 3 years in the amount of \$70,785.

7. District Purchasing Update(s) - *Dr. David L. Russo, Dr. Dominick M. Lupo, Jordan Stephen*

a. Brightly for 2026-2027

b. Magic School AI 2026-2027

c. Neptune Navigate Digital Citizenship Curriculum for 2026-2027

8. District Finance Update - *Courtney Whited, Business Manager/CSBO*

a. Summer 2027 Todd Hall Renovation Update

As requested by SD74 Administration, Tammie Beckwith Schallmo (PTMA) will prepare a presentation outlining details necessary to secure a \$6.0 million general obligation bond. This information is scheduled to appear in April's

Finance Committee packet.

Courtney confirmed that Tammie would be attending next month's meeting via Zoom in order to guide the District work through the bond issue for the Todd Hall renovation. The Committee members in attendance recommended discussing the optimal timeline to secure bond funds with Ms. Beckwith Schallmo.

9. ADJOURNMENT

The Finance Committee members in attendance stated their support to adjourn the Finance Committee meeting. The Finance Committee meeting was adjourned at 7:28 p.m.

The next Finance Committee meeting will be Thursday, April 23, 2026 at 6:30 p.m. The public is welcome.

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Jay Oleniczak, Chair

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Mihra Seta, Co-chair

Lincolnwood School District 74

Fund Balances

Fiscal Year: 2025-2026

Month: February  
 Year: 2026  
 Fund Type:

Include Cash Balance  
 FY End Report

<u>Fund</u>	<u>Description</u>	<u>Beginning Balance</u>	<u>Revenue</u>	<u>Expense</u>	<u>Transfers</u>	<u>Fund Balance</u>
10	EDUCATIONAL	\$17,574,445.00	\$13,351,991.55	(\$14,161,069.65)	\$0.00	\$16,765,366.90
20	OPERATIONS & MAINTENANCE	\$2,192,302.13	\$1,143,333.97	(\$1,758,133.54)	\$0.00	\$1,577,502.56
30	DEBT SERVICE	\$693,836.91	\$666,379.82	(\$1,139,650.00)	\$0.00	\$220,566.73
40	TRANSPORTATION	\$1,943,959.18	\$728,475.15	(\$1,058,345.16)	\$0.00	\$1,614,089.17
50	MUNICIPAL RETIREMENT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
51	IMRF	\$717,354.48	\$51,530.25	(\$148,392.74)	\$0.00	\$620,491.99
52	SOCIAL SECURITY AND MEDICARE	\$349,846.30	\$181,900.65	(\$255,614.86)	\$0.00	\$276,132.09
60	CAPITAL PROJECTS	\$3,580,606.37	\$182,972.47	(\$2,932,331.34)	\$0.00	\$831,247.50
70	WORKING CASH	\$626,938.38	\$8,970.69	\$0.00	\$0.00	\$635,909.07
80	TORT IMMUNITY	\$500,409.09	\$75,489.16	(\$2,841.00)	\$0.00	\$573,057.25
90	FIRE PREVENTION & SAFETY	\$178,139.90	\$94,788.89	(\$135,000.00)	\$0.00	\$137,928.79
99	LINCOLNWOOD SCHOOLS ACTIVITY FUN	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Grand Total:		\$28,357,837.74	\$16,485,832.60	(\$21,591,378.29)	\$0.00	\$23,252,292.05

End of Report

Lincolnwood School District 74

Treasurers Report FUND- All Funds As of 02/28/2026

Fiscal Year: 2025-2026

ASSETS

CASH & INVESTMENTS

Cash in Bank (+)	\$23,012,053.08
Imprest Fund (+)	\$14,900.86
Petty Cash (+)	\$100.00

Sub-total : CASH & INVESTMENTS	\$23,027,053.94
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DUE FROM OTHER GOVERNMENTS

Inter-Governmental Loans (+)	(\$467.03)
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Sub-total : DUE FROM OTHER GOVERNMENTS	(\$467.03)
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Total : ASSETS	\$23,026,586.91
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LIABILITIES

ACCOUNTS PAYABLE

Accounts Payable (+)	\$69,496.30
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Sub-total : ACCOUNTS PAYABLE	\$69,496.30
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OTHER CURRENT LIABILITIES

Other Liabilities (+)	\$40,315.02
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Payroll Liabilities (+)	(\$335,516.46)
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Sub-total : OTHER CURRENT LIABILITIES	(\$295,201.44)
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Total : LIABILITIES	(\$225,705.14)
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FUND BALANCE

Unreserved Fund Balance

Fund Balance (+)	\$28,357,837.74
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Sub-total : Unreserved Fund Balance	\$28,357,837.74
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NET INCREASE (DECREASE)

NET INCREASE (DECREASE) (+)	(\$5,105,545.69)
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Sub-total : NET INCREASE (DECREASE)	(\$5,105,545.69)
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Total : FUND BALANCE	\$23,252,292.05
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Total LIABILITIES + FUND BALANCE	\$23,026,586.91
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End of Report

## Lincolnwood School District 74

### Treasurers Report FUND- All Funds For the Period 02/01/2026 through 02/28/2026

Fiscal Year: 2025-2026

	<u>02/01/2026 - 02/28/2026</u>	<u>Year To Date</u>	<u>Budget</u>	<u>Budget Balance</u>	
<b>REVENUE</b>					
<b>LOCAL SOURCES</b>					
Property Tax Receipts (+)	\$748,694.28	\$12,870,914.49	\$29,377,780.00	\$16,506,865.51	43.8%
Payments in Lieu of Taxes (+)	\$0.00	\$540,356.73	\$760,000.00	\$219,643.27	71.1%
Tuition Payments Received (+)	\$0.00	\$351,282.12	\$434,619.00	\$83,336.88	80.8%
Interest Revenue Received (+)	\$40,483.68	\$317,170.35	\$1,000,000.00	\$682,829.65	31.7%
Sales to Pupils & Adults (+)	\$9.00	\$155,064.14	\$210,000.00	\$54,935.86	73.8%
Activity Fees Received (+)	(\$101.00)	\$70,794.03	\$117,750.00	\$46,955.97	60.1%
Other Local Revenue (+)	\$44,349.72	\$335,696.76	\$427,200.00	\$91,503.24	78.6%
Rental Revenue (+)	\$0.00	\$63,254.47	\$95,015.00	\$31,760.53	66.6%
<b>Sub-total : LOCAL SOURCES</b>	<b>\$833,435.68</b>	<b>\$14,704,533.09</b>	<b>\$32,422,364.00</b>	<b>\$17,717,830.91</b>	<b>45.4%</b>
<b>STATE SOURCES</b>					
State Grants & Aid Received (+)	\$106,272.00	\$1,003,416.59	\$1,680,132.00	\$676,715.41	59.7%
<b>Sub-total : STATE SOURCES</b>	<b>\$106,272.00</b>	<b>\$1,003,416.59</b>	<b>\$1,680,132.00</b>	<b>\$676,715.41</b>	<b>59.7%</b>
<b>FEDERAL SOURCES</b>					
Federal Grants & Aid Received (+)	\$1,942.31	\$777,882.92	\$913,504.00	\$135,621.08	85.2%
<b>Sub-total : FEDERAL SOURCES</b>	<b>\$1,942.31</b>	<b>\$777,882.92</b>	<b>\$913,504.00</b>	<b>\$135,621.08</b>	<b>85.2%</b>
<b>Total : REVENUE</b>	<b>\$941,649.99</b>	<b>\$16,485,832.60</b>	<b>\$35,016,000.00</b>	<b>\$18,530,167.40</b>	<b>47.1%</b>
<b>EXPENDITURES</b>					
<b>REGULAR K-12 PROGRAMS</b>					
Salaries (-)	\$620,867.83	\$4,445,213.60	\$8,182,305.00	\$3,737,091.40	54.3%
Employee Benefits (-)	\$119,975.43	\$761,690.12	\$1,564,725.00	\$803,034.88	48.7%
Termination Benefits (-)	\$17,412.80	\$132,377.01	\$273,540.00	\$141,162.99	48.4%
Purchased Services (-)	\$11,170.37	\$77,383.08	\$310,776.00	\$233,392.92	24.9%
Supplies & Materials (-)	\$58,430.07	\$232,377.62	\$839,950.00	\$607,572.38	27.7%
Capital Expenditures (-)	\$1,299.99	\$17,818.39	\$228,500.00	\$210,681.61	7.8%
Other Objects (-)	\$0.00	\$60.00	\$1,000.00	\$940.00	6.0%
Non-Capitalized Equipment (-)	\$0.00	\$2,208.09	\$119,600.00	\$117,391.91	1.8%
<b>Sub-total : REGULAR K-12 PROGRAMS</b>	<b>(\$829,156.49)</b>	<b>(\$5,669,127.91)</b>	<b>(\$11,520,396.00)</b>	<b>(\$5,851,268.09)</b>	<b>49.2%</b>
<b>PRE-K PROGRAMS</b>					
Salaries (-)	\$22,498.80	\$157,491.60	\$296,824.00	\$139,332.40	53.1%
Employee Benefits (-)	\$9,974.88	\$63,896.82	\$121,682.00	\$57,785.18	52.5%
Purchased Services (-)	\$0.00	\$2,000.00	\$2,000.00	\$0.00	100.0%
Supplies & Materials (-)	\$253.03	\$1,590.82	\$34,200.00	\$32,609.18	4.7%
Non-Capitalized Equipment (-)	\$0.00	\$0.00	\$750.00	\$750.00	0.0%
<b>Sub-total : PRE-K PROGRAMS</b>	<b>(\$32,726.71)</b>	<b>(\$224,979.24)</b>	<b>(\$455,456.00)</b>	<b>(\$230,476.76)</b>	<b>49.4%</b>
<b>SPECIAL ED PROGRAMS K-12</b>					
Salaries (-)	\$129,470.15	\$900,752.24	\$1,608,560.00	\$707,807.76	56.0%
Employee Benefits (-)	\$37,966.29	\$261,356.37	\$432,666.00	\$171,309.63	60.4%
Purchased Services (-)	\$0.00	\$6,007.06	\$2,000.00	(\$4,007.06)	300.4%
Supplies & Materials (-)	\$0.00	\$1,567.49	\$68,300.00	\$66,732.51	2.3%
Capital Expenditures (-)	\$0.00	\$5,694.19	\$9,000.00	\$3,305.81	63.3%
Other Objects (-)	\$0.00	\$1,650.00	\$0.00	(\$1,650.00)	0.0%

Operating Statement with Budget

Lincolnwood School District 74

Treasurers Report FUND- All Funds For the Period 02/01/2026 through 02/28/2026

Fiscal Year: 2025-2026

	<u>02/01/2026 - 02/28/2026</u>	<u>Year To Date</u>	<u>Budget</u>	<u>Budget Balance</u>	
Non-Capital Equipment (-)	\$1,313.65	\$4,935.41	\$7,500.00	\$2,564.59	65.8%
Sub-total : SPECIAL ED PROGRAMS K-12	(\$168,750.09)	(\$1,181,962.76)	(\$2,128,026.00)	(\$946,063.24)	55.5%
<b>REMEDIAL &amp; SUPPLEMENTAL K-12</b>					
Salaries (-)	\$47,705.64	\$333,939.48	\$622,673.00	\$288,733.52	53.6%
Employee Benefits (-)	\$9,708.82	\$60,100.78	\$122,010.00	\$61,909.22	49.3%
Purchased Services (-)	\$0.00	\$43,703.16	\$58,000.00	\$14,296.84	75.4%
Supplies & Materials (-)	\$1,273.93	\$6,062.77	\$33,175.00	\$27,112.23	18.3%
Sub-total : REMEDIAL & SUPPLEMENTAL K-12	(\$58,688.39)	(\$443,806.19)	(\$835,858.00)	(\$392,051.81)	53.1%
<b>INTERSCHOLASTIC PROGRAMS</b>					
Salaries (-)	\$2,416.60	\$46,091.47	\$120,000.00	\$73,908.53	38.4%
Employee Benefits (-)	\$173.91	\$2,350.08	\$6,706.00	\$4,355.92	35.0%
Supplies & Materials (-)	\$1,440.00	\$5,402.41	\$9,200.00	\$3,797.59	58.7%
Capital Expenditures (-)	\$0.00	\$0.00	\$1,500.00	\$1,500.00	0.0%
Other Objects (-)	\$0.00	\$5,500.00	\$5,500.00	\$0.00	100.0%
Sub-total : INTERSCHOLASTIC PROGRAMS	(\$4,030.51)	(\$59,343.96)	(\$142,906.00)	(\$83,562.04)	41.5%
<b>SUMMER SCHOOL PROGRAMS</b>					
Salaries (-)	\$0.00	\$41,280.00	\$56,800.00	\$15,520.00	72.7%
Employee Benefits (-)	\$0.00	\$1,977.01	\$3,104.00	\$1,126.99	63.7%
Supplies & Materials (-)	\$0.00	\$2,727.39	\$3,000.00	\$272.61	90.9%
Sub-total : SUMMER SCHOOL PROGRAMS	\$0.00	(\$45,984.40)	(\$62,904.00)	(\$16,919.60)	73.1%
<b>GIFTED PROGRAMS</b>					
Salaries (-)	\$43,154.28	\$315,005.88	\$589,012.00	\$274,006.12	53.5%
Employee Benefits (-)	\$10,573.65	\$65,122.75	\$130,476.00	\$65,353.25	49.9%
Supplies & Materials (-)	\$12.77	\$2,247.75	\$5,375.00	\$3,127.25	41.8%
Other Objects (-)	\$169.00	\$774.00	\$650.00	(\$124.00)	119.1%
Sub-total : GIFTED PROGRAMS	(\$53,909.70)	(\$383,150.38)	(\$725,513.00)	(\$342,362.62)	52.8%
<b>BILINGUAL PROGRAMS</b>					
Salaries (-)	\$54,700.74	\$375,797.58	\$692,343.00	\$316,545.42	54.3%
Employee Benefits (-)	\$9,499.93	\$56,711.51	\$94,995.00	\$38,283.49	59.7%
Purchased Services (-)	\$0.00	\$0.00	\$4,000.00	\$4,000.00	0.0%
Supplies & Materials (-)	\$0.00	\$2,487.82	\$9,925.00	\$7,437.18	25.1%
Sub-total : BILINGUAL PROGRAMS	(\$64,200.67)	(\$434,996.91)	(\$801,263.00)	(\$366,266.09)	54.3%
<b>ATTENDANCE &amp; SOCIAL WORK</b>					
Salaries (-)	\$40,365.22	\$282,268.54	\$512,762.00	\$230,493.46	55.0%
Employee Benefits (-)	\$5,418.74	\$33,710.73	\$67,277.00	\$33,566.27	50.1%
Purchased Services (-)	(\$270.90)	\$2,844.91	\$4,450.00	\$1,605.09	63.9%
Supplies & Materials (-)	\$31.21	\$1,099.33	\$2,275.00	\$1,175.67	48.3%
Sub-total : ATTENDANCE & SOCIAL WORK	(\$45,544.27)	(\$319,923.51)	(\$586,764.00)	(\$266,840.49)	54.5%
<b>HEALTH SERVICES</b>					
Salaries (-)	\$18,972.83	\$134,562.49	\$218,440.00	\$83,877.51	61.6%

Operating Statement with Budget

Lincolnwood School District 74

Treasurers Report FUND- All Funds For the Period 02/01/2026 through 02/28/2026

Fiscal Year: 2025-2026

	<u>02/01/2026 - 02/28/2026</u>	<u>Year To Date</u>	<u>Budget</u>	<u>Budget Balance</u>	
Employee Benefits (-)	\$4,064.98	\$28,801.95	\$78,400.00	\$49,598.05	36.7%
Purchased Services (-)	\$0.00	\$17,322.50	\$102,000.00	\$84,677.50	17.0%
Supplies & Materials (-)	\$290.09	\$4,480.45	\$8,000.00	\$3,519.55	56.0%
Capital Expenditures (-)	\$0.00	\$0.00	\$3,000.00	\$3,000.00	0.0%
Other Objects (-)	\$0.00	\$0.00	\$900.00	\$900.00	0.0%
Non-Capital Equipment (-)	\$0.00	\$1,027.99	\$1,800.00	\$772.01	57.1%
<b>Sub-total : HEALTH SERVICES</b>	<b>(\$23,327.90)</b>	<b>(\$186,195.38)</b>	<b>(\$412,540.00)</b>	<b>(\$226,344.62)</b>	<b>45.1%</b>
<b>PSYCHOLOGICAL SERVICES</b>					
Salaries (-)	\$15,460.40	\$108,222.80	\$200,985.00	\$92,762.20	53.8%
Employee Benefits (-)	\$1,511.79	\$9,515.98	\$18,701.00	\$9,185.02	50.9%
Purchased Services (-)	\$0.00	\$464.18	\$1,500.00	\$1,035.82	30.9%
Supplies & Materials (-)	\$0.00	\$207.40	\$1,025.00	\$817.60	20.2%
<b>Sub-total : PSYCHOLOGICAL SERVICES</b>	<b>(\$16,972.19)</b>	<b>(\$118,410.36)</b>	<b>(\$222,211.00)</b>	<b>(\$103,800.64)</b>	<b>53.3%</b>
<b>SPEECH PATHOLOGY &amp; AUDIOLOGY</b>					
Salaries (-)	\$28,226.86	\$196,988.02	\$351,350.00	\$154,361.98	56.1%
Employee Benefits (-)	\$4,975.66	\$30,690.06	\$61,673.00	\$30,982.94	49.8%
Purchased Services (-)	\$25.90	\$789.75	\$1,400.00	\$610.25	56.4%
Supplies & Materials (-)	\$0.00	\$717.72	\$1,550.00	\$832.28	46.3%
<b>Sub-total : SPEECH PATHOLOGY &amp; AUDIOLOGY</b>	<b>(\$33,228.42)</b>	<b>(\$229,185.55)</b>	<b>(\$415,973.00)</b>	<b>(\$186,787.45)</b>	<b>55.1%</b>
<b>OTHER SUPPORT SERVICES - PUPILS</b>					
Salaries (-)	\$11,192.05	\$74,577.70	\$109,470.00	\$34,892.30	68.1%
Employee Benefits (-)	\$758.44	\$4,892.60	\$8,044.00	\$3,151.40	60.8%
<b>Sub-total : OTHER SUPPORT SERVICES - PUPILS</b>	<b>(\$11,950.49)</b>	<b>(\$79,470.30)</b>	<b>(\$117,514.00)</b>	<b>(\$38,043.70)</b>	<b>67.6%</b>
<b>IMPROVEMENT OF INSTRUCTION</b>					
Salaries (-)	\$42,270.30	\$297,421.27	\$460,778.00	\$163,356.73	64.5%
Employee Benefits (-)	\$5,269.58	\$43,895.78	\$62,553.00	\$18,657.22	70.2%
Purchased Services (-)	\$3,258.44	\$46,813.89	\$100,950.00	\$54,136.11	46.4%
Supplies & Materials (-)	\$0.00	\$344.63	\$1,800.00	\$1,455.37	19.1%
Other Objects (-)	\$0.00	\$2,014.65	\$2,700.00	\$685.35	74.6%
<b>Sub-total : IMPROVEMENT OF INSTRUCTION</b>	<b>(\$50,798.32)</b>	<b>(\$390,490.22)</b>	<b>(\$628,781.00)</b>	<b>(\$238,290.78)</b>	<b>62.1%</b>
<b>EDUCATIONAL MEDIA</b>					
Salaries (-)	\$23,861.78	\$167,032.46	\$310,203.00	\$143,170.54	53.8%
Employee Benefits (-)	\$4,056.02	\$25,053.63	\$49,883.00	\$24,829.37	50.2%
Purchased Services (-)	\$0.00	\$16.89	\$0.00	(\$16.89)	0.0%
Supplies & Materials (-)	\$2,324.94	\$9,877.48	\$20,500.00	\$10,622.52	48.2%
<b>Sub-total : EDUCATIONAL MEDIA</b>	<b>(\$30,242.74)</b>	<b>(\$201,980.46)</b>	<b>(\$380,586.00)</b>	<b>(\$178,605.54)</b>	<b>53.1%</b>
<b>ASSESSMENT &amp; TESTING</b>					
Supplies & Materials (-)	\$0.00	\$0.00	\$322.00	\$322.00	0.0%
<b>Sub-total : ASSESSMENT &amp; TESTING</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>(\$322.00)</b>	<b>(\$322.00)</b>	<b>0.0%</b>
<b>ADMIN SERVICES - BOARD OF ED</b>					

Operating Statement with Budget

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Lincolnwood School District 74

Treasurers Report FUND- All Funds For the Period 02/01/2026 through 02/28/2026

Fiscal Year: 2025-2026

	<u>02/01/2026 - 02/28/2026</u>	<u>Year To Date</u>	<u>Budget</u>	<u>Budget Balance</u>	
Employee Benefits (-)	\$0.00	\$5,750.86	\$8,000.00	\$2,249.14	71.9%
Purchased Services (-)	\$4,804.97	\$93,154.35	\$219,200.00	\$126,045.65	42.5%
Supplies & Materials (-)	\$0.00	\$868.00	\$2,500.00	\$1,632.00	34.7%
Other Objects (-)	\$0.00	\$0.00	\$15,000.00	\$15,000.00	0.0%
Sub-total : ADMIN SERVICES - BOARD OF ED	<u>(\$4,804.97)</u>	<u>(\$99,773.21)</u>	<u>(\$244,700.00)</u>	<u>(\$144,926.79)</u>	40.8%
<b>SUPERINTENDENT</b>					
Salaries (-)	\$21,766.54	\$196,887.87	\$283,955.00	\$87,067.13	69.3%
Employee Benefits (-)	\$4,132.43	\$44,156.80	\$60,989.00	\$16,832.20	72.4%
Purchased Services (-)	\$0.00	\$2,187.20	\$4,000.00	\$1,812.80	54.7%
Supplies & Materials (-)	\$0.00	\$931.54	\$2,000.00	\$1,068.46	46.6%
Capital Expenditures (-)	\$0.00	\$541.20	\$0.00	(\$541.20)	0.0%
Other Objects (-)	\$0.00	\$450.00	\$3,500.00	\$3,050.00	12.9%
Sub-total : SUPERINTENDENT	<u>(\$25,898.97)</u>	<u>(\$245,154.61)</u>	<u>(\$354,444.00)</u>	<u>(\$109,289.39)</u>	69.2%
<b>ADMIN SERVICES - SPECIAL ED</b>					
Salaries (-)	\$12,594.66	\$113,351.94	\$163,733.00	\$50,381.06	69.2%
Employee Benefits (-)	\$4,196.58	\$34,262.98	\$55,042.00	\$20,779.02	62.2%
Other Objects (-)	\$0.00	\$0.00	\$300.00	\$300.00	0.0%
Sub-total : ADMIN SERVICES - SPECIAL ED	<u>(\$16,791.24)</u>	<u>(\$147,614.92)</u>	<u>(\$219,075.00)</u>	<u>(\$71,460.08)</u>	67.4%
<b>WORKERS COMPENSATION INSURANCE</b>					
Purchased Services (-)	\$0.00	\$2,841.00	\$76,000.00	\$73,159.00	3.7%
Sub-total : WORKERS COMPENSATION INSURANCE	<u>\$0.00</u>	<u>(\$2,841.00)</u>	<u>(\$76,000.00)</u>	<u>(\$73,159.00)</u>	3.7%
<b>PROPERTY INSURANCE</b>					
Purchased Services (-)	\$0.00	\$0.00	\$124,000.00	\$124,000.00	0.0%
Sub-total : PROPERTY INSURANCE	<u>\$0.00</u>	<u>\$0.00</u>	<u>(\$124,000.00)</u>	<u>(\$124,000.00)</u>	0.0%
<b>PRINCIPAL</b>					
Salaries (-)	\$58,875.75	\$530,699.17	\$768,509.00	\$237,809.83	69.1%
Employee Benefits (-)	\$18,437.25	\$151,792.66	\$228,191.00	\$76,398.34	66.5%
Purchased Services (-)	\$59.90	\$2,393.11	\$5,600.00	\$3,206.89	42.7%
Supplies & Materials (-)	\$0.00	\$297.88	\$4,000.00	\$3,702.12	7.4%
Capital Expenditures (-)	\$0.00	\$3,443.84	\$3,444.00	\$0.16	100.0%
Other Objects (-)	\$1,275.84	\$3,690.84	\$2,000.00	(\$1,690.84)	184.5%
Sub-total : PRINCIPAL	<u>(\$78,648.74)</u>	<u>(\$692,317.50)</u>	<u>(\$1,011,744.00)</u>	<u>(\$319,426.50)</u>	68.4%
<b>OTHER SUPPORT SERVICES - SCH ADMIN</b>					
Salaries (-)	\$9,298.46	\$83,686.14	\$120,880.00	\$37,193.86	69.2%
Employee Benefits (-)	\$2,746.99	\$22,341.44	\$33,499.00	\$11,157.56	66.7%
Sub-total : OTHER SUPPORT SERVICES - SCH ADMIN	<u>(\$12,045.45)</u>	<u>(\$106,027.58)</u>	<u>(\$154,379.00)</u>	<u>(\$48,351.42)</u>	68.7%
<b>OPERATION OF BUSINESS SERVICES</b>					
Salaries (-)	\$16,800.54	\$151,204.86	\$218,407.00	\$67,202.14	69.2%
Employee Benefits (-)	\$3,082.05	\$25,307.92	\$37,819.00	\$12,511.08	66.9%

Operating Statement with Budget

Lincolnwood School District 74

Treasurers Report FUND- All Funds For the Period 02/01/2026 through 02/28/2026

Fiscal Year: 2025-2026

	02/01/2026 - 02/28/2026	Year To Date	Budget	Budget Balance	
Other Objects (-)	\$0.00	\$839.00	\$2,000.00	\$1,161.00	42.0%
<b>Sub-total : OPERATION OF BUSINESS SERVICES</b>	<b>(\$19,882.59)</b>	<b>(\$177,351.78)</b>	<b>(\$258,226.00)</b>	<b>(\$80,874.22)</b>	<b>68.7%</b>
<b>FISCAL SERVICES</b>					
Salaries (-)	\$20,151.08	\$181,473.96	\$262,468.00	\$80,994.04	69.1%
Employee Benefits (-)	\$8,719.08	\$73,183.53	\$111,432.00	\$38,248.47	65.7%
Purchased Services (-)	\$39.00	\$3,288.28	\$115,940.00	\$112,651.72	2.8%
Supplies & Materials (-)	\$70.82	\$3,785.87	\$5,600.00	\$1,814.13	67.6%
Other Objects (-)	\$193.53	\$17,906.62	\$30,000.00	\$12,093.38	59.7%
<b>Sub-total : FISCAL SERVICES</b>	<b>(\$29,173.51)</b>	<b>(\$279,638.26)</b>	<b>(\$525,440.00)</b>	<b>(\$245,801.74)</b>	<b>53.2%</b>
<b>FACILITY ACQUISITION &amp; CONSTRUCTION</b>					
Purchased Services (-)	\$0.00	\$28,839.13	\$401,451.00	\$372,611.87	7.2%
Capital Expenditures (-)	\$402,531.93	\$2,903,492.21	\$3,255,700.00	\$352,207.79	89.2%
<b>Sub-total : FACILITY ACQUISITION &amp; CONSTRUCTION</b>	<b>(\$402,531.93)</b>	<b>(\$2,932,331.34)</b>	<b>(\$3,657,151.00)</b>	<b>(\$724,819.66)</b>	<b>80.2%</b>
<b>OPERATION &amp; MAINTENANCE OF PLANT</b>					
Salaries (-)	\$46,548.01	\$397,075.12	\$589,279.00	\$192,203.88	67.4%
Employee Benefits (-)	\$15,116.02	\$121,845.40	\$183,322.00	\$61,476.60	66.5%
Purchased Services (-)	\$26,217.77	\$702,017.16	\$1,113,000.00	\$410,982.84	63.1%
Supplies & Materials (-)	\$51,026.42	\$371,649.63	\$559,082.00	\$187,432.37	66.5%
Capital Expenditures (-)	\$10,152.00	\$354,653.86	\$508,741.00	\$154,087.14	69.7%
Other Objects (-)	\$605.00	\$605.00	\$800.00	\$195.00	75.6%
Non-Capitalized Equipment (-)	\$0.00	\$6,209.00	\$5,000.00	(\$1,209.00)	124.2%
<b>Sub-total : OPERATION &amp; MAINTENANCE OF PLANT</b>	<b>(\$149,665.22)</b>	<b>(\$1,954,055.17)</b>	<b>(\$2,959,224.00)</b>	<b>(\$1,005,168.83)</b>	<b>66.0%</b>
<b>PUPIL TRANSPORTATION</b>					
Purchased Services (-)	\$2,254.00	\$1,058,345.16	\$1,735,000.00	\$676,654.84	61.0%
<b>Sub-total : PUPIL TRANSPORTATION</b>	<b>(\$2,254.00)</b>	<b>(\$1,058,345.16)</b>	<b>(\$1,735,000.00)</b>	<b>(\$676,654.84)</b>	<b>61.0%</b>
<b>FOOD SERVICES</b>					
Salaries (-)	\$28,177.00	\$201,518.30	\$310,681.00	\$109,162.70	64.9%
Employee Benefits (-)	\$11,052.18	\$80,523.03	\$122,205.00	\$41,681.97	65.9%
Purchased Services (-)	\$680.00	\$8,161.50	\$6,300.00	(\$1,861.50)	129.5%
Supplies & Materials (-)	\$31,295.36	\$193,511.55	\$310,500.00	\$116,988.45	62.3%
Capital Expenditures (-)	\$662.88	\$4,552.97	\$11,000.00	\$6,447.03	41.4%
Other Objects (-)	\$99.00	\$1,877.39	\$2,400.00	\$522.61	78.2%
Non-Capitalized Equipment (-)	\$210.37	\$716.08	\$4,000.00	\$3,283.92	17.9%
<b>Sub-total : FOOD SERVICES</b>	<b>(\$72,176.79)</b>	<b>(\$490,860.82)</b>	<b>(\$767,086.00)</b>	<b>(\$276,225.18)</b>	<b>64.0%</b>
<b>INTERNAL SERVICES</b>					
Purchased Services (-)	\$2,484.29	\$17,662.18	\$26,275.00	\$8,612.82	67.2%
Supplies & Materials (-)	\$269.99	\$2,141.50	\$2,100.00	(\$41.50)	102.0%
<b>Sub-total : INTERNAL SERVICES</b>	<b>(\$2,754.28)</b>	<b>(\$19,803.68)</b>	<b>(\$28,375.00)</b>	<b>(\$8,571.32)</b>	<b>69.8%</b>
<b>INFORMATION SERVICES</b>					
Salaries (-)	\$7,128.54	\$64,156.86	\$92,671.00	\$28,514.14	69.2%

Operating Statement with Budget

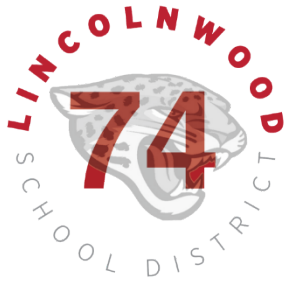
Lincolnwood School District 74

Treasurers Report FUND- All Funds For the Period 02/01/2026 through 02/28/2026

Fiscal Year: 2025-2026

	<u>02/01/2026 - 02/28/2026</u>	<u>Year To Date</u>	<u>Budget</u>	<u>Budget Balance</u>	
Employee Benefits (-)	\$4,351.87	\$35,979.55	\$53,626.00	\$17,646.45	67.1%
Purchased Services (-)	\$3,981.12	\$16,064.69	\$21,000.00	\$4,935.31	76.5%
Supplies & Materials (-)	\$84.83	\$2,779.36	\$8,000.00	\$5,220.64	34.7%
Other Objects (-)	\$0.00	\$1,163.99	\$1,400.00	\$236.01	83.1%
Sub-total : INFORMATION SERVICES	(\$15,546.36)	(\$120,144.45)	(\$176,697.00)	(\$56,552.55)	68.0%
<b>OTHER SUPPORT SERVICES - ADMIN</b>					
Salaries (-)	\$45,769.06	\$401,547.92	\$581,551.00	\$180,003.08	69.0%
Employee Benefits (-)	\$13,466.43	\$111,745.95	\$171,650.00	\$59,904.05	65.1%
Purchased Services (-)	\$0.00	\$0.00	\$500.00	\$500.00	0.0%
Other Objects (-)	\$0.00	\$0.00	\$200.00	\$200.00	0.0%
Sub-total : OTHER SUPPORT SERVICES - ADMIN	(\$59,235.49)	(\$513,293.87)	(\$753,901.00)	(\$240,607.13)	68.1%
<b>COMMUNITY SERVICES</b>					
Purchased Services (-)	\$0.00	\$100.00	\$1,000.00	\$900.00	10.0%
Supplies & Materials (-)	\$0.00	(\$209.96)	\$1,515.00	\$1,724.96	-13.9%
Sub-total : COMMUNITY SERVICES	\$0.00	\$109.96	(\$2,515.00)	(\$2,624.96)	4.4%
<b>PAYMENTS TO OTHER LEAs</b>					
Purchased Services (-)	\$0.00	\$130,911.50	\$261,130.00	\$130,218.50	50.1%
Other Objects (-)	\$32,531.21	\$1,512,365.87	\$3,079,400.00	\$1,567,034.13	49.1%
Sub-total : PAYMENTS TO OTHER LEAs	(\$32,531.21)	(\$1,643,277.37)	(\$3,340,530.00)	(\$1,697,252.63)	49.2%
<b>DEBT SERVICE - INTEREST</b>					
Interest on Bonds Outstanding (-)	\$0.00	\$274,650.00	\$536,325.00	\$261,675.00	51.2%
Sub-total : DEBT SERVICE - INTEREST	\$0.00	(\$274,650.00)	(\$536,325.00)	(\$261,675.00)	51.2%
<b>DEBT SERVICE - PRINCIPAL</b>					
Principal Payments on Bonds Outstanding (-)	\$0.00	\$865,000.00	\$865,000.00	\$0.00	100.0%
Sub-total : DEBT SERVICE - PRINCIPAL	\$0.00	(\$865,000.00)	(\$865,000.00)	\$0.00	100.0%
<b>DEBT SERVICE - OTHER</b>					
Debt Service Fees (-)	\$0.00	\$0.00	\$2,250.00	\$2,250.00	0.0%
Sub-total : DEBT SERVICE - OTHER	\$0.00	\$0.00	(\$2,250.00)	(\$2,250.00)	0.0%
<b>Total : EXPENDITURES</b>	<b>(\$2,347,467.64)</b>	<b>(\$21,591,378.29)</b>	<b>(\$37,229,075.00)</b>	<b>(\$15,637,696.71)</b>	<b>58.0%</b>
<b>NET INCREASE (DECREASE)</b>	<b>(\$1,405,817.65)</b>	<b>(\$5,105,545.69)</b>	<b>(\$2,213,075.00)</b>	<b>\$2,892,470.69</b>	<b>230.7%</b>

End of Report



## Executive Summary Finance Committee Meeting

DATE: April 23, 2026

TOPIC: PMA Presents- Updated Working Cash Bonds Structure, Reimbursement Resolution & Financing Timeline

PREPARED BY: Tammie Beckwith Schallmo

*Senior Vice President, Managing Director / Public Finance Team of PMA Securities, LLC*

as requested by Courtney Whited

### Recommended for:

- Action
- Discussion
- Information

### Purpose/Background:

Administration requested information relative to seeking a \$6.0 Million general obligation working cash bond for the purpose of Todd Hall school renovations to commence Summer 2027.

### Fiscal Impact:

\$7.0 Million estimated School Building renovation project including the technology low voltage work

-\$400,000 / Fund 60 Capital Projects

-\$100,000 / Fund 90 Health Life Safety

-\$500,000 / Funds 10 Educational and 20 Operations & Maintenance Transfers

=====  
\$6.0 Million General Obligation Working Cash Bond

The bond details are outlined in the attached presentation.

### Recommendation:

This summary is for informational purposes. The Administration requests direction from the Finance Committee on next steps.



PMA Securities part of:

**PTMA**  
FINANCIAL SOLUTIONS



# **LINCOLNWOOD SCHOOL DISTRICT 74**

## **Updated Working Cash Bonds Structure, Reimbursement Resolution & Financing Timeline**

**Tammie Beckwith Schallmo**

Senior Vice President, Managing Director  
Public Finance Team | PMA Securities, LLC

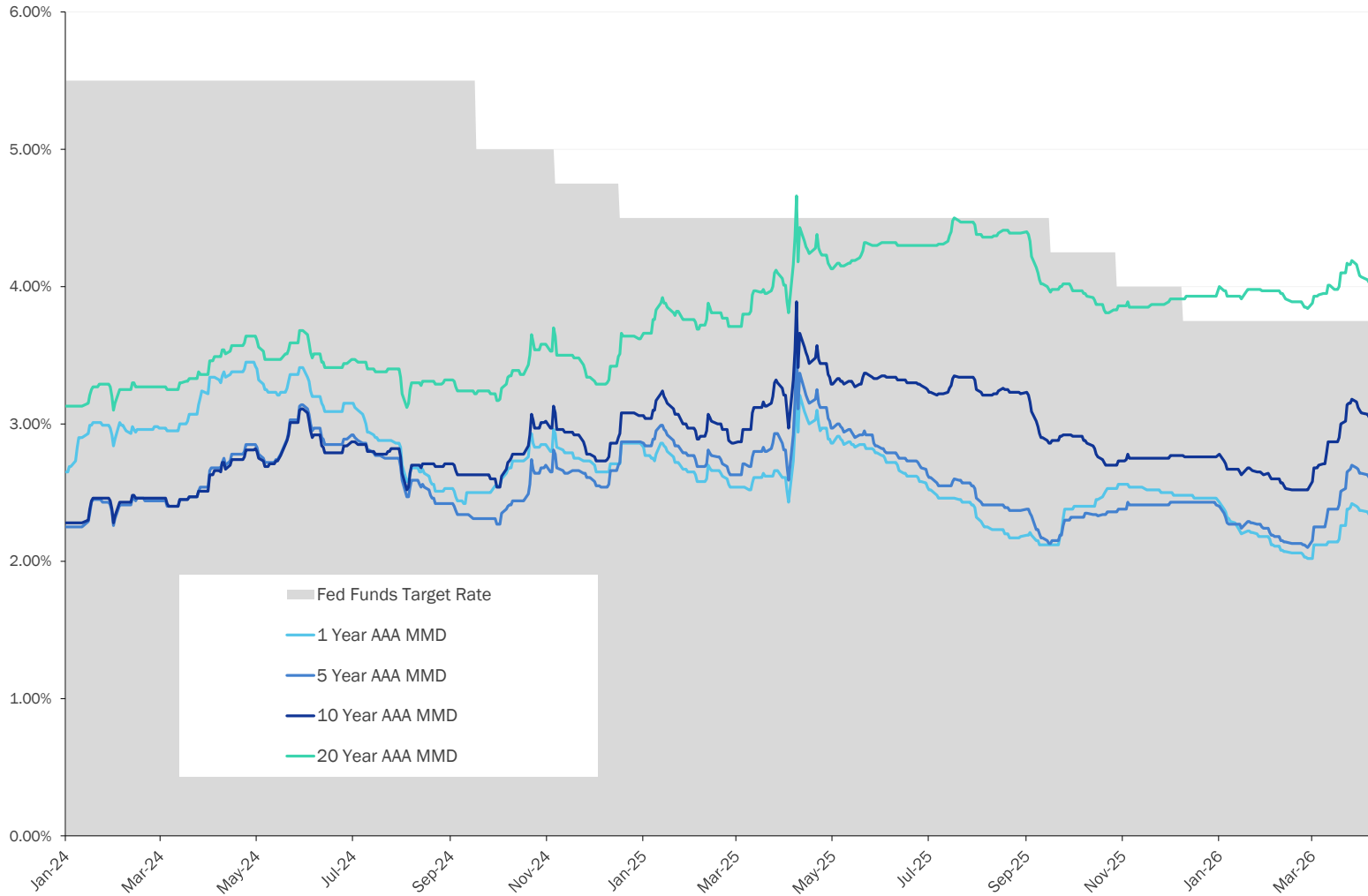
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April 23, 2026

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# TAX-EXEMPT INTEREST RATES SINCE JANUARY 1, 2024



\*The Municipal Market Data "MMD" is a AAA municipal bond market index produced by TM3. As of April 6, 2026



# SERIES 2026 WORKING CASH BONDS LEAVES ROOM FOR DSEB ISSUE IN 2030

Limited Tax Debt Service														Non Referendum Debt Service		Total General Obligation		5.0% County Loss/Cost		Rate Setting		Growth		B&I Tax	
Levy Year	Fiscal Year	\$8,505,000 GO Limited School Bonds, Series 2015	\$4,235,000 GO Limited School Bonds, Series 2016	\$5,910,000 GO Limited Tax School Bonds, Series 2018	\$6,365,000 GO Limited Tax School Bonds, Series 2021	PROPOSED: Limited GO WC Bonds, Series 2027 (1) (2)	District Contribution of Funds on Hand	Total	Extension Base Created W/1994 Levy (1)	Remaining Margin	Bonds Debt Service	Loss/Cost Debt Service	Rate Setting EAV	Growth Rate	B&I Tax Rate										
2022	2024	\$ 890,600	\$ 164,100	\$ 583,200	\$ 187,850	\$ -	\$ (94,060)	\$ 1,731,690	\$ 1,818,274	\$ 86,584	\$ 1,731,690	\$ 1,818,274	\$ 804,228,126	16.62%	0.2261										
2023	2025	891,150	164,100	177,600	497,850	-	-	1,730,700	1,909,188	178,488	1,730,700	1,817,235	826,091,837	2.72%	0.2200										
2024	2026	890,950	164,100	177,600	181,650	-	-	1,414,300	1,974,100	559,800	1,414,300	1,485,015	823,423,941	-0.32%	0.1803										
2025	2027	-	1,059,100	177,600	181,650	-	-	1,418,350	2,031,349	612,999	1,418,350	1,489,268	905,766,335	10.00%	0.1644										
2026	2028	-	1,058,300	177,600	181,650	666,218	-	2,083,768	2,086,196	2,428	2,083,768	2,187,956	905,766,335	0.00%	0.2416										
2027	2029	-	1,056,100	177,600	181,650	667,750	-	2,083,100	2,086,196	3,096	2,083,100	2,187,255	905,766,335	0.00%	0.2415										
2028	2030	-	1,057,500	177,600	181,650	667,500	-	2,084,250	2,086,196	1,946	2,084,250	2,188,463	996,342,969	10.00%	0.2196										
2029	2031	-	422,300	847,600	181,650	631,250	-	2,082,800	2,086,196	3,396	2,082,800	2,186,940	996,342,969	0.00%	0.2195										
2030	2032	-	-	845,800	476,650	360,750	-	1,683,200	2,086,196	402,996	1,683,200	1,767,360	996,342,969	0.00%	0.1774										
2031	2033	-	-	848,000	532,800	302,750	-	1,683,550	2,086,196	402,646	1,683,550	1,767,728	1,095,977,265	10.00%	0.1613										
2032	2034	-	-	844,000	532,000	307,250	-	1,683,250	2,086,196	402,946	1,683,250	1,767,413	1,095,977,265	0.00%	0.1613										
2033	2035	-	-	849,000	530,900	301,250	-	1,681,150	2,086,196	405,046	1,681,150	1,765,208	1,095,977,265	0.00%	0.1611										
2034	2036	-	-	847,600	534,500	300,250	-	1,682,350	2,086,196	403,846	1,682,350	1,766,468	1,205,574,992	10.00%	0.1465										
2035	2037	-	-	-	1,372,650	309,000	-	1,681,650	2,086,196	404,546	1,681,650	1,765,733	1,205,574,992	0.00%	0.1465										
2036	2038	-	-	-	1,370,300	312,000	-	1,682,300	2,086,196	403,896	1,682,300	1,766,415	1,205,574,992	0.00%	0.1465										
2037	2039	-	-	-	1,371,900	309,500	-	1,681,400	2,086,196	404,796	1,681,400	1,765,470	1,326,132,491	10.00%	0.1331										
2038	2040	-	-	-	422,300	1,261,750	-	1,684,050	2,086,196	402,146	1,684,050	1,768,253	1,326,132,491	0.00%	0.1333										
2039	2041	-	-	-	-	1,681,000	-	1,681,000	2,086,196	405,196	1,681,000	1,765,050	1,326,132,491	0.00%	0.1331										
2040	2042	-	-	-	-	241,500	-	241,500	2,086,196	1,844,696	241,500	253,575	1,458,745,740	10.00%	0.0174										
2041	2043	-	-	-	-	-	-	-	2,086,196	2,086,196	-	-	1,458,745,740	0.00%	0.0000										
2042	2044	-	-	-	-	-	-	-	2,086,196	2,086,196	-	-	1,458,745,740	0.00%	0.0000										
2043	2045	-	-	-	-	-	-	-	2,086,196	2,086,196	-	-	1,604,620,314	10.00%	0.0000										
2044	2046	-	-	-	-	-	-	-	2,086,196	2,086,196	-	-	1,604,620,314	0.00%	0.0000										
<b>Total DS From Current FY:</b>		<b>\$ 890,950</b>	<b>\$ 4,817,400</b>	<b>\$ 5,970,000</b>	<b>\$ 8,233,900</b>	<b>\$ 8,319,718</b>	<b>\$ -</b>	<b>\$ 28,231,968</b>	<b>\$ -</b>	<b>\$ 28,231,968</b>	<b>\$ 28,231,968</b>	<b>\$ 29,643,566</b>													
<b>Net Proceeds:</b>						<b>\$ 6,000,000</b>																			

(1) Pursuant to Public Act 96-0501, the District's DSEB will increase by the lesser of CPI or 5% each year starting with levy year 2009.

The applicable CPI increase has been applied to levy years 2009-2026 and assumed to be 0% per year thereafter.

**If the District issues limited tax bonds with debt service structured assuming a growing DSEB, it will need to pass resolutions, perhaps annually, to capture the additional DSEB levy available from CPI growth.**

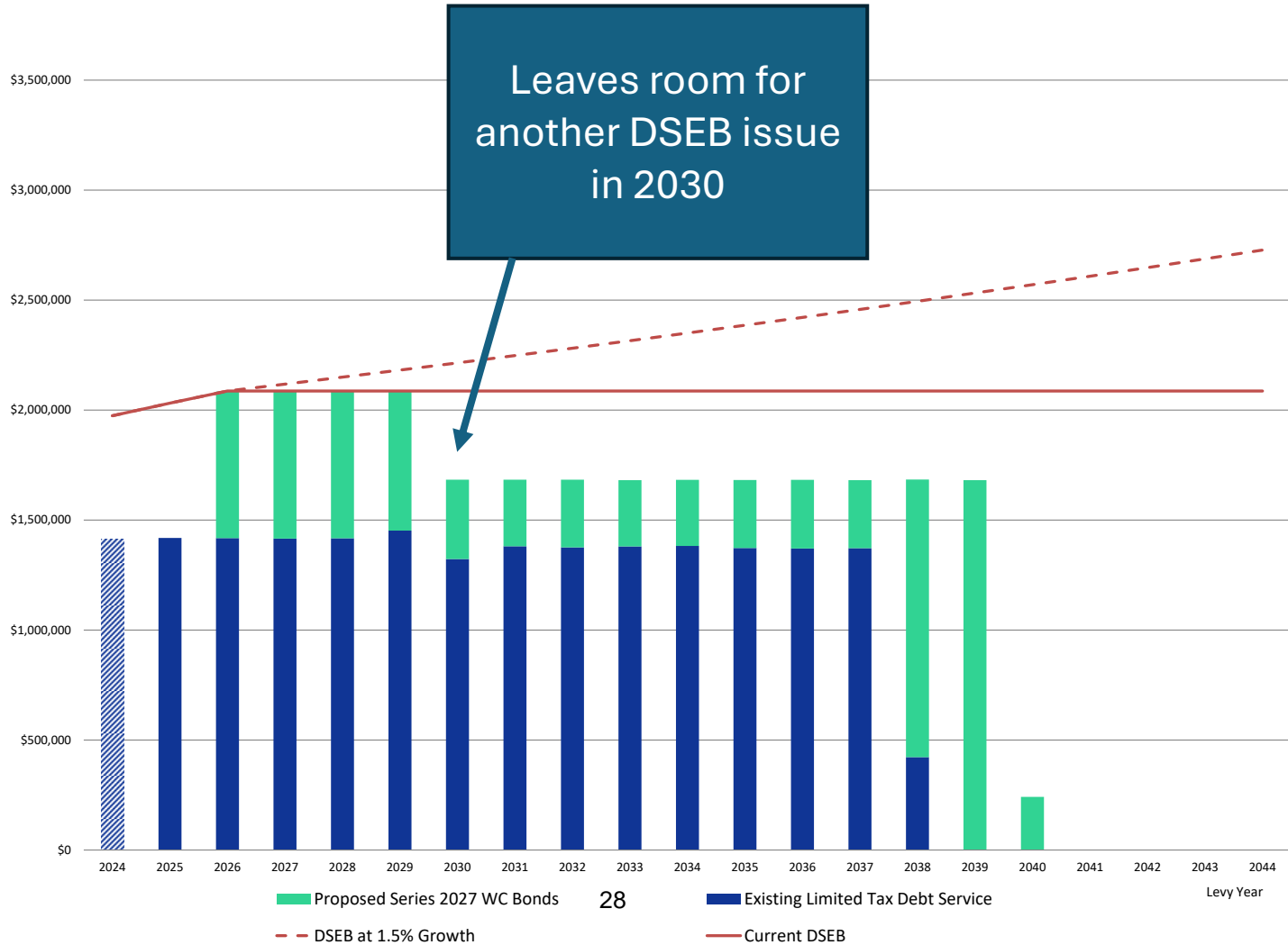
**If the CPI growth is less than estimated on average, the District will have to pay debt service in excess of the DSEB from funds on hand.**

(2) Rates based upon market conditions as of March 30, 2026 and recent bond sales which PMA believes to be accurate and reliable. Estimated TIC = 4.03%.

**NOTE: Scenarios where a greater portion of the overall debt is issued in advance of the expenditures of the proceeds will likely result in higher fees earned by the investment manager of the debt proceeds.**



# SERIES 2026 WORKING CASH BONDS LEAVES ROOM FOR DSEB ISSUE IN 2030





# REIMBURSEMENT GUIDELINES

- The IRS allows issuers to reimburse itself with tax-exempt municipal bond proceeds for previously paid expenditures
- Only capital expenditures can be reimbursed



## “LOOK BACK” PERIOD

- There is a 60 day “look back” period
- The Board must adopt a reimbursement resolution not later than 60 days after the expenditure is paid
  - Such resolution must include the maximum principal amount of bonds expected to be issued and a description of the project
  - Preliminary expenditures, including architect’s fees may be reimbursed, regardless of when it was incurred



## REIMBURSEMENT PERIOD

- The issuer must issue bonds within the later of 18 months after the date the expenditure was paid or 18 months after the property financed by the expenditure was placed in service
  - No later than three years from the date of the expenditure



# SUGGESTED TIMELINE FOR SERIES 2027 WORKING CASH BONDS

June 2, 2026	<b>Board adopts Reimbursement Resolution</b>
<b>December 3, 2026</b>	<b>Board adopts Resolution of Intent and Resolution calling a Bond Issue Notification Act (BINA) hearing at regular meeting</b>
~December 9, 2026	Notice of intent published in local newspaper
~December 9, 2026	Notice of BINA hearing published in local newspaper
<b>January 7, 2027</b>	<b>Board holds BINA hearing at regular meeting</b>
~January 8, 2027	30-day petition period expires
<b>February 4, 2027</b>	<b>Board approves parameters resolution authorizing the sale of Bonds at regular meeting</b>
February 8, 2027	Bonds sold via a competitive sale; delegates(s) approves final results
February 25, 2027	Bonds close; District receives proceeds



# DISCLOSURE

The information contained herein is solely intended to suggest/discuss potentially applicable financing applications and is not intended to be a specific buy/sell recommendation, nor is it an official confirmation of terms. Any terms discussed herein are preliminary until confirmed in a definitive written agreement.

The analysis or information presented herein is based upon hypothetical projections and/or past performance that have certain limitations. No representation is made that it is accurate or complete or that any results indicated will be achieved. In no way is past performance indicative of future results. Changes to any prices, levels, or assumptions contained herein may have a material impact on results. Any estimates or assumptions contained herein represent our best judgment as of the date indicated and are subject to change without notice. Examples are merely representative and are not meant to be all-inclusive.

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# DEBT CAPACITY

Levy Year	2024	2025	2026
Collection Year	2025	2026	2027
Fiscal Year Ending 6/30	2026	2027	2028
Direct Debt, Beginning of Period (1)	\$ 15,565,000	\$ 14,700,000	\$ 13,805,000
Principal Paydown, Series 2015 (2)	(865,000)	-	-
Principal Paydown, Series 2016 (2)	-	(895,000)	(930,000)
Principal Paydown, Series 2018 (2)	-	-	-
Principal Paydown, Series 2021 (2)	-	-	-
Direct Debt, End of Period (1)	<u>\$ 14,700,000</u>	<u>\$ 13,805,000</u>	<u>\$ 12,875,000</u>
Equalized Assessed Valuation	\$ 823,423,941	\$ 823,423,941	\$ 823,423,941
Assumed EAV Increase		0.00%	0.00%
Statutory Debt Limit @ 6.90%	\$ 56,816,252	\$ 56,816,252	\$ 56,816,252
Direct Debt, End of Period as % of EAV	1.79%	1.68%	1.56%
Statutory Debt Margin at End of Period (1)	<b>\$ 42,116,252</b>	\$ 43,011,252	\$ 43,941,252

- The District's current debt capacity is \$42.1 million
  - Voter-approved bonds do not count against it as long as the Board holds a public hearing



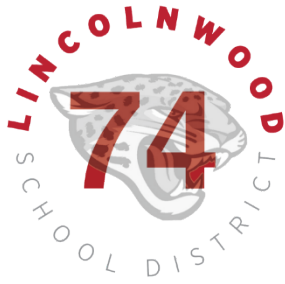
# NON-REFERENDUM GENERAL OBLIGATION BONDS

- Since the District is subject to the tax cap, the annual debt service (principal and interest) payments on certain non-referendum GO bonds are limited by its Debt Service Extension Base (DSEB)
- Original DSEB was determined in the levy year in which tax caps became law and was equal to the amount of non-referendum debt service levied for that year
  - The types of non-referendum bonds are described on the next slide
  - Maximum length of maturity is 30 years
- Public Act 96-0501, enacted in 2009, increases a district's DSEB annually by the Consumer Price Index (CPI)
  - Original DSEB: \$1,395,552
  - **DSEB for levy year 2026: \$2,086,196**



# NON-REFERENDUM GO BONDS

- The following types of non-referendum GO bonds are subject to the District's DSEB:
  - Working Cash (for capital projects or operating capital)
    - If for capital, funds are abated (permanent transfer) to the O&M fund and then transferred to the capital projects fund
    - **The District's statutory working cash bond limit is \$8.1 million**
  - Funding (pays off a claim or liability like a land contract)
  - Tort
- All of these require a Bond Issue Notification Act (BINA) hearing
- Working Cash Bonds and Funding Bonds also require a back door referendum which is a 30-day petition process (10% of registered voters)



## Executive Summary Finance Committee Meeting

DATE: April 23, 2026

TOPIC: LBSA Waiver Request - FY27 Facilities Rental Fees

PREPARED BY: Courtney Whited

### **Recommended for:**

- Action
- Discussion
- Information

### **Purpose/Background:**

Lincolnwood Baseball and Softball Association (LBSA) has used SD74 facilities and fields for practices and games for several years. LBSA is a Category II organization according to the District Facility Rental Policy. The resulting fees would create an extreme hardship on LBSA. The organization's waiver request is attached.

On April 2, 2026 the District USPS mailed an invoice to LBSA for an athletic field maintenance charge of \$1,350. A copy of the same invoice was emailed on April 10, 2026 to LBSA leadership. As of April 15, 2026 the SD74 Business Office has not received the payment.

### **Fiscal Impact:**

Category II fees for the gymnasiums and outdoor fields would not be collected during FY27.

### **Recommendation:**

The Finance Committee concurs with the Administration's recommendation to the Board of Education to waive facility rental fees during fiscal year 2026-27 for Lincolnwood Baseball and Softball Association.



3926 W Touhy Suite 122  
Lincolnwood, IL 60712  
[www.lwbsa.org](http://www.lwbsa.org)

**LBA Board Members**

**John Dreuth**  
*President*

**Rick Hoffman**  
*Vice President*

**Mike Bartholomew**  
*Vice President*

**Andy Strauch**  
*Secretary*

**Donna Dreuth**  
*Treasurer*

**Karen Hawk**  
*Village Liaison*

**Ben Friedman**  
*Director*

**Joe Osborne**  
*Director*

**Peter Kougias**  
*Director*

**Adam Kolovic**  
*Director*

**Susan Kougias**  
*Director*

**Andy Hager**  
*Director*

**Kira Hoffman**  
*Director*

**Alex Stojanoff**  
*Director*

**Chris Hutchison**  
*Director*

**Rich Barnes**  
*Director*

**Jay Greenberger**  
*Director*

**Matt Ceisel**  
*Director*

**Brian Nondorf**  
*Director*

**Jeff Mayer**  
*Director*

**Kiley Stojanoff**  
*Director*

**Alex Chammo**  
*Director*

**Becky Klinghofer**  
*Director*

February 24, 2026

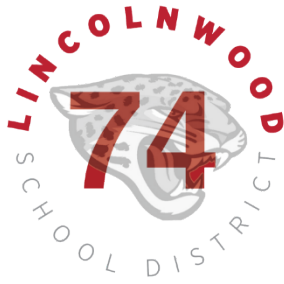
**Lincolnwood School District 74 Board of Education:**

Lincolnwood Baseball and Softball Association (LBSA) has used SD74 facilities and fields for many years. LBSA requests that all rental fees continue to be waived in the use of the SD74 facilities and fields.

Sincerely,

A handwritten signature in cursive script that reads "John Dreuth".

John Dreuth  
President, LBSA



## Executive Summary Finance Committee Meeting

---

DATE: April 23, 2026

TOPIC: Marcia Brennan Associates (MBA) Installation of a Parent Portal Based Attendance System

PREPARED BY: Jordan Stephen

**Recommended for:**

- Action
- Discussion
- Information

**Purpose/Background:**

Over the past several years, the District has continued to take steps to inform parents about the importance of student attendance and to communicate the number of days students have missed throughout the school year. Under our current practice, when a student is absent, parents are asked to notify the school by calling in on the morning of the absence.

As we continue to adapt and improve our processes, the administrative team has implemented additional measures, including follow-up calls for students identified as chronically truant, as well as trimester letters to notify parents of current attendance patterns. In exploring more efficient methods, one solution discussed was the Marcia Brennan Associates (MBA) Attendance Monitor plug-in for PowerSchool. This plug-in not only allows parents to enter absences directly, but also provides automatic notifications to parents and guardians when an absence is recorded.

The Attendance Monitor plug-in also includes an enhanced dashboard for front office staff, making it quicker and easier to review, categorize, and update attendance records. Instead of evaluating students individually, staff can apply adjustments and approve attendance changes for multiple students at once.

Administrators benefit as well, as the plug-in offers detailed attendance insights and customizable dashboards that provide real-time data on absence and tardy trends. These dashboards can also be shared with parents, offering families clear and transparent access to the same information. Additionally, the proposal includes the MBA Report Creator, which can generate a variety of reports, including parent letters that can be automatically created and

emailed at designated intervals. Beyond attendance, the MBA suite can be used to generate a wide range of reports, from simple correspondence to more complex report cards.

District Legal Counsel reviewed the vendor's Terms and Conditions and Privacy Policy and proposed the District's standard amendment to the agreement. This amendment addresses provisions such as governing law, venue, and SOPPA language to ensure compliance with state requirements. The amendment has been agreed upon and accepted by the vendor.

**Fiscal Impact:**

The financial impact of implementing both the Attendance Monitor and Report Creator is \$8,201.80 for the first year, which includes licensing, implementation, and training. Annual recurring costs for this software are estimated at approximately \$2,300 per year, based on student enrollment.

**Recommendation:**

The Finance Committee concurs with the Administration's recommendation to the Board of Education to approve the Marcia Brennan Associates (MBA) quote in the amount of \$8,201.80 for licensing, implementation and training of the Attendance Monitor and Report Creator between July 1, 2026 through June 30, 2027.



**Marcia Brenner Associates, LLC**

1200 John Q. Hammons Drive, Ste. 503  
 Madison, Wisconsin 53717  
 P: 608-836-4000  
 E: accounting@mba-link.com

# QUOTE

**Bill To**

**Lincolnwood School District 74 - IL**

6950 N East Prairie Road  
 Lincolnwood, IL 60712  
 United States

Quote#

**QTE-926177**

Quote Date	Expiry Date	Reference#	Sales person
01/26/2026	05/08/2026	AM & RC - District 1211 students	Chip Kling

#	Item & Description	Qty	Rate	Amount
1	<p>Attendance Monitor Plugin for PowerSchool SIS            Year 1, Plugin Subscription Fee \$1.80/student.            Recurring Annual Subscription \$0.90/student.</p> <p>The subscription fee provides the customer with support and maintenance for the plugin, including new enhancements and modifications to remain compliant with all PowerSchool SIS updates. At the end of 12 months, the Recurring Annual Subscription must be paid to continue using the plugin.</p> <p>District 1211 students</p>	1,211	1.80	2,179.80
2	<p>Attendance Monitor Plugin - Training and Implementation            Services include plugin installation, configuration setup, 1 implementation training webinar with a live instructor (recorded and provided to the district), and 1 private follow-up session for the plugin. (One-time Fee)</p>	1	1,800.00	1,800.00
3	<p>Report Creator Plugin for PowerSchool SIS            Year 1, Plugin Subscription Fee \$2/student.            Recurring Annual Subscription \$1/student.</p> <p>The subscription fee provides the customer with support and maintenance for the plugin, including new enhancements and modifications to remain compliant with all PowerSchool SIS updates. At the end of 12 months, the Recurring Annual Subscription must be paid to continue using the plugin.</p> <p>District 1211 students</p>	1,211	2.00	2,422.00
4	<p>Report Creator Plugin for PowerSchool - Training and Implementation            Services include plugin installation, configuration setup, one required implementation training webinar and 2 optional trainings with a live instructor (recorded and provided to the district), and one private follow-up session for the plugin. (One-time Fee)</p>	1	1,800.00	1,800.00

## Terms & Conditions

1. All conversion, installation, and other services by MBA are performed remotely. If onsite services are requested, the district must pay an additional fee and travel expenses incurred by MBA.
2. All training services assume a 'Train the Trainer' model.
3. All Plugins work on a supported version of PowerSchool SIS.
4. Custom Page Management must be enabled to use plugins.
5. MBA requires a temporary user ID and password to PowerSchool SIS during implementation services.
6. MBA requires that the customer accept an End User License Agreement before the start of implementation. Copy link to see EULA: <https://mba-link.com/license-agreement/>
7. MBA reserves the right to increase the annual subscription fee.
8. Customer has 30 days from quote acceptance date to provide PO to MBA and schedule their implementation. Should extenuating circumstances arise, please notify MBA. If the customer does not contact MBA within 30 days of quote acceptance and no PO is presented, the quote is null and void.

Marcia Brenner Associates



Dan Gwaltney  
Vice President, Sales  
04/02/2026

**AMENDMENT TO AGREEMENT BETWEEN THE BOARD OF EDUCATION OF  
LINCOLNWOOD SCHOOL DISTRICT 74 & MARCIA BRENNER ASSOCIATES, LLC**

This Amendment is entered into as of April 9, 2026, by and between the Board of Education of Lincolnwood School District No. 74 (“School District”) and Marcia Brenner Associates, LLC (“MBA”) pursuant to the Quote #QTE-926177 dated January 26, 2026, and the End User License Agreement (collectively, the “Agreement”), and shall continue in force for any extensions of the Agreement or subsequent renewals or order forms, unless otherwise agreed by the Parties.

1. **Terms and Conditions.** This Amendment modifies the Agreement entered into by the Parties. Terms and conditions not amended herein shall have the same meaning as in the Agreement. If there is conflict between this Amendment and the Agreement, the terms of this Amendment will prevail. MBA shall not materially modify or amend the Agreement (see <https://mba-link.com/license-agreement/>) during the term of this Agreement or any extension thereof, without providing written notice.
2. **Auto-Renewal.** The term of the Agreement between the parties shall not automatically renew. Subsequent extensions of the Agreement shall require notice to and approval of the School District.
3. **FOIA/OMA.** School District shall not be required to make any claim of privilege that may be applicable to prevent disclosure in response to, and will not be required to notify MBA prior to any disclosure in response to, a valid FOIA request for information that is not confidential or proprietary. MBA acknowledges and agrees that the Agreement is not confidential or exempt from disclosure under the Illinois Freedom of Information Act or Open Meetings Act.
4. **Governing Law/Venue.** This Agreement will be governed and construed in accordance with the laws of the State of Illinois, without regard to any conflicts of law provisions. Venue for all actions between the parties shall lie solely in the Circuit Court of Cook County, Illinois. MBA hereby agrees to this exclusive venue, to personal jurisdiction of this court, and to service of process in accordance with its rules of civil procedure, and MBA waives any objection that this venue is not convenient. Any references to binding arbitration, the waiver of the right to a jury trial, or the waiver of claims which may be litigated on a class or representative basis shall be deleted from the Agreement as it currently exists or as it may be modified or amended in the future.
5. **Illinois Student Privacy Laws.** In addition to its obligation to maintain student data in accordance with applicable federal laws, MBA shall also maintain all student data obtained from School District in accordance with any applicable Illinois laws, including (without limitation, and only to the extent applicable) the *Illinois School Student Records Act* (105 ILCS 10/1 *et seq.*); and the *Illinois Student Online Personal Protection Act* (105 ILCS 85/1 *et seq.*) (herein “SOPPA”). In accordance with SOPPA, the School District and MBA have separately executed a “Standard Student Data Privacy Agreement” IL-NDPA or an Exhibit E “General Offer of Privacy Terms” to join in the IL-NDPA Agreement between MBA and another Illinois public school district.

6. **Insurance.** During the term of this Agreement and any renewal thereof, MBA shall maintain a cyber-liability insurance policy insuring against data breaches. School District shall be named as an additional insured on such policy. Any damages limitations in this Agreement shall not apply to School District in its capacity as an additional insured.

7. **Authority to Execute.** Each signatory hereto represents and warrants that he or she has the proper corporate authority to execute this Amendment and bind his or her entity to the terms and conditions hereof.

**WHEREAS,** this Amendment and its terms and conditions are agreed upon by the Parties on the date set forth above.

**BOARD OF EDUCATION OF  
LINCOLNWOOD SCHOOL DISTRICT 74**

**MARCIA BRENNER ASSOCIATES, LLC**



By: \_\_\_\_\_

By: Dan Gwaltney

Its: \_\_\_\_\_

Its: Vice President, Sales

Date: \_\_\_\_\_

Date: 4/2/2026

# Standard Student Data Privacy Agreement

IL-NDPA v1.0a

School District or LEA  
Winnetka Public Schools District 36

**and**

Marcia Brenner Associates, LLC

Marcia Brenner Associates, LLC

8017 Excelsior Dr. Suite 120  
Madison, WI 53717

This Student Data Privacy Agreement ("DPA") is entered into on the date of full execution (the "Effective Date") and is entered into by and between:

Winnetka Public Schools District 36, located at [ 1235 Oak St, Winnetka, IL ] (the "Local Education Agency" or "LEA") and [ ], located at [ ] (the "Provider").

WHEREAS, the Provider is providing educational or digital services to LEA.

WHEREAS, the Provider and LEA recognize the need to protect personally identifiable student information and other regulated data exchanged between them as required by applicable laws and regulations, such as the Family Educational Rights and Privacy Act ("FERPA") at 20 U.S.C. § 1232g (34 CFR Part 99); the Children's Online Privacy Protection Act ("COPPA") at 15 U.S.C. § 6501-6506 (16 CFR Part 312), applicable state privacy laws and regulations and

WHEREAS, the Provider and LEA desire to enter into this DPA for the purpose of establishing their respective obligations and duties in order to comply with applicable laws and regulations.

NOW THEREFORE, for good and valuable consideration, LEA and Provider agree as follows:

1. A description of the Services to be provided, the categories of Student Data that may be provided by LEA to Provider, and other information specific to this DPA are contained in the Standard Clauses hereto.
2. **Special Provisions. Check if Required**
  - If checked, the Supplemental State Terms and attached hereto as Exhibit "G" are hereby incorporated by reference into this DPA in their entirety.
  - If checked, LEA and Provider agree to the additional terms or modifications set forth in Exhibit "H". (Optional)
  - If Checked, the Provider, has signed Exhibit "E" to the Standard Clauses, otherwise known as General Offer of Privacy Terms
3. In the event of a conflict between the SDPC Standard Clauses, the State or Special Provisions will control. In the event there is conflict between the terms of the DPA and any other writing, including, but not limited to the Service Agreement and Provider Terms of Service or Privacy Policy the terms of this DPA shall control.
4. This DPA shall stay in effect for three years. Exhibit E will expire 3 years from the date the original DPA was signed.
5. The services to be provided by Provider to LEA pursuant to this DPA are detailed in Exhibit "A" (the "Services").
6. **Notices.** All notices or other communication required or permitted to be given hereunder may be given via e-mail transmission, or first-class mail, sent to the designated representatives below.

The designated representative for the LEA for this DPA is:

Name: Brad Goldstein Title: CFO

Address: 1235 Oak St, Winnetka, IL 60093

Phone: 847-446-9400 Email: bradgoldstein@winnetka36.org

The designated representative for the Provider for this DPA is:

Name: Alicia Ohnstad Title: President

Address: 8017 Excelsior Dr. Suite 120 Madison, WI 53717

Phone: 608-662-2801 Email: abohnstad@mba-link.com

IN WITNESS WHEREOF, LEA and Provider execute this DPA as of the Effective Date.

LEA:

By: Brad Goldstein Date: 8/25/21

Printed Name: Brad Goldstein Title/Position: CFO

Provider:

By: Alicia Ohnstad Date: 8/20/2021

Printed Name: Alicia Ohnstad Title/Position: President

## **STANDARD CLAUSES**

Version 1.0

### **ARTICLE I: PURPOSE AND SCOPE**

1. **Purpose of DPA.** The purpose of this DPA is to describe the duties and responsibilities to protect Student Data including compliance with all applicable federal, state, and local privacy laws, rules, and regulations, all as may be amended from time to time. In performing these services, the Provider shall be considered a School Official with a legitimate educational interest, and performing services otherwise provided by the LEA. Provider shall be under the direct control and supervision of the LEA, with respect to its use of Student Data
2. **Student Data to Be Provided.** In order to perform the Services described above, LEA shall provide Student Data as identified in the Schedule of Data, attached hereto as **Exhibit "B"**.
3. **DPA Definitions.** The definition of terms used in this DPA is found in **Exhibit "C"**. In the event of a conflict, definitions used in this DPA shall prevail over terms used in any other writing, including, but not limited to the Service Agreement, Terms of Service, Privacy Policies etc.

### **ARTICLE II: DATA OWNERSHIP AND AUTHORIZED ACCESS**

1. **Student Data Property of LEA.** All Student Data transmitted to the Provider pursuant to the Service Agreement is and will continue to be the property of and under the control of the LEA. The Provider further acknowledges and agrees that all copies of such Student Data transmitted to the Provider, including any modifications or additions or any portion thereof from any source, are subject to the provisions of this DPA in the same manner as the original Student Data. The Parties agree that as between them, all rights, including all intellectual property rights in and to Student Data contemplated per the Service Agreement, shall remain the exclusive property of the LEA. For the purposes of FERPA, the Provider shall be considered a School Official, under the control and direction of the LEA as it pertains to the use of Student Data, notwithstanding the above.
2. **Parent Access.** To the extent required by law the LEA shall establish reasonable procedures by which a parent, legal guardian, or eligible student may review Education Records and/or Student Data correct erroneous information, and procedures for the transfer of student-generated content to a personal account, consistent with the functionality of services. Provider shall respond in a reasonably timely manner (and no later than forty five (45) days from the date of the request or pursuant to the time frame required under state law for an LEA to respond to a parent or student, whichever is sooner) to the LEA's request for Student Data in a student's records held by the Provider to view or correct as necessary. In the event that a parent of a student or other individual contacts the Provider to review any of the Student Data accessed pursuant to the Services, the Provider shall refer the parent or individual to the LEA, who will follow the necessary and proper procedures regarding the requested information.
3. **Separate Account.** If Student-Generated Content is stored or maintained by the Provider, Provider shall, at the request of the LEA, transfer, or provide a mechanism for the LEA to transfer, said Student-Generated Content to a separate account created by the student.

4. **Law Enforcement Requests.** Should law enforcement or other government entities (“Requesting Party(ies)”) contact Provider with a request for Student Data held by the Provider pursuant to the Services, the Provider shall notify the LEA in advance of a compelled disclosure to the Requesting Party, unless lawfully directed by the Requesting Party not to inform the LEA of the request.
5. **Subprocessors.** Provider shall enter into written agreements with all Subprocessors performing functions for the Provider in order for the Provider to provide the Services pursuant to the Service Agreement, whereby the Subprocessors agree to protect Student Data in a manner no less stringent than the terms of this DPA.

### ARTICLE III: DUTIES OF LEA

1. **Provide Data in Compliance with Applicable Laws.** LEA shall provide Student Data for the purposes of obtaining the Services in compliance with all applicable federal, state, and local privacy laws, rules, and regulations, all as may be amended from time to time.
2. **Annual Notification of Rights.** If the LEA has a policy of disclosing Education Records and/or Student Data under FERPA (34 CFR § 99.31(a)(1)), LEA shall include a specification of criteria for determining who constitutes a school official and what constitutes a legitimate educational interest in its annual notification of rights.
3. **Reasonable Precautions.** LEA shall take reasonable precautions to secure usernames, passwords, and any other means of gaining access to the services and hosted Student Data.
4. **Unauthorized Access Notification.** LEA shall notify Provider promptly of any known unauthorized access. LEA will assist Provider in any efforts by Provider to investigate and respond to any unauthorized access.

### ARTICLE IV: DUTIES OF PROVIDER

1. **Privacy Compliance.** The Provider shall comply with all applicable federal, state, and local laws, rules, and regulations pertaining to Student Data privacy and security, all as may be amended from time to time.
2. **Authorized Use.** The Student Data shared pursuant to the Service Agreement, including persistent unique identifiers, shall be used for no purpose other than the Services outlined in Exhibit A or stated in the Service Agreement and/or otherwise authorized under the statutes referred to herein this DPA.
3. **Provider Employee Obligation.** Provider shall require all of Provider’s employees and agents who have access to Student Data to comply with all applicable provisions of this DPA with respect to the Student Data shared under the Service Agreement. Provider agrees to require and maintain an appropriate confidentiality agreement from each employee or agent with access to Student Data pursuant to the Service Agreement.
4. **No Disclosure.** Provider acknowledges and agrees that it shall not make any re-disclosure of any Student Data or any portion thereof, including without limitation, user content or other non-public information and/or personally identifiable information contained in the Student Data other than as directed or

permitted by the LEA or this DPA. This prohibition against disclosure shall not apply to aggregate summaries of De-Identified information, Student Data disclosed pursuant to a lawfully issued subpoena or other legal process, or to subprocessors performing services on behalf of the Provider pursuant to this DPA. Provider will not Sell Student Data to any third party.

5. **De-Identified Data**: Provider agrees not to attempt to re-identify de-identified Student Data. De-Identified Data may be used by the Provider for those purposes allowed under FERPA and the following purposes: (1) assisting the LEA or other governmental agencies in conducting research and other studies; and (2) research and development of the Provider's educational sites, services, or applications, and to demonstrate the effectiveness of the Services; and (3) for adaptive learning purpose and for customized student learning. Provider's use of De-Identified Data shall survive termination of this DPA or any request by LEA to return or destroy Student Data. Except for Subprocessors, Provider agrees not to transfer de-identified Student Data to any party unless (a) that party agrees in writing not to attempt re-identification, and (b) prior written notice has been given to the LEA who has provided prior written consent for such transfer. Prior to publishing any document that names the LEA explicitly or indirectly, the Provider shall obtain the LEA's written approval of the manner in which de-identified data is presented.
6. **Disposition of Data**. Upon written request from the LEA, Provider shall dispose of or provide a mechanism for the LEA to transfer Student Data obtained under the Service Agreement, within sixty (60) days of the date of said request and according to a schedule and procedure as the Parties may reasonably agree. Upon termination of this DPA, if no written request from the LEA is received, Provider shall dispose of all Student Data after providing the LEA with reasonable prior notice. The duty to dispose of Student Data shall not extend to Student Data that had been De-Identified or placed in a separate student account pursuant to section II 3. The LEA may employ a "Directive for Disposition of Data" form, a copy of which is attached hereto as **Exhibit "D"**. If the LEA and Provider employ Exhibit "D," no further written request or notice is required on the part of either party prior to the disposition of Student Data described in Exhibit "D."
7. **Advertising Limitations**. Provider is prohibited from using, disclosing, or selling Student Data to (a) inform, influence, or enable Targeted Advertising; or (b) develop a profile of a student, family member/guardian or group, for any purpose other than providing the Service to LEA. This section does not prohibit Provider from using Student Data (i) for adaptive learning or customized student learning (including generating personalized learning recommendations); or (ii) to make product recommendations to teachers or LEA employees; or (iii) to notify account holders about new education product updates, features, or services or from otherwise using Student Data as permitted in this DPA and its accompanying exhibits

## **ARTICLE V: DATA PROVISIONS**

1. **Data Storage**. Where required by applicable law, Student Data shall be stored within the United States. Upon request of the LEA, Provider will provide a list of the locations where Student Data is stored.
2. **Audits**. No more than once a year, or following unauthorized access, upon receipt of a written request from the LEA with at least ten (10) business days' notice and upon the execution of an appropriate confidentiality agreement, the Provider will allow the LEA to audit the security and privacy measures that are in place to ensure protection of Student Data or any portion thereof as it pertains to the delivery of services to the LEA . The Provider will cooperate reasonably with the LEA and any local, state, or federal

agency with oversight authority or jurisdiction in connection with any audit or investigation of the Provider and/or delivery of Services to students and/or LEA, and shall provide reasonable access to the Provider's facilities, staff, agents and LEA's Student Data and all records pertaining to the Provider, LEA and delivery of Services to the LEA. Failure to reasonably cooperate shall be deemed a material breach of the DPA.

3. **Data Security.** The Provider agrees to utilize administrative, physical, and technical safeguards designed to protect Student Data from unauthorized access, disclosure, acquisition, destruction, use, or modification. The Provider shall adhere to any applicable law relating to data security. The provider shall implement an adequate Cybersecurity Framework based on one of the nationally recognized standards set forth set forth in **Exhibit "F"**. Exclusions, variations, or exemptions to the identified Cybersecurity Framework must be detailed in an attachment to **Exhibit "H"**. Additionally, Provider may choose to further detail its security programs and measures that augment or are in addition to the Cybersecurity Framework in **Exhibit "F"**. Provider shall provide, in the Standard Schedule to the DPA, contact information of an employee who LEA may contact if there are any data security concerns or questions.
4. **Data Breach.** In the event of an unauthorized release, disclosure or acquisition of Student Data that compromises the security, confidentiality or integrity of the Student Data maintained by the Provider the Provider shall provide notification to LEA within seventy-two (72) hours of confirmation of the incident, unless notification within this time limit would disrupt investigation of the incident by law enforcement. In such an event, notification shall be made within a reasonable time after the incident. Provider shall follow the following process:
  - (1) The security breach notification described above shall include, at a minimum, the following information to the extent known by the Provider and as it becomes available:
    - i. The name and contact information of the reporting LEA subject to this section.
    - ii. A list of the types of personal information that were or are reasonably believed to have been the subject of a breach.
    - iii. If the information is possible to determine at the time the notice is provided, then either (1) the date of the breach, (2) the estimated date of the breach, or (3) the date range within which the breach occurred. The notification shall also include the date of the notice.
    - iv. Whether the notification was delayed as a result of a law enforcement investigation, if that information is possible to determine at the time the notice is provided; and
    - v. A general description of the breach incident, if that information is possible to determine at the time the notice is provided.
  - (2) Provider agrees to adhere to all federal and state requirements with respect to a data breach related to the Student Data, including, when appropriate or required, the required responsibilities and procedures for notification and mitigation of any such data breach.
  - (3) Provider further acknowledges and agrees to have a written incident response plan that reflects best practices and is consistent with industry standards and federal and state law for responding to a data breach, breach of security, privacy incident or unauthorized acquisition or use of Student Data or any portion thereof, including personally identifiable information and agrees to provide LEA, upon request, with a summary of said written incident response plan.

- (4) LEA shall provide notice and facts surrounding the breach to the affected students, parents or guardians.
- (5) In the event of a breach originating from LEA's use of the Service, Provider shall cooperate with LEA to the extent necessary to expeditiously secure Student Data.

#### ARTICLE VI: GENERAL OFFER OF TERMS

Provider may, by signing the attached form of "General Offer of Privacy Terms" (General Offer, attached hereto as Exhibit "E"), be bound by the terms of Exhibit "E" to any other LEA who signs the acceptance on said Exhibit. The form is limited by the terms and conditions described therein.

#### ARTICLE VII: MISCELLANEOUS

1. **Termination.** In the event that either Party seeks to terminate this DPA, they may do so by mutual written consent so long as the Service Agreement has lapsed or has been terminated. Either party may terminate this DPA and any service agreement or contract if the other party breaches any terms of this DPA.
2. **Effect of Termination Survival.** If the Service Agreement is terminated, the Provider shall destroy all of LEA's Student Data pursuant to Article IV, section 6.
3. **Priority of Agreements.** This DPA shall govern the treatment of Student Data in order to comply with the privacy protections, including those found in FERPA and all applicable privacy statutes identified in this DPA. In the event there is conflict between the terms of the DPA and the Service Agreement, Terms of Service, Privacy Policies, or with any other bid/RFP, license agreement, or writing, the terms of this DPA shall apply and take precedence. In the event of a conflict between Exhibit H, the SDPC Standard Clauses, and/or the Supplemental State Terms, Exhibit H will control, followed by the Supplemental State Terms. Except as described in this paragraph herein, all other provisions of the Service Agreement shall remain in effect.
4. **Entire Agreement.** This DPA and the Service Agreement constitute the entire agreement of the Parties relating to the subject matter hereof and supersedes all prior communications, representations, or agreements, oral or written, by the Parties relating thereto. This DPA may be amended and the observance of any provision of this DPA may be waived (either generally or in any particular instance and either retroactively or prospectively) only with the signed written consent of both Parties. Neither failure nor delay on the part of any Party in exercising any right, power, or privilege hereunder shall operate as a waiver of such right, nor shall any single or partial exercise of any such right, power, or privilege preclude any further exercise thereof or the exercise of any other right, power, or privilege.

5. **Severability**. Any provision of this DPA that is prohibited or unenforceable in any jurisdiction shall, as to such jurisdiction, be ineffective to the extent of such prohibition or unenforceability without invalidating the remaining provisions of this DPA, and any such prohibition or unenforceability in any jurisdiction shall not invalidate or render unenforceable such provision in any other jurisdiction. Notwithstanding the foregoing, if such provision could be more narrowly drawn so as not to be prohibited or unenforceable in such jurisdiction while, at the same time, maintaining the intent of the Parties, it shall, as to such jurisdiction, be so narrowly drawn without invalidating the remaining provisions of this DPA or affecting the validity or enforceability of such provision in any other jurisdiction.
6. **Governing Law; Venue and Jurisdiction**. THIS DPA WILL BE GOVERNED BY AND CONSTRUED IN ACCORDANCE WITH THE LAWS OF THE STATE OF THE LEA, WITHOUT REGARD TO CONFLICTS OF LAW PRINCIPLES. EACH PARTY CONSENTS AND SUBMITS TO THE SOLE AND EXCLUSIVE JURISDICTION TO THE STATE AND FEDERAL COURTS FOR THE COUNTY OF THE LEA FOR ANY DISPUTE ARISING OUT OF OR RELATING TO THIS DPA OR THE TRANSACTIONS CONTEMPLATED HEREBY.
7. **Successors Bound**: This DPA is and shall be binding upon the respective successors in interest to Provider in the event of a merger, acquisition, consolidation or other business reorganization or sale of all or substantially all of the assets of such business. In the event that the Provider sells, merges, or otherwise disposes of its business to a successor during the term of this DPA, the Provider shall provide written notice to the LEA no later than sixty (60) days after the closing date of sale, merger, or disposal. Such notice shall include a written, signed assurance that the successor will assume the obligations of the DPA and any obligations with respect to Student Data within the Service Agreement. The LEA has the authority to terminate the DPA if it disapproves of the successor to whom the Provider is selling, merging, or otherwise disposing of its business.
8. **Authority**. Each party represents that it is authorized to bind to the terms of this DPA, including confidentiality and destruction of Student Data and any portion thereof contained therein, all related or associated institutions, individuals, employees or contractors who may have access to the Student Data and/or any portion thereof.
9. **Waiver**. No delay or omission by either party to exercise any right hereunder shall be construed as a waiver of any such right and both parties reserve the right to exercise any such right from time to time, as often as may be deemed expedient.

**EXHIBIT "A"**  
**DESCRIPTION OF SERVICES**

Marcia Brenner Associates, LLC ("Provider") develops and licenses software programs ("Plugins") to enhance school districts' ("LEA") use of the PowerSchool® Student Information System.

The Plugins that Provider makes available to LEAs are listed here:  
<https://mba-link.com/powerschool-plugins/>

Provider does not host the Plugins. The Plugins are not cloud-based and are not delivered or made available as "software as a service." Upon execution of Provider's Service Agreement (the "EULA") the LEA downloads an executable copy of the Plugin(s) to its own servers. The LEA's use of the Plugin(s) takes place exclusively and entirely on the LEA's local servers. Accordingly, all Student Data remains on the LEA's local servers.

Provider does not collect any Student Data.

**Customization and Training**

From time to time, an LEA might engage Provider to customize a Plugin and/or to provide training on the use of a Plugin (the "Consulting Services"). In order to provide the Consulting Services, Provider's employees may require access to the LEA's local servers and may, accordingly, have access to Student Data.

Provider's access to LEA servers under such circumstances is strictly password protected. Passwords are issued by, and remain under the control of, the LEA.

Although Provider may have password-protected access to Student Data while performing Consulting Services, at no time does custody or control of Student Data transfer from the LEA to Provider.

This Exhibit A is a full and complete description of the Services. As of the Effective Date, Provider does not provide goods or services to LEAs other than those described in this Exhibit.

**EXHIBIT "B"**  
**SCHEDULE OF DATA**

<b>Category of Data</b>	<b>Elements</b>	<b>Check if Used by Your System</b>
Application Technology Meta Data	IP Addresses of users, Use of cookies, etc.	<input type="checkbox"/>
	Other application technology meta data-Please specify:	<input type="checkbox"/>
Application Use Statistics	Meta data on user interaction with application	<input type="checkbox"/>
Assessment	Standardized test scores	<input type="checkbox"/>
	Observation data	<input type="checkbox"/>
	Other assessment data-Please specify:	<input type="checkbox"/>
Attendance	Student school (daily) attendance data	<input type="checkbox"/>
	Student class attendance data	<input type="checkbox"/>
Communications	Online communications captured (emails, blog entries)	<input type="checkbox"/>
Conduct	Conduct or behavioral data	<input type="checkbox"/>
Demographics	Date of Birth	<input type="checkbox"/>
	Place of Birth	<input type="checkbox"/>
	Gender	<input type="checkbox"/>
	Ethnicity or race	<input type="checkbox"/>
	Language information (native, or primary language spoken by student)	<input type="checkbox"/>
	Other demographic information-Please specify:	<input type="checkbox"/>
Enrollment	Student school enrollment	<input type="checkbox"/>
	Student grade level	<input type="checkbox"/>
	Homeroom	<input type="checkbox"/>
	Guidance counselor	<input type="checkbox"/>
	Specific curriculum programs	<input type="checkbox"/>
	Year of graduation	<input type="checkbox"/>
	Other enrollment information-Please specify:	<input type="checkbox"/>
Parent/Guardian Contact Information	Address	<input type="checkbox"/>
	Email	<input type="checkbox"/>

Category of Data	Elements	Check if Used by Your System
	Phone	<input type="checkbox"/>
Parent/Guardian ID	Parent ID number (created to link parents to students)	<input type="checkbox"/>
Parent/Guardian Name	First and/or Last	<input type="checkbox"/>
Schedule	Student scheduled courses	<input type="checkbox"/>
	Teacher names	<input type="checkbox"/>
Special Indicator	English language learner information	<input type="checkbox"/>
	Low income status	<input type="checkbox"/>
	Medical alerts/ health data	<input type="checkbox"/>
	Student disability information	<input type="checkbox"/>
	Specialized education services (IEP or 504)	<input type="checkbox"/>
	Living situations (homeless/foster care)	<input type="checkbox"/>
	Other indicator information-Please specify:	<input type="checkbox"/>
Student Contact Information	Address	<input type="checkbox"/>
	Email	<input type="checkbox"/>
	Phone	<input type="checkbox"/>
Student Identifiers	Local (School district) ID number	<input type="checkbox"/>
	State ID number	<input type="checkbox"/>
	Provider/App assigned student ID number	<input type="checkbox"/>
	Student app username	<input type="checkbox"/>
	Student app passwords	<input type="checkbox"/>
Student Name	First and/or Last	<input type="checkbox"/>
Student In App Performance	Program/application performance (typing program-student types 60 wpm, reading program-student reads below grade level)	<input type="checkbox"/>
Student Program Membership	Academic or extracurricular activities a student may belong to or participate in	<input type="checkbox"/>
Student Survey Responses	Student responses to surveys or questionnaires	<input type="checkbox"/>
Student work	Student generated content; writing, pictures, etc.	<input type="checkbox"/>
	Other student work data -Please specify:	<input type="checkbox"/>
Transcript	Student course grades	<input type="checkbox"/>
	Student course data	<input type="checkbox"/>

Category of Data	Elements	Check if Used by Your System
	Student course grades/ performance scores	<input type="checkbox"/>
	Other transcript data - Please specify:	<input type="checkbox"/>
Transportation	Student bus assignment	<input type="checkbox"/>
	Student pick up and/or drop off location	<input type="checkbox"/>
	Student bus card ID number	<input type="checkbox"/>
	Other transportation data – Please specify:	<input type="checkbox"/>
Other	Please list each additional data element used, stored, or collected by your application:	<input type="checkbox"/>
None	No Student Data collected at this time. Provider will immediately notify LEA if this designation is no longer applicable.	<input checked="" type="checkbox"/>

**EXHIBIT "C"**  
**DEFINITIONS**

**De-Identified Data and De-Identification:** Records and information are considered to be De-Identified when all personally identifiable information has been removed or obscured, such that the remaining information does not reasonably identify a specific individual, including, but not limited to, any information that, alone or in combination is linkable to a specific student and provided that the educational agency, or other party, has made a reasonable determination that a student's identity is not personally identifiable, taking into account reasonable available information.

**Educational Records:** Educational Records are records, files, documents, and other materials directly related to a student and maintained by the school or local education agency, or by a person acting for such school or local education agency, including but not limited to, records encompassing all the material kept in the student's cumulative folder, such as general identifying data, records of attendance and of academic work completed, records of achievement, and results of evaluative tests, health data, disciplinary status, test protocols and individualized education programs.

**Metadata:** means information that provides meaning and context to other data being collected; including, but not limited to: date and time records and purpose of creation Metadata that have been stripped of all direct and indirect identifiers are not considered Personally Identifiable Information.

**Operator:** means the operator of an internet website, online service, online application, or mobile application with actual knowledge that the site, service, or application is used for K–12 school purposes. Any entity that operates an internet website, online service, online application, or mobile application that has entered into a signed, written agreement with an LEA to provide a service to that LEA shall be considered an "operator" for the purposes of this section.

**Originating LEA:** An LEA who originally executes the DPA in its entirety with the Provider.

**Provider:** For purposes of the DPA, the term "Provider" means provider of digital educational software or services, including cloud-based services, for the digital storage, management, and retrieval of Student Data. Within the DPA the term "Provider" includes the term "Third Party" and the term "Operator" as used in applicable state statutes.

**Student Generated Content:** The term "Student-Generated Content" means materials or content created by a student in the services including, but not limited to, essays, research reports, portfolios, creative writing, music or other audio files, photographs, videos, and account information that enables ongoing ownership of student content.

**School Official:** For the purposes of this DPA and pursuant to 34 CFR § 99.31(b), a School Official is a contractor that: (1) Performs an institutional service or function for which the agency or institution would otherwise use employees; (2) Is under the direct control of the agency or institution with respect to the use and maintenance of Student Data including Education Records; and (3) Is subject to 34 CFR § 99.33(a) governing the use and re-disclosure of Personally Identifiable Information from Education Records.

**Service Agreement:** Refers to the Contract, Purchase Order or Terms of Service or Terms of Use.

**Student Data:** Student Data includes any data, whether gathered by Provider or provided by LEA or its users, students, or students' parents/guardians, that is descriptive of the student including, but not limited to,

information in the student's educational record or email, first and last name, birthdate, home or other physical address, telephone number, email address, or other information allowing physical or online contact, discipline records, videos, test results, special education data, juvenile dependency records, grades, evaluations, criminal records, medical records, health records, social security numbers, biometric information, disabilities, socioeconomic information, individual purchasing behavior or preferences, food purchases, political affiliations, religious information, text messages, documents, student identifiers, search activity, photos, voice recordings, geolocation information, parents' names, or any other information or identification number that would provide information about a specific student. Student Data includes Meta Data. Student Data further includes "Personally Identifiable Information (PII)," as defined in 34 C.F.R. § 99.3 and as defined under any applicable state law. Student Data shall constitute Education Records for the purposes of this DPA, and for the purposes of federal, state, and local laws and regulations. Student Data as specified in Exhibit "B" is confirmed to be collected or processed by the Provider pursuant to the Services. Student Data shall not constitute that information that has been anonymized or De-Identified, or anonymous usage data regarding a student's use of Provider's services.

**Subprocessor:** For the purposes of this DPA, the term "Subprocessor" (sometimes referred to as the "Subcontractor") means a party other than LEA or Provider, who Provider uses for data collection, analytics, storage, or other service to operate and/or improve its service, and who has access to Student Data.

**Subscribing LEA:** An LEA that was not party to the original Service Agreement and who accepts the Provider's General Offer of Privacy Terms.

**Targeted Advertising:** means presenting an advertisement to a student where the selection of the advertisement is based on Student Data or inferred over time from the usage of the operator's Internet web site, online service or mobile application by such student or the retention of such student's online activities or requests over time for the purpose of targeting subsequent advertisements. "Targeted Advertising" does not include any advertising to a student on an Internet web site based on the content of the web page or in response to a student's response or request for information or feedback.

**Third Party:** The term "Third Party" means a provider of digital educational software or services, including cloud-based services, for the digital storage, management, and retrieval of Education Records and/or Student Data, as that term is used in some state statutes. However, for the purpose of this DPA, the term "Third Party" when used to indicate the provider of digital educational software or services is replaced by the term "Provider."

**EXHIBIT "D"**  
**DIRECTIVE FOR DISPOSITION OF DATA**

Provider to dispose of data obtained by Provider pursuant to the terms of the Service Agreement between LEA and Provider. The terms of the Disposition are set forth below:

1. Extent of Disposition

Disposition is partial. The categories of data to be disposed of are set forth below or are found in an attachment to this Directive:

[ ]

Disposition is Complete. Disposition extends to all categories of data.

2. Nature of Disposition

Disposition shall be by destruction or deletion of data.

Disposition shall be by a transfer of data. The data shall be transferred to the following site as follows:

[ ]

3. Schedule of Disposition

Data shall be disposed of by the following date:

As soon as commercially practicable.

By [ ]

4. Signature

\_\_\_\_\_  
Authorized Representative of LEA

\_\_\_\_\_  
Date

5. Verification of Disposition of Data

\_\_\_\_\_  
Authorized Representative of Company

\_\_\_\_\_  
Date

**EXHIBIT "E"**  
**GENERAL OFFER OF PRIVACY TERMS**

**1. Offer of Terms**

Provider offers the same privacy protections found in this DPA between it and ("Originating LEA") which is dated 8/20/21, to any other LEA ("Subscribing LEA") who accepts this General Offer of Privacy Terms ("General Offer") through its signature below. This General Offer shall extend only to privacy protections, and Provider's signature shall not necessarily bind Provider to other terms, such as price, term, or schedule of services, or to any other provision not addressed in this DPA. The Provider and the Subscribing LEA may also agree to change the data provided by Subscribing LEA to the Provider to suit the unique needs of the Subscribing LEA. The Provider may withdraw the General Offer in the event of: (1) a material change in the applicable privacy statutes; (2) a material change in the services and products listed in the originating Service Agreement; or three (3) years after the date of Provider's signature to this Form. Subscribing LEAs should send the signed Exhibit "E" to Provider at the following email address: abohnstad@mba-link.com

**PROVIDER:**

BY: Alicia Ohrtad Date: 8/20/2021

Printed Name: Alicia Ohrtad Title/Position: President

**2. Subscribing LEA**

A Subscribing LEA, by signing a separate Service Agreement with Provider, and by its signature below, accepts the General Offer of Privacy Terms. The Subscribing LEA and the Provider shall therefore be bound by the same terms of this DPA for the term of the DPA between the and

**\*\*PRIOR TO ITS EFFECTIVENESS, SUBSCRIBING LEA MUST DELIVER NOTICE OF ACCEPTANCE TO PROVIDER PURSUANT TO ARTICLE VII, SECTION 5. \*\***

**Subscribing LEA:**

BY: \_\_\_\_\_ Date: \_\_\_\_\_

Printed Name: \_\_\_\_\_ Title/Position: \_\_\_\_\_

SCHOOL DISTRICT NAME: \_\_\_\_\_

**DESIGNATED REPRESENTATIVE OF LEA:**

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Address: \_\_\_\_\_

Telephone Number: \_\_\_\_\_

Email: \_\_\_\_\_

**EXHIBIT "F"**  
**DATA SECURITY REQUIREMENTS**

**Adequate Cybersecurity Frameworks**  
**2/24/2020**

The Education Security and Privacy Exchange ("Edspex") works in partnership with the Student Data Privacy Consortium and industry leaders to maintain a list of known and credible cybersecurity frameworks which can protect digital learning ecosystems chosen based on a set of guiding cybersecurity principles\* ("Cybersecurity Frameworks") that may be utilized by Provider .

Cybersecurity Frameworks

	MAINTAINING ORGANIZATION/GROUP	FRAMEWORK(S)
<input type="checkbox"/>	National Institute of Standards and Technology	NIST Cybersecurity Framework Version 1.1
<input type="checkbox"/>	National Institute of Standards and Technology	NIST SP 800-53, Cybersecurity Framework for Improving Critical Infrastructure Cybersecurity (CSF), Special Publication 800-171
<input type="checkbox"/>	International Standards Organization	Information technology — Security techniques — Information security management systems (ISO 27000 series)
<input type="checkbox"/>	Secure Controls Framework Council, LLC	Security Controls Framework (SCF)
<input type="checkbox"/>	Center for Internet Security	CIS Critical Security Controls (CSC, CIS Top 20)
<input type="checkbox"/>	Office of the Under Secretary of Defense for Acquisition and Sustainment (OUSD(A&S))	Cybersecurity Maturity Model Certification (CMMC, ~FAR/DFAR)

Please visit <http://www.edspex.org> for further details about the noted frameworks.

\*Cybersecurity Principles used to choose the Cybersecurity Frameworks are located here

**EXHIBIT "G" - Supplemental SDPC (Student Data Privacy Consortium) State Terms for Illinois**

Version IL-NDPAv1.0a (Revised March 15, 2021)

This **Exhibit G**, Supplemental SDPC State Terms for Illinois ("Supplemental State Terms"), effective simultaneously with the attached Student Data Privacy Agreement ("DPA") by and between \_\_\_\_\_ (the "Local Education Agency" or "LEA") and Marcia Brenner Associates, LLC (the "Provider"), is incorporated in the attached DPA and amends the DPA (and all supplemental terms and conditions and policies applicable to the DPA) as follows:

1. **Compliance with Illinois Privacy Laws.** In performing its obligations under the Agreement, the Provider shall comply with all Illinois laws and regulations pertaining to student data privacy, confidentiality, and maintenance, including but not limited to the Illinois School Student Records Act ("ISSRA"), 105 ILCS 10/, Mental Health and Developmental Disabilities Confidentiality Act ("MHDDCA"), 740 ILCS 110/, Student Online Personal Protection Act ("SOPPA"), 105 ILCS 85/, Identity Protection Act ("IPA"), 5 ILCS 179/, and Personal Information Protection Act ("PIPA"), 815 ILCS 530/, and Local Records Act ("LRA"), 50 ILCS 205/.

2. **Definition of "Student Data."** In addition to the definition set forth in **Exhibit C**, Student Data includes any and all information concerning a student by which a student may be individually identified under applicable Illinois law and regulations, including but not limited to (a) "covered information," as defined in Section 5 of SOPPA (105 ILCS 85/5), (b) "school student records" as that term is defined in Section 2 of ISSRA (105 ILCS 10/2(d)) (c) "records" as that term is defined under Section 110/2 of the MHDDCA (740 ILCS 110/2), and (d) "personal information" as defined in Section 530/5 of PIPA.

3. **School Official Designation.** Pursuant to Article I, Paragraph 1 of the DPA Standard Clauses, and in accordance with FERPA, ISSRA and SOPPA, in performing its obligations under the DPA, the Provider is acting as a school official with legitimate educational interest; is performing an institutional service or function for which the LEA would otherwise use its own employees; is under the direct control of the LEA with respect to the use and maintenance of Student Data; and is using Student Data only for an authorized purpose and in furtherance of such legitimate educational interest.

4. **Limitations on Re-Disclosure.** The Provider shall not re-disclose Student Data to any other party or affiliate without the express written permission of the LEA or pursuant to court order, unless such disclosure is otherwise permitted under SOPPA, ISSRA, FERPA, and MHDDCA. Provider will not sell or rent Student Data. In the event another party, including law enforcement or a government entity, contacts the Provider with a request or subpoena for Student Data in the possession of the Provider, the Provider shall redirect the other party to seek the data directly from the LEA. In the event the Provider is compelled to produce Student Data to another party in compliance with a court order, Provider shall notify the LEA at least five (5) school days in advance of the court ordered disclosure and, upon request, provide the LEA with a copy of the court order requiring such disclosure.

5. **Notices.** Any notice delivered pursuant to the DPA shall be deemed effective, as applicable, upon receipt as evidenced by the date of transmission indicated on the transmission material, if by e-mail; or four (4) days after mailing, if by first-class mail, postage prepaid.

6. **Parent Right to Access and Challenge Student Data.** The LEA shall establish reasonable procedures pursuant to which a parent, as that term is defined in 105 ILCS 10/2(g), may inspect and/or

copy Student Data and/or challenge the accuracy, relevance or propriety of Student Data, pursuant to Sections 5 and 7 of ISSRA (105 ILCS 10/5; 105 ILCS 10/7) and Section 33 of SOPPA (105 ILCS 85/33). The Provider shall respond to any request by the LEA for Student Data in the possession of the Provider when Provider cooperation is required to afford a parent an opportunity to inspect and/or copy the Student Data, no later than 5 business days from the date of the request. In the event that a parent contacts the Provider directly to inspect and/or copy Student Data, the Provider shall refer the parent to the LEA, which shall follow the necessary and proper procedures regarding the requested Student Data.

**7. Corrections to Factual Inaccuracies.** In the event that the LEA determines that the Provider is maintaining Student Data that contains a factual inaccuracy, and Provider cooperation is required in order to make a correction, the LEA shall notify the Provider of the factual inaccuracy and the correction to be made. No later than 90 calendar days after receiving the notice of the factual inaccuracy, the Provider shall correct the factual inaccuracy and shall provide written confirmation of the correction to the LEA.

**8. Security Standards.** The Provider shall implement and maintain commercially reasonable security procedures and practices that otherwise meet or exceed industry standards designed to protect Student Data from unauthorized access, destruction, use, modification, or disclosure, including but not limited to the unauthorized acquisition of computerized data that compromises the security, confidentiality, or integrity of the Student Data (a "Security Breach"). For purposes of the DPA and this Exhibit G, "Security Breach" does not include the good faith acquisition of Student Data by an employee or agent of the Provider or LEA for a legitimate educational or administrative purpose of the Provider or LEA, so long as the Student Data is used solely for purposes permitted by SOPPA and other applicable law, and so long as the Student Data is restricted from further unauthorized disclosure.

**9. Security Breach Notification.** In addition to the information enumerated in Article V, Section 4(1) of the DPA Standard Clauses, any Security Breach notification provided by the Provider to the LEA shall include:

- a. A list of the students whose Student Data was involved in or is reasonably believed to have been involved in the breach, if known; and
- b. The name and contact information for an employee of the Provider whom parents may contact to inquire about the breach.

**10. Reimbursement of Expenses Associated with Security Breach.** In the event of a Security Breach that is attributable to the Provider, the Provider shall reimburse and indemnify the LEA for any and all costs and expenses that the LEA incurs in investigating and remediating the Security Breach, without regard to any limitation of liability provision otherwise agreed to between Provider and LEA, including but not limited to costs and expenses associated with:

- a. Providing notification to the parents of those students whose Student Data was compromised and regulatory agencies or other entities as required by law or contract;
- b. Providing credit monitoring to those students whose Student Data was exposed in a manner during the Security Breach that a reasonable person would believe may impact the student's credit or financial security;
- c. Legal fees, audit costs, fines, and any other fees or damages imposed against the LEA

as a result of the security breach; and

- d. Providing any other notifications or fulfilling any other requirements adopted by the Illinois State Board of Education or under other State or federal laws.

**11. Transfer or Deletion of Student Data.** The Provider shall review, on an annual basis, whether the Student Data it has received pursuant to the DPA continues to be needed for the purpose(s) of the Service Agreement and this DPA. If any of the Student Data is no longer needed for purposes of the Service Agreement and this DPA, the Provider will provide written notice to the LEA as to what Student Data is no longer needed. The Provider will delete or transfer Student Data in readable form to the LEA, as directed by the LEA (which may be effectuated through Exhibit D of the DPA), within 30 calendar days if the LEA requests deletion or transfer of the Student Data and shall provide written confirmation to the LEA of such deletion or transfer. Upon termination of the Service Agreement between the Provider and LEA, Provider shall conduct a final review of Student Data within 60 calendar days.

If the LEA receives a request from a parent, as that term is defined in 105 ILCS 10/2(g), that Student Data being held by the Provider be deleted, the LEA shall determine whether the requested deletion would violate State and/or federal records laws. In the event such deletion would not violate State or federal records laws, the LEA shall forward the request for deletion to the Provider. The Provider shall comply with the request and delete the Student Data within a reasonable time period after receiving the request.

Any provision of Student Data to the LEA from the Provider shall be transmitted in a format readable by the LEA.

**12. Public Posting of DPA.** Pursuant to SOPPA, the LEA shall publish on its website a copy of the DPA between the Provider and the LEA, including this Exhibit G.

**13. Subcontractors.** By no later than (5) business days after the date of execution of the DPA, the Provider shall provide the LEA with a list of any subcontractors to whom Student Data may be disclosed or a link to a page on the Provider's website that clearly lists any and all subcontractors to whom Student Data may be disclosed. This list shall, at a minimum, be updated and provided to the LEA by the beginning of each fiscal year (July 1) and at the beginning of each calendar year (January 1).

**14. DPA Term.**

- a. **Original DPA.** Paragraph 4 on page 2 of the DPA setting a three-year term for the DPA shall be deleted, and the following shall be inserted in lieu thereof: "This DPA shall be effective upon the date of signature by Provider and LEA, and shall remain in effect as between Provider and LEA 1) for so long as the Services are being provided to the LEA or 2) until the DPA is terminated pursuant to Section 15 of this Exhibit G, whichever comes first. The Exhibit E General Offer will expire three (3) years from the date the original DPA was signed."
- b. **General Offer DPA.** The following shall be inserted as a new second sentence in Paragraph 1 of Exhibit E: "The provisions of the original DPA offered by Provider and accepted by Subscribing LEA pursuant to this Exhibit E shall remain in effect as between Provider and Subscribing LEA 1) for so long as the Services are being provided to Subscribing LEA, or 2) until the DPA is terminated pursuant to Section 15 of this Exhibit G, whichever comes first."

15. **Termination.** Paragraph 1 of Article VII shall be deleted, and the following shall be inserted in lieu thereof: "In the event either Party seeks to terminate this DPA, they may do so by mutual written consent so long as the Service Agreement has lapsed or been terminated. One party may terminate this DPA upon a material breach of this DPA by the other party. Upon termination of the DPA, the Service Agreement shall terminate."
16. **Privacy Policy.** The Provider must publicly disclose material information about its collection, use, and disclosure of Student Data, including, but not limited to, publishing a terms of service agreement, privacy policy, or similar document.
17. **Minimum Data Necessary Shared.** The Provider attests that the Student Data request by the Provider from the LEA in order for the LEA to access the Provider's products and/or services is limited to the Student Data that is adequate, relevant, and limited to what is necessary in relation to the K-12 school purposes for which it is processed.
18. **Student and Parent Access.** Access by students or parents/guardians to the Provider's programs or services governed by the DPA or to any Student Data stored by Provider shall not be conditioned upon agreement by the parents/guardians to waive any of the student data confidentiality restrictions or a lessening of any of the confidentiality or privacy requirements contained in this DPA.
19. **Data Storage.** Provider shall store all Student Data shared under the DPA within the United States.
20. **Exhibits A and B.** The Services described in Exhibit A and the Schedule of Data in Exhibit B to the DPA satisfy the requirements in SOPPA to include a statement of the product or service being provided to the school by the Provider and a listing of the categories or types of covered information to be provided to the Provider, respectively.

**EXHIBIT "H"**  
**Additional Terms or Modifications**  
Version 1.0

LEA and Provider agree to the following additional terms and modifications:

This is a free text field that the parties can use to add or modify terms in or to the DPA. If there are no additional or modified terms, this field should read "None."

Directive for Disposition of Data (Exhibit D)

The optional Exhibit D does not apply because Provider never collects or acquires custody of Student Data.

However, in the event Provider does inadvertently acquire custody of Student Data, Provider expressly acknowledges its obligation to comply with applicable provisions of Article IV, paragraph 6 of the Standard Clauses.

Data Security Framework (Exhibit F)

Provider has chosen to implement the NIST Cybersecurity Framework Version 1.1 (the "Framework").

Provider and LEA mutually acknowledge that full implementation of the Framework will not be complete on the Effective Date. Provider represents that it is making commercially reasonable efforts toward full implementation. Provider further agrees to provide a report and update on its progress toward full implementation, upon LEA's written request.

Citation Correction

Exhibit C cites the definition of School Official as appearing in 34 CFR 99.31(b).

The Parties mutually acknowledge that the correct citation should be 34 CFR 99.31(a)(1)(i) (B)

**EXHIBIT "E"**  
**GENERAL OFFER OF PRIVACY TERMS**

**1. Offer of Terms**

Provider offers the same privacy protections found in this DPA between it and ("Originating LEA") which is dated 8/20/21, to any other LEA ("Subscribing LEA") who accepts this General Offer of Privacy Terms ("General Offer") through its signature below. This General Offer shall extend only to privacy protections, and Provider's signature shall not necessarily bind Provider to other terms, such as price, term, or schedule of services, or to any other provision not addressed in this DPA. The Provider and the Subscribing LEA may also agree to change the data provided by Subscribing LEA to the Provider to suit the unique needs of the Subscribing LEA. The Provider may withdraw the General Offer in the event of: (1) a material change in the applicable privacy statutes; (2) a material change in the services and products listed in the originating Service Agreement; or three (3) years after the date of Provider's signature to this Form. Subscribing LEAs should send the signed **Exhibit "E"** to Provider at the following email address: abohnstad@mba-link.com

**PROVIDER:**

BY: Alicia Ohnstad Date: 8/20/2021

Printed Name: Alicia Ohnstad Title/Position: President

**2. Subscribing LEA**

A Subscribing LEA, by signing a separate Service Agreement with Provider, and by its signature below, accepts the General Offer of Privacy Terms. The Subscribing LEA and the Provider shall therefore be bound by the same terms of this DPA for the term of the DPA between the and

**\*\*PRIOR TO ITS EFFECTIVENESS, SUBSCRIBING LEA MUST DELIVER NOTICE OF ACCEPTANCE TO PROVIDER PURSUANT TO ARTICLE VII, SECTION 5. \*\***

By: Jordan Stephen  
Printed Name: Jordan Stephen

Date: 2026-03-27  
Title: Director of Technology

SCHOOL DISTRICT NAME: Lincolnwood SD 74  
DESIGNATED REPRESENTATIVE OF LEA:  
Name: Jordan Stephen  
Title: Director of Technology  
Address: 6950 N East Prairie Rd  
Phone: 847-675-8234  
Email: jstephen@sd74.org





*Attendance Dashboards at the District, School and Student level that provide detailed attendance information*

## Involved Insights

Easily access comprehensive, interactive dashboards that serve as a central reference point for attendance data requirements

Parent Portal Attendance Submission adds an optional, configurable form to communicate absences for easy processing

Attendance Dashboards act as a central reference point for attendance data requirements



## Enhancing the Power of PowerSchool®

Marcia Brenner Associates (MBA) can help you maximize the functionality of PowerSchool through customized, well-designed plugins that provide the information you need to effectively run your school district. The features available in our plugins are based upon user requests and are currently in use by PowerSchool customers all over the world.

Marcia Brenner Associates, LLC  
 8017 Excelsior Drive, Suite 120  
 Madison, WI 53717  
 608-836-4000  
 info@mba-link.com  
 www.mba-link.com



# Report Creator

Plugin for PowerSchool®

More powerful, capable, and essential than ever. Report Creator helps streamline report cards and much more.



OFFICIAL  
TRANSCRIPT

Student Number: 3  
Student Name: Brandon Adair  
Date of Birth: 12/12/2002  
Year of Graduation: 2020

COURSE INFORMATION			
Course	Gr	S1 Cr	S2 Cr
19-20 Apple Grove High School 12			
Chamber Singers	A	0	
Consumer Math	D+	1	
Current Affairs	A+	0.5	
Journalism	B+	0.5	
Open Media	D	0.5	
Phys 101 12	C	0.5	
Speech	C	0.5	
Total Credits Earned: 3.5			
18-19 Apple Grove High School 11			
Chemistry 2	B+	0.5	
Computer Applications	A-	0.5	
English 2	B+	0.5	A 0.5
French 1	A-	0.5	
Geography	B-	0.5	B- 0.5
Health 11	A	0.5	
Pre-Calculus			B 0.5
Team Sports			C- 0.5
Weight Training			B+ 0.5
Total Credits Earned: 5.5			
18-19 Thomas High School 11			
Seated Writing	A	0.5	
Total Credits Earned: 0.5			
17-18 Apple Grove High School 10			
Algebra	B	0.5	B- 0.5
Concert Choir	B+	0.5	B+ 0.5
English 1	A	0.5	B- 0.5
Geography	A	0.5	B- 0.5
Physics	A	0.5	B- 0.5
Study Hall	B+	0.5	
Swimming			C+ 0.5
U.S. History			B 0.5
Total Credits Earned: 6.5			
10-11 Thomas High School 10			
English 10	A	0	B 0
Math 1	C	0	S 0
Total Credits Earned: 0			
16-17 Apple Grove High School 9			
Algebra II - Transfer	C+	0.5	A- 0.5
Biology - Transfer	D	0.5	C- 0.5
Business Intro - Transfer	C+	0.5	
Driver Education - Transfer	B-	0.5	
English 10 - Transfer	A	0.5	D+ 0.5
Health - Transfer	B	0.5	
Physical Education 10 - Transfer			B+ 0.5
Spanish II - Transfer	A	0.5	A 0.5
US History 1 - Transfer	C+	0.5	
US History 2 - Transfer			B+ 0.5
Total Credits Earned: 7			

GRADUATION REQUIREMENTS		
	Earned	Required
English	3.50	4.00
Science	2.50	4.00
Math	2.50	4.00
Social Studies	4.00	4.00
Arts	1.00	4.00
Consumer ED	0.00	0.50
Electives	6.50	4.00
<b>Total</b>	<b>20.50</b>	<b>24.50</b>

1 English credit(s) waived - Eight Grade Eng Taken

GPA SUMMARY		
Cumulative GPA:	2.9778	
Cumulative Weighted GPA:	3.0284	
Weighted Class Rank:	56 of 210	
82 Honor Roll:		

ACT RESULTS	Test Date	Score
Composite	05/07/2020	27
English	05/07/2020	27
Reading	05/07/2020	27
Mathematics	05/07/2020	21
Science	05/07/2020	34

Current Courses	Term	Credit Hours
Journalism	19-20	1.00
Speech	19-20	1.00
Current Affairs	19-20	1.00
French 2	S2	1.00
Open Study	S2	0.50
Physics	S2	1.00
Algebra	O4	1.00

GRADE POINT SCALE			
A = 4.000	B+ = 3.667	D+ = 1.333	
A- = 3.667	C+ = 2.333	D = 1.000	
B = 3.333	C = 2.000	F = 0.667	
B- = 3.000	C- = 1.667	F = 0.000	
		P = Pass	

## Custom Reports In Minutes

Go beyond Report Cards with MBA's Report Creator plugin, now allowing you to create reports, pages, rows and element templates. Do much more, faster, with a plugin that gives you complete control.

Create, import, and export report, page, and element templates

Include report watermarks with your own images or use the included options

Cumulative historical grades for creating transcripts or cumulative folder reports

## Broad Capabilities

Style, format and appearance for reports you can generate with the MBA Report Creator plugin for PowerSchool SIS are more flexible and feature-rich. Translate reports into the student's preferred language.

Create Attendance reports, academic concern letters with missing assignments, behavior log entry reports and transcripts.

Create multi-student reports such as classic list.

## Go Paperless

Publish to the teacher and parent portals where the report cards can be viewed and printed or request a digital signature. Email reports to contacts or guardians.

### Lincoln Junior High School

Semester One Report Card  
Principal: Alex McQuaid  
School Year: 2016-2017

Student Information		Attendance		Standards Grading Scale	
Name	Kellan Alfred	Days Absent	0	1	2
ID Number	3688	Days Present	1	0	1
Homeroom	Fitzgerald	Times Tardy	0	1	2
Grade Level	5	Days Enrolled	1	0	1

Washington High School Report Card  
324 French Street  
Hometown, USA 06795  
860-945-4810

School Counselor: Mrs. Seprist  
Anticipated Graduation Year: 2016-2017  
Date Printed: 05/22/2017

Chamber Singers  
Speech  
Phys Ed 12  
Open Studio  
Journalism  
Current Affairs  
Consumer Math  
Journalism  
Current Affairs

Grade Equivalency Table  
A = 90 - 100  
B = 80 - 89  
C = 70 - 79  
F = 69 & below

Cherry Hill Middle School School Year: 2016-2017 Principal: Don Miller

Student Information		5th Grade Math: Mr. Fitzgerald		Q1 Q2
Student Name	Kellan Alfred	MATH		E E
Homeroom	Fitzgerald			
Grade Level	5			

Attendance  
Days Absent  
Days Present  
Times Tardy  
Days Enrolled

Course Grades  
5th Grade English: Fitzgerald  
Physical Education: Williams  
General Music: Kim, Sung  
Art: Hershey, R  
5th Grade Social Studies: Fitzgerald  
5th Grade Science: Fitzgerald  
5th Grade Math: Fitzgerald

5th Grade English: Mr. Fitzgerald

READING  
Decoding and word skills  
Oral fluency  
Comprehension  
Independent reading

WRITING  
Writing process  
Grammar and mechanics

LITERACY ASSESSMENTS  
Graded Word List  
One Minute Fluency  
STAR Reader  
Constructed Response

### Quarter Two Report Card

Principal: Alex McQuaid  
School Year: 2016-2017

Washington Grade School

Brandon Adams

Attendance		Course Grades		Q1 Q2
Days Absent	1	0	1st Grade English	Barker, Margaret
Days Present	1	0		
Times Tardy	0	1		
Days Enrolled	1	0		

Letters I  
E = Exceeds M = Meets

### applegrove

### Quarter Two Report Card

2016-2017 School Year  
Semester 1

AGHS Mission and Core Values  
The mission of Apple Grove High School is to provide a safe, supportive and engaging learning environment, where strong relationships enable our staff to set high, yet personalized, expectations for all students.

Compassion Excellence Integrity Respect Responsibility

Student Information		Principal	
Student Name	Bryan Adair	Pat R. Smith	
Student ID	3	Assistant Principal	Ms. Jennifer Moore
Grade Level	12	Counselor	Marcia Brenner
Class Rank	57 of 211	Advisor	Ariana Melendez
GPA	3.2928	Weighted GPA:	3.2527

Academic Achievement Levels		Characteristics of a Successful Learner	
A	Consistently demonstrates extensive knowledge and understanding of content and concepts.	4-Always   3-Frequently   2-Occasionally   1-Rarely	Identifies strengths and weaknesses as a learner. Seeks & accepts challenge; demonstrates persistence in pursuit of excellence.
B	Consistently demonstrates proficient knowledge and understanding of content and concepts.	Positive Attitude	Completes work with care/conscientiousness; Demonstrates organization and self-management.
C	Discretely demonstrates adequate knowledge and understanding of the required content and concepts.	Time Management	Participates enthusiastically; Listens actively; Respects group goals; Works to resolve conflict.
D	Demonstrates limited knowledge and understanding of the required content and concepts.	Participation	Participates enthusiastically; Listens actively; Respects group goals; Works to resolve conflict.
F	Did not demonstrate adequate knowledge and understanding of the required content and concepts.	Core Values	Demonstrates integrity and honesty in academic work; Demonstrates integrity and honesty with others.

Academic Achievement Grades		Q2
Speech	Laura, Colleen	A-
Phys Ed 12	Maxedon, Johnathon	A
Open Media	Accatino, Steve	A
Journalism	Hastings, Jacquelyn	B
Current Affairs	Manston, Greg	B+
Consumer Math	Adams, Mark	A

Characteristics of a Successful Learner  
Teacher: Hastings, Jacquelyn

Course Name: Journalism	Q2
Positive Learning Attitude	4
Organization and Time Management	3
Collaboration, Participation, Engagement	3
Core Values in Action	2

Teacher Comments: Needs to be prepared with assigned materials

Parent Signature \_\_\_\_\_

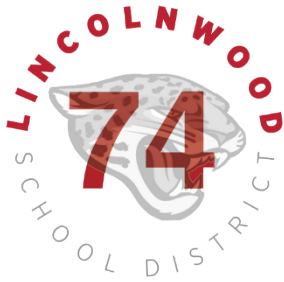
## Gallery of Report Cards

Above is a sampling of the many possibilities of style, format and appearance for report cards you can generate with the MBA Report Creator plugin for PowerSchool SIS.

## Enhancing the Power of PowerSchool®

Marcia Brenner Associates (MBA) can help you maximize the functionality of PowerSchool through customized, well-designed plugins that provide the information you need to effectively run your school district. The features available in our plugins are based upon user requests and are currently in use by PowerSchool customers in over 30 states and internationally.

Marcia Brenner Associates, LLC  
1200 John Q. Hammons Drive  
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Madison, WI 53717  
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info@mba-link.com  
www.mba-link.com



## Executive Summary Finance Committee Meeting

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DATE: April 23, 2026

TOPIC: Nextiva Phone System Upgrade

PREPARED BY: Jordan Stephen

**Recommended for:**

- Action
- Discussion
- Information

**Purpose/Background:**

Over the past several months, the Technology Department has been evaluating replacement options for the District's aging phone system. The current system was implemented during the 2015–2016 school year and is scheduled to reach end-of-life status in 2026. At that time, manufacturer support will cease, and the system will no longer receive updates or service coverage.

In previous meetings, the Technology Department provided updates about our current progress and has come up with a finalist which we feel will become an excellent addition and tool for the District.

Under this model, the system is hosted and managed by a third-party provider, with calls routed over the internet rather than through on-site phone switches located in each building. The District would continue utilizing its existing internal network infrastructure; however, system management and call routing would occur entirely in the cloud. This approach mirrors how modern cellular systems operate, relying on data networks rather than traditional phone circuits.

Nextiva (provided to us by Constellation Telecom) is a worldwide provider of cloud based telephony with exceptionally strong customer satisfaction ratings across multiple reviews. Their services are used by municipalities, school Districts, businesses, and nationally recognized companies. Companies that use Nextiva

for primary communication include: IBM, UnitedHealth Group, Intel, Accenture, Target, BMW Group, General Motors, and Sodexo to name a few.

Through a connection made at the IASBO conference, the District was introduced to Constellation Telecom, who is a full-service telecom partner with over 100 combined years of experience. Constellation has managed over 800 Illinois government projects and their team has been invaluable with helping the District manage this project, negotiations, and contracts. We will continue to work with them during the installation and implementation phase of this project.

Through negotiations, Nextiva would not only bring in new services, but would provide the District with all new Polycom VOIP Telecommunication equipment as part of the 60 month agreement, with the District retaining ownership after fulfilling the term. Polycom phones were selected for their durability, design, Bluetooth integration, and advanced hardware capabilities. The phones are simple looking and are constructed with antimicrobial plastics, supporting hygiene.

Some of the advantages and features of the new Nextiva system include the following:

- Highly competitive pricing
- Flexibility in equipment models
- Advanced features include voicemail-to-email, SMS texting, mobile and desktop applications
- Low setup cost
- Strong industry reputation and customer satisfaction ratings
- New equipment included in agreement, with ownership after five years

*District Legal Counsel reviewed the vendor's Terms and Conditions and Privacy Policy and proposed the District's standard amendment to the agreement. This amendment addresses provisions such as governing law, venue, and SOPPA language to ensure compliance with state requirements. The amendment has been agreed upon and accepted by the vendor.*

**Fiscal Impact:**

The financial impact of implementing the Nextiva Phone system is an estimated \$2,107.24 per month for a 60 month term. A one time shipping charge for \$1,755.00 will be required for all of the equipment delivery.

**Recommendation:**

The Finance Committee concurs with the Administration's recommendation to the Board of Education to approve the 5-year contract for Nextiva in the amount of \$2,107.24 per month for equipment, implementation, training and migration of services to the Nextiva platform starting between June 2026 through June 2031.



<b>Quote Number</b>	CPQ-658435-1
Quote Currency	USD
Quote Date	03-12-2026
Quote Expires	05-31-2026
Quote Status	Approve

**Sales Agent** Erik Richardson  
erik.richardson@nextiva.com  
(859) 407-5982

**Customer** Lincolnwood School District 74

**Primary Billing Address** 6950 N EAST PRAIRIE RD  
LINCOLNWOOD IL 60712 US

**Billing Frequency** MONTH  
**Contract Term** 60 Months

**Bill Push Months** 4

SIGNUP QUOTE SUMMARY		USD
Due Today Service Charges		\$1,563.60
Due Today Taxes & Fees		\$543.64
Purchased Hardware		\$0.00
Implementation Charges		\$0.00
Shipping		\$1,755.00
<b>Subtotal</b>		<b>\$3,862.24</b>
<b>DUE TODAY TOTAL</b>		<b>\$3,862.24</b>
Monthly Recurring Price		\$1,563.60
Monthly Recurring Taxes & Fees		\$543.64
<b>MONTHLY RECURRING TOTAL</b>		<b>\$2,107.24</b>

## RECURRING SERVICES

Service Address: 6950 N EAST PRAIRIE RD LINCOLNWOOD IL 60712 US					
PACKAGES & ADDONS	List Price	Discount	Net Price	Quantity	Total Price
Nextiva CX - Core for Education	\$12.00	\$4.00	\$8.00	187	\$1,496.00
NextOS Basic Extension	\$9.95	\$1.00	\$8.95	4	\$35.80
Vfax	\$14.95	\$7.00	\$7.95	4	\$31.80
LOCATION SUMMARY					
<b>Due Today Service Charge (Excludes Taxes &amp; Fees )</b>	<b>\$1,563.60</b>	<b>Recurring Price (Excludes taxes &amp; fees)</b>	<b>\$1,563.60</b>		
<i>Due Today Service Charges</i>	<i>\$1,563.60</i>	<i>Packages &amp; Addons Total</i>	<i>\$1,563.60</i>		
		<i>Rental Device Total</i>	<i>\$0.00</i>		
TAXES & FEES *These are estimated taxes and fees. Actual taxes and fees will be calculated when the invoices are processed.					
<b>Due Today Taxes &amp; Fees</b>	<b>\$543.64</b>	<b>Recurring Taxes &amp; Fees</b>	<b>\$543.64</b>		
<i>Federal FCC Regulatory Fee (VoIP)</i>	<i>\$0.87</i>	<i>Federal FCC Regulatory Fee (VoIP)</i>	<i>\$0.87</i>		
<i>Federal FUSF (VoIP)</i>	<i>\$65.27</i>	<i>Federal FUSF (VoIP)</i>	<i>\$65.27</i>		
<i>E911 Fee</i>	<i>\$191.00</i>	<i>E911 Fee</i>	<i>\$191.00</i>		
<i>Regulatory Recovery Fee</i>	<i>\$286.50</i>	<i>Regulatory Recovery Fee</i>	<i>\$286.50</i>		
<b>DUE TODAY SUBTOTAL</b>	<b>\$2,107.24</b>	<b>RECURRING SUBTOTAL</b>	<b>\$2,107.24</b>		
	<i>Includes taxes &amp; fees</i>		<i>Includes taxes &amp; fees</i>		



<b>Quote Number</b>	<b>CPQ-658435-1</b>
Quote Currency	USD
Quote Date	03-12-2026
Quote Expires	05-31-2026
Quote Status	Approve

## ONE TIME CHARGES

<b>PURCHASED HARDWARE</b>					
Description	List Price	Discount	Net Price	Quantity	One-Time
Poly - Edge E Expansion Module, for Edge E400/E500 Series	\$220.00	\$220.00	\$0.00	6	\$0.00
Poly - Edge E220 Desk Phone, PoE	\$160.00	\$160.00	\$0.00	155	\$0.00
Poly - Edge E450 Desk Phone, PoE	\$300.00	\$300.00	\$0.00	6	\$0.00
Poly - Wall Mount for Edge E100/E220	\$30.00	\$30.00	\$0.00	145	\$0.00
Poly - Trio 8300 Conference Phone, w/ PSU	\$540.00	\$540.00	\$0.00	6	\$0.00
Axacore - FXB1P vFax Bridge	\$210.00	\$210.00	\$0.00	4	\$0.00
Poly - Edge E350 Desk Phone, PoE	\$180.00	\$180.00	\$0.00	27	\$0.00
<b>Total</b>					<b>\$0.00</b>

<b>SERVICE DELIVERY CHARGES</b> <i>(Includes Account Activation Fees and Implementation)</i>					
Item Description	List Price	Discount	Net Price	Quantity	One-Time
Nextiva Service Delivery: Elite+	\$7,900.00	\$7,900.00	\$0.00	1	\$0.00
<b>Total</b>					<b>\$0.00</b>
<b>Subtotal (Includes taxes &amp; fees)</b>					<b>\$0.00</b>

Please Note:

- This is a budgetary quote and is subject to change.
- The service delivery fees contained herein is a preliminary estimate based on Nextiva's current understanding of customer's needs and is subject to change based on the final scope of work. Pricing excludes taxes, fees, surcharges, usage charges, and one-time charges.

<b>SHIPPING DETAILS SUMMARY</b> <i>(Charges reflect Rental Devices and Purchased Hardware quantities per Shipping Location.)</i>	
<a href="#">6950 N EAST PRAIRIE RD LINCOLNWOOD IL 60712 US</a>	
<b>Purchased Hardware</b>	Quantity
Poly - Edge E Expansion Module, for Edge E400/E500 Series	6
Poly - Edge E220 Desk Phone, PoE	155
Poly - Edge E450 Desk Phone, PoE	6
Poly - Wall Mount for Edge E100/E220	145
Poly - Trio 8300 Conference Phone, w/ PSU	6
Axacore - FXB1P vFax Bridge	4
Poly - Edge E350 Desk Phone, PoE	27
Shipping Method	Ground
<b>Total</b>	<b>\$1,755.00</b>
<b>Subtotal (Excludes taxes &amp; fees)</b>	
	<b>\$1,755.00</b>



<b>Quote Number</b>	<b>CPQ-658435-1</b>
Quote Currency	USD
Quote Date	03-12-2026
Quote Expires	05-31-2026
Quote Status	Approve

<b>SERVICE LOCATION SUMMARY</b>		
<i>Includes Services, Hardware &amp; Service Delivery Charges (if applicable). Excludes Purchased Hardware &amp; Shipping Charges.</i>		
<b>Service Location</b>	<b>Due Today</b> <small>(Includes Taxes &amp; Fees)</small>	<b>Recurring Price</b> <small>(Includes Taxes &amp; Fees)</small>
6950 N EAST PRAIRIE RD LINCOLNWOOD IL 60712 US	\$2,107.24	\$2,107.24

<b>AMOUNT DUE</b>	
<i>Includes Services, Hardware, &amp; Implementation Charges (if applicable). Includes Shipping Charges.</i>	
<b>Due Today Total</b> <small>(Includes taxes &amp; fees)</small>	<b>Recurring Total</b> <small>(Includes taxes &amp; fees)</small>
<b>\$3,862.24</b>	<b>\$2,107.24</b>

IMPORTANT: We have made changes to our Terms and Conditions Please review at <https://www.nextiva.com/legal.html>.  
 Nextiva | <http://www.nextiva.com> | 9451 East Via de Ventura, Scottsdale AZ 85256



## Nextiva Service Agreement

This Nextiva Service Agreement (the “*Agreement*”) is dated, entered into, and made effective on the date of the last signature below (the “*Effective Date*”), by and between Nextiva, Inc. (“*Nextiva*”) and Lincolnwood School District 74 (“*Customer*”).

### **Quote Number:**

CPQ-658435

### **Term Length and Subscription Date:**

The term length is sixty-four (64) months (the “*Term*”) beginning from Effective Date (“*Subscription Date*”). Any reference to Term shall also include any subsequent renewal Terms.

### **Discounted Service and/or Device(s):**

In consideration of Customer agreeing to pay the minimum monthly recurring amounts for the Nextiva Service Plan accepted through the above referenced Quote Number (the “*Quote*”) for the Term, Nextiva agrees to provide Customer with discounted Service or Device(s) to the Customer’s service location(s) as described in the Quote.

### **Additional Terms:**

So long as Customer meets Nextiva’s internal credit guidelines, Customer will be invoiced on a Net30 billing cycle. Customer’s payment method pursuant to this Agreement shall be by a Nextiva-approved payment method.

Customer will not be charged the Recurring Monthly Charge described in the Quote in months 2 through 5 of the Term.

### **Early Termination Fee:**

If a Service or Device described in the Quote, a line of service or feature for the Nextiva Service Plan, is cancelled, terminated, or converts to a line of service or feature that is not the Nextiva Service Plan or in the Quote referenced herein or added within the Term, then Nextiva shall charge an early termination fee equal to the total fees owed for the remainder of the Term for any cancelled, terminated, or converted Service, Device, feature, or product. Additionally, if Customer terminates the entire Agreement with Nextiva within the Term, then Customer will pay an early termination fee equal to the total amount owed to Nextiva for the remainder of the Term under the Agreement.

Each of the undersigned represents that he or she is duly authorized to execute this Agreement on behalf of the party he or she represents. Each party has read, understands, and agrees to the early termination fee outlined in this Agreement.

This Agreement shall continue to apply to any additional Quote Numbers, additional services added to any of the Customer’s service locations, and changes to existing services made by Customer during the Term. All Services are subject to applicable federal, state, and local taxes, surcharges and fees, and other regulatory fees outlined in the T&Cs (defined below). Such taxes, surcharges and fees are subject to change.



By signing below, the Customer agrees to the Nextiva Terms and Conditions located at <https://www.nextiva.com/legal.html> including the important e911 Information (the “T&Cs”). If there is a conflict between this Nextiva Service Agreement and the T&Cs referenced herein, the terms of this Nextiva Service Agreement will prevail. Furthermore, by signing below, the undersigned authorizes Nextiva to charge the Customer’s payment method (i.e. credit card) on file with Nextiva. If Customer receives invoices from Nextiva, then invoiced amounts shall be due as provided herein.

Company Name: Lincolnwood School District

Authorized Signature:

Printed Name:

Title:

Date:

DocuSigned by:

A handwritten signature in black ink that reads "Chris Reaburn".

F2FA87B7C80649E...

Chris Reaburn

CSO

CR

3/18/2026 | 8:51:43 AM PDT



Your Nextiva quote

# Build Amazing Customer Experiences

# Let's do great things together.

We're thrilled that you're considering Nextiva. We founded Nextiva 15+ years ago to empower businesses of all sizes to create exceptional customer experiences and build deeper, more meaningful relationships for growth.

With Nextiva's AI-powered unified customer experience platform, you have the tools and the tech to orchestrate delightful customer journeys that engage, market, sell, and service.

I'm confident that you'll find that our solutions unlock greater levels of growth for your business. And paired with our renowned Amazing Service® and reliability, you'll thrive in this incredibly fast-paced, demanding world.

We'd love to welcome you to Nextiva. Don't hesitate to reach out with any questions — our team is 1500+ strong and ready to help you succeed.

*Tracy Conrad*



**Tracy Conrad**  
Chief Amazing Officer, Co-Founder

# Get ready for the future of customer experience.

## Nextiva Unified-CXM

Nextiva's Unified Customer Experience Management platform helps businesses meet customers on their preferred channel, orchestrate the entire customer journey, improve the customer experience, and monitor and build brand loyalty.



### Unified

Nextiva offers a comprehensive unified customer experience management platform serving as a singular point of truth for all your customer interactions.



### Trusted

We're trusted by over a million users conducting billions of interactions annually using our reliable and secure AI-powered customer experience platform.



### Modern

Our platform is built on a scalable, globally available, redundant microservices architecture accessible through APIs, ensuring longevity and adaptability to evolving market demands.

**Nextiva Amazing Service® Advantage:** The right choice for businesses that want a trusted advisor and deep domain expertise. Our commitment to Amazing Service® and a customer-focused approach has been the cornerstone of our customers' success.

NEW!

XBert AI

From Nextiva

Free Setup!  
Just mention this promo.

# Never miss a call ever again.

Answer every call, capture every lead—never lose business to voicemail again!



Answers calls instantly 24/7



Answers questions accurately



Works with your apps

---

## AI Receptionist

XBert AI acts as a receptionist who answers your business calls, texts, and live chats.

## AI for Sales

XBert AI instantly answers product questions, books appointments, and brings people into your funnel.

## AI for Customer Service

XBert AI resolves customer questions, issues, and support. It automatically transfers the call to a human team member if it encounters issues.

## AI Concierge

XBert AI will greet guests and clients, while assisting with reservation details and requests - all summarized and shared to your team.

Asfi your rep about  
XBert AI today!

Sales  
(800) 799-0600

Setup in 5 minutes  
Get your demo today!

# Leading brands trust Nextiva.

✓ 1 million+ users

✓ Billions of interactions annually

✓ Amazing Service®



Nextiva transformed our client conversations, keeping them all in one place and making us more organized and responsive.

- Erin Simon, CEO, Empire Tax Offices

Security is at the heart of our mission and global operations. That's why we chose Nextiva.

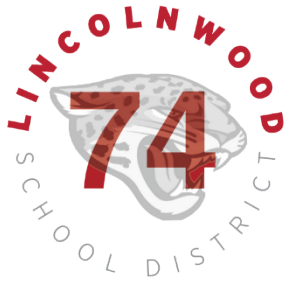
- Hari Ravichandran, Co-Founder & CEO at Aura

With Nextiva, customer service has always been authentic and their support always helps in a timely fashion.

- Vinnie Edwards, YMCA of Louisville

We were able to go as far technologically as was practical for a company of our size.

- Rich Sparkman, IT Support, Shelby American



## Executive Summary Finance Committee Meeting

DATE: April 23, 2026

TOPIC: Frontline Financial Planning Analytics FY27 Implementation & Annual Subscription

PREPARED BY: Courtney Whited

### **Recommended for:**

- Action
- Discussion
- Information

### **Purpose/Background:**

The Board of Education approves purchases over \$10,000.

The District currently has a Frontline Education Master Services Agreement established due to the long-running Staff Attendance and Applicant Tracking subscription services.

SD74 has benefitted from maintaining an adequate operational fund balance over recent years. Unique circumstances have begun to appear in the current fiscal year which the District has been able to navigate without the need to borrow funds, as some Cook County districts have done.

Cook County property tax distributions have been delayed, incomplete, difficult to anticipate, and arduous to track since the Treasurer's online password-protected system displays distribution and refund data only up through October 31, 2025. To be clear, Cook County has offered some data. Their office resorted to the practice of sending multiple emails indicating distribution amounts in a piecemeal fashion.

Furthermore, FY26 has served up some shocking double-digit percentage increases relative to next year's invoices that were already substantial District expenditures. HMO plans will increase by 17.4%, PPO plans go up by 17.5%, and IPRF indicates SD74 can expect a workers' compensation increase of nearly 30%.

The Administration believes this is an opportune time to implement a financial forecasting system that is agile enough to run future multi-year projections based on actual historical fund data and estimates from any number of expenditure/revenue scenarios.

**Fiscal Impact:**

\$2,200 Implementation Fee

\$12,000 Annual Service July 1, 2026 - June 30, 2027

=====

\$14,200 Total

**Recommendation:**

The Finance Committee concurs with the Administration's recommendation to the Board of Education to approve this Agreement from Frontline Education for the Financial Planning Analytics Implementation and Subscription in the amount of \$14,200 from July 1, 2026 through June 30, 2027.



550 E. Swedesford Road, Suite 360, Wayne, PA 19087

04/08/2026

**Customer:** **Order Form Details:**

Lincolnwood School District 74  
6950 N. East Prairie Road  
Lincolnwood, Illinois, 60712  
United States

**Contact:** David Russo

**Title:** Superintendent

**Phone:** (847)675-8234

**Email:** drusso@sd74.org

**Pricing Expiration:** 5/15/2026

**Quote Currency:** USD

**Account Manager:** Kim Olson

**Startup Cost Billing Terms:** One-Time, Invoiced after signing

**Subscription Billing Frequency:** Annual

**Sale Type:** New

**Initial Term:** 7/01/2026 – 6/30/2027

**Pricing Overview** **Amount**

**One-Time Fees** **\$2,200.00**

**Annual Recurring Fees** **\$12,000.00**

**One-Time Fees Itemized Description** **Quantity** **Amount (each)** **Amount**

Frontline Implementation 1 \$2,200.00 \$2,200.00

**Annual Recurring Fees Itemized Description** **Subscription Start** **Subscription End** **Amount**

Financial Planning Analytics Subscription - powered by Forecast5, usage for up to 5 employees 7/01/2026 6/30/2027 \$12,000.00

### Additional Order Form Information

#### Tax Information

**Tax Exemption:** Your order may be eligible for a tax exemption. Please ensure we have the most recent tax exemption form on file. Please send your completed exemption form to [salestax@frontlineed.com](mailto:salestax@frontlineed.com). Otherwise, the appropriate tax will be applied at the time of invoicing.

#### PO Information

**PO Status:** Purchase order to follow

**PO #:**

**Note:** If a Purchase Order is required, Customer shall submit the PO to Frontline within ten (10) business days of signing this Order Form by emailing it to [billing@frontlineed.com](mailto:billing@frontlineed.com), otherwise a PO shall not be required for payment



550 E. Swedesford Road, Suite 360, Wayne, PA 19087

04/08/2026

Invoicing Schedule	Due Date	Amount
<b>Invoice: One Time</b> Frontline Implementation	<b>Upon Signing</b>	<b>\$2,200.00 + applicable sales tax</b> \$2,200.00
<b>Invoice: Annual</b> Financial Planning Analytics Subscription - powered by Forecast5, usage for up to 5 employees	<b>7/31/2026</b>	<b>\$12,000.00 + applicable sales tax</b> \$12,000.00

### MASTER SERVICES AGREEMENT

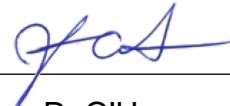
This Master Services Agreement is made effective as of the date of the signature below (the “Effective Date”) by and between Frontline Technologies Group LLC dba Frontline Education, its subsidiaries and affiliates with an address at 550 E. Swedesford Road, Suite 360, Wayne, PA 19087 (collectively “Frontline”), and the client identified below (“Client”). Frontline and Client are sometimes referred to herein, individually, as a “Party” and, collectively, the “Parties.”

By signing below, the Parties agree to be legally bound by the terms and conditions contained in the Frontline Master Services Agreement (“Master Services Agreement”, which is available at <https://www.frontlineeducation.com/master-services-agreement/> and is incorporated herein by reference. The attached Order Form, exhibits (if any), Statements of Work and the referenced Master Services Agreement are collectively the “Agreement”. To place orders subject to this Agreement, at least one Order Form (as defined in the Master Services Agreement) must be incorporated into this Agreement. Client may make future purchases of products and services from Frontline (and its subsidiaries and affiliates) under this Master Services Agreement by executing an Order Form and any future Order Forms without an attached or referenced Master Services Agreement will be deemed subject to this Master Services Agreement. This Agreement constitutes the complete and exclusive statement of the agreement between the Parties with respect to the Software and the Services set forth herein and any other software, products or other services provided by Frontline or any of its affiliates or predecessors prior to the Effective Date. For the avoidance of doubt, this Agreement supersedes any and all prior oral or written communications, proposals, RFPs, contracts, and agreements (including all prior license and similar agreements) and the Parties hereby terminate any such agreements. In the event of a conflict between the provisions of the Terms and Conditions and the provisions of any Statement of Work or any Order Form or any Order Form Terms and Conditions, the provisions of the Statement of Work or Order Form or Order Form Terms and Conditions, as applicable, shall govern, but only with respect to the services forth in the Statement of Work or that particular Order Form.



550 E. Swedesford Road, Suite 360, Wayne, PA 19087

04/08/2026

<p><b>Frontline Technologies Group LLC dba Frontline Education</b></p> <p>Signature: <u></u></p> <p>Name: <u>Jonathan D. O'Hara</u></p> <p>Title: <u>VP, Controller</u></p> <p>Address: <u>550 E. Swedesford Road, Suite 360</u> <u>Wayne, PA 19087</u></p> <p>Email: <u>billing@frontlineed.com</u></p> <p>Effective Date: <u>4/15/2026</u></p>	<p><b>Lincolnwood School District 74</b></p> <p>Signature: _____</p> <p>Name: _____</p> <p>Title: _____</p> <p>Address: <u>6950 N. East Prairie Road</u> <u>Lincolnwood, Illinois 60712</u></p> <p>Email: _____</p>
---	---



# Lincolnwood School District 74

04/08/2026

Prepared for:

David Russo

Lincolnwood School District 74

6950 N. East Prairie Road, Lincolnwood, Illinois, 60712

David Russo  
Superintendent  
Lincolnwood School District 74  
Lincolnwood, Illinois

Dear David Russo:

Thank you for requesting a proposal and pricing for Analytics Solution.

Frontline Education is the leading provider of school administration software, empowering strategic K-12 leaders with the right tools, data and insights to proactively manage human capital, business operations and special education.

Frontline has a proven 20-year track record of supporting districts with secure, reliable software built exclusively for K12 districts. More than 12,000 educational organizations, including over 80,000 schools and millions of educators, administrators and support personnel from all over the United States partner with Frontline.

This proposal contains descriptions of the applications within Analytics Solution and investment estimates including: annual subscription fees, one-time implementation fees, and administrator training with related terms and conditions.

We look forward to partnering with you to implement Analytics Solution in support of your district's strategic initiatives.

Sincerely,

Kim Olson

[kim.olson@frontlineed.com](mailto:kim.olson@frontlineed.com)





# Why Choose Frontline Education?

3 STATS TO CHOOSE FROM:

**10,000+**  
CLIENTS SERVED

OR

**8,000+**  
SCHOOL DISTRICTS  
SERVED

OR

**60%** OF  
U.S. PUBLIC SCHOOL  
DISTRICTS SERVED



## OUR COMMITMENT



Purpose-Built  
for K12



Award-Winning  
Client Services



Industry-Leading  
Security



Commitment to  
Integrated Systems



Original K12  
Research & Insights



Free Resources for  
Education Leaders

## AWARDS

### EDTECH BREAKTHROUGH AWARDS

Education Administration Solution Provider of the Year 2019

### ED TECH DIGEST

Cool Tool Award  
5Lab 2021

### SUPES' CHOICE

HR/Finance Finalist  
HRMS 2021

### NEWSWEEK

Best Business Tools - HR: Time Tracking Software 2019

## INVESTMENT SUMMARY

(Proposal pricing expires on 05/15/2026)

End User	Description	Start Date	End Date	Amount
Lincolnwood School District 74	Frontline Implementation			\$2,200.00
<b>INITIAL TERM TOTAL</b>				\$2,200.00

End User	Description	Start Date	End Date	Amount
Lincolnwood School District 74	Financial Planning Analytics Subscription - powered by Forecast5, usage for up to 5 employees	7/01/2026	6/30/2027	\$12,000.00
<b>RECURRING TOTAL</b>				\$12,000.00



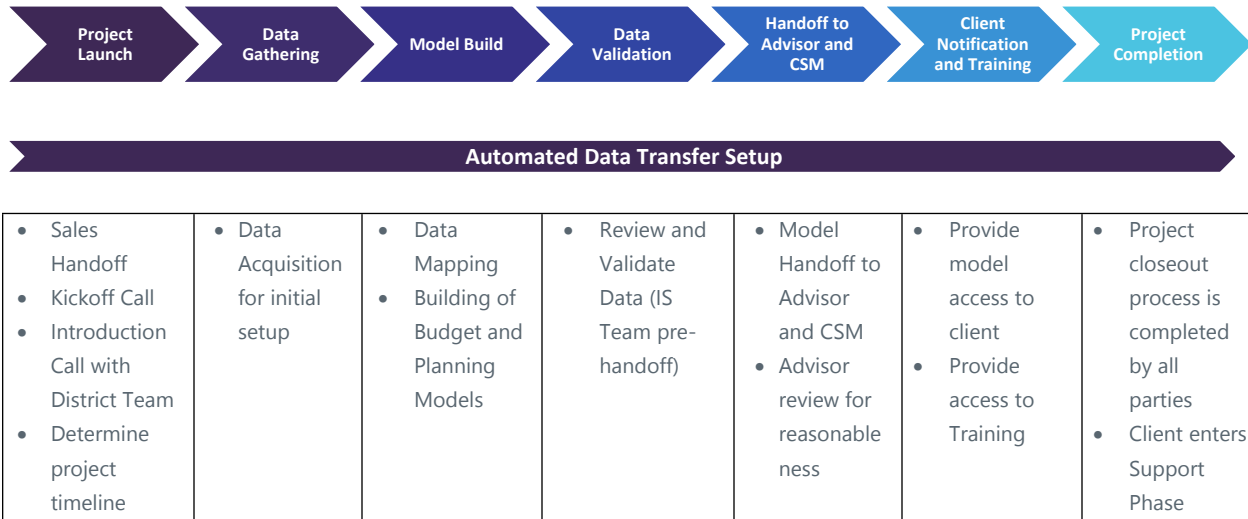
# Financial Planning Analytics

Standard Implementation Services

# Statement of Work: Financial Planning Analytics

## Introduction

Frontline Education provides a comprehensive implementation methodology and expert resources to partner with your project team throughout the implementation. Below represents a typical implementation process.



**The Financial Planning Analytics project implementation time is dependent on the amount, type, and format of the data being included in the project as well as when Frontline acquires the data needed from the client. The project’s estimated timeline will be determined during the planning call based on these and other assumptions, but it is assumed that implementation will be completed within 120 days after signing.**

## Key Terms

- **Automated Data Transfer** – This is the automated delivery of data files each month to maintain the Budget Analytics Model. It is set up on the client side to transfer files to a secure folder hosted by Frontline. This can occur at any point during the implementation phase. Examples of automated data transfer processes include SFTP and
- **Budget Model** – Client facing product to analyze the current year budget with year-to-date actuals plus remaining projected months. Provides instant visuals to analyze variances and produces automated month-end reports.
- **Planning Model** – Client facing product to simplify development of multi-year financial roadmap. Provides dashboard and other instant visuals and produces automated reports.
- **CSM** – Acronym for Customer Success Manager. The CSM is the account manager for your organization responsible for coordinating support and ensuring your success with Frontline products.
- **Advisor** – Provides domain expertise to assist in development and ongoing support of Budget and Planning models, in addition to ongoing professional development through webinars and training opportunities.



## Scope/Deliverables\*

### Budget Model

**These deliverables are described broadly and may differ depending on the client state.**

1. Budget Summary Dashboard
2. Variance Analysis Dashboard
3. Monthly Financial Report
4. Variance Analysis Report

\*There may be additional, state-specific reports and dashboards available.

### Financial Planning Model

**These deliverables are described broadly and may differ based on the client state.**

1. Finances at a Glance Dashboard
2. 5 Year Forecast Summary Report
3. Assumption Assist – Step by Step 5 Year Forecast Builder

\*There may be additional, state-specific reports and dashboards available.

## Data Acquisition

During implementation, the client will provide the initial datasets needed to create models that include up to five years of historical data. Additionally, an automated data transfer connection will be established to maintain the Budget Model with monthly activity updates and budget revisions.

For commonly used client systems such as Skyward, Frontline can provide queries for the different data sets required.

### Initial Datasets

<b>Budget Model</b>		
#	Dataset	Description
1	Descriptions	Description file for all GL dimensions: Fund, Object, Function, Location, etc.
2	Budget	Current Fiscal Year Budget
3	Historical Activity	Monthly revenue and expense activity up to five prior fiscal years
4	Current Year Activity	Monthly revenue and expense activity for the current fiscal year
5	Fund Balances	Prior year ending balances for all funds

### Initial Datasets

Please Note: Datasets for the Forecast Model are only required for a stand-alone implementation. If the implementation includes the Budget Model, no additional data is required for the Forecast Model.

<b>Financial Planning Model</b>		
#	Dataset	Description
1	Descriptions	Description file for all GL dimensions: Fund, Object, Function, Location, etc.
2	Budget	Current Fiscal Year Budget
3	Historical Activity	Revenue and Expense Activity for up to five prior fiscal years
4	Fund Balances	Prior year ending balances for all funds for each fiscal year of activity



## Systems Integration – Frontline ERP (CA, TX)

Integrations exist within Frontline Education solutions for the ERP system. If the client is a user of Frontline ERP in CA (Escape) or TX (Teams), then initial datasets and monthly files will be automated internally. Frontline will assist with any additional setup required on the client side to establish the initial connections.

## Client Project Team: Roles & Responsibilities

### Executive Sponsor

- A district office leader (e.g., Chief Financial Officer, Executive Director of Finance, etc.)
- The “lead” contact: responsible for all major project decisions. Initially, involvement level is medium-to-high until all district users and responsibilities are established. Executive Sponsor involvement may decrease once responsibilities have been delegated.
- Organizes training opportunities.
- Signs off on completion of implementation project.

### IT Department

- Will work with Frontline Education Support teams to ensure:
  - Data Acquisition is successful and timely
  - Support setup of automated data transfer for maintenance of models.
  - Frontline Education domains/IP addresses have been incorporated into any district firewalls and/or spam filters
  - Provide technical support in instances where local network/technology configurations impact usage of our solutions
  - Support solution integrations as needed



## Assumptions

- Frontline Education and Client will provide consistent, named resources to fill project roles throughout project timeline.
- Frontline Education and Client will use a collaborative approach to ensure implementation success.
- Client will provide subject matter experts familiar with organizational policies and procedures throughout the project.
- Frontline Education assumes that all data to be imported will be validated as necessary by Client prior to import.
- Client project team will complete online courses, attend instructor-led training, participate in project status calls, and complete project tasks as planned.

## Implementation Policies

- Change Management Process: Should the Client identify additional services as part of this project, Frontline Education reserves the right to issue a change order identifying impact to project scope, cost, and timeline for Client review and approval.
- Implementation will expire 365 days from contract signing if Services haven't been initiated and completed.





## Executive Summary Finance Committee Meeting

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**DATE:** April 23, 2026

**TOPIC:** District Server Replacement

**PREPARED BY:** Jordan Stephen

**Recommended for:**

- Action
- Discussion
- Information

**Purpose:**

The Board of Education approves all contracts and expenditures greater than \$10,000.

**Background:**

Over the past eight years, the District has operated its existing server infrastructure with incremental upgrades and maintenance, including periodic replacement of components such as hard drives. While this approach has been very successful, the current servers are now entering their final year of support and leaving the District searching for a comprehensive replacement strategy.

In evaluating how to proceed, the District has explored multiple options of VM (Virtual Machine) environments which included replacing the current infrastructure with similar hardware, as well as investigating new vendors like Scale Computing. Any replacement solution included not only the hardware, but also costs for items like software requirements, including hypervisors, virtual machine management, and backup solutions.

Within the industry, a significant market shift occurred following Broadcom's acquisition of VMware just a few short years ago. VMware used to charge on a package model, which means that each of our yearly licences cost around \$600. Changes in licensing models to a per core model with a minimum buy, has resulted in substantial cost increases. Currently, the District operates approximately 18 virtual machines at 144 cores. This change alone would have required the District to pay roughly \$7000 per year for the VMWare clients

alone. This change has impacted both school Districts and corporations nationwide necessitating a change in strategy.

Combined with inflation and rising costs in RAM and storage, these changes have made traditional server environments significantly more expensive to maintain. A comparable cost for a new Dell based server farm and licensing for the next three years would cost the District close to \$125,000.

In response, the technology department has conducted extensive research into alternative solutions that would still provide long term sustainability. One such solution is Scale Computing, which offers a slightly different approach to virtualization and support. Scale's model includes all-in-one licensing and support for a five-year term, with standard renewal options thereafter. This solution has gained traction among school Districts and organizations due to its cost efficiency and ease of management.

Additionally, the technology team has undertaken a thorough review of the District's current server usage. Due to changes within the State testing platforms to full cloud-based platforms, the upcoming implementation of a new phone system that no longer requires on-premise servers, and our team's ability to consolidate services, the District can reduce the total number of virtual machines required. This reduction directly lowers both infrastructure and future operational costs.

**Equipment Refresh:**

- The Administrative team is recommending the following to be refreshed within the District's Data Center.
- The District will purchase 3 Scale Computing HyperCore Server Nodes
- The system will be configured with 384 GB of RAM and over 40 TB of storage space for our Virtual Server environment.
- All current Servers will be turned down and used as onsite back up machines in case an issue would arise in which the District would need to use one for a specialty purpose or one-off projects.

**Fiscal Impact:**

The initial purchase price for our current server environment was around \$40,000 and over the past eight years the District has invested a total of around \$60,000 in hardware, licensing and support costs, and parts to maintain the current environment. The proposed solution represents a modernized, simplified infrastructure designed to reduce complexity and improve reliability and performance. The administrative team recommends the purchase of a Scale Computing server environment hardware replacement at a total cost of \$75,154 which includes hardware, software, initial setup and support and licensing for 5 years.

**Recommendation:**

The Finance Committee concurs with the Administration's recommendation to the Board of Education to continue with the installation of a Scale Computing Server infrastructure, training and migration of Virtual Machines and data in an amount not to exceed \$76,000.



Pricing Proposal  
 Quotation #: 27339969  
 Created On: 3/27/2026  
 Valid Until: 4/6/2026

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## IL-Village of Lincolnwood School District 74

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### Jordan Stephen

6950 NE PRAIRIE RD  
 LINCOLNWOOD, IL 607122520  
 United States  
 Phone: (847) 745-3717  
 Email: jstephen@sd74.org

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## Inside Account Executive

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### Anthony Tammara

290 Davidson Ave  
 Somerset, NJ 08873  
 Phone: 732-667-2782  
 Fax: 732-564-8553  
 Email: anthony\_tammara@shi.com

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All Prices are in US Dollar (USD)

Product	Qty	Your Price	Total
1 Scale Computing Single Xeon SP CPU, 3x HDD, 1x SSD, 1U Scale Computing - Part#: CHA-1-29 Contract Name: AEPA - Technology Catalogs Contract #: 026-D Subcontract #: 026-D-IL	3	\$13,999.00	\$41,997.00
2 Scale Computing Intel Gold 5415+ 8C/16T 2.9GHz 4400MT/s Scale Computing - Part#: CPU-1-1D Contract Name: AEPA - Technology Catalogs Contract #: 026-D Subcontract #: 026-D-IL	3	\$0.00	\$0.00
3 16GB DDR5 ECC RDIMM Scale Computing - Part#: RAM-1-31-cust Contract Name: AEPA - Technology Catalogs Contract #: 026-D Subcontract #: 026-D-IL	24	\$0.00	\$0.00
4 Scale Computing 960GB 3.5" SATA SSD Scale Computing - Part#: SSD-1-03 Contract Name: AEPA - Technology Catalogs Contract #: 026-D Subcontract #: 026-D-IL	3	\$0.00	\$0.00
5 Scale Computing 4TB 3.5" SAS HDD Scale Computing - Part#: HDD-1-03 Contract Name: AEPA - Technology Catalogs Contract #: 026-D Subcontract #: 026-D-IL	9	\$0.00	\$0.00

6	Scale Computing 4-Port Intel 10GbE XL710+X557 RJ-45 Scale Computing - Part#: NIC-1-16 Contract Name: AEPA - Technology Catalogs Contract #: 026-D Subcontract #: 026-D-IL	3	\$0.00	\$0.00
7	Scale Computing SC//HyperCore - 8 core 60 Month license and support software Scale Computing - Part#: HCOS-S-5-8C-PS Contract Name: AEPA - Technology Catalogs Contract #: 026-D Subcontract #: 026-D-IL	3	\$8,999.00	\$26,997.00
8	Scale Computing 5 Year HW Support for Scale Computing HCI Appliance Scale Computing - Part#: HW-5 Contract Name: AEPA - Technology Catalogs Contract #: 026-D Subcontract #: 026-D-IL	1	\$4,045.00	\$4,045.00
9	Scale Computing - ScaleCare Quickstart Installation Services Scale Computing - Part#: QSPI Contract Name: AEPA - Technology Catalogs Contract #: 026-D Subcontract #: 026-D-IL	1	\$2,115.00	\$2,115.00
10	Scale Computing VMware Rip & Replace Partner Promo Scale Computing - Part#: MPVRR Contract Name: AEPA - Technology Catalogs Contract #: 026-D Subcontract #: 026-D-IL	1	\$0.00	\$0.00
11	Scale Computing PROMO Scale Computing Move powered by Carbonite Migrate Scale Computing - Part#: ADTM-PROMO-20 Contract Name: AEPA - Technology Catalogs Contract #: 026-D Subcontract #: 026-D-IL	1	\$0.00	\$0.00
12	Scale Computing SC//HyperCore Advanced Training Scale Computing - Part#: QHAT Contract Name: AEPA - Technology Catalogs Contract #: 026-D Subcontract #: 026-D-IL	1	\$0.00	\$0.00
13	Scale Computing Admission to Scale Computing Platform 2026 Summit with SC//Platform Advanced Training Service Included Scale Computing - Part#: PLTFRM-REG/QHAT-2026 Contract Name: AEPA - Technology Catalogs Contract #: 026-D Subcontract #: 026-D-IL	1	\$0.00	\$0.00

Subtotal	\$75,154.00
Shipping	\$0.00
Total	\$75,154.00

## **Additional Comments**

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Thank you for choosing SHI International Corp! The pricing offered on this quote proposal is valid through the expiration date listed above. To ensure the best level of service, please provide End User Name, Phone Number, Email Address and applicable Contract Number when submitting a Purchase Order. For any additional information including Hardware, Software and Services Contracts, please contact an SHI Inside Sales Representative at (888) 744-4084. SHI International Corp. is 100% Minority Owned, Woman Owned Business. TAX ID# 22-3009648; DUNS# 61-1429481; CCR# 61-243957G; CAGE 1HTF0

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*The products offered under this proposal are resold in accordance with the terms and conditions of the Contract referenced under that applicable line item.*



## Executive Summary Finance Committee Meeting

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DATE: April 23, 2026

TOPIC: 6-year | Middle School Literacy Program Adoption | CommonLit

PREPARED BY: Dominick Lupo

**Recommended for:**

- Action
- Discussion
- Information

**Purpose/Background:**

The Board of Education approves all curricular adoptions and contracts.

Lincoln Hall Middle School is seeking approval to adopt CommonLit Essentials Pro Plus as its core reading curriculum resource in order to strengthen literacy outcomes and ensure alignment with rigorous academic standards. This platform offers a comprehensive, research-based approach to reading instruction, anchored in high-quality, standards-aligned texts and paired with integrated writing tasks, formative assessments, and scaffolded supports. By providing a vertically aligned curriculum with clear pacing and unit structures, the program will ensure consistency across grade levels while supporting the District’s vision of developing high-school-ready learners with cutting-edge resources. CommonLit Essentials Pro Plus is particularly well-suited for middle school literacy teachers due to its variety of instructional features. The platform includes differentiated supports such as guided reading mode, annotation tools, text-to-speech, translation options, and leveled discussion questions, enabling teachers to meet the needs of diverse learners, including English learners and students with varying reading levels. Teachers also benefit from ready-to-use lesson plans, vocabulary supports, and paired text sets that promote critical thinking and cross-text analysis. Additionally, the embedded assessments—ranging from comprehension checks to extended writing prompts—are automatically graded where applicable, providing immediate feedback and saving valuable instructional time.

This recommendation is the result of a thorough and deliberate evaluation process conducted by the District’s curriculum committee over the course of two years. During this time, the committee reviewed multiple high-quality literacy programs, engaged in structured comparisons, and conducted site visits to neighboring Districts

to observe implementation in real classroom settings. The committee also collaborated closely with the District's literacy consultant to analyze program alignment, instructional impact, and long-term sustainability. Through this comprehensive process, CommonLit Essentials Pro Plus emerged as the clear choice to best meet the needs of Lincoln Hall students and teachers, and the committee confidently brings this recommendation forward for approval.

**Fiscal Impact:**

The fiscal impact of the 6-year adoption will be \$35,100 for all materials and professional development.

**Recommendation:**

The Finance Committee concurs with the Administration's recommendation to the Board of Education to approve this contract from *CommonLit © 2025* for the adoption of the 6-8 reading curriculum in the amount of \$35,100 from the 2026-2027 school year to the 2031-2032 school year.



# CommonLit Quote for Lincoln Hall Middle School for SY26-32

**Attention:**

Dominick Lupodlupo@sd74.org

**Prepared by:**

Chatham Anastasi,  
chatham.anastasi@commonlit.org

Quote Details	
Quote Number	S3FJX-R9W7O-J2AGX-DFZEV
Date Issued	2026-02-19
Valid Through	<b>June 30, 2026</b>
Contract Terms	<b>July 1, 2026 - June 30, 2032</b>
Total Due	\$35,100.00
<b>Payment Terms: Net 30 from invoice date</b>	

## School Essentials PRO Plus

Product	Price	Number of Years	Number of Schools	Total
<b>School Essentials PRO Plus</b>	\$5,850.00 <del>\$6,850.00</del>	6	1	\$35,100.00

Section total \$35,100.00

**Total \$35,100.00**

**You'll save \$6,000.00**

**School/s:**

Lincoln Hall Middle School

Lincoln Hall Middle School must adhere to CommonLit's [Terms of Use](#) for the full term of partnership with CommonLit, Inc. The full term of partnership is defined as July 1, 2026 to June 30, 2032. Lincoln Hall Middle School will pay fees as specified above in order to receive products and services listed below.



## Description of Services: School Essentials PRO Plus

The CommonLit School Essentials PRO Plus package enables schools to implement CommonLit 360 for grades 6-12. CommonLit 360 is a full-year secondary English Language Arts curriculum ([EdReports Green rated for grades 6-8](#)) designed to support student growth in reading, writing, speaking, and listening. Our curriculum is grounded in research-based practices and is built around the idea that students learn best when they are engaged in meaningful, relevant, and challenging work. By providing educators with rigorous content and instructional support, CommonLit 360 enables students to reach their full potential.

*CommonLit's standard per school price for the CommonLit School Essentials PRO Plus package is **\$6,850 per school per year**. This cost does not include on-site professional development sessions.*

Service	Description
Professional Learning	<p>The school or district's dedicated Account Manager will provide <b>strategic implementation support</b> and planning for professional learning as it pertains to the CommonLit 360 Curriculum.</p> <p>In addition, the CommonLit School Essentials PRO Plus package includes four live, virtual professional development sessions per district contract, per year.</p> <p>Contracts including 1-4 schools receive:</p> <ul style="list-style-type: none"> <li>• Four separate 60-minute sessions (of up to 25 virtual participants) led by 1 facilitator each school year</li> </ul> <p>Contracts including 5+ schools receive:</p> <ul style="list-style-type: none"> <li>• <u>Option 1</u>: Four separate 60-minute sessions (of up to 50 virtual participants) led by 1-2 facilitators each school year</li> <li>• <u>Option 2</u>: Eight separate 60-minute sessions (of up to 25 virtual participants) led by 1 facilitator each school year</li> </ul> <p>School and district teams will work with their Account Manager to choose from sessions which cover the CommonLit 360 curriculum (<a href="#">found here</a>) and sessions that cover the CommonLit Text Library, Target Lessons, or Assessment Series (<a href="#">found here</a>). To protect the integrity of session content, these professional development sessions cannot be customized or split up for multiple concurrent audiences or over multiple meeting times. Additional one-hour live, virtual professional development sessions can be purchased on an as needed basis.</p> <p>Additionally, teachers and leaders will have unlimited access to our <b>on-demand Professional Development Portal</b> (featuring over 80 self-paced training modules) and ongoing <b>CommonLit kickoff webinars</b> that teachers can sign up to attend individually. <i>Note: CommonLit's curriculum implementation support for CommonLit 360 does not include custom curriculum design or data analysis.</i></p>
Assessments & Data	<p>Teachers will gain access to <b>CommonLit's Assessment Series</b> and <b>CommonLit 360's Unit Skills Assessments</b>.</p> <p>The Assessment Series consists of <b>three grade-level benchmark tests</b> designed to be administered online at three time points, at the beginning, the middle, and the end of the school year. The Assessment Series provides valid and reliable measures of students' reading comprehension, specifically how well students comprehend and analyze texts. The assessments are administered directly through CommonLit's online platform and provide instant data for teachers. Additionally, the CommonLit 360 curriculum includes <b>two Unit Skills Assessments</b> per unit that serve as strategically placed formative reading comprehension checks. These assessments are designed to be administered at key points in the unit, based on students' exposure to focus skills, genre alignment, and background knowledge development.</p> <p>School and district leaders will gain access to CommonLit's <b>Administrator Data Dashboard</b> to track student performance on all CommonLit 360 lessons, formative assessments, and benchmark assessments.</p>
Premium Support & Integrations	<p>The school or district's dedicated Account Manager will coordinate technical setup of accounts for the duration of the partnership. Schools and districts can choose from our premium rostering and integration solutions to set-up accounts: Clever, ClassLink, Canvas LMS. The CommonLit User Support team is available for teachers and leaders via email through <a href="mailto:help@commonlit.org">help@commonlit.org</a> or live chat during business hours. Partner schools and districts will receive <b>priority user support</b>.</p>



## Add-On Services

CommonLit knows that the needs of every school and district are different. In addition to our standard virtual professional development options, we offer additional virtual and on-site professional development at an additional cost.

### On-Site Professional Development

CommonLit offers on-site professional development for schools who prefer in person sessions. Our expert facilitators will bring hands-on learning to you. These sessions, designed for teams new to CommonLit 360, will set your teachers up for success. Over the course of one or two days, we'll introduce your team to best practices for the core components of our curriculum. We'll facilitate the targeted practice and supported planning time that your team will need to jumpstart strong implementation. Ask your CommonLit representative to learn more about our [On-Site Foundations Jumpstart and Advanced Day Agendas](#) (Page 10-11).

On-Site Professional Development Pricing	Cost
<i>One Facilitator</i> <ul style="list-style-type: none"> <li>6 hours of sessions, Groups of 1-35</li> </ul>	\$6,000 per day
<i>Two or More Facilitators</i> <ul style="list-style-type: none"> <li>6 hours of sessions, Groups of 35+</li> </ul> Recommend for: <ul style="list-style-type: none"> <li>mixed middle school and high school groups</li> <li>districts who would like to run Foundations Jumpstart Sessions and Advanced Sessions simultaneously</li> </ul> <i>If scheduling a 2-day session, both days must be consecutive.</i>	\$5,000 per facilitator per day

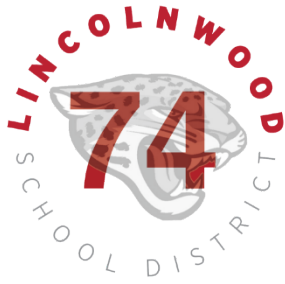
### Virtual Professional Development

CommonLit offers additional a la carte 60-minute virtual professional sessions for teams that require more sessions than are provided in our standard package. Ask your CommonLit representative to learn more about our [CommonLit Virtual Professional Development Offerings](#) (Page 5-6).

Virtual Professional Development Pricing	Cost
One Professional Development Session <ul style="list-style-type: none"> <li>60 minutes</li> <li>1 facilitator</li> <li>Up to 25 virtual participants</li> </ul>	\$750 per session
Bundle of Four Professional Development Sessions <ul style="list-style-type: none"> <li>60 minutes</li> <li>1 facilitator</li> <li>Up to 25 virtual participants</li> </ul>	\$2,500 per bundle of 4 sessions (\$500 discount)

### Novels

Should your team teach all units in CommonLit 360, there are multiple units that feature a novel as a core text. These are not included on our website and will have to be purchased separately. Please [use this document](#) for a list of ISBN numbers for each novel for each grade.



## Executive Summary Finance Committee Meeting

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DATE: April 23, 2026

TOPIC: 6-year | Middle School Literacy Program Adoption | Simplify Learning

PREPARED BY: Dominick Lupo

**Recommended for:**

- Action
- Discussion
- Information

**Purpose/Background:**

The Board of Education approves all curricular adoptions and contracts.

Lincoln Hall Middle School is seeking approval to adopt Simplify Writing® as its core writing curriculum resource in order to strengthen student writing proficiency and ensure alignment with grade-level standards and expectations. This program provides a structured, skill-based approach to writing instruction that breaks complex writing tasks into clear, manageable components, enabling students to build confidence and mastery over time. Through its focus on explicit instruction, modeling, and application, *Simplify Writing*® supports consistent, high-quality writing instruction across classrooms while advancing the district’s commitment to academic excellence and equitable outcomes for all students.

*Simplify Writing*® is particularly well-suited for middle school language arts teachers due to its highly practical and instructional-centered design. The program emphasizes “bite-sized” lessons, typically 10–15 minutes, that allow teachers to model writing skills before students immediately apply them in their own work, reinforcing learning in real time. It also includes a comprehensive intervention library, grammar resources, and supports for English learners, enabling teachers to differentiate instruction effectively for diverse learners. Additionally, its skill-based pre- and post-assessments provide actionable data that help teachers identify specific gaps in student writing more precisely than traditional rubrics. The inclusion of writing tasks across multiple genres, and both digital and printable resources ensures that teachers have the tools needed to support students in mastering narrative, informational, and argumentative writing.

The key factor in this recommendation is that the Lincoln Hall language arts teachers valued the program's balance of structure and flexibility. Simplify Writing® provides a clear, standards-aligned framework while still allowing teachers the professional autonomy to tailor instruction, incorporate their own materials, and foster creativity in the classroom. This flexibility empowers teachers to meet the unique needs and interests of their students. As a result, the program not only strengthens writing outcomes but also enhances teacher ownership and engagement.

**Fiscal Impact:**

The fiscal impact of the 6-year adoption will be \$3,952 for all materials and features.

**Recommendation:**

The Finance Committee concurs with the Administration's recommendation to the Board of Education to approve this contract from *Simplify Learning*® for the adoption of the grades 6-8 reading curriculum in the amount of \$3,952 from the 2026-2027 school year to the 2031-2032 school year.

# Simplify Learning

500 N Estrella Pkwy Ste #B2 PMB #496  
Goodyear, AZ 85338

[help@simplifywriting.com](mailto:help@simplifywriting.com)

Please send purchase order to email above. Check payments should be sent to the address above and include your PO number. **An additional 3% fee will be added if paying by credit card.**



## BILL TO

Lincolnwood School District 74  
6950 E Prairie Rd  
Lincolnwood, IL 60712

**Date:** 2/18/2026

**Valid For:** 45 Days

DESCRIPTION	QTY	1 Year Price \$247/license 7/1/26 - 6/30/27	3 Year Price \$494/license 7/1/26 - 6/30/29	6 Year Price \$988/license 7/1/26 - 6/30/32
1 Teacher License for Simplify Writing® Program. Fully Transferrable.	4	\$988.00	\$1,976.00	\$3,952.00
Early Access - Last Quarter of Current School Year (\$50/license)	0	\$0.00	\$0.00	\$0.00
	<b>SUBTOTAL</b>	\$988.00	\$1,976.00	\$3,952.00
	<b>TAX RATE</b>	0.00%	0.00%	0.00%
	<b>TOTAL TAX</b>	\$0.00	\$0.00	\$0.00
	<b>CREDIT CARD FEE (3%)</b>	\$0.00	\$0.00	\$0.00
	<b>Quote Total</b>	<b>\$ 988.00</b>	<b>\$ 1,976.00</b>	<b>\$ 3,952.00</b>

Classification: Electronic data products  
(digital books, downloadable files, and digital courses).  
No software applications will need to be installed.  
No physical items provided.

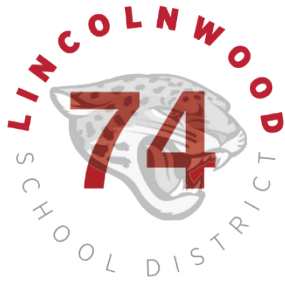
## Notes & Terms

Each license is transferable when the current teacher is replaced in their present position. Please contact us to transfer it.

Due to the digital delivery of resources, all sales are final.

By submitting a purchase order, you are agreeing to our terms and conditions:

<https://simplifylearning.com/school-licensing-terms>



## Executive Summary Finance Committee Meeting

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DATE: April 23, 2026

TOPIC: 6-year | Middle School Literacy Program Adoption | Panorama Education Class Companion

PREPARED BY: Dominick Lupo

**Recommended for:**

- Action
- Discussion
- Information

**Purpose/Background:**

The Board of Education approves all curricular adoptions and contracts.

Lincoln Hall Middle School is seeking approval to adopt Class Companion as a core instructional support tool to enhance student writing, feedback cycles, and overall literacy development. This platform leverages AI to provide immediate, rubric-aligned feedback on student work, allowing students to revise and improve in real time while maintaining full teacher oversight. By embedding frequent, high-quality feedback opportunities into daily instruction, Class Companion strengthens student engagement, promotes mastery-based learning, and supports the district's commitment to rigorous, standards-aligned instruction.

*Class Companion* is particularly valuable for middle school language arts teachers due to its ability to dramatically increase instructional efficiency while deepening student learning. The platform provides instant feedback and scoring on writing tasks, paired with an AI tutor that guides students through revisions without giving away answers, fostering independence and critical thinking. Teachers can create or upload assignments aligned to their curriculum, apply customized rubrics, and allow multiple attempts so students can learn through revision and reflection. Additionally, the platform includes built-in accommodations such as text-to-speech, translation, and adjustable reading levels, along with academic integrity tools that detect copied or AI-generated text. Real-time data dashboards give teachers insight into student strengths, misconceptions, and engagement, enabling more targeted and responsive instruction.

A key factor in this recommendation is the strong support from Lincoln Hall’s language arts teachers, who value the program’s ability to enhance, rather than replace, their instructional practice. Class Companion allows teachers to maintain full control over assignments, rubrics, and grading decisions while significantly reducing time spent on routine feedback and assessment tasks. This creates more opportunities for small-group instruction, conferencing, and relationship-building with students. Teachers appreciate that the platform supports their professional autonomy and creativity while providing a powerful, standards-aligned structure to improve student writing outcomes. As a result, Class Companion represents a high-impact, sustainable solution that aligns with both teacher needs and district priorities.

**Fiscal Impact:**

The fiscal impact of this program will be \$3,000 for the 2026-2027 school year for all access and features. This program does not offer multi-year contracts, therefore, this will need to be renewed year to year through the District purchasing update process and guidelines.

**Recommendation:**

The Finance Committee concurs with the Administration’s recommendation to the Board of Education to approve this contract from *Panorama Education © 2026* for the adoption of grades 6-8 writing curriculum tool in the amount of \$3,000 for the 2026-2027 school year.

# SERVICE ORDER



**Lincoln Hall Middle School (IL)**  
**6855 N Crawford Ave**  
**Lincolnwood / IL / 60712**

**Panorama Education, Inc.**  
**24 School St, Second Floor**  
**Boston, MA 02108**

**Contact:**

For submitting POs or questions about billing:  
finance@panoramaed.com  
For general questions about Panorama:  
contact@panoramaed.com

**Primary Contact Name:** *Dominic Lupo*  
**Primary Contact Phone Number:** *(847)745-3884*  
**Primary Contact Email Address:** *dlupo@sd74.org*

**Invoiced on Effective Date, Net 30**  
**Pricing Valid Through: 03/04/2026**

<b>(1) Description of Services and (2) Fees</b>	
<b>Effective Date: Date agreement is counter-signed by all parties.</b>	
<b>Contract Term: 12 Months</b>	
<b>Licenses/Services</b>	<b>Fees Over Term</b>
<b>Class Companion Premium:</b> Access to Class Companion Subscription separate from Panorama platform	<b>\$ 3,000.00</b>
<b>Total Over Contract Term:</b>	<b>\$ 3,000.00</b>

### (3) Agreement

The entire agreement by and between Client and Panorama ("Agreement") consists of (i) the terms set forth in this Service Order ("SO"); (ii) the terms attached as Exhibit A to, and hereby incorporated by reference into, this SO ("Terms"); and (iii) if applicable, a data privacy agreement executed between Client and Panorama, on or following the Effective Date, which by mutual execution (or execution by Client and submission to Panorama of an NDPA Exhibit E) shall hereby be incorporated by reference into this SO.

### (4) Supplemental Terms and Conditions (if any)

### (5) Client Accounts Payable Information

<i>Accounts Payable Contact Name</i>	Sylvia Hernandez
<i>Accounts Payable Phone Number</i>	(847)745-3884

<i>Accounts Payable Email Address</i>	shernandez@sd74.org	
<i>Will Client Be Submitting Purchase Order?</i>	YES [ X ]    NO [   ]	
<b>Authorization</b>		
By signing below, Client and Panorama ACCEPT AND AGREE TO the Agreement as of the Effective Date.		
Client Signature:	Print Name, Title:	Date:
Panorama Signature:	Print Name, Title:	Date:

## BACKGROUND

Panorama is an education technology company that provides a cloud-based platform-as-a-service and related support services to enable schools and school districts to analyze student and school data, measure social-emotional learning, and design and implement survey programs for students, staff and parents or authorized guardians ("Platform"). The client named on the Service Order attached hereto ("Client") and Panorama have entered into an agreement consisting of the attached Service Order, including any exhibits attached thereto, ("SO"), these terms ("Terms" and collectively with the SO, "Agreement"). From time to time hereafter, Client and Panorama may enter into additional service orders pursuant to which Client may purchase additional rights to use the Platform and receive additional services, provided that these Terms will be incorporated by reference into and apply to each such additional service order to create a separate agreement that governs each such additional service order, in each case to the exclusion of any other terms or conditions that either party seeks to impose or incorporate or that are implied by course of dealing.

### 1 RIGHT TO USE PLATFORM

1.1 Platform. Subject to this Agreement, Panorama hereby grants Client (including Client's students, employees, and parents and authorized guardians of Client's students, all as applicable and described in the relevant SO, ("Authorized Users")), the limited, nonexclusive, nontransferable, non-sublicenseable right to access and use the Platform via the Internet during the Term solely for Client's use, in accordance with applicable laws and regulations and the Platform's intended uses as communicated to Client by Panorama.

1.2 Limitations. Except as expressly permitted in the Agreement, Client will not and will not authorize or allow any third party to: (a) provide access to the Platform to any person who is not an Authorized User or (b) reverse engineer, decompile, disassemble or otherwise attempt to discover the source code, object code or underlying structure, ideas or algorithms of the Platform; (c) modify, translate or create derivative works based on the Platform; (d) copy, rent, lease, distribute, pledge, assign or otherwise transfer or allow any lien, security interest or other encumbrance on the Platform; (e) use the Platform for timesharing or service bureau purposes or otherwise for the benefit of a third party; (f) hack, manipulate, interfere with or disrupt the integrity or performance of or otherwise attempt to gain unauthorized access to the Platform or its related systems, hardware or networks or any content or technology incorporated in any of the foregoing; or (g) remove or obscure any proprietary notices or labels of Panorama or its suppliers on the Platform or on any printed or digital materials provided by Panorama.

1.3 Compliance with Laws. Panorama is responsible for compliance with federal, state local laws and regulations to the extent they govern Panorama's activities, including providing the Platform to Client. Client is responsible for compliance with federal, state and local laws and regulations to the extent they govern Client's activities, including but not limited to the use by Client of the Platform to collect, record, retain, use and disclose any individual's information. Without limiting the foregoing,

each party is responsible for determining its own obligations, including but not limited to notice and consent obligations, under the Family Educational Right to Privacy Act and its implementing regulations ("FERPA") and the Protection of Pupil Rights Act and its implementing regulations ("PPRA"). The parties agree that they intend for the collection and use of personally identifiable information (as defined under FERPA) for only legitimate educational purposes and other purposes allowed under relevant laws, including but not limited to FERPA and PPRA. Client hereby gives its consent to Panorama on behalf of parents (as defined under FERPA, PPRA and the Children's Online Privacy Protection Act ("COPPA")) of children from whom any personal information (as defined under COPPA) may be gathered in connection with this Agreement and the Platform. Panorama shall not be obligated to obtain consents from parents directly.

### 2 INTELLECTUAL PROPERTY; PRIVACY; SECURITY

2.1 Client Data. As between Client and Panorama, Client owns data input into the Platform, or otherwise provided to Panorama, by Client and Authorized Users, that constitutes personally identifiable information (as defined under FERPA), such as student survey responses reported on an individual level, ("Client PII") and (b) any other data and content input into the Platform, or otherwise provided to Panorama, by Client and Authorized Users or on their behalf, such as survey questions, ("Non-PII" and together with PII "Client Data"). Client hereby grants Panorama a nonexclusive, worldwide, royalty-free, fully paid up, sublicenseable (through multiple tiers): (i) right and license during the Term to copy, distribute, display, create derivative works of and use Client Data to perform Panorama's obligations under this Agreement; (ii) perpetual, irrevocable right and license to copy, modify and use Client PII to create aggregated, non-personally identifiable data sets ("Blind Data") and copy, distribute, display, create derivative works of and use Blind Data for benchmarking, research or development purposes, including published research; and (iii) perpetual, irrevocable right and license to copy, distribute, display, create derivative works of and use Non-PII, for any and all purposes, in any form, media or manner. Client reserves any and all right, title and interest in and to Client Data other than the licenses therein expressly granted to Panorama under this Agreement.

2.2 Panorama Intellectual Property. "Intellectual Property" means domestic and foreign intellectual property rights, including: (a) inventions, patents, applications for patents and reissues, divisions, continuations, re-examinations, renewals, extensions and continuations-in-part of patents or patent applications; (b) copyrights, copyright registrations and applications for copyright registration; (c) mask works, mask work registrations and applications for mask work registrations; (d) designs and similar rights, design registrations, design registration applications, and integrated circuit topographies and similar rights; (e) trade names, business names, corporate names, domain names, website names and world wide web addresses, common law trademarks, trademark registrations, trademark applications, trade dress and logos, and the goodwill associated with any of the foregoing; and (f) trade secrets, confidential information and know-how.

Panorama retains all right, title and interest in and to the Platform, and all Intellectual Property rights relating thereto including but not limited to all products provided under this Agreement, all deliverables, support and maintenance services, additional features or functionality including customizations requested by Client, learning content, teaching materials, survey questions, underlying research and methodologies (by whomever produced except to the extent Client produced such material), and all copies and parts of any of the foregoing, and all Intellectual Property rights therein. Panorama grants no, and reserves any and all, rights other than the rights expressly granted to Client under this Agreement with respect to the Platform.

2.3 **Client Feedback.** Client may from time to time provide suggestions, comments for enhancements or functionality or other feedback ("Feedback") to Panorama with respect to the Platform. Panorama has full discretion to determine whether to proceed with development of the requested enhancements, features or functionality. Client hereby grants Panorama a royalty-free, fully paid-up, worldwide, transferable, sublicenseable, irrevocable, perpetual license to: (a) copy, distribute, transmit, display, perform, and create derivative works of the Feedback in whole or in part; and (b) use the Feedback in whole or in part, including without limitation, the right to develop, manufacture, have manufactured, market, promote, sell, have sold, offer for sale, have offered for sale, import, have imported, rent, provide and lease products or services that practice or embody, or are configured for use in practicing, the Feedback in whole or in part.

2.4 **Panorama Privacy Policy.** Panorama's Privacy Statement, as may be amended from time to time, is available at <https://www.panoramaed.com/privacy>.

2.5 **Data Security and Privacy.**

(a) Panorama will implement and maintain an information security program that is consistent with industry recognized practices, which include using commercially reasonable administrative, physical and technical safeguards designed to protect the Platform from unauthorized access that could compromise the security, confidentiality or integrity of Client PII. Panorama shall: (i) use reasonable efforts to secure physical premises where Client PII will be processed and/or stored and (ii) take reasonable precautions with respect to the employment of, access given to, and education and training of personnel engaged by Panorama to perform its obligations under this Agreement.

(b) Client will and will instruct its Authorized Users to: (i) use the Platform to collect, record, retain, use and disclose personally identifiable information only to the extent necessary for its legitimate educational purposes; (ii) otherwise provide Panorama with personally identifiable information only to the extent necessary for Panorama to provide the Platform and perform its obligations under the Agreement; (iii) input personally identifiable information into the Platform only as prescribed by Panorama and only in the fields designated by Panorama ("Structured Fields"); (iv) use reasonable efforts to prevent unauthorized access to or use of the Platform; and (v) notify Panorama promptly of any known or suspected

unauthorized access or use. Client will assist Panorama in all efforts to investigate and mitigate the effects of any such incident.

(c) If during the Term or upon termination of this Agreement Client requests in writing, Panorama will delete or otherwise render unrecoverable Client PII in Panorama's possession in a manner consistent with media sanitization practices described under industry recognized standards.

(d) Panorama shall not be responsible for any personally identifiable information input into the Platform in a manner not prescribed by Panorama or in a field that is not a Structured Field.

### 3 FEES; PAYMENT TERMS

3.1 **Fees; Payment Terms.** Unless otherwise indicated on the SO, Client will pay all fees within thirty (30) days of the invoice date. If payment of any fee is not made when due and payable, a late fee will accrue at the rate of the lesser of one and one-half percent (1.5%) per month or the highest legal rate permitted by law and Client will pay all reasonable expenses of collection. In addition, if any past due payment has not been received by Panorama within thirty (30) days from the time such payment is due, Panorama may upon written notice to Client suspend access to the Platform until such payment is made.

3.2 **Taxes; Tax Exemption.** All amounts payable by Client to Panorama hereunder are exclusive of any sales, use and other taxes or duties, however designated, including without limitation, withholding taxes, royalties, know-how payments, customs, privilege, excise, sales, use, value-added and property taxes (collectively "Taxes"). To the extent applicable, Client will be solely responsible for payment of all Taxes and will not withhold any Taxes from any amounts due Panorama. For the avoidance of doubt, Taxes do not include taxes based on Panorama's income. Client is responsible for determining whether it qualifies for any tax exemption, and if Client claims it is tax-exempt, it will, upon request from Panorama, provide documentation evidencing its tax-exempt status.

### 4 TERM, TERMINATION

4.1 **Term.** The term of the Agreement will commence on the Effective Date and, unless earlier terminated in accordance with this Section 4, will continue through the date set forth on the SO ("Term").

4.2 **Expiration; Termination.** In addition to any other remedies it may have, either party may terminate the Agreement prior to expiration if the other party breaches any part of the Agreement and fails to cure such breach within thirty (30) days after receiving notice thereof. Upon expiration or any termination for any reason of the Agreement: (a) Client will pay in full for use of the Platform up to and including the last day on which the Platform is provided; (b) Panorama may, without notice to Client, delete or otherwise render unrecoverable Client PII in Panorama's possession in a manner consistent with media sanitization practices described under industry recognized standards; and (c) all rights granted to Client and all obligations of Panorama will immediately terminate and Client will promptly cease use of the Platform.

4.3 Survival. Upon expiration or termination for any reason of the Agreement, Sections 2 (Intellectual Property; Privacy; Security), 3 (Fees; Payment Terms), 4.2 (Termination; Effect of Termination), 4.3 (Survival), 5 (Confidentiality), 6.2 (Disclaimer), 7 (Limitations of Liability; Indemnification), and 8 (General) will survive.

## 5 CONFIDENTIALITY

5.1 As used herein, "Confidential Information" means, subject to the exceptions set forth in the following sentence, any information or data that is not Client PII, regardless of whether it is in tangible form, disclosed by either party ("Disclosing Party") that Disclosing Party has either marked as confidential or proprietary, or has identified in writing as confidential or proprietary within thirty (30) days of disclosure to the other party ("Receiving Party"); provided, however, that a Disclosing Party's business plans, strategies, technology, research and development, current and prospective clients and customers, billing records, and products or services will be deemed Confidential Information of Disclosing Party even if not so marked or identified. Panorama's Confidential Information includes, without limitation, the Platform and this Agreement. Information will not be deemed Confidential Information" if such information: (a) is known to the Receiving Party prior to receipt from Disclosing Party directly or indirectly from a source other than one having an obligation of confidentiality to Disclosing Party; (b) becomes known (independently of disclosure by Disclosing Party) to the Receiving Party directly or indirectly from a source other than one having an obligation of confidentiality to Disclosing Party; or (c) becomes publicly known or otherwise ceases to be secret or confidential, except through a breach of this Agreement by the Receiving Party. Each party acknowledges that certain Confidential Information may constitute valuable trade secrets and proprietary information of a party, and each party agrees that it will use the Confidential Information of the other party solely in accordance with the provisions of this Agreement and will not disclose, or permit to be disclosed, the same directly or indirectly, to any third party without the other party's prior written consent, except as otherwise permitted hereunder. Each party will use reasonable measures to protect the confidentiality and value of the other party's Confidential Information. Notwithstanding any provision of this Agreement, either party may disclose the terms of the Agreement, in whole or in part (i) to its employees, officers, directors, professional advisers (e.g., attorneys, auditors, financial advisors, accountants and other professional representatives), existing and prospective investors or acquirers contemplating a potential investment in or acquisition of a party, sources of debt financing, acquirers and/or subcontractors who have a need to know and are legally bound to keep such Confidential Information confidential by confidentiality obligations or, in the case of professional advisors, are bound by ethical duties to keep such Confidential Information confidential consistent with the terms of this Agreement; and (ii) as reasonably deemed by a party to be required by law (in which case each party will provide the other with prior written notification thereof, will provide such party with the opportunity to contest such disclosure, and will use its reasonable efforts to minimize such disclosure to the extent permitted by applicable law). Each party agrees to exercise due care in protecting the

Confidential Information from unauthorized use and disclosure. In the event of actual or threatened breach of the provisions of this Section, the non-breaching party will be entitled to seek immediate injunctive and other equitable relief, without waiving any other rights or remedies available to it. Each party will promptly notify the other in writing if it becomes aware of any violations of the confidentiality obligations set forth in the Agreement. Upon Disclosing Party's written request, Receiving Party will either promptly return to Disclosing Party Disclosing Party's Confidential Information, and all embodiments thereof, that is in Receiving Party's possession and certify such return or use reasonable efforts to delete or otherwise render inaccessible such Confidential Information and certify the same.

## 6 REPRESENTATIONS, WARRANTIES AND DISCLAIMER

6.1 Representations and Warranties. Each party represents and warrants to the other party that (a) such party has the required power and authority to enter into this Agreement and to perform its obligations hereunder, (b) the execution of this Agreement and performance of its obligations thereunder do not and will not violate any other agreement to which it is a party or any law or regulation applicable to it, and (c) this Agreement constitutes a legal, valid and binding obligation when signed by both parties. Client further represents and warrants that it has the right to provide Client Data to Panorama as well as the licenses and rights therein and thereto for the purposes contemplated by this Agreement.

6.2 Disclaimer. EXCEPT AS EXPRESSLY SET FORTH HEREIN, THE PLATFORM IS PROVIDED ON AN "AS-IS" BASIS AND PANORAMA DISCLAIMS ANY AND ALL WARRANTIES. EXCEPT AS OTHERWISE EXPRESSLY PROVIDED IN THIS AGREEMENT, NEITHER PARTY MAKES ANY ADDITIONAL REPRESENTATION OR WARRANTY OF ANY KIND, WHETHER EXPRESS, IMPLIED (EITHER IN FACT OR BY OPERATION OF LAW), OR STATUTORY, AS TO ANY MATTER WHATSOEVER. ALL OTHER EXPRESS OR IMPLIED CONDITIONS, REPRESENTATIONS AND WARRANTIES ARE HEREBY EXCLUDED TO THE EXTENT ALLOWED BY APPLICABLE LAW. EACH PARTY EXPRESSLY DISCLAIMS ALL IMPLIED WARRANTIES OF MERCHANTABILITY, FITNESS FOR A PARTICULAR PURPOSE, QUALITY, ACCURACY, TITLE, AND NON-INFRINGEMENT. NEITHER PARTY WARRANTS AGAINST INTERFERENCE WITH THE ENJOYMENT OF THE PRODUCTS OR SERVICES PROVIDED BY SUCH PARTY OR AGAINST INFRINGEMENT. NEITHER PARTY WARRANTS THAT THE PRODUCTS OR SERVICES PROVIDED BY SUCH PARTY ARE ERROR-FREE OR THAT OPERATION OF SUCH PARTY'S PRODUCTS OR SERVICES WILL BE SECURE OR UNINTERRUPTED. NEITHER PARTY WILL HAVE THE RIGHT TO MAKE OR PASS ON ANY REPRESENTATION OR WARRANTY ON BEHALF OF THE OTHER PARTY TO ANY THIRD PARTY.

## 7 LIMITATIONS OF LIABILITY; INDEMNIFICATION

7.1 Disclaimer of Consequential Damages. THE PARTIES HERETO AGREE THAT, NOTWITHSTANDING ANY OTHER PROVISION IN THIS AGREEMENT, EXCEPT FOR LIABILITY ARISING OUT OF (A) CLIENT'S USE OF THE PLATFORM OTHER

THAN EXPRESSLY PERMITTED BY SECTION 1 (RIGHT TO USE PLATFORM), (B) EITHER PARTY'S BREACH OF SECTION 5 (CONFIDENTIALITY), AND (C) A PARTY'S INDEMNIFICATION OBLIGATIONS SET FORTH IN SECTION 7.4 AND 7.5 BELOW, AS APPLICABLE, IN NO EVENT WILL EITHER PARTY BE LIABLE TO THE OTHER FOR ANY SPECIAL, INDIRECT, RELIANCE, INCIDENTAL OR CONSEQUENTIAL DAMAGES OF ANY KIND, LOST OR DAMAGED DATA, LOST PROFITS OR LOST REVENUE, WHETHER ARISING IN CONTRACT, TORT (INCLUDING NEGLIGENCE), OR OTHERWISE, EVEN IF A PARTY HAS BEEN NOTIFIED OF THE POSSIBILITY THEREOF.

**7.2 General Cap on Liability.** NOTWITHSTANDING ANY OTHER PROVISION OF THIS AGREEMENT, EXCEPT FOR LIABILITY ARISING OUT OF (A) CLIENT'S USE OF THE PLATFORM OTHER THAN EXPRESSLY PERMITTED BY SECTION 1 (RIGHT TO USE PLATFORM), (B) EITHER PARTY'S BREACH OF SECTION 5 (CONFIDENTIALITY), AND (C) A PARTY'S INDEMNIFICATION OBLIGATIONS SET FORTH IN SECTION 7.4 AND 7.5 BELOW, AS APPLICABLE, UNDER NO CIRCUMSTANCES WILL EITHER PARTY'S LIABILITY FOR ALL CLAIMS ARISING UNDER OR RELATING TO THIS AGREEMENT (INCLUDING BUT NOT LIMITED TO WARRANTY CLAIMS), REGARDLESS OF THE FORUM AND REGARDLESS OF WHETHER ANY ACTION OR CLAIM IS BASED ON CONTRACT, TORT, OR OTHERWISE, EXCEED THE AGGREGATE FEES PAID BY CLIENT TO PANORAMA UNDER THIS AGREEMENT DURING THE TWELVE (12) MONTH PERIOD PRECEDING THE EVENT OR CIRCUMSTANCES GIVING RISE TO SUCH LIABILITY. THIS LIMITATION OF LIABILITY IS CUMULATIVE AND NOT PER INCIDENT.

**7.3 Independent Allocations of Risk.** EACH PROVISION OF THIS AGREEMENT THAT PROVIDES FOR A LIMITATION OF LIABILITY, DISCLAIMER OF WARRANTIES, OR EXCLUSION OF DAMAGES IS TO ALLOCATE THE RISKS OF THIS AGREEMENT BETWEEN THE PARTIES. EACH OF THESE PROVISIONS IS SEVERABLE AND INDEPENDENT OF ALL OTHER PROVISIONS OF THIS AGREEMENT, AND EACH OF THESE PROVISIONS WILL APPLY EVEN IF THEY HAVE FAILED OF THEIR ESSENTIAL PURPOSE.

**7.4 Indemnification by Panorama.** Except for liability for which Client is responsible under Section 7.5, Panorama will indemnify, defend and hold Client and the officers, directors, agents, and employees of Client ("Client Indemnified Parties") harmless from settlement amounts and damages, liabilities, penalties, costs and expenses ("Liabilities") that are payable to any third party or incurred by the Client Indemnified Parties (including reasonable attorneys' fees) arising from any third party claim, demand or allegation that the use of the Platform in accordance with the terms and conditions of this Agreement infringes such third party's copyright or results in a misappropriation of such third party's trade secrets. Panorama will have no liability or obligation under this Section 7.4 if such Liability is caused in whole or in part by (a) modification of the Platform by any party other than Panorama without Panorama's express consent; (b) the combination, operation, or use of the Platform with other product(s), data or services not provided by Panorama where the Platform would not by itself be infringing; or (c) unauthorized or improper use of the Platform. If the use

of the Platform by Client has become, or in Panorama's opinion is likely to become, the subject of any claim of infringement, Panorama may at its option and expense (i) procure for Client the right to continue using the Platform as set forth hereunder; (ii) replace or modify the Platform to make it non-infringing so long as the Platform has at least equivalent functionality; (iii) substitute an equivalent for the Platform or (iv) if options (i)-(iii) are not available on commercially reasonable terms, terminate the Agreement. This Section 7.4 states Panorama's entire obligation and Client's sole remedies in connection with any claim regarding the intellectual property rights of any third party.

**7.5 Indemnification by Client.** Client will indemnify, defend and hold Panorama and the officers, directors, agents, and employees of Panorama ("Panorama Indemnified Parties") harmless from Liabilities that are payable to any third party or incurred by the Panorama Indemnified Parties (including reasonable attorneys' fees) arising from any third party claim, demand or allegation arising from or related to any use by Client or Authorized Users of the Platform or Client Data in violation of the Agreement or any applicable federal, state or local law or regulation.

**7.6 Indemnification Procedure.** If a Client Indemnified Party or a Panorama Indemnified Party (each, an "Indemnified Party") becomes aware of any matter it believes it should be indemnified under Section 7.4 or Section 7.5, as applicable, involving any claim, action, suit, investigation, arbitration or other proceeding against the Indemnified Party by any third party (each an "Action"), the Indemnified Party will give the other party ("Indemnifying Party") prompt written notice of such Action. Indemnified Party will cooperate, at the expense of Indemnifying Party, with Indemnifying Party and its counsel in the defense and Indemnified Party will have the right to participate fully, at its own expense, in the defense of such Action with counsel of its own choosing. Any compromise or settlement of an Action will require the prior written consent of both parties hereunder, such consent not to be unreasonably withheld or delayed.

## 8 GENERAL

**8.1 Artificial Intelligence.** Certain Panorama products involve generative AI software which uses large language models and therefore is to be used for informational purposes only. Panorama disclaims any and all responsibility for inaccuracies, omissions, or errors in the AI-generated content, and in no event will Panorama be liable for any damages, including, without limitation, direct, indirect, incidental, special, consequential, or punitive damages, arising in connection with any use of the AI-generated content. Client solely responsible for its use of the AI-generated content as well as to any third party with whom it shares the AI-generated content. Client is granted a limited license to access and use the AI-generated content generated from authorized use of Panorama's services solely for non-commercial use, provided that Client and its Authorized Users keep any and all copyright or other proprietary notices intact. ***Panorama is not a medical health provider. By accessing AI-generated content, Client understands and agrees that Panorama is not providing, or intending to provide, health care, or attempting to diagnose,***

***identify, treat, prevent, or cure any physical, mental, or emotional issue, disease, or condition.***

8.2 **International.** Client may not remove or export from, or use from outside, the United States or allow the export or re-export of the Platform or anything related thereto, or any direct product thereof in violation of any restrictions, laws or regulations of the United States Department of Commerce, the United States Department of Treasury Office of Foreign Assets Control, or any other United States or foreign agency or authority.

8.3 **Relationship.** No agency, partnership, joint venture, or employment is created as a result of the Agreement and a party does not have any authority of any kind to bind the other party in any respect whatsoever.

8.4 **Publicity.** Each party agrees that it will not, without prior written consent of the other, issue a press release regarding their business relationship. Notwithstanding anything herein to the contrary, Panorama may identify Client and the relationship between Panorama and Client in Panorama's marketing collateral, website, and other promotional, proposal and marketing materials.

8.5 **Assignment.** Neither party may assign the Agreement by operation of law or otherwise or assign or delegate its rights or obligations under the Agreement without the other party's prior written consent; provided however, that either party may assign the Agreement to an acquirer of or successor to all or substantially all of its business or assets to which the Agreement relates, whether by merger, sale of assets, sale of stock, reorganization or otherwise. Any assignment or attempted assignment by either party otherwise than in accordance with this Section 8 will be null and void.

8.6 **Equitable Relief.** In any action or proceeding to enforce rights under the Agreement, the prevailing party will be entitled to recover costs and attorneys' fees. Client acknowledges that any unauthorized use of the Platform will cause irreparable harm and injury to Panorama for which there is no adequate remedy at law. In addition to all other remedies available under the Agreement, at law or in equity, Client further agrees that Panorama will be entitled to injunctive relief in the event Client uses the Platform in violation of the limited license granted herein or uses the Platform in any way not expressly permitted by the Agreement.

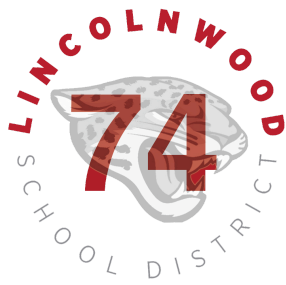
8.7 **Force Majeure.** Each party will be excused from performance for any period during which, and to the extent that, it is prevented from performing any obligation or service, in whole or in part, as a result of a cause beyond its reasonable control and without its fault or negligence, including, but not limited to, acts of God, acts of war, epidemics, fire, communication line failures, power failures, earthquakes, floods, blizzard, or other natural disasters (but excluding failure caused by a party's financial condition or any internal labor problems (including strikes, lockouts, work stoppages or slowdowns, or the threat thereof)) ("Force Majeure Event"). Delays in performing obligations due to a Force Majeure Event will automatically extend the deadline for performing such obligations for a period equal to the duration of such Force Majeure Event. Except as otherwise agreed upon by the parties in writing, in the event such non-performance continues for a period of thirty (30) days or more, either party may terminate

the Agreement by giving written notice thereof to the other party. Upon the occurrence of any Force Majeure Event, the affected party will give the other party written notice thereof as soon as reasonably practicable of its failure of performance, describing the cause and effect of such failure, and the anticipated duration of its inability to perform.

8.8 **Governance.** This Agreement will be governed by the laws of the Commonwealth of Massachusetts without regard to its conflict of laws provisions. For all disputes relating to this Agreement, each party submits to the exclusive jurisdiction of the state and federal courts located in Boston, Massachusetts and waives any jurisdictional, venue, or inconvenient forum objections to such courts.

8.9 **Agreement.** Both parties agree that the Agreement is the complete and exclusive statement of the mutual understanding of the parties and supersedes and cancels all previous written and oral agreements, communications and other understandings relating to the subject matter of the Agreement, and that all waivers and modifications must be in a writing signed by both parties, except as otherwise provided herein. If any provision of the Agreement is found to be unenforceable or invalid, that provision will be limited or eliminated to the minimum extent necessary so that the Agreement will otherwise remain in full force and effect and enforceable. Any additional or different terms proposed by Client, including those contained in Client's procurement order, acceptance, vendor portal or website, shall not be valid or have any effect unless expressly incorporated into the SO and agreed upon in writing by Panorama. Neither Panorama's acceptance of Client's procurement order nor its failure to object elsewhere to any provisions of any subsequent document, website, communication or act of Client shall be deemed acceptance thereof or a waiver of any of the terms in these Terms. If any term of the SO, including any exhibit attached thereto, expressly conflicts with a term of these Terms, the term of the SO (or if applicable the exhibit) shall prevail. If terms within the SO, including any exhibit attached thereto, and these Terms appear merely inconsistent or ambiguous, all such terms shall be given effect to the extent reasonably possible, with a term that is more specific and detailed on a certain matter prevailing over a more general term or silence on that matter. Silence in the SO, or in any exhibit attached thereto, or in these Terms, on a matter that is addressed elsewhere in the Agreement shall not be deemed to present an express conflict, inconsistency or ambiguity.

8.10 **Notices.** All notices under the Agreement will be in writing and sent to the recipient's address set forth in the SO and will be deemed to have been duly given when received, if personally delivered; when receipt is electronically confirmed, if transmitted by facsimile or email; the day after it is sent, if sent for next day delivery by recognized overnight delivery service; and upon receipt, if sent by certified or registered mail, return receipt requested.



## Executive Summary Finance Committee Meeting

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DATE: April 23, 2026

TOPIC: District Purchasing Update(s)

PREPARED BY: David Russo, Dominick Lupo, Jordan Stephen

### Recommended for:

- Action
- Discussion
- Information

### Purpose/Background:

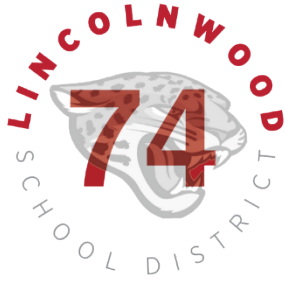
This document provides the Finance Committee with an update of ongoing District renewals and/or purchases that will not require Board Approval based on criteria adopted in May 2023.

### Items for Finance Committee Review:

- Learning.com for 2026-2027
  - The Learning A-Z Company creates many ELA products that are used within the District.
  - Titles like Vocabulary A-Z, Raz-Kids, Reading A-Z, and Raz-Plus provide the teachers and students with resources and content to help reinforce independent reading, word recognition and vocabulary concepts.
  - These products are used by hundreds of students throughout the District and provide them with lessons that seamlessly connect instruction to a current topic of study.
  - Teachers can assign lessons to students for online independent practice as well as differentiated instruction to help raise student achievement.
  - During the 25-26 school year, the number of licenses of this product grew as it is being used in the 3rd grade at Rutledge Hall as well as adding EL Edition Licenses.
  - Based on the adoption of the new ELA Curriculum programs, as well as the decreased use of the Vocabulary A-Z portion of the software, the District has elected not to renew this title, saving the District \$3000.
  - This renewal is based on 38 licenses for Raz-Plus and 7 licenses for Raz-Plus EL Edition.
  - \$11,887 - The District paid \$12,949 for the services during the 25-26 school year. Due to lack of use of the Vocabulary A-Z portion of the software, the District has decided not to renew that section.

- SeeSaw for 2026-2027
  - Seesaw is a Learning Management System (LMS) that allows teachers at Todd Hall to create and share online activities and assignments with students and communicate with families.
  - Students use creative tools to write, draw, take pictures, and record videos in order to capture their learning and receive feedback.
  - Teachers and families at Todd Hall use the service to communicate with families during e-learning sessions.
  - \$3,610 - The District paid \$3,440 for the services during the 25-26 school year.
  
- Proquest/CultureGrams Renewal for 2026-2027
  - CultureGrams provides students in all grades access to reliable, and up-to-date cultural content, fostering an understanding and appreciation of the world's countries and peoples.
  - CultureGrams is one of the most trusted and widely used cultural reference and curriculum products found in education, government, and non-profit arenas.
  - \$1,450.97 The District paid \$1,401.90 for the same services for the 25-26 school year.
  
- Jamf School Renewal for 2026-2027
  - Jamf provides Mobile Device Management (MDM) services for all District iPads.
  - The Jamf MDM service schedules software updates, pushes approved applications to student iPads, and creates profiles for students and devices to allow them to be used with the classroom and off campus.
  - By removing certain feature sets that are not in use, the District has reduced the yearly expense of this product.
  - Through a negotiation with Jamf, the District is transitioning into a multi-year agreement, reducing annual increases in the pricing of this product.
  - \$8,010 - The District paid \$8,250 for the services during the 25-26 school year.
  
- Schoology for 2026-2027
  - Since 2015 Lincolnwood School District 74 has used the Schoology Learning Management System, a product of PowerSchool, to manage the communication and workflow between teachers, classes, and the students at Lincoln Hall.
  - The LMS links student curriculum packages as well as Google Drive files and the Powerschool information system.
  - This package has had much discussion over the last 2 years as teachers look at other alternatives to possibly replace it. With the upcoming changes in ADA regulations as well as an increased interest in the Google Classroom platform this could be the last year and that we utilize the schoology package.
  - \$6,062.68 - The District paid \$5,666.06 for the services during the 26-27 school year.

- FastBridge Renewal for 2026-2027
  - The FAST (Formative Assessment System for Teachers) system was developed based on research from the University of Minnesota in 2003. It includes both curriculum-based measures (for screening and progress monitoring) and computer-adaptive assessment measures (for diagnostic).
  - This tool has been used across the Township since 2018 as an evaluation to benchmark all students in reading and math and progress monitor ongoing performance for those students receiving academic support services.
  - \$8,180.01. The District paid \$7,786.47 for the services during the 25-26 school year.



## Finance Committee Meeting

DATE: April 23, 2026

TOPIC: District Finance Update

PREPARED BY: Courtney Whited

### Recommended for:

Action

Discussion

Information

### Purpose/Background:

To provide the Finance Committee an update on ongoing Districtwide matter(s)

1. There are two and a half months remaining in Fiscal Year 2026. The attached three reports summarize expenditures, revenues and property tax collections through mid-April.

#### Expenditures

The District has \$12,022,380 remaining in the budget when encumbrances through June 30th are excluded. Therefore, 32.3% of budgeted funds seems appropriate for the remaining 20.8% of the fiscal year. Transportation (40) is the Fund that will likely exceed its allotment.

#### Revenues

The grand total row indicates \$21,878,970 or 62.5% has been collected which is low for this point in the fiscal year. Although April 16 is the report's end date, the real estate tax revenues have been recorded only through March 31 in the database. Local property owners were given April 1st as the payment deadline. As indicated in the next report, NTST received \$7,994,930 on behalf of SD74 from April 1 - 13. This amount, alone, changes the grand total row to \$29,873,900 or 85.3% collected. While this amount is more closely aligned to the budget, please note- the Cook County Treasurer's Office appears behind schedule on refunds. Pending refunds could negatively impact the revenues stated thus far.

#### Tax Levy Analysis prepared by NTST

The Niles Township School Treasurer prepared this FY26 Tax Levy Collection Analysis which was distributed as its most recent Board meeting in April. Since December, Cook County has made great strides relative to distributing the property tax dollars to taxing bodies but the Spring 2026 delay and unfinished Autumn 2025 distributions may create surprises in the final quarter of the fiscal year. Ultimately, SD74 is expecting somewhere between \$3.7 and \$4.1 million more from real estate collections before June 30.

## Lincolnwood School District 74

### Expenditure Budget Balance Report

 Summary Only

From Date: 7/1/2025

To Date: 4/16/2026

Fiscal Year: 2025-2026

Budget Balance

Account Number / Description	Budget	Range To Date	YTD	Balance	Encumbrance	% Remaining Bud
<b>Fund: 10</b> EDUCATIONAL						
<b>Fund 10 Total:</b>	\$26,670,329.00	\$16,939,954.77	\$16,939,954.77	\$9,730,374.23	\$6,136,112.81	\$3,594,261.42 13.48%
<b>Fund: 20</b> OPERATIONS & MAINTENANCE						
<b>Fund 20 Total:</b>	\$2,733,498.00	\$2,135,162.95	\$2,135,162.95	\$598,335.05	\$169,548.83	\$428,786.22 15.69%
<b>Fund: 30</b> DEBT SERVICE						
<b>Fund 30 Total:</b>	\$1,403,575.00	\$1,141,900.00	\$1,141,900.00	\$261,675.00	\$0.00	\$261,675.00 18.64%
<b>Fund: 40</b> TRANSPORTATION						
<b>Fund 40 Total:</b>	\$1,735,000.00	\$1,439,668.14	\$1,439,668.14	\$295,331.86	\$0.00	\$295,331.86 17.02%
<b>Fund: 51</b> IMRF						
<b>Fund 51 Total:</b>	\$234,841.00	\$175,757.28	\$175,757.28	\$59,083.72	\$39,132.00	\$19,951.72 8.50%
<b>Fund: 52</b> SOCIAL SECURITY AND MEDICARE						
<b>Fund 52 Total:</b>	\$460,606.00	\$305,004.50	\$305,004.50	\$155,601.50	\$96,391.27	\$59,210.23 12.85%
<b>Fund: 60</b> CAPITAL PROJECTS						
<b>Fund 60 Total:</b>	\$3,657,151.00	\$2,932,331.34	\$2,932,331.34	\$724,819.66	\$86,188.05	\$638,631.61 17.46%
<b>Fund: 80</b> TORT IMMUNITY						
<b>Fund 80 Total:</b>	\$200,000.00	\$2,841.00	\$2,841.00	\$197,159.00	\$0.00	\$197,159.00 98.58%
<b>Fund: 90</b> FIRE PREVENTION & SAFETY						
<b>Fund 90 Total:</b>	\$135,000.00	\$135,000.00	\$135,000.00	\$0.00	\$0.00	\$0.00 0.00%
<b>Grand Total:</b>	\$37,230,000.00	\$25,207,619.98	\$25,207,619.98	\$12,022,380.02	\$6,527,372.96	\$5,495,007.06 14.76%

End of Report

## Lincolnwood School District 74

### Revenue Report

Summary Only    From Date: 7/1/2025    To Date: 4/16/2026

Fiscal Year: 2025-2026

Account Number / Description	Budget	Range To Date	YTD	Uncollected Balance	% Remaining
<b>Fund: 10</b> EDUCATIONAL					
<b>Fund 10 Total:</b>	\$28,388,932.00	\$17,767,300.95	\$17,767,300.95	\$10,621,631.05	37.41%
<b>Fund: 20</b> OPERATIONS & MAINTENANCE					
<b>Fund 20 Total:</b>	\$2,534,918.00	\$1,528,797.68	\$1,528,797.68	\$1,006,120.32	39.69%
<b>Fund: 30</b> DEBT SERVICE					
<b>Fund 30 Total:</b>	\$1,301,751.00	\$920,977.76	\$920,977.76	\$380,773.24	29.25%
<b>Fund: 40</b> TRANSPORTATION					
<b>Fund 40 Total:</b>	\$1,559,953.00	\$914,936.04	\$914,936.04	\$645,016.96	41.35%
<b>Fund: 51</b> IMRF					
<b>Fund 51 Total:</b>	\$76,372.00	\$62,169.48	\$62,169.48	\$14,202.52	18.60%
<b>Fund: 52</b> SOCIAL SECURITY AND MEDICARE					
<b>Fund 52 Total:</b>	\$415,805.00	\$244,687.62	\$244,687.62	\$171,117.38	41.15%
<b>Fund: 60</b> CAPITAL PROJECTS					
<b>Fund 60 Total:</b>	\$268,000.00	\$197,148.92	\$197,148.92	\$70,851.08	26.44%
<b>Fund: 70</b> WORKING CASH					
<b>Fund 70 Total:</b>	\$21,100.00	\$10,335.49	\$10,335.49	\$10,764.51	51.02%
<b>Fund: 80</b> TORT IMMUNITY					
<b>Fund 80 Total:</b>	\$137,601.00	\$101,218.23	\$101,218.23	\$36,382.77	26.44%
<b>Fund: 90</b> FIRE PREVENTION & SAFETY					
<b>Fund 90 Total:</b>	\$311,568.00	\$131,397.87	\$131,397.87	\$180,170.13	57.83%
<b>Grand Total:</b>	\$35,016,000.00	\$21,878,970.04	\$21,878,970.04	\$13,137,029.96	37.52%

End of Report

District	2024		Spring 2025		2025 Estimated Fall		2024 Tax Levy Collections Received in FY26*						2024 Est Levy	
	Tax Extension	Spring 2025 Collections Rec'd	Estimated Spring FY2026 Current Year	Estimated Spring FY2026 Current Year	Estimated Spring FY2026 Current Year	Estimated Spring FY2026 Current Year	Aug-25	Dec-25	Jan-26	Feb-26	Mar-26	Total YTD	Collections Received	2024 Collection Ratio
District 67	\$ 13,529,596	\$ (6,174,992)	\$ 7,143,626	\$ 7,143,626	\$ 7,143,626	\$ 7,143,626	\$ 30,342	\$ 3,253,446	\$ 2,903,918	\$ 1,188,817	\$ 201,443	\$ 7,577,966	\$ (13,752,958)	101.65%
District 68	\$ 35,499,497	\$ (17,226,298)	\$ 18,743,735	\$ 18,743,735	\$ 18,743,735	\$ 18,743,735	\$ 363,797	\$ 8,468,662	\$ 3,296,462	\$ 4,515,825	\$ 846,116	\$ 17,490,864	\$ (34,717,161)	97.80%
District 69	\$ 30,947,007	\$ (14,437,293)	\$ 16,340,020	\$ 16,340,020	\$ 16,340,020	\$ 16,340,020	\$ 83,776	\$ 7,912,339	\$ 3,687,138	\$ 3,773,628	\$ 737,692	\$ 16,194,574	\$ (30,631,867)	98.98%
District 70	\$ 17,086,244	\$ (8,622,113)	\$ 9,021,537	\$ 9,021,537	\$ 9,021,537	\$ 9,021,537	\$ 39,670	\$ 4,759,927	\$ 1,759,526	\$ 1,119,632	\$ 573,309	\$ 8,252,063	\$ (16,874,177)	98.76%
District 71	\$ 11,959,149	\$ (6,117,970)	\$ 6,311,263	\$ 6,311,263	\$ 6,311,263	\$ 6,311,263	\$ 53,748	\$ 3,578,042	\$ 1,261,135	\$ 348,013	\$ 529,729	\$ 5,741,743	\$ (11,859,713)	99.22%
District 72	\$ 14,206,520	\$ (7,282,070)	\$ 7,501,043	\$ 7,501,043	\$ 7,501,043	\$ 7,501,043	\$ 24,824	\$ 3,578,042	\$ 1,261,135	\$ 348,013	\$ 529,729	\$ 5,741,743	\$ (11,859,713)	99.22%
District 73	\$ 12,351,272	\$ (6,355,582)	\$ 6,521,472	\$ 6,521,472	\$ 6,521,472	\$ 6,521,472	\$ 15,075	\$ 2,890,354	\$ 1,155,719	\$ 992,406	\$ 742,584	\$ 5,796,138	\$ (14,093,555)	98.78%
District 73.5	\$ 20,463,851	\$ (9,931,277)	\$ 10,005,946	\$ 10,005,946	\$ 10,005,946	\$ 10,005,946	\$ 100,500	\$ 6,217,245	\$ 1,709,652	\$ 905,518	\$ 396,412	\$ 9,329,326	\$ (19,260,603)	94.12%
District 74	\$ 29,161,295	\$ (14,249,034)	\$ 14,166,649	\$ 14,166,649	\$ 14,166,649	\$ 14,166,649	\$ 744,974	\$ 9,121,219	\$ 2,323,373	\$ 748,694	\$ 1,075,081	\$ 13,922,341	\$ (28,171,375)	96.61%
District 219	\$ 174,507,438	\$ (87,169,531)	\$ 82,971,032	\$ 82,971,032	\$ 82,971,032	\$ 82,971,032	\$ 1,382,237	\$ 51,719,281	\$ 15,994,448	\$ 7,997,495	\$ 5,346,377	\$ 82,439,838	\$ (169,609,369)	97.19%
	\$ 359,705,871	\$ (177,566,158)	\$ 173,032,727	\$ 173,032,727	\$ 173,032,727	\$ 173,032,727	\$ 2,838,942	\$ 101,716,634	\$ 35,920,693	\$ 22,071,887	\$ 10,948,182	\$ 173,496,339	\$ (351,062,437)	

TWP Average: 97.60%

\* Estimated Distributions Received from Cook County

District	2024		Spring 2026		Estimated Spring FY2026 Current Year		2025 Tax Levy Collections Received in FY26*						2025 Est Levy	
	Tax Extension	Spring 2026 Estimated Tax Bills	Estimated Spring FY2026 Current Year	Estimated Spring FY2026 Current Year	Estimated Spring FY2026 Current Year	Estimated Spring FY2026 Current Year	Mar-26	Apr-26	May-26	Jun-26	Total YTD	Collections Received	2025 Collection Ratio	
District 67	\$ 13,529,596	\$ 7,441,278	\$ 7,143,626	\$ 7,143,626	\$ 7,143,626	\$ 7,143,626	\$ 2,717,579	\$ 3,557,054	\$ -	\$ -	\$ -	\$ 6,274,633	\$ (6,274,633)	87.84%
District 68	\$ 35,499,497	\$ 19,524,724	\$ 18,743,735	\$ 18,743,735	\$ 18,743,735	\$ 18,743,735	\$ 4,200,846	\$ 11,620,368	\$ -	\$ -	\$ -	\$ 15,821,214	\$ (15,821,214)	84.41%
District 69	\$ 30,947,007	\$ 17,020,854	\$ 16,340,020	\$ 16,340,020	\$ 16,340,020	\$ 16,340,020	\$ 3,856,197	\$ 9,624,277	\$ -	\$ -	\$ -	\$ 13,480,474	\$ (13,480,474)	82.50%
District 70	\$ 17,086,244	\$ 9,397,434	\$ 9,021,537	\$ 9,021,537	\$ 9,021,537	\$ 9,021,537	\$ 1,933,690	\$ 5,489,373	\$ -	\$ -	\$ -	\$ 7,423,063	\$ (7,423,063)	82.28%
District 71	\$ 11,959,149	\$ 6,574,232	\$ 6,311,263	\$ 6,311,263	\$ 6,311,263	\$ 6,311,263	\$ 2,258,026	\$ 3,041,612	\$ -	\$ -	\$ -	\$ 5,299,638	\$ (5,299,638)	83.97%
District 72	\$ 14,206,520	\$ 7,813,586	\$ 7,501,043	\$ 7,501,043	\$ 7,501,043	\$ 7,501,043	\$ 3,172,886	\$ 2,755,543	\$ -	\$ -	\$ -	\$ 5,928,430	\$ (5,928,430)	79.03%
District 73	\$ 12,351,272	\$ 6,793,200	\$ 6,521,472	\$ 6,521,472	\$ 6,521,472	\$ 6,521,472	\$ 1,473,640	\$ 3,641,966	\$ -	\$ -	\$ -	\$ 5,115,606	\$ (5,115,606)	78.44%
District 73.5	\$ 20,463,851	\$ 11,255,118	\$ 10,804,914	\$ 10,804,914	\$ 10,804,914	\$ 10,804,914	\$ 2,702,579	\$ 6,830,217	\$ -	\$ -	\$ -	\$ 9,532,796	\$ (9,532,796)	88.23%
District 74	\$ 29,161,295	\$ 16,038,712	\$ 15,397,164	\$ 15,397,164	\$ 15,397,164	\$ 15,397,164	\$ 3,916,362	\$ 7,994,930	\$ -	\$ -	\$ -	\$ 11,911,292	\$ (11,911,292)	77.36%
District 219	\$ 174,507,438	\$ 95,979,091	\$ 92,139,927	\$ 92,139,927	\$ 92,139,927	\$ 92,139,927	\$ 26,298,293	\$ 49,900,165	\$ -	\$ -	\$ -	\$ 76,198,459	\$ (76,198,459)	82.70%
	\$ 359,705,871	\$ 197,838,229	\$ 189,924,700	\$ 189,924,700	\$ 189,924,700	\$ 189,924,700	\$ 52,530,098	\$ 104,455,507	\$ -	\$ -	\$ -	\$ 156,985,604	\$ (156,985,604)	

TWP Average: 82.66%

\* Estimated Distributions Received from Cook County

**NOTES:**  
 Transaction Details are not yet available from the County  
 Tax Collections posted in FY2026 are estimates only  
 No announced completion date is available