

## Regular Board of Education Meeting

Monday, August 18, 2025 7:00 PM

Administration Center - Board Room, 131 McKinley Ave., Lake Villa, Illinois  
60046

1. **Call to Order**

2. **Roll Call**

3. **Electronic Participation of a Board Member  
(Roll Call Vote)**

4. **Approval of Agenda (Roll Call Vote)**

5. **Pledge of Allegiance**

6. **Communications**

6.1. PTO Report

7. **Public Comments**

8. **Consent Agenda A (Roll Call Vote)**

8.1. Regular Board Meeting Minutes - *July 14, 2025*

8.2. Closed Session Meeting Minutes - *July 14, 2025*  
*Early & July 14, 2025 Late*

8.3. Policy Committee Meeting Minutes - *July 21,*  
*2025*

8.4. Finance Committee Meeting Minutes - *August 13,*  
*2025*

8.5. Resignation of Staff:

- *Keri Rudsell - Teacher; Doreen Givens - Lunchroom Supervisor; Tasheia English Tucker - Paraprofessional; Samantha Slove - Paraprofessional; Lynda Claver - Lunchroom Supervisor, Nina Yu - Paraprofessional.*

8.6. Employment of Staff:

- *Alexandra Medina - Paraprofessional; Amanda Allen - Paraprofessional; Beatrice Villanueva - Paraprofessional; Katelyn Casas - Paraprofessional; Allyce Goheen - Lunchroom Supervisor; Ambar Aquino - Lunchroom Supervisor; Alicia Keys - Paraprofessional; Stacy Cruz - Paraprofessional; Kathleen Lorscheider - Teacher; Lisa Scavone - Lunchroom Supervisor*

8.7. Notification of Retirement:

- *Diana DiPersio - Paraprofessional*
- *Wendy Loveless - Teacher*

8.8. Notification of Rescindment:

- *Adaeze Odugu - Teacher*

8.9. Policies determined for approval:

- *1:10 - School District Legal Status*

- 1:20 - District Organization, Operations, and Cooperative Agreements
- 1:30 - School District Philosophy
- 2:10 - School District Governance
- 2:80 - Board Member Oath and Conduct
- 2:130 - Board-Superintendent Relationship
- 2:240 - Board Policy Development
- 3:30 - Chain of Command
- 4:50 - Payment Procedures
- 4:55 - Use of Credit and Procurement Cards
- 4:180 - Pandemic Preparedness; Management; and Recovery
- 7:40 - Nonpublic School Students, Including Parochial and Home-Schooled Students
- 7:90 - Release During School Hours
- 7:130 - Student Rights and Responsibilities
- 7:140 - Search and Seizure
- 7:300 - Extracurricular Athletics
- 7:325 - Student Fundraising Activities
- 8:80 - Gifts to the District

8.10. Freedom of Information Act Requests

8.11. Electronic Communication Received by the Board

8.12. Treasures Report (EoY/June)

8.13. Resolution Authorizing Disposal of School Personal Property of Lake Villa CCSD 41

8.14. Approval of 2025-2026 Student Handbook

**9. Consent Agenda B (Roll Call Vote)**

9.1. Accounts Payable General Checking

9.2. Accounts Payable Revolving Checking - *Nothing to Report*

**10. Consent Agenda C (Roll Call Vote)**

10.1. Accounts Payable and Payroll Totals

**11. Reports**

11.1. Superintendent's Report **Presenter:** Dr. Keim-Bounds

11.2. Technology Update 2025 **Presenter:** Mr. Chase

11.3. Summer 2025 Facility Projects Update **Presenter:** Mr. Sears

11.4. End of the year 2024-2025 Financial Report (June) **Presenter:** Mrs. Kasprzyk

11.5. Community Relations Policies Compliance Review

**12. Old Business**

12.1. Summer Board Member IASB Workshop rescheduled for September 30, 2025

**13. New Business**

13.1. Approval of FY2025-2026 Tentative Budget and Set Date for Budget Hearing on September 22nd at 7pm (Roll Call Vote) **Presenter:** Mrs. Kasprzyk

13.2. Intergovernmental Agreement with the Governing Board of the Exceptional Learners' Collaborative (ELC) for Certified School Nurse (Discussion/Roll Call) **Presenter:** Dr. Scully

13.3. Social Emotional Screener - Aperture Education: DESSA purchase (Discussion) **Presenter:** Dr. Wight

13.4. IASB Super Saturday for New Board Members

- September 13, 2025 in Naperville, IL

**14. Calendar Review**

**15. Public Comments**

**16. Closed Session (Roll Call Vote)**

- *Collective negotiating matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees. 5ILCS 120/2(c)(2)*
- *Security procedures, school building safety and security, and the use of personnel and equipment to respond to an actual, a threatened, or a reasonably potential danger to the safety of employees, students, staff, the public, or public property. 5 ILCS 120/2(c)(8)*

**17. Resume Open Session. (Voice Vote)**

**18. Adjourn**

## **School District Organization**

### **School District Legal Status** <sup>1</sup>

The Illinois Constitution requires the State to provide for an efficient system of high-quality public educational institutions and services in order to achieve the educational development of all persons to the limits of their capabilities.

The General Assembly has implemented this mandate through the creation of school districts. The District is governed by the laws for school districts serving a resident population of not fewer than 1,000 and not more than 500,000. <sup>2</sup>

The School Board constitutes a body corporate that possesses all the usual powers of a corporation for public purposes, and in that name may sue and be sued, purchase, hold and sell personal property and real estate, and enter into such obligations as are authorized by law.

LEGAL REF.:       Ill. Constitution, Art. X, Sec. 1.  
                          105 ILCS 5/10-1 et seq.

CROSS REF.:       2:10 (School District Governance), 2:20 (Powers and Duties of the School Board;  
                          Indemnification)

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The footnotes are not intended to be part of the adopted policy; they should be removed before the policy is adopted.

<sup>1</sup> State or federal law controls this policy's content.

<sup>2</sup> See f/n 2 of sample policy 2:10, *School District Governance*, for a discussion of school districts having a population of less than 1,000 inhabitants.

## School District Organization

### District Organization, Operations, and Cooperative Agreements

The District is organized and operates as follows: <sup>1</sup>

*[INSERT DISTRICT'S ORGANIZATION and OPERATIONS]*

The District enters into and participates in joint programs and intergovernmental agreements with units of local government and other school districts in order to jointly provide services and activities in a manner that will increase flexibility, scope of service opportunities, cost reductions, and/or otherwise benefit the District and the community.<sup>2</sup> The Superintendent shall manage these activities to the extent the program or agreement requires the District's participation, and shall provide periodic implementation or operational data and/or reports to the School Board concerning these programs and agreements. The District participates in the following joint programs and intergovernmental agreements: <sup>3</sup>

*[INSERT APPLICABLE JOINT PROGRAMS]*

LEGAL REF.:       Ill. Constitution, Art. VII, Sec. 10.  
                          5 ILCS 220/, Intergovernmental Cooperation Act.

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<sup>1</sup> State law controls this policy's content. Whatever school system is established by the State legislature must be free and open to all, without discrimination. *Lewis E. v. Spagnolo*, 287 Ill.App.3d 822 (3rd. Dist. 1997). Boards may use the following sentence as the first sentence, customizing it as appropriate: "The District is organized and operates as a Unit District serving the educational needs of children in grades Pre-K through 12 and others as required by the School Code."

<sup>2</sup> Ill. Constitution, Art. VII, Sec. 10; 5 ILCS 220/. A number of provisions in the School Code which provide authority for boards to jointly provide programs or services with other school districts or colleges that meet specified criteria, including: (1) 105 ILCS 5/10-22.20a (vocational and career education); (2) 5/10-22.22e (science and math partnership school); (3) 5/10-22.31 (special education), (4) 5/10-22.31a (joint educational programs); (5) 5/10-22.31b (joint building program); and (6) 5/10-20.42 (wind and solar farms).

<sup>3</sup> In some districts, the joint educational programs and intergovernmental agreements in which they participate change frequently; boards in those districts should omit this sentence and should not list the joint educational programs and intergovernmental agreements. While this list may be limited to only educational programs, some boards may choose to also list insurance co-ops or other similar joint agreements.

## **School District Organization**

### **School District Philosophy**<sup>1</sup>

The School District, in an active partnership with parents and community, will promote excellence in a caring environment in which all students learn and grow. This partnership aims to empower all students to develop strong self-respect and to become responsible learners and decision-makers. The School District is committed to developing and using a visionary and innovative curriculum,<sup>2</sup> a knowledgeable and dedicated staff, and sound fiscal and management practices.

CROSS REF: 2:10 (School District Governance), 3:10 (Goals and Objectives), 6:10 (Educational Philosophy and Objectives)

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<sup>1</sup> Replace the text in this sample policy with the district's mission, vision, and/or belief statement, if any. A mission statement is a statement of purpose: why the district exists, what benefits it intends to deliver, and who will receive those benefits. See IASB's *Foundational Principles of Effective Governance*, at [www.iasb.com/principles\\_popup.cfm](http://www.iasb.com/principles_popup.cfm).

<sup>2</sup> Alternatively, strike "visionary and innovative" and substitute: "comprehensive and challenging".

## School Board

### School District Governance <sup>1</sup>

The District is governed by a School Board consisting of seven members.<sup>2</sup> The Board's powers and duties include the authority to adopt, enforce, and monitor all policies for the management and governance of the District's schools.<sup>3</sup>

Official action by the Board may only occur at a duly called and legally conducted meeting. Except as otherwise provided by the Open Meetings Act, a quorum must be physically present at the meeting.<sup>4</sup>

As stated in the Board member oath of office prescribed by the School Code, a Board member has no legal authority as an individual.<sup>5</sup>

LEGAL REF.: 5 ILCS 120/, Open Meetings Act.  
105 ILCS 5/10-1, 5/10-10, 5/10-12, 5/10-16.5, 5/10-16.7, and 5/10-20.5.

CROSS REF.: 1:10 (School District Legal Status), 2:20 (Powers and Duties of the School Board; Indemnification), 2:80 (Board Member Oath and Conduct), 2:120 (Board Member Development), 2:200 (Types of School Board Meetings), 2:220 (School Board Meeting Procedure)

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<sup>1</sup> State law controls this policy's content. IASB sample policies are aligned with IASB's *Foundational Principles of Effective Governance*, [www.iasb.com/principles\\_popup.cfm](http://www.iasb.com/principles_popup.cfm).

Sample policy 2:120, *Board Member Development*, contains the board member training requirements.

<sup>2</sup> School districts having a population between 1,000 and 500,000 inhabitants are governed by a seven-member board of education. 105 ILCS 5/10-10. School districts having a population of less than 1,000 are governed by a three-member board of school directors, unless it is governed by a special act, or is a consolidated district, or a district in which the membership was increased by the passage of a proposition. 105 ILCS 5/10-1.

<sup>3</sup> 105 ILCS 5/10-16.7 and 5/10-20.

<sup>4</sup> 5 ILCS 120/2.01 and 120/7(e)(1)-(10); see also 105 ILCS 5/10-12.

The Open Meetings Act (OMA) defines *meeting* as "any gathering, whether in person or by video or audio conference, telephone call, electronic means (such as, without limitation, electronic mail, electronic chat, and instant messaging), or other means of contemporaneous interactive communication, of a majority of a quorum of the members of a public body held for the purpose of discussing public business." 5 ILCS 120/1.02. A quorum must be physically present for all meetings, except under limited circumstances such as during a public health emergency. 5 ILCS 120/2.01 and 120/7(e). During the COVID-19 pandemic, the OMA was amended to give public bodies the flexibility to meet without the presence of a physical quorum during a disaster declaration related to a public health emergency. See f/n 32 of sample policy 2:220, *School Board Meeting Procedure*, and its subhead **No Physical Presence of Quorum and Participation by Audio or Video; Disaster Declaration**.

<sup>5</sup> The oath is found in 105 ILCS 5/10-16.5. Specific board officers may have individual authority; for example, the president may call a special meeting. 105 ILCS 5/10-16.

## School Board

### Board Member Oath and Conduct

Each School Board member, before taking his or her seat on the Board, shall take the following oath of office: <sup>1</sup>

I, (*name*), **do solemnly swear** (or affirm) that I will faithfully discharge the duties of the office of member of the Board of Education<sup>2</sup> of (*name of School District*), in accordance with the Constitution of the United States, the Constitution of the State of Illinois, and the laws of the State of Illinois, to the best of my ability.

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<sup>1</sup> Although the policy is not required by State or federal law, each board member, before taking his or her seat on the board, must take an oath in substantially the form given in the statute as reprinted in this sample policy. 105 ILCS 5/10-16.5. Districts often ask whether this applies only to newly elected board members or to all members elected and/or re-elected. To ensure compliance, members that are newly elected or appointed and members returning by re-appointment and/or re-election should take the oath as the board determines it should be administered, i.e., examine the board's policy or its current practice for administering the oath of office.

This policy contains the verbatim oath because many of its provisions have policy implications. However, if a board prefers to remove the oath from the policy, it should replace the first sentence with this alternative:

Each Board member, before taking his or her seat on the Board, shall take the oath of office as prescribed in Section 10-16.5 of the School Code.

The School Code does not specifically address what happens when board members violate their oath of office, nor does it create an opportunity to take legal action for such violations. Collins v. Bd. of Educ. of North Chicago Comm. Unit Sch. Dist. 187, 792 F.Supp.2d 992 (N.D.Ill. 2011). **Consult the board attorney for guidance when considering any type of disciplinary action or sanction against a board member.**

Depending on the situation, a board self-evaluation or private one-on-one meetings with a board member may be appropriate to address an issue relating to board member behavior (for a list of IASB workshops, see [www.iasb.com/conference-training-and-events/training/workshops/](http://www.iasb.com/conference-training-and-events/training/workshops/)). When a board member's violation of the oath of office also constitutes a willful failure to perform his or her official duties, the board may request the regional superintendent to remove the member from office. See sample policy 2:60, *Board Member Removal from Office*, at f/n 2, for further discussion. A board member whose conduct violates conflict of interest laws may also be subject to criminal liability and removal from office. See sample policy 2:100, *Board Member Conflict of Interest*, and its footnotes, for additional information. In consultation with the board attorney, a board may also consider other actions to address a member's violation of the oath of office, such as publicly censuring a member. Houston Comm. College System v. Wilson, 595 U.S. 468 (2022) (holding that a college board of trustees did not violate a trustee's First Amendment rights when it adopted a resolution censuring him for "reprehensible" conduct). Other sanctions may be also warranted, depending on the facts. For example, in Earnest v. Jasper Cty. Comm. Unit Sch. Dist. No. 1, 371 F.Supp.3d 459 (S.D.Ill 2019), a court held a board member was not deprived of his liberty interest under the 14th Amendment when the board limited his access to confidential board packet information after it found the board member shared confidential personnel and student information with members of the public.

To encourage appropriate conduct, boards may wish to have their policy express potential consequences for violating the oath of office or the *Code of Conduct for Members of School Boards*. Such boards may add the following sentence to the end of this policy. Use this alternative for districts in suburban Cook County: replace "Regional Superintendent" with "appropriate Intermediate Service Center Executive Director."

A board member who fails to abide by the oath of office or the *Code* may be subject to action by the Board, including, but not limited to, formal censure and/or referral to the Regional Superintendent for removal from office under Board policy 2:60, *Board Member Removal from Office*.

<sup>2</sup> Replace "Board of Education" with "Board of School Directors" throughout, when applicable.

**I further swear** (or affirm) that:

- I shall respect** taxpayer interests by serving as a faithful protector of the School District's assets;
- I shall encourage** and respect the free expression of opinion by my fellow Board members and others who seek a hearing before the Board, while respecting the privacy of students and employees;
- I shall recognize** that a Board member has no legal authority as an individual and that decisions can be made only by a majority vote at a public Board meeting;
- I shall abide** by majority decisions of the Board, while retaining the right to seek changes in such decisions through ethical and constructive channels;
- As part of the Board of Education**, I shall accept the responsibility for my role in the equitable and quality education of every student in the School District;
- I shall foster** with the Board extensive participation of the community, formulate goals, define outcomes, and set the course for (*name of School District*);
- I shall assist** in establishing a structure and an environment designed to ensure all students have the opportunity to attain their maximum potential through a sound organizational framework;
- I shall strive** to ensure a continuous assessment of student achievement and all conditions affecting the education of our children, in compliance with State law;
- I shall serve** as education's key advocate on behalf of students and our community's school (or schools) to advance the vision for (*name of School District*); and
- I shall strive** to work together with the District Superintendent to lead the School District toward fulfilling the vision the Board has created, fostering excellence for every student in the areas of academic skills, knowledge, citizenship, and personal development.

The Board President will administer the oath in an open Board meeting; in the absence of the President, the Vice President will administer the oath. If neither is available, the Board member with the longest service on the Board will administer the oath. <sup>3</sup>

The Board adopts the Illinois Association of School Boards' *Code of Conduct for Members of School Boards (Code)*.<sup>4</sup> A copy of the *Code* shall be displayed in the regular Board meeting room.

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<sup>3</sup> Optional. State law allows the board to determine how the oath is administered. 105 ILCS 5/10-16.5. Use the following alternative if a board does not want anyone to administer the oath:

Each Board member who is taking office shall read the oath during an open meeting and swear or affirm to follow it as indicated in the oath.

If the Board's practice is to have a local official administer the oath, revise the paragraph as follows:

The Board President may designate a local official, such as a judge, to administer the oath at an open Board meeting. Otherwise, the Board President will administer the oath during an open Board meeting; in the absence of the President, the Vice President will administer the oath.

<sup>4</sup> Although national and state associations have developed codes of conduct, each board may find it helpful, as part of its self-evaluation process, to consider what behavior members expect from each other. The resulting ethics statement may serve as an important step in new member orientation. Additionally, IASB provides a resource, *School Board Member Opportunities and Expectations*, that includes a summary of the treatment that all board members are entitled to expect as members of the school board. For IASB resources, see [www.iasb.com/conference-training-and-events/training/training-resources/](http://www.iasb.com/conference-training-and-events/training/training-resources/).

LEGAL REF.: 105 ILCS 5/10-16.5.

CROSS REF.: 1:30 (School District Philosophy), 2:20 (Powers and Duties of the School Board; Indemnification), 2:50 (Board Member Term of Office), 2:60 (Board Member Removal from Office), 2:100 (Board Member Conflict of Interest), 2:105 (Ethics and Gift Ban), 2:210 (Organizational School Board Meeting)

## School Board

### Board-Superintendent Relationship <sup>1</sup>

The School Board directs, through policy, the Superintendent in his or her charge of the administration of the District by delegating its authority to operate the District and provide leadership to staff. The Board employs and evaluates the Superintendent and holds him or her responsible for the operation of the District in accordance with Board policies and State and federal law. <sup>2</sup>

The Board-Superintendent relationship is based on mutual respect for their complementary roles. The relationship requires clear communication of expectations regarding the duties and responsibilities of both the Board and Superintendent.

The Board considers the recommendations of the Superintendent as the District's Chief Executive Officer. The Board adopts policies necessary to provide direction for the District and to encourage achievement of District goals. The Superintendent develops plans, programs, and procedures needed to implement the policies and directs the District's operations.

LEGAL REF.: 105 ILCS 5/10-16.7 and 5/10-21.4.

CROSS REF.: 3:40 (Superintendent)

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<sup>1</sup> State law controls this policy's content. 105 ILCS 5/10-16.7 requires the board to make all employment decisions pertaining to the superintendent as well as "[to] direct, through policy, the superintendent in his or her charge of the administration of the school district, including without limitation considering the recommendations of the superintendent concerning the budget, building plans, the locations of sites, the selection, retention, and dismissal of employees, and the selection of textbooks, instructional material, and courses of study." It also requires the "board [to] evaluate the superintendent in his or her administration of school board policies and his or her stewardship of the assets of the district."

Open and honest communication between the board and superintendent about expectations is crucial. The superintendent and board should periodically discuss, for example, the amount, type, and timing of information each expects to give and receive. Discussing each party's role and using an annual, formal superintendent evaluation process that includes a written evaluation instrument will further clarify role expectations.

<sup>2</sup> Boards may want to incorporate additional governance concepts into the first paragraph, e.g., by holding the superintendent responsible for progress toward district ends. See IASB's *Foundational Principles of Effective Governance*, [www.iasb.com/principles\\_popup.cfm](http://www.iasb.com/principles_popup.cfm). The IASB guide titled *The Superintendent Evaluation Process* contains information on strengthening the board-superintendent relationship. It is available at: [www.iasb.com/training/superintendent-evaluation-process.pdf](http://www.iasb.com/training/superintendent-evaluation-process.pdf).

## School Board

### Board Policy Development<sup>1</sup>

The School Board governs using written policies. Written policies ensure legal compliance, establish Board processes, articulate District ends, delegate authority, and define operating limits. Board policies also provide the basis for monitoring progress toward District ends.<sup>2</sup>

### Policy Development

Anyone may propose new policies, changes to existing policies, or deletion of existing policies. Staff suggestions should be processed through the Superintendent. Suggestions from all others should be made to the Board President or the Superintendent.

A Board Policy Committee will consider all policy suggestions and provide information and recommendations to the Board.<sup>3</sup>

The Superintendent is responsible for: (1) providing relevant policy information and data to the Board, (2) notifying those who will implement or be affected by or required to implement a proposed policy and obtaining their advice and suggestions, and (3) having policy recommendations drafted into written form for Board deliberation. The Superintendent shall seek the counsel of the Board Attorney when appropriate.

### Policy Adoption and Dissemination

Policies or policy revisions will not be adopted at the Board meeting at which they are first introduced, except when: (1) appropriate for a consent agenda because no Board discussion is required, or (2) necessary or prudent in order to meet emergency or special conditions or to be legally compliant.<sup>4</sup> Further Board consideration may be given at a subsequent meeting(s) and after opportunity for community input. The adoption of a policy will serve to supersede all previously adopted policies on the same topic.

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<sup>1</sup> State law requires this subject matter be covered by policy. See 105 ILCS 5/10-20.5 and 5/10-16.7.

105 ILCS 5/10-16.7 requires the board to make all employment decisions pertaining to the superintendent as well as “to direct, through policy, the superintendent in his or her charge of the administration of the school district, including, without limitation, considering the recommendations of the superintendent concerning the budget, building plans, the locations of sites, the selection, retention, and dismissal of employees, and the selection of textbooks, instructional material, and courses of study.” Rather than being a laundry list of mandated written board policies, this statute provides items on which boards must make decisions after considering the superintendent’s recommendations. The statute also requires the “board [to] evaluate the superintendent in his or her administration of board policies and his or her stewardship of the assets of the district.” Boards have broad incidental powers to adopt all necessary policies. Thomas v. Bd. of Educ. of Cmty. Unit Sch. Dist. 1, 117 Ill.App.3d 374 (5th Dist. 1983).

<sup>2</sup> See the IASB’s *Foundational Principles of Effective Governance*, available online at: [www.iasb.com/pdf/found\\_prin.pdf](http://www.iasb.com/pdf/found_prin.pdf).

<sup>3</sup> Optional. See sample policy 2:150, *Committees*.

<sup>4</sup> State law does not require a first reading before a board adopts a policy. The use of a consent agenda allows a board to vote on a matter without discussion. Policies or policy revisions may be appropriate for a consent agenda when providing for legal compliance; updating legal references; correcting substantive grammar, spelling, or punctuation; or clarifying pre-existing policy language. A board member may make a motion to remove any item from the consent agenda to the regular agenda for discussion. See sample policy 2:220, *School Board Meeting Procedure*.

The Board policies are available for public inspection in the District's main office during regular office hours.<sup>5</sup> Copy requests should be made pursuant to Board policy 2:250, *Access to District Public Records*.

#### Board Policy Review and Monitoring

The Board will periodically review its policies for relevancy, monitor its policies for effectiveness, and consider whether any modifications are required. The Board may use an annual policy review and monitoring calendar.<sup>6</sup>

#### Words Importing Gender<sup>7</sup>

Throughout this policy manual, words importing the masculine and/or feminine gender include all gender neutral/inclusive pronouns.

#### Superintendent Implementation

The Board will support any reasonable interpretation of Board policy made by the Superintendent.<sup>8</sup> If reasonable minds differ, the Board will review the applicable policy and consider the need for further clarification.

In the absence of Board policy, the Superintendent is authorized to take appropriate action.

#### Suspension of Policies

The Board, by a majority vote of members present at any meeting, may temporarily suspend a Board policy except those provisions that are controlled by law or contract. The failure to suspend with a specific motion does not invalidate the Board action.

LEGAL REF.: 105 ILCS 5/10-20.5.

CROSS REF.: 2:150 (Committees), 2:250 (Access to District Public Records), 3:40 (Superintendent)

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<sup>5</sup> This sentence must be customized to include where and how policies are available, such as, through School Board Policies Online or the district's website.

<sup>6</sup> Optional. Examples of review and monitoring plans can be found here: [www.iasb.com/IASB/media/Documents/Review-by-Policy-Manual.pdf](http://www.iasb.com/IASB/media/Documents/Review-by-Policy-Manual.pdf) and [www.iasb.com/IASB/media/Documents/Hybrid-Approach.pdf](http://www.iasb.com/IASB/media/Documents/Hybrid-Approach.pdf).

<sup>7</sup> Optional. Consult the board attorney to determine whether inclusion of a subhead related to gender neutral/inclusive pronouns is appropriate for the district. This subhead's text mirrors language from the Ill. Statute on Statutes importing words applying the masculine gender to include the female gender. See 5 ILCS 70/1.04.

For students, State law prohibits gender-based discrimination, including transgender and gender non-conforming students. 775 ILCS 5/5-101(A)(11); 775 ILCS 5/1-103(O-1); and 23 Ill.Admin.Code §1.240. Title IX of the Education Amendments of 1972 (20 U.S.C. §1681) also prohibits exclusion and discrimination on the basis of sex. 20 U.S.C. §1681(a). See also sample policy 7:10, *Equal Educational Opportunities*.

For employees, Title VII of the Civil Rights Act of 1964 prohibits discrimination because of an individual's sex, which includes sexual orientation and/or transgender status. See 42 U.S.C. §2000e *et seq.*, amended by The Lilly Ledbetter Fair Pay Act of 2009, Pub.L. 111-2; *Bostock v. Clayton Cnty.*, 590 U.S. 644 (2020); and *Hively v. Ivy Tech*, 853 F.3d 339 (7th Cir. 2017). See also sample policy 5:10, *Equal Employment Opportunity and Minority Recruitment*.

<sup>8</sup> The board delegates authority to the superintendent through written board policy. The board will not substitute its judgment for that of the superintendent when the superintendent acts reasonably based upon his or her policy interpretation. See the IASB's *Foundational Principles of Effective Governance*, available online at: [www.iasb.com/pdf/found\\_prin.pdf](http://www.iasb.com/pdf/found_prin.pdf).

## **General School Administration**

### **Chain of Command**

The Superintendent shall develop an organizational chart indicating the channels of authority and reporting relationships for school personnel. These channels should be followed, and no level should be bypassed except in unusual situations. <sup>1</sup>

All personnel should refer matters requiring administrative action to the responsible administrator, and may appeal a decision to a higher administrative officer. Whenever possible, each employee should be responsible to only one immediate supervisor. When this is not possible, the division of responsibility must be clear.

CROSS REF.: 1:20 (District Organization, Operations, and Cooperative Agreements), 2:140 (Communications To and From the Board), 3:70 (Succession of Authority), 8:110 (Public Suggestions and Concerns)

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<sup>1</sup> The chain of command communicates the channels of authority that should be consistently followed with informal conversations that can solve issues without use of the more formal policy 2:260, *Uniform Grievance Procedure*, other administrative procedures, and/or collective bargaining agreements. See IASB's *Foundational Principles of Effective Governance*, at [www.iasb.com/principles\\_popup.cfm](http://www.iasb.com/principles_popup.cfm).

## Operational Services

### Payment Procedures <sup>1</sup>

The Treasurer shall prepare a list of all due and payable bills, indicating vendor name and amount, and shall present it to the School Board in advance of the Board's first regular monthly meeting or, if necessary, a special meeting. These bills are reviewed by the Board, after which they may be approved for payment by Board order.<sup>2</sup> Approval of all bills shall be given by a roll call vote, and the votes shall be recorded in the minutes.<sup>3</sup> The Treasurer shall pay the bills after receiving a Board order or pertinent portions of the Board minutes, even if the minutes are unapproved, provided the order or minutes are signed by the Board President and Secretary, or a majority of the Board. <sup>4</sup>

The Treasurer is authorized, without further Board approval, to pay Social Security taxes, wages, pension contributions, utility bills, and other recurring bills.<sup>5</sup> These disbursements shall be included in the listing of bills presented to the Board.

The Board authorizes the Superintendent or designee to establish revolving funds and a petty cash fund system for school cafeterias, lunchrooms, athletics, or similar purposes, provided such funds are maintained in accordance with Board policy 4:80, *Accounting and Audits*, and remain in the custody of an employee who is properly bonded according to State law. <sup>6</sup>

LEGAL REF.: 105 ILCS 5/8-16, 5/10-7, and 5/10-20.19.  
23 Ill.Admin.Code §100.70.

CROSS REF.: 4:55 (Use of Credit and Procurement Cards), 4:60 (Purchases and Contracts),  
4:80 (Accounting and Audits)

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The footnotes are not intended to be part of the adopted policy; they should be removed before the policy is adopted.

<sup>1</sup> State or federal law controls this policy's content.

<sup>2</sup> 105 ILCS 5/8-16 and 5/10-20.19.

<sup>3</sup> 105 ILCS 5/10-7.

<sup>4</sup> Except for the payment of social security taxes and recurring bills, 105 ILCS 5/8-16 permits the treasurer to "pay out funds of the school district only upon an order of the board signed by the president and clerk or secretary or by a majority of the board." 105 ILCS 5/10-20.19 grants the treasurer authority to pay bills after receipt of "a certified copy of those portions of the board minutes, properly signed by the secretary and president, or a majority of the board." As minutes are not approved until the following meeting, a literal reading of this statute would result in late payments. The policy uses a pragmatic solution: the treasurer may pay bills upon receiving a board order or minutes, even if the minutes are unapproved, provided the order or minutes are signed by the president and secretary, or a majority of the board.

The Local Government Prompt Payment Act (50 ILCS 505/) governs the timelines for a board's approval and payment of bills and potential penalties for late payment. Unless otherwise agreed to between the board and a vendor/contractor, bills must be approved or disapproved within 30 days after receipt of the bill or 30 days after the date on which the goods or services are received, whichever is later, and payment is due within 30 days after the date of approval. 50 ILCS 505/3, 505/4, and 505/6.

<sup>5</sup> 105 ILCS 5/8-16 and 5/10-20.19.

<sup>6</sup> 105 ILCS 5/10-20.19(2); 23 Ill.Admin.Code §100.70.

## Operational Services

### Use of Credit and Procurement Cards <sup>1</sup>

The Superintendent and employees designated by the Superintendent are authorized to use District credit and procurement cards to simplify the acquisition, receipt, and payment of purchases and travel expenses incurred on the District's behalf.<sup>2</sup> Credit and procurement cards shall only be used for those expenses that are for the District's benefit and serve a valid and proper public purpose; they shall not be used for personal purchases. Cardholders are responsible for exercising due care and judgment and for acting in the District's best interests.

The Superintendent or designee shall manage the use of District credit and procurement cards by employees. It is the Board's responsibility, through the audit and approval process, to determine whether District credit and procurement card use by the Superintendent is appropriate.

In addition to the other limitations contained in this and other Board policies, District credit and procurement cards are governed by the following restrictions:<sup>3</sup>

1. Credit and/or procurement cards may only be used to pay certain job-related expenses or to make purchases on behalf of the Board or District or any student activity fund, or for purposes that would otherwise be addressed through a conventional revolving fund.<sup>4</sup>
2. The Superintendent or designee shall instruct the issuing bank to block the cards' use at unapproved merchants.

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<sup>1</sup> If district employees or board members are issued credit and/or procurement cards, an ISBE rule requires this subject matter to be covered in policy and specifies its content. 23 Ill.Admin.Code §100.70(d). Add the following optional new paragraph if the district issues credit cards to board members:

The District may from time-to-time issue and/or authorize Board members to use District credit cards to simplify the payment of actual and necessary expenses as authorized in Board policy 2:125, *Board Member Compensation; Expenses*. The Board will determine whether a Board member's use of a District credit card is appropriate through the expense approval process and the annual audit. All other components of this policy apply to a Board Member's use of a District credit card.

See f/n 19 in sample policy 2:125, *Board Member Compensation; Expenses* and ensure both policies are consistent in their treatment of this issue.

<sup>2</sup> The Local Government Travel Expense Control Act (50 ILCS 150/) requires districts to regulate the reimbursement of all travel, meal and lodging expenses of board members and employees. 50 ILCS 150/10. Consult the board attorney about how the Act affects the use of credit and procurement cards.

<sup>3</sup> The policy's restrictions, numbered 1-10, correspond to the items that ISBE requires to be covered. Each item may be customized as long as the following items are covered as per 23 Ill.Admin.Code §100.70(d):

1. Identifies the allowable types of purchases;
2. Provides for the issuing bank to block the cards' use at unapproved merchants;
3. Limits the amount a cardholder can charge in a single purchase or within a given month;
4. Provides specific guidelines on purchases via telephone, fax, and the Internet;
5. Indicates the consequences for unauthorized purchases;
6. Requires cardholders to sign a statement affirming that they are familiar with the board's credit card policy;
7. Requires review and approval of purchases by someone other than the cardholder or user;
8. Requires submission of original receipts to document purchases; and
9. Forbids the use of a card to make purchases in a manner contrary to the requirements of 105 ILCS 5/10-20.21.
10. Indicates how financial or material rewards or rebates are to be accounted for and treated.

<sup>4</sup> This limitation is from the introductory sentence in 23 Ill.Admin.Code §100.70(d).

3. Each cardholder, other than the Superintendent, may charge no more than \$500 in a single purchase and no more than \$1000 within a given month without prior authorization from the Superintendent. <sup>5</sup>
4. The Superintendent or designee must approve the use of a District credit or procurement card whenever such use is by telephone, fax, and the Internet. Permission shall be withheld when the use violates any Board policy, is from a vendor whose reputation has not been verified, or would be more expensive than if another available payment method were used.
5. The consequences for unauthorized purchases include, but are not limited to, reimbursing the District for the purchase amount, loss of cardholding privileges, and, if made by an employee, discipline up to and including discharge.
6. All cardholders must sign a statement affirming that they are familiar with this policy. <sup>6</sup>
7. The Superintendent shall implement a process whereby all purchases using a District credit or procurement card are reviewed and approved by someone other than the cardholder or someone under the cardholder's supervision.
8. Cardholders must submit the original, itemized receipt to document all purchases.
9. No individual may use a District credit or procurement card to make purchases in a manner contrary to State law, including, but not limited to, the bidding and other purchasing requirements in 105 ILCS 5/10-20.21, or any Board policy.
10. The Superintendent or designee shall account for any financial or material reward or rebate offered by the company or institution issuing the District credit or procurement card and shall ensure that it is used for the District's benefit.

LEGAL REF.: 105 ILCS 5/10-20.21.  
23 Ill.Admin.Code §100.70(d).

CROSS REF.: 4:50 (Payment Procedures), 4:60 (Purchases and Contracts), 4:80 (Accounting and Audits), 4:90 (Student Activity and Fiduciary Funds), 5:60 (Expenses)

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<sup>5</sup> The dollar caps are at the local board's discretion. An alternative follows: "The Superintendent shall limit the amount each cardholder may charge in a single purchase or within a given month and inform the issuing bank of these limitations."

<sup>6</sup> See sample exhibit 4:55-E, *Cardholder's Statement Affirming Familiarity with Requirements for Using District Credit and/or Procurement Cards*.

## Operational Services

### Pandemic Preparedness; Management; and Recovery <sup>1</sup>

The School Board recognizes that the District will play an essential role along with the local health department and emergency management agencies in protecting the public's health and safety during a pandemic. <sup>2</sup>

A pandemic is a global outbreak of disease. Pandemics happen when a new virus emerges to infect individuals and, because there is little to no pre-existing immunity against the new virus, it spreads sustainably. <sup>3</sup>

To prepare the School District community for a pandemic, the Superintendent or designee shall:<sup>4</sup> (1) learn and understand how the roles that the federal, State, and local government function; (2) form a pandemic planning team consisting of appropriate District personnel and community members to

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<sup>1</sup> Certain subheads of this policy are required; specifically **Suspension of In-Person Instruction; Remote and/or Blended Remote Learning Day Plan(s)** (see f/n 12, below), and depending upon the specific terms of government orders and/or guidance issued during a pandemic, if a district wishes to continue to charge employee salaries and benefits to a grant during an extended school closure, **Payment of Employee Salaries During Emergency School Closures** (see f/n 11, below). Other subheads and text in this policy are optional. Its purpose is to establish board direction about pandemic preparedness, management, and recovery issues and inform the community about the board's role during a pandemic.

Boards are authorized to adopt a policy on pandemic preparedness even though State and federal law provide little guidance. On 3-11-20, the World Health Organization (WHO) characterized the COVID-19 outbreak as a pandemic. See [www.who.int/director-general/speeches/detail/who-director-general-s-opening-remarks-at-the-media-briefing-on-covid-19--11-march-2020](http://www.who.int/director-general/speeches/detail/who-director-general-s-opening-remarks-at-the-media-briefing-on-covid-19--11-march-2020). Before the COVID-19 pandemic, most research and guidance around pandemics was specific to influenza, but the same principles for influenza pandemics were applied to the management of the COVID-19 pandemic. State law grants boards broad authority to formulate, adopt, and modify school board policies, at the board's sole discretion, subject only to mandatory collective bargaining agreements and State and federal law. 105 ILCS 5/10-20.5 and 115 ILCS 5/1 et seq. See sample policies 2:20, *Powers and Duties of the School Board; Indemnification*, and 2:240, *Board Policy Development*.

Information similar to this policy's content may also be a part of a district's safety plans, which the superintendent uses to implement the board's direction in this policy.

See f/n 3, below for a definition of a pandemic.

<sup>2</sup> Multiple stakeholders at many levels and in many groups have important roles in effective pandemic preparedness, management, and recovery efforts. Stakeholders include federal departments and agencies, public health organizations, State and local health departments and laboratories, private health care organizations, influenza vaccine and antiviral manufacturers, and vaccine distributors and vaccinators. **Illinois Pandemic Influenza Preparedness and Response Plan**, Version 5.0, May 2014, *Concept of Operations 2.0*, page 36, at: [www.idph.state.il.us/pandemic\\_flu/planning.htm](http://www.idph.state.il.us/pandemic_flu/planning.htm).

<sup>3</sup> This paragraph embodies the CDC's pandemic definition. See [www.cdc.gov/pandemic-flu/basics/index.html](http://www.cdc.gov/pandemic-flu/basics/index.html). The **Illinois Pandemic Influenza Preparedness and Response Plan**, Version 5.0, May 2014, also defines pandemic at page 9; however, that definition is specific to influenza. The COVID-19 coronavirus is not an influenza virus yet was characterized as a pandemic by WHO.

Prior to the COVID-19 pandemic, literature discussed that during an influenza pandemic, a new influenza virus will cause thousands or even millions of people to contract the disease and, in turn, spread the illness to others because people have not been previously exposed to the new virus. See **School Guidance During an Influenza Pandemic**, December 2006, at: [www.idph.state.il.us/pandemic\\_flu/school\\_guide/school\\_pan\\_flu\\_guide.pdf](http://www.idph.state.il.us/pandemic_flu/school_guide/school_pan_flu_guide.pdf); Ill. State Board of Education (ISBE) opening letter to School Officials dated November 2006 from Dr. Randy J. Dunn and Dr. Eric Whitaker, at: [www.idph.state.il.us/pandemic\\_flu/school\\_guide/sppg\\_letter.pdf](http://www.idph.state.il.us/pandemic_flu/school_guide/sppg_letter.pdf).

<sup>4</sup> 105 ILCS 5/10-16.7. The school board directs, through policy, the superintendent in his or her charge of the district's administration.

identify priorities and oversee the development and implementation of a comprehensive pandemic school action plan; and (3) build awareness of the final plan among staff, students, and community.

### Emergency School Closing<sup>5</sup>

In the case of a pandemic, the Governor may declare a disaster due to a public health emergency that may affect any decision for an emergency school closing. Decisions for an emergency school closing will be made by the Superintendent in consultation with and, if necessary, at the direction of the

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<sup>5</sup> In times of emergency, the functions of different levels of State and federal government often become cloudy, and determining what governmental entity has powers to take a particular action can be confusing. The concept of federalism, or the coexistence of federal and state governments with their own local powers, was utilized during the response to the COVID-19 pandemic. Federalism is premised on the Constitutional limits of federal power. See U.S. Const. Art. I, Sec. 8 (limiting powers of Congress providing only those powers enumerated). Generally, during the COVID-19 pandemic, Illinois and other states were left with these remaining powers of government to respond to the crisis. The states' governors and local leaders made state-specific or locality-specific decisions based upon the local conditions in each community. Depending upon the federal administration in power at the time of a pandemic, the federal government may seek to play a greater or lesser role in the management of a pandemic.

Local health departments, emergency medical agencies, and the Regional Office of Education (or appropriate Intermediate Service Center) may direct a school to close during a pandemic. See **School Guidance During an Influenza Pandemic**, December 2006, at: [www.idph.state.il.us/pandemic\\_flu/school\\_guide/school\\_pan\\_flu\\_guide.pdf](http://www.idph.state.il.us/pandemic_flu/school_guide/school_pan_flu_guide.pdf); ISBE opening letter to school officials dated November 2006 from Dr. Randy J. Dunn and Dr. Eric Whitaker. This letter is at: [www.idph.state.il.us/pandemic\\_flu/school\\_guide/sppg\\_letter.pdf](http://www.idph.state.il.us/pandemic_flu/school_guide/sppg_letter.pdf). Since the 2006 School Guidance During an Influenza Pandemic letter was written, several Illinois schools faced an H1N1 outbreak in 2009, and all Illinois schools faced the COVID-19 pandemic in 2020 and the years following.

The Ill. Dept. of Public Health (IDPH) is also authorized to order a place to be closed and made off-limits to the public to prevent the probable spread of a dangerously contagious or infectious disease. 20 ILCS 2305/2(b).

The Governor also has emergency powers upon his or her declaration of a disaster, which includes among other things public health emergencies. 20 ILCS 3305/4 and 3305/7. Upon such proclamation, the Governor has, and may exercise for a period not to exceed 30 days, several emergency powers. *Id.*

During the 2009 H1N1 outbreak, ISBE directed schools with a statement titled *Closing School in Response to H1N1* that outlined “the decision to close school must be made locally by the school district and in conjunction and support with the relevant local public health department. The impact of a pandemic may vary from region to region. Therefore, it is crucial that district administrators rely on the advice and recommendations of their local public health department.” During the COVID-19 pandemic, the Governor and ISBE issued many directives and/or guidance, including reliance upon the advice and recommendations of local public health departments. See [www.isbe.net/Pages/covid19.aspx](http://www.isbe.net/Pages/covid19.aspx). And see IDPH-ISBE joint summary of the CDC's guidance for prevention of COVID-19 in schools, at: [https://dph.illinois.gov/content/dam/soi/en/web/idph/covid19/guidance/school/School-Guidance\\_6.13.2023.pdf](https://dph.illinois.gov/content/dam/soi/en/web/idph/covid19/guidance/school/School-Guidance_6.13.2023.pdf).

During the COVID-19 pandemic, protests occurred and many lawsuits were filed challenging Gov. Pritzker's extensions of disaster declaration emergency power under the Ill. Emergency Management Act (IEMA), 20 ILCS 3305/7. Controversies existed across party and regional lines with all branches of government looking to balance the need to protect human life against the desire to preserve personal liberty. Gov. Pritzker's Executive Orders (EOs) faced unsettled challenges in both the courts of law and public opinion as a five-phased plan to re-open Illinois was also being introduced a/k/a *Restore Illinois Plan*. Certain EOs required schools to implement specific mitigations, including universal indoor masking, exclusion of close contacts, and vaccination/testing mandates for school personnel. The EOs and the implementing emergency rules adopted by ISBE and IDPH were the subject of frequent litigation. See *Austin v. Bd. of Educ. of Cmty. Unit. Sch. Dist. 300 et al. v. Pritzker*, 2022 IL 128205 (Ill. 2022). The scope of the Governor's authority over schools in a pandemic remains unsettled. Some school personnel objected to the vaccination/testing mandate under the Health Care Right of Conscience Act (HCRCA), 745 ILCS 70/. The General Assembly subsequently amended the HCRCA to clarify that it is not a violation of the HCRCA for public officials or employers to require services by health care personnel (such as testing) intended to prevent the transmission of COVID-19. 745 ILCS 70/13.5. Following the HCRCA amendment, an Illinois appellate court denied plaintiff employees emergency relief from the vaccination/testing mandate for school personnel, finding that their claims under the HCRCA were unlikely to succeed. *Glass v. Dept. of Corrections, et al.*, 461 Ill.Dec. 384 (4th Dist. 2022).

Governor, Ill. Dept. of Public Health, District's local health department, emergency management agencies, and/or Regional Office of Education. <sup>6</sup>

During an emergency school closing, the Board President and the Superintendent<sup>7</sup> may, to the extent the emergency situation allows, examine existing Board policies pursuant to Policy 2:240, *Board Policy Development*, and recommend to the Board for consideration any needed amendments or suspensions to address mandates that the District may not be able to accomplish or implement due to a pandemic. <sup>8</sup>

#### Board Meeting Procedure: No Physical Presence of Quorum and Participation by Audio or Video <sup>9</sup>

A disaster declaration related to a public health emergency<sup>10</sup> may affect the Board's ability to meet in person and generate a quorum of members who are physically present at the location of a meeting. Policy 2:220, *School Board Meeting Procedure*, governs Board meetings by video or audio conference without the physical presence of a quorum.

#### Payment of Employee Salaries During Emergency School Closures <sup>11</sup>

The Superintendent shall consult with the Board to determine the extent to which continued payment of salaries and benefits will be made to the District's employees, pursuant to Board policies 3:40, *Superintendent*, 3:50, *Administrative Personnel Other Than the Superintendent*, 5:35, *Compliance with the Fair Labor Standards Act*, 5:200, *Terms and Conditions of Employment and Dismissal*, and 5:270, *Employment At-Will, Compensation, and Assignment*, and consistent with: (1) applicable laws, regulations, federal or State or local emergency declarations, executive orders, and agency directives; (2) collective bargaining agreements and any bargaining obligations; and (3) the terms of any grant under which an employee is being paid.

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<sup>6</sup> Use this alternative for districts in suburban Cook County: replace "Regional Office of Education" with "appropriate Intermediate Service Center."

<sup>7</sup> For a board that prefers its policy committee to engage in this work, delete Board President and the Superintendent and insert: Board Policy Committee. See policies 2:150, *Committees* and 2:240, *Board Policy Development*. This sample policy uses the board president and superintendent as the default text because during a pandemic, it may be difficult for a board policy committee to meet pursuant emergency executive orders that are issued, etc.

<sup>8</sup> For an example of some issues that these entailed during the COVID-19 pandemic, see paragraph six of f/n 12, below.

<sup>9</sup> 5 ILCS 120/2.01 and 120/7(e). See also 105 ILCS 5/10-6, 5/10-12, and 5/10-16.

<sup>10</sup> While 5 ILCS 120/7(e)(1) uses the phrase "related to public health concerns," the text "due to public health emergency" aligns with IEMA, 20 ILCS 3305/4 and 7, the governing statute of disaster declarations. For ease of understanding and alignment with IEMA, this policy uses "public health emergency." For more discussion, see f/n 33 in sample policy 2:220, *School Board Meeting Procedure*.

<sup>11</sup> This may be required if a district wishes to continue to charge employee salaries and benefits to a grant during an extended school closure, depending upon the specific terms of government orders and/or guidance issued during a pandemic. 2 C.F.R. Part 200 (see, e.g., [www.whitehouse.gov/wp-content/uploads/2020/03/M-20-17.pdf](http://www.whitehouse.gov/wp-content/uploads/2020/03/M-20-17.pdf), which was extended until 9-30-20 by [www.whitehouse.gov/wp-content/uploads/2020/06/M-20-26.pdf](http://www.whitehouse.gov/wp-content/uploads/2020/06/M-20-26.pdf)) and 30 ILCS 708/.

During the COVID-19 pandemic, Gov. Pritzker and ISBE issued directives and/or guidance regarding payment of school district employees that may impact a board's decision regarding continued payment of employees during an extended closure. ISBE and the Governor suspended in-person learning and issued a Joint Statement (JS) with other school administrator and union groups, which purported to mandate that all school district employees on the district's payroll be paid as if districts were functioning normally and they were performing their normal work. See [www.isbe.net/Documents/Joint-Statement-Updated%203-27-20.pdf](http://www.isbe.net/Documents/Joint-Statement-Updated%203-27-20.pdf). The JS cited no specific authority for the payment mandate. Additionally, changes to wages, hours, terms and conditions of employment, even when made during an extraordinary circumstance such as a pandemic, remain subject to collective bargaining obligations.

## Suspension of In-Person Instruction; Remote and/or Blended Remote Learning Day Plan(s)

When the Governor declares a disaster due to a public health emergency pursuant to 20 ILCS 3305/7, and the State Superintendent of Education declares a requirement for the District to use *Remote Learning Days* or *Blended Remote Learning Days*, the Superintendent shall approve and present to the Board for adoption a Remote and/or Blended Remote Learning Day Plan<sup>12</sup> (Plan) that: <sup>13</sup>

1. Recommends to the Board for consideration any suspensions or amendments to curriculum-related policies to reduce any Board-required graduation or other instructional requirements in

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<sup>12</sup> 105 ILCS 5/10-30(3) requires the “[board] to adopt and the superintendent to approve” these plans upon the following statutory triggers: (1) the governor declaring a disaster pursuant to 20 ILCS 3305/, and (2) the state superintendent of education declaring a requirement for a school district, multiple school districts, a region, or the entire State. See sample administrative procedure 6:20-AP, *Remote and/or Blended Remote Learning Day Plan(s)* for the specifics of implementing Remote Learning Days (RLDs) and/or Blended Remote Learning Days (BLRDs).

Implementing a plan under this subhead contains items on which collective bargaining may be required. Any policy that impacts wages, hours, or terms and conditions of employment, is subject to collective bargaining upon request by the employee representative, even if the policy involves an inherent managerial right. This subhead of the policy concerns an area in which the law is unsettled. See 105 ILCS 5/10-30(7) (stating that it does not increase or diminish any collective bargaining rights under existing law). Aspects of the plan that impact the wages or other terms or conditions of employment will need to be bargained with the exclusive bargaining representative(s).

To avoid confusion, note that the triggers under the Open Meetings Act (OMA), 5 ILCS 120/7(e) for when a school board may conduct its meetings by audio or video conference without the physical presence of a quorum are a bit more broad: (1) the “governor **or the director of IDPH** has issued a disaster declaration as defined in 20 ILCS 3305/, and (2) all or part of the jurisdiction of the [school board] is covered by the disaster area. This means that it is possible for the board to meet remotely under OMA if the director of IDPH declares a disaster, but the School Code requires the governor to be the one to declare the disaster under 20 ILCS 3305/ in order for the state superintendent of education to declare that a district implement RLD/BLRDs. RLD/BLRDs and *e-learning days/e-learning programs* are different. RLD/BLRDs are for use when the governor declares a disaster under 20 ILCS 3305/ and the state superintendent has declared a requirement for the district to use them to provide remote instruction to pre-kindergarten through grade 12 that count as pupil attendance days under 105 ILCS 5/10-19.05(j-5). 105 ILCS 5/10-30(1). BLRDs allow districts to utilize hybrid models of in-person and remote instruction. E-learning days are part of an e-learning program that require a board to, among other things, hold a public hearing and obtain approval by the Regional Office of Education (or Intermediate Service Center) to allow the district to provide instruction to students electronically while they are not physically present in lieu of the district's scheduled emergency days as required under 105 ILCS 5/10-19 or because a school was selected to be a polling place under 10 ILCS 5/11-4.1. 105 ILCS 5/10-20.56(b), amended by P.A. 103-780. School districts with e-learning programs may adapt them for use during RLDs and BLRDs (105 ILCS 5/10-20.56(a) and 5/10-30(2)).

If the board has adopted an e-learning program pursuant to 105 ILCS 5/10-20.56, add the following text to number two after 105 ILCS 5/10-30:

by adapting into a Plan the District's e-learning program implemented pursuant to 105 ILCS 5/10-20.56

See sample policies 6:20, *School Year Calendar and Day*, 6:300, *Graduation Requirements*, and 6:310, *High School Credit for Non-District Experiences; Course Substitutions; Re-Entering Students*, and Executive Order 2020-31 (temporarily suspending certain State assessment and graduation requirements (not local requirements that exceed the State-identified minimums)) and allowing local school boards to amend policies to reduce any local graduation requirements adopted in excess of the minimum requirements specified in School Code that school districts were unable to complete during the 2019-20 school year due to the suspension of in-person instruction and/or the Stay-at-Home orders issued in response to the COVID-19 pandemic).

<sup>13</sup> 105 ILCS 5/10-30(3) states “the district shall adopt a remote and blended remote learning day plan approved by the district superintendent.” For ease of administration, to avoid confusion during implementation, and to align with the IASB Foundational Principles of Effective Governance ([www.iasb.com/principles\\_popup.cfm](http://www.iasb.com/principles_popup.cfm)), this policy assigns the duty to *adopt* the remote and blended remote learning day plan (plan) by “the district” to the board. In alignment with this policy, sample administrative procedure 6:20-AP, *Remote and/or Blended Remote Learning Day Plan(s)*, requires the superintendent to approve the plan and present it to the board for *adoption* prior to district-wide implementation and posting on the district's website.

- excess of minimum curricular requirements specified in School Code that the District may not be able to provide due to the pandemic; <sup>14</sup>
2. Implements the requirements of 105 ILCS 5/10-30; and
  3. Ensures a plan for periodic review of and/or amendments to the Plan when needed and/or required by statute, regulation, or State guidance.

LEGAL REF.: 105 ILCS 5/10-16.7, 5/10-20.5, 5/10-20.56, and 5/10-30.  
5 ILCS 120/2.01 and 120/7(e), Open Meetings Act.  
20 ILCS 2305/2(b), Ill. Dept. of Public Health Act (Part 1).  
20 ILCS 3305/, Ill. Emergency Management Agency Act.  
115 ILCS 5/, Ill. Educational Labor Relations Act.

CROSS REF.: 1:20 (District Organization, Operations, and Cooperative Agreements), 2:20 (Powers and Duties of the School Board; Indemnification), 2:220 (School Board Meeting Procedure), 2:240 (Board Policy Development), 3:40 (Superintendent), 3:50 (Administrative Personnel Other Than the Superintendent), 3:70 (Succession of Authority), 4:170 (Safety), 5:35 (Compliance with the Fair Labor Standards Act), 5:200 (Terms and Conditions of Employment and Dismissal), 5:270 (Employment At-Will, Compensation, and Assignment), 6:20 (School Year Calendar and Day), 6:60 (Curriculum Content), 6:300 (Graduation Requirements), 7:90 (Release During School Hours), 8:100 (Relations with Other Organizations and Agencies)

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<sup>14</sup> 105 ILCS 5/10-30(8) does not excuse districts from completing all statutory and regulatory curricular mandates and offerings.

## Students

### Nonpublic School Students, Including Parochial and Home-Schooled Students<sup>1</sup>

#### Part-Time Attendance

The District accepts nonpublic school students, including parochial and home-schooled students, who live within the District for part-time attendance in the District's regular education program on a space-available basis.<sup>2</sup> Requests for part-time attendance must be submitted to the Building Principal of the school in the school attendance area where the student resides. All requests for attendance in the following school year must be submitted before May 1.<sup>3</sup>

A student accepted for partial enrollment must comply with all discipline and attendance requirements established by the school. He or she may participate in any co-curricular activity associated with a District class in which he or she is enrolled. The parent(s)/guardian(s) of a student accepted for partial enrollment must pay all fees, pro-rated on the basis of a percentage of full-time fees. Transportation to and/or from school is provided on regular bus routes to or from a point on the route nearest or most easily accessible to the nonpublic school or student's home. This transportation shall be on the same basis as the District provides transportation for its full-time students.<sup>4</sup> Transportation on other than established bus routes is the responsibility of the parent(s)/guardian(s).

#### Students with a Disability<sup>5</sup>

The District accepts for part-time attendance those children for whom it has been determined that special education services are needed, are enrolled in nonpublic schools, and otherwise qualify for enrollment in the District. Requests must be submitted by the student's parent/guardian. Special educational services shall be provided to such students as soon as possible after identification,

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<sup>1</sup> State or federal law controls this policy's content. The compulsory attendance law requires that parents/guardians of a child between the ages of 7 and 17 years send their child to public school. 105 ILCS 5/26-1 *et seq.* An exception is provided for any child attending a private or parochial school "where children are taught the branches of education taught to children of corresponding age and grades in public schools, and where the instruction of the child in the branches of education is in the English language." *Id.* Home schooling is included in this exception if the teacher is competent, the required subjects are taught, and the student receives an education that is at least equivalent to public schooling. *People v. Levisen*, 404 Ill. 574 (1950).

<sup>2</sup> As of January 1, 1996, many of the duties imposed on school boards became powers. 105 ILCS 5/10-20. Thus, boards have the power to accept students enrolled in nonpublic schools for part-time attendance. 105 ILCS 5/10-20.24. A board should consult its attorney before deciding not to accept nonpublic students for part-time attendance.

<sup>3</sup> *Id.* The deadline for submitting a request is at the local district's option. Consult the board attorney if the district or a school receives a request after this deadline.

<sup>4</sup> Such transportation is required by 105 ILCS 5/29-4.

<sup>5</sup> This paragraph restates State law. 105 ILCS 5/14-6.01. Federal law requires districts to develop and implement a system to locate, identify, and evaluate children with disabilities who attend private schools (including religiously affiliated schools and home-schools) located within the district. Moreover, the district must conduct child find activities for private school children with disabilities that are similar to those for children with disabilities in public schools. See 34 C.F.R. §§300.130-300.144 (children with disabilities enrolled by their parents in private schools). See Section 2, **Child Find**, in the IASB/III. Council of School Attorneys sample *Special Education Procedures Assuring the Implementation of Comprehensive Programming for Children with Disabilities*, at [www.iasb.com/law/icsaspedec.cfm](http://www.iasb.com/law/icsaspedec.cfm). See the U.S. Dept. of Education publication *Provisions Related to Children with Disabilities Enrolled by their Parents in Private Schools*, available at [www.ed.gov/sites/ed/files/admins/lead/spedec/privateschools/idea.pdf](http://www.ed.gov/sites/ed/files/admins/lead/spedec/privateschools/idea.pdf).

evaluation, and placement procedures provided by State law, but no later than the beginning of the next school semester following the completion of such procedures. Transportation for such students shall be provided only if required in the child's Individualized Educational Program on the basis of the child's disabling condition or as the special education program location may require.

#### Extracurricular Activities, Including Interscholastic Competition

A nonpublic school student is eligible to participate in: (1) interscholastic competition, provided his or her participation adheres to the regulations established by any association in which the District maintains a membership, and (2) non-athletic extracurricular activities, provided the student attends a District school for at least one-half of the regular school day, excluding lunch.<sup>6</sup> A nonpublic student who participates in an extracurricular activity is subject to all policies, regulations, and rules that are applicable to other participants in the activity.

#### Assignment When Enrolling Full-Time in a District School

Grade placement by, and academic credits earned at, a nonpublic school will be accepted if the school has a Certificate of Nonpublic School Recognition from the Ill. State Board of Education, or, if outside Illinois, if the school is accredited by the state agency governing education.<sup>7</sup>

A student who, after receiving instruction in a non-recognized or non-accredited school, enrolls in the District will: (1) be assigned to a grade level according to academic proficiency, and/or (2) have academic credits recognized by the District if the student demonstrates appropriate academic proficiency to the school administration.<sup>8</sup> Any portion of a student's transcript relating to such instruction will not be considered for placement on the honor roll or computation in class rank.<sup>9</sup>

Notwithstanding the above, recognition of grade placement and academic credits awarded by a nonpublic school is at the sole discretion of the District. All school and class assignments will be made according to Board policy 7:30, *Student Assignment and Intra-District Transfer*, as well as administrative procedures implementing this policy.

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<sup>6</sup> State law is silent on this issue, allowing districts to set their own participation requirements. However, the Ill. High School Association Bylaws, 3.011 and 4.011, state that in order to be eligible to participate in interscholastic competition a student must be enrolled in a district school and take a minimum of 25 credit hours of work for which the district will grant high school credit upon the student completing and passing the courses. If the board decides not to allow such participation, consider omitting this section of the policy and substituting:

Nonpublic school students, regardless of whether they attend a District school part-time, will not be allowed to participate in any extracurricular activities.

<sup>7</sup> This paragraph is optional; districts are not required to accept the grade placement or academic credits from nonpublic schools. However, the Ill. State Board of Education (ISBE) provides a *recognition* status to nonpublic schools in order to, among other things, provide assurance that the school's educational program meets at least minimum State requirements. See 105 ILCS 5/2-3.25o; 23 Ill.Admin.Code Part 425, and ISBE's guidance at: [www.isbe.net/Pages/Nonpublic-Elementary-and-Secondary-School-Registration-and-Recognition.aspx](http://www.isbe.net/Pages/Nonpublic-Elementary-and-Secondary-School-Registration-and-Recognition.aspx). Nonpublic schools may seek a *Certificate of Nonpublic School Recognition* by complying with these guidelines. While nonpublic school certification is entirely voluntarily, only nonpublic schools that have met the voluntary recognition requirements are eligible to receive school safety and education improvement block grant funding. See 23 Ill.Admin.Code §425.80.

<sup>8</sup> The question whether to award academic credit based on proficiency is complex. If credit is not given, any incoming secondary student from a nongraded school begins high school as a freshman, regardless of age or proficiency. On the other hand, to award credit based on a student's proficiency only if the student is transferring from a nongraded school will seem unfair to other students. State law is silent on this issue and boards should consult their administrative team for guidance.

<sup>9</sup> Optional.

LEGAL REF.: 105 ILCS 5/10-20.24 and 5/14-6.01.

CROSS REF.: 4:110 (Transportation), 6:170 (Title I Programs), 6:190 (Extracurricular and Co-Curricular Activities), 6:320 (High School Credit for Proficiency), 7:30 (Student Assignment and Intra-District Transfer), 7:300 (Extracurricular Athletics)

## Students

### Release During School Hours <sup>1</sup>

For safety and security reasons, a prior written or oral consent of a student's custodial parent/guardian is required before a student is released during school hours: (1) at any time before the regular dismissal time or at any time before school is otherwise officially closed, and/or (2) to any person other than a custodial parent/guardian.

### Early Dismissal Announcement

The Superintendent or designee shall make reasonable efforts to issue an announcement whenever it is necessary to close school early due to inclement weather or other reason.

### Voting <sup>2</sup> [*High school and unit districts only*]

The Superintendent or designee shall specify the hours during which students who are entitled to vote at a primary, general, or special election, or any election at which propositions are submitted to a popular vote in Illinois, may be absent from school for a period of two hours to vote. Students are entitled to be absent from school to vote beginning the 15th day before the primary, general, or

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<sup>1</sup> This sample policy and its contents are discretionary with each school board. Sample policy 4:170, *Safety*, authorizes the superintendent to close school(s) in the event of hazardous weather or other emergency that threatens the safety of students, staff members, or school property.

Planning for unforeseen early dismissals furthers a positive parent-school relationship and reduces the possibility of unsupervised children. According to this sample policy's introductory section, the school does not need prior parental consent before releasing students for an early dismissal even when it is unforeseen. The second section, however, requires the superintendent or designee to use *reasonable efforts* to announce an early dismissal. The *reasonable efforts* could be satisfied, for example, by a website posting, email notification, text message notification, telephone chain notification, or recorded message on the school's telephone.

<sup>2</sup> Optional. While 10 ILCS 5/7-42(b) and 5/17-15(b) do not require this information to be in policy, including it aligns with best practice (ensuring compliance and aligning with good governance principles).

Including it also serves several policy functions and purposes: ensuring legal compliance, directing or authorizing the superintendent or staff members, and/or providing information.

To implement this law, each board and superintendent may wish to engage in a conversation about balancing the students' right to be absent from school with the district's attendance and safety and security goals and its right to minimize disruption to the educational process and/or ensure orderly operation of a school. Factors affecting implementation will depend upon a board's local conditions and the community expectations that may include, but not be limited to: (1) the board attorney's recommendations, (2) the district's budget parameters, if any, for any increased security needs during the 15 days before and the day of the qualifying elections, (3) each individual building's unique needs, and (4) the community's expectations.

The superintendent and building principal may implement this policy differently in different buildings. Once the board and superintendent or designee determine implementation logistics, these should be communicated in student handbooks. A comprehensive student handbook can provide notice of the school's conduct rules, extracurricular and athletic participation requirements, and other important information. The handbook can be developed by the building principal, but should be reviewed and approved by the superintendent and board. The Ill. Principals Association maintains a handbook service that coordinates with **PRESS** material, *Online Model Student Handbook (MSH)*, at: [www.ilprincipals.org/resources/model-student-handbook](http://www.ilprincipals.org/resources/model-student-handbook).

For high school and unit districts not wanting to include this subhead, delete it and the Legal Reference to it in this policy, delete it from the Cross References in policy 7:70, *Attendance and Truancy*, and follow the instructions listed in paragraph three of f/n 6 of sample policy 7:70, *Attendance and Truancy*.

special election, or any election at which propositions are submitted to a popular vote in Illinois, or on the day of such election.

LEGAL REF.: 10 ILCS 5/7-42(b) and 5/17-15(b), Election Code.

CROSS REF.: 4:170 (Safety)

## Students

### Student Rights and Responsibilities <sup>1</sup>

All students are entitled to enjoy the rights protected by the U.S. and Illinois Constitutions and laws for persons of their age and maturity in a school setting.<sup>2</sup> Students should exercise these rights reasonably and avoid violating the rights of others. Students who violate the rights of others or violate District policies or rules will be subject to disciplinary measures.<sup>3</sup>

Students may, during the school day, during noninstructional time, voluntarily engage in individually or collectively initiated, non-disruptive prayer or religious-based meetings that, consistent with the Free Exercise and Establishment Clauses of the U.S. and Illinois Constitutions, are not sponsored, promoted, or endorsed in any manner by the school or any school employee.<sup>4</sup> *Noninstructional time* means time set aside by a school before actual classroom instruction begins or after actual classroom instruction ends.<sup>5</sup>

LEGAL REF.: 20 U.S.C. §7904.  
Tinker v. Des Moines Indep. Cmty. Sch. Dist., 393 U.S. 503 (1969).  
 105 ILCS 20/5, Silent Reflection and Student Prayer Act.

CROSS REF.: 7:140 (Search and Seizure), 7:150 (Agency and Police Interviews), 7:160 (Student Appearance), 7:190 (Student Behavior)

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The footnotes are not intended to be part of the adopted policy; they should be removed before the policy is adopted.

<sup>1</sup> State or federal law controls this policy's content.

<sup>2</sup> In 1969 the U.S. Supreme Court changed the relationship between schools and students by finding that students "do not shed their constitutional rights at the schoolhouse door." Tinker v. Des Moines Indep. Cmty. Sch. Dist., 393 U.S. 503 (1969).

<sup>3</sup> Consult the board attorney to ensure the district's non-discrimination coordinator and complaint managers are trained to appropriately respond to allegations of discrimination based upon bullying and/or sexual violence under Title IX's sexual harassment umbrella. U.S. Dept. of Education (DOE) guidance states that while acts of sexual violence are crimes, they may also be discrimination under Title IX. See *Dear Colleague Letter: Sexual Violence Background, Summary, and Fast Facts*, U.S. Dept. of Education Office for Civil Rights, 111 LRP 23852 (April 4, 2011), at [https://obamawhitehouse.archives.gov/sites/default/files/fact\\_sheet\\_sexual\\_violence.pdf](https://obamawhitehouse.archives.gov/sites/default/files/fact_sheet_sexual_violence.pdf).

<sup>4</sup> This language is from 105 ILCS 20/5. The statute provides these examples of religious-based meetings: prayer groups, B I B L E (Basic Instruction Before Leaving Earth) clubs, and *meet at the flagpole for prayer* days. **Districts with secondary schools should amend the Cross References by adding "7:330 (Student Use of Buildings - Equal Access)."**

In addition, federal law requires districts to certify that "no [district] policy... prevents, or otherwise denies participation in, constitutionally protected prayer in both public elementary and secondary schools." 20 U.S.C. §7904(b). The State provides certification instructions and DOE provides guidance on constitutionally protected prayer in public schools. See *Guidance on Constitutionally Protected Prayer in Public Elementary and Secondary Schools*, [www.ed.gov/policy/gen/guid/religionandschools/prayer\\_guidance.html](http://www.ed.gov/policy/gen/guid/religionandschools/prayer_guidance.html). Certification with the Ill. State Board of Education occurs through the signed assurances that a superintendent provides through the grant application process.

<sup>5</sup> 105 ILCS 20/5.

## Students

### Search and Seizure <sup>1</sup>

In order to maintain order and security in the schools, school authorities are authorized to conduct reasonable searches of school property and equipment, as well as of students and their personal effects. “School authorities” includes school liaison police officers. <sup>2</sup>

#### School Property and Equipment as well as Personal Effects Left On School Property by Students

School authorities may inspect and search school property and equipment owned or controlled by the school (such as, lockers, desks, and parking lots), as well as personal effects left there by a student, without notice to or the consent of the student. Students have no reasonable expectation of privacy in these places or areas or in their personal effects left there. <sup>3</sup>

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The footnotes are not intended to be part of the adopted policy; they should be removed before the policy is adopted.

<sup>1</sup> State or federal law controls this policy’s content. This policy concerns an area in which the law is unsettled. Consult the board’s attorney with questions about implementing this policy and searching students or seizing their possessions.

According to Fourth Amendment cases, a search by the police requires “probable cause” supported by a warrant. However, in a U.S. Supreme Court decision cited in every student search case, the Court upheld the warrantless search of a student. A search is: (1) justified at its inception when there are reasonable grounds for suspecting the search of a particular student will turn up evidence that the student violated the law or school rules, and (2) permissible in its scope when it is reasonably related to the search’s objective and not excessively intrusive. *T.L.O. v. New Jersey*, 469 U.S. 325 (1985).

<sup>2</sup> The Ill. Supreme Court upheld a search conducted by a school liaison officer, saying: “Decisions ... that involve police officers in school settings can generally be grouped into three categories: (1) those where school officials initiate a search or where police involvement is minimal, (2) those involving school police or liaison officers acting on their own authority, and (3) those where outside police officers initiate a search. Where school officials initiate the search or police involvement is minimal, most courts have held that the reasonable suspicion test [applies]. ...The same is true in cases involving school police or liaison officers acting on their own authority. ...However, where outside police officers initiate a search, or where school officials act at the behest of law enforcement agencies, the probable cause standard has been applied. In the present case, the record shows that Detective Ruettiger was a liaison police officer on staff at the Alternate School, which is a high school student with behavioral disorders. ... We hold that the reasonable suspicion standard applies under these facts.” *People v. Dilworth*, 169 Ill.2d 195 (1996).

<sup>3</sup> The School Code allows school officials to inspect the personal effects left by a student on property owned or controlled by the school, e.g., lockers, desks, and parking lots. 105 ILCS 5/10-22.6(e). This law does not mean that school officials have an excuse for unjustifiably opening students’ possessions looking for contraband (see footnote 1). See *Doe v. Little Rick Sch. Dist.*, 380 F.3d 349 (8th Cir. 2004) (searches conducted pursuant to the following policy were unconstitutional: “[B]ook bags, backpacks, purses and similar containers are permitted on school property as a convenience for students,” and “if brought onto school property, such containers and their contents are at all times subject to random and periodic inspections by school officials.”).

The Fourth Amendment protects individuals from searches only when the person has a legitimate expectation of privacy. While case law supports that lockers, as school property, may be searched without individualized suspicion of wrongdoing, many cases suggest that in order to search a student’s possessions left in the locker, school officials need individualized suspicion of wrongdoing. This paragraph, as well as 105 ILCS 5/10-22.6(e), attempts to avoid Fourth Amendment protection for personal property left by students on school property by telling students not to expect privacy in these places or in their personal property left there. **This is an unsettled area of the law and should be reviewed with the school board’s attorney.**

Option for high school and unit districts, insert the following paragraph:

In addition, Building Principals shall require each high school student, in return for the privilege of parking on school property, to consent in writing to school searches of his or her vehicle, and personal effects therein, without notice and without suspicion of wrongdoing.

The Superintendent may request the assistance of law enforcement officials to conduct inspections and searches of lockers, desks, parking lots, and other school property and equipment for illegal drugs, weapons, or other illegal or dangerous substances or materials, including searches conducted through the use of specially trained dogs. <sup>4</sup>

### Students <sup>5</sup>

School authorities may search a student and/or the student's personal effects in the student's possession (such as, purses, wallets, knapsacks, book bags, lunch boxes, etc.) when there is a reasonable ground for suspecting that the search will produce evidence the particular student has violated or is violating either the law or the District's student conduct rules. <sup>6</sup> The search itself must be conducted in a manner that is reasonably related to its objective and not excessively intrusive in light of the student's age and sex, and the nature of the infraction. <sup>7</sup>

When feasible, the search should be conducted as follows: <sup>8</sup>

1. Outside the view of others, including students,
2. In the presence of a school administrator or adult witness, and
3. By a licensed employee or liaison police officer of the same sex as the student.

Immediately following a search, a written report shall be made by the school authority who conducted the search, and given to the Superintendent.

### Seizure of Property

If a search produces evidence that the student has violated or is violating either the law or the District's policies or rules, such evidence may be seized and impounded by school authorities, and

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<sup>4</sup> 105 ILCS 5/10-22.6(e). The sample policy may be amended to name other staff members who are authorized to request law enforcement aid.

<sup>5</sup> For more information about searches, seizures, and interviews of students, see *Guidelines for Interviews of Students at School by Law Enforcement Authorities*, published by the Ill. Council of School Attorneys and available at: [www.iasb.com/law/ICSAGuidelinesforInterviewsofStudents.pdf](http://www.iasb.com/law/ICSAGuidelinesforInterviewsofStudents.pdf).

<sup>6</sup> *T.L.O.*, 469 U.S. at 342. An unsubstantiated tip from a student may serve as the grounds for a search. *People v. Pruitt*, 278 Ill.App.3d 194 (1st. Dist. 1996).

<sup>7</sup> 105 ILCS 5/10-22.6(e) and *T.L.O.*, 469 U.S. at 326.

<sup>8</sup> Optional; these are practical guidelines that will help to ensure that all searches comply with constitutional requirements. State or federal law requires nothing in this paragraph. For an alternative to intrusive pat-down searches and guidelines on strip searches, see *Cornfield v. Consolidated High Sch. Dist. No. 230*, 991 F.2d 1316 (7th Cir. 1993). There, school officials had reason to believe that a high school student was concealing illegal drugs in his crotch area. Believing a pat down to be excessively intrusive and ineffective at detecting drugs, the school officials required the student to change into his gym clothes in a locked locker room while male school officials observed him. The search was upheld. But see *Stuczynski v. Bremen High Sch.*, 423 F.Supp.2d 823 (N.D.Ill. 2006) (the requisite individualized, reasonable suspicion to conduct a strip search was missing where the only reason for the strip search was the dean's belief that the students were the last students in a locker room before the money was reported missing.). See also *Safford Unified Sch. Dist. v. Redding*, 557 U.S. 364 (2009) (finding a strip search of student was not justified under the circumstances even though the asst. principal had reasonable suspicion but still awarded qualified immunity to the asst. principal because the law was unclear).

A school district may randomly conduct a mass search by using a metal detector. *People v. Pruitt*, 278 Ill.App.3d 194 (1st. Dist. 1996). The use of a metal detector must be according to the district's standards for when and how metal detector searches are to be conducted.

The U.S. Supreme Court upheld a random drug testing policy for student athletes and extracurricular participants. *Vernonia Sch. Dist. 47J v. Acton*, 515 U.S. 646 (1995); and *Indep. Sch. Dist. No. 92 of Pottawatomie County v. Earls*, 536 U.S. 822 (2002). The circumstances justifying random drug searches do not exist for the entire student body; thus, random drug tests of the student body would probably not survive constitutional scrutiny.

disciplinary action may be taken. When appropriate, such evidence may be transferred to law enforcement authorities.<sup>9</sup>

Notification Regarding Student Accounts or Profiles on Social Networking Websites<sup>10</sup>

The Superintendent or designee shall notify students and their parents/guardians of each of the following in accordance with the Right to Privacy in the School Setting Act, 105 ILCS 75/:

1. School officials may not request or require a student or his or her parent/guardian to provide a password or other related account information to gain access to the student's account or profile on a social networking website.
2. School officials may conduct an investigation or require a student to cooperate in an investigation if there is specific information about activity on the student's account on a social networking website that violates a school disciplinary rule or policy. In the course of an investigation, the student may be required to share the content that is reported in order to allow school officials to make a factual determination.

LEGAL REF.: T.L.O. v. New Jersey, 469 U.S. 325 (1985).  
Vernonia Sch. Dist. 47J v. Acton, 515 U.S. 646 (1995).  
Safford Unified Sch. Dist. No. 1 v. Redding, 557 U.S. 364 (2009).  
105 ILCS 5/10-20.14, 5/10-22.6, and 5/10-22.10a.  
105 ILCS 75/, Right to Privacy in the School Setting Act.  
Cornfield v. Consolidated High Sch. Dist. No. 230, 991 F.2d 1316 (7th Cir. 1993).  
People v. Dilworth, 169 Ill.2d 195 (1996), *cert. denied*, 517 U.S. 1197 (1996).  
People v. Pruitt, 278 Ill.App.3d 194 (1st Dist. 1996), *app. denied*, 167 Ill.2d 564 (1996).

CROSS REF.: 7:130 (Student Rights and Responsibilities), 7:150 (Agency and Police Interviews), 7:190 (Student Behavior)

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<sup>9</sup> See 105 ILCS 5/10-22.6(e).

<sup>10</sup> Right to Privacy in the School Setting Act, 105 ILCS 75/15. This law prohibits school officials from requiring or requesting a student to provide a password or other related account information. It requires districts to provide parents/guardians with notice of the law. The notification must be published in the school's disciplinary rules, policies, or handbook, or communicated by similar means. The Ill. Principals Association maintains a handbook service that coordinates with PRESS material, *Online Model Student Handbook (MSH)*, at: [www.ilprincipals.org/msh/](http://www.ilprincipals.org/msh/).

## Students

### Extracurricular Athletics

Student participation in school-sponsored extracurricular athletic activities is contingent upon the following:

1. The student must meet the academic criteria set forth in Board policy 6:190, *Extracurricular and Co-Curricular Activities*.<sup>1</sup>
2. A parent/guardian of the student must provide written permission for the student's participation, giving the District full waiver of responsibility of the risks involved.<sup>2</sup>
3. The student must present a current certificate of physical fitness issued by a licensed physician, an advanced practice registered nurse, or a physician assistant. The ***Pre-Participation Physical Examination Form***, offered by the Illinois High School Association and the Illinois Elementary School Association, is the preferred certificate of physical fitness.<sup>3</sup>
4. The student must show proof of accident insurance coverage either by a policy purchased through the District-approved insurance plan or a parent/guardian written statement that the student is covered under a family insurance plan.<sup>4</sup>

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<sup>1</sup> State or federal law controls this policy's content.

A comprehensive Student Handbook can provide notice to parents and students of the school's conduct rules, extracurricular and athletic participation requirements, and other important information. The building principal usually develops the Handbook, subject to review and approval by the superintendent and board.

Each board in a district that maintains any of grades 9 through 12 must have a *no pass-no play* policy. 105 ILCS 5/10-20.30. See sample policy 6:190, *Extracurricular and Co-Curricular Activities*, for complete details.

For purposes of clarity, the IASB uses a curricular-extracurricular dichotomy. All classes are included in the category *curricular* as well as what was formally known as *co-curricular*, e.g., band and choral performances that are a required part of the class. The category *extracurricular* includes all school-sponsored activities that are not a part of a student's educational program as reflected in the student's class schedule. Examples include football, cheerleading, French club, Key Club, and student government. Note that extracurricular activities may be curriculum-related or non-curriculum-related for purposes of determining access to school facilities under the federal Equal Access Act. See sample policy 7:330, *Student Use of Buildings - Equal Access*.

<sup>2</sup> At a minimum, schools should: (1) fully inform and warn students and their parents/guardians of risks inherent in a sport, (2) assist their understanding and appreciation of these risks, and (3) document the school's efforts. See sample exhibit 7:300-E1, *Agreement to Participate*. This form's provision concerning waiver of liability and hold harmless should be reviewed with the board attorney. The district may not be able to waive gross negligence or recklessness on its part, but the waiver language in the form serves to alert the student and his/her parents/guardians to the seriousness of potential injuries.

<sup>3</sup> Students participating in interscholastic athletics must have an annual physical exam. 23 Ill.Admin.Code §1.530(b)(2). Ill. High School Association (IHSA) by-law 2.150 requires schools to have on file for each student participating in interscholastic athletics a certificate of physical fitness issued by a licensed physician, physician assistant, or nurse practitioner not more than 395 days preceding any date of participation; a form is available on the IHSA website at: [ihsa.org/Resources/DownloadCenter.aspx](https://ihsa.org/Resources/DownloadCenter.aspx).

<sup>4</sup> This item ensures that students are covered by insurance for medical expenses up to \$50,000 (before the district's catastrophic accident insurance kicks in) and that students who are not covered by the district's catastrophic insurance are otherwise covered by insurance.

5. The student must agree to follow all conduct rules and the coaches' instructions.
6. The student and his or her parents/guardians must provide written consent to random drug and alcohol testing pursuant to the Extracurricular Drug and Alcohol Testing Program.<sup>5</sup>
7. The student and his or her parents/guardians must: (a) comply with the eligibility rules of, and complete any forms required by, any sponsoring association (such as, the Illinois Elementary School Association, the Illinois High School Association, or the Southern Illinois Junior High School Athletic Association),<sup>6</sup> and (b) complete all forms required by the District including, without limitation, signing an acknowledgment of receiving information about the Board's concussion policy 7:305, *Student Athlete Concussions and Head Injuries*.<sup>7</sup>

The Superintendent or designee (1) is authorized to impose additional requirements for a student to participate in extracurricular athletics, provided the requirement(s) comply with Board policy 7:10, *Equal Educational Opportunities*, and (2) shall maintain the necessary records to ensure student compliance with this policy.

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105 ILCS 5/22-15 requires (with limited exceptions) each school district having grades 9-12 to maintain catastrophic insurance coverage for student athletes who sustain an accidental injury while participating in interscholastic athletic events sanctioned by IHSA that results in medical expenses in excess of \$50,000. A district maintaining grades K-8 may, but is not required to, provide accident and/or health insurance on a group or individual basis for students injured while participating in any school-sponsored athletic activity. For more information see sample policy 4:100, *Insurance Management*.

<sup>5</sup> Optional; delete if the district does not have such a program. Be sure this provision is consistent with policy 7:240, *Conduct Code for Participants in Extracurricular Activities*, and administrative procedure 7:240-AP2, *Extracurricular Drug and Alcohol Testing Program*. The Seventh Circuit upheld the constitutionality of a high school's random drug testing program for students involved in extracurricular activities in *Todd v. Rush County Schs.*, 133 F.3d 984 (7th Cir. 1998).

<sup>6</sup> Participants in an IHSA-sponsored or sanctioned athletic event are subject to testing for banned substances. For a list of banned substances, the testing program, and other related resources, see the IHSA Sports Medicine website, [www.ihsa.org/Resources/SportsMedicine/PerformanceEnhancingDrugsSteroidEducation.aspx](http://www.ihsa.org/Resources/SportsMedicine/PerformanceEnhancingDrugsSteroidEducation.aspx).

The sponsoring organization's rules/bylaws/policies control transgender student participation in extracurricular athletic activities. See:

1. IESA *Policy and School Recommendations for Transgender Participation* at: [www.iesa.org/documents/handbook/IESA-Policies.pdf](http://www.iesa.org/documents/handbook/IESA-Policies.pdf);
2. IHSA policy #34, *Policy and School Recommendations for Transgender Participation*, at: [www.ihsa.org/About-the-IHSA/Constitution-By-laws-Policies](http://www.ihsa.org/About-the-IHSA/Constitution-By-laws-Policies); and
3. SIJHSAA *Transgender Participation Policy* at: [www.sijhsaa.com/images/stories/pdf/TRANSGENDER PARICIPATION POLICY Revised 10-17-18.pdf](http://www.sijhsaa.com/images/stories/pdf/TRANSGENDER_PARICIPATION_POLICY_Revised_10-17-18.pdf).

For further information on accommodating transgender students, see sample administrative procedure 7:10-API, *Accommodating Transgender, Nonbinary, or Gender Nonconforming Students*. See also two Ill. State Board of Education non-regulatory guidance documents entitled *Supporting Transgender, Nonbinary and Gender Nonconforming Students* and *Sample District Policy and Administrative Procedures*, at: [www.isbe.net/supportallstudents](http://www.isbe.net/supportallstudents). Federal administrations have taken varying positions on whether transgender students can compete consistent with their gender identity; consult the board attorney for guidance on this evolving area of law.

<sup>7</sup> IHSA eligibility information and required forms are available at: [www.ihsa.org/Resources/Download-Center](http://www.ihsa.org/Resources/Download-Center).

A district must include information concerning the board's concussion policy in any agreement, contract, code, or other written instrument that the district requires a student athlete and his or her parent(s) or guardian(s) to sign before participating in practice or interscholastic competition. 23 Ill.Admin.Code §1.530(b)(1). Sample exhibit 7:300-E1, *Agreement to Participate*, contains the requirements in this policy. In addition, the student and student's parent/guardian must sign a form approved by IHSA acknowledging receiving and reading written information on concussions. 105 ILCS 5/22-80(e).

The IHSA website contains many helpful resources, e.g.:

1. [www.ihsa.org/Resources/Download-Center](http://www.ihsa.org/Resources/Download-Center) (see consent form under subhead Sports Medicine Forms)
2. [www.ihsa.org/Resources/SportsMedicine/PerformanceEnhancingDrugsSteroidEducation/IHSAPerformanceEnhancingSubstancePolicy.aspx](http://www.ihsa.org/Resources/SportsMedicine/PerformanceEnhancingDrugsSteroidEducation/IHSAPerformanceEnhancingSubstancePolicy.aspx) (performance-enhancing drugs)
3. [www.ihsa.org/Resources/SportsMedicine/ConcussionManagement/ConcussionResources.aspx](http://www.ihsa.org/Resources/SportsMedicine/ConcussionManagement/ConcussionResources.aspx) (concussions)

Concussion information is available from the Ill. Elementary School Assoc. at: [www.iesa.org/activities/concussion.asp](http://www.iesa.org/activities/concussion.asp).

LEGAL REF.: 105 ILCS 5/10-20.30, 5/22-80, and 25/2.  
23 Ill.Admin.Code §1.530(b).

CROSS REF.: 4:100 (Insurance Management), 4:170 (Safety), 6:190 (Extracurricular and Co-Curricular Activities), 7:10 (Equal Educational Opportunities), 7:20 (Harassment of Students Prohibited), 7:240 (Conduct Code for Participants in Extracurricular Activities), 7:305 (Student Athlete Concussions and Head Injuries), 7:340 (Student Records)

## Students

### Student Fundraising Activities <sup>1</sup>

No individual or organization is allowed to ask students to participate in fundraising activities while the students are on school grounds during school hours or during any school activity. Exceptions are:

1. School-sponsored student organizations; and
2. Parent organizations and booster clubs that are recognized pursuant to Board policy 8:90, *Parent Organizations and Booster Clubs*.

The Superintendent or designee shall manage student fundraising activities in alignment with the following directives: <sup>2</sup>

1. Fundraising efforts shall not conflict with instructional activities or programs.
2. For any school that participates in the School Breakfast Program or the National School Lunch Program, fundraising activities involving the sale of food and beverage items to students during the school day while on the school campus must comply with the Ill. State Board of Education rules concerning the sale of competitive food and beverage items. <sup>3</sup>
3. Participation in fundraising efforts must be voluntary.
4. Student safety must be paramount. <sup>4</sup>
5. For school-sponsored student organizations, a school staff member must supervise the fundraising activities and the student activity funds treasurer must safeguard the financial accounts.
6. The fundraising efforts must be to support the organization's purposes and/or activities, the general welfare, a charitable cause, or the educational experiences of students generally.
7. The funds shall be used to the maximum extent possible for the designated purpose.

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The footnotes are not intended to be part of the adopted policy; they should be removed before the policy is adopted.

<sup>1</sup> State law requires this subject matter be covered by policy. 105 ILCS 5/10-20.19(3) requires districts to have rules governing: (1) "conditions under which school classes, clubs, and associations may collect or acquire funds," and (2) "the safekeeping of such funds for the educational, recreational, or cultural purposes they are designed to serve."

<sup>2</sup> Except for #2 (see f/n 3, below), all numbered directives are optional and may be deleted or amended. These directives are intended to comply with 105 ILCS 5/10-20.19(3) by stating the conditions under which funds may be collected and by providing for their safekeeping.

<sup>3</sup> Selling popular food items to raise funds is restricted by federal and State rules. The Ill. State Board of Education limits the sale of competitive food and beverages sold to students on the school campus of any school that participates in the School Breakfast Program or the National School Lunch Program (*participating schools*). 23 Ill.Admin.Code §305.15(a). *Competitive foods* are all food and beverages that are offered by any person, organization, or entity for sale to students on the school campus during the school day that are not reimbursed under programs authorized by federal law. 7 C.F.R. §210.11(a)(2); 23 Ill.Admin.Code §305.5. *Participating schools* with grades 8 and below have zero *exempted fundraising days*, and *participating schools* with grades 9-12 may have no more than nine *exempted fundraising days*. 23 Ill.Admin.Code §305.15 (b)(2)(A)-(B). *Exempted fundraising day* means a school day on which foods and/or beverages not meeting the "general nutrition standards for competitive foods" may be sold to students on the school campus. 7 C.F.R. §210.11(b)(4); 23 Ill.Admin.Code §305.5. See sample policy 4:120, *Food Services*, and sample administrative procedure 4:120-AP, *Food Services; Competitive Foods; Exemptions*.

<sup>4</sup> Two alternatives follow:

- |                |  |
|----------------|--|
| Alternative 1: | 4. Student safety must be paramount <u>and door-to-door solicitations are prohibited.</u>  |
| Alternative 2: | 4. Student safety must be paramount <u>and door-to-door solicitations are discouraged.</u> |

8. Any fundraising efforts that solicit donor messages for incorporation into school property, e.g., tiles or bricks, or placement upon school property, e.g., posters or placards, must:<sup>5</sup>
  - a. Develop viewpoint neutral guidelines for the creation of messages;
  - b. Inform potential donors that all messages are subject to review and approval, and that messages that do not meet the established guidelines must be resubmitted or the donation will be returned; and
  - c. Place a disclaimer on all fundraising information and near the completed donor messages that all messages are “solely the expression of the individual donors and not an endorsement by the District of any message’s content.”

LEGAL REF.: 105 ILCS 5/10-20.19(3).  
23 Ill.Admin.Code Part 305, School Food Service.

CROSS REF.: 4:90 (Student Activity and Fiduciary Funds), 4:120 (Food Services), 8:80 (Gifts to the District), 8:90 (Parent Organizations and Booster Clubs)

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<sup>5</sup> The issue of soliciting or receiving donor messages is an unsettled area of the law that is frequently litigated because of its many complex legal and practical issues. The U.S. Constitution’s Free Speech, Establishment, and Equal Protection Clauses may be triggered. As a general rule, school officials can avoid constitutional issues by reviewing donor messages according to uniform rules that do not discriminate on the basis of viewpoint. Requiring that donor messages go through a thorough review process prior to their permanent placement on any medium can avoid issues that may occur when messages are reviewed after placement and found to be unacceptable. For sample cases discussing the issue of a district’s exclusion of donor messages on school property, see Fleming v. Jefferson Cnty. Sch. Dist. R-1, 298 F.3d 918 (10th Cir. 2002), *cert. denied* (school’s restriction on the use of religious symbols on tiles that would become a part of the rebuilt school allowed because the messages were school-sponsored speech, and the restrictions had a reasonable relation to legitimate teaching concerns); DiLoreto v. Downey Unified Sch. Dist. Bd. of Educ., 196 F.3d 958 (9th Cir. 1999), *cert. denied* (school district’s refusal to post an advertisement featuring the text of the Ten Commandments on its baseball field upheld because the field was a nonpublic forum for a limited purpose); Gernetzke v. Kenosha Unified Sch. Dist. No. 1, 274 F.3d 464 (7th Cir. 2001), *cert. denied* (school district disallowed religious symbols on Bible Club’s mural so it would not have to allow speech that would cause a disruption like white supremacists who wanted to display the swastika); and Kiesinger v. Mexico Acad. and Central Sch., 427 F.Supp. 2d 182 (N.D.N.Y. 2006)(school district’s removal of bricks inscribed with a donor’s religious messages from a walkway in front of a school was viewpoint discrimination because the district allowed messages about God generally, but not a specific religious viewpoint on God).

## Community Relations

### Gifts to the District <sup>1</sup>

The School Board appreciates gifts from any education foundation, <sup>2</sup> other entities, or individuals. All gifts must adhere to each of the following:

1. Be accepted by the Board or, if less than \$500.00 in value, the Superintendent or designee.<sup>3</sup> Individuals should obtain a pre-acceptance commitment before identifying the District, any school, or school program or activity as a beneficiary in any fundraising attempt, including without limitation, any Internet fundraising attempt. <sup>4</sup>
2. Be given without a stated purpose or with a purpose deemed by the party with authority to accept the gift to be compatible with the Board's educational objectives and policies.
3. Be consistent with the District's mandate to provide equal educational and extracurricular opportunities to all students in the District as provided in Board policy 7:10, *Equal Educational Opportunities*. State and federal laws require the District to provide equal treatment for members of both sexes to educational programming, extracurricular activities, and athletics. This includes the distribution of athletic benefits and opportunities. <sup>5</sup>
4. Permit the District to maintain resource equity among its learning centers. <sup>6</sup>
5. Be viewpoint neutral when the gift involves the incorporation of any messages. The Superintendent or designee shall manage a process for the review and approval of donations involving the incorporation of messages into or placing messages upon school property. <sup>7</sup>

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The footnotes are not intended to be part of the adopted policy; they should be removed before the policy is adopted.

<sup>1</sup> State and federal law control this policy's content. 105 ILCS 5/16-1 grants authority to school boards to accept and manage gifts. Specifying the criteria for gifts in the board policy provides important information to potential donors and promotes a common understanding, uniform treatment, and adherence to legal requirements. Any gift to a school district or attendance center becomes district property to be "held, managed, improved, invested or disposed of by such board in such manner as the board, in its discretion, sees fit..." *Id.* When a donor expresses an intention that a gift be used for a certain purpose, the board must "promote and carry into effect" that intention until the "board determines in its discretion that it is no longer possible, practical or prudent to do so." *Id.*

<sup>2</sup> An education foundation can be an effective tool for collecting and donating financial and non-financial resources to a school district. An education foundation is a separate entity from the school district. In order to be exempt from federal income taxes and allow donors to deduct their donations, it must be organized as a tax-exempt organization, such as, under Section 501(c)(3) of the Internal Revenue Code.

<sup>3</sup> The board may remove or amend the value of a gift that the superintendent or designee is permitted to accept.

<sup>4</sup> Well-intentioned people can raise funds in a variety of ways, e.g., putting donation jars in retail establishments, 50/50 drawings, and websites designed for fundraising like *GoFundMe*. Addressing fundraising by individuals in policy allows the board to manage donations and minimize liability in a manner consistent with its policies and legal requirements. Before accepting a gift, a board (or superintendent, if applicable) should evaluate costs that may be associated with acceptance of a gift, such as installation costs.

<sup>5</sup> 20 U.S.C. §1681 *et seq.*, Title IX of the Education Amendments, implemented by 34 C.F.R. Part 106; 23 Ill.Admin.Code §200.40. See [www.ed.gov/laws-and-policy/civil-rights-laws/title-ix-and-sex-discrimination](http://www.ed.gov/laws-and-policy/civil-rights-laws/title-ix-and-sex-discrimination).

<sup>6</sup> See sample policy 6:210, *Instructional Materials*.

6. Comply with all laws applicable to the District including, without limitation, the Americans with Disabilities Act, the Prevailing Wage Act, the Health/Life Safety Code for Public Schools, and all applicable procurement and bidding requirements.

The District will provide equal treatment to all individuals and entities seeking to donate money or a gift. Upon acceptance, all gifts become the District's property. The acceptance of a gift is not an endorsement by the Board, District, or school of any product, service, activity, or program. The method of recognition is determined by the party accepting the gift. <sup>8</sup>

LEGAL REF.: 20 U.S.C. §1681 et seq., Title IX of the Education Amendments; 34 C.F.R. Part 106.  
105 ILCS 5/16-1.  
23 Ill.Admin.Code §200.40.

CROSS REF.: 4:60 (Purchases and Contracts), 4:150 (Facility Management and Building Programs), 6:10 (Educational Philosophy and Objectives), 6:210 (Instructional Materials), 7:10 (Equal Educational Opportunities)

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The footnotes are not intended to be part of the adopted policy; they should be removed before the policy is adopted.

<sup>7</sup> The U.S. Constitution's Free Speech, Establishment, and Equal Protection Clauses may be triggered when a donation comes with a message, e.g., art that incorporates political or religious messages. Contact the board attorney for assistance. Soliciting or receiving donor messages raises many complex legal and practical issues. As a general rule, school officials can avoid constitutional issues by reviewing donor messages according to uniform rules that do not discriminate against groups or individuals on the basis of their viewpoints. For more detailed explanations of viewpoint-neutrality and forum issues, see f/n 1 in sample policy 8:20, *Community Use of School Facilities*, and f/n 1 in sample policy 8:25, *Advertising and Distributing Materials in Schools Provided by Non-School Related Entities*.

A publicized procedure for reviewing donor messages according to pre-established viewpoint-neutral guidelines may limit misunderstandings or disputes with donors or other members of the public. Each board may want to discuss with the superintendent what expectations exist based upon the scope and scale of the donor message project, so that the superintendent can manage the expectations in the procedure. Consult the board attorney to assist with this process. Lastly, posting disclaimers informing members of the public that the donor messages incorporated into school property or placed upon school property are the personal expressions of individual donors and not the district's may avoid Establishment Clause arguments. For a more detailed discussion of the issues pertaining to excluding donor messages on school property and implementing procedures to review donor messages, see f/n 5 in sample policy 7:325, *Student Fundraising Activities*.

<sup>8</sup> Examples of ways to recognize a gift include a letter of appreciation, mentioning the gift on the district or school website or publication, a shout-out at a public event, and a recognition plaque.

## Community Relations

### Public Suggestions and Concerns

The School Board is interested in receiving suggestions and concerns from members of the community. Any individual may make a suggestion or express a concern by contacting any District or School office. Community members who email the District or any District employee or board member are expected to abide by the standards in Board policy 6:235, *Access to Electronic Networks*, and should, to the extent possible, limit their communications to relevant individuals.<sup>1</sup> All suggestions and/or concerns will be referred to the appropriate level staff member or District administrator who is most able to respond in a timely manner. Each concern or suggestion shall be considered on its merit.

An individual who is not satisfied may file a grievance under Board policy 2:260, *Uniform Grievance Procedure*. The Board encourages, but does not require, individuals to follow the channels of authority prior to filing a grievance. Neither this policy nor the *Uniform Grievance Procedure* create an independent right to a hearing before the Board.

LEGAL REF.: 115 ILCS 5/14(c-5), Ill. Educational Labor Relations Act.

CROSS REF.: 2:140 (Communications To and From the Board), 2:230 (Public Participation at School Board Meetings and Petitions to the Board), 2:260 (Uniform Grievance Procedure), 3:30 (Chain of Command), 6:235 (Access to Electronic Networks), 6:260 (Complaints About Curriculum, Instructional Materials and Programs), 8:10 (Connection with the Community)

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<sup>1</sup> The Ill. Educational Labor Relations Act requires employers to establish email policies in an effort to prohibit the use of its email system by outside sources. 115 ILCS 5/14(c-5). Sample policy 6:235, *Access to Electronic Networks*, states that the district's network, which includes its email system, is not a public forum for general use. Further, acceptable uses of the network by any party are limited to uses in support of education and/or research or for legitimate school business purposes. See sample policy 6:235, *Access to Electronic Networks*, at f/n 6 for additional discussion. Including this statement also discourages school community members from engaging in the disruptive practice of mass *cc'ing* district staff who have no involvement in a particular issue.

## FOIA REQUEST REPORT 08-18-2025

Request Date	Name / Company	Records Requested	Status	Status Date
6/18/2025	Owen Wang, Lake County Gazette	"A list of all graduates in the past 5 school years with the following fields: Graduation years Names Hometown Gender"	Clarification requested (6-20), but not received by due date (7-31). FOIA request is considered abandoned.	8/18/2025
7/22/2025	Justin Wenig , Starbridge	"...public records detailing financial transactions made by Lake Villa School District 41, specifically: A report (such as a check register, expenditure report, or purchase order history) reflecting all transactions from January 1, 2022 to present date, including but not limited to: Purchase date; Vendor name; Description of goods/services purchased; Line item quantity; Line item price/amount. If vendor names are coded in the file, please provide a vendor list with corresponding codes. I am requesting existing, already maintained electronic records (without copying, scanning, or printing). If this request was misrouted, please forward to the correct contact person and reply to this communication with the appropriate contact information."	Pending Response	8/18/2025
8/10/2025	Sheri Reid, SmartProcure	"...commercial FOIA request to the Lake Villa Community Consolidated School District No. 41 for any and all purchasing records from 2/10/2025 to current. The request is limited to readily available records without physically copying, scanning or printing paper documents. Any editable electronic document is acceptable. The specific information requested from your record keeping system is: 1. Purchase order number. If purchase orders are not used a comparable substitute is acceptable, i.e., invoice, encumbrance, or check number 2. Purchase date 3. Line item details (Detailed description of the purchase) 4. Line item quantity 5. Line item price 6. Vendor ID number, name, address, contact person and their email address"	Pending Response	8/19/2025

**Entries below submitted for BOE Meeting Packet on 08/18/25**

<b>Sender</b>	<b>Date &amp; Time</b>	<b>Additional Information</b>
Laverne Halvey lavernehalvey@yahoo.com	8/12/2025 at 8:47AM	Received by Board - Comments Only (Responded to on 8-12-25 at 9:32 AM)
Sandra Keim-Bounds skeim@district41.org	8/11/25 at 12:24 PM	Received by Board - Comments Only (Positive Feedback share)
Wendy Loveless wloveless@district41.org	8/13/25 at 3:35 PM	Received by Board - Comments Only (Retirement Notice)
Anne Vaughn avaughn@district41.org	8/14/25 at 7:44 AM	Received by Board - Comments Only (Reply to the Retirement Notice)

MONTHLY TREASURER'S REPORT  
JUNE 30, 2025

	Education	Operation & Maintenance	Debt Service	Transportation	IMRF/SS	Capital Projects	Working Cash	Tort	Fire Prevention and Safety	All Funds
<b>Month Beginning Cash Balance</b>	\$25,694,982	\$1,402,933	\$701,543	\$1,899,728	\$485,472	\$6,632,800	\$2,458,600	\$207,843	\$17,660	\$39,501,562
Plus (+)										
<b>Monthly Revenues/Transfers In</b>	\$9,234,869	\$1,928,372	\$1,304,527	\$1,204,721	\$398,052	\$1,201,437	\$9,885	\$114,272	\$49	\$15,396,184
Less (-)										
<b>Monthly Expenditures/Transfers Out</b>	(\$4,133,502)	(\$991,840)	(\$9,454)	(\$473,695)	(\$70,829)	(\$19,456)	(\$110,000)	(\$0)	(\$0)	(\$5,808,776)
<b>Month Ending Cash Balance</b>	\$30,796,349	\$2,339,465	\$1,996,616	\$2,630,754	\$812,695	\$7,814,780	\$2,358,486	\$322,116	\$17,709	\$49,088,970

*Anna Kasprzyk*

Anna Kasprzyk, Treasurer

8/13/2025

Date

**RESOLUTION AUTHORIZING DISPOSAL OF  
PERSONAL PROPERTY OF LAKE VILLA C.C SCHOOL DISTRICT 41**

WHEREAS, the Administration of LAKE VILLA C.C SD NO. 41, Lake County, Illinois (hereinafter the “District”) has advised that the personal property listed in Exhibit “A,” attached hereto, is no longer needed for school purposes, and therefore, recommends the disposal of said personal property; and

WHEREAS, Section 10-22.8 of the *Illinois School Code*, 105 ILCS 5/10-22.8, authorizes the Board of Education (hereinafter the “Board”) to sell at public or private sale any personal property belonging to the District which is not needed for school purposes; and

WHEREAS, the Board finds that the personal property listed in the attached Exhibit “A” was originally purchased with locally generated revenue, and not with any of the following: federal entitlement program funds, state funds designated for populations that the District is not required to serve, state funds for programs entirely paid by the state, or state or federal discretionary funds; and

WHEREAS, the Board finds that said personal property is no longer needed for school purposes; and, sale of said personal property by public or private sale, or other necessary means of disposal, is in the best interests of the District.

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of LAKE VILLA C.C SD NO. 41, Lake County, Illinois as follows:

- Section 1. The recitals set forth above are hereby incorporated as though fully set forth herein.
- Section 2. The Superintendent, or Superintendent’s designee, is hereby authorized to dispose of the personal property listed in Exhibit “A,” attached hereto, by public or private sale, in a manner which is in the best interests of the District.
- Section 3. In the event said personal property is not sold successfully by public or private sale, the Superintendent, or Superintendent’s designee, is further authorized to otherwise dispose of said personal property by other means in the best interests of the District, including but not limited to disposal for scrap or by donation.
- Section 4. The Superintendent, or Superintendent’s designee, is further authorized to take any action or to execute any documents necessary to effectuate the sale, transfer of ownership, or other disposal of said personal property.

Section 5. The Superintendent, or Superintendent's designee, is directed to deposit all revenue generated from the sale of said personal property into the funds of the District, and to report to the Board of Education upon the sale or other disposal of said personal property.

Section 6. This resolution shall be in full force and effect upon adoption.

Dated this 18th day of August 2025.

Upon a roll call vote, the Board Members voted as follows:

AYES: \_\_\_\_\_

NAYS: \_\_\_\_\_

ABSENT: \_\_\_\_\_

ABSTAIN: \_\_\_\_\_

BOARD OF EDUCATION OF LAKE VILLA C.C  
SD NO. 41, Lake County, Illinois

By: \_\_\_\_\_  
President, Board of Education

ATTEST: \_\_\_\_\_  
Secretary, Board of Education

Exhibit "A"

Type	Qty
IT Device - Monitor and Personal IT Device	185
IT Equipment	11
Furniture	Multiple
Music Equipment	1
Security Equipment	3
Misc Items (memorial plaque)	2

# 2025-2026 Parent/Student Handbook



*A Guide to Programs, Policies, and Services*

[district41.org](http://district41.org)

# Achieving Excellence Takes Everyone

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# Achieving Excellence Takes Everyone

## Introduction

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### Welcome to Lake Villa School District 41

Lake Villa School District 41 consists of three elementary schools and one middle school. Our schools, each named after a notable community member, are Olive C. Martin Elementary, William L. Thompson Elementary, B. J. Hooper Elementary, and Peter J. Palombi Middle School. District 41 educates approximately 2,400 students in Early Childhood through grade eight and employs approximately 280 certified and non-certified staff.

The student handbook is a summary of the board of education policies governing the school district. These policies are available at the school office and also on the district website under the board link. This handbook may be amended during the year without notice. [Link to Board of Education Policies](#)

Relationships

### Our Vision

All students will achieve excellence.  
All students are leaders.  
All stakeholders are actively engaged in education.

Trust

### Our Mission

To achieve excellence by empowering and inspiring students to learn, lead and serve.

Honesty

### Our Long Range Goals

Respect

Improve academic achievement for all students  
Provide a safe, nurturing and inviting learning environment  
Enhance and retain a competent and caring staff  
Actively engage our community in the life of the district  
Maintain fiscal stability

# Achieving Excellence Takes Everyone

## Board of Education

Our seven-member school board welcomes and encourages parents and community members to attend school board meetings. Board meetings are held at 7 p.m on Board Meeting days in the Board of Education room located on the first floor of Palombi Middle School, 133 McKinley Avenue, Lake Villa, IL. Agendas and minutes of the meetings can be found on the district website.

### Board of Education Members

Mr. Michael Conway, President  
Mr. Kurt Hansen, Vice President  
Mrs. Debbie Walsh, Secretary  
Mrs. Joanne Osmond, Member  
Mr. Joe Malacina, Member  
Randy Harnicker, Member  
Zackary Rhodes, Member

## LAKE VILLA DISTRICT 41 CONTACTS

### Administrative Offices

131 McKinley Avenue  
Lake Villa, IL 60046-8986  
Phone: 847/356-2385 Fax: 847/356-2670  
<http://www.district41.org/>  
Office Hours: 7:30 a.m. to 4:00 p.m.

**Dr. Sandra Keim-Bounds**, Superintendent of Schools  
**Dr. Victor Wight**, Assistant Superintendent of Teaching and Learning  
**Mrs. Aimee Redding**, English Learner Multilingual Coordinator  
**Dr. Ann Scully**, Director of Student Services  
**Mrs. Susan Harkins**, Early Learning and Outsourced Programs Coordinator  
**Mrs. Sandy Allen**, Director of Personnel  
**Mrs. Anna Kasprzyk**, Chief School Business Official  
**Mr. Blaine Sears**, Director of Facilities and Security  
**Mr. Jonathan Chase**, Director of Technology  
**Durham Transportation: 847/356-6990 Arbor Food Service: 847/245-8013**

# Achieving Excellence Takes Everyone

## SCHOOL CONTACTS

### **Peter J. Palombi Middle School**

133 McKinley Avenue  
Lake Villa, IL 60046-8986

**Mrs. Angela Sisi**, Principal

**Miss Kaitlin Koenig**, Dean of Students

**Mrs. Julie Pozezinski**, Dean of Student Services

**Mrs. Melissa Rhodes**, Dean of Culture/Student Discipline

Grades: 6 – 8

Attendance: 847/245-8098

Fax: 847/356-0833

Office Hours: 7:00 a.m. – 3:30 p.m.

### **Olive C. Martin School**

24750 West Dering Lane  
Lake Villa, IL 60046-9739

**Dr. Scott Klene**, Principal

**Mrs. Wendy Loveless**, Lead Teacher

Office: K - 5

Attendance: 847/245-3400

Office: 847/245-6698

Office: 847/356-2118

Fax: 847/245-4521

Office Hours: 7:30 a.m. – 4:00 p.m.

### **B. J. Hooper School**

2400 Sand Lake Road  
Lindenhurst, IL 60046-9677

**Mrs. Patricia Nikson**, Principal

**Mrs. Annie Vinson**, Lead Teacher

Grades: EC – 5

Office: 847/356-2151

Attendance: 847/245-8198

Fax: 847/356-0934

Office Hours: 7:45 a.m. – 4:15 p.m.

### **William L. Thompson School**

515 Thompson Lane  
Lake Villa, IL 60046-9040

**Mrs. Traci Strieter**, Principal

Erinn Vincent, Assistant Principal

Grades: EC - 5

Office: 847/265-2488

Attendance: 847/245-8398

Fax: 847/265-2667

Office Hours: 7:30 a.m. – 4:00 p.m.

## SCHOOL HOURS

### Regular Days of School

<b>Hooper School</b>	<b>9:00 a.m. to 3:40 p.m.</b> 9:00 a.m. to 11:35 a.m. - AM Early Learning 1:05 p.m. to 3:40 p.m. - PM Early Learning
<b>Thompson School</b>	<b>8:15 a.m. to 2:55 p.m.</b> 8:15 a.m. to 10:50 a.m. - AM Early Learning 12:20 p.m. to 2:55 p.m. - PM Early Learning
<b>Martin School</b>	<b>8:15 a.m. to 2:55 p.m.</b> 8:15 a.m. to 10:50 a.m. - AM Early Learning 12:20 p.m. to 2:55 p.m. - PM Early Learning
<b>Palombi Middle School</b>	<b>7:32 a.m. to 2:17 p.m.</b>

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### Early Release

Weekly on Fridays and Thursday, March 5th (Due to Parent-Teacher Conferences)

#### **Hooper School**

9:00 a.m. to 2:40 p.m.  
9:00 a.m. to 11:05 a.m. - AM Early Learning  
12:35 p.m. to 2:40 p.m. - PM Early Learning

#### **Thompson and Martin Schools**

8:15 a.m. to 1:55 p.m.  
8:15 a.m. to 10:20 a.m. – AM Early Learning  
11:50 a.m. to 1:55 p.m. – PM Early Learning

#### **Palombi School**

7:32 a.m. to 1:00 p.m.

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### Half Day of School - First and Last Day of the School Year

(No Early Childhood Classes)

#### **Hooper School**

9:00 a.m. to 12:00 p.m.

#### **Thompson and Martin Schools**

8:15 a.m. to 11:15 a.m.

#### **Palombi Middle School**

7:32 a.m. to 10:30 a.m.



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## **Absence and Attendance Procedures**

[Board Policy 7:40](#), [Board Policy 7:50](#), [Board Policy 7:70](#)

Illinois law requires that whoever has custody or control of any child between six (by September 1st) and seventeen years of age shall assure that the child attends school in the district in which he or she resides, during the entire time school is in

session (unless the child has already graduated from high school). Illinois law also requires that whoever has custody or control of a child who is enrolled in the school, regardless of the child's age, shall assure that the child attends school during the entire time school is in session.

Subject to specific requirements in State law, the following children are not required to attend public school: (1) any child attending a private school (including a home school) or parochial school, (2) any child who is physically or mentally unable to attend school (including a pregnant student suffering medical complications as certified by her physician), (3) any child lawfully and necessarily employed, (4) any child over 12 and under 14 years of age while in confirmation classes, (5) any child absent because of religious reasons, including to observe a religious holiday, for religious instruction, or because his or her religion forbids secular activity on a particular day(s) or time of day, and (6) any child 16 years of age or older who is employed and is enrolled in a graduation incentives program.

For students who are required to attend school there are two types of absences: excused and unexcused. Excused absences include: illness (including up to 5 days per school year for mental or behavioral health of the student), attendance at a verified medical or therapeutic appointment (including a victim services provider), observance of a religious holiday or event, death in the immediate family, family emergency, situations beyond the control of the student as determined by the school board, circumstances that cause reasonable concern to the parent/guardian for the student's mental, emotional, or physical health or safety, attending a military honors funeral to sound TAPS, attend a civic event, or other reason as approved by the building principal. For students who are parents, expectant parents, or victims of domestic or sexual violence, an excused absence includes the fulfillment of a parenting responsibility and addressing circumstances resulting from domestic or sexual violence. Students eligible to vote are also excused for up to two hours to vote in a primary, special, or general election.

Additionally, a student will be excused for up to 5 days in cases where the student's parent/guardian is an active duty member of the uniformed services and has been called to duty for, is on leave from, or has immediately returned from deployment to a combat zone or combat-support postings. The Board of Education, in its discretion, may excuse a student for additional days relative to such leave or deployment. A student and the student's parent/guardian are responsible for obtaining assignments from the student's teachers prior to any excused absences and for ensuring that such assignments are completed by the student prior to his or her return to school.

Students who are excused from school will be given a reasonable timeframe to make up missed homework and classwork assignments.

All other absences are considered unexcused. Pre-arranged excused absences must be approved by the building principal.

The school may require documentation explaining the reason for the student's absence.

In the event of any absence, the student's parent/guardian is required to call the school at [phone number] before 8:00 a.m. to explain the reason for the absence. If a call has not been made to the school by 10:00 a.m. on the day of a student's absence, a school official will call the home to inquire why the student is not at school. If the parent/guardian cannot be contacted, the student will be required to submit a signed note from the parent/guardian explaining the reason for the absence. Failure to do so shall result in an unexcused absence. Upon request of the parent/guardian, the reason for an absence will be kept confidential.

### **Diagnostic Procedures for Identifying Student Absences and Support Services to Truant or Chronically Truant Students**

State law requires every school district to collect and review its chronic absence data and determine what systems of support and resources are needed to engage chronically absent students and their families to encourage the habit of daily attendance and promote success. This review must include an analysis of chronic absence data from each attendance center.

Furthermore, State law provides that school districts are encouraged to provide a system of support to students who are at risk of reaching or exceeding chronic absence levels with strategies and are also encouraged to make resources available to families such as those available through the State Board of Education's Family Engagement Framework to support and engage students and their families to encourage heightened school engagement and improved daily school attendance.

"Chronic absence" means absences that total 10% or more of school days of the most recent academic school year, including absences with and without valid cause, and out-of-school suspensions.

The School and District use the following diagnostic procedures for identifying the causes of unexcused student absences: Interviews with the student, his or her parent/guardian and any school officials who may have information about the reasons for the student's attendance problems.

Supportive services to truant or chronically truant students include: parent conferences, student counseling, family counseling, and information about existing community services.

### **Online Attendance Form - Palombi Only**

At the middle school, we prefer that you report any absences using our online form on our school's website. Parents/guardians must report their child's absence using the online form by 9:00 AM on the day of the absence. The form will require the following information:

- Student's Name
- Grade
- Date(s) of Absence
- Reason for Absence
- Parent/Guardian Contact Information

Late Arrival: If a student is arriving late, parents/guardians should report the tardiness before school begins using the same online form, specifying the expected time of arrival.

**Hooper** 847-245-8198  
**Thompson** 847-245-8398

**Martin** 847-245-6698  
**Palombi** 847-245-8098

At **Palombi Middle School** students who are absent for more than five periods may not attend any after-school activities on that day. **Elementary school** students who are absent for a half day may not attend any after-school activities on that day. Extended absences may require a physician's note. Students are expected to complete work missed during their absence. Please notify the office by 9:00 a.m. if you would like to pick up your child's homework after 2:30 p.m. When a student is absent from school due to an illness, parents or guardians will be able to request homework from teachers on the **SECOND day** of the absence. Students who need to leave school early must bring a written note or a phone call from a parent or guardian must be made prior to the time at which they plan to leave. A pass will be given to enable the student to come to the office at his/her pickup time to avoid the disruption of an entire classroom.

Parents/guardians must show a driver's license for identification in order to sign students out of the office before leaving the school.

**Tardies:** Students arriving late to school must be signed in by parents/guardians in the office at the elementary level. Students not signed in by a parent or guardian will receive an unexcused tardy. A student is also issued an unexcused tardy when he/she is late to class without a pass from a staff member. If buses arrive on time, the expectation is that students who walk or are driven also arrive on time.

At the middle school level, after three tardies to a class including the first period, students will receive a referral, which may lead to disciplinary consequences. Parents will also receive notifications through PowerSchool when students are tardy to class. Please contact the teacher for questions about specific tardy situations.

**Truancy:** Student attendance is critical to the learning process. Truancy is therefore a serious issue and will be dealt with in a serious manner by the school and district. Students who miss more than 1% but less than 5% of the prior 180 regular school days without valid cause (a recognized excuse) are truant. Students who miss 5% or more of the prior 180 regular school days without valid cause are chronic truants. Students who are chronic truants will be offered support services and resources aimed at correcting the truancy issue.

If chronic truancy persists after support services and other resources are made available, the school and district will take further action, including:

- Referral to the truancy officer
- Reporting to officials under the Juvenile Court Act
- Referral to the State's Attorney
- Appropriate school discipline

A student who misses 15 consecutive days of school without valid cause and who cannot be located or, after exhausting all available support services, cannot be compelled to return to school is subject to expulsion from school.

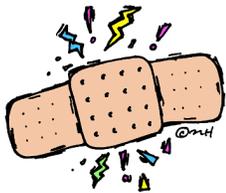
A parent or guardian who knowingly and willfully permits a child to be truant is in violation of State law.

### **Accelerated Placement** [Board Policy 6:135](#)

The district's Accelerated Placement Program (APP) provides advanced learning opportunities for students in math from third through eighth grade. Additionally, the program includes early entrance to kindergarten or first grade, single-subject acceleration, and full-grade acceleration. Unlike gifted programs, which typically serve

only the top 1-3% of students, APP is open to any student who demonstrates high ability and would benefit from more advanced coursework. Placement decisions are based on multiple data points (i.e. NWEA Math, NWEA Reading, Teacher Recommendation, Naglieri-5th Grade, etc.) and teacher recommendations to ensure students are appropriately challenged while still mastering essential foundational skills.

The program's goal is to keep students engaged with rigorous content that fosters their long-term academic growth.



### **Accident and Emergency Information** [Board Policy 7:60](#)

In the event of a serious accident or illness at school, parents/guardians will be called. If we are unable to reach you, parents/guardian emergency numbers will be called. [If at any point during the school year, this information should change, please notify the school immediately so that we are able to update our records.](#)

### **Accommodating Breastfeeding**

Staff and students who choose to breastfeed an infant after returning to school are provided reasonable accommodations. A student who is a nursing mother may take reasonable breaks during the school day to express breast milk or breastfeed her infant. Reasonable accommodations include, but are not limited to:

1. Access to a private and secure room, other than a bathroom, to express breast milk or breastfeed an infant.
2. Permission to bring onto school campus a breast pump or other equipment used to express breast milk.
3. Access to a power source for a breast pump or any other equipment used to express breast milk.
4. Access to a place to store expressed breast milk safely.
5. Reasonable breaks to accommodate the student's need to express breast milk or breastfeed an infant child, or attend to health needs associated with breastfeeding (including eating, drinking, or using the restroom).
6. The opportunity to make up work missed due to the student's use of reasonable accommodations for breastfeeding.

Complaints regarding violations of this procedure should be made to the District's Complaint Manager or Non-Discrimination Coordinator.

## **Anonymous Tip Hotline, 'Report a Concern'**

In order to create a safer school, the district has created an Anonymous Tip Hotline, 'Report a Concern'. This hotline is available so you can report anonymously, any safety issues that may affect you, any student, or staff member at any school. The school administrators and/or police will investigate all tips.

## **Artificial Intelligence**

"Artificial intelligence" or "AI" is intelligence demonstrated by computers, as opposed to human intelligence. "Intelligence" encompasses the ability to learn, reason, generalize, and infer meaning. Examples of AI technology include ChatGPT and other chatbots and large language models.

AI is not a substitute for schoolwork that requires original thought. Students may not claim AI generated content as their own work. The use of AI to take tests, complete assignments, create multimedia projects, write papers, or complete schoolwork without permission of a teacher or administrator is strictly prohibited. The use of AI for these purposes constitutes cheating or plagiarism.

In certain situations, AI may be used as a learning tool or a study aid. Students who wish to use AI for legitimate educational purposes must have permission from a teacher or an administrator.

Students may use AI as authorized in their Individualized Education Program (IEP). Students may not use AI, including AI image or voice generator technology, to violate school rules or school district policies.

In order to ensure academic integrity, tests, assignments, projects, papers, and other schoolwork may be checked by AI content detectors and/or plagiarism recognition software.

## **Asbestos Plan**

The District conducts surveillance inspections for asbestos-containing materials. The Asbestos Plan is available for review in the district's central office. If you are interested in reviewing an Asbestos Plan, please call the Director or Facilities and Security at 847-245-8014 to schedule an appointment.

## **Assemblies** [Board Policy 6:255](#)

Assemblies are a privilege afforded to eligible students to enrich the classroom or school and to provide exposure to the arts. Students are expected to behave courteously at all times.



## **Assessments**

Standardized assessments, including the Illinois Assessment of Readiness (IAR), are administered throughout the school year. Students participate in the NWEA MAP assessments in the fall, winter, and spring, while the IAR is conducted in the spring as required by the state. Additionally, fifth and eighth-grade students take the Illinois Science Assessment (ISA). Students also complete the DESSA assessment in the fall, winter, and/or spring, though parents/guardians have the option to opt their child out of the DESSA screener.

Both the state and district require students to take specific standardized tests, such as the NWEA MAP and IAR. These assessments play a vital role in evaluating student progress and shaping educational programs. Because standardized test results impact the school's ability to demonstrate academic success, parents/guardians are encouraged to support their child's preparation.

Parents/guardians can help their child perform their best by encouraging consistent effort and study habits throughout the year, ensuring they get a good night's sleep before exams, and providing a nutritious breakfast, especially one rich in protein. Additionally, emphasizing the importance of standardized testing, ensuring students arrive on time with the necessary materials, and reinforcing the values of honesty and integrity during exams can contribute to a positive testing experience. Finally, encouraging students to stay calm and confident on test day can help them perform to the best of their ability.

## **Athletics Activities Code of Conduct:** [Board Policy 6:190](#), [Board Policy 7:240](#), [Board Policy 7:300](#), [Board Policy 7:305](#)

This Extracurricular and Athletic Activities Code of Conduct applies, where applicable, to all school-sponsored athletic and extracurricular activities that are not part of an academic class nor otherwise carry credit for a grade.

### **Requirements for Participation in Athletic Activities**

Student participation in school-sponsored extracurricular athletic activities is contingent upon the following:

1. The student must meet the academic criteria set forth in Board policy 6:190, Extracurricular and Cocurricular Activities.
2. A parent/guardian of the student must provide written permission for the student's participation, giving the District full waiver of responsibility for the risks involved.

3. The student must present a current certificate of physical fitness issued by a licensed physician, an advanced practice registered nurse, or a physician assistant. The [Pre-Participation Physical Examination Form](#), offered by the Illinois High School Association and the Illinois Elementary School Association, is the preferred certificate of physical fitness.
4. Parents may verify the existence of health insurance coverage for the student. If this does not exist, the district accident insurance will cover the student, if it does exist, the district accident insurance will cover deductibles/copays.
5. The student must agree to follow all conduct rules and the coach's instructions.
6. The student and his or her parents/guardians must: (a) comply with the eligibility rules of, and complete any forms required by, any sponsoring association (such as the Illinois Elementary School Association, the Illinois High School Association, or the Southern Illinois Junior High School Athletic Association), and (b) complete all forms required by the District including, without limitation, signing an acknowledgment of receiving information about the Board's concussion policy 7:305, Student Athlete Concussions and Head Injury.

For more details about the Student Athlete Code of Conduct, please visit the link below:

[Student-Athlete Handbook](#)

### **Behavior Threat Assessments and Risk Assessments**

The Lake Villa School District is committed to developing and maintaining safe and secure working environments for all students and staff. A proactive approach to high-risk and threat-related behavior of students is critical for the provision of safe and secure learning, teaching, and working environments. It is important for all parties to engage in the School Behavioral Threat Assessment process. However, if for some reason there is a reluctance to participate in the process by the threat maker(s) or parent/guardian(s), the threat assessment and risk assessment process will continue in order to ensure a safe and caring learning environment for all.

### **Bilingual English Learner Education** [Board Policy 6:160](#)

Within 30 days of the start of the school year (or 14 days after the enrollment of a student), parents will be notified if their child is eligible for transitional bilingual education.

The school offers opportunities for resident English Learners to achieve at high levels in academic subjects and to meet the same challenging State standards that all children are expected to meet.

Parents/Guardians of English Learners will be informed how they can: (1) be involved in the education of their children; (2) be active participants in assisting their children to attain English proficiency, achieve at high levels within a well-rounded education, and meet the challenging State academic standards expected of all students; and (3) participate and serve on the District's Transitional Bilingual Education Programs Parent Advisory Committee.

For questions related to this program or to express input in the school's English Learners program, contact Aimee Redding at 847-356-2385.

### **Birth Certificate**

Within 30 days of enrollment, parents must provide the district with a certified copy of the child's birth certificate. School personnel are mandated to collaborate with the local police department for those students who do not have a birth certificate on file.

### **Building Accessibility** [Board Policy 8:70](#)

District #41 schools are accessible to those with disabilities. Special arrangements can be made by contacting the school office.

### **Building Usage**

District #41 schools are available to the scouts and other designated youth groups.

### **Bullying** [Board Policy 7:180](#)

#### Prevention of and Response to Bullying, Intimidation, and Harassment

Bullying, intimidation, and harassment diminish a student's ability to learn and a school's ability to educate. Preventing students from engaging in these disruptive behaviors and providing all students equal access to a safe, non-hostile learning environment are important District goals.



Bullying on the basis of actual or perceived race, color, religion, sex, national origin, ancestry, physical appearance, socioeconomic status, academic status, pregnancy, parenting status, homelessness, age, marital status, physical or mental disability, military status, sexual orientation, gender-related identity or expression, unfavorable discharge from military service, order of protection status, association with a person or group with one or more of the aforementioned actual or perceived characteristics, or any other distinguishing characteristic is prohibited in each of the following situations:

1. During any school-sponsored education program or activity.
2. While in school, on school property, on school buses or other school vehicles, at designated school bus stops waiting for the school bus, or at school-sponsored or school-sanctioned events or activities.
3. Through the transmission of information from a school computer, a school computer network, or other similar electronic school equipment.
4. Through the transmission of information from a computer that is accessed at a non-school-related location, activity, function, or program or from the use of technology or an electronic device that is not owned, leased, or used by the school district or school if the bullying causes a substantial disruption to the educational process or orderly operation of a school. This paragraph (item #4) applies only when a school administrator or teacher receives a report that bullying through this means has occurred; it does not require staff members to monitor any non-school-related activity, function, or program.

*Bullying* includes cyber-bullying and means any severe or pervasive physical or verbal act or conduct, including communications made in writing or electronically, directed toward a student or students that has or can be reasonably predicted to have the effect of one or more of the following:

1. Placing the student or students in reasonable fear of harm to the student's or students' person or property;
2. Causing a substantially detrimental effect on the student's or students' physical or mental health;
3. Substantially interfering with the student's or students' academic performance;  
or
4. Substantially interfering with the student's or students' ability to participate in or benefit from the services, activities, or privileges provided by a school.

Bullying may take various forms, including without limitation one or more of the following: harassment, threats, intimidation, stalking, physical violence, sexual harassment, sexual violence, theft, public humiliation, destruction of property, or retaliation for asserting or alleging an act of bullying. This list is meant to be illustrative and non-exhaustive.

Cyberbullying means bullying through the use of technology or any electronic communication, including without limitation any transfer of signs, signals, writing, images, sounds, data, or intelligence of any nature transmitted in whole or in part by a wire, radio, electromagnetic system, photo-electronic system, or photo-optical system, including without limitation electronic mail, Internet communications, instant messages, or facsimile communications. Cyberbullying includes the creation of a webpage or weblog in which the creator assumes the identity of another person or the knowing impersonation of another person as the author of posted content or messages if the creation or impersonation creates any of the effects enumerated in the definition of bullying. Cyberbullying also includes the distribution by electronic means of a communication to more than one person or the posting of material on an electronic medium that may be accessed by one or more persons if the distribution or posting creates any of the effects enumerated in the definition of bullying.

Restorative measures means a continuum of school-based alternatives to exclusionary discipline, such as suspensions and expulsions, that: (i) are adapted to the particular needs of the school and community, (ii) contribute to maintaining school safety, (iii) protect the integrity of a positive and productive learning climate, (iv) teach students the personal and interpersonal skills they will need to be successful in school and society, (v) serve to build and restore relationships among students, families, schools, and communities, (vi) reduce the likelihood of future disruption by balancing accountability with an understanding of students' behavioral health needs in order to keep students in school, and (vii) increase student accountability if the incident of bullying is based on religion, race, ethnicity, or any other category that is identified in the Ill. Human Rights Act.

School personnel means persons employed by, on contract with, or who volunteer in a school district, including without limitation school and school district administrators, teachers, school social workers, school counselors, school psychologists, school nurses, cafeteria workers, custodians, bus drivers, school resource officers, and security guards.

#### Bullying Prevention and Response Plan

The Superintendent or designee shall develop and maintain a bullying prevention and response plan that advances the District's goal of providing all students with a safe learning environment free of bullying and harassment. This plan must be consistent with the requirements listed below.

1. The District uses the definition of bullying as provided in this policy.
2. Bullying is contrary to State law and the policy of this District. However, nothing in the District's bullying prevention and response plan is intended to infringe upon any right to exercise free expression or the free exercise of religion or religiously based views protected under the First Amendment to the U.S. Constitution or under Section 3 of Article I of the Illinois Constitution.

3. Students are encouraged to immediately report bullying. A report may be made orally or in writing to the Nondiscrimination Coordinator, Title IX Coordinator, Building Principal, Assistant Building Principal, Dean of Students, a Complaint Manager, or any staff member with whom the student is comfortable speaking. Anyone, including staff members and parents/guardians, who has information about actual or threatened bullying is encouraged to report it to the District named officials or any staff member. The District named officials and all staff members are available for help with a bully or to make a report about bullying. Anonymous reports are also accepted; however, this shall not be construed to permit formal disciplinary action solely on the basis of an anonymous report.

**Nondiscrimination Coordinator:**

Mrs. Sandra Allen  
131 McKinley Ave.  
Lake Villa, IL 60046  
[sandra.allen@district41.org](mailto:sandra.allen@district41.org)  
847.356.2385, Ext. 15070

**Complaint Managers:**

Sandra Allen  
131 McKinley Ave.  
Lake Villa, IL 60046  
[sandra.allen@district41.org](mailto:sandra.allen@district41.org)  
847.356.2385, Ext. 15070

Dr. Vic Wight  
131 McKinley Ave.  
Lake Villa, IL 60046  
[victor.wight@district41.org](mailto:victor.wight@district41.org)  
847.356.2385, Ext. 15040

**Title IX Coordinator:**

Sandra Allen  
131 McKinley Ave.  
Lake Villa, IL 60046  
[sandra.allen@district41.org](mailto:sandra.allen@district41.org)  
847.356.2385, Ext. 15070

4. Consistent with federal and State laws and rules governing student privacy rights, the parents/guardians of all students involved in an alleged incident of bullying will be notified of such, along with threats, suggestions, or instances of self-harm determined to be the result of bullying, within 24 hours after the school's administration is made aware of the student's involvement in the incident. As appropriate, the school's

administration shall also discuss the availability of social work services, counseling, school psychological services, other interventions, and restorative measures. The school shall make diligent efforts to notify a parent or legal guardian, utilizing all contact information the school has available or that can be reasonably obtained within the 24-hour period.

5. The Superintendent or designee shall promptly investigate and address reports of bullying, by, among other things:
  - a. Making all reasonable efforts to complete the investigation within 10 school days after the date the report of a bullying incident was received and taking into consideration additional relevant information received during the course of the investigation about the reported bullying incident.
  - b. Involving appropriate school support personnel and other staff persons with knowledge, experience, and training on bullying prevention, as deemed appropriate, in the investigation process.
  - c. Notifying the Building Principal or school administrator or designee of the reported incident of bullying as soon as possible after the report is received.
  - d. Consistent with federal and State laws and rules governing student privacy rights, providing parents/guardians of the students who are parties to the investigation information about the investigation and an opportunity to meet with the Building Principal or school administrator or his or her designee to discuss the investigation, the findings of the investigation, and the actions taken to address the reported incident of bullying.

The Superintendent or designee shall investigate whether a reported incident of bullying is within the permissible scope of the District's jurisdiction and shall require that the District provide the victim with information regarding services that are available within the District and community, such as counseling, support services, and other programs.

6. The Superintendent or designee shall use interventions to address bullying, that may include, but are not limited to, school social work services, restorative measures, social-emotional skill building, counseling, school psychological services, and community-based services.
7. A reprisal or retaliation against any person who reports an act of bullying is prohibited. Any person's act of reprisal or retaliation will be subject to disciplinary action, up to and including discharge with regard to employees, or suspension and/or expulsion with regard to students.
8. A student will not be punished for reporting bullying or supplying information, even if the District's investigation concludes that no bullying occurred. However, a person who is found to have falsely accused another of bullying, as a means of retaliation, as a means of bullying, or provided false information will be treated as either: (a)

bullying, (b) student discipline up to and including suspension and/or expulsion, and/or (c) both (a) and (b) for purposes of determining any consequences or other appropriate remedial actions.

9. The District's bullying prevention and response plan is based on the engagement of a range of school stakeholders, including students and parents/guardians.
10. The Superintendent or designee shall post this policy on the District's publicly accessible website, if any, and include it in the student handbook, and, where applicable, post it where other policies, rules, and standards of conduct are currently posted. The policy must be distributed annually to parents/guardians, students, and school personnel (including new employees when hired), and must also be provided periodically throughout the school year to students and faculty.
11. Pursuant to State law and Board policy 2:240, Board Policy Development, the Board monitors this policy every two years by conducting a review and re-evaluation of this policy to make any necessary and appropriate revisions. The Superintendent or designee shall assist the Board with its re-evaluation and assessment of this policy's outcomes and effectiveness. Updates to this policy will reflect any necessary and appropriate revisions. This process shall include, without limitation:
  - a. The frequency of victimization;
  - b. Student, staff, and family observations of safety at a school;
  - c. Identification of areas of a school where bullying occurs;
  - d. The types of bullying utilized; and
  - e. Bystander intervention or participation.

The evaluation process may use relevant data and information that the District already collects for other purposes. Acceptable documentation to satisfy the re-evaluated policy submission include one of the following:

- 1) An updated version of the policy with the amendment/modification date included in the reference portion of the policy;
- 2) If no revisions are deemed necessary, a copy of board minutes indicating that the policy was re-evaluated and no changes were deemed to be necessary; or
- 3) A signed statement from the Board President indicating that the Board re-evaluated the policy and no changes to it were necessary.

The Superintendent or designee must post the information developed as a result of the policy reevaluation on the District's website, or if a website is not available, the information must be provided to school administrators, Board members, school personnel, parents/guardians, and students. Reviews and re-evaluations in years they are due must be submitted to ISBE by September 30.

12. The District's bullying prevention plan must be consistent with other Board policies

Students and parents/guardians are also encouraged to read the following school district policies: *7:20, Harassment of Students Prohibited* and *7:180, Prevention of and Response to Bullying, Intimidation and Harassment*.

### **Bus Conduct** [Board Policy 4:110](#) [Board Policy 7:220](#)

Students are expected to follow all school rules when riding the school bus. A student may be suspended from riding the bus for up to 10 consecutive school days for engaging in gross disobedience or misconduct, including but not limited to, the following:

1. Violating any school rule or school district policy.
2. Willful injury or threat of injury to a bus driver or to another rider.
3. Willful and/or repeated defacement of the bus.
4. Repeated use of profanity.
5. Repeated willful disobedience of a directive from a bus driver or other supervisor.

Such other behavior as the building principal deems to threaten the safe operation of the bus and/or its occupants.

If a student is suspended from riding the bus for gross disobedience or misconduct on a bus, the School Board may suspend the student from riding the school bus for a period in excess of 10 days for safety reasons.

A student suspended from riding the bus who does not have alternate transportation to school shall have the opportunity to complete or make up work for equivalent academic credit. It shall be the responsibility of the student's parent or guardian to notify the school that the student does not have alternate transportation.

### **Change of Address/Phone Numbers**

It is essential to keep your contact information up to date. If you change your phone number, workplace, or emergency contact, please notify the office or update your information through the Parent Portal in PowerSchool. Divorced parents should ensure that both parents' contact information is included in the registration and not leave the other parent off unless legally required.

### **Conferences** [Board Policy 8:30](#)

Conferences provide a valuable opportunity to keep parents informed about their child's progress. Parents will be notified once or twice during the school year about scheduling conferences. However, if questions or concerns arise, parents are welcome to request a conference at any time. To schedule a meeting, please contact your child's teacher or advisor.

## **Communicable Disease** [Board Policy 7:280](#)

The school will observe recommendations of the Illinois Department of Public Health regarding communicable diseases.

1. Parents are required to notify the school nurse if they suspect their child has a communicable disease.
2. In certain cases, students with a communicable disease may be excluded from school or sent home from school following notification of the parent or guardian.
3. The school will provide written instructions to the parent and guardian regarding appropriate treatment for the communicable disease.
4. A student excluded because of a communicable disease will be permitted to return to school only when the parent or guardian brings to the school a letter from the student's doctor stating that the student is no longer contagious or at risk of spreading the communicable disease.



## **Complaints about Students or Staff** [Board Policy 2:260](#); [Board Policy 2:265](#); [Board Policy 5:120](#); [Board Policy 7:10](#); [Board Policy 7:20](#); [Board Policy 7:180](#); [Board Policy 7:185](#)

Complaints against district staff shall be addressed and whenever possible, resolved through the district's structured channel of communication which shall consist of the following steps:

1. The complainant shall first discuss the complaint directly with the staff member who is the subject of the complaint;
2. If the matter is not resolved after discussion with the staff member, the complainant may schedule a conference with the Building Principal and the staff member to attempt to resolve the complaint;
3. If the matter is not resolved after a conference with the Building Principal, the complainant may schedule a conference with the Assistant Superintendent.
4. If the matter is not resolved after a conference with the Director of Personnel, the complainant may file a formal written complaint called a **Uniform Grievance**.
5. Upon receipt of the Uniform Grievance, an investigation will be conducted by the district-assigned Complaint Managers. Within 30 school days of the date on which it was filed, the Complaint Managers will submit a report of findings to the Superintendent.

6. Within 10 school days after receiving the report, the Superintendent shall respond in writing to the Complainant. All decisions will be based on the preponderance of evidence standard.
7. Within five school days after receiving the Superintendent's decision, the Complainant may appeal the decision to the Board of Education by making a written request to the Complaint Manager.

No person, including a School District employee or agent, or student, shall harass, intimidate, or bully a student on the basis of actual or perceived: race; color; national origin; military status; unfavorable discharge status from military service; sex; sexual orientation; gender identity; gender-related identity or expression; ancestry; age; religion; physical or mental disability; order of protection status; status of being homeless; actual or potential marital or parental status, including pregnancy; physical appearance; socioeconomic status; academic status; association with a person or group with one or more of the aforementioned actual or perceived characteristics; or any other distinguishing characteristic. The District will not tolerate harassing, intimidating conduct, or bullying whether verbal, physical, sexual, or visual, that affects the tangible benefits of education, that unreasonably interferes with a student's educational performance, or that creates an intimidating, hostile, or offensive educational environment. Examples of prohibited conduct include name-calling, using derogatory slurs, stalking, sexual violence, causing psychological harm, threatening or causing physical harm, threatened or actual destruction of property, or wearing or possessing items depicting or implying hatred or prejudice of one of the characteristics stated above.

Discrimination and/or harassment on the basis of race, color, or national origin prohibited by the Illinois Human Rights Act, 775 ILCS5/; Title VI of the Civil Rights Act of 1964; and/or Title VI of the Civil Rights Act of 1964 (see Board policy 2:270) Community Use of School Facilities. Any student may file a discrimination grievance by using the Uniform Grievance Procedure.

See [Board Policy 2:270](#) for full Discrimination and Harassment on the Basis of Race, Color, and National Origin Prohibited Policy.

See [Board Policy 2:260](#) for full Uniform Grievance Procedures.

See [Board Policy 7:20](#) for full Harassment of Students Prohibited Policy.

### Employee Ethics

All District employees are expected to maintain high standards in their job performance, demonstrate integrity and honesty, be considerate and cooperative, and maintain professional and appropriate relationships with students, parents/guardians, staff members, and others.

Sex Equity [Board Policy 7:10](#) [Board Policy 2:265](#)

Equal educational and extracurricular opportunities are available to all students without regard to race, color, national origin, sex, sexual orientation, gender identity, ancestry, age, religion, physical or mental disability, status as homeless, immigration status, order of protection status, military status, unfavorable military discharge, reproductive health decisions, or actual or potential marital or parental status, including pregnancy.

No student shall, based on sex, sexual orientation, or gender identity be denied equal access to programs, activities, services, or benefits or be limited in the exercise of any right, privilege, advantage, or denied equal access to educational and extracurricular programs and activities.

Any student or parent/guardian with a sex equity or equal opportunity concern should contact: [sandra.allen@district41.org](mailto:sandra.allen@district41.org)

Any student may file a sex discrimination complaint under the District's Title IX Grievance Procedure. Any student may file a sex equity complaint under the District's Uniform Grievance Procedure. A student may appeal the Board's decision to the Regional Superintendent and, thereafter, to the State Superintendent of Education.

See [Board Policy 2:265](#) for full policy.

Any student or parent/guardian with a concern should contact the building principal.

Title IX [Board Policy 7:10](#) [Board Policy 7:20](#) [Board Policy 7:180](#) [Board Policy 2:260](#) [Board Policy 2:265](#)

Sexual harassment as defined in Title IX (Title IX Sexual Harassment) is prohibited. Any person, including a District employee or agent, or student engages in Title IX Sexual Harassment whenever that person engages in conduct on the basis of individual's sex that satisfies one or more of the following:

1. A District employee conditions the provision of an aid, benefit, or service on an individual's participation in unwelcome sexual conduct; or
2. Unwelcome conduct determined by a reasonable person to be so severe, pervasive, and objectively offensive that it effectively denies a person equal access to the District's education program or activity; or
3. Sexual assault as defined in dating violence, domestic violence, or stalking

See [Board Policy 2:265](#) for full policy.

Any student or parent/guardian with a concern should contact the building principal.

Title IX Coordinator: Sandra Allen [sandra.allen@district41.org](mailto:sandra.allen@district41.org)

## **CPR and AED Videos Notice** [Board Policy 4:170](#)

Per Public Act 098-0305, the Illinois High School Association (IHSA) has posted a training video on its website on hands-only cardiopulmonary resuscitation (CPR) and automated external defibrillators (AED). District 41 encourages parents/guardians and staff to view it via [www.ihsa.org/Resources/SportsMedicine/CPRTTraining.aspx](http://www.ihsa.org/Resources/SportsMedicine/CPRTTraining.aspx).

## **Curriculum, Instructional Materials, and Programs**

Parents or guardians have the right to inspect all instructional materials used as a part of their child's education. If you believe that curriculum, instructional materials, or programs violate rights guaranteed by any law or Board policy, you may file a complaint under the District's uniform grievance policy.

Parents or guardians with other suggestions or complaints about curriculum, instructional materials, or programs should complete a Curriculum Objection Form, which is available from the school office. A parent or guardian may also request that their child be exempt from using a particular instructional material or program by completing a Curriculum Objection Form.



### **Dances-Palombi Only**

School-sponsored dances are held throughout the year for eligible students and may take place during school hours, after school, or in the evening. Only students who attend the school may participate. To be eligible, students must be present for at least five class periods on the day of the dance and must not have any significant disciplinary issues.

All school rules, including the discipline code and dress code, apply during dances. Students who violate the discipline code will be required to leave immediately, and a parent or guardian will be contacted. Additional disciplinary action may be taken based on school policies.

The cost of attendance varies depending on the event, and no bus transportation is provided. It is essential that students are picked up on time. Those who are not picked up within 15 minutes after the event ends may lose the privilege of attending future dances.

### **Dental Examinations**

Each student in grades 2<sup>nd</sup>, 6<sup>th</sup>, and Kindergarten must have a dental examination before May 15<sup>th</sup> of the school year. The exam must have taken place within 18 months prior to the May 15<sup>th</sup> deadline. A waiver is available from the Illinois Department of Public Health for students who show an undue burden or lack of access to a dentist.

## **Destruction of Records**

### *Notice to Parents/Guardians and Students of Their Rights Concerning a Student's School Records*

*Upon the initial enrollment or transfer of a student to the school, the school must notify the student and the student's parents/guardians of their rights concerning school student records. This notification may be distributed by any means likely to reach parents/guardians.*

The contact information for each School's Official Records Custodian follows:

#### Office of Registrar

131 McKinley Avenue; Lake Villa, Illinois

847-356-2385

This notice contains a description of your and your child's rights concerning school student records. A *school student record* is any writing or other recorded information concerning a student and by which a student may be individually identified that is maintained by a school or at its direction or by a school employee, regardless of how or where the information is stored, except for certain records kept in a staff member's sole possession; records maintained by law enforcement officers working in the school; video and other electronic recordings that are created in part for law enforcement, security, or safety reasons or purposes; and electronic recordings made on school buses. The District maintains two types of school records for each student: *permanent* record and *temporary* record.

The *permanent record* includes:

1. Basic identifying information, including the student's name and address, birth date and place, gender, and the names and addresses of the student's parents/guardians.
2. Evidence required under the Missing Children Records Act. 325 ILCS 50/5(b)(1).
3. Academic transcripts, including: grades, graduation date, and grade level achieved; the unique student identifier assigned and used by the Ill. State Board of Education Student Information System (SIS); as applicable, designation of an Advanced Placement computer science course as a mathematics-based, quantitative course for purposes of meeting State graduation requirements set forth in 105 ILCS 5/27-22; as applicable, designation of the student's achievement of the State Seal of Biliteracy, awarded in accordance with 105 ILCS 5/2-3.159; as applicable, designation of the student's achievement of the State Commendation Toward Biliteracy; and as applicable, designation of the student's achievement of the Global Scholar Certification, awarded in accordance with 105 ILCS 5/2-3.169.
4. Attendance record.
5. Health record defined by the Ill. State Board of Education (ISBE) as "medical documentation necessary for enrollment and proof of dental examinations, as may be required under Section 27-8.1 of the School Code."

6. Record of release of permanent record information that includes each of the following:
  - a. The nature and substance of the information released;
  - b. The name and signature of the official records custodian releasing such information;
  - c. The name and capacity of the requesting person and the purpose for the request;
  - d. The date of release; and
  - e. A copy of any consent to a release.
7. Scores received on all State assessment tests administered at the high school level (that is, grades 9 through 12). 105 ILCS 5/2-3.64a-5.

If not maintained in the *temporary record*, the *permanent record* may include:

1. Honors and awards received.
2. Information concerning participation in school-sponsored activities or athletics, or offices held in school-sponsored organizations.

All information not required to be kept in the student permanent record is kept in the student *temporary record* and must include:

1. Record of release of temporary record information that includes the same information as listed above for the record of release of permanent records.
2. Scores received on the State assessment tests administered in the elementary grade levels (that is, kindergarten through grade 8).
3. Completed home language survey.
4. Information regarding serious disciplinary infractions (that is, those involving drugs, weapons, or bodily harm to another) that resulted in expulsion, suspension, or the imposition of punishment or sanction.
5. Any final finding report received from a Child Protective Service Unit provided to the school under the Abused and Neglected Child Reporting Act; no report other than what is required under Section 8.6 of that Act (325 ILCS 5/8.6) shall be placed in the student record.
6. Health-related information, defined by the ISBE as “current documentation of a student’s health information, not otherwise governed by the Mental Health and Developmental Disabilities Confidentiality Act or other privacy laws, that includes identifying information, health history, results of mandated testing and screenings, medication dispensation records and logs, e.g., glucose readings, long-term medications administered during school hours, documentation regarding a student athlete and his or her parent/guardian’s acknowledgment of the District’s concussion policy adopted under 105 ILCS 5/22-80 and other health-related information that is relevant to school participation, e.g., nursing services plan, failed screenings, yearly sports physical exams, interim health histories for sports.”
7. Accident report, defined by the ISBE as “documentation of any reportable student accident that results in an injury to a student, occurring on the way to or from

school or on school grounds, at a school athletic event, or when a student is participating in a school program or school-sponsored activity or on a school bus and that is severe enough to cause the student not to be in attendance for one-half day or more or requires medical treatment other than first aid. The accident report shall include identifying information, nature of injury, days lost, cause of injury, location of accident, medical treatment given to the student at the time of the accident, or if the school nurse has referred the student for a medical evaluation, regardless of whether the parent or guardian, student (if 18 years or older), or an unaccompanied homeless youth ... has followed through on that request.”

8. Any documentation of a student’s transfer, including records indicating the school or school district to which the student transferred.
9. Completed course substitution form for any student who, when under the age of 18, is enrolled in vocational and technical course as a substitute for a high school or graduation requirement.
10. Information contained in related service logs maintained by the District for a student with an individualized education program under 105 ILCS 5/14-8.02f(d), amended by P.A. 101-643, including for speech and language services, occupational therapy services, physical therapy services, school social work services, school counseling services, school psychology services, and school nursing services.

The temporary record may include:

1. Family background information
2. Intelligence test scores, group and individual
3. Aptitude test scores
4. Reports of psychological evaluations, including information on intelligence, personality, and academic information obtained through test administration, observation, or interviews
5. Elementary and secondary achievement level test results
6. Participation in extracurricular activities, including any offices held in school-sponsored clubs or organizations
7. Honors and awards received
8. Teacher anecdotal records
9. Other disciplinary information
10. Special education records
11. Records associated with plans developed under section 504 of the Rehabilitation Act of 1973
12. Verified reports or information from non-educational persons, agencies, or organizations of clear relevance to the student’s education

The Family Educational Rights and Privacy Act (FERPA) and the Ill. School Student Records Act (ISSRA) afford parents/guardians and students over 18 years of age (*eligible students*) certain rights with respect to the student’s school records. They are:

**1. The right to inspect and copy the student's education records within 10 business days after the date the District receives a request for access.**

The degree of access a student has to his or her records depends on the student's age. Students less than 18 years of age have the right to inspect and copy only their permanent record. Students 18 years of age or older have access and copy rights to both permanent and temporary records. Parents/guardians or students should submit to the Building Principal (or appropriate school official) a written request that identifies the record(s) they wish to inspect. The Principal will make arrangements for access and notify the parent(s)/guardian(s) or student of the time and place where the records may be inspected. The District shall make the records available to inspect and copy within 10 business days, unless the District extends the response timeline to 15 business days in accordance with ISSRA. The District charges \$.35 per page for copying but no one will be denied their right to copies of their records for inability to pay this cost.

These rights are denied to any person against whom an order of protection has been entered concerning a student. 105 ILCS 5/10-22.3c and 10/5(a); 750 ILCS 60/214(b)(15).

**2. The right to request the amendment of the student's education records that the parent(s)/ guardian(s) or eligible student believes are inaccurate, irrelevant, or improper.** Parents/guardians or eligible students may ask the District to amend a record that they believe is inaccurate, irrelevant, or improper. They should write the Building Principal or the Official Records Custodian, clearly identify the record they want changed, and specify the reason.

If the District decides not to amend the record as requested by the parents/guardians or eligible student, the District will notify the parents/guardians or eligible student of the decision and advise him or her of their right to a hearing regarding the request for amendment. Additional information regarding the hearing procedures will be provided to the parent(s)/guardian(s) or eligible student when notified of the right to a hearing.

**3. The right to permit disclosure of personally identifiable information contained in the student's education records, except to the extent that the FERPA or ISSRA authorizes disclosure without consent.**

Disclosure without consent is permitted to school officials with legitimate educational or administrative interests. A school official is a person employed by the District as an administrator, supervisor, instructor, or support staff member (including health or medical staff and law enforcement unit personnel); a person serving on the School Board. A school official may also include a volunteer, contractor, or consultant who, while not employed by the school, performs an institutional service or function for which the school would otherwise use its own employees and who is under the direct control of the school with respect to the use and maintenance of personally identifiable information from education records (such as an attorney, auditor, medical consultant, therapist, or educational technology vendor); or any parents/guardians or student serving on an official committee, such as a disciplinary or grievance

committee, or assisting another school official in performing his or her tasks. Individual board members do not have a right to see student records merely by virtue of their office unless they have a current demonstrable educational or administrative interest in the student and seeing his or her record(s) would be in furtherance of the interest.

A school official has a legitimate educational interest if the official needs to review an education record in order to fulfill his or her professional responsibility or contractual obligations with the District. Upon request, the District discloses education records without consent to officials of another school district in which a student has enrolled or intends to enroll, as well as to any person as specifically required by State or federal law. Before information is released to these individuals, the parents/guardians will receive prior written notice of the nature and substance of the information, and an opportunity to inspect, copy, and challenge such records.

When a challenge is made at the time the student's records are being forwarded to another school to which the student is transferring, there is no right to challenge: (1) academic grades, or (2) references to expulsions or out-of-school suspensions.

Disclosure is also permitted without consent to: any person for research, statistical reporting or planning, provided that no student or parent(s)/guardian(s) can be identified; to another school district that overlaps attendance boundaries with the District, if the District has entered into an intergovernmental agreement that allows for sharing of student records and information with the other district; any person named in a court order; appropriate persons if the knowledge of such information is necessary to protect the health or safety of the student or other persons; and juvenile authorities when necessary for the discharge of their official duties who request information before adjudication of the student.

**4. The right to a copy of any school student record proposed to be destroyed or deleted.** The permanent record is maintained for at least 60 years after the student transfers, graduates, or permanently withdraws. The temporary record is maintained for at least five years after the student transfers, graduates, or permanently withdraws. Temporary records that may be of assistance to a student with a disability who graduates or permanently withdraws, may, after five years, be transferred to the parent(s)/guardian(s) or to the student, if the student has succeeded to the rights of the parent(s)/guardian(s). Student temporary records are reviewed every four years or upon a student's change in attendance centers, whichever occurs first.

**5. The right to prohibit the release of directory information concerning the parent's/ guardian's child.** Throughout the school year, the District may release directory information regarding its students, limited to:

Name

Address

Grade level

Birth date and place

Parent(s)/guardian(s)' names, addresses, electronic mail addresses, and

telephone numbers Photographs, videos, or digital images used for informational

or news-related purposes (whether by a media outlet or by the school) of a student participating in school or school-sponsored activities, organizations, and athletics that have appeared in school publications, such as yearbooks, newspapers, or sporting or fine arts programs  
Academic awards, degrees, and honors  
Information in relation to school-sponsored activities, organizations, and athletics  
Major field of study  
Period of attendance in school

*Any parent/guardian or eligible student may prohibit the release of any or all of the above information by delivering a written objection to the Building Principal within 30 days of the date of this notice. No directory information will be released within this time period, unless the parent/guardian or eligible student is specifically informed otherwise.*

No photograph highlighting individual faces is allowed for commercial purposes, including solicitation, advertising, promotion or fundraising without the prior, specific, dated and written consent of the parent or student, as applicable; and no image on a school security video recording shall be designated as directory information.

**6. The right to request that military recruiters or institutions of higher learning not be granted access to your secondary school student's name, address, and telephone numbers without your prior written consent.**

Federal law requires a secondary school to grant military recruiters and institutions of higher learning, upon their request, access to secondary school students' names, addresses, and telephone numbers, unless the student's parent/guardian, or a student who is 18 years of age or older, submits a written request that the information not be released without the prior written consent of the parent/guardian or eligible student. If you wish to exercise this option, notify the Building Principal where your student is enrolled for further instructions.

**7. The right contained in this statement: No person may condition the granting or withholding of any right, privilege or benefits or make as a condition of employment, credit, or insurance the securing by any individual of any information from a student's temporary record which such individual may obtain through the exercise of any right secured under State law.**

**8. The right to file a complaint with the U.S. Dept. of Education concerning alleged failures by the District to comply with the requirements of FERPA.**

The name and address of the Office that administers FERPA is:

U.S. Department of Education  
Student Privacy Policy Office  
400 Maryland Avenue, SW  
Washington DC 20202-8520

## **Dress Code** [Board Policy 7:160](#)

A student's appearance, including dress and hygiene, must not disrupt the educational process or compromise standards of health and safety. The school does not prohibit hairstyles historically associated with race, ethnicity, or hair texture, including, but not limited to, protective hairstyles such as braids, locks, and twists. The school will not prohibit students from wearing or accessorizing the student's graduation attire with items associated with the student's cultural, ethnic, or religious identity or any other protected characteristic or category identified in the Illinois Human Rights Act. Students who disrupt the educational process or compromise standards of health and safety must modify their appearance.

The following guidelines regarding student appearance will help create a positive learning environment:

1. Clothing or jewelry which contains profanity, sexually suggestive messages, obscenity, or slanderous, indecent, or vulgar messages may not be worn.
2. Clothing that contains references to alcohol, drugs, tobacco, cults, the occult, sexual innuendos, or slogans that denote violence or are disruptive to the educational process cannot be worn.
3. Students may not wear chains, spikes, and/or dangerous jewelry for health, and safety reasons; this includes wallets with chains. The wearing of or displaying of gang-related insignia, clothing, sweat bands, and/or colors are prohibited.
4. No undergarments may be shown, this includes sports bras.

On Spirit Days special dress codes may be instituted. Restrictions apply when hairstyle, make-up, or manner of dress present a clear and present danger to the student's health or safety, cause interference with work, or create a classroom or school disorder. Students who do not follow the above guidelines will be required to change into more suitable attire, and contact may be made with the parent/guardian concerning the violation.

## **Directory Information**

Parents/guardians have the right to prohibit the release of directory information.

Throughout the school year, the District may release directory information (e.g., yearbook, education technology platforms, social media) regarding students, limited to:

- Name
- Address
- Grade level

- Birth date and place
- Parent/guardian names, addresses, electronic mail addresses, and telephone numbers
- Photographs, videos, or digital images used for informational or news-related purposes (whether by a media outlet or by the school) of a student participating in school or school-sponsored activities, organizations, and athletics that have appeared in school publications, such as yearbooks, newspapers, or sporting or fine arts programs
- Academic awards, degrees, and honors
- Information in relation to school-sponsored activities, organizations, and athletics
- Major field of study
- Period of attendance in school

Any parent/guardian or eligible student may prohibit the release of any or all of the above information by delivering a written objection to the building principal within 30 days of the date of this notice.

### **Discrimination and Harassment on the Basis of Race, Color, and National Origin Prohibited**

Discrimination and harassment on the basis of race, color, or national origin negatively affects a student's ability to learn and an employee's ability to work. Providing an educational and workplace environment free from such discrimination and harassment is an important District and School goal. The District and School do not discriminate on the basis of actual or perceived race, color, or national origin in any of its education programs or activities and comply with federal and State non-discrimination laws.

### **Examples of Prohibited Conduct**

Examples of conduct that may constitute discrimination on the basis of race, color, or national origin include: disciplining students more harshly and frequently because of their race, color, or national origin; denying students access to high-rigor academic courses, extracurricular activities, or other educational opportunities based on their race, color, or national origin; denying language services or other educational opportunities to English learners; and assigning students special education services based on a student's race, color, or national origin.

Harassment is a form of prohibited discrimination. Examples of conduct that may constitute harassment on the basis of race, color, or national origin include: the use of racial, ethnic or ancestral slurs or stereotypes; taunts; name-calling; offensive or derogatory remarks about a person's actual or perceived race, color, or national origin;

the display of racially-offensive symbols; racially-motivated physical threats and attacks; or other hateful conduct.

### **Making a Report or Complaint; Investigation Process**

Individuals are encouraged to promptly report claims or incidences of discrimination or harassment based on race, color, or national origin to the Nondiscrimination Coordinator, a Complaint Manager, or any employee with whom the student is comfortable speaking. Reports will be processed under the District's Uniform Grievance Procedure.

Reports and complaints of discrimination or harassment will be confidential to the greatest extent practicable, subject to the District's duty to investigate and maintain an educational environment that is productive, respectful, and free of unlawful

discrimination, including harassment.

### **Federal and State Agencies**

If the District fails to take necessary corrective action to stop harassment based on race, color, or national origin, further relief may be available through the Illinois Dept. of Human Rights (IDHR) or the U.S. Dept. of Education's Office for Civil Rights. To

contact IDHR, go to: <https://dhr.illinois.gov/about-us/contact-idhr.html> or

call (312) 814-6200 (Chicago) or (217) 785-5100 (Springfield).

### **Prevention and Response Program**

The District maintains a prevention and response program to respond to complaints of discrimination based on race, color, and national origin, including harassment, and retaliation. The program includes procedures for responding to complaints which:

1. Reduce or remove, to the extent practicable, barriers to reporting discrimination, harassment, and retaliation;
2. Permit any person who reports or is the victim of an incident of alleged discrimination, harassment, or retaliation to be accompanied when making a report by a support individual of the person's choice who complies with the District's policies and rules;
3. Permit anonymous reporting, except that an anonymous report may not be the sole basis of any disciplinary action;

4. Offer remedial interventions or take such disciplinary action as may be appropriate on a case-by-case basis;
5. Offer, but do not require or unduly influence, a person who reports or is the victim of an incident of harassment or retaliation the option to resolve allegations directly with the accused; and
6. Protects a person who reports or is the victim of an incident of harassment or retaliation from suffering adverse consequences as a result of a report of, investigation of, or a response to the incident.

### **Enforcement**

Any District employee who is determined, after an investigation, to have engaged in conduct prohibited by this policy will be subject to remedial action and/or disciplinary action, up to and including discharge.

Any District student who is determined, after an investigation, to have engaged in conduct prohibited by this policy will be subject to remedial action and/or disciplinary action, including but not limited to, suspension and expulsion, consistent with the student discipline information in this handbook.

Any third party who is determined, after an investigation, to have engaged in conduct prohibited by this policy will be addressed in accordance with the authority of the Board in the context of the relationship of the third party to the District, e.g., vendor, parent, invitee, etc. Any person making a knowingly false accusation regarding prohibited conduct will likewise be subject to remedial and/or disciplinary action.

### **Retaliation Prohibited**

Retaliation against any person for bringing complaints, participating in the complaint process, or otherwise providing information about discrimination or harassment based on race, color, or national origin is prohibited.

Individuals should report allegations of retaliation to the Building Principal, an administrator, the Nondiscrimination Coordinator, and/or a Complaint Manager.

### **Education of Students with Disabilities**

It is the intent of the district to ensure that students who are disabled within the definition of Section 504 of the Rehabilitation Act of 1973 or the Individuals with Disabilities Education Act 2004 are identified, evaluated and provided with appropriate educational services.

The School provides a free and appropriate public education in the least restrictive environment and necessary related services to all children with disabilities enrolled in the school. The term “children with disabilities” means children between ages of three years up until the day before their 22nd birthday for whom it is determined that special education services are needed. It is the intent of the school to ensure that students with disabilities are identified, evaluated, and provided with appropriate educational services.

A copy of the publication “Explanation of Procedural Safeguards Available to Parents of Students with Disabilities” may be obtained from the school district office.

Within 14 school days, each district determines whether an evaluation is warranted after receiving a request for an evaluation. Students with disabilities who do not qualify for an individualized education program, as required by the federal Individuals with Disabilities Education Act and implementing provisions of this Illinois law, may qualify for services under Section 504 of the federal Rehabilitation Act of 1973 if the student (i) has a physical or mental impairment that substantially limits one or more major life activities, (ii) has a record of a physical or mental impairment, or (iii) is regarded as having a physical or mental impairment.

For further information, please contact the Dean of Student Services at the middle school or Lead Teacher/Assistant Principals at the elementary schools.

[Parent Guide - Educational Rights and Responsibilities: Understanding Special Education in Illinois](#)

### *Accommodating Individuals with Disabilities*

Individuals with disabilities will be provided an opportunity to participate in all school-sponsored services, programs, or activities. Individuals with disabilities should notify the superintendent or building principal if they have a disability that will require special assistance or services and, if so, what services are required. This notification should occur as far in advance as possible of the school-sponsored function, program, or meeting.

### *Request to Access Classroom or Personnel for Special Education Evaluation or Observation*

The parent/guardian of a student receiving special education services, or being evaluated for eligibility, is afforded reasonable access to educational facilities, personnel, classrooms, and buildings. This same right of access is afforded to an independent educational evaluator or a qualified professional retained by or on behalf of a parent or child. For further information, please contact the building principal.

## **Emergency School Closing** [Board Policy 4:170](#)

The Superintendent is authorized to close the schools in the event of hazardous weather or other emergencies that threaten the safety of students, staff members, or school property. In the event of an emergency school closing, parents/guardians will be contacted via phone/text and the district website will be updated. **In the event that weather is approaching unsafe conditions and school is already in session, Palombi Middle School may be dismissed approximately fifteen minutes early at the end of the school day to ensure on-time bus arrival at the elementary schools.**



District 41 puts students and staff first. Our goal is always to have students at school, when we can do so safely. Therefore, the district considers several factors when determining whether to close schools due to extreme weather, including data provided by the National Weather Service, including the temperature, windchill, and warnings. Although we strive each and every time to make the best decision regarding in-person or remote learning, oftentimes, no perfect decision exists. **If school is not canceled and a parent and/or guardian feels their child is safer at home, they may reserve the right to keep them home. Keeping a child home due to weather will be recorded as an excused absence on the student's record as long as the parent and/or guardian report the absence to the school.** Additionally, parents/guardians may choose to drop off/pick up their child from school.

**COLD DAYS** - The National Weather Service predicts wind chills below -30 degrees, with other conditions considered.

**SNOW DAYS** - Heavy snow or icy conditions overnight or that worsen during the day.

**E-LEARNING DAYS** - An E-Learning Day may be an alternative to being fully closed. These days do not need to be made up at the end of the year. Students and staff would be notified before the end of the preceding day to bring their Chromebooks home. The e-Learning Plan is available on the District website under 'Parents and Guardians Resources.'

### Other Considerations

Multiple conditions that may include blowing snow, winds greater than 20 mph, heavy snow accumulations during travel times, hazardous driving conditions, ice accumulation, the ability of buses to start due to extreme cold, and power or phone outages.

A district-wide alert will be sent out via phone and email as early as possible. Parents can also check the district's website. If schools are open due to weather, parents may keep a child home. They will be marked as excused.

If schools are closed...

District 41 Administration will do its best to provide cancellation information to families as soon as possible. District 41 will notify parents by 1:00 PM the previous school day of an e-Learning Day due to extreme weather. Parents will be notified by 5:30 AM if

schools need to close entirely for the day. The district makes every effort to inform parents as soon as possible. If schools are closed for the day, all after-school activities in the district, including sports and evening events, will be canceled unless otherwise communicated.

If schools are not closed...

If school is not canceled and a parent and/or guardian feels their child is safer at home, they may reserve the right to keep them home. Keeping a child home due to weather will be recorded as an excused absence on the student's record as long as the parent and/or guardian report the absence to the school in a timely manner. If school is already in session and conditions begin to worsen, the district will decide by 1:00 PM whether after-school activities will be canceled for that afternoon.

How is the decision to cancel school made?

Superintendents from area districts start communicating with each other as soon as the weather reports start to look threatening. District 41 collaborates with the Millburn, Emmons, Grass Lake, Lakes High School, Woodland, Grayslake Elementary, Grayslake High School, Gavin, Big Hollow, Fox Lake, and Grant High School superintendents. The superintendents generally attempt to reach a consensus on school closures. When area school districts make various decisions, the full District 41 administrative team finalizes the decision.

### **Employee Conduct Standards (Faith's Law Notification)** [Board Policy 5:120](#)

School districts are required to include in their student handbook the District's Employee Code of Professional Conduct. These standards, in part, define appropriate conduct between school employees and students. A copy of these standards can be found on the District's website or requested from the Superintendent's office.

### **Extra-Curricular Participation** [Board Policy 7:240](#) [Board Policy 6:190](#) [Board Policy 7:305](#)

The Principal or designee, using input from coaches and sponsors of extracurricular activities, shall develop a conduct code for all participants in extracurricular activities consistent with Board policy and the rules adopted by any association in which the School District maintains a membership. The conduct code shall: (1) require participants in extracurricular activities to conduct themselves as good citizens and exemplars of their school at all times, including after school, on days when school is not in session, and whether on or off school property; (2) emphasize that hazing and bullying activities are strictly prohibited; and (3) notify participants that failure to abide by it could result in discipline, up to and including removal from the activity. Participants who violate the conduct code will be allowed to give an explanation before being progressively disciplined.

Participants in extracurricular activities must abide by the conduct code for the activity and Board policy 7:190, Student Behavior.

## **Eye Examinations and Vision Screening**

Kindergarten students or students enrolling for the first time must have an eye exam by October 15<sup>th</sup>. The eye exam must be completed one year to the October 15<sup>th</sup> deadline. A waiver is available by the Illinois Department of Public Health for students who show an undue burden or lack of access to an optometrist. Please know that vision screening is not a substitute for a complete eye exam.

## **Field Trips**

Field trips are a privilege for students. Students must abide by all school policies during transportation and during field-trip activities, and shall treat all field trip locations as though they are school grounds. Failure to abide by school rules and/or location rules during a field trip may subject the student to discipline. All students who wish to attend a field trip must receive written permission from a parent or guardian with authority to give permission. Students may be prohibited from attending field trips for any of the following reasons:

1. Failure to receive appropriate permission from parent/guardian or teacher;
2. Failure to complete appropriate coursework;
3. Behavioral or safety concerns;
4. Denial of permission from administration;
5. Other reasons as determined by the school.

## **Food Services** [Board Policy 4:120](#) [Board Policy 4:130](#)

The breakfast and hot lunch program is contracted by a food service company whose employees handle all aspects of the program, including collection of lunch money and food service. Students who have no money in their account will be served an alternative lunch, and the parents/guardians will be billed directly.



Applications for the Free and Reduced Meal Program are available on-line and in the district office. This application is to be completed and submitted to the district office. Unpaid meal charges are considered delinquent debt when payment is overdue as defined by Board Policy 4:45, *Insufficient Fund Check and Debt Recovery*. The District will make reasonable efforts to collect charges classified as delinquent debt.

The MySchoolBucks.com/Mosaic website is a pre-payment system whereby students' families/caregivers can pre-pay for reduced and paid meals as well as a la carte foods. Links can be accessed from the District's website and through the [MySchoolBucks](#) website. Step-by-step instructions are included on how to make a payment into the lunch account. Families may check their account balance and add money electronically from a computer using this website. Money may also be added to student accounts via cash or check at each school. Payments for any meal(s)

not received by a student approved for reduced meal prices or paid prices are carried over into the next month. Money left at the end of a school year is carried over into the next school year as delinquent debt and collection efforts continue into the new school year. If a student graduates and has money left in their student account, the Food Service office will send full reimbursement to the household, less any outstanding balance with the school district. For added detail on payment procedures, please see District website/Food Service.

*Free and Reduced-Price Food Services; Meal Charge Notifications:*

The following notification is provided to all households of students at the beginning of each school year as federally required notification regarding eligibility requirements and the application process for the free and reduced-price food services that are listed in Board policy 4:130, Free and Reduced-Price Food Services, and 4:140, Waiver of Student Fees. This notification is also provided to households of students transferring to the District during the school year. For more information, see [www.fns.usda.gov/school-meals/unpaid-meal-charges](http://www.fns.usda.gov/school-meals/unpaid-meal-charges), and/or contact the Building Principal or designee.

Free and Reduced-Price Food Services Eligibility

When the parents/guardians of students are unable to pay for their child(ren)'s meal services, meal charges will apply per a student's eligibility category and will be processed by the District accordingly.

A student's eligibility for free and reduced-price food services shall be determined by the income eligibility guidelines, family-size income standards, set annually by the U.S. Dept. of Agriculture, and distributed by the Ill. State Board of Education.

Meal Charges for Meals Provided by the District

The Building Principal and District staff will work jointly to prevent meal charges from accumulating. Every effort to collect all funds due to the District will be made on a regular basis and before the end of the school year. Contact your Building Principal or designee about whether your child(ren)'s charges may be carried over at the end of the school year, i.e., beyond June 30th.

Unpaid meal charges are considered delinquent debt when payment is overdue as defined by Board policy 4:45, Insufficient Fund Checks and Debt Recovery and the Hunger-Free Students' Bill of Rights Act (105 ILCS 123/). The District will make reasonable efforts to collect charges classified as delinquent debt, including repeated contacts to collect the amounts and, when necessary, requesting that the student's parent(s)/guardian(s) apply for meal benefits to determine if the student qualifies for such benefits under Board policy 4:130, Free and Reduced-Price Food Services. The District will provide a federally reimbursable meal or snack to a student who requests one, regardless of the student's ability to pay or negative account balance.

When a student's funds are low and when there is a negative balance, reminders will be provided to the staff, students, and their parent(s)/guardian(s) at regular intervals during the school year. State law allows the Building Principal to contact parents(s)/guardian(s) to attempt collection of the owed money when the amount owed is more than the amount of five lunches [or insert lower amount]. If a parent/guardian regularly fails to provide meal money for the child(ren) that he/she is responsible for in the District and does not qualify for free meal benefits or refuses to apply for such benefits, the Building Principal or designee will direct the next course of action. Continual failure to provide meal money may require the District to notify the Ill. Dept. of Children and Family Services (DCFS) and/or take legal steps to recover the unpaid meal charges, up to and including seeking an offset under the State Comptroller Act, if applicable.

### Cafeteria Rules

1. Students shall not save seats for other students.
2. Students shall walk to lunch and shall be orderly and quiet during lunch.
3. Trays shall be stacked neatly after placing silverware in its proper container. No food shall leave the cafeteria.
4. Loud talking, yelling, screaming, and other disruptions are prohibited.
5. Students shall not throw food, milk cartons or other items.
6. Students shall not trade food.
7. Students shall follow the instructions of the lunchroom aides and show proper respect toward all cafeteria personnel.
8. Students shall remain seated while in the cafeteria except to return to the lunch line or return trays.
9. Students shall immediately become silent when staff or presenters make announcements in the cafeteria.
10. Students shall report spills and broken containers to cafeteria staff immediately.
11. Students shall be dismissed from the cafeteria by the lunch room supervisor.
12. Misbehavior will result in disciplinary action in according to the school's disciplinary procedures.

### **Fundraising** [Board Policy 7:325](#)

At various times throughout the year, schools and PTO conduct fundraisers. Profits are used to support activities and purchase equipment and supplies that are not covered by the district budget. Participation in fundraising activities is voluntary. Students should not go door to door.



### **Grading** [Board Policy 6:280](#)

Parents/Guardians may view student proficiency levels online through the District #41 website. Staff will update student performance data in the online gradebook bi-monthly, at a minimum, to allow parents/guardians to stay on top of academic progress. Information and instructions on accessing

proficiency levels will be provided to all new parents, guardians, and students at the beginning of each school year.

**What is standards-based grading?** District #41 uses a standards-based system to communicate student progress toward mastery of the Illinois Learning Standards. Instead of traditional letter grades in ELA & Math, students are assigned levels of progression that indicate their current performance on specific academic standards. This approach: focuses on student learning and mastery rather than the accumulation of points, reflects a student's most recent and consistent performance on learning targets, and separates academic proficiency from behavioral and work habits, which are reported independently.



**How is standards-based grading different?** The student's grade more accurately represents the progress toward mastery of standards than traditional grading does. Subject areas are subdivided into big ideas related to standards and their respective learning targets that students need to learn or master. Each target is assessed. Scores from activities that are provided solely for practice will not be included in the final assessment of the learning target. The influence of positive and consistent work habits on student learning is reported separately from the academics.

#### Descriptors used to indicate progress toward mastery of standards:

**Extending** - A student at a level 4 independently uses and applies knowledge in ways that demonstrate higher level thinking skills. A student who is able to consistently perform at Level 4 is one who independently demonstrates extensions of their knowledge and/or met some accelerated standards. The student is "advanced" in that they are performing at a level above where we would expect them to be at a given point in time. Students may not have the opportunity for a level 4 on every assignment or assessment.

**Meeting** - A student at a Level 3 demonstrates understanding of course skills and concepts and requires minimal support. A level 3 throughout the school year indicates strong, excellent work at the expected level for that course. The 3 mark is the goal for the grade level and should be celebrated as "right where we would expect them to be," yet students should continue to be pushed to strive for even further learning as appropriate. Level 3 represents those students who are independently able to meet the standards after instruction.

**Approaching** - A student at a Level 2 has not yet met the standards but is progressing toward achieving skills and learning course concepts. Some support from teachers, parents and/or peers is needed. The 2 mark indicates

ongoing growth, but not quite where we would expect them to be at that given point in time. The difference between a Level 1 and a Level 2 is the ability to demonstrate some understanding. At Level 2, a student can correctly identify some concepts and/or vocabulary, and/or use some skills. **A level 2 mark means that the student is not meeting course expectations.**

**Beginning** - A student at a Level 1 is currently not meeting the course standards. The student demonstrates an inconsistent understanding and application of knowledge. Intervention is needed from teachers and parents. Students at this level are beginning to identify subject area concepts, vocabulary, and/or use skills. They are unable to make connections among ideas or extend the information.

**Not Assessed** - Grade level standard(s) have not been assessed at this time.

**\*Modified** - Students who are working on standards measured on a modified curriculum.

**What are the advantages of standards-based grading?** The learning targets are clearly articulated to the students throughout instruction. Parents can see which learning targets students have mastered and which ones need re-teaching and relearning.

**How will tests and quizzes work within a standards-based grading system?** Assessments assist in determining each student's level of proficiency. Assessments may be retaken only once, and only if the student does not demonstrate proficiency (Level 3) or has an 80% or lower. Assessments may be retaken no longer than two weeks after the assessment or at the end of a unit, whichever comes first. Before any reassessment, students must show evidence of additional learning—such as completing practice work, corrections, or meeting with the teacher—to be eligible for a retake. Students may not submit missing work or retake assessment during the final two weeks of each marking period.

**What is the role of work completed outside of school?** The purposes for assigning work, regardless of whether it is completed in school or at home include the following:

- To help students master learning targets
- To prepare students to learn new material
- To provide extension and application of skills taught in the class to new situations
- To integrate and apply many different skills to a larger task

If the work serves as evidence for a learning standard, it will be evaluated and recorded in the



grade book. Completion of assignments will be reflected within the student's learner characteristics. Assignments may be retaken no longer than two weeks after the due date of the assignment.

**Why does standards-based grading use most recent assessments vs. averaging?** Every student starts a grading period with a certain amount of background knowledge, some accurate and some not, related to a topic/learning target. Through assessments during the grading period, teachers are able to determine students' levels of achievement of the learning targets. Since the goal is to document each student's level of achievement based on learning targets, averaging all scores throughout the marking period dilutes the information, underestimates the students' ending performance, and corrupts the determination of whether or not the student has achieved the targets. As a result, current assessment data more accurately reflects a student's level of learning. The same holds true with extra credit work. Extra credit will not be reflected in determining each student's level of achievement.

**How will "Incompletes" or "Zeros" be handled?** If teachers use standards-based grading to report a student's progress toward the achievement of a standard, it is an on-going process. For management reasons, teachers need to establish deadlines by which that progress needs to be reported. However, if a student is missing assessment data and the teacher does not have enough evidence to establish a grade, an incomplete may be given. If two weeks after the end of the grading period have passed, and the student hasn't provided evidence of learning, (through re-teaching and assignment completion), the grade will be recorded based on the preponderance of the evidence.

**How will group projects be handled?** Working cooperatively is a valuable instructional strategy. Although if we use standards-based grading to report a student's individual progress toward the achievement of a standard, group scores will not be factored into a student's grade. Only evidence specific to an individual student will be taken into consideration within a group project.

**Will attendance or academic dishonesty be a factor in a student's grade?** Within a standards-based grading system students should not be punished for academic dishonesty with reduced grades. Other consequences should be given to the student and then the student should be reassessed to determine his/her actual level of achievement. The same holds true for student attendance. Students should be provided opportunities to revisit learning that has been missed due to illness and then be reassessed to determine his/her actual level of achievement.

### **Promotion** [Board Policy 6:120](#)

The administration and professional staff shall establish a system of grading and reporting academic achievement to students and their parents and guardians. The system shall also determine when promotion requirements are met. The decision to promote a student to the next grade level shall be based on successful completion of the curriculum, attendance, and performance on assessments required by law or established by the School Board. A student shall not be promoted based upon age or any other social reason not related to academic performance. The administration shall determine remedial assistance for a student who is not promoted.



### **Graduation-8th Grade Only** [Board Policy 6:280](#)

Palombi School honors its graduates at the annual graduation ceremony in the spring. It is a privilege to participate and all School Board requirements must be met in order to be recommended for participation. Parents/guardians will be notified if participation is in question.

### **Gym Uniforms- Palombi Only**

Students in physical education classes are required to wear the school's gym uniform. The required uniform for boys and girls are as follows: red/black reversible shirt. Students are to keep an extra pair of gym shoes and sweats in their gym locker. Uniforms should be taken home weekly for cleaning. Uniforms may be purchased at Brooks-Allan, 95 West Grand Avenue #120, Lake Villa.



### **Halo Smart Sensor**

In order to continue to ensure student safety, we have Halo Smart Sensors in our bathrooms and locker rooms. These sensors detect vape, vape with THC, masking agents (body spray, perfume), vandalism through vibrations, occupancy through heat detection, aggression through yelling, and distress through key words. Administration will be made aware if the sensor detects any of the above issues.

### **Head Lice Protocol**

#### **Goals of Controlling Head Lice:**

- Decrease school absenteeism.
- Educate and support families in their efforts and eliminate head lice.
- Educate and support school staff on Head Lice Guidelines, Protocols, and Procedures.

- Maintain student confidentiality, privacy and emotional wellbeing.
1. If a student is found to have a live infestation of head lice, the parent/guardian will be notified via phone by the health coordinator and information on head lice will be sent home with the child at the end of the day in a sealed envelope.
    - a. The student may stay until the end of the day, however it is acceptable if the parent wishes to pick their child up after being notified.
    - b. The parent is instructed both verbally over the phone and by written notice that will be sent home on the day the infestation of lice is identified. Both notifications will include information explaining the process of properly treating a lice infestation.
    - c. Only in certain cases it is appropriate to have the student's head checked for lice upon returning to school. Such a decision is based on the clinical judgment of the health coordinator and would be made on a case-by-case basis.
    - d. It is ultimately the parent/guardian's responsibility to manage head lice by checking for live lice daily and before returning to school, as well as checking and combing out nits daily for 14 days following the first treatment.
  2. Students found to have live bugs or nits are permitted to remain in school. If a student is found to have nits/eggs, the parent and/or guardian, is encouraged to comb the nits out with a fine tooth comb daily for the following 14 days and reminded to complete the follow-up medicated shampoo treatment in 7-10 days from the first shampoo treatment.
  3. Current evidence does not support classroom screenings for head lice and therefore will not be implemented.
  4. If a student with an active infestation of head lice has siblings in the school district, they will be checked for head lice discreetly in the health office.
  5. Extra maintenance care may be recommended on a case-by-case basis and at the discretion of the Health Coordinator in conjunction with the administrator in the building.
  6. The customary notification to the parent/guardian for the presence of head lice will be done on a case-by-case basis, as described in 1-b.
  7. Classroom notifications will not be done for typical cases of head lice.
  8. Only in very unusual cases will the Health Coordinator consider a general parent/guardian notification for an abnormally high number of identified cases of head lice in a particular classroom. The decision to do so will be determined by the Health Coordinator in conjunction with the School Principal/Administrator.

9. School personnel involved in the detection of head lice infestation will be properly trained by the Health Coordinator and will follow associated head lice protocol in schools.

### **Health Conditions** [Board Policy 7:270](#)

State law requires our school district to annually inform parents of students with life-threatening allergies or life-threatening chronic illnesses of the applicable provisions of Section 504 of the Rehabilitation Act of 1973 and other applicable federal statutes, state statutes, federal regulations and state rules.

Federal law protects students from discrimination due to a disability that substantially limits a major life activity. If your student has a qualifying disability, an individualized Section 504 Plan will be developed and implemented to provide the needed supports so that your student can access his or her education as effectively as students without disabilities.

Not all students with life-threatening allergies and life-threatening chronic illnesses may be eligible under Section 504. Our school district also may be able to appropriately meet a student's needs through other means. If your student has a life-threatening allergy or life-threatening chronic illness, please notify the building principal and/or health coordinator.

#### *Diabetes:*

If your child has diabetes and requires assistance with managing this condition while at school and school functions, a Diabetes Care Plan must be submitted to the building principal. Parents/guardians are responsible for and must:

- a. Inform the school in a timely manner of any change which needs to be made to the Diabetes Care Plan on file with the school for their child.
- b. Inform the school in a timely manner of any changes to their emergency contact numbers or contact numbers of health care providers.
- c. Sign the Diabetes Care Plan.
- d. Grant consent for and authorize designated School District representatives to communicate directly with the health care provider whose instructions are included in the Diabetes Care Plan.

For further information, please contact the building principal and/or health coordinator.

#### *Food Allergies:*

If your child has life-threatening anaphylactic allergies (including food allergies) please notify your school principal and/or health coordinator.

*Asthma:*

An increased awareness of asthma and allergies is needed to keep students safe at school. Asthma information and recommended actions for responding to emergency events, including emergency medication, are provided to staff. Illinois law requires students with asthma to provide an Asthma Action Plan that guides staff response.

*Seizures:*

A Seizure Action Plan will be integrated into an IEP or Section 504 plan for students diagnosed with a seizure disorder. Staff training and protocol for the implementation of the action plan will be guided by the [Seizure Smart School Act](#).

**Homeless Child's Right to Education** [Board Policy 6:140](#)

When a child loses permanent housing and becomes a homeless person as defined at law, or when a homeless child changes his or her temporary living arrangements, the parent or guardian of the homeless child has the option of either:

- (1) continuing the child's education in the school of origin for as long as the child remains homeless or,
- (2) if the child becomes permanently housed, until the end of the academic year during which the housing is acquired; or
- (3) enrolling the child in any school that non-homeless students who live in the attendance area in which the child or youth is actually living are eligible to attend.

Enrollment of homeless children is ongoing and is not delayed due to scheduling issues, residency document procedures, or the lack of legal guardianship or student records. The school district does not charge tuition for homeless students or refuse enrollment.

For assistance and support for homeless families, please contact the school social worker.

**Home and Hospital Instruction** [Policy 6:150](#)

A student who is absent from school, or whose physician, physician assistant or licensed advanced practice registered nurse anticipates his or her absence from school, because of a medical condition may be eligible for instruction in the student's home or hospital by completing this [ISBE form](#).

Appropriate educational services from qualified staff will begin no later than five school days after receiving a written statement from a physician, physician assistant, or licensed advanced practice registered nurse. Instructional or related services for a

student receiving special education services will be determined by the student's individualized education program.

A student who is unable to attend school because of pregnancy will be provided home instruction, correspondence courses, or other courses of instruction before (1) the birth of the child when the student's physician, physician assistant, or licensed advanced practice nurse indicates, in writing, that she is medically unable to attend regular classroom instruction, and (2) for up to 3 months after the child's birth or a miscarriage.

For information on home or hospital instruction, contact your child's principal.

### **Homework** [Board Policy 6:290](#)

Homework is used as a way for students to practice what they have learned in the classroom. The time requirements and the frequency of homework will vary depending on a student's teacher, ability, and grade level. Students who are absent from school for a valid cause (an excused absence) may make up missed homework in a reasonable timeframe (e.g., If a student is out of school for three days, they will have three days to make up school work.). If a student's absence is excused or if a student is suspended from school, he/she will be permitted to make up all missed work, including homework and tests, for equivalent academic credit. Students who are unexcused from school will not be allowed to make up missed work.



### **Honesty**

Honesty is the desired value of our society. The school considers it a part of its responsibility to fully support this concept. The following student actions are not acceptable:

1. Cheating (copying work of another student, allowing others to copy from you, using Artificial Intelligence to create an original piece);
2. Plagiarism (taking another's work and putting it out as one's own);
3. Unauthorized possession or use of school forms or property;
4. Unauthorized copying of teacher/student material;
5. Forgery (fraudulently making or altering any writing, including personal signatures)
6. Failing to tell the truth.



### **Honor Roll (Grades 6-8)**

Honor roll status is achieved by demonstrating a combination of a GPA of 3.14 or better and mastery (Level 3 or higher) on at least 80% of the standards assessed. High honor roll status is achieved by demonstrating a combination of a GPA of 4.0 or better and mastery (Level 3 or higher) on at least 90% of the standards assessed.

## **Interpreter Services at IEP Meetings**

Interpreter services are available for IEP Meetings (in English, all common languages, and the parent's/guardian's preferred language, if known and practicable). Schools will record if a parent requests an interpreter, the language for interpretation if an interpreter was provided, and the role of the interpreter. Additionally, a notice to all parents of children eligible for an IEP of the availability of written translations of vital IEP process documents, how to request translated documents, and who to contact with any questions or complaints about the translations (in English, all common languages, and in the parent's/guardian's preferred language, if known and practicable).

## **Lockdown Drills** [Board Policy 4:170](#)

Notice to Parents/Guardians:

The School Safety Drill Act requires that within the first 90 days of every academic year, we conduct at least one law enforcement lockdown drill. This drill addresses a school shooting incident and evaluates the preparedness of school personnel and students for situations involving law enforcement when there is an active threat or an active shooter within a school building. Please be assured that the lockdown drill:

Does not include any simulations that mimic an actual school shooting incident or active shooter event, is announced in advance to all school personnel and students before it begins, includes content that is age and developmentally appropriate, includes and involves school personnel, including school-based mental health professionals, includes trauma-informed approaches to address the concerns and well-being of school personnel, and permits students to ask questions related to it.

Individual schools will provide parents with an opt-out letter prior to the first lockdown drill.

## **Lockers** [Board Policy 7:140](#)

School lockers are school district property made available to students for their convenience and are assigned by the administration. No student may exchange lockers with another student or move to an empty locker without permission from an advisor. Lockers should be kept organized and orderly. Lockers are subject to search and seizure by school officials as set forth in the Search and Seizure section of this Handbook. [It is important that Palombi students do not share their locker combinations with anyone else.](#)

## **Lost and Found**

Anyone who finds books, money, clothing, or other belongings is asked to return them to the school office. Items such as clothing, lunch bags, and books will be gathered and stored in a designated central



location. Valuables like glasses and keys will be securely kept in the school office. Unclaimed items will be donated at regular intervals throughout the year.

### **Make-Up Work** [Board Policy 7:70](#)

Students with excused absences will be given equal time to the number of days absent due to the excused absences to complete and turn in the work.

### **Mandated Reporter** [Board Policy 5:90](#)

All school personnel, including teachers and administrators, are required by law to immediately report any and all suspected cases of child abuse or neglect to the Illinois Department of Children and Family Services.

### **Medical Treatment Authorization**

Click, download, and complete [form](#), as desired.

See Student Medication for further information.

### **Money and Valuables**

Elementary students must inform their classroom teacher if they need to bring money or personal belongings to school. Middle School students should not bring expensive items to school. If bringing such items is unavoidable, they must be secured in a locker. The school and its staff are not responsible for the loss or condition of any personal items.

### **National Junior Honor Society – Palombi Only**

Palombi Middle School is a member of the National Junior Honor Society known as the Lancer Chapter. The purpose of this organization is to provide an avenue for scholarship, service, leadership, character, and citizenship. More information is available in the school office.



### **Notifications**

*Anaphylaxis Prevention, Response, and Management Program* [Board Policy 7:285](#)

Administering Medicines to Students [Board Policy 7:270](#)

Community Resource Persons and Volunteers [Board Policy 6:250](#)

*Health, Eye, and Dental Examinations; Immunizations; and Exclusion of Students* [Board Policy 7:100](#)

All students are required to present appropriate proof of a health examination and the immunizations against, and screenings for, preventable communicable diseases within one year prior to:

1. Entering kindergarten or the first grade;
2. Entering the sixth and ninth grades; and

3. Enrolling in an Illinois school for the first time, regardless of the student's grade.

Proof of immunization against meningococcal disease is required for students in grades 6 and 12. A diabetes screening must be included as part of the health exam (though diabetes testing is not required). Students between the age of one and seven must provide a statement from a physician assuring that the student was "risk-assessed" or screened for lead poisoning. Beginning with the 2017-2018 school year, an age-appropriate developmental screening and an age-appropriate social and emotional screening are required parts of each health examination.

Failure to comply with the above requirements by October 15 of the current school year<sup>1</sup> will result in the student's exclusion from school until the required health forms are presented to the school, subject to certain exceptions. A student will not be excluded from school due to his or her parent/guardian's failure to obtain a developmental screening or a social and emotional screening.

New students who register mid-term have 30 days following registration to comply with the health examination and immunization requirements. If a medical reason prevents a student from receiving a required immunization by October 15, the student must present, by October 15, an immunization schedule and a statement of the medical reasons causing the delay. The schedule and statement of medical reasons must be signed by an appropriate medical professional.

### **Eye Examination**

All students entering kindergarten or the school for the first time must present proof by October 15 of the current school year of an eye examination performed within one year. Failure to present proof by October 15, allows the school to hold the student's report card until the student presents: (1) proof of a completed eye examination, or (2) that an eye examination will take place within 60 days after October 15.

### **Dental Examination**

All students entering kindergarten, second, sixth and ninth grades must present proof by May 15 of the current school year of having been examined by a licensed dentist within the last 18 months. Failure to present proof allows the school to hold the child's report card until the student presents: (1) proof of a completed dental examination, or (2) that a dental examination will take place within 60 days after May 15.

### **Exemptions**

A student will be exempted from the above requirements for:

1. Medical grounds if the student's parent/guardian presents to the building principal a signed statement explaining the objection;
2. Religious grounds if the student's parent/guardian presents to the building principal a completed Certificate of Religious Exemption;
3. Health examination or immunization requirements on medical grounds if a physician provides written verification;
4. Eye examination requirement if the student's parent/guardian shows an undue burden or lack of access to a physician licensed to practice medicine in all of its branches who provides eye examinations or a licensed optometrist; or
5. Dental examination requirement if the student's parent/guardian shows an undue burden or a lack of access to a dentist.

Student and Family Privacy Rights [Board Policy 7:15](#)

Visitors to and Conduct on School Property [Board Policy 8:30](#)

Every Student Succeeds Act [Board Policy 4:170](#) [Board Policy 6:170](#)

#### *I. Teacher Qualifications*

A parent/guardian may request, and the District will provide in a timely manner, the professional qualifications of your student's classroom teachers, including, at a minimum, whether:

The teacher has met the State qualifications and licensing criteria for the grade levels and subject areas in which the teacher provides instruction.

The teacher is teaching under emergency or other provisional status.

The teacher is teaching in the field of discipline of the certification of the teacher.

Paraprofessionals provide services to the student and, if so, their qualifications.

#### *II. Testing Transparency*

The State and District requires students to take certain standardized tests.

A parent/guardian may request, and the District will provide in a timely manner, information regarding student participation in any assessments mandated by law or

District policy, which shall include information on any applicable right you may have to opt your student out of such assessment.

### *III. Annual Report Card*

Each year, the District is required to disseminate an annual report card that includes information on the District as a whole and each school served by the District, with aggregate and disaggregated information for each required subgroup of students including: student achievement on academic assessments (designated by category), graduation rates, district performance, teacher qualifications, and certain other information required by federal law. When available, this information will be placed on the District's website at [district41.org](http://district41.org).

### *IV. Parent & Family Engagement Compact*

### *V. Unsafe School Choice Option*

The unsafe school choice option allows students to transfer to another District school or to a public charter school within the District under certain circumstances. The unsafe school choice option allows students to transfer to another District school or to a public charter school within the District. The unsafe school choice option is available to: (1) All students attending a persistently dangerous school, as defined by State law and identified by the Illinois State Board of Education; and (2) Any student who is a victim of a violent criminal offense that occurred on school grounds during regular school hours or during a school-sponsored event.

### *VI. Student Privacy*

Students have certain privacy protections under federal law.

### *VII. English Learners*

The school offers opportunities for resident English Learners to achieve at high levels in academic subjects and to meet the same challenging State standards that all children are expected to meet.

### *VIII. Homeless Students*

For information on supports and services available to homeless students, contact the Director of Student Services.

For further information on any of the above matters, please contact the building principal.

## **One-to-One (1:1) Chromebooks Grades 3 – 8 [Board Policy 6:235](#)**

In order to achieve excellence, today's students require access to educational experiences that seamlessly integrate technology throughout the educational program.

This initiative provides our third through eighth grade students with around-the-clock access to technology. Kindergarten through second grade have access to technology at school and whenever an e-learning day may be necessary. Please refer to the Lake Villa School District 41 1:1 Computing Handbook, which is available online or upon request.

### **Opt-Out Right to Instruction** [Board Policy 6:60](#)

No student is required to take or participate in the following classes or courses, and no penalty exists for refusing to take or participate in such a course or program.

Students will not be required to take or participate in any class or courses in comprehensive sex education, including in grades 6-8, instruction on both abstinence and contraception for the prevention of pregnancy and sexually transmitted diseases, including HIV/AIDS; family life instruction, including in grades 6-8, instruction on the prevention, transmission, and spread of AIDS; instruction on diseases; recognizing and avoiding sexual abuse; or instruction on donor programs for organ/tissue, blood donor, and transplantation, if his or her parent or guardian submits a written objection. The parent or guardian's decision will not be the reason for any student discipline, including suspension or expulsion. Nothing in this Section prohibits instruction in sanitation, hygiene or traditional courses in biology.

Parents or guardians may examine the instructional materials to be used in any district sex education class or course.

If you do not want your child to participate in these classes or courses, please contact your child's school principal.

- 105 ILCS 5/27-13.2 allows me to object to my child, who is in grades K through 8, from learning age-appropriate instruction for recognizing and avoiding sexual abuse; I understand once my child enters grades 9 through 12, I may no longer object. Notification will be sent to parents at least 5 days prior to instruction.
  - 105 ILCS 5/10-23.13, amended by P.A. 102-610 (Erin's Law), and see policy 4:165, Awareness and Prevention of Child Sexual Abuse and Grooming Behaviors
  - 105 ILCS 5/27-9.1a(b)(6), (8), (9), and (12), added by P.A. 102-522 (includes sexual abuse education under the term sexual violence)
  - 105 ILCS 110/3 (age-appropriate sexual abuse and assault awareness and prevention)
- Family life (psychological, physiological, hygienic and social responsibilities, including sexual abstinence until marriage) (105 ILCS 110/3)
  - Evidence-based and medically accurate information regarding sexual abstinence (105 ILCS 110/3)

- AIDS, including in grades 6 through 12, its prevention, transmission and spread (105 ILCS 110/3)
- Comprehensive Personal Health and Safety and Sexual Health Education
- Donations and transplants of organs/tissue and blood organ/tissue transplantation (105 ILCS 5/27-23.5)
- CPR and the Heimlich maneuver, including training on how to properly administer CPR in accordance with standards of the American Red Cross, the American Heart Association, or another nationally recognized certifying organization (105 ILCS 110/3)
- How to use an AED (105 ILCS 110/3)

### **Parent/Guardian Emergency Guide**

In the event of a school emergency, Lake Villa District 41 will communicate with parents/guardians regarding an emergency. Please familiarize yourself with our tips and terminology that may be used during our communications. Emergencies include but are not limited to: severe weather, utility failures, fire, chemical spills, violent critical incidents, etc.

### **Emergency Tips for Parents/Guardians**

**Contact Information-**Please make sure all phone numbers and emails are up to date to assure that you will receive your preferred notification of email, text and/or robocall. Note: Robocalls can leave voicemails.

**Have a Plan-**Have an idea on who can care for your child in the event that you are unable to do so. Make sure that their information is in Power School.

**Identification-**Please make sure that anyone authorized to pick up your child has an I.D. ready to present. This will be needed at the school or the reunification site.

**Open Phone Lines-**Clear communication waves will be critical during these times. We ask that you do not call any students or staff as they will need their communication lines free to receive any instruction with how to handle the matter. Please do not call 911 for updates as those lines should remain free for emergency reporting. Lake Villa District 41 will provide updates as soon as possible. Follow your child's school website, social media, local television, and/or local radio. Please listen to the local news on TV and/or radio.

**Parent/Guardian Response**-It is extremely important to keep all sites and roads clear of traffic from parents/guardians so first responders can work as efficiently as possible. Buses may need the roads clear due to transportation to our reunification site. One of the most challenging yet most important contributions from parents/guardians is to only come pick up your child when District #41 instructs to do so.

### **Terminology**

**Assembly Points**-Assembly points are designated areas inside of the school building where first responders will gather students and staff under their supervision.

**Closed Campus**-Students and staff are free to move from room to room inside of the building but no one other than first responders will be allowed to enter from outside of the building. **Note:** During this time, parents/guardians will not be able to arrive and pick up their children.

**Lockdown**-All interior and exterior doors are closed and locked. Students and staff are to remain inside of their secured space until given permission to evacuate by authorized school personnel or first responders.

**Rally Points**-Rally points are designated areas away from the school that are within walking distance that staff and students will go to once evacuated. Once there, they will load the buses to be transported to the reunification site.

**Reunification Site**-This site is the location designated by the district where parents/guardians will be able to pick up their student. There is an organized process at this site that allows personnel to pair students with their parents/guardians.

### **Parent Engagement [Policy 6:170](#)**

Parents are encouraged to participate in school events. Parent engagement activities take place during the course of the school year. Title I Schools (Hooper, Martin, and Palombi) conduct family engagement activities in alignment with district policy, 6:170.

The Bilingual Parent Advisory Committee (BPAC) will meet four times per year. Those interested in participating in the BPAC should contact Aimee Redding at [aimee.redding@district41.org](mailto:aimee.redding@district41.org).

Employers must grant an employee leave of up to 8 total hours during the school year (no more than 4 hours of which may be taken on any given day) for parents to attend school conferences or activities related to the employee's child if it cannot be scheduled during non-work hours.

## **Parent/Teacher Advisory Committee on Student Discipline** [Board Policy 7:190](#)

The district has established and maintains a parent/teacher advisory committee to assist in the development of guidelines leading to review of policy on student discipline and school searches. If you are interested in serving on this committee, please contact the Dean of Students at 847-356-2118 x51007.

## **Parent/Teacher Organization**

Parent organizations and booster clubs are invaluable resources to the District's schools. Parent organizations and booster clubs have no administrative authority and cannot determine District policy. At no time does the District accept responsibility for the actions of any parent organization or booster club regardless of whether it was recognized and/or permitted to use any of the district names or logos.

## **Parent-Staff Communication** [Board Policy 8:30](#); [Board Policy 8:95](#); [Board Policy 8:110](#)

Good communication between parents and staff is important to the educational success of students and is encouraged. Teachers and administrators will respond to parental inquiries within 24 hours when school is in session.

Our district values a safe, respectful, and collaborative environment for students, parents, and staff. To ensure safety, all visitors must check in at the school office, follow school policies, and conduct themselves respectfully while on school property. Certain restrictions apply to individuals with criminal offenses, and disruptive behavior may result in removal from school grounds or events.

We encourage open communication between parents and the school. If you have questions, concerns, or suggestions, you may contact the appropriate school staff. Complaints about teachers or staff should follow a structured process, starting with direct communication with the individual and escalating through the principal and superintendent if needed.

Parental involvement is essential to student success. We encourage families to stay informed, participate in school activities, and communicate regularly with teachers. Parents can provide valuable input on school-related matters and support their child's education by staying engaged in their learning.

## **Passes – Palombi Only**

At Palombi we use an electronic pass system called SmartPass. This system limits the number of students who are allowed to be out of class at any given time. Student location options include restroom, water fountain, nurse, locker, or office. Each student gets two passes a day for restroom use during academic time. Students may also use the restroom before school, during gym, at lunch, and after school. If students abuse the pass system (multiple pass requests in one day, do not go to the assigned

bathroom, etc) the student may be put on an escort or may have to use the restroom in the nurse's office. If a student has health issues that require frequent visits to the restroom, please contact the nurse's office at (847) 356-2118 x51001. Students will be given a lanyard everytime they leave the classroom, identifying that they have permission to be in the hall. Failure to comply may result in disciplinary action.

### **Passing Periods – Palombi Only**

The expectation of students during passing periods is to move from one class to another efficiently. Students may stop at their lockers to get new materials, get a drink as long as they arrive to class on time. Students are not allowed to congregate in the halls or cause any other general disturbance. Students may not use passing periods to visit other areas of the building without a pass from a staff member. Failure to comply may result in disciplinary action.

### **Pesticides** [Board Policy 4:160](#)

Restricted use of pesticides will not be applied on or within 500 feet of school property during normal school hours. Before pesticides are used on District premises, the Superintendent or designee shall notify employees and parents/guardians of students as required by the Structural Pest Control Act, 225 ILCS 235/, and the Lawn Care Products Application and Notice Act, 415 ILCS 65/. Notification will be given before application of the pesticide. Prior notice is not required if there is imminent threat to health or property.

The district maintains a registry of parents/guardians of students who have registered to receive written or telephone notification prior to the application of pesticides to school grounds. To be added to the list, please contact your school office.

### **Prevention of Anaphylaxis** [Board Policy 7:285](#)

While it is not possible for the School or District to completely eliminate the risks of an anaphylactic emergency, the District maintains a comprehensive policy on anaphylaxis prevention, response, and management in order to reduce these risks and provide accommodations and proper treatment for anaphylactic reactions. Parent(s)/guardian(s) and students who desire more information or who want a copy of the District's policy may contact the Building Principal. See [Board Policy 7:285](#) for information pertaining to the anaphylactic prevention, response, and management program.

### **Physical Education** [Board Policy 7:260](#)

Students enrolled in public schools are required to participate in physical education as required by State law. Parents' have the right to submit appropriate excuses for their students from physical education, and the circumstances under which students may be exempt.

In order to be excused from participation in physical education, a student must present an appropriate excuse from his or her parent/guardian or from a person licensed under the Medical Practice Act. The excuse may be based on medical or religious prohibitions. An excuse because of medical reasons must include a signed statement from a person licensed under the Medical Practice Act that corroborates the medical reason for the request. An excuse based on religious reasons must include a signed statement from a member of the clergy that corroborates the religious reason for the request. Upon written notice from a student's parent/guardian, a student will be excused from engaging in the physical activity components of physical education during a period of religious fasting.

A student in grades 7-8 may submit a written request to the building principal requesting to be excused from physical education courses because of the student's ongoing participation in an interscholastic or extracurricular athletic program. The building principal will evaluate requests on a case-by-case basis.

A student who is eligible for special education may be excused from physical education courses in either of the following situations:

1. He or she (a) is in grades 3-12, (b) his or her IEP requires that special education support and services be provided during physical education time, and (c) the parent/guardian agrees or the IEP team makes the determination; or
2. He or she (a) has an IEP, (b) is participating in an adaptive athletic program outside of the school setting, and (c) the parent/guardian documents the student's participation as required by the Superintendent or designee.

A student requiring adapted physical education will receive that service in accordance with the student's Individualized Education Program.

Special activities in physical education will be provided for a student whose physical or emotional condition, as determined by a person licensed under the Medical Practices Act, prevents his or her participation in the physical education course.

State law prohibits the School District from honoring parental excuses based upon a student's participation in athletic training, activities, or competitions conducted outside the auspices of the School District.

Students who have been excused from physical education shall return to the course as soon as practical. The following considerations will be used to determine when a student shall return to a physical education course:

- The time of year when the student's participation ceases; and

- The student's class schedule.

A student who is eligible for special education may be excused from physical education courses in either of the following situations:

- He or she (a) is in grades 3-12, (b) his or her IEP requires that special education support and services be provided during physical education time, and (c) the parent/guardian agrees or the IEP team makes the determination; or
- He or she (a) has an IEP, (b) is participating in an adaptive athletic program outside of the school setting, and (c) the parent/guardian documents the student's participation as required by the Superintendent or designee.

A student requiring adapted physical education will receive that service in accordance with the student's Individualized Education Program.

### **PUNS (Prioritization of Urgency of Need for Services)**

The Illinois Department of Human Services (IDHS) maintains a statewide database known as the PUNS database (Prioritization of Urgency of Need for Services) that records information about individuals with intellectual disabilities or developmental disabilities who are potentially in need of services.

IDHS uses the data on PUNS to select individuals for services as funding becomes available, to develop proposals and materials for budgeting, and to plan for future needs. The PUNS database is available for children with intellectual disabilities or developmental disabilities with unmet service needs.

Registration to be included on the PUNS database is the first step toward receiving developmental disabilities services in this State. A child who is not on the PUNS database will not be in the queue for State developmental disabilities services.

For more information and to sign up for PUNS, see the Illinois Department of Human Services PUNS information page at <https://www.dhs.state.il.us/page.aspx?item=41131>.

You may also contact the following District employee for assistance: Dr. Ann Scully, Director of Student Services.

### **Recess**

#### **Elementary Schools**

Students will go outside for recess when it is 11 degrees or warmer with the wind chill.

#### **Middle School**

Students will go outside for recess when it is 25 degrees or warmer with the wind chill three days per week.

## **Religious Holidays and Instruction** [Board Policy 7:180](#)

Students who are absent for religious holidays will have equal opportunity to make up any school work, including exams that are missed due to the absence.

A student will be released from school, as an excused absence, to observe a religious holiday or for religious instruction. The student's parent/guardian must give written notice to the building principal at least 5 calendar days before the student's anticipated absence(s).

Students excused for religious reasons will be given an opportunity to make up all missed work, including homework and tests, for equivalent academic credit.

## **Report Cards** [Board Policy 6:280](#)

Report cards are available on PowerSchool on the dates listed in the Lake Villa District Calendar. If parents or guardians have any questions or concerns about their child's report card, they should contact the advisor or the appropriate teacher.

## **Referrals**

At all school levels, students may receive referrals from teachers/administration for misconduct. A referral includes a communication home (email or phone call), and may include disciplinary action (re-teaching expectations, a teacher assigned lunch detention or after school detention, detentions/suspensions assigned by the administration).



## **Respect** [Board Policy 7:180](#)

All members of the school community are expected to be respectful to each other at all times. Disrespectful, demeaning or discourteous non-verbal or verbal actions or words will not be tolerated toward any member of the school community.

## **Safety Drill Procedures and Conduct** [Board Policy 4:170](#)

Safety drills will occur at times established by the school board. Students are required to be silent and shall comply with the directives of school officials during emergency drills. There will be a minimum of three (3) evacuation drills, a minimum of one (1) severe weather (shelter-in-place) drill, a minimum of one (1) law enforcement lockdown drill to address a school shooting incident, and a minimum of one (1) bus evacuation drill each school year. There may be other drills at the direction of the administration. The law enforcement lockdown drill will be announced in advance and a student's parent/guardian may elect to exclude their child from participating in this drill. All other drills will not be preceded by a warning to students.

## **Scholarship**

Lake Villa School District #41 accepts donations to the District 41 Education Foundation toward providing college scholarships to deserving students. For more information about the Foundation please reach out to [victor.wight@district41.org](mailto:victor.wight@district41.org).



## **School Environment** [Board Policy 4:160](#)

A clean and well-maintained environment supports a positive learning experience. Students are expected to help keep the building, grounds, and buses clean by properly disposing of litter in designated waste and recycling containers.

## **Sex Offender Notification**

### ***Sex Offender Notification Law***

State law prohibits a convicted child sex offender from being present on school property when children under the age of 18 are present, except for in the following circumstances as they relate to the individual's child(ren):

1. To attend a conference at the school with school personnel to discuss the progress of their child.
2. To participate in a conference in which evaluation and placement decisions may be made with respect to their child's special education services.
3. To attend conferences to discuss issues concerning their child such as retention or promotion.

In all other cases, convicted child sex offenders are prohibited from being present on school property unless they obtain written permission from the superintendent or school board.

Anytime that a convicted child sex offender is present on school property – including the three reasons above - he/she is responsible for notifying the principal's office upon arrival on school property and upon departure from school property. It is the responsibility of the convicted child sex offender to remain under the direct supervision of a school official at all times he/she is in the presence or vicinity of children.

A violation of this law is a Class 4 felony.

Information about sex offenders or violent offenders against youth is available to the public on the Illinois State Police (ISP) website. The ISP website contains the following:

Illinois Sex Offender Registry, <https://isp.illinois.gov/Sor/Disclaimer>

Illinois Murderer and Violent Offender Against Youth Registry, <https://isp.illinois.gov/MVOAY/Disclaimer>

Frequently Asked Questions Concerning Sex Offenders, <https://isp.illinois.gov/Sor/FAQs>

## **School Operations During a Pandemic or Other Health Emergency**

### **[Board Policy 4:180](#)**

A pandemic is a global outbreak of disease. Pandemics happen when a new virus emerges to infect individuals and, because there is little to no pre-existing immunity against the new virus, it spreads sustainably. Your child's school and district play an essential role, along with the local health department and emergency management agencies, in protecting the public's health and safety during a pandemic or other health emergency.

During a pandemic or other health emergency, you will be notified in a timely manner of all changes to the school environment and schedule that impact your child. Please be assured that even if school is not physically in session, it is the goal of the school and district to provide your child with the best educational opportunities possible.

Additionally, please note the following:

1. All decisions regarding changes to the school environment and schedule, including a possible interruption of in-person learning, will be made by the superintendent in consultation with and, if necessary, at the direction of the Governor, Illinois Department of Public Health, local health department, emergency management agencies, and/or Regional Office of Education.
2. Available learning opportunities may include remote and/or blended learning. Blended learning may require your child to attend school on a modified schedule.
3. Students will be expected to participate in blended and remote instruction as required by the school and district. Parents are responsible for assuring the participation of their children. Students who do not participate in blended or remote learning will be considered truant.
4. All school disciplinary rules remain in effect during the interruption of in-person learning. Students are subject to discipline for disrupting the remote learning environment to the same extent that discipline would be imposed for disruption of the traditional classroom.

5. Students and parents will be required to observe all public health and safety measures implemented by the school and district in conjunction with state and local requirements.
6. During a pandemic or other health emergency, the school and district will ensure that educational opportunities are available to all students.
7. School personnel will work closely with students with disabilities and other vulnerable student populations to minimize the impact of any educational disruption.
8. Students who have a compromised immune system, live with an individual with a compromised immune system or have a medical condition that may impact their ability to attend school during a pandemic or other public health emergency should contact school officials.
9. During a pandemic or other health emergency, teachers and school staff will receive additional training on health and safety measures.
10. In accordance with the school district or state mandates, the school may need to conduct a daily health assessment of your child. Parents and students will be notified of the exact assessment procedures if this becomes necessary.
11. Parents should not send their child to school if their child exhibits any symptoms consistent with the pandemic or other health emergency.
12. Please do not hesitate to contact school or district officials if you have any concerns regarding your child's education, health, or safety.

### **School Wellness** [Board Policy 6:50](#)

Students' wellness, which includes nutrition and physical activity, is promoted by District #41's educational program, activities, and meal programs. A policy consistent with Section 204 of the Child Nutrition and WIC Reauthorization Act of 2004 has been developed. [Parents are encouraged to contact their child's principal or the district's superintendent if they have suggestions or comments concerning the development, implementation, and improvement of the school wellness.](#) The district maintains a Wellness Committee that encourages parent participation. Please contact your school office.

### **Search and Seizure** [Policy 7:140](#)

In order to maintain order safety and security in the schools, school authorities are authorized to conduct reasonable searches of school property and equipment, as well as of students and their personal effects. "School authorities" includes school liaison police officers.

### **School Property and Equipment as well as Personal Effects Left There by Students**

School authorities may inspect and search school property and equipment owned or controlled by the school (such as, lockers, desks, and parking lots), as well as personal effects left there by a student, without notice to or the consent of the student. Students have no reasonable expectation of privacy in these places or areas or in their personal effects left there.

The building principal may request the assistance of law enforcement officials to conduct inspections and searches of lockers, desks, parking lots, and other school property and equipment for illegal drugs, weapons, or other illegal or dangerous substances or materials, including searches conducted through the use of specially trained dogs.

### **Students Searches**

School authorities may search a student and/or the student's personal effects in the student's possession (such as, purses, wallets, knapsacks, book bags, lunch boxes, etc.) when there is a reasonable ground for suspecting that the search will produce evidence the particular student has violated or is violating either the law or the school or district's student rules and policies. The search will be conducted in a manner that is reasonably related to its objective of the search and not excessively intrusive in light of the student's age and sex, and the nature of the infraction.

School officials may require a student to cooperate in an investigation if there is specific information about activity on the student's account on a social networking website that violates the school's disciplinary rules or school district policy. In the course of the investigation, the student may be required to share the content that is reported in order for the school to make a factual determination. School officials may not request or require a student or his or her parent/guardian to provide a password or other related account information to gain access to the student's account or profile on a social networking website.

### **Seizure of Property**

If a search produces evidence that the student has violated or is violating either the law or the school or district's policies or rules, evidence may be seized and impounded by school authorities, and disciplinary action may be taken. When appropriate, evidence may be transferred to law enforcement authorities.

### **Questioning of Students Suspected of Committing Criminal Activity**

Before a law enforcement officer, school resource officer, or other school security person detains and questions on school grounds a student under 18 years of age who is suspected of committing a criminal act, the building principal or designee will: (a) Notify

to notify the student's parent/guardian and document the time and manner in writing; (b) Make reasonable efforts to ensure the student's parent/guardian is present during questioning or, if they are not present, ensure that a school employee (including, but not limited to, a social worker, psychologist, nurse, guidance counselor, or any other mental health professional) is present during the questioning; and (c) If practicable, make reasonable efforts to ensure that a law enforcement officer trained in promoting safe interactions and communications with youth is present during the questioning.

### **Sexual Abuse** [Board Policy 4:165](#)

Child sexual abuse, grooming behaviors, and boundary violations harm students, their parent/guardian, the District's environment, its school communities, and the community at large, while diminishing a student's ability to learn.

### **Warning Signs of Child Sexual Abuse**

Warning signs of child sexual abuse include the following.

Physical signs:

- Sexually transmitted infections (STIs) or other genital infections
- Signs of trauma to the genital area, such as unexplained bleeding, bruising, or blood on the sheets, underwear, or other clothing
- Unusual weight gain or loss

Behavioral signs:

- Excessive talk about or knowledge of sexual topics
- Keeping secrets
- Not talking as much as usual
- Not wanting to be left alone with certain people or being afraid to be away from primary caregivers
- Regressive behaviors or resuming behaviors that the child had grown out of, such as thumb sucking or bedwetting
- Overly compliant behavior
- Sexual behavior that is inappropriate for the child's age
- Spending an unusual amount of time alone
- Trying to avoid removing clothing to change or bathe

Emotional signs:

- Change in eating habits or unhealthy eating patterns, like loss of appetite or excessive eating
- Signs of depression, such as persistent sadness, lack of energy, changes in sleep or appetite, withdrawing from normal activities, or feeling “down”
- Change in mood or personality, such as increased aggression
- Decrease in confidence or self-image
- Anxiety, excessive worry, or fearfulness
- Increase in unexplained health problems such as stomach aches and headaches
- Loss or decrease in interest in school, activities, and friends
- Nightmares or fear of being alone at night
- Self-harming behaviors or expressing thoughts of suicide or suicidal behavior
- Failing grades
- Drug or alcohol use

### **Warning Signs of Grooming Behaviors**

School and District employees are expected to maintain professional and appropriate relationships with students based upon students’ ages, grade levels, and developmental levels.

Prohibited grooming is defined as (i) any act, including but not limited to, any verbal, nonverbal, written, or electronic communication or physical activity, (ii) by an employee with direct contact with a student, (iii) that is directed toward or with a student to establish a romantic or sexual relationship with the student. Examples of grooming behaviors include, but are not limited to, the following behaviors:

- Sexual or romantic invitations to a student
- Dating or soliciting a date from a student
- Engaging in sexualized or romantic dialog with a student
- Making sexually suggestive comments that are directed toward or with a student
- Self-disclosure or physical exposure of a sexual, romantic, or erotic nature
- Sexual, indecent, romantic, or erotic contact with a student
- Failing to respect boundaries or listening when a student says “no”
- Engaging in touching that a student or student’s parents/guardians have indicated as unwanted
- Trying to be a student’s friend rather than filling an adult role in the student’s life

- Failing to maintain age-appropriate relationships with students
- Talking with students about personal problems or relationships
- Spending time alone with a student outside of their role in the student's life or making up excuses to be alone with a student
- Expressing unusual interest in a student's sexual development, such as commenting on sexual characteristics or sexualizing normal behaviors
- Giving a student gifts without occasion or reason
- Spending a lot of time with a student
- Restricting a student's access to other adults

### **Warning Signs of Boundary Violations**

School and District employees breach employee-student boundaries when they misuse their position of power over a student in a way that compromises the student's health, safety, or general welfare. Examples of boundary violations include:

- Favoring a certain student by inviting the student to "hang out" or by granting special privileges
- Engaging in peer-like behavior with a student
- Discussing personal issues with a student
- Meeting with a student off-campus without parent/guardian knowledge and/or permission
- Dating, requesting, or participating in a private meeting with a student (in person or virtually) outside of a professional role
- Transporting a student in a school or private vehicle without administrative authorization
- Giving gifts, money, or treats to an individual student
- Sending a student on personal errands
- Intervening in a serious student problem instead of referring the student to an appropriately trained professional
- Sexual or romantic invitations toward or from a student
- Taking and using photos/videos of students for non-educational purposes
- Initiating or extending contact with a student beyond the school day in a one-on-one or non-group setting

- Inviting a student to an employee's home
- Adding a student on personal social networking sites as contacts when unrelated to a legitimate educational purpose
- Privately messaging a student
- Maintaining intense eye contact with a student
- Making comments about a student's physical attributes, including excessively flattering comments
- Engaging in sexualized or romantic dialog
- Making sexually suggestive comments directed toward or with a student
- Disclosing confidential information
- Self-disclosure of a sexual, romantic, or erotic nature
- Full frontal hugs
- Invading personal space

If you believe you are a victim of child sexual abuse, grooming behaviors, or boundary violations, or you believe that your child is a victim, you should immediately contact the Building Principal, a school counselor, or another trusted adult employee of the School.

Additional Resources include:

National Sexual Assault Hotline at 800.656.HOPE (4673)

National Sexual Abuse Chatline at [online.rainn.org](http://online.rainn.org)

Illinois Department of Children and Family Services Hotline at 1.800.25.ABUSE (2873)

### SEXUAL ABUSE RESPONSE AND PREVENTION RESOURCE GUIDE

The Illinois State Board of Education (ISBE) maintains a resource guide on sexual abuse response and prevention. The guide contains information on and the location of children's advocacy centers, organizations that provide medical evaluations and treatment to victims of child sexual abuse, organizations that provide mental health evaluations and services to victims and families of victims of child sexual abuse, and organizations that offer legal assistance to and provide advocacy on behalf of victims of child sexual abuse. This guide can be accessed through the ISBE website at [www.isbe.net](http://www.isbe.net) or you may request a copy of this guide by contacting the school's office.

### **Sex Education Instruction** [Board Policy 6:60](#)

Public Act 102-0522, the Comprehensive Personal Health and Safety and Sexual Health Education Act, requires the Illinois State Board of Education (ISBE) to adopt the National Sex Education Standards as the Illinois Learning Standards for sexual health education. These standards were adopted on June 14, 2022. Parents may opt-out of sex education instruction.

## **Classes or Courses on Sex Education, Family Life Instruction, Instruction on Diseases, Recognizing and Avoiding Sexual Abuse, or Donor Programs for Organ/Tissue, Blood Donor, and Transplantation**

For your information, State law requires that all sex education instruction be developmentally and age appropriate, evidence-based, medically accurate and complete. Courses that discuss sexual intercourse place substantial emphasis on both abstinence and contraception for the prevention of pregnancy and sexually transmitted diseases. Courses will emphasize that abstinence is a responsible and positive decision and the only 100% effective method in the prevention of pregnancy and sexually transmitted diseases, including HIV/AIDS. Family life courses are designed to promote a wholesome and comprehensive understanding of the emotional, psychological, physiological, hygienic and social responsibility aspects of family life, and for grades 6 through 12, the prevention of AIDS.

### **Request to Examine Instructional Material**

A sample of the District's instructional materials and course outline for these classes or courses are available from the classroom teacher for your inspection. If you are requesting to examine this material, please complete the following statement and return it to your child's classroom teacher within 5 days.

I request to examine the instructional materials and course outline for this class.

### **Class Attendance Waiver Request**

According to State law, no student is required to take or participate in these classes or courses. There is no penalty for refusing to take or participate in such a course or program. If you do not want your child to participate in these classes or courses, please complete the following **class attendance waiver** statement and return it to your child's classroom teacher within 5 school days.

### **Snacks** [Board Policy 4:120](#); [Board Policy 7:285](#)



No food/beverage is permitted in the hallways or classroom without teacher permission. Monitored snacks can be consumed only under staff supervision. Students may bring any one of the healthy peanut and tree nut free snacks found on the district's snack guidelines. Energy drinks are not allowed at any time. Exceptions to snack guidelines may be granted by the building principal for special occasions as cultural fairs or breakfast traditions. In such an event, all parents will be notified by the school in advance. Lake Villa District #41 appreciates your help in keeping our students safe.

(This approved snack list does not apply to individual student lunches.)

### **Fruits & Vegetables**

- Fresh fruits / fruit wedges / slices / or packaged container fruit cups
- Dry fruits
- Squeezable fruit sauce (applesauce)
- Fruit wraps / fruit strips / fruit snacks
- Raw vegetable sticks/slices

### **Packaged Snacks**

- Fruit and Grain Cereal Bars (e.g., Walmart Great Value, Nutrigrain, etc.)
- Crackers (Wheat, Triscuits, Saltines, Rice Crackers, Graham Crackers, Goldfish)
- Cheez-Its®
- Original Rice Krispy Treats® (regular)
- Pre-popped popcorn or cheese popcorn (not caramel)
- Pirate's Booty
- Plain or Seasoned Pretzels
- Rice cakes
- Veggie Straws
- PopCorners
- Harvest Snaps

### **Protein/Dairy**

- Jerky (beef or turkey)
- Pepperoni snack sticks
- Deli Meat (e.g., rolled slices of ham or turkey)
- Cheese sticks, or cheese cubes
- Yogurt, Go-Gurt

### **Classroom Food Guidelines**

With teacher permission, students may bring snacks into the classroom found on the district's approved list above. The list can also be found on the district's website.

Birthdays may be celebrated by sharing non-edible items only (i.e. stickers, pencils, markers, magnets, etc.) Staff members will seek alternative rewards for students that are not food-related. Students may pack any food item for lunch as long as that lunch is consumed in the cafeteria and not brought into the classroom.

Exceptions to these guidelines may be granted by the building principal for special occasions or traditions such as cultural fairs or breakfast traditions. In such an event, all parents will be notified by the school in advance.

## **Sexting** [Board Policy 4:170](#)

Notice to Parents/Guardians:

Sexting is generally defined as sending, sharing, viewing, receiving, or possessing indecent visual depictions of oneself or another person using a cell phone.

Discussing sexting and its legal and social consequences with your children may prevent and reduce incidences of it at school and elsewhere.

Talk to your children, even if the issue hasn't directly impacted your community. Ask "have you heard of sexting?" "Tell me what you think it is." Learn what your child's understanding is and add an age-appropriate explanation. For more information about starting age-appropriate discussions, see Talking to Kids and Teens About Social Media and Sexting – Tips from the American Academy of Pediatrics at: [LINK](#)

Make sure children of all ages understand that the District's student behavior policy prohibits sexting, and that it is further punishable in Illinois through the Juvenile Court Act and the Criminal Code of 2012.

Collect cell phones at gatherings of tweens and teens. Experts have noted that peer pressure can play a major role in sexting, with attendance at parties being a major contributing factor.

Monitor the media for stories about sexting that illustrate the consequences for both senders and receivers of these images. Ask "Have you seen this story?" "What did you think about it?" "What would you do if you were this child?"

Rehearse ways your child can respond if asked to participate in sexting.

## **Social Media** [Board Policy 7:140](#)

Notice to Parents/Guardians:

State law requires the District to notify students and their parents/guardians of each of the following:

School officials may not request or require a student or his or her parents/guardians to provide a password or other related account information to gain access to the student's account or profile on a social networking website. Examples of social networking websites and platforms include Facebook, Instagram, Twitter, TikTok, and Snapchat.

School officials may conduct an investigation or require a student to cooperate in an investigation if there is specific information about activity on the student's account on a social networking website that violates a school behavior rule or policy. In the course of an investigation, the student may be required to share the content that is reported in order to allow school officials to make a factual determination.

**Social Work/Counseling Services** [Board Policy 6:270](#); [Board Policy 7:250](#); [Board Policy 7:290](#)

The school provides a guidance and counseling program for students. The school's counselors are available to those students who require additional assistance.

At the middle school, if a student would like to talk to the social worker/counselor, the student can fill out an "I Need to Talk" form using a QR code found in google classrooms and posted in classrooms. As soon as the social worker or counselor is available, they will speak with the student.

**Special Services** [Board Policy 7:250](#); [Board Policy 7:340](#)



The district shall provide a free, appropriate public education in the least restrictive environment and provide the necessary related services to all children with disabilities enrolled in the district. The district will provide identification, assessment, and special education services to eligible children ages 3 to 5. For some services, Lake Villa District 41 partners with the Special Education District of Lake County (SEDOL). Additional assistive technology is available for those who qualify. Parents/Guardians should contact Dr. Ann Scully, Director of Student Services for further information.

Students who do not qualify for an IEP under the Individuals with Disabilities Education Act may qualify for services under Section 504 of the Rehabilitation Act of 1973 if the child has a physical or mental impairment that substantially limits one or more major life activities.

**Special Education Draft Documents and Related Service Logs**

Parents will receive written materials of their child's drafted documents no later than three (3) days prior to the eligibility or IEP meeting, or as soon as possible if an IEP meeting is scheduled within 3 school days with the written consent of the child's parent or guardian upon request.

For a child with an individualized education program (IEP), the school district must create related service logs that record the type of related services administered under the child's IEP and the minutes of each type of related service that has been administered. Upon request, the school will provide a child's parent/guardian a copy of the related service log at the annual review of the child's IEP and at any other time upon request.

**Student Behavior** [Board Policy 7:190](#)

The goals and objectives of this policy are to provide effective discipline practices that: (1) ensure the safety and dignity of students and staff; (2) maintain a positive, weapons-free, and drug-free learning environment; (3) keep school property and the

property of others secure; (4) address the causes of a student's misbehavior and provide opportunities for all individuals involved in an incident to participate in its resolution; and (5) teach students positive behavioral skills to become independent, self-disciplined citizens in the school community and society.

#### When and Where Conduct Rules Apply

A student is subject to disciplinary action for engaging in prohibited student conduct, as described in the section with that name below, whenever the student's conduct is reasonably related to school or school activities, including, but not limited to:

1. On, or within sight of, school grounds before, during, or after school hours or at any time;
2. Off school grounds at a school-sponsored activity or event, or any activity or event that bears a reasonable relationship to school;
3. Traveling to or from school or a school activity, function, or event; or
4. Anywhere, if the conduct interferes with, disrupts, or adversely affects the school environment, school operations, or an educational function, including, but not limited to, conduct that may reasonably be considered to: (a) be a threat or an attempted intimidation of a staff member; or (b) endanger the health or safety of students, staff, or school property.

#### Prohibited Student Conduct

The school administration is authorized to discipline students for gross disobedience or misconduct, including but not limited to:

1. Using, possessing, distributing, purchasing, or selling tobacco or nicotine materials, including without limitation, electronic cigarettes and any type of vaping instrument.
2. Using, possessing, distributing, purchasing, or selling alcoholic beverages. Students who are under the influence of an alcoholic beverage are not permitted to attend school or school functions and are treated as though they had alcohol in their possession.
3. Using, possessing, distributing, purchasing, selling, or offering for sale:
  - a. Any illegal drug or controlled substance, or cannabis (including marijuana, hashish, and medical cannabis unless the student is authorized to be administered a medical cannabis infused product under Ashley's Law).
  - b. Any anabolic steroid unless it is being administered in accordance with a physician's or licensed practitioner's prescription.
  - c. Any performance-enhancing substance on the Illinois High School Association's most current banned substance list unless administered in accordance with a physician's or licensed practitioner's prescription.

- d. Any prescription drug when not prescribed for the student by a physician or licensed practitioner, or when used in a manner inconsistent with the prescription or prescribing physician's or licensed practitioner's instructions. The use or possession of medical cannabis, even by a student for whom medical cannabis has been prescribed, is prohibited unless the student is authorized to be administered a medical cannabis infused product under Ashley's Law.
  - e. Any inhalant, regardless of whether it contains an illegal drug or controlled substance: (a) that a student believes is, or represents to be capable of, causing intoxication, hallucination, excitement, or dulling of the brain or nervous system; or (b) about which the student engaged in behavior that would lead a reasonable person to believe that the student intended the inhalant to cause intoxication, hallucination, excitement, or dulling of the brain or nervous system. The prohibition in this section does not apply to a student's use of asthma or other legally prescribed inhalant medications.
  - f. Any substance inhaled, injected, smoked, consumed, or otherwise ingested or absorbed with the intention of causing a physiological or psychological change in the body, including without limitation, pure caffeine in tablet or powdered form.
  - g. Look-alike or counterfeit drugs, including a substance that is not prohibited by this policy, but one: (a) that a student believes to be, or represents to be, an illegal drug, controlled substance, or other substance that is prohibited by this policy; or (b) about which a student engaged in behavior that would lead a reasonable person to believe that the student expressly or impliedly represented to be an illegal drug, controlled substance, or other substance that is prohibited by this policy.
  - h. Drug paraphernalia, including devices that are or can be used to: (a) ingest, inhale, or inject cannabis or controlled substances into the body; and (b) grow, process, store, or conceal cannabis or controlled substances. Students who are under the influence of any prohibited substance are not permitted to attend school or school functions and are treated as though they had the prohibited substance, as applicable, in their possession.
- 4. Using, possessing, controlling, or transferring a weapon as that term is defined in the Weapons section of this policy, or violating the Weapons section of this policy.
  - 5. Using or possessing an electronic paging device.
  - 6. Using a cellular telephone, video recording device, personal digital assistant (PDA), or other electronic device in any manner that disrupts the educational environment or violates the rights of others, including using the device to take photographs in locker rooms or bathrooms, cheat, or otherwise violate student

conduct rules. Unless otherwise banned under this policy or by the Building Principal, all electronic devices must be kept powered off or silenced during the regular school day unless: (a) the supervising staff grants permission; (b) use of the device is provided in a student's individualized education program (IEP) or Section 504 plan; (c) it is used during the student's lunch period, or (d) it is needed in an emergency that threatens the safety of students, staff, or other individuals.

7. Sexting, which, for purposes of this policy, is the act of creating, sending, sharing, viewing, receiving, or possessing sexually explicit messages, images, or videos electronically, regardless of whether they are authentic or computer-generated, through the use of a computer, electronic communication device, or cellular phone. Sexting also includes creating, sending, sharing, viewing, receiving, or possessing indecent visual depictions, non-consensual dissemination of private sexual images, and non-consensual dissemination of sexually explicit digitized depictions, as defined in State law.
8. Using or possessing a laser pointer unless under a staff member's direct supervision and in the context of instruction.
9. Disobeying rules of student conduct or directives from staff members or school officials. Examples of disobeying staff directives include refusing a District staff member's request to stop, present school identification, or submit to a search.
10. Engaging in academic dishonesty, including cheating, intentionally plagiarizing, using a writing service and/or generative artificial intelligence technology in place of original work unless specifically authorized by staff, wrongfully giving or receiving help during an academic examination, altering report cards, and wrongfully obtaining test copies or scores.
11. Engaging in hazing or any kind of bullying or aggressive behavior that does physical or psychological harm to a staff person or another student, or urging other students to engage in such conduct. Prohibited conduct specifically includes, without limitation, any use of violence, intimidation, force, noise, coercion, threats, stalking, harassment, sexual harassment, public humiliation, theft or destruction of property, retaliation, hazing, bullying, bullying using a school computer or a school computer network, or other comparable conduct.
12. Engaging in any sexual activity, including without limitation, offensive touching, sexual harassment, indecent exposure (including mooning), and sexual assault. This does not include the non-disruptive: (a) expression of gender or sexual orientation or preference, or (b) display of affection during noninstructional time.
13. Teen dating violence, as described in Board policy 7:185, Teen Dating Violence Prohibited.
14. Causing or attempting to cause damage to, or stealing or attempting to steal, school property or another person's personal property.
15. Entering school property or a school facility without proper authorization.

16. In the absence of a reasonable belief that an emergency exists, calling emergency responders (such as calling 911); signaling or setting off alarms or signals indicating the presence of an emergency; or indicating the presence of a bomb or explosive device on school grounds, school bus, or at any school activity.
17. Being absent without a recognized excuse; State law and Board of Education policy regarding truancy control will be used with chronic and habitual truants.
18. Being involved with any public school fraternity, sorority, or secret society, by: (a) being a member; (b) promising to join; (c) pledging to become a member; or (d) soliciting any other person to join, promise to join, or be pledged to become a member.
19. Being involved in gangs or gang-related activities, including displaying gang symbols or paraphernalia.
20. Violating any criminal law, including but not limited to, assault, battery, arson, theft, gambling, eavesdropping, vandalism, and hazing.
21. Making an explicit threat on an Internet website against a school employee, a student, or any school-related personnel if the Internet website through which the threat was made is a site that was accessible within the school at the time the threat was made or was available to third parties who worked or studied within the school grounds at the time the threat was made, and the threat could be reasonably interpreted as threatening to the safety and security of the threatened individual because of his or her duties or employment status or status as a student inside the school.
22. Operating an unmanned aircraft system (UAS) or drone for any purpose on school grounds or at any school event unless granted permission by the Superintendent or designee.
23. Engaging in any activity, on or off campus, that interferes with, disrupts, or adversely affects the school environment, school operations, or an educational function, including but not limited to, conduct that may reasonably be considered to: (a) be a threat or an attempted intimidation of a staff member; or (b) endanger the health or safety of students, staff, or school property.

For purposes of this policy, the term possession includes having control, custody, or care, currently or in the past, of an object or substance, including situations in which the item is: (a) on the student's person; (b) contained in another item belonging to, or under the control of, the student, such as in the student's clothing, backpack, or automobile; (c) in a school's student locker, desk, or other school property; or (d) at any location on school property or at a school-sponsored event.

Efforts, including the use of positive interventions and supports, shall be made to deter students, while at school or a school-related event, from engaging in aggressive behavior that may reasonably produce physical or psychological harm to someone else.

The Superintendent or designee shall ensure that the parent/guardian of a student who engages in aggressive behavior is notified of the incident. The failure to provide such notification does not limit the Board's authority to impose discipline, including suspension or expulsion, for such behavior.

No disciplinary action shall be taken against any student that is based totally or in part on the refusal of the student's parent/guardian to administer or consent to the administration of psychotropic or psychostimulant medication to the student.

### Disciplinary Measures

School officials shall limit the number and duration of expulsions and out-of-school suspensions to the greatest extent practicable, and, where practicable and reasonable, shall consider forms of non-exclusionary discipline before using out-of-school suspensions or expulsions. School personnel shall not advise or encourage students to drop out voluntarily due to behavioral or academic difficulties. Potential disciplinary measures include, without limitation, any of the following:

1. Notifying parent(s)/guardian(s).
2. Disciplinary conference.
3. Withholding of privileges.
4. Temporary removal from the classroom.
5. Return of property or restitution for lost, stolen, or damaged property.
6. In-school suspension. The Building Principal or designee shall ensure that the student is properly supervised.
7. Community service with local public and nonprofit agencies that enhances community efforts to meet human, educational, environmental, or public safety needs. The District will not provide transportation.
8. School administration shall use this option only as an alternative to another disciplinary measure, giving the student and/or parent/guardian the choice.
9. Seizure of contraband; confiscation and temporary retention of personal property that was used to violate this policy or school disciplinary rules.
10. Suspension of bus riding privileges in accordance with Board policy 7:220, Bus Conduct.
11. Out-of-school suspension from school and all school activities in accordance with Board policy 7:200, Suspension Procedures. A student who has been suspended shall also be restricted from being on school grounds and at school activities.
12. Expulsion from school and all school activities for a definite time period not to exceed two calendar years in accordance with Board policy 7:210, Expulsion Procedures. A student who has been expelled shall also be restricted from being on school grounds and at school activities.

13. Transfer to an alternative program if the student is expelled or otherwise qualifies for the transfer under State law. The transfer shall be in the manner provided in Article 13A or 13B of the School Code.
14. Notifying juvenile authorities or other law enforcement whenever the conduct involves criminal activity, including but not limited to, illegal drugs (controlled substances), look-alikes, alcohol, or weapons or in other circumstances as authorized by the reciprocal reporting agreement between the District and local law enforcement agencies.

The above list of disciplinary measures is a range of options that will not always be applicable in every case. In some circumstances, it may not be possible to avoid suspending or expelling a student because behavioral interventions, other than a suspension and expulsion, will not be appropriate and available, and the only reasonable and practical way to resolve the threat and/or address the disruption is a suspension or expulsion.

Corporal punishment is prohibited in all circumstances. Corporal punishment is defined as a discipline method in which a person deliberately inflicts pain upon a student in response to the student's unacceptable behavior or inappropriate language, with an aim to halt an offense, prevent its recurrence, or set an example for others. It includes slapping, paddling, or prolonged maintenance of students in physically painful positions, or intentional infliction of bodily harm. Corporal punishment does not include reasonable force as permitted by 105 ILCS 5/10-20.33.

#### Isolated Time Out, Time Out, and Physical Restraint

Neither isolated time out, time out, nor physical restraint shall be used to discipline or punish a student. These methods are only authorized for use as permitted in 105 ILCS 5/10-20.33, Ill. State Board of Education (ISBE) rules (23 Ill.Admin.Code §§ 1.280, 1.285), and the District's procedure(s), 7:190-AP4 (Use of Isolated Time Out, Time Out, and Physical Restraint).

#### Weapons

A student who is determined to have brought one of the following objects to school, any school-sponsored activity or event, or any activity or event that bears a reasonable relationship to school shall be expelled for a period of at least one calendar year but not more than two calendar years:

1. A firearm, meaning any gun, rifle, shotgun, or weapon as defined by Section 921 of Title 18 of the United States Code (18 U.S.C. § 921), firearm as defined in Section 1.1 of the Firearm Owners Identification Card Act (430 ILCS 65/), or firearm as defined in Section 24-1 of the Criminal Code of 2012 (720 ILCS 5/24-1).

2. A knife, brass knuckles, or other knuckle weapon regardless of its composition, a billy club, or any other object if used or attempted to be used to cause bodily harm, including look-alikes of any firearm as defined above.

The expulsion requirement under either paragraph 1 or 2 above may be modified by the Superintendent, and the Superintendent's determination may be modified by the Board on a case-by-case basis. The Superintendent or designee may grant an exception to this policy, upon the prior request of an adult supervisor, for students in theatre, cooking, ROTC, martial arts, and similar programs, whether or not school-sponsored, provided the item is not equipped, nor intended, to do bodily harm.

This policy's prohibitions concerning weapons apply regardless of whether: (1) a student is licensed to carry a concealed firearm, or (2) the Board permits visitors, who are licensed to carry a concealed firearm, to store a firearm in a locked vehicle in a school parking area.

#### Re-Engagement of Returning Students

The Superintendent or designee shall maintain a process to facilitate the re-engagement of students who are returning from an out-of-school suspension, expulsion, or an alternative school setting. The goal of reengagement shall be to support the student's ability to be successful in school following a period of exclusionary discipline and shall include the opportunity for students who have been suspended to complete or make up work for equivalent academic credit.

#### Required Notices

A school staff member shall immediately notify the office of the Building Principal in the event that he or she: (1) observes any person in possession of a firearm on or around school grounds; however, such action may be delayed if immediate notice would endanger students under his or her supervision, (2) observes or has reason to suspect that any person on school grounds is or was involved in a drug-related incident, or (3) observes a battery committed against any staff member or is subject to a battery. School grounds includes modes of transportation to school activities and any public way within 1000 feet of the school, as well as school property itself.

Upon receiving a report of (1), above, the Building Principal or designee shall immediately notify local law enforcement. In addition, upon receiving a report on any of the above (1)-(3), the Building Principal or designee shall notify the Superintendent or designee and, if a student is reportedly in possession of a firearm, also any involved student's parent/guardian.

Upon receiving a report on any of the above (1)-(3), the Superintendent or designee shall immediately notify local law enforcement. The Superintendent or designee shall also report these incidents to ISBE through its webbased School Incident Reporting

System as they occur during the year and no later than July 31 for the preceding school year.

### Delegation of Authority

Each teacher, and any other school personnel when students are under his or her charge, is authorized to impose any disciplinary measure, other than suspension, expulsion, corporal punishment, or in-school suspension, that is appropriate and in accordance with the policies and rules on student discipline. Teachers, other licensed educational employees, and any other persons (whether or not a licensed employee) providing a related service for or with respect to a student, may only use reasonable force as permitted by 105 ILCS 5/10-20.33. Teachers may temporarily remove students from a classroom for disruptive behavior.

The Superintendent, Building Principal, Assistant Building Principal, or Dean of Students is authorized to impose the same disciplinary measures as teachers and may suspend students guilty of gross disobedience or misconduct from school (including all school functions) and from riding the school bus, up to 10 consecutive school days, provided the appropriate procedures are followed. The Board may suspend a student from riding the bus in excess of 10 school days for safety reasons.

### Student Handbook

The Superintendent, with input from the parent-teacher advisory committee, shall prepare disciplinary rules implementing the District's disciplinary policies. These disciplinary rules shall be presented annually to the Board for its review and approval.

A student handbook, including the District disciplinary policies and rules, shall be distributed to the students' parents/guardians within 15 days of the beginning of the school year or a student's enrollment.

### **Student Discipline Philosophy** [Board Policy 7:140](#) [Board Policy 7:130](#) [Board Policy 7:170](#) [Board Policy 7:180](#) [Board Policy 7:190\\*](#) [Board Policy 7:200\\*](#) [Board Policy 7:210\\*](#) [Board Policy 7:240](#) [Board Policy 7:230](#)

All standards of conduct will apply during school hours and at any school-sponsored event regardless of time or location. Principals, teachers, bus drivers, and non-certified staff stand in loco parentis, that is, in the supervision of students in the absence of parent/guardian. The teaching of self-discipline (responsibility for a person's own actions) is a goal of Lake Villa School District #41. To ensure that students exhibit appropriate behavior and performance, it is the school's responsibility to implement a program for teaching a system of essential rules and to administer constructive, corrective measures. Should corrective measures be necessary, the following will be considered:

- Student's age
- Ability-functioning level
- Seriousness of the offense

- Frequency of the inappropriate behavior
- Circumstances and intent – including family circumstances and/or home environment situations
- Potential effect of the misconduct on the school environment
- Relationship of the behavior to any disabling condition

Efforts, including the use of early intervention and progressive discipline, shall be made to deter students, while at school or a school-related event, from engaging in aggressive behavior that may reasonably produce physical or physiological harm to someone else. The Superintendent or designee shall ensure that the parent(s)/guardian(s) of a student who engages in aggressive behavior are notified of the incident. The failure to provide such notification does not limit the Board's authority to impose discipline, including suspension or expulsion for such behavior.

*Examples of misconduct and gross disobedience include:*

Aggressive Behavior, Bullying and Cyber-bullying

Absenteeism and Truancy

Prohibition of Electronic Devices and rules regarding use of cellular phones by students and seizure of telecommunications devices; such rules may include prohibition of 'sexting' and video recording in restrooms, locker rooms, or changing rooms

Dress code

Controlled Substances

Tobacco and E-Cigarettes

Anabolic Steroid

Prescription Drugs Not Prescribed

Drug Paraphernalia

Look-Alike and Counterfeit Substances

Gangs and Gang-Related Activities

Firearms and Other Weapons

Performance Enhancing Substances

School Bus Conduct

Co-curricular and Athletic Codes of Conduct

Threats Against School Employee, a Student, or Any School-Related Personnel

## All Other Conduct Prohibited by Board Policy

In the event the District must investigate an alleged incident involving your child or where your child may be a witness, please be aware that school officials (as well as teachers, related service providers, and support staff) stand in loco parentis, meaning in the relation of or in the place of parents/guardians, while children are in school and participating in school-related activities. School officials also are charged with the responsibility of maintaining order and discipline within their schools and are permitted to take the necessary steps to carry out their responsibilities by, among other actions, interviewing students. The Illinois School Code and other applicable statutes and regulations do not require school officials to obtain a parent/guardian's permission or to notify parents/guardians before conducting administrative investigations or interviewing students; in addition, they do not provide for a parent/guardian to revoke the District's in loco parentis status so long as your child is enrolled in the District. As such, the District will continue to follow its policies and procedures in all student matters.

Student Discipline Board Policies: [Board Policy 7:140](#) [Board Policy 7:130](#) [Board Policy 7:170](#) [Board Policy 7:180](#) [Board Policy 7:190\\*](#) [Board Policy 7:200\\*](#) [Board Policy 7:210\\*](#) [Board Policy 7:240](#) [Board Policy 7:230](#)

### **Student Discipline of Students with Disabilities** [Board Policy 7:230](#) and [Policy 7:190](#)

The District shall comply with the Individuals With Disabilities Education Improvement Act of 2004 and the Illinois State Board of Education's Special Education rules when disciplining special education students. No special education student shall be expelled if the student's particular act of gross disobedience or misconduct is a manifestation of his or her disability.

#### **Behavioral Interventions**

Behavioral interventions shall be used with students with disabilities to promote and strengthen desirable behaviors and reduce identified inappropriate behaviors. The School Board will establish and maintain a committee to develop, implement, and monitor procedures on the use of behavioral interventions for children with disabilities.

#### **Discipline of Special Education Students**

The District shall comply with the Individuals With Disabilities Education Improvement Act of 2004 and the Illinois State Board of Education's Special Education rules when disciplining special education students. No special education student shall be expelled if the student's particular act of gross disobedience or misconduct is a manifestation of his or her disability.

#### **Isolated Time Out, Time Out, and Physical Restraint**

Isolated time out, time out, and physical restraint shall only be used if the student's behavior presents an imminent danger of serious physical harm to the student or others, and other less restrictive and intrusive measures were tried and proven ineffective in stopping it. The School may not use isolated time out, time out, or physical restraint as discipline or punishment, convenience for staff, retaliation, as a substitute for appropriate educational or behavioral support, a routine safety matter, or to prevent property damage in the absence of imminent danger of serious physical harm to the student or others. The use of prone restraint is prohibited.

## **Student Distribution and Access of Non-School Publications** [Board Policy 7:310](#), [Board Policy 7:315](#)

### *Student Distribution of Non-School Publications*

A student or group of students seeking to distribute more than 10 copies of the same material on one or more days to students must comply with the following guidelines:

1. The student(s) must notify the building principal of the intent to distribute, in writing, at least 24 hours before distributing the material. No prior approval of the material is required.
2. The material may be distributed at times and locations determined by the building principal, e.g., before the beginning or ending of classes at a central location inside the building.
3. The building principal may impose additional requirements whenever necessary to prevent disruption, congestion, or the perception that the material is school-endorsed.
4. Distribution must be done in an orderly and peaceful manner, and may not be coercive.
5. The distribution must be conducted in a manner that does not cause additional work for school personnel. Students who distribute material are responsible for cleaning up any materials left on school grounds.
6. Students must not distribute material that:
  - Will cause a material and substantial disruption of the proper and orderly operation and discipline of the school or school activities;
  - Violates the rights of others, including but not limited to, material that is libelous, slanderous or obscene, invades the privacy of others, or infringes on a copyright;
  - Is socially inappropriate or inappropriate due to the students' maturity level, including but not limited to, material that is obscene, pornographic, or pervasively lewd and vulgar, contains indecent and vulgar language, or sexting as defined by School Board Policy and Student Handbook,
  - Is reasonably viewed as promoting illegal drug use;

- Is distributed in kindergarten through eighth grade and is primarily prepared by non-students, unless it is being used for school purposes. However, material from outside sources or the citation to such sources may be allowed as long as the material to be distributed or accessed is primarily prepared by students; or
- Incites students to violate any Board policy.

7. A student may use the School District's Uniform Grievance Procedure to resolve a complaint.

8. Whenever these guidelines require written notification, the appropriate administrator may assist the student in preparing such notification.

A student or group of students seeking to distribute 10 or fewer copies of the same publication on one or more days to students must distribute such material at times and places and in a manner that will not cause substantial disruption of the proper and orderly operation and discipline of the school or school activities and in compliance with paragraphs 4, 5, 6, and 7.

#### *Non-School Sponsored Publications Accessed or Distributed On Campus*

Creating, distributing, and/or accessing non-school sponsored publications shall occur at a time and place and in a manner that will not cause disruption, be coercive, or result in the perception that the distribution or the publication is endorsed by the School District.

Students are prohibited from creating, distributing, and/or accessing at school any publication that:

1. Will cause a material and substantial disruption of the proper and orderly operation and discipline of the school or school activities;
2. Violates the rights of others, including but not limited to material that is libelous, slanderous or obscene, invades the privacy of others, or infringes on a copyright;
3. Is socially inappropriate or inappropriate due to maturity level of the students, including but not limited to material that is obscene, pornographic, or pervasively lewd and vulgar, contains indecent and vulgar language, or sexting as defined by School Board policy and the Student Handbook;
4. Is reasonably viewed as promoting illegal drug use;
5. Is distributed in kindergarten through eighth grade and is primarily prepared by non-students, unless it is being used for school purposes. However, material from outside sources or the citation to such sources may be allowed, as long as the material to be distributed or accessed is primarily prepared by students<sup>1</sup>; or

6. Incites students to violate any Board policies.

Accessing or distributing on-campus includes accessing or distributing on school property or at school-related activities. A student engages in gross disobedience and misconduct and may be disciplined for: (1) accessing or distributing forbidden material, or (2) for writing, creating, or publishing such material intending for it to be accessed or distributed at school.

#### Non-School Sponsored Publications Accessed or Distributed Off-Campus

A student engages in gross disobedience and misconduct and may be disciplined for creating and/or distributing a publication that: (1) causes a substantial disruption or a foreseeable risk of a substantial disruption to school operations, or (2) interferes with the rights of other students or staff members.

#### **Student Fees** [Board Policy 4:110](#), [Board Policy 4:140](#)

The school establishes fees and charges to fund certain school activities. Some students may be unable to pay these fees. Students will not be denied educational services or academic credit due to the inability of their parent or guardian to pay fees or certain charges. Students whose parent or guardian is unable to afford student fees may receive a fee waiver.

Applications for fee waivers may be obtained from the school office and may be submitted by a parent or guardian of a student who has been assessed a fee.

#### **Student Medication** [Policy 7:270](#), [Board Policy 7:285](#)

Taking medication during school hours or during school-related activities is prohibited unless it is necessary for a student's health and well-being. When a student's licensed health care provider and parent/guardian believe that it is necessary for the student to take medication during school hours or school-related activities, the parent/guardian must request that the school dispense the medication to the child by completing a "School Medication Authorization Form."

No school or district employee is allowed to administer to any student, or supervise a student's self-administration of, any prescription or non-prescription medication until a completed and signed School Medication Authorization Form is submitted by the student's parent/guardian. No student is allowed to possess or consume any prescription or non-prescription medication on school grounds or at a school-related function other than as provided for in this procedure.

#### **Self-Administration of Medication**

A student may possess and self-administer an epinephrine injector (e.g., EpiPen®) and/or an

asthma inhaler or medication prescribed for use at the student's discretion, provided the student's parent/guardian has completed and signed a School Medication Authorization Form.

Students who are diabetic may possess and self-administer diabetic testing supplies and insulin if authorized by the student's diabetes care plan, which must be on file with the school.

Students with epilepsy may possess and self-administer supplies, equipment and medication, if authorized by the student's seizure action plan, which must be on file with the school.

Students may self-administer (but not possess on their person) other medications required under a qualified plan, provided the student's parent/guardian has completed and signed a School Medication Authorization Form.

The school district shall incur no liability, except for willful and wanton conduct, as a result of any injury arising from a student's self-administration of medication, including asthma medication or epinephrine injectors, or medication required under a qualifying plan. A student's parent/guardian must indemnify and hold harmless the school district and its employees and agents, against any claims, except a claim based on willful and wanton conduct, arising out of a student's self-administration of an epinephrine injector, asthma medication, and/or a medication required under a qualifying plan.

### **Administration of Medical Cannabis**

In accordance with the Compassionate Use of Medical Cannabis Program, qualifying students are allowed to utilize medical cannabis infused products while at school and school events. Please contact the building principal for additional information. Discipline of a student for being administered a product by a designated caregiver pursuant to this procedure is prohibited. The District may not deny a student attendance at a school solely because he or she requires administration of the product during school hours.

### **Undesignated Medications**

The school may maintain the following undesignated prescription medications for emergency use: (1) Asthma medication; (2) Epinephrine injectors; (3) Opioid antagonists; and (4) Glucagon. No one, including without limitation, parents/guardians of students, should rely on the school or district for the availability of undesignated medication. This procedure does not guarantee the availability of undesignated medications. Students and their parents/guardians should consult their own physician regarding these medication(s).

### **Emergency Aid to Students**

Nothing in this policy shall prohibit any school employee from providing emergency assistance

to students, including administering medication.

Necessary forms for Student Medication found under Health Services on the district website.



### **Student Pictures**

Professional student pictures are taken two times per year. Purchase of picture packages is optional. All students have their pictures taken in the fall for the yearbook.

### **Student Privacy** [Board Policy 7:15](#) [Board Policy 6:170](#)

Protection of Pupil Rights Amendment (PPRA)

#### *Surveys*

All surveys requesting personal information from students, as well as any other instrument used to collect personal information from students, must advance or relate to the District's educational objectives as identified in policy 6:10, Educational Philosophy and Objectives, or assist students' career choices. This applies to all surveys, regardless of whether the student answering the questions can be identified or who created the survey.

Annual Student Surveys:

DESSA - Fall and Spring (Opt-Out Option)

5Essentials State Culture Survey - February

Leader in Me Measurable Results Assessment - Spring

#### *Surveys Created by a Third Party*

Before a school official or staff member administers or distributes a survey or evaluation created by a third party to a student, the student's parent(s)/guardian(s) shall be notified of their right to inspect the survey or evaluation, upon their request and within a reasonable time of their request. This parental right to inspect applies to every survey: (1) that is created by a person or entity other than a District official, staff member, or student, (2) regardless of whether the student answering the questions can be identified, and (3) regardless of the subject matter of the questions.

#### *Surveys Requesting Personal Information*

Except with prior written notice to and the consent of a student's parent/guardian, or the student's consent if the student is eighteen (18) years of age or older or an emancipated minor, no student shall be required to complete any survey, analysis, or evaluation (created by any person or entity, including the District) that reveals information concerning one or more of the following issues:

1. Political affiliations or beliefs of the student or the student's parent/guardian.

2. Mental or psychological problems of the student or the student's family.
3. Behavior or attitudes about sex.
4. Illegal, anti-social, self-incriminating, or demeaning behavior.
5. Critical appraisals of other individuals with whom students have close family relationships.
6. Legally recognized privileged or analogous relationships, such as those with lawyers, physicians, and ministers.
7. Religious practices, affiliations, or beliefs of the student or the student's parent/guardian.
8. Income (other than that required by law to determine eligibility for participation in a program or for receiving financial assistance under such program).

The student's parent(s)/guardian(s) may:

1. Inspect the survey or evaluation upon, and within a reasonable time of, their request, and/or
2. Refuse to allow their child to participate in the activity described above. The school shall not penalize any student whose parent(s)/guardian(s) exercised this option. When a student completes a survey, analysis, or evaluation that reveals information concerning one or more of the eight enumerated issues listed above, school officials and staff members shall make arrangements to protect student privacy, including following procedures prohibiting school officials and staff members from requesting, recording, or disclosing the identity of the student.

#### *Instructional Material*

A student's parent(s)/guardian(s) may inspect, upon their request, any instructional material used as part of their child's educational curriculum within a reasonable time of their request.

The term "instructional material" means instructional content that is provided to a student, regardless of its format, including printed or representational materials, audio-visual materials, and materials in electronic or digital formats (such as materials accessible through the Internet).

#### *Physical Exams or Screenings*

No school official or staff member shall subject a student to a non-emergency, invasive physical examination or screening as a condition of school attendance. The term "invasive physical examination" means any medical examination that involves the exposure of private body parts, or any act during such examination that includes incision, insertion, or injection into the body, but does not include a hearing, vision, or scoliosis screening.

The above paragraph does not apply to any physical examination or screening that:

1. Any physical examination or screening that is permitted or required by an applicable State law, including

physical examinations or screenings that are permitted without parental notification.

2. An evaluation administered to a student in accordance with the Individuals with Disabilities Education Act
3. Is administered pursuant to the District's extracurricular drug and alcohol testing program
4. Is otherwise authorized by Board policy.

*Prohibition on Selling or Marketing Students' Personal Information*

Absent prior written parental consent, no school official or staff member shall collect, disclose, use, or otherwise provide personal information concerning students for the purpose of marketing or selling that information. The term "personal information" means individually identifiable information including, but not limited to: (1) a student or parent's first and last name, (2) a home or other physical address (including street name and the name of the city or town), (3) a telephone number, (4) a Social Security identification number, or (5) driver's license number or State identification card.

Unless otherwise prohibited by law, the above paragraph does not apply: (1) if the student's parent(s)/guardian(s) have consented; or (2) to the collection, disclosure or, use of personal information collected from students for the exclusive purpose of developing, evaluating or providing educational products or services for, or to, students or educational institutions provided that personal information concerning students under the age of sixteen (16) shall under no circumstances be sold without prior written parental consent. The release of personal information under this paragraph shall be limited to directory information as permitted by law, Board policy 7:340, Student Records, and any accompanying administrative procedures. Examples of appropriate educational products or services include the following:

1. College or other postsecondary education recruitment, or military recruitment.
2. Book clubs, magazines, and programs providing access to low-cost literary products.
3. Curriculum and instructional materials used by elementary schools and secondary schools.
4. Tests and assessments to provide cognitive, evaluative, diagnostic, clinical, aptitude, or achievement information about students (or to generate other statistically useful data for the purpose of securing such tests and assessments) and the subsequent analysis and public release of the aggregate data from such tests and assessments.
5. The sale by students of products or services to raise funds for school-related or education-related activities.
6. Student recognition programs.

A student's parent(s)/guardian(s) may inspect, upon their request, any instrument used in the collection of personal information for the purpose of marketing or selling that information within a reasonable time of their request.

Under no circumstances may a school official or staff member provide a student's "personal information" to a business organization or financial institution that issues credit or debit cards.

#### *Notification of Rights and Procedures*

The Superintendent or designee shall notify students' parents/guardians of:

1. This policy as well as its availability upon request from the general administration office.
2. How to opt their child out of participation in any of the following activities as provided in this policy.
3. The approximate dates during the school year when any of the activities listed in subparagraph (2) above is scheduled or expected to be scheduled.
4. How to request access to any survey or other material described in this policy.

This notification shall be given to parents/guardians at least annually, at the beginning of the school year, and within a reasonable period after any substantive change in this policy.

#### *Transfer of Rights*

The rights provided to parents/guardians in this policy transfer to the student when the student turns 18 years old, or is an emancipated minor.

The District has adopted and uses several policies and procedures regarding student privacy, parental access to information and administration of certain physical examinations to students. Copies of these policies are available upon request.

### **Student Records** [Board Policy 7:340](#)

#### *Student Records Defined*

*School student records are confidential and information from them shall not be released other than as provided by law. A school student record is any writing or other recorded information concerning a student and by which a student may be identified individually that is maintained by a school or a school employee, except as provided in State or federal law. State and federal law grants students, parents/guardians, and when applicable, the Ill. Dept. of Children and Family Services' Office of Education and Transition Services, certain rights, including the right to inspect, copy, and/or challenge school student records. The information contained in school student records shall be kept current, accurate, clear and relevant. All information maintained concerning a student receiving special education services shall be directly related to the provision of services to that child. The District may release directory information as permitted by law, but parent(s)/guardian(s) shall have the right to opt-out of the release of directory information regarding his or her child. The District will comply with State or federal law with regard to release of a student's school records, including, where applicable, without notice to, or the consent of, the student's parent/guardian or eligible student. Upon request, the District discloses school student records without parent consent to the official records custodian of another school in which a student has enrolled or intends to enroll, as well as to any other person as specifically required or permitted by State or federal law.*

*The Superintendent shall fully implement this policy and designate an official records custodian for each school who shall maintain and protect the confidentiality of school student records, inform staff members of this policy, and inform students and their parents/guardians of their rights regarding school student records.*

#### *Student Biometric Information Collection*

*The Superintendent or designee may recommend a student biometric information collection system solely for the purposes of identification and fraud prevention. Such recommendation shall be consistent with budget requirements and in compliance with State law. Biometric information means any information that is collected through an identification process for individuals based on their unique behavioral or physiological characteristics, including fingerprint, hand geometry, voice, or facial recognition or iris or retinal scans.*

*Before collecting student biometric information, the District shall obtain written permission from the person having legal custody/parental responsibility or the student (if over the age of 18). Upon a student's 18<sup>th</sup> birthday, the District shall obtain written permission from the student to collect student biometric information. Failure to provide written consent to collect biometric information shall not be the basis for refusal of any services otherwise available to a student.*

*All collected biometric information shall be stored and transmitted in a manner that protects it from disclosure. Sale, lease, or other disclosure of biometric information to another person or entity is strictly prohibited.*

*The District will discontinue use of a student's biometric information and destroy all collected biometric information within 30 days after: (1) the student graduates or withdraws from the School District, or (2) the District receives a written request to discontinue use of biometric information from the person having legal custody/parental responsibility of the student or the student (if over the age of 18). Requests to discontinue using a student's biometric information shall be forwarded to the Superintendent or designee.*

*The Superintendent or designee shall develop procedures to implement this policy consistent with State and federal law.*

#### *Student Record Request*

*A school student record is any writing or other recorded information concerning a student and by which a student may be identified individually that is maintained by a school or at its direction or by a school employee, regardless of how or where the information is stored, except for certain records kept in a staff member's sole possession; records maintained by law enforcement officers working in the school; video and other electronic recordings (including electronic recordings made on school busses) that are created in part for law enforcement, security, or safety reasons or purposes, though such electronic recordings may become a student record if the content is used for disciplinary or special education purposes regarding a particular student.*

*The Family Educational Rights and Privacy Act (FERPA) and the Illinois Student Records Act afford parents/guardians and students over 18 years of age ("eligible students") certain rights with respect to the student's school records. They are:*

1. The right to inspect and copy the student's education records within 10 business days of the day the District receives a request for access.

The degree of access a student has to his or her records depends on the student's age. Students less than 18 years of age have the right to inspect and copy only their permanent record. Students 18 years of age or older have access and copy rights to both permanent and temporary records. A parent/guardian or student should submit to the building principal a written request that identifies the record(s) he or she wishes to inspect. Within 10 business days, the building principal will make arrangements for access and notify the parent/guardian or student of the time and place where the records may be inspected. In certain circumstances, the District may request an additional 5 business days in which to grant access. The District charges \$.35 per page for copying but no one will be denied their right to copies of their records for inability to pay this cost. These rights are denied to any person against whom an order of protection has been entered concerning the student.

2. The right to have one or more scores received on college entrance examinations included on the student's academic transcript. Parents/guardians or eligible students may have one or more scores on college entrance examinations included on the student's academic transcript. The District will include scores on college entrance examinations upon the written request of the parent/guardian or eligible student stating the name of each college entrance examination that is the subject of the request and the dates of the scores that are to be included.

3. The right to request the amendment of the student's education records that the parent/ guardian or eligible student believes are inaccurate, irrelevant, or improper. A parent/guardian or eligible student may ask the District to amend a record that is believed to be inaccurate, irrelevant, or improper. Requests should be sent to the building principal and should clearly identify the record the parent/guardian or eligible student wants changed and the specific reason a change is being sought. If the District decides not to amend the record, the District will notify the parent/guardian or eligible student of the decision and advise him or her of their right to a hearing regarding the request for amendment. Additional information regarding the hearing procedures will be provided to the parent/guardian or eligible student when notified of the right to a hearing.

4. The right to permit disclosure of personally identifiable information contained in the student's education records, except to the extent that the FERPA or Illinois School Student Records Act authorizes disclosure without consent. Disclosure without consent is permitted to school officials with legitimate educational or administrative interests. A school official is a person employed by the District as an administrator, supervisor, instructor, or support staff member (including health or medical staff and law enforcement unit personnel); a person serving on the School Board. A school official may also include a volunteer, contractor, or consultant who, while not employed by the school, performs an institutional service or function for which the school would otherwise use its own employees and who is under the direct control of the school with respect to the use and maintenance of personally identifiable information from education records (such as an attorney, auditor, medical consultant, therapist, or educational technology vendor); or any parent/guardian or student serving on an official committee, such as a disciplinary or grievance committee, or assisting another school official in performing his or her tasks. A school official has a legitimate educational interest if the official needs to review an education record in order to fulfill his or her professional responsibility or contractual obligation with the district. Upon request, the District discloses education records without consent to officials of another school district in

which a student has enrolled or intends to enroll, as well as to any person as specifically required by State or federal law. Before information is released to these individuals, the parents/guardians or eligible student will receive prior written notice of the nature and substance of the information, and an opportunity to inspect, copy, and challenge such records. Academic grades and references to expulsions or out-of-school suspensions cannot be challenged at the time a student's records are being forwarded to another school to which the student is transferring. Disclosure is also permitted without consent to: any person for research, statistical reporting or planning, provided that no student or parent/guardian can be identified; any person named in a court order; appropriate persons if the knowledge of such information is necessary to protect the health or safety of the student or other persons; and juvenile authorities when necessary for the discharge of their official duties who request information before adjudication of the student.

5. The right to a copy of any school student record proposed to be destroyed or deleted.

**The permanent record is maintained for at least 60 years after the student transfers, graduates, or permanently withdraws. The temporary record is maintained for at least 5 years after the student transfers, graduates, or permanently withdraws. Temporary records that may be of assistance to a student with a disability who graduates or permanently withdraws may, after 5 years, be transferred to the parent/guardian or to the student if the student has succeeded to the rights of the parent/guardian. Student temporary records are reviewed every 4 years or upon a student's change in attendance centers, whichever occurs first. Destruction of records will take place as per schedule.**

6. The right to prohibit the release of directory information.

Throughout the school year, the District may release directory information regarding students, limited to:

- Name
  - Address
  - Grade level
  - Birth date and place
  - Parent/guardian names, addresses, electronic mail addresses, and telephone numbers
  - Photographs, videos, or digital images used for informational or news-related purposes (whether by a media outlet or by the school) of a student participating in school or school-sponsored activities, organizations, and athletics that have appeared in school publications, such as yearbooks, newspapers, or sporting or fine arts programs
  - Academic awards, degrees, and honors
  - Information in relation to school-sponsored activities, organizations, and athletics
  - Major field of study
  - Period of attendance in school
- Any parent/guardian or eligible student may prohibit the release of any or all of the above information by delivering a written objection to the building principal within 30 days of the date of this notice.

7. The right to request that military recruiters or institutions of higher learning not be granted access to your student's information without your prior written consent.<sup>2</sup> Federal law requires a secondary school to grant military recruiters and institutions of higher learning, upon their request, access to secondary school students' names, addresses, and

telephone numbers, unless the student's parent/guardian, or student who is 18 years of age or older, submits a written request that the information not be released without the prior written consent of the parent/guardian or eligible student. If you wish to exercise this option, notify the building principal.

8. The right contained in this statement: No person may condition the granting or withholding of any right, privilege or benefits or make as a condition of employment, credit, or insurance the securing by any individual of any information from a student's temporary record which such individual may obtain through the exercise of any right secured under State law.

9. The right to file a complaint with the U.S. Department of Education concerning alleged failures by the District to comply with the requirements of FERPA.

The name and address of the Office that administers FERPA is: U.S. Department of Education  
Student Privacy Policy Office  
400 Maryland Avenue, SW  
Washington DC 20202-8520

Lake Villa District 41 shares an agreement with high school districts that serve our students which allows the sharing of student records and information between the students' elementary and high school districts. The purpose of this is to improve instruction by: better understanding elementary students' preparedness for high school; improving alignment of course content between the elementary and high school district; analyzing the success of the academic interventions and support services employed by the elementary district on students' academic outcomes in high school; and analyzing the correlation between assessments and academic achievement at all levels of students' K-12 education. The scope of the study includes the collection, exchange and analysis of student-specific data and information related to: courses taken and course grades; grade point averages; standardized assessment and benchmarking scores; retention and graduation; and utilization of academic and other support services. Both districts have determined that shared data results in improved instruction to the benefit of our constituencies and their students and enhances educational opportunities for the communities we serve.

### **Student Records (Eighth Grade Students)** [Board Policy 7:340](#)

Notification to Parents/Guardians of Eighth Grade Students:

As part of our 8th graders' transition to high school, the District works with its high school districts to make the process as smooth and efficient as possible. To that end, the official records custodian of all three high school districts that our students feed into (Grayslake Community High School District 127, Grant Community High School District 124, and Community High School District 117) have requested copies, both electronic and hard copies, of all official student records of our 8th grade students who intend to enroll in their high schools, including academic information required to determine what courses each student should take as a freshman. The District will transfer all existing records and any records created during your student's 8th grade year to the appropriate high school (based on district boundaries) beginning the second day of school, each year, as well as communicate directly with the high school's staff regarding student information contained in your student's records. Parents have the right to

inspect, copy, and/or challenge the contents of their student's records prior to this release. If you do not plan to enroll your student in the high school that your student would be assigned to based on boundaries and/or wish to inspect, copy, or challenge the records being transferred, please contact Palombi Middle School Principal by the first day of school at [angela.sisi@district41.org](mailto:angela.sisi@district41.org).

### **Student Safety** [Board Policy 4:170](#)

Notification for Parents/Guardians:

Student safety is our District's top priority. Our District has developed a Comprehensive Safety and Security Plan. In addition to physical safety, the District is concerned with students' academic, social, behavioral, and emotional safety and will help students cope with an emergency or disaster and its aftermath. The following outlines our emergency and disaster response plans.

The District has plans for all four phases of emergency and disaster management plans:

Prevention - the capabilities needed to avoid, deter, or stop an incident.

Preparation - the capabilities needed to: (a) protect students, teachers, staff, visitors, networks, and property against threats or hazards, and (b) mitigate the likelihood of an incident or to reduce the impact of one.

Response - the capabilities needed to stabilize an incident, save lives, establish a safe and secure environment, and facilitate the transition to recovery.

Recovery - the capabilities needed to restore the learning environment.

In addition, the District has a Director of Facilities and Security and each school has a Safety Team.

Communications to Stakeholders

The District will share emergency information via its website, information hotline, the media, text message, and/or telephone contact.

Emergency Responses

Emergency responses will depend on the circumstances and may include lockdown or evacuation. During a lockdown, no one may enter or leave the building until it is safe to do so. For evacuation purposes, each school has at least one off-campus site where students and staff assemble to be accounted for and temporarily housed.

In the unlikely event an emergency response is needed at your child's school, staff members will be busy supervising students. We will attempt to provide information through the District's information website: [district41.org](http://district41.org) under **Emergency Information** (which is currently unpublished until a time of an emergency).

If students are evacuated, parents/guardians will be notified of your child's evacuation site. You may pick up your child at this location after notifying the school official in charge. Additional instructions will be given in the event of an evacuation, including alternative methods to return your child home.

### Cooperation and Assistance Request

During any emergency or potential disaster and for the safety of all students and staff, please follow the instructions of the District Safety Coordinator as well as the Building Principal. These instructions will be widely disseminated.

Providing false information or engaging in disruptive behavior will only lessen our response effectiveness.

If you have any questions, please feel free to contact the District office or your child's Principal. In the meantime, thank you for your cooperation and support.

### **Student Use of Electronic Devices**

The use of electronic devices and other technology at school is a privilege, not a right. Students are prohibited from using electronic devices, except as provided herein. An electronic device includes, but is not limited to, the following: cell phone, smart phone/watch, audio or video recording device, personal digital assistant (PDA), ipod®, ipad®, laptop computer, tablet computer or other similar electronic device. Pocket pagers and other paging devices are not allowed on school property at any time, except with the express permission of the building principal. Only wired headphones may be used in class with teacher permission, but may not be used at any other time or place during the school day. Specifically, AirPods or like items may not be used in classes or any other time or place during the school day.

During instructional time, which includes class periods and passing periods, electronic devices must be kept powered-off and stored in lockers at the middle school or in backpacks at elementary schools before the start of class unless: (a) permission is granted by an administrator, teacher or school staff member; (b) use of the device is provided in a student's individualized education program (IEP); or (c) it is needed in an emergency that threatens the safety of students, staff, or other individuals. For students who require a cellular or electronic device for medical reasons, please contact the Dean of Student Services/ Lead Teacher/Assistant Principal for assistance, unless the medical need has already been documented

Electronic devices may never be used in any manner that disrupts the educational environment, violates student conduct rules or violates the rights of others. This includes, but is not limited to, the following: (1) using the device to take photographs in locker rooms or bathrooms; (2) cheating; and (3) creating, sending, sharing, viewing, receiving, or possessing an indecent visual depiction or non-consensual dissemination of private sexual images (i.e., sexting).

The school and school district are not responsible for the loss, theft or damage to any electronic device brought to school.

If a student is found using an unauthorized device during class, it will be held in the office for the remainder of the day. The student may retrieve their device from the office at the end of the school day.

School officials may conduct an investigation or require a student to cooperate in an investigation if there is specific information about activity on the student's account on a social networking website that violates a school disciplinary rule or policy. In the course of an investigation, the student may be required to share the content that is reported in order to allow school officials to make a factual determination.

### **Students Who are Parents, Expectant Parents, or Victims of Domestic or Sexual Violence**

Domestic and sexual violence affect a student's ability to learn. Students who are parents or expectant parents have unique needs. Providing support services that enable students who are parents, expectant parents, or victims of domestic or sexual violence (Article 26A Students) to succeed in school are important school and district goals and are required by law.

#### Requesting Support Services

To facilitate the full participation of Article 26A Students, the school district provides in-school support services and information regarding non-school-based support services. Article 26A Students are also able to make up work missed on account of circumstances related to their status as a parent, expectant parent, or victim of domestic or sexual violence.

In-school support services include, but are not limited to, enabling a student to meet with counselors or others service providers, excusing the student from class as necessary for circumstances consistent with their Article 26A status, and assisting students with the development of a student success plan.

An Article 26A Student and/or their parent/guardian may request a complete copy of the District's policies related to Article 26A Students and information on support services by contacting the Article 26A Resource Person listed below.

#### Filing a Complaint

An Article 26A Student and/or their parent/guardian may file a complaint for violations of this procedure with the Nondiscrimination Coordinator, Title IX Coordinator, Building Principal, Assistant Building Principal, Dean of Students, a Complaint Manager, or any employee with whom the person is comfortable speaking.

Article 26A Resource Person:

BJ Hooper School: Jennifer Glader, Social Worker

Thompson School: Jessica Davis, Social Worker

Martin School: Tania Stange, Social Worker

Palombi School: Heidi Ramirez-Cabanit, Social Worker

**Complaint Managers:**

Sandra Allen

131 McKinley Ave.

Lake Villa, IL 60046

[sandra.allen@district41.org](mailto:sandra.allen@district41.org)

847.356.2385, Ext. 15070

Dr. Vic Wight

131 McKinley Ave.

Lake Villa, IL 60046

[victor.wight@district41.org](mailto:victor.wight@district41.org)

847.356.2385, Ext. 15040

**Title IX Coordinator:**

Sandra Allen

131 McKinley Ave.

Lake Villa, IL 60046

[sandra.allen@district41.org](mailto:sandra.allen@district41.org)

847.356.2385, Ext. 15070

**Retaliation Prohibited**

Retaliation against an Article 26A Student or their parent/guardian for exercising or attempting to exercise their rights under this procedure is prohibited. Individuals should report allegations of retaliation to the Building Principal, an administrator, the Nondiscrimination Coordinator, and/or a Complaint Manager.

**Suicide Awareness and Prevention** [Board Policy 7:290](#)

Youth suicide impacts the safety of the school environment. It also affects the school community, diminishing the ability of surviving students to learn and the school's ability to educate. Suicide and depression awareness and prevention are important Board goals. District 41 addresses suicide and depression awareness in conjunction with the Board of Education Policy 7:290 to provide students, parents/guardians and employees with practices and procedures for early identification and referral of students possibly at risk of suicide. Students and parents are encouraged to reach out to school social workers or any school staff if someone they know is struggling with depression or suicidal thoughts.

*Parent/Guardian and Student Resources:*

- National Suicide Prevention Lifeline: 800-273-8255, <https://suicidepreventionlifeline.org>
- 988 Crisis Line: Text 988 for any mental health crisis and suicide prevention
- Safe2Help Illinois helpline: text SAFE2 (72332), call 844-4-SAFEIL, [www.Safe2HelpIllinois.com](http://www.Safe2HelpIllinois.com) or email HELP@Safe2HelpIL.com.
- Crisis Text Line: text HOME to 741741 to reach a volunteer Crisis Counselor, <https://www.crisistextline.org>

**Suspension - Short- Term and Long-Term Out-of-School [Board Policy 7:200](#)**

The Superintendent or designee shall implement suspension procedures that provide, at a minimum, for each of the following:

1. A conference during which the charges will be explained and the student will be given an opportunity to respond to the charges before he or she may be suspended.
2. A pre-suspension conference is not required, and the student can be immediately suspended when the student's presence poses a continuing danger to persons or property or an ongoing threat of disruption to the educational process. In such cases, the notice and conference shall follow as soon as practicable.
3. An attempted phone call to the student's parent(s)/guardian(s).
4. A written notice of the suspension to the parent(s)/guardian(s) and the student, which shall:
  - a. Provide notice to the parent(s)/guardian(s) of their child's right to a review of the suspension;
  - b. Include information about an opportunity to make up work missed during the suspension for equivalent academic credit;
  - c. Detail the specific act of gross disobedience or misconduct resulting in the decision to suspend;
  - d. Provide rationale or an explanation of how the chosen number of suspension days will address the threat or disruption posed by the student or his or her act of gross disobedience or misconduct; and
  - e. Depending upon the length of the out-of-school suspension, include the following applicable information:
    - i. For a suspension of 3 school days or less, an explanation that the student's continuing presence in school would either pose:
      - a. A threat to school safety, or

- b. A disruption to other students' learning opportunities.
  - ii. For a suspension of 4 or more school days, an explanation:
    - a. That other appropriate and available behavioral and disciplinary interventions have been exhausted,
    - b. As to whether school officials attempted other interventions or determined that no other interventions were available for the student, and
    - c. That the student's continuing presence in school would either:
      - i. Pose a threat to the safety of other students, staff, or members of the school community, or
      - ii. Substantially disrupt, impede, or interfere with the operation of the school.
  - iii. For a suspension of 4 or more school days, the information listed in section 4.e.ii., above, along with documentation by the Superintendent or designee determining what, if any, appropriate and available support services will be provided to the student during the length of his or her suspension.
5. A summary of the notice, including the reason for the suspension and the suspension length, must be given to the Board by the Superintendent or designee.
6. Upon request of the parent(s)/guardian(s), a review of the suspension shall be conducted by the Board or a hearing officer appointed by the Board. At the review, the student's parent(s)/guardian(s) may appear and discuss the suspension with the Board or its hearing officer and may be represented by counsel. Whenever there is evidence that mental illness may be the cause for the suspension, the Superintendent or designee shall invite a representative from a local mental health agency to consult with the Board. After presentation of the evidence or receipt of the hearing officer's report, the Board shall take such action as it finds appropriate. If the suspension is upheld, the Board's written suspension decision shall specifically detail items (a) and (e) in number 4, above.

## **Targeted School Violence Prevention and Threat Assessment Education** **Board Policy 4:190**

### *Targeted School Violence Prevention Program*

Threats and acts of targeted school violence harm the District's environment and school community, diminishing students' ability to learn and a school's ability to educate. Providing students and staff with access to a safe and secure environment is an important goal of the School and District. While it is not possible to completely eliminate threats, the School and

District maintain a Targeted School Violence Prevention Program and a Threat Assessment Team to reduce these risks to its environment.

Parents/guardians and students are encouraged to report any expressed threats or behaviors that may represent a threat to the community, School, or self. Reports can be made to any school administrator, law enforcement authorities, or the Safe2Help Illinois helpline ([www.safe2helpil.com/](http://www.safe2helpil.com/)).

Students and parents are urged to participate in behavioral threat assessment and intervention programs if the Behavioral Threat Assessment Team believes that intervention is necessary to prevent a student from harming themselves or others. However, if for some reason there is a reluctance to participate in the process by the threat maker(s) or parent/guardian(s), the threat assessment process will continue in order to ensure a safe and caring learning environment for all.

For further information, please contact the Building Principal.

Notification for Parents/Guardians:

Student safety is our District's top priority. To maximize safety, the District uses a threat assessment process to identify *threats* and prevent *targeted school violence*. This process is part of the Targeted School Violence Prevention Program (Program). For more information, see Board policy 4:190, *Targeted School Violence Prevention Program*. The Program is part of the preparedness and response phases of the School Emergency Operations and Crisis Response Plan, which in turn is part of the District's Comprehensive Safety and Security Plan.

The District wishes to create a climate that encourages sharing *any* information about a safety concern with a trusted adult who can help. **Sharing information about threats and safety concerns is everyone's responsibility: students, parents/guardians, staff, and community members.** The question-and-answer section below is designed to help students, parents/guardians, and staff understand when school officials want individuals to share information about a safety concern.

#### What Is a Threat?

A threat is a concerning communication or behavior that indicates that an individual may pose a danger to the safety of school staff or students through acts of violence or other behavior that could cause harm to self or others. It may be expressed/communicated behaviorally, orally, visually, in writing, electronically, or in another way. Threats may be direct ("I'm going to beat you up" or "I'm going to blow this place up!") or indirect ("Come and watch what I am going to do to her."). A threat can be vague ("I'm going to hurt him.") or implied ("You better watch out."). Any possession of a weapon or mention of one is a possible threat.

A threat is a threat *regardless* of whether it is observed by or communicated directly to the target of the threat or is observed by or communicated to a third party; and regardless of whether the target of the threat is aware of the threat.

Sometimes students make threats that may seem funny or "joking," but sometimes a threat is very serious and/or criminal. **When you are in doubt as to whether the statement is kidding or serious, the responsible thing to do is to tell the Principal or other responsible staff member.**

### What Is Targeted School Violence?

Targeted School Violence includes school shootings and other school-based attacks where the school was deliberately selected as the location for the attack and was not simply a random site of opportunity. Individuals who have committed targeted violence did not “just snap,” but engaged in a process of thought and escalation of action over days, weeks, months, and even years.

In the majority of incidents of targeted violence, perpetrators did not directly threaten their targets, but they *did* communicate their intent and/or plans to others before the violence. This indirect expression or third-party communication of intent to cause harm is often referred to as *leakage*. Reporting *leakage* is key to preventing targeted school violence.

### Who Is Required to Report Threats?

All District staff, volunteers, and contractors are required to report any expressed threats or behaviors that may represent a threat to the community, school, or self to the Building Principal. Parents/guardians and students are also encouraged to report any such threats to the Building Principal.

Reported threats are assessed by the school’s Threat Assessment Team (TAT). Each TAT includes people with expertise in counseling, instruction, school administration, and law enforcement. The goal of the threat assessment process is to take appropriate preventive or corrective measures to maintain a safe and secure school environment, to protect and support potential victims, and to provide assistance, as needed, to the individual being assessed.

**The threat assessment process does not preclude anyone from acting immediately to address an imminent threat.**

### What Can Staff and Parents/Guardians Do?

The TAT will provide guidance to students and staff regarding recognizing concerning, aberrant, threatening, and prohibited behaviors to be reported. While there is no one list of behaviors that may cause concern, examples include, but are not limited to:

- Threatening statements or gestures
- Persons with ongoing, unresolved grievances with members of the school community
- Atypical, unusual, or bizarre communications or behavior
- Significant changes in behavior
- Increased focus or fixation on aspects of violence, harm, or death
- Information about someone expressing thoughts, plans, or preparations for violence
- Concerns that someone may harm themselves
- Behavior that significantly disrupts the learning or working environment
- Behavior that seems troubling or disturbing
- Persons seeming isolated and alienated from others
- Anyone unknown to the school

Staff and parents/guardians can reinforce this guidance by discussing with students what a threat is, encouraging students not to make threats or “joking” statements in the first place, and reiterating that seeking help to prevent someone from getting hurt or hurting another by reporting threats is appropriate.

## **Technology** [Board Policy 6:235](#), [Board Policy 7:315](#)

All students in grades 3 – 8 are provided a Chromebook to and from school. All students kindergarten through second grade have access to Chromebook at school and at home, whenever an e-learning day is necessary. Students are expected to use technology resources appropriately and only for the use of school-related homework/activities. Failure to follow these guidelines will result in loss of access to technology resources. Each student and his or her parent(s)/guardian(s) must sign the *Authorization for Electronic Network Access* before being granted unsupervised use.

### *Personal Social Networking Accounts*

Lake Villa District 41 will not request or require a student to provide a password or other related account information to gain access to the student's account or profile on a social networking website. The school may conduct an investigation or require a student to cooperate in an investigation if there is specific information about activity on the student's account that violates a school disciplinary rule or policy. As a part of the investigation, a student may be required to share the content that is reported in order to make a factual determination.

## **Annual Notice to Parents about Educational Technology**

### **Vendors Under the Student Online Personal Protection Act**

School districts throughout the State of Illinois contract with different educational technology vendors for beneficial K-12 purposes such as providing personalized learning and innovative educational technologies, and increasing efficiency in school operations.

Under Illinois' Student Online Personal Protection Act, or SOPPA (105 ILCS 85/), educational technology vendors and other entities that operate Internet websites, online services, online applications, or mobile applications that are designed, marketed, and primarily used for K-12 school purposes are referred to in SOPPA as *operators*. SOPPA is intended to ensure that student data collected by operators is protected, and it requires those vendors, as well as school districts and the Ill. State Board of Education, to take a number of actions to protect online student data.

Depending upon the particular educational technology being used, our District may need to collect different types of student data, which is then shared with educational technology vendors through their online sites, services, and/or applications. Under SOPPA, educational technology vendors are prohibited from selling or renting a student's information or from engaging in targeted advertising using a student's information. Such vendors may only disclose student data for K-12 school purposes and other limited purposes permitted under the law.

In general terms, the types of student data that may be collected and shared include personally identifiable information (PII) about students or information that can be linked to PII about students, such as:

- Basic identifying information, including student or parent/guardian name and student or parent/guardian contact information, username/password, student ID number
- Demographic information
- Enrollment information
- Assessment data, grades, and transcripts
- Attendance and class schedule

- Academic/extracurricular activities
- Special indicators (e.g., disability information, English language learner, free/reduced meals or homeless/foster care status)
- Conduct/behavioral data
- Health information
- Food purchases
- Transportation information
- In-application performance data
- Student-generated work
- Online communications
- Application metadata and application use statistics
- Permanent and temporary school student record information

Operators may collect and use student data only for K-12 purposes, which are purposes that aid in the administration of school activities, such as:

- Instruction in the classroom or at home (including remote learning)
- Administrative activities
- Collaboration between students, school personnel, and/or parents/guardians
- Other activities that are for the use and benefit of the school district

## **Google Workspace for Education**

Lake Villa School District 41 provides students with Google Workspace for Education accounts, including Gmail, Docs, Classroom, and other tools. These accounts help students complete assignments, communicate with teachers, and sign into Chromebooks (if applicable). The District controls app access to ensure educational use.

For details on Google’s data practices, review the [Privacy Notice](#). By agreeing, you consent to your child’s use of Google Workspace for Education and its third-party services. Contact the district with any concerns before signing.

### **Teacher Qualifications** [Board Policy 5:190](#)

Parents/guardians may request information about the qualifications of their student’s teachers and paraprofessionals, including:

- Whether the teacher has met State qualification and licensing criteria for the grade levels and subject areas in which the teacher provides instruction;
- Whether the teacher is teaching under an emergency or other provisional status through which State qualification and licensing criteria have been waived;
- Whether the teacher is teaching in a field of discipline of the teacher’s certification;
- Whether any instructional aides or paraprofessionals provide services to your student and, if so, their qualifications.

If you would like to receive any of this information, please contact the school office.

## **Teen Dating Violence** [Board Policy 7:20](#) [Board Policy 7:185](#)

### **Harassment Prohibited**

No person, including a school district employee, agent, or student, shall harass, intimidate, or bully a student on the basis of actual or perceived: race; color; national origin; military status; unfavorable discharge status from military service; sex; sexual orientation; gender identity<sup>1</sup>; gender-related identity or expression; ancestry; age; religion; physical or mental disability; order of protection status; status of being homeless; actual or potential marital or parental status, including pregnancy; physical appearance; socioeconomic status; academic status; association with a person or group with one or more of the aforementioned actual or perceived characteristics; or any other distinguishing characteristic. The District will not tolerate harassing, intimidating conduct, or bullying whether verbal, physical, sexual, or visual, that affects the tangible benefits of education, that unreasonably interferes with a student's educational performance, or that creates an intimidating, hostile, or offensive educational environment. Examples of prohibited conduct include name-calling, using derogatory slurs, stalking, sexual violence, causing psychological harm, threatening or causing physical harm, threatened or actual destruction of property, or wearing or possessing items depicting or implying hatred or prejudice of one of the characteristics stated above.

#### *Notice to Parents/Guardians:*

At our school, teen dating violence is unacceptable. We are committed to providing our students with a school environment where they can learn free from worries about school violence. The purpose of this letter is to inform you of School Board policy, 7:185, *Teen Dating Violence Prohibited*, which is a component of the District's anti-bullying program.

Research has shown that teen dating violence can form lifelong, unhealthy habits during young adults' formative years. Educating parents/guardians, students, and staff about teen dating violence can help us identify incidents of teen dating violence at school or school-related activities. The Board's policy states that *teen dating violence* occurs whenever a student uses or threatens to use physical, mental, or emotional abuse to control an individual in the dating relationship; or uses or threatens to use sexual violence in the dating relationship.

Students in grades 7 through 12 will receive age-appropriate instruction on teen dating violence including its warning signs and prevention. School staff will also receive training on handling the signs and incidents of teen dating violence. I have asked our school staff members to respond immediately and with compassion to a student who reports teen dating violence. After evaluating the situation to determine if an immediate referral to my office is needed, a staff member will give the student our form for reporting bullying, 7:180-AP1, E5, *Report Form for Bullying*.

Finally, staff members have been directed to intervene immediately to stop incidents of teen dating violence occurring at school. They will proceed under our District's procedures for responding to incidences of bullying and school violence.

Below are some warning signs that your child may be involved in teen dating violence:

- Name-calling and *put-downs*. Does one individual in the relationship call the other person names? Do they use insults to put the other person down?
- Extreme Jealousy. Does one individual in the relationship act overly jealous when the other talks to peers? Does one individual accuse the other of flirting even when it's innocent conversation?
- Making Excuses. Does one individual in the relationship make excuses for the other? Do they have to apologize for the other person's behavior?
- Canceling or changing plans. Does one individual cancel plans often, and at the last minute? Do the reasons make sense or sound untrue?
- Monitoring. Does one individual call, text message, or check up on the other constantly? Do they demand to know the other person's plans or with whom the other person was with?
- Uncontrolled Anger. Have you seen one individual lose his or her temper? Do they throw things – or break things – when angry? Does one individual in the relationship worry a lot about upsetting the other?
- Isolation. Has one individual in the relationship given up spending time with friends? Has that individual stopped doing activities that used to be important?
- Dramatic Changes. Have either of the individuals in the relationship had appearance changes? Have they lost or gained weight? Have their grades dropped? Do they seem depressed?
- Injuries. Does one individual in the relationship have unexplained injuries, or do they give explanations that don't make sense?
- Quick Progression. Did the relationship get serious very quickly?

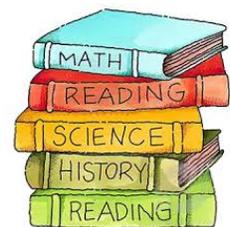
These signs do not necessarily mean that your child is involved in teen dating violence, but, if present, talk to your child about teen dating violence.

For more information about this issue, please see the Centers for Disease Control and Prevention's educational materials at:

[www.cdc.gov/injury/features/dating-violence/index.html](http://www.cdc.gov/injury/features/dating-violence/index.html)

### **Textbooks** [Board Policy 6:220](#)

Teachers will distribute textbooks promptly and keep a record of each textbook assigned. At the end of the year, students must return the same textbook they were issued or pay a replacement fee, which ranges from \$20 to \$80. Students should write their name in the designated space inside each book. Instructional materials such as educational software and consumable science kits are provided at no cost.



### **Transportation** [Board Policy 4:110](#) [Board Policy 7:220](#)

District #41 provides bus service for students who live one and one-half miles or more from school. Every attempt is made to set up schedules and routes with the convenience of the students in mind. Bus schedules are distributed before school starts by Durham.

The board has a policy to video and audio record the interiors of school buses while being used to transport students to and from school and school-sponsored activities.

The district provides bus transportation to and from school for all students living 1.5 miles or more from the school. A list of bus stops will be published at the beginning of the school year before student registration. Parents must, at the beginning of the school year, select one bus stop at which a student is to be picked up, and one stop at which a student is to be dropped off. Students are not permitted to ride a bus other than the bus to which they are assigned. Exceptions must be approved in advance by the building principal.

While students are on the bus, they are under the supervision of the bus driver. In most cases, bus discipline problems can be handled by the bus driver. In the case of a written disciplinary referral, student bus problems will be investigated and handled by the building principal.

Students are expected to follow all school rules while on the bus. Students may be suspended from riding the school bus for up to 10 consecutive school days for violating school rules or for engaging in other gross disobedience or misconduct. The school board may suspend the student from riding the school bus for a period in excess of 10 days for safety reasons. The district's regular suspension procedures shall be used to suspend a student's privilege to ride a school bus.

A student who is suspended from riding the school bus and who does not have alternative transportation to school shall be allowed the opportunity to make up all missed work for equivalent academic credit. It is the responsibility of the student's parent or guardian to notify the school that the student does not have alternative transportation to school.

In the interest of the student's safety and in compliance with State law, students are also expected to observe the following:

1. Dress properly for the weather. Make sure all drawstrings, ties, straps, etc. on all clothing, backpacks and other items, are shortened or removed to lessen the likelihood of them getting caught in bus doors, railings or aisles.
2. Arrive on time at the bus stop, and stay away from the street while waiting for the bus.
3. Stay away from the bus until it stops completely and the driver signals you to board. Enter in single file without pushing. Always use the handrail.
4. Take a seat right away and remain seated facing forward. Keep your hands, arms, and head inside the bus.
5. Talk quietly on the bus. No shouting or creating loud noises that may distract the driver. Tablets, iPods®, iPads®, smart phones, and other electronic devices must be silenced on the bus unless a student uses headphones.
6. Help keep the bus neat and clean. Keep belongings out of the aisle and away from

emergency exits. Eating and drinking are not allowed on the bus.

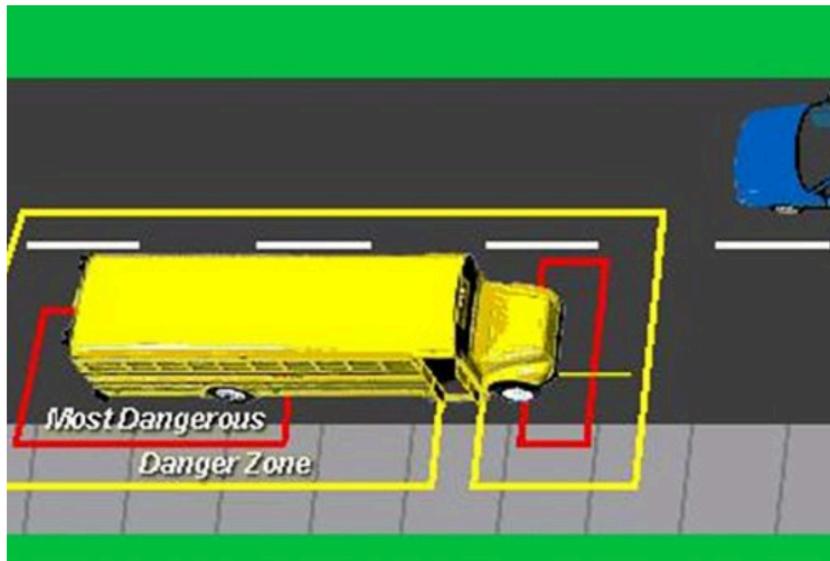
Always listen to the driver's instructions. Be courteous to the driver and other students. Sit with your hands to yourself and avoid making noises that would distract the driver or bother other passengers. Remain seated, keeping your hands, arms, and head inside the bus at all times.

7. Wait until the bus pulls to a complete stop before standing up. Use the handrail when exiting the bus.

8. Stay out of the danger zone next to the bus where the driver may have difficulty seeing you. Take five giant steps away from the bus and out of the danger zone, until you can see the driver and the driver sees you. Never crawl under a bus.

9. If you must cross the street after you get off the bus, wait for the driver's signal and then cross in front of the bus. Cross the street only after checking both ways for traffic.

10. Never run back to the bus, even if you dropped or forgot something.



Video and audio cameras may be active on busses to record student conduct and may be used for the purposes of investigation into misconduct or accidents on the bus.

Durham Bus Company can be reached at **847-356-6690** from 9:00 a.m. to 5:00 p.m. weekdays.

**Additional resources follow and resources:**

National Highway Traffic Safety Administration - School Bus Safety  
[https://one.nhtsa.gov/people/injury/buses/getting\\_to\\_school/schoolbus2.html](https://one.nhtsa.gov/people/injury/buses/getting_to_school/schoolbus2.html)

U.S. Department of Transportation - School Bus Safety Campaign Material  
[www.trafficsafetymarketing.gov/get-materials/school-bus-safety/evergreen-campaign-material](http://www.trafficsafetymarketing.gov/get-materials/school-bus-safety/evergreen-campaign-material)

National Safety Council - Tips for a Safe Ride  
[www.nsc.org/home-safety/tools-resources/seasonal-safety/back-to-school/bus](http://www.nsc.org/home-safety/tools-resources/seasonal-safety/back-to-school/bus)

Ill. State Police - School Bus Safety <https://isp.illinois.gov/StaticFiles/docs/TrafficResources/5-542.pdf>

Ill. State Board of Education - School Bus Safety What Parents Should Know  
[www.isbe.net/Documents/bus\\_safety\\_parents.pdf](http://www.isbe.net/Documents/bus_safety_parents.pdf)

Ill. State Board of Education - Instructions To School Bus Riders [www.isbe.net/Documents/bus\\_ride\\_instruct.pdf](http://www.isbe.net/Documents/bus_ride_instruct.pdf)

## **Unsafe School Option** [Board Policy 4:170](#)

The unsafe school choice option allows students to transfer to another District school or to a public charter school *within the District*. The unsafe school choice option is available to: (1) All students attending a persistently dangerous school, as defined by State law and identified by the Illinois State Board of Education; and (2) Any student who is a victim of a violent criminal offense that occurred on school grounds during regular school hours or during a school-sponsored event.

## **Use of Artificial Intelligence**

“Artificial intelligence” or “AI” is intelligence demonstrated by computers, as opposed to human intelligence. “Intelligence” encompasses the ability to learn, reason, generalize, and infer meaning. Examples of AI technology include ChatGPT and other chatbots and large language models.

AI is not a substitute for schoolwork that requires original thought. Students may not claim AI generated content as their own work. The use of AI to take tests, complete assignments, create multimedia projects, write papers, or complete schoolwork without permission of a teacher or administrator is strictly prohibited. The use of AI for these purposes constitutes cheating or plagiarism.

In certain situations, AI may be used as a learning tool or a study aid. Students who wish to use AI for legitimate educational purposes must have permission from a teacher or an administrator. Students may use AI as authorized in their Individualized Education Program (IEP).

Students may not use AI, including AI image or voice generator technology, to violate school rules or school district policies.

In order to ensure academic integrity, tests, assignments, projects, papers, and other schoolwork may be checked by AI content detectors and/or plagiarism recognition software.

## **Use of School Equipment and Property**

Students are expected to handle all school equipment and property with the utmost care. Items such as microscopes, band instruments, physical education equipment, textbooks, lockers,

computers, chairs, and desks should be treated responsibly. Students will be held accountable for any damage to school property and may be required to cover the cost of repairs or replacements.

## **Vaccinations** [Policy 7:100](#)

Click [here](#) for vaccination requirements for school-aged students.

See [Board Policy 7:100](#) for information pertaining to healthy, eye, and dental; immunizations; and exclusion of students.

## **Video Surveillance**

A video and/or audio monitoring system may be in use on school buses and a video monitoring system may be in use in public areas of the school building. These systems have been put in place to protect students, staff, visitors and school property. If a discipline problem is captured on audiotape or videotape, these recordings may be used as the basis for imposing student discipline. If criminal actions are recorded, a copy of the tape may be provided to law enforcement personnel.

## **Vision/Hearing Screening** [Board Policy 7:100](#) [Board Policy 8:95](#)

During the school year, vision and hearing screenings are conducted for students, along with vision and hearing screenings for special education students annually. Vision screening is not a substitute for a complete eye and vision evaluation by an eye doctor.

Your child is not required to undergo this vision screening if an optometrist or ophthalmologist has completed and signed a report form indicating that an examination has been administered within the previous twelve months. Please contact your school's health coordinator with questions.



If a student requires further evaluation after the screening you will be notified. Public Act 95-671 requires that all children enrolling in kindergarten or in school for the first time shall have an eye examination by October 15th.

### *Notice to Parents/Guardians*

The State of Illinois requires vision and hearing screening to be completed on an annual basis. The purpose of vision and hearing screening is to aid in the detection of school-age children who have or are at risk for developing vision and hearing disorders. Vision screening is required for preschool, kindergarten, 2nd grade, 8th grade, special education students, transfer students, and teacher referrals. Hearing screening is required for preschool, kindergarten, 1st grade, 2nd grade, 3rd grade, special education students, transfer students, and teacher referrals. Vision and hearing screenings will take place in the fall, and throughout the year, in Lake Villa District 41 Schools.

Why is it important to have my child's vision and hearing screened at school?

- To identify if your child has vision or hearing problems or might be at risk for vision or hearing problems
- Vision is important for all school and daily living tasks
- Hearing is important for speech, language development, reading, and learning
- Hearing screening can detect if your child needs further hearing testing
- Even if your child has passed a vision or hearing screening previously, their vision or hearing can change
- Hearing and vision problems can be related to other medical problems

How is a vision screening completed?

Your child will be asked to complete three tests by looking inside a machine and answering some questions. These tests require your child to identify shapes, pictures, colors, numbers, and/or the direction of the Snellen "E" symbol. If your child does not pass the initial screening, a rescreen will be scheduled. If your child fails the rescreen, a vision referral letter will be sent home.

How is a hearing screening completed?

Your child will put headphones on their head. The tester will provide a few tones that are limited to speech frequencies, and your child is asked to raise their hand when they hear the presented tone. If your child does not pass the initial screening, a rescreen will be scheduled. If your child fails the second screening, the tester will administer an audiological threshold exam. This exam takes about 10-15 minutes and involves more presented tones. The tester will graph your child's hearing on an audiogram and provide the graph to you as part of the hearing referral.

What if my child has had his/her hearing or vision tested recently?

- Vision screening is not a substitute for a complete eye and vision evaluation by an eye doctor. Your child is not required to undergo a vision screening if an optometrist or ophthalmologist has completed and signed a report form indicating that an examination has been administered within the previous 12 months.
- Your child is not required to undergo a hearing screening if a completed and signed report form is submitted indicating that an ear examination by a physician and an audiological evaluation by an audiologist has been administered within the previous 12 months.

How will I find out the result of my child's screening results?

- If your child fails either the overall hearing or vision screenings, you will be notified of the test results and provided with referral paperwork.
- If your child passes either screening, you will not be notified or receive the test results. However, you can request your child's test results by contacting the school's health coordinator.

The State of Illinois only allows families to object to hearing and vision screenings based on religious beliefs. If the vision and hearing screenings as described above go against your religious beliefs, please provide a written and signed statement annually to your school's health coordinator detailing your religious objection.

If you have questions or concerns about the required hearing and vision screenings, please contact your school's health coordinator.

### **Visitor and Volunteer** [Policy 6:180](#) [Policy 6:250](#) [Policy 8:30](#)

The Board of Education encourages the use of volunteers to: (1) increase students' educational attainment; (2) provide enrichment experiences for students; (3) increase the effective utilization of staff time and skills; (4) give more individual attention to students; and (5) promote greater community involvement.

Volunteers may be used:

1. For non-teaching duties not requiring instructional judgment or evaluation of students;
2. To assist with academic programs under a licensed teacher's immediate supervision;
3. To assist in times of violence or other traumatic incidents within the District by providing crisis intervention services to lessen the effects of emotional trauma on staff, students, and the community, provided the volunteer meets the qualifications established by the Ill. School Crisis Assistance Team Steering Committee;
4. As a guest lecturer or resource person under a licensed teacher's direction and with the administration's approval; or
5. As supervisors, chaperones, or sponsors for non-contractual non-academic school activities.

The Superintendent shall follow Board policy 4:175, Convicted Child Sex Offender; Screening; Notifications, to establish procedures for securing and screening resource persons and volunteers. A person who is a sex offender, as defined by the Sex Offender Registration Act, or a violent offender against youth, as defined in the Murderer and Violent Offender Against Youth Registration Act, is prohibited from being a resource person or volunteer.

All volunteer coaches must comply with the requirement to report hazing in policy 5:90, Abused and Neglected Child Reporting.

All visitors, including parents and siblings, are required to enter through the front door of the building and proceed immediately to the main office. Visitors should identify themselves and inform office personnel of their reason for being at school.

Visitors must sign in, identifying their name, the date and time of arrival, and the classroom or location they are visiting. Approved visitors must take a tag identifying themselves as a guest and place the tag on their outer clothing in a clearly visible location. Visitors are required to proceed immediately to their location in a quiet manner. All visitors must return to the main office and sign out before leaving the school.

Any person wishing to confer with a staff member should contact that staff member to make an appointment. Conferences with teachers are held, to the extent possible, outside school hours or during the teacher's conference/preparation period.

Visitors are expected to abide by all school rules during their time on school property. A visitor who fails to conduct himself or herself in a manner that is appropriate will be asked to leave and may be subject to criminal penalties for trespassing and/or disruptive behavior.

No person on school property or at a school event shall perform any of the following acts:

1. Strike, injure, threaten, harass, or intimidate a staff member, board member, sports official or coach, or any other person.
2. Behave in an unsportsmanlike manner or use vulgar or obscene language.
3. Unless specifically permitted by State law, possess a weapon, any object that can reasonably be considered a weapon or looks like a weapon, or any dangerous device.
4. Damage or threaten to damage another's property.
5. Damage or deface school property.
6. Violate any Illinois law or municipal, local, or county ordinance.
7. Smoke or otherwise use tobacco products.
8. Distribute, consume, use, possess, or be impaired by or under the influence of an alcoholic beverage, cannabis, other lawful product, or illegal drug.
9. Be present when the person's alcoholic beverage, cannabis, other lawful product, or illegal drug consumption is detectable, regardless of when and/or where the use occurred.
10. Use or possess medical cannabis, unless he or she has complied with Illinois' Compassionate Use of Medical Cannabis Act and District policies.
11. Impede, delay, disrupt, or otherwise interfere with any school activity or function (including using cellular phones in a disruptive manner).
12. Enter upon any portion of school premises at any time for purposes other than those that are lawful and authorized by the board.
13. Operate a motor vehicle: (a) in a risky manner, (b) in excess of 20 miles per hour, or (c) in violation of an authorized district employee's directive.
14. Engage in any risky behavior, including rollerblading, roller-skating, or skateboarding.
15. Violate other district policies or regulations, or a directive from an authorized security officer or district employee.
16. Engage in any conduct that interferes with, disrupts, or adversely affects the district or a school function.

Any person who engages in prohibited conduct may be ejected from or denied admission to school property in accordance with State law. The person may also be subject to being denied admission to school athletic or extracurricular events for up to one calendar year.

The **School Visitation Rights Act** permits employed parents/guardians, who are unable to meet with educators because of a work conflict, the right to time off from work to attend necessary educational or behavioral conferences at their child's school. Please review the following copy of this Act to determine if you are entitled to a school visitation leave.

## SCHOOL VISITATION RIGHTS ACT

The General Assembly of the State of Illinois finds that the basis of a strong economy is an educational system reliant upon parental involvement. The intent of this Act is to permit employed parents and guardians who are unable to meet with educators because of a work conflict the right to an allotment of time during the school year to attend necessary educational or behavioral conferences at the school their children attend.

As used in this Act:

"Employee" means a person who performs services for hire for an employer for: at least 6 consecutive months immediately preceding a request for leave under this Act; and an average number of hours per week equal to at least one-half the full-time equivalent position in the employer's job classification, as defined by the employer's personnel policies or practices or in accordance with a collective bargaining agreement, during those 6 months.

"Employee" includes all individuals meeting the above criteria but does not include an independent contractor.

"Employer" means any of the following: a State agency, officer, or department, a unit of local government, a school district, an individual, a corporation, a partnership, an association, or a nonprofit organization.

"Child" means a biological, adopted or foster child, a stepchild or a legal ward of an employee and who is enrolled in a primary or secondary public or private school in this State or a state which shares a common boundary with Illinois.

"School" means any public or private primary or secondary school or educational facility located in this State or a state which shares a common boundary with Illinois.

"School administrator" means the principal or similar administrator who is responsible for the operations of the school.

School conference and activity leave:

An employer must grant an employee leave of up to a total of 8 hours during any school year, and no more than 4 hours of which may be taken on any given day, to attend school conferences, behavioral meetings, or academic meetings related to the employee's child if the conference or meeting cannot be scheduled during non-work hours; however, no leave may be taken by an employee of an employer that is subject to this Act unless the employee has exhausted all accrued vacation leave, personal leave, compensatory leave and any other leave that may be granted to the employee except sick leave and disability leave. Before arranging attendance at the conference or activity, the employee shall provide the employer with a written

request for leave at least 7 days in advance of the time the employee is required to utilize the visitation right. In emergency situations, no more than 24 hours' notice shall be required. The employee must consult with the employer to schedule the leave so as not to disrupt unduly the operations of the employer.

Nothing in this Act requires that the leave be paid.

For regularly scheduled, non-emergency visitations, schools shall make time available for visitation during regular school hours and evening hours.

### **Waivers, Fees, and Fines** [Board Policy 4:110](#) [Board Policy 4:140](#)

Fee waivers are distributed annually at the start of each school year, and are available upon request.

Fines for loss or damage to school property are waived for students who meet certain eligibility guidelines.

Students whose parent or guardian is unable to afford student fees may receive a fee waiver. A fee waiver applies to all fees related to school and instruction.

Applications for fee waivers may be obtained from the school office and may be submitted by a parent or guardian of a student who has been assessed a fee. As student is eligible for a fee waiver if at least one of the following prerequisites is met:

The student currently lives in a household that meets the same income guidelines, with the same limits based on household size, that are used for the federal free meals programs;

The student's parent is a veteran or active-duty military personnel with income at or below 200% of the federal poverty line;

The student is homeless, as defined by the Mc-Kinney-Vento Homeless Assistance Act.

The building principal will give additional consideration where one or more of the following factors are present:

- An illness in the family;
- Unusual expenses such as fire, flood, storm damage, etc.;
- Unemployment;
- Emergency situations; or
- When one or more of the parents/guardians are involved in a work stoppage.

The building principal will notify the parent/guardian promptly as to whether the fee waiver request has been granted or denied. Questions regarding the fee waiver application process or an appeal of the District's decision to deny a fee waiver should be addressed to the Building Principal. Pursuant to the Hunger-Free Students' Bill of Rights Act, the school is required to provide a federally reimbursable meal or snack to a student who requests one, regardless of whether the student has the ability to pay for the meal or snack or owes money for earlier meals or snacks. Students may not be provided with an alternative meal or snack and the school is

prohibited from publicly identifying or stigmatizing a student who cannot pay for or owes money for a meal or snack.

Fines for loss or damage to school property are waived for students who meet certain eligibility guidelines.

### **Withdrawing a Student** [Board Policy 7:50](#) [Board Policy 7:90](#)

To withdraw your child from school, please contact the school office. For safety reasons, a student can only be released during school hours with prior written or verbal consent and a photo ID from the custodial parent or guardian.

### **Extra-Curricular Sports – Palombi Only** [Board Policy 7:240](#)

Palombi Middle School is a member of the Northwest Grade School Conference and offers a variety of sports, including:

- Boys & Girls Soccer
- Boys & Girls Basketball
- Boys & Girls Volleyball
- Cross-Country
- Girls' Softball
- Co-Ed Wrestling
- Track & Field
- Girls' Dance & Poms
- Cheerleading



Additionally, Palombi competes in the Illinois Elementary School Association (IESA) for Wrestling and Track & Field, providing students with opportunities to qualify for IESA Sectional and State competitions.

#### **Participation Requirements:**

- A **\$120 sports fee** is required for each competitive sport.
- Athletes must have a **current physical exam (within one year)** on file with the health coordinator before competing.
- Students must maintain **weekly academic and behavioral eligibility** to attend practices or games.
- Students must be present for **at least five class periods** on the day of a practice or event.

For details on the **Athletic Code of Conduct**, please [\[click here\]](#).

### Lake Villa 41 Parent/Guardian Student Handbook Acknowledgement

It is extremely important for the parent(s)/guardian(s) and the student to review the Handbook and understand its contents. The Student Handbook is accessible via the internet on the District 41 homepage at district41.org. If you have any questions concerning its contents, please contact your child's principal.

**I understand that the student handbook is available on the District website.**

\_\_\_\_\_ (initial)

I understand that Board policy [Student Athlete Concussions and Head Injuries Board Policy 7:305](#) requires, that a student athlete who exhibits signs, symptoms, or behaviors consistent with a concussion or head injury must be removed from practice or competition at that time and that the student will not be allowed to return to play or practice until he or she has successfully completed return-to-play and return-to-learn protocols, including having been cleared to return by the treating physician licensed to practice medicine in all its branches or a certified athletic trainer under the supervision of a physician.

Student athletes must comply with Illinois' Youth Sports Concussion Safety Act and all protocols, policies and bylaws of the Illinois High School Association<sup>1</sup> before being allowed to participate in any athletic activity, including practice or competition.

A student who was removed from practice or competition because of a suspected concussion shall be allowed to return only after all statutory prerequisites are completed, including without limitation, the School District's return-to-play and return-to-learn protocols.

\_\_\_\_\_ (initial)

CHECK NUMBER	CHECK FD	CHECK DATE	CHE TYP	VENDOR	INVOICE DESCRIPTION	AMOUNT
351594	20	07/17/2025	R	AT & T	Internal IP 7/7/25-8/6/25	395.73
351594	20	07/17/2025	R	AT & T	IP Flex Service 7/7/25-8/6/25	836.30
351595	10	07/17/2025	R	CANON FINANCIAL SERV	BW/CL Maintenance 6/1/25-6/30/25 Contract Charge 7/1/25-7/31/25	1,569.49
351595	30	07/17/2025	R	CANON FINANCIAL SERV	BW/CL Maintenance 6/1/25-6/30/25 Contract Charge 7/1/25-7/31/25	4,727.00
351597	10	07/17/2025	R	CANVA US INC	Subscription- SKeim-Bounds	36.55
351597	10	07/17/2025	R	DAILY HERALD - LAKE	Digital Access- Day Pass	4.00
351597	10	07/17/2025	R	DELI LAMA, THE	Negotiations Dinner	49.45
351597	10	07/17/2025	R	ILLINOIS ASSOCIATION	New Board Member Training	125.00
351597	10	07/17/2025	R	ILLINOIS PRINCIPALS	25-26 Model Student Handbook	350.00
351597	10	07/17/2025	R	JIMMY JOHN'S	Negotiations Dinner	48.59
351597	15	07/17/2025	R	MARRIOTT HOTEL & CON	Directors Conference Training- ISBE 2025 SHarkins	205.68
351597	15	07/17/2025	R	TIMOTHY O'TOOLES PUB	Retirement Lunch- SPED	128.63
351597	10	07/17/2025	R	WAL-MART STORES	Negotiations Dinner	11.72
351598	20	07/17/2025	R	VILLAGE OF LINDENHUR	BJH Water/Sewer 4/15/25-6/15/25	1,222.65
351599	20	07/17/2025	R	WASTE MANAGEMENT	Garbage Service 7/1/25-7/31/25	2,777.00
351601	10	07/31/2025	R	AMAZON CAPITAL SERVI	District Office Supplies	85.58
351601	10	07/31/2025	R	AMAZON CAPITAL SERVI	District Office Supplies	8.54
351601	10	07/31/2025	R	AMAZON CAPITAL SERVI	District Office Supplies	2.99
351601	10	07/31/2025	R	AMAZON CAPITAL SERVI	District Office Supplies	2.99
351601	20	07/31/2025	R	AMAZON CAPITAL SERVI	District Office Supplies	2.99
351601	10	07/31/2025	R	AMAZON CAPITAL SERVI	District Office Supplies	5.55
351601	15	07/31/2025	R	AMAZON CAPITAL SERVI	District Office Supplies	8.54
351601	10	07/31/2025	R	AMAZON CAPITAL SERVI	District Office Supplies	5.55
351601	15	07/31/2025	R	APPLE INC	iPad Repair	52.43
351601	10	07/31/2025	R	IASPA	IASPA Conference	350.00
351601	20	07/31/2025	R	STAMPS.COM	Monthly Fees- Postage	20.99
351601	10	07/31/2025	R	TABLETOP TYCOON, INC	4th grade games-grant (shipping only)	49.00
351601	10	07/31/2025	R	TARGET	Tax Exempt Credit from PO 7002025163	-3.45
351601	20	07/31/2025	R	USPS.COM	Stamped Envelopes	1,771.80
351601	20	07/31/2025	R	USPS.COM	Mail Forwarding- 1 Year- Pleviak	33.50
351601	20	07/31/2025	R	USPS.COM	Stamped Envelopes- Palombi	1,771.80
351601	15	07/31/2025	R	WAL-MART STORES	Bins for Sondag Materials	299.88
351602	20	07/31/2025	R	VILLAGE OF LAKE VILL	WLT Water/Sewer: 5/15/25-7/15/25	1,159.59
351602	20	07/31/2025	R	VILLAGE OF LAKE VILL	PJP Water/Sewer: 5/15/25-7/15/25	893.91
351602	20	07/31/2025	R	VILLAGE OF LAKE VILL	310 E Grand Water/Sewer: 5/15/25-7/15/25	117.74
351602	20	07/31/2025	R	VILLAGE OF LAKE VILL	304 E Grand Water/Sewer: 5/15/25-7/15/25	483.12
351644	15	08/18/2025	R	22VETS LLC	Laptops for LASSO rooms	3,051.12
351645	10	08/18/2025	R	95 PERCENT GROUP LIC	Morphemes for Little Ones - Thompson	137.50
351646	20	08/18/2025	R	ABM	Iceless hockey 9/14-9/29/24	883.92
351646	20	08/18/2025	R	ABM	Custodial services - July 2025	63,117.00

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351647	10	08/18/2025	R	ACCURATE BIOMETRICS	Fingerprinting services 6/1-6/30/25	63.00
351647	10	08/18/2025	R	ACCURATE BIOMETRICS	Fingerprinting services 7/1-7/31/25	63.00
351648	20	08/18/2025	R	ACE HARDWARE OF LIBE	supplies	48.94
351648	20	08/18/2025	R	ACE HARDWARE OF LIBE	supplies	7.18
351649	20	08/18/2025	R	ADVANCED FIRE PROTEC	Qtrly fire monitoring	720.00
351650	20	08/18/2025	R	ADVANTAGE MECHANICAL	chiller repairs	488.00
351650	20	08/18/2025	R	ADVANTAGE MECHANICAL	cooler repairs	338.00
351650	20	08/18/2025	R	ADVANTAGE MECHANICAL	freezer repairs	915.00
351651	15	08/18/2025	R	ALEXANDER LEIGH CENT	July tuition	24,361.20
351652	10	08/18/2025	R	ALIGNLAYERNINE	Cybersecurity Managed Service 7/1/25-6/30/26	4,341.35
351653	15	08/18/2025	R	ALLENDALE ASSOCIATIO	February Stepping Stones tuition	9,055.00
351653	15	08/18/2025	R	ALLENDALE ASSOCIATIO	June tuition	76,706.56
351654	15	08/18/2025	R	AMERGIS HEALTHCARE S	I Balici - RN services 7/14-7/18/25	822.25
351654	15	08/18/2025	R	AMERGIS HEALTHCARE S	I Balici - RN services 7/11/25	143.75
351654	15	08/18/2025	R	AMERGIS HEALTHCARE S	I Balici - RN services 7/31-8/1/25	805.00
351655	10	08/18/2025	R	AMPLIFY	Amplify Training for Summer PD	2,500.00
351656	20	08/18/2025	R	APEX LANDSCAPING INC	Plev landscaping 5/19/25	260.00
351656	20	08/18/2025	R	APEX LANDSCAPING INC	OCM landscaping - August	3,090.02
351656	20	08/18/2025	R	APEX LANDSCAPING INC	WLT landscaping - August	2,792.62
351656	20	08/18/2025	R	APEX LANDSCAPING INC	BJH landscaping - August	1,856.57
351656	20	08/18/2025	R	APEX LANDSCAPING INC	PJP landscaping - August	2,759.42
351657	15	08/18/2025	R	APPLE INC	iiPad WiFi 128 GB	388.00
351658	20	08/18/2025	R	AT & T	Internal IP 7/7-8/6/25	397.65
351658	20	08/18/2025	R	AT & T	IP Flex Service 8/7-9/6/25	845.60
351659	10	08/18/2025	R	B&H PHOTO VIDEO	Yolobox	754.49
351660	20	08/18/2025	R	BATTERIES PLUS BULBS	SLA12-8F2 batteries	55.90
351661	10	08/18/2025	R	BOXCAST, INC.	BoxCast Experience Plan- 8/8/25 - 8/8/26	3,948.00
351662	10	08/18/2025	R	BSN SPORTS, LLC	Fitness Gram Licenses - District	996.00
351663	20	08/18/2025	R	C.E.S. CITY ELECTRIC	handicap lift supplies	73.55
351664	10	08/18/2025	R	CAROLINA BIOLOGICAL	8th Grade Science Consumables	669.36
351666	10	08/18/2025	R	CDW GOVERNMENT LLC	Chrome Gopher, User Gopher, and Group Settings Gopher 6/29/25-6/28/26	1,665.00
351666	10	08/18/2025	R	CDW GOVERNMENT LLC	(4) LCD monitors	545.53
351666	10	08/18/2025	R	CDW GOVERNMENT LLC	Google Workspace: 7/15/25-7/14/26	11,250.00
351666	10	08/18/2025	R	CDW GOVERNMENT LLC	SYS CLOUD 2025 Renewal- 7/1/25	4,701.21
351666	10	08/18/2025	R	CDW GOVERNMENT LLC	Microsoft Windows Server and Office 365 25-26	18,074.86
351666	10	08/18/2025	R	CDW GOVERNMENT LLC	Additional Laptops for new Admin	4,098.86
351667	10	08/18/2025	R	CERAMIC SUPPLY CHICA	25/26 Clay Order	685.00
351668	40	08/18/2025	R	CHAIN O LAKES TRANSP	SpEd transportation 6/30-7/11/25	1,000.00
351669	15	08/18/2025	R	CONNECTIONS ACADEMY	July tuition	2,901.52

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351669	15	08/18/2025	R	CONNECTIONS ACADEMY	July tuition	2,901.52
351670	15	08/18/2025	R	CONNECTION'S DAY SCH	July tuition	2,405.69
351670	15	08/18/2025	R	CONNECTION'S DAY SCH	Occupational Therapy Evaluation	350.00
351670	15	08/18/2025	R	CONNECTION'S DAY SCH	July tuition	2,749.36
351670	15	08/18/2025	R	CONNECTION'S DAY SCH	July tuition	2,749.36
351670	15	08/18/2025	R	CONNECTION'S DAY SCH	July tuition	2,749.36
351670	15	08/18/2025	R	CONNECTION'S DAY SCH	July tuition	2,749.36
351672	20	08/18/2025	R	CONSTELLATION NEW EN	BJH electric service 6/17-7/17/25	6,593.50
351672	20	08/18/2025	R	CONSTELLATION NEW EN	Plev electric service 5/21-6/20/25	1,830.00
351672	20	08/18/2025	R	CONSTELLATION NEW EN	WLT electric service 5/21-6/20/2025	6,636.76
351672	20	08/18/2025	R	CONSTELLATION NEW EN	PJP electric service 5/21-6/20/25	7,244.27
351672	20	08/18/2025	R	CONSTELLATION NEW EN	OCM electric service 5/21-6/20/25	10,835.74
351672	20	08/18/2025	R	CONSTELLATION NEW EN	WLT electric service 6/20-7/22/2025	10,542.68
351672	20	08/18/2025	R	CONSTELLATION NEW EN	WLT electric service 6/20-7/22/2025	15,034.99
351672	20	08/18/2025	R	CONSTELLATION NEW EN	PJP electric service 6/20-7/22/2025	11,066.26
351673	20	08/18/2025	R	CONSTELLATION NEW EN	BJH gas service - June 2025	355.21
351673	20	08/18/2025	R	CONSTELLATION NEW EN	Plev, PJP, WLT, OCM gas service - June 2025	303.32
351673	20	08/18/2025	R	CONSTELLATION NEW EN	Plev, PJP, WLT, OCM gas service - June 2025	550.19
351673	20	08/18/2025	R	CONSTELLATION NEW EN	Plev, PJP, WLT, OCM gas service - June 2025	321.04
351673	20	08/18/2025	R	CONSTELLATION NEW EN	Plev, PJP, WLT, OCM gas service - June 2025	420.70
351674	20	08/18/2025	R	CONVERGINT	BJH system inspection agreement 7/1/25-6/30/26	2,112.00
351674	20	08/18/2025	R	CONVERGINT	OCM fire alarm inspection agreement 8/1/25-7/31/26	1,536.00
351674	20	08/18/2025	R	CONVERGINT	WLT fire alarm inspection agreement 8/1/25-7/31/26	1,128.00
351675	40	08/18/2025	R	CORNELIUS, JODY	SpEd transportation 6/9-6/30/25	243.60
351676	10	08/18/2025	R	CYBER ADVISORS	replace outdoor reader	363.94
351676	10	08/18/2025	R	CYBER ADVISORS	Service Contract 2025-2026- August	1,350.00
351676	10	08/18/2025	R	CYBER ADVISORS	repairs	788.94
351677	20	08/18/2025	R	DANOS SUPPLY-GURNEE	repairs	80.58
351678	10	08/18/2025	R	ECRA GROUP INC	My Students application add-on	1,128.00
351679	10	08/18/2025	R	EDPUZZLE	EdPuzzle subscription	3,275.00
351680	20	08/18/2025	R	ELEMENTAL SOLUTIONS	BJH-closed loop organic based treatment	1,310.00
351681	15	08/18/2025	R	EMBRACE EDUCATION	Direct Service % Billing	1,017.61
351682	15	08/18/2025	R	EXCEPTIONAL LEARNERS	March services	255.75
351682	15	08/18/2025	R	EXCEPTIONAL LEARNERS	April services	93.00
351683	20	08/18/2025	R	F. E. MORAN, INC.	WLT-fire safety system inspection-annual dry	754.50

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351683	20	08/18/2025	R	F. E. MORAN, INC.	sprinkler OCM-fire safety system inspection-annual dry sprinkler	1,614.50
351683	20	08/18/2025	R	F. E. MORAN, INC.	PJP-fire safety system inspection-annual dry sprinkler	345.00
351684	20	08/18/2025	R	FERGUSON ENTERPRISES	supplies	713.91
351684	20	08/18/2025	R	FERGUSON ENTERPRISES	supplies	182.65
351685	10	08/18/2025	R	GARAVENTA USA, IN	Hooper- Furnish labor to reprogram phone to dial out to 24/7 emergency service	825.00
351686	10	08/18/2025	R	HAPARA INC	Subscription 7/1/25-6/30/26	12,816.00
351687	10	08/18/2025	R	HODGES, LOIZZI, EISE	June legal services	22,137.70
351688	20	08/18/2025	R	HOME DEPOT	supplies	43.62
351688	20	08/18/2025	R	HOME DEPOT	supplies	43.43
351688	20	08/18/2025	R	HOME DEPOT	supplies	169.44
351688	20	08/18/2025	R	HOME DEPOT	supplies	104.04
351688	20	08/18/2025	R	HOME DEPOT	supplies	169.41
351688	20	08/18/2025	R	HOME DEPOT	Agreement #195325 - deposit credit	-50.00
351689	10	08/18/2025	R	ILLINOIS ASSOC OF SC	Payroll Essentials: Navigating the Complexities of Payroll 10/8/25 - T Hansen attending	295.00
351690	10	08/18/2025	R	ILLINOIS PRINCIPALS	IPA Membership 2025-2026	449.00
351691	10	08/18/2025	R	LAKESHORE LEARNING M	3rd grade materials 2025-2026	74.97
351692	20	08/18/2025	R	LAKESIDE CONSULTANTS	July 2025 fire inspection services	700.00
351693	10	08/18/2025	R	LINDERMAN, AMBER	composite BOE	300.00
351694	10	08/18/2025	R	MAGRANE CONSULTING L	Leadership coaching	1,000.00
351694	10	08/18/2025	R	MAGRANE CONSULTING L	Leadership coaching	670.00
351695	10	08/18/2025	R	MARSHALL MEMO, THE	weekely newsletter 8/2025-8/2026	150.00
351696	10	08/18/2025	R	MAZZACANO, GILBERTIA	lunch fees	40.20
351697	10	08/18/2025	R	MINDFLIX FILMS	Branding Video - Digital Media	8,400.00
351698	15	08/18/2025	R	NORTHWESTERN ILLINOI	contractual service fees	1,079.38
351698	15	08/18/2025	R	NORTHWESTERN ILLINOI	contractual service fees	412.50
351699	10	08/18/2025	R	NUMERACY CONSULTANTS	Instant Intervention - Numeracy Consultants Hooper, Martin, and Thompson	900.00
351700	10	08/18/2025	R	ODP BUSINESS SOLUTIO	RECORDS TEAM SUPPLIES	203.52
351700	15	08/18/2025	R	ODP BUSINESS SOLUTIO	Copy paper for LASSO prep	70.18
351700	15	08/18/2025	R	ODP BUSINESS SOLUTIO	Copy paper for LASSO prep	70.19
351700	10	08/18/2025	R	ODP BUSINESS SOLUTIO	Color Paper- District Office	19.36
351700	10	08/18/2025	R	ODP BUSINESS SOLUTIO	Color Paper- District Office	29.78
351700	10	08/18/2025	R	ODP BUSINESS SOLUTIO	Color Paper- District Office	10.42
351700	10	08/18/2025	R	ODP BUSINESS SOLUTIO	Color Paper- District Office	10.42
351700	20	08/18/2025	R	ODP BUSINESS SOLUTIO	Color Paper- District Office	10.42
351700	10	08/18/2025	R	ODP BUSINESS SOLUTIO	Color Paper- District Office	19.36
351700	15	08/18/2025	R	ODP BUSINESS SOLUTIO	Color Paper- District Office	29.78
351700	10	08/18/2025	R	ODP BUSINESS SOLUTIO	Color Paper- District Office	19.36
351701	15	08/18/2025	R	ONE HOPE UNITED	June tuition	5,023.52
351701	15	08/18/2025	R	ONE HOPE UNITED	July tuition	6,593.37
351702	20	08/18/2025	R	OPENTEXT INC	Fax services 6/1-6/30/25	100.34

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351702	20	08/18/2025	R	OPENTEXT INC	Fax services 7/1-7/31/25	114.30
351703	10	08/18/2025	R	PERSPECTIVES, LTD	Employee Assistance Program 8/1-8/31/25	583.05
351704	10	08/18/2025	R	REALLY GOOD STUFF, L	5th grade level order	63.99
351705	10	08/18/2025	R	REFERRALGPS	ReferralGPS Subscription	2,500.00
351706	10	08/18/2025	R	RENAISSANCE LEARNING	FastBridge Subscription	3,939.07
351707	10	08/18/2025	R	ROTARY CLUB OF ANTIO	Qtrly dues/meeting fee	199.00
351708	15	08/18/2025	R	SAFE HAVEN SCHOOL	July tuition	2,904.24
351709	10	08/18/2025	R	SCHOOL DATEBOOKS, IN	datebooks	762.65
351709	10	08/18/2025	R	SCHOOL DATEBOOKS, IN	2025-2026 Assignment Notebooks Grade 3-5	868.83
351710	15	08/18/2025	R	SCHOOL OUTFITTERS	Cubby storage unit	959.33
351711	10	08/18/2025	R	SCHOOL SPECIALTY, LL	classroom supplies	28.32
351712	10	08/18/2025	R	SMARTPASS INC	Smartpass pass intervention system 7/1/25-6/30/26	2,525.22
351713	50	08/18/2025	R	SPECIAL EDUCATION DI	2024 IMRF LEVY: FY25 Expenses; 1st INSTALLMENT	5,917.50
351713	10	08/18/2025	R	SPECIAL EDUCATION DI	July tuition	382.64
351713	15	08/18/2025	R	SPECIAL EDUCATION DI	July tuition	588,457.56
351714	15	08/18/2025	R	SPECIAL EDUCATION SE	Intensive tuition - July	15,388.12
351714	15	08/18/2025	R	SPECIAL EDUCATION SE	Life Skills tuition - July	4,395.16
351714	15	08/18/2025	R	SPECIAL EDUCATION SE	Life Skills tuition - August	998.90
351714	15	08/18/2025	R	SPECIAL EDUCATION SE	Intensive tuition - August	3,497.30
351715	20	08/18/2025	R	SPECIALTY FLOORS, IN	School Floor Maintenance- Summer 2025	1,561.42
351715	20	08/18/2025	R	SPECIALTY FLOORS, IN	School Floor Maintenance- Summer 2025	626.79
351715	20	08/18/2025	R	SPECIALTY FLOORS, IN	School Floor Maintenance- Summer 2025	626.79
351715	20	08/18/2025	R	SPECIALTY FLOORS, IN	School Floor Maintenance- Summer 2025	626.78
351715	20	08/18/2025	R	SPECIALTY FLOORS, IN	School Floor Maintenance- Summer 2025	251.61
351715	20	08/18/2025	R	SPECIALTY FLOORS, IN	School Floor Maintenance- Summer 2025	251.61
351715	20	08/18/2025	R	SPECIALTY FLOORS, IN	School Floor Maintenance- Summer 2025	626.78
351715	20	08/18/2025	R	SPECIALTY FLOORS, IN	School Floor Maintenance- Summer 2025	251.61
351715	20	08/18/2025	R	SPECIALTY FLOORS, IN	School Floor Maintenance- Summer 2025	251.61
351716	15	08/18/2025	R	SPECTRUM CENTER	June tuition	8,966.72
351717	15	08/18/2025	R	SPEECH THERAPY BY AB	Speech/language services	1,540.00
351718	60	08/18/2025	S	STUCKEY CONSTRUCTION	Thompson Storage Building	34,425.86
351719	61	08/18/2025	S	STUCKEY CONSTRUCTION	D41 Summer 2025 Improvements Renovation	154,418.18
351720	60	08/18/2025	R	STUCKEY CONSTRUCTION	Brick/concrete work for PJP handicap lift	8,000.00
351720	60	08/18/2025	R	STUCKEY CONSTRUCTION	Palombi Library - Office and Instructional Spaces Add	35,890.00
351721	20	08/18/2025	R	TDS DOOR COMPANY	keys/cylinders/blanks	269.55
351721	20	08/18/2025	R	TDS DOOR COMPANY	repairs	912.80
351722	20	08/18/2025	R	THERMOSYSTEMS, LLC	PJP locker room repairs	349.97
351723	20	08/18/2025	R	WASTE MANAGEMENT	garbage service 8/1-8/31/25	2,552.00
351724	10	08/18/2025	R	XEROX IT SOLUTIONS L	ViewBoard and BalanceBox- Palombi	3,996.00

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351724	10	08/18/2025	R	XEROX IT SOLUTIONS L	ViewBoard and BalanceBox- Palombi	3,096.00
351724	10	08/18/2025	R	XEROX IT SOLUTIONS L	Chromebox5a- Palombi	71.64
351724	10	08/18/2025	R	XEROX IT SOLUTIONS L	Chromebox5a- Palombi	618.00
351725	10	08/18/2025	R	ABBINANTI, DANIEL	Transferred Out Refund	11.40
351726	10	08/18/2025	R	AGUIRRE, JULIEANA	Transferred Out Refund	20.00
351727	10	08/18/2025	R	ALLEY, DAVID	Transferred Out Refund	10.50
351730	10	08/18/2025	R	AMAZON CAPITAL SERVI	Credit Memo for PO 1002025307	-346.16
351730	10	08/18/2025	R	AMAZON CAPITAL SERVI	Board name and eagle	133.85
351730	10	08/18/2025	R	AMAZON CAPITAL SERVI	District Office Supplies	33.27
351730	10	08/18/2025	R	AMAZON CAPITAL SERVI	District Office Supplies	99.11
351730	10	08/18/2025	R	AMAZON CAPITAL SERVI	District Office Supplies	16.63
351730	10	08/18/2025	R	AMAZON CAPITAL SERVI	District Office Supplies	16.63
351730	20	08/18/2025	R	AMAZON CAPITAL SERVI	District Office Supplies	5.10
351730	10	08/18/2025	R	AMAZON CAPITAL SERVI	District Office Supplies	33.27
351730	15	08/18/2025	R	AMAZON CAPITAL SERVI	District Office Supplies	68.36
351730	10	08/18/2025	R	AMAZON CAPITAL SERVI	District Office Supplies	33.27
351730	20	08/18/2025	R	AMAZON CAPITAL SERVI	Bus Tags, Loops, US Flags for Schools	100.32
351730	40	08/18/2025	R	AMAZON CAPITAL SERVI	Bus Tags, Loops, US Flags for Schools	327.65
351730	10	08/18/2025	R	AMAZON CAPITAL SERVI	30 books for EL PD (BEA Grant)	713.79
351730	10	08/18/2025	R	AMAZON CAPITAL SERVI	chart paper for Strategies PD	89.45
351730	10	08/18/2025	R	AMAZON CAPITAL SERVI	Diane Sweeney Coaching Books	46.76
351730	10	08/18/2025	R	AMAZON CAPITAL SERVI	Tech Supplies	1,228.60
351730	10	08/18/2025	R	AMAZON CAPITAL SERVI	Tech Supplies	310.45
351730	20	08/18/2025	R	AMAZON CAPITAL SERVI	USA Flags- All Locations	98.80
351730	10	08/18/2025	R	AMAZON CAPITAL SERVI	PO 7002025132	18.40
351730	15	08/18/2025	R	AMAZON CAPITAL SERVI	Credit Memo PO 7002025171	-74.83
351730	15	08/18/2025	R	AMAZON CAPITAL SERVI	Credit Memo PO 7002025171	-74.83
351730	15	08/18/2025	R	AMAZON CAPITAL SERVI	PO 7002025185	571.32
351730	15	08/18/2025	R	AMAZON CAPITAL SERVI	Protective cases for LASSO classroom iPads	845.70
351730	15	08/18/2025	R	AMAZON CAPITAL SERVI	Protective cases for LASSO classroom iPads	0.00
351730	10	08/18/2025	R	AMAZON CAPITAL SERVI	Supplies for Wolter Pre-K/EC	67.78
351731	10	08/18/2025	R	ANDERSON, BETH	Transferred Out Refund	20.00
351732	10	08/18/2025	R	ANNEXSTAD, CARA	Transferred Out Refund	53.40
351733	10	08/18/2025	R	BARRETT, MIRANDA	Transferred Out Refund	21.40
351734	10	08/18/2025	R	BENDIX, BETH	Transferred Out Refund	27.25
351735	10	08/18/2025	R	BESHEL, DANIELLE	Transferred Out Refund	22.45
351736	10	08/18/2025	R	BOULTON, CASSANDRA	Transferred Out Refund	15.65
351737	10	08/18/2025	R	BRABENDER, APRIL	Transferred Out Refund	67.15
351737	10	08/18/2025	R	BRABENDER, APRIL	Transferred Out Refund	5.00
351738	10	08/18/2025	R	CAMPOS, DEAH	Transferred Out Refund	8.30
351739	10	08/18/2025	R	CASTRO, JUAN	Transferred Out Refund	38.80
351740	10	08/18/2025	R	CHURCHILL, CORTNEY	Transferred Out Refund	17.20
351741	10	08/18/2025	R	CIECIWA, WENDI	Transferred Out Refund	12.90
351742	10	08/18/2025	R	COPE, NANCY	Transferred Out Refund	60.50
351743	10	08/18/2025	R	CRAWFORD, EMILY	Transferred Out Refund	44.20
351744	10	08/18/2025	R	DESSAIN, JODI	Transferred Out Refund	21.85
351745	10	08/18/2025	R	DOWELL, RACHEL	Transferred Out Refund	20.50
351746	10	08/18/2025	R	FENWICK, JUDITH	Transferred Out Refund	61.65
351747	10	08/18/2025	R	FIGUEROA, JOANNA	Transferred Out Refund	10.75
351748	10	08/18/2025	R	FLOREN, JENNIFER	Transferred Out Refund	50.00

CHECK NUMBER	CHECK FD	CHECK DATE	CHE TYP	VENDOR	INVOICE DESCRIPTION	AMOUNT
351749	10	08/18/2025	R	FLORES, MARIA	Transferred Out Refund	6.30
351750	10	08/18/2025	R	FLORES, TERESA	Transferred Out Refund	6.00
351751	10	08/18/2025	R	FRECHETTE, DENNIS	Transferred Out Refund	12.30
351752	10	08/18/2025	R	GAPINSKI, SARAH	Transferred Out Refund	51.10
351753	10	08/18/2025	R	GOLDSMITH, KELLY	Transferred Out Refund	25.45
351754	10	08/18/2025	R	GONZALEZ, HAYDEE	Transferred Out Refund	8.70
351755	10	08/18/2025	R	HABETLER, REBECCA	Transferred Out Refund	40.70
351756	10	08/18/2025	R	HART, CHRISTOPHER	Transferred Out Refund	14.90
351757	10	08/18/2025	R	HASLEY, DAWN	Transferred Out Refund	21.15
351758	10	08/18/2025	R	HASSENAUER, RHONDA	Transferred Out Refund	19.40
351759	10	08/18/2025	R	HAVERT, LORRAINE	Transferred Out Refund	47.30
351760	10	08/18/2025	R	HERNANDEZ, MIGUEL	Transferred Out Refund	30.40
351761	10	08/18/2025	R	HOGAN, DIANA	Transferred Out Refund	17.05
351762	10	08/18/2025	R	JEFFRIES, CINDY	Transferred Out Refund	13.75
351763	10	08/18/2025	R	JUAREZ, MARGARITA	Transferred Out Refund	7.50
351764	10	08/18/2025	R	KAUR, AMANDEEP	Transferred Out Refund	23.55
351765	10	08/18/2025	R	KHAN, AISHA	Transferred Out Refund	5.05
351766	10	08/18/2025	R	KNOPP, AUTUMN	Transferred Out Refund	36.35
351767	10	08/18/2025	R	KORDELL, KYLE	Transferred Out Refund	360.00
351767	10	08/18/2025	R	KORDELL, KYLE	Transferred Out Refund	0.20
351768	10	08/18/2025	R	KOS, AMI	Transferred Out Refund	60.50
351769	10	08/18/2025	R	KRAUSE, KATIE	Transferred Out Refund	19.25
351770	10	08/18/2025	R	KRUCKOW, KIRA	Transferred Out Refund	11.45
351771	10	08/18/2025	R	KUMAR, MUKESH	Transferred Out Refund	28.45
351771	10	08/18/2025	R	KUMAR, MUKESH	Transferred Out Refund	19.30
351772	10	08/18/2025	R	LADENBURGER, DANA	Transferred Out Refund	29.20
351773	10	08/18/2025	R	LAMANNA, KEITH	Transferred Out Refund	8.05
351774	10	08/18/2025	R	LEWIS, NICOLE	Transferred Out Refund	46.35
351775	10	08/18/2025	R	LONGABAUGH, SHANNON	Transferred Out Refund	23.10
351776	10	08/18/2025	R	LOPEZ, LUCIA	Transferred Out Refund	17.25
351777	10	08/18/2025	R	LOPEZ, NALLELY	Transferred Out Refund	6.75
351778	10	08/18/2025	R	LOWNEY, CHUCK	Transferred Out Refund	8.58
351779	10	08/18/2025	R	MARTYNENKO, KATERYNA	Transferred Out Refund	43.10
351780	10	08/18/2025	R	MATUTE, FRANKLIN	Transferred Out Refund	10.00
351781	10	08/18/2025	R	MCLAUGHLIN, BROOK	Transferred Out Refund	40.00
351782	10	08/18/2025	R	MENDEZ, JUAN	Transferred Out Refund	28.80
351783	10	08/18/2025	R	MERCADO, VICTOR	Transferred Out Refund	20.75
351784	10	08/18/2025	R	MONTES DE OCA, JOSEF	Transferred Out Refund	43.20
351785	10	08/18/2025	R	MORICAL, KIRK	Transferred Out Refund	20.85
351786	10	08/18/2025	R	MORLEY, SARAH	Transferred Out Refund	12.50
351787	10	08/18/2025	R	OLSEN, SAMANTHA	Transferred Out Refund	9.15
351788	10	08/18/2025	R	PALO, HOLLY	Transferred Out Refund	31.10
351789	10	08/18/2025	R	PARPAN, ANNE	Transferred Out Refund	99.40
351790	10	08/18/2025	R	PATERSON, SILVIA	Transferred Out Refund	39.60
351791	10	08/18/2025	R	PLESE, KATIE	Transferred Out Refund	16.15
351792	10	08/18/2025	R	RENDALL, MICHELLE	Transferred Out Refund	20.80
351793	10	08/18/2025	R	ROSAS, CECILIA	Transferred Out Refund	32.45
351794	10	08/18/2025	R	SCHALL, ELIZABETH	Transferred Out Refund	9.55
351795	10	08/18/2025	R	SCHARTNER, DIANE	Transferred Out Refund	27.85
351796	10	08/18/2025	R	SCHOLTENS, BRAD	Transferred Out Refund	6.15
351797	10	08/18/2025	R	SOSA, SANDRA	Transferred Out Refund	53.00
351798	10	08/18/2025	R	STEFANOV, CHRISTINA	Transferred Out Refund	38.00
351798	10	08/18/2025	R	STEFANOV, CHRISTINA	Transferred Out Refund	-30.00
351799	10	08/18/2025	R	STOCHMAL, TIMOTHY	Transferred Out Refund	6.10
351800	10	08/18/2025	R	STOEBER, KELLY	Transferred Out Refund	20.15
351801	10	08/18/2025	R	SULTANA, DILNAAZ	Transferred Out Refund	14.35

CHECK NUMBER	CHECK FD	CHECK DATE	CHE TYP	VENDOR	INVOICE DESCRIPTION	AMOUNT
351802	10	08/18/2025	R	SWEENEY, KATIE	Transferred Out Refund	7.95
351803	10	08/18/2025	R	TAYLOR, FRANCESCA	Transferred Out Refund	20.00
351804	10	08/18/2025	R	THOMAS, VELVET	Transferred Out Refund	25.60
351805	10	08/18/2025	R	TOUSIGNANT, ELLEN	Transferred Out Refund	36.65
351806	10	08/18/2025	R	TRAYNE, MICHELLE	Transferred Out Refund	27.85
351807	10	08/18/2025	R	VALDEZ, ELIZABETH	Transferred Out Refund	24.45
351808	10	08/18/2025	R	VEGA FUENTES, ANNIA	Transferred Out Refund	5.40
351809	10	08/18/2025	R	VON BARGEN, SARA	Transferred Out Refund	10.00
351810	10	08/18/2025	R	WALTERS, BONNY	Transferred Out Refund	10.00
351811	10	08/18/2025	R	WEBER, TRACY	Transferred Out Refund	30.90
351812	10	08/18/2025	R	WILLIAMS, NICHOLE	Transferred Out Refund	36.80
351813	10	08/18/2025	R	WINZENTSEN, LAURA	Transferred Out Refund	11.05
351814	10	08/18/2025	R	YANG, MAI	Transferred Out Refund	12.70
351815	10	08/18/2025	R	YORK, QIUCHEN	Transferred Out Refund	9.20
351816	10	08/18/2025	R	ZAPATA, MICHELLE	Transferred Out Refund	60.60
202500011	20	07/17/2025	W	VERIZON WIRELESS	Wireless Phone Service 6/2/25-7/1/25	934.50
202500012	20	07/31/2025	W	VERIZON WIRELESS	Hotspots 6/20/25-7/19/25	150.20
202500013	20	08/18/2025	W	BROOKS ALLAN	maintenance shirts	738.00
202500014	15	08/18/2025	W	CRISIS PREVENTION IN	Annual membership fee - K Delahunty 10/17/25-10/16/26	200.00
202500014	15	08/18/2025	W	CRISIS PREVENTION IN	CPI training seats and workbooks	7,288.00
202500015	20	08/18/2025	W	DEPENDABLE FIRE EQUI	BJH-Kitchen fire supression inspection	251.45
202500015	20	08/18/2025	W	DEPENDABLE FIRE EQUI	PJP-Kitchen fire supression inspection	251.45
202500015	20	08/18/2025	W	DEPENDABLE FIRE EQUI	WLT-Kitchen fire supression inspection	251.45
202500015	20	08/18/2025	W	DEPENDABLE FIRE EQUI	OCM-Kitchen fire supression inspection	282.95
202500016	20	08/18/2025	W	FEDERAL EXPRESS CORP	shipping	131.02
202500016	20	08/18/2025	W	FEDERAL EXPRESS CORP	shipping	106.05
202500016	10	08/18/2025	W	FEDERAL EXPRESS CORP	service fees	12.97
202500016	10	08/18/2025	W	FEDERAL EXPRESS CORP	service fees	6.31
202500017	10	08/18/2025	W	FREUND RESOURCES	sqlReports Subscription 9/14/25-9/13/26	240.00
202500018	20	08/18/2025	W	GRAINGER	supplies	214.36
202500018	20	08/18/2025	W	GRAINGER	supplies	158.34
202500019	20	08/18/2025	W	GRANITE TELECOMMUNIC	EPIK services 7/1-7/31/25	809.18
202500019	20	08/18/2025	W	GRANITE TELECOMMUNIC	EPIK services 8/1-8/31/25	815.74
202500020	10	08/18/2025	W	HEARTLAND SCHOOL SOL	Mosaic and MySchoolApps Cloud Subscriptions 8/1/25-7/31/26	4,775.00
202500021	20	08/18/2025	W	NORTH SHORE SIGN	repairs	360.00
202500022	10	08/18/2025	W	RAPTOR TECHNOLOGIES,	Managed Training Program-Annual fees	2,818.00
202500023	20	08/18/2025	W	SHERWIN-WILLIAMS CO.	paint	111.81
202500023	20	08/18/2025	W	SHERWIN-WILLIAMS CO.	paint	341.66
202500023	20	08/18/2025	W	SHERWIN-WILLIAMS CO.	charge correct-credit memo	-2.17
202500023	20	08/18/2025	W	SHERWIN-WILLIAMS CO.	charge correct-credit memo	-23.84
202500023	20	08/18/2025	W	SHERWIN-WILLIAMS CO.	charge correct- credit memo	-7.80
202500023	20	08/18/2025	W	SHERWIN-WILLIAMS CO.	paint	164.43
202500023	20	08/18/2025	W	SHERWIN-WILLIAMS CO.	paint/supplies	78.56
202500023	20	08/18/2025	W	SHERWIN-WILLIAMS CO.	paint	31.07
202500025	10	08/18/2025	W	SIGNARAMA GRAYSLAKE	Portrait of a Graduate Signs - For Schools	877.29

CHECK NUMBER	CHECK FD	CHECK DATE	CHE TYP	VENDOR	INVOICE DESCRIPTION	AMOUNT
202500026	20	08/18/2025	W	TERMINIX-ANDERSON	BJH pest control 7/23/25	46.87
202500026	20	08/18/2025	W	TERMINIX-ANDERSON	PJP pest control 7/14/25	47.46
202500026	20	08/18/2025	W	TERMINIX-ANDERSON	WLT pest control 7/14/25	56.72
202500026	20	08/18/2025	W	TERMINIX-ANDERSON	OCM pest control 7/7/25	72.14
202500026	20	08/18/2025	W	TERMINIX-ANDERSON	WLT pest control 8/6	123.06
202500026	20	08/18/2025	W	TERMINIX-ANDERSON	OCM pest control 8/4/25	72.14
202500027	10	08/18/2025	W	THOMSON REUTERS- WES	Online Software Subscription- Monthly SY25-26	996.42
202500027	10	08/18/2025	W	THOMSON REUTERS- WES	Online Software Subscription- Monthly SY25-26	1,111.17
202500028	15	08/18/2025	W	WESTERN PSYCHOLOGICA	LASSO OT needs	193.60
202500029	20	08/18/2025	W	LAKE COUNTY DEPART O	OCM water/sewer 5/29-7/29/2025	9,773.71
202500030	10	08/18/2025	W	SOLUTION TREE INC	Test-Specific Thinking Book	43.20
202500031	20	08/18/2025	W	VERIZON WIRELESS	wireless phone service 7/2-8/1/25	908.36
202500032	15	08/18/2025	W	TEACHTOWN	enCORE K-12 Student pkg 8/1-7/31/26	7,300.00
252600010	10	08/18/2025	A	ALLEN, MELISSA	Course Reimbursement	495.00
252600010	10	08/18/2025	A	ALLEN, MELISSA	classroom supplies	157.97
252600011	10	08/18/2025	A	ALLEN, SANDRA	food for new teacher orientation	72.71
252600011	20	08/18/2025	A	ALLEN, SANDRA	Adm monthly cell phone reimbursement	390.00
252600012	20	08/18/2025	A	ANO, MATTHEW	In-district travel 7/1-7/25/25	18.06
252600013	10	08/18/2025	A	CARTER, JENNIFER	classroom supplies	51.25
252600014	10	08/18/2025	A	DAHOWSKI, EMILY	Course Reimbursement	789.75
252600015	40	08/18/2025	A	DURHAM SCHOOL SERVIC	July SpEd transportation	35,456.92
252600016	10	08/18/2025	A	GAMA MENDOZA, CECILI	Spanish curriculum	362.59
252600017	10	08/18/2025	A	GEIGER, ERICH	Mileage 5/29-8/4/25	28.84
252600018	10	08/18/2025	A	GROSCLAUDE, LYNN	summer school supplies	30.78
252600019	15	08/18/2025	A	HARKINS, SUSAN	Mileage 6/3-6/26/25	203.28
252600019	15	08/18/2025	A	HARKINS, SUSAN	Mileage 7/7-7/16/25	19.18
252600020	10	08/18/2025	A	JONES, SIERRA	Course Reimbursement	1,200.00
252600021	10	08/18/2025	A	KLENE, SCOTT	Energy Bus for Schools	15.76
252600021	10	08/18/2025	A	KLENE, SCOTT	Leader in Me Symposium 7/23-7/25/25	422.24
252600021	10	08/18/2025	A	KLENE, SCOTT	Alice St Training book / Energy Book for staff	247.29
252600021	10	08/18/2025	A	KLENE, SCOTT	laundry baskets	49.90
252600022	10	08/18/2025	A	KUPFER, GINA	snacks for summer professional development	167.29
252600023	20	08/18/2025	A	MCCAFFREY, BAILEY	In-district mileage for interoffice mail 7/14-7/29/25	42.00
252600024	20	08/18/2025	A	MENARDS - ANTIOCH	supplies	46.21
252600024	20	08/18/2025	A	MENARDS - ANTIOCH	supplies	50.91
252600024	20	08/18/2025	A	MENARDS - ANTIOCH	supplies	48.93
252600024	20	08/18/2025	A	MENARDS - ANTIOCH	supplies	77.13
252600024	20	08/18/2025	A	MENARDS - ANTIOCH	supplies	187.41
252600024	20	08/18/2025	A	MENARDS - ANTIOCH	supplies	29.46
252600025	20	08/18/2025	A	MOLSEN, PATRICK	In-district mileage 7/1-7/28/25	54.74
252600025	10	08/18/2025	A	MOLSEN, PATRICK	lunch fees	10.00
252600026	10	08/18/2025	A	NIKSON, PATRICIA	Energy Bus	153.45
252600027	10	08/18/2025	A	ROGGY, KRISTIN	Course Reimbursement	550.00

<u>CHECK</u>	<u>CHECK</u>	<u>CHE</u>			<u>INVOICE</u>	
<u>NUMBER</u>	<u>FD</u>	<u>DATE</u>	<u>TYP</u>	<u>VENDOR</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
252600028	10	08/18/2025	A	STRIETER, TRACI	IPA / NAESP membership	708.00
252600028	10	08/18/2025	A	STRIETER, TRACI	Crisis Prevention Institute 6/30-7/2/25	512.85
252600028	10	08/18/2025	A	STRIETER, TRACI	Energy Bus books	249.75
252600028	10	08/18/2025	A	STRIETER, TRACI	Franklin Covey Education Symposiu 7/23-7/24	367.74
252600029	10	08/18/2025	A	TILTON, ALEKSANDRA	Negotiations food/supplies/ mileage	40.50
252600029	10	08/18/2025	A	TILTON, ALEKSANDRA	Negotiations food/supplies/ mileage	228.39
252600029	10	08/18/2025	A	TILTON, ALEKSANDRA	annual safety meeting food	65.13
252600030	10	08/18/2025	A	WALTON, JILL	2025/26 classroom supplies	150.00
252600031	10	08/18/2025	A	WIGHT, VICTOR	summer professional development snacks	179.27
Totals for checks						1,430,269.24

FUND SUMMARY

<u>FUND</u>	<u>DESCRIPTION</u>	<u>BALANCE SHEET</u>	<u>REVENUE</u>	<u>EXPENSE</u>	<u>TOTAL</u>
10	EDUCATION	0.00	2,638.58	152,736.80	155,375.38
15	SPECIAL EDUCATION	0.00	0.00	793,876.60	793,876.60
20	OPERATIONS AND MAINTENANCE	0.00	-50.00	200,660.55	200,610.55
30	DEBT SERVICE	0.00	0.00	4,727.00	4,727.00
40	TRANSPORTATION	0.00	0.00	37,028.17	37,028.17
50	MUNICIPAL RETIREMENT & SOC SEC	0.00	0.00	5,917.50	5,917.50
60	CAPITAL PROJECTS	0.00	0.00	78,315.86	78,315.86
61	CAPITAL PROJECT - REF 2020	0.00	0.00	154,418.18	154,418.18
***	Fund Summary Totals ***	0.00	2,588.58	1,427,680.66	1,430,269.24

\*\*\*\*\* End of report \*\*\*\*\*

**LAKE VILLA SCHOOL DISTRICT #41**  
**A/P AND PAYROLL**  
**JULY 15, 2025 – AUGUST 18, 2025**

General A/P 7/15 – 8/18 \$ 1,430,269.24

Revolving A/P 7/15 – 8/18 \$ 0.00

Payroll:

July 11 \$ 1,128,467.69

July 25 \$ 883,846.93

The Treasurer is hereby authorized to pay the bills contained in the Accounts Payable Bill Listing as approved during the Lake Villa CCSD #41 Board of Education meeting held on the date listed below.

\_\_\_\_\_  
President

\_\_\_\_\_  
Secretary

\_\_\_\_\_  
Date



**LAKE VILLA 41**  
CONNECT - SUPPORT - INNOVATE

# Technology Update 2025

ENHANCING DIGITAL LEARNING  
FOR K-8 STUDENTS

# Executive Overview

## OVERVIEW

Our technology plan provides equitable access for all students and teachers through a secure WiFi and Chromebook deployment, streamlining classroom experiences and administrative tasks with tools like Single Sign-On (SSO). We are committed to a robust cybersecurity strategy that protects our digital ecosystem, while also exploring the responsible use of AI and enabling rich streaming capabilities. This proactive approach ensures our future roadmap remains focused on driving innovation and student success.

# Technology Enhancements

## WIFI & AUTHENTICATION

We upgraded our **WiFi infrastructure** and enhanced authentication processes.

## CHROMEBOOKS FOR STUDENTS & TEACHERS

In line with our annual Chromebook purchasing, every teacher and 3<sup>rd</sup>/7<sup>th</sup> grade student have access to **new Chromebooks.**

# PA System

## UPGRADING COMMUNICATION ACROSS OUR SCHOOLS

The final phase of the PA system upgrade is complete, improving campus communication to enhance safety and daily announcements.



# Rapid Identity & PowerSchool

## PROCESSES & STANDARDS BASED GRADING

The migration from Skyward to Frontline for **Rapid Identity** Staff user creation has streamlined the process, improved reliability, and eliminated many previous issues.

We are updating **PowerSchool** to improve data management, reporting, and overall school efficiency, reinforcing our commitment to educational innovation.

# Integrating Our Systems



## LASSO CLASSROOM

Rehousing the LASSO program in D41 presents both challenges and opportunities, particularly in integrating and supporting a new Apple-based ecosystem.

# Evaluating Key Technology Initiatives

## AI

District 41 is embarking on an exciting new chapter exploring what **AI** is, how it will help us achieve our goals and how it will transform education from the perspective of every stakeholder.

## SSO & ROSTERING

This continues last spring's evaluation, noting that balancing convenience, security, interoperability, and affordability for **Single Sign-On and Rostering** remains challenging due to the district's changing needs.

# Current Updates and Initiatives

## CYBERSECURITY & STREAMING

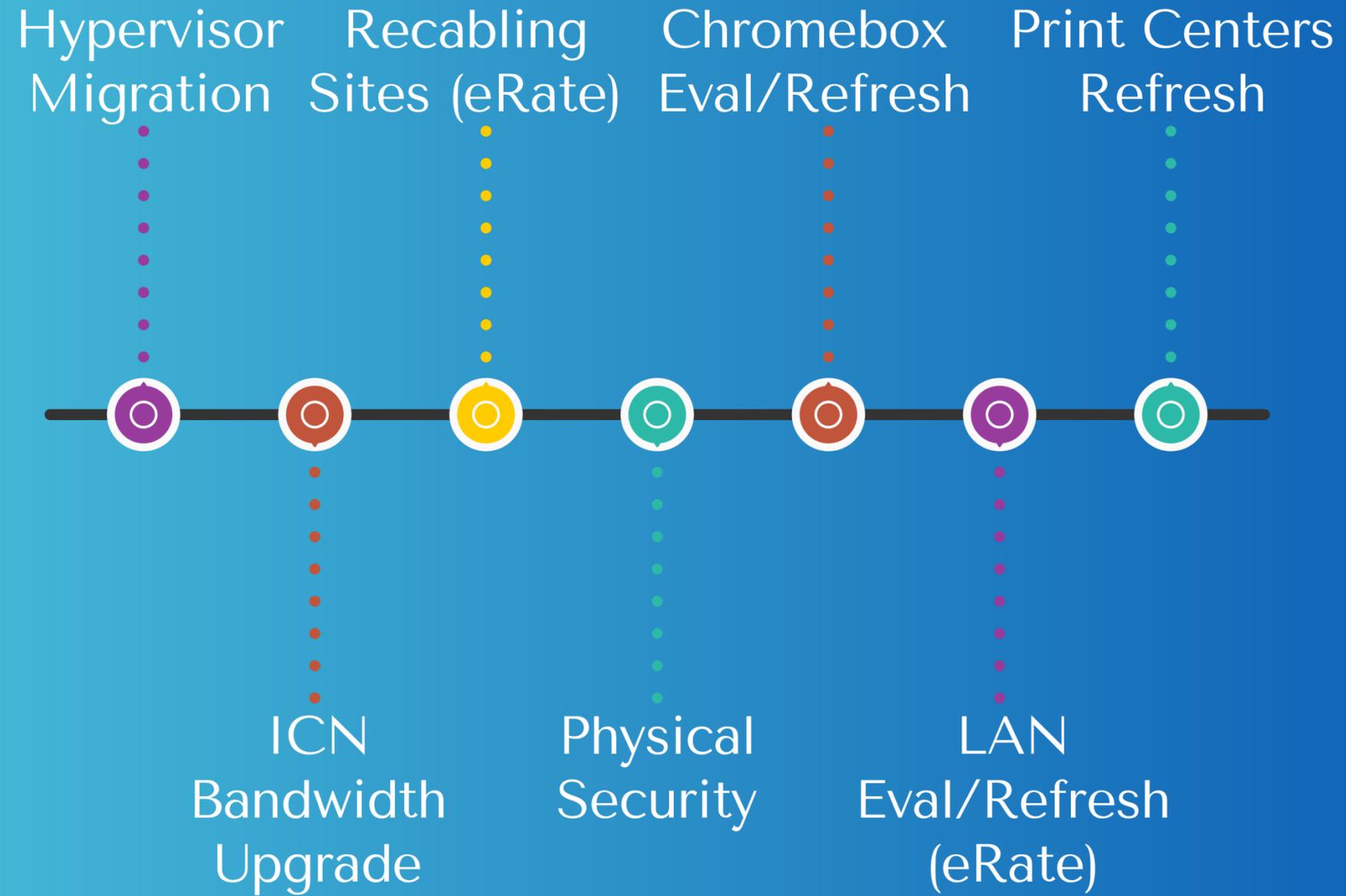
Recent **cybersecurity integration** with *AlignLayerNine* will allow us to react more quickly to digital threats as well as help us maintain a proper security footing.

Our **streaming services** are getting some attention through newer AI powered cameras and piloting a new streaming device.

## CLASSIFIED STAFF CHROMEBOOK REFRESH

The **Chromebook refresh** for remaining staff is crucial to maintain technology standards, ensuring all educators have the tools needed to enhance classroom engagement.

# Future Roadmap



Thank You!

Questions?



August 18th, 2025

To: Dr. Sandra Keim-Bounds, Superintendent  
Members of the Board of Education

From: Blaine Sears, Director Of Facilities and Security

RE: Summer Improvement Project Update

**Background:**

It was presented to the Board last spring all of the approved summer projects taking place at District 41 during the summer of 2025. As the summer comes close to an end we would like to provide an update with a final presentation to follow in October.

**Discussion:**

All of the projects at Martin and Hooper have been completed. Most of the projects for Palombi have been completed. The handicap lift is pending due to a final inspection from Thompson Elevator Inspection Service. Two items pending completion for Thompson are the Pole Barn and chain link fence for the LASSO program.

**Recommendation:**

There are no recommendations needed from the board at this time.

If you have any questions, please do not hesitate to contact me.

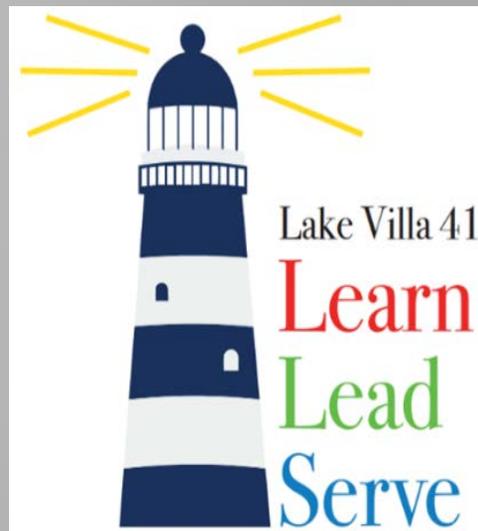
LAKE VILLA  
COMMUNITY  
CONSOLIDATED  
SCHOOL  
DISTRICT #41

**END OF YEAR**

**2024-2025**

**FINANCIAL REPORT**

JUNE 30, 2025





**SUMMARY OF OPERATIONS FOR FY2024-2025**  
**AS OF JUNE 30, 2025**

Month of June marks the end of the 2024-2025 fiscal year. This report summarizes the fiscal year operations, highlights variances between the budget vs actuals and presents District's financial position as of June 30, 2025 (unaudited). The final FY25 audited financial report will be presented in October.

**END-OF-YEAR FUND BALANCE SUMMARY**

- Overall, in all funds, District realized a deficit of \$928,524 (not including bond proceeds and interfund transfers).
- Below is a summary of end of the year realized surplus/deficit per fund. The summary includes bond revenue and all the interfund transfers approved for FY25.

<b>FUND</b>	<b>FY24-25 BUDGETED SURPLUS/DEFICIT</b>	<b>FY24-25 ACTUAL SURPLUS/DEFICIT</b>
EDUCATION	\$97,163	(\$126,003)
OPERATIONS AND MAINTENANCE	(\$249,461)	(\$17,092)
DEBT SERVICE	(\$58,453)	\$119,049
TRANSPORTATION	(\$12,104)	\$194,191
IL MUNICIPAL RETIREMENT & SOC SEC	(\$14,096)	\$51,150
CAPITAL PROJECTS	\$5,041,538	\$5,614,960
WORKING CASH	\$7,223	\$10,948
TORT & IMMUNITY FUND	\$17,268	\$4,799
FIRE PREVENTION & SAFETY	(\$448,000)	(\$467,273)
<b>TOTAL</b>	<b>\$4,381,078</b>	<b>\$5,384,729</b>

- As of June 30, 2025, the overall fund balance is 60% of FY25 expenditures. This excludes the property taxes that were received in June 2025 as well as other designated funds (i.e., self-funded insurance cooperative fund or bond proceeds).

Detailed information for each fund can be reviewed on the attached *FY2024-2025 Fund Balance Summary*

### REVENUE ANALYSIS:

Overall, as of June 30, 2025, the District received 103% of its budgeted revenue:

Below are highlights and major budget variances in the revenue budget:

- Local Revenue:
  - Property Taxes Revenue: Collected \$25M, \$92K more than budgeted
  - Interest Earnings on investments: Collected \$1.7M, \$590K more than budgeted
  - Student Lunch Fees: \$82K more than budgeted
  - Impact Fees: \$354K collected
  
- State Revenue
  - The Orphanage (Youth in Care) Claim Reimbursements: \$2.4M collected and \$75K higher than budgeted.
  - Transportation Claim Reimbursement: \$1.8M collected, \$257K more than budgeted
  - Private Facilities Sp. Education Tuition Reimbursement: \$374K collected, 126K less than budgeted
  
- Federal Revenue
  - Federal Lunch Program Reimbursement: \$100K more than budgeted
  - Title I: \$109K more than budgeted
  - ESSER grant: \$136K more than budgeted
  - Medicaid Reimbursement: \$298K collected, \$98K more than budgeted

### EXPENDITURE ANALYSIS:

Overall, 101% of the expenditure budget was spent, which is \$637K more than budgeted.

Below are highlights of major variances in expenditure budget:

- Employee salaries: \$619 lower than budgeted
- Employee Benefits: \$264K more than budgeted
- Purchased Services: Contracted Service for Sp. Ed students: \$439K less than budgeted
- Food Services: \$156K more than budgeted
- Special Education Tuition: \$587K more than budgeted
- Facility Improvements: \$510K more than budgeted

Detailed information on FY25 revenues and expenditures can be reviewed on attached *Monthly Financial Statement – FY2024-2025 Budget vs. Actual*

## INTERFUND TRANSFERS

The following transfers between the funds were made in FY25:

- Transfer of \$810,000 of Interest Earnings from the Education Fund (\$700,000) and the Working Fund (\$110,000) to the Operation & Maintenance Fund
- Transfer of \$800,000 from Operation & Maintenance Fund to Capital Project Fund
- Transfer of \$112,912 from Education Fund to Debt Service Fund to cover lease financing for Chromebook and copiers.

All transfers were approved during the regular Board of Education meetings.

## 2020 REFERENDUM BONDS

In March 2020, the District was authorized to issue \$30.7 million in building bonds to fund various life safety and building improvements. The district received \$24.6 million in bond proceeds in October 2020, which funded projects from 2020 to 2023. The second issuance of \$6.1 million was received on August 6, 2024. These funds have been and will be used to cover improvement projects planned for the years 2024 - 2027.

There is currently \$4,672,408.29 (including the interest earnings) remaining in the bond account, reserved for the District's capital improvement projects.

## SELF-FUNDED INSURANCE FUND:

As of June 30, 2025, the cash balance in the self-insurance cooperative totaled \$4,115,461. The June cash balance is preliminary and will be adjusted based on the cooperative final treasurer's report that will be received at a later date. The balance accounts for June claim cost and credit for pool claims.

Based on the projected medical claims and Rx cost for next plan year, the reserves are estimated to be around 390 days.

## STUDENT ACTIVITIES FUNDS

Student Activity funds are Agency Funds that are managed by students with staff supervision. They are now part of the General Funds as the revenue is generated by fundraisers, donations and used for student activities. The SAF must be reported to the Board at least on an annual basis; however, those reports are also included in the Monthly Financial Reports.

The SAF cash balance as of June 30, 2025, was \$45,239.35, with \$10,522.15 in the Elementary SAF and \$34,717.20 in the Middle School SAF.

Detailed information on SAF account balances can be reviewed in the attached *Elementary and Middle School Student Account Receipt/Disbursement Summary Reports*.

MONTHLY TREASURER'S REPORT  
JUNE 30, 2025

	Education	Operation & Maintenance	Debt Service	Transportation	IMRF/SS	Capital Projects	Working Cash	Tort	Fire Prevention and Safety	All Funds
<b>Month Beginning Cash Balance</b>	\$25,694,982	\$1,402,933	\$701,543	\$1,899,728	\$485,472	\$6,632,800	\$2,458,600	\$207,843	\$17,660	\$39,501,562
Plus (+)										
<b>Monthly Revenues/Transfers In</b>	\$9,234,869	\$1,928,372	\$1,304,527	\$1,204,721	\$398,052	\$1,201,437	\$9,885	\$114,272	\$49	\$15,396,184
Less (-)										
<b>Monthly Expenditures/Transfers Out</b>	(\$4,133,502)	(\$991,840)	(\$9,454)	(\$473,695)	(\$70,829)	(\$19,456)	(\$110,000)	(\$0)	(\$0)	(\$5,808,776)
<b>Month Ending Cash Balance</b>	\$30,796,349	\$2,339,465	\$1,996,616	\$2,630,754	\$812,695	\$7,814,780	\$2,358,486	\$322,116	\$17,709	\$49,088,970

*Anna Kasprzyk*

Anna Kasprzyk, Treasurer

8/13/2025

Date

FUND BALANCE SUMMARY  
FY2024-2025  
AS OF JUNE 30, 2025

	Education	Operation & Maintenance	Debt Service	Transportation	IMRF/SS	Capital Projects	Working Cash	Tort	Fire Prevention and Safety	All Funds
<b>FY2024-2025 Beginning Fund Balance (7/1/24) (audited)</b>	<b>\$30,923,783</b>	<b>\$2,356,558</b>	<b>\$1,877,567</b>	<b>\$2,436,562</b>	<b>\$761,545</b>	<b>\$2,199,820</b>	<b>\$2,347,538</b>	<b>\$317,317</b>	<b>\$484,980</b>	<b>\$43,705,671</b>
YTD Revenue	\$34,719,004	\$2,676,056	\$2,661,374	\$3,923,556	\$908,695	\$504,300	\$120,948	\$256,643	\$1,596	\$45,772,172
YTD Interest Earnings (incl. in revenue totals)	1,281,357.93	17,503.04	54,893.54	111,611.09	19,324.55	149,399.56	114,246.89	8,814.59	1,582.51	\$1,758,734
YTD Expenditures	(\$34,032,096)	(\$2,703,149)	(\$2,866,133)	(\$3,729,365)	(\$857,545)	(\$1,791,696)	(\$0)	(\$251,844)	(\$468,868)	(\$46,700,696)
<b>EOY Surplus/Deficit before transfers and bond proceeds</b>	<b>\$686,908</b>	<b>(\$27,093)</b>	<b>(\$204,759)</b>	<b>\$194,191</b>	<b>\$51,150</b>	<b>(\$1,287,396)</b>	<b>\$120,948</b>	<b>\$4,799</b>	<b>(\$467,272)</b>	<b>(\$928,524)</b>
Other Sources ( Bonds 2024 Proceeds )			\$210,896			\$6,102,356				\$6,313,252
InterFund Transfers	(\$812,912)	\$10,000	\$112,912			\$800,000	(\$110,000)			\$0
<b>EOY Surplus/(Deficit)</b>	<b>(\$126,004)</b>	<b>(\$17,093)</b>	<b>\$119,049</b>	<b>\$194,191</b>	<b>\$51,150</b>	<b>\$5,614,960</b>	<b>\$10,948</b>	<b>\$4,799</b>	<b>(\$467,272)</b>	<b>\$5,384,728</b>
<b>Fund Balance as of 6/30/2025 (unaudited)</b>	<b>\$30,797,779</b>	<b>\$2,339,465</b>	<b>\$1,996,616</b>	<b>\$2,630,753</b>	<b>\$812,695</b>	<b>\$7,814,780</b>	<b>\$2,358,486</b>	<b>\$322,116</b>	<b>\$17,708</b>	<b>\$49,090,399</b>

Additional Fund Balance Information

Designated Funds	10 Education	20 Operation & Maintenance	30 Debt Service	40 Transportation	50 IMRF/SS	60 Capital Projects	70 Working Cash	80 Tort	90 Fire Prevention & Safety	Total
Moira Braun Balance	\$141,145	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$141,145
Self Funded Insurance Cash Balance	\$3,999,405	\$116,056	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$4,115,461
2020 Referendum Bonds						\$4,672,408				\$4,672,408
<b>Total Other Designated Funds</b>	<b>\$4,140,550</b>	<b>\$116,056</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$4,672,408</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$8,929,014</b>
<b>Current Fund Balance</b>	<b>\$30,797,779</b>	<b>\$2,339,465</b>	<b>\$1,996,616</b>	<b>\$2,630,753</b>	<b>\$812,695</b>	<b>\$7,814,780</b>	<b>\$2,358,486</b>	<b>\$322,116</b>	<b>\$17,708</b>	<b>\$49,090,399</b>
Early Property Taxes (49% of 2024 Levy)	8,620,689.00	1,208,270.00	\$1,291,315	\$822,647	\$431,633	\$0	\$3,390	\$123,398	\$0	12,501,342
<b>Current End Fund Balance w/out Early Property Taxes and Other Designated Funds</b>	<b>\$18,036,540</b>	<b>\$1,015,139</b>	<b>\$705,301</b>	<b>\$1,808,106</b>	<b>\$381,062</b>	<b>\$3,142,372</b>	<b>\$2,355,096</b>	<b>\$198,718</b>	<b>\$17,708</b>	<b>\$27,660,043</b>
Fund Balance Reserves (% of FY25 Budgeted Expenditures)	54%	35%	25%	48%	40%	248%	n/a	79%	4%	60%

LAKE VILLA CCSD #41  
MONTHLY BUDGET STATEMENT  
FY 2024-2025 BUDGET VS ACTUALS  
AS OF JUNE 30, 2025  
YEAR-TO-DATE REVENUES W/ PRIOR YEAR COMPARISON

Fund	FY2023-2024	FY2023-2024	FY2023-2024	FY2024-2025	FY2024-2025	% of FY2024-2025	FY2024-2025
	Actuals	YTD Actuals	YTD % received	Revenue Budget	YTD Actuals	YTD Received	Budget Variance %
Educational Fund	\$33,071,217	\$33,071,218	100%	\$33,963,085	\$34,719,004	102%	2.2%
Operations & Maint. Fund	\$2,619,635	\$2,619,635	100%	\$2,548,339	\$2,676,056	105%	5.0%
Debt Service Fund	\$2,547,107	\$2,547,107	100%	\$2,488,377	\$2,450,478	98%	-1.5%
Transportation Fund	\$3,501,610	\$3,501,610	100%	\$3,731,711	\$3,923,556	105%	5.1%
IMRF/Social Sec Fund	\$884,279	\$884,279	100%	\$896,207	\$908,695	101%	1.4%
Capital Projects Fund	\$56,652	\$56,652	100%	\$208,000	\$504,300	242%	142.5%
Working Cash Fund	\$74,295	\$74,295	100%	\$77,223	\$120,948	157%	56.6%
Tort Immunity & Judgment Fund	\$245,581	\$245,581	100%	\$269,112	\$256,643	95%	-4.6%
Fire Prevention & Safety Fund	\$13,412	\$13,412	100%	\$2,000	\$1,596	80%	-20.2%
<b>TOTAL ( excluding Other Sources)</b>	<b>\$43,013,787</b>	<b>\$43,013,788</b>	<b>100%</b>	<b>\$44,184,054</b>	<b>\$45,561,276</b>	<b>103%</b>	<b>3.1%</b>

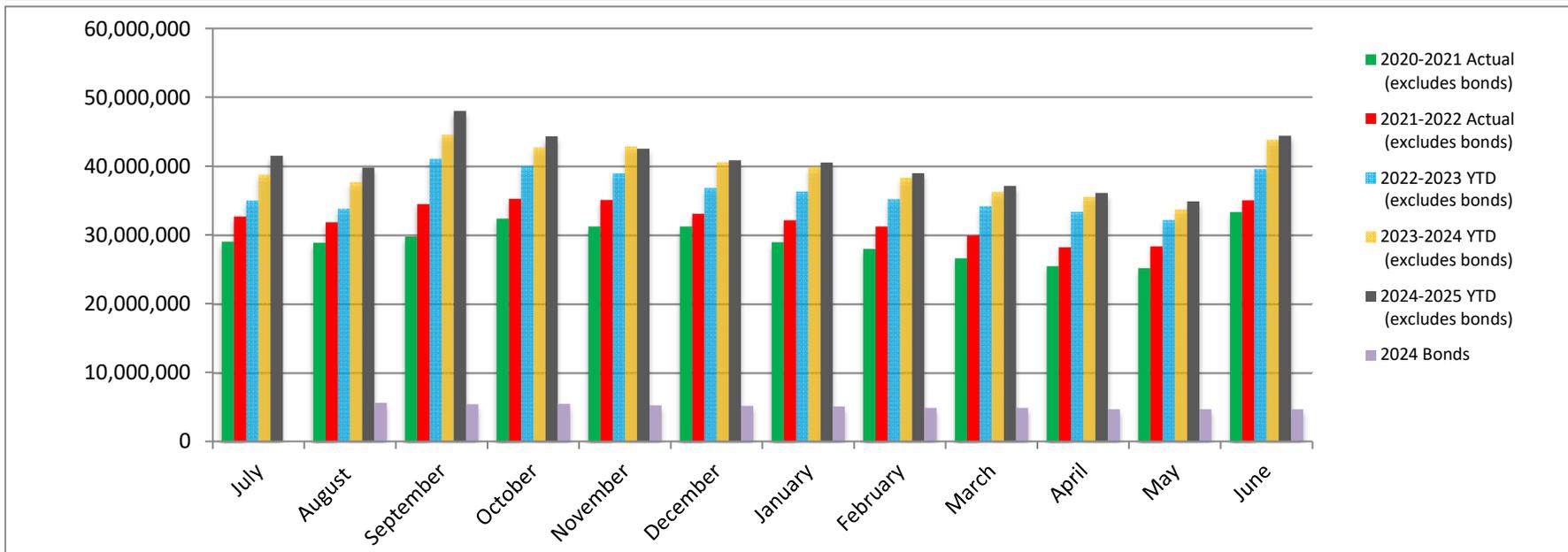
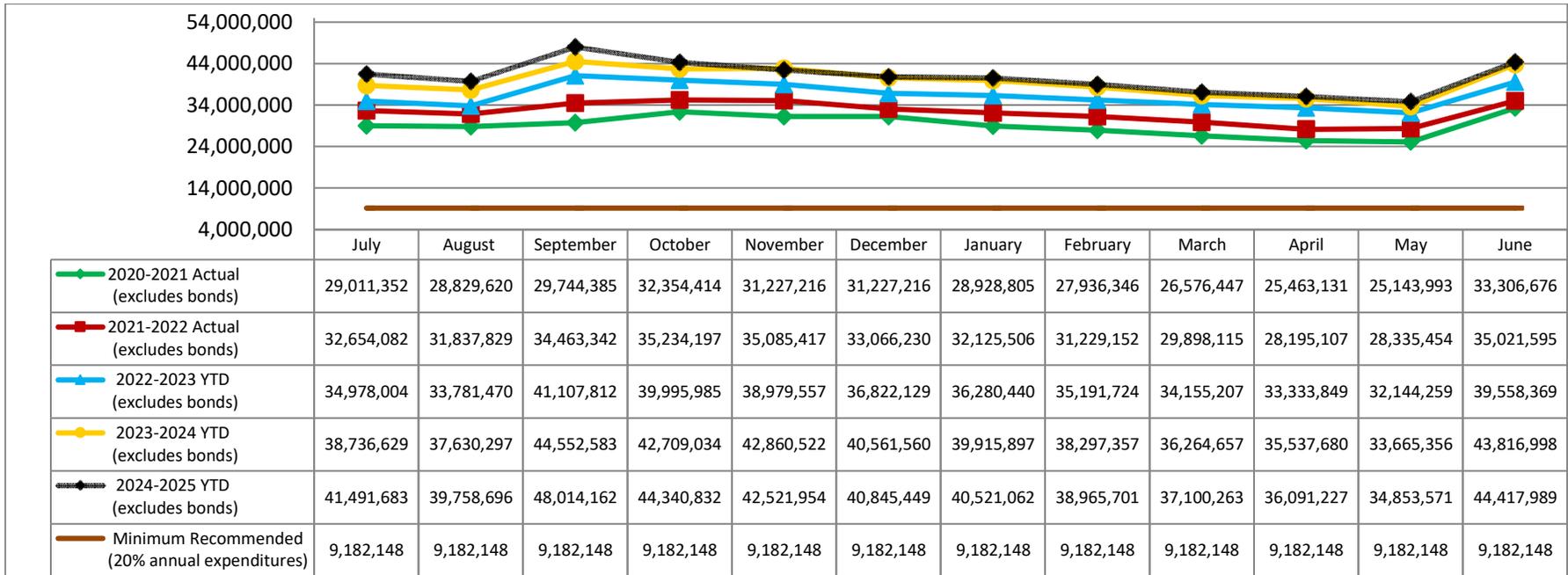
Revenue Source	FY2023-2024	FY2023-2024	FY2024-2025	FY2024-2025	FY2024-2025	% of FY2024-2025	FY2024-2025
	Actuals	YTD Actuals	YTD % received	Revenue Budget	YTD Actuals	YTD Received	Budget Variance %
Local	\$26,927,199	\$26,927,199	100%	\$27,228,871	\$28,053,804	103%	3.0%
State	\$14,328,176	\$14,328,176	100%	\$15,041,650	\$15,257,873	101%	1.4%
Federal	\$1,866,826	\$1,866,826	100%	\$1,913,533	\$2,249,599	118%	17.6%
<b>TOTAL ( excluding Other Sources)</b>	<b>\$43,122,200</b>	<b>\$43,122,201</b>	<b>100%</b>	<b>\$44,184,054</b>	<b>\$45,561,276</b>	<b>103%</b>	<b>3.1%</b>

**YEAR-TO-DATE EXPENDITURES W/ PRIOR YEAR COMPARISON**

Fund	FY2023-2024			FY2024-2025			FY2024-2025
	Actuals	YTD Actuals	YTD % spent	Expenditure Budget	FY2024-2025 YTD Actuals	% of FY2024-2025 YTD Spent	Budget Variance %
Educational Fund	\$28,788,456	\$28,788,481	100%	\$33,755,989	\$34,032,096	101%	0.8%
Operations & Maint. Fund	\$2,584,666	\$2,584,667	100%	\$2,867,800	\$2,703,149	94%	-5.7%
Debt Service Fund	\$2,651,238	\$2,651,237	100%	\$2,815,008	\$2,866,133	102%	1.8%
Transportation Fund	\$3,428,985	\$3,428,985	100%	\$3,743,815	\$3,729,365	100%	-0.4%
IMRF/Social Sec Fund	\$765,453	\$765,456	100%	\$910,303	\$857,545	94%	-5.8%
Capital Projects Fund	\$2,340,543	\$2,340,543	100%	\$1,268,318	\$1,791,696	141%	41.3%
Tort Immunity & Judgment Fund	\$192,512	\$192,512	100%	\$251,844	\$251,844	100%	0.0%
Fire Prevention & Safety Fund	\$0	\$0	100%	\$450,000	\$468,868	104%	4.2%
<b>TOTAL ( Excluding Other Uses)</b>	<b>\$40,751,852</b>	<b>\$40,751,881</b>	<b>100%</b>	<b>\$46,063,077</b>	<b>\$46,700,696</b>	<b>101%</b>	<b>1.4%</b>

Expenditure Description	FY2023-2024			FY2024-2025			FY2024-2025
	Actuals	YTD Actuals	YTD % spent	Expenditure Budget	FY2024-2025 YTD Actuals	% of FY2024-2025 YTD Spent	Budget Variance %
Salaries	\$18,005,202	\$18,005,203	100%	\$20,545,549	\$19,926,327	97%	-3.0%
Employee Benefits	\$3,556,073	\$3,556,098	100%	\$4,049,636	\$4,313,987	107%	6.5%
Purchased Services	\$7,256,289	\$7,256,292	100%	\$8,777,505	\$8,705,554	99%	-0.8%
Supplies and Materials	\$1,586,589	\$1,586,592	100%	\$2,837,139	\$2,945,715	104%	3.8%
Capital Outlay	\$2,916,147	\$2,916,146	100%	\$2,086,550	\$2,602,126	125%	24.7%
Other (Tuition/Bond Payments)	\$7,321,171	\$7,321,169	100%	\$7,569,698	\$7,994,940	106%	5.6%
Non- Capital Purchases	\$93,521	\$93,522	100%	\$197,000	\$198,446	101%	0.7%
Post- Employment Benefits	\$16,860	\$16,859	100%	\$0	\$13,601	#DIV/0!	#DIV/0!
<b>TOTAL ( Excluding Other Uses)</b>	<b>\$40,751,852</b>	<b>\$40,751,881</b>	<b>100%</b>	<b>\$46,063,077</b>	<b>\$46,700,696</b>	<b>101%</b>	<b>1.4%</b>

# LAKE VILLA SCHOOL DISTRICT 41 CASH POSITION CHART FY2024-2025



Notes:

August 2024 : Issuance of Building Referendum Bonds

Description: SBAA Entity 800 Acct. Receipt/Disbursement Summary Rpt - Monthly Report -Elementary SAF

Account	Description	Jul. 1, 2024 Beginning Balance	Posted SBAA Receipts	Posted SBAA Disbursements	Jun. 30, 2025 Ending Balance
99A800 1021 0000 00 000000	SBAA Cash 8101/X/. /ALL/Elementary Student Act. Ca	6,234.47	11,673.67	7,385.99CR	10,522.15
<b>Total Asset Accounts:</b>		6,234.47	11,673.67	7,385.99CR	10,522.15
99L800 0000 9800 00 000000	Entity Wide/Elem SAF Intere/. /ALL/Elem SAF Intere	89.66CR	89.52CR	113.00	66.18CR
99L800 3303 9300 00 000000	Charity/HOOPER SCHOOL/. /ALL/Hooper Charity	10.09CR	415.00CR	425.00	0.09CR
99L800 3311 9300 00 000000	Yearbook/HOOPER SCHOOL/. /ALL/Hooper Yearbook	2,323.91	5,997.49CR	1,433.08	2,240.50CR
99L800 3312 9300 00 000000	Student Council/HOOPER SCHOOL/. /ALL/Hooper Studen	547.51CR	0.00	0.00	547.51CR
99L800 5506 9500 00 000000	Student Council/THOMPSON SCHOOL/. /ALL/Thompson St	666.31CR	0.00	0.00	666.31CR
99L800 5508 9500 00 000000	Yearbook/THOMPSON SCHOOL/. /ALL/Thompson Yearbook	2,964.85CR	5,193.00CR	5,819.04	2,338.81CR
99L800 5509 9500 00 000000	Charity/THOMPSON SCHOOL/. /ALL	0.00	409.25CR	409.25	0.00
99L800 6601 9600 00 000000	Garden Project/MARTIN SCHOOL/. /ALL/Garden Project	120.00CR	0.00	0.00	120.00CR
99L800 6604 9600 00 000000	Red Cross/MARTIN SCHOOL/. /ALL/Martin Red Cross	0.00	0.00	0.00	0.00
99L800 6605 9600 00 000000	Science/MARTIN SCHOOL/. /ALL/Martin Science	0.85CR	0.00	0.00	0.85CR
99L800 6606 9600 00 000000	Student Council/MARTIN SCHOOL/. /ALL/Martin Studen	3,149.19CR	0.00	0.00	3,149.19CR
99L800 6607 9600 00 000000	Yearbook/MARTIN SCHOOL/. /ALL/Martin Yearbook	1,009.92CR	5,188.93CR	4,806.14	1,392.71CR
<b>Total Liability Accounts:</b>		6,234.47CR	17,293.19CR	13,005.51	10,522.15CR
<b>Total Asset Accounts:</b>		6,234.47	11,673.67	7,385.99CR	10,522.15
<b>Total Liability Accounts:</b>		6,234.47CR	17,293.19CR	13,005.51	10,522.15CR
<b>Grand Total:</b>		0.00	5,619.52CR	5,619.52	0.00

\*\*\*\*\* End of report \*\*\*\*\*

Description: SBAA Entity 900 Acct. Receipt/Disbursement Summary Rpt - Monthly Report - MS SAF

Account	Description	Jul. 1, 2024 Beginning Balance	Posted SBAA Receipts	Posted SBAA Disbursements	Jun. 30, 2025 Ending Balance
99A900 1020 0000 00 000000	SBAA Cash 7601/X/./ALL/Palombi Student Activity C	31,140.08	11,881.79	8,304.67CR	34,717.20
<b>Total Asset Accounts:</b>		31,140.08	11,881.79	8,304.67CR	34,717.20
99L900 0000 9900 00 000000	Entity Wide/Palombi SAF Int/./ALL/Palombi SAF Int	615.33CR	78.41CR	56.50	637.24CR
99L900 9001 9400 00 000000	Band Fundraiser/PALOMBI SCHOOL/./ALL/Band Fundrai	375.22CR	0.00	0.00	375.22CR
99L900 9003 9400 00 000000	Charity/PALOMBI SCHOOL/./ALL/Joint Leadership	45.00CR	0.00	0.00	45.00CR
99L900 9005 9400 00 000000	Garden Planning/PALOMBI SCHOOL/./ALL/Garden Plann	746.61CR	474.14CR	159.03	1,061.72CR
99L900 9006 9400 00 000000	Student Council/PALOMBI SCHOOL/./ALL/Student Coun	8,670.76CR	6,598.15CR	10,911.91	4,357.00CR
99L900 9009 9400 00 000000	Misc./PALOMBI SCHOOL/./ALL/Miscellaneous	0.00	0.00	0.00	0.00
99L900 9011 9400 00 000000	NJHS/PALOMBI SCHOOL/./ALL/National Jr. Honor Soci	2,168.71CR	3,190.00CR	3,547.23	1,811.48CR
99L900 9012 9400 00 000000	Palombi Players/PALOMBI SCHOOL/./ALL/Palombi Play	5,806.04CR	12,871.70CR	6,806.28	11,871.46CR
99L900 9018 0000 00 000000	Wrestling/X/./ALL/Wrestling Tournament	2,591.68CR	0.00	0.00	2,591.68CR
99L900 9022 9400 00 000000	Yearbook/PALOMBI SCHOOL/./ALL	2,191.21CR	3,327.50CR	1,481.83	4,036.88CR
99L900 9023 0000 00 000000	Virginia Trip/X/./ALL	7,929.52CR	0.00	0.00	7,929.52CR
<b>Total Liability Accounts:</b>		31,140.08CR	26,539.90CR	22,962.78	34,717.20CR
<b>Total Asset Accounts:</b>		31,140.08	11,881.79	8,304.67CR	34,717.20
<b>Total Liability Accounts:</b>		31,140.08CR	26,539.90CR	22,962.78	34,717.20CR
<b>Grand Total:</b>		0.00	14,658.11CR	14,658.11	0.00

\*\*\*\*\* End of report \*\*\*\*\*

**PRELIMINARY**

Date	Item	P21888	Diamond				Lake	Warren	Zion 6	ZBTHS	Total
		A34	CHS	Lake	Emmons	Grant	Villa				
		6.56	775,977.61	309,585.67	(63,178.40)	1,590,182.51	3,960,497.68	42,960.36	44,665.88	1,156,240.29	7,816,938.15
	BCBS Claims/Stop Loss /Other		(417,658.60)	(251,187.64)	(21,671.17)	(225,744.72)	(337,817.39)		154.35	(498,655.25)	(1,752,580.42)
	Allied Dental Claims		(19,803.98)	(8,473.79)	(1,253.29)						(29,531.06)
	Rx		(114,003.43)	(30,756.72)	(37,882.22)	(53,682.06)	(58,658.43)			(111,935.42)	(406,918.28)
	Life May		(2,961.80)	(650.00)	(158.51)		(1,858.85)			(3,588.55)	(9,217.71)
	Aetna/Curalink			(135.52)						(327.60)	(463.12)
	Allied Fees		(2,618.00)	(1,192.98)	(222.75)	(1,210.30)	(415.80)			(2,658.50)	(8,318.33)
	Allied Unallocated - Looks like Dental		(752.50)	(302.50)	(67.50)				2.15		(1,120.35)
	Commission May		(7,230.00)	(3,333.75)	(697.50)	(4,691.25)	(6,093.75)			(8,096.25)	(30,142.50)
	Premium Diamond Lake May			171,714.55							171,714.55
	Premium Zion Benton May									505,713.32	505,713.32
	Premium Lake Villa May						282,988.89				282,988.89
	Premium Emmons May				34,544.78						34,544.78
	Premium CHSD May		462,105.91								462,105.91
	Premium Grant June					228,979.83					228,979.83
	Pooled Claims for the Year Tru Up		22,573.49	(328,664.03)	166,519.37	(193,955.16)	267,679.54			65,846.79	-
	Sub Total-Monthly		(80,348.91)	(452,982.38)	139,111.21	(250,303.66)	145,824.21	-	156.50	(53,701.46)	(552,244.49)
	<b>Balance Before Interest/Fees</b>	<b>6.56</b>	<b>695,628.70</b>	<b>(143,396.71)</b>	<b>75,932.81</b>	<b>1,339,878.85</b>	<b>4,106,321.89</b>	<b>42,960.36</b>	<b>44,822.38</b>	<b>1,102,538.83</b>	<b>7,264,693.66</b>
	Interest		1,548.13	(319.13)		2,981.91	9,138.66			2,453.71	15,803.28
	<b>Final Cash Balance</b>	<b>6.56</b>	<b>697,176.83</b>	<b>(143,715.84)</b>	<b>75,932.81</b>	<b>1,342,860.76</b>	<b>4,115,460.54</b>	<b>42,960.36</b>	<b>44,822.38</b>	<b>1,104,992.54</b>	<b>7,280,496.94</b>



# Master Total Portfolio Report

Report as of 6/30/2025

PMA Financial Network  
2135 CityGate Lane  
7th Floor  
Naperville, IL 60563  
Phone: 630-657-6400  
Fax: 630-718-8701

## Lake Villa C.C.S.D. #41 (11178-102 - Braun Account)

Type	Holding ID	Settle Date	Maturity	FDIC #	Instrument	Cost	Par-Val/Mat. Val	Rate
LIQ		06/30/2025			LIQ Balance	\$130,295.44	\$130,295.44	
MAX		06/30/2025			MAX Balance	\$10,849.53	\$10,849.53	
<b>Sub Totals →</b>						<b>\$141,144.97</b>	<b>\$141,144.97</b>	

Lake Villa C.C.S.D. #41 (11178-103 - General Fund)

Type	Holding ID	Settle Date	Maturity	FDIC #	Instrument	Cost	Par-Val/Mat. Val	Rate
LIQ		06/30/2025			LIQ Balance	\$1,551,078.62	\$1,551,078.62	
MAX		06/30/2025			MAX Balance	\$2,599,535.32	\$2,599,535.32	
CD	CD-1368513-1	09/17/2024	07/10/2025	9450	First Bank of Ohio	\$241,500.00	\$249,906.71	4.292
CD	CD-1368514-1	09/17/2024	07/10/2025	6123	Bank Of Clarke	\$241,900.00	\$249,859.35	4.057
CD	CD-1368515-1	09/17/2024	07/10/2025	91005	5Star Bank	\$241,300.00	\$249,928.00	4.409
CD	CD-1368516-1	09/17/2024	07/10/2025	33539	Preferred Bank	\$241,600.00	\$249,877.61	4.225
CD	CD-1368517-1	09/17/2024	07/10/2025	1468	Bank of Crockett	\$241,900.00	\$249,944.03	4.101
CD	CD-1368518-1	09/17/2024	07/10/2025	21121	The Western State Bank	\$241,600.00	\$249,894.19	4.233
CD	CD-1368519-1	09/17/2024	07/10/2025	58469	American Plus Bank, N.A.	\$241,800.00	\$249,929.84	4.146
CD	CD-1368521-1	09/17/2024	07/10/2025	57416	Patriot Bank	\$242,100.00	\$249,931.01	3.989
CD	CD-1371424-1	12/04/2024	07/10/2025	57512	Western Alliance Bank	\$2,200,000.00	\$2,255,830.70	4.249
CD	CD-1371425-1	12/04/2024	07/24/2025	57512	Western Alliance Bank	\$1,000,000.00	\$1,027,026.41	4.252
TS	TS-1374870-1	02/28/2025	08/05/2025		ISDLAF TERM SERIES	\$1,510,100.00	\$1,537,358.75	4.170
CD	CD-1371423-1	12/04/2024	08/07/2025	57512	Western Alliance Bank	\$1,400,000.00	\$1,440,148.55	4.255
CD	CD-1374871-1	02/27/2025	08/21/2025	4147	Bank 7	\$244,900.00	\$249,851.51	4.217
CD	CD-1374876-1	02/27/2025	08/21/2025	33306	CIBC Bank USA	\$245,000.00	\$249,910.07	4.180
CD	CD-1374872-1	02/27/2025	09/04/2025	57922	Harmony Bank	\$244,500.00	\$249,789.90	4.178
CD	CD-1374873-1	02/27/2025	09/04/2025	58626	GBank	\$244,600.00	\$249,838.49	4.136
CD	CD-1374874-1	02/27/2025	09/04/2025	57703	T Bank, National Association	\$244,500.00	\$249,815.68	4.199
CD	CD-1374875-1	02/27/2025	09/04/2025	5384	First Community Bank	\$244,700.00	\$249,920.36	4.120
SEC	SEC-68426-1	02/28/2025	09/04/2025		TREASURY BILL	\$1,021,354.51	\$1,043,000.00	4.112
TS	TS-1376492-1	03/21/2025	09/17/2025		ISDLAF TERM SERIES	\$2,000,000.00	\$2,040,645.48	4.121
CD	CD-1378628-1	04/29/2025	10/02/2025	58716	Third Coast Bank	\$245,600.00	\$249,884.83	4.082
CD	CD-1378629-1	04/29/2025	10/02/2025	34681	Crystal Lake Bank and Trust Company, National Association	\$245,600.00	\$249,882.73	4.080
CD	CD-1378630-1	04/29/2025	10/02/2025	34073	Libertyville Bank & Trust Company, National Association	\$245,600.00	\$249,882.73	4.080
CD	CD-1378631-1	04/29/2025	10/02/2025	34717	Town Bank, National Association	\$245,600.00	\$249,882.73	4.080
CD	CD-1378632-1	04/29/2025	10/02/2025	33803	Wheaton Bank & Trust, National Association	\$245,600.00	\$249,882.73	4.080
CD	CD-1378633-1	04/29/2025	10/02/2025	27052	St. Charles Bank & Trust Company, National Association	\$245,600.00	\$249,882.73	4.080
CD	CD-1378634-1	04/29/2025	10/02/2025	34011	Village Bank and Trust, National Association	\$245,600.00	\$249,882.73	4.080
CD	CD-1378635-1	04/29/2025	10/02/2025	57082	Northbrook Bank and Trust Company, National Association	\$245,600.00	\$249,882.73	4.080
CD	CD-1378636-1	04/29/2025	10/02/2025	57103	Schaumburg Bank & Trust Company, National Association	\$245,600.00	\$249,882.73	4.080
CD	CD-1378637-1	04/29/2025	10/02/2025	33935	Wintrust Bank, National Association	\$245,600.00	\$249,882.73	4.080
CD	CD-1378638-1	04/29/2025	10/02/2025	5744	State Bank of the Lakes, National Association	\$245,600.00	\$249,882.73	4.080
CD	CD-1378639-1	04/29/2025	10/02/2025	58314	Old Plank Trail Community Bank, National Association	\$245,600.00	\$249,882.73	4.080
CD	CD-1378640-1	04/29/2025	10/02/2025	57701	Beverly Bank & Trust Company, National Association	\$245,600.00	\$249,882.73	4.080

Type	Holding ID	Settle Date	Maturity	FDIC #	Instrument	Cost	Par-Val/Mat. Val	Rate
CD	CD-1380275-1	05/29/2025	10/30/2025	57512	Western Alliance Bank	\$2,900,000.00	\$2,950,533.10	4.130
TS	TS-1383036-1	06/27/2025	11/04/2025		ISDLAF TERM SERIES	\$1,850,000.00	\$1,877,080.96	4.110
CD	CD-1380272-1	05/29/2025	11/10/2025	33849	Hinsdale Bank & Trust Company, National Association	\$220,000.00	\$224,137.21	4.160
CD	CD-1380273-1	05/29/2025	11/10/2025	27589	Lake Forest Bank & Trust Company, National Association	\$215,000.00	\$219,043.18	4.160
CD	CD-1380274-1	05/29/2025	11/10/2025	34395	Barrington Bank & Trust Company, National Association	\$215,000.00	\$219,043.18	4.160
CD	CD-1383087-1	06/27/2025	02/19/2026	57993	ServisFirst Bank	\$243,300.00	\$249,864.00	4.155
CD	CD-1383088-1	06/27/2025	02/19/2026	58410	Cross River Bank	\$243,600.00	\$249,895.29	3.980
TS	TS-1381558-1	06/13/2025	03/03/2026		ISDLAF TERM SERIES	\$2,900,000.00	\$2,985,673.15	4.100
TS	TS-1381944-1	06/20/2025	03/17/2026		ISDLAF TERM SERIES	\$500,000.00	\$514,979.45	4.050
CD	CD-1383085-1	06/27/2025	04/01/2026	31840	Financial Federal Bank	\$242,500.00	\$249,887.95	4.000
CD	CD-1383086-1	06/27/2025	04/01/2026	30387	FirstBank Puerto Rico	\$242,500.00	\$249,795.60	3.950
TS	TS-1381559-1	06/13/2025	04/01/2026		ISDLAF TERM SERIES	\$2,750,000.00	\$2,839,320.00	4.060
CD	CD-1381822-1	06/16/2025	04/30/2026	3182	MapleMark Bank	\$241,300.00	\$249,830.05	4.058
CD	CD-1381823-1	06/16/2025	04/30/2026	10344	Schertz Bank & Trust	\$241,400.00	\$249,875.72	4.030
CD	CD-1381824-1	06/16/2025	04/30/2026	10643	Dundee Bank	\$241,400.00	\$249,876.77	4.030
CD	CD-1381825-1	06/16/2025	04/30/2026	16866	West Texas State Bank	\$241,500.00	\$249,916.11	4.000
CD	CD-1381546-1	06/12/2025	05/11/2026	34444	Customers Bank	\$241,100.00	\$249,848.65	3.977
CD	CD-1381547-1	06/12/2025	05/11/2026	90308	Winchester Savings Bank	\$241,200.00	\$249,940.24	3.972
CD	CD-1381549-1	06/12/2025	05/11/2026	17661	The First State Bank of Healy	\$241,100.00	\$249,882.00	3.993
CD	CD-1381551-1	06/12/2025	05/11/2026	8546	Sentry Bank	\$241,200.00	\$249,945.61	3.974
CD	CD-1381552-1	06/12/2025	05/11/2026	34607	First Internet Bank of Indiana	\$241,000.00	\$249,898.70	4.047
CD	CD-1381553-1	06/12/2025	05/11/2026	34519	Merrick Bank	\$241,100.00	\$249,853.71	3.980
CD	CD-1381554-1	06/12/2025	05/11/2026	5496	Cornerstone Bank	\$241,000.00	\$249,946.56	4.069
CD	CD-1381555-1	06/12/2025	05/11/2026	11729	CIBM Bank	\$241,200.00	\$249,942.73	3.973
CD	CD-1381556-1	06/12/2025	05/11/2026	33818	Priority Bank	\$241,200.00	\$249,941.14	3.972
CD	CD-1381557-1	06/12/2025	05/11/2026	29147	NorthEast Community Bank	\$241,200.00	\$249,941.18	3.972
SEC	SEC-64397-1	05/21/2024	05/21/2026	33124	GOLDMAN SACHS BANK USA	\$243,658.60	\$243,000.00	4.756
SEC	SEC-64400-1	05/21/2024	05/21/2026	3511	WELLS FARGO BANK NA	\$248,682.15	\$248,000.00	4.855
SEC	SEC-64396-1	05/22/2024	05/22/2026	34313	EAGLEMARK SAVINGS BANK	\$243,657.90	\$243,000.00	4.806
SEC	SEC-64398-1	05/22/2024	05/22/2026	34221	MORGAN STANLEY PVT BANK	\$243,654.36	\$243,000.00	4.907
SEC	SEC-64401-1	05/22/2024	05/22/2026	26610	BANK OF HOPE	\$243,658.60	\$243,000.00	4.756
CD	CD-1381548-1	06/12/2025	05/28/2026	21805	First State Bank of DeQueen	\$240,500.00	\$249,896.80	4.075
CD	CD-1381550-1	06/12/2025	05/28/2026	58534	Solera National Bank	\$240,400.00	\$249,895.14	4.119
SEC	SEC-48416-1	06/04/2021	06/30/2026		US TREASURY N/B	\$993,976.56	\$940,000.00	0.720
TS	TS-1381560-1	06/13/2025	06/14/2027		ISDLAF TERM SERIES	\$500,000.00	\$539,061.11	3.901
CD	CD-1383084-1	06/27/2025	06/28/2027	19899	KS StateBank	\$231,000.00	\$249,911.17	4.077
CD	CD-1383083-1	06/27/2025	06/30/2027	31189	Ponce Bank	\$231,100.00	\$249,636.13	3.994
					<b>Sub Totals →</b>	<b>\$39,435,856.62</b>	<b>\$40,267,790.76</b>	

## Lake Villa C.C.S.D. #41 (11178-208 - Referendum Bonds 2024)

Type	Holding ID	Settle Date	Maturity	FDIC #	Instrument	Cost	Par-Val/Mat. Val	Rate
LIQ		06/30/2025			LIQ Balance	\$1,036,121.35	\$1,036,121.35	
MAX		06/30/2025			MAX Balance	\$139,539.44	\$139,539.44	
CD	CD-1366279-1	08/08/2024	08/07/2025	8421	Susquehanna Community Bank	\$239,550.00	\$249,894.77	4.330
CD	CD-1366280-1	08/08/2024	08/07/2025	29209	NexBank	\$238,850.00	\$249,896.20	4.637
CD	CD-1366281-1	08/08/2024	08/07/2025	4697	The First National Bank of Hutchinson	\$238,650.00	\$249,894.97	4.725
CD	CD-1366434-1	08/13/2024	08/07/2025	1218	First State Bank	\$239,400.00	\$249,749.41	4.395
SEC	SEC-65496-1	08/08/2024	11/15/2025		US TREASURY N/B	\$994,299.69	\$1,018,000.00	4.150
CD	CD-1373202-1	01/24/2025	01/23/2026	57512	Western Alliance Bank	\$150,000.00	\$156,477.21	4.330
CD	CD-1373203-1	01/24/2025	01/23/2026	33686	Bank Hapoalim B.M.	\$150,000.00	\$156,058.36	4.050
SEC	SEC-65497-1	08/08/2024	05/31/2026		US TREASURY N/B	\$998,002.50	\$1,056,000.00	3.920
SEC	SEC-65518-1	08/08/2024	08/15/2026		US TREASURY N/B	\$247,995.31	\$260,000.00	3.900
					<b>Sub Totals →</b>	<b>\$4,672,408.29</b>	<b>\$4,821,631.71</b>	
					<b>Totals →</b>	<b>\$44,249,409.88</b>	<b>\$45,230,567.44</b>	

**Time and Dollar Weighted Average Portfolio Yield:** 3.94%

**Weighted Average Portfolio Maturity:** 171.94 Days

Note: Weighted Yield & Weighted Average Portfolio Maturity are calculated using "Market Value" and are only based on the fixed rate investments.

## Portfolio Summary

Type	Allocation (%)	Allocation (\$)	Description
CD	48.47	\$21,892,028.84	Certificate of Deposit
TS	27.31	\$12,334,118.90	Term Series
SEC	12.12	\$5,472,614.48	Securities
LIQ	6.02	\$2,717,495.41	LIQ Account
MAX	6.09	\$2,749,924.29	MAX Account

## Index

**Cost** is comprised of the total amount you paid for the investment (including any fees and commissions) plus any reinvested dividends.

**Rate** is the average monthly yield for pool investments or the rate on the last business day of the month for SDA investments or the yield to maturity or yield to worst for fixed term investments.

**Face/Par** is the amount received at maturity for fixed rate investments or the balance at statement date for pool investments.

**Market Value** reflects the market value as reported by an independent third-party pricing service. Certificates of Deposit and other assets for which market pricing is not readily available from a third-party pricing service are listed at "Cost" for fixed term investments or the balance at statement date for pool investments.

**CD** - Certificates of Deposit, **CP** - Commercial Paper, **ISC** - Investment Shares Class, **MMA** - Money Market Account, **SEC** - Government Securities, **TS** - Term Series

## **Policy 2:230 Public Participation at Board of Education Meetings and Petitions to the Board**

During each regular and special open meeting of the Board or any Board committee, a public comment period shall be allowed for any individual to comment to or ask questions of the Board for a maximum of 60 minutes, subject to the reasonable constraints established and recorded in this policy's guidelines below.

The time limit for public participation at a meeting may be extended upon the majority vote of the Board members at the regular or special meeting. The Board listens to comments or questions during public participation; responses to comments to or questions of the Board are most often managed through policy [3:30](#), *Chain of Command*.

To preserve sufficient time for the Board to conduct its business, any person appearing before the Board is expected to follow these guidelines:

1. Address the Board only at the appropriate time as indicated on the agenda and when recognized by the Board President. This includes following the directives of the Board President to maintain order and decorum for all.
2. Use a sign-in sheet, if requested.
3. Identify oneself and be brief. Ordinarily, the time allowed for any one person to address the Board during Public Participation shall be limited to three minutes. In unusual circumstances, and when an individual has made a request to speak for a longer period of time, the Board President may allow more than three minutes. If multiple individuals wish to address the Board on the same subject, the group is encouraged to appoint a spokesperson.
4. The Board President shall have the authority to make any necessary and appropriate adjustments to these time limits and procedures and any person appearing before the Board is expected to observe the Board President's authority to:
  - a. Shorten the time for each person to address the Board during public participation to conserve time and give the maximum number of people an opportunity to speak; and/or
  - b. Determine procedural matters regarding public participation not otherwise covered in Board policy.
5. Conduct oneself with respect and civility toward others and otherwise abide by Board policy [8:30](#), *Visitors to and Conduct on School Property*.
6. The Board has a legitimate interest in safe, efficient meetings. To that end, the Board will not tolerate disruptions. Nor will the Board tolerate obscenity, threats, fighting words, incitements to violence or other recognized exceptions to the protections of the First Amendment.
7. To the extent consistent with the [First Amendment](#), commenters are strongly discouraged from speaking about individual staff members or students during public participation, due to the privacy of personnel and student matters. Commenters are instead encouraged to first raise such issues privately through the appropriate chain of command.

Petitions or written correspondence to the Board received at the District office via mail or hand delivery shall be presented to the Board of Education at the next regularly scheduled Board meeting.

LEGAL REF.:

[105 ILCS 5/10-6](#) and [5/10-16](#).

[5 ILCS 120/2.06](#), Open Meetings Act.

CROSS REF.: [2:220](#) (Board of Education Meeting Procedure), [8:10](#) (Connection with the Community), [8:30](#) (Visitors to and Conduct on School Property)

Adopted: February 12, 2024

## **Policy 2:250 Access to District Public Records**

Full access to the District's *public records* is available to any person as provided in the Illinois Freedom of Information Act (FOIA), this policy, and implementing procedures. The Superintendent or designee shall: (1) provide the Board with sufficient information and data to permit the Board to monitor the District's compliance with FOIA and this policy, and (2) report any FOIA requests during the Board's regular meetings along with the status of the District's response.

### Freedom of Information Officer

The Superintendent shall serve as the District's Freedom of Information Officer and assumes all the duties and powers of that office as provided in FOIA and this policy. The Superintendent may delegate these duties and powers to one or more designees, but the delegation shall not relieve the Superintendent of the responsibility for the action that was delegated.

### Definition

The District's *public records* are defined as records, reports, forms, writings, letters, memoranda, books, papers, maps, photographs, microfilms, cards, tapes, recordings, electronic data processing records, electronic communications, recorded information and all other documentary material pertaining to the transaction of public business, regardless of physical form or characteristics, having been prepared by or for, or having been or being used by, received by, in the possession of, or under the control of the School District.

### Requesting Records

A request for inspection and/or copies of public records must be made in writing and may be submitted by personal delivery, mail, telefax, or email directed to the District's Freedom of Information Officer. Individuals making a request are not required to state a reason for the request other than to identify when the request is for a commercial purpose or when requesting a fee waiver. The Superintendent or designee shall instruct District employees to immediately forward any request for inspection and copying of a public record to the District's Freedom of Information Officer or designee.

### Responding to Requests

The Freedom of Information Officer shall approve all requests for public records unless:

1. The requested material does not exist;
2. The requested material is exempt from inspection and copying by the Freedom of Information Act; or
3. Complying with the request would be unduly burdensome.

Within 5 business days after receipt of a request for access to a public record, the Freedom of Information Officer shall comply with or deny the request, unless the time for response is extended as specified in Section 3 of FOIA. The Freedom of Information Officer may extend the time for a response for up to 5 business days from the original due date. If an extension is needed, the Freedom of Information Officer shall: (1) notify the person making the request of the reason for the extension, and (2) either inform the person of the date on which a response will be made, or agree with the person in writing on a compliance period.

The time periods are extended for responding to requests for records made for a *commercial purpose*, requests by a *recurrent requester*, or *voluminous requests*, as those terms are defined in Section 2 of FOIA. The time periods for responding to those requests are governed by Sections 3.1, 3.2, and 3.6 of FOIA.

When responding to a request for a record containing both exempt and non-exempt material, the Freedom of Information Officer shall redact exempt material from the record before complying with the request.

### Fees

Persons making a request for copies of public records must pay any and all applicable fees. The Freedom of Information Officer shall establish a fee schedule that complies with FOIA and this policy and is subject to the Board's review. The fee schedule shall include copying fees and all other fees to the maximum extent they are

permitted by FOIA, including without limitation, search and review fees for responding to a request for a *commercial purpose* and fees, costs, and personnel hours in connection with responding to a *voluminous request*.

Copying fees, except when fixed by statute, shall be reasonably calculated to reimburse the District's actual cost for reproducing and certifying public records and for the use, by any person, of its equipment to copy records. In no case shall the copying fees exceed the maximum fees permitted by FOIA. If the District's actual copying costs are equal to or greater than the maximum fees permitted by FOIA, the Freedom of Information Officer is authorized to use FOIA's maximum fees as the District's fees. No copying fees shall be charged for: (1) the first 50 pages of black and white, letter or legal sized copies, or (2) electronic copies other than the actual cost of the recording medium, except if the response is to a *voluminous request*, as defined in FOIA.

A fee reduction is available if the request qualifies under Section 6 of FOIA. The Freedom of Information Officer shall set the amount of the reduction taking into consideration the amount of material requested and the cost of copying it.

#### Provision of Copies and Access to Records

A public record that is the subject of an approved access request will be available for inspection or copying at the District's administrative office during regular business hours, unless other arrangements are made by the Freedom of Information Officer.

Many public records are immediately available from the District's website including, but not limited to, the process for requesting a public record. The Freedom of Information Officer shall direct a requester to the District's website if a requested record is available there. If the requester is unable to reasonably access the record online, he or she may resubmit the request for the record, stating his or her inability to reasonably access the record online, and the District shall make the requested record available for inspection and copying as otherwise provided in this policy.

#### Preserving Public Records

Public records, including email messages, shall be preserved and cataloged if: (1) they are evidence of the District's organization, function, policies, procedures, or activities, (2) they contain informational data appropriate for preservation, (3) their retention is required by State or federal law, or (4) they are subject to a retention request by the Board Attorney (e.g., a litigation hold), District auditor, or other individual authorized by the School Board or State or federal law to make such a request. Unless its retention is required as described in items numbered 3 or 4 above, a public record, as defined by the Illinois Local Records Act, may be destroyed when authorized by the Local Records Commission.

LEGAL REF.:

[5 ILCS 140/](#), Illinois Freedom of Information Act.

[105 ILCS 5/10-16](#) and [5/24A-7.1](#).

[820 ILCS 40/11](#).

[820 ILCS 130/5](#).

CROSS REF.: [2:140](#) (Communications To and From the Board), [5:150](#) (Personnel Records), [7:340](#) (Student Records)

Adopted: February 13, 2023

Lake Villa School District 41

## Policy 8:20 Community Use of School Facilities

School facilities are available to community organizations during non-school hours when such use does not: (1) interfere with any school function or affect the safety of students or employees, or (2) affect the property or liability of the School District. The use of school facilities for school purposes has precedence over all other uses. Persons on school premises must abide by the District's conduct rules at all times.

Persons on school premises must abide by the District's conduct rules at all times.

Student groups, school-related organizations, government agencies, and non-profit organizations are granted the use of school facilities at no costs during regularly staffed hours. Fees and costs may apply during non-regularly staffed hours and to other organizations granted use of facilities at any time. A fee schedule and other terms of use shall be prepared by the Superintendent and be subject to annual approval by the Board. All non-school sponsored groups, before using the facilities during non-regularly staffed hours, must provide a certificate of insurance naming the District as an *additional insured* or otherwise show proof of insurance.

LEGAL REF.:

[20 U.S.C. §7905](#), Boy Scouts of America Equal Access Act.

[10 ILCS 5/11-4.1](#), Election Code.

[105 ILCS 5/10-20.41](#), [5/10-22.10](#), and [5/29-3.5](#).

[Good News Club v. Milford Central School](#), 533 U.S. 98 (2001).

[Lamb's Chapel v. Center Moriches Union Free School District](#), 508 U.S. 384 (1993).

[Rosenberger v. Rector and Visitors of Univ. of Va.](#), 515 U.S. 819 (1995).

CROSS REF.: [8:25](#) (Advertising and Distributing Materials in Schools Provided by Non-School Related Entities), [8:30](#) (Visitors to and Conduct on School Property)

Adopted: May 22, 2023

Lake Villa School District 41

## **Policy 8:25 Advertising and Distributing Materials in Schools Provided by Non-School Related Entities**

No material or literature shall be posted or distributed that would: (1) disrupt the educational process, (2) violate the rights or invade the privacy of others, (3) infringe on a trademark or copyright, or (4) be defamatory, obscene, vulgar, or indecent. No material, literature, or advertisement shall be posted or distributed without advance approval as described in this policy.

### Community, Educational, Charitable, or Recreational Organizations

Not-for-profit community, educational, charitable, recreational, or similar groups may, under procedures established by the Superintendent, advertise events pertinent to students' interests or involvement. All advertisements must (1) be student-oriented, (2) prominently display the sponsoring organization's name, and (3) be approved in advance by the Superintendent or designee. The District reserves the right to decide where and when any advertisement or flyer is distributed, displayed, or posted.

### Commercial Companies and Political Candidates or Parties

Commercial companies may purchase space for their advertisements in or on: (1) athletic field fences; (2) athletic, theater, or music programs; (3) student newspapers or yearbooks; (4) scoreboards; or (5) other appropriate locations. The advertisements must be consistent with this policy and its implementing procedures and be appropriate for display in a school context. Prior approval from the Board is needed for advertisements on athletic fields, scoreboards, or other building locations. Prior approval is needed from the Superintendent or designee for advertisements on athletic, theater, or music programs; student newspapers and yearbooks; and any commercial material related to graduation, class pictures, or class rings.

No part of the School District, including facilities, the name, the staff, and the students, shall be used for advertising or promoting the interests of any commercial company except as authorized by and consistent with administrative procedures and approved by the Board.

Prior approval from the Superintendent or designee is needed for all commercial or political advertisements.

### LEGAL REF.:

*Lamb's Chapel v. Center Moriches Union Free Sch. Dist.*, 508 U.S. 384 (1993).

*Berger v. Rensselaer Central Sch. Corp.*, 982 F.2d 1160 (7th Cir. 1993), *cert. denied*, 113 S.Ct. 2344 (1993).

*Sherman v. Community Consolidated Sch. Dist. 21*, 8 F.3d 1160 (7th Cir. 1993), *cert. denied*, 8 F.3d 1160 (1994).

*Hedges v. Wauconda Community Unit Sch. Dist. No. 118*, 9 F.3d 1295 (7th Cir. 1993).

*Victory Through Jesus Sports Ministry v. Lee's Summit R-7 Sch. Dist.*, 640 F.3d 329 (8th Cir. 2011), *cert. denied*, 565 U.S. 1036 (2011).

*DiLoreto v. Downey Unified Sch. Dist.*, 196 F.3d 958 (9th Cir. 1999).

CROSS REF.: [7:325](#) (Student Fundraising Activities)

Adopted: August 14, 2023

Lake Villa School District 41

## Policy 8:30 Visitors to and Conduct on School Property

The following definitions apply to this policy:

**School property** - District and school buildings, grounds, and parking areas; vehicles used for school purposes; and any location used for a Board of Education meeting, school athletic event, or other school-sponsored or school-sanctioned events or activities.

**Visitor** - Any person other than an enrolled student or District employee.

All visitors to school property are required to report to the Building Principal's office and receive permission to remain on school property. All visitors must sign a visitors' log, must show identification, and wear a visitor's badge. When leaving the school, visitors must return their badge. On those occasions when large groups of parents/guardians, friends, and/or community members are invited onto school property or when community members are attending Board meetings, visitors are not required to sign in but must follow school officials' instructions. Persons on school property without permission will be directed to leave and may be subject to criminal prosecution.

Except as provided in the next paragraph, any person wishing to confer with a staff member should contact that staff member to make an appointment. Conferences with teachers are held, to the extent possible, outside school hours or during the teacher's conference/preparation period. Requests to access a school building, facility, and/or educational program, or to interview personnel or a student for purposes of assessing the student's special education needs, should be made at the appropriate building. Access shall be facilitated according to guidelines from the Superintendent or designee.

The School District expects mutual respect, civility, and orderly conduct among all people on school property or at a school event. No person on school property or at a school event (including visitors, students, and employees) shall perform any of the following acts:

1. Strike, injure, threaten, harass, or intimidate a staff member, Board member, sports official or coach, or any other person;
2. Behave in an unsportsmanlike manner, or use vulgar or obscene language;
3. Unless specifically permitted by law, possess a weapon, any object that can reasonably be considered a weapon or looks like a weapon, or any dangerous device;
4. Damage or threaten to damage another's property;
5. Damage or deface School District property;
6. Violate any Illinois law, or town or county ordinance;
7. Smoke or otherwise use tobacco products;
8. Distribute, consume, use, possess, or be impaired by or under the influence of an alcoholic beverage, cannabis, other lawful product, or illegal drug.
9. Be present when the person's alcoholic beverage, cannabis, other lawful product, or illegal drug consumption is detectable, regardless of when and/or where the use occurred.
10. Use or possess medical cannabis, unless he or she has complied with policy [7:270](#), *Administering Medicines to Students*, implementing *Ashley's Law*.
11. Impede, delay, disrupt, or otherwise interfere with any school activity or function (including using cellular phones in a disruptive manner);
12. Enter upon any portion of school premises at any time for purposes other than those that are lawful and authorized by the Board of Education;
13. Operate a motor vehicle: (a) in a risky manner, (b) in excess of 20 miles per hour, or (c) in violation of an authorized District employee's directive;
14. Engage in any risky behavior, including roller-blading, roller-skating, or skateboarding;
15. Violate other District policies or regulations, or a directive from an authorized security officer or District employee; or
16. Engage in any conduct that interferes with, disrupts, or adversely affects the District or a School function.

## Convicted Child Sex Offender

State law prohibits a child sex offender from being present on school property or loitering on a public way within 500 feet of school property when persons under the age of 18 are present, unless the offender:

1. is a parent/guardian of a student attending the school and has notified the Building Principal of his or her presence at the school for the purposes of (i) attending a conference at the school with school personnel to discuss the progress of his or her child academically or socially; (ii) participating in child review conferences in which evaluation and placement decisions may be made with respect to his or her child regarding special education services; (iii) attending conferences to discuss other student issues concerning his or her child, such as retention and promotion; or
2. has permission to be present from the Board of Education, Superintendent or Superintendent's designee. If permission is granted, the Superintendent, Superintendent's designee or Board President shall provide the details of the offender's upcoming visit to the Building Principal.

In all cases, the Superintendent, or designee who is a certified employee, shall directly supervise a sex offender whenever the offender is in a child's vicinity.

State law further prohibits child sex offenders from participating in holiday events involving children under 18 years of age. Accordingly, requests from child sex offenders to attend holiday events involving children under 18 years of age will be denied.

## Exclusive Bargaining Representative Agent

Upon notifying the Building Principal's office, authorized agents of an exclusive bargaining representative will be provided reasonable access to employees in the bargaining unit they represent in accordance with State law. Such access shall be conducted in a manner that will not impede the normal operations of the District.

**Please also refer to the applicable collective bargaining agreement(s).**

## Enforcement

Any staff member may request identification from any person on school grounds or in any school building; refusal to provide such information is a criminal act. The Building Principal or designee shall seek the immediate removal of any person who refuses to provide requested identification.

Any person who engages in conduct prohibited by this policy may be ejected from or denied admission to school property in accordance with State law. The person also may be subject to being denied admission to school athletic or extracurricular events for up to one calendar year in accordance with the procedures below.

## Procedures to Deny Future Admission to Athletic or Extracurricular School Events

Before any person may be denied admission to athletic or extracurricular school events, the person has a right to a hearing before the Board. The Superintendent may refuse the person admission pending such hearing. The Superintendent or designee must provide the person with a hearing notice, delivered or sent by certified mail with return receipt requested, at least 10 days before the Board hearing date. The hearing notice must contain:

1. The date, time, and place of the Board hearing,
2. A description of the prohibited conduct,
3. The proposed time period that admission to school events will be denied, and
4. Instructions on how to waive a hearing.

LEGAL REF.:

[20 U.S.C. §7971](#) *et seq.*, Pro-Children Act of 2001.

[Nuding v. Cerro Gordo Community Unit School Dist.](#), 313 Ill. App.3d 344 (4th Dist. 2000).

[105 ILCS 5/10-20.5, 10-20.5b, 5/10-22.10, 5/22-33, 5/24-25, and 5/27-23.7\(a\).](#)

[115 ILCS 5/3\(c\)](#), Ill. Educational Labor Relations Act.

[410 ILCS 130/](#), Compassionate Use of Medical Cannabis Program Act.

[410 ILCS 705/](#), Cannabis Tax and Regulation Act.

[430 ILCS 66/](#), Firearm Concealed Carry Act.

[720 ILCS 5/11-9.3, 5/21-1, 5/21-1.2, 5/21-3, 5/21-5, 5/21-5.5, 5/21-9, and 5/21-11.](#)

CROSS REF.: [2:200](#) (Types of Board of Education Meetings), [2:230](#) (Public Participation at Board of Education Meetings and Petitions to the Board), [5:50](#) (Drug- and Alcohol-Free Workplace; E-Cigarette, Tobacco, and Cannabis Prohibition), [6:120](#) (Education of Children with Disabilities), [6:250](#) (Community Resource Persons and Volunteers), [7:190](#) (Student Discipline), [7:270](#) (Administering Medicines to Students), [8:20](#) (Community Use of School Facilities)

Adopted: June 16, 2025

Lake Villa School District 41

## Policy 8:70 Accommodating Individuals with Disabilities

Individuals with disabilities shall be provided an opportunity to participate in all school-sponsored services, programs, or activities and will not be subject to illegal discrimination by any school official or staff member. When appropriate, the District may provide to persons with disabilities aids, benefits, or services that are separate or different from, but as effective as, those provided to others, provided that services, programs, and activities are administered in the most integrated setting appropriate to the needs of the individual with a disability.

The District will provide auxiliary aids and services when necessary to afford individuals with disabilities equal opportunity to participate in or enjoy the benefits of a service, program, or activity.

Each service, program, or activity operated in existing facilities shall be readily accessible to, and useable by, individuals with disabilities. New construction and alterations to facilities existing before January 26, 1992, will be accessible when viewed in their entirety.

The Superintendent or designee is designated the ADA Coordinator and shall:

1. Oversee the District's compliance efforts, recommend necessary modifications to the School Board, and maintain the District's final Title II self-evaluation document, update it to the extent necessary, and keep it available for public inspection for at least 3 years after its completion date.
2. Institute plans to make information regarding ADA's protection and the existence and location of accessible services, activities, and facilities available to any interested party.
3. Ensure all facility entrances are marked with signage containing, as appropriate, either the international symbol for accessibility or directions to an accessible entrance or a location at which individuals can obtain information about accessible facilities.

Individuals with disabilities should notify the Superintendent or Building Principal if they have a disability that will require special assistance or services and, if so, what services are required. This notification should occur as far in advance as possible of the school-sponsored function, program, or meeting.

Individuals with disabilities may allege a violation of this policy or federal law by reporting it in writing to the Superintendent, as the Title II ADA Coordinator, or by filing a grievance under the Board policy [2:260](#), *Uniform Grievance Procedure*.

### LEGAL REF.:

Americans with Disabilities Act, [42 U.S.C. §§12101](#) *et seq.* and [12131](#) *et seq.*; [28 C.F.R. Part 35](#).

Rehabilitation Act of 1973 §104, [29 U.S.C. §794](#) (2006).

[105 ILCS 5/10-20.51](#).

[410 ILCS 25/](#), Environmental Barriers Act.

[71 Ill.Admin.Code Part 400](#), Illinois Accessibility Code.

CROSS REF.: [2:260](#) (Uniform Grievance Procedure), [4:150](#) (Facility Management and Building Programs)

Adopted: May 22, 2023

Lake Villa School District 41

## Policy 8:80 Gifts to the District

The Board of Education appreciates gifts from any education foundation, other entities, or individuals. All gifts must adhere to each of the following:

1. Be approved by the Board or, if less than \$500.00 in value, the Superintendent or designee. Individuals should obtain a pre-acceptance commitment before identifying the District, any school, or school program or activity as a beneficiary in any fundraising attempt, including without limitation, any Internet fundraising attempt.
2. Be given without a stated purpose or with a purpose deemed by the party with authority to accept the gift to be compatible with the Board's educational objectives and policies.
3. Be consistent with the District's mandate to provide equal educational and extracurricular opportunities to all students in the District as provided in Board policy [7:10](#), *Equal Educational Opportunities*. State and federal laws require the District to provide equal treatment for members of both sexes to educational programming, extracurricular activities, and athletics. This includes the distribution of athletic benefits and opportunities.
4. Permit the District to maintain resource equity among its learning centers.
5. Be viewpoint neutral. The Superintendent or designee shall manage a process for the review and approval of donations involving the incorporation of messages into or placing messages upon school property.
6. Comply with all laws applicable to the District including, without limitation, the Americans with Disabilities Act, the Prevailing Wage Act, the Health/Life Safety Code for Public Schools, and all applicable procurement and bidding requirements.

The District will provide equal treatment to all individuals and entities seeking to donate money or a gift. Upon acceptance, all gifts become the District's property. The acceptance of a gift is not an endorsement by the Board, District, or school of any product, service, activity, or program. The method of recognition is determined by the party accepting the gift.

LEGAL REF.:

[20 U.S.C. §1681](#) *et seq.*, Title IX of the Education Amendments implemented by [34 C.F.R. Part 106](#).

[105 ILCS 5/16-1](#).

[23 Ill.Admin.Code §200.40](#).

CROSS REF.: [4:60](#) (Purchases and Contracts), [4:150](#) (Facility Management and Building Programs), [6:10](#) (Educational Philosophy and Objectives), [6:210](#) (Instructional Materials), [7:10](#) (Equal Educational Opportunities)

Adopted: June 15, 2020

Lake Villa School District 41

## **Policy 8:90 Parent Organizations and Booster Clubs**

Parent organizations and booster clubs are invaluable resources to the District's schools. While parent organizations and booster clubs have no administrative authority and cannot determine District policy, the Board of Education welcomes their suggestions and assistance.

Parent organizations and booster clubs may be recognized by the Board and permitted to use the District's name, a District school's name, or a District school's team name, or any logo attributable to the District provided they first receive the Superintendent or designee's express written consent. Consent to use one of the above-mentioned names or logos will generally be granted if the organization or club has by-laws containing the following:

1. The organization's or club's name and purpose, such as, to enhance students' educational experiences, to help meet educational needs of students, to provide extra athletic benefits to students, to assist specific sports teams or academic clubs through financial support, or to enrich extracurricular activities.
2. The rules and procedures under which it operates.
3. An agreement to adhere to all Board policies and administrative procedures.
4. A statement that membership is open and unrestricted, meaning that membership is open to all parents/guardians of students enrolled in the school, District staff, and community members.
5. A statement that the District is not, and will not be, responsible for the organization's or club's business or the conduct of its members, including on any organization or club websites or social media accounts.
6. An agreement to maintain and protect its own finances.
7. A recognition that money given to a school cannot be earmarked for any particular expense. Booster clubs may make recommendations, but cash or other valuable consideration must be given to the District to use at its discretion. The Board of Education's legal obligation to comply with Title IX by providing equal athletic opportunity for members of both genders will supersede an organization or club's recommendation.

Permission to use one of the above-mentioned names or logos may be rescinded at any time and does not constitute permission to act as the District's representative. At no time does the District accept responsibility for the actions of any parent organization or booster club regardless of whether it was recognized and/or permitted to use any of the above-mentioned names or logos. The Superintendent shall designate an administrative staff member to serve as the recognized liaison to parent organizations or booster clubs. The liaison will serve as a resource person and provide information about school programs, resources, policies, problems, concerns, and emerging issues. Building staff will be encouraged to participate in the organizations.

CROSS REF.: [8:80](#) (Gifts to the District)

Adopted: September 13, 2021

Lake Villa School District 41

## **Policy 8:95 Parental Involvement**

In order to assure collaborative relationships between students' families and the District, and to enable parents/guardians to become active partners in their children's education, the Superintendent shall develop administrative procedures to:

1. Keep parents/guardians thoroughly informed about their child's school and education.
2. Encourage parents/guardians to be involved in their child's school and education.
3. Establish effective two-way communication between parents/guardians and the District.
4. Seek input from parents/guardians on significant school-related issues.
5. Inform parents/guardians on how they can assist their children's learning.

The Superintendent shall periodically report to the Board on the implementation of this policy.

CROSS REF.: [6:250](#) (Community Resource Persons and Volunteers), [8:10](#) (Connection with the Community), [8:90](#) (Parent Organizations and Booster Clubs)

Adopted: August 14, 2023

Lake Villa School District 41

## **Policy 8:110 Public Communication, Suggestions and Concerns**

Any individual may make a suggestion, express an opinion, or register a complaint by contacting any District or School office, except that complaints against teachers, support staff, or administrators shall be addressed as outlined below. Community members who e-mail the District or any District employee or board member are expected to abide by the standards in Board policy [6:235](#), *Access to Electronic Networks*, and should, to the extent possible, limit their communications to relevant individuals. All suggestions and/or complaints will be referred to the appropriate level staff member or District administrator who is more able to respond in a timely manner. Each suggestion or complaint shall be considered on its merit.

### Parent-Staff Communications

Good communication between parents and staff is important to the educational success of students and is encouraged. Teachers and administrators will respond to reasonable parental inquiries in a timely and professional manner. Parents' inquiries, suggestions, requests, and/or concerns, including those made via e-mail, are expected to be courteous and respectful and shall not be communicated in a way that harasses, threatens, abuses, disrupts, or verbally offends District staff. If a parent acts in a harassing, threatening, abusive, disruptive, or verbally offensive manner, the District reserves the right to restrict the parent's access to staff and/or school property and may direct its staff to avoid further communication with the parent.

### Complaints Against Teachers, Staff, or Administrators

If a complaint involves a matter subject to Board Policy [2:260](#), the complaint may be referred to one of the District's Complaint Managers for processing under the Uniform Grievance Procedure. Any other complaints against District staff shall be addressed and, whenever possible, resolved through the District's structured channel of communication, which shall consist of the following steps:

1. The complainant shall first discuss the complaint directly with the staff member who is the subject of the complaint;
2. If the matter is not resolved after discussion with the staff member, the complainant may schedule a conference with the Building Principal and the staff member to attempt to resolve the complaint.
3. If the matter is not resolved after a conference with the Building Principal, the complainant may schedule a conference with the Superintendent, the Building Principal, and the staff member to attempt to resolve the complaint;
4. If the matter is not resolved after a conference with the Superintendent and the complainant makes a written request to bring the complaint to the Board, the Superintendent shall report to the Board regarding the matter, including submitting to the Board any written statements and documents prepared by the complainant. If the complainant also requests to meet with the Board regarding the complaint, the Board, in its sole discretion, shall determine whether to schedule a closed session discussion with the complainant. Nothing herein shall preclude the Superintendent or his/her own initiative from reporting to the Board on public communications and complaints at any time. The Board may take action on the complaints as it deems appropriate.

LEGAL REF.:

[115 ILCS 5/14\(c-5\)](#), Ill. Educational Labor Relations Act.

CROSS REF.: [2:140](#) (Communications To and From the Board), [2:230](#) (Public Participation at Board of Education Meetings and Petitions to the Board), [2:260](#) (Uniform Grievance Procedure), [3:30](#) (Chain of Command), [6:235](#) (Access to Electronic Networks), [6:260](#) (Complaints About Curriculum, Instructional Materials and Programs), [8:10](#) (Connection with the Community)

Adopted: June 15, 2020

# Lake Villa District 41 Policies, Indicators, and Monitoring

## Community Relations Policies Compliance Report

These policies govern, define, and address:

- Use of facilities
- Code of Conduct
- Gifts to District
- Parent Involvement
- PTO/Booster Clubs

Compliance with these policies indicates that community presence on district property is appropriate if it does not disrupt the education of the children.

To monitor progress toward district ends and compliance with written board policy in the above named policy area; the school board requires the following indications and evidence of compliance from the superintendent.

<b>Policy</b>	<b>Report</b>	<b>Y/N</b>
<a href="#">2:230 – Public Participation at Board of Education Meetings and Petitions to the Board</a>	<ul style="list-style-type: none"> <li>● Meeting Agenda</li> <li>● Policy Review</li> </ul>	
<a href="#">2:250 – Access to District Public Records</a>	<ul style="list-style-type: none"> <li>● FOIA Report (Meeting Agenda)</li> <li>● Policy Review</li> </ul>	
<a href="#">8:20 – Community use of School Facilities</a>	<ul style="list-style-type: none"> <li>● Annual Report of Building Usage</li> <li>● Policy Review</li> </ul>	
<a href="#">8:25 – Advertising and Distributing Materials</a>	<ul style="list-style-type: none"> <li>● Policy Review</li> </ul>	
<a href="#">8:30 – Visitors to and Conduct on School Property</a>	<ul style="list-style-type: none"> <li>● Policy Review</li> </ul>	
<a href="#">8:70 – Accommodating Individuals with Disabilities</a>	<ul style="list-style-type: none"> <li>● Policy Review</li> </ul>	
<a href="#">8:80 – Gifts to the District</a>	<ul style="list-style-type: none"> <li>● Policy Review</li> </ul>	
<a href="#">8:90 – Parent Organization</a>	<ul style="list-style-type: none"> <li>● PTO Report (June)</li> <li>● Policy Review</li> </ul>	
<a href="#">8:95 – Parent Involvement</a>	<ul style="list-style-type: none"> <li>● Communication Report</li> <li>● Policy Review</li> </ul>	
<a href="#">8:110 – Public Suggestions and complaints</a>	<ul style="list-style-type: none"> <li>● Policy Review</li> </ul>	

**The District is not in compliance with the following policies in this area as demonstrated below.**

**Recommendations:**

**Timeline for achieving compliance:**

**I hereby certify that to the best of my knowledge the district is in compliance with all policies in this policy area, except as noted above.**

**Superintendent:**

**Date:**

**Board President:**

**Date:**

# LAKE VILLA C.C SCHOOL DISTRICT #41



## TENTATIVE BUDGET

FY 2025-2026

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AUGUST 18, 2025

# FY 2025-2026 TENTATIVE BUDGET: Highlights/Assumptions

**Tentative Budget presented: August 18, 2025**

**Final Budget Hearing and Approval: September 22, 2025**

## **REVENUE:**

**Overall, 6% increase/\$2,776,371**

### **LOCAL: 4% increase/\$1,119,239**

- CPI of 2.9% used for 2025 Levy
- 49% of 2024 Levy and 51% of estimated 2025 Levy
- Student Meals Sales revenue based on SY 25 participation and 5% increase to student meal rates.
- Student Fees based on last year's collection trends
- Interest earnings are budgeted at the same levels as received in prior year with a slight downward adjustment to interest rates

### **STATE: 7% increase/\$1,097,462**

- Evidence-Based Funding budgeted based on FY26 allocations with additional \$440K new Tier I money.
- Youth-in-Care Reimbursement Claim (Orphanage Individual Claim): \$2.4M
- Other state grants (Private Facility Tuition and Transportation Claim reimbursement) are estimated based on FY25 claims, FY25 collection trends and anticipated proration level.

### **FEDERAL: 29% increase/ \$559,670**

- Title I, III and IV and IDEA grant revenue are based on the FY25 receipts and FY26 allocations. Title II is not included in the budget.
- ESSER Grant (Strong Connections) remainder: \$103K
- Federal Meal Reimbursement: \$538K

### **INTERFUND TRANSFERS/OTHER SOURCES: \$1,268,580**

- Funds from Ed Fund to Debt Service to fund Chromebook and copier leases: \$168,580
- Interfund transfers of interest earnings (\$600K) to O&M and transfer of funds to Capital Projects Fund (\$500K)

# FY 2025-2026 TENTATIVE BUDGET: Highlights/Assumptions

## **EXPENDITURES:**

**Overall, 3% increase/\$1,418,068**

### **SALARIES: 3% increase/\$613,075**

Based on the projected 25-26 staffing plan plus additional instructional and administrative staff positions. Salary increases per current CBA in place.

### **BENEFITS: 4% increase/\$172,013**

Medical benefits increase based on FY26 premiums and FY25 enrollment. TRS and IMRF benefits based on salaries. Information will be updated for the Final Budget.

### **PURCHASED SERVICES: 2% increase/\$212,587**

Budget includes increased cost for the cleaning/day custodial services (2%), student food services (3.6%), transportation services (5.5%), and Professional Development services for staff (\$65K). This section also includes budget for the contracted student services (i.e. Speech Language Pathology (SLP), Psychologist, Social Work, OT and Certified Nurse (\$917K)

### **SUPPLIES AND MATERIALS: 16% decrease/- \$466,121**

Budget includes writing curriculum (\$93K), math resources (\$88K) and increased budget for the utilities (electricity and gas).

### **CAPITAL OUTLAY: 23% decrease/ -\$488,186**

Decrease in summer construction during summer 2025. No IT projects were planned for summer 2025.

### **TUITION: 19% increase/\$1,428,931**

Budget includes tuition for D41 students attending SEDOL, Residential Program and non-residential programs in private facilities. SEDOL Tuition rates increased 17%. Budget includes contingencies for enrollment fluctuation.

Final Budget will be updated based on the finalized enrollment.

### **OTHER:**

\$250K for contingency is included in the budget

- \$150K in Education Fund for Sp. Education Budget
- \$50K in Operation and Maintenance Fund
- \$50K in Transportation Fund

### **INTERFUND TRANSFERS/OTHER USES: \$1,268,580**

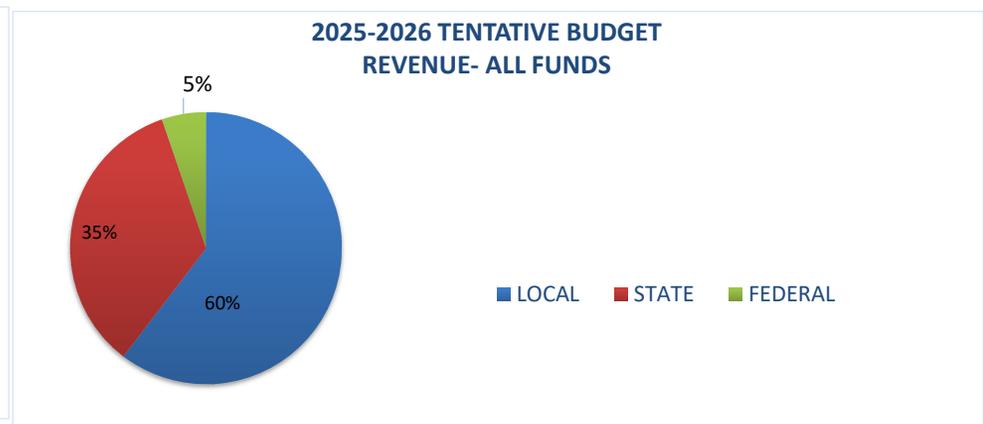
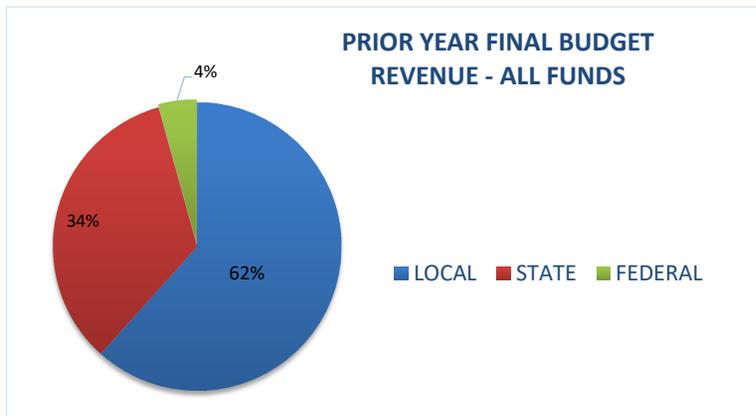
- Funds from Ed Fund to Debt Service to fund Chromebook and copier leases: \$168,580
- Interfund transfers of interest earnings (\$600K) to O&M and transfer of funds to Capital Projects Fund (\$500K)

LAKE VILLA CC SD #41  
 FY2025-2026 TENTATIVE BUDGET  
 ALL FUNDS SUMMARY

Fund	Description	FY25-26 Budget Revenue	FY25-26 Budget Expenditure	Interfund Transfers/Other Sources and Uses	FY25-26 Budget Surplus/Deficit
10	Education	\$36,116,661	\$35,200,871	(\$668,580)	\$247,210
20	Operations/Maintenance	\$2,745,663	\$2,827,658	\$100,000	\$18,005
40	Transportation	\$3,983,004	\$3,941,119		\$41,885
50	IMRF/SS	\$938,226	\$902,396		\$35,830
70	Working Cash	\$107,551	\$0	(\$100,000)	\$7,551
80	Tort	\$261,706	\$263,209		(\$1,503)
90	Fire Prevention & Safety				
	<b>Sub-Total</b>	<b>\$44,152,811</b>	<b>\$43,135,253</b>	<b>(\$668,580)</b>	<b>\$348,978</b>
30	Debt Service	\$2,677,614	\$2,789,532	\$168,580	\$56,662
60	Capital Projects	\$130,000	\$1,556,364	\$500,000	(\$926,364)
	<b>Sub-Total</b>	<b>\$2,807,614</b>	<b>\$4,345,896</b>	<b>\$668,580</b>	<b>(\$869,702)</b>
	<b>Total</b>	<b>\$46,960,425</b>	<b>\$47,481,149</b>	<b>\$0</b>	<b>(\$520,724)</b>

LAKE VILLA CC SD #41  
 FY 2025-2026 TENTATIVE BUDGET  
 REVENUE BY SOURCE - ALL FUNDS

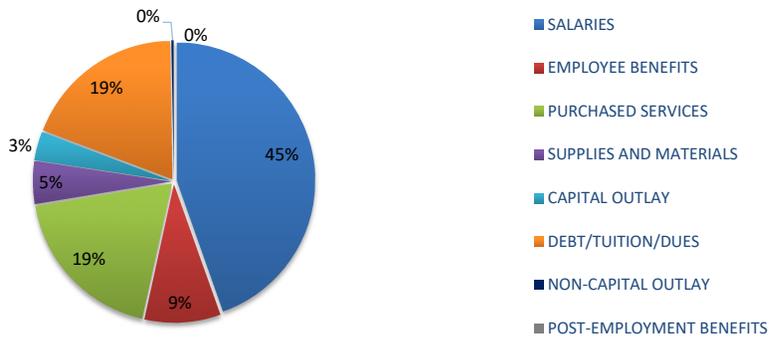
FUND	REVENUE SOURCE	PRIOR YEAR BUDGET	PRIOR YEAR ACTUALS	FY2025-2026 TENTATIVE REVENUE BUDGET	\$ CHANGE OVER PRIOR YEAR BUDGET	% CHANGE OVER PRIOR YEAR BUDGET
ALL FUNDS	LOCAL	27,228,871	28,264,692	28,348,110	1,119,239	4%
	STATE	15,041,650	15,257,873	16,139,112	1,097,462	7%
	FEDERAL	1,913,533	2,249,599	2,473,203	559,670	29%
	<b>TOTAL REVENUE</b>	<b>44,184,054</b>	<b>45,772,164</b>	<b>46,960,425</b>	<b>2,776,371</b>	<b>3%</b>
	INTERFUND TRANSFERS /OTHER SOURCES	6,543,694	8,139,324	1,268,581	(5,275,113)	-81%
<b>TOTAL REVENUE ALL FUNDS</b>	----	<b>50,727,748</b>	<b>53,911,488</b>	<b>48,229,006</b>	<b>(2,498,742)</b>	<b>-5%</b>



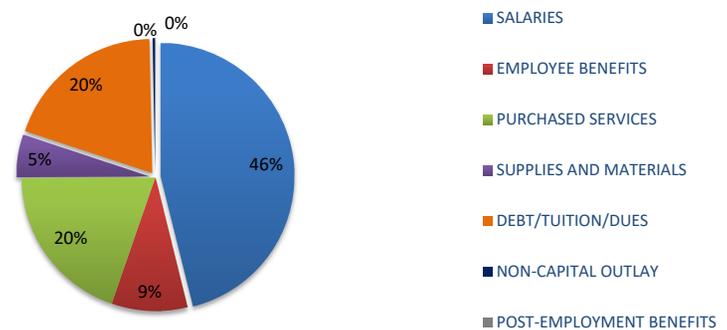
LAKE VILLA CC SD #41  
 FY 2025-2026 TENTATIVE BUDGET  
 EXPENDITURES BY OBJECT - ALL FUNDS

ALL FUNDS	OBJECT	PRIOR YEAR BUDGET	PRIOR YEAR ACTUALS	FY 2025-2026 TENTATIVE EXPENDITURES BUDGET	\$ CHANGE OVER PRIOR YEAR BUDGET	% CHANGE OVER PRIOR YEAR BUDGET
	SALARIES	20,545,549	19,926,327	21,158,624	613,075	3%
	EMPLOYEE BENEFITS	4,049,636	4,265,406	4,221,649	172,013	4%
	PURCHASED SERVICES	8,777,506	8,705,554	8,990,093	212,587	2%
	SUPPLIES AND MATERIALS	2,837,142	2,945,715	2,371,021	(466,121)	-16%
	CAPITAL OUTLAY	2,086,550	2,602,126	1,598,364	(488,186)	-23%
	DEBT/TUITION/DUES	7,569,698	7,994,940	8,998,629	1,428,931	19%
	NON-CAPITAL OUTLAY	197,000	198,446	134,504	(62,496)	-32%
	POST-EMPLOYMENT BENEFITS	0	13,601	8,265	8,265	#DIV/0!
<b>TOTAL EXPENDITURES</b>		<b>46,063,081</b>	<b>46,652,115</b>	<b>47,481,149</b>	<b>1,418,068</b>	<b>3%</b>
	INTERFUND TRANSFERS/USES (NET)	283,592	1,826,071	1,268,580	984,988	347%
<b>TOTAL ALL FUNDS</b>		<b>46,346,673</b>	<b>48,478,186</b>	<b>48,749,729</b>	<b>2,403,056</b>	<b>5%</b>

**2025-2026 TENTATIVE BUDGET  
 EXPENDITURES - ALL OBJECTS**



**2025-2026 TENTATIVE BUDGET  
 EXPENDITURES - w/o CAPITAL OUTLAY**



2025-26

FDTLOC	FUNC	OBJ	SJ	SOURCE	LOCATION	REVENUE FUNCTION	EXPENSE FUNCTION	OBJECT	SOURCE/GRANT	Tentative Budget
10R000	1111	0000	00	0000000	DISTRICT WIDE	GENERAL LEVY- CURRENT YEAR	GENERAL LEVY- CURRENT YEAR	X	ALL	17,830,894
10R000	1113	0000	00	0000000	DISTRICT WIDE	OTHER PRIOR YR GENERAL LEVY	OTHER PRIOR YR GENERAL LEVY	X	ALL	10,000
10R000	1230	0000	00	0000000	DISTRICT WIDE	CPVRT TAX	CPVRT TAX	X	ALL	96,597
10R000	1510	0000	00	0000000	DISTRICT WIDE	INTEREST ON INVESTMENTS	INTEREST ON INVESTMENTS	X	ALL	1,000,000
10R000	1711	0000	00	0000000	DISTRICT WIDE	ADMISSIONS-ATHLETIC EVENTS	ADMISSIONS-ATHLETIC EVENTS	X	ALL	4,500
10R000	1790	0000	00	0000000	DISTRICT WIDE	ATHLETIC FEES	ATHLETIC FEES	X	ALL	30,000
10R000	1814	0000	00	0000000	DISTRICT WIDE	INSTRUCTIONAL SUPPLIES	INSTRUCTIONAL SUPPLIES	X	ALL	1,500
10R000	1820	0000	00	0000000	DISTRICT WIDE	TECH FEES /1:1 COMPUTER FEES	TECH FEES /1:1 COMPUTER FEES	X	ALL	0
10R000	1920	0000	00	0000000	DISTRICT WIDE	DONATIONS-PRIVATE SOURCES	DONATIONS-PRIVATE SOURCES	X	ALL	1,000
10R000	1950	0000	00	0000000	DISTRICT WIDE	REFUND-PRIOR YR EXPENDITURES	REFUND-PRIOR YR EXPENDITURES	X	ALL	63,000
10R000	1980	0000	00	0000000	DISTRICT WIDE	VENDOR CONTRACT PROCEEDS/REBAT	VENDOR CONTRACT PROCEEDS/REBAT	X	ALL	5,000
10R000	1981	0000	00	0000000	DISTRICT WIDE	CAPITAL ONE REBATES	CAPITAL ONE REBATES	X	ALL	5,000
10R000	1991	0000	00	0000000	DISTRICT WIDE	PAYMENTS FROM OTHER DISTRICTS	PAYMENTS FROM OTHER DISTRICTS	X	ALL	70,000
10R000	3001	0000	00	0000000	DISTRICT WIDE	EVIDENCE BASED FUNDING	EVIDENCE BASED FUNDING	X	ALL	10,530,927
10R000	3360	0000	00	0000000	DISTRICT WIDE	STATE SCHOOL LUNCH PROGRAM	STATE SCHOOL LUNCH PROGRAM	X	ALL	5,000
10R000	3705	0000	00	0000000	DISTRICT WIDE			X	ALL	351,000
10R000	3800	0000	00	0000000	DISTRICT WIDE	STATE LIBRARY PER CAPITA GRANT	STATE LIBRARY PER CAPITA GRANT	X	ALL	2,000
10R000	4210	0000	00	0000000	DISTRICT WIDE	NATIONAL SCHOOL LUNCH PROGRAM	NATIONAL SCHOOL LUNCH PROGRAM	X	ALL	538,532
10R000	4220	0000	00	0000000	DISTRICT WIDE	SCHOOL BREAKFAST PROGRAM	SCHOOL BREAKFAST PROGRAM	X	ALL	124,395
10R000	4300	0000	00	0000000	DISTRICT WIDE	TITLE 1-LOW INCOME GRANT	TITLE 1-LOW INCOME GRANT	X	ALL	262,790
10R000	4305	0000	00	0000000	DISTRICT WIDE	TITLE I -NEGLECTED	TITLE I -NEGLECTED	X	ALL	14,091
10R000	4331	0000	00	0000000	DISTRICT WIDE			X	ALL	163,713
10R000	4400	0000	00	0000000	DISTRICT WIDE	TITLE IV-SAFE & DRUG FREE GRAN	TITLE IV-SAFE & DRUG FREE GRAN	X	ALL	11,200
10R000	4909	0000	00	0000000	DISTRICT WIDE	TITLE III-LIPLEP GRANT	TITLE III-LIPLEP GRANT	X	ALL	28,658
10R000	4932	0000	00	0000000	DISTRICT WIDE	TITLE II-TEACHER QUALITY GRANT	TITLE II-TEACHER QUALITY GRANT	X	ALL	15,350
10R000	4998	0000	00	499807	DISTRICT WIDE	EL&SEC SCHOOL ED RELIEF GRANT	EL&SEC SCHOOL ED RELIEF GRANT	X	STRONG CONNECTIONS	103,043
10R025	1950	0000	00	0000000	TECHNOLOGY	REFUND-PRIOR YR EXPENDITURES	REFUND-PRIOR YR EXPENDITURES	X	ALL	4,828
10R300	1415	0000	00	0000000	HOOPER	STUDENT FIELD TRIPS	STUDENT FIELD TRIPS	X	ALL	5,000
10R300	1611	0000	00	0000000	HOOPER	SALES TO PUPILS-LUNCH	SALES TO PUPILS-LUNCH	X	ALL	75,600
10R300	1720	0000	00	0000000	HOOPER	ELEMENTARY INTRAMURALS	ELEMENTARY INTRAMURALS	X	ALL	5,500
10R300	1792	0000	00	0000000	HOOPER	FEE BASED ACTIVITIES/AFTER SCH	FEE BASED ACTIVITIES/AFTER SCH	X	ALL	4,000
10R300	1811	0000	00	0000000	HOOPER	SCHOOL REGISTRATION FEES	SCHOOL REGISTRATION FEES	X	ALL	44,000
10R300	1911	0000	00	0000000	HOOPER	DONATIONS-PTO	DONATIONS-PTO	X	ALL	1,000
10R400	1415	0000	00	0000000	PALOMBI	STUDENT FIELD TRIPS	STUDENT FIELD TRIPS	X	ALL	30,000
10R400	1611	0000	00	0000000	PALOMBI	SALES TO PUPILS-LUNCH	SALES TO PUPILS-LUNCH	X	ALL	141,355
10R400	1722	0000	00	0000000	PALOMBI	GRADUATION FEES	GRADUATION FEES	X	ALL	10,000
10R400	1723	0000	00	0000000	PALOMBI	DINNER DANCE	DINNER DANCE	X	ALL	6,000
10R400	1792	0000	00	0000000	PALOMBI	FEE BASED ACTIVITIES/AFTER SCH	FEE BASED ACTIVITIES/AFTER SCH	X	ALL	20,000
10R400	1811	0000	00	0000000	PALOMBI	SCHOOL REGISTRATION FEES	SCHOOL REGISTRATION FEES	X	ALL	95,000
10R400	1911	0000	00	0000000	PALOMBI	DONATIONS-PTO	DONATIONS-PTO	X	ALL	500

										2025-26
FDTLOC	FUNC	OBJ	SJ	SOURCE	LOCATION	REVENUE FUNCTION	EXPENSE FUNCTION	OBJECT	SOURCE/GRANT	Tentative Budget
10R500	1415	0000	00	0000000	THOMPSON	STUDENT FIELD TRIPS	STUDENT FIELD TRIPS	X	ALL	5,000
10R500	1611	0000	00	0000000	THOMPSON	SALES TO PUPILS-LUNCH	SALES TO PUPILS-LUNCH	X	ALL	88,000
10R500	1720	0000	00	0000000	THOMPSON	ELEMENTARY INTRAMURALS	ELEMENTARY INTRAMURALS	X	ALL	9,000
10R500	1792	0000	00	0000000	THOMPSON	FEE BASED ACTIVITIES/AFTER SCH	FEE BASED ACTIVITIES/AFTER SCH	X	ALL	2,500
10R500	1811	0000	00	0000000	THOMPSON	SCHOOL REGISTRATION FEES	SCHOOL REGISTRATION FEES	X	ALL	43,000
10R500	1911	0000	00	0000000	THOMPSON	DONATIONS-PTO	DONATIONS-PTO	X	ALL	550
10R600	1415	0000	00	0000000	MARTIN	STUDENT FIELD TRIPS	STUDENT FIELD TRIPS	X	ALL	500
10R600	1611	0000	00	0000000	MARTIN	SALES TO PUPILS-LUNCH	SALES TO PUPILS-LUNCH	X	ALL	82,000
10R600	1720	0000	00	0000000	MARTIN	ELEMENTARY INTRAMURALS	ELEMENTARY INTRAMURALS	X	ALL	4,000
10R600	1811	0000	00	0000000	MARTIN	SCHOOL REGISTRATION FEES	SCHOOL REGISTRATION FEES	X	ALL	50,000
10R600	1911	0000	00	0000000	MARTIN	DONATIONS-PTO	DONATIONS-PTO	X	ALL	500
10R---	----	----	--	-----	*Revenue					31,996,023

2025-26

FDTLOC	FUNC	OBJ	SJ	SOURCE	LOCATION	REVENUE FUNCTION	EXPENSE FUNCTION	OBJECT	SOURCE/GRANT	Tentative Budget
10E000	1110	1200	00	000000	DISTRICT WIDE	ELEMENTARY INSTRUCTION	ELEMENTARY INSTRUCTION	TEMPORARY SALARIES-SUBSTITUTES	ALL	450,000
10E000	1110	1500	00	000000	DISTRICT WIDE	ELEMENTARY INSTRUCTION	ELEMENTARY INSTRUCTION	STIPENDS	ALL	104,000
10E000	1110	2110	00	000000	DISTRICT WIDE	ELEMENTARY INSTRUCTION	ELEMENTARY INSTRUCTION	TEACHERS RETIREMENT	ALL	48,504
10E000	1110	2210	00	000000	DISTRICT WIDE	ELEMENTARY INSTRUCTION	ELEMENTARY INSTRUCTION	LIFE INSURANCE	ALL	25
10E000	1110	2220	00	000000	DISTRICT WIDE	ELEMENTARY INSTRUCTION	ELEMENTARY INSTRUCTION	MEDICAL INSURANCE	ALL	0
10E000	1110	2300	00	000000	DISTRICT WIDE	ELEMENTARY INSTRUCTION	ELEMENTARY INSTRUCTION	TUITION REIMBURSEMENT	ALL	76,878
10E000	1110	3120	00	000000	DISTRICT WIDE	ELEMENTARY INSTRUCTION	ELEMENTARY INSTRUCTION	PROF TRAINING & STAFF DEVELOPM	ALL	0
10E000	1110	3120	00	433100	DISTRICT WIDE	ELEMENTARY INSTRUCTION	ELEMENTARY INSTRUCTION	PROF TRAINING & STAFF DEVELOPM	TITLE I - SCHOOL IMP	26,170
10E000	1110	3320	00	000000	DISTRICT WIDE	ELEMENTARY INSTRUCTION	ELEMENTARY INSTRUCTION	TRAVEL & MEALS	ALL	2,000
10E000	1110	4100	00	000000	DISTRICT WIDE	ELEMENTARY INSTRUCTION	ELEMENTARY INSTRUCTION	SUPP/MATL GENERAL SUPPLIES	ALL	43,800
10E000	1110	4100	00	430000	DISTRICT WIDE	ELEMENTARY INSTRUCTION	ELEMENTARY INSTRUCTION	SUPP/MATL GENERAL SUPPLIES	TITLE I-LOW INCOME	10,000
10E000	1110	4100	00	430500	DISTRICT WIDE	ELEMENTARY INSTRUCTION	ELEMENTARY INSTRUCTION	SUPP/MATL GENERAL SUPPLIES	TITLE I-NEGLECTED an	14,091
10E000	1110	4100	00	433100	DISTRICT WIDE	ELEMENTARY INSTRUCTION	ELEMENTARY INSTRUCTION	SUPP/MATL GENERAL SUPPLIES	TITLE I - SCHOOL IMP	96,000
10E000	1110	4100	00	499807	DISTRICT WIDE	ELEMENTARY INSTRUCTION	ELEMENTARY INSTRUCTION	SUPP/MATL GENERAL SUPPLIES	STRONG CONNECTIONS	19,497
10E000	1110	4200	00	000000	DISTRICT WIDE	ELEMENTARY INSTRUCTION	ELEMENTARY INSTRUCTION	SUPP/MATL TEXTBOOKS	ALL	26,000
10E000	1110	4250	00	000000	DISTRICT WIDE	ELEMENTARY INSTRUCTION	ELEMENTARY INSTRUCTION	NEW CURRICULUM TEXTBOOKS	ALL	191,310
10E000	1110	4700	00	000000	DISTRICT WIDE	ELEMENTARY INSTRUCTION	ELEMENTARY INSTRUCTION	SOFTWARE & LICENSES	ALL	39,625
10E000	1110	4700	00	433100	DISTRICT WIDE	ELEMENTARY INSTRUCTION	ELEMENTARY INSTRUCTION	SOFTWARE & LICENSES	TITLE I - SCHOOL IMP	24,581
10E000	1110	7010	00	000000	DISTRICT WIDE	ELEMENTARY INSTRUCTION	ELEMENTARY INSTRUCTION	NON-CAPITALIZED EQUIPMENT	ALL	13,000
10E000	1120	1200	00	000000	DISTRICT WIDE	MIDDLE INSTRUCTION	MIDDLE INSTRUCTION	TEMPORARY SALARIES-SUBSTITUTES	ALL	123,000
10E000	1120	1500	00	000000	DISTRICT WIDE	MIDDLE INSTRUCTION	MIDDLE INSTRUCTION	STIPENDS	ALL	197,500
10E000	1120	2110	00	000000	DISTRICT WIDE	MIDDLE INSTRUCTION	MIDDLE INSTRUCTION	TEACHERS RETIREMENT	ALL	3,615
10E000	1225	3100	00	370500	DISTRICT WIDE	PRE-K /EC INSTRUCTION	PRE-K /EC INSTRUCTION	PROF & TECH PURCHASED SERVICES	PRE SCHOOL FOR ALL	10,000
10E000	1225	4100	00	370500	DISTRICT WIDE	PRE-K /EC INSTRUCTION	PRE-K /EC INSTRUCTION	SUPP/MATL GENERAL SUPPLIES	PRE SCHOOL FOR ALL	37,000
10E000	1225	7010	00	370500	DISTRICT WIDE	PRE-K /EC INSTRUCTION	PRE-K /EC INSTRUCTION	NON-CAPITALIZED EQUIPMENT	PRE SCHOOL FOR ALL	2,569
10E000	1500	1500	00	000000	DISTRICT WIDE	INTERSCHOLASTIC-ATHLETIC PROG	INTERSCHOLASTIC-ATHLETIC PROG	STIPENDS	ALL	126,000
10E000	1500	2110	00	000000	DISTRICT WIDE	INTERSCHOLASTIC-ATHLETIC PROG	INTERSCHOLASTIC-ATHLETIC PROG	TEACHERS RETIREMENT	ALL	1,507
10E000	1500	3190	00	000000	DISTRICT WIDE	INTERSCHOLASTIC-ATHLETIC PROG	INTERSCHOLASTIC-ATHLETIC PROG	OTHER PROF SERVICES (& REFS)	ALL	4,700
10E000	1500	3320	00	000000	DISTRICT WIDE	INTERSCHOLASTIC-ATHLETIC PROG	INTERSCHOLASTIC-ATHLETIC PROG	TRAVEL & MEALS	ALL	1,000
10E000	1500	4100	00	000000	DISTRICT WIDE	INTERSCHOLASTIC-ATHLETIC PROG	INTERSCHOLASTIC-ATHLETIC PROG	SUPP/MATL GENERAL SUPPLIES	ALL	30,500
10E000	1500	6400	00	000000	DISTRICT WIDE	INTERSCHOLASTIC-ATHLETIC PROG	INTERSCHOLASTIC-ATHLETIC PROG	DUES AND FEES	ALL	5,000
10E000	1510	1500	00	000000	DISTRICT WIDE	FEE BASED ACTIVITIES	FEE BASED ACTIVITIES	STIPENDS	ALL	30,000
10E000	1510	2110	00	000000	DISTRICT WIDE	FEE BASED ACTIVITIES	FEE BASED ACTIVITIES	TEACHERS RETIREMENT	ALL	366
10E000	1510	3320	00	000000	DISTRICT WIDE	FEE BASED ACTIVITIES	FEE BASED ACTIVITIES	TRAVEL & MEALS	ALL	1,000
10E000	1550	3200	00	000000	DISTRICT WIDE	BAND & MUSIC	BAND & MUSIC	PURCH SVCS-OPERATE/REPAIR/MAIN	ALL	5,500
10E000	1550	4100	00	000000	DISTRICT WIDE	BAND & MUSIC	BAND & MUSIC	SUPP/MATL GENERAL SUPPLIES	ALL	5,000
10E000	1550	6400	00	000000	DISTRICT WIDE	BAND & MUSIC	BAND & MUSIC	DUES AND FEES	ALL	2,000
10E000	1600	1100	00	000000	DISTRICT WIDE	SUMMER SCHOOL PROGRAMS	SUMMER SCHOOL PROGRAMS	REGULAR SALARIES	ALL	183,892
10E000	1600	1100	00	430000	DISTRICT WIDE	SUMMER SCHOOL PROGRAMS	SUMMER SCHOOL PROGRAMS	REGULAR SALARIES	TITLE I-LOW INCOME	22,251
10E000	1600	1100	00	490900	DISTRICT WIDE	SUMMER SCHOOL PROGRAMS	SUMMER SCHOOL PROGRAMS	REGULAR SALARIES	TITLE III-LANG INSTR	26,107

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FDTLOC	FUNC	OBJ	SJ	SOURCE	LOCATION	REVENUE FUNCTION	EXPENSE FUNCTION	OBJECT	SOURCE/GRANT	Tentative Budget
10E000	1600	2110	00	000000	DISTRICT WIDE	SUMMER SCHOOL PROGRAMS	SUMMER SCHOOL PROGRAMS	TEACHERS RETIREMENT	ALL	1,600
10E000	1600	2110	00	430000	DISTRICT WIDE	SUMMER SCHOOL PROGRAMS	SUMMER SCHOOL PROGRAMS	TEACHERS RETIREMENT	TITLE I-LOW INCOME	278
10E000	1600	2110	00	490900	DISTRICT WIDE	SUMMER SCHOOL PROGRAMS	SUMMER SCHOOL PROGRAMS	TEACHERS RETIREMENT	TITLE III-LANG INSTR	3,094
10E000	1600	4100	00	000000	DISTRICT WIDE	SUMMER SCHOOL PROGRAMS	SUMMER SCHOOL PROGRAMS	SUPP/MATL GENERAL SUPPLIES	ALL	500
10E000	1650	4700	00	000000	DISTRICT WIDE	GIFTED PROGRAMS	GIFTED PROGRAMS	SOFTWARE & LICENSES	ALL	3,500
10E000	1800	1110	00	000000	DISTRICT WIDE	BILINGUAL PROGRAMS	BILINGUAL PROGRAMS	REGULAR SALARIES-ADMINISTRATIO	ALL	104,000
10E000	1800	2110	00	000000	DISTRICT WIDE	BILINGUAL PROGRAMS	BILINGUAL PROGRAMS	TEACHERS RETIREMENT	ALL	13,225
10E000	1800	2210	00	000000	DISTRICT WIDE	BILINGUAL PROGRAMS	BILINGUAL PROGRAMS	LIFE INSURANCE	ALL	73
10E000	1800	2220	00	000000	DISTRICT WIDE	BILINGUAL PROGRAMS	BILINGUAL PROGRAMS	MEDICAL INSURANCE	ALL	24,616
10E000	1800	3100	00	000000	DISTRICT WIDE	BILINGUAL PROGRAMS	BILINGUAL PROGRAMS	PROF & TECH PURCHASED SERVICES	ALL	9,570
10E000	1800	3320	00	000000	DISTRICT WIDE	BILINGUAL PROGRAMS	BILINGUAL PROGRAMS	TRAVEL & MEALS	ALL	500
10E000	1800	4100	00	000000	DISTRICT WIDE	BILINGUAL PROGRAMS	BILINGUAL PROGRAMS	SUPP/MATL GENERAL SUPPLIES	ALL	8,000
10E000	1800	4100	00	490900	DISTRICT WIDE	BILINGUAL PROGRAMS	BILINGUAL PROGRAMS	SUPP/MATL GENERAL SUPPLIES	TITLE III-LANG INSTR	0
10E000	1800	4700	00	000000	DISTRICT WIDE	BILINGUAL PROGRAMS	BILINGUAL PROGRAMS	SOFTWARE & LICENSES	ALL	11,350
10E000	1800	7010	00	000000	DISTRICT WIDE	BILINGUAL PROGRAMS	BILINGUAL PROGRAMS	NON-CAPITALIZED EQUIPMENT	ALL	1,645
10E000	1912	6700	00	000000	DISTRICT WIDE	SPED K-12 PRIVATE TUITION	SPED K-12 PRIVATE TUITION	DO NOT USE	ALL	0
10E000	1912	6710	00	000000	DISTRICT WIDE	SPED K-12 PRIVATE TUITION	SPED K-12 PRIVATE TUITION	Tuition - Private Non Res	ALL	10,000
10E000	2130	3100	00	000000	DISTRICT WIDE	HEALTH SERVICES	HEALTH SERVICES	PROF & TECH PURCHASED SERVICES	ALL	6,000
10E000	2130	3100	00	499807	DISTRICT WIDE	HEALTH SERVICES	HEALTH SERVICES	PROF & TECH PURCHASED SERVICES	STRONG CONNECTIONS	0
10E000	2130	4100	00	000000	DISTRICT WIDE	HEALTH SERVICES	HEALTH SERVICES	SUPP/MATL GENERAL SUPPLIES	ALL	2,000
10E000	2130	6400	00	000000	DISTRICT WIDE	HEALTH SERVICES	HEALTH SERVICES	DUES AND FEES	ALL	500
10E000	2130	7010	00	000000	DISTRICT WIDE	HEALTH SERVICES	HEALTH SERVICES	NON-CAPITALIZED EQUIPMENT	ALL	5,000
10E000	2210	1110	00	000000	DISTRICT WIDE	IMPROVEMENT INSTRUCTION SVCS	IMPROVEMENT INSTRUCTION SVCS	REGULAR SALARIES-ADMINISTRATIO	ALL	85,350
10E000	2210	1120	00	000000	DISTRICT WIDE	IMPROVEMENT INSTRUCTION SVCS	IMPROVEMENT INSTRUCTION SVCS	REG ED SUPPORT PER SALARY	ALL	29,309
10E000	2210	1130	00	000000	DISTRICT WIDE	IMPROVEMENT INSTRUCTION SVCS	IMPROVEMENT INSTRUCTION SVCS	OVERTIME/STIPEND SALARY	ALL	2,000
10E000	2210	1500	00	000000	DISTRICT WIDE	IMPROVEMENT INSTRUCTION SVCS	IMPROVEMENT INSTRUCTION SVCS	STIPENDS	ALL	116,000
10E000	2210	2110	00	000000	DISTRICT WIDE	IMPROVEMENT INSTRUCTION SVCS	IMPROVEMENT INSTRUCTION SVCS	TEACHERS RETIREMENT	ALL	12,901
10E000	2210	2210	00	000000	DISTRICT WIDE	IMPROVEMENT INSTRUCTION SVCS	IMPROVEMENT INSTRUCTION SVCS	LIFE INSURANCE	ALL	72
10E000	2210	2220	00	000000	DISTRICT WIDE	IMPROVEMENT INSTRUCTION SVCS	IMPROVEMENT INSTRUCTION SVCS	MEDICAL INSURANCE	ALL	10,466
10E000	2210	3120	00	000000	DISTRICT WIDE	IMPROVEMENT INSTRUCTION SVCS	IMPROVEMENT INSTRUCTION SVCS	PROF TRAINING & STAFF DEVELOPM	ALL	81,500
10E000	2210	3120	00	370500	DISTRICT WIDE	IMPROVEMENT INSTRUCTION SVCS	IMPROVEMENT INSTRUCTION SVCS	PROF TRAINING & STAFF DEVELOPM	PRE SCHOOL FOR ALL	13,500
10E000	2210	3120	00	430000	DISTRICT WIDE	IMPROVEMENT INSTRUCTION SVCS	IMPROVEMENT INSTRUCTION SVCS	PROF TRAINING & STAFF DEVELOPM	TITLE I-LOW INCOME	30,000
10E000	2210	3120	00	433100	DISTRICT WIDE	IMPROVEMENT INSTRUCTION SVCS	IMPROVEMENT INSTRUCTION SVCS	PROF TRAINING & STAFF DEVELOPM	TITLE I - SCHOOL IMP	3,745
10E000	2210	3120	00	440000	DISTRICT WIDE	IMPROVEMENT INSTRUCTION SVCS	IMPROVEMENT INSTRUCTION SVCS	PROF TRAINING & STAFF DEVELOPM	TITLE IV-SAFE AND DR	11,200
10E000	2210	3120	00	490901	DISTRICT WIDE	IMPROVEMENT INSTRUCTION SVCS	IMPROVEMENT INSTRUCTION SVCS	PROF TRAINING & STAFF DEVELOPM	TITLE III PD	5,391
10E000	2210	3120	00	499807	DISTRICT WIDE	IMPROVEMENT INSTRUCTION SVCS	IMPROVEMENT INSTRUCTION SVCS	PROF TRAINING & STAFF DEVELOPM	STRONG CONNECTIONS	36,503
10E000	2210	3320	00	000000	DISTRICT WIDE	IMPROVEMENT INSTRUCTION SVCS	IMPROVEMENT INSTRUCTION SVCS	TRAVEL & MEALS	ALL	500
10E000	2210	4100	00	000000	DISTRICT WIDE	IMPROVEMENT INSTRUCTION SVCS	IMPROVEMENT INSTRUCTION SVCS	SUPP/MATL GENERAL SUPPLIES	ALL	5,500
10E000	2210	4100	00	490901	DISTRICT WIDE	IMPROVEMENT INSTRUCTION SVCS	IMPROVEMENT INSTRUCTION SVCS	SUPP/MATL GENERAL SUPPLIES	TITLE III PD	809
10E000	2210	4700	00	000000	DISTRICT WIDE	IMPROVEMENT INSTRUCTION SVCS	IMPROVEMENT INSTRUCTION SVCS	SOFTWARE & LICENSES	ALL	0

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FDTLOC	FUNC	OBJ	SJ	SOURCE	LOCATION	REVENUE FUNCTION	EXPENSE FUNCTION	OBJECT	SOURCE/GRANT	Tentative Budget
10E000	2211	3120	00	000000	DISTRICT WIDE	INSTRUCTIONAL COACHING	INSTRUCTIONAL COACHING	PROF TRAINING & STAFF DEVELOPM	ALL	2,000
10E000	2211	3320	00	000000	DISTRICT WIDE	INSTRUCTIONAL COACHING	INSTRUCTIONAL COACHING	TRAVEL & MEALS	ALL	1,500
10E000	2211	4100	00	000000	DISTRICT WIDE	INSTRUCTIONAL COACHING	INSTRUCTIONAL COACHING	SUPP/MATL GENERAL SUPPLIES	ALL	2,500
10E000	2211	6400	00	000000	DISTRICT WIDE	INSTRUCTIONAL COACHING	INSTRUCTIONAL COACHING	DUES AND FEES	ALL	500
10E000	2220	4100	00	000000	DISTRICT WIDE	EDUCATIONAL MEDIA SERVICES	EDUCATIONAL MEDIA SERVICES	SUPP/MATL GENERAL SUPPLIES	ALL	1,500
10E000	2220	4700	00	000000	DISTRICT WIDE	EDUCATIONAL MEDIA SERVICES	EDUCATIONAL MEDIA SERVICES	SOFTWARE & LICENSES	ALL	6,200
10E000	2221	4100	00	380000	DISTRICT WIDE	LIBRARY GRANT	LIBRARY GRANT	SUPP/MATL GENERAL SUPPLIES	ALL	2,100
10E000	2230	3100	00	430000	DISTRICT WIDE	ASSESSMENT AND TESTING	ASSESSMENT AND TESTING	PROF & TECH PURCHASED SERVICES	TITLE I-LOW INCOME	5,814
10E000	2230	4700	00	000000	DISTRICT WIDE	ASSESSMENT AND TESTING	ASSESSMENT AND TESTING	SOFTWARE & LICENSES	ALL	52,600
10E000	2310	1120	00	000000	DISTRICT WIDE	GEN ADMIN BOARD OF EDUCATION	GEN ADMIN BOARD OF EDUCATION	REG ED SUPPORT PER SALARY	ALL	51,287
10E000	2310	1130	00	000000	DISTRICT WIDE	GEN ADMIN BOARD OF EDUCATION	GEN ADMIN BOARD OF EDUCATION	OVERTIME/STIPEND SALARY	ALL	5,000
10E000	2310	2210	00	000000	DISTRICT WIDE	GEN ADMIN BOARD OF EDUCATION	GEN ADMIN BOARD OF EDUCATION	LIFE INSURANCE	ALL	38
10E000	2310	2220	00	000000	DISTRICT WIDE	GEN ADMIN BOARD OF EDUCATION	GEN ADMIN BOARD OF EDUCATION	MEDICAL INSURANCE	ALL	6,457
10E000	2310	2260	00	000000	DISTRICT WIDE	GEN ADMIN BOARD OF EDUCATION	GEN ADMIN BOARD OF EDUCATION	LONG TERM DISABILITY INSURANCE	ALL	4,452
10E000	2310	2320	00	000000	DISTRICT WIDE	GEN ADMIN BOARD OF EDUCATION	GEN ADMIN BOARD OF EDUCATION	UNEMPLOYMENT COMPENSATION PYMT	ALL	3,276
10E000	2310	3100	00	000000	DISTRICT WIDE	GEN ADMIN BOARD OF EDUCATION	GEN ADMIN BOARD OF EDUCATION	PROF & TECH PURCHASED SERVICES	ALL	10,850
10E000	2310	3120	00	000000	DISTRICT WIDE	GEN ADMIN BOARD OF EDUCATION	GEN ADMIN BOARD OF EDUCATION	PROF TRAINING & STAFF DEVELOPM	ALL	18,000
10E000	2310	3180	00	000000	DISTRICT WIDE	GEN ADMIN BOARD OF EDUCATION	GEN ADMIN BOARD OF EDUCATION	LEGAL SERVICES	ALL	190,000
10E000	2310	3190	00	000000	DISTRICT WIDE	GEN ADMIN BOARD OF EDUCATION	GEN ADMIN BOARD OF EDUCATION	OTHER PROF SERVICES (& REFS)	ALL	3,000
10E000	2310	3320	00	000000	DISTRICT WIDE	GEN ADMIN BOARD OF EDUCATION	GEN ADMIN BOARD OF EDUCATION	TRAVEL & MEALS	ALL	7,948
10E000	2310	3500	00	000000	DISTRICT WIDE	GEN ADMIN BOARD OF EDUCATION	GEN ADMIN BOARD OF EDUCATION	ADVERTISING	ALL	11,000
10E000	2310	3800	00	000000	DISTRICT WIDE	GEN ADMIN BOARD OF EDUCATION	GEN ADMIN BOARD OF EDUCATION	INSURANCE (NOT HEALTH)	ALL	5,000
10E000	2310	4100	00	000000	DISTRICT WIDE	GEN ADMIN BOARD OF EDUCATION	GEN ADMIN BOARD OF EDUCATION	SUPP/MATL GENERAL SUPPLIES	ALL	6,000
10E000	2310	4700	00	000000	DISTRICT WIDE	GEN ADMIN BOARD OF EDUCATION	GEN ADMIN BOARD OF EDUCATION	SOFTWARE & LICENSES	ALL	8,500
10E000	2310	6400	00	000000	DISTRICT WIDE	GEN ADMIN BOARD OF EDUCATION	GEN ADMIN BOARD OF EDUCATION	DUES AND FEES	ALL	9,942
10E000	2320	1110	00	000000	DISTRICT WIDE	GEN ADMIN EXECUTIVE ADMIN	GEN ADMIN EXECUTIVE ADMIN	REGULAR SALARIES-ADMINISTRATIO	ALL	227,136
10E000	2320	1120	00	000000	DISTRICT WIDE	GEN ADMIN EXECUTIVE ADMIN	GEN ADMIN EXECUTIVE ADMIN	REG ED SUPPORT PER SALARY	ALL	51,288
10E000	2320	1130	00	000000	DISTRICT WIDE	GEN ADMIN EXECUTIVE ADMIN	GEN ADMIN EXECUTIVE ADMIN	OVERTIME/STIPEND SALARY	ALL	5,000
10E000	2320	2110	00	000000	DISTRICT WIDE	GEN ADMIN EXECUTIVE ADMIN	GEN ADMIN EXECUTIVE ADMIN	TEACHERS RETIREMENT	ALL	28,098
10E000	2320	2210	00	000000	DISTRICT WIDE	GEN ADMIN EXECUTIVE ADMIN	GEN ADMIN EXECUTIVE ADMIN	LIFE INSURANCE	ALL	114
10E000	2320	2220	00	000000	DISTRICT WIDE	GEN ADMIN EXECUTIVE ADMIN	GEN ADMIN EXECUTIVE ADMIN	MEDICAL INSURANCE	ALL	34,297
10E000	2320	2260	00	000000	DISTRICT WIDE	GEN ADMIN EXECUTIVE ADMIN	GEN ADMIN EXECUTIVE ADMIN	LONG TERM DISABILITY INSURANCE	ALL	535
10E000	2320	3100	00	000000	DISTRICT WIDE	GEN ADMIN EXECUTIVE ADMIN	GEN ADMIN EXECUTIVE ADMIN	PROF & TECH PURCHASED SERVICES	ALL	7,100
10E000	2320	3120	00	000000	DISTRICT WIDE	GEN ADMIN EXECUTIVE ADMIN	GEN ADMIN EXECUTIVE ADMIN	PROF TRAINING & STAFF DEVELOPM	ALL	35,335
10E000	2320	3320	00	000000	DISTRICT WIDE	GEN ADMIN EXECUTIVE ADMIN	GEN ADMIN EXECUTIVE ADMIN	TRAVEL & MEALS	ALL	504
10E000	2320	4100	00	000000	DISTRICT WIDE	GEN ADMIN EXECUTIVE ADMIN	GEN ADMIN EXECUTIVE ADMIN	SUPP/MATL GENERAL SUPPLIES	ALL	10,000
10E000	2320	4700	00	000000	DISTRICT WIDE	GEN ADMIN EXECUTIVE ADMIN	GEN ADMIN EXECUTIVE ADMIN	SOFTWARE & LICENSES	ALL	13,025
10E000	2320	6400	00	000000	DISTRICT WIDE	GEN ADMIN EXECUTIVE ADMIN	GEN ADMIN EXECUTIVE ADMIN	DUES AND FEES	ALL	1,745
10E000	2320	7010	00	000000	DISTRICT WIDE	GEN ADMIN EXECUTIVE ADMIN	GEN ADMIN EXECUTIVE ADMIN	NON-CAPITALIZED EQUIPMENT	ALL	790
10E000	2320	8500	00	000000	DISTRICT WIDE	GEN ADMIN EXECUTIVE ADMIN	GEN ADMIN EXECUTIVE ADMIN	VACATION DAYS	ALL	5,440

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FDTLOC	FUNC	OBJ	SJ	SOURCE	LOCATION	REVENUE FUNCTION	EXPENSE FUNCTION	OBJECT	SOURCE/GRANT	Tentative Budget	
10E000	2330	1110	00	000000	DISTRICT WIDE	GEN ADMIN SPECIAL AREA ADMIN	GEN ADMIN SPECIAL AREA ADMIN	REGULAR SALARIES-ADMINISTRATIO	ALL	85,265	
10E000	2330	1110	00	370500	DISTRICT WIDE	GEN ADMIN SPECIAL AREA ADMIN	GEN ADMIN SPECIAL AREA ADMIN	REGULAR SALARIES-ADMINISTRATIO	PRE SCHOOL FOR ALL	42,000	
10E000	2330	1120	00	000000	DISTRICT WIDE	GEN ADMIN SPECIAL AREA ADMIN	GEN ADMIN SPECIAL AREA ADMIN	REG ED SUPPORT PER SALARY	ALL	84,477	
10E000	2330	1130	00	000000	DISTRICT WIDE	GEN ADMIN SPECIAL AREA ADMIN	GEN ADMIN SPECIAL AREA ADMIN	OVERTIME/STIPEND SALARY	ALL	2,000	
10E000	2330	2110	00	000000	DISTRICT WIDE	GEN ADMIN SPECIAL AREA ADMIN	GEN ADMIN SPECIAL AREA ADMIN	TEACHERS RETIREMENT	ALL	10,548	
10E000	2330	2110	00	370500	DISTRICT WIDE	GEN ADMIN SPECIAL AREA ADMIN	GEN ADMIN SPECIAL AREA ADMIN	TEACHERS RETIREMENT	PRE SCHOOL FOR ALL	4,637	
10E000	2330	2210	00	000000	DISTRICT WIDE	GEN ADMIN SPECIAL AREA ADMIN	GEN ADMIN SPECIAL AREA ADMIN	LIFE INSURANCE	ALL	145	
10E000	2330	2210	00	370500	DISTRICT WIDE	GEN ADMIN SPECIAL AREA ADMIN	GEN ADMIN SPECIAL AREA ADMIN	LIFE INSURANCE	PRE SCHOOL FOR ALL	25	
10E000	2330	2220	00	000000	DISTRICT WIDE	GEN ADMIN SPECIAL AREA ADMIN	GEN ADMIN SPECIAL AREA ADMIN	MEDICAL INSURANCE	ALL	25,952	
10E000	2330	2220	00	370500	DISTRICT WIDE	GEN ADMIN SPECIAL AREA ADMIN	GEN ADMIN SPECIAL AREA ADMIN	MEDICAL INSURANCE	PRE SCHOOL FOR ALL	9,082	
10E000	2330	2260	00	370500	DISTRICT WIDE	GEN ADMIN SPECIAL AREA ADMIN	GEN ADMIN SPECIAL AREA ADMIN	LONG TERM DISABILITY INSURANCE	PRE SCHOOL FOR ALL	193	
10E000	2330	3100	00	000000	DISTRICT WIDE	GEN ADMIN SPECIAL AREA ADMIN	GEN ADMIN SPECIAL AREA ADMIN	PROF & TECH PURCHASED SERVICES	ALL	12,000	
10E000	2330	3120	00	000000	DISTRICT WIDE	GEN ADMIN SPECIAL AREA ADMIN	GEN ADMIN SPECIAL AREA ADMIN	PROF TRAINING & STAFF DEVELOPM	ALL	8,300	
10E000	2330	3320	00	000000	DISTRICT WIDE	GEN ADMIN SPECIAL AREA ADMIN	GEN ADMIN SPECIAL AREA ADMIN	TRAVEL & MEALS	ALL	1,000	
10E000	2330	3500	00	000000	DISTRICT WIDE	GEN ADMIN SPECIAL AREA ADMIN	GEN ADMIN SPECIAL AREA ADMIN	ADVERTISING	ALL	300	
10E000	2330	4100	00	000000	DISTRICT WIDE	GEN ADMIN SPECIAL AREA ADMIN	GEN ADMIN SPECIAL AREA ADMIN	SUPP/MATL GENERAL SUPPLIES	ALL	8,000	
10E000	2330	4100	00	370500	DISTRICT WIDE	GEN ADMIN SPECIAL AREA ADMIN	GEN ADMIN SPECIAL AREA ADMIN	SUPP/MATL GENERAL SUPPLIES	PRE SCHOOL FOR ALL	1,000	
10E000	2330	4700	00	000000	DISTRICT WIDE	GEN ADMIN SPECIAL AREA ADMIN	GEN ADMIN SPECIAL AREA ADMIN	SOFTWARE & LICENSES	ALL	300	
10E000	2330	4700	00	440000	DISTRICT WIDE	GEN ADMIN SPECIAL AREA ADMIN	GEN ADMIN SPECIAL AREA ADMIN	SOFTWARE & LICENSES	TITLE IV-SAFE AND DR	0	
10E000	2330	6400	00	000000	DISTRICT WIDE	GEN ADMIN SPECIAL AREA ADMIN	GEN ADMIN SPECIAL AREA ADMIN	DUES AND FEES	ALL	1,200	
10E000	2410	8500	00	000000	DISTRICT WIDE	SCH ADMIN OFFICE OF PRINCIPAL	SCH ADMIN OFFICE OF PRINCIPAL	VACATION DAYS	ALL	1,311	
10E000	2510	1110	00	000000	DISTRICT WIDE	DIRECTION OF BUSINESS	DIRECTION OF BUSINESS	REGULAR SALARIES-ADMINISTRATIO	ALL	169,159	
10E000	2510	2110	00	000000	DISTRICT WIDE	DIRECTION OF BUSINESS	DIRECTION OF BUSINESS	TEACHERS RETIREMENT	ALL	20,926	
10E000	2510	2210	00	000000	DISTRICT WIDE	DIRECTION OF BUSINESS	DIRECTION OF BUSINESS	LIFE INSURANCE	ALL	65	
10E000	2510	2220	00	000000	DISTRICT WIDE	DIRECTION OF BUSINESS	DIRECTION OF BUSINESS	MEDICAL INSURANCE	ALL	24,522	
10E000	2510	3120	00	000000	DISTRICT WIDE	DIRECTION OF BUSINESS	DIRECTION OF BUSINESS	PROF TRAINING & STAFF DEVELOPM	ALL	1,500	
10E000	2510	3320	00	000000	DISTRICT WIDE	DIRECTION OF BUSINESS	DIRECTION OF BUSINESS	TRAVEL & MEALS	ALL	1,000	
10E000	2510	4100	00	000000	DISTRICT WIDE	DIRECTION OF BUSINESS	DIRECTION OF BUSINESS	SUPP/MATL GENERAL SUPPLIES	ALL	1,500	
10E000	2510	6400	00	000000	DISTRICT WIDE	DIRECTION OF BUSINESS	DIRECTION OF BUSINESS	DUES AND FEES	ALL	1,500	
10E000	2520	1120	00	000000	DISTRICT WIDE	FISCAL SERVICES	FISCAL SERVICES	REG ED SUPPORT PER SALARY	ALL	177,563	
10E000	2520	1130	00	000000	DISTRICT WIDE	FISCAL SERVICES	FISCAL SERVICES	OVERTIME/STIPEND SALARY	ALL	6,000	
10E000	2520	1500	00	000000	DISTRICT WIDE	FISCAL SERVICES	FISCAL SERVICES	STIPENDS	ALL	600	
10E000	2520	2210	00	000000	DISTRICT WIDE	FISCAL SERVICES	FISCAL SERVICES	LIFE INSURANCE	ALL	145	
10E000	2520	2220	00	000000	DISTRICT WIDE	FISCAL SERVICES	FISCAL SERVICES	MEDICAL INSURANCE	ALL	25,347	
10E000	2520	3120	00	000000	DISTRICT WIDE	FISCAL SERVICES	FISCAL SERVICES	PROF TRAINING & STAFF DEVELOPM	ALL	7,000	
10E000	2520	3170	00	000000	DISTRICT WIDE	FISCAL SERVICES	FISCAL SERVICES	AUDIT/FINANCIAL SERVICES	ALL	35,000	
10E000	2520	3320	00	000000	DISTRICT WIDE	FISCAL SERVICES	FISCAL SERVICES	TRAVEL & MEALS	ALL	2,500	
10E000	2520	4100	00	000000	DISTRICT WIDE	FISCAL SERVICES	FISCAL SERVICES	SUPP/MATL GENERAL SUPPLIES	ALL	4,000	
10E000	2520	4700	00	000000	DISTRICT WIDE	FISCAL SERVICES	FISCAL SERVICES	SOFTWARE & LICENSES	ALL	62,210	
10E000	2520	6400	00	000000	DISTRICT WIDE	FISCAL SERVICES	FISCAL SERVICES	DUES AND FEES	ALL	38,375	

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FDTLOC	FUNC	OBJ	SJ	SOURCE	LOCATION	REVENUE FUNCTION	EXPENSE FUNCTION	OBJECT	SOURCE/GRANT	Tentative Budget
10E000	2560	3150	00	000000	DISTRICT WIDE	FOOD SERVICES	FOOD SERVICES	FOOD-CONTRACTED	ALL	1,003,000
10E000	2560	3230	00	000000	DISTRICT WIDE	FOOD SERVICES	FOOD SERVICES	REPAIRS & MAINTENANCE	ALL	10,000
10E000	2560	4100	00	000000	DISTRICT WIDE	FOOD SERVICES	FOOD SERVICES	SUPP/MATL GENERAL SUPPLIES	ALL	5,000
10E000	2560	4100	00	370500	DISTRICT WIDE	FOOD SERVICES	FOOD SERVICES	SUPP/MATL GENERAL SUPPLIES	PRE SCHOOL FOR ALL	21,500
10E000	2560	4700	00	000000	DISTRICT WIDE	FOOD SERVICES	FOOD SERVICES	SOFTWARE & LICENSES	ALL	4,800
10E000	2560	6400	00	000000	DISTRICT WIDE	FOOD SERVICES	FOOD SERVICES	DUES AND FEES	ALL	1,500
10E000	2560	7010	00	000000	DISTRICT WIDE	FOOD SERVICES	FOOD SERVICES	NON-CAPITALIZED EQUIPMENT	ALL	5,000
10E000	2640	1110	00	000000	DISTRICT WIDE	STAFF HR SERVICES	STAFF HR SERVICES	REGULAR SALARIES-ADMINISTRATIO	ALL	152,880
10E000	2640	1120	00	000000	DISTRICT WIDE	STAFF HR SERVICES	STAFF HR SERVICES	REG ED SUPPORT PER SALARY	ALL	79,585
10E000	2640	1130	00	000000	DISTRICT WIDE	STAFF HR SERVICES	STAFF HR SERVICES	OVERTIME/STIPEND SALARY	ALL	2,000
10E000	2640	2110	00	000000	DISTRICT WIDE	STAFF HR SERVICES	STAFF HR SERVICES	TEACHERS RETIREMENT	ALL	18,912
10E000	2640	2210	00	000000	DISTRICT WIDE	STAFF HR SERVICES	STAFF HR SERVICES	LIFE INSURANCE	ALL	145
10E000	2640	2220	00	000000	DISTRICT WIDE	STAFF HR SERVICES	STAFF HR SERVICES	MEDICAL INSURANCE	ALL	35,169
10E000	2640	2260	00	000000	DISTRICT WIDE	STAFF HR SERVICES	STAFF HR SERVICES	LONG TERM DISABILITY INSURANCE	ALL	708
10E000	2640	3100	00	000000	DISTRICT WIDE	STAFF HR SERVICES	STAFF HR SERVICES	PROF & TECH PURCHASED SERVICES	ALL	6,100
10E000	2640	3120	00	000000	DISTRICT WIDE	STAFF HR SERVICES	STAFF HR SERVICES	PROF TRAINING & STAFF DEVELOPM	ALL	5,000
10E000	2640	3320	00	000000	DISTRICT WIDE	STAFF HR SERVICES	STAFF HR SERVICES	TRAVEL & MEALS	ALL	3,000
10E000	2640	3500	00	000000	DISTRICT WIDE	STAFF HR SERVICES	STAFF HR SERVICES	ADVERTISING	ALL	500
10E000	2640	4100	00	000000	DISTRICT WIDE	STAFF HR SERVICES	STAFF HR SERVICES	SUPP/MATL GENERAL SUPPLIES	ALL	5,000
10E000	2640	4700	00	000000	DISTRICT WIDE	STAFF HR SERVICES	STAFF HR SERVICES	SOFTWARE & LICENSES	ALL	44,000
10E000	2640	6400	00	000000	DISTRICT WIDE	STAFF HR SERVICES	STAFF HR SERVICES	DUES AND FEES	ALL	3,000
10E000	2640	7010	00	000000	DISTRICT WIDE	STAFF HR SERVICES	STAFF HR SERVICES	NON-CAPITALIZED EQUIPMENT	ALL	3,000
10E000	2660	1110	00	000000	DISTRICT WIDE	DATA PROCESSING	DATA PROCESSING	REGULAR SALARIES-ADMINISTRATIO	ALL	133,776
10E000	2660	1130	00	000000	DISTRICT WIDE	DATA PROCESSING	DATA PROCESSING	OVERTIME/STIPEND SALARY	ALL	2,000
10E000	2660	1500	00	000000	DISTRICT WIDE	DATA PROCESSING	DATA PROCESSING	STIPENDS	ALL	2,000
10E000	2660	2210	00	000000	DISTRICT WIDE	DATA PROCESSING	DATA PROCESSING	LIFE INSURANCE	ALL	73
10E000	2660	2220	00	000000	DISTRICT WIDE	DATA PROCESSING	DATA PROCESSING	MEDICAL INSURANCE	ALL	27,246
10E000	2660	3100	00	000000	DISTRICT WIDE	DATA PROCESSING	DATA PROCESSING	PROF & TECH PURCHASED SERVICES	ALL	217,017
10E000	2660	3120	00	000000	DISTRICT WIDE	DATA PROCESSING	DATA PROCESSING	PROF TRAINING & STAFF DEVELOPM	ALL	10,000
10E000	2660	3230	00	000000	DISTRICT WIDE	DATA PROCESSING	DATA PROCESSING	REPAIRS & MAINTENANCE	ALL	4,000
10E000	2660	3270	00	000000	DISTRICT WIDE	DATA PROCESSING	DATA PROCESSING	1:1 PROGRAM REPAIRS	ALL	5,000
10E000	2660	3320	00	000000	DISTRICT WIDE	DATA PROCESSING	DATA PROCESSING	TRAVEL & MEALS	ALL	3,000
10E000	2660	4100	00	000000	DISTRICT WIDE	DATA PROCESSING	DATA PROCESSING	SUPP/MATL GENERAL SUPPLIES	ALL	20,000
10E000	2660	4700	00	000000	DISTRICT WIDE	DATA PROCESSING	DATA PROCESSING	SOFTWARE & LICENSES	ALL	151,100
10E000	2660	6400	00	000000	DISTRICT WIDE	DATA PROCESSING	DATA PROCESSING	DUES AND FEES	ALL	2,000
10E000	2660	7010	00	000000	DISTRICT WIDE	DATA PROCESSING	DATA PROCESSING	NON-CAPITALIZED EQUIPMENT	ALL	58,500
10E000	2660	8500	00	000000	DISTRICT WIDE	DATA PROCESSING	DATA PROCESSING	VACATION DAYS	ALL	1,514
10E000	3000	3100	00	440000	DISTRICT WIDE	COMMUNITY SERVICES	COMMUNITY SERVICES	PROF & TECH PURCHASED SERVICES	TITLE IV-SAFE AND DR	4,545
10E000	3700	3120	00	440000	DISTRICT WIDE	NON PUBLIC COMMUNITY SERVICE	NON PUBLIC COMMUNITY SERVICE	PROF TRAINING & STAFF DEVELOPM	TITLE IV-SAFE AND DR	1,218
10E000	3700	4100	00	430000	DISTRICT WIDE	NON PUBLIC COMMUNITY SERVICE	NON PUBLIC COMMUNITY SERVICE	SUPP/MATL GENERAL SUPPLIES	TITLE I-LOW INCOME	500

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FDTLOC	FUNC	OBJ	SJ	SOURCE	LOCATION	REVENUE FUNCTION	EXPENSE FUNCTION	OBJECT	SOURCE/GRANT	Tentative Budget
10E000	3900	1500	00	370500	DISTRICT WIDE	COMMUNITY SVCS OTHER COMM SVCS	COMMUNITY SVCS OTHER COMM SVCS	STIPENDS	PRE SCHOOL FOR ALL	8,000
10E000	3900	1500	00	430000	DISTRICT WIDE	COMMUNITY SVCS OTHER COMM SVCS	COMMUNITY SVCS OTHER COMM SVCS	STIPENDS	TITLE I-LOW INCOME	525
10E000	3900	1500	00	490900	DISTRICT WIDE	COMMUNITY SVCS OTHER COMM SVCS	COMMUNITY SVCS OTHER COMM SVCS	STIPENDS	TITLE III-LANG INSTR	993
10E000	3900	2110	00	000000	DISTRICT WIDE	COMMUNITY SVCS OTHER COMM SVCS	COMMUNITY SVCS OTHER COMM SVCS	TEACHERS RETIREMENT	ALL	2
10E000	3900	2110	00	370500	DISTRICT WIDE	COMMUNITY SVCS OTHER COMM SVCS	COMMUNITY SVCS OTHER COMM SVCS	TEACHERS RETIREMENT	PRE SCHOOL FOR ALL	12
10E000	3900	2110	00	430000	DISTRICT WIDE	COMMUNITY SVCS OTHER COMM SVCS	COMMUNITY SVCS OTHER COMM SVCS	TEACHERS RETIREMENT	TITLE I-LOW INCOME	61
10E000	3900	2110	00	490900	DISTRICT WIDE	COMMUNITY SVCS OTHER COMM SVCS	COMMUNITY SVCS OTHER COMM SVCS	TEACHERS RETIREMENT	TITLE III-LANG INSTR	109
10E000	3900	4100	00	000000	DISTRICT WIDE	COMMUNITY SVCS OTHER COMM SVCS	COMMUNITY SVCS OTHER COMM SVCS	SUPP/MATL GENERAL SUPPLIES	ALL	242
10E000	3900	4100	00	430000	DISTRICT WIDE	COMMUNITY SVCS OTHER COMM SVCS	COMMUNITY SVCS OTHER COMM SVCS	SUPP/MATL GENERAL SUPPLIES	TITLE I-LOW INCOME	2,000
10E000	4100	3120	00	430000	DISTRICT WIDE	PMTS TO IN-STATE GOVT UNITS	PMTS TO IN-STATE GOVT UNITS	PROF TRAINING & STAFF DEVELOPM	TITLE I-LOW INCOME	1,000
10E000	4220	6710	00	000000	DISTRICT WIDE	SPED-OTHER GOVERNMENTAL FACILI	SPED-OTHER GOVERNMENTAL FACILI	Tuition - Private Non Res	ALL	10,000
10E000	8140	0000	00	000000	DISTRICT WIDE	PERM TRNSFR OF INTEREST	PERM TRNSFR OF INTEREST	X	ALL	500,000
10E000	8400	0000	00	000000	DISTRICT WIDE			X	ALL	168,580
10E300	1110	1100	00	000000	HOOPER	ELEMENTARY INSTRUCTION	ELEMENTARY INSTRUCTION	REGULAR SALARIES	ALL	1,951,000
10E300	1110	2110	00	000000	HOOPER	ELEMENTARY INSTRUCTION	ELEMENTARY INSTRUCTION	TEACHERS RETIREMENT	ALL	24,387
10E300	1110	2210	00	000000	HOOPER	ELEMENTARY INSTRUCTION	ELEMENTARY INSTRUCTION	LIFE INSURANCE	ALL	2,074
10E300	1110	2220	00	000000	HOOPER	ELEMENTARY INSTRUCTION	ELEMENTARY INSTRUCTION	MEDICAL INSURANCE	ALL	269,462
10E300	1110	3050	00	000000	HOOPER	ELEMENTARY INSTRUCTION	ELEMENTARY INSTRUCTION	PURCHASED SERVICES	ALL	5,500
10E300	1110	3120	00	000000	HOOPER	ELEMENTARY INSTRUCTION	ELEMENTARY INSTRUCTION	PROF TRAINING & STAFF DEVELOPM	ALL	3,100
10E300	1110	3320	00	000000	HOOPER	ELEMENTARY INSTRUCTION	ELEMENTARY INSTRUCTION	TRAVEL & MEALS	ALL	350
10E300	1110	4100	00	000000	HOOPER	ELEMENTARY INSTRUCTION	ELEMENTARY INSTRUCTION	SUPP/MATL GENERAL SUPPLIES	ALL	39,375
10E300	1110	4900	00	000000	HOOPER	ELEMENTARY INSTRUCTION	ELEMENTARY INSTRUCTION	ART SUPPLIES	ALL	2,500
10E300	1110	4902	00	000000	HOOPER	ELEMENTARY INSTRUCTION	ELEMENTARY INSTRUCTION	HEALTH/PHYSICAL EDUCATION	ALL	2,800
10E300	1110	4910	00	000000	HOOPER	ELEMENTARY INSTRUCTION	ELEMENTARY INSTRUCTION	MUSIC	ALL	600
10E300	1110	6400	00	000000	HOOPER	ELEMENTARY INSTRUCTION	ELEMENTARY INSTRUCTION	DUES AND FEES	ALL	200
10E300	1200	4100	00	000000	HOOPER	SPED- INSTRUCTION	SPED- INSTRUCTION	SUPP/MATL GENERAL SUPPLIES	ALL	1,400
10E300	1225	1100	00	370500	HOOPER	PRE-K /EC INSTRUCTION	PRE-K /EC INSTRUCTION	REGULAR SALARIES	PRE SCHOOL FOR ALL	30,000
10E300	1225	1120	00	370500	HOOPER	PRE-K /EC INSTRUCTION	PRE-K /EC INSTRUCTION	REG ED SUPPORT PER SALARY	PRE SCHOOL FOR ALL	8,000
10E300	1225	2110	00	370500	HOOPER	PRE-K /EC INSTRUCTION	PRE-K /EC INSTRUCTION	TEACHERS RETIREMENT	PRE SCHOOL FOR ALL	354
10E300	1225	2210	00	370500	HOOPER	PRE-K /EC INSTRUCTION	PRE-K /EC INSTRUCTION	LIFE INSURANCE	PRE SCHOOL FOR ALL	108
10E300	1225	2220	00	370500	HOOPER	PRE-K /EC INSTRUCTION	PRE-K /EC INSTRUCTION	MEDICAL INSURANCE	PRE SCHOOL FOR ALL	8,009
10E300	1250	1100	00	000000	HOOPER	REMEDIAL- K-12	REMEDIAL- K-12	REGULAR SALARIES	ALL	321,899
10E300	1250	1100	00	430000	HOOPER	REMEDIAL- K-12	REMEDIAL- K-12	REGULAR SALARIES	TITLE I-LOW INCOME	93,604
10E300	1250	2110	00	000000	HOOPER	REMEDIAL- K-12	REMEDIAL- K-12	TEACHERS RETIREMENT	ALL	5,206
10E300	1250	2110	00	430000	HOOPER	REMEDIAL- K-12	REMEDIAL- K-12	TEACHERS RETIREMENT	TITLE I-LOW INCOME	8,753
10E300	1250	2210	00	000000	HOOPER	REMEDIAL- K-12	REMEDIAL- K-12	LIFE INSURANCE	ALL	328
10E300	1250	2210	00	430000	HOOPER	REMEDIAL- K-12	REMEDIAL- K-12	LIFE INSURANCE	TITLE I-LOW INCOME	93
10E300	1250	2220	00	000000	HOOPER	REMEDIAL- K-12	REMEDIAL- K-12	MEDICAL INSURANCE	ALL	20,825
10E300	1250	2220	00	430000	HOOPER	REMEDIAL- K-12	REMEDIAL- K-12	MEDICAL INSURANCE	TITLE I-LOW INCOME	12,014
10E300	1510	4100	00	000000	HOOPER	FEE BASED ACTIVITIES	FEE BASED ACTIVITIES	SUPP/MATL GENERAL SUPPLIES	ALL	1,500

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FDTLOC	FUNC	OBJ	SJ	SOURCE	LOCATION	REVENUE FUNCTION	EXPENSE FUNCTION	OBJECT	SOURCE/GRANT	Tentative Budget
10E300	1800	1100	00	000000	HOOPER	BILINGUAL PROGRAMS	BILINGUAL PROGRAMS	REGULAR SALARIES	ALL	179,028
10E300	1800	2110	00	000000	HOOPER	BILINGUAL PROGRAMS	BILINGUAL PROGRAMS	TEACHERS RETIREMENT	ALL	2,238
10E300	1800	2210	00	000000	HOOPER	BILINGUAL PROGRAMS	BILINGUAL PROGRAMS	LIFE INSURANCE	ALL	156
10E300	1800	2220	00	000000	HOOPER	BILINGUAL PROGRAMS	BILINGUAL PROGRAMS	MEDICAL INSURANCE	ALL	18,623
10E300	2130	1120	00	000000	HOOPER	HEALTH SERVICES	HEALTH SERVICES	REG ED SUPPORT PER SALARY	ALL	36,003
10E300	2130	1130	00	000000	HOOPER	HEALTH SERVICES	HEALTH SERVICES	OVERTIME/STIPEND SALARY	ALL	1,000
10E300	2130	2210	00	000000	HOOPER	HEALTH SERVICES	HEALTH SERVICES	LIFE INSURANCE	ALL	63
10E300	2130	4100	00	000000	HOOPER	HEALTH SERVICES	HEALTH SERVICES	SUPP/MATL GENERAL SUPPLIES	ALL	25
10E300	2211	1100	00	000000	HOOPER	INSTRUCTIONAL COACHING	INSTRUCTIONAL COACHING	REGULAR SALARIES	ALL	65,998
10E300	2211	2110	00	000000	HOOPER	INSTRUCTIONAL COACHING	INSTRUCTIONAL COACHING	TEACHERS RETIREMENT	ALL	825
10E300	2211	2210	00	000000	HOOPER	INSTRUCTIONAL COACHING	INSTRUCTIONAL COACHING	LIFE INSURANCE	ALL	73
10E300	2211	2220	00	000000	HOOPER	INSTRUCTIONAL COACHING	INSTRUCTIONAL COACHING	MEDICAL INSURANCE	ALL	10,177
10E300	2220	1000	00	000000	HOOPER	EDUCATIONAL MEDIA SERVICES	EDUCATIONAL MEDIA SERVICES	SALARIES	ALL	0
10E300	2220	1100	00	000000	HOOPER	EDUCATIONAL MEDIA SERVICES	EDUCATIONAL MEDIA SERVICES	REGULAR SALARIES	ALL	18,572
10E300	2220	1120	00	000000	HOOPER	EDUCATIONAL MEDIA SERVICES	EDUCATIONAL MEDIA SERVICES	REG ED SUPPORT PER SALARY	ALL	21,103
10E300	2220	2110	00	000000	HOOPER	EDUCATIONAL MEDIA SERVICES	EDUCATIONAL MEDIA SERVICES	TEACHERS RETIREMENT	ALL	232
10E300	2220	2210	00	000000	HOOPER	EDUCATIONAL MEDIA SERVICES	EDUCATIONAL MEDIA SERVICES	LIFE INSURANCE	ALL	91
10E300	2220	2220	00	000000	HOOPER	EDUCATIONAL MEDIA SERVICES	EDUCATIONAL MEDIA SERVICES	MEDICAL INSURANCE	ALL	12,014
10E300	2220	4100	00	000000	HOOPER	EDUCATIONAL MEDIA SERVICES	EDUCATIONAL MEDIA SERVICES	SUPP/MATL GENERAL SUPPLIES	ALL	1,500
10E300	2220	4300	00	000000	HOOPER	EDUCATIONAL MEDIA SERVICES	EDUCATIONAL MEDIA SERVICES	SUPP/MATL LIBRARY BOOKS	ALL	2,500
10E300	2410	1110	00	000000	HOOPER	SCH ADMIN OFFICE OF PRINCIPAL	SCH ADMIN OFFICE OF PRINCIPAL	REGULAR SALARIES-ADMINISTRATIO	ALL	125,000
10E300	2410	1120	00	000000	HOOPER	SCH ADMIN OFFICE OF PRINCIPAL	SCH ADMIN OFFICE OF PRINCIPAL	REG ED SUPPORT PER SALARY	ALL	58,765
10E300	2410	1130	00	000000	HOOPER	SCH ADMIN OFFICE OF PRINCIPAL	SCH ADMIN OFFICE OF PRINCIPAL	OVERTIME/STIPEND SALARY	ALL	1,000
10E300	2410	2110	00	000000	HOOPER	SCH ADMIN OFFICE OF PRINCIPAL	SCH ADMIN OFFICE OF PRINCIPAL	TEACHERS RETIREMENT	ALL	15,951
10E300	2410	2210	00	000000	HOOPER	SCH ADMIN OFFICE OF PRINCIPAL	SCH ADMIN OFFICE OF PRINCIPAL	LIFE INSURANCE	ALL	218
10E300	2410	2220	00	000000	HOOPER	SCH ADMIN OFFICE OF PRINCIPAL	SCH ADMIN OFFICE OF PRINCIPAL	MEDICAL INSURANCE	ALL	37,544
10E300	2410	2260	00	000000	HOOPER	SCH ADMIN OFFICE OF PRINCIPAL	SCH ADMIN OFFICE OF PRINCIPAL	LONG TERM DISABILITY INSURANCE	ALL	572
10E300	2410	3120	00	000000	HOOPER	SCH ADMIN OFFICE OF PRINCIPAL	SCH ADMIN OFFICE OF PRINCIPAL	PROF TRAINING & STAFF DEVELOPM	ALL	400
10E300	2410	4100	00	000000	HOOPER	SCH ADMIN OFFICE OF PRINCIPAL	SCH ADMIN OFFICE OF PRINCIPAL	SUPP/MATL GENERAL SUPPLIES	ALL	1,500
10E300	2410	6400	00	000000	HOOPER	SCH ADMIN OFFICE OF PRINCIPAL	SCH ADMIN OFFICE OF PRINCIPAL	DUES AND FEES	ALL	450
10E300	2560	1120	00	000000	HOOPER	FOOD SERVICES	FOOD SERVICES	REG ED SUPPORT PER SALARY	ALL	26,000
10E300	2660	1120	00	000000	HOOPER	DATA PROCESSING	DATA PROCESSING	REG ED SUPPORT PER SALARY	ALL	39,082
10E300	2660	2210	00	000000	HOOPER	DATA PROCESSING	DATA PROCESSING	LIFE INSURANCE	ALL	66
10E300	2660	2220	00	000000	HOOPER	DATA PROCESSING	DATA PROCESSING	MEDICAL INSURANCE	ALL	8,513
10E400	1120	1100	00	000000	PALOMBI	MIDDLE INSTRUCTION	MIDDLE INSTRUCTION	REGULAR SALARIES	ALL	3,113,677
10E400	1120	2110	00	000000	PALOMBI	MIDDLE INSTRUCTION	MIDDLE INSTRUCTION	TEACHERS RETIREMENT	ALL	38,249
10E400	1120	2210	00	000000	PALOMBI	MIDDLE INSTRUCTION	MIDDLE INSTRUCTION	LIFE INSURANCE	ALL	3,324
10E400	1120	2220	00	000000	PALOMBI	MIDDLE INSTRUCTION	MIDDLE INSTRUCTION	MEDICAL INSURANCE	ALL	436,521
10E400	1120	3050	00	000000	PALOMBI	MIDDLE INSTRUCTION	MIDDLE INSTRUCTION	PURCHASED SERVICES	ALL	21,000
10E400	1120	3120	00	000000	PALOMBI	MIDDLE INSTRUCTION	MIDDLE INSTRUCTION	PROF TRAINING & STAFF DEVELOPM	ALL	6,000

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<u>FDTLOC</u>	<u>FUNC</u>	<u>OBJ</u>	<u>SJ</u>	<u>SOURCE</u>	<u>LOCATION</u>	<u>REVENUE FUNCTION</u>	<u>EXPENSE FUNCTION</u>	<u>OBJECT</u>	<u>SOURCE/GRANT</u>	<u>Tentative Budget</u>
10E400	1120	3320	00	000000	PALOMBI	MIDDLE INSTRUCTION	MIDDLE INSTRUCTION	TRAVEL & MEALS	ALL	300
10E400	1120	4100	00	000000	PALOMBI	MIDDLE INSTRUCTION	MIDDLE INSTRUCTION	SUPP/MATL GENERAL SUPPLIES	ALL	32,732
10E400	1120	4104	00	000000	PALOMBI	MIDDLE INSTRUCTION	MIDDLE INSTRUCTION	PBIS	ALL	2,000
10E400	1120	4130	00	000000	PALOMBI	MIDDLE INSTRUCTION	MIDDLE INSTRUCTION	GRADUATION SUPPLIES	ALL	8,000
10E400	1120	4131	00	000000	PALOMBI	MIDDLE INSTRUCTION	MIDDLE INSTRUCTION	DINNER DANCE	ALL	8,000
10E400	1120	4900	00	000000	PALOMBI	MIDDLE INSTRUCTION	MIDDLE INSTRUCTION	ART SUPPLIES	ALL	8,000
10E400	1120	4902	00	000000	PALOMBI	MIDDLE INSTRUCTION	MIDDLE INSTRUCTION	HEALTH/PHYSICAL EDUCATION	ALL	5,000
10E400	1120	4903	00	000000	PALOMBI	MIDDLE INSTRUCTION	MIDDLE INSTRUCTION	SPANISH CLASS	ALL	350
10E400	1120	4904	00	000000	PALOMBI	MIDDLE INSTRUCTION	MIDDLE INSTRUCTION	COMPUTER/TECHNOLOGY CLASS	ALL	5,000
10E400	1120	4905	00	000000	PALOMBI	MIDDLE INSTRUCTION	MIDDLE INSTRUCTION	BAND	ALL	3,500
10E400	1120	4910	00	000000	PALOMBI	MIDDLE INSTRUCTION	MIDDLE INSTRUCTION	MUSIC	ALL	1,500
10E400	1120	6400	00	000000	PALOMBI	MIDDLE INSTRUCTION	MIDDLE INSTRUCTION	DUES AND FEES	ALL	750
10E400	1200	4100	00	000000	PALOMBI	SPED- INSTRUCTION	SPED- INSTRUCTION	SUPP/MATL GENERAL SUPPLIES	ALL	1,500
10E400	1250	1100	00	000000	PALOMBI	REMEDIAL- K-12	REMEDIAL- K-12	REGULAR SALARIES	ALL	144,325
10E400	1250	2110	00	000000	PALOMBI	REMEDIAL- K-12	REMEDIAL- K-12	TEACHERS RETIREMENT	ALL	1,804
10E400	1250	2210	00	000000	PALOMBI	REMEDIAL- K-12	REMEDIAL- K-12	LIFE INSURANCE	ALL	145
10E400	1250	2220	00	000000	PALOMBI	REMEDIAL- K-12	REMEDIAL- K-12	MEDICAL INSURANCE	ALL	9,612
10E400	1510	3050	00	000000	PALOMBI	FEE BASED ACTIVITIES	FEE BASED ACTIVITIES	PURCHASED SERVICES	ALL	7,000
10E400	1510	4100	00	000000	PALOMBI	FEE BASED ACTIVITIES	FEE BASED ACTIVITIES	SUPP/MATL GENERAL SUPPLIES	ALL	1,500
10E400	1800	1100	00	000000	PALOMBI	BILINGUAL PROGRAMS	BILINGUAL PROGRAMS	REGULAR SALARIES	ALL	147,127
10E400	1800	2110	00	000000	PALOMBI	BILINGUAL PROGRAMS	BILINGUAL PROGRAMS	TEACHERS RETIREMENT	ALL	1,214
10E400	1800	2210	00	000000	PALOMBI	BILINGUAL PROGRAMS	BILINGUAL PROGRAMS	LIFE INSURANCE	ALL	73
10E400	1800	2220	00	000000	PALOMBI	BILINGUAL PROGRAMS	BILINGUAL PROGRAMS	MEDICAL INSURANCE	ALL	9,612
10E400	2130	1120	00	000000	PALOMBI	HEALTH SERVICES	HEALTH SERVICES	REG ED SUPPORT PER SALARY	ALL	40,694
10E400	2130	1130	00	000000	PALOMBI	HEALTH SERVICES	HEALTH SERVICES	OVERTIME/STIPEND SALARY	ALL	1,000
10E400	2130	2210	00	000000	PALOMBI	HEALTH SERVICES	HEALTH SERVICES	LIFE INSURANCE	ALL	73
10E400	2130	2220	00	000000	PALOMBI	HEALTH SERVICES	HEALTH SERVICES	MEDICAL INSURANCE	ALL	9,612
10E400	2130	4100	00	000000	PALOMBI	HEALTH SERVICES	HEALTH SERVICES	SUPP/MATL GENERAL SUPPLIES	ALL	1,500
10E400	2211	1100	00	000000	PALOMBI	INSTRUCTIONAL COACHING	INSTRUCTIONAL COACHING	REGULAR SALARIES	ALL	70,874
10E400	2211	2110	00	000000	PALOMBI	INSTRUCTIONAL COACHING	INSTRUCTIONAL COACHING	TEACHERS RETIREMENT	ALL	886
10E400	2211	2210	00	000000	PALOMBI	INSTRUCTIONAL COACHING	INSTRUCTIONAL COACHING	LIFE INSURANCE	ALL	73
10E400	2211	2220	00	000000	PALOMBI	INSTRUCTIONAL COACHING	INSTRUCTIONAL COACHING	MEDICAL INSURANCE	ALL	14,983
10E400	2220	1100	00	000000	PALOMBI	EDUCATIONAL MEDIA SERVICES	EDUCATIONAL MEDIA SERVICES	REGULAR SALARIES	ALL	18,572
10E400	2220	1120	00	000000	PALOMBI	EDUCATIONAL MEDIA SERVICES	EDUCATIONAL MEDIA SERVICES	REG ED SUPPORT PER SALARY	ALL	25,473
10E400	2220	2110	00	000000	PALOMBI	EDUCATIONAL MEDIA SERVICES	EDUCATIONAL MEDIA SERVICES	TEACHERS RETIREMENT	ALL	232
10E400	2220	2210	00	000000	PALOMBI	EDUCATIONAL MEDIA SERVICES	EDUCATIONAL MEDIA SERVICES	LIFE INSURANCE	ALL	86
10E400	2220	2220	00	000000	PALOMBI	EDUCATIONAL MEDIA SERVICES	EDUCATIONAL MEDIA SERVICES	MEDICAL INSURANCE	ALL	4,357
10E400	2220	4100	00	000000	PALOMBI	EDUCATIONAL MEDIA SERVICES	EDUCATIONAL MEDIA SERVICES	SUPP/MATL GENERAL SUPPLIES	ALL	2,500
10E400	2220	4300	00	000000	PALOMBI	EDUCATIONAL MEDIA SERVICES	EDUCATIONAL MEDIA SERVICES	SUPP/MATL LIBRARY BOOKS	ALL	5,000
10E400	2220	4400	00	000000	PALOMBI	EDUCATIONAL MEDIA SERVICES	EDUCATIONAL MEDIA SERVICES	PERIODICALS	ALL	500

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FDTLOC	FUNC	OBJ	SJ	SOURCE	LOCATION	REVENUE FUNCTION	EXPENSE FUNCTION	OBJECT	SOURCE/GRANT	Tentative Budget
10E400	2410	1110	00	000000	PALOMBI	SCH ADMIN OFFICE OF PRINCIPAL	SCH ADMIN OFFICE OF PRINCIPAL	REGULAR SALARIES-ADMINISTRATIO	ALL	450,000
10E400	2410	1120	00	000000	PALOMBI	SCH ADMIN OFFICE OF PRINCIPAL	SCH ADMIN OFFICE OF PRINCIPAL	REG ED SUPPORT PER SALARY	ALL	63,286
10E400	2410	1130	00	000000	PALOMBI	SCH ADMIN OFFICE OF PRINCIPAL	SCH ADMIN OFFICE OF PRINCIPAL	OVERTIME/STIPEND SALARY	ALL	1,000
10E400	2410	2110	00	000000	PALOMBI	SCH ADMIN OFFICE OF PRINCIPAL	SCH ADMIN OFFICE OF PRINCIPAL	TEACHERS RETIREMENT	ALL	56,938
10E400	2410	2210	00	000000	PALOMBI	SCH ADMIN OFFICE OF PRINCIPAL	SCH ADMIN OFFICE OF PRINCIPAL	LIFE INSURANCE	ALL	436
10E400	2410	2220	00	000000	PALOMBI	SCH ADMIN OFFICE OF PRINCIPAL	SCH ADMIN OFFICE OF PRINCIPAL	MEDICAL INSURANCE	ALL	106,837
10E400	2410	3120	00	000000	PALOMBI	SCH ADMIN OFFICE OF PRINCIPAL	SCH ADMIN OFFICE OF PRINCIPAL	PROF TRAINING & STAFF DEVELOPM	ALL	2,000
10E400	2410	4100	00	000000	PALOMBI	SCH ADMIN OFFICE OF PRINCIPAL	SCH ADMIN OFFICE OF PRINCIPAL	SUPP/MATL GENERAL SUPPLIES	ALL	1,500
10E400	2410	6400	00	000000	PALOMBI	SCH ADMIN OFFICE OF PRINCIPAL	SCH ADMIN OFFICE OF PRINCIPAL	DUES AND FEES	ALL	900
10E400	2560	1120	00	000000	PALOMBI	FOOD SERVICES	FOOD SERVICES	REG ED SUPPORT PER SALARY	ALL	30,016
10E400	2660	1120	00	000000	PALOMBI	DATA PROCESSING	DATA PROCESSING	REG ED SUPPORT PER SALARY	ALL	68,765
10E400	2660	2210	00	000000	PALOMBI	DATA PROCESSING	DATA PROCESSING	LIFE INSURANCE	ALL	73
10E400	2660	2220	00	000000	PALOMBI	DATA PROCESSING	DATA PROCESSING	MEDICAL INSURANCE	ALL	9,612
10E500	1110	1100	00	000000	THOMPSON	ELEMENTARY INSTRUCTION	ELEMENTARY INSTRUCTION	REGULAR SALARIES	ALL	1,972,757
10E500	1110	2110	00	000000	THOMPSON	ELEMENTARY INSTRUCTION	ELEMENTARY INSTRUCTION	TEACHERS RETIREMENT	ALL	23,847
10E500	1110	2210	00	000000	THOMPSON	ELEMENTARY INSTRUCTION	ELEMENTARY INSTRUCTION	LIFE INSURANCE	ALL	1,778
10E500	1110	2220	00	000000	THOMPSON	ELEMENTARY INSTRUCTION	ELEMENTARY INSTRUCTION	MEDICAL INSURANCE	ALL	208,064
10E500	1110	3050	00	000000	THOMPSON	ELEMENTARY INSTRUCTION	ELEMENTARY INSTRUCTION	PURCHASED SERVICES	ALL	4,500
10E500	1110	3120	00	000000	THOMPSON	ELEMENTARY INSTRUCTION	ELEMENTARY INSTRUCTION	PROF TRAINING & STAFF DEVELOPM	ALL	3,000
10E500	1110	3320	00	000000	THOMPSON	ELEMENTARY INSTRUCTION	ELEMENTARY INSTRUCTION	TRAVEL & MEALS	ALL	500
10E500	1110	4100	00	000000	THOMPSON	ELEMENTARY INSTRUCTION	ELEMENTARY INSTRUCTION	SUPP/MATL GENERAL SUPPLIES	ALL	28,175
10E500	1110	4200	00	000000	THOMPSON	ELEMENTARY INSTRUCTION	ELEMENTARY INSTRUCTION	SUPP/MATL TEXTBOOKS	ALL	3,500
10E500	1110	4400	00	000000	THOMPSON	ELEMENTARY INSTRUCTION	ELEMENTARY INSTRUCTION	PERIODICALS	ALL	200
10E500	1110	4900	00	000000	THOMPSON	ELEMENTARY INSTRUCTION	ELEMENTARY INSTRUCTION	ART SUPPLIES	ALL	3,500
10E500	1110	4902	00	000000	THOMPSON	ELEMENTARY INSTRUCTION	ELEMENTARY INSTRUCTION	HEALTH/PHYSICAL EDUCATION	ALL	1,600
10E500	1110	4910	00	000000	THOMPSON	ELEMENTARY INSTRUCTION	ELEMENTARY INSTRUCTION	MUSIC	ALL	200
10E500	1110	6400	00	000000	THOMPSON	ELEMENTARY INSTRUCTION	ELEMENTARY INSTRUCTION	DUES AND FEES	ALL	400
10E500	1200	4100	00	000000	THOMPSON	SPED- INSTRUCTION	SPED- INSTRUCTION	SUPP/MATL GENERAL SUPPLIES	ALL	900
10E500	1225	1100	00	370500	THOMPSON	PRE-K /EC INSTRUCTION	PRE-K /EC INSTRUCTION	REGULAR SALARIES	PRE SCHOOL FOR ALL	144,000
10E500	1225	1120	00	370500	THOMPSON	PRE-K /EC INSTRUCTION	PRE-K /EC INSTRUCTION	REG ED SUPPORT PER SALARY	PRE SCHOOL FOR ALL	36,000
10E500	1225	2110	00	370500	THOMPSON	PRE-K /EC INSTRUCTION	PRE-K /EC INSTRUCTION	TEACHERS RETIREMENT	PRE SCHOOL FOR ALL	972
10E500	1225	2210	00	370500	THOMPSON	PRE-K /EC INSTRUCTION	PRE-K /EC INSTRUCTION	LIFE INSURANCE	PRE SCHOOL FOR ALL	174
10E500	1225	2220	00	370500	THOMPSON	PRE-K /EC INSTRUCTION	PRE-K /EC INSTRUCTION	MEDICAL INSURANCE	PRE SCHOOL FOR ALL	8,811
10E500	1250	1100	00	000000	THOMPSON	REMEDIAL- K-12	REMEDIAL- K-12	REGULAR SALARIES	ALL	314,985
10E500	1250	2110	00	000000	THOMPSON	REMEDIAL- K-12	REMEDIAL- K-12	TEACHERS RETIREMENT	ALL	3,938
10E500	1250	2210	00	000000	THOMPSON	REMEDIAL- K-12	REMEDIAL- K-12	LIFE INSURANCE	ALL	283
10E500	1250	2220	00	000000	THOMPSON	REMEDIAL- K-12	REMEDIAL- K-12	MEDICAL INSURANCE	ALL	33,758
10E500	1510	4100	00	000000	THOMPSON	FEE BASED ACTIVITIES	FEE BASED ACTIVITIES	SUPP/MATL GENERAL SUPPLIES	ALL	1,000
10E500	1800	1100	00	000000	THOMPSON	BILINGUAL PROGRAMS	BILINGUAL PROGRAMS	REGULAR SALARIES	ALL	95,412
10E500	1800	2110	00	000000	THOMPSON	BILINGUAL PROGRAMS	BILINGUAL PROGRAMS	TEACHERS RETIREMENT	ALL	1,193

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FDTLOC	FUNC	OBJ	SJ	SOURCE	LOCATION	REVENUE FUNCTION	EXPENSE FUNCTION	OBJECT	SOURCE/GRANT	Tentative Budget
10E500	1800	2210	00	000000	THOMPSON	BILINGUAL PROGRAMS	BILINGUAL PROGRAMS	LIFE INSURANCE	ALL	87
10E500	1800	2220	00	000000	THOMPSON	BILINGUAL PROGRAMS	BILINGUAL PROGRAMS	MEDICAL INSURANCE	ALL	9,612
10E500	2130	1120	00	000000	THOMPSON	HEALTH SERVICES	HEALTH SERVICES	REG ED SUPPORT PER SALARY	ALL	43,558
10E500	2130	1130	00	000000	THOMPSON	HEALTH SERVICES	HEALTH SERVICES	OVERTIME/STIPEND SALARY	ALL	1,000
10E500	2130	2210	00	000000	THOMPSON	HEALTH SERVICES	HEALTH SERVICES	LIFE INSURANCE	ALL	73
10E500	2130	2220	00	000000	THOMPSON	HEALTH SERVICES	HEALTH SERVICES	MEDICAL INSURANCE	ALL	11,140
10E500	2130	4100	00	000000	THOMPSON	HEALTH SERVICES	HEALTH SERVICES	SUPP/MATL GENERAL SUPPLIES	ALL	1,000
10E500	2211	1100	00	000000	THOMPSON	INSTRUCTIONAL COACHING	INSTRUCTIONAL COACHING	REGULAR SALARIES	ALL	66,813
10E500	2211	2110	00	000000	THOMPSON	INSTRUCTIONAL COACHING	INSTRUCTIONAL COACHING	TEACHERS RETIREMENT	ALL	835
10E500	2211	2210	00	000000	THOMPSON	INSTRUCTIONAL COACHING	INSTRUCTIONAL COACHING	LIFE INSURANCE	ALL	73
10E500	2220	1100	00	000000	THOMPSON	EDUCATIONAL MEDIA SERVICES	EDUCATIONAL MEDIA SERVICES	REGULAR SALARIES	ALL	18,572
10E500	2220	1120	00	000000	THOMPSON	EDUCATIONAL MEDIA SERVICES	EDUCATIONAL MEDIA SERVICES	REG ED SUPPORT PER SALARY	ALL	45,878
10E500	2220	2110	00	000000	THOMPSON	EDUCATIONAL MEDIA SERVICES	EDUCATIONAL MEDIA SERVICES	TEACHERS RETIREMENT	ALL	232
10E500	2220	2210	00	000000	THOMPSON	EDUCATIONAL MEDIA SERVICES	EDUCATIONAL MEDIA SERVICES	LIFE INSURANCE	ALL	46
10E500	2220	2220	00	000000	THOMPSON	EDUCATIONAL MEDIA SERVICES	EDUCATIONAL MEDIA SERVICES	MEDICAL INSURANCE	ALL	12,014
10E500	2220	4100	00	000000	THOMPSON	EDUCATIONAL MEDIA SERVICES	EDUCATIONAL MEDIA SERVICES	SUPP/MATL GENERAL SUPPLIES	ALL	2,700
10E500	2220	4300	00	000000	THOMPSON	EDUCATIONAL MEDIA SERVICES	EDUCATIONAL MEDIA SERVICES	SUPP/MATL LIBRARY BOOKS	ALL	1,500
10E500	2410	1110	00	000000	THOMPSON	SCH ADMIN OFFICE OF PRINCIPAL	SCH ADMIN OFFICE OF PRINCIPAL	REGULAR SALARIES-ADMINISTRATIO	ALL	222,920
10E500	2410	1120	00	000000	THOMPSON	SCH ADMIN OFFICE OF PRINCIPAL	SCH ADMIN OFFICE OF PRINCIPAL	REG ED SUPPORT PER SALARY	ALL	62,577
10E500	2410	1130	00	000000	THOMPSON	SCH ADMIN OFFICE OF PRINCIPAL	SCH ADMIN OFFICE OF PRINCIPAL	OVERTIME/STIPEND SALARY	ALL	1,000
10E500	2410	2110	00	000000	THOMPSON	SCH ADMIN OFFICE OF PRINCIPAL	SCH ADMIN OFFICE OF PRINCIPAL	TEACHERS RETIREMENT	ALL	16,267
10E500	2410	2210	00	000000	THOMPSON	SCH ADMIN OFFICE OF PRINCIPAL	SCH ADMIN OFFICE OF PRINCIPAL	LIFE INSURANCE	ALL	210
10E500	2410	2220	00	000000	THOMPSON	SCH ADMIN OFFICE OF PRINCIPAL	SCH ADMIN OFFICE OF PRINCIPAL	MEDICAL INSURANCE	ALL	36,858
10E500	2410	3120	00	000000	THOMPSON	SCH ADMIN OFFICE OF PRINCIPAL	SCH ADMIN OFFICE OF PRINCIPAL	PROF TRAINING & STAFF DEVELOPM	ALL	450
10E500	2410	4100	00	000000	THOMPSON	SCH ADMIN OFFICE OF PRINCIPAL	SCH ADMIN OFFICE OF PRINCIPAL	SUPP/MATL GENERAL SUPPLIES	ALL	2,500
10E500	2410	6400	00	000000	THOMPSON	SCH ADMIN OFFICE OF PRINCIPAL	SCH ADMIN OFFICE OF PRINCIPAL	DUES AND FEES	ALL	800
10E500	2560	1120	00	000000	THOMPSON	FOOD SERVICES	FOOD SERVICES	REG ED SUPPORT PER SALARY	ALL	37,908
10E500	2660	1120	00	000000	THOMPSON	DATA PROCESSING	DATA PROCESSING	REG ED SUPPORT PER SALARY	ALL	49,123
10E500	2660	2210	00	000000	THOMPSON	DATA PROCESSING	DATA PROCESSING	LIFE INSURANCE	ALL	73
10E500	2660	2220	00	000000	THOMPSON	DATA PROCESSING	DATA PROCESSING	MEDICAL INSURANCE	ALL	9,242
10E600	1110	1100	00	000000	MARTIN	ELEMENTARY INSTRUCTION	ELEMENTARY INSTRUCTION	REGULAR SALARIES	ALL	1,518,324
10E600	1110	2110	00	000000	MARTIN	ELEMENTARY INSTRUCTION	ELEMENTARY INSTRUCTION	TEACHERS RETIREMENT	ALL	18,980
10E600	1110	2210	00	000000	MARTIN	ELEMENTARY INSTRUCTION	ELEMENTARY INSTRUCTION	LIFE INSURANCE	ALL	1,649
10E600	1110	2220	00	000000	MARTIN	ELEMENTARY INSTRUCTION	ELEMENTARY INSTRUCTION	MEDICAL INSURANCE	ALL	168,479
10E600	1110	3050	00	000000	MARTIN	ELEMENTARY INSTRUCTION	ELEMENTARY INSTRUCTION	PURCHASED SERVICES	ALL	1,500
10E600	1110	3120	00	000000	MARTIN	ELEMENTARY INSTRUCTION	ELEMENTARY INSTRUCTION	PROF TRAINING & STAFF DEVELOPM	ALL	1,800
10E600	1110	3320	00	000000	MARTIN	ELEMENTARY INSTRUCTION	ELEMENTARY INSTRUCTION	TRAVEL & MEALS	ALL	300
10E600	1110	4100	00	000000	MARTIN	ELEMENTARY INSTRUCTION	ELEMENTARY INSTRUCTION	SUPP/MATL GENERAL SUPPLIES	ALL	34,140
10E600	1110	4900	00	000000	MARTIN	ELEMENTARY INSTRUCTION	ELEMENTARY INSTRUCTION	ART SUPPLIES	ALL	4,500
10E600	1110	4902	00	000000	MARTIN	ELEMENTARY INSTRUCTION	ELEMENTARY INSTRUCTION	HEALTH/PHYSICAL EDUCATION	ALL	2,000

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FDTLOC	FUNC	OBJ	SJ	SOURCE	LOCATION	REVENUE FUNCTION	EXPENSE FUNCTION	OBJECT	SOURCE/GRANT	Tentative Budget
10E600	1110	4910	00	000000	MARTIN	ELEMENTARY INSTRUCTION	ELEMENTARY INSTRUCTION	MUSIC	ALL	350
10E600	1110	6400	00	000000	MARTIN	ELEMENTARY INSTRUCTION	ELEMENTARY INSTRUCTION	DUES AND FEES	ALL	400
10E600	1200	4100	00	000000	MARTIN	SPED- INSTRUCTION	SPED- INSTRUCTION	SUPP/MATL GENERAL SUPPLIES	ALL	2,400
10E600	1225	1120	00	370500	MARTIN	PRE-K /EC INSTRUCTION	PRE-K /EC INSTRUCTION	REG ED SUPPORT PER SALARY	PRE SCHOOL FOR ALL	2,500
10E600	1225	2110	00	370500	MARTIN	PRE-K /EC INSTRUCTION	PRE-K /EC INSTRUCTION	TEACHERS RETIREMENT	PRE SCHOOL FOR ALL	239
10E600	1225	2210	00	370500	MARTIN	PRE-K /EC INSTRUCTION	PRE-K /EC INSTRUCTION	LIFE INSURANCE	PRE SCHOOL FOR ALL	62
10E600	1225	2220	00	370500	MARTIN	PRE-K /EC INSTRUCTION	PRE-K /EC INSTRUCTION	MEDICAL INSURANCE	PRE SCHOOL FOR ALL	6,930
10E600	1250	1100	00	000000	MARTIN	REMEDIAL- K-12	REMEDIAL- K-12	REGULAR SALARIES	ALL	374,192
10E600	1250	1100	00	430000	MARTIN	REMEDIAL- K-12	REMEDIAL- K-12	REGULAR SALARIES	TITLE I-LOW INCOME	71,641
10E600	1250	2110	00	000000	MARTIN	REMEDIAL- K-12	REMEDIAL- K-12	TEACHERS RETIREMENT	ALL	7,124
10E600	1250	2110	00	430000	MARTIN	REMEDIAL- K-12	REMEDIAL- K-12	TEACHERS RETIREMENT	TITLE I-LOW INCOME	7,663
10E600	1250	2210	00	000000	MARTIN	REMEDIAL- K-12	REMEDIAL- K-12	LIFE INSURANCE	ALL	356
10E600	1250	2210	00	430000	MARTIN	REMEDIAL- K-12	REMEDIAL- K-12	LIFE INSURANCE	TITLE I-LOW INCOME	64
10E600	1250	2220	00	000000	MARTIN	REMEDIAL- K-12	REMEDIAL- K-12	MEDICAL INSURANCE	ALL	48,976
10E600	1250	2220	00	430000	MARTIN	REMEDIAL- K-12	REMEDIAL- K-12	MEDICAL INSURANCE	TITLE I-LOW INCOME	4,005
10E600	1510	4100	00	000000	MARTIN	FEE BASED ACTIVITIES	FEE BASED ACTIVITIES	SUPP/MATL GENERAL SUPPLIES	ALL	1,000
10E600	1800	1100	00	000000	MARTIN	BILINGUAL PROGRAMS	BILINGUAL PROGRAMS	REGULAR SALARIES	ALL	418,391
10E600	1800	2110	00	000000	MARTIN	BILINGUAL PROGRAMS	BILINGUAL PROGRAMS	TEACHERS RETIREMENT	ALL	5,218
10E600	1800	2210	00	000000	MARTIN	BILINGUAL PROGRAMS	BILINGUAL PROGRAMS	LIFE INSURANCE	ALL	503
10E600	1800	2220	00	000000	MARTIN	BILINGUAL PROGRAMS	BILINGUAL PROGRAMS	MEDICAL INSURANCE	ALL	72,562
10E600	2130	1120	00	000000	MARTIN	HEALTH SERVICES	HEALTH SERVICES	REG ED SUPPORT PER SALARY	ALL	33,234
10E600	2130	1130	00	000000	MARTIN	HEALTH SERVICES	HEALTH SERVICES	OVERTIME/STIPEND SALARY	ALL	1,000
10E600	2130	2210	00	000000	MARTIN	HEALTH SERVICES	HEALTH SERVICES	LIFE INSURANCE	ALL	73
10E600	2130	2220	00	000000	MARTIN	HEALTH SERVICES	HEALTH SERVICES	MEDICAL INSURANCE	ALL	9,612
10E600	2130	4100	00	000000	MARTIN	HEALTH SERVICES	HEALTH SERVICES	SUPP/MATL GENERAL SUPPLIES	ALL	500
10E600	2211	1100	00	000000	MARTIN	INSTRUCTIONAL COACHING	INSTRUCTIONAL COACHING	REGULAR SALARIES	ALL	86,121
10E600	2211	2110	00	000000	MARTIN	INSTRUCTIONAL COACHING	INSTRUCTIONAL COACHING	TEACHERS RETIREMENT	ALL	1,076
10E600	2211	2210	00	000000	MARTIN	INSTRUCTIONAL COACHING	INSTRUCTIONAL COACHING	LIFE INSURANCE	ALL	73
10E600	2220	1100	00	000000	MARTIN	EDUCATIONAL MEDIA SERVICES	EDUCATIONAL MEDIA SERVICES	REGULAR SALARIES	ALL	18,572
10E600	2220	1120	00	000000	MARTIN	EDUCATIONAL MEDIA SERVICES	EDUCATIONAL MEDIA SERVICES	REG ED SUPPORT PER SALARY	ALL	24,521
10E600	2220	2110	00	000000	MARTIN	EDUCATIONAL MEDIA SERVICES	EDUCATIONAL MEDIA SERVICES	TEACHERS RETIREMENT	ALL	232
10E600	2220	2210	00	000000	MARTIN	EDUCATIONAL MEDIA SERVICES	EDUCATIONAL MEDIA SERVICES	LIFE INSURANCE	ALL	91
10E600	2220	2220	00	000000	MARTIN	EDUCATIONAL MEDIA SERVICES	EDUCATIONAL MEDIA SERVICES	MEDICAL INSURANCE	ALL	12,015
10E600	2220	4100	00	000000	MARTIN	EDUCATIONAL MEDIA SERVICES	EDUCATIONAL MEDIA SERVICES	SUPP/MATL GENERAL SUPPLIES	ALL	700
10E600	2220	4300	00	000000	MARTIN	EDUCATIONAL MEDIA SERVICES	EDUCATIONAL MEDIA SERVICES	SUPP/MATL LIBRARY BOOKS	ALL	1,700
10E600	2410	1110	00	000000	MARTIN	SCH ADMIN OFFICE OF PRINCIPAL	SCH ADMIN OFFICE OF PRINCIPAL	REGULAR SALARIES-ADMINISTRATIO	ALL	155,897
10E600	2410	1120	00	000000	MARTIN	SCH ADMIN OFFICE OF PRINCIPAL	SCH ADMIN OFFICE OF PRINCIPAL	REG ED SUPPORT PER SALARY	ALL	65,173
10E600	2410	1130	00	000000	MARTIN	SCH ADMIN OFFICE OF PRINCIPAL	SCH ADMIN OFFICE OF PRINCIPAL	OVERTIME/STIPEND SALARY	ALL	1,000
10E600	2410	2110	00	000000	MARTIN	SCH ADMIN OFFICE OF PRINCIPAL	SCH ADMIN OFFICE OF PRINCIPAL	TEACHERS RETIREMENT	ALL	19,286
10E600	2410	2210	00	000000	MARTIN	SCH ADMIN OFFICE OF PRINCIPAL	SCH ADMIN OFFICE OF PRINCIPAL	LIFE INSURANCE	ALL	201

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FDTLOC	FUNC	OBJ	SJ	SOURCE	LOCATION	REVENUE FUNCTION	EXPENSE FUNCTION	OBJECT	SOURCE/GRANT	Tentative Budget
10E600	2410	2220	00	000000	MARTIN	SCH ADMIN OFFICE OF PRINCIPAL	SCH ADMIN OFFICE OF PRINCIPAL	MEDICAL INSURANCE	ALL	36,858
10E600	2410	2260	00	000000	MARTIN	SCH ADMIN OFFICE OF PRINCIPAL	SCH ADMIN OFFICE OF PRINCIPAL	LONG TERM DISABILITY INSURANCE	ALL	535
10E600	2410	3120	00	000000	MARTIN	SCH ADMIN OFFICE OF PRINCIPAL	SCH ADMIN OFFICE OF PRINCIPAL	PROF TRAINING & STAFF DEVELOPM	ALL	1,000
10E600	2410	4100	00	000000	MARTIN	SCH ADMIN OFFICE OF PRINCIPAL	SCH ADMIN OFFICE OF PRINCIPAL	SUPP/MATL GENERAL SUPPLIES	ALL	1,500
10E600	2410	6400	00	000000	MARTIN	SCH ADMIN OFFICE OF PRINCIPAL	SCH ADMIN OFFICE OF PRINCIPAL	DUES AND FEES	ALL	1,000
10E600	2560	1120	00	000000	MARTIN	FOOD SERVICES	FOOD SERVICES	REG ED SUPPORT PER SALARY	ALL	28,130
10E600	2660	1120	00	000000	MARTIN	DATA PROCESSING	DATA PROCESSING	REG ED SUPPORT PER SALARY	ALL	52,268
10E600	2660	2210	00	000000	MARTIN	DATA PROCESSING	DATA PROCESSING	LIFE INSURANCE	ALL	73
10E600	2660	2220	00	000000	MARTIN	DATA PROCESSING	DATA PROCESSING	MEDICAL INSURANCE	ALL	9,612
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FDTLOC	FUNC	OBJ	SJ	SOURCE	LOCATION	REVENUE FUNCTION	EXPENSE FUNCTION	OBJECT	SOURCE/GRANT	Tentative Budget
15R000	1141	0000	00	000000	DISTRICT WIDE	SPED-GENERAL LEVY	SPED-GENERAL LEVY	X	ALL	114,758
15R000	1143	0000	00	000000	DISTRICT WIDE	OTHER PRIOR YR GENERAL	OTHER PRIOR YR GENERAL	X	ALL	0
15R000	1510	0000	00	000000	DISTRICT WIDE	INTEREST ON INVESTMENTS	INTEREST ON INVESTMENTS	X	ALL	150
15R000	1811	0000	00	000000	DISTRICT WIDE	SCHOOL REGISTRATION FEES	SCHOOL REGISTRATION FEES	X	ALL	2,000
15R000	1999	0000	00	000000	DISTRICT WIDE	MISCELLANEOUS REVENUES	MISCELLANEOUS REVENUES	X	ALL	0
15R000	3100	0000	00	000000	DISTRICT WIDE	SPED-PRIVATE FACILITY TUITION	SPED-PRIVATE FACILITY TUITION	X	ALL	350,000
15R000	3120	0000	00	000000	DISTRICT WIDE	SPED-ORPHANAGE INDIVIDUAL	SPED-ORPHANAGE INDIVIDUAL	X	ALL	2,147,299
15R000	3130	0000	00	000000	DISTRICT WIDE	SPED-ORPHANAGE SUMMER	SPED-ORPHANAGE SUMMER	X	ALL	250,000
15R000	3950	0000	00	000000	DISTRICT WIDE	REGULAR ORPHANAGE 18-3 TUITION	REGULAR ORPHANAGE 18-3 TUITION	X	ALL	45,000
15R000	4600	0000	00	000000	DISTRICT WIDE	SPED-PRESCHOOL FLOW-THROUGH	SPED-PRESCHOOL FLOW-THROUGH	X	ALL	21,000
15R000	4620	0000	00	000000	DISTRICT WIDE	SPED-IDEA FLOW THRU/L.INCIDENT	SPED-IDEA FLOW THRU/L.INCIDENT	X	ALL	895,431
15R000	4991	0000	00	000000	DISTRICT WIDE	MEDICAID ADMIN FEE OUTREACH	MEDICAID ADMIN FEE OUTREACH	X	ALL	45,000
15R000	4992	0000	00	000000	DISTRICT WIDE	MEDICAID FEE FOR SERVICE	MEDICAID FEE FOR SERVICE	X	ALL	250,000
15R---	----	----	--	-----		*Revenue				4,120,638

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FDTLOC	FUNC	OBJ	SJ	SOURCE	LOCATION	REVENUE FUNCTION	EXPENSE FUNCTION	OBJECT	SOURCE/GRANT	Tentative Budget
15E000	1200	1100	00	000000	DISTRICT WIDE	SPED- INSTRUCTION	SPED- INSTRUCTION	REGULAR SALARIES	ALL	0
15E000	1200	1110	00	000000	DISTRICT WIDE	SPED- INSTRUCTION	SPED- INSTRUCTION	REGULAR SALARIES-ADMINISTRATIO	ALL	82,621
15E000	1200	1120	00	000000	DISTRICT WIDE	SPED- INSTRUCTION	SPED- INSTRUCTION	REG ED SUPPORT PER SALARY	ALL	27,150
15E000	1200	1130	00	000000	DISTRICT WIDE	SPED- INSTRUCTION	SPED- INSTRUCTION	OVERTIME/STIPEND SALARY	ALL	1,000
15E000	1200	1500	00	000000	DISTRICT WIDE	SPED- INSTRUCTION	SPED- INSTRUCTION	STIPENDS	ALL	4,000
15E000	1200	2110	00	000000	DISTRICT WIDE	SPED- INSTRUCTION	SPED- INSTRUCTION	TEACHERS RETIREMENT	ALL	10,000
15E000	1200	2210	00	000000	DISTRICT WIDE	SPED- INSTRUCTION	SPED- INSTRUCTION	LIFE INSURANCE	ALL	73
15E000	1200	2220	00	000000	DISTRICT WIDE	SPED- INSTRUCTION	SPED- INSTRUCTION	MEDICAL INSURANCE	ALL	0
15E000	1200	2260	00	000000	DISTRICT WIDE	SPED- INSTRUCTION	SPED- INSTRUCTION	LONG TERM DISABILITY INSURANCE	ALL	409
15E000	1200	3100	00	000000	DISTRICT WIDE	SPED- INSTRUCTION	SPED- INSTRUCTION	PROF & TECH PURCHASED SERVICES	ALL	20,000
15E000	1200	3120	00	000000	DISTRICT WIDE	SPED- INSTRUCTION	SPED- INSTRUCTION	PROF TRAINING & STAFF DEVELOPM	ALL	2,000
15E000	1200	3320	00	000000	DISTRICT WIDE	SPED- INSTRUCTION	SPED- INSTRUCTION	TRAVEL & MEALS	ALL	2,500
15E000	1200	4100	00	000000	DISTRICT WIDE	SPED- INSTRUCTION	SPED- INSTRUCTION	SUPP/MATL GENERAL SUPPLIES	ALL	6,000
15E000	1200	4100	00	460000	DISTRICT WIDE	SPED- INSTRUCTION	SPED- INSTRUCTION	SUPP/MATL GENERAL SUPPLIES	IDEA PRE-K FLOWTHROU	0
15E000	1200	4100	00	462000	DISTRICT WIDE	SPED- INSTRUCTION	SPED- INSTRUCTION	SUPP/MATL GENERAL SUPPLIES	IDEA FLOWTHROUGH	103,828
15E000	1200	4200	00	000000	DISTRICT WIDE	SPED- INSTRUCTION	SPED- INSTRUCTION	SUPP/MATL TEXTBOOKS	ALL	70,000
15E000	1200	4700	00	000000	DISTRICT WIDE	SPED- INSTRUCTION	SPED- INSTRUCTION	SOFTWARE & LICENSES	ALL	55,500
15E000	1200	4700	00	462000	DISTRICT WIDE	SPED- INSTRUCTION	SPED- INSTRUCTION	SOFTWARE & LICENSES	IDEA FLOWTHROUGH	50,000
15E000	1200	6400	00	000000	DISTRICT WIDE	SPED- INSTRUCTION	SPED- INSTRUCTION	DUES AND FEES	ALL	1,000
15E000	1200	7010	00	000000	DISTRICT WIDE	SPED- INSTRUCTION	SPED- INSTRUCTION	NON-CAPITALIZED EQUIPMENT	ALL	5,000
15E000	1200	7010	00	462000	DISTRICT WIDE	SPED- INSTRUCTION	SPED- INSTRUCTION	NON-CAPITALIZED EQUIPMENT	IDEA FLOWTHROUGH	20,000
15E000	1225	1110	00	000000	DISTRICT WIDE	PRE-K /EC INSTRUCTION	PRE-K /EC INSTRUCTION	REGULAR SALARIES-ADMINISTRATIO	ALL	65,805
15E000	1225	2110	00	000000	DISTRICT WIDE	PRE-K /EC INSTRUCTION	PRE-K /EC INSTRUCTION	TEACHERS RETIREMENT	ALL	8,451
15E000	1225	2210	00	000000	DISTRICT WIDE	PRE-K /EC INSTRUCTION	PRE-K /EC INSTRUCTION	LIFE INSURANCE	ALL	44
15E000	1225	2220	00	000000	DISTRICT WIDE	PRE-K /EC INSTRUCTION	PRE-K /EC INSTRUCTION	MEDICAL INSURANCE	ALL	16,348
15E000	1225	2260	00	000000	DISTRICT WIDE	PRE-K /EC INSTRUCTION	PRE-K /EC INSTRUCTION	LONG TERM DISABILITY INSURANCE	ALL	319
15E000	1225	4100	00	000000	DISTRICT WIDE	PRE-K /EC INSTRUCTION	PRE-K /EC INSTRUCTION	SUPP/MATL GENERAL SUPPLIES	ALL	2,000
15E000	1225	4100	00	460000	DISTRICT WIDE	PRE-K /EC INSTRUCTION	PRE-K /EC INSTRUCTION	SUPP/MATL GENERAL SUPPLIES	IDEA PRE-K FLOWTHROU	17,484
15E000	1912	6700	00	000000	DISTRICT WIDE	SPED K-12 PRIVATE TUITION	SPED K-12 PRIVATE TUITION	DO NOT USE	ALL	0
15E000	1912	6710	00	000000	DISTRICT WIDE	SPED K-12 PRIVATE TUITION	SPED K-12 PRIVATE TUITION	Tuition - Private Non Res	ALL	1,061,000
15E000	1912	6720	00	000000	DISTRICT WIDE	SPED K-12 PRIVATE TUITION	SPED K-12 PRIVATE TUITION	Tuition-Private Resident	ALL	2,500,000
15E000	2110	3100	00	000000	DISTRICT WIDE	SOCIAL WORK SERVICES	SOCIAL WORK SERVICES	PROF & TECH PURCHASED SERVICES	ALL	141,000
15E000	2110	4100	00	000000	DISTRICT WIDE	SOCIAL WORK SERVICES	SOCIAL WORK SERVICES	SUPP/MATL GENERAL SUPPLIES	ALL	800
15E000	2130	3100	00	000000	DISTRICT WIDE	HEALTH SERVICES	HEALTH SERVICES	PROF & TECH PURCHASED SERVICES	ALL	8,280
15E000	2140	3100	00	000000	DISTRICT WIDE	PSYCHOLOGICAL SERVICES	PSYCHOLOGICAL SERVICES	PROF & TECH PURCHASED SERVICES	ALL	27,000
15E000	2140	4100	00	000000	DISTRICT WIDE	PSYCHOLOGICAL SERVICES	PSYCHOLOGICAL SERVICES	SUPP/MATL GENERAL SUPPLIES	ALL	5,000
15E000	2150	3100	00	000000	DISTRICT WIDE	SPEECH/PATH/AUDIO SERVICES	SPEECH/PATH/AUDIO SERVICES	PROF & TECH PURCHASED SERVICES	ALL	189,000
15E000	2150	3230	00	000000	DISTRICT WIDE	SPEECH/PATH/AUDIO SERVICES	SPEECH/PATH/AUDIO SERVICES	REPAIRS & MAINTENANCE	ALL	500
15E000	2150	4100	00	000000	DISTRICT WIDE	SPEECH/PATH/AUDIO SERVICES	SPEECH/PATH/AUDIO SERVICES	SUPP/MATL GENERAL SUPPLIES	ALL	5,000
15E000	2150	4100	00	462000	DISTRICT WIDE	SPEECH/PATH/AUDIO SERVICES	SPEECH/PATH/AUDIO SERVICES	SUPP/MATL GENERAL SUPPLIES	IDEA FLOWTHROUGH	25,000

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FDTLOC	FUNC	OBJ	SJ	SOURCE	LOCATION	REVENUE FUNCTION	EXPENSE FUNCTION	OBJECT	SOURCE/GRANT	Tentative Budget
15E000	2190	1120	00	000000	DISTRICT WIDE	OTHER PUPIL SERVICES	OTHER PUPIL SERVICES	REG ED SUPPORT PER SALARY	ALL	200,133
15E000	2190	2110	00	000000	DISTRICT WIDE	OTHER PUPIL SERVICES	OTHER PUPIL SERVICES	TEACHERS RETIREMENT	ALL	1,208
15E000	2190	2210	00	000000	DISTRICT WIDE	OTHER PUPIL SERVICES	OTHER PUPIL SERVICES	LIFE INSURANCE	ALL	145
15E000	2190	2220	00	000000	DISTRICT WIDE	OTHER PUPIL SERVICES	OTHER PUPIL SERVICES	MEDICAL INSURANCE	ALL	23,847
15E000	2190	3100	00	000000	DISTRICT WIDE	OTHER PUPIL SERVICES	OTHER PUPIL SERVICES	PROF & TECH PURCHASED SERVICES	ALL	144,000
15E000	2190	3120	00	000000	DISTRICT WIDE	OTHER PUPIL SERVICES	OTHER PUPIL SERVICES	PROF TRAINING & STAFF DEVELOPM	ALL	1,500
15E000	2190	4100	00	000000	DISTRICT WIDE	OTHER PUPIL SERVICES	OTHER PUPIL SERVICES	SUPP/MATL GENERAL SUPPLIES	ALL	1,500
15E000	2210	3120	00	460000	DISTRICT WIDE	IMPROVEMENT INSTRUCTION SVCS	IMPROVEMENT INSTRUCTION SVCS	PROF TRAINING & STAFF DEVELOPM	IDEA PRE-K FLOWTHROU	4,000
15E000	2210	3120	00	462000	DISTRICT WIDE	IMPROVEMENT INSTRUCTION SVCS	IMPROVEMENT INSTRUCTION SVCS	PROF TRAINING & STAFF DEVELOPM	IDEA FLOWTHROUGH	138,169
15E000	2210	4100	00	462000	DISTRICT WIDE	IMPROVEMENT INSTRUCTION SVCS	IMPROVEMENT INSTRUCTION SVCS	SUPP/MATL GENERAL SUPPLIES	IDEA FLOWTHROUGH	18,000
15E000	2210	6400	00	462000	DISTRICT WIDE	IMPROVEMENT INSTRUCTION SVCS	IMPROVEMENT INSTRUCTION SVCS	DUES AND FEES	IDEA FLOWTHROUGH	10,000
15E000	2211	1100	00	000000	DISTRICT WIDE	INSTRUCTIONAL COACHING	INSTRUCTIONAL COACHING	REGULAR SALARIES	ALL	48,738
15E000	2211	2110	00	000000	DISTRICT WIDE	INSTRUCTIONAL COACHING	INSTRUCTIONAL COACHING	TEACHERS RETIREMENT	ALL	609
15E000	2211	2210	00	000000	DISTRICT WIDE	INSTRUCTIONAL COACHING	INSTRUCTIONAL COACHING	LIFE INSURANCE	ALL	65
15E000	2211	2220	00	000000	DISTRICT WIDE	INSTRUCTIONAL COACHING	INSTRUCTIONAL COACHING	MEDICAL INSURANCE	ALL	8,410
15E000	2230	4100	00	462000	DISTRICT WIDE	ASSESSMENT AND TESTING	ASSESSMENT AND TESTING	SUPP/MATL GENERAL SUPPLIES	IDEA FLOWTHROUGH	22,000
15E000	2230	4700	00	000000	DISTRICT WIDE	ASSESSMENT AND TESTING	ASSESSMENT AND TESTING	SOFTWARE & LICENSES	ALL	24,000
15E000	2330	1110	00	000000	DISTRICT WIDE	GEN ADMIN SPECIAL AREA ADMIN	GEN ADMIN SPECIAL AREA ADMIN	REGULAR SALARIES-ADMINISTRATIO	ALL	82,621
15E000	2330	1110	00	370500	DISTRICT WIDE	GEN ADMIN SPECIAL AREA ADMIN	GEN ADMIN SPECIAL AREA ADMIN	REGULAR SALARIES-ADMINISTRATIO	PRE SCHOOL FOR ALL	0
15E000	2330	1120	00	000000	DISTRICT WIDE	GEN ADMIN SPECIAL AREA ADMIN	GEN ADMIN SPECIAL AREA ADMIN	REG ED SUPPORT PER SALARY	ALL	27,150
15E000	2330	1130	00	000000	DISTRICT WIDE	GEN ADMIN SPECIAL AREA ADMIN	GEN ADMIN SPECIAL AREA ADMIN	OVERTIME/STIPEND SALARY	ALL	1,000
15E000	2330	1500	00	370500	DISTRICT WIDE	GEN ADMIN SPECIAL AREA ADMIN	GEN ADMIN SPECIAL AREA ADMIN	STIPENDS	PRE SCHOOL FOR ALL	0
15E000	2330	2110	00	000000	DISTRICT WIDE	GEN ADMIN SPECIAL AREA ADMIN	GEN ADMIN SPECIAL AREA ADMIN	TEACHERS RETIREMENT	ALL	10,221
15E000	2330	2110	00	370500	DISTRICT WIDE	GEN ADMIN SPECIAL AREA ADMIN	GEN ADMIN SPECIAL AREA ADMIN	TEACHERS RETIREMENT	PRE SCHOOL FOR ALL	0
15E000	2330	2210	00	000000	DISTRICT WIDE	GEN ADMIN SPECIAL AREA ADMIN	GEN ADMIN SPECIAL AREA ADMIN	LIFE INSURANCE	ALL	73
15E000	2330	2210	00	370500	DISTRICT WIDE	GEN ADMIN SPECIAL AREA ADMIN	GEN ADMIN SPECIAL AREA ADMIN	LIFE INSURANCE	PRE SCHOOL FOR ALL	0
15E000	2330	2220	00	000000	DISTRICT WIDE	GEN ADMIN SPECIAL AREA ADMIN	GEN ADMIN SPECIAL AREA ADMIN	MEDICAL INSURANCE	ALL	5,118
15E000	2330	2220	00	370500	DISTRICT WIDE	GEN ADMIN SPECIAL AREA ADMIN	GEN ADMIN SPECIAL AREA ADMIN	MEDICAL INSURANCE	PRE SCHOOL FOR ALL	0
15E000	2330	2260	00	000000	DISTRICT WIDE	GEN ADMIN SPECIAL AREA ADMIN	GEN ADMIN SPECIAL AREA ADMIN	LONG TERM DISABILITY INSURANCE	ALL	409
15E000	2330	2260	00	370500	DISTRICT WIDE	GEN ADMIN SPECIAL AREA ADMIN	GEN ADMIN SPECIAL AREA ADMIN	LONG TERM DISABILITY INSURANCE	PRE SCHOOL FOR ALL	0
15E000	2330	3120	00	000000	DISTRICT WIDE	GEN ADMIN SPECIAL AREA ADMIN	GEN ADMIN SPECIAL AREA ADMIN	PROF TRAINING & STAFF DEVELOPM	ALL	7,000
15E000	2330	3320	00	000000	DISTRICT WIDE	GEN ADMIN SPECIAL AREA ADMIN	GEN ADMIN SPECIAL AREA ADMIN	TRAVEL & MEALS	ALL	2,000
15E000	2330	4100	00	000000	DISTRICT WIDE	GEN ADMIN SPECIAL AREA ADMIN	GEN ADMIN SPECIAL AREA ADMIN	SUPP/MATL GENERAL SUPPLIES	ALL	2,000
15E000	2330	6400	00	000000	DISTRICT WIDE	GEN ADMIN SPECIAL AREA ADMIN	GEN ADMIN SPECIAL AREA ADMIN	DUES AND FEES	ALL	800
15E000	3700	3100	00	462000	DISTRICT WIDE	NON PUBLIC COMMUNITY SERVICE	NON PUBLIC COMMUNITY SERVICE	PROF & TECH PURCHASED SERVICES	IDEA FLOWTHROUGH	8,169
15E000	4120	3100	00	000000	DISTRICT WIDE	PMTS TO IN-STATE GOV'T SP EDUC	PMTS TO IN-STATE GOV'T SP EDUC	PROF & TECH PURCHASED SERVICES	ALL	356,859
15E000	4220	6710	00	000000	DISTRICT WIDE	SPED-OTHER GOVERNMENTAL FACILI	SPED-OTHER GOVERNMENTAL FACILI	Tuition - Private Non Res	ALL	1,683,335
15E000	4220	6720	00	000000	DISTRICT WIDE	SPED-OTHER GOVERNMENTAL FACILI	SPED-OTHER GOVERNMENTAL FACILI	Tuition-Private Resident	ALL	608,000
15E000	6000	6990	00	000000	DISTRICT WIDE	PROVISION FOR CONTINGENCIES	PROVISION FOR CONTINGENCIES	Contingencies	ALL	150,000
15E300	1200	1100	00	000000	HOOPER	SPED- INSTRUCTION	SPED- INSTRUCTION	REGULAR SALARIES	ALL	352,028

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FDTLOC	FUNC	OBJ	SJ	SOURCE	LOCATION	REVENUE FUNCTION	EXPENSE FUNCTION	OBJECT	SOURCE/GRANT	Tentative Budget
15E300	1200	1120	00	000000	HOOPER	SPED- INSTRUCTION	SPED- INSTRUCTION	REG ED SUPPORT PER SALARY	ALL	263,998
15E300	1200	1120	00	462000	HOOPER	SPED- INSTRUCTION	SPED- INSTRUCTION	REG ED SUPPORT PER SALARY	IDEA FLOWTHROUGH	62,476
15E300	1200	2110	00	000000	HOOPER	SPED- INSTRUCTION	SPED- INSTRUCTION	TEACHERS RETIREMENT	ALL	4,400
15E300	1200	2210	00	000000	HOOPER	SPED- INSTRUCTION	SPED- INSTRUCTION	LIFE INSURANCE	ALL	1,139
15E300	1200	2210	00	462000	HOOPER	SPED- INSTRUCTION	SPED- INSTRUCTION	LIFE INSURANCE	IDEA FLOWTHROUGH	189
15E300	1200	2220	00	000000	HOOPER	SPED- INSTRUCTION	SPED- INSTRUCTION	MEDICAL INSURANCE	ALL	119,024
15E300	1200	2220	00	462000	HOOPER	SPED- INSTRUCTION	SPED- INSTRUCTION	MEDICAL INSURANCE	IDEA FLOWTHROUGH	18,221
15E300	1225	1100	00	000000	HOOPER	PRE-K /EC INSTRUCTION	PRE-K /EC INSTRUCTION	REGULAR SALARIES	ALL	24,055
15E300	1225	1120	00	000000	HOOPER	PRE-K /EC INSTRUCTION	PRE-K /EC INSTRUCTION	REG ED SUPPORT PER SALARY	ALL	23,927
15E300	1225	2210	00	000000	HOOPER	PRE-K /EC INSTRUCTION	PRE-K /EC INSTRUCTION	LIFE INSURANCE	ALL	93
15E300	1225	2220	00	000000	HOOPER	PRE-K /EC INSTRUCTION	PRE-K /EC INSTRUCTION	MEDICAL INSURANCE	ALL	9,612
15E300	2110	1100	00	000000	HOOPER	SOCIAL WORK SERVICES	SOCIAL WORK SERVICES	REGULAR SALARIES	ALL	167,203
15E300	2110	2110	00	000000	HOOPER	SOCIAL WORK SERVICES	SOCIAL WORK SERVICES	TEACHERS RETIREMENT	ALL	2,090
15E300	2110	2210	00	000000	HOOPER	SOCIAL WORK SERVICES	SOCIAL WORK SERVICES	LIFE INSURANCE	ALL	145
15E300	2110	2220	00	000000	HOOPER	SOCIAL WORK SERVICES	SOCIAL WORK SERVICES	MEDICAL INSURANCE	ALL	15,736
15E300	2140	1100	00	000000	HOOPER	PSYCHOLOGICAL SERVICES	PSYCHOLOGICAL SERVICES	REGULAR SALARIES	ALL	118,329
15E300	2140	2110	00	000000	HOOPER	PSYCHOLOGICAL SERVICES	PSYCHOLOGICAL SERVICES	TEACHERS RETIREMENT	ALL	1,479
15E300	2140	2210	00	000000	HOOPER	PSYCHOLOGICAL SERVICES	PSYCHOLOGICAL SERVICES	LIFE INSURANCE	ALL	73
15E300	2140	2220	00	000000	HOOPER	PSYCHOLOGICAL SERVICES	PSYCHOLOGICAL SERVICES	MEDICAL INSURANCE	ALL	9,612
15E300	2150	1100	00	000000	HOOPER	SPEECH/PATH/AUDIO SERVICES	SPEECH/PATH/AUDIO SERVICES	REGULAR SALARIES	ALL	144,748
15E300	2150	2110	00	000000	HOOPER	SPEECH/PATH/AUDIO SERVICES	SPEECH/PATH/AUDIO SERVICES	TEACHERS RETIREMENT	ALL	1,809
15E300	2150	2210	00	000000	HOOPER	SPEECH/PATH/AUDIO SERVICES	SPEECH/PATH/AUDIO SERVICES	LIFE INSURANCE	ALL	145
15E300	2150	2220	00	000000	HOOPER	SPEECH/PATH/AUDIO SERVICES	SPEECH/PATH/AUDIO SERVICES	MEDICAL INSURANCE	ALL	19,223
15E300	2150	3100	00	000000	HOOPER	SPEECH/PATH/AUDIO SERVICES	SPEECH/PATH/AUDIO SERVICES	PROF & TECH PURCHASED SERVICES	ALL	123,000
15E300	2190	1120	00	000000	HOOPER	OTHER PUPIL SERVICES	OTHER PUPIL SERVICES	REG ED SUPPORT PER SALARY	ALL	96,083
15E300	2190	2210	00	000000	HOOPER	OTHER PUPIL SERVICES	OTHER PUPIL SERVICES	LIFE INSURANCE	ALL	73
15E300	2190	2220	00	000000	HOOPER	OTHER PUPIL SERVICES	OTHER PUPIL SERVICES	MEDICAL INSURANCE	ALL	9,612
15E400	1200	1100	00	000000	PALOMBI	SPED- INSTRUCTION	SPED- INSTRUCTION	REGULAR SALARIES	ALL	440,955
15E400	1200	1120	00	000000	PALOMBI	SPED- INSTRUCTION	SPED- INSTRUCTION	REG ED SUPPORT PER SALARY	ALL	274,896
15E400	1200	1120	00	462000	PALOMBI	SPED- INSTRUCTION	SPED- INSTRUCTION	REG ED SUPPORT PER SALARY	IDEA FLOWTHROUGH	101,777
15E400	1200	2110	00	000000	PALOMBI	SPED- INSTRUCTION	SPED- INSTRUCTION	TEACHERS RETIREMENT	ALL	5,517
15E400	1200	2130	00	462000	PALOMBI	SPED- INSTRUCTION	SPED- INSTRUCTION	FEDERAL INSUR CONTRIBUTION ACT	IDEA FLOWTHROUGH	-2
15E400	1200	2210	00	000000	PALOMBI	SPED- INSTRUCTION	SPED- INSTRUCTION	LIFE INSURANCE	ALL	1,153
15E400	1200	2210	00	462000	PALOMBI	SPED- INSTRUCTION	SPED- INSTRUCTION	LIFE INSURANCE	IDEA FLOWTHROUGH	284
15E400	1200	2220	00	000000	PALOMBI	SPED- INSTRUCTION	SPED- INSTRUCTION	MEDICAL INSURANCE	ALL	123,409
15E400	1200	2220	00	462000	PALOMBI	SPED- INSTRUCTION	SPED- INSTRUCTION	MEDICAL INSURANCE	IDEA FLOWTHROUGH	22,310
15E400	2110	1100	00	000000	PALOMBI	SOCIAL WORK SERVICES	SOCIAL WORK SERVICES	REGULAR SALARIES	ALL	123,269
15E400	2110	2110	00	000000	PALOMBI	SOCIAL WORK SERVICES	SOCIAL WORK SERVICES	TEACHERS RETIREMENT	ALL	1,541
15E400	2110	2210	00	000000	PALOMBI	SOCIAL WORK SERVICES	SOCIAL WORK SERVICES	LIFE INSURANCE	ALL	125
15E400	2110	2220	00	000000	PALOMBI	SOCIAL WORK SERVICES	SOCIAL WORK SERVICES	MEDICAL INSURANCE	ALL	11,880

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<u>FDTLOC</u>	<u>FUNC</u>	<u>OBJ</u>	<u>SJ</u>	<u>SOURCE</u>	<u>LOCATION</u>	<u>REVENUE FUNCTION</u>	<u>EXPENSE FUNCTION</u>	<u>OBJECT</u>	<u>SOURCE/GRANT</u>	<u>Tentative Budget</u>
15E400	2140	3100	00	000000	PALOMBI	PSYCHOLOGICAL SERVICES	PSYCHOLOGICAL SERVICES	PROF & TECH PURCHASED SERVICES	ALL	87,750
15E400	2150	1100	00	000000	PALOMBI	SPEECH/PATH/AUDIO SERVICES	SPEECH/PATH/AUDIO SERVICES	REGULAR SALARIES	ALL	115,286
15E400	2150	2110	00	000000	PALOMBI	SPEECH/PATH/AUDIO SERVICES	SPEECH/PATH/AUDIO SERVICES	TEACHERS RETIREMENT	ALL	1,441
15E400	2150	2210	00	000000	PALOMBI	SPEECH/PATH/AUDIO SERVICES	SPEECH/PATH/AUDIO SERVICES	LIFE INSURANCE	ALL	73
15E400	2150	2220	00	000000	PALOMBI	SPEECH/PATH/AUDIO SERVICES	SPEECH/PATH/AUDIO SERVICES	MEDICAL INSURANCE	ALL	14,236
15E500	1200	1100	00	000000	THOMPSON	SPED- INSTRUCTION	SPED- INSTRUCTION	REGULAR SALARIES	ALL	292,502
15E500	1200	1120	00	000000	THOMPSON	SPED- INSTRUCTION	SPED- INSTRUCTION	REG ED SUPPORT PER SALARY	ALL	177,871
15E500	1200	1120	00	462000	THOMPSON	SPED- INSTRUCTION	SPED- INSTRUCTION	REG ED SUPPORT PER SALARY	IDEA FLOWTHROUGH	73,966
15E500	1200	2110	00	000000	THOMPSON	SPED- INSTRUCTION	SPED- INSTRUCTION	TEACHERS RETIREMENT	ALL	2,844
15E500	1200	2210	00	000000	THOMPSON	SPED- INSTRUCTION	SPED- INSTRUCTION	LIFE INSURANCE	ALL	808
15E500	1200	2210	00	462000	THOMPSON	SPED- INSTRUCTION	SPED- INSTRUCTION	LIFE INSURANCE	IDEA FLOWTHROUGH	202
15E500	1200	2220	00	000000	THOMPSON	SPED- INSTRUCTION	SPED- INSTRUCTION	MEDICAL INSURANCE	ALL	82,141
15E500	1200	2220	00	462000	THOMPSON	SPED- INSTRUCTION	SPED- INSTRUCTION	MEDICAL INSURANCE	IDEA FLOWTHROUGH	21,037
15E500	1225	1120	00	000000	THOMPSON	PRE-K /EC INSTRUCTION	PRE-K /EC INSTRUCTION	REG ED SUPPORT PER SALARY	ALL	13,001
15E500	1225	2210	00	000000	THOMPSON	PRE-K /EC INSTRUCTION	PRE-K /EC INSTRUCTION	LIFE INSURANCE	ALL	38
15E500	1225	2220	00	000000	THOMPSON	PRE-K /EC INSTRUCTION	PRE-K /EC INSTRUCTION	MEDICAL INSURANCE	ALL	601
15E500	2110	1100	00	000000	THOMPSON	SOCIAL WORK SERVICES	SOCIAL WORK SERVICES	REGULAR SALARIES	ALL	62,858
15E500	2110	2110	00	000000	THOMPSON	SOCIAL WORK SERVICES	SOCIAL WORK SERVICES	TEACHERS RETIREMENT	ALL	786
15E500	2110	2210	00	000000	THOMPSON	SOCIAL WORK SERVICES	SOCIAL WORK SERVICES	LIFE INSURANCE	ALL	73
15E500	2110	2220	00	000000	THOMPSON	SOCIAL WORK SERVICES	SOCIAL WORK SERVICES	MEDICAL INSURANCE	ALL	9,612
15E500	2140	1100	00	000000	THOMPSON	PSYCHOLOGICAL SERVICES	PSYCHOLOGICAL SERVICES	REGULAR SALARIES	ALL	131,758
15E500	2140	2110	00	000000	THOMPSON	PSYCHOLOGICAL SERVICES	PSYCHOLOGICAL SERVICES	TEACHERS RETIREMENT	ALL	1,647
15E500	2140	2210	00	000000	THOMPSON	PSYCHOLOGICAL SERVICES	PSYCHOLOGICAL SERVICES	LIFE INSURANCE	ALL	73
15E500	2140	2220	00	000000	THOMPSON	PSYCHOLOGICAL SERVICES	PSYCHOLOGICAL SERVICES	MEDICAL INSURANCE	ALL	9,242
15E500	2150	1100	00	000000	THOMPSON	SPEECH/PATH/AUDIO SERVICES	SPEECH/PATH/AUDIO SERVICES	REGULAR SALARIES	ALL	37,055
15E500	2150	2110	00	000000	THOMPSON	SPEECH/PATH/AUDIO SERVICES	SPEECH/PATH/AUDIO SERVICES	TEACHERS RETIREMENT	ALL	463
15E500	2150	2210	00	000000	THOMPSON	SPEECH/PATH/AUDIO SERVICES	SPEECH/PATH/AUDIO SERVICES	LIFE INSURANCE	ALL	39
15E500	2150	2220	00	000000	THOMPSON	SPEECH/PATH/AUDIO SERVICES	SPEECH/PATH/AUDIO SERVICES	MEDICAL INSURANCE	ALL	1,767
15E500	2190	1120	00	000000	THOMPSON	OTHER PUPIL SERVICES	OTHER PUPIL SERVICES	REG ED SUPPORT PER SALARY	ALL	76,042
15E500	2190	2210	00	000000	THOMPSON	OTHER PUPIL SERVICES	OTHER PUPIL SERVICES	LIFE INSURANCE	ALL	73
15E500	2190	2220	00	000000	THOMPSON	OTHER PUPIL SERVICES	OTHER PUPIL SERVICES	MEDICAL INSURANCE	ALL	8,128
15E600	1200	1000	00	000000	MARTIN	SPED- INSTRUCTION	SPED- INSTRUCTION	SALARIES	ALL	13
15E600	1200	1100	00	000000	MARTIN	SPED- INSTRUCTION	SPED- INSTRUCTION	REGULAR SALARIES	ALL	326,858
15E600	1200	1120	00	000000	MARTIN	SPED- INSTRUCTION	SPED- INSTRUCTION	REG ED SUPPORT PER SALARY	ALL	204,498
15E600	1200	1120	00	462000	MARTIN	SPED- INSTRUCTION	SPED- INSTRUCTION	REG ED SUPPORT PER SALARY	IDEA FLOWTHROUGH	81,325
15E600	1200	2110	00	000000	MARTIN	SPED- INSTRUCTION	SPED- INSTRUCTION	TEACHERS RETIREMENT	ALL	4,086
15E600	1200	2210	00	000000	MARTIN	SPED- INSTRUCTION	SPED- INSTRUCTION	LIFE INSURANCE	ALL	926
15E600	1200	2210	00	370500	MARTIN	SPED- INSTRUCTION	SPED- INSTRUCTION	LIFE INSURANCE	PRE SCHOOL FOR ALL	5
15E600	1200	2210	00	462000	MARTIN	SPED- INSTRUCTION	SPED- INSTRUCTION	LIFE INSURANCE	IDEA FLOWTHROUGH	216
15E600	1200	2220	00	000000	MARTIN	SPED- INSTRUCTION	SPED- INSTRUCTION	MEDICAL INSURANCE	ALL	94,968

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FDTLOC	FUNC	OBJ	SJ	SOURCE	LOCATION	REVENUE FUNCTION	EXPENSE FUNCTION	OBJECT	SOURCE/GRANT	Tentative Budget
15E600	1200	2220	00	462000	MARTIN	SPED- INSTRUCTION	SPED- INSTRUCTION	MEDICAL INSURANCE	IDEA FLOWTHROUGH	15,652
15E600	1225	1120	00	000000	MARTIN	PRE-K /EC INSTRUCTION	PRE-K /EC INSTRUCTION	REG ED SUPPORT PER SALARY	ALL	26,776
15E600	1225	2210	00	000000	MARTIN	PRE-K /EC INSTRUCTION	PRE-K /EC INSTRUCTION	LIFE INSURANCE	ALL	82
15E600	1225	2210	00	370500	MARTIN	PRE-K /EC INSTRUCTION	PRE-K /EC INSTRUCTION	LIFE INSURANCE	PRE SCHOOL FOR ALL	3
15E600	1225	2220	00	000000	MARTIN	PRE-K /EC INSTRUCTION	PRE-K /EC INSTRUCTION	MEDICAL INSURANCE	ALL	7,331
15E600	2110	1100	00	000000	MARTIN	SOCIAL WORK SERVICES	SOCIAL WORK SERVICES	REGULAR SALARIES	ALL	69,728
15E600	2110	2110	00	000000	MARTIN	SOCIAL WORK SERVICES	SOCIAL WORK SERVICES	TEACHERS RETIREMENT	ALL	871
15E600	2110	2210	00	000000	MARTIN	SOCIAL WORK SERVICES	SOCIAL WORK SERVICES	LIFE INSURANCE	ALL	73
15E600	2110	2220	00	000000	MARTIN	SOCIAL WORK SERVICES	SOCIAL WORK SERVICES	MEDICAL INSURANCE	ALL	9,612
15E600	2140	1100	00	000000	MARTIN	PSYCHOLOGICAL SERVICES	PSYCHOLOGICAL SERVICES	REGULAR SALARIES	ALL	8,191
15E600	2140	2110	00	000000	MARTIN	PSYCHOLOGICAL SERVICES	PSYCHOLOGICAL SERVICES	TEACHERS RETIREMENT	ALL	102
15E600	2140	2210	00	000000	MARTIN	PSYCHOLOGICAL SERVICES	PSYCHOLOGICAL SERVICES	LIFE INSURANCE	ALL	8
15E600	2140	2220	00	000000	MARTIN	PSYCHOLOGICAL SERVICES	PSYCHOLOGICAL SERVICES	MEDICAL INSURANCE	ALL	1,201
15E600	2140	3100	00	000000	MARTIN	PSYCHOLOGICAL SERVICES	PSYCHOLOGICAL SERVICES	PROF & TECH PURCHASED SERVICES	ALL	154,000
15E600	2150	1100	00	000000	MARTIN	SPEECH/PATH/AUDIO SERVICES	SPEECH/PATH/AUDIO SERVICES	REGULAR SALARIES	ALL	215,970
15E600	2150	2110	00	000000	MARTIN	SPEECH/PATH/AUDIO SERVICES	SPEECH/PATH/AUDIO SERVICES	TEACHERS RETIREMENT	ALL	2,700
15E600	2150	2210	00	000000	MARTIN	SPEECH/PATH/AUDIO SERVICES	SPEECH/PATH/AUDIO SERVICES	LIFE INSURANCE	ALL	145
15E600	2150	2220	00	000000	MARTIN	SPEECH/PATH/AUDIO SERVICES	SPEECH/PATH/AUDIO SERVICES	MEDICAL INSURANCE	ALL	14,236
15E600	2190	1120	00	000000	MARTIN	OTHER PUPIL SERVICES	OTHER PUPIL SERVICES	REG ED SUPPORT PER SALARY	ALL	68,686
15E600	2190	2210	00	000000	MARTIN	OTHER PUPIL SERVICES	OTHER PUPIL SERVICES	LIFE INSURANCE	ALL	73
15E600	2190	2220	00	000000	MARTIN	OTHER PUPIL SERVICES	OTHER PUPIL SERVICES	MEDICAL INSURANCE	ALL	14,236
15E---	----	----	--	-----		*Expense				13,366,811
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FDTLOC	FUNC	OBJ	SJ	SOURCE	LOCATION	REVENUE FUNCTION	EXPENSE FUNCTION	OBJECT	SOURCE/GRANT	Tentative Budget
20R000	1111	0000	00	0000000	DISTRICT WIDE	GENERAL LEVY- CURRENT YEAR	GENERAL LEVY- CURRENT YEAR	X	ALL	2,322,929
20R000	1113	0000	00	0000000	DISTRICT WIDE	OTHER PRIOR YR GENERAL LEVY	OTHER PRIOR YR GENERAL LEVY	X	ALL	116,734
20R000	1510	0000	00	0000000	DISTRICT WIDE	INTEREST ON INVESTMENTS	INTEREST ON INVESTMENTS	X	ALL	20,000
20R000	1910	0000	00	0000000	DISTRICT WIDE	RENT RECEIPTS	RENT RECEIPTS	X	ALL	35,000
20R000	1950	0000	00	0000000	DISTRICT WIDE	REFUND-PRIOR YR EXPENDITURES	REFUND-PRIOR YR EXPENDITURES	X	ALL	0
20R000	1980	0000	00	0000000	DISTRICT WIDE	VENDOR CONTRACT PROCEEDS/REBAT	VENDOR CONTRACT PROCEEDS/REBAT	X	ALL	1,000
20R000	3001	0000	00	0000000	DISTRICT WIDE	EVIDENCE BASED FUNDING	EVIDENCE BASED FUNDING	X	ALL	200,000
20R000	3999	0000	00	0000000	DISTRICT WIDE	OTHER REV FROM STATE SOURCES	OTHER REV FROM STATE SOURCES	X	ALL	50,000
20R000	7140	0000	00	0000000	DISTRICT WIDE	PERM TRX-INT ON BONDS/INTEREST	PERM TRX-INT ON BONDS/INTEREST	X	ALL	600,000
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FDTLOC	FUNC	OBJ	SJ	SOURCE	LOCATION	REVENUE FUNCTION	EXPENSE FUNCTION	OBJECT	SOURCE/GRANT	Tentative Budget
20E000	2540	1110	00	000000	DISTRICT WIDE	OPER/MAINT PLANT SVCS	OPER/MAINT PLANT SVCS	REGULAR SALARIES-ADMINISTRATIO	ALL	127,056
20E000	2540	1120	00	000000	DISTRICT WIDE	OPER/MAINT PLANT SVCS	OPER/MAINT PLANT SVCS	REG ED SUPPORT PER SALARY	ALL	68,352
20E000	2540	1130	00	000000	DISTRICT WIDE	OPER/MAINT PLANT SVCS	OPER/MAINT PLANT SVCS	OVERTIME/STIPEND SALARY	ALL	5,000
20E000	2540	1210	00	000000	DISTRICT WIDE	OPER/MAINT PLANT SVCS	OPER/MAINT PLANT SVCS	TEMPORARY SEASONAL SALARIES	ALL	9,941
20E000	2540	1500	00	000000	DISTRICT WIDE	OPER/MAINT PLANT SVCS	OPER/MAINT PLANT SVCS	STIPENDS	ALL	1,000
20E000	2540	2210	00	000000	DISTRICT WIDE	OPER/MAINT PLANT SVCS	OPER/MAINT PLANT SVCS	LIFE INSURANCE	ALL	145
20E000	2540	2220	00	000000	DISTRICT WIDE	OPER/MAINT PLANT SVCS	OPER/MAINT PLANT SVCS	MEDICAL INSURANCE	ALL	40,621
20E000	2540	3100	00	000000	DISTRICT WIDE	OPER/MAINT PLANT SVCS	OPER/MAINT PLANT SVCS	PROF & TECH PURCHASED SERVICES	ALL	26,156
20E000	2540	3120	00	000000	DISTRICT WIDE	OPER/MAINT PLANT SVCS	OPER/MAINT PLANT SVCS	PROF TRAINING & STAFF DEVELOPM	ALL	1,500
20E000	2540	3200	00	000000	DISTRICT WIDE	OPER/MAINT PLANT SVCS	OPER/MAINT PLANT SVCS	PURCH SVCS-OPERATE/REPAIR/MAIN	ALL	207,680
20E000	2540	3210	00	000000	DISTRICT WIDE	OPER/MAINT PLANT SVCS	OPER/MAINT PLANT SVCS	PURCH SVCS SANITATION SERVICES	ALL	40,000
20E000	2540	3220	00	000000	DISTRICT WIDE	OPER/MAINT PLANT SVCS	OPER/MAINT PLANT SVCS	PURCH SVCS CLEANING SERVICES	ALL	780,000
20E000	2540	3230	00	000000	DISTRICT WIDE	OPER/MAINT PLANT SVCS	OPER/MAINT PLANT SVCS	REPAIRS & MAINTENANCE	ALL	20,000
20E000	2540	3320	00	000000	DISTRICT WIDE	OPER/MAINT PLANT SVCS	OPER/MAINT PLANT SVCS	TRAVEL & MEALS	ALL	2,300
20E000	2540	3400	00	000000	DISTRICT WIDE	OPER/MAINT PLANT SVCS	OPER/MAINT PLANT SVCS	PHONE/POSTAGE	ALL	65,000
20E000	2540	3500	00	000000	DISTRICT WIDE	OPER/MAINT PLANT SVCS	OPER/MAINT PLANT SVCS	ADVERTISING	ALL	500
20E000	2540	3700	00	000000	DISTRICT WIDE	OPER/MAINT PLANT SVCS	OPER/MAINT PLANT SVCS	WATER/SEWER SERVICE	ALL	82,000
20E000	2540	4100	00	000000	DISTRICT WIDE	OPER/MAINT PLANT SVCS	OPER/MAINT PLANT SVCS	SUPP/MATL GENERAL SUPPLIES	ALL	18,500
20E000	2540	4150	00	000000	DISTRICT WIDE	OPER/MAINT PLANT SVCS	OPER/MAINT PLANT SVCS	BLDG/MAINT SUPPLIES	ALL	5,000
20E000	2540	4650	00	000000	DISTRICT WIDE	OPER/MAINT PLANT SVCS	OPER/MAINT PLANT SVCS	SUPP/MATL NATURAL GAS	ALL	1,000
20E000	2540	4660	00	000000	DISTRICT WIDE	OPER/MAINT PLANT SVCS	OPER/MAINT PLANT SVCS	SUPP/MATL ELECTRICITY	ALL	25,000
20E000	2540	4700	00	000000	DISTRICT WIDE	OPER/MAINT PLANT SVCS	OPER/MAINT PLANT SVCS	SOFTWARE & LICENSES	ALL	9,872
20E000	2540	6400	00	000000	DISTRICT WIDE	OPER/MAINT PLANT SVCS	OPER/MAINT PLANT SVCS	DUES AND FEES	ALL	2,800
20E000	2540	7010	00	000000	DISTRICT WIDE	OPER/MAINT PLANT SVCS	OPER/MAINT PLANT SVCS	NON-CAPITALIZED EQUIPMENT	ALL	3,000
20E000	2545	4100	00	000000	DISTRICT WIDE	O&M SAFETY/SECURITY	O&M SAFETY/SECURITY	SUPP/MATL GENERAL SUPPLIES	ALL	5,000
20E000	2545	7010	00	000000	DISTRICT WIDE	O&M SAFETY/SECURITY	O&M SAFETY/SECURITY	NON-CAPITALIZED EQUIPMENT	ALL	7,000
20E000	4120	3900	00	000000	DISTRICT WIDE	PMTS TO IN-STATE GOV'T SP EDUC	PMTS TO IN-STATE GOV'T SP EDUC	OTHER PURCHASED SVC	ALL	155,921
20E000	6000	6990	00	000000	DISTRICT WIDE	PROVISION FOR CONTINGENCIES	PROVISION FOR CONTINGENCIES	Contingencies	ALL	50,000
20E000	8140	0000	00	000000	DISTRICT WIDE	PERM TRNSFR OF INTEREST	PERM TRNSFR OF INTEREST	X	ALL	500,000
20E200	2540	3100	00	000000	PLEVIK	OPER/MAINT PLANT SVCS	OPER/MAINT PLANT SVCS	PROF & TECH PURCHASED SERVICES	ALL	2,500
20E200	2540	3200	00	000000	PLEVIK	OPER/MAINT PLANT SVCS	OPER/MAINT PLANT SVCS	PURCH SVCS-OPERATE/REPAIR/MAIN	ALL	23,000
20E200	2540	3230	00	000000	PLEVIK	OPER/MAINT PLANT SVCS	OPER/MAINT PLANT SVCS	REPAIRS & MAINTENANCE	ALL	5,500
20E200	2540	4100	00	000000	PLEVIK	OPER/MAINT PLANT SVCS	OPER/MAINT PLANT SVCS	SUPP/MATL GENERAL SUPPLIES	ALL	500
20E300	2540	1120	00	000000	HOOPER	OPER/MAINT PLANT SVCS	OPER/MAINT PLANT SVCS	REG ED SUPPORT PER SALARY	ALL	49,311
20E300	2540	1130	00	000000	HOOPER	OPER/MAINT PLANT SVCS	OPER/MAINT PLANT SVCS	OVERTIME/STIPEND SALARY	ALL	3,500
20E300	2540	2210	00	000000	HOOPER	OPER/MAINT PLANT SVCS	OPER/MAINT PLANT SVCS	LIFE INSURANCE	ALL	51
20E300	2540	2220	00	000000	HOOPER	OPER/MAINT PLANT SVCS	OPER/MAINT PLANT SVCS	MEDICAL INSURANCE	ALL	6,808
20E300	2540	3230	00	000000	HOOPER	OPER/MAINT PLANT SVCS	OPER/MAINT PLANT SVCS	REPAIRS & MAINTENANCE	ALL	19,000
20E300	2540	4100	00	000000	HOOPER	OPER/MAINT PLANT SVCS	OPER/MAINT PLANT SVCS	SUPP/MATL GENERAL SUPPLIES	ALL	16,100
20E300	2540	4150	00	000000	HOOPER	OPER/MAINT PLANT SVCS	OPER/MAINT PLANT SVCS	BLDG/MAINT SUPPLIES	ALL	3,500

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FDTLOC	FUNC	OBJ	SJ	SOURCE	LOCATION	REVENUE FUNCTION	EXPENSE FUNCTION	OBJECT	SOURCE/GRANT	Tentative Budget
20E300	2540	4650	00	000000	HOOPER	OPER/MAINT PLANT SVCS	OPER/MAINT PLANT SVCS	SUPP/MATL NATURAL GAS	ALL	20,700
20E300	2540	4660	00	000000	HOOPER	OPER/MAINT PLANT SVCS	OPER/MAINT PLANT SVCS	SUPP/MATL ELECTRICITY	ALL	79,300
20E300	2540	5500	00	000000	HOOPER	OPER/MAINT PLANT SVCS	OPER/MAINT PLANT SVCS	CAPITALIZED EQUIPMENT	ALL	10,000
20E400	2540	1120	00	000000	PALOMBI	OPER/MAINT PLANT SVCS	OPER/MAINT PLANT SVCS	REG ED SUPPORT PER SALARY	ALL	51,435
20E400	2540	1130	00	000000	PALOMBI	OPER/MAINT PLANT SVCS	OPER/MAINT PLANT SVCS	OVERTIME/STIPEND SALARY	ALL	3,500
20E400	2540	2210	00	000000	PALOMBI	OPER/MAINT PLANT SVCS	OPER/MAINT PLANT SVCS	LIFE INSURANCE	ALL	73
20E400	2540	2220	00	000000	PALOMBI	OPER/MAINT PLANT SVCS	OPER/MAINT PLANT SVCS	MEDICAL INSURANCE	ALL	9,612
20E400	2540	3230	00	000000	PALOMBI	OPER/MAINT PLANT SVCS	OPER/MAINT PLANT SVCS	REPAIRS & MAINTENANCE	ALL	25,000
20E400	2540	4100	00	000000	PALOMBI	OPER/MAINT PLANT SVCS	OPER/MAINT PLANT SVCS	SUPP/MATL GENERAL SUPPLIES	ALL	23,700
20E400	2540	4150	00	000000	PALOMBI	OPER/MAINT PLANT SVCS	OPER/MAINT PLANT SVCS	BLDG/MAINT SUPPLIES	ALL	3,500
20E400	2540	4650	00	000000	PALOMBI	OPER/MAINT PLANT SVCS	OPER/MAINT PLANT SVCS	SUPP/MATL NATURAL GAS	ALL	26,700
20E400	2540	4660	00	000000	PALOMBI	OPER/MAINT PLANT SVCS	OPER/MAINT PLANT SVCS	SUPP/MATL ELECTRICITY	ALL	144,300
20E400	2540	5500	00	000000	PALOMBI	OPER/MAINT PLANT SVCS	OPER/MAINT PLANT SVCS	CAPITALIZED EQUIPMENT	ALL	32,000
20E400	2540	7010	00	000000	PALOMBI	OPER/MAINT PLANT SVCS	OPER/MAINT PLANT SVCS	NON-CAPITALIZED EQUIPMENT	ALL	5,000
20E500	2540	1120	00	000000	THOMPSON	OPER/MAINT PLANT SVCS	OPER/MAINT PLANT SVCS	REG ED SUPPORT PER SALARY	ALL	41,999
20E500	2540	1130	00	000000	THOMPSON	OPER/MAINT PLANT SVCS	OPER/MAINT PLANT SVCS	OVERTIME/STIPEND SALARY	ALL	3,500
20E500	2540	2210	00	000000	THOMPSON	OPER/MAINT PLANT SVCS	OPER/MAINT PLANT SVCS	LIFE INSURANCE	ALL	60
20E500	2540	2220	00	000000	THOMPSON	OPER/MAINT PLANT SVCS	OPER/MAINT PLANT SVCS	MEDICAL INSURANCE	ALL	6,295
20E500	2540	3230	00	000000	THOMPSON	OPER/MAINT PLANT SVCS	OPER/MAINT PLANT SVCS	REPAIRS & MAINTENANCE	ALL	21,000
20E500	2540	4100	00	000000	THOMPSON	OPER/MAINT PLANT SVCS	OPER/MAINT PLANT SVCS	SUPP/MATL GENERAL SUPPLIES	ALL	16,000
20E500	2540	4150	00	000000	THOMPSON	OPER/MAINT PLANT SVCS	OPER/MAINT PLANT SVCS	BLDG/MAINT SUPPLIES	ALL	1,500
20E500	2540	4650	00	000000	THOMPSON	OPER/MAINT PLANT SVCS	OPER/MAINT PLANT SVCS	SUPP/MATL NATURAL GAS	ALL	27,000
20E500	2540	4660	00	000000	THOMPSON	OPER/MAINT PLANT SVCS	OPER/MAINT PLANT SVCS	SUPP/MATL ELECTRICITY	ALL	94,000
20E600	2540	1120	00	000000	MARTIN	OPER/MAINT PLANT SVCS	OPER/MAINT PLANT SVCS	REG ED SUPPORT PER SALARY	ALL	52,935
20E600	2540	1130	00	000000	MARTIN	OPER/MAINT PLANT SVCS	OPER/MAINT PLANT SVCS	OVERTIME/STIPEND SALARY	ALL	3,500
20E600	2540	2210	00	000000	MARTIN	OPER/MAINT PLANT SVCS	OPER/MAINT PLANT SVCS	LIFE INSURANCE	ALL	73
20E600	2540	2220	00	000000	MARTIN	OPER/MAINT PLANT SVCS	OPER/MAINT PLANT SVCS	MEDICAL INSURANCE	ALL	9,612
20E600	2540	3230	00	000000	MARTIN	OPER/MAINT PLANT SVCS	OPER/MAINT PLANT SVCS	REPAIRS & MAINTENANCE	ALL	20,000
20E600	2540	4100	00	000000	MARTIN	OPER/MAINT PLANT SVCS	OPER/MAINT PLANT SVCS	SUPP/MATL GENERAL SUPPLIES	ALL	13,400
20E600	2540	4150	00	000000	MARTIN	OPER/MAINT PLANT SVCS	OPER/MAINT PLANT SVCS	BLDG/MAINT SUPPLIES	ALL	3,500
20E600	2540	4650	00	000000	MARTIN	OPER/MAINT PLANT SVCS	OPER/MAINT PLANT SVCS	SUPP/MATL NATURAL GAS	ALL	34,500
20E600	2540	4660	00	000000	MARTIN	OPER/MAINT PLANT SVCS	OPER/MAINT PLANT SVCS	SUPP/MATL ELECTRICITY	ALL	148,850
20E600	2540	7010	00	000000	MARTIN	OPER/MAINT PLANT SVCS	OPER/MAINT PLANT SVCS	NON-CAPITALIZED EQUIPMENT	ALL	5,000
20E---	----	----	--	-----	*Expense					3,327,658
2-----	----	----	--	-----	*OPERATIONS AN					18,005

										2025-26
FDTLOC	FUNC	OBJ	SJ	SOURCE	LOCATION	REVENUE FUNCTION	EXPENSE FUNCTION	OBJECT	SOURCE/GRANT	Tentative Budget
30R000	1111	0000	00	0000000	DISTRICT WIDE	GENERAL LEVY- CURRENT YEAR	GENERAL LEVY- CURRENT YEAR	X	ALL	2,625,614
30R000	1113	0000	00	0000000	DISTRICT WIDE	OTHER PRIOR YR GENERAL LEVY	OTHER PRIOR YR GENERAL LEVY	X	ALL	2,000
30R000	1510	0000	00	0000000	DISTRICT WIDE	INTEREST ON INVESTMENTS	INTEREST ON INVESTMENTS	X	ALL	50,000
30R000	7400	0000	40	202300	DISTRICT WIDE	TRANSFER	TRANSFER	X		52,650
30R000	7400	0000	41	202200	DISTRICT WIDE	TRANSFER	TRANSFER	X		27,017
30R000	7400	0000	41	202400	DISTRICT WIDE	TRANSFER	TRANSFER	X	2024	30,264
30R000	7400	0000	41	202500	DISTRICT WIDE	TRANSFER	TRANSFER	X	2025	58,650
30R---	----	----	--	-----		*Revenue				2,846,195

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FDTLOC	FUNC	OBJ	SJ	SOURCE	LOCATION	REVENUE FUNCTION	EXPENSE FUNCTION	OBJECT	SOURCE/GRANT	Tentative Budget
30E000	5200	6200	00	202000	DISTRICT WIDE	BOND INTEREST	BOND INTEREST	INTEREST EXPENSE	2020	542,650
30E000	5200	6200	00	202400	DISTRICT WIDE	BOND INTEREST	BOND INTEREST	INTEREST EXPENSE	2024	286,500
30E000	5300	6100	00	202000	DISTRICT WIDE	BOND PRINCIPAL	BOND PRINCIPAL	REDEMPTION PRINCIPAL	2020	1,785,000
30E000	5370	6100	40	000000	DISTRICT WIDE	PRINC-CAP LEASES/INSTALL PURCH	PRINC-CAP LEASES/INSTALL PURCH	REDEMPTION PRINCIPAL	ALL	58,650
30E000	5370	6100	41	202200	DISTRICT WIDE	PRINC-CAP LEASES/INSTALL PURCH	PRINC-CAP LEASES/INSTALL PURCH	REDEMPTION PRINCIPAL		27,017
30E000	5370	6100	41	202400	DISTRICT WIDE	PRINC-CAP LEASES/INSTALL PURCH	PRINC-CAP LEASES/INSTALL PURCH	REDEMPTION PRINCIPAL	2024	30,265
30E000	5370	6100	41	202500	DISTRICT WIDE	PRINC-CAP LEASES/INSTALL PURCH	PRINC-CAP LEASES/INSTALL PURCH	REDEMPTION PRINCIPAL	2025	58,650
30E000	5400	6400	00	000000	DISTRICT WIDE	DEBT SERVICES OTHER	DEBT SERVICES OTHER	DUES AND FEES	ALL	800
30E---	----	----	--	-----		*Expense				2,789,532
3-----	-----	-----	--	-----		*DEBT SERVICE				56,663

										2025-26
FDTLOC	FUNC	OBJ	SJ	SOURCE	LOCATION	REVENUE FUNCTION	EXPENSE FUNCTION	OBJECT	SOURCE/GRANT	Tentative Budget
40R000	1111	0000	00	0000000	DISTRICT WIDE	GENERAL LEVY- CURRENT YEAR	GENERAL LEVY- CURRENT YEAR	X	ALL	1,675,118
40R000	1113	0000	00	0000000	DISTRICT WIDE	OTHER PRIOR YR GENERAL LEVY	OTHER PRIOR YR GENERAL LEVY	X	ALL	1,000
40R000	1411	0000	00	0000000	DISTRICT WIDE	BUS FEES	BUS FEES	X	ALL	3,000
40R000	1510	0000	00	0000000	DISTRICT WIDE	INTEREST ON INVESTMENTS	INTEREST ON INVESTMENTS	X	ALL	90,000
40R000	1911	0000	00	0000000	DISTRICT WIDE	DONATIONS-PTO	DONATIONS-PTO	X	ALL	6,000
40R000	3120	0000	00	0000000	DISTRICT WIDE	SPED-ORPHANAGE INDIVIDUAL	SPED-ORPHANAGE INDIVIDUAL	X	ALL	324,886
40R000	3500	0000	00	0000000	DISTRICT WIDE	TRANSPORTATION -REGULAR	TRANSPORTATION -REGULAR	X	ALL	644,000
40R000	3510	0000	00	0000000	DISTRICT WIDE	TRANSPORTATION-SPED	TRANSPORTATION-SPED	X	ALL	1,239,000
40R---	----	----	--	-----	*Revenue					3,983,004

										2025-26
FDTLOC	FUNC	OBJ	SJ	SOURCE	LOCATION	REVENUE FUNCTION	EXPENSE FUNCTION	OBJECT	SOURCE/GRANT	Tentative Budget
40E000	2550	1110	00	000000	DISTRICT WIDE	PUPIL TRANSPORTATION	PUPIL TRANSPORTATION	REGULAR SALARIES-ADMINISTRATIO	ALL	18,976
40E000	2550	2110	00	000000	DISTRICT WIDE	PUPIL TRANSPORTATION	PUPIL TRANSPORTATION	TEACHERS RETIREMENT	ALL	2,318
40E000	2550	2210	00	000000	DISTRICT WIDE	PUPIL TRANSPORTATION	PUPIL TRANSPORTATION	LIFE INSURANCE	ALL	7
40E000	2550	2220	00	000000	DISTRICT WIDE	PUPIL TRANSPORTATION	PUPIL TRANSPORTATION	MEDICAL INSURANCE	ALL	2,728
40E000	2550	3240	00	000000	DISTRICT WIDE	PUPIL TRANSPORTATION	PUPIL TRANSPORTATION	PURCH SVCS-SPED TRANSPORATION	ALL	2,266,000
40E000	2550	3260	00	000000	DISTRICT WIDE	PUPIL TRANSPORTATION	PUPIL TRANSPORTATION	CONTRACTUAL BUS SERVICES	ALL	1,548,290
40E000	2550	3261	00	000000	DISTRICT WIDE	PUPIL TRANSPORTATION	PUPIL TRANSPORTATION	FIELD TRIP TRANSPORTATION	ALL	14,000
40E000	2550	3262	00	000000	DISTRICT WIDE	PUPIL TRANSPORTATION	PUPIL TRANSPORTATION	EXTRA CURRICULAR TRANSPORTATIO	ALL	37,300
40E000	2550	4100	00	000000	DISTRICT WIDE	PUPIL TRANSPORTATION	PUPIL TRANSPORTATION	SUPP/MATL GENERAL SUPPLIES	ALL	1,500
40E000	6000	6990	00	000000	DISTRICT WIDE	PROVISION FOR CONTINGENCIES	PROVISION FOR CONTINGENCIES	Contingencies	ALL	50,000
40E---	----	----	--	-----		*Expense				3,941,119
4-----	----	----	--	-----		*TRANSPORTATIO				41,885

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<u>FDTLOC</u>	<u>FUNC</u>	<u>OBJ</u>	<u>SJ</u>	<u>SOURCE</u>	<u>LOCATION</u>	<u>REVENUE FUNCTION</u>	<u>EXPENSE FUNCTION</u>	<u>OBJECT</u>	<u>SOURCE/GRANT</u>	<u>Tentative Budget</u>
50R000	1111	0000	00	000000	DISTRICT WIDE	GENERAL LEVY- CURRENT YEAR	GENERAL LEVY- CURRENT YEAR	X	ALL	443,219
50R000	1113	0000	00	000000	DISTRICT WIDE	OTHER PRIOR YR GENERAL LEVY	OTHER PRIOR YR GENERAL LEVY	X	ALL	200
50R000	1151	0000	00	000000	DISTRICT WIDE	SOC SEC/MED-GENERAL LEVY	SOC SEC/MED-GENERAL LEVY	X	ALL	443,219
50R000	1153	0000	00	000000	DISTRICT WIDE	OTHER PRIOR YR GENERAL LEVY	OTHER PRIOR YR GENERAL LEVY	X	ALL	0
50R000	1190	0000	00	000000	DISTRICT WIDE	OTHER TAX LEVIES	OTHER TAX LEVIES	X	ALL	0
50R000	1191	0000	00	000000	DISTRICT WIDE	OTHER SP ED LEVY CURRENT YR	OTHER SP ED LEVY CURRENT YR	X	ALL	11,588
50R000	1230	0000	00	000000	DISTRICT WIDE	CPPRT TAX	CPPRT TAX	X	ALL	25,000
50R000	1510	0000	00	000000	DISTRICT WIDE	INTEREST ON INVESTMENTS	INTEREST ON INVESTMENTS	X	ALL	15,000
50R---	----	----	--	-----		*Revenue				938,226

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FDTLOC	FUNC	OBJ	SJ	SOURCE	LOCATION	REVENUE FUNCTION	EXPENSE FUNCTION	OBJECT	SOURCE/GRANT	Tentative Budget
50E000	1110	2120	00	000000	DISTRICT WIDE	ELEMENTARY INSTRUCTION	ELEMENTARY INSTRUCTION	MUNICIPAL RETIREMENT	ALL	2,246
50E000	1110	2130	00	000000	DISTRICT WIDE	ELEMENTARY INSTRUCTION	ELEMENTARY INSTRUCTION	FEDERAL INSUR CONTRIBUTION ACT	ALL	7,251
50E000	1110	2140	00	000000	DISTRICT WIDE	ELEMENTARY INSTRUCTION	ELEMENTARY INSTRUCTION	MEDICARE ONLY	ALL	8,181
50E000	1120	2120	00	000000	DISTRICT WIDE	MIDDLE INSTRUCTION	MIDDLE INSTRUCTION	MUNICIPAL RETIREMENT	ALL	193
50E000	1120	2130	00	000000	DISTRICT WIDE	MIDDLE INSTRUCTION	MIDDLE INSTRUCTION	FEDERAL INSUR CONTRIBUTION ACT	ALL	604
50E000	1120	2140	00	000000	DISTRICT WIDE	MIDDLE INSTRUCTION	MIDDLE INSTRUCTION	MEDICARE ONLY	ALL	4,631
50E000	1200	2120	00	000000	DISTRICT WIDE	SPED- INSTRUCTION	SPED- INSTRUCTION	MUNICIPAL RETIREMENT	ALL	4,819
50E000	1200	2130	00	000000	DISTRICT WIDE	SPED- INSTRUCTION	SPED- INSTRUCTION	FEDERAL INSUR CONTRIBUTION ACT	ALL	3,736
50E000	1200	2140	00	000000	DISTRICT WIDE	SPED- INSTRUCTION	SPED- INSTRUCTION	MEDICARE ONLY	ALL	2,146
50E000	1225	2140	00	000000	DISTRICT WIDE	PRE-K /EC INSTRUCTION	PRE-K /EC INSTRUCTION	MEDICARE ONLY	ALL	941
50E000	1225	2140	00	370500	DISTRICT WIDE	PRE-K /EC INSTRUCTION	PRE-K /EC INSTRUCTION	MEDICARE ONLY	PRE SCHOOL FOR ALL	73
50E000	1500	2120	00	000000	DISTRICT WIDE	INTERSCHOLASTIC-ATHLETIC PROG	INTERSCHOLASTIC-ATHLETIC PROG	MUNICIPAL RETIREMENT	ALL	406
50E000	1500	2130	00	000000	DISTRICT WIDE	INTERSCHOLASTIC-ATHLETIC PROG	INTERSCHOLASTIC-ATHLETIC PROG	FEDERAL INSUR CONTRIBUTION ACT	ALL	483
50E000	1500	2140	00	000000	DISTRICT WIDE	INTERSCHOLASTIC-ATHLETIC PROG	INTERSCHOLASTIC-ATHLETIC PROG	MEDICARE ONLY	ALL	1,830
50E000	1510	2120	00	000000	DISTRICT WIDE	FEE BASED ACTIVITIES	FEE BASED ACTIVITIES	MUNICIPAL RETIREMENT	ALL	93
50E000	1510	2130	00	000000	DISTRICT WIDE	FEE BASED ACTIVITIES	FEE BASED ACTIVITIES	FEDERAL INSUR CONTRIBUTION ACT	ALL	65
50E000	1510	2140	00	000000	DISTRICT WIDE	FEE BASED ACTIVITIES	FEE BASED ACTIVITIES	MEDICARE ONLY	ALL	372
50E000	1600	2120	00	000000	DISTRICT WIDE	SUMMER SCHOOL PROGRAMS	SUMMER SCHOOL PROGRAMS	MUNICIPAL RETIREMENT	ALL	3,585
50E000	1600	2130	00	000000	DISTRICT WIDE	SUMMER SCHOOL PROGRAMS	SUMMER SCHOOL PROGRAMS	FEDERAL INSUR CONTRIBUTION ACT	ALL	3,575
50E000	1600	2140	00	000000	DISTRICT WIDE	SUMMER SCHOOL PROGRAMS	SUMMER SCHOOL PROGRAMS	MEDICARE ONLY	ALL	2,620
50E000	1600	2140	00	430000	DISTRICT WIDE	SUMMER SCHOOL PROGRAMS	SUMMER SCHOOL PROGRAMS	MEDICARE ONLY	TITLE I-LOW INCOME	320
50E000	1600	2140	00	490900	DISTRICT WIDE	SUMMER SCHOOL PROGRAMS	SUMMER SCHOOL PROGRAMS	MEDICARE ONLY	TITLE III-LANG INSTR	369
50E000	1800	2140	00	000000	DISTRICT WIDE	BILINGUAL PROGRAMS	BILINGUAL PROGRAMS	MEDICARE ONLY	ALL	1,493
50E000	2190	2120	00	000000	DISTRICT WIDE	OTHER PUPIL SERVICES	OTHER PUPIL SERVICES	MUNICIPAL RETIREMENT	ALL	10,234
50E000	2190	2130	00	000000	DISTRICT WIDE	OTHER PUPIL SERVICES	OTHER PUPIL SERVICES	FEDERAL INSUR CONTRIBUTION ACT	ALL	5,604
50E000	2190	2140	00	000000	DISTRICT WIDE	OTHER PUPIL SERVICES	OTHER PUPIL SERVICES	MEDICARE ONLY	ALL	2,702
50E000	2210	2120	00	000000	DISTRICT WIDE	IMPROVEMENT INSTRUCTION SVCS	IMPROVEMENT INSTRUCTION SVCS	MUNICIPAL RETIREMENT	ALL	3,689
50E000	2210	2130	00	000000	DISTRICT WIDE	IMPROVEMENT INSTRUCTION SVCS	IMPROVEMENT INSTRUCTION SVCS	FEDERAL INSUR CONTRIBUTION ACT	ALL	2,437
50E000	2210	2140	00	000000	DISTRICT WIDE	IMPROVEMENT INSTRUCTION SVCS	IMPROVEMENT INSTRUCTION SVCS	MEDICARE ONLY	ALL	4,540
50E000	2210	2140	00	490900	DISTRICT WIDE	IMPROVEMENT INSTRUCTION SVCS	IMPROVEMENT INSTRUCTION SVCS	MEDICARE ONLY	TITLE III-LANG INSTR	1
50E000	2211	2140	00	000000	DISTRICT WIDE	INSTRUCTIONAL COACHING	INSTRUCTIONAL COACHING	MEDICARE ONLY	ALL	691
50E000	2310	2120	00	000000	DISTRICT WIDE	GEN ADMIN BOARD OF EDUCATION	GEN ADMIN BOARD OF EDUCATION	MUNICIPAL RETIREMENT	ALL	5,323
50E000	2310	2130	00	000000	DISTRICT WIDE	GEN ADMIN BOARD OF EDUCATION	GEN ADMIN BOARD OF EDUCATION	FEDERAL INSUR CONTRIBUTION ACT	ALL	3,519
50E000	2310	2140	00	000000	DISTRICT WIDE	GEN ADMIN BOARD OF EDUCATION	GEN ADMIN BOARD OF EDUCATION	MEDICARE ONLY	ALL	823
50E000	2312	2120	00	000000	DISTRICT WIDE	BOARD OF EDUCATION SECRETARY	BOARD OF EDUCATION SECRETARY	MUNICIPAL RETIREMENT	ALL	184
50E000	2312	2130	00	000000	DISTRICT WIDE	BOARD OF EDUCATION SECRETARY	BOARD OF EDUCATION SECRETARY	FEDERAL INSUR CONTRIBUTION ACT	ALL	110
50E000	2312	2140	00	000000	DISTRICT WIDE	BOARD OF EDUCATION SECRETARY	BOARD OF EDUCATION SECRETARY	MEDICARE ONLY	ALL	26
50E000	2320	2120	00	000000	DISTRICT WIDE	GEN ADMIN EXECUTIVE ADMIN	GEN ADMIN EXECUTIVE ADMIN	MUNICIPAL RETIREMENT	ALL	15,197
50E000	2320	2130	00	000000	DISTRICT WIDE	GEN ADMIN EXECUTIVE ADMIN	GEN ADMIN EXECUTIVE ADMIN	FEDERAL INSUR CONTRIBUTION ACT	ALL	3,764
50E000	2320	2140	00	000000	DISTRICT WIDE	GEN ADMIN EXECUTIVE ADMIN	GEN ADMIN EXECUTIVE ADMIN	MEDICARE ONLY	ALL	4,188

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FDTLOC	FUNC	OBJ	SJ	SOURCE	LOCATION	REVENUE FUNCTION	EXPENSE FUNCTION	OBJECT	SOURCE/GRANT	Tentative Budget
50E000	2330	2120	00	000000	DISTRICT WIDE	GEN ADMIN SPECIAL AREA ADMIN	GEN ADMIN SPECIAL AREA ADMIN	MUNICIPAL RETIREMENT	ALL	11,196
50E000	2330	2120	00	370500	DISTRICT WIDE	GEN ADMIN SPECIAL AREA ADMIN	GEN ADMIN SPECIAL AREA ADMIN	MUNICIPAL RETIREMENT	PRE SCHOOL FOR ALL	190
50E000	2330	2130	00	000000	DISTRICT WIDE	GEN ADMIN SPECIAL AREA ADMIN	GEN ADMIN SPECIAL AREA ADMIN	FEDERAL INSUR CONTRIBUTION ACT	ALL	6,242
50E000	2330	2130	00	370500	DISTRICT WIDE	GEN ADMIN SPECIAL AREA ADMIN	GEN ADMIN SPECIAL AREA ADMIN	FEDERAL INSUR CONTRIBUTION ACT	PRE SCHOOL FOR ALL	111
50E000	2330	2140	00	000000	DISTRICT WIDE	GEN ADMIN SPECIAL AREA ADMIN	GEN ADMIN SPECIAL AREA ADMIN	MEDICARE ONLY	ALL	3,906
50E000	2330	2140	00	370500	DISTRICT WIDE	GEN ADMIN SPECIAL AREA ADMIN	GEN ADMIN SPECIAL AREA ADMIN	MEDICARE ONLY	PRE SCHOOL FOR ALL	599
50E000	2410	2140	00	000000	DISTRICT WIDE	SCH ADMIN OFFICE OF PRINCIPAL	SCH ADMIN OFFICE OF PRINCIPAL	MEDICARE ONLY	ALL	0
50E000	2510	2140	00	000000	DISTRICT WIDE	DIRECTION OF BUSINESS	DIRECTION OF BUSINESS	MEDICARE ONLY	ALL	2,451
50E000	2520	2120	00	000000	DISTRICT WIDE	FISCAL SERVICES	FISCAL SERVICES	MUNICIPAL RETIREMENT	ALL	17,961
50E000	2520	2130	00	000000	DISTRICT WIDE	FISCAL SERVICES	FISCAL SERVICES	FEDERAL INSUR CONTRIBUTION ACT	ALL	10,194
50E000	2520	2140	00	000000	DISTRICT WIDE	FISCAL SERVICES	FISCAL SERVICES	MEDICARE ONLY	ALL	2,384
50E000	2540	2120	00	000000	DISTRICT WIDE	OPER/MAINT PLANT SVCS	OPER/MAINT PLANT SVCS	MUNICIPAL RETIREMENT	ALL	19,657
50E000	2540	2130	00	000000	DISTRICT WIDE	OPER/MAINT PLANT SVCS	OPER/MAINT PLANT SVCS	FEDERAL INSUR CONTRIBUTION ACT	ALL	13,085
50E000	2540	2140	00	000000	DISTRICT WIDE	OPER/MAINT PLANT SVCS	OPER/MAINT PLANT SVCS	MEDICARE ONLY	ALL	3,060
50E000	2550	2140	00	000000	DISTRICT WIDE	PUPIL TRANSPORTATION	PUPIL TRANSPORTATION	MEDICARE ONLY	ALL	272
50E000	2640	2120	00	000000	DISTRICT WIDE	STAFF HR SERVICES	STAFF HR SERVICES	MUNICIPAL RETIREMENT	ALL	7,871
50E000	2640	2130	00	000000	DISTRICT WIDE	STAFF HR SERVICES	STAFF HR SERVICES	FEDERAL INSUR CONTRIBUTION ACT	ALL	4,509
50E000	2640	2140	00	000000	DISTRICT WIDE	STAFF HR SERVICES	STAFF HR SERVICES	MEDICARE ONLY	ALL	3,285
50E000	2660	2120	00	000000	DISTRICT WIDE	DATA PROCESSING	DATA PROCESSING	MUNICIPAL RETIREMENT	ALL	13,483
50E000	2660	2130	00	000000	DISTRICT WIDE	DATA PROCESSING	DATA PROCESSING	FEDERAL INSUR CONTRIBUTION ACT	ALL	8,381
50E000	2660	2140	00	000000	DISTRICT WIDE	DATA PROCESSING	DATA PROCESSING	MEDICARE ONLY	ALL	1,960
50E000	3900	2120	00	370500	DISTRICT WIDE	COMMUNITY SVCS OTHER COMM SVCS	COMMUNITY SVCS OTHER COMM SVCS	MUNICIPAL RETIREMENT	PRE SCHOOL FOR ALL	232
50E000	3900	2130	00	370500	DISTRICT WIDE	COMMUNITY SVCS OTHER COMM SVCS	COMMUNITY SVCS OTHER COMM SVCS	FEDERAL INSUR CONTRIBUTION ACT	PRE SCHOOL FOR ALL	144
50E000	3900	2140	00	000000	DISTRICT WIDE	COMMUNITY SVCS OTHER COMM SVCS	COMMUNITY SVCS OTHER COMM SVCS	MEDICARE ONLY	ALL	2
50E000	3900	2140	00	370500	DISTRICT WIDE	COMMUNITY SVCS OTHER COMM SVCS	COMMUNITY SVCS OTHER COMM SVCS	MEDICARE ONLY	PRE SCHOOL FOR ALL	59
50E000	3900	2140	00	430000	DISTRICT WIDE	COMMUNITY SVCS OTHER COMM SVCS	COMMUNITY SVCS OTHER COMM SVCS	MEDICARE ONLY	TITLE I-LOW INCOME	8
50E000	3900	2140	00	490900	DISTRICT WIDE	COMMUNITY SVCS OTHER COMM SVCS	COMMUNITY SVCS OTHER COMM SVCS	MEDICARE ONLY	TITLE III-LANG INSTR	14
50E000	4120	2120	00	000000	DISTRICT WIDE	PMTS TO IN-STATE GOV'T SP EDUC	PMTS TO IN-STATE GOV'T SP EDUC	MUNICIPAL RETIREMENT	ALL	11,835
50E300	1110	2140	00	000000	HOOPER	ELEMENTARY INSTRUCTION	ELEMENTARY INSTRUCTION	MEDICARE ONLY	ALL	26,474
50E300	1200	2120	00	000000	HOOPER	SPED- INSTRUCTION	SPED- INSTRUCTION	MUNICIPAL RETIREMENT	ALL	25,893
50E300	1200	2120	00	462000	HOOPER	SPED- INSTRUCTION	SPED- INSTRUCTION	MUNICIPAL RETIREMENT	IDEA FLOWTHROUGH	6,316
50E300	1200	2130	00	000000	HOOPER	SPED- INSTRUCTION	SPED- INSTRUCTION	FEDERAL INSUR CONTRIBUTION ACT	ALL	14,802
50E300	1200	2130	00	462000	HOOPER	SPED- INSTRUCTION	SPED- INSTRUCTION	FEDERAL INSUR CONTRIBUTION ACT	IDEA FLOWTHROUGH	3,481
50E300	1200	2140	00	000000	HOOPER	SPED- INSTRUCTION	SPED- INSTRUCTION	MEDICARE ONLY	ALL	8,374
50E300	1200	2140	00	462000	HOOPER	SPED- INSTRUCTION	SPED- INSTRUCTION	MEDICARE ONLY	IDEA FLOWTHROUGH	816
50E300	1225	2120	00	000000	HOOPER	PRE-K /EC INSTRUCTION	PRE-K /EC INSTRUCTION	MUNICIPAL RETIREMENT	ALL	2,366
50E300	1225	2120	00	370500	HOOPER	PRE-K /EC INSTRUCTION	PRE-K /EC INSTRUCTION	MUNICIPAL RETIREMENT	PRE SCHOOL FOR ALL	2,129
50E300	1225	2130	00	000000	HOOPER	PRE-K /EC INSTRUCTION	PRE-K /EC INSTRUCTION	FEDERAL INSUR CONTRIBUTION ACT	ALL	1,443
50E300	1225	2130	00	370500	HOOPER	PRE-K /EC INSTRUCTION	PRE-K /EC INSTRUCTION	FEDERAL INSUR CONTRIBUTION ACT	PRE SCHOOL FOR ALL	1,303
50E300	1225	2140	00	000000	HOOPER	PRE-K /EC INSTRUCTION	PRE-K /EC INSTRUCTION	MEDICARE ONLY	ALL	501

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FDTLOC	FUNC	OBJ	SJ	SOURCE	LOCATION	REVENUE FUNCTION	EXPENSE FUNCTION	OBJECT	SOURCE/GRANT	Tentative Budget
50E300	1225	2140	00	370500	HOOPER	PRE-K /EC INSTRUCTION	PRE-K /EC INSTRUCTION	MEDICARE ONLY	PRE SCHOOL FOR ALL	802
50E300	1250	2140	00	000000	HOOPER	REMEDIAL- K-12	REMEDIAL- K-12	MEDICARE ONLY	ALL	4,619
50E300	1250	2140	00	430000	HOOPER	REMEDIAL- K-12	REMEDIAL- K-12	MEDICARE ONLY	TITLE I-LOW INCOME	1,315
50E300	1800	2140	00	000000	HOOPER	BILINGUAL PROGRAMS	BILINGUAL PROGRAMS	MEDICARE ONLY	ALL	2,569
50E300	2110	2140	00	000000	HOOPER	SOCIAL WORK SERVICES	SOCIAL WORK SERVICES	MEDICARE ONLY	ALL	2,179
50E300	2130	2120	00	000000	HOOPER	HEALTH SERVICES	HEALTH SERVICES	MUNICIPAL RETIREMENT	ALL	3,560
50E300	2130	2130	00	000000	HOOPER	HEALTH SERVICES	HEALTH SERVICES	FEDERAL INSUR CONTRIBUTION ACT	ALL	2,232
50E300	2130	2140	00	000000	HOOPER	HEALTH SERVICES	HEALTH SERVICES	MEDICARE ONLY	ALL	522
50E300	2140	2140	00	000000	HOOPER	PSYCHOLOGICAL SERVICES	PSYCHOLOGICAL SERVICES	MEDICARE ONLY	ALL	1,699
50E300	2150	2140	00	000000	HOOPER	SPEECH/PATH/AUDIO SERVICES	SPEECH/PATH/AUDIO SERVICES	MEDICARE ONLY	ALL	2,058
50E300	2190	2120	00	000000	HOOPER	OTHER PUPIL SERVICES	OTHER PUPIL SERVICES	MUNICIPAL RETIREMENT	ALL	9,497
50E300	2190	2130	00	000000	HOOPER	OTHER PUPIL SERVICES	OTHER PUPIL SERVICES	FEDERAL INSUR CONTRIBUTION ACT	ALL	5,708
50E300	2190	2140	00	000000	HOOPER	OTHER PUPIL SERVICES	OTHER PUPIL SERVICES	MEDICARE ONLY	ALL	1,335
50E300	2211	2140	00	000000	HOOPER	INSTRUCTIONAL COACHING	INSTRUCTIONAL COACHING	MEDICARE ONLY	ALL	928
50E300	2220	2120	00	000000	HOOPER	EDUCATIONAL MEDIA SERVICES	EDUCATIONAL MEDIA SERVICES	MUNICIPAL RETIREMENT	ALL	2,088
50E300	2220	2130	00	000000	HOOPER	EDUCATIONAL MEDIA SERVICES	EDUCATIONAL MEDIA SERVICES	FEDERAL INSUR CONTRIBUTION ACT	ALL	1,226
50E300	2220	2140	00	000000	HOOPER	EDUCATIONAL MEDIA SERVICES	EDUCATIONAL MEDIA SERVICES	MEDICARE ONLY	ALL	550
50E300	2410	2120	00	000000	HOOPER	SCH ADMIN OFFICE OF PRINCIPAL	SCH ADMIN OFFICE OF PRINCIPAL	MUNICIPAL RETIREMENT	ALL	5,811
50E300	2410	2130	00	000000	HOOPER	SCH ADMIN OFFICE OF PRINCIPAL	SCH ADMIN OFFICE OF PRINCIPAL	FEDERAL INSUR CONTRIBUTION ACT	ALL	3,422
50E300	2410	2140	00	000000	HOOPER	SCH ADMIN OFFICE OF PRINCIPAL	SCH ADMIN OFFICE OF PRINCIPAL	MEDICARE ONLY	ALL	2,667
50E300	2540	2120	00	000000	HOOPER	OPER/MAINT PLANT SVCS	OPER/MAINT PLANT SVCS	MUNICIPAL RETIREMENT	ALL	5,069
50E300	2540	2130	00	000000	HOOPER	OPER/MAINT PLANT SVCS	OPER/MAINT PLANT SVCS	FEDERAL INSUR CONTRIBUTION ACT	ALL	3,100
50E300	2540	2140	00	000000	HOOPER	OPER/MAINT PLANT SVCS	OPER/MAINT PLANT SVCS	MEDICARE ONLY	ALL	725
50E300	2560	2120	00	000000	HOOPER	FOOD SERVICES	FOOD SERVICES	MUNICIPAL RETIREMENT	ALL	1,242
50E300	2560	2130	00	000000	HOOPER	FOOD SERVICES	FOOD SERVICES	FEDERAL INSUR CONTRIBUTION ACT	ALL	1,603
50E300	2560	2140	00	000000	HOOPER	FOOD SERVICES	FOOD SERVICES	MEDICARE ONLY	ALL	375
50E300	2660	2120	00	000000	HOOPER	DATA PROCESSING	DATA PROCESSING	MUNICIPAL RETIREMENT	ALL	3,879
50E300	2660	2130	00	000000	HOOPER	DATA PROCESSING	DATA PROCESSING	FEDERAL INSUR CONTRIBUTION ACT	ALL	2,341
50E300	2660	2140	00	000000	HOOPER	DATA PROCESSING	DATA PROCESSING	MEDICARE ONLY	ALL	547
50E400	1120	2140	00	000000	PALOMBI	MIDDLE INSTRUCTION	MIDDLE INSTRUCTION	MEDICARE ONLY	ALL	41,862
50E400	1200	2120	00	000000	PALOMBI	SPED- INSTRUCTION	SPED- INSTRUCTION	MUNICIPAL RETIREMENT	ALL	20,166
50E400	1200	2120	00	462000	PALOMBI	SPED- INSTRUCTION	SPED- INSTRUCTION	MUNICIPAL RETIREMENT	IDEA FLOWTHROUGH	10,782
50E400	1200	2130	00	000000	PALOMBI	SPED- INSTRUCTION	SPED- INSTRUCTION	FEDERAL INSUR CONTRIBUTION ACT	ALL	12,219
50E400	1200	2130	00	462000	PALOMBI	SPED- INSTRUCTION	SPED- INSTRUCTION	FEDERAL INSUR CONTRIBUTION ACT	IDEA FLOWTHROUGH	5,970
50E400	1200	2140	00	000000	PALOMBI	SPED- INSTRUCTION	SPED- INSTRUCTION	MEDICARE ONLY	ALL	9,005
50E400	1200	2140	00	462000	PALOMBI	SPED- INSTRUCTION	SPED- INSTRUCTION	MEDICARE ONLY	IDEA FLOWTHROUGH	1,396
50E400	1250	2140	00	000000	PALOMBI	REMEDIAL- K-12	REMEDIAL- K-12	MEDICARE ONLY	ALL	2,072
50E400	1800	2140	00	000000	PALOMBI	BILINGUAL PROGRAMS	BILINGUAL PROGRAMS	MEDICARE ONLY	ALL	1,355
50E400	2110	2140	00	000000	PALOMBI	SOCIAL WORK SERVICES	SOCIAL WORK SERVICES	MEDICARE ONLY	ALL	1,703
50E400	2130	2120	00	000000	PALOMBI	HEALTH SERVICES	HEALTH SERVICES	MUNICIPAL RETIREMENT	ALL	3,934

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<u>FDTLOC</u>	<u>FUNC</u>	<u>OBJ</u>	<u>SJ</u>	<u>SOURCE</u>	<u>LOCATION</u>	<u>REVENUE FUNCTION</u>	<u>EXPENSE FUNCTION</u>	<u>OBJECT</u>	<u>SOURCE/GRANT</u>	<u>Tentative Budget</u>
50E400	2130	2130	00	000000	PALOMBI	HEALTH SERVICES	HEALTH SERVICES	FEDERAL INSUR CONTRIBUTION ACT	ALL	2,405
50E400	2130	2140	00	000000	PALOMBI	HEALTH SERVICES	HEALTH SERVICES	MEDICARE ONLY	ALL	562
50E400	2150	2140	00	000000	PALOMBI	SPEECH/PATH/AUDIO SERVICES	SPEECH/PATH/AUDIO SERVICES	MEDICARE ONLY	ALL	1,553
50E400	2211	2140	00	000000	PALOMBI	INSTRUCTIONAL COACHING	INSTRUCTIONAL COACHING	MEDICARE ONLY	ALL	855
50E400	2220	2120	00	000000	PALOMBI	EDUCATIONAL MEDIA SERVICES	EDUCATIONAL MEDIA SERVICES	MUNICIPAL RETIREMENT	ALL	2,242
50E400	2220	2130	00	000000	PALOMBI	EDUCATIONAL MEDIA SERVICES	EDUCATIONAL MEDIA SERVICES	FEDERAL INSUR CONTRIBUTION ACT	ALL	1,471
50E400	2220	2140	00	000000	PALOMBI	EDUCATIONAL MEDIA SERVICES	EDUCATIONAL MEDIA SERVICES	MEDICARE ONLY	ALL	606
50E400	2410	2120	00	000000	PALOMBI	SCH ADMIN OFFICE OF PRINCIPAL	SCH ADMIN OFFICE OF PRINCIPAL	MUNICIPAL RETIREMENT	ALL	6,258
50E400	2410	2130	00	000000	PALOMBI	SCH ADMIN OFFICE OF PRINCIPAL	SCH ADMIN OFFICE OF PRINCIPAL	FEDERAL INSUR CONTRIBUTION ACT	ALL	3,551
50E400	2410	2140	00	000000	PALOMBI	SCH ADMIN OFFICE OF PRINCIPAL	SCH ADMIN OFFICE OF PRINCIPAL	MEDICARE ONLY	ALL	7,378
50E400	2540	2120	00	000000	PALOMBI	OPER/MAINT PLANT SVCS	OPER/MAINT PLANT SVCS	MUNICIPAL RETIREMENT	ALL	5,647
50E400	2540	2130	00	000000	PALOMBI	OPER/MAINT PLANT SVCS	OPER/MAINT PLANT SVCS	FEDERAL INSUR CONTRIBUTION ACT	ALL	3,459
50E400	2540	2140	00	000000	PALOMBI	OPER/MAINT PLANT SVCS	OPER/MAINT PLANT SVCS	MEDICARE ONLY	ALL	809
50E400	2560	2120	00	000000	PALOMBI	FOOD SERVICES	FOOD SERVICES	MUNICIPAL RETIREMENT	ALL	2,960
50E400	2560	2130	00	000000	PALOMBI	FOOD SERVICES	FOOD SERVICES	FEDERAL INSUR CONTRIBUTION ACT	ALL	1,861
50E400	2560	2140	00	000000	PALOMBI	FOOD SERVICES	FOOD SERVICES	MEDICARE ONLY	ALL	435
50E400	2660	2120	00	000000	PALOMBI	DATA PROCESSING	DATA PROCESSING	MUNICIPAL RETIREMENT	ALL	6,801
50E400	2660	2130	00	000000	PALOMBI	DATA PROCESSING	DATA PROCESSING	FEDERAL INSUR CONTRIBUTION ACT	ALL	4,223
50E400	2660	2140	00	000000	PALOMBI	DATA PROCESSING	DATA PROCESSING	MEDICARE ONLY	ALL	988
50E500	1110	2140	00	000000	THOMPSON	ELEMENTARY INSTRUCTION	ELEMENTARY INSTRUCTION	MEDICARE ONLY	ALL	26,434
50E500	1200	2120	00	000000	THOMPSON	SPED- INSTRUCTION	SPED- INSTRUCTION	MUNICIPAL RETIREMENT	ALL	17,412
50E500	1200	2120	00	370500	THOMPSON	SPED- INSTRUCTION	SPED- INSTRUCTION	MUNICIPAL RETIREMENT	PRE SCHOOL FOR ALL	334
50E500	1200	2120	00	462000	THOMPSON	SPED- INSTRUCTION	SPED- INSTRUCTION	MUNICIPAL RETIREMENT	IDEA FLOWTHROUGH	7,478
50E500	1200	2130	00	000000	THOMPSON	SPED- INSTRUCTION	SPED- INSTRUCTION	FEDERAL INSUR CONTRIBUTION ACT	ALL	9,988
50E500	1200	2130	00	370500	THOMPSON	SPED- INSTRUCTION	SPED- INSTRUCTION	FEDERAL INSUR CONTRIBUTION ACT	PRE SCHOOL FOR ALL	191
50E500	1200	2130	00	462000	THOMPSON	SPED- INSTRUCTION	SPED- INSTRUCTION	FEDERAL INSUR CONTRIBUTION ACT	IDEA FLOWTHROUGH	4,151
50E500	1200	2140	00	000000	THOMPSON	SPED- INSTRUCTION	SPED- INSTRUCTION	MEDICARE ONLY	ALL	5,584
50E500	1200	2140	00	370500	THOMPSON	SPED- INSTRUCTION	SPED- INSTRUCTION	MEDICARE ONLY	PRE SCHOOL FOR ALL	45
50E500	1200	2140	00	462000	THOMPSON	SPED- INSTRUCTION	SPED- INSTRUCTION	MEDICARE ONLY	IDEA FLOWTHROUGH	971
50E500	1225	2120	00	000000	THOMPSON	PRE-K /EC INSTRUCTION	PRE-K /EC INSTRUCTION	MUNICIPAL RETIREMENT	ALL	1,272
50E500	1225	2120	00	370500	THOMPSON	PRE-K /EC INSTRUCTION	PRE-K /EC INSTRUCTION	MUNICIPAL RETIREMENT	PRE SCHOOL FOR ALL	4,178
50E500	1225	2130	00	000000	THOMPSON	PRE-K /EC INSTRUCTION	PRE-K /EC INSTRUCTION	FEDERAL INSUR CONTRIBUTION ACT	ALL	795
50E500	1225	2130	00	370500	THOMPSON	PRE-K /EC INSTRUCTION	PRE-K /EC INSTRUCTION	FEDERAL INSUR CONTRIBUTION ACT	PRE SCHOOL FOR ALL	2,520
50E500	1225	2140	00	000000	THOMPSON	PRE-K /EC INSTRUCTION	PRE-K /EC INSTRUCTION	MEDICARE ONLY	ALL	186
50E500	1225	2140	00	370500	THOMPSON	PRE-K /EC INSTRUCTION	PRE-K /EC INSTRUCTION	MEDICARE ONLY	PRE SCHOOL FOR ALL	1,867
50E500	1250	2140	00	000000	THOMPSON	REMEDIATION- K-12	REMEDIATION- K-12	MEDICARE ONLY	ALL	4,274
50E500	1800	2140	00	000000	THOMPSON	BILINGUAL PROGRAMS	BILINGUAL PROGRAMS	MEDICARE ONLY	ALL	1,370
50E500	2110	2140	00	000000	THOMPSON	SOCIAL WORK SERVICES	SOCIAL WORK SERVICES	MEDICARE ONLY	ALL	894
50E500	2130	2120	00	000000	THOMPSON	HEALTH SERVICES	HEALTH SERVICES	MUNICIPAL RETIREMENT	ALL	4,414
50E500	2130	2130	00	000000	THOMPSON	HEALTH SERVICES	HEALTH SERVICES	FEDERAL INSUR CONTRIBUTION ACT	ALL	2,523

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<u>FDTLOC</u>	<u>FUNC</u>	<u>OBJ</u>	<u>SJ</u>	<u>SOURCE</u>	<u>LOCATION</u>	<u>REVENUE FUNCTION</u>	<u>EXPENSE FUNCTION</u>	<u>OBJECT</u>	<u>SOURCE/GRANT</u>	<u>Tentative Budget</u>
50E500	2130	2140	00	000000	THOMPSON	HEALTH SERVICES	HEALTH SERVICES	MEDICARE ONLY	ALL	590
50E500	2140	2140	00	000000	THOMPSON	PSYCHOLOGICAL SERVICES	PSYCHOLOGICAL SERVICES	MEDICARE ONLY	ALL	1,831
50E500	2150	2140	00	000000	THOMPSON	SPEECH/PATH/AUDIO SERVICES	SPEECH/PATH/AUDIO SERVICES	MEDICARE ONLY	ALL	524
50E500	2190	2120	00	000000	THOMPSON	OTHER PUPIL SERVICES	OTHER PUPIL SERVICES	MUNICIPAL RETIREMENT	ALL	7,520
50E500	2190	2130	00	000000	THOMPSON	OTHER PUPIL SERVICES	OTHER PUPIL SERVICES	FEDERAL INSUR CONTRIBUTION ACT	ALL	4,549
50E500	2190	2140	00	000000	THOMPSON	OTHER PUPIL SERVICES	OTHER PUPIL SERVICES	MEDICARE ONLY	ALL	1,064
50E500	2211	2140	00	000000	THOMPSON	INSTRUCTIONAL COACHING	INSTRUCTIONAL COACHING	MEDICARE ONLY	ALL	969
50E500	2220	2120	00	000000	THOMPSON	EDUCATIONAL MEDIA SERVICES	EDUCATIONAL MEDIA SERVICES	MUNICIPAL RETIREMENT	ALL	4,537
50E500	2220	2130	00	000000	THOMPSON	EDUCATIONAL MEDIA SERVICES	EDUCATIONAL MEDIA SERVICES	FEDERAL INSUR CONTRIBUTION ACT	ALL	2,804
50E500	2220	2140	00	000000	THOMPSON	EDUCATIONAL MEDIA SERVICES	EDUCATIONAL MEDIA SERVICES	MEDICARE ONLY	ALL	918
50E500	2410	2120	00	000000	THOMPSON	SCH ADMIN OFFICE OF PRINCIPAL	SCH ADMIN OFFICE OF PRINCIPAL	MUNICIPAL RETIREMENT	ALL	6,213
50E500	2410	2130	00	000000	THOMPSON	SCH ADMIN OFFICE OF PRINCIPAL	SCH ADMIN OFFICE OF PRINCIPAL	FEDERAL INSUR CONTRIBUTION ACT	ALL	3,788
50E500	2410	2140	00	000000	THOMPSON	SCH ADMIN OFFICE OF PRINCIPAL	SCH ADMIN OFFICE OF PRINCIPAL	MEDICARE ONLY	ALL	2,749
50E500	2540	2120	00	000000	THOMPSON	OPER/MAINT PLANT SVCS	OPER/MAINT PLANT SVCS	MUNICIPAL RETIREMENT	ALL	4,540
50E500	2540	2130	00	000000	THOMPSON	OPER/MAINT PLANT SVCS	OPER/MAINT PLANT SVCS	FEDERAL INSUR CONTRIBUTION ACT	ALL	2,802
50E500	2540	2140	00	000000	THOMPSON	OPER/MAINT PLANT SVCS	OPER/MAINT PLANT SVCS	MEDICARE ONLY	ALL	655
50E500	2560	2120	00	000000	THOMPSON	FOOD SERVICES	FOOD SERVICES	MUNICIPAL RETIREMENT	ALL	2,290
50E500	2560	2130	00	000000	THOMPSON	FOOD SERVICES	FOOD SERVICES	FEDERAL INSUR CONTRIBUTION ACT	ALL	2,350
50E500	2560	2140	00	000000	THOMPSON	FOOD SERVICES	FOOD SERVICES	MEDICARE ONLY	ALL	550
50E500	2660	2120	00	000000	THOMPSON	DATA PROCESSING	DATA PROCESSING	MUNICIPAL RETIREMENT	ALL	4,858
50E500	2660	2130	00	000000	THOMPSON	DATA PROCESSING	DATA PROCESSING	FEDERAL INSUR CONTRIBUTION ACT	ALL	2,926
50E500	2660	2140	00	000000	THOMPSON	DATA PROCESSING	DATA PROCESSING	MEDICARE ONLY	ALL	684
50E600	1110	2140	00	000000	MARTIN	ELEMENTARY INSTRUCTION	ELEMENTARY INSTRUCTION	MEDICARE ONLY	ALL	21,111
50E600	1200	2120	00	000000	MARTIN	SPED- INSTRUCTION	SPED- INSTRUCTION	MUNICIPAL RETIREMENT	ALL	20,010
50E600	1200	2120	00	370500	MARTIN	SPED- INSTRUCTION	SPED- INSTRUCTION	MUNICIPAL RETIREMENT	PRE SCHOOL FOR ALL	113
50E600	1200	2120	00	462000	MARTIN	SPED- INSTRUCTION	SPED- INSTRUCTION	MUNICIPAL RETIREMENT	IDEA FLOWTHROUGH	8,222
50E600	1200	2130	00	000000	MARTIN	SPED- INSTRUCTION	SPED- INSTRUCTION	FEDERAL INSUR CONTRIBUTION ACT	ALL	12,052
50E600	1200	2130	00	370500	MARTIN	SPED- INSTRUCTION	SPED- INSTRUCTION	FEDERAL INSUR CONTRIBUTION ACT	PRE SCHOOL FOR ALL	69
50E600	1200	2130	00	462000	MARTIN	SPED- INSTRUCTION	SPED- INSTRUCTION	FEDERAL INSUR CONTRIBUTION ACT	IDEA FLOWTHROUGH	4,919
50E600	1200	2140	00	000000	MARTIN	SPED- INSTRUCTION	SPED- INSTRUCTION	MEDICARE ONLY	ALL	7,361
50E600	1200	2140	00	370500	MARTIN	SPED- INSTRUCTION	SPED- INSTRUCTION	MEDICARE ONLY	PRE SCHOOL FOR ALL	16
50E600	1200	2140	00	462000	MARTIN	SPED- INSTRUCTION	SPED- INSTRUCTION	MEDICARE ONLY	IDEA FLOWTHROUGH	1,151
50E600	1225	2120	00	000000	MARTIN	PRE-K /EC INSTRUCTION	PRE-K /EC INSTRUCTION	MUNICIPAL RETIREMENT	ALL	2,650
50E600	1225	2120	00	370500	MARTIN	PRE-K /EC INSTRUCTION	PRE-K /EC INSTRUCTION	MUNICIPAL RETIREMENT	PRE SCHOOL FOR ALL	2,114
50E600	1225	2130	00	000000	MARTIN	PRE-K /EC INSTRUCTION	PRE-K /EC INSTRUCTION	FEDERAL INSUR CONTRIBUTION ACT	ALL	1,596
50E600	1225	2130	00	370500	MARTIN	PRE-K /EC INSTRUCTION	PRE-K /EC INSTRUCTION	FEDERAL INSUR CONTRIBUTION ACT	PRE SCHOOL FOR ALL	1,265
50E600	1225	2140	00	000000	MARTIN	PRE-K /EC INSTRUCTION	PRE-K /EC INSTRUCTION	MEDICARE ONLY	ALL	374
50E600	1225	2140	00	370500	MARTIN	PRE-K /EC INSTRUCTION	PRE-K /EC INSTRUCTION	MEDICARE ONLY	PRE SCHOOL FOR ALL	573
50E600	1250	2140	00	000000	MARTIN	REMEDIAL- K-12	REMEDIAL- K-12	MEDICARE ONLY	ALL	5,090
50E600	1250	2140	00	430000	MARTIN	REMEDIAL- K-12	REMEDIAL- K-12	MEDICARE ONLY	TITLE I-LOW INCOME	1,034

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FDTLOC	FUNC	OBJ	SJ	SOURCE	LOCATION	REVENUE FUNCTION	EXPENSE FUNCTION	OBJECT	SOURCE/GRANT	Tentative Budget
50E600	1800	2140	00	000000	MARTIN	BILINGUAL PROGRAMS	BILINGUAL PROGRAMS	MEDICARE ONLY	ALL	5,483
50E600	2110	2140	00	000000	MARTIN	SOCIAL WORK SERVICES	SOCIAL WORK SERVICES	MEDICARE ONLY	ALL	968
50E600	2130	2120	00	000000	MARTIN	HEALTH SERVICES	HEALTH SERVICES	MUNICIPAL RETIREMENT	ALL	3,287
50E600	2130	2130	00	000000	MARTIN	HEALTH SERVICES	HEALTH SERVICES	FEDERAL INSUR CONTRIBUTION ACT	ALL	2,021
50E600	2130	2140	00	000000	MARTIN	HEALTH SERVICES	HEALTH SERVICES	MEDICARE ONLY	ALL	473
50E600	2140	2140	00	000000	MARTIN	PSYCHOLOGICAL SERVICES	PSYCHOLOGICAL SERVICES	MEDICARE ONLY	ALL	115
50E600	2150	2140	00	000000	MARTIN	SPEECH/PATH/AUDIO SERVICES	SPEECH/PATH/AUDIO SERVICES	MEDICARE ONLY	ALL	3,030
50E600	2190	2120	00	000000	MARTIN	OTHER PUPIL SERVICES	OTHER PUPIL SERVICES	MUNICIPAL RETIREMENT	ALL	6,792
50E600	2190	2130	00	000000	MARTIN	OTHER PUPIL SERVICES	OTHER PUPIL SERVICES	FEDERAL INSUR CONTRIBUTION ACT	ALL	3,710
50E600	2190	2140	00	000000	MARTIN	OTHER PUPIL SERVICES	OTHER PUPIL SERVICES	MEDICARE ONLY	ALL	868
50E600	2211	2140	00	000000	MARTIN	INSTRUCTIONAL COACHING	INSTRUCTIONAL COACHING	MEDICARE ONLY	ALL	1,249
50E600	2220	2120	00	000000	MARTIN	EDUCATIONAL MEDIA SERVICES	EDUCATIONAL MEDIA SERVICES	MUNICIPAL RETIREMENT	ALL	2,424
50E600	2220	2130	00	000000	MARTIN	EDUCATIONAL MEDIA SERVICES	EDUCATIONAL MEDIA SERVICES	FEDERAL INSUR CONTRIBUTION ACT	ALL	1,442
50E600	2220	2140	00	000000	MARTIN	EDUCATIONAL MEDIA SERVICES	EDUCATIONAL MEDIA SERVICES	MEDICARE ONLY	ALL	599
50E600	2410	2120	00	000000	MARTIN	SCH ADMIN OFFICE OF PRINCIPAL	SCH ADMIN OFFICE OF PRINCIPAL	MUNICIPAL RETIREMENT	ALL	6,494
50E600	2410	2130	00	000000	MARTIN	SCH ADMIN OFFICE OF PRINCIPAL	SCH ADMIN OFFICE OF PRINCIPAL	FEDERAL INSUR CONTRIBUTION ACT	ALL	3,921
50E600	2410	2140	00	000000	MARTIN	SCH ADMIN OFFICE OF PRINCIPAL	SCH ADMIN OFFICE OF PRINCIPAL	MEDICARE ONLY	ALL	3,166
50E600	2540	2120	00	000000	MARTIN	OPER/MAINT PLANT SVCS	OPER/MAINT PLANT SVCS	MUNICIPAL RETIREMENT	ALL	5,256
50E600	2540	2130	00	000000	MARTIN	OPER/MAINT PLANT SVCS	OPER/MAINT PLANT SVCS	FEDERAL INSUR CONTRIBUTION ACT	ALL	3,214
50E600	2540	2140	00	000000	MARTIN	OPER/MAINT PLANT SVCS	OPER/MAINT PLANT SVCS	MEDICARE ONLY	ALL	752
50E600	2560	2120	00	000000	MARTIN	FOOD SERVICES	FOOD SERVICES	MUNICIPAL RETIREMENT	ALL	1,302
50E600	2560	2130	00	000000	MARTIN	FOOD SERVICES	FOOD SERVICES	FEDERAL INSUR CONTRIBUTION ACT	ALL	1,744
50E600	2560	2140	00	000000	MARTIN	FOOD SERVICES	FOOD SERVICES	MEDICARE ONLY	ALL	408
50E600	2660	2120	00	000000	MARTIN	DATA PROCESSING	DATA PROCESSING	MUNICIPAL RETIREMENT	ALL	5,169
50E600	2660	2130	00	000000	MARTIN	DATA PROCESSING	DATA PROCESSING	FEDERAL INSUR CONTRIBUTION ACT	ALL	3,200
50E600	2660	2140	00	000000	MARTIN	DATA PROCESSING	DATA PROCESSING	MEDICARE ONLY	ALL	748
50E---	----	----	--	-----		*Expense				902,396
5-----	----	----	--	-----		*MUNICIPAL RET				35,830

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<u>FDTLOC</u>	<u>FUNC</u>	<u>OBJ</u>	<u>SJ</u>	<u>SOURCE</u>	<u>LOCATION</u>	<u>REVENUE FUNCTION</u>	<u>EXPENSE FUNCTION</u>	<u>OBJECT</u>	<u>SOURCE/GRANT</u>	<u>Tentative Budget</u>
60R000	1510	0000	00	000000	DISTRICT WIDE	INTEREST ON INVESTMENTS	INTEREST ON INVESTMENTS	X	ALL	45,000
60R000	1930	0000	00	000000	DISTRICT WIDE	IMPACT TRANSITION FEES	IMPACT TRANSITION FEES	X	ALL	10,000
60R000	7840	0000	00	000000	DISTRICT WIDE	TRANSFER FOR CAPITAL PROJECTS	TRANSFER FOR CAPITAL PROJECTS	X	ALL	500,000
60R---	----	----	--	-----		*Revenue				555,000

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FDTLOC	FUNC	OBJ	SJ	SOURCE	LOCATION	REVENUE FUNCTION	EXPENSE FUNCTION	OBJECT	SOURCE/GRANT	Tentative Budget
60E000	2530	5300	00	000000	DISTRICT WIDE	FACILITY ACQUI/CONSTR	FACILITY ACQUI/CONSTR	BUILDINGS/BUILDING IMPROVEMENT	ALL	0
60E000	2530	5350	00	000000	DISTRICT WIDE	FACILITY ACQUI/CONSTR	FACILITY ACQUI/CONSTR	CONST SERV	ALL	500
60E000	2530	5500	00	000000	DISTRICT WIDE	FACILITY ACQUI/CONSTR	FACILITY ACQUI/CONSTR	CAPITALIZED EQUIPMENT	ALL	200,000
60E400	2530	5300	00	000000	PALOMBI	FACILITY ACQUI/CONSTR	FACILITY ACQUI/CONSTR	BUILDINGS/BUILDING IMPROVEMENT	ALL	35,890
60E500	2530	5300	00	000000	THOMPSON	FACILITY ACQUI/CONSTR	FACILITY ACQUI/CONSTR	BUILDINGS/BUILDING IMPROVEMENT	ALL	249,782
60E500	2530	5350	00	000000	THOMPSON	FACILITY ACQUI/CONSTR	FACILITY ACQUI/CONSTR	CONST SERV	ALL	3,900
60E600	2530	5300	00	000000	MARTIN	FACILITY ACQUI/CONSTR	FACILITY ACQUI/CONSTR	BUILDINGS/BUILDING IMPROVEMENT	ALL	49,830
60E---	----	----	--	-----	*Expense					539,902

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<u>FDTLOC</u>	<u>FUNC</u>	<u>OBJ</u>	<u>SJ</u>	<u>SOURCE</u>	<u>LOCATION</u>	<u>REVENUE FUNCTION</u>	<u>EXPENSE FUNCTION</u>	<u>OBJECT</u>	<u>SOURCE/GRANT</u>	<u>Tentative Budget</u>
61R000	1510	0000	00	000000	DISTRICT WIDE	INTEREST ON INVESTMENTS	INTEREST ON INVESTMENTS	X	ALL	75,000
61R---	----	----	--	-----		*Revenue				75,000

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<u>FDTLOC</u>	<u>FUNC</u>	<u>OBJ</u>	<u>SJ</u>	<u>SOURCE</u>	<u>LOCATION</u>	<u>REVENUE FUNCTION</u>	<u>EXPENSE FUNCTION</u>	<u>OBJECT</u>	<u>SOURCE/GRANT</u>	<u>Tentative Budget</u>
61E000	2530	5300	00	202400	DISTRICT WIDE	FACILITY ACQUI/CONSTR	FACILITY ACQUI/CONSTR	BUILDINGS/BUILDING IMPROVEMENT	2024	1,016,462
61E---	----	----	--	-----		*Expense				1,016,462
6-----	----	----	--	-----		*CAPITAL PROJE				-926,364

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FDTLOC	FUNC	OBJ	SJ	SOURCE	LOCATION	REVENUE FUNCTION	EXPENSE FUNCTION	OBJECT	SOURCE/GRANT	Tentative Budget
70R000	1111	0000	00	0000000	DISTRICT WIDE	GENERAL LEVY- CURRENT YEAR	GENERAL LEVY- CURRENT YEAR	X	ALL	7,551
70R000	1113	0000	00	0000000	DISTRICT WIDE	OTHER PRIOR YR GENERAL LEVY	OTHER PRIOR YR GENERAL LEVY	X	ALL	0
70R000	1510	0000	00	0000000	DISTRICT WIDE	INTEREST ON INVESTMENTS	INTEREST ON INVESTMENTS	X	ALL	100,000
70R---	----	----	--	-----		*Revenue				107,551

2025-26

<u>FDTLOC</u>	<u>FUNC</u>	<u>OBJ</u>	<u>SJ</u>	<u>SOURCE</u>	<u>LOCATION</u>	<u>REVENUE FUNCTION</u>	<u>EXPENSE FUNCTION</u>	<u>OBJECT</u>	<u>SOURCE/GRANT</u>	<u>Tentative Budget</u>
70E000	8120	0000	00	000000	DISTRICT WIDE	PERM TRNSFR OF WC INTEREST	PERM TRNSFR OF WC INTEREST	X	ALL	100,000
70E---	----	----	--	-----	*Expense					100,000
7-----	----	----	--	-----	*WORKING CASH					7,551

2025-26

<u>FDTLOC</u>	<u>FUNC</u>	<u>OBJ</u>	<u>SJ</u>	<u>SOURCE</u>	<u>LOCATION</u>	<u>REVENUE FUNCTION</u>	<u>EXPENSE FUNCTION</u>	<u>OBJECT</u>	<u>SOURCE/GRANT</u>	<u>Tentative Budget</u>
80R000	1111	0000	00	000000	DISTRICT WIDE	GENERAL LEVY- CURRENT YEAR	GENERAL LEVY- CURRENT YEAR	X	ALL	256,706
80R000	1113	0000	00	000000	DISTRICT WIDE	OTHER PRIOR YR GENERAL LEVY	OTHER PRIOR YR GENERAL LEVY	X	ALL	0
80R000	1510	0000	00	000000	DISTRICT WIDE	INTEREST ON INVESTMENTS	INTEREST ON INVESTMENTS	X	ALL	5,000
80R---	----	----	--	-----		*Revenue				261,706

2025-26

FDTLOC	FUNC	OBJ	SJ	SOURCE	LOCATION	REVENUE FUNCTION	EXPENSE FUNCTION	OBJECT	SOURCE/GRANT	Tentative Budget
80E000	2362	3810	00	000000	DISTRICT WIDE	UNEMPLOYMENT COMPENSATION PYMT	UNEMPLOYMENT COMPENSATION PYMT	INSURANCE WORK COMP	ALL	111,109
80E000	2364	3800	00	000000	DISTRICT WIDE			INSURANCE (NOT HEALTH)	ALL	152,100
80E---	----	----	--	-----						263,209
8-----	----	----	--	-----						-1,503

\*Expense

\*TORT & IMMUNI

2025-26

FDTLOC FUNC OBJ SJ SOURCE LOCATION REVENUE FUNCTION EXPENSE FUNCTION OBJECT SOURCE/GRANT Tentative Budget

Grand Revenue Totals 48,229,006

Grand Expense Totals 48,749,729

Grand Totals 520,723

Loss

Number of Accounts: 1064

\*\*\*\*\* End of report \*\*\*\*\*

**PUBLIC NOTICE**

**PUBLIC HEARING ON 2025-2026 SCHOOL BUDGET**

NOTICE IS HEREBY GIVEN by the Board of Education of Lake Villa C. C. School District #41, in the County of Lake, State of Illinois, that a tentative budget for said school district for the fiscal year beginning July 1, 2025, and ending June 30, 2026, will be on file and conveniently available to public inspection at 131 McKinley Avenue, Lake Villa, Illinois in this said school district from and after 8:30 a.m. August 20, 2025. A public hearing on the final budget will be held on September 22, 2025. The hearing will start at 7:00 p.m. at the Administration Center in the Board Room, 131 McKinley Avenue, Lake Villa, County of Lake, Illinois.

For the purpose stated above, the budget will be available for inspection Monday through Friday, (legal holidays excepted), 8:30 a.m. to 4:00 p.m. The office shall be closed all Saturdays and Sundays, and legal holidays. Dated this 18<sup>th</sup> day of August 2025, Board of Education of Lake Villa C. C. School District #41, in the County of Lake, State of Illinois,

\_\_\_\_\_  
*Michael Conway*  
President, Board of Education

\_\_\_\_\_  
*Debbie Walsh*  
Secretary, Board of Education

August 18, 2025

\_\_\_\_\_  
Date

**Date:** August 18, 2025

**To:** Dr. Sandra Keim-Bounds, Superintendent  
Members of the Board of Education

**From:** Dr. Ann Scully, Director of Student Services  
Mrs. Sandra Allen, Director of Personnel

**RE:** Approval of Intergovernmental Agreement with Exceptional Learners'  
Collaborative (ELC) for Certified School Nurse Services – 2025–2026 School Year

**Background:**

Lake Villa School District 41 has collaborated with the Exceptional Learners' Collaborative (ELC,) to secure specialized services that meet the unique needs of our students requiring special education support for positions which continue to have vacancies. The ELC is a special education cooperative in the southern portion of Lake County which allows non-members to contract services, if available.

The District seeks to enter into an intergovernmental agreement with ELC for the 2025–2026 school year for school Certified School Nursing (CSN) services in all four district schools. These services will be provided in-person as opposed to virtually as we have had with our current remote CSN services.

**Discussion:**

Under the terms of the agreement, ELC will provide 0.4 FTE of Certified Nursing Services to the District for the upcoming academic year to the *Medical Necessity Reviews* at all four school buildings as well as for our evaluations of our students in private therapeutic schools. Services will include medical history interviews with parents/guardians, consent to speak with doctors, review of medical records, and determining the appropriate services, accommodations, and support for our students with known medical conditions. In addition, CSN services will support our district state reporting of hearing, vision, immunization, and dentals of our students. The CSN will be a support for our building health coordinators with the continued development and implementation of district health policies, procedures, practices, and documentation.

**Recommendation:**

Recommendation to approve the Intergovernmental Agreement between Lake Villa School District 41 and the Exceptional Learners' Collaborative (ELC) for the provision of 0.4 FTE Certified School Nursing Services for the 2025–2026 school year, at a cost not to exceed \$55,650.

**INTERGOVERNMENTAL AGREEMENT  
BETWEEN ELC AND LAKE VILLA SCHOOL DISTRICT 41**

**THIS AGREEMENT** by and between the Governing Board of the Exceptional Learners' Collaborative, Lake County, Illinois (hereinafter "ELC") and the Board of Education of Lake Villa School District 41, Lake County, Illinois (hereinafter "District") (collectively, the "Parties") is made and entered into this 10th day of July, 2025.

**WHEREAS**, the Illinois Constitution and the *Illinois Intergovernmental Cooperation Act* encourage and permit cooperation between units of local government; and

**WHEREAS**, both ELC and the District are units of local government as defined in the *Illinois Intergovernmental Cooperation Act*; and

**WHEREAS**, ELC and the District have determined that it is in the best interests of the Parties to contract with each other for ELC to provide special education and related services to the District's students;

**NOW, THEREFORE**, in consideration of the mutual promises hereafter set forth, the Parties agree as follows:

**1. Purchase and Provision of Services**

The District shall purchase services from ELC during the 2025-2026 school year. The ELC will provide a .4 FTE Certified School Nurse Services. In exchange for the services provided by ELC under this Agreement, the District shall pay an annual cost of approximately \$55,650.00. Services will be billed to the District on a monthly basis and shall be paid within thirty (30) days of receipt of the monthly invoice.

**2. Implementation of IEPs**

ELC shall provide special education and related services to the District's students in accordance with each particular student's IEP. If, at any time, ELC is unable to implement a District student's IEP, ELC shall promptly notify the District, and may initiate a termination of this Agreement in accordance with Paragraph 3.

**3. Termination/Renewal of Agreement**

This Agreement may be terminated by either Party upon the provision of thirty (30) days prior written notice to the other Party. Unless terminated earlier by either Party, this Agreement shall terminate by June 30, 2026. The District shall pay ELC for all services provided hereunder prior to the effective date of any such termination. The term of this Agreement may be renewed or extended by written agreement signed by the Superintendent or designee for ELC and the Superintendent or designee for the District.

**4. Student Records and Confidentiality**

ELC shall maintain records and reports utilized hereunder in accordance with the policies of ELC and shall furnish such documents that may be reasonably required by the District relating to any District students. ELC and the District both acknowledge and agree that their officers, employees, agents, contractors, licensees, volunteers, or invitees shall also comply with any

applicable policies regarding the confidentiality of such information, as well as all federal and state laws and regulations including, without limitation, the Health Insurance Portability and Accountability Act of 1996 ("HIPAA"), the Health Information Technology for Economic and Clinical Health Act ("HITECH"), the Family Educational Rights and Privacy Act, 20 U.S.C. § 1232g, et seq.; 34 CFR Part 99 ("FERPA"); the Illinois Personal Information Protection Act, 815 ILCS 530, et seq., the Illinois School Student Records Act, 105 ILCS 10/1, et seq., the Illinois Student Online Personal Protection Act, 105 ILCS 85/1, et seq.

## **5. Relationship of the Parties**

ELC and the District acknowledge and agree that they are independent contractors, and that this Agreement does not create an employer-employee relationship, partnership, joint venture, agency, or any other such relationship.

## **6. Good Faith and Dispute Resolution**

In the event of any dispute or controversy arising out of or relating to this Agreement, the Parties agree to exercise their best efforts to resolve the dispute as soon as possible. The Parties shall, without delay, continue to perform their respective obligations under this Agreement which are not affected by the dispute. In the event of a dispute arising under this Agreement which cannot be resolved informally by the Parties' Superintendents, the Parties may later agree to mediate and/or arbitrate the dispute on terms that are mutually agreeable to the Parties.

## **7. Amendments**

This Agreement may be modified or amended only by a written agreement executed by the Parties.

## **8. Applicable Law**

This Agreement shall be construed in accordance with the laws of the State of Illinois. Venue for any action arising hereunder shall vest exclusively within the Circuit Court of Lake County, Illinois.

## **9. Complete Understanding**

This Agreement sets forth all of the promises, agreements, conditions, and understandings between the Parties relative to the subject matter hereof, and there are no promises, agreements, or undertakings, either oral or written, express or implied, between them other than as herein set forth.

## **10. Indemnification**

Each Party shall indemnify, defend, and hold the other harmless against any and all liabilities, claims, causes of action, damages, costs, expenses and fees, including attorney fees, that a Party incurs arising out of or occurring in connection with the negligent, reckless, or intentional misconduct of the other in connection with this Agreement.

**IN WITNESS WHEREOF**, the Parties have caused this Agreement to be executed on the date below.

**BOARD OF EDUCATION  
EXCEPTIONAL LEARNERS' COLLABORATIVE  
LAKE COUNTY, ILLINOIS**

**BOARD OF EDUCATION,  
LAKE VILLA SCHOOL  
DISTRICT 41  
LAKE COUNTY, ILLINOIS**

By: \_\_\_\_\_  
President

By: \_\_\_\_\_  
President

Date: \_\_\_\_\_

Date: \_\_\_\_\_

ATTEST:

ATTEST:

By: \_\_\_\_\_  
Secretary

By: \_\_\_\_\_  
Secretary

Date: \_\_\_\_\_

Date: \_\_\_\_\_

## MEMO

Date: August 18, 2025

To: Dr.Sandra Keim-Bounds, Superintendent  
Members of the Board of Education

From: Dr.Vic Wight, Assistant Superintendent of Teaching & Learning

RE: Social Emotional Screener - Aperture Education: DESSA

### **Rationale:**

Upon continued collaborative staff discussions and previous Mental Health Committee feedback, we have a continued identified need for a research-based social-emotional screening tool. Our school support team agreed on the continued use of DESSA. The screener measures eight skills: self-awareness, self-management, personal responsibility, decision-making, goal-directed behaviors, social awareness, relationship skills, and optimistic thinking. Additionally, professional development, resources, and additional screeners are available through DESSA to be utilized, as needed.

Parents/guardians will have an opportunity to opt out of their child/ren screener.

### **Recommendation:**

The administrative team recommends the purchase of Aperture Education: DESSA at the total cost for one year: \$22,060

## A One-Day Event for New School Board Members



Connect with other new board members, learn from experts to better understand your governance role, and get your questions answered.

### On the Agenda:

- ▶ **Seven Things I Wish I'd Known My First Year**  
Words of wisdom from veteran board members
- ▶ **Legal Roundtable**  
Common scenarios board members face and a deeper dive into the open meetings act
- ▶ **Your Role as an Advocate**  
Your voice matters
- ▶ **Your Role in Good Governance**  
What great board members do
- ▶ **The Illinois Association of School Boards**  
Shining the light on YOUR professional organization
- ▶ **Additional networking and connection opportunities**

Saturday, September 13, 2025  
9 a.m. – 3 p.m. (8:30 a.m. registration)

### Three Locations:

- North: Hotel Arista, Naperville
- Central: Holiday Inn Grand Prairie, Peoria
- South: Doubletree Hotel, Collinsville

Registration Fee \$199 (Includes Breakfast & Lunch)

★<sup>10</sup> Attendees at this event will receive 10 Board Leader Recognition Points

<b>18</b>	<b>AUG, MON</b>	● 8 – 11am ● 5 – 6pm ● 6 – 7pm ● 6:30 – 9pm	Opening Day Ceremony New Board Member Training - Board Overview New Board Member Training BOE Meeting District Office-1-DO Board Room
<b>20</b>	<b>AUG, WED</b>	● All day ● 4 – 9pm	First Day of School for 1st - 8th Grade (Half Day) Negotiations District Office-1-DO Training Room
<b>21</b>	<b>AUG, THU</b>	● All day ● 6 – 8pm	First Day of School for Early Childhood Education PJP Curriculum Night
<b>25</b>	<b>AUG, MON</b>	● All day	First Day of School for Kindergarten
<b>27</b>	<b>AUG, WED</b>	● 6 – 7pm	Curriculum Night K - 2nd Grades
<b>1</b>	<b>SEP, MON</b>	● All day	Labor Day - No School
<b>2</b>	<b>SEP, TUE</b>	● 4 – 9pm	Negotiations
<b>3</b>	<b>SEP, WED</b>	● 6 – 7pm	3rd - 5th Grade Curriculum Night
<b>8</b>	<b>SEP, MON</b>	● 6:30 – 9pm	BOE Meeting
<b>13</b>	<b>SEP, SAT</b>	● 9am – 3pm	Naperville Super Saturday New Board Member
<b>22</b>	<b>SEP, MON</b>	● 6:30 – 9pm	BOE Meeting
<b>29</b>	<b>SEP, MON</b>	● 4 – 9pm	Negotiations
<b>30</b>	<b>SEP, TUE</b>	● 6 – 9pm	IASB Starting Right Board Workshop
<b>6</b>	<b>OCT, MON</b>	● 6:30 – 9pm	BOE Meeting
<b>10</b>	<b>OCT, FRI</b>	● All day	Teachers' Institute - No School
<b>13</b>	<b>OCT, MON</b>	● All day	Columbus Day - No School
<b>27</b>	<b>OCT, MON</b>	● 6:30 – 9pm	BOE Meeting

3	NOV, MON	● All day	Martin's Book Fair (Day 1/5)
4	NOV, TUE	● All day	Martin's Book Fair (Day 2/5)
5	NOV, WED	● All day	Martin's Book Fair (Day 3/5)
6	NOV, THU	● All day	Martin's Book Fair (Day 4/5)
7	NOV, FRI	● All day	Martin's Book Fair (Day 5/5)
		● All day	First Trimester Ends
17	NOV, MON	● 6:30 – 9pm	BOE Meeting - PJP Presentation
21	NOV, FRI	● All day	2025 Joint Annual Conference (Day 1/3)
22	NOV, SAT	● All day	2025 Joint Annual Conference (Day 2/3)
23	NOV, SUN	● All day	2025 Joint Annual Conference (Day 3/3)
24	NOV, MON	● All day	Parent Teacher Conferences - No School
25	NOV, TUE	● All day	Parent Teacher Conferences - No School
26	NOV, WED	● All day	Non - Attendance Day - No School
27	NOV, THU	● All day	Thanksgiving Day - No School
28	NOV, FRI	● All day	Non - Attendance Day - No School
15	DEC, MON	● 6:30 – 9pm	BOE Meeting
22	DEC, MON	● All day	Winter Break
23	DEC, TUE	● All day	Winter Break
24	DEC, WED	● All day	Winter Break
25	DEC, THU	● All day	Winter Break