

Regular Board of Education Meeting

Monday, October 6, 2025 6:30 PM

Administration Center - Board Room, 131 McKinley Ave., Lake Villa, Illinois 60046

1. Call to Order

2. Roll Call

3. Electronic Participation of a Board Member
(Roll Call Vote)

4. Closed Session (Roll Call Vote)

- *The placement of individual students in special education programs and other matters relating to individual students. 5 ILCS 120/2(c)(10)*
- *Collective negotiating matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees. 5ILCS 120/2(c)(2)*

5. Resume Open Session at 7:00 p.m. (Voice Vote)

6. Approval of Agenda (Roll Call Vote)

7. Pledge of Allegiance

8. Presentation - FY2024-2025 Financial Audit and Annual Financial Report

9. Communications

10. Public Comments

11. Consent Agenda A (Roll Call Vote)

11.1. Regular Board Meeting Minutes -
September 22, 2025

11.2. Resignation of Staff Plus Others as
Needed

11.3. Employment of Staff Plus Others as Needed

11.4. Freedom of Information Act Requests

11.5. Electronic Communication Received by the
Board

11.6. Treasurer's Report - *August 2025*

11.7. FY2024-2025 Financial Audit and Annual
Financial Report as presented

11.8. In-Person Certified School Nurse Services
for 2025-2026 School Year and Summer 2026

12. Reports

12.1. Superintendent's Report

Presenter: Dr. Keim-Bounds

12.2. Financial Report - *August 2025*

Presenter: Anna

- Kasprzyk
- 12.3. Special Education District of Lake County
– Tuition Billing Update **Presenter:** Anna Kasprzyk
- 12.4. ROE Health Life Safety Annual Inspection Report **Presenter:** Blaine Sears
- 12.5. Summer 2025 Improvement Projects Update **Presenter:** Mr. Sears
13. **Old Business**
- 13.1. Lake Division Proposed Bylaws Revision and Election of Division Officers (Discussion)
14. **New Business**
- 14.1. District and Aligning School Improvement Plan (Voice Vote) **Presenter:** Dr. Wight
- 14.2. Bulletin Board Article for December Newsletter (Discussion)
- 14.3. 2025 IASB Resolutions Committee Report (Discussion)
- 14.4. 10-Year Health Life Safety Survey (Discussion) **Presenter:** Anna Kasprzyk and Jennifer Costanzo (STR)
- 14.5. Approval of Terms for the 2025-2029 Collective Bargaining Agreement Between Lake Villa District 41 Board of Education and Lake Villa Federation of Teachers (Roll Call Vote)
- 14.6. Approval of Educational Support Personnel Salary and Benefits for FY2026 - FY2029 (Discussion/Roll Call Vote)
15. **Calendar Review**
16. **Public Comments**
17. **Closed Session (Roll Call Vote)**
- *Personnel – Appointment, Employment, Compensation, Discipline, Performance, or Dismissal of Specific Employees of Lake Villa District #41. 5 ILCS 120/2(c)(1)*
18. **Resume Open Session (Voice Vote)**
19. **Adjourn**

FOIA REQUEST REPORT 10-06-2025

Request Date	Name / Company	Records Requested	Status	Status Date
9/16/2025	Stephanie Alley	<i>"Credentials/licenses for anyone asserting authority to change [student's] plan. Records demonstrating teacher experience with 504/IEP students. Documentation of leadership actions to support teacher capacity."</i>	Response Made	9/23/2025
9/18/2025	Janie Jordan Data Research Partners LLC	<i>"(...) and a copy of a listing of all Lake Villa Community Consolidated School District 41's employees' first and last names, e-mail address, title/position, and primary campus/department location (...)"</i>	Response Made	9/25/2025
10/1/2025	Owen Wang, Lake County Gazette	<i>"Names of newly-inducted National Honor Society members from your high schools. Names of National Merit Scholarship Corporation (NMSC) finalists, if any from your high schools. Names of National Merit Scholarship Corporation (NMSC) winners-- including Semifinalists, Commended Scholars, etc. from your high schools."</i>	Pending Response	10/6/2025

Entries below submitted for BOE Meeting Packet on 10/06/25

Sender	Date & Time	Additional Information
Sarah Urban sarahamanis88@gmail.com	9/30/2025 at 2:54 PM 9/30/2025 at 3:06 PM	Received by Board - Comments Only (Both emails addressing the same issue. The sender was contacted via phone call on the same day.)

MONTHLY TREASURER'S REPORT
AUGUST 30, 2025

	Education	Operation & Maintenance	Debt Service	Transportation	IMRF/SS	Capital Projects	Working Cash	Tort	Fire Prevention and Safety	All Funds
Month Beginning Cash Balance	\$29,526,245	\$2,224,731	\$1,927,808	\$2,584,304	\$756,777	\$7,824,042	\$2,369,484	\$63,381	\$17,790	\$47,294,562
Plus (+)										
Monthly Revenues/Transfers In	\$1,548,078	\$48,428	\$56,638	\$40,484	\$18,301	\$53,493	\$7,454	\$5,088	\$55	\$1,778,019
Less (-)										
Monthly Expenditures/Transfers Out	(\$2,368,935)	(\$233,452)	(\$4,727)	(\$38,817)	(\$70,760)	(\$746,219)	(\$0)	(\$0)	(\$0)	(\$3,462,910)
Month Ending Cash Balance	\$28,705,388	\$2,039,707	\$1,979,719	\$2,585,971	\$704,318	\$7,131,316	\$2,376,938	\$68,469	\$17,845	\$45,609,671

Anna Kasprzyk.

9/30/2025

Anna Kasprzyk, Treasurer

Date

MEMO

Date: October 6, 2025

To: Dr. Sandra Keim-Bounds, Superintendent
Members of the Board of Education

From: Sandy Allen, Director of Personnel
Dr. Ann Scully, Director of Student Services

RE: In - Person Certified School Nurse Services for 2025-2026 School Year and Summer 2026 with Cassandra Howe

Background:

District 41 continues to have a vacancy for Certified School Nurse (CSN) services. During the 2024-2025 school year, these services were provided remotely through Amergis Educational Staffing, and administration was pleased with the quality of support received.

The CSN services are not required daily but are needed on an ongoing basis to conduct Medical Necessity Reviews for all students with IEPs and some students with 504 plans who have significant medical needs. These reviews are required for each initial evaluation, reevaluation, and annual review, and may also be necessary for summer and Early Childhood evaluations.

Discussion:

Under the terms of the agreement, Cassandra Howe will provide 0.2 FTE of in-person Certified Nursing Services to the District for the remainder of the 2025-2026 school year to include the Medical Necessity Reviews at all four school buildings as well as for evaluations of our students in private therapeutic schools. Services will include medical history interviews with parents/guardians, consent to speak with doctors, review of medical records, and determining the appropriate services, accommodations, and support for our students with known medical conditions. In addition, CSN services will support our district state reporting of hearing, vision, immunization, and dentals of our students. The CSN will be a support for our building health coordinators with the continued development and implementation of district health policies, procedures, practices, and documentation. This position will be shared with a previously board-approved 0.2 FTE Certified School Nurse who is available for up to 8 hours per week providing virtual support.

Recommendation:

It is recommended that the Board of Education approve the contract with Cassandra Howe for up to 8 hours per week for in-person Certified School Nurse services for the remainder of the 2025-2026 school year, at a cost not to exceed \$20,280.00.

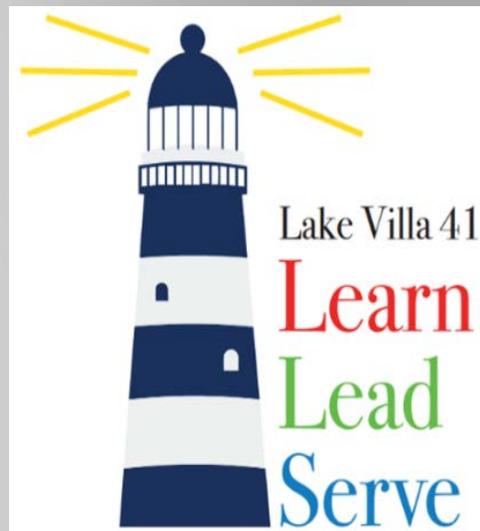
LAKE VILLA
COMMUNITY
CONSOLIDATED
SCHOOL
DISTRICT #41

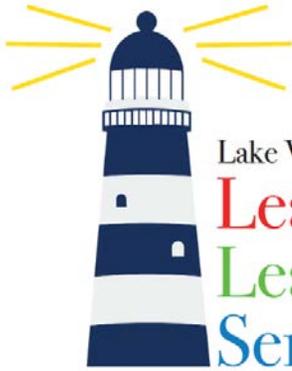
FY 2025-2026

MONTHLY

FINANCIAL REPORT

AUGUST 30, 2025





SUMMARY OF OPERATIONS FOR FY2025-2026 AS OF AUGUST 30, 2025

Lake Villa 41

Learn

Lead

Serve

Month of August marks the middle of the first quarter of 2025-2026 fiscal year. The YTD figures for revenue and expenditure are compared to the FY26 final budget and prior years YTD figures to note any unusual trends and budget variances. The report includes FY25 financial information for YTD comparison purposes, but these are still unaudited figures. The final FY25 audited financial report will be presented in October.

REVENUE ANALYSIS:

- Overall, revenue has been collected at 7%, which is 1% higher than last year.
- Interest Earnings revenue is slightly higher than what was received last year at this time.
- As communicated in last month's financial report, District received \$645K in federal funds for the 4th quarter for FY25 federal expenditure claims, which is higher than last year but anticipated based on last quarter expenditure funded by the grants.

EXPENDITURE ANALYSIS:

August marks the middle of the first quarter of fiscal operations for the 2025-2026 fiscal year. Based on past trends, the expenditure budget should be spent around 15%-16%. The budget variances are based on the FY26 final budget.

- Overall, 15% of the budget is spent, which is within the normal trend for this time of the year.
- Salary and benefits should be spent between 15%-16%. Salaries are on target with the budget. Benefits are trending lower due to the delay in medical premium billing.

Detailed information on FY26 revenues and expenditures can be reviewed on attached *Monthly Financial Statement – FY2025-2026 Budget vs. Actuals*

FUND BALANCES:

- Beginning fund balances for FY2026 include property taxes that were collected in June 2025. Estimated ending fund balances exclude designated funds and estimated property taxes that will be levied in December '25 and collected in Spring 2026.

Detailed information can be reviewed on the attached *FY2025-2026 Fund Balance Summary*

REFERENDUM BONDS

In March 2020, the District was authorized to issue \$30.7 million in building bonds to fund various life safety and building improvements. The district received \$24.6 million in bond proceeds in October 2020, which funded projects from 2020 to 2023. The second issuance of \$6.1 million was received on August 6, 2024. These funds have been and will be used to cover improvement projects planned for the two years.

There is currently \$4,573,970 (including the interest earnings) remaining in the bond account, reserved for District's capital improvement projects.

SELF-FUNDED INSURANCE FUND:

As of July 31, 2025, the cash balance in the self-insurance cooperative totaled \$4,176,312.44. No August report has been received from the cooperative treasurer. Once the updated reports will be received, information will be communicated to the Board in the future financial reports.

STUDENT ACTIVITIES FUNDS

Student Activity funds are Agency Funds that are managed by students with staff supervision. They are now part of the General Funds as the revenue is generated by fundraisers, donations and used for student activities. The SAF must be reported to the Board at least on an annual basis; however, those reports are also included in the Monthly Financial Reports.

The SAF cash balance as of August 30, 2025, was \$42,420.96, with \$10,302.06 in the Elementary SAF and \$32,118.90 in the Middle School SAF.

Detailed information on SAF account balances can be reviewed in the attached *Elementary and Middle School Student Account Receipt/Disbursement Summary Reports*.

MONTHLY TREASURER'S REPORT
AUGUST 30, 2025

	Education	Operation & Maintenance	Debt Service	Transportation	IMRF/SS	Capital Projects	Working Cash	Tort	Fire Prevention and Safety	All Funds
Month Beginning Cash Balance	\$29,526,245	\$2,224,731	\$1,927,808	\$2,584,304	\$756,777	\$7,824,042	\$2,369,484	\$63,381	\$17,790	\$47,294,562
Plus (+)										
Monthly Revenues/Transfers In	\$1,548,078	\$48,428	\$56,638	\$40,484	\$18,301	\$53,493	\$7,454	\$5,088	\$55	\$1,778,019
Less (-)										
Monthly Expenditures/Transfers Out	(\$2,368,935)	(\$233,452)	(\$4,727)	(\$38,817)	(\$70,760)	(\$746,219)	(\$0)	(\$0)	(\$0)	(\$3,462,910)
Month Ending Cash Balance	\$28,705,388	\$2,039,707	\$1,979,719	\$2,585,971	\$704,318	\$7,131,316	\$2,376,938	\$68,469	\$17,845	\$45,609,671

Anna Kasprzyk. 9/30/2025
 Anna Kasprzyk, Treasurer Date

FUND BALANCE SUMMARY
FY2025-2026
AS OF AUGUST 30, 2025

	Education	Operation & Maintenance	Debt Service	Transportation	IMRF/SS	Capital Projects	Working Cash	Tort	Fire Prevention and Safety	All Funds
FY2025-2026 Beginning Fund Balance (7/1/25) (unaudited)	\$30,844,444	\$2,340,819	\$1,996,616	\$2,630,753	\$812,695	\$7,814,779	\$2,358,486	\$322,116	\$17,708	\$49,138,417
YTD Revenue	\$2,790,420	\$92,229	\$108,489	\$80,234	\$35,022	\$62,755	\$18,452	\$9,562	\$137	\$3,197,300
YTD Expenditures	(\$5,231,164)	(\$394,086)	(\$125,386)	(\$125,029)	(\$143,409)	(\$746,219)	(\$0)	(\$263,209)	(\$0)	(\$7,028,502)
Surplus/(Deficit)	(\$2,440,744)	(\$301,857)	(\$16,897)	(\$44,795)	(\$108,387)	(\$683,463)	\$18,452	(\$253,647)	\$137	(\$3,831,202)
Fund Balance as of 8/30/2025 (unaudited)	\$28,403,700	\$2,038,962	\$1,979,719	\$2,585,958	\$704,308	\$7,131,316	\$2,376,938	\$68,469	\$17,845	\$45,307,216

Additional Fund Balance Information

Designated Funds	10 Education	20 Operation & Maintenance	30 Debt Service	40 Transportation	50 IMRF/SS	60 Capital Projects	70 Working Cash	80 Tort	90 Fire Prevention & Safety	Total
Moira Braun Balance	\$141,148	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$141,148
Self Funded Insurance Cash Balance	\$4,058,707	\$117,768	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$4,176,476
2020 Referendum Bonds						\$4,573,970				\$4,573,970
Total Other Designated Funds	\$4,199,855	\$117,768	\$0	\$0	\$0	\$4,573,970	\$0	\$0	\$0	\$8,891,593
Current Fund Balance	\$28,403,700	\$2,038,962	\$1,979,719	\$2,585,958	\$704,308	\$7,131,316	\$2,376,938	\$68,469	\$17,845	\$45,307,216
Early Property Taxes (51% of 2025 Levy)	9,229,936.00	1,280,375.00	\$1,389,147	\$887,512	\$482,386	\$0	\$4,332	\$138,787	\$0	13,412,475
Current End Fund Balance w/out Early Property Taxes and Other Designated Funds	\$14,973,909	\$640,819	\$590,572	\$1,698,446	\$221,922	\$2,557,347	\$2,372,606	(\$70,318)	\$17,845	\$23,003,147
Fund Balance Reserves (30% of FY26 Budgeted Expenditures)	42%	21%	21%	43%	24%	186%	#DIV/0!	-27%	#DIV/0!	48%

LAKE VILLA CCSD #41
MONTHLY BUDGET STATEMENT
FY 2024-2025 BUDGET VS ACTUALS
AS OF AUGUST 30, 2025
YEAR-TO-DATE REVENUES W/ PRIOR YEAR COMPARISON

Fund	FY2024-2025	FY2023-2024	FY2024-2025	FY2025-2026	FY2025-2026	% of FY2025-2026	FY2025-2026
	Actuals	YTD Actuals	YTD % received	Revenue Budget	YTD Actuals	YTD Received	Budget Variance %
Educational Fund	\$34,719,001	\$2,309,433	7%	\$36,160,057	\$2,790,420	8%	1%
Operations & Maint. Fund	\$2,676,055	\$96,277	4%	\$2,848,170	\$92,229	3%	0%
Debt Service Fund	\$2,661,374	\$102,750	4%	\$2,732,462	\$108,489	4%	0%
Transportation Fund	\$3,923,557	\$69,166	2%	\$4,018,045	\$80,234	2%	0%
IMRF/Social Sec Fund	\$908,691	\$32,852	4%	\$954,219	\$35,022	4%	0%
Capital Projects Fund	\$504,299	\$3,951	1%	\$130,000	\$62,755	48%	0%
Working Cash Fund	\$120,948	\$10,759	9%	\$107,722	\$18,452	17%	8%
Tort Immunity & Judgment Fund	\$256,643	\$9,234	4%	\$267,186	\$9,562	4%	0%
Fire Prevention & Safety Fund	\$1,596	\$700	44%	\$0	\$137	#DIV/0!	#DIV/0!
TOTAL (excluding Other Sources)	\$45,772,164	\$2,635,122	6%	\$47,217,861	\$3,197,300	7%	1%

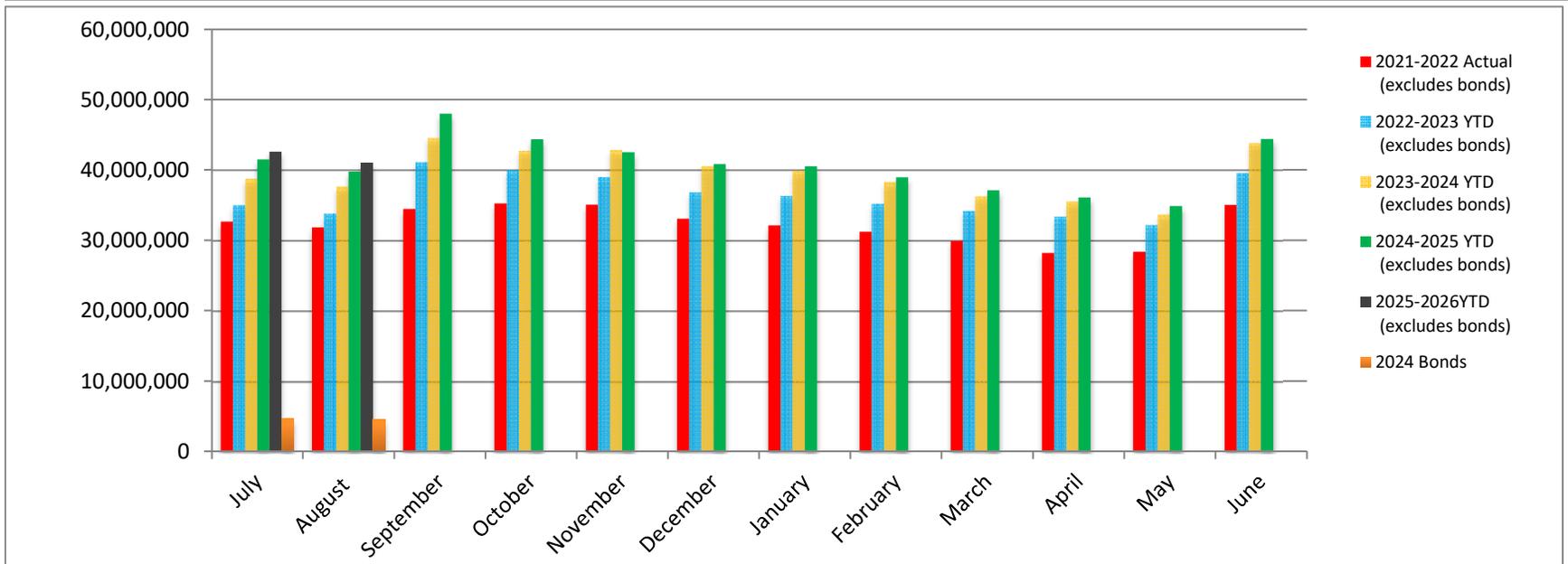
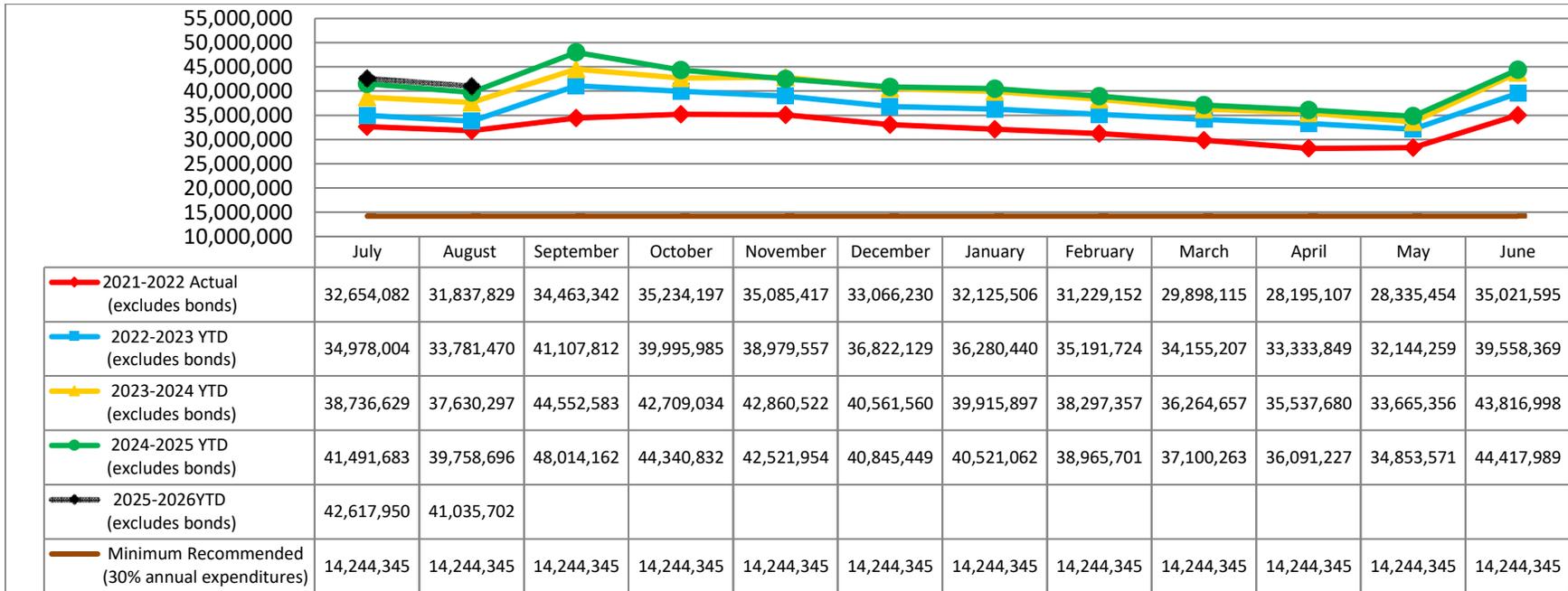
Revenue Source	FY2024-2025	FY2024-2025	FY2024-2025	FY2025-2026	FY2025-2026	% of FY2025-2026	FY2025-2026
	Actuals	YTD Actuals	YTD % received	Revenue Budget	YTD Actuals	YTD Received	Budget Variance %
Local	\$28,264,692	\$1,264,917	4%	\$28,426,789	\$1,526,461	5%	1%
State	\$15,257,873	\$935,500	6%	\$16,160,536	\$1,005,366	6%	0%
Federal	\$2,249,598	\$434,705	19%	\$2,630,536	\$665,473	25%	6%
TOTAL (excluding Other Sources)	\$45,772,164	\$2,635,122	6%	\$47,217,861	\$3,197,300	7%	1%

YEAR-TO-DATE EXPENDITURES W/ PRIOR YEAR COMPARISON

Fund	FY2024-2025	FY2024-2025	FY2024-2025	FY2025-2026	FY2025-2026	FY2025-2026	
	Actuals	YTD Actuals	YTD % spent	Expenditure Budget	YTD Actuals	% of FY2025-2026	Budget Variance %
Educational Fund	\$33,985,429	\$5,330,031	16%	\$35,624,842	\$5,231,156	15%	0%
Operations & Maint. Fund	\$2,701,793	\$389,475	14%	\$3,046,589	\$394,086	13%	-1%
Debt Service Fund	\$2,866,132	\$69,716	2%	\$2,783,532	\$125,386	5%	0%
Transportation Fund	\$3,729,365	\$121,125	3%	\$3,918,119	\$125,029	3%	0%
IMRF/Social Sec Fund	\$857,541	\$131,379	15%	\$914,246	\$143,409	16%	0%
Capital Projects Fund	\$1,791,696	\$546,406	30%	\$1,374,182	\$746,219	54%	0%
Tort Immunity & Judgment Fund	\$251,844	\$251,844	100%	\$263,209	\$263,209	100%	0%
Fire Prevention & Safety Fund	\$468,868	\$463,768	100%	\$17,708	\$0	0%	0%
TOTAL (Excluding Other Uses)	\$46,652,670	\$7,303,744	16%	\$47,942,427	\$7,028,494	15%	0%

Expenditure Description	FY2024-2025	FY2024-2025	FY2024-2025	FY2025-2026	FY2025-2026	FY2025-2026	
	Actuals	YTD Actuals	YTD % spent	Expenditure Budget	YTD Actuals	% of FY2025-2026	Budget Variance %
Salaries	\$19,926,332	\$3,052,153	15%	\$21,573,633	\$3,190,768	15%	0%
Employee Benefits	\$4,265,955	\$683,315	16%	\$4,380,039	\$671,674	15%	-1%
Purchased Services	\$8,705,553	\$841,070	10%	\$9,146,425	\$858,541	9%	0%
Supplies and Materials	\$2,945,716	\$414,682	14%	\$2,315,195	\$583,409	25%	11%
Capital Outlay	\$2,602,126	\$1,213,119	47%	\$1,551,882	\$746,219	48%	1%
Other (Tuition/Bond Payments)	\$7,994,940	\$934,777	12%	\$8,831,384	\$955,208	11%	-1%
Non- Capital Purchases	\$198,446	\$164,628	83%	\$135,604	\$21,364	16%	0%
Post- Employment Benefits	\$13,601	\$0	0%	\$8,265	\$1,311	16%	16%
TOTAL (Excluding Other Uses)	\$46,652,670	\$7,303,744	16%	\$47,942,427	\$7,028,494	15%	0%

LAKE VILLA SCHOOL DISTRICT 41 CASH POSITION CHART FY2025-2026



Description: SBAA Entity 800 Acct. Receipt/Disbursement Summary Rpt - Monthly Report -Elementary SAF

Account	Description	Aug. 1, 2025 Beginning Balance	Posted SBAA Receipts	Posted SBAA Disbursements	Aug. 31, 2025 Ending Balance
99A800 1021 0000 00 000000	SBAA Cash 8101/X/. /ALL/Elementary Student Act. Ca	10,524.75	0.00	222.69CR	10,302.06
Total Asset Accounts:		10,524.75	0.00	222.69CR	10,302.06
99L800 0000 9800 00 000000	Entity Wide/Elem SAF Intere././ALL/Elem SAF Intere	68.78CR	2.31CR	0.00	71.09CR
99L800 3303 9300 00 000000	Charity/HOOPER SCHOOL/. /ALL/Hooper Charity	0.09CR	0.00	0.00	0.09CR
99L800 3311 9300 00 000000	Yearbook/HOOPER SCHOOL/. /ALL/Hooper Yearbook	2,240.50CR	0.00	0.00	2,240.50CR
99L800 3312 9300 00 000000	Student Council/HOOPER SCHOOL/. /ALL/Hooper Studen	547.51CR	0.00	0.00	547.51CR
99L800 5506 9500 00 000000	Student Council/THOMPSON SCHOOL/. /ALL/Thompson St	666.31CR	0.00	0.00	666.31CR
99L800 5508 9500 00 000000	Yearbook/THOMPSON SCHOOL/. /ALL/Thompson Yearbook	2,338.81CR	0.00	0.00	2,338.81CR
99L800 5509 9500 00 000000	Charity/THOMPSON SCHOOL/. /ALL	0.00	0.00	0.00	0.00
99L800 6601 9600 00 000000	Garden Project/MARTIN SCHOOL/. /ALL/Garden Project	120.00CR	0.00	0.00	120.00CR
99L800 6604 9600 00 000000	Red Cross/MARTIN SCHOOL/. /ALL/Martin Red Cross	0.00	0.00	0.00	0.00
99L800 6605 9600 00 000000	Science/MARTIN SCHOOL/. /ALL/Martin Science	0.85CR	0.00	0.00	0.85CR
99L800 6606 9600 00 000000	Student Council/MARTIN SCHOOL/. /ALL/Martin Studen	3,149.19CR	0.00	0.00	3,149.19CR
99L800 6607 9600 00 000000	Yearbook/MARTIN SCHOOL/. /ALL/Martin Yearbook	1,392.71CR	0.00	225.00	1,167.71CR
Total Liability Accounts:		10,524.75CR	2.31CR	225.00	10,302.06CR
Total Asset Accounts:		10,524.75	0.00	222.69CR	10,302.06
Total Liability Accounts:		10,524.75CR	2.31CR	225.00	10,302.06CR
Grand Total:		0.00	2.31CR	2.31	0.00

***** End of report *****

Description: SBAA Entity 900 Acct. Receipt/Disbursement Summary Rpt - Monthly Report - MS SAF

Account	Description	Aug. 1, 2025 Beginning Balance	Posted SBAA Receipts	Posted SBAA Disbursements	Aug. 31, 2025 Ending Balance
99A900 1020 0000 00 000000	SBAA Cash 7601/X/./ALL/Palombi Student Activity C	34,339.53	0.00	2,220.63CR	32,118.90
Total Asset Accounts:		34,339.53	0.00	2,220.63CR	32,118.90
99L900 0000 9900 00 000000	Entity Wide/Palombi SAF Int/./ALL/Palombi SAF Int	644.57CR	7.30CR	0.00	651.87CR
99L900 9001 9400 00 000000	Band Fundraiser/PALOMBI SCHOOL/./ALL/Band Fundrai	375.22CR	0.00	0.00	375.22CR
99L900 9003 9400 00 000000	Charity/PALOMBI SCHOOL/./ALL/Joint Leadership	45.00CR	0.00	0.00	45.00CR
99L900 9005 9400 00 000000	Garden Planning/PALOMBI SCHOOL/./ALL/Garden Plann	1,061.72CR	0.00	0.00	1,061.72CR
99L900 9006 9400 00 000000	Student Council/PALOMBI SCHOOL/./ALL/Student Coun	4,357.00CR	0.00	0.00	4,357.00CR
99L900 9009 9400 00 000000	Misc./PALOMBI SCHOOL/./ALL/Miscellaneous	0.00	0.00	0.00	0.00
99L900 9011 9400 00 000000	NJHS/PALOMBI SCHOOL/./ALL/National Jr. Honor Soci	1,426.48CR	0.00	0.00	1,426.48CR
99L900 9012 9400 00 000000	Palombi Players/PALOMBI SCHOOL/./ALL/Palombi Play	11,871.46CR	0.00	0.00	11,871.46CR
99L900 9018 0000 00 000000	Wrestling/X/./ALL/Wrestling Tournament	2,591.68CR	0.00	0.00	2,591.68CR
99L900 9022 9400 00 000000	Yearbook/PALOMBI SCHOOL/./ALL	4,036.88CR	0.00	2,227.93	1,808.95CR
99L900 9023 0000 00 000000	Virginia Trip/X/./ALL	7,929.52CR	0.00	0.00	7,929.52CR
Total Liability Accounts:		34,339.53CR	7.30CR	2,227.93	32,118.90CR
Total Asset Accounts:		34,339.53	0.00	2,220.63CR	32,118.90
Total Liability Accounts:		34,339.53CR	7.30CR	2,227.93	32,118.90CR
Grand Total:		0.00	7.30CR	7.30	0.00

***** End of report *****

Field Notice of Violations/Unsafe Conditions

DISTRICT NAME AND NUMBER Lake Villa CCSD 41	COUNTY Lake
FACILITY NAME B J Hooper Elem School	FACILITY LOCATION 2400 E Sand Lake Rd, Lindenhurst

Potential problems or violations of the Health Life/Safety Code for Public Schools (23 Illinois Administrative Code Part 180) as noted below were discovered in the course of the annual inspection of the above named facility conducted on 09/14/2025 by Chris Clark.

Please respond within 10 days by describing the corrective action to be taken in the shaded space provided below, for each item listed. An annual inspection report summarizing your progress regarding the corrections will be submitted through IWAS on or before July 30th.

GLOSSARY NUMBER	LOCATION (Fire Area, Floor, Room Number)	DESCRIPTION OF PROBLEM
9	Administration and General	Add strobe to new office location: 305.
14	Administration and General	Maintain 24" ceiling storage clearance: A3, 213C. Space painted ceiling tiles out to prevent potential fire travel throughout.
22	Administration and General	Remove furnishings/decor lacking required fire rating: Couch and Pillows: Library. Rug: 404.
25	Administration and General	Mark 36" no storage zone in Electrical/Storage Room.
700	Other Items	Emergency maps throughout need to be reviewed and improved to most recently provided color coded maps depicting emergency exits and severe weather shelter in place locations.

Maintain 12" gap between exterior windows and paper/objects: hall windows by Door 12.

Field Notice of Violations/Unsafe Conditions

DISTRICT NAME AND NUMBER Lake Villa CCSD 41	COUNTY Lake
FACILITY NAME Olive C Martin School	FACILITY LOCATION 24750 W Dering Ln, Lake Villa

Potential problems or violations of the Health Life/Safety Code for Public Schools (23 Illinois Administrative Code Part 180) as noted below were discovered in the course of the annual inspection of the above named facility conducted on 09/14/2025 by Chris Clark.

Please respond within 10 days by describing the corrective action to be taken in the shaded space provided below, for each item listed. An annual inspection report summarizing your progress regarding the corrections will be submitted through IWAS on or before July 30th.

GLOSSARY NUMBER	LOCATION (Fire Area, Floor, Room Number)	DESCRIPTION OF PROBLEM
8	Administration and General	Improve storage of flammable products in pole barn with larger cabinet.
14	Administration and General	Maintain 18" ceiling storage clearance in sprinklered areas: 205B, 401A.
16	Administration and General	Add fire extinguisher: main office suite, Pole Barn.
22	Administration and General	Review and remove furnishings/decor lacking required fire rating: Beanbag: 114. Rugs: 205B, 310 (x2), 404A. Pillow Backrest: 114. Doormat: 115. Reduce Door Coverings: 120.
23	Administration and General	Close open ceilings: 401A, 405B. Space out painted ceiling tiles to reduce potential for fire travel.
26	Administration and General	Add carbon monoxide detection in Sprinkler Control Room.
95	Classrooms	Several classrooms not maintaining 100 sq inches of eye level visibility in vision panel.
700	Other Items	Green screen in 405C should have fire treatment/certification.

Field Notice of Violations/Unsafe Conditions

DISTRICT NAME AND NUMBER Lake Villa CCSD 41	COUNTY Lake
FACILITY NAME Peter J Palombi School	FACILITY LOCATION 133 McKinley Ave, Lake Villa

Potential problems or violations of the Health Life/Safety Code for Public Schools (23 Illinois Administrative Code Part 180) as noted below were discovered in the course of the annual inspection of the above named facility conducted on 09/14/2025 by Chris Clark.

Please respond within 10 days by describing the corrective action to be taken in the shaded space provided below, for each item listed. An annual inspection report summarizing your progress regarding the corrections will be submitted through IWAS on or before July 30th.

GLOSSARY NUMBER	LOCATION (Fire Area, Floor, Room Number)	DESCRIPTION OF PROBLEM
7	Administration and General	Repair Exit Sign: District Main Entrance/Lobby Repair Emergency Light: Near 406
9	Administration and General	Add strobe in 503-IT (unresolved).
14	Administration and General	Reduce ceiling storage height to 24" non-sprinklered, 18" sprinklered areas: 112D
16	Administration and General	Address expired extinguishers: Office Copy Room, 210, by exit 9. Add extinguisher: 103.
22	Administration and General	Remove cloth curtains/coverings lacking required fire rating: 305. Remove doormats: 201, 201A. Reduce decorative door covering: 209.
23	Administration and General	Close ceilings: 100P, 311, Boys Locker Room.
24	Administration and General	Resolve use of residential extension cord and daisy chaining on Stage.
25	Administration and General	Maintain locked electrical panel: 208. High amperage appliances must be directly powered in outlet: microwave 400.
27	Administration and General	Repair exterior exits for full closure/latch: 8, 12.
95	Classrooms	Maintain 100 sq inches of visibility in vision panel: 309.
97	Classrooms	Classroom artwork/materials is limited to 50% coverage per wall: 300, 303.
700	Other Items	The stage loft requires significant housekeeping/purging of combustibile materials and trip hazards. A 12" gap must be maintained between exterior windows and paper/objects: 314.

Field Notice of Violations/Unsafe Conditions

DISTRICT NAME AND NUMBER Lake Villa CCSD 41	COUNTY Lake
FACILITY NAME William L Thompson School	FACILITY LOCATION 515 Thompson Ln, Lake Villa

Potential problems or violations of the Health Life/Safety Code for Public Schools (23 Illinois Administrative Code Part 180) as noted below were discovered in the course of the annual inspection of the above named facility conducted on 09/14/2025 by Chris Clark.

Please respond within 10 days by describing the corrective action to be taken in the shaded space provided below, for each item listed. An annual inspection report summarizing your progress regarding the corrections will be submitted through IWAS on or before July 30th.

GLOSSARY NUMBER	LOCATION (Fire Area, Floor, Room Number)	DESCRIPTION OF PROBLEM
6	Administration and General	Recommend addition of emergency lighting throughout in key areas similar to Martin.
16	Administration and General	Replace expired extinguisher: Outside Storage Room Door 6.
22	Administration and General	Review and remove furnishings/decor lacking required fire rating: Beanbag: 109. Cloth Curtains/Coverings: 204. Rug: 205 (Take a Break). Pillows: 109.
23	Administration and General	Close open ceiling: 405B.
25	Administration and General	Empty wood/combustible storage from main electrical room.
276	Stairwells	Remove combustible storage under back mezzanine storage stairway.
700	Other Items	Plug gaps around piping in Outside Storage Room Door 6. Maintain 12" gap between exterior windows and paper/objects: 206.

Completed Building Improvements and Grounds Maintenance Projects - Summer 2025							
Palombi School		Martin School		Thompson School		Hooper School	
Project	Budget	Project	Budget	Project	Budget	Project	Budget
Clean/Finish Gym Wood Floors	O&M Budget	Clean/Finish Gym Wood Floors	O&M Budget	Clean/Finish Gym Wood Floor	O&M Budget	Replacement of Rtu 8 (serves Cafeteria)	Referendum Bonds
RTU Replacement 12 and 26 which serves the Library and Band Room	Referendum Bonds	Exterior Window Sealant	O&M Budget	Construction of new Pole Barn	O&M Budget		
Stage Curtains	O&M Budget	Concrete Sidewalk by visitor parking/flag pole	O&M Budget	Asphalt Replacement at the entry and exit to parent drop off. Sealcoat and stripe staff and bus lots.	O&M Budget		
Roof Overlayment on 1992 Addition	O&M Budget	Concrete ADA Parking Spaces in visitor lot	O&M Budget	Concrete ADA Parking spaces in visitor lot	O&M Budget		
Educational Space Conversion in Library	O&M Budget	Asphalt replacement (Area C). Sealcoat and stripe staff and bus lots	O&M Budget	Asphalt sidewalk off of the staff parking lot	O&M Budget		
Painted Palombi vestibule, hallway to the cafeteria, main office	O&M Budget	Replaced laminate top in the main office and under the glass near cafeteria and SW side of library	O&M Budget	Chain Link Fencing for large play area and playground-LASSO Program	O&M Budget		
Replaced the handicap lift for cafeteria/activity entrance	O&M Budget	Chain Link Fencing around Pre-K Playground	O&M Budget	Chain Link Fencing around Pre-K Playground	O&M Budget		

MEMO

Date: October 6, 2025
To: Members of the Board of Education
From: Dr. Sandra Keim-Bounds, Superintendent
Dr. Victor Wight, Assistant Superintendent of Teaching and Learning
RE: District and School Improvement Plans

Our Aligning District and School Improvement Plans are the result of a collective effort, reflecting the collaborative work of our Building Leadership Teams. This year's plan is a culmination of themes identified in a needs assessment, collaborative discussions, and a shared desire to further elevate Lake Villa Community Consolidated School District 41.

The rigorous goals, in alignment with our strategic goals, were established in the following areas:

- *Improve academic achievement for all students in the areas of reading and math*
- *Provide a safe, nurturing, and inviting learning environment*
- *Enhance and retain a competent and caring staff*
- *Actively engage our community in the life of the district*
- *Maintain fiscal stability*

Recommendation:

We recommend the Board of Education approve the Aligning District and School Improvement Plans for Lake Villa Community Consolidated School District 41 and B.J. Hooper, Olive C. Martin, William L. Thompson, and P.J. Palombi Schools.

Aligning District and School Improvement Plans

Lake Villa Community Consolidated School District 41
Hooper, Martin, Thompson, and Palombi Schools

2025-2026



Part I: Mission, Vision, Motto, Beliefs, and Goals

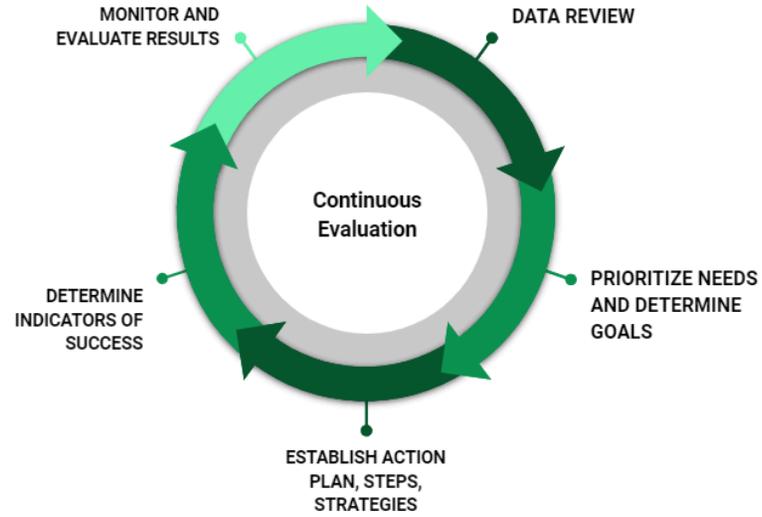
<i>Mission</i>	To achieve excellence by empowering and inspiring students to learn, lead, and serve.
<i>Vision</i>	All students will achieve excellence. All students are leaders. All stakeholders are actively engaged in education.
<i>Motto</i>	Achieving Excellence Takes Everyone
<i>Beliefs</i>	We serve each other with trust and value open communication among all stakeholders. We believe all learn in unique ways and can be successful. We deserve a safe and respectful environment where everyone working together will be challenged and encouraged.
<i>Goals</i>	<ul style="list-style-type: none">→ Improve academic achievement for all students→ Provide a safe, nurturing, and inviting learning environment→ Enhance and retain a competent and caring staff→ Actively engage our community in the life of the district→ Maintain fiscal stability

Part II: Building Leadership Team Members

Palombi Middle School Team Members	Hooper Elementary School Team Member
<i>Angela Sisi, Principal</i>	<i>Patty Nikson, Principal</i>
<i>Kaitlin Koenig, Dean of Students</i>	<i>Annie Vinson, Lead Teacher</i>
<i>Julie Pozezinski, Dean of Student Services</i>	<i>Michelle DuBois, Kindergarten Teacher</i>
<i>Melissa Rhodes, Dean of Culture and Discipline</i>	<i>Jessica Frank, First Grade Teacher</i>
<i>Melissa Allen and Gloria Fingard, Sixth Grade Teachers</i>	<i>Jordan Feger, Second Grade Teacher</i>
<i>Lynn Grosclaude, Seventh Grade Teacher</i>	<i>Alyssa Robinson, Third Grade Teacher</i>
<i>Lauren Bong and Stephanie Horne, Eighth Grade Teachers</i>	<i>Austin Alcozer, Fourth Grade Teacher</i>
<i>Cecilia Gama, Co-Curricular Teacher</i>	<i>Ann Dowden, Fifth Grade Teacher</i>
<i>Kiley Sokolovski, Special Education Teacher</i>	<i>Katie Bertram, Special Education Teacher</i>
<i>Morgan Chellin, Instructional Coach</i>	<i>Rachel Effa, PE Teacher</i>
	<i>Alyssa Kay, Instructional Coach</i>

Martin Elementary School Team Members	Thompson Elementary School Team Member
<i>Scott Klene, Principal</i>	<i>Traci Strieter, Principal</i>
<i>Wendy Loveless, Lead Teacher</i>	<i>Erinn Vincent, Assistant Principal</i>
<i>Amber Vice, Kindergarten Teacher</i>	<i>Jennifer Mattson, Kindergarten Teacher</i>
<i>Jen Rydz, First Grade Teacher</i>	<i>Mary Fran Monson, First Grade Teacher</i>
<i>Amanda Loar/Vanessa Larson, Second Grade Teacher</i>	<i>Toby Scavone, Second Grade Teacher</i>
<i>Traci Ehrenhofer, Third Grade Teacher</i>	<i>Michelle Green, Third Grade Teacher</i>
<i>Theresa McChristian, Fourth Grade Teacher</i>	<i>Jennifer Powell, Fourth Grade Teacher</i>
<i>Jeannie Laughlin, Fifth Grade Teacher</i>	<i>Lori Brumm, Fifth Grade Teacher</i>
<i>Amanda McCabe, Interventionist Teacher</i>	<i>Jolin Kania, Reading Interventionist</i>
<i>Kristin Focosi, Art</i>	<i>Sierra Jones, Music Teacher</i>
<i>Gina Kupfer, Instructional Coach</i>	<i>Jennifer Charlton, Instructional Coach</i>

Part III: Data Analysis



Goal Update Key

Goal Accomplished
Goal Near Met
Continue Monitoring
Modify
Goal Not Met
Discontinued

Part IV: District Action Plan 2025-2026

Goal 1: Improve Academic Achievements of All Students (Reading)		
Focus: English Language Arts (Academic)		
District SMART Goal		
→ Overall MAP RIT Growth (Reading): Increase Mean RIT from 185 Mean RIT during the fall of 2025 to 188 Mean RIT during the winter of 2026 and to 191 Mean RIT by the end of the 2025-2026 school year		
Fall Update: 185 Mean RIT (Continue Monitoring)	Winter Update	Spring Update
→ Overall MAP Growth (Reading): Maintain the percentage of students who met/exceeded the anticipated student growth percentile at 50% and above to close instructional gaps during the 2025-2026 school year		
Fall Update: 52% Met Spring Growth Target (Continue Monitoring)	Winter Update	Spring Update
→ Overall IAR (Reading): Maintain the percentage of students who met/exceeded the anticipated student growth percentile		
Fall Update: Data Not Yet Available	Winter Update (Data Available Fall of 2026)	Spring Update (Data Available Fall of 2026)
District Subgroup SMART Goal		
→ Special Education MAP RIT Growth (Reading): Increase Mean RIT from 175 Mean RIT during the fall of 2025 to 179 Mean RIT during the winter of 2026 and to 181 Mean RIT by the end of the 2025-2026 school year		
Fall Update: 175 Mean RIT (Continue Monitoring)	Winter Update	Spring Update
→ English Learners MAP RIT Growth (Reading): Increase Mean RIT from 184 Mean RIT during the fall of 2025 to 187 Mean RIT during the winter of 2026 and to 189 Mean RIT by the end of the 2025-2026 school year		
Fall Update: 184 Mean RIT (Continue Monitoring)	Winter Update	Spring Update

Palombi SMART Goal

→ Overall MAP RIT Growth (Reading): Increase Mean RIT from 214 Mean RIT during the fall of 2025 to 215 Mean RIT during the winter of 2026 and to 215.6 Mean RIT by the end of the 2025-2026 school year

Fall Update: 214 Mean RIT (Continue Monitoring)	Winter Update	Spring Update
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→ Overall IAR (Reading): Increase the percentage of students who met/exceeded the anticipated student growth percentile

Fall Update: Data Not Yet Available	Winter Update (Data Available Fall of 2026)	Spring Update (Data Available Fall of 2026)
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Hooper SMART Goal

→ Overall MAP RIT Growth (Reading): Increase Mean RIT from 173 Mean RIT during the fall of 2025 to 179 Mean RIT during the winter of 2026 and to 182 Mean RIT by the end of the 2025-2026 school year

Fall Update: 173 Mean RIT (Continue Monitoring)	Winter Update	Spring Update
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→ Overall IAR (Reading): Increase the percentage of students who met/exceeded the anticipated student growth percentile

Fall Update: Data Not Yet Available	Winter Update (Data Available Fall of 2026)	Spring Update (Data Available Fall of 2026)
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Martin SMART Goal

→ Overall MAP RIT Growth (Reading): Increase Mean RIT from 173 Mean RIT during the fall of 2025 to 178 Mean RIT during the winter of 2026 and to 182 Mean RIT by the end of the 2025-2026 school year

Fall Update: 173 Mean RIT (Continue Monitoring)	Winter Update	Spring Update
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→ Overall IAR (Reading): Increase the percentage of students who met/exceeded the anticipated student growth percentile

Fall Update: Data Not Yet Available	Winter Update (Data Available Fall of 2026)	Spring Update (Data Available Fall of 2026)
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Thompson SMART Goal

→ Overall MAP RIT Growth (Reading): Increase Mean RIT from 179 Mean RIT during the fall of 2025 to 183 Mean RIT during the winter of 2026 and to 186 Mean RIT by the end of the 2025-2026 school year

Fall Update: 179 Mean RIT (Continue Monitoring)	Winter Update	Spring Update
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→ Overall IAR (Reading): Increase the percentage of students who met/exceeded the anticipated student growth percentile

Fall Update: Data Not Yet Available	Winter Update (Data Available Fall of 2026)	Spring Update (Data Available Fall of 2026)
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Action Plan: Improve Academic Achievements of All Students (Reading)

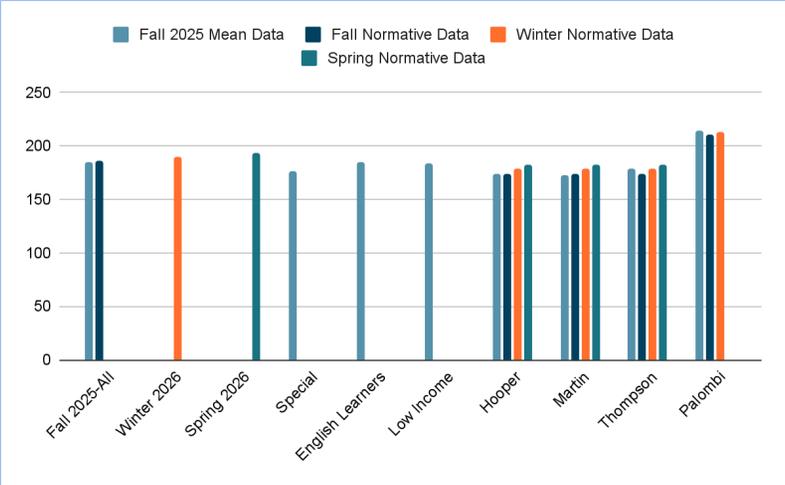
Focus Area	Action Steps	Timeframe	Evidence of Progress	Project Leaders Responsible for Implementation and Monitoring	Update
English Language Arts Mission/LIM Alignment: Lead/Academics	Facilitate consistent use of the newly created pacing guide aligned to the Illinois Literacy Plan with priority standards by weekly aligned assessments	2025 - 2026 School Year	Increased Staff Expertise Improved student performance outcomes in English Language Arts	Administrative Team and Instructional Coaches	Ongoing
	Continued English Language Arts Block Structure: Staff will implement the defined district-wide English Language Arts block structure 5 days per week	2025 - 2026 School Year	Full Implementation Since Fall 2022 With Supplemental Resources Added, PLC (Professional Learning Team) Minutes, Lesson Plans, Observations	All Certified Staff Members	Ongoing
	District-Wide 'Look Fors' and Staff Reflection Tool for English Language Arts: Staff will reflect upon and utilize re-defined district-wide English Language Arts 'Look Fors'	2025 - 2026 School Year	Full Implementation Since Fall 2022 With Supplemental Resources Added, PLC Minutes, Lesson Plans, Observations	All Certified Staff Members	Ongoing

	Administrators will log and collaboratively reflect with Building Leadership Teams on the Implementation of 'Look Fors' with a focus on: clear expectations, rigor using Hess, scaffolding, relevance, student feedback, assessment for learning, and response to individual student talents and needs	2025-2026 School Year	Full Implementation Fall 2025	Administrative Team	Ongoing
	Continued implementation of Research-Based Practice with High Proven Effect Size (I Can Statements, Proficiency Scales, Evidence of Learning, and Teacher Clarity)	2025 - 2026 School Year	Increased Staff Expertise Improve the culture and climate of all schools	Full Administrative Team (Superintendent, Assistant Superintendent, Director of Student Services, Principals, Deans)	Ongoing
	Creation of student assessment rubrics to reflect standards-based grading practices and proficiency scales	2025 - 2026 School Year	Increased Staff Expertise Improved student performance outcomes in English Language Arts	Administrative Team and Instructional Coaches (Learning Support Coach)	Ongoing
	Continued implementation of Coaching Cycles	2025 - 2026 School Year	Increased Staff Expertise Improved student performance outcomes in English Language Arts	Administrative Team and Instructional Coaches (Learning Support Coach)	Ongoing
	Continued and enhanced implementation of Professional Learning Communities	2025 - 2026 School Year	Increased Staff Expertise Improved student performance outcomes in English Language Arts	Full Administrative Team (Superintendent, Assistant Superintendent, Director of Student Services, Principals, Deans)	Ongoing
	Integrate K-8 Simplify Writing Resource, novels, and decodables to meet the needs of the Illinois Literacy Plan	2025 - 2026 School Year	Increased Staff Expertise Improved student performance outcomes in English Language Arts	Improved student performance outcomes in English Language Arts, Full Administrative Team (Superintendent, Assistant Superintendent, Director of Student Services, Principals, Deans)	Ongoing

	Provide decodables, mentor texts, and use of Ellevation Strategies to enhance English Learner Resources aligned to the Illinois Literacy Plan	2025 - 2026 School Year	Increased Staff Expertise Improved student performance in English Language Arts for English Learner Subgroup	Administrative Team Members (Assistant Superintendent for Teaching and Learning, English Learner Coordinator, Principals, Deans)	Ongoing
	Continued Progress with Early Child Education PreKindergarten for All Program	2025 - 2026 School Year	Increased Staff Expertise First Early Learning PLC in District Improved student readiness for Kindergarten	Administrative Team Members (Director of Student Services, Special Education Coordinator, Principals)	Ongoing
	Continued development of the Academic Talent Development Program, including curriculum design and monitoring progress	2025 - 2026 School Year	Increased Staff Expertise Improved student performance outcomes in English Language Arts	Improved student performance outcomes in English Language Arts, Full Administrative Team (Superintendent, Assistant Superintendent, Principals, Deans)	Ongoing
	<i>Evaluation</i> of Supplemental Reading Comprehension Resources in the Area of Special Education	2024 - 2026 School Years	Improved student performance outcomes in English Language Arts	Director of Student Services, Teaching and Learning Administrative Team	Ongoing
	Continued review of English Learner Program and Resources	2025 - 2026 School Year	Improved student performance outcomes for English Learners	Assistant Superintendent, Bilingual Coordinator	Ongoing
	Monitoring of subgroup data for Special Education, English Learners, Low Income and Identified Grade Level Data Through ECRA	2025 - 2026 School Year	Improved student performance	Assistant Superintendent, Director of Student Services, Coordinators, Principals, and Teaching Staff	Ongoing
	Student reflection in the form of 'I Can' Statements	2025 - 2026 School Year	Improved student performance	Principals and Teaching Staff	Ongoing

Supporting Data: Improve Academic Achievements of All Students (Reading)

Measures of Academic Progress



Goal 2: Improve Academic Achievements of All Students (Math)

Focus: Math (Academic)

District SMART Goal

→ Overall MAP RIT Growth (Math): Increase Mean RIT from 188 Mean RIT during the fall of 2025 to 193 Mean RIT during the winter of 2026 and to 198 Mean RIT by the end of the 2025-2026 school year

Fall Update: 188 Mean RIT (Continue Monitoring)	Winter Update	Spring Update
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→ Overall MAP Growth (Math): Maintain the percentage of students who met/exceeded the anticipated student growth percentile at 50% and above to close instructional gaps during the 2025-2026 school year

Fall Update: 51% Met Spring Growth Target (Continue Monitoring)	Winter Update	Spring Update
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→ Overall IAR (Math): Increase the percentage of students who met/exceeded the anticipated student growth percentile

Fall Update: Data Not Yet Available	Winter Update (Data Available Fall of 2026)	Spring Update (Data Available Fall of 2026)
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District Subgroup SMART Goal

→ Special Education MAP RIT Growth (Math): Increase Mean RIT from 178 Mean RIT during the fall of 2025 to 183 Mean RIT during the winter of 2026 and to 187 Mean RIT by the end of the 2025-2026 school year

Fall Update: 178 Mean RIT (Continue Monitoring)	Winter Update	Spring Update
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→ English Learners MAP RIT Growth (Math): Increase Mean RIT from 187 Mean RIT during the fall of 2025 to 192 Mean RIT during the winter of 2026 and to 196 Mean RIT by the end of the 2025-2026 school year

Fall Update: 187 Mean RIT (Continue Monitoring)	Winter Update	Spring Update
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Palombi SMART Goal

→ Overall MAP RIT Growth (Math): Increase Mean RIT from 218 Mean RIT during the fall of 2025 to 220 Mean RIT during the winter of 2026 and to 221 Mean RIT by the end of the 2025-2026 school year

Fall Update: 218 Mean RIT (Continue Monitoring)	Winter Update	Spring Update
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→ Overall IAR (Math): Increase the percentage of students who met/exceeded the anticipated student growth percentile

Fall Update: Data Not Yet Available	Winter Update (Data Available Fall of 2026)	Spring Update (Data Available Fall of 2026)
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Hooper SMART Goal

→ Overall MAP RIT Growth (Math): Increase Mean RIT from 177 Mean RIT during the fall of 2025 to 184 Mean RIT during the winter of 2026 and to 190 Mean RIT by the end of the 2025-2026 school year

Fall Update: 177 Mean RIT (Continue Monitoring)	Winter Update	Spring Update
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→ Overall IAR (Math): Increase the percentage of students who met/exceeded the anticipated student growth percentile

Fall Update: Data Not Yet Available	Winter Update (Data Available Fall of 2026)	Spring Update (Data Available Fall of 2026)
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Martin SMART Goal

→ Overall MAP RIT Growth (Math): Increase Mean RIT from 177 Mean RIT during the fall of 2025 to 184 Mean RIT during the winter of 2026 and to 189 Mean RIT by the end of the 2025-2026 school year

Fall Update: 177 Mean RIT (Continue Monitoring)	Winter Update	Spring Update
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→ Overall IAR (Math): Increase the percentage of students who met/exceeded the anticipated student growth percentile

Fall Update: Data Not Yet Available	Winter Update (Data Available Fall of 2026)	Spring Update (Data Available Fall of 2026)
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Thompson SMART Goal

→ Overall MAP RIT Growth (Math): Increase Mean RIT from 180 Mean RIT during the fall of 2025 to 186 Mean RIT during the winter of 2026 and to 191 Mean RIT by the end of the 2025-2026 school year

Fall Update: 180 Mean RIT (Continue Monitoring)	Winter Update	Spring Update
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→ Overall IAR (Math): Increase the percentage of students who met/exceeded the anticipated student growth percentile

Fall Update: Data Not Yet Available	Winter Update (Data Available Fall of 2026)	Spring Update (Data Available Fall of 2026)
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Action Plan: Improve Academic Achievements of All Students (Math)

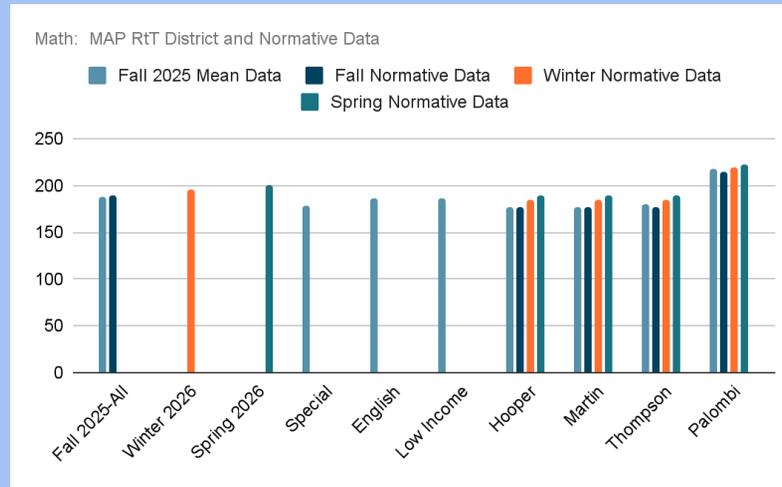
Focus Area	Action Steps	Timeframe	Evidence of Progress	Project Leaders Responsible for Implementation and Monitoring	Update
Math Programming Mission/LIM Alignment: Lead/Academics	Math Block Structure: Staff will implement defined district-wide Math block structure 5 days per week	August 2025-June 2026	Full Implementation Fall 2025, PLC (Professional Learning Team) Minutes, Lesson Plans, Observations	All Certified Staff Members	Ongoing
	District-Wide 'Look Fors' and Staff Reflection Tool for Math; Staff will reflect upon and utilize re-defined district-wide Math 'Look Fors'	August 2025-June 2026	Full Implementation Fall 2025, PLC Minutes, Lesson Plans, Observations	All Certified Staff Members	Ongoing
	Administrators will log and collaboratively reflect with Building Leadership Teams the Implementation of 'Look Fors' with a focus on: clear expectations, rigor using Hess, scaffolding, relevance, student feedback, assessment for learning, and response to individual student talents and needs	2025 - 2026 School Year	Full Implementation Fall 2025	Administrative Team	Ongoing

	Implementation of Research-Based Practice with High Proven Effect Size (I Can Statements, Proficiency Scales, Evidence of Learning, and Teacher Clarity)	2025 - 2026 School Year	Increased Staff Expertise Improve the culture and climate of all schools	Full Administrative Team (Superintendent, Assistant Superintendent, Director of Student Services, Principals, Deans)	Ongoing
	Create student assessment rubrics to reflect standards-based grading practices and proficiency scales	2025 - 2026 School Year	Increased Staff Expertise Improved student performance outcomes in Math	Administrative Team and Instructional Coaches (Learning Support Coach)	Ongoing
	Continued implementation of Coaching Cycles	2025 - 2026 School Year	Increased Staff Expertise Improved student performance outcomes in Math	Administrative Team and Instructional Coaches (Learning Support Coach)	Ongoing
	Continued and enhance implementation of Professional Learning Communities	2025 - 2026 School Year	Increased Staff Expertise Improved student performance outcomes in Math	Full Administrative Team (Superintendent, Assistant Superintendent, Director of Student Services, Principals, Deans)	Ongoing
	Provide professional development in areas of Math, Language Routines, Understanding Student Thinking to Synthesis, and ongoing lesson studies	2025 - 2026 School Year	Increased Staff Expertise Improved student performance outcomes in Math	Full Administrative Team (Superintendent, Assistant Superintendent, Director of Student Services, Principals, Deans)	Ongoing
	Implementation of Updated Mathematics Special Education Resource, Dreambox and TouchMath	2025 - 2026 School Year	Increased Staff Expertise All special education teachers are trained in DreamBox Board approval for TouchMath for K-5 Resource and K-8 Cross-Categorical Improved student performance in Math for the Special Education Subgroup	Administrative Team Members (Director of Student Services, Special Education Coordinator, Principals)	Ongoing
	Continued Progress with Early Child Education PreKindergarten for All Program	2025 - 2026 School Year	Increased Staff Expertise Improved student readiness for Kindergarten	Administrative Team Members (Director of Student Services, Special Education Coordinator, Principals)	Ongoing

			Full training and implementation of the Creative Curriculum Full Training and Implementation of Teaching Strategies Gold Assessment		
	Continue development of Academic Talent Development Program, including curriculum design and monitor progress	2025 - 2026 School Year	Increased Staff Expertise Improved student performance outcomes in Math	Improved student performance outcomes in English Language Arts, Full Administrative Team (Superintendent, Assistant Superintendent, Principals, Deans)	Ongoing
	<i>Evaluation</i> of Newly Adopted Supplemental Resources at the Middle School in the Area of Special Education	2024 - 2026 School Year	Improved student performance outcomes in Math	Director of Student Services, Middle School Instructional Coach	Ongoing
	Continued review of English Learner Program and Resources	2025 - 2026 School Year	Improved student performance outcomes for English Learners	Assistant Superintendent, Bilingual Coordinator	Ongoing
	Monitoring of subgroup data for Special Education, English Learners, Low Income and Identified Grade Level Data Through ECRA	2025 - 2026 School Year	Improved student performance outcomes in Math	Assistant Superintendent, Director of Student Services, Coordinators, Principals, and Teaching Staff	Ongoing
	Student reflection in the form of 'I Can' statements	2025 - 2026 School Year	Improved student performance outcomes in Math	Principals and Teaching Staff	Ongoing

Supporting Data: Improve Academic Achievements of All Students (Math)

Measures of Academic Progress



Goal 3: Provide a Safe, Nurturing, and Inviting Learning Environment

Focus: To Improve Student Learning Environment (Serve)

District SMART Goal

→ Increase teacher clarity, a research-based approach proven to have a significant impact on student learning, motivation, and engagement from 43% during the fall of 2025 to 58% by winter of 2026 and to 70% by the end of the 2025-2026 school year

Fall Update: 43% (Continue Monitoring)	Winter Update	Spring Update
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→ Increase students' positive perception of school culture [with agree to strongly agree ratings] 79% during the fall of 2025 to 83% by winter of 2026 and to 86% by the end of the 2025-2026 school year

Fall Update: 79% (Continue Monitoring)	Winter Update	Spring Update
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Palombi SMART Goal

→ Increase teacher clarity, a research-based approach proven to have a significant impact on student learning, motivation, and engagement from 38% during the fall of 2025 to 54% by winter of 2026 and to 70% by the end of the 2025-2026 school year

Fall Update: 38% (Continue Monitoring)	Winter Update	Spring Update
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→ Increase students' positive perception of school culture [with agree to strongly agree ratings] 78% during the fall of 2025 to 84% by winter of 2026 and to 85-90% by the end of the 2025-2026 school year

Fall Update: 78% (Continue Monitoring)	Winter Update	Spring Update
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Hooper SMART Goal

→ Increase teacher clarity, a research-based approach proven to have a significant impact on student learning, motivation, and engagement from 60% during the fall of 2025 to 68% by winter of 2026 and to 70% by the end of the 2025-2026 school year

Fall Update: 60% (Continue Monitoring)	Winter Update	Spring Update
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→ Increase students' positive perception of school culture [with agree to strongly agree ratings] 72% during the fall of 2025 to 77% by winter of 2026 and to 82% by the end of the 2025-2026 school year

Fall Update: 72% (Continue Monitoring)	Winter Update	Spring Update
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Martin SMART Goal

→ Increase teacher clarity, a research-based approach proven to have a significant impact on student learning, motivation, and engagement from 35% during the fall of 2025 to 55% by winter of 2026 and to 70% by the end of the 2025-2026 school year

Fall Update: 35% (Continue Monitoring)	Winter Update	Spring Update
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→ Increase students' positive perception of school culture with agree to strongly agree ratings] of school culture from 78% during the fall of 2025 to 83% by winter of 2026 and to 88% by the end of the 2025-2026 school year

Fall Update: 78% (Continue Monitoring)	Winter Update	Spring Update
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Thompson SMART Goal

→ Increase teacher clarity, a research-based approach proven to have a significant impact on student learning, motivation, and engagement from 40% during the fall of 2025 to 55% by winter of 2026 and to 70% by the end of the 2025-2026 school year

Fall Update: 40% (Continue Monitoring)	Winter Update	Spring Update
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→ Increase students' positive perception of school culture [with agree to strongly agree ratings of school culture] from 88% during the fall of 2025 to 90% by winter of 2026 and 92% -95% by the end of the 2025-2026 school year

Fall Update: 88% (Continue Monitoring)	Winter Update	Spring Update
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Action Plan: Provide a Safe, Nurturing, and Inviting Learning Environment

Focus Area	Action Steps	Timeframe	Evidence of Progress	Persons Responsible for Implementation and Monitoring	Update
Provide Safe, Nurturing, and Inviting Learning Environment Mission/LIM Alignment: Lead/Serve	Continued focus on Student Engagement and Classroom Environment, including Restorative Practices	2025 - 2026 School Year	Increased Staff Expertise Improve the culture and climate of all schools	Dean of Culture and Discipline; Full Administrative Team (Superintendent, Assistant Superintendent, Director of Student Services, Director of Personnel, Principals, Deans)	Ongoing
	Implementation of Teacher Clarity Practices, a Research-Based Practice with High Proven Effect Size (I Can Statements, Proficiency Scales, Evidence of Learning, and Teacher Clarity)	2025 - 2026 School Year	Increased Staff Expertise Improve the culture and climate of all schools	Full Administrative Team (Superintendent, Assistant Superintendent, Director of Student Services, Principals, Deans)	Ongoing
	Creation of District-Wide Student-Friendly Expectation Chart	2025-2025 School Year	Increased Staff Expertise Improve the culture and climate of all schools	Full Administrative Team (Superintendent, Assistant Superintendent, Director of Student Services, Principals, Deans)	Completed
	Creation of Anti-Bullying Committee at Elementary Level (In Addition to Middle School Level)	2025-2026 School Year	Increased Staff Expertise Improve the culture and climate of all schools	Full Administrative Team (Superintendent, Assistant Superintendent, Director of Student Services, Principals, Deans)	Ongoing
	Ongoing Culture Surveys Three Times Per Year	2025-2026 School Year	Improve the culture and climate of all schools	Full Administrative Team (Superintendent, Assistant Superintendent, Director of Student Services, Principals, Deans)	Ongoing
	Focus on Positive Behavior Supports for Classroom Teachers	2025-2026 School Year	Increased Staff Expertise Improve the culture and climate of all schools	Full Administrative Team (Superintendent, Assistant Superintendent, Director of Student Services, Principals, Deans)	Ongoing
	Review and update MTSS Document with a focus on Tier	2025-2026 School Year	Increased Staff Expertise	Full Administrative Team (Superintendent, Assistant	Ongoing

	2 and 3 Behavior Interventions		Improve the culture and climate of all schools	Superintendent, Director of Student Services, Principals, Deans)	
	Increased implementation of Social-Emotional Learning Competencies	2025 - 2026 School Year	Increased Staff Expertise Improve the culture and climate of all schools	Dean of Culture and Discipline; Full Administrative Team (Superintendent, Assistant Superintendent, Director of Student Services, Principals, Deans)	Ongoing
	Competencies Alignment to Leader in Me and English Language Arts	2025 - 2026 School Year	Increased Staff Expertise Improve the culture and climate of all schools	Dean of Culture and Discipline; Full Administrative Team (Superintendent, Assistant Superintendent, Director of Student Services, Principals, Deans)	Ongoing
	Implementation of Tiered Social-Emotional Supports	2025 - 2026 School Years	Increase Resources for Staff and Students	Full Administrative Team (Superintendent, Assistant Superintendent, Director of Student Services, Principals, Deans)	Ongoing
	Increase In-House Trainers for De-Escalation Strategies	2025 -2026 School Year	Increase staff expertise Improve culture and climate of all schools	Full Administrative Team (Superintendent, Assistant Superintendent, Director of Student Services, Principals, Deans)	Ongoing
	Staff Education on Trauma-Informed Practices	2025 - 2026 School Year	Increased Staff Expertise -Summer 2024 Trauma Training -Increased number of staff participating in CPI training Improve the culture of climate of all schools	Dean of Culture and Discipline; Full Administrative Team (Superintendent, Assistant Superintendent, Director of Student Services, Principals, Deans)	Completed
	Creation of School Slogans for Unity	2025 - 2026 School Year	Improve culture and climate of all schools	Full Staff	Completed

Goal 4: Enhance and Retain a Competent and Caring Staff

Focus: English Language Arts, Math, Learning Environment (Learn and Serve)

→ Increase job-embedded, intense professional learning, as described within action steps, in response to needs prior to and during the 2025-2026 school year

Fall Update: Completed Summer Professional Learning Series with a Focus on Restorative Practices, Standards-Based Grading, Reading/Math Strategies, Artificial Intelligence (Continue Monitoring)	Winter Update	Spring Update
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Action Plan: Enhance and Retain a Competent and Caring Staff

Focus Area	Action Steps	Timeframe	Evidence of Progress	Persons Responsible for Implementation and Monitoring	Update
Enhance and Retain a Competent and Caring Staff Mission/LIM Alignment: LEAD/Academics/Leadership	Further development of Professional Learning Community dialogue and growth that meets the standards of highly effective teams	2025 - 2026 School Year	Improved student performance outcomes in Math and English Language Arts	Administrative Team and Instructional Coaches (Learning Support Coach)	Ongoing
	Professional Learning Events in Areas of Restorative Practices, LETRS, Trauma-Informed Practices Training, Math Language Routines, Understanding Student Thinking to Synthesize Learning, Standards-Based Grading, Artificial Intelligence, Amplify Deeper Understanding	2025 - 2026 School Year	Increased Staff Expertise Increased student preparedness and availability to learn Increased student achievement Improved the culture of the climate of all schools	Dean of Culture and Discipline; Full Administrative Team (Superintendent Assistant Superintendent, Director of Student Services, Principals, Deans)	Ongoing
	Professional Learning in the Areas of Kagan Strategies, Scaffolding, Backwards Design, and Proficiency	2025 - 2026 School Year	Increased Staff Expertise Improve the culture and climate of all schools	Full Administrative Team (Superintendent, Assistant Superintendent, Director of Student Services, Principals, Deans)	Ongoing

			Increased student performance outcomes		
	Implementation of and professional development in newly adopted writing curriculum, Simplify Writing	2025 - 2026 School Year	Increased Staff Expertise Increased student performance outcomes in Math	Administrative Team and Instructional Coaches	Ongoing
	Ongoing Alignment of Social-Emotional Learning Competencies and Integration into English Language Arts Scope and Sequence	2025 - 2026 School Year	Increased Staff Expertise Improved the culture of the climate of all schools	Dean of Culture and Discipline; Full Administrative Team (Superintendent, Assistant Superintendent, Director of Student Services, Principals, Deans)	Ongoing
	Integration of Additional Social-Emotional Learning Supports (e.g., Check-in/Check-out, Restorative Practices, Child Protection Units, BASE, and Quaver)	2025 - 2026 School Year	Increased Staff Expertise -Monthly professional development for Psychologists and Social Workers Improved the culture of the climate of all schools	Dean of Culture and Discipline; Full Administrative Team (Sup, Assistant Superintendent, Director of Student Services, Principals, Deans)	Ongoing
	Professional Learning in the Area of English Language Learners (e.g., IRC and Ellevation Strategies, Summer PD EL Sessions)	2025 - 2026 School Year	Increased staff expertise in reviewing English Language Learner data Increased student achievement	Assistant Superintendent, EL Coordinator, Bilingual Coordinator, Principals, Deans, Instructional Coaches	Ongoing
	Enhanced Practices in Onboarding, Retaining, and Growing Staff Members Professionally	2024 - 2027 School Years	Preparedness for incoming staff Fulfillment of job openings Staff growth	Full Administrative Team (Superintendent, Assistant Superintendent, Director of Personnel, Director of Student Services, Principals, Deans)	Ongoing
	Continued implementation of Coaching Cycles	2025 - 2026 School Year	Increased Staff Expertise Improved student performance outcomes in English Language Arts	Administrative Team and Instructional Coaches (Learning Support Coach)	Ongoing
	Professional Learning Alignment for Administrators in the Areas of Special Education, Multi-Tiered	2025 - 2026 School Year	Increased Staff Expertise Improved student performance	Administrative Team	Ongoing

	Systems of Support, Instructional Strategies, Collective Efficacy, and School Environments		outcomes in English Language Arts		
	Provide focused professional development for identified grade levels in the areas of Math and Reading	2025-2026 School Year	Increased Staff Expertise Improved student performance outcomes in English Language Arts and Math	Administrative Team Lake County ROE Instructional Coaches	Ongoing
	Capacity building for current and future school and district leaders	2025-2026 School Year	Increased Staff Expertise	Full Administrative Team	Ongoing-Recruited Participants
	Ongoing Culture Surveys Three Times Per Year	2025-2026 School Year	Improved the culture of the climate of all schools	Full Staff	Ongoing-Created Surveys

Goal 5: Engage the Community in the Life of the School District

Focus: Community Engagement (Leadership)

District-Wide Goal

→ Increase opportunities for stakeholder engagement through parent and community events and opportunities during the 2025-2026 school year

Fall Update: Distributed Community Newsletter, Distributed Assistant Superintendent Message With a Focus on Standards-Based Grading, Distributed Volunteer Opportunity Flyers Through Social Media and Schools, Publicized Parent Advisory Committee Opportunity Through Each School, Created Culture Surveys

Winter Update

Spring Update

Action Plan: Engage the Community in the Life of the School District

Focus Area	Action Steps	Timeframe	Evidence of Progress	Project Leaders Responsible for Implementation and Monitoring	Update
Engage the Community in the Life of the School District Mission/LIM Alignment: LEAD/Academics/Leadership	Distribution of Community-Wide Newsletter	August 2025	Completion of community newsletter with a focus on progress made in 2023-2024	Superintendent and Board of Education	Completed
	Distribution of Assistant Superintendent message with a focus on Standards-Based Grading, Report Card changes through a variety of media	2025-2026 School Year	Completion and distribution of messages from the assistant superintendent	Assistant Superintendent of Teaching and Learning	Ongoing
	Outreach to parents with volunteer opportunities	2025 - 2026 School Year	Participation and input into committee work	Superintendent and Principals	Completed
	Continuation of a Leader in Me Community Event	Spring 2026 School Year	Opportunities for community members and leaders to be engaged in the life of the district	Full Administrative Team (Superintendent, Assistant Superintendent, Director of Student Services, Principals, Deans)	Ongoing

	Implementation of a Parent Leader in Me Community Event	Winter 2025-2026	To create an opportunity for families to integrate the 7 Habits into their home, thus strengthening relationships and improving education/social social-emotional outcomes for students	Assistant Superintendent, Dean of Culture, Franklin Covey, and Leader in Me Facilitators	Ongoing
	Implementation of Parent Advisory Committee Three Times Per Year	2025-2026 School Year	Improved the culture of the climate of all schools	Principal Team	Ongoing
	Continue with Positive Social Media Posts	2025 - 2026 School Year	Ongoing district-wide testimonials shared on social media	Building Principals and Deans	Ongoing
	Promotion of Parent/Guardian Participation in Culture and Climate Surveys	2025 - 2026 School Year	Ongoing district-wide testimonials shared on social media	Building Principals and Deans	Ongoing-Surveys Created
	Culture Presentations by Schools to Board of Education	2025 - 2026 School Year	Ongoing district-wide testimonials shared on social media	Building Principals and Deans	Ongoing
	Creation of Ongoing Submissions of Articles for the Newspaper with a Focus on Students and Schools	2025 - 2026 School Year	Ongoing district-wide testimonials shared on social media	Building Principals and Deans	Ongoing

Goal 6: Maintain Financial Stability

Focus: Financial Stability (Serve)

District SMART Goal

→ Utilization of financial resources with a focus on teaching and learning needs as identified within the Multi-Year Teaching and Learning and Operations Plans

Fall Update: Set Budget for 2025-2026 School Year, Allocated Initial Funds to Align with Updated District Fund Balance Policy, Scheduled Preparation Meetings for District 41 Roadmap for 2027 and Beyond

Winter Update

Spring Update

Action Plan: Maintain Financial Stability

Focus Area	Action Steps	Timeframe	Evidence of Progress	Project Leaders Responsible for Implementation and Monitoring	Update
Optimizing Resources to Support Teaching, Learning Needs, and a Positive and Safe Learning Environment Mission/LIM Alignment: LEAD/Academics	Allocation of resources, including Evidence-Based Funding	2025 - 2026 School Year	Financial Documents	Superintendent, Chief Financial Business Officer, Assistant Superintendent, Director of Student Services	Ongoing
	Allocation of funds for remaining projects, including safety improvement projects through referendum and 10-Year Life-Safety Survey	2025 2026 School Year	Financial Documents	Superintendent, Chief Financial Business Officer, Assistant Superintendent, Director of Facilities and Security	Ongoing
	Preparation for Lake Villa District 41 Roadmap	2025 - 2026 School Year	Financial Documents	Superintendent, Chief Financial Business Officer, Assistant Superintendent, Director of Student Services	Ongoing
	Maintain a Fund Balance with the District's New Fund Balance Policy	2025 - 2026 School Year	Financial Documents	Superintendent and Chief Financial Officer	Ongoing

Part IV: Mid-Year Reflection

Mid-Year Summary of Data Analysis

District-Wide

Math

-

Reading

-

Learning Environment

-

Competent and Caring Staff

-

Community Engagement

-

Fiscal Stability

-

Hooper:

Math

-

Reading

-

Learning Environment

-

Competent and Caring Staff

-

Community Engagement

-

Fiscal Stability

-

Martin:

Math

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Reading

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Learning Environment

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Competent and Caring Staff

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Community Engagement

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Fiscal Stability

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Thompson:

Math

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Reading

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Learning Environment

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Competent and Caring Staff

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Community Engagement

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Fiscal Stability

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Palombi:

Math

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Reading

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Learning Environment

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Competent and Caring Staff

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Community Engagement

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Fiscal Stability

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Mid-Year Celebrations

District-Wide

Math

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Reading

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Learning Environment

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Competent and Caring Staff

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Community Engagement

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Fiscal Stability

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Hooper:

Math

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Reading

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Learning Environment

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Competent and Caring Staff

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Community Engagement

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Fiscal Stability

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Martin:

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Reading

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Learning Environment

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Competent and Caring Staff

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Community Engagement

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Fiscal Stability

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Mid-Year Areas for Growth

District-Wide

Math

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Reading

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Learning Environment

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Competent and Caring Staff

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Community Engagement

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Fiscal Stability

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Hooper:

Math

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Community Engagement

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Part V: End-of-Year Reflection

End-of-Year Summary of Data Analysis

District-Wide

Math

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Reading

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Learning Environment

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Competent and Caring Staff

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Community Engagement

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Fiscal Stability

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Hooper:

Math

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Reading

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Learning Environment

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Competent and Caring Staff

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Community Engagement

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Fiscal Stability

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Martin:

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Competent and Caring Staff

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Community Engagement

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Fiscal Stability

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Thompson:

Math

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Reading

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Learning Environment

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Competent and Caring Staff

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Community Engagement

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Fiscal Stability

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Palombi:

Math

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Reading

- Learning Environment
- Competent and Caring Staff
- Community Engagement
- Fiscal Stability
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End-Of-Year Celebrations

District-Wide

Math

- Reading

• Learning Environment

- Competent and Caring Staff

• Community Engagement

- Fiscal Stability

-

Hooper:

Math

- Reading

• Learning Environment

-

Competent and Caring Staff

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Community Engagement

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Fiscal Stability

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Martin:

Math

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Reading

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Learning Environment

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Competent and Caring Staff

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Community Engagement

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Fiscal Stability

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Learning Environment

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Competent and Caring Staff

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Community Engagement

- Fiscal Stability

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Palombi:

Math

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Reading

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Learning Environment

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Competent and Caring Staff

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Community Engagement

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Fiscal Stability

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End-Of-Year Areas for Growth

District-Wide

Math

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Reading

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Learning Environment

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Competent and Caring Staff

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Community Engagement

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Fiscal Stability

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Hooper:

Math

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Reading

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Learning Environment

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Competent and Caring Staff

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Community Engagement

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Palombi:

Math

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Reading

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Learning Environment

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Competent and Caring Staff

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Community Engagement

-

Fiscal Stability

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Date	Topic
11/2025	TBD
08/2025	Change on the District 41 Board of Education: Thank you, Ed Liberman and Mark Alekson & Welcome, Randy Harnicker and Zack Rhodes
05/2025	D41 School Board Governance Recognition Highlights (2011-2025)
11/2024	Life Long Learners / Board Member Training
09/2024	Joe Dunne departure / Joe Malacina seated on the Board
05/2024	Board member service to D41 and areas they've volunteered
11/2023	Successful Succession Planning:Growth from within LVD41
08/2023	Summer 2023 Referendum Projects
05/2023	Board Member Election is Over. What now? And Zimmer receives Fretwell Award
10/2022	Lake Division Mtg / Governance Recognition
08/2022	D41 assists Zion and Sch Brd Elections
05/2022	Superintendent Transition Plan
08/2021	Returning to Full In-Person Learning
05/2021	D41 Use of Referendum Funds
11/2021	D41 Referendum Funds Update
09/2020	Equity Focused Workshop
05/2020	D41 Prepared for Remote Learning
11/2019	Updates from BOE-District Audit, Teachers Contract Renewed, Fac. Com., Community Engagement Opportunity
08/2019	District in Full Implementation of Leader in Me
05/2019	District Referendum Fails - What's Next
11/2018	Community Engagement to Determine Vision for D41 Facilities
08/2018	District 41 is a tremendous value for taxpayers
04/2018	School Safety in District 41
08/2017	BOE Updates - Funding, Capital Improvements, Strategic Planning
11/2016	D41 Board earns IASB School Board Governance Recognition Award
08/2016	Board Member Election 2017 / Proposed LV Village TIF / Thank you Michele Hawksworth; Welcome Mark Aleckson
11/2015	School Board Member Recognition and Appreciation
8/2015	Setting and Monitoring Goals
5/2015	Changing of the Board (Darla/Debbie) and L. Thompson
12/2014	Students and Money (Per Pupil Expenditure)
8/2014	Setting and Monitoring Goals

2025 Resolutions Committee Report

For the 2025 Delegate Assembly
on Saturday, November 22, 2025

SEPTEMBER 2025



September 2025

IASB School Board Members and Administrators,

This 2025 Resolutions Committee Report outlines proposals to be acted upon at the annual meeting of the IASB Delegate Assembly on Saturday, November 22, 2025, in Chicago. Through the Resolutions Process and Delegate Assembly, IASB member districts provide critical direction for IASB to represent member interests before state and national policymakers.

Every member school district is entitled to one voting delegate at the Delegate Assembly. Your board should nominate a primary delegate to represent your school board and an alternate delegate, in the event the primary delegate becomes unable to attend. Once your board chooses a primary delegate, your district's roster manager should register him/her online with IASB in advance of the Delegate Assembly. The alternate delegate does not need to be registered unless the primary delegate becomes unavailable. If the primary delegate becomes unable to attend on-site at the Joint Annual Conference, the alternate delegate can be registered at the Info Center during Conference hours on Friday or in front of the Delegate Assembly location on Saturday.

This year delegates will vote on IASB Constitutional Amendments, the election of IASB officers, and whether to adopt a proposed resolution to become an IASB Position Statement.

I want to highlight that 10 IASB Constitutional Amendments are being proposed this year. The Constitution Review Committee, made up of 14 Illinois school board members and IASB leaders, proposed these amendments. All 10 Constitutional Amendments received a "Do Adopt" recommendation from the IASB Board of Directors on June 7, 2025. I want to recognize and extend IASB's appreciation to the Constitution Review Committee for their time and effort on this work over the past year.

Please discuss with your board the topics that will come before the Delegate Assembly for action to prepare your district's delegate to vote on behalf of your board. To guide these efforts, three documents are included in this report: Guidance for Discussing IASB Constitutional Amendments, Guidance for Discussing IASB Resolutions, and Local School Board Delegate Direction. I hope these pages serve as a valuable resource for your school board in preparing for this discussion.

We look forward to our work together in November.



Tracie Sayre, IASB Resolutions Chair and Vice President

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Delegate Assembly Registration and Credentials for Attending Delegates:

Districts are encouraged to pre-register their delegate through IASB's online registration process. Credentials are required for delegates to be seated. Alternate delegates only need to be registered if the delegate becomes unable to attend the Delegate Assembly.

Delegate Packet Pickup, Registrant Changes, and Onsite Registrations:

Friday, November 21
IASB Member Hub, Grand Hall L/M
Hyatt Regency East Tower
7:30 a.m. - 5 p.m.

Saturday, November 22
Outside of Regency A/B/C
Hyatt Regency West Tower
7:30 a.m. - 10:30 a.m.



DELEGATE ASSEMBLY AGENDA

1. Call to Order
2. Delegate Assembly Welcome
3. Approval of Report of the Credentials Committee
4. Approval of Delegate Assembly Business Rules
5. Approval of the Delegate Assembly Agenda
6. President's Report, Mark Harms
7. Executive Director's Report, Kimberly A. Small, J.D.
8. Financial Report, Marc Tepper, IASB Treasurer
9. Constitutional Amendment Report, Tracie Sayre, Vice President
 - a. Consent Agenda – Constitutional Amendments
 - Item 1 - Article II, Membership –REWRITTEN
 - Item 2 - Article III, Delegate Assembly and Annual Conference: Section 2, Delegate Assembly
 - Item 3 - Article IV, Elections: Section 1, Nominations
 - Item 4 - Article IV, Elections: Section 2, Terms of Office
 - Item 5 - Article V, Board of Directors: Section 2, Composition
 - Item 6 - Article VII, Committees: Section 3, Nominating Committee
 - Item 7 - Article VIII, Divisions: Section 4, Officers
 - Item 8 - Article IX, Resolutions – REWRITTEN
 - Item 9 - Article XI, Miscellaneous: Section 7, Declared Emergencies
 - Item 10 - Article XII, Amendments: Section 2, Proposals
10. Nominating Committee Report, Simon Kampwerth, Nominating Committee Chair
 - a. Election of Officers
 - i. IASB President
 - ii. IASB Vice President
11. Resolutions Committee Report, Tracie Sayre, Resolutions Committee Chair
 - a. Consent Agenda – Resolutions
 - i. School Bus Safety Funding
 - b. New Resolutions
12. Adjournment

Constitutional Amendments at the 2025 Delegate Assembly



Constitutional amendments are presented by the IASB Board of Directors and must receive a two-thirds vote of all delegates present at the Delegate Assembly.

This year the IASB Board reviewed and approved recommendations from a Constitution Review Committee, via recommendations by the Policy Review Committee and Executive Committee.

2025 Constitution Review Committee

Service of the following school board members is acknowledged with sincere appreciation



Tracie Sayre
IASB Vice President
Triopia CUSD 27



Mark Harms
IASB President
Flanagan-Cornell Unit
District 74



Simon Kampwerth Jr.
Past IASB President
Peru ESD 124



Chris Buikema
Board of Directors
East Coloma-Nelson
SD 20



Allison Fosdick
School Board Member
at Large
Indian Prairie
CUSD 204



Veronica Franklin
School Board Member
at Large
Elem SD 159



Jeff Hewitt
Resolutions Committee
Triad CUSD 2



Jeff Johnson
Board of Directors
Kewanee CUSD 229



Kimberly Keniley-Ashbrook
Board of Directors
Heritage CUSD 8



Shawn Killackey
School Board Member
at Large
Fremont SD 79



Evelyn Meeks
Resolutions Committee
Harlem SD 122



Amy Reynolds
Resolutions Committee
Rochester CUSD 3A



José Rivera
School Board Member
at Large
Kildeer-Countryside
CCSD 96



Chris Trzeciak
Resolutions Committee
Homer CCSD 33C



Scott Vogler
Resolutions Committee
West Prairie CUSD 103

CONSENT AGENDA CONSTITUTIONAL AMENDMENTS

For all of the below Constitutional Amendments, numbered 1 through 10, the Board of Directors Recommends **DO ADOPT**.

1. Article II, Membership - REWRITTEN
2. Article III, Delegate Assembly and Annual Conference: Section 2, Delegate Assembly
3. Article IV, Elections: Section 1, Nominations
4. Article IV, Elections: Section 2, Terms of Office
5. Article V, Board of Directors: Section 2, Composition
6. Article VII, Committees: Section 3, Nominating Committee
7. Article VIII, Divisions: Section 4, Officers
8. Article IX, Resolutions - REWRITTEN
9. Article XI, Miscellaneous: Section 7, Declared Emergencies
10. Article XII, Amendments: Section 2, Proposals

In January 2025, the President of the IASB Board of Directors appointed 14 members from across Illinois to serve on the Constitution Review Committee. The Constitution Review Committee includes members of the Board of Directors, the Resolutions Committee, and Members-at-Large. The Constitution Review Committee recommended 19 proposed changes to the IASB Constitution, which have been compressed into 10 items. These 10 items will be presented as a consent agenda at the Delegate Assembly. Two of those consent agenda items, Article II and Article IX, are presented collectively as “REWRITTEN” Articles. The remaining eight consent agenda items are presented as individual amendments to various Sections of the IASB Constitution Articles. All 10 proposed constitutional amendments received a “Do Adopt” recommendation from the IASB Board of Directors on June 7, 2025.

When the constitutional amendments are presented to the Delegate Assembly, they will be put forth on a consent agenda. Delegates will have the opportunity to remove individual constitutional amendments from the consent agenda for discussion on the floor about that constitutional amendment. All constitutional amendments not removed from the consent agenda will be voted on as the consent agenda. All constitutional amendments removed from the consent agenda will be voted on individually. The crossed-out portion of the proposed constitutional amendment is the proposed deletion to the IASB Constitution, and the underlined portion is the proposed amendment to the IASB Constitution.

Item 1

ARTICLE II. MEMBERSHIP

Section 1. Classes of Membership

Membership in the Association shall be of five classes: Active, Affiliate, Associate, Honorary, and Service Associate. All classes of membership, unless otherwise stated herein, shall be eligible for membership upon written application to the Executive Director of the Association and payment of annual dues. For all classes of membership, unless otherwise stated herein, the Board of Directors shall determine the amount of dues and membership privileges entitled to each class of membership, except that no class of membership other than Active Members shall be entitled to hold elective office or be entitled to membership in the Delegate Assembly.

Section 2. Active Member

The board of education of any legally organized school district in Illinois shall be eligible to be an Active Member. ~~A board of education may become an Active Member upon written application to the Executive Director of the Association and the payment of annual dues.~~

Section 3. Affiliate Member

The governing board of any educational service agency authorized by the School Code or Vocational Educational Act of Illinois, or an educational service agency whose members include multiple local school districts, other than a board of education of a legally organized school district, shall be eligible to become an Affiliate Member ~~upon written~~

~~application to the Executive Director and the payment of annual dues. The Board of Directors shall determine the amount of dues and the membership privileges of Affiliate Members, except that the Board of Directors may not grant the privilege of holding elective office or membership in the Delegate Assembly.~~

Section 4. Associate Member

Any former member of an Illinois board of education shall be eligible to be an Associate Member ~~upon written application to the Executive Director and the payment of annual dues. The Board of Directors shall determine the membership privileges of Associate Members, except that the Board of Directors may not grant the privilege of holding elective office.~~

Section 5. Honorary Member

Any individual who has rendered distinguished service to public education in Illinois or to the Association shall be eligible for election by the Board of Directors as an Honorary Member without payment of dues. ~~The Honorary Members shall be entitled to such privileges as the Board of Directors may determine, except that they may not grant the privilege of holding elective office.~~

Section 6. Service Associate Member

Any person, firm, or corporation which provides services or products to school districts may be eligible to be a Service Associate Member; ~~provided, however, upon written application to the Executive Director, approval by the Board of Directors shall approve Service Associate Members, and the payment of annual dues. Service Associate Members shall be entitled to such privileges, except holding elective office, as the Board may determine. These~~ Service Associate Members may name one member as a Special Director to the Board, who shall be without vote.

Constitution Review Committee's Rationale for REWRITTEN - Article II: Membership

1. The rewrite removes redundant language from Sections 2-6 and consolidates that language into Section 1 without substantially changing the meaning. By doing so, it clarifies what language applies uniformly to each class of membership and highlights the differences between classes of membership specified in Sections 2-6.
2. The rewrite specifies that only Active Members shall be allowed to participate in Delegate Assembly, which aligns with current practice.
3. An additional change was proposed to Section 3 to clarify that Career and Technical Education (CTE) programs can be Affiliate Members. CTE programs are similar to special education cooperatives which are authorized by the School Code and are eligible to become Affiliate Members, so adding programs authorized under the Vocational Education Act is

in line with current practice. Additionally, these programs support our member districts' students. In addition, Regional Offices of Education and Intermediate Service Centers, for example, are organized under the School Code and have been and remain eligible to become Affiliate Members under the IASB Constituion.

4. An additional change was proposed to Section 6 to clarify that the Board of Directors shall approve Service Associate members, which is in line with current practice.



The Board of Directors recommends DO ADOPT.

Item 2

ARTICLE III. DELEGATE ASSEMBLY AND ANNUAL CONFERENCE

Section 2. Delegate Assembly

At least once each year, at a time and place determined by the Board of Directors, there shall be a meeting of the Delegate Assembly. One meeting shall be designated as the Annual Meeting of the Association. Each Active Member shall be entitled to one voting delegate at any meeting of the Delegate Assembly or any adjourned meeting thereof. Each Active Member shall select its delegate and alternate from its own membership. Voting shall be done in person by the respective delegate ~~or alternate, or by any means recommended by the Resolutions Committee and approved by the Board of Directors.~~

Constitution Review Committee's Rationale for Article III: Delegate Assembly and Annual Conference - Section 2, Delegate Assembly

1. Before making a substantial change to the IASB Constitution that would allow for email voting, as was originally proposed, more information about voting processes must be collected and more information about alternate voting methods must be collected and studied. Concerns to be addressed with email voting included:
 - The importance and power of IASB membership gathering once a year in person to discuss educational issues; and
 - The negative impact email voting could have on Delegate Assembly attendance.
2. To collect that information, IASB staff will:
 - Investigate hybrid voting platforms and their implementation feasibility;
 - Survey the more than 200 IASB board member districts identified as attending the 2024 Joint Annual Conference, but not attending the 2024 Delegate Assembly;

- Survey those districts that did not attend the 2024 Delegate Assembly or the 2024 Joint Annual Conference;
 - Add seating so that more school board members can observe and become involved in the Delegate Assembly process; and
 - Outreach to IASB scholarship recipients to increase awareness of and involvement in the Delegate Assembly.
3. The proposed changes, however, would allow for an alternative method of voting if these steps prove insufficient. To provide flexibility and not require another constitutional change, the Resolutions Committee, which has a deep understanding of the Delegate Assembly, could recommend an alternative method for voting, if determined necessary and beneficial to members. That recommendation would then go to the Board of Directors to make the final decision, as its members are elected by their Divisions and the Board is composed of Active Members across Illinois and therefore is equipped to ensure a fair voting process amongst all IASB members.

 **The Board of Directors recommends DO ADOPT.**

Item 3

ARTICLE IV. ELECTIONS

Section 1. Nominations

Nominations for elective offices shall be made by the Nominating Committee and distributed to all Active Members at least 45 days preceding the Annual Meeting of the Delegate Assembly. If after the 45-day requirement expires, an individual nominated by the Committee is ineligible or unavailable to stand for the office, the Nominating Committee may at the call of its Chair, meet to nominate a new candidate for the office. Any change in nominees shall be distributed to all Active Members immediately. Additional nominations, ~~each with prior written consent of the nominee,~~ may be made from the floor of the Delegate Assembly provided the nomination is consistent with any Illinois Association of School Board of Directors Governance Policies.

Constitution Review Committee's Rationale for Article IV: Elections - Section 1, Nominations

1. The proposed change reflects current practice and aligns with the parliamentarian's recommendation and counsel's interpretation of current language. Thus, this change is recommended to provide clarity to members about this process. As it relates to nominations made from the floor, it is important to balance the right for members to run from the floor with IASB's need to be notified in order to prepare for Delegate Assembly. Currently, IASB Board of Directors Governance Policy

requires that certain paperwork be filed, including a verification that the individual's local school board is aware of and supportive of the individual running for an IASB officer position. This is important given the time commitment involved in serving as an IASB officer. Since there is a thorough process in place with the IASB Board of Directors for developing, amending, voting on, and approving IASB Board of Directors Governance Policies, it makes sense that the details of those required filing documents and deadlines be established in those policies.

 **The Board of Directors recommends DO ADOPT.**

Item 4

ARTICLE IV. ELECTIONS

Section 2. Terms of Office

All elective officers shall be elected at the Annual Meeting of the Delegate Assembly. The term of office of officers shall be ~~one-two years or until their successors are elected and qualified, and offices shall be assumed at the close of the Annual Meeting of the Delegate Assembly.~~ Each officer may serve no more than ~~one two-year consecutive one-year terms or until their successors are elected and qualified, and offices shall be assumed at the close of the Annual Meeting of the Delegate Assembly.~~

Constitution Review Committee's Rationale for Article IV: Elections - Section 2, Terms of Office

1. The proposed language aligns with the length of time that IASB officers traditionally serve in their roles. The 2-year term also reflects how long many local school board members serve in an officer capacity in their districts. Additionally, the proposed 2-year term provides consistency in leadership for the organization. From a leadership perspective, a two-year term is beneficial for the Association as it allows the President and Vice-President the necessary time to become familiar with their roles, but also the time to make an impact on the organization. Finally, the nominating process is very time-consuming for all involved: officers who must submit a lengthy application 2 years in a row, the Nominating Committee members who review and interview the same applicants two years in a row, and IASB staff that must prepare for and help run the nomination and election process. This change would address this concern and create efficiencies for the organization and its members.

 **The Board of Directors recommends DO ADOPT.**

Item 5

ARTICLE V. BOARD OF DIRECTORS

Section 2. Composition

The Board of Directors of the Association shall consist of the elective officers of the Association and those interim officers selected as provided in Article VI, Section 3; the Immediate Past President of the Association; one member of an Active Member from each Division or a designated alternate from that Division; and the President of the Chicago Board of Education or his/her designee when the Chicago Board of Education is an Active Member; ~~and any member of an Active Member who is an officer or member of the Board of Directors of the National School Boards Association.~~

Constitution Review Committee's Rationale for Article V: Board of Directors - Section 2, Composition:

1. IASB left the National School Boards Association (NSBA) in 2021 and joined the Consortium of State School Boards Associations (COSSBA). Additionally, this clause has not aligned with IASB Board of Directors (BOD) practice for at least two decades and no seat has been provided to an Active Member who is an officer or member of the Board of Directors of COSSBA, NSBA or any other national school board-serving organization.

 The Board of Directors recommends DO ADOPT.

Item 6

ARTICLE VII. COMMITTEES

Section 3. Nominating Committee

A Nominating Committee consisting of a chair who shall be the Immediate Past President and four additional persons who are members of Active Members and serve on the Board of Directors shall be appointed by the President with the approval of the Board of Directors at least 90 days prior to the Annual Meeting of the Delegate Assembly.

Constitution Review Committee's Rationale for Article VII: Committees - Section 3, Nominating Committee

1. Immediate Past President language – the current practice is for the Immediate Past President to serve as the chair of the Nominating Committee which is reflected in IASB Board of Directors Governance policies. This change provides consistency and ensures that an individual serving as chair has the requisite knowledge of the nominating process.
2. Board of Directors language – the current practice is for the four members selected to serve on the

Nominating Committee to be members of the IASB Board of Directors. It is important that the Nominating Committee represents the State's geographic diversity. Limiting the selection of Committee members to the Board of Directors better ensures that this occurs. Additionally, each Board of Director has already been elected by their own Division. Thus, this change ensures that members of the Nominating Committee have been vetted by a larger group of IASB members.

 The Board of Directors recommends DO ADOPT.

Item 7

ARTICLE VIII. DIVISIONS

Section 4. Officers

The members of the Governing Committee or Governing Board of a Division shall elect a Director to serve on the Association's Board of Directors and such other officers as they may determine. Any officer of the Division may serve as a Director of the Association. The members of the Governing Committee or Governing Board of a Division may set a limit on the number of terms a director or officer can serve. The members of the Governing Committee or Governing Board shall be required to take training, within 60 days after being elected, provided by the Association on their authority, roles, and responsibilities. All members of the Governing Committee or Governing Board shall comply with the requirements of their Division's bylaws.

Constitution Review Committee's Rationale for Article VIII: Divisions - Section 4, Officers

1. Division Governing Committee or Governing Board training is an effective way to ensure that those who fill these important roles clearly understand the Association and their responsibilities to their IASB Divisions. Additionally, the training is provided by IASB at no cost to those members, offered virtually, and less than 30 minutes to complete. While this training does require some extra time and effort from our volunteer members, the importance of the training justifies the minimal time commitment.

 The Board of Directors recommends DO ADOPT.

Item 8

ARTICLE IX. RESOLUTIONS

Section 1. Types of Resolutions

Resolutions should be in the form of a Position Statement. Position Statements address issues affecting or concerning local boards of education; they direct the Association's advocacy efforts.

Section 2. Proposals

Resolutions for proposed Position Statements may be proposed by any Active Member, Association Division, the Association's Board of Directors, or the Resolutions Committee upon a majority vote of the Active Member's school board, the Active Members that make up an Association Division, the Association's Board of Directors, or the Resolutions Committee. The vote must be submitted along with the resolution. Resolutions to be published and distributed to the Active Members must be submitted to the Resolutions Committee at least 150 days prior to the Annual Meeting of the Delegate Assembly. Any resolution which is not submitted in the manner described herein shall not be considered by the Delegate Assembly.

Section 3. Presentation of Resolutions

The Resolutions Committee shall review all proposed resolutions, distribute a final draft of proposed resolutions to the membership not less than 45 days prior to the Annual Meeting of the Delegate Assembly, and may recommend the approval or disapproval of any resolution to the Delegate Assembly. The Resolutions Committee has the prerogative to determine which proposals are to be presented to the Delegate Assembly; and whether they are presented as Position Statements. However, all resolutions submitted timely to the Resolutions Committee according to Section above must be distributed to Active Members not less than 45 days prior to the Annual Meeting of the Delegate Assembly. All proposals require a two-thirds affirmative vote by the Delegate Assembly for passage.

Section 4. Annual Review

The Resolutions Committee shall annually review, in accordance with the rules established by the Resolutions Committee, currently in force Position Statements to determine whether they shall remain Position Statements, be amended or be rescinded, are consistent with the current positions of Association members. The Resolutions Committee shall amend or rescind any position statement that is not consistent with the current positions of Association members. All amendments or deletions to existing Position Statements shall be distributed to Active Members not less than 45 days prior to the Annual Meeting of the Delegate Assembly, subject to approval by the Board of Directors. All current Position Statements currently in force will be published annually and

distributed to Active Members within 120 days following 45 days prior to the Annual Meeting of the Delegate Assembly.

Section 5. Appeals

Any Active Member, Association Division, or the Association Board of Directors, that has submitted a resolution proposal that has received a "Do Not Adopt" negative recommendation from the Resolutions Committee, shall have the right to appeal the decision(s) of the Resolutions Committee at the Annual Meeting of the Delegate Assembly. Notice of appeal must be submitted in writing to the Resolutions Committee. An appeal must be filed in accordance with the rules established by the Resolutions Committee and approved by the Board of Directors. All appeals require a two-thirds affirmative vote by the Delegate Assembly for consideration.

Section 6. Amendments to Resolutions

Any proposed amendment to a resolution that does not meet the time requirements as set in Section 23 above shall not be considered. be immediately remanded to the Resolutions Committee for consideration.

Section 7. Late Resolutions

~~Resolutions which are not presented to the Resolutions Committee at least 150 days prior to the Annual Meeting of the Delegate Assembly may be considered only by the following procedure. Such resolutions may be proposed by an Active Member, Association Division, the Association Board of Directors, or the Resolutions Committee and submitted in writing to the Resolutions Committee. Any resolution which is not submitted in the manner described above shall not be considered by the Delegate Assembly. Late resolutions shall be considered for approval by the Resolutions Committee. The Resolutions Committee may recommend approval or disapproval of the late resolution to the Delegate Assembly. Any such resolution disapproved by the Resolutions Committee may be appealed by a seventy-five (75) percent majority vote of the delegates present. Delegates seeking authority to present late resolutions at the Annual Meeting of the Delegate Assembly shall provide copies for all delegates present at the meeting, including rationale and relevant supporting documentation.~~

Constitution Review Committee's Rationale for REWRITTEN - Article IX: Resolutions

1. At the 2022 Delegate Assembly, members adopted several changes to the IASB Constitution. The changes streamlined the Resolutions process to ensure a thoughtful and comprehensive process to adopt IASB Position Statements that address issues affecting or concerning local boards of education. Those Position Statements would then direct and guide the Association's advocacy efforts over the upcoming years. These proposed changes further serve that purpose.

2. Proposed changes to Section 2 - requires a majority of an entity, whether it is an Active Member (local school board), Association's Division, the Resolutions Committee, or the Board of Directors, to support a proposed resolution. This support is critical to obtain prior to it being submitted on that entity's behalf. IASB staff will provide guidance for that process and a proposed timeline to ensure thoughtful discussions can take place. While it would likely require more time and engagement from the submitting entity to facilitate this process, it would also strengthen the proposed resolution and ensure it accurately represents the entities' long-term vision for IASB. Importantly, any Active Member (local school board) could still submit that same proposed resolution on behalf of their local school board. However, this proposed change would ensure that all members of the Board, Division, or Committee can consider, discuss, and vote on a proposal prior to it being submitted on behalf of the entity.
3. Proposed changes to Section 4 - addresses current Position Statements. The current Constitutional language provides the Resolutions Committee with the authority to amend or rescind Position Statements. The Resolutions Committee would maintain that authority, but rules should be adopted to govern that process which will provide additional transparency to members when that process occurs. For that reason, three provisions were added to Section 4:
 - The Resolution Committee's annual review shall occur in accordance with rules established by the Resolutions Committee;
 - All amendments or deletions shall be distributed to Active Members at least 45 days prior to the Delegate Assembly (in practice, it would likely be included in the Resolutions Committee packet sent to all members); and
 - Clarifies that following the Delegate Assembly, and consistent with current practice, all current Position Statements will be sent to all Active Members (in practice, it would likely be included with the IASB Constitution that is mailed to members each January).
4. Proposed changes to Section 5 – the first change clarifies that a proposal is a resolution. Another proposed change clarifies that, consistent with current practice, a negative recommendation is a “Do Not Adopt.” As it relates to the “Do Not Present” recommendation, while no additional language was added, education and transparency is essential and IASB staff should take steps to educate members on the recommendations that the Resolutions Committee can make and the reasons why a “Do Not Present” recommendation can be made. The timing of these communications should include, but not be limited to, the call for resolutions, any email that is sent to a member that received a “Do Not Present” recommendation, and at Delegate Assembly.
5. Proposed changes to Section 6 - addresses amendments to resolutions once submitted. It is important that any proposed resolution be carefully evaluated prior to being presented to the Delegate Assembly. In order to accomplish that, the IASB staff must have sufficient time to prepare an analysis for the Resolutions Committee and the Resolutions Committee must have sufficient time to review the analysis and prepare for the Resolutions Committee meeting. The 150-day timeframe specified in Section 2 (rather than the 45-day timeframe specified in Section 3) allows this to occur and allows staff the time needed to prepare and distribute the Resolutions Committee packet to members. This change will allow amendments to resolutions to be submitted, but they would need to be submitted according to the established deadline and prior to the staff analysis.
6. Proposed changes to Section 7 - addresses late resolutions. Although this section was deleted in its entirety, one of the deleted sentences which reads “Any resolution which is not submitted in the manner described above shall not be considered by the Delegate Assembly” has been preserved and moved to Section 2 of this Article. Constitutional amendments adopted by the Delegate Assembly in 2022 addressed issues with appealed resolutions and IASB staff's limited capacity to address new issues on the spot at the Delegate Assembly. Late resolutions create similar challenges. IASB publicizes its call for resolutions well in advance and recent changes to the appeals process better serve members submitting a resolution. Similar to the reasoning for the constitutional changes addressed in 2022:
 - Late resolutions do not allow staff sufficient time to prepare a summary and analysis for the Resolutions Committee to meaningfully discuss the proposal.
 - Changes to this Section would further streamline and ensure resolutions proceed through a complete and thoughtful review process.
 - If an emergency situation occurs, the resolutions process would not be the optimal process to address an emergency. Instead, the Board of Directors and the Division governing boards would be better equipped to handle emergency situations quickly and efficiently.
 - The resolutions process should be reserved for higher level issues that provide IASB with an overarching vision that guides advocacy efforts.

 **The Board of Directors recommends DO ADOPT.**

Item 9

ARTICLE XI. MISCELLANEOUS

[NEW] Section 7. Declared Emergencies

Subject to a vote by the majority of the Board of Directors, the Board of Directors may suspend or modify a provision or provisions of this Constitution during an emergency declared by the Governor of the State of Illinois or the President of the United States of America to comply with such emergency declaration and the purposes of the Association.

Constitution Review Committee's Rationale for Article XI: Miscellaneous - Section 7, Declared Emergencies:

1. This proposed change addresses emergency situations. In emergency situations, the Board of Directors may need to make decisions that do not align with certain provisions from the Constitution. Currently, there is nothing in the Constitution giving them the authority to take necessary actions in an emergency. This language would give the Board of Directors the ability to make these decisions, but only in limited emergency circumstances. Importantly, the emergency declaration allows, but does not require, the Board of Directors to suspend or modify a provision of this Constitution during an emergency. In determining whether to suspend a provision, the Board of Directors would have to balance the need to comply with the emergency declaration with the purposes of the Association. For example, during the COVID-19 pandemic, IASB held the Delegate Assembly virtually; this determination was made based on the needs of the Association at the time. However, pursuant to this provision, the Board of Directors would be able to suspend an in-person Delegate Assembly, if it is warranted, during a declared emergency based on the needs of the organization for the time period in which the Board of Directors deems necessary during the declared emergency.

 **The Board of Directors recommends DO ADOPT.**

Item 10

ARTICLE XII. AMENDMENTS

Section 2. Proposals

Amendments to the Constitution may be proposed by any Active Member, Association Division, or the Association's Board of Directors upon majority vote of the Active Member's school board, the Active Members that make up the Association's Division, or the Association's Board of Directors. The vote must be submitted along with

the proposed amendment to the Constitution. Proposed amendments shall be submitted to the Board of Directors at least 105 days prior to the Annual Meeting of the Delegate Assembly. Prior to the Board of Directors submittal to the Delegate Assembly of any proposed amendment to the Constitution, the Board shall first vote on such proposed amendment at its quarterly meeting in August. All such proposed amendments shall be distributed to Active Members not less than 45 days prior to the Annual Meeting of the Delegate Assembly.

Constitution Review Committee's Rationale for Article XII: Amendments - Section 2, Proposals

1. This proposed change requires that a majority of an entity, whether it is an Active Member (local school board), Association's Division, or the Board of Directors, support a proposed amendment is critical prior to it being submitted on that entity's behalf. The IASB staff will provide guidance for that process and a proposed timeline to ensure thoughtful discussions can take place. While this would likely require more time and engagement from the Division's Governing Committee or Governing Board, it would also strengthen the proposed amendment and ensure it accurately represents the entity. Importantly, this would not prevent Active Members (local school boards) from submitting that same amendment on behalf of their individual school boards. However, it would ensure that all members of the entity (e.g., all boards in a Division) had the ability to consider and discuss the proposal prior to it being submitted on their behalf.
2. This proposal also clarifies the process that the Board of Directors currently follows for voting on proposed amendments, as well as the timing for their voting.

 **The Board of Directors recommends DO ADOPT.**

Please note that the term "Active Member" is defined in Article II, Section 2 of the IASB Constitution and includes any local school board that is a current dues-paying member of IASB.

Officer Elections at the 2025 Delegate Assembly



Nominations for elective offices of President and Vice President
are made by the Nominating Committee and voted on by
IASB members during the Delegate Assembly.



NOMINATING COMMITTEE REPORT AUGUST 2025

The 2025 Nominating Committee proposes the following officer slate for Delegate Assembly consideration, 10:30 a.m., Saturday, November 22, 2025.



Tracie Sayre
for IASB President



Alva Kreutzer
for IASB Vice President

2025 NOMINATING COMMITTEE MEMBERSHIP

Chair Simon Kampwerth
Immediate Past President

Chris Buikema
Director, Northwest Division

Bob Geddeis
Director, Kishwaukee Division

Jeffrey Johnson
Director, Blackhawk

Lisa Schwartz
Director, Two Rivers

Stephanie Neuman, Alternate
Director, Abe Lincoln

Heather LoBue, Alternate
Director, Southwestern

Resolution for Consideration at the 2025 Delegate Assembly



At the Delegate Assembly, proposed resolutions that received a "Do Adopt" recommendation and timely appealed proposed resolutions that received a "Do Not Adopt" recommendation are brought for a vote of the Assembly. The Delegate Assembly vote determines the final decision on all resolutions. If approved by the Delegate Assembly, resolutions become Position Statements and provide IASB direction on legislative positions.

2025 Resolutions Committee

Service of the following school board members is acknowledged with sincere appreciation



**CHAIR,
RESOLUTIONS
IASB Vice President**
Tracie Sayre



IASB PRESIDENT
Mark Harms



**IMMEDIATE PAST
PRESIDENT**
Simon Kampwerth Jr.



ABE LINCOLN
Amy Reynolds



BLACKHAWK
Vacant



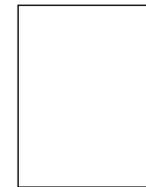
**CENTRAL ILLINOIS
VALLEY**
Dana Smith



CORN BELT
Alex Williams



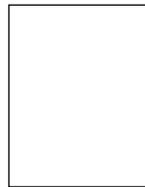
DUPAGE
James Blair



EGYPTIAN
Vacant



ILLINI
Matt Titus



KASKASKIA
Kathy Norris



KISHWAUKEE
Evelyn Meeks



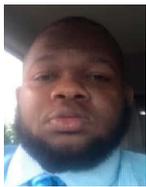
LAKE
Odie Pahl



NORTH COOK
Wenda Hunt



NORTHWEST
Steve Snider



SHAWNEE
Kevin McAllister



SOUTH COOK
Wilbur Tillman



SOUTHWESTERN
Jeff Hewitt



STARVED ROCK
Carol Alcorn



THREE RIVERS
Julie Oost



TWO RIVERS
Noel Beard



WABASH VALLEY
Chad Weaver



WEST COOK
Jim Lima



WESTERN
Scott Vogler

CONSENT AGENDA RESOLUTIONS

The below resolution,
the Resolutions Committee recommends **DO ADOPT**.

1. School Bus Safety Funding

The following resolution received a “Do Adopt” recommendation from the Resolutions Committee. When it is presented to the Delegate Assembly, it will be put forth on a consent agenda. Delegates will have the opportunity to pull the resolution from the consent agenda for discussion on the floor about that resolution. If the resolution is not pulled from the consent agenda it will be put forth for a vote.

FINANCING PUBLIC EDUCATION – LOCAL

School Bus Safety Funding

Submitting District: Sycamore CUSD 427

Statement of Resolution:

Be it resolved that the Illinois Association of School Boards shall urge the Illinois General Assembly and Governor to enact legislation that:

1. Establishes a dedicated School Bus Safety Equipment Grant within the State Board of Education transportation line to provide financial assistance, subject to appropriation, for the verified incremental cost of factory-installed 3-point seat-belt systems on new or leased school buses purchased on or after July 1, 2031;
2. Creates a Small-District Waiver that extends the compliance deadline to July 1, 2034 for districts with a fall enrollment under 2,000 students or an Equalized Assessed Valuation (EAV) per pupil below the statewide median, unless and until full reimbursement funding is available;
3. Authorizes qualifying districts to use Transportation Fund bond proceeds or revolving lease agreements for the local cost-share without counting against the district’s statutory debt limit; and
4. Directs the Illinois Department of Transportation (IDOT) to approve alternative, research-based occupant-protection technologies that may offer equal or greater safety at lower cost, giving districts flexibility to comply.

District Rationale: The 2025 enactment of Senate Bill 191 requires all newly acquired school buses to include lap-and-shoulder belts but provides no state appropriation for the added expense. Current vendor quotes show the belts add \$7,000 – \$18,000 per bus, a disproportionate burden for rural and low-EAV districts that replace only one or two buses per year. Without fiscal relief or additional time, smaller districts will be forced to divert limited education dollars away from classrooms or delay essential fleet turnover, undermining student safety goals. A needs-based grant paired with a narrow waiver window ensures:

- Equity – state support flows first to districts least able to absorb the mandate;
- Fiscal Responsibility – local cost participation and debt-limit flexibility encourage thoughtful fleet planning; and
- Safety – every Illinois student ultimately rides in a belt-equipped bus without sacrificing other critical programs.

Resolutions Committee Rationale: SB191 (now PA 104-0075), which requires all newly purchased school buses to be equipped with 3-point seat safety belts beginning July 1, 2031, is an unfunded mandate and could have a significant fiscal impact on districts. This resolution provides districts with various funding options to comply with this unfunded state mandate, extends the timeline for some school districts that may be disproportionately impacted, and would allow for alternatives to the mandate. This flexibility is beneficial for districts and would help districts balance this new safety requirement with local needs.



The Resolutions Committee recommends **DO ADOPT**.

This year, only one resolution was submitted and that resolution received a “Do Adopt” recommendation from the Resolutions Committee. Therefore, no resolutions received a “Do Not Present” or “Do Not Adopt” recommendation from the Resolutions Committee.

Guidance for Local Board Discussion and Voting at the 2025 Delegate Assembly



This guidance is published for informational purposes and is not a substitute for legal advice. For legal advice or a legal opinion on a specific question, please consult the board attorney.

DISCUSSING IASB RESOLUTIONS

This guidance is published for informational purposes only and is not a substitute for legal advice. For legal advice or a legal opinion on a specific question, please consult the board attorney.

Open Meetings Act

Resolutions of the Illinois Association of School Boards (IASB) are likely considered public business and subject to the Illinois Open Meetings Act (OMA) (5 ILCS 120/). OMA requires school boards to discuss district business only at properly noticed board meetings. Other than during a properly noticed board meeting, a majority or more of a board-quorum (or in the case of a five-person board, a quorum or more) may not engage in contemporaneous interactive communication, which includes electronic communication, to discuss district business, including IASB resolutions. IASB does not monitor for OMA compliance or investigate claims of OMA violations. Members are responsible for their own compliance with OMA requirements.

Freedom of Information Act

Resolutions of IASB and related information are likely subject to the Illinois Freedom of Information Act (FOIA) (5 ILCS 140/). Because of this, the resolutions and related information are likely subject to disclosure under FOIA, unless a specific exemption applies. Members with specific questions should contact their board attorney.

Discussion of Resolutions by the School Board

IASB recommends that as a best practice each school board discuss the proposed resolutions from IASB and come to a consensus regarding whether to vote in support of or against each resolution at the 2025 IASB Delegate Assembly. Board members may consider entering an agenda item on the agenda of a publicly scheduled board meeting to do this. A sample agenda item is as follows:

Discussion and Action on Proposed Illinois Association of School Boards (IASB) Resolutions for Consideration at the 2025 IASB Delegate Assembly and Appointment of [INSERT SCHOOL DISTRICT NAME] Delegate and Alternate Delegate to the 2025 IASB Delegate Assembly

Next, at the board meeting, board members should discuss the proposed IASB resolutions to come to a consensus on how the delegate will vote on each resolution and determine who will represent them as a delegate at the 2025 IASB Delegate Assembly. The District should also consider appointing an Alternate Delegate in case the Delegate cannot attend the Delegate Assembly. A sample motion for appointment of a delegate may read as follows:

Appointment of Delegate and Alternate Delegate

1. I move that [INSERT NAME] be appointed the 2025 IASB Delegate to the 2025 IASB Delegate Assembly on behalf of [INSERT DISTRICT NAME].
2. I move that [INSERT NAME] be appointed the 2025 IASB Alternate Delegate to the 2025 IASB Delegate Assembly on behalf of [INSERT DISTRICT NAME].

Finally, board members will need to take action to determine how the district's delegate should vote at the Delegate Assembly. For example, the board may have two options:

Motion to Direct Delegate Votes at the Delegate Assembly

1. The appointed delegate or alternate delegate may only vote in accordance with the consensus reached at the district's board meeting. In that case, a sample motion might read as follows:

I move that Delegate [INSERT NAME OF DELEGATE] or Alternate Delegate [INSERT NAME OF ALTERNATE DELEGATE] be granted the authority to vote on the IASB resolutions at the 2025 Delegate Assembly solely in accordance with the consensus of the [INSERT DISTRICT NAME] School Board on [INSERT DATE].

2. The delegate or alternate delegate may vote keeping in mind at the Delegate Assembly the consensus at the board table and any discussion or debate raised at the 2025 IASB Delegate Assembly.

I move that [INSERT NAME OF DELEGATE] or Alternate Delegate [INSERT NAME OF ALTERNATE DELEGATE] be granted the authority to vote on the IASB resolutions at the 2025 IASB Delegate Assembly with their independent discretion based on the consensus of the [INSERT DISTRICT NAME] School Board on [INSERT DATE] and any discussions had on each resolution at the 2025 IASB Delegate Assembly.

DISCUSSING IASB CONSTITUTIONAL AMENDMENTS

This guidance is published for informational purposes only and is not a substitute for legal advice. For legal advice or a legal opinion on a specific question, please consult the board attorney.

Discussion of IASB Constitutional Amendments by the School Board

IASB recommends that as a best practice each school board discuss the proposed IASB Constitutional Amendments and come to a consensus regarding whether to vote in support of or against the amendments at the 2025 IASB Delegate Assembly. Board members may consider entering an agenda item on the agenda of a publicly scheduled board meeting to do this. A proposed agenda item is as follows:

Discussion and Action on Proposed Illinois Association of School Boards (IASB) Constitutional Amendments for Consideration at the 2025 IASB Delegate Assembly

Next, at the board meeting, board members should discuss the proposed IASB Constitutional Amendments to come to a consensus on how the previously appointed delegate or alternate delegate should vote on the constitutional amendments at the 2025 IASB Delegate Assembly. A sample motion for appointment of a delegate or alternate delegate may read as follows:

Motion to Direct Delegate or Alternate Delegate Vote on the IASB Constitutional Amendments at the Delegate Assembly

1. The appointed delegate or alternate delegate may only vote in accordance with the consensus reached at the district's board meeting. In that case, a sample motion might read as follows:

I move that Delegate *[INSERT NAME OF DELEGATE]* or Alternate Delegate *[INSERT NAME OF ALTERNATE DELEGATE]* be granted the authority to vote at the 2025 IASB Delegate Assembly solely in accordance with the consensus of the *[INSERT DISTRICT NAME]* School Board on *[INSERT DATE]* on the proposed IASB Constitutional Amendments.

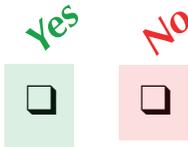
2. The delegate or alternate delegate may vote keeping in mind at the Delegate Assembly the consensus at the board table and any discussion or debate raised at the 2025 IASB Delegate Assembly.

I move that Delegate *[INSERT NAME OF DELEGATE]* or Alternate Delegate *[INSERT NAME OF ALTERNATE DELEGATE]* be granted the authority to vote at the 2025 IASB Delegate Assembly with their independent discretion based on the consensus of the *[INSERT DISTRICT NAME]* School Board on *[INSERT DATE]* and any discussions had on the proposed IASB Constitutional Amendments at the 2025 IASB Delegate Assembly.

LOCAL SCHOOL BOARD DELEGATE DIRECTION (RESOLUTIONS)

Resolutions that received a "Do Adopt" Recommendation from the IASB Resolutions Committee

All the below resolutions will be placed on a consent agenda for a vote during the IASB Delegate Assembly. If any are removed from the consent agenda, what is your board's direction as to whether the following resolutions should be adopted by the IASB Delegate Assembly?



1. School Bus Safety Funding

LOCAL SCHOOL BOARD DELEGATE DIRECTION (CONSTITUTIONAL AMENDMENTS)

Constitutional Amendments that received a "Do Adopt" Recommendation from the Board of Directors

The IASB Board of Directors presents the following constitutional amendments to the Delegate Assembly. All items will be placed on a consent agenda for a vote during the IASB Delegate Assembly. Constitutional amendments must receive a two-thirds vote of all delegates present and voting for adoption. If any are removed from the consent agenda, what is your board's direction as to whether the following constitutional amendments should be adopted by the IASB Delegate Assembly?

Yes No

- | | | |
|--------------------------|--------------------------|--|
| <input type="checkbox"/> | <input type="checkbox"/> | Item 1, Article II Membership, Sections 1-6 - REWRITTEN |
| <input type="checkbox"/> | <input type="checkbox"/> | Item 2, Article III Delegate Assembly, Section 2 - Delegate Assembly |
| <input type="checkbox"/> | <input type="checkbox"/> | Item 3, Article IV Elections, Section 1 - Nominations |
| <input type="checkbox"/> | <input type="checkbox"/> | Item 4, Article IV Elections, Section 2 - Terms of Office |
| <input type="checkbox"/> | <input type="checkbox"/> | Item 5, Article V Board of Directors, Section 2 - Composition |
| <input type="checkbox"/> | <input type="checkbox"/> | Item 6, Article VII Committee, Section 3 - Nominating Committee |
| <input type="checkbox"/> | <input type="checkbox"/> | Item 7, Article VIII: Divisions, Section 4 - Officers |
| <input type="checkbox"/> | <input type="checkbox"/> | Item 8, Article IX Resolutions, Sections 2-7 - REWRITTEN |
| <input type="checkbox"/> | <input type="checkbox"/> | Item 9, Article XI Miscellaneous, Section, 7 - Declared Emergencies |
| <input type="checkbox"/> | <input type="checkbox"/> | Item 10, Article XII: Amendments, Section 2 - Proposals |

Appendix





2025 DELEGATE ASSEMBLY BUSINESS RULES

1. **Business Procedures** — Robert’s Rules of Order Newly Revised shall govern in all cases to which they are applicable and in which they are not incompatible with the Constitution and any special rules the Association may adopt, provided those rules are in compliance with federal, state, and local laws.
2. **Credentials** — Delegates shall be registered with the Credentials Committee and must display their credentials.
3. **Delegate Seating** — Only those delegates seated in the reserved section will be permitted to participate in the business session.
4. **Recognition by Chair** — Delegates wishing to speak on a motion shall rise and be recognized by the Chair before speaking. They shall give their full name and the name of the board they represent.
5. **Debate on the Floor** — No delegate shall speak in debate more than once on the same question and no longer than two minutes. Total time for discussion of all constitutional amendments shall be limited to 30 minutes.
6. **Calls for the Question** — A delegate may “call for the question” to end debate on a motion. The delegate may not make such a motion if, immediately preceding the motion, he or she has engaged in discussion of the motion or otherwise participated in the debate. A motion, a second, and a 2/3 majority vote is required to end debate.
7. **Consent Agenda** — Use of a Consent Agenda to expedite the proceedings is authorized. Proposed resolutions which have been recommended “Do Adopt” by the Resolutions Committee may appear on a Consent Agenda. Proposed Constitutional Amendments which have been recommended "Do Adopt" by the Board of Directors may also appear on a Consent Agenda.
8. **Appeals** — Those delegates wishing to appeal a “Do Not Adopt” recommendation of the Resolutions Committee, and have provided written notice to the Resolutions Committee at least thirty (30) days prior to the Annual Meeting of the Delegate Assembly, shall have a period of time not to exceed five minutes in which to explain why the proposed action should be considered by the Delegate Assembly. Appeals shall only be accepted from the submitter of the proposed resolution that has received the negative recommendation of its proposal. Those proposed resolutions that have received a “Do Not Adopt” recommendation from the Resolutions Committee, and of which the committee has not received a timely written appeal of the negative recommendation from the submitting entity, will not be considered by the Delegate Assembly.
9. **Other Recognition** — Members of the Resolutions Committee, IASB staff, an IASB Board of Director, and an individual eligible to run from the floor for an officer position shall be given the privilege of the floor at the discretion of the presiding officer.
10. **Voting** — The indications to signify voting shall be specified by the presiding officer.
11. **Nomination** — The consent of any nominee from the floor during the election of officers must be secured in writing prior to presentation to the Delegate Assembly, as required in Article IV, Section 1, of the IASB Constitution.
12. **Order of Resolutions** — Each resolution to be adopted will be considered in the following order of categories: Educational Programs, Financing Public Education, Legislative Activity, Board Operations and Duties, Board Employee Relations, Local State Federal Relations, and District Organization and Elections. Amendment or deletion of existing positions will be done with a single motion unless a delegate wishes a particular position or positions to be considered separately.



IASB CONSTITUTION, ARTICLE IX: RESOLUTIONS

1. **Section 1. Types of Resolutions** — Resolutions should be in the form of a position statement. Position statements address issues affecting or concerning local boards of education; they direct the Association’s advocacy efforts.
2. **Section 2. Proposals** — Resolutions for proposed position statements may be proposed by any Active Member, Association Division, the Association’s Board of Directors, or the Resolutions Committee. Resolutions to be published and distributed to the Active Members must be submitted to the Resolutions Committee at least 150 days prior to the Annual Meeting of the Delegate Assembly.
3. **Section 3. Presentation of Resolutions** — The Resolutions Committee shall review all proposed resolutions, distribute a final draft of proposed resolutions to the membership not less than 45 days prior to the Annual Meeting of the Delegate Assembly, and may recommend the approval or disapproval of any resolution to the Delegate Assembly. The Resolutions Committee has the prerogative to determine which proposals are to be presented to the Delegate Assembly; and whether they are presented as position statements. However, all resolutions submitted timely to the Resolutions Committee according to Section above, must be distributed to Active Members not less than 45 days prior to the Annual Meeting of the Delegate Assembly. All proposals require a two-thirds affirmative vote by the Delegate Assembly for passage.
4. **Section 4. Annual Review** — The Resolutions Committee shall annually review currently in force position statements to determine whether they are consistent with the current positions of Association members. The Resolutions Committee shall amend or rescind any position statement that is not consistent with the current positions of Association members. All position statements currently in force will be published annually and distributed to Active Members 45 days prior to the Annual Meeting of the Delegate Assembly.
5. **Section 5. Appeals** — Any Active Member, Association Division, or the Association Board of Directors, that has submitted a proposal that has received a negative recommendation from the Resolutions Committee, shall have the right to appeal the decision(s) of the Resolutions Committee at the Annual Meeting of the Delegate Assembly. Notice of appeal must be submitted in writing to the Resolutions Committee. An appeal must be filed in accordance with the rules established by the Resolutions Committee and approved by the Board of Directors. All appeals require a two-thirds affirmative vote by the Delegate Assembly for consideration.
6. **Section 6. Amendments to Resolutions** — Any proposed amendment to a resolution that does not meet the time requirements as set in Section 3 above shall be immediately remanded to the Resolutions Committee for consideration.
7. **Section 7. Late Resolutions** — Resolutions which are not presented to the Resolutions Committee at least 150 days prior to the Annual Meeting of the Delegate Assembly may be considered only by the following procedure. Such resolutions may be proposed by an Active Member, Association Division, the Association Board of Directors, or the Resolutions Committee and submitted in writing to the Resolutions Committee. Any resolution which is not submitted in the manner described above shall not be considered by the Delegate Assembly. Late resolutions shall be considered for approval by the Resolutions Committee. The Resolutions Committee may recommend approval or disapproval of the late resolution to the Delegate Assembly. Any such resolution disapproved by the Resolutions Committee may be appealed by a seventy-five (75) percent majority vote of the delegates present. Delegates seeking authority to present late resolutions at the Annual Meeting of the Delegate Assembly shall provide copies for all delegates present at the meeting, including rationale and relevant supporting documentation.



IASB CONSTITUTION, ARTICLE XII: AMENDMENTS

1. **Procedure** — (Article XII, Section 1) This Constitution may be amended by a two-thirds vote of all delegates present and voting at an official meeting of the Delegate Assembly.
2. **Proposals** — (Article XII, Section 2) Amendments to the Constitution may be proposed by any Active

Member, Association Division, or the Association's Board of Directors. Proposed amendments shall be submitted to the Board of Directors at least 105 days prior to the Annual Meeting of the Delegate Assembly. All such amendments shall be distributed to Active Members not less than 45 days prior to the Annual Meeting of the Delegate Assembly.

Delegate Assembly Webinars – Mark Your Calendars

The Governmental Relations team will host three webinars to help members prepare for the IASB Delegate Assembly. Members will be provided with an overview of the proposed changes to the IASB Constitution, the Resolutions Process, and Delegate Assembly, as well as an opportunity to ask questions.

The webinars can be found on the IASB Events Calendar where you can also register to attend.

IASB Proposed Constitutional Changes

Thursday, September 11, noon

Resolutions, Constitutional Changes, and Delegate Assembly

Thursday, October 9, noon

Q&A on Resolutions and Constitutional Amendments

Thursday, November 13, noon

Please note that this year, in order to accommodate all delegates and additional board members who wish to observe the Delegate Assembly, seating for delegates will not include tables in the IASB Delegate Assembly room.



ADVOCACY CORE VALUES

The Advocacy Core Values, legislative priorities, and Position Statements guide the IASB Advocacy agenda in support of its membership and ensure a strong collective voice on the highest priority issues and concerns.

IASB is committed to an advocacy program that

- Supports locally elected, non-partisan, and volunteer school board members in providing excellence in local school board governance based upon the Association's Foundational Principles of Effective Governance.
- Supports and protects adequate and equitable funding necessary to provide all students with access to an excellent public education.
- Promotes excellence in student achievement for all Illinois students and fair accountability for academic progress.
- Advocates for legislation that supports the physical and emotional wellbeing of students and staff.
- Supports a safe and secure learning environment for all; including, but not limited to one in which all are free from bullying, harassment, discrimination, and violence.
- Supports the Association's commitment to educational equity for every student.
- Promotes non-partisan member engagement and provides the tools to enhance advocacy efforts.



Illinois Association
of School Boards

Lighting the Way to Excellence in School Governance

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2025 Resolutions Committee Report

The 2025 Resolutions Committee Report is now available online. It includes one proposed resolution and the Resolution Committee’s rationale, and 10 proposed IASB Constitutional Amendments and the Constitution Review Committee’s rationale. The 10 proposed constitutional amendments were reviewed and approved by the Board of Directors at its June meeting.

[2025 Resolutions Committee Report](#)

Three printed copies of the Resolutions Committee Report are being mailed to all member school boards and should be distributed to the board president, the superintendent, and the delegate. Additional copies are available upon request. Every IASB member school district is entitled to one voting delegate at the Delegate Assembly which will take place on Saturday, November 22, at 10:30 a.m., in conjunction with the Joint Annual Conference in Chicago.

For more information about the 2025 Delegate Assembly, join IASB Governmental Relations for any of three webinars:

IASB Proposed Changes

September 11, 2025 – noon

[Register Now](#)

Resolutions, Constitutional Changes, and Delegate Assembly

October 9, 2025 – noon

[Register Now](#)

Q&A on Resolutions and Constitutional Amendments

November 13, 2025 – noon

[Register Now](#)

The webinars are open to all IASB members. While attendance is not required, all delegates are encouraged to participate.

Your board should nominate a delegate to represent your district and an alternate delegate in case the primary delegate is unable to attend. Once selected, the district's roster manager should register the delegate online with IASB before the Delegate Assembly. The alternate delegate only needs to be registered if the primary delegate becomes unavailable. If this occurs, the alternate delegate can be registered on-site at the IASB Member Hub during Conference hours on Friday, or in front of the Delegate Assembly location on Saturday.

[Register Your Primary Delegate](#)

The Resolutions Committee Report also includes guidance for discussing proposed resolutions and constitutional amendments, as well as for selecting school board members to serve as delegates for the 2025 Delegate Assembly.

Thank you for reviewing the important information contained in the 2025 Resolutions Committee packet in preparation for our important work in November.

Alie Wagner

Administrative Assistant

Illinois Association of School Boards

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Lighting the Way to Excellence in School Governance

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You are receiving this email because aleksandra.tilton@district41.org is enrolled as a member or associate of an IASB member board of education.

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2921 Baker Drive, Springfield, IL 62703-5929



Lake Villa School District 41

Achieving Excellence Takes Everyone

LIFE SAFETY REPORT FINDINGS

SUMMARY OF DECENNIAL LIFE SAFETY SURVEYS 2025
LAKE VILLA COMMUNITY CONSOLIDATED SCHOOL DISTRICT 41

Updated for
10/2/2025

Facility	Category	a. Urgent	b. Required	c. Recommended	School / Category Sub-total	Contingency	A/E Fee	School Total
HOOPER	Architectural Items	\$0	\$23,900	\$328,300	\$352,200			
	MEP Items	\$900	\$6,200	\$1,418,000	\$1,425,100			
	Roofing and Site Items	\$0	\$0	\$0	\$0			
		\$900	\$30,100	\$1,746,300	\$1,777,300	\$177,730	\$177,730	\$2,132,760
MARTIN	Architectural Items	\$0	\$73,600	\$693,200	\$766,800			
	MEP Items	\$3,600	\$168,400	\$231,400	\$403,400			
	Roofing and Site Items	\$0	\$0	\$195,900	\$195,900			
		\$3,600	\$242,000	\$1,120,500	\$1,366,100	\$136,610	\$136,610	\$1,639,320
PALOMBI	Architectural Items	\$23,000	\$380,000	\$1,080,400	\$1,483,400			
	MEP Items	\$14,400	\$11,250	\$790,000	\$815,650			
	Roofing and Site Items	\$0	\$0	\$14,000	\$14,000			
		\$37,400	\$391,250	\$1,884,400	\$2,313,050	\$231,305	\$231,305	\$2,775,660
THOMPSON	Architectural Items	\$0	\$86,500	\$613,000	\$699,500			
	MEP Items	\$4,000	\$80,000	\$144,000	\$228,000			
	Roofing and Site Items	\$0	\$0	\$236,600	\$236,600			
		\$4,000	\$166,500	\$993,600	\$1,164,100	\$116,410	\$116,410	\$1,396,920
	Priority Total	\$45,900	\$829,850	\$5,744,800	\$6,620,550			
	Contingency	\$4,590	\$82,985	\$574,480				
	A/E Fee	\$4,590	\$82,985	\$574,480				
		\$55,080	\$995,820	\$6,893,760				
							TOTAL	\$7,944,660

Note: All estimates are in current day dollars and not adjusted for inflation.

Architectural Items	\$3,301,900	\$330,190	\$330,190	\$3,962,280
MEP Items	\$2,872,150	\$287,215	\$287,215	\$3,446,580
Roofing & Site Items	\$446,500	\$44,650	\$44,650	\$535,800

SCHEDULE OF VIOLATION, RECOMMENDATION, AND ESTIMATED COST

LEGEND

Priority Code

- a. Urgent - Must be corrected within one year.
- b. Required - Must be corrected within five years.
- c. Recommended - These items are not required by code.

Code Timeline (Per Design Contract)

Part 185 - Before 7/1/65
Part 175 - 7/1/65 to 3/23/95.
 BOCA 93 (Part 180) - 3/24/95 to 7/5/98.
BOCA 96 (Part 180) - 7/6/98 to 10/2/05.
 IBC 2003 - 10/3/05 to 9/24/07.
 IBC 2006 - 9/25/07 to 12/31/09.
 IBC 2009 - 1/1/10 but before 7/1/16
IBC 2015 - On or after 7/1/16

Other Applicable Codes:
 1993 BOCA Fire Prevention
 1993 BOCA PM
 1996 BOCA PM
 Illinois Plumbing Code
 Illinois Accessibility Code.
 International Codes
 Part 180
 NFPA
 OSFM Safety Rules (Elevator & Boiler & Pressure Vessel)

Labor Code

- a. District employees will perform work.
- b. Work will be performed by contractor(s)

Action ID

- a. Abandon in Place
- b. Remove
- c. Repair
- d. Relocate
- e. Rebuild
- f. Improve

Work Type

- a. Safety Standards
- b. Energy Conservation
- c. Handicapped Access
- d. School Security
- e. Asbestos Treatment
- f. Paving Improvements
- g. Replacements
- h. Other Improvements

Funding Type

- F. Fire Prevention
- O. Other Funds

1. COUNTY CODE		2. DISTRICT CODE/NAME		3. FACILITY CODE/NAME										
049 LAKE		Lake Villa School District 41		Hooper Elementary School (Built 1958, Addition in 1961, 1976, 1988, and Major Renovations in 2001, 2021, and 2022)										
Item ID	Location	Priority Code	Rule violated	Description of the Violation	Recommendation to correct violation	Action I.D.	Specifications(s)	Units of Measure	Quantity	Labor Code	Work Type	Estimated Cost	Estimated Completion Date	Funding Type
Architectural														
A2	Storage 309, basement storage	b	185.360.c)5),185.370.m)6)B),175.285, 175.290, PM 704.1, 704.2	Missing door closer or closer is broken. Door needs to be properly closed to provide an effective barrier to resist the movement of smoke.	Provide and replace new door closer.	c	See Reco	EA	2	b	a	\$3,300	Within 5 Years	F
A3	Janitor Closet 415	b	175.285a2C, PM 704.1, 704.2	Doors and frame assemblies are not rated for storage or other usage requiring a fire-rating. Door opening shall provide an effective barrier to resist the movement of smoke.	Replace labeled door and frame assemblies, and with self-closing devices to meet the required fire rating.	b	See Reco	EA	1	b	a	\$4,500	Within 5 Years	F
A6	Gym 307, Storage 217	b	175.285a2C, BOCA Table 716.1, PM 704.1, 704.2	Missing door label on door requiring a fire-rating, or label is covered by continue hinge or paint that cannot be verified.	Verify if door is fire rated and re-certificate door if it is fire rated ; if not, replace door with labeled door with the required fire rating. Provide self-closing devices to meet the required fire rating.	f	See Reco	EA	3	b	a	\$16,100	Within 5 Years	F
A12	CR 204	c	PM 305.1, 305.3	Excessive floor crack in room/space	Remove damaged, repair floor substrate with floor expansion joint, and replace with new floor finishes.	b	See Reco	LF	30	b	g	\$2,100	Within 10 Years	O
A13	CR 403, Entrance Vestibule #14, Art 300, Music 301	c	Recommendation	Ceiling tiles are bowing and near the end of life expectancy. Many are deteriorated, stained or wet.	Remove and replace sagged, deteriorated, damaged, stained or wet ceiling tiles.	b	See Reco	SF	2600	b	g	\$21,700	Within 10 Years	O
A14	Various classrooms throughout the building, except the renovated area in 2021 and 2022.	c	Recommendation	Existing VCT flooring finishes are near the end of life expectancy. Many are deteriorated, chipped, cracked, discolored, and/or damaged.	Remove and replace deteriorated and damaged flooring to new VCT in classrooms to match the rest of the school latest finishes standard.	b	See Reco	SF	22800	b	g	\$272,800	Within 10 Years	O
A22	CR 205, 402, 403, 407, 411, Stor 215C	c	PM 304.15	Insect Screens at windows are damaged or missing.	Replace damaged or install required window screens.	f	See Reco	SF	45	b	g	\$1,700	Within 10 Years	O
Building Envelope														
B1	Various elevations: EL-13, EL-14, EL-15, EL-16	c	IBC 1405.2	Minor tuckpointing at various locations around the building	Grind out old mortar joints and install new mortar.	c	See Reco	SF	1000	b	h	\$25,000	Within 10 Years	O
B2	Various elevations: EL-7, EL-11, EL-15	c	IBC 1405.2	Cracked bricks	Cut out and remove cracked bricks and install new units.	c	See Reco	EA	50	b	h	\$5,000	Within 10 Years	O
Mechanical														
MM1	Grade	c	2021 International Property Maintenance Code 603.1	Trane air cooled water chiller with 200 tons capacity is 22 years old and beyond its useful life.	Schedule replacement of air cooled water chiller in the next 2 years.	e	See Reco	EA	1	b	g	\$290,000	Within 10 Years	O
MM2	Roof	c	2021 International Property Maintenance Code 603.1	Lennox rooftop unit serving east half of gymnasium with nominal 7.5 tons capacity is 22 years old and beyond its useful life.	Schedule replacement of rooftop unit in the next 2 years.	e	See Reco	EA	1	b	g	\$45,000	Within 10 Years	O
MM3	Roof	c	2021 International Property Maintenance Code 603.1	(5) Trane rooftop units serving east classrooms with nominal 3 tons capacity each are 18 years old and nearing the end of their useful life.	Schedule replacement of rooftop units in the next 2 years.	e	See Reco	EA	5	b	g	\$200,000	Within 10 Years	O
MM4	Roof	c	2021 International Property Maintenance Code 603.1	Air cooled condensing unit serving unit ventilator in conference room is 19 years old and utilizes banned R22 refrigerant.	Schedule replacement of air cooled condensing unit, refrigerant piping, and DX cooling coil in unit ventilator in the next 2 years.	e	See Reco	EA	1	b	g	\$50,000	Within 10 Years	O
MM5	Classrooms	c	2021 International Property Maintenance Code 603.1	(26) unit ventilators are 28 years old and approaching the end of their useful life.	Schedule replacement of unit ventilators in the next 7 years.	e	See Reco	EA	26	b	g	\$780,000	Within 10 Years	O
MM6	Boiler Room	c	2021 International Property Maintenance Code 603.1	Insulation is missing from dual temperature piping resulting in condensation deteriorating piping.	Provide insulation on all piping subject to condensation.	c	See Reco	EA	1	b	h	\$3,000	Within 10 Years	O
MM7	Grade	c	2021 International Property Maintenance Code 603.1	Exterior pipe insulation jacket at air cooled water chiller has deteriorated allowing water to enter insulation.	Repair exterior pipe insulation jacket.	c	See Reco	EA	1	b	h	\$50,000	Within 10 Years	O
Electrical														
EM1	Exterior	a	BOCA-F 610.2	Exterior receptacles is not a GFCI type	Provide GFCI, weatherproof receptacle	f	See Reco	EA	1	b	a	\$900	Within 1 Year	F
Plumbing														
P1	JC 216 & JC 400-wing	b	IDPH IPC 890.1130.g.4 IDPH IPC 890.1140.h.1.B	Cleaning chemical dispenser is not permitted to be connected to faucet. Mop sinks has a "Y" fitting with shut-off valve installed after the faucet's integral vacuum breaker. This fitting renders the vacuum breaker unreliable in protecting the potable water from the connected cleaning chemical equipment.	Provide a dedicated reduced pressure zone backflow preventer at cleaning chemical connection to protect potable water.	f	See Reco	EA	2	b	a	\$5,000	Within 5 Years	F

P2	Toilet Rooms	b	IDPH IPC 890.680.e	Lavatories , Kitchen Handsinks, and classroom sinks used for handwashing do not have a thermostatic mixing valve to limit the water temperature to 110 degrees.	Provide thermostatic mixing valve at each fixture.	f	See Reco	EA	1	b	a	\$400	Within 5 Years	F
P3	Kitchen	b	IDPH IPC 890.680.e	Hand sink for handwashing have an improper mechanical mixing valve and not a thermostatic mixing valve to limit the water temperature to 110 degrees.	Provide thermostatic mixing valve at each hand sink fixture.	f	See Reco	EA	2	b	a	\$800	Within 5 Years	F
TOTAL												\$1,777,300		

SCHEDULE OF VIOLATION, RECOMMENDATION, AND ESTIMATED COST

LEGEND

Priority Code

a. Urgent - Must be corrected within one year.
 b. Required - Must be corrected within five years.
 c. Recommended - These items are not required by code.

Code Timeline (Per Design Contract)

Part 185 - Before 7/1/65
 Part 175 - 7/1/65 to 3/23/95.
 BOCA 93 (Part 180) - 3/24/95 to 7/5/98.
BOCA 96 (Part 180) - 7/6/98 to 10/2/05.
 IBC 2003 - 10/3/05 to 9/24/07.
 IBC 2006 - 9/25/07 to 12/31/09.
 IBC 2009 - 1/1/10 but before 7/1/16
IBC 2015 - On or after 7/1/16

Other Applicable Codes:
 1993 BOCA Fire Prevention
 1993 BOCA PM
 1996 BOCA PM
 Illinois Plumbing Code
 Illinois Accessibility Code.
 International Codes
 Part 180
 NFPA
 OSFM Safety Rules (Elevator & Boiler & Pressure Vessel)

Labor Code

a. District employees will perform work.
 b. Work will be performed by contractor(s)

Action ID

a. Abandon in Place
 b. Remove
 c. Repair
 d. Relocate
 e. Rebuild
 f. Improve

Work Type

a. Safety Standards
 b. Energy Conservation
 c. Handicapped Access
 d. School Security
 e. Asbestos Treatment
 f. Paving Improvements
 g. Replacements
 h. Other Improvements

F. Fire Prevention
 O. Other Funds

1. COUNTY CODE		2. DISTRICT CODE/NAME			3. FACILITY CODE/NAME									
049 LAKE		Lake Villa School District 41			Martin Elementary School (Built 2002)									
Item ID	Location	Priority Code	Rule violated	Description of the Violation	Recommendation to correct violation	Action I.D.	Specifications(s)	Units of Measure	Quantity	Labor Code	Work Type	Estimated Cost	Estimated Completion Date	Funding Type
Architectural														
A1	Storage 502, Attic Door to 100 Wing	b	BOCA 302.1.1.1., 712.4, 717.5, 1015.4.1, PM 704.1, 704.2	The existing rated door does not properly close/latch. Closing hardware may be broken or needs to be adjusted. Door opening shall provide an effective barrier to resist the movement of smoke.	Investigate if the cause was from negative air pressure, if not, repair and adjust door closer. Replace if it cannot be repaired.	c	See Reco	EA	2	b	a	\$2,500	Within 5 Years	F
A3	Maint. 504A, HeadEnd 405B	b	BOCA 302.1.1.1, PM 704.1, 704.2	Doors and frame assemblies are not rated for storage or other usage requiring a fire-rating. Door opening shall provide an effective barrier to resist the movement of smoke.	Replace labeled door and frame assemblies, and with self-closing devices to meet the required fire rating.	b	See Reco	EA	2	b	a	\$9,000	Within 5 Years	F
A6	Gym 501, MPR 500, Corridor doors next to Storage 407 and Maint 409, Mezzanine door at Stair 1, Attic Doors to 200 Wing, to 300 Wing, and to MPR	b	BOCA Table 716.1, PM 704.1, 704.2	Missing door label on door requiring a fire-rating, or label is covered by continue hinge or paint that cannot be verified.	Verify if door is fire rated and re-certify door if it is fire rated; if not, replace door with labeled door with the required fire rating. Provide self-closing devices to meet the required fire rating.	f	See Reco	EA	12	b	a	\$58,700	Within 5 Years	F
A7	Receiving 504B	b	BOCA 702.0, 712.4, 717.5, 717.5.4, 1015.4.1, PM 704.1	Door is binding. Door needs to be properly closed to provide an effective barrier to resist the movement of smoke.	Repair and adjust door hardware. Replace if it cannot be repaired.	c	See Reco	EA	1	b	a	\$3,400	Within 5 Years	F
A12	Throughout the building, mostly at east and south wing classrooms	c	PM 305.1, 305.3	Excessive floor crack in room/space	Remove damaged, repair floor substrate with floor expansion joint, and replace with new floor finishes.	b	See Reco	LF	850	c	g	\$62,700	Within 10 Years	O
A13	Various classrooms throughout the building, except the renovated area in 2021 and 2022.	c	Recommendation	Ceiling tiles are bowing and near the end of life expectancy. Many are deteriorated, stained or wet.	Remove and replace sagged, deteriorated, damaged, stained or wet ceiling tiles.	b	See Reco	SF	30900	b	g	\$258,000	Within 10 Years	O
A14	Various classrooms throughout the building, except the renovated area in 2021 and 2022.	c	Recommendation	Existing flooring finishes are near the end of life expectancy. Many are deteriorated, chipped, cracked, discolored, and/or damaged.	Remove and replace deteriorated and damaged flooring to new VCT in classrooms to match the rest of the school latest finishes standard.	b	See Reco	SF	22600	b	g	\$270,500	Within 10 Years	O
A16	Exit Door #8	c	PM 304.16	Hollow metal frame are rusted and deteriorated.	Replace hollow metal frames and weatherstripping.	c	See Reco	EA	1	b	d	\$3,300	Within 10 Years	O
A17	Vestibule at Exit 14	c	PM 305.1, 305.2 and 305.3	The existing interior masonry has cracked and moved.	Remove cracked masonry and mortar. Tuckpoint masonry and replace cracked masonry with new. Repaint to match existing adjacent surface as required.	c	See Reco	SF	4	b	h	\$300	Within 10 Years	O
A21	Main Office 100	c	Recommendation, PM 305.1, 305.3	Plastic Laminate at Reception counter was delaminated.	Remove and replace reception counter	e	See Reco	LF	14	b	h	\$7,400	Within 10 Years	O
A22	CR 302, 304, 306, 310, 311	c	PM 304.15	Insect Screens at windows are damaged or missing.	Replace damaged or install required window screens.	f	See Reco	SF	48	a	g	\$2,000	Within 10 Years	O
Building Envelope														
B1	Martin elevation EL-6	c	IBC 1503.4	Missing downspout and loose downspout	Provide and install new downspout, and properly	c	See Reco	EA	1	b	h	\$2,500	Within 10 Years	O
B2	Martin elevation EL-24	c	IBC 1503.4	No gutters or downspouts above doors 3 and 4.	Provide and install new gutters and downspouts.	f	See Reco	LF	200	b	h	\$30,000	Within 10 Years	O
B3	Martin - All elevations	c	IBC 1405.2	Minor tuckpointing at various locations around the building	Grind out old mortar joints and install new mortar.	c	See Reco	SF	500	b	h	\$12,500	Within 10 Years	O
B4	Martin - All elevations	c	IBC 1405.2	Deteriorated sealant	Grind out old sealant and install new sealant.	c	See Reco	LF	2000	b	h	\$44,000	Within 10 Years	O
Mechanical														
MM1	Mezzanine Mechanical Room	c	2021 International Property Maintenance Code 603.1	(2) Cleaver Brooks hot water boilers are 24 years old and refractory is deteriorating.	Schedule removal of burners for inspection/repair of refractory in the next 2 years.	e	See Reco	EA	2	b	g	\$25,000	Within 10 Years	O
MM2	Mezzanine Mechanical Room	c	2021 International Property Maintenance Code 603.1	(8) air handling unit supply and return fan variable frequency drives are 24 years old and beyond their useful life.	Schedule replacement of frequency drives in the next 2 years.	e	See Reco	EA	8	b	g	\$80,000	Within 10 Years	O
MM3	Roof	c	2021 International Property Maintenance Code 603.1	Greenheck gas fired kitchen hood make-up air unit is 24 years old and beyond its useful life.	Schedule replacement of make-up air unit in the next 2 years.	e	See Reco	EA	1	b	g	\$50,000	Within 10 Years	O
MM4	Mezzanine Mechanical Room	c	2021 International Property Maintenance Code 603.1	Insulation is missing from chilled water piping at Air Handling Units AHU-1 & AHU-5 resulting in condensation deteriorating piping.	Provide insulation on all piping subject to condensation.	c	See Reco	EA	1	b	h	\$4,000	Within 10 Years	O
MM5	Grade	c	2021 International Property Maintenance Code 603.1	Exterior pipe insulation jacket at air cooled water chiller has deteriorated allowing water to enter insulation.	Repair exterior pipe insulation jacket.	c	See Reco	EA	1	b	h	\$4,000	Within 10 Years	O
Electrical														
E1	Classroom 120B	b	IAC 400.310(s)	Insufficient fire alarm audio/visual coverage.	Add fire alarm audio/visual device.	f	See Reco	EA	4	b	a	\$3,600	Within 5 Years	F
E2	Electrical 505	a	BOCA-F 503.5	Missing pull station	Add fire alarm pull station	f	See Reco	EA	4	b	a	\$3,600	Within 1 Year	F
EM2	Office 503B	c	Recommendation	Insufficient fire alarm audio/visual coverage.	Add fire alarm audio/visual device.	f	See Reco	EA	1	b	a	\$900	Within 10 Years	O
EM3	Classroom 402, Toilet 114	b	IAC 400.310(s)	Fire alarm visual partial blocked by furniture in room	Relocate or remove furniture	d	See Reco	EA	2	a	a	\$500	Within 5 Years	F

Plumbing														
P1	Janitors Closets	b	IDPH IPC 890.1130.g.4 IDPH IPC 890.1140.h.1.B	Cleaning chemical dispenser is not permitted to be connected to faucet. Mop sinks has a "Y" fitting with shut-off valve installed after the faucet's integral vacuum breaker. This fitting renders the vacuum breaker unreliable in protecting the potable water from the connected cleaning chemical equipment.	Provide a dedicated reduced pressure zone backflow preventer at cleaning chemical connection to protect potable water.	f	See Reco	EA	5	b	a	\$2,500	Within 5 Years	F
P2	Toilet Rooms	b	IDPH IPC 890.680.e	Lavatories, Kitchen Handsinks, and classroom sinks used for handwashing do not have a thermostatic mixing valve to limit the water temperature to 110 degrees.	Provide thermostatic mixing valve at each fixture.	f	See Reco	EA	30	b	a	\$12,000	Within 5 Years	F
P3	Mech Room	b	IDPH IPC 890.1230.g	Master mixing valve with PRV at water heater is near the end of its life cycle, obsolete and no longer serviceable.	Replace master thermostatic mixing valve. Verify hot water to kitchen is set to 140 degrees. Verify hot water to building is a minimum 120 degrees.	e	See Reco	EA	1	b	g	\$12,000	Within 5 Years	F
P3	Mech Room	b	IDPH IPC 890.1220	Domestic water heater and storage tank are over 20 years old and near the end of its life cycle.	Replace water heater system.	e	See Reco	EA	1	b	g	\$80,000	Within 5 Years	F
P4	Mech Room	b	IDPH IPC 890.1170.a	Pressure booster system with VFD's is over 20 years old and near the end of its typical life cycle.	Replace pressure booster system.	e	See Reco	EA	1	b	g	\$50,000	Within 5 Years	F
P5	Janitors Closet	b	IDPH IPC 890.1130	Vacuum breaker on service sink faucet is damaged.	Replace faucet.	e	See Reco	EA	2	b	g	\$4,000	Within 5 Years	F
P6	Toilet Rooms	b	IL ADA Standards	Lavatories are missing the insulation kit on p-trap and stop valves.	Provide insulation kit to comply with ADA requirements.	e	See Reco	EA	2	b	a	\$800	Within 5 Years	F
P7	Kitchen	b	IDPH IPC 890.1130	Dishwasher with cleaning chemical connection requires backflow protection.	Provide RPZ backflow preventer at hot water connection to dish washer.	f	See Reco	EA	1	b	a	\$3,000	Within 5 Years	F
PM1	Mech Room	c	Recommendation	Recirc pumps at water heater are of a cast iron material and not suited for domestic water.	Replace pumps with all bronze fitted pumps.	e	See Reco	EA	2	b	g	\$4,000	Within 10 Years	O
PM2	Toilet Rooms	c	Recommendation	Various flush valves are worn and damaged.	Replace flush valves.	e	See Reco	EA	39	b	g	\$58,500	Within 10 Years	O
PM3	Corridors Throughout Building	c	Recommendation	Drinking fountains with remote chillers are old and worn.	Replace fixtures with dual height elec water coolers with bottle filler.	e	See Reco	EA	4	b	g	\$5,000	Within 10 Years	O
Hardscape														
H1	Martin - Areas A, B, D, G	c	Recommendation	Settled asphalt and spalled concrete pavements. These conditions pose a tripping hazard.	Cut out and remove areas of deteriorated pavement and/or curbing. Patch with new, matching pavement to match adjacent surfaces.	b	See Reco	SF	4500	b	f	\$63,000	Within 10 Years	O
H2	Martin - Area I	c	Recommendation	Cracked concrete walks. Continued weathering will result in further deterioration, creating a tripping hazard.	Cut out and remove areas of deteriorated concrete pavement and/or curbing. Replace with new concrete pavement to match adjacent surfaces.	b	See Reco	SF	1000	b	f	\$24,000	Within 10 Years	O
H3	Martin - Area B	c	Recommendation	Reported below grade leak.	Further investigation.	b	See Reco	EA	1	b	f	\$2,500	Within 10 Years	O
H4	Martin - Area H	c	Recommendation	Settled asphalt pavement. These conditions pose a tripping hazard.	Replace entire area	b	See Reco	SF	7600	b	f	\$106,400	Within 10 Years	O
TOTAL											\$1,366,100			

SCHEDULE OF VIOLATION, RECOMMENDATION, AND ESTIMATED COST

LEGEND	Code Timeline (Per Design Contract)	Labor Code	Action ID	Work Type	Funding Type
a. Urgent - Must be corrected within one year. b. Required - Must be corrected within five years. c. Recommended - These items are not required by code.	Part 185 - Before 7/1/65 Part 175 - 7/1/65 to 3/23/95. BOCA 93 (Part 180) - 3/24/95 to 7/5/98. BOCA 96 (Part 180) - 7/6/98 to 10/2/05. IBC 2003 - 10/3/05 to 9/24/07. IBC 2006 - 9/25/07 to 12/31/09. IBC 2009 - 1/1/10 but before 7/1/16 IBC 2015 - On or after 7/1/16	Other Applicable Codes: 1993 BOCA Fire Prevention 1993 BOCA PM 1996 BOCA PM Illinois Plumbing Code Illinois Accessibility Code. International Codes Part 180 NFPA OSFM Safety Rules (Elevator & Boiler & Pressure Vessel)	a. District employees will perform work. b. Work will be performed by contractor(s)	a. Abandon in Place b. Remove c. Repair d. Relocate e. Rebuild f. Improve	a. Safety Standards F. Fire Prevention b. Energy Conservation O. Other Funds c. Handicapped Access d. School Security e. Asbestos Treatment f. Paving Improvements g. Replacements h. Other Improvements

1. COUNTY CODE		2. DISTRICT CODE/NAME				3. FACILITY CODE/NAME								
049 LAKE		Lake Villa School District 41				Thompson Elementary School (Built 1999)								
Item ID	Location	Priority Code	Rule violated	Description of the Violation	Recommendation to correct violation	Action I.D.	Specifications(s)	Units of Measure	Quantity	Labor Code	Work Type	Estimated Cost	Estimated Completion Date	Funding Type
Architectural														
A2	Storage 113A, 404B, Corridor door next to Janitor 503	b	BOCA 302.1.1.1., 712.4, 717.5, 1015.4.1, PM 704.1, 704.2	Missing door closer or closer is broken. Door needs to be properly closed to provide an effective barrier to resist the movement of smoke.	Provide and replace new door closer.	c	See Reco	EA	3	b	a	\$3,300	Within 5 Years	F
A3	MPR 500 Single door to corridor, Janitor 506A, Electrical 213, 313, Tech Closet 101, 314, Janitor 110, 212	b	BOCA 302.1.1.1, PM 704.1, 704.2	Doors and frame assemblies are not rated for storage or other usage requiring a fire-rating. Door opening shall provide an effective barrier to resist the movement of smoke.	Replace labeled door and frame assemblies, and with self-closing devices to meet the required fire rating.	b	See Reco	EA	8	b	a	\$36,100	Within 5 Years	F
A4	Dry Storage 505A	b	BOCA 302.1.1.1, Table 716.1, PM 704.1, 704.2	Door is not rated for storage or other usage requiring a fire-rating. Door opening shall provide an effective barrier to resist the movement of smoke.	Replace door with B-labeled door with self-closing device to meet the required fire rating.	b	See Reco	EA	1	b	a	\$3,500	Within 5 Years	F
A6	Corridor doors next to Janitor 503 and next to Storage 501, Gym, and MRP doors, Janitor 312, Stair 2,	b	BOCA Table 716.1, PM 704.1, 704.2	Missing door label on door requiring a fire-rating, or label is covered by continue hinge or paint that cannot be verified.	Verify if door is fire rated and re-certificate door if it is fire rated ; if not, replace door with labeled door with the required fire rating. Provide self-closing devices to meet the required fire rating.	f	See Reco	EA	8	b	a	\$41,900	Within 5 Years	F
A7	Attic catwalk to MPR/Gym	b	BOCA 702.0, 712.4, 717.5, 717.5.4, 1015.4.1, PM 704.1, 704.2	Door is binding. Door needs to be properly closed to provide an effective barrier to resist the movement of smoke.	Repair and adjust door hardware. Replace if it cannot be repaired.	c	See Reco	EA	1	b	a	\$1,700	Within 5 Years	F
A12	Various classrooms throughout the building	c	PM 305.1, 305.3	Excessive floor crack in room/space	Remove damaged, repair floor substrate with floor expansion joint, and replace with new floor finishes.	b	See Reco	LF	400	c	g	\$29,500	Within 10 Years	O
A13	Various classrooms throughout the building, except the renovated area in 2021 and 2022.	c	Recommendation	Ceiling tiles are bowing and near the end of life expectancy. Many are deteriorated, stained or wet.	Remove and replace sagged, deteriorated, damaged, stained or wet ceiling tiles.	b	See Reco	SF	28500	b	g	\$237,900	Within 10 Years	O
A14	Various classrooms throughout the building, except the renovated area in 2021 and 2022.	c	Recommendation	Existing flooring finishes are near the end of life expectancy. Many are deteriorated, chipped, cracked, discolored, and/or damaged.	Remove and replace deteriorated and damaged flooring to new VCT in classrooms to match the rest of the school latest finishes standard.	b	See Reco	SF	24700	b	g	\$295,600	Within 10 Years	O
A22	CR 111, 200, 201, 203, 205, 206, 207, 300, 304	c	PM 304.15	Insect Screens at windows are damaged or missing.	Replace damaged or install required window screens.	f	See Reco	SF	128	a	g	\$5,300	Within 10 Years	O
Building Envelope														
B1	Thompson elevation EL-1	c	IBC 1503.4	No gutters or downspouts above doors 3 and 4.	Provide and install new gutters and downspouts.	f	See Reco	LF	200	b	h	\$30,000	Within 10 Years	O
B2	Thompson - All elevations	c	IBC 1405.2	Minor tuckpointing at various locations around the building.	Grind out old mortar joints and install new mortar.	c	See Reco	SF	500	b	h	\$12,500	Within 10 Years	O
B3	Thompson elevation EL-7	c	IBC 1405.2	Deteriorated sealant	Grind out old sealant and install new sealant.	c	See Reco	LF	100	b	h	\$2,200	Within 10 Years	O
Mechanical														
MM1	Mezzanine Mechanical Room	c	2021 International Property Maintenance Code 603.1	(2) Bryan hot water boilers are 27 years old and refractory is deteriorating.	Schedule removal of burners for inspection/repair of refractory in the next 2 years.	e	See Reco	EA	2	b	g	\$25,000	Within 10 Years	O
MM2	Mezzanine Mechanical Room	c	2021 International Property Maintenance Code 603.1	(5) air handling unit supply and return fan variable frequency drives are 24 years old and beyond their useful life.	Schedule replacement of frequency drives in the next 2 years.	e	See Reco	EA	5	b	g	\$50,000	Within 10 Years	O
MM3	Roof	c	2021 International Property Maintenance Code 603.1	Reznor gas fired kitchen hood make-up air unit is 27 years old and beyond its useful life.	Schedule replacement of make-up air unit in the next 2 years.	e	See Reco	EA	1	b	g	\$50,000	Within 10 Years	O
MM4	Grade	c	2021 International Property Maintenance Code 603.1	Exterior pipe insulation jacket at air cooled water chiller has deteriorated allowing water to enter insulation.	Repair exterior pipe insulation jacket.	c	See Reco	EA	1	b	h	\$4,000	Within 10 Years	O
Electrical														
E1	Throughout the Entire Building	b	NEC 700.10	Emergency egress lighting is achieved via generator but emergency loads and optional standby loads be separated on to separate transfer switches or need emergency battery packs for egress lighting to comply with codes.	Add battery pack emergency lighting units throughout the building	f	See Reco	EA	25	b	e	\$25,000	Within 5 Years	F
E2	Kitchen	a	BOCA-F 503.5	Missing pull station	Add fire alarm pull station	f	See Reco	EA	1	b	e	\$1,000	Within 1 Year	F
E3	Office 404B, Group Rooms in 406	a	IAC 400.310(s)	Insufficient fire alarm audio/visual coverage.	Add fire alarm audio/visual device.	f	See Reco	EA	3	b	a	\$3,000	Within 1 Year	F
E4	Exterior	b	PM-604.3.1.1	Gutter deicing cables extruding from gutter and exposed.	Modify installation to prevent the cable from extruding from gutter and provide proper warning labels.	e	See Reco	EA	1	b	e	\$500	Within 5 Years	F
EM1	Storage 407	c	Recommendation	Fire alarm control panel is obsolete by manufacturer and parts are no longer available.	Replace fire alarm system with new control panel.	f	See Reco	EA	1	b	a	\$10,000	Within 10 Years	O

EM2	Classroom 402, Toilet 114	c	IAC 400.310(s)	Fire alarm visual partial blocked by furniture in room.	Relocate or remove furniture.	d	See Reco	EA	2	a	e	\$500	Within 10 Years	O
Plumbing														
P1	Janitors Closets	b	IDPH IPC 890.1130.g.4 IDPH IPC 890.1140.h.1.B	Cleaning chemical dispenser is not permitted to be connected to faucet. Mop sinks has a "Y" fitting with shut-off valve installed after the faucet's integral vacuum breaker. This fitting renders the vacuum breaker unreliable in protecting the potable water from the connected cleaning chemical equipment.	Provide a dedicated reduced pressure zone backflow preventer at cleaning chemical connection to protect potable water.	f	See Reco	EA	5	b	a	\$12,500	Within 5 Years	F
P2	Toilet Rooms	b	IDPH IPC 890.680.e	Lavatories, Kitchen Handsinks, and classroom sinks used for handwashing do not have a thermostatic mixing valve to limit the water temperature to 110 degrees.	Provide thermostatic mixing valve at each fixture.	f	See Reco	EA	30	b	a	\$12,000	Within 5 Years	F
P3	Mech Room	b	IDPH IPC 890.1230.g	Master mixing valve with PRV at water heater is near the end of its life cycle, obsolete and no longer serviceable.	Replace master thermostatic mixing valve. Verify hot water to kitchen is set to 140 degrees. Verify hot water to building is a minimum 120 degrees.	e	See Reco	EA	1	b	g	\$12,000	Within 5 Years	F
P4	Toilet Rooms	b	IL ADA Standards	Lavatories are missing the insulation kit on p-trap and stop valves.	Provide insulation kit to comply with ADA requirements.	e	See Reco	EA	10	b	a	\$4,000	Within 5 Years	F
P5	Exterior	b	IDPH IPC 890.1130	Wall hydrant at exterior wall is missing a vacuum breaker.	Replace wall hydrant, provide WH with integral vacuum breaker.	e	See Reco	EA	4	b	a	\$10,000	Within 5 Years	F
P6	Kitchen	b	IDPH IPC 890.800.b	Kitchen handsink has an eye wash attached to the faucet, this is not permitted per the plumbing code.	Remove eye wash.	b	See Reco	EA	1	b	a	\$500	Within 5 Years	F
P7	Kitchen	b	IDPH IPC 890.1130	Dishwasher with cleaning chemical connection requires backflow protection.	Provide RPZ backflow preventer at hot water connection to dish washer.	f	See Reco	EA	1	b	a	\$3,000	Within 5 Years	F
PM1	Corridors Throughout Building	c	Recommendation	Drinking fountains with remote chillers are old and worn.	Replace fixtures with dual height elec water coolers with bottle filler.	e	See Reco	EA	4	b	g	\$5,000	Within 10 Years	O
Hardscape														
H1	Thompson - Areas A & G	c	Recommendation	Settled asphalt and spalled concrete pavements. These conditions pose a tripping hazard.	Cut out and remove areas of deteriorated pavement and/or curbing. Patch with new, matching pavement to match adjacent surfaces.	b	See Reco	SF	3000	b	f	\$42,000	Within 10 Years	O
H2	Thompson - Areas F	c	Recommendation	Settled asphalt pavement. These conditions pose a tripping hazard.	Replace entire area	b	See Reco	SF	13900	b	f	\$194,600	Within 10 Years	O
TOTAL												\$1,164,100		

SCHEDULE OF VIOLATION, RECOMMENDATION, AND ESTIMATED COST

LEGEND

Priority Code

- a. Urgent - Must be corrected within one year.
- b. Required - Must be corrected within five years.
- c. Recommended - These items are not required by code.

Code Timeline (Per Design Contract)

- Part 185 - Before 7/1/65
Part 175 - 7/1/65 to 3/23/95.
BOCA 93 (Part 180) - 3/24/95 to 7/5/98.
BOCA 96 (Part 180) - 7/6/98 to 10/2/05.
 IBC 2003 - 10/3/05 to 9/24/07.
 IBC 2006 - 9/25/07 to 12/31/09.
 IBC 2009 - 1/1/10 but before 7/1/16
IBC 2015 - On or after 7/1/16
- Other Applicable Codes:
 1993 BOCA Fire Prevention
 1993 BOCA PM
 1996 BOCA PM
 Illinois Plumbing Code
 Illinois Accessibility Code.
 International Codes
 Part 180
 NFPA
 OSFM Safety Rules (Elevator & Boiler & Pressure Vessel)

Labor Code

- a. District employees will perform work.
- b. Work will be performed by contractor(s)

Action ID

- a. Abandon in Place
- b. Remove
- c. Repair
- d. Relocate
- e. Rebuild
- f. Improve

Work Type

- a. Safety Standards
- b. Energy Conservation
- c. Handicapped Access
- d. School Security
- e. Asbestos Treatment
- f. Paving Improvements
- g. Replacements
- h. Other Improvements

Funding Type

- F. Fire Prevention
- O. Other Funds

1. COUNTY CODE		2. DISTRICT CODE/NAME		3. FACILITY CODE/NAME										
049 LAKE		Lake Villa School District 41		Palombi Middle School (Built 1968, Addition in 1976, 1985, 1992, 1997, 2001, and Major Renovations in 2021 and 2022)										
Item ID	Location	Priority Code	Rule violated	Description of the Violation	Recommendation to correct violation	Action I.D.	Specifications(s)	Units of Measure	Quantity	Labor Code	Work Type	Estimated Cost	Estimated Completion Date	Funding Type
Architectural														
A1	Stor. 502D, Gym NW Door, Corridor Door near CR 401, Closet at Hall next to 507, CR 407, Stor in CR 200, LRC 102,	b	175.285, 175.290, PM 704.1, 704.2	The existing rated door does not properly close/latch. Closing hardware may be broken or needs to be adjusted. Door opening shall provide an effective barrier to resist the movement of smoke.	Investigate if the cause was from negative air pressure, if not, repair and adjust door closer. Replace if it cannot be repaired.	c	See Reco	EA	7	b	a	\$15,000	Within 5 Years	F
A2	Computer Lab 102A, Tech Office 102C, CR 319, 200, 202, 203, Storage 115, Staff 404, Hall near 404, Conf. 108B	b	175.285, 175.290, PM 704.1, 704.2	Missing door closer or closer is broken. Door needs to be properly closed to provide an effective barrier to resist the movement of smoke.	Provide and replace new door closer.	c	See Reco	EA	10	b	a	\$8,300	Within 5 Years	F
A3	Gym Stor. NW, Storage 501D, 501E, Maint. 504, Stage Storage, CR 208, Storage 208C,	b	175.285a2C, PM 704.1, 704.2	Doors and frame assemblies are not rated for storage or other usage requiring a fire-rating. Door opening shall provide an effective barrier to resist the movement of smoke.	Replace labeled door and frame assemblies, and with self-closing devices to meet the required fire rating.	b	See Reco	EA	7	b	a	\$45,100	Within 5 Years	F
A4	Social Work 100J, Lecture 106 (2)	b	175.285a2C, BOCA Table 716.1, PM 704.1, 704.2	Door is not rated for storage or other usage requiring a fire-rating. Door opening shall provide an effective barrier to resist the movement of smoke.	Replace door with B-labeled door with self-closing device to meet the required fire rating.	b	See Reco	EA	3	b	a	\$16,100	Within 5 Years	F
A4A	Folding Partition between Stage and Gym.	b	175.260,b), 175.310.e, NFPA 101 8-1514	Folding panel partition is non-fire rated and there is no existing NFPA-compliant proscenium fire curtain.	Replace existing partition with code-complaint fire rated curtain shutter.	b	See Reco	EA	1	b	a	\$249,400	Within 5 Years	F
A5	Stor. 120C	b	175.285a5, PM 704.1, 704.2	Labeled door held opened. Door needs to be properly closed to provide an effective barrier to resist the movement of smoke.	Remove door stopper and object that hold up doors in opening position.	b	See Reco	EA	1	a	a	\$400	Within 5 Years	F
A6	Stair ST-1, CR 113, Boiler 111, Corridor door between 1976 and 1997 additions, Gym 501 SW and NE Doors	b	175.285a2C, BOCA Table 716.1, PM 704.1, 704.2	Missing door label on door requiring a fire-rating, or label is covered by continue hinge or paint that cannot be verified.	Verify if door is fire rated and re-certificate door if it is fire rated; if not, replace door with labeled door with the required fire rating. Provide self-closing devices to meet the required fire rating.	f	See Reco	EA	7	b	a	\$35,600	Within 5 Years	F
A7	Maint. 512, CR 408	b	175.260f, PM 704.1, 704.2	Door is binding. Door needs to be properly closed to provide an effective barrier to resist the movement of smoke.	Repair and adjust door hardware. Replace if it cannot be repaired.	c	See Reco	EA	2	b	a	\$3,400	Within 5 Years	F
A11	Maintenance 406 (3), Cardio Rm 400 (4), Gym/corridor near Door #9 (2), Storage next to Stage Storage (7), Stage Storage (3), Storage 501E (10), Storage 501D (3), Maint. 204 (1)	a	175.260f, PM 704.1	Wall penetrations at rated partition shall be sealed with fire resistive materials.	Seal all wall penetrations with fire safing or fire sealants.	b	See Reco	EA	33	b	a	\$23,000	Within 1 Year	F
A12	CR 118, CR 308, 310, 312, 317, Corridors at 1997 Addition,	c	PM 305.1, 305.3	Excessive floor crack in room/space	Remove damaged, repair floor substrate with floor expansion joint, and replace with new floor finishes.	b	See Reco	LF	132	c	g	\$9,900	Within 10 Years	O
A13	Various locations throughout the building, except the renovated area in 2021 and 2022	c	Recommendation	Ceiling tiles are bowling and near the end of life expectancy. Many are deteriorated, stained or wet.	Remove and replace sagged, deteriorated, damaged, stained or wet ceiling tiles.	b	See Reco	SF	42900	b	g	\$358,200	Within 10 Years	O
A14	Various classrooms and corridors locations throughout the building, and Activity entrance vestibule, except the renovated area in 2021 and 2022.	c	Recommendation	Existing flooring finishes are near the end of life expectancy. Many are deteriorated, chipped, cracked, discolored, and/or damaged.	Remove and replace deteriorated and damaged flooring to new VCT in classrooms, LVT in corridors, and Walk-off carpet in Vestibule to match the rest of the school latest finishes standard.	b	See Reco	SF	41000	b	g	\$557,300	Within 10 Years	O
A18	Mail 100K	b	NFPA 80 Section 1-11.2.3.	Combustible floor coverings (carpet) are prohibited from extending through openings protected by rated fire protection door assemblies. Floor covering under fire rated door assemblies needs to be non-combustible or meeting a specific critical radiant flux tested according to NFPA 253 to provide an effective barrier to resist the spread of fire or smoke.	Replace carpet with non-combusuble floor covering at fire rated rolling door assembly.	b	See Reco	SF	400	b	a	\$6,700	Within 5 Years	F
A21	CR 407	c	PM 304.14	Glass window has crack, allowing air & water infiltration.	Remove and replace broken window glass.	e	See Reco	SF	6	b	a	\$300	Within 10 Years	O
A22	CR 401	c	PM 304.15	Insect Screens at windows are damaged or missing.	Replace damaged or install required window screens.	f	See Reco	SF	6	a	g	\$200	Within 10 Years	O
A23	Gym/stage Knee wall	c	PM 305.1, 305.3	Concrete masonry unit has signs of moisture causing spalling masonry surface and peeling paint..	Investigate the cause of moisture damages to the knee wall; if necessary remove CMU blocks and core the stage floor, repair any broken drain tiles, restore blocks, and repaint.	c	See Reco	ALLOW	1	b	h	\$26,400	Within 10 Years	O
Building Envelope														
B1	All Elevations	c	IBC 1405.2	Deteriorated sealant	Cut out and remove old sealant and install new	c	See Reco	LF	3000	b	h	\$66,000	Within 10 Years	O
B2	All Elevations	c	IBC 1405.2	Minor tuckpointing at various locations around the building	Grind out old mortar joints and install new mortar.	c	See Reco	SF	2500	b	h	\$62,500	Within 10 Years	O
B3	Various elevations: EL-4, EL-7, EL-8, EL-9	c	IBC 1405.2	Cracked bricks	Cut out and remove cracked bricks and install new	c	See Reco	EA	50	b	h	\$5,000	Within 10 Years	O
B4	Various elevations: EL-13, EL-14	c	IBC 2203.2	Rusting steel lintel	Clean and prepare lintel, apply new rust inhibitive	c	See Reco	EA	5	b	h	\$1,000	Within 10 Years	O
B5	Various elevations: EL-2, EL-3	c	IBC 1405.2	Cracking and weathered soffit	Remove soffit and install new.	e	See Reco	SF	200	b	h	\$20,000	Within 10 Years	O
Mechanical														

MM1	Boiler Room	c	2021 International Property Maintenance Code 603.1	(2) Fulton hot water boilers are 12 years old.	Schedule replacement of boilers in the next 8 years.	e	See Reco	EA	2	b	g	\$225,000	Within 10 Years	O
MM2	Boiler Room	c	2021 International Property Maintenance Code 603.1	(2) hot water pump variable frequency drives are 12 years old.	Schedule replacement of frequency drives in the next 8 years.	e	See Reco	EA	2	b	g	\$16,000	Within 10 Years	O
MM3	Roof	c	2021 International Property Maintenance Code 603.1	RTU-4, RTU-5: Carrier rooftop units serving the administration area with nominal 3 & 5 tons capacity are 24 years old and beyond their useful life.	Schedule replacement of rooftop units in the next 2 years.	e	See Reco	EA	2	b	g	\$80,000	Within 10 Years	O
MM4	Roof	c	2021 International Property Maintenance Code 603.1	RTU-7, RTU-8, RTU-9, RTU-12: Lennox rooftop units with nominal 5, 5, 15, and 20 tons capacity are 22 years old and beyond their useful life.	Schedule replacement of rooftop units in the next 2 years.	e	See Reco	EA	4	b	g	\$240,000	Within 10 Years	O
MM5	Roof	c	2021 International Property Maintenance Code 603.1	RTU-21, RTU-22, RTU-23, RTU-29: Carrier rooftop units with nominal 3 tons capacity are 17 years old and beyond their useful life.	Schedule replacement of rooftop units in the next 3 years.	e	See Reco	EA	4	b	g	\$160,000	Within 10 Years	O
MM6	Roof	c	2021 International Property Maintenance Code 603.1	Carrier duct free split system serving MDF in administration area is 24 years old and beyond its useful life.	Schedule replacement of duct free split system in the next 2 years.	e	See Reco	EA	1	b	g	\$20,000	Within 10 Years	O
MM7	Roof	c	2021 International Property Maintenance Code 603.1	Exterior duct insulation jacket at RTU-31 serving the gymnasium has deteriorated allowing water to enter insulation.	Repair exterior duct insulation jacket.	c	See Reco	EA	1	b	h	\$3,000	Within 10 Years	O
Electrical														
E1	Open Office 100E, Office 100G, Office 100N, Office 100J, Storage 120, Conference 507, Office 510, Office 511, Office 509, Office 502A, Office 502B, Chair lift	a	I.A.C. A.D.A.A.G. BOCA-F 503.5	Insufficient fire alarm audio/visual coverage.	Add fire alarm audio/visual device.	f	See Reco	EA	12	b	a	\$10,800	Within 1 Year	F
E2	Science Office 404C, Open office 404	b	IAC 400.310(s)	Windowless rooms lack emergency lighting.	Provide emergency lighting in windowless rooms.	f	See Reco	EA	2	b	e	\$2,000	Within 5 Years.	F
EM1	Electrical Rooms, Boiler Room, Storage 506	a	185.510 175.610 PM-604.3	Electrical panel missing circuit breaker or filler panel exposing "live" internal bussing and electrical components	Provide filler plate to conceal/protect exposed electrical components.	c	See Reco	EA	4	b	a	\$3,600	Within 1 Year	F
EM2	Gym Storage Room	b	PM-604.3	Open junction boxes is missing cover and exposed wires are present.	Provide blank coverplate to enclose exposed wires.	c	See Reco	EA	5	b	a	\$750	Within 5 Years.	F
Plumbing														
P1	Janitors Closets	b	IDPH IPC 890.1130.g.4 IDPH IPC 890.1140.h.1.B	Cleaning chemical dispenser is not permitted to be connected to faucet. Mop sinks has a "Y" fitting with shut-off valve installed after the faucet's integral vacuum breaker. This fitting renders the vacuum breaker unreliable in protecting the potable water from the connected cleaning chemical equipment.	Provide a dedicated reduced pressure zone backflow preventer at cleaning chemical connection to protect potable water.	f	See Reco	EA	1	b	a	\$2,500	Within 5 Years.	F
P2	Toilet Rooms	b	IDPH IPC 890.680.e	Lavatories, Kitchen Handsinks, and classroom sinks used for handwashing do not have a thermostatic mixing valve to limit the water temperature to 110 degrees.	Provide thermostatic mixing valve at each fixture.	f	See Reco	EA	8	b	a	\$3,600	Within 5 Years.	F
P3	Kitchen	b	IDPH IPC 890.680.e	Hand sink for handwashing have an improper mechanical mixing valve and not a thermostatic mixing valve to limit the water temperature to 110 degrees.	Provide thermostatic mixing valve at each hand sink fixture.	f	See Reco	EA	2	b	a	\$800	Within 5 Years.	F
P4	Janitor J406	c	IDPH IPC 890.1220	Existing 32,000 btu Water heater is near the end of its useful life cycle.	Replace water heater.	e	See Reco	Ea.	1	b	g	\$6,000	Within 10 Years	O
P5	Toilet Rooms	b	IL ADA Standards	Lavatories are missing the insulation kit on p-trap and stop valves.	Provide insulation kit to comply with ADA requirements.	e	See Reco	EA	4	b	a	\$1,600	Within 5 Years.	F
PM1	Science Rooms 314/317	c	Recommendation	Acid dilution traps do not have sufficient capacity to neutralize acids.	Replace with 2-gallon point traps.	e	See Reco	Ea.	20	b	g	\$40,000	Within 10 Years	O
Hardscape														
H1	Area A	c	Recommendation	Settled asphalt and spalled concrete pavements. These conditions pose a tripping hazard.	Cut out and remove areas of deteriorated pavement and/or curbing. Patch with new, matching pavement to match adjacent surfaces.	b	See Reco	SF	1000	b	f	\$14,000	Within 10 Years	O
TOTAL												\$2,339,450		



Lake Villa School District 41

Achieving Excellence Takes Everyone

PROGRESS UPDATE D41 10 Year Life Safety Report

October 6, 2025

STR

ENHANCING NOW ENVISIONING FUTURES

10-YEAR LIFE SAFETY REPORT

Section 2-3.12 of the **Illinois School Building Code** describes the requirements of the Life Safety Report required to be submitted on a 10 year cycle.

- The 10-Year Life Safety Report is **mandated by the Illinois State Board of Education (ISBE)**.
- **Focuses only on code violations** (i.e. Building Code, Health and Life Safety Code, plumbing code, etc.)
- Reviewed against the **code in effect at the time the building was constructed**.
- **Except for plumbing code** - schools **must follow the current plumbing code** no matter the age of construction.
- Citations submitted to ISBE

10-YEAR LIFE SAFETY REPORT

The report shall include **recommendations** to effectuate compliance with code.

Items shall reference a rule in the code being violated, and shall be **prioritized**.

- **“Urgent items** shall be considered as those items ... that **present an immediate hazard to the safety of students.”**
- **“Required items** shall be considered as those items that are necessary for a safe environment but **present less of an immediate hazard to the safety of students.”**

10-YEAR LIFE SAFETY REPORT

The school Board shall effectuate the correction of the violations as follows:

- “... **urgent items** as soon as achievable ..., but in no case more than **one year** after the date of the State Superintendent of Education's approval of the recommendation.”
- “**Required items** shall be corrected in a timely manner, but in no case more than **5 years** from the date of the State Superintendent of Education's approval of the recommendation.

10-YEAR LIFE SAFETY REPORT

Our report also includes “**recommended items.**”

These recommendations are based on best practices or preventative maintenance.

ISBE does **not** require recommended items to be completed.

- *we often do not submit these items to ISBE in the report.*
- *Used by District to track maintenance items outside of Life Safety.*
- *These items may become an Urgent or Required item over time.*

10-YEAR LIFE SAFETY REPORT

Navigating the Report

STR color-codes the report for easier identification of item priority types:

- **Urgent Items** = Priority **a**
- **Required Items** = Priority **b**
- **Recommended Items** = Priority **c**



Lake Villa School District 41

Achieving Excellence Takes Everyone

LIFE SAFETY REPORT FINDINGS

Summary of D41 Decennial Life Safety Survey 2025

Facility	a. Urgent	b. Required	c. Recommended	School Sub-total	Contingency	A/E Fee	School Total
HOOPER	\$900	\$30,100	\$1,746,300	\$1,777,300	\$177,730	\$177,730	\$2,132,760
MARTIN	\$3,600	\$242,000	\$1,120,500	\$1,366,100	\$136,610	\$136,610	\$1,639,320
PALOMBI	\$37,400	\$391,250	\$1,884,400	\$2,313,050	\$231,305	\$231,305	\$2,775,660
THOMPSON	\$4,000	\$166,500	\$993,600	\$1,164,100	\$116,410	\$116,410	\$1,396,920
Priority Total	\$45,900	\$829,850	\$5,744,800	\$6,620,550			
Contingency	\$4,590	\$82,985	\$574,480				
A/E Fee	\$4,590	\$82,985	\$574,480				
	\$55,080	\$995,820	\$6,893,760				TOTAL \$7,944,660

D41 LIFE SAFETY REPORT FINDINGS: Hooper

Description of **URGENT** Priority “a” Citations

- **Electrical** Citations:
 - *Replace exterior receptacle with required GFCI type.*

D41 LIFE SAFETY REPORT FINDINGS: Hooper

Description of **REQUIRED** Priority “b” Citations

- **Architectural** Citations:
 - *Missing door closers*
 - *Replace doors and frames with required fire rating assembly*
- **Plumbing** Citations:
 - *Provide backflow preventer at janitor closets*
 - *Missing thermostatic mixing valves to limit water temperature*

D41 LIFE SAFETY REPORT FINDINGS: Hooper

Facility	Category	a. Urgent	b. Required
HOOPER	Architectural Items	\$0	\$23,900
	MEP Items	\$900	\$6,200
	Roofing and Site Items	\$0	\$0
		\$900	\$30,100

D41 LIFE SAFETY REPORT FINDINGS: Martin

Description of **URGENT** Priority “a” Citations

- **Electrical** Citations:
 - *Add a fire alarm pull station at Electrical Room.*

D41 LIFE SAFETY REPORT FINDINGS: Martin

Description of **REQUIRED** Priority “b” Citations

- **Architectural** Citations:
 - *Repair or replace door hardware that is not working properly.*
 - *Replace doors and frames with required fire rating assembly.*
- **Electrical** Citations:
 - *Provide additional fire alarm audio visual device(s).*
- **Plumbing** Citations:
 - *Provide backflow preventer at janitor closets and at dishwasher.*
 - *Missing thermostatic mixing valves to limit water temperature*
 - *Replace water heater and pressure booster systems*
 - *Replace faucet(s)*
 - *Provide insulation kit at ADA lavatories.*
 - *Replace master thermostatic mixing valve.*

D41 LIFE SAFETY REPORT FINDINGS: Martin

Facility	Category	a. Urgent	b. Required
MARTIN	Architectural Items	\$0	\$73,600
	MEP Items	\$3,600	\$168,400
	Roofing and Site Items	\$0	\$0
		\$3,600	\$242,000

D41 LIFE SAFETY REPORT FINDINGS: Palombi

Description of **URGENT** Priority “a” Citations

- **Architectural** Citations:
 - Seal open penetrations at rated walls.
- **Electrical** Citations:
 - Add a fire alarm pull station in several locations.
 - Conceal exposed electrical components with filler plate

D41 LIFE SAFETY REPORT FINDINGS: Palombi

Description of **REQUIRED** Priority “b” Citations

- **Architectural** Citations:
 - *Repair or replace door hardware that is not working properly.*
 - *Replace doors and frames with required fire rating assembly.*
 - *Replace stage folding panel partition with required rated curtain shutter. (\$\$\$)*
 - *Replace carpet at rated rolling door in mail room with non-combustible (LVT).*
- **Electrical** Citations:
 - *Provide emergency lighting in windowless rooms*
 - *Provide blank cover plate to enclose exposed wires.*

D41 LIFE SAFETY REPORT FINDINGS: Palombi

Description of **REQUIRED** Priority “b” Citations

- **Plumbing** Citations:
 - *Provide backflow preventer at janitor closets.*
 - *Missing thermostatic mixing valves to limit water temperature at sinks.*
 - *Provide insulation kit at ADA lavatories.*

D41 LIFE SAFETY REPORT FINDINGS: Palombi

Facility	Category	a. Urgent	b. Required
PALOMBI	Architectural Items	\$23,000	\$380,000
	MEP Items	\$14,400	\$11,250
	Roofing and Site Items	\$0	\$0
		\$37,400	\$391,250

D41 LIFE SAFETY REPORT FINDINGS: Thompson

Description of **URGENT** Priority “a” Citations

- **Electrical** Citations:
 - *Add a fire alarm pull station in a few locations.*

D41 LIFE SAFETY REPORT FINDINGS: Thompson

Description of **REQUIRED** Priority “b” Citations

- **Architectural** Citations:
 - *Repair or replace door hardware that is not working properly.*
 - *Replace doors and frames with required fire rating assembly.*
- **Electrical** Citations:
 - *Add emergency lighting throughout the building.*
 - *Modify exterior deicing cables from extruding from gutter and being exposed.*
- **Plumbing** Citations:
 - *Provide backflow preventer at janitor closets and at dishwasher.*
 - *Replace master thermostatic mixing valve.*
 - *Missing thermostatic mixing valves to limit water temperature at sinks.*
 - *Provide insulation kit at ADA lavatories.*
 - *Replace wall hydrant and include vacuum breaker.*
 - *Remove eye wash from kitchen*

D41 LIFE SAFETY REPORT FINDINGS: Thompson

Facility	Category	a. Urgent	b. Required
THOMPSON	Architectural Items	\$0	\$86,500
	MEP Items	\$4,000	\$80,000
	Roofing and Site Items	\$0	\$0
		\$4,000	\$166,500

D41 Summary of Recommended Items by School

Facility	Category	c. Recommended	School / Category Sub-total	Contingency	A/E Fee	School Total
HOOPER	Architectural	\$328,300	\$328,300			
	MEP Items	\$1,418,000	\$1,418,000			
	Roofing and Site	\$0	\$0			
		\$1,746,300	\$1,746,300	\$174,630	\$174,630	\$2,095,560
MARTIN	Architectural	\$693,200	\$693,200			
	MEP Items	\$231,400	\$231,400			
	Roofing and Site	\$195,900	\$195,900			
		\$1,120,500	\$1,120,500	\$112,050	\$112,050	\$1,344,600
PALOMBI	Architectural	\$1,080,400	\$1,080,400			
	MEP Items	\$790,000	\$790,000			
	Roofing and Site	\$14,000	\$14,000			
		\$1,884,400	\$1,884,400	\$188,440	\$188,440	\$2,261,280
THOMPSON	Architectural	\$613,000	\$613,000			
	MEP Items	\$144,000	\$144,000			
	Roofing and Site	\$236,600	\$236,600			
		\$993,600	\$993,600	\$99,360	\$99,360	\$1,192,320
	Priority Total	\$5,744,800	\$5,744,800			
	Contingency	\$574,480				
	A/E Fee	\$574,480				
		\$6,893,760				
						TOTAL
						\$6,893,760

OVERALL REPORT SUMMARY

Facility	Category	a. Urgent	b. Required	c. Recommended	School / Category Sub-total	Contingency	A/E Fee	School Total
HOOPER	Architectural Items	\$0	\$23,900	\$328,300	\$352,200			
	MEP Items	\$900	\$6,200	\$1,418,000	\$1,425,100			
	Roofing and Site Items	\$0	\$0	\$0	\$0			
		\$900	\$30,100	\$1,746,300	\$1,777,300	\$177,730	\$177,730	\$2,132,760
MARTIN	Architectural Items	\$0	\$73,600	\$693,200	\$766,800			
	MEP Items	\$3,600	\$168,400	\$231,400	\$403,400			
	Roofing and Site Items	\$0	\$0	\$195,900	\$195,900			
		\$3,600	\$242,000	\$1,120,500	\$1,366,100	\$136,610	\$136,610	\$1,639,320
PALOMBI	Architectural Items	\$23,000	\$380,000	\$1,080,400	\$1,483,400			
	MEP Items	\$14,400	\$11,250	\$790,000	\$815,650			
	Roofing and Site Items	\$0	\$0	\$14,000	\$14,000			
		\$37,400	\$391,250	\$1,884,400	\$2,313,050	\$231,305	\$231,305	\$2,775,660
THOMPSON	Architectural Items	\$0	\$86,500	\$613,000	\$699,500			
	MEP Items	\$4,000	\$80,000	\$144,000	\$228,000			
	Roofing and Site Items	\$0	\$0	\$236,600	\$236,600			
		\$4,000	\$166,500	\$993,600	\$1,164,100	\$116,410	\$116,410	\$1,396,920
	Priority Total	\$45,900	\$829,850	\$5,744,800	\$6,620,550			
	Contingency	\$4,590	\$82,985	\$574,480				
	A/E Fee	\$4,590	\$82,985	\$574,480				
		\$55,080	\$995,820	\$6,893,760				
								TOTAL
								\$7,944,660

6	OCT, MON	● 6:30 – 9pm	BOE Meeting
8	OCT, WED	● 6 – 7:45pm	IASB Lake Division Fall Meeting Prairie Trail School
9	OCT, THU	● 11am – 12pm	Policy Committee Meeting
10	OCT, FRI	● All day	Teachers' Institute - No School
13	OCT, MON	● All day	Columbus Day - No School
16	OCT, THU	● 6:30 – 7:30pm	OC Martin - 5th Grade Music Concert
21	OCT, TUE	● 6 – 8pm	PTO Meeting Lake Villa District Library
27	OCT, MON	● All day	PTO Event - Coin Wars - All D41 Schools (Day 1/5)
		● 6:30 – 9pm	BOE Meeting
28	OCT, TUE	● All day	PTO Event - Coin Wars - All D41 Schools (Day 2/5)
29	OCT, WED	● All day	PTO Event - Coin Wars - All D41 Schools (Day 3/5)
30	OCT, THU	● All day	PTO Event - Coin Wars - All D41 Schools (Day 4/5)
		● 6 – 7pm	WL Thompson 5th Grade Music Concert
31	OCT, FRI	● All day	PTO Event - Coin Wars - All D41 Schools (Day 5/5)
3	NOV, MON	● All day	Book Fair - All D41 Schools (Day 1/5)
		● 6 – 9pm	IASB Starting Right Board Workshop DO
4	NOV, TUE	● All day	Book Fair - All D41 Schools (Day 2/5)
5	NOV, WED	● All day	Book Fair - All D41 Schools (Day 3/5)
6	NOV, THU	● All day	Book Fair - All D41 Schools (Day 4/5)
7	NOV, FRI	● All day	Book Fair - All D41 Schools (Day 5/5)
		● All day	First Trimester Ends
17	NOV, MON	● 6:30 – 9pm	BOE Meeting - PJP Presentation
18	NOV, TUE	● 6 – 8pm	PTO Meeting Lake Villa District Library