

Board of Education Regular Meeting
Monday, June 14, 2021 5:30 PM
McKinley Education Center
301 West F Street
North Platte, NE 69103-1557

1. Roll Call
2. Posting of the Open Meetings Act
3. Pledge of Allegiance and Announcements
4. Communications
 - 4.1. Foundation Report
 - 4.2. Superintendent's Report
 - 4.3. Board Comments
 - 4.4. Committee Reports
 - 4.4.1. June 8, 2021, meeting of the Personnel, American Civic, Curriculum, Student Services and Communication subcommittee
 - 4.4.2. June 10, 2021, meeting of the Finance, Facilities, Operations and Legislation subcommittee
5. Consent Agenda
 - 5.1. Approve the agenda for the June 14, 2021, regular meeting of the Board of Education
 - 5.2. Approve the publication of the June 14, 2021, regular meeting of the Board of Education
 - 5.3. Approve the minutes of the May 10, 2021, regular meeting of the Board of Education
 - 5.4. Approve the minutes of the May 24, 2021, North Platte Board of Education Work Session
 - 5.5. Approve the minutes of the June 8, 2021, meeting of the Personnel, American Civic, Curriculum Student Services and Communication subcommittee of the Board of

Education

- 5.6. Approve the minutes of the June 10, 2021, meeting of the Finance, Facilities, Operations and Legislation subcommittee of the Board of Education
- 5.7. Release Ronee Watson from the previously approved teaching contract for 2021-2022 due to unforeseen family circumstances
- 5.8. Approve the teaching contract of Amanda Page effective for the 2021-2022 school year
- 5.9. Approve the teaching contract of Miranda Gerdes effective for the 2021-2022 school year
- 5.10. Approve the teaching contract of Darci Holling effective for the 2021-2022 school year
- 5.11. Approve the teaching contract of Danielle Callins effective for the 2021-2022 school year
- 5.12. Approve the teaching contract of Shawna Gardner effective for the 2021-2022 school year
- 5.13. Approve the teaching contract of Skye Story effective for the 2021-2022 school year.
- 5.14. Accept the resignation of Sky Seery effective on or about May 19, 2021
- 5.15. Approval of Financial Claims and Reports
6. Reports and Discussion Items
 - 6.1. District Social Worker Impact/Future Plans
 - 6.2. Student Handbook
 - 6.3. NPHS Extracurricular Student Activities Handbook
 - 6.4. Proposal to co-op with Ogallala for Swim and Dive for the next two years
 - 6.5. K-12 District Curriculum Development Update
 - 6.6. Staffing Update
 - 6.7. Certified, Classified & Substitute Handbooks

6.8. Attendance Area Policy/Regulations

6.9. Monthly Financial & Budget Report

6.10. Legislative Update

7. Public Comment

8. Action Items

8.1. Request Approval of Roof Bids

9. Future Board Calendar

10. Adjournment

**Board of Education Regular Meeting
McKinley Education Center
Monday, May 10, 2021 5:30 PM**

1. Roll Call

All Present – Mark Nicholson, Matthew Pederson, Skip Altig, Jo Ann Lundgreen, Ivan Mitchell and Angela Blaesi

2. Posting of the Open Meetings Act

3. Pledge of Allegiance and Announcements

4. Communications

4.1. Special Presentation

After some technical difficulties, Brooklyn Douglas and Thomas Moss were honored as Bulldogs of the Month for April

4.2. Foundation Report

North Platte Public Schools Foundation Director Terri Burchell provided a flyer that will be sent District wide summarizing the Foundation's activities as well as scholarship and grant opportunities. She also reported that Lyndsey Douglas, principal of Eisenhower elementary, was named as May's staff person of the month. She went on to announce that the Foundation will be taking nominations for the teacher, support staff, Bulldog of excellence and administrator of the year. Nominations will be solicited community-wide. Ms. Burchell stated that the week of August 24th will be the Backyard Bash culminating in the BBQ on the 27th where the winners will be announced.

4.3. Superintendent's Report

Superintendent Dr. Ron Hanson reported that through discussions with District and school level administration, health professionals, review of the community risk dial, consideration of the community and district vaccination rates, district internal factors such as student and staff quarantine and positivity rates, and the new Directed Health Measures, North Platte Public School District has decided to lift restrictions on face-coverings from required to highly recommended for all students and staff effective Wednesday, May 12th.

4.4. Board Comments

Board member Mark Nicholson attended graduation yesterday and complimented staff and the Board and thought that the event went nicely.

Board Secretary Matthew Pederson echoed Mr. Nicholson's comments. He went on to compliment the students on their achievements and to thank them and the teaching staff for taking the necessary steps to keep in person learning for the entire year.

Board President Skip Altig announced that the North Platte Public School Board has agreed to *not* adopt the currently proposed draft of Health Standards from the Nebraska Department of Education but will monitor changes and updates for further consideration. President Altig also recommend that any questions or concerns about those standards should be directed to the Nebraska Department of Education at www.education.ne.gov. President Altig went on to comment positively on the recent Earth Day activities for 2nd graders at Lincoln School. He noted that he attended and enjoyed the spring play and a presentation by the advanced acting class. He also commented on attending graduation and was thankful for the nice weather.

4.5. Committee Reports

4.5.1. May 4, 2021, meeting of the Personnel, American Civic, Curriculum, Student Services and Communication subcommittee

Board member Mark Nicholson reported on topics discussed at this meeting which included a Covid update, 6000 series Board policies, American civics duties, personnel updates, C.A.R.E.S. funds and a Project Search update.

4.5.2. May 6, 2021, meeting of the Finance, Facilities, Operations and Legislation subcommittee

Board member Ivan Mitchell reported on topics discussed at this meeting which included a transportation update, extra duty pay study, 2021-2022 budget, legislation, 2021-2022 QCPUF and C.A.R.E.S. funds.

5. Consent Agenda

- 5.1. Approve the agenda for the May 10, 2021 regular meeting of the Board of Education
- 5.2. Approve the publication of the May 10, 2021 regular meeting of the Board of Education
- 5.3. Approve the minutes of the April 12, 2021 regular meeting of the Board of Education
- 5.4. Approve the minutes of the May 4, 2021 meeting of the Personnel, American Civic, Curriculum Student Services and Communication subcommittee of the Board of Education
- 5.5. Approve the minutes of the May 6, 2021 meeting of the Finance, Facilities, Operations and Legislation subcommittee of the Board of Education
- 5.6. Release Joanne Jiga-Diaz from the previously approved teaching contract for 2021-2022 due to certification complications
- 5.7. Accept the resignation of Joni Morash effective on or about May 19, 2021
- 5.8. Accept the resignation of Cindy Delp effective on or about May 19, 2021
- 5.9. Accept resignation of Shelby Saner effective on or about May 19, 2021
- 5.10. Accept the resignation of Steven Ward effective on or about May 19, 2021
- 5.11. Accept the resignation of Brook Aden effective on or about May 19, 2021
- 5.12. Accept the resignation of Tamela Smith effective on or about May 19, 2021
- 5.13. Approve the teaching contract of Melissa Hopping effective for the 2021-2022 school year
- 5.14. Approve the teaching contract of Amy Leech effective for the 2021-2022 school year
- 5.15. Approve the teaching contract of Amber Mathews effective for the 2021-2022 school year
- 5.16. Approve the teaching contract of Garrett Reese effective for the 2021-2022 school year
- 5.17. Approve the teaching contract of Marissa Nun effective for the 2021-2022 school year
- 5.18. Update policies #6001-6018, #6020, #6021, #6025-6036 to be effective August 1, 2021
- 5.19. Approval of Financial Claims and Reports

Motion by Matthew Pederson seconded by Angela Blaesi to approve the consent agenda as presented

Yeas: Matthew Pederson, Skip Altig, Jo Ann Lundgreen, Ivan Mitchell, Angela Blaesi and Mark Nicholson

6. Reports and Discussion Items

6.1. Report on Early Childhood Program

Special Education Director Peggy Romshek and preschool teacher Monica Carter reported on the current preschool enrollment and processes for behavioral intervention and activities preschoolers have done throughout the year. Ms. Romshek went on to report on grants received and applied for to expand the preschool program for next year and the collaboration with the Kids Klub after school program.

6.2. Report on Positive Behavioral Interventions and Supports (PBIS)

Director of Student Services, Brandy Buscher, updated the Board on the progress and implementation of the PBIS support system.

6.3. Technology Plan Update

Technology Director, Brian Tegtmeier, summarized the technology used at North Platte Public Schools such as the number of Chromebooks available to students and insurance offered, back up of critical data systems, Apps used for teaching as well as the layers of security used to protect students and equipment. He noted that prompted by the pandemic, which caused the immediate need for remote learning in March of 2020, the District was able to provide Chromebook devices for every student in grades 6-12. Mr. Tegtmeier went on to state that due to the normal cycle of replacement and the inability to update the Chromebooks currently used by 12th grade students to accommodate state testing next year, each of the Senior students will be gifted the Chromebook they have been using this year. Director Tegtmeier and the Board thanked the Technology Department for stepping up to the unprecedented challenge created by the pandemic and successfully providing the support needed by students and staff.

6.4. Staffing Update

Human Resources Director, Kevin Mills, reported on the five positions that remain open for the 2021-2022 school year. He went on to explain options being considered should quality candidates not be found before the beginning of the next school year. He also noted that enrollment is continually monitored to ensure the best use of staff resources.

6.5. Monthly Financial & Budget Report

Executive Director of Finance, Stuart Simpson, presented the monthly financial report. He noted that 1.5 million dollars has been collected in prior year grant revenue. However, the state has been slow to approve grant reimbursements for school districts for this current year. Director Simpson pointed out that property tax revenue is following the trend line of past years. He went on to update the Board on C.A.R.E.S. I, II and III monies and the planned appropriation of those funds within the parameters allowed. He also informed the Board that at the September regular meeting of the North Platte Board of Education the administration will request that the Board take action to close out the North Platte High School Bond and transfer any remaining balance to the general fund in support of reserves. Executive Director Simpson went on to remind the Board that the 2021-2022 Budget hearing will be August 30th at 5:30 p.m.

6.6. Legislative Update

Executive Director Simpson commented on bills currently being considered in the Nebraska Legislature specifically noting LB644 the Property Tax Request Act which is on final reading. This act requires representation by political subdivisions if they are making a property tax request increase larger than the allowable growth percentage. This bill would require that each political subdivision participate and send one representative to a joint public hearing. Director Simpson also commented on LB323 which is a proposed state aid formula modification due to the pandemic. Mr. Simpson noted that this bill looks to be stalled. President Altig commented that LB644 is likely to pass and that it requires that eligible voters be notified by postcards and that the expense is likely to be the responsibility of the counties. He also noted that on a zoom meeting today he learned of potential re-districting in light of the 2020 census. Census information is first sent to the state and then the counties. It is unclear at this time if those figures will change any school board wards within North Platte Public School District.

7. Public Comment

Jennifer Thomas – 1302 Hackberry Road – Expressed her concerns regarding draft 1 of the proposed Nebraska Department of Education Health Standards

8. Action Items

8.1. Recognize the North Platte Para Educator Association

The North Platte Para Educator Association is requesting to be recognize as the exclusive bargaining agent for non-supervisory certified personnel by the North Platte Public Schools Board of Education.

Motion by Matthew Pederson second by Mark Nicholson to recognize NPPEA as the exclusive bargaining agent for non-supervisory certified staff

Yeas: Skip Altig, Jo Ann Lundgreen, Ivan Mitchell, Angela Blaesi, Mark Nicholson and Matthew Pederson

8.2. Request approval for administrative discretion to sell excess equipment via an as needed auction

Executive Director Simpson outlined the request for permission for North Platte Public Schools administration to have the discretion to auction off equipment as needed once it has been determined by the District it is no longer needed. An online auction is the current venue being considered. It was noted that any proceeds will be deposited into the depreciation fund or activities accounts.

Motion by Ivan Mitchell seconded by Angela Blaesi to approve administrative discretion in auctioning unneeded equipment

Yeas: Jo Ann Lundgreen, Ivan Mitchell, Angela Blaesi, Mark Nicholson, Matthew Pederson and Skip Altig

9. Future Board Calendar

Future Board development opportunities were discussed.

10. Adjournment

Motion by Mark Nicholson second by Angela Blaesi to adjourn this regular meeting of the North Platte Public Schools Board of Education at 6:59 p.m.

Yeas: Ivan Mitchell, Angela Blaesi, Mark Nicholson, Matthew Pederson, Skip Altig and Jo Ann Lundgreen.

President, Skip Altig

Secretary, Matthew Pederson

Draft

Board of Education Work Session

HDC McKinley Education Center
Monday, May 24, 2021 10:00 AM

1. Roll Call

Present: Skip Altig, Jo Ann Lundgreen, Mark Nicholson and Matthew Pederson

Absent: Ivan Mitchell and Angela Blaesi

2. Board Governance Training – NASB

Marcia Herring from the Nebraska Association of School Boards reviewed a self assessment that had been completed by all board members prior to the work session and offered suggestions for improvement. The goal is to assist in the Board's effectiveness and impact on the District

3. Adjournment

Motion by Matthew Pederson seconded by Mark Nicholson to adjourn this work session of the the North Platte Public Schools Board of Education at 12:47 p.m.

Yeas: Skip Altig, Jo Ann Lundgreen, Matthew Pederson and Mark Nicholson

Absent: Ivan Mitchell and Angela Blaesi

Board of Education Personnel, American Civic, Curriculum Student Services and Communication Subcommittee –6/08/2021 Summary

Topic	Summary/Discussion
Participants	Skip Altig, Mark Nicholson, Angela Blaes, Stuart Simpson, Ron Hanson, Kevin Mills, Brandy Buscher
American Civics Duties	Dr. Hanson reviewed with the board subcommittee members all duties assigned to the American Civics Committee. A public hearing will be held June 14, 2021 @ 5:30 for the Board to assure the intent of the American Civics Act has been implemented at all schools. American Civic Committee members will sign a Board Statement Assurance concluding the Hearing.
Board Policy Approval	NPPS District is updating all Board Policies. The District will be switching to KSB Policy Services – scheduled completion August 2021. The Subcommittee reviewed the 5002.1 and 5004 . Policy 5002.1 will be presented to the Board in the July Board meeting for approval.
Personnel Updates	Mr. Mills updated the subcommittee board members regarding hiring and personnel matters.
Student Handbook	Brandy Buscher presented the first draft of the 2021-22 Student Handbook for review. The Board will approve the final version at the July Board of Education meeting.
Staff Handbook	Kevin Mills presented the first draft of the 2021-22 Staff Handbook for review. The Board will approve the final version at the July Board of Education meeting.
<i>NPPS Strategic Plan</i>	The Board Subcommittee was reminded to attend the NPPS Strategic Plan Work Session scheduled for June, 28, 2021
Adjourned	Meeting adjourned at 8:41

Finance/Communication Subcommittee Meeting

6-10-21 Summary

Topic	Summary/Discussion
Present	Ivan Mitchell, Matt Pedersen, Stuart Simpson, JoAnn Lundgreen, Dr. Hanson
2021-2022 Budget	The Budget and Tax Hearing will be August 30, 2021 at 5:30. Strategic Plan Goal 5
Legislation and LB 644	LB 644 requires a postcard to be mailed to all constituents on property tax rate increase proposals. The cost of which will be shared by the political subdivisions seeking to increase their property tax request. It also requires a political subdivision's governing body to make provisions in its next budget to pay a refund of real or personal property taxes. Strategic Plan Goal 2
Construction	Stuart updated the Subcommittee regarding how the CARE Funds will be used to support learning in every classroom. Strategic Plan Goal 5
Cares	There are 3 tiers of Cares funding. Cares II addresses the learning loss and how the teachers are doing in classrooms to get students brought back up to grade level standards. The Cares III application has to be submitted by August 31, 2021. Strategic Plan Goal 5
Enrollment	We looked at the current enrollment that is being planned for the 2021-2022 school year knowing that these numbers change based on students moving in and out of the community. Strategic Plan Goal 3 and 4
Architect Services	Stuart inquired from the board if they would like to see us bid out architectural services per project or go into a 4-year contract with one company. Strategic Plan Goal 6
Adjournment	9:02 am

**North Platte Public Schools
Operating Fund
May 2021**

Check No	Check Date	Vendor Name	Check Amount
00003240	5/10/2021	NEBRASKA STATE TAX COMMISSIONER	\$86,686.71
00003245	5/10/2021	NEBRASKA RETIREMENT SYSTEMS	\$453,416.14
00003248	5/20/2021	VISION SERVICE PLAN	\$3,651.89
00003250	5/20/2021	AMERICAN FAMILY LIFE ASSURANCE CO.	\$5,188.32
00003251	5/20/2021	NEBRASKA CHILD SUPPORT PAYMENT CENTE	\$2,361.00
00003252	5/20/2021	NATIONWIDE	\$23,826.46
00003253	5/20/2021	AMERICAN FIDELITY ASSURANCE CO.	\$12,615.14
00003255	5/20/2021	AMERICAN FIDELITY	\$1,597.54
00003256	5/20/2021	INTERNAL REVENUE SERVICE	\$562,522.08
00629031	5/5/2021	PANO, CARLOS	\$77.00
00629032	5/5/2021	RAMIREZ, EDGAR	\$77.00
00629033	5/5/2021	TOVAR, IVAN	\$77.00
00629034	5/6/2021	CAMERA DOCTOR, THE	\$20.00
00629035	5/6/2021	FAMILY SKILL BUILDING SERVICES INC	\$5,659.04
00629036	5/6/2021	HENLINE, MARCIA	\$48.61
00629037	5/6/2021	NORTHWESTERN PUBLIC SERVICE	\$3,101.50
00629038	5/10/2021	APRINTIS INC	\$2,185.00
00629039	5/10/2021	COCA-COLA/PREMIUM FOOD & BEVERAGE	\$353.40
00629040	5/10/2021	COCA-COLA/PREMIUM FOOD & BEVERAGE	\$713.32
00629041	5/10/2021	DORSEY, NICOLE	\$55.00
00629042	5/10/2021	ELDER, KIM	\$225.00
00629043	5/10/2021	HENRY SCHEIN	\$385.70
00629044	5/10/2021	JEFFERY, RICHARD	\$225.00
00629045	5/10/2021	LOU'S SPORTING GOODS	\$381.13
00629046	5/10/2021	NEBRASKA SCHOOL ACTIVITIES ASSOC.	\$640.80
00629047	5/10/2021	NEWLAND, BRIAN	\$328.09
00629049	5/10/2021	ODLE, ELIZABETH	\$70.49
00629050	5/10/2021	THE GRAPHIC EDGE	\$875.53
00629051	5/10/2021	WHITETAIL SCREEN PRINT	\$379.00
00629052	5/10/2021	GRAND ISLAND HIGH SCHOOL	\$200.00
00629053	5/10/2021	KEARNEY HIGH SCHOOL	\$35.00
00629054	5/10/2021	MINDEN HIGH SCHOOL	\$125.00
00629055	5/10/2021	NORTH BEND CENTRAL PUBLIC SCHOOLS	\$418.40
00629056	5/10/2021	SUTHERLAND HIGH SCHOOL	\$40.00
00629057	5/11/2021	BOK FINANCIAL CORPORATION	\$28,230.00
00629058	5/11/2021	KSB SCHOOL LAW	\$15,191.00
00629059	5/12/2021	LOU'S SPORTING GOODS	\$135.69
00629060	5/12/2021	NORFOLK COUNTRY CLUB	\$1,273.00
00629061	5/12/2021	NORFOLK COUNTRY CLUB	\$532.45

00629062	5/12/2021	VIDIGAMI INC	\$13,591.79
00629063	5/12/2021	US BANK	\$346,336.44
00629064	5/13/2021	COCA-COLA/PREMIUM FOOD & BEVERAGE	\$334.88
00629065	5/13/2021	HERNANDEZ, JAMIE	\$50.00
00629066	5/13/2021	NORTHWESTERN PUBLIC SERVICE	\$338.73
00629067	5/13/2021	RIVERSIDE COUNSELING LLC	\$800.00
00629068	5/13/2021	SODEXO INC & AFFILIATES	\$251,215.74
00629069	5/13/2021	VERIZON NETWORK FLEET	\$145.71
00629070	5/13/2021	GOTHENBURG PUBLIC SCHOOLS	\$101.00
00629071	5/13/2021	NEBRASKA FFA ASSOCIATION	\$600.00
00629072	5/18/2021	MARTINEZ, SANTINO	\$500.00
00629073	5/18/2021	NPCC - VB SUMMER LEAGUE	\$550.00
00629074	5/18/2021	YORK PUBLIC SCHOOLS	\$500.00
00629075	5/20/2021	ACCELERATED RECEIVABLES SOLUTIONS	\$153.10
00629076	5/20/2021	ACCELERATED RECEIVABLES SOLUTIONS	\$297.11
00629077	5/20/2021	CAPITAL ONE BANK	\$638.03
00629078	5/20/2021	CREDIT MANAGEMENT SERVICES INC	\$4.91
00629079	5/20/2021	CREDIT MANAGEMENT SERVICES INC	\$183.31
00629080	5/20/2021	FIRST NATIONAL BANK OF OMAHA	\$289.69
00629081	5/20/2021	JEFFERSON CAPITAL SYSTEMS LLC	\$8.23
00629082	5/20/2021	MADISION NATIONAL LIFE	\$2,922.90
00629083	5/20/2021	MIDLAND FUNDING LLC	\$696.21
00629084	5/20/2021	MIDLAND FUNDING LLC	\$640.03
00629085	5/20/2021	NATIONAL INSURANCE SERVICES	\$4,364.93
00629086	5/20/2021	NORTH PLATTE PUBLIC SCHOOLS FOUNDATIO	\$608.00
00629087	5/20/2021	PHELPS FAMILY DENTISTRY	\$316.35
00629088	5/19/2021	DILLOW, DOYLE	\$350.00
00629089	5/19/2021	HENRY SCHEIN	\$316.26
00629090	5/19/2021	HOLDREGE HIGH SCHOOL	\$130.00
00629091	5/19/2021	LOU'S SPORTING GOODS	\$378.00
00629092	5/19/2021	LOU'S SPORTING GOODS	\$491.48
00629093	5/19/2021	NHSPA	\$150.00
00629094	5/19/2021	PRAIRIE FRIENDS & FLOWERS	\$52.50
00629095	5/19/2021	KELLEY SCRITSMIER BYRNE PC	\$571.20
00629096	5/19/2021	NEBRASKA SCHOOLMASTERS CLUB	\$30.00
00629097	5/19/2021	SODEXO INC & AFFILIATES	\$15,393.32
00629098	5/19/2021	SOLIANT HEALTH, LLC	\$25,676.25
00629099	5/19/2021	SPECIAL OLYMPICS NEBRASKA INC	\$150.00
00629100	5/19/2021	VERIZON WIRELESS	\$1,770.95
00629101	5/21/2021	COCA-COLA/PREMIUM FOOD & BEVERAGE	\$174.00
00629102	5/21/2021	EILEEN'S COOKIES	\$5,346.00
00629103	5/21/2021	NCTA STUDENT SENATE	\$120.00
00629104	5/21/2021	NEBRASKA FFA ASSOCIATION	\$712.50
00629105	5/21/2021	NEBRASKA SKILLS USA	\$240.00

00629106	5/21/2021	NHSPA	\$3,900.00
00629107	5/27/2021	BLUE CROSS/BLUE SHIELD OF NEBRASKA	\$298,034.66
00629108	5/27/2021	COCA-COLA/PREMIUM FOOD & BEVERAGE	\$164.32
00629109	5/27/2021	FAIRLEY, MARY	\$40.00
00629110	5/27/2021	NEBRASKA PORTRAITS	\$1,800.00
00629111	5/27/2021	NORTHWESTERN PUBLIC SERVICE	\$461.79
00629112	5/27/2021	SODEXO INC & AFFILIATES	\$9,821.80
00629113	6/1/2021	BEATRICE PUBLIC SCHOOLS	\$130.00
00629114	6/1/2021	GERING PUBLIC SCHOOLS	\$1,048.00
00629115	6/1/2021	HENRY SCHEIN	\$45.18
00629116	6/1/2021	IDEAL LINEN	\$205.11
00629117	6/1/2021	LOU'S SPORTING GOODS	\$988.26
00629118	6/1/2021	MEYER CREATIVE PRINT & DESIGN INC	\$27.50
00629119	6/1/2021	VARSITY SPIRIT FASHIONS	\$10,095.65
00629120	6/3/2021	GRAND ISLAND HIGH SCHOOL	\$95.00
00629121	6/3/2021	ADKISSON, MIKE &/OR PENNY	\$384.16
00629122	6/3/2021	ARENSDORF, ERIN &/OR WYATT	\$542.16
00629123	6/3/2021	AXFORD, KARLA	\$858.01
00629124	6/3/2021	BARKER, RANDY & NIKKI	\$568.81
00629125	6/3/2021	BARNER, BECKY & JEFF	\$1,488.11
00629126	6/3/2021	BLACK, AMY	\$1,818.35
00629127	6/3/2021	BOESER, BERNIE &/OR AUDREY	\$874.29
00629128	6/3/2021	BOGUS, DAVID & BRANDY	\$2,016.36
00629129	6/3/2021	BOKOSKIE, SARAH	\$790.59
00629130	6/3/2021	BRINKER, MICHELLE	\$471.41
00629131	6/3/2021	BUNGER, EMIL &/OR JESSICA	\$334.23
00629132	6/3/2021	CAUDY, LINDSAY	\$661.06
00629133	6/3/2021	CHESSMORE, REBECCA	\$1,852.48
00629134	6/3/2021	DOBESH, DONALD AND REBECCA	\$380.61
00629135	6/3/2021	ECKEL, JOHN	\$450.99
00629136	6/3/2021	EGAN, CRYSTAL & PHILLIP	\$873.86
00629137	6/3/2021	EINSPAHR, JESSICA	\$890.96
00629138	6/3/2021	EPLEY, AMANDA	\$1,345.75
00629139	6/3/2021	FHUERE, SAMUEL & SAMANTHA	\$145.56
00629140	6/3/2021	FINKE, JENNIFER	\$806.91
00629141	6/3/2021	FITZPATRICK, ELAINE	\$392.62
00629142	6/3/2021	GARTRELL, JOSH & JOHNA	\$940.52
00629143	6/3/2021	GINN, LYNDON & SHELLY	\$617.81
00629144	6/3/2021	GODFREY, CRAIG AND/OR KATHY	\$555.23
00629145	6/3/2021	GOLTER, TREVOR	\$1,453.92
00629146	6/3/2021	HAMPTON, NICOLE	\$1,275.44
00629147	6/3/2021	HANKLA, JEFFREY &/OR ALISSA	\$1,000.20
00629148	6/3/2021	HANSEN, JILL	\$1,413.83
00629149	6/3/2021	HANSEN, STACEY	\$366.12

00629150	6/3/2021	HARWAGER, FRANK & MEGAN	\$579.76
00629151	6/3/2021	HORNE, SUSAN	\$737.35
00629152	6/3/2021	HULQUIST, EILEEN	\$1,474.58
00629153	6/3/2021	HUNTER, RYAN &/OR MARCY	\$756.50
00629154	6/3/2021	JACOBSON, TARA AND/OR TODD	\$931.46
00629155	6/3/2021	JENSEN, HEATHER	\$1,259.80
00629156	6/3/2021	JENSEN, JOEL &/OR SANDRA	\$260.30
00629157	6/3/2021	JOHNSON, LUKE & LISA	\$2,187.64
00629158	6/3/2021	KEMP, RUSTY &/OR RACHAEL	\$945.35
00629159	6/3/2021	LEIBHART, MIKE AND/OR KRISTI	\$952.40
00629160	6/3/2021	LONG, CARLA RAMSEY	\$1,897.41
00629161	6/3/2021	MANNING, TIFFANY	\$898.23
00629162	6/3/2021	MATUSZCZAK, DALE &/OR TESSA	\$2,025.63
00629163	6/3/2021	MCBEAIN, AMY	\$878.84
00629164	6/3/2021	MCCAIN, JASON &/OR AMANDA	\$434.21
00629165	6/3/2021	MCCUSKEY, RICHARD & KAREN	\$1,465.73
00629166	6/3/2021	MORRELL, MIKE	\$418.79
00629167	6/3/2021	NEIDHARDT, VICKI	\$543.12
00629168	6/3/2021	NICHELSON, NATE &/OR TAMMY	\$163.58
00629169	6/3/2021	NOLAN, ALEXIS	\$323.19
00629170	6/3/2021	O'BRIEN, BETH	\$937.06
00629171	6/3/2021	ODELL, TIM & AMANDA	\$1,388.25
00629172	6/3/2021	ODLE, JILL	\$229.82
00629173	6/3/2021	PATTERSON, KRISTI	\$731.46
00629174	6/3/2021	PETERSEN, JOLYNN	\$469.22
00629175	6/3/2021	PREECE, JENNI	\$1,238.79
00629176	6/3/2021	PURDY, LEAH	\$1,362.64
00629177	6/3/2021	RHOADES, STEVEN	\$956.32
00629178	6/3/2021	SAUER, COLLETTE	\$1,054.12
00629179	6/3/2021	SCHNEIDER, JESS &/OR JACQUELINE	\$1,086.17
00629180	6/3/2021	SMITH, AMY D.	\$812.24
00629181	6/3/2021	SMITH, NICK &/OR JAYME	\$1,139.54
00629182	6/3/2021	SMITH, ROBERT S AND/OR AMY J	\$981.54
00629183	6/3/2021	SNYDER, NATHAN AND HOLLI	\$1,212.23
00629184	6/3/2021	SONGSTER, DANA	\$1,244.16
00629185	6/3/2021	SORENSEN, PAUL & CAROLINE	\$1,267.83
00629186	6/3/2021	STEARLEY, DARIN &/OR CASSANDRA	\$1,736.28
00629187	6/3/2021	STERNER, TIM &/OR JENNIFER	\$145.71
00629188	6/3/2021	STINE, BECKY	\$500.70
00629189	6/3/2021	STINSON, MARK &/OR EMILY	\$2,561.11
00629190	6/3/2021	STODDARD, JUSTIN & KELLY	\$280.90
00629191	6/3/2021	STONE, JOHN & JESSICA	\$478.06
00629192	6/3/2021	SUDBECK, JASON &/OR STACEY	\$931.16
00629193	6/3/2021	TITUS, ROBIN	\$187.69

00629194	6/3/2021	UEHLING, GREGG & JANELLE	\$444.96
00629195	6/3/2021	UNGER, LORI AND MIKE	\$1,223.38
00629196	6/3/2021	VAHLE, MARK	\$344.42
00629197	6/3/2021	VAK, JOSEPH & LAURIE	\$503.38
00629198	6/3/2021	VENEZIE, JADA	\$746.34
00629199	6/3/2021	WESTMAN, JASON &/OR ABIGAYLE	\$1,301.69
00629200	6/3/2021	WOOD, MIKE &/OR JANICE	\$1,235.50
00629201	6/3/2021	KEARNEY CATHOLIC HIGH SCHOOL	\$150.00
00629202	6/3/2021	KEARNEY CATHOLIC HIGH SCHOOL	\$150.00
00629203	6/3/2021	KEARNEY HIGH SCHOOL	\$150.00
00629204	6/3/2021	GRAND ISLAND NORTHWEST HIGH SCHOOL	\$3,200.00
00629205	6/7/2021	KSB SCHOOL LAW	\$448.00
00629206	6/7/2021	MOHAWK CARPET DIST. INC.	\$983.84
00629207	6/7/2021	NORTHWESTERN PUBLIC SERVICE	\$5,707.74
00629208	6/7/2021	US CELLULAR	\$464.27
00629209	6/8/2021	ANDERSON, LORI	\$114.48
00629210	6/8/2021	KIM, HANNA	\$41.08
00629211	6/8/2021	KING, NOEL	\$29.26
00629212	6/8/2021	COHAGEN TRANSFER AND STORAGE	\$2,178.00
00629213	6/8/2021	COMMERCIAL INVESTMENT SERVICES	\$2,589.41
00629214	6/8/2021	CONDON, AMANDA	\$44.65
00629215	6/8/2021	DATASHIELD CORPORATION	\$55.00
00629216	6/8/2021	DORSEY, NICOLE	\$30.69
00629217	6/8/2021	EDWARD DON & COMPANY	\$1,074.55
00629218	6/8/2021	FOSTER, TARA	\$9.30
00629219	6/8/2021	FOWLER, JENIFER	\$77.00
00629220	6/8/2021	HAMILTON, DEAVON	\$107.70
00629221	6/8/2021	HAMPTON, NICOLE	\$78.58
00629222	6/8/2021	HANSON, RON	\$100.00
00629223	6/8/2021	HARVEY, HEATHER	\$26.86
00629224	6/8/2021	JENSEN, JOANA	\$10.19
00629225	6/8/2021	JONES, LATOYA	\$31.80
00629226	6/8/2021	KUHLMAN, KIM	\$73.50
00629227	6/8/2021	LITTLE, JOHN	\$28.65
00629228	6/8/2021	LOWE, JODI	\$19.15
00629229	6/8/2021	MADISON, BERNIE	\$29.54
00629230	6/8/2021	MARQUEZ, SAMANTHA	\$28.20
00629231	6/8/2021	MATTHIES, KAREN	\$187.50
00629232	6/8/2021	MCKINZIE, MINDY	\$436.25
00629233	6/8/2021	MID-PLAINS COMMUNITY COLLEGE	\$135.00
00629234	6/8/2021	MIDWEST CONNECT	\$4,043.55
00629235	6/8/2021	MOORE, JENNIFER	\$230.50
00629236	6/8/2021	OCHS, KAREN	\$70.54
00629237	6/8/2021	PLATTE VALLEY COUNSELING, LLC	\$300.00

00629238	6/8/2021	SHAFER, LINDA	\$378.75
00629239	6/8/2021	SHEETS, KELLI	\$107.52
00629240	6/8/2021	SODEXO INC & AFFILIATES	\$450.00
00629241	6/8/2021	START, JAYNE	\$49.00
00629242	6/8/2021	STREETER, LAURIE	\$24.64
00629243	6/8/2021	TOXIC GRAPHICS	\$33.34
00629244	6/8/2021	TRIPLETT, FREEDOM	\$13.96
00629245	6/8/2021	VANTIPALLI, PRAVEENA	\$164.50
00629246	6/8/2021	VONKAMPEN, JOAN	\$42.75
00629247	6/8/2021	WHIPS, MICHELLE	\$76.90
00629248	6/8/2021	WORTH, CHELSEA	\$32.86
00629249	6/8/2021	ZWICKL, KIM	\$86.40
00629250	6/8/2021	EDGENUITY INC	\$175,455.00
00629251	6/8/2021	HANSEN, JILL	\$18.66
00629252	6/8/2021	RINEHART, LYNN D.	\$2,000.00
00629253	6/8/2021	AWARD EMBLEM MFG CO INC	\$292.61
00629254	6/8/2021	BLICK ART MATERIALS	\$1,191.59
00629255	6/8/2021	BRACKER'S GOOD EARTH CLAYS, INC.	\$735.00
00629256	6/8/2021	CALCULATORS INC	\$5,760.00
00629257	6/8/2021	CAROLINA BIOLOGICAL SUPPLY	\$2,770.79
00629258	6/8/2021	CHANEY ELECTRONICS, INC	\$1,014.18
00629259	6/8/2021	FLINN SCIENTIFIC INC	\$2,030.17
00629260	6/8/2021	G AND L BAND INSTR. REPAIR	\$300.00
00629261	6/8/2021	INDUSTRIAL ARTS SUPPLY COMPANY	\$416.57
00629262	6/8/2021	JOSTENS	\$353.22
00629263	6/8/2021	MATHESON TRI-GAS/LINWELD	\$614.85
00629264	6/8/2021	MECA SPORTSWEAR INC	\$2,463.30
00629265	6/8/2021	MEYER CREATIVE PRINT & DESIGN INC	\$2,447.81
00629266	6/8/2021	MIDWEST GRADS	\$4,948.75
00629267	6/8/2021	MUSICIAN'S CHOICE, THE LLC	\$155.27
00629268	6/8/2021	NORTH PLATTE POLICE DEPARTMENT	\$105.00
00629269	6/8/2021	PAXTON PATTERSON	\$826.15
00629270	6/8/2021	PAXTON THE WOOD SOURCE	\$2,098.26
00629271	6/8/2021	POWER DISTRIBUTORS, LLC	\$913.50
00629272	6/8/2021	RECOGNITION UNLIMITED	\$73.05
00629273	6/8/2021	SCHOOL SAVERS	\$402.31
00629274	6/8/2021	TEACHERS DISCOVERY	\$1,097.41
00629275	6/8/2021	VILLAGE ORIGINALS	\$939.50
00629276	6/8/2021	YANDAS MUSIC & PRO AUDIO	\$21.68
00629277	6/8/2021	YANDAS MUSIC & PRO AUDIO	\$224.65
00629278	6/8/2021	HALLEY, KORTNEY	\$97.57
00629279	6/8/2021	ABC RECYCLING	\$50.00
00629280	6/8/2021	AKRS EQUIPMENT SOLUTIONS, INC	\$38.70
00629281	6/8/2021	COCA-COLA/PREMIUM FOOD & BEVERAGE	\$500.63

00629282	6/8/2021	DEERE CREDIT, INC	\$695.00
00629283	6/8/2021	ECCA CONTROL LLC	\$1,300.00
00629284	6/8/2021	ELECTRICAL ENGINEERING & EQUIPMENT	\$65.08
00629285	6/8/2021	HUEBNER SUPPLY COMPANY	\$59.99
00629286	6/8/2021	KS STATE BANK	\$1,700.00
00629287	6/8/2021	MENTZER OIL COMPANY	\$2,233.82
00629288	6/8/2021	MIDWEST FLOOR SPECIALISTS	\$4,610.10
00629289	6/8/2021	NORTH PLATTE WINNELSON CO.	\$531.79
00629290	6/8/2021	SAM'S LAWN SERVICE	\$485.00
00629291	6/8/2021	US BANK VOYAGER FLEET SYSTEMS	\$6,473.14
00629292	6/8/2021	WEATHERCRAFT CO OF N P	\$4,826.75
00629293	6/8/2021	ALTIG, SARA	\$38.08
00629294	6/8/2021	AMAN, DANIELLE	\$185.08
00629295	6/8/2021	BABCOCK, BRANDY	\$42.56
00629296	6/8/2021	BIERFREUND, GLENDA	\$506.80
00629297	6/8/2021	BRANCHING MINDS, INC	\$850.00
00629298	6/8/2021	BUCHANAN, NICOLE	\$212.92
00629299	6/8/2021	CAUDILLO, NICHOLLE	\$31.84
00629300	6/8/2021	CHROMY, SHELLY	\$39.76
00629301	6/8/2021	DELP, CINDY	\$197.83
00629302	6/8/2021	EAKES OFFICE SOLUTIONS	\$965.99
00629303	6/8/2021	GILL, HEATHER	\$3,340.00
00629304	6/8/2021	HENLINE, MARCIA	\$32.93
00629305	6/8/2021	HOWELL, ALICIA	\$260.31
00629306	6/8/2021	HUGHES, MARNIA	\$144.48
00629307	6/8/2021	JOHNSON, TRACY	\$28.18
00629308	6/8/2021	LANDRETH, JAQUELYN	\$98.56
00629309	6/8/2021	LIENEMANN, CHERISH	\$132.72
00629310	6/8/2021	MILLER-CARTER, MONICA	\$63.96
00629311	6/8/2021	NCECBVI	\$1,413.60
00629312	6/8/2021	PEARSON CLINICAL	\$10,000.00
00629313	6/8/2021	PLATTE VALLEY WOMEN'S HEALTHCARE, PC	\$35.00
00629314	6/8/2021	PLAY WITH A PURPOSE	\$14,514.56
00629315	6/8/2021	RICHMAN, RONDA	\$41.29
00629316	6/8/2021	STREETER, MELINDA	\$104.61
00629317	6/8/2021	TELEGRAPH	\$16.33
00629318	6/8/2021	WEIGEL, LACEY	\$30.24
00629319	6/8/2021	WILKE, SARA	\$64.75
00629320	6/8/2021	EAGLE COMMUNICATIONS	\$315.00
00629321	6/8/2021	PRO PRINTING & GRAPHICS/THE COPY HOUSE	\$800.00
00629322	6/8/2021	TELEGRAPH	\$516.86
00629323	6/8/2021	TOXIC GRAPHICS	\$33.37
00629324	6/8/2021	ANDERSON, KELLY	\$40.00
00629325	6/8/2021	CABAL, CASIMELITO	\$20.00

00629326	6/8/2021	HAYES, CHARLES	\$79.07
00629327	6/8/2021	INFINITE CAMPUS	\$4,134.00
00629328	6/8/2021	JOURNEYED.COM, INC.	\$28,352.16
00629329	6/8/2021	KINGSTON, KYLE	\$108.57
00629330	6/8/2021	MCARTHUR, MERYL	\$71.20
00629331	6/8/2021	ONE CALL CONCEPTS INC	\$8.07
00629332	6/8/2021	RENAISSANCE LEARNING	\$29,750.00
00629333	6/8/2021	RIVERSIDE TECHNOLOGIES INC	\$2,977.40
00629334	6/8/2021	US BANK	\$40,884.34
00629335	6/8/2021	SODEXO INC & AFFILIATES	\$57.75
00629336	6/8/2021	NEBRASKALAND NATIONAL BANK	\$200.00
00629337	6/8/2021	PROTEX CENTRAL INC	\$1,214.07
Grand Total:			4,392,757.56

North Platte Public School District

For 05/01/21 - 05/31/21

Expenditure Summary Report

FJEXS01A

Periods 09 - 09

BOARD REPORT ON 1100 MAJOR PROGRAM

BOARD REPORT

<u>Account No/Description</u>	<u>Adjusted Budget</u>	<u>Y-T-D Encumb</u>	<u>Period Expended</u>	<u>Y-T-D Expended</u>	<u>Available Balance</u>	<u>Percent Used</u>
111 TEACHERS/PROFESSIONALS	55,345.00	.00	7,769.67	69,927.03	-14,582.03	126.35
112 PARAPROFESSIONALS	20,696.00	.00	8,452.43	53,034.57	-32,338.57	**
123 SUBSTITUTE TEACHERS	51,800.00	.00	.00	1,755.00	50,045.00	3.39
151 INCENTIVE PROFESSIONAL STAFF	.00	.00	1,071.34	9,859.56	-9,859.56	.00
211 HEALTH CARE PROFESSIONAL	107,280.88	.00	705.77	21,634.54	85,646.34	20.17
212 HEALTH CARE PARAPROFESSIONALS	.00	.00	.00	386.08	-386.08	.00
213 HEALTH CARE-PROFESSIONAL NON CERTIFIED	.00	.00	.00	390.90	-390.90	.00
220 FICA NON INSTRUCTIONAL	-150,000.00	.00	.00	.00	-150,000.00	.00
221 FICA PROFESSIONAL	4,592.82	.00	687.01	6,200.20	-1,607.38	135.00
222 FICA PARAPROFESSIONAL	794.24	.00	646.60	4,047.37	-3,253.13	**
223 FICA SUBSTITUTES	.00	.00	.00	134.24	-134.24	.00
230 RETIREMENT NON INSTRUCTIONAL	-150,000.00	.00	.00	.00	-150,000.00	.00
231 RETIREMENT PROFESSIONAL	5,930.33	.00	873.29	7,881.18	-1,950.85	132.90
232 RETIREMENT PARAPROFESSIONALS	1,025.54	.00	412.93	2,144.31	-1,118.77	**
233 RETIREMENT SUBS	.00	.00	.00	115.56	-115.56	.00
281 HEALTH BENEFITS FOR TEACHERS	1,700.00	.00	200.00	1,800.00	-100.00	105.88
290 LONG TERM DISABILITY	.00	.00	.00	2.69	-2.69	.00
000 DISTRICT WIDE	-50,835.19	.00	20,819.04	179,313.23	-230,148.42	(**)

North Platte Public School District

For 05/01/21 - 05/31/21

Expenditure Summary Report

FJEXS01A

Periods 09 - 09

BOARD REPORT ON 1100 MAJOR PROGRAM

BOARD REPORT

<u>Account No/Description</u>	<u>Adjusted Budget</u>	<u>Y-T-D Encumb</u>	<u>Period Expended</u>	<u>Y-T-D Expended</u>	<u>Available Balance</u>	<u>Percent Used</u>
111 TEACHERS/PROFESSIONALS	3,537,824.00	.00	307,444.86	2,805,387.05	732,436.95	79.30
112 PARAPROFESSIONALS	24,183.67	.00	3,891.46	21,807.04	2,376.63	90.17
123 SUBSTITUTE TEACHERS	100,000.00	.00	20,535.00	95,700.00	4,300.00	95.70
151 INCENTIVE PROFESSIONAL STAFF	.00	.00	.00	1,330.55	-1,330.55	.00
211 HEALTH CARE PROFESSIONAL	288,880.16	.00	36,096.19	321,144.85	-32,264.69	111.17
212 HEALTH CARE PARAPROFESSIONALS	.00	.00	443.89	832.38	-832.38	.00
213 HEALTH CARE-PROFESSIONAL NON CERTIFIED	.00	.00	605.84	3,435.12	-3,435.12	.00
221 FICA PROFESSIONAL	288,994.97	.00	24,242.81	221,241.19	67,753.78	76.56
222 FICA PARAPROFESSIONAL	1,850.05	.00	283.04	1,637.02	213.03	88.49
223 FICA SUBSTITUTES	.00	.00	1,567.44	7,294.18	-7,294.18	.00
231 RETIREMENT PROFESSIONAL	373,154.77	.00	30,384.23	277,381.23	95,773.54	74.33
232 RETIREMENT PARAPROFESSIONALS	1,584.97	.00	298.58	1,518.24	66.73	95.79
233 RETIREMENT SUBS	.00	.00	508.75	2,968.57	-2,968.57	.00
281 HEALTH BENEFITS FOR TEACHERS	210,188.00	.00	17,365.07	156,285.63	53,902.37	74.36
333 MILEAGE STAFF	.00	.00	.00	224.45	-224.45	.00
340 OTHER PROFESSIONAL SERVICES	9,000.00	.00	459.26	6,533.72	2,466.28	72.60
580 TRAVEL:MEAL,HOTEL,RENTAL	2,500.00	750.00	.00	383.86	1,366.14	45.35
610 GENERAL SUPPLIES	112,926.00	18,090.26	5,516.40	77,718.71	17,117.03	84.84
612 COPY COST	35,970.00	.00	.00	1,084.36	34,885.64	3.01
640 BOOKS/PERIODICALS	4,000.00	.00	.00	.00	4,000.00	.00
733 FURNITURE AND FIXTURES	57,120.00	.00	322.06	67,225.13	-10,105.13	117.69
890 MISCELLANEOUS EXPENDITURES	20,000.00	.00	103.41	4,192.60	15,807.40	20.96
001 HIGH SCHOOL	5,068,176.59	18,840.26	450,068.29	4,075,325.88	974,010.45	80.78

North Platte Public School District

For 05/01/21 - 05/31/21

Expenditure Summary Report

FJEXS01A

Periods 09 - 09

BOARD REPORT ON 1100 MAJOR PROGRAM

BOARD REPORT

<u>Account No/Description</u>	<u>Adjusted Budget</u>	<u>Y-T-D Encumb</u>	<u>Period Expended</u>	<u>Y-T-D Expended</u>	<u>Available Balance</u>	<u>Percent Used</u>
111 TEACHERS/PROFESSIONALS	1,998,451.00	.00	168,236.64	1,525,974.23	472,476.77	76.36
112 PARAPROFESSIONALS	17,970.38	.00	1,561.31	13,426.88	4,543.50	74.72
123 SUBSTITUTE TEACHERS	45,000.00	.00	7,700.00	44,630.00	370.00	99.18
151 INCENTIVE PROFESSIONAL STAFF	.00	.00	1,746.67	7,700.03	-7,700.03	.00
211 HEALTH CARE PROFESSIONAL	98,643.58	.00	20,451.64	173,209.72	-74,566.14	175.59
212 HEALTH CARE PARAPROFESSIONALS	13,597.68	.00	457.74	3,659.81	9,937.87	26.91
213 HEALTH CARE-PROFESSIONAL NON CERTIFIED	.00	.00	332.03	1,213.98	-1,213.98	.00
221 FICA PROFESSIONAL	168,502.75	.00	13,470.43	122,139.65	46,363.10	72.49
222 FICA PARAPROFESSIONAL	1,374.73	.00	105.83	911.14	463.59	66.28
223 FICA SUBSTITUTES	.00	.00	583.25	3,388.89	-3,388.89	.00
231 RETIREMENT PROFESSIONAL	243,146.74	.00	16,703.19	151,405.88	91,740.86	62.27
232 RETIREMENT PARAPROFESSIONALS	3,550.16	.00	154.22	1,326.27	2,223.89	37.36
233 RETIREMENT SUBS	.00	.00	259.80	1,155.64	-1,155.64	.00
281 HEALTH BENEFITS FOR TEACHERS	169,700.00	.00	11,308.38	109,939.04	59,760.96	64.78
333 MILEAGE STAFF	800.00	.00	.00	.00	800.00	.00
340 OTHER PROFESSIONAL SERVICES	.00	.00	.00	2,907.67	-2,907.67	.00
580 TRAVEL:MEAL,HOTEL,RENTAL	1,000.00	450.00	.00	377.57	172.43	82.76
610 GENERAL SUPPLIES	58,727.00	12,575.03	1,092.68	16,342.90	29,809.07	49.24
612 COPY COST	30,000.00	.00	172.22	16,979.57	13,020.43	56.60
733 FURNITURE AND FIXTURES	10,000.00	816.72	282.28	4,792.04	4,391.24	56.09
890 MISCELLANEOUS EXPENDITURES	2,500.00	.00	429.68	2,526.72	-26.72	101.07
002 ADAMS MIDDLE SCHOOL	2,862,964.02	13,841.75	245,047.99	2,204,007.63	645,114.64	77.47

North Platte Public School District

For 05/01/21 - 05/31/21

Expenditure Summary Report

FJEXS01A

Periods 09 - 09

BOARD REPORT ON 1100 MAJOR PROGRAM

BOARD REPORT

<u>Account No/Description</u>	<u>Adjusted Budget</u>	<u>Y-T-D Encumb</u>	<u>Period Expended</u>	<u>Y-T-D Expended</u>	<u>Available Balance</u>	<u>Percent Used</u>
111 TEACHERS/PROFESSIONALS	.00	.00	.00	.00	.00	.00
112 PARAPROFESSIONALS	35,947.32	.00	4,150.55	36,802.25	-854.93	102.38
123 SUBSTITUTE TEACHERS	3,000.00	.00	.00	.00	3,000.00	.00
211 HEALTH CARE PROFESSIONAL	.77	.00	.00	.00	.77	.00
212 HEALTH CARE PARAPROFESSIONALS	8,158.60	.00	280.70	2,514.84	5,643.76	30.82
221 FICA PROFESSIONAL	.53	.00	.00	.00	.53	.00
222 FICA PARAPROFESSIONAL	5,499.98	.00	294.37	2,606.26	2,893.72	47.39
231 RETIREMENT PROFESSIONAL	.78	.00	.00	.00	.78	.00
232 RETIREMENT PARAPROFESSIONALS	7,101.60	.00	409.98	3,635.28	3,466.32	51.19
281 HEALTH BENEFITS FOR TEACHERS	.00	.00	.00	.00	.00	.00
580 TRAVEL:MEAL,HOTEL,RENTAL	250.00	.00	.00	.00	250.00	.00
610 GENERAL SUPPLIES	.00	256.72	105.36	1,485.41	-1,742.13	.00
612 COPY COST	7,000.00	.00	.00	6,936.18	63.82	99.09
003 BUFFALO ELEMENTARY	66,959.58	256.72	5,240.96	53,980.22	12,722.64	81.00

North Platte Public School District

For 05/01/21 - 05/31/21

Expenditure Summary Report

FJEXS01A

Periods 09 - 09

BOARD REPORT ON 1100 MAJOR PROGRAM

BOARD REPORT

<u>Account No/Description</u>	<u>Adjusted Budget</u>	<u>Y-T-D Encumb</u>	<u>Period Expended</u>	<u>Y-T-D Expended</u>	<u>Available Balance</u>	<u>Percent Used</u>
111 TEACHERS/PROFESSIONALS	1,026,119.00	.00	81,118.58	731,833.17	294,285.83	71.32
112 PARAPROFESSIONALS	15,682.45	.00	1,313.42	11,893.09	3,789.36	75.84
123 SUBSTITUTE TEACHERS	17,000.00	.00	4,665.00	24,825.00	-7,825.00	146.03
151 INCENTIVE PROFESSIONAL STAFF	.00	.00	.00	1,319.50	-1,319.50	.00
211 HEALTH CARE PROFESSIONAL	54,298.74	.00	9,331.05	84,782.19	-30,483.45	156.14
213 HEALTH CARE-PROFESSIONAL NON CERTIFIED	.00	.00	233.83	623.72	-623.72	.00
221 FICA PROFESSIONAL	85,681.42	.00	6,445.71	58,245.35	27,436.07	67.98
222 FICA PARAPROFESSIONAL	2,399.42	.00	100.47	909.83	1,489.59	37.92
223 FICA SUBSTITUTES	.00	.00	355.07	1,893.59	-1,893.59	.00
231 RETIREMENT PROFESSIONAL	110,633.22	.00	8,012.71	72,419.29	38,213.93	65.46
232 RETIREMENT PARAPROFESSIONALS	1,549.08	.00	129.74	1,174.77	374.31	75.84
233 RETIREMENT SUBS	.00	.00	165.48	453.48	-453.48	.00
281 HEALTH BENEFITS FOR TEACHERS	77,500.00	.00	4,950.02	44,550.18	32,949.82	57.48
340 OTHER PROFESSIONAL SERVICES	400.00	.00	.00	.00	400.00	.00
580 TRAVEL:MEAL,HOTEL,RENTAL	3,000.00	.00	.00	.00	3,000.00	.00
610 GENERAL SUPPLIES	28,561.00	2,399.29	4,341.11	23,877.24	2,284.47	92.00
612 COPY COST	11,000.00	.00	2,063.59	5,711.69	5,288.31	51.92
640 BOOKS/PERIODICALS	.00	.00	.00	142.60	-142.60	.00
733 FURNITURE AND FIXTURES	20,705.00	.00	1,381.66	5,599.10	15,105.90	27.04
734 TECHNOLOGY HARDWARE	7,497.00	.00	.00	.00	7,497.00	.00
890 MISCELLANEOUS EXPENDITURES	3,500.00	.00	40.00	1,039.14	2,460.86	29.69
004 MADISON MIDDLE SCHOOL	1,465,526.33	2,399.29	124,647.44	1,071,292.93	391,834.11	73.26

North Platte Public School District

For 05/01/21 - 05/31/21

Expenditure Summary Report

FJEXS01A

Periods 09 - 09

BOARD REPORT ON 1100 MAJOR PROGRAM

BOARD REPORT

<u>Account No/Description</u>	<u>Adjusted Budget</u>	<u>Y-T-D Encumb</u>	<u>Period Expended</u>	<u>Y-T-D Expended</u>	<u>Available Balance</u>	<u>Percent Used</u>
111 TEACHERS/PROFESSIONALS	614,715.00	.00	42,012.66	375,456.17	239,258.83	61.08
112 PARAPROFESSIONALS	39,781.35	.00	2,040.91	19,905.02	19,876.33	50.04
123 SUBSTITUTE TEACHERS	26,000.00	.00	5,785.00	17,912.50	8,087.50	68.89
211 HEALTH CARE PROFESSIONAL	21,750.04	.00	5,225.17	47,004.77	-25,254.73	**
212 HEALTH CARE PARAPROFESSIONALS	6,798.84	.00	.00	1,689.26	5,109.58	24.85
213 HEALTH CARE-PROFESSIONAL NON CERTIFIED	.00	.00	48.62	248.36	-248.36	.00
221 FICA PROFESSIONAL	47,918.93	.00	3,351.40	29,917.06	18,001.87	62.43
222 FICA PARAPROFESSIONAL	3,043.27	.00	156.12	1,489.67	1,553.60	48.95
223 FICA SUBSTITUTES	.00	.00	442.22	1,367.50	-1,367.50	.00
231 RETIREMENT PROFESSIONAL	61,873.64	.00	4,149.94	37,086.87	24,786.77	59.94
232 RETIREMENT PARAPROFESSIONALS	3,929.52	.00	201.59	1,966.18	1,963.34	50.04
233 RETIREMENT SUBS	.00	.00	113.10	312.81	-312.81	.00
281 HEALTH BENEFITS FOR TEACHERS	52,600.00	.00	3,708.35	32,733.48	19,866.52	62.23
580 TRAVEL:MEAL,HOTEL,RENTAL	500.00	.00	.00	.00	500.00	.00
610 GENERAL SUPPLIES	11,312.00	2,386.43	407.42	2,472.14	6,453.43	42.95
612 COPY COST	11,688.00	906.50	.00	8,861.66	1,919.84	83.57
625 CONSUMABLES	3,575.00	.00	.00	3,928.45	-353.45	109.89
733 FURNITURE AND FIXTURES	3,000.00	.00	3,269.00	3,545.55	-545.55	118.19
890 MISCELLANEOUS EXPENDITURES	2,027.00	.00	.00	844.03	1,182.97	41.64
005 CODY ELEMENTARY	910,512.59	3,292.93	70,911.50	586,741.48	320,478.18	64.80

North Platte Public School District

For 05/01/21 - 05/31/21

Expenditure Summary Report

FJEXS01A

Periods 09 - 09

BOARD REPORT ON 1100 MAJOR PROGRAM

BOARD REPORT

<u>Account No/Description</u>	<u>Adjusted Budget</u>	<u>Y-T-D Encumb</u>	<u>Period Expended</u>	<u>Y-T-D Expended</u>	<u>Available Balance</u>	<u>Percent Used</u>
110 CLERICAL_BUSDRIVERS	10,027.08	.00	.00	6,310.14	3,716.94	62.93
111 TEACHERS/PROFESSIONALS	872,053.50	.00	60,489.35	530,341.82	341,711.68	60.82
112 PARAPROFESSIONALS	24,135.23	.00	2,328.32	20,384.64	3,750.59	84.46
123 SUBSTITUTE TEACHERS	20,000.00	.00	2,457.50	25,638.88	-5,638.88	128.19
151 INCENTIVE PROFESSIONAL STAFF	.00	.00	676.58	6,727.22	-6,727.22	.00
211 HEALTH CARE PROFESSIONAL	68,433.56	.00	8,439.57	72,459.79	-4,026.23	105.88
213 HEALTH CARE-PROFESSIONAL NON CERTIFIED	.00	.00	184.64	1,016.40	-1,016.40	.00
220 FICA NON INSTRUCTIONAL	767.07	.00	.00	482.73	284.34	62.93
221 FICA PROFESSIONAL	71,711.37	.00	4,782.08	42,226.54	29,484.83	58.88
222 FICA PARAPROFESSIONAL	1,846.34	.00	178.13	1,559.38	286.96	84.46
223 FICA SUBSTITUTES	.00	.00	187.48	1,956.96	-1,956.96	.00
230 RETIREMENT NON INSTRUCTIONAL	990.45	.00	.00	623.31	367.14	62.93
231 RETIREMENT PROFESSIONAL	92,594.84	.00	6,041.89	53,050.82	39,544.02	57.29
232 RETIREMENT PARAPROFESSIONALS	2,384.03	.00	229.99	2,013.59	370.44	84.46
233 RETIREMENT SUBS	.00	.00	107.89	598.35	-598.35	.00
281 HEALTH BENEFITS FOR TEACHERS	63,650.00	.00	4,008.35	38,745.79	24,904.21	60.87
290 LONG TERM DISABILITY	.00	.00	.00	3.59	-3.59	.00
580 TRAVEL;MEAL,HOTEL,RENTAL	500.00	.00	.00	.00	500.00	.00
610 GENERAL SUPPLIES	9,500.00	7,707.48	472.22	9,441.79	-7,649.27	180.52
612 COPY COST	28,000.00	.00	.00	6,311.85	21,688.15	22.54
625 CONSUMABLES	5,000.00	613.88	.00	6,009.50	-1,623.38	132.47
733 FURNITURE AND FIXTURS	582.00	.00	.00	3,072.78	-2,490.78	**
890 MISCELLANEOUR EXPENDITURES	.00	.00	113.17	801.58	-801.58	.00
006 JEFFERSON ELEMENTARY	1,272,175.47	8,321.36	90,697.16	829,777.45	434,076.66	65.88

North Platte Public School District

For 05/01/21 - 05/31/21

Expenditure Summary Report

FJEXS01A

Periods 09 - 09

BOARD REPORT ON 1100 MAJOR PROGRAM

BOARD REPORT

<u>Account No/Description</u>	<u>Adjusted Budget</u>	<u>Y-T-D Encumb</u>	<u>Period Expended</u>	<u>Y-T-D Expended</u>	<u>Available Balance</u>	<u>Percent Used</u>
111 TEACHERS/PROFESSIONALS	941,609.00	.00	80,564.95	695,345.91	246,263.09	73.85
112 PARAPROFESSIONALS	50,020.36	.00	-8,298.09	17,950.53	32,069.83	35.89
123 SUBSTITUTE TEACHERS	24,000.00	.00	1,495.00	23,165.00	835.00	96.52
151 INCENTIVE PROFESSIONAL STAFF	.00	.00	.00	101.50	-101.50	.00
211 HEALTH CARE PROFESSIONAL	53,703.15	.00	6,719.87	60,107.89	-6,404.74	111.93
213 HEALTH CARE-PROFESSIONAL NON CERTIFIED	.00	.00	.00	117.62	-117.62	.00
221 FICA PROFESSIONAL	81,872.20	.00	6,636.72	57,190.21	24,681.99	69.85
222 FICA PARAPROFESSIONAL	3,826.55	.00	-634.80	1,373.17	2,453.38	35.89
223 FICA SUBSTITUTES	.00	.00	114.36	1,771.40	-1,771.40	.00
231 RETIREMENT PROFESSIONAL	105,714.59	.00	7,958.05	68,694.93	37,019.66	64.98
232 RETIREMENT PARAPROFESSIONALS	4,940.90	.00	-819.65	1,773.12	3,167.78	35.89
233 RETIREMENT SUBS	.00	.00	.00	94.74	-94.74	.00
281 HEALTH BENEFITS FOR TEACHERS	79,181.00	.00	7,216.70	61,100.28	18,080.72	77.17
340 OTHER PROFESSIONAL SERVICES	1,000.00	.00	.00	.00	1,000.00	.00
580 TRAVEL:MEAL,HOTEL,RENTAL	500.00	.00	.00	100.00	400.00	20.00
610 GENERAL SUPPLIES	19,736.00	145.60	1,104.57	3,969.64	15,620.76	20.85
612 COPY COST	8,748.00	.00	.00	16,660.86	-7,912.86	190.45
625 CONSUMABLES	4,511.00	.00	.00	.00	4,511.00	.00
733 FURNITURE AND FIXTURS	6,000.00	1,626.88	.00	8,481.13	-4,108.01	168.47
890 MISCELLANEOUR EXPENDITURES	.00	.00	254.41	2,378.57	-2,378.57	.00
007 LINCOLN ELEMENTARY	1,385,362.75	1,772.48	102,312.09	1,020,376.50	363,213.77	73.78

North Platte Public School District

For 05/01/21 - 05/31/21

Expenditure Summary Report

FJEXS01A

Periods 09 - 09

BOARD REPORT ON 1100 MAJOR PROGRAM

BOARD REPORT

<u>Account No/Description</u>	<u>Adjusted Budget</u>	<u>Y-T-D Encumb</u>	<u>Period Expended</u>	<u>Y-T-D Expended</u>	<u>Available Balance</u>	<u>Percent Used</u>
111 TEACHERS/PROFESSIONALS	667,936.00	.00	70,806.50	563,050.82	104,885.18	84.30
112 PARAPROFESSIONALS	14,414.40	.00	1,413.04	12,897.12	1,517.28	89.47
123 SUBSTITUTE TEACHERS	20,000.00	.00	2,090.00	9,901.25	10,098.75	49.51
151 INCENTIVE PROFESSIONAL STAFF	.00	.00	.00	87.00	-87.00	.00
211 HEALTH CARE PROFESSIONAL	49,083.61	.00	7,544.70	64,868.67	-15,785.06	132.16
212 HEALTH CARE PARAPROFESSIONALS	.00	.00	471.82	4,229.31	-4,229.31	.00
213 HEALTH CARE-PROFESSIONAL NON CERTIFIED	.00	.00	2.46	56.04	-56.04	.00
221 FICA PROFESSIONAL	60,286.59	.00	5,680.58	45,379.87	14,906.72	75.27
222 FICA PARAPROFESSIONAL	1,102.70	.00	94.49	862.82	239.88	78.25
223 FICA SUBSTITUTES	.00	.00	159.86	756.88	-756.88	.00
231 RETIREMENT PROFESSIONAL	77,842.96	.00	6,994.13	55,625.70	22,217.26	71.46
232 RETIREMENT PARAPROFESSIONALS	1,423.83	.00	139.58	1,273.95	149.88	89.47
233 RETIREMENT SUBS	.00	.00	4.94	61.36	-61.36	.00
281 HEALTH BENEFITS FOR TEACHERS	52,900.00	.00	4,734.12	41,134.28	11,765.72	77.76
610 GENERAL SUPPLIES	13,000.00	670.55	194.32	6,489.67	5,839.78	55.08
612 COPY COST	11,000.00	.00	.00	4,230.16	6,769.84	38.46
625 CONSUMABLES	3,000.00	1,432.60	.00	2,093.29	-525.89	117.53
733 FURNITURE AND FIXTURES	4,018.00	.00	.00	5,736.96	-1,718.96	142.78
890 MISCELLANEOUS EXPENDITURES	.00	.00	.00	543.99	-543.99	.00
009 WASHINGTON ELEMENTARY	976,008.09	2,103.15	100,330.54	819,279.14	154,625.80	84.16

North Platte Public School District

For 05/01/21 - 05/31/21

Expenditure Summary Report

FJEXS01A

Periods 09 - 09

BOARD REPORT ON 1100 MAJOR PROGRAM

BOARD REPORT

<u>Account No/Description</u>	<u>Adjusted Budget</u>	<u>Y-T-D Encumb</u>	<u>Period Expended</u>	<u>Y-T-D Expended</u>	<u>Available Balance</u>	<u>Percent Used</u>
111 TEACHERS/PROFESSIONALS	658,407.00	.00	52,726.91	474,068.71	184,338.29	72.00
112 PARAPROFESSIONALS	71,412.68	.00	4,854.21	43,377.87	28,034.81	60.74
123 SUBSTITUTE TEACHERS	10,000.00	.00	6,025.00	26,237.50	-16,237.50	**
211 HEALTH CARE PROFESSIONAL	56,745.45	.00	8,586.18	78,247.85	-21,502.40	137.89
212 HEALTH CARE PARAPROFESSIONALS	.00	.00	619.85	8,611.40	-8,611.40	.00
213 HEALTH CARE-PROFESSIONAL NON CERTIFIED	.00	.00	63.88	257.93	-257.93	.00
221 FICA PROFESSIONAL	68,450.62	.00	4,163.61	37,433.94	31,016.68	54.69
222 FICA PARAPROFESSIONAL	5,463.10	.00	341.75	2,988.84	2,474.26	54.71
223 FICA SUBSTITUTES	.00	.00	460.09	2,005.52	-2,005.52	.00
231 RETIREMENT PROFESSIONAL	88,384.50	.00	5,208.25	46,827.71	41,556.79	52.98
232 RETIREMENT PARAPROFESSIONALS	7,054.02	.00	479.48	4,281.10	2,772.92	60.69
233 RETIREMENT SUBS	.00	.00	26.67	139.89	-139.89	.00
281 HEALTH BENEFITS FOR TEACHERS	79,200.00	.00	3,145.84	28,312.56	50,887.44	35.75
580 TRAVEL:MEAL,HOTEL,RENTAL	700.00	.00	.00	.00	700.00	.00
610 GENERAL SUPPLIES	12,048.00	1,422.88	.00	6,930.61	3,694.51	69.34
612 COPY COST	11,000.00	.00	.00	3,371.74	7,628.26	30.65
733 FURNITURE AND FIXTURES	6,000.00	.00	.00	7,234.92	-1,234.92	120.58
890 MISCELLANEOUS EXPENDITURES	2,000.00	.00	.00	1,562.64	437.36	78.13
010 MCDONALD ELEMENTARY	1,076,865.37	1,422.88	86,701.72	771,890.73	303,551.76	71.81

North Platte Public School District

For 05/01/21 - 05/31/21

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FJEXS01A

Periods 09 - 09

BOARD REPORT ON 1100 MAJOR PROGRAM

BOARD REPORT

<u>Account No/Description</u>	<u>Adjusted Budget</u>	<u>Y-T-D Encumb</u>	<u>Period Expended</u>	<u>Y-T-D Expended</u>	<u>Available Balance</u>	<u>Percent Used</u>
111 TEACHERS/PROFESSIONALS	573,013.00	.00	48,936.27	440,426.43	132,586.57	76.86
112 PARAPROFESSIONALS	57,837.36	.00	2,257.30	19,975.15	37,862.21	34.54
123 SUBSTITUTE TEACHERS	20,000.00	.00	1,115.00	6,005.00	13,995.00	30.03
151 INCENTIVE PROFESSIONAL STAFF	.00	.00	.00	304.50	-304.50	.00
211 HEALTH CARE PROFESSIONAL	29,051.92	.00	2,508.92	22,451.41	6,600.51	77.28
212 HEALTH CARE PARAPROFESSIONALS	8,953.16	.00	159.35	2,136.20	6,816.96	23.86
213 HEALTH CARE-PROFESSIONAL NON CERTIFIED	.00	.00	.00	5.78	-5.78	.00
221 FICA PROFESSIONAL	67,887.33	.00	4,033.39	36,328.32	31,559.01	53.51
222 FICA PARAPROFESSIONAL	4,424.56	.00	164.29	1,451.04	2,973.52	32.80
223 FICA SUBSTITUTES	.00	.00	85.33	459.26	-459.26	.00
231 RETIREMENT PROFESSIONAL	81,690.00	.00	4,833.82	43,534.49	38,155.51	53.29
232 RETIREMENT PARAPROFESSIONALS	5,713.06	.00	222.97	1,973.10	3,739.96	34.54
233 RETIREMENT SUBS	.00	.00	7.41	34.53	-34.53	.00
281 HEALTH BENEFITS FOR TEACHERS	72,400.00	.00	4,791.69	43,125.21	29,274.79	59.57
580 TRAVEL:MEAL,HOTEL,RENTAL	400.00	.00	.00	.00	400.00	.00
610 GENERAL SUPPLIES	7,642.00	608.10	843.85	2,564.57	4,469.33	41.52
612 COPY COST	6,000.00	.00	.00	2,354.23	3,645.77	39.24
625 CONSUMABLES	3,500.00	.00	57.94	1,292.94	2,207.06	36.94
733 FURNITURE AND FIXTURES	6,500.00	.00	530.60	6,897.80	-397.80	106.12
890 MISCELLANEOUS EXPENDITURES	2,000.00	.00	100.00	905.17	1,094.83	45.26
011 EISENHOWER ELEMENTARY	947,012.39	608.10	70,648.13	632,225.13	314,179.16	66.82

North Platte Public School District

For 05/01/21 - 05/31/21

Expenditure Summary Report

FJEXS01A

Periods 09 - 09

BOARD REPORT ON 1100 MAJOR PROGRAM

BOARD REPORT

<u>Account No/Description</u>	<u>Adjusted Budget</u>	<u>Y-T-D Encumb</u>	<u>Period Expended</u>	<u>Y-T-D Expended</u>	<u>Available Balance</u>	<u>Percent Used</u>
110 CLERICAL_BUSDRIVERS	.00	.00	1,325.00	10,151.50	-10,151.50	.00
111 TEACHERS/PROFESSIONALS	250,827.00	.00	15,560.15	107,662.79	143,164.21	42.92
112 PARAPROFESSIONALS	77,419.24	.00	1,980.86	18,251.28	59,167.96	23.57
116 PROFESSIONAL NON-CERTIFIED	48,687.50	.00	4,057.29	36,515.61	12,171.89	75.00
123 SUBSTITUTE TEACHERS	10,000.00	.00	1,255.00	4,300.00	5,700.00	43.00
211 HEALTH CARE PROFESSIONAL	7,280.88	.00	525.14	3,725.77	3,555.11	51.17
212 HEALTH CARE PARAPROFESSIONALS	27,195.36	.00	441.39	3,752.79	23,442.57	13.80
220 FICA NON INSTRUCTIONAL	.00	.00	101.36	776.60	-776.60	.00
221 FICA PROFESSIONAL	13,199.39	.00	1,219.85	8,597.05	4,602.34	65.13
222 FICA PARAPROFESSIONAL	5,922.60	.00	139.72	1,290.11	4,632.49	21.78
223 FICA SUBSTITUTES	.00	.00	95.97	328.92	-328.92	.00
226 FICA NC PROFESSIONAL	.00	.00	310.30	2,792.70	-2,792.70	.00
231 RETIREMENT PROFESSIONAL	17,043.26	.00	1,537.01	10,634.77	6,408.49	62.40
232 RETIREMENT PARAPROFESSIONALS	7,647.32	.00	195.66	1,802.79	5,844.53	23.57
233 RETIREMENT SUBS	.00	.00	14.82	14.82	-14.82	.00
236 RETIREMENT NC PROFESSIONAL	.00	.00	400.77	3,606.93	-3,606.93	.00
281 HEALTH BENEFITS FOR TEACHERS	3,400.00	.00	962.51	8,662.59	-5,262.59	**
340 OTHER PROFESSIONAL SERVICES	100,000.00	.00	8,859.04	97,432.61	2,567.39	97.43
440 RENTALS; BUILDING, LAND, VEHICLES	.00	.00	.00	23,726.00	-23,726.00	.00
442 RENTALS	25,000.00	.00	50,000.00	50,000.00	-25,000.00	200.00
610 GENERAL SUPPLIES	.00	.00	.00	69,675.69	-69,675.69	.00
630 FOOD:FOOD SERVICES	50,000.00	.00	4,828.76	13,109.57	36,890.43	26.22
733 FURNITURE AND FIXTURES	.00	.00	1,700.00	66,452.96	-66,452.96	.00
890 MISCELLANEOUS EXPENDITURES	27,000.00	.00	.00	1,988.48	25,011.52	7.36
012 OSGOOD ELEMENTARY	670,622.55	.00	95,510.60	545,252.33	125,370.22	81.31

North Platte Public School District

For 05/01/21 - 05/31/21

Expenditure Summary Report

FJEXS01A

Periods 09 - 09

BOARD REPORT ON 1100 MAJOR PROGRAM

BOARD REPORT

<u>Account No/Description</u>	<u>Adjusted Budget</u>	<u>Y-T-D Encumb</u>	<u>Period Expended</u>	<u>Y-T-D Expended</u>	<u>Available Balance</u>	<u>Percent Used</u>
111 TEACHERS/PROFESSIONALS	48,614.00	.00	4,480.08	40,320.72	8,293.28	82.94
112 PARAPROFESSIONALS	.00	.00	.00	.00	.00	.00
116 PROFESSIONAL NON-CERTIFIED	48,687.50	.00	-6,153.71	26,304.61	22,382.89	54.03
221 FICA PROFESSIONAL	4,346.27	.00	391.64	3,524.79	821.48	81.10
222 FICA PARAPROFESSIONAL	1,421.12	.00	.00	.00	1,421.12	.00
226 FICA NC PROFESSIONAL	.00	.00	-470.71	2,011.61	-2,011.61	.00
231 RETIREMENT PROFESSIONAL	5,611.97	.00	442.53	3,982.79	1,629.18	70.97
232 RETIREMENT PARAPROFESSIONALS	1,834.97	.00	.00	.00	1,834.97	.00
236 RETIREMENT NC PROFESSIONAL	.00	.00	-607.23	2,598.93	-2,598.93	.00
281 HEALTH BENEFITS FOR TEACHERS	8,200.00	.00	641.67	5,775.03	2,424.97	70.43
333 MILEAGE STAFF	350.00	.00	.00	.00	350.00	.00
340 OTHER PROFESSIONAL SERVICES	.00	.00	.00	10,000.00	-10,000.00	.00
352 OTHER TECHNICAL SERVICES	100.00	.00	.00	.00	100.00	.00
382 DISTANCE EDUCATION ONLY	200.00	.00	.00	.00	200.00	.00
610 GENERAL SUPPLIES	6,000.00	.00	.00	254.36	5,745.64	4.24
733 FURNITURE AND FIXTURES	500.00	.00	.00	.00	500.00	.00
890 MISCELLANEOUS EXPENDITURES	.00	.00	.00	25.20	-25.20	.00
013 SPECIAL EDUCATION	125,865.83	.00	-1,275.73	94,798.04	31,067.79	75.32

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Expenditure Summary Report

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BOARD REPORT ON 1100 MAJOR PROGRAM

BOARD REPORT

<u>Account No/Description</u>	<u>Adjusted Budget</u>	<u>Y-T-D Encumb</u>	<u>Period Expended</u>	<u>Y-T-D Expended</u>	<u>Available Balance</u>	<u>Percent Used</u>
340 OTHER PROFESSIONAL SERVICES	.00	.00	.00	450.00	-450.00	.00
014 TLC	.00	.00	.00	450.00	-450.00	.00

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Expenditure Summary Report

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Periods 09 - 09

BOARD REPORT ON 1100 MAJOR PROGRAM

BOARD REPORT

<u>Account No/Description</u>	<u>Adjusted Budget</u>	<u>Y-T-D Encumb</u>	<u>Period Expended</u>	<u>Y-T-D Expended</u>	<u>Available Balance</u>	<u>Percent Used</u>
111 TEACHERS/PROFESSIONALS	413,206.00	.00	35,684.00	351,595.90	61,610.10	85.09
112 PARAPROFESSIONALS	42,886.93	.00	4,510.95	39,144.97	3,741.96	91.27
123 SUBSTITUTE TEACHERS	5,000.00	.00	647.50	6,915.00	-1,915.00	138.30
211 HEALTH CARE PROFESSIONAL	35,923.15	.00	5,660.78	53,214.73	-17,291.58	148.13
212 HEALTH CARE PARAPROFESSIONALS	10,674.18	.00	465.18	4,081.68	6,592.50	38.24
213 HEALTH CARE-PROFESSIONAL NON CERTIFIED	.00	.00	9.57	29.67	-29.67	.00
221 FICA PROFESSIONAL	33,601.71	.00	2,731.28	27,096.97	6,504.74	80.64
222 FICA PARAPROFESSIONAL	3,280.85	.00	330.87	2,871.64	409.21	87.53
223 FICA SUBSTITUTES	.00	.00	49.35	528.40	-528.40	.00
231 RETIREMENT PROFESSIONAL	43,387.04	.00	3,524.79	34,729.98	8,657.06	80.05
232 RETIREMENT PARAPROFESSIONALS	4,236.28	.00	445.58	3,813.26	423.02	90.01
233 RETIREMENT SUBS	.00	.00	6.15	19.72	-19.72	.00
281 HEALTH BENEFITS FOR TEACHERS	23,200.00	.00	1,783.34	19,458.41	3,741.59	83.87
016 LAKE BOND ISSUE	615,396.14	.00	55,849.34	543,500.33	71,895.81	88.32

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Periods 09 - 09

BOARD REPORT ON 1100 MAJOR PROGRAM

BOARD REPORT

<u>Account No/Description</u>	<u>Adjusted Budget</u>	<u>Y-T-D Encumb</u>	<u>Period Expended</u>	<u>Y-T-D Expended</u>	<u>Available Balance</u>	<u>Percent Used</u>
110 CLERICAL_BUSDRIVERS	69,112.80	.00	4,551.50	40,487.14	28,625.66	58.58
150 STIPDENT NON-INSTRUCTION	50,000.00	.00	.00	25,398.00	24,602.00	50.80
151 INCENTIVE PROFESSIONAL STAFF	609,741.00	.00	58,990.14	481,982.16	127,758.84	79.05
210 HEALTH CARE NON-INSTRUCTIONAL	14,561.76	.00	675.96	6,129.56	8,432.20	42.09
211 HEALTH CARE PROFESSIONAL	65,261.78	.00	6,068.66	47,538.48	17,723.30	72.84
220 FICA NON INSTRUCTIONAL	5,287.14	.00	340.48	4,964.87	322.27	93.90
221 FICA PROFESSIONAL	65,882.08	.00	4,391.32	35,954.71	29,927.37	54.57
230 RETIREMENT NON INSTRUCTIONAL	6,826.82	.00	389.29	4,975.21	1,851.61	72.88
231 RETIREMENT PROFESSIONAL	85,067.78	.00	5,243.46	42,984.27	42,083.51	50.53
290 LONG TERM DISABILITY	.00	.00	11.40	104.47	-104.47	.00
022 ATHLETIC ADMINISTRATION	971,741.16	.00	80,662.21	690,518.87	281,222.29	71.06

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BOARD REPORT ON 1100 MAJOR PROGRAM

BOARD REPORT

<u>Account No/Description</u>	<u>Adjusted Budget</u>	<u>Y-T-D Encumb</u>	<u>Period Expended</u>	<u>Y-T-D Expended</u>	<u>Available Balance</u>	<u>Percent Used</u>
111 TEACHERS/PROFESSIONALS	112,932.00	.00	8,615.50	78,264.99	34,667.01	69.30
112 PARAPROFESSIONALS	42,904.87	.00	3,926.12	45,398.24	-2,493.37	105.81
123 SUBSTITUTE TEACHERS	.00	.00	260.00	910.00	-910.00	.00
151 INCENTIVE PROFESSIONAL STAFF	.00	.00	232.00	1,264.39	-1,264.39	.00
211 HEALTH CARE PROFESSIONAL	14,560.88	.00	2,536.19	22,687.74	-8,126.86	155.81
212 HEALTH CARE PARAPROFESSIONALS	13,597.68	.00	869.25	8,626.21	4,971.47	63.44
221 FICA PROFESSIONAL	8,898.70	.00	689.27	6,196.07	2,702.63	69.63
222 FICA PARAPROFESSIONAL	3,282.22	.00	267.32	3,144.72	137.50	95.81
223 FICA SUBSTITUTES	.00	.00	19.90	69.64	-69.64	.00
231 RETIREMENT PROFESSIONAL	11,490.52	.00	873.94	7,855.73	3,634.79	68.37
232 RETIREMENT PARAPROFESSIONALS	4,238.06	.00	376.71	3,800.32	437.74	89.67
281 HEALTH BENEFITS FOR TEACHERS	1,700.00	.00	200.00	1,800.00	-100.00	105.88
333 MILEAGE STAFF	1,000.00	.00	64.20	844.97	155.03	84.50
340 OTHER PROFESSIONAL SERVICES	1,000.00	.00	86.45	543.06	456.94	54.31
580 TRAVEL:MEAL,HOTEL,RENTAL	1,000.00	.00	.00	.00	1,000.00	.00
610 GENERAL SUPPLIES	1,000.00	.00	.00	2,394.53	-1,394.53	**
024 ESL	217,604.93	.00	19,016.85	183,800.61	33,804.32	84.47

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Periods 09 - 09

BOARD REPORT ON 1100 MAJOR PROGRAM

BOARD REPORT

<u>Account No/Description</u>	<u>Adjusted Budget</u>	<u>Y-T-D Encumb</u>	<u>Period Expended</u>	<u>Y-T-D Expended</u>	<u>Available Balance</u>	<u>Percent Used</u>
116 PROFESSIONAL NON-CERTIFIED	47,858.00	.00	3,988.17	35,893.53	11,964.47	75.00
226 FICA NC PROFESSIONAL	6,827.16	.00	304.80	2,743.22	4,083.94	40.18
236 RETIREMENT NC PROFESSIONAL	8,815.36	.00	393.94	3,545.46	5,269.90	40.22
026 HEALTH SERVICES	63,500.52	.00	4,686.91	42,182.21	21,318.31	66.43

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BOARD REPORT

<u>Account No/Description</u>	<u>Adjusted Budget</u>	<u>Y-T-D Encumb</u>	<u>Period Expended</u>	<u>Y-T-D Expended</u>	<u>Available Balance</u>	<u>Percent Used</u>
610 GENERAL SUPPLIES	22,398.00	.00	24.00	6,691.02	15,706.98	29.87
027 MUSIC REPLACEMENT FUND	22,398.00	.00	24.00	6,691.02	15,706.98	29.87

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BOARD REPORT ON 1100 MAJOR PROGRAM

BOARD REPORT

<u>Account No/Description</u>	<u>Adjusted Budget</u>	<u>Y-T-D Encumb</u>	<u>Period Expended</u>	<u>Y-T-D Expended</u>	<u>Available Balance</u>	<u>Percent Used</u>
111 TEACHERS/PROFESSIONALS	225,000.00	.00	.00	.00	225,000.00	.00
032 EXECUTIVE DIRECTOR OF FINANCE	225,000.00	.00	.00	.00	225,000.00	.00

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BOARD REPORT ON 1100 MAJOR PROGRAM

BOARD REPORT

<u>Account No/Description</u>	<u>Adjusted Budget</u>	<u>Y-T-D Encumb</u>	<u>Period Expended</u>	<u>Y-T-D Expended</u>	<u>Available Balance</u>	<u>Percent Used</u>
111 TEACHERS/PROFESSIONALS	129,387.00	.00	18,311.93	169,229.73	-39,842.73	130.79
112 PARAPROFESSIONALS	65,689.65	.00	10,650.31	44,970.67	20,718.98	68.46
123 SUBSTITUTE TEACHERS	.00	.00	195.00	650.00	-650.00	.00
151 INCENTIVE PROFESSIONAL STAFF	.00	.00	.00	989.92	-989.92	.00
211 HEALTH CARE PROFESSIONAL	10,920.88	.00	1,911.21	17,123.54	-6,202.66	156.80
212 HEALTH CARE PARAPROFESSIONALS	.00	.00	153.18	1,387.03	-1,387.03	.00
221 FICA PROFESSIONAL	15,838.72	.00	1,478.71	13,763.45	2,075.27	86.90
222 FICA PARAPROFESSIONAL	3,533.70	.00	809.38	3,395.19	138.51	96.08
223 FICA SUBSTITUTES	.00	.00	14.91	49.70	-49.70	.00
231 RETIREMENT PROFESSIONAL	20,451.58	.00	1,808.81	16,813.94	3,637.64	82.21
232 RETIREMENT PARAPROFESSIONALS	4,562.18	.00	1,052.01	4,196.77	365.41	91.99
281 HEALTH BENEFITS FOR TEACHERS	18,100.00	.00	1,433.34	13,541.73	4,558.27	74.82
290 LONG TERM DISABILITY	.00	.00	1.40	4.03	-4.03	.00
333 MILEAGE STAFF	.00	.00	102.37	254.38	-254.38	.00
340 OTHER PROFESSIONAL SERVICES	.00	.00	.00	3,836.25	-3,836.25	.00
382 DISTANCE EDUCATION ONLY	.00	420.00	.00	420.00	-840.00	.00
580 TRAVEL:MEAL,HOTEL,RENTAL	.00	.00	.00	35.00	-35.00	.00
610 GENERAL SUPPLIES	24,787.68	5,332.19	975.90	11,694.79	7,760.70	68.69
630 FOOD:FOOD SERVICES	.00	.00	.00	4,642.25	-4,642.25	.00
733 FURNITURE AND FIXTURES	.00	.00	.00	10,391.00	-10,391.00	.00
890 MISCELLANEOUS EXPENDITURES	.00	.00	1,230.00	1,548.15	-1,548.15	.00
036 EARLY CHILDHOOD	293,271.39	5,752.19	40,128.46	318,937.52	-31,418.32	110.71

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BOARD REPORT ON 1100 MAJOR PROGRAM

BOARD REPORT

<u>Account No/Description</u>	<u>Adjusted Budget</u>	<u>Y-T-D Encumb</u>	<u>Period Expended</u>	<u>Y-T-D Expended</u>	<u>Available Balance</u>	<u>Percent Used</u>
111 TEACHERS/PROFESSIONALS	245,872.00	.00	22,038.35	203,288.41	42,583.59	82.68
123 SUBSTITUTE TEACHERS	10,000.00	.00	715.00	1,885.00	8,115.00	18.85
211 HEALTH CARE PROFESSIONAL	19,966.95	.00	2,276.50	20,288.04	-321.09	101.61
221 FICA PROFESSIONAL	26,845.64	.00	1,786.94	16,462.63	10,383.01	61.32
223 FICA SUBSTITUTES	.00	.00	54.71	144.26	-144.26	.00
231 RETIREMENT PROFESSIONAL	28,719.11	.00	2,176.92	20,080.47	8,638.64	69.92
281 HEALTH BENEFITS FOR TEACHERS	21,500.00	.00	1,583.34	14,250.06	7,249.94	66.28
333 MILEAGE STAFF	.00	.00	.00	360.51	-360.51	.00
610 GENERAL SUPPLIES	7,504.00	.00	.00	1,144.07	6,359.93	15.25
041 ELEMENTARY PE	360,407.70	.00	30,631.76	277,903.45	82,504.25	77.11

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BOARD REPORT ON 1100 MAJOR PROGRAM

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<u>Account No/Description</u>	<u>Adjusted Budget</u>	<u>Y-T-D Encumb</u>	<u>Period Expended</u>	<u>Y-T-D Expended</u>	<u>Available Balance</u>	<u>Percent Used</u>
111 TEACHERS/PROFESSIONALS	271,861.00	.00	21,061.13	203,271.13	68,589.87	74.77
123 SUBSTITUTE TEACHERS	5,000.00	.00	585.00	2,275.00	2,725.00	45.50
211 HEALTH CARE PROFESSIONAL	29,123.52	.00	4,103.74	36,685.44	-7,561.92	125.96
221 FICA PROFESSIONAL	21,317.55	.00	1,572.30	15,204.27	6,113.28	71.32
223 FICA SUBSTITUTES	.00	.00	44.76	174.07	-174.07	.00
231 RETIREMENT PROFESSIONAL	27,525.57	.00	2,080.38	20,078.74	7,446.83	72.95
281 HEALTH BENEFITS FOR TEACHERS	6,800.00	.00	400.00	3,600.00	3,200.00	52.94
333 MILEAGE STAFF	.00	.00	.00	375.20	-375.20	.00
340 OTHER PROFESSIONAL SERVICES	.00	.00	.00	221.00	-221.00	.00
610 GENERAL SUPPLIES	16,884.00	1,059.94	313.53	7,174.71	8,649.35	48.77
042 ELEMENTARY MUSIC	378,511.64	1,059.94	30,160.84	289,059.56	88,392.14	76.65

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BOARD REPORT ON 1100 MAJOR PROGRAM

BOARD REPORT

<u>Account No/Description</u>	<u>Adjusted Budget</u>	<u>Y-T-D Encumb</u>	<u>Period Expended</u>	<u>Y-T-D Expended</u>	<u>Available Balance</u>	<u>Percent Used</u>
111 TEACHERS/PROFESSIONALS	42,630.00	.00	3,132.92	28,196.28	14,433.72	66.14
123 SUBSTITUTE TEACHERS	.00	.00	.00	260.00	-260.00	.00
211 HEALTH CARE PROFESSIONAL	7,280.88	.00	606.74	5,424.78	1,856.10	74.51
221 FICA PROFESSIONAL	3,391.25	.00	246.60	2,219.45	1,171.80	65.45
223 FICA SUBSTITUTES	.00	.00	.00	19.90	-19.90	.00
231 RETIREMENT PROFESSIONAL	4,378.83	.00	309.46	2,785.15	1,593.68	63.60
281 HEALTH BENEFITS FOR TEACHERS	1,700.00	.00	100.00	900.00	800.00	52.94
610 GENERAL SUPPLIES	16,884.00	533.05	.00	461.88	15,889.07	5.89
890 MISCELLANEOUR EXPENDITURES	.00	.00	.00	5,786.88	-5,786.88	.00
045 ELEMENTARY ART	76,264.96	533.05	4,395.72	46,054.32	29,677.59	61.09

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Periods 09 - 09

BOARD REPORT ON 1100 MAJOR PROGRAM

BOARD REPORT

<u>Account No/Description</u>	<u>Adjusted Budget</u>	<u>Y-T-D Encumb</u>	<u>Period Expended</u>	<u>Y-T-D Expended</u>	<u>Available Balance</u>	<u>Percent Used</u>
340 OTHER PROFESSIONAL SERVICES	.00	.00	.00	540.07	-540.07	.00
580 TRAVEL:MEAL,HOTEL,RENTAL	200.00	.00	.00	.00	200.00	.00
610 GENERAL SUPPLIES	3,875.00	638.06	93.84	4,026.07	-789.13	120.36
612 COPY COST	5,462.00	.00	.00	2,240.69	3,221.31	41.02
625 CONSUMABLES	2,067.00	.00	.00	1,268.59	798.41	61.37
733 FURNITURE AND FIXTURES	6,990.00	.00	.00	7,606.65	-616.65	108.82
890 MISCELLANEOUS EXPENDITURES	300.00	.00	.00	66.50	233.50	22.17
054 OSGOOD/LAKE	18,894.00	638.06	93.84	15,748.57	2,507.37	86.73

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BOARD REPORT ON 1100 MAJOR PROGRAM

BOARD REPORT

<u>Account No/Description</u>	<u>Adjusted Budget</u>	<u>Y-T-D Encumb</u>	<u>Period Expended</u>	<u>Y-T-D Expended</u>	<u>Available Balance</u>	<u>Percent Used</u>
630 FOOD:FOOD SERVICES	15,000.00	.00	.00	.00	15,000.00	.00
112 FOOD-CEP	15,000.00	.00	.00	.00	15,000.00	.00

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Periods 09 - 09

BOARD REPORT ON 1100 MAJOR PROGRAM

BOARD REPORT

<u>Account No/Description</u>	<u>Adjusted Budget</u>	<u>Y-T-D Encumb</u>	<u>Period Expended</u>	<u>Y-T-D Expended</u>	<u>Available Balance</u>	<u>Percent Used</u>
610 GENERAL SUPPLIES	10,000.00	.00	273.50	3,617.50	6,382.50	36.18
127 MIDDLE SCHOOL INSTRUMENTS	10,000.00	.00	273.50	3,617.50	6,382.50	36.18

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BOARD REPORT ON 1100 MAJOR PROGRAM

BOARD REPORT

<u>Account No/Description</u>	<u>Adjusted Budget</u>	<u>Y-T-D Encumb</u>	<u>Period Expended</u>	<u>Y-T-D Expended</u>	<u>Available Balance</u>	<u>Percent Used</u>
630 FOOD:FOOD SERVICES	110,000.00	.00	19,795.63	120,981.11	-10,981.11	109.98
212 FOOD-FFV SNACKS	110,000.00	.00	19,795.63	120,981.11	-10,981.11	109.98

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BOARD REPORT ON 1100 MAJOR PROGRAM

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<u>Account No/Description</u>	<u>Adjusted Budget</u>	<u>Y-T-D Encumb</u>	<u>Period Expended</u>	<u>Y-T-D Expended</u>	<u>Available Balance</u>	<u>Percent Used</u>
630 FOOD:FOOD SERVICES	80,000.00	.00	372.00	372.00	79,628.00	.47
412 FOOD-BREAKFAST	80,000.00	.00	372.00	372.00	79,628.00	.47
1100 REGULAR INSTRUCTION	20,235,206.81	60,842.16	1,747,750.79	15,424,077.76	4,750,286.89	76.52

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EXPENDITURE SUMMARY MAJOR PROGRAM

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Account No/Description	Adjusted Budget	Y-T-D Encumb	Period Expended	Y-T-D Expended	Available Balance	Percent Used
20						
2500 BUSINESS SUPPORT						
540 ADVERTISING	10,000.00	.00	.00	.00	10,000.00	.00
2500 BUSINESS SUPPORT	10,000.00	.00	.00	.00	10,000.00	.00
01 GENERAL FUND	10,000.00	.00	.00	.00	10,000.00	.00
20	10,000.00	.00	.00	.00	10,000.00	.00
21 FY 2018-2019						
1100 REGULAR INSTRUCTION						
110 CLERICAL_BUSDRIVERS	79,139.88	.00	5,876.50	56,948.78	22,191.10	71.96
111 TEACHERS/PROFESSIONALS	12,685,801.50	.00	1,048,990.45	9,393,641.29	3,292,160.21	74.05
112 PARAPROFESSIONALS	600,981.89	.00	45,033.10	419,219.32	181,762.57	69.76
114 TECHNOLOGY	.00	.00	.00	.00	.00	.00
116 PROFESSIONAL NON-CERTIFIED	145,233.00	.00	1,891.75	98,713.75	46,519.25	67.97
123 SUBSTITUTE TEACHERS	366,800.00	.00	55,525.00	292,965.13	73,834.87	79.87
150 STIPDENT NON-INSTRUCTION	50,000.00	.00	.00	25,398.00	24,602.00	50.80
151 INCENTIVE PROFESSIONAL STAFF	609,741.00	.00	62,716.73	511,666.33	98,074.67	83.92
156 SALARIES-PROFESSIONAL NON CERTIFIED	.00	.00	.00	.00	.00	.00
210 HEALTH CARE NON-INSTRUCTIONAL	14,561.76	.00	675.96	6,129.56	8,432.20	42.09
211 HEALTH CARE PROFESSIONAL	1,018,190.78	.00	129,298.02	1,152,600.20	-134,409.42	113.20
212 HEALTH CARE PARAPROFESSIONALS	88,975.50	.00	4,362.35	41,906.99	47,068.51	47.10
213 HEALTH CARE-PROFESSIONAL NON CERTIFIED	.00	.00	1,480.87	7,395.52	-7,395.52	.00
216 HEALTH CARE NC PROFESSIONAL	.00	.00	.00	.00	.00	.00
220 FICA NON INSTRUCTIONAL	-143,945.79	.00	441.84	6,224.20	-150,169.99	-4.32
221 FICA PROFESSIONAL	1,139,220.84	.00	88,001.65	785,321.72	353,899.12	68.93
222 FICA PARAPROFESSIONAL	49,065.43	.00	3,277.58	30,538.20	18,527.23	62.24
223 FICA SUBSTITUTES	.00	.00	4,234.70	22,343.31	-22,343.31	.00
226 FICA NC PROFESSIONAL	6,827.16	.00	144.39	7,547.53	-720.37	110.55
230 RETIREMENT NON INSTRUCTIONAL	-142,182.73	.00	389.29	5,598.52	-147,781.25	-3.94
231 RETIREMENT PROFESSIONAL	1,484,642.03	.00	109,156.80	973,853.94	510,788.09	65.60
232 RETIREMENT PARAPROFESSIONALS	62,775.52	.00	3,929.37	36,693.05	26,082.47	58.45
233 RETIREMENT SUBS	.00	.00	1,215.01	5,969.47	-5,969.47	.00
236 RETIREMENT NC PROFESSIONAL	8,815.36	.00	187.48	9,751.32	-935.96	110.62
237	.00	.00	.00	.00	.00	.00
239	.00	.00	.00	.00	.00	.00
250	.00	.00	.00	.00	.00	.00
251	.00	.00	.00	.00	.00	.00
260 LIFE INSURANCE	.00	.00	.00	.00	.00	.00
281 HEALTH BENEFITS FOR TEACHERS	943,619.00	.00	68,532.72	625,714.27	317,904.73	66.31
286 HEALTH BENEFITS PROFESSIONALS	.00	.00	.00	.00	.00	.00
290 LONG TERM DISABILITY	.00	.00	12.80	114.78	-114.78	.00
332 MILEAGE TO PARENTS	.00	.00	.00	.00	.00	.00
333 MILEAGE STAFF	2,150.00	.00	166.57	2,059.51	90.49	95.79
340 OTHER PROFESSIONAL SERVICES	111,400.00	.00	9,404.75	122,464.38	-11,064.38	109.93
352 OTHER TECHNICAL SERVICES	100.00	.00	.00	.00	100.00	.00
382 DISTANCE EDUCATION ONLY	200.00	420.00	.00	420.00	-640.00	**
440 RENTALS; BUILDING, LAND, VEHICLES	.00	.00	.00	23,726.00	-23,726.00	.00
442 RENTALS	25,000.00	.00	50,000.00	50,000.00	-25,000.00	200.00
580 TRAVEL:MEAL,HOTEL,RENTAL	10,550.00	1,200.00	.00	896.43	8,453.57	19.87
610 GENERAL SUPPLIES	382,784.68	53,825.58	15,758.70	258,427.30	70,531.80	81.57
612 COPY COST	165,868.00	906.50	2,235.81	74,742.99	90,218.51	45.61

For 05/01/21 - 05/31/21

Expenditure Summary Report

FJEXS01A

Periods 09 - 09

EXPENDITURE SUMMARY MAJOR PROGRAM

E00003

Account No/Description	Adjusted Budget	Y-T-D Encumb	Period Expended	Y-T-D Expended	Available Balance	Percent Used
21 FY 2018-2019						
1100 REGULAR INSTRUCTION						
625 CONSUMABLES	21,653.00	2,046.48	57.94	14,592.77	5,013.75	76.85
630 FOOD:FOOD SERVICES	255,000.00	.00	24,996.39	139,104.93	115,895.07	54.55
640 BOOKS/PERIODICALS	4,000.00	.00	.00	142.60	3,857.40	3.57
733 FURNITURE AND FIXTURES	121,415.00	2,443.60	7,485.60	197,036.02	-78,064.62	164.30
734 TECHNOLOGY HARDWARE	7,497.00	.00	.00	.00	7,497.00	.00
890 MISCELLANEOUS EXPENDITURES	59,327.00	.00	2,270.67	24,209.65	35,117.35	40.81
1100 REGULAR INSTRUCTION	20,235,206.81	60,842.16	1,747,750.79	15,424,077.76	4,750,286.89	76.52
1200 SPECIAL EDUCATION						
110 CLERICAL_BUSDIVERS	55,624.32	.00	4,853.42	45,085.26	10,539.06	81.05
111 TEACHERS/PROFESSIONALS	1,861,052.00	.00	148,493.90	1,285,884.56	575,167.44	69.09
112 PARAPROFESSIONALS	1,007,231.64	.00	93,355.77	911,696.10	95,535.54	90.52
114 TECHNOLOGY	.00	.00	.00	.00	.00	.00
116 PROFESSIONAL NON-CERTIFIED	.00	.00	.00	.00	.00	.00
123 SUBSTITUTE TEACHERS	40,000.00	.00	2,345.00	20,110.00	19,890.00	50.28
151 INCENTIVE PROFESSIONAL STAFF	197,479.00	.00	362.25	31,263.08	166,215.92	15.83
210 HEALTH CARE NON-INSTRUCTIONAL	47,280.88	.00	606.74	5,460.66	41,820.22	11.55
211 HEALTH CARE PROFESSIONAL	130,234.38	.00	15,782.11	129,899.57	334.81	99.74
212 HEALTH CARE PARAPROFESSIONALS	122,481.73	.00	8,756.45	107,534.01	14,947.72	87.80
213 HEALTH CARE-PROFESSIONAL NON CERTIFIED	.00	.00	.00	36.86	-36.86	.00
216 HEALTH CARE NC PROFESSIONAL	.00	.00	.00	.00	.00	.00
220 FICA NON INSTRUCTIONAL	15,824.26	.00	353.11	3,285.41	12,538.85	20.76
221 FICA PROFESSIONAL	150,252.30	.00	11,802.35	104,841.18	45,411.12	69.78
222 FICA PARAPROFESSIONAL	73,662.66	.00	6,746.63	65,413.87	8,248.79	88.80
223 FICA SUBSTITUTES	.00	.00	179.40	1,538.57	-1,538.57	.00
226 FICA NC PROFESSIONAL	.00	.00	.00	.00	.00	.00
230 RETIREMENT NON INSTRUCTIONAL	18,520.46	.00	479.41	4,453.41	14,067.05	24.05
231 RETIREMENT PROFESSIONAL	178,099.51	.00	14,523.28	129,209.08	48,890.43	72.55
232 RETIREMENT PARAPROFESSIONALS	94,323.30	.00	9,221.52	89,201.71	5,121.59	94.57
233 RETIREMENT SUBS	.00	.00	.00	19.26	-19.26	.00
236 RETIREMENT NC PROFESSIONAL	.00	.00	.00	.00	.00	.00
237	.00	.00	.00	.00	.00	.00
281 HEALTH BENEFITS FOR TEACHERS	126,450.00	.00	8,964.55	79,913.87	46,536.13	63.20
290 LONG TERM DISABILITY	.00	.00	.00	.61	-.61	.00
333 MILEAGE STAFF	11,750.00	.00	400.87	4,995.83	6,754.17	42.52
340 OTHER PROFESSIONAL SERVICES	175,000.00	101,786.00	4,793.51	95,101.65	-21,887.65	112.51
352 OTHER TECHNICAL SERVICES	6,425.00	.00	183.00	2,327.80	4,097.20	36.23
382 DISTANCE EDUCATION ONLY	1,475.00	.00	193.70	2,542.22	-1,067.22	172.35
410 UTILITY SERVICES (Water/Sewer)	500.00	.00	29.76	442.91	57.09	88.58
531 POSTAGE	950.00	.00	.00	.00	950.00	.00
540 ADVERTISING	500.00	.00	.00	.00	500.00	.00
569 TUITION TO OTHER GOVERNMENTS	10,000.00	.00	1,265.00	7,085.00	2,915.00	70.85
580 TRAVEL:MEAL,HOTEL,RENTAL	7,450.00	.00	49.00	1,449.01	6,000.99	19.45
610 GENERAL SUPPLIES	41,750.00	.00	600.55	25,615.25	16,134.75	61.35
612 COPY COST	8,000.00	.00	.00	2,541.01	5,458.99	31.76
621 HEATING FUEL	1,000.00	.00	43.29	556.74	443.26	55.67
622 ENERGY:ELECTRICITY	1,050.00	.00	101.36	920.69	129.31	87.68
642 AUDIO-VISUAL MATERIALS	.00	.00	.00	.00	.00	.00
643 WEB/CLOUD BASED SOFTWARE	.00	.00	.00	2,560.00	-2,560.00	.00
650 SUPPLIES-TECHNOLOGY RELATED	.00	5,095.69	.00	2,326.65	-7,422.34	.00

For 05/01/21 - 05/31/21

Expenditure Summary Report

FJEXS01A

Periods 09 - 09

EXPENDITURE SUMMARY MAJOR PROGRAM

E00003

Account No/Description	Adjusted Budget	Y-T-D Encumb	Period Expended	Y-T-D Expended	Available Balance	Percent Used
21 FY 2018-2019						
1200 SPECIAL EDUCATION						
733 FURNITURE AND FIXTURES	3,500.00	.00	.00	4,857.00	-1,357.00	138.77
810 DUES AND FEES	.00	.00	.00	2,735.00	-2,735.00	.00
890 MISCELLANEOUS EXPENDITURES	10,000.00	.00	1,206.00	11,101.05	-1,101.05	111.01
1200 SPECIAL EDUCATION	4,397,866.44	106,881.69	335,691.93	3,182,004.88	1,108,979.87	74.78
1300 SUMMER SCHOOL						
112 PARAPROFESSIONALS	.00	.00	.00	.00	.00	.00
151 INCENTIVE PROFESSIONAL STAFF	60,000.00	.00	.00	.00	60,000.00	.00
211 HEALTH CARE PROFESSIONAL	.00	.00	.00	.00	.00	.00
221 FICA PROFESSIONAL	.00	.00	.00	.00	.00	.00
222 FICA PARAPROFESSIONAL	4,590.00	.00	.00	.00	4,590.00	.00
231 RETIREMENT PROFESSIONAL	5,926.00	.00	.00	.00	5,926.00	.00
251	.00	.00	.00	.00	.00	.00
340 OTHER PROFESSIONAL SERVICES	.00	.00	.00	.00	.00	.00
580 TRAVEL:MEAL,HOTEL,RENTAL	.00	.00	.00	.00	.00	.00
610 GENERAL SUPPLIES	3,000.00	.00	.00	.00	3,000.00	.00
612 COPY COST	.00	.00	.00	.00	.00	.00
640 BOOKS/PERIODICALS	.00	.00	.00	.00	.00	.00
890 MISCELLANEOUS EXPENDITURES	.00	.00	.00	.00	.00	.00
1300 SUMMER SCHOOL	73,516.00	.00	.00	.00	73,516.00	.00
2100 PUPIL SUPPORT						
110 CLERICAL BUSDRIVERS	132,269.84	.00	11,649.37	104,818.49	27,451.35	79.25
111 TEACHERS/PROFESSIONALS	1,092,549.00	.00	82,245.80	811,230.07	281,318.93	74.25
112 PARAPROFESSIONALS	.00	.00	3,871.81	8,808.62	-8,808.62	.00
116 PROFESSIONAL NON-CERTIFIED	346,824.55	.00	29,541.85	259,236.43	87,588.12	74.75
123 SUBSTITUTE TEACHERS	10,000.00	.00	152.25	13,598.75	-3,598.75	135.99
151 INCENTIVE PROFESSIONAL STAFF	.00	.00	.00	2,031.75	-2,031.75	.00
156 SALARIES-PROFESSIONAL NON CERTIFIED	.00	.00	.00	6,454.62	-6,454.62	.00
210 HEALTH CARE NON-INSTRUCTIONAL	29,123.52	.00	1,213.48	10,921.32	18,202.20	37.50
211 HEALTH CARE PROFESSIONAL	41,031.94	.00	5,984.43	57,436.15	-16,404.21	139.98
212 HEALTH CARE PARAPROFESSIONALS	.00	.00	901.20	1,802.40	-1,802.40	.00
213 HEALTH CARE-PROFESSIONAL NON CERTIFIED	.00	.00	.00	.00	.00	.00
216 HEALTH CARE NC PROFESSIONAL	35,300.72	.00	4,027.42	35,695.06	-394.34	101.12
220 FICA NON INSTRUCTIONAL	20,237.28	.00	888.74	7,996.60	12,240.68	39.51
221 FICA PROFESSIONAL	115,835.93	.00	6,683.75	66,059.07	49,776.86	57.03
222 FICA PARAPROFESSIONAL	.00	.00	264.81	611.09	-611.09	.00
223 FICA SUBSTITUTES	.00	.00	11.65	1,040.31	-1,040.31	.00
226 FICA NC PROFESSIONAL	27,579.40	.00	2,253.18	20,269.82	7,309.58	73.50
230 RETIREMENT NON INSTRUCTIONAL	26,130.68	.00	1,150.71	10,353.77	15,776.91	39.62
231 RETIREMENT PROFESSIONAL	149,569.23	.00	8,124.08	79,076.46	70,492.77	52.87
232 RETIREMENT PARAPROFESSIONALS	.00	.00	362.53	725.06	-725.06	.00
233 RETIREMENT SUBS	.00	.00	.00	.00	.00	.00
236 RETIREMENT NC PROFESSIONAL	35,610.89	.00	2,918.07	26,994.89	8,616.00	75.81
237	.00	.00	.00	.00	.00	.00
281 HEALTH BENEFITS FOR TEACHERS	122,540.00	.00	7,365.87	72,746.40	49,793.60	59.37
286 HEALTH BENEFITS PROFESSIONALS	23,200.00	.00	1,683.34	15,150.06	8,049.94	65.30
333 MILEAGE STAFF	2,450.00	.00	322.04	5,291.51	-2,841.51	**
340 OTHER PROFESSIONAL SERVICES	100,000.00	.00	25,676.25	219,009.80	-119,009.80	**
352 OTHER TECHNICAL SERVICES	700.00	5,000.00	.00	4,464.56	-8,764.56	**

For 05/01/21 - 05/31/21

Expenditure Summary Report

FJEXS01A

Periods 09 - 09

EXPENDITURE SUMMARY MAJOR PROGRAM

E00003

Account No/Description	Adjusted Budget	Y-T-D Encumb	Period Expended	Y-T-D Expended	Available Balance	Percent Used
21 FY 2018-2019						
2100 PUPIL SUPPORT						
580 TRAVEL:MEAL,HOTEL,RENTAL	5,950.00	.00	125.00	1,606.94	4,343.06	27.01
610 GENERAL SUPPLIES	26,190.00	4,388.00	1,776.35	37,490.97	-15,688.97	159.90
630 FOOD:FOOD SERVICES	.00	.00	26.23	511.25	-511.25	.00
650 SUPPLIES-TECHNOLOGY RELATED	.00	5,000.00	.00	51.80	-5,051.80	.00
733 FURNITURE AND FIXTURES	.00	.00	.00	2,767.00	-2,767.00	.00
810 DUES AND FEES	.00	.00	.00	.00	.00	.00
890 MISCELLANEOUS EXPENDITURES	.00	.00	113.51	748.21	-748.21	.00
2100 PUPIL SUPPORT	2,343,092.98	14,388.00	199,333.72	1,884,999.23	443,705.75	81.06
2200 STAFF SUPPORT						
111 TEACHERS/PROFESSIONALS	387,130.00	.00	36,614.60	333,716.63	53,413.37	86.20
112 PARAPROFESSIONALS	77,554.67	.00	4,895.99	53,613.88	23,940.79	69.13
116 PROFESSIONAL NON-CERTIFIED	62,076.00	.00	5,200.67	46,806.03	15,269.97	75.40
123 SUBSTITUTE TEACHERS	8,880.00	.00	.00	195.00	8,685.00	2.20
151 INCENTIVE PROFESSIONAL STAFF	229,890.00	.00	.00	15,391.75	214,498.25	6.70
210 HEALTH CARE NON-INSTRUCTIONAL	7,280.88	.00	.00	.00	7,280.88	.00
211 HEALTH CARE PROFESSIONAL	14,560.00	.00	606.74	6,756.23	7,803.77	46.40
212 HEALTH CARE PARAPROFESSIONALS	16,997.09	.00	587.44	7,013.54	9,983.55	41.26
216 HEALTH CARE NC PROFESSIONAL	.00	.00	.00	.00	.00	.00
220 FICA NON INSTRUCTIONAL	4,053.99	.00	.00	.00	4,053.99	.00
221 FICA PROFESSIONAL	44,363.35	.00	2,823.85	26,897.63	17,465.72	60.63
222 FICA PARAPROFESSIONAL	4,027.12	.00	355.13	3,848.67	178.45	95.57
223 FICA SUBSTITUTES	.00	.00	.00	14.96	-14.96	.00
226 FICA NC PROFESSIONAL	4,748.81	.00	389.62	3,507.01	1,241.80	73.85
230 RETIREMENT NON INSTRUCTIONAL	5,234.59	.00	.00	.00	5,234.59	.00
231 RETIREMENT PROFESSIONAL	61,984.23	.00	3,616.71	34,090.19	27,894.04	55.00
232 RETIREMENT PARAPROFESSIONALS	5,199.87	.00	483.62	5,250.74	-50.87	100.98
236 RETIREMENT NC PROFESSIONAL	6,131.74	.00	513.71	4,623.39	1,508.35	75.40
237	.00	.00	.00	.00	.00	.00
281 HEALTH BENEFITS FOR TEACHERS	25,450.00	.00	1,925.01	17,325.09	8,124.91	68.08
290 LONG TERM DISABILITY	.00	.00	3.91	43.76	-43.76	.00
333 MILEAGE STAFF	650.00	.00	.00	486.93	163.07	74.91
340 OTHER PROFESSIONAL SERVICES	2,150.00	.00	.00	8,670.68	-6,520.68	**
382 DISTANCE EDUCATION ONLY	.00	.00	.00	.00	.00	.00
531 POSTAGE	.00	.00	.00	.00	.00	.00
580 TRAVEL:MEAL,HOTEL,RENTAL	92,935.00	1,054.00	175.00	8,152.31	83,782.69	9.91
610 GENERAL SUPPLIES	19,000.00	.00	2,635.29	27,378.89	-8,378.89	144.10
611 TESTING MATERIAL	50,000.00	.00	.00	3,000.00	47,000.00	6.00
612 COPY COST	.00	.00	.00	681.12	-681.12	.00
625 CONSUMABLES	36,000.00	.00	30,000.00	30,706.10	5,293.90	85.29
640 BOOKS/PERIODICALS	341,509.00	83,453.09	256,957.92	293,784.68	-35,728.77	110.46
641 eBooks	10,000.00	.00	10,000.00	11,552.50	-1,552.50	115.53
642 AUDIO-VISUAL MATERIALS	1,700.00	.00	.00	.00	1,700.00	.00
733 FURNITURE AND FIXTURES	6,910.00	.00	5,423.96	6,352.64	557.36	91.93
734 TECHNOLOGY HARDWARE	8,910.00	.00	.00	.00	8,910.00	.00
735 TECHNOLOGY SOFTWARE	142,720.00	175,455.00	72,086.45	74,086.45	-106,821.45	174.85
810 DUES AND FEES	500.00	.00	.00	.00	500.00	.00
890 MISCELLANEOUS EXPENDITURES	.00	.00	.00	.00	.00	.00
2200 STAFF SUPPORT	1,678,546.34	259,962.09	435,295.62	1,023,946.80	394,637.45	76.49
2300 GENERAL ADMINISTRATION						

For 05/01/21 - 05/31/21

Expenditure Summary Report

FJEXS01A

Periods 09 - 09

EXPENDITURE SUMMARY MAJOR PROGRAM

E00003

Account No/Description	Adjusted Budget	Y-T-D Encumb	Period Expended	Y-T-D Expended	Available Balance	Percent Used
21 FY 2018-2019						
2300 GENERAL ADMINISTRATION						
105 SUPERINTENDENT SALARY	231,471.00	.00	19,289.25	191,340.45	40,130.55	82.66
110 CLERICAL_BUSDRIERS	65,917.80	.00	5,520.74	48,562.69	17,355.11	73.67
210 HEALTH CARE NON-INSTRUCIONAL	7,280.88	.00	606.74	5,460.66	1,820.22	75.00
215 HEALTH CARE SUPERINTENDNET	7,280.00	.00	606.74	5,460.66	1,819.34	75.01
220 FICA NON INSTRUCTIONAL	4,600.28	.00	411.72	3,619.45	980.83	78.68
221 FICA PROFESSIONAL	.00	.00	.00	.00	.00	.00
225 FICA SUPERINTENDENT	17,707.00	.00	1,445.38	9,679.70	8,027.30	54.67
230 RETIREMENT NON INSTRUCTIONAL	5,939.96	.00	545.33	4,796.92	1,143.04	80.76
231 RETIREMENT PROFESSIONAL	.00	.00	.00	.00	.00	.00
235 RETIREMENT SUPERINTENDENT	22,864.00	.00	1,905.35	17,148.15	5,715.85	75.00
237	.00	.00	.00	.00	.00	.00
317 LEGAL SERVICES	45,000.00	.00	15,762.20	42,370.15	2,629.85	94.16
333 MILEAGE STAFF	.00	.00	.00	.00	.00	.00
340 OTHER PROFESSIONAL SERVICES	13,000.00	.00	.00	47,600.00	-34,600.00	**
382 DISTANCE EDUCATION ONLY	.00	.00	100.00	800.00	-800.00	.00
520 PROPERTY/LIABILITY INSURANCE	654,852.00	.00	24,982.53	346,318.84	308,533.16	52.89
540 ADVERTSING	10,000.00	.00	361.80	3,129.44	6,870.56	31.29
550 PRINTING/BINDING	.00	.00	.00	620.60	-620.60	.00
580 TRAVEL:MEAL,HOTEL,RENTAL	23,000.00	.00	.00	2,015.00	20,985.00	8.76
610 GENERAL SUPPLIES	11,500.00	.00	670.90	2,481.04	9,018.96	21.57
733 FURNITURE AND FIXTURS	10,000.00	.00	.00	.00	10,000.00	.00
810 DUES AND FEES	13,000.00	.00	125.00	12,624.00	376.00	97.11
890 MISCELLANEOUR EXPENDITURES	11,000.00	.00	339.46	3,137.81	7,862.19	28.53
2300 GENERAL ADMINISTRATION	1,154,412.92	.00	72,673.14	747,165.56	407,247.36	64.72
2400 SCHOOL ADMINISTRATION						
110 CLERICAL_BUSDRIERS	630,698.00	.00	51,698.57	479,481.87	151,216.13	76.02
111 TEACHERS/PROFESSIONALS	1,573,581.00	.00	122,024.43	1,106,631.28	466,949.72	70.33
112 PARAPROFESSIONALS	14,000.00	.00	2,614.55	20,438.81	-6,438.81	145.99
119	.00	.00	.00	.00	.00	.00
123 SUBSTITUTE TEACHERS	5,000.00	.00	653.00	653.00	4,347.00	13.06
150 STIPDENT NON-INSTRUCTION	.00	.00	.00	.00	.00	.00
151 INCENTIVE PROFESSIONAL STAFF	.00	.00	.00	12,926.75	-12,926.75	.00
210 HEALTH CARE NON-INSTRUCIONAL	103,510.86	.00	7,523.33	66,178.45	37,332.41	63.93
211 HEALTH CARE PROFESSIONAL	94,640.00	.00	7,859.88	71,730.89	22,909.11	75.79
212 HEALTH CARE PARAPROFESSIONALS	.00	.00	.00	.00	.00	.00
220 FICA NON INSTRUCTIONAL	60,819.31	.00	3,824.10	35,293.68	25,525.63	58.03
221 FICA PROFESSIONAL	103,576.15	.00	8,988.23	82,237.76	21,338.39	79.40
222 FICA PARAPROFESSIONAL	3,250.28	.00	199.51	1,560.04	1,690.24	48.00
223 FICA SUBSTITUTES	.00	.00	49.96	49.96	-49.96	.00
230 RETIREMENT NON INSTRUCTIONAL	74,186.86	.00	5,071.28	46,524.76	27,662.10	62.71
231 RETIREMENT PROFESSIONAL	132,664.00	.00	11,337.53	103,667.15	28,996.85	78.14
232 RETIREMENT PARAPROFESSIONALS	2,887.30	.00	258.26	2,018.91	868.39	69.92
237	.00	.00	.00	.00	.00	.00
251	.00	.00	.00	.00	.00	.00
252	.00	.00	.00	.00	.00	.00
253	.00	.00	.00	.00	.00	.00
333 MILEAGE STAFF	2,728.00	.00	.00	431.40	2,296.60	15.81
340 OTHER PROFESSIONAL SERVICES	1,300.00	.00	.00	906.00	394.00	69.69
382 DISTANCE EDUCATION ONLY	10,250.00	.00	998.60	8,860.46	1,389.54	86.44

For 05/01/21 - 05/31/21

Expenditure Summary Report

FJEXS01A

Periods 09 - 09

EXPENDITURE SUMMARY MAJOR PROGRAM

E00003

Account No/Description	Adjusted Budget	Y-T-D Encumb	Period Expended	Y-T-D Expended	Available Balance	Percent Used
21 FY 2018-2019						
2400 SCHOOL ADMINISTRATION						
440 RENTALS; BUILDING, LAND, VEHICLES	.00	.00	.00	1,106.75	-1,106.75	.00
531 POSTAGE	.00	.00	.00	6.95	-6.95	.00
580 TRAVEL;MEAL,HOTEL,RENTAL	500.00	.00	335.00	5,161.18	-4,661.18	**
610 GENERAL SUPPLIES	10,501.00	.00	424.87	4,602.68	5,898.32	43.83
733 FURNITURE AND FIXTURS	4,746.00	.00	814.00	2,122.70	2,623.30	44.73
890 MISCELLANEOUR EXPENDITURES	3,896.00	.00	3,738.32	7,678.79	-3,782.79	197.09
2400 SCHOOL ADMINISTRATION	2,832,734.76	.00	228,413.42	2,060,270.22	772,464.54	72.73
2500 BUSINESS SUPPORT						
110 CLERICAL_BUSDRIVERS	376,608.00	.00	30,636.54	242,620.09	133,987.91	64.42
111 TEACHERS/PROFESSIONALS	136,236.00	.00	11,353.00	102,959.97	33,276.03	75.57
112 PARAPROFESSIONALS	.00	.00	.00	.00	.00	.00
114 TECHNOLOGY	.00	.00	.00	332.50	-332.50	.00
116 PROFESSIONAL NON-CERTIFIED	697,641.36	.00	55,658.19	547,209.81	150,431.55	78.44
123 SUBSTITUTE TEACHERS	.00	.00	.00	.00	.00	.00
150 STIPDENT NON-INSTRUCTION	.00	.00	.00	.00	.00	.00
151 INCENTIVE PROFESSIONAL STAFF	.00	.00	.00	411.25	-411.25	.00
210 HEALTH CARE NON-INSTRUCTIONAL	50,966.28	.00	3,033.70	22,449.38	28,516.90	44.05
211 HEALTH CARE PROFESSIONAL	7,280.00	.00	606.74	5,523.66	1,756.34	75.87
212 HEALTH CARE PARAPROFESSIONALS	.00	.00	.00	.00	.00	.00
216 HEALTH CARE NC PROFESSIONAL	44,293.52	.00	4,247.18	42,471.80	1,821.72	95.89
220 FICA NON INSTRUCTIONAL	28,387.71	.00	2,259.03	18,007.22	10,380.49	63.43
221 FICA PROFESSIONAL	10,422.00	.00	865.89	7,883.12	2,538.88	75.64
222 FICA PARAPROFESSIONAL	.00	.00	.00	.00	.00	.00
226 FICA NC PROFESSIONAL	40,089.85	.00	4,088.45	38,751.58	1,338.27	96.66
230 RETIREMENT NON INSTRUCTIONAL	34,393.98	.00	3,001.72	23,072.97	11,321.01	67.08
231 RETIREMENT PROFESSIONAL	13,457.00	.00	1,121.43	10,133.49	3,323.51	75.30
232 RETIREMENT PARAPROFESSIONALS	.00	.00	.00	.00	.00	.00
236 RETIREMENT NC PROFESSIONAL	51,763.60	.00	5,553.78	53,297.81	-1,534.21	102.96
237	.00	.00	.00	.00	.00	.00
286 HEALTH BENEFITS PROFESSIONALS	.00	.00	566.68	5,100.12	-5,100.12	.00
315 ACCOUNTING SERVICES	25,000.00	.00	.00	25,500.00	-500.00	102.00
333 MILEAGE STAFF	4,450.00	.00	72.67	1,500.87	2,949.13	33.73
340 OTHER PROFESSIONAL SERVICES	112,000.00	5,785.00	2,131.18	100,608.58	5,606.42	94.99
351 DATA PROCESSING	4,500.00	.00	.00	.00	4,500.00	.00
382 DISTANCE EDUCATION ONLY	36,000.00	.00	1,589.79	20,121.44	15,878.56	55.89
531 POSTAGE	35,700.00	.00	2,145.45	25,314.81	10,385.19	70.91
540 ADVERTISING	5,000.00	.00	986.67	11,490.00	-6,490.00	**
550 PRINTING/BINDING	.00	.00	.00	.00	.00	.00
580 TRAVEL;MEAL,HOTEL,RENTAL	22,500.00	.00	1,728.88	3,490.88	19,009.12	15.52
610 GENERAL SUPPLIES	22,000.00	900.00	1,508.38	35,592.92	-14,492.92	165.88
612 COPY COST	10,000.00	.00	302.00	5,288.80	4,711.20	52.89
640 BOOKS/PERIODICALS	1,000.00	.00	.00	.00	1,000.00	.00
733 FURNITURE AND FIXTURS	223,000.00	342,908.31	47,568.10	132,654.65	-252,562.96	**
734 TECHNOLOGY HARDWARE	547,012.00	.00	402,364.58	410,356.66	136,655.34	75.02
735 TECHNOLOGY SOFTWARE	337,000.00	42,741.86	42,005.60	285,367.53	8,890.61	97.36
810 DUES AND FEES	1,000.00	.00	654.00	1,498.00	-498.00	149.80
890 MISCELLANEOUR EXPENDITURES	500.00	.00	244.05	3,115.50	-2,615.50	**
2500 BUSINESS SUPPORT	2,878,201.30	392,335.17	626,293.68	2,182,125.41	303,740.72	89.45
2600 OPERATIONS/MAINTENANCE						

For 05/01/21 - 05/31/21

Expenditure Summary Report

FJEXS01A

Periods 09 - 09

EXPENDITURE SUMMARY MAJOR PROGRAM

E00003

Account No/Description	Adjusted Budget	Y-T-D Encumb	Period Expended	Y-T-D Expended	Available Balance	Percent Used
21 FY 2018-2019						
2600 OPERATIONS/MAINTENANCE						
110 CLERICAL_BUSDRIVERS	2,033,317.00	.00	191,287.81	1,713,571.03	319,745.97	84.27
111 TEACHERS/PROFESSIONALS	.00	.00	.00	.00	.00	.00
116 PROFESSIONAL NON-CERTIFIED	97,375.00	.00	.00	.00	97,375.00	.00
120 SUBSTITUTE TEACHERS	30,000.00	.00	.00	.00	30,000.00	.00
123 SUBSTITUTE TEACHERS	.00	.00	.00	.00	.00	.00
150 STIPDENT NON-INSTRUCTION	25,000.00	.00	.00	.00	25,000.00	.00
151 INCENTIVE PROFESSIONAL STAFF	.00	.00	.00	.00	.00	.00
210 HEALTH CARE NON-INSTRUCTIONAL	495,099.84	.00	32,835.04	297,826.21	197,273.63	60.15
216 HEALTH CARE NC PROFESSIONAL	7,281.00	.00	.00	.00	7,281.00	.00
220 FICA NON INSTRUCTIONAL	215,905.01	.00	14,134.22	126,281.56	89,623.45	58.49
226 FICA NC PROFESSIONAL	7,432.00	.00	.00	.00	7,432.00	.00
230 RETIREMENT NON INSTRUCTIONAL	204,041.53	.00	18,551.65	167,965.14	36,076.39	82.32
236 RETIREMENT NC PROFESSIONAL	9,618.00	.00	.00	.00	9,618.00	.00
237	.00	.00	.00	.00	.00	.00
260 LIFE INSURANCE	.00	.00	.00	.00	.00	.00
290 LONG TERM DISABILITY	6,000.00	.00	632.25	5,693.07	306.93	94.88
333 MILEAGE STAFF	.00	.00	.00	.00	.00	.00
340 OTHER PROFESSIONAL SERVICES	332,383.00	20,843.17	26,028.35	304,844.37	6,695.46	97.99
382 DISTANCE EDUCATION ONLY	5,000.00	.00	935.22	9,242.05	-4,242.05	184.84
410 UTILITY SERVICES (Water/Sewer)	72,399.00	.00	3,491.69	41,404.02	30,994.98	57.19
430 REPAIRS AND MAINTENANCE	14,760.00	660.50	1,634.13	13,363.65	735.85	95.01
580 TRAVEL:MEAL,HOTEL,RENTAL	10,000.00	.00	548.80	829.60	9,170.40	8.30
610 GENERAL SUPPLIES	386,800.00	20,107.57	26,479.88	215,502.17	151,190.26	60.91
621 HEATING FUEL	135,050.00	.00	3,428.19	82,188.28	52,861.72	60.86
622 ENERGY:ELECTRICITY	711,805.00	.00	44,432.15	461,906.75	249,898.25	64.89
626 GASOLINE/DIESEL	30,000.00	.00	2,525.84	19,016.53	10,983.47	63.39
720 BUILDINGS/CONSTRUCTIONS	189,000.00	.00	137,426.29	196,849.43	-7,849.43	104.15
733 FURNITURE AND FIXTURS	60,500.00	4,123.61	8,608.17	43,594.74	12,781.65	78.87
890 MISCELLANEOUR EXPENDITURES	.00	.00	.00	63.71	-63.71	.00
2600 OPERATIONS/MAINTENANCE	5,078,766.38	45,734.85	512,979.68	3,700,142.31	1,332,889.22	73.76
2700 TRANSPORTATION						
110 CLERICAL_BUSDRIVERS	86,678.00	.00	12,177.35	108,082.44	-21,404.44	124.69
112 PARAPROFESSIONALS	70,561.52	.00	9,710.71	71,223.92	-662.40	100.94
210 HEALTH CARE NON-INSTRUCTIONAL	3,750.00	.00	339.47	3,027.24	722.76	80.73
212 HEALTH CARE PARAPROFESSIONALS	3,114.00	.00	808.48	6,549.65	-3,435.65	**
220 FICA NON INSTRUCTIONAL	6,325.00	.00	901.51	8,011.60	-1,686.60	126.67
222 FICA PARAPROFESSIONAL	5,453.96	.00	729.87	5,344.74	109.22	98.00
230 RETIREMENT NON INSTRUCTIONAL	5,900.00	.00	948.36	7,568.22	-1,668.22	128.27
232 RETIREMENT PARAPROFESSIONALS	4,869.63	.00	959.21	7,035.34	-2,165.71	144.47
237	.00	.00	.00	.00	.00	.00
290 LONG TERM DISABILITY	.00	.00	6.18	51.74	-51.74	.00
330 TRAINING AND DEVELOPMENT	.00	.00	.00	.00	.00	.00
332 MILEAGE TO PARENTS	175,000.00	.00	10.58	24,290.85	150,709.15	13.88
340 OTHER PROFESSIONAL SERVICES	45,000.00	.00	230.00	7,496.02	37,503.98	16.66
382 DISTANCE EDUCATION ONLY	3,500.00	.00	299.40	4,013.59	-513.59	114.67
430 REPAIRS AND MAINTENANCE	9,400.00	.00	8,112.56	47,546.59	-38,146.59	**
440 RENTALS; BUILDING, LAND, VEHICLES	.00	.00	.00	1,360.00	-1,360.00	.00
442 RENTALS	50,000.00	.00	50,000.00	50,000.00	.00	100.00
580 TRAVEL:MEAL,HOTEL,RENTAL	.00	.00	56.87	496.05	-496.05	.00

North Platte Public School District

For 05/01/21 - 05/31/21

Expenditure Summary Report

FJEXS01A

Periods 09 - 09

EXPENDITURE SUMMARY MAJOR PROGRAM

E00003

<u>Account No/Description</u>	<u>Adjusted Budget</u>	<u>Y-T-D Encumb</u>	<u>Period Expended</u>	<u>Y-T-D Expended</u>	<u>Available Balance</u>	<u>Percent Used</u>
21 FY 2018-2019						
2700 TRANSPORTATION						
610 GENERAL SUPPLIES	.00	.00	49.95	118.65	-118.65	.00
626 GASOLINE/DIESEL	67,500.00	.00	7,418.96	44,139.67	23,360.33	65.39
630 FOOD:FOOD SERVICES	.00	.00	.00	3,115.00	-3,115.00	.00
733 FURNITURE AND FIXTURES	.00	.00	.00	.00	.00	.00
890 MISCELLANEOUS EXPENDITURES	.00	.00	3,920.30	3,920.30	-3,920.30	.00
2700 TRANSPORTATION	537,052.11	.00	96,679.76	403,391.61	133,660.50	75.11
8000 TRANSFERS						
913 TRANSFERS TO ACTIVITY FUND	85,000.00	.00	85,000.00	85,000.00	.00	100.00
8000 TRANSFERS	85,000.00	.00	85,000.00	85,000.00	.00	100.00
01 GENERAL FUND	41,294,396.04	880,143.96	4,340,111.74	30,693,123.78	9,721,128.30	76.46
21 FY 2018-2019	41,294,396.04	880,143.96	4,340,111.74	30,693,123.78	9,721,128.30	76.46



NORTH PLATTE PUBLIC SCHOOLS

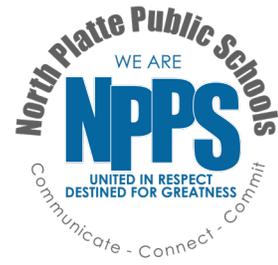
MONTHLY FINANCIAL REPORT

For the Nine Month Period Ending May 31, 2021

www.nppsd.org

Current Budget Usage should be 75%

Manage finances in order to sustain educational programs while maintaining and improving safety, accessibility, usability and value of our school facilities within budget limitations.



DISTRICT STRATEGIC PLAN

Goal 1: The North Platte School District maintains and communicates at all levels of the district a **purpose and direction** for continuous improvement that commits to high expectations for learning as well as shared values and beliefs about teaching and learning that prepares all students for a successful transition.

College and Career Ready: every student upon completion of secondary education shall be prepared for postsecondary educational opportunities and to pursue his or her career goals.

Goal 2: The North Platte School District provides the **governance and leadership** that promotes and supports its purpose and direction; student performance, and system effectiveness.

Goal 3: The North Platte School District provides a **rigorous, relevant, and coherent curriculum and programs** delivered by high-quality educators who use innovative, researched-based strategies; supported by school leaders to ensure success for all students.

Educational Opportunities and Access: that all students should have access to comprehensive instructional opportunities to be prepared for postsecondary education and career goals.

College and Career Ready: every student upon completion of secondary education shall be prepared for postsecondary educational opportunities and to pursue his or her career goals.

Transitions: that quality educational opportunities focus on supports for students transitioning between grade levels, programs, schools, districts, and ultimately, college and careers.

Assessment: the results of multiple assessment sources (national, state, and classroom-based) should be used to measure student achievement of college and career-ready standards and be used as an integral part of the instructional process.

Goal 4: The North Platte School District will utilize best practices to **recruit, hire, mentor, retain, and develop qualified certified and noncertified staff** in all schools that support its purpose and direction to ensure success for all students.

Educator Effectiveness: students should be surrounded by effective educators throughout their learning experiences, such that schools and districts develop effective teachers and leaders who establish a culture of success.

Goal 5: The district demonstrates **strategic resource management** that includes long-range planning in support of the purpose and direction of the district. The district ensures appropriate levels of funding and sustainability of resources, as well as evidence of long-range capital and resource planning effectiveness.

Goal 6: The North Platte School District **provides safe, healthy, and efficiently operated facilities;** and manages resources in all schools that support its purpose and direction to ensure success for all students.

Goal 7: The North Platte School District provides an **effective communication process at all levels of the organization and to the community** that promotes and reflects its purpose, values, and beliefs about teaching and learning and the system's effectiveness to ensure success for all students.

Positive Partnerships, Relationships, and Student Success: that student engagement through positive partnerships and relationships is fundamental to successful schools and districts and schools and districts need to implement best practices in student, family, and community engagement to enhance educational experiences and opportunities.

Goal 8: The North Platte School District plans, develops and creates classroom environments where students engage in collaborative, inquiry-based learning, facilitated by educators who are able to use **technology** to transform knowledge and skills into solutions, new information, and products – technology is used to amplified and accelerate learning facilitated by interaction with the digital world.

North Platte Public Schools
Enrollment Comparison

5/31/2021



	September Enrollment	5/31/21	Percent Change
KDG	247	244	-1.2%
1	264	263	-0.4%
2	253	253	0.0%
3	271	268	-1.1%
4	267	264	-1.1%
5	298	302	1.3%
6	303	306	1.0%
7	297	292	-1.7%
8	293	293	0.0%
9	287	292	1.7%
10	302	311	3.0%
11	304	311	2.3%
12	311	240	-22.8%
Total	3,697	3,639	-1.6%

		GRD			
NPHS	9-12	001	1,204	1,153	-4.2%
Adams	7-8	002	590	588	-0.3%
Madison	6	004	303	306	1.0%
Cody	K-5	005	227	226	-0.4%
Jefferson	K-5	006	284	288	1.4%
Lincoln	K-5	007	298	301	1.0%
Washington	K-5	009	214	212	-0.9%
McDonald	K-5	010	232	228	-1.7%
Eisenhower	K-5	011	205	202	-1.5%
Osgood	K-2	012	21	21	0.0%
Lake Maloney	3-5	016	119	116	-2.5%
Total			3,697	3,641	-1.5%

Preschool				
Buffalo	003	54	53	
Cody	005	36	35	
Jefferson	006	17	18	
Washington	009	28	31	
		135	137	

North Platte Public Schools



STATEMENT OF OF CHANGES IN DISBURSEMENTS-BUDGET AND ACTUAL

For the Nine Month Period Ending May 31, 2021

	Budget		% of Budget
	<u>(Original and Final)</u>	<u>Actual</u>	<u>Spent</u>
General-Regular	36,535,498	27,596,231	75.53%
General-Grants	4,593,868	2,838,206	61.78%
Total Disbursements less Special Education	41,129,366	30,434,437	74.00%
General-Special Education	5,050,960	3,298,708	65.31%
General Fund	\$ 46,180,326	\$ 33,733,145	
Depreciation	3,307,966	736,092	22.25%
Employee Benefit	300,000	21,592	7.20%
Cooperative Fund	100,000	37,168	37.17%
Bond-North Platte	1,121,099	1,123,150	100.18%
Bond-Lake Maloney	117,363	113,613	96.80%
Building	835,982	557,111	66.64%
QCPUF	1,010,094	844,293	83.59%
Lunch	3,048,000	1,911,390	62.71%
Student Fee Fund	-	-	
Activities	1,380,595	804,455	58.27%
Total	\$ 57,401,425	\$ 39,882,008	69.48%

North Platte Public Schools
Treasurers Report
5/31/2021



General Fund

Reserves-April 30, 2021 (957,297)

Deposits

Property Taxes	9,325,379	
State Aid	947,743	
Special Education	266,730	
Interest Income		
IDEA		
Other Income (Tuition, HHS Payments)	2,000	
Federal Grants	18,663	
Transfers/Liabilities	7,598	
Total Deposits		10,568,113

Disbursements

Payroll	1,696,971	
Federal Taxes	561,694	
Nebraska Retirement	453,416	
Nebraska Taxes	86,687	
Payroll Deductions	613,034	
		3,411,802

Bills	1,241,733	
Total Disbursement		4,653,535

Net Change 5,914,578

Reserves-May 31, 2021 4,957,281

(0)

Depreciation

Reserves-April 30, 2021 2,263,270

Deposits	925,573	
Disbursements	26,980	
Net Change		898,593

Reserves-May 31, 2021 3,161,863

-

Employee Benefit

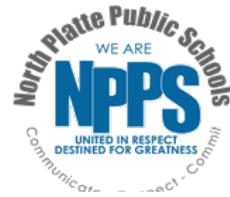
Reserves-April 30, 2021 93,190

Deposits	-	
Disbursements	1,572	
Net Change		(1,572)

Reserves-May 31, 2021 91,618

-

North Platte Public Schools
Treasurers Report
5/31/2021



Activity Fund

Reserves-April 30, 2021 **1,508,032**

Deposits	222,554	
Disbursements	98,594	
Net Change		123,960

Reserves-May 31, 2021 **1,631,992**

-

Cafeteria Fund

Reserves-April 30, 2021 **388,145**

Deposits		
Federal Funds	273,931	
Student Lunches	4,682	
Accrual of Meals	Accrual	
State Reimbursements	-	
Other Income (Catering)	4,444	
Adjustments for prior months	(814)	
Total Deposits		282,243
Disbursements		
Bills		
SODEXO	249,768	
Payroll	11,928	
Other Bills	4,307	
Total Disbursement		266,003
Net Change		16,240

Reserves-May 31, 2021 **404,385**

-

Bond Fund

Reserves-April 30, 2021 **319,454**

Deposits		
Property Taxes	44,336	
Disbursements	2,651	
Net Change		41,685

Reserves-May 31, 2021 **361,139**

-

North Platte Public Schools
 Treasurers Report
 5/31/2021



Building Fund

Reserves-April 30, 2021 **(299,959)**

Deposits		
Property Taxes	261,581	
Disbursements	8,477	
Net Change		253,104

Reserves-May 31, 2021 **(46,855)**

QCPUF

Reserves-April 30, 2021 **172,771**

Deposits		
Property Taxes	365,056	
Other Revenue		
Disbursements	25,580	
Net Change		339,476

Reserves-May 31, 2021 **512,247**

Cooperative Fund

Reserves-April 30, 2021 **2,529**

Deposits		
Disbursements	2,243	
Disbursements	2,315	
Net Change		(72)

Reserves-May 31, 2021 **2,457**

NORTH PLATTE PUBLIC SCHOOLS

**STATEMENT OF NET ASSETS-CASH BASIS
ARISING FROM CASH TRANSACTIONS-GOVERNMENTAL FUNDS
BALANCE SHEET**

May 31, 2021



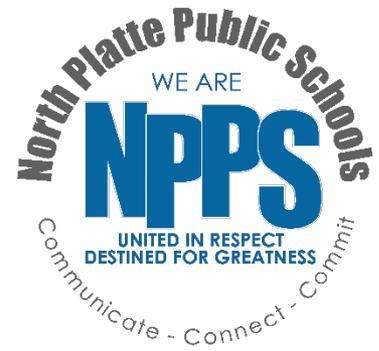
	<u>General</u>	<u>Depreciation</u>	<u>Employee Benefit</u>	<u>Coopertive</u>	<u>Nutrition</u>	<u>Bond</u>	<u>Building</u>	<u>QCPUF</u>
ASSETS								
Cash	\$ 5,164,671	\$ 3,162,063	\$ 93,890	\$ 2,457	\$ 465,637	\$ 361,032	\$ (46,855)	\$ 512,247
Investments								
Cash with Fiscal Agent						107	-	
Accounts Receivables	889	-			(29,366)			
Due From	44,909							
Prepaid Insurance								
Amount Provided for Bonds								
Total Assets	\$ 5,210,469	\$ 3,162,063	\$ 93,890	\$ 2,457	\$ 436,271	\$ 361,139	\$ (46,855)	\$ 512,247
LIABILITIES								
Bank Overdraft	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Accounts Payable	253,188							
Due To	-	200	2,272	-	31,886	-	-	-
Bonds Payable								
Total Liabilities	\$ 253,188	\$ 200	\$ 2,272	\$ -	\$ 31,886	\$ -	\$ -	\$ -
Total Assets less Liabilities	\$ 4,957,281	\$ 3,161,863	\$ 91,618	\$ 2,457	\$ 404,385	\$ 361,139	\$ (46,855)	\$ 512,247
NET ASSETS (RESERVES)								
Reserved for:								
Debt Service	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 361,139	\$ -	\$ -
Unreserved for:								
General	4,957,281	-	-	2,457			-	-
Special Revenue Funds	-	3,161,863	91,618		404,385		-	512,247
Capital Projects Fund	-	-	-				(46,855)	
Total Net Assets (Reserves)	\$ 4,957,281	\$ 3,161,863	\$ 91,618	\$ 2,457	\$ 404,385	\$ 361,139	\$ (46,855)	\$ 512,247

NORTH PLATTE PUBLIC SCHOOLS
CASH AND INVESTMENTS
May 31, 2021

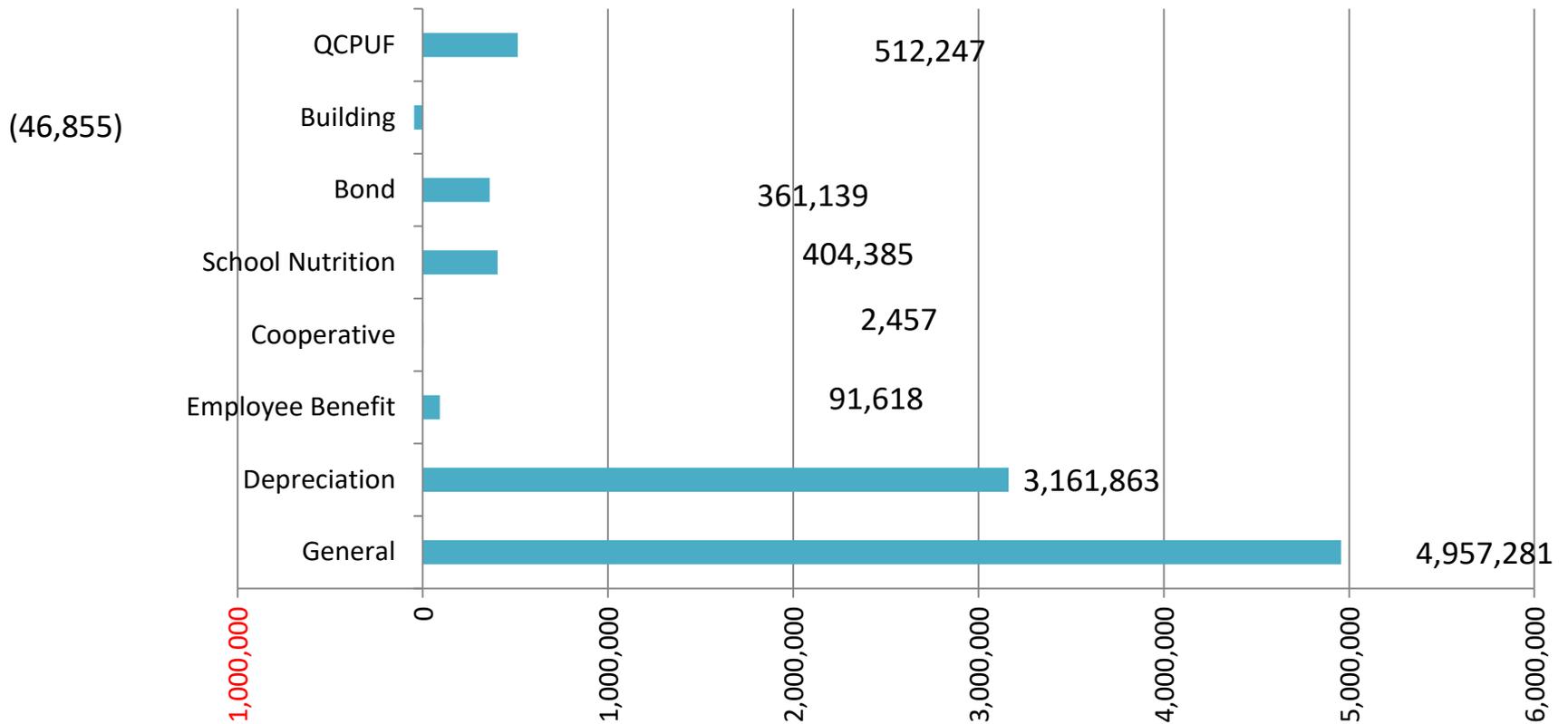


FUNDS	Bank	First National	Nebraskaland	Other	
GENERAL FUND	Operating	-	4,999,565		4,999,565
DEPRECIATION	Enterprise		3,162,063		3,162,063
EMPLOYEE BENEFIT	Enterprise		93,890		93,890
FIDUCIARY FUNDS	Enterprise		1,638,392		1,638,392
NUTRITION			465,452		465,452
BOND FUND			361,032		361,032
BUILDING FUND	Operating		(46,855)		(46,855)
QCPUF	Operating		512,247		512,247
COOPERATING	Operating		2,457		2,457
Subtotal		<u>-</u>	<u>11,188,243</u>		<u>11,188,243</u>
		0.0%	100.0%		
GENERAL FUND	NLAF			63,222	63,222
Cash On Hand/Petty Cash					
General Fund					
Schools				\$ 50	50
McKinley	Stamps/Cash				231
McKinley-Checking	Equitable			101,403	101,403
Maintenance					200
Kids Klub					-
					<u>101,884</u>
Total General Fund				\$	101,884
Activity-Athletics					4,150
Cafeteria					185
Total Cash on Hand					<u>106,219</u>
Total Cash				\$	<u><u>11,294,462</u></u>

North Platte Public Schools
 Balance Sheet – Total Net Assets
 For the Nine Month Period Ending May 31, 2021



2020-2021



NORTH PLATTE PUBLIC SCHOOLS

STATEMENT OF CASH RECEIPTS, DISBURSEMENTS AND CHANGES IN FUND BALANCES

For the Nine Month Period Ending May 31, 2021



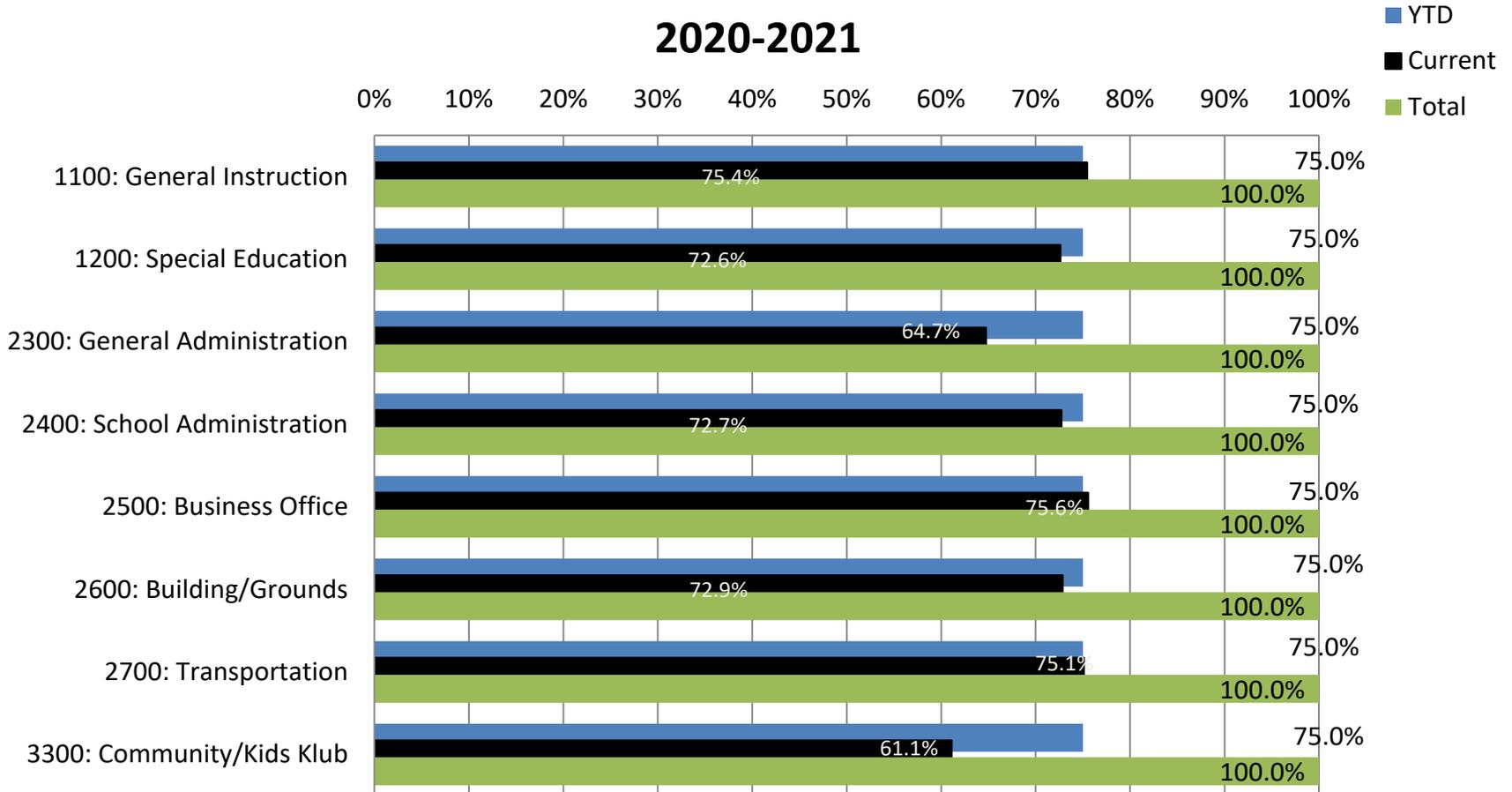
FUNDS	Fund Balances (deficits) at Beginning of Year	Receipts	2020-2021	Disbursements	Excess (deficiency) of receipts over (under) Disbursements	Fund Balances (deficits) at End of Year	Fund Balance Composite		
							School District Treasurer's Cash/Investments (overdrawn)	Due to/ Due From	Receivables and Liabilities
GENERAL									
Education	\$ 8,200,679	\$ 28,915,862	\$ 36,535,498	\$ 27,596,231			\$ 5,164,671	\$ 44,909	\$ (252,299)
Special Education			\$ 5,050,960	3,298,708					
Grants		1,573,885	\$ 4,593,868	2,838,206					
Total	\$ 8,200,679	\$ 30,489,747	\$ 46,180,326	\$ 33,733,145	(3,243,398)	\$ 4,957,281	\$ 5,164,671	\$ 44,909	\$ (252,299)
DEPRECIATION	\$ 2,971,952	\$ 926,003	\$ 3,307,966	\$ 736,092	189,911	\$ 3,161,863	\$ 3,162,063	\$ (200)	\$ -
EMPLOYEE BENEFIT	\$ 113,210	\$ -	\$ 300,000	\$ 21,592	(21,592)	\$ 91,618	\$ 93,890	\$ (2,272)	\$ -
Combined Total	\$ 11,285,841	\$ 31,415,750	\$ 49,788,292	\$ 34,490,829	(3,075,079)	\$ 8,210,762	\$ 8,420,624	\$ 42,437	\$ (252,299)
FIDUCIARY									
Student Activity	\$ 1,521,403	\$ 915,044	\$ 1,380,595	\$ 804,455	110,589	\$ 1,631,992	\$ 1,642,542	\$ (10,550)	\$ -
SCHOOL NUTRITION									
School Year	\$ 171,229	\$ 2,115,078	\$ 3,048,000	\$ 1,911,390	203,688	\$ 374,917	\$ 465,637	\$ (31,886)	\$ (29,366)
Vending Machine	11,322	18,146		-	18,146	29,468			
Total	\$ 182,551	\$ 2,133,224	\$ 3,048,000	\$ 1,911,390	221,834	\$ 404,385	\$ 465,637	\$ (31,886)	\$ (29,366)
BOND INTEREST AND RETIREMENT	\$ 1,425,928	\$ 171,973	\$ 1,238,462	\$ 1,236,762	(1,064,789)	\$ 361,139	\$ 361,032	\$ -	\$ 107
SPECIAL BUILDING	\$ 39,653	\$ 470,603	\$ 835,982	\$ 557,111	(86,508)	\$ (46,855)	\$ (46,855)	\$ -	\$ -
QUALIFIED CAPITAL PURPOSE UNDERTAKING	\$ 698,833	\$ 657,707	\$ 1,010,094	\$ 844,293	(186,586)	\$ 512,247	\$ 512,247	\$ -	\$ -
COOPERATIVE	\$ 12,656	\$ 26,969	\$ 100,000	\$ 37,168	(10,199)	\$ 2,457	\$ 2,457	\$ -	\$ -
GRAND TOTAL-ALL FUNDS	\$ 15,166,865	\$ 35,791,270	\$ 57,401,425	\$ 39,882,008	\$ (4,090,738)	\$ 11,076,127	\$ 11,357,684	\$ 1	\$ (281,558)



North Platte Public Schools

UNITED IN RESPECT COMMUNICATE - CONNECT - COMMIT DESTINED FOR GREATNESS

2020-2021



1100: **Regular Instruction:** Those programs that are directed to students in the classroom

1200: **Special Education Program**

2100: **Support Services-Pupil:** Attendance, guidance, health services

2200: **Support Services-Staff:** Curriculum, libraries, technology, activities

2300: **General Administration:** Board of Education, Superintendent, Human Relations

2400: **School Administration:** Building Principals Office and Support

Income Statement

Income Statement

INCOME STATEMENT

Account No/ Description	Adjusted Budget	Encumbrance	Actual Period	Actual YTD	Available Balance	Percent
01 GENERAL FUND						
81 REVENUES						
11 00 TAXES	27,253,851.00	.00	.00	16,223,157.28	11,030,693.72	59.53
15 00 INVESTMENT INCOME	10,000.00	.00	.00	363.81	9,636.19	3.64
18 00 TUITION-AFTER SCHOOL PROG	108,000.00	.00	.00	.00	108,000.00	.00
19 00 PRIVATE GRANTS	130,000.00	.00	2,000.00	22,661.44	107,338.56	17.43
21 00 COUNTY FINES/LICENSES	350,000.00	.00	.00	191,032.39	158,967.61	54.58
31 00 STATE RECEIPTS	11,547,401.00	.00	1,214,473.00	11,871,378.91	-323,977.91	102.81
34 00 CATEGORICAL/PRIVATE GRANTS	550,000.00	.00	.00	471,676.93	78,323.07	85.76
35 00 STATE CATEGORICAL PROGRAMS	317,096.00	.00	.00	40,888.00	276,208.00	12.89
38 00 IN-LIEU OF SCHOOL LAND	.00	.00	.00	56,568.75	-56,568.75	.00
39 00 OTHER STATE RECEIPTS	20,000.00	.00	.00	.00	20,000.00	.00
40 00 UNOBLIGATED GRANT FUNDS	1,240,198.00	.00	.00	.00	1,240,198.00	.00
41 00 UNIVERSAL SERVICE FUND	.00	.00	.00	37,920.78	-37,920.78	.00
44 00 IDEA	.00	.00	.00	46,943.00	-46,943.00	.00
45 00 FEDERAL PROGRAMS	2,431,667.00	.00	18,662.57	849,750.99	1,581,916.01	34.95
47 00 CARL PERKINS	.00	.00	.00	131,236.11	-131,236.11	.00
49 00 21ST CENTURY/EIN	818,893.00	.00	.00	508,034.00	310,859.00	62.04
56 00 MISC REVENUE	5,000.00	.00	.00	38,134.94	-33,134.94	762.70
81 REVENUES	44,782,106.00	.00	1,235,135.57	30,489,747.33	14,292,358.67	68.08
91 EXPENDITURES						
11 00 REGULAR INSTRUCTION	20,235,206.81	60,842.16	1,747,750.79	15,424,077.76	4,750,286.89	76.52
12 00 SPECIAL EDUCATION	4,397,866.44	106,881.69	335,691.93	3,182,004.88	1,108,979.87	74.78
13 00 SUMMER SCHOOL	73,516.00	.00	.00	.00	73,516.00	.00
21 00 PUPIL SUPPORT	2,343,092.98	14,388.00	199,333.72	1,884,999.23	443,705.75	81.06
22 00 STAFF SUPPORT	1,678,546.34	259,962.09	435,295.62	1,023,946.80	394,637.45	76.49
23 00 GENERAL ADMINISTRATION	1,154,412.92	.00	72,673.14	747,165.56	407,247.36	64.72
24 00 SCHOOL ADMINISTRATION	2,832,734.76	.00	228,413.42	2,060,270.22	772,464.54	72.73
25 00 BUSINESS SUPPORT	2,888,201.30	392,335.17	626,293.68	2,182,125.41	313,740.72	89.14
26 00 OPERATIONS/MAINTENANCE	5,078,766.38	45,734.85	512,979.68	3,700,142.31	1,332,889.22	73.76
27 00 TRANSPORTATION	537,052.11	.00	96,679.76	403,391.61	133,660.50	75.11
33 00 COMMUNITY SERVICE	282,057.43	4,112.00	18,562.02	172,286.04	105,659.39	62.54
34 00 CATEGORICAL/PRIVATE GRANTS	.00	.00	333.09	5,458.09	-5,458.09	.00
35 00 STATE CATEGORICAL PROGRAMS	355,465.09	9,259.10	30,366.58	221,866.19	124,339.80	65.02
40 00 UNOBLIGATED GRANT FUNDS	767,177.39	.00	.00	.00	767,177.39	.00
62 00 ESSA-TITLE	981,412.49	.00	85,175.56	744,971.62	236,440.87	75.91
63 00 ESSA-TITLE II	157,261.77	.00	14,090.72	127,151.71	30,110.06	80.85
64 00 IDEA	1,090,000.94	.00	82,689.29	846,181.28	243,819.66	77.63
66 00 OTHER FEDERAL SERV-NON CATEGORICAL	30,663.89	.00	2,033.20	21,158.59	9,505.30	69.00
67 00 CARL PERKINS FUNDS	50,867.00	.00	.00	27,387.18	23,479.82	53.84
69 00 FEDERAL SERV-CATEGORICAL	1,161,023.33	.00	57,247.84	863,859.41	297,163.92	74.41
80 00 TRANSFERS	85,000.00	.00	85,000.00	85,000.00	.00	100.00
91 EXPENDITURES	46,180,325.37	893,515.06	4,630,610.04	33,723,443.89	11,563,366.42	74.96
01 GENERAL FUND	-1,398,219.37	-893,515.06	-3,395,474.47	-3,233,696.56	2,728,992.25	295.18

North Platte Public School District

EMBJSM4D

Activity and Depreciation Report

		Begin Balance	Revenue	Expenditures	End Balance
02	DEPRECIATION FUND				
8001	HIGH SCHOOL	112,729.81	.00	13,712.27	99,017.54
8002	ADAMS MIDDLE SCHOOL	89,759.09	.00	12,400.94	77,358.15
8003	BUFFALO ELEMENTARY	27,451.77	.00	1,372.19	26,079.58
8004	MADISON SCHOOL	106,923.10	.00	.00	106,923.10
8005	CODY ELEMENTARY	26,365.55	.00	575.03	25,790.52
8006	JEFFERSON ELEMENTARY	14,441.28	.00	14,264.96	176.32
8007	LINCOLN ELEMENTARY	50,400.65	.00	5,383.73	45,016.92
8009	WASHINGTON ELEMENTARY	39,902.37	.00	2,532.22	37,370.15
8010	MCDONALD ELEMENTARY	26,812.58	.00	.00	26,812.58
8011	EISENHOWER ELEMENTARY	8,615.40	.00	.00	8,615.40
8012	OSGOOD/LAKE ELEMENTARY	4,778.12	.00	.00	4,778.12
8013	SPED	.00	.00	.00	.00
8015	STUDENT LEAD TECHNOLOGY	203,132.97	350,000.00	199,752.12	353,380.85
8026	NURSING SERVICES	4,217.77	.00	.00	4,217.77
8028	ELEMENTARY LIBRARIES	22,863.51	.00	.00	22,863.51
8040	ELEMENTARY MUSIC	4,581.15	.00	.00	4,581.15
8041	ELEMENTARY PE	13,074.20	.00	.00	13,074.20
8051	NEW SERIES TEXTBOOKS	1,151,954.40	250,000.00	293,845.87	1,108,108.53
8052	TECHNOLOGY OFFICE	641,882.18	.00	14,592.21	627,289.97
8055	REPLACEMENT TEXTBOOKS	53,219.57	40,000.00	118,945.00	-25,725.43
8110	NPHS LIBRARY	3,470.58	.00	.00	3,470.58
8111	NPHS BAND	-22,126.95	.00	.00	-22,126.95
8230	MS BAND	7,500.00	.00	.00	7,500.00
8232	CENTRAL OFFICE	.00	.00	.00	.00
8233	CUSTODIAL/MAINTENANCE	83,263.01	3,270.49	17,789.00	68,744.50
8234	TEACHER COMPUTERS	117,364.81	52,000.00	.00	169,364.81
8235	VEHICLE ACQUISITION	76,033.86	100,000.00	40,000.00	136,033.86
8240	TRACK	203,506.63	50,000.00	.00	253,506.63
8241	TENNIS COURTS	147,532.00	25,000.00	.00	172,532.00
8245	FOOTBALL FIELD	50,597.00	50,000.00	.00	100,597.00
8250	ADAMS HVAC	-212,532.52	.00	.00	-212,532.52
8255	PLAYGROUNDS	-100,931.00	.00	.00	-100,931.00
8290	INTEREST	15,168.79	5,732.14	.00	20,900.93
	Fund Totals	2,971,951.68	926,002.63	735,165.54	3,162,788.77
	Total For All Funds	2,971,951.68	926,002.63	735,165.54	3,162,788.77

North Platte Public School District

EMBJSM4D

Activity and Depreciation Report

		Begin Balance	Revenue	Expenditures	End Balance
03	EMPLOYEE BENEFIT FUND				
8600	NPPS BENEFITS	17,064.28	.00	17,357.98	-293.70
8610	EMPLOYEE BENEFITS-UNEMP COMP	1,800.56	.00	4,234.30	-2,433.74
8620	SECTION 125	94,345.01	.00	.00	94,345.01
	Fund Totals	113,209.85	.00	21,592.28	91,617.57
	Total For All Funds	113,209.85	.00	21,592.28	91,617.57

North Platte Public School District

EMBJSM4D

Activity and Depreciation Report

		Begin Balance	Revenue	Expenditures	End Balance
05	ACTIVITY FUND				
7001	FOOTBALL	.00	14,735.21	34,025.82	-19,290.61
7002	VOLLEYBALL	.00	3,528.92	9,818.44	-6,289.52
7003	SOFTBALL	.00	6,949.41	13,645.44	-6,696.03
7004	UNIFIED BOWLING	.00	210.00	175.00	35.00
7005	CROSS COUNTRY	.00	1,764.79	7,074.90	-5,310.11
7006	TENNIS	.00	2,190.00	5,397.54	-3,207.54
7007	GOLF	.00	1,570.00	5,180.75	-3,610.75
7008	BASKETBALL	.00	17,229.25	35,217.81	-17,988.56
7009	SOCCER	.00	9,626.00	17,094.03	-7,468.03
7010	WRESTLING	.00	7,784.44	15,418.63	-7,634.19
7011	SWIMMING	.00	2,624.00	9,308.25	-6,684.25
7012	TRACK	.00	16,991.03	32,152.35	-15,161.32
7013	UNIFIED TRACK	.00	.00	152.02	-152.02
7019	ACTIVITY TICKETS	23,338.80	77,404.02	16,543.59	84,199.23
7020	ACTIVITY OFFICE	236.67	544.65	3,392.15	-2,610.83
7022	HIGH SCHOOL CONCESSIONS	29,459.72	31,653.27	25,737.84	35,375.15
7024	SUMMER WEIGHT PROGRAM	.00	.00	.00	.00
7030	ACTIVITY OFFICE FUNDRAISER	21,681.05	8,557.26	26,157.91	4,080.40
7031	FOOTBALL FUND RAISER	14,862.97	6,311.19	16,809.10	4,365.06
7032	VOLLEYBALL FUND RAISER	5,862.62	11,543.09	9,450.16	7,955.55
7033	WRESTLING FUND RAISER	6,082.97	1,494.96	4,565.03	3,012.90
7034	SOFTBALL FUND RAISER	11,996.48	3,650.74	10,692.35	4,954.87
7035	BOYS BBALL FUND RAISER	2,961.15	8,821.00	11,747.92	34.23
7036	GIRLS BBALL FUND RAISER	6,495.75	15,351.56	15,373.50	6,473.81
7037	SWIMMING FUND RAISER	362.90	3,183.74	2,850.41	696.23
7038	BOYS SOCCER FUND RAISER	4,288.91	1,016.00	2,362.76	2,942.15
7039	GIRLS SOCCER FUND RAISER	1,743.38	3,139.00	729.38	4,153.00
7040	BOYS TRACK FUND RAISER	2,816.26	306.23	265.38	2,857.11
7041	GIRLS TRACK FUND RAISER	4,000.73	.00	86.56	3,914.17
7042	BOYS TENNIS FUND RAISER	834.05	2,451.55	1,495.57	1,790.03
7043	GIRLS TENNIS FUND RAISER	9,615.22	635.50	8,456.95	1,793.77
7044	BOYS GOLF FUND RAISER	524.45	1,480.00	729.00	1,275.45
7045	GIRLS GOLF FUND RAISER	309.01	1,000.00	135.16	1,173.85
7046	BIOLOGY FUND RAISER	1,474.19	.00	.00	1,474.19
7047	CREW FUND RAISER	194.38	.00	.00	194.38
7048	PROJECT SEARCH FUND RAISER	436.59	.00	48.25	388.34
7049	TEAMMATES FUND RAISER	2,305.96	1,016.82	200.00	3,122.78
7050	UNIFIED BOWLING FUND RAISER	1,276.38	.00	.00	1,276.38
7051	POWER LIFTING FUND RAISER	124.47	.00	.00	124.47
7052	UNIFIED TRACK FUNDRAISER	314.91	70.00	379.00	5.91
7055	CC FUND RAISER	6,686.24	461.88	877.87	6,270.25
7060	CIRCLE OF FRIENDS	518.40	457.00	436.95	538.45
7090	BOOSTER CLUB	31,175.40	12,076.29	21,907.60	21,344.09
7100	MIDDLE SCHOOL CONCESSIONS	3,222.69	.00	.00	3,222.69
7101	MIDDLE SCHOOL TICKET OFFICE	8,426.13	5,000.00	.00	13,426.13
7102	MIDDLE SCHOOL ATHLETICS ADMINISTRATION	46,695.03	11,987.50	8,022.90	50,659.63
7120	MIDDLE SCHOOL FOOTBALL	.00	2,344.00	5,162.06	-2,818.06
7121	MIDDLE SCHOOL WRESTLING	274.00	.00	437.80	-163.80
7122	MIDDLE SCHOOL VOLLEYBALL	3,459.25	3,480.00	2,042.58	4,896.67
7123	MIDDLE SCHOOL BOYS BB	6,712.09	2,126.00	1,471.62	7,366.47
7124	MIDDLE SCHOOL GIRLS BB	3,384.43	1,164.00	2,076.32	2,472.11
7125	MIDDLE SCHOOL TRACK	-112.95	250.00	678.50	-541.45
7126	MIDDLE SCHOOL CROSS COUNTRY	-213.00	.00	180.00	-393.00
7150	MIDDLE SCHOOL-FOOTBALL FUND RAISER	8,375.30	2,845.50	2,125.49	9,095.31
7151	MIDDLE SCHOOL WRESTLING FUND RAISE	2,628.61	1,371.00	1,950.00	2,049.61
7152	MIDDLE SCHOOL-VOLLEYBALL FUND RAISE	5,322.44	1,419.00	1,386.32	5,355.12
7153	MIDDLE SCHOOL-BOYS BB FUND RAISER	1,400.78	.00	82.58	1,318.20
7154	MIDDLE SCHOOL-GIRLS BB FUND RAISER	6,892.52	1,872.09	1,625.00	7,139.61
7155	MIDDLE SCHOOL-TRACK FUND RAISER	3,535.07	5,678.00	2,991.94	6,221.13
7156	MIDDLE SCHOOL-CC FUNDRAISER	283.88	1,032.00	819.50	496.38
7157	MIDDLE SCHOOL-ROBOTIC	.00	394.15	804.00	-409.85

North Platte Public School District

EMBJSM4D

Activity and Depreciation Report

		Begin Balance	Revenue	Expenditures	End Balance
05	ACTIVITY FUND				
7200	VARSITY CHEERLEADERS	-1,604.06	35,377.55	14,043.37	19,730.12
7201	HOMECOMING	1,000.00	.00	.00	1,000.00
7202	PACERS	3,076.07	23,406.63	10,363.09	16,119.61
7203	FLAG CORP	1,437.00	3,257.05	490.27	4,203.78
7204	NPHS MUSICAL	73,676.69	19,257.37	15,879.75	77,054.31
7205	ADVANCED ACTING	.00	.00	.00	.00
7209	CLASS - FRESHMAN	.00	.00	.00	.00
7210	CLASS - SOPHMORE	.00	40.00	.00	40.00
7211	CLASS - JUNIOR	.00	10,410.00	6,258.14	4,151.86
7212	CLASS - SENIOR	.00	.00	.00	.00
7226	ENVIRONMENTAL CLUB	354.01	354.04	69.10	638.95
7230	ART CLUB	1,382.60	666.00	302.21	1,746.39
7231	CRIME STOPPERS	2.55	.00	.00	2.55
7232	CLOSE UP	2,604.39	.00	872.27	1,732.12
7233	DRAMA	65.87	9,410.69	15,130.09	-5,653.53
7234	FBLA	841.70	.00	.00	841.70
7235	FCCLA	1,461.96	.00	.00	1,461.96
7236	JOURNALISM	9,321.99	21,169.66	20,627.39	9,864.26
7237	KEY CLUB	1,999.14	1,984.21	2,136.50	1,846.85
7238	LETTER CLUB	1,582.95	.00	700.22	882.73
7239	MOCK TRIAL	459.02	198.15	202.52	454.65
7240	NATL HONOR SOCIETY	553.21	1,245.00	604.94	1,193.27
7241	SPEECH/DEBATE/NFL	.00	10,270.48	15,488.48	-5,218.00
7242	SKILLS USA	12,401.77	931.00	1,599.09	11,733.68
7243	STUDENT COUNCIL	11,826.47	13,717.54	17,628.24	7,915.77
7244	WORLD LANGUAGE CLUB	294.66	.00	.00	294.66
7245	FFA	43,066.33	14,662.59	8,120.43	49,608.49
7250	VIDEO PRODUCTION	4,983.80	2,758.40	6,889.14	853.06
7260	GSA CLUB	.00	282.35	.00	282.35
7290	FEE SUPPORT	444.43	10,108.90	2,264.87	8,288.46
7300	COUNSELORS	2,811.44	406.00	.00	3,217.44
7301	AP TESTING	1,202.75	.00	.00	1,202.75
7302	SCHOLARSHIP	9,187.87	.00	4,000.00	5,187.87
7303	DUAL CREDIT - HIGH SCHOOL	221,591.36	92,765.32	54,133.10	260,223.58
7304	PRINCIPAL CONTINGENCY	3,251.34	567.64	.00	3,818.98
7305	FACULTY	.00	.00	.00	.00
7306	RESTITUTION	1,036.86	.00	.00	1,036.86
7307	NPHS SCHOOL STORE (SPED)	2,417.54	.00	.00	2,417.54
7310	BAND UNIFORM FUND	3,233.99	.00	.00	3,233.99
7311	CHOIR ROBE FUND	4,838.40	.00	.00	4,838.40
7315	HIGH SCHOOL BOOK FINES	23,715.98	4,657.46	4,316.25	24,057.19
7316	LIBRARY FINES	1,497.09	438.45	232.30	1,703.24
7317	P.E. FINES	535.00	38.00	.00	573.00
7320	ART SUPPLIES	13,356.33	3,429.53	42.00	16,743.86
7321	AUTO SHOP	12,452.68	530.00	.00	12,982.68
7322	BAND	23,476.93	65,289.44	28,773.73	59,992.64
7323	BULLDOGGER	9,732.77	5,060.00	9,026.39	5,766.38
7324	DRAFTING	1,913.82	15.00	.00	1,928.82
7325	ELECTRONICS	4,921.50	405.00	.00	5,326.50
7326	FOODS	4,105.13	3,234.88	3,640.63	3,699.38
7327	ORCHESTRA	3,520.29	.00	205.44	3,314.85
7328	VOCAL	7,090.66	575.00	967.81	6,697.85
7329	WELDING	12,430.66	3,134.75	15.28	15,550.13
7330	WOODS	8,167.27	2,182.91	350.72	9,999.46
7331	PHOTOGRAPHY CLASS	320.00	7,430.00	6,705.80	1,044.20
7400	ELEMENTARY BOOK FINES	10,507.29	548.49	520.94	10,534.84
7403	ELEMENTARY - BUFFALO	23,270.85	2,804.76	12,199.75	13,875.86
7405	ELEMENTARY - CODY	12,574.47	487.58	1,001.50	12,060.55
7406	ELEMENTARY - JEFFERSON	11,320.29	1,166.30	2,194.91	10,291.68
7407	ELEMENTARY - LINCOLN	9,273.44	125.81	.00	9,399.25
7409	ELEMENTARY - WASHINGTON	16,704.63	255.00	.00	16,959.63

North Platte Public School District

EMBJSM4D

Activity and Depreciation Report

		Begin Balance	Revenue	Expenditures	End Balance
05	ACTIVITY FUND				
7410	ELEMENTARY - MCDONALD	9,093.76	218.60	4,216.67	5,095.69
7411	ELEMENTARY - EISNEHOWER	7,403.42	176.70	1,622.70	5,957.42
7420	ADAMS MIDDLE SCHOOL	11,036.92	2,832.95	1,722.50	12,147.37
7421	ADAMS - STUDENT COUNCIL	12,009.79	233.40	2,320.36	9,922.83
7422	ADAMS - JOURNALISM	793.01	2,588.00	176.99	3,204.02
7423	ADAMS - MUSIC/SWING CHOIR	6,305.37	8,205.50	7,008.07	7,502.80
7424	ADAMS-LIBRARY FINES	507.66	268.23	.00	775.89
7425	MS SPEECH CLUB	258.34	.00	40.00	218.34
7426	MS ENVIRONMENTAL CLUB	.00	.00	.00	.00
7427	MS STORE (SPED)	21.31	.00	.00	21.31
7428	ADAMS - BAND	4,673.91	368.00	224.00	4,817.91
7429	ADAMS-FACULTY COURTESY COMM	.00	.00	.00	.00
7430	MADISON MIDDLE SCHOOL	37,461.23	4,800.84	4,250.00	38,012.07
7431	MADISON - BAND/CHORUS	4,078.04	2,570.00	.00	6,648.04
7432	MADISON - TENNIS COURTS	.00	.00	.00	.00
7433	MADISON - STUDENT COUNCIL	6,880.77	3,409.04	691.72	9,598.09
7442	ELEMENTARY ORCHESTRA	-2,747.97	240.00	.00	-2,507.97
7445	ELEMENTARY - HALL	2,766.24	.00	.00	2,766.24
7454	ELEMENTARY - LAKE/OSGOOD	20,977.36	1,149.78	609.22	21,517.92
7460	ADAMS ART CLUB	1,365.01	189.00	375.00	1,179.01
7461	ADAMS CHESS CLUB	591.28	.00	.00	591.28
7462	ADAMS UNIFIED SCHOOL	.00	.00	.00	.00
7480	TLC	3,361.18	.00	.00	3,361.18
7481	KIDS KLUB	16,547.78	54,420.04	18,526.96	52,440.86
7490	DISTRICT	5,842.50	588.20	1,188.62	5,242.08
7491	MENTAL HEALTH	4,000.00	.00	.00	4,000.00
7802	MCKINLEY RENTALS	9,600.42	231.78	.00	9,832.20
7803	RENTALS - ALL BUILDINGS	24,719.51	100.00	.00	24,819.51
7852	CAMPS	1,345.15	.00	.00	1,345.15
7900	REVOLVING FUND	12,198.05	5,081.78	450.00	16,829.83
7910	INTEREST	.00	22,626.49	25,330.14	-2,703.65
7911	BUS/VAN DEPRECIATION	21,626.22	.00	.00	21,626.22
7913	CHROMEBOOK INS	2,470.00	18,581.00	3,779.67	17,271.33
7914	VERIZON TOWER RENTAL	176,678.51	66,403.52	30,140.22	212,941.81
7915	TECHNOLOGY	128,116.62	240.00	14,345.27	114,011.35
7916	TUITION WAIVERS	4,016.92	.00	10,027.46	-6,010.54
7917	MAINTENANCE	44,036.75	522.75	20,587.46	23,972.04
7918	SPECIAL OLYMPICS	2,116.48	1,432.74	1,503.18	2,046.04
7920	CENTRAL OFFICE	3,172.79	21,018.20	.00	24,190.99
7928	BAUER FIELD SIGNS	6,915.42	.00	.00	6,915.42
7929	SCHOOL/COMMUNITY PARTNERSHIP	4,743.93	.00	.00	4,743.93
7930	BELOW 5	2,461.99	.00	.00	2,461.99
	Fund Totals	1,521,403.13	912,343.51	815,080.85	1,618,665.79
	Total For All Funds	1,521,403.13	912,343.51	815,080.85	1,618,665.79

North Platte Public School District

For 05/01/21 - 05/31/21

Income Statement

FPROF01A

Periods 09 - 09

Month End Report CNP-Income Statement

Month End Report 10

Account No/ Description	Adjusted Budget	Encumbrance	Actual Period	Actual YTD	Available Balance	Percent
81 REVENUES						
000	1,000.00	.00	2.32	23.52	976.48	2.35
15 00 INVESTMENT INCOME	1,000.00	.00	2.32	23.52	976.48	2.35
000	1,623,000.00	.00	328.67	65,189.07	1,557,810.93	4.02
16 00 LOCAL REVENUE	1,623,000.00	.00	328.67	65,189.07	1,557,810.93	4.02
000	10,000.00	.00	.00	15,785.25	-5,785.25	157.85
31 00 STATE RECEIPTS	10,000.00	.00	.00	15,785.25	-5,785.25	157.85
000	1,399,000.00	.00	.00	2,018,439.61	-619,439.61	144.28
42 00 FEDERAL REVENUE	1,399,000.00	.00	.00	2,018,439.61	-619,439.61	144.28
000	15,000.00	.00	434.50	33,786.56	-18,786.56	225.24
56 00 MISC REVENUE	15,000.00	.00	434.50	33,786.56	-18,786.56	225.24
81 REVENUES	3,048,000.00	.00	765.49	2,133,224.01	914,775.99	69.99
91 EXPENDITURES						
110 CLERICAL BUSDRIVERS	192,176.08	.00	9,482.25	70,879.83	121,296.25	36.88
210 HEALTH CARE NON-INSTRUCTIONAL	11,286.08	.00	831.24	5,430.72	5,855.36	48.12
220 FICA NON INSTRUCTIONAL	11,411.28	.00	688.11	5,137.82	6,273.46	45.02
230 RETIREMENT NON INSTRUCTIONAL	13,126.84	.00	927.08	6,578.76	6,548.08	50.12
260 LIFE INSURANCE	.00	.00	.00	.00	.00	.00
290 LONG TERM DISABILITY	.00	.00	.00	.00	.00	.00
330 TRAINING AND DEVELOPMENT	.00	.00	.00	.00	.00	.00
340 OTHER PROFESSIONAL SERVICES	.00	.00	.00	916.24	-916.24	.00
570 FOOD SERVICE MANAGEMENT	2,615,000.00	.00	.00	1,751,059.65	863,940.35	66.96
610 GENERAL SUPPLIES	200,000.00	.00	2,186.99	11,486.32	188,513.68	5.74
630 FOOD:FOOD SERVICES	.00	.00	.00	192.75	-192.75	.00
733 FURNITURE AND FIXTURES	.00	25,944.89	2,110.24	59,658.43	-85,603.32	.00
890 MISCELLANEOUS EXPENDITURES	5,000.00	.00	45.78	49.28	4,950.72	.99
31 00	3,048,000.28	25,944.89	16,271.69	1,911,389.80	1,110,665.59	63.56
91 EXPENDITURES	3,048,000.28	25,944.89	16,271.69	1,911,389.80	1,110,665.59	63.56
06 NUTRITION FUND	-.28	-25,944.89	-15,506.20	221,834.21	-195,889.60	-69960471.43

North Platte Public School District

For 05/01/21 - 05/31/21

Variable Column Report

FJEXS01S

Periods 09 - 09

Bond Fund Report

Month End Report 12

PY Periods 09 - 09

Account No/Description	Prevl YTD Exp	YTD Adj Bud	Period Expended	YTD Actual	Avail Balance	Percent Used
000 DISTRICT WIDE						
21-07-0001-013-000-000 CASH-OPERATING-BOND FUND	.00	.00	41,686.03	361,031.78	361,031.78	
21-07-0001-016-000-000 CASH ON DEPOSIT-COUNTY TREAS	932,084.98	.00	-44,336.03	108.45	108.45	
01 ASSETS	932,084.98	.00	-2,650.00	361,140.23	361,140.23	
21-07-0001-900-000-000 BUDGETED FUND BALANCE	1,061,779.00	.00	.00	1,119,162.00	1,119,162.00	
03 EQUITY	1,061,779.00	.00	.00	1,119,162.00	1,119,162.00	
000 DISTRICT WIDE	1,993,863.98	.00	-2,650.00	1,480,302.23	1,480,302.23	
001 HIGH SCHOOL						
21-07-1100-000-000-001 (1110) PROPERTY TAXES-NPHS E	-807,464.70	.00	.00	-89,540.84	-89,540.84	
21-07-1510-000-000-001 (1410) INVESTMENT INCOME-NPH	-1,346.96	.00	.00	-139.43	-139.43	
21-07-3180-000-000-001 PRO-RATA MOTOR VEHICLE	-1,391.77	.00	.00	-383.09	-383.09	
21-07-3300-000-000-001 IN-LIEU OF SCHOOL LAND TAX	.00	.00	.00	-1,301.98	-1,301.98	
81 REVENUES	-810,203.43	.00	.00	-91,365.34	-91,365.34	
21-07-5000-830-000-001 PROFESSIONAL SERVICES-NPHS	400.00	-1,000.00	.00	400.00	-600.00	-.40
21-07-5000-831-000-001 REDEMPTION OF PRINCIPAL	2,175,000.00	-1,110,000.00	.00	1,110,000.00	.00	-1.00
21-07-5000-832-000-001 DEBT SERVICES INTEREST	29,053.75	-10,099.00	.00	10,098.75	-.25	-1.00
91 EXPENDITURES	2,204,453.75	-1,121,099.00	.00	1,120,498.75	-600.25	-1.00
21-07-0006-080-000-001 FUND BALANCE-NPHS BONDS	-2,242,117.27	.00	.00	-1,297,665.56	-1,297,665.56	
	-2,242,117.27	.00	.00	-1,297,665.56	-1,297,665.56	
001 HIGH SCHOOL	-847,866.95	-1,121,099.00	.00	-268,532.15	-1,389,631.15	.24
016 LAKE BOND ISSUE						
21-07-1100-000-000-016 (1110) PROPERTY TAXES-LAKE M	-73,262.47	119,300.00	.00	-72,332.04	46,967.96	-.61
21-07-1510-000-000-016 (1410) INVESTMENT INCOME-LAK	-6.54	.00	.00	-.13	-.13	
21-07-3130-000-000-016 HOMESTEAD EXEMPTION	.00	.00	.00	-602.11	-602.11	
21-07-3131-000-000-016 PROPERTY TAX CREDIT-LAKE	.00	.00	.00	-7,432.18	-7,432.18	
21-07-3180-000-000-016 PRO RATA MOTOR VEHICLE	-69.50	.00	.00	-241.98	-241.98	
81 REVENUES	-73,338.51	119,300.00	.00	-80,608.44	38,691.56	-.68
21-07-5000-830-000-016 PROFESSIONAL SERVICES-LAKE MALONEY	200.00	-1,500.00	200.00	400.00	-1,100.00	-.27
21-07-5000-831-000-016 REDEMPTION OF PRINCIPAL-LAKE	4,173.75	-110,000.00	.00	110,000.00	.00	-1.00
21-07-5000-832-000-016 DEBT SERVICES INTEREST-LAKE	105,000.00	-5,863.00	2,450.00	5,862.50	-.50	-1.00
91 EXPENDITURES	109,373.75	-117,363.00	2,650.00	116,262.50	-1,100.50	-.99
21-07-0008-080-000-016 FUND BALANCE-LAKE MALONEY BC	-120,253.27	.00	.00	-128,262.14	-128,262.14	
	-120,253.27	.00	.00	-128,262.14	-128,262.14	
016 LAKE BOND ISSUE	-84,218.03	1,937.00	2,650.00	-92,608.08	-90,671.08	-47.81
07 BOND FUND	1,061,779.00	-1,119,162.00	.00	1,119,162.00	.00	-1.00

North Platte Public School District

For 05/01/21 - 05/31/21

Variable Column Report

FJEXS01S

Periods 09 - 09

SPECIAL BUILDING FUND REPORT

Month End Report 13

PY Periods 09 - 09

<u>Account No/Description</u>	<u>Prevl YTD Exp</u>	<u>YTD Adj Bud</u>	<u>Period Expended</u>	<u>YTD Actual</u>	<u>Avail Balance</u>	<u>Percent Used</u>
21-08-0001-010-000-000 CASH-OPERATING	-78,820.19	.00	.00	.00	.00	
21-08-0001-013-000-000 CASH-NLNB-BUILDING	.00	.00	253,103.90	-46,854.85	-46,854.85	
21-08-0001-016-000-000 CASH ON DEPOSIT-COUNTY TREASURER	.00	.00	-261,580.54	.00	.00	
01 ASSETS	-78,820.19	.00	-8,476.64	-46,854.85	-46,854.85	
21-08-0001-900-000-000 RESERVED FUND BALANCE	489,360.00	.00	.00	102,382.00	102,382.00	
21-08-0001-000-000-000 UNRESERVED FUND BALANCE	-344,589.40	.00	.00	.00	.00	
21-08-0001-905-000-000 UNRESERVED FUND BALANCE	-156,108.24	.00	.00	-39,653.34	-39,653.34	
03 EQUITY	-11,337.64	.00	.00	62,728.66	62,728.66	
21-08-1100-000-000-000 (1110) PROPERTY TAXES-BUILDING	-438,582.72	725,000.00	.00	-419,655.35	305,344.65	- .58
21-08-1115-000-000-000 CARLINE TAXES	.00	.00	.00	-2,363.56	-2,363.56	
21-08-1510-000-000-000 INVESTMENT INCOME-BUILDING FUND	.00	4,300.00	.00	.00	4,300.00	.00
21-08-3130-091-000-000 HOMESTEAD EXEMPTION	.00	.00	.00	-8,159.72	-8,159.72	
21-08-3131-000-000-000 PROPERTY TAX CREDIT-BUILDING	.00	.00	.00	-37,325.42	-37,325.42	
21-08-3180-000-000-000 PRO-RATA MOTOR VEHICLE	.00	.00	.00	-1,466.26	-1,466.26	
21-08-3300-000-000-000 IN-LIEU OF SCHOOL LAND TAX	.00	.00	.00	-1,633.06	-1,633.06	
21-08-5690-000-000-000 (9000) NON-PROGRAM INCOME-BUILDING FUND	.00	4,300.00	.00	.00	4,300.00	.00
81 REVENUES	-438,582.72	733,600.00	.00	-470,603.37	262,996.63	-.64
21-08-2620-340-000-000 CONTRACTED SERVICES - ARCHIT	55,303.01	.00	.00	3,698.00	3,698.00	
21-08-2620-720-000-032 BUILDING IMPROVEMENTS-DISTRI	5,454.00	-150,982.00	8,476.64	146,824.99	-4,157.01	-.97
21-08-2620-720-001-001 BUILDING IMPROVEMENT-NPHS	550,321.00	-325,000.00	.00	.00	-325,000.00	.00
21-08-2620-720-002-002 BUILDING IMPROVEMENTS-ADAMS	390,386.54	-360,000.00	.00	358,096.57	-1,903.43	-.99
21-08-2620-720-003-003 BUILDING IMPROVEMENTS-BUFFALO	.00	.00	.00	36,791.00	36,791.00	
21-08-2620-720-006-006 BUILDING IMPROVEMENTS-JEFFER	16,636.00	.00	.00	.00	.00	
21-08-2620-720-010-010 BUILDING IMPROVEMENTS-MCDONALD	.00	.00	.00	11,701.00	11,701.00	
91 EXPENDITURES	1,018,100.55	-835,982.00	8,476.64	557,111.56	-278,870.44	-.67
08 SPECIAL BUILDING FUND	489,360.00	-102,382.00	.00	102,382.00	.00	-1.00

North Platte Public School District

For 05/01/21 - 05/31/21

Variable Column Report

FJEXS01S

Periods 09 - 09

QCPUF

Month End Report 14

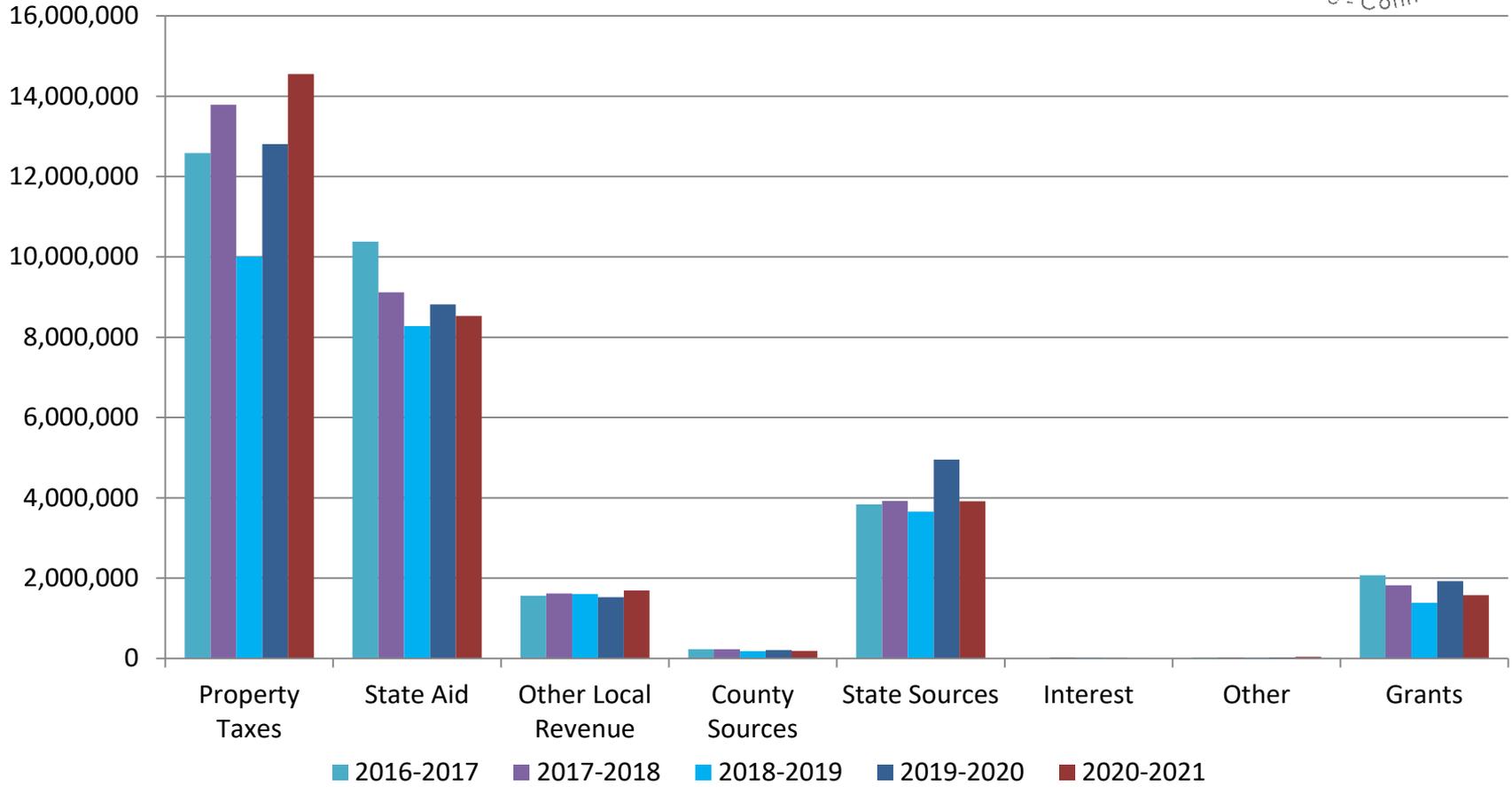
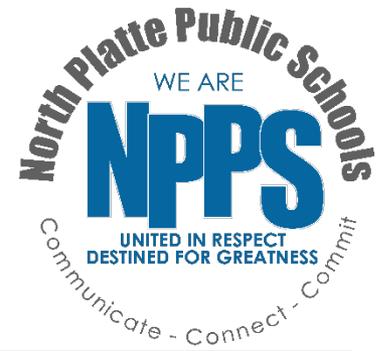
PY Periods 09 - 09

<u>Account No/Description</u>	<u>Prevl YTD Exp</u>	<u>YTD Adj Bud</u>	<u>Period Expended</u>	<u>YTD Actual</u>	<u>Avail Balance</u>	<u>Percent Used</u>
21-09-0001-010-000-000 OPERATING FNB CASH-QCPUF	331,549.26	.00	.00	.00	.00	
21-09-0001-013-000-000 CASH-NLNB-QCPUF	.00	.00	339,475.51	512,246.86	512,246.86	
21-09-0001-016-000-000 CASH ON DEPOSIT-COUNTY TREASURER	.00	.00	-365,055.51	.00	.00	
21-09-0001-031-000-000 DUE FROM/TO GENERAL FUND	-42,678.69	.00	.00	.00	.00	
01 ASSETS	288,870.57	.00	-25,580.00	512,246.86	512,246.86	
21-09-0001-900-000-000 RESERVED FUND BALANCE	-50,596.00	.00	.00	-1,666.00	-1,666.00	
21-09-0001-905-000-000 UNRESERVED FUND BALANCE	-561,699.80	.00	.00	-698,833.01	-698,833.01	
03 EQUITY	-612,295.80	.00	.00	-700,499.01	-700,499.01	
21-09-1100-000-000-000 PROPERTY TAXES-QCPUF	-624,493.05	1,011,760.00	.00	-587,199.27	424,560.73	-.58
21-09-1115-000-000-000 CARLINE TAXES	-4,093.63	.00	.00	-3,298.44	-3,298.44	
21-09-3130-000-000-000 HOMESTEAD EXEMPTION	.00	.00	.00	-11,387.14	-11,387.14	
21-09-3131-000-000-000 PROPERTY TAX CREDIT-QCPUF	.00	.00	.00	-52,088.92	-52,088.92	
21-09-3180-000-000-000 PRO-RATA MOTOR VEHICLE	-242.43	.00	.00	-1,440.99	-1,440.99	
21-09-3300-000-000-000 IN-LIEU OF SCHOOL LAND TAX	.00	.00	.00	-2,292.66	-2,292.66	
81 REVENUES	-628,829.11	1,011,760.00	.00	-657,707.42	354,052.58	-.65
21-09-2515-890-000-000 OTHER EXPENSE	.00	-1,000.00	.00	.00	-1,000.00	.00
21-09-4500-720-000-000 BUILDING REPAIR AND MAINTENA	59,288.40	.00	.00	.00	.00	
21-09-5000-830-000-000 DUES AND FEES-PAYING AGENT	200.00	.00	200.00	200.00	200.00	
21-09-5000-831-000-000 PRINCIPAL COSTS	740,000.00	-950,000.00	.00	785,000.00	-165,000.00	-.83
21-09-5000-832-000-000 DEBT SERVICE INTEREST	102,169.94	-59,094.00	25,380.00	59,093.57	-.43	-1.00
91 EXPENDITURES	901,658.34	-1,010,094.00	25,580.00	844,293.57	-165,800.43	-.84
09 QCPUF	-50,596.00	1,666.00	.00	-1,666.00	.00	-1.00

North Platte Public Schools

Revenue Comparison

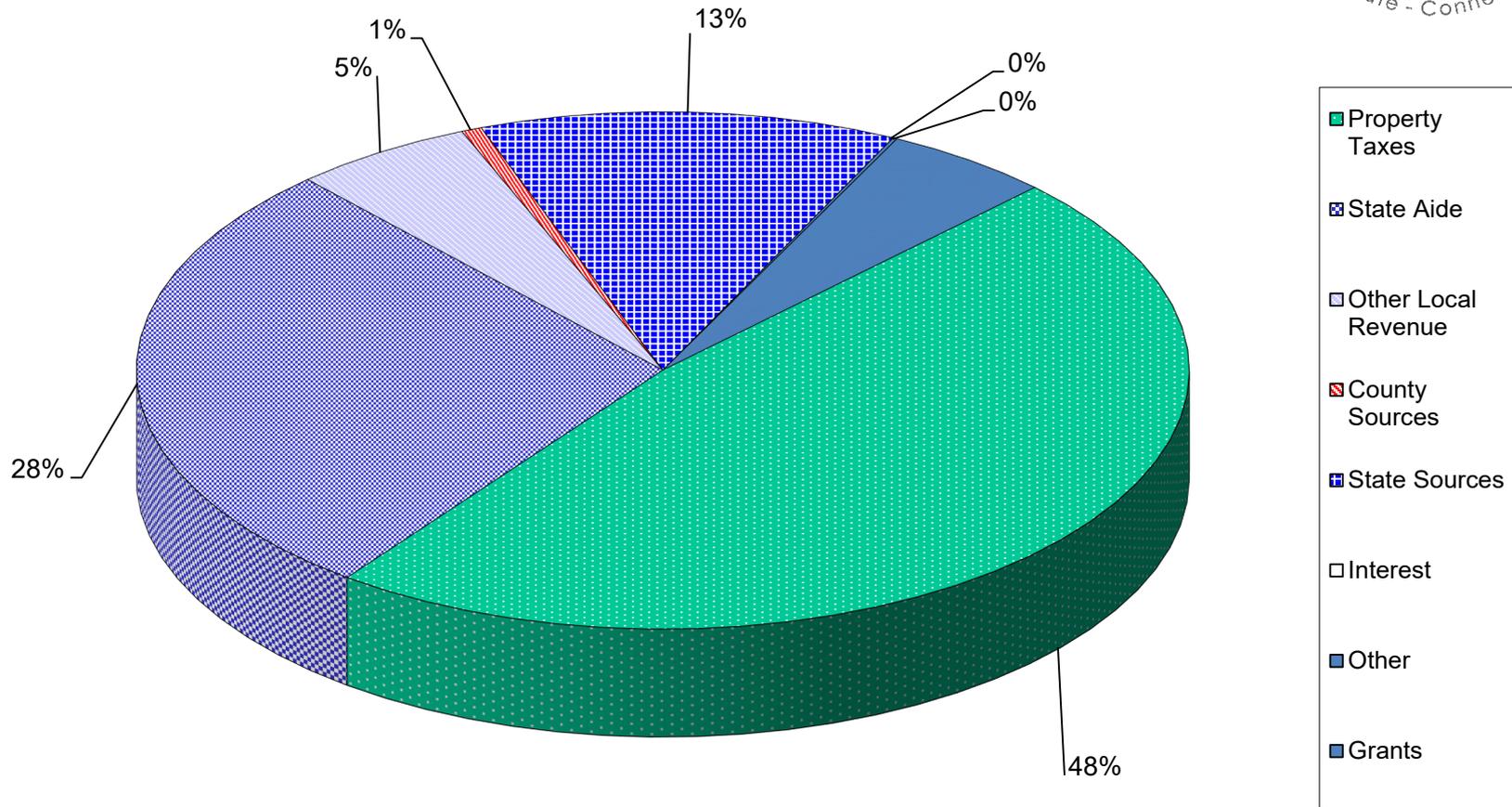
For the Nine Month Period Ending May 31



North Platte Public Schools

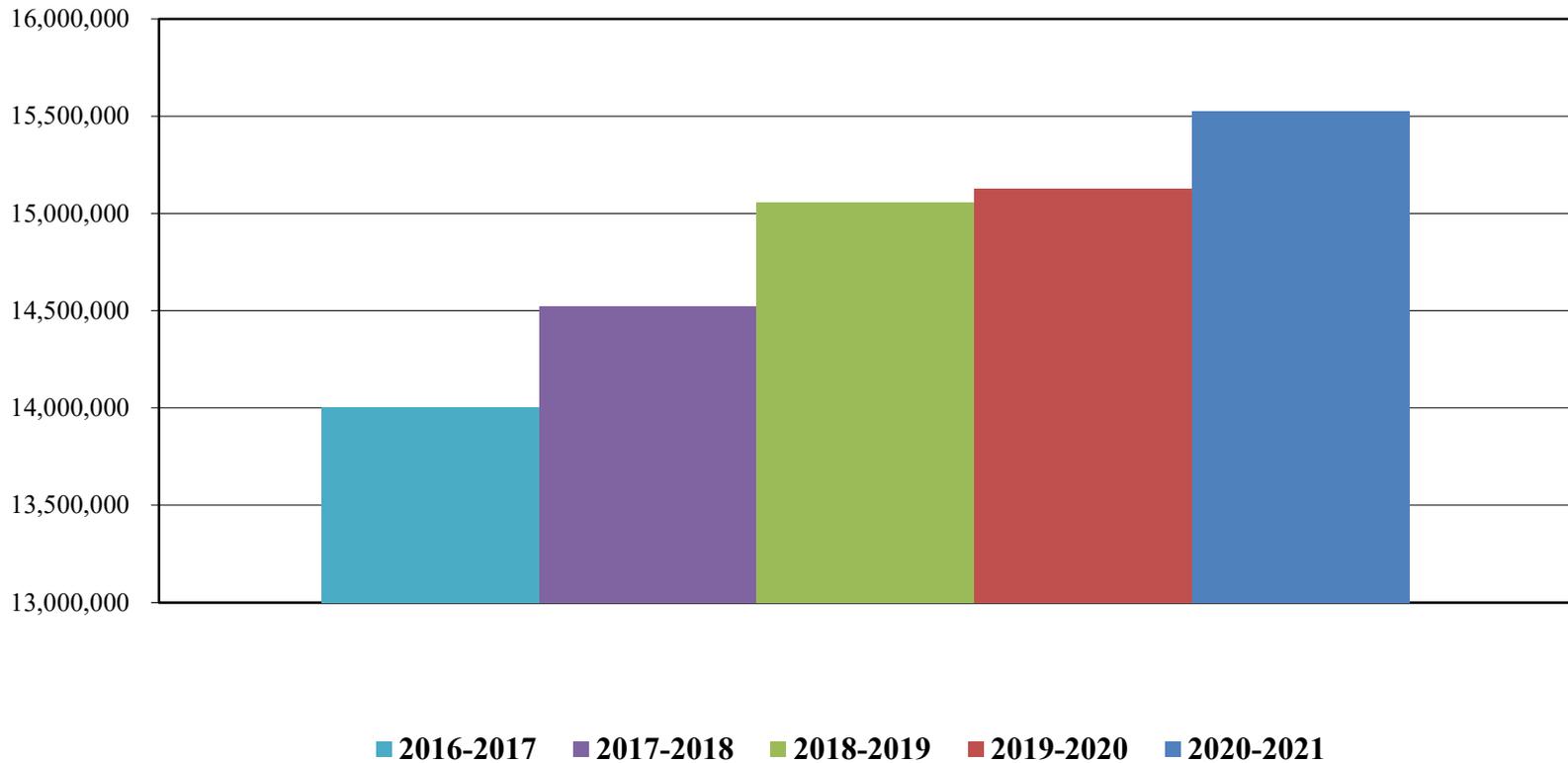
Revenue by Object Code

For the Nine Month Period Ending May 31, 2021



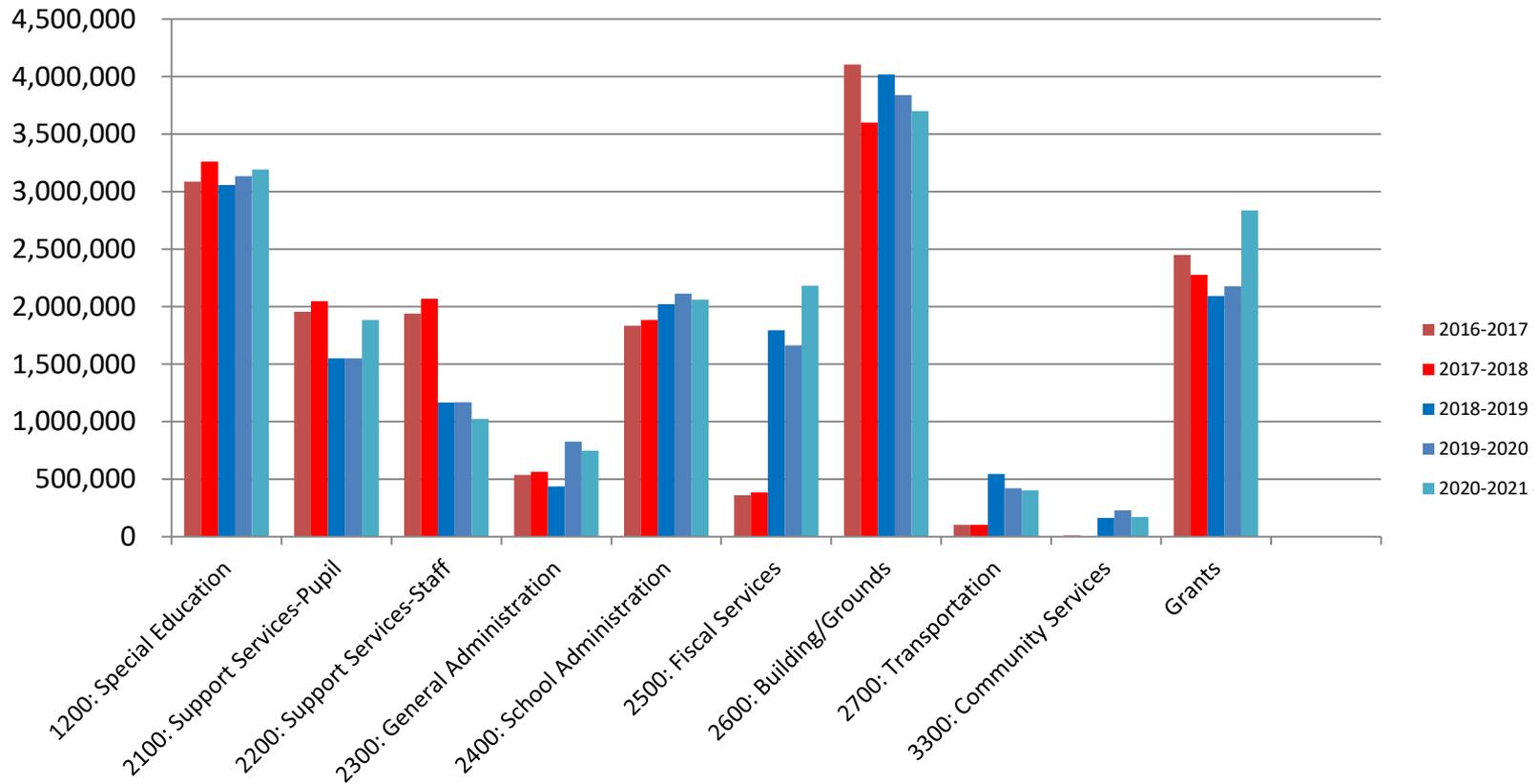
North Platte Public Schools

Comparison of Expense-1100: Instruction Only For the Nine Month Period Ending May 31



North Platte Public School

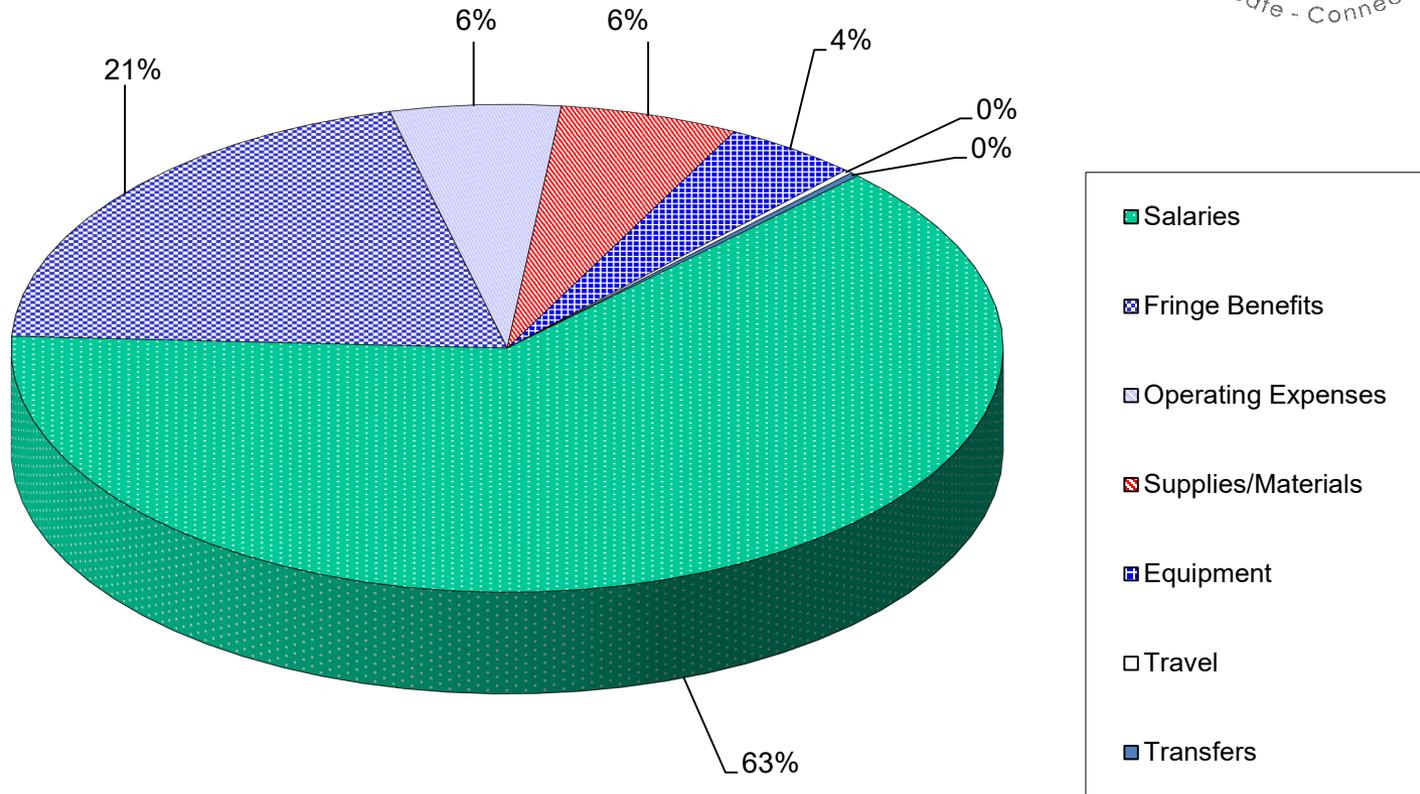
Comparison of Expense by Discipline For the Nine Month Period Ending May 31



North Platte Public Schools

Expenditures by Object Code

For the Nine Month Period Ending May 31, 2021

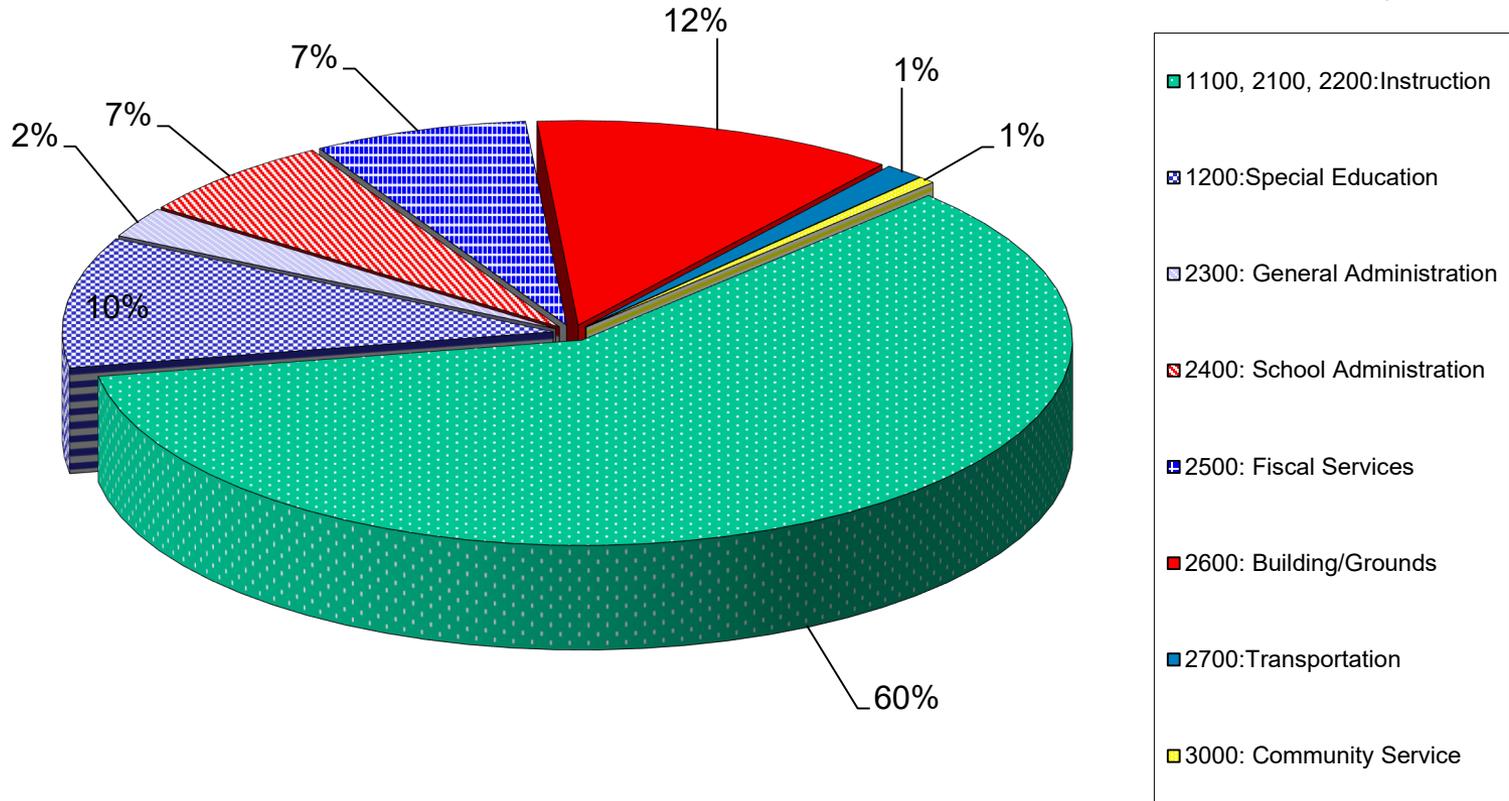
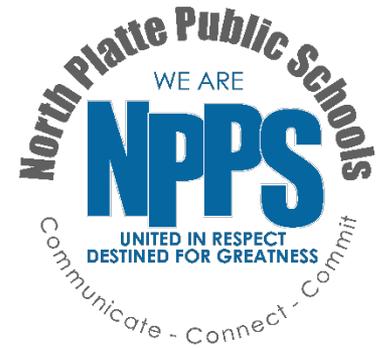


General Fund Expenditures excluding Grants

North Platte Public Schools

Expenditures by Discipline

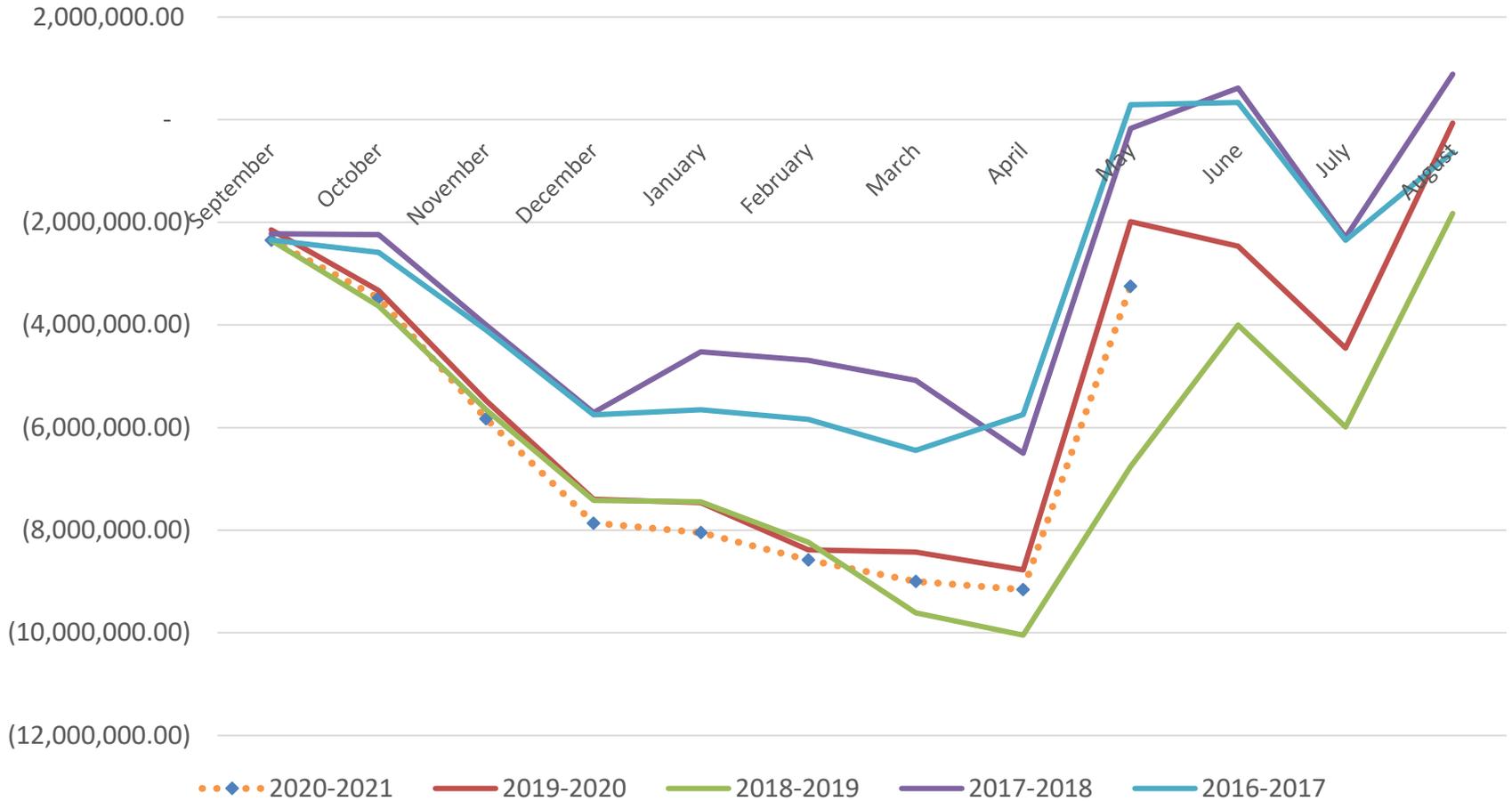
For the Nine Month Period Ending May 31, 2021



General Fund Expenditures excluding grants



Monthly Cash Flow



Intent of Handbook

This handbook is intended to be used by students, parents, and staff as a guide to the rules, procedures, and general information about this school district. Students and their parents must become familiar with the handbook, and parents should use it as a resource and assist their children in following the rules contained in it. The use of the word "parents" refers to any adult who has the responsibility for making education-related decisions about a child, including, but not limited to biological parents, adoptive parents, legal guardians, and adults acting in loco parentis.

Although the information in this handbook is detailed and specific on many topics, it is not intended to be all-encompassing or to cover every situation and circumstance that may arise during a school day or school year. This handbook does not create a "contract" with parents, students, or staff, and the administration may make decisions and rule revisions at any time to implement the educational program and to assure the well-being of all students. The administration is responsible for interpreting the rules contained in the handbook. If a situation or circumstance arises that is not specifically covered in this handbook, the administration will make a decision based on applicable school district policies, and state and federal statutes and regulations.

Notice of Nondiscrimination

The school district does not discriminate on the basis of race, color, national origin, sex, disability, or age in its programs and activities and provides equal access to the Boy Scouts and other designated youth groups. The following person has been designated to handle inquiries regarding the nondiscrimination policies:

Name: Brandy Buscher
Title: Student Services Director
Address: 301 West F Street
Telephone: 308-530-0503
E-mail: bbuscher@nppsd.org

For further information on notice of nondiscrimination, visit <http://wdcrobcolp01.ed.gov/CFAPPS/OCR/contactus.cfm> for the address and phone number of the office that serves your area or call 1-800-421-3481.

For additional prohibited discrimination and related information, please review school district Policy **3053** – Nondiscrimination.

Reporting Bullying

Students who experience or observe bullying behavior must immediately report what happened to a teacher or administrator. Students can use the district's anonymous platform See and Send to make this report. Students may always confer with their parents or guardians about bullying they experience or witness, but the students must also ultimately report the situation to a teacher or administrator.

Cell Phones and Other Electronic Devices

Students may not use cell phones or other electronic devices while at school, except as permitted in this handbook.

Students may use cell phones or other electronic devices on the school sidewalks and in the common areas of the school before and after school, so long as they do not create a distraction or a disruption. Students may not use cell phones or other electronic devices while they are in locker rooms or restrooms. Students must comply with each teacher's classroom rules regarding cell phone use in class.

Students may not use cell phones or other electronic devices while riding in a school vehicle unless they have express permission to do so from the vehicle's driver.

Students are personally and solely responsible for the security of their cell phones and other electronic devices. The school district is not responsible for theft, loss, or damage of a cell phone or any calls made on a cell phone.

Students who violate this policy will have their cell phones or other electronic devices confiscated immediately. The administration will return confiscated devices to the offending student's parent or guardian after meeting with the parent or guardian to discuss the violation. Students who violate this policy may, at the discretion of the school's administration, be subject to additional discipline, up to and including suspension or expulsion.

The taking, disseminating, transferring, or sharing of obscene, pornographic, lewd, or otherwise illegal images or photographs, whether by electronic data transfer or otherwise may constitute a crime under state and/or federal law. Any person engaged in these activities while on school grounds, in a school vehicle or at a school activity will be subject to the disciplinary procedures of the student code of conduct. Any student found to be in possession of obscene, pornographic, lewd, or otherwise illegal images or photographs will be promptly referred to law enforcement and/or other state or federal agencies, which may result in arrest, criminal prosecution, and possible inclusion on sex offender registries.

Child Abuse and Neglect

School employees will report suspected abuse or neglect of a child as required by state law and school policy. Nebraska law defines abuse or neglect as knowingly, intentionally, or negligently causing or permitting a minor child or an incompetent or disabled person to be (1) placed in a situation that endangers his or her life or physical or mental health; (2) cruelly confined or cruelly punished; (3) deprived of necessary food, clothing, shelter or care; (4) left unattended in a motor vehicle, if such child is six years of age or younger; (5) sexually abused; (6) placed in a situation to be sexually exploited through sex trafficking of a minor as defined in state law or by allowing, encouraging, or forcing such person to engage in debauchery, public indecency, or obscene or pornographic photography, films, or depictions; or (7) placed in a situation to be a trafficking victim as defined in state law.

Memorials

Memorials or plaques honoring deceased students are generally not allowed in or on the school grounds unless authorized by board policy. Dedications to students will not be allowed.

Scholarships in the deceased person's name will not be set up by the school. Scholarships set up by outside organizations or individuals, such as a foundation, will be allowed.

Head Lice

Option A

Students found to have head lice, louse eggs, or nits will not be permitted at school and will be sent home. Upon discovering the presence of any indication of lice, louse eggs, or nits, the student's parent(s) or guardian(s) will be notified, and if appropriate will be asked to pick up the student from school immediately.

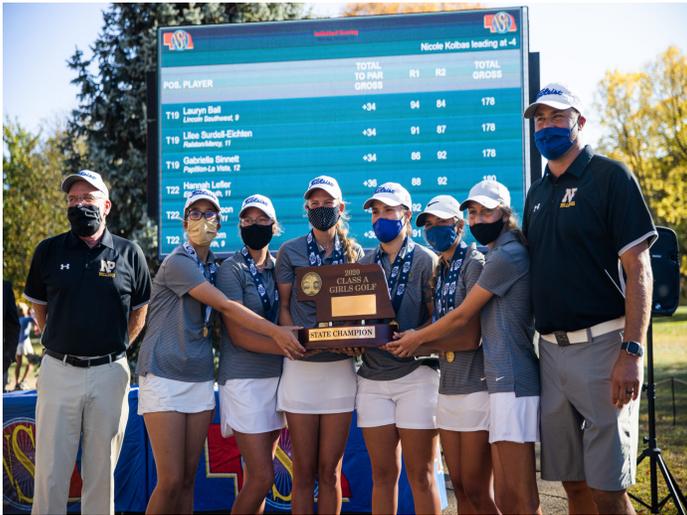
Students will not be permitted to return to school until the district finds that no live lice, eggs, or nits can be detected. The parent(s) or guardian(s) will be required to treat the student and accompany the student to school to be examined.

The student cannot ride the school bus until the district has cleared the student to return to school.

NORTH PLATTE HIGH SCHOOL

EXTRACURRICULAR

STUDENT ACTIVITIES HANDBOOK



2021-2022

School Board Approved: Summer of _____

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IV. ACKNOWLEDGEMENT & SIGNATURE SHEET

The activity program of North Platte High School is a vital part of the educational system and is a great tradition. Our tradition has been to participate in such a way that honor comes to our students, our school, and our community. Such a tradition is worthy of the best efforts of all concerned.

Participation in athletics/activities is considered an extension of, but separate from, the regular school program. While the regular curricular program is a right afforded to each student, participation in the extracurricular program is a privilege and as such carries with it certain expectations beyond those found in normal classroom situations.



PURPOSE OF ACTIVITIES

The purpose of extracurricular activities is to help students grow and mature into respected members of society. As a participant, you are and will continue to be an important part of life in America, and these ideals you aspire to, will become a part of your value system and will remain with you throughout your life. These ideals will be transmitted to those who watch you perform and will be reflected in a constructive way in the lives of others.



Any student is welcome and encouraged to try out for any of the interscholastic teams and/or join any club or activity available to them. Many of the interscholastic teams have a requirement to meet the guidelines established by the Nebraska State Activities Association and North Platte High

School. Students must agree to follow the guidelines established in this booklet. The guidelines established herein for the interscholastic programs of NPHS were developed by the cooperative efforts of the sponsors, the administration, and the board of education. They are indicative of what we hope to accomplish in our activity program.

PURPOSE

Our purpose is to achieve academic, athletic, and extracurricular excellence.

DIRECTION

Our direction is to pursue academic, athletic, extracurricular excellence through participation in high-quality activities program which is committed to its values delivered by highly effective leaders in a safe, caring, and supportive environment in collaboration with parents, businesses, and community.

VALUES

TOUGH

- Controllable Trait
- Resiliency of Character
- Personal and Collective Work Ethic
- Response to Adversity

TOGETHER

- Collective Greater Than Individual
- Unity of Vision
- Unity of Purpose
- Oneness

NSAA ACTIVITIES ELIGIBILITY

2.2.1 Student must be a bona fide student of their member school and have not graduated from any high school.

2.2.2 After a student's initial enrollment in grade nine, he/she shall be ineligible after eight semesters of school membership beginning with his/her enrollment in grade nine.

2.3 Student is ineligible if nineteen years of age before August 1 of current school year—age 21 for non-contact Unified Sports athletes. (Student in grades 7 or 8 may participate on a high school team if he/she was 15 years of age prior to August 1 of current school year.)



2.4.1 Student must be enrolled in some high school on or before the eleventh school day of the current semester.

2.5.1 Student must be continually enrolled in at least twenty credit hours per semester and regular in attendance, in accordance with the school's attendance policy at the school he/she wishes to represent in interscholastic competition.

2.5.2 Student must have been enrolled and received twenty hours of credit in school the immediate preceding semester.

2.6.2.1 Guardianship does not fulfill the definition of a legal parent. If a guardian has been appointed for a student, the student is eligible in the school district where his/her legal parent(s) have their domicile. Individual situations involving guardianship may be submitted to the Executive Director for review and a ruling.

2.6.3 A student entering grade nine for the first time after being promoted from grade eight of a two-year junior high, or a three-year middle school, or entering a high school for the first time after being promoted to grade ten from a three-year junior high school is eligible. After a student makes an initial choice of high

schools, any subsequent transfer, unless there has been a change of domicile by his/her parents, shall render the student ineligible for ninety school days. (See May 1 Transfer List bylaw below.) If a student has participated on a high school team at any level as a seventh, eighth, or ninth grade student, he/she has established his/her eligibility at the high school where he/she participated. If the student elects to attend another high school upon entering ninth or tenth grade, he/she shall be ineligible for ninety school days.

Student eligibility related to domicile can be attained in the following manners:

2.6.9.1 If the change in domicile by the parents occurs during a school year, the student may remain at the school he/she is attending and be eligible until the end of the school year or transfer to a high school located in the school district where the parents established their domicile and be eligible.

2.6.9.2 If the domicile is changed during the summer months and the student is in grade twelve and the student has attended the high school for two or more years, the student may remain at the high school he/she has been attending and retain eligibility.

2.6.9.3 If a student elects to remain at the high school where he/she initially enrolled after being promoted from grade eight of a middle or junior high school, or grade nine of a junior high school, he/she is eligible at that school, or is eligible at a high school located within the school district in which the parents established their domicile.



2.6.10 If the legal parents of a student change their domicile from one school district that has a high school to another school district that has a high school, the student shall be eligible immediately in the school district where the parents established their domicile.

2.7.7 Nebraska transfer students whose name appears on the NSAA transfer list prior to May 1 shall be eligible immediately in the fall at the transfer high school. Those students whose name does NOT appear on the NSAA transfer list prior to May 1 shall be ineligible for ninety school days, with such transfers being subject to hardship waiver guidelines.

2.7.8 Nebraska transfer students must have signed and delivered all forms necessary to make such transfer to the school in which he/she intends to enroll for the 2020-2021 school year prior to May 1, 2020; for the student to be eligible. The school to which the transfer is being made must have notified the NSAA office via an NSAA online transfer form, no later than May 1, 2020. The student would become ineligible for ninety school days the next fall if the student were to change his/her mind and decide not to transfer. If such student were to transfer to the new school, but later decides to return to his/her former district before 90 school days have elapsed, such student will be ineligible in the former district for the remainder of the 90 school days, with the ineligibility period commencing at the start of the fall semester. Those students, who did not have their enrollment forms signed, delivered and accepted prior to May 1, 2020, shall be ineligible for ninety school days, with such transfers being subject to hardship waiver guidelines.

2.7.9 Transfer to Home School District. Any student entering high school for the first time after promotion from grade eight who did not initially enroll in the high school located in the school district where the student's parents have their domicile, or a student who transfers back to a high school located in the school district where his/her legal parent(s) have established their domicile shall be ineligible for ninety school days.

3.5 / 3.1 Once the season of a sport begins, a student shall participate in practices and compete only in athletic contests/meets in that sport that are scheduled by his/her school. Any other competition will render the student ineligible for a portion of, or all of, the season in that sport. The season of a sport begins with the first date of practice as permitted by NSAA rules.

3.5.1 During the season of a particular sport, athletes participating in that sport for a high school may attend, but may not physically take part, either as an individual or as a member of a team, in the sport activity in which instruction is being offered in the clinic, camp or school.*(Refer to 3.5.1.1 for exception in Swimming & Diving.)

3.6 A student shall not participate on an all-star team while a high school undergraduate.

3.7 A student must maintain his/her amateur status.

NPHS ACTIVITIES ELIGIBILITY

1. Academic Requirement

Any student who is failing in TWO or more classes for two consecutive weeks will be ineligible for that next week's activities. Grade averages are based on the student's cumulative average for that grading period. The length of ineligibility will be from that Monday through and including Saturday activities.

2. Strength and Conditioning Requirement

All NSAA IN-SEASON ATHLETES must complete at MINIMUM 2 days per lifting per week. This is a structured, supervised lifting session **at** NPHS run by NPHS coaches & staff.

These days can be met in the following ways:

- Enroll in Strength & Conditioning Classes
- AM Open Weight Room: M - F (7:00 - 7:45)
- Wednesday Afternoon: 2:45-3:30
- Saturday Morning: 10:00-10:45
- Scheduled Time By Sport Head Coach



Attendance will be pulled by the Activities Office on Monday AM & will be applied that week. If a student athlete fails to complete two days of strength and conditioning sessions:

- First Week: Student Athlete Goes on Eligibility Warning List
- Second Week: Student Athlete In-Eligible for Competitions That Week.

If injury or extenuating circumstances do not allow a student-athlete to meet the required days, the Activities Director and Head Coach

ATTENDANCE & CLASSROOM ASSIGNMENTS

Students **will not** be allowed to practice and/or participate unless he/she is in attendance for 2 periods of their scheduled classes the day of practice and/or activity. They are required to be in school at the beginning of the day until dismissal. Students absent on a Friday must receive permission from the Activities Director and coach/sponsor to compete/perform in a Saturday event. There may be circumstances where

students will miss school due to doctor appointments. If a student must be absent the day of a contest, parents should call the Activities Director for clearance to participate. Doctor's notes are required to be submitted to the Activities Director upon coming to school in order to be excused. Please do not try to interpret the rule yourself.

Students are out of school throughout the school year due to many activities. All students are responsible for all assignments and they are made up prior to or as soon as possible after the activity.

STUDENT-ATHLETE REQUIRED FORMS

The Physical Examination Card, Code of Conduct, Travel/Medical Release Form, NSAA Parental Consent Form, Great Plains Health Consent to Treat, and Random Drug Testing Consent Form can be found at: www.npbulldogs.com. You will need to click on the **"NPHS ACTIVITIES REGISTRATION"** to access and



complete these forms. In addition, each student must purchase an Activity Card (\$40) and must pay all outstanding fees, and fines. When the above mentioned have been completed, the student will be issued a permission slip (color of slip will be different each sports season) and will be able to checkout for the activity they have indicated. All coaches/sponsors are responsible to see that students out for their activity have a permission slip (different color each sports season) from the Activities Office before a student is allowed to check out for the sport or participate in any practices or contests. A physical examination taken any time after May 1st is good for the next school

year.

Each head coach/sponsor will have access to the Family ID file for their sport/activity which will have their participant's travel/medical release forms. This information can be accessed through their cell phone, tablet, or laptop computer.

INSURANCE

North Platte Public School District is not liable for the expense involved in the treatment of athletic injuries. The North Platte Public School District does not carry insurance of any kind to cover medical expenses which may occur from athletic participation. All students participating in extracurricular activities should be covered by medical insurance. It is the responsibility of the parent/guardian to provide adequate insurance to cover any medical expenses that may incur while a student is participating in a school-sponsored activity.

PRACTICE REGULATIONS

Head Coaches are to set their practice schedules. Head Coaches are to keep all stakeholders involved and aware of times and places to avoid conflicts. No athlete will work out or use school facilities unless he/she is under the direct supervision of a coach. No practice in any sport shall be held during the school year between the close of a season of a sport and the opening day of practice for the sport the following year.

Head varsity coaches need to be concerned with the total program in their particular sport. It is their responsibility to set up guidelines for other coaches in the system to carry out his/her wishes of certain skills, drills, and patterns of play which he/she might desire. Good communication and the ability to work together at all levels is a must for a successful program.

All practices must be finished by 6:30 P.M. on days except for Wednesday. Wednesday practices must be finished by 6:00 P.M.

Whenever classes are dismissed early, due to extreme heat, practice may begin immediately. It is the general policy of the district that whenever classes are cancelled, due to emergency winter conditions, school buildings are closed to student use for the day unless specific permission is given by the Superintendent of Schools for student use.

ATHLETIC TRAINER/TRAINING ROOM

Athletes are always to respect all equipment and supplies in the training room. Unauthorized students should not be permitted in the training room. The Athletic Trainer will have final authority for conduct in the training room.

North Platte High School has a certified athletic trainer on duty for all home contests. Great Plains Health provides the athletic trainer to coordinate our sports medicine program. The athletic trainer's primary responsibility is the prevention and care of ***school-related athletic injuries***. If athletes have injuries from participating in a non-school activity, they should seek their family physician. Our athletic trainer will help with the following: emergency procedures, evaluation and treatment of injuries, injury rehabilitation, conditioning techniques, concussions, etc.



If an athlete is injured during an activity, the athletic trainer and/or coach will administer emergency first aid if needed. The athletic trainer will be responsible for evaluating and diagnosing the injury. A coach from the coaching staff will contact the parent/guardian as soon as possible following an injury. All injuries must go through the athletic trainer at all times. A decision will be made upon evaluating the injury. Every precaution will be made in the best interest of the athlete.

CONCUSSIONS: RETURN TO LEARN PROTOCOL

Students who sustain a concussion and return to school may need informal or formal accommodations, modifications of curriculum, and monitoring by medical or academic staff until the student is fully recovered.

The school administration of North Platte Public Schools adopts the NDE Guidance entitled "Bridging the Gap from Concussion to the Classroom," (2nd Edition) 1 and accompanying Appendix, 2 as its return to learn protocol, with the recognition that each student who has sustained a concussion will require an individualized response.

Any student, parent or guardian who suspects that the student sustained a concussion must immediately inform the student's coach or building administrator. If a student is suspected of having a concussion, the student may not be permitted to participate or practice in any school-

sponsored activity.

The District encourages full cooperation and support from both students and parents in each student's return to learn protocol.

NPHS ACTIVITIES CHAIN OF COMMUNICATION

North Platte High School understands the emotions, frustrations and expectations that are present by participating in interscholastic activities. Many concerns or problems that arise are commonly items that are miscommunicated or misunderstood. That is why we suggest that if any student may have a problem(s) or concern(s), he/she should communicate those concerns to the head coach/sponsor prior to any communication by a parent. In the event that a parent feels the need to contact a coach about a situation involving their daughter/son prior to the student-athlete discussing the situation with the coach first, it shall be the coach's prerogative to include the student athlete in the initial discussion with the parent so there is transparency for all parties in regard to the issues being discussed. In addition, the coach may ask another party such as a school administrator or assistant coach to sit in on any such conversation.

This is the chain of command:

- Student Athlete to Coach
- Student Athlete and Parent to Coach
- Student Athlete, Parent, to Coach and Activities Director.



If your child speaks with the coach, and you feel the need to move to step 2, please call the coach or email the coach to set up a time to meet with your child present. The North Platte High School telephone number is 308-535-7105. If the coach cannot be reached, please call the Activities Director. A meeting will be set up for you. Please do not attempt to confront a coach before or after a contest or practice. These can be emotional times for both the parent and the coach. Meetings of this nature do not generally promote positive resolution. If there is still conflict, after step 2, the parent

should call and set up an appointment with the Activities Director to discuss the situation with the coach, parent, and participant present.

NPHS COACH - PARENT COMMUNICATION

Please remember, involvement in activities is your child's opportunity to succeed and fail in a safe environment. As your children become involved in the programs at North Platte High School, they will experience some of the most rewarding moments of their lives. It is important to understand that there also may be times when things do not go the way you or your child wishes. At these times discussion with the coach is encouraged, but also, please encourage your kids in all situations.

INFORMATION YOU SHOULD EXPECT FROM YOUR CHILD'S COACH

At the beginning of each season, parents will have an opportunity to and are encouraged to attend a coach, player, parent meeting. At this time, you should become aware of the following:

- Philosophy of the coach and the expectations the coach has for your child, as well as all the players on the squad.
- Locations and times of all practices and contests.
- Team requirements: practices, special equipment, out of season conditioning.
- Procedure followed should your child be injured during participation.
- Discipline that may result in the denial of your child's participation.

COMMUNICATION COACHES EXPECT FROM PARENTS

- Concerns expressed following the chain of command below.
- Notification of any schedule conflict well in advance.
- Specific concerns with regard to a coach's philosophy and/or expectations.

APPROPRIATE CONCERNS TO DISCUSS WITH COACHES

- The treatment of your child, mentally and physically.
- Ways to help your child improve.
- Concerns about your child's behavior.



It is very difficult to accept your child not playing as much as you may hope. Coaches are professionals. They make judgment decisions based on what they believe to be best for all students involved. As you have seen from the list above, certain things can be and should be discussed with your child's coach. Other things, such as those on the following list, must be left to the discretion of the coach.

ISSUES NOT APPROPRIATE TO DISCUSS WITH COACHES

- Playing Time.
- Team Strategy.
- Play calling.
- Other student athletes.

EXPECTATIONS OF PARTICIPANTS

Since activities are very demanding, participants should always use good judgment in their activities outside of school. Participants need to remember that they are not only representing themselves, but also, their school and community. We like to think of our participants as being our best citizens; therefore all participants should remember the following expectations covering student representatives of NPHS.

1. Any NPHS student who has illegally consumed, possessed, determined to be under the influence, and/or cited by law enforcement for any of the following: drugs (legal, illegal, prescription, and non-prescription), narcotic, alcohol, inhalant, “look-alike” drug, tobacco, or possession of drug paraphernalia. A NPHS student determined to be a delinquent child under any other circumstances that is indicative of poor citizenship; or placed on school suspension/probation for disciplinary actions; shall be ruled ineligible to participate in any interscholastic competition or performance of the activities program for a period of time outlined under the Code of Conduct section. In addition, a student may be withheld from participation, should they not demonstrate good citizenship while in attendance at activities or school.

2. If a participant violates a rule or regulation in the *North Platte High School Extracurricular Student Activities Handbook (Code of Conduct)*, or in the *North Platte Schools Student Handbook* on an activities trip, the sponsor will prohibit the student from any remaining participation. The sponsor will contact the appropriate administrator in North Platte who may request the student’s parents or guardians to pick up the



student from the activity at the expense of the parents. If an administrator or the parents cannot be contacted, the student will remain under the direct supervision of the sponsor for the remainder of the trip.

3. Interscholastic eligibility for grades 9 through 12 shall be governed by the rules set forth in the Constitution and Bylaws of the Nebraska School Activities Association. Decisions relating to capacities or abilities of student assignments to positions, attitudes and action which directly affect morale and performance are made by the sponsor in

charge.

4. Students are expected to be in attendance at least 1/2 day (2 periods) to be eligible to participate in practice and contests. Any student who is failing two or more classes for two consecutive weeks will be ineligible for that week’s sports/activities.

5. Any absences from practice must be approved by the sponsor prior to absence except when the student is absent from school. Whether the absence is excused or unexcused, and the number of absences permitted will be left to the discretion of the coach/sponsor in that sport/activity.

6. Clothing should be neat, clean and free from questionable markings. Individual sponsors may request certain dress for game days and trips.

7. Students will adhere to the rules and regulations as listed in the *North Platte Schools Student Handbook* Policies and regulations which apply to general pupil conduct also apply to the activities program.

8. Each participant is expected to:

- a. Consider all opponents as guests at NPHS and treat them with respect.

- b. Accept the decision of the officials without question.
- c. Never use abusive or irritating remarks from the sidelines.
- d. Applaud good sportsmanship from opponents and teammates.
- e. Strive for victory through fair play according to the rules of the game.
- f. Do everything possible to encourage enthusiasm for the game, show courtesy and respect for the players, coaches, and fans.
- g. Win without boasting and lose without excuses.
- h. Do all within their power to make the entire activities program something we will always be proud of.

ACTIVITIES CODE OF CONDUCT

The following Activities Code of Conduct has been developed for the purpose of establishing and maintaining a quality activities program at NPHS. Your desire and willingness to adhere to the Activities Code of Conduct will involve a sense of pride and self-discipline which will greatly aid you in future goals and endeavors. School athletics/activities are defined as any participation in school-sponsored extracurricular programs and/or representation of the school through these programs outside the classroom.

Scope of the Code. The participant agrees to abide by the expectations found previously in this handbook for Extracurricular Student Activities for twelve (12) months a year for all years in attendance at North Platte High School. The consequences listed below for alcohol, steroids, drugs, controlled substances, drug paraphernalia possession, tobacco, state law violations, probation violations, and school rule infractions are cumulative during the student's high school career. The Activities Code of Conduct applies to all athletic and activity programs sponsored by the school.



Self-Reporting. A student in violation of the Activities Code of Conduct will reduce the consequences, where applicable, by self-reporting his/her violations. Students must self-report to one of the following people: a Sponsor or Coach, Assistant Principal, Principal, or Activities Director within seventy-two (72) hours of violating the Activities Code of Conduct.

Thursday School. Any student who is assigned a Thursday school may not participate in or attend any school function on that date.

TIER ONE: Consequences for Tobacco, Alcohol, School Rule Infractions, Criminal, & Probation Violations

Any NPHS student who has illegally consumed, possessed, determined to be under the influence, and/or cited by law enforcement for tobacco (including but not limited to cigarettes, cigars, chewing tobacco, e-cigarettes, tobacco product look-alikes, and products intended to replicate tobacco products either by appearance or effect), alcohol, school rule infractions, criminal offenses (excluding minor traffic violations and hunting violations), and probation violations will result in the following consequences:

*Students enrolling in a diversion program in lieu of drug/alcohol charges being filed do not waive any extra-curricular policy suspension.

1st Offense: Exclusion from one-third (1/3) of the next public performances for that sport and/or activity. If the participant self-reports **and** completes a school approved evaluation/education/treatment program at his/her own expense, then the consequences will be reduced in half with a minimum exclusion from two (2) competitions/ performances. If the offense occurs at the end of the season, then consequences would carry over to the participant's next athletic and/or activity performance, or school year. The student will not be allowed to travel at this time, but is expected to practice and attend all meetings. Public performances are

defined as appearances before a public audience of students and/or adults while participating in a competition, performance, meeting or other such public appearance.

*Participants must finish the season and be in good standing with the head coach. Failure to complete the season will result in the consequences continuing on to the next activity season that the student participates in.

2nd Offense: Exclusion from one-half (1/2) of the next public performances for that sport and/or activity. If a participant self-reports **and** completes a school approved evaluation/education/treatment program at his/her own expense, then the consequences will be reduced in half with a minimum exclusion of three (3) competitions/performance. If the offense occurs at the end of the season/year, the consequences would carry over to the participant's next athletic and/or activity

season, or school year. The student will not be allowed to travel at this time, but is expected to practice and attend all meetings. In addition, the participant must satisfactorily complete a school approved evaluation/education/treatment program at his/her own expense. If the participant chooses not to undergo or satisfactorily complete the evaluation/education/treatment program, the resulting consequence will be the same as that of a third offense.

*Participants must finish the season and be in good standing with the head coach. Failure to complete the season will result in the consequences continuing on to the next activity season that the student participates in.

3rd Offense: Exclusion from participation in all public performances for all athletics and/or activities for one (1) calendar year from date of the infraction, which include all practices. In addition, the participant must satisfactorily complete a school approved evaluation/education/treatment program at his/her own expense. Until the school approved evaluation/education/ treatment program is satisfactorily completed, the student will not be allowed to participate. After completion of the consequences for the third offense, the participant will be on a probationary status. If another offense occurs, the third offense consequences will be applied.



TIER TWO: Consequences for Drug Violations

Any NPHS student who has illegally consumed, possessed, determined to be under the influence, and/or cited by law enforcement for any of the following: drugs (legal, illegal, prescription, and non-prescription), narcotic, inhalant, “look-alike” drug, or possession of drug paraphernalia will result in the following consequences:

*Students enrolling in a diversion program in lieu of drug/alcohol charges being filed do not waive any extra-curricular policy suspension.

1st Offense: Exclusion from one-third (1/3) of the next public performances for that sport and/or activity. If the participant self-reports **and** completes a school approved evaluation/education/treatment program at his/her own expense, then the consequences will be reduced in half with a minimum exclusion from two (2) competitions/ performances. If the offense occurs at the end of the season, then consequences would carry over to the participant’s next athletic and/or activity performance, or school year. The student will not be allowed to travel at this time, but is expected to practice and attend all meetings. Public performances are defined as appearances before a public audience of students and/or adults while participating in a competition, performance, meeting or other such public appearance.



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Exception

Should a student come forward to school personnel or public health officials asking for assistance with an alcohol-tobacco-chemical dependency problem, the student may return to participate after he/she has satisfactorily completed or has received adequate counseling and/or treatment.

1. The admission of the alcohol-tobacco-chemical dependency problem is volunteered and not as a result of either school or law enforcement investigations.
2. As a result of the admission, the student must show evidence of enrollment and satisfactory progress in an on-going alcohol-tobacco-chemical dependency counseling program.
3. The parent/ guardian and student agree to work with school personnel and substance abuse personnel to break the cycle of dependency.

Consequences for Serious Criminal Offenses (Felonies)

Any student charged with any serious criminal offense shall immediately be suspended from all athletic and/or activities including practices and meetings. A serious criminal offense is defined as any offense described as a felony in the statutes of the State of Nebraska, or any other state or the statutes of the United States Government. The suspension shall continue until the charges have been dropped, dismissed or resolved, and concluded. Concluded shall be defined as a trial on the merits ended and any sentence imposed and no appeal pending.



Grades

When a consequence from the Code imposed upon a student is associated with a grade for a class, the student will have an opportunity to make up the grade through an alternative assignment or activity provided by the school.

DUE PROCESS

When violations of NPHS Code of Conduct, except for serious criminal offenses, are alleged by the school, the school, through its coach, activities director or administrator, shall notify the student of the allegation or charges made against him/her and shall afford the student the opportunity to respond to the allegations prior to the imposition

of any penalties under the Code. The student's parents or guardians shall be notified of the allegations or charges made against the student and subsequent consequences, if any. Appeals for violations of this Code, except for serious criminal offenses, will follow the following order:

- Activities Director
- Student Services Director
- Superintendent of Schools or his/her designee
- Board of Education

Any student suspected of having been charged with a serious criminal offense, as defined previously, shall be suspended immediately upon the coach, activities director or administrator of the school having

notified the student of the charges and the student having been afforded the opportunity to respond to the allegations. The consequences will continue during any appeal process.

The student shall have the right to appeal a suspension for a serious criminal offense to the Superintendent of Schools or his/her designee within five (5) days of such suspension. A decision would be rendered within five (5) school days of the appeal. If the student believes he/she was not charged with a serious criminal offense or believes he/she was being unjustly charged with the crime and should not be suspended, he/she may ultimately appeal the suspension to the Board of Education. The Board of Education may allow the student to present his/her position or suspension to the Board in executive session, provided the student does not specifically request the action to be done in an open session and consent to all information possessed by the District concerning the matter to be presented to the Board in an open meeting. The Board's decision shall be final.

VARIATIONS IN ATHLETIC/ACTIVITY PERFORMANCES AND SEASONS

The coach, activities director, or administrator representing the school will interpret this Code and apply the interpretation to the best of his/her ability in instances, where the Code may not clearly delineate a specific set of circumstances.



**ACKNOWLEDGMENT AND SIGNATURE SHEET
FOR EXTRACURRICULAR STUDENT ACTIVITIES OF
NORTH PLATTE HIGH SCHOOL - 2021-2022**

Parents are required to sign a student's physical, giving their permission and approval for their son or daughter to try-out or participate in activities for North Platte High School.

By signing the physical, parents acknowledge that even with the best coaching, use of the most advanced protective equipment, and strict observance of rules, that injury is still a possibility. On rare occasions those injuries can be so severe as to result in total disability, paralysis, or even death. The signature allows the school to obtain, through a physician of its own choice, an emergency medical care that may become reasonable and necessary for the student in the course of athletic activities or such travel.

Parents and students are required to sign this acknowledgment sheet before students can try-out or participate in any sport/activity.

By signing the acknowledgment sheet, parents/guardians and students acknowledge that they have read the Handbook for Extracurricular Activities and agree to uphold and abide by the expectations, rules, code of conduct, and other content in the handbook.

Please sign, detach this page, and return to the Activities Office.

Student Name (Please Print): _____

Student Signature: _____ **Date:** _____

Parent/Guardian Signature: _____ **Date:** _____

School Board Approved: Summer of _____



NORTH PLATTE BULLDOGS

1220 W. 2nd Street
North Platte, NE 69101-3652
308-535-7105

[Home](#) | [Administration Forms \(PDF\)](#) | [Logout](#)

[Return to Main Application Form](#) | [Return to Coops Main Menu](#)

The Cooperative Sponsorship form for your school (below) has been saved.

The following errors must be fixed before you can submit this resolution:
You must enter the name of the Superintendent of your school.
You must enter the Board Member who seconded the motion for adoption.
You must enter the names of those who voted IN FAVOR OF the adoption of the resolution.
You must enter the electronic signature (name) of the Chair of the Board of Education.
You must enter the electronic signature (name) of the Clerk of the Board of Education.

COOPERATIVE SPONSORSHIP:

The following information is to be provided by each school before the application form can be submitted to the NSAA.

SCHOOL: North Platte

DATE SUBMITTED: June 3, 2021

- Please list the number of students enrolled in your high school.

	GRADE 9		GRADE 10		GRADE 11		GRADE 12	
	Girls	Boys	Girls	Boys	Girls	Boys	Girls	Boys
Current School Year:	142	153	147	144	140	168	154	132
Anticipated Next Year:	139	153	142	153	147	144	140	168
Anticipated Two Years Hence:	142	163	139	153	142	153	147	144

Board Member introduced the following resolution and moved its adoption:

Resolution Approving Cooperative Sponsorship Agreement

WHEREAS, a proposed Agreement has been negotiated and drafted regarding the cooperative sponsorship of a joint high school Boys Swimming, Girls Swimming program.

WHEREAS, a copy of the proposed draft is attached and incorporated by reference.

NOW, THEREFORE, BE IT RESOLVED by the School Board of School District No. 56 as follows:

- That the attached Cooperative Sponsorship Agreement do and hereby is approved;
- That the Chair and Clerk are hereby authorized to execute the attached Cooperative Sponsorship Agreement and to make the required application to the Board of Directors of the Nebraska School Activities Association; and
- That this resolution shall be effective only upon the adoption of a similar resolution by the Governing Board or School Board of the cooperating school(s) or school district(s).

The motion for adoption of the foregoing resolution was duly seconded by Board Member and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

whereupon said resolution was declared duly passed and adopted.

Chair, Board of Education

Clerk, Board of Education



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308-535-7105

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AGREEMENT FOR COOPERATIVE SPONSORSHIP:

[Guidelines for Cooperative Sponsorships \(PDF\)](#)

Is this a **NEW** Cooperative Sponsorship or a **RENEWAL** of an existing Cooperative Sponsorship?

NEW RENEWAL

This Agreement is made between/among the School Boards of:

School District No. , , Nebraska and

School District No. , , Nebraska and

School District No. , , Nebraska and

School District No. , , Nebraska.

The parties agree as follows:

- Joint Application.** The above-named governing boards shall jointly make an application to the Nebraska School Activities Association (NSAA) Board of Directors before (July 1 for fall activities, September 1 for winter activities or January 1 for spring activities) **2021**, for approval for cooperative sponsorship of a joint high school program.

Please check the activity or activities for which the above-named governing boards are applying for cooperative sponsorship.

FALL	<input type="checkbox"/> FB6	<input type="checkbox"/> FB8	<input type="checkbox"/> FB11	<input type="checkbox"/> VB	<input type="checkbox"/> BCC	<input type="checkbox"/> GCC	<input type="checkbox"/> GGO	<input type="checkbox"/> BTE	<input type="checkbox"/> SB	<input type="checkbox"/> UBO
WINTER	<input checked="" type="checkbox"/> BSW	<input checked="" type="checkbox"/> GSW	<input type="checkbox"/> WR	<input type="checkbox"/> BBB	<input type="checkbox"/> GBB	<input type="checkbox"/> BBO	<input type="checkbox"/> GBO	<input type="checkbox"/> PP	<input type="checkbox"/> SP	<input type="checkbox"/> DE
SPRING	<input type="checkbox"/> BA	<input type="checkbox"/> BTR	<input type="checkbox"/> GTR	<input type="checkbox"/> GTE	<input type="checkbox"/> BGO	<input type="checkbox"/> BSO	<input type="checkbox"/> GSO	<input type="checkbox"/> UTR		
OTHER	<input type="checkbox"/> VM	<input type="checkbox"/> IM	<input type="checkbox"/> JO							

hereinafter "combined program," for students attending the above-named schools for years:

2021-2022

2022-2023

2023-2024

(Check all school years to be covered. Cooperative Sponsorship Agreements must be for a minimum of two years.)

- Purpose.** The purposes for the above-named boards agreeing to apply for authority to cooperatively sponsor the combined program are as follows: (Specify conditions which have prompted the Boards to agree.)

a.

Provide opportunity for Ogallala athletes to compete in Swim and Dive. We are one of the only programs in the area that provides this.

b.

Mutually beneficial for both communities. Provide opportunity for Ogallala students and North Platte gains more members to their team.

c. Does not impact classification due to NSAA only offering Swim and Dive in Class A.

d. Common practice with other schools in Swim and Dive in NSAA.

3. **Agreement to Cooperate.** If the joint application is approved by the NSAA Board of Directors, the above-named governing boards agree that they will cooperatively sponsor the combined program in the school years specified, provided that nothing in this provision shall be deemed to require that the governing boards offer that combined program at all in any particular year.

4. **Terms and Conditions of Cooperative Sponsorship.** Any combined program shall be cooperatively sponsored upon the following terms and conditions:

a. **Team Name, Mascot and Team Colors.** The team shall be known as (Name) , (Mascot) , with School District No. serving as host school district. The team colors are .

b. **Contracts.** Except as otherwise provided herein, contracts related to the cooperatively sponsored team with groups such as referee associations, with individuals, or with other schools or school districts, shall be made by the governing board of School District No. , after consultation with the governing board of the cooperating school district. **In the event this co-op qualifies for reimbursement for any state championships, the check should be written to the head school.**

c. **Allocation of Costs.** All costs of the combined program shall be allocated between/among the parties in the manner indicated below for each expenditure category listed:

I. Expenses for transportation, including daily transportation of participants to and from practice sessions and contests. (Specify method of allocation.)

II. Expenses for transportation to "away contests." (Specify method of allocation.)

III. Expenses for spectator buses. (Specify method of allocation.)

IV. Expenses for facilities, lights, heating, showers, towels, laundry, etc., of the host school, including maintenance of practice and competitive facilities. (Specify method of allocation.)

V. Expenses for banquets and awards. (Specify method of allocation.)

VI. Expenses for scouting, coaches' meetings and workshops. (Specify method of allocation.)

VII. Expenses for payment of referees and other personnel necessary to stage the event. (Specify method of allocation.)

VIII. Expenses for purchasing of supplies and equipment. (Specify method of allocation.)

IX. Expenses for salary and fringe benefit costs for coaches and other activity personnel. (Specify method of allocation.)

North Platte: 100%

X. Other expenses. (Specify method of allocation.)

In the event that the allocation of an expenditure item is not specified above, the costs of that item shall be shared EQUALLY between/among the cooperating parties.

d. Allocation of Gate Receipts. Funds from gate receipts shall be divided by the parties after payment of referees and other personnel in the following manner: (Specify method of allocation.)

North Platte: 100%

In the event the gate receipts are insufficient to make the payments, the parties shall make up the difference in the following manner: (Specify method of allocation.)

North Platte: 100%

e. Concessions. The provision of concessions at home contests shall be the responsibility of the home location school, and concession revenues shall not be covered by the provisions of this Agreement unless the parties specifically agree to the contrary herein.

f. Utilization of Resources. Personnel in charge of the program shall make every attempt to utilize the resources of each of the cooperating schools, such as equipment and uniforms.

g. Employment of Personnel.

I. The head coach of the combined program shall be employed by the school board of School District No. 56.

II. Other joint program personnel, if any, shall be employed as follows:

POSITION	EMPLOYER
Kathleen Craig	North Platte Public Schools
Janeen Kinder	North Platte Public Schools

III. Recommendations for employment of personnel by each board shall be in accordance with the board's policies.

IV. Coaches and other personnel employed by a school district shall meet applicable state requirements.

h. Control and Supervision of Programs and Participants. The control and supervision of a combined program, and of the behavior of student participants in the program, shall be the responsibility of the host school district.

The control and supervision of student participants while in transport to and from the host school district shall be the responsibility of the home school district.

5. **Interdistrict Advisory Board.** An Interdistrict Advisory Board may be formed from members of the schools to work on the improvement of the various co-sponsored programs.

6. **Resolution of Disputes.** Any disputes relating to this Agreement, or items in this Agreement requiring clarification, will be investigated by the school superintendents from each school, and they will present their findings and recommendations to their respective boards.

7. **Term, Dissolution.** The term of this Agreement shall be for school years 2021 and 2022. The Agreement shall terminate at the end of the last school year specified, unless extended by mutual agreement. If the parties determine to extend the Agreement beyond the period specified, they agree to submit a "Cooperative Program Renewal Agreement" form to the NSAA Board of Directors prior to July 1 for fall activities, September 1 for winter activities and January 1 for spring activities, preceding the school year or season in which the co-op program is to be implemented. If the parties determine to dissolve the Agreement at an earlier date, they agree to submit a request in writing from both schools signed by the Superintendent and Board Chairperson prior to July 1 for fall activities, September 1 for winter activities, and January 1 for spring activities. If the early dissolution of the Agreement is not approved, the combined program must be offered cooperatively, or not at all, during the remaining terms of the Agreement.

8. **Liability Insurance.** Nothing contained in this Agreement shall relieve any party to this Agreement from liability for its negligence or that of its officer, agents and employees. Each party shall carry a minimum liability insurance limit in the amount of \$ for any

one liability occurrence and carry a minimum aggregate liability insurance limit of \$ for any accumulation of separate liability occurrences that may occur during the insured policy period. The policy shall name the officers, agents and employees of the other party as named insured. Each party shall provide the other party with a certificate evidencing such insurance coverage.

Status of Cooperative Sponsorship Agreement Forms required of each school:

1. [North Platte submitted their Cooperative Sponsorship Agreement Form on June 3, 2021](#)
2. Ogallala has not yet submitted their Cooperative Sponsorship Agreement Form

Once all of the schools have completed their individual Cooperative Sponsorship Agreement Forms, the final portion of this application will be shown below for you to complete and submit to the NSAA office.

Save & Continue

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**Substitute Teacher
Employee Handbook
2021-2022**

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2021-2022 NPPSD School Calendar



North Platte Public Schools

UNITED IN RESPECT COMMUNICATE - CONNECT - COMMIT DESTINED FOR GREATNESS

August

16 - 1st Day of School K-9th

17 - 1st Day of School 10-12

September

7th - No School - Labor Day

17th - No School - Professional Development

October

15 - No School - Professional Development

21 - P/T/C - K-12

22 - P/T/C - K-12

November

12 - No School - Professional Development

24-26 - No School - Thanksgiving

December

21 - End of 2nd Q

22 - No School - Professional Development

23 December - 4th of January - No School - Holiday Vacation

January

17 - No School - PD

February

18 - No School - PD

25 - No School

March

10- Professional D

11- No School K-12

17-18 P/T/C (K-12)

April

14-18 -No School

19 - No School - PD

May

19 - Last Day of school

20 - Professional D

NPPSD DISTRICT INFORMATION

Absence Management System/SmartFind Express

308-365-1456 / 844-915-1930 <https://nppsd.eschoolsolutions.com/logOnInitAction.do>

Administration Office (McKinley)

Human Resources

Carol Halley

308-535-7100

308-535-3319

301 W F Street

challey@nppsd.org

Adams Middle School

James Ayres

Brett Joneson

Jill Dolan

Kristi Wever

308-535-7112

Principal

Asst. Principal

Attendance Secretary

Secretary

1200 S McDonald

Cody Elementary

Dr. Tami Eshleman

Ashley Beachner

308-535-7132

Principal

Secretary

2000 W 2nd Street

Eisenhower Elementary

Brad LaChapelle

Kay Wright

Alexis Bacon

308-535-7134

Principal

Secretary (until 9/1/2021)

Secretary (start 9/2/2021)

3900 West A Street

Jefferson Elementary

Jeff Ellsworth

Elizabeth Buhlke

308-535-7136

Principal

Secretary

700 East 3rd Street

Lake Maloney Elementary

Chris Vieya

Jenny Preece

308-532-9392

Principal

Secretary

848 E. Correction

Lincoln Elementary

DaNesa Fleck

Lauressa Gillock

308-535-7138

Principal

Secretary

200 W. 9th Street

Madison Middle School

Robin Vahle

Sarah Nichols

308-535-7126

Principal

Secretary

1400 N. Madison

McDonald Elementary Kim Flanders Tamran Berol	308-535-7140 Principal Secretary	601 McDonald Road
North Platte High School Scott Siegel Jordan Cudney Micah Fisher Nick Miller Cheryl Hall	308-535-7105 Principal Asst. Principal/Director of Activities Asst. Principal Asst. Principal Secretary (Substitute Check in contact)	1220 W. 2nd Street
Osgood Elementary	308-535-7144	495 W. State Farm
Washington Elementary Harmoni Wagner Britni Walz	308-535-7142 Principal Secretary	600 W. 3rd Street

School Hours

Preschool

Buffalo	Monday - Thursday	7:45- 3:00
Washington	Monday - Thursday	8:00 - 3:15
Jefferson/ Osgood	Monday - Thursday	7:45-11:15/11:45-3:15

Elementary	8:05-3:30	
Madison Middle	7:50-3:07	
Adams Middle	8:15-3:26	
NPHS	8:05-3:25 (M,T,TH, F)	8:05-2:20 (W)

Substitute Report Times	Full Day	Half DayAM/PM
PreSchool	7:45- 3:45	7:45 - 11:30/11:45 -3:45
Elementary	7:45- 3:45	7:45 - 11:45/11:45 -3:45
Madison	7:30 -3:30	7:30- 11:30/11:30-3:30
Adams	7:45 -3:45	7:45 - 11:45/11:45 -3:45
NPHS	7:45- 3:45	7:45 - 11:45/11:45 -3:45

***Substitute report time refers to the time that the substitute is expected at the school when accepting a job in advance. When accepting a job in the morning or short notice please arrive ASAP.**

SECTION 1- Substitute Information

Certification Requirements

To substitute teach in the North Platte School District, candidates must have a valid teaching certificate. The types of certificate offered by the State of Nebraska are as follows:

- a) A Standard Nebraska Teaching Certificate
- b) A Substitute Nebraska Teaching Certificate
- c) A Local Substitute Nebraska Teaching Certificate.

Standard and Substitute Certificates

A standard certificate is issued to an individual who has met all of the requirements to be a teacher by the Nebraska Department of Education.

A substitute teaching certificate is issued to someone who held a traditional certificate in the past. The individual may have allowed the certificate to lapse and therefore may require additional credit hours to be taken before a standard certificate could be issued.

It is the responsibility of the substitute to secure their certificate with the Nebraska Department of Education.

Local Substitute Teaching Certificate

The option of a local substitute teaching certificate has been added to the type of teaching certificates offered by the Nebraska Department of Education. An individual who has taken a minimum of 60 college credit hours, including at least one course in education *may* qualify. Nebraska Department of Education determines certificates. Steps needed to determine if you qualify as a local substitute teacher are:

- 1) Send a copy of your college transcripts to the Nebraska Department of Education to be reviewed.
- 2) Request a “Local Substitute Application Packet” from:
Nebraska Teacher Certification Office
301 Centennial Mall South
P.O. Box 94987
Lincoln, NE 68509-4987
(402) 471-0739
www.nde.state.ne.us/TCERT/
- 3) If we determine that your transcripts meet the guidelines, a letter of recommendation from the North Platte Public Schools Board of Education will be issued.
- 4) North Platte Public Schools will fax your letter of recommendation to the Nebraska Dept. of Ed.

Note: Please be advised that at the present time Local Substitute Teachers are limited, by the State, to subbing a maximum of 90 days within a calendar year from the receipt of their certificate. **If you are a local sub, you are responsible for keeping track of your days worked so you do not exceed 90 days.**

Substitute Teacher Application Process

Once you have a current teaching certificate (standard, substitute or local) you will need to apply online at www.nppsd.org Substitute applicants will be contacted for an interview with the HR Director prior to hiring. Once hired, substitutes will be responsible for submitting the following documents prior to subbing:

1. **Substitute Teacher Information Sheet**

This form asks some basic informational questions about you. It also asks you to tell us the days of the week that you are able to substitute teach as well as the grade levels in which you prefer to teach.

2. **W-4 & W-4N**

These are the standard Federal and State of Nebraska forms that allows us to withhold the correct Federal and State Income Taxes from your pay.

3. **I-9**

This is also a standard Federal form that proves to us that you are a United States Citizen. We need the following documentation:

(A) Passport, or	(B) Two of the following; Driver's License, Birth Certificate, or Social Security Card.
-------------------------	-----------------------------------------------------------------------------------------

Please bring required documentation with you when you return your paperwork and we would be happy to make the copies necessary to attach to this form.

4. **Criminal History and DHHS Child/Adult Abuse Background Check Forms**

These online forms allow us to run background checks to ensure that we do not expose the students of North Platte Public Schools to someone who may have committed a felony that injured a child or could cause potential difficulties working with children.

5. **Direct Deposit Form**

North Platte Public Schools pays only via electronic funds transfer. This form allows us to transfer funds into your account. We will need either a voided check or documentation on bank letterhead with your routing and account number for where you would like your pay deposited. All information regarding your paycheck is now available online. You will receive instructions for accessing the Employee Portal. If you need assistance, you may call **the Business office**.

SECTION 2- Performance Expectations

North Platte Public Schools Substitute Teachers are expected to exhibit a high degree of instructional skill and classroom management ability. The following list of expectations is not meant to be inclusive but merely to outline expectations. Substitute Teachers shall perform such duties as assigned by the administrator. Substitute Teachers should report to the **building office** at the beginning of the teaching day. You may be asked to correct daily papers, workbooks, and assume supervision responsibilities as assigned by the building principal. If you have any questions on procedures please contact the building principal.

1. Check in (beginning of your sub time) and out (end of your sub time) of the office with the secretary and by signing in as required by each building.

2. Substitute jobs are scheduled in the [Absence Management System/SmartFind Express](#)

Substitutes are expected to follow the times below (unless taking a last minute job) to review lesson plans, help supervise, etc. If the teacher's plan time is at the beginning or end of the day substitutes are still expected to be at the school during that time, in case additional coverage is needed in another classroom.

Substitute Report Times	Full Day	Half Day/AM/PM
PreSchool	7:40- 3:45	7:45 - 11:45/11:45 -3:45
Elementary	7:45- 3:45	7:45 - 11:45/11:45 -3:45
Madison	7:30 -3:30	7:30-11:30/11:30-3:30
Adams	7:55 -3:45	7:45 - 11:45/11:45 -3:45
NPHS	7:45- 3:45	7:45 - 11:45/11:45 -3:45

3. Supervise students during class time as well as transitional times. Check with fellow teachers for directions on how to transition students from their room to other classes or activities. Providing adequate supervision is a serious responsibility. This responsibility extends throughout the dismissal time. Follow prescribed lesson plans.

4. Please leave a note for the teacher highlighting the day's events. You may email this information to the teacher if you prefer.

5. Please be reminded that computers are for instructional purposes only. Personal communications, on-line personal browsing, personal shopping, selling, or trying to access inappropriate sites is strictly prohibited.

6. Do not use cell phones in the classroom or hallways. Cell phone use is to be limited to planning time and lunch time.

7. Substitute teachers are expected to be reliable employees. Reliability is exhibited by following through when a job is accepted and **not cancelling at the last minute.**

While we try to make our handbook and the list of expectations as complete as possible, not every instance can be described. In summary, it is expected that ***Substitute Teachers will model professional behavior.***

SECTION 3 - Wages Information

Pay Scale

The pay scale for substitute teachers is as follows:

Daily Rate: \$130

1 - 10 Consecutive days for the same teacher \$130.00/day (1/2 day is \$65)

Long Term: \$200

11+ Consecutive days for the same teacher assignment.

If there is a discrepancy and a sub shows up for a job that is no longer needed and they were not contacted or activity cancellation, then the sub may leave without pay or be paid for half day and be assigned by the building principal or designee.

North Platte Public Schools has an incentive program for substitutes. Substitutes who successfully complete the **Sub Skills Basic Training** from <https://stedi.org/> will be eligible for additional compensation based upon the following criteria:

- Subbed for a minimum of **40 school days**
- **Presents SubDiploma** to Human Resources
 - Must be renewed annually
 - Substitute is responsible for cost of program - approximately \$39.95
- May only limit subbing to secondary or elementary, if a sub elects to only sub in certain buildings then the sub would not be eligible for incentive
- Substitutes will be eligible for three years of incentive upon successful completion. Subs will have to complete the training every three years to qualify for incentive.

Substitutes will be compensated an additional **\$10/** day in the following July if the preceding requirements are met on an annual basis.

Paycheck Procedures

North Platte Public Schools payroll is completed on a monthly basis. Direct Deposits (in lieu of checks) are wired to your financial institution(s) on the 20th of each month for hours worked in the previous month. You will receive instructions to the **Employee Portal** upon hiring. Contact HR or the Business Office if you need assistance. Employee Portal will not be available until after the first paycheck.

Payroll is figured per calendar month for the previous calendar month.

Example #1: If you work the 1st of September, you would receive payment for that assignment on the 20th of October.

Example #2: If you work on the 30th of September, you would receive payment for that assignment on the 20th of October as well.

SECTION 4 - Electronic Systems

District Email

District email will only be issued to staff members who meet the following criteria:

1. Former NPPSD teacher
2. Substituted for the district for at least three years with an average of over 40 days per year
3. Accepted long term sub job of 20+ days
4. Signed Technology User Agreement

Requests for district email must be submitted to the Human Resources office. The Human Resources office will notify the Technology Department of permission to grant district email to substitutes.

Staff Checking In/ Out

North Platte Public School is committed to providing a safe learning environment. It is important to know at all times, who is present in the building. All substitutes will be issued a district identification badge to wear while substituting. Substitutes will check-in and checkout through **Raptor* with their staff ID. If staff do not have their staff ID, they will need to present a state-issued ID to office staff and receive a printed name tag. Staff must have ID readily visible at all times during school hours. Staff who leave during the day, will be required to checkout through **Raptor*.

**(Raptor* -is NPPSD visitor management system to assist in identifying adults within the building).

Cell Phones

The employees of North Platte Public Schools are expected to manage their personal cell phone use in the workplace so that the phone is not a source of distraction and a cause to be off-task in their work responsibilities. The on-duty employee is expected to be working and not using work time to make or take calls, read text or take pictures. Supervisors have the responsibility to monitor employee cell phone use and to take disciplinary action should the employee exhibit excessive use which interferes with their work responsibilities. Employees are required to restrict personal calls during work time and are directed to use personal cell phones only during scheduled breaks or lunch periods. Employees are expected to inform family members of the restrictions on cell phone use so the employee is not interrupted at work. The district is not liable for the loss of personal cell phones brought into the workplace.

Absence Management System/SmartFind Express

[Absence Management System/SmartFind Express](#)

1. To begin the process you will need to know your employee ID. You can find your employee ID on the Employee Portal on their Pay Advice. Once you secure your employee ID, you will be ready to begin.
2. Your employee ID will be used as your user ID and your Password when you register. IF you have a ZERO at the beginning of your employee ID - DO NOT USE THE ZERO.
3. Please call: 308-365-1456 / 844-915-1930 to register, using your Employee ID
4. Watch this video [System Orientation Training for Substitutes](#).
5. Log into the system by clicking above or typing it into your browser.

SECTION 5-Employee Expectations

Conduct

Employees are expected at all times to conduct themselves in a positive manner in order to promote the best interests of the district. Appropriate employee conduct includes:

1. Treating all visitors and co-workers in a courteous manner.
2. Refraining from behavior or conduct that is offensive or undesirable.
3. Reporting to administration suspicious, unethical, or illegal conduct.
4. Reporting to administration any threatening or potentially violent behavior by co-workers.
5. Complying with all district safety and security policies and procedures.
6. Wearing clothing appropriate for the work being performed.
7. Performing assigned tasks efficiently and in accord with established quality standards.
8. Reporting to work punctually as scheduled and being at the proper work station, ready for work, at the assigned start time and throughout the work day.
9. Giving proper advance notice whenever unable to work and reporting absence according to established procedures.
10. Adhering to the district-wide no tobacco restriction.
11. Maintaining cleanliness and order in the workplace.

Modeling Behavior for Students

Employees are expected to conduct themselves as good role models to students. Employees are instructed to avoid situations where an employee's behavior could be open to allegations, such as being alone with a student behind closed doors, in bathrooms or locker rooms. Employees are advised and directed to conduct themselves above reproach when working with or around students. **Employees are advised to conduct themselves as role models in the use of social media and cell phone cameras.**

Professional Boundaries Between Employees & Students

(Policy No. 4043)

School district employees and student teachers or interns ("employees") are responsible for conducting themselves professionally and for teaching and modeling high standards of behavior and civic values, both at and away from school. Employees are required to establish and maintain professional boundaries with students and must have appropriate relationships with students. They may be friendly with students, but they are the students' teachers, not their friends, and they must take care to see that this line does not become blurred. This applies to employees' conduct and interactions with students and to material they post on personal web sites and other social networking sites including, but not limited to, Instagram, Facebook, and Twitter. The posting or publication of messages or pictures or other images that diminish an employee's professionalism or ability to maintain the respect of students and parents may impair his or her ability to be an effective employee. Employees are expected to behave at all times in a manner supportive of the best interests of students.

Sexual Relationships Prohibited. Employees are prohibited from engaging in any relationship that involves sexual contact or sexual penetration with a student while the student is a current student and

for a minimum of one year after the date of the student's graduation or the date the student otherwise ceases enrollment. Sexual contact has the same meaning as in section 28-318, and sexual penetration has the same meaning as in section 28-318.

Reporting Child Abuse & Neglect

(Policy No. 4054)

Because of their daily contact with school-age children, educators and other school employees are in a unique position to identify abused and/or neglected children. Nebraska law defines child abuse or neglect as knowingly, intentionally, or negligently causing or permitting a minor child to be (1) placed in a situation that endangers his or her life or physical or mental health; (2) cruelly confined or cruelly punished; (3) deprived of necessary food, clothing, shelter or care; (4) left unattended in a motor vehicle, if such child is six years of age or younger; (5) sexually abused; or (6) sexually exploited by allowing, encouraging, or forcing such person to solicit for or engage in prostitution, debauchery, public indecency, or obscene or pornographic photography, films, or depictions.

Reporting Procedure. School employees who have reasonable cause to believe that a child has been subjected to child abuse or neglect or observe a child being subjected to conditions or circumstances which reasonably would result in child abuse or neglect will report the suspected abuse or neglect according to the following procedure.

1. Any school employee who has reasonable cause to believe that a child has been abused or neglected shall report the suspicion to the building principal immediately. Employees shall also personally report or cause a report to be made to local law enforcement or to the Department of Health and Human Services.
2. When the principal makes a report of suspected child abuse or neglect, he/she shall inform the employee(s) who made the initial report.
3. Nothing in the paragraph above shall hinder a school employee from fulfilling his/her/their obligation to report suspected abuse or neglect if he, she or they have reasonable cause to believe that a child has been abused or neglected.
4. Any doubt or question in reporting such cases shall be resolved in the favor of reporting the suspected abuse or neglect. Consultation between the administrator and school employee is encouraged, keeping in mind that prompt reporting is essential.

Contents of the Report. The report to authorities shall contain the following information to the extent it is available: (1) name and position of reporting person; (2) name, address, and age of abused or neglected person; (3) address of the person or persons having custody of the abused or neglected person; (4) the nature and extent of the abuse or neglect, or the conditions and circumstances which would reasonably result in such abuse or neglect; and (5) any other information that may be useful in establishing the identity of the persons involved and cause of the abuse or neglect.

Legal Immunity. Nebraska statutes give legal immunity from any civil or criminal liability to any person who makes a good faith report of child abuse or neglect or participates in a judicial proceeding resulting from such a report.

Notification of Arrest, Citation or Summons of Criminal Charges, and Certificate, License or Child Abuse Complaints

Employees must notify the HR Director or designee by telephone or in person within 24 hours after:

- 1. Arrest or Criminal Charges.** Any employee that is placed under arrest, into physical custody, or receives a citation, summons, or complaint for any, and all, criminal offense violations where:
 - a.** The maximum penalty for the crime equals or exceeds six months incarceration;
 - b.** The crime relates to abuse, neglect or endangerment of a minor, a minor was allegedly a victim or a witness, or the crime involves alleged sexual misconduct;
 - c.** Violate Nebraska Department of Education Rule 24;
 - d.** Conviction would impact performance of employee's job responsibilities, including offenses that:
 - i.** Would impact the responsibility to be a role model for students;
 - ii.** Would impact the employee's ability to operate a motor vehicle if the employee at times needs to travel during duty time or the employee at times drives our students, including on extracurricular activities; or
 - iii.** Would impact the employee's Commercial Drivers License if the employee's job requires that the employee have a CDL.
 - e.** The arrest or the alleged criminal activity occurred while the employee was on duty, on school property or in a school owned or utilized vehicle, or at a school-supervised activity or school-sponsored function.
 - f.** Employees must also promptly report to the Superintendent or designee whenever the employee has been sentenced to be incarcerated for any period of time, even if the offense was not otherwise reportable.

2. Certificate or License. The employee becomes aware that a complaint has been filed against the employee that could affect a certificate or license required for the employee's position. This includes proceedings of the Nebraska Department of Education related to an alleged violation of the NDE Standards of Conduct and Ethics, Chapter 27, and proceedings of the Health and Human Services related to an alleged violation of the professional standards of conduct for the employee's position.

3. Child Abuse. The employee becomes aware that a report of child abuse or neglect has been made against the employee under the Child Protection Act.

Further, employees must give full disclosure of any Child Protection Act investigation that resulted in an "inconclusive" determination that occurred at any time. Current employees must give such disclosure within ten days following adoption of this Policy. As a condition of employment, applicants for employment must give such disclosure prior to commencement of employment. Any hiring made without such disclosure shall subject being immediately revoked in the event the required disclosure was not given.

Employees must give full disclosure of the existence and nature of the above proceedings and must also promptly notify the Superintendent or designee of the disposition of the proceedings. Legal documents relating to the proceedings shall be treated and maintained as part of the employee's confidential criminal background file.

Failure to notify as required under this policy may subject the employee to disciplinary action, up to and including termination.

Personal Appearance of Employees

It is the expectation of the district that each employee's dress, grooming, and personal hygiene should be appropriate to the work situation and not be detrimental to the education process. While it is becoming more commonplace for employees to have tattoos, the expectation is that tattoos and/or body piercings are in good taste, do not cause a distraction in the workplace for other employees and students, and do not promote drugs, alcohol, or violence. It is preferable that the tattoo be covered whenever possible. The supervisor of the employee will determine the appropriateness of the tattoo and/or body piercings. The employee is reminded that they are expected to be good role models for students.

Disciplinary Procedures

When it becomes necessary to discipline an employee for unacceptable performance or behavior, the NPPSD Discipline Policy is designed to do so in a fair and consistent manner.

Attendance and Reliability

It is the practice of the NPPSD school district to require employees to report for work punctually, and to work all scheduled hours. Excessive tardiness and poor attendance disrupt workflow and productivity, and will not be tolerated. Regular and dependable attendance is an essential function of each job.

Request to Remove a Substitute From the Building

A Principal may determine that a particular Substitute teacher is not working well for their building. A request may be made that the Substitute teacher not be allowed to accept substitute jobs for that building or team. To notify the Substitute teacher of this decision, the form entitled "Administrator Request to Remove a Substitute From the Building or Team Substitute List" must be completed, and a conference held with the Substitute teacher. During the conference, the building principal will have the opportunity to discuss the issues with the Substitute teacher. **The required form will provide documentation of the decision. (See form included in the Appendix.)**

SECTION 5 - Classroom Expectations

Lesson Plans

Lesson plans should be arranged by the teacher ahead of time and left in the room or left in the front office. But in an emergency the teacher is to call the principal with the information. The principal can then pass that information onto the substitute. Please refer to guidance at the end of the handbook.

Substitute Evaluation

There is no formal evaluation for substitutes. Teachers are asked to leave feedback after a substitute has been in their classroom. If there is an issue, a building principal or the HR Director will contact the substitute.

Classroom Management

Remember: It is important for the substitute teachers to establish their classroom expectations and consequences at the beginning of the day. It is essential for teachers to be perceived by students as confident, as being in charge, and as being fair.

Respecting Students: Remember that each individual student is a person who deserves to be treated with respect regardless of their intellectual abilities, primary language, social training, cultural background, or personal circumstance. Students respect adults who respect them.

Staying in Control: It is extremely important for the teacher not to lose their temper or control of their emotions. Teachers should model appropriate behavior even under highly stressful situations. When teachers lose self control, it becomes more difficult to make proper decisions and to retain the respect of students. When teachers lose self control, their behavior often becomes the focus of attention rather than the student's behavior.

Eye Contact: Direct eye contact and non-verbal communication are effective classroom management tools, provided that the non-verbal communication doesn't become threatening or intimidating to students.

Raising Your Voice: Using different voice inflections in the classroom is appropriate only if it has a legitimate educational purpose, doesn't result in yelling (which is ineffective and abusive), and doesn't demean students.

Establishing Standards of Conduct: Letting the entire class know what your expectations are is key to having a successful educational day. "Establishing Standards" should be done as early in the day as possible. Teachers need to be firm, fair, and consistent. Setting reasonable standards and consequences and consistent enforcement of these standards is essential in maintaining a safe and orderly learning environment.

Logical Consequences For Student Behavior: Students need to understand that if they chose to follow or violate classroom expectations, a correlation exists between their choice and the consequence. Negative student consequences should be logical and in proportion to the seriousness of the violation. Rewards should also be in proportion to students' correct choices. Rewards should have a legitimate educational purpose, and the reward offered should be sufficient enough to motivate students to want to continue making correct choices.

Positive Reinforcement: Students, like adults, respond to positive reinforcement better than to sarcasm or use of negatives. Praising desired behavior is much more effective than punishing undesired behavior. Preventive discipline is more effective than reactive discipline. SEE PBIS literature.

Praise and Correction Guides: It is more powerful and appropriate to correct students one-to-one at every grade level. Students who are corrected in front of their peers often respond by acting out even more. Often the student who is being publicly disciplined will have their peer group rush to their support at the expense of the teacher. A general guideline at the elementary level is "to correct privately and to praise publicly." At the elementary level, it is generally acceptable to praise a particular student in front of other students. At the middle school and high school levels, individual praise normally needs to be done privately, while group praise is done publicly. Praise should always be genuine and never contrived.

Proximity & Classroom Management: There is a direct correlation of distance of the teacher from the student and student behavior. The closer a teacher is to a student, normally, the better the student's behavior. Teachers who walk around the classroom and monitor student conduct usually maintain much better classroom control.

Extinction: Minor unacceptable student behaviors are often best dealt with by using a technique known as extinction (ignoring minor negative behavior so it is not reinforced by providing desired attention). This technique usually results in minor unacceptable student behavior disappearing. If the undesired behavior persists, the teacher will need to use more direct and forceful disciplinary intervention strategies.

Expectations for Teachers, Substitutes and Administrators during absences

Absence Length	Teacher Responsibilities	Substitute Responsibilities	Principal Responsibilities
.5-10 days	<ul style="list-style-type: none"> ● Detailed Lesson Plans for one week (5 days) ● Have Sub Notebook easily available ● Classroom Schedule, Expectations, and Resources accessible ● Teachers reviews substitute satisfaction survey and makes the appropriate corrective action ● List of student IEP, 504 requirements, students with special accommodations (seating, restroom privileges, does not celebrate holidays, does not stand for flag, etc.) ● Copy of what was sent to students in Google Classroom 	<ul style="list-style-type: none"> ● Submit to principals detailed Lesson Plans for days 6-10 ● Follow Lesson Plan and Instructions left by teacher ● Follow classroom rules and expectations set by teacher ● Fulfill duties of teacher as assigned by building principals (ie. Recess, Lunch, etc.) ● Follow IEP and 504 requirements ● Substitute completes satisfaction survey at the end of the assignment 	<ul style="list-style-type: none"> ● Assures Lesson Plans are prepared and turned ● Notifies classroom teacher if no lesson plan were prepared ● Checks in with Substitute regularly throughout the day ● Principal review substitute survey and makes any corrective action needed ● HR Director reads substitute survey and makes any corrective action ● Assures a substitute-teacher's notebook is complete and visible
11+ days	<ul style="list-style-type: none"> ● Detailed Lesson Plans for first 10 days ● Have Sub Notebook easily available ● Learning Plans for duration of absence ● Classroom Schedule, Expectations, and Resources accessible ● Teachers reviews substitute satisfaction survey and makes the appropriate corrective action ● List of student IEP, 504 requirements, students with special accommodations (seating, restroom privileges, does not celebrate holidays, does not stand for flag, etc.) 	<ul style="list-style-type: none"> ● Follow Lesson Plan and Instructions left by teacher ● Submit to principals detailed Lesson Plans for days 11+ days ● Follow classroom rules and expectations set by teacher ● Fulfill duties of teacher as assigned by building principals (ie. Recess, Lunch, etc.) ● Follow IEP and 504 requirements ● Substitute complete satisfaction survey at the end of the assignment ● Facilitates Parent Teacher Conferences 	<ul style="list-style-type: none"> ● Assures Lesson Plans are prepared and turned ● Notifies classroom teacher if no lesson plan were prepared ● Checks in with Substitute regularly throughout the day ● Principal review substitute survey and makes any corrective action needed ● HR Director. reads substitute survey and makes any corrective action ● Assures a substitute-teacher's notebook is complete and visible

***It is important for Substitutes to know the expectations of teachers. If you believe you do not have the materials and information necessary for a successful day substituting, please contact the building principal.**

LESSON PLANS - It is vital that you take an adequate amount of time preparing for a substitute teacher. Give the substitute as much detail as necessary to make your wishes clear. Review, organize and clearly label materials to be left for the substitute. The substitute needs enough material to keep the students busy for the entire class period. Your instructions should be fairly detailed and legible, leaving no doubt about what you are trying to accomplish on that given day. It might even be a good idea to include the actual goals and objectives that you are trying to attain. But at all costs, leave the substitute

more than enough activities/material to keep the students busy. Always make a few extra copies.

*NOTE: Elementary classroom teachers have access to Planbook.edu that outlines all the materials for the day.

If you wish to leave your desks and cabinets locked, that is understandable, but at least leave a large sealed envelope marked "FOR THE SUBSTITUTE", containing all the items the sub will need for the day.

Make your expectations of the students clear - Studies indicate that a substitute has only the first 5 minutes of class to establish control of that class. A well-prepared group of students will most often comply with the substitute. Define best behavior for them. Never make jokes about substitute teachers and don't let students think that you have low expectations for days that you aren't there. Give students no opportunity to contradict the substitute. Use every available opportunity to remind your students about proper classroom behavior when guests — and that includes subs — are present. Work with your students to constantly remind them that if you do take an absence day, the class behaves properly. Make your expectations of substitutes clear - Take the time to discuss your expectations of student behavior with substitutes early in the year in case you are absent. When you are going to be absent, take the time to write thorough plans that account for every minute of class time.

A substitute-teacher's notebook, for use by any sub who may be assigned to your class, will be required. The notebook's emergency lesson plans and classroom management information will help ensure that everything runs smoothly while you're gone.

The sub notebook, clearly labeled and easily accessible from your desk, containing the following materials:

- *Copy of your school's bell schedule, including lunch schedules*
- *Updated copy of your classroom seating chart*
- *Updated copy of your roll sheet (Note: Students with health needs noted)*
- *Copy of your daily instructional schedule, including para support if applicable*
- *Copy of your classroom rules/ procedures/ syllabus*
- *List of your most helpful and responsible students*
- *List of all classroom textbooks used and where they are shelved*
- *Simple map of the school facility and grounds, including emergency-exit routes*
- *List of the names, room numbers, and extensions of your closest fellow teachers*
- *List of the names and extensions of your school's administrative personnel*
- *List of the names, room numbers, and extensions of the nurse, counselor, etc.*
- *At least three broad, flexible lesson plans that can be used throughout the year*



RECEIPT OF SUBSTITUTE TEACHER EMPLOYEE HANDBOOK OF NORTH PLATTE PUBLIC SCHOOLS

This signed receipt acknowledges that I am aware of and have reviewed a digital copy of the Substitute Teacher Employee Handbook of North Platte Public Schools. I acknowledge receipt of the Handbook in a satisfactory manner via electronic communication. This receipt acknowledges that I understand that I am to read and be familiar with the handbook, that I understand the handbook contains a disclaimer of contract, that I understand that the handbook includes the District's policies of non-discrimination and equity, and that specific complaint and grievance procedures exist in the handbook which should be used for responding to harassment or discrimination.

Date: _____

Employee's Signature

Employee's Printed Name

Return to the Human Resources Office

Anti-discrimination, Anti-harassment, and Anti-retaliation (Board policy #3053)

The School District does not discriminate on the basis of prohibited factors in employment and educational programs/activities. The School District affirmatively strives to provide equal opportunity for all as required by:

Title VI of the Civil Rights Act of 1964 - prohibits discrimination on the basis of race, color, religion, or national origin

Title VII of the Civil Rights Act of 1964 as amended - prohibits discrimination in employment on the basis of race, color, religion, sex, or national origin

Title IX of the Education Amendments of 1972 - prohibits discrimination on the basis of sex

Age Discrimination in Employment Act of 1967 (ADEA) as amended - prohibits discrimination on the basis of age with respect to individuals who are at least 40

The Equal Pay Act of 1963 as amended - prohibits sex discrimination in payment of wages to women and men performing substantially equal work in the same establishment

Section 504 of the Rehabilitation Act of 1973 - prohibits discrimination against the disabled

Americans with Disabilities Act of 1990 (ADA) - prohibits discrimination against individuals with disabilities in employment, public service, public accommodations and telecommunications

The Family and Medical Leave Act of 1993 (FMLA) - requires covered employers to provide up to 12 weeks of unpaid, job-protected leave to "eligible" employees for certain family and medical reasons

The Pregnancy Discrimination Act of 1978 - prohibits discrimination in employment on the basis of pregnancy, childbirth, or related medical conditions

The Uniformed Services Employment and Reemployment Rights Act (USERRA) – provides job protections and reemployment rights to military reservists and National Guard members called to active duty

The Boy Scouts of America Equal Access Act which prohibits discrimination against groups that wish to access district facilities

The Nebraska Fair Employment Practice Act (FEPA) – prohibits employment discrimination on the basis of race, color, national origin, religion, sex (including pregnancy), disability, marital status, and retaliation

Nebraska Age Discrimination in Employment Act (Age Act) – prohibits employment discrimination on the basis of age for those individuals who are over 40 years of age

The Equal Pay Act of Nebraska – prohibits discriminatory wage practices based on sex

The Nebraska Equal Opportunity in Education Act – prohibits discrimination on the basis of sex (including pregnancy) by any educational institution

Veterans Preference Law (NEB. REV. STAT §§ 48-225 to 48-231) - stipulates categorical preferences for employment for military veterans and for the spouses of disabled veterans

Additional School Board policies prohibit harassment and/or discrimination against students, employees, or patrons on the basis of sex, race, color, ethnic or national origin, religion, marital status, disability, age, pregnancy, and any other legally prohibited basis. Retaliation for engaging in a protected activity is also prohibited.

Any person who believes she or he has been discriminated against, denied a benefit, or excluded from participation in any district education program or activity may file a complaint using the district's complaint procedures.

Inquiries regarding compliance with any of the laws referred to in this policy may be directed to the superintendent or to the district's Title IX and/or Section 504/ADA Coordinator.

The following persons have been designated to handle inquiries regarding the non-discrimination policies:

Kevin Mills, Human Resource Director, 301 West F Street, North Platte NE 6910 (308) 696-3319

kmills@nppsd.org

APPENDIX

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SUBSTITUTE TEACHER EMPLOYEE DISCIPLINE FORM

Employee: _____

Position: _____ School/Department: _____

Date of Incident: _____ Time of Incident: _____

Nature of Incident: _____

Reason for Notice: _____

Specific Problem:

- | | |
|------------------------------------------------|--------------------------------------|
| _____ Tardy | _____ Violation of Safety Procedures |
| _____ Failure to Report for Assigned Job | _____ Conflict of Interest |
| _____ Failure to Supervise Students Properly | |
| _____ Discourteous Behavior to Other Employees | |
| _____ Insubordination | |
| _____ Discourteous Behavior to Students | |
| _____ Harassment | _____ Damage to District Property |
| _____ Not Performing Work/ Substandard Work | |
| _____ Improper Work Attire | _____ Violation of District Policy |

Disciplinary Action: (List Dates)

Verbal _____ 1st _____ 2nd _____ 3rd

Written _____ 1st _____ 2nd _____ 3rd

Termination _____



ADMINISTRATOR REQUEST FOR REMOVING A SUBSTITUTE FROM THE BUILDING

Substitute: _____

Request for Removal Made By: _____

Block from Building: _____ OR Block from a teacher _____

Date of Incident: _____ Time of Incident: _____

Substituting For: _____ Building: _____

Date of Incident: _____ Time of Incident: _____

Nature of Incident: _____

Principal's/Supervisor's Comments: _____

Substitute's Comments: _____

Substitute's Signature _____ Date _____

Principal's/Supervisor's Signature _____ Date _____

Human Resources Director's Signature _____ Date _____



North

Platte Public

Schools

**EMPLOYEES HANDBOOK
2021-2022**



North Platte Public Schools
301 West F
P.O. Box 1557
North Platte, Nebraska 69103-1557
(308) 696-3305
Fax (308) 535-5300

**2021-2022
Employees Handbook
North Platte Public Schools
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RECOGNITION OF POTENTIAL AMENDMENTS OR SUPPLEMENTS

In light of the unique challenges and circumstances posed by the outbreak of the novel coronavirus and

th eresnt promulgation of expansive federal regulations, the rules and information provided in this handbook may be supplemented or mended by the North Platte Public School District's administration at any time, consistent with applicable law and board policy. All staff shall be provided notice of any such changes by the North Platte Public School Superintendent's Office.

FOREWORD

Section 1 Intent of Handbook

Welcome to North Platte Public Schools. This handbook is intended to be used by all employees to provide general information about the District and to serve as a guide to the District's policies, rules, regulations, benefits of employment, and performance expectations.

References in this handbook to "classified employees" are intended to apply to all staff who are not required by their position to hold a teaching or administrative certificate. This handbook does not create a "contract" of employment. Classified employee positions and assignments may be ended or changed on an "at will" basis notwithstanding anything in this handbook or any other publication or statement, except for a contract approved by the Board of Education.

Every employee is responsible for becoming familiar with the handbook and knowing the information contained in it. Although the information found in this handbook is detailed and specific on many topics, the handbook is not intended to be all encompassing so as to cover every situation and circumstance that may arise. This handbook is intended to supplement other documents that deal with your employment, and the policies and regulations of the Board of Education. In reading this handbook, please understand that where a direct conflict exists, state or federal law, the negotiated agreement, and Board policies and regulations adopted after this handbook, will take precedence and control. Policies and procedures may be adopted during the school year and will take precedence over handbooks.

The administration will be responsible for interpreting the rules contained in the handbook and shall have the right to make decisions and make rule revisions at any time. Should a situation or circumstance arise that is not specifically covered in this handbook, the administration will make a decision based upon applicable school district policies, state and federal statutes and regulations, and the best interests of the District. Annual updates will be made as needed.

This handbook will be in effect for the 2021-2022 and subsequent school years unless replaced by a later edition.

Policy No. 4034 The superintendent or designee shall annually formulate, review and revise a staff handbook that will contain information about the district's employment policies and practices. The staff handbook is an extension of these policies and has the force and effect of board policy when approved by the board of education.

Section 2 Information About North Platte Public Schools

The North Platte School District is a progressive learning community that serves approximately 4,000 students. North Platte Public Schools has one high school, two middle schools, nine elementary

schools, an alternative high school program, an early childhood program, and five district preschools complete the school system. The District features all day kindergarten programs at all of our elementary buildings. North Platte Public Schools is located in a community of 25,000 people. North Platte is located equidistant between Denver and Omaha along Interstate 80 in west-central Nebraska.

Section 3 Email Correspondence Disclaimer

The primary means of communication for North Platte Public Schools is district email. Updates to policies, handbooks as well as district expectations and practices will be sent through email. Human resources and payroll use email to communicate with staff. Staff are encouraged to check their email regularly and throughout the calendar year, including breaks. Staff will be required to acknowledge access to handbooks, policies, and other applicable information annually. Failure to sign acknowledgement does not exempt employees from regulations.

Section 5 Members of the Board of Education

- Skip Altig, President
- Joann Lundgreen, Vice President
- Matt Pederson, Secretary
- Ivan Mitchell
- Mark Nicholson
- Angela Blaesi

Section 6 Administrative Staff

Central Office Administration 308-535-7100

- Dr. Ron Hanson Superintendent
- Stuart Simpson Executive Director of Finance, Facilities, & Operations
- Tina Smith Director of Communications
- Kevin Mills Director of Human Resources
- Peggy Romshek Director, Special Services
- Lyndsey Douglas Director, Elementary Teaching and Learning
- Vikki Carlson Director, Secondary Teaching and Learning
- Brandy Buscher Director, Student Services
- Lori Coburn Director, Facilities and Maintenance
- Brian Tegtmeier Director, Technology
- Carrie Lienemann Director, Kids Klub

Building Administration

- Danesa Fleck Principal, Lincoln Elementary 308-535-7132
- Dr. Tami Eshleman Principal, Cody Elementary 308-535-7132

Brad LaChapelle	Principal, Eisenhower Elementary	308-535-7134
Jeff Ellsworth	Principal, Jefferson Elementary	308-535-7136
Chris Vieyra	Principal, Lake Maloney School	308-532-9392
Kim Flanders	Principal, McDonald Elementary	308-535-7140
Harmoni Wagner	Principal, Washington Elementary	308-535-7142
James Ayres	Principal, Adams Middle School	308-535-7112
Brett Joneson	Assistant Principal/ Middle School Activities	308-535-7112
Robin Vahle	Principal, Madison Middle School	308-535-7126
Scott Siegel	Principal, North Platte High School	308-535-7105
Micah Fisher	Assistant Principal, North Platte High School	308-535-7105
Nick Miller	Assistant Principal, North Platte High School	308-535-7105
Jordan Cudney	Assistant Principal/Activities Director, North Platte High School	308-535-7105

Article 1 – SCHOOL CALENDAR AND SCHEDULES

Section 1 School Calendar

The school calendar is found at **Appendix A**.

Section 2 Severe Weather and School Cancellations

The Superintendent is authorized by the Board of Education to close public schools in case of severe weather. Representatives of the Superintendent's staff will notify local news media when inclement weather warrants such action. The information is broadcast regularly by radio and television stations. North Platte Public Schools will utilize an automated messaging system to notify staff and families of school cancellations.

North Platte Public Schools uses a communication system to alert families and staff of weather-related school closings. The communication system allows the administration to notify by telephone and email when school has been canceled due to bad weather. School closing information will also be announced through local media.

The decision to close school is made after an early inspection of road conditions and school facilities, as well as current or forecasted weather conditions. When a school closing decision is made in the evening, the district staff try to notify families and staff by 10:00 p.m. When a decision is made in the morning, district staff try to notify families and staff by 7:00 a.m. Families and staff could receive a call as early as 6:00 a.m. to ensure our system has time to complete all notifications by 7:00 a.m.

Sometimes weather worsens during the school hours, making it advisable to dismiss students before the regular dismissal time. It shall be the philosophy of the District to avoid early dismissal if possible except in extreme cases. Parents who wish to remove their children during inclement weather may do so. In the event of an early dismissal, the communication system will be activated.

The final decision as to whether a child should attend school or stay at home is at the discretion of the parents.

Staff Information for Weather Closings When school is closed for weather conditions, teachers and paraprofessionals do not report. Hourly staff will not be compensated for weather closing days.

All administrators, secretaries, and technology staff are to report unless the Central Office Administration makes the decision that all personnel should remain home. Personnel who cannot reach work when requested may take paid time off leave. Central Office Administration requires staff to remain on call throughout the day.

All maintenance and custodial staff are to report, unless notified otherwise by their supervisor.

Section 3 Contract Days

Teachers are contracted for 185 days for the school year (hereinafter referred to as the "contract year"). Such contract days shall be serviced by individual teachers on varying schedules as established by the Board of Education and administration. If school is cancelled, it is at the discretion of the district to schedule additional calendar days to compensate for weather related cancellations. This would mean that teachers would be making up cancelled school days, or "snow days."

Article 2 – EMPLOYEE COMPENSATION AND BENEFITS

Section 1 Employment

Classified employees are “at-will” employees, and may be terminated at any time by the school district. Job descriptions are provided to all interviewees and available upon request. All resignations must be submitted in writing to supervisor and Human Resources.

Certified staff are employed by North Platte Public Schools when the certified staff signs a contract and the Board of Education approves such contract of employment. Job descriptions are provided to all interviewees and available upon request. The Certified Staff employment continues absent action by the administration or the Board of Education to non-renew, terminate, amend or cancel the employment contract with the school district, or action by the Board of Education to accept a resignation of employment.

On March 15 of each school year certified staff will be requested to accept employment for the next school year and shall be required to signify such acceptance on or before March 31 or such other date after March 15 as may be designated in the notice. It is important for staff to respond to the request to signify acceptance as a failure to signify acceptance of employment by the March 31 or other designated date shall constitute cause for amendment of termination of the contract. If staff signifies acceptance of employment for the next school year the teacher will be issued a new Contract.

Should staff wish to resign from employment, staff should give **written** notice of resignation to the Human Resource Director. Certified requests to resign will be acted upon by the Board of Education. Mid-year resignations and resignations given late in the spring for the following school year can present significant planning problems for the District. If a mid-year resignation is submitted, or a resignation for the following school year is submitted after April 1st or after the teacher has signified acceptance of employment for the next school year, the Board of Education may act to not accept the resignation unless a suitable replacement can be found. The District will enforce the continuing contract of teachers accepting employment for the next school year under the provisions of Neb Rev. Stat. §79-829.

Section 2 Selection of Staff

The process for the selection and assignment of staff is the responsibility of Human Resources with the direction of the Superintendent. It shall be the duty of the Director of Human Resources or designee to assure that all persons meet the qualifications established by law and the Board of Education for the position. North Platte Public Schools shall strive to attract and retain the best qualified personnel available for every position.

The selection procedure is uniformly applied to every candidate. There shall be no discrimination against any employee or applicant for employment by reason of race, color, national origin, religion, marital status, sex, age, disability or sexual orientation.

Staff who are hired and have less than six months employment will not be granted movement on salary scale.

Section 3 Screening and Selection of Staff

The Human Resources Department coordinates the applicant screening and selection process. This process is uniformly applied to every candidate for a particular position, but can vary depending upon

the position. Candidates may be eliminated from consideration throughout the process.

- a. All persons must complete the appropriate application and request accompanying documentation prior to consideration for employment.
- b. Human Resources coordinates an examination of the application and supporting material.
- c. The file of an applicant who had formerly been employed by the District will be reviewed. The rehiring of a former employee is contingent on a positive performance record. A former employee who was terminated, or who resigned in lieu of termination, for reason of violating a workplace conduct rule or unsatisfactory job performance is not eligible for rehire.
- d. Reference checks are completed.
- e. Structured interviews are coordinated by Human Resources.
- f. A supervisor conducts one or more interviews with HR.
- g. The supervisor makes their recommendation to the Human Resources Department concerning the selection for the position.
- h. Human Resources makes a conditional job offer and initiates background checks, including but not limited to criminal history, sexual offenses, child abuse; and any other requirement(s) for the position, i.e. post offer physical, Department of Transportation physical, licensing, etc.
- i. Administration has the discretion to determine compensation and movement of staff. Movement is not guaranteed if staff has been less than six months on job assignment.

Section 4 Assignments

The duties to be performed are subject to assignment by the administration and the supervisor. Job descriptions provide additional information about the position duties. All applicants are provided a copy of the job description. Current employees may request a current job description from the Human Resources office.

Regular, dependable and in-person attendance is an essential function of all positions within North Platte Public Schools. Employees are expected to devote full time and/ or assigned hours during days of school to their work and to diligently and faithfully perform the assigned duties to the best of the employee's ability. Employees are expected to work their assigned hours, any exceptions must be approved by supervisor and Human Resources.

Section 5 Transfer of Assignments

The following procedure applies to transfer of employees:

1. Staff may request a transfer to an assignment following established procedures and practices.
2. In order to be considered for the position, staff must meet the minimum requirements for the position and be able to perform the essential functions of the position with or without reasonable accommodations.
3. Transfers may be made administratively by the Human Resources Department
4. Supervisors may change assignments within a building or department for similar positions, with Human Resources approval.
5. Right of assignment is at the discretion of building and district administrators.

Section 6 Personnel Records #4007

The district shall maintain a personnel file regarding each employee. All materials in a personnel file, except for employment references and information that was gathered in the process of assessing an applicant for hiring, shall be available to the employee for review within a reasonable period of time of the employee's request. Employees (or individuals to whom employees have given written

authorization) may inspect the contents of their personnel files only in the presence of an administrator or a person designated by the administration.

An employee may respond to any document(s) in his or her personnel file by submitting a written response to the person responsible for keeping the file, who shall attach the response to file copies of the disputed document.

No person other than school officials engaged in their professional duties shall be granted access to employees' personnel files, and the contents of such files shall not be divulged in any manner to any unauthorized person. An attorney acting on behalf of the board of education or administration is deemed to be a school official.

Section 7 Evaluations of Certified Employees #4030

All certificated employees to be evaluated shall be notified annually in writing of the evaluation process. A certificated administrator, with the exception of the local board of education when it is evaluating the superintendent, will observe and evaluate each probationary certificated employee for a full instructional period once each semester and each permanent certificated employee for a full instructional period once each school year. If the probationary certificated employee is a superintendent, he or she shall be evaluated twice during the first year of employment and at least once annually thereafter. The evaluation will include, but not be limited to evaluating the employee's instructional performance, classroom organization and management, personal conduct, and professional conduct. Evaluation of instructional performance and classroom organization and management is applicable to teachers only. The administrator will provide the employee with a written list of deficiencies, suggestions and a timeline for correcting the deficiencies and improving performance, and sufficient time to improve. The evaluation form will include notice that the employee may respond to the evaluation in writing.

The school district will train administrators in evaluation annually through meetings with the superintendent or other administrator, attendance at regional, state or national workshops, or any other method approved by the superintendent.

For the purposes of this policy, the terms "actual classroom observation" and "entire instructional period" are defined as follows:

Entire Instructional Period. For certificated employees whose classes are held during defined periods of time (e.g., senior high classes), an entire instructional period consists of one such time period. For those whose time periods are not so defined (e.g., elementary classroom teachers), an entire instructional period consists of 40 minutes. The instructional period for those whose work does not necessarily involve continuous instruction for 40-minute periods (e.g., librarians or speech therapists) consists of no less than 40 minutes total during the semester. The entire instructional period for administrators cannot be defined in terms of an instructional period and shall be satisfied by the actual observation of an administrator's work during the semester for no less than 40 minutes.

Actual Classroom Observation. Actual classroom observation consists of observing the certificated employee in any activities in a classroom setting. When a certificated employee does not have classroom responsibility (e.g., administrators or librarians), the requirement of "actual classroom observation" will be satisfied by observing the certificated employee performing activities that are typical of his or her position.

This policy and the evaluation instrument shall be included in the teacher handbook which will be distributed to staff members upon their employment and annually thereafter.

Evaluation of Probationary Certified Employees #4031

A certificated administrator will observe and evaluate each probationary certified employee for a full instructional period once each semester. The administrator will provide each employee with a written list of deficiencies, concrete suggestions for improvement, and sufficient time to improve.

For the purposes of this policy, the terms "actual classroom observation" and "entire instructional period" are defined as follows:

Entire Instructional Period. For certified employees whose classes are held during defined periods of time (e.g., senior high classes), an entire instructional period consists of one such time period. For those whose time periods are not so defined (e.g., elementary classroom teachers), an entire instructional period consists of 40 minutes. The instructional period for those whose work does not necessarily involve continuous instruction for 40-minute periods (e.g., librarians or speech therapists) consists of no less than 40 minutes total during the semester. The entire instructional period for administrators cannot be defined in terms of an instructional period and shall be satisfied by the actual observation of an administrator's work during the semester for no less than 40 minutes.

Actual Classroom Observation. Actual classroom observation consists of observing the certified employee in any activities in a classroom setting. When a certified employee does not have classroom responsibility (e.g., administrators or librarians), the requirement of "actual classroom observation" will be satisfied by observing the certified employee performing activities that are typical of his or her position.

Section 8 Grievance Procedure #4013

Definition of Grievance. A grievance is an allegation by an employee or group of employees that there has been a violation of a provision of the negotiated agreement or a policy of the board of education. **Procedural Steps.** The procedure for handling grievances is as set forth in **#4013**

Section 9 Compensation

Compensation. Compensation is paid only as authorized by the Board of Education. Please refer to the Negotiated Agreements and/ or **Appendices** for your compensation schedule and starting salary information. Movement is not guaranteed annually. Negotiated agreements determine movement for paraeducators and certified staff.

Administrative Assistant Placement

- Educational Attainment: A newly hired Assistant shall be placed on step 1.0
 - An Associate's degree or 60 hours of college credit will be granted a one-time advancement of two levels for educational attainment on the Assistants Hourly Rate Pay Scale.

- A Bachelor's degree will equate to a one-time advancement of four levels for educational attainment on the Assistants Hourly Rate Pay Scale. If an Assistant was previously granted two levels for Associate's Degree or 60 hours, the Bachelor's Degree within their work related field, will be limited to two levels.
- The maximum initial placement will be step 5.
- Employees will be granted 2 steps for experience within the work related field
- Employees hired after February will receive the same compensation after completion of one year and then adjustment in compensation will be at the next fiscal year.

Work Week. The Fair Labor Standards Act requires that wages due be calculated on a workweek-by-workweek basis. A work week is seven consecutive days. The District workweek begins on Sunday and ends on Saturday.

All hourly classified employees will use the District Time Management System to record hours worked. Compensation will be paid for the actual time worked based on clock in and clock out times.

Employees are responsible for monitoring their hours weekly to ensure accuracy. Employees may reference the District Time Management System and Employee Portal.

Payment. Employees are paid monthly for hours worked in the previous month. Employees are paid on the 20th of the month, or the last preceding work day if the 20th falls on a holiday or weekend. Should an employee be absent from work in excess of the employee's accumulated sick leave or other paid leave, the employee's salary shall be reduced by the hours missed.

Volunteer Work. No employee can be required to serve on a building or district committee. All committee service is strictly voluntary. Any individual volunteering to serve on building or district committees will not be compensated nor receive compensatory time. Volunteer work at the building level is permitted so long as the duties to be performed are: (1) not similar in nature to the duties being performed for paid time and (2) the volunteer work does not continue in the same building during duty hours of the individual.

Subcontracting duties. Employees may not subcontract their assigned duties with North Platte Public Schools.

Hourly staff will use District Time Management System unless given special instructions to use Time Logs. Certified staff may use Time Logs for activities beyond their normal contracted days. Time Logs are official payroll documents used for compensation and reporting hours to retirement. The annual audit pulls the payroll information to verify payments to staff. This means that the district administration must be very specific in what can be included in time logs:

- Time Logs are done on a **monthly** basis. There cannot be multiple months on submitted time logs. (ie. May and June cannot be submitted on the same time log)
 - Time Logs are due to Payroll by the **1st of each month**. If staff work on the last day of the month, then they must submit the next business day.
 - Time logs are time-intensive to process and require payroll to hand key all information for each time log.
- Time logs must be **signed** by staff and supervisors prior to submission to Payroll. Unsigned time logs will not be processed without proper signatures. Auditors need documentation that staff worked those hours.
- Time logs must be calculated on 15 minute intervals. Staff may not submit time prior to start time of training nor for extension of training without permission of administrator.. Designated times for training will be shared.

- Time logs are paid the **next month**. (ie. May hours are paid in June)
 - Hours reported to Retirement are submitted on a monthly basis.
- Time logs must be submitted separately for different activities which require different budget codes. (ie. Summer Weights and Training cannot be submitted on same time log.)
 - Time logs with pre-filled budget codes may be provided.
- Updated Time Logs should be used and can be found on the Employee Portal. Administrators and Supervisors will normally share the Time Logs.
- All time logs are subject to Human Resource review and approval.

Section 10 Benefits

Classified employees are provided benefits in accordance with their employment classification and Board policy (see **Appendix C**). Annual fringe benefit elections are to be made by September 1 of each school year. Should an employee fail to make such an election, the employee election from the immediately preceding school and contract year shall be continued. Employees are responsible for informing the Payroll Department in writing of any changes in benefit status.

Continued health insurance benefits are available through COBRA, subject to certain qualifying requirements. A Notice of COBRA Continuation Coverage Rights is available from the Human Resources Department.

The Health Insurance Portability and Accountability Act (HIPAA) provides rights and protections for participants and beneficiaries in group health plans. HIPAA includes protections for coverage under group health plans that limit exclusions for preexisting conditions; prohibit discrimination against employees and dependents based on their health status; and allow a special opportunity to enroll in a new plan to individuals in certain circumstances. HIPAA may also give you a right to purchase individual coverage if you have no group health plan coverage available, and have exhausted COBRA or other continuation coverage. Further information may be obtained from the Plan Administrator of the group health plan.

Section 11 Payroll

Payroll deductions are made in accordance with the law and elections made by employees. Before a new employee can be eligible to receive the first paycheck, all necessary forms must be completed. Employees start date will be at least two working days after the required documentation is received by the district central office. Those documents include, but are not limited to:

- I-9
- W-4
- Direct deposit form (see details below)
- Nebraska State Retirement System Application (if applicable)
- Criminal History Background Check
- Physical, if required
- Signed Employee Handbook Sign off Sheet, verifying receipt and compliance with handbook

Direct Deposit. The district shall pay all wages by manner of direct deposit to a checking or savings account with a financial institution identified and authorized in writing by the particular employee. The employee shall have two weeks from the commencement of employment to return a completed direct deposit form to the payroll department to ensure timely automatic deposit of the employee's wages. The returned form shall include documents that corroborate the relevant routing and bank account

number. Once the payroll department receives and verifies all necessary information and forms, payroll will be released on the 20th calendar day of the following month in which wages are earned. Any subsequent changes to an employee's direct deposit information must be submitted before the 10th calendar day in the month in which wages are to be paid through payroll.

Pay Advice. All pay advice information is located in the Employee Portal. To view pay advice, the employee must visit the **nppsd.org** website and register for the Employee Portal with a username and password. The employee is encouraged to visit the Employee Portal each month to see payment details prior to contacting the payroll department with questions. Employee Portal will not be available to new employees until after their first paycheck.

Name and Address Change. If an employee's address or phone number changes at any time during employment with the District, the employee must contact Human Resources and the payroll department as soon as possible. Maintaining accurate employee information is a requirement for all school districts.

If an employee changes their name, they will need to contact the payroll department once they have official legal documentation indicating the new name. Technology department will be contacted next to update email, ID badge and technology equipment checked out (employee must bring laptop and case when updating a name change). Human Resources will receive the Name Change form last to update Personnel Files and district computer programs.

Section 12 Payroll Deductions

Employees will have payroll deductions of federal tax, state tax, FICA and any other deductions authorized by an employee on the appropriate sheet which comply with Nebraska wage assignment statutes.

Retirement. NPPSD employees who work twenty (20) or more hours per week are required to join the Nebraska Public Employees' Retirement System. Employees under eighteen (18) years of age may elect not to join. Once the employee reaches the age of 18 and works more than 20 hours per week, retirement will begin to be deducted.

The following employees are required to participate in the retirement plan:

- All permanent employees of a Nebraska school district, an educational service unit, the state or county (if the position with the state or county requires a teaching certificate), working at least 20 hours per week on an on-going, regular basis, or with a full-time contract.
- A permanent employee initially hired at less than 20 hours per week who provides service for 20 hours or more per week (80 hours per month) in any three calendar months of a plan must be enrolled in the retirement plan for the next payroll period.
- An employee must be a United States citizen or a qualified alien in order to participate. Once an employee meets the requirements to participate in the retirement plan, *they will remain in the plan until termination or retirement.*

All members of the Nebraska Public Employees' Retirement System must contribute a percentage of their gross salary to the retirement fund through payroll deduction. The school district is required by law to match the total cost of contribution at 101%. Any member who terminates employment with NPPSD may:

- 1) Leave the account on an inactive basis in order to draw a retirement benefit. The employee must have five years of creditable service.
- 2) Receive a refund or make inquiries to:

Nebraska Retirement System
PO Box 94816
Lincoln, NE 68509
1-800-245-5712

Long Term Disability (LTD). Employees working 20 hours per week are eligible for long-term disability coverage. Refer to **Appendix C** for specific benefits according to position.

Life Insurance. Term life insurance is available to all employees. District will provide \$10,000 worth of insurance to employees working 20 hours or more per week. Employees may elect to purchase additional cover, up to \$50,000 is paid through the section 125 plan and additional insurance above \$50,000 is paid as a payroll deduction.

Health Insurance. The District pays a single health insurance premium for full time classified staff, except for paraprofessionals who are subject to their negotiated agreement and administrators. When an employee is absent due to an illness and cannot return to work, the district will pay his/her health insurance premium for 12 weeks.

Section 125. Employees may participate in the District's Section 125 plan to the extent allowed by law.

Tax-Sheltered Annuity. All classified employees may have a payroll deduction toward a district selected tax-sheltered annuity (403b).

Section 13 Expense Reimbursement

North Platte Public Schools will reimburse individuals traveling on official school business for reasonable and necessary expenses incurred. Travel expense accounts are open to the public and must be able to sustain the test of public review. Thus, all requests for reimbursement will be carefully reviewed and must conform to the guidelines outlined below. Any non-conforming expenses will be rejected. When planning and paying for travel, economy, prudence and necessity are of primary concern. The use of school funds to accommodate personal comfort, convenience, and taste is not permitted.

It is the expectation of the North Platte School Board to limit travel costs to only those expenses that are necessary for providing essential services to the North Platte Public Schools. Further, travelers and travel planners must seek ways to reduce the cost of essential travel. Additionally, Administration must ensure that all travel expenses conform to these travel guidelines.

Travel-related expenses are the costs incurred when employees go off-site for work-related training, conferences, seminars and/or meetings. These expenses include the cost of attending the session as well as the reasonable costs of transportation, meals, parking, hotel and other accommodations off-site.

Any travel expenditure that is not approved in advance or properly documented, or that is deemed to be excessive, may be partially or wholly rejected for payment. Any amount that is rejected will be the responsibility of the person who incurred the cost. The following guidelines shall apply to those traveling on official school business:

- **Itemized, original** receipts must be submitted for all expenses incurred, including transportation, lodging, meals and other incidental expenses.
- When making travel arrangements, government rates or business rates should be obtained. Upgrades and special amenities are not reimbursable expenses. Requests for others (i.e. family members, friends, or non-employees) to accompany employee will be limited and

subject to the approval of the District, and additional fees relating to the travel of others shall be non-reimbursable.

- If personal travel is combined with work related travel, the personal portion must be paid by the employee. Reimbursement for mileage will not be granted, when district transportation has been arranged and is available to the employee.
- No cash advancements will be made for anticipated expenses.
- Internet access charges must be pre-approved.
- The following expenses will **not** be reimbursed:

- Alcoholic beverages, In-room movies, Mini-bar charges, Gym fees, Entertainment or recreational expenses, Laundry and dry cleaning, Travel Insurance,

With regard to transportation:

- Flight reservations will be arranged with the Business Office prior to arrangements being made.
- The most economical fare available should be obtained and is a reimbursable expense.
- Transportation will be obtained by the most cost effective means.
- District gas cards may only be used to purchase gas for district-owned vehicles for work-related travel.
- The use of a rental car requires approval in advance of any travel. If a rental vehicle is approved, it should be a “mid-class” vehicle or smaller. The district will not be responsible for expenses related to fines or other expenses incurred due to traffic or parking violations.
 - Fuel purchased for use of a rental vehicle may be purchased using the district issued p-card or with the employee’s own funds. Receipts must be turned into the business office.
- Mileage reimbursement will be at the per mile rate approved by the IRS. Travel will be calculated from the employee’s beginning location, either home or work location, to the destination and back using an online map program. .
 - All travel performed using an employee’s personal vehicle will be reimbursed at the current mileage rate in accordance with this policy.
- With respect to lodging:
 - Lodging reservations will be made in advance of any travel and set up as a direct bill to the district. If an employee chooses not to direct bill, the employee will be required to pay for the lodging and request reimbursement.
 - Lodging will be paid at actual and reasonable rates for both instate and out-of-state travel, subject to the additional provisions of this policy.
 - Lodging at the conference location is appropriate and an approved cost.
 - Employees who arrange for others (i.e., family members, friends, or non-employees) to stay with them will be required to pay for the lodging and request reimbursement. Lodging reimbursement for employees who arrange for others to stay with them will be

granted at 50% of the room rate, not to exceed what the district would have paid for single occupancy.

- With respect to meals: If meals or a portion of the meals are included in the travel arrangements (e.g. meal in flight) or at the conference or training session, no meal reimbursement will be made for that meal period. Meals will not be reimbursed if travel occurs within one hour before or after an employee's normal work day.
 - All meals are to be purchased by the employee, then submitted for reimbursement on the Travel Reimbursement Form.
 - Charges for meals must be reasonable and in keeping with the regional cost for dining out.
 - Reimbursement for tips is limited to 20% of approved meal price. Tips above 20% will be the employee's responsibility. The following schedule of per diem payments is the recommended allowances that will be reimbursed for meals:

	Instate	Out-of-state
Breakfast	\$10.00	\$ 15.00
Lunch	\$15.00	\$ 20.00
Dinner	\$25.00	\$ 30.00

- Registrations, taxi fares, parking fees and other miscellaneous travel-related expenses may be allowed subject to the discretion of the district.

To request reimbursement or payment, please follow the instructions below:

1. Complete and submit the Travel Reimbursement Request form, which is available online, or print it and return it to your building Principal or Supervisor for approval. **Please attach all copies of receipts to the form prior to submission.** The form must be received in the Business Office by the end of the month to be compensated the following month otherwise payment will be made in two months.
2. The building Principal or Supervisor will forward the request form to the Central Office Administrator for approval and payment.
3. Final Approval will be made by the Executive Director Financial, Facilities, and Operations.

Reimbursements for approved expenses will be mailed after the first board meeting of the next month. Reimbursements must be submitted by the last business day of each month to be paid in the next month.

The District maintains Travel Purchasing Cards in the Business Office. A Travel P-card can be "checked out" from the business office secretary for use in making travel reservations prior to business travel. The same Travel P-card will then be reserved for the staff member to use for business expenses when actually traveling. All of the above guidelines are to be followed for use of the P-card during business travel. The employee is required to turn in all receipts for travel expenses when returning the P-card to the Business Office secretary after the employee returns from traveling. All employees are required to sign a User Statement of Responsibility prior to using a District P-card.

North Platte Public Schools participates in various grants and compensation for grant activities may be subject to different compensation regulations.

Section 14 Overtime

Overtime is paid to hourly, classified employees in accordance with the Fair Labor Standards Act (FLSA). A publication provided by the federal government which provides more information about the FLSA is displayed at the workplace or a copy is available from the Human Resources Department. Comp time may be taken instead of paid overtime. ALL overtime and comp time must be pre-approved by the supervisor and/ or Executive Director of Finance and Operations.

Certified Staff are considered exempt from overtime in accordance with the Fair Labor and Standards. Certified Negotiated Agreement provides guidance for additional compensation for certified staff. The regular workweek for overtime purposes is from 12:00 a.m. on Sunday through 11:59 p.m. on Saturday. The administration may establish a different 7-day period workweek from time to time for specified employees or employee groups.

Employees will be expected to accurately report hours worked through district software used for time reporting. Falsification of time worked is a serious offense.

Employees must receive prior approval from their supervisor to work additional hours beyond their regular work schedule. Non-exempt employees will be paid for each hour worked in excess of 40 hours in a workweek and are expected to accurately and timely report overtime hours to their supervisor.

Overtime calculations do not include payment for idle hours when the employee is not at work. Idle hours include paid time off, sick time, and all other types of leave offered to classified employees. Employees who use leave during a week will not be compensated for overtime until time actually worked exceeds 40 hours in the same workweek. For example, if an employee uses eight hours of paid time off leave on Monday and then works 44 hours between Tuesday and Saturday, only four hours will be considered overtime for that workweek.

Overtime pay for non-exempt employees will be paid at the rate of not less than 1½ times the employee's regular rate of pay for hours worked in excess of the 40 hour workweek. Employees with two or more non-exempt positions may be eligible for overtime pay based upon the total number of hours worked in one workweek. If applicable, the employee and the Executive Director of Finance or designee will agree upon the overtime rate in compliance with FLSA regulations.

The District's policy is to not permit improper deductions from the salaries of exempt employees who are required to meet a "salary basis" test for the overtime exemption to be applicable. An employee who feels an improper deduction affecting exemption status has occurred may submit a complaint to the Superintendent or designee, who shall promptly investigate the complaint. Reimbursement shall be made and a good faith commitment to comply in the future will be given in the event it is determined that an improper deduction affecting overtime exemption has been made.

Section 15 Disciplinary Suspension

The District's policy is to authorize unpaid disciplinary suspensions of a full day or more for infractions of workplace conduct rules and to apply such policy uniformly to all similarly situated employees, including exempt employees who are required to meet a "salary basis" test for the exemption to be applicable. Unpaid disciplinary suspensions of a partial day or of a full day or more may be implemented for infractions of safety rules of major significance. (Can't find it in policy)?

Section 16 Worker's Compensation

All employees come under the provisions of the Nebraska Workers' Compensation Law. Injuries on district-owned grounds or in district-owned buildings or that happen during job duties off premises, no matter how minor, should be reported immediately to the supervisor or principal.

The supervisor is to be knowledgeable of the district's reporting procedures and to provide the forms and direct the employee on how to complete (1) the Employee's Incident Report and (2) Employee's Choice of Doctor forms. The supervisor will then complete (3) the Supervisor's Accident Investigation Report and forward all to the Business Office. It is also the supervisor's responsibility to contact Wellness Works who will follow up with the employee.

Employee's eligible for worker's compensation can receive up to 66 2/3% of their wages from the worker's compensation insurer. The District will use the employee's available sick and paid time off leave time to compensate the employee for the remaining portion of their wages. Once the employee's sick and paid time off leaves are used up, the district paid portion of their wages will cease and the employee will only receive the amount paid by the worker's compensation insurer. No leave accruals will occur while an employee is on worker's compensation leave.

Once an employee is eligible for worker's compensation, the employee's time off will be treated as allowable time off under the Family Medical Leave Act (FMLA). See Article 3, Section 8 for FMLA details.

Article 3 –CLASSIFIED ABSENCES FROM WORK

Section 1 Absence Procedures

Leave Accrual. All leave is accrued on an annual basis unless otherwise stated. Paid time off leave will be granted July 1st of each school year. Once the employee has used all of his/her allotted leave in any category, absent without pay is the only option available. Twelve-month employees, working less than eight hours per day, will receive one half of the leave amounts detailed in each section. **All Paraeducator's leave is subject to the Current Paraeducator Negotiated Agreement.**

Requesting and Reporting Leave. An employee who wants to use available leave is to submit a leave request to the employee's supervisor using the District designated software as soon as possible. Leave requests are to be submitted in a timely fashion to the supervisor. The supervisor may require that more advance notice be given depending on the nature of the employee's duties or the need to schedule a substitute. Absence requests must be submitted as soon as possible to ensure the employee is paid for the time. Absences must be submitted during the month of absence. Paid time off leave should be submitted at least five business days in advance.

Employees using the District Time Management System to report leave must report leave in a timely fashion or the employee will not be compensated for the leave. Employees are required to submit leave if they cannot work regularly scheduled hours, even if the leave is exhausted. Custodial and Maintenance staff is subject to the Facility and Maintenance Department Policies.

Giving Notice of Unscheduled Absences. An employee who is unable to request advance approval for an absence because of the nature of the circumstances requiring the absence (such as personal illness or unforeseen emergency) is to report the need to be absent as soon as the situation is known. To report the need to take a sick or bereavement leave, employees are to contact their building administrator or supervisor as soon as possible. Before the end of the day on the first day of the absence, and on each subsequent day of absence, the employee is to report to their building administrator or supervisor whether the employee will be able to return to work on the next duty day. For sick or bereavement leaves occurring in circumstances where the need for the leave can't be determined in advance, the employee is to make a report of the need to take the leave as soon as possible. The District may approve special emergency circumstances.

Returning from Absences

1. *Justification for Absences Taken Without Prior Approval.* If an employee is absent without advance approval either: (1) the day immediately preceding or immediately following a regularly scheduled school break (such as winter break, spring break, and quarter or semester breaks) or (2) during the first two weeks or the last two weeks of school (student contact days), the employee will be required to give verification (for example, a doctor's note) to establish that the employee was unable to work for an excusable condition or excusable reason.
2. **Family and Medical Leave (FMLA).** Qualified employees will be provided leave under the Family and Medical Leave Act (FMLA) as provided in board policy.

Employees are required to disclose any medical restrictions that limit their ability to perform the essential functions of their position to their supervisor and to request a meeting with the Americans with Disabilities Act (ADA) Coordinator to discuss the provision of reasonable accommodations. The District will not discriminate against any employee due to disability and will provide reasonable accommodations. Information provided about medical conditions or disabilities shall be treated as confidential, as required by state and federal statutes, and will be divulged only to the extent necessary to provide reasonable accommodations.

Section 2 Leave

Permanent employees are provided with accrued leave (sick, adoption, paid time off) and benefit leave (bereavement, holidays, jury duty, voting, professional) in accordance with their employment classification, applicable negotiated agreement, and Board policy. During such paid leave, employees continue to receive their salary and fringe benefits.

The leave provided by the District is to be used for the purpose intended. Abuse of leave privileges affects the students, other staff, and the entire District and does not represent the District's values.

Section 3 Accrued Leave

Note: Temporary Summer Employees do not accrue leave.

Sick Leave. Employees are to use sick leave when unable to work due to an illness. Activities other than caring for their own health or that of an immediate family member reflect an abuse of sick leave. Please reference the Paraeducator Negotiated Agreement.

Sick leave may be accumulated up to 600 hours based on the percent of time worked during a standard week. Sick leave can only be used up to the standard hours per day of a given class of employee. Employees will not be permitted to use unearned sick leave. An unpaid leave of absence may be requested by classified employees to Human Resources and the Executive Director of Finance and Operations. Any employee that moves to a part time status that is less than 20 hours per week, will lose all accrued leave.

Category	Hours Accrued Per Month
A	8
B	6
C	5 (based on 9 payroll checks)

Sick leave may be granted for medical appointments, maternity, illness or accidents, injury to the employee, spouse, children, parent, step-parent, parents-in-law and grandparents. All accumulated sick leave may be used for any or all stated items. When an employee leaves work due to stated sick leave they must take at least half an hour of leave before returning to work. FMLA absences will be handled through HR.

Twelve-month employees cannot use sick leave the day before or the day after a holiday without supervisor approval.

If a classified employee is using paid time off leave, appropriate leave will continue to accrue. If a classified employee is using sick leave, leave will not continue to accrue. All sick leave benefits cease upon termination of employment with the North Platte Public Schools. Sick leave does not accrue cash value.

Sick and paid time off leave is accrued monthly and will begin accruing with the employee's first paycheck. If an employee is absent from work before their first paycheck, the employee will not be paid for hours worked. Leave will not be available until after one month of employment.

If employment is terminated prior to leaves accruing for that month, the employee will not accrue leave. If leave accruals have already been posted, then that leave will be available to employees to use. Paid time off leave will be paid out in the employee's final paycheck.

If an employee is out on medical (FMLA) or workers comp leave, the employee will not accrue leave

until his/her return to employment, at least half time, with the district.

Staff members may donate up to 16 hours of sick leave per year to any classified staff who has exhausted all paid leave, and who becomes subject to a pay deduction or no income due to extended illness. **Maximum amount of donated sick leave cannot be more than 600 hours.** Extended illness may be defined as cancer, heart attack or heart surgery, accident or injury that requires immediate medical attention followed by a physician's directive to remain away from work for rest and recovery, terminal illness, major organ transplant, stroke, tumor or any illness or disease comparable to those enumerated in this section as determined by the Executive Director of Finance, Facilities and Operations who's discretion of eligibility shall be final. A physician's statement must accompany all extended illness cases.

Adoption Leave. Adoption leave will be permitted to be taken by an adoptive parent for the same time and on the same terms as an employee is permitted to take a leave of absence upon the birth of the employee's child.

The adoptive parent leave of absence begins following the commencement of the parent-child relationship. The parent-child relationship commences, for purposes of adoption leave, when the child is placed with the employee for purposes of adoption. The employee shall be deemed to have waived any adoptive leave days not taken following the commencement of the parent-child relationship, except as the Superintendent and the employee may otherwise agree. Advance notice of an anticipated adoption shall be provided by the employee to the Superintendent as early as possible.

Paid Time Off. (Does not include sick leave)

When an employee changes positions within the district, from a position that does not accrue leaves monthly to a position that does, the employee will be granted the lesser of 2 years of service credit towards leave accruals or their actual years of service.

Employees may not be absent from their assigned duties for more than 80 consecutive work hours for paid time off purposes, unless approved by Human Resources. Paid time off leave must be used in half hour increments. Clerical staff working 10 months will receive the maximum accrual as shown below. Paraprofessional staff will receive the paid time off based negotiated agreement. Paid time off leave is earned monthly beginning on July 1st on the basis of continuous employment and will be granted as follows:

	Employment Term	Hours earned per Month	Maximum accumulation	Notes:
12 Month Classified Employees	0-11 Months	9	108	
	12-59 Months	14	168	
	60-119 Months	16	192	
	120 months+	18	216	
	Paraeducator			Based upon Negotiated Agreement
	10 Month Clerical		32	Accrues July 1st

Once the maximum number of hours has been reached, no additional leave will be accumulated until time has been used. Para-Educators must be hired prior to March 1st to accrue Paid Time Off.

Section 4 Benefit Leave

Bereavement Leave. Bereavement leave is to be used for purposes of addressing issues related to the death and to attend funeral services. Bereavement leave is granted at NPPS discretion and subject to verification.

The taking of a bereavement leave without attending funeral services would be an abuse of bereavement leave, except in the case of the death of the staff member's parent, child or spouse, where grief would be expected to impair the employee's ability to function at work.

All categories: Employees may be granted up to 40 hours paid at regular time rate for hours assigned daily for absence from work due to a death in the immediate family:

- A. Spouse
- B. Parent/Parent-in-law
- C. Stepmother/Stepfather or Stepmother-in-law/Stepfather-in-law
- D. Child
- E. Stepson/Stepdaughter
- F. Son-in-law/Daughter-in-law
- G. Grandchild
- H. Brother/Sister

Employees may be granted up to 16 hours paid at regular time rate for hours assigned daily for absence from work due to a death of a:

- A. Brother-in-law/Sister-in-law
- B. Grandparents
- C. Niece, Nephew, Aunt and Uncle
- D. Person living in the home of the employee
- E. One friend per year up to eight hours or assigned daily hours

Holidays. Pay will be received for those holidays observed by the district, which fall within their assignment period. The Districts will designate holidays annually. If a holiday is observed while the employee is on sick leave or paid time off leave, the holiday will not be charged to sick leave or paid time off leave. The paid holiday schedule for the **current** school year is located in as an **Appendix H**.

Section 5 Sick Leave Incentive

Sick Leave Incentive Program: Employees (**Except Para-Educators and teachers; please refer to their master agreement**) will receive a sick leave benefit if the following conditions are met:

1. The employee is at least fifty-five (55) years of age as of September 1 of the school year in which the employee resigns ("resignation year").
2. The employee has completed 15 or more consecutive years of credited service to the North Platte Public Schools District ("District") as of the conclusion of the resignation year (credited service means continuous employment with the District as a classified staff). The employee will be paid their accumulated sick leave in January of the following year of their resignation according to the following formula: (Hourly rate x (total sick leave hours x 40%)).

Article 4 – CERTIFIED ABSENCES FROM WORK

Section 1 Absence Procedures

Leave Accrual. All leave is accrued on an annual basis unless otherwise stated. Personal and leave will be granted July 1st of each school year. Once the employee has used all of his/her allotted leave in any category, absence without pay is the only option available. Employees requesting leave beyond accrued leave and FMLA, will need Human Resource approval to take leave without pay.

Requesting Leave. An employee who wants to use available leave is to submit a leave request to the employee's supervisor using the District designated software. Leave requests are to be submitted in a timely fashion to the supervisor. All personal leave requires five school days advance notice, exception requests require Human Resources approval and subject to negotiated agreement. The supervisor may require that more advance notice be given depending on the nature of the employee's duties or the need to schedule a substitute. District Administration may restrict personal leave requests based upon substitute availability and negotiated agreement.

Giving Notice of Unscheduled Absences. An employee who is unable to request advance approval for an absence because of the nature of the circumstances requiring the absence (such as personal illness or unforeseen emergency) is to report the need to be absent as soon as the situation is known. To report the need to take a sick or bereavement leave, employees are to contact their building administrator or supervisor as soon as possible. Before the end of the day on the first day of the absence, and on each subsequent day of absence, the employee is to report to their building administrator or supervisor whether the employee will be able to return to work on the next duty day. For sick or bereavement leave occurring in circumstances where the need for the leave cannot be determined in advance, the employee is to make a report of the need to take the leave as soon as possible. District Administration may approve special emergency circumstances.

Returning from Absences

1. *Justification for Absences Taken Without Prior Approval.* If an employee is absent without advance approval either: (1) the day immediately preceding or immediately following a regularly scheduled school break (such as winter break, spring break, and quarter or semester breaks) or (2) during the first two weeks or the last two weeks of school (student contact days), the employee will be required to give verification (for example, a doctor's note) to establish that the employee was unable to work for an excusable condition or excusable reason.
2. *Establishing Fitness for Duty.* Employees must present a written statement from their physician or healthcare provider to their supervisor when absent for any period of time because of injury requiring care from a physician or healthcare provider, or absent from work for 5 days or more due to a personal health condition. The statement is to clearly verify that the employee is mentally and physically able to return to duty. This statement is to be presented in person to the employee's supervisor before the employee returns to duty in order that the readiness to perform work can be observed and discussed. Custodial staff is subject to the Custodial Department Policies.

Employees are required to disclose any medical restrictions that limit their ability to perform the essential functions of their position to their supervisor and to request a meeting with the Americans with Disabilities Act (ADA) Coordinator to discuss the provision of reasonable accommodations. The District will not discriminate against any employee due to disability and will provide reasonable accommodations. Information provided about medical conditions or disabilities shall be treated as confidential, as required by state and federal statutes, and will be divulged only to the extent necessary to provide reasonable accommodations.

Section 2 Leave

Employees are provided with accrued leave (sick, adoption) and benefit leave (personal, bereavement, jury duty, voting, professional) in accordance with applicable negotiated agreement, and Board policy. During such paid leave, employees continue to receive their salary and fringe benefits.

The leaves provided by the District are to be used for the purpose intended. Abuse of leave privileges affects the students, other staff, and the entire District and will not be tolerated.

Section 3 Accrued Leave

Sick Leave. Employees are to use sick leave when unable to work. Activities other than caring for their own health or that of an immediate family member reflect an abuse of sick leave. Sick leave may accumulate up to 75 days.

Adoption Leave. Adoption leave will be permitted to be taken by an adoptive parent for the same time and on the same terms as an employee is permitted to take a leave of absence upon the birth of the employee's child.

The adoptive parent leave of absence begins following the commencement of the parent-child relationship. The parent-child relationship commences, for purposes of adoption leave, when the child is placed with the employee for purposes of adoption. The employee shall be deemed to have waived any adoptive leave days not taken following the commencement of the parent-child relationship, except as the Superintendent and the employee may otherwise agree. Advance notice of an anticipated adoption shall be provided by the employee to the Superintendent as early as possible.

Section 4 Benefit Leave

Personal Leave. Certified staff are granted three (3) personal days per school year. According to the negotiated agreement, teachers may be paid daily sub rate for any unused personal leave. Personal leave may not be carried over to the following school year for teachers.

For administrators, personal leave must be used within the school year they are earned and do not carry over to the following school year.

Bereavement Leave. Bereavement leave is to be used for purposes of addressing issues related to the death and to attend funeral services. The taking of a bereavement leave without attending funeral services would be an abuse of bereavement leave, except in the case of the death of the teacher's parent, child or spouse, where grief would be expected to impair the employee's ability to function at work.

Section 5 Expectations for Teachers, Substitutes and Administrators during absence

Absence Length	Teacher Responsibilities	Substitute Responsibilities	Principal Responsibilities
.5-10	<ul style="list-style-type: none">Detailed Lesson Plans	<ul style="list-style-type: none">Follow Lesson Plan and	<ul style="list-style-type: none">Assures Lesson Plans are

<p>days</p>	<p>(may be uploaded to AESOP)</p> <ul style="list-style-type: none"> • Have Sub Notebook easily available • Classroom Schedule, Expectations, and Resources accessible • Teachers reviews substitute satisfaction survey and makes the appropriate corrective action • List of student IEP, 504 requirements, students with special accommodations (seating, restroom privileges, does not celebrate holidays, does not stand for flag, etc.) 	<p>Instructions left by teacher</p> <ul style="list-style-type: none"> • Follow classroom rules and expectations set by teacher • Fulfill duties of teacher as assigned by building principals (ie. Recess, Lunch, etc.) • Follow IEP and 504 requirements • Substitute completes satisfaction survey at the end of the assignment 	<p>prepared and turned</p> <ul style="list-style-type: none"> • Notifies classroom teacher if no lesson plan were prepared • Checks in with Substitute regularly throughout the day • Principal review substitute survey and makes any corrective action needed • Director of Human Resources reads substitute survey and makes any corrective action • Assures a substitute-teacher's notebook is complete and visible
<p>11+ days</p>	<ul style="list-style-type: none"> • Detailed Lesson Plans for first week • Have Sub Notebook easily available • Learning Plans for duration of absence • Classroom Schedule, Expectations, and Resources accessible • Teachers reviews substitute satisfaction survey and makes the appropriate corrective action • List of student IEP, 504 requirements, students with special accommodations (seating, restroom privileges, does not celebrate holidays, does not stand for flag, etc.) 	<ul style="list-style-type: none"> • Follow Lesson Plan and Instructions left by teacher • Submit to principals detailed Lesson Plans for days 6-30 • Follow classroom rules and expectations set by teacher • Fulfill duties of teacher as assigned by building principals (ie. Recess, Lunch, etc.) • Follow IEP and 504 requirements • Substitute complete satisfaction survey at the end of the assignment • Facilitates Parent Teacher Conferences 	<ul style="list-style-type: none"> • Assures Lesson Plans are prepared and turned • Notifies classroom teacher if no lesson plan were prepared • Checks in with Substitute regularly throughout the day • Principal review substitute survey and makes any corrective action needed • Director of Human Resources. reads substitute survey and makes any corrective action • Assures a substitute-teacher's notebook is complete and visible

***It is important for Substitutes to know the expectations of teachers. If you believe you do not have the materials and information necessary for a successful day substituting, please contact the building principal.**

LESSON PLANS - It is vital that you take an adequate amount of time preparing for a substitute teacher. Give the substitute as much detail as necessary to make your wishes clear. Review, organize and clearly label materials to be left for the substitute. The substitute needs enough material to keep the students busy for the entire class period. Your instructions should be fairly detailed and legible, leaving no doubt about what you are trying to accomplish on that given day. It might even be a good idea to include the actual goals and objectives that you are trying to attain. But at all costs, leave the

substitute more than enough activities/material to keep the students busy. Always make a few extra copies.

If you wish to leave your desks and cabinets locked, that is understandable, but at least leave a large sealed envelope marked "FOR THE SUBSTITUTE", containing all the items the sub will need for the day.

Make your expectations of the students clear - Studies indicate that a substitute has only the first 5 minutes of class to establish control of that class. A well-prepared group of students will most often comply with the substitute. Define best behavior for them. Never make jokes about substitute teachers and don't let students think that you have low expectations for days that you aren't there. Give students no opportunity to contradict the substitute. Use every available opportunity to remind your students about proper classroom behavior when guests — and that includes subs — are present. Work with students to constantly remind them that if you do take an absence day, the class behaves properly. Make expectations of substitutes clear - Take the time to discuss expectations of student behavior with substitutes early in the year in case you are absent. When you are going to be absent, take the time to write thorough plans that account for every minute of class time.

A substitute-teacher's notebook, for use by any sub who may be assigned to your class, will be required. The notebook's emergency lesson plans and classroom management information will help ensure that everything runs smoothly while you're gone.

The sub notebook, clearly labeled and easily accessible from your desk, containing the following materials:

- Copy of your school's bell schedule, including lunch schedules
- Updated copy of your classroom seating chart
- Updated copy of your roll sheet, including students with health needs identified
- Copy of your daily instructional schedule, including paraeducator or co-teacher if applicable
- Copy of your classroom rules/ procedures/ syllabus
- List of your most helpful and responsible students
- List of all classroom textbooks used and where they are shelved
- Simple map of the school facility and grounds, including emergency-exit routes
- List of the names, room numbers, and extensions of your closest fellow teachers
- List of the names and extensions of your school's administrative personnel
- List of the names, room numbers, and extensions of the nurse, counselor, etc.
- At least three broad, flexible lesson plans that can be used throughout the year

Article 5 - LEAVE

Section 1 ___ Jury Duty Leave

An employee who is summoned for jury service must promptly notify the employee's immediate supervisor. The employee will be allowed time off for jury duty.

There will be no loss of salary or deduction in leave time for time spent in jury service. The District may at its discretion reduce salary by an amount equal to any compensation, other than expenses, paid by the court for jury duty.

If an employee reports for jury duty in the morning and is then dismissed from jury duty for the remainder of the day, the employee is to report for work and resume duties for the balance of the day, except as may be otherwise arranged by the employee's immediate supervisor.

Section 2 ___ Voting Leave

Employees will be allowed paid time off to vote in an election if the employee: (a) is a registered voter; (b) does not have 2 consecutive hours during which the employee is not required to be present at work in the period between the time of the opening and closing of the polls; and (c) applies for voting leave prior to or on election day.

Voting leave will not be available to most employees because elections are typically scheduled for 8 a.m. to 8 p.m. Most employees are off duty on or before 6 p.m. If not off work by 6 p.m., the employee is usually not on duty before 10 a.m.

When voting leave is available, an employee will be entitled to be absent from work on Election Day for such a period of time as will, when considering the employee's non-working time, total 2 consecutive hours between the time of the opening and closing of the polls. When voting leave is used, no deduction shall be made from the employee's salary or wages on account of such absence. The employee's supervisor may specify the hours during which the employee may be absent for voting leave.

Section 3 Family and Medical Leave #4011

North Platte Public Schools handles FMLA internally through HR. Employees are to contact HR for FMLA absences and guidance. Employees may need to file FMLA for intermittent absences. Employees will be given additional guidance after contacting HR. Employees are responsible for contacting HR and submitting required documentation. Employees who fail to contact HR or neglect to submit the requested documents may be subject to denial of FMLA and/ or disciplinary action.

Employee Rights and Responsibilities under the Family and Medical Leave Act

Family and medical leave shall be allowed under the terms and conditions of the Family and Medical Leave Act of 1993, as amended (FMLA)

Basic Leave Entitlement. FMLA provides up to 12 weeks of unpaid, job-protected leave to eligible employees for the following reasons:

- For incapacity due to pregnancy, prenatal medical care or childbirth;
- To care for your child after birth, or placement for adoption or foster care;
- To care for spouse, son or daughter, or parent, who has a serious health condition; or
- For a serious health condition that makes you unable to perform your job.

The "leave year" for purposes of the FMLA is a "rolling" 12-month period, measured backward from

the date of any FMLA leave usage.

Military Leave Entitlement. Eligible employees with a spouse, son, daughter, or parent on active duty or call to active duty status in the National Guard or Reserves in support of a contingency operation may use the 12-week leave entitlement to address certain qualifying exigencies. Qualifying exigencies may include attending certain military events, arranging for alternative childcare, addressing certain financial and legal arrangements, attending certain counseling sessions, and attending post-deployment reintegration briefings.

FMLA also includes a special leave entitlement that permits eligible employees to take up to 26 weeks of leave to care for a covered service member during a 12-month period. A covered service member is a current member of the Armed Forces, including a member of the National Guard or Reserves, who has a serious injury or illness incurred in the line of duty on active duty that may render the servicemember medically unfit to perform his or her duties for which the servicemember is undergoing medical treatment, recuperation, or therapy; or is in outpatient status; or is on the temporary disability retired list.

Benefits and Protections. During FMLA leave, health coverage under a “group health plan” will be maintained on the same terms as if you had continued to work. Upon return from FMLA leave, most employees must be restored to their original or an equivalent position with equivalent pay, benefits, and other employment terms.

The use of FMLA leave will not result in the loss of any employment benefit that accrued prior to the start of the FMLA leave.

Eligibility Requirements. A person is eligible if you have been employed with North Platte Public Schools for at least one year, for 1,250 hours over the previous 12 months, and if there are at least 50 employees of the District within 75 miles of your work location.

Definition of Serious Health Condition. A serious health condition is an illness, injury, impairment, or physical or mental condition that involves either an overnight stay in a medical care facility, or continuing treatment by a healthcare provider for a condition that either prevents you from performing the functions of your job, or prevents the qualified family member from participating in school or other daily activities.

Subject to certain conditions, the continuing treatment requirement may be met by a period of incapacity of more than three consecutive calendar days combined with at least two visits to a health care provider or one visit and a regimen of continuing treatment, or incapacity due to pregnancy, or incapacity due to a chronic condition. Other conditions may meet the definition of continuing treatment.

Use of Leave. You do not need to use FMLA leave entitlement in one block. Leave can be taken intermittently or on a reduced leave schedule when medically necessary. You must make reasonable efforts to schedule leave for planned medical treatment so as not to unduly disrupt the District’s operations. Leave due to qualifying exigencies may also be taken on an intermittent basis.

Substitution of Paid Leave for Unpaid Leave. You may choose or North Platte Public Schools may require use of accrued paid leave while taking FMLA leave. In order to use paid leave for FMLA leave, you must comply with the District’s normal paid leave policies.

Employee Responsibilities. You must provide sufficient information for the District to determine if the leave may qualify for FMLA protection and the anticipated timing and duration of the leave. Sufficient information may include that you are unable to perform job functions, the family member is unable to perform daily activities, the need for hospitalization or continuing treatment by a healthcare provider, or circumstances supporting the need for military family leave. You also must inform the District if the

requested leave is for a reason for which FMLA leave was previously taken or certified. You also may be required to provide a certification and periodic recertification supporting the need for leave.

Employer Responsibilities. The District must inform employees requesting leave whether they are eligible under FMLA. If they are, the notice must specify any additional information required as well as the employees' rights and responsibilities. If they are not eligible, the District must provide a reason for the ineligibility.

The District must inform employees if leave will be designated as FMLA-protected and the amount of leave counted against the employee's leave entitlement. If the District determines that the leave is not FMLA-protected, the District must notify the employee.

Unlawful Acts by Employers. FMLA makes it unlawful for any employer to:

- Interfere with, restrain, or deny the exercise of any right provided under FMLA;
- Discharge or discriminate against any person for opposing any practice made unlawful by FMLA or for involvement in any proceeding under or relating to FMLA.

Enforcement. An employee may file a complaint with the U.S. Department of Labor or may bring a private lawsuit against an employer.

FMLA does not affect any Federal or State law prohibiting discrimination, or supersede any State or local law or collective bargaining agreement which provides greater family or medical leave rights.

For additional information you may refer to FMLA poster (available at your workplace or from the Human Resources Department) or contact the U.S. Wage and Hour Division at:

1-866-4US-WAGE (1-866-487-9243) TTY: 1-877-889-5627

www.wagehour.dol.gov

To submit a request for use of FMLA, or to make arrangements for payment of benefits while on FMLA leave, contact Superintendent, at 308-696-3305.

Section 4 Military and Family Military Leave # 4011.1

Military leave and family military leave will be granted to the extent required by state and federal law.

Employees requesting military leave must notify the Superintendent as soon as they receive notification of activation. Employees are to attach a copy of their orders to a leave request form when they prepare the request for military leave.

Employees requesting to take family military leave under the Nebraska statutes must notify the Superintendent at least 14 days in advance of taking such a leave if the leave will be for 5 or more consecutive days, and consult with their supervisor to schedule the leave so as to not unduly disrupt the operations of the District. For leaves of less than 5 days, the employee is to notify the Superintendent of the leave request as soon as practicable.

Family military leave under the FMLA will be provided in accordance with that law and subject to the provisions of the Board policy pertaining to FMLA leave.

Section 5 Subpoena to Testify Leave

An employee must promptly notify the employee's immediate supervisor when the employee receives a lawfully issued subpoena to testify in court or to give a deposition that may require an absence from duty.

In the event the subpoena involves a job-related matter in which the employee is testifying on behalf of the District, the absence will be treated similar to a jury duty leave.

In the event the subpoena involves a personal matter, the employee will be required to use available paid time off. A subpoena will be considered to involve a personal matter whenever the employee or a family member or friend of the employee is a party to the legal proceeding.

Article 6 – DUTIES AND RESPONSIBILITIES

Section 1 Hours of Work & Meetings

Regular, dependable, in-person attendance at work is an essential function of all North Platte Public School's positions.

Employees are required to attend meetings called by the administration or their supervisors, except those meetings which are designated for optional attendance.

The North Platte School District uses an electronic time tracking system called District Time Management System to capture and record all non-exempt employee time records and all hourly paid supplemental position time. The electronic time tracking system allows employees to accurately monitor and keep track of their time and enables the District to efficiently process employee time worked and leave taken for payroll purposes. The following guidelines have been created to ensure accurate recordkeeping and compliance within the District.

The District Time Management System system shall be considered as the "official" record of the workday for these positions. Any disputes over actual hours worked or attendance will be resolved by referring to the District Time Management System records.

Section 2 Absences in Excess of Paid Leave

Should an employee be absent from work in excess of the employee's accumulated sick leave or other paid leave, the employee's salary and fringe benefits (including the cost of premiums for group health insurance) shall be reduced by the hours missed. Employees who are absent beyond allocated leave, including accrued leave, and do not meet the guidelines of FMLA will be given notice and an improvement plan put in place. If continued absences occur without leave, disciplinary action may be taken. When an employee is absent due to an illness and cannot return to work, the District will pay the employee's elected health insurance premium for up to 12 weeks, if the leave is approved with FMLA. .

The District complies with laws that require leaves to be allowed, such as for FMLA leaves, military service and jury duty.

Section 3 Arrival to Duty Assignments

Employees' work assignments may or may not be related to the regular school day. All employees are expected to know their duty dates and times and to be on time for work.

Administration has discretion, upon district approval, to adjust daily hours to accommodate building needs.

Section 4 Leaving School/Assignment

Employees are to be on duty at all times during the assigned work day. Employees may not leave school or their assigned area during duty hours without approval of the Principal or their supervisor.

Employees who leave the school during their designated lunch period or for an approved absence must check out with the Principal's office or their supervisor when leaving and check back in upon return. Employees who need to leave during the school day for reasons of illness or emergency are to make sure that a responsible person has been notified of their unexpected absence so work coverage may be provided.

Section 5 School Procedures

Employees are expected to adhere to the following school procedures in the performance of their duties:

1. Use of Phones. Employees are not to use personal cell phones for any non-school purpose during duty time. Personal telephone calls shall not be made during duty time except in the event of an emergency. No personal long distance calls on school telephones will be authorized, except in an emergency.

Employees are not to use cell phones or otherwise engage in distracted driving while transporting students or using district vehicles. This rule applies to the driver when the vehicle is in motion. The only exception would be in the case of emergencies. Employees will abide by all the rules of the road and any applicable rules of the Nebraska Department of Education and the District relating to driving a motor vehicle. Seat belts and child restraint systems are to be utilized by all occupants.

To ensure the privacy and confidentiality of student information, no person is authorized to record or transmit any sound or image of any person (including themselves) without the prior consent of all parties the person or persons being recorded or whose image or sound is being transmitted. This prohibition applies to all persons, including staff, students and community members, regardless of the content or context of the image or sound; however, this provision shall not apply to

2. Checking Out of Equipment. All equipment must be checked out through the appropriate office. School equipment must be used only for school purposes. School equipment and other resources may not be used for personal purposes only as authorized by Board policy or contract. Policy No. 4016
3. Requisition of Equipment and Supplies. Books and supplies which are needed for instruction should be requested through the appropriate office. Employees shall not make purchases on behalf of the District without prior approval of the Principal.
4. E-mail. Use of the District's email system for personal communications should be limited and is subject to the rules governing overall computer usage found in Board policy (Policy No. 4026) and this handbook.
5. Employee MailBox. Employees may be assigned a mailbox. Employees should check for mail upon arrival, in the course of the work day, if possible, and upon departure. If something requires an answer employees are responsible for responding promptly. Employee mailboxes are to be limited to communicate regarding school business.
6. Attire. It is important for employees to project a professional image to students, parents and co-workers. Appropriate attire and grooming is one of the means of projecting a professional image. Employees are expected to maintain professional attire and grooming when on duty. As a minimal guide, employees should wear business casual clothing. **Teachers will model professional behavior with their attire.** The administration may establish more detailed guidelines for individual employees should that be necessary.

Custodial and maintenance staff are provided with a uniform. If the employee terminates employment, their uniforms must be returned. Failure to return their uniform will result in a reduction of their final paycheck for the cost of the uniform.

7. Identification/Security. All employees are required to wear photo identification badges provided by the district so that staff and students can recognize them as employees.

North Platte Public School is committed to providing a safe learning environment. It is important to know at all times, who is present in the building. Staff who are not regularly assigned a building will check-in and checkout through Raptor with their staff ID. If staff do not have their staff ID, they will need to present a state-issued ID to office staff and receive a printed name tag. Staff must have ID readily visible at all times during school hours. Staff who leave during the day, will be required to checkout through Raptor. The District and Building Administration have the right to provide further guidance on the use of Staff Check-In and Out.

8. Visitors. Employees are not to have visitors while on duty other than as appropriate for the performance of their duties except on a short-term basis and only with permission of the Principal or supervisor. Included in the definition of visitors are family members of the employee. Employees are responsible for ensuring that their visitors follow procedures for being on District property, including checking in. Employees are not to bring their children to work with them in lieu of taking them to childcare.

North Platte Public School is committed to providing a safe learning environment. It is important to know at all times, who is present in the building. North Platte Public Schools has Raptor, a visitor management system to assist in identifying adults within the building. All visitors are required to check-in to the office by presenting a state-issued ID. A name tag will be given to the visitor with name and destination identified. All staff are responsible for checking that visitors have proper identification.

9. Classroom Environment. At all times, teachers are expected to organize, maintain and ensure that their classroom is in a safe, orderly and clean condition for student learning. Classrooms should be free from distractions (such as inappropriate or unprofessional posters or other displays) and other apparatus that may cause student health problems (such as essential oils and/or essential oil diffusers). Teachers who are uncertain as to whether their classroom meets this requirement are encouraged to consult with their building principal in a proactive manner.

Section 6 Supervision of Students

Proper supervision of students is an important responsibility of all employees of the District. Employees responsible for student supervision are expected to meet the four "P's" for student supervision and safety. All employees of the school should be familiar with these principles to the extent they may be involved in supervision of students or interacting with students.

1. Proper Supervision
 - a. Report to all duty assignments on time.
 - b. Circulate through the duty area. Pay particular attention to areas and activities that pose an increased risk of injury.
 - c. Be vigilant while supervising students. Never leave the students unattended; the need

to make a copy is not greater than the need to supervise the students. If an emergency requires that you leave students who you are supervising, request that another nearby staff member provide supervision for you, or notify the office so someone can provide assistance. If you are on recess duty, the responsibility is to supervise the students in your assigned area. When talking with other adults or students, remember that the primary duty is supervision and make sure you are aware of what all students who you are to be supervising are doing.

- d. If you have seen or have been informed that a particular student has a propensity to act dangerously or in an unpredictable manner, the supervision of that student must increase with the known risk of injury. (Remember, though, that this type of information may be confidential—do not share confidential information about students except with other staff who need to know the information to perform their jobs).
 - e. Be careful when physically contacting students. Physical contact with students should be limited to that necessary to protect the student. Corporal punishment is prohibited in the school district and is not to be used. Physical force may only be used to the extent reasonably necessary to protect the student, yourself and others, and to protect property as may be reasonable.
 - f. Use good judgment when dealing with difficult situations involving students. Physical confrontation generally escalates tense situations.
 - g. Be careful with your language. Profanity or abusive language should not be used by you. Be a good role model for students. If a student uses such language, you should correct the student and take such disciplinary action as is appropriate, which may include making a report to administration.
2. Proper Instructions
- a. Proper instructions are important to reduce the risk of injury when students undertake an activity, especially an activity that has an increased risk of harm to students.
 - b. Repeat the instructions on how to complete a task that has a heightened risk of danger as often as needed. Do not assume because students heard the directions once that they will be remembered.
 - c. When you go over safety rules with students, note it in your written records.
3. Proper Maintenance of Buildings, Grounds, and Equipment
- a. Conduct periodic inspections of equipment under your control or in your area of supervision.
 - b. If equipment is broken and presents a risk of injury, immediately take it out of service (if it can't be moved, tape a "Do Not Use" sign) and notify the office so those repairs may be undertaken.
4. Proper Warnings
- a. If you have knowledge of a hazard that can likely cause injury, take steps to warn other staff and students. Tell the office so additional warnings may be given.

Contact the Office for Assistance: The administration office should be contacted immediately when a situation exists which could cause injury to students or others. Examples include:

- student fights

- student health problem (fainting, bleeding, high temperature, difficulty breathing, etc.); if the office can not be immediately located, call 911 if the problem appears to be of immediate and serious concern
- a report or a suspicion that a student has a weapon or other dangerous item or drugs, alcohol, or other illegal substances
- presence of an intruder (a non-student or staff member who refuses to go to the office)

Violations of student rules which are also violations of state law are required to be reported to law enforcement. Make a report of such conduct to the Principal so this law may be followed.

Student Searches: Office administration should be contacted to perform searches of students or their belongings. You may direct a student suspected of having an item in violation of school rules to wait with you until another adult is present, or to follow you to the office if you can leave your assigned area without causing risk of harm to others. Do not use physical force to detain the student or to make the student accompany you except as reasonably necessary to protect the student or others.

Student Rights: Treat students fairly and consistently without consideration of race, color, religion, gender, or disability. Students who need special accommodations are to be given those accommodations as needed for them to participate in school and school activities. Follow IEP and 504 Plans for the students for whom you are responsible. Be attentive and respond to “bullying.” Maintain the confidentiality of student records. Student record information should be shared only with other school staff with a need to know the information to perform their duties.

Section 7 Dispensing Medication Policy No. 5024

Medication will be administered only in accordance with the Medication Aide Act. Medications will not be administered during school hours except as necessary to provide appropriate educational services. Employees are not permitted to give any medication to students unless trained under the Medication Aid Act. Parents/guardians are encouraged to have medications given at home by the parent or by other responsible parties identified by the parent.

The school district reserves the right to review and decline requests to administer or provide medications which are not consistent with standard pharmacological references, are prescribed in daily doses which exceed the dosage recommended by standard pharmacological references or which could be prescribed in a manner which would eliminate the need for giving medication during school hours. The school district may at any time consult with the student’s physician with regard to any medication prescribed by the physician.

Students who need to take prescription medicine must have a signed parent release form on file in the office. Medications are to be taken in the presence of the office staff, the nurse, or medication aide and are to be stored in the nurse’s office; with the exception of students who have a diabetes self-management or asthma self-management plan.

If students must take medication and/or perform medical procedures prescribed by a duly licensed physician during school hours, it is the responsibility of the parents or guardians to sign permission slips to dispense the medicine at the school and to submit a note or prescription from the physician authorizing the medicine and/or medical procedure. School district personnel are not to administer medicine, including over the counter medicine, without a signed form and note or prescription. Any medication brought to school needs to be properly labeled. The label should include the following information: student’s name, name of medication, dosage needed, and time of dispensing the medication.

If a group of students is going on a field trip, the supervising teacher is to notify the Health Office of the trip a minimum of 48 hours in advance. The School Nurse will determine if the medical needs of one or more of the students will require that a health services staff member accompany the students. If it is not necessary for a health services staff member to accompany the students, but one or more of the students may need medication during the field trip, the school nurse will train the teacher about the procedures necessary for medication administration and documentation.

Section 8 Reporting Child Abuse Policy No. 4054

The district recognizes its obligation under Nebraska law to report suspected child abuse or neglect cases to local law enforcement or social services personnel. In efforts to help prevent child abuse or neglect, school employees will learn to recognize the symptoms of child abuse, know how to report it, and provide continuing support and encouragement to abused children and their families.

Staff members will work cooperatively with law enforcement and/or the Child Protection Services (CPS) worker who is investigating a report of child abuse. Law enforcement and/or the CPS worker will be given access to a child at school when an interview is requested as part of an investigation of a child abuse report.

During the investigation of a reported child abuse case, when law enforcement and/or a CPS worker requests information about a student, school employees will provide information within the guidelines of the Family Educational Rights and Privacy Act (FERPA) and the exceptions to FERPA as noted in the Uninterrupted Scholars Act. The Uninterrupted Scholars Act permits educational institutions to disclose a student's education records, without parental consent, to a caseworker or other representative of a State or local child welfare agency, when such agency is legally responsible for the welfare of the student or the student is the Ward of the Court or State.

Article 7 – PERSONAL AND PROFESSIONAL CONDUCT

Section 1 Ethics Standards

(Rule 27 – Regulations and Standards for Professional Practices Criteria)

The North Platte Public School District expects its employees to adhere to ethics standards which are modified from those established by the Nebraska Department of Education. The school employment job ethics standards which employees are expected to adhere to include those set forth below.

Principle I - Commitment as a School Employee: Employees shall exhibit good moral character, maintain high standards of performance and promote equality of opportunity.

In fulfillment of the employee's contractual and personal responsibilities, the employee:

1. Shall not interfere with the exercise of political and citizenship rights and responsibilities of students, colleagues, parents, school patrons, or school board members.
2. Shall not discriminate on the basis of race, color, creed, sex, marital status, age, national origin, ethnic background, or handicapping condition.
3. Shall not use coercive means, or promise or provide special treatment to students, colleagues, school patrons, or school board members in order to influence personal decisions.
4. Shall not make any fraudulent statement or fail to disclose a material fact for which the employee is responsible.
5. Shall not exploit school relationships with students, colleagues, parents, school patrons, or school board members for personal gain or private advantage.
6. Shall not sexually harass students, parents or school patrons, employees, or board members.
7. Shall not engage in conduct involving dishonesty, fraud, deceit, or misrepresentation in the performance of job duties.
8. Shall report to the Superintendent any known violation of paragraphs 2 or 5 above.
9. Shall seek no reprisal against any individual who has reported a violation of this rule.

Principle II - Commitment to the Student:

Mindful that the employee's position exists for the purpose of serving the best interests of the school district's students and patrons, employees shall perform his/her job duties with genuine interest, concern, and consideration for the student. The employee shall work to stimulate the spirit of inquiry, the acquisition of knowledge and understanding, and the thoughtful formulation of worthy goals.

In fulfillment of the obligation to the student, the employee:

1. Shall make reasonable effort to protect the student from conditions which interfere with the learning process or are harmful to health or safety.
2. Shall keep in confidence personally identifiable information that has been obtained in the course of employment, unless disclosure is approved by the administration or is required by law.
3. Shall not discipline students using corporal punishment.

Principle III - Commitment to the Public:

The magnitude of the responsibility inherent in the education process requires dedication to the principles of our democratic heritage. The employee bears responsibility for instilling an understanding of confidence in the rule of law, respect for individual freedom, and a responsibility to promote respect by the public for the integrity of the profession.

In fulfillment of the obligation to the public, the employee:

1. Shall not misrepresent an institution with which the employee is affiliated, and shall take added precautions to distinguish between the employee's personal and institutional views.
2. Shall not use institutional privileges for private gain or to promote political candidates, political issues, or partisan political activities.
3. Shall neither offer nor accept gifts or favors that will impair judgment to be exercised in the course of employment.
4. Shall support the principle of due process and protect the political, citizenship, and natural rights of all individuals.
5. Shall not commit any act of moral turpitude, nor commit any felony under the laws of the United States or any state or territory.
6. Shall, with reasonable diligence, attend to the duties of the employee's position.

Principle IV - Commitment to Position Employment Practices:

The employee shall regard the employment agreement as a pledge to be executed both in spirit and in fact. The employee shall believe that sound personnel relationships with governing administration and board of education are built upon personal integrity, dignity, and mutual respect.

In fulfillment of the obligation to employment practices, the employee:

1. Shall apply for, accept, offer, or assign a position or responsibility on the basis of preparation and legal qualifications.
2. Shall not knowingly withhold information regarding a position from an applicant or employer, or misrepresent an assignment or conditions of employment.
3. Shall give prompt notice to the employer of any change in availability of service.
4. Shall conduct job related business through designated procedures, when available, that have been approved by the employing agency.
5. Shall not assign to unqualified personnel, tasks for which an employee is responsible.
6. Shall permit no commercial or personal exploitation of his or her employment position.
7. Shall use time on duty and leave time for the purpose for which intended.

Competent Performance

Employees must possess the abilities and skills necessary to accomplish the designated task.

Therefore, each employee shall:

1. Keep records for which he or she is responsible in accordance with law and policies of the school system;
2. Supervise others in accordance with law and policies of the District;

3. Recognize the role and function of community agencies and groups as they relate to the District and to his or her position, including but not limited to health and social services, employment services, community teaching resources, cultural opportunities, educational advisory committees, and parent organizations.

Each employee shall:

1. Utilize available materials and equipment necessary to accomplish the designated task;
2. Adhere to and enforce written and dated administrative policy of the District which has been communicated to the educator;
3. Use channels of communication when interacting with educators, community agencies, and groups, in accordance with policy.

Each supervisor shall:

1. Make reasonable assignment of tasks and duties in light of individual abilities and specialties and available personnel resources.

Communication Skills: In communicating with students and other employees, each employee, within the limits prescribed by his or her assignment and role, shall:

1. Utilize information and materials that are relevant to the designated task;
2. Use language and terminology which are relevant to the designated task;
3. Use language which reflects an understanding of the ability of the individual or group;
4. Assure that the designated task is understood;
5. Use feedback techniques which are relevant to the designated task;
6. Consider the entire context of the statements of others when making judgments about what others have said;
7. Encourage each individual to state his ideas clearly.

Management techniques: The employee shall:

1. Resolve discipline problems in accordance with law, Board policy, and administrative regulations and policies;
2. Maintain consistency in the application of policy and practice;
3. Develop and maintain positive standards of conduct.

Human and Interpersonal Relationships: Employees shall possess effective human and interpersonal relations skills and therefore:

1. Shall allow others who hold and express differing opinions or ideas to freely express such ideas;
2. Shall not knowingly misinterpret the statement of others;
3. Shall not show disrespect for or lack of acceptance of others;
4. Shall provide leadership and direction for others by appropriate example;
5. Shall offer constructive criticism when necessary;

6. Shall comply with reasonable requests and orders given by and with proper authority;
7. Shall not assign unreasonable tasks;
8. Shall demonstrate self-confidence and self-sufficiency in exercising authority.

Personal Requirements: Each employee within the scope of delegated authority shall:

1. Be able to engage in physical activity appropriate to the designated task except for temporary disability;
2. Be able to communicate so effectively as to accomplish the designated task;
3. Appropriately control his or her emotions;
4. Possess and demonstrate sufficient intellectual ability to perform designated tasks.

Section 2 Role Model

Employees serve as role models for students and their actions and conduct reflect on the school as a whole. Employees are in all respects to conduct themselves in a professional manner.

Section 3 Professional Boundaries and Appropriate Relationships Between Employees and Students – Policy No. 4043

School district employees and student teachers or interns (“employees”) are responsible for conducting themselves professionally and for teaching and modeling high standards of behavior and civic values, both at and away from school. Employees are required to establish and maintain professional boundaries with students and must have appropriate relationships with students. They may be friendly with students, but they are the students’ teachers, not their friends, and they must take care to see that this line does not become blurred. This applies to employees’ conduct and interactions with students and to material they post on personal web sites and other social networking sites including, but not limited to, Instagram, Facebook, and Twitter. The posting or publication of messages or pictures or other images that diminish an employee’s professionalism or ability to maintain the respect of students and parents may impair his or her ability to be an effective employee. Employees are expected to behave at all times in a manner supportive of the best interests of students.

Sexual Relationships Prohibited. Employees are prohibited from engaging in any relationship that involves sexual contact or sexual penetration with a student while the student is a current student and for a minimum of one year after the date of the student’s graduation or the date the student otherwise ceases enrollment. Sexual contact has the same meaning as in section 28-318, and sexual penetration has the same meaning as in section 28-318.

Grooming Prohibited. Employees are prohibited from engaging in grooming with students. Grooming means building trust with a student and individuals close to the student in an effort to gain access to and time alone with the student, with the ultimate goal of engaging in sexual contact or sexual penetration with the student, regardless of when in the student’s life the sexual contact or sexual penetration would take place.

Unless an employee can clearly and convincingly demonstrate a legitimate educational purpose, grooming behaviors and related conduct that are a violation of this policy include, but are not limited to:

- Communicating about sex when the discussion is not required by a specific aspect of the curriculum.
- Joking about matters involving sex, using double entendre or making suggestive remarks of a sexual nature.
- Displaying sexually inappropriate material or objects.
- Making any sexual advance, whether written, verbal, or physical or engaging in any activity of a sexual or romantic nature.
- Kissing of any kind.
- Dating a student or a former student within one year of the student graduating or otherwise leaving the district.
- Intruding on a student's personal space (e.g. by touching unnecessarily, moving too close, staring at a portion of the student's body, or engaging in other behavior that makes the student uncomfortable).
- Initiating unwanted physical contact with a student.
- Communicating electronically (e.g. by email, text messaging, or through social media) on a matter that does not pertain to school.
- Playing favorites or permitting a specific student to engage in conduct that is not tolerated from other students.
- Discussing the employee's personal issues or problems that should normally be discussed with adults.
- Giving a student a gift of a personal nature.
- Giving a student a ride in the employee's vehicle without first obtaining the express permission of the student's parents or a school administrator.
- Taking a student on an outing without first obtaining the express permission of the student's parents or a school administrator.
- Inviting a student to the employee's residence without first obtaining the express permission of the student's parents and a school administrator.
- Going to a student's home when the student's parent or a proper chaperone is not present.
- Repeatedly seeking to be alone with a student.
- Being alone in a room with an individual student at school with the door closed.
- Any after-school hours activity with only one student.
- Any other behavior which exploits the special position of trust and authority between an employee and student.

This list is not exhaustive. Any behavior which exploits a student is unacceptable. If in doubt, ask yourself, "Would I be doing this if my family or colleagues were standing next to me?"

Communication Between Employees and Students. The preferred methods for employees to communicate with students are Remind, School Messenger, school email/Google Classroom. A personal communication system is a device or software that provides for communication between two or more parties and is capable of receiving, displaying, or transmitting communication. Personal communication system includes, but is not limited to, a mobile or cellular telephone, an email service, or a social media platform.

Employee communications with students through a communication system generally are to be sent simultaneously to multiple recipients and not just to one student. The burden to demonstrate the appropriateness of a communication with a student only shall rest with the employee.

Reporting a Policy Violation. Anyone may report suspected grooming, other unacceptable employee conduct, or any violation of this policy as follows:

School District. Reports may be made to a principal, the superintendent, or the Title IX Coordinator in person, by mail, by telephone, or email.

Nebraska Department of Education. Reports may be made at: Nebraska Department of Education, Attn: Certification Investigations' Office, P.O. Box 94933, Lincoln NE 68509 or Nde.investigations@nebraska.gov.

Nebraska Department of Health and Human Services. Reports may be made by calling the Child Abuse and Neglect Hotline at (800) 652-1999.

Law Enforcement. Reports may be made to the local police department by calling 308 - 535-6789, the county sheriff at 308 535-9599, or the Nebraska State Patrol at 402 - 471 - 4545.

An employee is required to make a report to a principal or the superintendent if the employee reasonably believes that another employee has violated or may have violated this policy. Minor concerns or violations shall be reported within 24 hours. Major concerns or violations shall be reported immediately. Violations committed by or concerns about the superintendent shall be reported to the school board president.

A student who feels his or her boundaries have been violated should directly inform the offender that the conduct or communication is offensive and must stop. If the student does not wish to communicate directly with the offender or if direct communication has been ineffective, the student should report the conduct or communication to a teacher, administrator, counselor, the Title IX coordinator, or other school employee with whom she or he feels comfortable.

Retaliation Prohibited. Retaliation for good faith reports or complaints made as a result of this policy is prohibited. Individuals who knowingly and intentionally make a false report shall be subject to discipline as provided by district policy and state law.

Policy Violations. Any violation of this policy by an employee may result in disciplinary action up to and including dismissal from employment and/or referral to the Nebraska Department of Education, which may result in the suspension or revocation of the employee's certificate. Any violation involving sexual or other abuse will result in referral to the Nebraska Department of Health and Human Services, law enforcement, or both.

Policy Verification. Employees shall verify that they have received, reviewed, and understood this policy by signing an acknowledgment document indicating the same.

No Limits on Reports to NDE. Nothing in this policy shall be construed to limit any certificated employee's duty to report any known violation of the standards of professional practices (Title 92, Nebraska Administrative Code, Chapter 27, commonly known as Rule 27) adopted by the Nebraska Board of Education.

Section 4 Relationships

It is important for employees to maintain an effective working relationship with the administration and all co-workers. Employees are also to maintain appropriate relationships with students. Appropriate relationships are established by extending social courtesies, following through on commitments and promises, complying with administrative directives and Board policies, being honest and consistent, and not intruding into personal matters outside the scope of duties, gossiping, or spreading rumors about others.

Section 5 Civility

All employees shall behave with civility, fairness and respect in dealing with fellow employees, students, parents, patrons, visitors, and anyone else having business with the District. Uncivil behaviors are prohibited. Employees may be subject to disciplinary action up to and including termination for engaging in uncivil behaviors.

Uncivil behaviors are any behaviors that are physically or verbally threatening, either overtly or implicitly, as well as behaviors that are coercive, intimidating, violent or harassing. Such interactions are prohibited in all forms of communication, including telephone conversations, voice mail messages, face-to-face conversations, written communications, and email messages.

Any employee aware of another employee's uncivil behavior shall report the conduct to the employee's immediate supervisor or to the Superintendent. There will be no retaliation against a person for making the report.

Section 6 Notification of Arrest

Employees must notify the Superintendent and direct supervisor within 24 hours of any of the following:

Arrest or Criminal Charges. Any employee that is placed under arrest, into physical custody, or receives a citation, summons, or complaint for any, and all, criminal offense violations where:

- The maximum penalty for the crime equals or exceeds six months incarceration;
- The crime relates to abuse, neglect or endangerment of a minor, a minor was allegedly a victim or a witness, or the crime involves alleged sexual misconduct;
- Violate Nebraska Department of Education Rule 24;
- Conviction would impact performance of employee's job responsibilities, including offenses that:
 - Would impact the responsibility to be a role model for students;
 - Would impact the employee's ability to operate a motor vehicle if the employee at times needs to travel during duty time or the employee at times drives our students, including on extracurricular activities; or
 - Would impact the employee's Commercial Drivers License if the employee's job requires that the employee have a CDL.
- The arrest or alleged criminal activity occurred while the employee was on duty, on school property or in a school owned or utilized vehicle, or at a school-supervised activity or school-sponsored function.
- Employees must also promptly report to the Superintendent or designee whenever the employee has been sentenced to be incarcerated for any period of time, even if the offense was not otherwise reportable.

This does not include minor traffic law violations.

Certificate or License. The employee becomes aware that a complaint has been filed against the employee that could affect a certificate or license required for the employee's position. This includes proceedings of the Nebraska Department of Education related to an alleged violation of the NDE Standards of Conduct and Ethics, Chapter 27, and proceedings of the Health and Human Services related to an alleged violation of the professional standards of conduct for the employee's position.

Child Abuse. The employee becomes aware that a report of child abuse or neglect has been made against the employee under the Child Protection Act.

Employees must give full disclosure of the existence and nature of the above proceedings and must also promptly (within 24 hours) notify the Superintendent and direct supervisor of the disposition of the proceedings.

Legal documents relating to the proceedings shall be treated and maintained as part of the employee's confidential criminal background file.

Failure to notify as required under this policy may subject the employee to disciplinary action, up to and including termination and reporting to the Professional Practices Commission.

Section 7 Employee Complaints or Concerns

Employees are to inform their supervisor or the Superintendent of any complaints or concerns about the operation of the District using the established chain of command (immediate supervisor, next higher level supervisor, etc.) on all matters that require administrative attention; that is, on all matters or issues that their job responsibilities require them to report to a supervisor.

It is important to the efficient and successful operation of the District and a duty of all employees to share any such complaints or concerns in a responsible, professional manner such as to: (1) not disrupt the proper functioning of their duties, (2) not undermine the authority of their co-workers, supervisors, or superiors, (3) maintain close working relationships with their co-workers, supervisors, and superiors, and (4) ensure that all applicable laws and regulations are followed. All official communications from employees must be accurate, demonstrate sound judgment, and promote the District's mission. Employees must ensure that all applicable laws and regulations are followed by the District and its employees. In the event an employee becomes aware of any such non-compliance, the employee is to report such to the employee's immediate supervisor (or the next higher level, if the supervisor is responsible for the problem) and maintain the confidentiality of the report so that the problem can be appropriately corrected in the best interests of the District.

Employees are to use the appropriate complaint or grievance mechanism for matters involving discrimination or harassment or other established mechanism specific to the nature of the complaint or concern.

The District will not tolerate unlawful retaliation against an employee for engaging in legally protected activity. A protected activity includes an employee's act of opposing an unlawful practice prohibited by employment discrimination or other laws that protect the conduct in question. Any act of unlawful retaliation by a supervisor or other employee may result in serious disciplinary action up to and including termination. Any employee may file a complaint with the Superintendent or appropriate Administrator if the employee feels that they have experienced unlawful retaliation in any form.

Section 8 Outside Employment Policy No. 4008

An employee's responsibilities to the district take precedence over personal responsibilities during school hours. **Tutoring** Employees may not engage in other employment business activity during assigned duty hours. A teacher shall not solicit a student or parent to retain the teacher as a tutor

and shall not act as a tutor for pay or other remuneration for any student who is then enrolled in any class taught by that teacher. In all other cases during the school year, a teacher may act as a tutor for pay or other remuneration upon prior approval of the building principal and superintendent or designee.

All written or artistic works, instructional materials, inventions, procedures, ideas, innovations, systems, programs, or other work product created or developed by any employee in the course and scope of performance of his or her employment duties on behalf of the district, whether published or not, shall be the exclusive property of the district; and the district has the sole right to sell, license, assign, or transfer any and all right, title, or interest in and to such property.

Section 9 Safe Transportation Policy No. 5506

When driving a school vehicle, transporting students and/or conducting school business, employees are to abide by all the rules of the road and any applicable rules of the Nebraska Department of Education and the District relating to driving a motor vehicle. Seat belts and child restraint systems will be utilized by all occupants.

When transporting students, employees are not to use cell phones or otherwise engage in distractions. This rule applies to the driver when the vehicle is in motion. The only exception would be in the case of emergencies.

Article 8 – USE OF SCHOOL FACILITIES AND EQUIPMENT

Section 1 Drug-Free Workplace Policy No. 4002

.It is vitally important to have a healthy workforce that is free from the effects of illegal drugs. The use or possession of unlawful drugs in the workplace has a very detrimental effect upon safety and morale of the affected employee, coworkers, and the public at large; and on productivity and the quality of work.

Federal law requires this school district, as a recipient of federal funds, to maintain a drug-free workplace. The unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance in the district's workplace is prohibited. The term "workplace" includes every location where district employees may be found during their working hours or while they are on duty, regardless of whether the location is within the geographic boundaries of the district. Any employee who violates this policy will be disciplined with measures up to and including discharge. The district may, in its sole discretion, require or allow an employee who violates this policy to participate in and satisfactorily complete a drug abuse assistance or rehabilitation program.

The district shall provide every current employee with a copy of this policy, and shall provide each newly hired employee with a copy upon hiring. Every employee shall be required to signify receipt of a copy of the policy in writing. All district employees must abide by this policy, including those who are not directly engaged in the performance of work pursuant to a federal grant.

An employee must notify his/her supervisor of any conviction of a criminal drug statute for a violation occurring in the workplace within five days. The failure to report such a conviction will be grounds for dismissal. If the employee convicted of such an offense is engaged in the performance of work pursuant to the provisions of a federal grant, the district shall notify the grant agency within 10 days of receiving notice of a conviction from the affected employee or of receiving actual notice of such a conviction

Section 2 Use of Tobacco Products Policy No. 3016

The use or possession of any tobacco product, including cigarettes, cigars, or other tobacco or tobacco derivative products; vapor products or electronic nicotine delivery systems; alternative nicotine products; or any other such look-alike or imitation product, is not permitted on school property at any time.

Any violation of the tobacco-free policy by staff shall be referred to the appropriate supervisor. With the first offense, the supervisor will verbally remind the employee of the district policy and provide a written copy of the same to him or her. If a second offense occurs, a written notice of noncompliance with policy will be issued to the staff member with a copy placed in his or her personal file. Further violations shall be dealt with accordingly, based on established policies and procedures for probation, suspension, and dismissal of staff.

Citizens who are observed smoking or using tobacco products in violation of policy shall be asked to refrain from doing so. If the individual fails to comply with the request, his or her violation of policy may be referred to the building principal or other school district supervisory personnel response for the area or program during which the violation occurred. The supervisor shall make a decision on further action which may include a directive to leave school property. Repeated violations may result in a recommendation to the Superintendent to prohibit the individual from entering school district property

for a specified period of time.

The Board directs the Superintendent to adopt the necessary rules and regulations to ensure the implementation and enforcement of this tobacco-free school policy.

Section 3 Firearms and Weapons Policy No. 5049

Weapons. No student may possess, handle, or transmit any weapon while on school grounds or at any school activity or event off school grounds except as permitted by this policy. No visitor under the age of 18 may possess, handle, or transmit any weapon while on school grounds or at any school activity or event off school grounds except as permitted by this policy. **Definition of Weapon.** The term “weapon” means any object, device, instrument, material, or substance which is capable of causing injury in the manner it is used or intended to be used.

Firearms. No person may bring, possess, handle or transmit a firearm on school grounds, in a school owned vehicle, or at a school activity or event off school grounds, except as permitted by this policy.

Definition of Firearm. The term “firearm, as defined in 18 U.S.C. 921, means any weapon (including a starter gun) which will or is designed to or may readily be converted to expel a projectile by the action of an explosive, the frame or receiver of any such weapon, any firearm muffler or firearm silencer, or any destructive device (excluding an antique firearm).

Section 4 Staff Internet and Computer Use Policy No. 4012

Internet access is an important tool for communicating, keeping up-to-date with current developments in education, and for conducting research to enhance management, teaching and learning skills. The following procedures and guidelines are intended to ensure appropriate use of the Internet at the school by the district’s faculty and staff. Staff should also refer to the district’s policy on Staff and District Social Media Use.

I. Staff Expectations in Use of the Internet

A. Acceptable Use While on Duty or on School Property

1. Staff shall be restricted to use the Internet to conduct research for instructional purposes.
2. Staff may use the Internet for school-related e-mail communication with fellow educators, students, parents, and patrons.
3. Staff may use the Internet in any other way which serves a legitimate educational purpose and that is consistent with district policy and good professional judgment.
4. Teachers should integrate the use of electronic resources into the classroom. As the quality and integrity of content on the Internet is not guaranteed, teachers must examine the source of the information and provide guidance to students on evaluating the quality of information they may encounter on the Internet.
5. The Superintendent or designee determines that personal use of the network is allowed during designated times. This occasional use exception does allow individuals to conduct research of appropriate topics. Employees may not surf the net for purposes not directly related to their job during duty time.

6. Personal use of the network is allowed during the following times: before and after school or duty hours; during the workday but during non-duty time (e.g. uninterrupted lunch period); and brief, but not extensive use (limited duration), during a planning period; and but extensive use (limited duration), during planning period.

B. Unacceptable Use While on Duty or on School Property

1. Staff shall not access obscene or pornographic material.
2. Staff shall not engage in any illegal activities on school computers, including the downloading and reproduction of copyrighted materials.
3. Staff shall not use school computers or district internet access to use peer-to-peer sharing systems such as BitTorrent, or participate in any activity which interferes with the staff member's ability to perform their assigned duties.
4. The only political advocacy allowed by staff on school computers or district internet access is that which is permitted by the Political Accountability and Disclosure Act and complies with district policy.
5. Staff shall not share their passwords with anyone, including students, volunteers or fellow employees.
6. Users shall not engage in any form of vandalism of the technology resources.
7. Users shall follow the generally accepted rules of network etiquette.
8. The Superintendent or designees may further define such rules.

II. School Affiliated Websites

Staff must obtain the permission of the administration prior to creating or publishing any school-affiliated web page which represents itself to be school-related, or which could be reasonably understood to be school-related. This includes any website which identifies the school district by name or which uses the school's mascot name or image.

Staff must provide administrators with the username and password for all school-affiliated web pages and must only publish content appropriate for the school setting. Staff must also comply with all board policies in their school-affiliated websites and must comply with the board's policy on professional boundaries between staff and students at all times and in all contexts.

Publication of student work or personality-identifiable student information on the Internet may violate the Federal Education Records Privacy Act. Staff must obtain the consent of their building principal or the superintendent prior to posting any student-related information on the Internet.

I. Enforcement

A. Methods of Enforcement

The district owns the computer system and monitors e-mail and Internet communications, Internet usage, and patterns of Internet usage. Staff members have no right of privacy in any electronic communications or files, which are stored or accessed on or using school property and these are subject to search and inspection at any time.

1. The district uses a technology protection measure that blocks access to some sites that are not in accordance with the district's policy. Standard use of the Internet utilizes a proxy server-based filter that screens for non-curriculum related pages.
2. Due to the nature of technology, the filter may sometimes block pages that are appropriate for staff research. The system administrator may override the technology protection measures that blocks or filters Internet access for staff access to a site with legitimate educational value that is wrongly blocked.
3. The district will monitor staff use of the Internet by monitoring Internet use history to ensure enforcement of this policy.

B. Any violation of school policy and rules may result in that staff member facing:

1. Discharge from employment or such other discipline as the administration and/or the board deem appropriate;
2. The filing of a complaint with the Commissioner of Education alleging unprofessional conduct by a certified staff member;
3. When appropriate, the involvement of law enforcement agencies in investigating and prosecuting wrongdoing.

IV. Off-Duty Personal Use

School employees may use the internet, school computers, and other school technology while not on duty for personal use as long as such use is (1) consistent with other district policies, (2) consistent with the provisions of Title 92, Nebraska Administrative Code, Chapter 27 (Nebraska Department of Education "Rule 27"), and (3) is reported as compensation in accordance with the Internal Revenue Code of 1986, as amended, and taxes, if any, are paid. All of the provisions of Rule 27 will apply to non-certificated staff for the purposes of this policy. In addition, employees may not use the school's internet, computers, or other technology to access obscene or pornographic material, sext, or engage in any illegal activities.

Note: Any employee who is uncertain about whether a specific instance of personal use is permitted, should check with his/her supervisor prior to engaging in that personal use.

Section 5 Use of School Property Policy No. 3014

Section 6 Care of School Property

Employees are responsible for the proper care of all books, equipment, supplies and furniture supplied by the school. If an item is in need of maintenance or repair, report it to the Principal. If you learn that a student has damaged school property or equipment, or if you are responsible for damage to school property, promptly report it to the Principal so the item may be replaced or repaired if possible and appropriate responsibility for the cost of replacement or repair may be determined.

North Platte Public Schools strives to create a learning and working environment that is positive, welcoming and appropriate. Classrooms and work areas are to be clean and free of clutter. Staff must have approval before redecorating their assigned work area or classroom from their immediate supervisor, with final approval from the Executive Director of Finance, Facilities and Operations. Curtains and painting of assigned work areas must have approval of the supervisor and Executive Director of Finance, Facilities and Operations. Staff may not bring personal furniture and small appliances to their work area without prior approval. Personal coffee pots, microwaves, and refrigerators must have approval from the Executive Director of Finance, Facilities and Operations. Staff are to use only approved adhesives for walls, ceilings, and floors.

Staff may not use scented plug-ins or sprays that have not been approved by the supervisor.

Questions regarding classroom décor should be directed to the supervisor or Executive Director of Finance, Facilities and Operations.

Section 7 Salespersons

Employees need not allow, and should not permit, any salesperson or representative or agent of any commercial enterprise or theatrical presentation to contact the employee while engaged in the employee's duties except for such times as may be designated by the Superintendent or designee.

Employees must not use classrooms, buildings or other school property for personal use or profit without specific approval from the Superintendent or designee. Employees must not use time for which the employee is on duty or paid by the District to engage in any activity for personal financial profit. Any violation of these restrictions will be considered to be willful insubordination.

Section 8 Security of Desks and (Lockers Policy No. 5036)

Offices, employee desks, lockers, file cabinets and other such storage devices ("storage devices") are owned by the school and are to be properly cared for and maintained. Appropriate security measures should be used to protect school and personal property kept in storage devices from theft or vandalism and to protect confidential student records.

The District exercises exclusive control over school property and reserves the right to search offices and storage devices provided to or used by employees where permitted by law, such as where reasonable grounds exist for suspecting that a search will turn up evidence that the employee has committed work-related misconduct, or that a search is necessary for a non-investigatory work-related purpose, such as to retrieve a file. School-related documents or records must remain readily available to administration and other appropriate school staff. Any personal items an employee wants to have kept private should be kept in a separate personal storage device, such as a briefcase, purse or backpack.

The District is not responsible for any personal property employees may bring to school. Employees are cautioned not to bring large amounts of money or items of significant value to school.

Lockers are the property of the school district and students are permitted to use them without charge. The assignment of a locker is on a temporary basis and may be revoked at any time. School officials may inspect student lockers without any particularized suspicion or reasonable cause.

Section 9 Audio & Video Recordings Policy No. 5063

Students and their parents or guardians should assume that any class in which students are enrolled may be recorded by the school district or other students for legitimate educational purposes. Recordings permitted pursuant to this policy may only be used by students for personal academic purposes and may not be republished without additional, written consent from a school administrator. For purposes of this policy “recording” includes still photographs, video, audio, and other similar data captured in any medium.

Recordings Made by The District. The district may use cameras or other devices for purposes of making security, safety, or other recordings without a specific purpose or for a specific purpose when such recordings are deemed necessary or appropriate by the administration. The district will not maintain the recordings unless the recording is purposefully copied and saved, and the recordings will only be available for review for a limited time based on the district’s then-current recording capacity. The district administrators estimate that this is approximately 10 days but may change at any time.

Classroom Recordings by Staff. Staff members may make audio and video recordings of classroom instruction and school activities upon authorization of the superintendent or supervising administrator.

Prohibited Recordings by Students. Unless otherwise authorized by this policy or law, students are prohibited from making audio or video recordings during the school day on school grounds; when being transported to and from school activities or programs in a vehicle owned, leased, or contracted by a school being used for a school purpose by a school employee or by his or her designee; or at a school-sponsored activity or athletic event, unless the recording is made in a manner permitted by the school for members of the public. In such an instance, the students remain subject to the district’s appropriate use and student discipline policies.

For example, this policy does not prohibit students from making recordings of an athletic event for their personal use similar to a parent or other patron, subject to other applicable board policy. However, this policy generally prohibits students from using smart-speakers or other devices which actively or passively create or transmit audio or video recordings, including Google Home, Amazon Alexa, Apple HomePod, and AngelSense devices.

Permitted Classroom Recordings by Students. Students may make audio or video recordings of classroom lectures or discussions:

- (1) For their convenience after providing notice to the classroom teacher and receiving the teacher’s permission;
- (2) For the benefit of another student who is absent after providing notice to the classroom teacher and receiving the teacher’s permission;
- (3) If recording is necessary to accommodate the student’s disability and is required by the student’s Individualized Education Plan (IEP) or Section 504 Plan.

Staff may revoke permission to record if the recording distracts from or disrupts the classroom environment, unless the recording is necessary to accommodate a student’s disability.

Permitted Non-classroom Recordings. Students may make audio or video recordings otherwise prohibited by this policy outside the classroom only with the permission of a teacher or school administrator, provided that such recordings otherwise comply with any applicable state and federal laws and district policy. In no event shall photographs or video recordings be taken or made in restrooms, locker rooms, or other areas where there is a reasonable expectation of privacy.

Section 10 Bulletin Boards Policy No. 5042

Bulletin boards and other electronic publishing spaces of the district may be provided for the use of students and student organizations for purposes of notifications related to student activities and student groups. The following general limitations apply to all posting or publishing:

1. All postings must be approved by the appropriate building principal or designee. Students may not post any material containing any statement or expression that is libelous, obscene, or vulgar; that would violate board of education policies, including the student code of conduct; or that is otherwise inappropriate for the school environment.
2. All postings must identify the student or the student organization posting or publishing the notice.
3. Published material may be removed after a reasonable time.
4. Building principals may use their discretion on posting or displaying non-school related information which is not political or commercial in nature.

Section 11 Ownership of Copyrighted Works Policy No. 4020

Works created by district employees in the course and scope of their employment remain the property of the district. The board may enter into a written agreement with a staff member allowing the staff member to share ownership of a copyright in the covered work. The board will only enter into such an agreement if the written work was created apart from, and in addition to, what the district requires and if the district will not incur an expense to replace the work.

The board hereby expressly grants to other educational entities located within Nebraska a non-exclusive license to use the district's copyrighted works for educational purposes within Nebraska when those works have been placed onto collaborative learning systems within the State.

Section 12 Lost and Found

Employees who find lost articles are asked to take them to the appropriate office, where the articles can be claimed by the owner.

Section 13 School Safety Policy No. 3040

In order to fulfill its obligation to provide a safe and secure learning environment, the Board of Education has adopted this School Safety and Security Policy. Although the district will take reasonable steps to protect students and staff, no entity can provide complete safety and security at all times. This policy does not make the district a guarantor of the safety of students, staff or patrons.

North Platte Public Schools is committed to providing and maintaining a safe and healthy work environment. The administration is to make the safety of employees an integral part of the management function. Each employee is to make safety an integral part of their duties by following established safety regulations and procedures, assisting in accident prevention activities by reporting any job-related injury to the administration immediately, reporting unsafe conditions immediately, and providing suggestions to eliminate accidents and injuries. Failure to follow safety rules may lead to disciplinary action up to and including termination.

Safety and health management is the ultimate responsibility of the Board. Functional authority for continued development and implementation of health and safety is hereby delegated to the Superintendent or the Superintendent's designee.

District Safety Steering Committee Duties

The District Safety Steering Committee is responsible for planning for the safety and security of the school, staff, and students. The committee will respond to and manage any safety or security incident that occurs in the school setting or which has the potential to disrupt the orderly operation of the school system.

Section 14 Lice Guidelines

North Platte Public School Practice Guideline: Head Lice Update April 2015

Purpose:

1. Control the spread of a nuisance condition in the school setting.
2. Minimize absenteeism due to head lice.
3. Promote a partnership between the public school and parent/guardian in the management of head lice.
4. Promote a team approach to head lice management within the school.

General Information:

1. It should be assumed that head lice are in the community and schools at all times.
2. Head lice are considered to be a nuisance condition and are not a major public health concern.
3. Individual students should not be singled out for screening more often than called for in this practice guideline. Students and parents have confidentiality rights defined by The Family Educational Rights and Privacy Act (FERPA) and state and national ethical health care and education standards.
4. School/home cooperation and communication is vital for prompt treatment and reducing absenteeism from school.

5. No treatment has been shown to be 100% effective in killing all the lice and nits. For this reason nit removal should be consistently emphasized.

Screening Recommendations:

When School staff, parent /guardian, or siblings report with and/or suspect lice:

1. Students, siblings, or household members will be checked with discretion and privacy and parents/guardians will be notified if lice or nits are found.

Classroom recommendations:

1. Nurse staff will check students or classrooms before the end of the school day, as lice is not a medical emergency and students will remain at school.

2. Classroom will only be checked if 3 or more actual cases in the classroom or at the nurse's discretion. Current research does not support classroom screening as a method to stop head lice transmission.

3. When examining a classroom of students, the nurse will have the option of examining them in the classroom setting or in the nurse's office.

4. When screening in the classroom, the health staff may request that children with head lice or suspicious findings come to the health office at a later time to protect their privacy.

5. Nurse will proceed by washing her hands before she begins the classroom exam and as needed throughout further exams. Hand washing will always be done when evidence of lice or a student's hair is excessively dirty. The nurse will part the hair into sections and will have the option of using fingers (with well-groomed nails), q-tips or tongue depressors.

6. Environmental lice sprays will not be used at school. Cleaners are harmful, since they can be absorbed through the skin, are an irritation to the lungs of some asthmatics, and may cause an allergic reaction.

Parent/Guardian of the student with live lice is to be contacted by staff the day lice are found. Discuss that:

1. Live lice were found.
2. If only nits are found within ¼ inch from the scalp, this is evidence of lice, therefore proceed with phone call, parent education and student follow-up as needed.
3. Students will remain in the classroom and go home at the end of the day.
4. Parents/ guardians will have the option to pick up students earlier, if desired, to begin treatment.
5. Send home educational materials on lice treatment with parents/guardians.
6. Families can be referred to their medical provider for treatment recommendations.
7. Immediate treatment is necessary with a lice shampoo product
8. 2nd treatment is encouraged in 7-10 days
9. **Combing out the live lice and nits are essential to end the problem**
10. **Ongoing nit removal and checking head on a daily basis will be necessary after**

initial treatment for next 2 weeks.

11. On return to school the student will be checked.
12. Extended absences due to head lice treatment and infestation will be considered unexcused. Necessary treatment should be initiated within 24 hours, and students return to school.
13. If treatment is not successful and live lice are found by visual inspection:
14. Call the parent/guardian to reinforce the steps of treatment.
15. Parent/Guardian will be **encouraged** to come to school to discuss the steps of treatment privately.
16. Students will be rechecked in 7-10 days to monitor progress.
17. Recurrent cases (i.e. evidence of live lice three or more times in a 6-8 week period or recurrent throughout school year)
 - a. Signs & symptoms of infestation-
 - i. When eight or more live lice visible upon hair inspection and/or eight live lice visible in hair without inspection
18. Lice falling out, student uncomfortable itching, scratching head and distracted from school work
19. Lice feces, dry scaly areas , several bites and open scratches on the scalp from itching noticed with visual inspection
 - a. Consultation between nurse and principal
 - i. Non-compliance or adequate treatment may be a concern
20. student may be excluded from school until visible live lice free
 - i. Lice supplies- (combs & shampoo) Nurse & Counselor coordinate

Staff education:

1. Practice guidelines were created from the CDC (Centers for Disease Control and Prevention) and the AAP (American Academy of Pediatrics) guidelines/standards.
2. Cases of head lice often increase after children have spent more time in the community, with friends and family such as at the beginning of the school year, after Christmas and Spring break. During these times school personnel are not available to identify and encourage lice treatment.
3. There is **no** known method to prevent lice.
4. Head lice do not hop, fly, or crawl long distances.
5. Head lice do not live "off" the body. They must maintain a constant warm temperature, dehydrate quickly, and will die within 48-72 hours if not in contact with a human head.
6. Person-to-person transfer occurs in head-to-head contact
7. Lice transmission in school is 1% (far less than the common cold) because schools rarely provide an opportunity for head to head contact.
8. Schools are often seen as the source of head lice because cases of head lice are often identified in the school setting; however the school setting is seldom the source of transmission.
9. Lice secrete chemicals that create an "itch" sensation. Itching may not develop for 3-6 weeks with a first case of lice. An itchy scalp may remain after treatment due to harsh chemicals used for treatment.
10. Nit removal is a difficult and timely process.

11. Pets in the classroom do not need to be treated and cannot maintain or transmit lice.
12. While not a common means of transference, it encourages children not to share or use their friends' combs, brushes, hair ornaments, hats, caps, scarves, pillows or any other personal headgear.
13. Teach students to place their hats, mittens, and scarves inside coat/jacket sleeves before hanging on hooks or place coats/personal items in separate cubicles or backpacks.
14. A student usually has had lice for 30-45 days before lice are detected. At 30-45 days exposure to classmates has already occurred in most situations.
15. Classroom letters sent home not only provoke a crisis situation and unjustified panic, but they perpetuate the **myth** that lice are transmitted in schools and **schools are solely responsible for controlling head lice**.
16. Parents of children with head lice will be encouraged to talk to other parents of close friends and playmates.
17. Social stigma and shame can be devastating to students and their families. Social stigma and shame can have long lasting emotional effects. Families frustrated by treatment failure or re-infestations need a great deal of positive reinforcement and encouragement to gain control over the condition.
18. School staff may be informed of cases of lice on a need to know basis. Staff should be mindful that students and parents have confidentiality rights defined by The Family Educational Rights and Privacy Act (FERPA) and state and national ethical health care and education standards.
19. Personal hygiene or cleanliness in the home or school has nothing to do with getting head lice.
20. Frequent parent education throughout the school year (ie. Newsletters) is necessary to increase parent knowledge, prevention awareness, and treatment options.
21. Provide head lice education within the classrooms as requested so students can understand head lice and what they can do to help prevent the spread of lice. The school nurse will be a resource.

Resources:

UNL Extension in Lancaster county- <http://lancaster.unl.edu/pest/lice/headlice030.shtml>
Iowa Department of Public Health-
http://www.idph.state.ia.us/idph_universalhelp/MainContent.aspx?TOCID=%7BB12D481C-0BE5-41CE-B1D2-4DDB754EF309%7D
CDC- <http://www.cdc.gov/parasites/lice/head/schools.html>

Section 15 Animal Management Guidelines

North Platte Public Schools ANIMAL MANAGEMENT GUIDELINES

I. General

North Platte Public Schools prohibits animals on campus, with few exceptions. State law also requires the District to minimize safety and health risks from all sources including animals. To maintain healthy and safe school facilities, the numbers of animals on school property must be

minimized. Failure to do so creates liability associated with animal attacks, bites, infections from microbiological pathogens, and allergic reactions by sensitive individuals.

Animals can only be brought into high school biology classrooms unless directly related to curriculum. The use as classroom pets or mascots is prohibited. For “show-and-tell” activities, consider using photographs or videos.

II. Acquisition for Instructional Purposes

When acquired for laboratory teaching purposes, select the fewest number of appropriate animals for your specific needs. Do not acquire animals/organisms that are poisonous, aggressive, vicious, prone to biting, or that have unusual maintenance, dietary, or supervisory needs.

Laboratory animals must be certifiably disease free. This can be accomplished by purchasing from a reputable, licensed animal supply business, or obtaining a veterinarian’s examination and written certification.

III. Management

After acquisition, animals should be managed closely and used only for the purpose for which they were obtained. Do not loan them to others. Staff and students must be trained in handling and care procedures.

Never allow animals to roam free on campus or within rooms. They must be properly caged. Never permit them to be taken home, as this serves to extend the District’s liability in a way that we cannot control, and creates the need for another health examination before the animals can be readmitted on campus.

Be aware of and support the particular animal’s behavior and natural feeding and sleeping habits. For example, if a naturally nocturnal animal is forced to stay awake all day and be subjected to handling, this could have several adverse effects. Its health could deteriorate, rendering it more susceptible to infection by parasites and disease organisms, and the stress may make it more apt

Never permit anyone to tease or provoke animals, such as poking them with pencils or fingers through their cages. Supervise all student contact with animals!

IV. Personal Protection

Never permit staff or students to handle animals without appropriate gloves. Several biting incidents occur each year, typically involving snakes and rodents, and all are preventable by wearing gloves. Leather or rubber gloves are recommended.

V. Care and Maintenance of Laboratory Animals

Ensure adequate housing/habitats are provided and consistent with the laboratory animal's particular needs. Meet nutrition needs with correct amounts of recommended food for each species, supplied at correct intervals. Ensure continuing care through weekends and holiday periods.

Keep cages clean, routinely disposing of waste products and bedding materials. Do not throw these in the classroom trash can; they must be separately bagged and placed directly in the dumpster. Use kitty litter or other absorbent material to control urine. Remember that unclean cages breed bacteria, viruses, fungi, and other pests.

**Animals not allowed in the Classroom
(Principal has discretion on all animals in the classroom)**

	Type of Animal Safety/Health Concern	
<i>Small Animals</i>	Raccoons	Not bred in captivity, unpredictable
	Squirrels	Not bred in captivity, unpredictable
	Bats	Rabies
	Wild Rodents	Unpredictable, biting
	Monkeys	Unpredictable, biting,
	Aggressive Rabbits	Unpredictable, biting
	Skunks	Rabies, biting
	Puppies, Kittens	Salmonella, campylobacter, bites, scratches, allergies
<i>Snakes, Reptiles, Amphibians</i>	Large Pythons	Biting, aggressive behavior
	Ball Pythons	Should not be held in captivity
	Lizards	Salmonella, difficult to care for
	Frogs	Salmonella
	Alligators and Caymans	Unpredictable, biting, salmonella
	Venomous snakes	Biting, Poison
	Turtles	Salmonella

Article 9 – STATE AND FEDERAL PROGRAMS

Section 1 Nondiscrimination Policy No. 3053

The School District does not discriminate on the basis of prohibited factors in employment and educational programs/activities. The School District affirmatively strives to provide equal opportunity for all as required by:

Title VI of the Civil Rights Act of 1964 - prohibits discrimination on the basis of race, color, religion, or national origin

Title VII of the Civil Rights Act of 1964 as amended - prohibits discrimination in employment on the basis of race, color, religion, sex, or national origin

Title IX of the Education Amendments of 1972 - prohibits discrimination on the basis of sex

Age Discrimination in Employment Act of 1967 (ADEA) as amended - prohibits discrimination on the basis of age with respect to individuals who are at least 40

The Equal Pay Act of 1963 as amended - prohibits sex discrimination in payment of wages to women and men performing substantially equal work in the same establishment

Section 504 of the Rehabilitation Act of 1973 - prohibits discrimination against the disabled

Americans with Disabilities Act of 1990 (ADA) - prohibits discrimination against individuals with disabilities in employment, public service, public accommodations and telecommunications

The Family and Medical Leave Act of 1993 (FMLA) - requires covered employers to provide up to 12 weeks of unpaid, job-protected leave to "eligible" employees for certain family and medical reasons

The Pregnancy Discrimination Act of 1978 - prohibits discrimination in employment on the basis of pregnancy, childbirth, or related medical condition.

The Uniformed Services Employment and Reemployment Rights Act (USERRA) – provides job protections and reemployment rights to military reservists and National Guard members called to active duty

The Boy Scouts of America Equal Access Act which prohibits discrimination against groups that wish to access district facilities.

The Nebraska Fair Employment Practice Act (FEPA) – prohibits employment discrimination on the basis of race, color, national origin, religion, sex (including pregnancy), disability, marital status, and retaliation

Nebraska Age Discrimination in Employment Act (Age Act) – prohibits employment discrimination on the basis of age for those individuals who are over 40 years of age

The Equal Pay Act of Nebraska – prohibits discriminatory wage practices based on sex

The Nebraska Equal Opportunity in Education Act – prohibits discrimination on the basis of sex (including pregnancy) by any educational institution

Veterans Preference Law (NEB. REV. STAT §§ 48-225 to 48-231) - stipulates categorical preferences for employment for military veterans and for the spouses of disabled veterans

Additional School Board policies prohibit harassment and/or discrimination against students, employees, or patrons on the basis of sex, race, color, ethnic or national origin, religion, marital status, disability, age, pregnancy, and any other legally prohibited basis. Retaliation for engaging in a protected activity is also prohibited.

Any person who believes she or he has been discriminated against, denied a benefit, or excluded from participation in any district education program or activity may file a complaint using the district's complaint procedures.

Inquiries regarding compliance with any of the laws referred to in this policy may be directed to the superintendent or to the district's Title IX and/or Section 504/ADA Coordinator.

Section 2 Complaint Procedure Policy No. 2006

Good communication helps to resolve many misunderstandings and disagreements. This complaint procedure applies to board members, patrons, students and school staff, unless the staff member is subject to a different grievance procedure pursuant to policy or contract. Individuals who have a complaint should discuss their concerns with appropriate school personnel in an effort to resolve problems. When such efforts do not resolve matters satisfactorily, including matters involving discrimination or harassment on the basis of race, color, national origin, sex, marital status, disability, or age, a complainant should follow the procedures set forth below. Students and employees who believe they have been subjected to sex harassment in violation of Title IX should refer to the board's policy titled "Title IX."

A preponderance of the evidence will be required to discipline a party accused of misconduct. This means that the investigator must conclude that it is more likely than not that misconduct occurred.

Complaint and Appeal Process.

1. The first step is for the complainant to speak directly to the person(s) with whom the complainant has a concern. For example, a parent who is unhappy with a classroom teacher should initially discuss the matter with the teacher. However, the complainant should skip the first step if complainant believes speaking directly to the person would subject complainant to discrimination or harassment.
2. The next step is for the complainant to speak to the person's direct supervisor.
3. The next step is for the complainant to speak to the building principal.
 - a) Complaints about the operation, decisions, or personnel within a building should be submitted to the principal of the building.
4. The next step is for the complainant to speak to the building principal's supervisor.
 - a) Complaints about the operations of the school district or a building principal should be submitted to the following department supervisors:
 - 1) If it concerns students, speak to the director of student services.
 - 2) If it concerns adults, speak to the director of human resources.
 - 3) If it concerns program, curriculum, instruction, and assessment, speak to the directors of teaching and learning.
 - 4) If it concerns special education, speak to the director of special education.
 - 5) If it concerns Kids Klub, speak to the director of Kids Club
 - 6) If it concerns facilities and maintenance, speak to the director of facilities.
 - 7) If it concerns technology, speak to the director of technology.
5. The next step for the complainant is to speak to the executive director of operations or the superintendent.
 - a) Complaints about the operations of the school district or department supervisor should be submitted in writing to the superintendent of schools.
 - b) Complaints about the superintendent of schools should be submitted in writing to the president of the board of education.

Complaints involving discrimination or harassment on the basis of race, color, national origin, sex, marital status, disability, or age. When a complainant submits a complaint to an administrator or to the Title IX/504 coordinator, the administrator or Title IX/504 coordinator shall promptly and thoroughly investigate the complaint, and shall:

1. Determine whether the complainant has discussed the matter with the staff member involved.
 - a) If the complainant has not, the administrator or Title IX/504 coordinator will urge the complainant to discuss the matter directly with that staff member, if appropriate.
 - b) If the complainant refuses to discuss the matter with the staff member, the administrator or Title IX/504 coordinator shall, in his or her sole discretion, determine whether the complaint should be pursued further.

2. Strongly encourage the complainant to reduce his or her concerns to writing.

a) Interview the complainant to determine:

i. all relevant details of the complaint;
ii all witnesses and documents which the complainant believes support the complaint;

iii The action or solution which the complainant seeks.

b. Respond to the complainant. If the complaint involved discrimination or harassment, the response shall be in writing and shall be submitted within 180 calendar days after the administrator or Title IX/504 coordinator received the complaint.

If either the complainant or the accused party is not satisfied with the administrator's or the Title IX/504 coordinator's decision regarding a complaint her or she may appeal the decision to the superintendent.

c. This appeal must be in writing.

d.. This appeal must be received by the superintendent no later than ten (10) calendar days from the date the administrator or Title IX/504 coordinator communicated his/her decision to the complainant.

e.The superintendent will investigate as he or she deems appropriate. However, all matters involving discrimination or harassment shall be promptly and thoroughly investigated.

f.Upon completion of this investigation, the superintendent will inform the complainant in writing of his or her decision. If the complaint involved discrimination or harassment, the superintendent shall submit the decision within 180 calendar days after the superintendent received the complainant's written appeal.

If either the complainant or the accused party is not satisfied with the superintendent's decision regarding a complaint he or she may appeal the decision to the board.

g.This appeal must be in writing.

h.This appeal must be received by the board president no later than ten (10) calendar days from the date the superintendent communicated his/her decision to the complainant.

This policy allows, but does not require the board to receive statements from interested parties and witnesses relevant to the complaint appeal. However, all matters involving discrimination or harassment shall be promptly and thoroughly investigated.

i. This policy allows, but does not require the board to receive statements from interested parties and witnesses relevant to the complaint appeal. However, all matters involving discrimination or harassment shall be promptly and thoroughly investigated.

j. The board will notify the complainant in writing of its decision. If the complaint involved discrimination or harassment, the board shall submit its decision within 180 calendar days after it received complainant's written appeal.

k. There is no appeal from a decision of the board.

Complaints involving discrimination or harassment on the basis of race, color, national origin, gender, marital status, disability, or age may also be submitted, at any time during the complaint procedure to the School District's Title IX/504 coordinator. Complaints involving discrimination or harassment may also be submitted at any time to the Office for Civil Rights, U.S. Department of Education: by email at OCR.KansasCity@ed.gov; by telephone at (816) 268-0550; or by fax at (816) 268-0599.

When a formal complaint about the superintendent of schools has been filed with the president of the board, the president or his or her designee shall promptly and thoroughly investigate the complaint, and shall:

1. Determine whether the complainant has discussed the matter with the superintendent.
 - a) If the complainant has not, the board president or designee will urge the complainant to discuss the matter directly with the superintendent, if appropriate.
 - b) If the complainant refuses to discuss the matter with the superintendent, the board president shall, in his or her sole discretion, determine whether the complaint should be pursued further.
2. Strongly encourage the complainant to reduce his or her concerns to writing.
3. Determine, in his or her sole discretion, whether to place the matter on the board agenda for consideration at a regular or special meeting.
4. Respond to the complainant. If the complaint involved discrimination or harassment, the response shall be in writing and shall be submitted within 180 calendar days after the president received the complaint.

Special Rules Regarding Educational Services and Related Services to Students with Disabilities. Students with disabilities and their families have specific rights outlined in state and federal law, including administrative processes by which they may challenge the educational services being provided by the school district. Therefore, the appeal process contained in this policy may not be used to challenge decisions made by a student's individualized education plan (IEP) team or 504 team.

Complaints about the educational services provided to a student with a disability, including but not limited to services provided to a student with an IEP, access to curricular and extracurricular activities, and educational placement must be submitted to the school district's Director of Special Education. The Director of Special Education will address the complaint in a manner that he/she deems appropriate and will provide the complainant with a copy of the Notice of IDEA Parental Rights promulgated by the Nebraska Department of Education.

Complaints about the educational services provided a student with a disability pursuant to a Section 504 plan must be submitted to the school district's 504 Coordinator. The 504 Coordinator will address the complaint in a manner that he/she deems appropriate and will provide the complainant with a copy of the Notice of Section 504 Parental Rights adopted by the board of education.

Complaints about the educational services provided to a student who is suspected of having a disability must be submitted in writing to the school district's Director of Special Education or to the district's 504 Coordinator. The Director of Special Education or 504 Coordinator will either refer the student for possible verification as a student with a disability or will provide prior written notice of the district's refusal to do so.

No Retaliation. The school district prohibits retaliation against any person for filing a complaint or for participating in the complaint procedure in good faith.

Bad Faith or Serial Filings. The purpose of the complaint procedure is to resolve complaints at the lowest level possible within the chain of command. Individuals who file complaints (a) without a good faith intention to attempt to resolve the issues raised; (b) for the purpose of adding administrative burden; (c) at a volume unreasonable to expect satisfactory resolution; or (c) for purposes inconsistent with the efficient operations of the district may be dismissed by the superintendent without providing final resolution other than noting the dismissal. There is no appeal from dismissals made pursuant to this section.

Section 3 Student Records Policy No. 5016

The school district shall manage student records and reports as is necessary for effective administration and in compliance with law. In general "student records" shall not include transitory communications such as e-mail, text messages, handwritten communication between school and home, and the like, and these items will not generally be maintained by the district.

“Student records” also shall not include any records created and maintained by the district’s law enforcement unit for a law enforcement purpose.

For purposes of the district’s compliance with state and federal law, the district “maintains” as “student records” all records, files, and documents which are located in any format and within any storage unit of the district, whether in hard copy, digital, or otherwise.

Each building principal will assign responsibilities for the preparation and maintenance of records and will ensure compliance with the applicable federal and state laws, regulations, and record retention schedules regarding their storage and use in the building. No “student record” or record required to be retained by the Nebraska Secretary of State’s Record Retention Schedules applicable to the district will be destroyed unless it is first saved in a retrievable, digital format. This includes only records required to be kept by the applicable Retention Schedules and “student records” as defined by state and federal law, and this policy does not prohibit the district from following its record expungement procedures for all other records.

Students or their parents, guardians, teachers, counselors, or school administrators shall have access to the school's files or records maintained concerning themselves or their students. For purposes of this policy, “teachers” include paraeducators and volunteers who are providing educational services to a student on behalf of the School District. A school official may access, maintain, and use education records containing personally identifiable information (PII) when he or she has a legitimate educational interest in such. “School official” includes any agent, volunteer, or contractor performing an institutional service or function for which the school would otherwise use its own employees and who is under the school district’s direct control with respect to their access to, maintenance of, and use of PII from student records. For example, a school official may include, but would not be limited to, a teacher or other educator, administrator, supervisor, instructor, or support staff member (including health or medical staff and law enforcement unit personnel); school board member; volunteer; contractor or consultant who, while not employed by the school, performs an institutional service or function for which the school would otherwise use its own employees and who is under the direct control of the school with respect to the use and maintenance of PII from education records, such as an attorney, representative of the district’s insurance providers, auditor, medical consultant, therapist, or a third-party website operator who has contracted with the school district or its agent to offer online programs for the benefit of students and/or the district; members of law enforcement acting on behalf of the school district; a parent or student volunteering to serve on an official committee, such as a disciplinary or grievance committee; or a parent, student, or other volunteer assisting another school official in performing his or her tasks. A school official typically has a “legitimate educational interest” if the official needs to review an education record in order to fulfill a school-related professional, contractual, statutory, or regulatory responsibility.

All disciplinary material shall be removed and destroyed upon the pupil's graduation or after the pupil's continuous absence from the school for a period of three years, and after authorization is given by the State Records Board pursuant to state law. Upon request, the school district will

disclose education records without consent to officials of another school district in which a student seeks or intends to enroll.

Outside agencies such as physicians, probation officers, psychologists, child guidance clinics, and other agencies concerned with child welfare who are working directly with a child may have access to information pertaining to that child with written parental consent or upon issuance of a valid court order.

The school district shall share student data, records, and information with school districts, educational service units, learning communities, and the State Department of Education to the fullest extent practicable unless otherwise prohibited by law. This includes sharing information with the Department of Education necessary to comply with the requirement of state law that all third-year high school students take a college entrance exam. Any redisclosure of information related to the administration of this exam shall be governed by the agreement between the Nebraska Department of Education and the third-party testing company.

Each year, the school district will notify parents and guardians of their rights under this policy and the Family Educational Rights and Privacy Act.

Section 4 Disclosure of Student Information to Military Recruiters and Colleges (see Policy No. 5015, Protection of Student Rights)

The No Child Left Behind Act of 2001 requires the District to provide military recruiters and institutions of higher education access to secondary school students' names, addresses, and telephone listings. Parents and secondary students have the right to request that the school not provide this information (i.e., not provide the student's name, address, and telephone listing) to military recruiters or institutions of higher education, without their prior written consent. Employees are expected to follow these requirements.

Section 5 School Nutrition Programs

The District participates in the National School Nutrition Programs. Employees are expected to keep information about the participation of students in the program confidential.

Section 6 Confidentiality of Protected Health Information

It is the policy of the District to develop and implement all necessary practices, policies, and procedures to comply with the Health Insurance Portability and Accountability Act of 1996 (HIPAA) where and to the extent applicable and to maintain the privacy of protected health information (PHI), as that term is defined by HIPAA, that it receives, obtains, or transmits for employees and students. The District designates the Superintendent as its HIPAA privacy officer. Student and employee records containing PHI shall be accessible only to those who require such information to carry out their duties.

APPENDIX A

**NORTH PLATTE PUBLIC SCHOOLS
ASBESTOS NOTIFICATION**

North Platte School District's parents, guardians, teachers and employee organizations are informed of the following.

The Environmental Protection Agency's regulation Asbestos Containing Materials in Schools (40 CFR Part 763) requires each school building to maintain a complete copy of their Asbestos Management Plan with up to date inspections in the Administration Office. Building employees, hired contractors, occupants and occupants' parents or legal guardians must be informed once a year of asbestos related activities conducted, in progress, or scheduled within that year.

The school is required to have a State of Nebraska accredited Asbestos Inspector conduct a re inspection every 3 years of known or assumed asbestos containing materials within our school buildings to insure asbestos containing materials are maintained in good condition. Inspections do not disrupt class times or class scheduling. And every 6 months after the re-inspection, required periodic surveillance is conducted by an adequately trained person.

The Management Plan for our school district is available for review to all school personnel, public, state and federal representatives during normal business hours with proper notice.

Airborne asbestos contamination in buildings can be a significant environmental problem and you can be assured that we are in compliance with all relevant regulations.

For asbestos questions or information, please contact the school's designated person at (308) 535-7100 or the Environmental Protection Agency- Region VII office at (800) 471-7127 or go to their web site at www.epa.gov/asbestos/asbestos-in-schools.

APPENDIX C

North Platte Public Schools						
B E N E F I T S						
Cat		Positions	BCBS Health Insurance	Term Life (60 day Waiting Period)	LTD	Section 125
A		Directors	Single	Paid	Yes	Yes
	Salary Range	Classified	Up to Full Family	Paid	Yes	Yes
	Hourly Rate Schedule	Maintenance	Up to Full Family	Paid	Paid	Yes
	Hourly Rate	Custodial	Up to Full Family	Paid	Paid	Yes
	Hourly Rate	Part Time Custodian				
B	Clerical Salary Schedule	10 Month Administrative Assistant	Up to Full Family	Paid	Yes	Yes
C	Hourly Rate	9 Month Custodian				
	Salary Schedule	Paraprofessionals	Per Negotiated Agreement			Yes
	Hourly Rate	Floater Custodian				
D	Hourly Rate	Temporary Maintenance				

APPENDIX D

North Platte Public Schools			
Compensation Schedule			
Administrative Assistants			
2021-2022			
	HS Registrar	HS Guidance	Superintendent
	HS Associate Principal	Activity Director	Executive Director of Finance
	MS Guidance	Maintenance	Human Resources
	HS/MS Attendance	Technology	Classified Payroll Bookkeeper
	Elementary	6-8 Principal	Certified Payroll Bookkeeper
			Curriculum
			Student Services
		HS Principal	Welcome Center/IC
	A	B	C
1.0	19.14	20.46	23.11
2.0	19.54	20.87	23.50
3.0	19.94	21.26	23.91
4.0	20.33	21.65	24.30
5.0	20.74	22.05	24.69
6.0	21.13	22.44	25.09
7.0	21.52	22.84	25.48
8.0	21.93	23.23	25.88
9.0	22.32	23.63	26.27
10.0	22.71	24.03	26.67
11.0	23.11	24.42	27.07
12.0	23.50	24.83	27.46
13.0	23.91	25.22	27.85

Employees will move down a step on each odd year and;
on even years only increases on steps will occur.

APPENDIX E

NORTH PLATTE PUBLIC SCHOOLS								
Classified Staff (excluding Clerical, Paraprofessional, Maintenance & Custodial)								
2021-2022								
	Entry Level:	\$208.11						
	Index - Vertical:	5.00%						
	Horizontal :	4.00%						
Degree		Support	AA/Training	BA/BS	BA/BS	BA/BS	BA/BS	M/MS
					9	18	27	
Level	Increase	0.80%	0.96%	1.00%	1.04%	1.08%	1.12%	1.16%
		0	0	1	10	19	28	100
1.0	1.00%	\$14.31	\$24.97	\$26.01	\$27.05	\$28.09	\$29.14	\$30.18
2.0	1.05%	\$15.61	\$26.27	\$27.31	\$28.35	\$29.40	\$30.44	\$31.48
3.0	1.10%	\$16.65	\$27.31	\$28.35	\$29.40	\$30.44	\$31.48	\$32.52
4.0	1.15%	\$17.69	\$28.35	\$29.40	\$30.44	\$31.48	\$32.52	\$33.56
5.0	1.20%	\$18.73	\$29.40	\$30.44	\$31.48	\$32.52	\$33.56	\$34.60
6.0	1.25%		\$30.44	\$31.48	\$32.52	\$33.56	\$34.60	\$35.64
7.0	1.30%			\$32.52	\$33.56	\$34.60	\$35.64	\$36.68
8.0	1.35%				\$34.60	\$35.64	\$36.68	\$37.72
9.0	1.40%					\$36.68	\$37.72	\$38.76
10.0	1.45%						\$38.76	\$39.80
11.0	1.50%							\$40.84

Para Educators

APPENDIX F

	August 1, 2019-July 31, 2020			August 1, 2020-July 31, 2021			
	Category			Category			
Level	1	2	3	1	2	3	
1	11.00	12.70	16.23	11.20	12.90	16.43	
2	11.20	12.95	16.57	11.40	13.15	16.77	
3	11.44	13.25	16.96	11.64	13.45	17.16	
4	11.69	13.55	17.37	11.89	13.75	17.57	
5	11.95	13.85	17.77	12.15	14.05	17.97	
6	12.19	14.15	18.04	12.39	14.35	18.24	
7	12.44	14.45	18.44	12.64	14.65	18.64	
8	12.70	14.74	18.97	12.90	14.94	19.17	
9	12.94	15.05	19.38	13.14	15.25	19.58	
10	13.19	15.34	19.78	13.39	15.54	19.98	
11	13.44	15.65	20.17	13.64	15.85	20.37	
12	13.68	15.95	20.59	13.88	16.15	20.79	
13	13.93	16.24	20.96	14.13	16.44	21.16	

Para-Educators that have been on Level 13 for the 2018-2019 school year will receive a 2% wage increase for the 2020-2021 School Year.

Para-Educators that received a 2% increase for 2020-2021 on Step 13, will receive a .20 increase in 2020-2021

Level Does not equal years in district

All placement will be at the discretion of Human Resources with input from building principals, facilitators, and directors.

Category

1: Building / Program Support

a. Staff assigned to this category do not provide direct individualized support to identified students.

b. Staff are assignable to classrooms and programs by building principals, supervisors, and/ or Directors.

May include: Classroom, Library, Office, Accompanist, Kids Klub, Special Education (cased upon assignment and students being served), Title

2: Focused Student Support

a. Staff assigned to this category provides focused support to students with special needs or behavior needs as identified by Individualized Education Plan (IEP), behavior plans, or discretion of building principal, supervisor, or Directors.

b. Kids Klub staff assigned to this category are assigned to specific sites and are tasked with managing staff and students without direct supervisory support. These staff members serve the role as Coordinator or Co-Coordinator.

c. Staff assigned to this category may be required to have additional certification such as bus driving, CPI, and/ or other certification as identified by administration.

May include: Special Education Bus Driver, Kids Klub Coordinator, Job Coach, Health, ISS, Behavior Support, Special Education (cased upon

assignment and students being served)							
3: Specialized Support							
a. Staff assigned to this category provides specialized medical licensure as required by needs of student.							
b. Staff assigned to this category provide specialized support as required by language interpretation for students.							
May Include: LPN, Sign Language Interpreter, ELL							
Notes:							
Certified Para will be paid hourly rate of substitute according to the Substitute Handbook. Staff must have required credentials							
Substitute Para will be paid at Level 5 experience level in category 1.							

APPENDIX G

North Platte Public Schools	
Maintenance/Custodial Starting Wage	
2021-2022	
Positions	Starting Wage
Maintenance	\$15.90
Lead Custodian	\$14.90
Custodian	\$14.40
Part Time Custodian	\$11.00
9 Month Custodian	\$11.00
Temporary Maintenance	\$11.00
Bus Drivers	\$16.10
MS Bus Drivers per trip	\$21.80
Summer Maintenance Staff Receive a .50 increase when they return	

APPENDIX H

North Platte Public Schools			
Holidays for the 2021-2022 School Year			
Holiday	Date Observed	Day of the Week	Designated Holiday
Independence Day	July 4, 2021	Sunday	7/5/2021
Labor Day	September 6, 2021	Monday	9/6/2021
Thanksgiving	November 25, 2021	Thursday	11/25/2021
Day After Thanksgiving	November 26, 2021	Friday	11/26/2021
Christmas Eve	December 24, 2021	Friday	12/24/2021
Christmas Day	December 25, 2021	Saturday	12/23/2021
New Years Eve	December 31, 2021	Friday	12/31/2021
New Years Day	January 1, 2022	Saturday	12/30/2021
Spring Break	April 15, 2022	Friday	4/15/2022
Designated Day	April 18, 2022	Monday	4/18/2022
Memorial Day	May 30, 2022	Monday	5/30/2022

APPENDIX J

Educator	Classified (Clerical, Custodial, Maintenance, Technology, Other)	Teacher	Administrator 215	Administrator 261
<p>per occurrence children and spouse, parent, parent-in-law, sibling, sister-in-law, sister-in-law, parent, niece, aunt, and uncle Total extended family</p>	<p>40 hours per occurrence Spouse, Parent/ Parent-in-law, Stepmother/Stepfather or Stepmother-in-law/ Stepfather-in-law, Child, Stepson/ Stepdaughter, Son-in-law/ Daughter-in-law, Grandchild, Brother/Sister 16 hours per occurrence Brother-in-law/Sister-in- law, Grandparents Niece, Nephew, Aunt and Uncle, Person living in the home of the employee 8 hours (Total) Friend or extended family</p>	<p>Five days per occurrence spouse, parent, parents-in-law, child, son-in-law, daughter-in-law, grandchild, or legal dependent. Two days per occurrence brother, sister, brother-in-law, sister-in-law, grandparents, niece, nephew, aunt, or uncle. One day (Total) One friend/ extended family per year</p>	<p>Five days per occurrence spouse, parent, parents-in-law, child, son-in-law, daughter-in-law, grandchild, or legal dependent. Two days per occurrence brother, sister, brother-in-law, sister-in-law, grandparents, niece, nephew, aunt, or uncle. One day (Total) One friend/ extended family per year</p>	<p>Five days per occurrence spouse, parent, parents-in-law, child, son-in-law, daughter-in-law, grandchild, or legal dependent. Two days per occurrence brother, sister, brother-in-law, sister-in-law, grandparents, niece, nephew, aunt, or uncle. One day (Total) One friend/ extended family per year</p>
<p>approval by principal or supervisor</p>	<p>TBD - prior approval by principal or supervisor and HR</p>	<p>TBD - prior approval by principal or supervisor and HR</p>	<p>TBD - prior approval by principal or supervisor and HR</p>	<p>TBD - prior approval by principal or supervisor and HR</p>
<p>principal or supervisor and HR</p>	<p>Must contact principal or supervisor and HR</p>	<p>Must contact principal or supervisor and HR</p>	<p>Must contact principal or supervisor and HR</p>	<p>Must contact principal or supervisor and HR</p>
	<p>NA</p>	<p>3 days (must give five days prior notice and note pay deduct days)</p>	<p>3 days</p>	<p>3 days</p>

	ParaEducator	Classified (Clerical, Custodial, Maintenance, Technology, Other)	Teacher	Administrator 215	Administrator 261
Vacation Leave	NA	NA	NA	NA	20 days
Personal Time Off (PTO)	2 days (may accumulate up to 4 days) *May use PTO for snow days	12 Month Employees 0-11 Months - 9 hrs/ monthly (max 108 hrs) 12-59 Months - 14 hrs (max 168 hrs) 60-119 Months - 16 hrs (max 192 hrs) 120+ Months - 18 hrs (max 216 hrs) 10 Month Clerical 32 hrs max (July 1st)	NA	NA	NA
School Activity - Must be identified in Comments	TBD - prior approval by principal or supervisor and Activities Director, if applicable	TBD - prior approval by principal or supervisor and Activities Director, if applicable	TBD - prior approval by principal or supervisor and Activities Director, if applicable	TBD - prior approval by principal or supervisor and Activities Director, if applicable	TBD - prior approval by principal or supervisor and Activities Director, if applicable
Sick (HR may ask for clarification - if more than three days then refer to FMLA)	*Must be scheduled at least 25 hrs/ week 1 day/ month based on scheduled daily hours (max 600 hours)	Refer to Classified Handbook based upon Category placement (A - 8, B - 6, C - 5) (max 600 hours)	10 days annually (max 75 days)	10 days annually (max 75 days)	10 days annually (max 75 days)
Donated Sick Leave (Classified may donate to classified, and certified donate to certified)	Refer to Classified Handbook: cancer, heart attack/ surgery or heart surgery, accident or injury that requires immediate medical attention, terminal illness, major organ transplant, stroke, tumor (Up to 600 hours)	Refer to Classified Handbook: cancer, heart attack/ surgery or heart surgery, accident or injury that requires immediate medical attention, terminal illness, major organ transplant, stroke, tumor (Up to 600 hours)	Refer to Negotiated Agreement: cancer; heart attack/ heart surgery; accident or injury that required immediate medical attention followed by a physician's directive to remain away from work for rest and recovery, terminal illness, major organ transplant; stroke; tumor (Max 60 days)		

Personal Leave Pay Deduct Days
2021-2022

ALL personal leave is contingent upon building and district approval. If leave is exhausted, leave may be denied. If PERSONAL leave is requested on the following days, it is with the understanding upon approval that it will be with full pay deduct and loss of personal day, unless it falls within the exceptional circumstances clause specified in the negotiated agreement. IF SICK leave is taken on the following days, then medical documentation must be presented to the HR Director or designee.

August 10	First Day of Contract
August 11	Professional Learning Day
August 12	Professional Learning Day
August 13	Professional Learning Day
August 16	Student first day of semester
August 17	Student second day of semester
=====	
September 17	Professional Learning Day
=====	
October 15	Professional Learning Day
October 21	P/T Conferences K-12
October 22	P/T Conferences K-12
=====	
November 12	Professional Learning Day
=====	
December 22	Professional Learning Day
=====	
January 5	Student first day of semester
January 6	Student second day of semester
January 17	Professional Learning Day
=====	
February 18	Professional Learning Day
=====	
March 10	Professional Learning Day
March 17	P/T Conferences K-12
March 18	P/T Conferences K-12
=====	
April 19	Professional Learning Day
=====	
May 19	Students last day
May 20	Professional Learning Day
May 23-25	Possible Snow Days Make-Up Days
=====	

Personal Leave Pay Deduct

North Platte Public Schools and North Platte Education Association have agreed upon the dates when it is essential to the school system that teachers are present. Personal leave may not be on the first two contract days, the first two student days of each semester, Parent-Teacher Conference days (as designation for assigned building), or Professional Learning Days.

NOTE: HR reserves the right to ADD more Blackout Dates during the fall and spring semesters based on substitute shortage

**School Attendance Area
Policy 5002.1
Proposal**

School Attendance Areas

The North Platte Board of Education shall establish elementary, middle school and high school attendance areas.

Students who reside within the North Platte Public Schools district boundaries should attend at the school designated by the Board of Education to serve the attendance area within which the student resides.

Exceptions for students to attend other than the assigned school.

The Superintendent of Schools is authorized to assign certain students or groups of students to centers outside their attendance area when necessary to (1) balance building utilization, (2) provide the program required to meet the needs of students, (3) accommodate parents who have provided acceptable justification for change, or (4) balance student enrollment patterns.

Prior to the opening of school, parents will be notified of attendance areas. Communication between parents and school staff should precede any change in an assigned attendance area.

Exceptions for students to attend other than the assigned school may be made through the '**Request to Attend**' process issued by the Human Resource Department on the basis of criteria established by the North Platte Board of Education.

Parents who wish to have their child attend a school other than their home school must submit a written request to the Office of the Superintendent of Schools. All requests will be reviewed by the appropriate central office administrator and the appropriate principal(s). No more than one Request to Transfer may be submitted for each level, i.e. elementary, middle school or high school unless the family relocates or extenuating circumstances arise.

Students may receive mandatory assignment to an attendance area other than his/her home school in accordance with the policy, rules and regulations relative to student control and discipline. Parents are responsible for the transportation of students reassigned due to parental request or mandatory reassignment due to student control and discipline problems.

Adopted on: _____

Reviewed on: **June 8, 2021 - BoE Subcommittee**

Developed on: June 2021

Legal Notes:

SPED/504/ESEA/ESSA (from KSB)

- IDEA
 - “Neighborhood school” is dictated by board policy
 - As long as assignment after deadline for new families into the district is done without consideration of disability, shouldn’t be a discrimination issue
 - IEP teams will determine ultimate placement
 - Choices for serving students: in neighborhood school with on-site services; in another assigned school where services are available; transport student to services based on school assigned; staff travel to provide services at assigned school
- 504
 - Placement decisions made by team knowledgeable about student and disability
 - No strict “neighborhood school” requirement for LRE
 - Assignment made by generally applicable rules can be changed by 504 team, or can transport students and/or staff to serve if necessary
- ESEA/ESSA
 - Homeless (McKinney Vento)
 - Must allow child to continue attending “school of origin” or to enroll in the attendance area where other children living there attend
 - The term "school of origin" means “the school that a child or youth attended when permanently housed or the school in which the child or youth was last enrolled, including a preschool”
 - In this context, “school” is different from “local education agency” and so “school of origin” or “school...in the attendance area in which the child lives [while homeless]” means the building not the school district
 - Will have 2 options if a child becomes homeless while at one of NPPS’s attendance centers or moves into one of NPPS’s attendance centers while homeless
 - LEA must continue child’s enrollment in “school of origin” if parents/guardians elect to continue that enrollment, even if they relocate to a different attendance area
 - LEA must “(ii) enroll the child or youth in any public school that nonhomeless students who live in the attendance area in which the child or youth is actually living are eligible to attend.”
 - This will require an exception within the policy allowing students to keep attending their building of residence
 - However, we CAN say that homeless youth who move into a new attendance area after that school is “closed” will enroll in another district

based on the policy; this is because other children living in that attendance area who are similarly situated are also not “eligible to attend” if the attendance area is closed. In other words, a new family who moves in the same day as a homeless youth moves in are both excluded from attending within the attendance area if that school is closed to new enrollees

- Awaiting or in foster placement (ESSA/Fostering Connections Act)
 - Must continue child’s enrollment in school of origin (with transportation) unless the educational factors indicate continuity of attendance is not in the child’s best interest:

“(B) by not later than 1 year after the date of enactment of the Every Student Succeeds Act, develop and implement clear written procedures governing how transportation to maintain children in foster care in their school of origin when in their best interest will be provided, arranged, and funded for the duration of the time in foster care, which procedures shall—

“(i) ensure that children in foster care needing transportation to the school of origin will promptly receive transportation in a cost-effective manner and in accordance with section 475(4)(A) of the Social Security Act (42 U.S.C. 675(4)(A)); and

“(ii) ensure that, if there are additional costs incurred in providing transportation to maintain children in foster care in their schools of origin, the local educational agency will provide transportation to the school of origin if—

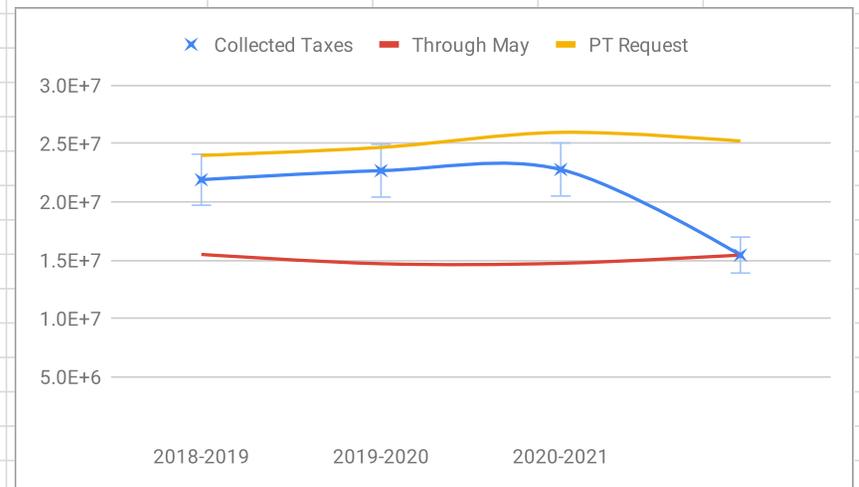
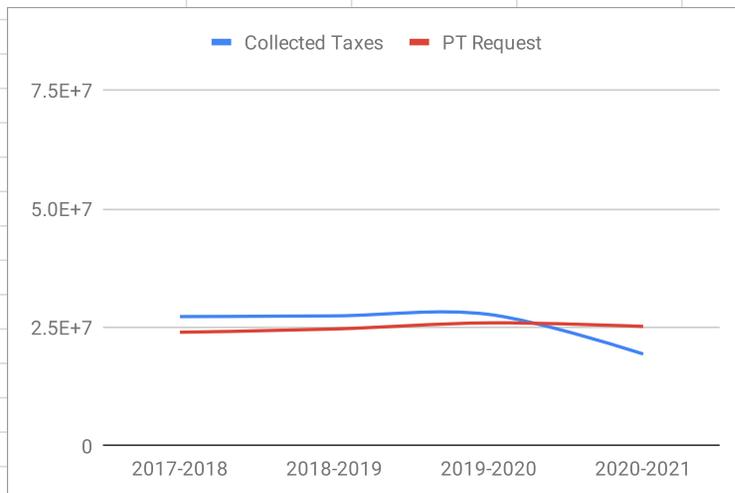
“(I) the local child welfare agency agrees to reimburse the local educational agency for the cost of such transportation;

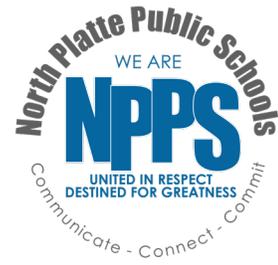
“(II) the local educational agency agrees to pay for the cost of such transportation; or

“(III) the local educational agency and the local child welfare agency agree to share the cost of such transportation; and

- If a current student is warded, awaiting foster placement, or placed in a foster care placement within NPPS, the student must be permitted to continue attending within the school of origin
- If a non-student is placed within foster care within NPPS’s district, 2 things may happen (like homeless):
 - The child may continue attending the school of origin (at the former resident school district) with transportation provided
 - DHHS may determine it is in the child’s best interest to enroll in the school district in which the foster home is located,
 - However, attendance center is determined by board policy; DHHS may say that a former Hershey student placed in foster care in NPPS should attend NPPS, but your board policy will dictate the school that child will attend

Total Tax Collections					Only Property Tax Collection				
For the One Year Ending August 31, 2021					For the One Year Ending August 31, 2021				
	2017-2018	2018-2019	2019-2020	2020-2021		2017-2018	2018-2019	2019-2020	2020-2021
September	2,157,234.52	1,217,802.25	1,390,392.66	1,390,920.40	September	1,959,288.98	1,020,964.84	1,184,810.16	1,166,383.23
October	430,638.14	522,504.16	445,549.17	392,694.08	October	221,554.23	309,239.07	228,567.09	154,700.47
November	255,411.04	278,778.85	283,737.32	262,339.40	November	70,470.39	94,663.19	102,695.10	79,017.94
December	2,721,775.70	1,903,857.29	1,901,961.52	2,104,440.04	December	2,507,086.89	1,694,391.55	1,604,236.35	1,853,676.35
January	947,725.58	878,799.22	836,003.55	970,903.79	January	672,489.05	570,540.23	606,737.98	690,589.52
February	1,190,500.96	684,262.84	1,473,091.00	1,583,450.56	February	308,128.53	408,615.76	327,729.49	617,900.14
March	1,179,948.68	1,768,758.62	1,272,022.41	2,068,157.09	March	801,490.12	848,078.44	920,266.04	978,290.11
April	8,118,312.40	5,758,222.72	9,309,987.65	9,325,378.97	April	7,240,124.76	4,926,466.72	8,378,254.07	9,009,797.02
May	2,150,699.01	5,278,343.34	1,670,698.79	1,284,729.25	May	1,701,463.52	4,809,735.02	1,367,494.83	876,880.58
June	460,986.52	849,854.46	705,923.80		June	122,867.96	323,881.74	272,380.13	
July	767,900.40	709,528.99	798,514.03		July	359,136.30	338,415.55	389,916.28	
August	6,891,048.12	7,569,553.21	7,646,024.90		August	5,923,580.31	7,318,675.78	7,379,902.55	
Collected Taxes	27,272,181.07	27,420,265.95	27,733,906.80	19,383,013.58	Collected Taxes	21,887,681.04	22,663,667.89	22,762,990.07	15,427,235.36
Through May	19,152,246.03	18,291,329.29	18,583,444.07	19,383,013.58	Through May	15,482,096.47	14,682,694.82	14,720,791.11	15,427,235.36
PT Request	23,970,053	24,657,517	25,948,513	25,198,851	PT Request	23,970,053	24,657,517	25,948,513	25,198,851
Valuation	2,361,848,885	2,417,161,910	2,446,190,777	2,496,005,032	Valuation	2,361,848,885	2,417,161,910	2,446,190,777	2,496,005,032
Levy	1.015	1.020	1.061	1.010	Levy	1.015	1.020	1.061	1.010
	113.78%	111.20%	106.88%	76.92%		91.31%	91.91%	87.72%	61.22%





DISTRICT STRATEGIC PLAN

Goal 1: The North Platte School District maintains and communicates at all levels of the district a **purpose and direction** for continuous improvement that commits to high expectations for learning as well as shared values and beliefs about teaching and learning that prepares all students for a successful transition.

College and Career Ready: every student upon completion of secondary education shall be prepared for postsecondary educational opportunities and to pursue his or her career goals.

Goal 2: The North Platte School District provides the **governance and leadership** that promotes and supports its purpose and direction; student performance, and system effectiveness.

Goal 3: The North Platte School District provides a **rigorous, relevant, and coherent curriculum and programs** delivered by high-quality educators who use innovative, researched-based strategies; supported by school leaders to ensure success for all students.

Educational Opportunities and Access: that all students should have access to comprehensive instructional opportunities to be prepared for postsecondary education and career goals.

College and Career Ready: every student upon completion of secondary education shall be prepared for postsecondary educational opportunities and to pursue his or her career goals.

Transitions: that quality educational opportunities focus on supports for students transitioning between grade levels, programs, schools, districts, and ultimately, college and careers.

Assessment: the results of multiple assessment sources (national, state, and classroom-based) should be used to measure student achievement of college and career-ready standards and be used as an integral part of the instructional process.

Goal 4: The North Platte School District will utilize best practices to **recruit, hire, mentor, retain, and develop qualified certified and noncertified staff** in all schools that support its purpose and direction to ensure success for all students.

Educator Effectiveness: students should be surrounded by effective educators throughout their learning experiences, such that schools and districts develop effective teachers and leaders who establish a culture of success.

Goal 5: The district demonstrates **strategic resource management** that includes long-range planning in support of the purpose and direction of the district. The district ensures appropriate levels of funding and sustainability of resources, as well as evidence of long-range capital and resource planning effectiveness.

Goal 6: The North Platte School District **provides safe, healthy, and efficiently operated facilities;** and manages resources in all schools that support its purpose and direction to ensure success for all students.

Goal 7: The North Platte School District provides an **effective communication process at all levels of the organization and to the community** that promotes and reflects its purpose, values, and beliefs about teaching and learning and the system's effectiveness to ensure success for all students.

Positive Partnerships, Relationships, and Student Success: that student engagement through positive partnerships and relationships is fundamental to successful schools and districts and schools and districts need to implement best practices in student, family, and community engagement to enhance educational experiences and opportunities.

Goal 8: The North Platte School District plans, develops and creates classroom environments where students engage in collaborative, inquiry-based learning, facilitated by educators who are able to use **technology** to transform knowledge and skills into solutions, new information, and products – technology is used to amplified and accelerate learning facilitated by interaction with the digital world.

North Platte Public Schools
Enrollment Comparison

5/31/2021



	September Enrollment	5/31/21	Percent Change
KDG	247	244	-1.2%
1	264	263	-0.4%
2	253	253	0.0%
3	271	268	-1.1%
4	267	264	-1.1%
5	298	302	1.3%
6	303	306	1.0%
7	297	292	-1.7%
8	293	293	0.0%
9	287	292	1.7%
10	302	311	3.0%
11	304	311	2.3%
12	311	240	-22.8%
Total	3,697	3,639	-1.6%

GRD					
NPHS	9-12	001	1,204	1,153	-4.2%
Adams	7-8	002	590	588	-0.3%
Madison	6	004	303	306	1.0%
Cody	K-5	005	227	226	-0.4%
Jefferson	K-5	006	284	288	1.4%
Lincoln	K-5	007	298	301	1.0%
Washington	K-5	009	214	212	-0.9%
McDonald	K-5	010	232	228	-1.7%
Eisenhower	K-5	011	205	202	-1.5%
Osgood	K-2	012	21	21	0.0%
Lake Maloney	3-5	016	119	116	-2.5%
Total			3,697	3,641	-1.5%

Preschool				
Buffalo	003	54	53	
Cody	005	36	35	
Jefferson	006	17	18	
Washington	009	28	31	
		135	137	

North Platte Public Schools



STATEMENT OF OF CHANGES IN DISBURSEMENTS-BUDGET AND ACTUAL

For the Nine Month Period Ending May 31, 2021

	Budget		% of Budget
	<u>(Original and Final)</u>	<u>Actual</u>	<u>Spent</u>
General-Regular	36,535,498	27,596,231	75.53%
General-Grants	4,593,868	2,838,206	61.78%
Total Disbursements less Special Education	41,129,366	30,434,437	74.00%
General-Special Education	5,050,960	3,298,708	65.31%
General Fund	\$ 46,180,326	\$ 33,733,145	
Depreciation	3,307,966	736,092	22.25%
Employee Benefit	300,000	21,592	7.20%
Cooperative Fund	100,000	37,168	37.17%
Bond-North Platte	1,121,099	1,123,150	100.18%
Bond-Lake Maloney	117,363	113,613	96.80%
Building	835,982	557,111	66.64%
QCPUF	1,010,094	844,293	83.59%
Lunch	3,048,000	1,911,390	62.71%
Student Fee Fund	-	-	
Activities	1,380,595	804,455	58.27%
Total	\$ 57,401,425	\$ 39,882,008	69.48%

North Platte Public Schools
Treasurers Report
5/31/2021



General Fund

Reserves-April 30, 2021 (957,297)

Deposits

Property Taxes	9,325,379	
State Aid	947,743	
Special Education	266,730	
Interest Income		
IDEA		
Other Income (Tuition, HHS Payments)	2,000	
Federal Grants	18,663	
Transfers/Liabilities	7,598	
Total Deposits		10,568,113

Disbursements

Payroll	1,696,971	
Federal Taxes	561,694	
Nebraska Retirement	453,416	
Nebraska Taxes	86,687	
Payroll Deductions	613,034	
		3,411,802

Bills	1,241,733	
Total Disbursement		4,653,535

Net Change 5,914,578

Reserves-May 31, 2021 4,957,281

(0)

Depreciation

Reserves-April 30, 2021 2,263,270

Deposits	925,573	
Disbursements	26,980	
Net Change		898,593

Reserves-May 31, 2021 3,161,863

-

Employee Benefit

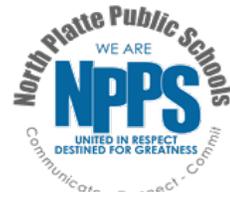
Reserves-April 30, 2021 93,190

Deposits	-	
Disbursements	1,572	
Net Change		(1,572)

Reserves-May 31, 2021 91,618

-

North Platte Public Schools
Treasurers Report
5/31/2021



Activity Fund

Reserves-April 30, 2021 **1,508,032**

Deposits	222,554	
Disbursements	98,594	
Net Change		123,960

Reserves-May 31, 2021 **1,631,992**

Cafeteria Fund

Reserves-April 30, 2021 **388,145**

Deposits		
Federal Funds	273,931	
Student Lunches	4,682	
Accrual of Meals	Accrual	
State Reimbursements	-	
Other Income (Catering)	4,444	
Adjustments for prior months	(814)	
Total Deposits		282,243
Disbursements		
Bills		
SODEXO	249,768	
Payroll	11,928	
Other Bills	4,307	
Total Disbursement		266,003
Net Change		16,240

Reserves-May 31, 2021 **404,385**

Bond Fund

Reserves-April 30, 2021 **319,454**

Deposits		
Property Taxes	44,336	
Disbursements	2,651	
Net Change		41,685

Reserves-May 31, 2021 **361,139**

North Platte Public Schools
 Treasurers Report
 5/31/2021



Building Fund

Reserves-April 30, 2021 **(299,959)**

Deposits			
Property Taxes		261,581	
Disbursements		8,477	
Net Change			253,104

Reserves-May 31, 2021 **(46,855)**

QCPUF

Reserves-April 30, 2021 **172,771**

Deposits			
Property Taxes		365,056	
Other Revenue			
Disbursements		25,580	
Net Change			339,476

Reserves-May 31, 2021 **512,247**

Cooperative Fund

Reserves-April 30, 2021 **2,529**

Deposits		2,243	
Disbursements		2,315	
Net Change			(72)

Reserves-May 31, 2021 **2,457**

NORTH PLATTE PUBLIC SCHOOLS

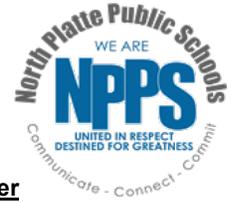
**STATEMENT OF NET ASSETS-CASH BASIS
ARISING FROM CASH TRANSACTIONS-GOVERNMENTAL FUNDS
BALANCE SHEET**

May 31, 2021



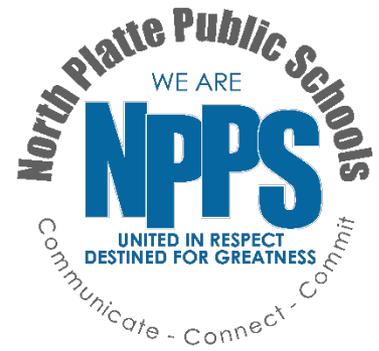
	<u>General</u>	<u>Depreciation</u>	<u>Employee Benefit</u>	<u>Coopertive</u>	<u>Nutrition</u>	<u>Bond</u>	<u>Building</u>	<u>QCPUF</u>
ASSETS								
Cash	\$ 5,164,671	\$ 3,162,063	\$ 93,890	\$ 2,457	\$ 465,637	\$ 361,032	\$ (46,855)	\$ 512,247
Investments								
Cash with Fiscal Agent						107	-	
Accounts Receivables	889	-			(29,366)			
Due From	44,909							
Prepaid Insurance								
Amount Provided for Bonds								
Total Assets	\$ 5,210,469	\$ 3,162,063	\$ 93,890	\$ 2,457	\$ 436,271	\$ 361,139	\$ (46,855)	\$ 512,247
LIABILITIES								
Bank Overdraft	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Accounts Payable	253,188							
Due To	-	200	2,272	-	31,886	-	-	-
Bonds Payable								
Total Liabilities	\$ 253,188	\$ 200	\$ 2,272	\$ -	\$ 31,886	\$ -	\$ -	\$ -
Total Assets less Liabilities	\$ 4,957,281	\$ 3,161,863	\$ 91,618	\$ 2,457	\$ 404,385	\$ 361,139	\$ (46,855)	\$ 512,247
NET ASSETS (RESERVES)								
Reserved for:								
Debt Service	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 361,139	\$ -	\$ -
Unreserved for:								
General	4,957,281	-	-	2,457			-	-
Special Revenue Funds	-	3,161,863	91,618		404,385		-	512,247
Capital Projects Fund	-	-	-				(46,855)	
Total Net Assets (Reserves)	\$ 4,957,281	\$ 3,161,863	\$ 91,618	\$ 2,457	\$ 404,385	\$ 361,139	\$ (46,855)	\$ 512,247

NORTH PLATTE PUBLIC SCHOOLS
CASH AND INVESTMENTS
May 31, 2021

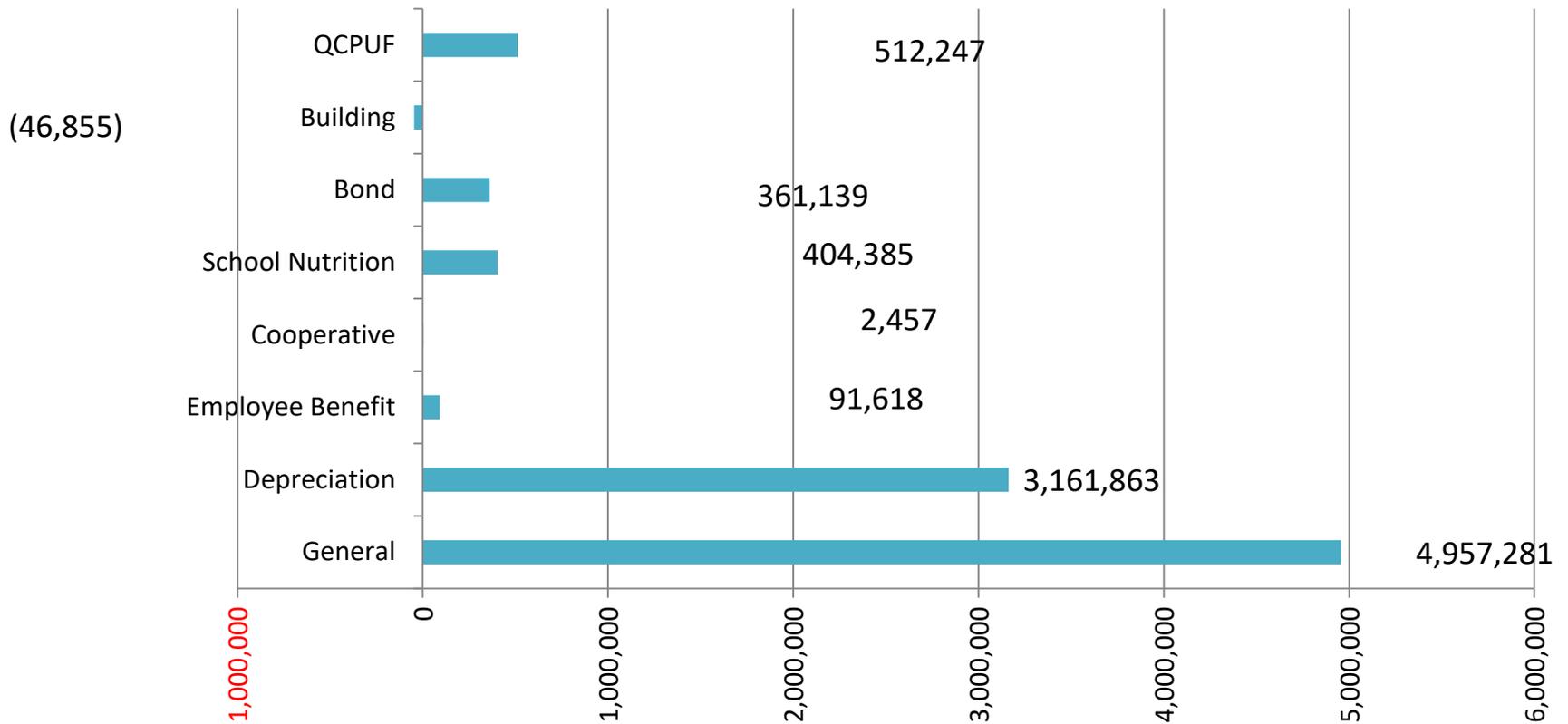


FUNDS	Bank	First National	Nebraskaland	Other	
GENERAL FUND	Operating	-	4,999,565		4,999,565
DEPRECIATION	Enterprise		3,162,063		3,162,063
EMPLOYEE BENEFIT	Enterprise		93,890		93,890
FIDUCIARY FUNDS	Enterprise		1,638,392		1,638,392
NUTRITION			465,452		465,452
BOND FUND			361,032		361,032
BUILDING FUND	Operating		(46,855)		(46,855)
QCPUF	Operating		512,247		512,247
COOPERATING	Operating		2,457		2,457
Subtotal		<u>-</u>	<u>11,188,243</u>		<u>11,188,243</u>
		0.0%	100.0%		
GENERAL FUND	NLAF			63,222	63,222
Cash On Hand/Petty Cash					
General Fund					
Schools				\$ 50	50
McKinley	Stamps/Cash				231
McKinley-Checking	Equitable			101,403	101,403
Maintenance					200
Kids Klub					-
					<u>101,884</u>
Total General Fund				\$	101,884
Activity-Athletics					4,150
Cafeteria					185
Total Cash on Hand					<u>106,219</u>
Total Cash				\$	<u><u>11,294,462</u></u>

North Platte Public Schools
 Balance Sheet – Total Net Assets
 For the Nine Month Period Ending May 31, 2021



2020-2021



NORTH PLATTE PUBLIC SCHOOLS

STATEMENT OF CASH RECEIPTS, DISBURSEMENTS AND CHANGES IN FUND BALANCES

For the Nine Month Period Ending May 31, 2021



FUNDS	Fund Balances (deficits) at Beginning of Year	Receipts	2020-2021	Disbursements	Excess (deficiency) of receipts over (under) Disbursements	Fund Balances (deficits) at End of Year	Fund Balance Composite		
							School District Treasurer's Cash/Investments (overdrawn)	Due to/ Due From	Receivables and Liabilities
GENERAL									
Education	\$ 8,200,679	\$ 28,915,862	\$ 36,535,498	\$ 27,596,231			\$ 5,164,671	\$ 44,909	\$ (252,299)
Special Education			\$ 5,050,960	3,298,708					
Grants		1,573,885	\$ 4,593,868	2,838,206					
Total	\$ 8,200,679	\$ 30,489,747	\$ 46,180,326	\$ 33,733,145	(3,243,398)	\$ 4,957,281	\$ 5,164,671	\$ 44,909	\$ (252,299)
DEPRECIATION	\$ 2,971,952	\$ 926,003	\$ 3,307,966	\$ 736,092	189,911	\$ 3,161,863	\$ 3,162,063	\$ (200)	\$ -
EMPLOYEE BENEFIT	\$ 113,210	\$ -	\$ 300,000	\$ 21,592	(21,592)	\$ 91,618	\$ 93,890	\$ (2,272)	\$ -
Combined Total	\$ 11,285,841	\$ 31,415,750	\$ 49,788,292	\$ 34,490,829	(3,075,079)	\$ 8,210,762	\$ 8,420,624	\$ 42,437	\$ (252,299)
FIDUCIARY									
Student Activity	\$ 1,521,403	\$ 915,044	\$ 1,380,595	\$ 804,455	110,589	\$ 1,631,992	\$ 1,642,542	\$ (10,550)	\$ -
SCHOOL NUTRITION									
School Year	\$ 171,229	\$ 2,115,078	\$ 3,048,000	\$ 1,911,390	203,688	\$ 374,917	\$ 465,637	\$ (31,886)	\$ (29,366)
Vending Machine	11,322	18,146		-	18,146	29,468			
Total	\$ 182,551	\$ 2,133,224	\$ 3,048,000	\$ 1,911,390	221,834	\$ 404,385	\$ 465,637	\$ (31,886)	\$ (29,366)
BOND INTEREST AND RETIREMENT	\$ 1,425,928	\$ 171,973	\$ 1,238,462	\$ 1,236,762	(1,064,789)	\$ 361,139	\$ 361,032	\$ -	\$ 107
SPECIAL BUILDING	\$ 39,653	\$ 470,603	\$ 835,982	\$ 557,111	(86,508)	\$ (46,855)	\$ (46,855)	\$ -	\$ -
QUALIFIED CAPITAL PURPOSE UNDERTAKING	\$ 698,833	\$ 657,707	\$ 1,010,094	\$ 844,293	(186,586)	\$ 512,247	\$ 512,247	\$ -	\$ -
COOPERATIVE	\$ 12,656	\$ 26,969	\$ 100,000	\$ 37,168	(10,199)	\$ 2,457	\$ 2,457	\$ -	\$ -
GRAND TOTAL-ALL FUNDS	\$ 15,166,865	\$ 35,791,270	\$ 57,401,425	\$ 39,882,008	\$ (4,090,738)	\$ 11,076,127	\$ 11,357,684	\$ 1	\$ (281,558)

North Platte Public Schools

May

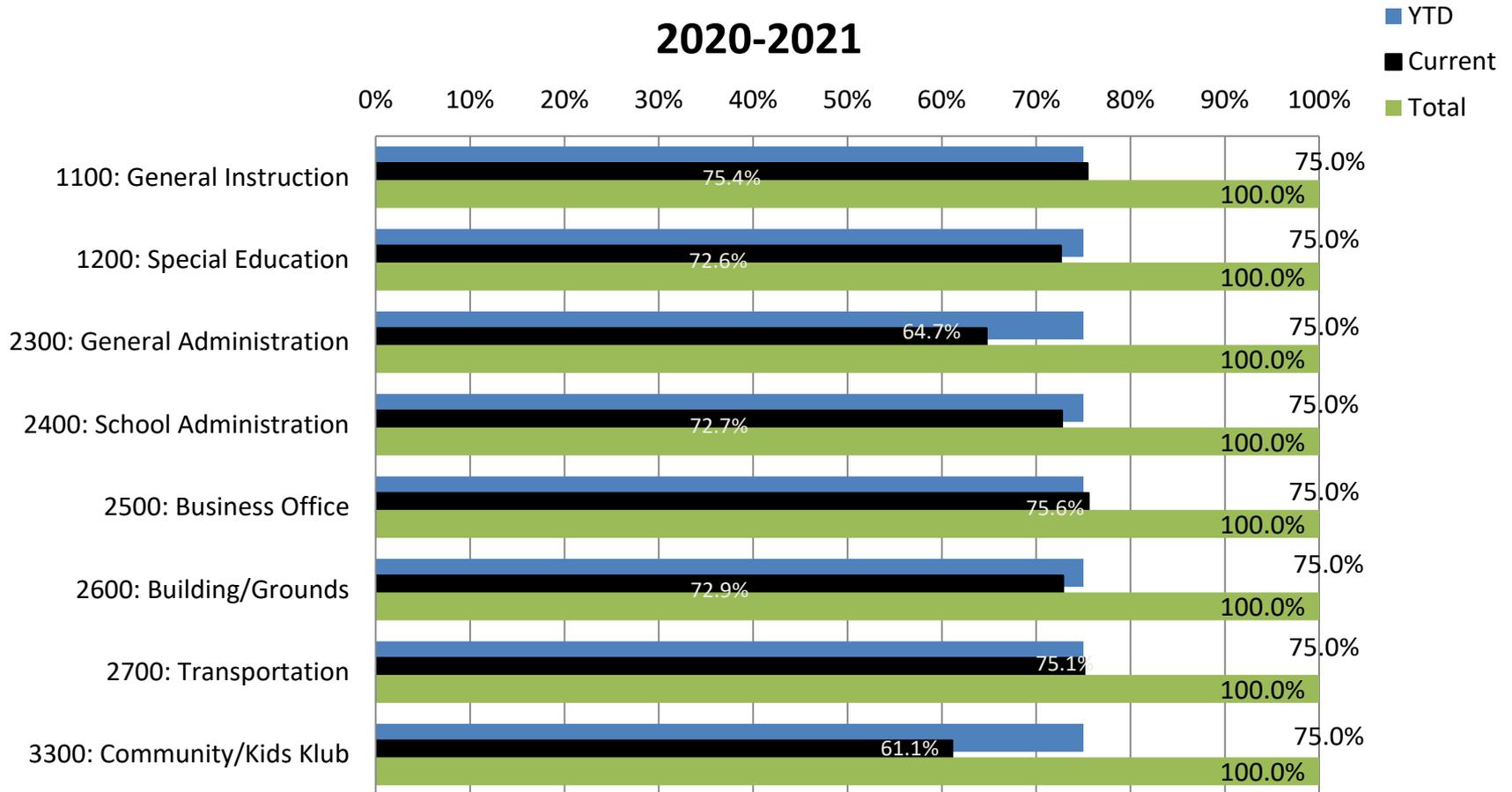
	2020-2021	2019-2020	2018-2019	2017-2018	2016-2017
Revenue	<u>Actual</u>	<u>Actual</u>	<u>Actual</u>	<u>Actual</u>	<u>Actual</u>
Property Taxes	14,550,355	12,807,900	10,003,973	13,788,750	12,581,777
State Aid	8,529,687	8,818,758	8,280,180	9,115,380	10,381,610
Other Local Revenue	1,695,464	1,525,243	1,604,773	1,614,394	1,559,154
County Sources	191,032	209,883	180,332	231,926	229,839
State Sources	3,910,825	4,952,099	3,656,732	3,924,093	3,839,790
Interest	364	10,919	18,096	26,992	5,578
Other	38,135	23,806	19,862	26,066	16,828
Grants	1,573,885	1,921,767	1,385,792	1,820,856	2,070,271
Total Revenue	30,489,747	30,270,375	25,149,740	30,548,457	30,684,847
Expenditures					
Salaries	19,547,774	19,317,689	19,173,952	19,059,797	18,479,769
Fringe Benefits	6,306,488	5,792,592	5,583,912	5,371,621	5,044,798
Operating Expenses	1,719,365	1,838,553	1,602,399	1,455,492	1,986,896
Supplies/Materials	1,801,790	2,070,749	2,145,097	1,533,702	1,520,204
Equipment	1,356,045	857,295	1,161,472	744,644	618,983
Travel	78,476	127,127	148,223	191,468	182,127
Other Expenses	85,000	77,312	0	85,000	108,003
Grants	2,838,206	2,177,121	2,092,851	2,276,523	2,451,371
Total Expenditures	33,733,144	32,258,438	31,907,906	30,718,247	30,392,151
	0	0			
Instruction	15,527,676	15,129,421	15,057,421	14,521,749	14,003,600
Special Education	3,192,935	3,134,068	3,057,779	3,259,742	3,086,510
Guidance/Health	1,884,999	1,551,565	1,550,064	2,049,168	1,955,323
Libraries	1,023,947	1,169,811	1,167,796	2,067,963	1,939,866
General Administration	747,166	827,082	436,851	563,519	537,280
School Administration	2,060,270	2,113,291	2,021,854	1,884,939	1,833,807
Business Office	2,182,125	1,663,666	1,794,463	385,785	361,596
Building/Grounds	3,700,142	3,839,571	4,019,356	3,599,501	4,106,354
Transportation	403,392	421,923	546,134	104,781	104,323
Public Relations	172,286	230,919	163,337	4,577	12,121
Grants	2,838,206	2,177,121	2,092,851	2,276,523	2,451,371
Total	33,733,144	32,258,438	31,907,906	30,718,247	30,392,151
	0				
Net Income	(3,243,397)	(1,988,063)	(6,758,166)	(169,790)	292,696
Net Income-GF	(1,979,076)	(1,732,709)	(6,051,107)	285,877	673,796



North Platte Public Schools

UNITED IN RESPECT COMMUNICATE - CONNECT - COMMIT DESTINED FOR GREATNESS

2020-2021



1100: **Regular Instruction:** Those programs that are directed to students in the classroom

1200: **Special Education Program**

2100: **Support Services-Pupil:** Attendance, guidance, health services

2200: **Support Services-Staff:** Curriculum, libraries, technology, activities

2300: **General Administration:** Board of Education, Superintendent, Human Relations

2400: **School Administration:** Building Principals Office and Support

Income Statement

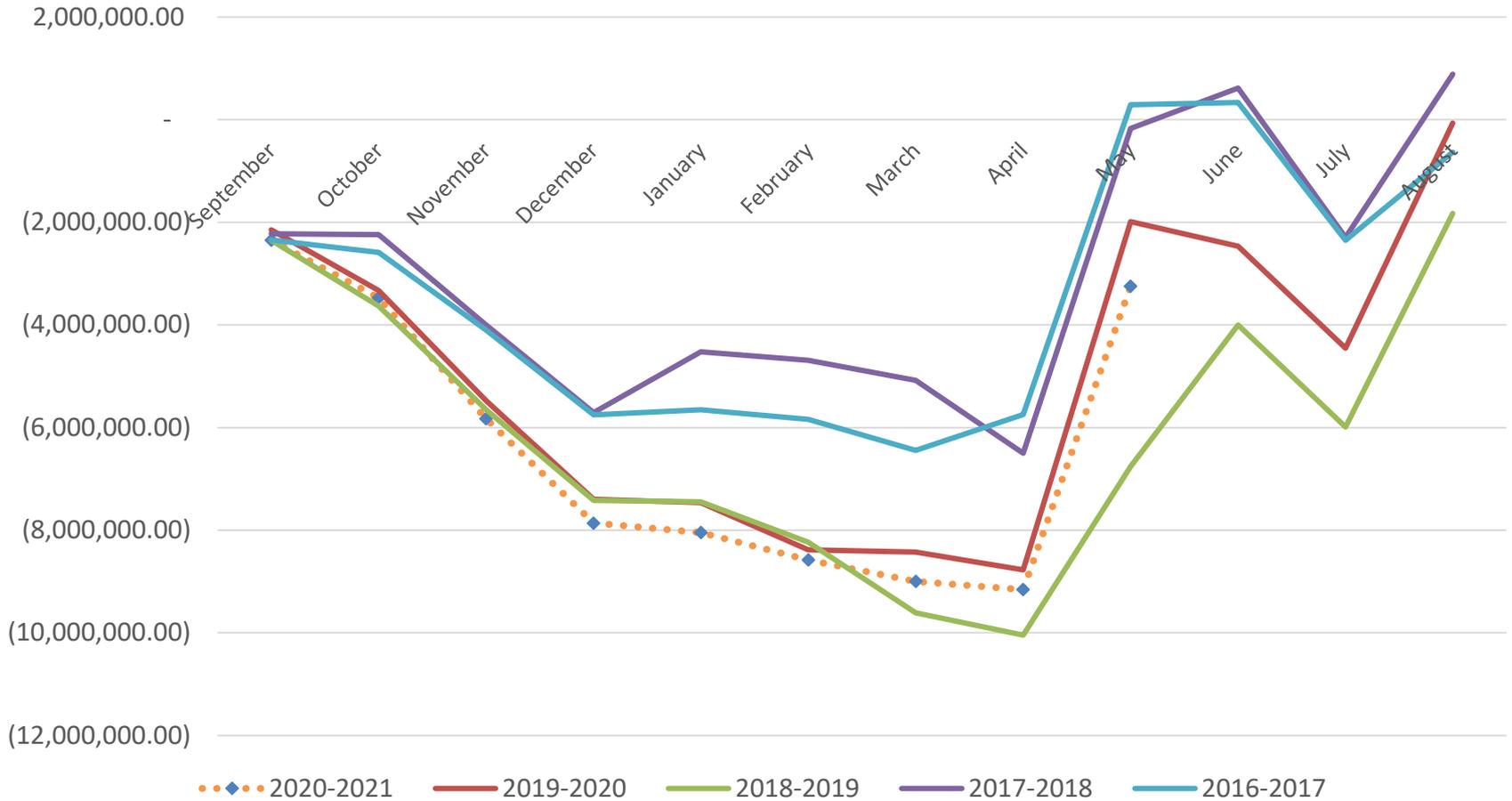
Income Statement

INCOME STATEMENT

Account No/ Description	Adjusted Budget	Encumbrance	Actual Period	Actual YTD	Available Balance	Percent
01 GENERAL FUND						
81 REVENUES						
11 00 TAXES	27,253,851.00	.00	.00	16,223,157.28	11,030,693.72	59.53
15 00 INVESTMENT INCOME	10,000.00	.00	.00	363.81	9,636.19	3.64
18 00 TUITION-AFTER SCHOOL PROG	108,000.00	.00	.00	.00	108,000.00	.00
19 00 PRIVATE GRANTS	130,000.00	.00	2,000.00	22,661.44	107,338.56	17.43
21 00 COUNTY FINES/LICENSES	350,000.00	.00	.00	191,032.39	158,967.61	54.58
31 00 STATE RECEIPTS	11,547,401.00	.00	1,214,473.00	11,871,378.91	-323,977.91	102.81
34 00 CATEGORICAL/PRIVATE GRANTS	550,000.00	.00	.00	471,676.93	78,323.07	85.76
35 00 STATE CATEGORICAL PROGRAMS	317,096.00	.00	.00	40,888.00	276,208.00	12.89
38 00 IN-LIEU OF SCHOOL LAND	.00	.00	.00	56,568.75	-56,568.75	.00
39 00 OTHER STATE RECEIPTS	20,000.00	.00	.00	.00	20,000.00	.00
40 00 UNOBLIGATED GRANT FUNDS	1,240,198.00	.00	.00	.00	1,240,198.00	.00
41 00 UNIVERSAL SERVICE FUND	.00	.00	.00	37,920.78	-37,920.78	.00
44 00 IDEA	.00	.00	.00	46,943.00	-46,943.00	.00
45 00 FEDERAL PROGRAMS	2,431,667.00	.00	18,662.57	849,750.99	1,581,916.01	34.95
47 00 CARL PERKINS	.00	.00	.00	131,236.11	-131,236.11	.00
49 00 21ST CENTURY/EIN	818,893.00	.00	.00	508,034.00	310,859.00	62.04
56 00 MISC REVENUE	5,000.00	.00	.00	38,134.94	-33,134.94	762.70
81 REVENUES	44,782,106.00	.00	1,235,135.57	30,489,747.33	14,292,358.67	68.08
91 EXPENDITURES						
11 00 REGULAR INSTRUCTION	20,235,206.81	60,842.16	1,747,750.79	15,424,077.76	4,750,286.89	76.52
12 00 SPECIAL EDUCATION	4,397,866.44	106,881.69	335,691.93	3,182,004.88	1,108,979.87	74.78
13 00 SUMMER SCHOOL	73,516.00	.00	.00	.00	73,516.00	.00
21 00 PUPIL SUPPORT	2,343,092.98	14,388.00	199,333.72	1,884,999.23	443,705.75	81.06
22 00 STAFF SUPPORT	1,678,546.34	259,962.09	435,295.62	1,023,946.80	394,637.45	76.49
23 00 GENERAL ADMINISTRATION	1,154,412.92	.00	72,673.14	747,165.56	407,247.36	64.72
24 00 SCHOOL ADMINISTRATION	2,832,734.76	.00	228,413.42	2,060,270.22	772,464.54	72.73
25 00 BUSINESS SUPPORT	2,888,201.30	392,335.17	626,293.68	2,182,125.41	313,740.72	89.14
26 00 OPERATIONS/MAINTENANCE	5,078,766.38	45,734.85	512,979.68	3,700,142.31	1,332,889.22	73.76
27 00 TRANSPORTATION	537,052.11	.00	96,679.76	403,391.61	133,660.50	75.11
33 00 COMMUNITY SERVICE	282,057.43	4,112.00	18,562.02	172,286.04	105,659.39	62.54
34 00 CATEGORICAL/PRIVATE GRANTS	.00	.00	333.09	5,458.09	-5,458.09	.00
35 00 STATE CATEGORICAL PROGRAMS	355,465.09	9,259.10	30,366.58	221,866.19	124,339.80	65.02
40 00 UNOBLIGATED GRANT FUNDS	767,177.39	.00	.00	.00	767,177.39	.00
62 00 ESSA-TITLE	981,412.49	.00	85,175.56	744,971.62	236,440.87	75.91
63 00 ESSA-TITLE II	157,261.77	.00	14,090.72	127,151.71	30,110.06	80.85
64 00 IDEA	1,090,000.94	.00	82,689.29	846,181.28	243,819.66	77.63
66 00 OTHER FEDERAL SERV-NON CATEGORICAL	30,663.89	.00	2,033.20	21,158.59	9,505.30	69.00
67 00 CARL PERKINS FUNDS	50,867.00	.00	.00	27,387.18	23,479.82	53.84
69 00 FEDERAL SERV-CATEGORICAL	1,161,023.33	.00	57,247.84	863,859.41	297,163.92	74.41
80 00 TRANSFERS	85,000.00	.00	85,000.00	85,000.00	.00	100.00
91 EXPENDITURES	46,180,325.37	893,515.06	4,630,610.04	33,723,443.89	11,563,366.42	74.96
01 GENERAL FUND	-1,398,219.37	-893,515.06	-3,395,474.47	-3,233,696.56	2,728,992.25	295.18



Monthly Cash Flow



North Platte Public School District

EMBJSM4D

Activity and Depreciation Report

		Begin Balance	Revenue	Expenditures	End Balance
02	DEPRECIATION FUND				
8001	HIGH SCHOOL	112,729.81	.00	13,712.27	99,017.54
8002	ADAMS MIDDLE SCHOOL	89,759.09	.00	12,400.94	77,358.15
8003	BUFFALO ELEMENTARY	27,451.77	.00	1,372.19	26,079.58
8004	MADISON SCHOOL	106,923.10	.00	.00	106,923.10
8005	CODY ELEMENTARY	26,365.55	.00	575.03	25,790.52
8006	JEFFERSON ELEMENTARY	14,441.28	.00	14,264.96	176.32
8007	LINCOLN ELEMENTARY	50,400.65	.00	5,383.73	45,016.92
8009	WASHINGTON ELEMENTARY	39,902.37	.00	2,532.22	37,370.15
8010	MCDONALD ELEMENTARY	26,812.58	.00	.00	26,812.58
8011	EISENHOWER ELEMENTARY	8,615.40	.00	.00	8,615.40
8012	OSGOOD/LAKE ELEMENTARY	4,778.12	.00	.00	4,778.12
8013	SPED	.00	.00	.00	.00
8015	STUDENT LEAD TECHNOLOGY	203,132.97	350,000.00	199,752.12	353,380.85
8026	NURSING SERVICES	4,217.77	.00	.00	4,217.77
8028	ELEMENTARY LIBRARIES	22,863.51	.00	.00	22,863.51
8040	ELEMENTARY MUSIC	4,581.15	.00	.00	4,581.15
8041	ELEMENTARY PE	13,074.20	.00	.00	13,074.20
8051	NEW SERIES TEXTBOOKS	1,151,954.40	250,000.00	293,845.87	1,108,108.53
8052	TECHNOLOGY OFFICE	641,882.18	.00	14,592.21	627,289.97
8055	REPLACEMENT TEXTBOOKS	53,219.57	40,000.00	118,945.00	-25,725.43
8110	NPHS LIBRARY	3,470.58	.00	.00	3,470.58
8111	NPHS BAND	-22,126.95	.00	.00	-22,126.95
8230	MS BAND	7,500.00	.00	.00	7,500.00
8232	CENTRAL OFFICE	.00	.00	.00	.00
8233	CUSTODIAL/MAINTENANCE	83,263.01	3,270.49	17,789.00	68,744.50
8234	TEACHER COMPUTERS	117,364.81	52,000.00	.00	169,364.81
8235	VEHICLE ACQUISITION	76,033.86	100,000.00	40,000.00	136,033.86
8240	TRACK	203,506.63	50,000.00	.00	253,506.63
8241	TENNIS COURTS	147,532.00	25,000.00	.00	172,532.00
8245	FOOTBALL FIELD	50,597.00	50,000.00	.00	100,597.00
8250	ADAMS HVAC	-212,532.52	.00	.00	-212,532.52
8255	PLAYGROUNDS	-100,931.00	.00	.00	-100,931.00
8290	INTEREST	15,168.79	5,732.14	.00	20,900.93
	Fund Totals	2,971,951.68	926,002.63	735,165.54	3,162,788.77
	Total For All Funds	2,971,951.68	926,002.63	735,165.54	3,162,788.77

North Platte Public School District

EMBJSM4D

Activity and Depreciation Report

		Begin Balance	Revenue	Expenditures	End Balance
03	EMPLOYEE BENEFIT FUND				
8600	NPPS BENEFITS	17,064.28	.00	17,357.98	-293.70
8610	EMPLOYEE BENEFITS-UNEMP COMP	1,800.56	.00	4,234.30	-2,433.74
8620	SECTION 125	94,345.01	.00	.00	94,345.01
	Fund Totals	113,209.85	.00	21,592.28	91,617.57
	Total For All Funds	113,209.85	.00	21,592.28	91,617.57

North Platte Public School District

EMBJSM4D

Activity and Depreciation Report

		Begin Balance	Revenue	Expenditures	End Balance
05	ACTIVITY FUND				
7001	FOOTBALL	.00	14,735.21	34,025.82	-19,290.61
7002	VOLLEYBALL	.00	3,528.92	9,818.44	-6,289.52
7003	SOFTBALL	.00	6,949.41	13,645.44	-6,696.03
7004	UNIFIED BOWLING	.00	210.00	175.00	35.00
7005	CROSS COUNTRY	.00	1,764.79	7,074.90	-5,310.11
7006	TENNIS	.00	2,190.00	5,397.54	-3,207.54
7007	GOLF	.00	1,570.00	5,180.75	-3,610.75
7008	BASKETBALL	.00	17,229.25	35,217.81	-17,988.56
7009	SOCCER	.00	9,626.00	17,094.03	-7,468.03
7010	WRESTLING	.00	7,784.44	15,418.63	-7,634.19
7011	SWIMMING	.00	2,624.00	9,308.25	-6,684.25
7012	TRACK	.00	16,991.03	32,152.35	-15,161.32
7013	UNIFIED TRACK	.00	.00	152.02	-152.02
7019	ACTIVITY TICKETS	23,338.80	77,404.02	16,543.59	84,199.23
7020	ACTIVITY OFFICE	236.67	544.65	3,392.15	-2,610.83
7022	HIGH SCHOOL CONCESSIONS	29,459.72	31,653.27	25,737.84	35,375.15
7024	SUMMER WEIGHT PROGRAM	.00	.00	.00	.00
7030	ACTIVITY OFFICE FUNDRAISER	21,681.05	8,557.26	26,157.91	4,080.40
7031	FOOTBALL FUND RAISER	14,862.97	6,311.19	16,809.10	4,365.06
7032	VOLLEYBALL FUND RAISER	5,862.62	11,543.09	9,450.16	7,955.55
7033	WRESTLING FUND RAISER	6,082.97	1,494.96	4,565.03	3,012.90
7034	SOFTBALL FUND RAISER	11,996.48	3,650.74	10,692.35	4,954.87
7035	BOYS BBALL FUND RAISER	2,961.15	8,821.00	11,747.92	34.23
7036	GIRLS BBALL FUND RAISER	6,495.75	15,351.56	15,373.50	6,473.81
7037	SWIMMING FUND RAISER	362.90	3,183.74	2,850.41	696.23
7038	BOYS SOCCER FUND RAISER	4,288.91	1,016.00	2,362.76	2,942.15
7039	GIRLS SOCCER FUND RAISER	1,743.38	3,139.00	729.38	4,153.00
7040	BOYS TRACK FUND RAISER	2,816.26	306.23	265.38	2,857.11
7041	GIRLS TRACK FUND RAISER	4,000.73	.00	86.56	3,914.17
7042	BOYS TENNIS FUND RAISER	834.05	2,451.55	1,495.57	1,790.03
7043	GIRLS TENNIS FUND RAISER	9,615.22	635.50	8,456.95	1,793.77
7044	BOYS GOLF FUND RAISER	524.45	1,480.00	729.00	1,275.45
7045	GIRLS GOLF FUND RAISER	309.01	1,000.00	135.16	1,173.85
7046	BIOLOGY FUND RAISER	1,474.19	.00	.00	1,474.19
7047	CREW FUND RAISER	194.38	.00	.00	194.38
7048	PROJECT SEARCH FUND RAISER	436.59	.00	48.25	388.34
7049	TEAMMATES FUND RAISER	2,305.96	1,016.82	200.00	3,122.78
7050	UNIFIED BOWLING FUND RAISER	1,276.38	.00	.00	1,276.38
7051	POWER LIFTING FUND RAISER	124.47	.00	.00	124.47
7052	UNIFIED TRACK FUNDRAISER	314.91	70.00	379.00	5.91
7055	CC FUND RAISER	6,686.24	461.88	877.87	6,270.25
7060	CIRCLE OF FRIENDS	518.40	457.00	436.95	538.45
7090	BOOSTER CLUB	31,175.40	12,076.29	21,907.60	21,344.09
7100	MIDDLE SCHOOL CONCESSIONS	3,222.69	.00	.00	3,222.69
7101	MIDDLE SCHOOL TICKET OFFICE	8,426.13	5,000.00	.00	13,426.13
7102	MIDDLE SCHOOL ATHLETICS ADMINISTRATION	46,695.03	11,987.50	8,022.90	50,659.63
7120	MIDDLE SCHOOL FOOTBALL	.00	2,344.00	5,162.06	-2,818.06
7121	MIDDLE SCHOOL WRESTLING	274.00	.00	437.80	-163.80
7122	MIDDLE SCHOOL VOLLEYBALL	3,459.25	3,480.00	2,042.58	4,896.67
7123	MIDDLE SCHOOL BOYS BB	6,712.09	2,126.00	1,471.62	7,366.47
7124	MIDDLE SCHOOL GIRLS BB	3,384.43	1,164.00	2,076.32	2,472.11
7125	MIDDLE SCHOOL TRACK	-112.95	250.00	678.50	-541.45
7126	MIDDLE SCHOOL CROSS COUNTRY	-213.00	.00	180.00	-393.00
7150	MIDDLE SCHOOL-FOOTBALL FUND RAISER	8,375.30	2,845.50	2,125.49	9,095.31
7151	MIDDLE SCHOOL WRESTLING FUND RAISE	2,628.61	1,371.00	1,950.00	2,049.61
7152	MIDDLE SCHOOL-VOLLEYBALL FUND RAISE	5,322.44	1,419.00	1,386.32	5,355.12
7153	MIDDLE SCHOOL-BOYS BB FUND RAISER	1,400.78	.00	82.58	1,318.20
7154	MIDDLE SCHOOL-GIRLS BB FUND RAISER	6,892.52	1,872.09	1,625.00	7,139.61
7155	MIDDLE SCHOOL-TRACK FUND RAISER	3,535.07	5,678.00	2,991.94	6,221.13
7156	MIDDLE SCHOOL-CC FUNDRAISER	283.88	1,032.00	819.50	496.38
7157	MIDDLE SCHOOL-ROBOTIC	.00	394.15	804.00	-409.85

North Platte Public School District

EMBJSM4D

Activity and Depreciation Report

		Begin Balance	Revenue	Expenditures	End Balance
05	ACTIVITY FUND				
7200	VARSITY CHEERLEADERS	-1,604.06	35,377.55	14,043.37	19,730.12
7201	HOMECOMING	1,000.00	.00	.00	1,000.00
7202	PACERS	3,076.07	23,406.63	10,363.09	16,119.61
7203	FLAG CORP	1,437.00	3,257.05	490.27	4,203.78
7204	NPHS MUSICAL	73,676.69	19,257.37	15,879.75	77,054.31
7205	ADVANCED ACTING	.00	.00	.00	.00
7209	CLASS - FRESHMAN	.00	.00	.00	.00
7210	CLASS - SOPHMORE	.00	40.00	.00	40.00
7211	CLASS - JUNIOR	.00	10,410.00	6,258.14	4,151.86
7212	CLASS - SENIOR	.00	.00	.00	.00
7226	ENVIRONMENTAL CLUB	354.01	354.04	69.10	638.95
7230	ART CLUB	1,382.60	666.00	302.21	1,746.39
7231	CRIME STOPPERS	2.55	.00	.00	2.55
7232	CLOSE UP	2,604.39	.00	872.27	1,732.12
7233	DRAMA	65.87	9,410.69	15,130.09	-5,653.53
7234	FBLA	841.70	.00	.00	841.70
7235	FCCLA	1,461.96	.00	.00	1,461.96
7236	JOURNALISM	9,321.99	21,169.66	20,627.39	9,864.26
7237	KEY CLUB	1,999.14	1,984.21	2,136.50	1,846.85
7238	LETTER CLUB	1,582.95	.00	700.22	882.73
7239	MOCK TRIAL	459.02	198.15	202.52	454.65
7240	NATL HONOR SOCIETY	553.21	1,245.00	604.94	1,193.27
7241	SPEECH/DEBATE/NFL	.00	10,270.48	15,488.48	-5,218.00
7242	SKILLS USA	12,401.77	931.00	1,599.09	11,733.68
7243	STUDENT COUNCIL	11,826.47	13,717.54	17,628.24	7,915.77
7244	WORLD LANGUAGE CLUB	294.66	.00	.00	294.66
7245	FFA	43,066.33	14,662.59	8,120.43	49,608.49
7250	VIDEO PRODUCTION	4,983.80	2,758.40	6,889.14	853.06
7260	GSA CLUB	.00	282.35	.00	282.35
7290	FEE SUPPORT	444.43	10,108.90	2,264.87	8,288.46
7300	COUNSELORS	2,811.44	406.00	.00	3,217.44
7301	AP TESTING	1,202.75	.00	.00	1,202.75
7302	SCHOLARSHIP	9,187.87	.00	4,000.00	5,187.87
7303	DUAL CREDIT - HIGH SCHOOL	221,591.36	92,765.32	54,133.10	260,223.58
7304	PRINCIPAL CONTINGENCY	3,251.34	567.64	.00	3,818.98
7305	FACULTY	.00	.00	.00	.00
7306	RESTITUTION	1,036.86	.00	.00	1,036.86
7307	NPHS SCHOOL STORE (SPED)	2,417.54	.00	.00	2,417.54
7310	BAND UNIFORM FUND	3,233.99	.00	.00	3,233.99
7311	CHOIR ROBE FUND	4,838.40	.00	.00	4,838.40
7315	HIGH SCHOOL BOOK FINES	23,715.98	4,657.46	4,316.25	24,057.19
7316	LIBRARY FINES	1,497.09	438.45	232.30	1,703.24
7317	P.E. FINES	535.00	38.00	.00	573.00
7320	ART SUPPLIES	13,356.33	3,429.53	42.00	16,743.86
7321	AUTO SHOP	12,452.68	530.00	.00	12,982.68
7322	BAND	23,476.93	65,289.44	28,773.73	59,992.64
7323	BULLDOGGER	9,732.77	5,060.00	9,026.39	5,766.38
7324	DRAFTING	1,913.82	15.00	.00	1,928.82
7325	ELECTRONICS	4,921.50	405.00	.00	5,326.50
7326	FOODS	4,105.13	3,234.88	3,640.63	3,699.38
7327	ORCHESTRA	3,520.29	.00	205.44	3,314.85
7328	VOCAL	7,090.66	575.00	967.81	6,697.85
7329	WELDING	12,430.66	3,134.75	15.28	15,550.13
7330	WOODS	8,167.27	2,182.91	350.72	9,999.46
7331	PHOTOGRAPHY CLASS	320.00	7,430.00	6,705.80	1,044.20
7400	ELEMENTARY BOOK FINES	10,507.29	548.49	520.94	10,534.84
7403	ELEMENTARY - BUFFALO	23,270.85	2,804.76	12,199.75	13,875.86
7405	ELEMENTARY - CODY	12,574.47	487.58	1,001.50	12,060.55
7406	ELEMENTARY - JEFFERSON	11,320.29	1,166.30	2,194.91	10,291.68
7407	ELEMENTARY - LINCOLN	9,273.44	125.81	.00	9,399.25
7409	ELEMENTARY - WASHINGTON	16,704.63	255.00	.00	16,959.63

North Platte Public School District

EMBJSM4D

Activity and Depreciation Report

		Begin Balance	Revenue	Expenditures	End Balance
05	ACTIVITY FUND				
7410	ELEMENTARY - MCDONALD	9,093.76	218.60	4,216.67	5,095.69
7411	ELEMENTARY - EISNEHOWER	7,403.42	176.70	1,622.70	5,957.42
7420	ADAMS MIDDLE SCHOOL	11,036.92	2,832.95	1,722.50	12,147.37
7421	ADAMS - STUDENT COUNCIL	12,009.79	233.40	2,320.36	9,922.83
7422	ADAMS - JOURNALISM	793.01	2,588.00	176.99	3,204.02
7423	ADAMS - MUSIC/SWING CHOIR	6,305.37	8,205.50	7,008.07	7,502.80
7424	ADAMS-LIBRARY FINES	507.66	268.23	.00	775.89
7425	MS SPEECH CLUB	258.34	.00	40.00	218.34
7426	MS ENVIRONMENTAL CLUB	.00	.00	.00	.00
7427	MS STORE (SPED)	21.31	.00	.00	21.31
7428	ADAMS - BAND	4,673.91	368.00	224.00	4,817.91
7429	ADAMS-FACULTY COURTESY COMM	.00	.00	.00	.00
7430	MADISON MIDDLE SCHOOL	37,461.23	4,800.84	4,250.00	38,012.07
7431	MADISON - BAND/CHORUS	4,078.04	2,570.00	.00	6,648.04
7432	MADISON - TENNIS COURTS	.00	.00	.00	.00
7433	MADISON - STUDENT COUNCIL	6,880.77	3,409.04	691.72	9,598.09
7442	ELEMENTARY ORCHESTRA	-2,747.97	240.00	.00	-2,507.97
7445	ELEMENTARY - HALL	2,766.24	.00	.00	2,766.24
7454	ELEMENTARY - LAKE/OSGOOD	20,977.36	1,149.78	609.22	21,517.92
7460	ADAMS ART CLUB	1,365.01	189.00	375.00	1,179.01
7461	ADAMS CHESS CLUB	591.28	.00	.00	591.28
7462	ADAMS UNIFIED SCHOOL	.00	.00	.00	.00
7480	TLC	3,361.18	.00	.00	3,361.18
7481	KIDS KLUB	16,547.78	54,420.04	18,526.96	52,440.86
7490	DISTRICT	5,842.50	588.20	1,188.62	5,242.08
7491	MENTAL HEALTH	4,000.00	.00	.00	4,000.00
7802	MCKINLEY RENTALS	9,600.42	231.78	.00	9,832.20
7803	RENTALS - ALL BUILDINGS	24,719.51	100.00	.00	24,819.51
7852	CAMPS	1,345.15	.00	.00	1,345.15
7900	REVOLVING FUND	12,198.05	5,081.78	450.00	16,829.83
7910	INTEREST	.00	22,626.49	25,330.14	-2,703.65
7911	BUS/VAN DEPRECIATION	21,626.22	.00	.00	21,626.22
7913	CHROMEBOOK INS	2,470.00	18,581.00	3,779.67	17,271.33
7914	VERIZON TOWER RENTAL	176,678.51	66,403.52	30,140.22	212,941.81
7915	TECHNOLOGY	128,116.62	240.00	14,345.27	114,011.35
7916	TUITION WAIVERS	4,016.92	.00	10,027.46	-6,010.54
7917	MAINTENANCE	44,036.75	522.75	20,587.46	23,972.04
7918	SPECIAL OLYMPICS	2,116.48	1,432.74	1,503.18	2,046.04
7920	CENTRAL OFFICE	3,172.79	21,018.20	.00	24,190.99
7928	BAUER FIELD SIGNS	6,915.42	.00	.00	6,915.42
7929	SCHOOL/COMMUNITY PARTNERSHIP	4,743.93	.00	.00	4,743.93
7930	BELOW 5	2,461.99	.00	.00	2,461.99
	Fund Totals	1,521,403.13	912,343.51	815,080.85	1,618,665.79
	Total For All Funds	1,521,403.13	912,343.51	815,080.85	1,618,665.79

Income Statement

Account No/ Description	Adjusted Budget	Encumbrance	Actual Period	Actual YTD	Available Balance	Percent
81 REVENUES						
000	1,000.00	.00	2.32	23.52	976.48	2.35
15 00 INVESTMENT INCOME	1,000.00	.00	2.32	23.52	976.48	2.35
000	1,623,000.00	.00	328.67	65,189.07	1,557,810.93	4.02
16 00 LOCAL REVENUE	1,623,000.00	.00	328.67	65,189.07	1,557,810.93	4.02
000	10,000.00	.00	.00	15,785.25	-5,785.25	157.85
31 00 STATE RECEIPTS	10,000.00	.00	.00	15,785.25	-5,785.25	157.85
000	1,399,000.00	.00	.00	2,018,439.61	-619,439.61	144.28
42 00 FEDERAL REVENUE	1,399,000.00	.00	.00	2,018,439.61	-619,439.61	144.28
000	15,000.00	.00	434.50	33,786.56	-18,786.56	225.24
56 00 MISC REVENUE	15,000.00	.00	434.50	33,786.56	-18,786.56	225.24
81 REVENUES	3,048,000.00	.00	765.49	2,133,224.01	914,775.99	69.99
91 EXPENDITURES						
110 CLERICAL BUSDRIVERS	192,176.08	.00	9,482.25	70,879.83	121,296.25	36.88
210 HEALTH CARE NON-INSTRUCTIONAL	11,286.08	.00	831.24	5,430.72	5,855.36	48.12
220 FICA NON INSTRUCTIONAL	11,411.28	.00	688.11	5,137.82	6,273.46	45.02
230 RETIREMENT NON INSTRUCTIONAL	13,126.84	.00	927.08	6,578.76	6,548.08	50.12
260 LIFE INSURANCE	.00	.00	.00	.00	.00	.00
290 LONG TERM DISABILITY	.00	.00	.00	.00	.00	.00
330 TRAINING AND DEVELOPMENT	.00	.00	.00	.00	.00	.00
340 OTHER PROFESSIONAL SERVICES	.00	.00	.00	916.24	-916.24	.00
570 FOOD SERVICE MANAGEMENT	2,615,000.00	.00	.00	1,751,059.65	863,940.35	66.96
610 GENERAL SUPPLIES	200,000.00	.00	2,186.99	11,486.32	188,513.68	5.74
630 FOOD:FOOD SERVICES	.00	.00	.00	192.75	-192.75	.00
733 FURNITURE AND FIXTURES	.00	25,944.89	2,110.24	59,658.43	-85,603.32	.00
890 MISCELLANEOUS EXPENDITURES	5,000.00	.00	45.78	49.28	4,950.72	.99
31 00	3,048,000.28	25,944.89	16,271.69	1,911,389.80	1,110,665.59	63.56
91 EXPENDITURES	3,048,000.28	25,944.89	16,271.69	1,911,389.80	1,110,665.59	63.56
06 NUTRITION FUND	-.28	-25,944.89	-15,506.20	221,834.21	-195,889.60	-69960471.43

North Platte Public School District

For 05/01/21 - 05/31/21

Variable Column Report

FJEXS01S

Periods 09 - 09

Bond Fund Report

Month End Report 12

PY Periods 09 - 09

Account No/Description	Prevl YTD Exp	YTD Adj Bud	Period Expended	YTD Actual	Avail Balance	Percent Used
000 DISTRICT WIDE						
21-07-0001-013-000-000 CASH-OPERATING-BOND FUND	.00	.00	41,686.03	361,031.78	361,031.78	
21-07-0001-016-000-000 CASH ON DEPOSIT-COUNTY TREAS	932,084.98	.00	-44,336.03	108.45	108.45	
01 ASSETS	932,084.98	.00	-2,650.00	361,140.23	361,140.23	
21-07-0001-900-000-000 BUDGETED FUND BALANCE	1,061,779.00	.00	.00	1,119,162.00	1,119,162.00	
03 EQUITY	1,061,779.00	.00	.00	1,119,162.00	1,119,162.00	
000 DISTRICT WIDE	1,993,863.98	.00	-2,650.00	1,480,302.23	1,480,302.23	
001 HIGH SCHOOL						
21-07-1100-000-000-001 (1110) PROPERTY TAXES-NPHS E	-807,464.70	.00	.00	-89,540.84	-89,540.84	
21-07-1510-000-000-001 (1410) INVESTMENT INCOME-NPH	-1,346.96	.00	.00	-139.43	-139.43	
21-07-3180-000-000-001 PRO-RATA MOTOR VEHICLE	-1,391.77	.00	.00	-383.09	-383.09	
21-07-3300-000-000-001 IN-LIEU OF SCHOOL LAND TAX	.00	.00	.00	-1,301.98	-1,301.98	
81 REVENUES	-810,203.43	.00	.00	-91,365.34	-91,365.34	
21-07-5000-830-000-001 PROFESSIONAL SERVICES-NPHS	400.00	-1,000.00	.00	400.00	-600.00	-.40
21-07-5000-831-000-001 REDEMPTION OF PRINCIPAL	2,175,000.00	-1,110,000.00	.00	1,110,000.00	.00	-1.00
21-07-5000-832-000-001 DEBT SERVICES INTEREST	29,053.75	-10,099.00	.00	10,098.75	-.25	-1.00
91 EXPENDITURES	2,204,453.75	-1,121,099.00	.00	1,120,498.75	-600.25	-1.00
21-07-0006-080-000-001 FUND BALANCE-NPHS BONDS	-2,242,117.27	.00	.00	-1,297,665.56	-1,297,665.56	
	-2,242,117.27	.00	.00	-1,297,665.56	-1,297,665.56	
001 HIGH SCHOOL	-847,866.95	-1,121,099.00	.00	-268,532.15	-1,389,631.15	.24
016 LAKE BOND ISSUE						
21-07-1100-000-000-016 (1110) PROPERTY TAXES-LAKE M	-73,262.47	119,300.00	.00	-72,332.04	46,967.96	-.61
21-07-1510-000-000-016 (1410) INVESTMENT INCOME-LAK	-6.54	.00	.00	-.13	-.13	
21-07-3130-000-000-016 HOMESTEAD EXEMPTION	.00	.00	.00	-602.11	-602.11	
21-07-3131-000-000-016 PROPERTY TAX CREDIT-LAKE	.00	.00	.00	-7,432.18	-7,432.18	
21-07-3180-000-000-016 PRO RATA MOTOR VEHICLE	-69.50	.00	.00	-241.98	-241.98	
81 REVENUES	-73,338.51	119,300.00	.00	-80,608.44	38,691.56	-.68
21-07-5000-830-000-016 PROFESSIONAL SERVICES-LAKE MALONEY	200.00	-1,500.00	200.00	400.00	-1,100.00	-.27
21-07-5000-831-000-016 REDEMPTION OF PRINCIPAL-LAKE	4,173.75	-110,000.00	.00	110,000.00	.00	-1.00
21-07-5000-832-000-016 DEBT SERVICES INTEREST-LAKE	105,000.00	-5,863.00	2,450.00	5,862.50	-.50	-1.00
91 EXPENDITURES	109,373.75	-117,363.00	2,650.00	116,262.50	-1,100.50	-.99
21-07-0008-080-000-016 FUND BALANCE-LAKE MALONEY BC	-120,253.27	.00	.00	-128,262.14	-128,262.14	
	-120,253.27	.00	.00	-128,262.14	-128,262.14	
016 LAKE BOND ISSUE	-84,218.03	1,937.00	2,650.00	-92,608.08	-90,671.08	-47.81
07 BOND FUND	1,061,779.00	-1,119,162.00	.00	1,119,162.00	.00	-1.00

North Platte Public School District

For 05/01/21 - 05/31/21

Variable Column Report

FJEXS01S

Periods 09 - 09

SPECIAL BUILDING FUND REPORT

Month End Report 13

PY Periods 09 - 09

<u>Account No/Description</u>	<u>Prevl YTD Exp</u>	<u>YTD Adj Bud</u>	<u>Period Expended</u>	<u>YTD Actual</u>	<u>Avail Balance</u>	<u>Percent Used</u>
21-08-0001-010-000-000 CASH-OPERATING	-78,820.19	.00	.00	.00	.00	
21-08-0001-013-000-000 CASH-NLNB-BUILDING	.00	.00	253,103.90	-46,854.85	-46,854.85	
21-08-0001-016-000-000 CASH ON DEPOSIT-COUNTY TREASURER	.00	.00	-261,580.54	.00	.00	
01 ASSETS	-78,820.19	.00	-8,476.64	-46,854.85	-46,854.85	
21-08-0001-900-000-000 RESERVED FUND BALANCE	489,360.00	.00	.00	102,382.00	102,382.00	
21-08-0001-000-000-000 UNRESERVED FUND BALANCE	-344,589.40	.00	.00	.00	.00	
21-08-0001-905-000-000 UNRESERVED FUND BALANCE	-156,108.24	.00	.00	-39,653.34	-39,653.34	
03 EQUITY	-11,337.64	.00	.00	62,728.66	62,728.66	
21-08-1100-000-000-000 (1110) PROPERTY TAXES-BUILDING	-438,582.72	725,000.00	.00	-419,655.35	305,344.65	- .58
21-08-1115-000-000-000 CARLINE TAXES	.00	.00	.00	-2,363.56	-2,363.56	
21-08-1510-000-000-000 INVESTMENT INCOME-BUILDING FUND	.00	4,300.00	.00	.00	4,300.00	.00
21-08-3130-091-000-000 HOMESTEAD EXEMPTION	.00	.00	.00	-8,159.72	-8,159.72	
21-08-3131-000-000-000 PROPERTY TAX CREDIT-BUILDING	.00	.00	.00	-37,325.42	-37,325.42	
21-08-3180-000-000-000 PRO-RATA MOTOR VEHICLE	.00	.00	.00	-1,466.26	-1,466.26	
21-08-3300-000-000-000 IN-LIEU OF SCHOOL LAND TAX	.00	.00	.00	-1,633.06	-1,633.06	
21-08-5690-000-000-000 (9000) NON-PROGRAM INCOME-BUILDING FUND	.00	4,300.00	.00	.00	4,300.00	.00
81 REVENUES	-438,582.72	733,600.00	.00	-470,603.37	262,996.63	-.64
21-08-2620-340-000-000 CONTRACTED SERVICES - ARCHIT	55,303.01	.00	.00	3,698.00	3,698.00	
21-08-2620-720-000-032 BUILDING IMPROVEMENTS-DISTRI	5,454.00	-150,982.00	8,476.64	146,824.99	-4,157.01	-.97
21-08-2620-720-001-001 BUILDING IMPROVEMENT-NPHS	550,321.00	-325,000.00	.00	.00	-325,000.00	.00
21-08-2620-720-002-002 BUILDING IMPROVEMENTS-ADAMS	390,386.54	-360,000.00	.00	358,096.57	-1,903.43	-.99
21-08-2620-720-003-003 BUILDING IMPROVEMENTS-BUFFALO	.00	.00	.00	36,791.00	36,791.00	
21-08-2620-720-006-006 BUILDING IMPROVEMENTS-JEFFER	16,636.00	.00	.00	.00	.00	
21-08-2620-720-010-010 BUILDING IMPROVEMENTS-MCDONALD	.00	.00	.00	11,701.00	11,701.00	
91 EXPENDITURES	1,018,100.55	-835,982.00	8,476.64	557,111.56	-278,870.44	-.67
08 SPECIAL BUILDING FUND	489,360.00	-102,382.00	.00	102,382.00	.00	-1.00

North Platte Public School District

For 05/01/21 - 05/31/21

Variable Column Report

FJEXS01S

Periods 09 - 09

QCPUF

Month End Report 14

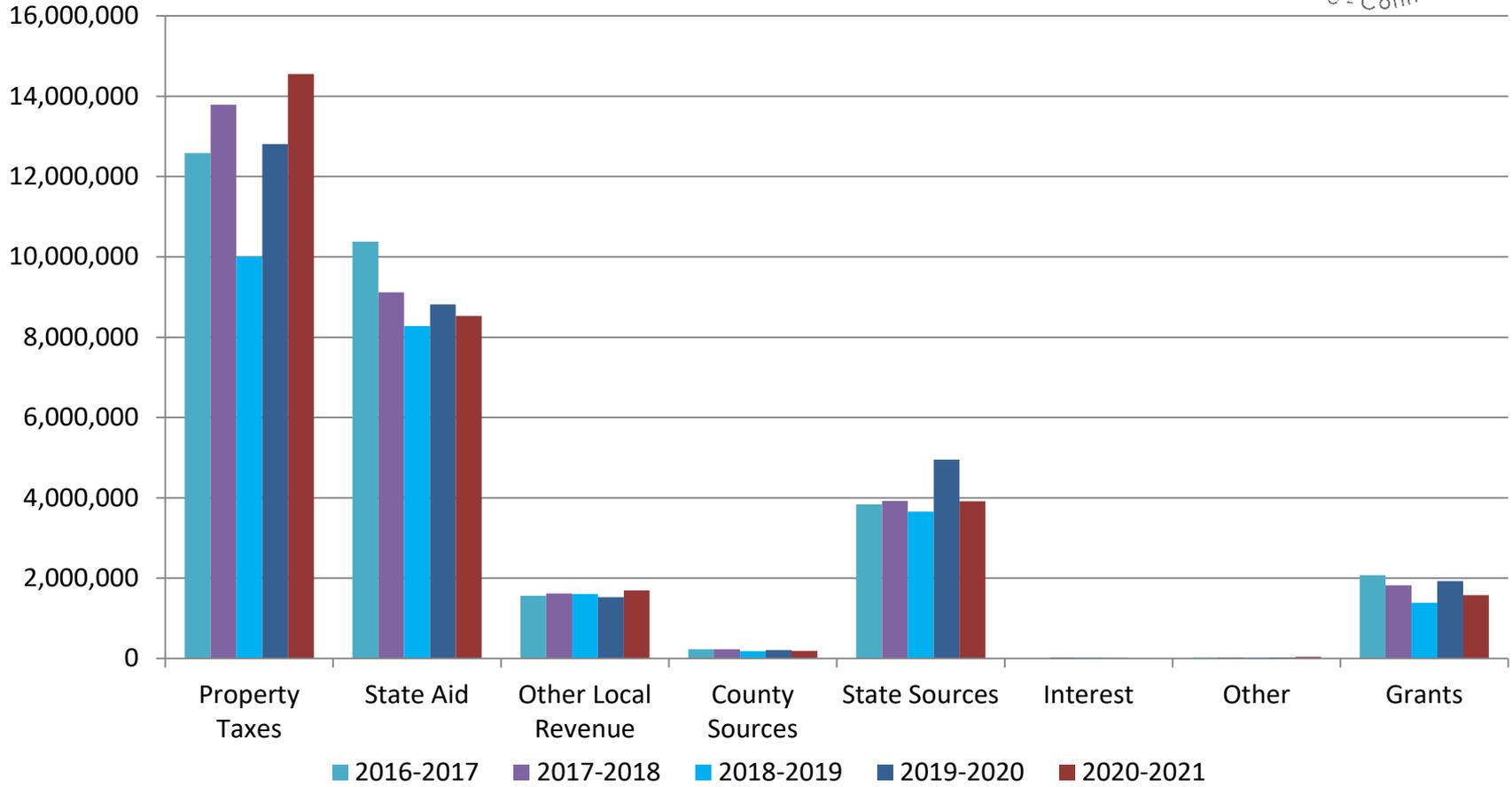
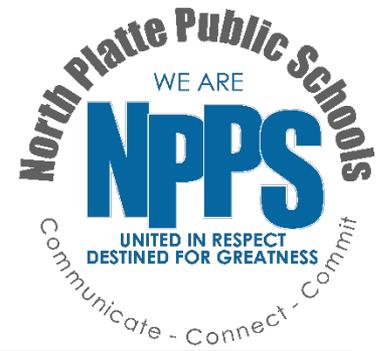
PY Periods 09 - 09

<u>Account No/Description</u>	<u>Prevl YTD Exp</u>	<u>YTD Adj Bud</u>	<u>Period Expended</u>	<u>YTD Actual</u>	<u>Avail Balance</u>	<u>Percent Used</u>
21-09-0001-010-000-000 OPERATING FNB CASH-QCPUF	331,549.26	.00	.00	.00	.00	
21-09-0001-013-000-000 CASH-NLNB-QCPUF	.00	.00	339,475.51	512,246.86	512,246.86	
21-09-0001-016-000-000 CASH ON DEPOSIT-COUNTY TREASURER	.00	.00	-365,055.51	.00	.00	
21-09-0001-031-000-000 DUE FROM/TO GENERAL FUND	-42,678.69	.00	.00	.00	.00	
01 ASSETS	288,870.57	.00	-25,580.00	512,246.86	512,246.86	
21-09-0001-900-000-000 RESERVED FUND BALANCE	-50,596.00	.00	.00	-1,666.00	-1,666.00	
21-09-0001-905-000-000 UNRESERVED FUND BALANCE	-561,699.80	.00	.00	-698,833.01	-698,833.01	
03 EQUITY	-612,295.80	.00	.00	-700,499.01	-700,499.01	
21-09-1100-000-000-000 PROPERTY TAXES-QCPUF	-624,493.05	1,011,760.00	.00	-587,199.27	424,560.73	-.58
21-09-1115-000-000-000 CARLINE TAXES	-4,093.63	.00	.00	-3,298.44	-3,298.44	
21-09-3130-000-000-000 HOMESTEAD EXEMPTION	.00	.00	.00	-11,387.14	-11,387.14	
21-09-3131-000-000-000 PROPERTY TAX CREDIT-QCPUF	.00	.00	.00	-52,088.92	-52,088.92	
21-09-3180-000-000-000 PRO-RATA MOTOR VEHICLE	-242.43	.00	.00	-1,440.99	-1,440.99	
21-09-3300-000-000-000 IN-LIEU OF SCHOOL LAND TAX	.00	.00	.00	-2,292.66	-2,292.66	
81 REVENUES	-628,829.11	1,011,760.00	.00	-657,707.42	354,052.58	-.65
21-09-2515-890-000-000 OTHER EXPENSE	.00	-1,000.00	.00	.00	-1,000.00	.00
21-09-4500-720-000-000 BUILDING REPAIR AND MAINTENA	59,288.40	.00	.00	.00	.00	
21-09-5000-830-000-000 DUES AND FEES-PAYING AGENT	200.00	.00	200.00	200.00	200.00	
21-09-5000-831-000-000 PRINCIPAL COSTS	740,000.00	-950,000.00	.00	785,000.00	-165,000.00	-.83
21-09-5000-832-000-000 DEBT SERVICE INTEREST	102,169.94	-59,094.00	25,380.00	59,093.57	-.43	-1.00
91 EXPENDITURES	901,658.34	-1,010,094.00	25,580.00	844,293.57	-165,800.43	-.84
09 QCPUF	-50,596.00	1,666.00	.00	-1,666.00	.00	-1.00

North Platte Public Schools

Revenue Comparison

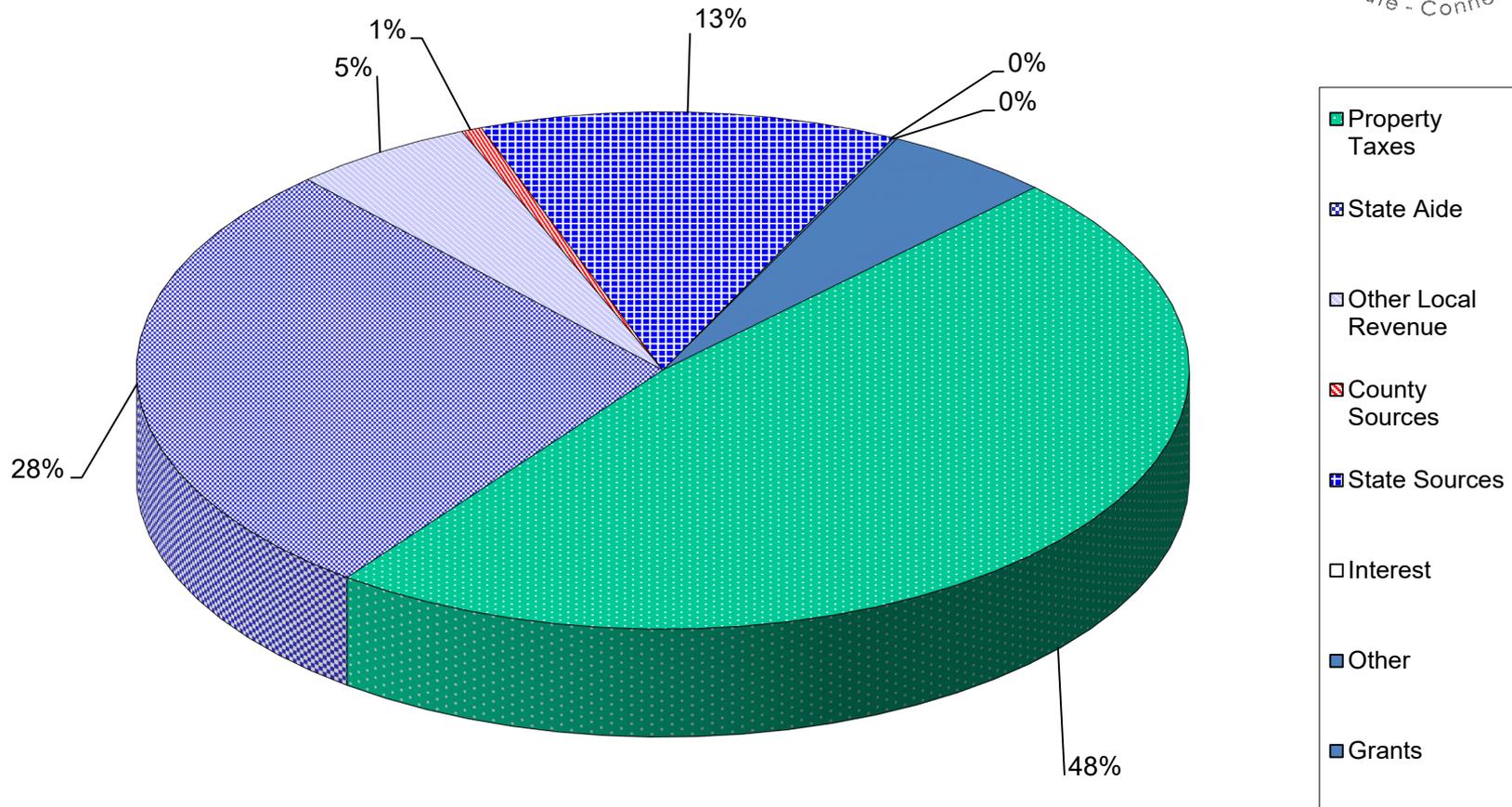
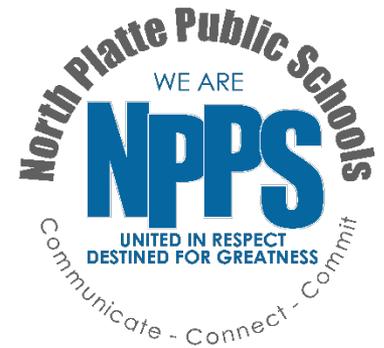
For the Nine Month Period Ending May 31



North Platte Public Schools

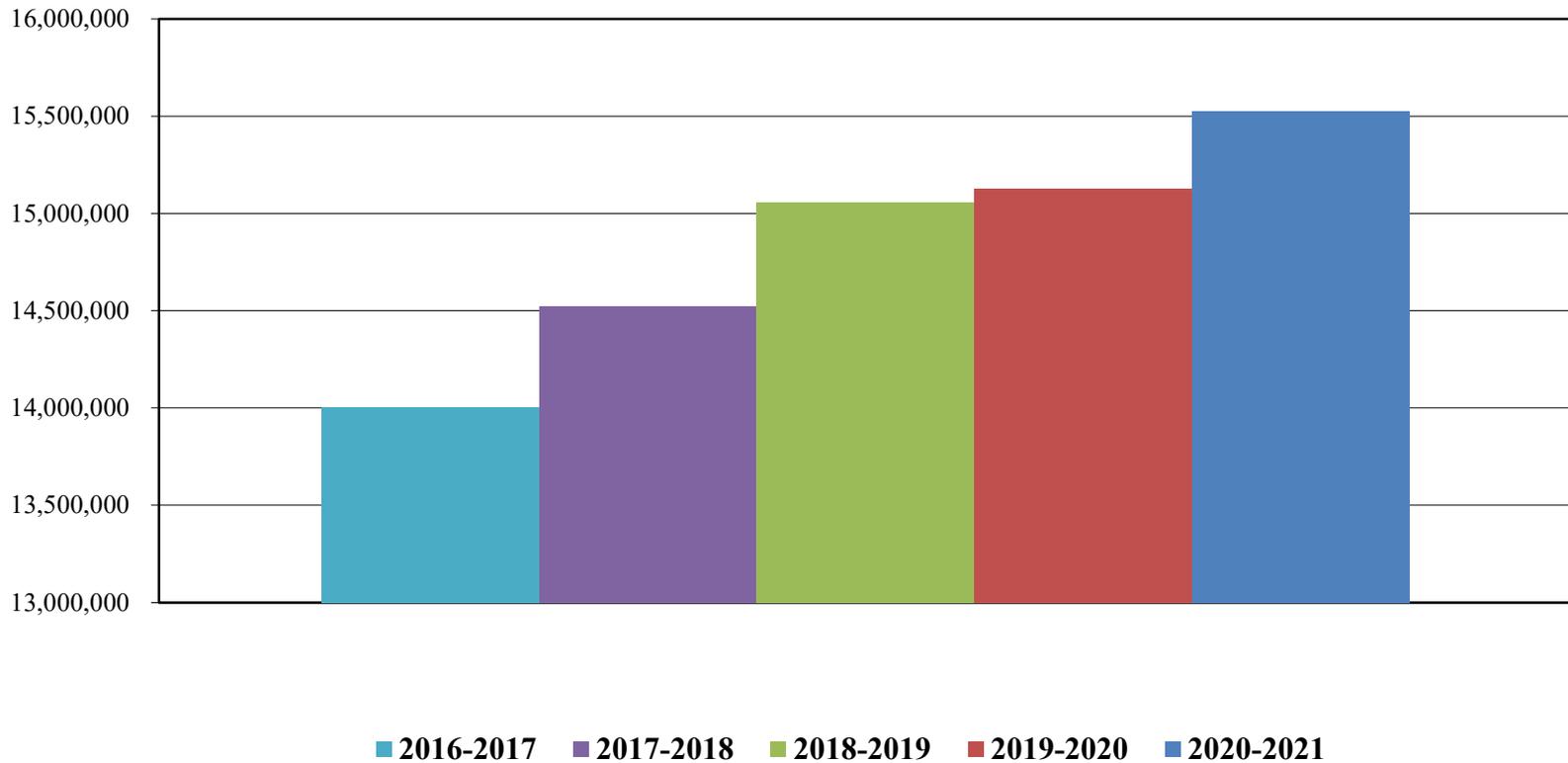
Revenue by Object Code

For the Nine Month Period Ending May 31, 2021



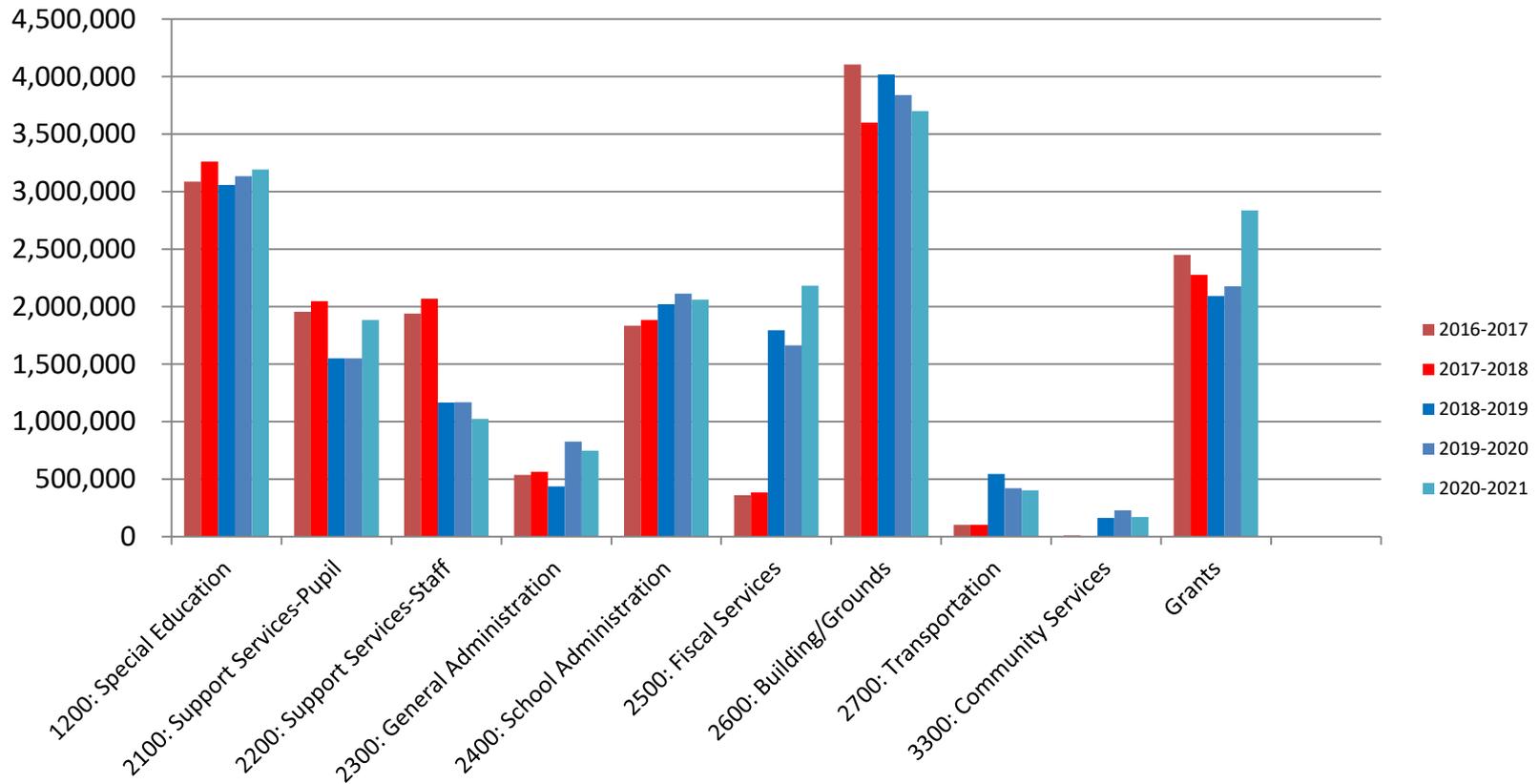
North Platte Public Schools

Comparison of Expense-1100: Instruction Only For the Nine Month Period Ending May 31



North Platte Public Schools

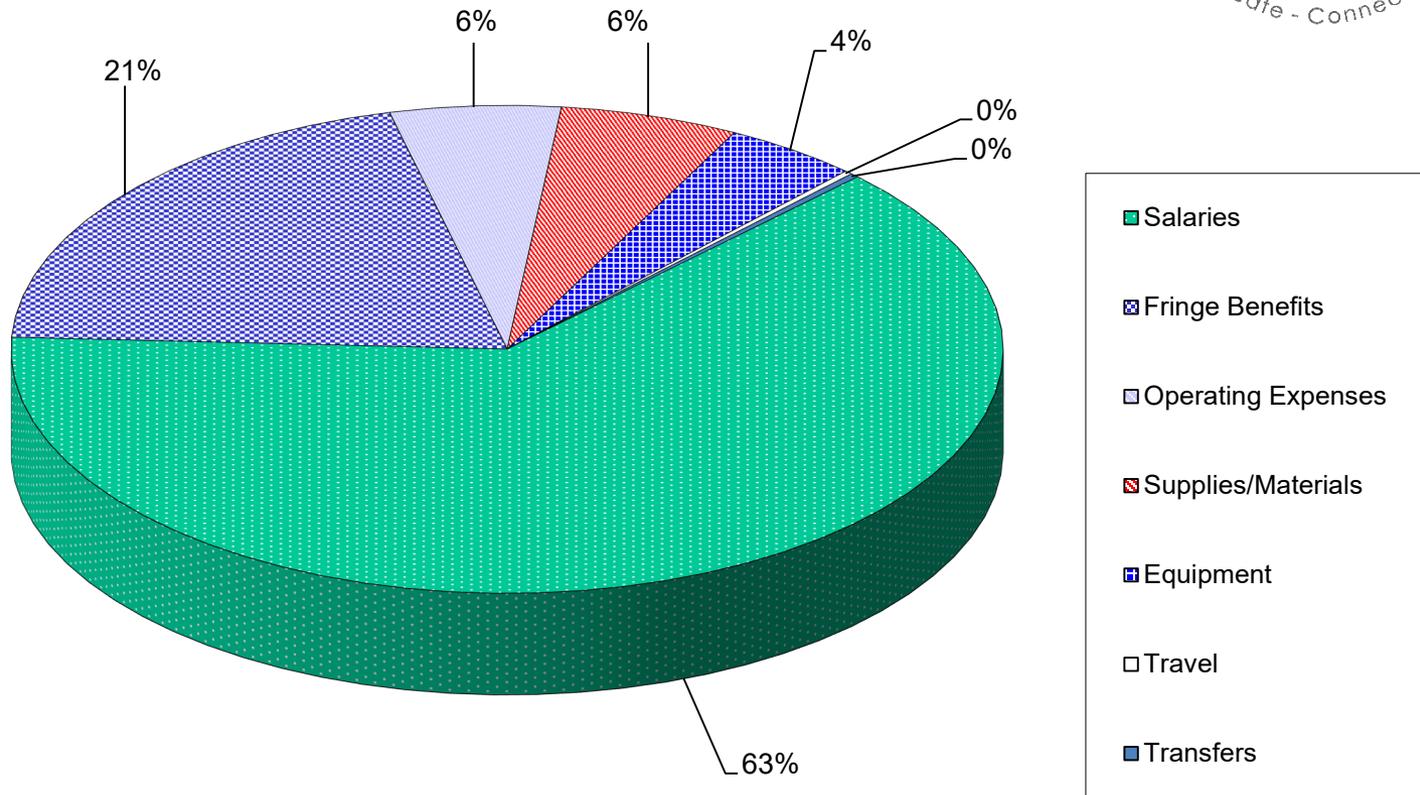
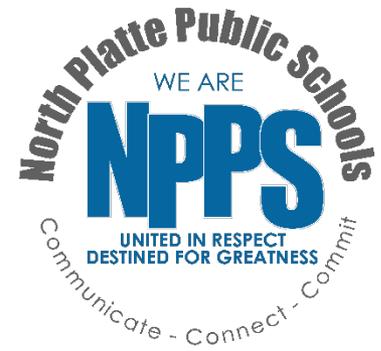
Comparison of Expense by Discipline For the Nine Month Period Ending May 31



North Platte Public Schools

Expenditures by Object Code

For the Nine Month Period Ending May 31, 2021

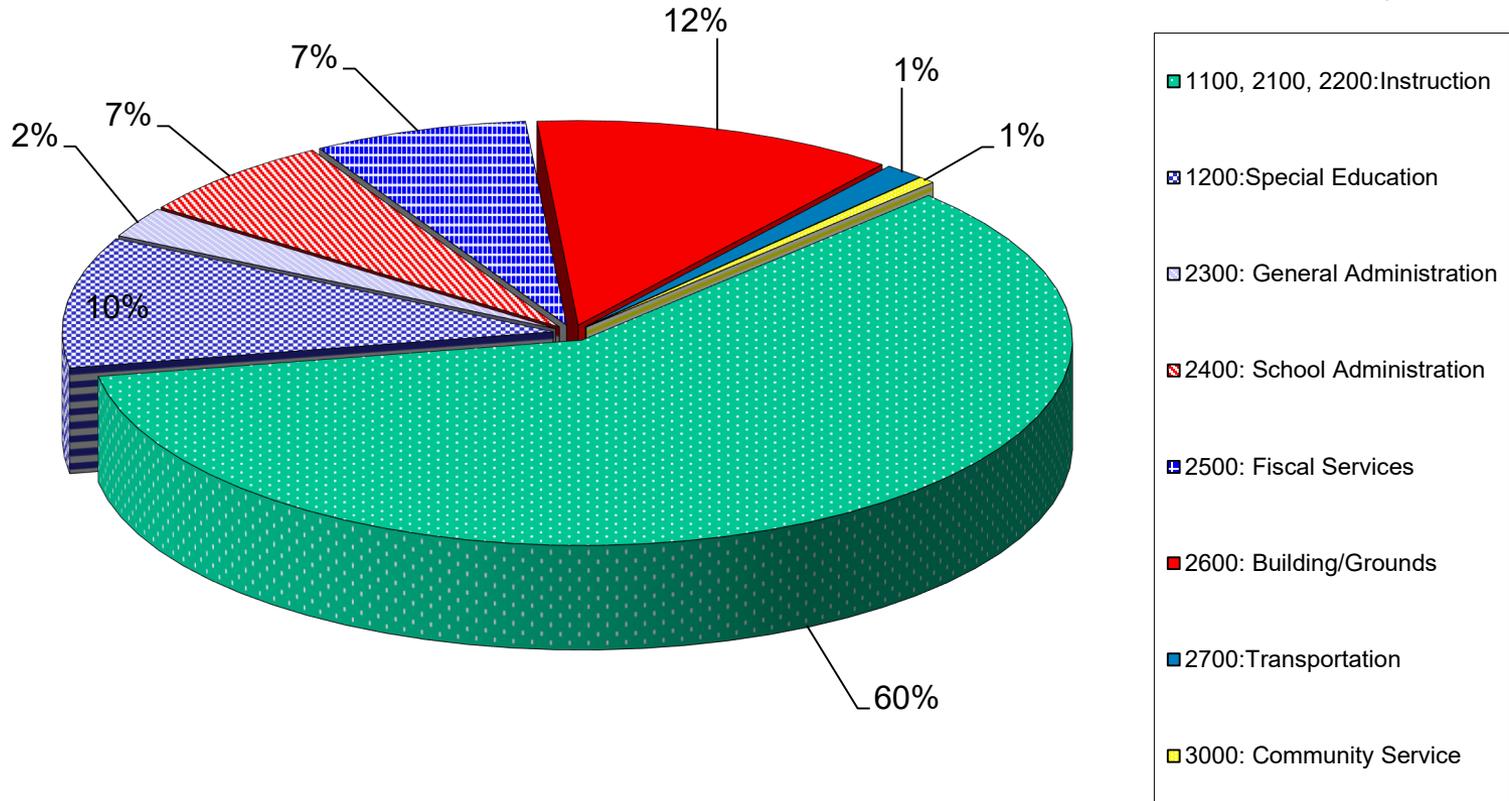
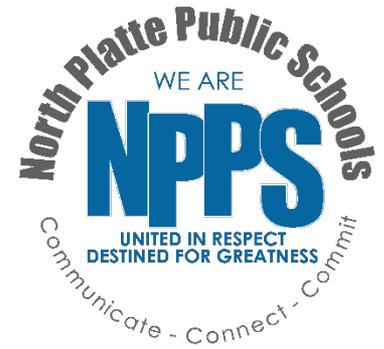


General Fund Expenditures excluding Grants

North Platte Public Schools

Expenditures by Discipline

For the Nine Month Period Ending May 31, 2021



General Fund Expenditures excluding grants

Memorandum

To: Board Of Education
CC: Ron Hanson
From: Stuart L. Simpson
Date: June 3, 2021
Re: Roof Bid 20212001

North Platte Public Schools took bids to replace and install new roofing membranes at the various schools. Bids were taken and we received a bid from Weathercraft Roofing. We will use funds in the Building Fund to pay for the new roofs.

The following is a detail of the roofs we will replace.

	<u>Bids</u>	<u>School</u>
Roof #6S	7,868	Jefferson
Roof #7L	60,171	Jefferson
Roof #1S	8,033	McKinley
Roof #2M	24,863	McKinley
Roof #4M	24,904	Osgood
Roof #6M	26,467	Osgood
Performance Bond	2,886	
Total	155,192	

Contact me if you have any questions.

SECTION 00310

BID PROPOSAL FORM

BID PROPOSAL FOR: ROOF REPLACEMENT FOR
NORTH PLATTE PUBLIC SCHOOLS
NORTH PLATTE, NEBRASKA

ONE LUMP SUM PROPOSAL FOR ALL GENERAL AND OTHER MISCELLANEOUS WORK.

The undersigned, being familiar with the local conditions affecting the cost of the work and the Contract Documents, including Instructions to Bidders, General and Supplemental Conditions, Plans and Specifications hereby proposes to furnish all labor, materials and equipment required to complete the Contract in accordance with Plans, Specifications and Contract Documents for the sum of:

JEFFERSON ELEMENTARY SCHOOL

Roof# 6S Upgrade Sheet to New .060 mil, sump drain with 1/4" per 1' tapered ISO insulation from height of current insulation to Drain, Install through wall overflow scupper at west wall and 15-year Roof System Manufactures warranty

BASE BID: Seven Thousand Eight Hundred (\$ 7,868.00)
Sixty Eight dollars

Roof# 7L Upgrade Sheet to New .060 mil, Install 4 walk pads at (4) RTU as existing and 15- year Roof System Manufactures warranty

BASE BID: Sixty Thousand One Hundred (\$ 60,171.00)
Seventy One dollars

McKINLEY EDUCATION CENTER

Roof# 1S Upgrade Sheet to New .060 mil, sump drain with 1/4" per 1' tapered ISO insulation from height of current insulation to Drain, install one through wall overflow scupper at north wall, install one new through wall scupper on east wall, south end with 1/4" per 1' tapered ISO insulation from height of current insulation to scupper, and new downspout to ground, and 15-year Roof System Manufactures warranty

BASE BID: Eight Thousand Thirty-three dollars (\$ 8,033.00)

Roof# 2M Upgrade Sheet to New .060 mil, sump drain with 1/4" per 1' tapered ISO insulation from height of current insulation to Drain, install one through wall overflow scupper at north wall, install one new through wall scupper on east wall, south end with 1/4" per 1' tapered ISO insulation from height of current insulation to scupper, and new downspout to ground, and 15-year Roof System Manufactures warranty

BASE BID: Twenty-four Thousand Eight (\$ 24,863.00)
Hundred Sixty-three dollars.

OSGOOD ELEMENTARY SCHOOL

Roof# 4M

Upgrade Sheet to New .060 mil, and 15-year Roof System
Manufactures warranty. Install new 6" Steel Seamless
gutters and 3"x4" steel downspouts

BASE BID: Twenty-four Thousand Nine (\$ 24,904.00)
Hundred Four dollars.

Roof# 6M

Upgrade Sheet to New .060 mil, and 15-year Roof System
Manufactures warranty. Install new 6" Steel Seamless
gutters and 3"x4" steel downspout

BASE BID: Twenty-six Thousand Four (\$ 26,467.00)
Hundred Sixty-seven dollars.

The undersigned acknowledges receipt of Addenda No(s) 0 prior to the time of
submitting this proposal, and all items therein are included in this proposal.

*Above cost does not include any performance bond cost. Total cost for performance bond
on above 6 Roof areas.. Add to total cost \$2,886.00*

**THE OWNER RESERVES THE RIGHT TO REJECT ANY OR ALL BIDS OR TO ACCEPT ANY
BID CONSIDERED THE MOST ADVANTAGEOUS TO THEM.**

Corporation Seal

Respectfully Submitted by:

Firm Name: Weathercraft Roofing North Platte

By: Joe Stensky

Address: 2401 East 8th Street, North Platte, NE

Date: June 1, 2021

END OF SECTION



AIA[®] Document A310[™] – 2010

Bid Bond

CONTRACTOR:

(Name, legal status and address)

Weathercraft Company of North Platte
P O Box 1949
North Platte, NE 69103

SURETY:

(Name, legal status and principal place of business)

Universal Surety Company
P.O. Box 80468
Lincoln, NE 68501

This document has important legal consequences. Consultation with an attorney is encouraged with respect to its completion or modification.

Any singular reference to Contractor, Surety, Owner or other party shall be considered plural where applicable.

OWNER:

(Name, legal status and address)

North Platte Public School
P.O. Box 1557
North Platte, NE 69101

BOND AMOUNT: Five Percent of the Amount Bid (5%)

PROJECT:

(Name, location or address, and Project number, if any)

Roof Replacement, North Platte Public Schools R-0621

Project Number, if any:

The Contractor and Surety are bound to the Owner in the amount set forth above, for the payment of which the Contractor and Surety bind themselves, their heirs, executors, administrators, successors and assigns, jointly and severally, as provided herein. The conditions of this Bond are such that if the Owner accepts the bid of the Contractor within the time specified in the bid documents, or within such time period as may be agreed to by the Owner and Contractor, and the Contractor either (1) enters into a contract with the Owner in accordance with the terms of such bid, and gives such bond or bonds as may be specified in the bidding or Contract Documents, with a surety admitted in the jurisdiction of the Project and otherwise acceptable to the Owner, for the faithful performance of such Contract and for the prompt payment of labor and material furnished in the prosecution thereof; or (2) pays to the Owner the difference, not to exceed the amount of this Bond, between the amount specified in said bid and such larger amount for which the Owner may in good faith contract with another party to perform the work covered by said bid, then this obligation shall be null and void, otherwise to remain in full force and effect. The Surety hereby waives any notice of an agreement between the Owner and Contractor to extend the time in which the Owner may accept the bid. Waiver of notice by the Surety shall not apply to any extension exceeding sixty (60) days in the aggregate beyond the time for acceptance of bids specified in the bid documents, and the Owner and Contractor shall obtain the Surety's consent for an extension beyond sixty (60) days.

If this Bond is issued in connection with a subcontractor's bid to a Contractor, the term Contractor in this Bond shall be deemed to be Subcontractor and the term Owner shall be deemed to be Contractor.

When this Bond has been furnished to comply with a statutory or other legal requirement in the location of the Project, any provision in this Bond conflicting with said statutory or legal requirement shall be deemed deleted herefrom and provisions conforming to such statutory or other legal requirement shall be deemed incorporated herein. When so furnished, the intent is that this Bond shall be construed as a statutory bond and not as a common law bond.

Signed and sealed this 1st day of June, 2021

(Witness)

(Witness)

Weathercraft Company of North Platte

(Principal) (Seal)

(Title),
Universal Surety Company

(Surety) (Seal)

(Title) **Thomas L. King, Attorney-in-Fact**

Init.

UNIVERSAL SURETY COMPANY

Lincoln, Nebraska

POWER OF ATTORNEY

KNOW ALL MEN BY THESE PRESENTS:

That the **UNIVERSAL SURETY COMPANY**, a corporation of the State of Nebraska having its principal office in the City of Lincoln, Nebraska, pursuant to the following Bylaw, which was adopted by the Board of Directors of the said Company on July 23, 1981, to wit:

"Article V-Section 6. **RESIDENT OFFICERS AND ATTORNEYS-IN-FACT.** The President or any Vice President, acting with any Secretary or Assistant Secretary, shall have the authority to appoint Resident Vice Presidents and Attorneys-In-Fact, with the power and authority to sign, execute, acknowledge and deliver on its behalf, as Surety: Any and all undertakings of suretyship and to affix thereto the corporate seal of the corporation. The President or any Vice President, acting with any Secretary or Assistant Secretary, shall also have the authority to remove and revoke the authority of any such appointee at any time."

Robert T. Cirone or James M. King or Tamala J. Hurlbut or Jacob J. Buss
or Thomas L. King, Lincoln, Nebraska or Seth Weedin, Gretna, Nebraska

its true and lawful Attorney(s)-in-Fact, to make, execute, seal and deliver for and on its behalf, as Surety:
Any and all undertakings of suretyship

And the execution of such bonds or undertakings in pursuance of these presents, shall be as binding upon said Company, as fully and amply, to all intents and purposes, as if they had been duly executed and acknowledged by the regularly elected officers of the Company at its offices in Lincoln, Nebraska, in their own persons.

The following Resolution was adopted at the Regular Meeting of the Board of Directors of the **UNIVERSAL SURETY COMPANY**, held on July 23, 1981:
"RESOLVED, That the signatures of officers of the Company and the seal of the Company may be affixed by facsimile to any Power of Attorney executed in accordance with Article V-Section 6 of the Company Bylaws: and that any such Power of Attorney bearing such facsimile signatures, including the facsimile signature of a certifying Assistant Secretary and facsimile seal shall be valid and binding upon the Company with respect to any bond, undertaking or contract of suretyship to which it is attached."

All authority hereby conferred shall remain in full force and effect until terminated by the Company.
IN WITNESS WHEREOF, **UNIVERSAL SURETY COMPANY** has caused these presents to be signed by its President and its corporate seal to be hereunto affixed
this 21st day of August, 20 20.

Carol J. Clark

UNIVERSAL SURETY COMPANY

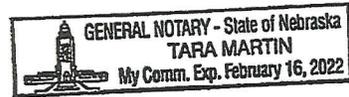
Curt L. Hartter



Secretary/Treasurer By
State of Nebraska }
County of } ss.
Lancaster

On this 21st day of August, 20 20, before me personally came Curtis L. Hartter, to me known, who being by me duly sworn, did depose and say that (s)he resides in the County of Lancaster, State of Nebraska; that (s)he is the President of the **UNIVERSAL SURETY COMPANY**, the corporation described in and which executed the above instrument; that (s)he knows the seal of the said corporation; that the seal affixed to the said instrument is such corporate seal; that it was so affixed by order of the Board of Directors of said corporation; that (s)he signed (his) (her) name by like order; and that Bylaw, Article V-Section 6, adopted by the Board of Directors of said Company, referred to in the preceding instrument, is now in force.

Tara Martin



My Commission Expires February 16, 2022. Notary Public

I, Philip C. Abel, Director of **UNIVERSAL SURETY COMPANY**, do hereby certify that the above and foregoing is a true and correct copy of a Power of Attorney executed by said **UNIVERSAL SURETY COMPANY**, which is still in full force and effect.
Signed and sealed at the City of Lincoln, Nebraska this 1st day of June, 20 21.

Philip C. Abel

Director

