

Board of Education Regular Meeting
Monday, July 10, 2023 5:30 PM
McKinley Education Center
301 West F Street
North Platte, NE 69103-1557

1. Call to Order
2. Roll Call
3. Posting of the Open Meetings Act
4. Approve the publication of the July 10, 2023, regular meeting of the Board of Education
5. Approve the agenda for the July 10, 2023, regular meeting of the Board of Education
6. Pledge of Allegiance and Announcements
7. Communications
 - 7.1. Special Presentation
 - 7.2. Student Spotlight
 - 7.3. Foundation Report/Staff Recognitions
 - 7.4. Superintendent's Report
 - 7.5. Board Comments
 - 7.6. Committee Reports
 - 7.6.1. July 6, 2023, meeting of the Personnel, American Civic, Curriculum, Student Services and Communication subcommittee
8. Consent Agenda
 - 8.1. Approve the minutes of the June 12, 2023, regular meeting of the Board of Education
 - 8.2. Approve the minutes of the June 12, 2023, Bullying Policy Hearing
 - 8.3. Approve the minutes of the June 12, 2023, Parent Involvement Hearing

- 8.4. Approve the minutes of the July 6, 2023, meeting of the Personnel, American Civic, Curriculum Student Services and Communication subcommittee of the Board of Education
- 8.5. Approve travel reimbursement to Board members Angela Blaesi & Cindy O'Connor
- 8.6. Accept the resignation of Terry Sodawasser effective at the end of the 2022-2023 school year
- 8.7. Approve the teaching contract of Karissa Parker effective for the 2023-2024 school year
- 8.8. Approval of Financial Claims and Reports
9. Reports and Discussion Items
 - 9.1. Staffing Update
 - 9.2. Monthly Financial & Budget Report
 - 9.3. Review for adoption policy #6038 Artificial Intelligence
10. Public Comment
11. Action Items
 - 11.1. Request approval of 2023-2024 Handbooks
 - 11.2. Request approval of revised policies #3033, #4003, #4045, #4059, #5004, #5035, #5045, #5052 and #6003.
12. Future Board Calendar
13. Adjournment

**Board of Education Regular Meeting
Monday, June 12, 2023 5:30 PM
McKinley Education Center
301 West F Street
North Platte, NE 69103-1557**

1. Call to Order

Board President, Angela Blaesi, shared that the purpose of the North Platte Public School District is to prepare ALL students to be productive, responsible citizens in a safe, caring, supportive learning environment. Our direction is to prepare every student for success through high-quality educational programs delivered by highly effective educators who use innovative, researched-based strategies in a safe, supportive environment in collaboration with family, businesses, and community members.

2. Roll Call

All Present: Skip Altig, Cindy O'Connor, Emily Garrick, Matthew Pederson, Angela Blaesi and Jo Ann Lundgreen.

3. Posting of the Open Meetings Act

4. Approve the publication of the June 12, 2023, regular meeting of the Board of Education
Notices of Board of Education meetings and hearings are placed in the North Platte Telegraph. The agenda is available online at www.nppsd.org four days prior to each regular meeting of the North Platte Board of Education.

Motion by Matthew Pederson second by Skip Altig to approve the publication of this meeting.
Yeas: Cindy O'Connor, Emily Garrick, Matthew Pederson, Angela Blaesi, Jo Ann Lundgreen and Skip Altig.

5. Approve the agenda for the June 12, 2023, regular meeting of the Board of Education

Motion by Matthew Pederson second by Jo Ann Lundgreen to approve the agenda for this meeting.
Yeas: Emily Garrick, Matthew Pederson, Angela Blaesi, Jo Ann Lundgreen, Skip Altig and Cindy O'Connor

6. Pledge of Allegiance and Announcements

7. Communications

7.1. Foundation Report/Staff Recognitions

Executive Director of the North Platte Public Schools Foundation, Terri Burchell, reported on activities for the upcoming Evening of Excellence. She also announced that the Bulldog Backyard BBQ will be September 22, 2023 and change wars will be the week before that. Ms. Burchell congratulated the May employees of the month Niki Ruda, an early childhood speech pathologist and Missy Greene, a paraprofessional. President Blaesi thanked Ms. Greene for her support of Ms. Blaesi's daughter when she attended Cody School.

Ms. Burchell went on to recognize the NPPSF staff of the year. The 2022 employees of the year presented the awards to the 2023 recipients.

Lynnette Shannon presented to Alisha Penault for Employee of the Year

Amanda Condon presented to Kristi Burford for Elementary Teacher of the Year

Kim Flanders presented to Dr. Tami Eshleman for Administrator of the Year

Tammy Michaels presented to Mitchel Ferguson for Rookie of the Year

Tiffany Negley was unable to attend but named Secondary Teacher of the Year.

7.2. Superintendent's Report

Superintendent, Dr. Todd Rhodes, reported on the professional development currently happening for District administrative staff. Dr. Rhodes will also be polling Board members to schedule a Board of Education retreat in July.

7.3. Board Comments

Skip Altig complimented Madison School on its yearbook.

Matthew Pederson attended the last blast of summer Foundation event and feels that the event is a great way for staff to celebrate at the end of the school year. Before school ended for the summer, Mr. Pederson visited Eisenhower elementary and received a student ambassador tour. He was also able to each lunch with his 1st grade niece and complemented Sodexo staff and the students.

Angela Blaesi commented that the Miss Nebraska Pageant just completed this week and that the custodial staff at the high school were fabulous. She also complimented coaches and students for working around the Miss Nebraska displays and events.

7.4. Committee Reports

7.4.1. June 6, 2023, meeting of the Personnel, American Civic, Curriculum, Student Services, and Communication subcommittee

Secretary, Jo Ann Lundgreen, reported on items discussed at this meeting including purpose and direction, a special education report, a pre-school report, a staffing update, legislation, policy review of 3001-3023 and 2002, and resignation letters. Mrs. Lundgreen noted that the date on the summary on this meeting needed to be corrected.

7.4.2. June 8, 2023, meeting of the Finance, Facilities, Operations and Legislation subcommittee

Vice President, Matthew Pederson, reported on items discussed at this meeting included purpose and direction, stadium lights, the 2023-24 budget, ESSERS III, a construction update, legislation, cancellation of the July subcommittee meeting and resignation letters.

8. Consent Agenda

8.1. Approve the minutes of the May 8, 2023, regular meeting of the Board of Education

8.2. Approve the minutes of the June 6, 2023, meeting of the Personnel, American Civic, Curriculum Student Services and Communication subcommittee of the Board of Education

8.3. Approve the minutes of the June 8, 2023, meeting of the Finance, Facilities, Operations and Legislation subcommittee of the Board of Education

8.4. Accept the resignation of Nancy Fleecs effective on or about May 24,2023

- 8.5. Approve the teaching contract for Kaitlin Rudesill effective for the 2023-2024 school year
- 8.6. Approve the teaching contract of Jessica Braithwait effective for the 2023-2024 school year
- 8.7. Approve the teaching contract of Michaela Chase effective for the 2023-2024 school year
- 8.8. Approve the teaching contract of Mary Beth Kelley effective for the 2023-2024 school year
- 8.9. Approval of Financial Claims and Reports

Motion by Jo Ann Lundgreen to approve the consent agenda with the Personnel, American Civic, Curriculum Student Services and Communication subcommittee date correction mentioned seconded by Matthew Pederson

Yeas: Anglea Blaesi, Jo Ann Lundgreen, Skip Altig, Cindy O'Connor, Emily Garrick and Matthew Pederson.

9. Reports and Discussion Items

9.1. 2022-2023 Special Education Report

Erica Johnson, Director of Special Education, presented information on Special Education services at NPPSD. She reported that around 21% of NPPSD students receive special education services. Jo Ann Lundgreen asked about the state average for SPED enrollment. Mrs. Johnson reported the state average is currently at 16% and that NPPSD has been above average for the last six years. Emily Garrick asked why the enrollment number is lower in October than in May. Director Johnson reported lower enrollment is a combination of students moving away and students no longer needing services. Director Johnson also shared a link providing the 13 categories of special education. Matthew Pederson asked how students are identified for SPED services. Mrs. Johnson reported that Part C it is a family plan to help identify student need and Part B is focused on student need and how they are eligible through the education process. Mrs. Johnson also provided links to information on the professional development provided to NPPSD special education staff. She went on to review the student Individualized Education Plan process. Jo Ann Lundgreen asked for information regarding other entities served by the NPPSD special education staff such as ESU's and parochial schools. Director Johnson reported that the District SPED department provides services to private school and home schooled students. Emily Garrick asked for a summary of the number of employees in the special education department. She reported there are 54 certified SPED staff and she gave a summary of the types of positions within that number. Director Johnson also noted that NPPSD has added a vision specialist and an orientation and mobility specialist. Matthew Pederson asked Finance Director Simpson how the parochial school services effect our budget and funding NPPSD receives from state. Mr. Simpson reported that a portion of federal funds received is specifically identified for special education services in the private schools. This year that amount is \$70,000.

9.2. 2022-2023 Pre-school Report

Director of Elementary Education, Lyndsey Douglas and Haley Smiley the Early Learning Coordinator presented location and enrollment information for the NPPSD Preschool program. Mrs. Douglas reported home visits take place before school starts and then again in March. Director Douglas went on to outline specific activities and resources used in Pre-school on campus and in the community. Douglas presented information that students who attended NPPSD preschool scored higher on reading and math achievements further on in their school careers and that the curriculum at all locations is aligned. Ms. Smiley reported that due to a grant received an additional preschool teacher has been hired which will increase the possible preschool enrollment

to 162 students as well as expand services to families. Skip Altig noted that Buffalo has a tremendous program and that he saw the reported growth from District preschool in his own grandson. Emily Garrick asked about tracking preschoolers data moving forward. Ms. Douglas reported that the enrollment form has been changed to include a preschool screening question to help obtain additional data. Matthew Pederson asked about the possibility of expanding the program to 2 years of preschool prior to kindergarten. Mrs. Douglas reported that conversations around that have begun. Mr. Pederson also asked about the maximum future enrollment. Mrs. Douglas said they have been looking at the Buffalo facility and potential growth. The goal is to serve the needs of the community. Matthew Pederson thanked them for their work and noted the importance of early education of the pre-k age group. Jo Ann Lundgreen asked if any EL students are attending the preschool. Mrs. Douglas didn't think we had any EL pre-school students last year. Stuart Simpson reported that currently an in room restroom is being installed in the additional classroom at Buffalo upon the request from the pre-school teachers.

9.3. Staffing Update

Director of Human Resources, Kevin Mills, reported that two of this year's new hires are coming from another profession and have taken the alternative teacher certification route. Mr. Mills also commented on some voluntary assignment shifting and placements. He said the international teacher group is currently working on their visas with the federal government and will move forward once those are received. Mr. Mills has contracted with MPCC for temporary dorm housing. Matthew Pederson asked if the international teachers may bring children with them. Mr. Mills reported that with this program they will come alone. Mr. Mills noted that a lot of school districts across the nation are pursuing international teacher hires due to the teacher shortage. Mr. Pederson asked if changes in the Nebraska Department of Education licensing process or incentive programs are helpful for finding teaching staff. Mr. Mills said the District is open to all ideas and have reached out in various forms. He doesn't see bonuses bringing in additional applicants but believes the change in the Praxis test could help. Cindy O'Connor asked if the use of the MPCC dorms will have a cost. Mr. Mills reported that it will be \$15 a day per room. Mr. Mills said he has worked with the business department to cover those costs.

9.4. Monthly Financial & Budget Report

Executive Director of Finance, Stuart Simpson, reported that the District Business Office has changed to a cloud based accounting system software system and that he and his group are working on learning the new system. He also reported that Lincoln County now pays NPPSD through wire transfer rather than a paper check. He went on to the regular monthly financial reporting noting that due to the new software system some of the reports will look a little different. Mr. Simpson also reminded the board that Monday August 28, 2023 will be the annual District Budget Hearing. He also reminded all of a potential property tax hearing. He reported on the progress of the HVAC replacement and other upgrades currently underway at McDonald Elementary School.

9.5. Legislative Update

Mr. Simpson reported that he has received certification of Nebraska State Aid funding to be received by NPPSD. He feels the total state aid for next year should be about the same dollar amount even with the shifting of various revenue streams. He also reported on a potential revenue cap due to valuation. Mr. Altig said a lot of legislative things will have to wait until there is

finalization and that a number of bills will need to be cleaned up. Dr. Rhodes feels that Christmas tree bills have good and bad bills in them but agreed there will need to be clean up. Dr. Rhodes reported that KSB Law has sent policy updates that are partially based on changes dictated by the Nebraska legislative bills. Dr. Rhodes reported that changes in policies and handbooks driven by this dictates will be brought before the Board in July.

9.6. Review revisions to Policies 3001, 3003.1, 3004.1, 3009, 3012, 3017, 3021, 3022 and 3023

Dr. Todd Rhodes thanked Emily Garrick and the Subcommittee for their work on policy review. He outlined the minor changes on each of these policies. Jo Ann Lundgreen reported that good conversations around these policies was had during the subcommittee meeting.

9.7. Review and discuss Board Policy #2002 Organization of Board, Board Officers and Check Signing

This policy was discussed at the May regular meeting of the Board Education as well as at this month's American Civic, Curriculum, Student Services and Communication Subcommittee meeting. The subcommittee section of this policy was separated out to make a separate policy #2002A. Discussion regarding the procedure of election of officers within policy #2002 ensued. Emily Garrick felt progress was made during the discussion in May. However, Mrs. Garrick feels the coin flip is not a serious enough process to select a Board president. She suggested if a tie develops in the vote that the decision be tabled and a special meeting be held. Angela Blaesi did not want to have a second meeting but also isn't a fan of the coin flip. Matthew Pederson suggested leaving the coin flip in as a tie breaker so there is a finite way to move forward. Skip Altig agreed with Mr. Pederson that their needs to be a way to break a tie such as a coin flip. Mr. Altig supports the limiting of the votes to 5 instead of the current 10. Discussion continued and Superintendent Rhodes reminded the Board that a president needs to be chosen in January for approval of claims to meet the District's bills and payroll obligations. Cindy O'Connor suggested that this topic be discussed at next month's Board retreat and Board members agreed.

10. Public Comment

There was no public comment.

11. Action Items

11.1. Approve the purchase of a coach-style bus.

Executive Director Simpson reported that the potential purchase of two yellow buses was budgeted into ESSERS III money while the District explored the possibility of in-town student transportation. However, in-town transportation was deemed unfeasible largely due to lack of bus driver applicants. Mr. Simpson reported the ESSERS III funds must be used for qualifying expenses within the year and he is now recommending those funds be used to buy a coach style bus to be used by students attending activities in and out of North Platte. Cindy O'Connor noted the Finance, Facilities, Operations and Legislation Subcommittee discussed the 275K mileage on the used bus proposed for purchase. It is felt there is still a lot of use in the coach, especially with in-house care and storage that NPPSD can provide. Emily Garrick asked Mr. Simpson to clarify that \$180,000 was allotted for the two yellow buses at an estimated \$90,000 each but the single coach will be closer to \$150,000. Matthew Pederson pointed out that NPPSD is currently not looking at in-town routes at this point due to lack of drivers. Angela Blaesi asked if the busses

being traded in would affect the routes between Adams and Madison schools. Mr. Simpson noted that the busses being traded are the small white 14 passenger busses and a used coach none of which are used on that daily route. Jo Ann Lundgreen asked if lettering and a design logo for the coach will be an additional cost included in the purchase amount. Mr. Simpson said that mascot designs would be an additional cost paid out of the transportation budget estimated at less than \$1000.

Motion by Matthew Pederson second by Jo Ann Lundgreen to approve the purchase of a coach style bus

Yeas: Jo Ann Lundgreen, Skip Altig, Cindy O'Connor, Emily Garrick, Matthew Pederson and Angela Blaesi

11.2. Approve Inter-local Agreement with the City of North Platte for the Joint Use of City Competition Swimming Pool

The City and the District desire to collaborate to provide for the operational funding of a competition swimming pool that will be owned by the City of North Platte. Superintendent Rhodes reported this cooperation has been discussed for a couple of years to provide funds for maintenance on the planned new city swimming pool. He also said that this agreement has been reviewed by NPPSD legal counsel. This Inter-local agreement is a 10-year commitment of \$36,000 annually to be applied specifically towards the maintenance of the pool. The agreement also gives priority use to NPPSD student competitions and practices from November through February. Executive Director Simpson noted that this annual payment will come out of the building fund. Matthew Pederson commented that the first payment is not due until the new pool is operational and confirmed that the Board has been discussing the possibility over the last year.

Motion by Matthew Pederson second by Skip Altig to approve the inter-local agreement with the City of North Platte for the joint use of the city competition swimming pool.

Yeas: Skip Altig, Cindy O'Connor, Emily Garrick, Matthew Pederson, Angela Blaesi and Jo Ann Lundgreen.

11.3. Declare items a surplus and authorize Superintendent to facilitate the disposal of said items. Dr. Rhodes

Dr. Todd Rhodes asked for authorization for the sale of two surplus items. First is approximately 250 HP Laptop Computers that were used by teaching staff but have been replaced with new Mac Laptops. The technology department is currently cleaning the laptops off to be ready for sale. Secondly are 4 basketball standards (boards and hoops) that will be replaced at Cody Elementary School. The District is working with the Foundation to potentially use the basketball equipment as a fund raiser. Angela Blaesi asked if the District could give employees the first chance at the purchasing the used computers when ready. Dr. Rhodes noted first chance for employees was planned.

Motion by Jo Ann Lundgreen seconded by Emily Garrick to declare the HP Laptop Computers and basketball standards surplus and to authorize the superintendent to "dispose" of said items.

Yeas: Cindy O'Connor, Emily Garrick, Matthew Pederson, Angela Blaesi, Jo Ann Lundgreen and Skip Altig

11.4. Approve revisions to Board Policy #2002A

Dr. Rhodes reminded everyone that this is a new policy with items that were originally in policy #2002. The District currently has two subcommittees which are the Personnel, American Civic,

Curriculum, Student Services and Communication as well as the Finance, Facilities and Operations Subcommittee. The American Civics component is in compliance with Nebraska state statute. Within this policy the Board will have the ability to create special committees as needed. Superintendent Rhodes ask that the board “adopt” this policy not approve revisions as listed in the title since it is new policy. Jo Ann Lundgreen noted the wording of the policy that the committees are only valid for a year so timing should be considered. Emily Garrick suggested there be a chair or co-chair on the regular monthly sub-committee like on the Nebraska State Board of Education. Mrs. Garrick discussed the process of Board members bringing items for discussion at subcommittees and how to facilitate that. Skip Altig asked if Ms. Garrick had ever asked to have an item added to subcommittee and had an issue. She has not, but feels a new Board member doesn’t always know how the process works. Matthew Pederson felt the possibility could be discussed but he didn’t feel that it needed to be placed in this policy. He asked veteran Board members Jo Ann Lundgreen and Skip Altig if they had ever had a problem getting items they wished to discuss on an agenda. Angela asked if a standing “other” agenda item could be placed on each subcommittee agenda to accommodate any additional items members wish to discuss. Dr. Rhodes agreed that could be done. Skip Altig noted that additions to an agenda can only happen at subcommittee meetings because the full board meeting agendas need to be set and published with no changes allowed later than 24 hours prior to the meeting. Jo Ann Lundgreen encouraged Board members to bring any discussion items to the attention of the superintendent prior to the subcommittee meetings.

Motion by Matthew Pederson second by Jo Ann Lundgreen to adopt Policy 2002A

Yeas: Emily Garrick, Matthew Pederson, Angela Blaesi, Jo Ann Lundgreen, Skip Altig and Cindy O’Connor.

12. Future Board Calendar

Future Board professional development opportunities were outlined.

13. Adjournment

Motion by Skip Altig second by Jo Ann Lundgreen to adjourn this regular meeting of the North Platte Public School Board at 7:29 p.m.

Yeas: Matthew Pederson, Angela Blaesi, Jo Ann Lundgreen, Skip Altig, Cindy O’Connor and Emily Garrick

Bullying Policy Hearing
Monday, June 12, 2023 5:30 PM
McKinley Education Center CMR
301 West F Street
North Platte, NE 69103-1557

1. Open Hearing

Board President Angela Blaesi opened this hearing at 5:30 p.m.

2. Bullying Hearing Policy #5054

Brandy Buscher, Director of Student Services, reported that no changes have been made to this policy. She also summarized the procedure to report bullying and the process taken by administrators to investigate and resolve the complaints. Skip Altig commented that a very thorough review of this policy and form was done previously and complimented Mrs. Buscher on her work.

3. Public Comment

There was no public comment.

4. Close Hearing

President Blaesi closed this hearing at 5:31.

Parent Involvement Policy Hearing
Monday, June 12, 2023 5:30 PM
McKinley Education Center CMR
301 West F Street
North Platte, NE 69103-1557

1. Open Hearing

Board President, Angela Blaesi, opened this hearing at 5:31 p.m.

2. Parent Involvement Hearing Policy #5018

Brandy Buscher, Student Services Director, reported that no changes have been made to this policy.

3. Public Comment

There was no public comment.

4. Close Hearing

President Blaesi closed this hearing at 5:32 p.m.

**Board of Education Personnel, American Civic, Curriculum Student Services
and Communication Subcommittee –07/06/2023 Summary**

Topic	Summary/Discussion
Present	Meeting began at 9:01 a.m. with Angela Blaesi, Emily Garrick, Jo Ann Lundgreen, Kevin Mills, Stuart Simpson, Dr. Todd Rhodes, Vikki Carlson and Brandy Buscher present.
Purpose & Direction	The purpose of the North Platte Public School District (NPPSD) is to prepare ALL students to be productive, responsible citizens in a safe, caring, supportive learning environment. Our direction is to prepare every student for success through high-quality educational programs delivered by highly effective educators who use innovative, researched-based strategies in a safe, supportive environment in collaboration with family, businesses, and community members.
2023-2024 Policy Update	Policy #6038 Artificial Intelligence was discussed and will be forwarded to the next regular meeting of the Board of Education for discussion. Additional policy update recommendations aligned with legislative changes were discussed. Of that group, policies #3033, #4003, #4045, #4059, #5004, #5035, #5045, #5052 and #6003 are times sensitive and will be brought forward for approval at the next regular meeting of the Board of Education. Additional recommend policy updates will be considered throughout the year with regular policy review.
2023-2024 Handbooks	Mrs. Buscher reported on updates to the student handbook. Changes to the handbook are made to align with policy changes and suggestions from administrative staff. Some notable changes are that the no hat rule will no longer apply to after school activities and students are not allowed to wear blankets at school. Mr. Mills presented the employee handbook with minor changes.
NPHS Course of Study	Superintendent Rhodes and Mrs. Carlson outlined a request made for a change in a course of study for a student. Board members expressed their options regarding the request.
Resignation Letters	Board members were informed of resignations.
Other	The District communication position was discussed.
Adjourned	Meeting adjourned at 9:01 a.m.

TRAVEL REIMBURSEMENT REQUEST



North Platte Public School District
 P.O. Box 1557
 North Platte, Nebraska 69103
 Phone: 308-535-7100
 Fax: 308-535-5300
 www.nppsd.org

Employee Name:	Cindy O'Connor
Vendor Number:	124257
Department:	Board of Education
Expenses From (date):	June 14, 2023
Expenses To (date):	June 14, 2023

Expense Date	Expense Description	Conference Name/Reason for Trip	Comments	Expense Amount
	Other - List in Comments <input type="checkbox"/>	Mileage to Kearney NASB Law Conference		131.00
	<input type="checkbox"/>			

Total Expenses	131.00
Total Reimbursement	131.00

- Instructions:
1. Complete and print form.
 2. Attached detailed receipts.
 2. Give to appropriate supervisor for approval.
 3. Building secretary will send to Central Office.

Internal Use Only 23-01-2310-580-000-029

Employee Signature: Cindy O'Connor **Date:** 6/22/2023

Supervisor Signature: _____ **Date:** _____

Print Form

Date	Budget Code	Amount Due
Business Manager's Signature <u>[Signature]</u>		

Expenditure Summary

BOARD REPORT ON 1100 MAJOR PROGRAM

North Platte Public School Distri

Report Description: BOARD REPORT

Account Year: 23

Account Periods: 10 - 10

Dates: 06/01/2023 - 06/30/2023

Account Account Description	Original Budget	Adjusted Budget	YTD Encumbrance	Period Expended	YTD Expended	Available Balance	Percent
1100 REGULAR INSTRUCTION							
1100 REGULAR INSTRUCTION							
111 TEACHERS/PROFESSIONALS	\$8,513,312.00	\$8,513,312.00	\$0.00	\$673,459.98	\$6,786,583.26	\$1,726,728.74	79.72
112 PARAPROFESSIONALS	\$67,874.00	\$67,874.00	\$0.00	\$7,141.67	\$82,870.11	-\$14,996.11	122.09
123 SUBSTITUTE TEACHERS	\$383,800.00	\$383,800.00	\$0.00	\$54,918.75	\$355,418.75	\$28,381.25	92.61
150 STIPDENT NON-INSTRUCTION	\$0.00	\$0.00	\$0.00	\$0.00	\$9,051.00	-\$9,051.00	0.00
151 INCENTIVE PROFESSIONAL STAFF	\$800,418.00	\$800,418.00	\$0.00	\$73,938.59	\$661,433.72	\$138,984.28	82.64
211 HEALTH CARE PROFESSIONAL	\$1,633,174.00	\$1,633,174.00	\$0.00	\$135,714.45	\$1,356,746.27	\$276,427.73	83.07
212 HEALTH CARE PARAPROFESSIONALS	\$7,931.00	\$7,931.00	\$0.00	\$580.44	\$7,191.98	\$739.02	90.68
213 HEALTH CARE-PROFESSIONAL NON CERTIFIED	\$17,319.00	\$17,319.00	\$0.00	\$0.00	\$2,516.90	\$14,802.10	14.53
220 FICA NON INSTRUCTIONAL	\$0.00	\$0.00	\$0.00	\$0.00	\$692.41	-\$692.41	0.00
221 FICA PROFESSIONAL	\$776,870.00	\$776,870.00	\$0.00	\$57,189.76	\$570,604.75	\$206,265.25	73.45
222 FICA PARAPROFESSIONAL	\$4,902.00	\$4,902.00	\$0.00	\$546.33	\$6,198.85	-\$1,296.85	126.46
223 FICA SUBSTITUTES	\$39,995.00	\$39,995.00	\$0.00	\$4,201.29	\$27,102.41	\$12,892.59	67.76
230 RETIREMENT NON INSTRUCTIONAL	\$0.00	\$0.00	\$0.00	\$0.00	\$894.04	-\$894.04	0.00
231 RETIREMENT PROFESSIONAL	\$917,065.00	\$917,065.00	\$0.00	\$72,226.50	\$727,327.71	\$189,737.29	79.31
232 RETIREMENT PARAPROFESSIONALS	\$6,258.00	\$6,258.00	\$0.00	\$258.05	\$4,534.94	\$1,723.06	72.47
233 RETIREMENT SUBS	\$0.00	\$0.00	\$0.00	\$44.44	\$1,743.17	-\$1,743.17	0.00
281 HEALTH BENEFITS FOR TEACHERS	\$254,500.00	\$254,500.00	\$0.00	\$13,541.75	\$143,525.41	\$110,974.59	56.40
333 MILEAGE STAFF	\$620.00	\$620.00	\$0.00	\$0.00	\$1,007.32	-\$387.32	162.47
340 OTHER PROFESSIONAL SERVICES	\$5,000.00	\$5,000.00	\$0.00	\$111.08	\$3,442.73	\$1,557.27	68.85
580 TRAVEL:MEAL,HOTEL,RENTAL	\$4,800.00	\$4,800.00	\$1,630.00	\$299.61	\$8,213.54	-\$5,043.54	205.07
610 GENERAL SUPPLIES	\$271,589.00	\$271,589.00	\$95,894.77	\$25,694.70	\$142,932.76	\$32,761.47	87.94
612 COPY COST	\$65,665.00	\$65,665.00	\$1,075.53	\$837.92	\$28,186.04	\$36,403.43	44.56
625 CONSUMABLES	\$8,500.00	\$8,500.00	\$3,000.00	\$0.00	\$0.00	\$5,500.00	35.29
640 BOOKS/PERIODICALS	\$3,500.00	\$3,500.00	\$0.00	\$0.00	\$0.00	\$3,500.00	0.00
733 FURNITURE AND FIXTURS	\$90,500.00	\$90,500.00	\$826.23	\$0.00	\$106,097.04	-\$16,423.27	118.15
734 TECHNOLGOY HARDWARE	\$100.00	\$100.00	\$0.00	\$0.00	\$0.00	\$100.00	0.00
890 MISCELLANEOUR EXPENDITURES	\$27,850.00	\$27,850.00	\$1,532.12	\$2,291.51	\$18,211.05	\$8,106.83	70.89
1100 REGULAR INSTRUCTION	\$13,901,542.00	\$13,901,542.00	\$103,958.65	\$1,122,996.82	\$11,052,526.16	\$2,745,057.19	80.25

Report Description: BOARD REPORT

Account Year: 23

Account Periods: 10 - 10

Dates: 06/01/2023 - 06/30/2023

Account Account Description	Original Budget	Adjusted Budget	YTD Encumbrance	Period Expended	YTD Expended	Available Balance	Percent
1100 REGULAR INSTRUCTION							
1125 FLEX FUNDING							
111 TEACHERS/PROFESSIONALS	\$58,520.00	\$58,520.00	\$0.00	\$0.00	\$0.00	\$58,520.00	0.00
211 HEALTH CARE PROFESSIONAL	\$25,000.00	\$25,000.00	\$0.00	\$0.00	\$0.00	\$25,000.00	0.00
221 FICA PROFESSIONAL	\$4,702.00	\$4,702.00	\$0.00	\$0.00	\$0.00	\$4,702.00	0.00
231 RETIREMENT PROFESSIONAL	\$6,071.00	\$6,071.00	\$0.00	\$0.00	\$0.00	\$6,071.00	0.00
333 MILEAGE STAFF	\$350.00	\$350.00	\$0.00	\$0.00	\$0.00	\$350.00	0.00
340 OTHER PROFESSIONAL SERVICES	\$1,000.00	\$1,000.00	\$0.00	\$0.00	\$11,223.05	-\$10,223.05	1122.30
352 OTHER TECHNICAL SERVICES	\$100.00	\$100.00	\$0.00	\$0.00	\$0.00	\$100.00	0.00
382 DISTANCE EDUCATION ONLY	\$200.00	\$200.00	\$0.00	\$0.00	\$0.00	\$200.00	0.00
610 GENERAL SUPPLIES	\$6,000.00	\$6,000.00	\$0.00	\$0.00	\$0.00	\$6,000.00	0.00
733 FURNITURE AND FIXTURS	\$500.00	\$500.00	\$0.00	\$0.00	\$43.09	\$456.91	8.62
1125 FLEX FUNDING	\$102,443.00	\$102,443.00	\$0.00	\$0.00	\$11,266.14	\$91,176.86	11.00
1150 LIMITED ENGLISH PROFICIENCY PROGRAM							
111 TEACHERS/PROFESSIONALS	\$91,053.00	\$91,053.00	\$0.00	\$10,739.50	\$92,796.67	-\$1,743.67	101.92
112 PARAPROFESSIONALS	\$45,644.00	\$45,644.00	\$0.00	\$3,885.32	\$40,916.19	\$4,727.81	89.64
123 SUBSTITUTE TEACHERS	\$0.00	\$0.00	\$0.00	\$0.00	\$210.00	-\$210.00	0.00
151 INCENTIVE PROFESSIONAL STAFF	\$0.00	\$0.00	\$0.00	\$1,125.00	\$1,702.50	-\$1,702.50	0.00
211 HEALTH CARE PROFESSIONAL	\$22,728.00	\$22,728.00	\$0.00	\$2,031.21	\$18,007.89	\$4,720.11	79.23
212 HEALTH CARE PARAPROFESSIONALS	\$7,931.00	\$7,931.00	\$0.00	\$207.94	\$6,588.67	\$1,342.33	83.07
221 FICA PROFESSIONAL	\$6,980.00	\$6,980.00	\$0.00	\$902.85	\$7,185.21	-\$205.21	102.94
222 FICA PARAPROFESSIONAL	\$3,492.00	\$3,492.00	\$0.00	\$297.00	\$3,119.34	\$372.66	89.33
223 FICA SUBSTITUTES	\$0.00	\$0.00	\$0.00	\$0.00	\$16.07	-\$16.07	0.00
231 RETIREMENT PROFESSIONAL	\$8,914.00	\$8,914.00	\$0.00	\$1,171.95	\$8,979.65	-\$65.65	100.74
232 RETIREMENT PARAPROFESSIONALS	\$4,509.00	\$4,509.00	\$0.00	\$370.01	\$3,930.76	\$578.24	87.18
333 MILEAGE STAFF	\$1,000.00	\$1,000.00	\$0.00	\$0.00	\$2,154.76	-\$1,154.76	215.48
340 OTHER PROFESSIONAL SERVICES	\$1,000.00	\$1,000.00	\$0.00	\$25.00	\$1,046.45	-\$46.45	104.64
580 TRAVEL:MEAL,HOTEL,RENTAL	\$1,000.00	\$1,000.00	\$0.00	\$123.11	\$162.88	\$837.12	16.29
610 GENERAL SUPPLIES	\$2,000.00	\$2,000.00	\$825.00	\$225.00	\$969.57	\$205.43	89.73
733 FURNITURE AND FIXTURS	\$0.00	\$0.00	\$0.00	\$339.79	\$605.73	-\$605.73	0.00
1150 LIMITED ENGLISH PROFICIENCY PROGRAM	\$196,251.00	\$196,251.00	\$825.00	\$21,443.68	\$188,392.34	\$7,033.66	96.42

Expenditure Summary

BOARD REPORT ON 1100 MAJOR PROGRAM

North Platte Public School Distri

Report Description: BOARD REPORT

Account Year: 23

Account Periods: 10 - 10

Dates: 06/01/2023 - 06/30/2023

Account Account Description	Original Budget	Adjusted Budget	YTD Encumbrance	Period Expended	YTD Expended	Available Balance	Percent
1100 REGULAR INSTRUCTION							
1160 POVERTY PROGRAM							
110 CLERICAL_BUSDRIVERS	\$35,788.00	\$35,788.00	\$0.00	\$4,010.60	\$40,697.44	-\$4,909.44	113.72
111 TEACHERS/PROFESSIONALS	\$3,129,847.00	\$3,129,847.00	\$250.00	\$307,176.17	\$3,081,305.30	\$48,291.70	98.46
112 PARAPROFESSIONALS	\$276,555.00	\$276,555.00	\$0.00	\$21,215.10	\$211,488.67	\$65,066.33	76.47
116 PROFESSIONAL NON-CERTIFIED	\$183,813.00	\$183,813.00	\$0.00	\$8,802.46	\$117,823.02	\$65,989.98	64.10
123 SUBSTITUTE TEACHERS	\$28,000.00	\$28,000.00	\$0.00	\$13,212.50	\$92,025.00	-\$64,025.00	328.66
210 HEALTH CARE NON-INSTRUCTIONAL	\$7,931.00	\$7,931.00	\$0.00	\$797.79	\$8,039.09	-\$108.09	101.36
211 HEALTH CARE PROFESSIONAL	\$582,702.00	\$582,702.00	\$0.00	\$56,823.51	\$565,928.64	\$16,773.36	97.12
212 HEALTH CARE PARAPROFESSIONALS	\$60,279.00	\$60,279.00	\$0.00	\$3,386.62	\$32,497.02	\$27,781.98	53.91
213 HEALTH CARE-PROFESSIONAL NON CERTIFIED	\$0.00	\$0.00	\$0.00	\$0.00	\$48.48	-\$48.48	0.00
220 FICA NON INSTRUCTIONAL	\$2,684.00	\$2,684.00	\$0.00	\$305.44	\$3,099.35	-\$415.35	115.48
221 FICA PROFESSIONAL	\$244,973.00	\$244,973.00	\$0.00	\$23,879.29	\$242,831.78	\$2,141.22	99.13
222 FICA PARAPROFESSIONAL	\$20,335.00	\$20,335.00	\$0.00	\$1,604.88	\$15,938.63	\$4,396.37	78.38
223 FICA SUBSTITUTES	\$8,328.00	\$8,328.00	\$0.00	\$1,010.94	\$6,124.35	\$2,203.65	73.54
226 FICA NC PROFESSIONAL	\$13,991.00	\$13,991.00	\$0.00	\$672.99	\$9,009.01	\$4,981.99	64.39
230 RETIREMENT NON INSTRUCTIONAL	\$3,465.00	\$3,465.00	\$0.00	\$361.70	\$3,763.74	-\$298.74	108.62
231 RETIREMENT PROFESSIONAL	\$316,439.00	\$316,439.00	\$0.00	\$30,342.18	\$307,697.01	\$8,741.99	97.24
232 RETIREMENT PARAPROFESSIONALS	\$26,337.00	\$26,337.00	\$0.00	\$2,005.93	\$21,009.37	\$5,327.63	79.77
233 RETIREMENT SUBS	\$0.00	\$0.00	\$0.00	\$29.64	\$192.51	-\$192.51	0.00
236 RETIREMENT NC PROFESSIONAL	\$18,065.00	\$18,065.00	\$0.00	\$869.48	\$10,847.39	\$7,217.61	60.05
281 HEALTH BENEFITS FOR TEACHERS	\$123,500.00	\$123,500.00	\$0.00	\$9,750.06	\$102,375.63	\$21,124.37	82.90
290 LONG TERM DISABILITY	\$0.00	\$0.00	\$0.00	\$11.88	\$118.80	-\$118.80	0.00
333 MILEAGE STAFF	\$0.00	\$0.00	\$0.00	\$109.22	\$978.88	-\$978.88	0.00
340 OTHER PROFESSIONAL SERVICES	\$200,400.00	\$200,400.00	\$0.00	\$6,361.15	\$161,222.20	\$39,177.80	80.45
382 DISTANCE EDUCATION ONLY	\$0.00	\$0.00	\$0.00	\$100.00	\$800.00	-\$800.00	0.00
442 RENTALS	\$25,000.00	\$25,000.00	\$0.00	\$0.00	\$0.00	\$25,000.00	0.00
580 TRAVEL:MEAL,HOTEL,RENTAL	\$4,000.00	\$4,000.00	\$0.00	\$0.00	\$175.84	\$3,824.16	4.40
610 GENERAL SUPPLIES	\$101,785.00	\$101,785.00	\$25,619.21	\$8,729.19	\$58,618.93	\$17,546.86	82.76
612 COPY COST	\$45,500.00	\$45,500.00	\$3,649.39	\$3,520.49	\$32,542.15	\$9,308.46	79.54
625 CONSUMABLES	\$12,030.00	\$12,030.00	\$0.00	\$203.37	\$489.62	\$11,540.38	4.07
630 FOOD:FOOD SERVICES	\$255,000.00	\$255,000.00	\$0.00	\$5,755.84	\$385,137.57	-\$130,137.57	151.03
733 FURNITURE AND FIXTURES	\$15,447.00	\$15,447.00	\$0.00	\$0.00	\$14,659.68	\$787.32	94.90
890 MISCELLANEOUS EXPENDITURES	\$35,800.00	\$35,800.00	\$548.75	\$1,183.38	\$8,087.78	\$27,163.47	24.12
1160 POVERTY PROGRAM	\$5,777,994.00	\$5,777,994.00	\$30,067.35	\$512,231.80	\$5,535,572.88	\$212,353.77	96.32

Expenditure Summary

BOARD REPORT ON 1100 MAJOR PROGRAM

North Platte Public School Distri

Report Description: BOARD REPORT

Account Year: 23

Account Periods: 10 - 10

Dates: 06/01/2023 - 06/30/2023

Account Account Description	Original Budget	Adjusted Budget	YTD Encumbrance	Period Expended	YTD Expended	Available Balance	Percent
1100 REGULAR INSTRUCTION							
1190 PRE SCHOOL PROGRAM							
111 TEACHERS/PROFESSIONALS	\$365,531.00	\$365,531.00	\$0.00	\$33,293.72	\$310,166.03	\$55,364.97	84.85
112 PARAPROFESSIONALS	\$107,701.00	\$107,701.00	\$0.00	\$14,955.78	\$180,643.90	-\$72,942.90	167.73
123 SUBSTITUTE TEACHERS	\$0.00	\$0.00	\$0.00	\$0.00	\$675.00	-\$675.00	0.00
151 INCENTIVE PROFESSIONAL STAFF	\$0.00	\$0.00	\$0.00	\$0.00	\$812.00	-\$812.00	0.00
211 HEALTH CARE PROFESSIONAL	\$44,768.00	\$44,768.00	\$0.00	\$3,232.17	\$32,496.57	\$12,271.43	72.59
212 HEALTH CARE PARAPROFESSIONALS	\$29,397.00	\$29,397.00	\$0.00	\$2,886.56	\$34,691.26	-\$5,294.26	118.01
221 FICA PROFESSIONAL	\$28,429.00	\$28,429.00	\$0.00	\$2,599.67	\$24,309.44	\$4,119.56	85.51
222 FICA PARAPROFESSIONAL	\$8,105.00	\$8,105.00	\$0.00	\$1,135.04	\$13,674.40	-\$5,569.40	168.72
223 FICA SUBSTITUTES	\$0.00	\$0.00	\$0.00	\$0.00	\$51.65	-\$51.65	0.00
231 RETIREMENT PROFESSIONAL	\$36,593.00	\$36,593.00	\$0.00	\$3,288.70	\$30,717.77	\$5,875.23	83.94
232 RETIREMENT PARAPROFESSIONALS	\$12,284.00	\$12,284.00	\$0.00	\$1,455.96	\$17,350.80	-\$5,066.80	141.25
281 HEALTH BENEFITS FOR TEACHERS	\$13,000.00	\$13,000.00	\$0.00	\$1,083.34	\$10,833.40	\$2,166.60	83.33
333 MILEAGE STAFF	\$0.00	\$0.00	\$0.00	\$106.84	\$551.86	-\$551.86	0.00
580 TRAVEL:MEAL,HOTEL,RENTAL	\$0.00	\$0.00	\$0.00	\$0.00	\$1,884.87	-\$1,884.87	0.00
610 GENERAL SUPPLIES	\$19,008.00	\$24,008.00	\$3,881.38	\$2,417.25	\$12,379.00	\$7,747.62	67.73
630 FOOD:FOOD SERVICES	\$0.00	\$0.00	\$0.00	\$246.93	\$8,075.94	-\$8,075.94	0.00
640 BOOKS/PERIODICALS	\$0.00	\$0.00	\$4,160.16	\$0.00	\$0.00	-\$4,160.16	0.00
890 MISCELLANEOUR EXPENDITURES	\$0.00	\$5,000.00	\$0.00	\$0.00	\$0.00	\$5,000.00	0.00
1190 PRE SCHOOL PROGRAM	\$664,816.00	\$674,816.00	\$8,041.54	\$66,701.96	\$679,313.89	-\$12,539.43	101.86
1100 REGULAR INSTRUCTION	\$20,643,046.00	\$20,653,046.00	\$142,892.54	\$1,723,374.26	\$17,467,071.41	\$3,043,082.05	85.27

Expenditure Summary

BOARD REPORT ON 1100 MAJOR PROGRAM

North Platte Public School Distri

Report Description: BOARD REPORT

Account Year: 23

Account Periods: 10 - 10

Dates: 06/01/2023 - 06/30/2023

Account Account Description	Original Budget	Adjusted Budget	YTD Encumbrance	Period Expended	YTD Expended	Available Balance	Percent
1200 SPECIAL EDUCATION							
1200 SPECIAL EDUCATION - NON REIMB							
111 TEACHERS/PROFESSIONALS	\$100,000.00	\$100,000.00	\$0.00	\$0.00	\$0.00	\$100,000.00	0.00
112 PARAPROFESSIONALS	\$0.00	\$0.00	\$0.00	\$0.00	\$238.88	-\$238.88	0.00
151 INCENTIVE PROFESSIONAL STAFF	\$180,000.00	\$180,000.00	\$0.00	\$0.00	\$0.00	\$180,000.00	0.00
210 HEALTH CARE NON-INSTRUCTIONAL	\$40,000.00	\$40,000.00	\$0.00	\$0.00	\$0.00	\$40,000.00	0.00
220 FICA NON INSTRUCTIONAL	\$11,500.00	\$11,500.00	\$0.00	\$0.00	\$0.00	\$11,500.00	0.00
222 FICA PARAPROFESSIONAL	\$0.00	\$0.00	\$0.00	\$0.00	\$18.27	-\$18.27	0.00
230 RETIREMENT NON INSTRUCTIONAL	\$12,000.00	\$12,000.00	\$0.00	\$0.00	\$0.00	\$12,000.00	0.00
340 OTHER PROFESSIONAL SERVICES	\$20,000.00	\$20,000.00	\$0.00	\$545.71	\$5,158.48	\$14,841.52	25.79
352 OTHER TECHNICAL SERVICES	\$0.00	\$0.00	\$0.00	\$183.00	\$1,830.00	-\$1,830.00	0.00
382 DISTANCE EDUCATION ONLY	\$1,000.00	\$1,000.00	\$0.00	\$129.27	\$1,292.70	-\$292.70	129.27
410 UTILITY SERVICES (Water/Sewer)	\$500.00	\$500.00	\$0.00	\$31.84	\$615.31	-\$115.31	123.06
610 GENERAL SUPPLIES	\$2,000.00	\$2,000.00	\$0.00	\$111.77	\$390.57	\$1,609.43	19.53
612 COPY COST	\$8,000.00	\$8,000.00	\$0.00	\$432.11	\$2,596.75	\$5,403.25	32.46
621 HEATING FUEL	\$1,000.00	\$1,000.00	\$0.00	\$31.09	\$1,817.94	-\$817.94	181.79
622 ENERGY:ELECTRICITY	\$1,050.00	\$1,050.00	\$0.00	\$92.55	\$1,045.05	\$4.95	99.53
733 FURNITURE AND FIXTURES	\$2,500.00	\$2,500.00	\$0.00	\$0.00	\$0.00	\$2,500.00	0.00
890 MISCELLANEOUS EXPENDITURES	\$0.00	\$0.00	\$0.00	\$0.00	\$55.00	-\$55.00	0.00
1200 SPECIAL EDUCATION - NON REIMB	\$379,550.00	\$379,550.00	\$0.00	\$1,557.34	\$15,058.95	\$364,491.05	3.97
1210 PROGRAM DIRECTOR							
110 CLERICAL_BUSDIVERS	\$59,320.00	\$59,320.00	\$0.00	\$5,398.51	\$51,285.05	\$8,034.95	86.45
111 TEACHERS/PROFESSIONALS	\$133,748.00	\$133,748.00	\$0.00	\$11,145.63	\$111,456.66	\$22,291.34	83.33
210 HEALTH CARE NON-INSTRUCTIONAL	\$7,931.00	\$7,931.00	\$0.00	\$660.92	\$6,609.20	\$1,321.80	83.33
211 HEALTH CARE PROFESSIONAL	\$22,364.00	\$22,364.00	\$0.00	\$1,863.67	\$18,636.70	\$3,727.30	83.33
220 FICA NON INSTRUCTIONAL	\$4,448.00	\$4,448.00	\$0.00	\$394.80	\$3,741.50	\$706.50	84.12
221 FICA PROFESSIONAL	\$10,232.00	\$10,232.00	\$0.00	\$816.98	\$8,307.50	\$1,924.50	81.19
230 RETIREMENT NON INSTRUCTIONAL	\$5,744.00	\$5,744.00	\$0.00	\$533.25	\$5,065.85	\$678.15	88.19
231 RETIREMENT PROFESSIONAL	\$13,211.00	\$13,211.00	\$0.00	\$1,100.94	\$11,009.49	\$2,201.51	83.34
333 MILEAGE STAFF	\$3,500.00	\$3,500.00	\$0.00	\$0.00	\$0.00	\$3,500.00	0.00
540 ADVERTISING	\$500.00	\$500.00	\$0.00	\$0.00	\$0.00	\$500.00	0.00
580 TRAVEL:MEAL,HOTEL,RENTAL	\$3,000.00	\$3,000.00	\$0.00	\$195.69	\$1,656.82	\$1,343.18	55.23
810 DUES AND FEES	\$0.00	\$0.00	\$0.00	\$0.00	\$905.00	-\$905.00	0.00
1210 PROGRAM DIRECTOR	\$263,998.00	\$263,998.00	\$0.00	\$22,110.39	\$218,673.77	\$45,324.23	82.83

Expenditure Summary

BOARD REPORT ON 1100 MAJOR PROGRAM

North Platte Public School Distri

Report Description: BOARD REPORT

Account Year: 23

Account Periods: 10 - 10

Dates: 06/01/2023 - 06/30/2023

Account Account Description	Original Budget	Adjusted Budget	YTD Encumbrance	Period Expended	YTD Expended	Available Balance	Percent
1200 SPECIAL EDUCATION							
1220 RESOURCE PROGRAMS							
111 TEACHERS/PROFESSIONALS	\$1,646,260.00	\$1,646,260.00	\$0.00	\$149,290.00	\$1,484,164.80	\$162,095.20	90.15
112 PARAPROFESSIONALS	\$1,275,763.00	\$1,275,763.00	\$0.00	\$114,441.12	\$1,226,532.61	\$49,230.39	96.14
123 SUBSTITUTE TEACHERS	\$50,000.00	\$50,000.00	\$0.00	\$4,890.00	\$52,172.50	-\$2,172.50	104.34
151 INCENTIVE PROFESSIONAL STAFF	\$15,000.00	\$15,000.00	\$0.00	\$4,641.57	\$12,691.10	\$2,308.90	84.61
211 HEALTH CARE PROFESSIONAL	\$295,401.00	\$295,401.00	\$0.00	\$20,782.80	\$209,322.57	\$86,078.43	70.86
212 HEALTH CARE PARAPROFESSIONALS	\$241,538.00	\$241,538.00	\$0.00	\$23,139.17	\$241,631.98	-\$93.98	100.04
213 HEALTH CARE-PROFESSIONAL NON CERTIFIED	\$0.00	\$0.00	\$0.00	\$0.00	\$199.20	-\$199.20	0.00
221 FICA PROFESSIONAL	\$127,899.00	\$127,899.00	\$0.00	\$11,886.27	\$115,505.18	\$12,393.82	90.31
222 FICA PARAPROFESSIONAL	\$96,288.00	\$96,288.00	\$0.00	\$8,494.49	\$90,945.17	\$5,342.83	94.45
223 FICA SUBSTITUTES	\$0.00	\$0.00	\$0.00	\$374.00	\$3,973.70	-\$3,973.70	0.00
231 RETIREMENT PROFESSIONAL	\$165,162.00	\$165,162.00	\$0.00	\$14,464.21	\$147,108.36	\$18,053.64	89.07
232 RETIREMENT PARAPROFESSIONALS	\$126,459.00	\$126,459.00	\$0.00	\$11,304.25	\$120,695.18	\$5,763.82	95.44
233 RETIREMENT SUBS	\$0.00	\$0.00	\$0.00	\$0.00	\$187.70	-\$187.70	0.00
281 HEALTH BENEFITS FOR TEACHERS	\$52,000.00	\$52,000.00	\$0.00	\$4,333.36	\$43,333.60	\$8,666.40	83.33
333 MILEAGE STAFF	\$3,500.00	\$3,500.00	\$0.00	\$562.01	\$3,556.57	-\$56.57	101.62
340 OTHER PROFESSIONAL SERVICES	\$20,000.00	\$20,000.00	\$0.00	\$0.00	\$8,954.56	\$11,045.44	44.77
352 OTHER TECHNICAL SERVICES	\$5,000.00	\$5,000.00	\$0.00	\$0.00	\$3,120.00	\$1,880.00	62.40
531 POSTAGE	\$950.00	\$950.00	\$0.00	\$0.00	\$57.85	\$892.15	6.09
580 TRAVEL:MEAL,HOTEL,RENTAL	\$3,500.00	\$3,500.00	\$2,248.00	\$258.00	\$5,267.80	-\$4,015.80	214.74
610 GENERAL SUPPLIES	\$35,000.00	\$35,000.00	\$15,582.80	\$3,750.38	\$16,799.59	\$2,617.61	92.52
650 SUPPLIES-TECHNOLOGY RELATED	\$0.00	\$0.00	\$0.00	\$0.00	\$660.00	-\$660.00	0.00
733 FURNITURE AND FIXTURS	\$1,000.00	\$1,000.00	\$0.00	\$0.00	\$594.00	\$406.00	59.40
810 DUES AND FEES	\$0.00	\$0.00	\$0.00	\$0.00	\$90.00	-\$90.00	0.00
890 MISCELLANEOUR EXPENDITURES	\$10,000.00	\$10,000.00	\$0.00	\$2,926.04	\$15,296.04	-\$5,296.04	152.96
1220 RESOURCE PROGRAMS	\$4,170,720.00	\$4,170,720.00	\$17,830.80	\$375,537.67	\$3,802,860.06	\$350,029.14	91.61
1230 CONTRACTED PROGRAMS							
340 OTHER PROFESSIONAL SERVICES	\$200,000.00	\$200,000.00	\$0.00	\$14,249.80	\$139,485.07	\$60,514.93	69.74
569 TUTION TO OTHER GOVERNMENTS	\$10,000.00	\$10,000.00	\$0.00	\$0.00	\$0.00	\$10,000.00	0.00
1230 CONTRACTED PROGRAMS	\$210,000.00	\$210,000.00	\$0.00	\$14,249.80	\$139,485.07	\$70,514.93	66.42

Expenditure Summary

BOARD REPORT ON 1100 MAJOR PROGRAM

North Platte Public School Distri

Report Description: BOARD REPORT

Account Year: 23

Account Periods: 10 - 10

Dates: 06/01/2023 - 06/30/2023

Account Account Description	Original Budget	Adjusted Budget	YTD Encumbrance	Period Expended	YTD Expended	Available Balance	Percent
1200 SPECIAL EDUCATION							
1291 SPED AGE 3-5							
112 PARAPROFESSIONALS	\$83,456.00	\$83,456.00	\$0.00	\$10,655.58	\$89,694.86	-\$6,238.86	107.48
151 INCENTIVE PROFESSIONAL STAFF	\$16,000.00	\$16,000.00	\$0.00	\$3,295.05	\$13,541.70	\$2,458.30	84.64
211 HEALTH CARE PROFESSIONAL	\$0.00	\$0.00	\$0.00	\$788.18	\$1,143.76	-\$1,143.76	0.00
212 HEALTH CARE PARAPROFESSIONALS	\$33,198.00	\$33,198.00	\$0.00	\$3,462.45	\$30,995.47	\$2,202.53	93.37
221 FICA PROFESSIONAL	\$6,384.00	\$6,384.00	\$0.00	\$243.92	\$1,023.68	\$5,360.32	16.04
222 FICA PARAPROFESSIONAL	\$4,043.00	\$4,043.00	\$0.00	\$801.87	\$6,771.67	-\$2,728.67	167.49
231 RETIREMENT PROFESSIONAL	\$8,244.00	\$8,244.00	\$0.00	\$325.48	\$1,337.62	\$6,906.38	16.23
232 RETIREMENT PARAPROFESSIONALS	\$5,219.00	\$5,219.00	\$0.00	\$1,052.54	\$8,652.13	-\$3,433.13	165.78
333 MILEAGE STAFF	\$6,000.00	\$6,000.00	\$0.00	\$982.10	\$6,329.10	-\$329.10	105.48
340 OTHER PROFESSIONAL SERVICES	\$35,000.00	\$35,000.00	\$0.00	\$0.00	\$0.00	\$35,000.00	0.00
352 OTHER TECHNICAL SERVICES	\$1,425.00	\$1,425.00	\$0.00	\$0.00	\$259.00	\$1,166.00	18.18
382 DISTANCE EDUCATION ONLY	\$475.00	\$475.00	\$0.00	\$15.02	\$650.19	-\$175.19	136.88
580 TRAVEL:MEAL,HOTEL,RENTAL	\$950.00	\$950.00	\$0.00	\$0.00	\$45.10	\$904.90	4.75
610 GENERAL SUPPLIES	\$5,500.00	\$5,500.00	\$2,979.37	\$620.00	\$4,466.54	-\$1,945.91	135.38
890 MISCELLANEOUR EXPENDITURES	\$0.00	\$0.00	\$0.00	\$0.00	\$55.00	-\$55.00	0.00
1291 SPED AGE 3-5	\$205,894.00	\$205,894.00	\$2,979.37	\$22,242.19	\$164,965.82	\$37,948.81	81.57
1200 SPECIAL EDUCATION	\$5,230,162.00	\$5,230,162.00	\$20,810.17	\$435,697.39	\$4,341,043.67	\$868,308.16	83.40
1300 SUMMER SCHOOL							
1300 SUMMER SCHOOLS							
151 INCENTIVE PROFESSIONAL STAFF	\$60,000.00	\$60,000.00	\$0.00	\$3,892.50	\$3,892.50	\$56,107.50	6.49
211 HEALTH CARE PROFESSIONAL	\$0.00	\$0.00	\$0.00	\$752.93	\$752.93	-\$752.93	0.00
221 FICA PROFESSIONAL	\$0.00	\$0.00	\$0.00	\$290.11	\$290.11	-\$290.11	0.00
222 FICA PARAPROFESSIONAL	\$4,590.00	\$4,590.00	\$0.00	\$0.00	\$0.00	\$4,590.00	0.00
231 RETIREMENT PROFESSIONAL	\$5,926.00	\$5,926.00	\$0.00	\$384.49	\$384.49	\$5,541.51	6.49
610 GENERAL SUPPLIES	\$3,000.00	\$3,000.00	\$0.00	\$573.19	\$573.19	\$2,426.81	19.11
1300 SUMMER SCHOOLS	\$73,516.00	\$73,516.00	\$0.00	\$5,893.22	\$5,893.22	\$67,622.78	8.02
1300 SUMMER SCHOOL	\$73,516.00	\$73,516.00	\$0.00	\$5,893.22	\$5,893.22	\$67,622.78	8.02
2100 PUPIL SUPPORT							
2110 ATTENDANCE/SOCIAL WORK							
340 OTHER PROFESSIONAL SERVICES	\$0.00	\$0.00	\$0.00	\$0.00	\$1,056.00	-\$1,056.00	0.00
580 TRAVEL:MEAL,HOTEL,RENTAL	\$0.00	\$0.00	\$0.00	\$0.00	\$1,901.61	-\$1,901.61	0.00
610 GENERAL SUPPLIES	\$5,000.00	\$15,000.00	\$600.00	\$176.44	\$12,814.60	\$1,585.40	89.43
890 MISCELLANEOUR EXPENDITURES	\$0.00	\$10,000.00	\$0.00	\$0.00	\$9,081.38	\$918.62	90.81
2110 ATTENDANCE/SOCIAL WORK	\$5,000.00	\$25,000.00	\$600.00	\$176.44	\$24,853.59	-\$453.59	101.81

Expenditure Summary

BOARD REPORT ON 1100 MAJOR PROGRAM

North Platte Public School Distri

Report Description: BOARD REPORT

Account Year: 23

Account Periods: 10 - 10

Dates: 06/01/2023 - 06/30/2023

Account Account Description	Original Budget	Adjusted Budget	YTD Encumbrance	Period Expended	YTD Expended	Available Balance	Percent
2100 PUPIL SUPPORT							
2120 GUIDANCE							
110 CLERICAL_BUSDRIVERS	\$95,658.00	\$95,658.00	\$0.00	\$9,799.26	\$89,954.56	\$5,703.44	94.04
111 TEACHERS/PROFESSIONALS	\$758,996.00	\$758,996.00	\$0.00	\$61,632.22	\$644,081.67	\$114,914.33	84.86
123 SUBSTITUTE TEACHERS	\$0.00	\$0.00	\$0.00	\$0.00	\$1,665.00	-\$1,665.00	0.00
151 INCENTIVE PROFESSIONAL STAFF	\$0.00	\$0.00	\$0.00	\$960.00	\$2,704.14	-\$2,704.14	0.00
210 HEALTH CARE NON-INSTRUCTIONAL	\$7,931.00	\$7,931.00	\$0.00	\$660.92	\$6,609.20	\$1,321.80	83.33
211 HEALTH CARE PROFESSIONAL	\$63,348.00	\$63,348.00	\$0.00	\$6,060.64	\$66,746.39	-\$3,398.39	105.36
220 FICA NON INSTRUCTIONAL	\$7,175.00	\$7,175.00	\$0.00	\$736.89	\$6,753.99	\$421.01	94.13
221 FICA PROFESSIONAL	\$60,472.00	\$60,472.00	\$0.00	\$4,981.11	\$51,386.24	\$9,085.76	84.98
223 FICA SUBSTITUTES	\$0.00	\$0.00	\$0.00	\$0.00	\$127.41	-\$127.41	0.00
230 RETIREMENT NON INSTRUCTIONAL	\$9,264.00	\$9,264.00	\$0.00	\$967.95	\$8,885.54	\$378.46	95.91
231 RETIREMENT PROFESSIONAL	\$78,087.00	\$78,087.00	\$0.00	\$6,182.73	\$63,888.09	\$14,198.91	81.82
281 HEALTH BENEFITS FOR TEACHERS	\$52,000.00	\$52,000.00	\$0.00	\$3,250.02	\$32,500.20	\$19,499.80	62.50
333 MILEAGE STAFF	\$0.00	\$0.00	\$0.00	\$0.00	\$350.00	-\$350.00	0.00
580 TRAVEL:MEAL,HOTEL,RENTAL	\$2,200.00	\$2,200.00	\$0.00	\$0.00	\$788.17	\$1,411.83	35.83
610 GENERAL SUPPLIES	\$8,538.00	\$8,538.00	\$0.00	\$28.99	\$1,126.38	\$7,411.62	13.19
2120 GUIDANCE	\$1,143,669.00	\$1,143,669.00	\$0.00	\$95,260.73	\$977,566.98	\$166,102.02	85.48
2130 HEALTH SERVICES							
116 PROFESSIONAL NON-CERTIFIED	\$272,009.00	\$272,009.00	\$0.00	\$14,865.74	\$144,586.15	\$127,422.85	53.15
123 SUBSTITUTE TEACHERS	\$15,000.00	\$15,000.00	\$0.00	\$4,582.50	\$21,989.25	-\$6,989.25	146.60
156 SALARIES-PROFESSIONAL NON CERTIFIED	\$0.00	\$0.00	\$0.00	\$545.45	\$17,723.15	-\$17,723.15	0.00
213 HEALTH CARE-PROFESSIONAL NON CERTIFIED	\$1,148.00	\$1,148.00	\$0.00	\$0.00	\$0.00	\$1,148.00	0.00
216 HEALTH CARE NC PROFESSIONAL	\$29,573.00	\$29,573.00	\$0.00	\$1,863.67	\$19,060.14	\$10,512.86	64.45
223 FICA SUBSTITUTES	\$0.00	\$0.00	\$0.00	\$350.57	\$1,682.24	-\$1,682.24	0.00
226 FICA NC PROFESSIONAL	\$20,590.00	\$20,590.00	\$0.00	\$1,259.19	\$13,218.46	\$7,371.54	64.20
236 RETIREMENT NC PROFESSIONAL	\$26,585.00	\$26,585.00	\$0.00	\$1,522.28	\$15,816.83	\$10,768.17	59.50
286 HEALTH BENEFITS PROFESSIONALS	\$13,000.00	\$13,000.00	\$0.00	\$1,083.34	\$10,833.40	\$2,166.60	83.33
333 MILEAGE STAFF	\$0.00	\$0.00	\$0.00	\$0.00	\$347.07	-\$347.07	0.00
340 OTHER PROFESSIONAL SERVICES	\$0.00	\$0.00	\$0.00	\$0.00	\$59.00	-\$59.00	0.00
580 TRAVEL:MEAL,HOTEL,RENTAL	\$5,000.00	\$5,000.00	\$344.85	\$465.00	\$590.00	\$4,065.15	18.70
610 GENERAL SUPPLIES	\$10,000.00	\$10,000.00	\$676.24	\$9,446.65	\$25,545.68	-\$16,221.92	262.22
630 FOOD:FOOD SERVICES	\$0.00	\$0.00	\$0.00	\$33.55	\$365.45	-\$365.45	0.00
2130 HEALTH SERVICES	\$392,905.00	\$392,905.00	\$1,021.09	\$36,017.94	\$271,816.82	\$120,067.09	69.44

Expenditure Summary

BOARD REPORT ON 1100 MAJOR PROGRAM

North Platte Public School Distri

Report Description: BOARD REPORT

Account Year: 23

Account Periods: 10 - 10

Dates: 06/01/2023 - 06/30/2023

Account Account Description	Original Budget	Adjusted Budget	YTD Encumbrance	Period Expended	YTD Expended	Available Balance	Percent
2100 PUPIL SUPPORT							
2141 PSYCHOLOGIST							
151 INCENTIVE PROFESSIONAL STAFF	\$0.00	\$0.00	\$0.00	\$1,492.33	\$1,492.33	-\$1,492.33	0.00
221 FICA PROFESSIONAL	\$0.00	\$0.00	\$0.00	\$110.06	\$110.06	-\$110.06	0.00
231 RETIREMENT PROFESSIONAL	\$0.00	\$0.00	\$0.00	\$147.41	\$147.41	-\$147.41	0.00
333 MILEAGE STAFF	\$950.00	\$950.00	\$0.00	\$0.00	\$430.64	\$519.36	45.33
340 OTHER PROFESSIONAL SERVICES	\$300,000.00	\$300,000.00	\$0.00	\$32,376.00	\$371,854.66	-\$71,854.66	123.95
352 OTHER TECHNICAL SERVICES	\$300,000.00	\$300,000.00	\$750.00	\$0.00	\$23,128.00	\$276,122.00	7.96
580 TRAVEL:MEAL,HOTEL,RENTAL	\$950.00	\$950.00	\$0.00	\$0.00	\$871.00	\$79.00	91.68
610 GENERAL SUPPLIES	\$4,000.00	\$4,000.00	\$2,989.00	\$0.00	-\$330.00	\$1,341.00	66.48
2141 PSYCHOLOGIST	\$605,900.00	\$605,900.00	\$3,739.00	\$34,125.80	\$397,704.10	\$204,456.90	66.26
2151 SPEECH PATHOLOGY							
111 TEACHERS/PROFESSIONALS	\$162,239.00	\$162,239.00	\$0.00	\$21,692.18	\$220,995.43	-\$58,756.43	136.22
112 PARAPROFESSIONALS	\$0.00	\$0.00	\$0.00	\$0.00	\$19,347.82	-\$19,347.82	0.00
123 SUBSTITUTE TEACHERS	\$0.00	\$0.00	\$0.00	\$0.00	\$300.00	-\$300.00	0.00
211 HEALTH CARE PROFESSIONAL	\$7,931.00	\$7,931.00	\$0.00	\$2,396.36	\$24,823.56	-\$16,892.56	312.99
212 HEALTH CARE PARAPROFESSIONALS	\$0.00	\$0.00	\$0.00	\$0.00	\$4,123.37	-\$4,123.37	0.00
221 FICA PROFESSIONAL	\$13,108.00	\$13,108.00	\$0.00	\$1,708.09	\$17,417.82	-\$4,309.82	132.88
222 FICA PARAPROFESSIONAL	\$0.00	\$0.00	\$0.00	\$0.00	\$1,475.90	-\$1,475.90	0.00
223 FICA SUBSTITUTES	\$0.00	\$0.00	\$0.00	\$0.00	\$22.94	-\$22.94	0.00
231 RETIREMENT PROFESSIONAL	\$16,925.00	\$16,925.00	\$0.00	\$2,093.33	\$21,780.23	-\$4,855.23	128.69
232 RETIREMENT PARAPROFESSIONALS	\$0.00	\$0.00	\$0.00	\$0.00	\$1,911.12	-\$1,911.12	0.00
281 HEALTH BENEFITS FOR TEACHERS	\$13,000.00	\$13,000.00	\$0.00	\$893.76	\$9,316.76	\$3,683.24	71.67
2151 SPEECH PATHOLOGY	\$213,203.00	\$213,203.00	\$0.00	\$28,783.72	\$321,514.95	-\$108,311.95	150.80
2152 SPEECH PATH							
333 MILEAGE STAFF	\$0.00	\$0.00	\$0.00	\$308.39	\$948.46	-\$948.46	0.00
352 OTHER TECHNICAL SERVICES	\$0.00	\$0.00	\$0.00	\$0.00	\$4,128.90	-\$4,128.90	0.00
580 TRAVEL:MEAL,HOTEL,RENTAL	\$0.00	\$0.00	\$0.00	\$0.00	\$700.00	-\$700.00	0.00
610 GENERAL SUPPLIES	\$2,000.00	\$2,000.00	\$880.00	\$830.59	\$1,640.19	-\$520.19	126.01
733 FURNITURE AND FIXTURS	\$0.00	\$0.00	\$973.56	\$0.00	\$0.00	-\$973.56	0.00
2152 SPEECH PATH	\$2,000.00	\$2,000.00	\$1,853.56	\$1,138.98	\$7,417.55	-\$7,271.11	463.56
2161 OCCUPATIONAL THERAPY							
116 PROFESSIONAL NON-CERTIFIED	\$18,851.00	\$18,851.00	\$0.00	\$8,008.94	\$53,146.88	-\$34,295.88	281.93
216 HEALTH CARE NC PROFESSIONAL	\$575.00	\$575.00	\$0.00	\$1,696.09	\$10,178.99	-\$9,603.99	1770.26
226 FICA NC PROFESSIONAL	\$158.00	\$158.00	\$0.00	\$609.12	\$4,044.46	-\$3,886.46	2559.78
236 RETIREMENT NC PROFESSIONAL	\$203.00	\$203.00	\$0.00	\$791.11	\$5,249.78	-\$5,046.78	2586.10
333 MILEAGE STAFF	\$0.00	\$0.00	\$0.00	\$239.13	\$1,613.96	-\$1,613.96	0.00
580 TRAVEL:MEAL,HOTEL,RENTAL	\$0.00	\$0.00	\$0.00	\$0.00	\$344.00	-\$344.00	0.00
610 GENERAL SUPPLIES	\$0.00	\$0.00	\$0.00	\$296.00	\$855.34	-\$855.34	0.00
2161 OCCUPATIONAL THERAPY	\$19,787.00	\$19,787.00	\$0.00	\$11,640.39	\$75,433.41	-\$55,646.41	381.23

Expenditure Summary

BOARD REPORT ON 1100 MAJOR PROGRAM

North Platte Public School Distri

Report Description: BOARD REPORT

Account Year: 23

Account Periods: 10 - 10

Dates: 06/01/2023 - 06/30/2023

Account Account Description	Original Budget	Adjusted Budget	YTD Encumbrance	Period Expended	YTD Expended	Available Balance	Percent
2100 PUPIL SUPPORT							
2171 PHYSICAL THERAPY							
116 PROFESSIONAL NON-CERTIFIED	\$74,586.00	\$74,586.00	\$0.00	\$5,137.01	\$55,093.58	\$19,492.42	73.87
216 HEALTH CARE NC PROFESSIONAL	\$20,927.00	\$20,927.00	\$0.00	\$1,373.66	\$17,151.57	\$3,775.43	81.96
226 FICA NC PROFESSIONAL	\$5,536.00	\$5,536.00	\$0.00	\$377.45	\$4,020.78	\$1,515.22	72.63
236 RETIREMENT NC PROFESSIONAL	\$7,149.00	\$7,149.00	\$0.00	\$507.42	\$4,427.19	\$2,721.81	61.93
333 MILEAGE STAFF	\$0.00	\$0.00	\$0.00	\$0.00	\$197.96	-\$197.96	0.00
340 OTHER PROFESSIONAL SERVICES	\$0.00	\$0.00	\$0.00	\$0.00	\$3,235.24	-\$3,235.24	0.00
2171 PHYSICAL THERAPY	\$108,198.00	\$108,198.00	\$0.00	\$7,395.54	\$84,126.32	\$24,071.68	77.75
2181 VISUALLY IMPAIRED							
580 TRAVEL:MEAL,HOTEL,RENTAL	\$0.00	\$0.00	\$0.00	\$915.69	\$1,829.51	-\$1,829.51	0.00
2181 VISUALLY IMPAIRED	\$0.00	\$0.00	\$0.00	\$915.69	\$1,829.51	-\$1,829.51	0.00
2100 PUPIL SUPPORT	\$2,490,662.00	\$2,510,662.00	\$7,213.65	\$215,455.23	\$2,162,263.23	\$341,185.12	86.41
2200 STAFF SUPPORT							
2211 SCHOOL IMPROVEMENT							
110 CLERICAL_BUSDRIVERS	\$53,432.00	\$53,432.00	\$0.00	\$4,891.84	\$48,660.42	\$4,771.58	91.07
111 TEACHERS/PROFESSIONALS	\$257,261.00	\$257,261.00	\$0.00	\$21,438.38	\$219,393.82	\$37,867.18	85.28
211 HEALTH CARE PROFESSIONAL	\$44,728.08	\$44,728.08	\$0.00	\$3,727.34	\$37,273.40	\$7,454.68	83.33
220 FICA NON INSTRUCTIONAL	\$3,944.00	\$3,944.00	\$0.00	\$374.23	\$3,722.55	\$221.45	94.39
221 FICA PROFESSIONAL	\$19,680.00	\$19,680.00	\$0.00	\$1,575.66	\$16,323.53	\$3,356.47	82.94
230 RETIREMENT NON INSTRUCTIONAL	\$5,092.00	\$5,092.00	\$0.00	\$483.21	\$4,806.59	\$285.41	94.39
231 RETIREMENT PROFESSIONAL	\$25,412.00	\$25,412.00	\$0.00	\$2,117.64	\$21,176.40	\$4,235.60	83.33
333 MILEAGE STAFF	\$500.00	\$500.00	\$0.00	\$134.41	\$1,214.45	-\$714.45	242.89
340 OTHER PROFESSIONAL SERVICES	\$0.00	\$0.00	\$0.00	\$225.00	\$25,513.00	-\$25,513.00	0.00
580 TRAVEL:MEAL,HOTEL,RENTAL	\$85,000.00	\$85,000.00	\$173,000.00	\$87,497.07	\$159,328.14	-\$247,328.14	390.97
610 GENERAL SUPPLIES	\$12,000.00	\$12,000.00	\$19,404.00	\$4,615.27	\$28,092.17	-\$35,496.17	395.80
611 TESTING MATERIAL	\$50,000.00	\$50,000.00	\$0.00	\$0.00	\$45,000.00	\$5,000.00	90.00
612 COPY COST	\$0.00	\$0.00	\$0.00	\$180.11	\$1,263.63	-\$1,263.63	0.00
625 CONSUMABLES	\$36,000.00	\$36,000.00	\$15,326.00	\$150.00	\$15,896.02	\$4,777.98	86.73
640 BOOKS/PERIODICALS	\$30,000.00	\$30,000.00	\$7,969.73	\$6,862.13	\$32,261.01	-\$10,230.74	134.10
733 FURNITURE AND FIXTURS	\$0.00	\$0.00	\$0.00	\$0.00	\$23,200.49	-\$23,200.49	0.00
735 TECHNOLOGY SOFTWARE	\$45,000.00	\$45,000.00	\$1,700.00	\$0.00	\$21,680.54	\$21,619.46	51.96
890 MISCELLANEOUR EXPENDITURES	\$0.00	\$0.00	\$0.00	\$0.00	\$2,016.58	-\$2,016.58	0.00
2211 SCHOOL IMPROVEMENT	\$668,049.08	\$668,049.08	\$217,399.73	\$134,272.29	\$706,822.74	-\$256,173.39	138.35
2213 INSERVICE							
580 TRAVEL:MEAL,HOTEL,RENTAL	\$53,200.00	\$53,200.00	\$1,200.00	\$0.00	\$10,999.17	\$41,000.83	22.93
2213 INSERVICE	\$53,200.00	\$53,200.00	\$1,200.00	\$0.00	\$10,999.17	\$41,000.83	22.93

Expenditure Summary

BOARD REPORT ON 1100 MAJOR PROGRAM

North Platte Public School Distri

Report Description: BOARD REPORT

Account Year: 23

Account Periods: 10 - 10

Dates: 06/01/2023 - 06/30/2023

Account Account Description	Original Budget	Adjusted Budget	YTD Encumbrance	Period Expended	YTD Expended	Available Balance	Percent
2200 STAFF SUPPORT							
2214 IMPLEMENTATION OF STANDARDS							
151 INCENTIVE PROFESSIONAL STAFF	\$229,890.00	\$229,890.00	\$0.00	\$32,276.00	\$32,508.00	\$197,382.00	14.14
211 HEALTH CARE PROFESSIONAL	\$0.00	\$0.00	\$0.00	\$5,518.94	\$5,518.94	-\$5,518.94	0.00
221 FICA PROFESSIONAL	\$17,587.00	\$17,587.00	\$0.00	\$2,430.52	\$2,448.20	\$15,138.80	13.92
231 RETIREMENT PROFESSIONAL	\$22,708.00	\$22,708.00	\$0.00	\$3,182.54	\$3,205.46	\$19,502.54	14.12
580 TRAVEL:MEAL,HOTEL,RENTAL	\$0.00	\$0.00	\$0.00	\$0.00	\$527.79	-\$527.79	0.00
610 GENERAL SUPPLIES	\$0.00	\$0.00	\$7,052.00	\$0.00	\$13,493.22	-\$20,545.22	0.00
640 BOOKS/PERIODICALS	\$200,000.00	\$200,000.00	\$79,710.38	\$62,000.51	\$233,792.81	-\$113,503.19	156.75
641 eBOOKS	\$10,000.00	\$10,000.00	\$0.00	\$0.00	\$0.00	\$10,000.00	0.00
735 TECHNOLOGY SOFTWARE	\$225,000.00	\$225,000.00	\$21,334.00	\$0.00	\$84,740.63	\$118,925.37	47.14
890 MISCELLANEOUR EXPENDITURES	\$0.00	\$0.00	\$519.60	\$38.64	\$1,163.69	-\$1,683.29	0.00
2214 IMPLEMENTATION OF STANDARDS	\$705,185.00	\$705,185.00	\$108,615.98	\$105,447.15	\$377,398.74	\$219,170.28	68.92
2220 MEDIA LIBRARY							
111 TEACHERS/PROFESSIONALS	\$213,675.00	\$213,675.00	\$0.00	\$18,646.50	\$186,465.00	\$27,210.00	87.27
112 PARAPROFESSIONALS	\$143,899.00	\$143,899.00	\$0.00	\$10,998.33	\$121,463.74	\$22,435.26	84.41
123 SUBSTITUTE TEACHERS	\$6,450.00	\$6,450.00	\$0.00	\$105.00	\$705.00	\$5,745.00	10.93
211 HEALTH CARE PROFESSIONAL	\$0.00	\$0.00	\$0.00	\$3,088.73	\$31,707.23	-\$31,707.23	0.00
212 HEALTH CARE PARAPROFESSIONALS	\$23,134.00	\$23,134.00	\$0.00	\$3,116.21	\$30,638.02	-\$7,504.02	132.44
221 FICA PROFESSIONAL	\$17,026.00	\$17,026.00	\$0.00	\$1,437.70	\$18,402.82	-\$1,376.82	108.09
222 FICA PARAPROFESSIONAL	\$9,427.00	\$9,427.00	\$0.00	\$829.20	\$9,170.35	\$256.65	97.28
223 FICA SUBSTITUTES	\$0.00	\$0.00	\$0.00	\$8.03	\$53.89	-\$53.89	0.00
231 RETIREMENT PROFESSIONAL	\$21,983.00	\$21,983.00	\$0.00	\$1,841.86	\$14,390.96	\$7,592.04	65.46
232 RETIREMENT PARAPROFESSIONALS	\$12,173.00	\$12,173.00	\$0.00	\$1,086.40	\$11,986.74	\$186.26	98.47
281 HEALTH BENEFITS FOR TEACHERS	\$14,200.00	\$14,200.00	\$0.00	\$541.67	\$5,416.70	\$8,783.30	38.15
333 MILEAGE STAFF	\$300.00	\$300.00	\$0.00	\$0.00	\$229.30	\$70.70	76.43
340 OTHER PROFESSIONAL SERVICES	\$1,000.00	\$1,000.00	\$0.00	\$0.00	\$0.00	\$1,000.00	0.00
580 TRAVEL:MEAL,HOTEL,RENTAL	\$1,929.00	\$1,929.00	\$0.00	\$0.00	\$112.35	\$1,816.65	5.82
610 GENERAL SUPPLIES	\$15,045.00	\$15,045.00	\$8,833.65	\$1,247.74	\$18,512.44	-\$12,301.09	181.76
640 BOOKS/PERIODICALS	\$49,724.00	\$49,724.00	\$2,592.94	\$3,078.18	\$22,121.73	\$25,009.33	49.70
642 AUDIO-VISUAL MATERIALS	\$1,800.00	\$1,800.00	\$0.00	\$0.00	\$0.00	\$1,800.00	0.00
733 FURNITURE AND FIXTURS	\$6,410.00	\$6,410.00	\$2,311.87	\$2,101.70	\$2,101.70	\$1,996.43	68.85
734 TECHNOLGOY HARDWARE	\$8,910.00	\$8,910.00	\$657.00	\$0.00	\$9,004.10	-\$751.10	108.43
810 DUES AND FEES	\$500.00	\$500.00	\$0.00	\$0.00	-\$25.00	\$525.00	-5.00
2220 MEDIA LIBRARY	\$547,585.00	\$547,585.00	\$14,395.46	\$48,127.25	\$482,457.07	\$50,732.47	90.74
2200 STAFF SUPPORT	\$1,974,019.08	\$1,974,019.08	\$341,611.17	\$287,846.69	\$1,577,677.72	\$54,730.19	97.23

Expenditure Summary

BOARD REPORT ON 1100 MAJOR PROGRAM

North Platte Public School Distri

Report Description: BOARD REPORT

Account Year: 23

Account Periods: 10 - 10

Dates: 06/01/2023 - 06/30/2023

Account Account Description	Original Budget	Adjusted Budget	YTD Encumbrance	Period Expended	YTD Expended	Available Balance	Percent
2300 GENERAL ADMINISTRATION							
2310 BOARD OF EDUCATION							
110 CLERICAL_BUSDRIVERS	\$36,936.72	\$36,936.72	\$0.00	\$2,429.47	\$25,239.45	\$11,697.27	68.33
210 HEALTH CARE NON-INSTRUCTIONAL	\$8,000.00	\$8,000.00	\$0.00	\$474.02	\$5,005.50	\$2,994.50	62.57
220 FICA NON INSTRUCTIONAL	\$2,810.00	\$2,810.00	\$0.00	\$185.34	\$1,925.48	\$884.52	68.52
230 RETIREMENT NON INSTRUCTIONAL	\$3,628.00	\$3,628.00	\$0.00	\$239.98	\$2,493.11	\$1,134.89	68.72
340 OTHER PROFESSIONAL SERVICES	\$13,000.00	\$13,000.00	\$0.00	\$0.00	\$47,863.50	-\$34,863.50	368.18
520 PROPERTY/LIABILITY INSURANCE	\$640,000.00	\$640,000.00	\$0.00	\$76,424.81	\$510,518.86	\$129,481.14	79.77
540 ADVERTISING	\$15,000.00	\$15,000.00	\$0.00	\$168.41	\$14,866.39	\$133.61	99.11
580 TRAVEL:MEAL,HOTEL,RENTAL	\$7,000.00	\$7,000.00	\$0.00	\$0.00	\$7,783.99	-\$783.99	111.20
610 GENERAL SUPPLIES	\$5,000.00	\$5,000.00	\$1,125.00	\$0.00	\$2,727.73	\$1,147.27	77.05
810 DUES AND FEES	\$15,000.00	\$15,000.00	\$0.00	\$0.00	\$13,630.27	\$1,369.73	90.87
890 MISCELLANEOUS EXPENDITURES	\$0.00	\$0.00	\$0.00	\$0.00	\$2,903.48	-\$2,903.48	0.00
2310 BOARD OF EDUCATION	\$746,374.72	\$746,374.72	\$1,125.00	\$79,922.03	\$634,957.76	\$110,291.96	85.22
2320 SUPERINTENDENT							
105 SUPERINTENDENT SALARY	\$230,000.00	\$230,000.00	\$0.00	\$19,166.63	\$191,666.66	\$38,333.34	83.33
110 CLERICAL_BUSDRIVERS	\$62,452.00	\$62,452.00	\$0.00	\$6,180.23	\$59,321.38	\$3,130.62	94.99
210 HEALTH CARE NON-INSTRUCTIONAL	\$16,655.00	\$16,655.00	\$0.00	\$1,387.93	\$13,879.30	\$2,775.70	83.33
220 FICA NON INSTRUCTIONAL	\$4,689.00	\$4,689.00	\$0.00	\$460.51	\$4,415.29	\$273.71	94.16
225 FICA SUPERINTENDENT	\$17,595.00	\$17,595.00	\$0.00	\$1,465.54	\$14,655.40	\$2,939.60	83.29
230 RETIREMENT NON INSTRUCTIONAL	\$6,053.00	\$6,053.00	\$0.00	\$610.47	\$5,859.64	\$193.36	96.81
235 RETIREMENT SUPERINTENDENT	\$22,719.00	\$22,719.00	\$0.00	\$1,893.24	\$18,932.49	\$3,786.51	83.33
382 DISTANCE EDUCATION ONLY	\$0.00	\$0.00	\$0.00	\$100.00	\$1,000.00	-\$1,000.00	0.00
580 TRAVEL:MEAL,HOTEL,RENTAL	\$6,000.00	\$6,000.00	\$0.00	\$1,375.00	\$2,846.82	\$3,153.18	47.45
610 GENERAL SUPPLIES	\$6,500.00	\$6,500.00	\$0.00	\$91.14	\$9,718.38	-\$3,218.38	149.51
733 FURNITURE AND FIXTURES	\$10,000.00	\$10,000.00	\$0.00	\$0.00	\$147.96	\$9,852.04	1.48
810 DUES AND FEES	\$3,000.00	\$3,000.00	\$0.00	\$0.00	\$805.00	\$2,195.00	26.83
890 MISCELLANEOUS EXPENDITURES	\$11,000.00	\$11,000.00	\$300.00	\$1,361.92	\$4,645.17	\$6,054.83	44.96
2320 SUPERINTENDENT	\$396,663.00	\$396,663.00	\$300.00	\$34,092.61	\$327,893.49	\$68,469.51	82.74
2330 LEGAL SERVICES							
317 LEGAL SERVICES	\$45,000.00	\$45,000.00	\$0.00	\$3,165.00	\$31,577.02	\$13,422.98	70.17
2330 LEGAL SERVICES	\$45,000.00	\$45,000.00	\$0.00	\$3,165.00	\$31,577.02	\$13,422.98	70.17
2300 GENERAL ADMINISTRATION	\$1,188,037.72	\$1,188,037.72	\$1,425.00	\$117,179.64	\$994,428.27	\$192,184.45	83.82

Report Description: BOARD REPORT

Account Year: 23

Account Periods: 10 - 10

Dates: 06/01/2023 - 06/30/2023

Account Account Description	Original Budget	Adjusted Budget	YTD Encumbrance	Period Expended	YTD Expended	Available Balance	Percent
2400 SCHOOL ADMINISTRATION							
2410 OFFICE OF THE PRINCIPAL							
110 CLERICAL_BUSDRIVERS	\$506,722.00	\$506,722.00	\$0.00	\$61,567.54	\$555,656.19	-\$48,934.19	109.66
111 TEACHERS/PROFESSIONALS	\$1,398,390.50	\$1,398,390.50	\$0.00	\$106,407.04	\$1,067,557.99	\$330,832.51	76.34
112 PARAPROFESSIONALS	\$21,610.00	\$21,610.00	\$0.00	\$2,134.95	\$21,079.72	\$530.28	97.55
123 SUBSTITUTE TEACHERS	\$5,000.00	\$5,000.00	\$0.00	\$0.00	\$800.00	\$4,200.00	16.00
151 INCENTIVE PROFESSIONAL STAFF	\$0.00	\$0.00	\$0.00	\$0.00	\$5,209.77	-\$5,209.77	0.00
210 HEALTH CARE NON-INSTRUCTIONAL	\$111,192.00	\$111,192.00	\$0.00	\$9,431.04	\$100,871.65	\$10,320.35	90.72
211 HEALTH CARE PROFESSIONAL	\$154,330.00	\$154,330.00	\$0.00	\$13,619.07	\$128,707.41	\$25,622.59	83.40
220 FICA NON INSTRUCTIONAL	\$32,373.00	\$32,373.00	\$0.00	\$4,624.95	\$41,717.89	-\$9,344.89	128.87
221 FICA PROFESSIONAL	\$26,675.00	\$26,675.00	\$0.00	\$8,009.16	\$80,756.77	-\$54,081.77	302.74
222 FICA PARAPROFESSIONAL	\$1,555.00	\$1,555.00	\$0.00	\$162.77	\$1,607.11	-\$52.11	103.35
223 FICA SUBSTITUTES	\$0.00	\$0.00	\$0.00	\$0.00	\$61.20	-\$61.20	0.00
230 RETIREMENT NON INSTRUCTIONAL	\$41,798.00	\$41,798.00	\$0.00	\$6,081.52	\$54,845.21	-\$13,047.21	131.21
231 RETIREMENT PROFESSIONAL	\$34,444.00	\$34,444.00	\$0.00	\$10,510.66	\$105,451.32	-\$71,007.32	306.15
232 RETIREMENT PARAPROFESSIONALS	\$2,008.00	\$2,008.00	\$0.00	\$210.89	\$2,082.21	-\$74.21	103.70
333 MILEAGE STAFF	\$1,250.00	\$1,250.00	\$0.00	\$899.86	\$2,237.58	-\$987.58	179.01
340 OTHER PROFESSIONAL SERVICES	\$1,000.00	\$1,000.00	\$530.00	\$0.00	\$230.00	\$240.00	76.00
382 DISTANCE EDUCATION ONLY	\$10,350.00	\$10,950.00	\$0.00	\$995.48	\$10,094.59	\$855.41	92.19
580 TRAVEL:MEAL,HOTEL,RENTAL	\$10,000.00	\$10,000.00	\$3,164.00	\$904.00	\$9,122.86	-\$2,286.86	122.87
610 GENERAL SUPPLIES	\$11,615.00	\$11,015.00	\$1,373.96	\$67.37	\$3,798.87	\$5,842.17	46.96
733 FURNITURE AND FIXTURES	\$4,369.00	\$4,369.00	\$596.14	\$0.00	\$309.86	\$3,463.00	20.74
890 MISCELLANEOUS EXPENDITURES	\$3,966.00	\$3,966.00	\$0.00	\$807.22	\$3,855.71	\$110.29	97.22
2410 OFFICE OF THE PRINCIPAL	\$2,378,647.50	\$2,378,647.50	\$5,664.10	\$226,433.52	\$2,196,053.91	\$176,929.49	92.56

Expenditure Summary

BOARD REPORT ON 1100 MAJOR PROGRAM

North Platte Public School Distri

Report Description: BOARD REPORT

Account Year: 23

Account Periods: 10 - 10

Dates: 06/01/2023 - 06/30/2023

Account Account Description	Original Budget	Adjusted Budget	YTD Encumbrance	Period Expended	YTD Expended	Available Balance	Percent
2400 SCHOOL ADMINISTRATION							
2490 ACTIVITIES OFFICES							
110 CLERICAL_BUSDRIVERS	\$90,660.00	\$90,660.00	\$0.00	\$9,380.72	\$89,394.75	\$1,265.25	98.60
111 TEACHERS/PROFESSIONALS	\$167,789.50	\$167,789.50	\$0.00	\$14,052.69	\$140,526.90	\$27,262.60	83.75
112 PARAPROFESSIONALS	\$16,327.00	\$16,327.00	\$0.00	\$140.40	\$5,956.08	\$10,370.92	36.48
151 INCENTIVE PROFESSIONAL STAFF	\$0.00	\$0.00	\$0.00	\$0.00	\$13,377.60	-\$13,377.60	0.00
210 HEALTH CARE NON-INSTRUCTIONAL	\$37,037.00	\$37,037.00	\$0.00	\$3,086.38	\$30,863.80	\$6,173.20	83.33
211 HEALTH CARE PROFESSIONAL	\$33,546.00	\$33,546.00	\$0.00	\$2,795.51	\$31,186.27	\$2,359.73	92.97
220 FICA NON INSTRUCTIONAL	\$6,680.00	\$6,680.00	\$0.00	\$714.70	\$6,809.32	-\$129.32	101.94
221 FICA PROFESSIONAL	\$0.00	\$0.00	\$0.00	\$1,055.93	\$11,581.99	-\$11,581.99	0.00
222 FICA PARAPROFESSIONAL	\$1,157.00	\$1,157.00	\$0.00	\$10.74	\$455.65	\$701.35	39.38
230 RETIREMENT NON INSTRUCTIONAL	\$8,627.00	\$8,627.00	\$0.00	\$926.61	\$8,830.23	-\$203.23	102.36
231 RETIREMENT PROFESSIONAL	\$0.00	\$0.00	\$0.00	\$1,388.10	\$15,202.40	-\$15,202.40	0.00
232 RETIREMENT PARAPROFESSIONALS	\$1,495.00	\$1,495.00	\$0.00	\$13.87	\$588.33	\$906.67	39.35
333 MILEAGE STAFF	\$400.00	\$400.00	\$0.00	\$219.43	\$2,961.90	-\$2,561.90	740.48
340 OTHER PROFESSIONAL SERVICES	\$800.00	\$800.00	\$0.00	\$0.00	\$15,600.00	-\$14,800.00	1950.00
440 RENTALS; BUILDING, LAND, VEHICLES	\$1,200.00	\$1,200.00	\$0.00	\$0.00	\$0.00	\$1,200.00	0.00
580 TRAVEL:MEAL,HOTEL,RENTAL	\$2,500.00	\$2,500.00	\$1,155.00	\$11.85	\$7,026.36	-\$5,681.36	327.25
610 GENERAL SUPPLIES	\$1,000.00	\$1,000.00	\$0.00	\$0.00	\$0.00	\$1,000.00	0.00
733 FURNITURE AND FIXTURES	\$0.00	\$0.00	\$0.00	\$0.00	\$32,830.00	-\$32,830.00	0.00
890 MISCELLANEOUS EXPENDITURES	\$0.00	\$0.00	\$0.00	\$0.00	\$8,784.00	-\$8,784.00	0.00
2490 ACTIVITIES OFFICES	\$369,218.50	\$369,218.50	\$1,155.00	\$33,796.93	\$421,975.58	-\$53,912.08	114.60
2400 SCHOOL ADMINISTRATION	\$2,747,866.00	\$2,747,866.00	\$6,819.10	\$260,230.45	\$2,618,029.49	\$123,017.41	95.52

Report Description: BOARD REPORT

Account Year: 23

Account Periods: 10 - 10

Dates: 06/01/2023 - 06/30/2023

Account Account Description	Original Budget	Adjusted Budget	YTD Encumbrance	Period Expended	YTD Expended	Available Balance	Percent
2500 BUSINESS SUPPORT							
2510 BUSINESS SERVICES							
110 CLERICAL_BUSDRIVERS	\$187,565.00	\$187,565.00	\$0.00	\$16,727.12	\$181,037.22	\$6,527.78	96.52
116 PROFESSIONAL NON-CERTIFIED	\$181,742.00	\$181,742.00	\$0.00	\$15,145.13	\$159,459.45	\$22,282.55	87.74
210 HEALTH CARE NON-INSTRUCTIONAL	\$37,037.00	\$37,037.00	\$0.00	\$3,032.63	\$30,326.30	\$6,710.70	81.88
216 HEALTH CARE NC PROFESSIONAL	\$16,679.00	\$16,679.00	\$0.00	\$1,387.93	\$13,879.30	\$2,799.70	83.21
220 FICA NON INSTRUCTIONAL	\$14,021.00	\$14,021.00	\$0.00	\$1,275.87	\$13,810.38	\$210.62	98.50
226 FICA NC PROFESSIONAL	\$0.00	\$0.00	\$0.00	\$1,123.92	\$9,661.90	-\$9,661.90	0.00
230 RETIREMENT NON INSTRUCTIONAL	\$18,103.00	\$18,103.00	\$0.00	\$1,652.27	\$17,303.75	\$799.25	95.58
236 RETIREMENT NC PROFESSIONAL	\$0.00	\$0.00	\$0.00	\$1,496.01	\$14,960.10	-\$14,960.10	0.00
315 ACCOUNTING SERVICES	\$28,050.00	\$28,050.00	\$0.00	\$0.00	\$28,150.00	-\$100.00	100.36
333 MILEAGE STAFF	\$2,000.00	\$2,000.00	\$0.00	\$0.00	\$124.45	\$1,875.55	6.22
340 OTHER PROFESSIONAL SERVICES	\$20,000.00	\$20,000.00	\$0.00	\$79.00	\$3,017.34	\$16,982.66	15.09
382 DISTANCE EDUCATION ONLY	\$26,000.00	\$26,000.00	\$0.00	\$1,464.84	\$14,079.29	\$11,920.71	54.15
531 POSTAGE	\$35,000.00	\$35,000.00	\$0.00	\$2,973.45	\$22,836.16	\$12,163.84	65.25
580 TRAVEL:MEAL,HOTEL,RENTAL	\$5,000.00	\$5,000.00	\$0.00	\$920.00	\$6,308.21	-\$1,308.21	126.16
610 GENERAL SUPPLIES	\$15,000.00	\$15,000.00	\$11,029.00	\$0.00	\$8,195.70	-\$4,224.70	128.16
612 COPY COST	\$10,000.00	\$10,000.00	\$0.00	\$180.12	\$1,492.00	\$8,508.00	14.92
733 FURNITURE AND FIXTURES	\$2,000.00	\$2,000.00	\$0.00	\$0.00	\$14,994.35	-\$12,994.35	749.72
734 TECHNOLOGY HARDWARE	\$1,000.00	\$1,000.00	\$0.00	\$0.00	\$0.00	\$1,000.00	0.00
810 DUES AND FEES	\$0.00	\$0.00	\$0.00	\$0.00	\$1,000.00	-\$1,000.00	0.00
890 MISCELLANEOUS EXPENDITURES	\$0.00	\$0.00	\$0.00	\$351.26	\$3,538.86	-\$3,538.86	0.00
2510 BUSINESS SERVICES	\$599,197.00	\$599,197.00	\$11,029.00	\$47,809.55	\$544,174.76	\$43,993.24	92.66

Expenditure Summary

BOARD REPORT ON 1100 MAJOR PROGRAM

North Platte Public School Distri

Report Description: BOARD REPORT

Account Year: 23

Account Periods: 10 - 10

Dates: 06/01/2023 - 06/30/2023

Account Account Description	Original Budget	Adjusted Budget	YTD Encumbrance	Period Expended	YTD Expended	Available Balance	Percent
2500 BUSINESS SUPPORT							
2560 PUBLIC RELATIONS							
110 CLERICAL_BUSDRIVERS	\$59,320.00	\$59,320.00	\$0.00	\$5,555.26	\$53,444.76	\$5,875.24	90.10
116 PROFESSIONAL NON-CERTIFIED	\$82,800.00	\$82,800.00	\$0.00	\$6,900.00	\$70,903.45	\$11,896.55	85.63
210 HEALTH CARE NON-INSTRUCTIONAL	\$7,931.00	\$7,931.00	\$0.00	\$660.92	\$6,609.20	\$1,321.80	83.33
216 HEALTH CARE NC PROFESSIONAL	\$22,364.00	\$22,364.00	\$0.00	\$1,863.67	\$18,636.70	\$3,727.30	83.33
220 FICA NON INSTRUCTIONAL	\$4,448.00	\$4,448.00	\$0.00	\$394.01	\$3,778.86	\$669.14	84.96
226 FICA NC PROFESSIONAL	\$0.00	\$0.00	\$0.00	\$524.68	\$5,392.41	-\$5,392.41	0.00
230 RETIREMENT NON INSTRUCTIONAL	\$5,744.00	\$5,744.00	\$0.00	\$548.74	\$5,279.16	\$464.84	91.91
236 RETIREMENT NC PROFESSIONAL	\$0.00	\$0.00	\$0.00	\$681.57	\$6,815.70	-\$6,815.70	0.00
333 MILEAGE STAFF	\$1,000.00	\$1,000.00	\$0.00	\$0.00	\$196.50	\$803.50	19.65
382 DISTANCE EDUCATION ONLY	\$0.00	\$0.00	\$0.00	\$100.00	\$1,000.00	-\$1,000.00	0.00
540 ADVERTISING	\$16,000.00	\$16,000.00	\$0.00	\$562.00	\$10,637.69	\$5,362.31	66.49
550 PRINTING/BINDING	\$0.00	\$0.00	\$0.00	\$0.00	\$2,615.84	-\$2,615.84	0.00
580 TRAVEL:MEAL,HOTEL,RENTAL	\$3,000.00	\$3,000.00	\$0.00	\$0.00	\$1,184.26	\$1,815.74	39.48
610 GENERAL SUPPLIES	\$7,000.00	\$7,000.00	\$0.00	\$274.63	\$1,394.48	\$5,605.52	19.92
612 COPY COST	\$0.00	\$0.00	\$0.00	\$0.00	\$294.46	-\$294.46	0.00
733 FURNITURE AND FIXTURES	\$0.00	\$0.00	\$0.00	\$15.02	\$150.20	-\$150.20	0.00
810 DUES AND FEES	\$500.00	\$500.00	\$0.00	\$0.00	\$613.35	-\$113.35	122.67
890 MISCELLANEOUS EXPENDITURES	\$2,000.00	\$2,000.00	\$0.00	\$0.00	\$162.00	\$1,838.00	8.10
2560 PUBLIC RELATIONS	\$212,107.00	\$212,107.00	\$0.00	\$18,080.50	\$189,109.02	\$22,997.98	89.16

Expenditure Summary

BOARD REPORT ON 1100 MAJOR PROGRAM

North Platte Public School Distri

Report Description: BOARD REPORT

Account Year: 23

Account Periods: 10 - 10

Dates: 06/01/2023 - 06/30/2023

Account Account Description	Original Budget	Adjusted Budget	YTD Encumbrance	Period Expended	YTD Expended	Available Balance	Percent
2500 BUSINESS SUPPORT							
2570 PERSONNEL SERVICES							
110 CLERICAL_BUSDRIVERS	\$61,617.00	\$61,617.00	\$0.00	\$6,011.30	\$59,189.72	\$2,427.28	96.06
111 TEACHERS/PROFESSIONALS	\$145,000.00	\$145,000.00	\$0.00	\$12,083.37	\$127,777.78	\$17,222.22	88.12
210 HEALTH CARE NON-INSTRUCTIONAL	\$16,655.00	\$16,655.00	\$0.00	\$693.38	\$7,466.05	\$9,188.95	44.83
211 HEALTH CARE PROFESSIONAL	\$7,931.00	\$7,931.00	\$0.00	\$660.92	\$6,609.20	\$1,321.80	83.33
220 FICA NON INSTRUCTIONAL	\$4,564.00	\$4,564.00	\$0.00	\$430.19	\$4,221.64	\$342.36	92.50
221 FICA PROFESSIONAL	\$0.00	\$0.00	\$0.00	\$921.04	\$9,741.65	-\$9,741.65	0.00
230 RETIREMENT NON INSTRUCTIONAL	\$5,893.00	\$5,893.00	\$0.00	\$593.78	\$5,846.65	\$46.35	99.21
231 RETIREMENT PROFESSIONAL	\$0.00	\$0.00	\$0.00	\$1,193.57	\$11,935.70	-\$11,935.70	0.00
333 MILEAGE STAFF	\$250.00	\$250.00	\$0.00	\$0.00	\$321.25	-\$71.25	128.50
340 OTHER PROFESSIONAL SERVICES	\$27,000.00	\$27,000.00	\$0.00	\$94.00	\$4,917.67	\$22,082.33	18.21
382 DISTANCE EDUCATION ONLY	\$500.00	\$500.00	\$0.00	\$100.00	\$1,129.69	-\$629.69	225.94
540 ADVERTISING	\$5,000.00	\$5,000.00	\$0.00	\$0.00	\$270.00	\$4,730.00	5.40
580 TRAVEL:MEAL,HOTEL,RENTAL	\$8,000.00	\$8,000.00	\$0.00	\$0.00	\$5,162.49	\$2,837.51	64.53
610 GENERAL SUPPLIES	\$3,000.00	\$3,000.00	\$0.00	\$174.78	\$5,332.14	-\$2,332.14	177.74
733 FURNITURE AND FIXTURES	\$1,000.00	\$1,000.00	\$0.00	\$0.00	\$0.00	\$1,000.00	0.00
810 DUES AND FEES	\$1,000.00	\$1,000.00	\$0.00	\$275.00	\$1,139.00	-\$139.00	113.90
890 MISCELLANEOUS EXPENDITURES	\$500.00	\$500.00	\$0.00	\$13.52	\$727.27	-\$227.27	145.45
2570 PERSONNEL SERVICES	\$287,910.00	\$287,910.00	\$0.00	\$23,244.85	\$251,787.90	\$36,122.10	87.45

Report Description: BOARD REPORT

Account Year: 23

Account Periods: 10 - 10

Dates: 06/01/2023 - 06/30/2023

Account Account Description	Original Budget	Adjusted Budget	YTD Encumbrance	Period Expended	YTD Expended	Available Balance	Percent
2500 BUSINESS SUPPORT							
2580 TECHNOLOGY SERVICES							
110 CLERICAL_BUSDRIVERS	\$92,832.00	\$92,832.00	\$0.00	\$9,967.43	\$68,759.58	\$24,072.42	74.07
112 PARAPROFESSIONALS	\$0.00	\$0.00	\$0.00	\$3,175.62	\$28,681.27	-\$28,681.27	0.00
116 PROFESSIONAL NON-CERTIFIED	\$304,109.00	\$431,437.00	\$0.00	\$38,190.84	\$374,086.17	\$57,350.83	86.71
210 HEALTH CARE NON-INSTRUCTIONAL	\$22,364.00	\$22,364.00	\$0.00	\$0.00	\$0.00	\$22,364.00	0.00
212 HEALTH CARE PARAPROFESSIONALS	\$0.00	\$0.00	\$0.00	\$660.92	\$5,948.28	-\$5,948.28	0.00
216 HEALTH CARE NC PROFESSIONAL	\$28,032.00	\$50,396.00	\$0.00	\$6,437.11	\$62,190.07	-\$11,794.07	123.40
220 FICA NON INSTRUCTIONAL	\$5,296.00	\$5,296.00	\$0.00	\$760.05	\$5,235.41	\$60.59	98.86
222 FICA PARAPROFESSIONAL	\$0.00	\$0.00	\$0.00	\$242.21	\$2,187.60	-\$2,187.60	0.00
226 FICA NC PROFESSIONAL	\$18,981.00	\$28,691.00	\$0.00	\$2,895.10	\$28,354.69	\$336.31	98.83
230 RETIREMENT NON INSTRUCTIONAL	\$6,839.00	\$6,839.00	\$0.00	\$880.57	\$6,586.47	\$252.53	96.31
232 RETIREMENT PARAPROFESSIONALS	\$0.00	\$0.00	\$0.00	\$313.68	\$2,833.08	-\$2,833.08	0.00
236 RETIREMENT NC PROFESSIONAL	\$24,508.00	\$36,008.00	\$0.00	\$3,772.41	\$36,401.75	-\$393.75	101.09
333 MILEAGE STAFF	\$22,000.00	\$22,000.00	\$0.00	\$0.00	\$2,125.17	\$19,874.83	9.66
340 OTHER PROFESSIONAL SERVICES	\$65,000.00	\$65,000.00	\$24,413.89	\$489.76	\$161,447.85	-\$120,861.74	285.94
351 DATA PROCESSING	\$4,500.00	\$4,500.00	\$0.00	\$0.00	\$0.00	\$4,500.00	0.00
382 DISTANCE EDUCATION ONLY	\$9,500.00	\$9,500.00	\$0.00	\$116.22	\$2,506.17	\$6,993.83	26.38
531 POSTAGE	\$700.00	\$700.00	\$0.00	\$0.00	\$245.22	\$454.78	35.03
580 TRAVEL:MEAL,HOTEL,RENTAL	\$9,500.00	\$9,500.00	\$1,098.49	\$0.00	\$8,434.91	-\$33.40	100.35
610 GENERAL SUPPLIES	\$15,000.00	\$15,000.00	\$2,373.17	\$637.47	\$10,696.55	\$1,930.28	87.13
612 COPY COST	\$1,000.00	\$1,000.00	\$0.00	\$0.00	\$222.34	\$777.66	22.23
733 FURNITURE AND FIXTURES	\$220,000.00	\$220,000.00	\$177,963.59	\$80,363.71	\$124,853.54	-\$82,817.13	137.64
734 TECHNOLOGY HARDWARE	\$418,012.00	\$418,012.00	\$1,100.00	\$0.00	\$232,472.41	\$184,439.59	55.88
735 TECHNOLOGY SOFTWARE	\$365,000.00	\$365,000.00	\$158,602.63	\$87,418.53	\$499,437.63	-\$293,040.26	180.29
810 DUES AND FEES	\$0.00	\$0.00	\$0.00	\$0.00	\$65.00	-\$65.00	0.00
2580 TECHNOLOGY SERVICES	\$1,633,173.00	\$1,804,075.00	\$365,551.77	\$236,321.63	\$1,663,771.16	-\$225,247.93	112.49
2500 BUSINESS SUPPORT	\$2,732,387.00	\$2,903,289.00	\$376,580.77	\$325,456.53	\$2,648,842.84	-\$122,134.61	104.21

Expenditure Summary

BOARD REPORT ON 1100 MAJOR PROGRAM

North Platte Public School Distri

Report Description: BOARD REPORT

Account Year: 23

Account Periods: 10 - 10

Dates: 06/01/2023 - 06/30/2023

Account Account Description	Original Budget	Adjusted Budget	YTD Encumbrance	Period Expended	YTD Expended	Available Balance	Percent
2600 OPERATIONS/MAINTENANCE							
2600 UTILITIES							
110 CLERICAL_BUSDRIVERS	\$0.00	\$0.00	\$0.00	\$0.00	\$75.00	-\$75.00	0.00
116 PROFESSIONAL NON-CERTIFIED	\$103,302.00	\$103,302.00	\$0.00	\$8,608.50	\$93,209.28	\$10,092.72	90.23
210 HEALTH CARE NON-INSTRUCTIONAL	\$0.00	\$0.00	\$0.00	\$0.00	\$14.83	-\$14.83	0.00
216 HEALTH CARE NC PROFESSIONAL	\$7,931.00	\$7,931.00	\$0.00	\$660.92	\$6,609.20	\$1,321.80	83.33
220 FICA NON INSTRUCTIONAL	\$0.00	\$0.00	\$0.00	\$0.00	\$5.74	-\$5.74	0.00
226 FICA NC PROFESSIONAL	\$7,903.00	\$7,903.00	\$0.00	\$656.41	\$7,109.10	\$793.90	89.95
230 RETIREMENT NON INSTRUCTIONAL	\$0.00	\$0.00	\$0.00	\$0.00	\$7.41	-\$7.41	0.00
236 RETIREMENT NC PROFESSIONAL	\$10,209.00	\$10,209.00	\$0.00	\$850.33	\$8,503.30	\$1,705.70	83.29
410 UTILITY SERVICES (Water/Sewer)	\$68,537.00	\$68,537.00	\$0.00	\$3,174.53	\$47,304.65	\$21,232.35	69.02
621 HEATING FUEL	\$219,819.00	\$219,819.00	\$0.00	\$10,547.49	\$249,849.87	-\$30,030.87	113.66
622 ENERGY:ELECTRICITY	\$680,365.00	\$680,365.00	\$0.00	\$46,020.09	\$520,754.17	\$159,610.83	76.54
2600 UTILITIES	\$1,098,066.00	\$1,098,066.00	\$0.00	\$70,518.27	\$933,442.55	\$164,623.45	85.01
2610 PLANT OPERATIONS							
110 CLERICAL_BUSDRIVERS	\$1,534,768.00	\$1,534,768.00	\$0.00	\$137,272.32	\$1,283,817.75	\$250,950.25	83.65
210 HEALTH CARE NON-INSTRUCTIONAL	\$423,829.00	\$423,829.00	\$0.00	\$37,677.96	\$362,091.64	\$61,737.36	85.43
220 FICA NON INSTRUCTIONAL	\$117,868.00	\$117,868.00	\$0.00	\$10,421.14	\$97,400.90	\$20,467.10	82.64
230 RETIREMENT NON INSTRUCTIONAL	\$151,601.00	\$151,601.00	\$0.00	\$13,559.48	\$126,078.54	\$25,522.46	83.16
290 LONG TERM DISABILITY	\$0.00	\$0.00	\$0.00	\$496.62	\$4,719.14	-\$4,719.14	0.00
333 MILEAGE STAFF	\$0.00	\$0.00	\$0.00	\$0.00	\$707.40	-\$707.40	0.00
340 OTHER PROFESSIONAL SERVICES	\$66,000.00	\$66,000.00	\$533.15	\$12,549.39	\$131,819.97	-\$66,353.12	200.54
610 GENERAL SUPPLIES	\$166,800.00	\$166,800.00	\$45,217.54	\$12,075.41	\$144,160.89	-\$22,578.43	113.54
733 FURNITURE AND FIXTURES	\$57,500.00	\$57,500.00	\$17,740.55	\$1,493.11	\$28,937.98	\$10,821.47	81.18
2610 PLANT OPERATIONS	\$2,518,366.00	\$2,518,366.00	\$63,491.24	\$225,545.43	\$2,179,734.21	\$275,140.55	89.07

Expenditure Summary

BOARD REPORT ON 1100 MAJOR PROGRAM

North Platte Public School Distri

Report Description: BOARD REPORT

Account Year: 23

Account Periods: 10 - 10

Dates: 06/01/2023 - 06/30/2023

Account Account Description	Original Budget	Adjusted Budget	YTD Encumbrance	Period Expended	YTD Expended	Available Balance	Percent
2600 OPERATIONS/MAINTENANCE							
2620 MAINTENANCE							
110 CLERICAL_BUSDRIVERS	\$686,472.00	\$686,472.00	\$0.00	\$59,976.11	\$591,686.93	\$94,785.07	86.19
120 SUBSTITUTE TEACHERS	\$30,000.00	\$30,000.00	\$0.00	\$0.00	\$0.00	\$30,000.00	0.00
150 STIPDENT NON-INSTRUCTION	\$15,000.00	\$15,000.00	\$0.00	\$1,386.68	\$1,386.68	\$13,613.32	9.24
210 HEALTH CARE NON-INSTRUCTIONAL	\$200,610.00	\$200,610.00	\$0.00	\$15,827.58	\$163,246.50	\$37,363.50	81.38
220 FICA NON INSTRUCTIONAL	\$55,762.00	\$55,762.00	\$0.00	\$4,670.23	\$45,097.72	\$10,664.28	80.88
230 RETIREMENT NON INSTRUCTIONAL	\$72,848.00	\$72,848.00	\$0.00	\$5,924.32	\$57,611.76	\$15,236.24	79.08
290 LONG TERM DISABILITY	\$6,000.00	\$6,000.00	\$0.00	\$174.20	\$1,839.71	\$4,160.29	30.66
340 OTHER PROFESSIONAL SERVICES	\$161,383.00	\$161,383.00	\$26,231.79	\$14,868.73	\$238,042.75	-\$102,891.54	163.76
382 DISTANCE EDUCATION ONLY	\$5,000.00	\$5,000.00	\$0.00	\$663.67	\$6,634.55	-\$1,634.55	132.69
430 REPAIRS AND MAINTENANCE	\$14,760.00	\$14,760.00	\$5,903.46	\$2,321.01	\$30,660.52	-\$21,803.98	247.72
580 TRAVEL:MEAL,HOTEL,RENTAL	\$1,000.00	\$1,000.00	\$1,700.00	\$0.00	\$4,969.30	-\$5,669.30	666.93
610 GENERAL SUPPLIES	\$185,000.00	\$185,000.00	\$37,712.36	\$14,683.71	\$164,293.04	-\$17,005.40	109.19
612 COPY COST	\$0.00	\$0.00	\$0.00	\$0.00	\$577.77	-\$577.77	0.00
626 GASOLINE/DIESEL	\$30,000.00	\$30,000.00	\$0.00	\$5,931.53	\$43,213.39	-\$13,213.39	144.04
720 BUILDINGS/CONSTRUCTIONS	\$189,000.00	\$289,000.00	\$8,116.83	\$18,156.07	\$227,549.27	\$53,333.90	81.55
733 FURNITURE AND FIXTURS	\$3,000.00	\$3,000.00	\$0.00	\$0.00	\$44,077.16	-\$41,077.16	1469.24
890 MISCELLANEOUR EXPENDITURES	\$0.00	\$0.00	\$0.00	\$0.00	\$222.30	-\$222.30	0.00
2620 MAINTENANCE	\$1,655,835.00	\$1,755,835.00	\$79,664.44	\$144,583.84	\$1,621,109.35	\$55,061.21	96.86
2630 GROUNDS							
340 OTHER PROFESSIONAL SERVICES	\$5,000.00	\$5,000.00	\$0.00	\$215.00	\$4,499.77	\$500.23	90.00
610 GENERAL SUPPLIES	\$35,000.00	\$35,000.00	\$7,632.73	\$779.12	\$27,792.47	-\$425.20	101.21
2630 GROUNDS	\$40,000.00	\$40,000.00	\$7,632.73	\$994.12	\$32,292.24	\$75.03	99.81
2640 WAREHOUSE MAINTENANCE							
610 GENERAL SUPPLIES	\$0.00	\$0.00	\$32,743.20	-\$876.00	\$25,971.56	-\$58,714.76	0.00
2640 WAREHOUSE MAINTENANCE	\$0.00	\$0.00	\$32,743.20	-\$876.00	\$25,971.56	-\$58,714.76	0.00
2650 LARGE PROJECTS							
340 OTHER PROFESSIONAL SERVICES	\$100,000.00	\$100,000.00	\$0.00	\$99,059.00	\$113,406.00	-\$13,406.00	113.41
2650 LARGE PROJECTS	\$100,000.00	\$100,000.00	\$0.00	\$99,059.00	\$113,406.00	-\$13,406.00	113.41
2660 SAFETY AND SECURITY							
340 OTHER PROFESSIONAL SERVICES	\$75,000.00	\$75,000.00	\$35,053.40	\$7,668.00	\$64,837.80	-\$24,891.20	133.19
580 TRAVEL:MEAL,HOTEL,RENTAL	\$0.00	\$0.00	\$0.00	\$0.00	\$711.67	-\$711.67	0.00
610 GENERAL SUPPLIES	\$0.00	\$0.00	\$0.00	\$0.00	\$148.37	-\$148.37	0.00
733 FURNITURE AND FIXTURS	\$0.00	\$0.00	\$0.00	\$0.00	\$26,969.00	-\$26,969.00	0.00
2660 SAFETY AND SECURITY	\$75,000.00	\$75,000.00	\$35,053.40	\$7,668.00	\$92,666.84	-\$52,720.24	170.29
2600 OPERATIONS/MAINTENANCE	\$5,487,267.00	\$5,587,267.00	\$218,585.01	\$547,492.66	\$4,998,622.75	\$370,059.24	93.38

Expenditure Summary

BOARD REPORT ON 1100 MAJOR PROGRAM

North Platte Public School Distri

Report Description: BOARD REPORT

Account Year: 23

Account Periods: 10 - 10

Dates: 06/01/2023 - 06/30/2023

Account Account Description	Original Budget	Adjusted Budget	YTD Encumbrance	Period Expended	YTD Expended	Available Balance	Percent
2700 TRANSPORTATION							
2710 VEHICLE OPERATIONS							
110 CLERICAL_BUSDRIVERS	\$100,000.00	\$100,000.00	\$0.00	\$12,564.36	\$118,903.20	-\$18,903.20	118.90
112 PARAPROFESSIONALS	\$7,500.00	\$7,500.00	\$0.00	\$0.00	\$0.00	\$7,500.00	0.00
210 HEALTH CARE NON-INSTRUCTIONAL	\$0.00	\$0.00	\$0.00	\$824.95	\$7,696.22	-\$7,696.22	0.00
220 FICA NON INSTRUCTIONAL	\$7,650.00	\$7,650.00	\$0.00	\$958.23	\$8,983.70	-\$1,333.70	117.43
230 RETIREMENT NON INSTRUCTIONAL	\$9,887.00	\$9,887.00	\$0.00	\$911.16	\$8,441.81	\$1,445.19	85.38
290 LONG TERM DISABILITY	\$0.00	\$0.00	\$0.00	\$6.16	\$65.01	-\$65.01	0.00
332 MILEAGE TO PARENTS	\$175,000.00	\$175,000.00	\$0.00	\$99,699.97	\$126,736.55	\$48,263.45	72.42
352 OTHER TECHNICAL SERVICES	\$45,000.00	\$45,000.00	\$0.00	\$0.00	\$8,853.91	\$36,146.09	19.68
382 DISTANCE EDUCATION ONLY	\$3,500.00	\$3,500.00	\$0.00	\$129.27	\$1,292.70	\$2,207.30	36.93
430 REPAIRS AND MAINTENANCE	\$25,000.00	\$25,000.00	\$24,343.33	\$7,028.85	\$83,857.78	-\$83,201.11	432.80
440 RENTALS; BUILDING, LAND, VEHICLES	\$0.00	\$0.00	\$0.00	\$0.00	\$49,483.80	-\$49,483.80	0.00
442 RENTALS	\$50,000.00	\$50,000.00	\$0.00	\$0.00	\$50,000.00	\$0.00	100.00
580 TRAVEL:MEAL,HOTEL,RENTAL	\$0.00	\$0.00	\$0.00	\$0.00	\$4,913.05	-\$4,913.05	0.00
610 GENERAL SUPPLIES	\$10,000.00	\$10,000.00	\$0.00	\$12.20	\$178.30	\$9,821.70	1.78
626 GASOLINE/DIESEL	\$65,000.00	\$65,000.00	\$0.00	\$5,664.70	\$69,944.47	-\$4,944.47	107.61
890 MISCELLANEOUR EXPENDITURES	\$0.00	\$0.00	\$0.00	\$356.70	\$2,132.19	-\$2,132.19	0.00
2710 VEHICLE OPERATIONS	\$498,537.00	\$498,537.00	\$24,343.33	\$128,156.55	\$541,482.69	-\$67,289.02	113.50
2712 SPED:VEHICLE OPERATIONS: L-12							
112 PARAPROFESSIONALS	\$78,917.00	\$78,917.00	\$0.00	\$3,971.41	\$34,540.71	\$44,376.29	43.77
212 HEALTH CARE PARAPROFESSIONALS	\$20,124.00	\$20,124.00	\$0.00	\$0.00	\$117.75	\$20,006.25	0.59
222 FICA PARAPROFESSIONAL	\$6,049.00	\$6,049.00	\$0.00	\$303.81	\$2,642.37	\$3,406.63	43.68
232 RETIREMENT PARAPROFESSIONALS	\$7,742.00	\$7,742.00	\$0.00	\$226.32	\$2,241.12	\$5,500.88	28.95
332 MILEAGE TO PARENTS	\$15,000.00	\$15,000.00	\$0.00	\$551.23	\$1,370.72	\$13,629.28	9.14
350 TECHNICAL SERVICES	\$0.00	\$0.00	\$0.00	\$325.00	\$325.00	-\$325.00	0.00
430 REPAIRS AND MAINTENANCE	\$5,000.00	\$5,000.00	\$408.15	\$408.15	\$6,292.48	-\$1,700.63	134.01
580 TRAVEL:MEAL,HOTEL,RENTAL	\$0.00	\$0.00	\$0.00	\$0.00	\$445.88	-\$445.88	0.00
626 GASOLINE/DIESEL	\$25,000.00	\$25,000.00	\$0.00	\$2,566.40	\$21,174.95	\$3,825.05	84.70
733 FURNITURE AND FIXTURS	\$0.00	\$0.00	\$0.00	\$0.00	\$59,560.00	-\$59,560.00	0.00
2712 SPED:VEHICLE OPERATIONS: L-12	\$157,832.00	\$157,832.00	\$408.15	\$8,352.32	\$128,710.98	\$28,712.87	81.81
2700 TRANSPORTATION	\$656,369.00	\$656,369.00	\$24,751.48	\$136,508.87	\$670,193.67	-\$38,576.15	105.88

Expenditure Summary

BOARD REPORT ON 1100 MAJOR PROGRAM

North Platte Public School Distri

Report Description: BOARD REPORT

Account Year: 23

Account Periods: 10 - 10

Dates: 06/01/2023 - 06/30/2023

Account Account Description	Original Budget	Adjusted Budget	YTD Encumbrance	Period Expended	YTD Expended	Available Balance	Percent
3300 COMMUNITY SERVICE							
3300 KIDS KLUB							
110 CLERICAL_BUSDRIVERS	\$0.00	\$0.00	\$0.00	\$1,102.40	\$25,774.53	-\$25,774.53	0.00
112 PARAPROFESSIONALS	\$97,690.00	\$97,690.00	\$0.00	\$9,200.58	\$62,750.05	\$34,939.95	64.23
116 PROFESSIONAL NON-CERTIFIED	\$69,000.00	\$69,000.00	\$0.00	\$5,750.00	\$57,500.00	\$11,500.00	83.33
210 HEALTH CARE NON-INSTRUCTIONAL	\$0.00	\$0.00	\$0.00	\$160.84	\$3,524.53	-\$3,524.53	0.00
212 HEALTH CARE PARAPROFESSIONALS	\$7,458.00	\$7,458.00	\$0.00	\$474.67	\$7,100.90	\$357.10	95.21
220 FICA NON INSTRUCTIONAL	\$0.00	\$0.00	\$0.00	\$84.16	\$1,967.93	-\$1,967.93	0.00
222 FICA PARAPROFESSIONAL	\$9,654.00	\$9,654.00	\$0.00	\$701.56	\$4,775.50	\$4,878.50	49.47
226 FICA NC PROFESSIONAL	\$5,000.00	\$5,000.00	\$0.00	\$439.88	\$4,398.80	\$601.20	87.98
230 RETIREMENT NON INSTRUCTIONAL	\$0.00	\$0.00	\$0.00	\$108.90	\$2,437.59	-\$2,437.59	0.00
232 RETIREMENT PARAPROFESSIONALS	\$5,136.00	\$5,136.00	\$0.00	\$568.35	\$3,410.63	\$1,725.37	66.41
236 RETIREMENT NC PROFESSIONAL	\$6,585.00	\$6,585.00	\$0.00	\$567.98	\$5,679.77	\$905.23	86.25
290 LONG TERM DISABILITY	\$0.00	\$0.00	\$0.00	\$0.00	\$0.41	-\$0.41	0.00
333 MILEAGE STAFF	\$3,000.00	\$3,000.00	\$0.00	\$228.26	\$4,347.75	-\$1,347.75	144.92
340 OTHER PROFESSIONAL SERVICES	\$10,000.00	\$10,000.00	\$0.00	\$218.00	\$3,356.00	\$6,644.00	33.56
382 DISTANCE EDUCATION ONLY	\$3,000.00	\$3,000.00	\$0.00	\$280.09	\$3,012.94	-\$12.94	100.43
550 PRINTING/BINDING	\$1,000.00	\$1,000.00	\$0.00	\$0.00	\$0.00	\$1,000.00	0.00
580 TRAVEL:MEAL,HOTEL,RENTAL	\$5,000.00	\$5,000.00	\$0.00	\$2,396.54	\$4,496.97	\$503.03	89.94
610 GENERAL SUPPLIES	\$0.00	\$0.00	\$0.00	\$0.00	\$1,086.12	-\$1,086.12	0.00
732 VEHICLS:SEE DESCRIPTION	\$0.00	\$0.00	\$0.00	\$0.00	\$2,288.35	-\$2,288.35	0.00
733 FURNITURE AND FIXTURS	\$0.00	\$0.00	\$0.00	\$0.00	\$1,264.51	-\$1,264.51	0.00
810 DUES AND FEES	\$1,000.00	\$1,000.00	\$0.00	\$0.00	\$0.00	\$1,000.00	0.00
890 MISCELLANEOUR EXPENDITURES	\$20,000.00	\$20,000.00	\$0.00	\$4,439.27	\$30,081.35	-\$10,081.35	150.41
3300 KIDS KLUB	\$243,523.00	\$243,523.00	\$0.00	\$26,721.48	\$229,254.63	\$14,268.37	94.14
3300 COMMUNITY SERVICE	\$243,523.00	\$243,523.00	\$0.00	\$26,721.48	\$229,254.63	\$14,268.37	94.14

Report Description: BOARD REPORT

Account Year: 23

Account Periods: 10 - 10

Dates: 06/01/2023 - 06/30/2023

Account	Account Description	Original Budget	Adjusted Budget	YTD Encumbrance	Period Expended	YTD Expended	Available Balance	Percent
3400	CATEGORICAL/PRIVATE GRANTS							
3400	PRIVATE GRANTS							
110	CLERICAL_BUSDRIVERS	\$0.00	\$11,800.00	\$0.00	\$3,960.00	\$6,120.00	\$5,680.00	51.86
111	TEACHERS/PROFESSIONALS	\$0.00	\$0.00	\$0.00	\$1,708.46	\$22,299.98	-\$22,299.98	0.00
112	PARAPROFESSIONALS	\$0.00	\$2,100.00	\$0.00	\$2,087.88	\$17,837.04	-\$15,737.04	849.38
151	INCENTIVE PROFESSIONAL STAFF	\$0.00	\$0.00	\$0.00	\$0.00	\$285.00	-\$285.00	0.00
210	HEALTH CARE NON-INSTRUCTIONAL	\$90,000.00	\$90,000.00	\$0.00	\$17.51	\$134.97	\$89,865.03	0.15
211	HEALTH CARE PROFESSIONAL	\$0.00	\$0.00	\$0.00	\$536.05	\$7,943.40	-\$7,943.40	0.00
212	HEALTH CARE PARAPROFESSIONALS	\$0.00	\$0.00	\$0.00	\$0.00	\$35.14	-\$35.14	0.00
220	FICA NON INSTRUCTIONAL	\$0.00	\$0.00	\$0.00	\$302.92	\$468.02	-\$468.02	0.00
221	FICA PROFESSIONAL	\$0.00	\$0.00	\$0.00	\$129.26	\$1,708.88	-\$1,708.88	0.00
222	FICA PARAPROFESSIONAL	\$0.00	\$0.00	\$0.00	\$159.72	\$1,364.50	-\$1,364.50	0.00
230	RETIREMENT NON INSTRUCTIONAL	\$0.00	\$0.00	\$0.00	\$35.55	\$248.90	-\$248.90	0.00
231	RETIREMENT PROFESSIONAL	\$0.00	\$0.00	\$0.00	\$168.76	\$2,233.88	-\$2,233.88	0.00
232	RETIREMENT PARAPROFESSIONALS	\$0.00	\$0.00	\$0.00	\$206.24	\$1,761.90	-\$1,761.90	0.00
340	OTHER PROFESSIONAL SERVICES	\$0.00	\$73,014.00	\$0.00	\$14,105.67	\$150,567.49	-\$77,553.49	206.22
580	TRAVEL:MEAL,HOTEL,RENTAL	\$0.00	\$6,000.00	\$0.00	\$464.88	\$6,854.81	-\$854.81	114.25
610	GENERAL SUPPLIES	\$0.00	\$6,500.00	\$509.74	\$65.64	\$17,908.51	-\$11,918.25	283.36
733	FURNITURE AND FIXTURES	\$0.00	\$0.00	\$0.00	\$0.00	\$9,002.86	-\$9,002.86	0.00
890	MISCELLANEOUS EXPENDITURES	\$0.00	\$2,100.00	\$1,113.75	\$1,113.75	\$14,920.80	-\$13,934.55	763.55
3400	PRIVATE GRANTS	\$90,000.00	\$191,514.00	\$1,623.49	\$25,062.29	\$261,696.08	-\$71,805.57	137.49
3400	CATEGORICAL/PRIVATE GRANTS	\$90,000.00	\$191,514.00	\$1,623.49	\$25,062.29	\$261,696.08	-\$71,805.57	137.49
3500	STATE CATEGORICAL PROGRAMS							
3535	HAL							
151	INCENTIVE PROFESSIONAL STAFF	\$16,430.00	\$19,333.00	\$0.00	\$898.55	\$8,751.10	\$10,581.90	45.27
211	HEALTH CARE PROFESSIONAL	\$596.00	\$596.00	\$0.00	\$162.71	\$1,223.88	-\$627.88	205.35
221	FICA PROFESSIONAL	\$599.00	\$886.00	\$0.00	\$68.34	\$664.70	\$221.30	75.02
231	RETIREMENT PROFESSIONAL	\$775.00	\$988.00	\$0.00	\$88.77	\$864.54	\$123.46	87.50
580	TRAVEL:MEAL,HOTEL,RENTAL	\$0.00	\$0.00	\$0.00	\$0.00	\$44.75	-\$44.75	0.00
610	GENERAL SUPPLIES	\$4,299.00	\$5,231.00	\$0.00	\$0.00	\$1,449.83	\$3,781.17	27.72
3535	HAL	\$22,699.00	\$27,034.00	\$0.00	\$1,218.37	\$12,998.80	\$14,035.20	48.08

Expenditure Summary

BOARD REPORT ON 1100 MAJOR PROGRAM

North Platte Public School Distri

Report Description: BOARD REPORT

Account Year: 23

Account Periods: 10 - 10

Dates: 06/01/2023 - 06/30/2023

Account Account Description	Original Budget	Adjusted Budget	YTD Encumbrance	Period Expended	YTD Expended	Available Balance	Percent
3500 STATE CATEGORICAL PROGRAMS							
3540 PRE SCHOOL GRANT							
111 TEACHERS/PROFESSIONALS	\$95,168.00	\$95,168.00	\$0.00	\$5,694.83	\$56,948.30	\$38,219.70	59.84
112 PARAPROFESSIONALS	\$0.00	\$0.00	\$0.00	\$5,320.80	\$43,737.94	-\$43,737.94	0.00
211 HEALTH CARE PROFESSIONAL	\$25,603.00	\$25,603.00	\$0.00	\$0.00	\$0.00	\$25,603.00	0.00
212 HEALTH CARE PARAPROFESSIONALS	\$0.00	\$0.00	\$0.00	\$1,384.98	\$13,899.81	-\$13,899.81	0.00
221 FICA PROFESSIONAL	\$0.00	\$0.00	\$0.00	\$477.09	\$4,770.90	-\$4,770.90	0.00
222 FICA PARAPROFESSIONAL	\$0.00	\$0.00	\$0.00	\$403.64	\$3,290.67	-\$3,290.67	0.00
231 RETIREMENT PROFESSIONAL	\$0.00	\$0.00	\$0.00	\$562.52	\$5,625.20	-\$5,625.20	0.00
232 RETIREMENT PARAPROFESSIONALS	\$0.00	\$0.00	\$0.00	\$525.58	\$4,320.35	-\$4,320.35	0.00
281 HEALTH BENEFITS FOR TEACHERS	\$0.00	\$0.00	\$0.00	\$541.67	\$5,416.70	-\$5,416.70	0.00
580 TRAVEL:MEAL,HOTEL,RENTAL	\$0.00	\$0.00	\$0.00	\$0.00	\$393.24	-\$393.24	0.00
610 GENERAL SUPPLIES	\$25,000.00	\$25,000.00	\$0.00	\$0.00	\$21,200.93	\$3,799.07	84.80
733 FURNITURE AND FIXTURS	\$5,782.00	\$5,782.00	\$0.00	\$0.00	\$6,472.38	-\$690.38	111.94
890 MISCELLANEOUR EXPENDITURES	\$3,447.00	\$3,447.00	\$0.00	\$0.00	\$0.00	\$3,447.00	0.00
3540 PRE SCHOOL GRANT	\$155,000.00	\$155,000.00	\$0.00	\$14,911.11	\$166,076.42	-\$11,076.42	107.15
3541 SIXPENCE-EARLY CHILDHOOD ENDOWMENT							
116 PROFESSIONAL NON-CERTIFIED	\$132,888.00	\$110,559.00	\$0.00	\$1,305.14	\$107,862.55	\$2,696.45	97.56
216 HEALTH CARE NC PROFESSIONAL	\$0.00	\$0.00	\$0.00	\$165.23	\$14,525.55	-\$14,525.55	0.00
222 FICA PARAPROFESSIONAL	\$38,941.00	\$32,014.00	\$0.00	\$0.00	\$0.00	\$32,014.00	0.00
226 FICA NC PROFESSIONAL	\$0.00	\$0.00	\$0.00	\$99.67	\$8,185.50	-\$8,185.50	0.00
236 RETIREMENT NC PROFESSIONAL	\$0.00	\$0.00	\$0.00	\$128.92	\$10,654.46	-\$10,654.46	0.00
333 MILEAGE STAFF	\$0.00	\$0.00	\$0.00	\$185.08	\$2,411.16	-\$2,411.16	0.00
340 OTHER PROFESSIONAL SERVICES	\$3,000.00	\$2,202.00	\$0.00	\$0.00	\$0.00	\$2,202.00	0.00
382 DISTANCE EDUCATION ONLY	\$0.00	\$0.00	\$0.00	\$101.20	\$992.00	-\$992.00	0.00
580 TRAVEL:MEAL,HOTEL,RENTAL	\$0.00	\$0.00	\$0.00	\$0.00	\$4,225.53	-\$4,225.53	0.00
610 GENERAL SUPPLIES	\$13,593.00	\$0.00	\$0.00	\$0.00	\$263.12	-\$263.12	0.00
733 FURNITURE AND FIXTURS	\$2,756.00	\$2,756.00	\$0.00	\$0.00	\$0.00	\$2,756.00	0.00
890 MISCELLANEOUR EXPENDITURES	\$0.00	\$0.00	\$0.00	\$82.46	\$395.82	-\$395.82	0.00
3541 SIXPENCE-EARLY CHILDHOOD ENDOWMENT	\$191,178.00	\$147,531.00	\$0.00	\$2,067.70	\$149,515.69	-\$1,984.69	101.35

Expenditure Summary

BOARD REPORT ON 1100 MAJOR PROGRAM

North Platte Public School Distri

Report Description: BOARD REPORT

Account Year: 23

Account Periods: 10 - 10

Dates: 06/01/2023 - 06/30/2023

Account Account Description	Original Budget	Adjusted Budget	YTD Encumbrance	Period Expended	YTD Expended	Available Balance	Percent
3500 STATE CATEGORICAL PROGRAMS							
3590 TWO YEAR OPPORTUNITY GRANT 04/28/22-06/3							
110 CLERICAL_BUSDRIVERS	\$0.00	\$0.00	\$0.00	\$640.00	\$640.00	-\$640.00	0.00
112 PARAPROFESSIONALS	\$0.00	\$2,400.00	\$0.00	\$0.00	\$532.00	\$1,868.00	22.17
220 FICA NON INSTRUCTIONAL	\$0.00	\$0.00	\$0.00	\$48.96	\$48.96	-\$48.96	0.00
222 FICA PARAPROFESSIONAL	\$0.00	\$696.00	\$0.00	\$0.00	\$40.69	\$655.31	5.85
230 RETIREMENT NON INSTRUCTIONAL	\$0.00	\$0.00	\$0.00	\$63.22	\$63.22	-\$63.22	0.00
232 RETIREMENT PARAPROFESSIONALS	\$0.00	\$0.00	\$0.00	\$0.00	\$52.55	-\$52.55	0.00
340 OTHER PROFESSIONAL SERVICES	\$0.00	\$31,208.00	\$0.00	\$5,130.00	\$8,830.00	\$22,378.00	28.29
610 GENERAL SUPPLIES	\$0.00	\$0.00	\$0.00	\$14.48	\$3,296.68	-\$3,296.68	0.00
3590 TWO YEAR OPPORTUNITY GRANT 04/28/22-06/3	\$0.00	\$34,304.00	\$0.00	\$5,896.66	\$13,504.10	\$20,799.90	39.37
3500 STATE CATEGORICAL PROGRAMS	\$368,877.00	\$363,869.00	\$0.00	\$24,093.84	\$342,095.01	\$21,773.99	94.02
4000 UNOBLIGATED GRANT FUNDS							
4000 1-OTHER FEDERAL PROGRAMS							
100 BUDGET-PRIVATE DONATIONS	\$60,000.00	\$60,000.00	\$0.00	\$0.00	\$0.00	\$60,000.00	0.00
101 BUDGET-FEDERAL GRANTRS	\$991,286.00	\$2,777,886.00	\$0.00	\$0.00	\$0.00	\$2,777,886.00	0.00
4000 1-OTHER FEDERAL PROGRAMS	\$1,051,286.00	\$2,837,886.00	\$0.00	\$0.00	\$0.00	\$2,837,886.00	0.00
4000 UNOBLIGATED GRANT FUNDS	\$1,051,286.00	\$2,837,886.00	\$0.00	\$0.00	\$0.00	\$2,837,886.00	0.00
6200 ESSA-TITLE							
6200 ESSA GRANT							
111 TEACHERS/PROFESSIONALS	\$661,440.00	\$473,102.00	\$0.00	\$32,168.75	\$332,468.50	\$140,633.50	70.27
112 PARAPROFESSIONALS	\$149,353.00	\$177,901.00	\$0.00	\$13,906.10	\$145,287.75	\$32,613.25	81.67
116 PROFESSIONAL NON-CERTIFIED	\$0.00	\$39,772.00	\$0.00	\$6,256.23	\$31,333.21	\$8,438.79	78.78
123 SUBSTITUTE TEACHERS	\$0.00	\$0.00	\$0.00	\$0.00	\$25.00	-\$25.00	0.00
211 HEALTH CARE PROFESSIONAL	\$28,082.00	\$9,218.00	\$0.00	\$653.85	\$7,880.19	\$1,337.81	85.49
212 HEALTH CARE PARAPROFESSIONALS	\$7,273.00	\$19,779.00	\$0.00	\$1,384.98	\$20,648.42	-\$869.42	104.40
213 HEALTH CARE-PROFESSIONAL NON CERTIFIED	\$0.00	\$0.00	\$0.00	\$0.00	\$2.99	-\$2.99	0.00
221 FICA PROFESSIONAL	\$41,973.00	\$35,803.00	\$0.00	\$2,640.27	\$27,216.28	\$8,586.72	76.02
222 FICA PARAPROFESSIONAL	\$9,658.00	\$12,475.00	\$0.00	\$1,046.88	\$10,850.94	\$1,624.06	86.98
223 FICA SUBSTITUTES	\$0.00	\$0.00	\$0.00	\$0.00	\$877.22	-\$877.22	0.00
226 FICA NC PROFESSIONAL	\$0.00	\$3,457.00	\$0.00	\$478.52	\$2,396.58	\$1,060.42	69.33
231 RETIREMENT PROFESSIONAL	\$54,196.00	\$36,983.00	\$0.00	\$3,177.54	\$32,840.59	\$4,142.41	88.80
232 RETIREMENT PARAPROFESSIONALS	\$12,472.00	\$13,934.00	\$0.00	\$1,373.63	\$13,467.85	\$466.15	96.65
233 RETIREMENT SUBS	\$0.00	\$0.00	\$0.00	\$0.00	\$2.47	-\$2.47	0.00
236 RETIREMENT NC PROFESSIONAL	\$0.00	\$3,201.00	\$0.00	\$617.99	\$3,095.05	\$105.95	96.69
281 HEALTH BENEFITS FOR TEACHERS	\$26,000.00	\$32,500.00	\$0.00	\$2,708.35	\$27,083.50	\$5,416.50	83.33
610 GENERAL SUPPLIES	\$0.00	\$146.00	\$0.00	\$0.00	\$0.00	\$146.00	0.00
6200 ESSA GRANT	\$990,447.00	\$858,271.00	\$0.00	\$66,413.09	\$655,476.54	\$202,794.46	76.37
6200 ESSA-TITLE	\$990,447.00	\$858,271.00	\$0.00	\$66,413.09	\$655,476.54	\$202,794.46	76.37

Expenditure Summary

BOARD REPORT ON 1100 MAJOR PROGRAM

North Platte Public School Distri

Report Description: BOARD REPORT

Account Year: 23

Account Periods: 10 - 10

Dates: 06/01/2023 - 06/30/2023

Account Account Description	Original Budget	Adjusted Budget	YTD Encumbrance	Period Expended	YTD Expended	Available Balance	Percent
6300 ESSA-TITLE II							
6310 TITLE II-ESSA							
111 TEACHERS/PROFESSIONALS	\$112,805.00	\$61,305.00	\$0.00	\$5,109.08	\$50,925.10	\$10,379.90	83.07
211 HEALTH CARE PROFESSIONAL	\$0.00	\$9,180.00	\$0.00	\$1,636.05	\$16,507.62	-\$7,327.62	179.82
221 FICA PROFESSIONAL	\$6,094.00	\$4,689.00	\$0.00	\$387.18	\$3,858.69	\$830.31	82.29
231 RETIREMENT PROFESSIONAL	\$7,869.00	\$6,055.00	\$0.00	\$504.66	\$5,030.23	\$1,024.77	83.08
340 OTHER PROFESSIONAL SERVICES	\$0.00	\$59,064.00	\$0.00	\$0.00	\$60,000.00	-\$936.00	101.58
580 TRAVEL:MEAL,HOTEL,RENTAL	\$0.00	\$31,689.00	\$0.00	\$0.00	\$13,554.28	\$18,134.72	42.77
610 GENERAL SUPPLIES	\$35,992.00	\$6,034.00	\$0.00	\$0.00	\$0.00	\$6,034.00	0.00
6310 TITLE II-ESSA	\$162,760.00	\$178,016.00	\$0.00	\$7,636.97	\$149,875.92	\$28,140.08	84.19
6300 ESSA-TITLE II	\$162,760.00	\$178,016.00	\$0.00	\$7,636.97	\$149,875.92	\$28,140.08	84.19
6400 IDEA							
6406 IDEA PRESCHOOL							
111 TEACHERS/PROFESSIONALS	\$24,217.00	\$24,673.00	\$0.00	\$0.00	\$24,032.15	\$640.85	97.40
211 HEALTH CARE PROFESSIONAL	\$0.00	\$0.00	\$0.00	\$0.00	\$8,977.95	-\$8,977.95	0.00
221 FICA PROFESSIONAL	\$6,993.00	\$7,156.00	\$0.00	\$0.00	\$1,819.30	\$5,336.70	25.42
231 RETIREMENT PROFESSIONAL	\$0.00	\$0.00	\$0.00	\$0.00	\$2,373.85	-\$2,373.85	0.00
6406 IDEA PRESCHOOL	\$31,210.00	\$31,829.00	\$0.00	\$0.00	\$37,203.25	-\$5,374.25	116.88
6408 IDEA-BASE ENROLLMENT POVERTY							
110 CLERICAL_BUSDRIVERS	\$46,006.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00
111 TEACHERS/PROFESSIONALS	\$692,230.00	\$629,098.00	\$0.00	\$57,167.86	\$543,395.30	\$85,702.70	86.38
112 PARAPROFESSIONALS	\$38,603.00	\$20,171.00	\$0.00	\$5,523.08	\$37,773.01	-\$17,602.01	187.26
116 PROFESSIONAL NON-CERTIFIED	\$56,595.00	\$59,356.00	\$0.00	\$4,946.33	\$49,463.30	\$9,892.70	83.33
211 HEALTH CARE PROFESSIONAL	\$0.00	\$94,165.00	\$0.00	\$8,573.45	\$87,668.75	\$6,496.25	93.10
216 HEALTH CARE NC PROFESSIONAL	\$0.00	\$7,534.00	\$0.00	\$627.87	\$6,208.76	\$1,325.24	82.41
221 FICA PROFESSIONAL	\$46,843.00	\$48,187.00	\$0.00	\$4,382.73	\$41,589.09	\$6,597.91	86.31
222 FICA PARAPROFESSIONAL	\$0.00	\$1,535.00	\$0.00	\$421.28	\$2,878.64	-\$1,343.64	187.53
226 FICA NC PROFESSIONAL	\$4,178.00	\$4,515.00	\$0.00	\$376.24	\$3,762.61	\$752.39	83.34
231 RETIREMENT PROFESSIONAL	\$60,487.00	\$62,141.00	\$0.00	\$5,301.22	\$53,329.92	\$8,811.08	85.82
232 RETIREMENT PARAPROFESSIONALS	\$0.00	\$1,992.00	\$0.00	\$545.57	\$3,731.15	-\$1,739.15	187.31
236 RETIREMENT NC PROFESSIONAL	\$5,395.00	\$5,863.00	\$0.00	\$488.59	\$4,885.89	\$977.11	83.33
281 HEALTH BENEFITS FOR TEACHERS	\$0.00	\$19,500.00	\$0.00	\$1,625.01	\$16,250.10	\$3,249.90	83.33
6408 IDEA-BASE ENROLLMENT POVERTY	\$950,337.00	\$954,057.00	\$0.00	\$89,979.23	\$850,936.52	\$103,120.48	89.19
6412 IDEA PROPORTIONATE SHARE							
111 TEACHERS/PROFESSIONALS	\$41,208.00	\$59,132.00	\$0.00	\$4,503.96	\$37,022.48	\$22,109.52	62.61
211 HEALTH CARE PROFESSIONAL	\$0.00	\$4,888.00	\$0.00	\$1,863.67	\$18,636.70	-\$13,748.70	381.27
221 FICA PROFESSIONAL	\$11,951.00	\$4,524.00	\$0.00	\$354.98	\$2,908.95	\$1,615.05	64.30
231 RETIREMENT PROFESSIONAL	\$0.00	\$5,840.00	\$0.00	\$395.51	\$3,607.68	\$2,232.32	61.78
281 HEALTH BENEFITS FOR TEACHERS	\$0.00	\$1,896.00	\$0.00	\$189.58	\$1,516.64	\$379.36	79.99
6412 IDEA PROPORTIONATE SHARE	\$53,159.00	\$76,280.00	\$0.00	\$7,307.70	\$63,692.45	\$12,587.55	83.50

Report Description: BOARD REPORT

Account Year: 23

Account Periods: 10 - 10

Dates: 06/01/2023 - 06/30/2023

Account Account Description	Original Budget	Adjusted Budget	YTD Encumbrance	Period Expended	YTD Expended	Available Balance	Percent
6400 IDEA							
6415 IDEA SPECIAL PROGRAMS							
111 TEACHERS/PROFESSIONALS	\$0.00	\$0.00	\$0.00	\$0.00	\$18,855.99	-\$18,855.99	0.00
211 HEALTH CARE PROFESSIONAL	\$0.00	\$0.00	\$0.00	\$0.00	\$4,163.79	-\$4,163.79	0.00
221 FICA PROFESSIONAL	\$0.00	\$0.00	\$0.00	\$0.00	\$1,376.08	-\$1,376.08	0.00
231 RETIREMENT PROFESSIONAL	\$0.00	\$0.00	\$0.00	\$0.00	\$1,862.56	-\$1,862.56	0.00
340 OTHER PROFESSIONAL SERVICES	\$11,000.00	\$11,000.00	\$0.00	\$520.00	\$2,356.25	\$8,643.75	21.42
580 TRAVEL:MEAL,HOTEL,RENTAL	\$0.00	\$0.00	\$0.00	\$0.00	\$1,795.50	-\$1,795.50	0.00
610 GENERAL SUPPLIES	\$20,628.00	\$20,628.00	\$0.00	\$0.00	\$0.00	\$20,628.00	0.00
6415 IDEA SPECIAL PROGRAMS	\$31,628.00	\$31,628.00	\$0.00	\$520.00	\$30,410.17	\$1,217.83	96.15
6416 PLANNING REGION							
340 OTHER PROFESSIONAL SERVICES	\$0.00	\$7,760.00	\$0.00	\$15.81	\$77.05	\$7,682.95	0.99
580 TRAVEL:MEAL,HOTEL,RENTAL	\$0.00	\$4,540.00	\$5,031.00	\$1,049.80	\$8,254.04	-\$8,745.04	292.62
610 GENERAL SUPPLIES	\$0.00	\$4,450.00	\$500.00	\$0.00	\$2,229.14	\$1,720.86	61.33
890 MISCELLANEOUR EXPENDITURES	\$0.00	\$0.00	\$0.00	\$162.00	\$2,413.02	-\$2,413.02	0.00
6416 PLANNING REGION	\$0.00	\$16,750.00	\$5,531.00	\$1,227.61	\$12,973.25	-\$1,754.25	110.47
6421 ARP IDEA PART B							
112 PARAPROFESSIONALS	\$0.00	\$5,951.00	\$0.00	\$0.00	\$11,580.62	-\$5,629.62	194.60
212 HEALTH CARE PARAPROFESSIONALS	\$0.00	\$0.00	\$0.00	\$0.00	\$1,982.76	-\$1,982.76	0.00
222 FICA PARAPROFESSIONAL	\$0.00	\$0.00	\$0.00	\$0.00	\$854.12	-\$854.12	0.00
232 RETIREMENT PARAPROFESSIONALS	\$0.00	\$0.00	\$0.00	\$0.00	\$1,143.92	-\$1,143.92	0.00
6421 ARP IDEA PART B	\$0.00	\$5,951.00	\$0.00	\$0.00	\$15,561.42	-\$9,610.42	261.49
6400 IDEA	\$1,066,334.00	\$1,116,495.00	\$5,531.00	\$99,034.54	\$1,010,777.06	\$100,186.94	91.03
6600 OTHER FEDERAL SERV-NON CATEGORICAL							
6690 OTHER FEDERAL EXPENDITURES							
112 PARAPROFESSIONALS	\$21,495.00	\$21,232.00	\$0.00	\$1,931.69	\$20,156.25	\$1,075.75	94.93
212 HEALTH CARE PARAPROFESSIONALS	\$0.00	\$0.00	\$0.00	\$692.49	\$6,893.33	-\$6,893.33	0.00
222 FICA PARAPROFESSIONAL	\$1,645.00	\$1,645.00	\$0.00	\$147.77	\$1,541.94	\$103.06	93.73
232 RETIREMENT PARAPROFESSIONALS	\$2,123.00	\$2,123.00	\$0.00	\$190.81	\$1,991.00	\$132.00	93.78
6690 OTHER FEDERAL EXPENDITURES	\$25,263.00	\$25,000.00	\$0.00	\$2,962.76	\$30,582.52	-\$5,582.52	122.33
6600 OTHER FEDERAL SERV-NON CATEGORICAL	\$25,263.00	\$25,000.00	\$0.00	\$2,962.76	\$30,582.52	-\$5,582.52	122.33

Expenditure Summary

BOARD REPORT ON 1100 MAJOR PROGRAM

North Platte Public School Distri

Report Description: BOARD REPORT

Account Year: 23

Account Periods: 10 - 10

Dates: 06/01/2023 - 06/30/2023

Account Account Description	Original Budget	Adjusted Budget	YTD Encumbrance	Period Expended	YTD Expended	Available Balance	Percent
6700 CARL PERKINS FUNDS							
6700 CARL PERKINS							
123 SUBSTITUTE TEACHERS	\$0.00	\$0.00	\$0.00	\$0.00	\$510.00	-\$510.00	0.00
151 INCENTIVE PROFESSIONAL STAFF	\$6,363.00	\$2,650.00	\$0.00	\$60.00	\$795.00	\$1,855.00	30.00
211 HEALTH CARE PROFESSIONAL	\$0.00	\$0.00	\$0.00	\$16.85	\$182.54	-\$182.54	0.00
221 FICA PROFESSIONAL	\$1,125.00	\$374.00	\$0.00	\$4.07	\$57.75	\$316.25	15.44
223 FICA SUBSTITUTES	\$0.00	\$0.00	\$0.00	\$0.00	\$39.07	-\$39.07	0.00
231 RETIREMENT PROFESSIONAL	\$0.00	\$0.00	\$0.00	\$5.93	\$78.54	-\$78.54	0.00
340 OTHER PROFESSIONAL SERVICES	\$8,040.00	\$3,060.00	\$0.00	\$0.00	\$0.00	\$3,060.00	0.00
580 TRAVEL:MEAL,HOTEL,RENTAL	\$850.00	\$0.00	\$8,301.25	\$2,284.35	\$5,661.35	-\$13,962.60	0.00
610 GENERAL SUPPLIES	\$36,832.00	\$54,474.00	\$0.00	\$0.00	\$8,309.33	\$46,164.67	15.25
640 BOOKS/PERIODICALS	\$0.00	\$0.00	\$0.00	\$0.00	\$5,255.25	-\$5,255.25	0.00
643 WEB/CLOUD BASED SOFTWARE	\$0.00	\$0.00	\$619.60	\$0.00	\$6,169.60	-\$6,789.20	0.00
733 FURNITURE AND FIXTURS	\$0.00	\$0.00	\$0.00	\$0.00	\$29,810.23	-\$29,810.23	0.00
6700 CARL PERKINS	\$53,210.00	\$60,558.00	\$8,920.85	\$2,371.20	\$56,868.66	-\$5,231.51	108.64
6700 CARL PERKINS FUNDS	\$53,210.00	\$60,558.00	\$8,920.85	\$2,371.20	\$56,868.66	-\$5,231.51	108.64
6900 FEDERAL SERV-CATEGORICAL							
6968 21ST CENTURY							
110 CLERICAL_BUSDRIVERS	\$2,890.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00
112 PARAPROFESSIONALS	\$106,215.00	\$96,903.00	\$0.00	\$12,971.34	\$91,343.51	\$5,559.49	94.26
116 PROFESSIONAL NON-CERTIFIED	\$15,645.00	\$15,645.00	\$0.00	\$0.00	\$0.00	\$15,645.00	0.00
212 HEALTH CARE PARAPROFESSIONALS	\$4,483.00	\$4,483.00	\$0.00	\$1,440.29	\$8,069.75	-\$3,586.75	180.01
222 FICA PARAPROFESSIONAL	\$4,332.00	\$11,089.00	\$0.00	\$979.99	\$6,917.95	\$4,171.05	62.39
226 FICA NC PROFESSIONAL	\$10,673.00	\$10,673.00	\$0.00	\$0.00	\$0.00	\$10,673.00	0.00
232 RETIREMENT PARAPROFESSIONALS	\$5,594.00	\$11,039.00	\$0.00	\$957.36	\$6,834.56	\$4,204.44	61.91
340 OTHER PROFESSIONAL SERVICES	\$3,626.00	\$3,626.00	\$0.00	\$0.00	\$500.00	\$3,126.00	13.79
610 GENERAL SUPPLIES	\$1,792.00	\$1,792.00	\$0.00	\$0.00	\$0.00	\$1,792.00	0.00
6968 21ST CENTURY	\$155,250.00	\$155,250.00	\$0.00	\$16,348.98	\$113,665.77	\$41,584.23	73.21
6969 TITLE IV							
116 PROFESSIONAL NON-CERTIFIED	\$15,910.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00
151 INCENTIVE PROFESSIONAL STAFF	\$23,977.00	\$29,398.00	\$0.00	\$4,981.69	\$47,993.30	-\$18,595.30	163.25
211 HEALTH CARE PROFESSIONAL	\$2,151.00	\$3,374.00	\$0.00	\$892.16	\$8,574.76	-\$5,200.76	254.14
221 FICA PROFESSIONAL	\$6,301.00	\$2,249.00	\$0.00	\$374.06	\$3,597.77	-\$1,348.77	159.97
231 RETIREMENT PROFESSIONAL	\$2,306.00	\$2,904.00	\$0.00	\$427.78	\$4,098.01	-\$1,194.01	141.12
340 OTHER PROFESSIONAL SERVICES	\$0.00	\$14,305.00	\$0.00	\$0.00	\$0.00	\$14,305.00	0.00
610 GENERAL SUPPLIES	\$14,243.00	\$10,610.00	\$0.00	\$0.00	\$0.00	\$10,610.00	0.00
733 FURNITURE AND FIXTURS	\$0.00	\$0.00	\$0.00	\$0.00	\$29,739.90	-\$29,739.90	0.00
6969 TITLE IV	\$64,888.00	\$62,840.00	\$0.00	\$6,675.69	\$94,003.74	-\$31,163.74	149.59

Expenditure Summary

BOARD REPORT ON 1100 MAJOR PROGRAM

North Platte Public School Distri

Report Description: BOARD REPORT

Account Year: 23

Account Periods: 10 - 10

Dates: 06/01/2023 - 06/30/2023

Account Account Description	Original Budget	Adjusted Budget	YTD Encumbrance	Period Expended	YTD Expended	Available Balance	Percent
6900 FEDERAL SERV-CATEGORICAL							
6988 ESSERS - AFTERSCHOOL							
112 PARAPROFESSIONALS	\$0.00	\$32,490.00	\$0.00	\$2,204.79	\$12,363.71	\$20,126.29	38.05
212 HEALTH CARE PARAPROFESSIONALS	\$0.00	\$4,052.00	\$0.00	\$321.73	\$1,924.19	\$2,127.81	47.49
222 FICA PARAPROFESSIONAL	\$0.00	\$2,485.00	\$0.00	\$168.31	\$943.71	\$1,541.29	37.98
232 RETIREMENT PARAPROFESSIONALS	\$0.00	\$3,210.00	\$0.00	\$217.77	\$1,221.23	\$1,988.77	38.04
580 TRAVEL:MEAL,HOTEL,RENTAL	\$0.00	\$10,000.00	\$0.00	\$0.00	\$7,533.55	\$2,466.45	75.34
610 GENERAL SUPPLIES	\$0.00	\$27,763.00	\$0.00	\$0.00	\$0.00	\$27,763.00	0.00
6988 ESSERS - AFTERSCHOOL	\$0.00	\$80,000.00	\$0.00	\$2,912.60	\$23,986.39	\$56,013.61	29.98
6989 ESSERS - SUMMER							
112 PARAPROFESSIONALS	\$0.00	\$32,000.00	\$0.00	\$1,102.40	\$6,181.88	\$25,818.12	19.32
212 HEALTH CARE PARAPROFESSIONALS	\$0.00	\$3,905.00	\$0.00	\$160.84	\$962.08	\$2,942.92	24.64
222 FICA PARAPROFESSIONAL	\$0.00	\$2,485.00	\$0.00	\$84.16	\$471.88	\$2,013.12	18.99
232 RETIREMENT PARAPROFESSIONALS	\$0.00	\$3,210.00	\$0.00	\$108.90	\$610.65	\$2,599.35	19.02
340 OTHER PROFESSIONAL SERVICES	\$0.00	\$11,450.00	\$0.00	\$0.00	\$0.00	\$11,450.00	0.00
580 TRAVEL:MEAL,HOTEL,RENTAL	\$0.00	\$4,900.00	\$0.00	\$0.00	\$0.00	\$4,900.00	0.00
610 GENERAL SUPPLIES	\$0.00	\$48,050.00	\$0.00	\$461.32	\$461.32	\$47,588.68	0.96
6989 ESSERS - SUMMER	\$0.00	\$106,000.00	\$0.00	\$1,917.62	\$8,687.81	\$97,312.19	8.20
6990 OTHER FEDERAL PROGRAMS							
116 PROFESSIONAL NON-CERTIFIED	\$120,582.00	\$120,582.00	\$0.00	\$15,444.85	\$142,183.12	-\$21,601.12	117.91
151 INCENTIVE PROFESSIONAL STAFF	\$0.00	\$0.00	\$0.00	\$97.67	\$976.70	-\$976.70	0.00
211 HEALTH CARE PROFESSIONAL	\$0.00	\$0.00	\$0.00	\$18.93	\$214.31	-\$214.31	0.00
216 HEALTH CARE NC PROFESSIONAL	\$14,976.00	\$14,976.00	\$0.00	\$4,474.31	\$37,981.08	-\$23,005.08	253.61
221 FICA PROFESSIONAL	\$0.00	\$0.00	\$0.00	\$7.14	\$70.95	-\$70.95	0.00
226 FICA NC PROFESSIONAL	\$8,683.00	\$8,683.00	\$0.00	\$1,134.31	\$10,527.57	-\$1,844.57	121.24
231 RETIREMENT PROFESSIONAL	\$0.00	\$0.00	\$0.00	\$9.65	\$96.50	-\$96.50	0.00
236 RETIREMENT NC PROFESSIONAL	\$11,212.00	\$11,212.00	\$0.00	\$1,525.61	\$13,629.86	-\$2,417.86	121.56
333 MILEAGE STAFF	\$0.00	\$0.00	\$0.00	\$137.03	\$2,232.47	-\$2,232.47	0.00
382 DISTANCE EDUCATION ONLY	\$0.00	\$0.00	\$0.00	\$0.00	\$240.00	-\$240.00	0.00
580 TRAVEL:MEAL,HOTEL,RENTAL	\$0.00	\$0.00	\$0.00	\$0.00	\$40.40	-\$40.40	0.00
610 GENERAL SUPPLIES	\$0.00	\$2,144.00	\$1,163.68	\$100.00	\$1,111.82	-\$131.50	106.13
890 MISCELLANEOUR EXPENDITURES	\$0.00	\$0.00	\$0.00	\$0.00	\$142.70	-\$142.70	0.00
6990 OTHER FEDERAL PROGRAMS	\$155,453.00	\$157,597.00	\$1,163.68	\$22,949.50	\$209,447.48	-\$53,014.16	133.64
6991 MCKINNEY-VENTO							
116 PROFESSIONAL NON-CERTIFIED	\$0.00	\$5,813.00	\$0.00	\$476.17	\$5,357.13	\$455.87	92.16
216 HEALTH CARE NC PROFESSIONAL	\$0.00	\$667.00	\$0.00	\$114.79	\$936.03	-\$269.03	140.33
226 FICA NC PROFESSIONAL	\$0.00	\$445.00	\$0.00	\$34.26	\$392.21	\$52.79	88.14
236 RETIREMENT NC PROFESSIONAL	\$0.00	\$575.00	\$0.00	\$47.04	\$529.24	\$45.76	92.04
6991 MCKINNEY-VENTO	\$0.00	\$7,500.00	\$0.00	\$672.26	\$7,214.61	\$285.39	96.19

Expenditure Summary

BOARD REPORT ON 1100 MAJOR PROGRAM

North Platte Public School Distri

Report Description: BOARD REPORT

Account Year: 23

Account Periods: 10 - 10

Dates: 06/01/2023 - 06/30/2023

Account Account Description	Original Budget	Adjusted Budget	YTD Encumbrance	Period Expended	YTD Expended	Available Balance	Percent
6900 FEDERAL SERV-CATEGORICAL							
6993 HCY-1 HOMELESS							
116 PROFESSIONAL NON-CERTIFIED	\$0.00	\$23,255.00	\$0.00	\$1,938.12	\$19,660.46	\$3,594.54	84.54
216 HEALTH CARE NC PROFESSIONAL	\$0.00	\$2,669.00	\$0.00	\$467.21	\$3,544.27	-\$875.27	132.79
226 FICA NC PROFESSIONAL	\$0.00	\$1,779.00	\$0.00	\$139.45	\$1,437.17	\$341.83	80.79
236 RETIREMENT NC PROFESSIONAL	\$0.00	\$2,297.00	\$0.00	\$191.44	\$1,941.98	\$355.02	84.54
6993 HCY-1 HOMELESS	\$0.00	\$30,000.00	\$0.00	\$2,736.22	\$26,583.88	\$3,416.12	88.61
6994 HCY-2 HOMELESS							
116 PROFESSIONAL NON-CERTIFIED	\$0.00	\$26,012.00	\$0.00	\$2,119.02	\$24,631.72	\$1,380.28	94.69
216 HEALTH CARE NC PROFESSIONAL	\$0.00	\$1,489.00	\$0.00	\$0.00	\$0.00	\$1,489.00	0.00
226 FICA NC PROFESSIONAL	\$0.00	\$1,989.00	\$0.00	\$162.10	\$1,884.31	\$104.69	94.74
236 RETIREMENT NC PROFESSIONAL	\$0.00	\$2,569.00	\$0.00	\$209.31	\$2,433.06	\$135.94	94.71
6994 HCY-2 HOMELESS	\$0.00	\$32,059.00	\$0.00	\$2,490.43	\$28,949.09	\$3,109.91	90.30
6997 PROGRAMS							
110 CLERICAL_BUSDRIVERS	\$73,859.00	\$83,774.00	\$0.00	\$6,241.43	\$84,379.66	-\$605.66	100.72
111 TEACHERS/PROFESSIONALS	\$362,090.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00
116 PROFESSIONAL NON-CERTIFIED	\$0.00	\$119,053.00	\$0.00	\$13,686.87	\$70,474.46	\$48,578.54	59.20
156 SALARIES-PROFESSIONAL NON CERTIFIED	\$0.00	\$1,224.00	\$0.00	\$2,913.75	\$21,945.00	-\$20,721.00	1792.89
210 HEALTH CARE NON-INSTRUCTIONAL	\$14,976.00	\$21,817.00	\$0.00	\$1,915.20	\$23,406.07	-\$1,589.07	107.28
216 HEALTH CARE NC PROFESSIONAL	\$0.00	\$5,403.00	\$0.00	\$1,775.93	\$6,288.03	-\$885.03	116.38
220 FICA NON INSTRUCTIONAL	\$6,513.00	\$7,129.00	\$0.00	\$468.81	\$6,364.33	\$764.67	89.27
221 FICA PROFESSIONAL	\$22,036.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00
226 FICA NC PROFESSIONAL	\$0.00	\$9,100.00	\$0.00	\$1,256.32	\$6,971.34	\$2,128.66	76.61
230 RETIREMENT NON INSTRUCTIONAL	\$8,412.00	\$9,327.00	\$0.00	\$616.51	\$8,334.84	\$992.16	89.36
231 RETIREMENT PROFESSIONAL	\$28,454.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00
236 RETIREMENT NC PROFESSIONAL	\$0.00	\$16,015.00	\$0.00	\$1,639.77	\$9,129.00	\$6,886.00	57.00
281 HEALTH BENEFITS FOR TEACHERS	\$6,500.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00
610 GENERAL SUPPLIES	\$347,320.00	\$25,127.00	\$0.00	\$0.00	\$0.00	\$25,127.00	0.00
6997 PROGRAMS	\$870,160.00	\$297,969.00	\$0.00	\$30,514.59	\$237,292.73	\$60,676.27	79.64

Expenditure Summary

BOARD REPORT ON 1100 MAJOR PROGRAM

North Platte Public School Distri

Report Description: BOARD REPORT

Account Year: 23

Account Periods: 10 - 10

Dates: 06/01/2023 - 06/30/2023

Account Account Description	Original Budget	Adjusted Budget	YTD Encumbrance	Period Expended	YTD Expended	Available Balance	Percent
6900 FEDERAL SERV-CATEGORICAL							
6998 ESSERS III							
110 CLERICAL_BUSDRIVERS	\$178,997.00	\$227,078.00	\$0.00	\$0.00	\$3,310.12	\$223,767.88	1.46
111 TEACHERS/PROFESSIONALS	\$1,828,762.00	\$652,594.00	\$0.00	\$18,904.40	\$166,288.01	\$486,305.99	25.48
112 PARAPROFESSIONALS	\$0.00	\$0.00	\$0.00	\$5,371.27	\$34,790.49	-\$34,790.49	0.00
116 PROFESSIONAL NON-CERTIFIED	\$82,530.00	\$108,174.00	\$0.00	\$7,730.70	\$81,322.87	\$26,851.13	75.18
210 HEALTH CARE NON-INSTRUCTIONAL	\$0.00	\$0.00	\$0.00	\$0.00	\$1,222.71	-\$1,222.71	0.00
211 HEALTH CARE PROFESSIONAL	\$0.00	\$0.00	\$0.00	\$1,375.40	\$9,565.88	-\$9,565.88	0.00
216 HEALTH CARE NC PROFESSIONAL	\$0.00	\$0.00	\$0.00	\$2,524.59	\$24,822.46	-\$24,822.46	0.00
220 FICA NON INSTRUCTIONAL	\$51,909.00	\$65,853.00	\$0.00	\$0.00	\$251.68	\$65,601.32	0.38
221 FICA PROFESSIONAL	\$530,341.00	\$189,252.00	\$0.00	\$1,506.43	\$13,390.27	\$175,861.73	7.08
222 FICA PARAPROFESSIONAL	\$0.00	\$13.00	\$0.00	\$410.91	\$2,661.49	-\$2,648.49	20473.00
226 FICA NC PROFESSIONAL	\$23,933.00	\$31,370.00	\$0.00	\$588.61	\$6,193.77	\$25,176.23	19.74
230 RETIREMENT NON INSTRUCTIONAL	\$0.00	\$0.00	\$0.00	\$0.00	\$326.97	-\$326.97	0.00
231 RETIREMENT PROFESSIONAL	\$0.00	\$0.00	\$0.00	\$1,817.95	\$16,376.29	-\$16,376.29	0.00
232 RETIREMENT PARAPROFESSIONALS	\$0.00	\$0.00	\$0.00	\$257.27	\$1,520.99	-\$1,520.99	0.00
236 RETIREMENT NC PROFESSIONAL	\$0.00	\$0.00	\$0.00	\$763.62	\$8,032.87	-\$8,032.87	0.00
281 HEALTH BENEFITS FOR TEACHERS	\$0.00	\$0.00	\$0.00	\$1,083.34	\$10,833.40	-\$10,833.40	0.00
340 OTHER PROFESSIONAL SERVICES	\$70,000.00	\$114,050.00	\$55,000.00	\$0.00	\$138,694.00	-\$79,644.00	169.83
610 GENERAL SUPPLIES	\$1,222,756.00	\$793,046.00	\$186,478.90	\$0.00	\$369,552.79	\$237,014.31	70.11
732 VEHICLS:SEE DESCRIPTION	\$362,400.00	\$362,400.00	\$0.00	\$150,000.00	\$150,000.00	\$212,400.00	41.39
733 FURNITURE AND FIXTURS	\$0.00	\$0.00	\$0.00	\$0.00	\$34,927.56	-\$34,927.56	0.00
6998 ESSERS III	\$4,351,628.00	\$2,543,830.00	\$241,478.90	\$192,334.49	\$1,074,084.62	\$1,228,266.48	51.72
6900 FEDERAL SERV-CATEGORICAL	\$5,597,379.00	\$3,473,045.00	\$242,642.58	\$279,552.38	\$1,823,916.12	\$1,406,486.30	59.50
8000 TRANSFERS							
8000 TRANSFERS (OUTGOING)							
913 TRANSFERS TO ACTIVITY FUND	\$100,000.00	\$100,000.00	\$0.00	\$0.00	\$103,000.00	-\$3,000.00	103.00
8000 TRANSFERS (OUTGOING)	\$100,000.00	\$100,000.00	\$0.00	\$0.00	\$103,000.00	-\$3,000.00	103.00
8000 TRANSFERS	\$100,000.00	\$100,000.00	\$0.00	\$0.00	\$103,000.00	-\$3,000.00	103.00
01 GENERAL FUND	\$52,972,410.80	\$52,972,410.80	\$1,399,406.81	\$4,588,983.49	\$42,147,608.81	\$9,425,395.18	82.21

Report Description: BOARD REPORT

Account Year: 23

Account Periods: 10 - 10

Dates: 06/01/2023 - 06/30/2023

FJEXS06A

(build 23.4.6.1)

Selection Criteria

Account Year	23
Account Period Range	10 - 10
Accounts	All Accounts
Report ID	98385
Report Title	BOARD REPORT ON 1100 MAJOR PROGRAM
Report Description	BOARD REPORT
Role ID	SYS

Report Specification Sort / Totals

FUND	Sequence: 1	Heading: N	Total: Y	Page Break: N
MAJOR PROG	Sequence: 2	Heading: Y	Total: Y	Page Break: N
PROGRAM	Sequence: 3	Heading: Y	Total: Y	Page Break: N
OBJECT	Sequence: 4	Heading: N	Total: Y	Page Break: N

Display Options

Show Zero Accounts	No
Summary/Detail	Summary

Report Specification Selection Ranges

OBJECT	100 - 999
FUND	01 - 01

Check Register Summary

North Platte Public School District

Batch Year: 23 Bank: All Date Range: 06/07/2023 - 07/05/2023

Bank	Check	Type	Date	Vendor	Vendor Name	Amount
01	00003465	M	06/09/2023	18112	NEBRASKA STATE TAX COMMISSIONER	84,450.28
01	00003470	M	06/09/2023	18066	NEBRASKA RETIREMENT SYSTEMS	456,517.97
01	00003473	M	06/20/2023	170194	VISION SERVICE PLAN	4,666.06
01	00003475	M	06/20/2023	18481	AMERICAN FAMILY LIFE ASSURANCE CO.	4,426.11
01	00003476	M	06/20/2023	104051	NEBRASKA CHILD SUPPORT PAYMENT CENTER	2,271.86
01	00003477	M	06/20/2023	171212	NATIONWIDE	17,765.37
01	00003478	M	06/20/2023	18228	FLEX BENEFIT 125 PLAN	14,097.89
01	00003480	M	06/20/2023	180777	AMERICAN FIDELITY	2,822.82
01	00003481	M	06/20/2023	18074	DEPT OF THE TREASURY	586,844.38
01	00635273	CV	06/12/2023	186392	EMS LINQ, INC	-410.45
01	00635297	CV	06/08/2023	64726	TEACHERS DISCOVERY	-923.35
01	00635544	CV	06/12/2023	167940	SUZIE MYERS	-24.50
01	00635589	CV	06/16/2023	152951	SONGSTER, DANA	-815.42
01	00635644	C	06/07/2023	12475	DOANE COLLEGE	350.00
01	00635645	C	06/07/2023	168696	KSB SCHOOL LAW	3,005.00
01	00635646	C	06/07/2023	81744	PERRY GUTHERY HAAS AND GESSFORD PC	160.00
01	00635647	C	06/07/2023	183300	SOLIANT HEALTH, LLC	32,376.00
01	00635648	C	06/07/2023	104868	US CELLULAR	280.09
01	00635649	C	06/08/2023	186392	EMS LINQ, INC	410.45
01	00635650	C	06/08/2023	64726	TEACHERS DISCOVERY	923.35
01	00635651	C	06/12/2023	167940	SUZIE MYERS	46.12
01	00635652	C	06/12/2023	189804	TRIPPLE, TODD E.	1,375.00
01	00635653	C	06/13/2023	16098	KEARNEY HIGH SCHOOL	175.00
01	00635654	C	06/13/2023	145645	NPCC - SUMMER BB LEAGUE	550.00
01	00635655	C	06/13/2023	20141	WHITETAIL SCREEN PRINT	503.10
01	00635656	C	06/13/2023	20141	WHITETAIL SCREEN PRINT	306.25
01	00635657	C	06/13/2023	20141	WHITETAIL SCREEN PRINT	275.00
01	00635658	C	06/13/2023	178802	HUMPHREYS, DELANA	390.00
01	00635659	C	06/13/2023	145378	LIENEMANN, CARRIE	2,006.54
01	00635660	C	06/13/2023	4081	NORTHWESTERN ENERGY	3,682.00
01	00635661	C	06/13/2023	12149	FATHER FLANAGAN'S BOYS' HOME	5,792.16
01	00635662	C	06/14/2023	163708	US BANK	368,405.62
01	00635663	C	06/15/2023	20141	WHITETAIL SCREEN PRINT	804.00
01	00635664	C	06/15/2023	188450	ARNOLD, JENESSA	400.00
01	00635665	C	06/15/2023	109762	AYRES, JAMES	400.00
01	00635666	C	06/15/2023	185280	BAADE, APRIL	225.00
01	00635667	C	06/15/2023	186783	BALES, JENNIFER	225.00
01	00635668	C	06/15/2023	189839	BEAR KILLER, CODY	150.00
01	00635669	C	06/15/2023	183210	BLAKELY, ANN MARIE	400.00
01	00635670	C	06/15/2023	189855	BOURGEOIS, RAQUEL	75.00
01	00635671	C	06/15/2023	180408	BROTT, DOUGLAS	300.00
01	00635672	C	06/15/2023	161810	DAVID AND/OR KATIE CAIN	175.00
01	00635673	C	06/15/2023	186546	CHARTER, BRANDI	150.00
01	00635674	C	06/15/2023	146749	LYNDSEY DOUGLAS	300.00
01	00635675	C	06/15/2023	180688	DOWHWOWER, SERENA	250.00
01	00635676	C	06/15/2023	177431	DOWNEY, KARLA	225.00
01	00635677	C	06/15/2023	165727	MEREDITH T. ERBERT	75.00
01	00635678	C	06/15/2023	185108	GILBERT, ANGELA	275.00
01	00635679	C	06/15/2023	189049	HANEBOG, HEATHER	150.00
01	00635680	C	06/15/2023	177547	HANEBOG, JENNIFER	300.00
01	00635681	C	06/15/2023	42242	HANSEN, JILL	150.00
01	00635682	C	06/15/2023	153591	HAYES, ANDREA	150.00
01	00635683	C	06/15/2023	189677	HENDRICKS, JENNY	75.00
01	00635684	C	06/15/2023	184411	HOATSON, TONYA	150.00
01	00635685	C	06/15/2023	182605	HOOD, SUSAN	250.00
01	00635686	C	06/15/2023	178780	HOU, SARA	300.00
01	00635687	C	06/15/2023	180505	JONES, JAY &/OR HEIDI	75.00
01	00635688	C	06/15/2023	186554	JUNKER, ANNA	325.00
01	00635689	C	06/15/2023	98116	KAMINSKI, SARAH	75.00
01	00635690	C	06/15/2023	177610	KOEHN, COURTNEY	75.00
01	00635691	C	06/15/2023	186473	LACHAPPELLE, BRAD	150.00
01	00635692	C	06/15/2023	173029	BROOKE LUENENBORG	300.00

Check Register Summary

North Platte Public School District

Batch Year: 23 Bank: All Date Range: 06/07/2023 - 07/05/2023

Bank	Check	Type	Date	Vendor	Vendor Name	Amount
01	00635693	C	06/15/2023	168165	JOANN LUNDGREEN	150.00
01	00635694	C	06/15/2023	154962	JODI R MILLER	225.00
01	00635695	C	06/15/2023	169935	BROOKE MORRISON	125.00
01	00635696	C	06/15/2023	145327	MOSS, SHAWN & BECCA	150.00
01	00635697	C	06/15/2023	184977	NEWLAND, BRIAN	325.00
01	00635698	C	06/15/2023	189715	NITSCH, BARBARA	325.00
01	00635699	C	06/15/2023	186538	OUDEKIRK, TRAVIS &/OR JANELLE	125.00
01	00635700	C	06/15/2023	186686	PEARSALL, BRIDGET	200.00
01	00635701	C	06/15/2023	188875	PERSINGER, ABIGAIL	300.00
01	00635702	C	06/15/2023	189847	PETERSEN, AMBUR	300.00
01	00635703	C	06/15/2023	167592	TANNER PETTERA	225.00
01	00635704	C	06/15/2023	187615	POLK, JAMIE	300.00
01	00635705	C	06/15/2023	186805	PRIETO, JENNIFER	75.00
01	00635706	C	06/15/2023	170755	APRIL PUSATERI	225.00
01	00635707	C	06/15/2023	189863	QUIRK, NANCY	300.00
01	00635708	C	06/15/2023	182699	ROBERTSON, MISTY	150.00
01	00635709	C	06/15/2023	189812	SERRANO, BECKY	150.00
01	00635710	C	06/15/2023	170186	KYLE SHEPHERD	75.00
01	00635711	C	06/15/2023	155373	SNYDER, NATHAN AND HOLLI	300.00
01	00635712	C	06/15/2023	185329	STEFANATZ, LAURA	400.00
01	00635713	C	06/15/2023	186651	STEFKA, AMY	150.00
01	00635714	C	06/15/2023	189693	SUMMERSON, RUTH	150.00
01	00635715	C	06/15/2023	187631	TIEDJE, MELISSA	225.00
01	00635716	C	06/15/2023	185248	TILFORD, AMBER	375.00
01	00635717	C	06/15/2023	189758	TINSLEY, CATHERINE	225.00
01	00635718	C	06/15/2023	155403	UNGER, LORI AND MIKE	300.00
01	00635719	C	06/15/2023	167061	JOSEPH & LAURIE VAK	75.00
01	00635720	C	06/15/2023	186660	WIEZOREK, KARI	200.00
01	00635721	C	06/15/2023	160130	WILLIAMS, MANDY	425.00
01	00635722	C	06/15/2023	175285	JACQUELINE A. YENNI	350.00
01	00635723	C	06/15/2023	182109	ZURN, CASSIE	75.00
01	00635724	C	06/15/2023	172219	COCA-COLA/PREMIUM FOOD & BEVERAGE	419.02
01	00635725	C	06/15/2023	68276	SODEXO INC & AFFILIATES	243,900.43
01	00635727	C	06/20/2023	122424	ACCELERATED RECEIVABLES SOLUTIONS	207.31
01	00635728	C	06/20/2023	122424	ACCELERATED RECEIVABLES SOLUTIONS	315.62
01	00635729	C	06/20/2023	122424	ACCELERATED RECEIVABLES SOLUTIONS	315.33
01	00635730	C	06/20/2023	122424	ACCELERATED RECEIVABLES SOLUTIONS	25.80
01	00635731	C	06/20/2023	122424	ACCELERATED RECEIVABLES SOLUTIONS	341.50
01	00635732	C	06/20/2023	189545	ACCREDITED COLLECTON SERVICE, INC	356.20
01	00635733	C	06/20/2023	57444	CREDIT MANAGEMENT SERVICES INC	127.84
01	00635734	C	06/20/2023	57444	CREDIT MANAGEMENT SERVICES, INC.	93.81
01	00635735	C	06/20/2023	57444	CREDIT MANAGEMENT SERVICES, INC.	194.83
01	00635736	C	06/20/2023	161942	ERIN M. MCCARTNEY - CHAPTER 13 TRUSTEE	1,300.00
01	00635737	C	06/20/2023	161942	ERIN M. MCCARTNEY, CHAPTER 13 TRUSTEE	668.00
01	00635738	C	06/20/2023	154202	FIRST NATIONAL BANK OF OMAHA	70.02
01	00635739	C	06/20/2023	172936	MADISION NATIONAL - TERM LIFE	2,637.00
01	00635740	C	06/20/2023	43982	MADISON NATIONAL LIFE INS - LTD	4,346.95
01	00635741	C	06/20/2023	170224	NEBRASKA DEPARTMENT OF REVENUE	2,942.26
01	00635742	C	06/20/2023	75027	NORTH PLATTE PUBLIC SCHOOLS FOUNDATION	1,737.67
01	00635743	C	06/20/2023	175552	PROFESSIONAL CHOICE RECOVERY, INC.	694.56
01	00635744	C	06/16/2023	172782	THERESA BOOTH	1,181.27
01	00635745	C	06/16/2023	188964	HOTHAN, ALECIA	225.00
01	00635746	C	06/16/2023	189871	MIRANDA MARQUEZ	380.00
01	00635747	C	06/16/2023	178160	ODLE, ELIZABETH	150.00
01	00635748	C	06/16/2023	152951	SONGSTER, DANA	701.17
01	00635749	C	06/16/2023	52612	MID PLAINS COMMUNITY COLLEGE	652.85
01	00635750	C	06/19/2023	141135	HOLIDAY INN EXPRESS	405.00
01	00635751	C	06/19/2023	160440	VERIZON WIRELESS	1,410.89
01	00635752	C	06/20/2023	162710	CONCORDIA UNIVERSITY	550.00
01	00635753	C	06/20/2023	20141	WHITETAIL SCREEN PRINT	799.50
01	00635754	C	06/20/2023	20141	WHITETAIL SCREEN PRINT	803.00
01	00635755	C	06/20/2023	174777	YORK PUBLIC SCHOOLS	225.00

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Bank	Check	Type	Date	Vendor	Vendor Name	Amount
01	00635756	C	06/21/2023	179183	BOKOSKIE, SARAH	1,023.58
01	00635757	C	06/21/2023	186538	OUDEKIRK, TRAVIS &/OR JANELLE	75.00
01	00635758	C	06/21/2023	189898	SHANNON, SCOTT	75.00
01	00635759	C	06/21/2023	189880	WEHR, MATT &/OR MAYCE	434.24
01	00635760	C	06/21/2023	187402	LA QUINTA INN & SUITES	1,879.35
01	00635761	C	06/21/2023	168734	NASHEA MEDUNA	1,345.00
01	00635762	C	06/22/2023	79146	HENRY SCHEIN	54.60
01	00635763	C	06/22/2023	79146	HENRY SCHEIN	153.72
01	00635764	C	06/22/2023	72664	THE GRAPHIC EDGE	657.45
01	00635765	C	06/22/2023	140643	BORGES, BRAD	1,274.99
01	00635766	C	06/22/2023	4081	NORTHWESTERN ENERGY	383.26
01	00635767	C	06/22/2023	174505	TRANSPORTATION ADVISORS CO	150,000.00
01	00635768	C	06/23/2023	169820	ENTERTAINMENT GROUP, LLC	550.00
01	00635769	C	06/23/2023	137731	AMANDA EPLEY	1,333.63
01	00635770	C	06/26/2023	108936	TALX UC EXPRESS	897.90
01	00635771	C	06/27/2023	31542	HERSHEY PUBLIC SCHOOLS	150.00
01	00635772	C	06/27/2023	178985	NEBRASKA PORTRAITS	1,985.50
01	00635773	C	06/27/2023	165751	RUTH ORR	10.00
01	00635774	C	06/27/2023	72664	THE GRAPHIC EDGE	437.00
01	00635775	C	06/27/2023	72664	THE GRAPHIC EDGE	273.00
01	00635776	C	06/27/2023	49646	VARSITY SPIRIT FASHIONS	16,859.65
01	00635777	C	06/27/2023	49646	VARSITY SPIRIT FASHIONS	35.95
01	00635778	C	06/27/2023	187844	RUSSELL, MARK	250.00
01	00635779	C	06/28/2023	172219	COCA-COLA/PREMIUM FOOD & BEVERAGE	409.50
01	00635780	C	06/28/2023	182052	TORREZ, TAMMY	150.00
01	00635781	C	07/05/2023	109762	AYRES, JAMES	206.00
01	00635782	C	07/05/2023	183210	BLAKELY, ANN MARIE	458.60
01	00635783	C	07/05/2023	130338	BUSCHER, BRANDY	100.00
01	00635784	C	07/05/2023	185744	CLOSMAN, CORTNEY	129.73
01	00635785	C	07/05/2023	183903	COMMERCIAL INVESTMENT SERVICES	2,040.00
01	00635786	C	07/05/2023	186368	DAILEY, MEGAN	212.22
01	00635787	C	07/05/2023	146749	LYNDSEY DOUGLAS	352.39
01	00635788	C	07/05/2023	12149	FATHER FLANAGAN'S BOYS' HOME	22,595.15
01	00635789	C	07/05/2023	189936	HOATSON, JANELLE	187.77
01	00635790	C	07/05/2023	189774	JACKSON, BRENDA	22.49
01	00635791	C	07/05/2023	89117	JONESON, BRETT	206.00
01	00635792	C	07/05/2023	187283	MATTHEWSON, KELLIE	130.71
01	00635793	C	07/05/2023	189782	MEDICH, BECKI	29.69
01	00635794	C	07/05/2023	154962	JODI R MILLER	131.00
01	00635795	C	07/05/2023	180696	MILLS, KEVIN	100.00
01	00635796	C	07/05/2023	164607	KAREN OCHS	131.00
01	00635797	C	07/05/2023	181331	SMITH, TINA	100.00
01	00635798	C	07/05/2023	68276	SODEXO INC & AFFILIATES	157.00
01	00635799	C	07/05/2023	183636	SWEDBERG, COLLIN	128.38
01	00635800	C	07/05/2023	6343	DEMCO	1,212.82
01	00635801	C	07/05/2023	36501	GOODHEART-WILLCOX PUBLISHER	19,647.13
01	00635802	C	07/05/2023	33693	HOLIDAY INN OF KEARNEY	344.85
01	00635803	C	07/05/2023	189790	LAINE, CECILE	25.00
01	00635804	C	07/05/2023	89028	MCGRAW-HILL EDUCATION, INC.	189,039.48
01	00635805	C	07/05/2023	157813	NACIA	80.00
01	00635806	C	07/05/2023	142441	NCS PEARSON	243.00
01	00635807	C	07/05/2023	8141	NCSA (NE COUNCIL OF SCHOOL ADMIN.)	789.00
01	00635808	C	07/05/2023	154865	QUAVERED.INC	9,000.00
01	00635809	C	07/05/2023	184870	SAVVAS LEARNING COMPANY LLC	4,160.16
01	00635810	C	07/05/2023	189901	STEPWARE, INC	1,700.00
01	00635811	C	07/05/2023	175285	JACQUELINE A. YENNI	600.00
01	00635812	C	07/05/2023	272	CAROLINA BIOLOGICAL SUPPLY	1,239.20
01	00635813	C	07/05/2023	180300	MIDWEST GRADS	4,791.70
01	00635814	C	07/05/2023	6629	PAXTON THE WOOD SOURCE	1,777.30
01	00635815	C	07/05/2023	170070	TURNITIN, LLC	6,025.50
01	00635816	C	07/05/2023	163953	W.W. NORTON & COMPANY	8,605.50
01	00635817	C	07/05/2023	159263	WAVA J. BEST ART ORIGINALS	711.30

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Bank	Check	Type	Date	Vendor	Vendor Name	Amount
01	00635818	C	07/05/2023	8141	NCSA (NE COUNCIL OF SCHOOL ADMIN.)	260.00
01	00635819	C	07/05/2023	8141	NCSA (NE COUNCIL OF SCHOOL ADMIN.)	1,224.00
01	00635820	C	07/05/2023	7374	WAYNE D MUELLER	37.50
01	00635821	C	07/05/2023	28746	YANDAS MUSIC & PRO AUDIO	3,368.75
01	00635822	C	07/05/2023	173681	ABC RECYCLING	50.00
01	00635823	C	07/05/2023	102148	AG-VALLEY COOP	444.85
01	00635824	C	07/05/2023	188328	AMERICAN PLAYGROUND COMPANY	5,672.00
01	00635825	C	07/05/2023	183342	ATC GROUP SERVICES LLC	1,150.00
01	00635826	C	07/05/2023	185078	AUCA CHICAGO LOCKBOX	25.01
01	00635827	C	07/05/2023	184217	CHEM-AQUA, INC	354.38
01	00635828	C	07/05/2023	179868	CHITWOOD, JOE	18.28
01	00635829	C	07/05/2023	15083	CITY OF NORTH PLATTE	163.17
01	00635830	C	07/05/2023	172219	COCA-COLA/PREMIUM FOOD & BEVERAGE	846.56
01	00635831	C	07/05/2023	135615	CONTRACT PAPER GROUP, INC.	32,743.20
01	00635832	C	07/05/2023	477	EAKES OFFICE PLUS INC	1,790.98
01	00635833	C	07/05/2023	183296	ECCA CONTROL LLC	1,300.00
01	00635834	C	07/05/2023	137391	FAHNHOLZ SEPTIC & CESSPOOL PLUMBING	1,395.00
01	00635835	C	07/05/2023	140015	GREAT PLAINS ASBESTOS CONTROL, INC	19,590.00
01	00635836	C	07/05/2023	146641	HALL, DALE	8,075.00
01	00635837	C	07/05/2023	52191	HIRERIGHT SOLUTIONS INC	41.44
01	00635838	C	07/05/2023	817	KELLY SUPPLY COMPANY	14.81
01	00635839	C	07/05/2023	981	MENTZER OIL COMPANY	4,693.62
01	00635840	C	07/05/2023	67849	NEBRASKA DHHS	280.00
01	00635841	C	07/05/2023	64815	NORTH PLATTE WINNELSON CO.	2,649.56
01	00635842	C	07/05/2023	173541	MARK A. GRUBBS	409.79
01	00635843	C	07/05/2023	131814	RED ARROW	55.00
01	00635844	C	07/05/2023	184756	RUTT'S HEATING AND AIR CONDITIONING INC	8,938.95
01	00635845	C	07/05/2023	131431	SAM'S LAWN SERVICE	680.00
01	00635846	C	07/05/2023	189944	SHEFFIELD, DONALD	227.00
01	00635847	C	07/05/2023	88374	UNIVERSITY PUB INC	17,590.00
01	00635848	C	07/05/2023	164658	US BANK VOYAGER FLEET SYSTEMS	2,382.85
01	00635849	C	07/05/2023	151033	JEFFREY ALLEN	144.52
01	00635850	C	07/05/2023	170151	DANIELLE AMAN	255.15
01	00635851	C	07/05/2023	175269	NICOLE BUCHANAN	106.28
01	00635852	C	07/05/2023	29149	ESU #10	45.00
01	00635853	C	07/05/2023	188824	HAWLEY, REBECCA	192.63
01	00635854	C	07/05/2023	181013	JONES, SARAH	126.42
01	00635855	C	07/05/2023	177679	LIENEMANN, CHERISH	189.16
01	00635856	C	07/05/2023	158259	MCINTYRE, DEBORAH	70.74
01	00635857	C	07/05/2023	186007	MELTON, AMBERLI	50.00
01	00635858	C	07/05/2023	185515	MOORE, MARISSA	263.18
01	00635859	C	07/05/2023	8141	NCSA (NE COUNCIL OF SCHOOL ADMIN.)	282.00
01	00635860	C	07/05/2023	39543	NEBRASKA DEPARTMENT OF EDUCATION	20.00
01	00635861	C	07/05/2023	183288	PATTERSON, KRISTI	100.00
01	00635862	C	07/05/2023	57649	PHONAK, INC.	973.56
01	00635863	C	07/05/2023	180785	PROMOTIONAL CONCEPTS, INC	369.18
01	00635864	C	07/05/2023	186449	MAYRA RODRIGUEZ-ALCOCER	50.00
01	00635865	C	07/05/2023	49085	RUDA, NIKI	895.56
01	00635866	C	07/05/2023	187798	SMILEY, HALEY	193.91
01	00635867	C	07/05/2023	189820	SUMMIT SPEECH THERAPY, LLC	2,500.00
01	00635868	C	07/05/2023	1309	THE NORTH PLATTE TELEGRAPH	44.05
01	00635869	C	07/05/2023	175285	JACQUELINE A. YENNI	600.00
01	00635870	C	07/05/2023	8532	EAGLE COMMUNICATIONS	305.00
01	00635871	C	07/05/2023	1309	THE NORTH PLATTE TELEGRAPH	108.03
01	00635872	C	07/05/2023	144576	ANDERSON, KELLY	54.13
01	00635873	C	07/05/2023	182486	CISNEROS, JOSHUA	284.09
01	00635874	C	07/05/2023	126667	COMPUTER INFORMATION CONCEPTS	11,373.49
01	00635875	C	07/05/2023	168068	ESU COORDINATING COUNCIL	2,294.00
01	00635876	C	07/05/2023	129437	HINTON'S LOCK & ALARM	27,170.25
01	00635877	C	07/05/2023	172669	JOURNEYED.COM, INC.	6,124.00
01	00635878	C	07/05/2023	162558	ONE CALL CONCEPTS INC	11.88
01	00635879	C	07/05/2023	1902	SNELL SERVICES INC	4,524.12

Check Register Summary

North Platte Public School District

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Bank	Check	Type	Date	Vendor	Vendor Name	Amount
01	00635880	C	07/05/2023	152072	YANDAS MUSIC & PRO AUDIO	2,116.24
01	00635881	C	07/05/2023	189952	SNOWBALL EXPRESS	500.00
Total Bank: 01						\$2,511,724.19

June payroll # 1,830,005.96

Total Computer Checks:	\$1,340,035.17
Total Manual Checks:	\$1,173,862.74
Total ACH Checks:	\$0.00
Total Other Checks:	\$0.00
Total Electronic Checks:	\$0.00
Total Computer Voids:	-\$2,173.72
Total Manual Voids:	\$0.00
Total ACH Voids:	\$0.00
Total Other Voids:	\$0.00
Total Electronic Voids:	\$0.00
Grand Total:	\$2,511,724.19
Number of Checks:	250

Check Register Summary

North Platte Public School District

Batch Year: 23 Bank: All Date Range: 06/07/2023 - 07/05/2023





NORTH PLATTE PUBLIC SCHOOLS

MONTHLY FINANCIAL REPORT

For the Ten Month Period Ending June 30, 2023

www.nppsd.org

Current Budget Usage should be 83.3%

Manage finances in order to sustain educational programs while maintaining and improving safety, accessibility, usability and value of our school facilities within budget limitations.

North Platte Public Schools



STATEMENT OF OF CHANGES IN DISBURSEMENTS-BUDGET AND ACTUAL

For the Ten Month Period Ending June 30, 2023

	<u>Budget</u> <u>(Original and Final)</u>	<u>Actual</u>	% of Budget <u>Spent</u>
General-Regular	38,479,762	33,346,565	86.66%
General-Grants			
ESSERS	2,841,799	1,311,378	46.15%
ESSA	858,271	805,353	93.83%
IDEA	1,116,495	1,010,777	90.53%
Grants	4,288,089	1,203,781	28.07%
Total Disbursements less Special Education	47,584,416	37,677,854	79.18%
General-Special Education	5,387,994	4,469,755	82.96%
General Fund	\$ 52,972,410	\$ 42,147,609	
Depreciation	4,435,782	1,822,130	41.08%
Employee Benefit	300,000	103,080	34.36%
Cooperative Fund	100,000	46,689	46.69%
Bond-North Platte	0	-	0.00%
Bond-Lake Maloney	122,850	121,550	98.94%
Building	3,585,664	2,003,963	55.89%
QCPUF	1,006,528	899,701	89.39%
Lunch	3,048,000	2,534,657	83.16%
Student Fee Fund	-	-	
Activities	1,700,000	1,237,116	72.77%
Total	<u>\$ 67,271,234</u>	<u>\$ 50,916,495</u>	75.69%

North Platte Public Schools
Treasurers Report
6/30/2023



General Fund

Reserves-May 31, 2023 3,009,636

Deposits

Property Taxes	1,509,571	
State Aid	1,048,909	
Special Education	347,770	
Interest Income		
IDEA		
Other Income (Tuition, HHS Payments)	3,856	
Federal Grants	220,992	
Transfers/Liabilities	(39,889)	
Total Deposits		3,091,209

Disbursements

Payroll	1,827,381	
Federal Taxes	576,312	
Nebraska Retirement	456,517	
Nebraska Taxes	84,450	
Payroll Deductions	70,949	
		3,015,609

Bills	1,540,900	
Total Disbursement		4,556,509

Net Change (1,465,300)

Reserves-June 30, 2023 1,544,336

Depreciation

Reserves-May 31, 2023 2,860,086

Deposits	698,531	
Disbursements	655,430	
Net Change		43,101

Reserves-June 30, 2023 2,903,187

Employee Benefit

Reserves-May 31, 2023 35,510

Deposits		
Disbursements	1,641	
Net Change		(1,641)

Reserves-June 30, 2023 33,869

North Platte Public Schools
Treasurers Report
6/30/2023



Activity Fund

Reserves-May 31, 2023		1,454,170
Deposits	78,566	
Disbursements	153,063	
Net Change		(74,497)

Reserves-June 30, 2023		1,379,673
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Cafeteria Fund

Reserves-May 31, 2023		1,079,490
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Deposits		
Federal Funds	183,091	
Student Lunches		
Accrual of Meals	Accrual	
State Reimbursements		
Other Income (Catering)	21,083	
Adjustments for prior months	27,808	
Total Deposits		231,982
Disbursements		
Bills		
SODEXO	240,923	
Payroll	5,981	
Other Bills	1,749	
Total Disbursement		248,653
Net Change		(16,671)

Reserves-June 30, 2023		1,062,819
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Bond Fund

Reserves-May 31, 2023		27,935
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Deposits		
Property Taxes	-	
Disbursements		
Net Change		0

Reserves-June 30, 2023		27,935
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North Platte Public Schools
Treasurers Report
6/30/2023



Building Fund

Reserves-May 31, 2023		44,675
Deposits		
Property Taxes	37,576	
Disbursements	356,870	
Net Change		(319,294)
Reserves-June 30, 2023		(274,619)

QCPUF

Reserves-May 31, 2023		814,878
Deposits		
Property Taxes	47,842	
Other Revenue		
Disbursements	63,897	
Net Change		(16,055)
Reserves-June 30, 2023		798,823

Cooperative Fund

Reserves-May 31, 2023		(6,355)
Deposits	3,369	
Disbursements	3,008	
Net Change		361
Reserves-June 30, 2023		(5,994)

NORTH PLATTE PUBLIC SCHOOLS

STATEMENT OF NET ASSETS-CASH BASIS
ARISING FROM CASH TRANSACTIONS-GOVERNMENTAL FUNDS



BALANCE SHEET

June 30, 2023

	<u>General</u>	<u>Depreciation</u>	<u>Employee Benefit</u>	<u>Nutrition</u>	<u>Bond</u>	<u>Building</u>	<u>QCPUF</u>	<u>Cooperative</u>
ASSETS								
Cash	\$ 2,905,660	\$ 2,254,567	\$ 131,443	\$ 955,075	\$ 27,935	\$ (274,044)	\$ 802,622	\$ (8,046)
Investments								
Cash with Fiscal Agent	-				-			
Accounts Receivables	-	-		(32,207)				
Due From	-							
Prepaid Insurance								
Amount Provided for Bonds								
Total Assets	\$ 2,905,660	\$ 2,254,567	\$ 131,443	\$ 922,868	\$ 27,935	\$ (274,044)	\$ 802,622	\$ (8,046)
LIABILITIES								
Bank Overdraft	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Accounts Payable	573,670							
Due To	787,654	(648,620)	97,574	(139,951)		575	3,799	(2,052)
Bonds Payable		-	-			-	-	
Total Liabilities	\$ 1,361,324	\$ (648,620)	\$ 97,574	\$ (139,951)	\$ -	\$ 575	\$ 3,799	\$ (2,052)
Total Assets less Liabilities	\$ 1,544,336	\$ 2,903,187	\$ 33,869	\$ 1,062,819	\$ 27,935	\$ (274,619)	\$ 798,823	\$ (5,994)
NET ASSETS (RESERVES)								
Reserved for:								
Debt Service	\$ -	\$ -	\$ -	\$ -	\$ 27,935	\$ -	\$ -	\$ -
Unreserved for:								
General	1,544,336	-	-	-	-	-	-	(5,994)
Special Revenue Funds	-	2,903,187	33,869	1,062,819	-	-	798,823	
Capital Projects Fund	-	-	-	-	-	(274,619)		
Total Net Assets (Reserves)	\$ 1,544,336	\$ 2,903,187	\$ 33,869	\$ 1,062,819	\$ 27,935	\$ (274,619)	\$ 798,823	\$ (5,994)

NORTH PLATTE PUBLIC SCHOOLS

STATEMENT OF NET ASSETS-CASH BASIS
ARISING FROM CASH TRANSACTIONS-GOVERNMENTAL FUNDS



June 30, 2023

Asset Allocation	<u>7/1/2019</u>	<u>6/30/2020</u>	<u>6/30/2021</u>	<u>6/30/2022</u>	<u>6/30/2023</u>
General	6,095,844	6,458,336	4,342,770	4,456,791	1,544,336
Depreciation	2,781,060	2,876,387	3,525,783	3,087,246	2,903,187
Employee Benefit	(81,845)	8,482	87,588	27,081	33,869
Activity	1,492,163	1,455,330	1,555,921	1,371,807	1,379,673
Nutrition	326,416	61,432	417,042	870,483	1,062,819
Bond	1,567,651	370,487	365,418	108,361	27,935
Building	470,822	(35,338)	(24,496)	(418,384)	(274,619)
QCPUF	233,629	351,133	554,939	722,591	798,823
Cooperative	10,008	(7,423)	2,504	238	(5,994)
TOTAL	\$ 12,895,748	\$ 11,538,826	\$ 10,827,469	\$ 10,226,214	\$ 7,470,029
General Fund Expenditures					
Payroll	\$ 3,053,342	\$ 2,672,727	\$ 2,872,716	\$ 2,760,760	\$ 3,015,609
Bills	\$ 853,617	\$ 634,603	\$ 838,720	\$ 1,700,773	\$ 1,540,900
TOTAL	\$ 3,906,959	\$ 3,307,330	\$ 3,711,436	\$ 4,461,533	\$ 4,556,509

NORTH PLATTE PUBLIC SCHOOLS

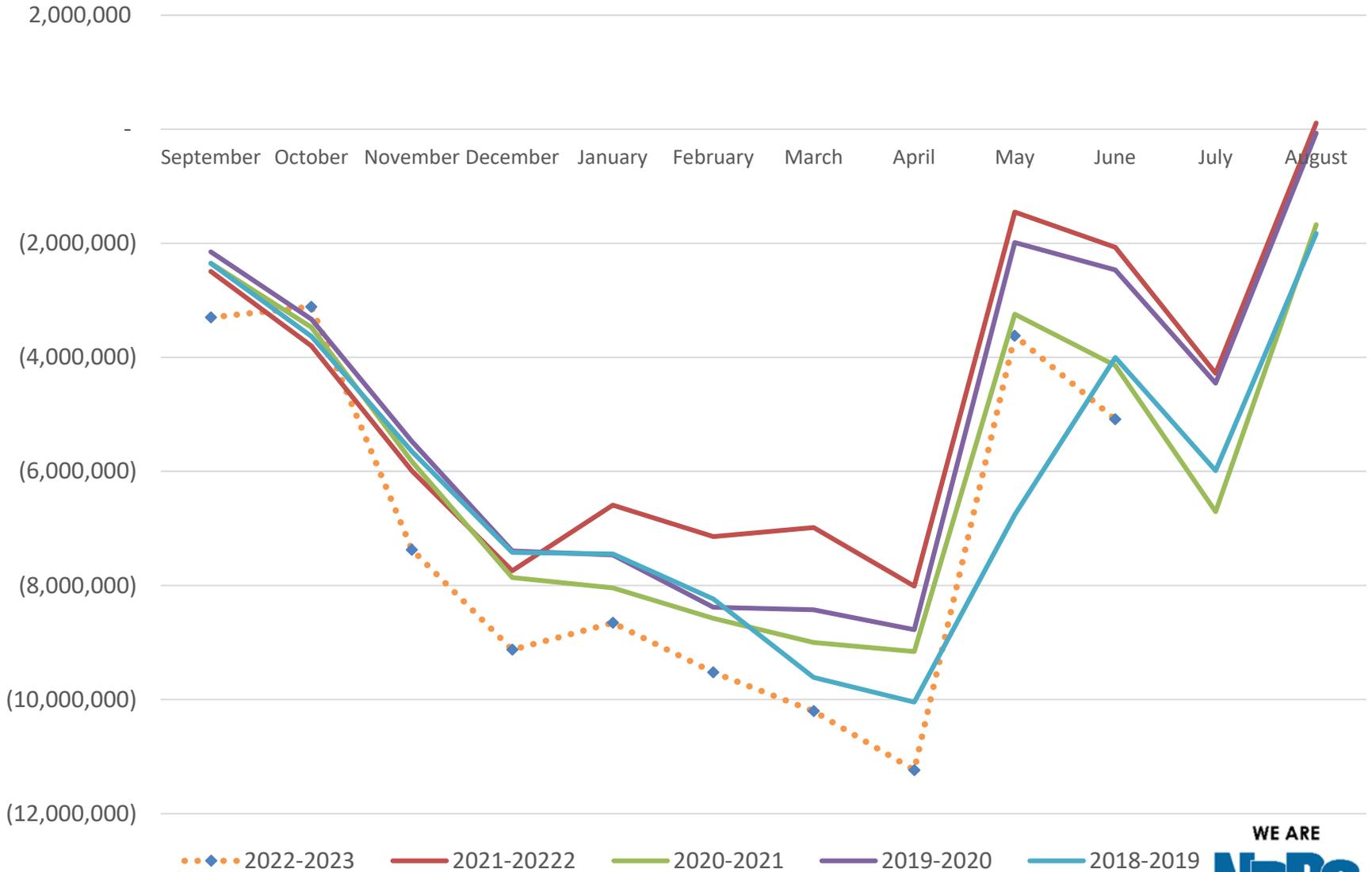
STATEMENT OF CASH RECEIPTS, DISBURSEMENTS AND CHANGES IN FUND BALANCES



For the Ten Month Period Ending June 30, 2023

FUNDS	Fund Balances (deficits) at Beginning of Year	Receipts	2022-2023	Disbursements	Excess (deficiency) of receipts over (under) Disbursements	Fund Balances (deficits) at End of Year	Fund Balance Composite		
							School District Treasurer's Cash/Investments (overdrawn)	Due to/ Due From	Receivables and Liabilities
GENERAL									
Education	\$ 6,630,020	\$ 34,049,842	\$ 38,479,762	\$ 33,346,565			\$ 2,905,660	\$ (787,654)	\$ (573,670)
Special Education			\$ 5,387,994	4,469,755					
Grants		3,012,083	\$ 9,104,654	4,331,289					
Total	\$ 6,630,020	\$ 37,061,925	\$ 52,972,410	\$ 42,147,609	(5,085,684)	\$ 1,544,336	\$ 2,905,660	\$ (787,654)	\$ (573,670)
DEPRECIATION	\$ 3,349,325	\$ 1,375,992	\$ 4,435,782	\$ 1,822,130	(446,138)	\$ 2,903,187	\$ 2,254,567	\$ 648,620	\$ -
EMPLOYEE BENEFIT	\$ 136,949	\$ -	\$ 300,000	\$ 103,080	(103,080)	\$ 33,869	\$ 131,443	\$ (97,574)	\$ -
Combined Total	\$ 10,116,294	\$ 38,437,917	\$ 57,708,192	\$ 44,072,819	(5,634,902)	\$ 4,481,392	\$ 5,291,670	\$ (236,608)	\$ (573,670)
FIDUCIARY									
Student Activity	\$ 1,600,285	\$ 1,016,504	\$ 1,700,000	\$ 1,237,116	(220,612)	\$ 1,379,673	\$ 1,281,164	\$ 98,980	\$ (471)
SCHOOL NUTRITION									
School Year	\$ 852,869	\$ 2,727,928	\$ 3,048,000	\$ 2,513,311	214,617	\$ 1,067,486	\$ 955,075	\$ 139,951	\$ (32,207)
Vending Machine	11,322	5,357		21,346	(15,989)	(4,667)			
Total	\$ 864,191	\$ 2,733,285	\$ 3,048,000	\$ 2,534,657	198,628	\$ 1,062,819	\$ 955,075	\$ 139,951	\$ (32,207)
BOND INTEREST AND RETIREMENT	\$ 143,117	\$ 6,368	\$ 122,850	\$ 121,550	(115,182)	\$ 27,935	\$ 27,935	\$ -	\$ -
SPECIAL BUILDING	\$ 217,909	\$ 1,511,435	\$ 3,585,664	\$ 2,003,963	(492,528)	(274,619)	(274,044)	(575)	\$ -
QUALIFIED CAPITAL PURPOSE UNDERTAKING	\$ 1,014,254	\$ 684,270	\$ 1,006,528	\$ 899,701	(215,431)	\$ 798,823	\$ 802,622	\$ (3,799)	\$ -
COOPERATIVE	\$ 324	\$ 40,371	\$ 100,000	\$ 46,689	(6,318)	(5,994)	(8,046)	\$ 2,052	\$ -
GRAND TOTAL-ALL FUNDS	\$ 13,956,374	\$ 44,430,150	\$ 67,271,234	\$ 50,916,495	\$ (6,486,345)	\$ 7,470,029	\$ 8,076,376	\$ 1	\$ (606,348)

Monthly Cash Flow





	Adjusted Budget	Actual YTD	Available Balance	Percent
01 GENERAL FUND				
11 00 TAXES	\$29,252,494	\$17,843,310	\$11,409,184	61.0%
15 00 INVESTMENT INCOME	\$1,000	\$1,441	-\$441	144.1%
19 00 PRIVATE GRANTS	\$186,514	\$216,015	-\$29,501	115.8%
21 00 COUNTY FINES/LICENSES	\$300,000	\$230,297	\$69,703	76.8%
31 00 STATE RECEIPTS	\$12,739,135	\$14,842,006	-\$2,102,871	116.5%
34 00 CATEGORICAL/PRIVATE GRANTS	\$450,000	\$632,742	-\$182,742	140.6%
35 00 STATE CATEGORICAL PROGRAMS	\$393,923	\$214,625	\$179,298	54.5%
38 00 IN-LIEU OF SCHOOL LAND	\$0	\$31,457	-\$31,457	
39 00 OTHER STATE RECEIPTS	\$162,000	\$0	\$162,000	0.0%
40 00 UNOBLIGATED GRANT FUNDS	\$6,057,013	\$0	\$6,057,013	0.0%
41 00 UNIVERSAL SERVICE FUND	\$0	\$74,000	-\$74,000	
44 00 IDEA	\$16,750	\$77,187	-\$60,437	460.8%
45 00 FEDERAL PROGRAMS	\$2,317,586	\$1,858,606	\$458,980	80.2%
47 00 CARL PERKINS	\$0	\$140,598	-\$140,598	
49 00 21ST CENTURY/EIN	\$518,770	\$861,692	-\$342,922	166.1%
56 00 MISC REVENUE	\$5,000	\$6,885	-\$1,885	137.7%
69 00	\$0	\$31,064	-\$31,064	
81 TOTAL REVENUES	\$52,400,185	\$37,061,925	\$15,338,260	70.7%
91 EXPENDITURES				
11 00 REGULAR INSTRUCTION	\$20,653,046	\$17,467,071	\$3,185,975	84.6%
12 00 SPECIAL EDUCATION	\$5,230,162	\$4,341,044	\$889,118	83.0%
13 00 SUMMER SCHOOL	\$73,516	\$5,893	\$67,623	8.0%
21 00 PUPIL SUPPORT	\$2,510,662	\$2,162,263	\$348,399	86.1%
22 00 STAFF SUPPORT	\$1,974,019	\$1,577,677	\$396,342	79.9%
23 00 GENERAL ADMINISTRATION	\$1,188,038	\$994,428	\$193,610	83.7%
24 00 SCHOOL ADMINISTRATION	\$2,747,866	\$2,618,029	\$129,837	95.3%
25 00 BUSINESS SUPPORT	\$2,903,289	\$2,648,843	\$254,446	91.2%
26 00 OPERATIONS/MAINTENANCE	\$5,587,267	\$4,998,623	\$588,644	89.5%
27 00 TRANSPORTATION	\$656,369	\$670,194	-\$13,825	102.1%
33 00 COMMUNITY SERVICE	\$243,523	\$229,255	\$14,268	94.1%
34 00 CATEGORICAL/PRIVATE GRANTS	\$191,514	\$261,696	-\$70,182	136.6%
35 00 STATE CATEGORICAL PROGRAMS	\$363,869	\$342,095	\$21,774	94.0%
40 00 UNOBLIGATED GRANT FUNDS	\$2,837,886	\$0	\$2,837,886	0.0%
62 00 ESSA-TITLE	\$858,271	\$655,476	\$202,795	76.4%
63 00 ESSA-TITLE II	\$178,016	\$149,875	\$28,141	84.2%
64 00 IDEA	\$1,116,495	\$1,010,777	\$105,718	90.5%
66 00 OTHER FEDERAL SERV-NON CATEGORICAL	\$25,000	\$30,583	-\$5,583	122.3%
67 00 CARL PERKINS FUNDS	\$60,558	\$56,869	\$3,689	93.9%
69 00 FEDERAL SERV-CATEGORICAL	\$3,473,045	\$1,823,916	\$1,649,129	52.5%
80 00 TRANSFERS	\$100,000	\$103,000	-\$3,000	103.0%
91 EXPENDITURES	\$52,972,411	\$42,147,607	\$10,824,804	79.6%
Revenue over (under) Expenditures	(\$572,226)	(\$5,085,682)		

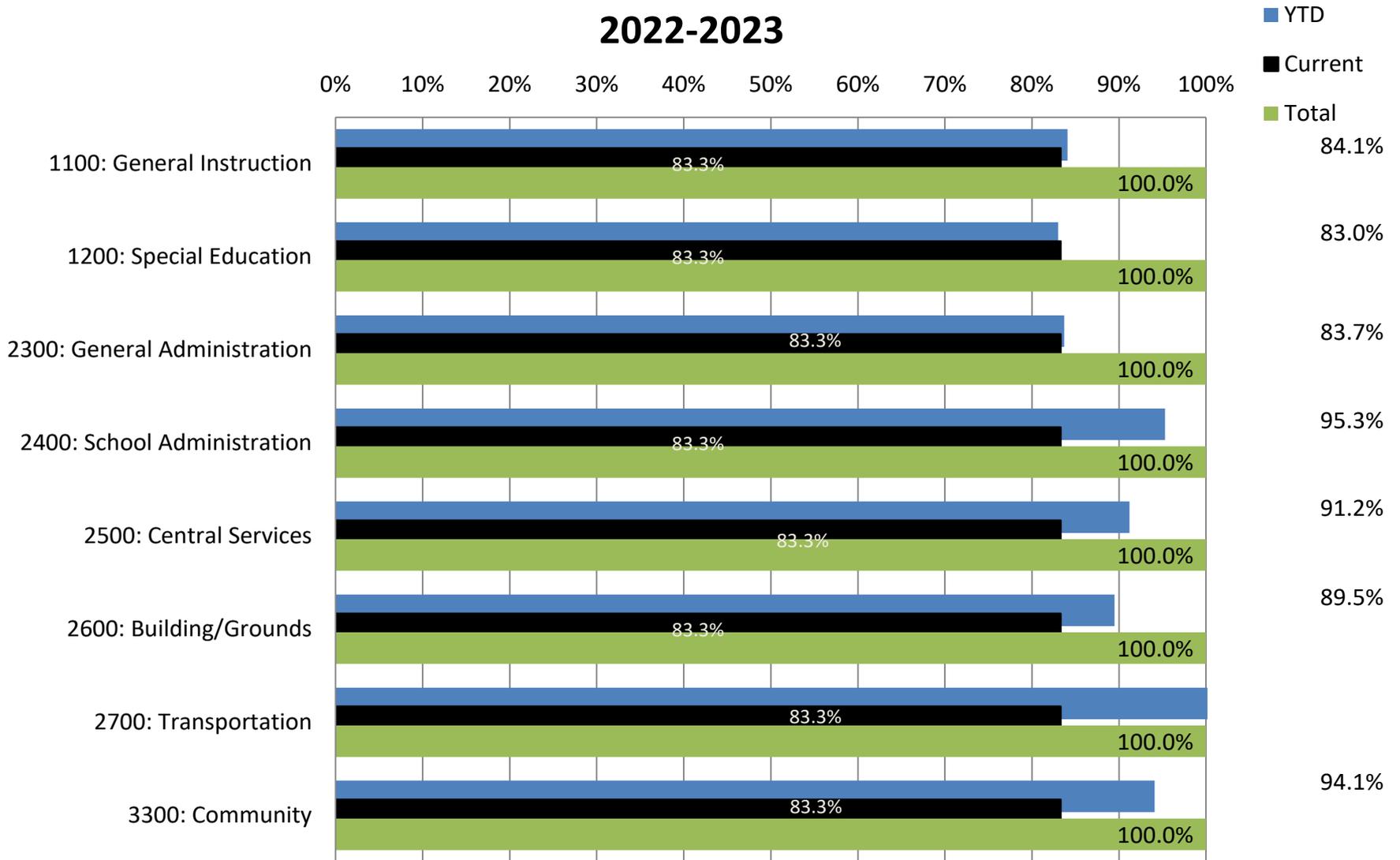
North Platte Public Schools

June



	2022-2023	2021-2022	2020-2021	2019-2020	2018-2019
	<u>Actual</u>	<u>Actual</u>	<u>Actual</u>	<u>Actual</u>	<u>Actual</u>
Revenue					
Property Taxes	16,036,402	15,644,747	15,427,235	14,175,394	14,916,337
State Aid	10,489,135	9,885,536	9,477,434	9,748,618	9,200,199
Other Local Revenue	2,022,922	1,959,116	1,888,968	1,685,310	1,821,746
County Sources	230,297	190,813	221,569	231,269	181,718
State Sources	5,231,696	5,157,917	4,348,282	5,511,854	4,242,844
Interest	1,441	312	364	11,126	18,798
Other	6,885	342,019	39,635	28,916	19,918
Grants	3,043,147	3,725,814	2,864,716	2,352,414	1,452,765
Total Revenue	37,061,925	36,906,274	34,268,203	33,744,901	31,854,325
Expenditures					
Salaries	22,563,335	21,694,712	21,721,397	21,411,058	21,228,781
Fringe Benefits	8,082,764	7,672,875	7,009,774	6,434,562	6,182,555
Operating Expenses	2,916,260	2,484,807	1,989,498	2,061,710	1,836,919
Supplies/Materials	2,463,149	2,025,209	2,009,029	2,185,672	2,353,064
Equipment	1,558,569	1,088,777	1,698,872	858,831	1,448,868
Travel	129,241	130,320	87,337	137,061	144,555
Other Expenses	103,000	70,000	85,000	77,313	85,000
Grants	4,331,289	3,809,728	4,416,207	3,044,921	3,075,086
Total Expenditures	42,147,607	38,976,428	39,017,114	36,211,128	36,354,828
Instruction	17,575,962	17,107,343	17,208,984	16,752,214	16,785,525
Special Education	4,341,044	4,081,186	3,571,904	3,465,409	3,398,009
Guidance/Health	2,162,263	1,972,025	2,064,136	1,754,256	1,719,779
Libraries	1,577,677	1,167,714	1,346,307	1,237,021	1,271,729
General Administration	994,428	957,333	859,937	935,032	480,956
School Administration	2,618,029	2,328,587	2,297,641	2,341,274	2,260,792
Business Office	2,648,843	2,201,820	2,458,241	1,782,661	2,186,058
Building/Grounds	4,998,623	4,474,265	4,076,276	4,159,568	4,477,394
Transportation	670,194	697,642	517,910	493,097	699,500
Private Grants/Other	229,255	178,785	199,571	245,675	0
Grants	4,331,289	3,809,728	4,416,207	3,044,921	2,575,966
Total	42,147,607	38,976,428	39,017,114	36,211,128	35,855,708
	0	0	0	0	(499,120)
Net Income	(5,085,682)	(2,070,154)	(4,748,911)	(2,466,227)	(4,001,383)
Net Income-GF	(3,797,540)	(1,986,240)	(3,197,420)	(1,773,720)	(2,878,182)

2022-2023



1100: **Regular Instruction:** Those programs that are directed to students in the classroom

1200: **Special Education Program**

2100: **Support Services-Pupil:** Attendance, guidance, health services

2200: **Support Services-Staff:** Curriculum, libraries, technology, activities

2300: **General Administration:** Board of Education, Superintendent

2400: **School Administration:** Building Principals Office and Support



Activity and Depreciation

Account Year: 23

Period Range: 00 - 10

		Begin Balance	Revenue	Expenditures	End Balance
02	DEPRECIATION FUND				
8001	HIGH SCHOOL	110,611.33	0.00	16,038.55	94,572.78
8002	ADAMS MIDDLE SCHOOL	127,031.86	0.00	34,341.84	92,690.02
8003	BUFFALO ELEMENTARY	12,684.92	0.00	4,559.49	8,125.43
8004	MADISON SCHOOL	164,916.02	0.00	16,331.00	148,585.02
8005	CODY ELEMENTARY	41,151.90	0.00	12,156.48	28,995.42
8006	JEFFERSON ELEMENTARY	-5,154.74	0.00	0.00	-5,154.74
8007	LINCOLN ELEMENTARY	41,429.92	0.00	0.00	41,429.92
8009	WASHINGTON ELEMENTARY	40,487.47	0.00	0.00	40,487.47
8010	MCDONALD ELEMENTARY	29,513.21	0.00	605.00	28,908.21
8011	EISENHOWER ELEMENTARY	25,452.54	0.00	1,356.57	24,095.97
8012	OSGOOD/LAKE ELEMENTARY	14,778.12	0.00	2,568.97	12,209.15
8013	SPED	0.00	0.00	0.00	0.00
8015	STUDENT LEAD TECHNOLOGY	417,933.53	759,520.00	570,016.00	607,437.53
8026	NURSING SERVICES	4,217.77	0.00	0.00	4,217.77
8028	ELEMENTARY LIBRARIES	22,863.51	0.00	0.00	22,863.51
8040	ELEMENTARY MUSIC	4,581.15	0.00	0.00	4,581.15
8041	ELEMENTARY PE	23,074.20	0.00	0.00	23,074.20
8051	NEW SERIES TEXTBOOKS	836,361.86	150,000.00	594,625.58	391,736.28
8052	TECHNOLOGY OFFICE	462,800.15	0.00	9,678.78	453,121.37
8055	REPLACEMENT TEXTBOOKS	117,182.92	65,000.00	887.60	181,295.32
8110	NPHS LIBRARY	3,470.58	0.00	0.00	3,470.58
8111	NPHS BAND	-7,289.34	0.00	0.00	-7,289.34
8230	MS BAND	7,500.00	0.00	0.00	7,500.00
8232	CENTRAL OFFICE	-27,853.37	0.00	0.00	-27,853.37
8233	CUSTODIAL/MAINTENANCE	75,062.67	23,690.25	73,364.14	25,388.78
8234	TEACHER COMPUTERS	271,364.81	160,000.00	448,670.00	-17,305.19
8235	VEHICLE ACQUISITION	186,033.86	50,000.00	28,209.37	207,824.49
8240	TRACK	303,506.63	50,000.00	0.00	353,506.63
8241	TENNIS COURTS	197,532.00	25,000.00	0.00	222,532.00
8245	FOOTBALL FIELD	150,597.00	50,000.00	0.00	200,597.00
8250	ADAMS HVAC	-197,532.52	0.00	0.00	-197,532.52
8255	PLAYGROUNDS	-75,931.00	0.00	0.00	-75,931.00
8290	INTEREST	-29,053.77	42,781.96	8,720.26	5,007.93
	Total Funds:	\$3,349,325.19	\$1,375,992.21	\$1,822,129.63	\$2,903,187.77
	Grand Total for All Funds:	\$3,349,325.19	\$1,375,992.21	\$1,822,129.63	\$2,903,187.77

Activity and Depreciation

Account Year: 23

Period Range: 00 - 10

		Begin Balance	Revenue	Expenditures	End Balance
03	EMPLOYEE BENEFIT FUND				
8600	NPPS BENEFITS	24,583.99	0.00	97,574.34	-72,990.35
8610	EMPLOYEE BENEFITS-UNEMP COMP	2,052.86	0.00	5,505.77	-3,452.91
8620	SECTION 125	110,312.05	0.00	0.00	110,312.05
	Total Funds:	\$136,948.90	\$0.00	\$103,080.11	\$33,868.79
	Grand Total for All Funds:	\$136,948.90	\$0.00	\$103,080.11	\$33,868.79

Account Year: 23

Period Range: 00 - 10

		Begin Balance	Revenue	Expenditures	End Balance
05	ACTIVITY FUND				
7001	FOOTBALL	0.00	35,600.87	76,218.74	-40,617.87
7002	VOLLEYBALL	0.00	7,734.47	15,900.27	-8,165.80
7003	SOFTBALL	0.00	4,257.00	13,386.20	-9,129.20
7004	UNIFIED BOWLING	0.00	360.00	1,270.60	-910.60
7005	CROSS COUNTRY	0.00	1,112.50	5,673.34	-4,560.84
7006	TENNIS	0.00	2,250.00	8,187.83	-5,937.83
7007	GOLF	0.00	1,330.00	10,220.69	-8,890.69
7008	BASKETBALL	0.00	17,417.55	37,687.34	-20,269.79
7009	SOCCER	0.00	4,970.00	20,101.61	-15,131.61
7010	WRESTLING	0.00	14,930.35	29,352.68	-14,422.33
7011	SWIMMING	0.00	0.00	7,456.63	-7,456.63
7012	TRACK	0.00	7,485.36	23,690.06	-16,204.70
7013	UNIFIED TRACK	0.00	0.00	0.00	0.00
7016	SPEECH/DEBATE/NFL	-3,667.79	12,909.92	19,757.99	-10,515.86
7019	ACTIVITY TICKETS	-3,618.84	82,701.96	20,686.33	58,396.79
7020	ACTIVITY OFFICE	-15,688.29	570.65	28,213.44	-43,331.08
7022	HIGH SCHOOL CONCESSIONS	10,309.33	59,257.47	63,561.93	6,004.87
7023	GNAC	0.00	445.00	890.00	-445.00
7024	SUMMER WEIGHT PROGRAM	0.00	0.00	0.00	0.00
7030	ACTIVITY OFFICE FUNDRAISER	636.58	1,248.44	16,449.89	-14,564.87
7031	FOOTBALL FUND RAISER	27,526.58	2,456.90	20,256.83	9,726.65
7032	VOLLEYBALL FUND RAISER	2,851.72	22,723.51	15,728.16	9,847.07
7033	WRESTLING FUND RAISER	10,529.74	5,635.81	9,855.67	6,309.88
7034	SOFTBALL FUND RAISER	8,379.03	5,465.10	6,015.27	7,828.86
7035	BOYS BBALL FUND RAISER	1,498.47	17,436.65	17,170.72	1,764.40
7036	GIRLS BBALL FUND RAISER	2,785.05	9,327.98	10,027.13	2,085.90
7037	SWIMMING FUND RAISER	3,901.10	5,593.00	7,675.84	1,818.26
7038	BOYS SOCCER FUND RAISER	3,847.05	5,233.89	5,206.20	3,874.74
7039	GIRLS SOCCER FUND RAISER	1,930.27	7,152.45	6,478.71	2,604.01
7040	BOYS TRACK FUND RAISER	1,343.73	3,788.27	3,251.56	1,880.44
7041	GIRLS TRACK FUND RAISER	3,014.43	1,222.45	2,299.47	1,937.41
7042	BOYS TENNIS FUND RAISER	2,296.33	0.00	176.89	2,119.44
7043	GIRLS TENNIS FUND RAISER	5,329.16	3,129.87	5,482.87	2,976.16
7044	BOYS GOLF FUND RAISER	1,266.79	1,240.00	2,114.25	392.54
7045	GIRLS GOLF FUND RAISER	1,306.30	1,130.00	1,707.33	728.97
7046	BIOLOGY FUND RAISER	1,474.19	0.00	0.00	1,474.19
7047	CREW FUND RAISER	194.38	0.00	0.00	194.38
7048	PROJECT SEARCH FUND RAISER	872.66	1,655.35	2,647.71	-119.70
7049	TEAMMATES FUND RAISER	3,119.86	475.25	560.68	3,034.43
7050	UNIFIED BOWLING FUND RAISER	970.32	1,010.20	408.90	1,571.62
7051	POWER LIFTING FUND RAISER	-55.53	2,170.77	1,064.74	1,050.50
7052	UNIFIED TRACK FUNDRAISER	-103.20	914.50	771.58	39.72
7053	ESPORTS FUNDRAISER	633.30	240.80	19.99	854.11
7055	CC FUND RAISER	7,671.82	5,309.98	4,311.76	8,670.04
7056	SPEECH FUND RAISER	0.00	6,849.86	5,527.40	1,322.46
7060	CIRCLE OF FRIENDS	538.45	1,974.35	203.92	2,308.88
7090	BOOSTER CLUB	30,764.69	23,558.76	36,134.46	18,188.99
7100	MIDDLE SCHOOL CONCESSIONS	3,384.53	3,748.00	5,161.96	1,970.57
7101	MIDDLE SCHOOL TICKET OFFICE	13,338.49	5,000.00	0.00	18,338.49
7102	MIDDLE SCHOOL ATHLETICS ADMINISTRATION	53,308.05	15,136.80	39,454.60	28,990.25
7120	MIDDLE SCHOOL FOOTBALL	307.40	4,037.00	13,485.97	-9,141.57
7121	MIDDLE SCHOOL WRESTLING	-569.79	1,250.14	1,384.94	-704.59
7122	MIDDLE SCHOOL VOLLEYBALL	2,772.26	2,210.00	1,184.40	3,797.86
7123	MIDDLE SCHOOL BOYS BB	8,292.02	2,489.85	1,777.25	9,004.62
7124	MIDDLE SCHOOL GIRLS BB	2,457.70	1,739.00	1,777.25	2,419.45
7125	MIDDLE SCHOOL TRACK	-620.28	2,469.10	774.62	1,074.20
7126	MIDDLE SCHOOL CROSS COUNTRY	-798.00	800.00	385.00	-383.00
7150	MIDDLE SCHOOL-FOOTBALL FUND RAISER	8,768.81	4,530.00	3,094.75	10,204.06
7151	MIDDLE SCHOOL WRESTLING FUND RAISER	1,546.90	1,547.40	1,599.50	1,494.80
7152	MIDDLE SCHOOL-VOLLEYBALL FUND RAISER	6,450.06	3,312.00	2,824.81	6,937.25
7153	MIDDLE SCHOOL-BOYS BB FUND RAISER	1,318.20	-262.61	0.00	1,055.59
7154	MIDDLE SCHOOL-GIRLS BB FUND RAISER	7,082.20	1,817.40	124.45	8,775.15

Account Year: 23

Period Range: 00 - 10

		Begin Balance	Revenue	Expenditures	End Balance
05	ACTIVITY FUND				
7155	MIDDLE SCHOOL-TRACK FUND RAISER	8,151.09	5,128.00	3,836.59	9,442.50
7156	MIDDLE SCHOOL-CC FUNDRAISER	1,018.05	1,350.00	1,092.11	1,275.94
7157	MIDDLE SCHOOL-ROBOTIC	312.26	0.00	0.00	312.26
7200	VARSITY CHEERLEADERS	1,323.39	27,946.64	40,876.42	-11,606.39
7201	HOMECOMING	1,000.00	3,923.00	4,573.00	350.00
7202	PACERS	1,126.22	36,695.64	36,990.78	831.08
7203	FLAG CORP	2,718.20	1,146.00	3,079.29	784.91
7204	NPHS MUSICAL	72,529.07	21,870.32	34,210.88	60,188.51
7205	ADVANCED ACTING	3,184.86	12,330.43	8,288.15	7,227.14
7209	CLASS - FRESHMAN	500.00	0.00	0.00	500.00
7210	CLASS - SOPHMORE	0.00	0.00	0.00	0.00
7211	CLASS - JUNIOR	-550.00	13,593.05	4,302.28	8,740.77
7212	CLASS - SENIOR	6,853.28	130.00	1,146.37	5,836.91
7226	ENVIRONMENTAL CLUB	638.95	0.00	0.00	638.95
7230	ART CLUB	2,072.94	329.25	140.00	2,262.19
7231	CRIME STOPPERS	0.00	0.00	0.00	0.00
7232	CLOSE UP	1,732.12	0.00	0.00	1,732.12
7233	DRAMA/ONE ACTS	-6,510.33	9,355.90	4,696.25	-1,850.68
7234	FBLA	841.70	0.00	0.00	841.70
7235	FCCLA	1,461.96	0.00	0.00	1,461.96
7236	JOURNALISM	1,431.48	33,187.25	49,888.29	-15,269.56
7237	KEY CLUB	2,181.12	1,992.78	2,520.19	1,653.71
7238	LETTER CLUB	0.00	0.00	0.00	0.00
7239	MOCK TRIAL	543.31	147.00	247.00	443.31
7240	NATL HONOR SOCIETY	2,417.13	1,690.00	1,359.10	2,748.03
7242	SKILLS USA	11,206.86	3,825.28	13,024.90	2,007.24
7243	STUDENT COUNCIL	7,611.56	22,682.22	21,360.41	8,933.37
7244	WORLD LANGUAGE CLUB	320.86	3,380.40	3,359.40	341.86
7245	FFA	84,878.20	47,208.30	40,368.77	91,717.73
7246	DUNGEONS AND DRAGONS	0.00	170.00	94.71	75.29
7247	CHESS CLUB	0.00	0.00	0.00	0.00
7250	VIDEO PRODUCTION	1,502.00	1,560.25	1,852.26	1,209.99
7260	GSA CLUB	444.47	0.00	0.00	444.47
7290	FEE SUPPORT	-6,276.58	17,000.00	16,346.29	-5,622.87
7300	COUNSELORS	2,590.42	283.00	0.00	2,873.42
7301	AP TESTING	1,202.75	0.00	0.00	1,202.75
7302	SCHOLARSHIP	9,118.90	0.00	0.00	9,118.90
7303	DUAL CREDIT - HIGH SCHOOL	237,885.71	69,404.00	38,810.10	268,479.61
7304	PRINCIPAL CONTINGENCY	3,130.62	1,590.66	343.11	4,378.17
7305	FACULTY	0.00	0.00	959.05	-959.05
7306	RESTITUTION	0.00	0.00	0.00	0.00
7307	NPHS SCHOOL STORE (SPED)	2,067.46	1,092.00	955.33	2,204.13
7310	BAND UNIFORM FUND	9.65	9.65	1,300.99	-1,281.69
7311	CHOIR ROBE FUND	0.00	0.00	0.00	0.00
7315	HIGH SCHOOL BOOK FINES	18,832.66	1,208.39	408.34	19,632.71
7316	LIBRARY FINES	2,655.55	1,910.75	394.10	4,172.20
7317	P.E. FINES	593.00	50.00	0.00	643.00
7320	ART SUPPLIES	20,464.20	8,539.94	14,666.65	14,337.49
7321	AUTO SHOP	13,154.72	688.62	396.24	13,447.10
7322	BAND	16,159.86	1,949.30	9,087.34	9,021.82
7323	BULLDOGGER	2,181.60	2,629.00	8,757.98	-3,947.38
7324	DRAFTING	1,754.87	0.00	0.00	1,754.87
7325	ELECTRONICS	3,743.84	867.72	69.54	4,542.02
7326	FOODS	4,599.71	5,074.60	4,259.19	5,415.12
7327	ORCHESTRA	3,314.85	0.00	0.00	3,314.85
7328	VOCAL	8,025.36	962.18	4,542.51	4,445.03
7329	WELDING	12,201.74	4,208.55	5,988.73	10,421.56
7330	WOODS	3,354.59	4,107.46	1,336.18	6,125.87
7331	PHOTOGRAPHY CLASS	2,028.20	1,920.44	592.79	3,355.85
7332	FCS DESIGN	524.27	1,668.14	1,298.93	893.48
7400	ELEMENTARY BOOK FINES	9,105.92	273.91	17.95	9,361.88
7403	ELEMENTARY - BUFFALO	3,331.48	16,834.25	14,664.26	5,501.47

Activity and Depreciation

Account Year: 23

Period Range: 00 - 10

		Begin Balance	Revenue	Expenditures	End Balance
05	ACTIVITY FUND				
7404	MADISON	0.00	142.09	0.00	142.09
7405	ELEMENTARY - CODY	10,433.77	14,204.14	13,398.24	11,239.67
7406	ELEMENTARY - JEFFERSON	7,670.64	2,950.95	1,788.64	8,832.95
7407	ELEMENTARY - LINCOLN	10,282.83	1,744.54	1,245.00	10,782.37
7409	ELEMENTARY - WASHINGTON	24,294.59	3,431.31	3,060.18	24,665.72
7410	ELEMENTARY - MCDONALD	1,492.72	5,197.62	9.88	6,680.46
7411	ELEMENTARY - EISNEHOWER	4,239.75	3,724.40	3,111.89	4,852.26
7413	BUFFALO SOCIAL COMMITTEE	58.84	297.50	106.60	249.74
7420	ADAMS MIDDLE SCHOOL	7,293.37	1,530.25	2,502.27	6,321.35
7421	ADAMS - STUDENT COUNCIL	10,765.32	7,660.00	8,583.44	9,841.88
7422	ADAMS - JOURNALISM	4,293.52	4,835.00	25.44	9,103.08
7423	ADAMS - MUSIC/SWING CHOIR	4,194.94	11,557.85	15,027.27	725.52
7424	ADAMS-LIBRARY FINES	1,041.07	57.40	0.00	1,098.47
7425	MS SPEECH CLUB	102.38	646.09	265.25	483.22
7426	MS ENVIRONMENTAL CLUB	420.12	538.50	245.17	713.45
7427	MS STORE (SPED)	21.31	0.00	0.00	21.31
7428	ADAMS - BAND	1,905.66	4,099.00	3,712.86	2,291.80
7429	ADAMS-FACULTY COURTESY COMM	0.00	0.00	0.00	0.00
7430	MADISON PRINCIPAL CONTINGENCY	38,277.75	2,491.41	284.38	40,484.78
7431	MADISON - BAND/CHORUS	8,172.38	6,033.00	1,767.26	12,438.12
7432	MADISON - TENNIS COURTS	0.00	0.00	0.00	0.00
7433	MADISON - STUDENT COUNCIL	1,484.98	1,703.54	1,703.82	1,484.70
7442	ELEMENTARY ORCHESTRA	692.03	994.00	384.00	1,302.03
7445	ELEMENTARY - HALL	2,766.24	0.00	0.00	2,766.24
7454	ELEMENTARY - LAKE/OSGOOD	19,797.82	3,103.66	2,885.55	20,015.93
7460	ADAMS ART CLUB	680.28	758.60	470.00	968.88
7461	ADAMS CHESS CLUB	591.28	0.00	0.00	591.28
7462	ADAMS UNFIIED SCHOOLS	200.00	0.00	0.00	200.00
7480	TLC	3,361.18	0.00	0.00	3,361.18
7481	KIDS KLUB	93,634.68	4,277.70	1,374.46	96,537.92
7490	DISTRICT	4,018.21	818.57	3,764.58	1,072.20
7491	MENTAL HEALTH	3,785.26	0.00	0.00	3,785.26
7802	MCKINLEY RENTALS	10,082.20	314.65	0.00	10,396.85
7803	RENTALS - ALL BUILDINGS	31,579.51	6,920.00	0.00	38,499.51
7852	CAMPS	1,345.15	0.00	0.00	1,345.15
7900	REVOLVING FUND	12,798.16	19,533.56	18,770.63	13,561.09
7910	INTEREST	14,747.48	10,727.02	13,324.47	12,150.03
7911	BUS/VAN DEPRECIATION	21,626.22	0.00	0.00	21,626.22
7913	CHROMEBOOK INS	12,686.88	10,621.80	6,501.45	16,807.23
7914	VERIZON TOWER RENTAL	240,675.15	30,459.24	30,648.30	240,486.09
7915	TECHNOLOGY	107,580.81	1,884.08	8,953.91	100,510.98
7916	TUITION WAIVERS	5,410.66	0.00	7,595.00	-2,184.34
7917	MAINTENANCE	54,199.49	17,698.79	39,572.35	32,325.93
7918	SPECIAL OLYMPICS	6,887.61	3,725.10	2,882.68	7,730.03
7920	CENTRAL OFFICE	739.18	100.00	971.09	-131.91
7928	BAUER FIELD SIGNS	6,915.42	0.00	0.00	6,915.42
7929	SCHOOL/COMMUNITY PARTNERSHIP	0.00	0.00	525.00	-525.00
7930	BELOW 5	1,446.21	0.00	2,318.90	-872.69
	Total Funds:	\$1,600,285.38	\$1,016,796.95	\$1,237,115.82	\$1,379,966.51
	Grand Total for All Funds:	\$1,600,285.38	\$1,016,796.95	\$1,237,115.82	\$1,379,966.51

North Platte Public Schools

Income Statement-CNP

For the Nine Month Period Ending May 31, 2023



	Adjusted Budget	Actual Period	Actual YTD	Available Balance	Percent
15 00 INVESTMENT INCOME	1,000	2	147	855	14.7%
16 00 LOCAL REVENUE	1,623,000	2,237	632,192	1,020,648	39.0%
31 00 STATE RECEIPTS	10,000	18,847	35,630	(6,783)	356.3%
42 00 FEDERAL REVENUE	1,399,000	-	2,025,653	(443,562)	144.8%
56 00 MISC REVENUE	200,817	-	39,663	161,154	19.8%
81 REVENUES	3,233,817	21,086	2,733,285	732,313	
110 CLERICAL_BUSDRIVERS	296,341	4,290	51,605	249,026	17.4%
210 HEALTH CARE NON-INSTRUCTIONAL	121,636	943	9,638	112,942	7.9%
220 FICA NON INSTRUCTIONAL	4,374	325	3,920	779	89.6%
230 RETIREMENT NON INSTRUCTIONAL	5,649	424	5,057	1,016	89.5%
260 LIFE INSURANCE	-	-	-	-	
290 LONG TERM DISABILITY	-	-	-	-	
330 TRAINING AND DEVELOPMENT	-	-	-	-	
340 OTHER PROFESSIONAL SERVICES	-	-	514	(514)	
570 FOOD SERVICE MANAGEMENT	2,615,000	-	2,331,659	524,265	89.2%
610 GENERAL SUPPLIES	-	1,546	25,846	(24,299)	
630 FOOD:FOOD SERVICES	-	-	227	(227)	
733 FURNITURE AND FIXTURES	-	80	106,191	(106,191)	
890 MISCELLANEOUS EXPENDITURES	5,000	-	-	5,000	0.0%
91 EXPENDITURES	3,048,000	7,608	2,534,658	761,795	
Revenue over (under) Expenditures	185,817	13,478	198,627	(29,483)	

Report Description: Month End Report 12 Account Year: 23 Account Periods: 10 - 10 PY Account Periods: 10 - 10 Dates: 06/01/2023 - 06/30/2023

Account	YTD Adj Bud	Period Expended	YTD Actual	Avail Balance
Account Description				
000 DISTRICT WIDE				
23-07-0001-013-000-000	0.00	0.00	27,935.42	-27,935.42
CASH-OPERATING-BOND FUND				
01 ASSETS				
0.00				
0.00				
27,935.42				
-27,935.42				
23-07-0001-900-000-000	0.00	0.00	122,850.00	-122,850.00
BUDGETED FUND BALANCE				
03 EQUITY				
0.00				
0.00				
122,850.00				
-122,850.00				
000 DISTRICT WIDE				
0.00				
0.00				
150,785.42				
-150,785.42				
016 LAKE BOND ISSUE				
23-07-1100-000-000-016	0.00	0.00	-6,284.64	
(1110) PROPERTY TAXES-LAKE MALONEY				
23-07-3180-000-000-016	0.00	0.00	-83.95	
PRO RATA MOTOR VEHICLE				
81 REVENUES				
0.00				
0.00				
-6,368.59				
23-07-5000-830-000-016	-1,500.00	0.00	200.00	-1,700.00
PROFESSIONAL SERVICES-LAKE MALONEY				
23-07-5000-831-000-016	-120,000.00	0.00	120,000.00	-240,000.00
REDEMPTION OF PRINCIPAL-LAKE MALONEY				
23-07-5000-832-000-016	-1,350.00	0.00	1,350.00	-2,700.00
DEBT SERVICES INTEREST-LAKE MALONEY				
91 EXPENDITURES				
-122,850.00				
0.00				
121,550.00				
-244,400.00				
23-07-0008-080-000-016	0.00	0.00	-143,116.83	
FUND BALANCE-LAKE MALONEY BONDS				
0.00				
0.00				
-143,116.83				
016 LAKE BOND ISSUE				
-122,850.00				
0.00				
-27,935.42				
07 BOND FUND				
-122,850.00				
0.00				
122,850.00				
-245,700.00				

Report Description: Month End Report 13 Account Year: 23 Account Periods: 10 - 10 PY Account Periods: 10 - 10 Dates: 06/01/2023 - 06/30/2023

Account	YTD Adj Bud	Period Expended	YTD Actual	Avail Balance
Account Description				
23-08-0001-013-000-000 CASH-NLNB-BUILDING	0.00	-319,293.39	-274,043.76	
23-08-0001-016-000-000 CASH ON DEPOSIT-COUNTY TREASURER	0.00	-37,575.59	0.04	-0.04
23-08-0001-031-000-000 DUE TO/FROM	0.00	0.00	-575.00	
01 ASSETS	0.00	-356,868.98	-274,618.72	
23-08-0001-900-000-000 RESERVED FUND BALANCE	0.00	0.00	197,363.00	-197,363.00
23-08-0001-905-000-000 UNRESERVED FUND BALANCE	0.00	0.00	-217,908.86	
03 EQUITY	0.00	0.00	-20,545.86	
000 DISTRICT WIDE	0.00	-356,868.98	-295,164.58	
23-08-4997-000-000-015 REVENUE-ESSERS II	638,789.00	0.00	-810,466.00	
23-08-4998-000-000-015 REVENUE-ESSERS III	1,929,512.00	0.00	0.00	1,929,512.00
81 REVENUES	2,568,301.00	0.00	-810,466.00	
23-08-6997-340-002-015 CONTRACTED SERVICES-ARCHITECT-ESSERS II	0.00	0.00	20,082.84	-20,082.84
23-08-6997-720-002-015 BUILDING IMPROVEMENTS-ESSERS II-ADAMS	-758,899.00	0.00	701,560.68	-1,460,459.68
23-08-6998-340-010-015 CONTRACTED SERVICES-ESSERS III	0.00	0.00	108,925.00	-108,925.00
23-08-6998-720-000-015 CONSTRUCTION-ESSERS III	-1,643,780.00	0.00	0.00	-1,643,780.00
23-08-6998-720-010-015 BUILDING IMPROVEMENTS-ESSERS III	0.00	356,262.98	430,601.98	-430,601.98
91 EXPENDITURES	-2,402,679.00	356,262.98	1,261,170.50	-3,663,849.50
015 NON PUBLIC/ESSERS/DISTRICT	165,622.00	356,262.98	450,704.50	-285,082.50

Report Description: Month End Report 13 Account Year: 23 Account Periods: 10 - 10 PY Account Periods: 10 - 10 Dates: 06/01/2023 - 06/30/2023

Account	YTD Adj Bud	Period Expended	YTD Actual	Avail Balance
Account Description				
23-08-1100-000-000-100 (1110) PROPERTY TAXES-BUILDING FUND	790,000.00	0.00	-470,015.29	
23-08-1115-000-000-100 CARLINE TAXES	0.00	0.00	-1,901.01	
23-08-3130-000-000-100 HOMESTEAD EXEMPTION	0.00	0.00	-16,818.76	
23-08-3131-000-000-100 PROPERTY TAX CREDIT-BUILDING	0.00	0.00	-43,508.38	
23-08-3180-000-000-100 PRO-RATA MOTOR VEHICLE	0.00	0.00	-1,797.90	
23-08-3800-000-000-100 IN LIEU OF TAX	0.00	0.00	-915.21	
23-08-5690-000-000-100 (9000) NON-PROGRAM INCOME-BUILDING FUND	30,000.00	0.00	-166,012.50	
81 REVENUES	820,000.00	0.00	-700,969.05	
23-08-2620-340-000-100 CONTRACTED SERVICES - ARCHITECT	-6,000.00	0.00	38,000.00	-44,000.00
23-08-2620-720-001-100 BUILDING IMPROVEMENT-NPHS	-362,985.00	0.00	460,439.13	-823,424.13
23-08-2620-720-003-100 BUILDING IMPROVEMENTS-BUFFALO	0.00	0.00	234,593.00	-234,593.00
23-08-2620-720-004-100 BUILDING IMPROVEMENTS-MADISON	-25,000.00	0.00	0.00	-25,000.00
23-08-2620-720-006-100 BUILDING IMPROVEMENTS-JEFFERSON	0.00	0.00	3,700.00	-3,700.00
23-08-2620-720-032-100 BUILDING IMPROVEMENTS-DISTRICT	-789,000.00	606.00	6,060.00	-795,060.00
91 EXPENDITURES	-1,182,985.00	606.00	742,792.13	-1,925,777.13
100 DISTRICT	-362,985.00	606.00	41,823.08	-404,808.08
08 SPECIAL BUILDING FUND	-197,363.00	0.00	197,363.00	-394,726.00

Report Description: Month End Report 14 Account Year: 23 Account Periods: 10 - 10 PY Account Periods: 10 - 10 Dates: 06/01/2023 - 06/30/2023

Account	YTD Adj Bud	Period Expended	YTD Actual	Avail Balance
Account Description				
23-09-0001-013-000-000 CASH-NLNB-QCPUF	0.00	-12,255.99	802,622.39	-802,622.39
23-09-0001-016-000-000 CASH ON DEPOSIT-COUNTY TREASURER	0.00	-47,841.51	-0.06	
23-09-0001-031-000-000 DUE FROM/TO GENERAL FUND	0.00	0.00	-3,800.00	
01 ASSETS	0.00	-60,097.50	798,822.33	-798,822.33
23-09-0001-900-000-000 RESERVED FUND BALANCE	0.00	0.00	734.00	-734.00
23-09-0001-905-000-000 UNRESERVED FUND BALANCE	0.00	0.00	-1,014,253.68	
03 EQUITY	0.00	0.00	-1,013,519.68	
23-09-1100-000-000-000 PROPERTY TAXES-QCPUF	1,005,794.00	0.00	-601,548.51	
23-09-1115-000-000-000 CARLINE TAXES	0.00	0.00	-2,420.33	
23-09-3130-000-000-000 HOMESTEAD EXEMPTION	0.00	0.00	-21,413.24	
23-09-3131-000-000-000 PROPERTY TAX CREDIT-QCPUF	0.00	0.00	-55,393.84	
23-09-3180-000-000-000 PRO-RATA MOTOR VEHICLE	0.00	0.00	-2,328.67	
23-09-3800-000-000-000 IN LIEU OF TAXES	0.00	0.00	-1,165.23	
81 REVENUES	1,005,794.00	0.00	-684,269.82	
23-09-4500-340-000-000 CONTRACTED SERVICES	0.00	450.00	450.00	-450.00
23-09-4500-720-004-004 BUILDING IMPROVMENTS-MADISION	0.00	0.00	3,800.00	-3,800.00
23-09-4500-720-010-010 BUILDING IMPROVMENTS-MCDONALD	0.00	44,300.00	54,523.67	-54,523.67
23-09-5000-830-000-000 DUES AND FEES-PAYING AGENT	-1,000.00	200.00	400.00	-1,400.00
23-09-5000-831-000-000 PRINCIPAL COSTS	-970,000.00	0.00	805,000.00	-1,775,000.00
23-09-5000-832-000-000 DEBT SERVICE INTEREST	-35,528.00	15,147.50	35,527.50	-71,055.50
91 EXPENDITURES	-1,006,528.00	60,097.50	899,701.17	-1,906,229.17
09 QCPUF	-734.00	0.00	734.00	-1,468.00

Report Description: REPORT BY PROGRAM Account Year: 23 Account Periods: 10 - 10 PY Account Periods: 10 - 10 Dates: 06/01/2023 - 06/30/2023

Account	YTD Adj Bud	Period Expended	YTD Actual	Avail Balance
Account Description				
23-10-0001-013-000-000 CASH-NLNB-COOPERATING	0.00	360.67	-8,046.37	
23-10-0001-031-000-000 DUE FROM/TO	0.00	0.00	2,051.70	-2,051.70
01 ASSETS	0.00	360.67	-5,994.67	
23-10-0001-905-000-000 FUND BALANCE-UNRESERVED	0.00	0.00	-323.54	
03 EQUITY	0.00	0.00	-323.54	
23-10-1510-000-000-000 INVESTMENT INCOME	0.00	0.00	-15,050.50	
23-10-2210-000-000-000 ESU RECEIPTS	100,000.00	0.00	0.00	100,000.00
23-10-5690-000-000-000 NON-PROGRAM RECEIPTS	0.00	-3,369.22	-25,320.14	
81 REVENUES	100,000.00	-3,369.22	-40,370.64	
23-10-1190-490-000-003 WATER-BUFFALO	0.00	130.96	3,235.79	-3,235.79
23-10-1190-490-000-012 WATER-OSGOOD	0.00	171.93	1,391.14	-1,391.14
23-10-1190-621-000-003 HEATING FUEL-BUFFALO	0.00	669.18	10,418.89	-10,418.89
23-10-1190-621-000-012 NATURAL GAS-OSGOOD	0.00	288.99	12,382.31	-12,382.31
23-10-1190-890-000-003 ELECTRICITY-BUFFALO	0.00	1,105.18	8,855.76	-8,855.76
23-10-1190-890-000-012 ELECTRICITY-OSGOOD	0.00	642.31	5,974.36	-5,974.36
23-10-1190-950-000-012 TAXES-OSGOOD	0.00	0.00	4,430.60	-4,430.60
23-10-6210-151-000-000 STIPEND - ESU FUNDS	-100,000.00	0.00	0.00	-100,000.00
91 EXPENDITURES	-100,000.00	3,008.55	46,688.85	-146,688.85
10 COOPERATING FUND	0.00	0.00	0.00	0.00

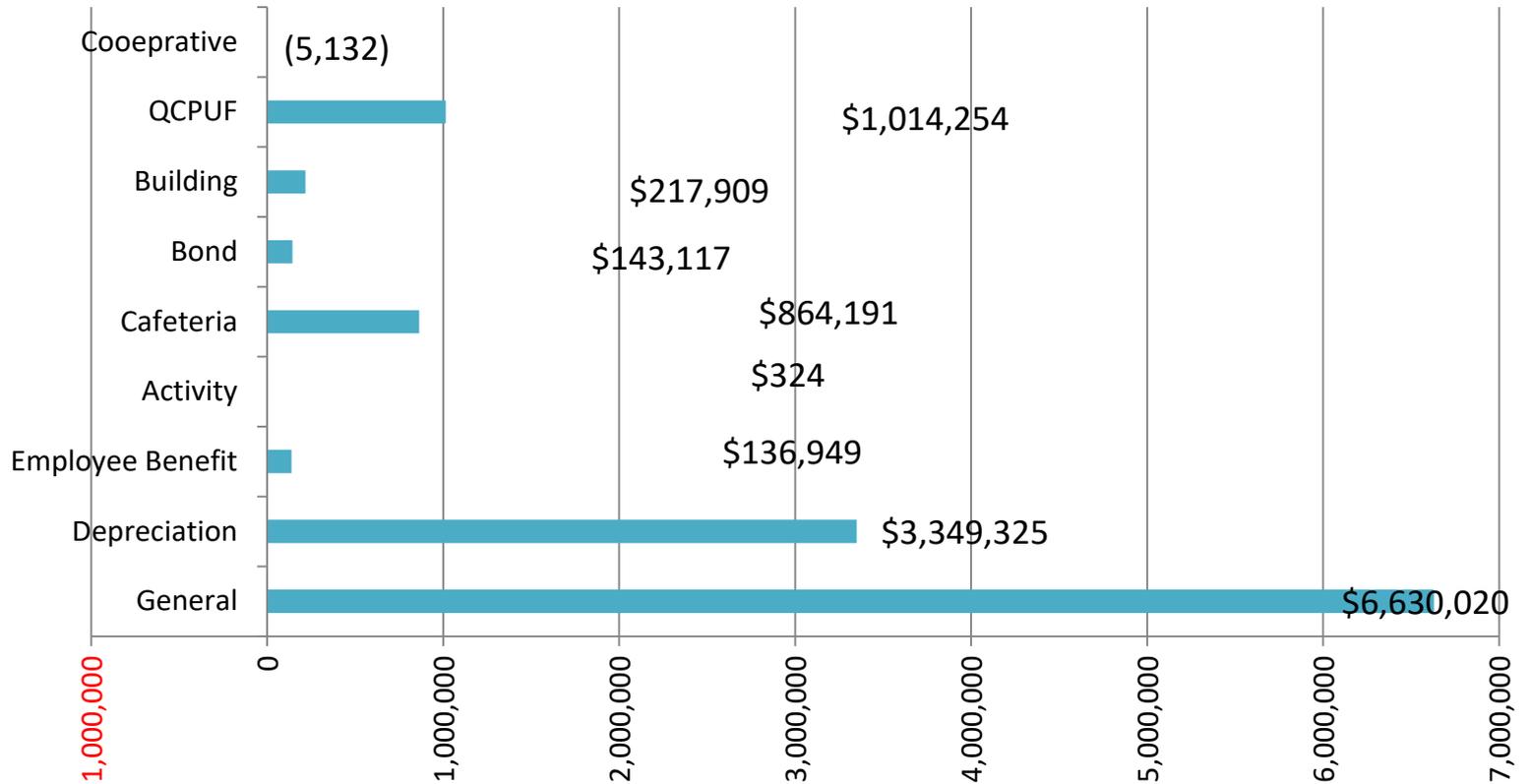
NORTH PLATTE PUBLIC SCHOOLS
CASH AND INVESTMENTS
June 30, 2023



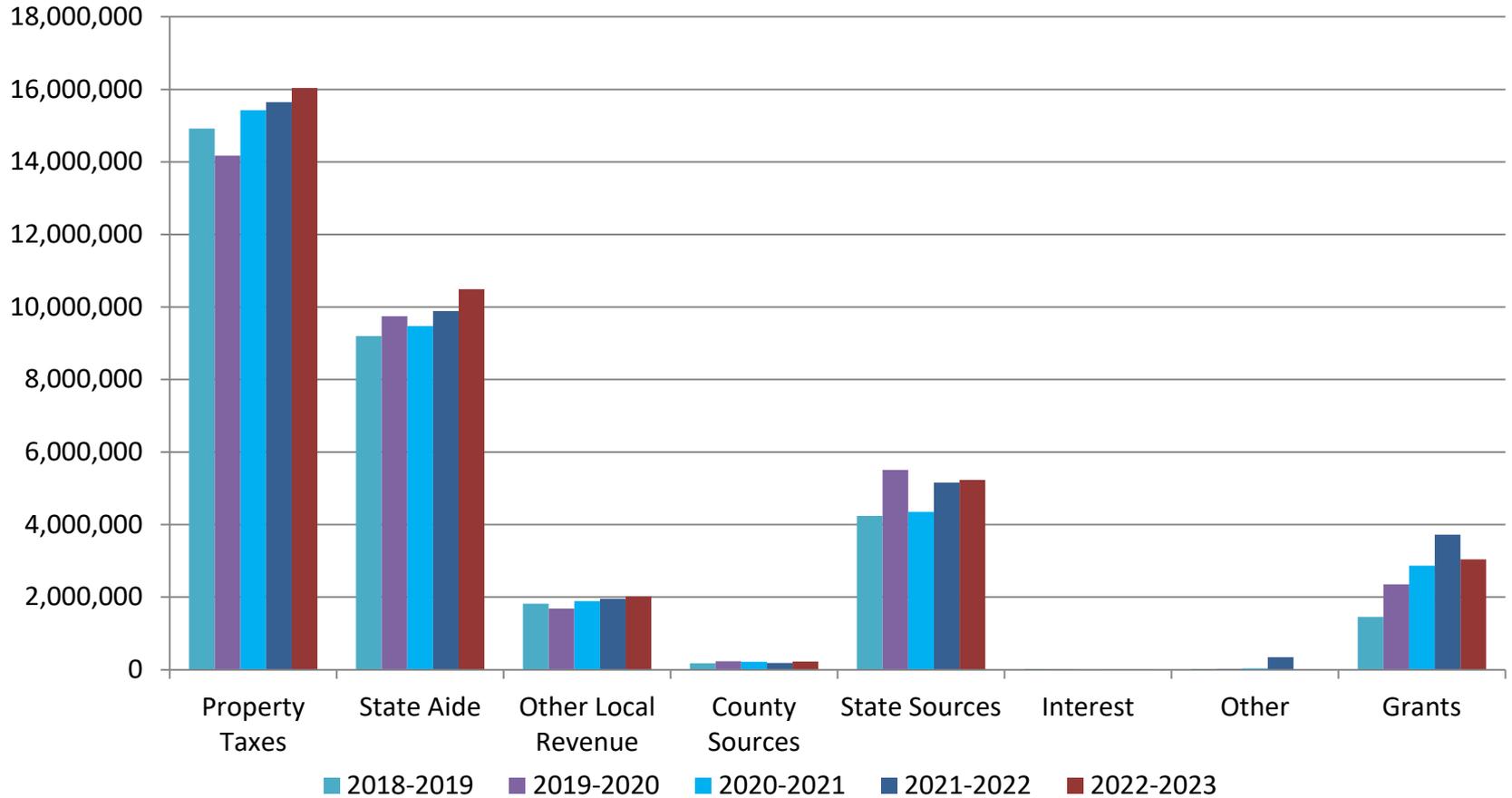
FUNDS	Bank	First <u>National</u>	<u>Nebraskaland</u>	<u>Other</u>	
GENERAL FUND	Operating	-	2,740,848		2,740,848
DEPRECIATION	Enterprise		2,254,567		2,254,567
EMPLOYEE BENEFIT	Enterprise		131,443		131,443
FIDUCIARY FUNDS	Enterprise		1,277,014		1,277,014
NUTRITION			954,890		954,890
BOND FUND			27,935		27,935
BUILDING FUND	Operating		(274,044)		(274,044)
QCPUF	Operating		802,622		802,622
COOPERATING	Operating		(8,046)		(8,046)
Subtotal		<u>-</u>	<u>7,907,229</u>		<u>7,907,229</u>
		0.0%	100.0%		
GENERAL FUND	NLAF			64,300	64,300
Cash On Hand/Petty Cash					
General Fund					
Schools				\$ 50	50
McKinley	Stamps/Cash				231
McKinley-Checking	Equitable			100,031	100,031
Maintenance					200
Kids Klub					-
					<hr/>
Total General Fund				\$ 100,512	<hr/>
Activity-Athletics					4,150
Cafeteria					185
Total Cash on Hand					<hr/>
Total Cash				\$ 104,847	<hr/>
					<hr/>
				\$ 8,012,076	<hr/>

North Platte Public Schools
 Balance Sheet – Total Net Assets
 For the Ten Month Period Ending June 30, 2023

2022-2023



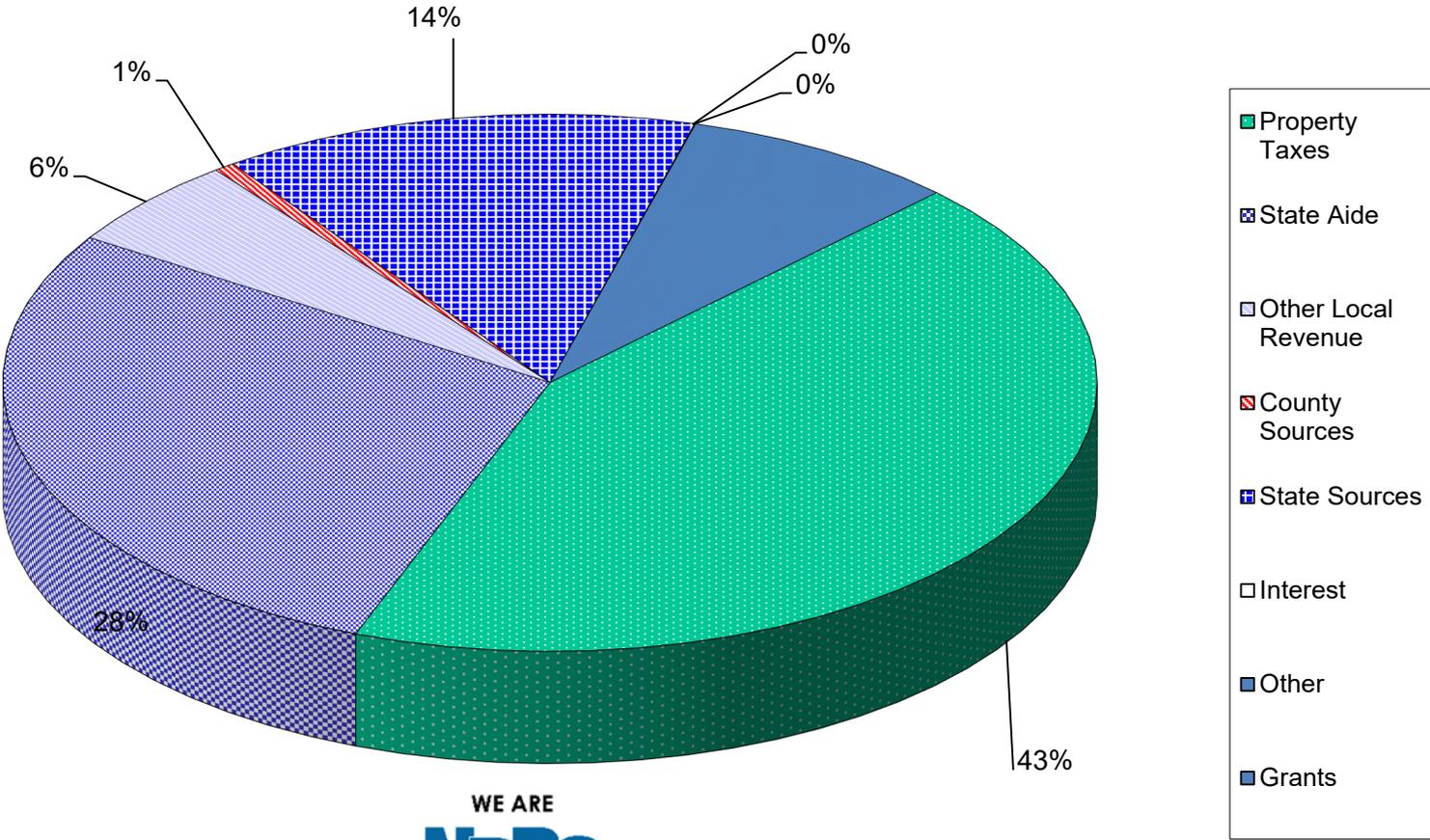
North Platte Public Schools Revenue Comparison For the Ten Month Period Ending June 30



North Platte Public Schools

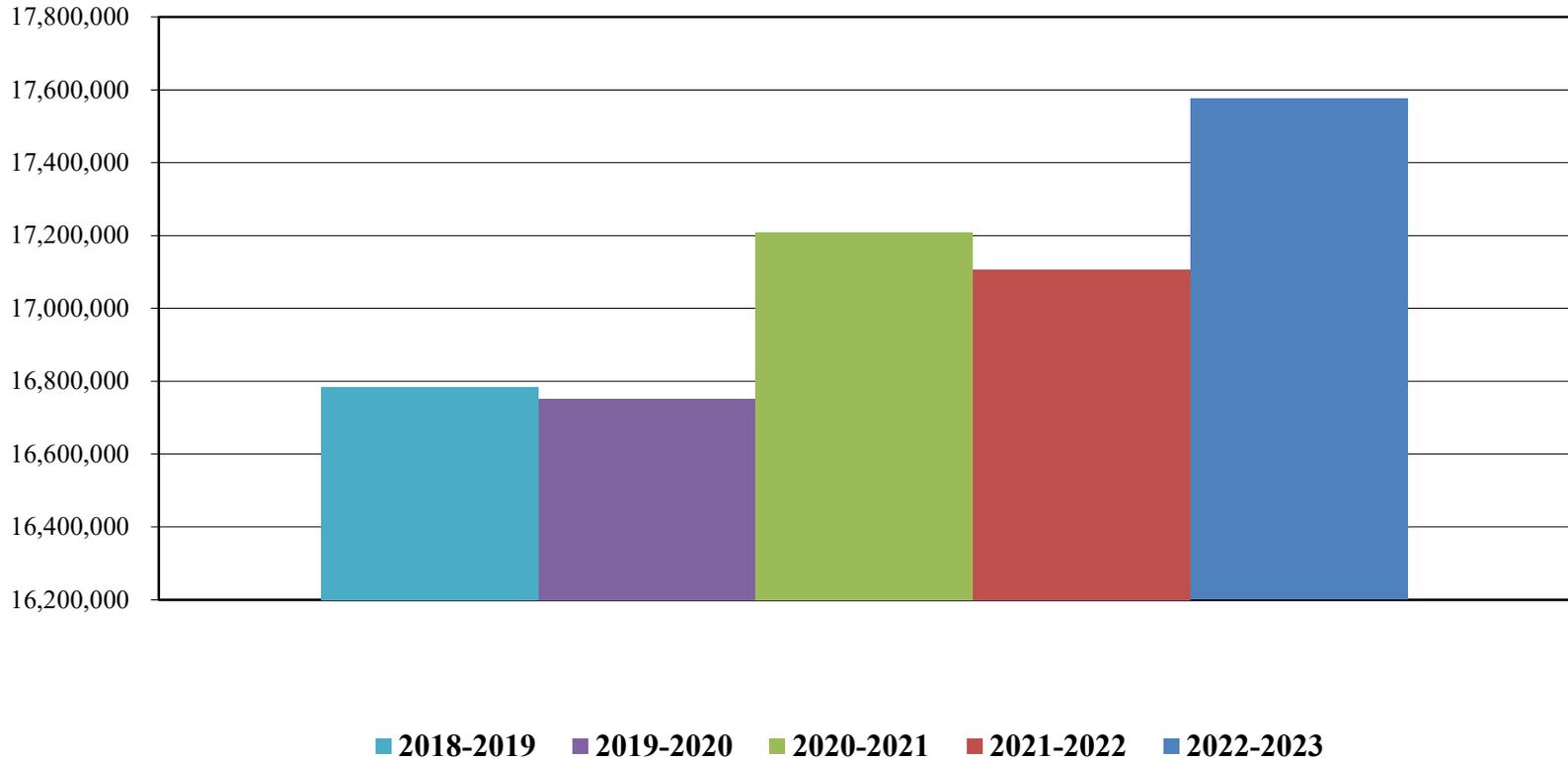
Revenue by Object Code

For the Ten Month Period Ending June 30, 2023



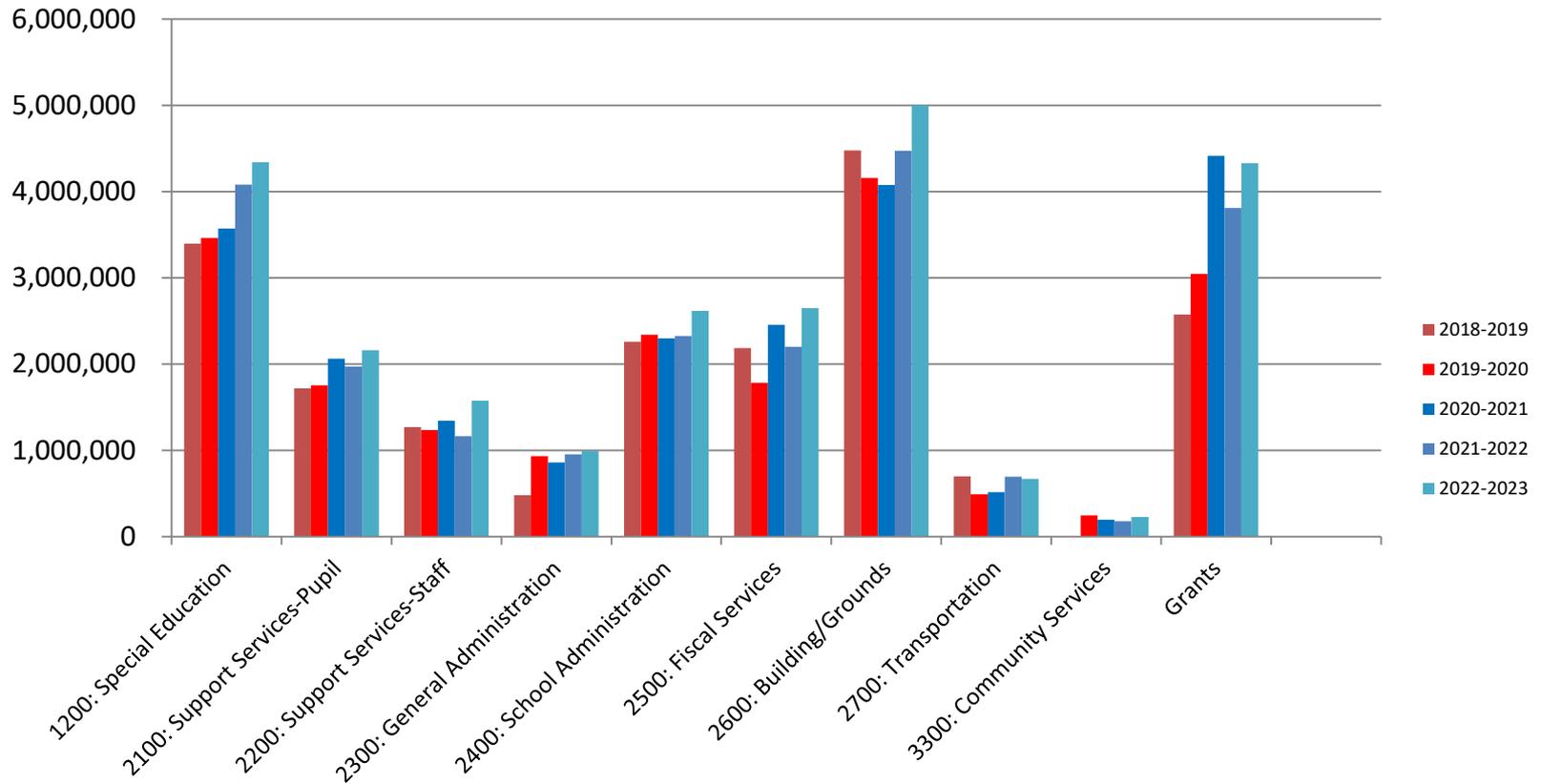
North Platte Public Schools

Comparison of Expense-1100: Instruction Only
For the Ten Month Period Ending June 30



North Platte Public Schools

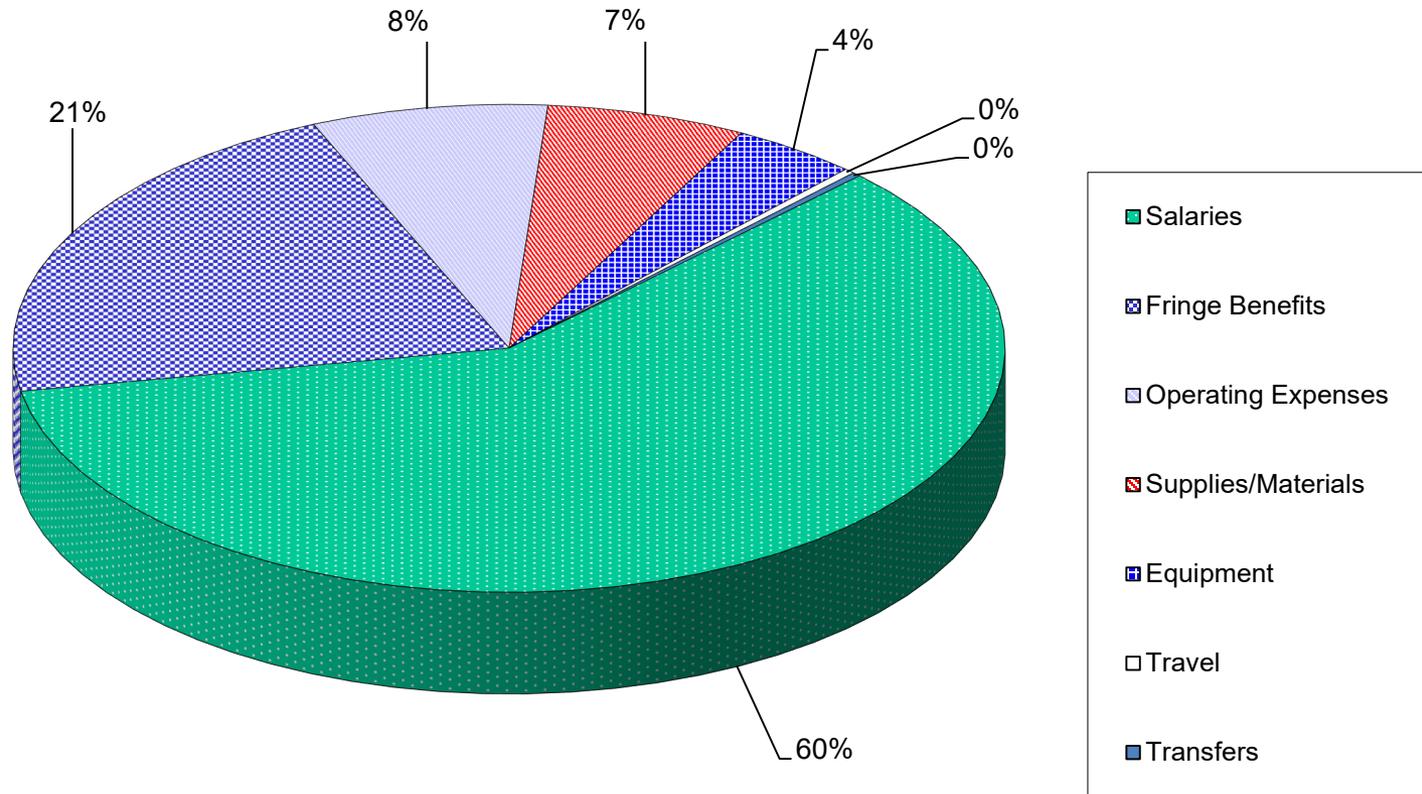
Comparison of Expense by Discipline For the Ten Month Period Ending June 30



North Platte Public Schools

Expenditures by Object Code

For the Ten Month Period Ending June 30, 2023



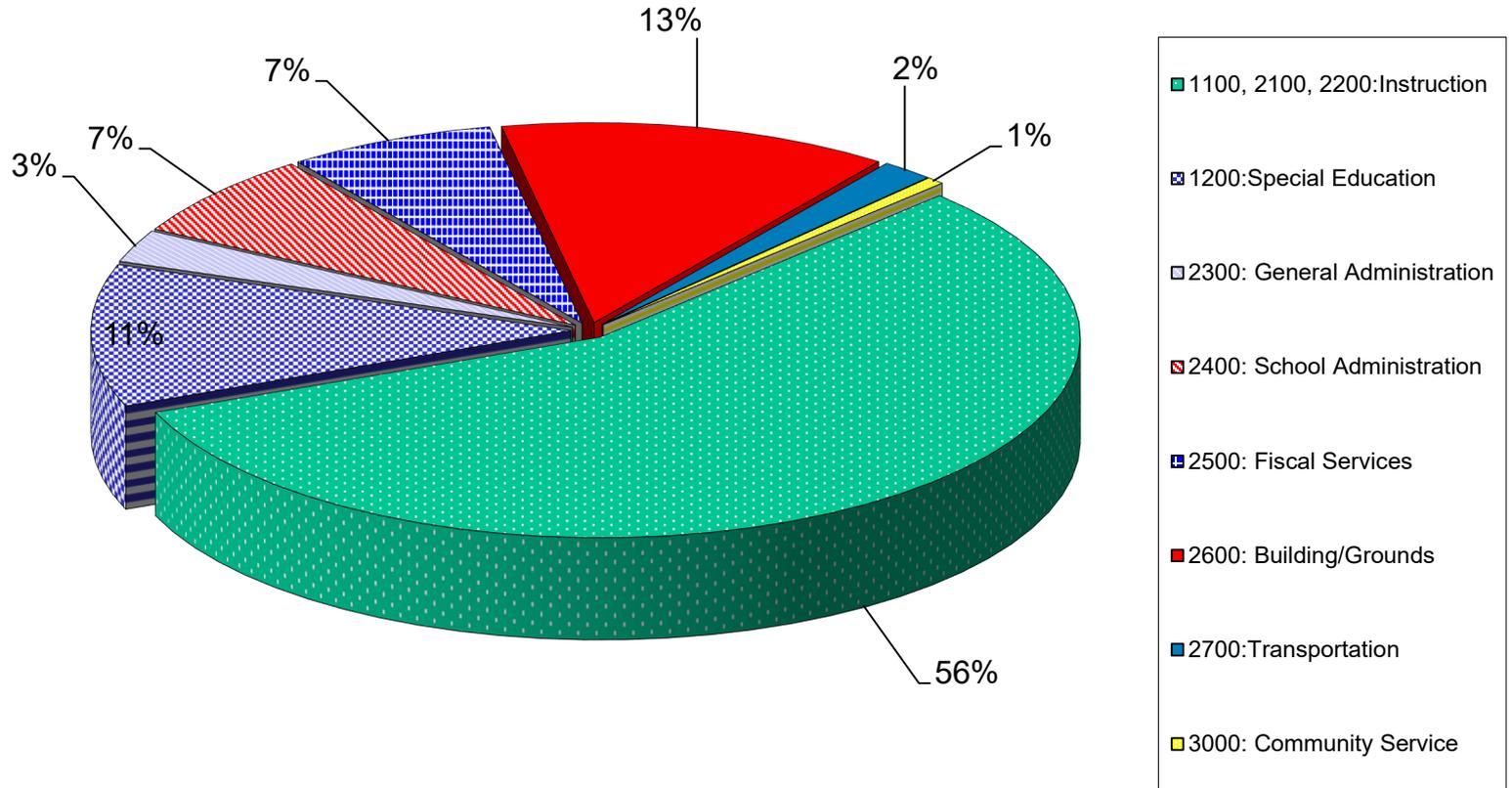
General Fund Expenditures excluding Grants



North Platte Public Schools

Expenditures by Discipline

For the Ten Month Period Ending June 30, 2023



General Fund Expenditures excluding grants



North Platte Public Schools



STATEMENT OF OF CHANGES IN DISBURSEMENTS-BUDGET AND ACTUAL

For the Ten Month Period Ending June 30, 2023

	<u>Budget</u> <u>(Original and Final)</u>	<u>Actual</u>	% of Budget <u>Spent</u>
General-Regular	38,479,762	33,346,565	86.66%
General-Grants			
ESSERS	2,841,799	1,311,378	46.15%
ESSA	858,271	805,353	93.83%
IDEA	1,116,495	1,010,777	90.53%
Grants	4,288,089	1,203,781	28.07%
Total Disbursements less Special Education	47,584,416	37,677,854	79.18%
General-Special Education	5,387,994	4,469,755	82.96%
General Fund	\$ 52,972,410	\$ 42,147,609	
Depreciation	4,435,782	1,822,130	41.08%
Employee Benefit	300,000	103,080	34.36%
Cooperative Fund	100,000	46,689	46.69%
Bond-North Platte	0	-	0.00%
Bond-Lake Maloney	122,850	121,550	98.94%
Building	3,585,664	2,003,963	55.89%
QCPUF	1,006,528	899,701	89.39%
Lunch	3,048,000	2,534,657	83.16%
Student Fee Fund	-	-	
Activities	1,700,000	1,237,116	72.77%
Total	<u>\$ 67,271,234</u>	<u>\$ 50,916,495</u>	75.69%

NORTH PLATTE PUBLIC SCHOOLS

STATEMENT OF NET ASSETS-CASH BASIS
ARISING FROM CASH TRANSACTIONS-GOVERNMENTAL FUNDS



BALANCE SHEET

June 30, 2023

	<u>General</u>	<u>Depreciation</u>	<u>Employee Benefit</u>	<u>Nutrition</u>	<u>Bond</u>	<u>Building</u>	<u>QCPUF</u>	<u>Cooperative</u>
ASSETS								
Cash	\$ 2,905,660	\$ 2,254,567	\$ 131,443	\$ 955,075	\$ 27,935	\$ (274,044)	\$ 802,622	\$ (8,046)
Investments								
Cash with Fiscal Agent	-				-			
Accounts Receivables	-	-		(32,207)				
Due From	-							
Prepaid Insurance								
Amount Provided for Bonds								
Total Assets	\$ 2,905,660	\$ 2,254,567	\$ 131,443	\$ 922,868	\$ 27,935	\$ (274,044)	\$ 802,622	\$ (8,046)
LIABILITIES								
Bank Overdraft	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Accounts Payable	573,670							
Due To	787,654	(648,620)	97,574	(139,951)		575	3,799	(2,052)
Bonds Payable		-	-			-	-	
Total Liabilities	\$ 1,361,324	\$ (648,620)	\$ 97,574	\$ (139,951)	\$ -	\$ 575	\$ 3,799	\$ (2,052)
Total Assets less Liabilities	\$ 1,544,336	\$ 2,903,187	\$ 33,869	\$ 1,062,819	\$ 27,935	\$ (274,619)	\$ 798,823	\$ (5,994)
NET ASSETS (RESERVES)								
Reserved for:								
Debt Service	\$ -	\$ -	\$ -	\$ -	\$ 27,935	\$ -	\$ -	\$ -
Unreserved for:								
General	1,544,336	-	-	-	-	-	-	(5,994)
Special Revenue Funds	-	2,903,187	33,869	1,062,819	-	-	798,823	
Capital Projects Fund	-	-	-	-	-	(274,619)		
Total Net Assets (Reserves)	\$ 1,544,336	\$ 2,903,187	\$ 33,869	\$ 1,062,819	\$ 27,935	\$ (274,619)	\$ 798,823	\$ (5,994)

NORTH PLATTE PUBLIC SCHOOLS

STATEMENT OF NET ASSETS-CASH BASIS
ARISING FROM CASH TRANSACTIONS-GOVERNMENTAL FUNDS



June 30, 2023

Asset Allocation	<u>7/1/2019</u>	<u>6/30/2020</u>	<u>6/30/2021</u>	<u>6/30/2022</u>	<u>6/30/2023</u>
General	6,095,844	6,458,336	4,342,770	4,456,791	1,544,336
Depreciation	2,781,060	2,876,387	3,525,783	3,087,246	2,903,187
Employee Benefit	(81,845)	8,482	87,588	27,081	33,869
Activity	1,492,163	1,455,330	1,555,921	1,371,807	1,379,673
Nutrition	326,416	61,432	417,042	870,483	1,062,819
Bond	1,567,651	370,487	365,418	108,361	27,935
Building	470,822	(35,338)	(24,496)	(418,384)	(274,619)
QCPUF	233,629	351,133	554,939	722,591	798,823
Cooperative	10,008	(7,423)	2,504	238	(5,994)
TOTAL	\$ 12,895,748	\$ 11,538,826	\$ 10,827,469	\$ 10,226,214	\$ 7,470,029
General Fund Expenditures					
Payroll	\$ 3,053,342	\$ 2,672,727	\$ 2,872,716	\$ 2,760,760	\$ 3,015,609
Bills	\$ 853,617	\$ 634,603	\$ 838,720	\$ 1,700,773	\$ 1,540,900
TOTAL	\$ 3,906,959	\$ 3,307,330	\$ 3,711,436	\$ 4,461,533	\$ 4,556,509

NORTH PLATTE PUBLIC SCHOOLS

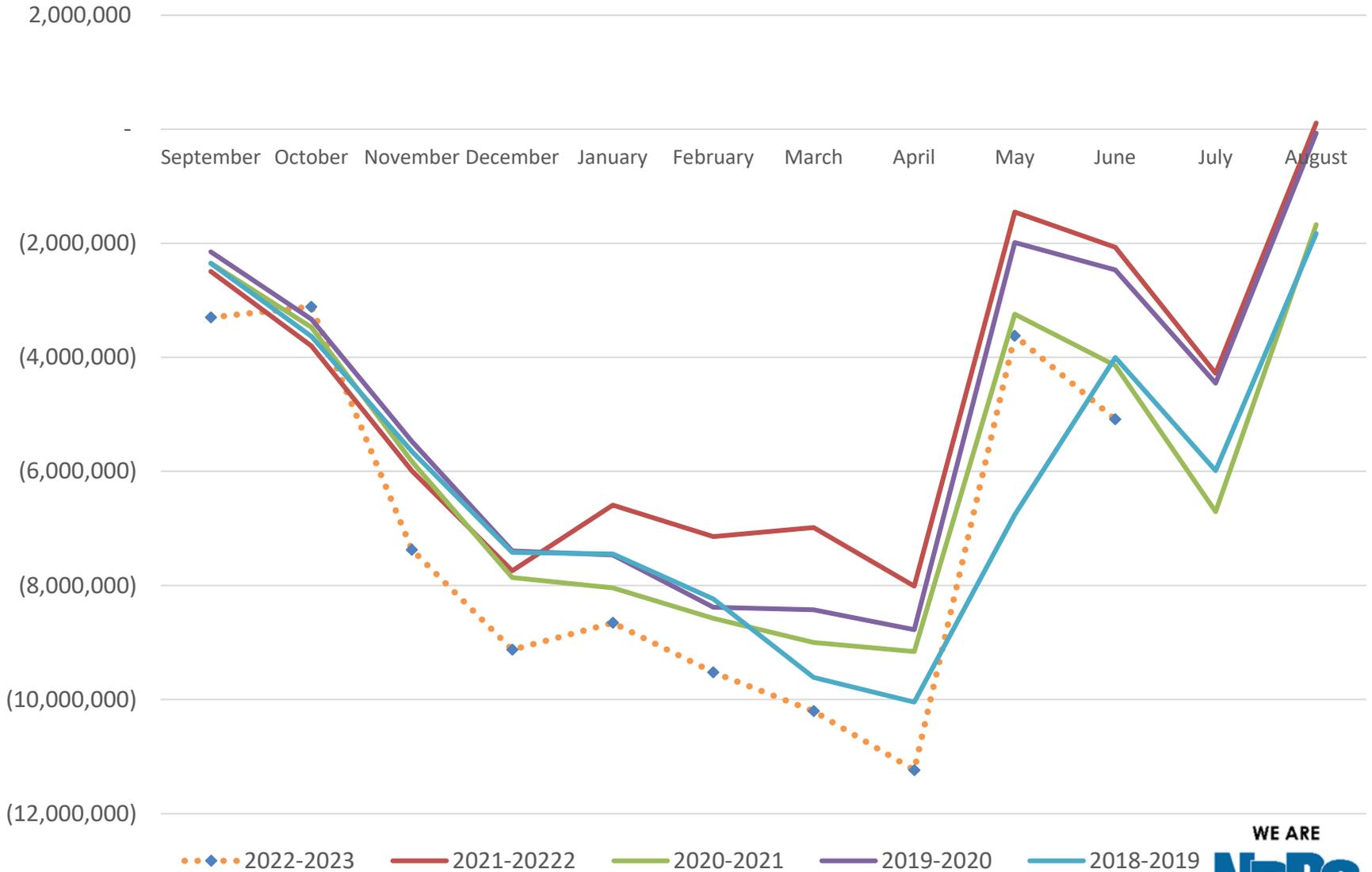
STATEMENT OF CASH RECEIPTS, DISBURSEMENTS AND CHANGES IN FUND BALANCES



For the Ten Month Period Ending June 30, 2023

FUNDS	Fund Balances (deficits) at Beginning of Year	Receipts	2022-2023	Disbursements	Excess (deficiency) of receipts over (under) Disbursements	Fund Balances (deficits) at End of Year	Fund Balance Composite		
							School District Treasurer's Cash/Investments (overdrawn)	Due to/ Due From	Receivables and Liabilities
GENERAL									
Education	\$ 6,630,020	\$ 34,049,842	\$ 38,479,762	\$ 33,346,565			\$ 2,905,660	\$ (787,654)	\$ (573,670)
Special Education			\$ 5,387,994	4,469,755					
Grants		3,012,083	\$ 9,104,654	4,331,289					
Total	\$ 6,630,020	\$ 37,061,925	\$ 52,972,410	\$ 42,147,609	(5,085,684)	\$ 1,544,336	\$ 2,905,660	\$ (787,654)	\$ (573,670)
DEPRECIATION	\$ 3,349,325	\$ 1,375,992	\$ 4,435,782	\$ 1,822,130	(446,138)	\$ 2,903,187	\$ 2,254,567	\$ 648,620	\$ -
EMPLOYEE BENEFIT	\$ 136,949	\$ -	\$ 300,000	\$ 103,080	(103,080)	\$ 33,869	\$ 131,443	\$ (97,574)	\$ -
Combined Total	\$ 10,116,294	\$ 38,437,917	\$ 57,708,192	\$ 44,072,819	(5,634,902)	\$ 4,481,392	\$ 5,291,670	\$ (236,608)	\$ (573,670)
FIDUCIARY									
Student Activity	\$ 1,600,285	\$ 1,016,504	\$ 1,700,000	\$ 1,237,116	(220,612)	\$ 1,379,673	\$ 1,281,164	\$ 98,980	\$ (471)
SCHOOL NUTRITION									
School Year	\$ 852,869	\$ 2,727,928	\$ 3,048,000	\$ 2,513,311	214,617	\$ 1,067,486	\$ 955,075	\$ 139,951	\$ (32,207)
Vending Machine	11,322	5,357		21,346	(15,989)	(4,667)			
Total	\$ 864,191	\$ 2,733,285	\$ 3,048,000	\$ 2,534,657	198,628	\$ 1,062,819	\$ 955,075	\$ 139,951	\$ (32,207)
BOND INTEREST AND RETIREMENT	\$ 143,117	\$ 6,368	\$ 122,850	\$ 121,550	(115,182)	\$ 27,935	\$ 27,935	\$ -	\$ -
SPECIAL BUILDING	\$ 217,909	\$ 1,511,435	\$ 3,585,664	\$ 2,003,963	(492,528)	(274,619)	(274,044)	(575)	\$ -
QUALIFIED CAPITAL PURPOSE UNDERTAKING	\$ 1,014,254	\$ 684,270	\$ 1,006,528	\$ 899,701	(215,431)	\$ 798,823	\$ 802,622	\$ (3,799)	\$ -
COOPERATIVE	\$ 324	\$ 40,371	\$ 100,000	\$ 46,689	(6,318)	(5,994)	(8,046)	\$ 2,052	\$ -
GRAND TOTAL-ALL FUNDS	\$ 13,956,374	\$ 44,430,150	\$ 67,271,234	\$ 50,916,495	\$ (6,486,345)	\$ 7,470,029	\$ 8,076,376	\$ 1	\$ (606,348)

Monthly Cash Flow





	Adjusted Budget	Actual YTD	Available Balance	Percent
01 GENERAL FUND				
11 00 TAXES	\$29,252,494	\$17,843,310	\$11,409,184	61.0%
15 00 INVESTMENT INCOME	\$1,000	\$1,441	-\$441	144.1%
19 00 PRIVATE GRANTS	\$186,514	\$216,015	-\$29,501	115.8%
21 00 COUNTY FINES/LICENSES	\$300,000	\$230,297	\$69,703	76.8%
31 00 STATE RECEIPTS	\$12,739,135	\$14,842,006	-\$2,102,871	116.5%
34 00 CATEGORICAL/PRIVATE GRANTS	\$450,000	\$632,742	-\$182,742	140.6%
35 00 STATE CATEGORICAL PROGRAMS	\$393,923	\$214,625	\$179,298	54.5%
38 00 IN-LIEU OF SCHOOL LAND	\$0	\$31,457	-\$31,457	
39 00 OTHER STATE RECEIPTS	\$162,000	\$0	\$162,000	0.0%
40 00 UNOBLIGATED GRANT FUNDS	\$6,057,013	\$0	\$6,057,013	0.0%
41 00 UNIVERSAL SERVICE FUND	\$0	\$74,000	-\$74,000	
44 00 IDEA	\$16,750	\$77,187	-\$60,437	460.8%
45 00 FEDERAL PROGRAMS	\$2,317,586	\$1,858,606	\$458,980	80.2%
47 00 CARL PERKINS	\$0	\$140,598	-\$140,598	
49 00 21ST CENTURY/EIN	\$518,770	\$861,692	-\$342,922	166.1%
56 00 MISC REVENUE	\$5,000	\$6,885	-\$1,885	137.7%
69 00	\$0	\$31,064	-\$31,064	
81 TOTAL REVENUES	\$52,400,185	\$37,061,925	\$15,338,260	70.7%
91 EXPENDITURES				
11 00 REGULAR INSTRUCTION	\$20,653,046	\$17,467,071	\$3,185,975	84.6%
12 00 SPECIAL EDUCATION	\$5,230,162	\$4,341,044	\$889,118	83.0%
13 00 SUMMER SCHOOL	\$73,516	\$5,893	\$67,623	8.0%
21 00 PUPIL SUPPORT	\$2,510,662	\$2,162,263	\$348,399	86.1%
22 00 STAFF SUPPORT	\$1,974,019	\$1,577,677	\$396,342	79.9%
23 00 GENERAL ADMINISTRATION	\$1,188,038	\$994,428	\$193,610	83.7%
24 00 SCHOOL ADMINISTRATION	\$2,747,866	\$2,618,029	\$129,837	95.3%
25 00 BUSINESS SUPPORT	\$2,903,289	\$2,648,843	\$254,446	91.2%
26 00 OPERATIONS/MAINTENANCE	\$5,587,267	\$4,998,623	\$588,644	89.5%
27 00 TRANSPORTATION	\$656,369	\$670,194	-\$13,825	102.1%
33 00 COMMUNITY SERVICE	\$243,523	\$229,255	\$14,268	94.1%
34 00 CATEGORICAL/PRIVATE GRANTS	\$191,514	\$261,696	-\$70,182	136.6%
35 00 STATE CATEGORICAL PROGRAMS	\$363,869	\$342,095	\$21,774	94.0%
40 00 UNOBLIGATED GRANT FUNDS	\$2,837,886	\$0	\$2,837,886	0.0%
62 00 ESSA-TITLE	\$858,271	\$655,476	\$202,795	76.4%
63 00 ESSA-TITLE II	\$178,016	\$149,875	\$28,141	84.2%
64 00 IDEA	\$1,116,495	\$1,010,777	\$105,718	90.5%
66 00 OTHER FEDERAL SERV-NON CATEGORICAL	\$25,000	\$30,583	-\$5,583	122.3%
67 00 CARL PERKINS FUNDS	\$60,558	\$56,869	\$3,689	93.9%
69 00 FEDERAL SERV-CATEGORICAL	\$3,473,045	\$1,823,916	\$1,649,129	52.5%
80 00 TRANSFERS	\$100,000	\$103,000	-\$3,000	103.0%
91 EXPENDITURES	\$52,972,411	\$42,147,607	\$10,824,804	79.6%
Revenue over (under) Expenditures	(\$572,226)	(\$5,085,682)		

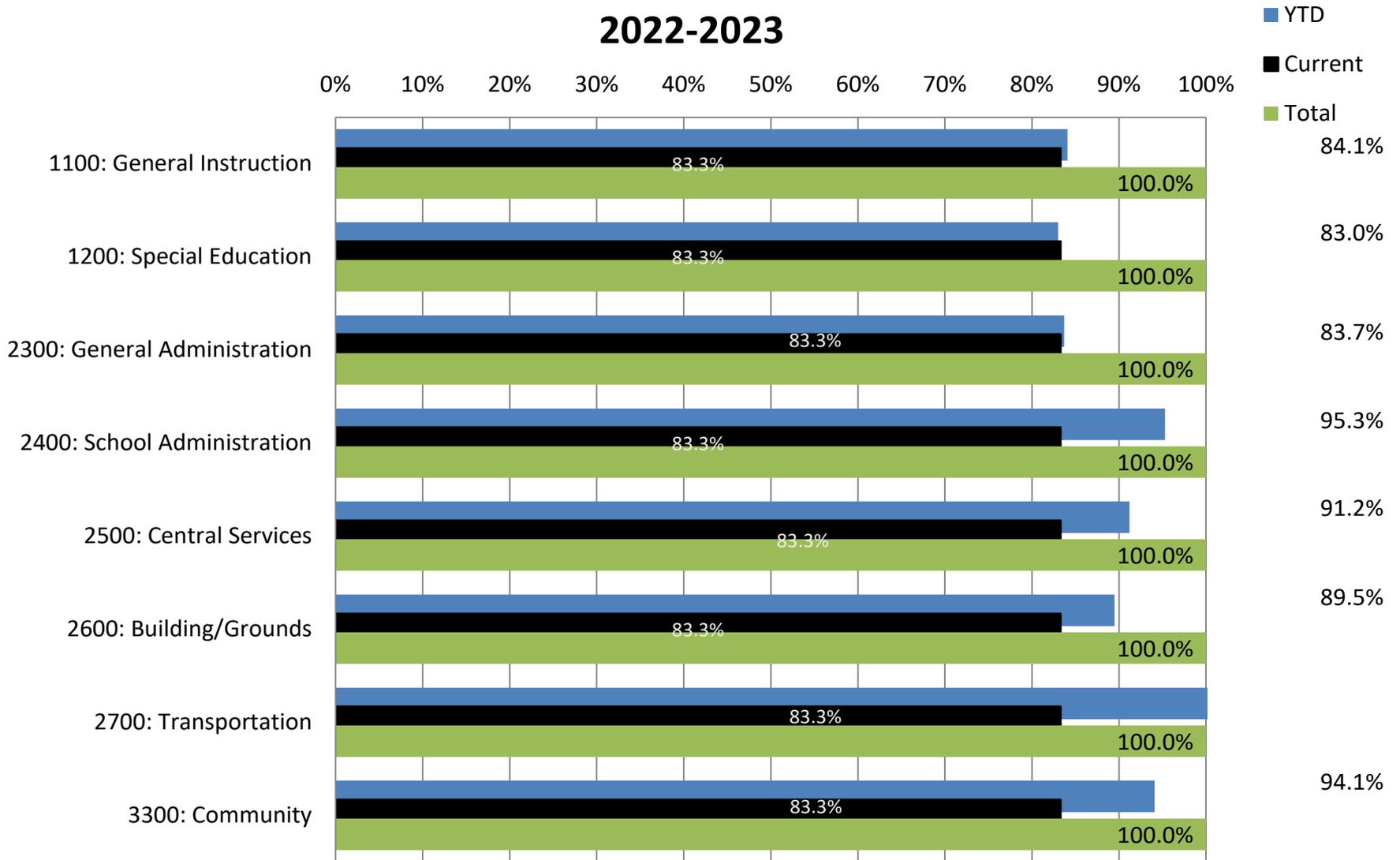
North Platte Public Schools

June



	2022-2023	2021-2022	2020-2021	2019-2020	2018-2019
	<u>Actual</u>	<u>Actual</u>	<u>Actual</u>	<u>Actual</u>	<u>Actual</u>
Revenue					
Property Taxes	16,036,402	15,644,747	15,427,235	14,175,394	14,916,337
State Aid	10,489,135	9,885,536	9,477,434	9,748,618	9,200,199
Other Local Revenue	2,022,922	1,959,116	1,888,968	1,685,310	1,821,746
County Sources	230,297	190,813	221,569	231,269	181,718
State Sources	5,231,696	5,157,917	4,348,282	5,511,854	4,242,844
Interest	1,441	312	364	11,126	18,798
Other	6,885	342,019	39,635	28,916	19,918
Grants	3,043,147	3,725,814	2,864,716	2,352,414	1,452,765
Total Revenue	37,061,925	36,906,274	34,268,203	33,744,901	31,854,325
Expenditures					
Salaries	22,563,335	21,694,712	21,721,397	21,411,058	21,228,781
Fringe Benefits	8,082,764	7,672,875	7,009,774	6,434,562	6,182,555
Operating Expenses	2,916,260	2,484,807	1,989,498	2,061,710	1,836,919
Supplies/Materials	2,463,149	2,025,209	2,009,029	2,185,672	2,353,064
Equipment	1,558,569	1,088,777	1,698,872	858,831	1,448,868
Travel	129,241	130,320	87,337	137,061	144,555
Other Expenses	103,000	70,000	85,000	77,313	85,000
Grants	4,331,289	3,809,728	4,416,207	3,044,921	3,075,086
Total Expenditures	42,147,607	38,976,428	39,017,114	36,211,128	36,354,828
Instruction	17,575,962	17,107,343	17,208,984	16,752,214	16,785,525
Special Education	4,341,044	4,081,186	3,571,904	3,465,409	3,398,009
Guidance/Health	2,162,263	1,972,025	2,064,136	1,754,256	1,719,779
Libraries	1,577,677	1,167,714	1,346,307	1,237,021	1,271,729
General Administration	994,428	957,333	859,937	935,032	480,956
School Administration	2,618,029	2,328,587	2,297,641	2,341,274	2,260,792
Business Office	2,648,843	2,201,820	2,458,241	1,782,661	2,186,058
Building/Grounds	4,998,623	4,474,265	4,076,276	4,159,568	4,477,394
Transportation	670,194	697,642	517,910	493,097	699,500
Private Grants/Other	229,255	178,785	199,571	245,675	0
Grants	4,331,289	3,809,728	4,416,207	3,044,921	2,575,966
Total	42,147,607	38,976,428	39,017,114	36,211,128	35,855,708
	0	0	0	0	(499,120)
Net Income	(5,085,682)	(2,070,154)	(4,748,911)	(2,466,227)	(4,001,383)
Net Income-GF	(3,797,540)	(1,986,240)	(3,197,420)	(1,773,720)	(2,878,182)

2022-2023



1100: **Regular Instruction:** Those programs that are directed to students in the classroom

1200: **Special Education Program**

2100: **Support Services-Pupil:** Attendance, guidance, health services

2200: **Support Services-Staff:** Curriculum, libraries, technology, activities

2300: **General Administration:** Board of Education, Superintendent

2400: **School Administration:** Building Principals Office and Support



Activity and Depreciation

Account Year: 23

Period Range: 00 - 10

		Begin Balance	Revenue	Expenditures	End Balance
02	DEPRECIATION FUND				
8001	HIGH SCHOOL	110,611.33	0.00	16,038.55	94,572.78
8002	ADAMS MIDDLE SCHOOL	127,031.86	0.00	34,341.84	92,690.02
8003	BUFFALO ELEMENTARY	12,684.92	0.00	4,559.49	8,125.43
8004	MADISON SCHOOL	164,916.02	0.00	16,331.00	148,585.02
8005	CODY ELEMENTARY	41,151.90	0.00	12,156.48	28,995.42
8006	JEFFERSON ELEMENTARY	-5,154.74	0.00	0.00	-5,154.74
8007	LINCOLN ELEMENTARY	41,429.92	0.00	0.00	41,429.92
8009	WASHINGTON ELEMENTARY	40,487.47	0.00	0.00	40,487.47
8010	MCDONALD ELEMENTARY	29,513.21	0.00	605.00	28,908.21
8011	EISENHOWER ELEMENTARY	25,452.54	0.00	1,356.57	24,095.97
8012	OSGOOD/LAKE ELEMENTARY	14,778.12	0.00	2,568.97	12,209.15
8013	SPED	0.00	0.00	0.00	0.00
8015	STUDENT LEAD TECHNOLOGY	417,933.53	759,520.00	570,016.00	607,437.53
8026	NURSING SERVICES	4,217.77	0.00	0.00	4,217.77
8028	ELEMENTARY LIBRARIES	22,863.51	0.00	0.00	22,863.51
8040	ELEMENTARY MUSIC	4,581.15	0.00	0.00	4,581.15
8041	ELEMENTARY PE	23,074.20	0.00	0.00	23,074.20
8051	NEW SERIES TEXTBOOKS	836,361.86	150,000.00	594,625.58	391,736.28
8052	TECHNOLOGY OFFICE	462,800.15	0.00	9,678.78	453,121.37
8055	REPLACEMENT TEXTBOOKS	117,182.92	65,000.00	887.60	181,295.32
8110	NPHS LIBRARY	3,470.58	0.00	0.00	3,470.58
8111	NPHS BAND	-7,289.34	0.00	0.00	-7,289.34
8230	MS BAND	7,500.00	0.00	0.00	7,500.00
8232	CENTRAL OFFICE	-27,853.37	0.00	0.00	-27,853.37
8233	CUSTODIAL/MAINTENANCE	75,062.67	23,690.25	73,364.14	25,388.78
8234	TEACHER COMPUTERS	271,364.81	160,000.00	448,670.00	-17,305.19
8235	VEHICLE ACQUISITION	186,033.86	50,000.00	28,209.37	207,824.49
8240	TRACK	303,506.63	50,000.00	0.00	353,506.63
8241	TENNIS COURTS	197,532.00	25,000.00	0.00	222,532.00
8245	FOOTBALL FIELD	150,597.00	50,000.00	0.00	200,597.00
8250	ADAMS HVAC	-197,532.52	0.00	0.00	-197,532.52
8255	PLAYGROUNDS	-75,931.00	0.00	0.00	-75,931.00
8290	INTEREST	-29,053.77	42,781.96	8,720.26	5,007.93
	Total Funds:	\$3,349,325.19	\$1,375,992.21	\$1,822,129.63	\$2,903,187.77
	Grand Total for All Funds:	\$3,349,325.19	\$1,375,992.21	\$1,822,129.63	\$2,903,187.77

Report Description: Month End Report 13 Account Year: 23 Account Periods: 10 - 10 PY Account Periods: 10 - 10 Dates: 06/01/2023 - 06/30/2023

Account	YTD Adj Bud	Period Expended	YTD Actual	Avail Balance
Account Description				
23-08-0001-013-000-000 CASH-NLNB-BUILDING	0.00	-319,293.39	-274,043.76	
23-08-0001-016-000-000 CASH ON DEPOSIT-COUNTY TREASURER	0.00	-37,575.59	0.04	-0.04
23-08-0001-031-000-000 DUE TO/FROM	0.00	0.00	-575.00	
01 ASSETS	0.00	-356,868.98	-274,618.72	
23-08-0001-900-000-000 RESERVED FUND BALANCE	0.00	0.00	197,363.00	-197,363.00
23-08-0001-905-000-000 UNRESERVED FUND BALANCE	0.00	0.00	-217,908.86	
03 EQUITY	0.00	0.00	-20,545.86	
000 DISTRICT WIDE	0.00	-356,868.98	-295,164.58	
23-08-4997-000-000-015 REVENUE-ESSERS II	638,789.00	0.00	-810,466.00	
23-08-4998-000-000-015 REVENUE-ESSERS III	1,929,512.00	0.00	0.00	1,929,512.00
81 REVENUES	2,568,301.00	0.00	-810,466.00	
23-08-6997-340-002-015 CONTRACTED SERVICES-ARCHITECT-ESSERS II	0.00	0.00	20,082.84	-20,082.84
23-08-6997-720-002-015 BUILDING IMPROVEMENTS-ESSERS II-ADAMS	-758,899.00	0.00	701,560.68	-1,460,459.68
23-08-6998-340-010-015 CONTRACTED SERVICES-ESSERS III	0.00	0.00	108,925.00	-108,925.00
23-08-6998-720-000-015 CONSTRUCTION-ESSERS III	-1,643,780.00	0.00	0.00	-1,643,780.00
23-08-6998-720-010-015 BUILDING IMPROVEMENTS-ESSERS III	0.00	356,262.98	430,601.98	-430,601.98
91 EXPENDITURES	-2,402,679.00	356,262.98	1,261,170.50	-3,663,849.50
015 NON PUBLIC/ESSERS/DISTRICT	165,622.00	356,262.98	450,704.50	-285,082.50

Report Description: Month End Report 13 Account Year: 23 Account Periods: 10 - 10 PY Account Periods: 10 - 10 Dates: 06/01/2023 - 06/30/2023

Account	YTD Adj Bud	Period Expended	YTD Actual	Avail Balance
Account Description				
23-08-1100-000-000-100 (1110) PROPERTY TAXES-BUILDING FUND	790,000.00	0.00	-470,015.29	
23-08-1115-000-000-100 CARLINE TAXES	0.00	0.00	-1,901.01	
23-08-3130-000-000-100 HOMESTEAD EXEMPTION	0.00	0.00	-16,818.76	
23-08-3131-000-000-100 PROPERTY TAX CREDIT-BUILDING	0.00	0.00	-43,508.38	
23-08-3180-000-000-100 PRO-RATA MOTOR VEHICLE	0.00	0.00	-1,797.90	
23-08-3800-000-000-100 IN LIEU OF TAX	0.00	0.00	-915.21	
23-08-5690-000-000-100 (9000) NON-PROGRAM INCOME-BUILDING FUND	30,000.00	0.00	-166,012.50	
81 REVENUES	820,000.00	0.00	-700,969.05	
23-08-2620-340-000-100 CONTRACTED SERVICES - ARCHITECT	-6,000.00	0.00	38,000.00	-44,000.00
23-08-2620-720-001-100 BUILDING IMPROVEMENT-NPHS	-362,985.00	0.00	460,439.13	-823,424.13
23-08-2620-720-003-100 BUILDING IMPROVEMENTS-BUFFALO	0.00	0.00	234,593.00	-234,593.00
23-08-2620-720-004-100 BUILDING IMPROVEMENTS-MADISON	-25,000.00	0.00	0.00	-25,000.00
23-08-2620-720-006-100 BUILDING IMPROVEMENTS-JEFFERSON	0.00	0.00	3,700.00	-3,700.00
23-08-2620-720-032-100 BUILDING IMPROVEMENTS-DISTRICT	-789,000.00	606.00	6,060.00	-795,060.00
91 EXPENDITURES	-1,182,985.00	606.00	742,792.13	-1,925,777.13
100 DISTRICT	-362,985.00	606.00	41,823.08	-404,808.08
08 SPECIAL BUILDING FUND	-197,363.00	0.00	197,363.00	-394,726.00

Report Description: Month End Report 14 Account Year: 23 Account Periods: 10 - 10 PY Account Periods: 10 - 10 Dates: 06/01/2023 - 06/30/2023

Account	YTD Adj Bud	Period Expended	YTD Actual	Avail Balance
Account Description				
23-09-0001-013-000-000 CASH-NLNB-QCPUF	0.00	-12,255.99	802,622.39	-802,622.39
23-09-0001-016-000-000 CASH ON DEPOSIT-COUNTY TREASURER	0.00	-47,841.51	-0.06	
23-09-0001-031-000-000 DUE FROM/TO GENERAL FUND	0.00	0.00	-3,800.00	
01 ASSETS	0.00	-60,097.50	798,822.33	-798,822.33
23-09-0001-900-000-000 RESERVED FUND BALANCE	0.00	0.00	734.00	-734.00
23-09-0001-905-000-000 UNRESERVED FUND BALANCE	0.00	0.00	-1,014,253.68	
03 EQUITY	0.00	0.00	-1,013,519.68	
23-09-1100-000-000-000 PROPERTY TAXES-QCPUF	1,005,794.00	0.00	-601,548.51	
23-09-1115-000-000-000 CARLINE TAXES	0.00	0.00	-2,420.33	
23-09-3130-000-000-000 HOMESTEAD EXEMPTION	0.00	0.00	-21,413.24	
23-09-3131-000-000-000 PROPERTY TAX CREDIT-QCPUF	0.00	0.00	-55,393.84	
23-09-3180-000-000-000 PRO-RATA MOTOR VEHICLE	0.00	0.00	-2,328.67	
23-09-3800-000-000-000 IN LIEU OF TAXES	0.00	0.00	-1,165.23	
81 REVENUES	1,005,794.00	0.00	-684,269.82	
23-09-4500-340-000-000 CONTRACTED SERVICES	0.00	450.00	450.00	-450.00
23-09-4500-720-004-004 BUILDING IMPROVMENTS-MADISION	0.00	0.00	3,800.00	-3,800.00
23-09-4500-720-010-010 BUILDING IMPROVMENTS-MCDONALD	0.00	44,300.00	54,523.67	-54,523.67
23-09-5000-830-000-000 DUES AND FEES-PAYING AGENT	-1,000.00	200.00	400.00	-1,400.00
23-09-5000-831-000-000 PRINCIPAL COSTS	-970,000.00	0.00	805,000.00	-1,775,000.00
23-09-5000-832-000-000 DEBT SERVICE INTEREST	-35,528.00	15,147.50	35,527.50	-71,055.50
91 EXPENDITURES	-1,006,528.00	60,097.50	899,701.17	-1,906,229.17
09 QCPUF	-734.00	0.00	734.00	-1,468.00

Report Description: REPORT BY PROGRAM Account Year: 23 Account Periods: 10 - 10 PY Account Periods: 10 - 10 Dates: 06/01/2023 - 06/30/2023

Account	YTD Adj Bud	Period Expended	YTD Actual	Avail Balance
Account Description				
23-10-0001-013-000-000 CASH-NLNB-COOPERATING	0.00	360.67	-8,046.37	
23-10-0001-031-000-000 DUE FROM/TO	0.00	0.00	2,051.70	-2,051.70
01 ASSETS	0.00	360.67	-5,994.67	
23-10-0001-905-000-000 FUND BALANCE-UNRESERVED	0.00	0.00	-323.54	
03 EQUITY	0.00	0.00	-323.54	
23-10-1510-000-000-000 INVESTMENT INCOME	0.00	0.00	-15,050.50	
23-10-2210-000-000-000 ESU RECEIPTS	100,000.00	0.00	0.00	100,000.00
23-10-5690-000-000-000 NON-PROGRAM RECEIPTS	0.00	-3,369.22	-25,320.14	
81 REVENUES	100,000.00	-3,369.22	-40,370.64	
23-10-1190-490-000-003 WATER-BUFFALO	0.00	130.96	3,235.79	-3,235.79
23-10-1190-490-000-012 WATER-OSGOOD	0.00	171.93	1,391.14	-1,391.14
23-10-1190-621-000-003 HEATING FUEL-BUFFALO	0.00	669.18	10,418.89	-10,418.89
23-10-1190-621-000-012 NATURAL GAS-OSGOOD	0.00	288.99	12,382.31	-12,382.31
23-10-1190-890-000-003 ELECTRICITY-BUFFALO	0.00	1,105.18	8,855.76	-8,855.76
23-10-1190-890-000-012 ELECTRICITY-OSGOOD	0.00	642.31	5,974.36	-5,974.36
23-10-1190-950-000-012 TAXES-OSGOOD	0.00	0.00	4,430.60	-4,430.60
23-10-6210-151-000-000 STIPEND - ESU FUNDS	-100,000.00	0.00	0.00	-100,000.00
91 EXPENDITURES	-100,000.00	3,008.55	46,688.85	-146,688.85
10 COOPERATING FUND	0.00	0.00	0.00	0.00

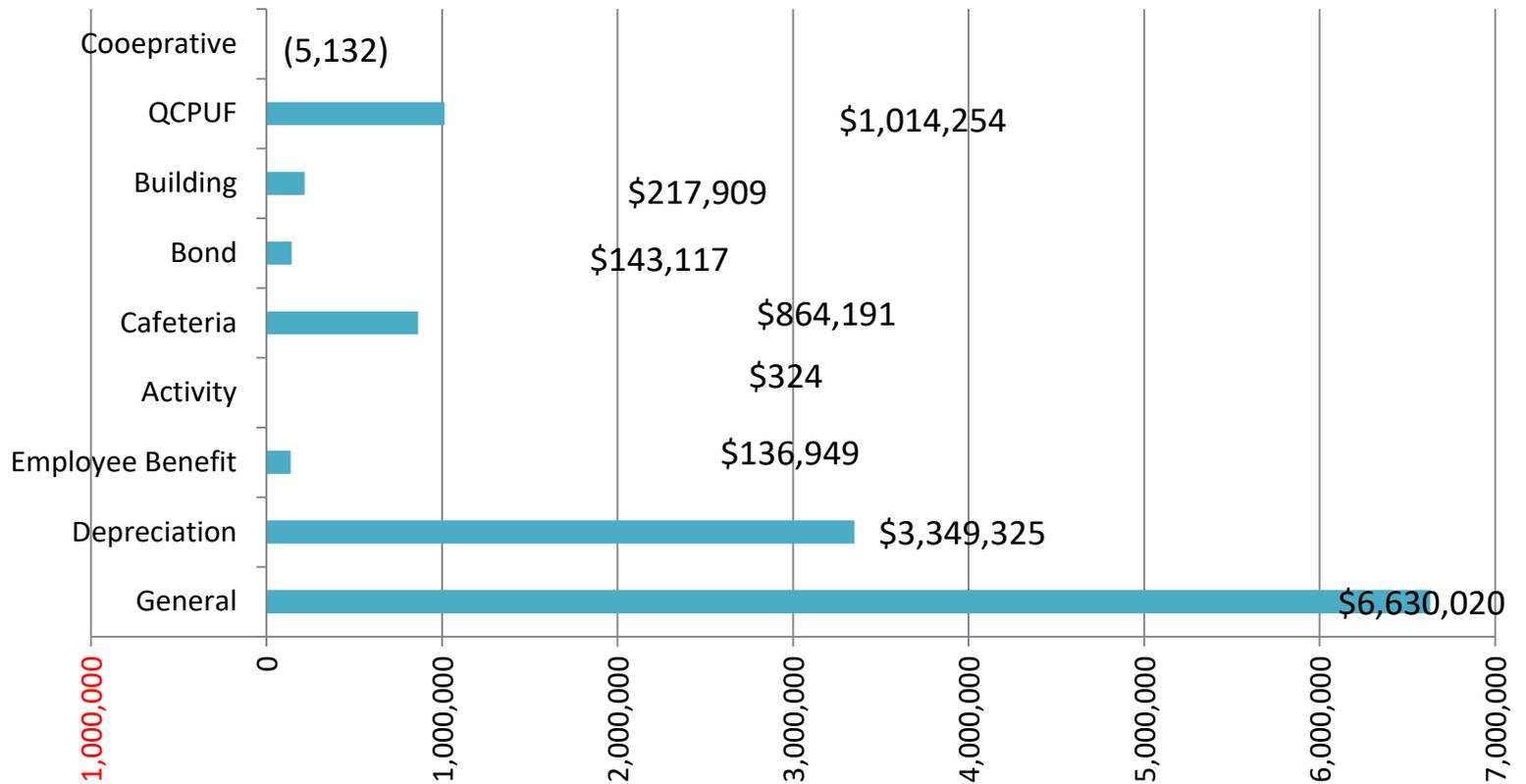
NORTH PLATTE PUBLIC SCHOOLS
CASH AND INVESTMENTS
June 30, 2023



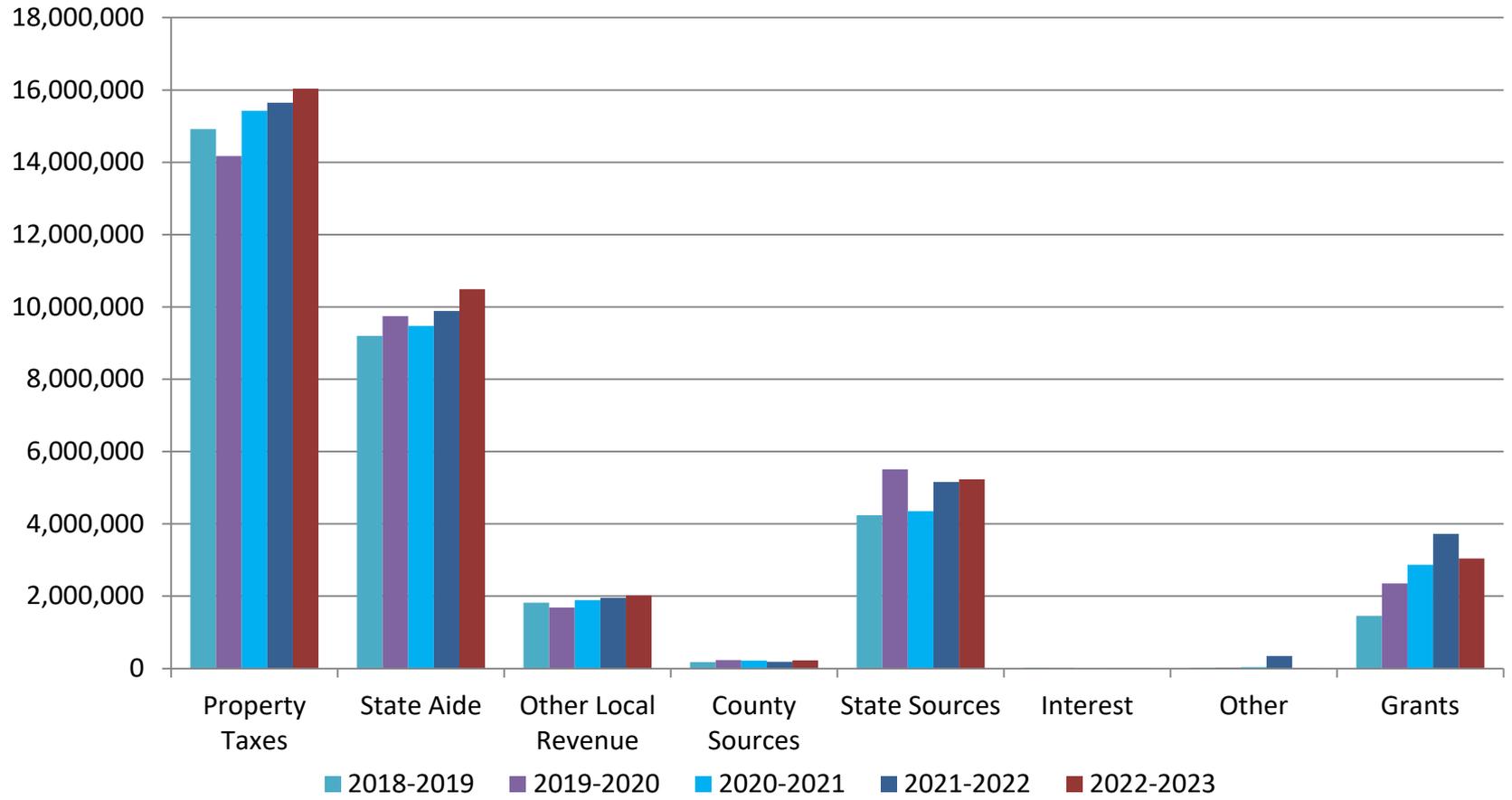
FUNDS	Bank	First <u>National</u>	<u>Nebraskaland</u>	<u>Other</u>	
GENERAL FUND	Operating	-	2,740,848		2,740,848
DEPRECIATION	Enterprise		2,254,567		2,254,567
EMPLOYEE BENEFIT	Enterprise		131,443		131,443
FIDUCIARY FUNDS	Enterprise		1,277,014		1,277,014
NUTRITION			954,890		954,890
BOND FUND			27,935		27,935
BUILDING FUND	Operating		(274,044)		(274,044)
QCPUF	Operating		802,622		802,622
COOPERATING	Operating		(8,046)		(8,046)
Subtotal		<u>-</u>	<u>7,907,229</u>		<u>7,907,229</u>
		0.0%	100.0%		
GENERAL FUND	NLAF			64,300	64,300
Cash On Hand/Petty Cash					
General Fund					
Schools				\$ 50	50
McKinley	Stamps/Cash				231
McKinley-Checking	Equitable			100,031	100,031
Maintenance					200
Kids Klub					-
Total General Fund					<u>\$ 100,512</u>
Activity-Athletics					4,150
Cafeteria					185
Total Cash on Hand					<u>104,847</u>
Total Cash					<u>\$ 8,012,076</u>

North Platte Public Schools
 Balance Sheet – Total Net Assets
 For the Ten Month Period Ending June 30, 2023

2022-2023



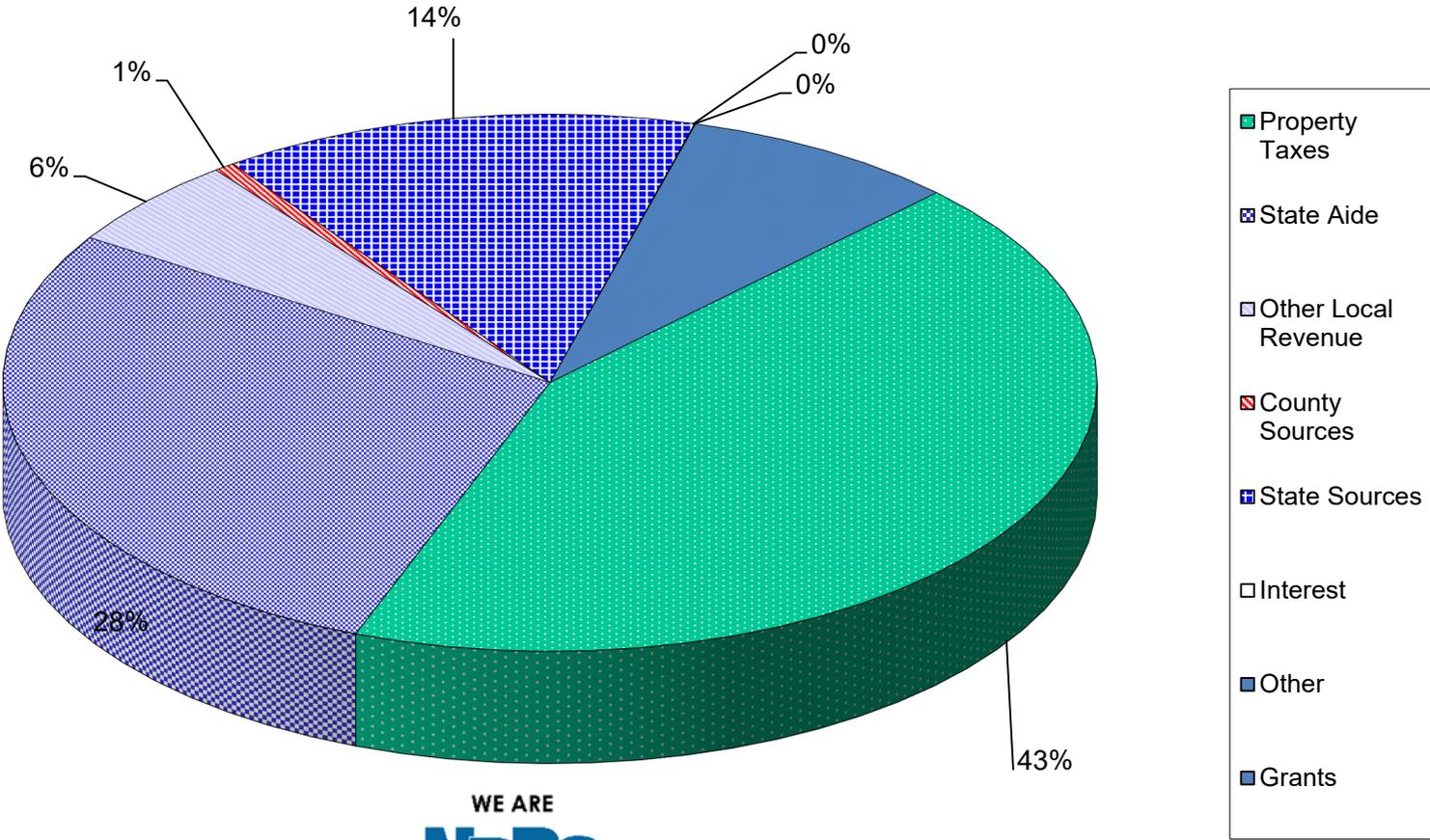
North Platte Public Schools Revenue Comparison For the Ten Month Period Ending June 30



North Platte Public Schools

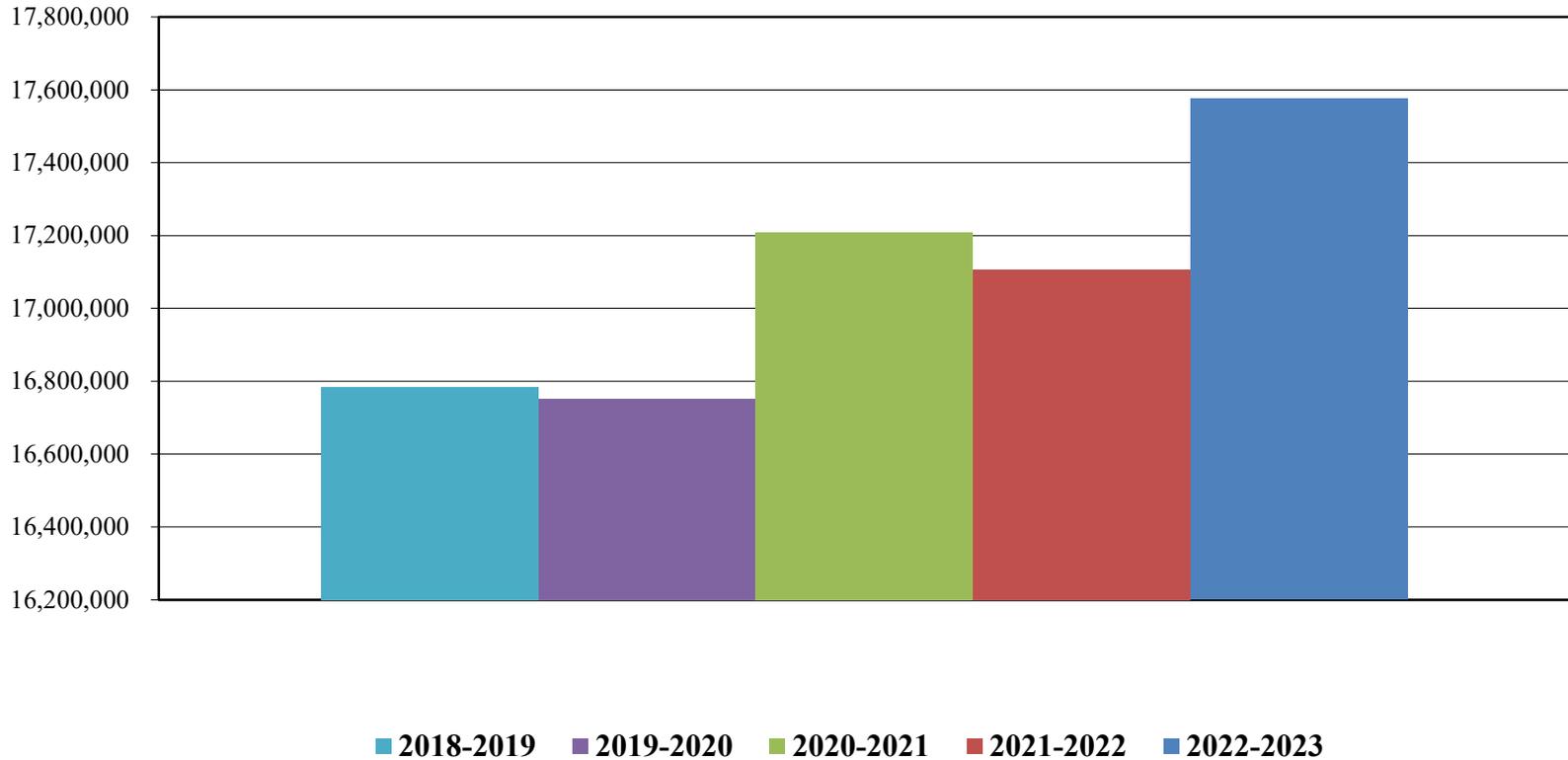
Revenue by Object Code

For the Ten Month Period Ending June 30, 2023



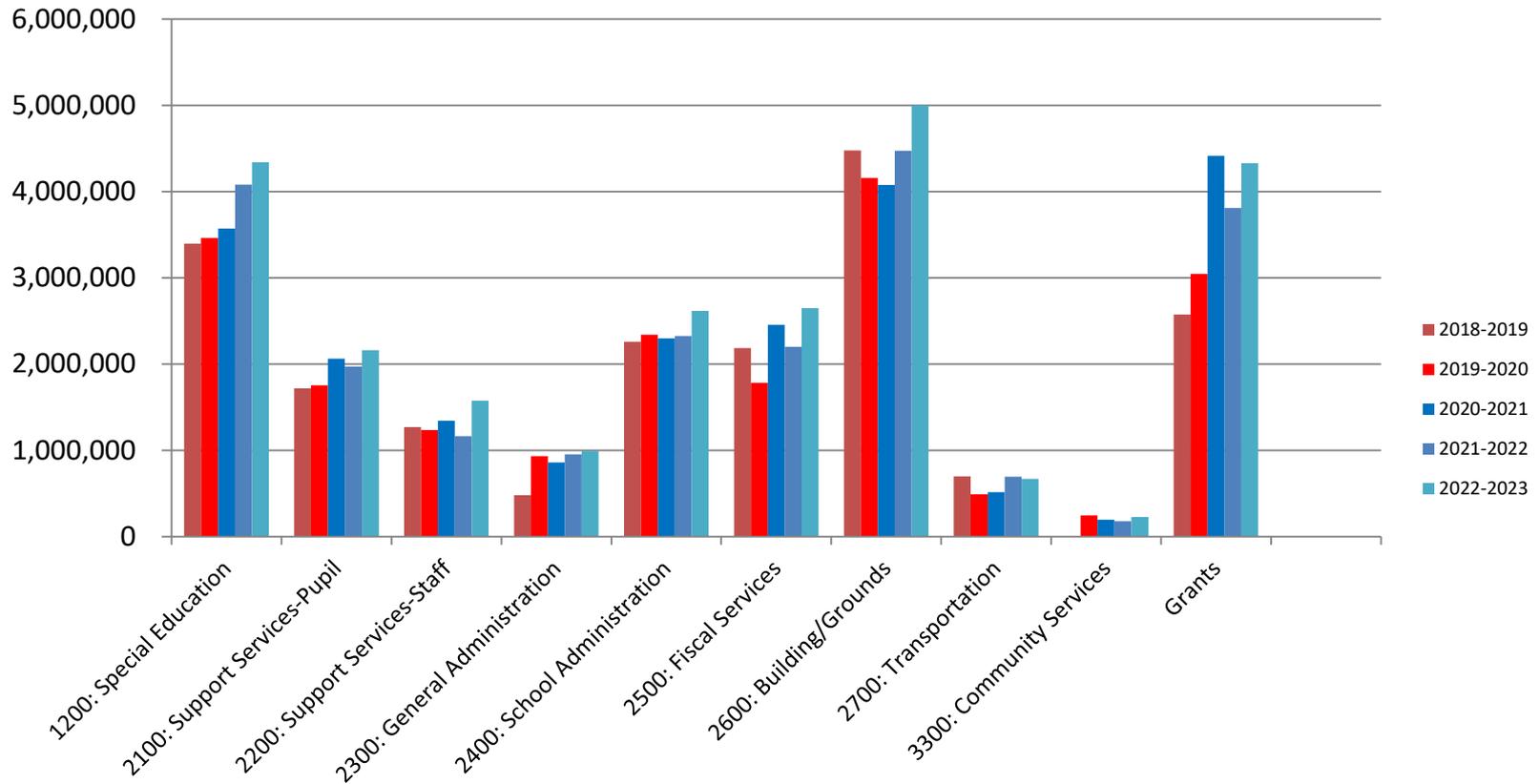
North Platte Public Schools

Comparison of Expense-1100: Instruction Only
For the Ten Month Period Ending June 30



North Platte Public Schools

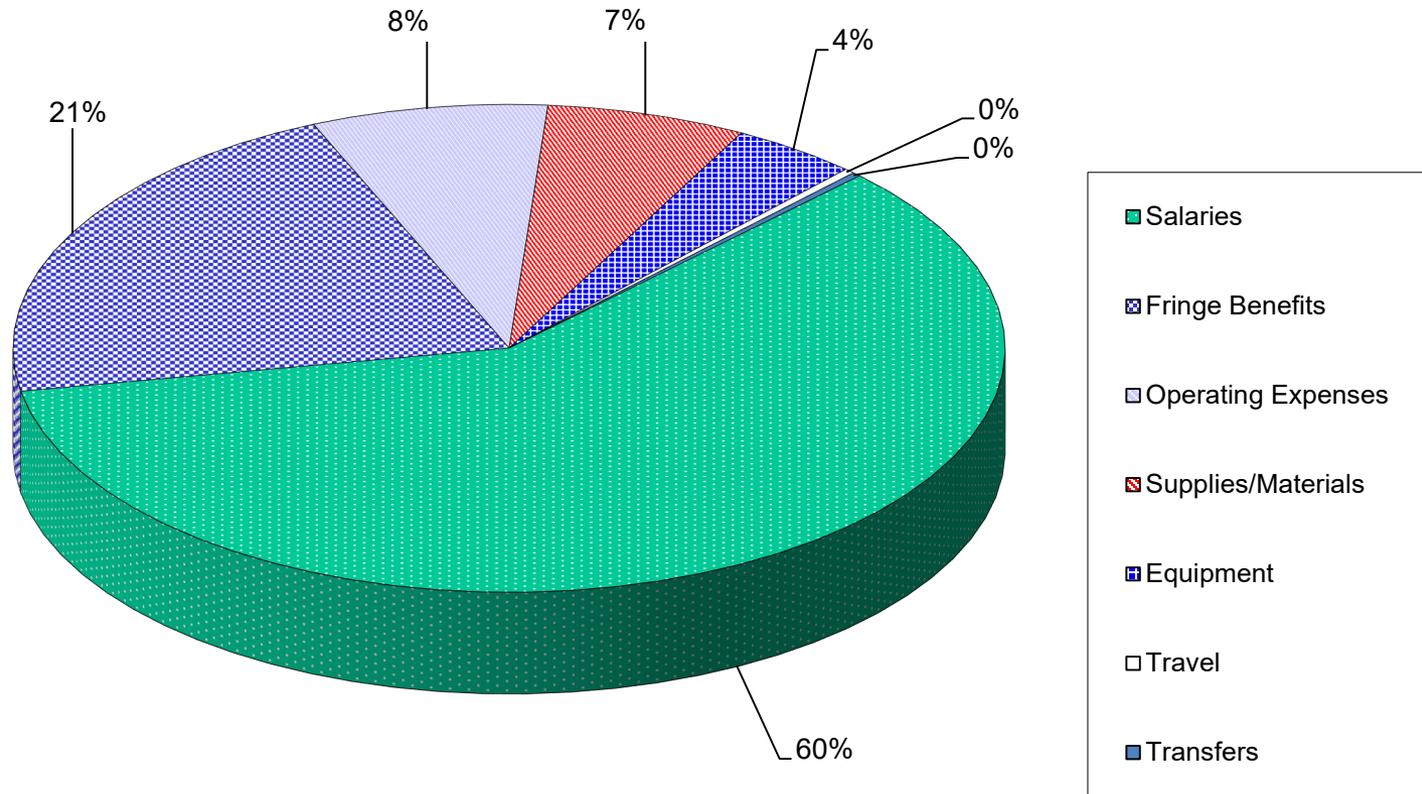
Comparison of Expense by Discipline For the Ten Month Period Ending June 30



North Platte Public Schools

Expenditures by Object Code

For the Ten Month Period Ending June 30, 2023



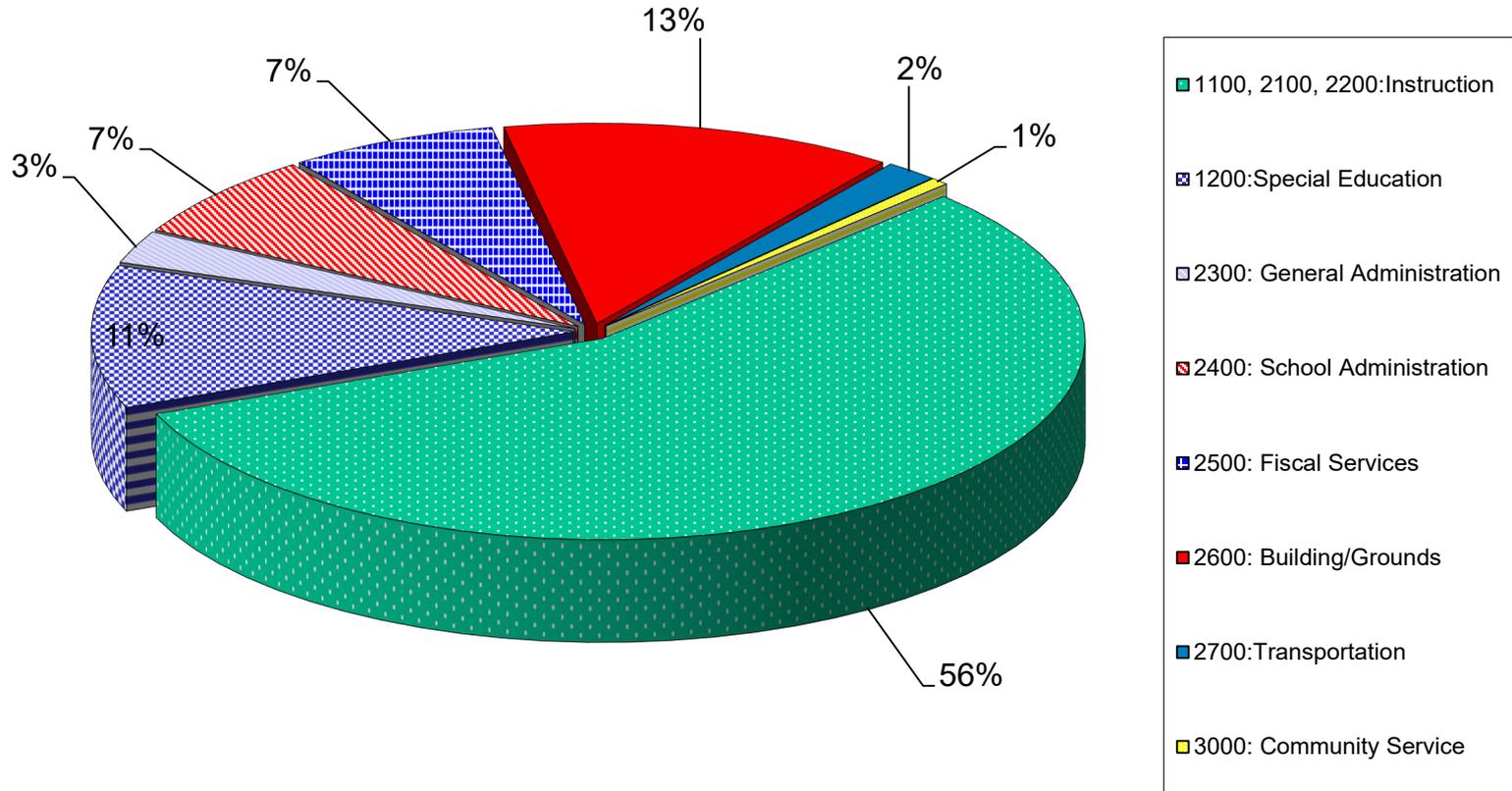
General Fund Expenditures excluding Grants



North Platte Public Schools

Expenditures by Discipline

For the Ten Month Period Ending June 30, 2023



General Fund Expenditures excluding grants





North Platte Public Schools

Resource Reallocation

2023-2024 Budget Document

Budget and Tax Request Hearing

Monday, August 28, 2023

5:30 PM

6038 Artificial Intelligence

As used in this policy, artificial intelligence tools (“AI Tools”) mean machine-based resources that use computer science, algorithms, large language models, and/or machine learning to perform tasks, answer questions, collect information, and respond to human-directed tasks, queries, and objectives. AI Tools include, but are not necessarily limited to, commercially-available resources like ChatGPT, Google Bard, and other chatbots.

The board recognizes that among other resources, when properly used, AI Tools may provide valuable source information to students and teachers in relation to the district’s academic curriculum and assignments. Student use of AI Tools should focus on using such tools as a resource and for background material, rather than using the AI Tools to complete the assignment. Therefore, AI Tools may only be used by students in accordance with the following requirements:

1. Unless an individual teacher affirmatively communicates to students that AI Tools may be used for a specific assignment, then AI Tools may not be used. Individual teachers will decide for each individual assignment the extent to which students may use AI Tools for such assignment. Teachers are encouraged to make such a decision in advance of students being given the individual assignment in question.
2. Teachers will communicate to all students responsible for completing an assignment the extent to which such students may use AI Tools in connection with such assignment. Teachers will endeavor to include in such communications examples of permissible and impermissible uses of AI Tools.
3. If a student uses any AI Tools in connection with a school assignment, the student must comply with the following:
 - a. The student must explicitly disclose to the teacher in writing that the student used an AI Tool and the specific AI Tool used.
 - b. In any student work (whether hard copy, electronic, digital, or otherwise), the student shall give proper attribution to the AI Tool(s) used to the same extent that students are expected to give proper attribution to other sources of information such as books, texts, encyclopedias, secondary sources, and other traditional media. Such attribution may include, but is not

necessarily limited to, accurate quotations, citations, footnotes, endnotes, and/or bibliography entries.

- c. In no instance may the output from one or more AI Tools be copied and placed within a student's work as if the student wrote such section himself or herself. For example, and not limitation, students may not outsource the organization or the writing of any written work to any AI Tool.
4. A student's failure to meet the requirements stated in this policy will constitute a violation of the district's prohibitions against cheating plagiarism and/or academic dishonesty, including but not necessarily limited to such prohibitions stated in the Student Handbook, which violation will subject the student to discipline up to and including expulsion.
 5. The student requirements stated above are the minimum requirements for any student assignment. An individual teacher may impose more stringent requirements for any specific academic assignment or coursework.

Adopted on: _____

Revised on: _____

Reviewed on: _____



2009

Public Participation at Board Meetings

The board of education shall conduct its meetings in accordance with the Nebraska Open Meetings Act.

The board shall make reasonable efforts to accommodate the public's right to hear the discussions and testimony presented at its meetings. The board shall make available at the meeting, for examination and copying by members of the public, at least one copy of all reproducible written material to be discussed in open session of the meeting.

The board is not required to allow citizens to speak at each meeting, but it will provide the opportunity for public participation at least four times per year. The board may make and enforce reasonable rules and regulations regarding the conduct of persons attending, speaking at, videotaping, photographing, or recording its meetings.

The board shall not require members of the public to identify themselves as a condition for admission to the meeting, nor shall such body require that the name of any member of the public be placed on the agenda prior to such meeting in order to speak about items on the agenda. However, the board shall require members of the public desiring to address the board to identify themselves, including an address and the name of any organization represented by such person unless the address requirement is waived to protect the security of the individual.

Adopted on: October 12, 2020

Effective on: August 10, 2021

Revised on: January 10, 2022

OUR PURPOSE IS TO PREPARE STUDENTS
TO BE PRODUCTIVE, RESPONSIBLE CITIZENS
IN A SAFE, CARING, SUPPORTIVE
LEARNING ENVIRONMENT



GREATNESS

WE ARE

NPPS

PARENT DISTRICT HANDBOOK
2023-2024

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COMMUNICATE - CONNECT - COMMIT



NPPS



2023-2024 NPPSD School Calendar

July 2023						
Su	M	Tu	W	Th	F	Sa
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30	31					

August 2023						
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September 2023						
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October 2023						
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November 2023						
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December 2023						
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31						

July	
4	Independence day

24	AdCo (all district admin)
31	New Teachers Report

August	
1-3	New Teachers Report
4, 7-9	All Teachers Report (PD)
9	Para's Report
10	First Day K-9
11	First Day 10-12

September	
4	Labor Day (No school)
11	No School - Professional Learning
11-14	Adams/NPHS Conference week (1)

October	
13	Professional Learning/End of 1st Term (No school)
16-19	K-12 P/T Conference week (Elementary 2)
16	Q2 Begins
20	No School

November	
13	Professional Learning (No school K-12)
13-16	Adams/NPHS Conference week (1)
20-24	Thanksgiving Break (No School)

December	
21	Q2 Ends
22	Professional Worktime
25-31	No School- Holiday

January	
	No School - Holiday
8	Q3 & 2nd Semester Begin
15	Professional Learning

February	
5-8	K-12 P/T Conference week (Elem 2); Adams, NPHS(1)
9	No School
12	Professional Learning

March	
7-8, 11	Spring Break (No school)
15	Professional Learning (No school K-12)
18	Q4 Begins
29	No school

April	
1-2	No school
15	Professional Learning (No school K-12)
15-18	Adams/NPHS Conference week (1)

May	
11	Graduation
17	Student's Last Day
20	Professional Worktime (No school K-12)
27	Memorial Day
2023-2024: Student days =172 & Staff = 185	

June	
Color Code	
No School - Professional Development (PD)	
Parent Teacher Conferences	
No School	
Quarter Begins or Ends	

January 2024						
Su	M	Tu	W	Th	F	Sa
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February 2024						
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March 2024						
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April 2024						
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May 2024						
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June 2024						
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Purpose

Welcome

Dear Students and Parents:

On behalf of the faculty, administration, and board of education, we welcome you to another school year. We are looking forward to helping your children reach their learning potential and achieve their educational goals in the upcoming year.

Please read this handbook carefully. Students and their parents are responsible for knowing the rules, regulations, and procedures covered in this handbook. The student handbook is an extension of school policies and has the force and effect of board policy when approved by the board of education.

There are several forms at the end of this handbook that you must read, sign, and return no later than 8/30/23.

This handbook contains information of value to every student and parent. It contains explanations of school regulations and procedures necessary for our school to run smoothly and efficiently. If you are ever in doubt about what is the right thing to do, ask a classroom teacher, speak with the building principal, or contact my office.

Sincerely,

Dr. Todd Rhodes

Dr. Todd Rhodes
Superintendent
North Platte Public Schools

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www.childfind.ne.gov

Working Together to Improve Education for Children & Young Adults with Disabilities

All children with disabilities residing in North Platte Public Schools, including children with disabilities who are homeless children or wards of the state and children with disabilities attending nonpublic schools, regardless of the severity of their disabilities, and who are in need of special education and related services, are to be identified, located, and evaluated and a practical method is to be developed and implemented to determine which children with disabilities are currently receiving needed special education and related services.

For infants and toddlers, North Platte Public Schools shall demonstrate targeted efforts to meet the needs of children from historically under served populations, particularly minority, low-income, inner-city and rural populations, and children with disabilities who are wards of the state.

The Childfind requirements apply to highly mobile children with disabilities (such as migrant and homeless children) and to children under the age of three who are involved in a substantiated case of child abuse or neglect or who are identified as affected by illegal substance abuse, or withdrawal symptoms resulting from prenatal drug exposure.

The Childfind efforts will be made for children who are suspected of being a child with a disability and in need of special education, even though they are advancing from grade to grade.

For Birth to age 3 concerns call the Early Development Network at 308-696-3370.

For concerns ages 3-21 call Erica Johnson, Special Ed Director at 308-535-7100.



Board of Education

The North Platte Public School Board of Education (BOE) is an elected Board and enjoys an excellent reputation for unselfish service to the community. School Board members tackle the enormous job of governing the school district while preserving the core of our democratic values.

The Board is responsible for establishing policies under which the school system operates while acting within the framework of Nebraska and federal laws while still being responsible for the unique needs of the community. As citizen leaders, individual school board members face complex and demanding challenges as they contribute hundreds of hours each year leading our district.

Board of Education Biographies



Angela Blaesi

Board of Education President, Ward 2

Angela Blaesi joined the North Platte board of education in January of 2021. She was born and raised in North Platte. She graduated North Platte High School in 1996. She is the proud single mother of 3. She has been an involved and active parent throughout her children's years in the North Platte Public School System.

Angela owns and operates a state-licensed in-home childcare. She currently has the only Step Up to Quality rated childcare in North Platte. She has just received her Child Development Associate Credential and is continuing her education through Mid Plains Community College.

Angela is a member of the Miss Nebraska Board of Directors and runs the Little Sister Program. She is a member of Bethel Evangelical Free Church. She has been a Girl Scout leader, Sunday School Teacher, and soccer coach throughout the years. She is involved with North Platte's Communities for Kids, Rooted in Relationships, and hopes to help the children of North Platte continue to receive a quality education.



Matthew Pederson

Board of Education Vice President, Ward 3

Matthew Pederson joined the North Platte Board of Education in January 2017. He is a proud alum of North Platte Public Schools, having attended K-12 at NPPSD and graduating from NPHS in 2006. After graduation, he attended the University of Nebraska-Lincoln and graduated in 2010 with a B.S. in Secondary Education with endorsements in History and Political Science. Matt continued his education at the University of Nebraska College of Law where he graduated with a J.D. in 2013. During law school, he served as a substitute teacher for Lincoln Public Schools and coached soccer at Lincoln High School. In 2013, Matt returned to North Platte and joined the law firm of Pederson and Troshynski where he practices in a wide variety of legal areas. Since returning to North Platte, he has been involved with Mid Plains United Way, Sunrise Rotary, North Platte Community Playhouse, NPHS Mock Trial, and Community Connections Mentoring. Matt is married to Lindsey, who practices dentistry in North Platte.

Board of Education *(continued)*



Jo Ann Lundgreen

Board of Education Vice President, Ward 2

Jo Ann Lundgreen joined the Board of Education in January of 2015. She serves as Board liaison to the North Platte Public Schools Foundation.

Jo Ann was raised in Montana until her family moved to North Platte the summer before her sophomore year. She graduated from North Platte High School in 1993. She went on to graduate from Southern Utah University with a degree in Communications



Skip Altig

Board of Education President, Ward 1

Skip has been a member of the Board since April 2015. He graduated from St. Patrick High School in North Platte in 1972. He received an Associate of Arts degree from North Platte Junior College in 1974. He received a Bachelor of Arts degree in Speech and Theater from Kearney State College in 1976 and a Master of Arts degree from Kearney State College (Speech and Theater) in 1988. Skip taught speech, debate, and drama at North Platte High School for 36 years, retiring in 2013. He has been married to his wife Susan, also a retired teacher since 1977. They have two sons, Van and Kurt, both graduates of North Platte High School. They have three grandchildren.



Emily Garrick

Board of Education President, Ward 3

Emily Garrick joined the Board of Education in January 2023. She graduated from McCook High School in 2007 and attended the University of Nebraska - Kearney, graduating with honors and a degree in K-12 Art Education.

Emily's career in education has included teaching K-12 Art at Hitchcock County Schools, Middle School Art in Cozad, working as an enrollment counselor and adjunct Graphic Design professor at Mid Plains Community College, and 7th and 8th Grade Art at Adams Middle School here in North Platte.

In 2019, Emily resigned from teaching to become self-employed, but her passion for education remains. She now works as a video producer full-time and owns several local businesses with her husband. She's been married to her husband, Councilman Brad Garrick, since 2018 and is the stepmom to a young adult and mom to a three-year-old. Emily has been involved in several community organizations, including the Community Build Playground, Chamber Hostesses, and is a board member for Bridge of Hope Child Advocacy Center.



Cindy O'Connor

Board of Education President, Ward 1

Cindy was an employee of North Platte Public Schools for 18 years in the payroll department as a payroll bookkeeper. Cindy retired at the end of December 2022.

She is originally a native of Youngstown, Ohio. Cindy met her husband, Kevin, in Kearney, Nebraska, and has been happily married for 41 years. Her husband teaches and coaches at North Platte Community college. They have one son Sean who lives and works in Lincoln, Nebraska.

Cindy is a member of St. Patrick's Church. Cindy has enjoyed helping for many years with planting flowers in the spring in front of St. Pat's church.

District Personnel



Dr. Todd Rhodes
Superintendent



Stuart Simpson
*Executive Director of Finance,
Facilities, and Operations*

McKinley Education Center
301 West F Street | POB 1557
North Platte, NE 69103
308.535.7100

“Never doubt that a small group of thoughtful, committed people can change the world. Indeed, it is the only thing that ever has.”

-Margaret Meade

Directors



Kevin Mills
Human Resources Director
McKinley
(308)535-7100



Brandy Buscher
Student Services Director
McKinley
(308)535-7100



Vikki Carlson
Director of Secondary Teaching and Learning
McKinley
(308)535-7100



Lori Colburn
Facilities Director
Maintenance Office
(308)535-3590



Brian Tegtmeier
Technology Director
McKinley
(308)535-7100



Carrie Lienemann
KIDS Klub Director
Jefferson Modular Office
(308)696-3360



Erica Johnson
Special Education Director
McKinley
(308)535-7100

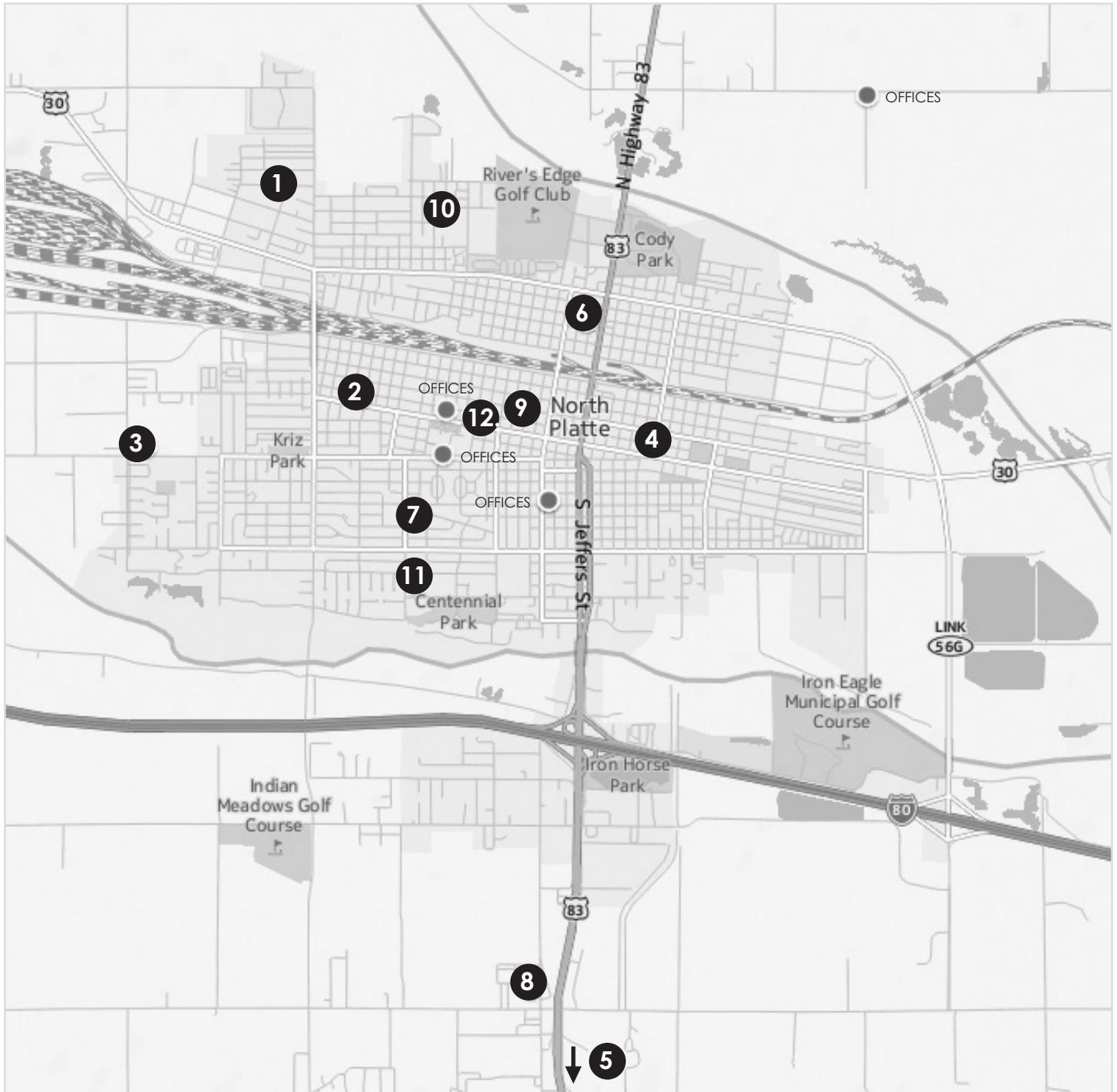


Lyndsey Douglas
Elementary Teaching and Learning
McKinley
(308)535-7100



Tina Smith
Communications Director
McKinley
(308)696-3305

School Location Map



- 1. **Buffalo Early Childhood Center**
308-535-7130
Principal: Haley Smiley
- 2. **Cody Elementary**
308-535-7132
Principal: Tami Eshleman Ed.D.
- 3. **Eisenhower Elementary**
308-535-7134
Principal: Brad LaChapelle
- 4. **Jefferson Elementary**
308-535-7136
Principal: Jeff Ellsworth

- 5. **Lake Maloney Elementary**
308-535-9392
Principal: Kim Ide
- 6. **Lincoln Elementary**
308-535-7138
Principal: Rhonda Larson
- 7. **McDonald Elementary**
308-535-7140
Principal: Kim Flanders
- 8. **Osgood Elementary**
308-535-7144

- 9. **Washington Elementary**
308-535-7142
Principal: Veronica Gale
- 10. **Madison Middle School**
308-535-7126
Principal: Robin Vahle
- 11. **Adams Middle School**
308-535-7112
Principal: James Ayres
- 12. **North Platte High School**
308-535-7105
Principal: Cory Spotanski

Weather & Emergency Closing Procedures

Building or weather conditions may necessitate a change in the normal hours school is in session. The decision to close schools, delay starting times, or dismiss early is made by the superintendent. School closing information will be announced via the school district’s phone messaging system and by the following local radio stations:

RADIO STATIONS	TV STATIONS
KX104 FM	KNOP Channel 2
KELN 97 FM	NTV Channel 6
KOGA 99.7 FM	KNPL 10
KODY 1240 AM	
KJLT 94.9 FM	
970 AM	

School Closing

If a decision is made to close schools, the announcement will be made by the local radio stations and KNOP by approximately 7:00 a.m. The decision not to have school is made by the superintendent after he made the following contacts, when appropriate:

1. The City Street department to check the street conditions in the city
2. The school maintenance staff to determine if they can manage snow removal in the immediate areas of the schools and school entries
3. The area station of the National Weather Service for an estimate of the length and severity of the storm or cold weather.

Delayed Starting Time

In some cases, it is advisable to delay the starting times to allow more time for snow removal. Announcements to this effect will be carried by local stations by approximately 7:00 a.m.

Early Dismissal

Sometimes weather worsens during school hours, making it advisable to dismiss students before regular dismissal time. It shall be the philosophy of the district to avoid early dismissal if at all possible except in extreme cases. Parents who wish to remove their children during inclement weather may do so. In the event of an early dismissal, the information will be announced by the local radio stations. Parents will be asked to pick up their children as soon as possible.

In the event school is dismissed early due to the weather all schools will follow these procedures:

1. Students will remain with their teacher until a parent or guardian comes to the office to pick them up. This is for the safety of our students.
2. Parents will need to be patient in picking up students as the traffic will be hectic outside of school.
3. If a parent is having someone else pick up their child, then a phone call should be made to the school office indicating who that person is. No child will be released to someone other than a parent/guardian unless the school has been notified. This is for the safety of our children.

The final decision as to whether a child should attend school or stay at home is the responsibility of the parents.



Grading and Reporting

The purpose of North Platte School District’s grading and reporting is to ensure achievement grades are consistent, accurate, meaningful, and supportive/timely for all students. These procedures and practices will be articulated to all stakeholders as framework for the implementation of the District’s grading philosophy, which is consistent with educational best practices and all other aspects of the district’s teaching and learning practices. Consistent and effective use of these grading practices is directly dependent on the quality of formative and summative assessments teachers use on a regular basis to measure learning. In addition, these practices do provide some flexibility because effective grading practices must be implemented by teachers based on both a body of evidence and professional determination grounded in the best outcome for students.

Consistent	The same student work, completed in two different classrooms, should receive the same grade
Accurate	Grades are based solely on achievement, which means other factors like attendance, behavior, attitude, timeliness, compliance are not used to calculate an academic grade.
Meaningful	Grading practices should be so clear that students should be able to tell teachers and/or parents what grade they have received, even before the teacher calculates it.
Supportive/ Timely	Feedback to students is supportive & timely so that students can actually use that feedback immediately to improve their performance on tests, projects, and assignments.

Guiding Practice 1:

Grades will reflect achievement of the District’s course/grade level standards, concepts, and indicators.(what students know and are able to do).

Guiding Practice 2:

Grades will reflect agreed upon performance standards.

Guiding Practice 3:

Educators will report grades based solely on achievement (what students know and are able to do) of course/grade level standards.

Guiding Practice 4:

Educators will provide students multiple opportunities to demonstrate proficiency with assessments FOR learning (formative) and assessments OF learning (summative).

Guiding Practice 5:

Grading practices will support student motivation to learn.

Guiding Practice 6:

Families are a partner in the education of their student and should be communicated with on an ongoing basis.

**The IEP or 504 team will identify any specific accommodations in grading and reporting that apply to the child. Students on alternative assessment do not have to take common formative and common summative assessments.*

The North Platte Public School District utilizes a 0-4 scoring system to calculate grades in both the formative category and the summative category. Percentages, if used, are converted to the 0-4 point grade calculation and recorded appropriately in the gradebook. For example, if a student scores an 87% on a formative or summative assessment, a 3.5 would be recorded in Infinite Campus Gradebook. 0-4 rubric grading is also supported by this scale. This conversion is then calculated to a proficiency level in elementary and a grade point average and letter grade in secondary.

Letter	%-Percentage	Point	GPA	Proficiency Levels
A	90-100%	4	3.51-4.0	Exceeds
B+	85-89%	3.5	3.25-3.5	Proficient
B	80-84%	3	3.0-3.24	Proficient
C+	75-79%	2.5	2.5-2.99	Developing
C	70-74%	2	2.0-2.49	Developing
D+	65-69%	1.5	1.5-1.99	Beginning
D	60-64%	1	1.0-1.49	Beginning
F	50-59%	0	0.0-.99	Beginning

Attendance Policy

Required Attendance

Every person residing in the school district who has legal or actual charge or control of any child who is of mandatory attendance age shall cause that child to attend a public or private school regularly unless the child has graduated from high school or has been allowed to dis-enroll pursuant to this policy.

Mandatory Attendance Age

All children who are or will turn six years old before January 1 of the current school year are of mandatory attendance age. Children who have not turned eighteen years of age are of mandatory attendance age.

Exceptions

This policy does not apply when temporary illness or severe weather conditions make attendance impossible or impracticable.

Discontinuing Enrollment – 5 Year Old Students

The person seeking to discontinue the enrollment of a student who will not reach six years of age prior to January 1 of the current school year shall submit a signed, written request and to the superintendent using the form which is attached to this policy. The school district may request written verification or documentation that the person signing the form has legal or actual charge or control of the student. The school district shall discontinue the enrollment of any student who satisfies these requirements. Any student whose enrollment is discontinued under this subsection shall not be eligible to re-enroll in this school district until the beginning of the following school year unless otherwise required by law.

Attendance Officer

Each building principal is designated as an attendance officer for the district. Each building principal, at his or her discretion, may delegate these responsibilities to any other qualified individual. The attendance officer is responsible for enforcing the provisions of state law relating to compulsory attendance. This responsibility includes but is not limited to filing a report with the county attorney of the county in which a student resides.

Pregnant and Parenting Students

1. Students who are pregnant or parenting are encouraged to continue participating in the district's educational and extracurricular programs. Students who anticipate deviations from their regular school experience or accrue absences due to pregnancy or parenting should notify their building principal as early as possible to discuss their educational programming. The building principal will work with the student to develop a plan to assist the student in participating in district curriculum and extra-curricular activities

Excessive Absenteeism

When a student receives 10 absences or the hourly equivalent in any semester, the Attendance Officer will follow the district's policy to address barriers to the student's attendance.

When a student is absent more than 20 days per year or the hourly equivalent and any portion of the absences is unexcused, the Attendance Officer shall file a report with the county attorney of the county in which the student resides. For example, if the student accumulates 20 days of excused absences due to documented illness and is tardy one time, the Attendance Officer may file a report with the appropriate county attorney.

Planned absences

Parents who know in advance that a student will be absent must call the school or send a written note at the earliest possible date. Students who will be absent for reasons that can be anticipated, such as routine medical appointments and school activities, must complete any work required by the teacher before the absence. Parents should make every attempt to schedule medical and other appointments after school hours when possible.

Students are obligated to:

1. Complete all class work in advance for any absence that can be anticipated.
2. Attend school a full day before attending practice or participating in a scheduled student activity except in cases of family emergencies or pre-arranged absences.
3. Check out of school at the office if leaving school during the school day.
4. Make up any and all work that is assigned by teachers as make-up work for the instructional time that has been missed.

Parents are obligated to:

1. Call the appropriate building office to inform the school of the reason for each absence.
2. Submit a doctor's statement, if requested, for each period of absence due to illness that exceeds three days.

Safety and Security

Threat Assessment and Response:

1. The board of education is committed to providing a safe environment for members of the school community. Students, staff and patrons are urged to immediately report any statements or behavior that makes the observer fearful or uncomfortable about the safety of the school environment.

Definitions

 - a. A threat is an expression of a willful intent to physically or sexually harm someone or to damage property in a way that indicates that an individual poses a danger to the safety of school staff, students or other members of the school community.
 - i. The threat may be expressed/communicated behaviorally, orally, visually, in writing, electronically, or through any other means.
 - ii. A transient threat is an expression of anger or frustration that can be quickly or easily resolved.
 - iii. A substantive threat is an expression of serious intent to harm others which includes, but is not limited to, any threat which involves a detailed plan and means.
 - b. A threat assessment is a fact-based process emphasizing an appraisal of observed (or reasonably-observable) behaviors to identify potentially dangerous or violent situations, to assess them and to manage/address them. Threat assessment is the process of identifying and responding to serious threats in a systematic, data-informed way.
 - i. The threat assessment process is distinct from student disciplinary procedures. The mere fact that the district is conducting a threat assessment does not by itself necessitate suspension, expulsion or emergency exclusion without complying with state law and board policy related governing those actions.
 - ii. The threat assessment process is distinct from specialized instruction which a student with a disability may receive from the school district. The school district will not change a student's educational placement as that term is used in the Individuals with Disabilities in Education Act solely as part of a threat assessment. Obligation to Report Threatening Statements or Behaviors.
2. All staff and students must report substantive threats to a member of the administration immediately and comply with any other mandatory reporting obligations. Staff and students who are unsure whether a threat is substantive or transient should report the situation. Staff and students must make such report regardless of the nature of the relationship between the individual who initiated the threat or threatening behavior and the person(s) who were threatened or who were the focus of the threatening behavior. Staff and students must also make such reports regardless of where or when the threat was made or the threatening behavior occurred.

THREATS OR ASSAULTS WHICH REQUIRE IMMEDIATE INTERVENTION SHOULD BE REPORTED TO THE POLICE AT 911.
3. Threat Assessment Team.

The threat assessment team (teams) shall consist of superintendent of schools, building principal(s), guidance counselor(s), the school resource officer and student services director. Not every team member need participate in every threat assessment. If the threat has been made by or is directed towards, a student with a disability, the threat assessment team must include a staff member who is knowledgeable about special education services or Section 504 of the Rehabilitation Act, as appropriate. Neither the student nor their student's family members are part of the threat assessment team. The team is responsible for investigating all reported threats to school safety, evaluating the significance of each threat, and devising an appropriate response. The threat assessment team shall work closely with the crisis team in planning for crisis situations. The threat assessment team shall be familiar with mental health resources available to students, staff and patrons and shall collaborate with local mental health service providers as appropriate.
4. Threat Assessment Investigation and Response.

When a threat is reported, the school administrator shall initiate an initial inquiry/triage and, in consultation with members of the threat assessment team, make a determination of the seriousness of the threat as expeditiously as possible. The school administrator must contact law enforcement if the administrator believes that an individual poses a clear and immediate threat of serious violence. If there is no reasonably apparent imminent threat present or once such an imminent threat is contained, the threat assessment team will meet to evaluate and respond to the threatening behavior. The team may, but is not required to, review the following types of information:

 - Review of the threatening behavior and/or communication
 - Interviews with the individuals involved including students, staff members, and family members as necessary and/or appropriate;
 - Review of school and other records for any prior history or interventions with the students involved;
 - Any other investigatory methods that the team determines to be reasonable and useful.

At the conclusion of the investigation, the team will determine what, if any, response to the threat is

Safety and Security

appropriate. The team is authorized to disclose the results of its investigation to law enforcement and to the target(s) of any threatened acts. The team may refer the individual of concern to the appropriate school administrator for consequences under the school’s student discipline policy or, if appropriate, report the results of its investigation to the student’s individualized education plan team. Regardless of threat assessment activities, disciplinary action and referral to law enforcement will occur consistent with board policy and Nebraska law.

Homeless Children and Youth

Homeless students generally include children who lack a fixed, regular, and adequate nighttime residence, as further defined by applicable state and federal law. It is the school’s policy not to stigmatize or segregate homeless students on the basis of their status of being homeless. Transportation for homeless students who enroll in the district shall be furnished by the district under the same guidelines applying to other students or if such transportation is necessary for compliance with federal law. Each homeless child shall be provided services for which the child is eligible comparable to services provided to other students in the school selected regardless of residency. Homeless children shall be provided access to education and other services that such children need to ensure that they have an opportunity to meet the same student performance standards to which all students are held. If a homeless child registered to attend school in the district is receiving family reconciliation services pursuant to state law, the district will work in cooperation with any county or department of social services in the district to jointly develop an educational program for the child. The district’s homeless coordinator is Brandy Buscher who may be contacted at (308)535-7100.

The Student Services staff consists of Brandy Buscher, Grace Fletcher, Maggie Butler and Molly Morales, together they are liaisons to community agencies and law enforcement. Student Services staff work with our building administrators in coordinating services to students and families in crisis, providing emergency food and clothing services, mental health supports and referrals to various other programs. If you or your student is in need of any of these services contact the Student Services Department at (308) 535-7100.



IN AN EMERGENCY TAKE ACTION



HOLD! In your room or area. Clear the halls.

STUDENTS

Clear the hallways and remain in room or area until the "All Clear" is announced
Do business as usual

ADULTS

Close and lock the door
Account for students and adults
Do business as usual



SECURE!

Get inside. Lock outside doors.

STUDENTS

Return to inside of building
Do business as usual

ADULTS

Bring everyone indoors
Lock outside doors
Increase situational awareness
Account for students and adults
Do business as usual



LOCKDOWN! Locks, lights, out of sight.

STUDENTS

Move away from sight
Maintain silence
Do not open the door

ADULTS

Recover students from hallway if possible
Lock the classroom door
Turn out the lights
Move away from sight
Maintain silence
Do not open the door
Prepare to evade or defend



EVACUATE! (A location may be specified)

STUDENTS

Leave stuff behind if required to
If possible, bring your phone
Follow instructions

ADULTS

Lead students to Evacuation location
Account for students and adults
Notify if missing, extra or injured students or adults



SHELTER! Hazard and safety strategy.

STUDENTS

Use appropriate safety strategy for the hazard

Hazard

Tornado
Hazmat
Earthquake
Tsunami

Safety Strategy

Evacuate to shelter area
Seal the room
Drop, cover and hold
Get to high ground

ADULTS

Lead safety strategy
Account for students and adults
Notify if missing, extra or injured students or adults

Student Discipline

General Discipline Philosophy

The school district has the authority to discipline students who behave inappropriately on the way to school, at school, during lunch, on the way home, and at all school activities (home and away or any time while on school or district property).

The school district's discipline is guided by the following principles:

1. The school district's discipline policy is intended to ensure that students take responsibility for their behavior.
2. Behavior expectations and the consequences for failing to meet those expectations will be clearly communicated to all students and their parents.
3. The severity of consequences for violating behavior expectations will generally be progressive in nature. That is, sanctions will increase with each instance of misconduct; however, each instance will be assessed on its own facts, and sanctions will be imposed based on the severity of the misconduct.
4. Parents play a vital role in supporting and reinforcing the school district's expectations of their students.
5. Behavior expectations apply to all students; consequences are enforced consistently without regard to a student's academic record or achievement.

Extracurricular activities including athletics, cheerleading, band, chorus, and club activities, are governed by the Student Activity Handbook. Students who are involved in extracurricular activities may face consequences related to the activity in addition to the consequences discussed in this handbook.

The school district reserves the right to refer to the appropriate non-school agency any act or conduct of its students which may constitute a crime under federal, state, county, or local law. The administration will cooperate with these agencies in their investigations.

Forms of School Discipline

Administrative and teaching personnel may take actions regarding student behavior that are reasonably necessary to aid the student, further school purposes, or prevent interference with the educational process. Such actions may include, but need not be limited to, counseling of students, parent conferences, rearrangement of schedules, requirements that a student remain in school after regular hours to do additional work, restriction of extracurricular activity, or requirements that a student receive counseling, psychological evaluation, or psychiatric evaluation upon the written consent of a parent or guardian to such counseling or evaluation. The actions may also include in-school suspensions during the day or mandatory attendance at Thursday school. When in-school suspensions, after-school assignments, Thursday School, or other disciplinary measures are assigned, the student is responsible for complying with such disciplinary measures; a failure to

serve such assigned discipline as directed will serve as grounds for further discipline, up to expulsion from school. District administrators may develop building-specific protocols for the imposition of student discipline.

In this section, references to "Principal" shall include building principals, the principal's designee, or other appropriate school district administrators. Any statement, notice, recommendation, determination, or similar action specified in this section shall be effectively given at the time written evidence thereof is delivered personally to or upon receipt of certified or registered mail or upon actual knowledge by a student or his or her parent or guardian.

Any student who is suspended or expelled from school pursuant to this section may not participate in any school activity during the duration of that exclusion including adjacent school holidays and weekends. The student activity eligibility of a student who is mandatorily reassigned shall be determined on a case-by-case basis by the principal of the building to which the student is reassigned.

After School Sessions and Detentions

Teachers and administrators may require students to stay after school or to serve a detention when the student violates any of the rules contained in this handbook or violates classroom-specific conduct rules set by individual teachers.

Students who ride the bus home from school will be given a 24-hour notice of after-school time or a detention so that the parents may make plans to pick up the student the following day.

- After-school sessions will not exceed 30 minutes from the time of dismissal and are to be served in the teacher's room. A student who fails to attend an after school session may be given a detention by the teacher or may face additional disciplinary consequences up to and including long-term suspension and/or expulsion. A student who has a conflict with an after-school session is responsible for working it out with the teacher.
- Detentions are 30 minutes, served in the central office or the detention room designated by the building principal.

Thursday School

The building administrator may require a student to attend Thursday School for three hours on Thursday evenings. Thursday School is held from 3:40 PM to 6:30 PM in a classroom staffed by teachers. Students follow strict rules and must work on assignments the entire time, except for short breaks. Students who do not follow Thursday School rules will be removed from the classroom and will face further disciplinary action.

Student Discipline *(continued)*

In-School Suspension

The building administrator may require a student to serve in-school suspension. Students may be required to attend up to six hours per day of school-sponsored suspension a day at a designated location where they will study, participate in class work, and/or participate in online educational resources. There will be zero tolerance for behavior problems from students placed in in-school suspension. Students not completing their In-School Suspension will face further disciplinary action.

Emergency Exclusion

Students may be emergency excluded from school pursuant to the board's separate policy on emergency exclusion or state law.

Short-Term Suspension

The Principal or the Principal's designee may exclude a student from school or any school function for a period of up to five school days (short-term suspension) on the following grounds:

1. Conduct constituting grounds for expulsion as hereinafter set forth; or
2. Other violations of rules and standards of behavior adopted by the board of education or the administrative or teaching staff of the school, which occur on or off school grounds, if such conduct interferes with school purposes or there is a nexus between such conduct and school.

The following process will apply to short-term suspensions:

1. The Principal shall make a reasonable investigation of the facts and circumstances. Short-term suspension shall be imposed only after a determination that the suspension is necessary to help any student, to further school purposes, or to prevent an interference with school purposes.
2. Prior to commencement of the short-term suspension, the student will be given oral or written notice of the charges against the student. The student will be advised of what he/she is accused of having done, an explanation of the evidence the authorities have, and an opportunity to explain his/her version of the facts.
3. Within 24 hours or such additional time as is reasonably necessary following the suspension, the Principal will send a written statement to the student and the student's parent or guardian, describing the student's conduct, misconduct, or violation of the rule or standard and the reasons for the action taken. An opportunity will be given to the student, and the student's parent or guardian, to have a conference with the Principal ordering the short-term suspension before or at the time the student returns to school. The Principal shall determine who, in addition to the parent or guardian, is to attend the

conference.

4. Students who are short-term suspended will be given the opportunity to complete classwork, including but not limited to examinations.

Weapons and/or Firearms

Students may be disciplined for the possession of weapons and/or firearms pursuant to the board's separate policy on weapons and firearms or state law.

Long-Term Suspension

Students may be excluded by the Principal from school or any school function for a period of more than five school days but less than twenty school days (long-term suspension) for any conduct constituting grounds for expulsion as hereinafter set forth. The process for long-term suspension is set forth below.

Expulsion

1. **Meaning of Expulsion.** Expulsion means exclusion from attendance in all schools, grounds and activities of or within the system for a period not to exceed the remainder of the semester in which it took effect unless the misconduct occurred (a) within ten school days prior to the end of the first semester, in which case the expulsion shall remain in effect through the second semester, or (b) within ten school days prior to the end of the second semester, in which case the expulsion shall remain in effect for summer school and the first semester of the following school year, or (c) unless the expulsion is for conduct specified in these rules or in law as permitting or requiring a longer removal, in which case the expulsion shall remain in effect for the period specified therein. Such action may be modified or terminated by the school district at any time during the expulsion period.
2. **Summer Review.** Any expulsion that will remain in effect during the first semester of the following school year will be automatically scheduled for review before



Student Discipline *(continued)*



the beginning of the school year. The review will be conducted by the hearing officer who conducted the initial expulsion hearing, or a hearing officer appointed by the Superintendent in the event no hearing was previously held or the initial hearing officer is no longer available or willing to serve, after the hearing officer has given notice of the review to the student and the student's parent or guardian. This review shall be limited to newly discovered evidence or evidence of changes in the student's circumstances occurring since the original hearing. This review may lead to a recommendation by the hearing officer that the student be readmitted for the upcoming school year. If the school board or board of education or a committee of such board took the final action to expel the student, the student may be readmitted only by action of the board. Otherwise, the student may be readmitted by action of the Superintendent.

3. **Suspension of Enforcement of an Expulsion:**

Enforcement of an expulsion action may be suspended (i.e., "stayed") for a period of not more than one full semester in addition to the balance of the semester in which the expulsion takes effect, and as a condition of such suspended action, the student may be assigned to a school, class, or program/plan and to such other consequences which the school district deems appropriate.

4. **Alternative School or Pre-expulsion Procedures.**

The school shall provide either an alternative school, class or educational program for expelled students or shall follow the pre-expulsion procedures outlined in Neb. Rev. Stat. 79-266.

Grounds for Long-Term Suspension, Expulsion, or Mandatory Reassignment:

The following conduct constitutes grounds for long-term suspension, expulsion, or mandatory reassignment, subject

to the procedural provisions of the Student Discipline Act, Neb. Rev. Stat. § 79-254 through 79-296, when such activity occurs on school grounds, in a vehicle owned, leased, or contracted by a school being used for a school purpose or in a vehicle being driven for a school purpose by a school employee or by his or her designee, or at a school-sponsored activity or athletic event:

1. Use of violence, force, coercion, threat, intimidation, or similar conduct in a manner that constitutes a substantial interference with school purposes;
2. Willfully causing or attempting to cause substantial damage to property, stealing or attempting to steal property of substantial value, or repeated damage or theft involving property;
3. Causing or attempting to cause personal injury to a school employee, to a school volunteer, or to any student. Personal injury caused by accident, self-defense, or other action undertaken on the reasonable belief that it was necessary to protect some other person shall not constitute a violation of this subdivision;
4. Threatening or intimidating any student for the purpose of or with the intent of obtaining money or anything of value from such student;
5. Knowingly possessing, handling, or transmitting any object or material that is ordinarily or generally considered a weapon (see also board policy on weapons and firearms);
6. Engaging in the unlawful possession, selling, dispensing, or use of a controlled substance or an imitation controlled substance, as defined in section 28-401, a substance represented to be a controlled substance, or alcoholic liquor as defined in section 53-103.02 or being under the influence of a controlled substance or alcoholic liquor (note: the term "under the influence" for school purposes has a less strict meaning than it does under criminal law; for school purposes, the term means any level of impairment and includes even the odor of alcohol on the breath or person of a student; also, it includes being impaired by reason of the abuse of any material used as a stimulant);
7. Public indecency as defined in section 28-806, except that this prohibition shall apply only to students at least twelve years of age but less than nineteen years of age;
8. Engaging in bullying as defined in section 79-2,137 and in these policies;
9. Sexually assaulting or attempting to sexually assault any person if a complaint has been filed by a prosecutor in a court of competent jurisdiction alleging that the student has sexually assaulted or attempted to sexually assault any person, including sexual assaults or attempted sexual assaults that occur off school grounds not at a school function, activity, or event. For purposes of this subdivision, sexual assault means sexual assault in the first degree as defined in section

Student Discipline *(continued)*

28-319, sexual assault in the second degree as defined in section 28-320, sexual assault of a child in the second or third degree as defined in section 28-320.01, or sexual assault of a child in the first degree as defined in section 28-319.01, as such sections now provide or may hereafter from time to time be amended;

10. Engaging in any other activity forbidden by the laws of the State of Nebraska which activity constitutes a danger to other students or interferes with school purposes; or
11. A repeated violation of any of the following rules, or a single violation if the conduct amounts to a criminal act, if such violations constitute a substantial interference with school purposes:
 - a. The use of language, written or oral, or conduct, including gestures, which is profane or abusive to students or staff members. Profane or abusive language or conduct includes, but is not limited to, that which is commonly understood and intended to be derogatory toward a group or individual based upon race, sex, national origin, or religion;
 - b. Dressing or grooming in a manner which violates the school district's dress code and/or is dangerous to the student's health and safety, a danger to the health and safety of others, or which is disruptive, distracting or indecent to the extent that it interferes with the learning and educational process;
 - c. Violating school bus rules as set by the school district or district staff;
 - d. Possessing, using, selling, or dispensing tobacco, drug paraphernalia, or a tobacco imitation substance

or packaging, regardless of form, including cigarettes, chewing tobacco, and any other form of tobacco or imitation, such as electronic cigarettes, vapor pens, etc.;

- e. Possessing, using, selling, or dispensing any drug paraphernalia or imitation of a controlled substance regardless of whether the actual substance possessed is a controlled substance by Nebraska law;
- f. Possession of pornography;
- g. Sexting or the possession of sexting images (a combination of sex and texting - the act of sending sexually explicit messages or photos electronically);
- h. Engaging in initiations, defined as any ritualistic expectations, requirements, or activities placed upon new members of a school organization for the purpose of admission into the organization, even if those activities do not rise to the level of "hazing" as defined below. Initiations are prohibited except by permission of the superintendent;
- i. Engaging in hazing as defined by state law and this policy. Hazing is defined as any activity by which a person intentionally or recklessly endangers the physical or mental health or safety of an individual for the purpose of initiation into, admission into, affiliation with, or continued membership in any school organization. Under state criminal law, hazing activities include, but are not limited to, whipping, beating, branding, an act of sexual penetration, an exposure of the genitals of the body done with the intent to affront or alarm any person, a lewd fondling or caressing of the body of another person, forced and prolonged calisthenics, prolonged exposure to the elements, forced consumption of any food, liquor, beverage, drug, or harmful substance not generally intended for human consumption, prolonged sleep deprivation, or any brutal treatment or the performance of any unlawful act that endangers the physical or mental health or safety of any person. For purposes of school rules, hazing also includes any activity expected of someone joining a group, team, or activity that humiliates, degrades or risks emotional and/or physical harm, regardless of the person's willingness to participate; personal servitude; restrictions on personal hygiene; yelling, swearing and insulting new members/rookies; being forced to wear embarrassing or humiliating attire in public; consumption of vile substances or smearing of such on one's skin; binge drinking and drinking games; sexual simulation and sexual assault;
- j. Bullying which shall include cyber-bullying, defined as the use of the internet, including but not limited to social networking sites such as Facebook, cell phones or other devices to send, post or text message images and material intended to hurt or embarrass another person. This may include, but is not limited to; continuing to send e-mail to someone who has said they want no further contact with the sender; sending or posting threats, sexual remarks or pejorative labels (i.e., hate speech); ganging up on victims by making them the subject of ridicule in forums, and posting false statements as fact intended to humiliate the victim; disclosure of personal data, such as the victim's



Student Discipline *(continued)*

real name, address, or school at websites or forums; posing as the identity of the victim for the purpose of publishing material in their name that defames or ridicules them; sending threatening and harassing text, instant messages or emails to the victims; and posting or sending rumors or gossip to instigate others to dislike and gang up on the target;

k. Violation of the district's computer acceptable computer use policy are subject to discipline, up to and including expulsion; and

l. Any other violation of a rule or regulation established by a school district staff member pursuant to authority delegated by the board.

The length of any suspension, expulsion, or mandatory reassignment shall be as provided or allowed by law.

Reporting Requirement to Law Enforcement

Violations of this section will result in a report to law enforcement if:

1. The violation included possession of a firearm;
2. The violation results in child abuse;
3. It is a violation of state law that the administration believes cannot be adequately addressed by discipline from the school district;
4. It is a violation of the state law that endangers the health and welfare of staff or students; or
5. It is a violation of state law that interferes with school purposes.

Due Process Afforded to Students Facing Long-term Suspension or Expulsion

The following procedures shall be followed with regard to any long-term suspension, expulsion, or mandatory reassignment.

1. On the date of the decision to discipline, the Principal shall file with the Superintendent a written charge and a summary of the evidence supporting such charge.

2. The Principal shall serve the student and the student's parents or guardian with a written notice by registered or certified mail or personal service within two school days of the date of the decision to recommend long-term suspension or expulsion. The notice shall include the following:

The rule or standard of conduct allegedly violated and the acts of the student alleged to constitute a cause for long-term suspension, expulsion, or mandatory reassignment, including a summary of the evidence to be presented against the student;

- a. The penalty, if any, which the principal has recommended in the charge and any other penalty to which the student may be subject;
- b. A statement that, before long-term suspension, expulsion, or mandatory reassignment for disciplinary purposes can be invoked, the student has a right to a hearing, upon request, on the specified charges;
- c. A description of the hearing procedures provided by the act, along with procedures for appealing any decision rendered at the hearing;
- d. A statement that the principal, legal counsel for the school, the student, the student's parent, or the student's representative or guardian has the right (i) to examine the student's academic and disciplinary records and any affidavits to be used at the hearing concerning the alleged misconduct and (ii) to know the identity of the witnesses to appear at the hearing



Student Discipline *(continued)*

- and the substance of their testimony; and
- e. A form on which the student, the student's parent, or the student's guardian may request a hearing, to be signed by such parties and delivered to the principal or superintendent in person or by registered or certified mail.
3. When a notice of intent to discipline a student by long-term suspension, expulsion, or mandatory reassignment is filed with the superintendent, the student may be suspended by the principal until the date the long-term suspension, expulsion, or mandatory reassignment takes effect if no hearing is requested or, if a hearing is requested, the date the hearing examiner makes the report of his or her findings and a recommendation of the action to be taken to the superintendent, if the principal determines that the student must be suspended immediately to prevent or substantially reduce the risk of (a) interference with an educational function or school purpose or (b) a personal injury to the student himself or herself, other students, school employees, or school volunteers.
 4. Nothing in this policy shall preclude the student, student's parents, guardian, or representative from discussing and settling the matter with appropriate school personnel prior to the hearing stage.
 5. If a hearing is requested within five days after receipt of the notice, the Superintendent shall appoint a hearing officer who shall follow the "hearing procedures" outlined below.
 6. If a hearing is requested more than five school days following the receipt of the written notice, but not more than thirty calendar days after receipt, the Superintendent shall appoint a hearing officer who shall follow the "hearing procedures" outlined below, except that the time constraints set forth may differ as provided by law and this policy. The student shall be entitled to a hearing but the consequence imposed may continue in effect pending final determination.
 7. If a request for hearing is not received within thirty calendar days following the mailing or delivery of the written notice, the student shall not be entitled to a hearing.
- In the event a hearing is requested, the hearing, hearing procedures, the student's rights and any appeals or judicial review permitted by law shall be governed by the applicable provisions of the Nebraska Student Discipline Act (Neb. Rev. Stat. § 79-254 to 79-294). The school district will provide parents with copies of the relevant statutes upon request.



Secondary Discipline

ACADEMIC DISHONESTY

Students are expected to conduct themselves honestly and with integrity in their work. All forms of academic dishonesty and plagiarism are strictly prohibited. Violation of this policy will be disciplined on a case-by-case basis depending on the seriousness of the violation, prior violations, and other factors. Disciplinary measures include, but are not limited to, redoing assignment/retaking test, receiving a failing grade on the project/ test, receiving a lower overall grade in the class, detention, suspension, or expulsion.

SCHOOL SEARCHES

Student lockers, desks and other such property are owned by the school. The school exercises exclusive control over school property. Students should not expect privacy regarding items placed in or on school property because school property is subject to search at any time by school officials. Periodic, random searches of student lockers may be conducted at the discretion of the administration. The following rules shall apply to the search and seizure of items in a student's possession or control:

1. School officials may conduct a search if there is a reasonable basis to believe that the search will uncover evidence of a crime or rule violation
2. Illegal items or other items reasonably determined to be a threat to the safety of others, a threat to educational purposes, or a prohibited nuisance item may be seized by school officials. Any firearm shall be confiscated and delivered to law enforcement as soon as practical.
3. Items which are used to disrupt or interfere with the educational process may be removed from student possession.

LOCKERS

EACH STUDENT IS EXPECTED TO USE ONLY THE LOCKER WHICH HAS BEEN ASSIGNED TO HIM/HER.

All students have a locker assigned to them for coats and personal belongings. It is highly suggested all students' school supplies, backpacks, book bags, duffel bags, purses, and totes must be kept securely in assigned locker. Students' may carry their backpacks, but it is up to the individual teacher where backpacks will be placed during class time. Students are responsible for the proper care and upkeep of his/her locker, and if something happens to the locker, it should be reported immediately to an administrator. Irresponsible care of lockers may result in a fine. All students are urged to keep their lockers locked at all times. Students are expected to register their locker combinations with their 1st Period teacher. Any locks remaining on lockers following the final day of school will be cut off unless other arrangements have been made ahead of time with an administrator.

Student lockers, desks, and other such property are owned by the school district. The school exercises exclusive control over this property, and students should not expect privacy regarding items placed in school property, because school property is subject to search at any time by school officials.

Students are responsible for whatever is contained in desks and lockers issued to them by the school. Students should expect random locker checks throughout the school year. Searches will be conducted by the administration. Also, law enforcement personnel and drug dogs may be used periodically.

STUDENT AUTOMOBILES

Automobiles parked on school property are subject to search by the principal or the principal's designee if the principal or his/ her designee has reasonable cause to believe that contraband is in or on the automobile. Occasional lot checks are made by school personnel to minimize hazards, but the school does not assume any responsibility or liability for theft or damage, which may occur there.

STUDENTS' PERSONS

Students and their personal effects are subject to being searched by the principal or his/her designee if there is reasonable cause to believe that the student is in possession of contraband. This includes all student pockets, purses, backpacks, and other kinds of carrying devices. Any item deemed by the principal or his/her designee to have no educational value, disrupts the educational process, or is a hazard to the health, welfare, security, or safety of students and staff, will be confiscated as a nuisance item.

CELL PHONES/CAMERAS/ ELECTRONIC DEVICES

The use of cell phones, cameras, or other electronic devices has come under scrutiny and is of major concern to administrators and staff. It is recommended that any camera or electronic device that does not purposefully contribute to the educational process be left at home to avoid incidents of theft, misuse, or subsequent student disciplinary action. Cell phones, and other electronic devices may be used in the school, unless explicitly prohibited in a classroom/computer lab by the teacher, as long as the use of the device is not offensive to other persons or disrupts the school environment.

If any camera or electronic device is used on school property to produce or transmit pictures or messages for the purpose to intimidate, embarrass, or harass any person (staff, student, or otherwise), consequences may range from confiscation of the device to suspension or expulsion and possible law enforcement contact if circumstances warrant. The use of cameras or electronic devices to take, store, transmit or produce sexually explicit, nude, and/or semi-nude pictures may result in suspension or expulsion of the student(s) involved and possible law enforcement contact.

Any Student who records and posts video of activities within the school are subject to disciplinary action.

Secondary Discipline *(continued)*

STUDENT DRESS CODE

Student dress and personal grooming are to be consistent with a business-like classroom atmosphere conducive to learning. Dress and grooming must not distract from the educational purpose or atmosphere at school. Students who wear clothing that may be deemed vulgar or offensive will be asked to change, turn the inappropriate garment inside out or call home to have parents bring appropriate attire. Due to decisions regarding identifying and clarifying the rights of all members gathered in public schools, the wearing of any clothing, or if one's personal appearance disrupts the educational process, it is prohibited. If it is determined that an article of clothing bears a message that any student/employee would reasonably find objectionable, then the education process has been affected. Building administrators are given general authority and professional discretion in the administration of these rules and regulations. Students determined to be dressed/ groomed improperly will be handled according to the Student Conduct Behavior rules.

THE FOLLOWING STANDARDS WILL APPLY TO ALL MIDDLE AND HIGH SCHOOL STUDENTS:

1. Heads may not be covered. Hats, bandannas, stocking caps, hoods, visors, sunglasses, wigs, etc. are prohibited while inside the building during scheduled school days.
2. All face paint and decorative makeup are prohibited during the school day. Students will not be permitted to wear costumes during the school day (i.e. Halloween). Exceptions include but not limited to: spirit week, and class projects. Principle approval required.
3. Any clothing which exposes undergarments, or the wearing of undergarments as outer-garments is prohibited.
4. Any clothing, notebooks, accessories, or jewelry that has inappropriate statements, logos, slogans and pictures (including but not limited to alcohol, drugs, gang related, profanity) are prohibited.
5. Shirts, blouses, sweaters, sweatshirts:
 - All shirts must fit properly.
 - Shirts or blouses exposing the midriff or low cut in either the front or back, or have large or cut out arm holes are prohibited.
 - Uniforms for school sponsored activities will be approved through administration
6. Shorts/ Skirts/ Dresses:
 - All shorts/ skirts/ dresses must be of appropriate length.
 - All shorts/ skirts/ dresses must fit around the waist.
 - Boxers, swim attire, etc. are prohibited.
7. Pants:
 - All pants must be of appropriate length.
 - All pants must fit around the waist. A belt of appropriate length may be worn to ensure that pants fit properly.
 - Pants must be worn at the waistline with or without a belt (no sagging). No pajama pants.
8. Footwear: Appropriate footwear will be worn properly during the school day. Students must wear shoes at all times. Slippers and blankets are prohibited.

SUPERVISORY AUTHORITY AND RESPONSIBILITY

Teachers are responsible for the supervision of students and have authority to supervise students anywhere in the building or on school grounds before, during, and after normal school hours or at any school-sponsored activity or event conducted on or off campus. Students are expected to comply with all reasonable requests of teachers and to show respect and cooperation to all staff members fulfilling their supervisory role.

IDENTIFY SELF

School issued student ID's must be worn and visible during the school day. Students will identify themselves when asked to do so by school personnel. Any student who fails to identify him/ herself upon request may be disciplined.

HALL PASSES

No student shall be in the hall during regular class time without a pass issued by the staff member in charge of the student during that time. This will include trips to the rest room, library, and/or offices, as well as any place other than the room to which the student is assigned. Passage shall be by the shortest and quickest route practical without stopovers and without bothering other classes in session. Passes shall be issued only as needed and must be turned in at the point of destination or returned to the staff member who originated the pass.

STUDENT UNPAID OBLIGATIONS (FINES)



Secondary Discipline *(continued)*

Students are required to assume the financial responsibility for their actions. This may include, but not necessarily be limited to, obligations for: (a) the loss or damage to school-owned books, supplies, and/or equipment; (b) fines resulting from the late return of library books and media; and (c) all other fines designated in the student handbook.

Those students who fail to meet their obligations as outlined above, or others as indicated in the student/parent handbook, will be subject to the following restriction(s) until such time as the financial obligations are met: (1) The student and his/ her parents or legal guardians shall not receive an official transcript. An official transcript will only be issued to a school to which the student transfers. The student and his/her parents or legal guardians may review the student's permanent record by following the established practices and procedures; (2) All fines and/or fees must be paid, or the student may be ineligible to participate in any activity or on any team that represents the high school; (3) the student, upon becoming eligible for graduation, will not be able to participate in the graduation ceremony.

Upon payment of all outstanding debts, the student will be eligible to receive any or all of the above at a time and in a manner designated by school officials.

USE OF PROFANITY AND VULGAR LANGUAGE

The use of profane, vulgar, suggestive and obscene language is absolutely not acceptable. Use of profane or vulgar language before, during, or after a conversation

with staff personnel may be deemed to have been directed toward that staff member. This type of language is offensive, and it will not be tolerated.

LIMITED PHYSICAL ACTIVITIES

If your student needs to have limited physical activity, please notify the physical education teachers/school staff/school nurse if there is any physical condition which would limit your child's participation in class activities. Please include the following information on the excuse note:

1. The student's first and last name
2. The date
3. The reason for the excuse
4. Your signature

If your child is not to participate (or has specific restrictions), for more than two (2) consecutive class periods, She/he must have a doctor's excuse. Doctor's letterhead and signature is required.

Food

All outside food and drinks are discouraged. If a parent wants to eat with their child, we encourage them to order a school lunch for themselves the morning of the visit. We ask that parents not bring fast food or sodas to the school. The only food that will be given to a student must be brought by a parent or guardian.



Elementary Information

BICYCLES

1. Children in kindergarten through second grade are discouraged from riding bicycles to school for safety reasons. If your child in grades kindergarten through 2nd grade is going to ride a bike to school, please inform the school office in writing that you give your permission to do so. Our main concern is the safety of our children.
2. Bicycles brought on the school grounds should be licensed by the police department. Bicycles must be walked on and off the school grounds.
3. We will treat scooters as we would bicycles. If scooters are brought to school, they must be parked and locked at the bike rack. It is recommended that they remain at home. Students should always wear a helmet when riding bikes and scooters.
4. No roller blades, roller skates, or skateboards are to be ridden on school property.

BEHAVIOR AND DISCIPLINE

We are proud of our students. The students conduct themselves appropriately and show pride in themselves and in their school. Each teacher is responsible for discipline within his or her classroom. Each classroom has rules to be followed. Please discuss the classroom rules with your child thoroughly, support them at home in a positive way, and keep in touch with your child's teacher.

CELL PHONES

Students are not to have cell phones and/or a device or watch that connects to the internet turned on or in use during school hours (8:05am-3:20 pm). If a student is caught using his/ her cell phone or device, or the cell phone/device rings during school hours, the cell phone/device will be confiscated and given to the Principal. The Principal will return the cell phone/device to the offending student at the end of the school day. Second offense, the phone/device will be confiscated by the Principal, and the parents must come to school to pick up their child's cell phone.

DRESS CODE

Proper grooming and dress is important to a productive classroom. The North Platte Public Schools' dress code states:

1. T-shirts may be worn as long as writing or pictures are not vulgar, obscene, advertise drugs, alcohol, promote violence or are gang related.
2. Clothing must cover the body. Shorts are allowed. Tube tops, halter-tops, spaghetti straps, see-through fabric, or muscle shirts with large arm holes, or clothing with bare midriff are not permitted.
3. Footwear appropriate to the kind of activity elementary students engage in is to be worn. Heeled shoes, flip-flops,

and strappy sandals cause blisters, slipping and falling in PE and on the graveled play areas. They are a safety concern. Please do not allow your child to wear them to school unless they have a change of shoes for PE and recess.

4. No headwear of any kind is allowed in the building. This includes: hats, caps, scarves, visors, etc. This applies to both boys and girls.
5. Face tattoos, face painting or body tattoos not covered by clothing are not allowed.
6. Students wearing dangly earrings, large hoop earrings or costume jewelry that poses a safety concern in PE or on the playground will be directed to remove the item and put it in their backpack. During playtime serious injury can occur with such items.
7. Jewelry or clothing with spikes will not be allowed.
8. Low rider pants, or pants hanging off a student's bottom will not be allowed. If the student does not have a belt, a string/twine belt will be provided by the office.

If the appropriateness of a clothing item is in question, parents may be called to bring a change of clothing to school. Remember that we are here for an educational purpose. Anything, which detracts from that purpose or is inappropriate and will be addressed.

Restricted clothing items include, but are not limited to the following:

1. Clothing which contains alcohol, illegal drugs, or tobacco advertising logos or depict the use of alcohol, drugs or tobacco.
2. Clothing which contains gang-related representations



Elementary Information *(continued)*

- or members engaging in illegal activities.
- 3. Clothing which is vulgar or offensive.
- 4. Clothing which promotes deviant and/or violent behavior.
- 5. Pants must be worn at the waistline with or without a belt.
- 6. Clothing which does not appropriately cover the body
- 7. Spiked apparel is not allowed.

Students wearing restricted clothing may be asked to change, sent home or suspended. Please help us by selecting clothing consistent with school guidelines.

KEEPING CHILDREN AFTER SCHOOL

When it is necessary to keep a student after school for completion of daily work, for behavior conferences, or for any other important matter, we ask for your cooperation and support. Should it be necessary to keep a student later than 3:40 P.M., an attempt will be made to notify a parent.

MESSAGES TO/FROM YOUR CHILD

The school phone is to be used only in extreme situations. Please make arrangements prior to the school day with your child for special dismissal and pick-up arrangements. The office staff is very busy at the beginning and end of each day and it is difficult to run messages around to classrooms.

PERSONAL PROPERTY/TOYS AT SCHOOL

Students are **STRONGLY DISCOURAGED** from bringing toys, trading cards, and personal items to school. Personal items and/or toys brought to school can be lost, broken, or stolen and cause difficulties for students. It is best if such items are **NOT** brought to school.

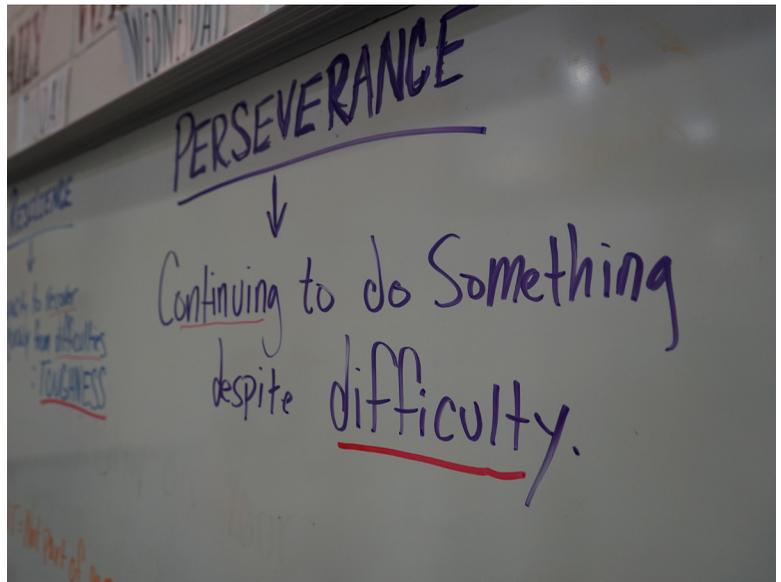
Personal items including personal electronics brought to school are the child's own responsibility. If lost, broken, or stolen the school is not responsible.

Possession or use of anything that might be considered a weapon is prohibited. Laser pointers, Lighters or other nuisance items are not allowed at school and will be confiscated and kept in the principal's office. Parents will be notified and asked to pick up the item.

School staff has the discretion to restrict toys or other items from the classroom and/or school if these items interfere with the learning environment.

RECESS WEATHER GUIDELINES

1. Raining or Snowing – stay indoors
2. Wind chill 15 degrees or below – stay indoors
3. Snow on the Ground – Students will go outside; those without boots must stay on the sidewalks or cleared areas. This rule is in place for the health and safety of our students as well as for the cleanliness and maintenance of our school building.
4. Students are expected to dress appropriately for the weather. All students go outdoors daily for recess unless there is inclement weather as stated above.



BIRTHDAYS AT SCHOOL

All students at our school are important and worthy. Because we believe this about the students we serve we will handle birthday treats in a way that helps your child feel special on their special day without making other students feel badly. Birthdays will be handled in this manner:

1. Students are recognized during lunch for their birthday with a special cookie from the school at some time during the school year.
2. Birthday treats are optional. If treats are sent to school they will be distributed at the teacher's discretion with regard to providing minimal disruption to the learning environment. Please check with the classroom teacher for appropriate treat suggestions and possible allergies.
3. Only prepackaged snacks are allowed.
4. Deliveries of balloons/flowers are discouraged and will remain in the office to be given to the student at the end of the day.
5. No classroom deliveries will be made.

BIRTHDAY PARTY INVITATIONS

If you plan for your child to distribute party invitations to classmates at school, please follow these guidelines:

1. Send invitations for ALL class members or for ALL OF THE SAME SEX. Examples: Make sure all the boys have an invitation or all the girls get an invitation.
2. When distributing invitations at school, check with the teacher so it is certain everyone or all boys/girls have been invited.
3. If only certain classmates are invited, the invitations must be mailed or hand delivered to homes for those invited. They are NOT to be distributed at school.

Thank you for your cooperation. The procedures will help to prevent hurt feelings.

Elementary Information *(continued)*

SAFETY PATROL

To help ensure the safety of all our students, some schools will have students serve on a Safety Patrol program. Fifth grade students are selected by their teachers and must have parent permission they serve for one month or more, and are trained by the North Platte Police Department. The Crossing Guards are on duty from 7:45-8:05 in the morning and 3:20-3:35 after school.

TRAFFIC SAFETY

EXPECTATIONS FOR DROPPING OFF STUDENTS:

1. Do not park in the Fire Lane.
2. Pull over into any available spots along the curb that is NOT painted yellow before children exit the vehicle.
3. No loading or unloading in the areas designated as no parking.
4. DO NOT park or stop in the drive-through lanes of the schools.
5. Always have children exit the vehicle on the curbside to avoid having to cross in front of other vehicles
6. Please advise children never to walk across the drive-through. They need to stay on the sidewalk and cross at the designated crosswalks with the guidance of the Safety Patrol.

EXPECTATIONS FOR PICKING UP STUDENTS:

1. Proceed with same expectations as morning drop-off.
2. If your child has not left the building and there are no available places to pull over - please continue on to designated parking areas. Do not park or stop.
3. Buildings will share designated parking areas around school campus.
4. Students and parents should only cross the streets at designated crosswalks with the aid of the Safety Patrol.

FIRE LANE NOTICE

There is to be NO Parking, Loading or Unloading anytime in the FIRE LANE in front of Schools. You may be subject to a \$100.00 fine for parking or stopping to drop off or pick up children in the fire lane. This is by order of the Fire Marshall.

CLASSROOM/LUNCH VISITATIONS

5. We welcome and encourage parents, guardians and the community to visit our school. To help everyone enjoy and profit from such experiences, we adhere to the following:
 - a. Call the principal's office the day before the planned visit to find out if the time is convenient. There are times when visitations would not be profitable, such as during administration of testing, assessments, and before/after holidays.
 - b. When coming to the school, stop at the principal's office, pick up a visitor's badge and sign in.
 - c. Please limit your visit to no more than 30 minutes. Visits of a longer duration can cause distractions for your child and/or to other students. As a courtesy, and to show your support of your child's education, we ask that all visits be limited to 30 minutes on any given

day.

- d. Visitations to classrooms other than your own child's classroom should be arranged with the principal and will be at the discretion of the building principal.
- e. All outside food and drinks are discouraged. If a parent wants to eat with their child, we encourage them to order a school lunch for themselves the morning of the visit. We ask that parents not bring fast food or sodas to the school.

The classroom is the primary place of instruction and every effort must be taken not to interfere with the instructional purposes. Therefore, visitations (by other students), which tend to add confusion and interrupt the daily routine are discouraged and will be limited to the student's lunch. Requests for visitation (by youth) must be approved 2 days in advance by the principal and classroom teacher.

MEDIA CENTER

Every school has a media center for student use. The media center is available to students throughout the school day. Elementary students are also assigned a day per week to check out books and use media center resources.

EMERGENCY/ENROLLMENT CARD INFORMATION

New students will be enrolled online. Families may go to their neighborhood school for assistance, if needed. Any changes in the information on a student's emergency card should be sent to the office immediately. This can be very important when a child is ill or injured at school. If your child will be attending a Day Care Center, please write the name and number across the bottom of the card when you register your child.

PARENT ORGANIZATIONS

The Parent Teacher Organization actively supports the school program through fund raising, as volunteers, and by sponsoring special events. All parents are members of PTO. Elementary principals will coordinate with Parent Organizations to benefit the overall goals of the building.

PERMISSION SLIP - FIELD TRIPS

On occasion your child's class may go on field trips. A permission slip will be sent home at the beginning of the year and kept on file in the school office. The signed permission slip must be returned in order for your child to participate in any activity that may take students off school property. Your signature indicates that you are giving permission for your child to go on these trips. It is the parents' and child's responsibility to get the permission slip signed and returned to school. If not signed, the child will be supervised in the school office or library. Students will not be allowed to call home for permission the day of the trip. Teachers will notify parents of all field trips prior to the date of the trip. Parents always have the right to request that their child not attend a specified trip even though a permission slip is signed.

PETS IN THE CLASSROOM

Due to health and safety concerns for our staff and students, pets from home will not be allowed at school.

Elementary Information *(continued)*

Many students are allergic to pets; therefore we restrict any pet with fur or feathers from the building. Service animals are allowed with administration approval.

PROTOCOL FOR NON-CUSTODIAL PARENT ISSUES PARENT TEACHER CONFERENCES

Ideally, parents would attend conferences together in order for both parents to hear exactly the same information. We understand families are dynamic and will schedule conferences at the convenience of parents. If your child will need to have two conferences, please communicate the request to the classroom teacher.

Release of students to non-custodial parents:

1. Rationale: Custody order does NOT narrow or limit a noncustodial parent's access to a child unless it is specified as such.
2. The school cannot restrict a noncustodial parent from picking up their child from school even at the request of the custodial parent.
3. Restraining Orders/Protection Orders between two adults specifying the school as a place of contact restriction will be a document the school will keep on file in custody matters.
4. If there is a Restraining/Protection Order naming an adult and a student the school will need that document on file.

DAILY SCHEDULE

School begins at 8:05 a.m. Students are to use designated cross walks. Please do not allow your children to arrive at school before 7:45 a.m. This causes a safety and discipline problem for students left unsupervised.

Students are expected to be picked up or to leave school grounds immediately after dismissal. After school supervision ends at 3:40. In the event no one can be contacted to pick up a child after school, police may be called after 4:00 or may be sent to Kids Klub and parents will be charged accordingly.

BEFORE AND AFTER SCHOOL SUPERVISION

No students should be on the grounds before 7:45 a.m. Students are asked to follow the building's morning routines.

No students are allowed on the playground unsupervised before or after school. Playgrounds are not open to public use until after 6:00pm and during Kids Klub activities.

CHILD ABUSE AND NEGLECT

School employees will report suspected abuse or neglect of a child as required by state law and school policy. Nebraska law defines abuse or neglect as knowingly, intentionally, or negligently causing or permitting a minor child or an incompetent or disabled person to be (1) placed in a situation that endangers his or her life or physical or mental health; (2) cruelly confined or cruelly punished; (3) deprived of necessary food, clothing, shelter or care; (4) left unattended in a motor vehicle, if such child is six years of age or younger; (5) sexually abused; (6) placed in a situation to be sexually exploited through sex trafficking of a minor as defined in state law or by allowing, encouraging, or forcing such person to engage in

debauchery, public indecency, or obscene or pornographic photography, films, or depictions; or (7) placed in a situation to be a trafficking victim as defined in state law.

HEAD LICE

Students found to have head lice, louse eggs, or nits will not be permitted at school and will be sent home. Upon discovering the presence of any indication of lice or louse eggs, the student's parent(s) or guardian(s) will be notified, and if appropriate will be asked to pick up the student from school immediately.

Students will not be permitted to return to school until the district finds that no live lice or louse eggs can be detected. The parent(s) or guardian(s) will be required to treat the student and accompany the student to school to be examined.

The student cannot ride the school bus until the district has cleared the student to return to school.

MEMORIALS

Memorials or plaques honoring deceased students are generally not allowed in or on the school grounds unless authorized by board policy. Dedications to students will not be allowed. Scholarships in the deceased person's name will not be set up by the school. Scholarships set up by outside organizations or individuals, such as a foundation, will be allowed.

RIGHTS OF CUSTODIAL AND NON-CUSTODIAL PARENTS

The school district will honor the parental rights of natural and adoptive parents unless those rights have been altered by a court. The term "custodial parent" refers to a biological or adoptive parent to whom a court has given primary physical and legal custody of a child, and a person such as a caseworker or foster parent to whom a court has given legal custody of a child. The district will not restrict the access of custodial and non-custodial parents to their students and their students' records, unless the district has been provided a copy of a court order that limits those rights. If the district is provided such a court order, school officials will follow the directives set forth in the order. The district will provide the custodial parent with routine information about his or her child, including notification of conferences. The district will not provide the non-custodial parent with such information on a routine basis, but will provide it upon the non-custodial parent's request unless it has been denied by the courts. A non-custodial parent who wishes to attend conferences regarding his or her child will be provided information about conference times so both parents may attend a single conference. The district is not required to schedule separate conferences if both parents have been previously informed of scheduled conference times. If either or both parents' behavior is disruptive, staff members may terminate a conference and reschedule it with appropriate modifications or expectations.

English Language Learners

District ELL Teacher: Kelli Spurling

When a student enrolls in North Platte Public Schools, they must complete the online registration, which includes the Home Language Survey (HLS). If a parent selects any language other than English, on any of the three (3) HLS survey questions, then the student will be tested for E.L. Language proficiency using the ELPA Screener Test.

If the student scores "Proficient", he or she will not be placed in the E.L. program and will not receive E.L. services. If he/she does not score "Proficient", the student will be enrolled in the E.L. program. Parents will be notified within 30 calendar days from the beginning of the year, or within 2 weeks of enrollment during the school year.

According to Rule 15, Section 003, the parent/guardian has the right to refuse E.L. services, but will still be identified as LEP in our district database. The student will still participate in the annual ELPA21 Summative testing. The student will remain designated as LEP until Rule 15 exit requirements have been met.



Career Guidance and Counseling Program

The guidance and counseling program, as implemented by the school counselor, is one of the resources available at all our schools. The school counselor is a certified professional who assists students, teachers, staff, and parents. Consultations with teachers, parents, administrators, school psychologists and outside agencies are also provided by the school counselor.

The guidance portion of the program is a comprehensive developmental model that is used district wide and is based on the Nebraska School Counselor Association and American School Counselor Association guidelines. The school counselor works as a team with the school, parents, and community to create a caring atmosphere whereby children's needs are met through effective classroom lessons that focus on understanding self and others. Topics include: Character Counts lessons, friendship skills, bullying, personal safety, conflict resolution, anger management, substance abuse, peer pressure, and career awareness.



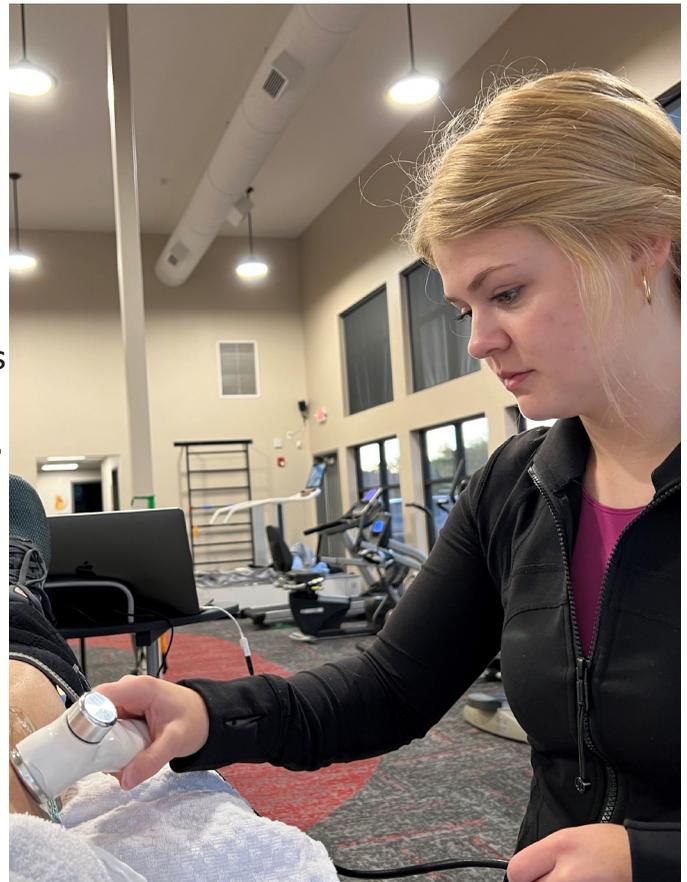
The school counselor also provides individual and small group counseling dealing with friendship, behavior, personal, family, and academic concerns. The counselor may occasionally visit with your child when referred by students, parents, staff, or teachers. The counselor only requests parental permission for long term individual and small group sessions.

SCHOOL	COUNSELOR(S)	PHONE NUMBERS
Cody Elementary	Audri Pelton-Johnson	(308) 535-7132
Eisenhower Elementary	Becky Gibson	(308) 535-7134
Jefferson Elementary	Kara Hahn	(308) 535-7136
Lake Elementary	Kim Ide	(308) 532-9892
Lincoln Elementary	Shelby Welsh	(308) 535-7139
McDonald Elementary	Jenna Cambell	(308) 535-7140
Washington Elementary	Victoria Simmons	(308) 535-7142
Madison Middle School (6th)	Matt Kaminski	(308) 535-7126
Adams Middle School (7th/8th)	Jennifer Schlager Rochelle Krull	(308) 535-7112
North Platte High School	Sky Seery Amy Albrecht Briana Quiroz	(308) 535-7105

High Ability Program

High Ability Program Goals

- Identify students who demonstrate abilities of high intellectual performance.
- Provide opportunities for students to collaborate with intellectual peers and develop creativity, communication, and critical thinking skills necessary for a changing world.
- Provide professional development opportunities for staff to promote a better understanding of the unique needs of children with high abilities.
- Communicate to families, students, staff and the community
- Engage in continuous evaluation and improvement of the HAL program



SCHOOL	HAL COORDINATOR	PHONE NUMBERS
Cody Elementary	Tiffany LeTourneau	(308)535-7132
Eisenhower Elementary	Emily Cooper	(308)535-7134
Jefferson Elementary	Mendi Roehrs	(308)535-7136
Lake Elementary	Tara Foster	(308)532-9892
Lincoln Elementary	Payton Kearney	(308)535-7139
McDonald Elementary	Abbigail Lukkes	(308)535-7140
Washington Elementary	Heidi McIntosh	(308)535-7142
Madison Middle School (6th)	Marcy Durfee	(308)535-7126
Adams Middle School (7th/8th)	Terry Shold	(308)535-7112
North Platte High School	Sasha Welch Briana Quiroz.	(308)535-7105

Kids Klub

North Platte Public Schools KIDS Klub

Afterschool Program is available to (K-5 only). We are open Monday through Friday on all regular school days until 6pm. Playgrounds at each elementary school are reserved for the use of Kids Klub until 5:30 pm each evening.

view our tab on the nppsd.org website.

During KIDS Klub, students will have the chance to get homework assistance, a healthy snack, and lots of hands- on STEM (Science-Technology-Engineering- Math), Art, and other enrichment activities and programming. Our highly qualified staff works closely with the school day staff to supplement the students' education and ensure that each child is given the opportunity to succeed in learning.

On most teacher in-service days, we offer full-day programming. Enrollment for these "MEGA DAYS" opens 3-4 weeks in advance and the first 150-160 students are accepted. MEGA DAYS are hosted at Jefferson Elementary from 8am to 5:30pm. Oftentimes, we will take a local field trip for programming.

We also offer a 40 day Summer Academy. Students spend their mornings in classrooms with certified teachers building on skills learned during the school year. In the afternoon, students participate in clubs of their choice, work with the North Platte Recreation Center on fitness programming and swim lessons, and take weekly field trips.

KIDS Klub assists children in reaching their full potential by providing academic support, recreational activities, and enrichment opportunities in a safe and structured environment.

Any child enrolled in Kids Klub will be unable to attend for the day if given an in or out of school suspension. If a child is removed from Kids Klub three times during a school year they will be removed from the program for the year and becomes ineligible for mega days or summer.

Please consider using KIDS Klub to supplement your child's education. Enrollment applications are available online. Call the KIDS Klub office at 308-696-3360 for more information or



Nursing Services

MEDICATION

All medication, both prescription and over-the-counter, must be brought to the school nurses office by the parent/guardian. All medication must be in the original container so it can be properly identified. This means pills in an envelope or baggie with a note will not be accepted or given to students. Students are not to carry any medication on themselves at school, with the exception of cough drops, eye drops/ear drops, and topical ointments. Emergency medications such as inhalers, epi-pens, insulin and diabetic supplies can be carried with proper documentation completed by parent/guardian, physician and on file. No medication will be given without a signed Medication Permission form, which is available in the nurse's office. Any medication that is discontinued, or left at the end of the year, must also be picked up by a parent/guardian or it will be destroyed. This policy is for the safety and well being of all students/staff.

- If possible give medications at home.
- All medications (prescription, non-prescription, inhalers, epi-pens) need to be brought to the office by a parent or guardian.
- Medicine needs to be in an original, labeled bottle.
- A medication form must be completed and signed before medicine will be given.
- Medicine will be dispensed by a trained staff member; teachers are not allowed to give medications in the classroom. Cough drops may be dispensed by teachers with a note from parents giving permission.
- Medicine must be picked up by a parent by the last day of school, or medicine will be disposed of by the nurse.

ILLNESS

Children with colds, coughs, flu symptoms or temperatures elevated greater than or equal to 100 degrees should be kept home until symptoms subside. This means waiting until the child is not infectious and has been fever free and/or diarrhea or vomiting free for 24 hours without medication.

STATE REQUIREMENTS

Nebraska State law requires students meet the following requirements before the first day of school.

Preschool:

1. Immunizations-Nebraska Immunization requirements.

Kindergarten:

1. Immunizations-Nebraska Kindergarten requirements

2. Health Physical
3. Vision Exam

7th Grade:

1. Tdap immunization-Nebraska 7th grade requirements
2. Physical exam

Sports: 7th-12th Grade

1. Sports Physical required each year to play sports must be dated after May 1st, no waiver option.

New student from another state:

1. Immunizations- Nebraska requirements
2. Health Physical
3. Vision Exam

For all Immunization requirements visit <http://dhhs.ne.gov/publichealth/Immunization/Documents/2016-2017SchoolRREnglish.pdf>

CONCUSSION: RETURN TO LEARN PROTOCOL

Students who sustain a concussion and return to school may need informal or formal accommodations, modifications of curriculum, and monitoring by medical or academic staff until the student is fully recovered.

The school administration of North Platte Public Schools adopts the NDE Guidance entitled "Bridging the Gap from Concussion to the Classroom," (2nd Edition) and accompanying Appendix, as its return to learn protocol, with the recognition that each student who has sustained a concussion will require an individualized response.

Any student, parent or guardian who suspects that the student sustained a concussion must immediately inform the student's coach or building administrator. If a student is suspected of having a concussion, the student may not be permitted to participate or practice in any school-sponsored activity.

The District encourages full cooperation and support from both students and parents in each student's return to learn protocol.

School Lunch Program

SCHOOL LUNCH PROGRAM

1. The breakfast / lunch program will start on the first day of school.
2. As a result of the North Platte Schools participating in the federally subsidized hot lunch program, we can only permit milk, natural fruit juices, and water as liquid in the lunchroom.
3. Students may choose to bring a sack lunch from home. Students purchasing hot lunch have a choice of several entrees daily.
4. Student Fee Waiver Applications (Free and Reduced Applications) are made available at the beginning of the year and upon request from the office.
5. Lunches must be ordered by 8:40 each morning, so students arriving tardy should call ahead to order lunch or bring a sack lunch from home.
6. We are unable to serve lunch to students whose lunch account balance falls below five meals x eligibility cost. An alternative meal is always provided regardless of account status. **THE SCHOOL CANNOT CHARGE MEALS FOR STUDENTS.**
7. As a courtesy, reminder notes with a lunch payment envelope are sent home stating the lunch account balances. Students are also reminded as they pass through the lunch line each day if they owe lunch money. These reminders are just a courtesy for you and your child. It is the parents' responsibility to monitor their child's lunch account.
8. Parents are welcome to visit the lunchroom and eat with us any day. You must call the office to order your meal by 8:40 A.M. Upon your arrival for lunch, you must sign in at the office and receive a visitor's badge. When you pay for your lunch, please have exact change as we do not have a cash register. Our expectation is that any visitors to lunch will follow the same lunchroom procedures outlined for students. For safety, supervision, and legal reasons parents are discouraged from going out to recess with students.

The students will be able to serve themselves vegetables and fruit from a food bar in the cafeteria. The advantages of the fruits/vegetable bar are:

1. Greater variety in choice of fruits and vegetables. Each day there will be a choice of 5 or 6 fruits and vegetables.
2. Students will not be served fruits and vegetables they will not eat.
3. Less food is wasted.

Students will:

1. Be allowed only one trip through the vegetable/fruit bar.
2. Take as much as they will eat.
3. Be expected to eat what they take.

SCHOOL LUNCH PRICES

1. Elementary Breakfast Paid - Free
2. Middle/High School Breakfast Paid - Free

3. Reduced Breakfast - Free
4. Elementary Lunch Paid - \$2.40
5. Middle/High School Lunch Paid - \$2.65
6. Lunch Reduced - \$0.40

COMMUNITY ELIGIBILITY PROGRAM (CEP)

North Platte Public Schools has two elementary school eligible to participate in the CEP program. Jefferson and Lincoln schools meet the eligibility of the program and provide elementary lunch for free to all students.

FOOD SERVICE CONTRACT

North Platte Public Schools contracts with Sodexo Food Service to serve our School Lunch Program. For concerns regarding School Lunch Program, please contact Mr. Stuart Simpson, Executive Director of Finance at (308)535-7100 or the Sodexo Office (308) 696-3336.

NONDISCRIMINATION STATEMENT

In accordance with Federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, the USDA, its Agencies, offices, and employees, and institutions participating in or administering USDA programs are prohibited from discriminating based on race, color, national origin, sex, disability, age, or reprisal or retaliation for prior civil rights activity in any program or activity conducted or funded by USDA.

Persons with disabilities who require alternative means of communication for program information (e.g. Braille, large print, audiotape, American Sign Language, etc.), should contact the Agency (State or local) where they applied for benefits. Individuals who are deaf, hard of hearing or have speech disabilities may contact USDA through the Federal Relay Service at (800) 877-8339. Additionally, program information may be made available in languages other than English. To file a program complaint of discrimination, complete the USDA Program Discrimination Complaint Form, (AD-3027) found online at: http://www.ascr.usda.gov/complaint_filing_cust.html, and at any USDA office, or write a letter addressed to USDA and provide in the letter all of the information requested in the form. To request a copy of the complaint form, call (866) 632-9992. Submit your completed form or letter to USDA by:

- (1) Mail: U.S. Department of Agriculture
Office of the Assistant Secretary for Civil Rights
1400 Independence Avenue, SW
Washington, D.C. 20250-9410
- (2) FAX: (202) 690-7442; or
- (3) Email: program.intake@usda.gov

This institution is an equal opportunity provider

Dating Violence & Anti-Harassment/Bullying Position

DATING VIOLENCE

North Platte Public Schools strives to provide physically safe and emotionally secure environments for all students and staff. Positive behaviors are encouraged in the educational program and are required of all students and staff. Dating violence will not be tolerated.

For the purposes of this policy "dating violence" means a pattern of behavior where one person uses threats of, or actually uses, physical, sexual, verbal, or emotional abuse to control his or her dating partner. "Dating partner" means any person, regardless of gender, involved in an intimate relationship with another person primarily characterized by the expectation of affectionate involvement whether casual, serious, or long term.

Incidents of dating violence involving students at school will be addressed as the administration determines appropriate, within the scope and subject to the limits of the District's authority.

Staff training on dating violence shall be provided as deemed appropriate by the administration. The dating violence training shall include, but need not be limited to, basic awareness of dating violence, warning signs of dating violence, and the District's dating violence policy.

Dating violence education that is age-appropriate shall be incorporated into the school program. Dating violence education shall include, but not be limited to, defining dating violence, recognizing dating violence warning signs, and identifying characteristics of healthy dating relationships.

The administration will be responsible for ensuring that this dating violence policy is published in the school district's student-parent handbook or an equivalent such publication. Parents and legal guardians shall be informed of the dating violence policy by such other means as the administration determines appropriate. If requested, parents or legal guardians shall be provided a copy of the dating violence policy and relevant information.

Dating violence, as that term is defined by Nebraska law, will not be tolerated by the school district. Students who engage in dating violence on school grounds, in a school vehicle or at a school activity or that otherwise violates the Nebraska Student discipline Act will receive consequences consistent with the Act and the district's student discipline policies. Pursuant to Section 79-2, 140, the Legislature has defined (a) "dating violence" to mean a pattern of behavior where one person

uses threats of, or actually uses, physical, sexual, verbal, or emotional abuse to control his or her dating partner; and (b) "dating partner" to mean any person, regardless of gender, involved in an intimate relationship with another person primarily characterized by the expectation of affectionate involvement whether casual, serious, or long term. The school district shall provide dating violence training to staff deemed appropriate by the administration and in accordance with Nebraska law. A copy of this policy shall be included in the student handbook.

Reviewed on: October 29, 2020, Adopted on: March 8, 2021, Effective on: August 10, 2021

ANTI-HARASSMENT/BULLYING POSITION

The North Platte School District is committed to providing all students with a safe and supportive school environment. Members of the school community are expected to treat each other with respect. Teachers and other staff members are expected to teach and to demonstrate by example that all members of the community are entitled to respect.

Harassment of a student by another student or by a teacher or other staff member is a violation of school policy. This includes (but is not limited to) harassment based on race, national origin, marital status, sex, sexual orientation, gender identity, religion, or disability. Punishable harassment is conduct, including verbal conduct, (1) that creates (or will certainly create) a hostile environment by substantially interfering with a student's educational benefits, opportunities, or performance, or with a student's physical or psychological well-being; or (2) that is threatening or seriously intimidating.

Sexual harassment is a form of harassment that also violates school policy. Punishable sexual harassment is an unwelcome sexual advance or sexual conduct, including verbal conduct, (1) that is tied to a student's educational benefits, opportunities, or performance, or to a student's physical or psychological well-being; (2) that creates (or will certainly create) a hostile environment by substantially interfering with a student's educational benefits, opportunities, or performance, or with a student's physical or psychological well-being; or (3) that is threatening or seriously intimidating.

* Any written formal complaints dealing with harassment/ bullying, are to be filed with the building administration who will conduct an inquiry. A follow-up meeting will be scheduled at the completion of the inquiry. FERPA guidelines will be followed.

FERPA Parent Notification

NOTIFICATION OF RIGHTS UNDER FERPA

The Family Educational Rights and Privacy Act (FERPA) affords parents and students over 18 years of age ("eligible students") certain rights with respect to the student's education records. They are:

1. The right to inspect and review the student's education records within 45 days of the day the District receives a request for access.
2. Parents or eligible students should submit to the school principal (or appropriate school official) a written request that identifies the record(s) they wish to inspect. The principal will make arrangements for access and notify the parent or eligible student of the time and place where the records may be inspected.
3. The right to request the amendment of the student's education records that the parent or eligible student believes are inaccurate or misleading. Parents or eligible students may ask the School District to amend a record that they believe is inaccurate or misleading. They should write the school principal, clearly identify the part of the record they want changed, and specify why it is inaccurate or misleading. If the District decides not to amend the record as requested by the parent or eligible student, the District will notify the parent or eligible student of the decision and advise them of their right to a hearing regarding the request for amendment. Additional information regarding the hearing procedures will be provided to the parent or eligible student when notified of the right to a hearing.
4. The right to consent to disclosures of personally identifiable information contained in the student's education records, except to the extent that FERPA authorizes disclosure without consent. One exception which permits disclosure without consent is disclosure to school officials with legitimate educational interests. A school official is a person employed by the District as an administrator, supervisor, instructor or support staff member (including health or medical staff and law enforcement unit personnel); a person serving on the School Board; a person or company with whom the District has contracted to perform a special task (such as an attorney, auditor, medical consultant or therapist); or a parent or student serving on an official committee, such as a disciplinary or grievance committee or assisting another school official in performing his or her tasks. A school official has a legitimate educational interest if the official needs to review an education record in order to fulfill his or her professional responsibility. Upon request, the District discloses education records without consent to officials of another School District in which a student seeks or intends to enroll.
5. The right to file a complaint with the U.S. Department of Education concerning alleged failures by the District to comply with the requirements of FERPA. The name and address of the office that administers FERPA is:
**Kathleen Styles, Office of the Chief Privacy Officer
 U.S. Department of Education 400 Maryland Avenue,
 S.W. Washington, D.C. 20202**

NOTICE CONCERNING DIRECTORY INFORMATION

The District may disclose directory information. The types of personally identifiable information that the District has designated as directory information are as follows:

1. Student's Name, address, telephone listing, and the name, address, telephone listings (if not unlisted), e-mail address and work or other contact information of the student's parent/guardian or other adult acting in loco parentis or with authority to act as parent or guardian in educational matters for the student;
2. School and dates of attendance;
3. Student's current grade;
4. Student's enrollment status (e.g. full-time or part-time);
5. Student's date of birth and place of birth;
6. Student's extra-curricular participation;
7. Student's achievement awards or honors;
8. Student's weight and height if a member of an athletic team;
9. Student's photograph; and
10. School or school district the student attended before he or she enrolled in North Platte Public Schools.

Notwithstanding the foregoing, the District does not designate as directory information personally identifiable information from students' education records where the District determines that the disclosure to the potential recipient poses a risk to student safety or well-being, including but not limited to circumstances where the potential recipient is a registered sex offender and the personally identifiable information would permit the potential recipient to communicate with or otherwise contact the student.

A parent or eligible student has the right to refuse to let the District designate information about the student as directory information. The period of time within which a parent or eligible student has to notify the District in writing that he or she does not want information about the student designated as directory information is as follows: two weeks from the time this information is first received. Please contact the Superintendent's office to indicate your refusal to have your child's information designated as directory information. The District may disclose information about former students without meeting the conditions in this section.

In addition, notice is further given that FERPA permits the disclosure of personally identifiable information from students' education records, without consent of the parent or eligible student, if the disclosure meets certain conditions found in §99.31 of the FERPA regulations. Except for disclosures to school officials, disclosures related to some judicial orders or lawfully issued subpoenas, disclosures of directory information, and disclosures to the parent or eligible student, §99.32 of the FERPA regulations require the District to record the disclosure. Parents and eligible students have a right to inspect and review the record of disclosures. The District may disclose personally identifiable

FERPA Parent Notification *(continued)*

information from the education records of a student without obtaining prior written consent of the parents or the eligible student —

- To other school officials, including teachers, within the educational agency or institution whom the school has determined to have legitimate educational interests. This includes contractors, consultants, volunteers, or other parties to whom the District has outsourced institutional services or functions, provided that the conditions listed in §99.31(a)(1)(i)(B)(1) - (a)(1)(i)(B)(2) are met. (§99.31(a)(1))
- To officials of another school, school system, or institution of postsecondary education where the student seeks or intends to enroll, or where the student is already enrolled if the disclosure is for purposes related to the student's enrollment or transfer, subject to the requirements of §99.34. (§99.31(a)(2))
- To authorized representatives of the U.S. Comptroller General, the U. S. Attorney General, the U.S. Secretary of Education, or State and local educational authorities, such as the Nebraska Department of Education. Disclosures under this provision may be made, subject to the requirements of §99.35, in connection with an audit or evaluation of Federal- or State-supported education programs, or for the enforcement of or compliance with Federal legal requirements that relate to those programs. These entities may make further disclosures of personally identifiable information to outside entities that are designated by them as their authorized representatives to conduct any audit, evaluation, or enforcement or compliance activity on their behalf. (§§99.31(a)(3) and 99.35)
- In connection with financial aid for which the student has applied or which the student has received, if the information is necessary to determine eligibility for the aid, determine the amount of the aid, determine the conditions of the aid, or enforce the terms and conditions of the aid. (§99.31(a)(4))
- To State and local officials or authorities to whom information is specifically allowed to be reported or disclosed by a State statute that concerns the juvenile justice system and the system's ability to effectively serve, prior to adjudication, the student whose records were released, subject to §99.38. (§99.31(a)(5))
- To organizations conducting studies for, or on behalf of, the District, in order to: (a) develop, validate, or administer predictive tests; (b) administer student aid programs; or (c) improve instruction. (§99.31(a)(6))
- To accrediting organizations to carry out their accrediting functions. (§99.31(a)(7))
- To parents of an eligible student if the student is a dependent for IRS tax purposes. (§99.31(a)(8))
- To comply with a judicial order or lawfully issued subpoena. (§99.31(a)(9))
- To appropriate officials in connection with a health or safety emergency, subject to §99.36. (§99.31(a)(10))
- Information the District has designated as "directory information" under §99.37. (§99.31(a)(11))

The District's policy is for education records to be kept

confidential except as permitted by the FERPA law, and the District does not approve any practice which involves an unauthorized disclosure of education records. In some courses student work may be displayed or made available to others.

Also, some teachers may have persons other than the teacher or school staff, such as volunteers or fellow students, assist with the task of grading student work and returning graded work to students. The District does not either approve or disapprove such teaching practices, and designates such student work as directory information and/or as non-education records. Each parent and eligible student shall be presumed to have accepted this designation in the absence of the parent or eligible student giving notification to the District in writing in the manner set forth above pertaining to the designation of directory information. Consent will be presumed to have been given in the absence of such a notification from the parent or eligible student.

NOTICE CONCERNING DESIGNATION OF LAW ENFORCEMENT UNIT:

The District designates the North Platte Police Department as the District's "law enforcement unit" for purposes of (1) enforcing any and all federal, state or local law, (2) maintaining the physical security and safety of the schools in the District, and (3) maintaining safe and drug free schools.



Acceptable use of Technology Resources

BEHAVIOR RULES FOR STUDENTS USING COMPUTERS AND NETWORKS

The use of computers, whether stand-alone, or as part of a local area network, or as part of a wide area network such as the Internet, is a privilege, not a right, and must be consistent with and driven by the educational objectives of the North Platte Public Schools. Any use that is not consistent with these objectives is prohibited.

The school owns computers and all associated data storage and transfer devices. The school exercises exclusive control over this school property, and students should not expect privacy regarding their use of any school computer or network because school property is subject to search and inspection at any time by school officials. This search and inspection includes but is not limited to electronic mail, Internet access, file storage and transfer. Students are responsible for whatever is contained in computer files assigned to them.

Students using computers connected to the Internet, an international computer network, are able to access computers and people all over the world. Sites exist on the Internet that contain illegal, indecent, defamatory, inaccurate, and offensive material. The North Platte Public Schools does not condone student access to unsuitable materials and makes a conscious effort to prevent student access to such sites. All student computer activities are subject to being monitored.

It is the primary responsibility of the parent(s) and guardian(s) to establish and convey the standards that their child or ward should follow. If a student uses a computer or the Internet inappropriately, he or she will be subject to disciplinary action as outlined in the NPPS Student Code of Conduct.

STUDENT INTERNET AND COMPUTER ACCESS (POLICY 5037)

Students are expected to use computers and the Internet as an educational resource. The following procedures and guidelines govern the use of computers and the Internet at school.

STUDENT EXPECTATIONS IN THE USE OF THE INTERNET ACCEPTABLE USE

1. Students may use the Internet to conduct research assigned by teachers.
2. Students may use the Internet to conduct research for classroom projects.
3. Students may use the Internet to gain access to information about current events.
4. Students may use the Internet to conduct research for school-related activities.
5. Students may use the Internet for appropriate educational purposes.

UNACCEPTABLE USE

1. Students shall not use school computers to gain access

- to material that is obscene, pornographic, harmful to minors, or otherwise inappropriate for educational uses.
2. Students shall not engage in any illegal or inappropriate activities on school computers, including the downloading and copying of copyrighted material.
3. Students shall not use e-mail, chat rooms, instant messaging, or other forms of direct electronic communications on school computers for any unauthorized or unlawful purpose or in violation of any school policy or directive.
4. Students shall not use school computers to participate in on-line auctions, on-line gaming or mp3/mp4 sharing systems.
5. Students shall not disclose personal information, such as their names, school, addresses, or telephone numbers outside the school network.
6. Students shall not use school computers for commercial advertising or political advocacy of any kind without the express written permission of the system administrator.
7. Students shall not publish web pages that purport to represent the school district or the work of students at the school district without the express written permission of the system administrator.
8. Students shall not erase, rename or make unusable anyone else's computer files, programs or disks.
9. Students shall not share their passwords with fellow students, school volunteers or any other individuals, and shall not use, or try to discover, another user's password.
10. Students shall not copy, change or transfer any software or documentation provided by the school district, teachers or another student without permission from the system administrator.
11. Students shall not write, produce, generate, copy, propagate or attempt to introduce any computer code designed to self-replicate, damage, or otherwise hinder the performance of any computer's memory, file system, or software. Such software is often called, but is not limited to, a bug, virus, worm, or Trojan Horse.
12. Students shall not configure or troubleshoot computers, networks, printers or other associated equipment, except as directed by a teacher or the system administrator.
13. Students shall not take home technology equipment (hardware or software) without permission of the system administrator.
14. Students shall not forge electronic mail messages or web pages.

ENFORCEMENT METHODS OF ENFORCEMENT

1. The district monitors all Internet communications, Internet usage and patterns of Internet usage. Students have no right of privacy to any Internet communications or other electronic files. The computer system is owned by the school district. As with any school property, any electronic files on the system are subject to search and inspection at any time.
2. The school district uses a technology protection measure that blocks access to some Internet sites that

Acceptable use of Technology Resources *(continued)*

are not in accordance with the policy of the school district. Standard use of the Internet utilizes a proxy server-based filter that screens for non-curriculum related pages.

3. Due to the nature of filtering technology, the filter may at times filter pages that are appropriate for student research. The system administrator may override the technology protection measure for the student to access a site with legitimate educational value that is wrongly blocked.
4. The school district staff will monitor students' use of the Internet through direct supervision and by monitoring Internet use history to ensure enforcement of the policy.

CONSEQUENCES FOR VIOLATION OF THIS POLICY

1. Access to the school's computer system and to the Internet is a privilege, not a right. Any violation of school policy and rules may result in:
 2. Loss of computer privileges;
 3. Short-term suspension;
 4. Long-term suspension or expulsion in accordance with the Nebraska Student Discipline Act; and
 5. Other discipline as school administration and the school board deem appropriate.
6. Students who use school computer systems without permission and for non-school purposes may be guilty of a criminal violation and will be prosecuted.

CHILDREN'S ONLINE PRIVACY PROTECTION ACT (COPPA)

The school will not allow companies to collect personal information from children under 13 for commercial purposes. The school will make reasonable efforts to disable advertising in educational computer applications.

This policy allows the school to act as an agent for parents in the collection of information within the school context. The school's use of student information is solely for education purposes.

ONE-TO-ONE RESPONSIBILITY AGREEMENT (2023-2024)

At North Platte Public Schools, technology is an integral part of the learning process for each student. For this reason, the district has provided each student access to technology resources. At the elementary level, this access is granted only at school, whereas at the secondary level, students are assigned a device they can also use at home. Technology resources are on loan to students and remain property of North Platte Public Schools.

Whether at school or at home, students will be responsible for the care and custody of district property assigned to them. In the same manner that a student would be held accountable for the vandalism of district property, students will be held accountable for the loss or damage to district-provided technology resources resulting from a failure to take responsibility for these tools. The district will provide students an opportunity to learn how to use these devices safely and responsibly, and families will agree to reinforce these behaviors.

Students, who demonstrate responsibility for their assigned device as demonstrated in the lessons, will pay no additional cost this year. However, students whose devices are lost or damaged as a result of behavior inconsistent with these expectations will be charged loss or damage fees as shown to the right.

VOLUNTARY PROTECTION PLAN

NPPS is offering a voluntary protection plan to provide families with peace of mind. The plan covers repair costs from accidental damage, loss or theft of the device up to the replacement cost of the equipment. Insurance covers from the date purchased till the start of next school year. You have 30 days from the start of school to purchase insurance. New families to the district have 30 days from the start of enrollment. Insurance can be purchased through Campus Parent Portal. For questions concerning purchase of insurance contact the Technology Department at 308-696-3346.

Yearly payment.....\$10.00 per student
Deductible per incident.....\$25.00

*With insurance, after two incidents in a year, full cost of repair or replacement will be assessed. When items are replaced such as a lost power adapter, we don't issue refunds.

Student Cost for Damages
 Replacement of Chromebook - \$250
 Replacement of Bag - \$30
 Replacement of Screen - \$40
 Replacement of Keyboard - \$50
 Replacement Power Adapter - \$25
 Replacement Top case - \$25
 Replacement Bottom case - \$25
 Replacement of iPad - \$320
 Replacement iPad Screen - \$110

REINFORCING RESPONSIBLE BEHAVIORS

Behavioral research demonstrates that students of all ages will demonstrate responsible behaviors that are taught with intention, reinforced with consistency, and assessed with frequency. Prior to receiving their assigned device, the district's teachers will provide each student training on these responsible behaviors as per the district one-to-one expectations and guidelines. Administrators, Teachers, Parents, and Fellow Students agree to reinforce these responsible behaviors by monitoring and complimenting students who demonstrate those desired behaviors while modeling those behaviors for students who forget.

Students will commit to carrying their device safely, closed with nothing between the keyboard and screen, and supported by a firm surface to protect the screen. Students will also commit to transporting their devices in a case or backpack with a protective pocket. Students will not leave Chromebooks unattended unless secured in a safe place.

The student, parent, teacher, and principal all collectively agree to promote and to reinforce safe and responsible behaviors for district-provided student devices for which we

Acceptable use of Technology Resources *(continued)*

are responsible.

ONE-TO-ONE EXPECTATIONS & GUIDELINES

Students are responsible for the general care of the device the district has issued them. Devices are on loan to students and remain property of North Platte Public Schools.

General Precautions

- Students will fully charge the device's battery at home each night to ensure the device is powered for school.
- Students will take good care of the device and will report the damage immediately to their teacher.
- Students will be responsible for the cost of repair or replacement for damage regardless of where damage occurs (school, home, etc.).
- All replacement parts and repairs must be purchased and performed by the North Platte School District and it's technical staff.
- Students will not remove any labels, disassemble any part or attempt to make any repairs to the device.
- Students will not write or place decorations (such as stickers, skins, decals, etc.) on the device.
- Food or drink should not be stored/consumed next to the device.
- Do not use the device where it will get dirty or wet (beach, pool, etc.).
- Make certain the fan and vents for the device are clear of clutter. Do not put the device in a bag, on a pillow, etc. while it is running. It may overheat.
- Cords, cables, and removable storage devices must be inserted and removed carefully from the device to protect the input connections (i.e., headphones).

Carrying devices

- The protective cases provided with devices have sufficient padding to protect the device from normal treatment and provide a suitable means for carrying the computer within the school. The guidelines below should be followed:
 - Devices should always be within the protective case when transported.
 - When moving a device a short distance, never pick it up or hold it by the display (always hold the bottom).
 - Some carrying cases are designed to hold other objects (such as folders and books), but these must be kept to a minimum to avoid placing too much pressure and weight on the device screen.
- **Screen Care**
 - The device screens can be damaged if subjected to rough treatment. The screens are particularly sensitive to damage from excessive pressure on the screen. The guidelines below should be followed:
 - Do not lean on or apply pressure to the top of the device when it is closed.
 - Do not place anything on the keyboard before closing the lid (e.g., pens, paper, staples).
 - Do not place anything near the device that could put pressure on the screen.
 - Do not place anything in the carrying case that will press against the cover.
 - Do not touch the screen, other than to clean the screen carefully.
 - Clean the screen with a soft, dry cloth or screen cleaning cloth (ie. Microfiber cloth).
 - Don't use harsh cleaning chemicals on the computer screens as they will cause damage.

Security/Safety

- Do NOT leave your device unattended, unless secured in a safe place.
- Do not store or use your device where temperatures reach below 41 or above 95 degrees.(ie. Do not store in vehicles)
- Students acknowledge that a violation of the NPPS Student Internet and Computer Access Policy may result in disciplinary action, including, but not limited to, loss of technology privileges, loss of use of the device, and NPPS discipline consequences according to the Code of Conduct.
- The district incorporates an internet filter for computers both while on campus and away from campus.
- Students will not allow others to use the school device. If the device is used to access inappropriate websites, the student will be held responsible.
- Immediately report the theft of the device to the building principal.
- The student understands that the device is subject to inspection at any time and remains the property of the North Platte Public Schools. Students will peacefully surrender the device and cooperate with any investigation of improper use.

Withdrawal from the district.

- Students agree to return the device, case, and power cord in good working condition prior to withdrawal from the district. If equipment is not returned after a student withdraws from the district, it is considered theft and could lead to criminal charges.

Intent of Handbook

INTENT OF HANDBOOK

This handbook is intended to be used by students, parents, and staff as a guide to the rules, procedures, and general information about this school district. Students and their parents must become familiar with the handbook, and parents should use it as a resource and assist their children in following the rules contained in it. The use of the word "parents" refers to any adult who has the responsibility for making education-related decisions about a child, including, but not limited to biological parents, adoptive parents, legal guardians, and adults acting in loco parentis.

Although the information in this handbook is detailed and specific on many topics, it is not intended to be all-encompassing or to cover every situation and circumstance that may arise during a school day or school year. This handbook does not create a "contract" with parents, students, or staff, and the administration may make decisions and rule revisions at any time to implement the educational program and to assure the well-being of all students. The administration is responsible for interpreting the rules contained in the handbook. If a situation or circumstance arises that is not specifically covered

NOTICE OF NON-DISCRIMINATION

The school district does not discriminate on the basis of race, color, national origin, sex, disability, or age in its programs and activities and provides equal access to the Boy Scouts and other designated youth groups. The following person has been designated to handle inquiries regarding the non-discrimination policies:

Name: Brandy Buscher/Student Kevin Mills/Staff
Title: Director of Student Services and Human Resources
Address: 301 West F Street North Platte NE 69101
Telephone: 308-535-7100
E-mail: bbuscher@nppsd.org kmills@nppsd.org

For further information on notice of nondiscrimination, visit <http://wdcrobcolp01.ed.gov/CFAPPS/OCR/contactus.cfm> for the address and phone number of the office that serves your area or call 1-800-421-3481.

For additional prohibited discrimination and related information, please review school district Policy 2006 – Nondiscrimination.



Notice of Non-Discrimination

NOTICE OF NON-DISCRIMINATION

It is the policy of the North Platte Public Schools not to discriminate on the basis of race, national origin, creed, age, marital status, sex, handicap or disability in its educational programs, activities, or employment policies as required by Titles VI and VII of the 1964 Civil Rights Act, Title IX of the 1972 Education Amendments, the Federal Rehabilitation Act of 1973, the Nebraska Equal Educational Opportunity Act, and the Americans with Disabilities Act of 1990.

Any person who believes she or he has been discriminated against, denied a benefit, or has been excluded from participation in any district education program, activity or employment on the basis of race, national origin, creed, age, marital status, handicap or disability in violation of this policy may grieve such matters using the adopted grievance procedures of this district. Such procedures shall provide for prompt and equitable resolution of complaints alleging acts of discrimination and can be obtained by contacting:

Brandy Buscher
301 West F
P.O. Box 1557
North Platte, NE 69103-1557
(308) 535-7100

Inquiries regarding compliance with Titles VI and VII of 1964 Civil Rights Act, Title IX of the 1972 Education Amendments, the Federal Rehabilitation Act of 1973, the Nebraska Equal Educational Opportunity Act, and the Americans with Disabilities Act of 1990 may be directed to:

Kevin Mills
301 West F
P.O. Box 1557
North Platte, NE 69103-1557 (308) 535-7100

Or in the case of Title IX and Rehabilitation Act to the Director of the Region VII Office for Civil Rights, ED 1150 Grand Ave., 7th Floor Kansas City, Missouri 64106 (816) 374-2474.

USDA NOTICE OF NON-DISCRIMINATION

The United States Department of Agriculture's required nondiscrimination statement must be printed as follows:

In accordance with Federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, the USDA, its Agencies, offices, and employees, and institutions participating in or administering USDA programs are prohibited from discriminating based on race, color, national origin, sex (including gender identity and sexual orientation), disability, age, or reprisal or retaliation

for prior civil rights activity in any program or activity conducted or funded by USDA.

Persons with disabilities who require alternative means of communication for program information (e.g. Braille, large print, audiotope, American Sign Language, etc.), should contact the Agency (State or local) where they applied for benefits. Individuals who are deaf, hard of hearing or have speech disabilities may contact USDA through the Federal Relay Service at (800) 877-8339. Additionally, program information may be made available in languages other than English.

To file a program complaint of discrimination, complete the USDA Program Discrimination Complaint Form, (AD-3027) found online at: http://www.ascr.usda.gov/complaint_filing_cust.html, and at any USDA office, or write a letter addressed to USDA and provide in the letter all of the information requested in the form. To request a copy of the complaint form, call (866) 632-9992. Submit your completed form or letter to USDA by:
Mail: U.S. Department of Agriculture

1. Office of the Assistant Secretary for Civil Rights
1400 Independence Avenue, SW
Washington, D.C. 20250-9410
2. Fax: (202) 690-7442; or
3. Email: program.intake@usda.gov

This institution is an equal opportunity provider.

PLEASE NOTE: As stated above, all protected bases do not apply to all programs. The first six protected bases of race, color, national origin, age, disability and sex are the six protected bases for applicants and recipients of the Child Nutrition Programs.

School Food Authorities (SFAs) participating in the National School Lunch Program, School Breakfast Program, After School Snack Program or Special Milk Program must include this statement in full, on all program materials used for public information, public education or public distribution.

If the material is too small to permit the full statement to be included, the material will at a minimum include this statement, in print no smaller than the text:

USDA is an equal opportunity provider and employer.

The USDA "And Justice for All" poster must be displayed at each feeding site in a location that is

Notice of Non-Discrimination *(continued)*

CIVIL RIGHTS

1. School Food Authorities (SFAs) participating in the National School Lunch Program, School Breakfast Program, After School Snack Program or Special Milk Program must include the nondiscrimination statement in their student handbook in the section that addresses access to or information about the school meals program. It must also be included on the school's web site if school meal information is available.

Nondiscrimination Statement

In accordance with Federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, the USDA, its Agencies, offices, and employees, and institutions participating in or administering USDA programs are prohibited from discriminating based on race, color, national origin, sex (including gender identity and sexual orientation), disability, age, or reprisal or retaliation for prior civil rights activity in any program or activity conducted or funded by USDA.

Persons with disabilities who require alternative means of communication for program information (e.g. Braille, large print, audiotape, American Sign Language, etc.), should contact the Agency (State or local) where they applied for benefits. Individuals who are deaf, hard of hearing or have speech disabilities may contact USDA through the Federal Relay Service at (800) 877-8339. Additionally, program information may be made available in languages other than English.

To file a program complaint of discrimination, complete the USDA Program Discrimination Complaint Form, (AD-3027) found online at: http://www.ascr.usda.gov/complaint_filing_cust.html, and at any USDA office, or write a letter addressed to USDA and provide in the letter all of the information requested in the form. To request a copy of the complaint form, call (866) 632-9992. Submit your completed form or letter to USDA by:

- (1) Mail: U.S. Department of Agriculture
Office of the Assistant Secretary for Civil Rights
1400 Independence Avenue, SW
Washington, D.C. 20250-9410
- (2) Fax: (202) 690-7442; or
- (3) Email: program.intake@usda.gov

This institution is an equal opportunity provider.

If the material is too small to permit the full statement to be included, the material will at a minimum include this statement, in print no smaller than the text: "This institution is an equal opportunity provider."

2. The USDA "And Justice for All" poster must be displayed at each feeding site in a location that is visible to students during meal service.
3. Provide appropriate translations of materials concerning the availability and nutritional benefits of the school meals program, as needed. This requirement can be met through the use of bilingual staff members, volunteers and/or informational materials in appropriate languages.
4. Follow this procedure for Accepting and Filing Complaints of Discrimination in the School Meals Program
 - **RIGHT TO FILE A COMPLAINT:** Any person alleging discrimination based on race, color, national origin, sex, age or disability has a right to file a complaint within 180 days of the alleged discriminatory action.
 - **ACCEPTANCE:** All complaints, written or verbal, shall be accepted by the School Food Authority

Notice of Non-Discrimination *(continued)*

(SFA) and forwarded to the Administrator of the Nebraska Department of Education - Nutrition Services within five days. It is necessary that the information be sufficient to determine the identity of the agency or individual toward which the complaint is directed, and to indicate the possibility of a violation. Anonymous complaints shall be handled as any other complaint.

- **VERBAL COMPLAINTS:** In the event that a complainant makes the allegation verbally or through a telephone conversation and refuses or is not inclined to place such allegations in writing, the person to whom the allegations are made shall write up the elements of the complaint for the complainant. Every effort should be made to have the complainant provide the following information:
 - 1) Name, address and telephone number or other means of contacting the complainant.
 - 2) The specific location and name of the entity delivering the program service or benefit.
 - 3) The nature of the incident(s) or action(s) that led the complainant to feel discrimination was a factor
 - 4) The basis on which the complainant feels discrimination exists (race, color, national origin, sex, age or disability).
 - 5) The names, titles and addresses of persons who may have knowledge of the discriminatory action(s).
 - 6) The date(s) during which the alleged discriminatory action occurred, or if continuing, the duration of such actions.
5. Train staff on civil rights annually. Specific subject areas to include:
- **COLLECTING AND USING DATA:** Data is collected on ethnicity and race. Parent self-declares. If they do not report, SFA staff will code based on perception. All program materials must be stored in an area of restricted access and retained for three years.
 - **EFFECTIVE PUBLIC NOTIFICATION SYSTEMS:** Display the “And Justice for All” poster, include the nondiscrimination statement on program materials, provide information in other languages and alternative formats as needed and convey equal opportunity in all photos and other graphics on websites, publications, etc.
 - **COMPLAINT PROCEDURES:** Procedures must be established to accept complaints or grievances based on race, color, national origin, sex, age, or disability. Participants must be advised of their right to file a complaint, how to file a complaint, and the complaint procedures. If there is a complaint, the SFA must contact the Nebraska Department of Education – Nutrition Services.
 - **COMPLIANCE REVIEW TECHNIQUES:** Ensure civil rights requirements are being followed during review process.
 - **RESOLUTION OF NON-COMPLIANCE:** Inappropriate actions must cease. A corrective action plan is required and appropriate procedures must be implemented.
 - **REQUIREMENTS FOR REASONABLE ACCOMMODATION OF PERSONS WITH DISABILITIES:** Entrances and exits must exist to accommodate the disabled. Braille signage and alternative arrangements for service must be available, when needed.
 - **REQUIREMENTS FOR LANGUAGE ASSISTANT:** Bilingual personnel and materials must be provided depending on need, resources available and cost.
 - **CONFLICT RESOLUTION:** Use alternative dispute resolution techniques when necessary. Treat others with respect.
 - **CUSTOMER SERVICE:** “Treat others the way they want to be treated (or at least be aware of what that is).”
6. Attach documentation of annual training, including date and attendance roster.



Title IX Policy

It is the policy of the school district that no person shall, on the basis of sex, be excluded from participation in, be denied the benefits of, or be subject to discrimination under any of the school district's programs or activities. The district is required by Title IX (20 U.S.C. § 1681) and 34 C.F.R. part 106 to not discriminate in such a manner.

1. Title IX Coordinator

1.1. **Designation.** The district will designate and authorize at least one employee to coordinate its efforts to comply with its responsibilities under this policy, who will be referred to as the "Title IX Coordinator." The district will notify applicants for admission and employment, students, parents or legal guardians of students, employees, and all unions or professional organizations holding collective bargaining or professional agreements with the district, of the name or title, office address, electronic mail address, and telephone number of the Title IX Coordinator. Any person may report sex discrimination, including sexual harassment (whether or not the person reporting is the person alleged to be the victim of conduct that could constitute sex discrimination or sexual harassment). This report may be made by any means, including but not limited to, in person, by mail, by telephone, or by electronic mail, using the contact information listed for the Title IX Coordinator, or by any other means that results in the Title IX Coordinator receiving the person's verbal or written report. Such a report may be made at any time (including during non-business hours).

2. **Definitions.** As used in this policy, the following terms are defined as follows:

2.1. **Actual knowledge** means notice of sexual harassment or allegations of sexual harassment to any district employee. Imputation of knowledge based solely on vicarious liability or constructive notice is insufficient to constitute actual knowledge. This standard is not met when the only district employee with actual knowledge is the respondent (as that term is defined below). "Notice" as used in this paragraph includes, but is not limited to, a report of sexual harassment to the Title IX Coordinator as described in subsection 1.1 above.

2.2. **Complainant** means an individual who is alleged to be the victim of conduct that could constitute sexual harassment.

2.3. **Formal complaint** means a document filed by a complainant or signed by the Title IX Coordinator alleging sexual harassment against a respondent and requesting that the district investigate the allegation of sexual harassment. The only district official who is authorized to initiate the Grievance Process for

Formal Complaints of Sexual Harassment against a respondent is the Title IX Coordinator (by signing a formal complaint). At the time of filing a formal complaint with the district, a complainant must be participating in or attempting to participate in the district's education program or activity. A formal complaint may be filed with the Title IX Coordinator in person, by mail, or by electronic mail, by using the contact information required to be listed for the Title IX Coordinator under subsection 1.1 above, and by any additional method designated by the district. As used in this paragraph, the phrase "document filed by a complainant" means a document or electronic submission (such as by electronic mail or through an online portal provided for this purpose by the district) that contains the complainant's physical or digital signature, or otherwise indicates that the complainant is the person filing the formal complaint. Where the Title IX Coordinator signs a formal complaint, the Title IX Coordinator is not a complainant or otherwise a party under this policy or under 34 C.F.R. part 106, and will comply with the requirements of this policy and 34 C.F.R. part 106, including subsections 5.1.3-5.1.4 and 34 C.F.R. § 106.45(b)(1)(iii).

2.4. **Respondent** means an individual who has been reported to be the perpetrator of conduct that could constitute sexual harassment.

2.5. **Consent** for purposes of this policy means the willingness in fact for conduct to occur. An individual may, as a result of age, incapacity, disability, lack of information, or other circumstances be incapable of providing consent to some or all sexual conduct or activity. Neither verbal nor physical resistance is required to establish that an individual did not consent. District officials will consider the totality of the circumstances in determining whether there was consent for any specific conduct. Consent may be revoked or withdrawn at any time.

2.6. **Sexual harassment** means conduct on the basis of sex that satisfies one or more of the following:

2.6.1. An employee of the district conditioning the provision of an aid, benefit, or service of the district on an individual's participation in unwelcome sexual conduct;

2.6.2. Unwelcome conduct determined by a reasonable person to be so severe, pervasive, and objectively offensive that it effectively denies a person equal access to the district's education program or activity;

Title IX Policy *(continued)*

2.6.3. Sexual assault, as defined in 20 U.S.C. § 1092(f)(6)(A)(v), which means an offense classified as a forcible or nonforcible sex offense under the uniform crime reporting system of the Federal Bureau of Investigation:

2.6.3.1. Sex Offenses, Forcible—Any sexual act directed against another person, without the consent of the victim including instances where the victim is incapable of giving consent.

2.6.3.1.1. Rape—(Except Statutory Rape) The carnal knowledge of a person, without the consent of the victim, including instances where the victim is incapable of giving consent because of his/her age or because of his/her temporary or permanent mental or physical incapacity.

2.6.3.1.2. Sodomy—Oral or anal sexual intercourse with another person, without the consent of the victim, including instances where the victim is incapable of giving consent because of his/her age or because of his/her temporary or permanent mental or physical incapacity

2.6.3.1.3. Sexual Assault With An Object—To use an object or instrument to unlawfully penetrate, however slightly, the genital or anal opening of the body of another person, without the consent of the victim, including instances where the victim is incapable of giving consent because of his/her age or because of his/her temporary or permanent mental or physical incapacity

2.6.3.1.4. Fondling—The touching of the private body parts of another person for the purpose of sexual gratification, without the consent of the victim, including instances where the victim is incapable of giving consent because of his/her age or because of his/her temporary or permanent mental or physical incapacity

2.6.3.2. Sex Offenses, Non-forcible—(Except Prostitution Offenses) Unlawful, non-forcible sexual intercourse.

2.6.3.2.1. Incest—Non-Forcible sexual intercourse between persons who are related to each other within the degrees wherein marriage is prohibited by law

2.6.3.2.2. Statutory Rape—Non-Forcible sexual intercourse with a person who is under the statutory age of consent

2.6.4. Dating violence, as defined in 34 U.S.C. § 12291(a), which means violence committed by a person—

2.6.4.1. who is or has been in a social relationship of a romantic or intimate nature with the victim; and

2.6.4.2. where the existence of such a relationship shall be determined based on a consideration of the following factors:

2.6.4.2.1. The length of the relationship.

2.6.4.2.2. The type of relationship.

2.6.4.2.3. The frequency of interaction between the persons involved in the relationship.

2.6.5. Domestic violence, as defined in 34 U.S.C. § 12291(a), which includes felony or misdemeanor crimes committed by a current or former spouse or intimate partner of the victim under the family or domestic violence laws of the jurisdiction receiving grant funding and, in the case of victim services, includes the use or attempted use of physical abuse or sexual abuse, or a pattern of any other coercive behavior committed, enabled, or solicited to gain or maintain power and control over a victim, including verbal, psychological, economic, or technological abuse that may or may not constitute criminal behavior, by a person who—

2.6.5.1. is a current or former spouse or intimate partner of the victim, or person similarly situated to a spouse of the victim;

2.6.5.2. is cohabitating, or has cohabitated, with the victim as a spouse or intimate partner;

2.6.5.3. shares a child in common with the victim; or

2.6.5.4. commits acts against a youth or adult victim who is protected from those acts under the family or domestic violence laws of the jurisdiction.

2.6.6. Stalking, as defined in 34 U.S.C. § 12291(a), which means engaging in a course of conduct directed at a specific person that would cause a reasonable person to—

2.6.6.1. fear for his or her safety or the safety of others; or

2.6.6.2. suffer substantial emotional distress.

2.7. Supportive measures means non-disciplinary, non-punitive individualized services offered as appropriate, as reasonably available, and without fee or charge to the complainant or the respondent before or after the filing of a formal complaint or where no formal complaint has been filed. Such

Title IX Policy *(continued)*

measures are designed to restore or preserve equal access to the district's education program or activity without unreasonably burdening the other party, including measures designed to protect the safety of all parties or the district's educational environment, or deter sexual harassment. Supportive measures may include counseling, extensions of deadlines or other course-related adjustments, modifications of work or class schedules, campus escort services, mutual restrictions on contact between the parties, changes in work or housing locations, leaves of absence, increased security and monitoring of certain areas of the campus, and other similar measures. The district will maintain as confidential any supportive measures provided to the complainant or respondent, to the extent that maintaining such confidentiality would not impair the ability of the district to provide the supportive measures. The Title IX Coordinator is responsible for coordinating the effective implementation of supportive measures.

3. Discrimination Not Involving Sexual Harassment.

3.1. General Prohibition. Except as provided elsewhere in Title IX, 34 C.F.R. part 106, or this policy, no person shall, on the basis of sex, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any academic, extracurricular, research, occupational training, or other education program or activity operated by the district.

3.2. Specific Prohibitions. Except as provided elsewhere in Title IX, 34 C.F.R. part 106, or this policy, in providing any aid, benefit, or service to a student, the district will not on the basis of sex:

3.2.1. Treat one person differently from another in determining whether such person satisfies any requirement or condition for the provision of such aid, benefit, or service;

3.2.2. Provide different aid, benefits, or services or provide aid, benefits, or services in a different manner;

3.2.3. Deny any person any such aid, benefit, or service;

3.2.4. Subject any person to separate or different rules of behavior, sanctions, or other treatment;

3.2.5. Apply any rule concerning the domicile or residence of a student or applicant;

3.2.6. Aid or perpetuate discrimination against any person by providing significant assistance to any agency, organization, or person which discriminates

on the basis of sex in providing any aid, benefit or service to students or employees;

3.2.7. Otherwise limit any person in the enjoyment of any right, privilege, advantage, or opportunity.

3.3. Complaint Procedure. All complaints regarding any alleged discrimination on the basis of sex, including without limitation violations of this policy, 34 C.F.R. part 106, Title IX, Title VII, or other state or federal law—when the alleged discrimination does not arise from or relate to an allegation of sexual harassment as defined in subsection 2.6 above—shall be addressed pursuant to the district's general complaint procedure, Board Policy 2006 [NOTE TO BE DELETED: Update this policy number if your general complaint procedure is numbered differently from 2006].

4. Response to Sexual Harassment

4.1. Reporting Sexual Harassment. Any person who witnesses an act of unlawful sexual harassment is encouraged to report it to the District's Title IX Coordinator. No person will be retaliated against based on any report of suspected sexual harassment or retaliation. Any District employee who receives a report of sexual harassment or has actual knowledge of sexual harassment must convey that information to the Title IX Coordinator as soon as reasonably practicable, but in no case later than the end of the following school day.

4.2. General Response to Sexual Harassment. When the district has actual knowledge of sexual harassment in its education program or activity against a person in the United States, the district will respond promptly in a manner that is not deliberately indifferent. The district will be deemed to be deliberately indifferent only if its response to sexual harassment is clearly unreasonable in light of the known circumstances. For the purposes of this policy "education program or activity" includes locations, events, or circumstances over which the district exercised substantial control over both the respondent and the context in which the sexual harassment occurs. The district's response will treat complainants and respondents equitably by offering supportive measures as defined in subsection 2.7 above to a complainant, and by following the grievance process described in section 5 below before the imposition of any disciplinary sanctions or other actions that are not supportive measures, against a respondent. The Title IX Coordinator will promptly contact the complainant to discuss the availability of supportive measures, consider the complainant's wishes with respect to supportive measures, inform the complainant of the availability of supportive measures with or without the filing of a

Title IX Policy *(continued)*

formal complaint, and explain to the complainant the process for filing a formal complaint.

4.3. **Emergency Removal.** Nothing in this policy precludes the district from removing a respondent from the district's education program or activity on an emergency basis, provided that the district undertakes an individualized safety and risk analysis, and determines that an immediate threat to the physical health or safety of any student or other individual arising from the allegations of sexual harassment justifies removal. In the event that the district so removes a respondent on an emergency basis, then the district will provide the respondent with notice and an opportunity to challenge the decision immediately following the removal. This provision may not be construed to modify any rights under the Individuals with Disabilities Education Act, Section 504 of the Rehabilitation Act of 1973, or the Americans with Disabilities Act.

4.4. **Administrative Leave.** Nothing in this policy precludes the district from placing a non-student employee respondent on administrative leave during the pendency of a grievance process that complies with section 5 below. This provision may not be construed to modify any rights under Section 504 of the Rehabilitation Act of 1973 or the Americans with Disabilities Act.

4.5. **General Response Not Conditioned on Formal Complaint.** With or without a formal complaint, the district will comply with the obligations and procedures described in this section 4.

5. **Grievance Process for Formal Complaints of Sexual Harassment.**

5.1. **General Requirements.**

5.1.1. **Equitable Treatment.** The district will treat complainants and respondents equitably by providing remedies to a complainant where a determination of responsibility for sexual harassment has been made against the respondent, and by following the grievance process described in this section 5 before the imposition of any disciplinary sanctions or other actions that are not supportive measures against a respondent. Remedies will be designed to restore or preserve equal access to the district's education program or activity. Remedies may include the same individualized services described in subsection 2.7 as "supportive measures"; however, remedies need not be non-disciplinary or non-punitive and need not avoid burdening the respondent.

5.1.2. **Objective Evaluation.** This grievance process requires an objective evaluation of all relevant evidence—including both inculpatory and exculpatory

evidence. Credibility determinations may not be based on a person's status as a complainant, respondent, or witness.

5.1.3. **Absence of Conflicts of Interest or Bias.** The district will require that any individual designated by a recipient as a Title IX Coordinator, investigator, decision-maker, or any person designated by a recipient to facilitate an informal resolution process, not have a conflict of interest or bias for or against complainants or respondents generally or an individual complainant or respondent.

5.1.4. **Training.** The district will ensure that all individuals or entities described in this Training section 5.1.4 receive training as provided below. Any materials used to train these individuals will not rely on sex stereotypes and will promote impartial investigations and adjudications of formal complaints of sexual harassment.

5.1.4.1. **All District Employees and Board Members.** All district employees and board members will be trained on how to identify and report sexual harassment.

5.1.4.2. **Title IX Coordinators, Investigators, Decision-Makers, or Informal Resolution Facilitators.** The district will ensure that Title IX Coordinators, investigators, decision-makers, or any person designated by the district to facilitate an informal resolution process receive training on:

5.1.4.2.1. The definition of sexual harassment in subsection 2.6;

5.1.4.2.2. The scope of the district's education program or activity;

5.1.4.2.3. How to conduct an investigation and grievance process including hearings, appeals, and informal resolution processes, as applicable; and

5.1.4.2.4. How to serve impartially, including by avoiding prejudgment of the facts at issue, conflicts of interest, and bias.

5.1.4.3. **Decision-Makers.** The district will ensure that decision-makers receive training on issues of relevance of questions and evidence, including when questions and evidence about the complainant's sexual predisposition or prior sexual behavior are not relevant, as set forth in subsection 5.6.

Title IX Policy *(continued)*

5.1.4.4. Investigators. The district will also ensure that investigators receive training on issues of relevance to create an investigative report that fairly summarizes relevant evidence, as set forth in subsection 5.5.8.

5.1.5. Presumption. It is presumed that the respondent is not responsible for the alleged conduct until a determination regarding responsibility is made at the conclusion of the grievance process.

5.1.6. Reasonably Prompt Time Frames. This grievance process shall include reasonably prompt time frames for conclusion of the grievance process, including reasonably prompt time frames for filing and resolving appeals and informal resolution processes if the district offers informal resolution processes. The process shall also allow for the temporary delay of the grievance process or the limited extension of time frames for good cause with written notice to the complainant and the respondent of the delay or extension and the reasons for the action. Good cause may include considerations such as the absence of a party, a party's advisor, or a witness; concurrent law enforcement activity; or the need for language assistance or accommodation of disabilities.

5.1.7. Range of Possible Sanctions and Remedies. Following a determination of responsibility, the district may impose disciplinary sanctions and remedies in conformance with this and the district's student discipline policy, and other state and federal laws. Depending upon the circumstances, these policies provide for disciplinary sanctions and remedies up to and including expulsion.

5.1.8. Range of Supportive Measures. The range of supportive measures available to complainants and respondents include those listed in subsection 2.7.

5.1.9. Respect for Privileged Information. The district will not require, allow, rely upon, or otherwise use questions or evidence that constitute, or seek disclosure of, information protected under a legally recognized privilege, unless the person holding such privilege has waived the privilege.

5.2. Notice of Allegations.

5.2.1. Initial Notice. Upon receipt of a formal complaint, the district will provide the following written notice to the parties who are known:

5.2.1.1. A copy of this policy.

5.2.1.2. Notice of the allegations of sexual harassment potentially constituting sexual harassment as defined in subsection 2.6, including

sufficient details known at the time and with sufficient time to prepare a response before any initial interview. Sufficient details include the identities of the parties involved in the incident, if known, the conduct allegedly constituting sexual harassment, and the date and location of the alleged incident, if known. The written notice will include a statement that the respondent is presumed not responsible for the alleged conduct and that a determination regarding responsibility is made at the conclusion of the grievance process. The written notice will inform the parties that they may have an advisor of their choice, who may be, but is not required to be, an attorney, under subsection 5.5.5, and may inspect and review evidence under subsection 5.5.5. The written notice will inform the parties of any provision in the district's code of conduct that prohibits knowingly making false statements or knowingly submitting false information during the grievance process.

5.2.2. Supplemental Notice. If, in the course of an investigation, the district decides to investigate allegations about the complainant or respondent that are not included in the Initial Notice described above, the district will provide notice of the additional allegations to the parties whose identities are known.

5.3. Dismissal of Formal Complaint.

5.3.1. The district will investigate the allegations in a formal complaint.

5.3.2. Mandatory Dismissals. The district must dismiss a formal complaint if the conduct alleged in the formal complaint:

5.3.2.1. Would not constitute sexual harassment as defined in subsection 2.6 even if proved;

5.3.2.2. Did not occur in the district's education program or activity; or

5.3.2.3. Did not occur against a person in the United States.

5.3.3. Discretionary Dismissals. The district may dismiss the formal complaint or any allegations therein, if at any time during the investigation or hearing:

5.3.3.1. The complainant notifies the Title IX Coordinator in writing that the complainant would like to withdraw the formal complaint or any allegations therein;

5.3.3.2. The respondent is no longer enrolled in or employed by the district; or

Title IX Policy *(continued)*

5.3.3.3. Specific circumstances prevent the district from gathering evidence sufficient to reach a determination as to the formal complaint or allegations therein.

5.3.4. Upon a dismissal required or permitted pursuant to subsections 5.3.2 or 5.3.3 above, the district will promptly send written notice of the dismissal and an explanation of that action simultaneously to the parties.

5.3.5. Dismissal of a formal complaint under this policy does not preclude the district from taking action under another provision of the district's code of conduct or pursuant to another district policy.

5.4. Consolidation of Formal Complaints. The district may consolidate formal complaints as to allegations of sexual harassment against more than one respondent, or by more than one complainant against one or more respondents, or by one party against the other party, where the allegations of sexual harassment arise out of the same facts or circumstances. Where a grievance process involves more than one complainant or more than one respondent, references in this policy to the singular "party," "complainant," or "respondent" include the plural, as applicable.

5.5. Investigation of Formal Complaint. When investigating a formal complaint and throughout the grievance process, the district will:

5.5.1. Designate and authorize one or more persons (which need not be district employees) as investigator(s) to conduct the district's investigation of a formal complaint;

5.5.2. Ensure that the burden of proof and the burden of gathering evidence sufficient to reach a determination regarding responsibility rest on the district and not on the parties provided that the district cannot access, consider, disclose, or otherwise use a party's records that are made or maintained by a physician, psychiatrist, psychologist, or other recognized professional or paraprofessional acting in the professional's or paraprofessional's capacity, or assisting in that capacity, and which are made and maintained in connection with the provision of treatment to the party, unless the district obtains that party's voluntary, written consent to do so for a grievance process under this section (if a party is not an "eligible student," as defined in 34 CFR 99.3, then the district will obtain the voluntary, written consent of a "parent," as defined in 34 CFR 99.3);

5.5.3. Provide an equal opportunity for the parties to present witnesses, including fact and expert

witnesses, and other inculpatory and exculpatory evidence;

5.5.4. Not restrict the ability of either party to discuss the allegations under investigation or to gather and present relevant evidence;

5.5.5. Provide the parties with the same opportunities to have others present during any grievance proceeding, including the opportunity to be accompanied to any related meeting or proceeding by the advisor of their choice, who may be, but is not required to be, an attorney, and not limit the choice or presence of advisor for either the complainant or respondent in any meeting or grievance proceeding; however, the district may establish restrictions regarding the extent to which the advisor may participate in the proceedings, as long as the restrictions apply equally to both parties;

5.5.6. Provide, to a party whose participation is invited or expected, written notice of the date, time, location, participants, and purpose of all hearings, investigative interviews, or other meetings, with sufficient time for the party to prepare to participate;

5.5.7. Provide both parties an equal opportunity to inspect and review any evidence obtained as part of the investigation that is directly related to the allegations raised in a formal complaint, including the evidence upon which the district does not intend to rely in reaching a determination regarding responsibility and inculpatory or exculpatory evidence whether obtained from a party or other source, so that each party can meaningfully respond to the evidence prior to conclusion of the investigation. Prior to completion of the investigative report, the district will send to each party and the party's advisor, if any, the evidence subject to inspection and review in an electronic format or a hard copy, and the parties will have at least 10 calendar days to submit a written response, which the investigator will consider prior to completion of the investigative report; and

5.5.8. Create an investigative report that fairly summarizes relevant evidence and, at least 10 calendar days prior to the time of determination regarding responsibility, send to each party and the party's advisor, if any, the investigative report in an electronic format or a hard copy, for their review and written response.

5.6. Determination Regarding Responsibility

5.6.1. Decision-Maker(s). The decision-maker(s) cannot be the same person as the Title IX Coordinator or the investigator(s).

Title IX Policy *(continued)*

5.6.2. Exchange of Written Questions. After the district has sent the investigative report to the parties pursuant to subsection 5.5.8, but before reaching a determination regarding responsibility, the decision-maker(s) will afford each party the opportunity to submit written, relevant questions that a party wants asked of any party or witness, provide each party with the answers, and allow for additional, limited follow-up questions from each party. Questions and evidence about the complainant's sexual predisposition or prior sexual behavior are not relevant, unless such questions and evidence about the complainant's prior sexual behavior are offered to prove that someone other than the respondent committed the conduct alleged by the complainant, or if the questions and evidence concern specific incidents of the complainant's prior sexual behavior with respect to the respondent and are offered to prove consent. The decision-maker(s) will explain to the party proposing the questions any decision to exclude a question as not relevant.

5.6.3. Written Determination. The decision-maker(s) will issue a written determination regarding responsibility. To reach this determination, the decision-maker(s) will apply the preponderance of the evidence standard. The written determination will include:

5.6.3.1. Identification of the allegations potentially constituting sexual harassment as defined in subsection 2.6;

5.6.3.2. A description of the procedural steps taken from the receipt of the formal complaint through the determination, including any notifications to the parties, interviews with parties and witnesses, site visits, methods used to gather other evidence, and hearings held;

5.6.3.3. Findings of fact supporting the determination;

5.6.3.4. Conclusions regarding the application of the district's code of conduct to the facts;

5.6.3.5. A statement of, and rationale for, the result as to each allegation, including a determination regarding responsibility, any disciplinary sanctions the district imposes on the respondent, and whether remedies designed to restore or preserve equal access to the district's education program or activity will be provided by the district to the complainant; and

5.6.3.6. The district's procedures and permissible bases for the complainant and respondent to appeal.

5.6.4. The district will provide the written determination to the parties simultaneously. The determination regarding responsibility becomes final either on the date that the district provides the parties with the written determination of the result of the appeal, if an appeal is filed, or if an appeal is not filed, the date on which an appeal would no longer be considered timely.

5.6.5. The Title IX Coordinator is responsible for effective implementation of any remedies.

5.7. Appeals. The district will offer both parties the opportunity to appeal from a determination regarding responsibility, and from the district's dismissal of a formal complaint or any allegations therein, on the grounds identified below.

5.7.1. Time for Appeal. Appeals may only be initiated by submitting a written Notice of Appeal to the Office of the Superintendent of Schools within ten (10) calendar days [NOTE TO BE DELETED: We recommend 10 calendar days to remain consistent with the other timeframes in the Title IX regulations. However, make sure this timeline is at least as long as any timelines for review or appeal in any general complaint procedure or grievance procedure] of the date of the respective written determination of responsibility or dismissal from which the appeal is taken. The Notice of Appeal must include (a) the name of the party or parties making the appeal, (b) the determination, dismissal, or portion thereof being appealed, and (c) a concise statement of the specific grounds (from subsection 5.8.2 below) upon which the appeal is based. A party's failure to timely submit a Notice of Appeal will be deemed a waiver of the party's right to appeal under this policy, 34 C.F.R. part, 106, and Title IX.

5.7.2. Grounds for Appeal. Appeals from a determination regarding responsibility, and from the district's dismissal of a formal complaint or any allegations therein, are limited to the following grounds:

5.7.2.1. Procedural irregularity that affected the outcome of the matter;

5.7.2.2. New evidence that was not reasonably available at the time the determination regarding responsibility or dismissal was made, that could affect the outcome of the matter; and

5.7.2.3. The Title IX Coordinator, investigator(s), or decision-maker(s) had a conflict of interest or bias for or against complainants or respondents generally or the individual complainant or respondent that affected the outcome of the matter.

Title IX Policy *(continued)*

5.7.3. As to all appeals, the district will:

5.7.3.1. Notify the other party in writing when an appeal is filed and implement appeal procedures equally for both parties;

5.7.3.2. Ensure that the decision-maker(s) for the appeal is not the same person as the decision-maker(s) that reached the determination regarding responsibility or dismissal, the investigator(s), or the Title IX Coordinator;

5.7.3.3. Ensure that the decision-maker(s) for the appeal complies with the standards set forth in subsections 5.1.3–5.1.4.

5.7.3.4. Give both parties a reasonable, equal opportunity to submit a written statement in support of, or challenging, the outcome;

5.7.3.5. Issue a written decision describing the result of the appeal and the rationale for the result; and

5.7.3.6. Provide the written decision simultaneously to both parties.

5.8. Informal Resolution. The district will not require as a condition of enrollment or continuing enrollment, or employment or continuing employment, or enjoyment of any other right, waiver of the right to an investigation and adjudication of formal complaints of sexual harassment consistent with this section. Similarly, the district will not require the parties to participate in an informal resolution process under this section and may not offer an informal resolution process unless a formal complaint is filed. However, at any time prior to reaching a determination regarding responsibility the district may facilitate an informal resolution process, such as mediation, that does not involve a full investigation and adjudication, provided that the district:

5.8.1. Provides to the parties a written notice disclosing:

5.8.1.1. The allegations;

5.8.1.2. The requirements of the informal resolution process including the circumstances under which it precludes the parties from resuming a formal complaint arising from the same allegations;

5.8.1.3. That at any time prior to agreeing to a resolution, any party has the right to withdraw from the informal resolution process and resume the grievance process with respect to the formal complaint; and

5.8.1.4. Any consequences resulting from participating in the informal resolution process, including the records that will be maintained or could be shared;

5.8.2. Obtains the parties' voluntary, written consent to the informal resolution process; and

5.8.3. Does not offer or facilitate an informal resolution process to resolve allegations that an employee sexually harassed a student.

5.9. Recordkeeping.

5.9.1. The district will maintain for a period of seven years records of:

5.9.1.1. Each sexual harassment investigation including any determination regarding responsibility, any disciplinary sanctions imposed on the respondent, and any remedies provided to the complainant designed to restore or preserve equal access to the district's education program or activity;

5.9.1.2. Any appeal and the result therefrom;

5.9.1.3. Any informal resolution and the result therefrom; and

5.9.1.4. All materials used to train Title IX Coordinators, investigators, decision-makers, and any person who facilitates an informal resolution process. The district will make these training materials publicly available on its website, or if the district does not maintain a website then the district will make these materials available upon request for inspection by members of the public.

5.9.2. For each response required under section 4, the district will create, and maintain for a period of seven years, records of any actions, including any supportive measures, taken in response to a report or formal complaint of sexual harassment. In each instance, the district will document the basis for its conclusion that its response was not deliberately indifferent, and document that it has taken measures designed to restore or preserve equal access to the district's education program or activity. If the district does not provide a complainant with supportive measures, then the district will document the reasons why such a response was not clearly unreasonable in light of the known circumstances. The documentation of certain bases or measures does not limit the district in the future from providing additional explanations or detailing additional measures taken.

6. Superintendent Authorized to Contract. The board authorizes the Superintendent to contract for, designate, and appoint individuals to serve in

Title IX Policy *(continued)*

the roles of the district's investigator(s), decision-maker(s), informal resolution facilitator(s), or appellate decision-maker(s) as contemplated by this policy.

7. Access to Classes and Schools.

7.1. General Standard. Except as provided in this section or otherwise in 34 C.F.R. part 106, the district will not provide or otherwise carry out any of its education programs or activities separately on the basis of sex, or require or refuse participation therein by any of its students on the basis of sex.

7.1.1. Contact sports in physical education classes. This section does not prohibit separation of students by sex within physical education classes or activities during participation in wrestling, boxing, rugby, ice hockey, football, basketball, and other sports the purpose or major activity of which involves bodily contact.

7.1.2. Ability grouping in physical education classes. This section does not prohibit grouping of students in physical education classes and activities by ability as assessed by objective standards of individual performance developed and applied without regard to sex.

7.1.3. Human sexuality classes. Classes or portions of classes that deal primarily with human sexuality may be conducted in separate sessions for boys and girls.

7.1.4. Choruses. The district may make requirements based on vocal range or quality that may result in a chorus or choruses of one or predominantly one sex.

7.2. Classes and Extracurricular Activities. The district may provide nonvocational single-sex classes or extracurricular activities as permitted by 34 C.F.R. part 106.

8. Athletics. It is the policy of the district that no person shall, on the basis of sex, be excluded from participation in, be denied the benefits of, be treated differently from another person or otherwise be discriminated against in any interscholastic, club, or intramural athletics offered by the district, and that the district will not provide any such athletics separately on such basis.

8.1. Separate Teams. Notwithstanding the foregoing paragraph, the district may operate or sponsor separate teams for members of each sex where selection for such teams is based upon competitive skill or the activity involved is a contact sport.

8.2. Equal opportunity. The district will provide equal athletic opportunity for members of both sexes. Unequal aggregate expenditures for members of each sex or unequal expenditures for male and female teams will not constitute noncompliance with this section.

9. Certain Different Treatment on the Basis of Sex Permitted. Nothing herein shall be construed to prohibit the district from treating persons differently on the basis of sex as permitted by Title IX or 34 C.F.R. part 106. For example, and without limiting the foregoing, the district may provide separate toilet, locker room, and shower facilities on the basis of sex, but such facilities provided for students of one sex shall be comparable to such facilities provided for students of the other sex.

10. Retaliation Prohibited. Neither the district nor any other person may intimidate, threaten, coerce, or discriminate against any individual for the purpose of interfering with any right or privilege secured by Title IX, 34 C.F.R. part 106, or this policy, or because the individual has made a report or complaint, testified, assisted, or participated or refused to participate in any manner in an investigation, proceeding, or hearing under this policy. The district will keep confidential the identity of any individual who has made a report or complaint of sex discrimination, including any individual who has made a report or filed a formal complaint of sexual harassment, any complainant, any individual who has been reported to be the perpetrator of sex discrimination, any respondent, and any witness, except as may be permitted by the FERPA statute, 20 U.S.C. § 1232g, or FERPA regulations, 34 C.F.R. part 99, or as required by law, or to carry out the purposes of 34 C.F.R. part 106, including the conduct of any investigation, hearing, or judicial proceeding arising thereunder. Complaints alleging retaliation may be filed according to shall be addressed pursuant to Board Policy 2006 (Complaint Procedure).

10.1. Specific Circumstances.

10.1.1. The exercise of rights protected under the First Amendment does not constitute retaliation prohibited by this section.

10.1.2. Charging an individual with a code of conduct violation for making a materially false statement in bad faith in the course of a grievance proceeding under this part does not constitute retaliation prohibited under this section, provided, however, that a determination regarding responsibility, alone, is not sufficient to conclude that any party made a materially false statement in bad faith.

Title IX Policy *(continued)*

11. Notification of Policy. The district will notify applicants for admission and employment, students, parents or legal guardians of students, employees, and all unions or professional organizations holding collective bargaining or professional agreements with the district of the existence of this policy. The requirement to not discriminate, as stated in Title IX and 34 C.F.R. part 106, in the district's education program(s) or activities extends to admission and employment, and inquiries about the application of Title IX and 34 C.F.R. part 106 to the district may be referred to the district's Title IX Coordinator, the Assistant Secretary for Civil Rights of the United States Department of Education, or both.

12. Publication of Policy. The district will prominently display on its website, if any, and in each handbook that it makes available to applicants for admission and employment, students, parents or legal guardians of students, employees, and all unions or professional organizations holding collective bargaining or professional agreements

with the district, the name or title, office address, electronic mail address, and telephone number of the employee or employees designated as the Title IX Coordinator(s).

13. Application Outside the United States. The requirements of this policy apply only to sex discrimination occurring against a person in the United States.

14. Scope of Policy. Nothing herein shall be construed to be more demanding or more constraining upon the district than the requirements of Title IX (20 U.S.C. § 1681) and 34 C.F.R. part 106. To the extent that the district is in compliance with Title IX and 34 C.F.R. part 106, then all of the district's obligations under this policy shall be deemed to be fulfilled and discharged.



The North Platte Public Schools Foundation, Inc.

The North Platte Public Schools Foundation is a non-profit organization dedicated to enriching education and opportunities for students in the North Platte Public School District.

Supporting North Platte Public Schools through...

Educator REACH Grants REACH Grants fund projects that pioneer innovative approaches to teaching that cannot currently be funded through the public schools budget. Over \$195,000 has been given to the North Platte educators through the REACH grant program since 1998. Our goal is to give our educators financial support to inspire students and change lives. Projects supported recently have included, Lake After School STEAM Club, NPHS Pro-Start Culinary Arts Class and Adams/Madison News Casting Clubs, Adams Robotics Club, peer mentoring and the climbing wall at Jefferson Elementary.



The Prepared to Learn Program works to remove barriers to learning. Unfortunately there are students that arrive to school every day that are not prepared to learn in our classroom. The Prepared to Learn Program is designed to provide immediate assistance to those students. This program has provided eyeglasses, school supplies, necessary shoes, clothing and minor medical necessities.

Scholarships are an integral part of the Foundation. The North Platte Public Schools Foundation works with generous families and organizations who want to create scholarships to benefit students graduating from North Platte Public Schools. The Foundation also awards educator scholarships to teachers/staff who wish to further their education through the Class Act Program.



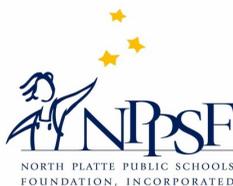
The Bulldog Staff Member of the Month

In conjunction with North Platte Public Schools and local businesses, the Foundation celebrates a nominated teacher and staff member monthly for going above and beyond.

Events and Activities:

The Annual Bulldog Backyard BBQ and Change Wars Held every fall in conjunction with a home football game these activities support our Prepared to Learn and REACH Grant Programs. Change Wars challenges each school to raise funds for the REACH Grant Program. Schools keep 70% of money earned and the rest is put into our REACH Grant Program to fund grants for teachers.

Education After Hours Celebrates Public Education in North Platte every spring by honoring nominated North Platte High School Alumni and Teacher/Staff of the year.



Located in the McKinley Education Center at 301 West F Street
(308) 696-3325 nppsf@nppsd.org www.nppsf.org

**NPBS HANDBOOK AND INTERNET USAGE
ACKNOWLEDGMENT
2023-2024**

Student/Parent Acknowledgment Form

I have read the NPPS Student/Parent Handbook which includes the District Internet and Acceptable Use Policy and understand that I am fully responsible for knowing the rules and regulations explained in both.

RECOGNITION OF POTENTIAL AMENDMENTS OR SUPPLEMENTS

In light of the unique challenges and circumstances posted by the out break of the novel corona virus and recent promulgation of expansive federal regulations, the rules and information provided in this handbook may be supplemented or amended by the School District's administration at any time, consistent with applicable law and board policy. All parents shall be provided notice of any such changes by the district's regular means of contact. By Signing below, you agree that you will read any such information, discuss them with your child, and recognize that you must comply with all rules, procedures, and requirements.

ACCEPTABLE USE OF COMPUTERS AND NETWORKS AGREEMENT

In order to make sure that all members of North Platte Public Schools community understand and agree to these rules of conduct, we ask that you as students and parents/guardians sign the following statement:

Within the Handbook located on the NPPS website (www.nppsd.org) or from a copy requested at the high school office, I have read the Internet Safety and Acceptable Use Policy adopted by North Platte Public Schools. As parent or guardian of the student named below, I grant permission for my enrolled student to access networked computer services such as electronic mail (e-mail) and the Internet. My student and I understand that this free access is designed for educational purposes. We also understand that individuals may be held liable for violations of those Terms and Conditions. However, we also recognize that it is impossible to restrict access to all controversial materials and I will not hold North Platte Public Schools responsible for materials acquired or sent via the network.

We agree not to hold the North Platte Public Schools, any of its employees, or any institution providing network access to North Platte Public Schools responsible for the performance of the system or the content of any material accessed through it.

Student Name (Printed)

Grade

Student Signature

Parent/Guardian Name (Printed)

Parent/Guardian Signature

Date



301 West F
P.O. Box 1557
North Platte, NE 69103-1557
(308) 535-7100
www.nppsd.org

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NORTH PLATTE PUBLIC SCHOOLS

PARENT DISTRICT HANDBOOK 2023-2024

Cody Elementary • Eisenhower Elementary • Jefferson Elementary • Lake Elementary • Lincoln Elementary
McDonald Elementary • Washington Elementary • Madison Middle School • Adams Middle School • North Platte High School



North Platte Public Schools

EMPLOYEES HANDBOOK 2023-2024



North Platte Public Schools

301 West F

P.O. Box 1557

North Platte, Nebraska 69103-1557

(308) 535-7100

Fax (308) 535-5300

**2023-2024
Employees Handbook
North Platte Public Schools
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RECOGNITION OF POTENTIAL AMENDMENTS OR SUPPLEMENTS

In light of the unique challenges and circumstances posed by the outbreak of the novel coronavirus and the promulgation of expansive federal regulations, the rules and information provided in this handbook may be supplemented or mended by the North Platte Public School District's administration at any time, consistent with applicable law and board policy. All staff shall be provided notice of any such changes by the North Platte Public School Superintendent's Office.

FOREWORD

Section 1 Intent of Handbook

Welcome to North Platte Public Schools. This handbook is intended to be used by all employees to provide general information about the District and to serve as a guide to the District's policies, rules, regulations, benefits of employment, and performance expectations.

References in this handbook to "classified employees" are intended to apply to all staff who are not required by their position to hold a teaching or administrative certificate. This handbook does not create a "contract" of employment. Classified employee positions and assignments may be ended or changed on an "at will" basis notwithstanding anything in this handbook or any other publication or statement, except for a contract approved by the Board of Education.

Every employee is responsible for becoming familiar with the handbook and knowing the information contained in it. Although the information found in this handbook is detailed and specific on many topics, the handbook is not intended to be all encompassing so as to cover every situation and circumstance that may arise. This handbook is intended to supplement other documents that deal with your employment, and the policies and regulations of the Board of Education. In reading this handbook, please understand that where a direct conflict exists, state or federal law, the negotiated agreement, and Board policies and regulations adopted after this handbook, will take precedence and control. Policies and procedures may be adopted during the school year and will take precedence over handbooks.

The administration will be responsible for interpreting the rules contained in the handbook and shall have the right to make decisions and make rule revisions at any time. Should a situation or circumstance arise that is not specifically covered in this handbook, the administration will make a decision based upon applicable school district policies, state and federal statutes and regulations, and the best interests of the District. Annual updates will be made as needed.

This handbook will be in effect for the 2023-2024 and subsequent school years unless replaced by a later edition.

Policy No. 4034 The superintendent or designee shall annually formulate, review and revise a staff handbook that will contain information about the district's employment policies and practices. The staff handbook is an extension of these policies and has the force and effect of board policy when approved by the board of education.

Section 2 Information About North Platte Public Schools

The North Platte School District is a progressive learning community that serves approximately 3700 students. North Platte Public Schools has one high school, two middle schools, seven elementary schools, an alternative high school program, an early childhood program, and five district preschools complete the school system. The District features all day kindergarten programs at all of our elementary buildings. North Platte Public Schools is located in a community of 25,000 people. North Platte is located equidistant between Denver and Omaha along Interstate 80 in west-central Nebraska.

Section 3 Email Correspondence Disclaimer

The primary means of communication for North Platte Public Schools is district email. Updates to policies, handbooks as well as district expectations and practices will be sent through email. Human resources and payroll use email to communicate with staff. Staff are encouraged to check

their email regularly and throughout the calendar year, including breaks. Staff will be required to acknowledge access to handbooks, policies, and other applicable information annually. Failure to sign acknowledgement does not exempt employees from regulations.

Section 4 Evaluation Overview

An orientation session will be scheduled annually for all principles to discuss procedures necessary to implement the handbook on "Evaluation of Professional Staff".

Section 5 Members of the Board of Education

Angela Blaesi, President
Matt Pederseon, Vice President
Jo Ann Lundgreen, Secretary
Skip Altig
Cindy O'Connor
Emily Garrick

Section 6 Administrative Staff

Central Office Administration

308-535-7100

Dr. Todd Rhodes	Superintendent
Stuart Simpson	Executive Director of Finance, Facilities, & Operations
Kevin Mills	Director of Human Resources
Erica Johnson	Director, Special Services
Lyndsey Douglas	Director, Elementary Teaching and Learning
Vikki Carlson	Director, Secondary Teaching and Learning
Brandy Buscher	Director, Student Services
	Director, Communications
Lori Coburn	Director, Facilities and Maintenance
Brian Tegtmeier	Director, Technology
Carrie Lienemann	Director, Kids Klub

Building Administration

Rhonda Larson	Principal, Lincoln Elementary	308-535-7138
Dr. Tami Eshleman	Principal, Cody Elementary	308-535-7132
Brad LaChapelle	Principal, Eisenhower Elementary	308-535-7134
Jeff Ellsworth	Principal, Jefferson Elementary	308-535-7136
Kim Ide	Principal, Lake Maloney School	308-532-9392
Haley Smiley	Principal, Buffalo Learning Center	308-535-7130
Kim Flanders	Principal, McDonald Elementary	308-535-7140
Veronica Gale	Principal, Washington Elementary	308-535-7142

James Ayres	Principal, Adams Middle School	308-535-7112
Brett Joneson	Assistant Principal/ Middle School Activities	308-535-7112
Robin Vahle	Principal, Madison Middle School	308-535-7126
Cory Spotanski	Principal, North Platte High School	308-535-7105
Jami Allen	Assistant Principal, North Platte High School	308-535-7105
John Bryn	Assistant Principal, North Platte High School	308-535-7105
Jimmie Rhodes	Assistant Principal/Activities Director, North Platte High School	308-535-7105

Article 1 – SCHOOL CALENDAR AND SCHEDULES

Section 1 School Calendar

The school calendar is found at **Appendix A**.

Section 2 Severe Weather and School Cancellations

The Superintendent is authorized by the Board of Education to close public schools in case of severe weather. Representatives of the Superintendent's staff will notify local news media when inclement weather warrants such action. The information is broadcast regularly by radio and television stations. North Platte Public Schools will utilize an automated messaging system to notify staff and families of school cancellations.

North Platte Public Schools uses a communication system to alert families and staff of weather-related school closings. The communication system allows the administration to notify by telephone and email when school has been canceled due to bad weather. School closing information will also be announced through local media.

The decision to close school is made after an early inspection of road conditions and school facilities, as well as current or forecasted weather conditions. When a school closing decision is made in the evening, the district staff try to notify families and staff by 10:00 p.m. When a decision is made in the morning, district staff try to notify families and staff by 7:00 a.m. Families and staff could receive a call as early as 6:00 a.m. to ensure our system has time to complete all notifications by 7:00 a.m.

Sometimes weather worsens during the school hours, making it advisable to dismiss students before the regular dismissal time. It shall be the philosophy of the District to avoid early dismissal if possible except in extreme cases. Parents who wish to remove their children during inclement weather may do so. In the event of an early dismissal, the communication system will be activated.

The final decision as to whether a child should attend school or stay at home is at the discretion of the parents.

Staff Information for Weather Closings When school is closed for weather conditions, teachers and paraprofessionals do not report. Hourly staff will not be compensated for weather closing days.

All administrators, secretaries, and technology staff are to report unless the Central Office Administration makes the decision that all personnel should remain home. Personnel who cannot reach work when requested may take paid time off leave. Central Office Administration requires staff to remain on call throughout the day.

All maintenance and custodial staff are to report, unless notified otherwise by their supervisor.

Section 3 Contract Days

Teachers are contracted for 185 days for the school year (hereinafter referred to as the "contract year"). Such contract days shall be serviced by individual teachers on varying schedules as established by the Board of Education and administration. If school is canceled, it is at the discretion of the district to schedule additional calendar days to compensate for weather related cancellations. This would mean that teachers would be making up canceled school days, or "snow days."

Article 2 – EMPLOYEE COMPENSATION AND BENEFITS

Section 1 Employment

Classified employees are “at-will” employees, and may be terminated at any time by the school district. Job descriptions are provided to all interviewees and available upon request. All resignations must be submitted in writing to supervisor and Human Resources.

Certified staff are employed by North Platte Public Schools when the certified staff signs a contract and the Board of Education approves such contract of employment. Job descriptions are provided to all interviewees and available upon request. The Certified Staff employment continues absent action by the administration or the Board of Education to non-renew, terminate, amend or cancel the employment contract with the school district, or action by the Board of Education to accept a resignation of employment.

On March 15 of each school year certified staff will be requested to accept employment for the next school year and shall be required to signify such acceptance on or before March 31 or such other date after March 15 as may be designated in the notice. It is important for staff to respond to the request to signify acceptance as a failure to signify acceptance of employment by the March 31 or other designated date shall constitute cause for amendment of termination of the contract. If staff signifies acceptance of employment for the next school year the teacher will be issued a new Contract.

Should staff wish to resign from employment, staff should give **written** notice of resignation to the Human Resource Director. Certified requests to resign will be acted upon by the Board of Education. Mid-year resignations and resignations given late in the spring for the following school year can present significant planning problems for the District. If a mid-year resignation is submitted, the Board of Education may act to not accept the resignation unless a suitable replacement can be found. Any probationary or permanent certificated employee whose contract of employment may be amended, terminated, or not renewed for the next school year **shall be notified in writing on or before April 15** of each year of such possible action on the contract. If the certificated employee wishes a hearing, a written request shall be sent to the secretary of the school board or the superintendent of schools or the superintendent's designee within seven calendar days after receipt of the written notice. Unless (1) continued by written agreement between the parties or their representatives as provided in this section or (2) a hearing officer is utilized as provided in sections 79-840 to 79-842, **final action by the gschool board must be taken on or before May 15 of each year.** If a hearing on amendment, nonrenewal, cancellation, or termination is not requested within the time provided for in sections 79-824 to 79-842, the school board shall make a final determination. With regard to all hearings provided for under such sections, either formal due process hearings or informal hearings, the **certificated employee shall be advised in writing at least five days prior to the date of hearing of the date, time, and place of the hearing.** Except as provided in section 79-840, all such hearings shall be held **within thirty days of the date of the request for hearing.** The parties or their representatives by mutual agreement, confirmed in writing, may extend the times for hearings or final determinations by the board under sections 79-824 to 79-842.

The District will enforce the continuing contract of teachers accepting employment for the next school year under the provisions of Neb Rev. Stat. §79-829, 79-831

Section 2 Selection of Staff

The process for the selection and assignment of staff is the responsibility of Human Resources with

the direction of the Superintendent. It shall be the duty of the Director of Human Resources or designee to assure that all persons meet the qualifications established by law and the Board of Education for the position. North Platte Public Schools shall strive to attract and retain the best qualified personnel available for every position.

The selection procedure is uniformly applied to every candidate. There shall be no discrimination against any employee or applicant for employment by reason of race, color, national origin, religion, marital status, sex, age, disability or sexual orientation.

Staff who are hired and have less than six months employment will not be granted movement on salary scale.

Section 3 Screening and Selection of Staff

The Human Resources Department coordinates the applicant screening and selection process. This process is uniformly applied to every candidate for a particular position, but can vary depending upon the position. Candidates may be eliminated from consideration throughout the process.

- a. All persons must complete the appropriate application and request accompanying documentation prior to consideration for employment.
- b. Human Resources coordinates an examination of the application and supporting material.
- c. The file of an applicant who had formerly been employed by the District will be reviewed. The rehiring of a former employee is contingent on a positive performance record. A former employee who was terminated, or who resigned in lieu of termination, for reason of violating a workplace conduct rule or unsatisfactory job performance is not eligible for rehire.
- d. Reference checks are completed.
- e. Structured interviews are coordinated by Human Resources.
- f. A supervisor conducts one or more interviews with HR.
- g. The supervisor makes their recommendation to the Human Resources Department concerning the selection for the position.
- h. Human Resources makes a conditional job offer and initiates background checks, including but not limited to criminal history, sexual offenses, child abuse; and any other requirement(s) for the position, i.e. post offer physical, Department of Transportation physical, licensing, etc.
- i. Administration has the discretion to determine compensation and movement of staff. Movement is not guaranteed if staff has been less than six months on job assignment.

Section 4 Assignments

The duties to be performed are subject to assignment by the administration and the supervisor. Job descriptions provide additional information about the position duties. All applicants are provided a copy of the job description. Current employees may request a current job description from the Human Resources office.

Regular, dependable and in-person attendance is an essential function of all positions within North Platte Public Schools. Employees are expected to devote full time and/ or assigned hours during days of school to their work and to diligently and faithfully perform the assigned duties to the best of the employee's ability. Employees are expected to work their assigned hours, any exceptions must be approved by supervisor and Human Resources.

Section 5 Transfer of Assignments

The following procedure applies to transfer of employees:

1. Staff may request a transfer to an assignment following established procedures and practices.
2. In order to be considered for the position, staff must meet the minimum requirements for the

position and be able to perform the essential functions of the position with or without reasonable accommodations.

3. Transfers may be made administratively by the Human Resources Department

4. Supervisors may change assignments within a building or department for similar positions, with Human Resources approval.

5. Right of assignment is at the discretion of building and district administrators.

Section 6 4007 Personnel Records

The district shall maintain a personnel file regarding each employee. All materials in a personnel file, except for employment references and information that was gathered in the process of assessing an applicant for hiring, shall be available to the employee for review within a reasonable period of time of the employee's request. Employees (or individuals to whom employees have given written authorization) may inspect the contents of their personnel files only in the presence of an administrator or a person designated by the administration.

An employee may respond to any document(s) in his or her personnel file by submitting a written response to the person responsible for keeping the file, who shall attach the response to file copies of the disputed document.

No person other than school officials engaged in their professional duties shall be granted access to employees' personnel files, and the contents of such files shall not be divulged in any manner to any unauthorized person. An attorney acting on behalf of the board of education or administration is deemed to be a school official.

Section 7 4030 Evaluations of Certified Employees

All certificated employees to be evaluated shall be notified annually in writing of the evaluation process. A certificated administrator, with the exception of the local board of education when it is evaluating the superintendent, will observe and evaluate each probationary certificated employee for a full instructional period once each semester and each permanent certificated employee for a full instructional period once each school year. If the probationary certificated employee is a superintendent, he or she shall be evaluated twice during the first year of employment and at least once annually thereafter. The evaluation will include, but not be limited to evaluating the employee's instructional performance, classroom organization and management, personal conduct, and professional conduct. Evaluation of instructional performance and classroom organization and management is applicable to teachers only. The administrator will provide the employee with a written list of deficiencies, suggestions and a timeline for correcting the deficiencies and improving performance, and sufficient time to improve. The evaluation form will include notice that the employee may respond to the evaluation in writing.

The school district will train administrators in evaluation annually through meetings with the superintendent or other administrator, attendance at regional, state or national workshops, or any other method approved by the superintendent.

For the purposes of this policy, the terms "actual classroom observation" and "entire instructional period" are defined as follows:

Entire Instructional Period. For certificated employees whose classes are held during defined periods of time (e.g., senior high classes), an entire instructional period consists of one such time period. For those whose time periods are not so defined (e.g., elementary classroom teachers), an entire instructional period consists of 40

minutes. The instructional period for those whose work does not necessarily involve continuous instruction for 40-minute periods (e.g., librarians or speech therapists) consists of no less than 40 minutes total during the semester. The entire instructional period for administrators cannot be defined in terms of an instructional period and shall be satisfied by the actual observation of an administrator's work during the semester for no less than 40 minutes.

Actual Classroom Observation. Actual classroom observation consists of observing the certificated employee in any activities in a classroom setting. When a certificated employee does not have classroom responsibility (e.g., administrators or librarians), the requirement of "actual classroom observation" will be satisfied by observing the certificated employee performing activities that are typical of his or her position.

This policy and the evaluation instrument shall be included in the teacher handbook which will be distributed to staff members upon their employment and annually thereafter.

4031 Evaluation of Probationary Certified Employees

A certificated administrator will observe and evaluate each probationary certified employee for a full instructional period once each semester. The administrator will provide each employee with a written list of deficiencies, concrete suggestions for improvement, and sufficient time to improve.

For the purposes of this policy, the terms "actual classroom observation" and "entire instructional period" are defined as follows:

Entire Instructional Period. For certified employees whose classes are held during defined periods of time (e.g., senior high classes), an entire instructional period consists of one such time period. For those whose time periods are not so defined (e.g., elementary classroom teachers), an entire instructional period consists of 40 minutes. The instructional period for those whose work does not necessarily involve continuous instruction for 40-minute periods (e.g., librarians or speech therapists) consists of no less than 40 minutes total during the semester. The entire instructional period for administrators cannot be defined in terms of an instructional period and shall be satisfied by the actual observation of an administrator's work during the semester for no less than 40 minutes.

Actual Classroom Observation. Actual classroom observation consists of observing the certified employee in any activities in a classroom setting. When a certified employee does not have classroom responsibility (e.g., administrators or librarians), the requirement of "actual classroom observation" will be satisfied by observing the certified employee performing activities that are typical of his or her position.

Section 8 4013 Grievance Procedure

Definition of Grievance. A grievance is an allegation by an employee or group of employees that there has been a violation of a provision of the negotiated agreement or a policy of the board of education. **Procedural Steps.** The procedure for handling grievances is as set forth in **4013**

Section 9 Compensation

Compensation. Compensation is paid only as authorized by the Board of Education. Please refer to the Negotiated Agreements and/ or **Appendices** for your compensation schedule and starting salary information. Movement is not guaranteed annually. Negotiated agreements determine movement for paraeducators and certified staff.

Administrative Assistant Placement

- Educational Attainment: A newly hired Assistant shall be placed on step 1.0
 - An Associate's degree or 60 hours of college credit will be granted a one-time advancement of two levels for educational attainment on the Assistants Hourly Rate Pay Scale.
 - A Bachelor's degree will equate to a one-time advancement of four levels for educational attainment on the Assistants Hourly Rate Pay Scale. If an Assistant was previously granted two levels for Associate's Degree or 60 hours, the Bachelor's Degree within their work related field, will be limited to two levels.
 - The maximum initial placement will be step 10.
 - Employees will be granted 2 steps for experience within the work related field
 - Employees hired after February will receive the same compensation after completion of one year and then adjustment in compensation will be at the next fiscal year.

Work Week. The Fair Labor Standards Act requires that wages be calculated on a workweek-by-workweek basis. A work week is seven consecutive days. The District workweek begins on Sunday and ends on Saturday.

All hourly classified employees will use the District Time Management System to record hours worked. Compensation will be paid for the actual time worked based on clock in and clock out times.

Employees are responsible for monitoring their hours weekly to ensure accuracy. Employees may reference the District Time Management System and Employee Portal.

Payment. Employees are paid monthly for hours worked in the previous month. Employees are paid on the 20th of the month, or the last preceding work day if the 20th falls on a holiday or weekend. Should an employee be absent from work in excess of the employee's accumulated sick leave or other paid leave, the employee's salary shall be reduced by the hours missed.

Volunteer Work. No employee can be required to serve on a building or district committee. All committee service is strictly voluntary. Any individual volunteering to serve on building or district committees will not be compensated nor receive compensatory time. Volunteer work at the building level is permitted so long as the duties to be performed are: (1) not similar in nature to the duties being performed for paid time and (2) the volunteer work does not continue in the same building during duty hours of the individual.

Subcontracting duties. Employees may not subcontract their assigned duties with North Platte Public Schools.

Hourly staff will use the District Time Management System unless given special instructions to use Time Logs. Certified staff may use Time Logs for activities beyond their normal contracted days. Time Logs are official payroll documents used for compensation and reporting hours to retirement. The annual audit pulls the payroll information to verify payments to staff. This means that the district administration must be very specific in what can be included in time logs:

- Time Logs are done on a **monthly** basis. There cannot be multiple months on submitted time logs. (ie. May and June cannot be submitted on the same time log)
 - Time Logs are due to Payroll by the **1st of each month**. If staff work on the last day of the month, then they must submit the next business day.
 - Time logs are time-intensive to process and require payroll to hand key all information for each time log.
- Time logs must be **signed** by staff and supervisors prior to submission to Payroll. Unsigned time logs will not be processed without proper signatures. Auditors need documentation that staff worked those hours.
- Time logs must be calculated on 15 minute intervals. Staff may not submit time prior to start time of training nor for extension of training without permission of administrator.. Designated times for training will be shared.
- Time logs are paid the **next month**. (ie. May hours are paid in June)
 - Hours reported to Retirement are submitted on a monthly basis.
- Time logs must be submitted separately for different activities which require different budget codes. (ie. Summer Weights and Training cannot be submitted on same time log.)
 - Time logs with pre-filled budget codes may be provided.
- Updated Time Logs should be used and can be found on the Employee Portal. Administrators and Supervisors will normally share the Time Logs.
- All time logs are subject to Human Resource review and approval.

Section 10 Benefits

Classified employees are provided benefits in accordance with their employment classification and Board policy (see **Appendix C**). Annual fringe benefit elections are to be made by September 1 of each school year. Should an employee fail to make such an election, the employee election from the immediately preceding school and contract year shall be continued. Employees are responsible for informing the Payroll Department in writing of any changes in benefit status.

Continued health insurance benefits are available through COBRA, subject to certain qualifying requirements. A Notice of COBRA Continuation Coverage Rights is available from the Human Resources Department.

The Health Insurance Portability and Accountability Act (HIPAA) provides rights and protections for participants and beneficiaries in group health plans. HIPAA includes protections for coverage under group health plans that limit exclusions for preexisting conditions; prohibit discrimination against employees and dependents based on their health status; and allow a special opportunity to enroll in a new plan to individuals in certain circumstances. HIPAA may also give you a right to purchase individual coverage if you have no group health plan coverage available, and have exhausted COBRA or other continuation coverage. Further information may be obtained from the Plan Administrator of the group health plan.

Section 11 Payroll

Payroll deductions are made in accordance with the law and elections made by employees. Before a new employee can be eligible to receive the first paycheck, all necessary forms must be completed. Employees' start date will be at least two working days after the required documentation is received by the district central office. Those documents include, but are not limited to:

- I-9
- W-4

- Direct deposit form (see details below)
- Nebraska State Retirement System Application (if applicable)
- Criminal History Background Check
- Physical, if required
- Signed Employee Handbook Sign off Sheet, verifying receipt and compliance with handbook

Direct Deposit. The district shall pay all wages by manner of direct deposit to a checking or savings account with a financial institution identified and authorized in writing by the particular employee. The employee shall have two weeks from the commencement of employment to return a completed direct deposit form to the payroll department to ensure timely automatic deposit of the employee's wages. The returned form shall include documents that corroborate the relevant routing and bank account number. Once the payroll department receives and verifies all necessary information and forms, payroll will be released on the 20th calendar day of the following month in which wages are earned. Any subsequent changes to an employee's direct deposit information must be submitted before the 10th calendar day in the month in which wages are to be paid through payroll.

Pay Advice. All pay advice information is located in the Employee Portal. To view pay advice, the employee must visit the **nppsd.org** website and register for the Employee Portal with a username and password. The employee is encouraged to visit the Employee Portal each month to see payment details prior to contacting the payroll department with questions. Employee Portal will not be available to new employees until after their first paycheck.

Name and Address Change. If an employee's address or phone number changes at any time during employment with the District, the employee must contact Human Resources and the payroll department as soon as possible. Maintaining accurate employee information is a requirement for all school districts.

If an employee changes their name, they will need to contact the payroll department once they have official legal documentation indicating the new name. Technology department will be contacted next to update email, ID badge and technology equipment checked out (employee must bring laptop and case when updating a name change). Human Resources will receive the Name Change form last to update Personnel Files and district computer programs.

Section 12 Payroll Deductions

Employees will have payroll deductions of federal tax, state tax, FICA and any other deductions authorized by an employee on the appropriate sheet which comply with Nebraska wage assignment statutes.

Retirement. NPPSD employees who work twenty (20) or more hours per week are required to join the Nebraska Public Employees' Retirement System. Employees under eighteen (18) years of age may elect not to join. Once the employee reaches the age of 18 and works more than 20 hours per week, retirement will begin to be deducted.

The following employees are required to participate in the retirement plan:

- All permanent employees of a Nebraska school district, an educational service unit, the state or county (if the position with the state or county requires a teaching certificate), working at least 20 hours per week on an on-going, regular basis, or with a full-time contract.
- A permanent employee initially hired at less than 20 hours per week who provides service for 20 hours or more per week (80 hours per month) in any three calendar months of a plan must be enrolled in the retirement plan for the next payroll period.

- An employee must be a United States citizen or a qualified alien in order to participate. Once an employee meets the requirements to participate in the retirement plan, *they will remain in the plan until termination or retirement.*

All members of the Nebraska Public Employees' Retirement System must contribute a percentage of their gross salary to the retirement fund through payroll deduction. The school district is required by law to match the total cost of contribution at 101%. Any member who terminates employment with NPPSD may:

- 1) Leave the account on an inactive basis in order to draw a retirement benefit. The employee must have five years of creditable service.
- 2) Receive a refund or make inquiries to:

Nebraska Retirement System
PO Box 94816
Lincoln, NE 68509
1-800-245-5712

Long Term Disability (LTD). Employees working 20 hours per week are eligible for long-term disability coverage. Refer to **Appendix C** for specific benefits according to position.

Life Insurance. Term life insurance is available to all employees. District will provide \$10,000 worth of insurance to employees working 20 hours or more per week. Employees may elect to purchase additional cover, up to \$50,000 is paid through the section 125 plan and additional insurance above \$50,000 is paid as a payroll deduction.

Health Insurance. The District will pay a portion of insurance based on the employees FTE up to a family health insurance premium in accordance with their employment classification, applicable negotiated agreement, and Board policy. When an employee is absent due to an illness and cannot return to work, the district will pay his/her health insurance premium for 12 weeks. North Platte Public Schools will not pay for health care when an employee has health insurance from another company and we become secondary insurance.

\$2500 Deductible HSA Plan: For those employees electing the \$2500 Deductible I-ISA Plan, the Board shall pay the following amounts toward the monthly insurance premiums at the rates established by the EHA for the levels of coverage for which each certificated employee is qualified:

Full monthly premium for employee health and employee dental (100% A, 75% B, 50% C coverage)

Full monthly premium for employee and spouse health and dental (100% A, 75% B, 50% C coverage)

Full monthly premium for employee and children health and dental (100% A, 75% B, 50% C coverage)

Full premium for employee, spouse, and children health and dental will be : (100% A, 75% B, 50% C coverage)

If employee elects the lower dual choice option Educators Health Alliance (EHA) health and dental insurance Blue Preferred \$650 Deductible, the employee is responsible for underwriting the costs difference between the \$2500 and \$650 deductible

Section 125. Employees may participate in the District's Section 125 plan to the extent allowed by law.

Tax-Sheltered Annuity. All classified employees may have a payroll deduction toward a district selected tax-sheltered annuity (403b).

Section 13 Expense Reimbursement

North Platte Public Schools will reimburse individuals traveling on official school business for reasonable and necessary expenses incurred. Travel expense accounts are open to the public and must be able to sustain the test of public review. Thus, all requests for reimbursement will be carefully reviewed and must conform to the guidelines outlined below. Any non-conforming expenses will be rejected. When planning and paying for travel, economy, prudence and necessity are of primary concern. The use of school funds to accommodate personal comfort, convenience, and taste is not permitted.

It is the expectation of the North Platte School Board to limit travel costs to only those expenses that are necessary for providing essential services to the North Platte Public Schools. Further, travelers and travel planners must seek ways to reduce the cost of essential travel. Additionally, Administration must ensure that all travel expenses conform to these travel guidelines.

Travel-related expenses are the costs incurred when employees go off-site for work-related training, conferences, seminars and/or meetings. These expenses include the cost of attending the session as well as the reasonable costs of transportation, meals, parking, hotel and other accommodations off-site.

Any travel expenditure that is not approved in advance or properly documented, or that is deemed to be excessive, may be partially or wholly rejected for payment. Any amount that is rejected will be the responsibility of the person who incurred the cost. The following guidelines shall apply to those traveling on official school business:

- **Itemized, original** receipts must be submitted for all expenses incurred, including transportation, lodging, meals and other incidental expenses.
- When making travel arrangements, government rates or business rates should be obtained. Upgrades and special amenities are not reimbursable expenses. Requests for others (i.e. family members, friends, or non-employees) to accompany employee will be limited and subject to the approval of the District, and additional fees relating to the travel of others shall be non-reimbursable.
- If personal travel is combined with work related travel, the personal portion must be paid by the employee. Reimbursement for mileage will not be granted, when district transportation has been arranged and is available to the employee.
- No cash advancements will be made for anticipated expenses.
- Internet access charges must be pre-approved.
- The following expenses will **not** be reimbursed:
 - Alcoholic beverages, In-room movies, Mini-bar charges, Gym fees, Entertainment or recreational expenses, Laundry and dry cleaning, Travel Insurance,

With regard to transportation:

- Flight reservations will be arranged with the Business Office prior to arrangements being made.
- The most economical fare available should be obtained and is a reimbursable expense.

- o Transportation will be obtained by the most cost effective means.
- o District gas cards may only be used to purchase gas for district-owned vehicles for work-related travel.
- o The use of a rental car requires approval in advance of any travel. If a rental vehicle is approved, it should be a “mid-class” vehicle or smaller. The district will not be responsible for expenses related to fines or other expenses incurred due to traffic or parking violations.
 - Fuel purchased for use of a rental vehicle may be purchased using the district issued p-card or with the employee’s own funds. Receipts must be turned into the business office.
- o Mileage reimbursement will be at the per mile rate approved by the IRS. Travel will be calculated from the employee’s beginning location, either home or work location, to the destination and back using an online map program. .
 - All travel performed using an employee’s personal vehicle will be reimbursed at the current mileage rate in accordance with this policy.
- With respect to lodging:
 - o Lodging reservations will be made in advance of any travel and set up as a direct bill to the district. If an employee chooses not to direct bill, the employee will be required to pay for the lodging and request reimbursement.
 - o Lodging will be paid at actual and reasonable rates for both instate and out-of-state travel, subject to the additional provisions of this policy.
 - o Lodging at the conference location is appropriate and an approved cost.
 - o Employees who arrange for others (i.e., family members, friends, or non-employees) to stay with them will be required to pay for the lodging and request reimbursement. Lodging reimbursement for employees who arrange for others to stay with them will be granted at 50% of the room rate, not to exceed what the district would have paid for single occupancy.
- With respect to meals: If meals or a portion of the meals are included in the travel arrangements (e.g. meal in flight) or at the conference or training session, no meal reimbursement will be made for that meal period. Meals will not be reimbursed if travel occurs within one hour before or after an employee’s normal work day.
 - o All meals are to be purchased by the employee, then submitted for reimbursement on the Travel Reimbursement Form.
 - o Charges for meals must be reasonable and in keeping with the regional cost for dining out.
 - o Reimbursement for tips is limited to 20% of approved meal price. Tips above 20% will be the employee’s responsibility. The following schedule of per diem payments is the recommended allowances that will be reimbursed for meals:

	Instate	Out-of-state
Breakfast	\$10.00	\$ 15.00
Lunch	\$15.00	\$ 20.00
Dinner	\$25.00	\$ 30.00

- Registrations, taxi fares, parking fees and other miscellaneous travel-related expenses may be allowed subject to the discretion of the district.

To request reimbursement or payment, please follow the instructions below:

1. Complete and submit the Travel Reimbursement Request form, which is available online, or print it and return it to your building Principal or Supervisor for approval. **Please attach all copies of receipts to the form prior to submission.** The form must be received in the Business Office by the end of the month to be compensated the following month otherwise payment will be made in two months.
2. The building Principal or Supervisor will forward the request form to the Central Office Administrator for approval and payment.
3. Final Approval will be made by the Executive Director Financial, Facilities, and Operations.

Reimbursements for approved expenses will be mailed after the first board meeting of the next month. Reimbursements must be submitted by the last business day of each month to be paid in the next month.

The District maintains Travel Purchasing Cards in the Business Office. A Travel P-card can be “checked out” from the business office secretary for use in making travel reservations prior to business travel. The same Travel P-card will then be reserved for the staff member to use for business expenses when actually traveling. All of the above guidelines are to be followed for use of the P-card during business travel. The employee is required to turn in all receipts for travel expenses when returning the P-card to the Business Office secretary after the employee returns from traveling. All employees are required to sign a User Statement of Responsibility prior to using a District P-card.

North Platte Public Schools participates in various grants and compensation for grant activities may be subject to different compensation regulations.

Section 14 Overtime

Overtime is paid to hourly, classified employees in accordance with the Fair Labor Standards Act (FLSA). A publication provided by the federal government which provides more information about the FLSA is displayed at the workplace or a copy is available from the Human Resources Department. Comp time may be taken instead of paid overtime. ALL overtime and comp time must be pre-approved by the supervisor and/ or Executive Director of Finance and Operations.

Certified Staff are considered exempt from overtime in accordance with the Fair Labor and Standards. Certified Negotiated Agreement provides guidance for additional compensation for certified staff. The regular workweek for overtime purposes is from 12:00 a.m. on Sunday through 11:59 p.m. on Saturday. The administration may establish a different 7-day period workweek from time to time for specified employees or employee groups.

Employees will be expected to accurately report hours worked through district software used for time reporting. Falsification of time worked is a serious offense.

Employees must receive prior approval from their supervisor to work additional hours beyond their regular work schedule. Non-exempt employees will be paid for each hour worked in excess of 40 hours in a workweek and are expected to accurately and timely report overtime hours to their supervisor.

Overtime calculations do not include payment for idle hours when the employee is not at work. Idle hours include paid time off, sick time, and all other types of leave offered to classified employees.

Employees who use leave during a week will not be compensated for overtime until time actually worked exceeds 40 hours in the same workweek. For example, if an employee uses eight hours of paid time off leave on Monday and then works 44 hours between Tuesday and Saturday, only four hours will be considered overtime for that workweek.

Overtime pay for non-exempt employees will be paid at the rate of not less than 1½ times the employee's regular rate of pay for hours worked in excess of the 40 hour workweek. Employees with two or more non-exempt positions may be eligible for overtime pay based upon the total number of hours worked in one workweek. If applicable, the employee and the Executive Director of Finance or designee will agree upon the overtime rate in compliance with FLSA regulations.

The District's policy is to not permit improper deductions from the salaries of exempt employees who are required to meet a "salary basis" test for the overtime exemption to be applicable. An employee who feels an improper deduction affecting exemption status has occurred may submit a complaint to the Superintendent or designee, who shall promptly investigate the complaint. Reimbursement shall be made and a good faith commitment to comply in the future will be given in the event it is determined that an improper deduction affecting overtime exemption has been made.

Section 15 Disciplinary Suspension

The District's policy is to authorize unpaid disciplinary suspensions of a full day or more for infractions of workplace conduct rules and to apply such policy uniformly to all similarly situated employees, including exempt employees who are required to meet a "salary basis" test for the exemption to be applicable. Unpaid disciplinary suspensions of a partial day or of a full day or more may be implemented for infractions of safety rules of major significance.

Section 16 Worker's Compensation

All employees come under the provisions of the Nebraska Workers' Compensation Law. Injuries on district-owned grounds or in district-owned buildings or that happen during job duties off premises, no matter how minor, should be reported immediately to the supervisor or principal.

The supervisor is to be knowledgeable of the district's reporting procedures and to provide the forms and direct the employee on how to complete (1) the Employee's Incident Report and (2) Employee's Choice of Doctor forms. The supervisor will then complete (3) the Supervisor's Accident Investigation Report and forward all to the Business Office. It is also the supervisor's responsibility to contact Wellness Works who will follow up with the employee.

Employee's eligible for worker's compensation can receive up to 66 2/3% of their wages from the worker's compensation insurer. The District will use the employee's available sick and paid time off leave time to compensate the employee for the remaining portion of their wages. Once the employee's sick and paid time off leaves are used up, the district paid portion of their wages will cease and the employee will only receive the amount paid by the worker's compensation insurer. No leave accruals will occur while an employee is on worker's compensation leave.

Once an employee is eligible for worker's compensation, the employee's time off will be treated as allowable time off under the Family Medical Leave Act (FMLA). See Article 3, Section 8 for FMLA details.

Article 3 –CLASSIFIED ABSENCES FROM WORK

Section 1 Absence Procedures

Leave Accrual. All leave is accrued on an annual basis unless otherwise stated. Paid time off leave will be granted July 1st of each school year. Once the employee has used all of his/her allotted leave in any category, absent without pay is the only option available. Twelve-month employees, working less than eight hours per day, will receive one half of the leave amounts detailed in each section. **All Paraeducator's leave is subject to the Current Paraeducator Negotiated Agreement.**

Requesting and Reporting Leave. An employee who wants to use available leave is to submit a leave request to the employee's supervisor using the District designated software as soon as possible. Leave requests are to be submitted in a timely fashion to the supervisor. The supervisor may require that more advance notice be given depending on the nature of the employee's duties or the need to schedule a substitute. Absence requests must be submitted as soon as possible to ensure the employee is paid for the time. Absences must be submitted during the month of absence. Paid time off leave should be submitted at least five business days in advance.

Employees using the District Time Management System to report leave must report leave in a timely fashion or the employee will not be compensated for the leave. Employees are required to submit leave if they cannot work regularly scheduled hours, even if the leave is exhausted. Custodial and Maintenance staff is subject to the Facility and Maintenance Department Policies.

Giving Notice of Unscheduled Absences. An employee who is unable to request advance approval for an absence because of the nature of the circumstances requiring the absence (such as personal illness or unforeseen emergency) is to report the need to be absent as soon as the situation is known. To report the need to take a sick or bereavement leave, employees are to contact their building administrator or supervisor as soon as possible. Before the end of the day on the first day of the absence, and on each subsequent day of absence, the employee is to report to their building administrator or supervisor whether the employee will be able to return to work on the next duty day. For sick or bereavement leaves occurring in circumstances where the need for the leave can't be determined in advance, the employee is to make a report of the need to take the leave as soon as possible. The District may approve special emergency circumstances.

Returning from Absences

1. *Justification for Absences Taken Without Prior Approval.* If an employee is absent without advance approval either: (1) the day immediately preceding or immediately following a regularly scheduled school break (such as winter break, spring break, and quarter or semester breaks) or (2) during the first two weeks or the last two weeks of school (student contact days), the employee will be required to give verification (for example, a doctor's note) to establish that the employee was unable to work for an excusable condition or excusable reason.
2. **Family and Medical Leave (FMLA).** Qualified employees will be provided leave under the Family and Medical Leave Act (FMLA) as provided in board policy.

Employees are required to disclose any medical restrictions that limit their ability to perform the essential functions of their position to their supervisor and to request a meeting with the Americans with Disabilities Act (ADA) Coordinator to discuss the provision of reasonable accommodations. The District will not discriminate against any employee due to disability and will provide reasonable accommodations. Information provided about medical conditions or disabilities shall be treated as confidential, as required by state and federal statutes, and will be divulged only to the extent necessary to provide reasonable accommodations.

Section 2 Leave

Permanent employees are provided with accrued leave based on employees FTE (sick, adoption, paid time off) and benefit leave (bereavement, holidays, jury duty, voting, professional) in accordance with their employment classification, applicable negotiated agreement, and Board policy. During such paid leave, employees continue to receive their salary and fringe benefits.

The leave provided by the District is to be used for the purpose intended. Abuse of leave privileges affects the students, other staff, and the entire District and does not represent the District's values.

Section 3 Accrued Leave

Note: Temporary Summer Employees do not accrue leave.

Sick Leave. Employees are to use sick leave when unable to work due to an illness. Activities other than caring for their own health or that of an immediate family member reflect an abuse of sick leave. Please reference the Paraeducator Negotiated Agreement.

Sick leave may be accumulated up to 600 hours based on the percent of time worked during a standard week. Sick leave can only be used up to the standard hours per day of a given class of employee. Employees will not be permitted to use unearned sick leave. An unpaid leave of absence may be requested by classified employees to Human Resources and the Executive Director of Finance and Operations. Any employee that moves to a part time status that is less than 20 hours per week, will lose all accrued leave.

Category	Hours Accrued Per Month
A	8
B	6
C	5 (based on 9 payroll checks)

Sick leave may be granted for medical appointments, maternity, illness or accidents, injury to the employee, spouse, children, parent, step-parent, parents-in-law and grandparents. All accumulated sick leave may be used for any or all stated items. When an employee leaves work due to stated sick leave they must take at least half an hour of leave before returning to work. FMLA absences will be handled through HR.

Twelve-month employees cannot use sick leave the day before or the day after a holiday without supervisor approval.

If a classified employee is using paid time off leave, appropriate leave will continue to accrue. If a classified employee is using sick leave, leave will not continue to accrue. All sick leave benefits cease upon termination of employment with the North Platte Public Schools. Sick leave does not accrue cash value.

Sick and paid time off leave is accrued monthly and will begin accruing with the employee's first paycheck. If an employee is absent from work before their first paycheck, the employee will not be paid for hours worked. Leave will not be available until after one month of employment.

If employment is terminated prior to leaves accruing for that month, the employee will not accrue leave. If leave accruals have already been posted, then that leave will be available to employees to use. Paid time off leave will be paid out in the employee's final paycheck.

If an employee is out on medical (FMLA) or workers comp leave, the employee will not accrue leave

until his/her return to employment, at least half time, with the district.

Classified staff members may donate up to 16 hours of sick leave per year to any classified staff who has exhausted all paid leave, and who becomes subject to a pay deduction or no income due to extended illness. **Maximum amount of donated sick leave cannot be more than 600 hours.** Extended illness may be defined as cancer, heart attack or heart surgery, accident or injury that requires immediate medical attention followed by a physician's directive to remain away from work for rest and recovery, terminal illness, major organ transplant, stroke, tumor or any illness or disease comparable to those enumerated in this section as determined by the Executive Director of Finance, Facilities and Operations who's discretion of eligibility shall be final. A physician's statement must accompany all extended illness cases.

Adoption Leave. Adoption leave will be permitted to be taken by an adoptive parent for the same time and on the same terms as an employee is permitted to take a leave of absence upon the birth of the employee's child.

The adoptive parent leave of absence begins following the commencement of the parent-child relationship. The parent-child relationship commences, for purposes of adoption leave, when the child is placed with the employee for purposes of adoption. The employee shall be deemed to have waived any adoptive leave days not taken following the commencement of the parent-child relationship, except as the Superintendent and the employee may otherwise agree. Advance notice of an anticipated adoption shall be provided by the employee to the Superintendent as early as possible.

Paid Time Off. (Does not include sick leave)

When an employee changes positions within the district, from a position that does not accrue leaves monthly to a position that does, the employee will be granted the lesser of 2 years of service credit towards leave accruals or their actual years of service.

Employees may not be absent from their assigned duties for more than 80 consecutive work hours for paid time off purposes, unless approved by Human Resources. Paid time off leave must be used in half hour increments. Clerical staff working 10 months will receive the maximum accrual as shown below. Paraprofessional staff will receive the paid time off based negotiated agreement. Paid time off leave is earned monthly beginning on July 1st on the basis of continuous employment and will be granted as follows:

	Employment Term	Hours earned per Month	Maximum accumulation	Notes:
12 Month Classified Employees	0-11 Months	9	108	
	12-59 Months	14	168	
	60-119 Months	16	192	
	120 months+	18	216	
	Paraeducator			Based upon Negotiated Agreement
	10 Month Clerical		32	Accrues July 1st

Once the maximum number of hours has been reached, no additional leave will be accumulated until time has been used. Para-Educators must be hired prior to March 1st to accrue Paid Time Off.

Section 4 Benefit Leave

Bereavement Leave. Bereavement leave is to be used for purposes of addressing issues related to the death and to attend funeral services. Bereavement leave is granted at NPPS discretion and subject to verification.

The taking of a bereavement leave without attending funeral services would be an abuse of bereavement leave, except in the case of the death of the staff member's parent, child or spouse, where grief would be expected to impair the employee's ability to function at work.

All categories: Employees may be granted leave based on FTE up to a maximum of 40 hours paid per year at regular hourly rate for daily hours assigned for absence from work due to a death in the immediate family. Other family members would be evaluated based on discussion with the Executive Director or HR.

- A. Spouse
- B. Parent/Parent-in-law
- C. Child
- D. Son-in-law/Daughter-in-law
- E. Grandchild
- F. Brother/Sister

Employees may be granted based on FTE up to 16 hours total per year paid at regular hourly rate for hours assigned daily for absence from work due to a death:

- A. Brother-in-law/Sister-in-law
- B. Grandparents
- C. Niece, Nephew, Aunt and Uncle
- D. Person living in the home of the employee

Employees will be granted a maximum of 8 hours or a regularly scheduled day for the death of friends per year.

Holidays. Pay will be received for those holidays observed by the district, which fall within their assignment period. The Districts will designate holidays annually. If a holiday is observed while the employee is on sick leave or paid time off leave, the holiday will not be charged to sick leave or paid time off leave. The paid holiday schedule for the **current** school year is located in as an **Appendix H**.

Section 5 Sick Leave Incentive

Sick Leave Incentive Program: Employees (**Except Para-Educators and teachers; please refer to their master agreement**) will receive a sick leave benefit if the following conditions are met:

1. The employee is at least fifty-five (55) years of age as of September 1 of the school year in which the employee resigns ("resignation year").
2. The employee has completed 15 or more consecutive years of credited service to the North Platte Public Schools District ("District") as of the conclusion of the resignation year (credited service means continuous employment with the District as a classified staff). The employee will be paid their accumulated sick leave in January of the following year of their resignation according to the following formula:

(Hourly rate x (total sick leave hours x 40%)).

Article 4 – CERTIFIED ABSENCES FROM WORK

Section 1 Absence Procedures

Leave Accrual. All leave is accrued on an annual basis unless otherwise stated. Personal and leave will be granted July 1st of each school year. Once the employee has used all of his/her allotted leave in any category, absence without pay is the only option available. Employees requesting leave beyond accrued leave and FMLA, will need Human Resource approval to take leave without pay.

Requesting Leave. An employee who wants to use available leave is to submit a leave request to the employee's supervisor using the District designated software. Leave requests are to be submitted in a timely fashion to the supervisor. All personal leave requires five school days advance notice, exception requests require Human Resources approval and subject to negotiated agreement. The supervisor may require that more advance notice be given depending on the nature of the employee's duties or the need to schedule a substitute. District Administration may restrict personal leave requests based upon substitute availability and negotiated agreement.

Giving Notice of Unscheduled Absences. An employee who is unable to request advance approval for an absence because of the nature of the circumstances requiring the absence (such as personal illness or unforeseen emergency) is to report the need to be absent as soon as the situation is known. To report the need to take a sick or bereavement leave, employees are to contact their building administrator or supervisor as soon as possible. Before the end of the day on the first day of the absence, and on each subsequent day of absence, the employee is to report to their building administrator or supervisor whether the employee will be able to return to work on the next duty day. For sick or bereavement leave occurring in circumstances where the need for the leave cannot be determined in advance, the employee is to make a report of the need to take the leave as soon as possible. District Administration may approve special emergency circumstances.

Returning from Absences

1. *Justification for Absences Taken Without Prior Approval.* If an employee is absent without advance approval either: (1) the day immediately preceding or immediately following a regularly scheduled school break (such as winter break, spring break, and quarter or semester breaks) or (2) during the first two weeks or the last two weeks of school (student contact days), the employee will be required to give verification (for example, a doctor's note) to establish that the employee was unable to work for an excusable condition or excusable reason.
2. *Establishing Fitness for Duty.* Employees must present a written statement from their physician or healthcare provider to their supervisor when absent for any period of time because of injury requiring care from a physician or healthcare provider, or absent from work for 5 days or more due to a personal health condition. The statement is to clearly verify that the employee is mentally and physically able to return to duty. This statement is to be presented in person to the employee's supervisor before the employee returns to duty in order that the readiness to perform work can be observed and discussed. Custodial staff is subject to the Custodial Department Policies.

Employees are required to disclose any medical restrictions that limit their ability to perform the essential functions of their position to their supervisor and to request a meeting with the Americans with Disabilities Act (ADA) Coordinator to discuss the provision of reasonable accommodations. The District will not discriminate against any employee due to disability and will provide reasonable accommodations. Information provided about medical conditions or disabilities shall be treated as

confidential, as required by state and federal statutes, and will be divulged only to the extent necessary to provide reasonable accommodations.

Section 2 Leave

Employees are provided with accrued leave (sick, adoption) and benefit leave (personal, bereavement, jury duty, voting, professional) in accordance with applicable negotiated agreement, and Board policy. During such paid leave, employees continue to receive their salary and fringe benefits.

The leaves provided by the District are to be used for the purpose intended. Abuse of leave privileges affects the students, other staff, and the entire District and will not be tolerated.

Sick Leave. Employees are to use sick leave when unable to work due to the . Activities other than caring for their own health or that of an immediate family member reflect an abuse of sick leave. Sick leave may accumulate up to 72 days.

Section 3 Adoption Leave

Adoption Leave. Adoption leave will be permitted to be taken by an adoptive parent for the same time and on the same terms as an employee is permitted to take a leave of absence upon the birth of the employee's child.

The adoptive parent leave of absence begins following the commencement of the parent-child relationship. The parent-child relationship commences, for purposes of adoption leave, when the child is placed with the employee for purposes of adoption. The employee shall be deemed to have waived any adoptive leave days not taken following the commencement of the parent-child relationship, except as the Superintendent and the employee may otherwise agree. Advance notice of an anticipated adoption shall be provided by the employee to the Superintendent as early as possible.

Section 4 Benefit Leave

Personal Leave. Certified staff are granted four (4) personal days per school year. According to the negotiated agreement, teachers may be paid daily sub rate for any unused personal leave. Personal leave may not be carried over to the following school year for teachers.

For administrators, personal leave must be used within the school year they are earned and do not carry over to the following school year and may be paid a daily sub rate for any unused personal leave.

Section 5 Expectations for Teachers, Substitutes and Administrators during absence

Absence Length	Teacher Responsibilities	Substitute Responsibilities	Principal Responsibilities
.5-10 days	<ul style="list-style-type: none"> ● Detailed Lesson Plans (may be uploaded to AESOP) ● Have Sub Notebook easily available ● Classroom Schedule, Expectations, and Resources accessible ● Teachers reviews substitute satisfaction survey and makes the appropriate corrective action ● List of student IEP, 504 requirements, students with special accommodations (seating, restroom privileges, does not celebrate holidays, does not stand for flag, etc.) 	<ul style="list-style-type: none"> ● Follow Lesson Plan and Instructions left by teacher ● Follow classroom rules and expectations set by teacher ● Fulfill duties of teacher as assigned by building principals (ie. Recess, Lunch, etc.) ● Follow IEP and 504 requirements ● Substitute completes satisfaction survey at the end of the assignment 	<ul style="list-style-type: none"> ● Assures Lesson Plans are prepared and turned ● Notifies classroom teacher if no lesson plan were prepared ● Checks in with Substitute regularly throughout the day ● Principal review substitute survey and makes any corrective action needed ● Director of Human Resources reads substitute survey and makes any corrective action ● Assures a substitute-teacher's notebook is complete and visible
11+ days	<ul style="list-style-type: none"> ● Detailed Lesson Plans for first week ● Have Sub Notebook easily available ● Learning Plans for duration of absence ● Classroom Schedule, Expectations, and Resources accessible ● Teachers reviews substitute satisfaction survey and makes the appropriate corrective action ● List of student IEP, 504 requirements, students with special accommodations (seating, restroom privileges, does not celebrate holidays, does not stand for flag, etc.) 	<ul style="list-style-type: none"> ● Follow Lesson Plan and Instructions left by teacher ● Submit to principals detailed Lesson Plans for days 6-30 ● Follow classroom rules and expectations set by teacher ● Fulfill duties of teacher as assigned by building principals (ie. Recess, Lunch, etc.) ● Follow IEP and 504 requirements ● Substitute complete satisfaction survey at the end of the assignment ● Facilitates Parent Teacher Conferences 	<ul style="list-style-type: none"> ● Assures Lesson Plans are prepared and turned ● Notifies classroom teacher if no lesson plan were prepared ● Checks in with Substitute regularly throughout the day ● Principal review substitute survey and makes any corrective action needed ● Director of Human Resources. reads substitute survey and makes any corrective action ● Assures a substitute-teacher's notebook is complete and visible

***It is important for Substitutes to know the expectations of teachers. If you believe you do not have the materials and information necessary for a successful day substituting, please contact the building principal.**

LESSON PLANS - It is vital that you take an adequate amount of time preparing for a substitute teacher. Give the substitute as much detail as necessary to make your wishes clear. Review, organize and clearly label materials to be left for the substitute. The substitute needs enough material to keep the students busy for the entire class period. Your instructions should be fairly detailed and legible, leaving no doubt about what you are trying to accomplish on that given day. It might even be a good idea to include the actual goals and objectives that you are trying to attain. But at all costs, leave the substitute more than enough activities/material to keep the students busy. Always make a few extra copies.

If you wish to leave your desks and cabinets locked, that is understandable, but at least leave a large sealed envelope marked "FOR THE SUBSTITUTE", containing all the items the sub will need for the day.

Make your expectations of the students clear - Studies indicate that a substitute has only the first 5 minutes of class to establish control of that class. A well-prepared group of students will most often comply with the substitute. Define best behavior for them. Never make jokes about substitute teachers and don't let students think that you have low expectations for days that you aren't there. Give students no opportunity to contradict the substitute. Use every available opportunity to remind your students about proper classroom behavior when guests — and that includes subs — are present. Work with students to constantly remind them that if you do take an absence day, the class behaves properly. Make expectations of substitutes clear - Take the time to discuss expectations of student behavior with substitutes early in the year in case you are absent. When you are going to be absent, take the time to write thorough plans that account for every minute of class time.

A substitute-teacher's notebook, for use by any sub who may be assigned to your class, will be required. The notebook's emergency lesson plans and classroom management information will help ensure that everything runs smoothly while you're gone.

The sub notebook, clearly labeled and easily accessible from your desk, containing the following materials:

- Copy of your school's bell schedule, including lunch schedules
- Updated copy of your classroom seating chart
- Updated copy of your roll sheet, including students with health needs identified
- Copy of your daily instructional schedule, including paraeducator or co-teacher if applicable
- Copy of your classroom rules/ procedures/ syllabus
- List of your most helpful and responsible students
- List of all classroom textbooks used and where they are shelved
- Simple map of the school facility and grounds, including emergency-exit routes
- List of the names, room numbers, and extensions of your closest fellow teachers
- List of the names and extensions of your school's administrative personnel
- List of the names, room numbers, and extensions of the nurse, counselor, etc.
- At least three broad, flexible lesson plans that can be used throughout the year

Article 5 - LEAVE

Section 1 Jury Duty Leave

An employee who is summoned for jury service must promptly notify the employee's immediate supervisor. The employee will be allowed time off for jury duty.

There will be no loss of salary or deduction in leave time for time spent in jury service. The District may at its discretion reduce salary by an amount equal to any compensation, other than expenses, paid by the court for jury duty.

If an employee reports for jury duty in the morning and is then dismissed from jury duty for the remainder of the day, the employee is to report for work and resume duties for the balance of the day, except as may be otherwise arranged by the employee's immediate supervisor.

Section 2 Voting Leave

Employees will be allowed paid time off to vote in an election if the employee: (a) is a registered voter; (b) does not have 2 consecutive hours during which the employee is not required to be present at work in the period between the time of the opening and closing of the polls; and (c) applies for voting leave prior to or on election day.

Voting leave will not be available to most employees because elections are typically scheduled for 8 a.m. to 8 p.m. Most employees are off duty on or before 6 p.m. If not off work by 6 p.m., the employee is usually not on duty before 10 a.m.

When voting leave is available, an employee will be entitled to be absent from work on Election Day for such a period of time as will, when considering the employee's non-working time, total 2 consecutive hours between the time of the opening and closing of the polls. When voting leave is used, no deduction shall be made from the employee's salary or wages on account of such absence. The employee's supervisor may specify the hours during which the employee may be absent for voting leave.

Section 3 4011 Family and Medical Leave

North Platte Public Schools handles FMLA internally through HR. Employees are to contact HR for FMLA absences and guidance. Employees may need to file FMLA for intermittent absences. Employees will be given additional guidance after contacting HR. Employees are responsible for contacting HR and submitting required documentation. Employees who fail to contact HR or neglect to submit the requested documents may be subject to denial of FMLA and/ or disciplinary action.

Employee Rights and Responsibilities under the Family and Medical Leave Act

Family and medical leave shall be allowed under the terms and conditions of the Family and Medical Leave Act of 1993, as amended (FMLA)

Basic Leave Entitlement. FMLA provides up to 12 weeks of unpaid, job-protected leave to eligible employees for the following reasons:

- For incapacity due to pregnancy, prenatal medical care or childbirth;
- To care for your child after birth, or placement for adoption or foster care;

- To care for spouse, son or daughter, or parent, who has a serious health condition; or
- For a serious health condition that makes you unable to perform your job.

The “leave year” for purposes of the FMLA is a “rolling” 12-month period, measured backward from the date of any FMLA leave usage.

Military Leave Entitlement. Eligible employees with a spouse, son, daughter, or parent on active duty or call to active duty status in the National Guard or Reserves in support of a contingency operation may use the 12-week leave entitlement to address certain qualifying exigencies. Qualifying exigencies may include attending certain military events, arranging for alternative childcare, addressing certain financial and legal arrangements, attending certain counseling sessions, and attending post-deployment reintegration briefings.

FMLA also includes a special leave entitlement that permits eligible employees to take up to 26 weeks of leave to care for a covered service member during a 12-month period. A covered service member is a current member of the Armed Forces, including a member of the National Guard or Reserves, who has a serious injury or illness incurred in the line of duty on active duty that may render the servicemember medically unfit to perform his or her duties for which the servicemember is undergoing medical treatment, recuperation, or therapy; or is in outpatient status; or is on the temporary disability retired list.

Benefits and Protections. During FMLA leave, health coverage under a “group health plan” will be maintained on the same terms as if you had continued to work. Upon return from FMLA leave, most employees must be restored to their original or an equivalent position with equivalent pay, benefits, and other employment terms.

The use of FMLA leave will not result in the loss of any employment benefit that accrued prior to the start of the FMLA leave.

Eligibility Requirements. A person is eligible if you have been employed with North Platte Public Schools for at least one year, for 1,250 hours over the previous 12 months, and if there are at least 50 employees of the District within 75 miles of your work location.

Definition of Serious Health Condition. A serious health condition is an illness, injury, impairment, or physical or mental condition that involves either an overnight stay in a medical care facility, or continuing treatment by a healthcare provider for a condition that either prevents you from performing the functions of your job, or prevents the qualified family member from participating in school or other daily activities.

Subject to certain conditions, the continuing treatment requirement may be met by a period of incapacity of more than three consecutive calendar days combined with at least two visits to a health care provider or one visit and a regimen of continuing treatment, or incapacity due to pregnancy, or incapacity due to a chronic condition. Other conditions may meet the definition of continuing treatment.

Use of Leave. You do not need to use FMLA leave entitlement in one block. Leave can be taken intermittently or on a reduced leave schedule when medically necessary. You must make reasonable efforts to schedule leave for planned medical treatment so as not to unduly disrupt the District’s operations. Leave due to qualifying exigencies may also be taken on an intermittent basis.

Substitution of Paid Leave for Unpaid Leave. You may choose or North Platte Public Schools may require use of accrued paid leave while taking FMLA leave. In order to use paid leave for FMLA leave, you must comply with the District’s normal paid leave policies.

Employee Responsibilities. You must provide sufficient information for the District to determine if the

leave may qualify for FMLA protection and the anticipated timing and duration of the leave. Sufficient information may include that you are unable to perform job functions, the family member is unable to perform daily activities, the need for hospitalization or continuing treatment by a healthcare provider, or circumstances supporting the need for military family leave. You also must inform the District if the requested leave is for a reason for which FMLA leave was previously taken or certified. You also may be required to provide a certification and periodic recertification supporting the need for leave.

Employer Responsibilities. The District must inform employees requesting leave whether they are eligible under FMLA. If they are, the notice must specify any additional information required as well as the employees' rights and responsibilities. If they are not eligible, the District must provide a reason for the ineligibility.

The District must inform employees if leave will be designated as FMLA-protected and the amount of leave counted against the employee's leave entitlement. If the District determines that the leave is not FMLA-protected, the District must notify the employee.

Unlawful Acts by Employers. FMLA makes it unlawful for any employer to:

- Interfere with, restrain, or deny the exercise of any right provided under FMLA;
- Discharge or discriminate against any person for opposing any practice made unlawful by FMLA or for involvement in any proceeding under or relating to FMLA.

Enforcement. An employee may file a complaint with the U.S. Department of Labor or may bring a private lawsuit against an employer.

FMLA does not affect any Federal or State law prohibiting discrimination, or supersede any State or local law or collective bargaining agreement which provides greater family or medical leave rights.

For additional information you may refer to FMLA poster (available at your workplace or from the Human Resources Department) or contact the U.S. Wage and Hour Division at:

1-866-4US-WAGE (1-866-487-9243) TTY: 1-877-889-5627

www.wagehour.dol.gov

To submit a request for use of FMLA, or to make arrangements for payment of benefits while on FMLA leave, contact Superintendent, at 308-696-3305.

Section 4 4011.1 Military and Family Military Leave

Military leave and family military leave will be granted to the extent required by state and federal law.

Employees requesting military leave must notify the Superintendent as soon as they receive notification of activation. Employees are to attach a copy of their orders to a leave request form when they prepare the request for military leave.

Employees requesting to take family military leave under the Nebraska statutes must notify the Superintendent at least 14 days in advance of taking such a leave if the leave will be for 5 or more consecutive days, and consult with their supervisor to schedule the leave so as to not unduly disrupt the operations of the District. For leaves of less than 5 days, the employee is to notify the Superintendent of the leave request as soon as practicable.

Family military leave under the FMLA will be provided in accordance with that law and subject to the provisions of the Board policy pertaining to FMLA leave.

Section 5 Subpoena to Testify Leave

An employee must promptly notify the employee's immediate supervisor when the employee receives a lawfully issued subpoena to testify in court or to give a deposition that may require an absence from duty.

In the event the subpoena involves a job-related matter in which the employee is testifying on behalf of the District, the absence will be treated similar to a jury duty leave.

In the event the subpoena involves a personal matter, the employee will be required to use available paid time off. A subpoena will be considered to involve a personal matter whenever the employee or a family member or friend of the employee is a party to the legal proceeding.

Article 6 – DUTIES AND RESPONSIBILITIES

Section 1 Hours of Work & Meetings

Regular, dependable, in-person attendance at work is an essential function of all North Platte Public School's positions.

Employees are required to attend meetings called by the administration or their supervisors, except those meetings which are designated for optional attendance.

The North Platte School District uses an electronic time tracking system called District Time Management System to capture and record all non-exempt employee time records and all hourly paid supplemental position time. The electronic time tracking system allows employees to accurately monitor and keep track of their time and enables the District to efficiently process employee time worked and leave taken for payroll purposes. The following guidelines have been created to ensure accurate recordkeeping and compliance within the District.

The District Time Management System system shall be considered as the "official" record of the workday for these positions. Any disputes over actual hours worked or attendance will be resolved by referring to the District Time Management System records.

Section 2 Absences in Excess of Paid Leave

Should an employee be absent from work in excess of the employee's accumulated sick leave or other paid leave, the employee's salary and fringe benefits (including the cost of premiums for group health insurance) shall be reduced by the hours missed. Employees who are absent beyond allocated leave, including accrued leave, and do not meet the guidelines of FMLA will be given notice and an improvement plan put in place. If continued absences occur without leave, disciplinary action may be taken. When an employee is absent due to an illness and cannot return to work, the District will pay the employee's elected health insurance premium for up to 12 weeks, if the leave is approved with FMLA. .

The District complies with laws that require leaves to be allowed, such as for FMLA leaves, military service and jury duty.

Section 3 Arrival to Duty Assignments

Employees' work assignments may or may not be related to the regular school day. All employees are expected to know their duty dates and times and to be on time for work.

Administration has discretion, upon district approval, to adjust daily hours to accommodate building needs.

Section 4 Leaving School/Assignment

Employees are to be on duty at all times during the assigned work day. **Employees may not leave school or their assigned area during duty hours without approval of the Principal or their supervisor.**

Employees who leave the school during their designated lunch period or for an approved absence must check out with the Principal's office or their supervisor when leaving and check back in upon return. Employees who need to leave during the school day for reasons of illness or emergency are to make sure that a responsible person has been notified of their unexpected absence so work coverage may be provided.

Section 5 School Procedures

Employees are expected to adhere to the following school procedures in the performance of their duties:

1. Use of Phones. Employees are not to use personal cell phones for any non-school purpose during duty time. Personal telephone calls shall not be made during duty time except in the event of an emergency. No personal long distance calls on school telephones will be authorized, except in an emergency.

Employees are not to use cell phones or otherwise engage in distracted driving while transporting students or using district vehicles. This rule applies to the driver when the vehicle is in motion. The only exception would be in the case of emergencies. Employees will abide by all the rules of the road and any applicable rules of the Nebraska Department of Education and the District relating to driving a motor vehicle. Seat belts and child restraint systems are to be utilized by all occupants.

To ensure the privacy and confidentiality of student information, no person is authorized to record or transmit any sound or image of any person (including themselves) without the prior consent of all parties the person or persons being recorded or whose image or sound is being transmitted. This prohibition applies to all persons, including staff, students and community members, regardless of the content or context of the image or sound; however, this provision shall not apply to

2. Checking Out of Equipment. All equipment must be checked out through the appropriate office. School equipment must be used only for school purposes. School equipment and other resources may not be used for personal purposes only as authorized by Board policy or contract. Policy 3014
3. Requisition of Equipment and Supplies. Books and supplies which are needed for instruction should be requested through the appropriate office. Employees shall not make purchases on behalf of the District without prior approval of the Principal.
4. E-mail. Use of the District's email system for personal communications should be limited and is subject to the rules governing overall computer usage found in Board policy (**Policy No. 4043**) and this handbook.
5. Employee MailBox. Employees may be assigned a mailbox. Employees should check for mail upon arrival, in the course of the work day, if possible, and upon departure. If something requires an answer employees are responsible for responding promptly. Employee mailboxes are to be limited to communication regarding school business.
6. Attire. It is important for employees to project a professional image to students, parents and co-workers. Appropriate attire and grooming is one of the means of projecting a professional image. Employees are expected to maintain professional attire and grooming when on duty. As a minimal guide, employees should wear business casual clothing. **Teachers will model professional behavior with their attire**. The administration may establish more detailed guidelines for individual employees should that be necessary. (**Policy No.4041**)

Custodial and maintenance staff are provided with a uniform. If the employee terminates employment, their uniforms must be returned. Failure to return their uniform will result in a reduction of their final paycheck for the cost of the uniform.

7. Identification/Security. All employees are required to wear photo identification badges provided by the district so that staff and students can recognize them as employees.

North Platte Public School is committed to providing a safe learning environment. It is important to know at all times, who is present in the building. Staff who are not regularly assigned a building will check-in and checkout through Raptor with their staff ID. If staff do not have their staff ID, they will need to present a state-issued ID to office staff and receive a printed name tag. Staff must have ID readily visible at all times during school hours. Staff who leave during the day, will be required to checkout through Raptor. The District and Building Administration have the right to provide further guidance on the use of Staff Check-In and Out.

8. Visitors. Employees are not to have visitors while on duty other than as appropriate for the performance of their duties except on a short-term basis and only with permission of the Principal or supervisor. Included in the definition of visitors are family members of the employee. Employees are responsible for ensuring that their visitors follow procedures for being on District property, including checking in. Employees are not to bring their children to work with them in lieu of taking them to childcare.

North Platte Public School is committed to providing a safe learning environment. It is important to know at all times, who is present in the building. North Platte Public Schools has Raptor, a visitor management system to assist in identifying adults within the building. All visitors are required to check-in to the office by presenting a state-issued ID. A name tag will be given to the visitor with name and destination identified. All staff are responsible for checking that visitors have proper identification.

9. Classroom Environment. At all times, teachers are expected to organize, maintain and ensure that their classroom is in a safe, orderly and clean condition for student learning. Classrooms should be free from distractions (such as inappropriate or unprofessional posters or other displays) and other apparatus that may cause student health problems (such as essential oils and/or essential oil diffusers). Teachers who are uncertain as to whether their classroom meets this requirement are encouraged to consult with their building principal in a proactive manner.

Section 6 Supervision of Students

Proper supervision of students is an important responsibility of all employees of the District. Employees responsible for student supervision are expected to meet the four “P’s” for student supervision and safety. All employees of the school should be familiar with these principles to the extent they may be involved in supervision of students or interacting with students.

1. Proper Supervision
 - a. Report to all duty assignments on time.
 - b. Circulate through the duty area. Pay particular attention to areas and activities that pose an increased risk of injury.
 - c. Be vigilant while supervising students. Never leave the students unattended; the need to make a copy is not greater than the need to supervise the students. If an emergency requires that you leave students who you are supervising, request that another nearby staff member provide supervision for you, or notify the office so someone can provide assistance. If you are on recess duty, the responsibility is to

supervise the students in your assigned area. When talking with other adults or students, remember that the primary duty is supervision and make sure you are aware of what all students who you are to be supervising are doing.

- d. If you have seen or have been informed that a particular student has a propensity to act dangerously or in an unpredictable manner, the supervision of that student must increase with the known risk of injury. (Remember, though, that this type of information may be confidential—do not share confidential information about students except with other staff who need to know the information to perform their jobs).
- e. Be careful when physically contacting students. Physical contact with students should be limited to that necessary to protect the student. Corporal punishment is prohibited in the school district and is not to be used. Physical force may only be used to the extent reasonably necessary to protect the student, yourself and others, and to protect property as may be reasonable.
- f. Use good judgment when dealing with difficult situations involving students. Physical confrontation generally escalates tense situations.
- g. Be careful with your language. Profanity or abusive language should not be used by you. Be a good role model for students. If a student uses such language, you should correct the student and take such disciplinary action as is appropriate, which may include making a report to administration.

2. Proper Instructions

- a. Proper instructions are important to reduce the risk of injury when students undertake an activity, especially an activity that has an increased risk of harm to students.
- b. Repeat the instructions on how to complete a task that has a heightened risk of danger as often as needed. Do not assume because students heard the directions once that they will be remembered.
- c. When you go over safety rules with students, note it in your written records.

3. Proper Maintenance of Buildings, Grounds, and Equipment

- a. Conduct periodic inspections of equipment under your control or in your area of supervision.
- b. If equipment is broken and presents a risk of injury, immediately take it out of service (if it can't be moved, tape a "Do Not Use" sign) and notify the office so those repairs may be undertaken.

4. Proper Warnings

- a. If you have knowledge of a hazard that can likely cause injury, take steps to warn other staff and students. Tell the office so additional warnings may be given.

Contact the Office for Assistance: The administration office should be contacted immediately when a situation exists which could cause injury to students or others. Examples include:

- student fights
- student health problem (fainting, bleeding, high temperature, difficulty breathing, etc.); if the office can not be immediately located, call 911 if the problem appears to be of immediate and serious concern
- a report or a suspicion that a student has a weapon or other dangerous item or drugs, alcohol,

or other illegal substances

- presence of an intruder (a non-student or staff member who refuses to go to the office)

Violations of student rules which are also violations of state law are required to be reported to law enforcement. Make a report of such conduct to the Principal so this law may be followed.

Student Searches: Office administration should be contacted to perform searches of students or their belongings. You may direct a student suspected of having an item in violation of school rules to wait with you until another adult is present, or to follow you to the office if you can leave your assigned area without causing risk of harm to others. Do not use physical force to detain the student or to make the student accompany you except as reasonably necessary to protect the student or others.

Student Rights: Treat students fairly and consistently without consideration of race, color, religion, gender, or disability. Students who need special accommodations are to be given those accommodations as needed for them to participate in school and school activities. Follow IEP and 504 Plans for the students for whom you are responsible. Be attentive and respond to “bullying.” Maintain the confidentiality of student records. Student record information should be shared only with other school staff with a need to know the information to perform their duties.

Section 7 5024 Dispensing Medication

Medication will be administered only in accordance with the Medication Aide Act. Medications will not be administered during school hours except as necessary to provide appropriate educational services. Employees are not permitted to give any medication to students unless trained under the Medication Aid Act. Parents/guardians are encouraged to have medications given at home by the parent or by other responsible parties identified by the parent.

The school district reserves the right to review and decline requests to administer or provide medications which are not consistent with standard pharmacological references, are prescribed in daily doses which exceed the dosage recommended by standard pharmacological references or which could be prescribed in a manner which would eliminate the need for giving medication during school hours. The school district may at any time consult with the student’s physician with regard to any medication prescribed by the physician.

Students who need to take prescription medicine must have a signed parent release form on file in the office. Medications are to be taken in the presence of the office staff, the nurse, or medication aide and are to be stored in the nurse’s office; with the exception of students who have a diabetes self-management or asthma self-management plan.

If students must take medication and/or perform medical procedures prescribed by a duly licensed physician during school hours, it is the responsibility of the parents or guardians to sign permission slips to dispense the medicine at the school and to submit a note or prescription from the physician authorizing the medicine and/or medical procedure. School district personnel are not to administer medicine, including over the counter medicine, without a signed form and note or prescription. Any medication brought to school needs to be properly labeled. The label should include the following information: student’s name, name of medication, dosage needed, and time of dispensing the medication.

If a group of students is going on a field trip, the supervising teacher is to notify the Health Office of the trip a minimum of 48 hours in advance. The School Nurse will determine if the medical needs of one or more of the students will require that a health services staff member accompany the students. If it is not necessary for a health services staff member to accompany the students, but one or more of

the students may need medication during the field trip, the school nurse will train the teacher about the procedures necessary for medication administration and documentation.

Section 8 4054 Reporting Child Abuse

The district recognizes its obligation under Nebraska law to report suspected child abuse or neglect cases to local law enforcement or social services personnel. In efforts to help prevent child abuse or neglect, school employees will learn to recognize the symptoms of child abuse, know how to report it, and provide continuing support and encouragement to abused children and their families.

Staff members will work cooperatively with law enforcement and/or the Child Protection Services (CPS) worker who is investigating a report of child abuse. Law enforcement and/or the CPS worker will be given access to a child at school when an interview is requested as part of an investigation of a child abuse report.

During the investigation of a reported child abuse case, when law enforcement and/or a CPS worker requests information about a student, school employees will provide information within the guidelines of the Family Educational Rights and Privacy Act (FERPA) and the exceptions to FERPA as noted in the Uninterrupted Scholars Act. The Uninterrupted Scholars Act permits educational institutions to disclose a student's education records, without parental consent, to a caseworker or other representative of a State or local child welfare agency, when such agency is legally responsible for the welfare of the student or the student is the Ward of the Court or State.

Article 7 – PERSONAL AND PROFESSIONAL CONDUCT

Section 1 Ethics Standards

(Rule 27 – Regulations and Standards for Professional Practices Criteria)

The North Platte Public School District expects its employees to adhere to ethics standards which are modified from those established by the Nebraska Department of Education. The school employment job ethics standards which employees are expected to adhere to include those set forth below.

Principle I - Commitment as a School Employee: Employees shall exhibit good moral character, maintain high standards of performance and promote equality of opportunity.

In fulfillment of the employee's contractual and personal responsibilities, the employee:

1. Shall not interfere with the exercise of political and citizenship rights and responsibilities of students, colleagues, parents, school patrons, or school board members.
2. Shall not discriminate on the basis of race, color, creed, sex, marital status, age, national origin, ethnic background, or handicapping condition.
3. Shall not use coercive means, or promise or provide special treatment to students, colleagues, school patrons, or school board members in order to influence personal decisions.
4. Shall not make any fraudulent statement or fail to disclose a material fact for which the employee is responsible.
5. Shall not exploit school relationships with students, colleagues, parents, school patrons, or school board members for personal gain or private advantage.
6. Shall not sexually harass students, parents or school patrons, employees, or board members.
7. Shall not engage in conduct involving dishonesty, fraud, deceit, or misrepresentation in the performance of job duties.
8. Shall report to the Superintendent any known violation of paragraphs 2 or 5 above.
9. Shall seek no reprisal against any individual who has reported a violation of this rule.

Principle II - Commitment to the Student:

Mindful that the employee's position exists for the purpose of serving the best interests of the school district's students and patrons, employees shall perform his/her job duties with genuine interest, concern, and consideration for the student. The employee shall work to stimulate the spirit of inquiry, the acquisition of knowledge and understanding, and the thoughtful formulation of worthy goals.

In fulfillment of the obligation to the student, the employee:

1. Shall make reasonable effort to protect the student from conditions which interfere with the learning process or are harmful to health or safety.
2. Shall keep in confidence personally identifiable information that has been obtained in the course of employment, unless disclosure is approved by the administration or is required by law.
3. Shall not discipline students using corporal punishment.

Principle III - Commitment to the Public:

The magnitude of the responsibility inherent in the education process requires dedication to the principles of our democratic heritage. The employee bears responsibility for instilling an understanding of confidence in the rule of law, respect for individual freedom, and a responsibility to promote respect by the public for the integrity of the profession.

In fulfillment of the obligation to the public, the employee:

1. Shall not misrepresent an institution with which the employee is affiliated, and shall take added precautions to distinguish between the employee's personal and institutional views.
2. Shall not use institutional privileges for private gain or to promote political candidates, political issues, or partisan political activities.
3. Shall neither offer nor accept gifts or favors that will impair judgment to be exercised in the course of employment.
4. Shall support the principle of due process and protect the political, citizenship, and natural rights of all individuals.
5. Shall not commit any act of moral turpitude, nor commit any felony under the laws of the United States or any state or territory.
6. Shall, with reasonable diligence, attend to the duties of the employee's position.

Principle IV - Commitment to Position Employment Practices:

The employee shall regard the employment agreement as a pledge to be executed both in spirit and in fact. The employee shall believe that sound personnel relationships with governing administration and board of education are built upon personal integrity, dignity, and mutual respect.

In fulfillment of the obligation to employment practices, the employee:

1. Shall apply for, accept, offer, or assign a position or responsibility on the basis of preparation and legal qualifications.
2. Shall not knowingly withhold information regarding a position from an applicant or employer, or misrepresent an assignment or conditions of employment.
3. Shall give prompt notice to the employer of any change in availability of service.
4. Shall conduct job related business through designated procedures, when available, that have been approved by the employing agency.
5. Shall not assign to unqualified personnel, tasks for which an employee is responsible.
6. Shall permit no commercial or personal exploitation of his or her employment position.
7. Shall use time on duty and leave time for the purpose for which intended.

Competent Performance

Employees must possess the abilities and skills necessary to accomplish the designated task.

Therefore, each employee shall:

1. Keep records for which he or she is responsible in accordance with law and policies of the school system;
2. Supervise others in accordance with law and policies of the District;

3. Recognize the role and function of community agencies and groups as they relate to the District and to his or her position, including but not limited to health and social services, employment services, community teaching resources, cultural opportunities, educational advisory committees, and parent organizations.

Each employee shall:

1. Utilize available materials and equipment necessary to accomplish the designated task;
2. Adhere to and enforce written and dated administrative policy of the District which has been communicated to the educator;
3. Use channels of communication when interacting with educators, community agencies, and groups, in accordance with policy.

Each supervisor shall:

1. Make reasonable assignment of tasks and duties in light of individual abilities and specialties and available personnel resources.

Communication Skills: In communicating with students and other employees, each employee, within the limits prescribed by his or her assignment and role, shall:

1. Utilize information and materials that are relevant to the designated task;
2. Use language and terminology which are relevant to the designated task;
3. Use language which reflects an understanding of the ability of the individual or group;
4. Assure that the designated task is understood;
5. Use feedback techniques which are relevant to the designated task;
6. Consider the entire context of the statements of others when making judgments about what others have said;
7. Encourage each individual to state his ideas clearly.

Management techniques: The employee shall:

1. Resolve discipline problems in accordance with law, Board policy, and administrative regulations and policies;
2. Maintain consistency in the application of policy and practice;
3. Develop and maintain positive standards of conduct.

Human and Interpersonal Relationships: Employees shall possess effective human and interpersonal relations skills and therefore:

1. Shall allow others who hold and express differing opinions or ideas to freely express such ideas;
2. Shall not knowingly misinterpret the statement of others;
3. Shall not show disrespect for or lack of acceptance of others;
4. Shall provide leadership and direction for others by appropriate example;
5. Shall offer constructive criticism when necessary;

6. Shall comply with reasonable requests and orders given by and with proper authority;
7. Shall not assign unreasonable tasks;
8. Shall demonstrate self-confidence and self-sufficiency in exercising authority.

Personal Requirements: Each employee within the scope of delegated authority shall:

1. Be able to engage in physical activity appropriate to the designated task except for temporary disability;
2. Be able to communicate so effectively as to accomplish the designated task;
3. Appropriately control his or her emotions;
4. Possess and demonstrate sufficient intellectual ability to perform designated tasks.

Section 2 Role Model

Employees serve as role models for students and their actions and conduct reflect on the school as a whole. Employees are in all respects to conduct themselves in a professional manner.

Section 3 4043 Professional Boundaries and Appropriate Relationships Between Employees and Students

School district employees and student teachers or interns (“employees”) are responsible for conducting themselves professionally and for teaching and modeling high standards of behavior and civic values, both at and away from school. Employees are required to establish and maintain professional boundaries with students and must have appropriate relationships with students. They may be friendly with students, but they are the students’ teachers, not their friends, and they must take care to see that this line does not become blurred. This applies to employees’ conduct and interactions with students and to material they post on personal web sites and other social networking sites including, but not limited to, Instagram, Facebook, and Twitter. The posting or publication of messages or pictures or other images that diminish an employee’s professionalism or ability to maintain the respect of students and parents may impair his or her ability to be an effective employee. Employees are expected to behave at all times in a manner supportive of the best interests of students.

Sexual Relationships Prohibited. Employees are prohibited from engaging in any relationship that involves sexual contact or sexual penetration with a student while the student is a current student and for a minimum of one year after the date of the student’s graduation or the date the student otherwise ceases enrollment. Sexual contact has the same meaning as in section 28-318, and sexual penetration has the same meaning as in section 28-318.

Grooming Prohibited. Employees are prohibited from engaging in grooming with students. Grooming means building trust with a student and individuals close to the student in an effort to gain access to and time alone with the student, with the ultimate goal of engaging in sexual contact or sexual penetration with the student, regardless of when in the student’s life the sexual contact or sexual penetration would take place.

Unless an employee can clearly and convincingly demonstrate a legitimate educational purpose, grooming behaviors and related conduct that are a violation of this policy include, but are not limited to:

- Communicating about sex when the discussion is not required by a specific aspect of the curriculum.
- Joking about matters involving sex, using double entendre or making suggestive remarks of a sexual nature.
- Displaying sexually inappropriate material or objects.
- Making any sexual advance, whether written, verbal, or physical or engaging in any activity of a sexual or romantic nature.
- Kissing of any kind.
- Dating a student or a former student within one year of the student graduating or otherwise leaving the district.
- Intruding on a student's personal space (e.g. by touching unnecessarily, moving too close, staring at a portion of the student's body, or engaging in other behavior that makes the student uncomfortable).
- Initiating unwanted physical contact with a student.
- Communicating electronically (e.g. by email, text messaging, or through social media) on a matter that does not pertain to school.
- Playing favorites or permitting a specific student to engage in conduct that is not tolerated from other students.
- Discussing the employee's personal issues or problems that should normally be discussed with adults.
- Giving a student a gift of a personal nature.
- Giving a student a ride in the employee's vehicle without first obtaining the express permission of the student's parents or a school administrator.
- Taking a student on an outing without first obtaining the express permission of the student's parents or a school administrator.
- Inviting a student to the employee's residence without first obtaining the express permission of the student's parents and a school administrator.
- Going to a student's home when the student's parent or a proper chaperone is not present.
- Repeatedly seeking to be alone with a student.
- Being alone in a room with an individual student at school with the door closed.
- Any after-school hours activity with only one student.
- Any other behavior which exploits the special position of trust and authority between an employee and student.

This list is not exhaustive. Any behavior which exploits a student is unacceptable. If in doubt, ask yourself, "Would I be doing this if my family or colleagues were standing next to me?"

Communication Between Employees and Students. The preferred method for employees to communicate with students is ROOMS (**Rooms is a two-way communication and messaging tool integrated directly with your school app**); NPPSD gmail or Google classroom. A personal communication system is a device or software that provides for communication between two or more parties and is capable of receiving, displaying, or transmitting communication. Personal communication system includes, but is not limited to, a mobile or cellular telephone, an email service, or a social media platform.

Employee communications with students through a communication system generally are to be sent simultaneously to multiple recipients and not just to one student. The burden to demonstrate the appropriateness of a communication with a student only shall rest with the employee.

Reporting a Policy Violation. Anyone may report suspected grooming, other unacceptable employee conduct, or any violation of this policy as follows:

School District. Reports may be made to a principal, the superintendent, or the Title IX Coordinator in person, by mail, by telephone, or email.

Nebraska Department of Education. Reports may be made at: Nebraska Department of Education, Attn: Certification Investigations' Office, P.O. Box 94933, Lincoln NE 68509 or Nde.investigations@nebraska.gov.

Nebraska Department of Health and Human Services. Reports may be made by calling the Child Abuse and Neglect Hotline at (800) 652-1999.

Law Enforcement. Reports may be made to the local police department by calling 308 - 535-6789, the county sheriff at 308 535-9599, or the Nebraska State Patrol at 402 - 471 - 4545.

An employee is required to make a report to a principal or the superintendent if the employee reasonably believes that another employee has violated or may have violated this policy. Minor concerns or violations shall be reported within 24 hours. Major concerns or violations shall be reported immediately. Violations committed by or concerns about the superintendent shall be reported to the school board president.

A student who feels his or her boundaries have been violated should directly inform the offender that the conduct or communication is offensive and must stop. If the student does not wish to communicate directly with the offender or if direct communication has been ineffective, the student should report the conduct or communication to a teacher, administrator, counselor, the Title IX coordinator, or other school employee with whom she or he feels comfortable.

Retaliation Prohibited. Retaliation for good faith reports or complaints made as a result of this policy is prohibited. Individuals who knowingly and intentionally make a false report shall be subject to discipline as provided by district policy and state law.

Policy Violations. Any violation of this policy by an employee may result in disciplinary action up to and including dismissal from employment and/or referral to the Nebraska Department of Education, which may result in the suspension or revocation of the employee's certificate. Any violation involving sexual or other abuse will result in referral to the Nebraska Department of Health and Human Services, law enforcement, or both.

Policy Verification. Employees shall verify that they have received, reviewed, and understood this policy by signing an acknowledgment document indicating the same.

No Limits on Reports to NDE. Nothing in this policy shall be construed to limit any certificated employee's duty to report any known violation of the standards of professional practices (Title 92, Nebraska Administrative Code, Chapter 27, commonly known as Rule 27) adopted by the Nebraska Board of Education.

Section 4 Relationships

It is important for employees to maintain an effective working relationship with the administration and all co-workers. Employees are also to maintain appropriate relationships with students. Appropriate relationships are established by extending social courtesies, following through on commitments and promises, complying with administrative directives and Board policies, being honest and consistent, and not intruding into personal matters outside the scope of duties, gossiping, or spreading rumors about others.

Section 5 Civility

All employees shall behave with civility, fairness and respect in dealing with fellow employees, students, parents, patrons, visitors, and anyone else having business with the District. Uncivil behaviors are prohibited. Employees may be subject to disciplinary action up to and including termination for engaging in uncivil behaviors.

Uncivil behaviors are any behaviors that are physically or verbally threatening, either overtly or implicitly, as well as behaviors that are coercive, intimidating, violent or harassing. Such interactions are prohibited in all forms of communication, including telephone conversations, voice mail messages, face-to-face conversations, written communications, and email messages.

Any employee aware of another employee's uncivil behavior shall report the conduct to the employee's immediate supervisor or to the Superintendent. There will be no retaliation against a person for making the report.

Section 6 Notification of Arrest

Employees must notify the Superintendent and direct supervisor within 24 hours of any of the following:

Arrest or Criminal Charges. Any employee that is placed under arrest, into physical custody, or receives a citation, summons, or complaint for any, and all, criminal offense violations where:

- The maximum penalty for the crime equals or exceeds six months incarceration;
- The crime relates to abuse, neglect or endangerment of a minor, a minor was allegedly a victim or a witness, or the crime involves alleged sexual misconduct;
- Violate Nebraska Department of Education Rule 24;
- Conviction would impact performance of employee's job responsibilities, including offenses that:
 - Would impact the responsibility to be a role model for students;
 - Would impact the employee's ability to operate a motor vehicle if the employee at times needs to travel during duty time or the employee at times drives our students, including on extracurricular activities; or
 - Would impact the employee's Commercial Drivers License if the employee's job requires that the employee have a CDL.
- The arrest or alleged criminal activity occurred while the employee was on duty, on school property or in a school owned or utilized vehicle, or at a school-supervised activity or school-sponsored function.
- Employees must also promptly report to the Superintendent or designee whenever the employee has been sentenced to be incarcerated for any period of time, even if the offense was not otherwise reportable.

This does not include minor traffic law violations.

Certificate or License. The employee becomes aware that a complaint has been filed against the employee that could affect a certificate or license required for the employee's position. This includes proceedings of the Nebraska Department of Education related to an alleged violation of the NDE Standards of Conduct and Ethics, Chapter 27, and proceedings of the Health and Human Services related to an alleged violation of the professional standards of conduct for the employee's position.

Child Abuse. The employee becomes aware that a report of child abuse or neglect has been made against the employee under the Child Protection Act.

Employees must give full disclosure of the existence and nature of the above proceedings and must also promptly (within 24 hours) notify the Superintendent and direct supervisor of the disposition of the proceedings.

Legal documents relating to the proceedings shall be treated and maintained as part of the employee's confidential criminal background file.

Failure to notify as required under this policy may subject the employee to disciplinary action, up to and including termination and reporting to the Professional Practices Commission.

Section 7 Employee Complaints or Concerns

Employees are to inform their supervisor or the Superintendent of any complaints or concerns about the operation of the District using the established chain of command (immediate supervisor, next higher level supervisor, etc.) on all matters that require administrative attention; that is, on all matters or issues that their job responsibilities require them to report to a supervisor.

It is important to the efficient and successful operation of the District and a duty of all employees to share any such complaints or concerns in a responsible, professional manner such as to: (1) not disrupt the proper functioning of their duties, (2) not undermine the authority of their co-workers, supervisors, or superiors, (3) maintain close working relationships with their co-workers, supervisors, and superiors, and (4) ensure that all applicable laws and regulations are followed. All official communications from employees must be accurate, demonstrate sound judgment, and promote the District's mission. Employees must ensure that all applicable laws and regulations are followed by the District and its employees. In the event an employee becomes aware of any such non-compliance, the employee is to report such to the employee's immediate supervisor (or the next higher level, if the supervisor is responsible for the problem) and maintain the confidentiality of the report so that the problem can be appropriately corrected in the best interests of the District.

Employees are to use the appropriate complaint or grievance mechanism for matters involving discrimination or harassment or other established mechanism specific to the nature of the complaint or concern.

The District will not tolerate unlawful retaliation against an employee for engaging in legally protected activity. A protected activity includes an employee's act of opposing an unlawful practice prohibited by employment discrimination or other laws that protect the conduct in question. Any act of unlawful retaliation by a supervisor or other employee may result in serious disciplinary action up to and including termination. Any employee may file a complaint with the Superintendent or appropriate Administrator if the employee feels that they have experienced unlawful retaliation in any form.

Section 8 4008 Outside Employment

An employee's responsibilities to the district take precedence over personal responsibilities during school hours. **Tutoring** Employees may not engage in other employment business activity during assigned duty hours. A teacher shall not solicit a student or parent to retain the teacher as a tutor

and shall not act as a tutor for pay or other remuneration for any student who is then enrolled in any class taught by that teacher. In all other cases during the school year, a teacher may act as a tutor for pay or other remuneration upon prior approval of the building principal and superintendent or designee.

All written or artistic works, instructional materials, inventions, procedures, ideas, innovations, systems, programs, or other work product created or developed by any employee in the course and scope of performance of his or her employment duties on behalf of the district, whether published or not, shall be the exclusive property of the district; and the district has the sole right to sell, license, assign, or transfer any and all right, title, or interest in and to such property.

Section 9 5044 Safe Pupil Transportation Plan

When driving a school vehicle, transporting students and/or conducting school business, employees are to abide by all the rules of the road and any applicable rules of the Nebraska Department of Education and the District relating to driving a motor vehicle. Seat belts and child restraint systems will be utilized by all occupants.

When transporting students, employees are not to use cell phones or otherwise engage in distractions. This rule applies to the driver when the vehicle is in motion. The only exception would be in the case of emergencies.

Article 8 – USE OF SCHOOL FACILITIES AND EQUIPMENT

Section 1 4002 Drug-Free Workplace

.It is vitally important to have a healthy workforce that is free from the effects of illegal drugs. The use or possession of unlawful drugs in the workplace has a very detrimental effect upon safety and morale of the affected employee, coworkers, and the public at large; and on productivity and the quality of work.

Federal law requires this school district, as a recipient of federal funds, to maintain a drug-free workplace. The unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance in the district's workplace is prohibited. The term "workplace" includes every location where district employees may be found during their working hours or while they are on duty, regardless of whether the location is within the geographic boundaries of the district. Any employee who violates this policy will be disciplined with measures up to and including discharge. The district may, in its sole discretion, require or allow an employee who violates this policy to participate in and satisfactorily complete a drug abuse assistance or rehabilitation program.

The district shall provide every current employee with a copy of this policy, and shall provide each newly hired employee with a copy upon hiring. Every employee shall be required to signify receipt of a copy of the policy in writing. All district employees must abide by this policy, including those who are not directly engaged in the performance of work pursuant to a federal grant.

An employee must notify his/her supervisor of any conviction of a criminal drug statute for a violation occurring in the workplace within five days. The failure to report such a conviction will be grounds for dismissal. If the employee convicted of such an offense is engaged in the performance of work pursuant to the provisions of a federal grant, the district shall notify the grant agency within 10 days of receiving notice of a conviction from the affected employee or of receiving actual notice of such a conviction

Section 2 3016 Use of Tobacco Products

The use or possession of any tobacco product, including cigarettes, cigars, or other tobacco or tobacco derivative products; vapor products or electronic nicotine delivery systems; alternative nicotine products; or any other such look-alike or imitation product, is not permitted on school property at any time.

Any violation of the tobacco-free policy by staff shall be referred to the appropriate supervisor. With the first offense, the supervisor will verbally remind the employee of the district policy and provide a written copy of the same to him or her. If a second offense occurs, a written notice of noncompliance with policy will be issued to the staff member with a copy placed in his or her personal file. Further violations shall be dealt with accordingly, based on established policies and procedures for probation, suspension, and dismissal of staff.

Citizens who are observed smoking or using tobacco products in violation of policy shall be asked to refrain from doing so. If the individual fails to comply with the request, his or her violation of policy may be referred to the building principal or other school district supervisory personnel response for the area or program during which the violation occurred. The supervisor shall make a decision on further action which may include a directive to leave school property. Repeated violations may result in a recommendation to the Superintendent to prohibit the individual from entering school district property

for a specified period of time.

The Board directs the Superintendent to adopt the necessary rules and regulations to ensure the implementation and enforcement of this tobacco-free school policy.

Section 3 5049 Firearms and Weapons

Weapons. No student may possess, handle, or transmit any weapon while on school grounds or at any school activity or event off school grounds except as permitted by this policy. No visitor under the age of 18 may possess, handle, or transmit any weapon while on school grounds or at any school activity or event off school grounds except as permitted by this policy. **Definition of Weapon.** The term “weapon” means any object, device, instrument, material, or substance which is capable of causing injury in the manner it is used or intended to be used.

Firearms. No person may bring, possess, handle or transmit a firearm on school grounds, in a school owned vehicle, or at a school activity or event off school grounds, except as permitted by this policy.

Definition of Firearm. The term “firearm, as defined in 18 U.S.C. 921, means any weapon (including a starter gun) which will or is designed to or may readily be converted to expel a projectile by the action of an explosive, the frame or receiver of any such weapon, any firearm muffler or firearm silencer, or any destructive device (excluding an antique firearm).

Section 4 Staff Internet and Computer Use Policy No. 4012

Internet access is an important tool for communicating, keeping up-to-date with current developments in education, and for conducting research to enhance management, teaching and learning skills. The following procedures and guidelines are intended to ensure appropriate use of the Internet at the school by the district’s faculty and staff. Staff should also refer to the district’s policy on Staff and District Social Media Use.

I. Staff Expectations in Use of the Internet

A. Acceptable Use While on Duty or on School Property

1. Staff shall be restricted to use the Internet to conduct research for instructional purposes.
2. Staff may use the Internet for school-related e-mail communication with fellow educators, students, parents, and patrons.
3. Staff may use the Internet in any other way which serves a legitimate educational purpose and that is consistent with district policy and good professional judgment.
4. Teachers should integrate the use of electronic resources into the classroom. As the quality and integrity of content on the Internet is not guaranteed, teachers must examine the source of the information and provide guidance to students on evaluating the quality of information they may encounter on the Internet.
5. The Superintendent or designee determines that personal use of the network is allowed during designated times. This occasional use exception does allow individuals to conduct research of appropriate topics. Employees may not surf the net for purposes not directly related to their job during duty time.

6. Personal use of the network is allowed during the following times: before and after school or duty hours; during the workday but during non-duty time (e.g. uninterrupted lunch period); and brief, but not extensive use (limited duration), during a planning period; and but extensive use (limited duration), during planning period.

B. Unacceptable Use While on Duty or on School Property

1. Staff shall not access obscene or pornographic material.
2. Staff shall not engage in any illegal activities on school computers, including the downloading and reproduction of copyrighted materials.
3. Staff shall not use school computers or district internet access to use peer-to-peer sharing systems such as BitTorrent, or participate in any activity which interferes with the staff member's ability to perform their assigned duties.
4. The only political advocacy allowed by staff on school computers or district internet access is that which is permitted by the Political Accountability and Disclosure Act and complies with district policy.
5. Staff shall not share their passwords with anyone, including students, volunteers or fellow employees.
6. Users shall not engage in any form of vandalism of the technology resources.
7. Users shall follow the generally accepted rules of network etiquette.
8. The Superintendent or designees may further define such rules.

II. School Affiliated Websites

Staff must obtain the permission of the administration prior to creating or publishing any school-affiliated web page which represents itself to be school-related, or which could be reasonably understood to be school-related. This includes any website which identifies the school district by name or which uses the school's mascot name or image.

Staff must provide administrators with the username and password for all school-affiliated web pages and must only publish content appropriate for the school setting. Staff must also comply with all board policies in their school-affiliated websites and must comply with the board's policy on professional boundaries between staff and students at all times and in all contexts.

Publication of student work or personality-identifiable student information on the Internet may violate the Federal Education Records Privacy Act. Staff must obtain the consent of their building principal or the superintendent prior to posting any student-related information on the Internet.

I. Enforcement

A. Methods of Enforcement

The district owns the computer system and monitors e-mail and Internet communications, Internet usage, and patterns of Internet usage. Staff members have no right of privacy in any electronic communications or files, which are stored or accessed on or using school property and these are subject to search and inspection at any time.

1. The district uses a technology protection measure that blocks access to some sites that are not in accordance with the district's policy. Standard use of the Internet utilizes a proxy server-based filter that screens for non-curriculum related pages.
2. Due to the nature of technology, the filter may sometimes block pages that are appropriate for staff research. The system administrator may override the technology protection measures that blocks or filters Internet access for staff access to a site with legitimate educational value that is wrongly blocked.
3. The district will monitor staff use of the Internet by monitoring Internet use history to ensure enforcement of this policy.

B. Any violation of school policy and rules may result in that staff member facing:

1. Discharge from employment or such other discipline as the administration and/or the board deem appropriate;
2. The filing of a complaint with the Commissioner of Education alleging unprofessional conduct by a certified staff member;
3. When appropriate, the involvement of law enforcement agencies in investigating and prosecuting wrongdoing.

IV. Off-Duty Personal Use

School employees may use the internet, school computers, and other school technology while not on duty for personal use as long as such use is (1) consistent with other district policies, (2) consistent with the provisions of Title 92, Nebraska Administrative Code, Chapter 27 (Nebraska Department of Education "Rule 27"), and (3) is reported as compensation in accordance with the Internal Revenue Code of 1986, as amended, and taxes, if any, are paid. All of the provisions of Rule 27 will apply to non-certificated staff for the purposes of this policy. In addition, employees may not use the school's internet, computers, or other technology to access obscene or pornographic material, sext, or engage in any illegal activities.

Note: Any employee who is uncertain about whether a specific instance of personal use is permitted, should check with his/her supervisor prior to engaging in that personal use.

Section 5 3014 Use of School Property

(No one except school personnel and schoolchildren regularly assigned to a pupil transportation vehicle for a particular route schedule or for a school-approved activity/function may ride in such vehicles. Supervisory and monitoring personnel are recognized as authorized passengers).

Section 6 Care of School Property

Employees are responsible for the proper care of all books, equipment, supplies and furniture supplied by the school. If an item is in need of maintenance or repair, report it to the Principal. If you learn that a student has damaged school property or equipment, or if you are responsible for damage to school property, promptly report it to the Principal so the item may be replaced or repaired if possible and appropriate responsibility for the cost of replacement or repair may be determined.

North Platte Public Schools strives to create a learning and working environment that is positive, welcoming and appropriate. Classrooms and work areas are to be clean and free of clutter. Staff must have approval before redecorating their assigned work area or classroom from their immediate supervisor, with final approval from the Executive Director of Finance, Facilities and Operations. Curtains and painting of assigned work areas must have approval of the supervisor and Executive Director of Finance, Facilities and Operations. Staff may not bring personal furniture and small appliances to their work area without prior approval. Personal coffee pots, microwaves, and refrigerators must have approval from the Executive Director of Finance, Facilities and Operations. Staff are to use only approved adhesives for walls, ceilings, and floors.

Staff may not use scented plug-ins or sprays that have not been approved by the supervisor.

Questions regarding classroom décor should be directed to the supervisor or Executive Director of Finance, Facilities and Operations.

Section 7 Salespersons

Employees need not allow, and should not permit, any salesperson or representative or agent of any commercial enterprise or theatrical presentation to contact the employee while engaged in the employee's duties except for such times as may be designated by the Superintendent or designee.

Employees must not use classrooms, buildings or other school property for personal use or profit without specific approval from the Superintendent or designee. Employees must not use time for which the employee is on duty or paid by the District to engage in any activity for personal financial profit. Any violation of these restrictions will be considered to be willful insubordination.

Section 8 Security of Desks and (Lockers Policy 5036)

Offices, employee desks, lockers, file cabinets and other such storage devices ("storage devices") are owned by the school and are to be properly cared for and maintained. Appropriate security measures should be used to protect school and personal property kept in storage devices from theft or vandalism and to protect confidential student records.

The District exercises exclusive control over school property and reserves the right to search offices and storage devices provided to or used by employees where permitted by law, such as where reasonable grounds exist for suspecting that a search will turn up evidence that the employee has committed work-related misconduct, or that a search is necessary for a non-investigatory work-related purpose, such as to retrieve a file. School-related documents or records must remain readily available

to administration and other appropriate school staff. Any personal items an employee wants to have kept private should be kept in a separate personal storage device, such as a briefcase, purse or backpack.

The District is not responsible for any personal property employees may bring to school. Employees are cautioned not to bring large amounts of money or items of significant value to school.

Lockers are the property of the school district and students are permitted to use them without charge. The assignment of a locker is on a temporary basis and may be revoked at any time. School officials may inspect student lockers without any particularized suspicion or reasonable cause.

Section 9 5063 Audio & Video Recordings

Students and their parents or guardians should assume that any class in which students are enrolled may be recorded by the school district or other students for legitimate educational purposes. Recordings permitted pursuant to this policy may only be used by students for personal academic purposes and may not be republished without additional, written consent from a school administrator. For purposes of this policy “recording” includes still photographs, video, audio, and other similar data captured in any medium.

Recordings Made by The District. The district may use cameras or other devices for purposes of making security, safety, or other recordings without a specific purpose or for a specific purpose when such recordings are deemed necessary or appropriate by the administration. The district will not maintain the recordings unless the recording is purposefully copied and saved, and the recordings will only be available for review for a limited time based on the district’s then-current recording capacity. The district administrators estimate that this is approximately 10 days but may change at any time.

Classroom Recordings by Staff. Staff members may make audio and video recordings of classroom instruction and school activities upon authorization of the superintendent or supervising administrator.

Prohibited Recordings by Students. Unless otherwise authorized by this policy or law, students are prohibited from making audio or video recordings during the school day on school grounds; when being transported to and from school activities or programs in a vehicle owned, leased, or contracted by a school being used for a school purpose by a school employee or by his or her designee; or at a school-sponsored activity or athletic event, unless the recording is made in a manner permitted by the school for members of the public. In such an instance, the students remain subject to the district’s appropriate use and student discipline policies.

For example, this policy does not prohibit students from making recordings of an athletic event for their personal use similar to a parent or other patron, subject to other applicable board policy. However, this policy generally prohibits students from using smart-speakers or other devices which actively or passively create or transmit audio or video recordings, including Google Home, Amazon Alexa, Apple HomePod, and AngelSense devices.

Permitted Classroom Recordings by Students. Students may make audio or video recordings of classroom lectures or discussions:

- (1) For their convenience after providing notice to the classroom teacher and receiving the teacher’s permission;
- (2) For the benefit of another student who is absent after providing notice to the classroom

- teacher and receiving the teacher's permission;
- (3) If recording is necessary to accommodate the student's disability and is required by the student's Individualized Education Plan (IEP) or Section 504 Plan.

Staff may revoke permission to record if the recording distracts from or disrupts the classroom environment, unless the recording is necessary to accommodate a student's disability.

Permitted Non-classroom Recordings. Students may make audio or video recordings otherwise prohibited by this policy outside the classroom only with the permission of a teacher or school administrator, provided that such recordings otherwise comply with any applicable state and federal laws and district policy. In no event shall photographs or video recordings be taken or made in restrooms, locker rooms, or other areas where there is a reasonable expectation of privacy.

Section 10 5042 Bulletin Boards

Bulletin boards and other electronic publishing spaces of the district may be provided for the use of students and student organizations for purposes of notifications related to student activities and student groups. The following general limitations apply to all posting or publishing:

1. All postings must be approved by the appropriate building principal or designee. Students may not post any material containing any statement or expression that is libelous, obscene, or vulgar; that would violate board of education policies, including the student code of conduct; or that is otherwise inappropriate for the school environment.
2. All postings must identify the student or the student organization posting or publishing the notice.
3. Published material may be removed after a reasonable time.
4. Building principals may use their discretion on posting or displaying non-school related information which is not political or commercial in nature.

Section 11 4020 Ownership of Copyrighted Works

Works created by district employees in the course and scope of their employment remain the property of the district. The board may enter into a written agreement with a staff member allowing the staff member to share ownership of a copyright in the covered work. The board will only enter into such an agreement if the written work was created apart from, and in addition to, what the district requires and if the district will not incur an expense to replace the work.

The board hereby expressly grants to other educational entities located within Nebraska a non-exclusive license to use the district's copyrighted works for educational purposes within Nebraska when those works have been placed onto collaborative learning systems within the State.

Section 12 Lost and Found

Employees who find lost articles are asked to take them to the appropriate office, where the articles can be claimed by the owner.

Section 13 3040 School Safety

In order to fulfill its obligation to provide a safe and secure learning environment, the Board of Education has adopted this School Safety and Security Policy. Although the district will take reasonable steps to protect students and staff, no entity can provide complete safety and security at all times. This policy does not make the district a guarantor of the safety of students, staff or patrons.

North Platte Public Schools is committed to providing and maintaining a safe and healthy work environment. The administration is to make the safety of employees an integral part of the management function. Each employee is to make safety an integral part of their duties by following established safety regulations and procedures, assisting in accident prevention activities by reporting any job-related injury to the administration immediately, reporting unsafe conditions immediately, and providing suggestions to eliminate accidents and injuries. Failure to follow safety rules may lead to disciplinary action up to and including termination.

Safety and health management is the ultimate responsibility of the Board. Functional authority for continued development and implementation of health and safety is hereby delegated to the Superintendent or the Superintendent's designee.

District Safety Steering Committee Duties

The District Safety Steering Committee is responsible for planning for the safety and security of the school, staff, and students. The committee will respond to and manage any safety or security incident that occurs in the school setting or which has the potential to disrupt the orderly operation of the school system.

Section 14 Lice Guidelines

North Platte Public School Practice Guideline: Head Lice Update April 2015

Purpose:

1. Control the spread of a nuisance condition in the school setting.
2. Minimize absenteeism due to head lice.
3. Promote a partnership between the public school and parent/guardian in the management of head lice.
4. Promote a team approach to head lice management within the school.

General Information:

1. It should be assumed that head lice are in the community and schools at all times.
2. Head lice are considered to be a nuisance condition and are not a major public health concern.

3. Individual students should not be singled out for screening more often than called for in this practice guideline. Students and parents have confidentiality rights defined by The Family Educational Rights and Privacy Act (FERPA) and state and national ethical health care and education standards.
4. School/home cooperation and communication is vital for prompt treatment and reducing absenteeism from school.
5. No treatment has been shown to be 100% effective in killing all the lice and nits. For this reason nit removal should be consistently emphasized.

Screening Recommendations:

When School staff, parent /guardian, or siblings report with and/or suspect lice:

1. Students, siblings, or household members will be checked with discretion and privacy and parents/guardians will be notified if lice or nits are found.

Classroom recommendations:

1. Nurse staff will check students or classrooms before the end of the school day, as lice is not a medical emergency and students will remain at school.
2. Classroom will only be checked if 3 or more actual cases in the classroom or at the nurse's discretion. Current research does not support classroom screening as a method to stop head lice transmission.
3. When examining a classroom of students, the nurse will have the option of examining them in the classroom setting or in the nurse's office.
4. When screening in the classroom, the health staff may request that children with head lice or suspicious findings come to the health office at a later time to protect their privacy.
5. Nurse will proceed by washing her hands before she begins the classroom exam and as needed throughout further exams. Hand washing will always be done when evidence of lice or a student's hair is excessively dirty. The nurse will part the hair into sections and will have the option of using fingers (with well-groomed nails), q-tips or tongue depressors.
6. Environmental lice sprays will not be used at school. Cleaners are harmful, since they can be absorbed through the skin, are an irritation to the lungs of some asthmatics, and may cause an allergic reaction.

Parent/Guardian of the student with live lice is to be contacted by staff the day lice are found. Discuss that:

1. Live lice were found.
2. If only nits are found within ¼ inch from the scalp, this is evidence of lice, therefore proceed with phone call, parent education and student follow-up as needed.
3. Students will remain in the classroom and go home at the end of the day.
4. Parents/ guardians will have the option to pick up students earlier, if desired, to begin treatment.

5. Send home educational materials on lice treatment with parents/guardians.
6. Families can be referred to their medical provider for treatment recommendations.
7. Immediate treatment is necessary with a lice shampoo product
8. 2nd treatment is encouraged in 7-10 days
9. **Combing out the live lice and nits are essential to end the problem**
10. **Ongoing nit removal and checking head on a daily basis will be necessary after initial treatment for next 2 weeks.**
11. On return to school the student will be checked.
12. Extended absences due to head lice treatment and infestation will be considered unexcused. Necessary treatment should be initiated within 24 hours, and students return to school.
13. If treatment is not successful and live lice are found by visual inspection:
14. Call the parent/guardian to reinforce the steps of treatment.
15. Parent/Guardian will be **encouraged** to come to school to discuss the steps of treatment privately.
16. Students will be rechecked in 7-10 days to monitor progress.
17. Recurrent cases (i.e. evidence of live lice three or more times in a 6-8 week period or recurrent throughout school year)
 - a. Signs & symptoms of infestation-
 - i. When eight or more live lice visible upon hair inspection and/or eight live lice visible in hair without inspection
18. Lice falling out, student uncomfortable itching, scratching head and distracted from school work
19. Lice feces, dry scaly areas , several bites and open scratches on the scalp from itching noticed with visual inspection
 - a. Consultation between nurse and principal
 - i. Non-compliance or adequate treatment may be a concern
20. student may be excluded from school until visible live lice free
 - i. Lice supplies- (combs & shampoo) Nurse & Counselor coordinate

Staff education:

1. Practice guidelines were created from the CDC (Centers for Disease Control and Prevention) and the AAP (American Academy of Pediatrics) guidelines/standards.
2. Cases of head lice often increase after children have spent more time in the community, with friends and family such as at the beginning of the school year, after Christmas and Spring break. During these times school personnel are not available to identify and encourage lice treatment.
3. There is **no** known method to prevent lice.
4. Head lice do not hop, fly, or crawl long distances.
5. Head lice do not live “off” the body. They must maintain a constant warm temperature, dehydrate quickly, and will die within 48-72 hours if not in contact with a human head.
6. Person-to-person transfer occurs in head-to-head contact
7. Lice transmission in school is 1% (far less than the common cold) because schools rarely provide an opportunity for head to head contact.

8. Schools are often seen as the source of head lice because cases of head lice are often identified in the school setting; however the school setting is seldom the source of transmission.
9. Lice secrete chemicals that create an “itch” sensation. Itching may not develop for 3-6 weeks with a first case of lice. An itchy scalp may remain after treatment due to harsh chemicals used for treatment.
10. Nit removal is a difficult and timely process.
11. Pets in the classroom do not need to be treated and cannot maintain or transmit lice.
12. While not a common means of transference, it encourages children not to share or use their friends’ combs, brushes, hair ornaments, hats, caps, scarves, pillows or any other personal headgear.
13. Teach students to place their hats, mittens, and scarves inside coat/jacket sleeves before hanging on hooks or place coats/personal items in separate cubicles or backpacks.
14. A student usually has had lice for 30-45 days before lice are detected. At 30-45 days exposure to classmates has already occurred in most situations.
15. Classroom letters sent home not only provoke a crisis situation and unjustified panic, but they perpetuate the **myth** that lice are transmitted in schools and **schools are solely responsible for controlling head lice**.
16. Parents of children with head lice will be encouraged to talk to other parents of close friends and playmates.
17. Social stigma and shame can be devastating to students and their families. Social stigma and shame can have long lasting emotional effects. Families frustrated by treatment failure or re-infestations need a great deal of positive reinforcement and encouragement to gain control over the condition.
18. School staff may be informed of cases of lice on a need to know basis. Staff should be mindful that students and parents have confidentiality rights defined by The Family Educational Rights and Privacy Act (FERPA) and state and national ethical health care and education standards.
19. Personal hygiene or cleanliness in the home or school has nothing to do with getting head lice.
20. Frequent parent education throughout the school year (ie. Newsletters) is necessary to increase parent knowledge, prevention awareness, and treatment options.
21. Provide head lice education within the classrooms as requested so students can understand head lice and what they can do to help prevent the spread of lice. The school nurse will be a resource.

Resources:

UNL Extension in Lancaster county- <http://lancaster.unl.edu/pest/lice/headlice030.shtml>

Iowa Department of Public Health-

http://www.idph.state.ia.us/idph_universalhelp/MainContent.aspx?TOCID=%7BB12D481C-0BE5-41CE-B1D2-4DDB754EF309%7D

CDC- <http://www.cdc.gov/parasites/lice/head/schools.html>

Section 15 Animal Management Guidelines

North Platte Public Schools

ANIMAL MANAGEMENT GUIDELINES

I. General

North Platte Public Schools prohibits animals on campus, with few exceptions. State law also requires the District to minimize safety and health risks from all sources including animals. To maintain healthy and safe school facilities, the numbers of animals on school property must be minimized. Failure to do so creates liability associated with animal attacks, bites, infections from microbiological pathogens, and allergic reactions by sensitive individuals.

Animals can only be brought into high school biology classrooms unless directly related to curriculum. The use as classroom pets or mascots is prohibited. For “show-and-tell” activities, consider using photographs or videos.

II. Acquisition for Instructional Purposes

When acquired for laboratory teaching purposes, select the fewest number of appropriate animals for your specific needs. Do not acquire animals/organisms that are poisonous, aggressive, vicious, prone to biting, or that have unusual maintenance, dietary, or supervisory needs.

Laboratory animals must be certifiably disease free. This can be accomplished by purchasing from a reputable, licensed animal supply business, or obtaining a veterinarian’s examination and written certification.

III. Management

After acquisition, animals should be managed closely and used only for the purpose for which they were obtained. Do not loan them to others. Staff and students must be trained in handling and care procedures.

Never allow animals to roam free on campus or within rooms. They must be properly caged. Never permit them to be taken home, as this serves to extend the District’s liability in a way that we cannot control, and creates the need for another health examination before the animals can be readmitted on campus.

Be aware of and support the particular animal’s behavior and natural feeding and sleeping habits. For example, if a naturally nocturnal animal is forced to stay awake all day and be subjected to handling, this could have several adverse effects. Its health could deteriorate, rendering it more susceptible to infection by parasites and disease organisms, and the stress may make it more apt

Never permit anyone to tease or provoke animals, such as poking them with pencils or fingers through their cages. Supervise all student contact with animals!

IV. Personal Protection

Never permit staff or students to handle animals without appropriate gloves. Several biting incidents occur each year, typically involving snakes and rodents, and all are preventable by wearing gloves. Leather or rubber gloves are recommended.

V. Care and Maintenance of Laboratory Animals

Ensure adequate housing/habitats are provided and consistent with the laboratory animal’s particular needs. Meet nutrition needs with correct amounts of recommended food for each species, supplied at correct intervals. Ensure continuing care through weekends and holiday periods.

Keep cages clean, routinely disposing of waste products and bedding materials. Do not throw these in the classroom trash can; they must be separately bagged and placed directly in the dumpster. Use kitty litter or other absorbent material to control urine. Remember that unclean cages breed bacteria, viruses, fungi, and other pests.

**Animals not allowed in the Classroom
(Principal has discretion on all animals in the classroom)**

	Type of Animal Safety/Health Concern	
<i>Small Animals</i>	Raccoons	Not bred in captivity, unpredictable
	Squirrels	Not bred in captivity, unpredictable
	Bats	Rabies
	Wild Rodents	Unpredictable, biting
	Monkeys	Unpredictable, biting,
	Aggressive Rabbits	Unpredictable, biting
	Skunks	Rabies, biting
	Puppies, Kittens	Salmonella, campylobacter, bites, scratches, allergies
<i>Snakes, Reptiles, Amphibians</i>	Large Pythons	Biting, aggressive behavior
	Ball Pythons	Should not be held in captivity
	Lizards	Salmonella, difficult to care for
	Frogs	Salmonella
	Alligators and Caymans	Unpredictable, biting, salmonella
	Venomous snakes	Biting, Poison
	Turtles	Salmonella

Article 9 – STATE AND FEDERAL PROGRAMS

Section 1 3053 Nondiscrimination

The School District does not discriminate on the basis of prohibited factors in employment and educational programs/activities. The School District affirmatively strives to provide equal opportunity for all as required by:

Title VI of the Civil Rights Act of 1964 - prohibits discrimination on the basis of race, color, religion, or national origin

Title VII of the Civil Rights Act of 1964 as amended - prohibits discrimination in employment on the basis of race, color, religion, sex, or national origin

Title IX of the Education Amendments of 1972 - prohibits discrimination on the basis of sex
Policy No. 2006 “A” Title IX Policy

Age Discrimination in Employment Act of 1967 (ADEA) as amended - prohibits discrimination on the basis of age with respect to individuals who are at least 40

The Equal Pay Act of 1963 as amended - prohibits sex discrimination in payment of wages to women and men performing substantially equal work in the same establishment

Section 504 of the Rehabilitation Act of 1973 - prohibits discrimination against the disabled

Americans with Disabilities Act of 1990 (ADA) - prohibits discrimination against individuals with disabilities in employment, public service, public accommodations and telecommunications

The Family and Medical Leave Act of 1993 (FMLA) - requires covered employers to provide up to 12 weeks of unpaid, job-protected leave to "eligible" employees for certain family and medical reasons

The Pregnancy Discrimination Act of 1978 - prohibits discrimination in employment on the basis of pregnancy, childbirth, or related medical condition.

The Uniformed Services Employment and Reemployment Rights Act (USERRA) – provides job protections and reemployment rights to military reservists and National Guard members called to active duty

The Boy Scouts of America Equal Access Act which prohibits discrimination against groups that wish to access district facilities.

The Nebraska Fair Employment Practice Act (FEPA) – prohibits employment discrimination on the basis of race, color, national origin, religion, sex (including pregnancy), disability, marital status, and retaliation

Nebraska Age Discrimination in Employment Act (Age Act) – prohibits employment discrimination on the basis of age for those individuals who are over 40 years of age

The Equal Pay Act of Nebraska – prohibits discriminatory wage practices based on sex

The Nebraska Equal Opportunity in Education Act – prohibits discrimination on the basis of sex (including pregnancy) by any educational institution

Veterans Preference Law (NEB. REV. STAT §§ 48-225 to 48-231) - stipulates categorical preferences for employment for military veterans and for the spouses of disabled veterans

Additional School Board policies prohibit harassment and/or discrimination against students, employees, or patrons on the basis of sex, race, color, ethnic or national origin, religion, marital status, disability, age, pregnancy, and any other legally prohibited basis. Retaliation for engaging in a protected activity is also prohibited.

Any person who believes she or he has been discriminated against, denied a benefit, or excluded from participation in any district education program or activity may file a complaint using the district's complaint procedures.

Inquiries regarding compliance with any of the laws referred to in this policy may be directed to the superintendent or to the district's Title IX and/or Section 504/ADA Coordinator.

Section 2 2006 Complaint Procedure

Good communication helps to resolve many misunderstandings and disagreements. This complaint procedure applies to board members, patrons, students and school staff, unless the staff member is subject to a different grievance procedure pursuant to policy or contract. Individuals who have a complaint should discuss their concerns with appropriate school personnel in an effort to resolve problems. When such efforts do not resolve matters satisfactorily, including matters involving discrimination or harassment on the basis of race, color, national origin, sex, marital status, disability, or age, a complainant should follow the procedures set forth below. Students and employees who believe they have been subjected to sex harassment in violation of Title IX should refer to the board's policy titled "Title IX."

A preponderance of the evidence will be required to discipline a party accused of misconduct. This means that the investigator must conclude that it is more likely than not that misconduct occurred.

Complaint and Appeal Process.

1. The first step is for the complainant to speak directly to the person(s) with whom the complainant has a concern. For example, a parent who is unhappy with a classroom teacher should initially discuss the matter with the teacher. However, the complainant should skip the first step if the complainant believes speaking directly to the person would subject the complainant to discrimination or harassment.
2. The next step is for the complainant to speak to the person's direct supervisor.
3. The next step is for the complainant to speak to the building principal.
 - a) Complaints about the operation, decisions, or personnel within a building should be submitted to the principal of the building.
4. The next step is for the complainant to speak to the building principal's supervisor.
 - a) Complaints about the operations of the school district or a building principal should be submitted to the following department supervisors:
 - 1) If it concerns students, speak to the director of student services.
 - 2) If it concerns adults, speak to the director of human resources.
 - 3) If it concerns program, curriculum, instruction, and assessment, speak to the directors of teaching and learning.
 - 4) If it concerns special education, speak to the director of special education.
 - 5) If it concerns Kids Klub, speak to the director of Kids Club
 - 6) If it concerns facilities and maintenance, speak to the director of facilities.
 - 7) If it concerns technology, speak to the director of technology.
5. The next step for the complainant is to speak to the executive director of operations or the superintendent.
 - a) Complaints about the operations of the school district or department supervisor should be submitted in writing to the superintendent of schools.
 - b) Complaints about the superintendent of schools should be submitted in writing to the president of the board of education.

Complaints involving discrimination or harassment on the basis of race, color, national origin, sex, marital status, disability, or age. When a complainant submits a complaint to an administrator or to the Title IX/504 coordinator, the administrator or Title IX/504 coordinator shall promptly and thoroughly investigate the complaint, and shall:

1. Determine whether the complainant has discussed the matter with the staff member involved.
 - a) If the complainant has not, the administrator or Title IX/504 coordinator will urge the complainant to discuss the matter directly with that staff member, if appropriate.
 - b) If the complainant refuses to discuss the matter with the staff member, the administrator or Title IX/504 coordinator shall, in his or her sole discretion, determine whether the complaint should be pursued further.

2. Strongly encourage the complainant to reduce his or her concerns to writing.

a) Interview the complainant to determine:

i. all relevant details of the complaint;
ii all witnesses and documents which the complainant believes support the complaint;

iii The action or solution which the complainant seeks.

b. Respond to the complainant. If the complaint involved discrimination or harassment, the response shall be in writing and shall be submitted within 180 calendar days after the administrator or Title IX/504 coordinator received the complaint.

If either the complainant or the accused party is not satisfied with the administrator's or the Title IX/504 coordinator's decision regarding a complaint her or she may appeal the decision to the superintendent.

c. This appeal must be in writing.

d.. This appeal must be received by the superintendent no later than ten (10) calendar days from the date the administrator or Title IX/504 coordinator communicated his/her decision to the complainant.

e.The superintendent will investigate as he or she deems appropriate. However, all matters involving discrimination or harassment shall be promptly and thoroughly investigated.

f.Upon completion of this investigation, the superintendent will inform the complainant in writing of his or her decision. If the complaint involved discrimination or harassment, the superintendent shall submit the decision within 180 calendar days after the the superintendent received the complainant's written appeal.

If either the complainant or the accused party is not satisfied with the superintendent's decision regarding a complaint he or she may appeal the decision to the board.

g.This appeal must be in writing.

h.This appeal must be received by the board president no later than ten (10) calendar days from the date the superintendent communicated his/her decision to the complainant.

This policy allows, but does not require the board to receive statements from interested parties and witnesses relevant to the complaint appeal. However, all matters involving discrimination or harassment shall be promptly and thoroughly investigated.

i. This policy allows, but does not require the board to receive statements from interested parties and witnesses relevant to the complaint appeal. However, all matters involving discrimination or harassment shall be promptly and thoroughly investigated.

j. The board will notify the complainant in writing of its decision. If the complaint involved discrimination or harassment, the board shall submit its decision within 180 calendar days after it receives the complainant's written appeal.

k. There is no appeal from a decision of the board.

Complaints involving discrimination or harassment on the basis of race, color, national origin, gender, marital status, disability, or age may also be submitted, at any time during the complaint procedure to the School District's Title IX/504 coordinator. Complaints involving discrimination or harassment may also be submitted at any time to the Office for Civil Rights, U.S. Department of Education: by email at OCR.KansasCity@ed.gov; by telephone at (816) 268-0550; or by fax at (816) 268-0599.

When a formal complaint about the superintendent of schools has been filed with the president of the board, the president or his or her designee shall promptly and thoroughly investigate the complaint, and shall:

1. Determine whether the complainant has discussed the matter with the superintendent.
 - a) If the complainant has not, the board president or designee will urge the complainant to discuss the matter directly with the superintendent, if appropriate.
 - b) If the complainant refuses to discuss the matter with the superintendent, the board president shall, in his or her sole discretion, determine whether the complaint should be pursued further.
2. Strongly encourage the complainant to reduce his or her concerns to writing.
3. Determine, in his or her sole discretion, whether to place the matter on the board agenda for consideration at a regular or special meeting.
4. Respond to the complainant. If the complaint involved discrimination or harassment, the response shall be in writing and shall be submitted within 180 calendar days after the president received the complaint.

Special Rules Regarding Educational Services and Related Services to Students with Disabilities. Students with disabilities and their families have specific rights outlined in state and federal law, including administrative processes by which they may challenge the educational services being provided by the school district. Therefore, the appeal process contained in this policy may not be used to challenge decisions made by a student's individualized education plan (IEP) team or 504 team.

Complaints about the educational services provided to a student with a disability, including but not limited to services provided to a student with an IEP, access to curricular and extracurricular activities, and educational placement must be submitted to the school district's Director of Special Education. The Director of Special Education will address the complaint in a manner that he/she deems appropriate and will provide the complainant with a copy of the Notice of IDEA Parental Rights promulgated by the Nebraska Department of Education.

Complaints about the educational services provided a student with a disability pursuant to a Section 504 plan must be submitted to the school district's 504 Coordinator. The 504 Coordinator will address the complaint in a manner that he/she deems appropriate and will provide the complainant with a copy of the Notice of Section 504 Parental Rights adopted by the board of education.

Complaints about the educational services provided to a student who is suspected of having a disability must be submitted in writing to the school district's Director of Special Education or to the district's 504 Coordinator. The Director of Special Education or 504 Coordinator will either refer the student for possible verification as a student with a disability or will provide prior written notice of the district's refusal to do so.

No Retaliation. The school district prohibits retaliation against any person for filing a complaint or for participating in the complaint procedure in good faith.

Bad Faith or Serial Filings. The purpose of the complaint procedure is to resolve complaints at the lowest level possible within the chain of command. Individuals who file complaints (a) without a good faith intention to attempt to resolve the issues raised; (b) for the purpose of adding administrative burden; (c) at a volume unreasonable to expect satisfactory resolution; or (c) for purposes inconsistent with the efficient operations of the district may be dismissed by the superintendent without providing final resolution other than noting the dismissal. There is no appeal from dismissals made pursuant to this section.

Section 3 5016 Student Records

The school district shall manage student records and reports as is necessary for effective administration and in compliance with law. In general "student records" shall not include transitory communications such as e-mail, text messages, handwritten communication between school and home, and the like, and these items will not generally be maintained by the district.

“Student records” also shall not include any records created and maintained by the district’s law enforcement unit for a law enforcement purpose.

For purposes of the district’s compliance with state and federal law, the district “maintains” as “student records” all records, files, and documents which are located in any format and within any storage unit of the district, whether in hard copy, digital, or otherwise.

Each building principal will assign responsibilities for the preparation and maintenance of records and will ensure compliance with the applicable federal and state laws, regulations, and record retention schedules regarding their storage and use in the building. No “student record” or record required to be retained by the Nebraska Secretary of State’s Record Retention Schedules applicable to the district will be destroyed unless it is first saved in a retrievable, digital format. This includes only records required to be kept by the applicable Retention Schedules and “student records” as defined by state and federal law, and this policy does not prohibit the district from following its record expungement procedures for all other records.

Students or their parents, guardians, teachers, counselors, or school administrators shall have access to the school's files or records maintained concerning themselves or their students. For purposes of this policy, “teachers” include paraeducators and volunteers who are providing educational services to a student on behalf of the School District. A school official may access, maintain, and use education records containing personally identifiable information (PII) when he or she has a legitimate educational interest in such. “School official” includes any agent, volunteer, or contractor performing an institutional service or function for which the school would otherwise use its own employees and who is under the school district’s direct control with respect to their access to, maintenance of, and use of PII from student records. For example, a school official may include, but would not be limited to, a teacher or other educator, administrator, supervisor, instructor, or support staff member (including health or medical staff and law enforcement unit personnel); school board member; volunteer; contractor or consultant who, while not employed by the school, performs an institutional service or function for which the school would otherwise use its own employees and who is under the direct control of the school with respect to the use and maintenance of PII from education records, such as an attorney, representative of the district’s insurance providers, auditor, medical consultant, therapist, or a third-party website operator who has contracted with the school district or its agent to offer online programs for the benefit of students and/or the district; members of law enforcement acting on behalf of the school district; a parent or student volunteering to serve on an official committee, such as a disciplinary or grievance committee; or a parent, student, or other volunteer assisting another school official in performing his or her tasks. A school official typically has a “legitimate educational interest” if the official needs to review an education record in order to fulfill a school-related professional, contractual, statutory, or regulatory responsibility.

All disciplinary material shall be removed and destroyed upon the pupil's graduation or after the pupil's continuous absence from the school for a period of three years, and after authorization is given by the State Records Board pursuant to state law. Upon request, the school district will

disclose education records without consent to officials of another school district in which a student seeks or intends to enroll.

Outside agencies such as physicians, probation officers, psychologists, child guidance clinics, and other agencies concerned with child welfare who are working directly with a child may have access to information pertaining to that child with written parental consent or upon issuance of a valid court order.

The school district shall share student data, records, and information with school districts, educational service units, learning communities, and the State Department of Education to the fullest extent practicable unless otherwise prohibited by law. This includes sharing information with the Department of Education necessary to comply with the requirement of state law that all third-year high school students take a college entrance exam. Any redisclosure of information related to the administration of this exam shall be governed by the agreement between the Nebraska Department of Education and the third-party testing company.

Each year, the school district will notify parents and guardians of their rights under this policy and the Family Educational Rights and Privacy Act.

Section 4 Disclosure of Student Information to Military Recruiters and Colleges (see Policy No. 5015, Protection of Student Rights)

The No Child Left Behind Act of 2001 requires the District to provide military recruiters and institutions of higher education access to secondary school students' names, addresses, and telephone listings. Parents and secondary students have the right to request that the school not provide this information (i.e., not provide the student's name, address, and telephone listing) to military recruiters or institutions of higher education, without their prior written consent. Employees are expected to follow these requirements.

Section 5 School Nutrition Programs

The District participates in the National School Nutrition Programs. Employees are expected to keep information about the participation of students in the program confidential.

Section 6 Confidentiality of Protected Health Information

It is the policy of the District to develop and implement all necessary practices, policies, and procedures to comply with the Health Insurance Portability and Accountability Act of 1996 (HIPAA) where and to the extent applicable and to maintain the privacy of protected health information (PHI), as that term is defined by HIPAA, that it receives, obtains, or transmits for employees and students. The District designates the Superintendent as its HIPAA privacy officer. Student and employee records containing PHI shall be accessible only to those who require such information to carry out their duties.

APPENDIX B

NORTH PLATTE PUBLIC SCHOOLS ASBESTOS NOTIFICATION

North Platte School District's parents, guardians, teachers and employee organizations are informed of the following.

The Environmental Protection Agency's regulation Asbestos Containing Materials in Schools (40 CFR Part 763) requires each school building to maintain a complete copy of their Asbestos Management Plan with up to date inspections in the Administration Office. Building employees, hired contractors, occupants and occupants' parents or legal guardians must be informed once a year of asbestos related activities conducted, in progress, or scheduled within that year.

The school is required to have a State of Nebraska accredited Asbestos Inspector conduct a re inspection every 3 years of known or assumed asbestos containing materials within our school buildings to insure asbestos containing materials are maintained in good condition. Inspections do not disrupt class times or class scheduling. And every 6 months after the re-inspection, required periodic surveillance is conducted by an adequately trained person.

The Management Plan for our school district is available for review to all school personnel, public, state and federal representatives during normal business hours with proper notice.

Airborne asbestos contamination in buildings can be a significant environmental problem and you can be assured that we are in compliance with all relevant regulations.

For asbestos questions or information, please contact the school's designated person at (308) 535-7100 or the Environmental Protection Agency- Region VII office at (800) 471-7127 or go to their web site at www.epa.gov/asbestos/asbestos-in-schools.

APPENDIX C

North Platte Public Schools						
B E N E F I T S						
Category		Positions	BCBS Health Insurance	Term Life	LTD	Section 125
				30 Day Waiting Period		
A		Directors		Paid	Yes	Yes
	Salary Range	Classified	Up to a Family	Paid	Yes	Yes
	Hourly Rate Schedule	Maintenance	Up to a Family	Paid	Paid	Yes
	Hourly Rate	Custodial	Up to a Family	Paid	Paid	Yes
	Hourly Rate	Part Time Custodian				
B	Clerical Salary Schedule	10 Month Administrative Assistant	Up to a Family	Paid	Yes	Yes
C	Hourly Rate					
	Salary Schedule	Paraprofessionals	Per Negotiated Agreement			Yes
	Hourly Rate					
D	Hourly Rate	Summer Maintenance				

APPENDIX D

North Platte Public Schools			
Compensation Schedule			
Administrative Assistants			
2023-2024			
	HS Registrar	HS Guidance	Superintendent
	HS Associate Principal	Activity Director	Executive Director of Finance
	MS Guidance	Maintenance	Human Resources
	HS/MS Attendance	Technology	Teaching and Learning
	Elementary	6-8 Principal	Student Services
	Outreach Coord.	Welcome Center	
		HS Principal	
	A	B	C
1.0	20.84	22.07	24.77
2.0	21.13	22.48	25.17
3.0	21.54	22.88	25.58
4.0	21.94	23.28	25.98
5.0	22.36	23.69	26.38
6.0	22.76	24.09	26.79
7.0	23.16	24.50	27.19
8.0	23.57	24.90	27.60
9.0	23.96	25.30	28.00
10.0	24.36	25.71	28.40
11.0	24.77	26.11	28.81
12.0	25.17	26.53	29.21
13.0	25.58	26.93	29.61
Welcome Center is moved to Column B: Current person is grandfathered in.			
Employees will move down a step on each odd year and;			
In even years only increases within the steps will occur.			

APPENDIX E

NORTH PLATTE PUBLIC SCHOOLS											
Classified Staff including payroll (excluding Clerical, Paraprofessional, Maintenance & Custodial)											
2023-2024											
	Entry Level:	\$216.22									
	Index - Vertical:	5.00%									
	Horizontal :	4.00%									
Degree		Support	AA/Training	BA/BS	BA/BS	BA/BS	BA/BS	MA/MS	MA/MS	MA/MS	MA/MS
					9	18	27		9	18	27
Level	Increase	0.75	0.96%	1.00%	1.04%	1.08%	1.12%	1.16%	1.20%	1.24%	1.28%
		0	0	1	10	19	28	100	109	118	127
1.0	1.00%	\$20.27	\$25.95	\$27.03	\$28.11	\$29.19	\$30.27	\$31.35	\$32.43	\$33.51	\$34.59
2.0	1.05%	\$21.62	\$27.30	\$28.38	\$29.46	\$30.54	\$31.62	\$32.70	\$33.78	\$34.86	\$35.95
3.0	1.10%	\$22.97	\$28.65	\$29.73	\$30.81	\$31.89	\$32.97	\$34.05	\$35.14	\$36.22	\$37.30
4.0	1.15%	\$24.32	\$30.00	\$31.08	\$32.16	\$33.24	\$34.32	\$35.41	\$36.49	\$37.57	\$38.65
5.0	1.20%	\$25.68	\$31.35	\$32.43	\$33.51	\$34.59	\$35.68	\$36.76	\$37.84	\$38.92	\$40.00
6.0	1.25%		\$32.70	\$33.78	\$34.86	\$35.95	\$37.03	\$38.11	\$39.19	\$40.27	\$41.35
7.0	1.30%			\$35.14	\$36.22	\$37.30	\$38.38	\$39.46	\$40.54	\$41.62	\$42.70
8.0	1.35%				\$37.57	\$38.65	\$39.73	\$40.81	\$41.89	\$42.97	\$44.05
9.0	1.40%					\$40.00	\$41.08	\$42.16	\$43.24	\$44.32	\$45.41
10.0	1.45%						\$42.43	\$43.51	\$44.59	\$45.68	\$46.76
11.0	1.50%							\$44.86	\$45.95	\$47.03	\$48.11
12.0	1.55%								\$47.30	\$48.38	\$49.46
13.0	1.60%									\$49.73	\$50.81
14.0	1.65%										\$52.16

APPENDIX F

Para Educators

North Platte Public Schools										
Para-Educators										
Level	August 1, 2021-July 31, 2022			August 1, 2022-July 31, 2023			August 1, 2023-July 31, 2024			
	Category			Category			Category			
	1	2	3	1	2	3	1	2	3	
1	12.20	13.90	17.43	12.70	14.40	17.93	13.20	14.90	18.43	
2	12.40	14.15	17.77	12.90	14.65	18.27	13.40	15.15	18.77	
3	12.64	14.45	18.16	13.14	14.95	18.66	13.64	15.45	19.16	
4	12.89	14.75	18.57	13.39	15.25	19.07	13.89	15.75	19.57	
5	13.15	15.05	18.97	13.65	15.55	19.47	14.15	16.05	19.97	
6	13.39	15.35	19.24	13.89	15.85	19.74	14.39	16.35	20.24	
7	13.64	15.65	19.64	14.14	16.15	20.14	14.64	16.65	20.64	
8	13.90	15.94	20.17	14.40	16.44	20.67	14.90	16.94	21.17	
9	14.14	16.25	20.58	14.64	16.75	21.08	15.14	17.25	21.58	
10	14.39	16.54	20.98	14.89	17.04	21.48	15.39	17.54	21.98	
11	14.64	16.85	21.37	15.14	17.35	21.87	15.64	17.85	22.37	
12	14.88	17.15	21.79	15.38	17.65	22.29	15.88	18.15	22.79	
13	15.13	17.44	22.16	15.88	18.19	22.91	16.63	18.94	23.66	
Level Does not equal years in district										
All placement will be at the discretion of Human Resources with input from building principals, facilitators, and directors.										
Category										
1: Building / Program Support										
a. Staff assigned to this category do not provide direct individualized support to identified students.										
b. Staff are assignable to classrooms and programs by building principals, supervisors, and/ or Directors.										
May include: Classroom, Library, Office, Accompanist, Kids Klub, Special Education (cased upon assignment and students being served), Title										
2: Focused Student Support										
a. Staff assigned to this category provide focused support to students with special needs or behavior needs as identified by Individualized Education Plan (IEP), behavior plans, or discretion of building principal, supervisor, or Directors.										
b. Kids Klub staff assigned to this category are assigned to specific sites and are tasked with managing staff and students without direct supervisory support. These staff members serve the role as Coordinator or Co-Coordinator.										

c. Staff assigned to this category may be required to have additional certification such as bus driving, CPI, and/ or other certification as identified by administration.									
May include: Special Education Bus Driver, Kids Klub Coordinator, Job Coach, Health, ISS, Behavior Support, Special Education (cased upon assignment and students being served)									
3: Specialized Support									
a. Staff assigned to this category provides specialized medical licensure as required by needs of student.									
b. Staff assigned to this category provide specialized support as required by language interpretation for students.									
May Include: LPN, Sign Language Interpreter, ELL									
Notes:									
Certified Para will be paid hourly rate of substitute according to Substitute Handbook. Staff must have required credentials									
Substitute Para will be paid at Level 5 experience level in category 1.									

APPENDIX G

	Appendix H
North Platte Public Schools	
Maintenance/Custodial Starting Wage	
2023-2024	
Positions	Starting Wage
Maintenance	\$17.00
Lead Custodian	\$16.50
Custodian	\$16.00
Part Time Custodian	\$13.00
Temporary Maintenance	\$13.00
Bus Drivers	\$16.10
Bus Drivers-CDL	\$18.00
MS Bus Drivers per trip	\$21.80
Summer Maintenance Staff Receive a .50 increase when they return	

APPENDIX H

North Platte Public Schools			
Holidays for the 2023-2024 School Year			
Holiday	Date of Holiday	Day of the Week	Date Observed
Designated Day	July 3, 2023	Monday	7/3/2023
Independence Day	July 4, 2023	Tuesday	7/4/2023
Labor Day	September 4, 2023	Monday	9/4/2023
Thanksgiving	November 23, 2023	Thursday	11/23/2023
Day After Thanksgiving	November 24, 2023	Friday	11/24/2023
Christmas Eve	December 24, 2023	Sunday	12/26/2023
Christmas Day	December 25, 2023	Monday	12/25/2023
New Years Eve	December 31, 2023	Sunday	1/2/2024
New Years Day	January 1, 2024	Monday	1/1/2024
Spring Break	March 29, 2024	Friday	3/29/2024
Memorial Day	May 27, 2024	Monday	5/27/2024

**APPENDIX I
APPENDIX J**

**Personal Leave Pay Deduct Days
2023-2024**

ALL personal leave is contingent upon building and district approval. If leave is exhausted, leave may be denied. If PERSONAL leave is requested on the following days, it is with the understanding upon approval that it will be with **full pay deduct and loss of personal day**, unless it falls within the exceptional circumstances clause specified in the negotiated agreement. IF SICK leave is taken on the following days, then **medical documentation must be presented** to the HR Director or designee.

August 04	First Day of Contract
August 07	Professional Learning Day
August 08	Professional Learning Day
August 09	Professional Learning Day
August 10	Student first day of semester
August 11	Student first day of semester
=====	
September 11	Professional Learning Day
September 11-14	P/T Conferences 7-12 (depending on the day the schools select for their conference night)
=====	
October 13	Professional Learning Day
October 16-19	P/T Conferences K-6
=====	
November 13	Professional Learning Day
November 13-16	P/T Conferences 7-12 (depending on the day the schools select for their conference night)
=====	
December 22	Professional Learning Day
=====	
January 8	Student first day of semester
January 15	Professional Learning Day
=====	
February 5-8	P/T Conferences K-12
February 12	Professional Learning Day
=====	
March 15	Professional Learning Day
=====	
April 15	Professional Learning Day
April 15-18	P/T Conferences 7-12 (depending on the day the schools select for their conference night)
=====	
May 17	Students last day
May 20	Professional Learning Day

Personal Leave Pay Deduct

North Platte Public Schools and North Platte Education Association have agreed upon the dates when it is essential to the school system that teachers are present. Personal leave may not be on the first two contract days, the first two student days of each semester, Parent-Teacher Conference days (as designation for assigned building), or Professional Learning Days.

NOTE: HR reserves the right to **ADD more Blackout Dates** during the fall and spring semesters based on substitute shortage. HR Director, HR Administrative Assistant, Principals, and building administrative assistants will monitor staff requests and subs covering classes. If classes cannot be covered, HR will add blackout days.

3033

Lending Textbooks to Children Enrolled in Private Schools

Through June 30, 2024, the school district shall make textbooks available to private school children who reside within the district or are otherwise entitled to borrow them pursuant to statute and 92 Nebraska Administrative Code, section 4. The district is obligated to purchase and lend textbooks only to the extent that the Legislature appropriates funds to the Nebraska Department of Education to be distributed for this purpose. As used in this policy, "textbooks" shall have the definition adopted by the Nebraska State Board of Education in Rule 4.

The district shall make a request for funds by filing an application on the form prescribed by the Department of Education no later than February 15th prior to the school year for which the application is made. The application shall include: the number of applications received; the number of textbooks requested; the number of textbooks needed to be purchased to fill the requests; the purchase price of the textbooks needed to be purchased which may include up to 5% of the cost to defray administrative expense; the title, purchase price, and number requested of each textbook including any shipping or handling charges; and if applicable the amount of carryover funds remaining from the previous year, amount of funds on hand from sale of unused textbooks, and amount of funds on hand from reimbursements for damaged textbook.

Textbooks which have not been requested for three consecutive years may be classified as unused and disposed of by sale or otherwise.

On or before November 15th, the district shall prepare a list of textbooks that are designated for use in the district during the current year and a list of new textbooks designated for use the following school year. The lists shall be kept current and in a place where they may be viewed during regular business hours. The district shall maintain a separate inventory of textbooks purchased for the use of private school children residing in the district.

Any parent or legal guardian who wishes to borrow textbooks shall submit an application on the form prescribed by the Department of Education to the district's administration offices on or before January 15th prior to the school year for which the application is made. The district shall maintain a supply of blank application forms and receipt forms. It shall keep the forms that have been signed by parents and guardians in a separate file for at least 5 years. It shall notify the parents and guardians at least 10 days prior to the start of

school when and where the textbooks will be available. It shall make textbooks available to parents or guardians on or before August 15th. If the number of textbooks for a particular subject or grade level is insufficient to fill all of the requests, the textbooks shall be distributed to parents and guardians based on a random drawing.

Parents and guardians shall sign a receipt on the form prescribed by the Department of Education when they pick up the textbooks and shall return the textbooks that can be returned no later than 15 days after the district's last day of class. The district shall assess the returned textbooks for damage beyond normal wear and tear. The parent or guardian who signed the receipt is responsible for paying the reasonable cost of the repair or replacement of any book that is damaged, lost, stolen, or not returned.

The school district shall limit the loan each year to ten textbooks per student for students in grades K-6 and to eight textbooks per student for students in grades 7-12.

This policy shall terminate July 1, 2024.

Adopted on: _____

Revised on: _____

Reviewed on: _____

4003 Drug Policy Regarding Drivers

Policy Statement. Drivers for the school district must be free from drug and alcohol abuse, and the use of illegal drugs or improper use of alcohol is prohibited. The overall goal of drug and alcohol testing is to insure a drug-free and alcohol-free transportation environment, and to reduce accidents, injuries and fatalities.

Designated Contact. The school district has designated [insert designated individual] as the individual any driver may contact with questions about this policy or the school district's drug testing program and procedures for drivers. This individual further maintains and will provide drivers informational materials concerning the effects of alcohol and controlled substances use on an individual's health, work, and personal life; signs and symptoms of an alcohol or a controlled substances problem (the driver's or a co-worker's); and available methods of intervening when an alcohol or controlled substances problem is suspected, including confrontation, referral to any employee assistance program and/or referral to management.

[Insert designated individual] may be contacted at [insert contact information.]

Covered Drivers. Any person who operates a commercial motor vehicle on behalf of the school district is covered by this policy and the school district's drug testing program and procedures for drivers. All covered drivers must provide the school district a signed statement certifying that he or she has received a copy of this policy and related materials.

Covered Workday. A driver is required to comply with this policy and the terms of the school district's drug testing program and procedures for drivers at all times they are assigned, or may be assigned, to perform safety-sensitive functions. This includes all time from the time a driver begins to work or is required to be in readiness to work until the time he/she is relieved from work and all responsibility for performing work. Safety-sensitive functions include: (1) all time at a school district facility or property, contractor facility or property, or on any public property, waiting to be dispatched, unless the driver has been relieved from duty by the school district; (2) all time inspecting equipment as required by state or federal law or regulation and any and all other time inspecting, servicing, or conditioning any commercial motor vehicle; (3) all time spent at the driving controls of a commercial motor vehicle in operation; (4) all time, other than driving time, in or upon any commercial motor vehicle; (5) all time loading or unloading a vehicle, supervising, or assisting in the loading or unloading, attending a vehicle being loaded or

unloaded, remaining in readiness to operate the vehicle, or in giving or receiving receipts for shipments loaded or unloaded; and (6) all time repairing, obtaining assistance, or remaining in attendance upon a disabled vehicle.

Prohibited Conduct. No driver shall: (1) report for duty or remain on duty requiring the performance of safety-sensitive functions while having an alcohol concentration of 0.04 or greater; (2) use alcohol while performing safety-sensitive functions; (3) perform safety-sensitive functions within four hours after using alcohol; or (4) refuse to submit to a pre-employment controlled substance, a post-accident alcohol or controlled substance test, a random alcohol or controlled substances test, a reasonable suspicion alcohol or controlled substance test, a return-to-duty alcohol or controlled substances test, or a follow-up alcohol or controlled substance test required under state or federal law or this policy. No driver required to take a post-accident alcohol test shall use alcohol for eight hours following the accident, or until he/she undergoes a post-accident alcohol test, whichever occurs first.

No driver shall: (1) report for duty or remain on duty requiring the performance of safety sensitive functions when the driver uses any drug or substance identified in 31 CFR 1308.11 Schedule 1; (2) report for duty or remain on duty requiring the performance of safety-sensitive functions when the driver uses any non-Schedule I drug or substance that is identified in the other Schedules in 21 CFR part 1308 except when the use is pursuant to the instructions of a licensed medical practitioner who is familiar with the driver's medical history and has advised the driver that the substance will not adversely affect the driver's ability to safely operate a commercial motor vehicle; or (3) report for duty, remain on duty or perform a safety-sensitive function, if the driver tests positive or has adulterated or substituted a test specimen for controlled substances.

Types of Testing. Pursuant to regulations promulgated by the Department of Transportation (DOT), the district has implemented four types of testing: (1) pre-employment testing, (2) reasonable cause testing, (3) post-accident testing and (4) random testing.

Refusal to Submit to Testing. A driver shall not refuse to submit to testing. A driver will be considered to have refused to submit to testing if the driver fails to provide a sample or specimen necessary for testing upon a lawful request, consistent with the required testing protocols. The refusal to submit to the testing used by the district will be grounds for refusal to hire driver applicants and to terminate the employment of existing drivers.

Consequences for Violations. Any driver who becomes unqualified on the basis of violation of the terms of this policy will be subject to disciplinary action

which may include termination of the driver's employment, and shall include the immediate removal from safety-sensitive functions in compliance with federal law. No driver tested pursuant to this policy and the school district's drug testing program and procedures who is found to have an alcohol concentration of 0.02 or greater but less than 0.04 shall perform or continue to perform safety-sensitive functions until the start of the driver's next regularly scheduled duty period, but not less than 24 hours following administration of the test.

Return to Duty Process. A driver who has violated this policy or the school district drug testing program and procedures cannot again perform any safety-sensitive functions until and unless the employee completes the return-to-duty process, including the substance-abuse professional's (SAP) evaluation, referral, and recommended education or treatment. The school district will provide employees the relevant contact information for available and acceptable SAPs as necessary, but the school district is not required under the law to provide a SAP evaluation or any subsequent recommended education or treatment for a driver. Any driver completing the return-to-duty process must complete a return-to-duty test and test negatively.

Disqualification. Any applicant who tests positive for the presence of the following drugs is medically unqualified to drive and will not be considered for the position of driver: (1) marijuana, (2) cocaine, (3) opiates, (4) amphetamines, or (5) phencyclidine (PCP). Any district driver who tests positive shall be medically unqualified and removed from service immediately.

Pre-employment Testing. All applicants for employment must submit to drug and alcohol tests as a condition of being considered for employment.

Reasonable Cause Testing. The district shall have reasonable cause to require a driver to submit to drug testing when a driver manifests physical or physiological symptoms or reactions commonly attributed to the use of controlled substances or alcohol.

Post-Accident Testing. A driver who has been involved in a reportable accident must submit to drug and alcohol testing as soon as possible. A reportable accident includes any accident in which there is a fatality, a person is injured and must be treated away from the accident site, the driver receives a citation for a moving violation, or a vehicle is towed from the scene. The driver must notify the district immediately regarding any reportable accident.

Serious Injury to the Driver. If a driver is so seriously injured that he or she cannot submit to testing at or immediately after the time of the accident, the driver must provide the necessary authorization for the district to obtain

hospital reports or other documents that would indicate whether there were controlled substances or alcohol in the driver's system.

Random Testing. All drivers will be subject to unannounced random testing for drugs and alcohol. The district or its agents will periodically select drivers at random for testing. A district official will notify a driver when his or her name has been selected and will instruct the driver to report immediately for testing. By its very nature, random selection may result in one driver being tested more than once in a 12-month period, while another driver may not be selected at all during the same 12 months.

Frequency of Random Testing. Under DOT regulations, the district must test at least 50 percent of its average number of driver positions for drugs and 25 percent of its average number of driver positions for alcohol each year. The tests must be unannounced and spread evenly throughout the year. DOT regulations also require that every driver selected at random must have his or her name placed back in the random pool for the next selection period.

Testing Procedure. All urine and blood specimens collected under the policy will be submitted to an approved laboratory for testing. Specimens that initially test positive for drugs will be subjected to a subsequent confirmation test before being reported by the laboratory as positive. All such specimens collected and submitted will be maintained securely to safeguard the validity of the test results and maintain the integrity of the testing process while ensuring the results are attributed to the correct driver.

Medical ~~Resource~~ Review Officer. All laboratory test results will be reported by the laboratory to a medical review officer (MRO) designated by the district. Negative test results will be reported as such by the MRO to the district. Before reporting a positive test result to the district, the MRO will attempt to contact the driver to discuss the test result. If the MRO is unable to contact the driver directly, the MRO will contact a district official designated in advance by the district, who shall in turn contact the driver and direct the driver to contact the MRO. Upon being so directed, the driver shall contact the MRO immediately or, if after the MRO's business hours and the MRO is unavailable, at the start of the MRO's next business day. If required by DOT regulations, personal information collected and maintained pursuant to this policy shall be reported to the Clearinghouse by the MRO in the event of: (1) a verified positive, adulterated, or substituted drug test result; (2) an alcohol confirmation test with a concentration of 0.04 or higher; (3) a refusal to submit to any test required by this policy and the school district's drug testing program and procedures; (4) an employer's report of actual knowledge that a driver has used alcohol or controlled substances based on the employer's direct observation of the employee, information provided by the driver's

previous employer(s), a traffic citation for driving a CMV while under the influence of alcohol or controlled substances or an employee's admission of alcohol or controlled substance use; (5) on duty alcohol use as prohibited above; (6) pre-duty alcohol use as prohibited above; (7) alcohol use following an accident as prohibited above; (8) controlled substance use as prohibited above; (9) a substance abuse professional report of the successful completion of the return-to-duty process; (10) a negative return-to-duty test; and (11) an employer's report of completion of follow-up testing.

Confidentiality. Pursuant to DOT regulations, individual test results for applicants and drivers will be released to the district and will be kept confidential unless the tested individual consents to their release or release is required by law (such as the release of information to the Clearinghouse.) Any person who has submitted to drug testing in compliance with this policy is entitled to receive the results of such testing upon timely written request.

Retesting. An individual who tested positive for the presence of drugs may request that the original sample be retested. The request for a retest must be submitted in writing on a form provided by the district within 3 working days of the district's notification to the individual that he or she has a positive test result. The individual making the request must pay all costs associated with the retest and transfer of the sample to another laboratory before the retest will be performed.

Adopted on: _____

Revised on: _____

Reviewed on: _____

4045
Milk Expression

Except as otherwise provided by law, tThe district will provide reasonable break time for an employee who wishes to breastfeed or express breast milk for her nursing child each time such employee has the need to do so. The District will provide in a place, other than a bathroom, which is shielded from view and free from intrusion from co-workers and the public ~~for one year after the child's birth.~~ These accommodations will be provided for one year after the child's birth, unless otherwise required by law.

Adopted on: _____

Revised on: _____

Reviewed on: _____

4059

Suicide Prevention Behavioral and Mental Health Training

All public school employees who interact with students and any other appropriate personnel are required to complete at least one hour of behavioral and mental health training with a focus on suicide awareness and prevention training every year. The superintendent will determine the appropriate personnel required to receive the training. The training materials for this training must be included in the Nebraska Department of Education's list of approved training materials.

~~school nurses~~

~~teachers~~

~~counselors~~

~~school psychologists~~

~~administrators~~

~~school social workers~~

~~community coaches~~

~~paraeducators~~

~~bus drivers~~

~~kitchen staff~~

~~custodians~~

~~secretarial and clerical staff~~

These employees must complete the ~~online~~ training designated by the school district or superintendent provided by the Nebraska Department of Education no later than **October 31** of each school year or within 30 days of their initial employment, whichever is later. Failure to complete this training ~~shall constitute just cause for the termination or nonrenewal of an~~ may subject the employee to employment-related discipline-employee's contract.

Adopted on: _____

Revised on: _____

Reviewed on: _____

5004 Option Enrollment

The board of education supports the concept embodied in the Enrollment Option Program that parents and legal guardians have the primary responsibility for insuring that their children receive the best education possible. Accordingly, the school district will participate in the option enrollment program and receive option students as provided herein.

1. Definitions

- a. **Option Student Defined.** Option student shall mean a nonresident student who has chosen to attend the school district under the provisions of the option enrollment program.
- b. **Resident School District Defined.** Resident school district shall mean the school district in which a student resides or in which the student is admitted as a resident of the school district pursuant to state law.
- c. **Option School District Defined.** Option school district shall mean the school district that a student chooses to attend other than his or her resident school district.

2. **Persons Entitled to Apply for Option Enrollment of Students.** Only parents and legal guardians may apply for option enrollment of students. Applications filed by foster parents and adults acting *in loco parentis* are not authorized and will be automatically denied.

3. **Duties, Entitlements and Rights of Option Students.** Except as otherwise provided herein, once an option student's option enrollment application has been accepted he/she shall be treated as a resident student of the school district.

4. Standards for Acceptance or Rejection of Option Students.

- a. Special Education Capacity. Capacity for special education services will be determined on a case-by-case basis. If an application for option enrollment received by the school district indicates that the student has an individualized education program under the federal Individuals with Disabilities Education Act, 20 U.S.C. 1400 et seq., or has been diagnosed with a disability as defined in section 79-1118.01, the application will be evaluated by the director of special education services or the director's

designee who must determine if the school district and the appropriate class, grade level, or school building has the capacity to provide the applicant the appropriate services and accommodations. The Federal Educational Rights and Privacy Rights Act (FERPA) (20 U.S.C. § 1232g) permits the release of education records when a student seeks or intends to enroll in a different school district.

a.b. Numeric Capacity. The board of education may set the numeric capacity of programs, classes, grade levels, or school buildings by operation of this policy or through freestanding action by the board. Numeric Capacity will be determined based upon available staff, facilities, projected enrollment of resident students, and projected number of students with which the option school district will contract based on existing contractual arrangements, ~~and availability of appropriate special education programs~~. Individuals seeking information about the numeric capacity set by the board may contact the superintendent for a copy of that resolution.

b.c. Programmatic Capacity. In addition to the numeric capacity standards referred to above, the board may, by resolution, prior to October 15 of each school year, declare a program, a class, or a school unavailable for the next school year to option students due to lack of capacity. Individuals seeking information about the programs that have been declared to be unavailable due to lack of capacity may contact the superintendent for a copy of the board's resolution.

c.d. Other Standards for Acceptance or Rejection of Option Enrollment Applications. In addition to the numeric and programmatic capacity standards outlined above, the school district shall not accept an option student when acceptance of the student:

- i. Would increase the operating costs of the school district, such as by requiring the hiring of new staff or contracting with outside entities to provide services to the student;
- ii. Would require the procurement of new equipment, technology, or furnishings;
- iii. Would cause or require the rearrangement of caseloads for staff and contracted professionals;
- iv. Is reasonably deemed by appropriate school staff to pose a potential risk to the health or safety of students or staff;

- v. May pose a risk of adversely affecting the quality of educational services being provided to resident students, as determined by appropriate school staff.

~~d. The school district shall accept an option student with a disability only to the extent that the school district's then current staff and facilities are sufficient to accommodate the student's needs without significantly increasing the operating costs of the school district, such as by requiring the hiring of new staff.~~

e. **Prohibited Standards.** The school district shall not base the decision to accept or reject an option student on the student's previous academic achievement, athletic or other extracurricular ability, disabling condition(s), proficiency in the English language, or previous disciplinary proceedings.

f. **Order of Acceptance.** If there are more option student applicants for any program, class, grade level or school building than can be accepted into such program, class, grade level or school building, applicants shall be accepted in the following order:

- i. students with brothers or sisters attending the school district, either as resident students or as option students, shall be granted first priority;

- ii. thereafter, option students shall be accepted into such program, class, grade level or school building in the order in which written applications were received by the school district.

g. **Maximum Capacity Report.** The school district will annually establish, publish, and report the capacity for each school building under the district's control pursuant to procedures, criteria, and deadlines established by the Nebraska Department of Education.

5. **False or Misleading Option Applications.** If, prior to the student's attendance as an option student, the school district discovers that a previously accepted option application contained false or substantively misleading information, the option application will be rejected.

6. **Academic Credits and Graduation.** The school district shall accept credits toward graduation that were awarded by another school district,

and shall award a diploma to an option student if the student meets the graduation requirements of the school district.

7. Information Regarding Schools, Programs, Policies and Procedures. The school district, its officers and employees, shall make information about the school district and its schools, programs, policies and procedures available to all interested people.

8. Procedure for Students Optioning Into or Out of the School District.

a. The parent or legal guardian of any student desiring to option into or out of the school district shall submit a proper and timely application to the board of education and the other affected school district for enrollment during the following and subsequent school years. Any application requiring the approval of the school district shall be deemed submitted when the application is actually received in the school district's business office.

b. On or before April 1st, the school district shall notify the parent or legal guardian of any student who has submitted an application to option into the school district and the resident school district, in writing, whether the application is accepted or rejected. If an application is rejected, the reason for such rejection shall be stated in the notification. This written notice shall be sent via certified mail to the address listed on the option application.

9. Late Applications and Requests for Release

a. The board of education may refuse a request of a student seeking to option out of the school district when the option application is submitted after March 15th under the following conditions:

i. When the district has already entered into contracts with teaching staff for the following school year;

ii. When the district has already contracted for the performance of specific services for the student;

iii. When the release of the student would have a negative financial impact or loss of revenue for the district.

b. The board of education will approve late applications to option into the district under the following conditions:

- i. When the resident district has released the student;
- ii. When the student's late enrollment into the district meets the standards for acceptance or rejection of option students contained elsewhere in this policy;

OR

- b. The board of education will deny all applications to option into the district that are received by the district after March 15 of the school year prior to the student's requested enrollment.
- c. The superintendent will notify parents or guardians who have submitted properly completed option applications after March 15th no later than 60 days following submission of the application of the board's acceptance or rejection of the application.

10. Students Who Do Not Need a Release from the Resident District

- a. A student does not need to be released from his/her resident district under the following circumstances:
 - i. When the student has relocated to a different resident school district after February 1
 - ii. When a student's option school district merges with another district effective after February 1
- b. The school district shall accept or reject an application from a student under this paragraph using the criteria set forth in this policy and will accept or reject the application within forty-five days.

11. Cancellation of Option.

Students who option either into or out of the school district shall:

- a. Attend the option school district until graduation or relocation/re-option in a different resident school district unless the student chooses to return to the resident school district, in which case the student's parent or legal guardian shall timely submit a cancellation form to the school board or board of education of the option school district and the resident school district for approval for the following year.

- b.** Attend an option school district for not less than one school year unless the student relocates to a different resident school district, completes requirements for graduation prior to the end the school year, transfers to a parochial or private school, or upon mutual agreement of the resident and option school districts cancels the enrollment option and returns to the resident school district.

12. Authority of Superintendent.

The board of education authorizes the superintendent of schools to make decisions on its behalf pursuant to and to apply the criteria articulated by this policy in determining whether to grant or deny option enrollment applications.

Adopted on: _____

Revised on: _____

Reviewed on: _____

5035 Student Discipline

Administrative and teaching personnel may take actions regarding student behavior, other than those specifically provided in this policy and the Student Discipline Act, which are reasonably necessary to aid the student, further school purposes, or prevent interference with the educational process. Such actions may include, but need not be limited to, counseling of students, parent conferences, referral to restorative justice practices or services, rearrangement of schedules, requirements that a student remain in school after regular hours to do additional work, restriction of extracurricular activity, or requirements that a student receive counseling, psychological evaluation, or psychiatric evaluation upon the written consent of a parent or guardian to such counseling or evaluation. Disciplinary consequences may also include in-school suspension, Saturday School, and any other consequence authorized by law. District administrators may develop building-specific protocols for the imposition of student discipline.

In this policy, references to "Principal" shall include building principals, the principal's designee, or other appropriate school district administrators.

Any statement, notice, recommendation, determination, or similar action specified in this policy shall be effectively given at the time written evidence thereof is delivered personally to or upon receipt of certified or registered mail or upon actual knowledge by a student or his or her parent or guardian.

Any student who is suspended or expelled from school pursuant to this policy may not participate in any school activity during the duration of that exclusion including adjacent school holidays and weekends. The student activity eligibility of a student who is mandatorily reassigned shall be determined on a case-by-case basis by the principal of the building to which the student is reassigned.

Pre-Kindergarten through Second Grade Students

Notwithstanding any other provision of this policy, an elementary school shall not suspend a student in pre-kindergarten through second grade unless the student brings a deadly weapon as defined in section 28-109 on school grounds, in a vehicle owned, leased, or contracted by a school being used for a school purpose or in a vehicle being driven for a school purpose by a school employee or his or her designee, or at a school-sponsored activity or athletic event. As an alternative to suspension, the school district may take any action authorized by law, including those provided in section 79-258.

Makeup Work for Suspended Students

Any student who is suspended must be given an opportunity to complete any classwork and homework missed during the period of suspension, including, but not limited to, examinations ("makeup work"). Any makeup work must be completed and turned in within 2 school days after completion of the suspension. This makeup guideline shall be provided to the student and a parent or guardian at the time of suspension. Suspended students may not be required to attend the school's alternative program for expelled students in order to complete classwork or homework.

Short-Term Suspension

The Principal may exclude students from school or any school function for a period of up to five school days (short-term suspension) on the following grounds:

1. Conduct constituting grounds for expulsion as hereinafter set forth; or,
2. Other violations of rules and standards of behavior adopted by the Board of Education or the administrative or teaching staff of the school, that occur on or off school grounds, if such conduct interferes with school purposes or there is a connection between such conduct and school.

The following process applies to short-term suspension:

1. The Principal shall make a reasonable investigation of the facts and circumstances. Short-term suspension shall be imposed only after a determination that the suspension is necessary to help any student, to further school purposes, or to prevent an interference with school purposes.
2. Prior to commencement of the short-term suspension, the student will be given oral or written notice of the charges against the student. The student will be advised of what he or she is accused of having done, be given an explanation of the evidence the authorities have, and be given an opportunity to explain the student's version of the facts.
3. Within 24 hours or such additional time as is reasonably necessary, **not to exceed an additional 48 hours**, following the suspension, the Principal will send a written statement to the student, and the student's parent or guardian, describing the student's conduct, misconduct or violation of the rule or standard and the reasons for the action taken. An opportunity will be given to the student, and the student's parent or guardian, to have a conference with the Principal ordering the short-term suspension before or at the time the student returns to school **and**

shall document such effort in writing. The Principal shall determine who, in addition to the parent or guardian, is to attend the conference.

4. Students who are short-term suspended will/will not must be given the opportunity to complete classwork and homework missed during the period of suspension, including but not limited to examinations, as provided herein.

Emergency Exclusion

Students may be emergency excluded from school pursuant to the board's separate policy on emergency exclusion or state law.

Weapons and/or Firearms

Students may be disciplined for the possession of weapons and/or firearms pursuant to the board's separate policy on weapons and firearms or state law.

Long-Term Suspension

Students may be excluded by the Principal from school or any school function for a period of more than five school days but less then than twenty school days (long-term suspension) for any conduct constituting grounds for expulsion as hereinafter set forth. The process for long-term suspension is set forth below.

Expulsion

1. **Meaning of Expulsion.** Expulsion means exclusion from attendance in all schools, grounds and activities of or within the system for a period not to exceed the remainder of the semester in which it took effect unless the misconduct occurred (a) within ten school days prior to the end of the first semester, in which case the expulsion shall remain in effect through the second semester, or (b) within ten school days prior to the end of the second semester, in which case the expulsion shall remain in effect for summer school and the first semester of the following school year, or (c) unless the expulsion is for conduct specified in these rules or in law as permitting or requiring a longer removal, in which case the expulsion shall remain in effect for the period specified

therein. Such action may be modified or terminated by the school district at any time during the expulsion period.

2. **Summer Review.** Any expulsion that will remain in effect during the first semester of the following school year will be automatically scheduled for review before the beginning of the school year. The review will be conducted by the hearing officer who conducted the initial expulsion hearing, or a hearing officer appointed by the Superintendent in the event no hearing was previously held or the initial hearing officer is no longer available or willing to serve, after the hearing officer has given notice of the review to the student and the student's parent or guardian. This review shall be limited to newly discovered evidence or evidence of changes in the student's circumstances occurring since the original hearing. This review may lead to a recommendation by the hearing officer that the student be readmitted for the upcoming school year. If the school board or board of education or a committee of such board took the final action to expel the student, the student may be readmitted only by action of the board. Otherwise the student may be readmitted by action of the Superintendent.
3. **Suspension of Enforcement of an Expulsion:** Enforcement of an expulsion action may be suspended (i.e., "stayed") for a period of not more than one full semester in addition to the balance of the semester in which the expulsion takes effect, and as a condition of such suspended action, the student may be assigned to a school, class, or program/plan and to such other consequences which the school district deems appropriate.
4. **Alternative School or Pre-expulsion Procedures.** The school shall either provide an alternative school, class or educational program for expelled students, or shall follow the pre-expulsion procedures outlined in NEB. REV. STAT. 79-266.
 - 4.5. **Conclusion of Expulsion.** At the conclusion of an expulsion, the school district will reinstate the student and accept nonduplicative, grade-appropriate credits earned by the student during the term of expulsion from any Nebraska accredited institution or institution accredited by one of the six regional accrediting bodies in the United States.

Grounds for Long-Term Suspension, Expulsion or Mandatory Reassignment:

The following conduct constitutes grounds for long-term suspension, expulsion, or mandatory reassignment, subject to the procedural provisions of the Student Discipline Act, NEB. REV. STAT. § 79-254 through 79-296, when such activity occurs on school grounds, in a vehicle owned, leased, or contracted by a school being used for a school purpose or in a vehicle being

driven for a school purpose by a school employee or by his or her designee, or at a school-sponsored activity or athletic event:

1. Use of violence, force, coercion, threat, intimidation, or similar conduct in a manner that constitutes a substantial interference with school purposes;
2. Willfully causing or attempting to cause substantial damage to property, stealing or attempting to steal property of substantial value, or repeated damage or theft involving property;
3. Causing or attempting to cause personal injury to a school employee, to a school volunteer, or to any student. Personal injury caused by accident, self-defense, or other action undertaken on the reasonable belief that it was necessary to protect some other person shall not constitute a violation of this subdivision;
4. Threatening or intimidating any student for the purpose of or with the intent of obtaining money or anything of value from such student;
5. Knowingly possessing, handling, or transmitting any object or material that is ordinarily or generally considered a weapon (*see also board policy on weapons and firearms*);
6. Engaging in the unlawful possession, selling, dispensing, or use of a controlled substance or an imitation controlled substance, as defined in section 28-401, a substance represented to be a controlled substance, or alcoholic liquor as defined in section 53-103.02 or being under the influence of a controlled substance or alcoholic liquor (*note: the term "under the influence" for school purposes has a less strict meaning than it does under criminal law; for school purposes, the term means any level of impairment and includes even the odor of alcohol on the breath or person of a student; also, it includes being impaired by reason of the abuse of any material used as a stimulant*);
7. Public indecency as defined in section 28-806, except that this prohibition shall apply only to students at least twelve years of age but less than nineteen years of age;
8. Engaging in bullying as defined in section 79-2,137 and in these policies;
9. Sexually assaulting or attempting to sexually assault any person if a complaint has been filed by a prosecutor in a court of competent jurisdiction alleging that the student has sexually assaulted or attempted to sexually assault any person, including sexual assaults or attempted sexual assaults which occur off school grounds not at a school function, activity, or event. For purposes of this subdivision, sexual assault means sexual assault in the first degree as defined in section 28-319, sexual assault in the second degree as defined in section 28-320, sexual assault of a child in the second or third degree as defined in section 28-320.01, or sexual assault of a child in the first degree as

defined in section 28-319.01, as such sections now provide or may hereafter from time to time be amended;

10. Engaging in any other activity forbidden by the laws of the State of Nebraska which activity constitutes a danger to other students or interferes with school purposes; or
11. A repeated violation of any of the following rules if such violations constitute a substantial interference with school purposes:
 - a. The use of language, written or oral, or conduct, including gestures, which is profane or abusive to students or staff members. Profane or abusive language or conduct includes, but is not limited to, that which is commonly understood and intended to be derogatory toward a group or individual based upon race, gender, national origin, or religion;
 - b. Dressing or grooming in a manner which violates the school district's dress code and/or is dangerous to the student's health and safety, a danger to the health and safety of others, or which is disruptive, distracting or indecent to the extent that it interferes with the learning and educational process;
 - c. Violating school bus rules as set by the school district or district staff;
 - d. Possessing, using, selling, or dispensing tobacco, drug paraphernalia, an electronic nicotine delivery system, or a tobacco imitation substance or packaging, regardless of form, including cigars, cigarettes, chewing tobacco, and any other form of tobacco, tobacco derivative product or imitation or electronic cigarettes, vapor pens, etc.;
 - e. Possessing, using, selling, or dispensing any drug paraphernalia or imitation of a controlled substance regardless of whether the actual substance possessed is a controlled substance by Nebraska law;
 - f. Possession of pornography;
 - g. Sexting or the possession of sexting images (a combination of sex and texting - the act of sending sexually explicit messages or photos electronically);
 - h. Engaging in hazing, defined as any activity expected of someone joining a group, team, or activity that humiliates, degrades or risks emotional and/or physical harm, regardless of the person's willingness to participate. Hazing activities are generally considered to be: physically abusive, hazardous, and/or sexually violating and include but are not limited to the following: personal servitude; sleep deprivation and restrictions on personal hygiene; yelling, swearing and insulting new members/newcomers; being forced to wear embarrassing or humiliating attire in public; consumption of vile substances or smearing of such on one's skin;

branding; physical beatings; binge drinking and drinking games; sexual simulation and sexual assault;

- i. Bullying which shall include cyberbullying, defined as the use of the internet, including but not limited to social networking sites such as Facebook, cell phones or other devices to send, post or text message images and material intended to hurt or embarrass another person. This may include, but is not limited to; continuing to send e-mail to someone who has said they want no further contact with the sender; sending or posting threats, sexual remarks or pejorative labels (i.e., hate speech); ganging up on victims by making them the subject of ridicule in forums, and posting false statements as fact intended to humiliate the victim; disclosure of personal data, such as the victim's real name, address, or school at websites or forums; posing as the identity of the victim for the purpose of publishing material in their name that defames or ridicules them; sending threatening and harassing text, instant messages or emails to the victims; and posting or sending rumors or gossip to instigate others to dislike and gang up on the target;
- j. Violations of the district's ~~computer~~ acceptable computer use policy ~~are subject to discipline, up to and including expulsion~~;
- k. Knowingly possessing, handling, or transmitting any object or material that is ordinarily or generally considered a simulated or "look-a-like" weapon;
- l. Using any object to simulate possession of a weapon;
- m. Knowingly making a false statement or knowingly submitting false information during the Title IX grievance process or any other school investigation or making a materially false statement in bad faith in the course of a Title IX grievance proceeding or any other school investigation;
- n. Violation of the school's audio and video recording policy;
and
- o. Any other violation of any board policy, handbook provision, or a rule or regulation established by a school district staff member pursuant to authority delegated by the board.

Due Process Afforded to Students Facing Long-term Suspension or Expulsion

The following procedures shall be followed regarding any long-term suspension, expulsion, or mandatory reassignment:

1. The decision as to recommend discipline shall be made within two school days after learning of the alleged student misconduct. On the date of

- the decision to discipline, the Principal shall file with the Superintendent a written charge and a summary of the evidence supporting such charge.
2. The Principal shall serve the student and the student's parents or guardian with a written notice by registered or certified mail or personal service within two school days of the date of the decision to recommend long-term suspension or expulsion. The notice shall include the following:
 - a. The rule or standard of conduct allegedly violated and the acts of the student alleged to constitute a cause for long-term suspension, expulsion, or mandatory reassignment, including a summary of the evidence to be presented against the student;
 - b. The penalty, if any, which the principal has recommended in the charge and any other penalty to which the student may be subject;
 - c. A statement that, before long-term suspension, expulsion, or mandatory reassignment ~~for disciplinary purposes~~ can be invoked, the student has a right to a hearing, upon request, and that if the student is suspended pending the outcome of the hearing, the student may complete classwork and homework, including, but not limited to, examinations, missed during the period of suspension pursuant to district guidelines which shall not require the student to attend the school district's alternative programs for expelled students in order to complete classwork or on the specified charges;
 - d. A description of the hearing procedures provided by the act, along with procedures for appealing any decision rendered at the hearing;
 - e. A statement that the principal, legal counsel for the school, the student, the student's parent, or the student's representative or guardian has the right (i) to examine the student's academic and disciplinary records and any affidavits to be used at the hearing concerning the alleged misconduct and (ii) to know the identity of the witnesses to appear at the hearing and the substance of their testimony; and
 - f. A form on which the student, the student's parent, or the student's guardian may request a hearing, to be signed by such parties and delivered to the principal or superintendent in person or by registered or certified mail to the address provided on the form.
 3. When a notice of intent to discipline a student by long-term suspension, expulsion, or mandatory reassignment is filed with the superintendent, the student may be suspended by the principal until the date the long-term suspension, expulsion, or mandatory reassignment takes effect ~~if~~

~~no hearing is requested or, if a hearing is requested, the date the hearing examiner makes the report of his or her findings and a recommendation of the action to be taken to the superintendent,~~ if the principal determines that the student must be suspended immediately to prevent or substantially reduce the risk of (a) interference with an educational function or school purpose or (b) a personal injury to the student himself or herself, other students, school employees, or school volunteers.

4. Nothing in this policy shall preclude the student, student's parents, guardian or representative from discussing and settling the matter with appropriate school personnel prior to the ~~time the long-term suspension, expulsion, or mandatory reassignment takes effect hearing stage.~~
5. ~~If a hearing is requested within five days after receipt of the notice, the Superintendent shall appoint a hearing officer examiner within two school days after receipt of the hearing request who shall follow the "hearing procedures" outlined below. The student or the student's parent or guardian may request designation of a hearing examiner other than the hearing examiner recommended by the superintendent if notice of the request is given to the superintendent within two school days after receipt of the superintendent's recommended appointment. Upon receiving such request, the superintendent must provide one alternative hearing examiner who is not an employee of the school district or otherwise currently under contract with the school district and whose impartiality may not otherwise be reasonably questioned. The superintendent may also provide an additional list of hearing examiners that may include hearing examiners employed by or under contract with the school district. The student or the student's parent or guardian must, within five school days, select a hearing examiner to conduct the hearing who was recommended, or provided as an alternative hearing examiner, or included on an additional list, if any, pursuant to this subdivision and shall notify the superintendent in writing of the selection. The superintendent must appoint the selected hearing examiner upon receipt of such notice.~~
6. ~~The hearing examiner must, within two school days after being appointed, give written notice to the principal, the student, and the student's parent or guardian of the time and place for the hearing.~~
7. ~~The hearing shall be held within a period of five school days after appointment of the hearing examiner, but such time may be changed by the hearing examiner for good cause with consent of the parties. No hearing shall be held upon less than two school days' actual notice to the principal, the student, and the student's parent or guardian, except with the consent of all the parties.~~

~~5.8. The principal or legal counsel for the school, the student, and the student's parent, guardian, or representative have the right to receive a copy of all records and written statements referred to in the Student Discipline Act as well as the statement of any witness in the possession of the school board or board of education no later than forty-eight hours prior to the hearing.~~

~~6.9. If a hearing is requested more than five school days following the receipt of the written notice, but not more than thirty calendar days after receipt, the Superintendent shall appoint a hearing officer examiner who shall follow the "hearing procedures" outlined below, except that the time constraints set forth may differ as provided by law and this policy. The hearing will be held according to the requirements of section 79-269.~~ The student shall be entitled to a hearing but the consequence imposed may continue in effect pending final determination.

~~7.10. If a request for hearing is not received within thirty calendar days following the mailing or delivery of the written notice, the student shall not be entitled to a hearing.~~

In the event a hearing is requested, the hearing, hearing procedures, the student's rights and any appeals or judicial review permitted by law shall be governed by the applicable provisions of the Nebraska Student Discipline Act (NEB. REV. STAT. § 79-254 to 79-294). ~~The school district will provide parents with copies of the relevant statutes upon request.~~

~~**Makeup Work for Suspended Students**~~

~~Any student who is suspended must be given an opportunity to complete any classwork and homework missed during the period of suspension, including, but not limited to, examinations ("makeup work"). Any makeup work must be completed and turned in within 2 school days after completion of the suspension. This makeup guideline shall be provided to the student and a parent or guardian at the time of suspension. Suspended students may not be required to attend the school's alternative program for expelled students in order to complete classwork or homework.~~

Reporting Requirement to Law Enforcement

Violations of this section will result in a report to law enforcement if:

1. The violation includes possession of a firearm;
2. The violation results in child abuse;
3. It is a violation of the Nebraska Criminal Code that the administration believes cannot be adequately addressed solely by discipline from the school district;

4. It is a violation of the Nebraska Criminal Code that endangers the health and welfare of staff or students;
5. It is a violation of the Nebraska Criminal Code that interferes with school purposes;
6. The report is required or requested by law enforcement or the county attorney.

Adopted on: _____
Revised on: _____
Reviewed on: _____

5045 Student Fees

The school district shall provide free instruction in accordance with the Nebraska State Constitution and the Nebraska statutes. The district also provides activities, programs, and services that extend beyond the minimum level of constitutionally required free instruction. Under the Public Elementary and Secondary Student Fee Authorization Act, the district is permitted to charge students fees for these activities or to require students to provide specialized equipment and attire for certain purposes. This policy is subject to further interpretation or guidance by administrative or board regulations. Students are encouraged to contact their building administration, their teachers or their coaches, and sponsors for further specifics.

A. Definitions.

- 1.** "Students" means students, their parents, guardians or other legal representatives.
- 2.** "Extracurricular activities" means student activities or organizations that (1) are supervised or administered by the district; (2) do not count toward graduation or advancement between grades; and (3) are not otherwise required by the district.
- 3.** "Post-secondary education costs" means tuition and other fees associated with obtaining credit from a post-secondary educational institution.

B. Listing of Fees Charged by this District.

1. Guidelines for Clothing Required for Specified Courses and Activities.

Students are responsible for complying with the district's grooming and attire guidelines and for furnishing all clothing required for any special programs, courses or activities in which they participate. The teacher, coach, or sponsor of the activity will provide students with written guidelines that detail any special clothing requirements and explain why the special clothing is required for the specific program, course or activity.

2. Safety Equipment and Attire.

The district will provide students with all safety equipment and attire that is required by law. Building administrators will assure that (a) such equipment is available in the appropriate classes and areas of the school buildings, (b) teachers are directed to instruct students in the use of such devices, and (c) students use the devices as required. Students are responsible for using the devices safely and as instructed.

3. Personal or Consumable Items.

The district **does/does not** provide students with personal or consumable items for participation in courses and activities including, but not limited to, pencils, paper, pens, erasers and notebooks. Students who wish to supply their own personal or consumable items may do so, as long as those items comply with the requirements of the district. The district will provide students with facilities, equipment, materials and supplies, including books. Students are responsible for the careful and appropriate use of such property. Students will be charged for damage to school property caused by the student and will be held responsible for the reasonable replacement cost of any school property that they lose.

4. Materials Required for Course Projects.

The district will provide students with the materials necessary to complete all basic curricular projects. In courses where students choose to produce a project that requires materials beyond the basic materials provided by the district, the students will furnish the materials, purchase the materials from the school, or purchase the materials from an outside vendor with an order form provided by the school.

5. Technological Devices

The district will provide students with the technological devices necessary to complete all basic curricular projects. **To the extent that a student is not required by the district's curriculum to utilize a device off district property, the district may charge students a convenience fee to take the device off district property. The maximum dollar amount of this convenience fee charged by the district will be \$_____.**

As with all school property, students may be charged for damage to such devices. To protect against such potential losses, students and parents may, but are not required, to purchase insurance coverage for the devices. The

maximum dollar amount of this insurance coverage facilitated by the district will be \$____. The district may also charge a damage deposit which will be returned or may be rolled to cover the damage deposit for the next year if it is not needed to cover the costs of any damage to the device. The maximum dollar amount of this damage deposit will be \$_____.

Additionally, the district may allow students to purchase technological devices by arranging for the students to purchase these devices through a single, or series of, payments.

6. Extracurricular Activities.

The district may charge students a fee to participate in extracurricular activities to cover the district's reasonable costs in offering such activities. The district may require students to furnish specialized equipment and clothing that is required for participation in extracurricular activities, or may charge a reasonable fee for the use of district-owned equipment or attire. Attached to this policy is a list of the fees charged for particular activities. The coach or sponsor will provide students with additional written guidelines detailing the fees charged, the equipment and/or clothing required, or the usage fee charged. The guidelines will explain the reasons that fees, equipment and/or clothing are required for the activity.

The following list details the maximum dollar amount of all extracurricular activities fees and the specifications for any equipment or attire required for participation in extracurricular activities:

- Student Activity Card: \$____
 - Covers admission to all extracurricular events
- Student Participation Fee: \$____
 - Required of all students who participate in athletics and/or other extracurricular activities
- Future Business Leaders of America: \$____
- DECA: \$____
- National Honor Society: \$____
- Cheerleading, Drill Team, Flag Corps: \$____
 - Students must purchase uniforms and shoes selected by the sponsor and/or student group. The maximum dollar amount charged by the school district for these items will be: \$____
- Football: \$ ____
 - Students must provide their own football shoes, undergarments, and mouthguards
- Golf: \$____

- Students must provide their own golf shoes, undergarments, and clubs
- Softball and Baseball: \$____
 - Students must provide their own shoes, gloves, and undergarments
- Track, Volleyball, and Wrestling: \$____
 - Students must provide their own shoes and undergarments
- Future Farmers of America: \$____
 - Students must purchase their own jackets and pay dues
- Rifle and Trap Teams: \$____
 - Students must provide their own weapons and ammunition
- Science Club: \$____
- FCCLA: \$____
- Spanish Club: \$____

7. Post-Secondary Education Costs.

Some students enroll in postsecondary courses while still enrolled in the district's high school. As a general rule, students must pay all costs associated with such post-secondary courses. However, for a course in which students receive high school credit or a course being taken as part of an approved accelerated or differentiated curriculum program, the district shall offer the course without charge for tuition, transportation, books, or other fees. Students who choose to apply for post-secondary education credit for these courses must pay tuition and all other fees associated with obtaining credits from a post-secondary educational institution. The costs of these items will naturally vary, but the maximum dollar amount of the fee is anticipated to be \$_____ per course.

8. Transportation Costs.

The district will charge students reasonable fees for transportation services provided by the district to the extent permitted by federal and state statutes and regulations.

The maximum dollar amount of the transportation fee charged by this district shall be \$_____.

9. Copies of Student Files or Records.

The district will charge a fee for making copies of a student's files or records for the parents or guardians of such student. The Superintendent or the Superintendent's designee shall establish a schedule of student record

fees. Parents of students have the right to inspect and review the students' files or records without the payment of a fee, and the district shall not charge a fee to search for or retrieve any student's files or records.

The district will charge a fee of \$____ per page for reproduction of student records.

10. Participation in Before-and-After-School or Pre-Kindergarten Services.

The district will charge reasonable fees for participation in before-and-after school or pre-kindergarten services offered by the district pursuant to statute.

The maximum dollar amount charged by the district for these services shall be \$_____.

11. Participation in Summer School or Night School.

The district will charge reasonable fees for participation in summer school or night school and may charge reasonable fees for correspondence courses.

The maximum dollar amount charged by the district for summer and night school shall be \$_____.

12. Charges for Food Consumed by Students.

The district will charge for items that students purchase from the district's breakfast and lunch programs. The fees charged for these items will be set according to applicable federal and state statutes and regulations. The district will charge students for the cost of food, beverages, and the like that students purchase from a school store, vending machine, booster club or from similar sources. Students may be required to bring money or food for field trip lunches and similar activities.

The maximum dollar amount charged by the district for the breakfast and lunch programs is as follows:

- Breakfast Program – Grades K-8
 - Regular Price \$_____
 - Reduced Price \$_____
- Breakfast Program – Grades 9-12
 - Regular Price \$_____

- Reduced Price \$_____
- Lunch Program – Grades K-8
 - Regular Price \$_____
 - Reduced Price \$_____
- Lunch Program – Grades 9-12
 - Regular Price \$_____
 - Reduced Price \$_____

13. Charges for Musical Extracurricular Activities.

Students who qualify for fee waivers under this policy will be provided, at no charge, the use of a musical instrument in optional music courses that are not extracurricular activities. The following list details the maximum dollar amount of all musical extracurricular activities fees and the equipment or attire required for participation in musical extracurricular activities:

- Band: \$_____
 - Students must provide their own instruments and marching band shoes, which must be white, rubber-soled sneakers
- Swing Choir: \$_____
 - Students must purchase outfits and shoes selected by the sponsor and/or student group. The maximum dollar amount charged by the district for these materials will be \$_____

14. Contributions for Junior and Senior Class Extracurricular Activities.

Students are eligible to participate in a number of unique extracurricular activities during their last two years in high school, including prom, various senior recognitions, and graduation. In order to fund these extracurricular activities, the school district will ask each student to make a contribution to their class’s fund. This contribution is completely voluntary. Students who chose not to contribute to the class fund are still eligible to participate in the extra activities. The suggested donation to the class fund will be \$_____.

C. Waiver Policy.

Students who qualify for free or reduced-price lunches under United States Department of Agriculture child nutrition programs shall be provided a fee waiver or be provided the necessary materials or equipment without charge for (1) participation in extracurricular activities, (2) materials for course projects, and (3) the use of a musical instrument in optional music courses that are not extracurricular activities. Actual participation in the free or reduced-price lunch program is not required to qualify for the waivers

provided in this section. The district is not obligated to provide any particular type or quality of equipment or other material to eligible students. Students who wish to be considered for waiver of a particular fee must submit a completed fee waiver application to their building principal.

D. Distribution of Policy.

This policy will be published in the Student Handbook or its equivalent that will be provided to students at no cost.

E. Voluntary Contributions to Defray Costs.

The district will, when appropriate, request donations of money, materials, equipment or attire from parents, guardians and other members of the community to defray the costs of providing certain services and activities to students. These requests are not requirements and staff members of the district are directed to clearly communicate that fact to students, parents and patrons.

F. Fund-Raising Activities

Students may be permitted or required to engage in fund-raising activities to support various curricular and extracurricular activities in which they participate. Students who decline to participate in fund-raising activities are not eligible under this policy for waiver of the costs or fees which the fund-raising activity was meant to defray.

G. Student Fee Fund.

The school board hereby establishes a Student Fee Fund. The Student Fee Fund shall be a separate school district fund that will not be funded by tax revenue, and that will serve a depository for all monies collected from students for (1) participation in extracurricular activities, (2) post-secondary education costs, and (3) summer school or night school courses. Monies in the Student Fee Fund shall be expended only for the purposes for which they were collected from students.

Adopted on: _____
Revised on: _____
Reviewed on: _____

NOTE TO BE DELETED: This policy satisfies the minimum requirements of the *Healthy, Hunger-Free Kids Act of 2010* and its final rule. Schools that wish to adopt a more “aggressive” policy with higher standards may do so and should contact KSB for policy language that is in-line with their goals.

5052 School Wellness Policy

The school district is committed to providing a school environment that enhances learning and the development of lifelong wellness. The goals outlined in this policy were determined and selected after reviewing and considering evidence-based strategies.*

1. Goals for Nutrition Promotion and Education

- a. The district will promote healthy food and beverage choices for all students, as well as encourage participation in school meal programs by such methods as implementing evidence-based healthy food promotion techniques through the school meal programs and promoting foods and beverages that meet or exceed the USDA Smart Snacks in School nutrition standards.
- b. The health curriculum will include information on good nutrition and healthy living habits.
- c. Teachers will incorporate information on nutrition and wellness into the classroom curriculum as appropriate.
- d. The district will collaborate with public and private entities to promote student wellness.
- e. Water will be made available to students throughout the school day.

2. Goals for Physical Activity

- a. The school district’s curriculums shall include instruction on physical activity and habits for healthy living.
- b. Students will be encouraged to engage in physical activities throughout the school day and will be provided with opportunities to do so.

- c. The district encourages parents and guardians to support their children's participation in physical activity, to be physically active role models, and to include physical activity in family events.

3. Goals for Other School-Based Activities Designed to Promote Student Wellness

- a. The district will participate in state and federal child nutrition programs as appropriate.
- b. The district will provide professional development, support, and resources for staff about student wellness.
- c. Students will be provided sufficient time in which to eat school-provided meals.
- d. The district's lunchrooms will be attractive and well-lighted.
- e. The district will allow other health-related entities to use school facilities for activities such as health clinics and screenings so long as the activities meet the district's requirements and criteria for the use of facilities.
- f. The district may partner with other individuals or entities in the community to support the implementation of this policy.
- g. The district will strive to provide physical activity breaks for all students, recess for elementary students, and before and after school activities, as well as encourage students to use active transport (walking, biking, etc.)
- h. The district will use evidence-based strategies to develop, structure, and support student wellness.

4. Standards and Nutrition Guidelines for All Foods and Beverages Sold to Students on the School Campus and During the School Day

- a. The district will ensure that student access to foods and beverages meet federal, state and local laws and guidelines including, but not limited to:

- i. USDA National School Lunch and School Breakfast nutrition standards
 - ii. USDA Smart Snacks in School nutrition standards.
- b. The district will offer students a variety of age-appropriate, healthy food and beverage selections with plenty of fruits, vegetables, and whole grains aimed at meeting the nutrition needs of students within their calorie requirements in order to promote student health and reduce childhood obesity.

5. Standards for All Foods and Beverages Provided, But Not Sold to Students During the School Day

The district may provide a list of healthy party ideas or food and beverage alternatives to parents, teachers, and students for classroom parties, rewards and incentives, or classroom snacks. The district discourages the use of food and beverages as a reward or incentive for performance or behavior.

6. Food and Beverage Marketing

Marketing and advertising is only allowed on school grounds or at school activities for foods and beverages that meet or exceed the USDA Smart Snacks in School nutrition standards, except as follows:

- a. This requirement does not apply to marketing that occurs at events outside of school hours such as after school sporting or any other events, including school fundraising events.
- b. The district will not immediately replace menu boards, coolers, tray liners, beverage cups, and other food service equipment with depictions of noncompliant products or logos to comply with the new USDA Smart Snacks in Schools nutrition requirements. All previously purchased products will be used, and all existing contracts honored.
- c. All equipment that currently displays noncompliant marketing materials will not be removed or replaced (e.g., a score board with a Coca-Cola logo). However, as the district reviews and considers new contracts, and as scoreboards or other such durable equipment are replaced or updated over time, any products that are marketed and

advertised will meet or exceed the USDA Smart Snacks in School nutrition standards

7. Public Participation

Parents, students, representatives of the school food authority, teachers, school health professionals, board members, school administrators, and members of the general public shall be allowed to provide their input to the school district during the wellness policy adoption and review process.

8. Competitive Foods (Includes Food and Beverages Sold in Vending Machines, School Stores, Fundraisers or in Competition with the National School Lunch and Breakfast Programs)

- a. Except as otherwise allowed by the Nebraska Department of Education (NDE), all foods and beverages sold during the school day as part of a fundraiser or for any other purpose in competition with the National School Lunch and Breakfast Programs must meet the nutrition standards of those programs.
- b. Fundraiser food or beverages are NOT exempt from the USDA Smart Snacks in School nutrition standards. Therefore, if food is sold as a fundraiser:
 - (1) It shall not be sold in competition with school meals in the food service area during the meal service.
 - (2) It shall not be sold or otherwise made available to students anywhere on school premises during the period beginning one half hour prior to the serving period for breakfast and/or lunch and lasting until one half hour after the serving of breakfast and/or lunch.
 - (3) The sale of food items during the school day shall meet the USDA Smart Snacks in School nutrition requirements
 - (4) This restriction does not apply to food sold during non-school hours, weekends, and off-campus fundraising events such as concessions during after-school sporting events, school plays or concerts; or to

bulk food items that are sold for consumption at home. (Ex: frozen pizzas, cookie dough tubs, etc.)

9. Triennial Assessment

The school board shall assess and review this policy at least every three years to determine:

- a. Compliance with this policy;
- b. How this policy compares to NDE model wellness policies;
- c. Progress made in attaining the goals of this policy.

The school board will update or modify this policy as appropriate.

10. Public Notice

In addition to identifying the topic on its meeting agenda as required by the Open Meetings Act, the school district will provide notice of this policy at least annually to the public and other stakeholders identified in this policy by one or more of the following methods: on its webpage, in its newsletter, in the student and employee handbooks, newspaper advertisements, direct mailings, electronic mail, and public postings.

In addition to identifying the topic on its meeting agenda as required by the Open Meetings Act, the school district will provide notice of the Triennial Assessment and progress reports towards meeting the goals in this policy using one or more of those same methods.

11. Recordkeeping

The District will retain records to document compliance with the requirements of the wellness policy at its central office.

12. Operational Responsibility

The superintendent is responsible for coordinating the implementation of this policy and for monitoring the district's progress in meeting the goals established by this policy. The superintendent will periodically report to the board on the district's progress in implementing this policy.

* These strategies include, but are not necessarily limited to, those cited in the Alliance for a Healthier Generation’s Model Wellness Policy (Updated ~~9/2016~~June 2020 to Reflect the USDA Final Rule) ~~found at~~
~~https://www.healthiergeneration.org/_asset/wtqdwu/14-6372-ModelWellnessPolicy.doc~~ found ~~at~~
~~<https://api.healthiergeneration.org/resource/2>~~.

Adopted on: _____
Revised on: _____
Reviewed on: _____

6003
Instructional Program

1. The minimum number of instructional hours in the school year will be 1,080 for grades 9 through 12, 1,032 for grades 1 through 8, and 400 for kindergarten, ~~_____ for middle school and high school students,~~ ~~_____ for elementary students, and _____ for kindergarten students,~~ exclusive of lunchtime. ==

1. [NOTE TO BE DELETED: The hours shown above are the minimum number of instructional hours for each corresponding grade as required by Nebraska law and NDE regulation. They may be, but are not required to be, adjusted upward at the board's discretion.]

2. The district may establish special programs for individual students that may deviate from these requirements. All special programs must either be adopted pursuant to applicable law or approved by the superintendent in advance. Prior to the district's commencement of a specialized program, the district will provide the student's parents or guardians with notice of the program.

3. The board, acting with the advice of the administration and certificated staff, will adopt a curriculum and procure textbooks and materials to support that curriculum. The administration and certificated staff will design instructional strategies and assessments to implement the curriculum.

4. To the extent possible, practice for, travel to, and participation in activities sponsored by the Nebraska School Activities Association and the Nebraska Department of Education will be scheduled outside of instructional time. Individual student absences because of illness or family-centered activities will be governed by district attendance policies.

5. The board intends to strike a sensible balance between the time spent on academics and time spent on extra-curricular activities, acknowledging that both work and play are important in each student's total development and education.

Adopted on: _____

Revised on: _____

Reviewed on: _____