

THE LAKE AND PENINSULA SCHOOL DISTRICT
Regular Meeting AGENDA
June 18, 2024, 9:00 AM

Agenda

1. **CALL TO ORDER**
2. **PLEDGE OF ALLEGIANCE** 3
3. **ROLL CALL**
4. **INTRODUCTION OF VISITORS**
5. **ORDERING OF AGENDA**
6. **APPROVAL OF CONSENT AGENDA**
 - a. Previous Minutes
 - b. Check Registers 4
7. **COMMUNICATIONS**
 - a. Site Reports
 - b. LSAC Minutes
 - c. Correspondence 5
 - d. Public Comments
8. **DELEGATIONS**
 - a. Lake and Peninsula Borough
 - b. LSAC Member
 - c. Student Representative
9. **REPORTS**
 - a. School Board Committee Reports
 - b. Superintendent Report 6
 - c. Facilities Report
 - d. Curriculum Report
 - e. Technology Report
 - f. Activities Report
 - g. Financial Report 9
 - h. Special Education Report
 - i. Assessment Report
 - j. Early Childhood Education Report
 - k. Counseling Report
 - l. BBRCTE Report
 - m. Personnel Report 37
 - n. Shining Stars
10. **UNFINISHED BUSINESS**

a. Superintendent 2024-2025 Contract Amendment	
b. 2023-2024 Superintendent Evaluation	
c. Policy Updates	38
11. EXECUTIVE SESSION	
12. NEW BUSINESS	
a. Board Family Members Employed by District	59
13. PERSONNEL	
14. MISCELLANEOUS	
15. FUTURE AGENDA ITEMS AND MEETING DATE	
16. GOOD OF THE ORDER	
17. ADJOURNMENT	



3

June 18, 2024
School Board Meeting

Summer payrolls are in process some checks and vouchers are dated for the summer payrolls and will be disbursed on the actual payroll dates.

PAYROLL

CHECK REGISTERS

6/10/2024 – 6/10/2024

41972

GENERAL

CHECK REGISTERS

5/10/2024 – 6/13/2024

102187 – 102186

PAYROLL & GENERAL

Direct Deposits & Vendor Payments

5/09/2024 – 6/24/2024

Vouchers 1377-1415

June 6, 2024

Esteemed Lake and Peninsula School District Board,

My name is Teagann Smith, I have been a student in Port Alsworth my entire school career. I am entering into my senior year of high school, and have had so many amazing opportunities and experiences throughout my education. I have been fortunate enough to be put in leadership positions in my school's student council; my mix six volleyball team; as well as numerous positions in my local church. The purpose for me writing this letter is to inform you of the lack of funding and financial efforts that smaller schools receive for their extracurricular activities. I am not aware if other schools in our district have also come across this obstacle, but I would like to make you aware of the circumstances in my school.

I have had the fortune to be re-elected as president of the student council at my school for the second year in a row. As such I want to address and resolve as many issues as I can for my school. I have encountered many issues relating to the lack of adequate funding from outside of the community. I would like to draw attention to where we have to focus and direct our current, limited income. The responsibility and expectation of collecting funds, falls on the shoulders of the Student Government. Through fundraisers, Banners For Kids, and our student store, we are expected to not only fund all sports travel, we are also expected to provide new equipment, tools, and merchandise. Throughout the years, it has not been an issue to raise enough money and funds for the bare minimums of travel, food, and gas. However, the real reason that I am reaching out to you, is to inform you that small schools struggle to successfully accommodate extracurricular activities.

I would like to emphasize the fact that our student athletes do not have the proper tools to successfully train their bodies to prevent injury. Throughout the past decade or so, Tanalian High School has successfully placed and won at state for mix-six volleyball. It has always been a dream that we could have a proper weight room in our school. With all intention to support and accommodate the student athletes, Student Government has been putting in utmost effort to raise enough funds to support not only sports travel, but the eventual purchase of all our weight room equipment. I believe that, for the benefit of the district, we need to create a fund, in which financial support is provided to schools with written requests. To create a system where budgets are provided for school's extracurricular or recreational activities. This budget could also be applied to educational experiences and travel. I believe that there are numerous solutions to solving and relieving communities of the financial burden. I believe that a budget that is only used to support and encourage students to make their own education and experiences into their own hands. I look forward to hearing back from you.

Sincerely,

Teagann Smith



Date: June 2024
To: Lake and Peninsula School Board
From: Kasie Luke, Superintendent
Re: Report: June 18, 2024

Dates & Happenings now and looking ahead at summer:

- Alaska Rural Aviation Academy FLIGHT (BBRCTE) June 3 - August 3, 2024
- Setnet Camp (BBRCTE) June 16-23, 2024
- Welcome Back to School! Wednesday, September 4, 2024

LPSD Food Program Update

During the school board meeting in May, you as the School Board gave great insight to how LPSD should move forward all things considered with the current state of our budget and the costs of programs that are actually in our control to shift and make changes in hopes of taking significant cost saving measures.

7

Goals & Steps to Accomplish by July 1, 2024:

- Contact each Tribe and City entity to talk about the current state of the food service program overall and for their individual community
- Inform them that we have no revenue source for Food Service unless we use the USDA Program and we do not have the budget to cover Food Service in FY24, or moving forward to FY25.
- Offer options for the FY25 School Year:
 - ◆ Community donation to cover USDA Food Service Program (as is) within individual communities (it is \$1346.80/student)
 - ◆ Discontinue USDA Food Service Program and the communities/parents oversee feeding students: we figure it out as a team, however the community (tribe and/or city) would take on responsibility.
- Communities will need to determine what they would like to do so we can order and prepare for the school year if there are communities who choose to maintain the USDA Food Service program.

Communication will continue with communities as this will be a very significant shift in our processes for those who choose to take over feeding their students and what that might be able to look like from community to community.

Donation Flyer

Attached you'll find the initial idea for a donation flyer. These QR codes were made through our MySchoolBucks program and can be used at any school as well to collect funds!

Help Support LPSD Students!



DONATE TO:

CULTURE & LANGUAGE PROGRAMS



BREAKFAST & LUNCH PROGRAM



SPORTS & ACTIVITIES PROGRAMS



THANK YOU!

Date: June 17, 2024
To: LPSD School Board
From: Laura Hylton, Finance Director
RE: June Board Report

Newhalen grading project

Contracts are in place for the needed site grading improvements. The contracts for engineering and dirt work total \$114,145 and fencing and entrance access is another \$18,859. Work is scheduled for August 12-17, 2024 with guaranteed completion by September 13, 2024 well within the required ESSER III funds end date of September 30, 2024.

Capital Project Grant Application – update & options

Iguigig and Port Heiden Building Condition Survey listings of deficiencies, repairs and costs are attached. The estimates are construction only costs and would increase by an estimated 30% for design, management, mobilization and other factors included in the DEED cost model for construction applications. They are sorted in order from Immediate Need to 10+ years. The board's direction on filing State CIP applications is needed. Per our discussion at the May work session Kathy prepared the listings so the board can see the needs and priority at both schools.

20% match is required and the district will have 3-years to make the match contributions. Cost to date for the Building Condition Surveys and Kathy Christy's time all count toward the match. Current expenditures for Igiugig are \$34,199.40 and for Port Heiden are \$50,309.10.

If the board is interested in getting these projects on the State CIP list we need to identify scope and budget.

Another idea is to pull out the sprinkler and fire alarm items from both Building Condition Surveys and address those with an application this year. Potential addition of Chignik Lake as the sprinkler system is deficient. I am waiting on the inspection reports from this spring to determine any other big issues. Port Alsworth and Newhalen systems were updated with the 2014 bond projects.

AK Public Entity Insurance and AK Municipal League Joint Insurance Arraignment consolidation

APEI and AMLJIA have been working toward consolidation of the two public entity insurance pools in Alaska for over a year. The driving force behind consolidation is the economies of scale a larger pool can provide to members. The pools were established to fill a need for insurance during a time when public entities in Alaska were unable to procure insurance in the market place. Both AML and AASB created pools that operate similarly in many ways. The consolidation effort has been conducted by a working group made up of pool board members, AASB and AML's executive directors and hired consultants and attorneys.

The consolidation efforts are well under way and a vote of both pools members will be conducted in November 2024. The new pool will be named Alaska Public Risk Alliance, APRA. The APRA website contains a lot of information on the process and provides FAQ's and member update meeting recordings. The website address is alaskarisk.org.

Insurance Renewal FY2025

Renewal quotes are complete, comparison of FY25 to FY24 overall increase of 10.5%. Due to the approaching consolidation the APEI board changed the way it applies longevity credits to avoid disparity between FY25 and FY26 rates.

Renewal Coverage	Net Premium
Property & Mobile Equipment	\$372,372.52
Liability	\$73,944.45
Automobile	\$7,303.82
Worker's Compensation - AK	\$52,103.13
Worker's Compensation – Out-of-State	\$2,439.00
Crime	\$1,188.16
Cyber Liability	\$14,097.13
Travel Accident (3-Year Pre-Paid Term)	\$8,311.30
Broker Fee	\$32,000.00
TOTAL PREMIUM	\$563,759.51

Premium Comparison:

Policy Term: 2023/2024

Coverage	Gross Premium	Net Premium
Property & Mobile Equipment	\$381,700.94	\$337,805.33
Liability	\$80,978.19	\$71,665.70
Automobile	\$7,415.26	\$6,562.51
Worker's Compensation - AK	\$50,402.91	\$44,606.58
Worker's Compensation – Out-of-State	\$2,272.32	\$2,011.00
Crime	\$1,284.81	\$1,137.06
Cyber Liability	\$18,876.00	\$16,516.50
Travel Accident (3-Year Pre-Paid Term)	Paid	Paid
Broker Fee	-	30,000.00
TOTAL PREMIUM	\$542,930.43	\$510,304.68

The above does not include year-end Liability and Workers Compensation audits.

Optional Coverage:

Optional Coverages	Net Premium
Excess Sexual Abuse & Molestation	
Option 1 - \$1M Aggregate excess of APEI	\$32,000.00
Option 2 - \$2M Aggregate excess of APEI	\$45,500.00
Option 3 - \$5M Aggregate excess of APEI	\$79,250.00

Financial Report attached.

Lake and Peninsula School District

100 Board Report
Fiscal Year: 2023-2024

From Date: 7/1/2023 To Date: 6/17/2024

Account Description	Account Number	GL Budget	YTD	Balance	Encumbrance	Budget Balance	% Budget
Instruction	100.000.100.000.000	\$4,480,462	\$ 4,017,742.19	\$ 462,720	\$ 21,958.96	\$ 440,761	9.84%
Lake View Home School	100.000.140.000.000	\$ 25,369	\$ 21,362.98	\$ 4,006	\$ 612.10	\$ 3,394	13.38%
CTE	100.000.160.000.000	\$ 610,749	\$ 802,583.26	-\$ 191,834	\$ 20,738.56	-\$ 212,573	-34.81%
SPED direct instruction	100.000.200.000.000	\$1,178,337	\$ 1,125,326.11	\$ 53,011	\$ -	\$ 53,011	4.50%
SPED special services	100.000.220.000.000	\$ 272,156	\$ 242,884.37	\$ 29,272	\$ 382.57	\$ 28,889	10.61%
Student support	100.000.300.000.000	\$ 54,105	\$ 50,746.61	\$ 3,358	\$ -	\$ 3,358	6.21%
Instructional Support	100.000.350.000.000	\$ 504,916	\$ 492,647.25	\$ 12,269	\$ 2,194.94	\$ 10,074	2.00%
Instructional Technology	100.000.360.000.000	\$2,857,834	\$ 2,421,692.49	\$ 436,142	\$ 383,412.98	\$ 52,729	1.85%
School Admin - Principals	100.000.400.000.000	\$1,038,138	\$ 994,004.52	\$ 44,134	\$ 2,311.43	\$ 41,822	4.03%
School Support - Secretaries	100.000.450.000.000	\$ 104,176	\$ 102,219.95	\$ 1,956	\$ -	\$ 1,956	1.88%
District Admin - Superintendent and Board	100.000.510.000.000	\$ 576,775	\$ 502,975.14	\$ 73,800	\$ 2,597.82	\$ 71,202	12.34%
District Admin - Business Services	100.000.550.000.000	\$ 768,319	\$ 798,020.33	-\$ 29,701	\$ 32,349.13	-\$ 62,050	-8.08%
Maintenance and Operations	100.000.600.000.000	\$2,882,863	\$ 3,058,468.61	-\$ 175,606	\$ 27,563.84	-\$ 203,170	-7.05%
Student Activities	100.000.700.000.000	\$ 483,388	\$ 568,658.52	-\$ 85,270	\$ -	-\$ 85,270	-17.64%
Other Fund TRS & PERS OB	100.000.760.000.000	\$ 0	\$ -	\$ 0	\$ 86.21	-\$ 86	0.00%
Other Fund TRS & PERS OB	100.000.790.000.000	\$ 0	\$ -	\$ 0	\$ -	\$ 0	0.00%
Food Service Transfer	100.000.900.000.000	\$ 430,000	\$ 0	\$ 430,000	\$ 0	\$ 430,000	100.00%
Grand Total:		\$16,267,588	\$15,199,332.33	\$1,068,255.24	\$ 494,208.54	\$ 574,046.70	3.53%

Notes:

Payroll for salary and school term employees have been processed for the year. Remaining payrolls for 12 month hourly employees for June hours and personal leave payout for teachers and admin.

CTE budget and expenses are actively being reviewed and billed to program partners, budget estimates were prepared with the best information available at the time and is still developing.

District Admin. - Business services will continue to be adjusted as grants are closed out and indirect costs are posted.

Program Premium Summary

Lake & Peninsula School District

AcctID# 148S

Policy Year: July 1, 2024 - July 1, 2025



Quote #2 -- Adds back 4 autos accidentally ommitted from initial quote

Property & Mobile Equipment

	APEI Aggregate Limit of Insurance	Deductible	Total Stated Value	Gross Premium
PROPERTY - ALL RISK				
Buildings, Contents, Docks, Other	\$200,000,000	Varies	\$279,307,996	\$372,372.52
Fine Arts	\$5,000,000	\$5,000	\$0	\$0.00
Mobile Equipment	\$10,000,000	Varies	\$0	\$0.00
EARTHQUAKE & FLOOD COVERAGE	\$75,000,000	Varies		Included
EQUIPMENT BREAKDOWN COVERAGE	\$200,000,000	Varies		Included
			\$279,307,996	\$372,372.52

Liability & Automobile

	Limit of Insurance	Deductible	Rated Payroll or Vehicle Count	Gross Premium
GENERAL LIABILITY *			\$7,071,368	\$73,944.45
Comprehensive Liability	\$15,500,000	\$0		
Public Officials E&O	\$15,500,000	\$0		
Educator's Liability	\$15,500,000	\$10,000		
Employment Practices Liability	\$15,500,000	\$10,000		
Employee Benefits Liability	\$15,500,000	\$0		
Water/Sewer Backup Liability	\$15,500,000	\$10,000		
AUTOMOBILE				
Liability	\$15,500,000	\$0	24	\$6,270.00
Physical Damage	As Scheduled	Varies	2	\$465.82
UM/UIM Liability	\$250,000	\$0		Included
UM/UIM Physical Damage	\$25,000	\$250		Included
Non-Owned Auto Liability	\$15,500,000	\$0		\$568.00
Non-Owned Auto Physical Damage	\$50,000	\$1,000		Included
				\$7,303.82
VOLUNTEER MEDICAL COVERAGE	\$50,000	\$0		Included
STUDENT ACCIDENT COVERAGE	\$25,000	\$0		Included

Workers' Compensation

	Limit of Insurance	Deductible	Rated Alaska Payroll	Gross Premium
WORKERS' COMPENSATION (AK STATE ACT)	Statutory	\$0	\$6,670,634	\$52,103.13
EMPLOYER'S LIABILITY	\$3,000,000	\$0		Included

Specialty Coverages

	Limit of Insurance	Deductible	Gross Premium
PUBLIC ENTITY CRIME COVERAGE	\$1,000,000	\$2,500	\$1,188.16
STUDENT ACCIDENT CATASTROPHIC COV	\$1,000,000	\$25,000	Included

Total Premium (reflects a 5% Discount for a 3-yr agreement)

\$506,912.08

Quoted premium is net of commission (i.e., reflects 0% commission)

* Sublimits for Sexual Abuse and Molestation Coverage: \$1,000,000 per victim / \$5,000,000 aggregate per perpetrator

Printed 6/12/24

CONDITIONS SURVEY

IGIUGIG SCHOOL
LAKES AND PENINSULA SCHOOL DISTRICT
PORT HEIDEN, AK 99550

SORTED BY CONDITION and URGENCY

Category 0 - Immediate attention

Category 1-5 years

Category 3 fair 10 plus years

Site Assessment Date 5/23/2023

Report Date 7/7/2023

Orig Add'n
Const. Year 1982 1994

Construction T V-1 hour (Wood)

Discipline	Item	Condition	Category	Timeline	Location	Observation / Deficiency	Recommendation	Cost Estimate
A	2	0	AC	0	Exterior	Required Landing at exterior egress door is missing	Adjust grading and install new exterior landing at exterior egress doors	\$ 32,875
A	5	0	AC	0	Interior	The public toilet/shower rooms are not in compliance with accessibility requirements. The finishes, fixtures, countertops, and accessories are in fair to poor condition. The washrooms have not been renovated since originally constructed in 1982.	With any major renovation redesign and install new washroom facilities to meet code requirements.	\$ 417,000
A	6	0	AC	0	Interior	Required accessibility clearances cannot be achieved within existing plan configuration primarily around the public toilet rooms.	Reconfigure plan to provide accessible route based upon Education Program assesment.	\$ 264,500
C	7	0	C	0	Exterior	LPSD staff reports the Igiugig Public Works Department plans to excavate and repair the blocked septic pipe after the ground has thawed in summer 2023.	Address effluent force main blockage ASAP. Understood repair work to be performed by Villiage of Igiugig.	\$ -
C	11	0	C	0	Exterior	Tank storage capacity exceeds 1,320 gallons and requires EPA compliant SPCC Plan.	Verify if the LPSD has a current and maintained SPCC Plan. If not, take action immediately to create and implement plan for EPA compliance.	\$ 2,892
A	1	0	C	0	Exterior	Wood window units at interior stairs do not have safety glazing and are non code compliant. Some windows are single pane with a removable storm window. The	Remove and replace all existing wood window units. Provide tempered or safety glazing at windows where required by code.	\$ 7,132
A	3	0	C	0	Interior	and non code compliant. The interior stairs need to be removed and reconstructed. There is not sufficient room within the existing space to construct a code compliant	Replace stair with code compliant stair. The existing stairwell is not large enough to accommodate a properly designed stair.	\$ 236,000
A	4	0	C	0	Interior	Handrails on stairs do not comply with current requirements for handrails.	Replace existing handrails with code compliant handrails	\$ 29,753
M	1	0	C	0	Interior	Fire sprinkler system is not NFPA compliant	remove and replace existing fire sprinkler system with new NFPA compliant sprinkler system to serve building. Provide new fire pump and	\$ 981,190
M	3	0	C	0	Girls 110	Lavatories located in restrooms only provided with single water line to faucet. Individual hot/cold water is not provided.	Replace plumbing fixtures, branch piping, and individual isolation valves.	\$ 7,321
M	4	0	C	0	Boys 112	Lavatories located in restrooms only provided with single water line to faucet. Individual hot/cold water is not provided.	Replace plumbing fixtures, branch piping, and individual isolation valves.	\$ 7,321
M	5	0	C	0	Boiler/Generator Building	Floor drains are not provided in the boiler/generator building	Provide floor drains and electric trap primer to serve boiler/generator building. Provide sewer service to building. Provide vent piping with	\$ 10,799
M	6	0	C	0	Girls 110	Floor drain does not appear to be provided with trap primer.	piping to trap primer	\$ 2,113
M	7	0	C	0	Boys 112	Floor drain does not appear to be provided with trap primer.	Provide trap primer and associated piping. Connect and extend water piping to trap primer	\$ 2,113
M	10	0	C	0	Mechanical 103	Water heater is not provided with tempering valve.	Provide ASSE 1017 compliant tempering valve.	\$ 721

M	13	0	C	0	Kitchen 109	Three compartment sink is not provided with a grease interceptor	Provide grease interceptor, floor drain, and associated piping.	\$	3,771
M	18	0	C	0	Boiler/Generator Building	combustion air opening is undersized. Interior opening is obstructed.	Remove combustion air opening and associated hood. Provide new combustion air ductwork and hood suitable for arctic environment.	\$	7,417
M	19	0	C	0	Undocumented addition	The room is not provided with a heat source.	Provide terminal heating unit and associated piping from Mechanical room 201	\$	11,532
M	22	0	C	0	Undocumented addition	There is no natural or mechanical ventilation provided to serve the space.	Provide operable window, and mechanical ventilation from Air handling unit.	\$	5,759
M	23	0	C	0	Interior	poor condition, and does not appear to discharge exhaust ductwork to the building exterior.	Remove and replace exhaust fan, distribution ductwork, and associated exhaust grilles. Connect exhaust fan to building controls system.	\$	9,082
M	26	0	C	0	Interior	Plastic piping is located in the return air plenum above the classroom spaces. Piping is not protected to meet ASTM E84 flame and smoke spread ratings.	Replace plumbing piping with piping rated for ceiling plenum installation.	\$	11,297
E	1	0	C	0		NEC required labeling and identification was missing from the service equipment in the generator building, including arc flash warnings, voltage, phase and rating of service, available fault current, etc. as required (NEC 110.16, 110.24(A)).	Provide code required labeling to the service disconnect and distribution equipment in the generator building to include arc-flash warnings and calculated available fault current, at each disconnect.	\$	4,169.0
E	2	0	C	0		The labeling at the distribution disconnects in the generator building is not permanent and does not clearly identify what they serve (NEC 110.22).	Provide engraved nameplates at each disconnect in the generator building, identifying the its purpose and the load it serves.	\$	2,063.0
E	3	0	C	0		The space directly in front of the distribution equipment in the generator building is being used for storage of items and materials in violation of NEC 110.26(B).	Remove all stored items from in front of the distribution equipment. Mark on the floor with paint, the outline of the NEC working clearance for each panel, indicating that it is to be kept clear.	\$	1,653.0
E	5	0	C	0		The 90 degree conduit fitting containing the service feeder, on the exterior of the generator building is broken and conductors are exposed and subject to damage (NEC 300.7(B), 300.12).	Disconnect and remove the main service feeder conductors and associated conduit and broken conduit fitting and reinstall new conduit, fittings, and conductors. New conduit should allow for expansion and	\$	6,144.0
E	6	0	C	0		Conduit knockout seals are missing from multiple disconnects, meter cabinets, and at the distribution gutter. (NEC 110.12(A) and 312.5).	disconnects, meter cabinets, and at the distribution gutter in the generator building.	\$	596.0
E	7	0	C	0		Distribution system conduits are not securely attached to the structure (NEC 358.30).	Provide conduit supports for the distribution system conduits.	\$	4,145.0
E	9	0	C	0		The main disconnect at the school building does not have any labeling to identify the loads they serve (NEC 110.22).	Provide engraved nameplates at the main disconnect at the school building, identifying its purpose, the load it serves, and where it is supplied from.	\$	1,500.0
E	10	0	C	0		National Electrical Code requires all grounding electrodes present (metal underground water pipe, metal in-ground support structure, concrete encased	Provide a new grounding electrode system at the school with connections to all grounding electrodes present.	\$	4,585
E	11	0	C	0		The front cover for the generator output circuit breaker box is missing. A piece of sheet metal is strapped to the box with pipe strapping (NEC 110.12(A)).	Provide a new cover for the generator output circuit breaker box.	\$	908
E	12	0	C	0		Conduit knockout seals are missing from the generator circuit breaker box. (NEC 110.12(A) and 312.5).	Provide approved conduit knockout seals at unused openings in the generator circuit breaker box.	\$	908
E	13	0	C	0		Code required labeling, such as arc-flash warnings, available fault current, etc. was missing from all of the panels (NEC 110.16, 408.6).	Provide code required labeling, to include arc-flash warnings and calculated available fault current, at each panelboard.	\$	20,000
E	14	0	C	0		None of the panels have identification to indicate where they are supplied from and the panels in the generator building do not have panel identification (NEC 408.4)	Provide nameplates at each of the panelboards to identify them and where they are supplied from.	\$	1,577
E	15	0	C	0		Circuit directories at the panels were handwritten, with corrections scribbled in, in many cases incomplete, and overall difficult to read. The directories did not provide	Trace existing circuits and provide typed and accurate circuit directory, with the clear, evident, and specific purpose identified for each circuit at	\$	6,000
E	16	0	C	0		The feeder for one of the generator building's panels is not adequately protected, as it is rated for 115 amps however the overcurrent protective device is 200 amps	Remove and replace the 115 amp rated feeder at the generator building's panel with a new 200 amp feeder.	\$	7,500

E	17	0	C	0	The feeder phase, grounded, and grounding conductors to one of the panels in the generator building are not grouped in same raceway (NEC 300.20).	together in the same conduit to the panel in the generator building with a new larger conduit and feeder conductors so that they are all grouped in the same conduit.	\$	5,758
E	18	0	C	0	The space directly in front each of the 3 panels is being used for storage of items and materials in violation of NEC 110.26(B).	floor with paint, the outline of the NEC working clearance for each panel, indicating that it is to be kept clear.	\$	1,680
E	19	0	C	0	The dedicated equipment space directly above Panel A in Janitor 111 contains a mechanical duct in violation of NEC 110.26(E).	Remove and relocate the mechanical duct currently located above Panel A in Janitor 111 to avoid the panel's dedicated equipment space.	\$	2,934
E	20	0	C	0	The working clearance in front of Panel C contains mechanical ductwork, in violation of (NEC 110.26(A) & (E)).	Remove and replace Panel E, relocating it to avoid conflict with the mechanical equipment and ductwork that is located within the panel's dedicated working space. Extend the feeder and branch circuitry as	\$	5,777
E	21	0	C	0	The working clearance in front of Panel E contains a mop sink, in violation of (NEC 110.26(A) & (E)).	Remove and replace Panel E, relocating it to avoid conflict with the mop sink that is located within the panel's dedicated working space. Extend the feeder and branch circuitry as required for new location of panel.	\$	5,777
E	22	0	C	0	front of the transfer switch in Janitor 111 contains a sprinkler pipe and water piping respectively (NEC 110.26(A) & (E)).	Remove and relocate the transfer switch that is currently in Janitor 111.	\$	9,000
E	23	0	C	0	There are unused openings for 2 circuit breakers in Panel C and one circuit breaker in Panel A (NEC 408.7).	Provide blank circuit breaker filler plates, approved for the use, for unused circuit breaker openings in Panel C and in Panel A.	\$	229
E	24	0	C	0	The feeder for Panel E is not adequately protected, as it is rated for 175 amps and the overcurrent protective device is believed to be 200 amps (NEC 240.4).	Remove and replace the feeder for Panel E with a new feeder, rated for 200 amps.	\$	6,000
E	25	0	C	0	Panel E is not protected, as it has a rating of 100 amps, however the overcurrent protection upstream of Panel E is believed to be 200 amps (NEC 408.36).	Remove and replace Panel E with a new panel, rated for 200 amps.	\$	5,777
E	26	0	C	0	The grounded and ungrounded branch circuit wiring in Panels A, E, and one of the panels in the generator building are not grouped together as required (NEC	Group grounded conductors in the panels with the respective circuit's ungrounded branch circuit conductors.	\$	4,585
E	27	0	C	0	required by NEC 408.40. The ground bar in Panel E is small and does not allow for additional grounding conductors to be added.	Provide ground bars in Panels A, C, and both panels in the generator building. Remove and replace the ground bar in Panel E.	\$	2,531
E	29	0	C	0	The grounded (neutral) conductor at Panel C is terminated under multiple screws on the neutral bar (NEC 408.41).	Disconnect the grounded (neutral) conductor at Panel C that is terminated under multiple screws on the neutral bar and terminate	\$	514
E	30	0	C	0	type device (NFPA 72 10.6.5.4).	the fire alarm and fire pump.	\$	514
E	31	0	C	0	The circuit breakers supplying the fire pump does not have red identification (NEC 760.41).	Provide red identification marking at the circuit breaker supplying power to the fire pump.	\$	257
E	32	0	C	0	Electrical circuits serving kitchen cooking equipment located under the Class 1 hoods did not appear to be controlled such that activation of the hood suppression	Disconnect and reroute electrical circuits serving kitchen cooking equipment located under the Class 1 hood so that they will be controlled	\$	9,000
E	33	0	C	0	The kitchen range branch circuit is not ground fault protected (NEC 210.8(B)(2)).	Remove and replace the circuit breaker supplying power to the kitchen range with a new circuit breaker with ground fault protection.	\$	800
E	34	0	C	0	The kitchen range is hardwired and does not have a disconnecting means (locking or within sight) (NEC 422.31).	Provide a disconnect at the kitchen range to disconnect it from power or provide a lock off device on the circuit breaker in the panel feeding the	\$	3,000
E	35	0	C	0	None of the receptacles in the school are a listed tamper-resistant type as required for education facilities (NEC 406.12).	Remove and replace all receptacles throughout the building with new listed tamper-resistant type 20 amp 120 volt receptacles.	\$	13,113
E	36	0	C	0	The receptacles located outdoors were not a listed weather-resistant type as required by NEC 406.9.	Remove and replace all receptacles located outdoors with new listed weather-resistant, ground fault type circuit interrupter type 20 amp 120	\$	1,513
E	37	0	C	0	Receptacles located outdoors did not have weatherproof while-in-use covers as required by NEC 406.9(B).	Remove and replace all device covers at the receptacles located outdoors with new metallic, extra duty rated, weatherproof while-in-use covers.	\$	1,033

E	38	0	C	0		None of the receptacles in the kitchen are ground fault (gfc) protected as required by NEC 210.8.	volt gfc type receptacles. Where receptacles are not located in readily accessible locations, remove and replace the circuit's supplying circuit	\$	3,500
E	39	0	C	0		The receptacles in the mechanical and electrical rooms and spaces are not ground fault (gfc) protected (NEC 210.8(E)).	Remove and replace all receptacles in mechanical and electrical rooms and spaces, with new 20 amp 120 volt gfc type receptacles.	\$	1,500
E	40	0	C	0		There are receptacles within 6' of the sinks in Classroom 104 and Classroom 105, within 6' of the drinking fountain, and on the exterior of the building that are not ground fault (gfc) protected. (NEC 210.8(B)).	Classroom 104 and Classroom 105, adjacent to the drinking fountain, and on the exterior of the building with new 20 amp 120 volt gfc type receptacles.	\$	660
E	41	0	C	0		Ground fault receptacles tested in Classroom 104, Classroom 105, and Boys 112 did not trip when a ground fault was simulated (NEC 210.8(E)).	104, Classroom 105, and Boys 112 with new 20 amp 120 volt gfc type receptacles.	\$	1,500
E	42	0	C	0		The front face of one receptacle in the generator building is broken off, exposing energized components (NEC 110.12)	Remove and replace the broken receptacle in the generator building.	\$	220
E	44	0	C	0		There are two conduits on the exterior of the generator building and one conduit on the exterior of the school building that are unsecured/unsupported (NEC 350.30, 344.30).	Provide conduit supports for the conduits installed on the exterior of the generator and school buildings.	\$	3,118
E	45	0	C	0		There are two conduits at Panel E that are unsecured/unsupported (NEC 358.30, 348.30).	Provide conduit supports for the exposed conduits at Panel E.	\$	1,559
E	46	0	C	0		with either the equipment that they serve or the branch circuits that serve them	it controls and where it is supplied from.	\$	917
E	47	0	C	0		Extension (flexible) cords have been fastened to the ceiling and wall for powering the ceiling mounted projectors in the classrooms. Flexible cords are not permitted	Remove the extension cords at the ceilings supplying power to the projectors and provide new receptacles with raceway and branch	\$	4,000
E	48	0	C	0		The "fire pump" is not installed or wired in compliance with governing codes (NEC 695).	if the existing fire pump will be removed and replaced with a new NFPA compliant electric fire pump, remove the existing fire pump associated wiring and remove and replace the existing electrical service and generator with new, configured as required for connection to new fire pump. Alternatively, if a diesel fired fire pump or mist fire protection	\$	50,000
E	55	0	C	0		Emergency lighting was missing from Kitchen 109, Room 207, Classroom 205, Janitor 111 (electrical room), and the exterior egress (IBC 1008.3).	Janitor 111 (electrical room), and at the exterior egress and other rooms, areas, and halls where not currently installed, but required. Provide	\$	6,016
E	52	0	ED	0		The lights in the crawlspace are inoperable.	Remove and replace the existing light fixtures in the crawlspace.	\$	4,035
M	9	0	MD	0	Mechanical 103	Water heater is not seismically restrained	Provide seismic restraint.	\$	400
M	12	0	MD	0	Janitor 111	Well tank is not seismically restrained.	Provide seismic restraint.	\$	400
M	15	0	MD	0	Boiler/Generator Building	Expansion tank is not seismically restrained	Provide seismic restraint.	\$	400
M	27	0	MD	0	Kitchen 109	Kitchen hood is not provided with fire protection	Provide ANSUL type fire protection system and associated control panel to serve kitchen hood.	\$	34,274
A	7	0	RR	0	Exterior	Exterior doors, frames, and door hardware are in poor condition and doors do not properly close and latch	Replace existing doors, frames, and hardware with new hollow metal doors with commercial grade hardware meeting accessibility standards.	\$	41,760
M	25	0	RR	0	Classroom 104/105	Flexible ductwork has become disconnected from various diffusers serving classroom areas.	Reconnect Flexible ductwork to diffusers.	\$	600
E	53	0	RR,C	0		Some emergency lights found throughout the facility did not function when tested (IBC 1008.3).	Test all existing emergency lights for proper operation and replace batteries and fixtures where needed.	\$	3,500
E	54	0	RR,C	0		Many of the emergency lights are old and it is not likely that they will provide required emergency illumination level for 90 minutes (IBC 1008.3.4).	Remove and replace all emergency lights with new emergency lights.	\$	4,933
E	56	0	RR,ED	0		Two emergency lights in Storage 200 were obstructed, one by shelving and one by a pipe, effectively making the emergency lights ineffective at those 2 locations.	Remove the shelving units and piping obstructing the two different emergency lights in Storage 200.	\$	1,100

							Category 0 - Immediate attention	\$ 2,356,520
A	22	0	AC	1	Interior	Elevator is required per Chapter 4 ADAG	Install new Elevator	\$ 215,000
C	9	0	SC	1	Exterior	Remove impounded water from AST fuel farm containment dike.	School may require a new sump pump to perform pump out.	\$ 3,706
							Category 0 1-5 years	\$ 218,706
C	6	1	AC	1	Exterior	As a public facility, the library lacks required accessible building entry.	Installation of an ADA compliant ramp to the public library building is recommended.	\$ 35,779
C	8	1	C/RR	1	Exterior	The existing 1,000-gallon steel septic tank is at least 30 years old, and the integrity of the tank is unknown. The typical service life of a steel septic tank is 30 years. Additionally, the existing 1,000-gallon tank is significantly undersized for the current reported combined service population	Remove existing tank and lift station and replace with 2,5000-gallon S.T.E.P. tank unit by Anchorage Tank.	\$ 18,003
M	20	1	MD	1	Interior	Distribution ductwork is routed below the concrete slab.	Remove and replace distribution ductwork below slab. Provide new ductwork that is sloped to drain, with access, and encased in concrete. Remove and repair concrete slab.	\$ 62,906
A	8	1	RR	1	Interior	Casework in the 1994 portion of the facility is poorly designed for storage, the remainder of the cabinets are in good condition and functional but are forty years old and at the end of functional life	Provide new casework throughout facility	\$ 235,223
A	9	1	RR	1	Exterior	Soil is in direct contact with siding	Remove soils from base of siding - Install 8" deep x 12" wide gravel strip around building to prevent plant growth	\$ 18,928
A	10	1	RR	1	Exterior	Siding and roofing are in poor condition	With any major renovation replace exterior siding and roofing, underlayment and flashings	\$ 2,413,413
A	11	1	RR	1	Interior	Door, frames and associated hardware are mismatched but functional. The majority of doors and frames in the building are in excess of 40 years old and beyond serviceable life.	With any major renovation, replace doors, frames, and hardware throughout facility	\$ 104,102
A	12	1	RR	1	Interior	Suspended acoustical ceiling tile grid is in good condition, acoustic tile is in fair condition	Replace all acoustical tile within suspended grid system	\$ 214,601
A	13	1	RR	1	Gym 107	Surface applied acoustical ceiling tile in Gymnasium is original and should be replaced with any renovation	Remove and replace existing surface applied ceiling tile in Gymnasium	\$ 62,246
A	14	1	RR	1	Interior	Surface applied acoustical tile in office and educational areas throughout facility should be replaced as part of any renovation	Remove and replace existing surface applied acoustical ceiling tiles	\$ 29,913
A	15	1	RR	1	Interior	Sheetrock Surfaces throughout facility have been damaged and need to be patched and painted	Patch, Prime, and Paint Existing Gypsum Board wall panels throughout facility	\$ 524,654
A	16	1	RR	1	Interior	Carpet wainscotting throughout facility is delaminating and should be removed and replaced	Remove existing wainscotting and replace throughout facility.	\$ 53,556
A	17	1	RR	1	Interior	Wall mounted tackboards and white boards are in need of replacement	Provide new marker boards and tackable surface throughout school facility	\$ 15,848
A	18	1	RR	1	Kitchen 109	The Kitchen is forty years old and designed for a single classroom and is undersized for current student population when considering layout and food storage considerations	Redesign to increase functionality and meet code requirements and increase area by 50-100 sf.	\$ 1,352,000

A	19	1	RR	1	Interior	Fixtures, Furnishings, and Equipment in this school are in poor condition with no uniformity. The books shelves, desks, tables, sports equipment and storage units should be replaced throughout the entire facility	Provide new Fixtures, Furnishings, and Equipment throughout facility	\$ 296,404
A	20	1	RR	1	Classroom 104	Window blinds obstruct the window from being fully opened.	Remove and relocate window blinds, or provide new.	\$ 7,276
A	21	1	RR	1	Classroom 105	Window blinds obstruct the window from being fully opened.	Remove and relocate window blinds, or provide new.	\$ 19,404
M	2	1	RR	1	Interior	Plumbing fixtures located throughout the building are in poor condition	Replace all plumbing fixtures, branch piping, and individual isolation valves.	\$ 73,947
M	14	1	RR	1	Classroom 204	removed. Hot & cold water isolation valves located in the cabinet below the sink are missing handles to open and close the valves.	Replace plumbing fixtures, branch piping, and individual isolation valves.	\$ 4,578
M	16	1	RR	1	Boiler/Generator Building	one of the Boiler combination temperature/pressure gauges does not appear to read system pressure.	Replace combination temperature/pressure gauge	\$ 156
M	21	1	RR	1	interior	Floor grilles serving AHU-2 are in poor condition.	Replace floor grilles located throughout facility	\$ 8,804
M	24	1	RR	1	Gym 107	The drum louvers in the wall are in poor condition, with one of the louvers needing to be resecured to the wall.	replace drum louvers in gymnasium.	\$ 14,771
M	28	1	RR	1	Kitchen 109	Kitchen hood exhaust fan is in poor condition	Replace kitchen exhaust fan and associated ductwork.	\$ 8,378
M	29	1	RR	1	Mechanical 103	Air handling unit (AHU-2) and associated distribution ductwork is in poor condition	Replace air handling unit and associated distribution ductwork	\$ 13,172
S	2	1	S	1	Interior	Floor assembly at proposed Library is inadequate for library loads.	The floor shall be strengthened by adding joists or replacing joists.	\$ 349,809
C	2	1	SC	1	Exterior	There is no delineated fire lane in front of the firewater storage tank vault to prohibit public parking.	Provide two (2) signs to delineate fire lane no parking area.	\$ 1,175
C	10	1	SC	1	Exterior	The tank skid and saddles have significantly more corrosion compared to the top side of tank due being submerged.	Prepare tank and skid steel surfaces and apply new epoxy-based tank coating in areas where existing coating has deteriorated.	\$ 6,885
C	12	1	SC	1	Exterior	Play areas are old and the equipment is worn, rusty, and generally in poor condition.	With any major renovation provide new play structures and play surfacing	\$ 286,536
							Category 1 Poor 1-4 years	\$ 6,232,467
C	1	1	SC	2	Exterior	There are no delineated parking stalls for accessible parking at the school site or teacher housing.	Provide two (2) signs for accessible parking stalls.	\$ 1,175
C	3	1	SC	2	Exterior	Portions of the driveway are narrower than the 24 feet generally necessary to facilitate two-way flow of vehicle traffic.	Widening narrow portions of the school driveway to provide a 24-foot-wide driveway corridor is recommended to facilitate two-way traffic. Assume approximately 60 cubic yards of fill and grading.	\$ 1,225
							Category 1 poor 5 plus years	\$ 2,400
E	4	2	ED	2		There are abandoned meter cabinets, transfer switches, disconnects, and other equipment in the generator building that creates confusion.	and other equipment in the generator building that creates confusion. Remove the transfer switch, multiple disconnects, and splices at the	\$ 20,000.0
E	8	2	ED	2		The main disconnect at the school building is starting to show signs of corrosion. (NEC 110.12).	Remove and replace the school's rusty main disconnect with a new disconnect.	\$ 8,396.0

E	28	2	ED	2		Equipment grounding conductors are not run with the branch circuit conductors from the panels. Instead, the grounding of the electrical panels and branch circuits is utilized through the contact and bonding of the panel enclosure with the metallic conduit through which feeder and branch circuit conductors are run. Many local	Remove and replace all branch circuitry (where not installed with an equipment grounding conductor) in all of the panels with new conductors to include equipment grounding conductors. Connect the equipment grounding conductors to the grounding bar in the panel.	\$ 20,000
E	43	2	ED	2		The quantity and locations of receptacles in many locations was lacking as extension cords were used to power equipment and devices where receptacles were not located.	Remove extension cords and provide new receptacles with raceway and branch circuitry back to and connected to new circuit breakers in the panelboard.	\$ 4,090
M	8	2	RR	2	Interior	Domestic water piping consisted of several different types of piping	Remove and replace domestic hot water and cold water piping through out facility.	\$ 153,689
E	49	2	RR	2		Some of the light fixtures appeared "well used" and have dirty and/or discolored lens.	Clean existing light fixtures and replace discolored lens.	\$ 5,502
E	50	2	RR	2		Wiring is not separated from and protected from the lamps and could overheat as a result of close contact with the lamps.	Provide and install a new ballast cover where missing from the light fixture in Janitor 111.	\$ 800
E	51	2	RR	2		Some of the light fixtures in the Table Closet 113 and Gymnasium 107 are inoperable.	Remove and replace the existing inoperable light fixtures in Table Closet 113 and Gymnasium 107 with new LED fixtures.	\$ 5,227
C	4	2	SC	2	Exterior	Vehicles parked at the main entry must either back down driveway 60 to 80 feet or pull forward and make a multi-point turn.	Relocating an existing timber playground structure to southeast, near the steel jungle gym structure, to provide a 40-foot-wide turning apron is	\$ 17,927
C	5	2	SC	2	Exterior	The new teacher housing duplex fill embankment slope is sloughing and encroaching into the timber decked basketball court.	A small retaining wall structure, approximately 60 feet long and 4 feet high, is recommended to prevent embankment slopes from encroaching	\$ 60,606
							Category 2 fair/ poor 5 plus years	\$ 296,237
M	11	3	MD	3	Mechanical 103	Water heater is not provided with hot water circulation to remote fixtures.	Provide hot water circulation pump, and hot water circulation piping. Coordinate with tempering valve installation.	\$ 2,927
M	17	3	RR	3	Interior	Heating system piping is not insulated	Provide pipe insulation on all piping located with in the facility. We note pipe spacing of existing heating piping may not allow for insulation to be added in the existing configuration and rerouting of heating piping may	\$ 36,625
							Category 3 fair 10 plus years	\$ 39,552
							TOTAL	\$ 9,145,882

CONDITIONS SURVEY

PORT HEIDEN SCHOOL (MESHK)
LAKES AND PENINSULA SCHOOL DISTRICT
PORT HEIDEN, AK 99549

Category 0 Immediate
Category 0 1-5 years
Category 1 Poor 1-5 years

Category 1 Poor 10+ years
Category 2 Fair/Poor 1-5 years
Category 3 Fair 10+ years
No Category 2 Fair/Poor 5+ years

SITE ASSESSMENT DATE 5/22/2023
REPORT DATE 7/14/2023
Orig Add'n
CONSTRUCTION YEAR 1982 1996
CONSTRUCTION TYPE: V-1 hour (Wood)

CIVIL								
Discipline	Item	Category	Condition	Timeline	Location	Observation/ Deficiency	Recommendation	Cost
M	2	C	0	0	Boiler/Generator building	Floor drains are not provided in the boiler/generator building	Provide floor drains and electric trap primers to serve boiler/generator building. Provide sewer service to building. Provide vent piping with vent through roof. Remove and patch concrete.	\$ 10,469
M	16	MD	0	0	Boiler/Generator building	Well tanks (3) are not seismically restrained	Provide Seismic restraint	\$ 2,800
M	17	RR	0	0	Boiler/Generator building	Pipe unions at well tanks and water filters are starting to develop surface rust.	replace piping unions	\$ 1,248
M	19	MD	0	0	Boiler/Generator building	Expansion tank is not seismically restrained	Provide Seismic restraint	\$ 352
M	20	MD	0	0	Boiler/Generator building	Boiler flue venting located at building exterior is not secured to the building	Provide support to serve boiler flue venting	\$ 587
M	21	RR	0	0	Boiler/Generator building	Boiler #1 Temperature/Pressure Gauge does not appear to read system pressure	Replace Temperature/Pressure sensor with new	\$ 350
M	22	C	0	0	Boiler/Generator building	Combustion air opening is undersized. Interior opening is obstructed.	Remove combustion air opening and associated hood, and provide new hood suitable for arctic environment.	\$ 4,004
M	23	RR	0	0	Boiler/Generator building	Boilers are not provided with unions to facilitate separation from heating system piping.	Modify piping to provide unions at each boiler supply and return connection	\$ 3,065
M	3	C	0	0	Boys 106	Floor drains not provided	Provide floor drain, trap primer, and associated piping. Connect and extend water piping to trap primer.	\$ 2,048
M	26	C	0	0	Boys 106	Exhaust air is not provided to serve space	Provide exhaust grille, ductwork, and exhaust fan. Terminate exhaust at building exterior	\$ 3,727
M	31	MD	0	0	Classroom 108	Ventilation to space consists of a single diffuser, and does not provide adequate mechanical ventilation to the space.	Replace AHU-4 and associated ductwork distribution system to provide additional ventilation to original building.	\$ 11,881
M	32	MD	0	0	Classroom 109	Ventilation to space consists of a single diffuser, and does not provide adequate mechanical ventilation to the space.	Replace AHU-4 and associated ductwork distribution system to provide additional ventilation to original building.	\$ 11,881
M	33	C	0	0	Corridor 101	Ventilation is not provided to serve this space.	Replace AHU-4 and associated ductwork distribution system to provide additional ventilation to original building.	\$ 11,881
A	1	C	0	0	Exterior	Exterior landing and finish floor exceed 3/4" creating a potential trip hazard	Adjust landing upward to minimize the height differential to under 1/2"	\$ 13,291
A	2	C	0	0	Exterior	Landings have not been provided at the bottom of stairs	Install new landings at bottom of stairs utilizing synthetic decking material	\$ 9,324
A	3	C/AC	0	0	Exterior	Steel exterior stairs lack handrails	Install handrails on both sides of stairs	\$ 38,458
A	4	C/AC	0	0	Exterior	Exterior Ramp lacks handrails	Install handrails on both sides of Ramp	\$ 33,650
A	18	RR	0	0	Exterior	Exterior siding/flashing missing at portion of east and west gable ends	Replace with new flashing	\$ 5,367
M	4	C	0	0	Girls 107	Floor drain not provided	Provide floor drain, trap primer, and associated piping. Connect and extend water piping to trap primer.	\$ 2,048
M	27	C	0	0	Girls 107	Exhaust air is not provided to serve space	Provide exhaust grille, ductwork, and exhaust fan. Terminate exhaust at building exterior	\$ 3,727
A	6	C	0	0	Interior	Handrails on stairs do not comply with current requirements for handrails-replace	Replace existing handrails with continuous tube steel handrails	\$ 28,845
A	7	C	0	0	Interior	Interior relite from Classroom 110 to Vestibule 123 appears to be plate glass - the relite should be constructed of safety glazing.	Replace glazing with safety or wire glass	\$ 2,512

A	8	C	0	0	Interior	2'6"x6'8" doors do not conform to egress or accessibility requirements and should be removed and replaced (Doors 112-1, 112-2)	Replace doors with 3' x 6'8" doors	\$ 8,266
A	12	C	0	0	Interior	Double door 112-1 impedes egress route when fully open	Remove and replace door with single 3' x 6'8" door	\$ 9,742
M	1	C	0	0	Interior	Fire Sprinkler System is not NFPA Compliant	Based on review from AHJ: Remove and replace existing system with new NFPA Compliant Sprinkler System to serve building. Provide new fire pump and water	\$ 524,000
M	11	MD	0	0	Interior	Domestic cold water and hot water piping is not insulated.	Provide piping insulation	\$ 325
M	24	RR	0	0	interior	Heating piping is not insulated.	Provide pipe insulation on heating system piping.	\$ 35,503
M	30	MD	0	0	Interior	AHU-4 is from the original building construction, has been field modified to convert from an oil fired furnace to an indoor air handling unit. AHU is in poor condition	Provide new air handling unit and associated distribution ductwork to provide mechanical ventilation to applicable areas of the school.	\$ 11,881
M	35	MD	0	0	Kitchen 114	Kitchen hood is provided with a sprinkler head from the main fire sprinkler system, in lieu of an ANSUL type system capable of extinguishing grease fires.	Replace kitchen hood with new hood that is provided with ANSUL type fire protection system and associated control panel. Replace grease exhaust ductwork and associated grease exhaust fan.	\$ 32,075
M	34	C	0	0	Library 200	Ventilation is not provided to serve this space.	Replace AHU-4 and associated ductwork distribution system to provide additional ventilation to original building.	\$ 11,881
M	25	MD	0	0	Mechanical 206	Circulation pump 2A is supported by the pump flange by a thin piece of sheet metal.	remove and replace pump/pipe support.	\$ 306
M	28	MD	0	0	Mechanical 206	AHU-3 serving the kitchen is a 100% outside air type unit. Heating system is water based and could potentially freeze during winter months.	Provide brazed plate heat exchanger, circulation pump, piping, controls, and additional components to provide a 50/50 glycol/water system to serve the heating coil.	\$ 4,790
M	29	C	0	0	Mechanical 206	Existing cord and plug type fan located in branch return air ductwork serving AHU-2.	Remove return fan. Provide new return fan with hardwired connection to serve entire return air system. Modify AHU-2 return air ductwork. Provide controls to serve return fan. Alternatively, replace AHU and modify associated ductwork distribution	\$ 15,874
M	5	C	0	0	Stor 104	Floor drain not provided	Provide floor drain, trap primer, and associated piping. Connect and extend water piping to trap primer.	\$ 2,048
M	12	MD	0	0	Stor 104	Water heater is not seismically restrained	Provide Seismic restraint	\$ 261
M	13	MD	0	0	Stor 104	Water heater is not provided with tempering valve	Provide Tempering valve. Modify plumbing piping to install tempering valve	\$ 699
M	14	MD	0	0	Stor 104	Domestic Hot water circulation is not provided.	Provide hot water circulation pump and hot water circulation piping. Coordinate with tempering valve installation.	\$ 2,838
M	15	RR	0	0	Stor 104	Water heater is in fair condition	Provide new water heater	\$ 9,829
A	5	AC	0	0		LPSD staff reported the crash bar latch mechanism at the doors located at the top of ramp has malfunctioned and requires repair. Due to the malfunction, these doors are rarely used for access. All other points of entry to the school building must be accessed by stairs.	Door crash bar latch mechanisms are recommended for repair as they serve as the only accessible route into the building.	\$ 832
C	4	C/RR	0	0		Septic tank internal effluent pump is not operation, the electrical enclosure is severely corroded and no longer weather proof, and the septic tank is	Further investigation should be conducted to determine the cause of the effluent pump malfunction. At a minimum, a licensed electrical engineer should be	\$ 12,771
C	7	C	0	0		Tank storage capacity exceeds 1,320 gallons and requires EPA compliant SPCC Plan.	Verify if the LPSD has a current and maintained SPCC Plan. If not, take action immediately to create and implement plan for EPA compliance.	-
E	1	C	0	0		NEC required labeling and identification was missing from the service equipment in the generator building, including arc flash warnings, voltage, phase and rating of service, available fault current, etc. as required (NEC 110.16, 110.24(A)).	Provide code required labeling to the service disconnect and distribution equipment in the generator building to include arc-flash warnings and calculated available fault current, at each panelboard.	\$ 3,645
E	2	C	0	0		The labeling at the distribution disconnects in the generator building is not permanent and does not clearly identify what it serves (NEC 110.22).	Provide engraved nameplates at each disconnect in the generator building, identifying the its purpose and the load it serves.	\$ 1,600
E	3	C	0	0		The space directly in front of the distribution equipment in the generator building is being used for storage of items and materials in violation of NEC 110.26(B).	Remove all stored items from in front of the panels. Mark on the floor with paint, the outline of the NEC working clearance for each panel, indicating that it is to be kept clear.	\$ 1,600
E	4	C	0	0		The tap feeders and transfer switches in the generator building are not adequately protected, as the tap conductors terminate at the transfer switches before terminating at the overcurrent protective devices (NEC 240.4 and 240.21)	Remove the multiple disconnects, transfer switches, and taps at the generator building that comprise the electrical distribution system and replace with a single transfer switch and circuit breaker distribution panel.	\$ 12,766
E	5	C	0	0		The #1/0 feeder conductors in the generator building, for the "Shop" are rated for 150 amps and are not adequately protected by the 200 amp circuit breaker disconnect (NEC 240.4).	Remove and replace the 150 amp rated #1/0 conductors for the "Shop" and replace with 200 amp rated conductors.	\$ 5,601
E	6	C	0	0		Aluminum conductors were tapped off of the main feeder (copper) in the generator building. It did not appear that anti-oxidant compound was used at the terminations as required for connection of dis-similar metals (NEC 110.14).	Disconnect the aluminum feeders from the lug connectors and provide an approved anti-oxidant compound and splice connectors identified for use with copper and aluminum connections.	\$ 4,041

E	7	C	0	0	The feeder tap connections on the load side of the main circuit breaker disconnect in the generator room were not insulated but instead were attached to wooden 2x4's to isolate them from the metal gutter (NEC 376.56(B)(4) and 314.28(E)(4)).	Remove the 2x4's isolating the tap connections from the metal gutter and insulate the tap connections.	\$ 1,622
E	8	C	0	0	Only a few of the feeder conductors in the distribution gutter in the generator building were taped to identify their phases (NEC 200.6).	Where the feeder phases are not identified in the generator building, properly identify the correct phases with colored tape.	\$ 533
E	9	C	0	0	Conduit knockout seals are missing from multiple disconnects, meter cabinets, and at the distribution gutter. (NEC 110.12(A) and 312.5).	Provide approved conduit knockout seals at unused openings in disconnects, gutters, and boxes in the generator building.	\$ 756
E	11	C	0	0	The main disconnects at the school building do not have any labeling to identify the loads they serve (NEC 110.22).	Provide engraved nameplates at each of the main disconnects at the school building, identifying the its purpose, the load it serves, and where it is supplied from.	\$ 578
E	12	C	0	0	The grounding electrode system appears to consist of a single ground rod. The National Electrical Code requires all grounding electrodes present (metal underground water pipe, metal in-ground support structure, concrete	Provide a new grounding electrode system at the school with connections to all grounding electrodes present.	\$ 4,356
E	13	C	0	0	The location of the generator and associated output circuit breaker only provides 32" of working space. The NEC requires 36" of working clearance (NEC 110.26(A)).	Remove and relocate the generator to allow for NEC required working clearances to be maintained in front of the output circuit breaker.	\$ 3,556
E	14	C	0	0	The tap feeders and transfer switches in the generator building are not adequately protected, as the tap conductors terminate at the transfer switches before terminating at the overcurrent protective devices. (NEC 240.4	Remove the multiple disconnects, transfer switches, and taps at the generator building, that comprise the electrical back-up distribution system and replace with a single transfer switch and circuit breaker distribution panel.	\$ 14,757
E	16	C	0	0	The direct burial well pump wiring at the exterior of the generator building does not have any conduit protection where emerging out of the ground (NEC	Provide new raceway for installation of the well pump conductors.	\$ 1,579
E	17	RR	0	0	The handle of one of the circuit breakers in the generator room panelboard is broken off	Remove and replace the circuit breaker with the broken handle in the generator room panelboard.	\$ 1,262
E	18	C	0	0	There are 3 conduits on the exterior of the generator building that not supported, as the conduit straps have rusted away (NEC 300).	Resecure the 3 conduits on the exterior of the generator building.	\$ 734
E	20	C	0	0	Two of the three panels do not have panel identification and do not indicate where they are supplied from (NEC 408.4)	Provide nameplates at each panelboard identifying the panel and where it is supplied from.	\$ 1,467
E	21	C	0	0	Code required labeling, such as arc-flash warnings, available fault current, etc. was missing from all of the panels (NEC 110.16 and 408.6).	Provide code required labeling, to include arc-flash warnings and calculated available fault current, at each panelboard.	\$ 2,223
E	22	C	0	0	Circuit directories at the panels were handwritten, with corrections scribbled in, in many cases incomplete, and overall difficult to read. The directories did not provide clear identification the specific loads they control (NEC 408.4).	Trace existing circuits and provide typed and accurate circuit directory, with the clear, evident, and specific purpose identified for each circuit at each of the panels.	\$ 1,600
E	23	C	0	0	The space directly in front each of the 3 panels is being used for storage of items and materials in violation of NEC 110.26(B).	Remove all stored items out from in front of the panels. Mark on the floor with paint, the outline of the NEC working clearance for each panel, indicating that it is to be kept clear.	\$ 1,600
E	24	C	0	0	The dedicated equipment space directly above one of the panels in Storage 117 contains a water pipe in violation of NEC 110.26(E).	Remove and relocate the water pipe currently located above the panelboard in the Storage 117 to avoid the panel's dedicated equipment space.	\$ 5,499
E	25	C	0	0	The dedicated equipment space directly below and the working clearance directly in front of Panel P, contains a mechanical drain cleanout, in violation of (NEC 110.26(A) & (E)).	Remove and replace Panel P, relocating it to avoid conflict with the mechanical drain pipe and cleanout that is located within the panel's dedicated equipment and working space. Extend the feeder and branch circuitry as required for new location of panel.	\$ 5,512
E	26	C	0	0	The feeder for Panel P is not adequately protected, as it is rated for 130 amps and the overcurrent protective device is believed to be 200 amps (NEC 240.4).	Remove and replace the feeder for Panel P with a new feeder, rated for 200 amps.	\$ 3,634
E	27	C	0	0	The feeder for the large panel in the Storage 117 is not adequately protected, as it is rated for 180 amps and the overcurrent protective device is believed to be 200 amps (NEC 240.4).	Remove and replace the feeder for the large panel in the Storage 117 with a new feeder, rated for 200 amps.	\$ 3,524
E	28	C	0	0	The feeder for the small panel in the Storage 117 is not adequately protected, as it is rated for 40 amps and the overcurrent protective device is 50 amps (NEC 240.4).	Remove and replace the feeder for the small panel in the Storage 117 with a new feeder, rated for 50 amps.	\$ 2,610
E	29	C	0	0	The branch circuit conductors for the kitchen range are not adequately protected, as they are rated for 90 amps and the overcurrent protective device is 100 amps (NEC 240.4).	Remove and replace the branch circuit conductors at the kitchen range with new branch circuit conductors, rated for 100 amps.	\$ 2,925
E	30	C	0	0	The grounded and ungrounded branch circuit wiring in Panel P and the panel in the generator building is not grouped together as required (NEC 210.4(D)).	In Panel P and the panel in the generator building, group grounded conductors with the respective circuit's ungrounded branch circuit conductors.	\$ 230
E	31	C	0	0	Panel P does not have a ground bar as required by NEC 408.40.	Provide a ground bar in Panel P.	\$ 500
E	33	C	0	0	The feeder conduit at Panel P is bonded to the grounded (neutral) bar in violation of the National Electrical Code (NEC 250.32).	In Panel P, remove the bonding jumper between the conduits and grounded (neutral) bar. Provide new bonding jumper between the conduit and the grounding bar.	\$ 325
E	34	C	0	0	There is a single branch circuit equipment grounding conductor at Panel P, however it is connected to the grounded (neutral) bar in violation of NEC 250.	In Panel P, remove the branch circuit equipment grounding conductor connected to the grounded (neutral) bar and reconnect it to the ground bar.	\$ 500

E	36	C	0	0	None of the circuit breakers in any of the panels are an arc-fault type as is required for outlets supplying power to Office 201 (currently used as a	Remove and replace the circuit breakers supplying power to all outlets in Office 201 (currently used as a sleeping room) with new combination type arc-fault type	\$ 2,650
E	37	C	0	0	The circuit breakers supplying the fire alarm and fire pump did not have a lock on type device (NFPA 72 10.6.5.4).	Provide a lock-on type device at the circuit breakers supplying power to the fire alarm and fire pump.	\$ 500
E	38	C	0	0	The circuit breakers supplying the fire alarm and fire pump did not have red identification (NEC 760.41).	Provide red identification marking at the circuit breaker supplying power to the fire alarm and fire pump.	\$ 183
E	39	C	0	0	A piece of metal is screwed to the side of Panel P to cover a hole that was cut in the side of the enclosure. (NEC 110.12).	To correctly fix the hole that was cut out of the side of Panel P, remove and replace the panel enclosure with a new panel enclosure.	\$ 1,334
E	40	C	0	0	Electrical circuits serving kitchen cooking equipment located under the Class 1 hoods did not appear to be controlled such that activation of the hood suppression system would de-energize the circuit as required by IBC 904.12.	Disconnect and reroute electrical circuits serving kitchen cooking equipment located under the Class 1 hood so that they will be controlled by and de-energized by activation of the hood suppression system.	\$ 4,210
E	41	C	0	0	The kitchen range branch circuit is not ground fault protected (NEC 210.8(B)(2)).	Remove and replace the circuit breaker supplying power to the kitchen range with a new circuit breaker with ground fault protection.	\$ 2,500
E	42	C	0	0	The kitchen range is hardwired and does not have a disconnecting means (locking or with sight) NEC 422.31)	Provide a disconnect at the kitchen range to disconnect it from power or provide a lock off device on the circuit breaker in the panel feeding the circuit.	\$ 2,500
E	43	C	0	0	None of the receptacles in the school are a listed tamper-resistant type as required for education facilities (NEC 406.12).	Remove and replace all receptacles throughout the building with new listed tamper-resistant type 20 amp 120 volt receptacles.	\$ 12,500
E	44	C	0	0	The receptacles located outdoors were not a listed weather-resistant type as required by NEC 406.9.	Remove and replace all receptacles located outdoors with new listed weather-resistant, ground fault type circuit interrupter type 20 amp 120 volt receptacles.	\$ 1,444
E	45	C	0	0	Receptacles located outdoors did not have weatherproof while-in-use covers as required by NEC 406.9(B).	Remove and replace all device covers at the receptacles located outdoors with new metallic, extra duty rated, weatherproof while-in-use covers.	\$ 985
E	46	C	0	0	Some receptacles in the kitchen are not ground fault (gfci) protected as required by NEC 210.8.	Remove and replace non-ground fault circuit interrupter (gfci) receptacles in the kitchen with new 20 amp 120 volt gfci type receptacles. Where receptacles are not located in readily accessible locations, remove and replace the circuit's supplying	\$ 1,125
E	47	C	0	0	The receptacles in the mechanical and electrical rooms and spaces are not ground fault (gfci) protected (NEC 210.8(E)).	Remove and replace all receptacles in mechanical and electrical rooms and spaces with new 20 amp 120 volt GFCI type receptacles. Optional solution would be to change out existing breakers to GFCI.	\$ 1,125
E	48	C	0	0	The receptacles in the laundry areas are not ground fault (gfci) protected (NEC 210.8(B)).	Remove and replace all 20 amp 120 volt receptacles in the laundry area with new 20 amp 120 volt gfci type receptacles. For the dryer, remove and replace the 30 amp 240 volt circuit breaker with a new 30 amp 240 volt gfci type circuit breaker.	\$ 2,614
E	49	C	0	0	The receptacles adjacent to the sink in Classroom 108 are not ground fault (gfci) protected (NEC 210.8(B)).	Remove and replace the receptacles adjacent to the sink in Classroom 108 with new 20 amp 120 volt gfci type receptacles.	\$ 510
E	52	C	0	0	The outlet box for the kitchen range is not large enough for the branch circuit conductors and terminations (NEC 314.16). The wiring and associated connections are laying on the floor exposed (NEC 314.25).	Remove and replace the kitchen range outlet box with a new larger box to contain the wiring connections.	\$ 514
E	53	C	0	0	There is exposed wiring, in a junction box without a cover in Mechanical 204 (NEC 314.25).	Provide a new blank cover plate at the junction box missing its cover in Mechanical 204 on the 2nd floor.	\$ 78
E	54	C	0	0	A large junction box serving the lift station, located on the exterior of the building has completely rusted through (NEC 314.19).	Remove and replace the rusted out junction box serving the lift station, at the exterior of the building.	\$ 912
E	55	C	0	0	Branch circuit conduits supplying power to the lift station junction box on the exterior of building are unsupported (NEC 300).	Resupport the branch circuit conduits supplying power to the lift station junction box on the exterior of building.	\$ 734
E	57	C	0	0	Branch circuit disconnects serving mechanical equipment are not properly identified with either the equipment that they serve or the branch circuits that serve them (NEC 110.22).	Provide nameplates at each equipment disconnect, identifying the load it controls and where it is supplied from.	\$ 1,200
E	58	C	0	0	Extension (flexible) cords have been fastened to the ceiling and wall for powering the ceiling mounted projectors in the classrooms. Flexible cords are not permitted to be used as permanent wiring (NEC 400.12).	Remove the extension cords at the ceilings supplying power to the projectors and provide new receptacles with raceway and branch circuitry back to and connected to new circuit breaker in the panelboard.	\$ 2,510
E	59	C	0	0	An extension (flexible) cord with a cord cover is located on the floor of Classroom 120. Flexible cords are not permitted to be used as permanent wiring (NEC 400.12).	Remove the extension cord and floor cord cover at Classroom 120 and provide a new receptacle with raceway and branch circuitry back to and connected to new circuit breaker in the panelboard.	\$ 2,510
E	60	C	0	0	The "fire pump" is not installed or wired in compliance with governing codes (NEC 695).	If the existing fire pump will be removed and replaced with a new NFPA compliant electric fire pump, remove the existing fire pump associated wiring and remove and replace the existing electrical service and generator with new, configured as required for connection to new fire pump. Alternatively, if a diesel fired fire pump or mist fire protection system is provided instead of an electric fire pump, provide new electrical disconnect, panel, and feeder with branch circuits to new fire pump equipment, devices, and fixtures.	\$ 24,804

E	68	RR,C	0	0		Many of the emergency lights are old and it is not likely that they will provide required emergency illumination level for 90 minutes (IBC 1008.3.4).	Remove and replace all emergency lights with new emergency lights.	\$ 4,534
E	69	RR,C	0	0		Some emergency lights found throughout the facility did not function when tested (IBC 1008.3).	Test all existing emergency lights for proper operation and replace batteries and fixtures where needed.	\$ 2,675
E	70	C	0	0		Emergency lighting was missing from Classroom 108, Classroom 109, Classroom 110, Restrooms (Boys 106 and Girls 107), mechanical and electrical rooms and spaces, and the exterior egress (IBC 1008.3).	Provide emergency lights in Classroom 108, Classroom 109, Classroom 110, Restrooms (Boys 106 and Girls 107), mechanical and electrical rooms and spaces, at the exterior egress and other rooms, areas, and halls where not currently installed, but required. Provide raceway and branch circuitry and connect to unswitched leg of area lighting circuitry.	\$ 5,956
E	71	C	0	0		Emergency lighting quantity and placement is unlikely to provide the required illumination levels and uniformity ratio at the path of exit in the Gymnasium, Corridor 101, Vestibule 100, Passage 118, Library 200, Kitchen 114, and in Stairs 102 (IBC 1008.3.5).	Provide additional emergency lighting fixtures in the Gymnasium, Corridor 101, Vestibule 100, Passage 118, Library 200, Kitchen 114, and in Stairs 102, and other areas as needed to provide the required illumination levels and uniformity ratio at the path of egress.	\$ 4,765
E	72	C	0	0		The emergency light in the generator building was not securely attached the wall (NEC 400.30).	Resecure the emergency light to the wall in the generator building.	\$ 62
E	73	C	0	0		Self luminous exit signs (20 year life expectancy) throughout the building have expired and may no longer provide illumination levels at the face of the sign complying with the requirements of the International Building Code (IBC 1013).	Remove and replace all expired self-luminous exit signs with new UL listed self-luminous exit signs. Properly dispose of existing self-luminous exit signs.	\$ 4,623
E	74	C	0	0		Exit signage in Classroom 110 is not code compliant as it is comprised of reflective plastic with no markings or listings and is not continuously illuminated from an external source (IBC 1013.6.2).	Remove and replace reflective plastic exit sign in Classroom 110 with a new UL listed self-luminous exit sign.	\$ 578
E	75	C	0	0		Exit signs were missing from some halls (Corridor 101) and rooms with 2 exits (Classroom 108 and 110) (IBC 1013.1).	Provide additional UL listed self-luminous exit signs in Corridor 101 and Classrooms 108 and 110.	\$ 1,156
E	76	C	0	0		An exit sign in Library 200 is single sided but should have been double sided to provide direction of egress from both sides (IBC 1013.1).	Remove and replace the single sided exit sign at Library 200 with a new double sided exit sign.	\$ 1,022
E	77	C	0	0		An exit sign in Corridor 100 was located at a height that was not visible as there was an obstruction in front of it at the same elevation (IBC 1013.1).	Remove and replace the exit sign at in Corridor 100, locating where it will not be obstructed and will be visible.	\$ 651
E	80	C	0	0		The fire alarm system is outdated and based on the age of the system it is most likely that the fire alarm horn/strobes do not comply with current ANSI and NFPA required signaling and sound levels in all areas (NFPA 72 18.4 and 18.5).	Remove and replace the fire alarm system including detection and notification devices with new to comply with current IFC, NFPA, and ADA requirements.	\$ 27,115
E	81	C	0	0		The fire alarm system is not a voice evacuation type as is required for education facilities of this size (IBC 907.2.3).	Requires AHJ review: Remove and replace the fire alarm system with a new voice evacuation system.	\$ 15,113
E	83	C	0	0		Horn/strobes in Library 200, Corridor 101, Passage 118, and Vestibule 100 were not located within 15' of each end of the hallway (NFPA 72 18.5.5.5).	Requires AHJ review: Add additional horn/strobes in the hallways of Library 200, Corridor 101, Passage 118, Vestibule 100.	\$ 3,103
E	85	C	0	0		Carbon Monoxide detection does not appear to be present at the classrooms and (Office 201) sleeping room (IBC 915.1).	Install carbon monoxide detectors at classrooms and sleeping room (Office 201) as required by governing codes.	\$ 290
E	86	C	0	0		Fire alarm detection and notification does not appear to be present in Mechanical 204.	Provide fire alarm detection and notification devices in Mechanical 204.	\$ 2,631
E	87	C	0	0		Fire alarm notification devices (horn/strobes) are not located in Classrooms 108, 109, and 110 (NFPA 72 xxx).	Requires AHJ review: Provide fire alarm detection and notification devices in Classrooms 108, 109, and 110.	\$ 6,312
E	88	C	0	0		Fire alarm notification devices (horn/strobes) are not located in Corridor 101 and Vestibule 100 (NFPA 72 xxx).	Provide fire alarm notification devices (horn/strobes) in Corridor 101 and Vestibule 100.	\$ 3,823
E	89	C	0	0		Fire alarm detection devices (smoke and heat detectors) in the second floor spaces with sloped ceilings did not appear to be located as required by governing codes as the detectors were not within 36" of the peak of the ceiling (NFPA 72 17.6.3.4)	Remove and relocate or provide new fire alarm detection devices near the peak of the ceiling, in second floor spaces with sloped ceilings.	\$ 1,552
E	92	C	0	0		Telecommunication cable is installed exposed and run unprotected through the exterior wall in mechanical 206 to outside (NEC 300.4).	Remove existing cable installed exposed through the exterior wall in Mechanical 206 and provide new cable installed in conduit.	\$ 1,485
A	9	C	0	1	Interior	Suspended acoustical ceiling at Media Center 121 requires seismic upgrades	Upgrade seismic connections and splay wiring at suspended acoustical ceiling at Media Center 121	\$ 18,840
A	10	AC	0	1	Interior	The public bath/shower rooms do not comply with accessibility requirements	Reconfigure bathrooms to comply with accessibility standards	\$ 5,900
								Category 0 \$ 1,131,459 Immediate

A	11	AC	0	1	Interior	Required accessibility clearances cannot be achieved within existing plan configuration. Areas include toilet rooms, side clearances for doors, heights of service counter.	Reconfigure plan to provide accessible route based upon Education Program assesment.	\$ 58,408
E	91	ED	1	0		The device cover plate is missing from one of the telecommunication outlets in Classroom 110.	Provide a new cover plate where missing from the telecommunication outlet in Classroom 110.	\$ 78
M	6	RR	1	1	Boys 106	Plumbing fixtures stained brown	Replace plumbing fixtures	\$ 597
M	8	RR	1	1	Classroom 108	Faucet in classroom is not operable	Replace plumbing fixture	\$ 597
M	9	RR	1	1	Classroom 109	Faucet in classroom is not operable	Replace plumbing fixture	\$ 597
M	10	RR	1	1	Classroom 110	Faucet in classroom only had one operable faucet handle to dispense water	Replace plumbing fixture	\$ 597
A	13	RR	1	1	Exterior	Soil is in direct contact with siding	Remove soils from siding - Install 8" deep x 12" wide gravel strip around building	\$ 43,267
A	16a	RR	1	1	Exterior	The existing corrugated roof panels were installed in 1996 and are face fastened. Given the age of the panels-there is a high likelihood the panels are leaking and introducing moisture into the urethane insulation.	Replace existing fasteners with new gasketed fasteners	\$ 8,997
A	16b	RR	1	1	Exterior	The existing corrugated roof panels were installed in 1996 and are face fastened. Given the age of the panels-there is a high likelihood the panels are leaking and introducing moisture into the urethane insulation.	Replace Existing Roof with Standing Seam, concealed fastener Roof. Replace damaged sheathing	\$ 470,077
A	17	RR	1	1	Exterior	Exterior roof sheathing is subject to moisture damage due to use of Urethane Insulation	1) Verify condition of sheathing and replace damaged sheathing 2) Replace damaged roof sheathing (Estimate 20%)	\$ 15,455
A	19	RR	1	1	Exterior	Exterior door hardware is in poor condition and does not allow doors to properly close and latch	Replace existing door hardware with new commercial grade hardware meeting accessibility standards	\$ 15,854
A	20	RR	1	1	Exterior	Exterior doors and frames are extremely corroded	Replace exterior doors, frames, and hardware	\$ 46,210
A	21	RR	1	1	Exterior	Several exterior windows panes have failed seals	Remove and replace glazing units with failed seals	\$ 15,627
A	22	RR	1	1	Exterior	Gymnasium windows are 40 years old and need to be replaced with energy efficient windows.	Remove and replace high gymnasium windows	\$ 8,325
A	33	RR	1	1	Exterior	The existing siding and roofing aged but in fair to poor condition in the event a full building renovation is approved it is recommended that the exterior siding and roofing be removed and replaced.	Remove and replace xx sf exterior roofing and siding	\$ 967,152
M	7	RR	1	1	Girls 107	Plumbing fixtures stained brown	Replace plumbing fixtures	\$ 597
A	23	RR	1	1	Interior	Door and frames and hardware are in need of replacement	Replace doors, frames, and hardware throughout	\$ 174,208
A	25	RR	1	1	Interior	Surface applied acoustical ceiling tile is original and severely damaged in Gymnasium	Remove and replace existing surface applied ceiling tile in Gymnasium	\$ 49,949
A	26	RR	1	1	Interior	Surface applied acoustical tile in office and educational areas throughout facility has been damaged and should be replaced as part of any renovation	Remove and replace existing surface applied acoustical ceiling tiles	\$ 23,003
A	27	RR	1	1	Interior	Sheetrock surfaces throughout facility have been damaged and need to be patched and painted	Patch, prime, and paint existing gypsum board wall panels throughout facility	\$ 88,214
A	28	RR	1	1	Interior	Carpet wainscotting throughout facility is delaminating and should be removed and replaced	Remove existing wainscotting and reapply rigid vinyl wainscotting throughout facility.	\$ 25,559
A	29	RR	1	1	Interior	Wall mounted tackboards and white boards are in need of replacement	Provide new marker boards and tackable surface throughout school facility	\$ 32,238
A	31	RR	1	1	Interior	Fixtures, Furnishings, and Equipment in the Port Heiden school are in poor condition with no uniformity. The books shelves, desks, tables, sports equipment and storage units should be replaced throughout the entire facility	Provide new Fixtures, Furnishings, and Equipment throughout facility	\$ 204,470
A	32	RR	1	1	Interior	The Kitchen cabinets are plastic laminate and have seams. Recommend seamless countertops for cleanability. NSF/ANSI Standard 2- food prep areas: 1. Food contact surfaces shall be easily cleanable, and free of breaks, open seams, cracks or similar defects 2. All joints and fittings shall be of sanitary design and construction	Replace casework and countertop with new counters with seamless joints.	\$ 128,524
A	34	AC	1	1	Interior	Elevator is required per Chapter 4 ADAG	Install new Elevator	\$ 215,000
M	18	C	1	1	Kitchen 114	Grease interceptor is not provided to serve 3-compartment sink	Provide grease interceptor, floor drain, and associated piping.	\$ 3,656

Category 0 1-5
\$ 83,148 years

C	2	SC	1	1		A 10-foot section of decking at the base of the multi-purpose room access stairs is damaged and decking materials are no longer present.	Removal and reconstruction of the at-grade timber decking between the teacher housing walkway and multi-purpose room stairs is recommended. Alternatively, this section of decking between the two buildings could be removed entirely and replaced with compacted gravel or paver block units. Total repair are is approximately 28' x 4'.	\$ 8,408
C	5	FD	1	1		School does not utilize groundwater well system for drinking water due to elevated arsenic levels.	Drinking water system improvements and equipment retrofits as detailed in the 2018 Port Heiden School Public Water System Request for Final Approval to Operate are recommended to improve drinking water quality, flow rate, and reduce contaminant levels below ADEC action levels. The State of Alaska is reviewing thier records on the matter. The assumption is that the State issued an interim approval to operate in 2018. It does not appear the proposed upgrades to the system have been completed.	-
C	8		1	1		Childrens Play Area and structure are non compliant and beyond anticipated lifespan of structure.	Remove and Reconstruct new play area with new play structures.	\$ 207,026
E	15	RR	1	1		The generator radiator mounted on the exterior of the building has a considerable amount of rust	Remove and replace the exterior mounted generator radiator.	\$ 11,201
E	19	RR	1	1		The well pump disconnect located in the generator building has begun to rust. (NEC 230.62).	Remove and replace the rusty well pump disconnect with a new disconnect.	\$ 1,502
E	79	ED	1	1		The factory painted finish on one of the exterior lights at the generator building and two exterior lights at the school building is peeling off of the fixture housing.	Remove and replace the three weathered exterior lighting fixtures (one at the generator building and two at the school building) with new fixtures.	\$ 34,670
C	3	AC	1	3		The existing ramp longitudinal running slope is approximately 14.5%, well above maximum ADA accessible route slope requirements of 8.33% (1 to 12, vertical to horizontal profile). The ramp incorporates timber railings measuring approximately 42 inches from the top of timber decking.	Reconstruction of the timber decked ramp is recommended to provide a compliant accessible route for teacher housing. There appears to adequate space to reconstruct a longer ramp to achieve ADA compliant slopes. Approximate reconstructed ramp length is 28'-30'.	\$ 28,353
C	6	SC	1	3		Aboveground storage tank has settled, and integrity of impermeable liner should be verified with leak test.	Recommend the tank be removed from containment, liner be tested and repaired/replaced if necessary, and 6" of compacted gravel be placed at base of containment. Tank to be reset in containment and leveled on dunnage.	\$ 7,259
E	66	RR	2	1		The lens is loose from and not properly attached to one of the light fixtures in the Receiving 113.	Adjust and resecure the fixture lens where hanging from the light fixture in Receiving 113.	\$ 73
E	84	ED	2	1		The trim ring around one of the detectors in Office 201 has come loose and is hanging from the detector.	Reinstall the trim ring around the detector in Office 201.	\$ 103
E	90	ED	2	1		There is exposed telecommunication cable fastened to walls and ceilings in Media Center 121, Classroom 110, Gymnasium 111, and Vestibule 100, indicating that there are not enough telecommunication outlets in the building.	Remove existing exposed cabling and provide new telecommunication outlets at the Media Center 121, Classroom 110, Gymnasium 111, and Vestibule 100 with cabling concealed in conduit.	\$ 12,428
A	14	C	2	2	Interior	Crawlspace ventilated appears inadequate	Approximately 5 sf of ventilation is provided to the crawlspace. Limited to the original foundation. The existing drawings indicate the crawlspace to be heated. Introduction of new mechanical or additional natural ventilation is required in crawlspace.	\$ 21,674
A	24	RR	2	2	Interior	Suspended acoustical ceiling tile is in fair to poor condition and should be replaced during any renovation	Remove and replace existing acoustical tile within suspended grid system .	\$ 131,883

Category 1
\$ 2,801,655 Poor 1-5 years

Category 1
\$ 35,612 Poor 10+ years

Category 2
\$ 12,604 Fair/Poor 1-5 years

A	30	FD	2	2	Interior	Layout of Pantry area is inefficient and functionally problematic	Removing or minimizing the wall between the pantry and kitchen would allow for greater functionality within the kitchen and provide for adequate circulation area in front of coolers and freezers.	\$ 2,118
E	10	ED	2	2		The main disconnects at the school building are starting to show signs of corrosion. (NEC 230.62).	Remove and replace the school's rusty main disconnects with new disconnects.	\$ 7,557
E	32	ED	2	2		Equipment grounding conductors are not run with the feeder and branch circuit conductors at Panel P. Instead, the grounding of the electrical panels and branch circuits is utilized through the contact and bonding of the panel enclosure with the metallic conduit through which feeder and branch circuit conductors are run. Many local jurisdictions and private entities do not permit this method of grounding and bonding.	Remove and replace all branch circuitry (where not installed with an equipment grounding conductor) in Panel P with new conductors to include equipment grounding conductors. Connect the equipment grounding conductors to the grounding bar in the panel.	\$ 5,690
E	35	ED	2	2		Two of the panels do not have any physical spare capacity for additional loads.	If it is anticipated that new electrical loads will be added, in the future, or additional spare capacity is needed in electrical panels, remove and replace the two larger panelboards with new panelboards with 54 spaces each.	\$ 5,500
E	50	ED	2	2		The dryer receptacle is a 3 wire type as the branch circuit does not include an equipment grounding conductor. Under the current National Electrical Code, new construction and remodel work requires an equipment grounding conductor and 4-wire type receptacle (NEC 250.140, 250.142).	Remove and replace the 3-wire dryer receptacle with a new 4-wire (30 amp 120/240 volt) receptacle. Install new branch circuitry including an equipment grounding conductor. Remove and replace the dryer cord with new 4 wire dryer cord to match the receptacle configuration.	\$ 2,610
E	51	ED	2	2		The quantity and locations of receptacles in many locations was lacking as extension cords were used to power equipment and devices where receptacles were not located.	Remove extension cords and provide new receptacles with raceway and branch circuitry back to and connected to new circuit breakers in the panelboard.	\$ 4,089
E	61	RR	2	2		Some of the light fixtures appeared "well used" and have dirty and/or discolored lens.	Clean existing light fixtures and replace discolored lens.	\$ 5,280
E	62	RR	2	2		One of the light fixtures in Library 200 has had the ballast cover removed. Wiring is not separated from and protected from the lamps and could overheat as a result of close contact with the lamps.	Provide and install a new ballast cover where missing from the light fixture in Library 200.	\$ 128
E	63	RR	2	2		The light fixtures in Corridor 101 are mismatched, as some of the fixtures have been replaced in the past, but do not look the same as the existing remaining fixtures.	Remove and replace the mismatched light fixtures in Corridor 101 with new fixtures matching the remaining fixtures.	\$ 1,262
E	64	RR	2	2		Some of the light fixtures in the Storage 100, Gym Storage 115, and in Vestibule 100 were inoperable.	Remove and replace the existing light fixtures in Storage 100, Gym Storage 115, and in Vestibule 100 with new LED fixtures.	\$ 1,894
E	65	ED	2	2		There are no light fixtures in the crawlspace.	Provide new lights and associated branch circuitry for the crawlspace.	\$ 6,010
E	82	ED	2	2		The fire alarm panel is not located at or near the entrance of the building or in a continuously occupied location and there was no remote annunciator panel. NFPA 72 requires the panel to be located in a convenient location acceptable to the Authority Having Jurisdiction (AHJ).	Requires AHJ review: Annunciator Panel may be required to be re-located to an the front entry vestibule.	\$ 1,636
								\$ 197,331
								Category 2 Fair/Poor 5+ years
A	15	RR	3	3	Exterior	The existing exterior siding is light gauge residential grade siding. It is in fair condition with some impact damage. The siding has areas of staining and discoloration due to mold growth.	Replacing areas of damaged siding and clean siding. If siding cannot be matched partial replacement should be considered. If siding is replaced remove and replace air infiltration barrier	\$ 46,758
E	56	ED	3	3		It was reported that there has been issues with the lift station wiring in the past. The exact issues and whether or not the problems have been remedied are unknown.	Remove and replace the branch circuit and control wiring at the lift station.	\$ 3,396
E	67	ED	3	3		There is an abandoned light fixture housing attached to the ceiling in Storage 104.	Remove the abandoned light fixture housing Storage 104.	\$ 55
E	78	ED	3	3		The exterior light fixtures on the building are minimal and do not provide enough illumination to provide a sense of security.	Provide additional LED light fixtures, in new locations on the exterior of the building to provide additional illumination to provide a sense of security.	\$ 9,246
								\$ 59,455
								Category 3 Fair 10+ years
C	1	SC	1	2			There are no delineated parking stalls for accessible parking at that school site or teacher housing.	\$ 672

S	4	C		1	Exterior	The Entrances to Vestibule #3 is not positively attached to the beams and posts supporting it.	Add properly sized light gauge clips to provide positive attachment.	\$ 1,037
S	5	C/AC		1	Exterior	The saddles on the ramp to vestibule #1 show extensive signs of rust.	Replace saddles with galvanized steel.	\$ 2,366
S	1	ST		2	Exterior	The foundation does not currently show signs of distress however the foundation under the original structure is approaching the end of the intended design life	Replace foundation or damaged portions of the foundation.	\$ 507,903
S	2	ST		2	Int/Ext	The original portion of the school is nearing the end of its intended design life. The code required floor loading has increased over time therefore the existing framing may not be sufficient for current code required loading.	Joists should be analyzed for the current code required loads, and additional load from any new mechanical equipment if it is installed. Sister in additional joist where required.	\$ 11,918
S	3	ST		2	Int/Ext	The age of original portion of the school puts the structure at the end of its intended design life.	This assessment is based on an assumed building life of fifty years. The school is approximately 41 years old in good condition and is performing well. If the school continues to be well maintained it may continue to perform well past the intended design life. If roof maintenance is performed including the replacement of roofing and/or repairs to any environmental damage the life of the structure can be extended. The capacity of the building should be further explored as part of any renovation. As part of the analysis the engineer should check the current roof members for modern code required loads and if found deficient add additional strength by sistering in joists.	-
E	93					The building does not appear to be served by a security (intrusion detection) system.	If vandalism or burglary is a concern, install a building intrusion detection system, with door contacts, glass break sensors, motion sensors, sirens, and a dialer to monitor and alert of a break in.	\$ 48,451
E	94					The building does not appear to be have a camera surveillance system.	If vandalism or burglary is a concern, install a networked camera surveillance system, with cameras at the exterior of the building and inside vestibules and common areas to capture and record surveillance.	\$ 25,107
E	95					The building does not have a master clock or intercom system. The existing clocks located in classrooms were a standalone type with battery		\$ 54,762

No Category 2
Fair/Poor 5+
 - \$ 652,216 years
\$ 4,973,480



THE LAKE AND PENINSULA SCHOOL DISTRICT

101 Jensen Drive
King Salmon, AK 99613
907-246-4280

1617 S Industrial Way #1
Palmer, AK 99645
907-745-7090



Date: June 17, 2024
To: LPSD School Board Members
From: Bill Cornell- Director of Personnel
Re: June Personnel Report

I have very little in regards to updates in the past month, but did want to provide a written report to keep you informed.

UPDATES

We met with incoming staff via Zoom in late May. This provided an opportunity for folks to ask questions, and help prepare for a smooth transition in the fall. We were also able to promote the C3 and M.ED. programs for interested individuals. I am grateful for the certified staff we have hired, and look forward to working with all of them in August.

We will hold similar sessions in July and August to ensure new staff are as prepared and informed as possible.

RECRUITMENT

We continue to recruit for the Igiugig- Secondary Generalist Teacher position on LPSD's website, as well as Alaska Teachers and Personnel's website, and communicate with Igiugig staff and community in regards to where we are in regards to recruiting. This is currently the only certified position we have open.

LOOKING AHEAD

New Teacher Induction will start in Anchorage on August 21-24. Once again, we will be utilizing Chugach School District's Voyage to Excellence School facility for the training; thanks again to CSD for your generosity and willingness to partner. If any of the Board are in Anchorage during this time, feel free to stop in and meet the new staff.

As always, if anyone has any questions, please reach out to me via email at bcornell@lpsd.com, or via phone at (907)571-7333.

AR 5040 STUDENT NUTRITION AND PHYSICAL ACTIVITY

PLANNING AND PERIODIC REVIEW; REPORTING

The superintendent or designee will provide an annual report to the School Board detailing progress toward reaching nutrition and physical activity goals and compliance with all physical education, physical activity and nutrition policies. Barriers to compliance, where and when they are encountered will be detailed in the annual report. A brief description of planning processes, including entities engaged in planning, will also be provided at that time.

NUTRITION

Schools will provide students with access to a variety of affordable, nutritious and appealing foods that meet the health and nutrition needs of students; will accommodate, as much as possible, the religious, ethnic, and cultural diversity of the student body in meal planning; and will provide clean, safe and pleasant settings and adequate time for students to eat.

Traditional cultural foods may be exempted from the nutritional requirements when offered free of charge and for educational purposes. Traditional cultural foods offered for sale or as a part of the school breakfast or lunch program must meet nutritional requirements.

Nutrition Guidelines:

All foods and beverages provided through the National School Lunch or School Breakfast Programs shall meet nutritional requirements of the National School Lunch Act. To the extent practicable, all schools in the district will participate in available federal school meal programs.

All other foods and beverages made available on school campus (including, but not limited to vending, franchise vendors, concessions, a la carte, student stores, classroom parties and fundraising) during the school day, between the hours of 12:00 AM and 30 minutes after the conclusion of the instructional day, shall meet nutritional requirements of the National School Lunch Act, Nutrition Standards for All Foods Sold in Schools, also known as Smart Snacks in School. For the purpose of this policy, the school campus is defined as all property under the jurisdiction of the school district that is accessible to students.

Nutrition and Dining Environment Goals

- (a) Schools shall provide enough space and serving areas to ensure all students have access to school meals with minimum wait time.

(b) Schools shall encourage and facilitate access to handwashing before and after meals.

(c) Schools shall provide adequate time for students to enjoy eating healthy foods with friends in school; a minimum of 20 minutes of eating time, after being served, for lunch and 10 minutes for breakfast.

(d) The school district shall work to provide opportunities for on-going professional training and development for food service staff and teachers in the areas of nutrition and physical education.

(e) The district supports and encourages the creation of school gardens and integrated food system education that provides hands-on learning experiences linking the cafeteria with the classroom and core curriculum, such as math, science and language arts.

PHYSICAL EDUCATION

Note: While federal law does not require the language in the following sections on Physical Education and Physical Activity, Districts *must* have physical activity goals. The following optional language meets those requirements.

Student achievement shall be assessed based on physical education standards, and a written physical education grade shall be reported for students according to the grading schedule of the district. A fitness assessment shall be performed using a valid and reliable tool and used to track student progress. Physical education classes shall have a pupil-teacher ratio comparable to that in the core classes. Waivers, exemptions, substitutions, and/or pass-fail options for physical education are discouraged. Accommodations will be made for those with medical, cultural, or religious considerations. To the extent practicable:

(a) Physical education shall be taught by a certified/endorsed physical education teacher.

(b) Physical education teachers shall receive annual professional development specific to physical education content.

(c) Physical education equipment shall be age- appropriate, inviting, and available in sufficient quantities for all students to be able to participate. Equipment shall be inspected regularly for safety and replaced when needed.

(d) At least 50% of physical education class time should be spent in moderate to vigorous physical activity.

PHYSICAL ACTIVITY

Schools shall strive to allow students the opportunity for moderate physical activity each day to include time before, during, and after school.

Physical Activity Goals

The primary goals for physical activity are to: build knowledge and skills through physical education (PE) programs that enable all students to participate in a variety of lifetime physical activities; promote safe and appropriate physical activity opportunities for all students; increase the amount of movement for students throughout the school day, while decreasing sedentary time; and promote a physically active lifestyle for all community members, including students, staff, and families. To the extent practicable:

- (a) Schools shall encourage families to support their children’s participation in physical activity, to be physically active role models, and to include physical activity in family events.
- (b) Schools shall provide adequate training to enable teachers, and other school staff to promote enjoyable, lifelong physical activity among students.
- (c) Schools shall encourage, promote and conduct physical activities that involve families, students, school staff and the community, including safe walking or biking to school.

OTHER SCHOOL-BASED ACTIVITIES

The primary goal for other school-based activities is to create a total school environment that is conducive to student well-being. This includes, but is not limited to the following:

Communication Goals

- (a) The school district shall encourage and provide opportunities for parents, staff, teachers, school administrators, students, nutrition service professionals and community members to serve as role models in practicing healthy eating and being physically active, both in the school environment and at home.
- (b) The district, to the extent possible, shall provide information and outreach materials about community food programs and other Food and Nutrition Service (FNS) programs such as Food Stamps, the Child Nutrition Program, and Women, Infants and Children (WIC) to students and parents.
- (c) Schools shall seek to limit commercial influence and exposure to advertising as it relates to nutrition, wellness and physical activity, consistent with Board policy and federal regulation.

AASB POLICY REFERENCE MANUAL

AR 6145.5 STUDENT ORGANIZATIONS AND EQUAL ACCESS

School-sponsored Organizations

School-sponsored student organizations must be organized at the school, have a certificated advisor, be composed completely of current student body members and be approved by the Superintendent or designee in accordance with School Board policy. They shall hold the majority of their meetings at school and have a democratic plan for the selection of members. Organization activities shall not conflict with the authority and responsibilities of school officials.

Limited Open Forum

Note: The following option is largely based upon the provisions of the federal Equal Access Act. Once a high school district allows any noncurriculum-related student group to meet on school premises, it is deemed to have a limited open forum under this law, even if the School Board has not officially established such a forum.

Note: The Equal Access Act prohibits the district from discriminating on the basis of meeting content. By ruling that this law does not violate the first amendment's ban on state establishment of religion, the Supreme Court has clearly protected students' right to hold religious club meetings. The School Board still has authority, however, to maintain order and protect students and staff; it may deny the use of facilities to any groups that threaten to disrupt the school program or threaten the health and safety of students and staff. As amended by the No Child Left Behind Act of 2001 and the Every Student Succeeds Act, after adopting a facility use policy, districts must inform school officials that they are required to apply the policy equitably to all groups, including the Boy Scouts or other affiliated groups

The Superintendent or designee shall not deny any student-initiated group access to school facilities during noninstructional time on the basis of religious, political, philosophical or any other content to be addressed at such meetings. The Superintendent or designee shall provide for a limited open forum during noninstructional time so that any such meetings do not interfere with regular school activities.

Note: In *Student Coalition for Peace v. Lower Merion School*, 776 F.2d 431 (3rd Cir. 1985), the court has clarified that a school is not required to permit any and all outsiders to use its facilities or even to permit student groups indiscriminately to invite outsiders to its activities. To enable all students to use school facilities on the same terms as all other students, however, the Equal Access Act does allow student groups to invite nonstudents onto school property if the school's limited open forum encompasses nonstudent participation in student events. Persons so invited must not direct, conduct, control or regularly attend such activities

The Superintendent or designee shall insure that student meetings are voluntary, with no direction, control or regular attendance by nonschool persons, and that students leave the meeting place in a clean, orderly and secure condition after their meetings.

School staff shall not promote or participate in these meetings, but may be assigned voluntarily to observe them for purposes of maintaining order and protecting student safety.

Meetings held within the limited open forum shall entail no expenditure of public funds beyond the incidental cost of providing the meeting space. Any announcement of meetings shall clearly state that the group is not sponsored by the school or school staff. Such announcements may be posted in accordance with School Board policy and state law applicable to all students, but students shall not use the school's equipment or public address system to publicize the meetings of groups not sponsored by the school.

(cf. 5145.2 - Freedom of Speech/Expression)

Revised 5/2024

AASB POLICYREFERENCE MANUAL

9/92

BB 9200 BOARD MEMBERS

Note: The following sample bylaw may be revised to reflect district philosophy and needs.

Limits of Board Members Authority

The School Board has broad but clearly limited powers. The exercise of its authority is restricted to the functions required or permitted by law, and then only when it acts in a legally constituted meeting. Board members have authority only in regularly called meetings of the Board, or when delegated specific tasks by Board action.

The Board is the unit of authority. The Board member is a part of the governing body, which represents and acts for the community as a whole. Apart from the normal function as part of the unit, the Board member has no individual authority. No individual member of the Board, by virtue of holding office, shall exercise any administrative responsibility with respect to the schools; nor, as an individual, command the services of any school employee. Individually, the Board member may not commit the district to any policy, act or expenditure.

School visits by Board members are encouraged. Board members, as with all visitors, must check in with the school office. Board members who visit schools of their own volition have no more authority than any other citizen.

(cf. 1250 - Visits to the Schools)

Note: The following is an optional process for Board members to make information requests.

Board Member Requests for Information

Board members should make informed decisions on matters before them for a vote. The Superintendent or designee is responsible for providing the Board with relevant materials to inform the Board on those matters on which it is to act. If Board members desire further information, a request for information shall be directed to the Superintendent, pursuant to the following guidelines:

1. Requests for simple facts. Any Board member may make a request for simple facts to the Superintendent or designee who will forward the request to the appropriate staff member. All responses to requests for simple facts will be provided

to the requesting Board member, and copied to the Board President.

2. Requests for reports, research, administrative studies, detailed information, or for information relating to a problem or a potential problem in the district. Some information requests require significant administrative time and explanation to provide the requested response. Individual Board members shall submit such requests to the full Board for consideration. Upon [concurrence of the other board members/majority request of the Board], the request shall then be forwarded to the Superintendent or designee for response.

3. Complaints regarding personnel. Board members may have their own complaints regarding district personnel. These concerns should be privately communicated to the Superintendent or designee.

4. When Board members receive complaints or requests for action from staff, students or members of the public, the Board members will direct the staff, students, and members of the public to the appropriate complaint policy. Such information will be conveyed to the superintendent.

5. Requests for legal advice or opinions by a Board member that will incur a cost for the district must be approved by a majority vote of the Board before the request is made to legal counsel. Legal counsel is responsible to the Board.

(cf. 6162.8 - Research)

(cf. 9322 - Agenda/Meeting Materials)

Obligations of Members

Members of the Board must endeavor to attend all meetings, study all materials presented with the agenda prior to attending the meeting, participate in the discussion of any items which come before the Board, and vote on all motions and resolutions, abstaining only for compelling reasons. If no compelling reason requires abstention, members of the Board shall not abstain.

The Board member should not subordinate the education of children and youth to any partisan principle, group interest, or the member's own personal interest.

The Board member should be prepared and willing to devote a sufficient amount of time to the study of the problems of education in the district, the state, and the nation in order to interpret them to the people of the district.

(cf. 9230 - Meetings)

Legal Reference:

ALASKA STATUTES

[14.14.140](#) *Restrictions on employment*

Revised 5/2024

AASB POLICYREFERENCE MANUAL

9/92

BB 9260 LEGAL PROTECTION

Note: For all districts, Sections 8551-8558 of the Every Student Succeeds Act are designed to provide teachers, principals/Head Teachers and other school professionals, including board members, the tools they need to undertake reasonable actions to maintain order, discipline and an appropriate educational environment. Section 8556 limits the liability of a school employee or official for acts or omissions when he/she is acting within the scope of employment or district responsibilities and his/her actions were in conformity with federal, state and local laws in an effort to control, discipline, expel or suspend, or maintain order or control in the classroom or school.

Limitations on liability do not apply when the officer or employee: (1) acted with willful or criminal misconduct, gross negligence, recklessness or a conscious or flagrant indifference to the harmed student's right to safety; (2) caused harm by operating a motor vehicle; (3) violated a federal or state civil right law (e.g., sexual harassment, discrimination, IDEA claims); (4) was convicted of a sexual offense, crime of violence or act of terrorism; or (5) was under the influence of alcohol or drugs.

If a civil action is brought against the employee or officer, and the laws' conditions are satisfied, Sections 8556 and 8557 limit the amount of the employee's/officer's liability to a formula based on the percentage of responsibility for the harm, and also limits punitive damages.

The School Board shall provide insurance necessary to protect Board members, officers, and employees from any judgment resulting from suits brought against them alleging their liability while acting within the scope of their employment and/or under the direction of the Board. The insurance shall cover claims in such matters as civil rights actions, negligence, or other act resulting in accidental injury to any person or property damage in or out of the school buildings.

(cf. 3530 - Risk Management)

Legal Reference:

ALASKA STATUTES

[14.12.115 Indemnification](#)

Every Student Succeeds Act, §§ 8551-8558 ([P.L. 114-95](#))

Revised 5/2024

AASB POLICYREFERENCE MANUAL

9/92

BB 9270 CONFLICT OF INTEREST

Note: [Alaska Statute 29.20.010](#) requires each municipality to adopt a conflict of interest code. [Alaska Statute 39.50.145](#) authorizes a municipality to exempt municipal officers from state conflict of interest financial reporting requirements. Accordingly, districts should consult local law to determine if additional conflict of interest requirements must be addressed. The following sample bylaw should be revised as appropriate to reflect district philosophy and needs.

In order to instill public confidence in public office and provide public accountability, School Board members shall disclose and avoid conflicts of interest involving any matter pending before the School Board. A conflict of interest exists when a member has a personal or financial interest on a matter coming before the Board that could render the member unable to devote complete loyalty and singleness of purpose to the public interest. School Board members owe the public a duty to act in the best interests of the district.

Decision making. The Board recognizes that when no conflict of interest requires abstention and/or recusal, its members must vote on issues before the Board. If a board member or their family member may benefit personally or financially from a Board decision, that board member must provide full disclosure of the conflict or potential conflict of interest to the Board. The Board, without that member's participation, will then approve or disapprove of the member's deliberations and voting on the issue. If the Board determines a conflict of interest prohibits participation, the member shall recuse themselves and abstain from deliberations and voting.

Appearance of impropriety. When a situation may create the appearance of impropriety, even where state and federal laws do not require any action, the board member shall fully disclose the circumstances. The Board, without that member's participation, will then approve or disapprove of the member's deliberations and voting.

Board members who have an actual or potential conflict of interest requiring disclosure shall not seek to influence the decisions of staff or other board members on the underlying matter, or on the member's participation in the matter.

Other duties. School Board members are expected to avoid conflicts of interest in their other duties. This includes:

a. Confidential information. School Board members shall not disclose or use confidential information acquired during the performance of official duties as a means to further their own personal or financial interests or the interests of a family member.

b. Gifts. School Board members shall not accept a gift or economic benefit that would tend to improperly influence a reasonable person or where board members

know or should know the gift is offered for the purpose of influencing or rewarding official action.

c. Business dealings with staff. School Board members shall not engage in financial transactions for private business purposes with district staff whom board members directly or indirectly supervise.

d. Compensation for services. School Board members shall not receive any compensation for services rendered to the district from any source, except compensation for serving on the School Board and reimbursement of expenses incurred as a board member, as allowed by policy and law.

Other legal obligations. School Board members shall comply with state and federal laws pertaining to conflicts of interest. Nothing in this policy restricts or affects board members' duties to comply with those laws.

(cf. 3115 - Relations with Vendors)

(cf. 4112.8 - Employment of Relatives)

(cf. 2300 - Conflict of Interest Code: Designated Personnel)

Legal Reference:

ALASKA STATUTES

[14.08.131](#) *Disqualification from voting for conflict of interest*

[14.14.140](#) *Restriction on employment*

[11.56.100 - 11.56.130](#) *Bribery and related offenses*

[29.20.010](#) *Conflict of interest*

ADMINISTRATIVE CODE

[4 AAC 18.031](#) *Employment of members of immediate families of school board members*

[4 AAC 18.900](#) *Definitions*

Revised 05/2024

AASB POLICYREFERENCE MANUAL

9/92

BP 3270 SALE AND DISPOSAL OF BOOKS, EQUIPMENT AND SUPPLIES (Personal Property)

Note: Borough and city districts should check city and borough ordinances for requirements, if any, regarding sale of equipment.

The School Board recognizes that the district may own personal property which is unusable, obsolete, or no longer needed by the district and that the disposal of such property may be in the best interests of the district. Items remaining after a sale may be disposed of properly.

The Superintendent or designee shall identify to the School Board all inventoried personal property not needed by the district, together with the estimated value and recommended disposition. With School Board approval, the Superintendent or designee shall arrange for the sale or disposal of district personal property in accordance with state and federal law.

Surplus equipment \$5000 or greater, purchased with Federal Fund must comply with Uniform Administrative Requirements - [2 CFR 200.313](#).

Disposal of items with an estimated value of less than \$5,000 will be left to the discretion of the Superintendent or designee.

(cf. 3440 - Inventories)

Revised 5/2024

AASB POLICYREFERENCE MANUAL

9/92

BP 3312 CONTRACTS

The Superintendent or designee may enter into contracts on behalf of the district. All contracts must be approved or ratified by the School Board.

(cf. 3300 - Expenditures/Expending Authority)

Contracts between the district and outside agencies shall conform to standards required by law and shall be prepared under the direction of the Superintendent or designee. Contracts, where appropriate, shall be submitted to the legal advisor of the district for review and approval.

A contract for professional and technical services or other purchased services or any amendment to a professional and technical services or other purchased services contract may not be enforced against the District unless its terms have been approved in accordance with Board Policy and Administrative Regulations and unless the contract or amendment(s) to the contract has been verified in writing that there are sufficient funds for the term of the contract.

All contracts, leases, and agreements shall be signed by the Superintendent or designee. The District shall execute all contracts, leases, and agreements.

The district shall not enter into any contract with a person, agency, or organization if it has knowledge that such person, agency or organization discriminates on the basis of race, color, creed, sex, religion, ancestry, national origin, age or non job-related handicap or disability, either in employment practices or in the provision of benefits or services to students or employees.

(cf. 0410 - Nondiscrimination in District Programs and Activities)

Legal Reference:

ALASKA STATUTES

[14.08.101](#) Powers

ALASKA ADMINISTRATIVE CODE

[4 AAC 27.085](#) Competitive pupil transportation proposals

[4 AAC 27.100](#) Contractor's duties

[4 AAC 31.065](#) Selection of designers and construction managers

[4 AAC 31.080](#) *Construction and acquisition of public school facilities*

CODE OF FEDERAL REGULATIONS

[2 C.F.R. 200.317-326](#), *Procurement Standards*

Revised 5/2024

AASB POLICYREFERENCE MANUAL

BP 6175 MIGRANT CHILDREN PROGRAM

Note: This policy is mandatory for districts that receive Title I funds.

The Superintendent will develop and implement a program to address the needs of migrant children in the District.

This program will include a means to:

1. Identify migrant students and assess their educational and related health and social needs.
2. Provide a full range of services to migrant students including applicable Title I programs, special education, gifted education, vocational education, language programs, counseling programs and elective classes.
3. Provide migrant children with the opportunity to meet the same statewide assessment standards that all children are expected to meet.
4. Provide advocacy and outreach programs to migrant children and their families and professional development for District staff.
5. Provide parents/guardians an opportunity for meaningful participation in the program.

Parent/Guardian Involvement in the Migrant Education Program

Parent(s)/guardian(s) of migrant students will be involved in and regularly consulted about the development, implementation, operation, and evaluation of the migrant program.

Parent(s)/guardian(s) of migrant students will receive instruction regarding their role in improving the academic achievement of their children.

Note: Final regulations, effective August 28, 2008 (1) adjust the base amounts of the grant allocations for fiscal year 2006 and subsequent years; (2) establish requirements to strengthen the process used by school districts to determine and document the eligibility of migratory children; and (3) clarify procedures school districts use to develop a comprehensive statewide needs assessment and service delivery plan.

Legal Reference:

Elementary and Secondary Education Act, [20 U.S.C. § 6391](#), *et seq.*, as amended by the Every Student Succeeds Act, [P.L. 114-95](#)

[34 C.F.R. §200.40 - 200.45.](#)

Revised 5/2024

AR 5131.8 RELEASE OF STUDENTS ON ACTIVITY TRIPS

The Lake and Peninsula School District will release students only to individuals approved by a parent or guardian 21 years of age or older, who have been approved and signed the LPSD Release of Responsibility form before the student's release.

In order for a student release to be granted the following conditions are required:

1. An official student release form must be received by the Activities Director prior to student departure to planned activity.
2. Signatures of parent or guardian, Principal/Head Teacher and Activities Administrator, and Signature of receiving party at the time of release.
3. Release only to the individual listed on student release form.
4. Student release will in no way interfere with full participation in activity.
5. Chaperone must have verification of the release.
6. Chaperone has the right to refuse release if student's safety is a concern.

Added 07/2014

Updated 05/2024

Lake and Peninsula School District



THE LAKE AND PENINSULA SCHOOL DISTRICT

101 Jensen Drive
King Salmon, AK 99613
907-313-3841

1617 S Industrial Way #1
Palmer, AK 99645
907-745-7090



June 18, 2024

Commissioner Dr. Deena Bishop
333 Willoughby Ave., SOB, 9th Floor
PO Box 110500
Juneau, AK 99811-0500

Dear Commissioner Bishop,

I am writing to submit the included list of individuals whom are related in some way to various Board members and are approved by the Lake and Peninsula School District Board of Education for employment within our District.

Connor Romer (Son of Beth Hill): Secondary Teacher
Henry Olympic (Husband of Margie Olympic): Paraeducator, Substitute Teacher, Coach

In accordance with **AS 14.14.140 (a)**, we are requesting permission to employ the above stated names for the listed positions. Attached is a copy of the minutes from the June 18th, 2024 Board Meeting that record Board approval of the abovementioned applicants. I certify that the individuals above are the most qualified applicants for these positions.

Sincerely,

Kasie Luke
LPSD Superintendent
kluke@lpsd.com