Public Hearing and Regular Meeting

Monday, August 18, 2025 6:30 PM
Unit #10 Administrative Annex, 123 W. Clay, Collinsville, IL 62234

1. **Call to Order - President Peccola**

2. **Roll Call**

3. **Pledge of Allegiance**

4. **Public Forum**

4.1. Written Correspondence

4.1.a. 7/21/25 Correspondence from Shyanne Hoffman

4.1.b. 7/23/25 Correspondence from Rodelyn Richee

4.1.c. 7/28/25 Correspondence from Carissa Rodgers

4.1.d. 7/29/25 Correspondence from Roger Reeves

4.1.e. 8/6/25 Correspondence from Roger Reeves

4.2. Audience Input

5. **Reports/Requests**

5.1. Superintendent's Report - Dr. Brad Skertich

Collinsville Community Unit School District #10



State of the District Report

August 2025

Collinsville Community Unit School District 10

201 West Clay Street • Collinsville, IL 62234 • 618-346-6350 • *fax* 618-343-3673

August 2025

Kahok Families and Community Members,

In our continued commitment to open and consistent communication with families and community members, we are pleased to share the sixth annual *State of the District Report*. This report provides updates on key areas including communication, curriculum, facilities, finances, special education and health services, student support, and technology.

The *State of the District Report* highlights current initiatives and projects across the district, as well as notable achievements. It is designed to support transparency and outline district goals established by the Strategic Planning Committee.

As we prepare for the upcoming school year, we remain dedicated to recognizing the accomplishments of our students and staff while continuously seeking ways to improve. Our priority is to deliver a high-quality education for all students in a safe and supportive environment, even as we adapt to an ever-changing world.

On behalf of the Board of Education and Collinsville CUSD #10, thank you for your ongoing support and constant dedication to our students and staff each year.

Mark B. Skertich Ed.D.

Superintendent

Communication

Collinsville Community Unit School District #10 strives to provide timely and accurate information to stakeholders to ensure they are well-informed.

We started using the ParentSquare communications platform and newly designed Smart Sites websites districtwide at the start of the 2024-25 school year. ParentSquare employs an app, texts, voice calls and email to share information and engage families in their preferred language.

During 2024-25, we partnered with the City of Collinsville, Village of Maryville, Caseyville and Fairmont City to introduce a digital marketing campaign to provide information about our school district and the communities it serves. We also updated our district print brochure.

The district utilizes social media, and local print and broadcast news outlets to provide timely updates and draw attention to programs and accomplishments. We respond to inquiries from local media; coordinate interviews with district administrators, students and staff; and proactively seek positive news coverage.

Video messages and regular communication is utilized to update families about what is happening throughout the district.

Ongoing committees and community involvement:

- The **Kahoks Community Project** focuses on cultural awareness and diversity training, as well resources for families. Each school year, members provide educational resources we distribute district-wide monthly to share information and celebrate differences and while providing information to families. Additionally, the Kahoks Teaching Kahoks future teachers initiative, which falls under this umbrella, now boasts four classes of scholarship recipients currently attending college with an opportunity to become educators in our district. Fundraising for the scholarship program is ongoing through events, donations and payroll deduction.
- Our ethnically diverse **Collinsville High School Student Advisory Committee** provides feedback and input about the district's initiatives, strengths and opportunities for improvement. Each year, a new group of students participates.
- District representatives work with community leaders as part of the **Collinsville Area Community Foundation** to provide scholarships, support facilities projects, and expand giving opportunities for alumni and businesses.
- The **Collinsville CUSD 10 Kahok Hall of Fame** welcomed its third class of inductees in February 2025. The Hall of Fame celebrates accomplishments of alumni, staff and community members. Biographies of members are posted on the Kahok Hall of Fame website, and interactive screens in the Hall of Fame area at Collinsville High School located in the space connecting Fletcher Gymnasium and the cafeteria.

Curriculum

Collinsville CUSD 10's curriculum is designed to meet the diverse needs of all students. It is built on research-based, current best practices in education, though instructional strategies may vary by classroom. All subjects—including language arts, mathematics, science, and social science—are aligned with the New Illinois Learning Standards.

In addition to the core curriculum, Collinsville CUSD #10 elementary schools offer music, physical education, STEM, social-emotional learning, and career awareness. At the intermediate level (grades 5–6), students also have access to instrumental and vocal music programs. Title I specialists and interventionists provide additional support for students who need it. Dorris Intermediate School offers extracurricular activities including STEM, band, chorus, and basketball.

Collinsville Middle School (grades 7–8) offers a comprehensive curriculum that includes STEM, physical education, art, health, Spanish, career exploration, industrial arts, vocal music, and band, in addition to the core academic subjects. Reading and math interventionists are available to provide targeted support for students who need additional help. A wide variety of sports and extracurricular activities are also offered, allowing students to engage beyond the regular school day.

Collinsville High School offers two primary academic pathways: College Preparatory and Career & Technical Education (CTE). Students can take courses in a wide range of subjects, including art, business, foreign language, family and consumer sciences, industrial arts, language arts, mathematics, music, science, social studies, and special education. Advanced Placement (AP) and Dual Credit courses are available in many core academic areas. In addition, CHS provides a variety of sports, clubs, and student organizations that support learning and personal development beyond the classroom.

Collinsville Area Vocational Center, adjacent to the CHS Campus, offers courses in Auto Body, Automotive Maintenance Technology, Building Trades, Cyber Security, Dental Assisting, Clinical Health Occupations (CNA), Criminal Justice, Cosmetology, Agricultural Education, Early Childhood and Teacher Education, Electronics, Food Service, Landscape Management, Precision Machining Technology, Urban Agriculture, and Welding. Industry-recognized certifications and/or Dual credit are offered in conjunction with Southwestern Illinois College for students meeting the requirements of the programs at CAVC. These courses are 2 ½ hours long and provide real-world hands-on job training for students. A variety of scholarship and work placement opportunities are available to students seeking to continue in their chosen fields.

Assessments

Students in Collinsville CUSD #10 are assessed regularly to monitor academic progress and guide instruction. In grades K–1, Aimsweb Plus is used, while students in grades 2–12 are assessed three times a year using STAR Reading and Math. Teachers use the data from these assessments to tailor instruction and provide individualized support.

Students in grades 3–8 participate annually in the Illinois Assessment of Readiness (IAR) for English Language Arts and Math. Grades 5 and 8 also take the Illinois Science Assessment. In grade 11, students take the ACT. English Learners (EL) are assessed annually with the ACCESS test to determine English language proficiency.

Students in grades 11 and 12 may also choose to take the Illinois Seal of Biliteracy assessment in Spanish, French, German, or Latin. Additionally, Advanced Placement (AP) exams are available in various core subjects.

Growth Data by grade levels

STAR Reading and Math Norm Referenced-District
Percent of students meeting and exceeding standards

Grades		Fall 24 District ELA	Spring 25 District ELA	Fall 24 District Math	Spring 25 District Math
2		43%	46%	40%	47%
3		50%	56%	47%	53%
4		52%	55%	58%	62%
5		53%	59%	56%	58%
6		49%	55%	53%	53%
7		48%	51%	55%	54%
8		52%	53%	51%	55%
9		53%	58%	56%	61%

STAR Reading and Math Criterion Referenced-State
Percent of students meeting and exceeding standards

Grades		Fall 24 State ELA	Spring 25 State ELA	Fall 24 State Math	Spring 25 State Math
2		23%	23%	23%	24%
3		27%	25%	24%	30%
4		28%	26%	20%	28%
5		27%	31%	23%	24%
6		29%	30%	18%	20%
7		27%	28%	20%	16%
8		32%	31%	25%	26%
9		30%	27%	22%	22%

As we continue to work toward our student growth target of 75%, we have established the following **goals** for the 2025–2026 school year to support academic achievement, engagement, and equity.

☐ **Enhance Instructional Effectiveness**

Implement evidence-based instructional strategies in all core subject areas, with ongoing professional development and peer coaching for teachers. Vertically align the curriculum at all levels.

☐ **Expand Tiered Academic Supports**

Introduce K-5 teachers to the EnVision Math Intervention Kit to be implemented and used with students performing below grade level, using data-driven small group instruction and progress monitoring every 4–6 weeks. Students at the secondary level will receive additional reading and math support during their RTI block. CHS has refocused their Learning Strategies classes to be data driven. CMS uses study hall time for students to engage in individualized Freckle programs, in addition to RTI blocks.

☐ **Strengthen Professional Development practices**

Continue using data to inform and guide professional development.

☐ **Foster a Positive and Inclusive Learning Environment**

Promote a schoolwide culture of respect and inclusion through implementation of Social-Emotional Learning (SEL) programs and culturally responsive practices

☐ **Increase Family and Community Engagement**

Build stronger school-home connections through family engagement workshops, regular communication, and volunteer opportunities to support student learning. K-4 schools will offer educational events for parents which will introduce learning targets, review data and set goals.

PreK/Early Childhood Program

As we move into the 2025-26 school year, the Pre-K/Early Childhood program will be able to serve 368 students in half-day and extended-day PreK and Early Childhood Special Education programs. As an inclusive program, we are able to serve 92 PreK students with identified special needs and 236 students without special needs in blended or co-taught classrooms. This includes our Blended PreK Bilingual classroom that serves 32 PreK students, including 10 students who have identified special needs and 22 without. The District's Early Childhood Special Education classrooms can serve up to 40 students with identified special needs in smaller classes. This brings our District's capacity to 368 students between the ages of 3 and 5 within the spectrum of preschool services offered.

Collinsville's PreK/Early Childhood Program continues to be a Gold-rated program in the Excelerate system.

EL Program

As of May 1, 2025, there are 1056 English Learners representing 17.5% of Collinsville CUSD 10 student population.

The mission of the English Learners' program in the Collinsville Unit 10 School District is to embrace, respect, and build upon the unique cultural-linguistic characteristics that students and families bring to the learning community for the benefit of all aspects of American life and to be successful in the global community.

Collinsville Unit 10 School District provides Transitional Bilingual Education (TBE), Transitional Programs of Instruction (TPI), Dual Language (one-way), and ESL services to eligible students within the district. The program employs full-time certified professionals as teachers and tutors to work with students in grades Pre-K-12. In addition, full time translators are employed to assist our bilingual families. Any family requiring the assistance of a translator to communicate with Unit 10 staff, may contact their school office.

The **Transitional Bilingual Education** program is for students to develop pride in their home language while learning all aspects of language in both Spanish and English and have an understanding of the promise of career success that biliteracy creates.

The **Transitional Program of Instruction** in District 10 serves English Learners whose home language is one other than English. The mission of this program is to develop linguistic and academic achievement through instruction that integrates both content and language learning, and by embracing, respecting, and building upon our students' rich language and cultural backgrounds. The program provides support to help students succeed in academic subjects and further develop their English language proficiency.

The **ESL (English as a Second Language) Program** is designed to teach English to non-native English speakers. ESL focuses on language skills, including speaking, listening, reading, and writing, to help individuals communicate effectively in English-speaking environments.

The **One-Way Dual Language Program** is a Spanish dual language program that includes instruction in both English and Spanish to help scholars excel academically while becoming bilingual, biliterate and bicultural. A one-way program is intended for native Spanish speakers to continue developing and building on their native languages while learning English.

All K-12 students enrolled in the program, as well as those who have not previously scored proficient, are required to take the state administered ACCESS test annually. **ACCESS for ELLs** is a standards-based, criterion-referenced English language proficiency test designed to measure English language learners' social and academic proficiency in English.

Instructional Coaching

In 2017, the district hired our first instructional coach. Instructional coaches support classroom teachers by modeling research based instructional strategies, reinforcing the curriculum, and providing professional development. Coaches have enhanced teacher practice in reading, math, and social emotional support. Each year, we have increased the number of instructional coaches to four full time positions for grades K-6. The current instructional coaches have provided teachers with a continued level of professional development through book studies, in-person and virtual training, PLC support, and classroom observations. They have attended many conferences throughout the region, state, and country to keep up to date on current practices and deliver the best practices possible to our district.

Recent Initiatives

Collinsville School District has continued to meet the needs of all students by implementing the following innovative programs and services.

PreK Community Partnerships

Additional Dual Language Classrooms

4th Grade After-school Coding Program

2024 EnVision Math Program for grades K-5

2025 Updates EL Curriculum Material

ParentSquare Communication

Southern Illinois HealthCare Foundation Clinic - Mobile Units, Telehealth, Physicals Events

Monthly Mobile Food Markets

Kahok Food Pantry at CHS

SEL Community Partnership Grant - Kahoks Connect and Stronger Connections

Integrated Mental Health Clinicians thru Chestnut Health Systems

Cartwheel Care Partnership for Students and Staff

Facilities

During the summer of 2025, numerous renovations occurred throughout the district as outlined in the district's three to five year Facilities Improvement Plan. The improvements to date have been funded by reserves, annual revenue, ten million dollars in Working Cash Bonds, state grants and federal grants. The district is excited about the progress our families and communities will see once the 25-26 school year begins.

Summer 2025 improvements included the following:

Collinsville High School

- Abatement and epoxy flooring in 6 Classrooms
- CNA Room Renovation
- Track Resurfacing and new colors with the addition of more PURPLE
- HVAC upgrades
- Gym LED Lights

Collinsville Middle School

- Painting
- Completed Renovation of Baseball and Softball Fields

Caseyville Elementary

- Fencing

Dorris Intermediate

- Door Replacement and Painting

Kreitner Elementary

- Painting

Maryville Elementary

- HVAC Improvements

Renfro

- HVAC Improvements

Summit

- LED Lights

Webster

- Door Replacement, Painting, and HVAC Improvements

CAVC

- Construction has begun on the expansion

Finances

The Collinsville CUSD #10 maintains the highest level of financial profile provided by the State of Illinois, Recognition. The district's overall annual budget was approximately $101,300,000 in Fiscal Year 2025. The district maintains a healthy balance in the Operating Funds (Education, Maintenance and Operations, Transportation and Working Cash). Collectively, these funds have a surplus that exceeds $48,000,000. The 2024 Audit Report revealed the district received a “Recognition” Profile Designation, the highest level possible for a school district in the State of Illinois.

The district’s tax rate is 4.30 from December 2024. 48% of the district’s revenue is collected through local property taxes, 39% from state revenue and 13% from federal grants and meal reimbursement.

The Board of Education is committed to maintaining fiscal responsibility while ensuring staff and students are provided with adequate resources to provide students with a quality education in a safe environment.

Special Education

The Collinsville Community Unit School District #10 currently serves approximately 1,250 students with identified disabilities who are eligible for special education services through an Individualized Educational Program (IEP). This number is separate from students who receive support through a 504 Plan.

The Special Education Department staff includes roughly 90 Special Education Teachers, 92 educational assistants, 13 health care attendants, 4 IEP Coordinators, 7 School Psychologists, 15 School Social Workers, 14 Speech and Language Pathologists, 1 Occupational Therapist with 3 Certified Occupational Therapy Assistants, 1 Physical Therapist with 2 Physical Therapy Assistants, 1 Hearing Itinerant, 1 Vision Itinerant, 1 Adapted Physical Education Teacher, 5 Certified School Nurses, 3 Registered Nurses, 1 Licensed Practical Nurse and 6 health clerks.

Collinsville Community Unit School District #10 offers a wide continuum of services to meet the needs of each student in their least restrictive environment (LRE) for children ages 3-22. These services include consultation and co-teaching in the general education classrooms to very targeted instruction in special education classrooms to address specific deficit areas which have been identified through the evaluation process. Support in all classrooms are outlined based on the students’ individualized education programs.

CUSD 10 offers intensive specialized programming within the special education department for students with significant needs due to Emotional Disabilities, Autism, Intellectual Disabilities

and Multiple Disabilities. Currently, the classrooms for these specialized programs are located at Webster Elementary School, Dorris Intermediate School, Collinsville Middle School and Collinsville High School. The district also has its own Special Education Alternative School, Hollywood Heights, for students from Kindergarten thru 12th Grade who struggle in the larger, traditional public school setting.

While the district offers a wide array of services and programming, including students with disabilities in the general education setting with their non-disabled peers is a primary focus for Collinsville Unit 10. As of June 2024, roughly 75% of students with disabilities attending Collinsville Community Unit School District #10 in Kindergarten through their Senior Year receive their special education services in the general education setting at least 40% or more of the school day. This will continue to be a focus as we strive to increase the number of students with disabilities in general education classrooms for a majority of their day.

Special Education Services are initiated through Child Find activities at every age and grade level through a collaborative multidisciplinary team of General Education Teachers, Special Education Teachers, School Psychologists, School Social Workers, Speech and Language Pathologists, Occupational Therapists, Physical Therapists, School Nurses, Administrators and when applicable Vision and Hearing Itinerants and Adapted Physical Education Teachers. Children who have been identified through Early Intervention (Birth-3) are transitioned into the Collinsville School District and attend Early Childhood Programming at the age of 3 years old to receive the appropriate services as outlined in their initial Individualized Education Programs.

Additionally, for children who did not receive Early Intervention services, multiple Child Find Screenings are held in the community using the Developmental Indicators for the Assessment of Learning (DIAL) by Pearson throughout the school year. Children who are identified through the DIAL are then referred for a play based assessment conducted by a multidisciplinary team to determine eligibility and appropriate special education services.

Early Childhood Education services are currently being provided at Caseyville, Kreitner, Maryville, Renfro and Webster Elementary Schools. Similar to the K-12 Special Education Programming, there is a wide continuum of services in Early Childhood programming from smaller specialized classes to blended and co taught classes in order to ensure students are placed in their least restrictive environment and educated alongside their typically developing peers.

Ensuring students with disabilities have access to the general education curriculum and make progress towards IEP goals is of utmost importance to the Special Education Department. Therefore, appropriate accommodations and modifications are made to lessons and assignments in order to support students in the general education setting to the greatest extent possible as outlined in their IEPs. Students who receive instruction in a smaller, special

education setting for Language Arts and Math use a supplemental curriculum which is aligned to the appropriate common core standards. Specifically, Read Well, Language Live, My Math and Glencoe Math 1-3 are utilized in Grades K-8 in the instructional special education setting.

Curriculum and programs used in the general education classes are also used in the special education instructional classes so the students are ready to transition back to their general education classes as smoothly as possible. The specialized self contained classes for students with Autism, Intellectual Disabilities and Multiple Disabilities have been using Unique Learning Systems with students in Early Childhood through Transition age students.

CUSD 10 also implements a specific social emotional curriculum, AIM, in the specialized emotional support classes. This curriculum was co-authored by Dr. Mark Dixon, BCBA, who provides on-site continuous professional development to the Collinsville staff. Dr. Dixon also provides ongoing, continuous supervision and professional development regarding the delivery of Applied Behavioral Analysis (ABA) services through the PEAK Curriculum as well as the Life Skill Emergence System for our students Autism and Intellectual Disabilities.

Over the past several years, Indicator 13 regarding transition planning for students with disabilities for their post-secondary lives has driven many improvements in programming at Collinsville High School. Specifically, the STEP/Co-Op program has continued to thrive with competitive employment outcomes.

CUSD 10 is currently part of The Illinois Pathways to Partnerships Project (IP2P) which is a collaboration between the Illinois State Board of Education, Department of Human Services Division of Rehabilitation Services, School Districts, and Centers for Independent Living (CILs). The project aims to improve transition outcomes, competitive integrated employment, and independent living outcomes for students with disabilities ages 10-24 across the state of Illinois. The Center for Independent Living for this area is IMPACT and they have already started working with a few classrooms at Collinsville High School and Hollywood Heights. For this upcoming school year, they will begin working with students at Collinsville Middle School.

The Life Skills program at Collinsville High School is increasing their community based instructional opportunities and has established various collaborative partnerships with local community agencies such as restaurants, animal shelters, and the public library to name a few. This has allowed multiple authentic experiences for our students with disabilities to learn on the job skills they will need post high school.

These partnerships have also potentially paved the way for post secondary employment opportunities. The primary focus of the Special Education Department in Collinsville Community Unit School District #10 is educating the whole child while taking each student's individualized needs into consideration and preparing them for success after they exit our district.

The Kahok Way

Positive Behavior Interventions and Supports (PBIS) is being fully implemented at the Tier 1 level at all buildings across the district. The Kahok Way Tier 1 supports explicitly teaching the core behavioral expectations of Be Safe, Be Respectful and Be Responsible in all areas of the school environment from the classrooms to the hallways and everywhere in between. This teaches clear routines and procedures for students to follow which reinforces the three core behavioral expectations. While The Kahok Way PBIS Tier 1 strategies supports the majority of the students, there are students who benefit and require additional support to meet their social emotional needs. The Kahok Way Tier 2 and Tier 3 supports are being implemented with an emphasis on an integrated mental health component. This integrated approach is being accomplished due to a strong community partnership with Chestnut Health Systems. For the 2025-2026 school year, there will be 6 full time school based clinicians from Chestnut in place across the district, with some schools having one dedicated clinician full time (CHS, CMS and DIS) and our Pre-k through 4th grade elementary schools sharing clinicians based on the needs of the students in each building. Students who are referred to Chestnut clinicians are able to receive counseling at school throughout the day which eliminates barriers they may have previously encountered such as transportation logistics and parents' work schedules. In addition to the Chestnut Clinicians, Cartwheel Care is another mental health support that students and staff can access for the 2025-2026 school year. This is a virtual mental health provider that offers counseling, parent guidance, and psychiatric services such as medication management.

Southern Illinois Healthcare Foundation (SIHF)

Southern Illinois HealthCare Foundation and CUSD 10 entered into a partnership in the summer of 2022. Since that time, they have provided School Physical clinics at the district's centralized registration events each summer. This has allowed an opportunity for many students and families to complete required school and/or sports physicals prior to the start of each school year to remain in compliance with school entry requirements as well as participation in our athletic programs.

During the 2024-2025 school year, there were over 400 visits to the SIHF health clinic at Collinsville Middle School and through the utilization of the SIHF mobile unit. These visits included physicals, immunizations, and sick visits to diagnose and treat symptoms of strep throat, ear infections, and other various illnesses. This community partnership has proven to be an effective resource for our students and staff. The SIHF Healthcare Clinic will continue to utilize their mobile unit during the upcoming school year to travel throughout the district in

hopes of serving even more of our students and staff. In addition to the mobile unit visiting the district, there will be telehealth services available as well.

Student Services

The information below outlines enrollment data, programs and services available to students and families throughout our school district including transportation, enrollment, registration, and before and after school services.

5,912 Students - 424 Teachers - 11 Schools - 1 District

COLLINSVILLE UNIT SCHOOL DISTRICT NO. 10 STUDENT ENROLLMENT

	All	White	Black	Hispanic	Asian	Native Hawaii Pacific Is.	American Indian	Two or more Races	Children with IEP	English Learners	Low Income	Homeless
District	5,912	51.6%	14.2%	27.7%	0.50%	0.00%	0.30%	5.6%	18.4%	16.4%	65.2%	7.7%
State	1,851,291	46.3%	16.5%	28.1%	5.6%	0.10%	0.20%	4.2%	16.0%	16.4%	49.8%	2.6%

Transportation: Each day, the Collinsville School District transports approximately 3,400 regular education students and approximately 400 students with IEPs to and from school within our District, and to and from athletic and activity events throughout the state of Illinois. Our buses travel a total of 4,729 miles each day and are staffed by approximately 80 bus drivers and 40 monitors through First Student Bus Company, the District's student transportation provider. In continued partnership with our transportation provider, First Student, Collinsville CUSD10 has launched FirstView, a bus tracking and parent communications app for your smartphone or desktop which includes the following features: 1) **Live Tracking (**The FirstView map screen shows you the location and direction of your student's bus, for both morning and afternoon trips. FirstView also provides caregivers with confirmation when the trip is complete); 2) **Customizable Bus Proximity Notifications (**With FirstView, you set up a geofence around your location and are alerted when the bus enters the geofence. The geofence size and alert times are customizable, so parents are in control of their notifications. Students should still be at their assigned bus stop 10 minutes prior to the scheduled arrival time); 3) **Custom Alerts and Messages (**Set up push or email notifications alerting you when your student's bus enters the geofence. Connect up to three additional email accounts (including your own) to receive email alerts. This is a great feature for grandparents or caregivers!); 4) **Multi-Stop View (**Buses for all your students can be tracked with FirstView.

Using individual colors for each student, the bus assigned to each student's route appears on the map in the same color as the student for easy viewing). Detailed information may be found by clicking HERE.

Homeless Education: Collinsville CUSD10 serves nearly five hundred students who qualify for services under the provisions of the Federal McKinney-Vento Homeless Education Act. McKinney-Vento requires every school district to have a homeless education liaison who works with young people, schools, and service providers to make sure that homeless youth have a smooth transition into school and receive the support services for academic achievement they are guaranteed under law.

Community Outreach Liaison: In order to better serve families throughout all schools, the District employs a Family Community Outreach Liaison position which will help bridge the gap between the needs in our community and all of the resources we are able to provide. Having a person out in the community that is able to build and maintain relationships while serving as the point of contact for any kind of help is an important first step in increasing parent involvement in our district. This position will help with parent and community engagement by hosting several events throughout the school year, along with expanding the Kahok Closet and Pantry.

School Enrollment & Registration: Each year, the CUSD10 Enrollment Office enrolls new members of the Kahok Family (the Kindergarten class for 2025-2026 - the CHS Class of 2038). Currently, the Collinsville School District educates nearly 6,000 students from Early Childhood through grade 12 at eleven schools and the Collinsville Area Vocational Center (CAVC). For the 2025-2026 school year, families are completing the new student enrollment and school registration in an electronic format. The online platform is conducted via the Skyward Parent Access Link on the Collinsville School District website using the parent personalized username and password. Parents/guardians are able to utilize their Skyward Family Access account throughout the year to access school information for their child(ren) including: teacher/class assignment, bus transportation information, student and parent handbooks, school supply lists, student health forms, cafeteria information, school fee schedules, Open House schedules and the District calendar. To learn more about enrolling your child into the Collinsville School District or to make an appointment with the Enrollment Office, please visit the CUSD10 Enrollment/Registration website.

Graduate Student Records: The CUSD10 Student Services Office processes a number of Graduate Transcript Requests and Health Records each day for graduate students of the Collinsville School District. Student Records Requests may be submitted online via the Web Store on the CUSD10 Website for graduates to order and pay for graduate transcript requests

through this electronic media. Graduates may also order requests in person at the CUSD10 Enrollment Office (and pay electronically via a credit or debit card) or via mail (via check).

Alternative Optional Education Programs: For the past seven years, Unit 10 has been awarded a Truant Alternative Optional Education Program (TAOEP) Grant. The "Kahok Academy" alternative optional education program continues to serve students with attendance problems and/or dropouts up to and including those who are 21 years of age and provide truancy prevention and intervention services to students and their parents and/or serve as part-time options to regular school attendance**.** The Kahok Academy provides truancy prevention and intervention services, integrates resources of the school and community to meet the needs of the students and parents and provides part-time or full-time options to regular school attendance designed to prevent students from dropping out of school and increasing graduation rates at CHS. Over the past six years, over five hundred (500) students have received academic and support services through the CHS Kahok Academy.

Four years ago, Elementary and Secondary School Emergency Relief (ESSER Funds) were used to implement the Success Center at Collinsville High School and the Trailblazer Academy at Collinsville Middle School. Using an evidence-based approach, these academic programs have been put in place to address student's academic and social-emotional needs. Based on individual needs and interests, academic programs incorporate on-site core classes via Edgenuity Curriculum (internet-based curriculum used for instruction), elective courses, and experiential courses (for high school students through the school's vocational center) as well as high school cooperative work experience.

Annual Electronic Residence Verification: The CUSD10 Student Services Office is happy to share that Unit 10 is updating District practice for student residence verification for compliance with District Policy and Illinois School Code. In an effort to honor parent and staff time, Collinsville Community Unit School District No. 10 will be working with a third-party vendor who uses a system called CLEAR Batch to automatically verify parent/guardian residency within the Collinsville CUSD10 boundaries. The CLEAR Batch system reviews public records to verify the parent/guardian name and address. In the past, all households were required to verify residency at the initial time of student enrollment for continued enrollment in the District. This new process will allow Collinsville CUSD10 to annually verify parent/guardian residence within the boundaries of Collinsville CUSD10.

Library Card Registration: Through the Centralized Registration process, Collinsville CUSD10 provides an opportunity for parents to authorize and consent for Collinsville Community Unit School District No. 10 ("the District") and its employees to release student information to the Caseyville Public Library District, the Maryville Community Library District and/or the Mississippi Valley Library District (Collinsville/Fairmont City) so that children

attending Unit 10 schools may be issued a library card. Last school year, approximately ninety percent of all students attending schools in Unit 10 have been authorized for library card registration assistance. We appreciate our partnership with the local library system and look forward to extending this opportunity for our families again for the 2025-2026 school year.

YMCA Y Club Before and After School Enrichment Program: The YMCA Y Club Before and After School Enrichment Program is a cooperative effort between local schools and the Gateway Region YMCA. The program provides children, grades K-6, with a safe, well-supervised environment when an adult is not home before and/or after school. Participating schools in the Collinsville Unit 10 School District include: Caseyville Elementary, Dorris Intermediate School, Maryville Elementary, Renfro Elementary, Twin Echo Elementary and Webster Elementary. Children can attend the Y Club program at their school from 6:30 a.m. until the beginning of the school day; and after school from dismissal until 6:00PM. All sites are directed by competent, experienced YMCA staff. Policies have been created with the child's safety as the top priority. To enroll your child into the Y CLUB Before & After School Enrichment Program, complete Online Registration for the 2024-2025 school year.

Technology

The Collinsville Unit 10 Technology Department is tasked with providing relevant, innovative and reliable technologies to assist teachers and students with everyday learning in the classroom. The department is a "service first" team that provides hardware, applications, and networking, along with the support needed to properly utilize those technologies, to expand the learning potential of district students. We are committed to using technology to educate all students to high standards enabling them to become productive, responsible citizens.

While the technology department is constantly working in the background to ensure everyday services are readily available, the department is also taking on many new projects each year to ensure the future affordability, reliability, and compatibility of the services we provide.

The focus over the last few years of the technology department has been cybersecurity. Within the heightened security demand brought on by the ever-increasing number of cyber attacks on schools and government institutions, it has become the priority of Collinsville Unit 10 to take every available action to protect and preserve the data, information, and privacy of all of the district's stakeholders.

Additional protection measures like multi-factor authentication protocols, network threat detection solutions, and PEN testing have been implemented to help slow down and ultimately prevent attackers and bad actors from gaining access to district computer systems.

In 2025, the CUSD 10 Board of Education unanimously approved a $700,000 plan to begin updating security cameras throughout the district, starting with the high school and middle

school. The new surveillance system, Avigilon Alta, is a leader in surveillance technologies, and boasts state of the art, AI analytics, cloud-based user interfaces, and countless integrations for intercoms, access control, alarms, and sensors, future-proofing the solution and providing a host of effective options for upgrades down the road. The remaining cameras at Dorris Intermediate School and the district elementary schools, are slated for replacement in stages over the next four years, ensuring that all district schools are current with the latest camera technology.

Conclusion

Collinsville CUSD #10 consists of departments that provide oversight to our faculty, staff and families throughout the school year. While each department has provided information regarding programs, initiatives, facts, and planned improvements, the key elements that play a major role in the success of our district continue to be our communities, our families, our faculty, our staff and of course, our students. Thank you for your constant dedication to our students! #THEKAHOKWAY!

Collinsville CUSD 10
Strategic Planning

Help Us Plan for the Future







Students & Staff

Parents & Community

2025-2026 Strategic Planning Goals Year 1

Board Presentation August 18, 2025

STUDENT SUCCESS

Expand available opportunities and enhance support to close achievement gaps.	Increase the number of students in grades 2-8 meeting proficiency in ELA and Math by 5%. Provide both intervention and enrichment opportunities to students from all student groups including targeted subgroups.
Elevate academic performance among all students, with a focused effort on reducing disparities among student subgroups.	Increase the number of students in grades 2-8 meeting an average SGP growth rate of 50% by 5%.
Continuously evaluate and refine academic offerings to ensure comprehensive access to career exploration, post-secondary preparation, and real-world learning experiences for all grade levels.	Counselors will meet with all students individually during the first and second semester of high school to discuss courses and career interests.
Implement strategies to reduce student absences, with a particular focus on chronic absenteeism, to minimize their impact on learning and achievement.	The district will implement programs to educate parents on chronic absenteeism and the effects it has on student achievement. Each building will implement programs to reward and/or incentivize student attendance.
Strengthen curriculum and program alignment across grade levels, with particular focus on key transition years, to support continuous student growth and success.	Verticals teams will be established to align curriculum in ELA and Math, specifically at 6th to 7th and 8th to 9th grades

STUDENT SUPPORT AND SERVICES

Develop and implement a comprehensive, ongoing professional development plan tailored to the diverse needs of teachers and support staff to strengthen Multi Tiered System of Supports (MTSS) instruction and intervention practices, ultimately improving student outcomes.	Review the RTI Plan and update to include the SEB/SEL Components. Expand use of instructional coaches and department chairs to improve instruction and data analysis.
Assess the feasibility of establishing a dedicated transition center to support students with disabilities in developing life skills, vocational training, and independent living abilities necessary for successful post-secondary transitions.	Determine available funding sources. Tour transition facilities in the area. Schedule appointments to see vacant buildings for sale.
Increase the availability of mental health professionals and services within schools to address the social-emotional and behavioral needs of students receiving special education, fostering a supportive and inclusive learning environment.	Continue partnership with Chestnut and Cartwheel Health. Implement SAEBRS screening tool during the 25-26 school year.

STUDENT SUPPORT AND SERVICES cont...

Broaden access to inclusive classroom settings by enhancing co-teaching models, modifying curriculum, and providing support structures that enable students with disabilities to participate meaningfully alongside their general education peers.	Hold 3-4 special education meetings throughout the school year with elementary special education staff to review programming, trends in student needs and growth, curriculum, supplemental materials, accommodation/modification successes. Provide Inclusion ToolBox Kits for each building. Provide book study opportunities - such as Shaking Up Special Education- for general education staff and special education staff.
Recruit, retain, and clearly define roles for special education staff to ensure effective delivery of instruction, case management, behavior intervention, and related services.	Provide supports and professional development for staff throughout the school year.

STAFF RECRUITMENT AND RETENTION

Attract and retain high-quality staff through competitive compensation packages, a positive culture and staff appreciation activities.	New CBA negotiated for certified and non certified staff starting with the 2025-26 school year
Improve staff diversity through intentional development, recruitment and hiring practices that reflect the demographics and cultural richness of the student population.	Continue a focus of interviewing and hiring diverse candidates that match our student population.
Strengthen staff morale by cultivating a collaborative, inclusive, and supportive workplace culture that values staff voice and participation in decision-making.	Conduct activities throughout the school year to display appreciation for all staff and improve building culture and relationships.
Establish a structured partnership with local teacher preparation programs to create clear pathways for Collinsville graduates to become certified educators within the district.	Begin conversation with SIUE regarding students receiving advance placement in their educational pipeline if students complete each education course provided at CHS/CAVC.
Through a comprehensive professional development plan, enhance and innovate educational practices to meet changing student needs and learning styles.	Finalize a long term and consistent professional development plan for the District.

FAMILY AND COMMUNITY ENGAGEMENT

Foster meaningful partnerships with families to support student success by increasing opportunities for collaboration and active involvement in the educational process.	Increase parent knowledge of Parent Square.
Offer regular training sessions to equip families with the knowledge and skills needed to effectively use district communication platforms and stay connected with their child's education.	Utilize parent nights at schools to offer ParentSquare tips/training; share tips via principals weekly communications
Create a centralized, reliable communication outlet to share district news, celebrate achievements, and keep the community informed and engaged.	Utilize local media relationships, social media and Parent Square to share district, student and staff accomplishments.
Improve the clarity, reliability, and timeliness of communication between schools and families to build trust and ensure families are well-informed.	Provide weekly communication with families from teachers and principals.
Increase alumni involvement to strengthen connections with former students, foster community pride, and explore opportunities for alumni engagement and support.	Establish a Hall Of Fame email list for all attendees.

EXTRA-CURRICULARS

Ensure that all students, regardless of background or ability, have access to a wide range of extracurricular activities that support their interests, talents, and personal growth	Establish extra-curricular activities that provide students access to various activities for free with transportation.
Broaden extracurricular offerings by introducing engaging fine arts and STEM activities, especially at the elementary level, to foster creativity, curiosity, and early exploration.	Add paid 5th-12th grade E-sports, Young CEO, CMS Drama and STEM stipends for the 25-26 school year.
Expand athletic offerings in elementary schools and the community to promote physical activity, skill building, teamwork, and school spirit from an early age creating consistent pathways for student involvement and development.	Implement basketball, track and volleyball activities in grades 5/6 for the 25-26 school year that are led by teachers, coaches and student athletes.
Encourage and incentivize school staff, high school students, and community members to lead and support extracurricular programs, enhancing their quality and building meaningful school-community connections.	Allow students to attend games at CHS for free throughout the school year while sponsoring K-6 nights for schools to attend.

FINANCE AND FACILITIES

Develop and maintain proactive contingency plans to address potential revenue losses while preserving the continuity and quality of existing program.	Monitor Revenues and Fund Balance to determine areas of revenue loss.
Implement environmentally sustainable and cost-saving measures, including facility projects that support long-term operational efficiency.	Determine current solar project cost savings in order to consider additional solar opportunities.
Continuously strengthen the safety and security of all district facilities through updated technologies, refined protocols, and active partnerships with public safety partners.	New cameras/equipment at CHS and CMS and integrate existing cameras at Dorris, Elementary Buildings and the District Office.
Maintain fiscal responsibility while ensuring clear, consistent, and accessible financial reporting and communication to foster trust and engagement with all stakeholders.	Release regular budget/financial updates to the Board of Education and stakeholders.

FINANCE AND FACILITIES cont...

Maintain, update and improve district facilities while completing facility work outlined in the district's facility plan and regularly updating technology in the classroom that supports and enhances instruction.	Complete identified work in the five year facilities plan and work associated with with the ballot initiative while updating the 3 to 5 year plan.
Pursue alternative funding sources to offset the cost of advancements in technology to improve school safety, learning systems, and operational efficiency.	Complete application for the 2025-2026 COPS Grant.

Next Steps

Create building specific action steps to accomplish goals listed regarding academic growth highlighted in yellow at the August Principal's Meeting.

5.2. Financial Report - Mrs. Jamie Hadjan

Jul-25	8.33% of Budget Year

Tentative Budget for 2025-2026

FUND Year to Date	EDUC (10)	O/M (20)	DEBT SERV (30)	TRANS (40)	IMRF/SS (50)	CAP. PROJ (60)	WC (70)	TORT (80)	HLS (90)	TOTAL
EXPENDED	5,024,699	2,299,700	218,383	156,735	155,107	970,819	-	641,696	150,677	9,617,816
% EXP.	6.76%	19.76%	8.67%	2.24%	6.39%	7.61%	0.00%	11.41%	33%	8.24%
EXPENSE BUDGET	74,315,985	11,636,900	2,519,000	7,011,450	2,426,050	12,750,000	-	5,625,500	453,900	116,738,785
	-									
REVENUE	6,700,731	1,239,380	199,190	338,917	383,345	276,242	140,201	644,509	86,738	10,009,252
% RECEIVED	9.33%	11.98%	8.12%	5.92%	13.84%	2.17%	14.02%	14.73%	14.70%	8.95%
REVENUE BUDGET	71,794,950	10,348,000	2,454,000	5,725,000	2,770,000	12,750,000	1,000,000	4,375,000	590,000	111,806,950
	(2,521,035.00)	(1,288,900.00)	(65,000.00)	(1,286,450.00)	343,950.00	-	1,000,000.00	(1,250,500.00)	136,100.00	(4,931,835.00)

NOTES:	Fund	
REVENUE	ALL	July-Received 1st, 2nd, 3rd, and 4th property tax payments for FY26 totalling $6,985,076.86
	10	Evidence Based Funding - $0
	10	PreK and PreK Expansion - $110,838
	10	IDEA Flow Thru, Preschool and Early Intervention - $584,965
	10	Title I, II, III and IV - $894,319
	10	Truant Alt/Opt Ed - $11,771
	10	National School Breakfast, Lunch and State Free Breakfast/Lunch - $14,970
	10	Fee for Service - $61,767
	10	Cost Settlement Reconciliation - Medicaid- $419,071
	10	After School Grant - $2791
	10	Pathways to Partnerships - $2,297
	20	TIF 4 - $115,635
	60	CPPRT - $254,275
	All	Interest
EXPENSE	10	Expenses are under budget as of the end of July 2025.
	20	Expenses are over budget as of the end of July 2025.
	30	Expenses are over budget as of the end of July 2025.
	40	Expenses are under budget as of the end of July 2025.
	50	Expenses are under budget as of the end of July 2025.
	60	Expenses are under budget as of the end of July 2025. Payments from Fund 60 are for CAVC.
	70	Expenses are under budget as of the end of July 2025.
	80	Expenses are over budget as of the end of July 2025.
	90	Expenses are over budget as of the end of July 2025. Expenses are for new doors at Webster and Dorris - Summer 2025 project

Collinsville CUSD #10

Through Date: 31-Jul-25

Months: 1 8.33% 8.33%

FY25-26	FY26 Tentative Budget - Revenue	YTD Revenue	As %	FY26 Tentative Budget- Expenditures	YTD Expenditures	As %	Unaudited Fund Balance Beginning of Year	Transfer as Notes only	31-Jul-25
Education (10)	$ 71,794,950	$ 6,700,731	9%	$ 74,315,985	$ 5,024,699	7%	$ 29,519,899		$ 31,195,930
Operations & Maintenance (20)	$ 10,348,000	$ 1,239,380	12%	$ 11,636,900	$ 2,299,700	20%	$ 5,838,679	Incoming from Tort	$ 4,778,360
--transfer to Fund 30								Outgoing to B & I	$ -
Bond & Interest (30)	$ 2,454,000	$ 199,190	8%	$ 2,519,000	$ 218,383	9%	$ 655,847	Incoming from O & M	$ 636,653
Transportation (40)	$ 5,725,000	$ 338,917	6%	$ 7,011,450	$ 156,735	2%	$ 1,463,262		$ 1,645,444
IMRF / Soc.Sec.(50)	$ 2,770,000	$ 383,345	14%	$ 2,426,050	$ 155,107	6%	$ 3,662,186		$ 3,890,424
Site & Construction (60)	$ 12,750,000	$ 276,242	2%	$ 12,750,000	$ 970,819	8%	$ 6,639,521		$ 5,944,944
Working Cash (70)	$ 1,000,000	$ 140,201	14%	$ -	$ -	0%	$ 11,197,845		$ 11,338,046
Tort (80)	$ 4,375,000	$ 644,509	15%	$ 5,625,500	$ 641,696	11%	$ 3,387,126	Outgoing to O & M	$ 3,389,939
Fire & Safety (90)	$ 590,000	$ 86,738	15%	$ 453,900	$ 150,677	33%	$ 1,140,488		$ 1,076,548
Total:	**$ 111,806,950**	**$ 10,009,252**	**9%**	**$ 116,738,785**	**$ 9,617,816**	**8%**	**$ 63,504,852**		**$ 63,896,288**
4 Operating Funds:	**$ 88,867,950**	**$ 8,419,229**		**$ 92,964,335**	**$ 7,481,134**		**$ 48,019,685**		**$ 48,957,780**

Jul-25	8.33% of Budget Year

CAVC - Tentative Budget for 2025-2026

FUND Year to Date	EDUC (10)	O/M (20)	DEBT SERV (30)	TRANS (40)	IMRF/SS (50)	CAP. PROJ (60)	WC (70)	TORT (80)	HLS (90)	TOTAL
EXPENDED	134,169	986		-			-			135,154
% EXP.	7.41%	3.08%		0.00%						7.22%
EXPENSE BUDGET	1,810,822	32,000		28,000			-			1,870,822
	-									
REVENUE	5,069	-		-						5,069
% RECEIVED	0.32%	0.00%		0.00%						0.30%
REVENUE BUDGET	1,601,500	42,000		30,000						1,673,500
	(209,322.00)	10,000.00	-	2,000.00	-	-	-	-	-	(197,322.00)

NOTES:	Fund	
REVENUE	10	$5000 - Ag Grant
	10	Interest
EXPENSE	10	Expenses are under budget for 25-26
	20	Expenses are under budget for 25-26
	40	Expenses are under budget for 25-26.

5.3. Student Services Report – Mr. Brad Hyre

Collinsville Community Unit School District 10

201 West Clay Street • Collinsville, IL 62234 • 618-346-6350 • *fax* 618-343-3673

Report to the Collinsville Unit No. 10 Board of Education
Department of Student Services
August, 2025

Prepared by: Bradley C. Hyre, Assistant Superintendent - Student Services

Enrollment Numbers:

	School Enrollments 2025-2026 – August 12, 2025 (includes Out-of-District Students)							
School	**PK**	**K-4**	**5-6**	**7-8**	**9-12**	**OOD (SWIC)**	**PRV**	**TOTAL**
Caseyville	**14**	**342**				**1**		**357**
Collinsville HS					**1911**	**30**		**1941**
Collinsville MS				**840**		**5**	**1**	**846**
Dorris Intermediate		**14**	**836**			**10**		**860**
Hollywood Hts		**1**	**2**	**3**	**10**	**1**		**17**
Kreitner	**29**	**305**				**0**		**334**
Maryville	**41**	**336**				**4**		**381**
Renfro	**44**	**479**						**523**
Summit		**105**						**105**
Twin Echo		**222**						**222**
Webster	**68**	**257**				**13**	**18**	**356**
TOTAL	**196**	**2061**	**838**	**843**	**1921**	**64**	**19**	**5942**

	School Enrollments 2024-2025 – August 9, 2024 (includes Out-of-District Students)							
School	**PK**	**K-4**	**5-6**	**7-8**	**9-12**	**OOD**	**PRV**	**TOTAL**
Caseyville	**10**	**313**				**1**		**324**
Collinsville HS					**1935**	**36**		**1971**
Collinsville MS				**879**		**5**		**884**
Dorris Intermediate			**855**			**5**	**2**	**862**
Hollywood Hts		**2**	**1**	**2**	**7**			**12**
Kreitner	**31**	**319**				**1**		**351**
Maryville	**44**	**340**				**3**		**387**
Renfro	**23**	**465**				**1**		**489**
Summit		**107**						**107**
Twin Echo		**218**				**1**		**219**
Webster	**60**	**236**				**8**	**23**	**327**
TOTAL	**168**	**2000**	**856**	**881**	**1942**	**61**	**25**	**5933**

The following is a fifteen-year comparison of the District Enrollment numbers for August: (*ISBE School Report Card, 2011 - 2024*)

	2024	2019	2014	2011
Enrollment	5,912	6,355	6,603	6,511

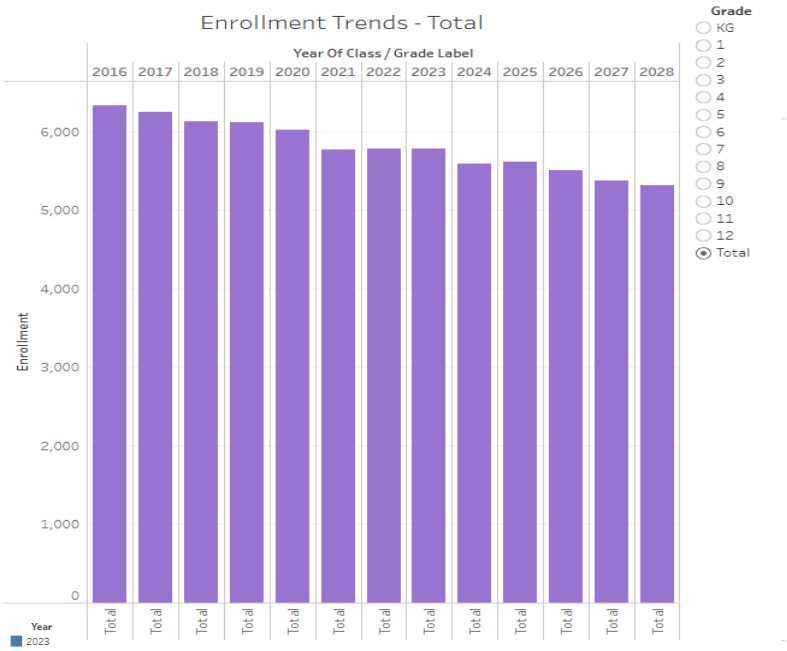
5 Year Comparison of 6th Day Enrollment (2021-2025)

DISTRICT ENROLLMENT 6th Day Count															
	PK	KG	1	2	3	4	5	6	7	8	9	10	11	12	totals
August. 2025															0
August. 2024	162	402	406	426	433	413	430	430	418	477	558	443	494	474	5966
August. 2023	174	380	422	465	423	415	408	405	489	470	544	457	502	503	6057
August. 2022	157	404	458	435	422	427	403	480	490	480	584	503	463	471	6177
August. 2021	119	426	426	407	400	395	460	454	469	475	543	514	419	478	5985

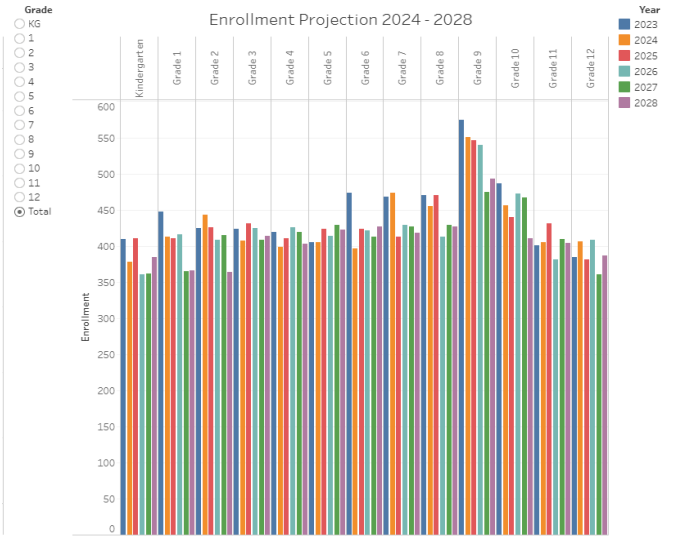
Below is the District Enrollment Dashboard from Frontline – Forecast5 Analytics

Source: Frontline – Forecast5 Analytics

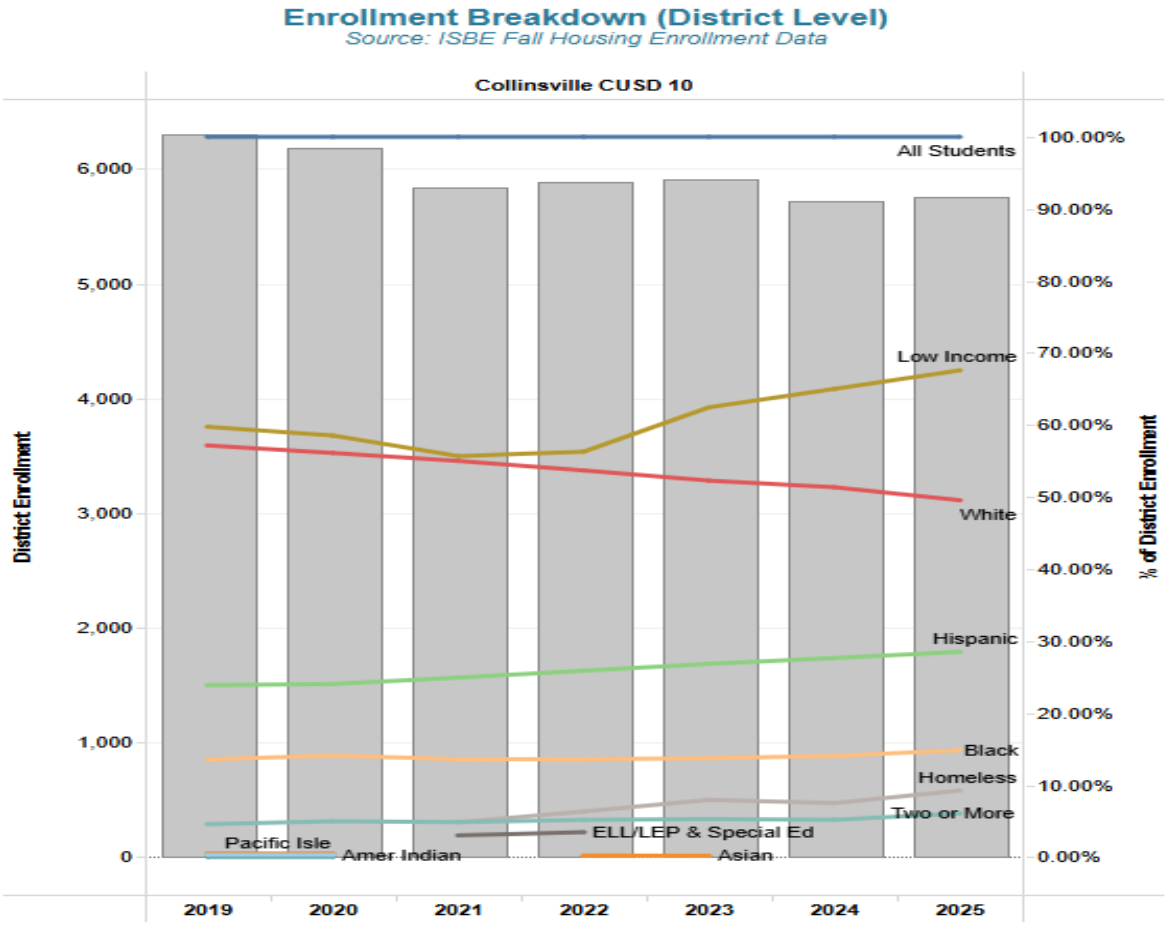
Enrollment Trends 2016 – 2028



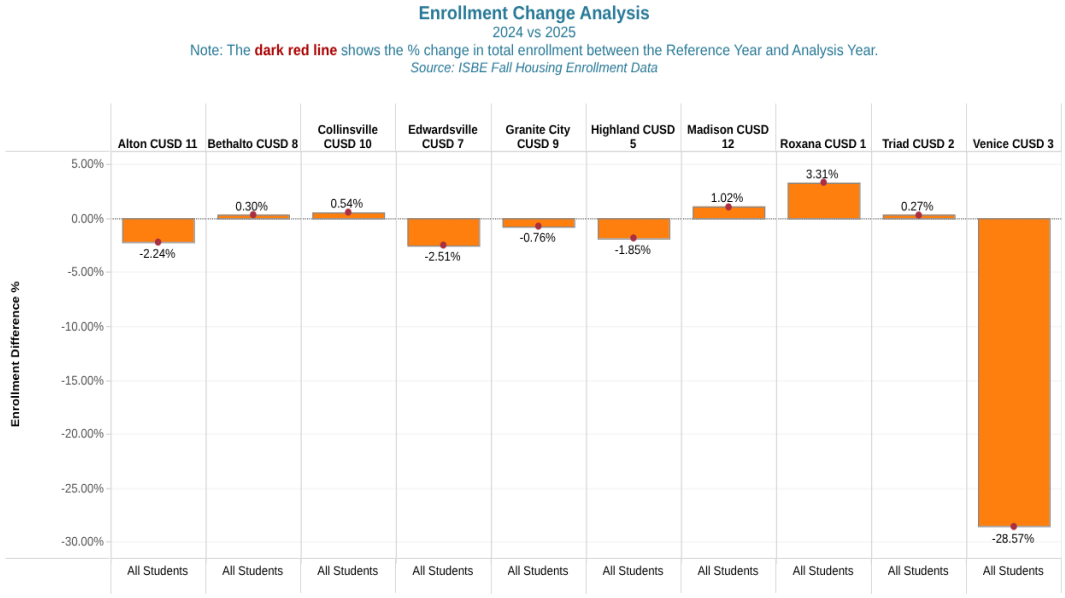
Enrollment Projection 2024-2028



Enrollment Breakdown with Category Enrollment Trends
SY2019 to SY2025



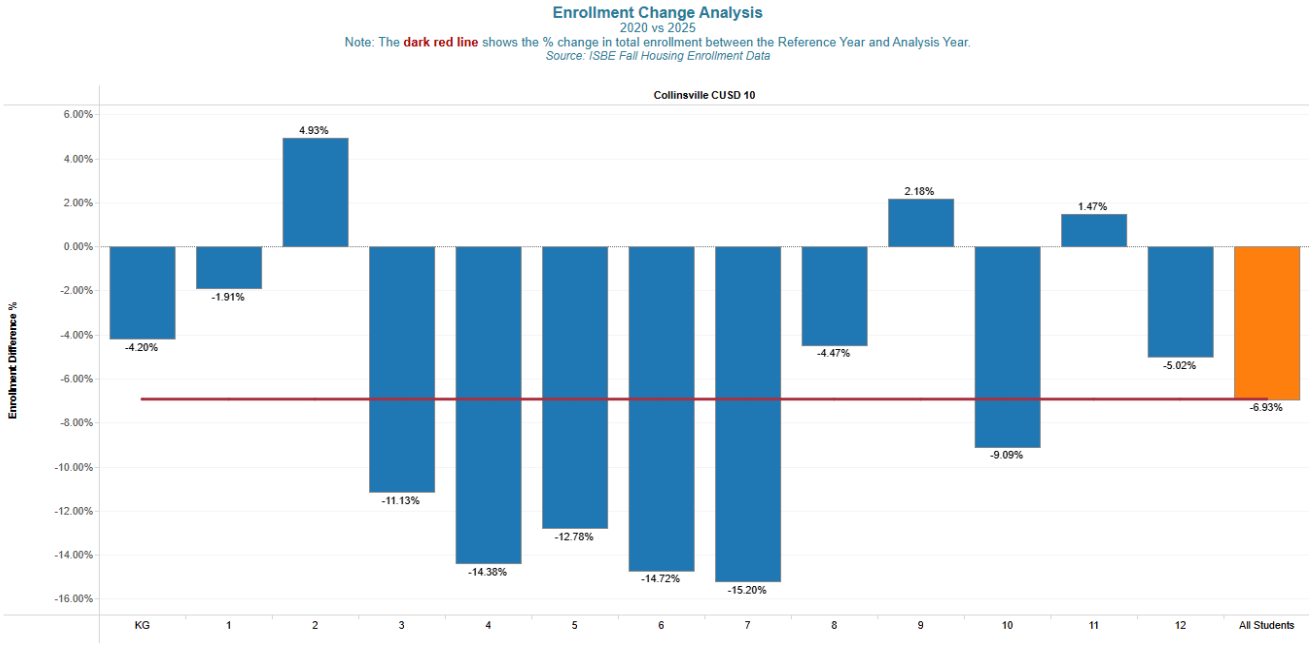
1-year Enrollment Trend Comparison (Madison County Unit School Districts)
SY2025 compared to SY2024



ENVISION, EMPOWER, ACHIEVE

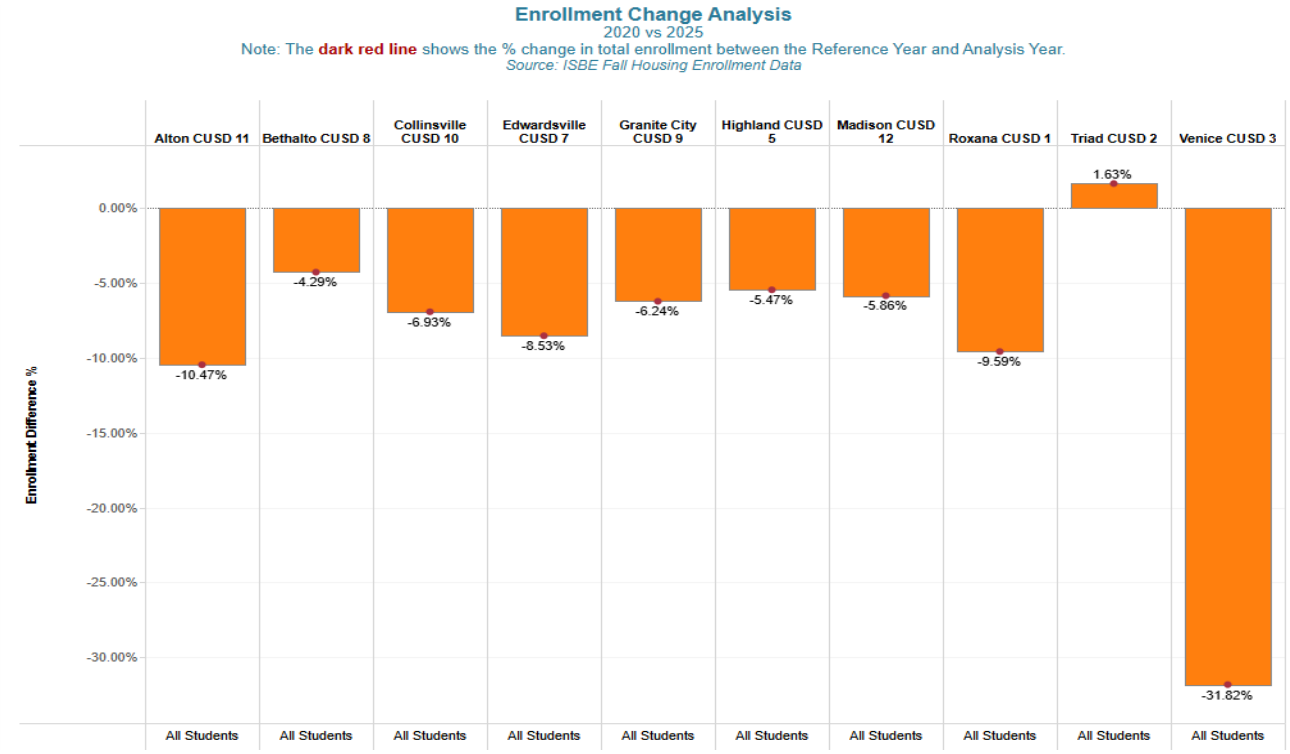
5-year Enrollment Trend Comparison

SY2025 compared to SY2020 – Collinsville CUSD 10



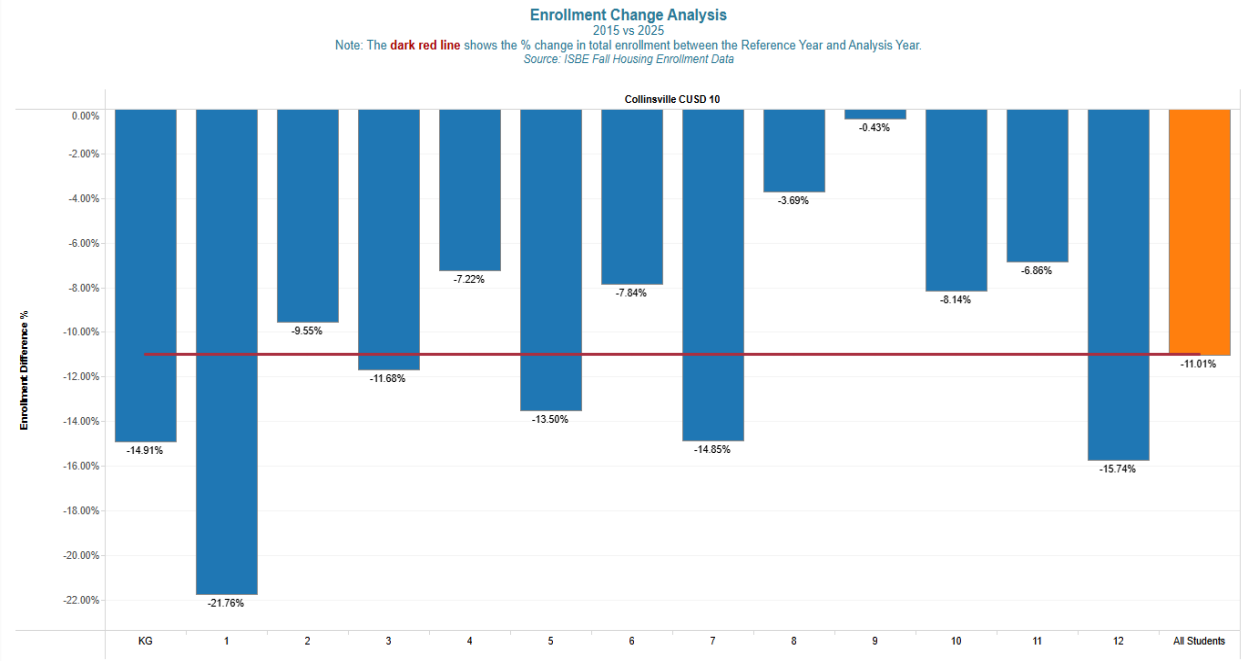
5-year Enrollment Trend Comparison (Madison County Unit School Districts)

SY2025 compared to SY2020



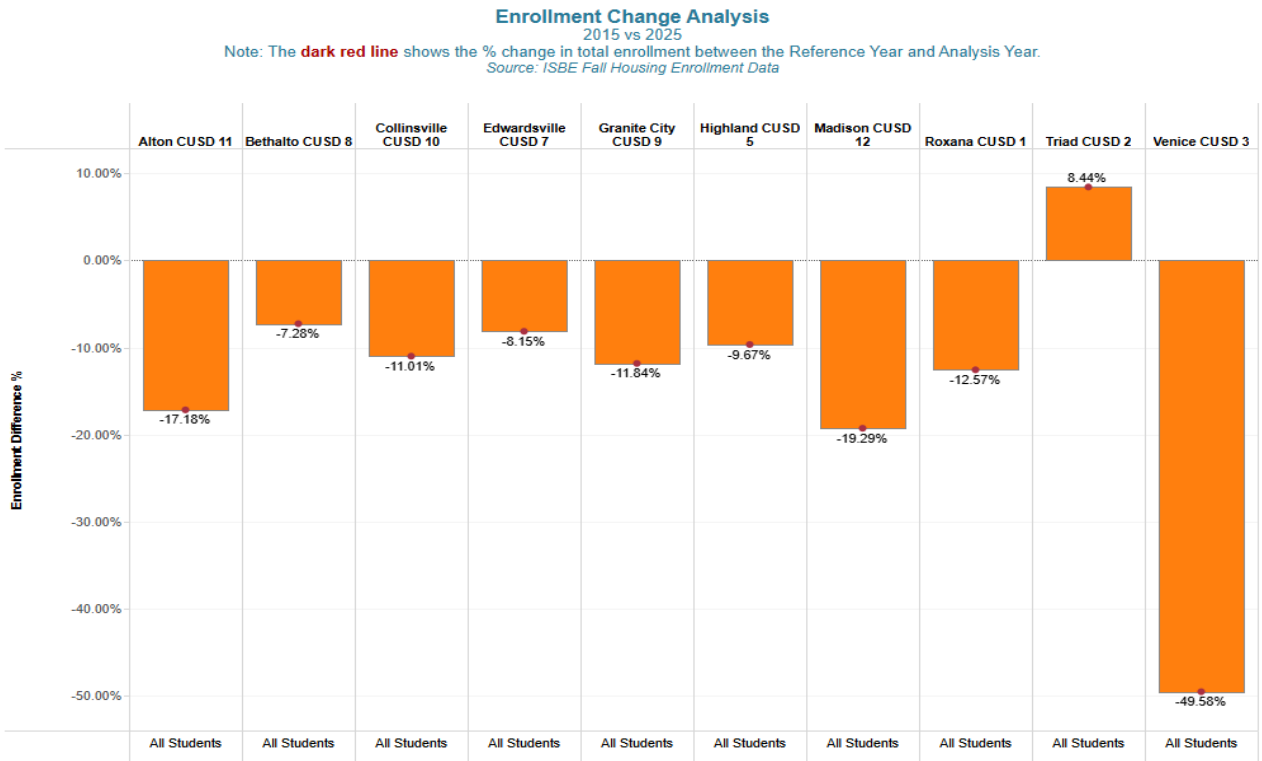
10-year Enrollment Trend Comparison

SY2025 compared to SY2015 – Collinsville CUSD 10



10-year Enrollment Trend Comparison (Madison County Unit School Districts)

SY2025 compared to SY2015



ENVISION, EMPOWER, ACHIEVE

Elementary Student Displacements (2025-2026): As of August 12, 2025 there are 189 students displaced from their home school (excluding staff requests for transfer). One hundred and two (102) of these transfers are for students who receive Special Education services outside of their home school boundary; Forty one (41) students are displaced for language services (Emergent Bilingual and EL) and Twelve (12) students are displaced for EC/PK services. The remaining thirty four (34) students are displaced due to various reasons including the student's grade reaching enrollment capacity at the home school attendance boundary. As of August 12, 2025 thirty one (31) students have arranged transportation via transfer bus. Tammy Eickelman (First Student Routing Manager) has been exceptionally cooperative in helping arrange transportation logistics for all students who are transported to their new school from their home elementary school.

Over the past two years, the Board of Education approved elementary school boundary changes to help reduce student transfers and balance school enrollments. We will continue to review data in our efforts to best serve elementary students in their home school boundaries.

McKinney Vento: The CUSD10 Student Services staff will continue to attend training through the Area V Regional Offices of Education regarding McKinney-Vento Homeless Assistance for students. Last school year, 560 students received financial support and educational aid as identified homeless students through the McKinney-Vento Homeless Assistance Act. This represented an increase of 108 students from the previous school year. The vast majority of students who are identified under the McKinney Vento provisions are considered "doubled-up" residing with family or friends. Currently 287 students enrolled in Unit 10 reside with someone other than their mother or father, most of these students reside with a grandparent.

Truancy (Attendance/Residency): During the past few weeks, Mrs. Ardrielle Alexander (CUSD10 Truancy Officer for students in grades K-6) and Mr. Scott Blackard (CUSD10 Truancy Officer for students in grades 7-12) have worked together with the Student Services Office for resident verification of new and returning families to the Collinsville Community School. According to the most recent ISBE Report Card, the Chronic Truancy Rate (students who have missed more than 5% of the school attendance days without valid cause) for our district is 12.3% compared to the state average of 20.0% and the Chronic Absenteeism Rate (students who have missed more than 10% of the school attendance days with or without valid cause) is equal to the state average of 26.3%. We will continue to communicate with families regarding the importance of regular student attendance in our efforts to address this national educational concern.

Annual Electronic Residence Verification

The CUSD10 Student Services Office continues to partner with CLEAR Batch Services to ensure student residence within the Unit 10 District boundaries for compliance with District Policy and Illinois School Code. The CLEAR Batch system reviews public records to verify the parent/guardian name and address. In the past, all households were required to verify residency at the initial time of student enrollment for continued enrollment in the District. Over this past summer, we notified one hundred and thirteen (113) families of inconsistencies with the Electronic Residence Verification and the residence information linked to their District Skyward Family Access Account. Many of these families required a change of address within the Unit 10 boundaries while some families were confirmed to have moved outside of the Unit 10 District boundaries resulting in a transfer to the District in which the parent/guardian resides.

Reciprocal Agreements

Last year, we entered into Local Law Enforcement Reciprocal Reporting Agreements with the Caseyville Police Department, the Collinsville Police Department, the Fairmont City Police Department, the Maryville Police Department, the Madison County Sheriff's Office, the St. Clair County Sheriff's Office, the Madison County State's Attorney's Office and the St. Clair County State's Attorney's Office. These agreements strengthen our partnership with law enforcement agencies in order to obtain or share services and to exercise, combine or transfer any power or function, in any manner not prohibited by law or by ordinance.

The District has also entered into placement agreements with over thirty colleges and universities to provide extended field experiences and student teaching placements in Early Childhood, Elementary, Secondary, Social Work, Counseling, and Nurse training programs. We appreciate our staff's efforts in not only teaching the youth of our District, but the future educators of our District.

Early Entrance to Kindergarten Student Update: For the past fourteen school years, we have admitted twenty-three (25) students into Kindergarten through the early entrance to Kindergarten admission application procedures (7 students in 2012, 2 students in 2013, 3 students in 2014, 2 students in 2015, 2 students in 2016, 3 students in 2017, 2 students in 2018, 1 student in 2019, 0 students in 2020, 2021 and 2022, 1 student in 2023, 1 student in 2024 and 1 student in 2025).

Open House/Meet the Teacher Nights: On various dates this week, schools throughout Collinsville CUSD10 hosted Open Houses and Meet the Teacher Nights. These evenings are designed for families to visit their child's school, experience an abbreviated version of their child's schedule and get a glimpse into the exciting journey of learning that their child(ren) will experience as a part of their education in Unit 10 Schools. We applaud the work of the entire school staff to ready their buildings and their classrooms and enlighten parents and guardians to the wonders of learning planned for the year.

Fourth Grade Track & Field Jamboree: The 2026 Fourth Grade Jamboree is scheduled for April 30, 2026 (Rain date of May 5, 2026). Last year, we hosted 544 students from public and parochial elementary schools across the District to compete in a fun day of activities.

Congratulations to Mrs. Whitener and Kreitner Elementary School who captured the "Tug-of-War Championship Belt" last spring and special Kudos to Sodexo who provided meals to the athletes, First Student who assisted with transportation logistics and Mr. Smith, Mr. Sidwell and all the faculty, staff and administrators who join together each year to make this day a memorable event for the student athletes and their families.



Collinsville Community Unit School District 10

201 West Clay Street • Collinsville, IL 62234 • 618-346-6350 • fax 618-343-3673

CHS

Steps (to)
Understanding
Curricular (and)
Career
Excellence (for)
Secondary
Students

CENTER

CHS Steps (to) Understanding Curricular (and) Career Excellence (for) Secondary Students CENTER (aka CHS SUCCESS CENTER)

For the beginning of the current school year, we are welcoming back returning students to the CHS Success Center. For the past several years, this program has allowed a number of students who experienced behavior difficulties to continue their education while attending Collinsville High School through an altered educational setting using an alternate learning platform (Edgenuity). We look forward to providing this alternative educational setting to assist students in their journey to attain a Collinsville High School diploma. We appreciate the work of Mr. Wilhelm (teacher), Mr. Kulupka (Ed Assistant) and Mrs. Macke (Counselor) in working with CHS staff and administration for students who continue their efforts to achieve to earn credits in order to earn a CHS high school diploma.





Classroom layout in the CHS Success Center with the Graduation Wall highlighting Success Stories



Truant Alternative Optional Education Program (TAOEP): The Kahok Academy (TAOEP) serves students with attendance problems and/or dropouts up to and including those who are 21 years of age and provide truancy prevention and intervention services to students and their parents and/or serve as part-time options to regular school attendance**.** Based on individual needs and interests, the academic program incorporates on-site core classes via Edgenuity Curriculum (internet-based curriculum used for instruction), elective courses, and experiential courses (through the school's vocational center) as well as cooperative work experience. Last school year, there were ninety five (93) students enrolled in the TAOEP Program at Collinsville High School, all (100% credit deficient upon entering the program). Of the 93 students, 73 students were new to the program, 18 students returned from last school year and 2 re-entered school after having dropped out. Last May, 42 students who walked across the stage to receive a Collinsville High School Diploma were graduates through Kahok Academy. Over the past eight years, the Collinsville Community Unit 10 Truants Alternative and Optional Education Program (TAOEP) entitled "Kahok Academy" has served 689 students identified as dropped out of school, a potential dropout, truant student and/or chronic truant student. This year, Kahok Academy is located within the Collinsville High School library and Mrs. Hartle has put her creative touch to make this new location “home” for students.

The Table below shows the number of students each year impacted by this Alternative Learning Program at Collinsville High School.

School Year	Enrollment
2017-2018	51
2018-2019	81
2019-2020	75
2020-2021	88
2021-2022	97
2022-2023	109
2023-2024	95
2024-2025	93
TOTAL	689



Graduation Wall in Kahok Academy

Kahok Academy Student Enrollment Demographics (2024-2025)

Grade	No.
09	11
10	5
11	29
12	46

Gender	No.
Male	58
Female	35

Population Group	No.
Am. Indian/Alaska Nat.	0
Black/African American	13
Hispanic/Latino	11
White	38
Two or More Races	31

Registration and Enrollment: For the 2025-2026 school year, families completed the new student enrollment and school registration in an electronic format. The online platform is conducted via the Skyward Parent Access Link on the Collinsville School District website using the parent personalized username and password. The Online Registration window opened to the families of Collinsville CUSD10 at 6:00PM on July 7, 2025. Centralized Registration took place on July 22, 2025 from 3:00PM – 5:00PM at Collinsville High School. During this day, we brought members of the Collinsville Unit 10 faculty, staff and administrators together to assist our families in the enrollment and registration process for the 2025-2026 school year. Families completed the online registration process via the Skyward Parent Access Link on the Collinsville School District website using their personalized username and password.



This year, parents/guardians were able to utilize their Skyward Family Access account to access school information for their child(ren) including: teacher/class assignment, bus transportation information, student and parent handbooks, school supply lists, student health forms, cafeteria information, school fee schedules, Open House schedules and the District calendar. The Student Services Office will continue to promote electronic communication to support accurate information to parents/guardians and the Collinsville community.

Library Card Registration:
Through the 2025-2026 school registration process, over ninety percent (90.6%) of parents have consented to the release of student information to the Library District for their child(ren) to be issued a library card. We are excited about our continued partnership with the local library systems in providing library resources for students.

Southern Illinois Health Foundation (SIHF):
Through the 2025-2026 school registration process, sixty seven percent (67%) of parents have consented to the release of student information to Southern Illinois Health Foundation (SIHF) for their child(ren) to receive health care through the District's partnership with SIHF. This new partnership has already benefited a number of students obtain physicals and will be appreciated by students, parents and staff for a health resource for our families.

Transportation: Our District agreed to a three-year contract extension with First Student for the 2024-2025, 2025-2026 and 2026-2027 school year. The contract includes the provision for forty two (42) new buses to replace those currently in the fleet over those three years (19 in 24-25, 12 in 25-26 and 11 in 26-27). The contract also provides continued support for: 1) Security cameras on all new buses; 2) Support The FirstView Product Suite (consisting of the FirstView DistrictView dashboard and the FirstView ParentView app) GPS bus tracking; and 3) DriverHub Onboard Tablet Technology to assist drivers throughout every stage of their day, ensuring best-practice procedures and providing safer trips for students. Each day, in a traditional in-person learning plan, we transport approximately 3,400 regular education students and approximately 400 students with IEPs to and from school within our District and to and from athletic and activity events throughout the state of Illinois. Our buses travel a total of 4,729 miles each day and are staffed by approximately 80 bus drivers and 40 monitors.

Last year, First Student rolled out First Acts Student Behavior Tracking. This is a web-based student behavior tracking system which eliminates tedious and time-consuming paper-based reporting and trend analysis. FirstActs helps everyone easily communicate between bus drivers/monitors with school officials incidents, implement interventions, and track improvement. FirstActs (Active Conduct Tracking System) is a powerful web-based communication tool that helps easily and efficiently track student conduct on school buses. Designed to improve reliability and speed, FirstActs delivers driver notifications directly to the school, tracks the school's actions and provides a response back to the driver.

To the CUSD10 Board of Education*: Thank you for all that you do for our District. As I spoke to the Unit 10 staff on Monday, please know how thankful I am to be part of this talented Kahok Family and how very PROUD I am of the work that you have done and that you continue to do for the families of our District.*

Respectfully submitted - Brad.

OUR MISSION

Collinsville Community Unit School District #10 provides student-centered, innovative learning opportunities in a safe, inclusive environment to inspire every student's unique journey to success.

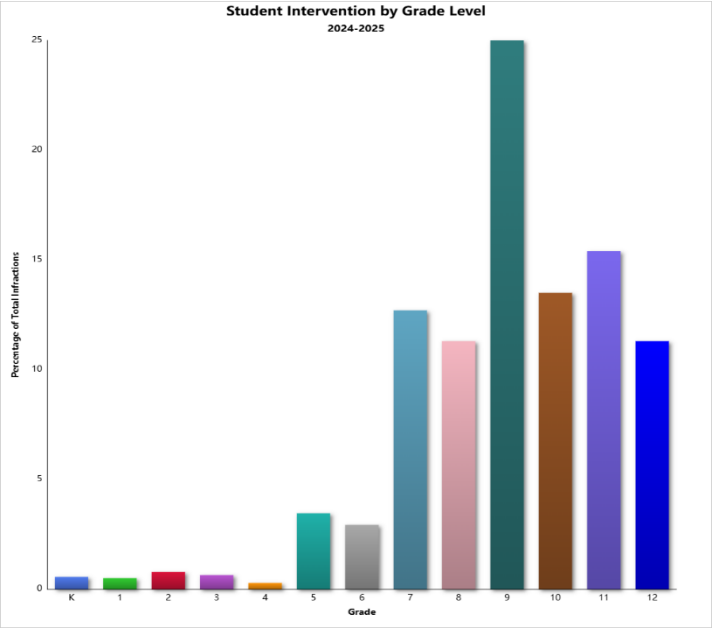


ENVISION, EMPOWER, ACHIEVE

STUDENT INTERVENTION REPORT – 2024-2025

Student Interventions by Grade Level (Non-Exclusionary & Exclusionary)

Grade		Incident %	Unique Student %
KG		0.557	0.474
1		0.502	0.758
2		0.780	1.32
3		0.641	1.14
4		0.279	0.948
5		3.46	5.31
6		2.93	5.12
7		12.7	15.0
8		11.3	13.2
9		26.6	20.6
10		13.5	12.0
11		15.4	12.0
12		11.3	12.0



Student Interventions - Incidents by Race

Race		Incident %	Unique Student %
Am. Indian /Alaska		0.056	0.095
Asian		0.028	0.095
Black		23.7	21.6
Hispanic		32.2	27.8
Native Hawaiian		0.084	0.190
Two (or more)		9.00	8.94
White		34.9	41.2

Student Demographics (CUSD10) Illinois District Report Card Racial/Ethnic Background

Race		% of Student Population
Am. Indian /Alaska		0.30
Asian		0.50
Black		14.2
Hispanic		27.7
Native Hawaiian		----
Two (or more)		5.60
White		51.6

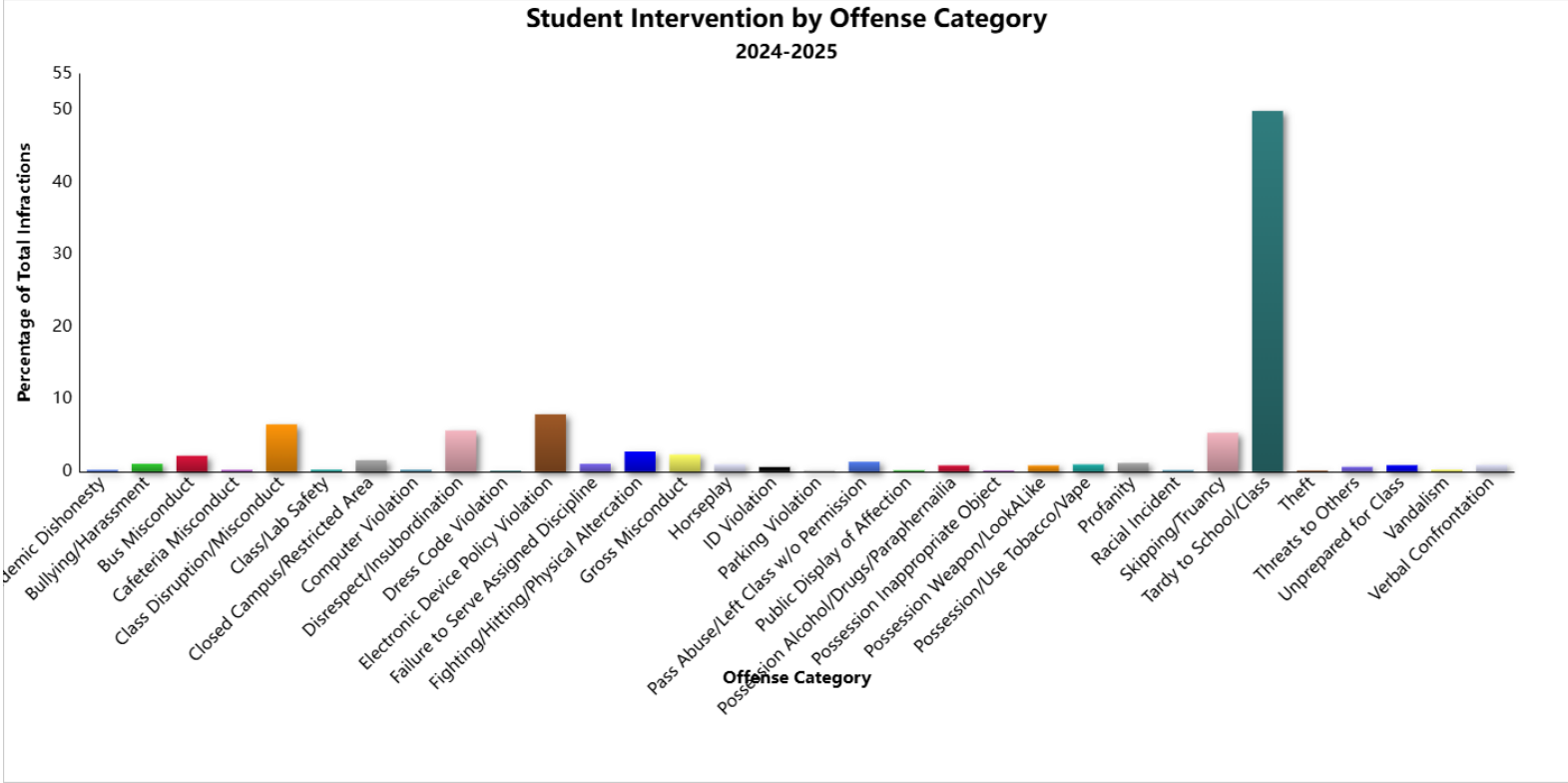
Student Interventions - Incidents by IEP

IEP		Incident %	Unique Student %
No		66.7	71.2
Yes		33.3	28.8

Student Demographics (CUSD10) Illinois District Report Card Percent IEP

IEP		% of Student Population
No		81.6
Yes		18.4

Student Interventions K-12
Percentage of Total for 2024-2025 School Year
By Offense Category

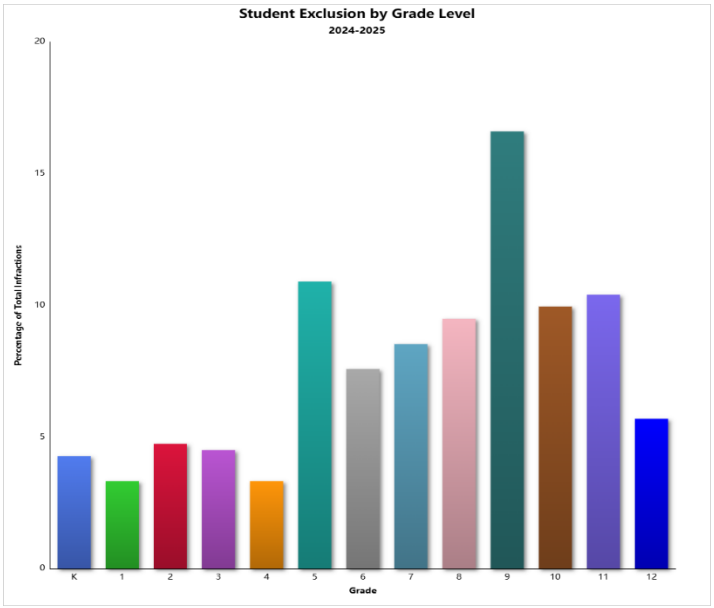


ACTIONS ASSIGNED FOR STUDENT INTERVENTIONS
2024-2025

ACTION	Percentage of Total Infractions
Conference with Student/Documentation/Warning	24.2%
Bus Suspension/Revocation of Parking	0.808%
Detention (Before School/Lunch/After School	41.8%
In-School Supervision	22.9%
Short Term Option Program (STOP)	4.40%
Out of School Suspension	5.85%

EXCLUSIONARY DISCIPLINE REPORT – 2024-2025
by Grade Level

Grade		Incident %	Unique Student %
KG		4.27	2.44
1		3.32	2.44
2		4.74	4.88
3		4.50	5.49
4		3.32	3.66
5		10.9	8.54
6		7.58	6.10
7		8.53	9.76
8		9.49	9.76
9		16.6	18.3
10		9.95	11.6
11		10.4	9.76
12		5.69	7.32



Student who were issued out-of-school suspension assignment represent 2.71% of all students enrolled in Unit 10 during the 2024-2025 school year. The average suspension issued per offense was 3.55 days.

Exclusionary Discipline - Incidents by Race

Race		Incident %	Unique Student %
Am. Indian /Alaska		0.00	0.00
Asian		0.00	0.00
Black		26.1	28.7
Hispanic		14.7	14.3
Pacific Islander		0.474	0.610
Two (or more)		11.4	9.15
White		47.4	45.7

Student Demographics (CUSD10) Illinois District Report Card Racial/Ethnic Background

Race		% of Student Population
Am. Indian /Alaska		0.30
Asian		0.50
Black		14.2
Hispanic		27.7
Pacific Islander		----
Two (or more)		5.60
White		51.6

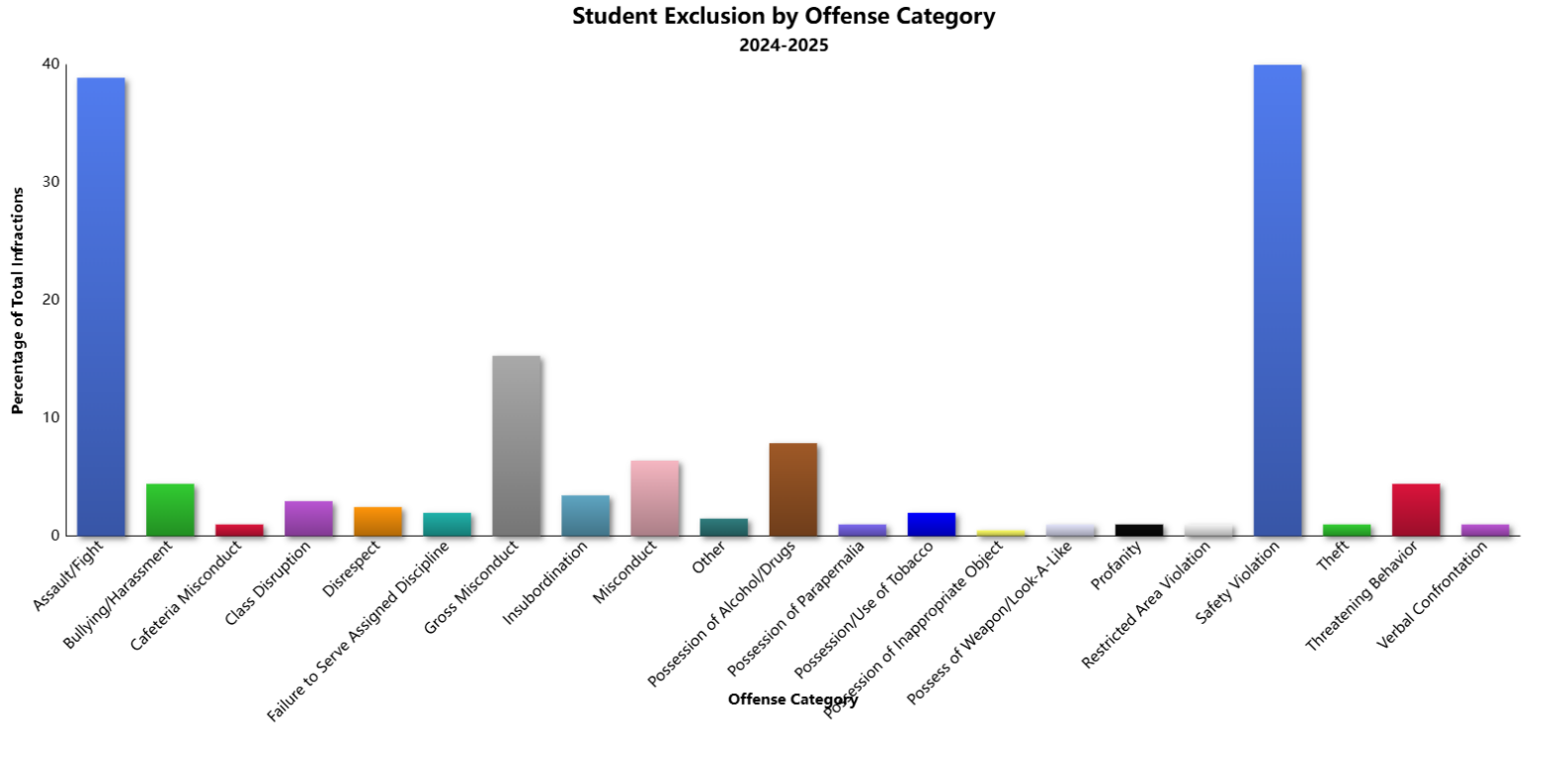
Exclusionary Discipline - Incidents by IEP

IEP		Incident %	Unique Student %
No		55.9	63.4
Yes		44.1	36.6

Student Demographics (CUSD10) Illinois District Report Card Percent IEP

IEP		% of Student Population
No		81.6
Yes		18.4

Exclusionary Discipline K-12
Percentage of Total for 2024-2025 School Year
by Offense Category



Public school enrollment continues to fall

The steepest losses are in elementary and middle grades.

By:Robbie Sequeira-July 14, 2025



Children walk through Carter Traditional Elementary School in Louisville, Ky. (Photo by Jon Cherry/Getty Images)

Across the country, public school enrollment has failed to rebound to pre-pandemic levels — and data suggests the decline is far from over.

According to projections from the National Center for Education Statistics, public K-12 enrollment peaked at 50.8 million students in autumn 2019, but is expected to fall by nearly 4 million students to 46.9 million by 2031, a 7.6% nationwide drop.

The steepest enrollment losses are in elementary and middle grades, with districts in the Northeast, West and Rust Belt most affected. When public school enrollment fell by 3% in 2020, it was the largest single-year decline since World War II.

The NCES 2024 December report, which accounts for fall 2023 data, found that 18 states saw public school enrollment declines of more than 4%. Ten states — California, Colorado, Hawaii, Mississippi, New Hampshire, New Mexico, New York, Oregon, Rhode Island and West Virginia declined more than 5%.

A new study from Boston University found that high-income districts and middle schools in Massachusetts were especially vulnerable, with middle grade enrollment in fall of 2024 down almost 8% and the most significant losses concentrated among white and Asian students.

Public school enrollment in Massachusetts was down 2% from pre-pandemic trends for the fall 2024 school year, while private school enrollment rose 14% and homeschooling surged 45%.

Long-term demographic shifts — such as falling birth rates, domestic migration and a post-COVID shift toward school choice — are also a factor in public school enrollment declines. Parents increasingly opt for private, charter or homeschooling models — options that expanded rapidly during and after the pandemic.

A February Gallup poll showed that dissatisfaction with the U.S. public education system is rising, with the percentage of adults who report feeling satisfied about public education falling from 37% to 24% between 2017 and 2025.

The National Alliance for Public Charter Schools reported a net gain of 400,000 students over five years, offsetting some of the 1.8 million student losses from traditional districts.

Public school funding, often tied to enrollment, is also shrinking. According to the Reason Foundation, 98 public schools closed in 2023-24 across 15 states, with significant losses in California, Colorado, Florida and New York. Districts are facing tough decisions around school consolidations, staffing and infrastructure.

ProPublica reported that shrinking enrollment left roughly 150 Chicago schools operating at half-capacity this past school year, with another 47 at one-third capacity.

However, some researchers offer a more nuanced view. A Kennesaw State University researcher notes that declining enrollment can lead to higher per-student funding. Since districts often retain funding for students who've left, those resources can be reallocated to support remaining students, improving staff compensation and access to teachers and other support services.

5.4. Budget Committee Update – Dr. Dennis Craft

5.5. Freedom of Information Requests

5.5.a. 7/29/25 Request from CT Mills for contact information. Complied 7/29/25

5.5.b. 7/29/25 FOIA Request from Katie Mostris for transportation contract information. Complied 7/30/25

6. **Approval of Minutes**

6.1. Approval of July 21, 2025 Board Minutes

COLLINSVILLE COMMUNITY UNIT SCHOOL DISTRICT No. 10
COLLINSVILLE, ILLINOIS
Regular Meeting, Monday, July 21, 2025

SUMMARY

1. Call to Order
2. Roll Call
3. Pledge of Allegiance
4. Correspondence
5. Audience Input
6. Student Recognition
7. Superintendent's Report
8. Financial Report
9. Special Education & Related Services Report
10. Budget Committee Update
11. Freedom of Information Requests
12. Approval of Minutes of Regular Meeting of 06/23/25
13. Approval of Board Bills
14. Approval of Monthly Financial Statements
15. Approval of District Office Vestibule Improvements
16. Approval of Free Student Admission to Unit #10 Home Athletic Events
17. Presentation of Board Policy Updates
18. Closed Session
19. Return to Open Session
20. Report on Closed Session Discussion
21. Approval of Action on the Board's Semi-Annual Review of Closed Session Minutes
22. Approval to Delete Closed Session Verbatim Minutes
23. Approval of Resignations of Non-Certified Employees
24. Approval of Resignations of Certified Employees
25. Approval of Resignation of Coach
26. Approval of Employment of Non-Certified Employee
27. Approval of Employment of Certified Employees
28. Approval of Coach
29. Approval of Stipends
30. Approval to Post New Position
31. Approval to Increase Certified Substitute Pay
32. Approval for Employment of Jumpstart Program Personnel
33. Adjournment

COLLINSVILLE COMMUNITY UNIT SCHOOL DISTRICT No. 10
COLLINSVILLE, ILLINOIS
Regular Meeting, Monday, July 21, 2025
6:30 p.m.

Call to Order

1. The Regular Meeting of the Board of Education of Collinsville Community Unit School District No. 10 was held on the evening of Monday, July 21, 2025, at 6:30 p.m., at the Unit #10 Administrative Annex, 123 West Clay Street, Collinsville, Illinois.

Roll Call

2. Those members present were: Lori Billy; Jennifer Hasamear; Michele Stutts; Dennis Craft, Treasurer; Jane Soehlke, Vice President; Vicki Reulecke, Secretary; and Gary Peccola, President.

Pledge of Allegiance

3. Mr. Peccola led those in attendance in reciting the Pledge of Allegiance.

Correspondence

4. Mrs. Reulecke said no written correspondence had been received by the Board since the last regular meeting.

Audience Input

5. Mr. Peccola provided an opportunity for public input, and no one sought to be recognized.

Reports

Student Recognition

6. The following students were recognized for their individual achievements:

(a) Mr. Wright announced that certificates of recognition were being presented to the following CHS students who received Superior at the International Thespian Festival: Mya Parker for Solo Musical Performance; Ailee Murphy for Solo Acting; Nathalia Lebron-Suarez for Scenic Design; and Holiday Johnson for Scenic Design.

(b) Mrs. Underwood recognized the following student athletes for their participation and achievements in the Special Olympics Summer Games: Maddie Blakeburn, 7th in the 50 meter run; Kole Hopkins, Gold in the 50 meter run; Bethany McCullar, 6th in the 50 meter run; Brandon McCullar, Gold in the softball throw; Maliyah Pfeil, Gold in the softball throw and 7th in the 50 meter run; Eli Pollard, Bronze in the tennis ball throw; and Ethan Gafford, Gold in the tennis ball throw. Each of the students received a certificate recognizing their individual achievements. This is the first year Unit 10 has had a formal Special Olympics team, which is under the direction of Coaches Angie McGinnis and Alicia Furlow.

On behalf of the board, Mr. Peccola congratulated all of these students and wished them well in the coming year.

Superintendent's Report

7. Dr. Skertich said the 2025-26 school year is quickly approaching, with centralized registration on July 22. Building principals returned today, the institute day for staff will be August 11 and students return on August 13. He shared a summary of energy savings stemming from the solar arrays installed at CMS, Kreitner and Webster. Savings for the first quarter were about $34,000, with a projected yearly savings of $108,000. Kreitner's array actually generated a net metering credit in March and April, with more electricity produced than what the building needed. The district is in the first year of a five-year lease with Renewable Energy Evolution on these arrays. Dr. Skertich also gave an update on the status of federal funding relating to the Title II and III funds. The larger Title I and IDEA grants have been released, but any delay in Title II and Title III funds may require the district to reallocate resources to maintain current interventions and programs. The administration will continue to monitor the situation in the weeks and months ahead.

Financial Report

8. Mrs. Hadjan reviewed the financial summary for the four main operating funds as of June 30, 2025, which is the end of the fiscal year. She shared beginning fund balances, revenue, expenditure and ending fund balance figures for those funds. Her figures reflect amounts from the amended budgets. She is anticipating proration from the state in transportation reimbursement, possibly in the 60% range for special education and 70% range for regular transportation. The district received all four payments for mandated categoricals during the 2025 fiscal year. There were no real estate tax funds received in June, but those payments will resume in July. Mrs. Hadjan reviewed snapshot reports for the Unit budget and the AVC budget and discussed where each fund is as far as being under or over budget for the year to date.

Special Education & Related Services Report

9. Mrs. Underwood shared some of the highlights from her written report to the board. The District Community Leadership Team is preparing to implement a Social Emotional Behavior screener for the upcoming school year. The program was piloted in grades K-8 this spring with very positive results. The program is part of the Renaissance platform and should allow for seamless implementation to help assess and address students' social emotional needs. Mrs. Underwood shared examples of how collaboration with Chestnut Health Systems continues to benefit the district and its students. This coming year will see an additional Chestnut clinician in the district, bring the total number to six. The Cartwheel Care program will continue for the second year, with services now available to staff as well as students and their families. Mrs. Underwood thanked the board

for their continued support of the special education department.

Budget Committee Update

10. Dr. Craft reported the Budget Committee met on July 14, 2025. Mr. DeWitte and Dr. Skertich provided a building and grounds update including review of a proposal to improve safety and security with upgrades to the administration building vestibule. Discussion was also held regarding the need for safety and security upgrades at the annex, and Dr. Craft would like to see that made a priority. Mr. DeWitte outlined progress on the various summer work projects, and the committee discussed the need to look at lighting at the football/soccer field in the near future. Mr. Robinson's personnel report included a recommendation to increase the rate of pay for certified substitutes and a proposal to add a second assistant athletic director. The committee also heard a proposal to offer free admission to all district athletic events for all Unit 10 students. Several of those items are on the agenda for tonight's meeting. The next budget committee meeting is scheduled for Monday, August 11, 2025 at 5:00 p.m.

Freedom of Information Requests

11. Mr. Peccola said the following Freedom of Information Requests had been received:

    (a) 6/18/25 Request from Owen Wang of Lake County Gazette for student information. Responded 6/25/25.

    (b) 7/1/25 Request from Kyrie Reitz from Mackinac Center for Public Policy for information on unions and union dues. Complied 7/8/25.

    (c) 5/28/25 Request from Mike Vichich for purchasing information. Responded on 5/28/25 and 6/2/25.

Approval of Minutes of Regular Meeting of 06/23/25 (Motion Passed)

12. A motion was made by Reulecke and seconded by Soehlke that the minutes listed below be approved. Motion passed on roll call vote as follows: Billy, yes; Hasamear, abstain; Stutts, abstain; Craft, yes; Soehlke, yes; Reulecke, yes; Peccola, yes.

    - Regular Meeting – June 23, 2025
    - Closed Session – Regular Meeting – June 23, 2025

Approval of Board Bills (Motion Passed)

13. A motion was made by Reulecke and seconded by Hasamear that the Board bills for the Area Vocational Center Budget and the Unit 10 General Budget presented for payment on July 21, 2025, and attached to these minutes as Exhibit E-7 be approved and that the Treasurer be authorized to sign checks for same. Motion passed on roll call vote as follows: Billy, yes; Hasamear, yes; Stutts, yes; Craft, yes; Soehlke, yes; Reulecke, yes; Peccola; yes.

Approval of Monthly

14. A motion was made by Reulecke and seconded by Stutts that the

Financial Statements (Motion Passed)

monthly financial statements for Collinsville Community Unit School District No. 10 and the Collinsville Area Vocational Center for June, 2025 be approved and attached to these minutes as Exhibit E-8. Motion passed unanimously on voice vote.

Approval of District Office Vestibule Improvements (Motion Passed)

15. A motion was made by Reulecke and seconded by Craft to approve the quote from Millennium Construction for $39,870 for the improvement of the administrative office vestibule. Motion passed on roll call vote as follows: Billy, yes; Hasamear, yes; Stutts, yes; Craft, yes; Soehlke, yes; Reulecke, yes; Peccola, yes.

Approval of Free Student Admission to Unit #10 Home Athletic Events (Motion Passed)

16. A motion was made by Reulecke and seconded by Hasamear to approve allowing Collinsville CUSD #10 students to receive free admission to home athletic events, as presented in Exhibit E-10.2. Mr. Smith and Dr. Skertich clarified that the free admission would apply to all home athletic events in the district, not just at CHS. Motion passed unanimously on voice vote.

Presentation of Board Policy Updates

17. Dr. Skertich said this is the first reading of the Press Plus Policy Update 119, which primarily consists of some legal language changes and a procedural 5 year review of some policies with no changes. The updates will be on the agenda for consideration at the August 18 regular meeting, and Dr. Skertich said board members could contact him in the meantime if there are any questions or concerns.

Closed Session (Motion Passed)

18. A motion was made by Reulecke and seconded by Stutts that the Board adjourn to Closed Session to discuss appointment, employment, compensation, discipline, performance or dismissal of a specific employee or legal counsel for the public body, pursuant to 5 ILCS 120/2(c)(1); collective negotiating matters or deliberations concerning salary schedules for one or more classes of employees, pursuant to 5 ILCS 120/2(c)(2); pending or probable litigation against, affecting or on behalf of the public body, pursuant to 5 ILCS 120/2(c)(11); and discussion of the minutes of a meeting that was lawfully closed under OMA, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated by Section 2.06, pursuant to 5 ILCS 120/2(c)(21). Motion passed on roll call vote as follows: Billy, yes; Hasamear, yes; Stutts, yes; Craft, yes; Soehlke, yes; Reulecke, yes; Peccola, yes. (7:15 p.m.)

Return to Open Session

19. The Regular Meeting returned to Open Session at 7:56 p.m. Those members present on roll call were: Billy, Hasamear, Stutts, Craft, Soehlke, Reulecke and Peccola.

Report on Closed Session Discussion

20. Mrs. Reulecke reported that during Closed Session the Board discussed the following:

1. Appointment, employment, compensation, discipline, performance or dismissal of a specific employee or legal counsel for the public body, pursuant to 5 ILCS 120/2(c)(1);
2. Collective negotiating matters or deliberations concerning salary schedules for one or more classes of employees, pursuant to 5 ILCS 120/2(c)(2);
3. Pending or probable litigation against, affecting or on behalf of the public body, pursuant to 5 ILCS 120/2(c)(11); and
4. Discussion of the minutes of a meeting that was lawfully closed under OMA, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated by Section 2.06, pursuant to 5 ILCS 120/2(c)(21).

Approval of Action on the Board's Semi-Annual Review of Closed Session Minutes (Motion Passed)

21. A motion was made by Reulecke and seconded by Stutts that all closed session minutes not previously released shall remain confidential and not released, as the need for confidentiality still exists as to all or part of those minutes. Motion passed on roll call vote as follows: Billy, yes; Hasamear, yes; Stutts, yes; Craft, yes; Soehlke, yes; Reulecke, yes; Peccola, yes.

Approval to Delete Closed Session Verbatim Minutes (Motion Passed)

22. A motion was made by Reulecke and seconded by Soehlke to approve the deletion of closed session verbatim minutes, as presented in Exhibit E-12.2. Motion passed on roll call vote as follows: Billy, yes; Hasamear, yes; Stutts, yes; Craft, yes; Soehlke, yes; Reulecke, yes; Peccola, yes.

Approval of Resignations of Non-Certified Employees (Motion Passed)

23. A motion was made by Reulecke and seconded by Billy to approve the resignations of the following non-certified employees, effective the end of the 2024-25 school year. Motion passed unanimously on voice vote.

    Tasey Fritsch, Hollywood Heights Educational Assistant;
    Bryce Ellis, CHS Educational Assistant;
    Clarissa Bell, Webster Educational Assistant; and
    Cecilia Eiland, CHS Educational Assistant.

Approval of Resignations of Certified Employees (Motion Passed)

24. A motion was made by Reulecke and seconded by Hasamear to approve the resignations of the following certified employees, effective the end of the 2024-25 school year. Motion passed unanimously on voice vote.

    Maria Garcia-Avalos, CHS Math teacher;
    Katilyn Lamar, CMS Math teacher;
    Cayla Seaton, DIS Special Education teacher; and
    Darius Gilbert, CHS Science teacher.

Approval of Resignation of Coach (Motion Passed)

25. A motion was made by Reulecke and seconded by Soehlke to approve the resignation of Darius Gilbert, CHS Girls Assistant Track and Field Coach, effective the end of the 2024-25 season. Motion passed unanimously on voice vote.

Approval of Employment of Non-Certified Employee (Motion Passed)

26. A motion was made by Reulecke and seconded by Craft to approve the employment of Ronnie Achenbach as DIS Lt. Maintenance, effective July 14, 2025. Motion passed unanimously on voice vote.

Approval of Employment of Certified Employees (Motion Passed)

27. A motion was made by Reulecke and seconded by Stutts to approve the employment of the following certified employees, effective with the 2025-26 school year, pending employment requirements. Motion passed unanimously on voice vote.

Ricki Merlak, DIS Special Education teacher;
Kelsie Wombacher, CMS Math teacher;
David Rensing, CAVC Electronics teacher; and
Jayme Greer, CHS Math teacher.

Approval of Coaches (Motion Passed)

28. A motion was made by Reulecke and seconded by Soehlke to approve the following coaches for the 2025-26 school year: Angie McGinnis as District Special Olympics Head Coach, Step 2; and Matt Pomerantz, CHS Head Boys Baseball, Step 5. Motion passed unanimously on voice vote.

Approval of Stipends (Motion Passed)

29. A motion was made by Reulecke and seconded by Billy to approve the following sponsors for the 2025-26 school year. Motion passed unanimously on voice vote.

Jacob Post, CHS Kahok Strong, Step 3;

Toni Geisen, CHS Kahok Strong, Step 3;
Adam Kress, CAVC Metal Club, Step 1;
Shane Kochanski, CHS Esports, Step 1;
Shanna Sloan, CMS Esports, Step 1; and
Amanda Kuhlman, CMS Drama Club, Step 1.

Approval to Post New Position (Motion Passed)

30. A motion was made by Reulecke and seconded by Stutts to approve adding a second Assistant Athletic Director stipend for Collinsville High School for the 2025-26 school year, as presented in Exhibit E-13.8. Motion passed unanimously on voice vote.

Approval to Increase Certified Substitute Pay (Motion Passed)

31. A motion was made by Reulecke and seconded by Soehlke that the certified substitute daily rate of pay be increased to $145 per day for the 2025-26 school year. Motion passed on roll call vote as follows: Billy, abstain; Hasamear, yes; Stutts, yes; Craft, yes; Soehlke, yes; Reulecke, yes; Peccola, yes.

Approval for Employment of Jumpstart Program Personnel (Motion Passed)

32. A motion was made by Reulecke and seconded by Soehlke to approve the employment of the certified personnel for the Jumpstart program, as shown in Exhibit E-13.10. Motion passed unanimously on voice vote.

Adjournment

33. There being no further business, Mr. Peccola declared the meeting adjourned at 8:03 p.m.

6.2. Approval of August 11, 2025 Board Minutes

COLLINSVILLE COMMUNITY UNIT SCHOOL DISTRICT NO. 10
COLLINSVILLE, ILLINOIS
Special Meeting, Monday, August 11, 2025

SUMMARY

1. Call to Order
2. Roll Call
3. Audience Input
4. Approval of Collective Bargaining Agreement Between the CCUSD #10 and the CEAA
5. Closed Session
6. Return to Open Session
7. Report on Closed Session Discussion
8. Approval of Resignations of Non-Certified Employees
9. Approval of Resignations of Certified Employees
10. Approval of Employment of Non-Certified Employees
11. Approval of Employment of Certified Employees
12. Approval of Coaches
13. Approval of Stipend Recommendations
14. Approval to Increase Non-Certified Substitute Pay
15. Approval of Administrator Salary Adjustments and Contracts/Addendum for the 2025-26 School Year
16. Approval of Non-Union, Non-Certified Wage Adjustments for the 2025-26 School Year
17. Comments by Mr. Peccola
18. Adjournment

COLLINSVILLE COMMUNITY UNIT SCHOOL DISTRICT NO. 10
COLLINSVILLE, ILLINOIS
Special Meeting, Monday, August 11, 2025
5:41 p.m.

Call to Order

1. A Special Meeting was held by the Board of Education of Collinsville Community Unit School District No. 10 on Monday, August 11, 2025 at 5:41 p.m., at the Unit #10 Administrative Annex, 123 W. Clay Street, Collinsville, Illinois.

Roll Call

2. Those members present were: Jennifer Hasamear; Michele Stutts; Dennis Craft, Treasurer; Jane Soehlke, Vice President; Vicki Reulecke, Secretary; Gary Peccola, President; and Lori Billy.

Audience Input

3. Mr. Peccola provided an opportunity for public input, and no one sought to be recognized.

Approval of Collective Bargaining Agreement Between the CCUSD#10 and the CEAA (Motion Passed)

4. A motion was made by Reulecke and seconded by Hasamear to approve the Collective Bargaining Agreement Between the Collinsville Community Unit School District #10 and the Collinsville Educational Assistants Association for 2025-2028 school years, as presented in Exhibit E-4.1. Motion passed on roll call vote as follows: Hasamear, yes; Stutts, yes; Craft, yes; Soehlke, yes; Reulecke, yes; Peccola, yes; Billy, yes.

Closed Session (Motion Passed)

5. A motion was made by Reulecke and seconded by Soehlke that the Board adjourn to Closed Session to discuss appointment, employment, compensation, discipline, performance or dismissal of specific employees or legal counsel for the public body, pursuant to 5 ILCS 120/2(c)(1); and collective negotiating matters or deliberations concerning salary schedules for one or more classes of employees, pursuant to 5 ILCS 120/2(c)(2). Motion passed on roll call vote as follows: Hasamear, yes; Stutts, yes; Craft, yes; Soehlke, yes; Reulecke, yes; Peccola, yes; Billy, yes. (5:43 p.m.)

Return to Open Session

6. The Special Meeting returned to Open Session at 6:40 p.m. Those members present on roll call were: Hasamear, Stutts, Craft, Soehlke, Reulecke, Peccola and Billy.

Report on Closed Session Discussion

7. Mrs. Reulecke reported that during Closed Session the Board discussed the following:
   1. Appointment, employment, compensation, discipline, performance or dismissal of a specific employee or legal counsel for the public body, pursuant to 5 ILCS 120/2(c)(1); and
   2. Collective negotiating matters or deliberations concerning

salary schedules for one or more classes of employees, pursuant to 5 ILCS 120/2(c)(2).

Approval of Resignations of Non-Certified Employees (Motion Passed)

8. A motion was made by Reulecke and seconded by Soehlke to approve the resignations of the following non-certified employees, effective the end of the 2024-25 school year. Motion passed unanimously on voice vote.

   Kayla Smith, CHS Educational Assistant; and
   Linda Rasp, CMS Building Monitor.

Approval of Resignations of Certified Employees (Motion Passed)

9. A motion was made by Reulecke and seconded by Hasamear to approve the resignations of the following certified personnel. Motion passed unanimously on voice vote.

   Mary Jill Witte, DIS Elementary teacher, retirement effective the end of the 2027-28 school year;

   Julie Murphy, Elementary Special Education Coordinator, retirement effective the end of the 2025-26 school year;

   Judy Madura, Renfro Special Education teacher, retirement effective June 30, 2028;

   Allison Claudson, DIS Bilingual Elementary teacher, effective the end of the 2024-25 school year;

   Stacey Mahat, Renfro Title 1 teacher, retirement effective the end of the 2027-28 school year; and

   Stacy Oxendine, Webster Title 1 teacher, retirement effective the end of the 2027-28 school year.

Approval of Employment of Non-Certified Employees (Motion Passed)

10. A motion was made by Reulecke and seconded by Stutts to approve the employment of the following non-certified employees, pending employment requirements. Motion passed unanimously on voice vote.

    <u>Effective August 11, 2025</u>:
    Judy Adams, Webster Health Care Attendant;
    Samantha Smock, CMS Building & Grounds Monitor;
    Sarah Williams, DIS Educational Assistant;
    Margaret Kiwala, Webster Educational Assistant;
    Jeseray Lewis, Webster Educational Assistant;
    Stephanie Reder, Hollywood Heights Educational Assistant;
    Anthony Eickelman, CHS Educational Assistant;
    Kaitlin Dillon, Caseyville Health Care Attendant;
    Maria Olguin-Hernandez, CMS Bilingual Educational Assistant;
    Sarah Castelli, DIS Health Care Attendant;
    Gisselle Mena, CHS Educational Assistant;
    Garland Edmonds III, CHS Student Support Specialist;

(Continued)

Annie Dorgan, District Certified Occupational Therapy Assistant;
Kitchell Deters, CMS Building and Grounds Monitor; and
Emorje Mccaleb, CMS Educational Assistant.

Effective August 13, 2025:
Kathrine Fricke, Twin Echo Relief Aide;
Tabitha Warfield, Renfro Relief Aide;
Keith Milkert, Renfro Relief Aide;
Jessica Sydow, Maryville Relief Aide;
Rhonda Eads, Caseyville Relief Aide;
Dulce Avalos-Sanchez, Kreitner Relief Aide;
Pamela Younker, CHS Cafeteria Monitor;
Brooke Romero, Renfro Relief Aide; and
Jennifer Rice, Webster Relief Aide.

Approval of Employment of Certified Employees (Motion Passed)

11. A motion was made by Reulecke and seconded by Billy to approve the employment of the following certified employees, effective with the 2025-26 school year, pending employment requirements. Motion passed unanimously on voice vote.

    Dahlia Avila, DIS Bilingual Elementary teacher; and
    Jennifer Ortiz, District Permanent Substitute.

Approval of Coaches (Motion Passed)

12. A motion was made by Reulecke and seconded by Soehlke to approve the following coaches for the 2025-26 school year. Motion passed unanimously on voice vote.

    Dorris Intermediate School:
    Brianna Slusser, Volleyball, Step 1 - split;
    Elise Halbrooks, Volleyball, Step 1 - split;
    Doug Hansel, Volleyball and Track, Step 1 - split;
    Sara Huelsmann, Volleyball, Step 1- split;
    Jenna Klucker, Track, Step 1 - split;
    Elizabeth Horn, Track, Step 1 - split;
    Jill Bryant, Track, Step 1 - split; and
    Corina Hamilton, Track, Step 1 - split.

    Collinsville Middle School:
    Amy Flowers, Assistant Softball, Step 15 – 50%; and
    Victoria Petty, Assistant Softball, Step 3 – 50%.

    Collinsville High School:
    Adam Gillespie, Varsity Girls Wrestling, Step 2;
    Branden Henson, Assistant Softball, Step 4;
    Stephen Rulo, Assistant Football, Step 5;
    Billy Yates, Assistant Football, Step 5;

(Continued)

Ricki Merlak, Volunteer Assistant Girls Golf and Volunteer Assistant Girls Basketball.

Approval of Stipend Recommendations (Motion Passed)

13. A motion was made by Reulecke and seconded by Hasamear to approve stipends for the following DIS employees. Motion passed unanimously on voice vote.

    Stephanie Madden, Young CEO, Step 1 - split;
    Amber Markus, Young CEO, Step 1 - split;
    Heather Asperger, Young CEO, Step 1 - split; and
    Jason Watts, e-Sports, Step 1.

Approval to Increase Non-Certified Substitute Pay (Motion Passed)

14. A motion was made by Reulecke and seconded by Craft that the non-certified substitute hourly rate of pay be increased to $16.50 per hour for the 2025-26 school year. Motion passed unanimously on voice vote.

Approval of Administrator Salary Adjustments and Contracts/ Addendum for the 2025-26 School Year (Motion Passed)

15. A motion was made by Reulecke and seconded by Craft to approve the 2025-26 Administrator Salary adjustments and contracts/addendum as presented in Exhibit E-6.8 as amended. Motion passed on roll call vote as follows: Hasamear, yes; Stutts, yes; Craft, yes; Soehlke, yes; Reulecke, yes; Peccola, yes; Billy, yes.

Approval of Non-Union, Non-Certified Wage Adjustments for the 2025-26 School Year (Motion Passed)

16. A motion was made by Reulecke and seconded by Soehlke to approve the 2025-26 Non-Union, Non-Certified wage adjustments, as presented in Exhibit E-6.9. Motion passed on roll call vote as follows: Hasamear, yes; Stutts, yes; Craft, yes; Soehlke, yes; Reulecke, yes; Peccola, abstain; Billy, yes.

Comments by Mr. Peccola

17. Mr. Peccola thanked Mr. Kyle Gordon and the CHS staff for the t-shirts given to the board. Dr. Skertich and Mr. Robinson shared information about the First Friday activities planned at CHS this week and invited the board to wear their shirts to show support for this event.

Adjournment

18. There being no further business, Mr. Peccola declared the meeting adjourned at 6:48 p.m.

7. **Approval of Board Bills for August 2025**

VEN-KEY	VENDOR NAME / ACH VOID DOWNLOAD / REF CATALOG / ACCOUNT NUMBER(S)	INVOICE # / DISCOUNT DESCRIPTION / DESCRIPTION	PO NUMBER / QUICK KEY	BATCH / DISC AMT / ACCOUNT LEVEL DESCRIPTION	BANK	DESCRIPTION / ADJUSTMENT DESCRIPTION	1099	LQ / FY / LQ	S / ADJ AMT / QTY	INV DATE	DUE DATE	C / CHECK NBR	NET AMOUNT / INVOICE AMOUNT / LINE AMOUNT / ACCT AMOUNT
A & H ME000	A & H MECHANICAL	085265	0000000000	08502025	AP	MARYVILLE REPAIR AND MAINT		B		03/26/2025	08/06/2025	R	$7,610.00
								25-26					$7,610.00
	20E008 2540 3230 26 000000			REP/MAINT SVC MARYVILLE									$7,610.00
						NUMBER OF INVOICES: 1							**$7,610.00**
ACCO BRA000	ACCO BRANDS	PO2122897865	0000000000	08502025	AP	PREORDER CALENDAR PAGES		B		08/13/2025	08/13/2025	R	$23.29
								25-26					$23.29
	10E002 2320 4100 00 000000			SUPERINTENDENT OFF SUPPLIES									$23.29
						NUMBER OF INVOICES: 1							**$23.29**
ACCO BRA002	ACCO BRANDS USA LLC	4729367161	0000000000	08502025	AP	REPAIR LAMINATOR		B		10/04/2025	07/30/2025	R	$581.00
								25-26					$581.00
	10E003 2410 3230 31 000000			WEBSTER ELEM PRIN OFF REP/MAIN									$581.00
						NUMBER OF INVOICES: 1							**$581.00**
AEP ENER000	AEP ENERGY	300770357907222025	0000000000	08502025	AP	CASEYVILLE ELECTRICITY		B		07/22/2025	07/30/2025	R	$13.94
								25-26					$13.94
	20E007 2540 4660 21 000000			ELECTRICITY CASEYVILLE									$13.94
AEP ENER000	AEP ENERGY	300770362507222025	0000000000	08502025	AP	CHS ELECTRICITY		B		07/22/2025	07/30/2025	R	$70,238.48
								25-26					$70,238.48
	20E007 2540 4660 22 000000			ELECTRICITY HS									$70,238.48
AEP ENER000	AEP ENERGY	300770363607242025	0000000000	08502025	AP	ELECTRIC DIS		B		07/24/2025	07/30/2025	R	$22,567.60
								25-26					$22,567.60
	20E007 2540 4660 33 000000			ELECTRICITY DORRIS									$22,567.60
AEP ENER000	AEP ENERGY	300770366907212025	0000000000	08502025	AP	KREITNER ELECTRICITY		B		07/21/2025	07/30/2025	R	$55.44
								25-26					$55.44
	20E007 2540 4660 25 000000			ELECTRICITY KREITNER									$55.44

VEN-KEY	VENDOR NAME / ACH VOID DOWNLOAD / REF CATALOG / ACCOUNT NUMBER(S)	INVOICE # / DISCOUNT DESCRIPTION / DESCRIPTION	PO NUMBER / QUICK KEY	BATCH / DISC AMT / ACCOUNT LEVEL DESCRIPTION	BANK	DESCRIPTION / ADJUSTMENT DESCRIPTION	1099	LQ / FY / LQ	S	INV DATE / ADJ AMT / QTY	DUE DATE / CHECK NBR	C	NET AMOUNT / INVOICE AMOUNT / LINE AMOUNT / ACCT AMOUNT
AEP ENER000	AEP ENERGY	300770368107252025	0000000000	08502025	AP	ELECTRIC KREITNER		B		07/25/2025	07/30/2025	R	$94.40
								25-26					$94.40
	20E007 2540 4660 25 000000			ELECTRICITY KREITNER									$94.40
AEP ENER000	AEP ENERGY	300770370407212025	0000000000	08502025	AP	HH ELECTRICITY		B		07/21/2025	07/30/2025	R	$2,960.64
								25-26					$2,960.64
	20E007 2540 4660 23 000000			ELECTRICITY HOLLY HGTS									$2,960.64
AEP ENER000	AEP ENERGY	302480825907142025	0000000000	08502025	AP	CASEYVILLE ELECTRICITY		B		07/14/2025	07/30/2025	R	$7,460.05
								25-26					$7,460.05
	20E007 2540 4660 21 000000			ELECTRICITY CASEYVILLE									$7,460.05
						NUMBER OF INVOICES: 7							**$103,390.55**
ALBERS F000	ALBERS FIRE PROTECTION	32107	0000000000	08502025	AP	CAFE FIRE PROTECTION FOR EXHAUST SYSTEMS		B		07/30/2025	08/06/2025	R	$3,400.00
								25-26					$3,400.00
	20E024 2560 3230 00 000000			MAINT/REPAIR-FOOD SERVIC EQUIP									$3,400.00
						NUMBER OF INVOICES: 1							**$3,400.00**
ALERT EL000	ALERT ELECTRIC INC	3769	0000000000	08502025	AP	CHS GYM LIGHTS INSTALL		B		08/06/2025	08/12/2025	R	$4,750.00
								25-26					$4,750.00
	20E008 2540 3230 22 000000			CHS REPAIR/MAINT									$4,750.00
ALERT EL000	ALERT ELECTRIC INC	3779	0000000000	08502025	AP	ELECTRICAL WIRING CHS		B		08/06/2025	08/12/2025	R	$14,850.00
								25-26					$14,850.00
	20E008 2540 3230 22 000000			CHS REPAIR/MAINT									$14,850.00
						NUMBER OF INVOICES: 2							**$19,600.00**
ALL PRO 002	ALL PRO TEES	APT13592	0000000000	08502025	AP	CMS BOYS BB MESH JERSEYS		B		07/21/2025	07/30/2025	R	$210.00
								25-26					$210.00
	10E045 1500 4110 27 000000			MS BOYS BSKT SUPPLIES									$210.00

VEN-KEY	VENDOR NAME / ACH VOID DOWNLOAD / REF CATALOG / ACCOUNT NUMBER(S)	INVOICE # / DISCOUNT DESCRIPTION / DESCRIPTION / QUICK KEY	PO NUMBER	BATCH	BANK	DESCRIPTION / DISC AMT / ADJUSTMENT DESCRIPTION / ACCOUNT LEVEL DESCRIPTION	1099	LQ / FY / LQ	S	INV DATE / ADJ AMT / QTY	DUE DATE / CHECK NBR	C	NET AMOUNT / INVOICE AMOUNT / LINE AMOUNT / ACCT AMOUNT
ALL PRO 002	ALL PRO TEES	APT13636	0000000000	08502025	AP	GIRLS TENNIS UNIFORMS			B	07/29/2025	07/30/2025	R	$527.00
								25-26					$527.00
	10E046 1500 4240 00 000000					CHS GIRLS TENNIS SUPPLIES							$527.00
						NUMBER OF INVOICES: 2							**$737.00**
ALL SYST000	ALL SYSTEMS IRRIGATION	STMT07162025	0000000000	08502025	AP	WORK ON SOFTBALL/BASEBALL			B	07/16/2025	08/06/2025	R	$805.00
								25-26					$805.00
	20E008 2540 3240 22 000000					REPAIR/MAINT HS ATHLETICS							$805.00
						NUMBER OF INVOICES: 1							**$805.00**
ALPHA SU000	ALPHA SUPPLY CORP	176722	0000000000	08502025	AP	SUMMIT MAINT SUPPLIES			B	07/23/2025	08/06/2025	R	$1,593.00
								25-26					$1,593.00
	20E008 2540 4100 29 000000	29				MAINT SUPPLIES SUMMIT							$1,593.00
						NUMBER OF INVOICES: 1							**$1,593.00**
ALVAH M 000	ALVAH M SQUIBB COMP INC	1-0015	0102600006	08502025	AP	Lesson plan and Class record books			B	07/24/2025	07/30/2025	R	$301.36
								25-26					$301.36
	100	No. 9LCR Class record book						F		20.00			$133.80
	10E049 1130 4120 00 000000					CHS WAREHOUSE SUPPLIES							$133.80
	110	No. LP4OS Lesson plan books						F		20.00			$147.80
	10E049 1130 4120 00 000000					CHS WAREHOUSE SUPPLIES							$147.80
	120	S&H								1.00			$19.76
	10E049 1130 4120 00 000000					CHS WAREHOUSE SUPPLIES							$19.76
						NUMBER OF INVOICES: 1							**$301.36**
AMAZONCO000	AMAZON.COM	1034G6WH3XFT	0112600003	08502025	AP	STEM class room			B	08/01/2025	08/13/2025	A	$177.99
								25-26					$177.99
	100 B0DK8V34F2	RAVIGIN 5000LBS Storage Shelves,71" W Garage Shelving Heavy Duty Metal Adjustable Garage Shelves, Shelving Units Industrial Shelving for Warehouse,71" W x 24" D x 69" H,Black						F		1.00			$177.99

VEN-KEY	VENDOR NAME / ACH VOID DOWNLOAD / REF / CATALOG / ACCOUNT NUMBER(S)	INVOICE # / DISCOUNT DESCRIPTION / DESCRIPTION / QUICK KEY	PO NUMBER / BATCH / BANK / DESCRIPTION / DISC AMT / ADJUSTMENT DESCRIPTION / ACCOUNT LEVEL DESCRIPTION / 1099	LQ / FY / LQ	S / INV DATE / DUE DATE / C / ADJ AMT / CHECK NBR / QTY	NET AMOUNT / INVOICE AMOUNT / LINE AMOUNT / ACCT AMOUNT
AMAZONCO000	AMAZON.COM	1034G6WH3XFT	******CONTINUED******			
	10E035 1448 4100 27 000000		MS IND/TECH EDUCAT SUPPLIES			$177.99
AMAZONCO000	AMAZON.COM	11V34TP1T7FJ	0212500029 08502025 AP PBIS SUPPLIES		B 04/01/2025 08/13/2025 A	$22.98
				25-26		$22.98
	140 B0C1DMB6S2	Marvel Spiderman Stickers for Kids, 14 Sheet Spiderman Sticker Book Set Including Puffy Stickers, 1200+ Stickers		F	1.00	$7.99
	10E003 2410 4110 31 000000		WEBSTER PBIS FUNDS			$7.99
	150 B0DBPDXFHQ	600 Pcs Roll Kids Sticker, 3 Pack in 30 Designs,1-1/2 Inch Self Adhesive Label Cartoon Reward Stickers for Kids Teacher Classroom		F	1.00	$14.99
	10E003 2410 4110 31 000000		WEBSTER PBIS FUNDS			$14.99
AMAZONCO000	AMAZON.COM	11YTJM773KLL	0062600042 08502025 AP Classroom Supplies - purchased on-line		B 08/01/2025 08/13/2025 A	$19.99
				25-26		$19.99
	110 1579825273	MerryMakers The Sour Grape Plush: 10		C	1.00	$19.99
	10E021 1220 4100 00 260000		IDEA FLO THRU - SUPPLIES			$19.99
AMAZONCO000	AMAZON.COM	1343CVD77KMV	0062600035 08502025 AP Purchased on-line		B 08/01/2025 08/13/2025 A	$856.63
				25-26		$856.63
	100 B00AARRS9Y	Jabra Speak 510 UC Wireless Bluetooth Speakerphone â€“ Outstanding Sound Quality, Portable Conference Speaker for Holding Meetings Anywhere - Certified for Zoom & Google Meet		P	2.00	$193.24
	10E021 1220 4100 00 260000		IDEA FLO THRU - SUPPLIES			$193.24
	110 B08FBGMG2X	Amazon Basics DisplayPort to HDMI Display Cable for HDTV, Monitor, Projector, Uni-Directional, 4k@60Hz, 1920x1200, 1080p, Gold-Plated Plugs, 3 Foot, Black		P	10.00	$74.90

VEN-KEY	VENDOR NAME / ACH VOID DOWNLOAD / REF / CATALOG / ACCOUNT NUMBER(S)	INVOICE # / DISCOUNT DESCRIPTION / DESCRIPTION / QUICK KEY	PO NUMBER / DISC AMT / ACCOUNT LEVEL DESCRIPTION	BATCH / BANK / 1099	DESCRIPTION / ADJUSTMENT DESCRIPTION	LQ / FY / LQ	S	INV DATE / ADJ AMT / QTY	DUE DATE / CHECK NBR	C	NET AMOUNT / INVOICE AMOUNT / LINE AMOUNT / ACCT AMOUNT
AMAZONCO000	AMAZON.COM	1343CVD77KMV	******CONTINUED******								
	10E021 1220 4100 00 260000		IDEA FLO THRU - SUPPLIES								$74.90
	120 B093WRT5MJ	iPad Charger iPhone Fast Charger 12W USB Wall Charger Foldable Portable Travel Plug with USB Charging Modem Cables Compatible with iPhone, iPad, iPad mini, iPad Air 1/2/3, Airpod				P		40.00			$399.60
	10E021 1220 4100 00 260000		IDEA FLO THRU - SUPPLIES								$399.60
	130 B0CL9NL3FT	T6715 T6716 Ink Maintenance Box for WF C5790 C5290 C5710 M5298 M5799 C5210 M5299 C529 C579R ET8700,Waste Ink Tank (2pcs)				P		1.00			$18.99
	10E021 1220 4100 00 260000		IDEA FLO THRU - SUPPLIES								$18.99
	140 B0CT53PXYR	DinoFire USB Type C Wireless Presenter Remote Presentation Clicker,Volume Control PowerPoint Clicker with Red Pointer Long Range PPT Slide Advancer for Mac Laptop PC Computer				P		10.00			$169.90
	10E021 1220 4100 00 260000		IDEA FLO THRU - SUPPLIES								$169.90
AMAZONCO000	AMAZON.COM	13Y3CVD74VGG	0052600002 08502025 AP		CHS Perkins		B	08/01/2025	08/13/2025	A	$243.51
						25-26					$243.51
	100 B00006IFGP	Sharpie King Size Permanent Markers Chisel Tip Markers for Work & Industrial Use 12 Count				F		1.00			$16.88
	10E072 1110 4100 00 000000		PERKINS GRANT SUPPLIES								$16.88
	110 B002OB49JQ	Oxford 31EE Ruled Index Cards, 3" x 5", White, 1,000 Cards (10 Packs of 100) (31)				F		1.00			$9.01
	10E072 1110 4100 00 000000		PERKINS GRANT SUPPLIES								$9.01
	120 B006P1EQIA	Neenah Paper 40311 Exact Index Card Stock, 90lb, 94 Bright, 8 1/2 x 11, White, 250 Sheets, (Pack of 1)				F		3.00			$37.71
	10E072 1110 4100 00 000000		PERKINS GRANT SUPPLIES								$37.71

VEN-KEY	VENDOR NAME / ACH VOID DOWNLOAD / REF / CATALOG / ACCOUNT NUMBER(S)	INVOICE # / DISCOUNT DESCRIPTION / DESCRIPTION / QUICK KEY / ACCOUNT LEVEL DESCRIPTION	PO NUMBER / BATCH / BANK / DISC AMT / 1099	DESCRIPTION / ADJUSTMENT DESCRIPTION	LQ / FY / LQ	S	INV DATE / ADJ AMT / QTY	DUE DATE / CHECK NBR	C	NET AMOUNT / INVOICE AMOUNT / LINE AMOUNT / ACCT AMOUNT
AMAZONCO000	AMAZON.COM	13Y3CVD74VGG ******CONTINUED******								
	130 B07YXNZ4V2	DYMO Authentic Lt Paper Labeling Tape for LetraTag Label Makers, 1/2" (12mm), Black Print On White Tape, 6-Pack			F		1.00			$15.79
	10E072 1110 4100 00 000000			PERKINS GRANT SUPPLIES						$15.79
	140 B081JY2RTV	TIMKEN 6205-ZZ 2PACK Double Metal Seal Bearings 25x52x15mm, Pre-Lubricated and Stable Performance and Cost Effective, Deep Groove Ball Bearings			F		1.00			$12.94
	10E072 1110 4100 00 000000			PERKINS GRANT SUPPLIES						$12.94
	150 B082CLHSPD	Rarlan Wood-Cased #2 HB Pencils, Pre-sharpened, 200 Count Bulk Pack			F		1.00			$19.99
	10E072 1110 4100 00 000000			PERKINS GRANT SUPPLIES						$19.99
	160 B08MBF61DH	Sharpie Tank Highlighters, Fluorescent And Pastel Highlighters, Chisel Tip, Highlighter Markers Set, Assorted Colors, Value Pack, 36 Count - School, Office, Teacher Supplies			F		1.00			$18.99
	10E072 1110 4100 00 000000			PERKINS GRANT SUPPLIES						$18.99
	170 B09C6R4VSQ	J-B Weld ClearWeld 5 Minute Epoxy, Clear, Syringe, 2 Pack, 50112-2			F		1.00			$12.12
	10E072 1110 4100 00 000000			PERKINS GRANT SUPPLIES						$12.12
	180 B09QLMLD65	Kleenex Ultra Soft Facial Tissues, 18 Flat Boxes, 120 Tissues per Box, 3-Ply (2,160 Total Tissues), Packaging May Vary			F		1.00			$29.90
	10E072 1110 4100 00 000000			PERKINS GRANT SUPPLIES						$29.90
	190 B0D9YMMPL2	File Folder, PANDRI 120 Pack Colored File Folder, 1/3 Cut Tab, Letter Size, Assorted 12 Colors Filing Folder for Office School Business			F		1.00			$26.99
	10E072 1110 4100 00 000000			PERKINS GRANT SUPPLIES						$26.99
	200 B0DMWLW3GK	(36 Pack) Sticky Notes 3x3 in Post, 9 Bright Colors Self-Stick Note Pads it, Strong Adhesive, Easy to Post for Home, Office, Notebook			F		1.00			$16.99

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AMAZONCO000	AMAZON.COM	13Y3CVD74VGG	******CONTINUED******			
	10E072 1110 4100 00 000000		PERKINS GRANT SUPPLIES			$16.99
	210 B0F16JTH4W	EXPO Dry Erase Markers, Low Odor Ink, Assorted Fashion Colors, Chisel Tip, 40 Count		F	1.00	$26.20
	10E072 1110 4100 00 000000		PERKINS GRANT SUPPLIES			$26.20
AMAZONCO000	AMAZON.COM	14LHJWY76QD	1002600007 08502025 AP Binder dividers for Trish Steelman		B 08/01/2025 08/13/2025 A	$12.58
				25-26		$12.58
	100 B0CLTXCTGQ	8-Tab Binder-Dividers with Tabs, Write & Erase Divider Tabs for 3 Ring Binders with 3 Holes 8 Pastel Colors, 16pcs, (8 Tabs-2 Pack)		F	2.00	$12.58
	10E002 2524 4100 00 000000		PAYROLL OFFICE SUPPLIES			$12.58
AMAZONCO000	AMAZON.COM	14X744VM4WDQ	0062600036 08502025 AP Purchased on-line		B 08/01/2025 08/13/2025 A	$689.04
				25-26		$689.04
	100 B01054S5FM	Screen Mom Screen Cleaner Spray and Microfiber Cloth 16oz Screen Cleaner Spray and Wipe for TV, Laptop, Computer, Phone, iPad, Car Screen Cleaning Kit Electronic Cleaner Spray		F	44.00	$689.04
	10E021 1220 4100 00 260000		IDEA FLO THRU - SUPPLIES			$689.04
AMAZONCO000	AMAZON.COM	14X744VMCDJN	0062600038 08502025 AP Purchased on-line		B 08/01/2025 08/13/2025 A	$159.53
				25-26		$159.53
	100 B0D46KKMWR	SUPFIVES 2024 iPad Pro 11 Inch Case M4 (5th Generation), with Screen Protector/Shoulder Strap/Pencil Holder/Handle/Rotating Stand, Black		F	7.00	$159.53
	10E021 2140 4100 20 260000		IDEA FLO THRU PSYCH MATERIALS			$159.53

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AMAZONCO000	AMAZON.COM	1CFXMTPG9DGY	1002600009	08502025	AP	LEGAL PAPER & LABELS			B	08/01/2025	08/13/2025	A	$68.96
								25-26					$68.96
	100 B00006B8FZ	Avery Easy Peel Printable Address Labels with Sure Feed, 1" x 2-5/8" Customizable Stickers, White, 3,000 Blank Mailing Labels, Great for Mailing, Shipping, and More (5160)						F		2.00			$53.98
	10E002 2520 4100 00 000000					Dir of Finance Secr-Supplies							$53.98
	110 B000J09LH4	Hammermill Printer Paper, Premium Laser Print 24 lb, 8.5 x 14-1 Ream (500 Sheets) - 98 Bright, Made in the USA, 104612						F		1.00			$14.98
	10E002 2520 4100 00 000000					Dir of Finance Secr-Supplies							$14.98
AMAZONCO000	AMAZON.COM	1D1TQYKQ6XND	0142600005	08502025	AP	Mac mini dock for J. Arnold (2nd order of 3)			B	08/01/2025	08/13/2025	A	$754.80
								25-26					$754.80
	100 B0CHMGYYND	RayCue Mac Hub & Stand with SSD - Type-C, USB 3.0/2.0 Ports, Card Readers - Fits 2.5 Inch SSD, for Mac Studio, Mac Mini M1/M2						F		10.00			$754.80
	10E093 2660 4100 00 000000					TECHNOLOGY DEPT-GEN SUPPLIES							$754.80
AMAZONCO000	AMAZON.COM	1D1TQYKQCM9C	1002600017	08502025	AP	ALPHABET FILE DIVIDER			B	08/01/2025	08/13/2025	A	$12.21
								25-26					$12.21
	100 B00007M9J6	Pendaflex A-Z Top Tab Recycled Gray Pressboard 1/5-Tab File Guides, Letter, 25/Set (PN925)						F		1.00			$12.21
	10E002 2523 4100 00 000000					A/P CLERK & INS CLERK SUPPLIES							$12.21
AMAZONCO000	AMAZON.COM	1D1TQYKQDRXL	0062600040	08502025	AP	Classroom supplies - purchased on-line			B	08/01/2025	08/13/2025	A	$76.98
								25-26					$76.98
	100 B0BWJGKP2Q	Jerify 4 Pcs Wiggle Seat Flexible Inflated Wobble Cushion Stability Balance Pad Balance Disc Sensory Seat for Men Women Fitness Physical Exercise Improving Posture Home Office(Gray)						P		1.00			$36.99

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AMAZONCO000	AMAZON.COM	1D1TQYKQDRXL	******CONTINUED******								
	10E021 1220 4100 00 260000			IDEA FLO THRU - SUPPLIES							$36.99
	110 B0DCW5CBKS	Classic Bean Bag Chair, with Faux Rabbit Fur Cover for Teens and Kids, Memory Foam Bean Bag Chairs, Ultra Soft Faux Fur Fabric, 2.5 feet Round Fluffy Bean Bag Sofa				P		1.00			$39.99
	10E021 1220 4100 00 260000			IDEA FLO THRU - SUPPLIES							$39.99
AMAZONCO000	AMAZON.COM	1GWRN9GG449T	1002600016 08502025 AP	FILE FOLDERS - LAURA KRUMM			B	08/01/2025	08/13/2025	A	$68.76
						25-26					$68.76
	100 B01LYHE49W	Amazon Basics File Folders with Tabs for Filing, 1/3-Cut Tab, Assorted Positions, Letter Size, Manila, Pack of 100				F		6.00			$68.76
	10E002 2523 4100 00 000000			A/P CLERK & INS CLERK SUPPLIES							$68.76
AMAZONCO000	AMAZON.COM	1GWRN9GG4KRC	0222600002 08502025 AP	Teacher supplies			B	08/01/2025	08/13/2025	A	$97.10
						25-26					$97.10
	100 B0017TIATG	GBC Laminating Film, Rolls, Pinnacle 27 EZLoad, NAP I, 1.5 mil, 25" x 500', Blue Caps, 2 Pack (3748201EZ)				F		1.00			$97.10
	10E004 1110 4100 29 000000			SUMMIT TEACHER SUPPLIES							$97.10
AMAZONCO000	AMAZON.COM	1GWRN9GG7H1Q	1002600008 08502025 AP	BANKERS BOXES AND CHAIR MAT			B	08/01/2025	08/13/2025	A	$147.18
						25-26					$147.18
	100 B00006IC3V	Bankers Box STOR/FILE Medium-Duty Storage Boxes, FastFold, String and Button, Legal, Case of 12 (00705)				F		1.00			$103.99
	10E002 2520 4100 00 000000			Dir of Finance Secr-Suppies							$103.99
	110 B0DCMHHPSB	Desk Chair Mat for Carpet, 46"x 60" Anti-Slip Waterproof Plastic Rolling Chair Floor Mat for Home Office, Clear Heavy Duty Easy Glide Computer Chair Mat, Carpet Protector Mat for Office Chair				F		1.00			$43.19

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AMAZONCO000	AMAZON.COM	1GWRN9GG7H1Q	******CONTINUED******						
	10E002 2520 4100 00 000000		Dir of Finance Secr-Suppies						$43.19
AMAZONCO000	AMAZON.COM	1JTRCKWT4K6P	0102600012 08502025 AP Fill in school supplies		B	08/01/2025	08/13/2025	A	$67.06
				25-26					$67.06
	100 B09ZH1YZD9	Large Binder Clips 2 Inch (60 Pack), Extra Large Binder Clips Big Paper Clamps for Office and Home Supplies, Black		F	1.00				$16.99
	10E049 1130 4120 00 000000		CHS WAREHOUSE SUPPLIES						$16.99
	110 B0BFDZC6W4	Yexiya 300 Pcs Medium Binder Clips Paper Med Clips Office Supplies Paper Clamps for Teachers Students School Office Business Paperwork Supplies (Black, 1.25 Inch)		F	1.00				$32.99
	10E049 1130 4120 00 000000		CHS WAREHOUSE SUPPLIES						$32.99
	120 B0DR7YY4TV	180Pcs Small Binder Clips, Mini Binder Clips, 0.63 in/15mm Clips Office Supplies, Paper Clamps, Binder Paper Clips for Office Supplies Home School Food DIY		F	2.00				$17.08
	10E049 1130 4120 00 000000		CHS WAREHOUSE SUPPLIES						$17.08
AMAZONCO000	AMAZON.COM	1JTRCKWT6GNP	0062600053 08502025 AP EC Supplies - purchased on-line		B	08/01/2025	08/13/2025	A	$19.99
				25-26					$19.99
	110 B0CQT87BGL	Funsland Flower Garden Building Toys for Girls: 272 PCS Kids Gardening Kit Set Gifts for 3 4 5 6 7 Year Old Toddler		P	1.00				$19.99
	10E037 1220 4100 00 260000		IDEA PRESCHOOL SUPPLIES						$19.99
AMAZONCO000	AMAZON.COM	1K6P6NHG6L7G	0102600007 08502025 AP labels for office		B	08/01/2025	08/13/2025	A	$40.37
				25-26					$40.37

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AMAZONCO000	AMAZON.COM	1K6P6NHG6L7G	******CONTINUED******							
	100 B00006HPWB	Avery TrueBlock File Folder Labels, 2/3" x 3-7/16", 1,500 Printable Labels, White/Blue, Permanent (5766)			F		1.00			$25.08
	10E049 1130 4120 00 000000		CHS WAREHOUSE SUPPLIES							$25.08
	110 B0C37DV4J3	Shipping Address Labels, 1" x 2-5/8" Address Labels for Laser & Inkjet Printers, Mailing Labels for 5160, 5260, 8160, Strong Adhesive for FBA Label, Easy to Peel (100 Sheets, 3000 Labels)			F		1.00			$16.99
	10E049 1130 4120 00 000000		CHS WAREHOUSE SUPPLIES							$16.99
	120	DISCOUNT					1.00			$-1.70
	10E049 1130 4120 00 000000		CHS WAREHOUSE SUPPLIES							$-1.70
AMAZONCO000	AMAZON.COM	1K6P6NHG6W73	0112600005 08502025 AP Office Supplies			B	08/01/2025	08/13/2025	A	$150.10
					25-26					$150.10
	100 B07D7TV5J3	Amazon Basics USB-Powered Computer Speakers for Desktop or Laptop PC with Volume Control, Plug-N-Play, Black			F		1.00			$14.12
	10E048 1120 4100 00 000000		CMS MISC SUPPLIES							$14.12
	110 B07JM4RBJ5	BEAMNOVA 500 Sets of Round Button Parts Supplies 58mm / 2.28 in (Approx. 2-1/4 inch) for Button Maker Machine DIY Pin Maker, Every Set Includes Tinplate Top, Plastic Clip Bottom & Plastic Film			F		2.00			$135.98
	10E048 1120 4100 00 000000		CMS MISC SUPPLIES							$135.98
AMAZONCO000	AMAZON.COM	1KK1VRMHCCXR	0112600004 08502025 AP Office supplies			B	08/01/2025	08/13/2025	A	$25.50
					25-26					$25.50
	100 B099W5H2XT	3 X 16952 Replacement for Dymo Clear Label Tape Plastic Compatible with Dymo Letratag Refills Clear for Letra Tag LT 100H 100T QX50 Label Maker with Label Maker Refills 12mm x 4m			F		3.00			$25.50

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AMAZONCO000	AMAZON.COM	1KK1VRMHCCXR	******CONTINUED******							
	10E048 1120 4100 00 000000		CMS MISC SUPPLIES							$25.50
AMAZONCO000	AMAZON.COM	1KK1VRMHCH76	0072600011 08502025 AP	WiFi Alarm for Freezers		B	08/01/2025	08/13/2025	A	$279.93
					25-26					$279.93
	100 B0CH1B7NF9	Tuya WiFi Temperature Sensor with External 9.8ft Probe Cable, Smart Life Digital Thermometer Detector for Freezer Water Tank Pool Home Greenhouse, Upper Lower Temp Remote Alarm KONLEN			F	7.00				$279.93
	20E024 2560 3230 00 000000		MAINT/REPAIR-FOOD SERVIC EQUIP							$279.93
AMAZONCO000	AMAZON.COM	1KQ6Y6DW6RKF	0202600002 08502025 AP	SUPPLIES FOR START OF SCHOOL - BUS TAG HOLDERS, LUNCH CARD HOLDERS, ZIP TIES, CARD STOCK *PRICES CHECKED AGAINST SCHOOL SPECIALTY FOR PRICING & AVAILABILTY		B	08/01/2025	08/13/2025	A	$168.00
					25-26					$168.00
	100 B07QNSMWMF	Mifflin-USA Passport & Card Holders (Clear, 4x6 inch, 100 Pack), Extra Large (XXL) ID Name Badge Holder, Waterproof Vertical Plastic Card Holders			F	5.00				$111.50
	10E004 1110 4100 30 000000		TWIN ECHO TEACHER SUPPLIES							$111.50
	110 B07ZWFY6HD	Astrobrights Mega Collection, Colored Cardstock, Neon Pink, 320 Sheets, 65 lb/176 gsm, 8.5" x 11" - MORE SHEETS! (91681)			F	2.00				$36.98
	10E004 1110 4100 30 000000		TWIN ECHO TEACHER SUPPLIES							$36.98
	120 B0BNZG3FN5	White Zip Ties 8 Inch 2000 pack Bulk Heavy Duty Self Locking Zipties 8" Clear Nylon Cable Ties Wire Ties Wraps Tensile Strength 40 lbs for Wreath Crafts Decor Garland			F	1.00				$19.52

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AMAZONCO000	AMAZON.COM	1KQ6Y6DW6RKF	******CONTINUED******									
	10E004 1110 4100 30 000000					TWIN ECHO TEACHER SUPPLIES						$19.52
AMAZONCO000	AMAZON.COM	1M7XP1FK9T1H	0072600009	08502025	AP	TRACTOR PARTS		B	08/01/2025	08/13/2025	A	$83.20
							25-26					$83.20
	100 B08YJ9V2JF	RAParts 196-4Z4306 Valve Handle Bracket for Cross Valve Series SBA Scv-1 Ssd Ts 11161 Cd110					F		4.00			$83.20
	20E008 2540 4100 10 000000	10				MAINT SUPPLIES UNIT						$83.20
AMAZONCO000	AMAZON.COM	1MFG9PH99CHR	0102600001	08502025	AP	folders for Freshman Orientation		B	08/01/2025	08/13/2025	A	$398.80
							25-26					$398.80
	100 B0C7ZHXBVH	deegtran Retractable Ballpoint Pens, 50 Pack, Medium Point, Purple Ink, Soft Grip, No Bleed, Smooth Writing, Retro Style, Unisex, Ambidextrous					F		10.00			$189.90
	10E049 1130 4110 00 000000					HS INSTRUCTIONAL SUPPLIES						$189.90
	110 B0F3VRQXK3	50 Packs Purple Two Pocket Folders,File Folder Letter Size,8.5x11Inches File Folders for Office,School and Home,Organizer File Folder					F		10.00			$208.90
	10E049 1130 4110 00 000000					HS INSTRUCTIONAL SUPPLIES						$208.90
AMAZONCO000	AMAZON.COM	1NRTWVNK69NW	0062600041	08502025	AP	Classroom supplies - purchased on-line		B	08/01/2025	08/13/2025	A	$49.91
							25-26					$49.91
	100 B00OQQ0144	EXPO Dry Erase Markers Chisel Tip Black Low-Odor Perfect for Whiteboards Non-Porous Surfaces & Home Offices (Pack of 1 36 Count Total)					P		1.00			$22.12
	10E021 1220 4100 00 260000					IDEA FLO THRU - SUPPLIES						$22.12
	110 B0868M9MFP	Simetufy 360 Sheets 36 Multicolor Tissue Paper for Gift Bags, Small Gift Wrapping Decorative Art Rainbow 11.5" x 8" Tissue Paper Bulk for Crafts Floral Birthday Party Festival Flower Pom Pom					P		1.00			$8.99

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AMAZONCO000	AMAZON.COM	1NRTWVNK69NW	******CONTINUED******								
	10E021 1220 4100 00 260000		IDEA FLO THRU - SUPPLIES								$8.99
	130 B0CZ6MN7RR	LovesTown Happy Birthday Rubber Bracelets for Kids Classroom, Silicone Stretch Wristbands for Birthday Party				P		1.00			$8.81
	10E021 1220 4100 00 260000		IDEA FLO THRU - SUPPLIES								$8.81
	140 B0DMFFJDLM	Decorably 50 Pack 6x4in Happy Birthday Cards for Kids Bulk with Envelopes and Stickers, 10 Colorful Designs Kids Birthday Cards Assortment Box for Students, Work, Office, with Printed Message Inside				P		1.00			$9.99
	10E021 1220 4100 00 260000		IDEA FLO THRU - SUPPLIES								$9.99
AMAZONCO000	AMAZON.COM	1PPNXVJ44QKQ	0082600018 08502025 AP		Supplies for PD for Institute day. Purchased with Title IV Funds.		B	08/01/2025	08/13/2025	A	$77.43
						25-26					$77.43
	100 B01GCLS32M	42pcs Felt Fabric Sheet 4"x4" Assorted Color DIY Craft Squares Nonwoven 1mm Thick				F		1.00			$6.48
	10E040 2210 4100 00 250000		TITLE IV SSAE-PROF D MATERIALS								$6.48
	110 B071LTSBV2	MOMODA BAODLON 50 Colors Fibre Wool Yarn Roving for Needle Felting Hand Spinning DIY Craft Materials				F		2.00			$31.98
	10E040 2210 4100 00 250000		TITLE IV SSAE-PROF D MATERIALS								$31.98
	120 B07HNS6SJ4	Finger Protectors [Flex Series - 12-Pack] Silicone Non-Stick Finger Covers | Purple | Small (6) / Medium (6) for Hot Glue | Sewing | Adhesives | Scrapbooking				F		1.00			$14.99
	10E040 2210 4100 00 250000		TITLE IV SSAE-PROF D MATERIALS								$14.99
	130 B0BR7X6QVZ	AMZQNART 8 Pack Crafts Foam Blocks, 6x4x2 Square Polystyrene Foam Bricks for Art Sculpting, Flower Arrangements, Sculpture, Modeling, School and Home DIY.				F		1.00			$14.99

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AMAZONCO000	AMAZON.COM	1PPNXVJ44QKQ ******CONTINUED******											
	10E040 2210 4100 00 250000	TITLE IV SSAE-PROF D MATERIALS											$14.99
	140 B0BR8X65R3	Mayboos 74 Pcs Needles Wool Felting Needles Tools Needle Felting Supplies Felting Tools Needle Felting Tool with 3 Sizes Felting Needles for Beginner Professional					F		1.00				$8.99
	10E040 2210 4100 00 250000	TITLE IV SSAE-PROF D MATERIALS											$8.99
AMAZONCO000	AMAZON.COM	1PWV1QHX9WH6	0112600002	08502025	AP	office supplies		B	08/01/2025	08/13/2025	A		$283.80
							25-26						$283.80
	100 B07GVD3VYB	LockerMate Adjust-A-Shelf Locker Shelf, Easy to Use, Extends to Fit Your Locker, Black					F		30.00				$283.80
	10E048 1120 4100 00 000000	CMS MISC SUPPLIES											$283.80
AMAZONCO000	AMAZON.COM	1T7V94GMF394	0102600002	08502025	AP	Signature stamp for Mr. Wright		B	08/01/2025	08/13/2025	A		$25.00
							25-26						$25.00
	100 B0DH8LLCSS	Custom Signature Stamp - Personalized Insignia - Self-Inking - Your Choice of 7 Ink Colors! (2, Medium)					F		1.00				$25.00
	10E049 1130 4120 00 000000	CHS WAREHOUSE SUPPLIES											$25.00
AMAZONCO000	AMAZON.COM	1WTK9XCL4CCQ	0212600001	08502025	AP	supplies		B	08/01/2025	08/13/2025	A		$333.59
							25-26						$333.59
	100 B00006IC2M	VELCRO Brand 5 Ft x 3/4 In | White Tape Roll with Adhesive | Cut Strips to Length | Sticky Back Hook and Loop Fasteners | Perfect for Home, Office or Classroom					F		3.00				$14.91
	10E004 1110 4100 31 000000	WEBSTER ELEM TEACHER SUPPLIES											$14.91
	110 B00008PXC0	DYMO LT Labels Variety Pack, 1/2-Inch x 13-Foot Rolls, Black Print, 3 Rolls, for LetraTag Label Makers					F		1.00				$16.89

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AMAZONCO000	AMAZON.COM	1WTK9XCL4CCQ ******CONTINUED******										
	10E004 1110 4100 31 000000					WEBSTER ELEM TEACHER SUPPLIES						$16.89
	120 B000J07BRQ	Scotch Heavy Duty Shipping and Moving Packing Tape, Clear, Packing and Moving Supplies, 1.88 in. x 22.2 yd., 6 Tape Rolls with Dispensers					F		3.00			$31.62
	10E004 1110 4100 31 000000					WEBSTER ELEM TEACHER SUPPLIES						$31.62
	130 B002Q773YQ	Staples Binder Paper Clips, 3/8 Inch Capacity, Small, 144-Pack, Black					F		1.00			$13.98
	10E004 1110 4100 31 000000					WEBSTER ELEM TEACHER SUPPLIES						$13.98
	140 B006ARJVZM	ScotchBlue Original Multi-Surface Painters Tape, 1 Inch Wide (0.94 In. x 60 Yds), 6 Rolls, Blue Paint Tape Protects Surfaces and Removes Easily, Masking Tape for Indoor and Outdoor Use (2090-24EP6)					F		1.00			$17.49
	10E004 1110 4100 31 000000					WEBSTER ELEM TEACHER SUPPLIES						$17.49
	150 B01LYHE49W	Amazon Basics File Folders with Tabs for Filing, 1/3-Cut Tab, Assorted Positions, Letter Size, Manila, Pack of 100					F		2.00			$25.68
	10E004 1110 4100 31 000000					WEBSTER ELEM TEACHER SUPPLIES						$25.68
	160 B07734BPB6	Samsill 200 Pack Heavy Duty Sheet Protectors, Non-Glare, 8.5x11 Inch Page Protectors for 3 Ring Binder, Letter Size Protectors, Reinforced Holes, Non-Glare Protector, Top Loading, Acid Free					F		1.00			$15.10
	10E004 1110 4100 31 000000					WEBSTER ELEM TEACHER SUPPLIES						$15.10
	170 B079ZV816K	Amazon Basics Desktop Stapler with 1000 Staples, Office Stapler, Lightweight, Easy to Use, 25 Sheet Capacity, Non-Slip, Black, 3 Pack					F		2.00			$14.96
	10E004 1110 4100 31 000000					WEBSTER ELEM TEACHER SUPPLIES						$14.96

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AMAZONCO000	AMAZON.COM	1WTK9XCL4CCQ ******CONTINUED******										
	180 B07W94RVM6	Blue Summit Supplies Plastic File Folders, 1/3 Cut Tab, Heavy Duty Multi Colored Poly Folders, Letter Size, 30 Pack					F		1.00			$19.59
	10E004 1110 4100 31 000000	WEBSTER ELEM TEACHER SUPPLIES										$19.59
	190 B07X3HTTNT	SHARPIE Markers SAN-30001 Fine Point Permanent, Black; 12/Pk					F		2.00			$31.00
	10E004 1110 4100 31 000000	WEBSTER ELEM TEACHER SUPPLIES										$31.00
	200 B08GY5LVNH	(24 Pads) Sticky Notes 3x3 in 100 Sheets/Pad, Self-Sticky Note Pads, 6 Bright Colors Super Sticky Pads - Easy to Post for School, Office Supplies, Desk Accessories					F		1.00			$17.59
	10E004 1110 4100 31 000000	WEBSTER ELEM TEACHER SUPPLIES										$17.59
	210 B09GKDNGPX	Lzerking Correct Correction Tape,White,32-Count,Transparent Dispenser Shows How Much Tape is Remaining					F		1.00			$19.99
	10E004 1110 4100 31 000000	WEBSTER ELEM TEACHER SUPPLIES										$19.99
	220 B09GX5PBV5	Oxford Index Cards, 500 Pack, 4x6 Index Cards, Ruled on Front, Blank on Back, White, 5 Packs of 100 Shrink Wrapped Cards (40178)					F		2.00			$12.84
	10E004 1110 4100 31 000000	WEBSTER ELEM TEACHER SUPPLIES										$12.84
	230 B0C2H349LK	Jwxstore Double Sided Tape Heavy Duty, 16.5FT Nano Double Sided Adhesive Tape, Clear Mounting Tape Picture Hanging Adhesive Strips, Removable Wall Tape Sticky Poster Decor Carpet Tape					F		1.00			$8.99
	10E004 1110 4100 31 000000	WEBSTER ELEM TEACHER SUPPLIES										$8.99
	240 B0C7WP4Z7V	1InTheOffice Standard Staples, Staples for Stapler, Replacement Staples, 1/4" Leg Length, 5,000 Staples/Pack, 5 Pack					F		1.00			$13.98

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AMAZONCO000	AMAZON.COM	1WTK9XCL4CCQ	******CONTINUED******									
	10E004 1110 4100 31 000000					WEBSTER ELEM TEACHER SUPPLIES						$13.98
	250 B0D1FNPD7B	ARCOBIS Cork Board White Board Combo, 36 x 24 Inch Bulletin Board-Gold Frame, Magnetic Dry Erase Board & Corkboard for Wall, Vision Board for Home, Office, School					F		1.00			$49.99
	10E004 1110 4100 31 000000					WEBSTER ELEM TEACHER SUPPLIES						$49.99
	260 B0DBHS2MRN	150 PCS Reusable Cable Ties with Hook and Loop, Multi-purpose Adjustable Cable Management Wire Ties Cable Straps for Organizing Home, Office and Data Centers (Black, 4"-6"-8")					F		1.00			$8.99
	10E004 1110 4100 31 000000					WEBSTER ELEM TEACHER SUPPLIES						$8.99
AMAZONCO000	AMAZON.COM	1XKDYLT46WAC	1002600011	08502025	AP	LABELS		B	08/01/2025	08/13/2025	A	$24.76
							25-26					$24.76
	100 B00006B8FZ	Avery Easy Peel Printable Address Labels with Sure Feed, 1" x 2-5/8" Customizable Stickers, White, 3,000 Blank Mailing Labels, Great for Mailing, Shipping, and More (5160)					F		1.00			$24.76
	10E002 2520 4100 00 000000					Dir of Finance Secr-Suppies						$24.76
AMAZONCO000	AMAZON.COM	1YHGXDGM1FW9	0092600002	08502025	AP	2 Desk Chairs 1 desk calendar		B	08/01/2025	08/13/2025	A	$445.85
							25-26					$445.85
	100 B00DCCWJY8	Serta Comfort Ergo Executive Office Chair, Ergonomic Mid-Back Design with Lumbar Support, Semi-Plush Double-Layer Seat Cushion, Padded Armrests, Swivel Metal Base, Bonded Leather, Black					F		1.00			$142.10
	10E006 2330 4100 00 250000					TITLE I OFFICE SUPPLIES						$142.10
	110 B00T07KDL0	Serta Lautner Executive Home Office Desk Chair, Ergonomic High-Back with Adjustable Lumbar and Body Pillows, SmartLayers and ComfortCoils Technology, Mesh and Bonded Leather, Black & White					F		1.00			$290.17

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AMAZONCO000	AMAZON.COM	1YHGXDGM1FW9	******CONTINUED******											
	10E006 2330 4100 00 250000					TITLE I OFFICE SUPPLIES							$290.17	
	120 B07HKGGSY5	Monthly Planner 2025-2026 - JUL 2025 - DEC 2026 Planner/Calendar,18 Monthly Planner with Contacts & Passwords, 8.5" x 11" Planner 2025-2026, Thick Paper, Black						F		1.00			$5.99	
	10E006 2330 4100 00 250000					TITLE I OFFICE SUPPLIES							$5.99	
	130 B0F4K6B99N	Desk Calendar 2025-2026, 18 Months Calendar Runs until Dec 2026 - Large 17" x 12" Desktop/Wall Monthly Calendar for Home School, or Office - Vintage Floral						F		1.00			$7.59	
	10E006 2330 4100 00 250000					TITLE I OFFICE SUPPLIES							$7.59	
						NUMBER OF INVOICES: 31							**$5,881.53**	
AMELIREI000	AMELIA, REICH	REIMBURSE07072025	0000000000	08502025	AP	REIMBURSE TRIP TO LV			B	07/07/2025	07/30/2025	R	$141.60	
								25-26					$141.60	
	10E049 1130 3320 00 000000					CHS PROFESSIONAL TRAVEL							$141.60	
						NUMBER OF INVOICES: 1							**$141.60**	
AMEREN I000	AMEREN ILLINOIS	042429329507252025	0000000000	08502025	AP	TE ELECTRICITY			B	07/25/2025	07/30/2025	R	$77.04	
								25-26					$77.04	
	20E007 2540 4660 30 000000					ELECTRICITY TWIN ECHO							$77.04	
AMEREN I000	AMEREN ILLINOIS	291679313107242025	0000000000	08502025	AP	DIS ELECTRICITY			B	07/24/2025	07/30/2025	R	$40.94	
								25-26					$40.94	
	20E007 2540 4660 33 000000					ELECTRICITY DORRIS							$40.94	
AMEREN I000	AMEREN ILLINOIS	546821745007302025	0000000000	08502025	AP	MARYVILLE ELECTRICITY			B	07/30/2025	07/30/2025	R	$51.69	
								25-26					$51.69	
	20E007 2540 4660 26 000000					ELECTRICITY MARYVILLE							$51.69	

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AMEREN I000	AMEREN ILLINOIS	741654849307212025	0000000000	08502025	AP	HH NATURAL GAS			B	07/21/2025	07/30/2025	R	$75.14
								25-26					$75.14
	20E007 2540 4650 23 000000					NATURAL GAS HOLLYWOOD HEIGHTS							$75.14
						NUMBER OF INVOICES: 4							**$244.81**
ARNOLJER000	ARNOLD, JERI	PT REG 08042025	0000000000	08502025	AP	ONLINE PROF TRAVEL			B	08/04/2025	07/30/2025	R	$39.00
								25-26					$39.00
	10E075 2210 3320 00 250000					TITLE II- IMPR INSTR-TRAVEL							$39.00
						NUMBER OF INVOICES: 1							**$39.00**
ARROWMAR000	ARROWMARK HOME SERVICES LLC	1545	0000000000	08502025	AP	FRONT SIDEWALK CURB TE			B	08/03/2025	07/30/2025	R	$935.00
								25-26					$935.00
	20E008 2540 3230 30 000000					REP/MAINT SVC TWIN ECHO	NONEM						$935.00
ARROWMAR000	ARROWMARK HOME SERVICES LLC	1546	0000000000	08502025	AP	LABOR TO REMOVE AND REPLACE ASPHALT			B	08/13/2025	08/13/2025	R	$11,756.41
								25-26					$11,756.41
	100	CHS								1.00			$5,756.41
	20E008 2540 3230 33 000000					REPAIRS/MAINT DORRIS	NONEM						$5,756.41
	110	KREITNER								1.00			$1,000.00
	20E008 2540 3230 25 000000					REP/MAINT SVC KREITNER	NONEM						$1,000.00
	120	CMS								1.00			$3,000.00
	20E008 2540 3230 27 000000					REP/MAINT SVC MS	NONEM						$3,000.00
	130	DIS								1.00			$2,000.00
	20E008 2540 3230 33 000000					REPAIRS/MAINT DORRIS	NONEM						$2,000.00
						NUMBER OF INVOICES: 2							**$12,691.41**
ATHLETIC000	ATHLETICO PHYSICAL THERAPY	ATC-S100000849	0000000000	08502025	AP	ADDT AT SERVICES FB CAMP			B	07/28/2025	07/30/2025	R	$765.00
								25-26					$765.00
	10E049 1500 3140 00 000000					ATHLETIC TRAINING COMPANY							$765.00

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						NUMBER OF INVOICES: 1								**$765.00**
AU CONCE000	AU CONCEPT	SO0115367	0000000000	08502025	AP	DECALS CHROME FOR FB HELMETS			B	07/17/2025	07/30/2025	R	$1,886.25
								25-26					$1,886.25
	10E045 1500 4120 00 000000					CHS FOOTBALL SUPPLIES							$1,886.25
						NUMBER OF INVOICES: 1							**$1,886.25**
BAND SHO000	BAND SHOPPE	SI176209	0102500176	08502025	AP	Gloves for band			B	08/16/2025	07/30/2025	R	$87.00
								25-26					$87.00
	140	15150 long wrist cotton gloves white 1xl						F		30.00			$87.00
	10E014 1130 4130 00 000000					HS BAND UNIFORMS							$87.00
						NUMBER OF INVOICES: 1							**$87.00**
BLACKSCO000	BLACKARD, SCOTT	MILEAGE07312025	0000000000	08502025	AP	SECURITY MILEAGE 130M			B	07/31/2025	07/30/2025	R	$91.00
								25-26					$91.00
	10E001 2110 3320 00 000000					Truant Officer Travel							$91.00
						NUMBER OF INVOICES: 1							**$91.00**
BLICK AR000	BLICK ART MATERIALS	5699579	0112500127	08502025	AP	Art Supplies			B	06/26/2025	07/30/2025	R	$845.00
								25-26					$845.00
	130	Debcor Heat-Proof Kiln Cart - 24" x 36" x 32"						F		1.00			$804.00
	10E009 1120 4100 27 000000					MS ART SUPPLIES							$804.00
	240	S&H								1.00			$41.00
	10E009 1120 4100 27 000000					MS ART SUPPLIES							$41.00
						NUMBER OF INVOICES: 1							**$845.00**
BSN SPOR000	BSN SPORTS	930140405	0000000000	08502025	AP	CHS GIRLS BB			B	10/01/2025	07/30/2025	R	$1,525.25
								25-26					$1,525.25

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BSN SPOR000	BSN SPORTS	930140405	******CONTINUED******							
	10E046 1500 4110 00 000000		CHS GIRLS BASKETBALL SUPPLIES							$1,525.25
				NUMBER OF INVOICES: 1						**$1,525.25**
BUCKEYE 000	BUCKEYE	90686838	0000000000 08502025 AP	WAREHOUSE SUPPLIES	B		07/18/2025	07/30/2025	R	$5,395.94
					25-26					$5,395.94
	20E007 2540 4100 10 000000		CUSTODIAL SUPPLIES UNIT							$5,395.94
BUCKEYE 000	BUCKEYE	90686879	0000000000 08502025 AP	WAREHOUSE SUPPLIES	B		07/21/2025	07/30/2025	R	$1,776.26
					25-26					$1,776.26
	20E007 2540 4100 10 000000		CUSTODIAL SUPPLIES UNIT							$1,776.26
				NUMBER OF INVOICES: 2						**$7,172.20**
BUYERS I000	BUYERS INDUSTRIAL SUPPLY	12370	0000000000 08502025 AP	CHS MAINT SUPPLIES	B		08/01/2025	08/06/2025	R	$871.60
					25-26					$871.60
	20E008 2540 4100 22 000000	22	CHS MAINT SUPPLIES							$871.60
				NUMBER OF INVOICES: 1						**$871.60**
CARTEPHI000	CARTER, PHILIP	REIMBURSE07082025	0000000000 08502025 AP	REIMBURSE PT LV	B		07/08/2025	07/30/2025	R	$165.92
					25-26					$165.92
	10E003 2410 3320 22 000000		HS PRIN OFF TRAVEL (6*300)							$165.92
CARTEPHI000	CARTER, PHILIP	REIMBURSE07212025	0000000000 08502025 AP	MILEAGE TO IPA CONF	B		07/21/2025	07/30/2025	R	$120.40
					25-26					$120.40
	10E003 2410 3320 22 000000		HS PRIN OFF TRAVEL (6*300)							$120.40
				NUMBER OF INVOICES: 2						**$286.32**
CARTWHEE000	CARTWHEEL HEALTH SERVICES PC	1845	0000000000 08502025 AP	MENTAL HEALTH SERVICES	B		07/14/2025	07/30/2025	R	$47,800.00
					25-26					$47,800.00
	10E056 2130 3100 00 250000		STRONGER CONN-CARTWHEEL SERVIC							$47,800.00

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				NUMBER OF INVOICES: 1							**$47,800.00**
CHEMSEAR000	CHEMSEARCHFE	92 49897	0000000000 08502025 AP	DISTRICT WATER TREATMENT PROGRAM			B	08/12/2025	08/12/2025	R	$5,525.50
						25-26					$5,525.50
	100	ADMIN						1.00			$525.50
	20E008 2540 3230 01 000000			REP/MAINT SVC ADMIN							$525.50
	110	RENFRO						1.00			$1,000.00
	20E008 2540 3230 28 000000			REP/MAINT SVC RENFRO							$1,000.00
	120	DIS						1.00			$1,500.00
	20E008 2540 3230 33 000000			REPAIRS/MAINT DORRIS							$1,500.00
	130	CMS						1.00			$1,500.00
	20E008 2540 3230 27 000000			REP/MAINT SVC MS							$1,500.00
	140	WEBSTER						1.00			$1,000.00
	20E008 2540 3230 30 000000			REP/MAINT SVC TWIN ECHO							$1,000.00
CHEMSEAR000	CHEMSEARCHFE	9233760	0000000000 08502025 AP	CMS REPAIR			B	07/15/2025	08/06/2025	R	$242.50
						25-26					$242.50
	20E008 2540 3230 27 000000			REP/MAINT SVC MS							$242.50
CHEMSEAR000	CHEMSEARCHFE	9251607	0000000000 08502025 AP	WEBSTER FILTERS			B	07/29/2025	08/06/2025	R	$1,444.47
						25-26					$1,444.47
	20E008 2540 4100 31 000000		31	MAINT SUPPLIES WEBSTER							$1,444.47
				NUMBER OF INVOICES: 3							**$7,212.47**
CHRIST B000	CHRIST BROTHERS PRODUCTS LLC	A000415	0000000000 08502025 AP	CHS MAINT			B	07/10/2025	08/12/2025	R	$540.80
						25-26					$540.80
	20E008 2540 3230 22 000000			CHS REPAIR/MAINT	NONEM						$540.80
CHRIST B000	CHRIST BROTHERS PRODUCTS LLC	A000451	0000000000 08502025 AP	CHS REPAIR			B	07/14/2025	08/12/2025	R	$75.20
						25-26					$75.20
	20E008 2540 3230 22 000000			CHS REPAIR/MAINT	NONEM						$75.20

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				NUMBER OF INVOICES: 2						**$616.00**
CIFCO 000	CIFCO	180615	0000000000	08502025 AP	CMS MAINT SUPPLIES	B	07/14/2025	08/12/2025	R	$7.00
						25-26				$7.00
	20E008 2540 4100 27 000000		27	MAINT SUPPLIES CMS						$7.00
CIFCO 000	CIFCO	181596	0000000000	08502025 AP	CMS MAINT SUPPLIES	B	07/28/2025	08/12/2025	R	$43.13
						25-26				$43.13
	20E008 2540 4100 27 000000		27	MAINT SUPPLIES CMS						$43.13
CIFCO 000	CIFCO	181623	0000000000	08502025 AP	CMS MAINT SUPPLIES	B	07/29/2025	08/12/2025	R	$37.00
						25-26				$37.00
	20E008 2540 4100 27 000000		27	MAINT SUPPLIES CMS						$37.00
CIFCO 000	CIFCO	181628	0000000000	08502025 AP	CMS MAINT SUPPLIES	B	07/29/2025	08/12/2025	R	$148.00
						25-26				$148.00
	20E008 2540 4100 27 000000		27	MAINT SUPPLIES CMS						$148.00
CIFCO 000	CIFCO	181757	0000000000	08502025 AP	CHS MAINT SUPPLIES	B	07/31/2025	08/12/2025	R	$119.70
						25-26				$119.70
	20E008 2540 4100 22 000000		22	CHS MAINT SUPPLIES						$119.70
				NUMBER OF INVOICES: 5						**$354.83**
CITY OF 003	CITY OF COLLINSVILLE	1294000000077112025	0000000000	08502025 AP	SEWER/WATER SUMMIT	B	07/11/2025	07/30/2025	R	$239.95
						25-26				$239.95
	20E007 2540 3700 29 000000			WATER & SEWER SUMMIT						$239.95
CITY OF 003	CITY OF COLLINSVILLE	191800000007112025	0000000000	08502025 AP	WEBSTER SEWER/WATER	B	07/11/2025	07/30/2025	R	$2,677.00
						25-26				$2,677.00
	20E007 2540 3700 31 000000			WATER & SEWER WEBSTER						$2,677.00
CITY OF 003	CITY OF COLLINSVILLE	269400000008012025	0000000000	08502025 AP	ADMIN WATER/SEWER	B	08/01/2025	07/30/2025	R	$395.15
						25-26				$395.15

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CITY OF 003	CITY OF COLLINSVILLE	269400000008012025	******CONTINUED******										
	20E007 2540 3700 01 000000				WATER & SEWER ADMIN								$395.15
CITY OF 003	CITY OF COLLINSVILLE	272900000008012025	0000000000	08502025	AP	ANNEX WATER/SEWER			B	08/01/2025	07/30/2025	R	$137.97
								25-26					$137.97
	20E007 2540 3700 01 000000				WATER & SEWER ADMIN								$137.97
CITY OF 003	CITY OF COLLINSVILLE	3635030100008012025	0000000000	08502025	AP	WAREHOUSE WATER/SEWER CREDIT			B	08/01/2025	07/30/2025	R	$-5.50
								25-26					$-5.50
	20E007 2540 3700 01 000000				WATER & SEWER ADMIN								$-5.50
						NUMBER OF INVOICES: 5							**$3,444.57**
CITY OF 005	CITY OF COLLINSVILLE	25000000873	0000000000	08502025	AP	DIESEL FUEL			B	07/16/2025	08/12/2025	R	$541.34
								25-26					$541.34
	20E008 2540 4640 00 000000				MAINTENANCE GASOLINE								$541.34
						NUMBER OF INVOICES: 1							**$541.34**
CODEHS I000	CODEHS INC	31820	0052600001	08502025	AP	CHS Perkins Arnold			B	07/29/2025	07/30/2025	R	$3,125.00
								25-26					$3,125.00
	100	Pro teacher license HS limit 30 students 7/1/25 - 6/30/26						F	1.00				$2,730.00
	10E072 1110 4100 00 000000				PERKINS GRANT SUPPLIES								$2,730.00
	110	Teacher PD membership						F	1.00				$395.00
	10E072 1110 4100 00 000000				PERKINS GRANT SUPPLIES								$395.00
						NUMBER OF INVOICES: 1							**$3,125.00**
COLLER I000	COLLER INDUSTRIES INCORPORATED	5192467	0000000000	08502025	AP	PLASTIC NAME PLATES			B	07/24/2025	07/30/2025	R	$50.17
								25-26					$50.17
	10E049 1130 4120 00 000000				CHS WAREHOUSE SUPPLIES								$50.17

VEN-KEY	VENDOR NAME / ACH VOID DOWNLOAD / REF CATALOG / ACCOUNT NUMBER(S)	INVOICE # / DISCOUNT DESCRIPTION / DESCRIPTION	PO NUMBER / QUICK KEY	BATCH / DISC AMT / ACCOUNT LEVEL DESCRIPTION	BANK	DESCRIPTION / ADJUSTMENT DESCRIPTION	1099	LQ / FY / LQ	S	INV DATE / ADJ AMT / QTY	DUE DATE / CHECK NBR	C	NET AMOUNT / INVOICE AMOUNT / LINE AMOUNT / ACCT AMOUNT
COLLER I000	COLLER INDUSTRIES INCORPORATED	769846A	0000000000	08502025	AP	NAME PLATE			B	07/23/2025	07/30/2025	R	$20.39
								25-26					$20.39
	10E049 2410 4110 00 000000			HIGH SCHOOL OFFICE SUPPLIES									$20.39
						NUMBER OF INVOICES: 2							**$70.56**
COMPUTYP000	COMPUTYPE COMPUTER SERVICE	REQUEST07282025	0000000000	08502025	AP	522353 501.00/522354 209.00/522358 454.00			B	07/28/2025	07/30/2025	R	$1,164.00
								25-26					$1,164.00
	80E001 2365 4100 00 000000			SAFETY SUPPLIES									$1,164.00
						NUMBER OF INVOICES: 1							**$1,164.00**
CONNOR C000	CONNOR CO	S011432091.001	0000000000	08502025	AP	CHS MAINT SUPPLIES			B	07/28/2025	08/12/2025	R	$99.09
								25-26					$99.09
	20E008 2540 4100 22 000000		22	CHS MAINT SUPPLIES									$99.09
						NUMBER OF INVOICES: 1							**$99.09**
CONSTELL000	CONSTELLATION NEWENERGY	4371351	0000000000	08502025	AP	DISTRICT GAS SUPPLY CHARGES			B	07/25/2025	08/13/2025	R	$4,006.75
								25-26					$4,006.75
	100	GAS SUPPLY WEBSTER								1.00			$15.04
	20E007 2540 4650 31 000000			NATURAL GAS WEBSTER									$15.04
	110	GAS SUPPLY KREITNER								1.00			$35.25
	20E007 2540 4650 25 000000			NATURAL GAS KREITNER									$35.25
	130	GAS SUPPLY RENFRO								1.00			$4.70
	20E007 2540 4650 28 000000			NATURAL GAS RENFRO									$4.70
	150	GAS SUPPLY CASEYVILLE								1.00			$197.87
	20E007 2540 4650 21 000000			NATURAL GAS CASEYVILLE									$197.87
	160	GAS SUPPLY SUMMIT								1.00			$7.05
	20E007 2540 4650 29 000000			NATURAL GAS SUMMIT									$7.05
	170	GAS SUPPLY ANNEX								1.00			$7.52
	20E007 2540 4650 01 000000			NATURAL GAS ADMIN BLDG									$7.52
	180	GAS SUPPLY ADMIN								1.00			$8.46

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CONSTELL000	CONSTELLATION NEWENERGY	4371351	******CONTINUED******						
	20E007 2540 4650 01 000000		NATURAL GAS ADMIN BLDG						$8.46
	190	GAS SUPPLY CMS			1.00				$3,547.56
	20E007 2540 4650 27 000000		NATURAL GAS MS						$3,547.56
	200	GAS SUPPLY CHS			1.00				$121.26
	20E007 2540 4650 22 000000		NATURAL GAS - CHS						$121.26
	220	GAS SUPPLY DIS			1.00				$60.63
	20E007 2540 4650 33 000000		NATURAL GAS DORRIS						$60.63
	230	GAS SUPPLY JEFFERSON			1.00				$1.41
	20E007 2540 4650 24 000000		NATURAL GAS JEFFERSON						$1.41
			NUMBER OF INVOICES: 1						**$4,006.75**
CONTINUE001	CONTINUED.COM	INV03992	0062600028 08502025 AP purchaseorder@continued.com	B		07/22/2025	07/30/2025	R	$1,386.00
				25-26					$1,386.00
	100	SP CE School Membership		F	14.00				$1,386.00
	10E021 2210 3320 00 260000		IDEA FLO THRU-IMPR INST-TRAVEL						$1,386.00
			NUMBER OF INVOICES: 1						**$1,386.00**
COORDINA000	COORDINATED YOUTH AND HUMAN SERVIC	STMT07092025	0000000000 08502025 AP SPEC ED TUITION 13608.63 HS 4320.20 ELEM	B		07/09/2025	07/30/2025	R	$17,928.83
				25-26					$17,928.83
	10E092 4220 6800 00 000000								$17,928.83
			NUMBER OF INVOICES: 1						**$17,928.83**
COREYAMA000	COREY, AMANDA	REIMBURSE07222025	0000000000 08502025 AP REIMBURSE LV PT	B		07/22/2025	07/30/2025	R	$1,344.39
				25-26					$1,344.39
	10E069 2210 3320 00 250000		TITLE III IMPROV INST CONSULT						$1,344.39
			NUMBER OF INVOICES: 1						**$1,344.39**
COST LES000	COST LESS COPY CENTER	24458	0000000000 08502025 AP PBIS BEHAVIOR CHART	B		07/29/2025	07/30/2025	R	$179.00

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COST LES000	COST LESS COPY CENTER	24458		******CONTINUED******							
						25-26					$179.00
	10E003 2410 4100 33 000000			DORRIS PRIN OFF							$179.00
				NUMBER OF INVOICES: 1							**$179.00**
CRESCENT001	CRESCENT PARTS & EQUIPMENT	38197430-00		0000000000 08502025 AP CASEYVILLE MAINT SUPPLIES			B	07/28/2025	08/12/2025	R	$538.20
						25-26					$538.20
	20E008 2540 4100 21 000000		21	MAINT SUPPLIES CASEYVILLE							$538.20
CRESCENT001	CRESCENT PARTS & EQUIPMENT	38197432-00		0000000000 08502025 AP CHS MAINT SUPPLIES			B	07/14/2025	08/12/2025	R	$51.85
						25-26					$51.85
	20E008 2540 4100 22 000000		22	CHS MAINT SUPPLIES							$51.85
CRESCENT001	CRESCENT PARTS & EQUIPMENT	38197506-00		0000000000 08502025 AP PENETROIL			B	07/15/2025	08/12/2025	R	$18.57
						25-26					$18.57
	20E008 2540 4100 22 000000		22	CHS MAINT SUPPLIES							$18.57
CRESCENT001	CRESCENT PARTS & EQUIPMENT	38197507-00		0000000000 08502025 AP WEBSTER MAINT SUPPLIES			B	07/15/2025	08/12/2025	R	$170.85
						25-26					$170.85
	20E008 2540 4100 31 000000		31	MAINT SUPPLIES WEBSTER							$170.85
CRESCENT001	CRESCENT PARTS & EQUIPMENT	38197546-00		0000000000 08502025 AP REFUND CASEYVILLE			B	07/16/2025	08/12/2025	R	$-269.10
						25-26					$-269.10
	20E008 2540 4100 33 000000		33	MAINT SUPPLIES CIS							$-269.10
				NUMBER OF INVOICES: 5							**$510.37**
CRISIS P000	CRISIS PREVENTION INST	NAIN-174252		0000000000 08502025 AP MEMBERSHIP FEE CALVERT			B	07/11/2025	07/30/2025	R	$200.00
						25-26					$200.00
	10E021 2330 6400 00 260000										$200.00
CRISIS P000	CRISIS PREVENTION INST	NAIN167840		0000000000 08502025 AP TARA GLYNN MEMBERSHIP			B	06/14/2025	07/30/2025	R	$200.00
						25-26					$200.00

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CRISIS P000	CRISIS PREVENTION INST	NAIN167840	******CONTINUED******				
	10E021 2330 6400 00 260000						$200.00
CRISIS P000	CRISIS PREVENTION INST	NAIN168253	0000000000 08502025 AP	ANNUAL MEMBERSHIP FEE	B 25-26	06/16/2025 07/30/2025 R	$200.00 $200.00
	10E021 2330 6400 00 260000						$200.00
				NUMBER OF INVOICES: 3			**$600.00**
DAUGHKAR000	DAUGHERTY, KARI	REIMBURSE07222025	0000000000 08502025 AP	PT TO LV	B 25-26	07/06/2025 07/30/2025 R	$1,554.02 $1,554.02
	10E069 2210 3320 00 250000		TITLE III IMPROV INST CONSULT				$1,554.02
				NUMBER OF INVOICES: 1			**$1,554.02**
DE LAGE 000	DE LAGE LANDEN PUBLIC FINANCE LLC	591405598	0000000000 08502025 AP	COPIER LEASES	B 25-26	08/11/2025 08/13/2025 A	$4,926.00 $4,926.00
	30E001 5000 5040 00 000000		COPIER LEASE				$4,926.00
				NUMBER OF INVOICES: 1			**$4,926.00**
DENBOSUS000	DENBOW, SUSAN	REIMBURSE07172025	0000000000 08502025 AP	PT TO LV	B 25-26	07/06/2025 07/30/2025 R	$1,549.31 $1,549.31
	10E069 2210 3320 00 250000		TITLE III IMPROV INST CONSULT				$1,549.31
				NUMBER OF INVOICES: 1			**$1,549.31**
DIMITDAW000	DIMITROFF, DAWN	PT REG 08042025	0000000000 08502025 AP	ONLINE PT	B 25-26	08/04/2025 07/30/2025 R	$39.00 $39.00
	10E075 2210 3320 00 250000		TITLE II- IMPR INSTR-TRAVEL				$39.00
				NUMBER OF INVOICES: 1			**$39.00**
DISCOUNT001	DISCOUNT SCHOOL SUPPLY	W19620330101	0062600022 08502025 AP	Fax 1-800-879-3753	B	07/21/2025 07/30/2025 R	$95.22

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DISCOUNT001	DISCOUNT SCHOOL SUPPLY	W19620330101	******CONTINUED******										
								25-26					$95.22
	100	SEESPELL - See and Spell Picture Puzzle						F		1.00			$33.94
	10E021 1220 4100 00 260000			IDEA FLO THRU - SUPPLIES									$33.94
	110	PIPE - Colorations Pipe Cleaners, Asst Colors, 100 Pack						F		1.00			$4.26
	10E021 1220 4100 00 260000			IDEA FLO THRU - SUPPLIES									$4.26
	120	LETNUMB - Self-Correction Alphabet and Numbers Puzzles						F		1.00			$44.60
	10E021 1220 4100 00 260000			IDEA FLO THRU - SUPPLIES									$44.60
	130	Shipping & Handling						F		1.00			$12.42
	10E021 1220 4100 00 260000			IDEA FLO THRU - SUPPLIES									$12.42
						NUMBER OF INVOICES: 1							**$95.22**
DUNN BRY000	DUNN, BRYAN	REIMBURSE07142025	0000000000	08502025 AP		PT TO LV			B	07/14/2025	07/30/2025	R	$177.15
								25-26					$177.15
	10E049 1130 3320 00 000000			CHS PROFESSIONAL TRAVEL									$177.15
						NUMBER OF INVOICES: 1							**$177.15**
DUTCH HO000	DUTCH HOLLOW SUPPLIES	318772	0000000000	08502025 AP		ADMIN MAINT SUPPLIES			B	07/30/2025	08/12/2025	R	$1,727.76
								25-26					$1,727.76
	20E007 2540 4110 10 000000			FURNITURE									$1,727.76
						NUMBER OF INVOICES: 1							**$1,727.76**
EDUCATIO044	EDUCATIONAL LEAGUE OF ILLINOIS	SKERTICH	0000000000	08502025 AP		SKERTICH MEMBERSHIP DUES			B	08/04/2025	07/30/2025	R	$65.00
								25-26					$65.00
	10E002 2320 6400 00 000000			SUPERINTENDENT DUES/FEES									$65.00
						NUMBER OF INVOICES: 1							**$65.00**
ELECTRIC000	ELECTRICO, INC	25177-0724	0000000000	08502025 AP		KREITNER CROSSWALK			B	07/24/2025	08/12/2025	R	$395.70

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ELECTRIC000	ELECTRICO, INC	25177-0724	******CONTINUED******										
								25-26					$395.70
	20E008 2540 3230 25 000000			REP/MAINT SVC KREITNER									$395.70
						NUMBER OF INVOICES: 1							**$395.70**
EMBRACE 000	EMBRACE EDUCATION	18194	0000000000	08502025	AP	25-26 SCHOOL YEAR			B	06/30/2026	07/30/2025	R	$3,163.52
								25-26					$3,163.52
	10E021 2660 3100 00 260000			IDEA FLO THRU-SOFTWARE/LICENSE									$3,163.52
EMBRACE 000	EMBRACE EDUCATION	19690	0000000000	08502025	AP	MEDICAID SERVICES			B	07/17/2025	07/30/2025	R	$24,041.95
								25-26					$24,041.95
	10E092 2523 3110 00 000000												$24,041.95
						NUMBER OF INVOICES: 2							**$27,205.47**
ERB TURF000	ERB TURF & EQUIPMENT INC	01-130501	0000000000	08502025	AP	CHS MAINT REPAIR			B	07/21/2025	08/13/2025	R	$74.31
								25-26					$74.31
	20E008 2540 3230 22 000000			CHS REPAIR/MAINT									$74.31
						NUMBER OF INVOICES: 1							**$74.31**
ESCHMJEN000	ESCHMAN, JENNIFER	REIMBURSE07152025	0000000000	08502025	AP	PT TO LV			B	07/08/2025	07/30/2025	R	$1,567.66
								25-26					$1,567.66
	10E069 2210 3320 00 250000			TITLE III IMPROV INST CONSULT									$1,567.66
						NUMBER OF INVOICES: 1							**$1,567.66**
ESGI 000	ESGI	INVES009656	0062600013	08502025	AP	support@esgisoftware.com			B	07/15/2025	07/30/2025	R	$5,475.00
								25-26					$5,475.00
	100	ESGI 12-Month Specialist License						F		15.00			$5,475.00
	10E021 1220 3140 00 260000			IDEA FLO THRU LICENSES/SOFTWAR									$5,475.00

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				NUMBER OF INVOICES: 1					**$5,475.00**
FGM INC 001	FGM INC	22-3613.02-14	0000000000 08502025 AP	CAVC NEW BUILDING	B	07/14/2025	08/12/2025	R	$16,430.00
					25-26				$16,430.00
	60E001 2533 3110 34 000000			CAVC ARCHITECT/ENG- NEW BUILD					$16,430.00
FGM INC 001	FGM INC	223357.02-7	0000000000 08502025 AP	HS ATH FIELDS	B	07/14/2025	08/12/2025	R	$14,500.00
					25-26				$14,500.00
	20E001 2533 3110 00 000000			ARCHITECT/ENGINEERING SERVICES					$14,500.00
FGM INC 001	FGM INC	223357.02-8	0000000000 08502025 AP	HS ATH FIELDS	B	08/11/2025	08/12/2025	R	$3,625.00
					25-26				$3,625.00
	20E001 2533 3110 00 000000			ARCHITECT/ENGINEERING SERVICES					$3,625.00
FGM INC 001	FGM INC	223613.04-5	0000000000 08502025 AP	CAVC CNA ROOM	B	07/14/2025	08/12/2025	R	$245.00
					25-26				$245.00
	20E001 2533 3110 00 000000			ARCHITECT/ENGINEERING SERVICES					$245.00
FGM INC 001	FGM INC	25-4190.01-4	0000000000 08502025 AP	HS TRACK	B	07/14/2025	08/12/2025	R	$1,520.00
					25-26				$1,520.00
	20E001 2533 3110 00 000000			ARCHITECT/ENGINEERING SERVICES					$1,520.00
FGM INC 001	FGM INC	25-4193.01-6	0000000000 08502025 AP	DIS DOOR	B	08/11/2025	08/12/2025	R	$580.00
					25-26				$580.00
	20E001 2533 3110 00 000000			ARCHITECT/ENGINEERING SERVICES					$580.00
FGM INC 001	FGM INC	254191.01-6	0000000000 08502025 AP	HS EPOXY	B	07/14/2025	08/12/2025	R	$460.00
					25-26				$460.00
	20E001 2533 3110 00 000000			ARCHITECT/ENGINEERING SERVICES					$460.00
FGM INC 001	FGM INC	254191.01-7	0000000000 08502025 AP	HS EPOXY FLOORING	B	08/11/2025	08/13/2025	R	$385.00
					25-26				$385.00
	20E001 2533 3110 00 000000			ARCHITECT/ENGINEERING SERVICES					$385.00

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FGM INC 001	FGM INC	254192.01-5	0000000000	08502025	AP	WEBSTER DOOR			B	07/14/2025	08/12/2025	R	$670.00
								25-26					$670.00
	20E001 2533 3110 00 000000			ARCHITECT/ENGINEERING SERVICES									$670.00
FGM INC 001	FGM INC	254192.01-6	0000000000	08502025	AP	WEBSTER DOOR			B	08/11/2025	08/12/2025	R	$440.00
								25-26					$440.00
	20E001 2533 3110 00 000000			ARCHITECT/ENGINEERING SERVICES									$440.00
						NUMBER OF INVOICES: 10							**$38,855.00**
FIRST ST001	FIRST STUDENT INC	12067482	0000000000	08502025	AP	JULY BUS BILL			B	08/06/2025	08/13/2025	R	$72,259.80
								25-26					$72,259.80
	100	SPEC ED TRANS								1.00			$53,397.75
	40E012 2550 3320 00 000000			SP ED TRANS-FIRST STUDENT 11%									$53,397.75
	110	SPEC ED MONITORS								1.00			$16,810.12
	40E012 2550 3300 00 000000			SPEC ED TRANS BUS MONITOR									$16,810.12
	120	EXCESS FUEL								1.00			$361.44
	40E002 2550 4641 00 000000			GASOLINE FIRST STUDENT									$361.44
	130	CHS BAND TRIPS								1.00			$722.04
	40E014 2550 3320 22 000000			TRANSPORTATION MUSIC/BAND TRAV									$722.04
	140	FOOTBALL								1.00			$968.45
	10E045 1500 3320 00 000000			CHS TRAVEL (FOOD & LODGING)									$968.45
						NUMBER OF INVOICES: 1							**$72,259.80**
FOPPE VI000	FOPPE VISUAL COMMUNICATION	2080808	0000000000	08502025	AP	WALL DISPLAY CASEYVILLE			B	07/18/2025	07/30/2025	R	$5,440.00
								25-26					$5,440.00
	60E001 2530 5400 21 000000			CASEYVILLE ELEM NEW BUILDING									$5,440.00
						NUMBER OF INVOICES: 1							**$5,440.00**
FORDS PA000	FORDS PAINTING	08112025	0000000000	08502025	AP	WEBSTER MISC PAINT			B	08/11/2025	08/12/2025	R	$15,600.00
								25-26					$15,600.00
	20E008 2540 3250 10 000000			MISC PAINTING WORK									$15,600.00

VEN-KEY	VENDOR NAME / ACH VOID DOWNLOAD / REF CATALOG / ACCOUNT NUMBER(S)	INVOICE # / DISCOUNT DESCRIPTION / DESCRIPTION	QUICK KEY	PO NUMBER	BATCH	BANK	DESCRIPTION / DISC AMT / ADJUSTMENT DESCRIPTION / ACCOUNT LEVEL DESCRIPTION	1099	LQ	S	INV DATE	DUE DATE	C	NET AMOUNT / INVOICE AMOUNT / LINE AMOUNT / ACCT AMOUNT
FORDS PA000	FORDS PAINTING	25-083		0000000000	08502025	AP	CHS MISC PAINTING		B		08/11/2025	08/12/2025	R	$4,715.00
									25-26					$4,715.00
	20E008 2540 3250 10 000000						MISC PAINTING WORK							$4,715.00
FORDS PA000	FORDS PAINTING	25-084		0000000000	08502025	AP	AG ROOM		B		08/11/2025	08/12/2025	R	$3,400.00
									25-26					$3,400.00
	20E008 2540 3250 10 000000						MISC PAINTING WORK							$3,400.00
FORDS PA000	FORDS PAINTING	25-085		0000000000	08502025	AP	CHS PARKING LOT		B		08/11/2025	08/12/2025	R	$310.00
									25-26					$310.00
	20E008 2540 3250 10 000000						MISC PAINTING WORK							$310.00
FORDS PA000	FORDS PAINTING	25-086		0000000000	08502025	AP	PAINTED MURAL CMS		B		08/11/2025	08/12/2025	R	$685.00
									25-26					$685.00
	20E008 2540 3250 10 000000						MISC PAINTING WORK							$685.00
							NUMBER OF INVOICES: 5							**$24,710.00**
FROST EL000	FROST ELECTRIC SUPPLY CO	S4779752.001		0000000000	08502025	AP	CHS MAINT SUPPLIES		B		07/23/2025	08/12/2025	R	$495.99
									25-26					$495.99
	20E008 2540 4100 22 000000		22				CHS MAINT SUPPLIES							$495.99
							NUMBER OF INVOICES: 1							**$495.99**
FUHRHVIC000	FUHRHOP, VICKI	REIMBURSE08042025		0000000000	08502025	AP	REIMBURSE PT REG		B		08/04/2025	08/13/2025	R	$39.00
									25-26					$39.00
	10E075 2210 3320 00 250000						TITLE II- IMPR INSTR-TRAVEL							$39.00
							NUMBER OF INVOICES: 1							**$39.00**
GATEWAY 001	GATEWAY CENTER	2602008		0000000000	08502025	AP	DEPOSIT FOR HOF EVENT 2026		B		02/19/2026	07/30/2025	R	$2,500.00
									25-26					$2,500.00
	10E001 2310 3240 00 000000						BOARD/HALL OF FAME RECEPTION							$2,500.00

VEN-KEY	VENDOR NAME / ACH VOID DOWNLOAD / REF / CATALOG / ACCOUNT NUMBER(S)	INVOICE # / DISCOUNT DESCRIPTION / DESCRIPTION	PO NUMBER / QUICK KEY	BATCH / BANK / DISC AMT	DESCRIPTION / ADJUSTMENT DESCRIPTION / ACCOUNT LEVEL DESCRIPTION	LQ / FY / LQ	S	INV DATE / ADJ AMT / QTY	DUE DATE / CHECK NBR	C	NET AMOUNT / INVOICE AMOUNT / LINE AMOUNT / ACCT AMOUNT
					NUMBER OF INVOICES: 1						**$2,500.00**
GATEWAY 007	GATEWAY OCCUPATIONAL HEALTH SERVIC	107693	0000000000	08502025 AP	ATHLETE DRUG TESTS		B	08/04/2025	08/12/2025	R	$240.00
						25-26					$240.00
	10E047 1500 4180 00 000000				CHS ATHLETIC DRUG TESTING						$240.00
GATEWAY 007	GATEWAY OCCUPATIONAL HEALTH SERVIC	108273	0000000000	08502025 AP	EMPLOYEE PHYSICALS		B	08/04/2025	08/12/2025	R	$53.00
						25-26					$53.00
	10E002 2642 3100 00 000000				HR BACKGROUND INVESTIGATION						$53.00
					NUMBER OF INVOICES: 2						**$293.00**
GENERAL 002	GENERAL WASTE SERVICES	4324	0000000000	08502025 AP	CHS FLOORING AND ROOM 151		B	07/21/2025	08/12/2025	R	$53,613.00
						25-26					$53,613.00
	100	151						1.00			$26,883.00
	20E049 2533 5304 22 000000				CNA ROOM REMODEL						$26,883.00
	110	FLOORING						1.00			$26,730.00
	90E001 2533 5302 22 000000				2025 HLS PROJECT/MAINT GRANT						$26,730.00
					NUMBER OF INVOICES: 1						**$53,613.00**
GORDOKYL000	GORDON, KYLE	REIMBURSE07142025	0000000000	08502025 AP	CANVAS FOR CHS WALLS		B	07/14/2025	07/30/2025	R	$964.19
						25-26					$964.19
	10E049 1130 4100 00 000000				CHS MISC SUPPLIES						$964.19
GORDOKYL000	GORDON, KYLE	REIMBURSE07142025A	0000000000	08502025 AP	PT TO LV		B	07/08/2025	07/30/2025	R	$222.07
						25-26					$222.07
	10E049 1130 3320 00 000000				CHS PROFESSIONAL TRAVEL						$222.07
GORDOKYL000	GORDON, KYLE	REIMBURSE07282025	0000000000	08502025 AP	SODA FOR FR ORIENTATION		B	07/28/2025	07/30/2025	R	$244.20
						25-26					$244.20
	10E049 2410 4110 00 000000				HIGH SCHOOL OFFICE SUPPLIES						$244.20

VEN-KEY	VENDOR NAME / ACH VOID DOWNLOAD / REF CATALOG / ACCOUNT NUMBER(S)	INVOICE # / DISCOUNT DESCRIPTION / DESCRIPTION	PO NUMBER / QUICK KEY	BATCH / DISC AMT / ACCOUNT LEVEL DESCRIPTION	BANK	DESCRIPTION / ADJUSTMENT DESCRIPTION	1099	LQ / FY / LQ	S / ADJ AMT / QTY	INV DATE	DUE DATE	C / CHECK NBR	NET AMOUNT / INVOICE AMOUNT / LINE AMOUNT / ACCT AMOUNT
						NUMBER OF INVOICES: 3							**$1,430.46**
GOROUT 000	GOROUT	REQUEST07292025	0000000000	08502025 AP		SUBSCRIPTION RENEWAL		B		07/29/2025	07/30/2025	R	$2,100.00
								25-26					$2,100.00
	10E045 1500 4120 00 000000			CHS FOOTBALL SUPPLIES									$2,100.00
						NUMBER OF INVOICES: 1							**$2,100.00**
GRAINGER000	GRAINGER	9583290136	0000000000	08502025 AP		CASEYVILLE FUSES		B		07/23/2025	08/12/2025	R	$350.04
								25-26					$350.04
	20E008 2540 4100 21 000000		21	MAINT SUPPLIES CASEYVILLE									$350.04
						NUMBER OF INVOICES: 1							**$350.04**
GREAT MI000	GREAT MINDS PBC	INV240474	0062600008	08502025 AP		ordertracking@greatminds.org		B		07/30/2025	07/30/2025	R	$1,039.50
								25-26					$1,039.50
	100	Wit & Wisdom Digital Teacher Edition License for Grades K-8						F	1.00				$1,039.50
	10E021 1220 3140 00 260000			IDEA FLO THRU LICENSES/SOFTWAR									$1,039.50
						NUMBER OF INVOICES: 1							**$1,039.50**
GREATAME000	GREATAMERICA FINANCIAL SVCS	39662062	0000000000	08502025 AP		CHS POSTAGE MACH LEASE		B		07/14/2025	07/30/2025	R	$166.83
								25-26					$166.83
	10E049 2410 3400 00 000000												$166.83
GREATAME000	GREATAMERICA FINANCIAL SVCS	39662063	0000000000	08502025 AP		POSTAGE LEASE		B		07/14/2025	07/30/2025	R	$166.83
								25-26					$166.83
	10E002 2524 3400 01 000000			POSTAGE AND POSTAGE MACHINE									$166.83
						NUMBER OF INVOICES: 2							**$333.66**
GREENTER000	GREEN, TERESA	REIMBURSE07142025	0000000000	08502025 AP		ASPI SUMMER WORKSHOP BIOLOGY		B		07/14/2025	07/30/2025	R	$855.10
								25-26					$855.10

VEN-KEY	VENDOR NAME / ACH VOID DOWNLOAD / REF CATALOG / ACCOUNT NUMBER(S)	INVOICE # / DISCOUNT DESCRIPTION / DESCRIPTION	PO NUMBER / QUICK KEY	BATCH / DISC AMT / ACCOUNT LEVEL DESCRIPTION	BANK	DESCRIPTION / ADJUSTMENT DESCRIPTION	1099	LQ / FY / LQ	S	INV DATE / ADJ AMT / QTY	DUE DATE	CHECK NBR	C	NET AMOUNT / INVOICE AMOUNT / LINE AMOUNT / ACCT AMOUNT
GREENTER000	GREEN, TERESA	REIMBURSE07142025	******CONTINUED******											
	10E075 3700 3320 00 250000			TITLE II-IMPR INST-N.P. TRAVEL										$855.10
						NUMBER OF INVOICES: 1								**$855.10**
HAAKEJUL000	HAAKE, JULIE	REIMBURSE08042025	0000000000	08502025	AP	REIMBURSE TEACHER SUPPLIES		B		08/04/2025	08/12/2025	R		$98.97
								25-26						$98.97
	10E004 1110 4100 30 000000			TWIN ECHO TEACHER SUPPLIES										$98.97
						NUMBER OF INVOICES: 1								**$98.97**
HILLYARD002	HILLYARD	700665717	0000000000	08502025	AP	SWITCH BLACK BIPOLAR		B		07/16/2025	07/30/2025	R		$8.16
								25-26						$8.16
	20E008 2540 3230 22 000000			CHS REPAIR/MAINT										$8.16
						NUMBER OF INVOICES: 1								**$8.16**
HOLLAND 000	HOLLAND CONSTRUCTION SERVICES	PAY APP 4 CAVC	0000000000	08502025	AP	PAY APP 4 FOR CAVC		B		08/06/2025	08/12/2025	R		$943,280.30
								25-26						$943,280.30
	60E001 2533 5301 34 000000			CAVC CONSTRUCTION CONTRACT										$943,280.30
						NUMBER OF INVOICES: 1								**$943,280.30**
HOPE SCH000	THE HOPE SCHOOL	SINV010399	0000000000	08502025	AP	ELEM TUITION		B		06/30/2025	07/30/2025	R		$4,545.63
								25-26						$4,545.63
	10E092 4220 6800 00 000000													$4,545.63
HOPE SCH000	THE HOPE SCHOOL	SINV010400	0000000000	08502025	AP	ELEM TUITION		B		06/30/2025	07/30/2025	R		$8,619.51
								25-26						$8,619.51
	10E092 4220 6800 00 000000													$8,619.51
						NUMBER OF INVOICES: 2								**$13,165.14**
IASA 001	IASA	88-111025-AA-3000	0000000000	08502025	AP	T GLYNN 11/5/25 AA TRAINING		B		07/03/2025	07/30/2025	R		$200.00

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IASA 001	IASA	88-111025-AA-3000	******CONTINUED******											
								25-26						$200.00
	10E003 2410 3320 23 000000			HOLLY HGTS PRIN OFF TRAVEL										$200.00
						NUMBER OF INVOICES: 1								**$200.00**
ILLINOIS015	ILLINOIS CENTER FOR AUTISM	STMT06302025	0000000000	08502025	AP	ELEM TUITION			B	06/30/2025	07/30/2025	R		$1,417.95
								25-26						$1,417.95
	10E012 4220 6807 00 000000			ILLINOIS CENTER FOR AUTISM										$1,417.95
ILLINOIS015	ILLINOIS CENTER FOR AUTISM	STMT07252025	0000000000	08502025	AP	ELEM TUITION 34757.21/HS 24105.15			B	07/25/2025	08/12/2025	R		$57,852.36
								25-26						$57,852.36
	10E012 4220 6807 00 000000			ILLINOIS CENTER FOR AUTISM										$57,852.36
						NUMBER OF INVOICES: 2								**$59,270.31**
ILLINOIS040	ILLINOIS MUSIC EDUCATION ASSOC	31718	0000000000	08502025	AP	PARTICIPATING FEE			B	07/16/2025	07/30/2025	R		$50.00
								25-26						$50.00
	10E014 1130 6400 22 000000			HS BAND/MUSIC DUES/FEES										$50.00
						NUMBER OF INVOICES: 1								**$50.00**
ILLINOIS085	ILLINOIS DRILL TEAM ASSOCIATION	REQUEST07292029	0000000000	08502025	AP	COLLINSVILLEVARSITY@IDTA.ORG			B	07/29/2025	07/30/2025	R		$175.00
								25-26						$175.00
	10E046 1500 6400 22 000000			HS GIRLS TOURNEY ENTRY FEES										$175.00
						NUMBER OF INVOICES: 1								**$175.00**
IMEL PES000	IMEL PEST CONTROL	596049	0000000000	08502025	AP	HH PEST CONTROL			B	07/25/2025	07/30/2025	R		$185.00
								25-26						$185.00
	20E007 2540 3210 10 000000			TRASH REMOVAL AND PEST CONTROL										$185.00

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IMEL PES000	IMEL PEST CONTROL	596050	0000000000	08502025 AP	TE PEST CONTROL	B		07/25/2025	07/30/2025	R	$200.00
						25-26					$200.00
	20E007 2540 3210 10 000000				TRASH REMOVAL AND PEST CONTROL						$200.00
IMEL PES000	IMEL PEST CONTROL	597068	0000000000	08502025 AP	CASEYVILLE PEST CONTROL	B		07/25/2025	07/30/2025	R	$330.00
						25-26					$330.00
	20E007 2540 3210 10 000000				TRASH REMOVAL AND PEST CONTROL						$330.00
IMEL PES000	IMEL PEST CONTROL	597089	0000000000	08502025 AP	DIS PEST CONTROL	B		07/25/2025	07/30/2025	R	$350.00
						25-26					$350.00
	20E007 2540 3210 10 000000				TRASH REMOVAL AND PEST CONTROL						$350.00
IMEL PES000	IMEL PEST CONTROL	597091	0000000000	08502025 AP	MARYVILLE PEST CONTROL	B		07/25/2025	07/30/2025	R	$250.00
						25-26					$250.00
	20E007 2540 3210 10 000000				TRASH REMOVAL AND PEST CONTROL						$250.00
IMEL PES000	IMEL PEST CONTROL	597339	0000000000	08502025 AP	KREITNER PEST CONTROL	B		08/02/2025	08/12/2025	R	$275.00
						25-26					$275.00
	20E007 2540 3210 10 000000				TRASH REMOVAL AND PEST CONTROL						$275.00
IMEL PES000	IMEL PEST CONTROL	597340	0000000000	08502025 AP	WEBSTER PEST CONTROL	B		08/02/2025	08/12/2025	R	$300.00
						25-26					$300.00
	20E007 2540 3210 10 000000				TRASH REMOVAL AND PEST CONTROL						$300.00
IMEL PES000	IMEL PEST CONTROL	597341	0000000000	08502025 AP	RENFRO PEST CONTROL	B		08/02/2025	08/12/2025	R	$250.00
						25-26					$250.00
	20E007 2540 3210 10 000000				TRASH REMOVAL AND PEST CONTROL						$250.00
IMEL PES000	IMEL PEST CONTROL	597407	0000000000	08502025 AP	CMS PEST CONTROL	B		08/05/2025	08/12/2025	R	$325.00
						25-26					$325.00
	20E007 2540 3210 10 000000				TRASH REMOVAL AND PEST CONTROL						$325.00
					NUMBER OF INVOICES: 9						**$2,465.00**
IMPERIAL000	IMPERIAL DADE	38430360	0000000000	08502025 AP	DIS CUST WD24	B		07/24/2025	08/12/2025	R	$970.07

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IMPERIAL000	IMPERIAL DADE	38430360	******CONTINUED******			
				25-26		$970.07
	20E007 2540 7000 00 000000		CUSTODIAL NON CAP EQUIPMENT			$970.07
IMPERIAL000	IMPERIAL DADE	38474691	0000000000 08502025 AP KREITNER REPAIR		B 07/28/2025 08/12/2025 R	$31.04
				25-26		$31.04
	20E008 2540 3230 25 000000		REP/MAINT SVC KREITNER			$31.04
			NUMBER OF INVOICES: 2			**$1,001.11**
ISCORP 000	ISCORP	0746457	0000000000 08502025 AP LICENSE FOR FINANCIAL		B 05/01/2025 07/30/2025 R	$11,904.00
				25-26		$11,904.00
	80E001 2660 3140 00 000000		CLOUD-IS CORP HOSTING-SKYWARD			$11,904.00
			NUMBER OF INVOICES: 1			**$11,904.00**
IXL LEAR000	IXL LEARNING	5542492	0062600012 08502025 AP https://www.ixl.com/po-upload and enter quote #1422122-2		B 07/15/2025 08/13/2025 R	$21,037.50
				25-26		$21,037.50
	100	IXL Site license: K-12, Math, ELA, Science, Social Studies, SPED		F	850.00	$21,037.50
	10E021 1220 3140 00 260000		IDEA FLO THRU LICENSES/SOFTWAR			$21,037.50
			NUMBER OF INVOICES: 1			**$21,037.50**
JOHNSTON000	JOHNSTONE SUPPLY	3197312-01	0000000000 08502025 AP CHS MAINT SUPPLIES		B 06/05/2025 07/30/2025 R	$107.43
				25-26		$107.43
	20E008 2540 4100 22 000000		22 CHS MAINT SUPPLIES			$107.43
JOHNSTON000	JOHNSTONE SUPPLY	3198936	0000000000 08502025 AP CHS MAINT SUPPLIES		B 06/23/2025 07/30/2025 R	$67.74
				25-26		$67.74
	20E008 2540 4100 22 000000		22 CHS MAINT SUPPLIES			$67.74

VEN-KEY	VENDOR NAME / ACH VOID DOWNLOAD / REF CATALOG / ACCOUNT NUMBER(S)	INVOICE # / DISCOUNT DESCRIPTION / DESCRIPTION	PO NUMBER	BATCH	BANK	DESCRIPTION / DISC AMT / ADJUSTMENT DESCRIPTION / QUICK KEY / ACCOUNT LEVEL DESCRIPTION	1099	LQ / FY / LQ	S	INV DATE / ADJ AMT / QTY	DUE DATE / CHECK NBR	C	NET AMOUNT / INVOICE AMOUNT / LINE AMOUNT / ACCT AMOUNT
JOHNSTON000	JOHNSTONE SUPPLY	3199092	0000000000	08502025	AP	CHS MAINT SUPPLIES		B		06/26/2025	07/30/2025	R	$1,201.14
								25-26					$1,201.14
	20E008 2540 4100 22 000000		22			CHS MAINT SUPPLIES							$1,201.14
JOHNSTON000	JOHNSTONE SUPPLY	3200080	0000000000	08502025	AP	CHS MAINT SUPPLIES		B		07/14/2025	08/12/2025	R	$2,063.97
								25-26					$2,063.97
	20E008 2540 4100 22 000000		22			CHS MAINT SUPPLIES							$2,063.97
JOHNSTON000	JOHNSTONE SUPPLY	3200213	0000000000	08502025	AP	CHS MAINT SUPPLIES		B		07/14/2025	08/12/2025	R	$229.28
								25-26					$229.28
	20E008 2540 4100 22 000000		22			CHS MAINT SUPPLIES							$229.28
JOHNSTON000	JOHNSTONE SUPPLY	3200374	0000000000	08502025	AP	CHS MAINT SUPPLIES		B		07/16/2025	08/12/2025	R	$116.68
								25-26					$116.68
	20E008 2540 4100 22 000000		22			CHS MAINT SUPPLIES							$116.68
JOHNSTON000	JOHNSTONE SUPPLY	3200531	0000000000	08502025	AP	CHS MAINT SUPPLIES		B		07/21/2025	08/12/2025	R	$-222.00
								25-26					$-222.00
	20E008 2540 4100 22 000000		22			CHS MAINT SUPPLIES							$-222.00
JOHNSTON000	JOHNSTONE SUPPLY	3200538	0000000000	08502025	AP	CHS MAINT SUPPLIES		B		07/22/2025	08/12/2025	R	$64.78
								25-26					$64.78
	20E008 2540 4100 22 000000		22			CHS MAINT SUPPLIES							$64.78
JOHNSTON000	JOHNSTONE SUPPLY	3201005	0000000000	08502025	AP	RETURN CHS MAINT SUPPLIES		B		07/29/2025	08/12/2025	R	$-3,316.04
								25-26					$-3,316.04
	20E008 2540 4100 22 000000		22			CHS MAINT SUPPLIES							$-3,316.04
JOHNSTON000	JOHNSTONE SUPPLY	3201130	0000000000	08502025	AP	CHS MAINT SUPPLIES		B		08/04/2025	08/12/2025	R	$584.48
								25-26					$584.48
	20E008 2540 4100 22 000000		22			CHS MAINT SUPPLIES							$584.48
						NUMBER OF INVOICES: 10							**$897.46**
JOSTENS 000	JOSTENS	37377360	0000000000	08502025	AP	FILL IN DIPLOMAS		B		07/28/2025	08/12/2025	R	$18.00

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JOSTENS 000	JOSTENS	37377360	******CONTINUED******									
							25-26					$18.00
	10E001 2310 6900 20 000000			GRADUATION EXPENSES								$18.00
						NUMBER OF INVOICES: 1						**$18.00**
JOURNEYE000	JOURNEYEDCOM INC	10563949	0142600002	08502025	AP	Go Guardian Renewal email renewal to: cmcconnell@journeyed.com	B		06/24/2025	07/30/2025	R	$42,160.00
							25-26					$42,160.00
	100	Go Guardian for Administrators					F	6,200.00				$21,080.00
	10E093 2660 3100 00 000000			TECHNOLOGY PURCHASE SERVICE								$21,080.00
	110	Go Guardian Teacher					F	6,200.00				$21,080.00
	10E093 2660 3100 00 000000			TECHNOLOGY PURCHASE SERVICE								$21,080.00
						NUMBER OF INVOICES: 1						**$42,160.00**
JS HELD 000	JS HELD	INV01US0290429	0000000000	08502025	AP	HS RM 151 RR	B		07/31/2025	08/12/2025	R	$2,368.20
							25-26					$2,368.20
	20E049 2533 5304 22 000000			CNA ROOM REMODEL								$2,368.20
						NUMBER OF INVOICES: 1						**$2,368.20**
KIRK ROG000	KIRK, ROGER	REIMBURSE07142025	0000000000	08502025	AP	PT TO LV INNOVATIVE SCHOOL	B		07/14/2025	07/30/2025	R	$214.61
							25-26					$214.61
	10E003 2410 3320 22 000000			HS PRIN OFF TRAVEL (6*300)								$214.61
						NUMBER OF INVOICES: 1						**$214.61**
KONE INC000	KONE, INC	1158942929	0000000000	08502025	AP	ELEVATOR REPAIR	B		06/06/2025	07/30/2025	R	$548.47
							25-26					$548.47
	20E008 2540 3230 21 000000			REP/MAINT SVC CASEYVILLE								$548.47

VEN-KEY	VENDOR NAME / ACH VOID DOWNLOAD / REF CATALOG / ACCOUNT NUMBER(S)	INVOICE # / DISCOUNT DESCRIPTION / DESCRIPTION / QUICK KEY	PO NUMBER	BATCH	BANK	DESCRIPTION / DISC AMT / ADJUSTMENT DESCRIPTION / ACCOUNT LEVEL DESCRIPTION	1099	LQ	S	INV DATE	DUE DATE	C	NET AMOUNT / FY / ADJ AMT / CHECK NBR / INVOICE AMOUNT / LQ / QTY / LINE AMOUNT / ACCT AMOUNT
						NUMBER OF INVOICES: 1							**$548.47**
KS STATE000	KS STATEBANK	64299-09-2025	0000000000	08502025	AP	DUE ON 9/1 GOV OBLIGATION CONTRACT FOR SECURITY SYSTEM		B		07/11/2025	07/30/2025	R	$223,207.97
								25-26					$223,207.97
	30E093 5000 5065 00 000000					Lease for Security Cameras							$223,207.97
						NUMBER OF INVOICES: 1							**$223,207.97**
KVC BEHA000	KVC BEHAVIORAL HEALTH MO INC	CLN.0625.30566	0000000000	08502025	AP	ELEM 13310.40/HS 13310.40		B		06/30/2025	08/12/2025	R	$26,620.80
								25-26					$26,620.80
	10E092 4220 6800 00 000000												$26,620.80
KVC BEHA000	KVC BEHAVIORAL HEALTH MO INC	CLN.0725.30599	0000000000	08502025	AP	ELEM 1331.04/HS 1331.04		B		07/31/2025	08/12/2025	R	$2,662.08
								25-26					$2,662.08
	10E092 4220 6800 00 000000												$2,662.08
KVC BEHA000	KVC BEHAVIORAL HEALTH MO INC	CLN.ILRA.30459	0000000000	08502025	AP	TUITION ELEM 453.14 HS 549.31		B		07/09/2025	07/30/2025	R	$1,002.45
								25-26					$1,002.45
	10E092 4220 6800 00 000000												$1,002.45
						NUMBER OF INVOICES: 3							**$30,285.33**
LAKESHOR000	LAKESHORE	91389587	0232600001	08502025	AP	(Ordering again from 4/7) Liquid tempera Pain- pint set of 10 colors Construction Paper Regular Dot Art Painters		B		07/31/2025	08/12/2025	R	$92.35
								25-26					$92.35
	100 DD279	DD279 - Regular Dot Art Painters - Set of 4						F		1.00			$12.99
	10E026 1125 4100 00 250000					PRESCHOOL FOR ALL - SUPPLIES							$12.99
	110 TA50PN	TA50PN - Construction Paper - 9" x 12" Pack of 50 Sheets - Pink						F		5.00			$7.45

VEN-KEY	VENDOR NAME / ACH VOID DOWNLOAD / REF / CATALOG / ACCOUNT NUMBER(S)	INVOICE # / DISCOUNT DESCRIPTION / DESCRIPTION / QUICK KEY	PO NUMBER / BATCH / BANK / DISC AMT / ACCOUNT LEVEL DESCRIPTION	DESCRIPTION / ADJUSTMENT DESCRIPTION / 1099	LQ / FY / LQ	S	INV DATE / ADJ AMT / QTY	DUE DATE / CHECK NBR	C	NET AMOUNT / INVOICE AMOUNT / LINE AMOUNT / ACCT AMOUNT
LAKESHOR000	LAKESHORE	91389587	******CONTINUED******							
	10E026 1125 4100 00 250000			PRESCHOOL FOR ALL - SUPPLIES						$7.45
	120 TA50VT	TA50VT - Construction Paper - 9" x 12" Pack of 50 Sheets - Violet			F		5.00			$7.45
	10E026 1125 4100 00 250000			PRESCHOOL FOR ALL - SUPPLIES						$7.45
	130 TA50YE	TA50YE - Construction Paper - 9" x 12" Pack of 50 Sheets - Yellow			F		5.00			$7.45
	10E026 1125 4100 00 250000			PRESCHOOL FOR ALL - SUPPLIES						$7.45
	140 TA50WT	TA50WT - Construction Paper - 9" x 12" Pack of 50 Sheets - White			F		5.00			$7.45
	10E026 1125 4100 00 250000			PRESCHOOL FOR ALL - SUPPLIES						$7.45
	150 PX80	PX80 - Superbright Liquid Tempera Paint - Pint - Set of 10 Colors			F		1.00			$37.50
	10E026 1125 4100 00 250000			PRESCHOOL FOR ALL - SUPPLIES						$37.50
	160	Shipping - FedEx 2-day			F		1.00			$12.06
	10E026 1125 4100 00 250000			PRESCHOOL FOR ALL - SUPPLIES						$12.06
				NUMBER OF INVOICES: 1						**$92.35**
LANYARD 000	LANYARD PROMO LLC	221124879	1002600010 08502025 AP	LANYARDS FOR CMS & CHS		B	06/13/2025	07/30/2025	R	$1,350.00
					25-26					$1,350.00
	100	BLANK NYLON LANYARD - QUANTITY OF 3000			F		1.00			$1,350.00
	80E001 2365 4100 00 000000			SAFETY SUPPLIES						$1,350.00
				NUMBER OF INVOICES: 1						**$1,350.00**
LEARNING000	LEARNING A - Z	CI00176897	0062600004 08502025 AP	orders@learninga-z.com		B	07/17/2025	07/30/2025	R	$18,666.00
					25-26					$18,666.00
	100	Science A-Z Renewal			F		16.00			$2,000.00
	10E021 1220 3140 00 260000			IDEA FLO THRU LICENSES/SOFTWAR						$2,000.00
	110	Vocabulary A-Z Renewal			F		31.00			$3,875.00
	10E021 1220 3140 00 260000			IDEA FLO THRU LICENSES/SOFTWAR						$3,875.00
	120	Raz-Plus Renewal			F		42.00			$10,416.00
	10E021 1220 3140 00 260000			IDEA FLO THRU LICENSES/SOFTWAR						$10,416.00

VEN-KEY	VENDOR NAME / ACH VOID DOWNLOAD / REF CATALOG / ACCOUNT NUMBER(S)	INVOICE # / DISCOUNT DESCRIPTION / DESCRIPTION / QUICK KEY	PO NUMBER / BATCH / BANK / DISC AMT / ACCOUNT LEVEL DESCRIPTION / 1099	DESCRIPTION / ADJUSTMENT DESCRIPTION	LQ / FY / LQ	S / QTY	INV DATE / ADJ AMT	DUE DATE / CHECK NBR	C	NET AMOUNT / INVOICE AMOUNT / LINE AMOUNT / ACCT AMOUNT
LEARNING000	LEARNING A - Z	CI00176897	******CONTINUED******							
	130	Writing A-Z Renewal			F	19.00				$2,375.00
	10E021 1220 3140 00 260000		IDEA FLO THRU LICENSES/SOFTWAR							$2,375.00
				NUMBER OF INVOICES: 1						**$18,666.00**
LEXIA LE001	LEXIA LEARNING SYSTEMS LLC	CH00162758	0262600003 08502025 AP	Lexia Learning Systems LLC Quote # Q-643021-8 QTY 48 Lexia English Student Subscription Renewal QTY 2 Lexia English Live Online 1 Year Annual Renewal + 2 hours of Live Online Training Total Price: Fax or email Purchase Orders with quote number Q-643021-8 AND Option Number to the following: Attn: Nicole George Email: nicole.george@lexialearning.com Fax: 978-287-0062	B		07/10/2025	07/30/2025	R	$7,040.00
					25-26					$7,040.00
	100	Lexia English Student Subscription Renewal			F	48.00				$5,040.00
	10E070 1250 3141 00 250000		TITLE III-IMM ED-SOFTWARE							$5,040.00
	110	Lexia English Live Online			F	2.00				$2,000.00
	10E070 2210 3320 00 250000		TITLE III-IMM ED-PD/TRAVEL							$2,000.00
				NUMBER OF INVOICES: 1						**$7,040.00**
LINCOLN 003	LINCOLN PRAIRIE BHC	2021-21029	0000000000 08502025 AP	ELEM NON-SPED TUITION	B		02/19/2025	07/30/2025	R	$450.00
					25-26					$450.00
	10E092 4220 6800 00 000000									$450.00

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						NUMBER OF INVOICES: 1								**$450.00**
LOGOS SC000	LOGOS SCHOOL	19554	0000000000	08502025	AP	TUITION HS 4070.75 ELEM 4070.75		B		06/30/2025	07/30/2025	R		$8,141.50
								25-26						$8,141.50
	10E092 4220 6800 00 000000													$8,141.50
LOGOS SC000	LOGOS SCHOOL	19576	0000000000	08502025	AP	TUITION ELEM 1499.75 HS 1499.75		B		07/31/2025	07/30/2025	R		$2,999.50
								25-26						$2,999.50
	10E092 4220 6800 00 000000													$2,999.50
						NUMBER OF INVOICES: 2								**$11,141.00**
MACGILL 000	MACGILL	IN0904191	0062600029	08502025	AP	macgill@macgill.com		B		07/26/2025	07/30/2025	R		$1,631.78
								25-26						$1,631.78
	100	1250 - Bactine 4 oz. bottle						F	10.00					$59.90
	10E001 2134 4100 00 000000			NURSE STAFF SUPPLIED										$59.90
	110	17100 - 2" Elastic bandage						F	10.00					$105.00
	10E001 2134 4100 00 000000			NURSE STAFF SUPPLIED										$105.00
	120	17101 - 3" elastic bandage						F	8.00					$92.80
	10E001 2134 4100 00 000000			NURSE STAFF SUPPLIED										$92.80
	130	1306 - Flexible fabric small fingertip bandages 100/box						F	15.00					$184.35
	10E001 2134 4100 00 000000			NURSE STAFF SUPPLIED										$184.35
	140	13088 - Extra large 2x4 fabric bandaids 1000/case						F	2.00					$161.90
	10E001 2134 4100 00 000000			NURSE STAFF SUPPLIED										$161.90
	150	1565 - Hydrogen peroxide pint						F	5.00					$9.25
	10E001 2134 4100 00 000000			NURSE STAFF SUPPLIED										$9.25
	160	1359 - Caladryl Clear 6 oz. bottle						F	10.00					$84.90
	10E001 2134 4100 00 000000			NURSE STAFF SUPPLIED										$84.90
	170	2132 - Kendall sterile 3x4 Telfa pads 100/box						F	10.00					$199.90

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MACGILL 000	MACGILL	IN0904191	******CONTINUED******									
	10E001 2134 4100 00 000000					NURSE STAFF SUPPLIED						$199.90
	180	1000 - Triangular bandage muslin 37x37x52					F		15.00			$16.35
	10E001 2134 4100 00 000000					NURSE STAFF SUPPLIED						$16.35
	190	18027 - Burn Jel 4 oz. bottle					F		12.00			$119.40
	10E001 2134 4100 00 000000					NURSE STAFF SUPPLIED						$119.40
	200	1630 - Economy triple antibiotic ointment 1 oz. tube					F		10.00			$42.90
	10E001 2134 4100 00 000000					NURSE STAFF SUPPLIED						$42.90
	210	35590 - 1 3/4" long safety pin 144/pkg					F		1.00			$2.89
	10E001 2134 4100 00 000000					NURSE STAFF SUPPLIED						$2.89
	220	18140 - Suretemp probe covers 1000/case					F		2.00			$99.00
	10E001 2134 4100 00 000000					NURSE STAFF SUPPLIED						$99.00
	230	36665 - Lice B Gone Kit					F		20.00			$279.80
	10E001 2134 4100 00 000000					NURSE STAFF SUPPLIED						$279.80
	240	74991 - RENU advanced formula contact solution 4 oz.					F		5.00			$37.45
	10E001 2134 4100 00 000000					NURSE STAFF SUPPLIED						$37.45
	250	1023 - Adult Arm splint 3/18 x 17 1/2					F		7.00			$31.15
	10E001 2134 4100 00 000000					NURSE STAFF SUPPLIED						$31.15
	260	1024 - Child-size arm splint 3x9					F		3.00			$10.35
	10E001 2134 4100 00 000000					NURSE STAFF SUPPLIED						$10.35
	270	71111 - Economy Cloth Tape 1x10 Yards 12/box					F		4.00			$53.00
	10E001 2134 4100 00 000000					NURSE STAFF SUPPLIED						$53.00
	280	21135 - Sting Relief towelettes 150/box					F		1.00			$18.50
	10E001 2134 4100 00 000000					NURSE STAFF SUPPLIED						$18.50
	290	15270 - 3M transparent clear tape 1/2 x 10 24/box					F		1.00			$22.99
	10E001 2134 4100 00 000000					NURSE STAFF SUPPLIED						$22.99
						NUMBER OF INVOICES: 1						**$1,631.78**
MADISON 011	MADISON COUNTY ROE	FPJUNE2025	0000000000	08502025	AP	FINGERPRINTING STAFF	B		07/09/2025	07/30/2025	R	$360.00

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MADISON 011	MADISON COUNTY ROE	FPJUNE2025		******CONTINUED******							
						25-26					$360.00
	10E002 2642 3100 00 000000			HR BACKGROUND INVESTIGATION							$360.00
				NUMBER OF INVOICES: 1							**$360.00**
MALONKRI000	MALONEY, KRISTI	MILEAGE04292025		0000000000 08502025 AP INSTR COACH APRIL 2025 MILEAGE 123.9M			B	04/09/2025	07/30/2025	R	$86.73
						25-26					$86.73
	10E004 1110 3300 00 000000			Elem In-District Travel							$86.73
				NUMBER OF INVOICES: 1							**$86.73**
METRO EA000	METRO EAST EQUIPMENT	STMT06042025		0000000000 08502025 AP CHS MAINT PARTS			B	06/04/2025	08/12/2025	R	$29.98
						25-26					$29.98
	20E008 2540 4100 22 000000		22	CHS MAINT SUPPLIES							$29.98
METRO EA000	METRO EAST EQUIPMENT	STMT06112025		0000000000 08502025 AP TUNEUP KIT CHS			B	06/11/2025	08/12/2025	R	$21.99
						25-26					$21.99
	20E008 2540 4100 22 000000		22	CHS MAINT SUPPLIES							$21.99
METRO EA000	METRO EAST EQUIPMENT	STMT07222025		0000000000 08502025 AP CHS REPAIR PARTS			B	07/22/2025	08/12/2025	R	$347.18
						25-26					$347.18
	20E008 2540 4100 22 000000		22	CHS MAINT SUPPLIES							$347.18
				NUMBER OF INVOICES: 3							**$399.15**
MILLENIU000	MILLENIUM CONSTRUCTION LLC	139		0000000000 08502025 AP CNA ROOM REMODEL			B	08/06/2025	08/12/2025	R	$48,233.00
						25-26					$48,233.00
	20E049 2533 5304 22 000000			CNA ROOM REMODEL							$48,233.00
MILLENIU000	MILLENIUM CONSTRUCTION LLC	140		0000000000 08502025 AP CHS ROOMS			B	08/06/2025	08/12/2025	R	$31,200.00
						25-26					$31,200.00
	20E008 2540 3230 22 000000			CHS REPAIR/MAINT							$31,200.00

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MILLENIU000	MILLENIUM CONSTRUCTION LLC	141	0000000000	08502025	AP	CMS MAINT REPAIRS FRAMED WALLS		B		08/06/2025	08/12/2025	R	$15,600.00
								25-26					$15,600.00
	20E008 2540 3230 27 000000					REP/MAINT SVC MS							$15,600.00
MILLENIU000	MILLENIUM CONSTRUCTION LLC	145	0000000000	08502025	AP	REPAIR FLOOR RM 117 CHS		B		08/06/2025	08/12/2025	R	$3,300.00
								25-26					$3,300.00
	20E008 2540 3230 22 000000					CHS REPAIR/MAINT							$3,300.00
MILLENIU000	MILLENIUM CONSTRUCTION LLC	146	0000000000	08502025	AP	FIELD GOAL AT HIGH SCHOOL		B		08/06/2025	08/12/2025	R	$800.00
								25-26					$800.00
	20E008 2540 3240 22 000000					REPAIR/MAINT HS ATHLETICS							$800.00
MILLENIU000	MILLENIUM CONSTRUCTION LLC	221	0000000000	08502025	AP	CMS BALL FIELDS		B		05/28/2025	08/12/2025	R	$33,221.00
								25-26					$33,221.00
	20E007 2540 5300 27 000000					CAPITAL EXP-CMS -BUILDING IMP							$33,221.00
MILLENIU000	MILLENIUM CONSTRUCTION LLC	222	0000000000	08502025	AP	CMS BALL FIELDS		B		05/28/2025	08/12/2025	R	$23,897.00
								25-26					$23,897.00
	20E007 2540 5300 27 000000					CAPITAL EXP-CMS -BUILDING IMP							$23,897.00
MILLENIU000	MILLENIUM CONSTRUCTION LLC	PAY APP 1 EPOXY FLOO	0000000000	08502025	AP	COLLINSVILLE EPOXY FLOORS		B		07/03/2025	07/30/2025	R	$19,053.00
								25-26					$19,053.00
	90E001 2533 5302 22 000000					2025 HLS PROJECT/MAINT GRANT							$19,053.00
						NUMBER OF INVOICES: 8							**$175,304.00**
MISSISSI000	MISSISSIPPI VALLEY INTER-	STMT08012025	0000000000	08502025	AP	PROPERTY AND CASUALTY INSURANCE AUGUST 1/3		B		08/01/2025	07/30/2025	R	$510,234.68
								25-26					$510,234.68
	80E001 2364 3810 00 000000					MISSVIC INS PACKAGE							$510,234.68

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					NUMBER OF INVOICES: 1						**$510,234.68**
MOOREKRI000	MOORE, KRISTIE	PT REG 08042025	0000000000	08502025 AP	PT REG		B	08/04/2025	07/30/2025	R	$39.00
						25-26					$39.00
	10E075 2210 3320 00 250000			TITLE II- IMPR INSTR-TRAVEL							$39.00
					NUMBER OF INVOICES: 1						**$39.00**
MYSTERY 000	MYSTERY SCIENCE, INC	289215	0082600006	08502025 AP	Mystery Science District Memebership Purchased with Elementarty Instructional Softwear Please Invoice after July 1, 2025		B	04/25/2025	08/13/2025	R	$15,255.00
						25-26					$15,255.00
	2	Mystery Science membership for 9 District Schools				F	9.00				$15,255.00
	10E004 1110 3141 00 000000			ELEMENTARY SOFTWARE/ LICENSES							$15,255.00
MYSTERY 000	MYSTERY SCIENCE, INC	SP22537	0092500119	08502025 AP	7 Kindergarten 10 First Grade 8 2nd Grade		B	03/13/2025	07/30/2025	R	$10,620.00
						25-26					$10,620.00
	100	7-Kindergarten Packs				F	7.00				$2,660.00
	10E006 1250 4100 00 250000			TITLE I INST MATERIALS & SUPPL							$2,660.00
	110	10-1st grade				F	10.00				$3,800.00
	10E006 1250 4100 00 250000			TITLE I INST MATERIALS & SUPPL							$3,800.00
	120	8- 2nd grade				F	8.00				$4,160.00
	10E006 1250 4100 00 250000			TITLE I INST MATERIALS & SUPPL							$4,160.00
					NUMBER OF INVOICES: 2						**$25,875.00**
NEURORES000	NEURORESTORATIVE	0625-381495	0000000000	08502025 AP	ELEM TUITION		B	07/08/2025	07/30/2025	R	$9,464.20
						25-26					$9,464.20
	10E092 4220 6800 00 000000										$9,464.20

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						NUMBER OF INVOICES: 1							**$9,464.20**
NEXUS-ON000	NEXUS-ONARGO	0000017634	0000000000	08502025	AP	ELEM 6411.68			B	07/31/2025	08/12/2025	R	$6,411.68
								25-26					$6,411.68
	10E092 4220 6800 00 000000												$6,411.68
						NUMBER OF INVOICES: 1							**$6,411.68**
NOTABLE 000	NOTABLE, INC	INV-236184	0062600002	08502025	AP	Submit PO - https://kami.app/form/po-form			B	07/19/2025	07/30/2025	R	$3,072.50
								25-26					$3,072.50
	100	District Plan for renewal of current license						F		250.00			$1,822.50
	10E021 1220 3140 00 260000					IDEA FLO THRU LICENSES/SOFTWAR							$1,822.50
	110	Kam Companion Paid Pilot						F		1.00			$1,250.00
	10E021 1220 3140 00 260000					IDEA FLO THRU LICENSES/SOFTWAR							$1,250.00
						NUMBER OF INVOICES: 1							**$3,072.50**
OATES AS000	OATES ASSOCIATES	07152025	0000000000	08502025	AP	CAVC SWPP INSPECTION			B	08/12/2025	08/12/2025	R	$1,672.50
								25-26					$1,672.50
	60E001 2533 3110 34 000000					CAVC ARCHITECT/ENG- NEW BUILD							$1,672.50
OATES AS000	OATES ASSOCIATES	41512	0000000000	08502025	AP	CAVC SURVEY			B	07/10/2025	08/12/2025	R	$4,717.50
								25-26					$4,717.50
	60E001 2533 3110 34 000000					CAVC ARCHITECT/ENG- NEW BUILD							$4,717.50
OATES AS000	OATES ASSOCIATES	41536	0000000000	08502025	AP	CHS SPORTS CONSTR			B	07/10/2025	08/12/2025	R	$9,477.50
								25-26					$9,477.50
	20E001 2533 3110 00 000000					ARCHITECT/ENGINEERING SERVICES							$9,477.50
OATES AS000	OATES ASSOCIATES	41537	0000000000	08502025	AP	CHS SPORTS SITE			B	07/10/2025	08/12/2025	R	$1,697.50
								25-26					$1,697.50
	20E001 2533 3110 00 000000					ARCHITECT/ENGINEERING SERVICES							$1,697.50

VEN-KEY	VENDOR NAME / ACH VOID DOWNLOAD / REF / CATALOG / ACCOUNT NUMBER(S)	INVOICE # / DISCOUNT DESCRIPTION / DESCRIPTION	PO NUMBER / BATCH / BANK / DISC AMT / QUICK KEY	DESCRIPTION / ADJUSTMENT DESCRIPTION / ACCOUNT LEVEL DESCRIPTION	LQ / FY / LQ	S / ADJ AMT / QTY	INV DATE / DUE DATE / CHECK NBR	C	NET AMOUNT / INVOICE AMOUNT / LINE AMOUNT / ACCT AMOUNT
				NUMBER OF INVOICES: 4					**$17,565.00**
OFALLON 003	OFALLON DISTRICT 90	CMS BASEBALL	0000000000 08502025 AP	CMS BASEBALL ENTRY FEE	B		08/13/2025 07/30/2025	R	$200.00
					25-26				$200.00
	10E045 1500 6410 27 000000			MS BOYS TOURNEY ENTRY FEE					$200.00
OFALLON 003	OFALLON DISTRICT 90	CMS SOFTBALL07212025	0000000000 08502025 AP	CMS SOFTBALL ENTRY FEE	B		07/21/2025 07/30/2025	R	$200.00
					25-26				$200.00
	10E046 1500 6400 27 000000			MS GIRLS TOURNEY ENTRY FEES					$200.00
				NUMBER OF INVOICES: 2					**$400.00**
OLSENKAR000	OLSEN, KAREN	REIMBURSE07172025	0000000000 08502025 AP	CONFERENCE REIMBURSEMENT	B		07/17/2025 07/30/2025	R	$151.57
					25-26				$151.57
	10E049 1130 3320 00 000000			CHS PROFESSIONAL TRAVEL					$151.57
				NUMBER OF INVOICES: 1					**$151.57**
PARCIJOH000	PARCIAK, JOHN	REIMBURSE07162025	0000000000 08502025 AP	PT TO LV REIMBURSEMENT	B		07/16/2025 07/30/2025	R	$1,557.77
					25-26				$1,557.77
	10E069 2210 3320 00 250000			TITLE III IMPROV INST CONSULT					$1,557.77
				NUMBER OF INVOICES: 1					**$1,557.77**
PEAC SOL000	PEAC SOLUTIONS	40784934	0000000000 08502025 AP	COPIER USAGE	B		08/04/2025 08/13/2025	R	$2,091.13
					25-26				$2,091.13
	30E001 5000 5040 00 000000			COPIER LEASE					$2,091.13
				NUMBER OF INVOICES: 1					**$2,091.13**
PEARSON 001	PEARSON CLINICAL ASSESMENT ORDERIN	29045556	0062600024 08502025 AP	clinicalcustomersupport@pearson.com	B		07/25/2025 08/12/2025	R	$2,190.00
					25-26				$2,190.00

VEN-KEY	VENDOR NAME / ACH VOID DOWNLOAD / REF / CATALOG / ACCOUNT NUMBER(S)	INVOICE # / DISCOUNT DESCRIPTION / DESCRIPTION	PO NUMBER / BATCH / BANK / DISC AMT / QUICK KEY	DESCRIPTION / ADJUSTMENT DESCRIPTION / ACCOUNT LEVEL DESCRIPTION	LQ / FY / LQ	S / ADJ AMT / QTY	INV DATE / DUE DATE / CHECK NBR	C	NET AMOUNT / INVOICE AMOUNT / LINE AMOUNT / ACCT AMOUNT
PEARSON 001	PEARSON CLINICAL ASSESMENT ORDERIN	29045556	******CONTINUED******						
	140	30866 - BASC-3 Q-Global Administration Report - DIGITAL			F	600.00			$2,190.00
	10E021 2140 4100 20 260000			IDEA FLO THRU PSYCH MATERIALS					$2,190.00
PEARSON 001	PEARSON CLINICAL ASSESMENT ORDERIN	29056368	0062600024 08502025 AP	clinicalcustomersupport@pearson.com	B	07/29/2025	08/12/2025	R	$6,514.47
					25-26				$6,514.47
	100	30810 - BASC-3 PRS Child Record Forms, Qty 25			F	2.00			$119.20
	10E021 2140 4100 20 260000			IDEA FLO THRU PSYCH MATERIALS					$119.20
	110	30812 - BASC-3 PRS Child Record Forms Spanish, Qty 25			F	1.00			$59.60
	10E021 2140 4100 20 260000			IDEA FLO THRU PSYCH MATERIALS					$59.60
	120	30803 - BASC-3 TRS Child Record Forms, Qty 25			F	2.00			$119.20
	10E021 2140 4100 20 260000			IDEA FLO THRU PSYCH MATERIALS					$119.20
	130	30815 - BASC-3 PRS Adolescent Record Forms, Spanish, Qty 25			F	1.00			$59.60
	10E021 2140 4100 20 260000			IDEA FLO THRU PSYCH MATERIALS					$59.60
	150	30818 - BASC-3 SRP Child Record Forms, Qty 25			F	1.00			$59.60
	10E021 2140 4100 20 260000			IDEA FLO THRU PSYCH MATERIALS					$59.60
	160	30801 - BASC-3 TRS Preschool Record Forms, Qty 25			F	1.00			$59.60
	10E021 2140 4100 20 260000			IDEA FLO THRU PSYCH MATERIALS					$59.60
	170	30807 - BASC-3 PRS Preschool Record Forms, Qty 25			F	1.00			$59.60
	10E021 2140 4100 20 260000			IDEA FLO THRU PSYCH MATERIALS					$59.60
	180	0158009355 - ABAS-3 Scoring Assistant - DIGITAL			F	1.00			$360.00
	10E021 2140 4100 20 260000			IDEA FLO THRU PSYCH MATERIALS					$360.00
	190	0158978498 - WISC-V Record Forms Qty 25			F	1.00			$195.00
	10E021 2140 4100 20 260000			IDEA FLO THRU PSYCH MATERIALS					$195.00

VEN-KEY	VENDOR NAME / ACH VOID DOWNLOAD / REF CATALOG / ACCOUNT NUMBER(S)	INVOICE # / DISCOUNT DESCRIPTION / DESCRIPTION / QUICK KEY	PO NUMBER / DISC AMT / ACCOUNT LEVEL DESCRIPTION	BATCH	BANK	DESCRIPTION / ADJUSTMENT DESCRIPTION	1099	LQ / FY / LQ	S	INV DATE / ADJ AMT / QTY	DUE DATE / CHECK NBR	C	NET AMOUNT / INVOICE AMOUNT / LINE AMOUNT / ACCT AMOUNT
PEARSON 001	PEARSON CLINICAL ASSESMENT ORDERIN	29056368	******CONTINUED******										
	200	0158978501 - WISC-V Response Booklet 1 Qty 25						F		1.00			$145.00
	10E021 2140 4100 20 260000		IDEA FLO THRU PSYCH MATERIALS										$145.00
	210	015897851X - WISC-V Response Booklet 2 Qty 25						F		1.00			$67.00
	10E021 2140 4100 20 260000		IDEA FLO THRU PSYCH MATERIALS										$67.00
	220	0158978447 - WISC-V Complete Kit						F		1.00			$1,599.00
	10E021 2140 4100 20 260000		IDEA FLO THRU PSYCH MATERIALS										$1,599.00
	230	0158981561 - WASI-II Complete Kit						F		1.00			$505.10
	10E021 2140 4100 20 260000		IDEA FLO THRU PSYCH MATERIALS										$505.10
	240	32302 - KBIT-2 Record Forms Qty 25						F		1.00			$89.30
	10E021 2140 4100 20 260000		IDEA FLO THRU PSYCH MATERIALS										$89.30
	250	A103000190562 - WIAT-4 Record Forms Qty 25 and WIAT-4 Response Booklets Qty 25						F		12.00			$2,767.20
	10E021 2140 4100 20 260000		IDEA FLO THRU PSYCH MATERIALS										$2,767.20
	260	Freight						F		1.00			$250.47
	10E021 2140 4100 20 260000		IDEA FLO THRU PSYCH MATERIALS										$250.47
PEARSON 001	PEARSON CLINICAL ASSESMENT ORDERIN	29060386	0062600033	08502025	AP	pearsonassessments.com			B	07/30/2025	07/30/2025	R	$155.00
								25-26					$155.00
	110	A103000370988 - BOT-3 Q-Global Scoring Sub. 3 Year, Digital						F		1.00			$155.00
	10E021 2130 4100 00 260000		IDEA FLO THRU- OT/PT/PE SUPPLY										$155.00
PEARSON 001	PEARSON CLINICAL ASSESMENT ORDERIN	29069043	0062600033	08502025	AP	pearsonassessments.com			B	08/01/2025	07/30/2025	R	$955.82
								25-26					$955.82
	100	A103000372795 - BOT-3 Complete Record Form, Qty 25						F		1.00			$80.30
	10E021 2130 4100 00 260000		IDEA FLO THRU- OT/PT/PE SUPPLY										$80.30
	120	A103000395531 - BOT-3 Complete Kit, Digital						F		1.00			$830.00
	10E021 2130 4100 00 260000		IDEA FLO THRU- OT/PT/PE SUPPLY										$830.00
	130	Shipping & Handling						F		1.00			$45.52

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PEARSON 001	PEARSON CLINICAL ASSESMENT ORDERIN	29069043	******CONTINUED******									
	10E021 2130 4100 00 260000					IDEA FLO THRU- OT/PT/PE SUPPLY						$45.52
						NUMBER OF INVOICES: 4						**$9,815.29**
PERMA BO000	PERMA BOUND	2018820-00	0102600005	08502025	AP	ELA books		B	07/17/2025	07/30/2025	R	$8,407.60
							25-26					$8,407.60
	100	catalog: 14901 Animal Farm by George Orwell					F		120.00			$2,008.80
	10E049 1130 4200 00 000000					CHS TEXTBOOKS						$2,008.80
	110	catalog: 94201 Fahrenheit 451 by Ray Bradbury					F		100.00			$2,339.00
	10E049 1130 4200 00 000000					CHS TEXTBOOKS						$2,339.00
	120	catalog: 220001 Of Mice and Men by John Steinbeck					F		100.00			$1,934.00
	10E049 1130 4200 00 000000					CHS TEXTBOOKS						$1,934.00
	130	catalog: 100855 To Kill a Mockingbird					F		90.00			$2,125.80
	10E049 1130 4200 00 000000					CHS TEXTBOOKS						$2,125.80
						NUMBER OF INVOICES: 1						**$8,407.60**
PETROFF 000	PETROFF COMPANIES INC	3785	0000000000	08502025	AP	EROSION CONTROL MAINT SPORTS SITE		B	08/05/2025	08/12/2025	R	$15,000.00
							25-26					$15,000.00
	60E001 2533 5300 22 000000					CHS SPORTS COMPLEX						$15,000.00
						NUMBER OF INVOICES: 1						**$15,000.00**
PLANBOOK000	PLANBOOK INC	1002553	0000000000	08502025	AP	PLANBOOKS FOR TEACHERS		B	06/13/2025	07/30/2025	R	$224.00
							25-26					$224.00
	10E004 1110 4100 30 000000					TWIN ECHO TEACHER SUPPLIES						$224.00
						NUMBER OF INVOICES: 1						**$224.00**
PRO-ALAR000	PRO-ALARM	147001	0000000000	08502025	AP	ADMIN MONITORING		B	07/28/2025	08/12/2025	R	$5,304.00

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PRO-ALAR000	PRO-ALARM	147001	******CONTINUED******									
							25-26					$5,304.00
	20E008 2540 3230 10 000000			BLDGS/GRDS MAINT SVC								$5,304.00
						NUMBER OF INVOICES: 1						**$5,304.00**
PURITAN 000	PURITAN SPRINGS BOTTLED WATER	106482307032025	0000000000	08502025	AP	WATER DISPENSER	B		07/03/2025	07/30/2025	R	$7.91
							25-26					$7.91
	10E001 2310 4100 00 000000			BOARD SUPPLIES								$7.91
						NUMBER OF INVOICES: 1						**$7.91**
RAPTOR T000	RAPTOR TECHNOLOGIES LLC	114776	0000000000	08502025	AP	ANNUAL FEE RAPTOR	B		07/01/2025	07/30/2025	R	$8,340.00
							25-26					$8,340.00
	80E001 2310 3900 00 000000			MISCELLANOUS TORT								$8,340.00
						NUMBER OF INVOICES: 1						**$8,340.00**
REALLY G000	REALLY GOOD STUFF	8810307	0092500142	08502025	AP	Really Good Stuff CVCE and R controlled Vowels Kits, Team Vowels Diphthongs kit	B		03/19/2025	07/30/2025	R	$259.99
							25-26					$259.99
	100	Really Good Phonics CVCE and R-controlled vowels kit, Team vowels diphthongs kit					F	1.00				$259.99
	10E006 1250 4160 00 250000			TITLE I SA-ENGLISH LEARNER SUP								$259.99
						NUMBER OF INVOICES: 1						**$259.99**
RENAISSA003	RENAISSANCE LEARNING	INV5546490	0062600010	08502025	AP	electronicorders@renaissance.com	B		06/03/2025	07/30/2025	R	$636.00
							25-26					$636.00
	100	Freckle Social Studies Student Subscription					F	100.00				$541.00

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RENAISSA003	RENAISSANCE LEARNING	INV5546490	******CONTINUED******							
	10E021 1220 3140 00 260000				IDEA FLO THRU LICENSES/SOFTWAR					$541.00
	110	Discount				F	1.00			$-223.00
	10E021 1220 3140 00 260000				IDEA FLO THRU LICENSES/SOFTWAR					$-223.00
	120	Freckle Science Student Subscription				F	100.00			$541.00
	10E021 1220 3140 00 260000				IDEA FLO THRU LICENSES/SOFTWAR					$541.00
	130	Discount				F	1.00			$-223.00
	10E021 1220 3140 00 260000				IDEA FLO THRU LICENSES/SOFTWAR					$-223.00
RENAISSA003	RENAISSANCE LEARNING	INV5563218	0082600019	08502025 AP	Renaissance Softwear license and assessment license for Collinsville Elementary, Collinsville Middle School, and Collinsville High School. Instructional Licenses Paid for with Elementary Instructional Software, Middle School Instructional Software, and High School Instructional Software. Assessment Licenses are paid for by the District Assessment account	B	07/03/2025	08/13/2025	R	$235,691.89
						25-26				$235,691.89
	2	Assessment License for Collinsville Elementary Schools, Collinsville Middle School, and Collinsville High School				F	1.00			$63,804.60
	10E004 1110 3140 00 000000				K-12 ASSESSMENT SOFTWARE					$63,804.60
	3	CHS Instructional License				F	1.00			$17,619.45
	10E049 1130 3141 00 000000				CHS DIGITAL SOFTWARE					$17,619.45
	4	CMS Instructional Software				F	1.00			$41,939.82
	10E048 1120 3141 00 000000				CMS SOFTWARE/LICENSES					$41,939.82
	5	Elementary Instructional Software				F	1.00			$112,328.02
	10E004 1110 3141 00 000000				ELEMENTARY SOFTWARE/ LICENSES					$112,328.02

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RENAISSA003	RENAISSANCE LEARNING	INV5570529	0062600009 08502025 AP electronicorders@renaissance.com	B	07/18/2025 07/30/2025 R	$9,471.25
				25-26		$9,471.25
	100	Flocabulary Plus - Caseyville Elementary School		P	100.00	$445.00
	10E021 1220 3140 00 260000		IDEA FLO THRU LICENSES/SOFTWAR			$445.00
	110	Flocabulary Plus - Collinsville High School		P	100.00	$445.00
	10E021 1220 3140 00 260000		IDEA FLO THRU LICENSES/SOFTWAR			$445.00
	120	Flocabulary Plus - Collinsville Middle School		P	100.00	$445.00
	10E021 1220 3140 00 260000		IDEA FLO THRU LICENSES/SOFTWAR			$445.00
	130	Flocabulary Plus - Dorris Intermediate School		P	825.00	$3,671.25
	10E021 1220 3140 00 260000		IDEA FLO THRU LICENSES/SOFTWAR			$3,671.25
	140	Flocabulary Plus - Hollywood Heights		P	100.00	$445.00
	10E021 1220 3140 00 260000		IDEA FLO THRU LICENSES/SOFTWAR			$445.00
	150	Flocabulary Plus - Renfro Elementary School		P	100.00	$445.00
	10E021 1220 3140 00 260000		IDEA FLO THRU LICENSES/SOFTWAR			$445.00
	160	Flocabulary Plus - Kreitner Elementary		P	100.00	$445.00
	10E021 1220 3140 00 260000		IDEA FLO THRU LICENSES/SOFTWAR			$445.00
	170	Flocabulary Plus - Maryville Elementary		P	100.00	$445.00
	10E021 1220 3140 00 260000		IDEA FLO THRU LICENSES/SOFTWAR			$445.00
	180	Flocabulary Plus - Summit Elementary		P	100.00	$445.00
	10E021 1220 3140 00 260000		IDEA FLO THRU LICENSES/SOFTWAR			$445.00
	190	Flocabulary Plus - Twin Echo Elementary		P	100.00	$445.00
	10E021 1220 3140 00 260000		IDEA FLO THRU LICENSES/SOFTWAR			$445.00
	200	Flocabulary Plus - Webster Elementary		P	100.00	$445.00
	10E021 1220 3140 00 260000		IDEA FLO THRU LICENSES/SOFTWAR			$445.00
	210	Remote Training Services - 60-minute Remote Session		P	3.00	$1,350.00
	10E021 1220 3140 00 260000		IDEA FLO THRU LICENSES/SOFTWAR			$1,350.00

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				NUMBER OF INVOICES: 3							**$245,799.14**
RENEWABL000	RENEWABLE ENERGY EVOLUTION LLC	CMS-2		0000000000 08502025 AP CMS SOLAR		B		07/24/2025	08/12/2025	R	$4,727.73
						25-26					$4,727.73
	20E007 2540 4660 27 000000			ELECTRICITY MS							$4,727.73
RENEWABL000	RENEWABLE ENERGY EVOLUTION LLC	KREITNER-2		0000000000 08502025 AP KREITNER SOLAR ENERGY		B		07/24/2025	08/12/2025	S	$1,210.94
						25-26					$1,210.94
	100	KREITNER						1.00			$1,210.94
	20E007 2540 4660 25 000000			ELECTRICITY KREITNER							$1,210.94
RENEWABL000	RENEWABLE ENERGY EVOLUTION LLC	WEBSTER-2		0000000000 08502025 AP WEBSTER SOLAR BILL		B		07/24/2025	08/12/2025	R	$1,432.70
						25-26					$1,432.70
	20E007 2540 4660 31 000000			ELECTRICITY WEBSTER							$1,432.70
				NUMBER OF INVOICES: 3							**$7,371.37**
RICHARDE000	RICHARDET FLOOR COVERING CO INC	004480		0000000000 08502025 AP CHS VINYL BASE		B		08/04/2025	08/12/2025	R	$1,473.00
						25-26					$1,473.00
	20E008 2540 4100 22 000000		22	CHS MAINT SUPPLIES							$1,473.00
				NUMBER OF INVOICES: 1							**$1,473.00**
ROCHESTE000	ROCHESTER 100 INC	WEBINV21331		0000000000 08502025 AP NICKYS FOLDERS		B		07/24/2025	07/30/2025	R	$198.40
						25-26					$198.40
	10E004 1110 4100 29 000000			SUMMIT TEACHER SUPPLIES							$198.40
				NUMBER OF INVOICES: 1							**$198.40**
ROYAL PA000	ROYAL PAPER INC	337239		0000000000 08502025 AP ADMIN MAINT SUPPLIES		B		07/30/2025	08/13/2025	R	$2,725.90
						25-26					$2,725.90
	20E008 2540 4100 01 000000		01	MAINT SUPPLIES ADMIN BLDG							$2,725.90

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ROYAL PA000	ROYAL PAPER INC	337453	0000000000	08502025	AP	SCOTCHGUARD PROTECTION FILM			B	07/29/2025	08/12/2025	R	$1,408.44
								25-26					$1,408.44
	100	CASEYVILLE CUST								1.00			$704.22
	20E007 2540 4100 21 000000					CUSTODIAL SUPPLIES CASEYVILLE							$704.22
	110	DIS CUST								1.00			$704.22
	20E007 2540 4100 33 000000					CUSTODIAL SUPPLIES DORRIS							$704.22
ROYAL PA000	ROYAL PAPER INC	L3336899	0000000000	08502025	AP	RENFRO CHARGER			B	07/15/2025	07/30/2025	R	$65.18
								25-26					$65.18
	20E008 2540 3230 28 000000					REP/MAINT SVC RENFRO							$65.18
ROYAL PA000	ROYAL PAPER INC	ls340050	0000000000	08502025	AP	CHS REPAIRS SCRUBBER			B	07/30/2025	08/12/2025	R	$201.00
								25-26					$201.00
	20E008 2540 3230 22 000000					CHS REPAIR/MAINT							$201.00
						NUMBER OF INVOICES: 4							**$4,400.52**
SAFARI M001	SAFARI MICRO	SM435563	0142600010	08502025	AP	Toner			B	07/31/2025	08/12/2025	R	$740.00
								25-26					$740.00
	100	2 pack High Yield black toner for Brother L-2460						F		5.00			$740.00
	10E093 2660 4100 00 000000					TECHNOLOGY DEPT-GEN SUPPLIES							$740.00
						NUMBER OF INVOICES: 1							**$740.00**
SCHMIKAS000	SCHMITT, KASEY	REFUND BRADEN	0000000000	08502025	AP	REFUND OF STUDENT FEES			B	07/15/2025	07/30/2025	R	$50.00
								25-26					$50.00
	10R001 1811 0000 22 000000					BOOK RENTAL & MATL FEES HS							$50.00
						NUMBER OF INVOICES: 1							**$50.00**
SCHMITRA000	SCHMIDT, TRACEY	REIMBURSE08042025	0000000000	08502025	AP	CARD STOCK FOR LIBRARY			B	08/04/2025	08/06/2025	R	$47.16
								25-26					$47.16
	10E028 2220 4100 22 000000					CHS MEDIA CENTER BOOKS							$47.16

VEN-KEY	VENDOR NAME / ACH VOID DOWNLOAD / REF / CATALOG / ACCOUNT NUMBER(S)	INVOICE # / DISCOUNT DESCRIPTION / DESCRIPTION / QUICK KEY	PO NUMBER	BATCH	BANK	DESCRIPTION / DISC AMT / ADJUSTMENT DESCRIPTION / ACCOUNT LEVEL DESCRIPTION	1099	LQ / FY / LQ	S	INV DATE / ADJ AMT / QTY	DUE DATE / CHECK NBR	C	NET AMOUNT / INVOICE AMOUNT / LINE AMOUNT / ACCT AMOUNT
SCHMITRA000	SCHMIDT, TRACEY	REIMBURSE08052025	0000000000	08502025	AP	REIMBURSE BOOK DISPLAYS			B	08/05/2025	08/12/2025	R	$111.06
								25-26					$111.06
	10E028 2220 4300 22 000000					HS MEDIA CENTER MATLS							$111.06
						NUMBER OF INVOICES: 2							**$158.22**
SCHNEBET000	SCHNEIDER, BETHANN	REIMBURSE07082025	0000000000	08502025	AP	PT TO LV CONF			B	07/08/2025	07/30/2025	R	$175.47
								25-26					$175.47
	10E049 1130 3320 00 000000					CHS PROFESSIONAL TRAVEL							$175.47
						NUMBER OF INVOICES: 1							**$175.47**
SCHOOL S004	SCHOOL SPECIALTY-CLASSROOM DIRECT	208135950373	0062600032	08502025	AP	ecommerce purchase			B	07/22/2025	07/30/2025	R	$804.36
								25-26					$804.36
	100 5013290	RCID:E-1003037::Children's Factory Edutray, 26 x 21-1/8 x 16-3/8 Inches						F		4.00			$473.84
	10E021 2130 4100 00 260000					IDEA FLO THRU- OT/PT/PE SUPPLY							$473.84
	110 5012092	RCID:E-1003033::Children's Factory Cube Chair, Set of 4						F		1.00			$196.46
	10E021 2130 4100 00 260000					IDEA FLO THRU- OT/PT/PE SUPPLY							$196.46
	120 FREIGHT	Shipping Charges						F		1.00			$134.06
	10E021 2130 4100 00 260000					IDEA FLO THRU- OT/PT/PE SUPPLY							$134.06
SCHOOL S004	SCHOOL SPECIALTY-CLASSROOM DIRECT	208135950406	0062600031	08502025	AP	Purchased on-line			B	07/22/2025	07/30/2025	R	$59.32
								25-26					$59.32
	100 2013413	Southpaw Steamroller Replacement Bands, 8 x 1/4 Inches, Set of 4						F		1.00			$47.37
	10E021 2130 4100 00 260000					IDEA FLO THRU- OT/PT/PE SUPPLY							$47.37
	110 FREIGHT	Shipping Charges						F		1.00			$11.95
	10E021 2130 4100 00 260000					IDEA FLO THRU- OT/PT/PE SUPPLY							$11.95
SCHOOL S004	SCHOOL SPECIALTY-CLASSROOM DIRECT	208136002270	1002600015	08502025	AP	OFFICE SUPPLIES			B	01/29/2025	08/13/2025	R	$12.58
								25-26					$12.58
	100 084906	School Smart Felt Pre-Inked Stamp Pad, 3 x 4 Inches, Black						F		1.00			$1.30

VEN-KEY	VENDOR NAME / ACH VOID DOWNLOAD / REF CATALOG / ACCOUNT NUMBER(S)	INVOICE # / DISCOUNT DESCRIPTION / DESCRIPTION	PO NUMBER / QUICK KEY	BATCH / DISC AMT	BANK / ACCOUNT LEVEL DESCRIPTION	DESCRIPTION / ADJUSTMENT DESCRIPTION	1099	LQ / FY / LQ	S / ADJ AMT / QTY	INV DATE	DUE DATE	C / CHECK NBR	NET AMOUNT / INVOICE AMOUNT / LINE AMOUNT / ACCT AMOUNT
SCHOOL S004	SCHOOL SPECIALTY-CLASSROOM DIRECT	208136002270	******CONTINUED******										
	10E002 2520 4100 00 000000				Dir of Finance Secr-Suppies								$1.30
	110 1377029	Business Source Rubber Bands, Size 54, 1 lb /BG, Assorted Sizes, Natural Crepe						F	1.00				$10.29
	10E002 2520 4100 00 000000				Dir of Finance Secr-Suppies								$10.29
	120 084442	School Smart Non-Skid Jumbo Paper Clip, 2 Inches, Silver, Pack of 100						F	1.00				$0.99
	10E002 2520 4100 00 000000				Dir of Finance Secr-Suppies								$0.99
						NUMBER OF INVOICES: 3							**$876.26**
SEED HOU000	SEED HOUSE	350033878	0000000000	08502025 AP		CAVC RENO		B		04/23/2025	08/12/2025	R	$2,904.00
								25-26					$2,904.00
	60E001 2533 5410 34 000000				CAVC-OUTSIDE OF CONTRACT								$2,904.00
						NUMBER OF INVOICES: 1							**$2,904.00**
SERTIJOH000	SERTICH, JOHN	PT REG 08042025	0000000000	08502025 AP		ONLINE PT REG		B		08/04/2025	08/06/2025	R	$39.00
								25-26					$39.00
	10E075 2210 3320 00 250000				TITLE II- IMPR INSTR-TRAVEL								$39.00
						NUMBER OF INVOICES: 1							**$39.00**
SHERWIN-000	SHERWIN-WILLIAMS	46109	0000000000	08502025 AP		AVC BUILDING		B		07/23/2025	08/12/2025	R	$399.13
								25-26					$399.13
	20E049 2533 5304 22 000000				CNA ROOM REMODEL								$399.13
SHERWIN-000	SHERWIN-WILLIAMS	57040	0000000000	08502025 AP		CHS CNA ROOM		B		07/14/2025	08/12/2025	R	$301.89
								25-26					$301.89
	20E049 2533 5304 22 000000				CNA ROOM REMODEL								$301.89
SHERWIN-000	SHERWIN-WILLIAMS	57156	0000000000	08502025 AP		CNA ROOM		B		07/14/2025	08/12/2025	R	$762.62
								25-26					$762.62
	20E049 2533 5304 22 000000				CNA ROOM REMODEL								$762.62

VEN-KEY	VENDOR NAME / ACH VOID DOWNLOAD / REF / CATALOG / ACCOUNT NUMBER(S)	INVOICE # / DISCOUNT DESCRIPTION / DESCRIPTION	PO NUMBER / QUICK KEY	BATCH / BANK / DISC AMT	DESCRIPTION / ADJUSTMENT DESCRIPTION / ACCOUNT LEVEL DESCRIPTION	LQ / FY / LQ	S / ADJ AMT / QTY	INV DATE	DUE DATE	C / CHECK NBR / 1099	NET AMOUNT / INVOICE AMOUNT / LINE AMOUNT / ACCT AMOUNT
SHERWIN-000	SHERWIN-WILLIAMS	6358-4	0000000000	08502025 AP	CHS PAINT	B		07/28/2025	08/12/2025	R	$30.95
						25-26					$30.95
	20E008 2540 3250 10 000000				MISC PAINTING WORK						$30.95
SHERWIN-000	SHERWIN-WILLIAMS	6359-2	0000000000	08502025 AP	WEBSTER PAINT	B		07/28/2025	08/12/2025	R	$14.65
						25-26					$14.65
	20E008 2540 3250 10 000000				MISC PAINTING WORK						$14.65
SHERWIN-000	SHERWIN-WILLIAMS	9990-8	0000000000	08502025 AP	TE PAINT	B		08/01/2025	08/12/2025	R	$662.01
						25-26					$662.01
	20E008 2540 3250 10 000000				MISC PAINTING WORK						$662.01
					NUMBER OF INVOICES: 6						**$2,171.25**
SLOAN IM000	SLOAN IMPLEMENT	3294414	0000000000	08502025 AP	WORK ON DIST MAINT TRUCK	B		05/22/2025	08/12/2025	R	$4,595.96
						25-26					$4,595.96
	20E008 2540 3230 10 000000				BLDGS/GRDS MAINT SVC						$4,595.96
SLOAN IM000	SLOAN IMPLEMENT	3962695	0000000000	08502025 AP	DIST MAINT TRUCK	B		06/21/2025	08/12/2025	R	$932.34
						25-26					$932.34
	20E008 2540 3230 10 000000				BLDGS/GRDS MAINT SVC						$932.34
SLOAN IM000	SLOAN IMPLEMENT	3992249	0000000000	08502025 AP	DIST MAINT REPAIRS	B		07/21/2025	08/12/2025	R	$867.89
						25-26					$867.89
	20E008 2540 3230 10 000000				BLDGS/GRDS MAINT SVC						$867.89
					NUMBER OF INVOICES: 3						**$6,396.19**
SLP TOOL000	SLP TOOLKIT-BILLING DEPT	6781	0062600016	08502025 AP	sales@slptoolkit.com	B		07/15/2025	07/30/2025	R	$3,150.00
						25-26					$3,150.00
	100	SLP Toolkit Subscription w/SDPA				F	14.00				$3,150.00
	10E021 1220 3140 00 260000				IDEA FLO THRU LICENSES/SOFTWAR						$3,150.00

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				NUMBER OF INVOICES: 1					**$3,150.00**
SODEXO I000	SODEXO INC	240928	0000000000 08502025 AP	FOOD LOSS MALFUNCTION	B		08/01/2025 08/06/2025	R	$5,419.08
					25-26				$5,419.08
	10E024 2562 4100 00 000000								$5,419.08
				NUMBER OF INVOICES: 1					**$5,419.08**
SOUTHWES004	SOUTHWESTERN ILL H S CONF	CONF DUES	0000000000 08502025 AP	25-26 SW CONF DUES	B		08/13/2025 08/13/2025	R	$2,000.00
					25-26				$2,000.00
	10E045 1500 6400 00 000000			CHS SW CONF DUES					$2,000.00
				NUMBER OF INVOICES: 1					**$2,000.00**
SPECIAL 001	SPECIAL EDUCATION SERVICES	SESINV050695	0000000000 08502025 AP	ELEM TUITION 6949.95	B		07/22/2025 07/30/2025	R	$6,949.95
					25-26				$6,949.95
	10E092 4220 6800 00 000000								$6,949.95
				NUMBER OF INVOICES: 1					**$6,949.95**
STERICYC000	STERICYCLE	8011461438	0000000000 08502025 AP	SPEC ED WATER	B		07/18/2025 07/30/2025	R	$38.82
					25-26				$38.82
	100						1.00		$38.82
	10E021 2330 3600 00 250000			IDEA FLO THRU-SHREDDING					$38.82
STERICYC000	STERICYCLE	8011493871	0000000000 08502025 AP	ADMIN SHREDDING	B		07/25/2025 08/06/2025	R	$38.82
					25-26				$38.82
	10E001 2310 3112 00 000000			Shredding District (No SP ED)					$38.82
STERICYC000	STERICYCLE	8011493873	0000000000 08502025 AP	ANNEX SHREDDING	B		07/25/2025 08/06/2025	R	$25.88
					25-26				$25.88
	10E001 2310 3112 00 000000			Shredding District (No SP ED)					$25.88

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STERICYC000	STERICYCLE	CREDIT CHK6061	0000000000	08502025 AP	OVERPAYMENT		B	07/31/2025	07/30/2025	R	$-12.13
						25-26					$-12.13
	10E001 2310 3112 00 000000				Shredding District (No SP ED)						$-12.13
					NUMBER OF INVOICES: 4						**$91.39**
STUDIES 000	STUDIES WEEKLY INC	532224	0082600009	08502025 AP	Studies weekly for 3rd, 4th, 5th & 6th Purchased with Elementary Instructional Software Please invoice after July 1, 2025		B	08/05/2025	08/06/2025	R	$6,595.26
						25-26					$6,595.26
	2	3 IL3 Our Community Studies Weekly: Illinois- Print and online				F	144.00				$1,432.80
	10E004 1110 3141 00 000000				ELEMENTARY SOFTWARE/ LICENSES						$1,432.80
	3	4 IL4 Illinois Studies Weekly: Our State, Our Nation- Print and Online				F	216.00				$2,149.20
	10E004 1110 3141 00 000000				ELEMENTARY SOFTWARE/ LICENSES						$2,149.20
	4	5 IL5 Illinois Studies Weekly: Our Nation, Our World- Print and Online				F	112.00				$1,114.40
	10E004 1110 3141 00 000000				ELEMENTARY SOFTWARE/ LICENSES						$1,114.40
	5	6 WH6 World History Studies Weekly- Print and Online				F	112.00				$1,114.40
	10E004 1110 3141 00 000000				ELEMENTARY SOFTWARE/ LICENSES						$1,114.40
	6	Shipping & Handling				F	1.00				$784.46
	10E004 1110 3141 00 000000				ELEMENTARY SOFTWARE/ LICENSES						$784.46
					NUMBER OF INVOICES: 1						**$6,595.26**
STUKENT 000	STUKENT INC	28123	0000000000	08502025 AP	CHS PERKINS		B	04/11/2025	07/30/2025	R	$1,495.00
						25-26					$1,495.00
	10E072 1110 4100 00 000000				PERKINS GRANT SUPPLIES						$1,495.00

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					NUMBER OF INVOICES: 1					**$1,495.00**
SUESSMAR000	SUESS, MARY	REIMBURSE07162025	0000000000	08502025 AP	PT TO LV CONF		B 07/16/2025	07/30/2025	R	$1,312.49
						25-26				$1,312.49
	10E069 2210 3320 00 000000			TITLE III LIPLEP PD/TRAVEL						$1,312.49
					NUMBER OF INVOICES: 1					**$1,312.49**
SUNSHINE000	SUNSHINE POS, LLC	84019	0102600008	08502025 AP	tardy Kiosk stickers		B 07/28/2025	08/13/2025	R	$30.90
						25-26				$30.90
	100	item 704324-10 Thermal 3-1/8 x 230' paper rolls				F	1.00			$20.95
	10E049 1130 4100 00 000000			CHS MISC SUPPLIES						$20.95
	110	shipping				F	1.00			$9.95
	10E049 1130 4100 00 000000			CHS MISC SUPPLIES						$9.95
					NUMBER OF INVOICES: 1					**$30.90**
SUPER DU000	SUPER DUPER PUBLICATIONS	2977737A	0062500221	08502025 AP	e-purchaseorders@superduperinc.com		B 04/04/2025	07/30/2025	R	$24.90
						25-26				$24.90
	100	RB69 Ring Bling Extra Hands - 4 Pack				F	1.00			$14.95
	10E021 2150 4100 00 250000			IDEA FLO THRU-SPEECH SUPPLIES						$14.95
	110	Shipping & Handling				F	1.00			$9.95
	10E021 2150 4100 00 250000			IDEA FLO THRU-SPEECH SUPPLIES						$9.95
					NUMBER OF INVOICES: 1					**$24.90**
TECH ELE000	TECH ELECTRONICS INC	128571	0000000000	08502025 AP	WORK ON SECURITY		B 07/23/2025	08/12/2025	R	$578.81
						25-26				$578.81
	20E008 2540 3230 22 000000			CHS REPAIR/MAINT						$578.81
TECH ELE000	TECH ELECTRONICS INC	130453	0000000000	08502025 AP	RENFRO SUB MONITORING		B 07/31/2025	08/12/2025	R	$210.00
						25-26				$210.00

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TECH ELE000	TECH ELECTRONICS INC	130453	******CONTINUED******			
	90E002 2535 3230 10 000000		H/L/S DISTRICT WIDE MONITORING			$210.00
TECH ELE000	TECH ELECTRONICS INC	130454	0000000000 08502025 AP DIS SUB MONITORING		B 07/31/2025 08/12/2025 R	$210.00
				25-26		$210.00
	90E002 2533 3110 00 000000		HLS ARCH/ENG SERVICES			$210.00
TECH ELE000	TECH ELECTRONICS INC	130455	0000000000 08502025 AP KREITNER SUB MON		B 07/31/2025 08/12/2025 R	$210.00
				25-26		$210.00
	90E002 2535 3230 10 000000		H/L/S DISTRICT WIDE MONITORING			$210.00
TECH ELE000	TECH ELECTRONICS INC	130456	0000000000 08502025 AP MARYVILLE SUB MON		B 07/31/2025 08/12/2025 R	$210.00
				25-26		$210.00
	90E002 2535 3230 10 000000		H/L/S DISTRICT WIDE MONITORING			$210.00
			NUMBER OF INVOICES: 5			**$1,418.81**
THE SHOP000	THE SHOP AT 401	1	0000000000 08502025 AP LUMBER FOR METT		B 08/06/2025 08/12/2025 R	$5,000.00
				25-26		$5,000.00
	10E090 1400 4100 22 000000		CTE METT GRANT SUPPLIES			$5,000.00
			NUMBER OF INVOICES: 1			**$5,000.00**
THOMSON 002	THOMSON REUTERS-WEST	852338006	0000000000 08502025 AP CLEAR SERVICES AUG		B 08/01/2025 08/06/2025 R	$1,383.58
				25-26		$1,383.58
	10E002 2641 3330 00 000000		STUDENT SERVICES - SKYWARD			$1,383.58
			NUMBER OF INVOICES: 1			**$1,383.58**
TRANE 000	TRANE	19702844	0000000000 08502025 AP CHS MAINT SUPPLIES		B 07/23/2025 08/12/2025 R	$58.60
				25-26		$58.60
	20E008 2540 4100 22 000000		22 CHS MAINT SUPPLIES			$58.60

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TRANE 000	TRANE	19741548	0000000000 08502025 AP DIS MAINT SUPPLIES		B	07/28/2025 08/12/2025 R	$218.16
				25-26			$218.16
	20E008 2540 4100 33 000000		33 MAINT SUPPLIES CIS				$218.16
			NUMBER OF INVOICES: 2				**$276.76**
UNITED R000	UNITED REFRIGERATION INC	13743148-00	0000000000 08502025 AP CHS MAINT SUPPLIES		B	07/17/2025 08/13/2025 A	$1,345.04
				25-26			$1,345.04
	20E008 2540 4100 22 000000		22 CHS MAINT SUPPLIES				$1,345.04
UNITED R000	UNITED REFRIGERATION INC	13821623-00	0000000000 08502025 AP CHS MAINT SUPPLIES		B	07/10/2025 08/13/2025 A	$51.59
				25-26			$51.59
	20E008 2540 4100 22 000000		22 CHS MAINT SUPPLIES				$51.59
UNITED R000	UNITED REFRIGERATION INC	13887356-00	0000000000 08502025 AP CHS MAINT SUPPLIES		B	07/14/2025 08/13/2025 A	$141.99
				25-26			$141.99
	20E008 2540 4100 22 000000		22 CHS MAINT SUPPLIES				$141.99
UNITED R000	UNITED REFRIGERATION INC	13887356-01	0000000000 08502025 AP CHS MAINT SUPPLIES		B	07/22/2025 08/13/2025 A	$45.36
				25-26			$45.36
	20E008 2540 4100 22 000000		22 CHS MAINT SUPPLIES				$45.36
UNITED R000	UNITED REFRIGERATION INC	13932826-00	0000000000 08502025 AP CHS MAINT SUPPLIES		B	07/15/2025 08/13/2025 A	$22.20
				25-26			$22.20
	20E008 2540 4100 22 000000		22 CHS MAINT SUPPLIES				$22.20
UNITED R000	UNITED REFRIGERATION INC	13955859-00	0000000000 08502025 AP TE MAINT SUPPLIES		B	07/16/2025 08/13/2025 A	$252.48
				25-26			$252.48
	20E008 2540 4100 30 000000		30 MAINT SUPPLIES TWIN ECHO				$252.48
UNITED R000	UNITED REFRIGERATION INC	13962001-00	0000000000 08502025 AP CASEYVILLE MAINT SUPPLIES		B	07/16/2025 08/13/2025 A	$164.61
				25-26			$164.61
	20E008 2540 4100 21 000000		21 MAINT SUPPLIES CASEYVILLE				$164.61

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UNITED R000	UNITED REFRIGERATION INC	13980675-00	0000000000 08502025 AP	CHS MAINT SUPPLIES	B	07/16/2025	08/13/2025	A	$-1,689.54
					25-26				$-1,689.54
	20E008 2540 4100 22 000000		22 CHS MAINT SUPPLIES						$-1,689.54
UNITED R000	UNITED REFRIGERATION INC	13980907-00	0000000000 08502025 AP	CHS MAINT SUPPLIES	B	07/16/2025	08/13/2025	A	$51.59
					25-26				$51.59
	20E008 2540 4100 22 000000		22 CHS MAINT SUPPLIES						$51.59
UNITED R000	UNITED REFRIGERATION INC	13985745-00	0000000000 08502025 AP	CHS MAINT SUPPLIES	B	07/16/2025	08/13/2025	A	$120.42
					25-26				$120.42
	20E008 2540 4100 22 000000		22 CHS MAINT SUPPLIES						$120.42
UNITED R000	UNITED REFRIGERATION INC	13999030-00	0000000000 08502025 AP	CHS MAINT SUPPLIES	B	07/17/2025	08/13/2025	A	$205.58
					25-26				$205.58
	20E008 2540 4100 22 000000		22 CHS MAINT SUPPLIES						$205.58
UNITED R000	UNITED REFRIGERATION INC	14093295-00	0000000000 08502025 AP	CHS MAINT SUPPLIES	B	07/21/2025	08/13/2025	A	$98.75
					25-26				$98.75
	20E008 2540 4100 22 000000		22 CHS MAINT SUPPLIES						$98.75
UNITED R000	UNITED REFRIGERATION INC	14141887-00	0000000000 08502025 AP	TE MAINT SUPPLIES	B	07/23/2025	08/13/2025	A	$83.58
					25-26				$83.58
	20E008 2540 4100 30 000000		30 MAINT SUPPLIES TWIN ECHO						$83.58
UNITED R000	UNITED REFRIGERATION INC	14160376-00	0000000000 08502025 AP	CHS MAINT SUPPLIES	B	07/23/2025	08/13/2025	A	$67.23
					25-26				$67.23
	20E008 2540 4100 22 000000		22 CHS MAINT SUPPLIES						$67.23
UNITED R000	UNITED REFRIGERATION INC	14249545-00	0000000000 08502025 AP	DIS MAINT SUPPLIES	B	07/28/2025	08/13/2025	A	$348.37
					25-26				$348.37
	20E008 2540 4100 33 000000		33 MAINT SUPPLIES CIS						$348.37
UNITED R000	UNITED REFRIGERATION INC	14297676-00	0000000000 08502025 AP	DIS MAINT SUPPLIES	B	07/29/2025	08/13/2025	A	$145.48
					25-26				$145.48

VEN-KEY	VENDOR NAME / ACH VOID DOWNLOAD / REF CATALOG / ACCOUNT NUMBER(S)	INVOICE # / DISCOUNT DESCRIPTION / DESCRIPTION	PO NUMBER / BATCH / BANK / DISC AMT / QUICK KEY / ACCOUNT LEVEL DESCRIPTION / 1099	DESCRIPTION / ADJUSTMENT DESCRIPTION	LQ / FY / LQ	S / ADJ AMT / QTY	INV DATE / DUE DATE / CHECK NBR	C	NET AMOUNT / INVOICE AMOUNT / LINE AMOUNT / ACCT AMOUNT
UNITED R000	UNITED REFRIGERATION INC	14297676-00	******CONTINUED******						
	20E008 2540 4100 33 000000		33 MAINT SUPPLIES CIS						$145.48
UNITED R000	UNITED REFRIGERATION INC	14428088-00	0000000000 08502025 AP	CHS MAINT SUPPLIES		B	08/04/2025 08/13/2025	A	$-214.85
					25-26				$-214.85
	20E008 2540 4100 22 000000		22 CHS MAINT SUPPLIES						$-214.85
UNITED R000	UNITED REFRIGERATION INC	14428634-00	0000000000 08502025 AP	DIS MAINT SUPPLIES		B	08/04/2025 08/13/2025	A	$10.34
					25-26				$10.34
	20E008 2540 4100 33 000000		33 MAINT SUPPLIES CIS						$10.34
				NUMBER OF INVOICES: 18					**$1,250.22**
VISTA HI000	VISTA HIGHER LEARNING	SI322315	0102600004 08502025 AP	Get reading/get ready/EL ELL Brian Glanville, Priscilla Diego-Villagran, bglanville@cusd.kahoks.org & pvillagr@cusd.kahoks.org		B	07/11/2025 07/30/2025	R	$8,741.50
					25-26				$8,741.50
	100	item number: 978-1-54332-686-4 get reading 6-12 supersite plus (1 year license)			F	80.00			$3,196.00
	10E049 1130 3141 00 000000		CHS DIGITAL SOFTWARE						$3,196.00
	110	item number: 978-1-54331-848-7 get ready 2021 6-8 Prime (1 year license)			F	90.00			$4,045.50
	10E049 1130 3141 00 000000		CHS DIGITAL SOFTWARE						$4,045.50
	120	Item: TRNG1012 EL PL Implementation - custom workshop - virtual session			F	1.00			$1,500.00
	10E075 2210 3140 00 250000		TITLE II IMP INSTR-CONSULT/PUR						$1,500.00
				NUMBER OF INVOICES: 1					**$8,741.50**
VOYAGER 000	VOYAGER SOPRIS LEARNING	8791562	0062600019 08502025 AP	CustomerService@voyagersopris.com		B	07/23/2025 08/06/2025	R	$29,774.05

VEN-KEY	VENDOR NAME / ACH VOID DOWNLOAD / REF CATALOG / ACCOUNT NUMBER(S)	INVOICE # / DISCOUNT DESCRIPTION / DESCRIPTION / QUICK KEY	PO NUMBER / BATCH / BANK / DISC AMT / ACCOUNT LEVEL DESCRIPTION	DESCRIPTION / ADJUSTMENT DESCRIPTION / 1099	LQ / FY / LQ	S	INV DATE / ADJ AMT / QTY	DUE DATE / CHECK NBR	C	NET AMOUNT / INVOICE AMOUNT / LINE AMOUNT / ACCT AMOUNT
VOYAGER 000	VOYAGER SOPRIS LEARNING	8791562	******CONTINUED******							
					25-26					$29,774.05
	100	333358 - Language! Live Level 2 Student Edition, Units 1-6			F		20.00			$690.00
	10E021 1220 4100 00 260000			IDEA FLO THRU - SUPPLIES						$690.00
	110	333323 - Language! Live Student 1-yr Digital Lic. Only			F		183.00			$10,797.00
	10E021 1220 4100 00 260000			IDEA FLO THRU - SUPPLIES						$10,797.00
	120	350588 - Language! Live Student Set Level 1 Only w/License			F		72.00			$6,156.00
	10E021 1220 4100 00 260000			IDEA FLO THRU - SUPPLIES						$6,156.00
	130	350633 - Language! Live Student Set Level 2 Only w/License			F		45.00			$3,847.50
	10E021 1220 4100 00 260000			IDEA FLO THRU - SUPPLIES						$3,847.50
	140	322982 - Language! Live Teacher 1-yr Digital License			F		18.00			$1,962.00
	10E021 1220 4100 00 260000			IDEA FLO THRU - SUPPLIES						$1,962.00
	150	379559 - Reading Rangers Student License Full-Year (50+ Students)			F		175.00			$3,325.00
	10E021 1220 4100 00 260000			IDEA FLO THRU - SUPPLIES						$3,325.00
	160	132847 - Read Well 1 My Activity Book, Units 1-9 (set of 6)			F		3.00			$255.00
	10E021 1220 4100 00 260000			IDEA FLO THRU - SUPPLIES						$255.00
	170	132855 - Read Well 1 My Activity Book, Units 10-23 (set of 6)			F		6.00			$564.00
	10E021 1220 4100 00 260000			IDEA FLO THRU - SUPPLIES						$564.00
	180	375881 - Read Well 1 My Activity Book, Units 24-29 (set of 6) v2			F		2.00			$158.00
	10E021 1220 4100 00 260000			IDEA FLO THRU - SUPPLIES						$158.00
	190	132871 - Read Well 1 My Activity Book, Units 30-38 (set of 6)			F		2.00			$188.00
	10E021 1220 4100 00 260000			IDEA FLO THRU - SUPPLIES						$188.00
	200	168698 - Read Well 2 My Activity Book 1, Units 1-7 (set of 6)			F		2.00			$170.00

VEN-KEY	VENDOR NAME / ACH VOID DOWNLOAD / REF CATALOG / ACCOUNT NUMBER(S)	INVOICE # / DISCOUNT DESCRIPTION / DESCRIPTION / QUICK KEY	PO NUMBER	BATCH	BANK	DESCRIPTION / DISC AMT / ADJUSTMENT DESCRIPTION / ACCOUNT LEVEL DESCRIPTION	1099	LQ / FY / LQ	S	INV DATE / ADJ AMT / QTY	DUE DATE	CHECK NBR	C	NET AMOUNT / INVOICE AMOUNT / LINE AMOUNT / ACCT AMOUNT
VOYAGER 000	VOYAGER SOPRIS LEARNING	8791562	******CONTINUED******											
	10E021 1220 4100 00 260000					IDEA FLO THRU - SUPPLIES								$170.00
	210	168719 - Read Well 2 My Activity Book 3, Units 13-20 (set of 6)						F		1.00				$85.00
	10E021 1220 4100 00 260000					IDEA FLO THRU - SUPPLIES								$85.00
	220	150754 - Read Well K Magazines, Units 1-20 (set of 6)						F		2.00				$332.00
	10E021 1220 4100 00 260000					IDEA FLO THRU - SUPPLIES								$332.00
	230	Shipping & Handling						F		1.00				$1,244.55
	10E021 1220 4100 00 260000					IDEA FLO THRU - SUPPLIES								$1,244.55
						NUMBER OF INVOICES: 1								**$29,774.05**
WATTS CO001	WATTS COPY SYSTEMS INC	1424761	0000000000	08502025	AP	DISTRICT COPIER OVER CHARGES			B	07/17/2025	07/30/2025	R		$966.54
								25-26						$966.54
	10E001 2310 3111 00 000000					UNIT wide COPY SERV Non-Cap le								$966.54
WATTS CO001	WATTS COPY SYSTEMS INC	1424762	0000000000	08502025	AP	COPIER OVERAGES			B	07/17/2025	07/30/2025	R		$100.59
								25-26						$100.59
	10E001 2310 3111 00 000000					UNIT wide COPY SERV Non-Cap le								$100.59
						NUMBER OF INVOICES: 2								**$1,067.13**
WILLIAM 000	WILLIAM BEDELL ACHIEVEMENT & RESOU	STMT06302025	0000000000	08502025	AP	SPEC ED TUITION HS 9019.20 ELEM 15121.95			B	06/30/2025	07/30/2025	R		$24,141.15
								25-26						$24,141.15
	10E012 4220 6809 00 000000					TUITION WILLIAM BEDELL								$24,141.15
WILLIAM 000	WILLIAM BEDELL ACHIEVEMENT & RESOU	STMT07312025	0000000000	08502025	AP	HS 11424.32 ELEM 19154.47			B	07/31/2025	08/13/2025	R		$30,578.79
								25-26						$30,578.79
	10E012 4220 6809 00 000000					TUITION WILLIAM BEDELL								$30,578.79
						NUMBER OF INVOICES: 2								**$54,719.94**
WILLOUGH000	WILLOUGHBY FARM	STMT072325	0000000000	08502025	AP	TEACHER WORKSHOP WASTE FREE			B	07/23/2025	07/30/2025	R		$40.00

VEN-KEY	VENDOR NAME / ACH VOID DOWNLOAD / REF CATALOG / ACCOUNT NUMBER(S)	INVOICE # / DISCOUNT DESCRIPTION / DESCRIPTION	PO NUMBER / DISC AMT / QUICK KEY	BATCH / ACCOUNT LEVEL DESCRIPTION	BANK / 1099	DESCRIPTION / ADJUSTMENT DESCRIPTION	LQ / FY / LQ	S / ADJ AMT / QTY	INV DATE / CHECK NBR	DUE DATE	C	NET AMOUNT / INVOICE AMOUNT / LINE AMOUNT / ACCT AMOUNT
WILLOUGH000	WILLOUGHBY FARM	STMT072325	******CONTINUED******			CLASSROOMS						
							25-26					$40.00
	10E040 2210 3320 00 250000			TITLE IV SSAE-TRAVEL								$40.00
						NUMBER OF INVOICES: 1						**$40.00**
WILSON L001	WILSON LANGUAGE TRAINING CORP	INV110382	0062600018	08502025 AP		Quote Number: Q-13037		B	07/28/2025	08/13/2025	R	$6,750.60
							25-26					$6,750.60
	100	F2DSTNBK - Fundations Student Notebook K (10-pk) 2nd Ed.					F	3.00				$315.00
	10E021 1220 4100 00 260000			IDEA FLO THRU - SUPPLIES								$315.00
	110	F2DSTWK - Fundations Practice Book Level K (10-pk)					F	2.00				$210.00
	10E021 1220 4100 00 260000			IDEA FLO THRU - SUPPLIES								$210.00
	120	F2MFJTP - My Fundations Journal (10-Pk) 2nd Ed.					F	4.00				$360.00
	10E021 1220 4100 00 260000			IDEA FLO THRU - SUPPLIES								$360.00
	130	F2DSTNB1 - Fundations Student Notebook 1 (10-Pk) 2nd Ed.					F	4.00				$420.00
	10E021 1220 4100 00 260000			IDEA FLO THRU - SUPPLIES								$420.00
	140	F2DSTW1 - Fundations Practice Book Level 1 (10-Pk)					F	6.00				$630.00
	10E021 1220 4100 00 260000			IDEA FLO THRU - SUPPLIES								$630.00
	150	F2DSTCB1 - Fundations Composition Book 1 (10-pk) 2nd Ed.					F	4.00				$360.00
	10E021 1220 4100 00 260000			IDEA FLO THRU - SUPPLIES								$360.00
	170	F2DSTNB2 - Fundations Student Notebook 2 (10-pk) 2nd Ed.					F	2.00				$210.00
	10E021 1220 4100 00 260000			IDEA FLO THRU - SUPPLIES								$210.00
	180	F2DSTW2 - Fundations Practice Book Level 2 (10-pk)					F	6.00				$630.00
	10E021 1220 4100 00 260000			IDEA FLO THRU - SUPPLIES								$630.00
	190	F2DSTCB2 - Fundations Composition Book 2 (10-pk) 2nd Ed.					F	2.00				$180.00

VEN-KEY	VENDOR NAME / ACH VOID DOWNLOAD / REF CATALOG / ACCOUNT NUMBER(S)	INVOICE # / DISCOUNT DESCRIPTION / DESCRIPTION / QUICK KEY	PO NUMBER	BATCH	BANK	DESCRIPTION / DISC AMT / ADJUSTMENT DESCRIPTION / ACCOUNT LEVEL DESCRIPTION	1099	LQ	S	INV DATE	DUE DATE	C	NET AMOUNT / INVOICE AMOUNT / LINE AMOUNT / ACCT AMOUNT	FY / ADJ AMT / CHECK NBR	QTY
WILSON L001	WILSON LANGUAGE TRAINING CORP	INV110382	******CONTINUED******													
	10E021 1220 4100 00 260000					IDEA FLO THRU - SUPPLIES							$180.00		
	200	F2FSDTP2 - Fundations Student Durables 2 (10-pk) 2nd Ed.						F					$1,150.00		2.00
	10E021 1220 4100 00 260000					IDEA FLO THRU - SUPPLIES							$1,150.00		
	210	F2DSTNB3 - Fundations Student Notebook 3 (10-pk) 2nd Ed.						F					$210.00		2.00
	10E021 1220 4100 00 260000					IDEA FLO THRU - SUPPLIES							$210.00		
	220	F2DSTCB3 - Fundations Composition Book 3 (10-pk) 2nd Ed.						F					$270.00		3.00
	10E021 1220 4100 00 260000					IDEA FLO THRU - SUPPLIES							$270.00		
	230	F2FSDTP3 - Fundations Student Durables 3 (10-pk) 2nd Ed.						F					$1,150.00		2.00
	10E021 1220 4100 00 260000					IDEA FLO THRU - SUPPLIES							$1,150.00		
	240	Shipping						F					$655.60		1.00
	10E021 1220 4100 00 260000					IDEA FLO THRU - SUPPLIES							$655.60		
WILSON L001	WILSON LANGUAGE TRAINING CORP	INV110857	0062600018	08502025	AP	Quote Number: Q-13037			B	07/29/2025	08/13/2025	R	$2,100.00		
								25-26					$2,100.00		
	160	F2FSDTP1 - Fundations Student Durables 1 (10-pk) 2nd Ed.						F					$2,100.00		4.00
	10E021 1220 4100 00 260000					IDEA FLO THRU - SUPPLIES							$2,100.00		
						NUMBER OF INVOICES: 2							**$8,850.60**		
WJR TECH001	WJR TECHNOLOGIES	12911	0000000000	08502025	AP	FORTIGATE			B	07/08/2025	07/30/2025	R	$2,450.00		
								25-26					$2,450.00		
	10E093 2660 3100 00 000000					TECHNOLOGY PURCHASE SERVICE							$2,450.00		
						NUMBER OF INVOICES: 1							**$2,450.00**		
WPS 000	WPS	WPS-521140	0062600026	08502025	AP	customerservice@wpspublish.com			B	07/22/2025	08/06/2025	R	$958.10		
								25-26					$958.10		

VEN-KEY	VENDOR NAME / ACH VOID DOWNLOAD / REF CATALOG / ACCOUNT NUMBER(S)	INVOICE # / DISCOUNT DESCRIPTION / DESCRIPTION / QUICK KEY	PO NUMBER	BATCH	BANK	DESCRIPTION / DISC AMT / ADJUSTMENT DESCRIPTION / ACCOUNT LEVEL DESCRIPTION	1099	LQ	S	INV DATE	DUE DATE	C	NET AMOUNT / INVOICE AMOUNT / LINE AMOUNT / ACCT AMOUNT	FY	ADJ AMT	CHECK NBR	QTY
WPS 000	WPS	WPS-521140 ******CONTINUED******															
	100	AP-48A - ROWPVT-4 Record Form (25)						F					$45.00				1.00
	10E021 2150 4100 00 260000					IDEA FLO THRU-SPEECH SUPPLIES							$45.00				
	110	AP-47A - EOWPVT-4 Record Form (25)						F					$45.00				1.00
	10E021 2150 4100 00 260000					IDEA FLO THRU-SPEECH SUPPLIES							$45.00				
	120	W-685A - CASL-2 Comprehensive Form (10)						F					$440.00				5.00
	10E021 2150 4100 00 260000					IDEA FLO THRU-SPEECH SUPPLIES							$440.00				
	130	LY7A - LPT-3:E - Test Forms (20)						F					$54.00				1.00
	10E021 2150 4100 00 260000					IDEA FLO THRU-SPEECH SUPPLIES							$54.00				
	140	EM-247A - TOLD-P 5 Examiner Record (25)						F					$132.00				1.00
	10E021 2150 4100 00 260000					IDEA FLO THRU-SPEECH SUPPLIES							$132.00				
	150	W-603A - OWLS-II LC/OE Record Form A						F					$113.00				1.00
	10E021 2150 4100 00 260000					IDEA FLO THRU-SPEECH SUPPLIES							$113.00				
	160	EM-201A - FCP-R Profile Form (pack of 15)						F					$42.00				1.00
	10E021 2150 4100 00 260000					IDEA FLO THRU-SPEECH SUPPLIES							$42.00				
	170	Shipping & Handling						F					$87.10				1.00
	10E021 2150 4100 00 260000					IDEA FLO THRU-SPEECH SUPPLIES							$87.10				
WPS 000	WPS	WPS-521181	0062600023	08502025	AP	customerservice@wpspublish.com		B		07/22/2025	08/06/2025	R	$189.20				
								25-26					$189.20				
	100	W-703B - DP-4 Parent/Caregiver pack of 25 Developmental Profile						F					$172.00				1.00
	10E021 2140 4100 20 260000					IDEA FLO THRU PSYCH MATERIALS							$172.00				
	110	Shipping & Handling						F					$17.20				1.00
	10E021 2140 4100 20 260000					IDEA FLO THRU PSYCH MATERIALS							$17.20				
						NUMBER OF INVOICES: 2							**$1,147.30**				
WRIGHROB000	WRIGHT, ROBERT	REIMBURSE07142025	0000000000	08502025	AP	PT TO LV CONF		B		07/14/2025	07/30/2025	R	$136.88				
								25-26					$136.88				
	10E003 2410 3320 22 000000					HS PRIN OFF TRAVEL (6*300)							$136.88				

VEN-KEY	VENDOR NAME	INVOICE #	PO NUMBER	BATCH	BANK	DESCRIPTION	LQ	S	INV DATE	DUE DATE	C	NET AMOUNT
	ACH VOID DOWNLOAD	DISCOUNT DESCRIPTION		DISC AMT		ADJUSTMENT DESCRIPTION	FY		ADJ AMT	CHECK NBR		INVOICE AMOUNT
	REF CATALOG	DESCRIPTION					LQ		QTY			LINE AMOUNT
	ACCOUNT NUMBER(S)		QUICK KEY	ACCOUNT LEVEL DESCRIPTION		1099						ACCT AMOUNT
WRIGHROB000	WRIGHT, ROBERT	REIMBURSE07222025	0000000000	08502025	AP	REIMBURSE MILEAGE TO SPRINGFIELD CONF		B	07/22/2025	07/30/2025	R	$120.40
							25-26					$120.40
	10E003 2410 3320 22 000000			HS PRIN OFF TRAVEL (6*300)								$120.40

NUMBER OF INVOICES: 2 $257.28

TOTAL NUMBER OF BATCH INVOICES: 324 $3,119,415.34

50 ACH CHECK INVOICES $12,057.75

274 COMPUTER CHECK INVOICES $3,107,357.59

TOTAL INVOICES: 324 $3,119,415.34

BANK TOTALS:	BANK	BANK ACCOUNT #	INVOICE AMOUNT	NET AMOUNT
	AP	**A000 1010 0000 00 000000	$3,119,415.34	$3,119,415.34

LIQUIDATION STATUS (LQ) CODE LEGEND:

L = LIQUIDATION PENDING C = CLOSED PO/NOT RECEIVING

P = PARTIAL LIQUIDATION F = FULL LIQUIDATION

BLANK = NO LIQUIDATION

********** End of report **********

VEN-KEY	VENDOR NAME / ACH VOID DOWNLOAD / ACCOUNT NUMBER(S)	INVOICE # / DISCOUNT DESCRIPTION	PO NUMBER / QUICK KEY	BATCH / DISC AMT	BANK / ACCOUNT LEVEL DESCRIPTION	DESCRIPTION / ADJUSTMENT DESCRIPTION	1099	LQ / FY	S	INV DATE / ADJ AMT	DUE DATE / CHECK NBR	C	NET AMOUNT / INVOICE AMOUNT / ACCT AMOUNT
DELTA GA000	DELTA GASES	5018337-IN	0000000000	08502025	VOC	GASES FOR AVC CLASSES		B		07/31/2025	06/30/2025	R	$76.60
								25-26					$76.60
	10E095 1448 4100 99 000000				VOC GENL IND WELD GASES								$76.60
						NUMBER OF INVOICES:	**1**						**$76.60**
ZORO 000	ZORO	16885174	0000000000	08502025	VOC	WORKBENCH		B		07/28/2025	06/30/2025	R	$817.59
								25-26					$817.59
	10E095 1400 5410 99 000000				VOC CLASSROOM FURNITURE								$817.59
						NUMBER OF INVOICES:	**1**						**$817.59**
						TOTAL NUMBER OF BATCH INVOICES:	**2**						**$894.19**
								2 COMPUTER CHECK INVOICES					$894.19
						TOTAL INVOICES:	**2**						**$894.19**

BANK TOTALS:	BANK	BANK ACCOUNT #	INVOICE AMOUNT	NET AMOUNT
	VOC	**A000 1010 0000 00 000000	$894.19	$894.19

LIQUIDATION STATUS (LQ) CODE LEGEND:

L = LIQUIDATION PENDING C = CLOSED PO/NOT RECEIVING

P = PARTIAL LIQUIDATION F = FULL LIQUIDATION

BLANK = NO LIQUIDATION

********** End of report **********

UNIT PAID CHECKS/ACH JULY 18-AUGUST 14, 2025

CHECK NUMBER	VENDOR	ACCOUNT NUMBER	CHECK DATE	AMOUNT	FD	PO NUMBER	INVOICE NUMBER	INVOICE DESCRIPTION
12573	HARTMAN, HEATHER	10E006 1250 3320 00	7/23/2025	41.20	10	0	10E00612503320	MILEAGE 03312024
12573	HARTMAN, HEATHER	10E006 1250 3320 00	7/23/2025	49.45	10	0	MILEAGE0430202	TITLE MILEAGE APRIL 2024
12574	CAPITAL ONE WALMART	20E007 2540 4100 22	7/23/2025	30.24	20	0	7/19/2025	73.8M District charges @CHS 5.24E+14
12576	AT&T CWO	60E001 2533 5410 34	7/23/2025	230955.68	60	0	CWO-40111	Project number A057BLD Collinsville CUSD #10
12577	CAMPER EXCHANGE INC	20E008 2540 5400 00	7/23/2025	15833.00	20	0	624895	HD Dump
12578	KS STATEBANK	30E093 5000 5065 00	7/23/2025	69171.60	30	0	64299-01-1900	Government Obligation Contract
12579	MADISON COUNTY ROE #4	10E004 1110 6400 00	7/23/2025	140.00	10	0	6/30/2025	Young Authors 14 students
12580	TRAFERA	30E093 5200 5060 00	7/23/2025	2198.50	30	0	108813	Contract Charge Collinsville, IL
12580	TRAFERA	30E093 5200 5060 00	7/23/2025	113065.00	30	0	108815	Contract Charge Collinsville, IL
12581	SWEETWATER	10E014 1130 3230 22	7/28/2025	480.00	10	0	REIMBURSE 0203	CHS MUSIC REPAIRS
12581	SWEETWATER	10E014 1130 3230 22	7/28/2025	265.00	10	0	REQUEST 020320	CHS INSTRUMENT REPAIRS
12582	THE HOME DEPOT	10A001 1710 0011 00	7/29/2025	14.97	10	0	7/16/2025	District charges for account number 6035 3220 2463 2535
12582	THE HOME DEPOT	20E008 2540 3230 22	7/29/2025	150.00	20	0	7/16/2025	District charges for account number 6035 3220 2463 2535
12582	THE HOME DEPOT	20E008 2540 3230 22	7/29/2025	-33.11	20	0	7/16/2025	District charges for account number 6035 3220 2463 2535
12582	THE HOME DEPOT	10E002 2523 6910 00	7/29/2025	11.62	10	0	7/16/2025	District charges for account number 6035 3220 2463 2535
12583	JOHN DEERE FINANCIAL	20E008 2540 4100 22	7/29/2025	108.92	20	0	11113-14747	District Charges
12583	JOHN DEERE FINANCIAL	20E008 2540 4100 22	7/29/2025	50.96	20	0	11113-14747	District Charges
12583	JOHN DEERE FINANCIAL	20E008 2540 4100 22	7/29/2025	14.98	20	0	11113-14747	District Charges billing no. ending in 3500
12585	AT&T 1	20E007 2540 3400 10	7/30/2025	3.10	20	0	4739593013	District Charges

12585	AT&T 1	20E007 2540 3400 10	7/30/2025	1.53	20	0	4749593011	District Charges
12585	AT&T 1	20E007 2540 3400 10	7/30/2025	19.72	20	0	8.31E+12	District Charges
12585	AT&T 1	20E007 2540 3400 10	7/30/2025	441.71	20	0	8.31E+12	District Charges
12586	AT&T MOBILITY	20E007 2540 3400 10	7/30/2025	1208.63	20	0	2.87E+19	Wireless Charges
12587	EAST TOWN DONUTS	10E001 2310 3325 00	7/30/2025	336.00	10	0	383	Donuts for Institute Days
12588	JOURNEYEDCOM INC	10E040 1100 3140 00	7/30/2025	950.00	10	82600017	10563654	PD Purchased for Institute day purchased with Title IV Funds.
12589	MCGRAW SCHOOL EDUCAT	10E069 2210 3320 00	7/30/2025	1500.00	10	2.63E+08	262600001	*** Please send signed PO as soon as possible so we can send the quote and signed PO to then get the invoice for us to submit for payment. Quote for Maravillas Professional Development PROFESSIONAL LEARNING HALF-DAY ONLINE TRAINING 2 HOUR SESSION GRADES K-5 ELA ISBN- 978-1-26-599458-7
12590	MOUND PUBLIC WATER	20E007 2540 3700 25	7/30/2025	163.94	20	0	110300000	Sewer for KR #0110300000 $163.94 #0110100000 $34.54 #0110200000 $158.44
12590	MOUND PUBLIC WATER	20E007 2540 3700 25	7/30/2025	34.54	20	0	110300000	Sewer for KR #0110300000 $163.94 #0110100000 $34.54 #0110200000 $158.44
12590	MOUND PUBLIC WATER	20E007 2540 3700 25	7/30/2025	158.44	20	0	110300000	Sewer for KR #0110300000 $163.94 #0110100000 $34.54 #0110200000 $158.44
12592	AMEREN ILLINOIS	20E007 2540 4650 25	7/31/2025	268.18	20	82600016	2.76E+17	DIS STEM Materials Purchased with Elementary Instructional and STEM
12593	ROCKFORD EAST HIGH SCH	10E045 1500 3390 00	7/31/2025	1300.00	10	0	2024 GUARANTEE	2024 CHS BB TEAM GUARANTEES
12596	ARTHUR J GALLAGHER RISK	60E001 2533 5410 34	8/6/2025	200.00	60	0	5689808	Permit Bond
12597	BELLEVILLE NEWS DEMOCR	10E001 2311 4100 00	8/6/2025	720.20	10	0	BLV-8215946	52 Weeks subscription
12598	BUYERS INDUSTRIAL SUPPL	20E008 2540 4100 10	8/6/2025	1110.00	20	0	12320	Drum Assembly - Unit
12599	CHARTER COMMUNICATIO	20E001 2549 3230 00	8/6/2025	109.08	20	0	1.73E+14	District Charges
12600	CINE SERVICES	20E008 2540 4100 31	8/6/2025	2675.00	20	72500055	10000-90	Auditorium Curtain for Webster ***CLIFF ORDERING

	12600	CINE SERVICES	20E008 2540 4100 31	8/6/2025	750.00	20	72500055	10000-90	FROM CINE*** Auditorium Curtain for Webster ***CLIFF ORDERING
	12600	CINE SERVICES	20E008 2540 4100 31	8/6/2025	300.00	20	72500055	10000-90	FROM CINE*** Auditorium Curtain for Webster ***CLIFF ORDERING
	12601	COLLINSVILLE AREA VOC CE	10R001 1999 0002 00	8/6/2025	50.00	10	0	8/2/2025	FROM CINE*** Misc. Income
	12602	ILLINOIS PRINCIPAL ASSOC	10E003 2410 3320 30	8/6/2025	225.00	10	0	8/1/2025	Haake - Danielson Academy
	12603	ILLINOIS AMERICAN WATEF	20E007 2540 3700 21	8/6/2025	38.29	20	0	8/11/2025	Caseyville account number: 1.03E+15
	12604	PETTY CASH ACCNTG OFFIC	10A002 1025 0000 00	8/6/2025	150.00	10	0	80425	Petty Cash
	12605	VILLAGE OF MARYVILLE	20E007 2540 3700 26	8/6/2025	31.88	20	0	8/5/2025	Maryville West School
	12605	VILLAGE OF MARYVILLE	20E007 2540 3700 26	8/6/2025	80.12	20	0	8/5/2025	Maryville School
	12606	ALL PRO TEES	10E003 2410 4110 21	8/13/2025	600.00	10	0	APT13428	Caseyville PBIS shirts
	12607	AMEREN ILLINOIS	20E007 2540 4660 31	8/13/2025	25.14	20	0	8/19/2025	Webster School lighting
	12608	CASUAL TEES	10E049 1130 4100 00	8/13/2025	7500.00	10	0	8/6/2025	T Shirts K. Gordon
	12609	COLLINSVILLE AUTO BODY	10E015 1700 3230 00	8/13/2025	1177.16	10	0	30878	Dr. Ed. Car repair
	12610	SMITH, CLAYTON	10A001 1500 0000 00	8/14/2025	2000.00	10	0	8/14/2025	Start up money
2.53E+08		AMAZON.COM	10E002 2642 4100 00	7/22/2025	21.25	10	22500015	1FN63WFVLKL3	Card Stock Card Stock Cards Large Paper Clips Medium Binder Clips Post it Notes Gel Pens Purple Folders Manila Folders Tape Desk Organizer
2.53E+08		AMAZON.COM	10E002 2642 4100 00	7/22/2025	11.39	10	22500015	1FN63WFVLKL3	Card Stock Card Stock Cards Large Paper Clips Medium Binder Clips Post it Notes Gel Pens Purple Folders Manila Folders Tape Desk Organizer
2.53E+08		AMAZON.COM	10E002 2642 4100 00	7/22/2025	8.48	10	22500015	1FN63WFVLKL3	Card Stock Card Stock Cards Large Paper Clips Medium Binder Clips Post it Notes Gel Pens Purple Folders Manila Folders Tape Desk Organizer
2.53E+08		AMAZON.COM	10E002 2642 4100 00	7/22/2025	12.99	10	22500015	1FN63WFVLKL3	Card Stock Card Stock Cards

2.53E+08	AMAZON.COM	10E002 2642 4100 00	7/22/2025	49.50	10	22500015	1FN63WFVLKL3	Large Paper Clips Medium Binder Clips Post it Notes Gel Pens Purple Folders Manila Folders Tape Desk Organizer Card Stock Card Stock Cards
2.53E+08	AMAZON.COM	10E002 2642 4100 00	7/22/2025	11.99	10	22500015	1FN63WFVLKL3	Large Paper Clips Medium Binder Clips Post it Notes Gel Pens Purple Folders Manila Folders Tape Desk Organizer Card Stock Card Stock Cards
2.53E+08	AMAZON.COM	10E002 2642 4100 00	7/22/2025	23.98	10	22500015	1FN63WFVLKL3	Large Paper Clips Medium Binder Clips Post it Notes Gel Pens Purple Folders Manila Folders Tape Desk Organizer Card Stock Card Stock Cards
2.53E+08	AMAZON.COM	10E002 2642 4100 00	7/22/2025	9.99	10	22500015	1FN63WFVLKL3	Large Paper Clips Medium Binder Clips Post it Notes Gel Pens Purple Folders Manila Folders Tape Desk Organizer Card Stock Card Stock Cards
2.53E+08	AMAZON.COM	10E002 2642 4100 00	7/22/2025	7.60	10	22500015	1FN63WFVLKL3	Large Paper Clips Medium Binder Clips Post it Notes Gel Pens Purple Folders Manila Folders Tape Desk Organizer Card Stock Card Stock Cards
2.53E+08	AMAZON.COM	10E002 2642 4100 00	7/22/2025	7.99	10	22500015	1FN63WFVLKL3	Large Paper Clips Medium Binder Clips Post it Notes Gel Pens Purple Folders Manila Folders Tape Desk Organizer Card Stock Card Stock Cards

2.53E+08	AMAZON.COM	10E002 2642 4100 00	7/22/2025	8.95	10	22500015	1FN63WFVLKL3	Gel Pens Purple Folders Manila Folders Tape Desk Organizer Card Stock Card Stock Cards Large Paper Clips Medium Binder Clips Post it Notes
2.53E+08	AMAZON.COM	10E002 2642 4100 00	7/22/2025	6.99	10	22500015	1FN63WFVLKL3	Gel Pens Purple Folders Manila Folders Tape Desk Organizer Card Stock Card Stock Cards Large Paper Clips Medium Binder Clips Post it Notes
2.53E+08	AMAZON.COM	20E008 2540 4100 10	7/22/2025	25.59	20	72500054	1K3WKXDTK3YY	Gel Pens Purple Folders Manila Folders Tape Desk Organizer Tool Bag for Jake
2.53E+08	AMAZON.COM	20E007 2540 4100 31	7/22/2025	90.00	20	72500064	1MYVY1YNTRG	Furniture Movers for Webster Summer Work
2.53E+08	AMAZON.COM	20E008 2540 4100 10	7/22/2025	75.60	20	72600003	13NLXVGTPGGG	Brackets for Mower for District
2.53E+08	AMAZON.COM	10E002 2640 4100 00	7/22/2025	19.79	10	82500073	113JM9TJM6LK	Desk Calendar for Curricumum office
2.53E+08	AMAZON.COM	10E004 1110 4120 00	7/22/2025	59.98	10	82600014	1W9Y6FRWVK4G	STEM Supplies for Collinsville Middle School Purchased with Instructional supplies and STEM Account
2.53E+08	AMAZON.COM	10E004 1110 4120 00	7/22/2025	2.51	10	82600014	1W9Y6FRWVK4G	STEM Supplies for Collinsville Middle School Purchased with Instructional supplies and STEM Account
2.53E+08	AMAZON.COM	10E004 1110 4120 00	7/22/2025	417.78	10	82600014	1W9Y6FRWVK4G	STEM Supplies for Collinsville Middle School Purchased with Instructional supplies and STEM Account
2.53E+08	AMAZON.COM	10E004 1110 4120 00	7/22/2025	29.98	10	82600014	1W9Y6FRWVK4G	STEM Supplies for Collinsville Middle School Purchased with Instructional supplies and STEM Account

2.53E+08	AMAZON.COM	10E004 1110 4120 00	7/22/2025	45.58	10	82600014	1W9Y6FRWVK4G	STEM Supplies for Collinsville Middle School Purchased with Instructional supplies and STEM Account
2.53E+08	AMAZON.COM	10E004 1110 4120 00	7/22/2025	9.99	10	82600014	1W9Y6FRWVK4G	STEM Supplies for Collinsville Middle School Purchased with Instructional supplies and STEM Account
2.53E+08	AMAZON.COM	10E004 1110 4120 00	7/22/2025	26.99	10	82600014	1W9Y6FRWVK4G	STEM Supplies for Collinsville Middle School Purchased with Instructional supplies and STEM Account
2.53E+08	AMAZON.COM	10E004 1110 4120 00	7/22/2025	108.18	10	82600014	1W9Y6FRWVK4G	STEM Supplies for Collinsville Middle School Purchased with Instructional supplies and STEM Account
2.53E+08	AMAZON.COM	10E004 1110 4120 00	7/22/2025	12.13	10	82600014	1W9Y6FRWVK4G	STEM Supplies for Collinsville Middle School Purchased with Instructional supplies and STEM Account
2.53E+08	AMAZON.COM	10E004 1110 4120 00	7/22/2025	45.98	10	82600014	1W9Y6FRWVK4G	STEM Supplies for Collinsville Middle School Purchased with Instructional supplies and STEM Account
2.53E+08	AMAZON.COM	10E004 1110 4120 00	7/22/2025	13.98	10	82600014	1W9Y6FRWVK4G	STEM Supplies for Collinsville Middle School Purchased with Instructional supplies and STEM Account
2.53E+08	AMAZON.COM	10E004 1110 4120 00	7/22/2025	11.98	10	82600014	1W9Y6FRWVK4G	STEM Supplies for Collinsville Middle School Purchased with Instructional supplies and STEM Account
2.53E+08	AMAZON.COM	10E004 1110 4120 00	7/22/2025	194.00	10	82600014	1W9Y6FRWVK4G	STEM Supplies for Collinsville Middle School Purchased with Instructional supplies and STEM Account
2.53E+08	AMAZON.COM	10E004 1110 4120 00	7/22/2025	17.98	10	82600015	196MJKVYPCWJ	STEM Materials for DIS Purchased with Elementary

2.53E+08	AMAZON.COM	10E004 1110 4120 00	7/22/2025	171.96	10	82600015	196MJKVYPCWJ	Instructional Supplies and STEM STEM Materials for DIS Purchased with Elementary
2.53E+08	AMAZON.COM	10E004 1110 4120 00	7/22/2025	17.99	10	82600015	196MJKVYPCWJ	Instructional Supplies and STEM STEM Materials for DIS Purchased with Elementary
2.53E+08	AMAZON.COM	10E004 1110 4120 00	7/22/2025	65.98	10	82600015	196MJKVYPCWJ	Instructional Supplies and STEM STEM Materials for DIS Purchased with Elementary
2.53E+08	AMAZON.COM	10E004 1110 4120 00	7/22/2025	22.99	10	82600015	1LC74XGYPLK3	Instructional Supplies and STEM STEM Materials for DIS Purchased with Elementary
2.53E+08	AMAZON.COM	10E004 1110 4120 00	7/22/2025	65.67	10	82600015	1LC74XGYPLK3	Instructional Supplies and STEM STEM Materials for DIS Purchased with Elementary
2.53E+08	AMAZON.COM	10E004 1110 4120 00	7/22/2025	53.83	10	82600015	1LC74XGYPLK3	Instructional Supplies and STEM STEM Materials for DIS Purchased with Elementary
2.53E+08	AMAZON.COM	10E004 1110 4120 00	7/22/2025	57.95	10	82600015	1LC74XGYPLK3	Instructional Supplies and STEM STEM Materials for DIS Purchased with Elementary
2.53E+08	AMAZON.COM	10E004 1110 4120 00	7/22/2025	79.90	10	82600015	1LC74XGYPLK3	Instructional Supplies and STEM STEM Materials for DIS Purchased with Elementary
2.53E+08	AMAZON.COM	10E004 1110 4120 00	7/22/2025	15.58	10	82600015	1LC74XGYPLK3	Instructional Supplies and STEM STEM Materials for DIS Purchased with Elementary Instructional Supplies and STEM

2.53E+08	AMAZON.COM	10E004 1110 4120 00	7/22/2025	22.99	10	82600015	1LC74XGYPLK3	STEM Materials for DIS Purchased with Elementary Instructional Supplies and STEM
2.53E+08	AMAZON.COM	10E004 1110 4120 00	7/22/2025	95.84	10	82600015	1LC74XGYPLK3	STEM Materials for DIS Purchased with Elementary Instructional Supplies and STEM
2.53E+08	AMAZON.COM	10E004 1110 4120 00	7/22/2025	47.92	10	82600016	13LGGKQFKHTF	DIS STEM Materials Purchased with Elementary Instructional and STEM
2.53E+08	AMAZON.COM	10E004 1110 4120 00	7/22/2025	17.98	10	82600016	13LGGKQFKHTF	DIS STEM Materials Purchased with Elementary Instructional and STEM
2.53E+08	AMAZON.COM	10E004 1110 4120 00	7/22/2025	17.98	10	82600016	13LGGKQFKHTF	DIS STEM Materials Purchased with Elementary Instructional and STEM
2.53E+08	AMAZON.COM	10E004 1110 4120 00	7/22/2025	17.98	10	82600016	13LGGKQFKHTF	DIS STEM Materials Purchased with Elementary Instructional and STEM
2.53E+08	AMAZON.COM	10E004 1110 4120 00	7/22/2025	17.98	10	82600016	13LGGKQFKHTF	DIS STEM Materials Purchased with Elementary Instructional and STEM
2.53E+08	AMAZON.COM	10E004 1110 4120 00	7/22/2025	48.96	10	82600016	13LGGKQFKHTF	DIS STEM Materials Purchased with Elementary Instructional and STEM
2.53E+08	AMAZON.COM	10E004 1110 4120 00	7/22/2025	9.99	10	82600016	13LGGKQFKHTF	DIS STEM Materials Purchased with Elementary Instructional and STEM
2.53E+08	AMAZON.COM	10E004 1110 4120 00	7/22/2025	17.98	10	82600016	13LGGKQFKHTF	DIS STEM Materials Purchased with Elementary Instructional and STEM
2.53E+08	AMAZON.COM	10E004 1110 4120 00	7/22/2025	17.98	10	82600016	13LGGKQFKHTF	DIS STEM Materials Purchased with Elementary Instructional and STEM
2.53E+08	AMAZON.COM	10E004 1110 4120 00	7/22/2025	17.98	10	82600016	13LGGKQFKHTF	DIS STEM Materials Purchased with Elementary Instructional and STEM

2.53E+08	AMAZON.COM	10E004 1110 4120 00	7/22/2025	9.99	10	82600016	13LGGKQFKHTF	DIS STEM Materials Purchased with Elementary Instructional and STEM
2.53E+08	AMAZON.COM	10E004 1110 4120 00	7/22/2025	74.95	10	82600016	13LGGKQFKHTR	DIS STEM Materials Purchased with Elementary Instructional and STEM
2.53E+08	AMAZON.COM	10E004 1110 4120 00	7/22/2025	59.91	10	82600016	13LGGKQFKHTR	DIS STEM Materials Purchased with Elementary Instructional and STEM
2.53E+08	AMAZON.COM	10E004 1110 4120 00	7/22/2025	98.00	10	82600016	13LGGKQFKHTR	DIS STEM Materials Purchased with Elementary Instructional and STEM
2.53E+08	AMAZON.COM	10E004 1110 4120 00	7/22/2025	47.92	10	82600016	13LGGKQFKHTR	DIS STEM Materials Purchased with Elementary Instructional and STEM
2.53E+08	AMAZON.COM	10E004 1110 4120 00	7/22/2025	17.98	10	82600016	13LGGKQFKHTR	DIS STEM Materials Purchased with Elementary Instructional and STEM
2.53E+08	AMAZON.COM	10E004 1110 4120 00	7/22/2025	17.98	10	82600016	13LGGKQFKHTR	DIS STEM Materials Purchased with Elementary Instructional and STEM
2.53E+08	AMAZON.COM	10E004 1110 4120 00	7/22/2025	48.96	10	82600016	13LGGKQFKHTR	DIS STEM Materials Purchased with Elementary Instructional and STEM
2.53E+08	AMAZON.COM	10E004 1110 4120 00	7/22/2025	17.98	10	82600016	13LGGKQFKHTR	DIS STEM Materials Purchased with Elementary Instructional and STEM
2.53E+08	AMAZON.COM	10E004 1110 4120 00	7/22/2025	17.98	10	82600016	13LGGKQFKHTR	DIS STEM Materials Purchased with Elementary Instructional and STEM
2.53E+08	AMAZON.COM	10E004 1110 4120 00	7/22/2025	17.98	10	82600016	13LGGKQFKHTR	DIS STEM Materials Purchased with Elementary Instructional and STEM
2.53E+08	AMAZON.COM	10E004 1110 4120 00	7/22/2025	17.98	10	82600016	13LGGKQFKHTR	DIS STEM Materials Purchased with Elementary Instructional and STEM
2.53E+08	AMAZON.COM	10E004 1110 4120 00	7/22/2025	17.98	10	82600016	13LGGKQFKHTR	DIS STEM Materials Purchased with Elementary Instructional

								and STEM
2.53E+08	AMAZON.COM	10E004 1110 4120 00	7/22/2025	9.99	10	82600016	13LGGKQFKHTR	DIS STEM Materials Purchased with Elementary Instructional and STEM
2.53E+08	AMAZON.COM	10E004 1110 4120 00	7/22/2025	9.99	10	82600016	13LGGKQFKHTR	DIS STEM Materials Purchased with Elementary Instructional and STEM
2.53E+08	AMAZON.COM	10E004 1110 4120 00	7/22/2025	17.98	10	82600016	13LGGKQFKHTR	DIS STEM Materials Purchased with Elementary Instructional and STEM
2.53E+08	AMAZON.COM	10E004 1110 4120 00	7/22/2025	17.98	10	82600016	13LGGKQFKHTR	DIS STEM Materials Purchased with Elementary Instructional and STEM
2.53E+08	AMAZON.COM	10E004 1110 4120 00	7/22/2025	74.95	10	82600016	13LGGKQFKHTF	DIS STEM Materials Purchased with Elementary Instructional and STEM
2.53E+08	AMAZON.COM	10E004 1110 4120 00	7/22/2025	59.91	10	82600016	13LGGKQFKHTF	DIS STEM Materials Purchased with Elementary Instructional and STEM
2.53E+08	AMAZON.COM	10E004 1110 4120 00	7/22/2025	98.00	10	82600016	13LGGKQFKHTF	DIS STEM Materials Purchased with Elementary Instructional and STEM
2.53E+08	AMAZON.COM	10E006 1250 4160 00	7/22/2025	247.12	10	92500073	1cypgdj3ttf3	Amazon Order
2.53E+08	AMAZON.COM	10E006 1250 4160 00	7/22/2025	399.88	10	92500073	1cypgdj3ttf3	Amazon Order
2.53E+08	AMAZON.COM	10E006 1250 4100 00	7/22/2025	29.90	10	92500077	1VDKCXXQL9QD	Amazon Order
2.53E+08	AMAZON.COM	10E006 1250 4100 00	7/22/2025	76.02	10	92500077	1VDKCXXQL9QD	Amazon Order
2.53E+08	AMAZON.COM	10E006 1250 4100 00	7/22/2025	33.98	10	92500077	1VDKCXXQL9QD	Amazon Order
2.53E+08	AMAZON.COM	10E006 1250 4100 00	7/22/2025	17.90	10	92500077	1VDKCXXQL9QD	Amazon Order
2.53E+08	AMAZON.COM	10E006 1250 4100 00	7/22/2025	27.99	10	92500077	1VDKCXXQL9QD	Amazon Order
2.53E+08	AMAZON.COM	10E006 1250 4100 00	7/22/2025	39.98	10	92500077	1VDKCXXQL9QD	Amazon Order
2.53E+08	AMAZON.COM	10E006 1250 4100 00	7/22/2025	55.98	10	92500077	1VDKCXXQL9QD	Amazon Order
2.53E+08	AMAZON.COM	10E006 1250 4100 00	7/22/2025	22.74	10	92500077	1VDKCXXQL9QD	Amazon Order
2.53E+08	AMAZON.COM	10E006 1250 4100 00	7/22/2025	10.38	10	92500077	1VDKCXXQL9QD	Amazon Order
2.53E+08	AMAZON.COM	10E006 1250 4100 00	7/22/2025	36.08	10	92500077	1VDKCXXQL9QD	Amazon Order
2.53E+08	AMAZON.COM	10E006 1250 4100 00	7/22/2025	27.98	10	92500077	1VDKCXXQL9QD	Amazon Order
2.53E+08	AMAZON.COM	10E006 1250 4100 00	7/22/2025	26.16	10	92500077	1VDKCXXQL9QD	Amazon Order
2.53E+08	AMAZON.COM	10E006 1250 4100 00	7/22/2025	22.39	10	92500090	1XCQCP6JWDJ1	Amazon Order
2.53E+08	AMAZON.COM	10E006 3300 4110 00	7/22/2025	18.99	10	92500090	1XCQCP6JWDJ1	Amazon Order

2.53E+08	AMAZON.COM	10E006 1250 4100 00	7/22/2025	265.86	10	92500090	1XCQCP6JWDJ1	Amazon Order
2.53E+08	AMAZON.COM	10E006 3300 4110 00	7/22/2025	25.95	10	92500090	1XCQCP6JWDJ1	Amazon Order
2.53E+08	AMAZON.COM	10E006 1250 4100 00	7/22/2025	9.98	10	92500090	1XCQCP6JWDJ1	Amazon Order
2.53E+08	AMAZON.COM	10E006 3300 4110 00	7/22/2025	41.16	10	92500102	1kltxcg9qvwh	Amazon Order
2.53E+08	AMAZON.COM	10E006 3300 4110 00	7/22/2025	104.70	10	92500102	1kltxcg9qvwh	Amazon Order
2.53E+08	AMAZON.COM	10E006 3300 4110 00	7/22/2025	95.97	10	92500102	1kltxcg9qvwh	Amazon Order
2.53E+08	AMAZON.COM	10E006 3300 4110 00	7/22/2025	59.94	10	92500102	1kltxcg9qvwh	Amazon Order
2.53E+08	AMAZON.COM	10E006 3300 4110 00	7/22/2025	87.18	10	92500102	1kltxcg9qvwh	Amazon Order
2.53E+08	AMAZON.COM	10E006 3300 4110 00	7/22/2025	74.85	10	92500102	1kltxcg9qvwh	Amazon Order
2.53E+08	AMAZON.COM	10E006 3300 4110 00	7/22/2025	40.66	10	92500102	1kltxcg9qvwh	Amazon Order
2.53E+08	AMAZON.COM	10E006 3300 4110 00	7/22/2025	15.67	10	92500102	1kltxcg9qvwh	Amazon Order
2.53E+08	AMAZON.COM	10E006 3300 4110 00	7/22/2025	15.99	10	92500102	1kltxcg9qvwh	Amazon Order
2.53E+08	AMAZON.COM	10E006 3300 4110 00	7/22/2025	287.04	10	92500107	1QPCL9WCRJJG	Amazon Order
2.53E+08	AMAZON.COM	10E006 3300 4110 00	7/22/2025	9.49	10	92500107	1QPCL9WCRJJG	Amazon Order
2.53E+08	AMAZON.COM	10E006 3300 4110 00	7/22/2025	39.98	10	92500107	1QPCL9WCRJJG	Amazon Order
2.53E+08	AMAZON.COM	10E006 3300 4110 00	7/22/2025	99.95	10	92500107	1QPCL9WCRJJG	Amazon Order
2.53E+08	AMAZON.COM	10E006 3300 4110 00	7/22/2025	234.72	10	92500109	1HWLGCGQKHXJ	Pop Addition and Subtraction Game 4-Playing Cards 48-Fluency Workbook
2.53E+08	AMAZON.COM	10E006 3300 4110 00	7/22/2025	541.92	10	92500109	1HWLGCGQKHXJ	Pop Addition and Subtraction Game 4-Playing Cards 48-Fluency Workbook
2.53E+08	AMAZON.COM	10E006 1250 4160 00	7/22/2025	11.99	10	92500116	1R9GTV9WJXMP	Amazon Order
2.53E+08	AMAZON.COM	10E006 1250 4160 00	7/22/2025	13.29	10	92500116	1R9GTV9WJXMP	Amazon Order
2.53E+08	AMAZON.COM	10E006 1250 4160 00	7/22/2025	13.19	10	92500116	1R9GTV9WJXMP	Amazon Order
2.53E+08	AMAZON.COM	10E006 1250 4160 00	7/22/2025	13.28	10	92500116	1R9GTV9WJXMP	Amazon Order
2.53E+08	AMAZON.COM	10E006 1250 4160 00	7/22/2025	38.98	10	92500116	1R9GTV9WJXMP	Amazon Order
2.53E+08	AMAZON.COM	10E006 1250 4160 00	7/22/2025	13.59	10	92500116	1R9GTV9WJXMP	Amazon Order
2.53E+08	AMAZON.COM	10E006 1250 4160 00	7/22/2025	16.79	10	92500116	1R9GTV9WJXMP	Amazon Order
2.53E+08	AMAZON.COM	10E006 1250 4160 00	7/22/2025	15.59	10	92500116	1R9GTV9WJXMP	Amazon Order
2.53E+08	AMAZON.COM	10E006 1250 4160 00	7/22/2025	219.90	10	92500116	1R9GTV9WJXMP	Amazon Order
2.53E+08	AMAZON.COM	10E006 1250 4160 00	7/22/2025	27.95	10	92500116	1R9GTV9WJXMP	Amazon Order
2.53E+08	AMAZON.COM	10E006 1250 4160 00	7/22/2025	29.85	10	92500116	1R9GTV9WJXMP	Amazon Order
2.53E+08	AMAZON.COM	10E006 1250 4160 00	7/22/2025	15.99	10	92500116	1R9GTV9WJXMP	Amazon Order
2.53E+08	AMAZON.COM	10E006 1250 4160 00	7/22/2025	31.95	10	92500116	1R9GTV9WJXMP	Amazon Order
2.53E+08	AMAZON.COM	10E006 1250 4160 00	7/22/2025	19.99	10	92500116	1R9GTV9WJXMP	Amazon Order
2.53E+08	AMAZON.COM	10E006 1250 4160 00	7/22/2025	7.94	10	92500116	1R9GTV9WJXMP	Amazon Order
2.53E+08	AMAZON.COM	10E006 1250 4160 00	7/22/2025	6.97	10	92500116	1R9GTV9WJXMP	Amazon Order

2.53E+08	AMAZON.COM	10E006 1250 4160 00	7/22/2025	7.87	10	92500118	1347ND3JRRFL	Amazon Order
2.53E+08	AMAZON.COM	10E006 1250 4160 00	7/22/2025	53.99	10	92500118	1347ND3JRRFL	Amazon Order
2.53E+08	AMAZON.COM	10E006 1250 4160 00	7/22/2025	50.35	10	92500118	1347ND3JRRFL	Amazon Order
2.53E+08	AMAZON.COM	10E006 1250 4160 00	7/22/2025	53.99	10	92500118	1347ND3JRRFL	Amazon Order
2.53E+08	AMAZON.COM	10E006 1250 4160 00	7/22/2025	42.42	10	92500118	1347ND3JRRFL	Amazon Order
2.53E+08	AMAZON.COM	10E006 1250 4160 00	7/22/2025	59.99	10	92500118	1347ND3JRRFL	Amazon Order
2.53E+08	AMAZON.COM	10E006 1250 4160 00	7/22/2025	44.51	10	92500118	1347ND3JRRFL	Amazon Order
2.53E+08	AMAZON.COM	10E006 1250 4160 00	7/22/2025	13.14	10	92500118	1347ND3JRRFL	Amazon Order
2.53E+08	AMAZON.COM	10E006 1250 4160 00	7/22/2025	13.88	10	92500118	1347ND3JRRFL	Amazon Order
2.53E+08	AMAZON.COM	10E006 1250 4160 00	7/22/2025	1.65	10	92500118	1347ND3JRRFL	Amazon Order
2.53E+08	AMAZON.COM	10E006 1250 4160 00	7/22/2025	15.95	10	92500118	1347ND3JRRFL	Amazon Order
2.53E+08	AMAZON.COM	10E006 1250 4160 00	7/22/2025	18.60	10	92500118	1347ND3JRRFL	Amazon Order
2.53E+08	AMAZON.COM	10E006 1250 4160 00	7/22/2025	14.99	10	92500118	1347ND3JRRFL	Amazon Order
2.53E+08	AMAZON.COM	10E006 1250 4160 00	7/22/2025	5.99	10	92500118	1347ND3JRRFL	Amazon Order
2.53E+08	AMAZON.COM	10E006 1250 4160 00	7/22/2025	24.98	10	92500118	1347ND3JRRFL	Amazon Order
2.53E+08	AMAZON.COM	10E006 1250 4160 00	7/22/2025	5.87	10	92500118	1347ND3JRRFL	Amazon Order
2.53E+08	AMAZON.COM	10E006 1250 4160 00	7/22/2025	13.99	10	92500118	1347ND3JRRFL	Amazon Order
2.53E+08	AMAZON.COM	10E006 1250 4160 00	7/22/2025	33.98	10	92500118	1347ND3JRRFL	Amazon Order
2.53E+08	AMAZON.COM	10E006 3300 4110 00	7/22/2025	244.93	10	92500121	1YJWVWG7VDY	7 Fraction Game
2.53E+08	AMAZON.COM	10E006 1250 4160 00	7/22/2025	15.90	10	92500125	1Q9TRRWQKF3	Amazon order
2.53E+08	AMAZON.COM	10E006 1250 4160 00	7/22/2025	22.13	10	92500125	1Q9TRRWQKF3	Amazon order
2.53E+08	AMAZON.COM	10E006 1250 4160 00	7/22/2025	19.49	10	92500125	1Q9TRRWQKF3	Amazon order
2.53E+08	AMAZON.COM	10E006 1250 4160 00	7/22/2025	16.99	10	92500125	1Q9TRRWQKF3	Amazon order
2.53E+08	AMAZON.COM	10E006 1250 4160 00	7/22/2025	23.18	10	92500125	1Q9TRRWQKF3	Amazon order
2.53E+08	AMAZON.COM	10E006 1250 4160 00	7/22/2025	23.54	10	92500125	1Q9TRRWQKF3	Amazon order
2.53E+08	AMAZON.COM	10E006 1250 4160 00	7/22/2025	16.49	10	92500125	1Q9TRRWQKF3	Amazon order
2.53E+08	AMAZON.COM	10E006 1250 4160 00	7/22/2025	16.49	10	92500125	1Q9TRRWQKF3	Amazon order
2.53E+08	AMAZON.COM	10E006 1250 4160 00	7/22/2025	15.94	10	92500125	1Q9TRRWQKF3	Amazon order
2.53E+08	AMAZON.COM	10E006 1250 4160 00	7/22/2025	48.98	10	92500125	1Q9TRRWQKF3	Amazon order
2.53E+08	AMAZON.COM	10E006 1250 4160 00	7/22/2025	51.20	10	92500125	1Q9TRRWQKF3	Amazon order
2.53E+08	AMAZON.COM	10E006 1250 4160 00	7/22/2025	37.95	10	92500125	1Q9TRRWQKF3	Amazon order
2.53E+08	AMAZON.COM	10E006 1250 4160 00	7/22/2025	69.99	10	92500125	1Q9TRRWQKF3	Amazon order
2.53E+08	AMAZON.COM	10E006 1250 4160 00	7/22/2025	14.99	10	92500125	1Q9TRRWQKF3	Amazon order
2.53E+08	AMAZON.COM	10E006 1250 4160 00	7/22/2025	16.99	10	92500125	1Q9TRRWQKF3	Amazon order
2.53E+08	AMAZON.COM	10E006 1250 4160 00	7/22/2025	49.95	10	92500125	1Q9TRRWQKF3	Amazon order
2.53E+08	AMAZON.COM	10E006 1250 4160 00	7/22/2025	12.10	10	92500125	1Q9TRRWQKF3	Amazon order
2.53E+08	AMAZON.COM	10E006 1250 4160 00	7/22/2025	4.99	10	92500125	1Q9TRRWQKF3	Amazon order
2.53E+08	AMAZON.COM	10E006 1250 4160 00	7/22/2025	19.99	10	92500125	1Q9TRRWQKF3	Amazon order

2.53E+08	AMAZON.COM	10E006 1250 4160 00	7/22/2025	16.01	10	92500125	1Q9TRRWQKF3	Amazon order
2.53E+08	AMAZON.COM	10E006 1250 4160 00	7/22/2025	29.95	10	92500129	1PLH4VKVL7Q7	Amazon Order
2.53E+08	AMAZON.COM	10E006 1250 4160 00	7/22/2025	76.25	10	92500129	1PLH4VKVL7Q7	Amazon Order
2.53E+08	AMAZON.COM	10E006 1250 4160 00	7/22/2025	104.49	10	92500129	1PLH4VKVL7Q7	Amazon Order
2.53E+08	AMAZON.COM	10E006 1250 4160 00	7/22/2025	33.99	10	92500129	1PLH4VKVL7Q7	Amazon Order
2.53E+08	AMAZON.COM	10E006 1250 4160 00	7/22/2025	39.96	10	92500129	1PLH4VKVL7Q7	Amazon Order
2.53E+08	AMAZON.COM	10E006 1250 4160 00	7/22/2025	29.96	10	92500129	1PLH4VKVL7Q7	Amazon Order
2.53E+08	AMAZON.COM	10E006 1250 4160 00	7/22/2025	69.99	10	92500129	1PLH4VKVL7Q7	Amazon Order
2.53E+08	AMAZON.COM	10E006 1250 4160 00	7/22/2025	18.04	10	92500129	1PLH4VKVL7Q7	Amazon Order
2.53E+08	AMAZON.COM	10E006 1250 4160 00	7/22/2025	31.86	10	92500129	1PLH4VKVL7Q7	Amazon Order
2.53E+08	AMAZON.COM	10E006 1250 4160 00	7/22/2025	24.97	10	92500129	1PLH4VKVL7Q7	Amazon Order
2.53E+08	AMAZON.COM	10E006 1250 4160 00	7/22/2025	24.97	10	92500129	1PLH4VKVL7Q7	Amazon Order
2.53E+08	AMAZON.COM	10E006 1250 4160 00	7/22/2025	21.78	10	92500136	1MF3QYK1TTG4	Spiral Notebooks-12 pack Amazon Basic wood cased Sharpie Tank Highlighters Dry Erase Lapboards
2.53E+08	AMAZON.COM	10E006 1250 4160 00	7/22/2025	18.33	10	92500136	1MF3QYK1TTG4	Spiral Notebooks-12 pack Amazon Basic wood cased Sharpie Tank Highlighters Dry Erase Lapboards
2.53E+08	AMAZON.COM	10E006 1250 4160 00	7/22/2025	37.20	10	92500136	1MF3QYK1TTG4	Spiral Notebooks-12 pack Amazon Basic wood cased Sharpie Tank Highlighters Dry Erase Lapboards
2.53E+08	AMAZON.COM	10E006 1250 4160 00	7/22/2025	107.61	10	92500136	1MF3QYK1TTG4	Spiral Notebooks-12 pack Amazon Basic wood cased Sharpie Tank Highlighters Dry Erase Lapboards
2.53E+08	AMAZON.COM	10E006 1250 4160 00	7/22/2025	12.39	10	92500141	1R7LTCK6KXQX	Amazon Order
2.53E+08	AMAZON.COM	10E006 1250 4160 00	7/22/2025	8.39	10	92500141	1R7LTCK6KXQX	Amazon Order
2.53E+08	AMAZON.COM	10E006 1250 4160 00	7/22/2025	18.55	10	92500141	1R7LTCK6KXQX	Amazon Order
2.53E+08	AMAZON.COM	10E006 1250 4160 00	7/22/2025	37.50	10	92500141	1R7LTCK6KXQX	Amazon Order
2.53E+08	AMAZON.COM	10E006 1250 4160 00	7/22/2025	16.52	10	92500141	1R7LTCK6KXQX	Amazon Order
2.53E+08	AMAZON.COM	10E006 1250 4160 00	7/22/2025	14.95	10	92500141	1R7LTCK6KXQX	Amazon Order
2.53E+08	AMAZON.COM	10E006 1250 4160 00	7/22/2025	21.08	10	92500141	1R7LTCK6KXQX	Amazon Order
2.53E+08	AMAZON.COM	10E006 1250 4160 00	7/22/2025	85.14	10	92500141	1R7LTCK6KXQX	Amazon Order
2.53E+08	AMAZON.COM	10E006 1250 4160 00	7/22/2025	11.98	10	92500141	1R7LTCK6KXQX	Amazon Order
2.53E+08	AMAZON.COM	10E006 1250 4160 00	7/22/2025	41.78	10	92500141	1R7LTCK6KXQX	Amazon Order

2.53E+08	AMAZON.COM	10E006 1250 4160 00	7/22/2025	24.49	10	92500141	1R7LTCK6KXQX	Amazon Order
2.53E+08	AMAZON.COM	10E006 1250 4160 00	7/22/2025	8.99	10	92500141	1R7LTCK6KXQX	Amazon Order
2.53E+08	AMAZON.COM	10E006 1250 4160 00	7/22/2025	29.99	10	92500141	1R7LTCK6KXQX	Amazon Order
2.53E+08	AMAZON.COM	10E006 1250 4160 00	7/22/2025	12.34	10	92500141	1R7LTCK6KXQX	Amazon Order
2.53E+08	AMAZON.COM	10E006 1250 4160 00	7/22/2025	12.99	10	92500141	1R7LTCK6KXQX	Amazon Order
2.53E+08	AMAZON.COM	10E006 1250 4160 00	7/22/2025	13.99	10	92500141	1R7LTCK6KXQX	Amazon Order
2.53E+08	AMAZON.COM	10E006 1250 4160 00	7/22/2025	5.99	10	92500141	1R7LTCK6KXQX	Amazon Order
2.53E+08	AMAZON.COM	10E006 1250 4160 00	7/22/2025	12.99	10	92500141	1R7LTCK6KXQX	Amazon Order
2.53E+08	AMAZON.COM	10E006 1250 4160 00	7/22/2025	33.99	10	92500141	1R7LTCK6KXQX	Amazon Order
2.53E+08	AMAZON.COM	10E006 1250 4160 00	7/22/2025	9.90	10	92500141	1R7LTCK6KXQX	Amazon Order
2.53E+08	AMAZON.COM	10E006 1250 4160 00	7/22/2025	26.40	10	92500141	1R7LTCK6KXQX	Amazon Order
2.53E+08	AMAZON.COM	10E006 1250 4160 00	7/22/2025	39.99	10	92500141	1R7LTCK6KXQX	Amazon Order
2.53E+08	AMAZON.COM	10E006 1250 4160 00	7/22/2025	79.96	10	92500143	1M1X746TL34Q	Mr Pen eraser 12 pack Two pocket folders Pre sharpened pencils
2.53E+08	AMAZON.COM	10E006 1250 4160 00	7/22/2025	23.76	10	92500143	1M1X746TL34Q	Mr Pen eraser 12 pack Two pocket folders Pre sharpened pencils
2.53E+08	AMAZON.COM	10E006 1250 4160 00	7/22/2025	129.16	10	92500143	1M1X746TL34Q	Mr Pen eraser 12 pack Two pocket folders Pre sharpened pencils
2.53E+08	AMAZON.COM	10E006 1250 4160 00	7/22/2025	5.99	10	92500146	1TGHGWFJLL1N	Amazon Order
2.53E+08	AMAZON.COM	10E006 1250 4160 00	7/22/2025	8.74	10	92500146	1TGHGWFJLL1N	Amazon Order
2.53E+08	AMAZON.COM	10E006 1250 4160 00	7/22/2025	12.99	10	92500146	1TGHGWFJLL1N	Amazon Order
2.53E+08	AMAZON.COM	10E006 1250 4160 00	7/22/2025	11.39	10	92500146	1TGHGWFJLL1N	Amazon Order
2.53E+08	AMAZON.COM	10E006 1250 4160 00	7/22/2025	6.85	10	92500146	1TGHGWFJLL1N	Amazon Order
2.53E+08	AMAZON.COM	10E006 1250 4160 00	7/22/2025	8.99	10	92500146	1TGHGWFJLL1N	Amazon Order
2.53E+08	AMAZON.COM	10E006 1250 4160 00	7/22/2025	5.99	10	92500146	1TGHGWFJLL1N	Amazon Order
2.53E+08	AMAZON.COM	10E006 1250 4160 00	7/22/2025	37.96	10	92500146	1TGHGWFJLL1N	Amazon Order
2.53E+08	AMAZON.COM	10E006 1250 4160 00	7/22/2025	19.79	10	92500146	1TGHGWFJLL1N	Amazon Order
2.53E+08	AMAZON.COM	10E006 1250 4160 00	7/22/2025	24.49	10	92500146	1TGHGWFJLL1N	Amazon Order
2.53E+08	AMAZON.COM	10E006 1250 4160 00	7/22/2025	21.99	10	92500146	1TGHGWFJLL1N	Amazon Order
2.53E+08	AMAZON.COM	10E006 1250 4160 00	7/22/2025	36.49	10	92500146	1TGHGWFJLL1N	Amazon Order
2.53E+08	AMAZON.COM	10E006 1250 4160 00	7/22/2025	8.99	10	92500146	1TGHGWFJLL1N	Amazon Order
2.53E+08	AMAZON.COM	10E006 1250 4160 00	7/22/2025	26.94	10	92500146	1TGHGWFJLL1N	Amazon Order
2.53E+08	AMAZON.COM	10E006 1250 4160 00	7/22/2025	16.98	10	92500146	1TGHGWFJLL1N	Amazon Order
2.53E+08	AMAZON.COM	10E006 1250 4160 00	7/22/2025	33.99	10	92500146	1TGHGWFJLL1N	Amazon Order
2.53E+08	AMAZON.COM	10E006 1250 4160 00	7/22/2025	13.99	10	92500146	1TGHGWFJLL1N	Amazon Order

2.53E+08	AMAZON.COM	10E006 1250 4160 00	7/22/2025	13.90	10	92500146	1TGHGWFJLL1N	Amazon Order
2.53E+08	AMAZON.COM	10E006 1250 4160 00	7/22/2025	5.99	10	92500146	1TGHGWFJLL1N	Amazon Order
2.53E+08	AMAZON.COM	10E006 1250 4160 00	7/22/2025	5.99	10	92500146	1TGHGWFJLL1N	Amazon Order
2.53E+08	AMAZON.COM	10E006 1250 4160 00	7/22/2025	113.98	10	92500146	1TGHGWFJLL1N	Amazon Order
2.53E+08	AMAZON.COM	10E006 1250 4160 00	7/22/2025	4.95	10	92500146	1TGHGWFJLL1N	Amazon Order
2.53E+08	AMAZON.COM	10E006 1250 4160 00	7/22/2025	5.99	10	92500148	1H93RFH3RMVL	Amazon Order
2.53E+08	AMAZON.COM	10E006 1250 4160 00	7/22/2025	14.89	10	92500148	1H93RFH3RMVL	Amazon Order
2.53E+08	AMAZON.COM	10E006 1250 4160 00	7/22/2025	8.36	10	92500148	1H93RFH3RMVL	Amazon Order
2.53E+08	AMAZON.COM	10E006 1250 4160 00	7/22/2025	13.20	10	92500148	1H93RFH3RMVL	Amazon Order
2.53E+08	AMAZON.COM	10E006 1250 4160 00	7/22/2025	11.02	10	92500148	1H93RFH3RMVL	Amazon Order
2.53E+08	AMAZON.COM	10E006 1250 4160 00	7/22/2025	7.98	10	92500148	1H93RFH3RMVL	Amazon Order
2.53E+08	AMAZON.COM	10E006 1250 4160 00	7/22/2025	14.89	10	92500148	1H93RFH3RMVL	Amazon Order
2.53E+08	AMAZON.COM	10E006 1250 4160 00	7/22/2025	3.24	10	92500148	1H93RFH3RMVL	Amazon Order
2.53E+08	AMAZON.COM	10E006 1250 4160 00	7/22/2025	9.98	10	92500148	1H93RFH3RMVL	Amazon Order
2.53E+08	AMAZON.COM	10E006 1250 4160 00	7/22/2025	29.99	10	92500148	1H93RFH3RMVL	Amazon Order
2.53E+08	AMAZON.COM	10E006 1250 4160 00	7/22/2025	9.99	10	92500148	1H93RFH3RMVL	Amazon Order
2.53E+08	AMAZON.COM	10E006 1250 4160 00	7/22/2025	19.96	10	92500148	1H93RFH3RMVL	Amazon Order
2.53E+08	AMAZON.COM	10E006 1250 4160 00	7/22/2025	23.46	10	92500148	1H93RFH3RMVL	Amazon Order
2.53E+08	AMAZON.COM	10E006 1250 4160 00	7/22/2025	7.56	10	92500148	1H93RFH3RMVL	Amazon Order
2.53E+08	AMAZON.COM	10E006 1250 4160 00	7/22/2025	12.79	10	92500148	1H93RFH3RMVL	Amazon Order
2.53E+08	AMAZON.COM	10E006 1250 4160 00	7/22/2025	21.66	10	92500148	1H93RFH3RMVL	Amazon Order
2.53E+08	AMAZON.COM	10E006 1250 4160 00	7/22/2025	23.99	10	92500148	1H93RFH3RMVL	Amazon Order
2.53E+08	AMAZON.COM	10E006 1250 4160 00	7/22/2025	23.73	10	92500148	1H93RFH3RMVL	Amazon Order
2.53E+08	AMAZON.COM	10E006 1250 4160 00	7/22/2025	42.96	10	92500148	1H93RFH3RMVL	Amazon Order
2.53E+08	AMAZON.COM	10E006 1250 4160 00	7/22/2025	8.54	10	92500148	1H93RFH3RMVL	Amazon Order
2.53E+08	AMAZON.COM	10E006 1250 4160 00	7/22/2025	13.99	10	92500148	1H93RFH3RMVL	Amazon Order
2.53E+08	AMAZON.COM	10E006 1250 4160 00	7/22/2025	19.99	10	92500148	1H93RFH3RMVL	Amazon Order
2.53E+08	AMAZON.COM	10E006 1250 4160 00	7/22/2025	11.99	10	92500148	1H93RFH3RMVL	Amazon Order
2.53E+08	AMAZON.COM	10E006 1250 4160 00	7/22/2025	31.99	10	92500148	1H93RFH3RMVL	Amazon Order
2.53E+08	AMAZON.COM	10E006 1250 4160 00	7/22/2025	21.84	10	92500148	1H93RFH3RMVL	Amazon Order
2.53E+08	AMAZON.COM	10E006 1250 4160 00	7/22/2025	9.99	10	92500148	1H93RFH3RMVL	Amazon Order
2.53E+08	AMAZON.COM	10E006 1250 4160 00	7/22/2025	16.62	10	92500148	1H93RFH3RMVL	Amazon Order
2.53E+08	AMAZON.COM	10E006 1250 4160 00	7/22/2025	26.99	10	92500148	1H93RFH3RMVL	Amazon Order
2.53E+08	AMAZON.COM	10E006 1250 4160 00	7/22/2025	21.60	10	92500148	1H93RFH3RMVL	Amazon Order
2.53E+08	AMAZON.COM	10E006 3300 4110 00	7/22/2025	431.84	10	92500160	1R9GTV9WKFN3	16-Triple AAA Batteries
2.53E+08	AMAZON.COM	10E006 1250 4160 00	7/22/2025	8.49	10	92500161	1K4CHP6PTQRT	Amazon Order
2.53E+08	AMAZON.COM	10E006 1250 4160 00	7/22/2025	8.86	10	92500161	1K4CHP6PTQRT	Amazon Order
2.53E+08	AMAZON.COM	10E006 1250 4160 00	7/22/2025	9.06	10	92500161	1K4CHP6PTQRT	Amazon Order

2.53E+08	AMAZON.COM	10E006 1250 4160 00	7/22/2025	16.79	10	92500161	1K4CHP6PTQRT	Amazon Order
2.53E+08	AMAZON.COM	10E006 1250 4160 00	7/22/2025	21.59	10	92500161	1K4CHP6PTQRT	Amazon Order
2.53E+08	AMAZON.COM	10E006 1250 4160 00	7/22/2025	15.59	10	92500161	1K4CHP6PTQRT	Amazon Order
2.53E+08	AMAZON.COM	10E006 1250 4160 00	7/22/2025	10.39	10	92500161	1K4CHP6PTQRT	Amazon Order
2.53E+08	AMAZON.COM	10E006 1250 4160 00	7/22/2025	39.99	10	92500161	1K4CHP6PTQRT	Amazon Order
2.53E+08	AMAZON.COM	10E006 1250 4160 00	7/22/2025	13.90	10	92500161	1K4CHP6PTQRT	Amazon Order
2.53E+08	AMAZON.COM	10E006 1250 4160 00	7/22/2025	7.99	10	92500161	1K4CHP6PTQRT	Amazon Order
2.53E+08	AMAZON.COM	10E006 1250 4160 00	7/22/2025	17.05	10	92500161	1K4CHP6PTQRT	Amazon Order
2.53E+08	AMAZON.COM	10E006 1250 4160 00	7/22/2025	181.20	10	92500161	1K4CHP6PTQRT	Amazon Order
2.53E+08	AMAZON.COM	10E006 1250 4160 00	7/22/2025	79.19	10	92500161	1K4CHP6PTQRT	Amazon Order
2.53E+08	AMAZON.COM	10E006 1250 4160 00	7/22/2025	35.98	10	92500161	1K4CHP6PTQRT	Amazon Order
2.53E+08	AMAZON.COM	10E006 1250 4160 00	7/22/2025	5.99	10	92500170	16H6GHLJFQ9G	Amazon Order
2.53E+08	AMAZON.COM	10E006 1250 4160 00	7/22/2025	13.68	10	92500170	16H6GHLJFQ9G	Amazon Order
2.53E+08	AMAZON.COM	10E006 1250 4160 00	7/22/2025	5.99	10	92500170	16H6GHLJFQ9G	Amazon Order
2.53E+08	AMAZON.COM	10E006 1250 4160 00	7/22/2025	5.99	10	92500170	16H6GHLJFQ9G	Amazon Order
2.53E+08	AMAZON.COM	10E006 1250 4160 00	7/22/2025	7.20	10	92500170	16H6GHLJFQ9G	Amazon Order
2.53E+08	AMAZON.COM	10E006 1250 4160 00	7/22/2025	10.61	10	92500170	16H6GHLJFQ9G	Amazon Order
2.53E+08	AMAZON.COM	10E006 1250 4160 00	7/22/2025	5.40	10	92500170	16H6GHLJFQ9G	Amazon Order
2.53E+08	AMAZON.COM	10E006 1250 4160 00	7/22/2025	15.73	10	92500170	16H6GHLJFQ9G	Amazon Order
2.53E+08	AMAZON.COM	10E006 1250 4160 00	7/22/2025	16.29	10	92500170	16H6GHLJFQ9G	Amazon Order
2.53E+08	AMAZON.COM	10E006 1250 4160 00	7/22/2025	15.51	10	92500170	16H6GHLJFQ9G	Amazon Order
2.53E+08	AMAZON.COM	10E006 1250 4160 00	7/22/2025	5.60	10	92500170	16H6GHLJFQ9G	Amazon Order
2.53E+08	AMAZON.COM	10E006 1250 4160 00	7/22/2025	7.14	10	92500170	16H6GHLJFQ9G	Amazon Order
2.53E+08	AMAZON.COM	10E006 1250 4160 00	7/22/2025	12.95	10	92500170	16H6GHLJFQ9G	Amazon Order
2.53E+08	AMAZON.COM	10E006 1250 4160 00	7/22/2025	7.86	10	92500170	16H6GHLJFQ9G	Amazon Order
2.53E+08	AMAZON.COM	10E006 1250 4160 00	7/22/2025	16.99	10	92500170	16H6GHLJFQ9G	Amazon Order
2.53E+08	AMAZON.COM	10E006 1250 4120 00	7/22/2025	3.99	10	92500217	1GK6WJGYRPTP	Flash Cards Word Building Desktop Ten color Counters Hundreds pocket chart
2.53E+08	AMAZON.COM	10E006 1250 4120 00	7/22/2025	24.69	10	92500217	1GK6WJGYRPTP	Flash Cards Word Building Desktop Ten color Counters Hundreds pocket chart
2.53E+08	AMAZON.COM	10E006 1250 4120 00	7/22/2025	14.20	10	92500217	1GK6WJGYRPTP	Flash Cards Word Building Desktop Ten color Counters Hundreds pocket chart
2.53E+08	AMAZON.COM	10E006 1250 4120 00	7/22/2025	6.84	10	92500217	1GK6WJGYRPTP	Flash Cards Word Building Desktop Ten color Counters Hundreds pocket chart

2.53E+08	AMAZON.COM	10E006 1250 4120 00	7/22/2025	18.99	10	92500217	1GK6WJGYRPTP	Flash Cards Word Building Desktop Ten color Counters Hundreds pocket chart
2.53E+08	AMAZON.COM	10E028 2220 4100 27	7/22/2025	14.29	10	1.13E+08	1QF1WMMTKH3(	Library
2.53E+08	AMAZON.COM	10E028 2220 4100 27	7/22/2025	10.38	10	1.13E+08	1QF1WMMTKH3(	Library
2.53E+08	AMAZON.COM	10E028 2220 4100 27	7/22/2025	50.00	10	1.13E+08	1QF1WMMTKH3(	Library
2.53E+08	AMAZON.COM	10E028 2220 4100 27	7/22/2025	30.38	10	1.13E+08	1QF1WMMTKH3(	Library
2.53E+08	AMAZON.COM	10E028 2220 4100 27	7/22/2025	16.49	10	1.13E+08	1QF1WMMTKH3(	Library
2.53E+08	AMAZON.COM	10E035 1448 4100 27	7/22/2025	23.42	10	1.13E+08	1PFTDDQKWTJL	STEM
2.53E+08	AMAZON.COM	10E035 1448 4100 27	7/22/2025	22.38	10	1.13E+08	1PFTDDQKWTJL	STEM
2.53E+08	AMAZON.COM	10E035 1448 4100 27	7/22/2025	46.00	10	1.13E+08	1PFTDDQKWTJL	STEM
2.53E+08	AMAZON.COM	10E035 1448 4100 27	7/22/2025	27.62	10	1.13E+08	1PFTDDQKWTJL	STEM
2.53E+08	AMAZON.COM	10E035 1448 4100 27	7/22/2025	95.97	10	1.13E+08	1PFTDDQKWTJL	STEM
2.53E+08	AMAZON.COM	10E035 1448 4100 27	7/22/2025	19.91	10	1.13E+08	1PFTDDQKWTJL	STEM
2.53E+08	AMAZON.COM	10E035 1448 4100 27	7/22/2025	13.95	10	1.13E+08	1PFTDDQKWTJL	STEM
2.53E+08	AMAZON.COM	10E035 1448 4100 27	7/22/2025	35.98	10	1.13E+08	1PFTDDQKWTJL	STEM
2.53E+08	AMAZON.COM	10E035 1448 4100 27	7/22/2025	9.99	10	1.13E+08	1PFTDDQKWTJL	STEM
2.53E+08	AMAZON.COM	10E035 1448 4100 27	7/22/2025	27.98	10	1.13E+08	1PFTDDQKWTJL	STEM
2.53E+08	AMAZON.COM	10E035 1448 4100 27	7/22/2025	92.12	10	1.13E+08	1PFTDDQKWTJL	STEM
2.53E+08	AMAZON.COM	10E035 1448 4100 27	7/22/2025	34.99	10	1.13E+08	1PFTDDQKWTJL	STEM
2.53E+08	AMAZON.COM	10E035 1448 4100 27	7/22/2025	359.99	10	1.13E+08	1PFTDDQKWTJL	STEM
2.53E+08	AMAZON.COM	10E035 1448 4100 27	7/22/2025	8.98	10	1.13E+08	1PFTDDQKWTJL	STEM
2.53E+08	AMAZON.COM	10E009 1120 4100 27	7/22/2025	7.56	10	1.13E+08	1QF1WMMTM3V	Art Supplies
2.53E+08	AMAZON.COM	10E009 1120 4100 27	7/22/2025	242.40	10	1.13E+08	1QF1WMMTM3V	Art Supplies
2.53E+08	AMAZON.COM	10E009 1120 4100 27	7/22/2025	9.61	10	1.13E+08	1QF1WMMTM3V	Art Supplies
2.53E+08	AMAZON.COM	10E009 1120 4100 27	7/22/2025	25.58	10	1.13E+08	1QF1WMMTM3V	Art Supplies
2.53E+08	AMAZON.COM	10E009 1120 4100 27	7/22/2025	37.96	10	1.13E+08	1QF1WMMTM3V	Art Supplies
2.53E+08	AMAZON.COM	10E009 1120 4100 27	7/22/2025	9.98	10	1.13E+08	1QF1WMMTM3V	Art Supplies
2.53E+08	AMAZON.COM	10E048 1120 4110 00	7/22/2025	14.73	10	1.13E+08	1YJWVWG7THXV	Office Supplies
2.53E+08	AMAZON.COM	10E048 1120 4110 00	7/22/2025	132.98	10	1.13E+08	1YJWVWG7THXV	Office Supplies
2.53E+08	AMAZON.COM	10E028 2220 4300 27	7/22/2025	32.49	10	1.13E+08	17JFPF3CLRNG	Library
2.53E+08	AMAZON.COM	10E093 2660 4100 00	7/22/2025	1699.80	10	1.43E+08	13QVNV3RL6P4	Brother laserjet printers
2.53E+08	AMAZON.COM	10E004 1110 4100 26	7/22/2025	312.00	10	1.53E+08	1MF3QYK1V6DV	LAMINATING
2.53E+08	AMAZON.COM	10E003 2410 4100 26	7/22/2025	39.96	10	1.53E+08	1JGMX1XYQYTJ	Tooth carriers for nurse
2.53E+08	AMAZON.COM	10E003 2410 4110 28	7/22/2025	24.95	10	1.93E+08	11HDFCT9LMGP	RENFRO PBIS SUPPLIES
2.53E+08	AMAZON.COM	10E003 2410 4110 28	7/22/2025	221.94	10	1.93E+08	11HDFCT9LMGP	RENFRO PBIS SUPPLIES
2.53E+08	AMAZON.COM	10E003 2410 4110 28	7/22/2025	15.99	10	1.93E+08	11HDFCT9LMGP	RENFRO PBIS SUPPLIES
2.53E+08	AMAZON.COM	10E003 2410 4110 28	7/22/2025	28.98	10	1.93E+08	11HDFCT9LMGP	RENFRO PBIS SUPPLIES

2.53E+08	AMAZON.COM	10E003 2410 4110 28	7/22/2025	215.94	10	1.93E+08	11HDFCT9LMGP	RENFRO PBIS SUPPLIES
2.53E+08	AMAZON.COM	10E003 2410 4110 28	7/22/2025	9.99	10	1.93E+08	11HDFCT9LMGP	RENFRO PBIS SUPPLIES
2.53E+08	AMAZON.COM	10E003 2410 4110 28	7/22/2025	31.99	10	1.93E+08	11HDFCT9LMGP	RENFRO PBIS SUPPLIES
2.53E+08	AMAZON.COM	10E003 2410 4110 28	7/22/2025	15.49	10	1.93E+08	11HDFCT9LMGP	RENFRO PBIS SUPPLIES
2.53E+08	AMAZON.COM	10E003 2410 4110 28	7/22/2025	99.99	10	1.93E+08	11HDFCT9LMGP	RENFRO PBIS SUPPLIES
2.53E+08	AMAZON.COM	10E003 2410 4110 28	7/22/2025	10.74	10	1.93E+08	11HDFCT9LMGP	RENFRO PBIS SUPPLIES
2.53E+08	AMAZON.COM	10E003 2410 4110 28	7/22/2025	50.98	10	1.93E+08	11HDFCT9LMGP	RENFRO PBIS SUPPLIES
2.53E+08	AMAZON.COM	10E003 2410 4110 28	7/22/2025	88.97	10	1.93E+08	11HDFCT9LMGP	RENFRO PBIS SUPPLIES
2.53E+08	AMAZON.COM	10E003 2410 4110 28	7/22/2025	7.99	10	1.93E+08	11HDFCT9LMGP	RENFRO PBIS SUPPLIES
2.53E+08	AMAZON.COM	10E004 1110 4100 28	7/22/2025	104.00	10	1.93E+08	1HWLGCGQLP9M	TEACHER SUPPLIES
2.53E+08	AMAZON.COM	10E004 1110 4100 28	7/22/2025	286.51	10	1.93E+08	1HWLGCGQLP9M	TEACHER SUPPLIES
2.53E+08	AMAZON.COM	10E004 1110 4100 28	7/22/2025	160.30	10	1.93E+08	1HWLGCGQLP9M	TEACHER SUPPLIES
2.53E+08	AMAZON.COM	10E004 1110 4100 28	7/22/2025	139.60	10	1.93E+08	1HWLGCGQLP9M	TEACHER SUPPLIES
2.53E+08	AMAZON.COM	10E004 1110 4100 28	7/22/2025	32.84	10	1.93E+08	1HWLGCGQLP9M	TEACHER SUPPLIES
2.53E+08	AMAZON.COM	10E004 1110 4100 28	7/22/2025	14.45	10	1.93E+08	1HWLGCGQLP9M	TEACHER SUPPLIES
2.53E+08	AMAZON.COM	10E004 1110 4100 28	7/22/2025	343.62	10	1.93E+08	1HWLGCGQLP9M	TEACHER SUPPLIES
2.53E+08	AMAZON.COM	10E004 1110 4100 28	7/22/2025	90.50	10	1.93E+08	1HWLGCGQLP9M	TEACHER SUPPLIES
2.53E+08	AMAZON.COM	10E004 1110 4100 28	7/22/2025	17.97	10	1.93E+08	1HWLGCGQLP9M	TEACHER SUPPLIES
2.53E+08	AMAZON.COM	10E004 1110 4100 28	7/22/2025	167.93	10	1.93E+08	1HWLGCGQLP9M	TEACHER SUPPLIES
2.53E+08	AMAZON.COM	10E004 1110 4100 28	7/22/2025	19.99	10	1.93E+08	1HWLGCGQLP9M	TEACHER SUPPLIES
2.53E+08	AMAZON.COM	10E004 1110 4100 28	7/22/2025	23.48	10	1.93E+08	1HWLGCGQLP9M	TEACHER SUPPLIES
2.53E+08	AMAZON.COM	10E004 1110 4100 28	7/22/2025	49.98	10	1.93E+08	1HWLGCGQLP9M	TEACHER SUPPLIES
2.53E+08	AMAZON.COM	10E004 1110 4100 28	7/22/2025	73.45	10	1.93E+08	1HWLGCGQLP9M	TEACHER SUPPLIES
2.53E+08	AMAZON.COM	10E004 1110 4100 28	7/22/2025	49.98	10	1.93E+08	1HWLGCGQLP9M	TEACHER SUPPLIES
2.53E+08	AMAZON.COM	10E004 1110 4100 28	7/22/2025	23.45	10	1.93E+08	1HWLGCGQLP9M	TEACHER SUPPLIES
2.53E+08	AMAZON.COM	10E004 1110 4100 28	7/22/2025	43.98	10	1.93E+08	1HWLGCGQLP9M	TEACHER SUPPLIES
2.53E+08	AMAZON.COM	10E004 1110 4100 28	7/22/2025	11.98	10	1.93E+08	1HWLGCGQLP9M	TEACHER SUPPLIES
2.53E+08	AMAZON.COM	10E004 1110 4100 28	7/22/2025	25.99	10	1.93E+08	1HWLGCGQLP9M	TEACHER SUPPLIES
2.53E+08	AMAZON.COM	10E004 1110 4100 28	7/22/2025	24.99	10	1.93E+08	1HWLGCGQLP9M	TEACHER SUPPLIES
2.53E+08	AMAZON.COM	10E026 1125 4100 00	7/22/2025	62.97	10	2.33E+08	13QVNV3RKVH1	Amazon for Drake/Haschmyer
2.53E+08	AMAZON.COM	10E026 1125 4100 00	7/22/2025	27.99	10	2.33E+08	13QVNV3RKVH1	Amazon for Drake/Haschmyer
2.53E+08	AMAZON.COM	10E001 2311 4100 00	7/22/2025	69.85	10	2.43E+08	16CTLJDXRLVQ	Drum Cartridge for Kim Collins' printer
2.53E+08	AMAZON.COM	10E002 2641 4100 00	7/22/2025	21.56	10	2.73E+08	1HKPPH1CTQYL	Wristbands for Bus Company
2.53E+08	AMAZON.COM	10E002 2641 4100 00	7/22/2025	57.40	10	2.73E+08	1HKPPH1CTQYL	Wristbands for Bus Company
2.53E+08	AMAZON.COM	10E002 2520 4100 00	7/22/2025	14.49	10	1E+09	1KC1XWFMQ3JM	BUSINESS OFFICE SUPPLIES - STEPH SIMS
2.53E+08	AMAZON.COM	10E002 2520 4100 00	7/22/2025	12.67	10	1E+09	1KC1XWFMQ3JM	BUSINESS OFFICE SUPPLIES -

2.53E+08	AMAZON.COM	10E002 2520 4100 00	7/22/2025	13.76	10	1E+09	1KC1XWFMQ3JM	STEPH SIMS BUSINESS OFFICE SUPPLIES -
2.53E+08	AMAZON.COM	10E002 2520 4100 00	7/22/2025	15.82	10	1E+09	1KC1XWFMQ3JM	STEPH SIMS BUSINESS OFFICE SUPPLIES -
2.53E+08	AMAZON.COM	10E002 2520 4100 00	7/22/2025	5.31	10	1E+09	1KC1XWFMQ3JM	STEPH SIMS BUSINESS OFFICE SUPPLIES -
2.53E+08	AMAZON.COM	10E002 2520 4100 00	7/22/2025	9.59	10	1E+09	1KC1XWFMQ3JM	STEPH SIMS BUSINESS OFFICE SUPPLIES -
2.53E+08	AMAZON.COM	10E002 2520 4100 00	7/22/2025	14.05	10	1E+09	1KC1XWFMQ3JM	STEPH SIMS BUSINESS OFFICE SUPPLIES -
2.53E+08	AMAZON.COM	10E002 2523 4100 00	7/22/2025	251.04	10	1E+09	1HKPPH1CRW67	STEPH SIMS Purchasing ink for Cliff Hasamear, as his unit was given to Jamie Wilds when she ran out.
2.53E+08	HONKAMP PC	80E001 2310 3170 00	7/22/2025	5974.00	80	0	651232	PROGRESS AUDIT
2.53E+08	UNITED REFRIGERATION IN	20E008 2540 4100 22	7/22/2025	581.18	20	0	13386912-00	CHS MAINT SUPPLIES
2.53E+08	UNITED REFRIGERATION IN	20E008 2540 4100 22	7/22/2025	41.98	20	0	13103739-00	CHS MAINT SUPPLIES
2.53E+08	UNITED REFRIGERATION IN	20E008 2540 4100 25	7/22/2025	22.42	20	0	13023194-00	KREITNER MAINT SUPPLIES
2.53E+08	UNITED REFRIGERATION IN	20E008 2540 4100 22	7/22/2025	282.13	20	0	13493640-00	CHS MAINT SUPPLIES
2.53E+08	UNITED REFRIGERATION IN	20E008 2540 4100 22	7/22/2025	493.12	20	0	13397322-00	CHS MAINT SUPPLIES
2.53E+08	UNITED REFRIGERATION IN	20E008 2540 4100 22	7/22/2025	129.37	20	0	13463925-00	CHS MAINT SUPPLIES
2.53E+08	UNITED REFRIGERATION IN	20E008 2540 4100 22	7/22/2025	327.79	20	0	13400447-00	CHS MAINT SUPPLIES
2.53E+08	UNITED REFRIGERATION IN	20E008 2540 4100 27	7/22/2025	24.80	20	0	13488409-00	CMS MAINT SUPPLIES
2.53E+08	UNITED REFRIGERATION IN	20E008 2540 4100 22	7/22/2025	140.86	20	0	13779762-00	CHS MAINT SUPPLIES
2.53E+08	UNITED REFRIGERATION IN	20E008 2540 4100 22	7/22/2025	123.88	20	0	13792372-00	CHS MAINT SUPPLIES
2.53E+08	UNITED REFRIGERATION IN	20E008 2540 4100 22	7/22/2025	210.60	20	0	13840116-00	CHS MAINT SUPPLIES
2.53E+08	UNITED REFRIGERATION IN	20E008 2540 4100 22	7/22/2025	105.88	20	0	13635541-00	CHS MAINT SUPPLIES
2.53E+08	WILLIAMS OFFICE PRODUC	10E004 1110 4100 31	7/22/2025	227.42	10	2.13E+08	67237-1	laminating rolls
2.53E+08	AMAZON SPEC ED	10E021 2330 4100 00	7/23/2025	78.15	10	0	11NPYN7MM7GH	Special Ed purchases
2.53E+08	BMO HARRIS	10E006 1250 4120 00	7/24/2025	338.56	10	0	7/5/2025	District Charges for billing account number: 5.24E+15
2.53E+08	BMO HARRIS	10E002 2640 3320 00	7/24/2025	206.00	10	0	7/5/2025	District Charges for billing account number: 5.24E+15
2.53E+08	BMO HARRIS	10E021 2330 6400 00	7/24/2025	75.00	10	0	7/5/2025	District Charges for billing account number:

2.53E+08	BMO HARRIS	10E002 2520 6410 00	7/24/2025	340.00	10	0	7/5/2025	5.24E+15 District Charges for billing account number:
2.53E+08	BMO HARRIS	10E003 2410 3320 22	7/24/2025	371.12	10	0	7/5/2025	5.24E+15 District Charges for billing account number:
2.53E+08	BMO HARRIS	10E001 2310 4140 00	7/24/2025	107.77	10	0	7/5/2025	5.24E+15 District Charges for billing account number:
2.53E+08	BMO HARRIS	10E001 2310 3320 00	7/24/2025	1229.82	10	0	7/5/2025	5.24E+15 District Charges for billing account number:
2.53E+08	BMO HARRIS	10E001 2311 4100 00	7/24/2025	23.96	10	0	7/5/2025	5.24E+15 District Charges for billing account number:
2.53E+08	BMO HARRIS	20E008 2540 4100 28	7/24/2025	645.16	20	0	7/5/2025	5.24E+15 District Charges for billing account number:
2.53E+08	BMO HARRIS	20E008 2540 4100 22	7/24/2025	236.45	20	0	7/5/2025	5.24E+15 District Charges for billing account number:
2.53E+08	BMO HARRIS	10E093 2660 4100 00	7/24/2025	35.60	10	0	7/5/2025	5.24E+15 District Charges for billing account number:
2.53E+08	BMO HARRIS	10E093 2660 3110 00	7/24/2025	237.04	10	0	7/5/2025	5.24E+15 District Charges for billing account number:
2.53E+08	BMO HARRIS	10E093 2660 3100 00	7/24/2025	43.30	10	0	7/5/2025	5.24E+15 District Charges for billing account number:
2.53E+08	BMO HARRIS	10E093 2660 4100 00	7/24/2025	-98.99	10	0	7/5/2025	5.24E+15 District Charges for billing account number:
2.53E+08	BMO HARRIS	10E093 2660 4100 00	7/24/2025	53.98	10	0	7/5/2025	5.24E+15 District Charges for billing account number:
2.53E+08	BMO HARRIS	10E093 2660 4100 00	7/24/2025	54.95	10	0	7/5/2025	5.24E+15 District Charges for billing

							account number: 5.24E+15
2.53E+08	BMO HARRIS	10E093 2660 4100 00	7/24/2025	56.94	10	0 7/5/2025	District Charges for billing account number: 5.24E+15
2.53E+08	BMO HARRIS	10E045 1500 6410 22	7/24/2025	618.00	10	0 7/5/2025	District Charges for billing account number: 5.24E+15
2.53E+08	BMO HARRIS	10E002 2641 3320 00	7/24/2025	761.20	10	0 7/5/2025	District Charges for billing account number: 5.24E+15
2.53E+08	HONKAMP PC	80E001 2310 3170 00	8/6/2025	8961.00	80	0 646013	Services Performed
				497729.06			

CAVC PAID CHECKS/ACH JULY 18-AUGUST 14, 2025

CHECK NUMBER	VENDOR	ACCOUNT NUMBER	CHECK DATE	AMOUNT	FD	PO NUMBER	INVOICE NUMBER	INVOICE DESCRIPTION
3419	COLL UNIT #10 CO-MED REIM	10L000 4563 0000 00 000(	7/25/2025	133.33	10	0	20250725ADAFMF	Payroll accrual
3420	COLLINSVILLE (VOC FED TAX)	10L000 4520 0000 00 000(	7/25/2025	493.06	10	0	20250725BD1FED	Payroll accrual
3420	COLLINSVILLE (VOC FED TAX)	10L000 4520 0000 00 000(	7/25/2025	75.00	10	0	20250725BD1FEDA	Payroll accrual
3420	COLLINSVILLE (VOC FED TAX)	10L000 4570 0000 00 000(	7/25/2025	259.85	10	0	20250725AD1FICA	Payroll accrual
3420	COLLINSVILLE (VOC FED TAX)	10L000 4570 0000 00 000(	7/25/2025	259.85	10	0	20250725AF1FICA	Payroll accrual
3420	COLLINSVILLE (VOC FED TAX)	10L000 4580 0000 00 000(	7/25/2025	120.56	10	0	20250725BD1MED	Payroll accrual
3420	COLLINSVILLE (VOC FED TAX)	10L000 4580 0000 00 000(	7/25/2025	120.56	10	0	20250725BF1MED	Payroll accrual
3420	COLLINSVILLE (VOC FED TAX)	20L000 4520 0000 00 000(	7/25/2025	2.07	20	0	20250725BD1FED	Payroll accrual
3420	COLLINSVILLE (VOC FED TAX)	20L000 4580 0000 00 000(	7/25/2025	0.35	20	0	20250725BD1MED	Payroll accrual
3420	COLLINSVILLE (VOC FED TAX)	20L000 4580 0000 00 000(	7/25/2025	0.35	20	0	20250725BF1MED	Payroll accrual
3421	COLLINSVILLE (VOC IL TAX)	10L000 4530 0000 00 000(	7/25/2025	377.97	10	0	20250725BD1STAT	Payroll accrual
3421	COLLINSVILLE (VOC IL TAX)	20L000 4530 0000 00 000(	7/25/2025	1.09	20	0	20250725BD1STAT	Payroll accrual
3422	COLLINSVILLE (VOC IMRF)	10L000 4540 0000 00 000(	7/25/2025	184.13	10	0	20250711AD2IMRF	Payroll accrual
3422	COLLINSVILLE (VOC IMRF)	10L000 4540 0000 00 000(	7/25/2025	285.19	10	0	20250711AF2IMRF	Payroll accrual
3422	COLLINSVILLE (VOC IMRF)	10L000 4540 0000 00 000(	7/25/2025	188.60	10	0	20250725AD2IMRF	Payroll accrual
3422	COLLINSVILLE (VOC IMRF)	10L000 4540 0000 00 000(	7/25/2025	292.11	10	0	20250725AF2IMRF	Payroll accrual
3423	COLLINSVILLE (VOC TRS)	10L000 4510 0000 00 000(	7/25/2025	28.52	10	0	20250725AF2ETHA	Payroll accrual
3423	COLLINSVILLE (VOC TRS)	10L000 4510 0000 00 000(	7/25/2025	38.31	10	0	20250725AF2THIA	Payroll accrual
3423	COLLINSVILLE (VOC TRS)	10L000 4511 0000 00 000(	7/25/2025	383.05	10	0	20250725BD2TRS	Payroll accrual
3423	COLLINSVILLE (VOC TRS)	10L000 4512 0000 00 000(	7/25/2025	24.69	10	0	20250725BF2ETR	Payroll accrual
3424	COLLINSVILLE (VOC DENTAL)	10L000 4561 0000 00 000(	7/25/2025	18.50	10	0	20250711BF3DENF	Payroll accrual
3424	COLLINSVILLE (VOC DENTAL)	10L000 4561 0000 00 000(	7/25/2025	27.00	10	0	20250711BF3DENT	Payroll accrual
3424	COLLINSVILLE (VOC DENTAL)	10L000 4561 0000 00 000(	7/25/2025	18.50	10	0	20250725BF3DENF	Payroll accrual
3424	COLLINSVILLE (VOC DENTAL)	10L000 4561 0000 00 000(	7/25/2025	27.00	10	0	20250725BF3DENT	Payroll accrual
3425	COLLINSVILLE (VOC AF)	10L000 4565 0000 00 000(	7/25/2025	25.50	10	0	20250725BDAFTL	Payroll accrual
3426	LOCAL 316	10L000 4590 0000 00 000(	7/25/2025	41.00	10	0	20250725AD5DUEC	Payroll accrual
3426	LOCAL 316	10L000 4828 0000 00 000(	7/25/2025	41.00	10	0	20250725AD5DUES	Payroll accrual
3427	Miss VIC (HEALTH INSURANCE)	10L000 4560 0000 00 000(	7/25/2025	436.00	10	0	20250711BF3HLSP	Payroll accrual
3427	Miss VIC (HEALTH INSURANCE)	10L000 4560 0000 00 000(	7/25/2025	854.00	10	0	20250711BF3HLTS	Payroll accrual
3427	Miss VIC (HEALTH INSURANCE)	10L000 4560 0000 00 000(	7/25/2025	436.00	10	0	20250725BF3HLSP	Payroll accrual
3427	Miss VIC (HEALTH INSURANCE)	10L000 4560 0000 00 000(	7/25/2025	854.00	10	0	20250725BF3HLTS	Payroll accrual
3428	ALLDATA	10E076 2210 4100 99 000(	7/22/2025	975.00	10	0	C05873053	CTE AVC
3429	AMAZON.COM	10E050 1400 4100 99 000(	7/22/2025	233.52	10	12500041	1T33F6GKL3NM	VOC D. Dimitroff
3430	CLST LLC	10E082 1417 4100 99 000(	7/22/2025	100.00	10	0	1025058	CNA INV
3431	LINCOLN ELECTRIC COMPANY	10E093 1448 4120 99 000(	7/22/2025	366.48	10	0	913813192	LESS SALES TAX

3432	Republic Services #350	20E095 2540 3210 99 000(	7/22/2025	960.22	20	0	350-006165234	AVC TRASH PICKUP
3433	LOUER FACILITY PLANNING	10E095 1400 5400 99 000(	7/23/2025	19123.75	10	0	9507	50% down payment VOC 12600002
3434	The Home Depot	10E080 1401 4100 99 000(	7/29/2025	39.22	10	0	7/16/2025	District charges for account number 6035 3220 2463 2535
3434	The Home Depot	10E094 1448 4100 99 000(	7/29/2025	32.42	10	0	7/16/2025	District charges for account number 6035 3220 2463 2535
3435	COLL UNIT #10 CO-MED REIM	10L000 4563 0000 00 000(	8/8/2025	133.33	10	0	20250808ADAFMF	Payroll accrual
3436	COLLINSVILLE (VOC FED TAX)	10L000 4520 0000 00 000(	8/8/2025	494.06	10	0	20250808BD1FED	Payroll accrual
3436	COLLINSVILLE (VOC FED TAX)	10L000 4520 0000 00 000(	8/8/2025	75.00	10	0	20250808BD1FEDA	Payroll accrual
3436	COLLINSVILLE (VOC FED TAX)	10L000 4570 0000 00 000(	8/8/2025	261.10	10	0	20250808AD1FICA	Payroll accrual
3436	COLLINSVILLE (VOC FED TAX)	10L000 4570 0000 00 000(	8/8/2025	261.10	10	0	20250808AF1FICA	Payroll accrual
3436	COLLINSVILLE (VOC FED TAX)	10L000 4580 0000 00 000(	8/8/2025	120.84	10	0	20250808BD1MED	Payroll accrual
3436	COLLINSVILLE (VOC FED TAX)	10L000 4580 0000 00 000(	8/8/2025	120.84	10	0	20250808BF1MED	Payroll accrual
3437	COLLINSVILLE (VOC IL TAX)	10L000 4530 0000 00 000(	8/8/2025	378.76	10	0	20250808BD1STAT	Payroll accrual
3438	COLLINSVILLE (VOC TRS)	10L000 4510 0000 00 000(	8/8/2025	28.52	10	0	20250808AF2ETHA	Payroll accrual
3438	COLLINSVILLE (VOC TRS)	10L000 4510 0000 00 000(	8/8/2025	38.31	10	0	20250808AF2THIA	Payroll accrual
3438	COLLINSVILLE (VOC TRS)	10L000 4511 0000 00 000(	8/8/2025	383.05	10	0	20250808BD2TRS	Payroll accrual
3438	COLLINSVILLE (VOC TRS)	10L000 4512 0000 00 000(	8/8/2025	24.69	10	0	20250808BF2ETR	Payroll accrual
3439	COLLINSVILLE (VOC AF)	10L000 4565 0000 00 000(	8/8/2025	25.50	10	0	20250808BDAFTL	Payroll accrual
3440	COLLINSVILLE UNIT 10 TRUST &	10L000 4810 0000 00 000(	8/8/2025	10.00	10	0	20250808AD5DES	Payroll accrual
3441	MISS VIC (LIFE INSURANCE)	10L000 4564 0000 00 000(	8/8/2025	5.46	10	0	20250808BF4LIFE	Payroll accrual
3442	ALL TYPE COMPRESSOR	10E087 1447 3230 99 000(	8/6/2025	274.00	10	0	I25-638	Compressor
				30512.31				

Vendor: THE HOME000 The Home Depot 420850 Ranges Add Delete Notes Attach

Vendor Information

Address: PO BOX 9001030 Louisville KY 40290-1030

Active/Inactive: Active Individual/Business: Business Ven Type: Order From/Remit To

AP Invoices

Views: General Filters: *Skyward Default

Invoice Date	Invoice Number	PO Number	Description	Amount	Net Amount	Due Date
07/28/2025	07-16-25	0000000000	District charges for a	71.64	71.64	07/28/2025

Expand All Collapse All

Invoice Master

Invoice Detail Lines

Invoice Accounts

Approval History

Invoice Detail Lines

* Designates accounts that are over budget

Line #	Catalog / Account	Description / Acct. Pct.	Quantity / Acct. Amt.	U of M	Unit Cost	Total Amount
100		UA pipe	1	EACH	39.22000	39.22
	10E080 1401 4100 99 000000	100.00%	39.22			
110		Weld paint	1	EACH	32.42000	32.42
	10E094 1448 4100 99 000000	100.00%	32.42			

Vendor: HOME DEP001 THE HOME DEPOT 420850 Ranges Add Delete Notes Attach

Vendor Information

Address: PO BOX 9001030 LOUISVILLE KY 40290-1030

Active/Inactive: Active Individual/Business: Business Ven Type: Order From/Remit To

AP Invoices

Views: General Filters: *Skyward Default

Invoice Date	Invoice Number	PO Number	Description	Amount	Net Amount	Due Date
07/28/2025	7-16-25					

Expand All Collapse All

Invoice Master

Invoice Detail Lines

Invoice Accounts

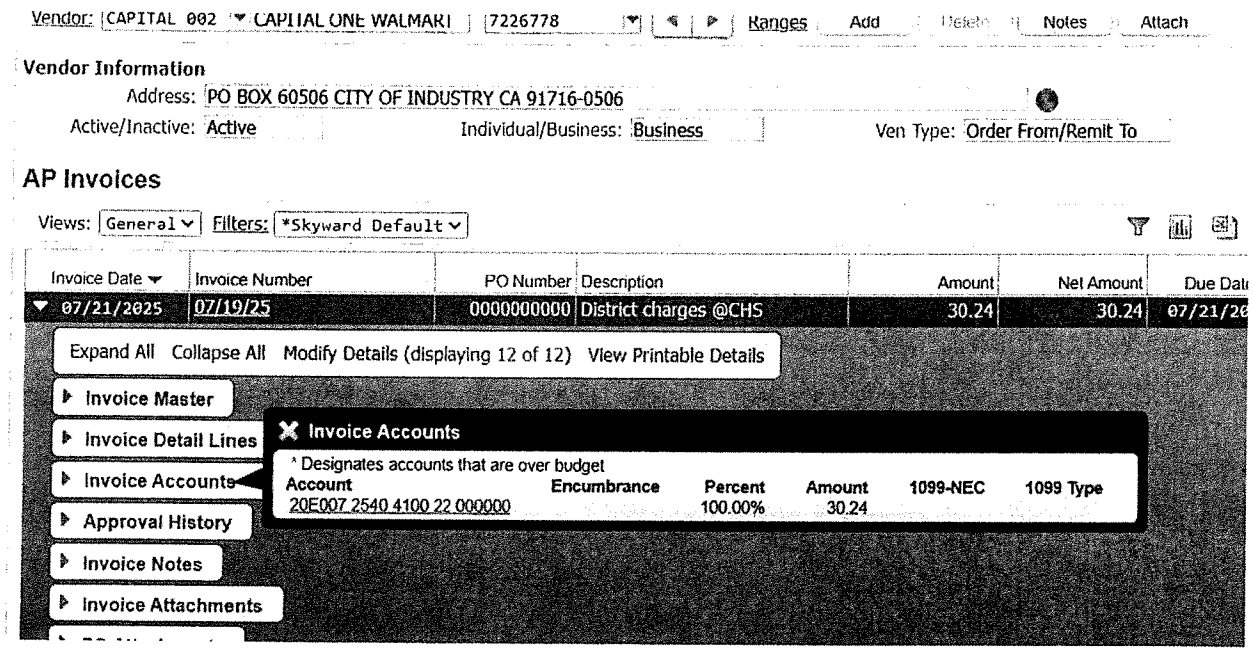
Approval History

Invoice Notes

Invoice Detail Lines

* Designates accounts that are over budget

Line #	Catalog / Account	Description / Acct. Pct.	Quantity / Acct. Amt.	U of M	Unit Cost	Total Amount
100		Mortar for Matterhorn	1	EACH	14.97000	14.97
	10A001 1710 0011 00 000000	100.00%	14.97			
110		Tamper rental CHS	1	EACH	150.00000	150.00
	20E008 2540 3230 22 000000	100.00%	150.00			
120		Credit for tool rental	1	EACH	-33.11000	-33.11
	20E008 2540 3230 22 000000	100.00%	-33.11			
130		Finance Charge	1	EACH	11.62000	11.62
	*10E002 2523 6910 00 000000	100.00%	11.62			


Vendor: CAPITAL 002 CAPITAL ONE WALMART 7226778 Ranges Add Delete Notes Attach
Vendor Information
Address: PO BOX 60506 CITY OF INDUSTRY CA 91716-0506
Active/Inactive: Active
Individual/Business: Business
Ven Type: Order From/Remit To
AP Invoices
Views: General Filters: *Skyward Default
Invoice Date
Invoice Number
PO Number
Description
Amount
Net Amount
Due Dat
07/21/2025
07/19/25
0000000000
District charges @CHS
30.24
30.24
07/21/26
Expand All Collapse All Modify Details (displaying 12 of 12) View Printable Details
Invoice Master
Invoice Detail Lines
Invoice Accounts
Approval History
Invoice Notes
Invoice Attachments
Invoice Accounts
* Designates accounts that are over budget
Account
Encumbrance
Percent
Amount
1099-NEC
1099 Type
20E007 2540 4100 22 000000
100.00%
30.24

BMO

Line Items for Invoice Number: 07/05/25 - Invoice Line Items

Line #	Catalog	Description	Quantity	Unit of Measure	Unit Cost	Total Amount
100		*2756 Kona Ice ESY	1	EACH	338.56000	338.56
110		*2756 Ill. Assoc. Academy	1	EACH	206.00000	206.00
120		*9000 Council of Admin of Spec. Ed.	1	EACH	75.00000	75.00
130		*7442 Illinois Assoc. Membership Jamie H.	1	EACH	340.00000	340.00
140		*5405 Transp. Las Vegas B. Wright	1	EACH	371.12000	371.12
150		*0398 Firehouse Subs Meeting	1	EACH	107.77000	107.77
160		*0398 IASB Springfield	1	EACH	1,229.82000	1,229.82
170		*0398 Hearst Newspaper Subscription	1	EACH	23.96000	23.96
180		*2932 Port plug valve Renfro	1	EACH	645.16000	645.16
190		*2932 Monthly rental of container CHS	1	EACH	236.45000	236.45
200		*3744 amazon	1	EACH	35.60000	35.60
210		*3744 Wasabi technologies	1	EACH	237.04000	237.04
220		*3744 Wasabi Technologies	1	EACH	43.30000	43.30
230		*3744 Credit Amazon	1	EACH	-98.99000	-98.99
240		*3744 Amazon	1	EACH	53.98000	53.98
250		*3744 Amazon	1	EACH	54.95000	54.95
260		*3744 Amazon	1	EACH	56.94000	56.94
270		*1647 Entry Fee	1	EACH	618.00000	618.00
280		School Board Conference *0398	1	EACH	761.20000	761.20

8. **Monthly Financial Statements for July 2025**

Item: 8
Exh.: E-8

BOARD AGENDA
August 18, 2025

TO: **Dr. Brad Skertich, Superintendent of Schools**

FROM: **Jamie Hadjan, Director of Finance**

DATE: **August 18, 2025**

RE: **Approval of Monthly Financial Statements**

A separate agenda item is needed for Board approval of the monthly financial statements.

I recommend approval of the following suggested motion:

> "I move that the monthly financial statements of Collinsville Community Unit School District No.10 and the Collinsville Area Vocational Center for July 2025, be approved and attached to these minutes as Exhibit E-8."

ss

Attachments

Collinsville Community Unit District #10

Fund Balance Report

July 31, 2025

Fund	Description	Month to Date Expense	Month to Date Income	Year to Date Expense	Year to Date Income	Fund Balance YTD Change	Fund Balance Start of Year	Fund Balance Current
10	Education Fund	$ 5,024,699.11	$ 6,700,731.33	$ 5,024,699.11	$ 6,700,731.33	$ 1,676,032.22	$ 29,519,898.55	$ 31,195,930.77
20	Oper, Build, & Maint Fund	2,299,699.65	1,239,380.12	2,299,699.65	1,239,380.12	(1,060,319.53)	5,838,679.09	4,778,359.56
30	Debt Service Fund	218,382.72	199,189.58	218,382.72	199,189.58	(19,193.14)	655,846.55	636,653.41
40	Transportation Fund	156,735.33	338,916.99	156,735.33	338,916.99	182,181.66	1,463,262.31	1,645,443.97
50	I.M.R.F./Soc. Sec. Fund	155,107.03	383,344.56	155,107.03	383,344.56	228,237.53	3,662,186.38	3,890,423.91
60	Capital Projects	970,819.03	276,242.26	970,819.03	276,242.26	(694,576.77)	6,639,521.09	5,944,944.32
70	Working Cash Fund	-	140,200.99	-	140,200.99	140,200.99	11,197,844.64	11,338,045.63
80	Tort Fund	641,696.06	644,508.94	641,696.06	644,508.94	2,812.88	3,387,126.20	3,389,939.08
90	Fire Prevention and Safety Fund	150,677.09	86,737.69	150,677.09	86,737.69	(63,939.40)	1,140,487.53	1,076,548.13
		$ 9,617,816.02	**$ 10,009,252.46**	**$ 9,617,816.02**	**$ 10,009,252.46**	**$ 391,436.44**	**$ 63,504,852.34**	**$ 63,896,288.78**

FDTLOC FUNC OBJ SJ	Account Level Description	July 2025-26 Beginning Balance	July 2025-26 Debits	July 2025-26 Credits	Ending Balance
10A000 1010 0000 00 000000	EDUC FD CASH - BUSEY	873,097.06	7,384,388.03	6,177,900.28	2,079,584.81
10A000 1010 0000 01 000000	ACTIVITY (TRUST & AGENCY) CASH	0.00	0.00	0.00	0.00
10A000 1010 0001 00 000000	ACTIVITY (TRUST & AGENCY) CASH	822,971.18	9,453.93	0.00	832,425.11
10A000 1010 0002 00 000000	EDUC FUND CASH, BUSEY	0.00	0.00	0.00	0.00
10A000 1010 0003 00 000000	CASH (PMA 10887-102, HARRIS)	0.00	0.00	0.00	0.00
10A000 1020 0000 00 000000	BUSEY SAVINGS - CASH	0.00	0.00	0.00	0.00
10A000 10-- ---- -- ------		1,696,068.24	7,393,841.96	6,177,900.28	2,912,009.92
10A000 1530 0000 00 000000	INTERFUND LOAN TO TRANSPORTATI	0.00	0.00	0.00	0.00
10A000 15-- ---- -- ------		0.00	0.00	0.00	0.00
10A000 1630 0000 00 000000	ACCOUNTS RECEIVABLE ACCRUAL	0.00	0.00	0.00	0.00
10A000 16-- ---- -- ------		0.00	0.00	0.00	0.00
10A000 1800 0000 00 000000	EDUCATION FUND INVESTMENT	28,483,396.05	4,363,593.62	3,900,000.00	28,946,989.67
10A000 18-- ---- -- ------		28,483,396.05	4,363,593.62	3,900,000.00	28,946,989.67
10A001 1200 0000 00 000000	REC UNIT	110.04	0.00	0.00	110.04
10A001 12-- ---- -- ------		110.04	0.00	0.00	110.04
10A001 1400 0000 00 000000	RECEIVABLE FROM VOC SCH	0.00	0.00	0.00	0.00
10A001 1400 0001 00 000000	RECEIVABLE FROM OLB	0.00	0.00	0.00	0.00
10A001 14-- ---- -- ------		0.00	0.00	0.00	0.00
10A001 1710 0011 00 000000	VOC Lot 1Tanglewood	206,953.20	617.97	0.00	207,571.17
10A001 1710 0012 00 000000	VOC H PROJ #20 LOT FOR 222K	621.12	0.00	0.00	621.12
10A001 1710 0013 00 000000	VOC HOUSE 310 S SEMINARY	-71,489.70	0.00	0.00	-71,489.70
10A001 1710 0014 00 000000	VOC HOUSE 500 HOWARD	-3,643.34	0.00	0.00	-3,643.34
10A001 1710 0015 00 000000	VOC lot 2 Tanglewood	25,245.31	0.00	0.00	25,245.31
10A001 1710 0016 00 000000	VOC HOUSE, 115 Courtland, curr	4,520.09	0.00	0.00	4,520.09
10A001 1710 0017 00 000000	VOC House, Gale donated lot 13	48.12	0.00	0.00	48.12
10A001 1710 0018 00 000000	VOC House, Collinsville Rd, Do	789.00	0.00	0.00	789.00
10A001 17-- ---- -- ------		163,043.80	617.97	0.00	163,661.77
10A001 8100 7130 00 000000	PERMANENT TRANSFER TO O&M FUND	0.00	0.00	0.00	0.00
10A001 81-- ---- -- ------		0.00	0.00	0.00	0.00
10A002 1025 0000 00 000000	ADMIN PETTY CASH	200.28	0.00	211.32	-11.04
10A002 10-- ---- -- ------		200.28	0.00	211.32	-11.04
10A003 1025 0000 00 000000	HS PETTY CASH	0.00	0.00	0.00	0.00
10A003 1026 0000 00 000000	CMS PETTY CASH	0.00	0.00	0.00	0.00
10A003 10-- ---- -- ------		0.00	0.00	0.00	0.00
10A010 1200 0000 00 000000	REC UNIT (Start up money)	0.00	0.00	0.00	0.00
10A010 12-- ---- -- ------		0.00	0.00	0.00	0.00
10A--- ---- ---- -- ------		30,342,818.41	11,758,053.55	10,078,111.60	32,022,760.36
10L000 0000 0000 00 000000		0.00	0.00	0.00	0.00
10L000 00-- ---- -- ------		0.00	0.00	0.00	0.00
10L000 4000 0000 00 000000	ACTIVITY (TRUST & AGENCY)	-822,971.18	0.00	9,453.93	-832,425.11
10L000 4010 0000 00 000000	SWIC CLEARING ACCT	0.00	0.00	0.00	0.00
10L000 4020 0000 00 000000	A/P LIABILITY	51.32	1,412,026.46	1,412,026.46	51.32
10L000 4030 0000 00 000000	WAGE GARNISHMENT	0.00	0.00	0.00	0.00
10L000 4031 0000 00 000000	WAGE GAR (4588) IL DISBURSEMEN	0.00	0.00	0.00	0.00
10L000 4040 0000 00 000000	PAYROLL ACCRUAL	0.00	4,479,014.67	4,479,014.67	0.00
10L000 40-- ---- -- ------		-822,919.86	5,891,041.13	5,900,495.06	-832,373.79
10L000 4310 0000 00 000000	BENEFICIARY	0.00	0.00	0.00	0.00
10L000 4320 0000 00 000000	CHILD SUPPORT PAYMENTS	0.00	3,230.68	3,230.68	0.00
10L000 4330 0000 00 000000	INTERFUND LOAN FROM TRANSP FU	0.00	0.00	0.00	0.00
10L000 4340 0000 00 000000	EDUC LOAN FROM W/CASH	0.00	0.00	0.00	0.00
10L000 43-- ---- -- ------		0.00	3,230.68	3,230.68	0.00
10L000 4510 0000 00 000000	TRS BENEFIT UPGRADE BP 2.2	0.00	0.00	0.00	0.00
10L000 4511 0000 00 000000	TRS SSP DEDUCTIONS	0.00	12,973.68	12,973.68	0.00
10L000 4512 0000 00 000000	TRS EMPLOYER BENEFIT	0.00	17,398.61	17,398.61	0.00
10L000 4520 0000 00 000000	FED W/H TAX	0.00	289,409.66	289,409.66	0.00
10L000 4535 0000 00 000000	EMPLOYEE HEALTH INSURANCE PAY	0.00	37,386.29	31,842.09	5,544.20
10L000 4540 0000 00 000000	IMRF DEDUCTION	0.00	33,330.66	33,330.66	0.00

FDTLOC FUNC OBJ SJ	Account Level Description	July 2025-26 Beginning Balance	July 2025-26 Debits	July 2025-26 Credits	Ending Balance
10L000 4541 0000 00 000000	IMRF VOLUNTARY	0.00	0.00	0.00	0.00
10L000 4550 0000 00 000000	TAX SHELTERED ANNUITIES	0.00	54,395.51	54,395.51	0.00
10L000 4560 0000 00 000000	DISTRICT HEALTH INSURANCE	0.00	657,386.38	657,386.38	0.00
10L000 4561 0000 00 000000	SEC 125 TERM LIFE	0.00	5,095.96	5,095.96	0.00
10L000 4562 0000 00 000000	SEC 125 DEP CARE	0.00	1,083.32	1,083.32	0.00
10L000 4563 0000 00 000000	SEC 125 MED REIMB	0.00	14,150.24	14,150.24	0.00
10L000 4564 0000 00 000000	DISTRICT LIFE INSURANCE	0.00	1,449.89	1,449.89	0.00
10L000 4565 0000 00 000000	EMP HEALTH INS PAY	0.00	0.00	0.00	0.00
10L000 4570 0000 00 000000	FICA DEDUCTION	0.00	97,568.15	97,568.15	0.00
10L000 45-- ---- -- ------		0.00	1,221,628.35	1,216,084.15	5,544.20
10L000 4600 0000 00 000000	MISC Payroll Adjustments	0.00	0.00	0.00	0.00
10L000 4610 0000 00 000000	TRS .4% Difference	0.00	272,058.43	272,058.43	0.00
10L000 46-- ---- -- ------		0.00	272,058.43	272,058.43	0.00
10L000 4700 0000 00 000000	DIRECT DEPOSIT ACCRUAL	0.00	0.00	0.00	0.00
10L000 47-- ---- -- ------		0.00	0.00	0.00	0.00
10L000 4810 0000 00 000000	DIVERSITY & EQUITY	0.00	169.35	169.35	0.00
10L000 4813 0000 00 000000	IL STATE TAX	0.00	157,890.00	157,890.00	0.00
10L000 4815 0000 00 000000	THIS BENEFIT	0.00	20,104.17	20,104.17	0.00
10L000 4822 0000 00 000000	DISTRICT HEALTH INSURANCE	0.00	94,044.08	94,044.08	0.00
10L000 4823 0000 00 000000	DISTRICT DENTAL INSURANCE	0.00	27,159.64	27,159.64	0.00
10L000 4828 0000 00 000000	LOCAL 316 UNION DUES	0.00	2,772.40	2,772.40	0.00
10L000 4829 0000 00 000000	CEA & CEAA DUES	0.00	0.00	0.00	0.00
10L000 4830 0000 00 000000		0.00	0.00	0.00	0.00
10L000 4831 0000 00 000000	THIS DEDUCTION	0.00	24,965.01	24,965.01	0.00
10L000 48-- ---- -- ------		0.00	327,104.65	327,104.65	0.00
10L000 4913 0000 00 000000		0.00	0.00	0.00	0.00
10L000 49-- ---- -- ------		0.00	0.00	0.00	0.00
10L--- ---- ---- -- ------		-822,919.86	7,715,063.24	7,718,972.97	-826,829.59
10Q000 0000 0000 00 000000		0.00	0.00	0.00	0.00
10Q000 00-- ---- -- ------		0.00	0.00	0.00	0.00
10Q000 7030 0000 00 000000	FUND CHANGE	0.00	0.00	0.00	0.00
10Q000 7040 0000 00 000000	ED FUND BALANCE	-29,519,898.55	5,083,735.20	6,759,767.42	-31,195,930.77
10Q000 70-- ---- -- ------		-29,519,898.55	5,083,735.20	6,759,767.42	-31,195,930.77
10Q000 7130 0000 00 000000	RESERVE FOR ENCUMBRANCE	0.00	0.00	0.00	0.00
10Q000 71-- ---- -- ------		0.00	0.00	0.00	0.00
10Q000 7300 0000 00 000000	ENCUMBRANCE OFFSET	0.00	1,945,407.92	1,945,407.92	0.00
10Q000 73-- ---- -- ------		0.00	1,945,407.92	1,945,407.92	0.00
10Q010 7110 0000 00 000000	PERM TRF FM WKG CASH ABOLISH	0.00	0.00	0.00	0.00
10Q010 71-- ---- -- ------		0.00	0.00	0.00	0.00
10Q010 7310 0000 00 000000	SALE OF EQUIPMENT	0.00	0.00	0.00	0.00
10Q010 73-- ---- -- ------		0.00	0.00	0.00	0.00
10Q--- ---- ---- -- ------		-29,519,898.55	7,029,143.12	8,705,175.34	-31,195,930.77
1----- ---- ---- -- ------		0.00	26,502,259.91	26,502,259.91	0.00
20A000 1010 0000 00 000000	O&M FUND CASH - US BANK	490,924.11	2,132,539.64	2,314,502.22	308,961.53
20A000 1020 0000 00 000000	CASH	0.00	0.00	0.00	0.00
20A000 10-- ---- -- ------		490,924.11	2,132,539.64	2,314,502.22	308,961.53
20A000 1630 0000 00 000000	ACCOUNTS RECEIVABLE ACCRUAL	0.00	0.00	0.00	0.00
20A000 16-- ---- -- ------		0.00	0.00	0.00	0.00
20A000 1800 0000 00 000000	O & M FUND INVESTMENTS	5,347,018.34	1,122,545.55	2,000,000.00	4,469,563.89
20A000 18-- ---- -- ------		5,347,018.34	1,122,545.55	2,000,000.00	4,469,563.89
20A001 1400 0000 00 000000	RECEIVALBE FROM VOC SCH	902.50	0.00	902.50	0.00
20A001 14-- ---- -- ------		902.50	0.00	902.50	0.00
20A--- ---- ---- -- ------		5,838,844.95	3,255,085.19	4,315,404.72	4,778,525.42
20L000 0000 0000 00 000000		0.00	0.00	0.00	0.00
20L000 00-- ---- -- ------		0.00	0.00	0.00	0.00
20L000 4020 0000 00 000000	A/P LIABILITY	-165.86	2,257,708.50	2,257,708.50	-165.86
20L000 4030 0000 00 000000	WAGE GARNISHMENT	0.00	0.00	0.00	0.00

FDTLOC FUNC OBJ SJ	Account Level Description	July 2025-26 Beginning Balance	July 2025-26 Debits	July 2025-26 Credits	Ending Balance
20L000 4040 0000 00 000000	PAYROLL ACCRUAL	0.00	52,860.38	52,860.38	0.00
20L000 40-- ---- -- ------		-165.86	2,310,568.88	2,310,568.88	-165.86
20L000 4310 0000 00 000000	O&M LOAN FROM EDUC FUND	0.00	0.00	0.00	0.00
20L000 4330 0000 00 000000	O&M LOAN FROM TRANS FUND	0.00	0.00	0.00	0.00
20L000 43-- ---- -- ------		0.00	0.00	0.00	0.00
20L000 4520 0000 00 000000	FED W/H TAX	0.00	4,074.19	4,074.19	0.00
20L000 4530 0000 00 000000	ILL TAX	0.00	0.00	0.00	0.00
20L000 4540 0000 00 000000	IMRF DEDUCTION	0.00	1,991.61	1,991.61	0.00
20L000 4541 0000 00 000000	IMRF VOLUNTARY	0.00	0.00	0.00	0.00
20L000 4550 0000 00 000000	TAX SHELTERED ANNUITIES	0.00	0.00	0.00	0.00
20L000 4560 0000 00 000000	DISTRICT HEALTH INSURANCE	0.00	7,300.66	7,300.66	0.00
20L000 4561 0000 00 000000	SEC 125 TERM LIFE	0.00	62.50	62.50	0.00
20L000 4562 0000 00 000000	SEC 125 DEP CARE	0.00	0.00	0.00	0.00
20L000 4563 0000 00 000000	SEC 125 MED REIMB	0.00	0.00	0.00	0.00
20L000 4564 0000 00 000000	DISTRICT LIFE INSURANCE	0.00	14.56	14.56	0.00
20L000 4570 0000 00 000000	FICA DEDUCTION	0.00	3,376.08	3,376.08	0.00
20L000 4580 0000 00 000000	MEDICARE DEDUCTION	0.00	0.00	0.00	0.00
20L000 4590 0000 00 000000	UNION DUES CPI FEE	0.00	0.00	0.00	0.00
20L000 45-- ---- -- ------		0.00	16,819.60	16,819.60	0.00
20L000 4700 0000 00 000000	DIRECT DEPOSIT ACCRUAL	0.00	0.00	0.00	0.00
20L000 47-- ---- -- ------		0.00	0.00	0.00	0.00
20L000 4813 0000 00 000000	ILL TAX	0.00	2,064.79	2,064.79	0.00
20L000 4822 0000 00 000000	DISTRICT HEALTH INSURANCE DIR	0.00	815.00	815.00	0.00
20L000 4823 0000 00 000000	DISTRICT DENTAL INSURANCE DIR	0.00	284.88	284.88	0.00
20L000 4828 0000 00 000000	LOCAL 316 UNION DUES	0.00	282.07	282.07	0.00
20L000 48-- ---- -- ------		0.00	3,446.74	3,446.74	0.00
20L030 5990 0000 00 000000	FED ASBESTOS LOAN FOR HS	0.00	0.00	0.00	0.00
20L030 59-- ---- -- ------		0.00	0.00	0.00	0.00
20L--- ---- ---- -- ------		-165.86	2,330,835.22	2,330,835.22	-165.86
20Q000 0000 0000 00 000000		0.00	0.00	0.00	0.00
20Q000 00-- ---- -- ------		0.00	0.00	0.00	0.00
20Q000 7030 0000 00 000000	FUND CHANGE	0.00	0.00	0.00	0.00
20Q000 7040 0000 00 000000	O&M FUND BALANCE	-5,838,679.09	2,313,170.03	1,252,850.50	-4,778,359.56
20Q000 70-- ---- -- ------		-5,838,679.09	2,313,170.03	1,252,850.50	-4,778,359.56
20Q000 7130 0000 00 000000	RESERVE FOR ENCUMBRANCE	0.00	0.00	0.00	0.00
20Q000 71-- ---- -- ------		0.00	0.00	0.00	0.00
20Q000 7300 0000 00 000000	ENCUMBRANCE OFFSET	0.00	29,872.08	29,872.08	0.00
20Q000 73-- ---- -- ------		0.00	29,872.08	29,872.08	0.00
20Q--- ---- ---- -- ------		-5,838,679.09	2,343,042.11	1,282,722.58	-4,778,359.56
2----- ---- ---- -- ------		0.00	7,928,962.52	7,928,962.52	0.00
30A000 1010 0000 00 000000	B&I CASH BUSEY	160,212.15	100,308.32	218,528.57	41,991.90
30A000 1020 0000 00 000000	CASH	0.00	0.00	0.00	0.00
30A000 10-- ---- -- ------		160,212.15	100,308.32	218,528.57	41,991.90
30A000 1630 0000 00 000000	ACCOUNTS RECEIVABLE ACCRUAL	0.00	0.00	0.00	0.00
30A000 16-- ---- -- ------		0.00	0.00	0.00	0.00
30A000 1800 0000 00 000000	BOND AND INT INVESTMENT FUND	495,634.40	199,027.11	100,000.00	594,661.51
30A000 18-- ---- -- ------		495,634.40	199,027.11	100,000.00	594,661.51
30A--- ---- ---- -- ------		655,846.55	299,335.43	318,528.57	636,653.41
30L000 4020 0000 00 000000	A/P LIABILITY	0.00	218,528.57	218,528.57	0.00
30L000 4040 0000 00 000000	PAYROLL ACCRUAL	0.00	0.00	0.00	0.00
30L000 40-- ---- -- ------		0.00	218,528.57	218,528.57	0.00
30L000 4700 0000 00 000000	DIRECT DEPOSIT ACCRUAL	0.00	0.00	0.00	0.00
30L000 47-- ---- -- ------		0.00	0.00	0.00	0.00
30L--- ---- ---- -- ------		0.00	218,528.57	218,528.57	0.00
30Q000 7030 0000 00 000000	FUND CHANGE	0.00	0.00	0.00	0.00
30Q000 7040 0000 00 000000	B&I FUND BALANCE	-655,846.55	218,528.57	199,335.43	-636,653.41
30Q000 70-- ---- -- ------		-655,846.55	218,528.57	199,335.43	-636,653.41

FDTLOC FUNC OBJ SJ	Account Level Description	July 2025-26 Beginning Balance	July 2025-26 Debits	July 2025-26 Credits	Ending Balance
30Q000 7130 0000 00 000000	RESERVE FOR ENCUMBRANCE	0.00	0.00	0.00	0.00
30Q000 71-- ---- -- ------		0.00	0.00	0.00	0.00
30Q000 7300 0000 00 000000	ENCUMBRANCE OFFSET	0.00	0.00	0.00	0.00
30Q000 73-- ---- -- ------		0.00	0.00	0.00	0.00
30Q--- ---- ---- -- ------		-655,846.55	218,528.57	199,335.43	-636,653.41
3----- ---- ---- -- ------		0.00	736,392.57	736,392.57	0.00
40A000 1010 0000 00 000000	TRANSP FD CASH - US BANK	1,047,860.35	9,792.83	156,735.33	900,917.85
40A000 1020 0000 00 000000	CASH	0.00	0.00	0.00	0.00
40A000 10-- ---- -- ------		1,047,860.35	9,792.83	156,735.33	900,917.85
40A000 1510 0000 00 000000	TRANSPORTATION LOAN TO ED FUND	0.00	0.00	0.00	0.00
40A000 1520 0000 00 000000	TRANS LOAN TO O&M FUND	0.00	0.00	0.00	0.00
40A000 15-- ---- -- ------		0.00	0.00	0.00	0.00
40A000 1630 0000 00 000000	ACCOUNTS RECEIVABLE ACCRUAL	0.00	0.00	0.00	0.00
40A000 16-- ---- -- ------		0.00	0.00	0.00	0.00
40A000 1800 0000 00 000000	TRANSPOR FUND INVESTMENTS	415,401.96	329,124.16	0.00	744,526.12
40A000 18-- ---- -- ------		415,401.96	329,124.16	0.00	744,526.12
40A--- ---- ---- -- ------		1,463,262.31	338,916.99	156,735.33	1,645,443.97
40L000 4020 0000 00 000000	A/P LIABILITY	0.00	156,735.33	156,735.33	0.00
40L000 4040 0000 00 000000	PAYROLL ACCRUAL	0.00	0.00	0.00	0.00
40L000 40-- ---- -- ------		0.00	156,735.33	156,735.33	0.00
40L000 4340 0000 00 000000	TRANSP LOAN FROM W/CASH FUND	0.00	0.00	0.00	0.00
40L000 43-- ---- -- ------		0.00	0.00	0.00	0.00
40L000 4700 0000 00 000000	DIRECT DEPOSIT ACCRUAL	0.00	0.00	0.00	0.00
40L000 47-- ---- -- ------		0.00	0.00	0.00	0.00
40L010 4320 0000 00 000000	TRANSP LOAN FROM O&M FUND	0.00	0.00	0.00	0.00
40L010 43-- ---- -- ------		0.00	0.00	0.00	0.00
40L--- ---- ---- -- ------		0.00	156,735.33	156,735.33	0.00
40Q000 7030 0000 00 000000	FUND CHANGE	0.00	0.00	0.00	0.00
40Q000 7040 0000 00 000000	TRANS FUND BALANCE	-1,463,262.31	156,735.33	338,916.99	-1,645,443.97
40Q000 70-- ---- -- ------		-1,463,262.31	156,735.33	338,916.99	-1,645,443.97
40Q000 7130 0000 00 000000	RESERVE FOR ENCUMBRANCE	0.00	0.00	0.00	0.00
40Q000 71-- ---- -- ------		0.00	0.00	0.00	0.00
40Q000 7300 0000 00 000000	ENCUMBRANCE OFFSET	0.00	0.00	0.00	0.00
40Q000 73-- ---- -- ------		0.00	0.00	0.00	0.00
40Q--- ---- ---- -- ------		-1,463,262.31	156,735.33	338,916.99	-1,645,443.97
4----- ---- ---- -- ------		0.00	652,387.65	652,387.65	0.00
50A000 1010 0000 00 000000	IMRF FUND CASH, BUSEY	296,930.70	633.19	155,187.44	142,376.45
50A000 1020 0000 00 000000	CASH	0.00	0.00	0.00	0.00
50A000 10-- ---- -- ------		296,930.70	633.19	155,187.44	142,376.45
50A000 1630 0000 00 000000	ACCOUNTS RECEIVABLE ACCRUAL	0.00	0.00	0.00	0.00
50A000 16-- ---- -- ------		0.00	0.00	0.00	0.00
50A000 1800 0000 00 000000	IMRF INVESTMENTS	3,365,255.68	382,791.78	0.00	3,748,047.46
50A000 18-- ---- -- ------		3,365,255.68	382,791.78	0.00	3,748,047.46
50A--- ---- ---- -- ------		3,662,186.38	383,424.97	155,187.44	3,890,423.91
50L000 0000 0000 00 000000		0.00	0.00	0.00	0.00
50L000 00-- ---- -- ------		0.00	0.00	0.00	0.00
50L000 4020 0000 00 000000	A/P LIABILITY	0.00	0.00	0.00	0.00
50L000 4040 0000 00 000000	PAYROLL ACCRUAL	0.00	156,675.85	156,675.85	0.00
50L000 40-- ---- -- ------		0.00	156,675.85	156,675.85	0.00
50L000 4340 0000 00 000000	IMRF LOAN FROM W/CASH	0.00	0.00	0.00	0.00
50L000 43-- ---- -- ------		0.00	0.00	0.00	0.00
50L000 4540 0000 00 000000	IMRF BP	0.00	54,126.97	54,126.97	0.00
50L000 4570 0000 00 000000	FICA BP	0.00	0.00	0.00	0.00
50L000 4580 0000 00 000000	MEDICARE BP	0.00	0.00	0.00	0.00
50L000 45-- ---- -- ------		0.00	54,126.97	54,126.97	0.00
50L000 4700 0000 00 000000	DIRECT DEPOSIT ACCRUAL	0.00	0.00	0.00	0.00
50L000 47-- ---- -- ------		0.00	0.00	0.00	0.00

FDTLOC FUNC OBJ SJ	Account Level Description	July 2025-26 Beginning Balance	July 2025-26 Debits	July 2025-26 Credits	Ending Balance
50L000 4810 0000 00 000000	FICA & MEDICARE	0.00	101,844.88	101,844.88	0.00
50L000 48-- ---- -- ------		0.00	101,844.88	101,844.88	0.00
50L--- ---- ---- -- ------		0.00	312,647.70	312,647.70	0.00
50Q000 0000 0000 00 000000		0.00	0.00	0.00	0.00
50Q000 00-- ---- -- ------		0.00	0.00	0.00	0.00
50Q000 7030 0000 00 000000	FUND CHANGE	0.00	0.00	0.00	0.00
50Q000 7040 0000 00 000000	IMRF FUND BALANCE	-3,662,186.38	155,891.44	384,128.97	-3,890,423.91
50Q000 70-- ---- -- ------		-3,662,186.38	155,891.44	384,128.97	-3,890,423.91
50Q000 7130 0000 00 000000	RESERVE FOR ENCUMBRANCE	0.00	0.00	0.00	0.00
50Q000 71-- ---- -- ------		0.00	0.00	0.00	0.00
50Q000 7300 0000 00 000000	ENCUMBRANCE OFFSET	0.00	0.00	0.00	0.00
50Q000 73-- ---- -- ------		0.00	0.00	0.00	0.00
50Q--- ---- ---- -- ------		-3,662,186.38	155,891.44	384,128.97	-3,890,423.91
5----- ---- ---- -- ------		0.00	851,964.11	851,964.11	0.00
60A000 1010 0000 00 000000	CASH BUSEY	1,879,218.54	258,806.46	970,819.03	1,167,205.97
60A000 1020 0000 00 000000	CASH	0.00	0.00	0.00	0.00
60A000 10-- ---- -- ------		1,879,218.54	258,806.46	970,819.03	1,167,205.97
60A000 1630 0000 00 000000	ACCOUNTS RECEIVABLE ACCRUAL	0.00	0.00	0.00	0.00
60A000 16-- ---- -- ------		0.00	0.00	0.00	0.00
60A000 1800 0000 00 000000	CAPITAL PROJECTS INVESTMENTS	149,102.04	1,044.62	0.00	150,146.66
60A000 1801 0000 00 000000	INVESTMENT (CBD GRANT)	48,695.54	0.00	0.00	48,695.54
60A000 1802 0000 00 000000	INVESTMENT-DEBT CERTIFICATES	0.00	0.00	0.00	0.00
60A000 1803 0000 00 000000	CAPITAL PROJECTS-PMA SUB ACCT	4,562,505.98	16,391.18	0.00	4,578,897.16
60A000 18-- ---- -- ------		4,760,303.56	17,435.80	0.00	4,777,739.36
60A--- ---- ---- -- ------		6,639,522.10	276,242.26	970,819.03	5,944,945.33
60L000 4020 0000 00 000000	A/P LIABILITY	0.00	970,819.03	970,819.03	0.00
60L000 4040 0000 00 000000	PAYROLL ACCRUAL	0.00	0.00	0.00	0.00
60L000 40-- ---- -- ------		0.00	970,819.03	970,819.03	0.00
60L000 4700 0000 00 000000	DIRECT DEPOSIT ACCRUAL	0.00	0.00	0.00	0.00
60L000 47-- ---- -- ------		0.00	0.00	0.00	0.00
60L--- ---- ---- -- ------		0.00	970,819.03	970,819.03	0.00
60Q000 7030 0000 00 000000	FUND CHANGE	0.00	0.00	0.00	0.00
60Q000 7040 0000 00 000000	SITE/CONST. FUND BALANCE	-6,639,522.10	970,819.03	276,242.26	-5,944,945.33
60Q000 70-- ---- -- ------		-6,639,522.10	970,819.03	276,242.26	-5,944,945.33
60Q000 7130 0000 00 000000	RESERVE FOR ENCUMBRANCE	0.00	0.00	0.00	0.00
60Q000 71-- ---- -- ------		0.00	0.00	0.00	0.00
60Q000 7300 0000 00 000000	ENCUMBRANCE OFFSET	0.00	0.00	0.00	0.00
60Q000 73-- ---- -- ------		0.00	0.00	0.00	0.00
60Q--- ---- ---- -- ------		-6,639,522.10	970,819.03	276,242.26	-5,944,945.33
6----- ---- ---- -- ------		0.00	2,217,880.32	2,217,880.32	0.00
70A000 1010 0000 00 000000	WORKING CASH FUND BUSEY	486,503.96	1,896.22	0.00	488,400.18
70A000 1020 0000 00 000000	CASH	0.00	0.00	0.00	0.00
70A000 10-- ---- -- ------		486,503.96	1,896.22	0.00	488,400.18
70A000 1630 0000 00 000000	ACCOUNTS RECEIVABLE ACCRUAL	0.00	0.00	0.00	0.00
70A000 16-- ---- -- ------		0.00	0.00	0.00	0.00
70A000 1800 0000 00 000000	WORKING CASH INVESTMENTS	10,711,340.68	138,304.77	0.00	10,849,645.45
70A000 18-- ---- -- ------		10,711,340.68	138,304.77	0.00	10,849,645.45
70A--- ---- ---- -- ------		11,197,844.64	140,200.99	0.00	11,338,045.63
70L000 4020 0000 00 000000	A/P LIABILITY	0.00	0.00	0.00	0.00
70L000 4040 0000 00 000000	PAYROLL ACCRUAL	0.00	0.00	0.00	0.00
70L000 40-- ---- -- ------		0.00	0.00	0.00	0.00
70L000 4700 0000 00 000000	DIRECT DEPOSIT ACCRUAL	0.00	0.00	0.00	0.00
70L000 47-- ---- -- ------		0.00	0.00	0.00	0.00
70L--- ---- ---- -- ------		0.00	0.00	0.00	0.00
70Q000 7030 0000 00 000000	FUND CHANGE	0.00	0.00	0.00	0.00
70Q000 7040 0000 00 000000	WKG CASH FUND BALANCE	-11,197,844.64	0.00	140,200.99	-11,338,045.63
70Q000 70-- ---- -- ------		-11,197,844.64	0.00	140,200.99	-11,338,045.63

FDTLOC FUNC OBJ SJ	Account Level Description	July 2025-26 Beginning Balance	July 2025-26 Debits	July 2025-26 Credits	Ending Balance
70Q000 7130 0000 00 000000	RESERVE FOR ENCUMBRANCE	0.00	0.00	0.00	0.00
70Q000 71-- ---- -- ------		0.00	0.00	0.00	0.00
70Q000 7300 0000 00 000000	ENCUMBRANCE OFFSET	0.00	0.00	0.00	0.00
70Q000 73-- ---- -- ------		0.00	0.00	0.00	0.00
70Q--- ---- ---- -- ------		-11,197,844.64	0.00	140,200.99	-11,338,045.63
7----- ---- ---- -- ------		0.00	140,200.99	140,200.99	0.00
80A000 1010 0000 00 000000	Cash Tort BUSEY	540,167.29	811,866.82	650,840.49	701,193.62
80A000 1020 0000 00 000000	CASH	0.00	0.00	0.00	0.00
80A000 10-- ---- -- ------		540,167.29	811,866.82	650,840.49	701,193.62
80A000 1630 0000 00 000000	ACCOUNTS RECEIVABLE ACCRUAL	0.00	0.00	0.00	0.00
80A000 16-- ---- -- ------		0.00	0.00	0.00	0.00
80A000 1800 0000 00 000000	TORT INVESTMENTS	2,846,958.91	641,786.55	800,000.00	2,688,745.46
80A000 18-- ---- -- ------		2,846,958.91	641,786.55	800,000.00	2,688,745.46
80A010 1800 0000 00 000000	TORT INVESTMENTS	0.00	0.00	0.00	0.00
80A010 18-- ---- -- ------		0.00	0.00	0.00	0.00
80A--- ---- ---- -- ------		3,387,126.20	1,453,653.37	1,450,840.49	3,389,939.08
80L000 0000 0000 00 000000		0.00	0.00	0.00	0.00
80L000 00-- ---- -- ------		0.00	0.00	0.00	0.00
80L000 4020 0000 00 000000	A/P LIABILITY	0.00	612,416.65	612,416.65	0.00
80L000 4040 0000 00 000000	PAYROLL ACCRUAL	0.00	32,408.94	32,408.94	0.00
80L000 40-- ---- -- ------		0.00	644,825.59	644,825.59	0.00
80L000 4510 0000 00 000000	THIS BP Administrator	0.00	0.00	0.00	0.00
80L000 4511 0000 00 000000		0.00	9.52	9.52	0.00
80L000 4512 0000 00 000000	TRS EMPLOYER BENEFIT	0.00	122.16	122.16	0.00
80L000 4520 0000 00 000000	FED W/H TAX	0.00	3,103.73	3,103.73	0.00
80L000 4540 0000 00 000000	IMRF DEDUCTION	0.00	392.20	392.20	0.00
80L000 4550 0000 00 000000	TSA AXA EQUITALBE ROTH (455ELR	0.00	252.75	252.75	0.00
80L000 4560 0000 00 000000	ADDITIONAL LIFE INS	0.00	2,163.96	2,163.96	0.00
80L000 4561 0000 00 000000	SEC 125 TERM LIFE	0.00	51.56	51.56	0.00
80L000 4563 0000 00 000000	SEC 125 MED REIMB	0.00	172.06	172.06	0.00
80L000 4564 0000 00 000000	DISTRICT LIFE INSURANCE	0.00	7.08	7.08	0.00
80L000 4570 0000 00 000000	FICA MEDICARE DEDUCTION	0.00	900.65	900.65	0.00
80L000 4590 0000 00 000000	DIVERSITY & EQUITY SCHOLARSHIP	0.00	0.00	0.00	0.00
80L000 45-- ---- -- ------		0.00	7,175.67	7,175.67	0.00
80L000 4610 0000 00 000000	TRS THIS	0.00	2,020.84	2,020.84	0.00
80L000 46-- ---- -- ------		0.00	2,020.84	2,020.84	0.00
80L000 4700 0000 00 000000	DIRECT DEPOSIT ACCRUAL	0.00	0.00	0.00	0.00
80L000 47-- ---- -- ------		0.00	0.00	0.00	0.00
80L000 4810 0000 00 000000	DIVERSITY & EQUITY	0.00	9.65	9.65	0.00
80L000 4813 0000 00 000000	ILL TAX	0.00	1,303.31	1,303.31	0.00
80L000 4815 0000 00 000000	THIS BENEFIT	0.00	141.30	141.30	0.00
80L000 4822 0000 00 000000	DISTRICT HEALTH INSURANCE	0.00	934.68	934.68	0.00
80L000 4823 0000 00 000000	DISTRICT DENTAL INSURANCE	0.00	120.98	120.98	0.00
80L000 4831 0000 00 000000		0.00	64.90	64.90	0.00
80L000 48-- ---- -- ------		0.00	2,574.82	2,574.82	0.00
80L000 4913 0000 00 000000		0.00	0.00	0.00	0.00
80L000 49-- ---- -- ------		0.00	0.00	0.00	0.00
80L--- ---- ---- -- ------		0.00	656,596.92	656,596.92	0.00
80Q000 0000 0000 00 000000		0.00	0.00	0.00	0.00
80Q000 00-- ---- -- ------		0.00	0.00	0.00	0.00
80Q000 7030 0000 00 000000	FUND CHANGE	0.00	0.00	0.00	0.00
80Q000 7040 0000 00 000000	TORT FUND BALANCE	-3,387,126.20	641,696.06	644,508.94	-3,389,939.08
80Q000 70-- ---- -- ------		-3,387,126.20	641,696.06	644,508.94	-3,389,939.08
80Q000 7130 0000 00 000000	RESERVE FOR ENCUMBRANCE	0.00	0.00	0.00	0.00
80Q000 71-- ---- -- ------		0.00	0.00	0.00	0.00
80Q000 7300 0000 00 000000	ENCUMBRANCE OFFSET	0.00	22,993.23	22,993.23	0.00
80Q000 73-- ---- -- ------		0.00	22,993.23	22,993.23	0.00

FDTLOC FUNC OBJ SJ	Account Level Description	July 2025-26 Beginning Balance	July 2025-26 Debits	July 2025-26 Credits	Ending Balance
80Q--- ---- ---- -- ------		-3,387,126.20	664,689.29	667,502.17	-3,389,939.08
8----- ---- ---- -- ------		0.00	2,774,939.58	2,774,939.58	0.00
90A000 1010 0000 00 000000	FP&S FUND CASH, BUSEY	113,592.08	200,634.98	150,677.09	163,549.97
90A000 1020 0000 00 000000	CASH	0.00	0.00	0.00	0.00
90A000 10-- ---- -- ------		113,592.08	200,634.98	150,677.09	163,549.97
90A000 1630 0000 00 000000	ACCOUNTS RECEIVABLE ACCRUAL	0.00	0.00	0.00	0.00
90A000 16-- ---- -- ------		0.00	0.00	0.00	0.00
90A000 1800 0000 00 000000	HLS INVESTMENTS	1,026,895.45	86,102.71	200,000.00	912,998.16
90A000 18-- ---- -- ------		1,026,895.45	86,102.71	200,000.00	912,998.16
90A--- ---- ---- -- ------		1,140,487.53	286,737.69	350,677.09	1,076,548.13
90L000 4020 0000 00 000000	A/P LIABILITY	0.00	150,677.09	150,677.09	0.00
90L000 4040 0000 00 000000	PAYROLL ACCRUAL	0.00	0.00	0.00	0.00
90L000 40-- ---- -- ------		0.00	150,677.09	150,677.09	0.00
90L000 4700 0000 00 000000	DIRECT DEPOSIT ACCRUAL	0.00	0.00	0.00	0.00
90L000 47-- ---- -- ------		0.00	0.00	0.00	0.00
90L--- ---- ---- -- ------		0.00	150,677.09	150,677.09	0.00
90Q000 7030 0000 00 000000	FUND CHANGE	0.00	0.00	0.00	0.00
90Q000 7040 0000 00 000000	FP&S FUND BALANCE	-1,140,487.53	150,677.09	86,737.69	-1,076,548.13
90Q000 70-- ---- -- ------		-1,140,487.53	150,677.09	86,737.69	-1,076,548.13
90Q000 7130 0000 00 000000	RESERVE FOR ENCUMBRANCE	0.00	0.00	0.00	0.00
90Q000 71-- ---- -- ------		0.00	0.00	0.00	0.00
90Q000 7300 0000 00 000000	ENCUMBRANCE OFFSET	0.00	0.00	0.00	0.00
90Q000 73-- ---- -- ------		0.00	0.00	0.00	0.00
90Q--- ---- ---- -- ------		-1,140,487.53	150,677.09	86,737.69	-1,076,548.13
9----- ---- ---- -- ------		0.00	588,091.87	588,091.87	0.00
Grand Asset Totals		64,327,939.07	18,191,650.44	17,796,304.27	64,723,285.24
Grand Liability Totals		-823,085.72	12,511,903.10	12,515,812.83	-826,995.45
Grand Equity Totals		-63,504,853.35	11,689,525.98	12,080,962.42	-63,896,289.79
Grand Totals		0.00	42,393,079.52	42,393,079.52	0.00

Number of Accounts: 220

********** End of report **********

Collinsville Area Vocational Center

Fund Balance Report

July 31, 2025

Fund	Description	Month to Date Expense	Month to Date Income	Year to Date Expense	Year to Date Income	Fund Balance YTD Change	Fund Balance Start of Year	Fund Balance Current
10	Education Fund	$ 134,168.65	$ 5,069.20	$ 134,168.65	$ 5,069.20	$ (129,099.45)	$ 511,036.25	$ 381,936.80
20	Oper, Build, & Maint Fund	985.57	-	985.57	-	(985.57)	-	(985.57)
40	Transportation Fund	-	-	-	-	-	-	-
		$ 135,154.22	**$ 5,069.20**	**$ 135,154.22**	**$ 5,069.20**	**$ (130,085.02)**	**$ 511,036.25**	**$ 380,951.23**

FDT	FUNC	Account Level Description	July 2025-26 Beginning Balance	July 2025-26 Debits	July 2025-26 Credits	Ending Balance
10A000	1010 0000 00 000000	CASH FCB - CHECKING 7903	466,918.15	31,835.16	161,465.93	337,287.38
10A000	1010 0000 01 000000	ACTIVITY FUNDS	108,302.22	157.57	0.00	108,459.79
10A000	1020 0000 00 000000	CASH FCB-SAVINGS 7904	44,098.10	69.20	0.00	44,167.30
10A000	10-- ---- -- ------		619,318.47	32,061.93	161,465.93	489,914.47
10A---	---- ---- -- ------		619,318.47	32,061.93	161,465.93	489,914.47
10L000	0000 0000 00 000000		0.00	0.00	0.00	0.00
10L000	00-- ---- -- ------		0.00	0.00	0.00	0.00
10L000	1630 0000 00 000000		0.00	0.00	0.00	0.00
10L000	16-- ---- -- ------		0.00	0.00	0.00	0.00
10L000	4000 0000 00 000000	ACTIVITY ACCT TRUST & AGENCY	-108,302.22	0.00	157.57	-108,459.79
10L000	4020 0000 00 000000	A/P LIABILITY	0.00	64,858.31	64,396.19	462.12
10L000	4030 0000 00 000000	WAGE GARNISHMENT	0.00	0.00	0.00	0.00
10L000	4040 0000 00 000000	DUE TO UNIT	0.00	113,465.38	113,465.38	0.00
10L000	40-- ---- -- ------		-108,302.22	178,323.69	178,019.14	-107,997.67
10L000	4509 0000 00 000000	T.H.I.S	0.00	722.70	722.70	0.00
10L000	4510 0000 00 000000	EMPLOYER THIS	0.00	671.58	671.58	0.00
10L000	4511 0000 00 000000	TRS	0.00	7,992.64	7,992.64	0.00
10L000	4512 0000 00 000000	EMPLOYER ETR	0.00	515.10	515.10	0.00
10L000	4513 0000 00 000000	SSP TRS	0.00	404.30	404.30	0.00
10L000	4515 0000 00 000000	TRS FEDERAL	0.00	0.00	0.00	0.00
10L000	4520 0000 00 000000	FEDERAL TAX	0.00	6,638.36	6,638.36	0.00
10L000	4530 0000 00 000000	STATE TAX	0.00	4,013.83	4,013.83	0.00
10L000	4540 0000 00 000000	IMRF (DED & BEN)	0.00	950.03	950.03	0.00
10L000	4541 0000 00 000000		0.00	0.00	0.00	0.00
10L000	4550 0000 00 000000	TSA PUTNAM	0.00	900.00	900.00	0.00
10L000	4560 0000 00 000000	HEALTH FAMILY-TAX SHELTERED	0.00	15,570.00	15,570.00	0.00
10L000	4561 0000 00 000000	DENTAL FAMILY - NON SHELTERED	0.00	596.00	596.00	0.00
10L000	4563 0000 00 000000		0.00	266.66	266.66	0.00
10L000	4564 0000 00 000000	LIFE INSURANCE	0.00	25.48	25.48	0.00
10L000	4565 0000 00 000000	SEC 125 DEFERRALS	20.00	115.76	115.76	20.00
10L000	4570 0000 00 000000	FICA	0.00	1,027.06	1,027.06	0.00
10L000	4580 0000 00 000000	MEDICARE	0.00	2,709.30	2,709.30	0.00
10L000	4590 0000 00 000000	CEA DUES	0.00	41.00	41.00	0.00
10L000	4595 0000 00 000000	SIMON RUSSELL	0.00	0.00	0.00	0.00
10L000	45-- ---- -- ------		20.00	43,159.80	43,159.80	20.00
10L000	4700 0000 00 000000		0.00	0.00	0.00	0.00
10L000	47-- ---- -- ------		0.00	0.00	0.00	0.00
10L000	4810 0000 00 000000		0.00	10.00	10.00	0.00
10L000	4815 0000 00 000000		0.00	0.00	0.00	0.00
10L000	4822 0000 00 000000		0.00	0.00	0.00	0.00
10L000	4823 0000 00 000000		0.00	0.00	0.00	0.00
10L000	4828 0000 00 000000	UNION DUES - SECRETARIES	0.00	41.00	41.00	0.00
10L000	4829 0000 00 000000		0.00	0.00	0.00	0.00
10L000	4830 0000 00 000000		0.00	0.00	0.00	0.00
10L000	4831 0000 00 000000		0.00	0.00	0.00	0.00
10L000	48-- ---- -- ------		0.00	51.00	51.00	0.00
10L000	4913 0000 00 000000		0.00	0.00	0.00	0.00
10L000	49-- ---- -- ------		0.00	0.00	0.00	0.00
10L---	---- ---- -- ------		-108,282.22	221,534.49	221,229.94	-107,977.67
10Q000	7030 0000 00 000000	FUND NET CHANGE	0.00	0.00	0.00	0.00
10Q000	7040 0000 00 000000	FUND BALANCE	-511,036.25	134,650.77	5,551.32	-381,936.80
10Q000	70-- ---- -- ------		-511,036.25	134,650.77	5,551.32	-381,936.80
10Q000	7130 0000 00 000000		0.00	0.00	0.00	0.00
10Q000	71-- ---- -- ------		0.00	0.00	0.00	0.00
10Q000	7300 0000 00 000000		0.00	51,163.81	51,163.81	0.00
10Q000	73-- ---- -- ------		0.00	51,163.81	51,163.81	0.00
10Q---	---- ---- -- ------		-511,036.25	185,814.58	56,715.13	-381,936.80

FDT FUNC	Account Level Description	July 2025-26 Beginning Balance	July 2025-26 Debits	July 2025-26 Credits	Ending Balance
1----- ---- ---- -- ------		0.00	439,411.00	439,411.00	0.00
20A000 1010 0000 00 000000		0.00	3.51	989.08	-985.57
20A000 1020 0000 00 000000		0.00	0.00	0.00	0.00
20A000 10-- ---- -- ------		0.00	3.51	989.08	-985.57
20A--- ---- ---- -- ------		0.00	3.51	989.08	-985.57
20L000 4020 0000 00 000000		0.00	964.08	964.08	0.00
20L000 4040 0000 00 000000		0.00	25.35	25.35	0.00
20L000 40-- ---- -- ------		0.00	989.43	989.43	0.00
20L000 4510 0000 00 000000		0.00	0.00	0.00	0.00
20L000 4511 0000 00 000000		0.00	0.00	0.00	0.00
20L000 4512 0000 00 000000		0.00	0.00	0.00	0.00
20L000 4520 0000 00 000000		0.00	2.07	2.07	0.00
20L000 4530 0000 00 000000		0.00	1.09	1.09	0.00
20L000 4580 0000 00 000000		0.00	0.70	0.70	0.00
20L000 45-- ---- -- ------		0.00	3.86	3.86	0.00
20L000 4700 0000 00 000000		0.00	0.00	0.00	0.00
20L000 47-- ---- -- ------		0.00	0.00	0.00	0.00
20L--- ---- ---- -- ------		0.00	993.29	993.29	0.00
20Q000 7040 0000 00 000000		0.00	985.57	0.00	985.57
20Q000 70-- ---- -- ------		0.00	985.57	0.00	985.57
20Q000 7300 0000 00 000000		0.00	450.02	450.02	0.00
20Q000 73-- ---- -- ------		0.00	450.02	450.02	0.00
20Q--- ---- ---- -- ------		0.00	1,435.59	450.02	985.57
2----- ---- ---- -- ------		0.00	2,432.39	2,432.39	0.00
40A000 1010 0000 00 000000		0.00	0.00	0.00	0.00
40A000 1020 0000 00 000000		0.00	0.00	0.00	0.00
40A000 10-- ---- -- ------		0.00	0.00	0.00	0.00
40A--- ---- ---- -- ------		0.00	0.00	0.00	0.00
40L000 4020 0000 00 000000		0.00	0.00	0.00	0.00
40L000 40-- ---- -- ------		0.00	0.00	0.00	0.00
40L000 4700 0000 00 000000		0.00	0.00	0.00	0.00
40L000 47-- ---- -- ------		0.00	0.00	0.00	0.00
40L--- ---- ---- -- ------		0.00	0.00	0.00	0.00
40Q000 7040 0000 00 000000		0.00	0.00	0.00	0.00
40Q000 70-- ---- -- ------		0.00	0.00	0.00	0.00
40Q000 7300 0000 00 000000		0.00	0.00	0.00	0.00
40Q000 73-- ---- -- ------		0.00	0.00	0.00	0.00
40Q--- ---- ---- -- ------		0.00	0.00	0.00	0.00
4----- ---- ---- -- ------		0.00	0.00	0.00	0.00
Grand Asset Totals		619,318.47	32,065.44	162,455.01	488,928.90
Grand Liability Totals		-108,282.22	222,527.78	222,223.23	-107,977.67
Grand Equity Totals		-511,036.25	187,250.17	57,165.15	-380,951.23
Grand Totals		0.00	441,843.39	441,843.39	0.00

Number of Accounts: 62

********** End of report **********

9. **Unfinished Business**

9.1. AVC 2025-26 Final Budget

BOARD AGENDA
August 18, 2025

TO: **Dr. Brad Skertich, Superintendent of Schools**

FROM: **Jamie Hadjan, Director of Finance**

DATE: **August 18, 2025**

RE: **AVC 2025-26 Final Budget**

The beginning balance was the only change from the tentative budget, which was presented on June 23, 2025.

I recommend approval of the following suggested motion:

> "I move that the Area Vocational Center Joint Agreement Budget for the 2025-26 fiscal year be adopted as presented and marked Exhibit "E 9.1" and that the following Resolution be made a part of the Board Minutes.
>
> WHEREAS the Board of Education of Collinsville School District Area Vocational Center Joint Agreement, Counties of Madison and St. Clair, State of Illinois, caused to be prepared in tentative form a budget, and the Secretary of this Board of Education has made the same conveniently available to public inspection for at least thirty days prior to final action thereon:
>
> AND WHEREAS a public hearing was held as to such budget on the 18th day of August, 2025, notice of such hearing was given at least thirty days prior thereof as required by law, and all other legal requirements have been complied with;
>
> NOW THEREFORE, be it Resolved by the Board of Education of said Joint Agreement as follows:
>
> Section 1: That the fiscal year of this Joint Agreement be and the same Hereby is fixed and declared to be beginning July 1, 2025, and ending June 30, 2026.
>
> Section 2: That the following budget containing an estimate of amounts available in each Fund, separately, and of expenditures from each be and the same is hereby adopted as the budget of this Joint Agreement for the said fiscal year."

ss

Attachment

VOC FY26				
11-Aug-25				
VOC Budget	**Fund 10 Education**	**Fund 20 Operations & Building**	**Fund 40 Transportation**	**All Funds**
Expected Fund Balance June 30, 2025	$ 511,036	$ -	$ -	$ 511,036
FY26 Budget Revenues	$ 1,601,500	$ 42,000	$ 30,000	$ 1,673,500
FY26 Budget Expenditures	$ 1,810,822	$ 32,000	$ 28,000	$ 1,870,822
Expected Fund Balance June 30, 2026	$ 301,714	$ 10,000	$ 2,000	**$ 313,714**

Collinsville Community Unit School District 10

201 West Clay Street • Collinsville, IL 62234 • 618-346-6350 • *fax* 618-343-3673

CERTIFICATION OF REVENUES

I, Jamie L. Hadjan, Director of Finance, of Collinsville Unit School District No. 10, do hereby certify that the attached Collinsville Area Vocational Center budget was adopted at a meeting of the Board of Education of said School District held on the 18th day of August, 2025. Said budget includes an estimate of revenues, by source, anticipated to be received by the district in the 2025-2026 fiscal year.

I have hereunto set my hand and the seal of said School District this 18th day of August, 2025.

_____

Director of Finance

Collinsville Community Unit School District 10

201 West Clay Street • Collinsville, IL 62234 • 618-346-6350 • *fax* 618-343-3673

CERTIFICATION OF BUDGET

I, Vicki Reulecke, Secretary of the Board of Education of Collinsville Unit School District No. 10, do hereby certify that the attached Collinsville Area Vocational Center budget is a true and correct copy that was adopted at a meeting of the Board of Education of said School District held on the 18th day of August 2025.

I have hereunto set my hand and the seal of said School District this 18th day of August, 2025.

_____

Secretary, Board of Education

District Type:
- [ ] School District
- [x] Joint Agreement

ILLINOIS STATE BOARD OF EDUCATION
School Business Services Division

SCHOOL DISTRICT/JOINT AGREEMENT BUDGET FORM *
July 1, 2025 - June 30, 2026

Deficit Reduction Plan is not required

Accounting Basis:
- [x] Cash
- [ ] Accrual

Is this an amended budget? _____

Date of Amended Budget: _____ *(MM/DD/YY)*

District Name: Collinsville Area Career Ctr

District RCDT No: 41057010041

If your FY2025 AFR states that you need to do a deficit reduction plan and your FY2026 budget is balanced, please state the measures you took to have your budget become balanced. (Bckgrnd-Assumpt 25-26)

Budget of Collinsville Area Career Ctr, *County of* Madison,
State of Illinois, for the Fiscal Year beginning July 1, 2025 *and ending* June 30, 2026.

WHEREAS the Board of Education of Collinsville Area Career Ctr,
County of Madison, *State of Illinois, caused to be prepared in tentative form a budget, and the Secretary of this Board has made the same conveniently available to public inspection for at least thirty days prior to final action thereon;*

AND WHEREAS a public hearing was held as to such budget on the 18th *day of* August, *20* 25,
notice of said hearing was given at least thirty days prior thereto as required by law, and all other legal requirements have been complied with;

NOW, THEREFORE, Be it resolved by the Board of Education of said district as follows:

Section 1: That the fiscal year of this school district be and the same hereby is fixed and declared to be beginning July 1, 2025 *and ending* June 30, 2026.

Section 2: That the following budget containing an estimate of amounts available in each Fund, separately, and expenditures from each be and the same is hereby adopted as the budget of this school district for said fiscal year.

ADOPTION OF BUDGET

The budget shall be approved and signed below by members of the School Board. Adopted this 18th *day of* August, *20* 25
by a roll call vote of _____ *Yeas, and* _____ *Nays, to wit:*

** MEMBERS VOTING YEA:	** MEMBERS VOTING NAY:

* Based on the 23 Illinois Administrative Code-Part 100 and inconformity with Section 17-1 of the School Code.

** Type in the members who voted "YEA" nor "NAY". Actual school board member signatures are not required for electronic submission.

(1) A certified copy of this document must be filed with the county clerk within 30 days of adoption as required by Section 18-50 of the Property Tax Code (35 ILCS 200/18-50).

(2) Districts are required to submit the adopted/amended budget electronically to ISBE within 30 days of adoption or by October 30, whichever comes first. Budgets are submitted through IWAS: https://apps.isbe.net/iwas/asp/login.asp?js=true
Please type the member signatures before submitting to ISBE. We do not accept PDF copies.

	A	B	C	D	E	F	G	H	I	J	K	L
1	*Begin entering data on EstRev 6-11 and EstExp 12-20 tabs.*		(10)	(20)	(30)	(40)	(50)	(60)	(70)	(80)	(90)	
2	Description: Enter Whole Numbers Only	Acct #	Educational	Operations & Maintenance	Debt Service	Transportation	Municipal Retirement/ Social Security	Capital Projects	Working Cash	Tort	Fire Prevention & Safety	
3	ESTIMATED BEGINNING FUND BALANCE (without Student Activity Funds)1 as of July 1, 2025		511,036	0	0	0	0	0	0	0	0	
4	RECEIPTS/REVENUES (without Student Activity Funds)											
5	LOCAL SOURCES	1000	1,138,500	42,000	0	30,000	0	0	0	0	0	
6	FLOW-THROUGH RECEIPTS/REVENUES FROM ONE DISTRICT TO ANOTHER DISTRICT	2000	443,000	0		0	0					
7	STATE SOURCES	3000	20,000	0	0	0	0	0	0	0	0	
8	FEDERAL SOURCES	4000	0	0	0	0	0	0	0	0	0	
9	Total Direct Receipts/Revenues [8]		1,601,500	42,000	0	30,000	0	0	0	0	0	
10	Receipts/Revenues for "On Behalf" Payments [2]	3998										
11	Total Receipts/Revenues		1,601,500	42,000	0	30,000	0	0	0	0	0	
12	DISBURSEMENTS/EXPENDITURES (without Student Activity Funds)											
13	INSTRUCTION	1000	1,472,202				0			0		
14	SUPPORT SERVICES	2000	269,870	32,000		28,000	0	0		0	0	
15	COMMUNITY SERVICES	3000	0	0		0	0			0		
16	PAYMENTS TO OTHER DISTRICTS & GOVT UNITS	4000	68,750	0	0	0	0	0		0	0	
17	DEBT SERVICES	5000	0	0	0	0	0			0	0	
18	PROVISION FOR CONTINGENCIES	6000	0	0	0	0	0	0		0	0	
19	Total Direct Disbursements/Expenditures [9]		1,810,822	32,000	0	28,000	0	0		0	0	
20	Disbursements/Expenditures for "On Behalf" Payments [2]	4180	0	0	0	0	0	0		0	0	
21	Total Disbursements/Expenditures		1,810,822	32,000	0	28,000	0	0		0	0	
22	Excess of Direct Receipts/Revenues Over (Under) Direct Disbursements/Expenditures		(209,322)	10,000	0	2,000	0	0	0	0	0	
23	OTHER SOURCES/USES OF FUNDS											
24	OTHER SOURCES OF FUNDS (7000)											
25	PERMANENT TRANSFER FROM VARIOUS FUNDS											
26	Abolishment the Working Cash Fund [16]	7110										
27	Abatement of the Working Cash Fund [16]	7110										
28	Transfer of Working Cash Fund Interest	7120										
29	Transfer Among Funds	7130										
30	Transfer of Interest	7140										
31	Transfer from Capital Projects Fund to O&M Fund	7150		0								
32	Transfer of Excess Fire Prev & Safety Tax & Interest [3] Proceeds to O&M Fund	7160		0								
33	Transfer of Excess Accumulated Fire Prev & Safety Bond and Int [3a] Proceeds to Debt Service Fund	7170			0							
34	SALE OF BONDS (7200)											
35	Principal on Bonds Sold [4]	7210										
36	Premium on Bonds Sold	7220										
37	Accrued Interest on Bonds Sold	7230										
38	Sale or Compensation for Fixed Assets [5]	7300										
39	Transfer to Debt Service to Pay Principal on Leases	7400			0							
40	Transfer to Debt Service to Pay Interest on Leases	7500			0							
41	Transfer to Debt Service Fund to Pay Principal on Revenue Bonds	7600			0							
42	Transfer to Debt Service Fund to Pay Interest on Revenue Bonds	7700			0							
43	Transfer to Capital Projects Fund	7800						0				
44	ISBE Loan Proceeds	7900										
45	Other Sources Not Classified Elsewhere	7990										
46	Total Other Sources of Funds [8]		0	0	0	0	0	0	0	0	0	

	A	B	C	D	E	F	G	H	I	J	K	L
1	*Begin entering data on EstRev 6-11 and EstExp 12-20 tabs.*											
2	**Description: Enter Whole Numbers Only**	**Acct #**	**(10) Educational**	**(20) Operations & Maintenance**	**(30) Debt Service**	**(40) Transportation**	**(50) Municipal Retirement/ Social Security**	**(60) Capital Projects**	**(70) Working Cash**	**(80) Tort**	**(90) Fire Prevention & Safety**	
47	**OTHER USES OF FUNDS (8000)**											
49	**TRANSFER TO VARIOUS OTHER FUNDS (8100)**											
50	Abolishment or Abatement of the Working Cash Fund [16]	8110										
51	Transfer of Working Cash Fund Interest	8120							0			
52	Transfer Among Funds	8130							0			
53	Transfer of Interest [6]	8140										
54	Transfer from Capital Projects Fund to O&M Fund	8150										
55	Transfer of Excess Fire Prev & Safety Tax & Interest [3] Proceeds to O&M Fund	8160										
56	Transfer of Excess Accumulated Fire Prev & Safety Bond [3a] and Int Proceeds to Debt Service Fund	8170										
57	Taxes Pledged to Pay Principal on Leases	8410										
58	Grants/Reimbursements Pledged to Pay Principal on Leases	8420										
59	Other Revenues Pledged to Pay Principal on Leases	8430										
60	Fund Balance Transfers Pledged to Pay Principal on Leases	8440										
61	Taxes Pledged to Pay Interest on Leases	8510										
62	Grants/Reimbursements Pledged to Pay Interest on Leases	8520										
63	Other Revenues Pledged to Pay Interest on Leases	8530										
64	Fund Balance Transfers Pledged to Pay Interest on Leases	8540										
65	Taxes Pledged to Pay Principal on Revenue Bonds	8610										
66	Grants/Reimbursements Pledged to Pay Principal on Revenue Bonds	8620										
67	Other Revenues Pledged to Pay Principal on Revenue Bonds	8630										
68	Fund Balance Transfers Pledged to Pay Principal on Revenue Bonds	8640										
69	Taxes Pledged to Pay Interest on Revenue Bonds	8710										
70	Grants/Reimbursements Pledged to Pay Interest on Revenue Bonds	8720										
71	Other Revenues Pledged to Pay Interest on Revenue Bonds	8730										
72	Fund Balance Transfers Pledged to Pay Interest on Revenue Bonds	8740										
73	Taxes Transferred to Pay for Capital Projects	8810										
74	Grants/Reimbursements Pledged to Pay for Capital Projects	8820										
75	Other Revenues Pledged to Pay for Capital Projects	8830										
76	Fund Balance Transfers Pledged to Pay for Capital Projects	8840										
77	Transfer to Debt Service Fund to Pay Principal on ISBE Loans	8910										
78	Other Uses Not Classified Elsewhere	8990										
79	**Total Other Uses of Funds** [9]		0	0	0	0	0	0	0	0	0	
80	**Total Other Sources/Uses of Fund**		0	0	0	0	0	0	0	0	0	
81	**ESTIMATED ENDING FUND BALANCE (without Student Activity Funds) as of June 30, 2026**		301,714	10,000	0	2,000	0	0	0	0	0	
82												
83	**Student Activity (Fund 11) ESTIMATED BEGINNING FUND BALANCE as of July 1, 2025**		108,302									
84	**RECEIPTS/REVENUES (For Student Activity Funds)**											
85	**Total Student Activity Direct Receipts/Revenues (Local Sources)**	1799	21,000									
86	**DISBURSEMENTS/EXPENDITURES (For Student Activity Funds)**											
87	**Total Student Activity Direct Disbursements/Expenditures**	1999	21,000									
88	**Excess of Direct Receipts/Revenues Over (Under) Direct Disbursements/Expenditures**		0									
89	**Student Activity ESTIMATED ENDING FUND BALANCE as of June 30, 2026**		108,302									
90												

	A	B	C	D	E	F	G	H	I	J	K	L
1	*Begin entering data on EstRev 6-11 and EstExp 12-20 tabs.*		(10)	(20)	(30)	(40)	(50)	(60)	(70)	(80)	(90)	
2	**Description: Enter Whole Numbers Only**	**Acct #**	**Educational**	**Operations & Maintenance**	**Debt Service**	**Transportation**	**Municipal Retirement/ Social Security**	**Capital Projects**	**Working Cash**	**Tort**	**Fire Prevention & Safety**	
91	**Total ESTIMATED BEGINNING FUND BALANCE (All Sources Including Student Activity Funds) as of July 1, 2025**		619,338	0	0	0	0	0	0	0	0	
92	**RECEIPTS/REVENUES (All Sources with Student Activity Funds)**											
93	**LOCAL SOURCES**	1000	1,159,500	42,000	0	30,000	0	0	0	0	0	
94	**FLOW-THROUGH RECEIPTS/REVENUES FROM ONE DISTRICT TO ANOTHER DISTRICT**	2000	443,000	0		0	0					
95	**STATE SOURCES**	3000	20,000	0	0	0	0	0	0	0	0	
96	**FEDERAL SOURCES**	4000	0	0	0	0	0	0	0	0	0	
97	**Total Direct Receipts/Revenues** [8]		1,622,500	42,000	0	30,000	0	0	0	0	0	
98	Receipts/Revenues for "On Behalf" Payments [2]	3998	0	0	0	0	0	0		0	0	
99	**Total Receipts/Revenues**		1,622,500	42,000	0	30,000	0	0	0	0	0	
00	**DISBURSEMENTS/EXPENDITURES (All Sources with Student Activity Funds)**											
01	**INSTRUCTION**	1000	1,493,202				0			0		
02	**SUPPORT SERVICES**	2000	269,870	32,000		28,000	0	0		0	0	
03	**COMMUNITY SERVICES**	3000	0	0		0	0			0		
04	**PAYMENTS TO OTHER DISTRICTS & GOVT UNITS**	4000	68,750	0	0	0	0	0		0	0	
05	**DEBT SERVICES**	5000	0	0	0	0	0			0	0	
06	**PROVISION FOR CONTINGENCIES**	6000	0	0	0	0	0	0		0	0	
07	**Total Direct Disbursements/Expenditures** [9]		1,831,822	32,000	0	28,000	0	0		0	0	
08	Disbursements/Expenditures for "On Behalf" Payments [2]	4180	0	0	0	0	0	0		0	0	
09	**Total Disbursements/Expenditures**		1,831,822	32,000	0	28,000	0	0		0	0	
10	**Excess of Direct Receipts/Revenues Over (Under) Direct Disbursements/Expenditures**		(209,322)	10,000	0	2,000	0	0	0	0	0	
11	**OTHER SOURCES/USES OF FUNDS**											
12	**OTHER SOURCES OF FUNDS (7000)**											
13	**Total Other Sources of Funds** [8]		0	0	0	0	0	0	0	0	0	
14	**OTHER USES OF FUNDS (8000)**											
16	**Total Other Uses of Funds** [9]		0	0	0	0	0	0	0	0	0	
17	**Total Other Sources/Uses of Fund**		0	0	0	0	0	0	0	0	0	
18	**ESTIMATED ENDING FUND BALANCE (All Sources with Student Activity Funds) as of June 30, 2026**		410,016	10,000	0	2,000	0	0	0	0	0	
19												
20	**SUMMARY OF EXPENDITURES Without Student Activity Funds (by Major Object)**											
21	**Description**	**Acct #**	(10) **Educational**	(20) **Operations & Maintenance**	(30) **Debt Service**	(40) **Transportation**	(50) **Municipal Retirement/ Social Security**	(60) **Capital Projects**	(70) **Working Cash**	(80) **Tort**	(90) **Fire Prevention & Safety**	**Total By Object**
23	**Object Name**											
24	Salaries	100	1,253,000	0		0		0		0	0	1,253,000
25	Employee Benefits	200	230,072	400		0	0	0		0	0	230,472
26	Purchased Services	300	27,000	18,600	0	28,000		0		0	0	73,600
27	Supplies & Materials	400	161,000	13,000		0		0		0	0	174,000
28	Capital Outlay	500	70,000	0		0		0		0	0	70,000
29	Other Objects	600	69,750	0	0	0	0	0		0	0	69,750
30	Non-Capitalized Equipment	700	0	0		0		0		0	0	0
31	Termination Benefits	800	0	0		0				0		0
32	**Total Expenditures**		1,810,822	32,000	0	28,000	0	0		0	0	1,870,822

	A	B	C	D	E	F	G	H	I	J	K
1			(10)	(20)	(30)	(40)	(50)	(60)	(70)	(80)	(90)
2	Description: Enter Whole Numbers Only	Acct #	Educational	Operations & Maintenance	Debt Service	Transportation	Municipal Retirement/ Social Security	Capital Projects	Working Cash	Tort	Fire Prevention & Safety
3	BEGINNING CASH BALANCE ON HAND (without Student Activity Funds)7 as of July 1, 2025		511,036	0	0	0	0	0	0	0	0
4	Total Direct Receipts & Other Sources [8]		1,601,500	42,000	0	30,000	0	0	0	0	0
5	OTHER RECEIPTS										
6	Interfund Loans Payable (Loans from Other Funds)	411									
7	Interfund Loans Receivable (Repayment of Loans)	141									
8	Notes and Warrants Payable	433									
9	Other Current Assets	199									
10	Total Other Receipts		0	0	0	0	0	0	0	0	0
11	Total Direct Receipts, Other Sources, & Other Receipts		1,601,500	42,000	0	30,000	0	0	0	0	0
12	Total Amount Available		2,112,536	42,000	0	30,000	0	0	0	0	0
13	Total Direct Disbursements & Other Uses [9]		1,810,822	32,000	0	28,000	0	0	0	0	0
14	OTHER DISBURSEMENTS										
15	Interfund Loans Receivable (Loans to Other Funds) [10]	141									
16	Interfund Loans Payable (Repayment of Loans)	411									
17	Notes and Warrants Payable	433									
18	Other Current Liabilities	499									
19	Total Other Disbursements		0	0	0	0	0	0	0	0	0
20	Total Direct Disbursements, Other Uses, & Other Disbursements		1,810,822	32,000	0	28,000	0	0	0	0	0
21	ENDING CASH BALANCE ON HAND (without Student Activity Funds) as of June 30, 2026		301,714	10,000	0	2,000	0	0	0	0	0
22											
23	Activity Funds BEGINNING CASH BALANCE ON HAND7 as of July 1, 2025		108,302								
24	Total Direct Receipts & Other Sources [8]		21,000								
25	Total Amount Available		129,302								
26	Total Direct Disbursements & Other Uses [9]		21,000								
27	Activity funds ENDING CASH BALANCE ON HAND7 as of June 30, 2026		108,302								
28											
29	Total BEGINNING CASH BALANCE ON HAND (with Student Activity Funds)7 as of July 1, 2025		619,338	0	0	0	0	0	0	0	0
30	Total Direct Receipts & Other Sources [8]		1,622,500	42,000	0	30,000	0	0	0	0	0
31	Total Other Receipts		0	0	0	0	0	0	0	0	0
32	Total Direct Receipts, Other Sources, & Other Receipts		1,622,500	42,000	0	30,000	0	0	0	0	0
33	Total Amount Available		2,241,838	42,000	0	30,000	0	0	0	0	0
34	Total Direct Disbursements & Other Uses [9]		1,831,822	32,000	0	28,000	0	0	0	0	0
35	Total Other Disbursements		0	0	0	0	0	0	0	0	0
36	Total Direct Disbursements, Other Uses, & Other Disbursements		1,831,822	32,000	0	28,000	0	0	0	0	0
37	Total ENDING CASH BALANCE ON HAND (with Student Activity Funds)7 as of June 30, 2026		410,016	10,000	0	2,000	0	0	0	0	0

	A	B	C	D	E	F	G	H	I	J	K
1			(10)	(20)	(30)	(40)	(50)	(60)	(70)	(80)	(90)
2	Description: Enter Whole Numbers Only	Acct #	Educational	Operations & Maintenance	Debt Service	Transportation	Municipal Retirement/ Social Security	Capital Projects	Working Cash	Tort	Fire Prevention & Safety
3	**RECEIPTS/REVENUES FROM LOCAL SOURCES (1000)**										
4	**AD VALOREM TAXES LEVIED BY LOCAL EDUCATION AGENCY**	**1100**									
5	Designated Purposes Levies [11] (1110-1120)	-									
6	Leasing Purposes Levy [12]	1130									
7	Special Education Purposes Levy	1140									
8	FICA and Medicare Only Levies	1150									
9	Area Vocational Construction Purposes Levy	1160									
10	Summer School Purposes Levy	1170									
11	Other Tax Levies *(Describe & Itemize)*	1190									
12	**Total Ad Valorem Taxes Levied by District**		0	0	0	0	0	0	0	0	0
13	**PAYMENTS IN LIEU OF TAXES**	**1200**									
14	Mobile Home Privilege Tax	1210									
15	Payments from Local Housing Authority	1220									
16	Corporate Personal Property Replacement Taxes[13]	1230									
17	Other Payments in Lieu of Taxes *(Describe & Itemize)*	1290									
18	**Total Payments in Lieu of Taxes**		0	0	0	0	0	0	0	0	0
19	**TUITION**	**1300**									
20	Regular Tuition from Pupils or Parents (In State)	1311									
21	Regular Tuition from Other Districts (In State)	1312									
22	Regular Tuition from Other Sources (In State)	1313									
23	Regular Tuition from Other Sources (Out of State)	1314									
24	Summer School Tuition from Pupils or Parents (In State)	1321									
25	Summer School Tuition from Other Districts (In State)	1322									
26	Summer School Tuition from Other Sources (In State)	1323									
27	Summer School Tuition from Other Sources (Out of State)	1324									
28	CTE Tuition from Pupils or Parents (In State)	1331									
29	CTE Tuition from Other Districts (In State)	1332	1,138,500								
30	CTE Tuition from Other Sources (In State)	1333									
31	CTE Tuition from Other Sources (Out of State)	1334									
32	Special Education Tuition from Pupils or Parents (In State)	1341									
33	Special Education Tuition from Other Districts (In State)	1342									
34	Special Education Tuition from Other Sources (In State)	1343									
35	Special Education Tuition from Other Sources (Out of State)	1344									
36	Adult Tuition from Pupils or Parents (In State)	1351									
37	Adult Tuition from Other Districts (In State)	1352									
38	Adult Tuition from Other Sources (In State)	1353									
39	Adult Tuition from Other Sources (Out of State)	1354									
40	**Total Tuition**		1,138,500								
41	**TRANSPORTATION FEES**	**1400**									
42	Regular Transportation Fees from Pupils or Parents (In State)	1411									
43	Regular Transportation Fees from Other Districts (In State)	1412									
44	Regular Transportation Fees from Other Sources (In State)	1413									
45	Regular Transportation Fees from Co-curricular Activities (In State)	1415									
46	Regular Transportation Fees from Other Sources (Out of State)	1416									
47	Summer School Transportation Fees from Pupils or Parents (In State)	1421									
48	Summer School Transportation Fees from Other Districts (In State)	1422									
49	Summer School Transportation Fees from Other Sources (In State)	1423									
50	Summer School Transportation Fees from Other Sources (Out of State)	1424									
51	CTE Transportation Fees from Pupils or Parents (In State)	1431									
52	CTE Transportation Fees from Other Districts (In State)	1432									
53	CTE Transportation Fees from Other Sources (In State)	1433									
54	CTE Transportation Fees from Other Sources (Out of State)	1434									
55	Special Education Transportation Fees from Pupils or Parents (In State)	1441									
56	Special Education Transportation Fees from Other Districts (In State)	1442									

	A	B	C	D	E	F	G	H	I	J	K
1			(10)	(20)	(30)	(40)	(50)	(60)	(70)	(80)	(90)
2	Description: Enter Whole Numbers Only	Acct #	Educational	Operations & Maintenance	Debt Service	Transportation	Municipal Retirement/ Social Security	Capital Projects	Working Cash	Tort	Fire Prevention & Safety
57	Special Education Transportation Fees from Other Sources (In State)	1443									
58	Special Education Transportation Fees from Other Sources (Out of State)	1444									
59	Adult Transportation Fees from Pupils or Parents (In State)	1451									
60	Adult Transportation Fees from Other Districts (In State)	1452									
61	Adult Transportation Fees from Other Sources (In State)	1453									
62	Adult Transportation Fees from Other Sources (Out of State)	1454									
63	**Total Transportation Fees**					0					
64	**EARNINGS ON INVESTMENTS**	**1500**									
65	Interest on Investments	1510									
66	Gain or Loss on Sale of Investments	1520									
67	Unrealized Gain or Loss on Investments	1530									
68	**Total Earnings on Investments**		0	0	0	0	0	0	0	0	0
69	**FOOD SERVICE**	**1600**									
70	Sales to Pupils - Lunch	1611									
71	Sales to Pupils - Breakfast	1612									
72	Sales to Pupils - A la Carte	1613									
73	Sales to Pupils - Other *(Describe & Itemize)*	1614									
74	Sales to Adults	1620									
75	Other Food Service *(Describe & Itemize)*	1690									
76	**Total Food Service**		0								
77	**DISTRICT/SCHOOL ACTIVITY INCOME**	**1700**									
78	Admissions - Athletic	1711									
79	Admissions - Other	1719									
80	Fees	1720									
81	Book Store Sales	1730									
82	Other District/School Activity Revenue *(Describe & Itemize)*	1790									
83	Student Activity Fund Revenues	1799	21,000								
84	**Total District/School Activity Income (without Student Activity Funds 1799)**		0	0							
85	**Total District/School Activity Income (with Student Activity Funds 1799)**		21,000								
86	**TEXTBOOK INCOME**	**1800**									
87	Textbook Rentals - Regular Textbooks	1811									
88	Textbook Rentals - Summer School Textbooks	1812									
89	Textbook Rentals - Adult/Continuing Education Textbooks	1813									
90	Textbook Rentals - Other *(Describe & Itemize)*	1819									
91	Textbook Sales - Regular Textbooks	1821									
92	Textbook Sales - Summer School	1822									
93	Textbook Sales - Adult/Continuing Education	1823									
94	Textbook Sales - Other *(Describe & Itemize)*	1829									
95	Other Textbook Income *(Describe & Itemize)*	1890									
96	**Total Textbooks**		0								
97	**OTHER REVENUE FROM LOCAL SOURCES**	**1900**									
98	Rentals	1910									
99	Contributions and Donations from Private Sources	1920									
100	Impact Fees from Municipal or County Governments	1930									
101	Services Provided Other Districts	1940									
102	Refund of Prior Years' Expenditures	1950									
103	Payments of Surplus Moneys from TIF Districts	1960									
104	Drivers' Education Fees	1970									
105	Proceeds from Vendors' Contracts	1980									
106	School Facility Occupation Tax Proceeds	1983									
107	Payment from Other Districts	1991									
108	Sale of Vocational Projects	1992									
109	Other Local Fees *(Describe & Itemize)*	1993									
110	Other Local Revenues *(Describe & Itemize)*	1999		42,000		30,000					
111	**Total Other Revenue from Local Sources**		0	42,000	0	30,000	0	0	0	0	0

	A	B	C	D	E	F	G	H	I	J	K
1			(10)	(20)	(30)	(40)	(50)	(60)	(70)	(80)	(90)
2	Description: Enter Whole Numbers Only	Acct #	Educational	Operations & Maintenance	Debt Service	Transportation	Municipal Retirement/ Social Security	Capital Projects	Working Cash	Tort	Fire Prevention & Safety
112	**Total Receipts/Revenues from Local Sources (without Student Activity Funds 1799)**	1000	1,138,500	42,000	0	30,000	0	0	0	0	0
113	**Total Receipts/Revenues from Local Sources (with Student Activity Funds 1799)**		1,159,500								
114	**FLOW-THROUGH RECEIPTS/REVENUES FROM ONE DISTRICT TO ANOTHER DISTRICT (2000)**										
115	Flow-Through Revenue from State Sources	2100	443,000								
116	Flow-Through Revenue from Federal Sources	2200									
117	Other Flow-Through Revenue *(Describe & Itemize)*	2300									
118	**Total Flow-Through Receipts/Revenues From One District to Another District**	2000	443,000	0		0	0				
119	**RECEIPTS/REVENUES FROM STATE SOURCES (3000)**										
120	**UNRESTRICTED GRANTS-IN-AID (3001-3099)**										
121	Evidence Based Funding Formula (Section 18-8.15)	3001									
122	Reorganization Incentives (Accounts 3005-3021)	3005									
123	Other Unrestricted Grants-In-Aid From State Sources *(Describe & Itemize)*	3099									
124	**Total Unrestricted Grants-In-Aid**		0	0	0	0	0	0		0	0
125	**RESTRICTED GRANTS-IN-AID (3100-3900)**										
126	**SPECIAL EDUCATION**										
127	Special Education - Private/Public Facility Tuition	3100									
128	Special Education - Orphanage - Individual	3120									
129	Special Education - Orphanage - Summer Individual	3130									
130	Special Education - Other *(Describe & Itemize)*	3199									
131	**Total Special Education**		0	0		0					
132	**CAREER AND TECHNICAL EDUCATION (CTE)**										
133	CTE - Technical Education - Tech Prep	3200									
134	CTE - Secondary Program Improvement (CTEI)	3220									
135	CTE - WECEP	3225									
136	CTE - Agriculture Education	3235	20,000								
137	CTE - Instructor Practicum	3240									
138	CTE - Student Organizations	3270									
139	CTE - Other *(Describe & Itemize)*	3299									
140	**Total Career and Technical Education**		20,000	0			0				
141	State Free Lunch & Breakfast	3360									
142	School Breakfast Initiative	3365									
143	Driver Education	3370									
144	Adult Education (from ICCB)	3410									
145	Adult Education - Other *(Describe & Itemize)*	3499									
146	**TRANSPORTATION**										
147	Transportation - Regular and Vocational	3500									
148	Transportation - Special Education	3510									
149	Transportation - Other *(Describe & Itemize)*	3599									
150	**Total Transportation**		0	0		0	0				
151	Learning Improvement - Change Grants	3610									
152	Scientific Literacy	3660									
153	Truant Alternative/Optional Education	3695									
154	Early Childhood - Block Grant	3705									
155	Chicago General Education Block Grant	3766									
156	Chicago Educational Services Block Grant	3767									
157	School Safety & Educational Improvement Block Grant	3775									
158	Technology - Technology for Success	3780									
159	State Charter Schools	3815									
160	Extended Learning Opportunities - Summer Bridges	3825									
161	Infrastructure Improvements - Planning/Construction	3920									

	A	B	C	D	E	F	G	H	I	J	K
1			(10)	(20)	(30)	(40)	(50)	(60)	(70)	(80)	(90)
2	Description: Enter Whole Numbers Only	Acct #	Educational	Operations & Maintenance	Debt Service	Transportation	Municipal Retirement/ Social Security	Capital Projects	Working Cash	Tort	Fire Prevention & Safety
62	School Infrastructure - Maintenance Projects	3925									
63	Other Restricted Revenue from State Sources *(Describe & Itemize)*	3999									
64	**Total Restricted Grants-In-Aid**		20,000	0	0	0	0	0	0	0	0
65	**Total Receipts/Revenues from State Sources**	3000	20,000	0	0	0	0	0	0	0	0
66	**RECEIPTS/REVENUES FROM FEDERAL SOURCES (4000)**										
67	**UNRESTRICTED GRANTS-IN-AID RECEIVED DIRECTLY FROM FEDERAL GOVT. (4001-4009)**										
68	Federal Impact Aid	4001									
69	Other Unrestricted Grants-In-Aid Received from Fed. Govt. *(Describe & Itemize)*	4009									
70	**Total Unrestricted Grants-In-Aid Received Directly from Fed Govt**		0	0	0	0	0	0	0	0	0
71	**RESTRICTED GRANTS-IN-AID RECEIVED DIRECTLY FROM FEDERAL GOVT (4045-4090)**										
72	Head Start	4045									
73	Construction (Impact Aid)	4050									
74	MAGNET	4060									
75	Other Restricted Grants-In-Aid Received from Fed. Govt. *(Describe & Itemize)*	4090									
76	**Total Restricted Grants-In-Aid Received Directly from Federal Govt.**		0	0		0	0	0			0
77	**RESTRICTED GRANTS-IN-AID RECEIVED FROM FEDERAL GOVT. THRU THE STATE (4100-4999)**										
78	**TITLE V**										
79	Title V - Flexibility and Accountability	4100									
80	Title V - SEA Projects	4105									
81	Title V - Rural Education Initiative (REI)	4107									
82	Title V - Other *(Describe & Itemize)*	4199									
83	**Total Title V**		0	0		0	0				
84	**FOOD SERVICE**										
85	Breakfast Start-Up Expansion	4200									
86	National School Lunch Program	4210									
87	Special Milk Program	4215									
88	School Breakfast Program	4220									
89	Summer Food Service Admin/Program	4225									
90	Child and Adult Care Food Program	4226									
91	Fresh Fruit and Vegetables	4240									
92	Food Service - Other *(Describe & Itemize)*	4299									
93	**Total Food Service**		0				0				
94	**TITLE I**										
95	Title I - Low Income	4300									
96	Title I - Low Income - Neglected, Private	4305									
97	Title I - Migrant Education	4340									
98	Title I - Other *(Describe & Itemize)*	4399									
99	**Total Title I**		0	0		0	0				
00	**TITLE IV**										
01	Title IV - Student Support & Academic Enrichment Grant	4400									
02	Title IV - Part A – Student Support & Academic Enrichment Grants Safe and Drug Free Schools	4415									
03	Title IV - 21st Century	4421									
04	Title IV - Other *(Describe & Itemize)*	4499									
05	**Total Title IV**		0	0		0	0				
06	**FEDERAL - SPECIAL EDUCATION**										
07	Federal Special Education - Preschool Flow-Through	4600									
08	Federal Special Education - Preschool Discretionary	4605									
09	Federal Special Education - IDEA Flow Through	4620									
10	Federal Special Education - IDEA Room & Board	4625									

	A	B	C	D	E	F	G	H	I	J	K
1			(10)	(20)	(30)	(40)	(50)	(60)	(70)	(80)	(90)
2	Description: Enter Whole Numbers Only	Acct #	Educational	Operations & Maintenance	Debt Service	Transportation	Municipal Retirement/ Social Security	Capital Projects	Working Cash	Tort	Fire Prevention & Safety
211	Federal Special Education - IDEA Discretionary	4630									
212	Federal Special Education - IDEA - Other *(Describe & Itemize)*	4699									
213	**Total Federal Special Education**		0	0		0	0				
214	**CTE - PERKINS**										
215	CTE - Perkins-Title IIIE Tech Prep	4770									
216	CTE - Other *(Describe & Itemize)*	4799									
217	**Total CTE - Perkins**		0	0			0				
218	Federal - Adult Education	4810									
219	Qualified Zone Academy Bond Tax Credits	4866									
220	Qualified School Construction Bond Credits	4867									
221	Build America Bond Tax Credits	4868									
222	Build America Bond Interest Reimbursement	4869									
223	**Total Stimulus Programs**		0	0	0	0	0	0		0	0
224	Race to the Top Program	4901									
225	Race to the Top - Preschool Expansion Grant	4902									
226	Title III - Instruction for English Learners & Immigrant Students	4905									
227	Title III - English Language Acquistion	4909									
228	McKinney Education for Homeless Children	4920									
229	Title II - Eisenhower - Professional Development Formula	4930									
230	Title II - Teacher Quality	4932									
231	Title II - Part A – Supporting Effective Instruction – State Grants	4935									
232	Federal Charter Schools	4960									
233	State Assessment Grants	4981									
234	Grant for State Assessments and Related Activities	4982									
235	Medicaid Matching Funds - Administrative Outreach	4991									
236	Medicaid Matching Funds - Fee-For-Service Program	4992									
237	Other Restricted Grants Received from Fed. Govt. thru State *(Describe & Itemize)*	4998									
238	**Total Restricted Grants-In-Aid Received from Federal Govt. Thru the State**		0	0	0	0	0	0		0	0
239	**TOTAL RECEIPTS/REVENUES FROM FEDERAL SOURCES**	4000	0	0	0	0	0	0	0	0	0
240	**TOTAL DIRECT RECEIPTS/REVENUES (without Student Activity Funds 1799)**		1,601,500	42,000	0	30,000	0	0	0	0	0
241	**TOTAL DIRECT RECEIPTS/REVENUES (with Student Activity Funds 1799)**		1,622,500								

	A	B	C	D	E	F	G	H	I	J	K
1			(100)	(200)	(300)	(400)	(500)	(600)	(700)	(800)	(900)
2	Description: Enter Whole Numbers Only	Funct #	Salaries	Employee Benefits	Purchased Services	Supplies & Materials	Capital Outlay	Other Objects	Non-Capitalized Equipment	Termination Benefits	Total
3	**10 - EDUCATIONAL FUND (ED)**										
4	**INSTRUCTION (ED)**	**1000**									
5	Regular Programs	1100									0
6	Tuition Payment to Charter Schools	1115									0
7	Pre-K Programs	1125									0
8	Special Education Programs (Functions 1200 - 1220)	1200									0
9	Special Education Programs Pre-K	1225									0
10	Remedial and Supplemental Programs K-12	1250									0
11	Remedial and Supplemental Programs Pre-K	1275									0
12	Adult/Continuing Education Programs	1300									0
13	CTE Programs	1400	1,057,000	163,402	22,800	159,000	70,000				1,472,202
14	Interscholastic Programs	1500									0
15	Summer School Programs	1600									0
16	Gifted Programs	1650									0
17	Driver's Education Programs	1700									0
18	Bilingual Programs	1800									0
19	Truant Alternative & Optional Programs	1900									0
20	Pre-K Programs - Private Tuition	1910									0
21	Regular K-12 Programs Private Tuition	1911									0
22	Special Education Programs K-12 Private Tuition	1912									0
23	Special Education Programs Pre-K Tuition	1913									0
24	Remedial/Supplemental Programs K-12 Private Tuition	1914									0
25	Remedial/Supplemental Programs Pre-K Private Tuition	1915									0
26	Adult/Continuing Education Programs Private Tuition	1916									0
27	CTE Programs Private Tuition	1917									0
28	Interscholastic Programs Private Tuition	1918									0
29	Summer School Programs Private Tuition	1919									0
30	Gifted Programs Private Tuition	1920									0
31	Bilingual Programs Private Tuition	1921									0
32	Truants Alternative/Opt Ed Programs Private Tuition	1922									0
33	Student Activity Fund Expenditures	1999						21,000			21,000
34	**Total Instruction[14] (Without Student Activity Funds 1999)**	**1000**	1,057,000	163,402	22,800	159,000	70,000	0	0	0	1,472,202
35	**Total Instruction (With Student Activity Funds 1999)**	**1000**	1,057,000	163,402	22,800	159,000	70,000	21,000	0	0	1,493,202
36	**SUPPORT SERVICES (ED)**	**2000**									
37	**Support Services - Pupil**	**2100**									
38	Attendance & Social Work Services	2110									0
39	Guidance Services	2120									0
40	Health Services	2130									0
41	Psychological Services	2140									0
42	Speech Pathology & Audiology Services	2150									0
43	Other Support Services - Pupils *(Describe & Itemize)*	2190									0
44	**Total Support Services - Pupil**	**2100**	0	0	0	0	0	0	0	0	0
45	**Support Services - Instructional Staff**	**2200**									
46	Improvement of Instruction Services	2210									0
47	Educational Media Services	2220									0
48	Assessment & Testing	2230									0
49	**Total Support Services - Instructional Staff**	**2200**	0	0	0	0	0	0	0	0	0
50	**Support Services - General Administration**	**2300**									
51	Board of Education Services	2310		11,450							11,450
52	Executive Administration Services	2320									0
53	Special Area Administration Services	2330									0
54	Tort Immunity Services	2361, 2365									0
55	**Total Support Services - General Administration**	**2300**	0	11,450	0	0	0	0	0	0	11,450
56	**Support Services - School Administration**	**2400**									
57	Office of the Principal Services	2410	155,000	33,700	4,200	2,000		1,000			195,900
58	Other Support Services - School Administration *(Describe & Itemize)*	2490									0
59	**Total Support Services - School Administration**	**2400**	155,000	33,700	4,200	2,000	0	1,000	0	0	195,900

	A	B	C	D	E	F	G	H	I	J	K
1	Description: Enter Whole Numbers Only	Funct #	(100) Salaries	(200) Employee Benefits	(300) Purchased Services	(400) Supplies & Materials	(500) Capital Outlay	(600) Other Objects	(700) Non-Capitalized Equipment	(800) Termination Benefits	(900) Total
2											
30	**Support Services - Business**	**2500**									
31	Direction of Business Support Services	2510									0
32	Fiscal Services	2520									0
33	Operation & Maintenance of Plant Services	2540	41,000	21,520							62,520
34	Pupil Transportation Services	2550									0
35	Food Services	2560									0
36	Internal Services	2570									0
37	**Total Support Services - Business**	**2500**	41,000	21,520	0	0	0	0	0	0	62,520
38	**Support Services - Central**	**2600**									
39	Direction of Central Support Services	2610									0
70	Planning, Research, Development & Evaluation Services	2620									0
71	Information Services	2630									0
72	Staff Services	2640									0
73	Data Processing Services	2660									0
74	**Total Support Services - Central**	**2600**	0	0	0	0	0	0	0	0	0
75	**Other Support Services - Misc.** *(Describe & Itemize)*	**2900**									0
76	**Total Support Services**	**2000**	196,000	66,670	4,200	2,000	0	1,000	0	0	269,870
77	**COMMUNITY SERVICES (ED)**	**3000**									0
78	**PAYMENTS TO OTHER DIST & GOVT UNITS (ED)**	**4000**									
79	**Payments to Other Dist & Govt Units (In-State)**	**4100**									
80	Payments for Regular Programs	4110									0
81	Payments for Special Education Programs	4120									0
82	Payments for Adult/Continuing Education Programs	4130									0
83	Payments for CTE Programs	4140						68,750			68,750
84	Payments for Community College Programs	4170									0
85	Other Payments to In-State Govt Units - Programs *(Describe & Itemize)*	4190									0
86	**Total Payments to Other Dist & Govt Units (In-State)**	**4100**			0			68,750			68,750
87	Payments for Regular Programs - Tuition	4210									0
88	Payments for Special Education Programs - Tuition	4220									0
89	Payments for Adult/Continuing Education Programs - Tuition	4230									0
90	Payments for CTE Programs - Tuition	4240									0
91	Payments for Community College Programs - Tuition	4270									0
92	Payments for Other Programs - Tuition	4280									0
93	Other Payments to In-State Govt Units - Tuition *(Describe & Itemize)*	4290									0
94	**Total Payments to Other Dist & Govt Units - Tuition (In State)**	**4200**						0			0
95	Payments for Regular Programs - Transfers	4310									0
96	Payments for Special Education Programs - Transfers	4320									0
97	Payments for Adult/Continuing Ed Programs - Transfers	4330									0
98	Payments for CTE Programs - Transfers	4340									0
99	Payments for Community College Program - Transfers	4370									0
00	Payments for Other Programs - Transfers	4380									0
01	Other Payments to In-State Govt Units - Transfers *(Describe & Itemize)*	4390									0
02	**Total Payments to Other Dist & Govt Units-Transfers (In State)**	**4300**			0			0			0
03	Payments to Other Dist & Govt Units (Out of State)	4400									0
04	**Total Payments to Other Dist & Govt Units**	**4000**			0			68,750			68,750
05	**DEBT SERVICE (ED)**	**5000**									
06	**Debt Service - Interest on Short-Term Debt**	**5100**									
07	Tax Anticipation Warrants	5110									0
08	Tax Anticipation Notes	5120									0
09	Corporate Personal Property Repl Tax Anticipated Notes	5130									0
10	State Aid Anticipation Certificates	5140									0
11	Other Interest on Short-Term Debt *(Describe & Itemize)*	5150									0
12	**Total Debt Service - Interest on Short-Term Debt**	**5100**						0			0
13	**Debt Service - Interest on Long-Term Debt**	**5200**									0
14	**Total Debt Service**	**5000**						0			0
15	**PROVISION FOR CONTINGENCIES (ED)**	**6000**									0
16	**Total Direct Disbursements/Expenditures (without Student Activity Funds (1999)**		1,253,000	230,072	27,000	161,000	70,000	69,750	0	0	1,810,822

	A	B	C	D	E	F	G	H	I	J	K
1			(100)	(200)	(300)	(400)	(500)	(600)	(700)	(800)	(900)
2	Description: Enter Whole Numbers Only	Funct #	Salaries	Employee Benefits	Purchased Services	Supplies & Materials	Capital Outlay	Other Objects	Non-Capitalized Equipment	Termination Benefits	Total
17	**Total Direct Disbursements/Expenditures (with Student Activity Funds (1999)**		1,253,000	230,072	27,000	161,000	70,000	90,750	0	0	1,831,822
18	**Excess (Deficiency) of Receipts/Revenues Over Disbursements/Expenditures (without Student Activity Funds 1999)**										(209,322)
19	**Excess (Deficiency) of Receipts/Revenues Over Disbursements/Expenditures (with Student Activity Funds 1999)**										(209,322)
20											
21	**20 - OPERATIONS AND MAINTENANCE FUND (O&M)**										
22	**SUPPORT SERVICES (O&M)**	**2000**									
23	**Support Services - Pupil**	**2100**									
24	Other Support Services - Pupils *(Describe & Itemize)*	2190									0
25	**Support Services - Business**	**2500**									
26	Direction of Business Support Services	2510									0
27	Facilities Acquisition & Construction Services	2530									0
28	Operation & Maintenance of Plant Services	2540		400	18,600	13,000					32,000
29	Pupil Transportation Services	2550									0
30	Food Services	2560									0
31	**Total Support Services - Business**	**2500**	0	400	18,600	13,000	0	0	0	0	32,000
32	**Other Support Services - Misc.** *(Describe & Itemize)*	**2900**									0
33	**Total Support Services**	**2000**	0	400	18,600	13,000	0	0	0	0	32,000
34	**COMMUNITY SERVICES (O&M)**	**3000**									0
35	**PAYMENTS TO OTHER DIST & GOVT UNITS (O&M)**	**4000**									
36	**Payments to Other Dist & Govt Units (In-State)**	**4100**									
37	Payments for Regular Programs	4110									0
38	Payments for Special Education Programs	4120									0
39	Payments for CTE Program	4140									0
40	Other Payments to In-State Govt Units - Programs *(Describe & Itemize)*	4190									0
41	**Total Payments to Other Dist & Govt Units (In-State)**	**4100**			0			0			0
42	Payments to Other Dist & Govt Units (Out of State) [14]	4400									0
43	**Total Payments to Other Dist & Govt Unit**	**4000**			0			0			0
44	**DEBT SERVICE (O&M)**	**5000**									
45	**Debt Service - Interest on Short-Term Debt**	**5100**									
46	Tax Anticipation Warrants	5110									0
47	Tax Anticipation Notes	5120									0
48	Corporate Personal Prop Repl Tax Anticipated Notes	5130									0
49	State Aid Anticipation Certificates	5140									0
50	Other Interest on Short-Term Debt *(Describe & Itemize)*	5150									0
51	**Total Debt Service - Interest on Short-Term Debt**	**5100**						0			0
52	**Debt Service - Interest on Long-Term Debt**	**5200**									0
53	**Total Debt Service**	**5000**						0			0
54	**PROVISION FOR CONTINGENCIES (O&M)**	**6000**									0
55	**Total Direct Disbursements/Expenditures**		0	400	18,600	13,000	0	0	0	0	32,000
56	**Excess (Deficiency) of Receipts/Revenues Over Disbursements/Expenditures**										10,000
57											
58	**30 - DEBT SERVICE FUND (DS)**										
59	**PAYMENTS TO OTHER DIST & GOVT UNITS (DS)**	**4000**									
60	**Payments to Other Dist & Govt Units (In-State)**	**4100**									
61	Payments for Regular Programs	4110									0
62	Payments for Special Education Programs	4120									0
63	Other Payments to In-State Govt Units - Programs *(Describe & Itemize)*	4190									0
64	**Total Payments to Other Dist & Govt Units (In-State)**	**4000**						0			0
65	**DEBT SERVICE (DS)**	**5000**									
66	**Debt Service - Interest on Short-Term Debt**	**5100**									
67	Tax Anticipation Warrants	5110									0
68	Tax Anticipation Notes	5120									0
69	Corporate Personal Prop Repl Tax Anticipation Notes	5130									0
70	State Aid Anticipation Certificates	5140									0

	A	B	C	D	E	F	G	H	I	J	K
1			(100)	(200)	(300)	(400)	(500)	(600)	(700)	(800)	(900)
2	Description: Enter Whole Numbers Only	Funct #	Salaries	Employee Benefits	Purchased Services	Supplies & Materials	Capital Outlay	Other Objects	Non-Capitalized Equipment	Termination Benefits	Total
71	Other Interest on Short-Term Debt *(Describe & Itemize)*	5150									
72	**Total Debt Service - Interest On Short-Term Debt**	5100						0			0
73	**Debt Service - Interest on Long-Term Debt**	5200									0
74	**Debt Service - Payments of Principal on Long-Term Debt [15] (Lease/Purchase Principal Retired)** *(Describe & Itemize)*	5300									0
75	**Debt Service - Other** *(Describe & Itemize)*	5400									0
76	**Total Debt Service**	5000			0			0			0
77	**PROVISION FOR CONTINGENCIES (DS)**	6000									0
78	**Total Direct Disbursements/Expenditures**				0			0			0
79	**Excess (Deficiency) of Receipts/Revenues Over Disbursements/Expenditures**										0
80											
81	**40 - TRANSPORTATION FUND (TR)**										
82	**SUPPORT SERVICES (TR)**	2000									
83	**Support Services - Pupils**	2100									
84	Other Support Services - Pupils *(Describe & Itemize)*	2190									0
85	**Support Services - Business**										
86	Pupil Transportation Services	2550			28,000						28,000
87	Other Support Services - Business *(Describe & Itemize)*	2900									0
88	**Total Support Services**	2000	0	0	28,000	0	0	0	0	0	28,000
89	**COMMUNITY SERVICES (TR)**	3000									0
90	**PAYMENTS TO OTHER DIST & GOVT UNITS (TR)**	4000									
91	**Payments to Other Dist & Govt Units (In-State)**	4100									
92	Payments for Regular Program	4110									0
93	Payments for Special Education Programs	4120									0
94	Payments for Adult/Continuing Education Programs	4130									0
95	Payments for CTE Programs	4140									0
96	Payments for Community College Programs	4170									0
97	Other Payments to In-State Govt Units - Programs *(Describe & Itemize)*	4190									0
98	**Total Payments to Other Dist & Govt Units (In-State)**	4100			0			0			0
99	**Payments to Other Dist & Govt Units (Out-of-State)** *(Describe & Itemize)*	4400									0
00	**Total Payments to Other Dist & Govt Units**	4000			0			0			0
01	**DEBT SERVICE (TR)**	5000									
02	**Debt Service - Interest on Short-Term Debt**	5100									
03	Tax Anticipation Warrants	5110									0
04	Tax Anticipation Notes	5120									0
05	Corporate Personal Prop Repl Tax Anticipation Notes	5130									0
06	State Aid Anticipation Certificates	5140									0
07	Other Interest on Short-Term Debt *(Describe & Itemize)*	5150									0
08	**Total Debt Service - Interest On Short-Term Debt**	5100						0			0
09	**Debt Service - Interest on Long-Term Debt**	5200									0
10	**Debt Service - Payments of Principal on Long-Term Debt [15] (Lease/Purchase Principal Retired)** *(Describe & Itemize)*	5300									0
11	**Debt Service - Other** *(Describe & Itemize)*	5400									0
12	**Total Debt Service**	5000						0			0
13	**PROVISION FOR CONTINGENCIES (TR)**	6000									0
14	**Total Direct Disbursements/Expenditures**		0	0	28,000	0	0	0	0	0	28,000
15	**Excess (Deficiency) of Receipts/Revenues Over Disbursements/Expenditures**										2,000
16											
17	**50 - MUNICIPAL RETIREMENT/SOC SEC FUND (MR/SS)**										
18	**INSTRUCTION (MR/SS)**	1000									
19	Regular Program	1100									0
20	Pre-K Programs	1125									0
21	Special Education Programs (Functions 1200-1220)	1200									0
22	Special Education Programs Pre-K	1225									0
23	Remedial and Supplemental Programs K-12	1250									0

	A	B	C	D	E	F	G	H	I	J	K
1			(100)	(200)	(300)	(400)	(500)	(600)	(700)	(800)	(900)
2	Description: Enter Whole Numbers Only	Funct #	Salaries	Employee Benefits	Purchased Services	Supplies & Materials	Capital Outlay	Other Objects	Non-Capitalized Equipment	Termination Benefits	Total
24	Remedial and Supplemental Programs Pre-K	1275									
25	Adult/Continuing Education Programs	1300									0
26	CTE Programs	1400									0
27	Interscholastic Programs	1500									0
28	Summer School Programs	1600									0
29	Gifted Programs	1650									0
30	Driver's Education Programs	1700									0
31	Bilingual Programs	1800									0
32	Truant Alternative & Optional Programs	1900									0
33	**Total Instruction**	**1000**		0							0
34	**SUPPORT SERVICES (MR/SS)**	**2000**									
35	**Support Services - Pupil**	**2100**									
36	Attendance & Social Work Services	2110									0
37	Guidance Services	2120									0
38	Health Services	2130									0
39	Psychological Services	2140									0
40	Speech Pathology & Audiology Services	2150									0
41	Other Support Services - Pupils *(Describe & Itemize)*	2190									0
42	**Total Support Services - Pupil**	**2100**		0							0
43	**Support Services - Instructional Staff**	**2200**									
44	Improvement of Instruction Services	2210									0
45	Educational Media Services	2220									0
46	Assessment & Testing	2230									0
47	**Total Support Services - Instructional Staff**	**2200**		0							0
48	**Support Services - General Administration**	**2300**									
49	Board of Education Services	2310									0
50	Executive Administration Services	2320									0
51	Special Area Administrative Services	2330									0
52	Claims Paid from Self Insurance Fund	2361									0
53	Risk Management and Claims Services Payments	2365									0
54	**Total Support Services - General Administration**	**2300**		0							0
55	**Support Services - School Administration**	**2400**									
56	Office of the Principal Services	2410									0
57	Other Support Services - School Administration *(Describe & Itemize)*	2490									0
58	**Total Support Services - School Administration**	**2400**		0							0
59	**Support Services - Business**	**2500**									
60	Direction of Business Support Services	2510									0
61	Fiscal Services	2520									0
62	Facilities Acquisition & Construction Services	2530									0
63	Operation & Maintenance of Plant Service	2540									0
64	Pupil Transportation Services	2550									0
65	Food Services	2560									0
66	Internal Services	2570									0
67	**Total Support Services - Business**	**2500**		0							0
68	**Support Services - Central**	**2600**									
69	Direction of Central Support Services	2610									0
70	Planning, Research, Development & Evaluation Services	2620									0
71	Information Services	2630									0
72	Staff Services	2640									0
73	Data Processing Services	2660									0
74	**Total Support Services - Central**	**2600**		0							0
75	**Other Support Services - Misc.** *(Describe & Itemize)*	**2900**									0
76	**Total Support Services**	**2000**		0							0
77	**COMMUNITY SERVICES (MR/SS)**	**3000**									0
78	**PAYMENTS TO OTHER DIST & GOVT UNITS (MR/SS)**	**4000**									
79	Payments for Regular Programs	4110									0
80	Payments for Special Education Programs	4120									0
81	Payments for CTE Programs	4140									0

	A	B	C	D	E	F	G	H	I	J	K
1			(100)	(200)	(300)	(400)	(500)	(600)	(700)	(800)	(900)
2	Description: Enter Whole Numbers Only	Funct #	Salaries	Employee Benefits	Purchased Services	Supplies & Materials	Capital Outlay	Other Objects	Non-Capitalized Equipment	Termination Benefits	Total
82	**Total Payments to Other Dist & Govt Units**	4000		0							0
83	**DEBT SERVICE (MR/SS)**	5000									
84	**Debt Service - Interest on Short-Term Debt**	5100									
85	Tax Anticipation Warrants	5110									
86	Tax Anticipation Notes	5120									0
87	Corporate Personal Prop Repl Tax Anticipation Notes	5130									0
88	State Aid Anticipation Certificates	5140									0
89	Other Interest on Short-Term Debt *(Describe & Itemize)*	5150									0
90	**Total Debt Service**	5000									0
91	**PROVISION FOR CONTINGENCIES (MR/SS)**	6000						0			0
92	**Total Direct Disbursements/Expenditures**			0							0
93	**Excess (Deficiency) of Receipts/Revenues Over Disbursements/Expenditures**							0			0
94											0
95	**60 - CAPITAL PROJECTS (CP)**										
96	**SUPPORT SERVICES (CP)**	2000									
97	**Support Services - Business**										
98	Facilities Acquisition & Construction Services	2530									
99	Other Support Services - Business *(Describe & Itemize)*	2900									0
00	**Total Support Services**	2000	0	0	0	0	0	0	0		0
01	**PAYMENTS TO OTHER DIST & GOVT UNITS (CP)**	4000									0
02	**Payments to Other Dist & Govt Units (In-State)**	4100									
03	Payments to Regular Programs	4110									
04	Payment for Special Education Programs	4120									0
05	Payment for CTE Programs	4140									0
06	Payments to Other Govt Units - Programs (In-State) *(Describe & Itemize)*	4190									0
07	**Total Payments to Other Districts & Govt Units**	4000			0			0			0
08	**PROVISION FOR CONTINGENCIES (CP)**	6000									0
09	**Total Direct Disbursements/Expenditures**		0	0	0	0	0	0	0		0
10	**Excess (Deficiency) of Receipts/Revenues Over Disbursements/Expenditures**										0
11											
12	**70 WORKING CASH FUND (WC)**										
13											
14	**80 - TORT FUND (TF)**										
15	**INSTRUCTION (TF)**	1000									
16	Regular Programs	1100									
17	Tuition Payment to Charter Schools	1115									0
18	Pre-K Programs	1125									0
19	Special Education Programs (Functions 1200 - 1220)	1200									0
20	Special Education Programs Pre-K	1225									0
21	Remedial and Supplemental Programs K-12	1250									0
22	Remedial and Supplemental Programs Pre-K	1275									0
23	Adult/Continuing Education Programs	1300									0
24	CTE Programs	1400									0
25	Interscholastic Programs	1500									0
26	Summer School Programs	1600									0
27	Gifted Programs	1650									0
28	Driver's Education Programs	1700									0
29	Bilingual Programs	1800									0
30	Truant Alternative & Optional Programs	1900									0
31	Pre-K Programs - Private Tuition	1910									0
32	Regular K-12 Programs Private Tuition	1911									0
33	Special Education Programs K-12 Private Tuition	1912									0
34	Special Education Programs Pre-K Tuition	1913									0
35	Remedial/Supplemental Programs K-12 Private Tuition	1914									0
36	Remedial/Supplemental Programs Pre-K Private Tuition	1915									0
37	Adult/Continuing Education Programs Private Tuition	1916									0
38	CTE Programs Private Tuition	1917									0

	A	B	C	D	E	F	G	H	I	J	K
1			(100)	(200)	(300)	(400)	(500)	(600)	(700)	(800)	(900)
2	Description: Enter Whole Numbers Only	Funct #	Salaries	Employee Benefits	Purchased Services	Supplies & Materials	Capital Outlay	Other Objects	Non-Capitalized Equipment	Termination Benefits	Total
39	Interscholastic Programs Private Tuition	1918									0
40	Summer School Programs Private Tuition	1919									0
41	Gifted Programs Private Tuition	1920									0
42	Bilingual Programs Private Tuition	1921									0
43	Truants Alternative/Opt Ed Programs Private Tuition	1922									0
44	**Total Instruction**[14]	1000	0	0	0	0	0	0	0	0	0
45	**SUPPORT SERVICES (TF)**	2000									0
46	**Support Services - Pupil**	2100									
47	Attendance & Social Work Services	2110									
48	Guidance Services	2120									0
49	Health Services	2130									0
50	Psychological Services	2140									0
51	Speech Pathology & Audiology Services	2150									0
52	Other Support Services - Pupils *(Describe & Itemize)*	2190									0
53	**Total Support Services - Pupil**	2100	0	0	0	0	0	0	0	0	0
54	**Support Services - Instructional Staff**	2200									0
55	Improvement of Instruction Services	2210									
56	Educational Media Services	2220									0
57	Assessment & Testing	2230									0
58	**Total Support Services - Instructional Staff**	2200	0	0	0	0	0	0	0	0	0
59	**Support Services - General Administration**	2300									0
60	Board of Education Services	2310									
61	Executive Administration Services	2320									0
62	Special Area Administration Services	2330									0
63	Claims Paid from Self Insurance Fund	2361									0
64	Risk Management and Claims Services Payments	2365									0
65	**Total Support Services - General Administration**	2300	0	0	0	0	0	0	0	0	0
66	**Support Services - School Administration**	2400									0
67	Office of the Principal Services	2410									
68	Other Support Services - School Administration *(Describe & Itemize)*	2490									0
69	**Total Support Services - School Administration**	2400	0	0	0	0	0	0	0	0	0
70	**Support Services - Business**	2500									0
71	Direction of Business Support Services	2510									
72	Fiscal Services	2520									0
73	Facilities Acquisition & Construction Services	2530									0
74	Operation & Maintenance of Plant Services	2540									0
75	Pupil Transportation Services	2550									0
76	Food Services	2560									0
77	Internal Services	2570									0
78	**Total Support Services - Business**	2500	0	0	0	0	0	0	0	0	0
79	**Support Services - Central**	2600									0
80	Direction of Central Support Services	2610									
81	Planning, Research, Development & Evaluation Services	2620									0
82	Information Services	2630									0
83	Staff Services	2640									0
84	Data Processing Services	2660									0
85	**Total Support Services - Central**	2600	0	0	0	0	0	0	0	0	0
86	**Other Support Services - Misc.** *(Describe & Itemize)*	2900									0
87	**Total Support Services**	2000	0	0	0	0	0	0	0	0	0
88	**COMMUNITY SERVICES (TF)**	3000									0
89	**PAYMENTS TO OTHER DIST & GOVT UNITS (TF)**	4000									
90	**Payments to Other Dist & Govt Units (In-State)**	4100									
91	Payments for Regular Programs	4110									
92	Payments for Special Education Programs	4120									0
93	Payments for Adult/Continuing Education Programs	4130									0
94	Payments for CTE Programs	4140									0
95	Payments for Community College Programs	4170									0
											0

	A	B	C	D	E	F	G	H	I	J	K
1			(100)	(200)	(300)	(400)	(500)	(600)	(700)	(800)	(900)
2	Description: Enter Whole Numbers Only	Funct #	Salaries	Employee Benefits	Purchased Services	Supplies & Materials	Capital Outlay	Other Objects	Non-Capitalized Equipment	Termination Benefits	Total
96	Other Payments to In-State Govt Units - Programs *(Describe & Itemize)*	4190									
97	**Total Payments to Other Dist & Govt Units (In-State)**	**4100**			0			0			0
98	Payments for Regular Programs - Tuition	4210									0
99	Payments for Special Education Programs - Tuition	4220									0
00	Payments for Adult/Continuing Education Programs - Tuition	4230									0
01	Payments for CTE Programs - Tuition	4240									0
02	Payments for Community College Programs - Tuition	4270									0
03	Payments for Other Programs - Tuition	4280									0
04	Other Payments to In-State Govt Units - Tuition *(Describe & Itemize)*	4290									0
05	**Total Payments to Other Dist & Govt Units - Tuition (In State)**	**4200**						0			0
06	Payments for Regular Programs - Transfers	4310									0
07	Payments for Special Education Programs - Transfers	4320									0
08	Payments for Adult/Continuing Ed Programs - Transfers	4330									0
09	Payments for CTE Programs - Transfers	4340									0
10	Payments for Community College Program - Transfers	4370									0
11	Payments for Other Programs - Transfers	4380									0
12	Other Payments to In-State Govt Units - Transfers *(Describe & Itemize)*	4390									0
13	**Total Payments to Other Dist & Govt Units-Transfers (In State)**	**4300**			0			0			0
14	Payments to Other Dist & Govt Units (Out of State)	4400									0
15	**Total Payments to Other Dist & Govt Units**	**4000**			0			0			0
16	**DEBT SERVICE (TF)**	**5000**									
17	**Debt Service - Interest on Short-Term Debt**										
18	Tax Anticipation Warrants	5110									0
19	Tax Anticipation Notes	5120									0
20	Corporate Personal Property Replacement Tax Anticipation Notes	5130									0
21	State Aid Anticipation Certificates	5140									0
22	Other Interest or Short-Term Debt *(Describe & Itemize)*	5150									0
23	**Debt Service - Interest on Long-Term Debt**	**5200**									0
24	**Debt Service - Payments of Principal on Long-Term Debt [15] (Lease/Purchase Principal Retired)** *(Describe & Itemize)*	**5300**									0
25	**Debt Service - Other** *(Describe & Itemize)*	**5400**									0
26	**Total Debt Service**	**5000**			0			0			0
27	**PROVISION FOR CONTINGENCIES (TF)**	**6000**									0
28	**Total Direct Disbursements/Expenditures**		0	0	0	0	0	0	0	0	0
29	**Excess (Deficiency) of Receipts/Revenues Over Disbursements/Expenditures**										0
30											
31	**90 - FIRE PREVENTION & SAFETY FUND (FP&S)**										
32	**SUPPORT SERVICES (FP&S)**	**2000**									
33	**Support Services - Business**	**2500**									
34	Facilities Acquisition & Construction Services	2530									0
35	Operation & Maintenance of Plant Service	2540									0
36	**Total Support Services - Business**	**2500**	0	0	0	0	0	0	0		0
37	**Other Support Services - Misc.** *(Describe & Itemize)*	**2900**									0
38	**Total Support Services**	**2000**	0	0	0	0	0	0	0		0
39	**PAYMENTS TO OTHER DISTRICTS & GOVT UNITS (FP&S)**	**4000**									
40	Payments to Regular Programs	4110									0
41	Payments to Special Education Programs	4120									0
42	Other Payments to In-State Govt Units - Programs *(Describe & Itemize)*	4190									0
43	**Total Payments to Other Districts & Govt Units (FPS)**	**4000**						0			0
44	**DEBT SERVICE (FP&S)**	**5000**									
45	**Debt Service - Interest on Short-Term Debt**	**5100**									
46	Tax Anticipation Warrants	5110									0
47	Other Interest on Short-Term Debt *(Describe & Itemize)*	5150									0
48	**Total Debt Service - Interest on Short-Term Debt**	**5100**						0			0
49	**Debt Service - Interest on Long-Term Debt**	**5200**									0
50	**Debt Service - Payments of Principal on Long-Term Debt [15] (Lease/Purchase Principal Retired)** *(Describe & Itemize)*	**5300**									0

	A	B	C	D	E	F	G	H	I	J	K
1			(100)	(200)	(300)	(400)	(500)	(600)	(700)	(800)	(900)
2	Description: Enter Whole Numbers Only	Funct #	Salaries	Employee Benefits	Purchased Services	Supplies & Materials	Capital Outlay	Other Objects	Non-Capitalized Equipment	Termination Benefits	Total
151	Total Debt Service	5000						0			0
152	PROVISIONS FOR CONTINGENCIES (FP&S)	6000									0
153	Total Direct Disbursements/Expenditures		0	0	0	0	0	0	0		0
154	Excess (Deficiency) of Receipts/Revenues Over Disbursements/Expenditures										0

	B	C	D	E	F	G	H
1	**If there is an amount in column C or column G, please describe the type of revenue or expenditure in column D or column H.**						
2	**Revenue Check:**	OK					
3	**Expenditure Check:**	OK					
4	**Revenues Acct. (EstRev tab)**	**Amount**	**Describe Revenue**		**Expenditures Fund-Function (EstExp tab)**	**Amount**	**Describe Expenditures**
5	1190				10-2190		
6	1290				10-2490		
7	1614				10-2900		
8	1690				10-4190		
9	1790				10-4290		
10	1819				10-4390		
11	1829				10-4400		
12	1890				10-5150		
13	1993				20-2190		
14	1999	$ 72,000	Tuition from other participating Districts		20-2900		
15	2300				20-4190		
16	3099				20-4400		
17	3199				20-5150		
18	3299				30-4190		
19	3499				30-5150		
20	3599				30-5300		
21	3999				30-5400		
22	4009				40-2190		
23	4090				40-2900		
24	4199				40-4190		
25	4299				40-4400		
26	4399				40-5150		
27	4499				40-5300		
28	4699				40-5400		
29	4799				50-2190		
30	4998				50-2490		
31					50-2900		
32					50-5150		
33					60-2900		
34					60-4190		
35					80-2190		
36					80-2490		
37					80-2900		
38					80-4190		
39					80-4290		
40					80-4390		
41					80-4400		
42					80-5150		
43					80-5300		
44					80-5400		
45					90-2900		
46					90-4190		
47					90-5150		
48					90-5300		

DEFICIT BUDGET SUMMARY INFORMATION - Operating Funds Only (School Districts Only)					
Description	EDUCATIONAL FUND (10)	OPERATIONS & MAINTENANCE FUND (20)	TRANSPORTATION FUND (40)	WORKING CASH FUND (70)	TOTAL
Direct Revenues	1,601,500	42,000	30,000		1,673,500
Direct Expenditures	1,810,822	32,000	28,000		1,870,822
Difference	(209,322)	10,000	2,000		(197,322)
Estimated Fund Balance - June 30, 2026	301,714	10,000	2,000		313,714

Deficit Reduction Plan is not required

A deficit reduction plan is required if the local board of education adopts (or amends) the 2025-2026 school district budget in which the "operating funds" listed above result in direct revenues (line 9, BudgetSum 2-4) being less than direct expenditures (line 19, BudgetSum 2-4) by an amount equal to or greater than one-third (1/3) of the ending fund balance (line 81, BudgetSum 2-4).

Note: *The balance is determined using only the four funds listed above. That is, if the estimated ending fund balance is less than three times the deficit spending, the district must adopt and file with ISBE a deficit reduction plan to balance the shortfall within three years.*

Per School Code (105 ILCS 5/17-1) - If the Deficit AFR Summary Information tab from the 2024-2025 Annual Financial Report (AFR) reflects a deficit as defined above, then the school district shall adopt and submit a deficit reduction plan (found here on page 23-27) to ISBE within 30 days after acceptance of the AFR.

The deficit reduction plan, if required, is developed using ISBE guidelines and format.

	A	B	C	D	E	F	G
1	*School Districts Only*		DEFICIT REDUCTION PLAN				
2			ESTIMATED BUDGET				
3	*41057010041*		FY2025-2026				
4	*District Number*						
5	*Collinsville Area Career Ctr*						
6	*District Name*		Educational Fund	Operations & Maintenance Fund	Transportation Fund	Working Cash Fund	Total
7	ESTIMATED BEGINNING FUND BALANCE *(must equal prior Ending Fund Balance)*		511,036	0	0	0	511,036
8	RECEIPTS/REVENUES	Acct #					
9	LOCAL SOURCES	1000	1,138,500	42,000	30,000	0	1,210,500
10	FLOW-THROUGH RECEIPTS/REVENUES FROM ONE DISTRICT TO ANOTHER DISTRICT	2000	443,000	0	0		443,000
11	STATE SOURCES	3000	20,000	0	0	0	20,000
12	FEDERAL SOURCES	4000	0	0	0	0	0
13	Total Receipts/Revenues		1,601,500	42,000	30,000	0	1,673,500
14	DISBURSEMENTS/EXPENDITURES	Funct #					
15	INSTRUCTION	1000	1,472,202				1,472,202
16	SUPPORT SERVICES	2000	269,870	32,000	28,000		329,870
17	COMMUNITY SERVICES	3000	0	0	0		0
18	PAYMENTS TO OTHER DISTRICTS & GOVT. UNITS	4000	68,750	0	0		68,750
19	DEBT SERVICES	5000	0	0	0		0
20	PROVISION FOR CONTINGENCIES	6000	0	0	0		0
21	Total Disbursements/Expenditures		1,810,822	32,000	28,000		1,870,822
22	Excess of Receipts/Revenue Over/(Under) Disbursements/Expenditures		(209,322)	10,000	2,000	0	(197,322)
23	OTHER SOURCES/USES OF FUNDS						
24	OTHER SOURCES OF FUNDS (7000)		0	0	0	0	0
25	OTHER USES OF FUNDS (8000)		0	0	0	0	0
26	TOTAL OTHER SOURCES/USES OF FUNDS		0	0	0	0	0
27	ESTIMATED ENDING FUND BALANCE		301,714	10,000	2,000	0	313,714

	A	B	H	I	J	K	L
1	*School Districts Only*		ESTIMATED BUDGET FY2026-2027				
2							
3	*41057010041*						
4	*District Number*						
5	*Collinsville Area Career Ctr*						
6	*District Name*		Educational Fund	Operations & Maintenance Fund	Transportation Fund	Working Cash Fund	Total
7	ESTIMATED BEGINNING FUND BALANCE *(must equal prior Ending Fund Balance)*		301,714	10,000	2,000	0	313,714
8	RECEIPTS/REVENUES	Acct #					
9	LOCAL SOURCES	1000					0
10	FLOW-THROUGH RECEIPTS/REVENUES FROM ONE DISTRICT TO ANOTHER DISTRICT	2000					0
11	STATE SOURCES	3000					0
12	FEDERAL SOURCES	4000					0
13	Total Receipts/Revenues		0	0	0	0	0
14	DISBURSEMENTS/EXPENDITURES	Funct #					
15	INSTRUCTION	1000					0
16	SUPPORT SERVICES	2000					0
17	COMMUNITY SERVICES	3000					0
18	PAYMENTS TO OTHER DISTRICTS & GOVT. UNITS	4000					0
19	DEBT SERVICES	5000					0
20	PROVISION FOR CONTINGENCIES	6000					0
21	Total Disbursements/Expenditures		0	0	0		0
22	Excess of Receipts/Revenue Over/(Under) Disbursements/Expenditures		0	0	0	0	0
23	OTHER SOURCES/USES OF FUNDS						
24	OTHER SOURCES OF FUNDS (7000)						0
25	OTHER USES OF FUNDS (8000)						0
26	TOTAL OTHER SOURCES/USES OF FUNDS		0	0	0	0	0
27	ESTIMATED ENDING FUND BALANCE		301,714	10,000	2,000	0	313,714

	A	B	M	N	O	P	Q
1	**School Districts Only*		ESTIMATED BUDGET FY2027-2028				
2							
3	*41057010041*						
4	*District Number*						
5	*Collinsville Area Career Ctr*						
6	*District Name*		Educational Fund	Operations & Maintenance Fund	Transportation Fund	Working Cash Fund	Total
7	ESTIMATED BEGINNING FUND BALANCE *(must equal prior Ending Fund Balance)*		301,714	10,000	2,000	0	313,714
8	RECEIPTS/REVENUES	Acct #					
9	LOCAL SOURCES	1000					0
10	FLOW-THROUGH RECEIPTS/REVENUES FROM ONE DISTRICT TO ANOTHER DISTRICT	2000					0
11	STATE SOURCES	3000					0
12	FEDERAL SOURCES	4000					0
13	Total Receipts/Revenues		0	0	0	0	0
14	DISBURSEMENTS/EXPENDITURES	Funct #					
15	INSTRUCTION	1000					0
16	SUPPORT SERVICES	2000					0
17	COMMUNITY SERVICES	3000					0
18	PAYMENTS TO OTHER DISTRICTS & GOVT. UNITS	4000					0
19	DEBT SERVICES	5000					0
20	PROVISION FOR CONTINGENCIES	6000					0
21	Total Disbursements/Expenditures		0	0	0		0
22	Excess of Receipts/Revenue Over/(Under) Disbursements/Expenditures		0	0	0	0	0
23	OTHER SOURCES/USES OF FUNDS						
24	OTHER SOURCES OF FUNDS (7000)						0
25	OTHER USES OF FUNDS (8000)						0
26	TOTAL OTHER SOURCES/USES OF FUNDS		0	0	0	0	0
27	ESTIMATED ENDING FUND BALANCE		301,714	10,000	2,000	0	313,714

	A	B	R	S	T	U	V
1	*School Districts Only*		ESTIMATED BUDGET FY2028-2029				
2							
3	*41057010041*						
4	*District Number*						
5	*Collinsville Area Career Ctr*						
6	*District Name*		Educational Fund	Operations & Maintenance Fund	Transportation Fund	Working Cash Fund	Total
7	ESTIMATED BEGINNING FUND BALANCE *(must equal prior Ending Fund Balance)*		301,714	10,000	2,000	0	313,714
8	RECEIPTS/REVENUES	Acct #					
9	LOCAL SOURCES	1000					0
10	FLOW-THROUGH RECEIPTS/REVENUES FROM ONE DISTRICT TO ANOTHER DISTRICT	2000					0
11	STATE SOURCES	3000					0
12	FEDERAL SOURCES	4000					0
13	Total Receipts/Revenues		0	0	0	0	0
14	DISBURSEMENTS/EXPENDITURES	Funct #					
15	INSTRUCTION	1000					0
16	SUPPORT SERVICES	2000					0
17	COMMUNITY SERVICES	3000					0
18	PAYMENTS TO OTHER DISTRICTS & GOVT. UNITS	4000					0
19	DEBT SERVICES	5000					0
20	PROVISION FOR CONTINGENCIES	6000					0
21	Total Disbursements/Expenditures		0	0	0		0
22	Excess of Receipts/Revenue Over/(Under) Disbursements/Expenditures		0	0	0	0	0
23	OTHER SOURCES/USES OF FUNDS						
24	OTHER SOURCES OF FUNDS (7000)						0
25	OTHER USES OF FUNDS (8000)						0
26	TOTAL OTHER SOURCES/USES OF FUNDS		0	0	0	0	0
27	ESTIMATED ENDING FUND BALANCE		301,714	10,000	2,000	0	313,714

	A	B	W	X	Y	Z
1	**School Districts Only*		SUMMARY			
2			BUDGET ADDENDUM - DEFICIT REDUCTION PLAN			
3	*41057010041*		ESTIMATED BUDGET			
4	*District Number*		*Date of Adoption:*			
5	*Collinsville Area Career Ctr*		*(Enter as MM/DD/YY)*			
6	*District Name*		FY2025-2026	FY2026-2027	FY2027-2028	FY2028-2029
7	ESTIMATED BEGINNING FUND BALANCE *(must equal prior Ending Fund Balance)*		511,036	313,714	313,714	313,714
8	RECEIPTS/REVENUES	Acct #				
9	LOCAL SOURCES	1000	1,210,500	0	0	0
10	FLOW-THROUGH RECEIPTS/REVENUES FROM ONE DISTRICT TO ANOTHER DISTRICT	2000	443,000	0	0	0
11	STATE SOURCES	3000	20,000	0	0	0
12	FEDERAL SOURCES	4000	0	0	0	0
13	Total Receipts/Revenues		1,673,500	0	0	0
14	DISBURSEMENTS/EXPENDITURES	Funct #				
15	INSTRUCTION	1000	1,472,202	0	0	0
16	SUPPORT SERVICES	2000	329,870	0	0	0
17	COMMUNITY SERVICES	3000	0	0	0	0
18	PAYMENTS TO OTHER DISTRICTS & GOVT. UNITS	4000	68,750	0	0	0
19	DEBT SERVICES	5000	0	0	0	0
20	PROVISION FOR CONTINGENCIES	6000	0	0	0	0
21	Total Disbursements/Expenditures		1,870,822	0	0	0
22	Excess of Receipts/Revenue Over/(Under) Disbursements/Expenditures		(197,322)	0	0	0
23	OTHER SOURCES/USES OF FUNDS					
24	OTHER SOURCES OF FUNDS (7000)		0	0	0	0
25	OTHER USES OF FUNDS (8000)		0	0	0	0
26	TOTAL OTHER SOURCES/USES OF FUNDS		0	0	0	0
27	ESTIMATED ENDING FUND BALANCE		313,714	313,714	313,714	313,714

Deficit Reduction Plan-Background/Assumptions (School Districts Only)
Fiscal Year 2025-2026
through Fiscal Year 2028-2029

Collinsville Area Career Ctr ***41057010041***

Please complete the following schedule and include a brief description to identify any areas of the budget that will be impacted from one year to the next. If the deficit reduction plan relies upon new local revenues, identify contingencies for further budget reductions which will be enacted in the event those new revenues are not available.

1. **Background and Narrative of Budget Reductions:**

2. **Assumptions Used in the Deficit Reduction Plan:**

- EBF and Estimated New Tier Funding:

- Equal Assessed Valuation and Tax Rates:

- Employee Salaries and Benefits:

Deficit Reduction Plan-Background/Assumptions (School Districts Only)
Fiscal Year 2025-2026
through Fiscal Year 2028-2029

- Short- and Long-Term Borrowing:

- Educational Impact:

- Other Assumptions:

- Has the district considered shared services or outsourcing (Ex: Transportation, Insurance)? If yes, please explain:

Evidence-Based Funding: Fiscal Year 2026 Spending Plan
Collinsville Area Career Ctr

Part I: Achieving Student Growth and Making Progress Toward State Education Goals

The questions below allow you to indicate the strategic priorities and strategies that will drive your efforts to achieve student growth and make progress toward state education goals. These may involve investing in any combination of an Organizational Unit's core resources: time, money, people, and programs.

Collaboration Opportunity - Organizational Units may find that Part I is most easily and effectively completed if led by program leaders in consultation with finance leaders.

1) **What are the Organizational Unit's strategic goals for student success for the 2025-26 school year? What measures will be used to evaluate progress? (*No more than 2000 characters, including spaces.*)**

	Top Strategy 1	Top Strategy 2	Top Strategy 3
2) **Select the top three strategies that the Organizational Unit will employ to achieve student growth and make progress toward state education goals. (Select three different responses from the dropdown list.)**			

If "Other" was selected in question 2, please describe. (*No more than 1000 characters, including spaces.*)

Part II: Planned Use of Evidence-Based Funding

The questions below provide an opportunity to document the stakeholders with whom you consulted and the data you analyzed as you determined your strategic allocations of FY 2026 EBF dollars. Key statistics related to EBF distributions are provided for your reference. Form 50-36/50-39 is typically released before current-year appropriations are known. Therefore, the figures provided are for the prior fiscal year.

***Collaboration Opportunity** - Organizational Units may find that questions in this section are most easily and effectively completed if led by finance leaders in consultation with program leaders.*

Evidence-Based Funding Organizational Unit Results (FY 2025)					
	Final Resources / Adequacy Target = Percent of Adequacy	Average Student Enrollment	#N/A	Adequacy Target	#N/A
		Final Resources	#N/A	Percent of Adequacy	#N/A
	Base Funding Minimum + Tier Funding = Gross State Contribution	Tier Assignment	#N/A	Gross State Contribution	#N/A
		FY25 Base Funding Minimum	#N/A	FY 2025 Tier Funding	#N/A
	Within FY 2025 Gross State Contribution, Resources Attributable to Specific Populations	Low-Income Students	#N/A		
		English Learners (ELs)	#N/A		
		Special Education	#N/A		

	FY 2026 Tier Funding	Funding Type (Select)	**Note: Tier Funding allocations are published annually at https://www.isbe.net/Pages/ebfdistribution.aspx . Amounts are available in early August. Districts must use actual funding amounts if they are available before submitting the budget to ISBE.*
1) **FY 2026 Tier Funding Allocation*: Enter the dollar amount of Tier Funding (e.g., NEW MONEY only) allocated to the Organizational Unit for FY 2026. Select whether the amount is estimated or actual funding.**			

	Data Source 1	Data Source 2	Data Source 3
2) **Select the <u>top three</u> sources of data used to inform the Organizational Unit's planned allocation of EBF dollars. (Select three different responses.)**			

3)	Indicate with which groups the Organizational Unit engaged to inform its intended allocation of EBF dollars. (Select any that apply; otherwise leave blank.)	Bilingual Program Director(s)		Principals		Bilingual Parent Advisory Committee	
		Special Ed. Program Director(s)		School Improvement Teams		Other Parent Group(s)	
		Other Program Leaders		Teacher or Support Staff Unions		Community Focus Group(s)	
		School Board Members		Other School Staff		Other	
	[Optional] Provide a brief description of the Organizational Unit's process for consulting with internal and external stakeholders in determining the allocation of EBF dollars. (*No more than 1000 characters, including spaces.*)						

		Priority Investment 1	Priority Investment 2	Priority Investment 3
4)	Given the data analyzed, the stakeholders consulted, and the priorities identified in Part I, indicate the top three priority investments the Organizational Unit will make with its FY 2026 Base Funding Minimum (e.g., excluding Tier Funding). Choose "Other" if investments do not match the provided list. (Select three different responses. "Other" may be selected more than once if needed.)			
	If "Other" was selected in question 4, please describe. (*No more than 1000 characters, including spaces.*)			

Cost Factor Table

5) The table below presents the regionally adjusted amount embedded in the Organizational Unit's FY 2025 Adequacy Target for each of the 34 cost factors in the Evidence-Based Funding model (Column F). Column G is required for all Organizational Units that receive at least $5,000 in Tier Funding, while column H is optional. Organizational Units may choose to provide additional narrative context in Columns I-M to elaborate on the figures included in the table. ISBE has produced guidance for populating the cost factor table. The guidance includes a definition for each cost factor, along with suggestions for using Employee Information System position codes and common expenditure accounts to support a determination of expenditures. This guidance is available at https://www.isbe.net/ebfspendingplan.

Column G: If the Organizational Unit will receive at least $5,000 in FY 2026 Tier Funding (as entered in Q2.1/cell G31), column G is required. Please indicate the Organizational Unit's planned expenditures in FY 2026 from Tier Funds only. Organizational Units are not expected to place a value in each cell. Rather, the table allows for the communication of priority investments with new state resources for the current fiscal year. During years in which there is no new Tier Funding, column G will not be required. During years in which Tier Funding is available, the amount of new Tier Funding entered in Q2.1/cell G31 above must equal the sum in cell G90 below. If some or all Tier Funding is invested outside of the cost factors, enter a dollar amount in cell G89 and provide additional context in the space for a narrative beginning in row 93.

Column H: Optionally, Organizational Units may populate column H with total planned expenditures in FY 2026 for each cost factor from all revenue sources (e.g., not just from EBF). By comparing the figures in column F to the figures entered in column H, the Organizational Unit may engage local stakeholders in productive dialogue about resource allocation decisions.

Cost Factors		Amount in FY 2025 Adjusted Adequacy Target	Budgeted FY 2026 Investments with New Tier Funding [N/A]	Budgeted FY 2026 Expenditures (All Resources) [Optional]	Optional District Narratives
Core Investments	Core Teachers	#N/A			*Enter optional context for core investment decisions.*
	Specialist Teachers	#N/A			
	Instructional Facilitator	#N/A			
	Core Intervention Teacher	#N/A			
	Substitute Teachers	#N/A			
	Guidance Counselor	#N/A			
	Nurse	#N/A			
	Supervisory Aide	#N/A			
	Librarian	#N/A			
	Librarian Aide	#N/A			
	Principal	#N/A			
	Assistant Principal	#N/A			
	School Site Staff	#N/A			
	Subtotal	#N/A			

Per Student Investments	Gifted	#N/A			*Enter optional context for per student investment decisions.*
	Professional Development	#N/A			
	Instructional Materials	#N/A			
	Assessments	#N/A			
	Computer & Tech Equipment	#N/A			
	Student Activities	#N/A			
	Maintenance & Operations	#N/A			
	Central Office	#N/A			
	Employee Benefits	#N/A			
	Subtotal*	#N/A			
Additional Investments	Low-Income Intervention Teacher	#N/A			*Enter optional context for additional investment decisions.*
	Low-Income Pupil Support Staff	#N/A			
	Low-Income Extended Day Teacher	#N/A			
	Low-Income Summer School Teacher	#N/A			
	EL Intervention Teacher	#N/A			
	EL Pupil Support Staff	#N/A			
	EL Extended Day Teacher	#N/A			
	EL Summer School Teacher	#N/A			
	EL Core Teacher	#N/A			
	Sp Ed Teacher	#N/A			
	Sp Ed Instructional Assistant	#N/A			
	Sp Ed Psychologist	#N/A			
	Subtotal	#N/A			
	Other Investments				
	Total**	#N/A			Tier Funding Check (Cell G90)

*The subtotal for Per Student Investments is a calculated figure that adjusts salary portions of Central Office and Maintenance & Operations to account for regional salary differences. As a result, the sum of each individual cost factor will not equal the subtotal.

**The total is the Final Adequacy Target (adjusted for Regionalization Factor) calculated in the Full FY 2025 EBF Calculation file. Due to differences in rounding, this figure may vary slightly from the sum of the subtotals in this table.

If some or all Tier Funding was invested outside of the cost factors, please describe. (*No more than 1000 characters, including spaces.*)	

Part III: Support for Special Student Groups

EBF statute sets aside specific allocations to be spent for special education, English learners, and low-income students. Per statue these designated funds must be spent on programs and services benefiting these specific student groups. Funds for English learners and low-income students must be spent in addition to, and not in lieu of, funding that supports general programs of instruction for all students. Funds attributable to special education must be used for the provision of special education facilities and services as outlined in ILCS 14-1.08. Current-year EBF amounts attributable to each of the special student groups must be reported in Question 1 below (cells G100-G102). If the Organizational Unit received at least $5,000 for any of the student groups, a response to Questions 2 through 4 below is required. For amounts less than $5,000, a response is optional for those questions. All other EBF funds may be spent in any manner deemed appropriate by the school district.

Collaboration Opportunity *- Organizational Units may find that questions in this section are most easily and effectively completed through collaboration between program leaders affiliated with each student group and finance leaders.*

			Enter Amounts	Select type	
1)	FY 2026 Student Population Allocations*: Enter the dollar amount of resources attributable to Specific Populations within the FY26 Gross State Contribution. Enter "0" if no funds are allocated for a student group. Select whether amounts are estimated or actual.	Low-Income Students			**Note: Allocations for each of the three student groups are published annually at isbe.net/ebfdist under "Reports." Amounts are typically available by September 1. Districts must use actual funding amounts if they are available before submitting the budget to ISBE.*
		English Learners			
		Special Education			

2)	**Organizational Unit Investment of EBF dollars for low-income students: Select the investments that apply. (Optionally, dollar amounts for each investment may be entered.)** **Response Optional**	Low-Income Intervention Teacher		Low-Income Extended Day Teacher		Other Investments	
		[Optional - Enter $]		*[Optional - Enter $]*		*[Optional - Enter $]*	
		Low-Income Pupil Support Staff		Low-Income Summer School Teacher			
		[Optional - Enter $]		*[Optional - Enter $]*			
	Additional context for the Organizational Unit's planned use of dollars attributable to low-income students in FY 2026. (*Required if "Other Investments" selected above. No more than 500 characters, including spaces.*)						
3)	**Organizational Unit Investment of EBF dollars for English learners: Select the investments that apply. (Optionally, dollar amounts for each investment may be entered.)** **Response Optional**	English Learner Intervention Teacher		English Learner Extended Day Teacher		English Learner Core Teacher	
		[Optional - Enter $]		*[Optional - Enter $]*		*[Optional - Enter $]*	
		English Learner Pupil Support Staff		English Learner Summer School Teacher		Other Investments	
		[Optional - Enter $]		*[Optional - Enter $]*		*[Optional - Enter $]*	
	Additional context for the Organizational Unit's planned use of dollars attributable to English learners in FY 2026. (*Required if "Other Investments" selected above. No more than 500 characters, including spaces.*)						
4)	**Organizational Units investment of EBF dollars for Special Education: Select the investments that apply. (Optionally, dollar amounts for each investment may be entered.)** **Response Optional**	Special Education Teacher		Special Education Psychologist			
		[Optional - Enter $]		*[Optional - Enter $]*			
		Special Education Instructional Assistant		Other Investments			
		[Optional - Enter $]		*[Optional - Enter $]*			
	Additional context for the Organizational Unit's planned use of dollars attributable to Special Education students in FY 2026. (*Required if "Other Investments" selected above. No more than 500 characters, including spaces.*)						

Plan Assurances

Please complete the assurances below related to Article 14C of the Illinois School Code, which contains provisions for EL services, parent participation, and the use of EBF dollars provided for English learners. It is the joint responsibility of home and serving entities to ensure compliance related to the use of state funding provided for English learners. Organizational Units should maintain supporting documentation (e.g., sign-in sheets, meeting agendas) to affirm the veracity of the below assurances. Responses in this section are only required if an Organizational Unit receives any amount of EBF dollars attributable to English learners.

Collaboration Opportunity *- Organizational Units may find that the plan assurances are most easily and effectively completed if led by program leaders.*

1). "I hereby affirm that at least 60% of the school district's state funds attributable to English learners will be used for instructional costs of programs and services for English learners (function 1000), in accordance with Article 14C of the Illinois School Code. The remaining balance of state funds attributable to English learners will also be used to serve English learners."

2). "My school district has at least one attendance center with 20 or more English learners (including parental refusals) who speak the same home language other than English in grades K-12. Alternatively and/or additionally, my school district has at least one attendance center with 20 or more English learners (including parent refusals) who speak the same home language other than English in pre-K."

3). "I hereby affirm that the school district's BPAC will review this EBF Spending Plan by or before October 31, 2025."

4). Enter the anticipated date on which the BPAC review will take place and the name of the BPAC chair for SY 2025-26.

BPAC Meeting (MM/DD/YYYY)	
Name of Chair	

Spending Plan Completion Tracker		
Use the information below to confirm completion of all required questions. Note that the "status" column adjusts to responses, so the tracker is most helpful to consult after you have completed the spending plan.		
Question	**Status**	**Acceptance Criteria**
Part 1, Q1	Incomplete	Character length of response must be >10 and <=2000, including spaces.
Part 1, Q2	Incomplete	A different response must be selected in G11, I11, and L11; cells cannot be blank.
Part 1, Q2 (Narrative)	Complete	Response required only if "Other" selected in G11, I11, or L11; character length of response must be >10 and <=1000, including spaces.
Part 2, Q1	Incomplete	A numeric value must be entered in cell G31 (estimated or actual Tier Funding, or 0 if appropriations did not include Tier Funding). A type must be selected in cell H31.
Part 2, Q2	Incomplete	A different response must be selected in G35, I35, and L35; cells cannot be blank.
Part 2, Q3	Incomplete	At least one response must be selected.
Part 2, Q4	Incomplete	Cells G43, I43, and L43 cannot be blank. "Other" may be selected more than once, but other responses may not be repeated.
Part 2, Q4 (Narrative)	Complete	Response required only if "Other" selected in G43, I43, or L43; character length of response must be >10 and <=1000, including spaces.
Part 2, Q5 (Cell G90)	Incomplete	Cell G90 must be equal to the value in cell G31.
Part 2, Q5 (Narrative)	Complete	Response required only if a value was entered in cell G89; character length of response must be >10 and <=1000, including spaces.
Part 3, Q1 Low-Income Funds	Incomplete	A numeric value must be entered. A type must be selected in cell H100.
Part 3, Q1 English Learner Funds	Incomplete	A numeric value must be entered, which may be "0" if the organizational unit received no funding for the specified student group. A type must be selected in cell H101.
Part 3, Q1 Spec. Ed. Funds	Incomplete	A numeric value must be entered. A type must be selected in cell H102.
Part 3, Q2	Complete	At least one response must be selected.
Part 3, Q2 (Narrative)	Complete	Response required only if "Other Investments" was selected in the previous question; character length of response must be >10 and <=500, including spaces.
Part 3, Q3	Complete	At least one response must be selected.
Part 3, Q3 (Narrative)	Complete	Response required only if "Other Investments" was selected in the previous question; character length of response must be >10 and <=500, including spaces.
Part 3, Q4	Complete	At least one response must be selected.
Part 3, Q4 (Narrative	Complete	Response required only if "Other Investments" was selected in the previous question; character length of response must be >10 and <=500, including spaces.
Assurances 1	Complete	Response required if the value entered in cell G101>0.
Assurances 2	Complete	Response required if the value entered in cell G101>0.
Assurances 3	Complete	Response required if "Yes" selected in cell E133.
Assurances 4 (Meeting Date)	Complete	Response required if "Yes" selected in cell E133; enter date in MM/DD/YYYY format.
Assurances 4 (Name of Chair)	Complete	Response required if "Yes" selected in cell E133.

ESTIMATED LIMITATION OF ADMINISTRATIVE COSTS (School Districts Only)

(For Local Use Only)

This is an estimated Limitation of Administrative Costs Worksheet only and will not be accepted for Official Submission of the Limitation of Administrative Costs Worksheet.

The worksheet is intended for use during the budgeting process to estimate the district's percent increase of FY2026 budgeted expenditures over actual FY2025 expenditures. Budget information is copied to this page. Insert the prior year estimated actual expenditures to compute the estimated percentage increase (decrease).

The official Limitation of Administrative Costs Worksheet is attached to the end of the Annual Financial Report (ISBE Form 50-35) and must be submitted in conjunction with that report. An official Limitation of Administrative Costs Worksheet can also be found on the ISBE website at: Limitation of Administrative Costs

ESTIMATED LIMITATION OF ADMINISTRATIVE COSTS WORKSHEET
(Section 17-1.5 of the School Code)

School District Name: **Collinsville Area Career Ctr**
RCDT Number: **41057010041**

	Description	Funct. No.	Estimated Actual Expenditures, Fiscal Year 2025 (10) Educational Fund	(20) Operations & Maintenance Fund	(80) Tort Fund	Total	Budgeted Expenditures, Fiscal Year 2026 (10) Educational Fund	(20) Operations & Maintenance Fund	(80) Tort Fund	Total
1.	Executive Administration Services	2320				0	0		0	0
2.	Special Area Administration Services	2330				0	0		0	0
3.	Other Support Services - School Administration	2490				0	0		0	0
4.	Direction of Business Support Services	2510				0	0	0	0	0
5.	Internal Services	2570				0	0		0	0
6.	Direction of Central Support Services	2610				0	0		0	0
7.	Deduct - Early Retirement or other pension obligations required by state law and included above.					0				0
8.	**Totals**		0	0	0	0	0	0	0	0
9.	**Estimated Percent Increase (Decrease) for FY2026 (Budgeted) over (Actual) FY 2025**									Enter Actual Data

Reference Description

1 Each fund balance should correspond to the fund balance reflected on the books as of June 30th - Balance Sheet Accounts #720 and #730 (audit figures, if available).

2 Accounting and Financial Reporting for Certain Grants and Other Financial Assistance. The "On-Behalf" Payments should only be reflected on this page (Budget Summary, Lines 10 and 20).

3 Requires the secretary of the school board to notify the county clerk (within 30 days of the transfer approval) to abate an equal amount of taxes to be next extended. See Sec. 10-22.14 & 17-2.11.

3a Requires notification to the county clerk to abate an equal amount from taxes next extended. See section 10-22.14

4 Principal on Bonds Sold:

(1) Funding Bonds are to be entered in the fund or funds in which the liability occurs.

(2) Refunding Bonds can be entered in the Debt Services Fund only.

(3) Building Bonds can be entered in the Capital Projects Fund only.

(4) Fire Prevention and Safety Bonds can be entered in the Fire Prevention & Safety Fund only.

5 The proceeds from the sale of school sites, buildings, or other real estate shall be used first to pay the principal and interest on any outstanding bonds on the property being sold, and after all such bonds have been retired, the remaining proceeds from the sale next shall be used by the school board to meet any urgent district needs as determined under Sections 2-3.12 and 17-2.11 of the School Code. Once these issues have been addressed, any remaining proceeds may be used for any other authorized purpose and for deposit into any district fund.

6 The School Code, Section 10-22.44 prohibits the transfer of interest earned on the investment of "any funds for purposes of Illinois Municipal Retirement under the Pension Code." This prohibition does not include funds for Social Security and Medicare-only purposes. For additional requirements on interest earnings, see 23 Illinois Administrative Code, Part 100, Section 100.50.

7 Cash plus investments must be greater than or equal to zero.

8 For cash basis budgets, this total will equal the Budget Summary - Total Direct Receipts/Revenues (Line 9) plus Total Other Sources of Funds (Line 46).

9 For cash basis budgets, this total will equal the Budget Summary - Total Direct Disbursements/Expenditures (Line 19) plus Total Other Uses of Funds (Line 79).

10 Working Cash Fund loans may be made to any district fund for which taxes are levied (Section 20-5 of the School Code).

11 Include revenue accounts 1110 through 1115, 1117,1118 & 1120.

12 The School Code Section 17-2.2c. Tax for leasing educational facilities or computer technology or both, and for temporary relocation expense purposes.

13 Corporate personal property replacement tax revenue must be first applied to the Municipal Retirement/Social Security Fund to replace tax revenue lost due to the abolition of the corporate personal property tax (30 ILCS 115/12). This provision does not apply to taxes levied for Medicare-Only purposes.

14 Only tuition payments made to <u>private facilities</u>. See Functions 4200 or 4400 for estimated public facility disbursements/expenditures.

15 Payment towards the retirement of lease/purchase agreements or bonded/other indebtedness (<u>principal only</u>) otherwise reported within the fund - e.g.: alternate revenue bonds. (Describe & Itemize)

16 Only abolishment of Working Cash Fund must transfer its funds directly to the Educational Fund upon adoption of a resolution and at the close of the current school Year (see 105 ILCS 5/20-8 for further explanation)
Only abatement of working cash fund can transfer its funds to any fund in most need of money (see 105 ILCS 5/20-10 for further explanation)

CHECK FOR ERRORS

This worksheet checks various cells to assure that selected items are in balance.

Please fix errors below before submitting to ISBE.

Budget Item References	Message
1. Deficit Reduction Plan (DefReductPlan 23-27 tab)	
Is Deficit Reduction Plan Required? **(Joint Agreements do not complete Deficit Reduction Plan.)**	Deficit Reduction Plan is not required
If required, is Deficit Reduction Plan completed? (DefReductPlan 23-27 tab)	
2. Cover Page (Cover tab)	
District Name must be selected from **drop-down.** (Cell H13)	OK
Accounting Basis must be selected on Cover sheet.	OK
Dates **(Day, Month, Year)** must be input on Cover sheet.	OK
Board Names must be typed on Cover sheet.	ERROR - TYPE BOARD NAMES
3. Budget Summary: Other Sources (BudgetSum 2-4 tab - Acct 7000) **must equal Other Uses** (BudgetSum 2-4 tab - Acct 8000).	
Estimated Beginning Fund Balance July, 1 2025 for all Funds (Cells C3 - K3) (Line must have a number or zero. Do not leave blank.)	OK
Estimated Activity Fund Beginning Fund Balance July, 1 2025 (Cell C83) (Cell must have a number or zero. Do not leave blank.)	OK
Transfer Among Funds (Funds 10, 20, 40 - Acct 7130 - Cells C29, D29, F29), must equal (Funds 10, 20 & 40 - Acct 8130 - Cells C52, D52, F52).	OK
Transfer of Interest (Funds 10 thru 90 - Acct 7140 - Cells C30:K30), must equal (Funds 10 thru 60, & 80 - Acct 8140 - Cells C53:H53, J53).	OK
Transfer to Debt Service to Pay Principal on GASB 87 Leases (Fund 30 - Acct 7400 - Cell E39) must equal (Funds 10, 20 & 60 - Acct 8400 Cells C57:H60).	OK
Transfer to Debt Service to Pay Interest on GASB 87 Leases (Fund 30 - Acct 7500 - Cell E40) must equal (Funds 10, 20 & 60 - Acct 8500 - Cells C61:H64).	OK
Transfer to Debt Service Fund to Pay Principal on Revenue Bonds (Fund 30 - Acct 7600 - Cell E41) must equal (Funds 10 & 20 - Acct 8600 - Cells C65:D68).	OK
Transfer to Debt Service to Pay Interest on Revenue Bonds (Fund 30 - Acct 7700 - Cell E42) must equal (Funds 10 & 20 - Acct 8700 - Cells C69:D72).	OK
Transfer to Capital Projects Fund (Fund 60 - Acct 7800 - Cell H43) must equal (Fund 10 & 20, Acct 8800 - Cells C73:D76).	OK
4. Summary of Cash Transactions: Beginning Cash Balance on Hand July 1, 2024 (CashSum 5 tab, All Funds) **cannot be negative.**	
Educational (Fund 10 - Cell C3)	OK
Operations & Maintenance (Fund 20 - Cell D3)	OK
Debt Service (Fund 30 - Cell E3)	OK
Transportation (Fund 40 - Cell F3)	OK
Municipal Retirement/Social Security (Fund 50 - Cell G3)	OK
Capital Projects (Fund 60 - Cell H3)	OK
Working Cash (Fund 70 - Cell I3)	OK
Tort (Fund 80 - Cell J3)	OK
Fire Prevention & Safety (Fund 90 - Cell K3)	OK
Activity Funds (Cell C23)	OK
5. Summary of Cash Transactions: Ending Cash Balance on Hand June 30, 2024 (CashSum 5 tab - All Funds) **cannot be negative.**	
Educational (Fund 10 - Cell C21)	OK
Operations & Maintenance (Fund 20 - Cell D21)	OK
Debt Service (Fund 30 - Cell E21)	OK
Transportation (Fund 40 - Cell F21)	OK
Municipal Retirement/Social Security (Fund 50 - Cell G21)	OK
Capital Projects (Fund 60 - Cell H21)	OK
Working Cash (Fund 70 - Cell I21)	OK
Tort (Fund 80 - Cell J21)	OK
Fire Prevention & Safety (Fund 90 - Cell K21)	OK
6. Summary of Cash Transactions: Other Receipts (CashSum 5 tab) **must equal Other Disbursements** (CashSum 5 tab).	
Interfund Loans Payable (Funds 10:60, 80, 90 - Acct 411 - Cells C6:H6, J6:K6) must equal Interfund Loans Receivable (Funds 10:20, 40, 70 - Acct 141 - Cells C15:D15, F15, I15).	OK
Interfund Loans Receivable (Funds 10, 20, 40, 70 - Acct 141 - Cells C7:D7, F7, I7) must equal Interfund Loans Payable (Funds 10:60, 80, 90 - Acct 411 - Cells C16:H16, J16, K16).	OK
7. Estimated Revenue (EstRev 6-11 tab)	
Amounts must be input for revenue.	OK
8. Estimated Expenditures (EstExp 12-20 tab)	
Amounts must be input for expenditures.	OK
9. Itemization Notes: Revenues/Expenditures reported that require note on Itemize 21 tab.	
Include brief note(s) describing revenue source.	OK
Include brief note(s) describing expenditure use.	OK
10. EBF Spending Plan	
All required questions have been answered.	OK

End of Balancing

REPORTING OF PUBLIC VENDOR CONTRACTS OF $1,000 OR MORE (School Districts Only)

*n accordance with the School Code, Section 10-20.21, all **school districts** are required to file a report listing 'vendor contracts' as an attachment to their budget. In this context, the term "vendor contracts" refers to "all :ontracts and agreements that pertain to goods and services that were intended to generate additional revenue and other remunerations for the **school district** in excess of $1,000, including without limitation vending nachine contracts, sports and other attire, class rings, and photographic services. **The report is to list information regarding such contracts for the fiscal year immediately preceding the fiscal year of the budget.** All such :ontracts executed on or after July 1, 2007 must be approved by the school board.*

See: School Code, Section 10-20.21 - Contracts

Name of Vendor	Product or Service Provided	Net Revenue	Non-Monetary Remuneration	Purpose of Proceeds	Distribution Method and Recipient of Non-Monetary Remunerations Distributed

9.2. Approval of Board Policy Updates

Board Policy Updates
PRESS Update 119

Notes from Dr. Skertich:

2:80 School Board: Board Member Oath and Conduct
Reference to Code

2:120-E1 Exhibit - Board Member Development: Guidelines for Serving as a Mentor to a New School Board Member
Rewritten

2:120-E2 Exhibit - Board Member Development: Website Listing of Development and Training Completed by Board Members
Rewritten

2:130 School Board: Board-Superintendent Relationship
Remove "general" term

2:220-E4 Exhibit –School Board Meeting Procedure: Open Meeting Minutes
Rewritten

2:240-E1 Exhibit - Board Policy Development – PRESS Issue Updates
Rewritten

2:240-E2 Exhibit - Board Policy Development – Developing Local Policy
Rewritten

7:140 Students: Search and Seizure
Student Property Searches

7:300 Students: Extracurricular Athletics
Legal Reference

8:80 Community Relations: Gifts to the District
Business Messaging

5-Year Review Policies – No Changes

1:10 School District Organization: School District Legal Status

1:20 School District Organization: District Organization, Operations, and Cooperative Agreements

1:30 School District Organization: School District Philosophy

2:10 School Board: School District Governance

2:240 School Board: Board Policy Development

3:30 General School Administration: Chain of Command

4:50 Operational Services: Payment Procedures

4:90 Operational Services: Student Activity and Fiduciary Funds

4:180 Operational Services: Pandemic Preparedness; Management; and Recovery

5:20-E Workplace Harassment Prohibited: Resolution to Prohibit Sexual Harassment

5:270 Educational Support Personnel: Employment At-Will, Compensation, and Assignment

7:40 Students: Nonpublic School Students, Including Parochial and Home-Schooled Students

7:90 Students: Release During School Hours

7:130 Students: Student Rights and Responsibilities

7:325 Students: Student Fundraising Activities

8:110 Community Relations: Public Suggestions and Concerns

Miscellaneous Policy and Exhibit Updates

2:70-E School Board: Vacancies on the School Board – Checklist for Filling Board Vacancies by Appointment
Rewritten Press 115 Update

2:265 School Board: Title IX Grievance Procedure
Rewritten PRESS 118 Update

4:110 Operational Services: Transportation
Review and Monitoring PRESS 114 Update

Document Status: Draft Update

SCHOOL BOARD

2:80 Board Member Oath and Conduct

Each School Board member, before taking his or her seat on the Board, shall take the following oath of office:

> **I**, (*name*), **do solemnly swear** (or affirm) that I will faithfully discharge the duties of the office of member of the Board of Education of Collinsville Community Unit School District #10, in accordance with the Constitution of the United States, the Constitution of the State of Illinois, and the laws of the State of Illinois, to the best of my ability.
>
> **I further swear** (or affirm) that:
>
> > **I shall respect** taxpayer interests by serving as a faithful protector of the School District's assets;
> >
> > **I shall encourage** and respect the free expression of opinion by my fellow Board members and others who seek a hearing before the Board, while respecting the privacy of students and employees;
> >
> > **I shall recognize** that a Board member has no legal authority as an individual and that decisions can be made only by a majority vote at a public Board meeting;
> >
> > **I shall abide** by majority decisions of the Board, while retaining the right to seek changes in such decisions through ethical and constructive channels;
> >
> > **As part of the Board of Education**, I shall accept the responsibility for my role in the equitable and quality education of every student in the School District;
> >
> > **I shall foster** with the Board extensive participation of the community, formulate goals, define outcomes, and set the course for Collinsville Community Unit School District #10;
> >
> > **I shall assist** in establishing a structure and an environment designed to ensure all students have the opportunity to attain their maximum potential through a sound organizational framework;
> >
> > **I shall strive** to ensure a continuous assessment of student achievement and all conditions affecting the education of our children, in compliance with State law;
> >
> > **I shall serve** as education's key advocate on behalf of students and our community's school (or schools) to advance the vision for Collinsville Community Unit School District #10; and
> >
> > **I shall strive** to work together with the District Superintendent to lead the School District toward fulfilling the vision the Board has created, fostering excellence for every student in the areas of academic skills, knowledge, citizenship, and personal development.

The Board President will administer the oath in an open Board meeting ; in the absence of the President, the Vice President will administer the oath. If neither is available, the Board member with the longest service on the Board will administer the oath.

The Board adopts the Illinois Association of School Boards' *Code of Conduct for Members of School Boards (Code)*.[PRESSPlus1] A copy of the *Code* shall be displayed in the regular Board meeting room.[Q1]

LEGAL REF.:

105 ILCS 5/10-16.5.

CROSS REF.: 1:30 (School District Philosophy), 2:20 (Powers and Duties of the School Board; Indemnification), 2:50 (Board Member Term of Office), 2:60 (Board Member Removal from Office), 2:100 (Board Member Conflict of Interest), 2:105 (Ethics and Gift Ban), 2:210 (Organizational School Board Meeting)

Adopted: January 28, 2019

Questions and Answers:

***Required Question 1. The School Code does not specifically address what happens when board members violate their oath of office, nor does it create an opportunity to take legal action for such violations. Collins v. Bd. of Educ. of North Chicago Comm. Unit Sch. Dist. 187, 792 F.Supp.2d 992 (N.D.Ill. 2011). **Consult the board attorney for guidance when considering any type of disciplinary action or sanction against a board member.**

Depending on the situation, a board self-evaluation or private one-on-one meetings with a board member may be appropriate to address an issue relating to board member behavior (for a list of IASB workshops, see www.iasb.com/conference-training-and-events/training/workshops/). When a board member's violation of the oath of office also constitutes a willful failure to perform his or her official duties, the board may request the regional superintendent to remove the member from office. See sample policy 2:60, *Board Member Removal from Office*, available at PRESS Online by logging in at www.iasb.com, at footnote 2, for further discussion. A board member whose conduct violates conflict of interest laws may also be subject to criminal liability and removal from office. See sample policy 2:100, *Board Member Conflict of Interest*, and its footnotes, for additional information. In consultation with the board attorney, a board may also consider other actions to address a member's violation of the oath of office, such as publicly censuring a member. Houston Comm. College System v. Wilson, 595 U.S. 468 (2022) (holding that a college board of trustees did not violate a trustee's First Amendment rights when it adopted a resolution censuring him for "reprehensible" conduct). Other sanctions may be also warranted, depending on the facts. For example, in Earnest v. Jasper Cty. Comm. Unit Sch. Dist. No. 1, 371 F.Supp.3d 459 (S.D.Ill 2019), a court held a board member was not deprived of his liberty interest under the 14th Amendment when the board limited his access to confidential board packet information after it found the board member shared confidential personnel and student information with members of the public.

To encourage appropriate conduct, boards may wish to have their policy express potential consequences for violating the oath of office or the *Code of Conduct for Members of School Boards*. Such boards may add the following sentence to the end of this policy:

"A board member who fails to abide by the oath of office or the *Code* may be subject to action by the Board, including, but not limited to, formal censure and/or referral to the Regional Superintendent for removal from office under Board policy 2:60, *Board Member Removal from Office*."

Has the Board adopted this policy to include the optional sentence shown above?

☑ No. (Default)
○ Yes. (For districts in suburban Cook County, IASB will replace "Regional Superintendent" with "appropriate Intermediate Service Center Executive Director.")

PRESSPlus Comments

PRESSPlus 1. Updated for continuous improvement. **Issue 119, June 2025**

Document Status: Draft Update - Rewritten

Board Member Development

2:120-E1 Exhibit - Guidelines for Serving as a Mentor to a New School Board Member

On District letterhead[PRESSPlus1]

Date

Dear School Board Member:

Thank you for agreeing to serve as a mentor to a new Board member. The goal of the mentoring program is to orient a new Board member to the Board and District and to help the new Board member be comfortable and become an effective member of our governance team. Follow these guidelines to maximize your mentoring effectiveness:

1. During your first contact with the new Board member, introduce yourself and explain that you will serve as the new Board member's mentor and are looking forward to sharing information about the Board and District. If possible, meet with the individual to become acquainted. Be available as needed to provide assistance, advice, and support. The Superintendent's office will have already provided the new Board member with a web link or paper copy of the Board's policies, as well as other helpful material.
2. Share your knowledge and experiences with the new Board member. Take a personal interest in helping the new Board member succeed.
3. Try to develop an informal, collegial relationship with the new Board member – explain that you are there to help. Listen respectfully to all concerns and answer questions honestly.
4. Be prepared to introduce the new Board member at upcoming Board events until the new Board member becomes a familiar face.
5. Be available and maintain a helpful attitude.

Being a mentor can bring rewards to you, the new Board member, and the District. You will assist the new Board member in becoming an effective member of the Board and ensuring skilled and knowledgeable future leadership for the District. Thank you for your assistance and commitment.

Sincerely,

School Board President

PRESSPlus Comments

PRESSPlus 1. Rewritten for PRESS Plus in response to a PRESS five-year review. PRESS Editors have a quality assurance goal to ensure that a review of each piece of the 1500+ page IASB PRESS Policy Reference Manual occurs once every five years. A redlined version showing the changes made is available at PRESS Online by logging in at www.iasb.com. **Issue 119, June 2025**

Document Status: Draft Update - Rewritten

Board Member Development

2:120-E2 Exhibit - Website Listing of Development and Training Completed by Board Members

District website administrator: Post this template (including the explanatory paragraphs) on the District's website and update the table as information is provided.[PRESSPlus1]

Each Illinois school board member who is elected or appointed to fill a vacancy of at least one year's duration must complete State-mandated *professional development and leadership training* (PDLT) and Open Meetings Act (OMA) training. State-mandated training is also required for board members who want to vote upon a dismissal based upon the *Performance Evaluation Reform Act*. For additional information, see Board policy 2:120, *Board Member Development*.

The following table contains State-mandated training requirements and other professional development activities that were completed by each Board member. When the Illinois Association of School Boards (IASB) provided the training, the acronym "IASB" follows the listed activity.

Name	Development or Training Activity and Provider	Date Completed

IASB is a voluntary organization of local boards of education dedicated to strengthening the Illinois public schools through local citizen control. Although not a part of State government, IASB is organized by member school boards as a private not-for-profit corporation under authority granted by Article 23 of the School Code. The vision of IASB is excellence in local school board governance supporting quality public education.

For more information regarding IASB and its programs, visit www.iasb.com.

PRESSPlus Comments

PRESSPlus 1. Rewritten for PRESS Plus in response to a PRESS five-year review. PRESS Editors have a quality assurance goal to ensure that a review of each piece of the 1500+ page IASB PRESS Policy Reference Manual occurs once every five years. A redlined version showing the changes made is available at PRESS Online by logging in at www.iasb.com. **Issue 119, June 2025**

Document Status: Draft Update

SCHOOL BOARD

2:130 Board-Superintendent Relationship

The School Board directs, through policy, the Superintendent in his or her charge of the administration of the District by delegating its authority to operate the District and provide leadership to staff. The Board employs and evaluates the Superintendent and holds him or her responsible for the operation of the District in accordance with Board policies and State and federal law.

The Board-Superintendent relationship is based on mutual respect for their complementary roles. The relationship requires clear communication of expectations regarding the duties and responsibilities of both the Board and Superintendent.

The Board considers the recommendations of the Superintendent as the District's Chief Executive Officer. The Board adopts policies necessary to provide ~~general~~[PRESSPlus1] direction for the District and to encourage achievement of District goals. The Superintendent develops plans, programs, and procedures needed to implement the policies and directs the District's operations.

LEGAL REF.:

105 ILCS 5/10-16.7 and 5/10-21.4.

CROSS REF.: 3:40 (Superintendent)

Adopted: August 16, 2021

PRESSPlus Comments

PRESSPlus 1. Updated in response to a PRESS five-year review. PRESS Editors have a quality assurance goal to ensure that a review of each piece of the 1500+ page IASB PRESS Policy Reference Manual occurs once every five years. **Issue 119, June 2025**

Document Status: Draft Update - Rewritten

School Board Meeting Procedure

2:220-E4 Exhibit - Open Meeting Minutes

Meeting Minutes Protocol[PRESSPlus1]

1. Meeting minutes are the permanent record of the proceedings during a School Board meeting. All Board action must be recorded in the minutes; thus, the minutes focus on Board action.
2. The minutes only include information provided at the meeting. Information may not be corrected or updated in the minutes unless it was discussed at the meeting.
3. Minutes include a summary of the Board's discussion on an agenda topic; the minutes do not state what is said verbatim. The minutes do not repeat the same point made by different individuals. If appropriate, the minutes include a brief background and an explanation of the circumstances surrounding an issue discussed. The minutes do not include the names of Board members making specific points during discussion. Requests from individual Board members to include their vote or an opinion in the minutes are handled according to Board policy 2:220, *School Board Meeting Procedure*.
4. The minutes include the topic of reports that are made to the Board including reports from the Superintendent or a Board committee. Written reports are filed with the minutes but do not become part of the minutes.
5. The minutes note when a member is not present for the entire meeting due to late arrival and/or early departure.
6. Although items may be considered by the Board in a different order than appeared on the agenda, items in the minutes are generally recorded in the same order as they appeared on the agenda. When a meeting is reconvened on a different date, the minutes must describe what happened on each meeting date.
7. The minutes should be recorded in an objective tone. Answers and explanations, rather than questions, are recorded. Writing style, including choice of words and sentence structure, is at the discretion of the individual recording the minutes.
8. The minutes include individuals' names who speak during the meeting's public participation segment as well as the topics they address. All written documents presented at a Board meeting are filed with the minutes but do not become part of the minutes.
9. The following template generally governs meeting minutes.

Open Meeting Minutes

Date:_____ Time:_____

Location:_____

Type of meeting: ☐ Regular ☐ Special ☐ Reconvened or rescheduled ☐ Emergency

Name of person taking the minutes:_____

Name of person presiding:_____

Members absent:

Members in attendance:

1.
2.
3.
4.
5.
6.
7.

1.
2.
3.

Members in attendance remotely (by audio or video conference):

1.
2.
3.

Approval of Agenda

List any items removed from the consent agenda:

Motion made by:_____

Motion: ☐ To approve

☐ To add items as follows: *(No action may be taken on newagenda items.)*

Motion seconded by:_____

Action: ☐ Passed ☐ Failed

Approval of Previous Meeting Minutes (*Needed only if this item is not on the consent agenda*.)

Minutes from the Board meeting held on:_____

Motion made by:_____

Motion: ☐ To approve

☐ To approve subject to incorporation of the following amendment(s):

Motion seconded by:_____

Action: ☐ Passed ☐ Failed

Approval of Items on Consent Agenda *(Delete if the Board does not use a consent agenda. This may include expense advancements, reimbursements, and/or purchase orders regulated by the Local Government Travel Expense Control Act (see Board policies 2:125, Board Member Compensation; Expenses, and 5:60, Expenses))*

Summary of discussion:

Motion to approve the consent agenda made by:_____

Motion seconded by:_____

Roll Call: *(Needed when consent agenda contains an item involving the expenditure of money.)*

¨Yeas¨ ¨Nays¨

Action: ☐ Passed ☐ Failed

Public Comments *(Reproduce this section for each individual making a comment.)*

The following individual appeared and commented on the topic noted below: *(Include the title of any documents presented to the Board.)*

Name:_____

Topic:

Remaining Agenda Items *(Reproduce this section for each agenda item.)*

Agenda item:

Summary of discussion:

Motion made by:_____

Motion to:

Motion seconded by:_____

Action: ☐ Passed ☐ Failed

(If a roll call vote occurred, record the vote of individual Board members.)

"Yeas" "Nays"

If Applicable, Approval of Motion to Adjourn to Closed Meeting *(Insert exhibit 2:220-E2, Motion to Adjourn to Closed Meeting.)*

Approval of Motion to Adjourn

Motion to adjourn made by:_____

Motion seconded by:_____

Action: ☐ Passed ☐ Failed

Time of adjournment:_____

Post-Meeting Action

Date minutes approved:_____

Date minutes were available for public inspection:_____

Date minutes were posted on District website:_____

PRESSPlus Comments

PRESSPlus 1. Rewritten for PRESS Plus in response to a PRESS five-year review. PRESS Editors

have a quality assurance goal to ensure that a review of each piece of the 1500+ page IASB PRESS Policy Reference Manual occurs once every five years. A redlined version showing the changes made is available at PRESS Online by logging in at www.iasb.com. **Issue 119, June 2025**

Document Status: Draft Update - Rewritten

Board Policy Development

2:240-E1 Exhibit - PRESS Issue Updates

This exhibit is for **PRESS** subscribers. For subscribers to **PRESS Plus**, IASB's full-maintenance policy update service, the **PRESS Plus** Online User Guide and video tutorials, available at www.iasb.com/policy-services-and-school-law/policy-services/press-plus/, provide further guidance.[PRESSPlus1]

Actor	Action
Superintendent	Manages the process for the Board to receive **PRESS** updates to policies. Requests review of recommended revisions by the Board Attorney, as appropriate. Manages the Board's compliance with the Open Meetings Act. Ensures that, as appropriate, the agendas for the Board Policy Committee and full Board include discussion and list action to consider, adopt, implement, or revise Board policies and Board exhibits. Manages the process for approving new or revised administrative procedures, administrative procedure exhibits, and changes to employee and student handbooks. Communicates all policy and administrative procedure revisions or adoptions, as appropriate, to staff members, parents, students, and community members.
Superintendent or Superintendent's Secretary	Updates the District's *Roster* as follows: 1. Go to www.iasb.com and click on the **Member Login** button. 2. Log in using your email address and password. If you do not know your password, use the "forgot your password?" link. 3. At the bottom of your Profile page, click on **Districts You Manage** and then the District name. 4. Review and verify or change the District's existing records. Ensure that all current board members, administrators, and anyone else on staff who needs access to **PRESS** Online are listed with their current email addresses. For detailed roster management instructions, see www.iasb.com/IASB/media/Documents/rostermanagementinstructions.pdf.
	Logs in to **PRESS** Online as follows: 1. Go to www.iasb.com and click on the **Member Login** button. 2. Log in using your email address and password. If you do not know your password, use the "forgot your password?" link. 3. Under "**Quick Links**," click "**PRESS Login**."

Designated support staff	To each member of the Policy Committee, full Board, and/or other interested school official, emails or otherwise distributes the following: 1. **PRESS Update Memo**; 2. **PRESS** video tutorial link at: www.iasb.com/policy-services-and-school-law/policy-services/press-policy-reference-education-subscription-serv/; 3. Committee worksheets (showing tracked changes in redline); and 4. Current District policy in relevant areas. As appropriate, includes new and revised policies in the Board meeting packets. After a policy is adopted or revised, updates the District's policy manual master electronic file and adds or updates adoption dates. Archives previous version of revised policy. Follows District process for updating paper and online manuals. Considers distributing the **PRESS Update Memo** to Building Principals.
Policy Committee (or Full Board)	Considers each **PRESS** update. Reviews all footnote changes. Decides which changes require Board discussion and which are appropriate as consent agenda items. Policies or policy revisions may be appropriate for a consent agenda when providing for legal compliance; updating legal references; correcting substantive grammar, spelling, or punctuation; or clarifying pre-existing policy language. Presents recommendations regarding **PRESS** updates to the Board at a regularly scheduled meeting.
Full Board	Conducts a first reading of the policies that are recommended for adoption or revision. Policies may be adopted after a first reading when: (1) appropriate for a consent agenda because no Board discussion is required, or (2) necessary or prudent in order to meet emergency or special conditions or to be legally compliant. During the next regular meeting, conducts a second reading. A second reading allows the Board to hear feedback from interested parties, including staff, parents, students, and community members; however, State law does not require two readings. After the second reading, consider and take action to approve the policies at a duly convened open meeting.
Assistant Superintendents, Directors, Building Principals, and supervisory employees	Reads the **PRESS Update Memo** (if applicable) and adopted policies, follows the Superintendent's process for updating administrative procedures, and makes necessary changes to employee and student handbooks within their assigned building(s).

Anyone	For further clarification, view the online tutorial for **PRESS**, available at www.iasb.com/policy-services-and-school-law/policy-services/press-policy-reference-education-subscription-serv/.

PRESSPlus Comments

PRESSPlus 1. Rewritten for PRESS Plus in response to a PRESS five-year review. PRESS Editors have a quality assurance goal to ensure that a review of each piece of the 1500+ page IASB PRESS Policy Reference Manual occurs once every five years. A redlined version showing the changes made is available at PRESS Online by logging in at www.iasb.com. **Issue 119, June 2025**

Document Status: Draft Update - Rewritten

Board Policy Development

2:240-E2 Exhibit - Developing Local Policy

Actor[PRESSPlus1]	**Action**
Anyone (Superintendent, School Board member, staff, parent, student, community member, or Board Attorney)	Brings a concern that may necessitate a new policy or a current policy's revision to the attention of the School Board.
Superintendent	Confers with the Board Attorney as appropriate. Manages the Board's compliance with the Open Meetings Act. Ensures that, as appropriate, the agendas for the Board Policy Committee and full Board include discussion and list actions to consider, adopt, implement, or revise Board policies and Board exhibits. Manages the process for approving new or revised administrative procedures, administrative procedure exhibits, and changes to employee and student handbooks. Communicates all policy and administrative procedure revisions or adoptions as appropriate to staff members, parents, students, and community members.
Policy Committee (or Full Board)	**First**, answers these questions to decide whether new policy language is needed: 1. Does the IASB Policy Reference Manual provide guidance? 2. Is the request something that should be covered in policy (i.e., Board work), or is it something that should be covered in an administrative procedure (i.e., staff work)? 3. Is it already covered in Board policy? Checks for policies that cover similar or connected topics. Tools such as search engines, Tables of Contents, cross references, and indexes at **PRESS** Online can be used to identify relevant policy numbers to check for in the Board's policy manual. **Second**, uses a 3-step process to draft new policy language: 1. Frames the question and discusses the topic. 2. Requests the Superintendent to provide research, including appropriate data, and input from others, such as those who may be affected by the policy and those who will implement the policy.

	3. Drafts or requests the Superintendent or Board Attorney to draft language addressing the concern that aligns with the Board's mission, vision, goals, and objectives. **Third**, decides whether the new language should be included in an existing policy or added as a new policy. Assigns any new policy an appropriate location and number. The **PRESS** coding system reserves policy numbers ending in a '0' and '5' for **PRESS** material. Locally developed Board policies should use policy numbers ending in 2, 4, 6, or 8.
Full Board	Conducts a first reading of the policy that is recommended for adoption or revision. Policies may be adopted after a first reading when: (1) appropriate for a consent agenda because no Board discussion is required, or (2) necessary or prudent in order to meet emergency or special conditions or to be legally compliant. During the next regular meeting, conducts a second reading. A second reading allows the Board to hear feedback from interested parties, including staff, parents, students, and community members; however, State law does not require two readings. After the second reading, consider and take action to approve the policy at a duly convened open meeting.
Designated support staff	After a policy is adopted or revised, updates the District's policy manual master electronic file and adds or updates adoption dates. Archives previous version of revised policy. Follows District process for updating paper and online manuals.
Assistant Superintendents, Directors, Building Principals, and supervisory employees	Reads adopted policies, follows the Superintendent's process for updating administrative procedures, and makes necessary changes to employee and student handbooks within their assigned building(s).

PRESSPlus Comments

PRESSPlus 1. Rewritten for PRESS Plus in response to a PRESS five-year review. PRESS Editors have a quality assurance goal to ensure that a review of each piece of the 1500+ page IASB PRESS Policy Reference Manual occurs once every five years. A redlined version showing the changes made is available at PRESS Online by logging in at www.iasb.com. **Issue 119, June 2025**

Document Status: Draft Update

STUDENTS

7:140 Search and Seizure

In order to maintain order and security in the schools, school authorities are authorized to conduct reasonable searches of school property and equipment, as well as of students and their personal effects. "School authorities" includes school liaison police officers.

School Property and Equipment as well as Personal Effects Left ~~There~~On School Property PRESSPlus1 by Students

School authorities may inspect and search school property and equipment owned or controlled by the school (such as, lockers, desks, and parking lots), as well as personal effects left there by a student, without notice to or the consent of the student. Students have no reasonable expectation of privacy in these places or areas or in their personal effects left there.

~~This paragraph applies to student vehicles parked on school property.~~ In addition, Building Principals shall require each high school student, in return for the privilege of parking on school property, to consent in writing to school searches of his or her vehicle, and personal effects therein, without notice and without suspicion of wrongdoing.

The Superintendent may request the assistance of law enforcement officials to conduct inspections and searches of lockers, desks, parking lots, and other school property and equipment for illegal drugs, weapons, or other illegal or dangerous substances or materials, including searches conducted through the use of specially trained dogs.

Students

School authorities may search a student and/or the student's personal effects in the student's possession (such as, purses, wallets, knapsacks, book bags, lunch boxes, etc.) when there is a reasonable ground for suspecting that the search will produce evidence the particular student has violated or is violating either the law or the District's student conduct rules. The search itself must be conducted in a manner that is reasonably related to its objective and not excessively intrusive in light of the student's age and sex, and the nature of the infraction.

When feasible, the search should be conducted as follows:

1. Outside the view of others, including students,
2. In the presence of a school administrator or adult witness, and
3. By a ~~certificated~~licensed employee or liaison police officer of the same sex as the student.

If a search is conducted by a school administrator and contraband or other personal property is seized by the school administrator, a written report shall be made by the school authority who conducted the search and seizure, and given to the Superintendent.

Seizure of Property

If a search produces evidence that the student has violated or is violating either the law or the District's

policies or rules, such evidence may be seized and impounded by school authorities, and disciplinary action may be taken. When appropriate, such evidence may be transferred to law enforcement authorities.

Notification Regarding Student Accounts or Profiles on Social Networking Websites

The Superintendent or designee shall notify students and their parents/guardians of each of the following in accordance with the Right to Privacy in the School Setting Act, 105 ILCS 75/:

1. School officials may not request or require a student or his or her parent/guardian to provide a password or other related account information to gain access to the student's account or profile on a social networking website.
2. School officials may conduct an investigation or require a student to cooperate in an investigation if there is specific information about activity on the student's account on a social networking website that violates a school disciplinary rule or policy. In the course of an investigation, the student may be required to share the content that is reported in order to allow school officials to make a factual determination.

LEGAL REF.:

T.L.O. v. New Jersey, 469 U.S. 325 (1985).

Vernonia Sch.ool Dist. 47J v. Acton, 515 U.S. 646 (1995).

Safford Unified Sch.ool Dist. No. 1 v. Redding, 557 U.S. 364 (2009).

105 ILCS 5/10-20.14, 5/10-22.6, and 5/10-22.10a.

Right to Privacy in the School Setting Act, 105 ILCS 75/, Right to Privacy in the School Setting Act.

Cornfield v. Consolidated High Sch.ool Dist. No. 230, 991 F.2d 1316 (7th Cir. 1993).

People v. Dilworth, 169 Ill.2d 195 (1996), *cert. denied*, 116 S.Ct. 1692517 U.S. 1197 (1996).

People v. Pruitt, 278 Ill.App.3d 194 (1st Dist. 1996), *app. denied*, 167 Ill.2d 564667 N.E. 2d 1061 (Ill.App.1, 1996).

T.L.O. v. New Jersey, 469 U.S. 325 (1985).

Vernonia School Dist. 47J v. Acton, 515 U.S. 646 (1995).

Safford Unified School Dist. No. 1 v. Redding, 557 U.S. 364 (2009).

CROSS REF.: 7:130 (Student Rights and Responsibilities), 7:150 (Agency and Police Interviews), 7:190 (Student Behavior)

Adopted: April 17, 2023

PRESSPlus Comments

PRESSPlus 1. Updated throughout in response to a PRESS five-year review. PRESS Editors have a quality assurance goal to ensure that a review of each piece of the 1500+ page IASB PRESS Policy Reference Manual occurs once every five years. **Issue 119, June 2025**

Document Status: Draft Update

STUDENTS

7:300 Extracurricular Athletics

Student participation in school-sponsored extracurricular athletic activities is contingent upon the following:

1. The student must meet the academic criteria set forth in Board policy 6:190, *Extracurricular and Co-Curricular Activities*.
2. A parent/guardian of the student must provide written permission for the student's participation, giving the District full waiver of responsibility of the risks involved.
3. The student must present a current certificate of physical fitness issued by a licensed physician, an advanced practice registered nurse, or a physician assistant. The ***Pre-Participation Physical Examination Form***, offered by the Illinois High School Association and the Illinois Elementary School Association, is the preferred certificate of physical fitness.
4. The student must show proof of accident insurance coverage either by a policy purchased through the District-approved insurance plan or a parent/guardian written statement that the student is covered under a family insurance plan.
5. The student must agree to follow all conduct rules and the coaches' instructions.
6. The student and his or her parent(s)/guardian(s) must provide written consent to random drug and alcohol testing pursuant to the Extracurricular Drug and Alcohol Testing Program.
7. The student and his or her parent(s)/guardian(s) must: (a) comply with the eligibility rules of, and complete any forms required by, any sponsoring association (such as, the Illinois Elementary School Association, the Illinois High School Association, or the Southern Illinois Junior High School Athletic Association), and (b) complete all forms required by the District including, without limitation, signing an acknowledgment of receiving information about the Board's concussion policy 7:305, *Student Athlete Concussions and Head Injuries*.

The Superintendent or designee (1) is authorized to impose additional requirements for a student to participate in extracurricular athletics, provided the requirement(s) comply with Board policy 7:10, *Equal Educational Opportunities*, and (2) shall maintain the necessary records to ensure student compliance with this policy.

Extracurricular Athletic Drug and Alcohol Testing Program

Each student and his or her parents/guardians must consent to having the student submit to random drug and alcohol testing in order to participate in any extracurricular athletic activity. Failure to sign a *Consent to Participate in Extracurricular Drug and Alcohol Testing Program* form will result in non-participation.

If a test is positive, the student will not participate in extracurricular athletic activities until after follow-up test is requested by the Building Principal or designee and the results are reported. The Building Principal or designee will request a follow-up test after such an interval of time that the substance previously found would normally be eliminated from the body. If this follow-up test is negative, the student will be allowed to resume extracurricular athletic activities. If a positive result if obtained from the follow-up test, or any later test, the same previous procedure shall be followed.

The Superintendent or designee shall develop procedures to implement this policy. No student shall be expelled or suspended from school as a result of any verified positive test conducted under this program other than when independent reasonable suspicion of drug and/or alcohol usage exists. This program does not affect the policies, practices, or rights of the District to search or test any student who at the time exhibits cause for reasonable suspicion of drug and/or alcohol use.

LEGAL REF.:

105 ILCS 5/10-20.30, ~~5/10-20.54,~~ PRESSPlus1 5/22-80, and 25/2.

23 Ill.Admin.Code §1.530(b).

CROSS REF.: 4:100 (Insurance Management), 4:170 (Safety), 6:190 (Extracurricular and Co-Curricular Activities), 7:10 (Equal Educational Opportunities), 7:20 (Harassment of Students Prohibited), 7:240 (Conduct Code for Participants in Extracurricular Activities), 7:305 (Student Concussions and Head Injuries), 7:340 (Student Records)

Adopted: January 24, 2022

PRESSPlus Comments

PRESSPlus 1. Updated in response to a PRESS five-year review. PRESS Editors have a quality assurance goal to ensure that a review of each piece of the 1500+ page IASB PRESS Policy Reference Manual occurs once every five years. **Issue 119, June 2025**

Document Status: Draft Update

COMMUNITY RELATIONS

8:80 Gifts to the District

The School Board appreciates gifts from any education foundation, other entities, or individuals. All gifts must adhere to each of the following:

1. Be accepted by the Board or, if less than $2000.00 in value, the Superintendent or designee. Individuals should obtain a pre-acceptance commitment before identifying the District, any school, or school program or activity as a beneficiary in any fundraising attempt, including without limitation, any Internet fundraising attempt.
2. Be given without a stated purpose or with a purpose deemed by the party with authority to accept the gift to be compatible with the Board's educational objectives and policies.
3. Be consistent with the District's mandate to provide equal educational and extracurricular opportunities to all students in the District as provided in Board policy 7:10, *Equal Educational Opportunities*. State and federal laws require the District to provide equal treatment for members of both sexes to educational programming, extracurricular activities, and athletics. This includes the distribution of athletic benefits and opportunities.
4. Permit the District to maintain resource equity among its learning centers.
5. Be viewpoint neutral when the gift involves the incorporation of any messages.[PRESSPlus1] The Superintendent or designee shall manage a process for the review and approval of donations involving the incorporation of messages into or placing messages upon school property.
6. Comply with all laws applicable to the District including, without limitation, the Americans with Disabilities Act, the Prevailing Wage Act, the Health/Life Safety Code for Public Schools, and all applicable procurement and bidding requirements.

The District will provide equal treatment to all individuals and entities seeking to donate money or a gift. Upon acceptance, all gifts become the District's property. The acceptance of a gift is not an endorsement by the Board, District, or school of any product, service, activity, or program. The method of recognition is determined by the party accepting the gift.

LEGAL REF.:

20 U.S.C. §1681 *et seq.*, Title IX of the Education Amendments; ~~implemented by~~ 34 C.F.R. Part 106.

105 ILCS 5/16-1.

23 Ill.Admin.Code §200.40.

CROSS REF.: 4:60 (Purchases and Contracts), 4:150 (Facility Management and Building Programs), 6:10 (Educational Philosophy and Objectives), 6:210 (Instructional Materials), 7:10 (Equal Educational Opportunities)

Adopted: August 16, 2021

PRESSPlus Comments

8:80

PRESSPlus 1. Updated throughout in response to a PRESS five-year review. PRESS Editors have a quality assurance goal to ensure that a review of each piece of the 1500+ page IASB PRESS Policy Reference Manual occurs once every five years. **Issue 119, June 2025**

Document Status: Review and Monitoring

SCHOOL DISTRICT ORGANIZATION

1:10 School District Legal Status

The Illinois Constitution requires the State to provide for an efficient system of high quality public educational institutions and services in order to achieve the educational development of all persons to the limits of their capabilities.[PRESSPlus1]

The General Assembly has implemented this mandate through the creation of school districts. The District is governed by the laws for school districts serving a resident population of not fewer than 1,000 and not more than 500,000.

The School Board constitutes a body corporate that possesses all the usual powers of a corporation for public purposes, and in that name may sue and be sued, purchase, hold and sell personal property and real estate, and enter into such obligations as are authorized by law.

LEGAL REF.:

Ill. Constitution, Art. X, Sec. 1.

105 ILCS 5/10-1 *et seq*.

CROSS REF.: 2:10 (School District Governance), 2:20 (Powers and Duties of the School Board; Indemnification)

Adopted: August 16, 2021

PRESSPlus Comments

PRESSPlus 1. This policy is suggested to be reviewed by the Board. According to policy 2:240, *Board Policy Development*, "[t]he Board will periodically review its policies for relevancy, monitor its policies for effectiveness, and consider whether any modifications are required." IASB suggests that each policy in the Board's policy manual be reviewed at a minimum of every five years. As part of the review, the Board may choose to:

- Compare the adopted version to the current PRESS sample (available at PRESS Online by logging in at www.iasb.com), discussing any differences and/or options noted in the footnotes to determine whether local changes are necessary
- Update the policy language due to changes in local conditions
- Make no changes, but update the adoption date to reflect that the policy has been reviewed and re-adopted

Issue 119, June 2025

Document Status: Review and Monitoring

SCHOOL DISTRICT ORGANIZATION

1:20 District Organization, Operations, and Cooperative Agreements

The District is organized and operates as a Unit District serving the educational needs of children in grades Pre-K through 12 and others as required by the School Code.[PRESSPlus1]

The District enters into and participates in joint programs and intergovernmental agreements with units of local government and other school districts in order to jointly provide services and activities in a manner that will increase flexibility, scope of service opportunities, cost reductions, and/or otherwise benefit the District and the community. The Superintendent shall manage these activities to the extent the program or agreement requires the District's participation, and shall provide periodic implementation or operational data and/or reports to the School Board concerning these programs and agreements.

LEGAL REF.:

Ill. Constitution, Art. VII, Sec. 10.

5 ILCS 220/, Intergovernmental Cooperation Act.

Adopted: August 16, 2021

PRESSPlus Comments

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Issue 119, June 2025

SCHOOL DISTRICT ORGANIZATION

1:30 School District Philosophy

Vision

We envision a future where every student is empowered to reach their fullest potential, equipped with the tools, confidence, and support to achieve excellence and succeed in an ever-evolving world. ~~Unit 10 is committed to world-class excellence through a culture of acceptance, collaboration and achievement~~.

Mission

Collinsville Community Unit School District #10 provides student-centered, innovative learning opportunities in a safe, inclusive environment to inspire every student's unique journey to success. ~~In collaboration with all stakeholders, the Unit 10 School District will provide appropriate learning opportunities within a safe and caring environment. Unit 10 will develop lifelong learners who are productive and successful members of a diverse society.~~

Values

- ~~Respect~~
- ~~Caring~~
- ~~Openness~~
- Diversity
- Community
- ~~Honesty~~
- Integrity
- Resilience
- Growth
- Excellence
- ~~Trust~~
- ~~Compassion~~
- ~~Patriotism~~
- ~~Welcoming~~
- ~~Citizenship~~
- ~~Character~~

CROSS REF: 2:10 (School District Governance), 3:10 (Goals and Objectives), 6:10 (Educational Philosophy and Objectives)

Adopted: August 16, 2021
Collinsville Community Unit School District 10

Document Status: Review and Monitoring

SCHOOL BOARD

2:10 School District Governance

The District is governed by a School Board consisting of seven members. The Board's powers and duties include the authority to adopt, enforce, and monitor all policies for the management and governance of the District's schools.[PRESSPlus1]

Official action by the Board may only occur at a duly called and legally conducted meeting. Except as otherwise provided by the Open Meetings Act, a quorum must be physically present at the meeting.

As stated in the Board member oath of office prescribed by the School Code, a Board member has no legal authority as an individual.

LEGAL REF.:

5 ILCS 120/, Open Meetings Act.

105 ILCS 5/10-1, 5/10-10, 5/10-12, 5/10-16.5, 5/10-16.7, and 5/10-20.5.

CROSS REF.: 1:10 (School District Legal Status), 2:20 (Powers and Duties of the School Board; Indemnification), 2:80 (Board Member Oath and Conduct), 2:120 (Board Member Development), 2:200 (Types of School Board Meetings), 2:220 (School Board Meeting Procedure)

Adopted: August 16, 2021

PRESSPlus Comments

PRESSPlus 1. This policy is suggested to be reviewed by the Board. According to policy 2:240, *Board Policy Development*, "[t]he Board will periodically review its policies for relevancy, monitor its policies for effectiveness, and consider whether any modifications are required." IASB suggests that each policy in the Board's policy manual be reviewed at a minimum of every five years. As part of the review, the Board may choose to:

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Issue 119, June 2025

Document Status: Review and Monitoring

SCHOOL BOARD

2:240 Board Policy Development

The School Board governs using written policies. Written policies ensure legal compliance, establish Board processes, articulate District ends, delegate authority, and define operating limits. Board policies also provide the basis for monitoring progress toward District ends.[PRESSPlus1]

Policy Development

Anyone may propose new policies, changes to existing policies, or deletion of existing policies. Staff suggestions should be processed through the Superintendent. Suggestions from all others should be made to the Board President or the Superintendent.

The Superintendent is responsible for: (1) providing relevant policy information and data to the Board, (2) notifying those who will implement or be affected by or required to implement a proposed policy and obtaining their advice and suggestions, and (3) having policy recommendations drafted into written form for Board deliberation. The Superintendent shall seek the counsel of the Board Attorney when appropriate.

Policy Adoption and Dissemination

Policies or policy revisions will not be adopted at the Board meeting at which they are first introduced, except when: (1) appropriate for a consent agenda because no Board discussion is required, or (2) necessary or prudent in order to meet emergency or special conditions or to be legally compliant. Further Board consideration may be given at a subsequent meeting(s) and after opportunity for community input. The adoption of a policy will serve to supersede all previously adopted policies on the same topic.

The Board policies are available for public inspection in the District's main office during regular office hours. Copy requests should be made pursuant to Board policy 2:250, *Access to District Public Records*.

Board Policy Review and Monitoring

The Board will periodically review its policies for relevancy, monitor its policies for effectiveness, and consider whether any modifications are required. The Board may use an annual policy review and monitoring calendar.

Words Importing Gender

Throughout this policy manual, words importing the masculine and/or feminine gender include all gender neutral/inclusive pronouns.

Superintendent Implementation

The Board will support any reasonable interpretation of Board policy made by the Superintendent. If reasonable minds differ, the Board will review the applicable policy and consider the need for further clarification.

In the absence of Board policy, the Superintendent is authorized to take appropriate action.

Suspension of Policies

The Board, by a majority vote of members present at any meeting, may temporarily suspend a Board policy except those provisions that are controlled by law or contract. The failure to suspend with a specific motion does not invalidate the Board action.

LEGAL REF.:

105 ILCS 5/10-20.5.

CROSS REF.: 2:150 (Committees), 2:250 (Access to District Public Records), 3:40 (Superintendent)

Adopted: August 16, 2021

PRESSPlus Comments

PRESSPlus 1. This policy is suggested to be reviewed by the Board. According to policy 2:240, *Board Policy Development*, "[t]he Board will periodically review its policies for relevancy, monitor its policies for effectiveness, and consider whether any modifications are required." IASB suggests that each policy in the Board's policy manual be reviewed at a minimum of every five years. As part of the review, the Board may choose to:

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Issue 119, June 2025

Document Status: Review and Monitoring

GENERAL SCHOOL ADMINISTRATION

3:30 Chain of Command

The Superintendent shall develop an organizational chart indicating the channels of authority and reporting relationships for school personnel. These channels should be followed, and no level should be bypassed except in unusual situations.[PRESSPlus1]

All personnel should refer matters requiring administrative action to the responsible administrator, and may appeal a decision to a higher administrative officer. Whenever possible, each employee should be responsible to only one immediate supervisor. When this is not possible, the division of responsibility must be clear.

CROSS REF.: 1:20 (District Organization, Operations, and Cooperative Agreements), 2:140 (Communications To and From the Board), 3:70 (Succession of Authority), 8:110 (Public Suggestions and Concerns)

Adopted: August 16, 2021

PRESSPlus Comments

PRESSPlus 1. This policy is suggested to be reviewed by the Board. According to policy 2:240, *Board Policy Development*, "[t]he Board will periodically review its policies for relevancy, monitor its policies for effectiveness, and consider whether any modifications are required." IASB suggests that each policy in the Board's policy manual be reviewed at a minimum of every five years. As part of the review, the Board may choose to:

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Issue 119, June 2025

Document Status: Review and Monitoring

OPERATIONAL SERVICES

4:50 Payment Procedures

The Treasurer shall prepare a list of all due and payable bills, indicating vendor name and amount, and shall present it to the School Board in advance of the Board's first regular monthly meeting or, if necessary, a special meeting. These bills are reviewed by the Board, after which they may be approved for payment by Board order. Approval of all bills shall be given by a roll call vote and the votes shall be recorded in the minutes. The Treasurer shall pay the bills after receiving a Board order or pertinent portions of the Board minutes, even if the minutes are unapproved, provided the order or minutes are signed by the Board President and Secretary, or a majority of the Board.[PRESSPlus1]

The Treasurer is authorized, without further Board approval, to pay Social Security taxes, wages, pension contributions, utility bills, and other recurring bills. These disbursements shall be included in the listing of bills presented to the Board.

The Board authorizes the Superintendent or designee to establish revolving funds and a petty cash fund system for school cafeterias, lunchrooms, athletics, or similar purposes, provided such funds are maintained in accordance with Board policy 4:80, *Accounting and Audits*, and remain in the custody of an employee who is properly bonded according to State law.

LEGAL REF.:

105 ILCS 5/8-16, 5/10-7, and 5/10-20.19.

23 Ill.Admin.Code §100.70.

CROSS REF.: 4:55 (Use of Credit and Procurement Cards), 4:60 (Purchases and Contracts), 4:80 (Accounting and Audits)

Adopted: August 16, 2021

PRESSPlus Comments

PRESSPlus 1. This policy is suggested to be reviewed by the Board. According to policy 2:240, *Board Policy Development*, "[t]he Board will periodically review its policies for relevancy, monitor its policies for effectiveness, and consider whether any modifications are required." IASB suggests that each policy in the Board's policy manual be reviewed at a minimum of every five years. As part of the review, the Board may choose to:

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Issue 119, June 2025

Document Status: Review and Monitoring

OPERATIONAL SERVICES

4:90 Student Activity and Fiduciary Funds

The School Board, upon the Superintendent or designee's recommendation, establishes student activity funds to be managed by student organizations under the guidance and direction of a staff member for educational, recreational, or cultural purposes. The Board, upon the Superintendent or designee's recommendation, also establishes fiduciary funds to be supervised by the Superintendent or designee. The District has custodial responsibilities for fiduciary funds but no direct involvement in the management of such funds.[PRESSPlus1]

Student Activity Funds

The Superintendent or designee shall be responsible for supervising student activity funds in accordance with Board policy, 4:80, *Accounting and Audits*; State law; and the Ill. State Board of Education (ISBE) rules for student activity funds. The Board will appoint a treasurer for each fund to serve as the fund's sole custodian and be bonded in accordance with the School Code . The treasurer shall have all of the responsibilities specific to the treasurer listed in ISBE rules for school activity funds, including the authority to make loans between activity funds.

Unless otherwise instructed by the Board, a student activity fund's balance will carry over to the next fiscal year. An account containing student activity funds that is inactive for 12 consecutive months shall be closed and its funds transferred to another student activity fund or authorized fund with a similar purpose.

Fiduciary Funds

The Superintendent or designee shall be responsible for supervising fiduciary funds in accordance with Board policy 4:80, *Accounting and Audits*; State law; and ISBE rules for fiduciary funds. The Board will appoint a treasurer for each fund to serve as the fund's sole custodian and be bonded in accordance with the School Code. The treasurer shall have all of the responsibilities specific to the treasurer listed in the ISBE rules for fiduciary funds.

LEGAL REF.:

105 ILCS 5/8-2 and 5/10-20.19.

23 Ill.Admin.Code §§100.20, 100.80, and 100.85.

CROSS REF.: 4:80 (Accounting and Audits), 7:325 (Student Fundraising Activities)

Adopted: January 25, 2021

PRESSPlus Comments

PRESSPlus 1. This policy is suggested to be reviewed by the Board. According to policy 2:240, *Board Policy Development*, "[t]he Board will periodically review its policies for relevancy, monitor its policies for effectiveness, and consider whether any modifications are required." IASB suggests that each policy in the Board's policy manual be reviewed at a minimum of every five years. As part of the

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Issue 119, June 2025

Document Status: Review and Monitoring

OPERATIONAL SERVICES

4:180 Pandemic Preparedness; Management; and Recovery

The School Board recognizes that the District will play an essential role along with the local health department and emergency management agencies in protecting the public's health and safety during a pandemic.[PRESSPlus1]

A pandemic is a global outbreak of disease. Pandemics happen when a new virus emerges to infect individuals and, because there is little to no pre-existing immunity against the new virus, it spreads sustainably.

To prepare the School District community for a pandemic, the Superintendent or designee shall: (1) learn and understand how the roles that the federal, State, and local government function; (2) form a pandemic planning team consisting of appropriate District personnel and community members to identify priorities and oversee the development and implementation of a comprehensive pandemic school action plan; and (3) build awareness of the final plan among staff, students, and community.

Emergency School Closing

In the case of a pandemic, the Governor may declare a disaster due to a public health emergency that may affect any decision for an emergency school closing. Decisions for an emergency school closing will be made by the Superintendent in consultation with and, if necessary, at the direction of the Governor, Ill. Dept. of Public Health, District's local health department, emergency management agencies, and/or Regional Office of Education.

During an emergency school closing, the Board President and the Superintendent may, to the extent the emergency situation allows, examine existing Board policies pursuant to Policy 2:240, *Board Policy Development*, and recommend to the Board for consideration any needed amendments or suspensions to address mandates that the District may not be able to accomplish or implement due to a pandemic.

Board Meeting Procedure; No Physical Presence of Quorum and Participation by Audio or Video

A disaster declaration related to a public health emergency may affect the Board's ability to meet in person and generate a quorum of members who are physically present at the location of a meeting. Policy 2:220, *School Board Meeting Procedure*, governs Board meetings by video or audio conference without the physical presence of a quorum.

Payment of Employee Salaries During Emergency School Closures

The Superintendent shall consult with the Board to determine the extent to which continued payment of salaries and benefits will be made to the District's employees, pursuant to Board policies 3:40, *Superintendent*, 3:50, *Administrative Personnel Other Than the Superintendent*, 5:35, *Compliance with the Fair Labor Standards Act*, 5:200, *Terms and Conditions of Employment and Dismissal*, and 5:270, *Employment At-Will, Compensation, and Assignment*, and consistent with: (1) applicable laws, regulations, federal or State or local emergency declarations, executive orders, and agency

directives; (2) collective bargaining agreements and any bargaining obligations; and (3) the terms of any grant under which an employee is being paid.

Suspension of In-Person Instruction; Remote and/or Blended Remote Learning Day Plan(s)

When the Governor declares a disaster due to a public health emergency pursuant to 20 ILCS 3305/7, and the State Superintendent of Education declares a requirement for the District to use *Remote Learning Days* or *Blended Remote Learning Days*, the Superintendent shall approve and present to the Board for adoption a Remote and/or Blended Remote Learning Day Plan (Plan) that:

1. Recommends to the Board for consideration any suspensions or amendments to curriculum-related policies to reduce any Board-required graduation or other instructional requirements in excess of minimum curricular requirements specified in School Code that the District may not be able to provide due to the pandemic;
2. Implements the requirements of 105 ILCS 5/10-30 by adapting into a Plan the District's e-learning program implemented pursuant to 105 ILCS 5/10-20.56; and
3. Ensures a plan for periodic review of and/or amendments to the Plan when needed and/or required by statute, regulation, or State guidance.

LEGAL REF.:

105 ILCS 5/10-16.7, 5/10-20.5, 5/10-20.56, and 5/10-30.

5 ILCS 120/2.01 and 120/7(e), Open Meetings Act.

20 ILCS 2305/2(b), Ill. Dept. of Public Health Act (Part 1).

20 ILCS 3305/, Ill. Emergency Management Agency Act.

115 ILCS 5/, Ill. Educational Labor Relations Act.

CROSS REF.: 1:20 (District Organization, Operations, and Cooperative Agreements), 2:20 (Powers and Duties of the School Board; Indemnification), 2:220 (School Board Meeting Procedure), 2:240 (Board Policy Development), 3:40 (Superintendent), 3:50 (Administrative Personnel Other Than the Superintendent), 3:70 (Succession of Authority), 4:170 (Safety), 5:35 (Compliance with the Fair Labor Standards Act), 5:200 (Terms and Conditions of Employment and Dismissal), 5:270 (Employment At-Will, Compensation, and Assignment), 6:20 (School Year Calendar and Day), 6:60 (Curriculum Content), 6:300 (Graduation Requirements), 7:90 (Release During School Hours), 8:100 (Relations with Other Organizations and Agencies)

Adopted: August 17, 2020

PRESSPlus Comments

PRESSPlus 1. This policy is suggested to be reviewed by the Board. According to policy 2:240, *Board Policy Development*, "[t]he Board will periodically review its policies for relevancy, monitor its policies for effectiveness, and consider whether any modifications are required." IASB suggests that each policy in the Board's policy manual be reviewed at a minimum of every five years. As part of the review, the Board may choose to:

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Issue 119, June 2025

Document Status: Review and Monitoring

Workplace Harassment Prohibited

5:20-E Resolution to Prohibit Sexual Harassment

WHEREAS, Section 10-20 of the School Code (105 ILCS 5/10-20) grants school boards other powers that are not inconsistent with their duties;PRESSPlus1

WHEREAS, Section 1-5 of the State Officials and Employees Ethics Act (5 ILCS 430/1-5) includes school districts within the definition of a *governmental entity*;

WHEREAS, Section 5-65 of the State Officials and Employees Ethics Act (5 ILCS 430/5-65) provides that all persons have a right to work in an environment free from sexual harassment;

WHEREAS, Section 70-5 of the State Officials and Employees Ethics Act (5 ILCS 430/70-5) requires governmental entities to adopt an ordinance or resolution establishing a policy to prohibit sexual harassment which, at a minimum, includes: (1) a prohibition on sexual harassment; (2) details on how an individual can report an allegation of sexual harassment, including options for making a confidential report to a supervisor, ethics officer, Inspector General, or the Ill. Dept. of Human Rights; (3) a prohibition on retaliation for reporting sexual harassment allegations, including availability of whistleblower protections under the Act, the Whistleblower Act (740 ILCS 174/), and the Ill. Human Rights Act (775 ILCS 5/); (4) the consequences: (a) of a violation of the prohibition on sexual harassment; and (b) for knowingly making a false report; and (5) a mechanism for reporting and independent review of allegations of sexual harassment made against a Board member by a fellow Board member or other elected official;

THEREFORE, BE IT RESOLVED, by the Board of Education of Collinsville Community Unit School District 10, Madison and St. Clair Counties, Illinois, as follows:

Section 1: The Board adopts Board policies 2:105, *Ethics and Gift Ban,* and 5:20, *Workplace Harassment Prohibited*, attached as Exhibit A, which collectively contain the following: (1) a prohibition on sexual harassment; (2) detail regarding how an individual can report an allegation of sexual harassment, including options for making a confidential report to an immediate supervisor, the Building Principal, an administrator, the Nondiscrimination Coordinator, a Complaint Manager, or the Ill. Dept. of Human Rights; (3) a prohibition on retaliation for reporting sexual harassment allegations and a statement regarding the availability of whistleblower protections under the State Officials and Employees Ethics Act, the Whistleblower Act, and the Ill. Human Rights Act; and (4) the consequences: (a) of a violation of the prohibition on sexual harassment; and (b) for knowingly making a false report, and (5) a mechanism for reporting and independent review of allegations of sexual harassment made against a Board member by a fellow Board member or other elected official.

Section 2: Any prior versions of Board policies 2:105, *Ethics and Gift Ban*, and 5:20, *Workplace Harassment Prohibited*, adopted by the Board are superseded by this Resolution.

Adopted this 17th day of May, 2021.

Attested by: Board President

Attested by: Board Secretary

PRESSPlus Comments

PRESSPlus 1. This policy is suggested to be reviewed by the Board. According to policy 2:240, *Board Policy Development*, "[t]he Board will periodically review its policies for relevancy, monitor its policies for effectiveness, and consider whether any modifications are required." IASB suggests that each policy in the Board's policy manual be reviewed at a minimum of every five years. As part of the review, the Board may choose to:

- Compare the adopted version to the current PRESS sample (available at PRESS Online by logging in at www.iasb.com), discussing any differences and/or options noted in the footnotes to determine whether local changes are necessary
- Update the policy language due to changes in local conditions
- Make no changes, but update the adoption date to reflect that the policy has been reviewed and re-adopted

Issue 119, June 2025

Document Status: Review and Monitoring

Educational Support Personnel

5:270 Employment At-Will, Compensation, and Assignment

Employment At-Will

Unless otherwise specifically provided, District employment is at-will, meaning that employment may be terminated by the District or employee at any time for any reason, other than a reason prohibited by law, or no reason at all. Nothing in School Board policy is intended or should be construed as altering the employment at-will relationship.[PRESSPlus1]

Exceptions to employment at-will may include employees who are employed annually, have an employment contract, or are otherwise granted a legitimate interest in continued employment. The Superintendent is authorized to make exceptions to employing nonlicensed employees at-will but shall maintain a record of positions or employees who are not at-will.

Compensation

The Board will determine salary and wages for educational support personnel. Increments are dependent on evidence of continuing satisfactory performance. An employee covered by the overtime provisions in State or federal law, shall not work overtime without the prior authorization from the employee's immediate supervisor. Educational support personnel are paid twice a month.

Assignment

The Superintendent is authorized to make assignments and transfers of educational support personnel.

LEGAL REF.:

105 ILCS 5/10-22.34 and 5/10-23.5.

CROSS REF.: 5:10 (Equal Employment Opportunity and Minority Recruitment) 5:35 (Compliance with the Fair Labor Standards Act), 5:290 (Educational Support Personnel - Employment Termination and Suspensions), 5:310 (Educational Support Personnel - Compensatory Time-Off)

Adopted: August 16, 2021

PRESSPlus Comments

PRESSPlus 1. This policy is suggested to be reviewed by the Board. According to policy 2:240, *Board Policy Development*, "[t]he Board will periodically review its policies for relevancy, monitor its policies for effectiveness, and consider whether any modifications are required." IASB suggests that each policy in the Board's policy manual be reviewed at a minimum of every five years. As part of the review, the Board may choose to:

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Issue 119, June 2025

Document Status: Review and Monitoring

STUDENTS

7:40 Nonpublic School Students, Including Parochial and Home-Schooled Students

Part-Time Attendance

The District accepts nonpublic school students, including parochial and home-schooled students, who live within the District for part-time attendance in the District's regular education program on a space-available basis. Requests for part-time attendance must be submitted to the Building Principal of the school in the school attendance area where the student resides. All requests for attendance in the following school year must be submitted before May 1.PRESSPlus1

A student accepted for partial enrollment must comply with all discipline and attendance requirements established by the school. He or she may participate in any co-curricular activity associated with a District class in which he or she is enrolled. The parent(s)/guardian(s) of a student accepted for partial enrollment must pay all fees, pro-rated on the basis of a percentage of full-time fees. Transportation to and/or from school is provided on regular bus routes to or from a point on the route nearest or most easily accessible to the nonpublic school or student's home. This transportation shall be on the same basis as the District provides transportation for its full-time students. Transportation on other than established bus routes is the responsibility of the parent(s)/guardian(s).

Students with a Disability

The District accepts for part-time attendance those children for whom it has been determined that special education services are needed, are enrolled in nonpublic schools, and otherwise qualify for enrollment in the District. Requests must be submitted by the student's parent/guardian. Special educational services shall be provided to such students as soon as possible after identification, evaluation, and placement procedures provided by State law, but no later than the beginning of the next school semester following the completion of such procedures. Transportation for such students shall be provided only if required in the child's individualized educational program on the basis of the child's disabling condition or as the special education program location may require.

Extracurricular Activities, Including Interscholastic Competition

Nonpublic students, regardless of whether they attend a District school part-time, will not be allowed to participate in extracurricular activities.

Assignment When Enrolling Full-Time in a District School

Grade placement by, and academic credits earned at, a nonpublic school will be accepted if the school has a Certificate of Nonpublic School Recognition from the Illinois State Board of Education, or, if outside Illinois, if the school is accredited by the state agency governing education.

A student who, after receiving instruction in a non-recognized or non-accredited school, enrolls in the District will: (1) be assigned to a grade level according to academic proficiency, and/or (2) have academic credits recognized by the District if the student demonstrates appropriate academic proficiency to the school administration. Any portion of a student's transcript relating to such instruction will not be considered for placement on the honor roll or computation in class rank.

Notwithstanding the above, recognition of grade placement and academic credits awarded by a

nonpublic school is at the sole discretion of the District. All school and class assignments will be made according to School Board policy 7:30, *Student Assignment and Intra-District Transfer*, as well as administrative procedures implementing this policy.

LEGAL REF.:

105 ILCS 5/10-20.24 and 5/14-6.01.

CROSS REF.: 4:110 (Transportation), 6:170 (Title I Programs), 6:190 (Extracurricular and Co-Curricular Activities), 6:320 (High School Credit for Proficiency), 7:30 (Student Assignment and Intra-District Transfer), 7:300 (Extracurricular Athletics)

Adopted: August 16, 2021

PRESSPlus Comments

PRESSPlus 1. This policy is suggested to be reviewed by the Board. According to policy 2:240, *Board Policy Development*, "[t]he Board will periodically review its policies for relevancy, monitor its policies for effectiveness, and consider whether any modifications are required." IASB suggests that each policy in the Board's policy manual be reviewed at a minimum of every five years. As part of the review, the Board may choose to:

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Issue 119, June 2025

Document Status: Review and Monitoring

STUDENTS

7:90 Release During School Hours

For safety and security reasons, a prior written or oral consent of a student's custodial parent/guardian is required before a student is released during school hours: (1) at any time before the regular dismissal time or at any time before school is otherwise officially closed, and/or (2) to any person other than a custodial parent/guardian.[PRESSPlus1]

Early Dismissal Announcement

The Superintendent or designee shall make reasonable efforts to issue an announcement whenever it is necessary to close school early due to inclement weather or other reason.

Voting

The Superintendent or designee shall specify the hours during which students who are entitled to vote at a primary, general, or special election, or any election at which propositions are submitted to a popular vote in Illinois, may be absent from school for a period of two hours to vote. Students are entitled to be absent from school to vote beginning the 15th day before the primary, general, or special election, or any election at which propositions are submitted to a popular vote in Illinois, or on the day of such election.

LEGAL REF.:

10 ILCS 5/7-42(b) and 5/17-15(b), Election Code.

CROSS REF.: 4:170 (Safety)

Adopted: May 18, 2020

PRESSPlus Comments

PRESSPlus 1. This policy is suggested to be reviewed by the Board. According to policy 2:240, *Board Policy Development*, "[t]he Board will periodically review its policies for relevancy, monitor its policies for effectiveness, and consider whether any modifications are required." IASB suggests that each policy in the Board's policy manual be reviewed at a minimum of every five years. As part of the review, the Board may choose to:

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Issue 119, June 2025

Document Status: Review and Monitoring

STUDENTS

7:130 Student Rights and Responsibilities

All students are entitled to enjoy the rights protected by the U.S. and Illinois Constitutions and laws for persons of their age and maturity in a school setting. Students should exercise these rights reasonably and avoid violating the rights of others. Students who violate the rights of others or violate District policies or rules will be subject to disciplinary measures.[PRESSPlus1]

Students may, during the school day, during noninstructional time, voluntarily engage in individually or collectively initiated, non-disruptive prayer or religious-based meetings that, consistent with the Free Exercise and Establishment Clauses of the U.S. and Illinois Constitutions, are not sponsored, promoted, or endorsed in any manner by the school or any school employee. *Noninstructional time* means time set aside by a school before actual classroom instruction begins or after actual classroom instruction ends.

LEGAL REF.:

20 U.S.C. §7904.

105 ILCS 20/5.

Tinker v. Des Moines Independent School District, 89 S.Ct. 733 (1969).

CROSS REF.: 7:140 (Search and Seizure), 7:150 (Agency and Police Interviews), 7:160 (Student Appearance), 7:190 (Student Behavior), 7:330 (Student Use of Buildings - Equal Access)

Adopted: August 16, 2021

PRESSPlus Comments

PRESSPlus 1. This policy is suggested to be reviewed by the Board. According to policy 2:240, *Board Policy Development*, "[t]he Board will periodically review its policies for relevancy, monitor its policies for effectiveness, and consider whether any modifications are required." IASB suggests that each policy in the Board's policy manual be reviewed at a minimum of every five years. As part of the review, the Board may choose to:

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Issue 119, June 2025

Document Status: Review and Monitoring

STUDENTS

7:325 Student Fundraising Activities

No individual or organization is allowed to ask students to participate in fundraising activities while the students are on school grounds during school hours or during any school activity. Exceptions are:[PRESSPlus1]

1. School-sponsored student organizations; and
2. Parent organizations and booster clubs that are recognized pursuant to policy 8:90, *Parent Organizations and Booster Clubs*.

The Superintendent or designee shall manage student fundraising activities in alignment with the following directives:

1. Fundraising efforts shall not conflict with instructional activities or programs.
2. For any school that participates in the School Breakfast Program or the National School Lunch Program, fundraising activities involving the sale of food and beverage items to students during the school day while on the school campus must comply with the Ill. State Board of Education rules concerning the sale of competitive food and beverage items.
3. Participation in fundraising efforts must be voluntary.
4. Student safety must be paramount.
5. For school-sponsored student organizations, a school staff member must supervise the fundraising activities and the student activity funds treasurer must safeguard the financial accounts.
6. The fundraising efforts must be to support the organization's purposes and/or activities, the general welfare, a charitable cause, or the educational experiences of students generally.
7. The funds shall be used to the maximum extent possible for the designated purpose.
8. Any fundraising efforts that solicit donor messages for incorporation into school property (e.g., tiles or bricks) or placement upon school property (e.g., posters or placards) must:
    a. Develop viewpoint neutral guidelines for the creation of messages;
    b. Inform potential donors that all messages are subject to review and approval, and that messages that do not meet the established guidelines must be resubmitted or the donation will be returned; and
    c. Place a disclaimer on all fundraising information and near the completed donor messages that all messages are "solely the expression of the individual donors and not an endorsement by the District of any message's content."

LEGAL REF.:

105 ILCS 5/10-20.19(3).

23 Ill.Admin.Code Part 305, School Food Service.

CROSS REF.: 4:90 (Activity Funds), 4:120 (Food Services), 8:80 (Gifts to the District), 8:90 (Parent

Organizations and Booster Clubs)

Adopted: August 16, 2021

PRESSPlus Comments

PRESSPlus 1. This policy is suggested to be reviewed by the Board. According to policy 2:240, *Board Policy Development*, "[t]he Board will periodically review its policies for relevancy, monitor its policies for effectiveness, and consider whether any modifications are required." IASB suggests that each policy in the Board's policy manual be reviewed at a minimum of every five years. As part of the review, the Board may choose to:

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Issue 119, June 2025

Document Status: Review and Monitoring

COMMUNITY RELATIONS

8:110 Public Suggestions and Concerns

The School Board is interested in receiving suggestions and concerns from members of the community. Any individual may make a suggestion or express a concern by contacting any District or School office. Community members who e-mail the District or any District employee or board member are expected to abide by the standards in Board policy 6:235, *Access to Electronic Networks,* and should, to the extent possible, limit their communications to relevant individuals. All suggestions and/or concerns will be referred to the appropriate level staff member or District administrator who is most able to respond in a timely manner. Each concern or suggestion shall be considered on its merit.PRESSPlus1

An individual who is not satisfied after following the channels of authority, may file a grievance under the Board policy 2:260, *Uniform Grievance Procedure*. Neither this policy nor the *Uniform Grievance Procedure* creates an independent right to a hearing before the Board.

LEGAL REF.:

115 ILCS 5/14(c-5), Ill. Educational Labor Relations Act.

CROSS REF.: 2:140 (Communications To and From the Board), 2:230 (Public Participation at School Board Meetings and Petitions to the Board), 2:260 (Uniform Grievance Procedure), 3:30 (Chain of Command), 6:235 (Access to Electronic Networks), 6:260 (Complaints About Curriculum, Instructional Materials and Programs), 8:10 (Connection with the Community)

Adopted: May 18, 2020

PRESSPlus Comments

PRESSPlus 1. This policy is suggested to be reviewed by the Board. According to policy 2:240, *Board Policy Development*, "[t]he Board will periodically review its policies for relevancy, monitor its policies for effectiveness, and consider whether any modifications are required." IASB suggests that each policy in the Board's policy manual be reviewed at a minimum of every five years. As part of the review, the Board may choose to:

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Issue 119, June 2025

Document Status: Draft Update - Rewritten

Vacancies on the School Board - Filling Vacancies

2:70-E Exhibit - Checklist for Filling Board Vacancies by Appointment

The School Board fills a vacancy by either appointment or election. The Board uses this checklist for guidance when it must fill a vacancy by appointment. Some items contain guidelines along with explanations. For more information, see *Answers to FAQs: Vacancies on the Board of Education*, published by a committee of the Ill. Council of School Attorneys (ICSA), and available at: www.iasb.com/law/vacancies.cfm.PRESSPlus1

☐ **Confirm that the Board must fill the vacancy by appointment.**

Guidelines	Explanation
Review Board policy 2:70, *Vacancies on the School Board - Filling Vacancies*, to determine if a vacancy on the Board occurred and, if so, whether the successor will be selected by election or Board appointment. Consult the Board Attorney as needed.	Filling a vacancy by Board appointment or election depends upon when the vacancy occurred. If a vacancy occurs with less than: (1) 868 days remaining in the term of office, or (2) 88 days before the next regularly scheduled election for the vacant office, no election to fill the vacancy is held and the appointee serves the remainder of the term. At all other times, an appointee serves until the next regular school election, at which election a successor is elected to serve the remainder of the unexpired term. See 105 ILCS 5/10-10.
In the event a seat on the board goes unfilled at an election, consult the Board Attorney to determine (1) how long the seat can be *held over* by the incumbent member, and (2) the process by which the Board will fill the seat.	The School Code partially addresses the concept of a *holdover seat*; it states "no elective office…becomes vacant until the successor of the incumbent of such office has been appointed or elected, as the case may be, and qualified." 105 ILCS 5/10-11.

☐ **Notify the Regional Superintendent of the vacancy within five days of its occurrence (105 ILCS 5/10-10).**

☐ **Develop a list of qualifications for appointment of a person to fill the vacancy.**

Guidelines	Explanation
At a minimum, a candidate must meet the following qualifications: • Be a United States citizen	

• Be at least 18 years of age • Be a resident of Illinois and District for at least one year immediately preceding the appointment • Be a registered voter • Not be a child sex offender • Not hold an incompatible public office • Not have a prohibited interest in any contract with the District • Not be a school trustee • Not hold certain types of prohibited State or federal employment	While the School Code does not expressly set forth eligibility requirements for appointment to a Board vacancy, the Board may want to use the qualifications for elected Board members listed in 105 ILCS 5/10-3 and 5/10-10. For guidance discussing other qualifications that the Board may want to consider, see IASB's *Recruiting School Board Candidates*, available at: www.iasb.com/training/recruiting.cfm For guidance regarding conflict of interest and incompatible offices, see *Answers to FAQs Regarding Conflict of Interest and Incompatible Offices* (ICSA), available at: www.iasb.com/IASB/media/Documents/COI_FAQ.pdf.
When additional qualifications apply, the following items may be included in the Board's list of qualifications: • Meet all qualifications based upon the distribution of population among congressional townships in the district. • Meet all qualifications based upon the distribution of population among incorporated and unincorporated areas.	Board members of some community unit school districts may be subject to historical residential qualifications based on the distribution of population among congressional townships in the district or between the district's incorporated and unincorporated areas. 105 ILCS 5/10-11. **Note:** If a vacancy for an area of residence remains unfilled, a board must submit a proposition at the next general election for the election of a board member at large. 105 ILCS 5/10-10.5(c).

☐ **Decide who will receive completed vacancy applications.**

Guidelines	Explanation
The Board	

The Board President will accept applications. The Board will discuss, at an open meeting, its process to review the applications and who will contact applicants for an interview.	Who accepts vacancy applications is at the Board's sole discretion. According to Board policy 2:110, *Qualifications, Term, and Duties of Board Officers*, the Board President is a logical officer to accept the applications, but this task may be delegated to the Secretary or Superintendent's secretary if the Board determines that it is more convenient. Who accepts the applications must be decided prior to posting the vacancy announcement.

☐ **Create the Board member vacancy announcement.**

Announcement	**Explanation**
School District _____ Board Member Vacancy The School District is accepting applications to fill the vacancy resulting from [*reason for vacancy*] of [*former Board member's name*].	The contents of a vacancy announcement, how it is announced, and where it is posted are at the Board's sole discretion. The Board may want to announce the vacancy and its intent to fill it by appointment during an open meeting. The announcement may be posted on the District's website and in the local newspaper(s).
The individual selected will serve on the School Board from the date of appointment to [*date*].	The length of the appointment depends upon when during the term of office the vacancy occurred. See 105 ILCS 5/10-10 and Board policy 2:70, *Vacancies on the School Board - Filling Vacancies*, to determine the length of the appointment.
The School District [*School District's philosophy or mission statement*].	See Board policy 1:30, *School District Philosophy*, for the District's mission statement that is specific to the community's goals.
Applicants for the Board vacancy must be: [*Board's list of qualifications*].	See checklist item titled *Develop a list of qualifications for appointment of a person to fill the vacancy* above.
Applicants should show familiarity with the Board's policies regarding general duties and responsibilities of a Board and a Board member, including fiduciary responsibilities, conflict of interest, ethics and gift ban. The Board's policies are available at [*locations*].	Listing this along with the Board's list of qualifications assists candidates in understanding a Board member's duties and responsibilities and may facilitate a better conversation during the interview process. See Board policies: 2:20, *Powers and Duties of the School Board; Indemnification*; 2:80, *Board Member Oath and Conduct*; 2:100, *Board Member Conflict of Interest*; 2:105 *Ethics and Gift Ban*; and 2:120, *Board Member Development*.
Applications may be obtained at [*location and address and/or website*] beginning on [*date and time*].	See action item titled *Decide who will receive completed*

Completed applications may be turned in by [*time and date*] to [*name and title of person receiving applications*].	*vacancy applications* above.

☐ **Publicize the vacancy announcement by placing it on the District's website, announcing it at a meeting, and/or advertising it in the local newspaper(s).**

☐ **Accept and review applications from prospective candidates (see Decide who will receive completed vacancy applications above).**

☐ **Contact appropriate applicants for interviews (see Decide who will receive completed vacancy applications above).**

☐ **Develop interview questions.**

Interview Questions	**Explanation**
Why do you want to be a Board member? What specific skills would you bring to the Board? Please give specific examples of your ability in interpersonal relationships and teamwork. What do you see as the role of a Board member? What have you done to prepare yourself for the challenges of being a Board member? Please describe your previous community or nonprofit experiences. What areas in the district would you like to see the Board strengthen?	Interview questions are at the Board's sole discretion. This list is not exhaustive, but it may help the Board tailor its questions toward finding a candidate who will approach Board membership with a clear understanding of its demands and expectations along with a constructive attitude toward the challenge. The Board may also want to consider allowing an equal amount of time for each interview. See IASB's Recruiting School Board Candidates, available at: www.iasb.com/training/recruiting.cfm A prospective candidate to fill a vacancy may raise other specific issues that the Board will want to cover during an interview.

What is your availability to meet the time, training commitments, and other responsibilities required for Board membership? Describe what legacy you would like to leave behind.	

☐ **Conduct interviews with candidates (interviews may occur in closed session pursuant to 5 ILCS 120/2(c)(3)).**

Interview Plan	**Explanation**
In each interview, the Board President will: Introduce Board members to the candidate at the beginning of the interview. Describe the Board's interview process, selection process, and ask the candidate if he or she has questions about the Board's process for filling a vacancy by appointment. Describe the District's philosophy or mission statement. Describe the vacancy for the candidate by reviewing the: (1) qualifications, and (2) general duties and responsibilities of the Board and the Board members, including fiduciary responsibilities, conflict of interest, ethics and gift ban, and general Board member development. Begin asking the interview questions that the Board developed. Ask the candidate whether he or she has any questions for the Board. Thank the candidate and inform the candidate when the Board expects to make a decision and how the candidate will be contacted regarding the Board's decision.	The Board President will lead the Board as it interviews prospective candidates. See Board policy 2:110, *Qualifications, Term, and Duties of Board Officers*. The president presides at all meetings. 105 ILCS 5/10-13. The Board may also want to consider allowing an equal amount of time for each interview.

☐ **Fill vacancy by a vote during an open meeting of the Board before the 60th day (105 ILCS 5/10-10).**

☐ **Assist the appointed Board member in filing his or her statement of economic interest (5 ILCS 420/4A-105(c)).**

☐ **Announce the appointment to District staff and community.**

Announcement	Explanation
The Board appointed [*appointee's name*] to fill the vacancy on the Board. The appointment will be from [*date*] to [*date*]. The Board previously established qualifications for the appointee in a careful and thoughtful manner. [*Appointee's name*] meets these qualifications and has demonstrated the willingness to accept the duties and responsibilities of a Board member. [*Appointee's name*] brings a clear understanding of the demands and expectations of being a Board member along with a constructive attitude toward the challenge.	The contents of the appointment announcement and length of time it is displayed are at the Board's sole discretion. The Board may want to consider announcing the appointment during its meeting and also by posting it in the same places that it posted the vacancy announcement. See Board policy 8:10, *Connection with the Community*.

☐ **Administer the Oath of Office and begin orientation.**

Guidelines	Explanation
See Board policy 2:80, *Board Member Oath and Conduct*.	Each individual, before taking his or her seat on the Board, must take an oath in substantially the form given in 105 ILCS 5/10-16.5.
See Board policy 2:120, *Board Member Development*, and exhibit 2:120-E1, *Guidelines for Serving as a Mentor to a New School Board Member*.	Orientation assists new Board members to learn, understand, and practice effective governance principles. See the IASB Foundational Principles of Effective Governance, available at: www.iasb.com/principles_popup.cfm.

☐ **Inform IASB of the newly appointed Board member's name and directory information.**

PRESSPlus Comments

PRESSPlus 1. This Board exhibit is **Rewritten** for PRESS Plus Issue 115. Minor updates were made to the **PRESS** sample in response to a five-year review. A redlined version showing the changes made is available at **PRESS** Online by logging in at www.iasb.com. **Issue 115, June 2024**

Document Status: Draft Update - Rewritten

SCHOOL BOARD

2:265 Title IX Grievance Procedure

Sexual harassment affects a student's ability to learn and an employee's ability to work. Providing an educational and workplace environment free from sexual harassment is an important District goal. The District does not discriminate on the basis of sex in any of its education programs or activities, and it complies with Title IX of the Education Amendments of 1972 (Title IX)[PRESSPlus1] and its implementing regulations (34 C.F.R. Part 106) concerning everyone in the District's education programs and activities, including applicants for employment, students, parents/guardians, employees, and third parties.

Title IX Sexual Harassment Prohibited

Sexual harassment as defined in Title IX (Title IX Sexual Harassment) is prohibited. Any person, including a District employee or agent, or student, engages in Title IX Sexual Harassment when that person engages in conduct on the basis of an individual's sex that satisfies one or more of the following:

1. A District employee conditions the provision of an aid, benefit, or service on an individual's participation in unwelcome sexual conduct; or
2. Unwelcome conduct determined by a reasonable person to be so severe, pervasive, and objectively offensive that it effectively denies a person equal access to the District's educational program or activity; or
3. *Sexual assault* as defined in 20 U.S.C. §1092(f)(6)(A)(v), *dating violence* as defined in 34 U.S.C. §12291(a)(11), *domestic violence* as defined in 34 U.S.C. §12291(a)(12), or *stalking* as defined in 34 U.S.C. §12291(a)(36).

Examples of sexual harassment include, but are not limited to, touching, rape, sexual battery, sexual abuse, sexual coercion, crude jokes or pictures, discussions of sexual experiences, teasing related to sexual characteristics, and spreading rumors related to a person's alleged sexual activities.

Definitions from 34 C.F.R. §106.30

Complainant means an individual who is alleged to be the victim of conduct that could constitute sexual harassment.

Education program or activity includes locations, events, or circumstances where the District has substantial control over both the *Respondent* and the context in which alleged sexual harassment occurs.

Formal Title IX Sexual Harassment Complaint means a document filed by a *Complainant* or signed by the Title IX Coordinator alleging sexual harassment against a *Respondent* and requesting that the District investigate the allegation.

Respondent means an individual who has been reported to be the perpetrator of the conduct that could constitute sexual harassment.

Supportive measures mean non-disciplinary, non-punitive individualized services offered as appropriate, as reasonably available, and without fee or charge to the *Complainant* or the *Respondent* before or after the filing of a Formal Title IX Sexual Harassment Complaint or where no Formal Title IX Sexual Harassment Complaint has been filed.

Title IX Sexual Harassment Prevention and Response

The Superintendent or designee will ensure that the District prevents and responds to allegations of Title IX Sexual Harassment as follows:

1. Ensures that the District's comprehensive health education program in Board policy 6:60, *Curriculum Content*, incorporates (a) age-appropriate sexual abuse and assault awareness and prevention programs in grades pre-K through 12, and (b) age-appropriate education about the warning signs, recognition, dangers, and prevention of teen dating violence in grades 7-12. This includes incorporating student social and emotional development into the District's educational program as required by State law and in alignment with Board policy 6:65, *Student Social and Emotional Development*.
2. Incorporates education and training for school staff as recommended by the Superintendent, Title IX Coordinator, Nondiscrimination Coordinator, Building Principal, Assistant Building Principal, Dean of Students,[PRESSPlus2] or a Complaint Manager.
3. Notifies applicants for employment, students, parents/guardians, employees, and collective bargaining units of this policy and contact information for the Title IX Coordinator by, at a minimum, prominently displaying them on the District's website, if any, and in each handbook made available to such persons.

Making a Report

A person who wishes to make a report under this Title IX grievance procedure may make a report to the Title IX Coordinator, Nondiscrimination Coordinator, Building Principal, Assistant Building Principal, Dean of Students,[PRESSPlus3] a Complaint Manager, or any employee with whom the person is comfortable speaking.

School employees shall respond to incidents of sexual harassment by promptly making or forwarding the report to the Title IX Coordinator. An employee who fails to promptly make or forward a report may be disciplined, up to and including discharge.

The Superintendent shall insert into this policy and keep current the name, office address, email address, and telephone number of the Title IX Coordinator.[PRESSPlus4]

Title IX Coordinator:

Name

Address

Email

Telephone

Processing and Reviewing a Report

Upon receipt of a report made under this Title IX grievance procedure, the Title IX Coordinator and/or designee will promptly contact the Complainant to: (1) discuss the availability of supportive measures, (2) consider the *Complainant's* wishes with respect to *supportive measures*, (3) inform the

Complainant of the availability of supportive measures with or without the filing of a Formal Title IX Sexual Harassment Complaint, and (4) explain to the Complainant the process for filing a Formal Title IX Sexual Harassment Complaint.

Further, the Title IX Coordinator will analyze the report to identify and determine whether there is another or an additional appropriate method(s) for processing and reviewing it. For any report received, the Title IX Coordinator shall review Board policies 2:260, *Uniform Grievance Procedure*; 5:20, *Workplace Harassment Prohibited*; 5:90, *Abused and Neglected Child Reporting*; 5:120, *Employee Ethics; Code of Professional Conduct; and Conflict of Interest*; 7:20, *Harassment of Students Prohibited*; 7:180*, Prevention of and Response to Bullying, Intimidation, and Harassment*; 7:185, *Teen Dating Violence Prohibited*; and 7:190, *Student Behavior*, to determine if the allegations in the report require further action.

Reports of alleged sexual harassment will be confidential to the greatest extent practicable, subject to the District's duty to investigate and maintain an educational program or activity that is productive, respectful, and free of sexual harassment.

Formal Title IX Sexual Harassment Complaint Grievance Process

When a Formal Title IX Sexual Harassment Complaint is filed, the Title IX Coordinator will investigate it or appoint a qualified person to undertake the investigation.

The Superintendent or designee shall implement procedures to ensure that all Formal Title IX Sexual Harassment Complaints are processed and reviewed according to a Title IX grievance process that fully complies with 34 C.F.R. §106.45. The District's grievance process shall, at a minimum:

1. Treat *Complainants* and *Respondents* equitably by providing remedies to a *Complainant* where the *Respondent* is determined to be responsible for sexual harassment, and by following a grievance process that complies with 34 C.F.R. §106.45 before the imposition of any disciplinary sanctions or other actions against a *Respondent*.

2. Require an objective evaluation of all relevant evidence – including both inculpatory and exculpatory evidence – and provide that credibility determinations may not be based on a person's status as a *Complainant, Respondent,* or witness.
3. Require that any individual designated by the District as a Title IX Coordinator, investigator, decision-maker, or any person designated by the District to facilitate an informal resolution process:
    a. Not have a conflict of interest or bias for or against complainants or respondents generally or an individual *Complainant* or *Respondent*.
    b. Receive training on the definition of sexual harassment, the scope of the District's education program or activity, how to conduct an investigation and grievance process (including hearings, appeals, and informal resolution processes, as applicable), and how to serve impartially.
4. Require that any individual designated by the District as an investigator receiving training on issues of relevance to create an investigative report that fairly summarizes relevant evidence.
5. Require that any individual designated by the District as a decision-maker receive training[PRESSPlus5] on issues of relevance of questions and evidence, including when questions and evidence about the *Complainant's* sexual predisposition or prior sexual behavior are not relevant.
6. Include a presumption that the *Respondent* is not responsible for the alleged conduct until a determination regarding responsibility is made at the conclusion of the grievance process.

7. Include reasonably prompt timeframes for conclusion of the grievance process.
8. Describe the range of possible disciplinary sanctions and remedies the District may implement following any determination of responsibility.
9. Base all decisions upon the *preponderance of evidence* standard.[PRESSPlus6]
10. Include the procedures and permissible bases for the *Complainant* and *Respondent* to appeal.
11. Describe the range of *supportive measures* available to *Complainants* and *Respondents*.
12. Not require, allow, rely upon, or otherwise use questions or evidence that constitute, or seek disclosure of, information protected under a legally recognized privilege, unless the person holding such privilege has waived the privilege.

Enforcement

Any District employee who is determined, at the conclusion of the grievance process, to have engaged in sexual harassment will be subject to disciplinary action up to and including discharge. Any third party who is determined, at the conclusion of the grievance process, to have engaged in sexual harassment will be addressed in accordance with the authority of the Board in the context of the relationship of the third party to the District, e.g., vendor, parent, invitee, etc. Any District student who is determined, at the conclusion of the grievance process, to have engaged in sexual harassment will be subject to disciplinary action, including, but not limited to, suspension and expulsion consistent with student behavior policies. Any person making a knowingly false accusation regarding sexual harassment will likewise be subject to disciplinary action.

This policy does not increase or diminish the ability of the District or the parties to exercise any other rights under existing law.

Retaliation Prohibited

The District prohibits any form of retaliation against anyone who, in good faith, has made a report or complaint, assisted, or participated or refused to participate in any manner in a proceeding under this policy. Any person should report claims of retaliation using Board policy 2:260, *Uniform Grievance Procedure*.

Any person who retaliates against others for reporting or complaining of violations of this policy or for participating in any manner under this policy will be subject to disciplinary action, up to and including discharge, with regard to employees, or suspension and expulsion, with regard to students.

LEGAL REF.:

20 U.S.C. §1681 et seq., Title IX of the Educational Amendments of 1972; 34 C.F.R. Part 106.

Davis v. Monroe County Bd. of Educ., 526 U.S. 629 (1999).

Gebser v. Lago Vista Independent Sch. Dist., 524 U.S. 274 (1998).

CROSS REF.: 2:260 (Uniform Grievance Procedure), 5:10 (Equal Employment Opportunity and Minority Recruitment), 5:20 (Workplace Harassment Prohibited), 5:90 (Abused and Neglected Child Reporting), 5:100 (Staff Development Program), 5:120 (Employee Ethics; Code of Professional Conduct; and Conflict of Interest), 6:60 (Curriculum Content), 6:65 (Student Social and Emotional Development), 7:10 (Equal Educational Opportunities), 7:20 (Harassment of Students Prohibited), 7:180 (Prevention of and Response to Bullying, Intimidation, and Harassment), 7:185 (Teen Dating Violence Prohibited), 7:190 (Student Behavior), 7:255 (Students Who are Parents, Expectant Parents, or Victims of Domestic or Sexual Violence)

PRESSPlus Comments

PRESSPlus 1. Rewritten in response to *State of Tennessee v. Cardona*, striking down the 2024 Title IX sex discrimination regulations and restoring the 2020 Title IX regulations. See the sample policy 2:265's footnotes, available at PRESS Online by logging in at www.iasb.com, for more information. **Issue 118, April 2025**

PRESSPlus 2. If the district does not an employ an Assistant Building Principal and/or Dean of Students, strike the title(s) that do not apply, and use the Save Status "Adopted with Additional District Edits." **Issue 118, April 2025**

PRESSPlus 3. If the district does not an employ an Assistant Building Principal and/or Dean of Students, strike the title(s) that do not apply, and use the Save Status "Adopted with Additional District Edits." **Issue 118, April 2025**

PRESSPlus 4. While the name and contact information is required by law to be listed, it is not part of the adopted policy and does not require board action. It is important for the updated name and contact information to be inserted into this policy and regularly monitored. A district's Nondiscrimination Coordinator often also serves as its Title IX Coordinator. If the district has more than one Title IX Coordinator, it should designate one of its Title IX Coordinators to retain ultimate oversight to ensure the district's consistent compliance with its responsibilities under Title IX and its implementing regulations. The Title IX Coordinator with ultimate oversight should be listed in this policy.

Please click here to submit the name and contact information that will be applied to each of the following policies: 2:260, 2:265, 5:10, 5:20, 7:20, 7:180, and 7:255. Following the form's submission, IASB will add the Title IX Coordinator's name and contact information to this policy. **Issue 118, April 2025**

PRESSPlus 5. While live hearings are only required for postsecondary institutions, elementary and secondary schools may choose to offer them as part of their grievance process. **Consult the board attorney** if the board wants the district to use a live hearing in its grievance process.

If using a live hearing during the grievance process, amend #5 by inserting the following underscored text: “Require that any individual designated by the District as a decision-maker receive training on any technology to be used at a live hearing and on issues of relevance of questions and evidence, including when questions and evidence about the Complainant’s sexual predisposition or prior sexual behavior are not relevant.” After inserting the underscored text, use the Save Status "Adopted with Additional District Edits." **Issue 118, April 2025**

PRESSPlus 6. 34 C.F.R. §106.45(b)(1)(vii) requires the Title IX sexual harassment grievance process to state the standard of proof it will use to determine responsibility of the respondent. The standard of proof selected must be applied “consistently to formal complaints alleging Title IX sexual harassment regardless of whether the respondent is a student or an employee.” 85 Fed. Reg. 30373. *Preponderance of evidence* is a standard of proof used in civil cases. It means “the greater weight of the evidence, not necessarily established by the greater number of witnesses testifying to a fact but by evidence that has the most convincing force.” See *Black’s Law Dictionary*, *11th ed. 2019*. *Preponderance of evidence* is the standard of proof used in sample policy 2:260, *Uniform Grievance Procedure*.

Clear and convincing is a higher standard of proof, requiring more than *preponderance of evidence* but less than proof beyond a reasonable doubt. It means "evidence indicating that the thing to be proved is highly probable or reasonably certain." See *Black's Law Dictionary*, *11th ed. 2019*. **Consult the board attorney regarding the appropriate standard of proof for the district, as well as implications if a different standard of proof is used in this policy than in 2:260, *Uniform Grievance Procedure*.** For boards that choose the *clear and convincing evidence* standard of proof, delete "~~*preponderance of*~~" and insert "*clear and convincing*." Ensure the same standard of proof is used in 2:265-AP2, *Formal Title IX Complaint Grievance Process*, available at PRESS Online by logging in at www.iasb.com. **Issue 118, April 2025**

Document Status: Review and Monitoring

OPERATIONAL SERVICES

4:110 Transportation

The District shall provide free transportation for any student in the District who resides: (1) at a distance of one and one-half miles or more from his or her assigned school, unless the School Board has certified to the Ill. State Board of Education that adequate public transportation is available, or (2) if adequate public transportation is not available, within one and one-half miles from his or her assigned school where walking to or from school or to or from a pick-up point or bus stop would constitute a *serious safety hazard* due to either (a) vehicular traffic or rail crossing or (b) *a course or pattern of criminal activity*, as defined in the Ill. Streetgang Terrorism Omnibus Prevention Act, 740 ILCS 147/. A student's parent(s)/guardian(s) may file a petition with the Board requesting transportation due to the existence of a serious safety hazard. Free transportation service and vehicle adaptation is provided for a special education student if included in the student's individualized educational program. The District may provide transportation to and from school-sponsored activities. Non-public school students shall be transported in accordance with State law. Homeless students shall be transported in accordance with Section 45/1-15 of the Education for Homeless Children Act. Foster care students shall be transported in accordance with Section 6312(c)(5)(B) of the Elementary and Secondary Education Act.[PRESSPlus1]

If a student is at a location within the District, other than his or her residence, for child care purposes at the time for transportation to and/or from school, that location may be considered for purposes of determining the 1½ miles from the school attended. Unless the Superintendent or designee establishes new routes, pick-up and drop-off locations for students in day care must be along the District's regular routes. The District will not discriminate among types of locations where day care is provided, which may include the premises of licensed providers, relatives' homes, or neighbors' homes.

Bus schedules and routes shall be determined by the Superintendent or designee and shall be altered only with the Superintendent or designee's approval and direction. In setting the routes, the pick-up and discharge points should be as safe for students as possible.

No school employee may transport students in school or private vehicles unless authorized by the administration.

Every vehicle regularly used for the transportation of students must pass safety inspections in accordance with State law and Ill. Dept. of Transportation regulations. The strobe light on a school bus may be illuminated only when the bus is actually being used as a school bus and (1) is stopping or stopped for loading or discharging students on a highway outside an urban area, or (2) is bearing one or more students.

All contracts for charter bus services must contain the clause prescribed by State law regarding criminal background checks for bus drivers.

Pre-Trip and Post-Trip Vehicle Inspection

The Superintendent or designee shall develop and implement a pre-trip and post-trip inspection

procedure to ensure that the school bus driver: (1) tests the two-way radio or cellular radio telecommunication device and ensures that it is functioning properly before the bus is operated, and (2) walks to the rear of the bus before leaving the bus at the end of each route, work shift, or work day, to check the bus for children or other passengers in the bus.

LEGAL REF.:

20 U.S.C. §6312(c)(5)(B), Elementary and Secondary Education Act.

42 U.S.C. §11431 *et seq*., McKinney-Vento Homeless Assistance Act.

105 ILCS 5/10-22.22 and 5/29-1 *et seq*.

105 ILCS 45/1-15 and /1-17.

625 ILCS 5/1-148.3a-5, 5/1-182, 5/11-1414.1, 5/12-813.1, 5/12-815, 5/12-816, 5/12-821, and 5/13-109.

23 Ill.Admin.Code §§1.510 and 226.750; Part 120.

92 Ill.Admin.Code Part 440.

CROSS REF.: 4:170 (Safety), 5:100 (Staff Development Program), 5:120 (Employee Ethics; Code of Professional Conduct; and Conflict of Interest), 5:280 (Duties and Qualifications), 6:140 (Education of Homeless Children), 6:170 (Title I Programs), 7:220 (Bus Conduct)

Adopted: April 15, 2019

PRESSPlus Comments

PRESSPlus 1. This policy is suggested to be reviewed by the Board. According to policy 2:240, *Board Policy Development*, "[t]he Board will periodically review its policies for relevancy, monitor its policies for effectiveness, and consider whether any modifications are required." IASB suggests that each policy in the Board's policy manual be reviewed at a minimum of every five years. As part of the review, the Board may choose to:

- Compare the adopted version to the current PRESS sample (available at PRESS Online by logging in at www.iasb.com), discussing any differences and/or options noted in the footnotes to determine whether local changes are necessary
- Update the policy language due to changes in local conditions
- Make no changes, but update the adoption date to reflect that the policy has been reviewed and re-adopted

Issue 114, March 2024

10. **New Business**

10.1. Collinsville CUSD #10 2025-26 Tentative Unit Budget

ITEM: 10.1
EXH: 10.1

BOARD AGENDA
August 18, 2025

TO: **Dr. Brad Skertich, Superintendent of Schools**

FROM: **Jamie Hadjan, Director of Finance**

DATE: **August 18, 2025**

RE: **Collinsville CUSD No. 10 2025-26 Tentative Budget**

Notice of the public hearing will be advertised in accordance with Illinois State School Code in the Troy Times Tribune on August 21, 2025.

I recommend approval of the following suggested motion:

> "I move that the budget as attached be designated the Tentative Budget for Collinsville Community Unit School District No. 10 for the fiscal year beginning July 1, 2025 and ending June 30, 2026 and placed on display for public inspection for at least thirty days beginning August 19, 2025 in the Administrative Office of Collinsville Community Unit School District No. 10, 201 West Clay Street, Collinsville, Illinois, and further that the administration be authorized to provide a hearing of said budget to be held at 6:30 p.m. on the 22nd day of September, 2025 at the Administration Annex, 123 West Clay Street, Collinsville, Illinois 62234."

ss

Attachment

Budget Meeting-Tentative

July 1, 2025 through June 30, 2026

FUND	FY25 ENDING FUND BALANCE (Unaudited)	FY26 REVENUES (Projected)	FY26 EXPENDITURES (Projected)	FY26 TRANSFERS	SURPLUS/ (DEFICIT)	FY26 ENDING FUND BALANCE (Projected)
EDUCATION *	$ 29,519,899	71,794,950	74,315,985		(2,521,035)	$ 26,998,864
OPERATIONS & MAINTENANCE *	$ 5,838,679	8,348,000	11,136,900	1,500,000	(1,288,900)	$ 4,549,779
DEBT SERVICE	$ 655,847	1,954,000	2,519,000	500,000	(65,000)	$ 590,847
TRANSPORTATION *	$ 1,463,262	5,725,000	7,011,450		(1,286,450)	$ 176,812
IMRF / SOCIAL SECURITY	$ 3,662,186	2,770,000	2,426,050		343,950	$ 4,006,136
CAPITAL PROJECTS	$ 6,639,521	12,750,000	12,750,000		0	$ 6,639,521
WORKING CASH *	$ 11,197,845	1,000,000	-		1,000,000	$ 12,197,845
TORT	$ 3,387,126	4,375,000	3,625,500	(2,000,000)	(1,250,500)	$ 2,136,626
FIRE PREVENTION & SAFETY	$ 1,140,488	590,000	453,900		136,100	$ 1,276,588
TOTAL	$ 63,504,852	$ 109,306,950	$ 114,238,785	$ -	$ (4,931,835)	$ 58,573,017
* **OPERATING FUNDS**	$ 48,019,685	$ 86,867,950	$ 92,464,335		(4,096,385)	$ 43,923,300

* (Ed, O & M, Trans & Working Cash)

Revenues - 97.7% of Property Tax & 97% EBF Funding

Additional revenues include CPPRT, Title I, II, III & IV, IDEA & National School Lunch & Breakfast Grants as well as MCATs for Transportation & Private Facility Tuition (Budgeting for 3 payments).

Salary & Benefit expenditures increased by 6% in Fund 10, 20 and 50 and Transportation was increased by 5% in Fund 40.

Fund 60 expenses are construction costs for CAVC and CHS Baseball Field. Transfer of $500,000 from O & M to Debt Service for Leases. Transfer of $2,000,000 from Tort to O & M for Construction Expenses

District Type:
[X] School District
[ ] Joint Agreement

ILLINOIS STATE BOARD OF EDUCATION
School Business Services Division

SCHOOL DISTRICT/JOINT AGREEMENT BUDGET FORM *
July 1, 2025 - June 30, 2026

Accounting Basis:
[X] Cash
[ ] Accrual

Unbalanced budget; however, a Deficit Reduction Plan is not required at this time.

Is this an amended budget? _____

Date of Amended Budget: _____ *(MM/DD/YY)*

District Name: Collinsville CUSD 10

District RCDT No: 41057010026

If your FY2025 AFR states that you need to do a deficit reduction plan and your FY2026 budget is balanced, please state the measures you took to have your budget become balanced. (Bckgrnd-Assumpt 25-26)

Budget of Collinsville CUSD 10 *, County of* Madison ,
State of Illinois, for the Fiscal Year beginning July 1, 2025 *and ending* June 30, 2026 .

WHEREAS the Board of Education of Collinsville CUSD 10 ,
County of Madison , *State of Illinois, caused to be prepared in tentative form a budget, and the Secretary of this Board has made the same conveniently available to public inspection for at least thirty days prior to final action thereon;*

AND WHEREAS a public hearing was held as to such budget on the 22 *day of* September , *20* 25 ,
notice of said hearing was given at least thirty days prior thereto as required by law, and all other legal requirements have been complied with;

NOW, THEREFORE, Be it resolved by the Board of Education of said district as follows:

Section 1: That the fiscal year of this school district be and the same hereby is fixed and declared to be beginning July 1, 2025 *and ending* June 30, 2026 .

Section 2: That the following budget containing an estimate of amounts available in each Fund, separately, and expenditures from each be and the same is hereby adopted as the budget of this school district for said fiscal year.

ADOPTION OF BUDGET

The budget shall be approved and signed below by members of the School Board. Adopted this 22 *day of* September , *20* 25
by a roll call vote of _____ *Yeas, and* _____ *Nays, to wit:*

** MEMBERS VOTING YEA:	** MEMBERS VOTING NAY:

* Based on the 23 Illinois Administrative Code-Part 100 and inconformity with Section 17-1 of the School Code.

** Type in the members who voted "YEA" nor "NAY". Actual school board member signatures are not required for electronic submission.

(1) A certified copy of this document must be filed with the county clerk within 30 days of adoption as required by Section 18-50 of the Property Tax Code (35 ILCS 200/18-50).

(2) Districts are required to submit the adopted/amended budget electronically to ISBE within 30 days of adoption or by October 30, whichever comes first. Budgets are submitted through IWAS: https://apps.isbe.net/iwas/asp/login.asp?js=true

Please type the member signatures before submitting to ISBE. We do not accept PDF copies.

	A	B	C	D	E	F	G	H	I	J	K	L
1	*Begin entering data on EstRev 6-11 and EstExp 12-20 tabs.*		(10)	(20)	(30)	(40)	(50)	(60)	(70)	(80)	(90)	
2	**Description: Enter Whole Numbers Only**	**Acct #**	**Educational**	**Operations & Maintenance**	**Debt Service**	**Transportation**	**Municipal Retirement/ Social Security**	**Capital Projects**	**Working Cash**	**Tort**	**Fire Prevention & Safety**	
3	**ESTIMATED BEGINNING FUND BALANCE (without Student Activity Funds)1 as of July 1, 2025**		29,519,899	5,838,679	655,847	1,463,262	3,662,186	6,639,521	11,197,845	3,387,126	1,140,488	
4	**RECEIPTS/REVENUES (without Student Activity Funds)**											
5	**LOCAL SOURCES**	**1000**	32,086,650	8,348,000	1,449,000	2,375,000	2,770,000	1,750,000	1,000,000	4,375,000	590,000	
6	**FLOW-THROUGH RECEIPTS/REVENUES FROM ONE DISTRICT TO ANOTHER DISTRICT**	**2000**	180,000	0		0	0					
7	**STATE SOURCES**	**3000**	31,393,000	0	505,000	3,350,000	0	3,000,000	0	0	0	
8	**FEDERAL SOURCES**	**4000**	8,135,300	0	0	0	0	8,000,000	0	0	0	
9	**Total Direct Receipts/Revenues** [8]		71,794,950	8,348,000	1,954,000	5,725,000	2,770,000	12,750,000	1,000,000	4,375,000	590,000	
10	Receipts/Revenues for "On Behalf" Payments [2]	3998										
11	**Total Receipts/Revenues**		71,794,950	8,348,000	1,954,000	5,725,000	2,770,000	12,750,000	1,000,000	4,375,000	590,000	
12	**DISBURSEMENTS/EXPENDITURES (without Student Activity Funds)**											
13	**INSTRUCTION**	**1000**	49,179,042				1,089,820			0		
14	**SUPPORT SERVICES**	**2000**	20,668,177	11,095,900		6,982,450	1,317,230	12,750,000		3,625,500	453,900	
15	**COMMUNITY SERVICES**	**3000**	567,666	0		0	19,000			0		
16	**PAYMENTS TO OTHER DISTRICTS & GOVT UNITS**	**4000**	3,901,100	41,000	0	29,000	0	0		0	0	
17	**DEBT SERVICES**	**5000**	0	0	2,519,000	0	0			0	0	
18	**PROVISION FOR CONTINGENCIES**	**6000**	0	0	0	0	0	0		0	0	
19	**Total Direct Disbursements/Expenditures** [9]		74,315,985	11,136,900	2,519,000	7,011,450	2,426,050	12,750,000		3,625,500	453,900	
20	Disbursements/Expenditures for "On Behalf" Payments [2]	4180	0	0	0	0	0	0		0	0	
21	**Total Disbursements/Expenditures**		74,315,985	11,136,900	2,519,000	7,011,450	2,426,050	12,750,000		3,625,500	453,900	
22	**Excess of Direct Receipts/Revenues Over (Under) Direct Disbursements/Expenditures**		(2,521,035)	(2,788,900)	(565,000)	(1,286,450)	343,950	0	1,000,000	749,500	136,100	
23	**OTHER SOURCES/USES OF FUNDS**											
24	**OTHER SOURCES OF FUNDS (7000)**											
25	**PERMANENT TRANSFER FROM VARIOUS FUNDS**											
26	Abolishment the Working Cash Fund [16]	7110										
27	Abatement of the Working Cash Fund [16]	7110										
28	Transfer of Working Cash Fund Interest	7120										
29	Transfer Among Funds	7130										
30	Transfer of Interest	7140										
31	Transfer from Capital Projects Fund to O&M Fund	7150		0								
32	Transfer of Excess Fire Prev & Safety Tax & Interest [3] Proceeds to O&M Fund	7160		0								
33	Transfer of Excess Accumulated Fire Prev & Safety Bond and Int [3a] Proceeds to Debt Service Fund	7170			0							
34	**SALE OF BONDS (7200)**											
35	Principal on Bonds Sold [4]	7210										
36	Premium on Bonds Sold	7220										
37	Accrued Interest on Bonds Sold	7230										
38	Sale or Compensation for Fixed Assets [5]	7300										
39	Transfer to Debt Service to Pay Principal on Leases	7400			500,000							
40	Transfer to Debt Service to Pay Interest on Leases	7500			0							
41	Transfer to Debt Service Fund to Pay Principal on Revenue Bonds	7600			0							
42	Transfer to Debt Service Fund to Pay Interest on Revenue Bonds	7700			0							
43	Transfer to Capital Projects Fund	7800						0				
44	ISBE Loan Proceeds	7900										
45	Other Sources Not Classified Elsewhere	7990		2,000,000								
46	**Total Other Sources of Funds** [8]		0	2,000,000	500,000	0	0	0	0	0	0	

	A	B	C	D	E	F	G	H	I	J	K	L
1	*Begin entering data on EstRev 6-11 and EstExp 12-20 tabs.*		(10)	(20)	(30)	(40)	(50)	(60)	(70)	(80)	(90)	
2	**Description: Enter Whole Numbers Only**	**Acct #**	**Educational**	**Operations & Maintenance**	**Debt Service**	**Transportation**	**Municipal Retirement/ Social Security**	**Capital Projects**	**Working Cash**	**Tort**	**Fire Prevention & Safety**	
47	**OTHER USES OF FUNDS (8000)**											
49	**TRANSFER TO VARIOUS OTHER FUNDS (8100)**											
50	Abolishment or Abatement of the Working Cash Fund [16]	8110							0			
51	Transfer of Working Cash Fund Interest	8120							0			
52	Transfer Among Funds	8130										
53	Transfer of Interest [6]	8140										
54	Transfer from Capital Projects Fund to O&M Fund	8150										
55	Transfer of Excess Fire Prev & Safety Tax & Interest [3] Proceeds to O&M Fund	8160										
56	Transfer of Excess Accumulated Fire Prev & Safety Bond [3a] and Int Proceeds to Debt Service Fund	8170										
57	Taxes Pledged to Pay Principal on Leases	8410										
58	Grants/Reimbursements Pledged to Pay Principal on Leases	8420										
59	Other Revenues Pledged to Pay Principal on Leases	8430		500,000								
60	Fund Balance Transfers Pledged to Pay Principal on Leases	8440										
61	Taxes Pledged to Pay Interest on Leases	8510										
62	Grants/Reimbursements Pledged to Pay Interest on Leases	8520										
63	Other Revenues Pledged to Pay Interest on Leases	8530										
64	Fund Balance Transfers Pledged to Pay Interest on Leases	8540										
65	Taxes Pledged to Pay Principal on Revenue Bonds	8610										
66	Grants/Reimbursements Pledged to Pay Principal on Revenue Bonds	8620										
67	Other Revenues Pledged to Pay Principal on Revenue Bonds	8630										
68	Fund Balance Transfers Pledged to Pay Principal on Revenue Bonds	8640										
69	Taxes Pledged to Pay Interest on Revenue Bonds	8710										
70	Grants/Reimbursements Pledged to Pay Interest on Revenue Bonds	8720										
71	Other Revenues Pledged to Pay Interest on Revenue Bonds	8730										
72	Fund Balance Transfers Pledged to Pay Interest on Revenue Bonds	8740										
73	Taxes Transferred to Pay for Capital Projects	8810										
74	Grants/Reimbursements Pledged to Pay for Capital Projects	8820										
75	Other Revenues Pledged to Pay for Capital Projects	8830										
76	Fund Balance Transfers Pledged to Pay for Capital Projects	8840										
77	Transfer to Debt Service Fund to Pay Principal on ISBE Loans	8910										
78	Other Uses Not Classified Elsewhere	8990								2,000,000		
79	**Total Other Uses of Funds [9]**		0	500,000	0	0	0	0	0	2,000,000	0	
80	**Total Other Sources/Uses of Fund**		0	1,500,000	500,000	0	0	0	0	(2,000,000)	0	
81	**ESTIMATED ENDING FUND BALANCE (without Student Activity Funds) as of June 30, 2026**		26,998,864	4,549,779	590,847	176,812	4,006,136	6,639,521	12,197,845	2,136,626	1,276,588	
82												
83	**Student Activity (Fund 11) ESTIMATED BEGINNING FUND BALANCE as of July 1, 2025**		822,971									
84	**RECEIPTS/REVENUES (For Student Activity Funds)**											
85	**Total Student Activity Direct Receipts/Revenues (Local Sources)**	1799	800,000									
86	**DISBURSEMENTS/EXPENDITURES (For Student Activity Funds)**											
87	**Total Student Activity Direct Disbursements/Expenditures**	1999	800,000									
88	**Excess of Direct Receipts/Revenues Over (Under) Direct Disbursements/Expenditures**		0									
89	**Student Activity ESTIMATED ENDING FUND BALANCE as of June 30, 2026**		822,971									
90												

	A	B	C	D	E	F	G	H	I	J	K	L
1	*Begin entering data on EstRev 6-11 and EstExp 12-20 tabs.*		(10)	(20)	(30)	(40)	(50)	(60)	(70)	(80)	(90)	
2	Description: Enter Whole Numbers Only	Acct #	Educational	Operations & Maintenance	Debt Service	Transportation	Municipal Retirement/ Social Security	Capital Projects	Working Cash	Tort	Fire Prevention & Safety	
91	Total ESTIMATED BEGINNING FUND BALANCE (All Sources Including Student Activity Funds) as of July 1, 2025		30,342,870	5,838,679	655,847	1,463,262	3,662,186	6,639,521	11,197,845	3,387,126	1,140,488	
92	RECEIPTS/REVENUES (All Sources with Student Activity Funds)											
93	LOCAL SOURCES	1000	32,886,650	8,348,000	1,449,000	2,375,000	2,770,000	1,750,000	1,000,000	4,375,000	590,000	
94	FLOW-THROUGH RECEIPTS/REVENUES FROM ONE DISTRICT TO ANOTHER DISTRICT	2000	180,000	0		0	0					
95	STATE SOURCES	3000	31,393,000	0	505,000	3,350,000	0	3,000,000	0	0	0	
96	FEDERAL SOURCES	4000	8,135,300	0	0	0	0	8,000,000	0	0	0	
97	Total Direct Receipts/Revenues [8]		72,594,950	8,348,000	1,954,000	5,725,000	2,770,000	12,750,000	1,000,000	4,375,000	590,000	
98	Receipts/Revenues for "On Behalf" Payments [2]	3998	0	0	0	0	0	0		0	0	
99	Total Receipts/Revenues		72,594,950	8,348,000	1,954,000	5,725,000	2,770,000	12,750,000	1,000,000	4,375,000	590,000	
100	DISBURSEMENTS/EXPENDITURES (All Sources with Student Activity Funds)											
101	INSTRUCTION	1000	49,979,042				1,089,820			0		
102	SUPPORT SERVICES	2000	20,668,177	11,095,900		6,982,450	1,317,230	12,750,000		3,625,500	453,900	
103	COMMUNITY SERVICES	3000	567,666	0		0	19,000			0		
104	PAYMENTS TO OTHER DISTRICTS & GOVT UNITS	4000	3,901,100	41,000	0	29,000	0	0		0	0	
105	DEBT SERVICES	5000	0	0	2,519,000	0	0			0	0	
106	PROVISION FOR CONTINGENCIES	6000	0	0	0	0	0	0		0	0	
107	Total Direct Disbursements/Expenditures [9]		75,115,985	11,136,900	2,519,000	7,011,450	2,426,050	12,750,000		3,625,500	453,900	
108	Disbursements/Expenditures for "On Behalf" Payments [2]	4180	0	0	0	0	0	0		0	0	
109	Total Disbursements/Expenditures		75,115,985	11,136,900	2,519,000	7,011,450	2,426,050	12,750,000		3,625,500	453,900	
110	Excess of Direct Receipts/Revenues Over (Under) Direct Disbursements/Expenditures		(2,521,035)	(2,788,900)	(565,000)	(1,286,450)	343,950	0	1,000,000	749,500	136,100	
111	OTHER SOURCES/USES OF FUNDS											
112	OTHER SOURCES OF FUNDS (7000)											
113	Total Other Sources of Funds [8]		0	2,000,000	500,000	0	0	0	0	0	0	
114	OTHER USES OF FUNDS (8000)											
116	Total Other Uses of Funds [9]		0	500,000	0	0	0	0	0	2,000,000	0	
117	Total Other Sources/Uses of Fund		0	1,500,000	500,000	0	0	0	0	(2,000,000)	0	
118	ESTIMATED ENDING FUND BALANCE (All Sources with Student Activity Funds) as of June 30, 2026		27,821,835	4,549,779	590,847	176,812	4,006,136	6,639,521	12,197,845	2,136,626	1,276,588	
119												
120	SUMMARY OF EXPENDITURES Without Student Activity Funds (by Major Object)											
121			(10)	(20)	(30)	(40)	(50)	(60)	(70)	(80)	(90)	
122	Description	Acct #	Educational	Operations & Maintenance	Debt Service	Transportation	Municipal Retirement/ Social Security	Capital Projects	Working Cash	Tort	Fire Prevention & Safety	Total By Object
123	Object Name											
124	Salaries	100	54,238,084	681,100		0		0		780,000	0	55,699,184
125	Employee Benefits	200	8,739,570	113,760		0	2,426,050	0		47,000	0	11,326,380
126	Purchased Services	300	5,244,266	1,508,040	0	6,687,350		1,200,000		2,753,000	41,000	17,433,656
127	Supplies & Materials	400	1,596,431	2,716,000		195,000		0		45,500	0	4,552,931
128	Capital Outlay	500	249,234	5,979,000		100,100		11,550,000		0	412,900	18,291,234
129	Other Objects	600	4,023,400	41,000	2,519,000	29,000	0	0		0	0	6,612,400
130	Non-Capitalized Equipment	700	225,000	98,000		0		0		0	0	323,000
131	Termination Benefits	800	0	0		0				0		0
132	Total Expenditures		74,315,985	11,136,900	2,519,000	7,011,450	2,426,050	12,750,000		3,625,500	453,900	114,238,785

	A	B	C	D	E	F	G	H	I	J	K
1			(10)	(20)	(30)	(40)	(50)	(60)	(70)	(80)	(90)
2	Description: Enter Whole Numbers Only	Acct #	Educational	Operations & Maintenance	Debt Service	Transportation	Municipal Retirement/ Social Security	Capital Projects	Working Cash	Tort	Fire Prevention & Safety
3	**BEGINNING CASH BALANCE ON HAND (without Student Activity Funds)7 as of July 1, 2025**		29,519,899	5,838,679	655,847	1,463,262	3,662,186	6,639,521	11,197,845	3,387,126	1,140,488
4	**Total Direct Receipts & Other Sources** [8]		71,794,950	10,348,000	2,454,000	5,725,000	2,770,000	12,750,000	1,000,000	4,375,000	590,000
5	**OTHER RECEIPTS**										
6	Interfund Loans Payable (Loans from Other Funds)	411									
7	Interfund Loans Receivable (Repayment of Loans)	141									
8	Notes and Warrants Payable	433									
9	Other Current Assets	199									
10	**Total Other Receipts**		0	0	0	0	0	0	0	0	0
11	**Total Direct Receipts, Other Sources, & Other Receipts**		71,794,950	10,348,000	2,454,000	5,725,000	2,770,000	12,750,000	1,000,000	4,375,000	590,000
12	**Total Amount Available**		101,314,849	16,186,679	3,109,847	7,188,262	6,432,186	19,389,521	12,197,845	7,762,126	1,730,488
13	**Total Direct Disbursements & Other Uses** [9]		74,315,985	11,636,900	2,519,000	7,011,450	2,426,050	12,750,000	0	5,625,500	453,900
14	**OTHER DISBURSEMENTS**										
15	Interfund Loans Receivable (Loans to Other Funds) [10]	141									
16	Interfund Loans Payable (Repayment of Loans)	411									
17	Notes and Warrants Payable	433									
18	Other Current Liabilities	499									
19	**Total Other Disbursements**		0	0	0	0	0	0	0	0	0
20	**Total Direct Disbursements, Other Uses, & Other Disbursements**		74,315,985	11,636,900	2,519,000	7,011,450	2,426,050	12,750,000	0	5,625,500	453,900
21	**ENDING CASH BALANCE ON HAND (without Student Activity Funds) as of June 30, 2026**		26,998,864	4,549,779	590,847	176,812	4,006,136	6,639,521	12,197,845	2,136,626	1,276,588
22											
23	**Activity Funds BEGINNING CASH BALANCE ON HAND7 as of July 1, 2025**		822,971								
24	**Total Direct Receipts & Other Sources** [8]		800,000								
25	**Total Amount Available**		1,622,971								
26	**Total Direct Disbursements & Other Uses** [9]		800,000								
27	**Activity funds ENDING CASH BALANCE ON HAND7 as of June 30, 2026**		822,971								
28											
29	**Total BEGINNING CASH BALANCE ON HAND (with Student Activity Funds)7 as of July 1, 2025**		30,342,870	5,838,679	655,847	1,463,262	3,662,186	6,639,521	11,197,845	3,387,126	1,140,488
30	**Total Direct Receipts & Other Sources** [8]		72,594,950	10,348,000	2,454,000	5,725,000	2,770,000	12,750,000	1,000,000	4,375,000	590,000
31	**Total Other Receipts**		0	0	0	0	0	0	0	0	0
32	**Total Direct Receipts, Other Sources, & Other Receipts**		72,594,950	10,348,000	2,454,000	5,725,000	2,770,000	12,750,000	1,000,000	4,375,000	590,000
33	**Total Amount Available**		102,937,820	16,186,679	3,109,847	7,188,262	6,432,186	19,389,521	12,197,845	7,762,126	1,730,488
34	**Total Direct Disbursements & Other Uses** [9]		75,115,985	11,636,900	2,519,000	7,011,450	2,426,050	12,750,000	0	5,625,500	453,900
35	**Total Other Disbursements**		0	0	0	0	0	0	0	0	0
36	**Total Direct Disbursements, Other Uses, & Other Disbursements**		75,115,985	11,636,900	2,519,000	7,011,450	2,426,050	12,750,000	0	5,625,500	453,900
37	**Total ENDING CASH BALANCE ON HAND (with Student Activity Funds)7 as of June 30, 2026**		27,821,835	4,549,779	590,847	176,812	4,006,136	6,639,521	12,197,845	2,136,626	1,276,588

	A	B	C	D	E	F	G	H	I	J	K
1			(10)	(20)	(30)	(40)	(50)	(60)	(70)	(80)	(90)
2	Description: Enter Whole Numbers Only	Acct #	Educational	Operations & Maintenance	Debt Service	Transportation	Municipal Retirement/ Social Security	Capital Projects	Working Cash	Tort	Fire Prevention & Safety
3	**RECEIPTS/REVENUES FROM LOCAL SOURCES (1000)**										
4	**AD VALOREM TAXES LEVIED BY LOCAL EDUCATION AGENCY**	**1100**									
5	Designated Purposes Levies [11] (1110-1120)	-	29,700,000	7,300,000	1,419,000	2,300,000	1,100,000		550,000	4,300,000	550,000
6	Leasing Purposes Levy [12]	1130		580,000							
7	Special Education Purposes Levy	1140	466,400								
8	FICA and Medicare Only Levies	1150					1,450,000				
9	Area Vocational Construction Purposes Levy	1160									
10	Summer School Purposes Levy	1170									
11	Other Tax Levies *(Describe & Itemize)*	1190									
12	**Total Ad Valorem Taxes Levied by District**		30,166,400	7,880,000	1,419,000	2,300,000	2,550,000	0	550,000	4,300,000	550,000
13	**PAYMENTS IN LIEU OF TAXES**	**1200**									
14	Mobile Home Privilege Tax	1210	10,000								
15	Payments from Local Housing Authority	1220									
16	Corporate Personal Property Replacement Taxes [13]	1230					120,000	1,500,000			
17	Other Payments in Lieu of Taxes *(Describe & Itemize)*	1290									
18	**Total Payments in Lieu of Taxes**		10,000	0	0	0	120,000	1,500,000	0	0	0
19	**TUITION**	**1300**									
20	Regular Tuition from Pupils or Parents (In State)	1311									
21	Regular Tuition from Other Districts (In State)	1312									
22	Regular Tuition from Other Sources (In State)	1313									
23	Regular Tuition from Other Sources (Out of State)	1314									
24	Summer School Tuition from Pupils or Parents (In State)	1321	10,000								
25	Summer School Tuition from Other Districts (In State)	1322									
26	Summer School Tuition from Other Sources (In State)	1323									
27	Summer School Tuition from Other Sources (Out of State)	1324									
28	CTE Tuition from Pupils or Parents (In State)	1331									
29	CTE Tuition from Other Districts (In State)	1332									
30	CTE Tuition from Other Sources (In State)	1333									
31	CTE Tuition from Other Sources (Out of State)	1334									
32	Special Education Tuition from Pupils or Parents (In State)	1341									
33	Special Education Tuition from Other Districts (In State)	1342									
34	Special Education Tuition from Other Sources (In State)	1343									
35	Special Education Tuition from Other Sources (Out of State)	1344									
36	Adult Tuition from Pupils or Parents (In State)	1351									
37	Adult Tuition from Other Districts (In State)	1352									
38	Adult Tuition from Other Sources (In State)	1353									
39	Adult Tuition from Other Sources (Out of State)	1354									
40	**Total Tuition**		10,000								
41	**TRANSPORTATION FEES**	**1400**									
42	Regular Transportation Fees from Pupils or Parents (In State)	1411									
43	Regular Transportation Fees from Other Districts (In State)	1412									
44	Regular Transportation Fees from Other Sources (In State)	1413									
45	Regular Transportation Fees from Co-curricular Activities (In State)	1415									
46	Regular Transportation Fees from Other Sources (Out of State)	1416									
47	Summer School Transportation Fees from Pupils or Parents (In State)	1421									
48	Summer School Transportation Fees from Other Districts (In State)	1422									
49	Summer School Transportation Fees from Other Sources (In State)	1423									
50	Summer School Transportation Fees from Other Sources (Out of State)	1424									
51	CTE Transportation Fees from Pupils or Parents (In State)	1431									
52	CTE Transportation Fees from Other Districts (In State)	1432									
53	CTE Transportation Fees from Other Sources (In State)	1433									
54	CTE Transportation Fees from Other Sources (Out of State)	1434									
55	Special Education Transportation Fees from Pupils or Parents (In State)	1441									
56	Special Education Transportation Fees from Other Districts (In State)	1442									

	A	B	C	D	E	F	G	H	I	J	K
1			(10)	(20)	(30)	(40)	(50)	(60)	(70)	(80)	(90)
2	Description: Enter Whole Numbers Only	Acct #	Educational	Operations & Maintenance	Debt Service	Transportation	Municipal Retirement/ Social Security	Capital Projects	Working Cash	Tort	Fire Prevention & Safety
57	Special Education Transportation Fees from Other Sources (In State)	1443									
58	Special Education Transportation Fees from Other Sources (Out of State)	1444									
59	Adult Transportation Fees from Pupils or Parents (In State)	1451									
60	Adult Transportation Fees from Other Districts (In State)	1452									
61	Adult Transportation Fees from Other Sources (In State)	1453									
62	Adult Transportation Fees from Other Sources (Out of State)	1454									
63	**Total Transportation Fees**					0					
64	**EARNINGS ON INVESTMENTS**	**1500**									
65	Interest on Investments	1510	1,360,000	328,000	30,000	75,000	100,000	250,000	450,000	75,000	40,000
66	Gain or Loss on Sale of Investments	1520									
67	Unrealized Gain or Loss on Investments	1530									
68	**Total Earnings on Investments**		1,360,000	328,000	30,000	75,000	100,000	250,000	450,000	75,000	40,000
69	**FOOD SERVICE**	**1600**									
70	Sales to Pupils - Lunch	1611	15,000								
71	Sales to Pupils - Breakfast	1612									
72	Sales to Pupils - A la Carte	1613	130,000								
73	Sales to Pupils - Other *(Describe & Itemize)*	1614									
74	Sales to Adults	1620	6,000								
75	Other Food Service *(Describe & Itemize)*	1690									
76	**Total Food Service**		151,000								
77	**DISTRICT/SCHOOL ACTIVITY INCOME**	**1700**									
78	Admissions - Athletic	1711	1,300								
79	Admissions - Other	1719									
80	Fees	1720	800								
81	Book Store Sales	1730									
82	Other District/School Activity Revenue *(Describe & Itemize)*	1790	33,000								
83	Student Activity Fund Revenues	1799	800,000								
84	**Total District/School Activity Income (without Student Activity Funds 1799)**		35,100	0							
85	**Total District/School Activity Income (with Student Activity Funds 1799)**		835,100								
86	**TEXTBOOK INCOME**	**1800**									
87	Textbook Rentals - Regular Textbooks	1811	302,100								
88	Textbook Rentals - Summer School Textbooks	1812									
89	Textbook Rentals - Adult/Continuing Education Textbooks	1813									
90	Textbook Rentals - Other *(Describe & Itemize)*	1819									
91	Textbook Sales - Regular Textbooks	1821									
92	Textbook Sales - Summer School	1822									
93	Textbook Sales - Adult/Continuing Education	1823									
94	Textbook Sales - Other *(Describe & Itemize)*	1829									
95	Other Textbook Income *(Describe & Itemize)*	1890									
96	**Total Textbooks**		302,100								
97	**OTHER REVENUE FROM LOCAL SOURCES**	**1900**									
98	Rentals	1910	2,050								
99	Contributions and Donations from Private Sources	1920									
100	Impact Fees from Municipal or County Governments	1930									
101	Services Provided Other Districts	1940									
102	Refund of Prior Years' Expenditures	1950									
103	Payments of Surplus Moneys from TIF Districts	1960		140,000							
104	Drivers' Education Fees	1970	20,000								
105	Proceeds from Vendors' Contracts	1980									
106	School Facility Occupation Tax Proceeds	1983									
107	Payment from Other Districts	1991									
108	Sale of Vocational Projects	1992									
109	Other Local Fees *(Describe & Itemize)*	1993									
110	Other Local Revenues *(Describe & Itemize)*	1999	30,000								
111	**Total Other Revenue from Local Sources**		52,050	140,000	0	0	0	0	0	0	0

	A	B	C	D	E	F	G	H	I	J	K
1			(10)	(20)	(30)	(40)	(50)	(60)	(70)	(80)	(90)
2	Description: Enter Whole Numbers Only	Acct #	Educational	Operations & Maintenance	Debt Service	Transportation	Municipal Retirement/ Social Security	Capital Projects	Working Cash	Tort	Fire Prevention & Safety
112	**Total Receipts/Revenues from Local Sources (without Student Activity Funds 1799)**	**1000**	32,086,650	8,348,000	1,449,000	2,375,000	2,770,000	1,750,000	1,000,000	4,375,000	590,000
113	**Total Receipts/Revenues from Local Sources (with Student Activity Funds 1799)**		32,886,650								
114	**FLOW-THROUGH RECEIPTS/REVENUES FROM ONE DISTRICT TO ANOTHER DISTRICT (2000)**										
115	Flow-Through Revenue from State Sources	2100	130,000								
116	Flow-Through Revenue from Federal Sources	2200	50,000								
117	Other Flow-Through Revenue *(Describe & Itemize)*	2300									
118	**Total Flow-Through Receipts/Revenues From One District to Another District**	**2000**	180,000	0		0	0				
119	**RECEIPTS/REVENUES FROM STATE SOURCES (3000)**										
120	**UNRESTRICTED GRANTS-IN-AID (3001-3099)**										
121	Evidence Based Funding Formula (Section 18-8.15)	3001	29,400,000	0	505,000	1,300,000		3,000,000			
122	Reorganization Incentives (Accounts 3005-3021)	3005									
123	Other Unrestricted Grants-In-Aid From State Sources *(Describe & Itemize)*	3099									
124	**Total Unrestricted Grants-In-Aid**		29,400,000	0	505,000	1,300,000	0	3,000,000		0	0
125	**RESTRICTED GRANTS-IN-AID (3100-3900)**										
126	**SPECIAL EDUCATION**										
127	Special Education - Private/Public Facility Tuition	3100	600,000								
128	Special Education - Orphanage - Individual	3120	350,000								
129	Special Education - Orphanage - Summer Individual	3130									
130	Special Education - Other *(Describe & Itemize)*	3199									
131	**Total Special Education**		950,000	0		0					
132	**CAREER AND TECHNICAL EDUCATION (CTE)**										
133	CTE - Technical Education - Tech Prep	3200									
134	CTE - Secondary Program Improvement (CTEI)	3220									
135	CTE - WECEP	3225									
136	CTE - Agriculture Education	3235									
137	CTE - Instructor Practicum	3240									
138	CTE - Student Organizations	3270									
139	CTE - Other *(Describe & Itemize)*	3299									
140	**Total Career and Technical Education**		0	0			0				
141	State Free Lunch & Breakfast	3360	30,000								
142	School Breakfast Initiative	3365									
143	Driver Education	3370	60,000								
144	Adult Education (from ICCB)	3410									
145	Adult Education - Other *(Describe & Itemize)*	3499									
146	**TRANSPORTATION**										
147	Transportation - Regular and Vocational	3500				950,000					
148	Transportation - Special Education	3510				1,100,000					
149	Transportation - Other *(Describe & Itemize)*	3599									
150	**Total Transportation**		0	0		2,050,000	0				
151	Learning Improvement - Change Grants	3610									
152	Scientific Literacy	3660									
153	Truant Alternative/Optional Education	3695	100,000								
154	Early Childhood - Block Grant	3705	850,000								
155	Chicago General Education Block Grant	3766									
156	Chicago Educational Services Block Grant	3767									
157	School Safety & Educational Improvement Block Grant	3775									
158	Technology - Technology for Success	3780									
159	State Charter Schools	3815									
160	Extended Learning Opportunities - Summer Bridges	3825									
161	Infrastructure Improvements - Planning/Construction	3920									

	A	B	C	D	E	F	G	H	I	J	K
1			(10)	(20)	(30)	(40)	(50)	(60)	(70)	(80)	(90)
2	Description: Enter Whole Numbers Only	Acct #	Educational	Operations & Maintenance	Debt Service	Transportation	Municipal Retirement/ Social Security	Capital Projects	Working Cash	Tort	Fire Prevention & Safety
162	School Infrastructure - Maintenance Projects	3925									
163	Other Restricted Revenue from State Sources *(Describe & Itemize)*	3999	3,000								
164	**Total Restricted Grants-In-Aid**		1,993,000	0	0	2,050,000	0	0	0	0	0
165	**Total Receipts/Revenues from State Sources**	**3000**	31,393,000	0	505,000	3,350,000	0	3,000,000	0	0	0
166	**RECEIPTS/REVENUES FROM FEDERAL SOURCES (4000)**										
167	**UNRESTRICTED GRANTS-IN-AID RECEIVED DIRECTLY FROM FEDERAL GOVT. (4001-4009)**										
168	Federal Impact Aid	4001									
169	Other Unrestricted Grants-In-Aid Received from Fed. Govt. *(Describe & Itemize)*	4009									
170	**Total Unrestricted Grants-In-Aid Received Directly from Fed Govt**		0	0	0	0	0	0	0	0	0
171	**RESTRICTED GRANTS-IN-AID RECEIVED DIRECTLY FROM FEDERAL GOVT (4045-4090)**										
172	Head Start	4045									
173	Construction (Impact Aid)	4050									
174	MAGNET	4060									
175	Other Restricted Grants-In-Aid Received from Fed. Govt. *(Describe & Itemize)*	4090									
176	**Total Restricted Grants-In-Aid Received Directly from Federal Govt.**		0	0		0	0	0			0
177	**RESTRICTED GRANTS-IN-AID RECEIVED FROM FEDERAL GOVT. THRU THE STATE (4100-4999)**										
178	**TITLE V**										
179	Title V - Flexibility and Accountability	4100									
180	Title V - SEA Projects	4105									
181	Title V - Rural Education Initiative (REI)	4107									
182	Title V - Other *(Describe & Itemize)*	4199									
183	**Total Title V**		0	0		0	0				
184	**FOOD SERVICE**										
185	Breakfast Start-Up Expansion	4200									
186	National School Lunch Program	4210	2,400,000								
187	Special Milk Program	4215									
188	School Breakfast Program	4220	720,000								
189	Summer Food Service Admin/Program	4225									
190	Child and Adult Care Food Program	4226									
191	Fresh Fruit and Vegetables	4240									
192	Food Service - Other *(Describe & Itemize)*	4299									
193	**Total Food Service**		3,120,000				0				
194	**TITLE I**										
195	Title I - Low Income	4300	2,000,000								
196	Title I - Low Income - Neglected, Private	4305									
197	Title I - Migrant Education	4340									
198	Title I - Other *(Describe & Itemize)*	4399	50,000								
199	**Total Title I**		2,050,000	0		0	0				
200	**TITLE IV**										
201	Title IV - Student Support & Academic Enrichment Grant	4400	100,000								
202	Title IV - Part A – Student Support & Academic Enrichment Grants Safe and Drug Free Schools	4415									
203	Title IV - 21st Century	4421									
204	Title IV - Other *(Describe & Itemize)*	4499									
205	**Total Title IV**		100,000	0		0	0				
206	**FEDERAL - SPECIAL EDUCATION**										
207	Federal Special Education - Preschool Flow-Through	4600	40,000								
208	Federal Special Education - Preschool Discretionary	4605									
209	Federal Special Education - IDEA Flow Through	4620	1,650,000								
210	Federal Special Education - IDEA Room & Board	4625									

	A	B	C	D	E	F	G	H	I	J	K
1			(10)	(20)	(30)	(40)	(50)	(60)	(70)	(80)	(90)
2	**Description: Enter Whole Numbers Only**	**Acct #**	**Educational**	**Operations & Maintenance**	**Debt Service**	**Transportation**	**Municipal Retirement/ Social Security**	**Capital Projects**	**Working Cash**	**Tort**	**Fire Prevention & Safety**
211	Federal Special Education - IDEA Discretionary	4630									
212	Federal Special Education - IDEA - Other *(Describe & Itemize)*	4699									
213	**Total Federal Special Education**		1,690,000	0		0	0				
214	**CTE - PERKINS**										
215	CTE - Perkins-Title IIIE Tech Prep	4770									
216	CTE - Other *(Describe & Itemize)*	4799									
217	**Total CTE - Perkins**		0	0			0				
218	Federal - Adult Education	4810									
219	Qualified Zone Academy Bond Tax Credits	4866									
220	Qualified School Construction Bond Credits	4867									
221	Build America Bond Tax Credits	4868									
222	Build America Bond Interest Reimbursement	4869									
223	**Total Stimulus Programs**		0	0	0	0	0	0		0	0
224	Race to the Top Program	4901									
225	Race to the Top - Preschool Expansion Grant	4902									
226	Title III - Instruction for English Learners & Immigrant Students	4905	10,300								
227	Title III - English Language Acquistion	4909	50,000								
228	McKinney Education for Homeless Children	4920									
229	Title II - Eisenhower - Professional Development Formula	4930									
230	Title II - Teacher Quality	4932	150,000								
231	Title II - Part A – Supporting Effective Instruction – State Grants	4935									
232	Federal Charter Schools	4960									
233	State Assessment Grants	4981									
234	Grant for State Assessments and Related Activities	4982									
235	Medicaid Matching Funds - Administrative Outreach	4991	575,000								
236	Medicaid Matching Funds - Fee-For-Service Program	4992	100,000								
237	Other Restricted Grants Received from Fed. Govt. thru State *(Describe & Itemize)*	4998	290,000					8,000,000			
238	**Total Restricted Grants-In-Aid Received from Federal Govt. Thru the State**		8,135,300	0	0	0	0	8,000,000		0	0
239	**TOTAL RECEIPTS/REVENUES FROM FEDERAL SOURCES**	**4000**	8,135,300	0	0	0	0	8,000,000	0	0	0
240	**TOTAL DIRECT RECEIPTS/REVENUES (without Student Activity Funds 1799)**		71,794,950	8,348,000	1,954,000	5,725,000	2,770,000	12,750,000	1,000,000	4,375,000	590,000
241	**TOTAL DIRECT RECEIPTS/REVENUES (with Student Activity Funds 1799)**		72,594,950								

	A	B	C	D	E	F	G	H	I	J	K
1			(100)	(200)	(300)	(400)	(500)	(600)	(700)	(800)	(900)
2	Description: Enter Whole Numbers Only	Funct #	Salaries	Employee Benefits	Purchased Services	Supplies & Materials	Capital Outlay	Other Objects	Non-Capitalized Equipment	Termination Benefits	Total
3	**10 - EDUCATIONAL FUND (ED)**										
4	**INSTRUCTION (ED)**	**1000**									
5	Regular Programs	1100	23,073,134	3,317,602	308,741	608,777	40,715	12,200	20,000		27,381,169
6	Tuition Payment to Charter Schools	1115									0
7	Pre-K Programs	1125	808,047	200,024	4,797	190					1,013,058
8	Special Education Programs (Functions 1200 - 1220)	1200	11,007,000	1,949,274	188,268	142,500					13,287,042
9	Special Education Programs Pre-K	1225	450,000	66,120							516,120
10	Remedial and Supplemental Programs K-12	1250	1,140,651	281,808	82,800	121,717					1,626,976
11	Remedial and Supplemental Programs Pre-K	1275									0
12	Adult/Continuing Education Programs	1300									0
13	CTE Programs	1400	1,270,000	170,560	150	87,948	64,419		1,000		1,594,077
14	Interscholastic Programs	1500	911,800	61,190	192,800	100,750	37,000	41,400			1,344,940
15	Summer School Programs	1600	36,000	1,000							37,000
16	Gifted Programs	1650									0
17	Driver's Education Programs	1700	290,000	19,440	8,000	8,000	28,000				353,440
18	Bilingual Programs	1800	1,770,000	254,720	500						2,025,220
19	Truant Alternative & Optional Programs	1900									0
20	Pre-K Programs - Private Tuition	1910									0
21	Regular K-12 Programs Private Tuition	1911									0
22	Special Education Programs K-12 Private Tuition	1912									0
23	Special Education Programs Pre-K Tuition	1913									0
24	Remedial/Supplemental Programs K-12 Private Tuition	1914									0
25	Remedial/Supplemental Programs Pre-K Private Tuition	1915									0
26	Adult/Continuing Education Programs Private Tuition	1916									0
27	CTE Programs Private Tuition	1917									0
28	Interscholastic Programs Private Tuition	1918									0
29	Summer School Programs Private Tuition	1919									0
30	Gifted Programs Private Tuition	1920									0
31	Bilingual Programs Private Tuition	1921									0
32	Truants Alternative/Opt Ed Programs Private Tuition	1922									0
33	Student Activity Fund Expenditures	1999						800,000			800,000
34	**Total Instruction[14] (Without Student Activity Funds 1999)**	**1000**	40,756,632	6,321,738	786,056	1,069,882	170,134	53,600	21,000	0	49,179,042
35	**Total Instruction (With Student Activity Funds 1999)**	**1000**	40,756,632	6,321,738	786,056	1,069,882	170,134	853,600	21,000	0	49,979,042
36	**SUPPORT SERVICES (ED)**	**2000**									
37	**Support Services - Pupil**	**2100**									
38	Attendance & Social Work Services	2110	1,432,000	209,450	6,500	2,500					1,650,450
39	Guidance Services	2120	695,000	100,900	9,000	12,800					817,700
40	Health Services	2130	1,089,000	256,100	128,050	26,150					1,499,300
41	Psychological Services	2140	590,000	82,700	3,000	15,280	9,100				700,080
42	Speech Pathology & Audiology Services	2150	180,000	34,360	3,150	3,000					220,510
43	Other Support Services - Pupils *(Describe & Itemize)*	2190									0
44	**Total Support Services - Pupil**	**2100**	3,986,000	683,510	149,700	59,730	9,100	0	0	0	4,888,040
45	**Support Services - Instructional Staff**	**2200**									
46	Improvement of Instruction Services	2210	288,710	26,288	212,415	13,800					541,213
47	Educational Media Services	2220	299,000	68,596	29,450	47,978					445,024
48	Assessment & Testing	2230									0
49	**Total Support Services - Instructional Staff**	**2200**	587,710	94,884	241,865	61,778	0	0	0	0	986,237
50	**Support Services - General Administration**	**2300**									
51	Board of Education Services	2310	418,000	157,530	182,500	67,000		25,000			850,030
52	Executive Administration Services	2320	298,000	25,100	15,000	5,200		2,400			345,700
53	Special Area Administration Services	2330	68,666	13,438	1,500	6,000		3,100			92,704
54	Tort Immunity Services	2361, 2365									0
55	**Total Support Services - General Administration**	**2300**	784,666	196,068	199,000	78,200	0	30,500	0	0	1,288,434
56	**Support Services - School Administration**	**2400**									
57	Office of the Principal Services	2410	3,257,000	484,450	24,050	39,950		12,000	3,500		3,820,950
58	Other Support Services - School Administration *(Describe & Itemize)*	2490									0
59	**Total Support Services - School Administration**	**2400**	3,257,000	484,450	24,050	39,950	0	12,000	3,500	0	3,820,950

	A	B	C	D	E	F	G	H	I	J	K
1			(100)	(200)	(300)	(400)	(500)	(600)	(700)	(800)	(900)
2	Description: Enter Whole Numbers Only	Funct #	Salaries	Employee Benefits	Purchased Services	Supplies & Materials	Capital Outlay	Other Objects	Non-Capitalized Equipment	Termination Benefits	Total
60	**Support Services - Business**	**2500**									
61	Direction of Business Support Services	2510	130,100	11,025	4,000	1,000		400			146,525
62	Fiscal Services	2520	271,600	43,575	42,300	4,400			500		362,375
63	Operation & Maintenance of Plant Services	2540	2,105,000	493,040	10,000						2,608,040
64	Pupil Transportation Services	2550			57,515						57,515
65	Food Services	2560	45,000	11,000	2,900,000	11,000					2,967,000
66	Internal Services	2570	115,000	18,050	2,000	8,600					143,650
67	**Total Support Services - Business**	**2500**	2,666,700	576,690	3,015,815	25,000	0	400	500	0	6,285,105
68	**Support Services - Central**	**2600**									
69	Direction of Central Support Services	2610									0
70	Planning, Research, Development & Evaluation Services	2620	441,000	62,450	200						503,650
71	Information Services	2630									0
72	Staff Services	2640	719,900	92,485	123,050	19,950		1,900			957,285
73	Data Processing Services	2660	709,243	155,022	546,131	98,100	70,000	25,000	200,000		1,803,496
74	**Total Support Services - Central**	**2600**	1,870,143	309,957	669,381	118,050	70,000	26,900	200,000	0	3,264,431
75	**Other Support Services - Misc.** *(Describe & Itemize)*	**2900**	117,500	13,480		4,000					134,980
76	**Total Support Services**	**2000**	13,269,719	2,359,039	4,299,811	386,708	79,100	69,800	204,000	0	20,668,177
77	**COMMUNITY SERVICES (ED)**	**3000**	211,733	58,793	157,299	139,841					567,666
78	**PAYMENTS TO OTHER DIST & GOVT UNITS (ED)**	**4000**									
79	**Payments to Other Dist & Govt Units (In-State)**	**4100**									
80	Payments for Regular Programs	4110									0
81	Payments for Special Education Programs	4120									0
82	Payments for Adult/Continuing Education Programs	4130									0
83	Payments for CTE Programs	4140									0
84	Payments for Community College Programs	4170									0
85	Other Payments to In-State Govt Units - Programs *(Describe & Itemize)*	4190			1,100						1,100
86	**Total Payments to Other Dist & Govt Units (In-State)**	**4100**			1,100			0			1,100
87	Payments for Regular Programs - Tuition	4210									0
88	Payments for Special Education Programs - Tuition	4220						3,050,000			3,050,000
89	Payments for Adult/Continuing Education Programs - Tuition	4230									0
90	Payments for CTE Programs - Tuition	4240						850,000			850,000
91	Payments for Community College Programs - Tuition	4270									0
92	Payments for Other Programs - Tuition	4280									0
93	Other Payments to In-State Govt Units - Tuition *(Describe & Itemize)*	4290									0
94	**Total Payments to Other Dist & Govt Units - Tuition (In State)**	**4200**						3,900,000			3,900,000
95	Payments for Regular Programs - Transfers	4310									0
96	Payments for Special Education Programs - Transfers	4320									0
97	Payments for Adult/Continuing Ed Programs - Transfers	4330									0
98	Payments for CTE Programs - Transfers	4340									0
99	Payments for Community College Program - Transfers	4370									0
100	Payments for Other Programs - Transfers	4380									0
101	Other Payments to In-State Govt Units - Transfers *(Describe & Itemize)*	4390									0
102	**Total Payments to Other Dist & Govt Units-Transfers (In State)**	**4300**			0			0			0
103	Payments to Other Dist & Govt Units (Out of State)	4400									0
104	**Total Payments to Other Dist & Govt Units**	**4000**			1,100			3,900,000			3,901,100
105	**DEBT SERVICE (ED)**	**5000**									
106	**Debt Service - Interest on Short-Term Debt**	**5100**									
107	Tax Anticipation Warrants	5110									0
108	Tax Anticipation Notes	5120									0
109	Corporate Personal Property Repl Tax Anticipated Notes	5130									0
110	State Aid Anticipation Certificates	5140									0
111	Other Interest on Short-Term Debt *(Describe & Itemize)*	5150									0
112	**Total Debt Service - Interest on Short-Term Debt**	**5100**						0			0
113	**Debt Service - Interest on Long-Term Debt**	**5200**									0
114	**Total Debt Service**	**5000**						0			0
115	**PROVISION FOR CONTINGENCIES (ED)**	**6000**									0
116	**Total Direct Disbursements/Expenditures (without Student Activity Funds (1999)**		54,238,084	8,739,570	5,244,266	1,596,431	249,234	4,023,400	225,000	0	74,315,985

	A	B	C	D	E	F	G	H	I	J	K
1			(100)	(200)	(300)	(400)	(500)	(600)	(700)	(800)	(900)
2	Description: Enter Whole Numbers Only	Funct #	Salaries	Employee Benefits	Purchased Services	Supplies & Materials	Capital Outlay	Other Objects	Non-Capitalized Equipment	Termination Benefits	Total
117	**Total Direct Disbursements/Expenditures (with Student Activity Funds (1999)**		54,238,084	8,739,570	5,244,266	1,596,431	249,234	4,823,400	225,000	0	75,115,985
118	**Excess (Deficiency) of Receipts/Revenues Over Disbursements/Expenditures (without Student Activity Funds 1999)**										(2,521,035)
119	**Excess (Deficiency) of Receipts/Revenues Over Disbursements/Expenditures (with Student Activity Funds 1999)**										(2,521,035)
120											
121	**20 - OPERATIONS AND MAINTENANCE FUND (O&M)**										
122	**SUPPORT SERVICES (O&M)**	**2000**									
123	**Support Services - Pupil**	**2100**									
124	Other Support Services - Pupils *(Describe & Itemize)*	2190									0
125	**Support Services - Business**	**2500**									
126	Direction of Business Support Services	2510									0
127	Facilities Acquisition & Construction Services	2530			504,500		650,000				1,154,500
128	Operation & Maintenance of Plant Services	2540	681,100	113,760	1,003,540	2,716,000	5,274,000		70,000		9,858,400
129	Pupil Transportation Services	2550									0
130	Food Services	2560					55,000		28,000		83,000
131	**Total Support Services - Business**	**2500**	681,100	113,760	1,508,040	2,716,000	5,979,000	0	98,000	0	11,095,900
132	**Other Support Services - Misc.** *(Describe & Itemize)*	**2900**									0
133	**Total Support Services**	**2000**	681,100	113,760	1,508,040	2,716,000	5,979,000	0	98,000	0	11,095,900
134	**COMMUNITY SERVICES (O&M)**	**3000**									0
135	**PAYMENTS TO OTHER DIST & GOVT UNITS (O&M)**	**4000**									
136	**Payments to Other Dist & Govt Units (In-State)**	**4100**									
137	Payments for Regular Programs	4110									0
138	Payments for Special Education Programs	4120									0
139	Payments for CTE Program	4140						41,000			41,000
140	Other Payments to In-State Govt Units - Programs *(Describe & Itemize)*	4190									0
141	**Total Payments to Other Dist & Govt Units (In-State)**	**4100**			0			41,000			41,000
142	Payments to Other Dist & Govt Units (Out of State) [14]	4400									0
143	**Total Payments to Other Dist & Govt Unit**	**4000**			0			41,000			41,000
144	**DEBT SERVICE (O&M)**	**5000**									
145	**Debt Service - Interest on Short-Term Debt**	**5100**									
146	Tax Anticipation Warrants	5110									0
147	Tax Anticipation Notes	5120									0
148	Corporate Personal Prop Repl Tax Anticipated Notes	5130									0
149	State Aid Anticipation Certificates	5140									0
150	Other Interest on Short-Term Debt *(Describe & Itemize)*	5150									0
151	**Total Debt Service - Interest on Short-Term Debt**	**5100**						0			0
152	**Debt Service - Interest on Long-Term Debt**	**5200**									0
153	**Total Debt Service**	**5000**						0			0
154	**PROVISION FOR CONTINGENCIES (O&M)**	**6000**									0
155	**Total Direct Disbursements/Expenditures**		681,100	113,760	1,508,040	2,716,000	5,979,000	41,000	98,000	0	11,136,900
156	**Excess (Deficiency) of Receipts/Revenues Over Disbursements/Expenditures**										(2,788,900)
157											
158	**30 - DEBT SERVICE FUND (DS)**										
159	**PAYMENTS TO OTHER DIST & GOVT UNITS (DS)**	**4000**									
160	**Payments to Other Dist & Govt Units (In-State)**	**4100**									
161	Payments for Regular Programs	4110									0
162	Payments for Special Education Programs	4120									0
163	Other Payments to In-State Govt Units - Programs *(Describe & Itemize)*	4190									0
164	**Total Payments to Other Dist & Govt Units (In-State)**	**4000**						0			0
165	**DEBT SERVICE (DS)**	**5000**									
166	**Debt Service - Interest on Short-Term Debt**	**5100**									
167	Tax Anticipation Warrants	5110						66,000			66,000
168	Tax Anticipation Notes	5120									0
169	Corporate Personal Prop Repl Tax Anticipation Notes	5130									0
170	State Aid Anticipation Certificates	5140									0

	A	B	C	D	E	F	G	H	I	J	K
1			(100)	(200)	(300)	(400)	(500)	(600)	(700)	(800)	(900)
2	Description: Enter Whole Numbers Only	Funct #	Salaries	Employee Benefits	Purchased Services	Supplies & Materials	Capital Outlay	Other Objects	Non-Capitalized Equipment	Termination Benefits	Total
171	Other Interest on Short-Term Debt *(Describe & Itemize)*	5150									0
172	**Total Debt Service - Interest On Short-Term Debt**	**5100**						66,000			66,000
173	**Debt Service - Interest on Long-Term Debt**	**5200**						2,453,000			2,453,000
174	**Debt Service - Payments of Principal on Long-Term Debt [15] (Lease/Purchase Principal Retired)** *(Describe & Itemize)*	**5300**									0
175	**Debt Service - Other** *(Describe & Itemize)*	**5400**									0
176	**Total Debt Service**	**5000**			0			2,519,000			2,519,000
177	**PROVISION FOR CONTINGENCIES (DS)**	**6000**									0
178	**Total Direct Disbursements/Expenditures**				0			2,519,000			2,519,000
179	**Excess (Deficiency) of Receipts/Revenues Over Disbursements/Expenditures**										(565,000)
180											
181	**40 - TRANSPORTATION FUND (TR)**										
182	**SUPPORT SERVICES (TR)**	**2000**									
183	**Support Services - Pupils**	**2100**									
184	Other Support Services - Pupils *(Describe & Itemize)*	2190									0
185	**Support Services - Business**										
186	Pupil Transportation Services	2550			6,687,350	195,000	100,100				6,982,450
187	Other Support Services - Business *(Describe & Itemize)*	2900									0
188	**Total Support Services**	**2000**	0	0	6,687,350	195,000	100,100	0	0	0	6,982,450
189	**COMMUNITY SERVICES (TR)**	**3000**									0
190	**PAYMENTS TO OTHER DIST & GOVT UNITS (TR)**	**4000**									
191	**Payments to Other Dist & Govt Units (In-State)**	**4100**									
192	Payments for Regular Program	4110									0
193	Payments for Special Education Programs	4120									0
194	Payments for Adult/Continuing Education Programs	4130									0
195	Payments for CTE Programs	4140						29,000			29,000
196	Payments for Community College Programs	4170									0
197	Other Payments to In-State Govt Units - Programs *(Describe & Itemize)*	4190									0
198	**Total Payments to Other Dist & Govt Units (In-State)**	**4100**			0			29,000			29,000
199	**Payments to Other Dist & Govt Units (Out-of-State)** *(Describe & Itemize)*	**4400**									0
200	**Total Payments to Other Dist & Govt Units**	**4000**			0			29,000			29,000
201	**DEBT SERVICE (TR)**	**5000**									
202	**Debt Service - Interest on Short-Term Debt**	**5100**									
203	Tax Anticipation Warrants	5110									0
204	Tax Anticipation Notes	5120									0
205	Corporate Personal Prop Repl Tax Anticipation Notes	5130									0
206	State Aid Anticipation Certificates	5140									0
207	Other Interest on Short-Term Debt *(Describe & Itemize)*	5150									0
208	**Total Debt Service - Interest On Short-Term Debt**	**5100**						0			0
209	**Debt Service - Interest on Long-Term Debt**	**5200**									0
210	**Debt Service - Payments of Principal on Long-Term Debt [15] (Lease/Purchase Principal Retired)** *(Describe & Itemize)*	**5300**									0
211	**Debt Service - Other** *(Describe & Itemize)*	**5400**									0
212	**Total Debt Service**	**5000**						0			0
213	**PROVISION FOR CONTINGENCIES (TR)**	**6000**									0
214	**Total Direct Disbursements/Expenditures**		0	0	6,687,350	195,000	100,100	29,000	0	0	7,011,450
215	**Excess (Deficiency) of Receipts/Revenues Over Disbursements/Expenditures**										(1,286,450)
216											
217	**50 - MUNICIPAL RETIREMENT/SOC SEC FUND (MR/SS)**										
218	**INSTRUCTION (MR/SS)**	**1000**									
219	Regular Program	1100		301,150							301,150
220	Pre-K Programs	1125		109,000							109,000
221	Special Education Programs (Functions 1200-1220)	1200		572,450							572,450
222	Special Education Programs Pre-K	1225		6,600							6,600
223	Remedial and Supplemental Programs K-12	1250									0

	A	B	C	D	E	F	G	H	I	J	K
1			(100)	(200)	(300)	(400)	(500)	(600)	(700)	(800)	(900)
2	Description: Enter Whole Numbers Only	Funct #	Salaries	Employee Benefits	Purchased Services	Supplies & Materials	Capital Outlay	Other Objects	Non-Capitalized Equipment	Termination Benefits	Total
224	Remedial and Supplemental Programs Pre-K	1275									0
225	Adult/Continuing Education Programs	1300									0
226	CTE Programs	1400		18,300							18,300
227	Interscholastic Programs	1500		45,620							45,620
228	Summer School Programs	1600		600							600
229	Gifted Programs	1650									0
230	Driver's Education Programs	1700		5,500							5,500
231	Bilingual Programs	1800		30,600							30,600
232	Truant Alternative & Optional Programs	1900									0
233	**Total Instruction**	**1000**		1,089,820							1,089,820
234	**SUPPORT SERVICES (MR/SS)**	**2000**									
235	**Support Services - Pupil**	**2100**									
236	Attendance & Social Work Services	2110		33,100							33,100
237	Guidance Services	2120		11,000							11,000
238	Health Services	2130		142,560							142,560
239	Psychological Services	2140		8,000							8,000
240	Speech Pathology & Audiology Services	2150		2,600							2,600
241	Other Support Services - Pupils *(Describe & Itemize)*	2190									0
242	**Total Support Services - Pupil**	**2100**		197,260							197,260
243	**Support Services - Instructional Staff**	**2200**									
244	Improvement of Instruction Services	2210		2,900							2,900
245	Educational Media Services	2220		29,600							29,600
246	Assessment & Testing	2230									0
247	**Total Support Services - Instructional Staff**	**2200**		32,500							32,500
248	**Support Services - General Administration**	**2300**									
249	Board of Education Services	2310		69,360							69,360
250	Executive Administration Services	2320		20,000							20,000
251	Special Area Administrative Services	2330		3,200							3,200
252	Claims Paid from Self Insurance Fund	2361									0
253	Risk Management and Claims Services Payments	2365		19,110							19,110
254	**Total Support Services - General Administration**	**2300**		111,670							111,670
255	**Support Services - School Administration**	**2400**									
256	Office of the Principal Services	2410		211,100							211,100
257	Other Support Services - School Administration *(Describe & Itemize)*	2490		0							0
258	**Total Support Services - School Administration**	**2400**		211,100							211,100
259	**Support Services - Business**	**2500**									
260	Direction of Business Support Services	2510		25,700							25,700
261	Fiscal Services	2520		51,000							51,000
262	Facilities Acquisition & Construction Services	2530									0
263	Operation & Maintenance of Plant Service	2540		442,600							442,600
264	Pupil Transportation Services	2550									0
265	Food Services	2560		10,500							10,500
266	Internal Services	2570		19,600							19,600
267	**Total Support Services - Business**	**2500**		549,400							549,400
268	**Support Services - Central**	**2600**									
269	Direction of Central Support Services	2610									0
270	Planning, Research, Development & Evaluation Services	2620		26,000							26,000
271	Information Services	2630									0
272	Staff Services	2640		66,700							66,700
273	Data Processing Services	2660		121,000							121,000
274	**Total Support Services - Central**	**2600**		213,700							213,700
275	**Other Support Services - Misc.** *(Describe & Itemize)*	**2900**		1,600							1,600
276	**Total Support Services**	**2000**		1,317,230							1,317,230
277	**COMMUNITY SERVICES (MR/SS)**	**3000**		19,000							19,000
278	**PAYMENTS TO OTHER DIST & GOVT UNITS (MR/SS)**	**4000**									
279	Payments for Regular Programs	4110									0
280	Payments for Special Education Programs	4120									0
281	Payments for CTE Programs	4140									0

	A	B	C	D	E	F	G	H	I	J	K
1			(100)	(200)	(300)	(400)	(500)	(600)	(700)	(800)	(900)
2	Description: Enter Whole Numbers Only	Funct #	Salaries	Employee Benefits	Purchased Services	Supplies & Materials	Capital Outlay	Other Objects	Non-Capitalized Equipment	Termination Benefits	Total
282	**Total Payments to Other Dist & Govt Units**	**4000**		0							0
283	**DEBT SERVICE (MR/SS)**	**5000**									
284	**Debt Service - Interest on Short-Term Debt**	**5100**									
285	Tax Anticipation Warrants	5110									
286	Tax Anticipation Notes	5120									0
287	Corporate Personal Prop Repl Tax Anticipation Notes	5130									0
288	State Aid Anticipation Certificates	5140									0
289	Other Interest on Short-Term Debt *(Describe & Itemize)*	5150									0
290	**Total Debt Service**	**5000**									0
291	**PROVISION FOR CONTINGENCIES (MR/SS)**	**6000**						0			0
292	**Total Direct Disbursements/Expenditures**			2,426,050							0
293	**Excess (Deficiency) of Receipts/Revenues Over Disbursements/Expenditures**							0			2,426,050
294											343,950
295	**60 - CAPITAL PROJECTS (CP)**										
296	**SUPPORT SERVICES (CP)**	**2000**									
297	**Support Services - Business**										
298	Facilities Acquisition & Construction Services	2530			1,200,000		11,550,000				
299	Other Support Services - Business *(Describe & Itemize)*	2900									12,750,000
300	**Total Support Services**	**2000**	0	0	1,200,000	0	11,550,000	0	0		0
301	**PAYMENTS TO OTHER DIST & GOVT UNITS (CP)**	**4000**									12,750,000
302	**Payments to Other Dist & Govt Units (In-State)**	**4100**									
303	Payments to Regular Programs	4110									
304	Payment for Special Education Programs	4120									0
305	Payment for CTE Programs	4140									0
306	Payments to Other Govt Units - Programs (In-State) *(Describe & Itemize)*	4190									0
307	**Total Payments to Other Districts & Govt Units**	**4000**			0			0			0
308	**PROVISION FOR CONTINGENCIES (CP)**	**6000**									0
309	**Total Direct Disbursements/Expenditures**		0	0	1,200,000	0	11,550,000	0	0		0
310	**Excess (Deficiency) of Receipts/Revenues Over Disbursements/Expenditures**										12,750,000
311											0
312	**70 WORKING CASH FUND (WC)**										
313											
314	**80 - TORT FUND (TF)**										
315	**INSTRUCTION (TF)**	**1000**									
316	Regular Programs	1100									
317	Tuition Payment to Charter Schools	1115									0
318	Pre-K Programs	1125									0
319	Special Education Programs (Functions 1200 - 1220)	1200									0
320	Special Education Programs Pre-K	1225									0
321	Remedial and Supplemental Programs K-12	1250									0
322	Remedial and Supplemental Programs Pre-K	1275									0
323	Adult/Continuing Education Programs	1300									0
324	CTE Programs	1400									0
325	Interscholastic Programs	1500									0
326	Summer School Programs	1600									0
327	Gifted Programs	1650									0
328	Driver's Education Programs	1700									0
329	Bilingual Programs	1800									0
330	Truant Alternative & Optional Programs	1900									0
331	Pre-K Programs - Private Tuition	1910									0
332	Regular K-12 Programs Private Tuition	1911									0
333	Special Education Programs K-12 Private Tuition	1912									0
334	Special Education Programs Pre-K Tuition	1913									0
335	Remedial/Supplemental Programs K-12 Private Tuition	1914									0
336	Remedial/Supplemental Programs Pre-K Private Tuition	1915									0
337	Adult/Continuing Education Programs Private Tuition	1916									0
338	CTE Programs Private Tuition	1917									0

	A	B	C	D	E	F	G	H	I	J	K
1	Description: Enter Whole Numbers Only	Funct #	(100) Salaries	(200) Employee Benefits	(300) Purchased Services	(400) Supplies & Materials	(500) Capital Outlay	(600) Other Objects	(700) Non-Capitalized Equipment	(800) Termination Benefits	(900) Total
2											
339	Interscholastic Programs Private Tuition	1918									0
340	Summer School Programs Private Tuition	1919									0
341	Gifted Programs Private Tuition	1920									0
342	Bilingual Programs Private Tuition	1921									0
343	Truants Alternative/Opt Ed Programs Private Tuition	1922									0
344	**Total Instruction**[14]	**1000**	0	0	0	0	0	0	0	0	0
345	**SUPPORT SERVICES (TF)**	**2000**									0
346	**Support Services - Pupil**	**2100**									
347	Attendance & Social Work Services	2110									0
348	Guidance Services	2120									0
349	Health Services	2130									0
350	Psychological Services	2140									0
351	Speech Pathology & Audiology Services	2150									0
352	Other Support Services - Pupils *(Describe & Itemize)*	2190									0
353	**Total Support Services - Pupil**	**2100**	0	0	0	0	0	0	0	0	0
354	**Support Services - Instructional Staff**	**2200**									
355	Improvement of Instruction Services	2210									0
356	Educational Media Services	2220									0
357	Assessment & Testing	2230									0
358	**Total Support Services - Instructional Staff**	**2200**	0	0	0	0	0	0	0	0	0
359	**Support Services - General Administration**	**2300**									
360	Board of Education Services	2310			855,000						855,000
361	Executive Administration Services	2320									0
362	Special Area Administration Services	2330									0
363	Claims Paid from Self Insurance Fund	2361									0
364	Risk Management and Claims Services Payments	2365	230,000	23,450	1,668,000	45,500					1,966,950
365	**Total Support Services - General Administration**	**2300**	230,000	23,450	2,523,000	45,500	0	0	0	0	2,821,950
366	**Support Services - School Administration**	**2400**									
367	Office of the Principal Services	2410	350,000	16,930							366,930
368	Other Support Services - School Administration *(Describe & Itemize)*	2490									0
369	**Total Support Services - School Administration**	**2400**	350,000	16,930	0	0	0	0	0	0	366,930
370	**Support Services - Business**	**2500**									
371	Direction of Business Support Services	2510									0
372	Fiscal Services	2520									0
373	Facilities Acquisition & Construction Services	2530									0
374	Operation & Maintenance of Plant Services	2540									0
375	Pupil Transportation Services	2550			200,000						200,000
376	Food Services	2560									0
377	Internal Services	2570									0
378	**Total Support Services - Business**	**2500**	0	0	200,000	0	0	0	0	0	200,000
379	**Support Services - Central**	**2600**									
380	Direction of Central Support Services	2610									0
381	Planning, Research, Development & Evaluation Services	2620									0
382	Information Services	2630									0
383	Staff Services	2640	200,000	6,620							206,620
384	Data Processing Services	2660			30,000						30,000
385	**Total Support Services - Central**	**2600**	200,000	6,620	30,000	0	0	0	0	0	236,620
386	**Other Support Services - Misc.** *(Describe & Itemize)*	**2900**									0
387	**Total Support Services**	**2000**	780,000	47,000	2,753,000	45,500	0	0	0	0	3,625,500
388	**COMMUNITY SERVICES (TF)**	**3000**									0
389	**PAYMENTS TO OTHER DIST & GOVT UNITS (TF)**	**4000**									
390	**Payments to Other Dist & Govt Units (In-State)**	4100									
391	Payments for Regular Programs	4110									0
392	Payments for Special Education Programs	4120									0
393	Payments for Adult/Continuing Education Programs	4130									0
394	Payments for CTE Programs	4140									0
395	Payments for Community College Programs	4170									0

	A	B	C	D	E	F	G	H	I	J	K
1			(100)	(200)	(300)	(400)	(500)	(600)	(700)	(800)	(900)
2	**Description: Enter Whole Numbers Only**	**Funct #**	**Salaries**	**Employee Benefits**	**Purchased Services**	**Supplies & Materials**	**Capital Outlay**	**Other Objects**	**Non-Capitalized Equipment**	**Termination Benefits**	**Total**
396	Other Payments to In-State Govt Units - Programs *(Describe & Itemize)*	4190									
397	**Total Payments to Other Dist & Govt Units (In-State)**	**4100**			0			0			0
398	Payments for Regular Programs - Tuition	4210									0
399	Payments for Special Education Programs - Tuition	4220									0
400	Payments for Adult/Continuing Education Programs - Tuition	4230									0
401	Payments for CTE Programs - Tuition	4240									0
402	Payments for Community College Programs - Tuition	4270									0
403	Payments for Other Programs - Tuition	4280									0
404	Other Payments to In-State Govt Units - Tuition *(Describe & Itemize)*	4290									0
405	**Total Payments to Other Dist & Govt Units - Tuition (In State)**	**4200**						0			0
406	Payments for Regular Programs - Transfers	4310									0
407	Payments for Special Education Programs - Transfers	4320									0
408	Payments for Adult/Continuing Ed Programs - Transfers	4330									0
409	Payments for CTE Programs - Transfers	4340									0
410	Payments for Community College Program - Transfers	4370									0
411	Payments for Other Programs - Transfers	4380									0
412	Other Payments to In-State Govt Units - Transfers *(Describe & Itemize)*	4390									0
413	**Total Payments to Other Dist & Govt Units-Transfers (In State)**	**4300**			0			0			0
414	Payments to Other Dist & Govt Units (Out of State)	4400									0
415	**Total Payments to Other Dist & Govt Units**	**4000**			0			0			0
416	**DEBT SERVICE (TF)**	**5000**									
417	**Debt Service - Interest on Short-Term Debt**										
418	Tax Anticipation Warrants	5110									0
419	Tax Anticipation Notes	5120									0
420	Corporate Personal Property Replacement Tax Anticipation Notes	5130									0
421	State Aid Anticipation Certificates	5140									0
422	Other Interest or Short-Term Debt *(Describe & Itemize)*	5150									0
423	**Debt Service - Interest on Long-Term Debt**	**5200**									0
424	**Debt Service - Payments of Principal on Long-Term Debt [15] (Lease/Purchase Principal Retired)** *(Describe & Itemize)*	**5300**									0
425	**Debt Service - Other** *(Describe & Itemize)*	**5400**									0
426	**Total Debt Service**	**5000**			0			0			0
427	**PROVISION FOR CONTINGENCIES (TF)**	**6000**									0
428	**Total Direct Disbursements/Expenditures**		780,000	47,000	2,753,000	45,500	0	0	0	0	3,625,500
429	**Excess (Deficiency) of Receipts/Revenues Over Disbursements/Expenditures**										749,500
430											
431	**90 - FIRE PREVENTION & SAFETY FUND (FP&S)**										
432	**SUPPORT SERVICES (FP&S)**	**2000**									
433	**Support Services - Business**	**2500**									
434	Facilities Acquisition & Construction Services	2530			41,000		412,900				453,900
435	Operation & Maintenance of Plant Service	2540									0
436	**Total Support Services - Business**	**2500**	0	0	41,000	0	412,900	0	0		453,900
437	**Other Support Services - Misc.** *(Describe & Itemize)*	**2900**									0
438	**Total Support Services**	**2000**	0	0	41,000	0	412,900	0	0		453,900
439	**PAYMENTS TO OTHER DISTRICTS & GOVT UNITS (FP&S)**	**4000**									
440	Payments to Regular Programs	4110									0
441	Payments to Special Education Programs	4120									0
442	Other Payments to In-State Govt Units - Programs *(Describe & Itemize)*	4190									0
443	**Total Payments to Other Districts & Govt Units (FPS)**	**4000**						0			0
444	**DEBT SERVICE (FP&S)**	**5000**									
445	**Debt Service - Interest on Short-Term Debt**	**5100**									
446	Tax Anticipation Warrants	5110									0
447	Other Interest on Short-Term Debt *(Describe & Itemize)*	5150									0
448	**Total Debt Service - Interest on Short-Term Debt**	**5100**						0			0
449	**Debt Service - Interest on Long-Term Debt**	**5200**									0
450	**Debt Service - Payments of Principal on Long-Term Debt [15] (Lease/Purchase Principal Retired)** *(Describe & Itemize)*	**5300**									0

	A	B	C	D	E	F	G	H	I	J	K
1			(100)	(200)	(300)	(400)	(500)	(600)	(700)	(800)	(900)
2	Description: Enter Whole Numbers Only	Funct #	Salaries	Employee Benefits	Purchased Services	Supplies & Materials	Capital Outlay	Other Objects	Non-Capitalized Equipment	Termination Benefits	Total
451	Total Debt Service	5000						0			0
452	PROVISIONS FOR CONTINGENCIES (FP&S)	6000									0
453	Total Direct Disbursements/Expenditures		0	0	41,000	0	412,900	0	0		453,900
454	Excess (Deficiency) of Receipts/Revenues Over Disbursements/Expenditures										136,100

	B	C	D	E	F	G	H
1	**If there is an amount in column C or column G, please describe the type of revenue or expenditure in column D or column H.**						
2	**Revenue Check:**	OK					
3	**Expenditure Check:**	OK					
4	**Revenues Acct. (EstRev tab)**	**Amount**	**Describe Revenue**		**Expenditures Fund-Function (EstExp tab)**	**Amount**	**Describe Expenditures**
5	**1190**				**10-2190**		
6	**1290**				**10-2490**		
7	**1614**				**10-2900**	$ 134,980	Instructional Technology Integrator for Schools
8	**1690**				**10-4190**	$ 1,100	Title IV SSAE
9	**1790**	$ 33,000	Vehicle Parking Sticker Sales		**10-4290**		
10	**1819**				**10-4390**		
11	**1829**				**10-4400**		
12	**1890**				**10-5150**		
13	**1993**				**20-2190**		
14	**1999**	$ 30,000	Technology Student Fees		**20-2900**		
15	**2300**				**20-4190**		
16	**3099**				**20-4400**		
17	**3199**				**20-5150**		
18	**3299**				**30-4190**		
19	**3499**				**30-5150**		
20	**3599**				**30-5300**		
21	**3999**	$ 3,000	Library Grant		**30-5400**		
22	**4009**				**40-2190**		
23	**4090**				**40-2900**		
24	**4199**				**40-4190**		
25	**4299**				**40-4400**		
26	**4399**	$ 50,000	School Improvement		**40-5150**		
27	**4499**				**40-5300**		
28	**4699**				**40-5400**		
29	**4799**				**50-2190**		
30	**4998**	$ 8,290,000	Stronger Connections, DORS Step and DCEO Grants		**50-2490**		
31					**50-2900**	$ 1,600	Benefits on Instructional Tech Integrator position
32					**50-5150**		
33					**60-2900**		
34					**60-4190**		
35					**80-2190**		
36					**80-2490**		
37					**80-2900**		
38					**80-4190**		
39					**80-4290**		
40					**80-4390**		
41					**80-4400**		
42					**80-5150**		
43					**80-5300**		
44					**80-5400**		
45					**90-2900**		
46					**90-4190**		
47					**90-5150**		
48					**90-5300**		

DEFICIT BUDGET SUMMARY INFORMATION - Operating Funds Only (School Districts Only)					
Description	EDUCATIONAL FUND (10)	OPERATIONS & MAINTENANCE FUND (20)	TRANSPORTATION FUND (40)	WORKING CASH FUND (70)	TOTAL
Direct Revenues	71,794,950	8,348,000	5,725,000	1,000,000	**86,867,950**
Direct Expenditures	74,315,985	11,136,900	7,011,450		**92,464,335**
Difference	(2,521,035)	(2,788,900)	(1,286,450)	1,000,000	**(5,596,385)**
Estimated Fund Balance - June 30, 2026	26,998,864	4,549,779	176,812	12,197,845	**43,923,300**

Unbalanced budget; however, a Deficit Reduction Plan is not required at this time.

A deficit reduction plan is required if the local board of education adopts (or amends) the 2025-2026 school district budget in which the "operating funds" listed above result in direct revenues (line 9, BudgetSum 2-4) being less than direct expenditures (line 19, BudgetSum 2-4) by an amount equal to or greater than one-third (1/3) of the ending fund balance (line 81, BudgetSum 2-4).

Note: *The balance is determined using only the four funds listed above. That is, if the estimated ending fund balance is less than three times the deficit spending, the district must adopt and file with ISBE a deficit reduction plan to balance the shortfall within three years.*

Per School Code (105 ILCS 5/17-1) - If the Deficit AFR Summary Information tab from the 2024-2025 Annual Financial Report (AFR) reflects a deficit as defined above, then the school district shall adopt and submit a deficit reduction plan (found here on page 23-27) to ISBE within 30 days after acceptance of the AFR.

The deficit reduction plan, if required, is developed using ISBE guidelines and format.

	A	B	C	D	E	F	G
1	**School Districts Only*		DEFICIT REDUCTION PLAN				
2			ESTIMATED BUDGET				
3	*41057010026*		FY2025-2026				
4	*District Number*						
5	*Collinsville CUSD 10*						
6	*District Name*		Educational Fund	Operations & Maintenance Fund	Transportation Fund	Working Cash Fund	Total
7	ESTIMATED BEGINNING FUND BALANCE *(must equal prior Ending Fund Balance)*		29,519,899	5,838,679	1,463,262	11,197,845	48,019,685
8	RECEIPTS/REVENUES	Acct #					
9	LOCAL SOURCES	1000	32,086,650	8,348,000	2,375,000	1,000,000	43,809,650
10	FLOW-THROUGH RECEIPTS/REVENUES FROM ONE DISTRICT TO ANOTHER DISTRICT	2000	180,000	0	0		180,000
11	STATE SOURCES	3000	31,393,000	0	3,350,000	0	34,743,000
12	FEDERAL SOURCES	4000	8,135,300	0	0	0	8,135,300
13	Total Receipts/Revenues		71,794,950	8,348,000	5,725,000	1,000,000	86,867,950
14	DISBURSEMENTS/EXPENDITURES	Funct #					
15	INSTRUCTION	1000	49,179,042				49,179,042
16	SUPPORT SERVICES	2000	20,668,177	11,095,900	6,982,450		38,746,527
17	COMMUNITY SERVICES	3000	567,666	0	0		567,666
18	PAYMENTS TO OTHER DISTRICTS & GOVT. UNITS	4000	3,901,100	41,000	29,000		3,971,100
19	DEBT SERVICES	5000	0	0	0		0
20	PROVISION FOR CONTINGENCIES	6000	0	0	0		0
21	Total Disbursements/Expenditures		74,315,985	11,136,900	7,011,450		92,464,335
22	Excess of Receipts/Revenue Over/(Under) Disbursements/Expenditures		(2,521,035)	(2,788,900)	(1,286,450)	1,000,000	(5,596,385)
23	OTHER SOURCES/USES OF FUNDS						
24	OTHER SOURCES OF FUNDS (7000)		0	2,000,000	0	0	2,000,000
25	OTHER USES OF FUNDS (8000)		0	500,000	0	0	500,000
26	TOTAL OTHER SOURCES/USES OF FUNDS		0	1,500,000	0	0	1,500,000
27	ESTIMATED ENDING FUND BALANCE		26,998,864	4,549,779	176,812	12,197,845	43,923,300

	A	B	H	I	J	K	L
1	*School Districts Only		ESTIMATED BUDGET FY2026-2027				
2							
3	41057010026						
4	District Number						
5	Collinsville CUSD 10						
6	District Name		Educational Fund	Operations & Maintenance Fund	Transportation Fund	Working Cash Fund	Total
7	ESTIMATED BEGINNING FUND BALANCE (must equal prior Ending Fund Balance)		26,998,864	4,549,779	176,812	12,197,845	43,923,300
8	RECEIPTS/REVENUES	Acct #					
9	LOCAL SOURCES	1000					0
10	FLOW-THROUGH RECEIPTS/REVENUES FROM ONE DISTRICT TO ANOTHER DISTRICT	2000					0
11	STATE SOURCES	3000					0
12	FEDERAL SOURCES	4000					0
13	Total Receipts/Revenues		0	0	0	0	0
14	DISBURSEMENTS/EXPENDITURES	Funct #					
15	INSTRUCTION	1000					0
16	SUPPORT SERVICES	2000					0
17	COMMUNITY SERVICES	3000					0
18	PAYMENTS TO OTHER DISTRICTS & GOVT. UNITS	4000					0
19	DEBT SERVICES	5000					0
20	PROVISION FOR CONTINGENCIES	6000					0
21	Total Disbursements/Expenditures		0	0	0		0
22	Excess of Receipts/Revenue Over/(Under) Disbursements/Expenditures		0	0	0	0	0
23	OTHER SOURCES/USES OF FUNDS						
24	OTHER SOURCES OF FUNDS (7000)						0
25	OTHER USES OF FUNDS (8000)						0
26	TOTAL OTHER SOURCES/USES OF FUNDS		0	0	0	0	0
27	ESTIMATED ENDING FUND BALANCE		26,998,864	4,549,779	176,812	12,197,845	43,923,300

	A	B	M	N	O	P	Q
1	**School Districts Only*		ESTIMATED BUDGET FY2027-2028				
2							
3	*41057010026*						
4	*District Number*						
5	*Collinsville CUSD 10*						
6	*District Name*		Educational Fund	Operations & Maintenance Fund	Transportation Fund	Working Cash Fund	Total
7	ESTIMATED BEGINNING FUND BALANCE *(must equal prior Ending Fund Balance)*		26,998,864	4,549,779	176,812	12,197,845	43,923,300
8	RECEIPTS/REVENUES	Acct #					
9	LOCAL SOURCES	1000					0
10	FLOW-THROUGH RECEIPTS/REVENUES FROM ONE DISTRICT TO ANOTHER DISTRICT	2000					0
11	STATE SOURCES	3000					0
12	FEDERAL SOURCES	4000					0
13	Total Receipts/Revenues		0	0	0	0	0
14	DISBURSEMENTS/EXPENDITURES	Funct #					
15	INSTRUCTION	1000					0
16	SUPPORT SERVICES	2000					0
17	COMMUNITY SERVICES	3000					0
18	PAYMENTS TO OTHER DISTRICTS & GOVT. UNITS	4000					0
19	DEBT SERVICES	5000					0
20	PROVISION FOR CONTINGENCIES	6000					0
21	Total Disbursements/Expenditures		0	0	0		0
22	Excess of Receipts/Revenue Over/(Under) Disbursements/Expenditures		0	0	0	0	0
23	OTHER SOURCES/USES OF FUNDS						
24	OTHER SOURCES OF FUNDS (7000)						0
25	OTHER USES OF FUNDS (8000)						0
26	TOTAL OTHER SOURCES/USES OF FUNDS		0	0	0	0	0
27	ESTIMATED ENDING FUND BALANCE		26,998,864	4,549,779	176,812	12,197,845	43,923,300

	A	B	R	S	T	U	V
1	**School Districts Only*		ESTIMATED BUDGET FY2028-2029				
2							
3	*41057010026*						
4	*District Number*						
5	*Collinsville CUSD 10*						
6	*District Name*		Educational Fund	Operations & Maintenance Fund	Transportation Fund	Working Cash Fund	Total
7	ESTIMATED BEGINNING FUND BALANCE *(must equal prior Ending Fund Balance)*		26,998,864	4,549,779	176,812	12,197,845	43,923,300
8	RECEIPTS/REVENUES	Acct #					
9	LOCAL SOURCES	1000					0
10	FLOW-THROUGH RECEIPTS/REVENUES FROM ONE DISTRICT TO ANOTHER DISTRICT	2000					0
11	STATE SOURCES	3000					0
12	FEDERAL SOURCES	4000					0
13	Total Receipts/Revenues		0	0	0	0	0
14	DISBURSEMENTS/EXPENDITURES	Funct #					
15	INSTRUCTION	1000					0
16	SUPPORT SERVICES	2000					0
17	COMMUNITY SERVICES	3000					0
18	PAYMENTS TO OTHER DISTRICTS & GOVT. UNITS	4000					0
19	DEBT SERVICES	5000					0
20	PROVISION FOR CONTINGENCIES	6000					0
21	Total Disbursements/Expenditures		0	0	0		0
22	Excess of Receipts/Revenue Over/(Under) Disbursements/Expenditures		0	0	0	0	0
23	OTHER SOURCES/USES OF FUNDS						
24	OTHER SOURCES OF FUNDS (7000)						0
25	OTHER USES OF FUNDS (8000)						0
26	TOTAL OTHER SOURCES/USES OF FUNDS		0	0	0	0	0
27	ESTIMATED ENDING FUND BALANCE		26,998,864	4,549,779	176,812	12,197,845	43,923,300

	A	B	W	X	Y	Z
1	*School Districts Only*		SUMMARY			
2			BUDGET ADDENDUM - DEFICIT REDUCTION PLAN			
3	*41057010026*		ESTIMATED BUDGET			
4	*District Number*		*Date of Adoption:*			
5	*Collinsville CUSD 10*		*(Enter as MM/DD/YY)*			
6	*District Name*		FY2025-2026	FY2026-2027	FY2027-2028	FY2028-2029
7	ESTIMATED BEGINNING FUND BALANCE *(must equal prior Ending Fund Balance)*		48,019,685	43,923,300	43,923,300	43,923,300
8	RECEIPTS/REVENUES	Acct #				
9	LOCAL SOURCES	1000	43,809,650	0	0	0
10	FLOW-THROUGH RECEIPTS/REVENUES FROM ONE DISTRICT TO ANOTHER DISTRICT	2000	180,000	0	0	0
11	STATE SOURCES	3000	34,743,000	0	0	0
12	FEDERAL SOURCES	4000	8,135,300	0	0	0
13	Total Receipts/Revenues		86,867,950	0	0	0
14	DISBURSEMENTS/EXPENDITURES	Funct #				
15	INSTRUCTION	1000	49,179,042	0	0	0
16	SUPPORT SERVICES	2000	38,746,527	0	0	0
17	COMMUNITY SERVICES	3000	567,666	0	0	0
18	PAYMENTS TO OTHER DISTRICTS & GOVT. UNITS	4000	3,971,100	0	0	0
19	DEBT SERVICES	5000	0	0	0	0
20	PROVISION FOR CONTINGENCIES	6000	0	0	0	0
21	Total Disbursements/Expenditures		92,464,335	0	0	0
22	Excess of Receipts/Revenue Over/(Under) Disbursements/Expenditures		(5,596,385)	0	0	0
23	OTHER SOURCES/USES OF FUNDS					
24	OTHER SOURCES OF FUNDS (7000)		2,000,000	0	0	0
25	OTHER USES OF FUNDS (8000)		500,000	0	0	0
26	TOTAL OTHER SOURCES/USES OF FUNDS		1,500,000	0	0	0
27	ESTIMATED ENDING FUND BALANCE		43,923,300	43,923,300	43,923,300	43,923,300

Deficit Reduction Plan-Background/Assumptions (School Districts Only)
Fiscal Year 2025-2026
through Fiscal Year 2028-2029

Collinsville CUSD 10 ***41057010026***

Please complete the following schedule and include a brief description to identify any areas of the budget that will be impacted from one year to the next. If the deficit reduction plan relies upon new local revenues, identify contingencies for further budget reductions which will be enacted in the event those new revenues are not available.

1. **Background and Narrative of Budget Reductions:**

2. **Assumptions Used in the Deficit Reduction Plan:**

- EBF and Estimated New Tier Funding:

- Equal Assessed Valuation and Tax Rates:

- Employee Salaries and Benefits:

Deficit Reduction Plan-Background/Assumptions (School Districts Only)
Fiscal Year 2025-2026
through Fiscal Year 2028-2029

- Short- and Long-Term Borrowing:

- Educational Impact:

- Other Assumptions:

- Has the district considered shared services or outsourcing (Ex: Transportation, Insurance)? If yes, please explain:

10.2. Adult Meal Increase for 2025-26 School Year

ITEM: 10.2
EXH.: 10.2

BOARD AGENDA
August 18th, 2025

TO: **Dr. Brad Skertich, Superintendent of Schools**

FROM: **Jamie Hadjan, Director of Finance**

DATE: **August 18, 2025**

RE: **Adult Meal Price Increase**

The Food and Nutrition Service, an agency of the US Department of Agriculture, requires meals served to adults to be charged a minimum of $0.50 over the highest breakfast and lunch reimbursement applicable to the district.

CUSD 10 is a CEP (Community Eligibility Provision) District serving reimbursable breakfast and lunch to all Unit 10 students for free. Per our CEP documents, the average breakfast reimbursement for FY26 is $2.73 and the average lunch reimbursement is $4.32.

Therefore, in order to meet the requirement, the adult meal price for breakfast will now be $3.20 and the adult meal price for lunch will be $4.80. ISBE allows districts to round down.

These amounts once approved should go into effect immediately.

Student breakfast, lunch and ala carte prices are set by the District and will remain the same. The District's food service program is in good financial standing and does not currently need an increase.

Therefore:

"I move to approve an increase in the breakfast price for adults from $2.00 to the required amount of $3.20 and to increase the lunch price for adults from $4.00 to the required amount of $4.80."

ss

10.3. Appointment of Student School Board Member

10.4. Approval of Hazardous Area Bus Routes (2025-26)

Collinsville Community Unit School District 10

201 West Clay Street • Collinsville, IL 62234 • 618-346-6350 • *fax* 618-343-3673

TO: Dr. Mark B. Skertich, Superintendent of Schools

FROM: Bradley Hyre, Assistant Superintendent - Student Services

DATE: August 1, 2025

RE: Hazardous Area Bus Routes (2025-2026)

Pursuant to HB 3680, Public Act 94-0439, the school board must annually review serious safety hazards with regard to student travel to school.

I recommend approval of the following suggested motion:

Approval of Hazardous Area Bus Routes (2025-2026)

Recommended Motion(s): *"I move to approve the Collinsville Community Unit School District No. 10 Hazardous Area Bus Routes for the 2025-26 school year as shown in Exhibit E-10.4."*

Attachments

NOTE:
1. Areas 1 through 4 were originally designated hazardous area bus routes and approved as such during the November 17, 1980, Regular Board Meeting and reapproved annually thereafter.
2. Areas 5 and 6 were designated hazardous area bus routes during October 1995 and approved as such by the Board and reapproved annually thereafter.
3. Area 7 was designated a hazardous area bus routes during July, 1997, approved by the Board at the July 21, 1997 meeting and reapproved annually thereafter.
4, Area 8 was designated a hazardous area bus routes on July 16, 2002, approved by the Board at the September 23, 2002 meeting and reapproved annually thereafter.
5. Areas 9 through 14 were designated hazardous area bus routes during May of 2021 and approved by the Board at the August 16, 2021 meeting.

HAZARDOUS AREAS BUS ROUTES

1. EMERY AND WAGON WHEEL AREA – RENFRO SCHOOL

Condition: Access from Emery Addition and Wagon Wheel to Renfro School is approximately one mile. Students must walk along the shoulder of Route 159 from West Country Lane to Camelot Drive; or walk down Golfview Drive, which is a narrow, winding road, to Camelot.

2. STATE PARK AREA (BLACK LANE, MOUNDS, AND GOLDEN ACRE SUBDIVISIONS) - KREITNER SCHOOL

Condition: The streets in this area are narrow with no walking area other than the roadway. During inclement weather, the ditches are full of water covering the roadway. The students have to cross Route 40 at a manual controlled blinker stoplight. This stoplight was declared obsolete by the State Highway Department.

3. HILL ROAD AREA - CASEYVILLE SCHOOL

Condition: Hill Road is a narrow, blacktop road used rather extensively for a short cut from Caseyville, Route 157, to Bunkum Road to Fairview Heights and is heavily traveled during the morning hours.

4. STERLING, HADFIELD, BOTANICAL, PARKDALE, AND ROUTE 157 - CASEYVILLE SCHOOL

Condition: Students must walk along Route 157 to school. Route 157 between

Forrest Drive (Lincoln Avenue) and Bunkum Road is an extensively traveled, two lane blacktop road. There is a narrow strip for a walking area on only one side which, at times, is blocked by parked cars; forcing the students to walk on the highway.

5. HOLLYWOOD HEIGHTS ROAD FROM GUY TO OAKLAND - CASEYVILLE SCHOOL

Condition: Hollywood Heights Road extending from Highway 159 west to Highway 157 is a winding, two lane road with no sidewalks or accessible areas for children to walk to and from school. The winding roads impair the drivers' vision for children walking along the side of the road. This particular location is located west of Hollywood Heights School on Hollywood Heights Road.

6. HOLLYWOOD HEIGHTS ROAD FROM DOERGE DR. TO OAKLAND - CASEYVILLE SCHOOL

Condition: Hollywood Heights Road extending from Highway 159 west to Highway 157 is a winding, two lane road with no sidewalks or accessible areas for children to walk to and from school. The winding roads impair the drivers' vision for children walking along the side of the road. This particular location is located east of Hollywood Heights School on Hollywood Heights Road.

7. FORMER DORRIS SCHOOL DISTRICT ALONG BELT LINE AND GOLFVIEW ROADS – RENFRO SCHOOL

Condition: Because of the closing of the former Dorris School (closed in 1977), these students would be forced to cross hazardous locations along Belt Line and Golfview Roads. Belt Line and Golfview have a high volume of traffic, 40 mph speed limit, and no sidewalks or accessible areas for children to walk to and from school.

8. CRESTMOOR AND HIGHWAY 159 – RENFRO SCHOOL

Condition: K – 6 students must cross Highway 159 at a crosswalk with signal. There is a 45 mph speed limit, no sidewalks and high volume of traffic.

9. HEATHERWOOD-FOX RUN-WENDLER TWIN ECHO SCHOOL

Condition: This route is located within 1.5 miles of the assigned elementary school. This route would require K – 6 students to walk along South Morrison with no sidewalks or accessible areas for children to walk to and from school.

10. EAST O'FALLON DRIVE - CASEYVILLE SCHOOL

Condition: This route is located within 1.5 miles of the assigned elementary school. This route would require K – 6 students to walk East O'Fallon Drive is a winding, two lane road with no sidewalks or accessible areas for children to walk to and from school. The winding road impairs the drivers' vision for children walking along the side of the road.

11. METRO APARTMENTS – TWIN ECHO SCHOOL

Condition: This route is located within 1.5 miles of the assigned elementary school. This route would require K – 6 students to walk along South Morrison with no sidewalks or accessible areas for children to walk to and from school.

12. CHESTNUT-AURORA-BURROUGHS – WEBSTER SCHOOL

Condition: This route is located within 1.5 miles of the assigned elementary school. This route would require K – 6 students to cross Route 159 at a crosswalk with signal. There is a 35 mph speed limit, no sidewalks and high volume of traffic.

13. ROSE STREET TO JOHNSON HILL ROAD – SUMMIT SCHOOL

Condition: This route is located within 1.5 miles of the assigned elementary school. This route would require K – 6 students to walk along Summit Avenue with no sidewalks or accessible areas for children to walk to and from school.

14. DONK-LANGE – MARYVILLE SCHOOL

Condition: This route is located within 1.5 miles of the assigned elementary school. This route would require K – 6 students to cross Route 159 at a crosswalk with signal. There is a 35 mph speed limit, no sidewalks and high volume of traffic.

10.5. Approval of 2025-26 Co-Op Positions

Collinsville High School

Memo

To: Dr. Brad Skertich

CC: Susan Frechman

From: Kristie Moore

Date: August 14, 2025

Re: Co-op Positions for 2025-26

I would like to request that 9 positions for this year be reinstated for the 2025-2026 school year out of the Unit 10 budget. These students work an average of 3 hours a day for 5 days a week at a rate of $14/hour first semester and $15/hour second semester, the minimum wage in the State of Illinois, when school is in session. Listed below are the proposed positions. Thank you again for your time and consideration.

Positions	Location	Supervisors
Office Assistant	CHS Main Office/Co-op Office	Kathy Verning
Library Assistant	CHS Library (3 hours)	Tracey Schmidt
Guidance Assistant	CHS Guidance Office (1 hour)	Jan Harmon
Office Assistant	CMS Main Office	Mayra Gonzalez
Library Assistant	CMS Library	Madeline Mulcher
Computer Assistant	CHS Technology	Shane Kochanski
Office Assistant	Kreitner School	Dr. Daugherty/Ana D.
CHS Athletics Dept	CHS Gym	Amanda Baugher
Recess Aide	Renfro Elementary	Laura Bauer

10.6. Approval of 2025-2026 School Year Collinsville Community Unit School District No. 10 Student and Parent Handbook Revision

STUDENT AND PARENT HANDBOOK



Collinsville CUSD 10

Grades K - 12

2025-2026

COLLINSVILLE COMMUNITY UNIT SCHOOL DISTRICT 10 STUDENT AND PARENT HANDBOOK





The Collinsville CUSD10 Student and Parent Handbook is published for the students and parents of Collinsville Community Unit School District No. 10.. It is intended to provide information that will be helpful in the pursuit of educational goals and general adjustment to the policies and procedures of the Unit 10 School District. This handbook does not equate to an irrevocable contract between students, parents and staff members of Collinsville Unit School District 10.. It is however, a reflection of the rules and policies established by the Board of Education in order to guarantee a safe environment for all students, faculty and staff.

Collinsville Unit School District Number Ten (10) is governed by Board policies. Board action may change the current policies at any time during the year without notice, therefore, changing the provisions listed in this handbook. A complete copy of the updated Board policy is available on our District website at: www.kahoks.org. *Should you or your child have any questions about this handbook, please contact your child's school.*

Collinsville Community Unit School District 10

201 West Clay Street • Collinsville, IL 62234 • 618-346-6350 • *fax* 618-343-3673

COLLINSVILLE UNIT SCHOOL DISTRICT
BOARD OF EDUCATION

Mr. Gary Peccola *President*	Mrs. Jane Soehlke *Vice President*	Dr. Dennis Craft *Treasurer*	Mrs. Vicki Reulecke *Secretary*
Ms. Lori Billy	Mrs. Jennifer Hasamear	Ms. Michele Stutts	

August 2025

Dear Parents and Students:

WELCOME TO COLLINSVILLE CUSD10 AND THE START OF A NEW SCHOOL YEAR!

Get ready for the most exciting year of your life!

As your Superintendent, I would like to welcome you back to Unit 10 or to welcome you for the first time to our schools. The faculty, staff and administrators are all committed to providing the best possible experiences for you in all facets of school life. The Unit 10 School District is the place to experience a wide variety of academic, athletic, and extracurricular opportunities. A student who actively participates in all walks of school life will find his/her experience rewarding. The more a student puts into the experience, the more future success the student will have.

The Collinsville Unit 10 School District has a tradition of excellent academic and extracurricular accomplishments. We expect you to meet the goals, which have been set: to carry on the **Kahok** tradition, and to make our learning institution a better place. Welcome to Collinsville Unit 10!

I look forward to seeing you on the campuses of our schools. If I may be of assistance to you or your family, please feel free to contact me. Your friend in education,

Dr. Brad Skertich

Superintendent, Collinsville CUSD10

CUSD10 CENTRAL OFFICE ADMINISTRATION	
Dr. Brad Skertich, Superintendent of Schools	
Mr. Bradley Hyre, Assistant Superintendent - Student Services	Mrs. Jamie Hadjan, Chief School Business Official
Mrs. LaToya Coleman, Director of Curriculum	Mr. Kevin Robinson, Director of Human Resources
Mrs. Kimberly Collins, Director of Communications	Mr. Derek Turner, Director of Technology
Mr. Josh DeWitte, Director of Building and Grounds	Mrs. Ali Underwood, Director of Special Education

COLLINSVILLE UNIT 10 SCHOOLS – ELEMENTARY (GRADES K-4)

CASEYVILLE ELEMENTARY SCHOOL 433 South Second Street Caseyville, IL 62232 618-346-6205 Principal: Mrs. Chelsea Clark	JOHN A RENFRO ELEMENTARY SCHOOL 311 Camelot Drive Collinsville, IL 62234 618-346-6266 Principal: Dr. Laura Bauer Assistant Principal: Mrs. Valerie Burgess
HOLLYWOOD HEIGHTS SCHOOL 6 South Oakland Caseyville, IL 62232 618-343-2740 Principal: Mrs. Tara Glynn	SUMMIT ELEMENTARY SCHOOL 408 Willoughby Collinsville, IL 62234 618-346-6221 Principal: Mrs. Stephanie Pulse
KREITNER ELEMENTARY SCHOOL 9000 College Collinsville, IL 62234 618-346-6213 Principal: Dr. Kari Daugherty	TWIN ECHO ELEMENTARY SCHOOL 1937 S. Morrison Collinsville, IL 62234 618-346-6228 Principal: Dr. Julie Haake
MARYVILLE ELEMENTARY SCHOOL 6900 W. Main street Maryville, IL 62062 618-346-6261 Principal: Dr. Charity Eugea	WEBSTER ELEMENTARY SCHOOL 108 W Church Street Collinsville, IL 62234 618-346-6301 Principal: Mrs. Alison Schumacher

COLLINSVILLE UNIT 10 SCHOOLS – GRADES 5-12

DORRIS INTERMEDIATE SCHOOL 1841 Vandalia Street Collinsville, IL 62234 618-346-6311 Principal: Mr. Kevin Stirnaman Assistant Principal: Ms. Sara Soehlke Assistant Principal: Ms. Leah Davis	COLLINSVILLE HIGH SCHOOL 2201 South Morrison Avenue Collinsville, IL 62234 618-346-6320 Principal: Mr. Robert Wright Assistant Principal: Mr. Bryan Dunn Assistant Principal: Ms. Charlotte Fisher Assistant Principal: Mr. Doug Kirk Assistant Principal: Mrs. Jennifer Root-Smith Assistant Principal: Mr. Philip Carter Asst. Principal/Athletic Director: Mr. Clay Smith Asst. Principal/CAVC Director: Mr. Joe McGinnis
COLLINSVILLE MIDDLE SCHOOL 9649 Collinsville Road Collinsville, IL 62234 618-343-2100 Principal: Mr. Brad Snow Assistant Principal: Mrs. Ukyah Wilburn Assistant Principal: Mr. Kevin Moore Assistant Principal: Mrs. Easter Shaw	

CUSD10 GENERAL INFORMATION

ACADEMIC CREDIT (COLLINSVILLE HIGH SCHOOL)

Students may only earn academic credit by successfully completing course work while enrolled at Collinsville High School. Students who drop out before the end of the semester will not receive academic credit. Students who are expelled before the end of the semester may not receive academic credit for classes that were not completed prior to the expulsion.

ACADEMIC ETHICS

During the school year, student learning will be measured by a variety of assessments. The grades received for these efforts should inform students how much has been learned from the course. Academic dishonesty is considered a serious academic offense and will not be tolerated. Academic dishonesty includes, but is not limited to plagiarism, cheating or copying of another's assignments, unauthorized communication during an assessment/exam, altering report cards, and wrongfully obtaining test copies or scores. Cheating and plagiarism is dishonest, degrades character and reputation and impedes individual learning. Cheating includes (but is not limited to): using, submitting, or attempting to obtain data or answers dishonestly, by deceit, or by means other than those authorized by the teacher. Plagiarism includes (but is not limited to): the intentional or unintentional use of ideas or work from another writer, speaker or artist without giving proper credit. Academic dishonesty will be dealt with on an individual basis depending on the severity of the offense and may include: a zero on the academic assignment/evaluation and disciplinary action for academic dishonesty.

"Artificial intelligence" or "AI" is intelligence demonstrated by computers, as opposed to human intelligence. "Intelligence" encompasses the ability to learn, reason, generalize, and infer meaning. Examples of AI technology include ChatGPT, other chatbots and large language models and Meta AI Smart Glasses. AI is not a substitute for schoolwork that requires original thought. Students may not claim AI generated content as their own work. The use of AI to take tests, complete assignments, create multimedia projects, write papers, or complete schoolwork without permission of a teacher or administrator is strictly prohibited. The use of AI for these purposes constitutes cheating or plagiarism. In certain situations, AI may be used as a learning tool or a study aid. Students who wish to use AI for legitimate educational purposes must have permission from a teacher or an administrator and must be implemented in a safe, ethical and equitable manner and in accordance with Board Policies 1:30 (*School District Philosophy*) and 7:7345 (*Use of Educational Technologies*). Students may use AI as authorized in their Individualized Education Program (IEP). Students may not use AI, including AI image or voice generator technology, to violate school rules or school district policies. In order to ensure academic integrity, tests, assignments, projects, papers, and other schoolwork may be checked by AI content detectors and/or plagiarism recognition software.

ACCREDITATION (COLLINSVILLE HIGH SCHOOL)

Collinsville High School is a fully accredited, approved and recognized four-year comprehensive secondary school. CHS is approved by the Illinois Office of Education and the Office of Educational Services Region IV, and is recognized by public and private colleges, universities, and technical training schools. All Collinsville Community Unit 10 Board Policies are available on the District web page (www.kahoks.org).

ACCELERATED PLACEMENT PROGRAM

The District provides an Accelerated Placement Program (APP). The APP advances the District's goal of providing educational programs with opportunities for each student to develop to his or her maximum potential. The APP provides an educational setting with curriculum options usually reserved for students who are older or in higher grades than the student participating in the APP. APP options include, but may not be limited to: (a) accelerating a student in a single subject; (b) other grade-level acceleration; and (c) early entrance to kindergarten or first grade. Participation in the APP is open to all students who demonstrate high ability and who may benefit from accelerated placement. It is not limited to students who have been identified as gifted and talented. Eligibility to participate in the District's APP shall not be conditioned upon the protected classifications identified in Board policy 7:10, Equal Educational Opportunities, or any factor other than the student's identification as an accelerated learner.

ACCESS TO NON-SCHOOL SPONSORED PUBLICATIONS

Non-School Sponsored Publications Accessed or Distributed On Campus

Creating, distributing, and/or accessing non-school sponsored publications shall occur at a time and place and in a manner that will not cause disruption, be coercive, or result in the perception that the distribution or the publication is endorsed by the School District.

Students are prohibited from creating, distributing, and/or accessing at school any publication that: 1) Will cause a material and substantial disruption of the proper and orderly operation and discipline of the school or school activities; 2) Violates the rights of others, including but not limited to material that is libelous, slanderous or obscene, invades the privacy of others, or infringes on a copyright; 3) Is socially inappropriate or inappropriate due to maturity level of the students, including but not limited to material that is obscene, pornographic, or pervasively lewd and vulgar, contains indecent and vulgar language, or *sexting* as defined by

School Board policy and the Student Handbook; 4) Is reasonably viewed as promoting illegal drug use; 5) Is distributed in kindergarten through eighth grade and is primarily prepared by non-students, unless it is being used for school purposes; or 6) Incites students to violate any Board policies. Accessing or distributing *on-campus* includes accessing or distributing on school property or at school-related activities. A student engages in gross disobedience and misconduct and may be disciplined for: (1) accessing or distributing forbidden material, or (2) for writing, creating, or publishing such material intending for it to be accessed or distributed at school.

Non-School Sponsored Publications Accessed or Distributed Off-Campus

A student engages in gross disobedience and misconduct and may be disciplined for creating and/or distributing a publication that: (1) causes a substantial disruption or a foreseeable risk of a substantial disruption to school operations, or (2) interferes with the rights of other students or staff members.

ADMISSION

All students must register for school each year on the dates and at the place designated by the Superintendent. Parents/guardians of students enrolling in the District for the first time must present: 1. A certified copy of the student's birth certificate. If a birth certificate is not presented, the Superintendent or designee shall notify in writing the person enrolling the student that within 30 days he or she must provide a certified copy of the student's birth certificate. A student will be enrolled without a birth certificate. When a certified copy of the birth certificate is presented, the school shall promptly make a copy for its records, place the copy in the student's permanent record, and return the certified copy to the person enrolling the child. If a person enrolling a student fails to provide a certified copy of the student's birth certificate, the Superintendent or designee shall immediately notify the local law enforcement agency, and shall also notify the person enrolling the student in writing that, unless he or she complies within 10 days, the case will be referred to the local law enforcement authority for investigation. If compliance is not obtained within that 10-day period, the Superintendent or designee shall so refer the case. The Superintendent or designee shall immediately report to the local law enforcement authority any material received pursuant to this paragraph that appears inaccurate or suspicious in form or content. 2. Proof of residence, as required by Board policy 7:60, Residence. 3. Proof of disease immunization or detection and the required physical examination, as required by State law and Board policy 7:100, Health, Eye, and Dental Examinations; Immunizations; and Exclusion of Students.

READMISSION AND TRANSFER

Students who have withdrawn or dropped out of school in Collinsville Unit 10, and want to re-enroll must complete the following steps: 1) A parent or legal guardian must enroll a student transferring to school in Unit 10 from another school at the Collinsville Community Unit School District No. 10 Administration Building; 2) The student must provide acceptable proof of residency, an official transcript, and a certified copy of the student's birth certificate. If applicable, an Illinois transfer form must also be provided; 3) High School students and or parent/legal guardian must contact the Counseling Department; 4) A parent or legal guardian of the returning student must accompany the student to the office to meet with the counselor/principal to register for classes; 5) Students transferring from out-of-state must present a current physical. Re-enrollment shall be denied to any individual above the age of eighteen (18) years who has dropped out of school and who could not earn sufficient credits during the normal school year(s) to graduate before his or her 21st birthday (exception: students with disabilities covered under the federal law, IDEA-97).

ADVANCED PLACEMENT PROGRAM (COLLINSVILLE HIGH SCHOOL)

AP courses and AP Exams are available to juniors and seniors who have teacher recommendations to take these courses. They entail college-level work in a given discipline in a secondary school setting. Rigorously developed by committees of college and AP high school faculty, the AP Exams test students' ability to perform at a college level. Some universities award college credit to students who have earned high AP Exam scores. Students may receive credit at both the college and high school level.

ALCOHOL AND TOBACCO REGULATIONS

Alcoholic beverages are strictly prohibited from all school sponsored functions whether held on or off school property. Smoking or the use of tobacco products (or look-alike tobacco products such as electronic cigarettes, vapes, vape pens or other vaping related products) vaping with and without nicotine is strictly prohibited from all school sponsored functions whether held on or off school property.

ALTERNATIVE LEARNING OPPORTUNITIES (COLLINSVILLE HIGH SCHOOL)

CORRESPONDENCE COURSES (JUNIORS & SENIORS ONLY)

Seniors who need an additional one-half credit or one credit to graduate with their class (not for early graduation) may use correspondence courses to a maximum of one credit if approved by the Counseling Department in advance of registering for such courses. A student enrolled in a correspondence course may receive high school credit for work completed, provided: 1) The course is given by an institution accredited by the North Central Association of Colleges and Secondary Schools; 2) The student is classified a junior or senior in at least his/her third year of high school; 3) The student assumes responsibility for all fees. All correspondence course work must be completed by April 30 to be eligible to participate in the graduation ceremony and/or receive

a diploma on the date of graduation. Seniors intending to use correspondence for summer graduation must have transcripts and grades to the Counseling Department by June 27 to receive a diploma with that year's graduation date. Diplomas will be issued the following year for courses completed after June 27. Information about correspondence courses is available in the Counseling Office. Correspondence courses will be approved only for similar courses offered in the CHS Course Offering Guide. The principal may approve exceptions to this policy.

DUAL CREDIT

CHS has partnered with Southwestern Illinois College (SWIC) and Saint Louis University (SLU) to provide students with the opportunity to earn college credit in dual credit courses offered at CHS. Students must be at least 16 years old at the time the class concludes to receive dual credit. A student who successfully completes a dual credit course may receive credit at both the college and high school level. Credits earned with SWIC and SLU may be transferable to some four-year universities. Contact the universities being considered for additional information.

RUNNING START

Running Start is a dual credit program for qualified high school students to attend SWIC as a full-time student during their junior and senior years of high school. The Running Start program meets the requirements for both a high school diploma from CHS and an Associate of Arts or Associate of Science Degree from SWIC. The high school diploma and college degree are earned simultaneously. Running Start is a two-year program and may not be completed early. Eligible students are invited in the spring of their sophomore/junior year. For additional information visit:
https://docs.google.com/document/d/1dzoaREOPmYt03rbJHCRQ1ZeRTz9QIeBiBatQ6lPjONY/edit?usp=sharing

SUCCESS CENTER

Collinsville High School's Success Center is an alternative academic program located in Room 609. The program serves as a tool to encourage students to stay in school and ultimately graduate from high school. The Success Center is designed to identify and assist "at-risk" students who need a non-traditional learning environment. Using an evidence-based approach to maximize resources on research-proven and effective strategies, students continue their regular school curriculum with two critical advantages: 1) a learning environment that supports their social and emotional needs and 2) an academic program customized to provide individualized and small group instruction and to increase their likelihood of improved regular school attendance, behavior, and academic success.

KAHOK ACADEMY

Collinsville CUSD10 provides a Grant Funded TAOEP titled Kahok Academy as a holistic program to help engage and empower students in their pursuit of a high school diploma. Using an evidence-based approach, an academic program is developed to address the student's academic needs. Based on individual needs and interests, the academic program incorporates on-site core classes, elective courses and experiential courses through the school's vocational center as well as cooperative work experience. Individual services are offered for regular and special education academic advisement, physical and mental health, attendance support, substance abuse, bilingual, and speech therapy. Student services are determined through a needs assessment conducted upon intake into the program with input from student and parent/guardian. These are included in the student's IOEP, which outlines the student's needs, goals and objectives for academic, social-emotional and career development. For more information visit: https://sites.google.com/cusd.kahoks.org/kahok-academy/home

ANIMALS ON SCHOOL PROPERTY

In order to assure student health and safety, animals are not allowed on school property, except in the case of a service animal accompanying a student or other individual with a documented disability. This rule may be temporarily waived by the building principal in the case of an educational opportunity for students, provided that (a) the animal is appropriately housed, humanely cared for, and properly handled, and (b) students will not be exposed to a dangerous animal or an unhealthy environment.

ASBESTOS MANAGEMENT PLAN

ANNUAL ASBESTOS MANAGEMENT PLAN AVAILABILITY

Per U.S. Environmental Protection Agency (U.S. EPA) regulations regarding asbestos-containing materials in schools, surveys have been conducted to identify the presence of asbestos in CUSD #10 buildings. All parents, guardians, faculty and staff are to be informed annually of the presence of asbestos-containing building materials (ACBM) at our facility. Site specific asbestos management plans were developed, reviewed by the Principal, Building and Grounds Department and the District Asbestos Designated Person, and have been implemented. These plans describe in detail how any asbestos exposures will be minimized. All parents, guardians, faculty and staff or others are invited to review this plan, which is available at the School Administrative Office. Should you have any questions or desire further information, please contact the Superintendent's office.

ASSEMBLIES

The assembly program is an integral part of the total Collinsville Unit 10 School District educational program. The assemblies are conducted to complement and enhance the value of the academic program. The expectations for student behavior and conduct at assemblies are the same as in the classroom.

ATHLETIC DEPARTMENT & STUDENT ACTIVITIES (COLLINSVILLE HIGH SCHOOL)

PHILOSOPHY

The Collinsville High School Athletic Department sponsors student activities that are considered a supplement to the school's program of education which strives to provide experiences that will help to develop young men and women physically, mentally, socially, and emotionally. Participation is a privilege that carries with it responsibilities to the school, athletic program, student body, community and students themselves. These experiences contribute to the development of learning skills and emotional patterns that enable the student to make maximum use of his/her education.

REQUIREMENTS FOR PARTICIPATION

An athlete must have the following fully executed documents on file with the school's athletic department before the athlete's first participation in any activity: 1) A current physical examination report completed by a licensed medical professional, which finds the athlete is physically able to participate. This exam should be completed on the Illinois Department of Health Child Health Examination form (required for incoming freshman) or the standard IHSA Pre-Participation Physical Examination form; and 2) CHS Athletics form found in Skyward as part of the online registration process. This document, signed by the athlete & his/her parent or guardian, shows proof of insurance, publicity web release for CUSD # 10, and the code of conduct. Signing of this form also provides for the consent to treatment by CHS personnel should an athletic injury occur, consent to random drug testing in accordance with the IHSA & CUSD #10 and the recognition of concussion education provided by CHS. Paper versions of these forms can be found at https://sites.google.com/cusd.kahoks.org/chsathletictraining/forms.

ACTIVITIES, CLUBS & ORGANIZATIONS

The following clubs and organizations are offered as extracurricular activities at Collinsville High School: Anime Club, Art Club, Auto Club, Band (Colorguard, Concert Band, Flute Choir, Jazz Band, Lab Band, Marching Band, Pep Band, Symphonic Band, Winter Drumline Winterguard), Black Student Union, Book Club, Chess Club, Christians in Action (Get Real), Choir (Concert Choir, Show Choir, Bass Choir - Mixed Choir, Treble Choir, South Morrison Swing), Class Executive Boards, ~~CPR Club~~, Cyber Security, Debate Club, Delta Epsilon Pi German Honor Society, Distributive Education Clubs of America (DECA), Drama Club, Environmental Club, Ethics Bowl, Fellowship of Christian Athletes (FCA), First Priority Club, French Club, Friends for Life, Future Business Leaders of America (FBLA), Gay/Straight Alliance, Garden Club, German Club, German Honor Society, Health Occupation Students of America (HOSA), Hispanic Heritage Club, Kahok Ambassadors, Kahoks on the Go, KAHOK Strong, Kahoki Newspaper, Kahoks United, Kahokian Yearbook, Key Club, Latin Club, Latin Honor Society, Leo Club, Mu Alpha Theta (MAO) Math Honor Society, Model United Nations, Multicultural Kahoks, National Art Honor Society, National Honor Society (NHS), National Technical Honor Society (NTHS), People Against Littering (PAL), Pep Club, Project Lead the Way, Quill & Scroll, Recycling Program, Saturday Scholars, Scholar Bowl, Sign Language Club, Skills – USA, Spanish Club, Spanish Honor Society, Speech Team, STEM Club (Green Energy Project), Math Team, National Science Honor Society, Science Olympiad, Technology Student Association – TSA, Trap Team, VEX Robotics, Student Council, Thespian Society, Tri-M Music Honor Society, Upward Bound, Writing Club and Video Game Club. We encourage all students to be involved in the many extracurricular clubs and organizations sponsored by CHS.

ATHLETIC TEAMS

The following interscholastic athletic programs are offered as extracurricular activities at Collinsville High School: Baseball, Basketball, Bowling, Cheerleading, Cross Country, Dance, Football, Golf, Soccer, Softball, Swimming, Tennis, Track and Field, Volleyball, and Wrestling. We encourage all students to be involved in the many extracurricular sport teams sponsored by CHS. Eligibility of students with an Individualized Education (IEP) shall be determined by the case manager based on the IEP.

OBJECTIVES

1) To provide a positive image of school athletics and student activities at Collinsville High School; 2) To strive for playing excellence that will produce winning teams within the boundaries of good sportsmanship and mental health of the student athlete; 3) To insure growth and development of the athletic program and student activities program; 4) To provide opportunities that will allow the program to serve as a laboratory where students may cope with problems and handle situations similar to those encountered under conditions prevailing in the contemporary field; 5) To provide opportunity for: a) Physical, mental and emotional growth and development, b) Team play with the development of such commitments as loyalty, cooperation, fair play and other desirable social traits, c) Directed leadership and supervision that stresses self-discipline, self-motivation, excellence, and the ideals of good sportsmanship that make for winning and losing graciously, d) A focus of interest on athletic programs for student body, faculty and community that will generate a feeling of unity, e) Achievement of initial goals by the school in general and by the student as an individual, f) Success and excellence in the athletic program and student activities; 6) To be socially competent and operate within a set of rules, thus gaining a respect for the rights of others; 7) To develop an understanding of the value of athletics and student activities in a balanced educational process.

ELIGIBILITY BY-LAWS

Collinsville High School is a member of the Illinois High School Association (IHSA). Collinsville High School belongs to the 19th Legislative District of the 7th Administrative Division of the IHSA. The IHSA serves to provide leadership for the development, supervision, and promotion of good sportsmanship in interscholastic competition. The IHSA Constitution and By-Laws have been voted into effect by the IHSA member schools. As an approved member school, CHS has agreed to abide by each article of the IHSA Constitution (1.00 Constitution, 2.00 School By-Laws, 3.00 Athletic Eligibility By-Laws, 4.00 Non-Athletic Eligibility By-Laws, 5.00 Sport Season By-Laws, 6.00 Protest Penalty By-Laws). The high school principal or athletic director serves Collinsville

High School as the official representative to the IHSA. Any questions concerning athletic eligibility should be referred to the high school building principal and/or athletic director.

ATHLETIC FEES

To participate in an extra-curricular activity at Collinsville High School each student-athlete will be charged a per-sport per-school-year athletic fee. This fee is charged to cover athletic expenses such as transportation, equipment, game expenses, and all costs associated with providing an individual sport at Collinsville High School. No athlete will be allowed to participate in an interscholastic activity until the fee is paid or evidence of a fee waiver has been provided.

ATHLETIC DEPARTMENT AND STUDENT ACTIVITIES ATTENDANCE POLICY

Student athletes must be in attendance at least four class periods in order to be a participant at a practice or contest that day. It is the responsibility of all coaches to check for absences and prohibit student participation in practice/contest on the day(s) of absence. Exceptions must be cleared in advance with the Athletic Director.

STUDENT ATHLETE CONCUSSIONS AND HEAD INJURIES

A concussion is a traumatic brain injury that interferes with normal brain function. Concussions can range from mild to severe and can occur in any organized or unorganized sport or recreational activity resulting from a fall or from players colliding with each other, the ground, or with obstacles. CUSD#10 has Guidelines for Concussive Injuries developed in accordance with 105 ILCS 5/10-20.53, 5/34-18.45 and based on the recommendations from IHSA and the Centers for Disease Control. Students with a concussive injury should not return to physical activity (PE/recess/practice/competition) during the same day of the injury. A physician's note and suggested activity progression should accompany a student and/or student athlete to return to school and or physical activities.

Student athletes must comply with Illinois' Youth Sports Concussion Safety Act and all protocols, policies and bylaws of the Illinois High School Association before being allowed to participate in any athletic activity, including practice or competition. A student who was removed from practice or competition because of a suspected concussion shall be allowed to return only after all statutory prerequisites are completed, including without limitation, the School District's return-to-play and return-to-learn protocols.

ATHLETIC DEPARTMENT AND STUDENT ACTIVITIES (COLLINSVILLE MIDDLE SCHOOL)

Collinsville Middle School is a member of the Illinois Elementary School Association.

ATHLETIC TEAMS

Boys Baseball; Boys and Girls Basketball; Boys and Girls Cross Country; Boys and Girls Track; Boys and Girls Wrestling: Boys and Girls Bowling; Girls Softball; Girls Volleyball; Girls Cheerleading; Girls Dance

STUDENT ATHLETE CONCUSSIONS AND HEAD INJURIES

A concussion is a traumatic brain injury that interferes with normal brain function. Concussions can range from mild to severe and can occur in any organized or unorganized sport or recreational activity resulting from a fall or from players colliding with each other, the ground, or with obstacles. CUSD#10 has Guidelines for Concussive Injuries developed in accordance with 105 ILCS 5/10-20.53, 5/34-18.45 and based on the recommendations from IHSA and the Centers for Disease Control. Students with a concussive injury should not return to physical activity (PE/recess/practice/competition) during the same day of the injury. A physician's note and suggested activity progression should accompany a student and/or student athlete to return to school and or physical activities.

Student athletes must comply with Illinois' Youth Sports Concussion Safety Act and all protocols, policies and bylaws of the Illinois High School Association before being allowed to participate in any athletic activity, including practice or competition. A student who was removed from practice or competition because of a suspected concussion shall be allowed to return only after all statutory prerequisites are completed, including without limitation, the School District's return-to-play and return-to-learn protocols**.**

ORGANIZATIONS

The student organizations are some of the most important aspects of the activities program. They add an extra dimension to the student's education. The students involved in these organizations will be provided opportunities to participate in the representative-democratic process with both rights and responsibilities; to assist in improving relationships between the student body, the faculty and the school, to be directly involved in building school spirit and pride; and to increase self-improvement in citizenship and leadership.

The following clubs and organizations are offered as extracurricular activities at Collinsville Middle School:

Anime Club; Band (Concert Band, Jazz Band, Marching Band and Pep band) Black Student Union (BSU); Chess Club; Choir (Concert and Show Choir);; Drama Club; Fellowship of Christian Athletes (FCA); Gay/Straight Alliance;; Hooloo; Illinois Math Science Academy Fusion Program (IMSA); LASO--Latin American Student Organization; National Junior Honor Society (NJHS) Poetry Club; Pep Club; Student Council; Yearbook Club - The award-winning Blaze yearbook staff, under the direction of Mrs. Juelfs, serves as photographers, cover designers, and contributors to our book.

We encourage all students to be involved in any of the extracurricular clubs and organizations sponsored by CMS.

ELIGIBILITY

All students participating in competitive sports, extracurricular activities, cheerleading, dance, band and chorus will be required to follow the guidelines listed below in order to remain eligible to participate with the team during practices and games, and other

events related to the activity. Students/athletes shall be passing all subjects: core, exploratory, band, chorus and physical education (PE).
Eligibility is checked every week on Thursday. Students/athletes will be notified by their coach/sponsor during practice/games on Friday following the grade check. Teachers will indicate passing or failing grades on semester basis. A student is ineligible from Monday to Monday during the eligibility check. Students failing 2 or more classes at the semester will be placed on academic probation through the Athletic Director's Office and subject to academic intervention based on a determination of the Athletic Director. Any student declared ineligible for 3 straight weeks will be removed from the team.

TRAVEL

All students must travel to extracurricular and athletic activities and return home from such activities with his or her team by use of school approved transportation. A written waiver of this rule may be issued by the teacher, sponsor or coach in charge of the extracurricular or athletic activity upon advance written request of a student's parent/guardian and provided the parent/guardian appears and accepts custody of the student. Oral requests will not be honored and oral permissions are not valid.
Any athlete who quits a team during a season will not be permitted to join another team during a season unless mutually agreed upon by the coaches of both teams involved. A student will not be permitted to participate in the CMS co-curricular program if they have an outstanding obligation in any other activity.

FEES AND PHYSICAL EXAMINATIONS

To participate in an extracurricular activity at CMS, each student-athlete will be charged $100 per sport. This fee is charged to cover athletic expenses such as transportation, equipment, game expenses, and all costs associated with providing an individual sport at CMS. Fees will be waived for students who qualify for free and reduced lunch. No athlete will be allowed to participate in the extracurricular activity until the fee is paid.
Students who participate in athletics must provide a sport physical completed on the Illinois DHS form or IHSA pre-participation examination form. The physical examination is good for 395 days from the date of the exam.

ATHLETIC SCHEDULES (COLLINSVILLE HIGH SCHOOL)

The Collinsville High School Athletic Schedules may be accessed via the computer kahokathletics.org . (NOTE: Athletic schedules are subject to change without notice).

ATTENDANCE POLICY

COLLINSVILLE C.U.S.D. NUMBER TEN (10) ATTENDANCE POLICY

The Kahok family offers and embraces opportunities for everyone to reach his/her fullest potential. One of the keys to receiving an excellent education experience is regular school attendance. The Collinsville School District attendance plan complies with the Illinois School Code Section 105 ILCS 5/26-2A. In accordance with the requirements of The School Code of Illinois and in recognition of the responsibilities imposed upon parents therein, it is the policy of the Board of Education of District No. 10 that students shall attend school during the entire time school is in session and be on time for classes. The Board believes that regular class attendance fosters successful academic performance and development of punctuality, self-discipline and responsibility.
The School Code of Illinois defines chronic absenteeism as missing school for five (5) percent of the previous 180 school days. That equates to nine (9) days of absence over a 180-day period. The school will provide three (3) written notifications (to include school and community resources available) before legal action may be taken. The parent or guardian may be subject to legal citation through the courts. Special circumstances such as hospitalization, chronic illness etc. will be considered in this process. Collinsville Community Unit School District Ten (10) appreciates the cooperation of parents and students on this matter of vital importance to your child's education.

ABSENTEEISM/ABSENCE REPORTING

In order for an absence to be considered reported, a parent or guardian of a student who is going to be absent from school must notify the school by telephone or Skyward Family Access account.
1. In order for an absence to be considered reported, a parent or guardian must notify the school. Messages may be left twenty-four (24) hours a day. An absence without proper notification to the attendance office will result in an absence being unexcused. State the name of the student who is going to be absent, his/her grade, the reason for the absence, and the phone number where the parent or guardian can be reached for verification.
2. Collinsville Community Unit School District #10 parents and guardians may also conveniently report a student absence using your Skyward Family Access account or the Skyward App. While you can choose to call your child's school to report an absence, using Skyward Family Access gives you the ability to report or request an absence 24/7 using your computer or mobile device.

How to Report an Absence Using Skyward Family Access

1. Log into Skyward Family Access and select ATTENDANCE from the menu options on the left; 2. Click on ENTER ABSENT REQUEST toward the middle upper right of the Attendance screen; 3. Select the ADD REQUEST link to the right in the Attendance pop-up window; 4. Enter the *Start Date* and the *End Date*; and Check "All Day" OR indicate times for the absence; 5. Choose a reason for the request from the drop-down menu; 6. Add any additional comments for the office; 7. When finished, click SAVE; 8. After clicking SAVE on the previous screen, the absent request will appear as *PENDING; 9.* You will receive a confirmation email stating the request has been created; 10. Once the school office has processed the absence request, you will receive an additional email with confirmation.

To report an absence using the Skyward App:

1. Log into your Skyward App; Click on the menu option in the upper right corner of the screen; 2. Choose ATTENDANCE; 3. Select ADD ABSENCE REQUEST; 4. Enter the *Start Date* and End *Date*; Mark "All Day – Yes" OR indicate times for the absence; 5. Choose a reason for the request from the drop-down menu; 6. Add any additional comments for the office; 7. When finished, click SUBMIT; 8. The request will appear as *PENDING* until it is approved by the school; 9. Once the school office has processed the absence request, you will receive an email confirmation.

The determination as to whether an absence is classified as reported, documented or unexcused is the sole responsibility of the school. The responsibility of the parent is to report the absence. All requests for reported absences, MUST be reported to the attendance office within five (5) days of the student's absence. If a student has an appointment with a treating health care provider or physician, they must bring a note from them explaining the absence. At the District's request, a note from a health care provider may also be required to validate extended or repeated illnesses before being excused.

All students who are absent for five or more consecutive days must provide written documentation from a health care provider for the absences to be considered excused (reported/documented). Any student who has been absent 10 or more days in a semester must provide written documentation from their health care provider (with the dates of the absence) for each subsequent day of non-attendance for the absences to be considered excused (reported/documented). Each subsequent day of non-attendance shall be considered unexcused unless accompanied with written documentation from their health care provider (with the dates of the absence). Students who suffer from documented chronic or severe acute health issues may seek a waiver of these requirements from the Building principal.

CO-CURRICULAR ACTIVITIES - ATTENDANCE POLICY FOR STUDENT PARTICIPATION (CHS)

It shall be the policy of Collinsville High School that student participation in any co-curricular activity (athletics or non-athletic activities) requires a student to be in attendance on the day of the co-curricular event.

CO-CURRICULAR ACTIVITIES - ATTENDANCE POLICY FOR STUDENT PARTICIPATION (CMS)

Absence from School on Day of Extracurricular or Athletic Activity: A student who is absent from school after noon is ineligible for any extracurricular or athletic activity on that day unless the absence has been approved in writing by the principal. Exceptions may be made by the designated teacher, sponsor or coach for: 1) a pre-arranged medical absence; 2) a death in the student's family; or 3) a religious ceremony or event.

A student who has been suspended from school is also suspended from participation in all extracurricular and athletic activities for the duration of the suspension. A student who is absent from school on a Friday before a Saturday event may be withheld from Saturday extracurricular or athletic activities at the sole discretion of the designated teacher, sponsor or coach.

ATTENDANCE POLICIES AND PROCEDURES

Reported Absences: A 'reported pass' will be issued when the parent/guardian notifies school via phone/electronic message of a student's personal illness (including up to 5 days per school year for mental or behavioral health of the student), serious family illness, attendance at a verified medical or therapeutic appointment (including a victim services provider), court appearance, attending a military honors funeral to sound TAPS, attend a civic event (CHS/CMS), observance of a religious holiday, family emergency, other situations beyond the control of the student and as determined by the Board of Education other such circumstances which cause reasonable concern to the parent for the student's mental, emotional, or physical health or safety of the student. For students who are parents, expectant parents, or victims of domestic or sexual violence, valid cause for absence also includes the fulfillment of a parenting responsibility and addressing circumstances resulting from domestic or sexual violence. Additionally, a student will be excused for up to 5 days per school year in cases where the student's parent/guardian is an active duty member of the uniformed services and has been called to duty for, is on leave from, or has immediately returned from deployment to a combat zone or combat-support postings. The Board of Education, in its discretion, may excuse a student for additional days relative to such leave or deployment. The school may require documentation explaining the reason for the student's absence. The student and the student's parent/guardian shall have the responsibility to contact their teacher(s) concerning a plan for completing make-up work within a reasonable time (this usually means one (1) day for each day of reported or documented absence).

Documented Absences: A documented absence will be issued when a parent/guardian presents documentation of a student's absence for personal illness (including mental or behavioral health of the student), serious family illness, the death of an immediate family member, court appearance or any absence which is beyond the control of the student (ie. in the case where a nurse has to send a student home for illness, to include, but not limited to, head lice, fever, and vomiting). The following documentation must be presented to the Main Office regarding documented absences: 1) For personal or family illness – a note from a treating health care provider, physician, or dentist; 2) For court appearances – a document from the court system; 3) For parent/guardian active duty/leave/return from deployment – a document from the military service. Requests by parents/guardians to have an absence recorded as 'documented' must present the documentation within five (5) days from the date of the student's absence. The student shall have the responsibility to contact their teacher(s) concerning a plan for completing make-up work within a reasonable time (this usually means one (1) day for each day of reported or documented absence).

Release Time for Religious Instruction/Observance: A student will be released from school, as an excused absence, to observe a religious holiday or for religious instruction. The student's parent/guardian must give written notice to the building principal at least 5 calendar days before the student's anticipated absence(s). Students with Reported or Documented absences or excused for religious reasons will be given an opportunity to make up any examination, study, or work requirement within a reasonable time (usually one day for each day of absence).

Medical Non-Compliance: This code will be used when a student is excluded from school due to failure to comply with physical examination and immunization requirements. Students who are not compliant with physical examination and immunization requirements and have not submitted a waiver to be exempt from immunizations will be excluded from school and will not be permitted to make-up work for academic credit for their absences. The District will also report the student as unexcused. If a student submits a valid waiver to be exempt from immunization and is subsequently excluded from school due to a disease outbreak or due to his/her exposure to any of the diseases for which immunization is required, the excluded student will have the opportunity to make up all missed academic work for full credit.

College Day/Military Day (Collinsville High School): Juniors and seniors who find it necessary to visit colleges/ universities, vocational/technical schools, or military facilities of their choice may be granted two days each year for this purpose in accordance with guidelines set by the principal. A visitation request form (available in the Attendance Office) MUST be signed by a parent and submitted to the attendance office not less than two days prior to the proposed date of visitation. An unexcused absence will be recorded without the proper approval. Students are encouraged to set up visitation dates on Saturdays or when school is not in session. No visitation days will be approved after May 1st unless specifically requested by a post-secondary school. Additional visitation days may be granted with prior approval from the principal. College Days are NOT allowed on state mandated test days (i.e. SAT/PSAT state testing).

Unexcused Absences: An unexcused absence will be assigned for any absences in which the parent/guardian does not notify the school attendance office. Students will not be allowed to make-up work missed due to an unexcused absence. The following acts (even with parental consent) are considered an unexcused absence: failure to attend in-school supervision and/or Short-Term Option Program (STOP) and subsequent days of non-attendance (after 10 days in a semester) shall be considered unexcused unless accompanied with written documentation from their health care provider (with the dates of the absence). Absences that are not due to illness must be pre-arranged with the principal, if possible, and may or may not be excused.

Any student who has accumulated ten (10) consecutive days of unexcused absence with no school contact from a parent/guardian ("lost child", whereabouts cannot be determined) shall be withdrawn from Collinsville Community Unit School District Ten (10). The District shall use its best efforts to notify the parent(s), guardian(s), or other person(s) who has charge of a student if the school system plans to withdraw such student (including, calling all known phone numbers, including emergency contacts, and visiting the last known address). The date of withdrawal shall be marked retroactive to the last of attendance. If a school has been notified by a parent/guardian that a student will no longer be attending, such student shall be withdrawn from Collinsville Community Unit School District Ten (10). The date of withdrawal shall be marked retroactive to the last of attendance. If a student with a disability has been absent without valid cause for ten (10) consecutive days, the District will convene an IEP/504 meeting to ascertain the reason for the absences, whether the nonattendance is related to the student's disability, and if appropriate, a plan to stop the recurring nonattendance of the student. If a school has been notified by a parent/guardian that a student will be on an extended trip taking the student out of school for more than ten (10) consecutive days, such student may be withdrawn from Collinsville Community Unit School District Ten (10). The date of withdrawal shall be marked retroactive to the last of attendance. Absences that are not due to illness must be pre-arranged with the principal, if possible, and may or may not be excused.

Tardies: A tardy may be defined as a student's failure to be in an assigned seat in the classroom at the appropriate time. All tardies will be submitted to the office on an hourly basis. Those students arriving late to school should report to the attendance/school office and sign in. If a student will be late to school, a parent or guardian MUST notify the school prior to the student arriving to school. The only excused tardy is written medical notification. The district provides transportation to and from school. Any student arriving late to school on a school bus shall not be counted as tardy. For Collinsville High School/Collinsville Middle School students, accumulation of tardies will result in discipline. At CHS and CMS, tardy discipline will be cumulative by quarter. Students arriving late to school or leaving early from school, due to a medical, dental, counseling, court, or similar appointment, must provide proof of the appointment from the agency, upon returning to school. Failure to do so may be counted as an unexcused absence.

Truancy: Parents have the legal obligation to see that their children attend school at all times it is in session (Illinois School Code, Section 26-1, 26-2). A "truant" is defined as a child subject to compulsory school attendance and who is absent without valid cause from such attendance for more than 1% but less than 5% of the past 180 school days. A student is counted as truant if there is an absence during any part of the school day without permission from a parent/guardian and the attendance office is not notified of an absence within five (5) school days. Students considered truant are subject to school discipline. A student who misses fifteen (15) consecutive days of school without valid cause and who cannot be located or, after exhausting all available support services, cannot be compelled to return to school is subject to expulsion for a period not to exceed two (2) years. A parent or guardian who knowingly and willfully permits a child to be truant may be convicted of a Class C misdemeanor, which carries a maximum penalty of thirty days in jail and/or a fine of up to $500.00. Chronic truancy is defined as a child who is absent without valid cause (recognized excuse) for five percent (5%) or more of the previous 180 regular attendance days. Students who are chronic truants will be offered support services and resources aimed at correcting the truancy issue. During the school day, students must have administrative permission to go to the parking lot. Students who leave campus after proper clearance (home and school) must sign out in the attendance office, stating their name, reason for leaving and time of departure. Any student who leaves school without following proper 'Early Dismissal' school procedures will be considered truant, may lose their driving privileges for the remainder of the year and may be subject to a search as outlined in the Search and Seizure policies of this handbook if the student returns to campus that day.

The school will not refer a truant minor to any other local public entity, including the Collinsville Police Department, for the purpose of issuing the minor a fine or a fee as punishment for truancy.

AN ORDINANCE AMENDING THE COLLINSVILLE MUNICIPAL CODE RELATING TO TRUANCY

BE IT ORDAINED BY THE CITY COUNCIL OF COLLINSVILLE THAT:

SECTION 1: The Collinsville Municipal Code is amended to add a Division 10:92 under Chapter 10 entitled "Truancy" to read as follows:

01:92-1 Truancy Prohibited. It shall be unlawful for any person enrolled in a public, private or parochial school to absent him or herself from attendance at school without parental permission. Any person, who shall so absent himself, shall be guilty of the offense of truancy and be subject to a fine not to exceed $750 for each offense. Emergency or unforeseen absences due to illness or other causes beyond the control of the person so absenting him or herself from school without parental permission shall not constitute truancy if permission is submitted in writing to the proper school authorities within 24 hours after such absence.

01:92-2 False Excuse Prohibited. It shall be an offense under this ordinance for a parent or person in loco parentis to knowingly submit to the proper school authorities a written excuse under Section 10:921 that contains false information. A person convicted of an offense under this Section shall be subject to a fine of not more than $500 for each offense.

01:92-3 Parental Permission Shall include permission from a person in loco parentis, and shall be given for reasons only of personal illness, serious family illness, death in the family, serious home emergencies, necessary and lawful family support employment, religious convocation classes, Principal's permission, and compelling family reasons.

SECTION 2: This ordinance shall be in full force and effect from and after its passage, recording and publication according to law. Publication shall be in pamphlet form.

EARLY DISMISSALS (Collinsville High School)

Once a student arrives at school, he/she will need two types of permission to leave campus. The student will need school permission and parental permission. School permission must be acquired in advance from a school administrator. Parent permission must be given in the form of an advanced phone call or a signed and dated note from parent or guardian confirming the need to leave campus for a valid cause. The student should present a written request to the Attendance Office before school. The Attendance Office will then present the student with an early dismissal form to be given to his/her instructor. Advanced parent/Guardian confirmation for an early dismissal will be recorded as a reported absence for the hours of class(es) missed. A documented pass will be issued upon receipt of written verification from a physician, dentist, court representative, etc. No early dismissal will be permitted unless confirmation can be made with the parent by phone or in person. Early dismissals will be allowed only in necessary and reasonable situations where no other arrangements can be made. If a student becomes ill at school and wishes to go home, he/she is encouraged to check with the school nurse. If the school nurse is not available, the student is encouraged to check with an administrator. Students are discouraged from making their own arrangements to leave school by the use of cell phones or other office phones. Student initiated contact to depart campus may be considered unexcused (without school permission) or early dismissal (arranged through the attendance office). Before leaving campus, the student must sign out in the Attendance Office. Any student who leaves school without following proper 'Early Dismissal' school procedures will be considered truant, may lose their driving privileges for the remainder of the year and may be subject to a search as outlined in the Search and Seizure policies of this handbook if the student returns to campus that day. *Students who fail to sign out before leaving campus will have the dismissal considered unexcused.* If the student returns on the same day as an early dismissal, the student must sign in at the Attendance Office before going to class.

Note: A description of discipline programs (including ISS and STOP) are found in the Student Behavior section of this handbook.

AWARENESS AND PREVENTION OF CHILD SEXUAL ABUSE, GROOMING BEHAVIORS AND BOUNDARY VIOLATIONS

Child sexual abuse, grooming behaviors, and boundary violations harm students, their parent/guardian, the District's environment, its school communities, and the community at large, while diminishing a student's ability to learn.

Warning Signs of Child Sexual Abuse: Warning signs of child sexual abuse include the following.

Physical signs: Sexually transmitted infections (STIs) or other genital infections; Signs of trauma to the genital area, such as unexplained bleeding, bruising, or blood on the sheets, underwear, or other clothing; Unusual weight gain or loss

Behavioral signs: Excessive talk about or knowledge of sexual topics; Keeping secrets; Not talking as much as usual; Not wanting to be left alone with certain people or being afraid to be away from primary caregivers; Regressive behaviors or resuming behaviors that the child had grown out of, such as thumb sucking or bedwetting; Overly compliant behavior; Sexual behavior that is inappropriate for the child's age; Spending an unusual amount of time alone; Trying to avoid removing clothing to change or bathe

Emotional signs: Change in eating habits or unhealthy eating patterns, like loss of appetite or excessive eating; Signs of depression, such as persistent sadness, lack of energy, changes in sleep or appetite, withdrawing from normal activities, or feeling "down"; Change in mood or personality, such as increased aggression; Decrease in confidence or self-image; Anxiety, excessive worry, or fearfulness; Increase in unexplained health problems such as stomach aches and headaches; Loss or decrease in interest in school, activities, and friends; Nightmares or fear of being alone at night; Self-harming behaviors or expressing thoughts of suicide or suicidal behavior; Failing grades; Drug or alcohol use

Warning Signs of Grooming Behaviors School and District employees are expected to maintain professional and appropriate relationships with students based upon students' ages, grade levels, and developmental levels.

Prohibited grooming is defined as (i) any act, including but not limited to, any verbal, nonverbal, written, or electronic communication or physical activity, (ii) by an employee with direct contact with a student, (iii) that is directed toward or with a student to establish a romantic or sexual relationship with the student. Examples of grooming behaviors include, but are not limited

to, the following behaviors: Sexual or romantic invitations to a student; Dating or soliciting a date from a student; Engaging in sexualized or romantic dialog with a student; Making sexually suggestive comments that are directed toward or with a student; Self-disclosure or physical exposure of a sexual, romantic, or erotic nature; Sexual, indecent, romantic, or erotic contact with a student; Failing to respect boundaries or listening when a student says "no"; Engaging in touching that a student or student's parents/guardians have indicated is unwanted; Trying to be a student's friend rather than filling an adult role in the student's life; Failing to maintain age-appropriate relationships with students; Talking with students about personal problems or relationships; Spending time alone with a student outside of their role in the student's life or making up excuses to be alone with a student; Expressing unusual interest in a student's sexual development, such as commenting on sexual characteristics or sexualizing normal behaviors; Giving a student gifts without occasion or reason; Spending a lot of time with a student; Restricting a student's access to other adults

Warning Signs of Boundary Violations: School and District employees breach employee-student boundaries when they misuse their position of power over a student in a way that compromises the student's health, safety, or general welfare. Examples of boundary violations include: Favoring a certain student by inviting the student to "hang out" or by granting special privileges; Engaging in peer-like behavior with a student; Discussing personal issues with a student; Meeting with a student off-campus without parent/guardian knowledge and/or permission; Dating, requesting, or participating in a private meeting with a student (in person or virtually) outside of a professional role; Transporting a student in a school or private vehicle without administrative authorization; Giving gifts, money, or treats to an individual student; Sending a student on personal errands; Intervening in a serious student problem instead of referring the student to an appropriately trained professional; Sexual or romantic invitations toward or from a student; Taking and using photos/videos of students for non-educational purposes; Initiating or extending contact with a student beyond the school day in a one-on-one or non-group setting; Inviting a student to an employee's home; Adding a student on personal social networking sites as contacts when unrelated to a legitimate educational purpose; Privately messaging a student; Maintaining intense eye contact with a student; Making comments about a student's physical attributes, including excessively flattering comments; Engaging in sexualized or romantic dialog; Making sexually suggestive comments directed toward or with a student; Disclosing confidential information; Self-disclosure of a sexual, romantic, or erotic nature; Full frontal hugs; Invading personal space

If you believe you are a victim of child sexual abuse, grooming behaviors, or boundary violations, or you believe that your child is a victim, you should immediately contact the Building Principal, a school counselor, or another trusted adult employee of the School.

Additional Resources include:

National Sexual Assault Hotline at 800.656.HOPE (4673)
National Sexual Abuse Chatline at online.rainn.org
Illinois Department of Children and Family Services Hotline at 1.800.25.ABUSE (2873)
Illinois State Board of Education Sexual Abuse and Prevention Resource Guide

BELL SCHEDULES (COLLINSVILLE HIGH SCHOOL)

FULL DAY SCHEDULE		HALF HOUR EARLY DISMISS		HALF DAY SCHEDULE		CAVC SCHEDULE FULL DAY	
Zero Hour	6:45	Zero Hour	6:45	Zero Hour	6:45	SECTION A	8:55 - 11:20
Students Enter Building	7:40	Students Enter Building	7:40	Students Enter Building	7:40	SECTION B	11:25 - 1:50
Warning Bell	7:45	Warning Bell	7:45	Warning Bell	7:45		
1st Period	7:50 - 8:50	1st Period	7:50-8:40	1st Period	7:50-8:20		
2nd Period	8:55 - 9:50	2nd Period	8:45 - 9:35	2nd Period	8:25 - 8:50		
3rd Period & Lunch (3A) - (3B)	9:55 - 10:20 10:25 - 10:50	3rd Period & Lunch (3A) - (3B)	9:40 - 10:05 10:10 - 10:35	3rd Period	8:55 - 9:20		

4th Period & Lunch (4A) - (4B)	10:55 - 11:20 11:25 - 11:50	4th Period & Lunch (4A) - (4B)	10:40 - 11:05 11:10 - 11:35	4th Period	9:25 - 9:50	
5th Period & Lunch (5A) - (5B)	11:55 - 12:20 12:25 - 12:50	5th Period & Lunch (5A) - (5B)	11:40 - 12:05 12:10 - 12:35	5th Period	9:55 - 10:20	
6th Period	12:55 - 1:50	6th Period	12:40 - 1:30	6th Period	10:25 - 10:50	
7th Period	1:55 - 2:50	7th Period	1:35 - 2:20	7th Period	10:55 - 11:20	
Dismissal	2:50	Dismissal	2:20	Dismissal	11:20	

Other Bell schedules may be used in cases of assemblies, early dismissals, standardized testing dates, 2-hour delay, etc.
NOTE: Subject to change as per Board of Education approved Return to Learning Plan

BELL SCHEDULES (COLLINSVILLE MIDDLE SCHOOL)

Full Day Schedule		Half Hour Early Dismissal	
Advisory	8:40 – 8:45		
1st Period	8:45 - 9:35	1st Period	8:40 - 9:24
2nd Period	9:39 - 10:30	2nd Period	9:28 – 10:12
3rd Period 7A lunch 7B lunch	10:34 – 11:34 (8th Grade + 7C 10:30 - 11:00 S.H. 11:04 – 11:34 11:04 – 11:34 S.H. 10:30 – 11:00	3rd Period 7A lunch 7B lunch	10:16 – 11:16 (8th Grade + 7C 10:12 – 10:42 S.H. 10:46 – 11:16 10:46 – 11:16 S.H. 10:16 – 10:46
4th Period 7C lunch 8A lunch	11:38 – 12: 48 (7A/7B/8B/8C) 11:34 – 12:04 S.H. 12:08 – 12:38 12:08 – 12:38 S.H. 11:38 – 12:08	4th Period 7C lunch 8A lunch	11:20 – 12:20 (7A/7B/8B/8C) 11:16 – 11:46 S.H. 11:50 – 12:20 11:50 – 12:20 S.H. 11:20 – 11:50
5th Period 8B lunch 8C lunch	12:42 – 1:42 (7th Grade + 8A) 12:38 – 1:08 S.H. 1:12 – 1:42 1:12 – 1:42 S.H. 12:42 – 1:12	5th Period 8B lunch 8C lunch	12:24 – 1:24 (7th Grade + 8A) 12:20 – 12:50 S.H. 12:54 – 1:24 12:54 – 1:24 S.H. 12:24 – 12:54
6th Period	1:46 – 2:36	6th Period	1:28 – 2:12
7th Period	2:40 - 3:40	7th Period	2:16 – 3:10

Other Bell schedules may be used in cases of assemblies, early dismissals, standardized testing dates, 2-hour delay, etc
SH = Study Hall *NOTE: Subject to change as per Board of Education approved Return to Learning Plan*

BICYCLE/SKATEBOARDS/SCOOTERS

Students who wish to ride bicycles to school may do so, but the school assumes no responsibility for lost or damaged bicycles. All bicycles are to be parked and locked in the school bike racks. Students are to walk their bikes at all times when they are on school grounds. Students are not to ride their bikes in lawns of local residents. Skateboards, hoverboards, and scooters are not allowed and should not be ridden or brought to school.

BOARD OF EDUCATION

The Board of Education is elected by the community to govern the school district. The Board is comprised of seven members. In general, Board members are elected to 4-year terms of office. The Collinsville Community Unit School District No. 10 is a member of the Illinois Association of School Boards (IASB). The IASB outlines the following as duties of a school board: 1) The Board clarifies the District's purpose; 2) The Board connects with the community; 3) The Board employs a superintendent; 4) The Board delegates authority; 5) The Board monitors performance; 6) The Board takes responsibility for itself.

REGULAR MEETINGS

Regular meetings of the Board of Education are open to the public. They are held on the third Monday of each month at 6:30 p.m. at the Administrative Annex, 123 West Clay Street, Collinsville, Illinois. In the event that the third Monday falls on a school holiday, the meeting is held on the fourth Monday of the month.

SPECIAL MEETINGS

Special meetings of the Board of Education are open to the public. These meetings may be called by the Board president with at least 48 hours of public notice before the meeting. Notices are placed at the entrances to the Administration building (201 West Clay Street, Collinsville, Illinois) and to the Administrative Annex (123 West Clay Street, Collinsville, Illinois).

CLOSED SESSION

A closed session may be called by agenda or at any time during a regular meeting. All decisions, however, are required to be made in open session. Closed sessions are allowed by state law in order to discuss: 1) Collective negotiating matters; 2) Litigation that is probable or imminent; 3) Litigation that is filed and pending; 4) Information regarding the appointment, employment, compensation, discipline, performance, or dismissal of an employee or officer; 5) Testimony on a complaint lodged against an employee or officer to determine its validity; 6) Purchase, lease, or sale of real property; 7) Matters of student discipline; 8) Deliberations concerning salary schedules for one or more classes of employees.

ADDRESSING THE BOARD OF EDUCATION

Individuals wishing to address the Board of Education are invited to do so by the Board president following the roll call, the pledge of allegiance and the reading of any written correspondence by the Board secretary. A presenter must provide his/her name and address and limit remarks to five (5) minutes. The Board president has the right to control the length of any presentation. One speaker per topic is allowed unless presenters have opposing views. Questions should be addressed to the Board as a whole rather than to individual Board members or administrative employees.

The Board of Education is not a public forum. The Board is a deliberative body. The Board does not debate the subject of public comments during the meeting, but rather, may take the comments under review in making decisions and establishing policies. The Board follows a planned agenda at each meeting. Board members receive background information prior to each meeting to enable proper preparation for the topics to be discussed and voted on during meetings.

BREAKFAST & LUNCH PROGRAM

Breakfast and lunch are served every school day, except when there is a 12:15 p.m. or earlier dismissal, then lunch will not be served. Please check the individual school's schedule for times and prices. Pursuant to the Hunger-Free Students' Bill of Rights Act, the school is required to provide a federally reimbursable meal or snack to a student who requests one, regardless of whether the student has the ability to pay for the meal or snack or owes money for earlier meals or snacks. Students may not be provided with an alternative meal or snack and the school is prohibited from publicly identifying or stigmatizing a student who cannot pay for or owes money for a meal or snack.

BUDGET - DISTRICT

The Collinsville Community Unit School District's budget is developed annually and is designed to meet the requirements of local, state and federal government regulations. The budget, which is adopted by the Board of Education, outlines the plan for accomplishing the district's fiscal goals each year. The Director of Business Affairs develops the tentative budget which contains anticipated revenues and expenditures as well as a statement of estimated cash expected to be on hand at the beginning and end of the fiscal year. The tentative budget is placed on display thirty (30) days prior to a public budget hearing. During the hearing, details of the tentative budget are explained and the public may ask questions or provide input. The budget is then voted on and adopted (or rejected) by the Board of Education at a public board meeting held after the budget hearing. Illinois law requires that the budget be adopted by the Board of Education prior to the end of the first quarter of the fiscal year (September 30).

Like ninety percent (90%) of Illinois school districts, the Collinsville school district uses the cash basis of accounting. The district undergoes a thorough financial audit each year. Results of the financial audit are presented to the Board of Education both verbally and in writing.

Current budgets for both the Collinsville Community Unit School District No. 10 and the Collinsville Area Vocational Center are available on the District website at: http://www.kahoks.org.

Additional information about the mechanics of a school district budget can be found in the Illinois State Board of Education's A Guide to Understanding the Illinois School District Budget Process document at http://www.isbe.net/finance/.

BUILDING FACILITIES RENTAL

District facilities are available for use by employees for district-sponsored activities. In addition, outside organizations may request the use of district facilities. Requests from outside groups are reviewed by the building administrator and the Director of Buildings and Grounds. Rental fees are charged to organizations based on the "classification" of the group. Details can be found in the Classes of Organizations document in the PDF Library located on the district website.

PROCEDURES TO REQUEST THE USE OF DISTRICT FACILITIES

Requests by employees and district-sponsored teams, clubs, etc.: 1) Contact the building administrator in charge of the facility you wish to reserve. If your initial contact is by telephone, it is recommended that you follow up your request in writing via email or internal memo; 2) The building administrator will check the facility calendar for availability and inform the employee of the request approval or denial; 3) If the requested time for use of the facility is outside the normal work hours of the school's staff, the building administrator will contact the Director of Buildings and Grounds to request any necessary custodial coverage; 4) The building administrator (or designee) will submit the event (if applicable) to the online district calendar.

Requests by outside groups and organizations: 1) Contact the building administrator in charge of the facility you wish to reserve request; 2) If the facility is available, complete the Request for Facility Rental form. Details about rental fees, classes of organizations and rental terms and conditions can be found in the PDF library on the district website; 3) Forward the completed Request for Facility Rental form to the building administrator as soon as possible; 4) The building administrator will review the completed form. If all information provided is in order, the form will be signed by the administrator and forwarded to the Director of Buildings and Grounds; 5) The Director of Buildings and Grounds will review the request and provide estimated fees. A signed copy of the form will be forwarded to the original requester, the School, and the Technology Department;

BULLYING, INTIMIDATION, HAZING, (SEXUAL) HARASSMENT, TEEN DATING VIOLENCE, THREAT OF VIOLENCE

PREVENTION OF AND RESPONSE TO BULLYING, INTIMIDATION, AND HARASSMENT

Bullying, intimidation, and harassment diminishes a student's ability to learn and a school's ability to educate. Preventing students from engaging in these disruptive behaviors and providing all students equal access to a safe, non-hostile learning environment are important district and school goals.

Bullying on the basis of actual or perceived race, color, national origin, physical appearance, socioeconomic status, academic status, military status, unfavorable discharge status from the military service, sex, sexual orientation, gender identity, gender-related identity or expression, ancestry, age, religion, physical or mental disability, order of protection status, status of being homeless, or actual or potential marital or parental status, including pregnancy, association with a person or group with one or more of the aforementioned actual or perceived characteristics, or any other distinguishing characteristic **is prohibited** in each of the following situations: 1) During any school-sponsored education program or activity; 2) While in school, on school property, on school buses or other school vehicles, at designated school bus stops waiting for the school bus, or at school-sponsored or school-sanctioned events or activities; 3) Through the transmission of information from a school computer, a school computer network, or other similar electronic school equipment; 4) Through the transmission of information from a computer that is accessed at a non-school-related location, activity, function, or program or from the use of technology or an electronic device that is not owned, leased, or used by the school district or school if the bullying causes a substantial disruption to the educational process or orderly operation of a school. The District will not tolerate harassing, intimidating conduct, or bullying whether verbal, physical, sexual, or visual, that affects the tangible benefits of education, that unreasonably interferes with a student's educational performance, or that creates an intimidating, hostile, or offensive educational environment. Bullying may take various forms, including without limitation one or more of the following: harassment, threats, intimidation, stalking, physical violence, sexual harassment, sexual violence, theft, public humiliation, destruction of property, or retaliation for asserting or alleging an act of bullying. This list is meant to be illustrative and non-exhaustive.

BULLYING, PREVENTION AND RESPONSE PLAN

I. Definitions:

Bullying includes *cyber-bullying* and means any severe or pervasive physical or verbal act or conduct, including communications made in writing or electronically, directed toward a student or students that has or can be reasonably predicted to have the effect of one or more of the following: 1) Placing the student or students in reasonable fear of harm to the student's or students' person or property; 2) Causing a substantially detrimental effect on the student's or students' physical or mental health; 3) Substantially interfering with the student's or students' academic performance; or 4) Substantially interfering with the student's or students' ability to participate in or benefit from the services, activities, or privileges provided by a school.

Cyber-bullying means bullying through the use of technology or any electronic communication, including without limitation any transfer of signs, signals, writing, images, sounds, data, or intelligence of any nature transmitted in whole or in part by a wire, radio, electromagnetic system, photo-electronic system, or photo-optical system, including without limitation electronic mail, Internet communications, instant messages, or facsimile communications. *Cyber-bullying* includes the creation of a webpage or weblog in which the creator assumes the identity of another person or the knowing impersonation of another person as the author of posted content or messages if the creation or impersonation creates any of the effects enumerated in the definition of *bullying*. *Cyber-*

bullying also includes the distribution by electronic means of a communication to more than one person or the posting of material on an electronic medium that may be accessed by one or more persons if the distribution or posting creates any of the effects enumerated in the definition of *bullying*.

Bullying may take various forms, including without limitation one or more of the following: harassment, threats, intimidation, stalking, physical violence, sexual harassment, sexual violence, theft, public humiliation, destruction of property, or retaliation for asserting or alleging an act of bullying. This list is meant to be illustrative and non-exhaustive.

Restorative measures means a continuum of school-based alternatives to exclusionary discipline, such as suspensions and expulsions, that: (i) are adapted to the particular needs of the school and community, (ii) contribute to maintaining school safety, (iii) protect the integrity of a positive and productive learning climate, (iv) teach students the personal and interpersonal skills they will need to be successful in school and society, (v) serve to build and restore relationships among students, families, schools, and communities, (vi) reduce the likelihood of future disruption by balancing accountability with an understanding of students' behavioral health needs in order to keep students in school and (vii) increase student accountability if the incident of bullying is based on religion, race, ethnicity, or any other category that is identified in the Illinois Human Rights Act.

School personnel means persons employed by, on contract with, or who volunteer in a school district, including without limitation school and school district administrators, teachers, school counselors, school social workers, school psychologists, school nurses, cafeteria workers, custodians, bus drivers, school resource officers, and security guards.

II. Bullying is contrary to State law and the policy of this District. However, nothing in the District's bullying prevention and response plan is intended to infringe upon any right to exercise free expression or the free exercise of religion or religiously based views protected under the First Amendment to the U.S. Constitution or under Section 3 of Article I of the Illinois Constitution.

III. Students are encouraged to immediately report bullying. A report may be made orally or in writing to the District Nondiscrimination Coordinator, Title IX Coordinator, Building Principal, Assistant Building Principal, Dean of Students, a Complaint Manager, or any staff member with whom the student is comfortable speaking. All school staff members are available for help with a bully or to make a report about bullying. Anyone, including staff members and parents/guardians, who has information about actual or threatened bullying is encouraged to report it to the District named officials Complaint Manager or any staff member. The District named officials and all staff members are available for help with a bully or to make a report about bullying. Anonymous reports are also accepted by phone call or in writing, however, this shall not be construed to permit formal disciplinary action solely on the basis of an anonymous report.

Nondiscrimination Coordinator: Dr. Brad Skertich, Superintendent, 201 West Clay Street, Collinsville, Illinois 62243 (168-346-6350. **Male Complaint Manager:** Mr. Bradley Hyre, Assistant Superintendent - Student Services, 123 West Clay Street, Collinsville, Illinois 62234 (618)-346-6350; **Female Complaint Manager:** Mrs. Latoya Coleman, Director, Curriculum & Assessment, 123 West Clay Street, Collinsville, Illinois 62234 (618)-346-6350. **Title IX Coordinator:** Mr. Bradley Hyre, Assistant Superintendent - Student Services, 123 West Clay Street, Collinsville, Illinois 62234 (618)-346-6350 bhyre@cusd.kahoks.org.

IV. Consistent with federal and State laws and rules governing student privacy rights, the parents/guardians of all students involved in an alleged incident of bullying will be notified of such, along with threats, suggestions, or instances of self-harm determined to be the result of bullying, within 24 hours after the school's administration is made aware of the student's involvement in the incident. As appropriate, the school's administration shall also discuss the availability of social work services, counseling, school psychological services, other interventions, and restorative measures. The school shall make diligent efforts to notify a parent or legal guardian, utilizing all contact information the school has available or that can be reasonably obtained within the 24-hour period.

V. The Superintendent or designee shall promptly investigate and address reports of bullying, by, among other things: 1) Making all reasonable efforts to complete the investigation within 10 school days after the date the report of a bullying incident was received and taking into consideration additional relevant information received during the course of the investigation about the reported bullying incident; 2) Involving appropriate school support personnel and other staff persons with knowledge, experience, and training on bullying prevention, as deemed appropriate, in the investigation process; 3) Notifying the Building Principal or school administrator or designee of the reported incident of bullying as soon as possible after the report is received; 4) Consistent with federal and State laws and rules governing student privacy rights, providing parents/guardians of the students who are parties to the investigation information about the investigation and an opportunity to meet with the Building Principal or school administrator or his or her designee to discuss the investigation, the findings of the investigation, and the actions taken to address the reported incident of bullying; 5) The Superintendent or designee shall investigate whether a reported incident of bullying is within the permissible scope of the District's jurisdiction and shall require that the District provide the victim with information regarding services that are available within the District and community, such as counseling, support services, and other programs.

The District will make diligent efforts to notify parents or guardians of all students involved in the alleged incident of bullying, including all threats, suggestions, or instances of self-harm determined to be the result of bullying, within 24 hours after the administration is made aware of the students' involvement in the incident. The administration will discuss, as appropriate, the availability of social work services, counseling, school psychological services, other interventions, and restorative measures for students involved.

VI. The Superintendent or designee may use interventions to address bullying, that may include, but are not limited to, school social work services, restorative measures, social-emotional skill building, counseling, school psychological services, and community-based services.

VII. A reprisal or retaliation against any person who reports an act of bullying is prohibited. A student's act of reprisal or retaliation may be treated as a serious infraction for purposes of determining any consequences or other appropriate remedial actions.
VIII. A student will not be punished for reporting bullying or supplying information, even if the District's investigation concludes that no bullying occurred. However, knowingly making a false accusation or providing knowingly false information may be treated as a serious infraction for purposes of determining any consequences or other appropriate remedial actions.
IX. The District's bullying prevention and response plan is based on the engagement of a range of school stakeholders, including students and parents/guardians.
X. The Superintendent or designee shall post this Bullying Prevention and Response Plan on the District's Internet website, if any, and include it in the student handbook, and, where applicable, post it where other policies, rules, and standards of conduct are currently posted. The Bullying Prevention and Response Plan will be distributed annually to parents/guardians, students, and school personnel, including new employees when hired, and must also be provided periodically throughout the school year to students and faculty.
XI. The Superintendent or designee shall assist the Board with its evaluation and assessment of this policy's outcomes and effectiveness. This process shall include, without limitation: 1) The frequency of victimization; 2) Student, staff, and family observations of safety at a school; 3) Identification of areas of a school where bullying occurs; 4) The types of bullying utilized; and 5) Bystander intervention or participation. The evaluation process may use relevant data and information that the District already collects for other purposes. The Superintendent or designee must post the information developed as a result of the policy evaluation on the District's website, or if a website is not available, the information must be provided to school administrators, Board members, school personnel, parents/guardians, and students.
XII. This Bullying Prevention and Response Plan is consistent with the policies of the school board. Students are encouraged to **immediately** report claims or incidences of bullying, harassment, sexual harassment, or any other prohibited conduct to the Nondiscrimination Coordinator, Building Principal, Assistant Building Principal, Dean of Students, or a Complaint Manager, or any staff member with whom the student is comfortable speaking. Students may choose to report to a person of the student's same sex. An allegation that one student was sexually harassed by another student shall be referred to the Building Principal or Assistant Building Principal.
Any student of the District who is determined, after an investigation, to have engaged in bullying, intimidation or (sexual) harassment will be subject to disciplinary action as provided in this handbook, including but not limited to, suspension and expulsion consistent with the school and district's disciplinary policy. Any person making a knowingly false accusation regarding bullying, intimidation or (sexual) harassment will likewise be subject to disciplinary action including but not limited to, suspension and expulsion consistent with the school and district's disciplinary policy.
Students and parents/guardians are also encouraged to read the following school district policies: 7:20, *Harassment of Students Prohibited* and 7:180, *Prevention of and Response to Bullying, Intimidation and Harassment*.

CYBER-BULLYING

Cyberbullying means bullying through the use of technology or any electronic communication, including without limitation any transfer of signs, signals, writing, images, sounds, data, or intelligence of any nature transmitted in whole or in part by a wire, radio, electromagnetic system, photo-electronic system, or photo-optical system, including without limitation electronic mail, Internet communications, instant messages, or facsimile communications. *Cyber-bullying* includes the creation of a webpage or weblog in which the creator assumes the identity of another person or the knowing impersonation of another person as the author of posted content or messages if the creation or impersonation creates any of the effects enumerated in the definition of *bullying*. *Cyber-bullying* also includes the distribution by electronic means of a communication to more than one person or the posting of material on an electronic medium that may be accessed by one or more persons if the distribution or posting creates any of the effects enumerated in the definition of *bullying*.
Cellular telephones, cameras or any electronic devices used to harass or bully students or harass school personnel (ie. the student has i) been determined to have made an explicit threat on an Internet website against a school employee, a student, or any school-related personnel, (ii) the Internet website through which the threat was made is a site that was accessible within the school at the time the threat was made or was available to third parties who worked or studied within the school grounds at the time the threat was made, and (iii) the threat could be reasonably interpreted as threatening to the safety and security of the threatened individual because of his or her duties or employment status or status as a student inside the school) may be subject to the following disciplinary action: 1) In-School Suspension assignment, 2) Short Term Option Program (STOP) assignment, 3) Out-of-school Suspension for up to ten (10) days with a referral to the Board of Education for possible expulsion for up to two (2) years; 2) legal action through local law enforcement; and/or 3) revocation of driving privileges (with no refund). Cyberbullying using home-based or off-campus devices that results in a material and/or substantial disruption to the school and/or a true threat will constitute grounds for investigation as to whether or not the use violates applicable law or school rules. Should misuse be determined, the student may receive disciplinary consequences appropriate for the frequency and severity of the violation.
For more information and resource materials regarding cyberbullying and online harassment, please visit: https://www.edumed.org/resources/preventing-cyberbullying-and-harassment-online/

SEXUAL HARASSMENT

The school and district shall provide an educational environment free of verbal, physical, or other conduct or communications constituting harassment on the basis of sex as defined and otherwise prohibited by State and federal law. See Collinsville CUSD10 Board Policies 2:265, Title IX Sexual Harassment Grievance Procedure, and 2:260, Uniform Grievance Procedure.

Title IX Sexual Harassment

Sexual harassment affects a student's ability to learn and an employee's ability to work. Providing an educational and workplace environment free from sexual harassment is an important District goal. The District does not discriminate on the basis of sex in any of its education programs or activities, and it complies with Title IX of the Education Amendments of 1972 (Title IX) and its implementing regulations (34 C.F.R. Part 106) concerning everyone in the District's education programs and activities, including applicants for employment, students, parents/guardians, employees, and third parties. Title IX Sexual Harassment Prohibited Sexual harassment as defined in Title IX (Title IX Sexual Harassment) is prohibited. Any person, including a District employee or agent, or student, engages in Title IX Sexual Harassment whenever that person engages in conduct on the basis of an individual's sex that satisfies one or more of the following: 1. A District employee conditions the provision of an aid, benefit, or service on an individual's participation in unwelcome sexual conduct; or 2. Unwelcome conduct determined by a reasonable person to be so severe, pervasive, and objectively offensive that it effectively denies a person equal access to the District's educational program or activity; or 3. Sexual assault as defined in 20 U.S.C. §1092(f)(6)(A)(v), dating violence as defined in 34 U.S.C. §12291(a)(10), domestic violence as defined in 34 U.S.C. §12291(a)(8), or stalking as defined in 34 U.S.C. §12291(a)(30). Examples of sexual harassment include, but are not limited to, touching, crude jokes or pictures, discussions of sexual experiences, teasing related to sexual characteristics, spreading rumors related to a person's alleged sexual activities, rape, sexual battery, sexual abuse, and sexual coercion. A person who wishes to make a report under this Title IX Sexual Harassment grievance procedure may make a report to the Title IX Coordinator, Nondiscrimination Coordinator, Building Principal, Assistant Building Principal, a Complaint Manager, or any employee with whom the person is comfortable speaking. A person who wishes to make a report may choose to report to a person of the same gender. School employees shall respond to incidents of sexual harassment by promptly making or forwarding the report to the Title IX Coordinator. An employee who fails to promptly make or forward a report may be disciplined, up to and including discharge.

TEEN DATING

Engaging in teen dating violence that takes place at school, on school property, at school-sponsored activities, or in vehicles used for school-provided transportation is prohibited. For purposes of this policy, the term *teen dating violence* occurs whenever a student who is 13 to 19 years of age uses or threatens to use physical, mental, or emotional abuse to control an individual in the dating relationship; or uses or threatens to use sexual violence in the dating relationship.

In our District, teen dating violence is unacceptable. We are committed to providing our students with a school environment where they can learn free from worries about school violence. The purpose of this letter is to inform you of School Board policy, 7:185, Teen Dating Violence Prohibited, which is a component of the District's anti-bullying program. Research has shown that teen dating violence can form lifelong, unhealthy habits during young adults' formative years. Educating parents/guardians, students, and staff about teen dating violence can help us identify incidents of teen dating violence at school or school-related activities. The Board's policy states that teen dating violence occurs whenever a student uses or threatens to use physical, mental, or emotional abuse to control an individual in the dating relationship; or uses or threatens to use sexual violence in the dating relationship. Students in grades 7 through 12 will receive age-appropriate instruction on teen dating violence including its warning signs and prevention. School staff will also receive training on handling the signs and incidents of teen dating violence. I have asked our school staff members to respond immediately and with compassion to a student who reports teen dating violence. After evaluating the situation to determine if an immediate referral to my office is needed, a staff member will give the student our form for reporting bullying, 7:180-AP1, E5, Report Form for Bullying. Finally, I have directed staff members to intervene immediately to stop incidents of teen dating violence occurring at school. They will proceed under our District's procedures for responding to incidents of bullying and school violence.

Below are some warning signs that your child may be involved in teen dating violence:

Name-calling and put-downs. Does one individual in the relationship call the other person names? Does he or she use insults to put the other person down?; **Extreme Jealousy**. Does one individual in the relationship act overly jealous when the other talks to peers? Does one person accuse the other of flirting even when it's innocent conversation?; **Making Excuses**. Does one individual in the relationship make excuses for the other? Does he or she have to apologize for the other person's behavior?; **Canceling or changing plans**. Does one individual cancel plans often, and at the last minute? Do the reasons make sense or sound untrue?; **Monitoring**. Does one person call, text message, or check up on the other constantly? Does he or she demand to know the other person's plans or with whom the other person was with?; **Uncontrolled Anger**. Have you seen one individual lose his or her temper? Does he or she throw things – or break things – when angry? Does one person in the relationship worry a lot about upsetting the other?; **Isolation**. Has one individual in the relationship given up spending time with friends? Has that individual stopped doing activities that used to be important?; **Dramatic Changes**. Have either of the individuals in the relationship had appearance changes? Has he or she lost or gained weight? Have his or her grades dropped? Does he or she seem depressed?; **Injuries**. Does one person in the relationship have unexplained injuries, or does he or she give explanations that don't make sense?; **Quick Progression**. Did the relationship get serious very quickly?

These signs do not necessarily mean that your child is involved in teen dating violence, but, if present, talk to your child about teen dating violence.

For more information about this issue, please see the Centers for Disease Control and Prevention's educational materials at: https://www.cdc.gov/violenceprevention/intimatepartnerviolence/teendatingviolence/fastfact.html.

HAZING

Soliciting, encouraging, aiding, or engaging in hazing is prohibited. 'Hazing' means any intentional, knowing, or reckless act directed against a student for the purpose of being initiated into, affiliating with, holding office in, or maintaining membership in any organization, club, or athletic team whose members are or include other students. Students who engage in hazing that endangers

the mental or physical health or safety of another may be subject to disciplinary action including but not limited to, suspension and expulsion consistent with the school and district's disciplinary policy.

We encourage students and parents to notify the school office of any incidents regarding bullying immediately. The school will protect students against retaliation for reporting incidents of bullying, intimidation or (sexual) harassment. Students and parents/guardians are also encouraged to read the following school district policies: 7:20, Harassment of Students Prohibited and 7:180, Prevention of and Response to Bullying, Intimidation and Harassment.

BUS TRANSPORTATION

Collinsville Unit 10 School District provides free bus transportation for students in accordance with the Illinois School Code through a private contractor, First Student Educational Services. Bus routes are determined by the contractor with district approval (and will be available only for students who live greater than 1.5 miles from the school). Questions about student transportation can be directed to First Student at 346-8605 or the district office at 346-6350.

BUS SAFETY: RULES & REGULATIONS

The following is a list of expected conduct for students to follow when utilizing bus transportation to school, from school or during student activities/athletic events: 1. Be aware of moving traffic and pay attention to your surroundings; 2. Dress properly for the weather. Make sure all drawstrings, ties, straps, etc. on all clothing, backpacks and other items, are shortened or removed to lessen the likelihood of them getting caught in bus doors, railings or aisles; 3. Arrive on time at the bus stop and stay away from the street while waiting for the bus; 4. Stay away from the bus until it stops completely and the driver signals you to board. Enter in single file without pushing. Always use the handrail; 5. Take a seat right away and remain seated facing forward. Keep your hands, arms, and head inside the bus; 6. Talk quietly on the bus. No shouting or creating loud noises that may distract the driver. Tablets, computers, smart phones, smart watches, and other electronic devices must be silenced on the bus unless a student uses headphones; 7. Help keep the bus neat and clean. Keep belongings out of the aisle and away from emergency exits. Eating and drinking are not allowed on the bus; 8. Always listen to the driver's instructions. Be courteous to the driver and other students. Sit with your hands to yourself and avoid making noises that would distract the driver or bother other passengers; 9. Wait until the bus pulls to a complete stop before standing up. Use the handrail when exiting the bus; 10. Stay out of the danger zone next to the bus where the driver may have difficulty seeing you. Take at least five giant steps (10 feet) away from the bus and out of the danger zone, until you can see the driver and the driver sees you. Never crawl under a bus; If you must cross the street after you get off the bus, wait for the driver's signal and then cross in front of the bus. Cross the street only after checking both ways for traffic, even after the driver's signal; 12. Never run back to the bus, even if you dropped or forgot something.

Resources regarding School Bus Safety Rules.

1. National Highway Traffic Safety Administration - **School Bus Safety**
https://one.nhtsa.gov/people/injury/buses/getting_to_school/schoolbus2.html
2. U.S. Department of Transportation - **School Bus Safety Campaign Material** www.trafficsafetymarketing.gov/get-materials/school-bus-safety/evergreen-campaign-material
3. National Safety Council - **Tips for a Safe Ride**
www.nsc.org/home-safety/tools-resources/seasonal-safety/back-to-school/bus
4. Illinois State Police - **School Bus Safety**
https://isp.illinois.gov/StaticFiles/docs/TrafficResources/5-542.pdf
5. Illinois State Board of Education - **School Bus Safety What Parents Should Know**
www.isbe.net/Documents/bus_safety_parents.pdf
6. Illinois State Board of Education - **Instructions To School Bus Riders**
www.isbe.net/Documents/bus_ride_instruct.pdf

All students are expected to follow the District's School Bus Safety Guidelines and all school rules when riding the school bus to school, from school or during student activities/athletic events. A student may be suspended from school and/or riding the school bus for up to 10 consecutive school days for engaging in gross disobedience or misconduct, including but not limited to, the following: 1) Prohibited student conduct as defined in the Student Discipline policy; 2) Willful injury or threat of injury to a bus driver or to another rider; 3) Willful and/or repeated defacement of the bus; 4) Repeated use of profanity; 5) Repeated willful disobedience of the bus driver's or other supervisor's directives; 6) Boarding a school bus which services other schools within the C.U.S.D. 10 District; 7) Entering the bus from or exiting the bus to a location other than the student's assigned stop without prior approval from First Student or the School administration, 8) Other behavior(s) identified by the administration deemed to threaten the safe operation of the bus and/or its occupants. School rules will apply for students when utilizing bus transportation to school, from school or during student activities/athletic events. The district's regular suspension procedures shall be used to suspend a student's privilege to ride a school bus. If a student is suspended from riding the bus for gross disobedience or misconduct on a bus, the School Board may suspend the student from riding the school bus for a period in excess of 10 days for safety reasons. A student suspended from riding the bus who does not have alternate transportation to school shall have the opportunity to complete or make up work for equivalent academic credit. It shall be the responsibility of the student's parent or guardian to notify the school that the student does not have alternate transportation.

PARENT RESPONSIBILITIES REGARDING BUSES

1. Make certain that your child is at the bus stop on time each morning.
2. Accept joint responsibility with the school authorities and bus driver for proper conduct on the bus.

3) Parents of kindergarteners and first graders are responsible to meet their child's bus each day or designate a responsible individual to be with their child during pick up and drop off times.

STUDENTS RIDING A BUS WITH A FRIEND

Please be advised that parent permission, administrative permission and bus driver permission is required if a student wants to board a bus or be dropped off at a different location other than his/her designated home bus stop.

USE OF VIDEO CAMERAS ON SCHOOL BUSES

Video cameras may be used on school buses as necessary in order to monitor conduct and maintain a safe environment for students and employees. The contents of the videotapes are student records and are subject to District policy and procedure concerning school student records. Only those individuals with a legitimate educational or administrative purpose may view the videotapes. In most instances, individuals with a legitimate educational or administrative purpose will be the Superintendent, Building Administrators, Transportation Director, bus driver, and sponsor, coach, or other supervisor. If the content of the videotape is contested within a formal proceeding, it will be treated like any other evidence. If you have any questions regarding the bus company rules and regulations, please contact First Student Bus Company at 618-346-8605.

FIRSTVIEW GPS BUS TRACKING

In continued partnership with our transportation provider, First Student, Collinsville CUSD10 has launched FirstView, a bus tracking and parent communications app for your smartphone or desktop. 1) **Live Tracking:** The FirstView map screen shows you the location and direction of your student's bus, for both morning and afternoon trips. FirstView also provides caregivers with confirmation when the trip is complete. **2) Customizable Bus Proximity Notifications:** With FirstView, you set up a geofence around the assigned bus stop and are alerted when the bus enters the geofence. The geofence size and alert times are customizable, so parents are in control of their notifications. Students should still be at their assigned bus stop 10 minutes prior to the scheduled arrival time. **3) Custom Alerts and Messages:** Set up push or email notifications alerting you when your student's bus enters the geofence. Connect up to three additional email accounts (including your own) to receive email alerts. This is a great feature for grandparents or caregivers. **4) Multi-Stop View:** Buses for all your students can be tracked with FirstView. Using individual colors for each student, the bus assigned to each student's route appears on the map in the same color as the student for easy viewing. **5) Secure and Easy Access:** FirstView requires a password-protected account for app set-up. This way, only you can view your student's stop! These codes are provided by your district/school. Please click **HERE** to get started. A registration guide may be accessed by clicking **HERE**.

CAFETERIA SERVICES

Collinsville Unit School District Ten offers student lunches as a part of the National School Lunch Program. The Collinsville Community Unit School District contracts its food service program with Sodexo USA. In addition to meal planning, storage, preparation and delivery of meals to the district's schools, Sodexo also facilitates the processing of free and reduced meal applications for eligible students.

FREE AND REDUCED MEALS

Community Eligibility Program - The Collinsville CUSD10 is excited to announce a new effort to help end childhood hunger in the Collinsville School District. The Community Eligibility Provision (CEP), a key provision of The Healthy, Hunger Free Kids Act of 2010, allows qualified districts and schools to serve all students free meals without the burden of collecting household applications. For the 2023-2024 school year, CEP has been adopted throughout all schools in the Collinsville Community Unit 10 School District. The Community Eligibility Provision is part of the National School Lunch Program (NSLP) and the School Breakfast Program (SBP). These programs are federally assisted meal programs established under the National School Lunch Act that provide nutritionally balanced, low-cost or free lunches to students each school day. They are administered at the federal level by the USDA and at the state level by ISBE. The newly adopted CEP will allow for the provision of 'Type A' free meals (breakfast and lunch) to all students in Unit 10 and will save the District and individual schools time and money by streamlining paperwork and administrative requirements. CEP gives food service professionals more time to focus on preparing nutritious meals their students will enjoy, and gives students more time to eat those meals by cutting down on time spent in the lunch line. Because all students receive meals at no charge, individual children in our schools no longer have to worry about the stigma associated with free or reduced price status. And most importantly, by offering all students a nutritious breakfast and lunch at no cost, the CEP provisions help boost participation, helping schools ensure more students come to class well-nourished and ready to learn. No registration is required for students to dine at school. Students may simply walk through the serving line on any day and select their "Type A' meal components during designated breakfast and lunch times. Café staff may ask students to enter their I.D. number at the register. Our menus follow the nutrition guidelines and serving sizes established by the federal nutrition guidelines for school meals. For more information, visit: http://www.fns.usda.gov/school-meals/community-eligibility-provision.

Direct State Certification - Households eligible for food stamps or Temporary Assistance for Needy Families (TANF) receive a child-specific letter in July of each year from the Illinois Department of Human Services. This letter is to be returned to the school the child attends in order for the child to receive free meal benefits. If this "direct certification" letter is submitted to the school, the parent/guardian DOES NOT need to complete the Application for Illinois Free Lunch and Breakfast.

MEAL POINT OF SALE (DEBIT CARD) SYSTEM

Students attending schools in Collinsville Unit 10 may use the Cafe Enterprise point of sale card (debit) system. The point of sale system allows a parent/guardian to pay in advance for meals and/or a la carte foods (juice drinks, ice cream, cookies, etc.) Students

may continue to pay cash on a daily basis if they choose. The system works with a 12-key PIN pad (located near the end of the serving line) that is similar to an automated teller machine (ATM). The pad allows each student to enter their 6-digit personal identification number (PIN) to access their account. The student's PIN number is unique and should be memorized. The system is very confidential. All students will be required to enter their PIN number regardless of meal status or payment method, thus ensuring every child's privacy.

All students will have an established debit account, although they will not be required to make advanced payments because the system has the ability to act as a cash register and can accept cash payments on a daily basis. However, for a parent/guardian's convenience, the three options are available for making advance payments (see below). To prevent fraudulent use of student accounts, student photos are loaded into the system. These digital images appear on the monitor for the cashier to view every time a child accesses his or her account, therefore ensuring that no other student can use another child's account.

Money is deducted when the student uses the account to purchase meals and/or a la carte items. The system knows the meal status of each student (full-pay, free, or reduced) and will deduct the correct amount from the account. There is no limit on the amount of money that can be deposited into a debit account. When account balances fall below $5, the cashier will remind the student that additional money should be deposited or brought to school to continue purchasing meals and/or a la carte items.

A payment form is available in the PDF Library on the C.U.S.D. 10 Website. Once completed and printed, this form should be returned with each deposit. For safety purposes, we recommend that advanced payments be sent in the form of a check. Checks should be made payable to Collinsville C.U.S.D. 10. If a payment is sent for more than one student in the same school, an indication of the amount of money to be deposited for each student should be made on the form. If an amount is not specified, the deposit amount will be divided equally between siblings' accounts. If a payment option is not specified, all monies will be deposited under OPTION PLAN #1 - Cash On Account.

ADVANCED PAYMENT OPTIONS

OPTION #1: Cash on Account -- A cash debit account is created by making a payment of a certain dollar amount ($5.00, $10.00, $20.00, etc) to the cafeteria. These funds are then deposited into the student's debit account and are available when the student purchases meals and/or a la carte foods in the cafeteria. There are no limitations as to what may be purchased or how many purchases can be made. The account balance simply decreases as purchases take place.

OPTION #2: Prepaid Meals Only -- Monies put on account can be designated for student meals only. No snacks or a la carte food items can be purchased with this payment. Students would need to pay cash for any snack or a la carte items being purchased. To calculate, determine the number of meals to purchase and then multiply by the price of the meal. Any number of meals may be purchased at one time.

OPTION #3: Both: Cash on Account and Prepaid Meals Only - Parents/guardians may purchase Prepaid Meals and put "cash on account". This option ensures that the student receives a lunch and allows him or her to purchase a la carte foods as well. However, there are no limitations as to what foods may be purchased a la carte, or how many a la carte purchases can be made. When making a payment for both, it is necessary for the parent/guardian to state clearly how much money is for prepaid meals and how much is for "cash on account".

CAFETERIA ETIQUETTE (CHS)

The cafeteria management appreciates every student's cooperation. All students should display good manners at all times and should always dispose of trash in the appropriate receptacles. Students should leave the table and floor around their place clean for others.

During breakfast and lunch the following rules apply: 1) Students are expected to be out of the main and vocational building before the end of the 5-minute passing period; 2) Students who break for lunch must exit promptly and in a manner that will not disturb on-going classes; 3) Food and soda will be allowed outside. However, it is against the rules to bring any food or drink into the main building. It is the responsibility of the student to keep the grounds free of litter. Students may not bring food from outside vendors (ie. fast food restaurants) over lunch hours to eat in the cafeteria.

Violation of Cafeteria Etiquette expectations will result in disciplinary action in accordance with the District's disciplinary procedures

CAFETERIA ETIQUETTE (CMS/DIS/ELEMENTARY)

The cafeteria management appreciates every student's cooperation. All students should display good manners at all times and should always dispose of trash in the appropriate receptacles. Students should leave the table and floor around their place clean for others.

During breakfast and lunch the following rules apply: 1) Students shall not save seats for other students; 2) Students shall walk to lunch and shall be orderly and quiet during lunch; 3) No food shall leave the cafeteria; 4) Loud talking, yelling, screaming, and other disruptions are prohibited; 5) Students shall not throw food, milk cartons or other items; 6) Students shall not trade food; 7) Students shall follow the instructions of the lunchroom aides and show proper respect toward all cafeteria personnel; 8) Students shall remain seated while in the cafeteria except when given permission to throw away trash; 9) Students shall immediately become silent when staff or presenters make announcements in the cafeteria; 10) Students shall report spills and broken containers to cafeteria staff immediately; 11) Students shall be dismissed from the cafeteria by the lunchroom monitor; 12) Soda, glass containers and knives of any type are not allowed at school; 13) Fast food may not be delivered to students at school; 14) Food items from home may not be ones that require refrigeration or heating/cooking.

Violation of Cafeteria Etiquette expectations will result in disciplinary action in accordance with the District's disciplinary procedures.

CAFETERIA MEALS

Type "A" Meal consists of the 5 components: 1) Entrée; 2) Three side items; 3) Milk (optional). The NSLP has five food components: 1) grains, 2) meat/meat alternate, 3) fruits, 4) vegetables, and 5) milk. *Requirements:* You must have at least 3 items on your tray, consisting of the following: 1) Entrée; 2) Two side items; 3) Milk (optional); Ala Carte Items are those items purchased separate from a regular meal, and will be available for purchase (example: patty melt, cheeseburger, fries, etc.). Please contact the school office regarding any dietary concerns.

Meal Prices for 2025-2026		
Grade Level	Breakfast (Type A)	Lunch (Type A)
PreK - 6	Free	Free
CMS	Free	Free
CHS	Free	Free
Staff	$2.00	$4.00

MEAL CHARGES

The Building Principal and District staff will work jointly to prevent meal charges from accumulating. Every effort to collect all funds due to the District will be made on a regular basis and before the end of the school year. Contact your Building Principal or designee about whether your child(ren)'s charges may be carried over at the end of the school year, i.e., beyond June 30th.

Unpaid meal charges are considered delinquent debt when payment is overdue as defined by Board policy 4:45, *Insufficient Fund Checks and Debt Recovery* and the Hunger-Free Students' Bill of Rights Act (105 ILCS 123/). The District will make reasonable efforts to collect charges classified as delinquent debt, *including repeated contacts to collect the amounts and, when necessary, requesting that the student's parent(s)/guardian(s) apply for meal benefits* to determine if the student qualifies for such benefits under Board policy 4:130, *Free and Reduced-Price Food Services*. The District will provide a federally reimbursable meal or snack to a student who requests one, regardless of the student's ability to pay or negative account balance. When a student's funds are low and when there is a negative balance, reminders will be provided to the staff, students, and their parent(s)/guardian(s) at regular intervals during the school year. State law allows the Building Principal to contact parents(s)/guardian(s) to attempt collection of the owed money when the amount owed is more than the amount of five lunches. If a parent/guardian regularly fails to provide meal money for the child(ren) that he/she is responsible for in the District and does not qualify for free meal benefits or refuses to apply for such benefits, the Building Principal or designee will direct the next course of action. Continual failure to provide meal money may require the District to notify the Ill. Dept. of Children and Family Services (DCFS) and/or take legal steps to recover the unpaid meal charges, up to and including seeking an offset under the State Comptroller Act, if applicable.

CAMPUS MONITORS

The Collinsville C.U.S.D. No. 10 Board of Education has appointed campus monitors with duties and responsibilities to assist the teachers and administrators with maintaining order, discipline, and supervision on campus. The monitors are authorized school personnel. In disciplinary and supervisory situations, the monitors stand in place of a teacher in their absence. Failure to cooperate with the monitors in maintaining discipline on campus will result in disciplinary action in accordance with school policies and procedures.

CELL PHONES, SMARTPHONES, HEADPHONES, EARBUDS, ELECTRONIC COMMUNICATION DEVICES, MOBILE INTERNET DEVICES, META A SMART GLASSES, PERSONAL LAPTOPS, NETBOOKS

The Collinsville CUSD10 personal electronic devices policy has been developed to increase learning, improve mental health, and foster community in our classrooms and schools. Research has shown that limiting personal electronic device use during instructional time creates a more focused, engaging, and supportive learning environment, by minimizing disruptions, helping to prevent cyberbullying, and encouraging in-person social interactions among students. In addition to the academic benefits, personal electronic device limitations help to improve students' mental health by reducing students' exposure to social media during the school day.

The use of electronic devices and other technology at school is a privilege, not a right. An electronic device includes, but is not limited to, the following: cell phone, smartphone, headphone, earbuds, audio or video recording device, Meta AI smart glasses, personal digital assistant (PDA), iPod©, iPad©, laptop computer, tablet computer or other similar electronic device. Students are prohibited from using electronic devices, except as provided herein (or otherwise determined by federal or state statutes or as outlined in Illinois School Code).

Collinsville High School

During instructional time, during passing periods or in academic areas (to include study halls), personal electronic devices must be kept powered-off and out-of-sight. During instructional time, during passing periods and in academic areas (to include study halls), these personal devices should not be seen or heard. Students are allowed to use personal electronic devices prior to the first bell at 7:40AM and in the cafeteria/cafeteria patio during the student's assigned lunch period. Students may not have Meta AI smart glasses within the school during the school day. School issued Chromebooks may be used during instructional time as permitted by the classroom instructor.

Collinsville Middle School, Dorris Intermediate School, Elementary Schools

During the school day, personal electronic devices must be kept powered-off and out-of-sight. Students may not have personal electronic devices either visible or heard while on school property beginning when they enter the building until they leave the building. These devices should not be seen or heard during school hours. School issued Chromebooks may be used during instructional time as permitted by the classroom instructor. Cell phones are not to be used to contact parents during school hours. If a parent needs to be contacted, an office phone may be used.

All disciplinary action is determined on a case-by-case basis by school officials. Students may be subject to the following disciplinary actions for violation of the Cell Phone, Smartphone, Electronic Communication Devices, Mobile Internet Devices, Personal Laptops, Netbooks policy: 1) Notifying parent(s)/guardian(s); 2) Requirement for parent/guardian to pick up the electronic viewing/listening device; 3) Disciplinary conference; 4) Withholding of privileges (with no refund for charged privileges); 5) Temporary removal from the classroom; 6) Restriction from being on school grounds and at school activities; 7) Return of property or restitution for lost, stolen, or damaged property; 8) Detention; 9) In-school suspension; 10) Seizure of contraband, confiscation and temporary retention of personal property that was used to violate this policy or school disciplinary rules; 11) Suspension of bus riding privileges in accordance with Board policy 7:220; 12) Short Term Option Program (STOP) assignment; 13) Out-of-school suspension from school and all school activities for up to ten (10) days in accordance with Board policy 7:200, Suspension Procedures. 14) Expulsion from school and all school activities for a definite time period not to exceed two calendar years in accordance with Board policy 7:210, Expulsion Procedures. A student who has been expelled may also be restricted from being on school grounds and at school activities; 15) Notifying juvenile authorities or other law enforcement.

Technological devices may not be used to invade the privacy of any student or staff member, to violate the rights of any student or staff member, or to harass any student or staff member. Actions including, but not limited to, harassing or bullying students or harassing school personnel, taking still photos or videos of other students or district employees without prior consent (ie. taking still photos or videos of other students engaged in a physical or verbal confrontation), recording an individual's voice or image without consent, transmitting still photos, audio and/or videos of other students or district employees in any manner, including but not limited to uploading them to internet websites, without prior consent, or storing/accessing personal and/or academic data without consent are prohibited and subject to disciplinary action and referral to legal authorities. Picture phones and other recording devices are banned from locker rooms, bathrooms, changing rooms and any other school facility location where a person's expectation of privacy should be respected. *Sexting*, which, for purposes of this policy, is the act of creating, sending, sharing, viewing, receiving, or possessing sexually explicit messages, images, or videos electronically, regardless of whether they are authentic or computer-generated, through the use of a computer, electronic communication device, or cellular phone is prohibited and subject to disciplinary action and referral to legal authorities. Sexting also includes creating, sending, sharing, viewing, receiving, or possessing *indecent visual depictions*, *non-consensual dissemination of private sexual images*, and *non-consensual dissemination of sexually explicit digitized depictions*, as defined in State law. Students may not use technological devices to invade the privacy of any student or staff member, to violate the rights of any student or staff member, or to harass any student or staff member as described above.

School officials may require a student to cooperate in an investigation if there is specific information about activity on the student's account on a social networking website that violates the school's disciplinary rules or school district policy. In the course of the investigation, the student may be required to share the content that is reported in order for the school to make a factual determination. School officials may not request or require a student or his/her parents/guardians to provide a password or other related account information to gain access to the student's account or profile on a social networking website.

The School District is not responsible for the loss, theft or damage of any electronic device brought to school.

CHANGE OF ADDRESS

Any change in the student's address or phone number must be reported to the Collinsville Unit 10 Enrollment Office as promptly as possible. Any change in the student's address requires proper documentation. This enables the school to send all mail to the proper address and to contact the home when necessary.

CHARACTER EDUCATION

Collinsville Unit 10 School District is a proud participant of the Characterplus Way for Southern Illinois. This program is a Madison County, IL Character Education partnership with the U.S. Department of Education (Office of Safe and Drug Free Schools). This initiative integrates Character Education into the school's mission, policies, professional development and academic curricula. Consequently, it becomes a critical component in student learning. We believe that one of the most important functions of schools is to reflect and reinforce positive character traits and to teach the rights and responsibilities of citizenship. Working in partnership with our community, we hope to improve each student's chances of experiencing life-changing success.

CLASSIFICATION OF STUDENTS (COLLINSVILLE HIGH SCHOOL)

Students enrolled at Collinsville High School are classified according to the number of credits earned in the following manner:

0 – 4.75 credits	Freshman Classification	10.0 – 14.75 credits	Junior Classification
5.0 – 9.75 credits	Sophomore Classification	15.0 + credits	Senior Classification

CLASSROOM PLACEMENT/STUDENT ASSIGNMENT (DORRIS INTERMEDIATE & ELEMENTARY SCHOOLS)

Placements of students in a particular class is left to the discretion of the building principal. The educational and administrative staff makes all efforts to create equitable classes. Several variables are considered when creating class assignments each year. In order to assist each student in being successful, consideration is given to the learning style of each individual child.

CLOSED CAMPUS (COLLINSVILLE HIGH SCHOOL)

Collinsville High School maintains a closed campus. Upon arrival to school, regardless of means of transportation (ie. car, bus, walking), students are required to remain on campus and must report to supervised areas. Students must remain on campus until school dismissal. except for: 1) Approved early dismissals (see Attendance Policy-Early Dismissal), 2) Co-op academic obligations and 3) Excused early dismissal from an administrator. Once school begins, students shall not enter parking lots or other 'restricted' areas without prior written permission from the main office. A restricted area is defined as any area other than which is listed on the student's schedule. Students shall not loiter at any time in restrooms, parking lots, and 'restricted areas'.

During the school day, students must have administrative permission to go to the parking lot. Students who leave campus after proper clearance (home and school) must sign out in the high school office, stating their name, reason for leaving and time of departure. Any student who leaves school without following proper 'Early Dismissal' school procedures will be considered truant and may lose their driving privileges for the remainder of the year.

During inclement weather, students arriving on campus before 7:45 A.M. may be permitted in the cafeteria and/or cafeteria lobby. Students will not be permitted to: 1) Enter the Main Building, 2) Remain on the parking lots or in vehicles, and 3) Congregate by the front of the building. Students remaining on campus after the conclusion of the school day are restricted to reserved areas of the building or grounds.

CODE OF CONDUCT FOR ATHLETICS (COLLINSVILLE HIGH SCHOOL)

PURPOSE

This code has been adopted by the Board of Education of Collinsville Community Unit School District Number Ten (10) and applies to all students in grades 9-12 who desire to participate in athletics and student extracurricular activities. This code applies to all events 24/7 365 days during the calendar year (and summer practice season) and not just during the specific sport season (see Rules in Effect). The Board of Education believes the use of tobacco, alcohol or other performance altering substances by a student who participates in athletics and student activities and the use of prescription medication when not prescribed for the student for a particular and appropriate medical purpose or used inconsistent with the physician's recommended dosage, presents a hazard to the health, safety and welfare of the student and to those with whom the student participates or competes.

The Board of Education also believes that students should be held to high standards of conduct with regard to other prohibited behaviors as detailed in the Collinsville Unit 10 District Handbook. Any student that is involved in acts of gross disobedience and misconduct will be subjected to the penalties outlined in this code of conduct. These acts may include, but are not limited to: fighting, vandalism, theft, harassment, hazing, the use, possession, distribution, or attempted distribution of any tobacco products and/or illegal/nonprescription or prescription drugs, look–alike drugs; or use, distribution or sale of alcoholic beverages, the setting off of a fire alarm; and/or the possession/use or threat to use a weapon. Students are prohibited from being physically present at any location where there is illegal use or possession of drugs or any location where there is the underage consumption/possession of alcohol. When there is underage consumption/possession of alcohol and/or use or possession of illegal drugs in any form at any location, the student is required under this policy to immediately leave the location and must report the incident to the Athletic Director or school administrator within 24 hours. A student's failure to immediately depart the location and/or failure to report the incident to the Athletic Director or school administrator within 24 hours shall constitute a violation of this policy and will subject

the student to Level A or Level B disciplinary action. The Board of Education has determined that participation in athletics and student activities is a privilege, not a right. With the privilege to participate come certain responsibilities. If a student fails to comply with the terms of this policy, the privilege to participate in athletics, and/or student activities may be lost in accordance with the terms of this policy. It is the sincere intent of the Board of Education to establish a policy that encourages students to practice good health habits and appropriate responsible behavior. The Board of Education has attempted to adopt a policy that protects the safety and integrity of the student body as well as the participants in athletics and student activities.

SPECIAL RULES RELATED TO CRIMINAL FELONY CHARGES/OFFENSES

Southwestern Conference member districts shall monitor student athletes and take immediate corrective action against any student athlete using taunting, unsportsmanlike and/or threatening language at a Southwestern Conference event. The Southwestern Conference prohibits students from participating in conference events if the student is charged with a criminal felony offense or an offense, which would be a felony if committed by an adult, or a misdemeanor offense as listed in Section 24-1, 24-3, or 24-3.1 of the Criminal Code, pertaining to weapons and firearms. The student shall remain ineligible to participate in conference events until the criminal charge(s) are adjudicated or dismissed. A student convicted of a felony or adjudicated delinquent for an offense which would be a felony if committed by an adult, or a misdemeanor offense as listed in Section 24-1, 24-3 or 24-3.1, of the Criminal Code, pertaining to weapons and firearms shall be ineligible to participate in Southwestern Conference events for a period of one calendar year from the date of conviction. District 10 will apply this Southwestern rule to all students participating in all non-conference events and extracurricular activities.

CODE OF CONDUCT VIOLATION

A student's participation in athletic events and extracurricular activities is a privilege not a right. The athletic director and/or building administrator shall conduct an investigation of charges that an athlete has engaged in any act of gross disobedience or misconduct. The athletic director and/or building administrator shall make a preliminary determination, based upon the results of the investigation, as to whether prohibited conduct has, in fact, occurred. Once a determination that an act of gross disobedience or misconduct has occurred, the Code of Conduct Committee will convene to determine athletic disciplinary action. The committee will consist of the Athletic Director, the Assistant Athletic Director, the building Principal or another administrator designated by the Principal, and a minimum of one (1) Varsity Coach to be determined by the Principal and/or Athletic Director. Pending the Code of Conduct Committee review, the athletic director and/or building administrator shall suspend the student athlete from participation in all athletic competition. As soon as possible, the student and his/her parent(s)/guardian(s) will be notified of all charges and disciplinary action (including, but not limited to, suspension and/or removal from the team). The student and his/her parent(s)/guardian(s) may respond in writing to the charge(s) and disciplinary action taken for review by the Superintendent and/or his/her designee. This opportunity to have a review of the disciplinary action is the final step in this process. If a student is charged with an offense reported to the District pursuant to a reciprocal reporting agreement with local law enforcement and that offense is not already listed below as a Level A, B or C Offense, the student will be excluded from participating in all athletic and extracurricular activities for a period of time determined appropriate by the Administration.

VIOLATION LEVELS DEFINED:

Level A Offense: Includes, but is not limited to, the use, possession, distribution (including attempt to use, obtain or distribute), sale, purchase, or being under the influence of alcohol; The use, possession, distribution (including attempt to use, obtain or distribute), sale, purchase or being under the influence of marijuana or any controlled drug or controlled substance unless authorized under board policy and Ashley's law; The use, possession, distribution (including attempt to use, obtain or distribute), sale, purchase or being under the influence of a harmful, illegal or across the counter drug; The use, possession, distribution (including attempt to use, obtain or distribute), sale, or purchase of any performance enhancing substance on the Illinois High School Association's most current banned substance list (unless administered in accordance with a prescription); The use, possession, distribution (including attempt to use, obtain or distribute) sale, or purchase of any inhalant (or paraphernalia for an inhalant), regardless of whether it contains an illegal drug or controlled substance: (a) that a student believes is, or represents to be capable of, causing intoxication, hallucination, excitement, or dulling of the brain or nervous system; or (b) about which the student engaged in behavior that would lead a reasonable person to believe that the student intended the inhalant to cause intoxication, hallucination, excitement, or dulling of the brain or nervous system.; The use, possession, distribution (including attempt to use, obtain or distribute), sale or purchase of drug paraphernalia, including devices that are or can be used to: (a) ingest, inhale, or inject cannabis or controlled substances into the body; and (b) grow, process, store, or conceal cannabis or controlled substances unless authorized under board policy and Ashley's law; The use, possession, distribution (including attempt to use, obtain or distribute), sale or purchase of "look-alike" or counterfeit drugs, including a substance not containing an illegal drug or controlled substance, but one: (a) that a student believes to be, or represents to be, an illegal drug or controlled substance; or (b) about which a student engaged in behavior that would lead a reasonable person to believe that the student expressly or impliedly represented to be an illegal drug or controlled substance; The use, possession, distribution (including attempt to use, obtain or distribute), sale or purchase of any weapons (including guns and knives and/or look alike weapons).

Level B Offense: Includes, but is not limited to, the use, possession, distribution (including attempt to use, obtain or distribute), sale or purchase of any tobacco products; (including electronic cigarettes); Theft or the vandalizing personal or school property; Any violation of the CHS Bullying, Intimidation, Hazing, Sexual Harassment, Fighting, Threat of Violence policy as outlined in the CHS Student and Parent Handbook; Activity that may be considered by the Code of Conduct Committee to be unsportsmanlike conduct (such conduct may include, but is not limited to, violation of team rules, profanity, disrespect, including behaviors verbal

or in writing that are abusive or derogatory in nature, etc.); Such conduct may occur on or off-campus and during non-participation in an activity governed by this section.

For purposes of these rules, the term "possession" includes being physically present at a student party or social gathering in which there is underage possession or use of alcohol or possession or use of illegal substances and failing to immediately depart the location and file a report with the Athletic Director or school administrator within 24 hours; or having control, custody, or care, currently or in the past, of an object or substance, including situations in which the item is: (a) on the student's person; (b) contained in another item belonging to, or under the control of, the student, such as in the student's clothing, backpack, or automobile; (c) in a school's student locker, desk, or other school property; (d) at any location on or off school property or at a school-sponsored event; or (e) in the case of drugs and alcohol, substances ingested by the person. Students who have consumed any prohibited substance are treated as though they have the prohibited substance, as applicable, in their possession.

The costs associated with any assessment, educational program, or treatment referred to herein shall be borne exclusively by the student and their parent(s)/guardian(s).

RULES IN EFFECT

This Code of Conduct will be enforced on a year-round basis — student behavior expectations may be enforced 24 hours per day/seven days per week. Disciplinary consequences for violations when a student is "out of season" or during the summer normally will be levied in the student's next period of competition or performance. If a violation of this policy occurs during times when school is not in session (i.e., summer break), students may be disciplined the following school year. Further, discipline imposed at the end of the school year may be enforced the following school year. The disciplinary actions for the Code of Conduct violations are the minimum that can be taken. A coach's policies may exceed the listed disciplinary actions. Coaching policies shall be kept on file in the athletic director's office. Student athletes who are suspended from the team but not school may attend games dressed in street clothes and sit with the team.

The athlete must attend all practices and contests during the time he/she is serving the disciplinary consequence. The student must complete the sport season for the consequences to be considered served. Students are prohibited from circumventing the penalty by enrolling in a sport in which he or she has not participated in previous years. In determining the timing of the disciplinary consequence, the Administration shall take into consideration the student's participation in athletics and activities from prior years. Athletes quitting the team during the season will not be permitted to join another team during that season unless mutually agreed upon by both coaches. Further, any participant who has an outstanding obligation to another sport will not be permitted to participate until the obligation has been satisfied. A student must be academically eligible at the end of the season and finish the season as a team member in good standing with the CHS Athletic Department and CHS school administration (ie. not in violation of the Code of Conduct policy) to receive a CHS Athletic Letter and/or other CHS Athletic awards for that season.

GUIDELINES FOR ATHLETIC CODE OF CONDUCT VIOLATIONS

Suspensions may be for greater or lesser periods, depending upon the severity of the violation involved.

	LEVEL A OFFENSE	LEVEL B OFFENSE
FIRST OFFENSE	The student shall be suspended for twenty two percent (22%) of the contests scheduled for the athletic activity, with limitations as set forth by the IHSA.	The student shall be suspended from all athletics for a period of eleven percent (11%) of the contests scheduled for the athletic activity, with limitations as set forth by the IHSA.
SECOND OFFENSE	The student shall be suspended for fifty percent of the season if found to have committed 2 level A offenses, with limitations as set forth by the IHSA.	The student shall be suspended for twenty two percent (22%) of the contests scheduled for the athletic activity, with limitations as set forth by the IHSA.
THIRD OFFENSE	The student shall be suspended from the athletic program (practices and scheduled contests) for the remainder of his/her high school career.	The student shall be suspended from the athletic program (practices and scheduled contests) for a period of 365 days from the point of the violation.

FOURTH OFFENSE		The student shall be suspended from the athletic program (practices and scheduled contests) for the remainder of his/her high school career.

Parent(s)/guardian(s) must sign the Student/Parent Handbook Receipt during the online registration process. The signing of the Handbook (which includes the aforementioned Athletic Code of Conduct) will remain in effect for one full calendar year. Eight semesters of high school is a student's maximum length of eligibility.

CODE OF CONDUCT FOR STUDENT ACTIVITIES (COLLINSVILLE HIGH SCHOOL)

Confirmed violations are defined as violations that have been verified by the Athletic Director/Administration through investigation and with possible involvement of the School Resource Officer/Civil Authorities.

PURPOSE

The staff of Collinsville High School believes strongly in the education value of all school sponsored activities. The important goals of the activities programs are to give students direction in developing healthy living habits, self-discipline, leadership, teamwork, and respect for rules and regulations. Participation in student activities is considered an extension of, but separate from, the regular high school program. While the regular curricular program is a right afforded to each student, participation in the co-curricular program is a privilege and such carries certain expectations and responsibilities beyond those found in the normal classroom situation. It is to these ends that a code of conduct is established for young people taking part in the student activities program. This code applies to all events during the school year and not just during the specific activity/club season.

EXPECTATION (REQUIREMENTS)

Students involved in extracurricular clubs and activities are expected to: 1) Comply with all organizational bylaws; 2) Adhere to all rules set forth in the student handbook; 3) Refrain from the use or possession of alcohol and other controlled substance (drugs) in accordance with the provisions of school policies; 4) Exhibit conduct becoming a CHS representative including respect of persons and property at all times; 5) Any student nominated for a position in the coronation court, honor society, offices nominated by staff, faculty and student body must not have had any disciplinary referrals for the year (exception - tardies to school).

PROCEDURES FOR A BREACH OF THE CODE OF CONDUCT

For violations of the Activities Code of Conduct (due to violation of the expectations listed above), the class/club sponsor will discuss/initiate the appropriate disciplinary action after consultation with the Assistant Principal. The Assistant Principal will then inform the student's parent or guardian of the violation and resulting disciplinary action. Further, when necessary, the Principal or designee will inform other sponsors.

CODE OF CONDUCT FOR ATHLETICS/STUDENT ACTIVITIES (COLLINSVILLE MIDDLE SCHOOL)

The Board of Education, the Administration, and the Coaches and Sponsors of all co-curricular activities at Collinsville Middle School (CMS) have high expectations of those who represent our school on all teams and in all other activities. CMS students involved in co-curricular activities are expected to conduct themselves in a manner that reflects integrity on themselves, their group/team, and the school. Participation in the CMS co-curricular activities program is considered a privilege, not a right.

You should be aware that this code does not contain a complete list of inappropriate behavior as a CMS participant. In addition to the things listed, CMS participants will be expected to demonstrate excellent conduct in their classrooms, in the community, and in the activities themselves. Nothing less is acceptable.

The Board of Education, the Administration, and the Coaches and Sponsors of Collinsville Middle School consider the following as violations of the ideals of the CMS co-curricular program that warrant the indicated actions.

1. Confirmed involvement in the use or possession of a controlled substance.
2. Confirmed involvement in the use or possession of an alcoholic beverage.
3. Violation of the rules and regulations of CMS or Unit 10 that result in an out of school suspension three days or greater.

First Offense – Participant may be suspended from the activity for a period of up to two (2) weeks.

Second Offense – Participant may be excluded from all teams or other co-curricular activities for a period of one (1) calendar year.

Third Offense – Participant may be excluded from activities for the remainder of his/her middle school career.

*Note: Each Offense also may involve school discipline as well at the administration's discretion.

The above violations are cumulative during the Participant's middle school career.

The Board of Education, the Administration, and the Coaches and Sponsors of Collinsville Middle School consider the following as violations of the ideals of CMS co-curricular activity program which warrant the indicated actions.

1. Smoking or any use of any kind of tobacco products.
2. Stealing or vandalizing personal or school property.

First Offense – Participant may be suspended from activities for a period of up to two (2) weeks.

Second Offense – Participant may be suspended from activities for a period of ninety (90) calendar days.
Third Offense – Participant may be excluded from activities for a period of one (1) calendar year.
*Note: Each Offense also may involve school discipline as well at the administration's discretion.
The Board of Education, the Administration, and the Coaches and Sponsors of Collinsville Middle School consider the following as violations of the ideals of the CMS co-curricular program that warrant the indicated actions.
1. Violation of the rules and regulations of CMS that result in a suspension of five (5) days or fewer, either in school or out of school.
2. Unexcused absence from a contest.
3. Unexcused absence from practice.
4. Misconduct at practice, at contest/activity, or on an activity bus.
5. Any action(s) that is detrimental to the co-curricular program at CMS.

First Offense – Punishment will be determined by the coach/sponsor after consultation with the Principal.
Second Offense – Will be suspended from the team. Length of time will be determined by the coach/sponsor after consultation with the Principal.
*Note: Each Offense also may involve school discipline as well at the administration's discretion.
The disciplinary actions for the various violations listed in this code are the minimum actions that can be taken. A coach or sponsor's policy can exceed the listed disciplinary action when such information has been provided to the athlete in that coach or sponsor's activity. During a period of suspension, the participant is to continue to participate in the activity during practice sessions or other meetings. A student who has been suspended from school is also suspended from participation in all extracurricular and athletic activities for the duration of the suspension. A student who is absent from school on a Friday before a Saturday event may be withheld from Saturday extracurricular or athletic activities at the sole discretion of the designated teacher, sponsor or coach.
Parent(s)/guardian(s) must sign the Student/Parent Handbook Receipt during the online registration process. The signing of the Handbook (which includes the aforementioned Athletic Code of Conduct) will remain in effect for one full calendar year.

COLLEGE AND CAREER READINESS

Collinsville CUSD 10 will begin following the Illinois State Board of Education guidelines on the collection and retention of CCRI data for all students in applicable grade levels beginning with the school year 2020-2021. Students are expected to make reasonable efforts to complete CCRI and reasonably participate in data collection. Supplemental information about CCRI can be found on the district website at www.kahoks.org.

COMPUTER AND INTERNET ACCEPTABLE USE POLICY

ACCEPTABLE USE OF DISTRICT ELECTRONIC NETWORKS

All use of electronic network use must be consistent with Collinsville School District's goal of promoting educational excellence by facilitating resource sharing, innovation, and communication. These rules do not attempt to state all required or proscribed behavior by users. However, some specific examples are provided. The failure of any user to follow these rules will result in the loss of privileges, disciplinary action, and/or appropriate legal action.
In accordance with federal law, the district provides CIPA (*Children's Internet Protection Act*) compliant web filtering for students on any Internet connected device within the boundaries of the district network. The district recognizes that although the Internet and online services afford access to legitimate sources of information for academic and educational purposes, these resources can also afford access to materials which may be illegal, obscene or indecent. The district will make every effort to protect students from inappropriate material while still allowing access to valuable academic content. All users must be aware that the use of the district's electronic networks and systems may result in public disclosure of the data and information associated with those systems under the *Illinois Freedom of Information Act*.
Terms and Conditions - The term *electronic networks* includes all of the District's technology resources, including, but not limited to: 1) The District's local-area and wide-area networks, including wireless networks (Wi-Fi), District-provided Wi-Fi hotspots, and any District servers or other networking infrastructure; 2) Access to the Internet or other online resources via the District's networking infrastructure or to any District-issued online account from any computer or device, regardless of location; 3) District-owned and District-issued computers, laptops, tablets, phones, or similar devices.
Acceptable Use - Access to the electronic network must be: (a) for the purpose of education or research, and be consistent with the District's educational objectives, or (b) for legitimate business use.
Privileges - The use of the electronic network is a privilege, not a right, and inappropriate use will result in a cancellation of those privileges, disciplinary action, and/or appropriate legal action. The system administrator or Building Principal will make all decisions regarding whether or not a user has violated these procedures and may deny, revoke, or suspend access at any time. His or her decision is final.
Unacceptable Use - The user is responsible for his or her actions and activities involving the electronic networks. Some examples of unacceptable uses are: 1) Using the electronic networks for any illegal activity, including violation of copyright or other intellectual property rights or contracts, or transmitting any material in violation of any State or federal law; 2) Using the electronic networks to engage in conduct prohibited by board policy; 3) Unauthorized downloading of software or other files, regardless of whether it is copyrighted or scanned for malware; 4) Unauthorized use of personal removable media devices (such as flash or

thumb drives); 5) Downloading of copyrighted material for other than personal use; 6) Using the electronic networks for private financial or commercial gain; 7) Wastefully using resources, such as file space; 8) Hacking or attempting to hack or gain unauthorized access to files, accounts, resources, or entities by any means; 9) Invading the privacy of individuals, including the unauthorized disclosure, dissemination, and use of information about anyone that is of a personal nature, such as a photograph or video; 10) Using another user's account or password; 11) Disclosing any network or account password (including your own) to any other person, unless requested by the system administrator; 12) Posting or sending material authored or created by another without his/her consent; 13) Posting or sending anonymous messages; 14) Creating or forwarding chain letters, spam, or other unsolicited messages; 15) Using the electronic networks for commercial or private advertising; 16) Accessing, sending, posting, publishing, or displaying any abusive, obscene, profane, sexual, threatening, harassing, illegal, or knowingly false material; 17) Misrepresenting the user's identity or the identity of others; and 18) Using the electronic networks while access privileges are suspended or revoked.

Network Etiquette - The user is expected to abide by the generally accepted rules of network etiquette. These include, but are not limited to, the following: 1) Be polite. Do not become abusive in messages to others. 2) Use appropriate language. Do not swear, or use vulgarities or any other inappropriate language. 3) Do not reveal personal information, including the addresses or telephone numbers of students or colleagues. 4) Recognize that electronic mail (e-mail) is not private. People who operate the system have access to all mail. Messages relating to or in support of illegal activities may be reported to the authorities. 5) Do not use the network in any way that would disrupt its use by other users. 6) Consider all communications and information accessible via the network to be private property.

No Warranties - The school and district make no warranties of any kind, whether expressed or implied, for the service it is providing. The school and district are not responsible for any damages the user suffers. This includes loss of data resulting from delays, non-deliveries, missed-deliveries, or service interruptions caused by its negligence or the user's errors or omissions. Use of any information obtained via the Internet is at the user's own risk. The school and district specifically deny any responsibility for the accuracy or quality of information obtained through its services.

Indemnification - By using the District's electronic networks, the user agrees to indemnify the District for any losses, costs, or damages, including reasonable attorney fees, incurred by the District relating to, or arising out of, any violation of these procedures.

Security - Network security is a high priority. If the user can identify or suspects a security problem on the network, the user must promptly notify the system administrator or Building Principal. Do not demonstrate the problem to other users. Keep user account(s) and password(s) confidential. Do not use another individual's account without written permission from that individual. Attempts to log-on to the network as a system administrator will result in cancellation of user privileges. Any user identified as a security risk may be denied access to the networks.

Vandalism - Vandalism will result in cancellation of privileges and other disciplinary action. Vandalism is defined as any malicious attempt to harm or destroy data of another user, the Internet, or any other network. This includes, but is not limited to, the uploading or creation of malware, such as viruses and spyware.

Telephone Charges - The District assumes no responsibility for any unauthorized charges or fees, including telephone charges, long-distance charges, per-minute surcharges, and/or equipment or line costs.

Copyright Web Publishing Rules - Copyright law and District policy prohibit the re-publishing of text or graphics found on the Internet or on District websites or file servers/cloud storage without explicit written permission.

1) For each re-publication (on a website or file server) of a graphic or a text file that was produced externally, there must be a notice at the bottom of the page crediting the original producer and noting how and when permission was granted. If possible, the notice should also include the web address of the original source; 2) Students engaged in producing web pages must provide library media specialists with email or hard copy permissions before the web pages are published. Printed evidence of the status of *public domain* documents must be provided; 3) The absence of a copyright notice may not be interpreted as permission to copy the materials. Only the copyright owner may provide the permission. The manager of the website displaying the material may not be considered a source of permission; 4) The *fair use* rules governing student reports in classrooms are less stringent and permit limited use of graphics and text; 5) Student work may only be published if there is written permission from both the parent/guardian and student.

Use of Email – The District's email system, and its constituent software, hardware, and data files, are owned and controlled by the District. The District provides email to aid students in fulfilling their duties and responsibilities, and as an education tool.

1) The District reserves the right to access and disclose the contents of any account on its system, without prior notice or permission from the account's user. Unauthorized access by any student to an email account is strictly prohibited; 2) Each person should use the same degree of care in drafting an email message as would be put into a written memorandum or document. Nothing should be transmitted in an email message that would be inappropriate in a letter or memorandum; 3) Electronic messages transmitted via the District's Internet gateway carry with them an identification of the user's Internet *domain*. This domain is a registered name and identifies the author as being with the District. Great care should be taken, therefore, in the composition of such messages and how such messages might reflect on the name and reputation of the District. Users will be held personally responsible for the content of any and all email messages transmitted to external recipients; 4) Any message received from an unknown sender via the Internet, such as spam or potential phishing emails, should either be immediately deleted or forwarded to the system administrator. Downloading any file attached to any Internet-based message is prohibited unless the user is certain of that message's authenticity and the nature of the file so transmitted; 5) Use of the District's email system constitutes consent to these regulations.

Internet Safety - Internet access is limited to only those *acceptable uses* as detailed in these procedures. Internet safety is supported if users will not engage in *unacceptable uses*, as detailed in these procedures, and otherwise follow these procedures. Staff members

will supervise students while students are using District Internet access to ensure that the students abide by the *Terms and Conditions* for Internet access contained in these procedures. Each District computer with Internet access has a filtering device that blocks entry to visual depictions that are: (1) obscene, (2) pornographic, or (3) harmful or inappropriate for students, as defined by the Children's Internet Protection Act and as determined by the Superintendent or designee. The system administrator and Building Principals shall monitor student Internet access.

CHROMEBOOK STUDENT USER AGREEMENT

The policies, procedures, and information within this document apply to all Chromebooks used at Collinsville School District by students, including any other device considered by the administration to fall under this policy. Teachers may set additional requirements for Chromebook use in their classroom.

Chromebook Loan - The Chromebooks are owned and maintained by Collinsville School District. Your use is limited to and conditional upon your full and complete compliance with the Computer and Internet Acceptable Use Policy.

Financial Responsibility for Loss or Damage - If the Chromebook is damaged, lost, or stolen, the student's parent or guardian may be responsible for the cost of repair or the value of the Chromebook. Loss by theft must be reported to the district by the next school day after the occurrence. Charges will be assessed for stolen Chromebooks unless a police report has been filed.

Chromebook Repair - Students are responsible for the general care of the Chromebook they have been issued by the school. Chromebooks that are broken or fail to work properly should be reported to a teacher or Chrome Depot.

School Use - Chromebooks are intended for use at school each day. Students who take them home are responsible for bringing their Chromebooks back to school fully charged on the following day unless advised not to do so by their teachers or administrators.

Operating System - Students may not use or install any operating system on their Chromebook other than the current version of Chrome OS that is supported and managed by the technology department. The Chromebook operating system, Chrome OS, updates itself automatically. Students do not need to manually update their Chromebooks.

Privacy - Students have no expectation of confidentiality or privacy with respect to any usage of a Chromebook. The school district may, without prior notice or consent, log, supervise, access, view, monitor, and record use of issued Chromebooks at any time for any reason related to the operation of the district. By using a Chromebook, students agree to such access, monitoring, and recording of their use. Teachers, school administrators, and the technology department staff may use monitoring software that allows them to view the activity on student Chromebooks.

Term of Agreement - Your right to use and possess the Chromebook terminates no later than the last day of the school year, unless terminated earlier by the district.

Charging Batteries - Chromebooks should be brought to school each day in a fully-charged condition. You need to charge your Chromebooks each evening. In cases where the use of the Chromebook has exceeded battery life during the course of the day, you will be able to connect your computer to a power outlet in an area of the school if available. **CHARGERS SHOULD REMAIN AT HOME.**

Storing Your Chromebooks - You may take your Chromebook home every day after school regardless of whether or not it is needed. You must also store your Chromebook in the provided case or your backpack when moving from one area of the building to another and when taking your Chromebook to and from home.

Printing -

At School: Chromebooks will not support a physical printer connection. Printing functionality may be available and subject to classroom requirements. Teaching strategies will facilitate digital copies of work.

At Home: The Chromebook will not support a physical printer connection. Instead, users may print to their home printers using the Google Cloud Print service. A wireless home network is required for this. (See http://google.com/cloudprint for more information.) In very few cases will printing be needed, if at all.

Managing Your Files and Saving Your Work - The majority of student work will be stored in Internet/cloud-based applications and can be accessed from any computer with an Internet connection. The district will not be responsible for the loss of any student work.

Failure to Comply - The Chromebook is the sole property of CUSD. It is on loan to the student for the school year and can be requested to be returned at any time. Failure to comply with the terms of the Chromebook User Agreement will result in disciplinary action and loss of privileges.

Loaning or Borrowing Chromebooks - The student will not lend their Chromebook to another student, borrow a Chromebook from another student, and will not share their password with another student. Access to another student's account or Chromebook is strictly prohibited and is unacceptable.

Illegal Downloading - Illegal downloading and distribution of copyrighted works are serious offenses that carry with them the risk of substantial monetary damages and, in some cases, criminal prosecution. Copyright infringement could lead to limitation or suspension of district Internet services. The student's Chromebook will be confiscated if the student is found with illegally downloaded or distributed files on his or her issued device.

Damage Policy -

Chromebooks will remain the property of Collinsville Community Unit 10 School District until the Chromebook becomes available for purchase according to the approved buyout schedule. Vandalizing, defacing, or otherwise damaging the Chromebook at any time while on loan to the student will result in fees being assessed. The student will be issued a loaner while repairs are completed and will receive the original Chromebook back only after the fees have been paid. In the event that the student leaves the district, the Chromebook, charger, and case must be returned immediately, or the device may be reported stolen to local law enforcement.

Damage Fee Breakdown:
CB screen - $25
CB charger - $25
Keyboard - $25
Edge/bezel/cover/hinges - $25
CB protective case - $50
CB lost/stolen/not-returned/irreparable - $200

PERMISSION TO USE VR (Virtual Reality) HEADSETS (Grades K-6)

The Collinsville School District Technology Department has purchased VR Headsets to enhance educational topics. The district has made every effort to consider students' health and safety at all times. There are certain precautions associated with the use of the VR headsets. Those include:

1) Operating the VR system in a safe environment and under adult supervision.

2) Not using/discontinuing the use of the headsets if suffering from any of the conditions/symptoms listed in the health and safety warnings (seizure disorder, binocular vision abnormalities, Epilepsy, loss of balance, disorientation, drowsiness, nausea, motion sickness or discomfort in the head or eyes).

If you have any questions about the headsets, contact your child's school. If you wish to exclude your student from activities involving the VR headsets, please contact your child's teacher.

CONFISCATED PERSONAL ITEMS

Any items that interfere with the learning process or pose a safety concern may be confiscated and turned over to the school office. Offenses may result in disciplinary action as determined on a case-by-case basis by school administrators. Schools are not responsible for lost, stolen, or damaged personal items.

CORRIDOR COURTESY

In order to help maintain a safe and positive school climate, we encourage all students to follow the set guidelines for passing between classes in the hallways: 1) Keep corridors open to traffic by walking to the right - running in the building is prohibited; 2) Do not block traffic by standing in groups; 3) Do not sit on the floors or stairwells; 4) Pass through the halls quietly; 5) Be considerate of others; 6) Do not carry food and/or drink in the hallways, 7) Discard trash in containers provided; 8) Keep your school clean by picking up paper from the floor; 9) Leave the building in an orderly manner when exiting.

COUNSELING SERVICES (COLLINSVILLE HIGH SCHOOL)

School counselors, school social workers, school psychologists, and the IEP coordinator will ensure all students will have access to and receive support for their academic, career, and social/emotional development through the delivery of classroom lessons, small groups, individual student meetings, and responsive services.

Confidentiality Guidelines

Confidentiality is an important part of the work social-workers, school psychologists and school counselors conduct with students. Please remember that counselors, social workers, psychologists and the IEP coordinator will adhere to professional guidelines and ethics for practice (ISBE, NASW, NASP, and ASCA), when providing services to services in either a face to face or virtual format. Interactions and conversations with students are confidential unless the following is disclosed: 1) Harm to Self or Others: This includes students who report a plan to harm themselves or others or a plan that puts the safety of others at imminent risk; 2) Abuse or Neglect: If a student talks about abuse (physical, emotional, verbal, sexual, or other) whether to themselves or to another minor, it is required by law to report the abuse to the Department of Children and Families and possibly the police. If a student discloses about an abuse case that has already been addressed by DCFS or the police, there may still be a need to make a report; 3) Court or Other Legal Proceedings: In accordance with law, if a counselor is subpoenaed, information is not guaranteed to be kept confidential. Staff will cooperate with local law enforcement, DCFS, social service agencies and the courts, as required by law.

CURRICULA (COLLINSVILLE MIDDLE SCHOOL)

The academic courses taught at Collinsville Middle School are in the following major academic fields:

Grade Seven Required Courses

Language Arts – 5 days a week for 1 year; Mathematics – 5 days a week for 1 year; Physical Education – 5 days a week for 1 year; Science – 5 days a week for 1 year; Social Studies – 5 days a week for 1 year

Grade Seven Elective Courses

Band –As needed throughout the week; Choir –5 days a week for 1 year; Health – 5 days a week for one semester. **(Quarter Classes, 5 days a week):** Music Appreciation, Math (STEM)

Grade Eight Required Courses

Language Arts – 5 days a week for 1 year; Mathematics – 5 days a week for 1 year; Physical Education – 5 days a week for 1 year; Science – 5 days a week for 1 year; Social Studies – 5 days a week for 1 year

Grade Eight Elective Courses

Band – As needed throughout the week; Choir –5 days a week for 1 year. **Quarter Classes, 5 days a week:** Art, Spanish, Career Exploration, Introduction to Shop/STEM,
If you would like a course description of the courses, please contact the appropriate teacher or department chairperson.

DANCE POLICY (COLLINSVILLE HIGH SCHOOL)

Collinsville High School students may invite a guest to school dances (homecoming, winter ball, prom, post-prom, etc.). All guests must be high school students and/or under the age of 21. No middle school age students or young adults over the age of 20 will be allowed to attend school dances without administrative approval. Guests of CHS students who are not members of the CHS student body may be required to complete a registration form with the main office and may be subject to a background check by law enforcement. The CHS administration will have final authority regarding anyone wanting to attend school functions as guests of students enrolled at CHS. All school rules, including the school's discipline code and dress code are in effect during school-sponsored dances. Students who violate the school's discipline code will be required to leave the dance immediately. The school may also impose other discipline as outlined in the CHS discipline code.

DANCE POLICY (COLLINSVILLE MIDDLE SCHOOL)

Attendance at school-sponsored dances is a privilege. Only students who attend Collinsville Middle School may attend a CMS school-sponsored dance, unless the principal or designee approves a student's guest in advance of the event. No guests are allowed to attend CMS sponsored dances. All school rules, including the school's discipline code and dress code are in effect during school-sponsored dances. Students who violate the school's discipline code will be required to leave the dance immediately and the student's parent/guardian will be contacted. The school may also impose other discipline as outlined in the school's discipline code.

DISPLAYS OF AFFECTION

Students should refrain from public displays of affection that tend to cast an unfavorable impression on the school and the individuals involved. Students are not to embrace, kiss or have bodily contact while on school property or at school functions other than holding hands. Offenses may result in disciplinary action as determined on a case-by-case basis by school administrators.

DRUG/ALCOHOL ABUSE

Non-medical use of drugs and the consumption of alcoholic beverages are hazardous to the health of students. Possession, use, delivery, receipt of delivery, or any attempt to use, deliver or receive drugs or alcohol is prohibited on school buses, in school buildings and on school property. This policy extends to all school sponsored and related activities as well as field trips and athletic and extracurricular trips, whether held before or after school, evenings, or weekends.

POLICY REGARDING POSSESSION OF NARCOTICS, STIMULANTS, MARIJUANA, ETC. – RESOLUTION
Whereas, the illegal or unauthorized possession, use, delivery or receipt of alcohol, narcotics, stimulants, hallucinogens and depressants, including marijuana and "look alike drugs," is recognized by the Board to be deleterious to the proper conduct of the schools and a danger to the safety, health and welfare of the teachers, students and administrators; and
Whereas, conduct on the part of the students in possessing, using, delivering, receiving, or arranging/soliciting for the use, delivery or receipt of alcohol, drugs or drug paraphernalia in the schools is deemed a serious violation of acceptable standards of behavior which is detrimental to the accomplishment of the purpose of schools;
BE IT RESOLVED by this Board of Education that it is the policy that any student found possessing, using, delivering, receiving or arranging/soliciting for the use, delivery or receipt of alcohol, unauthorized or harmful drugs, including marijuana and "look alike drugs", or possessing, using, delivering and/or receiving drug paraphernalia on school property or transportation facilities or at an approved school activity held on non-school property may be 1) assigned an In-School Suspension ranging to an Out-of-School suspension, 2) have parking privileges revoked for the remainder of the school year, and 3) be referred to the Board of Education for a hearing and possible expulsion from school for the remainder of the school year (any evidence obtained will be delivered to local authorities for possible prosecution). Information which may be referred to the Board of Education and/or local authorities regarding possible expulsion causes shall include: 1) information provided from the Abused and Neglected Child Reporting Act; 2) Special Education files (including the report of the multidisciplinary staffing on which placement of no placement was based); 3) all records and tape records relating to special education placement hearing and appeals; and 4) the disciplinary infractions that resulted in expulsion, suspension, or the imposition of punishment or sanction. For purposes of this provision, disciplinary infraction refers to violation of policies on drugs, weapons or bodily harm to another person. All discipline under this section will be administered on a case-by-case basis.
MEDICAL MARIJUANA
The Compassionate Use of Medical Cannabis Program Act (410 ILCS 130 et seq.) strictly prohibits the possession and use on school grounds and on school buses of marijuana except as authorized under 105 ILCS 5/22-33 and Board Policies. A student who has been prescribed medical marijuana must provide the District with a doctor's prescription for medical marijuana. The school nurse will assist with coordination and monitoring the student's use of medical marijuana.
Note: If a student exhibits behavior that indicates he/she may be under the influence of alcohol or other drugs, he/she will be referred to the nurses' office, social worker or assistant principal. A nurse, with a social worker, school counselor, school resource

officer and/or assistant principal will conduct a physical assessment including a standard field sobriety test and/or breathalyzer for the presence of alcohol. If this team determines that there is strong suspicion the student is under the influence, the parents will be notified. Any student who comes to school or to any school activity already under the influence of or having consumed or taken either alcohol or other drugs, but not having the illegal substance on his/her person, may receive an In-School Supervision ranging to a 10 day out-of-school suspension, will have their parking privileges revoked, may be recommended for expulsion to the Board of Education, and may be referred to the legal authorities for appropriate action. All discipline under this section will be administered on a case-by-case basis.

SUBSTANCE ABUSE OPTION

For certain alcohol and drug related offenses, a student may be referred to a substance abuse program. If offered this option, the student's recommended discipline may be reduced.

In lieu of a recommendation for expulsion, the student and parent(s)/guardian(s) must agree to an assessment/treatment alternative. If the parent(s)/guardian(s) accept the assessment/treatment alternative, they must consent to release of information between the school district and the substance abuse program and comply with all terms and conditions as determined by the appropriate administrator. The service provider must be approved by the building principal (or designee). Parent(s)/guardian(s) must make contact within the first five days of the suspension to set up an appointment with the selected service provider and notify arrangements with the principal (or designee). Upon confirmation of the appointment, the recommendation for expulsion will be conditionally withdrawn. The administration further reserves the right to recommend expulsion of a student who has been offered and accepted the substance abuse option if he or she commits any additional acts of misconduct (as outlined in the Collinsville Unit 10 School District Student and Parent Handbook).

After the appointment is made, the principal (or designee) must be contacted by the service provider and be notified of the initial assessment date. After the assessment is complete, the service provider must verify that the student was assessed and inform the principal (or designee) of the expected length of treatment and or education program. If treatment is long-term, the service provider must contact the principal (or designee) minimally every month to provide an update on the student's progress. Should the student terminate treatment/education prematurely or miss more than two appointments, the principal (or designee) will be notified and the recommendation for expulsion shall be renewed. When treatment/education is completed, the service provider will send the principal (or designee) a final report verifying that treatment has been completed in addition to any other appropriate information**.** Should the student violate any additional acts of misconduct (as outlined in the Collinsville Unit 10 School District Student and Parent Handbook) during the conditional withdrawal of expulsion, the recommendation for expulsion shall be renewed. Any second drug/alcohol violation during a student's school career may result in an in-school supervision ranging through a ten (10) day out-of-school suspension and a possible recommendation for expulsion with no opportunity for the assessment/treatment alternative. All discipline imposed on a student for the second/drug violation will be determined on a case-by-case basis.

NOTE*: All costs associated with any assessment, educational program or treatment referred to herein above shall be borne exclusively by the student and the parent(s)/guardian(s). The administration reserves the right to withhold this option and/or recommend expulsion for a first offense.*

DELIVERY

The delivery or receipt of delivery (or any attempt or intention to deliver or receive delivery) of any alcoholic beverage, controlled substance, look-alike drug, drug paraphernalia, illicit drugs, prescription drugs, or over-the-counter medication in school buildings, on school buses, or on school property may result in an in-school supervision ranging to a ten (10) day out of-school suspension and possible recommendation for expulsion~~,~~ revocation of parking privileges and a recommendation for expulsion with no opportunity for a substance abuse option. All discipline will be imposed on a case-by-case basis. Delivery refers to the transfer of possession or control to another person whether or not the substance or item is in that person's immediate presence. Delivery includes, but is not limited to, any gift, exchange, sale or transfer with or without payment or consideration. There is no assessment/treatment alternative for any student who delivers any of the items listed above.

PROCEDURES FOR IMPAIRMENT ASSESSMENT

The following will be in effect not only during school hours, but also on campus at any time and at any off-campus activities officially involving C.U.S.D. No. 10 students: 1) Parent notification upon conclusion of an administrative review; 2) In-School Supervision ranging to an out-of-school suspension from school with a recommendation to the Board of Education for expulsion. All discipline imposed will be determined on a case-by-case basis; 3) Police contact and charges filed when appropriate. School staff having cause to believe that a student is in possession, under the influence, or shows evidence of having used any illegal drug, alcohol or other controlled substance must immediately be reported to the principal or designee. An administrator and a designated team will conduct an assessment, which may include, but is not limited to: 1) Questioning of student regarding possible use; 2) Assessment of physical symptoms; 3) Standard Field Sobriety Test; and 4) Additional screening:

For suspected use of alcohol: 1) A saliva or portable Breathalyzer test to be used only after visual assessment of symptoms and questioning of the student regarding possible use; 2) To be conducted by trained staff in the presence of a second staff member.

For suspected other drug use: Screening Assessment for Suspected Chemical Use

If screening results indicate alcohol or drug use and/or possession, the principal or designee shall contact appropriate law enforcement and parent(s)/guardian(s). In implementing this procedure, the principal and/or designee shall coordinate all efforts with law enforcement officials. If possession and/or use is confirmed, discipline policies and procedures shall be followed.

Legal authorities will be contacted whenever students are found to be in violation of the Collinsville School District Drug/Alcohol Abuse policy.

DRUG AND ALCOHOL-FREE WORKPLACE/TOBACCO PROHIBITION

All District workplaces are drug- and alcohol-free workplaces. All employees are prohibited from engaging in any of the following activities while on District premises or while performing work for the District: 1. Unlawful manufacture, dispensing, distribution, possession, or use of an illegal or controlled substance. 2. Distribution, consumption, use, possession, or being impaired by or under the influence of an alcoholic beverage; being present on District premises or while performing work for the District when alcohol consumption is detectible, regardless of when and/or where the use occurred. 3. Distribution, consumption, possession, use, or being impaired by or under the influence of cannabis; being present on District premises or while performing work for the District when impaired by or under the influence of cannabis, regardless of when and/or where the use occurred, unless distribution, possession, and/or use is by a school nurse or school administrator pursuant to *Ashley's Law*, 105 ILCS 5/22-33. The District considers employees impaired by or under the influence of cannabis when there is a good faith belief that an employee manifests the specific articulable symptoms listed in the *Cannabis Regulation and Tax Act* (CRTA). For purposes of this policy a controlled substance means a substance that is: 1. Not legally obtainable, 2. Being used in a manner different than prescribed, 3. Legally obtainable, but has not been legally obtained, or 4. Referenced in federal or State controlled substance acts. As a condition of employment, each employee shall: 1. Abide by the terms of the Board policy respecting a drug- and alcohol-free workplace; and 2. Notify his or her supervisor of his or her conviction under any criminal drug statute for a violation occurring on the District premises or while performing work for the District, no later than 5 calendar days after such a conviction. Unless otherwise prohibited by this policy, prescription and over-the-counter medications are not prohibited when taken in standard dosages and/or according to prescriptions from the employee's licensed health care provider, provided that an employee's work performance is not impaired. All employees are covered by the conduct prohibitions contained in policy 8:30, Visitors to and Conduct on School Property. The prohibition on the use of e-cigarettes, tobacco, and cannabis products applies both (1) when an employee is on school property, and (2) while an employee is performing work for the District at a school event regardless of the event's location. Tobacco shall have the meaning provided in 105 ILCS 5/10-20.5b. *Cannabis* shall have the meaning provided in the CRTA, 410 ILCS 705/1-10. *E-Cigarette* is short for electronic cigarette and includes, but is not limited to, any electronic nicotine delivery system (ENDS), electronic cigar, electronic cigarillo, electronic pipe, electronic hookah, vape pen, or similar product or device, and any components or parts that can be used to build the product or device.

DRUG TESTING FOR INTERSCHOLASTIC ATHLETICS (COLLINSVILLE HIGH SCHOOL)

INTERSCHOLASTIC ATHLETIC ELIGIBILITY – DRUG TESTING

The CHS Athletic Department believes that the use of alcohol, tobacco or drugs by students who participate in interscholastic athletics presents a particular hazard to the health, safety and welfare of the student athlete and to those who compete with the athlete. Collinsville High School encourages students to participate in interscholastic athletics, but believes the opportunity to try-out and participate in school-sponsored interscholastic athletics is not an absolute right. Rather, it is a privilege offered to eligible students on an equal opportunity basis. To be eligible to try-out for or to participate in any school-sponsored interscholastic athletic program, students must agree to submit to testing for the use of drugs, if selected, in accordance with this policy.

The purpose of this policy is to protect the health, welfare and safety of students engaged in interscholastic athletics. It is to better assure the student athlete's health and physical fitness to participate in athletics and not to provide means which the district may use to punish a student athlete other than by disqualification from participation in interscholastic athletics. Accordingly, the results of any drug test administered under this policy shall be used only for the determination of eligibility to try-out for and participate in interscholastic athletics and for no other disciplinary purpose.

Definitions

A. *Interscholastic Athletics*: Any interscholastic athletic competition representing CHS, sponsored or conducted by the District, for students who participate voluntarily and for which no academic credit or grades are awarded.

B. *Student Athlete*: Any student who is trying out for or participating in any school-sponsored interscholastic athletic competition.

C. *Alcohol*: Any liquor, wine, beer, or other drink containing alcohol.

D. *Drugs*: Amphetamines, barbiturates, benzodiazepines, cocaine metabolite, marijuana metabolite, methadone, opiates, phencyclidine, nicotine, and methamphetamines, except when taken pursuant to a legal prescription issued by a licensed physician.

E. *Under the Influence*: The existence of 40 nanograms of alcohol or of an illegal drug in the bloodstream.

Prohibited Conduct: Student athletes shall not at any time possess, use, deliver, receive (or arrange for the use, delivery or receipt), or be under the influence of any illegal drug, anabolic steroid, tobacco product or alcohol while a member of any school-sponsored interscholastic athletic team.

Consent Form: In order to try-out for or to participate in any school-sponsored interscholastic athletic competition, the student athlete must read this policy and sign a consent form by which the student athlete agrees that as a condition of participation in school interscholastic athletics, he/she will be eligible for the drug, alcohol, and steroid testing program outlined in this procedure. This consent form must also be signed by the student's parents or guardians in advance of the tryouts for a specific sport. The consent form will be valid for the current school year, including the following summer, and must be renewed annually.

Non-Compliance: If the student athlete or his/her parents (or guardians) refuse to sign the consent form, the student will not be permitted to be a member of a team. Also, during the season, if the student athlete refuses to be tested when selected the athlete will be dropped from the team. After the conclusion of the season while he/she was dropped from the team for non-compliance, the student may ask to be tested at the family's expense. If the test results are negative, the student athlete will again be eligible.

Confidentiality: The results of any test administered under the terms of this policy shall be kept confidential and disclosed only to the student athlete, his/her parents or guardians, personnel of the drug testing facility, and school officials designed by the Superintendent. The results of the testing shall not be used as a basis of disciplinary action other than disqualification as provided for in this policy and procedure. The test results will not be part of the student's athlete's permanent record but will be kept in a secure file in the Athletic Training room.

Random Selection of Athletes for Testing: At the beginning of each sport's season, a list of all eligible student athletes will be submitted to the drug testing facility. On the day of testing, the testing facility will randomly select test candidates. The list of names will be delivered to the Athletic Trainer.

Testing will occur randomly over the course of each athletic season. Up to five student athletes will be tested on each testing date. Selected athletes will be summoned to report to the Athletic gymnasium at some time during the morning on the day of testing. The athlete will be met by the Athletic Trainer to be escorted to the testing site.

Testing Procedures

A licensed medical facility selected by the Athletic Department shall take every reasonable precaution to collect an unadulterated specimen during the collection process and will provide an accurate chain of custody for each and every specimen. Testing & samples will be handled entirely by the testing facility. Rapid drug screen tests will be utilized, with initial results read on site. If the screening test does not identify any metabolites, then it is reported as negative. In the event that there is a non-negative indicated on site, the specimen is sealed and the specimen will be sent to GC/MS confirmation testing. Urine, saliva or hair testing may be conducted.

Test Results

All test results will remain confidential. Only the Athletic Director, Athletic Trainer & school Principal will have access to test results. No notification shall be made for negative test results. If a sample results in a positive test, the results will be verified by the testing facility. The student athlete and his/her parents or guardians will then be contacted by the testing facility's medical review officer for further verification. Once a positive test has been confirmed school personnel will be notified of the infraction. If the test results are positive, it will be considered a Level A Code of Conduct violation as outlined in the CHS Student Handbook.

Re-testing

The student athlete will have an opportunity within twenty-four hours of the notification of the positive test results to be re-tested in a federally licensed laboratory of the family's choice and at the family's expense. The Athletic Director may consult the medical professionals to evaluate the results of the re-test, taking into consideration any evidence offered by the student. Should the test be confirmed as positive, and there is not a satisfactory explanation for the positive results, the student athlete will have twenty-four hours to complete an assessment interview.

Enforcement: Nothing contained in this policy shall prohibit or limit the application of the District's regular student disciplinary rules and regulations to student athletes. The provisions of the policy are considered an addition to all other rules and regulations governing student conduct and discipline.

Hearing Rights: The parents or guardians of the student athlete charged with a violation of the rules of this policy and procedures shall be given thirty-six (36) hours for an opportunity for a hearing before the Athletic Committee (CHS Principal, CHS Assistant Principal, and a CHS Athletic Department Head Coach). The Athletic Director shall present the evidence of an alleged violation to the student and give the student an opportunity to respond to the charge. The Committee shall give an interpretation on the issue in question and shall submit the ruling to the Principal whose decision shall be final.

Expenses: Funding for this program will be provided by the Collinsville Unit School District No. 10.

The Illinois High School Association (IHSA) prohibits participants in an athletic activity sponsored or sanctioned by IHSA from ingesting or otherwise using any performance enhancing substance on its banned substance list, without a written prescription and medical documentation provided by a licensed physician who evaluated the student-athlete for a legitimate medical condition. In addition to being penalized by IHSA, a student may be disciplined according to Board policy 7:190, Student Behavior.

EMERGENCIES

Student safety and welfare are major concerns to Collinsville Community Unit School District Number Ten (10). Safety drills will occur at times established by the school board. Students are required to be silent and shall comply with the directives of school officials during emergency drills. There will be a minimum of three (3) evacuation drills, a minimum of one (1) severe weather (shelter-in-place) drill, a minimum of one (1) law enforcement drill to address an active shooter incident, and a minimum of one (1) bus evacuation drill each school year. There may be other drills at the direction of the administration. The law enforcement lockdown drill will be announced in advance and a student's parent/guardian or appropriate personnel may elect to exclude their child from participating in this drill. All other drills will not be preceded by a warning to students. The following emergency situation procedures will be followed:

DISASTER DRILLS

Tornado, Earthquake and Fire Drills

In case of an earthquake, tornado or fire, emergency precautions will be taken. Periodic drills will be run throughout the school year. Detailed information concerning evacuation procedures for fire, earthquake and safety areas for tornadoes is given to each teacher. They will go over these procedures with students as well as keeping instructions posted in each classroom. All instructors

shall carry class lists/grade books with them to the disaster evacuation/safe site area. All evacuation routes will be posted in every room and are included in the School Emergency Readiness Plan.

Bomb Threat

The Collinsville School District takes all Bomb threats seriously. Any person who makes a False Bomb threat will be reported to the police and will be prosecuted ***The following procedures are only a portion of the procedures that will be implemented in case of a bomb threat:***

The local law enforcement officials will be notified immediately. Until they arrive, the following will be initiated: 1) Students and staff will proceed to the designated 'safe site'. If deemed necessary by the administration and/or the local enforcement officials, all students will be evacuated by bus to an alternative site. During these procedures, no student will be allowed to leave campus; 2) Parents/Guardians are requested not to come to school to pick up students. During a Bomb Threat protocol, if parents/guardians have a family emergency, and it is absolutely necessary for the parent/guardian to pick up their child, the parent/guardian will be required to park off campus and walk to the "safe area"; 3) Communication with the school will not be possible. Telephone/Cell Phones cannot be used during a bomb threat; 4) Violation of this policy by students will result in disciplinary action as determined on a case-by-case basis by school administrators. If law enforcement confirms the presence of any explosive device upon their arrival, they will take charge of procedures.

Earthquake Plan

In the event an earthquake is confirmed, students and teachers should: 1) Stay inside - move away from windows, shelves and heavy objects that may fall; 2) Crouch underneath the desktop of their individual student desks to avoid falling or fallen debris. 3) Students and staff in the halls or stairways should move to an interior wall; 3) Turn away from windows; 4) Students and staff in laboratories and kitchens should extinguish all burners before taking cover; 5) Students and staff located outdoors should move to an open space away from the building and overhead power lines and lie down on the ground; 6) No students should leave school grounds without permission.

Fire Evacuation Plan

In the event a fire is suspected or confirmed or an evacuation is required, the school fire alarm will sound. Students and staff should: 1) Leave their designated room by the nearest exit as directed by the teacher; 2) Move away from the building to the evacuation site; 3) Remain calm. The school may choose to use a delayed egress approach (up to three minutes) taking into consideration the guidelines listed below: 1. Fire alarm will sound as normal. 2. Evacuation is delayed up to a three-minute delay to allow for investigation for smoke and/or fire as well investigation of means of egress on the interior and exterior for signs of suspicious subjects or signs of targeted violence.

Intruder Procedures/Lockdown

In the event an intruder is present on campus, the school will go under a 'lockdown' procedure.

Lockdown is a building procedure that takes place in a crisis situation. During a Lockdown, student movement is stopped, and the building is secured. Everyone in the building will be made aware that a serious event has occurred or is about to occur, and how to act accordingly.

Missing Student Procedures

In the event the school office is notified that a student is missing, the parent(s)/guardian(s) of the missing student will be notified immediately. Upon confirming that the student is not on school property, the local Police Department will be notified. Collinsville Unit 10 Schools and the local Police Department will work collaboratively to locate the missing student.

Power Failure

In the event the electrical power goes out, students are to remain in the class that they are attending until notice is given by the office to resume the usual schedule or to follow a revised emergency schedule.

Tornado Plan

In the event school authorities receive information from the Civil Defense or Weather Bureaus that extremely severe weather is imminent, notification will be made from the office (either by announcement or a series of short rings on the bell system) for the teachers to move their classes to a predetermined area. Students are to follow the specific
instructions given by the teacher: 1) Move to the area designated by the teacher; 2) Follow the teacher's instructions; 3) Protect your face and head with your arms and hands; 4) Stay away from glass; 5) Remain calm.

Train Derailment/Chemical Spill Procedures

In the event of a train derailment and/or chemical spill, the school office will notify the local Fire Department and/or law enforcement officials. Upon arrival, the local Fire Department and/or law enforcement officials will oversee the scene at the school.

Emergency Plans for the Physically Handicapped: Employees and students on crutches are reminded not to use the elevators in emergency situations because the electricity may be affected by the emergency. When the crowd dissipates, employees/students on crutches may require assistance to negotiate the stairs. Special safe areas have been provided for students with disabilities.

Students are expected to fully cooperate with school faculty and staff and/or local responders when a drill is conducted or if an emergency arises. Full cooperation includes, but is not limited to, the following: 1) proceeding directly to a designated emergency site in a safe, but speedy manner; 2) complying to the requests of staff to ensure an orderly atmosphere; 3) proceeding directly to the appropriate class/instructional program when the drill is completed. *Other misconduct that violates CUSD10 expectations of 'full cooperation during a drill or emergency,' not specifically addressed in this section will be handled by the administration in a manner consistent with this section.* Failure to fully cooperate with school faculty and staff and/or local responders may result in

disciplinary action, ranging from In-School Suspension (ISS) to Out-of-School Suspension (OSS) as determined on a case-by-case basis by school administrators.

ON-CAMPUS EMERGENCY RELEASE PROCEDURES (CHS)

In the event that a school emergency arises where parents/guardians are authorized to pick-up their children from the school campus, the following procedures must be followed to maintain an orderly environment: 1) In an emergency situation, local responders (i.e., the Collinsville Police Department and/or the Collinsville Fire Department) control the scene. These local responders consider all scenarios and scan the campus to determine if it is safe for re-entry; 2) In an emergency situation, high school students who drove to school may be prohibited from removing their vehicle from campus; 3) Parents/guardians should not drive or park on the high school campus; 4) Parents/guardians should proceed only to the Fine Art Center-Auditorium. *Please do not enter any other building on campus.* In the Auditorium, an update of the situation will be presented; 5) Parents/guardians should not attempt to collect their child at any location other than the designated, pick-up area (the Fine Art Center-Auditorium); 6) Parents/guardians should complete the appropriate "Emergency Release Form" distributed by CHS personnel and submit this form to CHS personnel. *One form must be submitted for each child*; 7) Parents/guardians must present a government-issued photo identification (i.e., driver's license) to CHS personnel when submitting the appropriate "Emergency Release Form;" 8) Parents/guardians must be (physically) present in order for their child to be released. *Phone requests for release of a student will not be accepted*; 9) Only the legal parent/guardian is permitted to request and collect his/her child; 10) Parents/guardians should await the arrival of their child inside the Fine Art Center-Auditorium; 11) Parents/guardians should depart the CHS campus, immediately after completing the "Emergency Release Process" and collecting their child; 12) If a parent/guardian opts to have a student-athlete released from school (when local responders deem the school safe and the school day is not officially canceled), the student-athlete is not permitted to attend any school-related practices or participate in any school-related competition for the date(s) of the release; 13) If a parent/guardian opts to have a student affiliated with an extra-curricular group released from school (when local responders deem the school safe and the school day is not officially canceled), the student affiliated with an extra-curricular group is not permitted to participate in related activities for the date(s) of the release.

In the midst of an emergency situation, the cooperation and communication with parents, students, and staff remains paramount. Parents/guardians who may need to update their contact information, may mail/deliver a signed letter to the CHS Counseling Department containing the changes that are to be made. Parents/guardians may also opt to send a signed letter with their child to present to the CHS Counseling Department.

ON-CAMPUS EMERGENCY RELEASE PROCEDURES (CMS/DIS/ELEMENTARY)

In the case of an emergency student pickup situation that requires parents/guardians to pick up from school or a secondary location, there is protocol within our District Safety Plan that outlines how students are dismissed in a crisis situation. Due to a variety of safety precautions, parents will have to check in and show identification with school personnel to receive their children and WILL NOT have direct access to the student population.

EMPLOYEE CODE OF PROFESSIONAL CONDUCT

All District employees are expected to maintain high standards in their school relationships, to demonstrate integrity and honesty, to be considerate and cooperative, and to maintain professional and appropriate relationships with students, parents, staff members, and others. In addition, the *Code of Ethics for Illinois Educators*, adopted by the Illinois State Board of Education, is incorporated into this Code of Conduct. Any employee who sexually harasses a student, willfully or negligently fails to report an instance of suspected child abuse or neglect as required by the Abused and Neglected Child Reporting Act (325 ILCS 5/), engages in *grooming* as defined in 720 ILCS 5/11-25, engages in grooming behaviors, violates boundaries for appropriate school employee-student conduct, engages in sexual misconduct as defined in 105 ILCS 5/22-85.5, or otherwise violates an employee conduct standard will be subject to discipline up to and including dismissal.

Standards related to school employee-student conduct shall, at a minimum: 1. Comply with the *Code of Ethics for Illinois Educators*, adopted by the Illinois State Board of Education; 2. Prohibited grooming behaviors and sexual misconduct include, but are not limited to (i) any act, including but not limited to, any verbal, nonverbal, written, or electronic communication or physical activity, (ii) by an employee with direct contact with a student, (iii) that is directed toward or with a student to establish a romantic or sexual relationship with the student. Examples include, but are not limited to: a. A sexual or romantic invitation; b. Dating or soliciting a date; c. Engaging in sexualized or romantic dialog; d. Making sexually suggestive comments that are directed toward or with a student; e. Self-disclosure or physical exposure of a sexual, romantic, or erotic nature; f. A sexual, indecent, romantic, or erotic contact with the student; g. Employees are expected to maintain professional relationships with students. 3. Employees are strictly prohibited from using any form of communication with students (e-mails, letters, notes, text messages, phone calls, conversations) that includes any subject matter that would be deemed unprofessional and inappropriate between an employee and student. This District has a "zero tolerance" for any conduct that crosses over that professional line.; a. Employees are not permitted to transport District students in the employee's privately owned vehicle, unless the employee has obtained the prior permission of the Building Principal and/or Superintendent to do so; b. Employees are not permitted to take or possess a photo or video of a student on their private devices. Student pictures for school sponsored activities used in furtherance of the District's educational mission are permitted.; c. Employees are not permitted to meet with a student or contact a student outside the employee's professional role. Employees are expected to avoid crossing a line that results in an actual or perceived inappropriate relationship. 4. District employees are mandated reporters and required to comply with all reporting requirements of the Abused and Neglected Child Reporting Act (325 ILCS 5/), Title IX of the Education Amendments of 1972 (20 U.S.C. §1681 et seq.), and

the Elementary and Secondary Education Act (20 U.S.C. § 7926); 5. Employees, students, parents, and any third party can report prohibited behaviors and/or boundary violations pursuant to Board policies 2:260, *Uniform Grievance Procedure*; 2:265, *Title IX Sexual Harassment Grievance Procedure*; and 5:90, *Abused and Neglected Child Reporting*, to a District Complaint Manager, Nondiscrimination Coordinator, Title IX Coordinator, or any other District administrator or staff member the person feels comfortable reporting to; and 6. Employees are required to complete training related to educator ethics, child abuse, grooming behaviors, and boundary violations as required by law and policies 2:265, *Title IX Sexual Harassment Grievance Procedure*; 4:165, *Awareness and Prevention of Child Sexual Abuse and Grooming Behaviors*; 5:90, *Abused and Neglected Child Reporting*; and 5:100, *Staff Development Program*.
To view a copy of ISBE's resource guide regarding sexual abuse response and prevention resources please click HERE.

ENROLLMENT

Students new to the Collinsville School District are required to enroll at the Collinsville Community Unit School District 10 Administration Office at 201 West Clay Street. A parent/guardian must be present to complete the enrollment process. To facilitate the enrollment process, you may wish to print and complete the C.U.S.D. No. 10 Enrollment Information form and bring it with you to the Administration Office.

Residence

Only students who are residents of the District may attend a District school without a tuition charge, except as otherwise provided below or in State law. A student's residence is the same as the person who has legal custody of the student. A person asserting legal custody over a student, who is not the child's natural or adoptive parent, shall complete a signed statement, stating: (a) that he or she has assumed and exercises legal responsibility for the child, (b) the reason the child lives with him or her, other than to receive an education in the District, and (c) that he or she exercises full control over the child regarding daily educational and medical decisions in case of emergency. If the District knows the current address of the child's natural or adoptive parent, the District shall request in writing that the person complete a signed statement or affidavit stating: (a) the role and responsibility of the person with whom their child is living, and (b) that the person with whom the child is living has full control over the child regarding daily educational and medical decisions in case of emergency. A student whose family moves out of the District during the school year will be permitted to attend school for the remainder of the year without payment of tuition, provided that the parent(s)/guardian(s) provide transportation and that the student remains in good standing. When a student's change of residence is due to the military service obligation of the student's legal custodian, the student's residence is deemed to be unchanged for the duration of the custodian's military service obligation if the student's custodian made a written request. The District, however, is not responsible for the student's transportation to or from school. If, at the time of enrollment, a dependent child of military personnel is housed in temporary housing located outside of the District, but will be living within the District within six months after the time of initial enrollment, the child is allowed to enroll, subject to the requirements of State law, and must not be charged tuition.

Residence of Students with Disabilities

The residence of a child with a disability is determined in accordance with 105 ILCS 5/14-1.11, 5.14- 1.11a, and 5/14-1.11b.

Non-Resident Students

Non-resident students may not attend District schools except as otherwise provided in State law.
If a student is determined to be a nonresident of the District for whom tuition must be charged, the person(s) enrolling the student are liable for nonresident tuition from the date the student began attending a District school as a nonresident pursuant to Illinois School Code (105 ILCS 5/10-20.12a(a). A person who knowingly enrolls or attempts to enroll in this School District on a tuition-free basis a student known by that person to be a nonresident of the District is guilty of a Class C misdemeanor, except in very limited situations as defined in State law (105 ILCS 5/10-20.12b(e). A person who knowingly or willfully presents to the School District any false information regarding the residency of a student for the purpose of enabling that student to attend any school in that District without the payment of a nonresident tuition charge is guilty of a Class C misdemeanor (105 ILCS 5/10-20.12b(f). If the Superintendent or designee determines that a student attending school on a tuition-free basis is a nonresident of the District for whom tuition is required to be charged, he or she on behalf of the School Board shall notify the person who enrolled the student of the tuition amount that is due. The notice shall be given by certified mail, return receipt requested. The person who enrolled the student may challenge this determination and request a hearing as provided by the School Code, 105 ILCS 5/10-20.12b.
The unsafe school choice option allows students to transfer to another District school or a public charter school within the District. The unsafe school choice option is available to: (1) All students attending a persistently dangerous school, as defined by State law and identified by the Illinois State Board of Education; and (2) Any student who is a victim of a violent criminal offense that occurred on school grounds during regular school hours or during a school-sponsored event.

DENIAL OF ENROLLMENT (CHS)

A school or school district may deny enrollment to a student 17 years of age or older for one semester for failure to meet minimum academic standards if all of the following conditions are met: 1) The student achieved a grade point average of less than "D" (or its equivalent) in the semester immediately prior to the current semester; 2) The student and the student's parent or guardian are given written notice warning that the student is failing academically and is subject to denial from enrollment for one semester unless a "D" average (or its equivalent) or better is attained in the current semester; 3) The parent or guardian is provided with the right to appeal the notice, as determined by the State Board of Education in accordance with due process; 4) The student is provided with an academic improvement plan and academic remediation services; 5) The student fails to achieve a "D" average (or its equivalent) or better in the current semester. No child may be denied enrollment or re-enrollment under this Section in violation of the Individuals with Disabilities Education Act or the Americans with Disabilities Act.

A school or school district may deny enrollment to a student 17 years of age or older for one semester for failure to meet minimum attendance standards if all of the following conditions are met: 1) The student was absent without valid cause for 20% or more of the attendance days in the semester immediately prior to the current semester; 2) The student and the student's parent or guardian are given written notice warning that the student is subject to denial from enrollment for one semester unless the student is absent without valid cause less than 20% of the attendance days in the current semester; 3) The student's parent or guardian is provided with the right to appeal the notice, as determined by the State Board of Education in accordance with due process; 4) The student is provided with attendance remediation services, including without limitation assessment, counseling, and support services; 5) The student is absent without valid cause for 20% or more of the attendance days in the current semester. No child may be denied enrollment or re-enrollment under this Section in violation of the Individuals with Disabilities Education Act or the Americans with Disabilities Act.

RE-ENROLLMENT (CHS)

Re-enrollment shall be denied to any individual above the age of seventeen (17) years who has dropped out of school and who could not earn sufficient credits during the normal school year(s) to graduate before his or her 21st birthday. No child may be denied enrollment or reenrollment under this Section in violation of the Individuals with Disabilities Education Act or the Americans with Disabilities Act.

EQUAL EDUCATIONAL OPPORTUNITIES & SEX EQUITY

NOTICE OF NONDISCRIMINATION

Equal educational and extracurricular opportunities are available to all students without regard to race, color, national origin, sex, sexual orientation, gender identity, ancestry, age, religion physical or mental disability, status as homeless, immigration status, order of protection status, military status, unfavorable military discharge, reproductive health decisions, or actual or potential marital or parental status, including pregnancy. No student shall, based on sex, ~~or~~ sexual orientation, or gender identity be denied equal access to programs, activities, services, or benefits or be limited in the exercise of any right, privilege, advantage, or denied equal access to educational and extracurricular programs and activities. Inquiries concerning the application of Title IX (sex equity), Section 504 (handicapped) or Title VI (minorities) should be directed to the C.U.S.D. No. 10 District Office. Any student may file a sex equity complaint by using the Uniform Grievance Procedure. A student may appeal to the School Board's resolution of the complaint to the Regional Superintendent of schools and, thereafter, to the State Superintendent of Education (pursuant to 105 ILCS 5/2-3.8 of The School Code).

EXAM POLICY (COLLINSVILLE HIGH SCHOOL)

EXAM EXEMPTION POLICY

SAT testing: Seniors who took the School Day SAT in April of the previous school year and who received a score of 1250 or higher AND have three or fewer absences during first semester AND have no unexcused absences AND no discipline resulting in in-school suspension, out-of-school suspension or assignment to the STOP program will be exempt from taking 1st semester final exams.

Seniors who took the School Day SAT test in April AND who received a score of 1000 or higher AND who have three ~~five~~ or fewer absences during the entire school year AND have no unexcused absences AND no discipline resulting in in-school suspension, out-of-school suspension or assignment to the STOP program will be exempt from 2nd semester final exams. Students not enrolled in Collinsville High School during SAT School Day testing are required to take first semester examinations in all classes.

If any student has any unexcused absences, such student shall forfeit all SAT incentives.

FINAL EXAM EXEMPTION POLICY

In order to promote positive attendance, positive behavior and reward hard work, students may be exempt from taking final examinations if the following criteria are met:

Attendance/Discipline: 1) The student must have no unexcused absences and no discipline resulting in in-school suspension, out-of-school suspension or assignment to the STOP program during the school year. 2) The student must also have no more than three (3) days absent (excluding mental health and college days) during the first semester in order to be exempt from semester one final exams and no more than three (3) days absent during the second semester (excluding mental health and college days) in order to be exempt from semester two final exams.

Academics: Students who earn a semester overall grade of 'A' or 'B' in a class and comply with all stipulations of the attendance/discipline requirements (as outlined above) will be exempt from the semester exam for that class.

Students who meet the criteria to be excused from final exams may opt to take any/all final exams to try to raise their grade at no risk of lowering their grade. Students not exempt from exams who skip their semester final will receive a zero on that exam which may result in a loss of credit for that class.

Students and parents/guardians are encouraged to regularly monitor Grades and Attendance Record through their Skyward Account throughout the year.

EXAM MAKE-UP POLICY

Students are required to take semester exams: 1) during the class period(s) and 2) on the day(s) assigned. Documentation from a medical physician and/or principal approval is required for students missing final exams. Parents should not schedule appointments or vacations for students during final exams. If a student misses the first semester final exam(s) with a documented absence, he/she will be expected to make up these exams no later than the first three days of the second semester. If a student misses the second semester final exams with a documented/approved absence, he/she will be expected to make up these exams no later than the first week of summer break. Students will not be permitted to complete semester final exams before the scheduled exam period, unless given permission by an administrator. If snow days are used, the final date for second semester changes, thus moving the date of second semester final exams. Please take this into consideration as you are scheduling vacations. Students may not be permitted to make up final exams for unexcused absences that occur on a final exam day (i.e. vacation). Students enrolled in a dual credit course with Southwestern Illinois College are required to take that final exam.

EXAM POLICY (COLLINSVILLE MIDDLE SCHOOL)

In order to promote positive attendance, positive behavior and reward hard work, students may be exempt from taking final examinations if the following criteria are met: The student has an A in the class AND the student must have no unexcused absences and no discipline resulting in in-school suspension, out-of-school suspension or assignment to the STOP program during the school year AND The student must also have no more than five (5) days absent (including mental health days and doctor appointments) during the first semester in order to be exempt from semester one final exams and no more than five (5) days absent (including mental health days and doctor appointments) in order to be exempt from semester two final exams

FAMILY LIFE & SEX EDUCATION CLASSES

Students will not be required to take or participate in any class or courses in comprehensive sex education, including in grades 6-12, instruction on both abstinence and contraception for the prevention of pregnancy and sexually transmitted diseases, including HIV/AIDS; family life instruction, including in grades 6-12, instruction on the prevention, transmission, and spread of AIDS; instruction on diseases; recognizing and avoiding sexual abuse; or instruction on donor programs for organ/tissue, blood donor, and transplantation, if his or her parent or guardian submits a written objection. The parent or guardian's decision will not be the reason for any student discipline, including suspension or expulsion. Nothing in this Section prohibits instruction in sanitation, hygiene or traditional courses in biology. Parents or guardians may examine the instructional materials to be used in any district sex education class or course.

FEES

The Collinsville School District establishes fees and charges to fund certain school materials and activities. Each school year, the Superintendent will recommend to the School Board a schedule of fees, if any, to be charged students for the use of textbooks, consumable materials, extracurricular activities, and other school student fees.

REFUND/WAIVER OF STUDENT FEES

Students shall not be denied educational services or academic credit due to the inability of parent(s)/guardian(s) to pay fees and certain charges. Fees for textbooks, other instructional materials, and driver education, as well as fines for the loss of school property may be waived for students who meet the eligibility criteria for a waiver as described in this policy. In order that no student is denied educational services or academic credit due to the inability of parents/guardians to pay student fees and fines, the Superintendent will recommend to the Board which additional fees and fines, if any, the District will waive for students who meet the eligibility criteria for a waiver.

Collinsville Community Unit School District No. 10 has a Fee Waiver Policy for families receiving Financial Assistance under Article IV of the Illinois Public Aid Code and those students who qualify for the Free and Reduced Lunch Programs. Students whose parents are unable to afford student fees and homeless students may receive a waiver of some fees. Applications for fee waivers may be submitted by a student's parent(s)/guardian(s) who have been assessed a fee on an application form available from the Building Principal. A student shall be eligible for a fee waiver if at least one of the following prerequisites is met: 1) The student currently lives in a household that meets the same income guidelines, with the same limits based on household size, that are used for the federal free meals program; 2) The student's parents/guardians are veterans or active-duty military personnel with income at or below 200% of the federal poverty line; or 3) The student is homeless, as defined in the McKinney-Vento Homeless Assistance Act (42 U.S.C. §11434a).Pursuant to the Hunger-Free Students' Bill of Rights Act, the school is required to provide a federally reimbursable meal or snack to a student who requests one, regardless of whether the student has the ability to pay for the meal or snack or owes money for earlier meals or snacks. Students may not be provided with an alternative meal or snack and the school is prohibited from publicly identifying or stigmatizing a student who cannot pay for or owes money for a meal or snack.

The Superintendent or designee will give additional consideration where one or more of the following factors are present: 1) Illness in the family; 2) Unusual expenses such as fire, flood, storm damage, etc.; 3) Unemployment; 4) Emergency situations; 5) When one or more of the parents/guardians are involved in a work stoppage. The student's parent(s)/guardian(s) shall submit written evidence of eligibility for waiver of student's fee. A separate application form shall be submitted for each fee assessed to each student. The Fee Waiver Policy does not apply to Summer School or any state fees associated with Driver's Education. Questions regarding the fee waiver application process should be addressed to the CUSD10 Assistant Superintendent.

Fee waivers will be considered only if written evidence is presented by the person applying for the waiver, unless designated homeless.

"School fees" refers to any monetary charge collected by the school or district from a student or the parents/guardians as a prerequisite for the student's participation in any curricular or extracurricular program of the school or district during the school year. A school does not impose a "fee" when it requires that students provide their own ordinary supplies or materials (e.g., pencil, paper, notebooks) that are necessary to participate in any curricular or extracurricular program. "School Fees" include, but are not limited to, the following: 1) Charges for required textbooks and instructional materials; 2) Charges and deposits collected by a school for use of school property (e.g., locks, towels, laboratory equipment); 3) Charges for field trips made during school hours, or made after school hours if the field trip is a required or customary part of a class or extracurricular activity (e.g., annually scheduled trips to museums, concerts, places of business and industry or field trips related to instruction in social studies, the fine arts, career/vocational education or the sciences); 4) Charges or deposits for uniforms or equipment related to varsity and intramural sports, or to fine arts programs; 5)School health services fees ; 6) Charges for supplies required for a particular class (e.g., shop or home economics materials, laboratory or art supplies); 7) Graduation fees (e.g., caps, gowns); 8) School records fees; 9) Driver's education fees assessed pursuant to School Code [105 ILCS 5/27-24.2]; 10) District 10 school fees include a technology device and device insurance cost. "School Fees" do not include: 1) Library fines and other charges made for the loss, misuse, or destruction of school property (e.g. Chromebook, musical instruments, library fines); 2) Charges for the purchase of class rings, yearbooks, pictures, diploma covers or similar items; 3) Charges for optional travel undertaken by a school club or group of students outside of school hours (e.g., a trip to Spain by the Spanish Club or a senior class trip); 4) Charges for admission to school dances, athletic events or other social events; 5) Optional community service programs for which fees are charged (e.g., preschool, before and after school child care, recreational programs); 6) Optional fees or charges such as parking passes; 7) Summer camps that are optional and/or not operated by District 10.

Application for Waiver of School Fees

An application form for school fee waiver is available in the District's Central Office, 201 West Clay Street, Collinsville, IL 62234, or can be downloaded using the link below. The completed form, along with documentation of the household's gross income, including a copy of current Pay Stub(s) for all family members and a copy of current income tax forms 1040 and W-2 Forms for all family members (or other evidence of documentation acceptable to the district), and any additional information/documentation required on the application, must be submitted to the school principal. One application form must be submitted at the beginning of each school year to determine the eligibility for the waiver of all applicable fees for that school year. No fee shall be collected from any parents/guardians who are seeking a fee waiver in accordance with this policy until they have been notified of the district's decision regarding the request or appeal, if one is made. Parents/Guardians are advised that supplying false information to obtain a fee waiver is a Class 4 Felony under Illinois compiled statutes 7-20 ILCS 5/17.6. If the amount of benefit obtained is over $300, it is a Class 3 Felony.

The CUSD10 Assistant Superintendent of Schools or designee will notify the parents/guardians within 30 days of receipt of the request, as to whether the request has been granted or denied. If the request is denied, or a subsequent decrease in family income occurs, you may reapply for a waiver at any time during the school year. If the denial is appealed, the District shall follow the procedures for the resolution of appeals as provided in the ISBE rule on waiver of fees.

A denial of a waiver request may be appealed to Dr. Mark B. Skertich, CUSD10 Superintendent of Schools (201 West Clay Street, Collinsville, Illinois 62234) by submitting a completed appeal form within two weeks of the denial. The person filing the appeal may request to meet in person with the CUSD10 Superintendent of Schools to explain the basis for the appeal. A decision will be mailed to the parents/guardians within 30 calendar days of the receipt of the request. The decision of the CUSD10 Superintendent of Schools is final and binding. Questions concerning the fee waiver process should be addressed to Mr. Bradley Hyre, CUSD10 Assistant Superintendent of Schools (123 West Clay Street, Collinsville, Illinois 62234).

If a student receiving a waiver is found to be no longer eligible during the school year, the Superintendent or designee shall notify the student's parent/guardian and charge the student a prorated amount based upon the number of school days remaining in the school year.

FAILURE TO PAY FEES; COLLECTION

To maintain the quality of our educational programs, Collinsville School District will make every effort to secure payment of student fees from each parent/guardian who is able to pay. Collinsville School District participates in the Illinois Local Debt Recovery Program, established to collect outstanding debt in coordination with the Illinois Comptroller's Office.

FIELD TRIPS

The Board of Education encourages field trips when the experiences are an integral part of the school curriculum and contribute to the District's desired educational goals. Parents/legal guardians will be required to sign a parent permission slip before students may participate in any activity planned off the school grounds. This includes all field trips.

Approximately two weeks prior to a scheduled field trip, students will be provided with a Field Trip Approval Form and Medical Authorization Form. The Field Trip Approval Form must be approved by each of the student's teachers to indicate that the student is passing the class with a grade of 'D' or better. The Medical Authorization Form must be completed and signed by the parent/guardian. In order to be eligible for field trip attendance students must: 1) be passing all enrolled classes at the time of the submission of the Field Trip Approval Form and 2) submit a signed Medical Authorization Form. Any student who does not return a completed Field Trip Approval Form and Medical Authorization Form will not be allowed to attend the field trip. It is the responsibility of the student to inform his/her teachers of the field trip. Students must request homework for the class period(s)

that they will be absent from class due to a field trip experience prior to leaving on the field trip. Students will assume responsibility for completing any work missed on the day of their return from the field trip (or as agreed to by the classroom teacher).
All students are expected to follow all school rules during a field trip experience. Any student involved in a disciplinary infraction on a field trip is subject to disciplinary action and may lose field trip privileges for the remainder of the school year. The school reserves the right to search all student luggage/bags before going on a field trip or at any time during the field trip to avoid transporting or student possession of illegal or dangerous materials, illegal substances or unauthorized materials. Parents may decline to have their children participate in a school planned field trip. This request to not participate must be made in writing and sent to the building principal. Appropriate alternative learning experiences for non-participating students will be arranged by the teacher.

FINANCIAL AID (COLLINSVILLE HIGH SCHOOL)

GRANTS

To determine eligibility for federal aid, students planning to attend a university, college, community college, or tech school should complete the Free Application for Federal Student Aid (FAFSA) beginning in October of their senior year. The U.S. Department of Education prefers students file the FAFSA on-line at www.fafsa.ed.gov. Students without internet access may request a paper copy of the FAFSA from their counselor or by calling 1-800-433-3243.
Contact the Financial Aid Office at the colleges, community colleges or tech schools to which you have applied about any other required financial aid forms and to discuss other sources of financial assistance. Some colleges automatically consider all applicants for grants and scholarships, while others require separate forms. Check with the Financial Aid office in the fall to make sure you do not miss any deadlines.

SCHOLARSHIPS

There are many scholarships available to students both locally and nationally. The Counseling Department maintains an extensive list of scholarships. Students can access this list online by visiting https://sites.google.com/cusd.kahoks.org/chs-counseling-dept/scholarships or by logging into Naviance at https://student.naviance.com/collinsvillehs.

TRANSCRIPTS

Collinsville High School will provide students with four free transcripts. There will be a cost of $1.00 for every transcript after the initial four. The final (fifth) transcript will be sent at no additional cost. Students must fill out a Transcript Release Form online at: https://counselors.cusd.kahoks.org/transcript-requests .

FUNDRAISING AND ADVERTISING REGULATIONS

Only approved student organizations will be permitted to advertise and conduct fundraising projects on campus. A form must be filled out and approved before any fundraising project is begun. Forms are available in the school office. Organizations may advertise on campus by using posters, signs and the morning announcements. A copy of all posters, signs and bulletin notices to be used must be submitted to the main office for approval. All advertisements must be removed the day after the project has ended. Individuals may not sell any type of merchandise without consent of the school Principal. Merchandise may be confiscated and students may be disciplined for violations as determined on a case-by-case basis by school administrators.

GANG AND GANG ACTIVITY PROHIBITED

The Board of Education considers the presence of gangs and gang activities a substantial disruption of or material interference with, school and school activities. A "gang" is defined as any group, club or organization of two (2) or more persons whose purpose includes the commission of illegal acts. By this policy, the Board of Education acts to prohibit gang activity on or about school grounds, on school buses, or off school at any school activity. No student on or about school property or at any school activity or whenever the student's conduct is reasonably related to a school activity shall engage in any gang activity, including, but not limited to: 1) Wearing, possessing, using, distributing (delivery or receipt), displaying, selling or arranging/soliciting for the possession, use, distribution (delivery or receipt), display or sale of any clothing, jewelry, paraphernalia or other items which reasonably could be regarded as gang symbols; 2) Committing any act or omission, or using any speech, either verbal or non-verbal (such as gestures or hand-shakes) showing membership or affiliation in a gang; 3) Writing, drawing or distributing any gang related symbols or literature; and 4) Using any speech or committing any act or omission in furtherance of the interests of any gang or gang activity, including, but not limited to: (a) soliciting others for membership in any gangs, (b) requesting any person to pay protection or otherwise intimidating, harassing or threatening any person, (c) committing any other illegal act disruptive of school operation, or intimidating staff or students or other violation of school district policies; d) inciting other students to act with physical violence or intimidation upon any person, group or classification and/or which violate district policies or civil or criminal law.
Students engaging in any gang-related activity, as described above, may be subject to the following disciplinary action: 1) Removal from extra-curricular and athletic activities for a period of 24 months; 2) Conference with parent(s)/guardian(s); 3) Referral to appropriate law enforcement agency; and/or 4) Suspension for up to 10 days with referral to the Board of Education for possible expulsion for up to two years.

GRADES – COLLINSVILLE HIGH SCHOOL

Grades

The equivalence method is used to convert numerical scores into letter grades and to convert letter grades into numerical points according to the following scales:

Numerical Scores	Letter Grades	A.P./ Honors	Enriched	Regular
90 – 100	A	5	4.5	4
80 – 89	B	4	3.5	3
70 – 79	C	3	2.5	2
60 - 69	D	1	1	1
BELOW 60	F	0	0	0

If a class is dropped after the fifth week of a semester, the grade for that semester shall be recorded as an F.
The weighting of grades is tied to attendance.

GRADES & PROMOTION – COLLINSVILLE MIDDLE SCHOOL

Grades and grade point average are reported to the parents at the end of each quarter (nine weeks). The report cards will be available to be viewed by parents/guardians at the end of each grading period. Subject achievements are reported as letter grades and grade point averages are reported as numerical points. For questions regarding grades, please contact the classroom teacher.

Numerical Scores	**Letter Grades**
90 – 100	A
80 – 89	B
70 – 79	C
60 - 69	D
BELOW 60	F

The final grade assigned by the teacher cannot be changed by a District administrator without notifying the teacher. Reasons for changing a student's final grade include: A miscalculation of test scores; A technical error in assigning a particular grade or score; The teacher agrees to allow the student to do extra work that may impact the grade; An inappropriate grading system was used to determine the grade; An inappropriate grade was based on an appropriate grading system.
The decision to promote a student to the next grade level is based on successful completion of the curriculum, attendance, performance on standardized test or other testing. A student shall not be promoted based upon age or any other social reasons not related to academic performance.

PROMOTION POLICY

The decision to promote a student to the next grade level shall be based on successful completion of the curriculum, attendance, performance based on Standards Achievement Tests, "Local Learning Assessment" tests, or other testing. A student shall not be promoted based upon age or any other social reasons not related to academic performance. Remedial assistance options will be offered to students based upon recommendation of the school personnel. Records/grades will be reviewed by building administration at the end of the school year to determine overall readiness for the next grade. If the student is deemed ready for the next grade, s/he will be promoted otherwise; s/he will be retained. Students must meet the U.S. Constitution requirement.
***The Promotion/Retention Policy is as follows and is used as a guide by the Collinsville Middle School Administration:** 1) 4 Failures (Core Classes) – Automatic Retention; 2) One (1), Two (2) or Three (3) Failures (Core Classes) – Summer School

Required for Promotion to the next grade level. Administration will make the final determination for Summer School on a case-by-case basis.

ACCELERATED PLACEMENT

The District provides for an Accelerated Placement Program (APP) for qualified students. It provides students with an educational setting with curriculum options that are usually reserved for students who are older or in higher grades than the student. Accelerated placement includes but may not be limited to: early entrance to kindergarten or first grade, accelerating a student in a single subject and grade acceleration. Participation is open to all students who demonstrate high ability and who may benefit from accelerated placement. It is not limited to students who have been identified as gifted or talented. Please contact the building principal for additional information.

GRADES AND PROMOTION - DORRIS INTERMEDIATE SCHOOL

School report cards are issued to students on a quarterly basis. For questions regarding grades, please contact the classroom teacher. The decision to promote a student to the next grade level is based on successful completion of the curriculum, attendance, performance on standardized tests and other testing.

In Collinsville CUSD10, successful completion of the curriculum in grades 5-6 means a student attained a final grade above an "F" in both reading and math. In grades K-4, students must attain a final rating higher than "Beginning" in reading and math. If a child receives an "F" as a final grade in reading and math (or "B" for grades K-4), he/she may not be promoted to the next grade level unless a remedial plan is successfully completed. Summer school is the final option of the remedial plan.

A student will not be promoted based upon age or any other social reasons not related to academic performance.

Grade Scale (Grades 5-6)

Letter Grades will be administered in core curricular areas beginning in fifth grade. Progress will be assessed according to student mastery of the state learning standards. Letter grades are issued according to the following scale.

Numerical Scores	Letter Grades
90 – 100	A
80 – 89	B
70 – 79	C
60 - 69	D
BELOW 60	F

GRADE PLACEMENT

Collinsville Community Unit School District #10 reserves the right to test or place on probation for thirty (30) days, any student transferring into the Collinsville School District for purposes of grade placement.

ACCELERATED PLACEMENT

The District provides for an Accelerated Placement Program (APP) for qualified students. It provides students with an educational setting with curriculum options that are usually reserved for students who are older or in higher grades than the student. Accelerated placement includes but may not be limited to: early entrance to kindergarten or first grade, accelerating a student in a single subject and grade acceleration. Participation is open to all students who demonstrate high ability and who may benefit from accelerated placement. It is not limited to students who have been identified as gifted or talented. Please contact the building principal for additional information.

GRADES AND PROMOTION – ELEMENTARY (K-4)

School report cards are available to view in Skyward each trimester. For questions regarding grades, please contact the classroom teacher. Grades may be accessed on-line through Skyward. Parents/Guardians who do not have electronic access to their child's report card can contact the student's school office to request a hard copy of the report card in their home language. The decision to promote a student to the next grade level is based on successful completion of the curriculum, attendance, performance on standardized tests and other testing. A student will not be promoted based upon age or any other social reasons not related to academic performance. If the student is "Below" in both reading and math, he/she may not be promoted to the next grade level unless a remedial plan is successfully completed. Summer school is the final option of the remedial plan.

EXPLANATION OF ACADEMIC MARKS (GRADES K-4)

Below (B)	Below expectations on grade level standards.
Meets (M)	Meeting expectations on grade level standards.
Exceeds €	Exceeding expectations on grade level standards.
Not Assessed (NA)	The topic/concept was introduced but not assessed at this time.
Satisfactory (S)	The student's skill level is secure.
Needs Improvement (NI)	The topic has been introduced. The students' skill level is not secure.

GRADE PLACEMENT
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ACCELERATED PLACEMENT
The District provides for an Accelerated Placement Program (APP) for qualified students. It provides students with an educational setting with curriculum options that are usually reserved for students who are older or in higher grades than the student. Accelerated placement includes but may not be limited to: early entrance to kindergarten or first grade, accelerating a student in a single subject and grade acceleration. Participation is open to all students who demonstrate high ability and who may benefit from accelerated placement. It is not limited to students who have been identified as gifted or talented. Please contact the building principal for additional information.

GRADUATION CREDIT REQUIREMENTS (COLLINSVILLE HIGH SCHOOL)

To graduate from high school, unless otherwise exempted, each student is responsible for: 1. Completing all District graduation requirements that are in addition to the State requirements. 2. Completing all courses as provided in the School Code, 105 ILCS 5/27-22. 3. Completing all minimum requirements for graduation as specified in State law. 4. Passing an examination on patriotism and principles of representative government, proper use of the flag, methods of voting, and the Pledge of Allegiance. 5. Participating in State assessments that are required for graduation by State law. 6. Filing one of the following: (1) a Free Application for Federal Student Aid (FAFSA) with the U.S. Dept. of Education, (2) an application for State financial aid, or (3) an Ill. State Board of Education (ISBE) waiver form indicating that the student understands what these aid opportunities are and has chosen not to file an application. If the student is not at least 18 years of age or legally emancipated, the student's parent/guardian must file one of these documents on the student's behalf. A student is exempt from this requirement if: (1) the student is unable to file a financial aid application or an ISBE waiver due to extenuating circumstances, (2) the Building Principal attests the District made a good faith effort to assist the student or the student's parent/guardian with filing a financial aid application or an ISBE waiver form, and (3) the student has met all other graduation requirements.

REQUIRED COURSES
There is no limitation on the maximum number of units of credits a student can earn, but the following courses are required and must be successfully completed: 1) English (4 credits); 2) Mathematics (3 credits, including 1 credit of Geometry and enrollment in mathematics for three full academic years); 3) Science (2 credits: 1 credit of life science and 1 credit of physical science); 4) Social Studies [2 ½ credits: including ½ credit in Government (Civics), 1 credit in United States History, and 1 credit in World History or World Geography; 5) Physical Ed. (1 credit per year; Minimum required 3 semesters of PE and 1 semester of Health, PE waiver available under certain circumstances); 6) Consumer Education (min. ¼ credit); 7) Computer Applications (¼ credit). Seniors, with parent/guardian permission, may choose to enroll in an academic class in lieu of lunch/study hall.

State Mandated Graduation Requirements
Four years of language arts; Two years of writing intensive courses, one of which must be English and the other of which may be English or any other subject. When applicable, writing-intensive courses may be counted towards the fulfillment of other graduation requirements; Three years of mathematics, one of which must be Algebra I and one of which must include geometry content and one of which may be an Advanced Placement computer science course; Two years of science; Two years of social studies, of which at least one year must be history of the United States or a combination of history of the United States and American government. Within the two years of social studies requirement, one semester of civics is required; One year chosen from (A) music, (B) art, (C) foreign language, which shall be deemed to include American Sign Language, (D) vocational education, or (E) forensic speech (speech and debate). A forensic speech course used to satisfy the course requirement for language arts may not be used to satisfy the course requirement under this subdivision; One semester of health education; Physical education classes; A course covering American patriotism and the principles of representative government, as enunciated in the American Declaration of Independence, the Constitution of the United States of America and the Constitution of the State of Illinois, and the proper use and display of the

American flag; Nine weeks of consumer education; For students first entering high school in the 2022-23 school year, one year of a course that includes intensive instruction in computer literacy, which may be English, social studies, or any other subject and which may be counted toward the fulfillment of other graduation requirements.

Free Application for Federal Student Aid (FAFSA) Graduation Requirement

As a prerequisite to receiving a high school diploma, the parent or guardian of each student or, if a student is at least 18 years of age or legally emancipated, the student must comply with either of the following: 1) File a FAFSA with the United States Department of Education or, if applicable, an application for State financial aid; 2) File an ISBE waiver indicating that the parent or guardian or, if applicable, the student understands what the FAFSA and application for State financial aid are and has chosen not to file an application.

Upon request, the school will provide a student and his or her parent or guardian any support or assistance necessary to comply with this requirement

A school district may award a high school diploma to a student who is unable to meet this requirement due to extenuating circumstances, as determined by the school district, if (i) the student has met all other graduation requirements, and (ii) the principal attests that the school district has made a good faith effort to assist the student or, if applicable, his or her parent or guardian in filing an application or a waiver.

CREDITS

Graduating students are required to have a total of 21 credits. Half a credit per semester is awarded for each course satisfactorily completed except the following: 1) Vocational Center Programs (AVC) - 3 credits -1 ½ credits per semester; 2) Driver Education – ¼ credit; 3) Computer Applications – ¼ credit class; 4) Cooperative Education – 1 ¼ credits per semester; and 5) Algebra IA– ¾ credit for each semester; CEO Entrepreneurship- 2 Credits- 1 credit per semester.

Credits in the ninth through twelfth grades are awarded at the end of first and second semester. An' F' grade in a course means no credit is earned. No credit is awarded for repeating a course if credit was earned previously for the same course - the first grade earned will be the grade used for grade point calculations (except for Current Events which may be taken for credit twice). If a course is dropped after the first five weeks of either semester, the drop will be recorded as a course attempted and will be used to compute grade point average. The grade report and student permanent record will list the drop course as 'F'.'

EARLY GRADUATION

CHS is a four-year institution that does not promote early graduation. However, students may graduate at the end of their 7th semester when they have met all graduation requirements and submitted the Application for Early Graduation by September 5th of their senior year. Early graduates will not be permitted to participate in spring extracurricular activities, attend prom or the senior class trip. Early graduates who wish to walk with their class in the graduation ceremony must attend the mandatory graduation practice. Applications for early graduation may be obtained in the Counseling Department.

HALL PASSES (COLLINSVILLE HIGH SCHOOL)

During class time, students may not be in the hallways without a signed pass. It is the responsibility of the student to assure that they have a school approved pass. Only CHS faculty and office staff may issue passes. Students with passes are to proceed directly to the location identified on the pass. Students are prohibited from altering the content of a pass without the approval of the staff member who initially issued the pass. Student-escorts for pupils with 'early passes' must remain with the pupil identified on the pass until the class dismissal bell and/or the end of the school day. The following color scheme will be followed: 1) Blue-Passes to go to the health room; 2) Orange-Passes to go to the library; 3) White–Passes issued by the office; 4) Green - Summon Slips issued by the office.

HANDBOOK RECEIPT REQUIRED

All parents/guardians must sign a receipt indicating that they agree to read and acknowledge they understand that the Student and Parent Handbook may be accessed via the Collinsville Unit 10 School District Website at http://www.kahoks.org. This should be completed through the Parent Portal in Skyward during the registration process. By signing the handbook receipt, parents/guardians/students acknowledge that they will read and follow the policies and procedures set in place for students by the C.U.S.D. No. 10 Board of Education. Parents/Guardians who sign for their child do so with the understanding that their child will read and follow the policies and procedures set in place for students by the C.U.S.D. No. 10 Board of Education.

HEALTH SERVICES

School Health Services provides emergent/urgent nursing assessment, first aid care, medication administration, vision/hearing screening/referral, health record maintenance and IEP related assessments through the health office. The health and welfare of every student is important. Regardless of the nature and extent of a student's illness or injury, it should be reported to the school nurse. Staff members can refer students to the health office and students can refer themselves by requesting a pass from a staff member. Parent/guardian notification will be based on nursing assessment and the nurse's/principal's discretion.

ACCIDENT REPORTS

If a student is seriously injured which requires medical attention while at school, at a school sponsored event or function, or on the bus, the nurse, the teacher, the bus driver and/or principal will complete an accident report. The student's parents will be notified

as soon as practicable. In the event a child is seriously injured and the parents cannot be contacted, the school nurse will be notified and after an examination and consultation with the principal, a decision may be made to have the child transported to the Emergency Room. Every effort will be made to notify the parents of the decision.

ALLERGY MANAGEMENT - FOOD ALLERGY AND OTHER LIFE-THREATENING ALLERGIES

State law requires our school district to annually inform parents of students with life-threatening allergies or life-threatening chronic illnesses of the applicable provisions of Section 504 of the Rehabilitation Act of 1973 and other applicable federal statutes, state statutes, federal regulations and state rules. If your child has a life-threatening allergy or life-threatening chronic illness, please notify the building principal and/or school nurse. Federal law protects students from discrimination due to a disability that substantially limits a major life activity. If your child has a qualifying disability, an individualized Section 504 Plan will be developed and implemented to provide the needed supports so that your child can access his or her education as effectively as students without disabilities. Not all students with life-threatening allergies and life-threatening chronic illnesses may be eligible under Section 504. Our school district also may be able to appropriately meet a student's needs through other means. If your child has a life-threatening allergy, an emergency action plan and health care plan will be developed and implemented in order to provide the best care for your child. If an EpiPen auto-injector has been prescribed, the parent/guardian will be responsible for notifying the school nurse/principal and providing the necessary emergency documentation and medication. In addition, undesignated Epipens are available in case of a first-time reaction occurring at school that can be administered by the school nurse following an assessment.

AUTOMATED EXTERNAL DEFIBRILLATOR (AED)

The state requires all public indoor athletic facilities with participants of 100 or more to have AEDs. This includes schools with gymnasiums/wrestling rooms/weight training rooms/physical education classes. An AED (Automated External Defibrillator) is a device that is designed to shock a fibrillating heart back into a normal rhythm. These are safe and effective life-saving devices. There is no danger to students, staff, or visitors. No accidental shock can be given. The device will only shock a fibrillation heart. All CUSD10 school buildings/Administration building/Administrative Annex building are equipped with Heartsine AEDs. There are additional AEDs available for athletic practices and events. Several staff members have completed CPR/AED certification training. Please make your child(ren) aware that these units are housed in wall hanging cabinets in each building and should not be tampered with by students.

BUS TRANSPORTATION - EMERGENCY MEDICAL INFORMATION FOR STUDENTS WITH SPECIAL NEEDS/MEDICAL CONCERNS DURING BUS TRANSPORTATION

The BUS TRANSPORTATION - EMERGENCY MEDICAL INFORMATION FOR STUDENTS WITH SPECIAL NEEDS/MEDICAL CONCERNS DURING BUS TRANSPORTATION form is available from the school nurse in the Health Office. The purpose of this form is to give school bus drivers/monitors information about children who may have special needs or medical concerns during bus transportation. However, the school bus drivers/monitors are not responsible for and will not give/monitor medications on the bus. The school bus drivers/monitors are not trained health care providers. No medication should be carried or used on the bus unless specific arrangements have been made with the school nurse (inhaler/EpiPen/diabetic) and in accordance with Board Policy 7:270. In an emergent situation, a bus driver should pull to a safe stop and notify dispatch to call 911. Examples of this may include but are not limited to: grand mal seizure, severe asthma attack, allergic reaction with respiratory difficulty, and/or severe bleeding from a wound. This form is available from the school nurse and will be kept in the school nurse's office, with a student's IEP/504, with a student/s HCP, and/or at the bus company.

COMMUNICABLE DISEASE – NOTIFICATION AND EXCLUSION

The school will observe recommendations of the CDC, Illinois Department of Public Health, and local health departments regarding communicable diseases. 1. Parents are required to notify the school nurse if they suspect their child has a communicable disease. 2. In certain cases, students with a communicable disease may be excluded from school or sent home from school following notification of the parent or guardian. The decision to allow attendance will be made by the school nurse. 3. The school will provide written instructions to the parent and guardian regarding appropriate treatment for the communicable disease. 4. A student excluded because of a communicable disease will be permitted to return to school only when the parent or guardian brings to the school a letter from the student's doctor stating that the student is no longer contagious or at risk of spreading the communicable disease. 5. A Susceptibility List will be kept in each building indicating the students who are at risk due to lack of immunizations, medical exemptions, or religious exemptions. Parents of susceptible students will be notified in the event of a communicable disease outbreak. If your child exhibits SYMPTOMS of the following illness(es), please follow these guidelines. A Physician's note may be required when returning to school.

ALLERGIC CONJUNCTIVITIS-(caused frequently from allergies) May return to school immediately with confirmation from doctor.

CHICKEN POX/SHINGLES-Exclusion from school for at least 5 days after the eruption of the last vesicles or until all lesions are dry and scabbed over with absence of fever.

COMMON COLD-Exclude from school for fever 100 degree F or greater for 24 hours and/or excessive coughing.

CONTAGIOUS CONJUNCTIVITIS (Pink eye)-Exclusion from school until 24 hours after treatment begins or written permission from the doctor to return to school.

CONJUNCTIVITIS - Allergic conjunctivitis can be caused by allergies. May return to school immediately with confirmation from the doctor. **Contagious Conjunctivitis** (Pink eye) is caused by a bacteria or virus. Must be excluded from school until 24 hours after treatment begins and written permission from the doctor to return to school.

COVID - Exclude until fever-free without fever reducing medications for at least 24 hours and symptoms are significantly improving overall. Upon return and for the next 5 days, the CDC recommends enhancing hygiene practices, wearing a well-fitted mask and physical distance from others when indoors as much as possible.

FEVER-Fever is considered to be 100 degree F or greater. Exclusion from school until the student is **fever-free** for 24 hours without fever-reducing medications.

FIFTH'S DISEASE-Rash will appear lace-like and bright red on arms/chest/abdomen. Facial cheeks may appear bright red. No exclusion unless fever over 100 degrees is present. May require written verification from physician

GASTROENTERITIS (PARASITIC/VIRAL)-Exclusion from school until 24 hour absence of **diarrhea, vomiting, and fever** 100 degree F or greater.

HAND FOOT MOUTH DISEASE-May see lesions on hands, feet, and/or face. Return with written verification from a physician and/or lesions are intact and dry or can be covered at all types. Must be fever free and practice good hygiene (for example-no drooling, no toys in mouth, good hand washing, etc.).

HEPATITIS A VIRUS-Exclusion from school until a written release from doctor is obtained. Must be free of diarrhea, vomiting, and fever for 24 hours before returning to school.

IMPETIGO-Exclusion from school until sores are healed over without drainage or with permission from the physician to return to school 24 hours after treatment begins. Note: Lesions must be covered while in school when possible.

INFLUENZA (FLU)-Exclusion from school until absence of fever (fever is 100 degree F or greater) for 24 hours.

MENINGITIS-Exclusion from school until absence of fever for 24 hours without fever-reducing medication, at least 24 hours of antibiotics, and with written release from the physician.

PEDICULOSIS (HEAD LICE)-Exclusion from school may occur for live lice/multiple nits per the discretion of the school nurse/principal until 1) treatment with appropriate lice eliminating product, 2) removal of live lice/multiple nits, and 3) completion of a head check by the school nurse/principal.

PINWORMS-Exclusion from school until 24 hours after first treatment confirmed. May require written verification from a doctor to return to school. Practice good/frequent handwashing.

RINGWORM-Exclusion from school until 24 hours after treatment begins with written verification from the doctor or evidence of over-the-counter antifungal treatment has been initiated. Lesions should be kept covered at school.

SCABIES-Exclusion from school until 24 hours after the first scabicide treatment confirmed. Written verification from the physician to return to school.

STREP THROAT and SCARLET FEVER-Exclusion from school until 24 hours after treatment (antibiotic) begins with written permission from the doctor to return to school, provided that fever is absent without fever-reducing medications for 24 hours.

STAPH and MRSA-Exclusion from school for a minimum of 48 hours after antibiotic treatment has begun and lesions are closed or completely covered. Exclude if wounds cannot be well contained under a dressing. Exclude from high-risk activities such as contact team sports if the wound cannot be completely covered with a secure bandage that will remain intact throughout sport activity, until completely healed. Exclude from use of pools/whirlpool until wounds are healed. Students must practice good frequent hand hygiene. *Must have doctor written permission to return to school.*

OXYGEN SATURATION-Fingertip pulse oximetry may be used as a tool for asthmatic episodes, coughing episodes, choking episodes, and/or allergic reaction episodes. *Healthy Saturation Levels 95-100%.* If a fingertip pulse oximeter indicates an oxygen saturation level *below 95%* that does not improve after medication/treatment, the student must be sent home and encouraged to call/visit their physician or ER.

PERTUSSIS (WHOOPING COUGH)-Must be excluded for 5 days of appropriate antibiotic treatment. Must be fever free and cough controlled when returning to school. May require written verification from a physician to return to school.

CONCUSSIONS

A concussion is a traumatic brain injury that interferes with normal brain function. Concussions can range from mild to severe and can occur in any organized or unorganized sport or recreational activity resulting from a fall or from players colliding with each other, the ground, or with obstacles. CUSD#10 has Guidelines for Concussive Injuries developed in accordance with 105 ILCS 5/10-20.53, 5/34-18.45 and based on the recommendations from IHSA and the Centers for Disease Control. Students with a concussive injury should not return to physical activity (PE/recess/practice/competition) during the same day of the injury. A physician's note and suggested activity progression should accompany a student and/or student athlete to return to school and or physical activities.

Student athletes must comply with Illinois' Youth Sports Concussion Safety Act and all protocols, policies and bylaws of the Illinois High School Association before being allowed to participate in any athletic activity, including practice or competition. A student who was removed from practice or competition because of a suspected concussion shall be allowed to return only after all statutory prerequisites are completed, including without limitation, the School District's return-to-play and return-to-learn protocols.

More information can be found at www.kahoks.org/CHS/Sports/Sports_Medicine.htm, www.cdc.gov/safechild www.ihsa.org/Resources/SportsMedicine/ConcussionManagement.aspx, www.cdc.gov/ConcussionYouthSports

DIABETES – CARE FOR

If your child has diabetes and requires assistance with managing this condition while at school and school functions, a Diabetes Care Plan must be submitted to the school principal or school nurse. Parents/guardians are responsible for and must: 1) Inform the school in a timely manner of any change which needs to be made to the Diabetes Care Plan on file with the school for their child; 2) Inform the school in a timely manner of any changes to their emergency contact numbers or contact numbers of health care

providers; 3) Sign the Diabetes Care Plan; 4) Grant consent and authorize designated School District representatives to communicate directly with the health care provider whose instructions are included in the Diabetes Care Plan. For further information, please contact the building principal or school nurse.

EMERGENCY EPIPEN-INJECTORS

There will be emergency undesignated EpiPen-injectors available in each school building to be used as needed following an assessment by the school nurse or trained staff member (with CPR/AED certification) of a child with a suspected allergic reaction. Students who have prescribed EpiPen-injectors at school with appropriate paperwork and pharmacy labels can be administered as needed by any trained school staff or self-administered by the student.

EMERGENT HEALTH CONCERNS

Serious illness or injury must be reported immediately to the health office. If a student is too ill or seriously injured and cannot report to the health office on his own, the teacher should contact the main office. If the student is too ill or seriously injured to remain at school, the nurse will make all of the necessary arrangements for the student to go home or be transported by emergency services.

EXEMPTIONS

A student will be exempted from physical/immunization/dental/eye exams for:

1. Religious Objection-a student's parent/guardian presents a Certificate of Religious Exemption to the school nurse/principal. This statement must be approved by the district superintendent or appointed designee. 2. Medical Objection-a student's parent/guardian presents to the school nurse/principal a written and signed statement from the child's physician indicating the reason for the exemption. 3. Eye exam requirement-the student's parent/guardian shows an undue burden or a lack of access to a licensed optometrist/ophthalmologist. A signed eye exam waiver must be on file. 4. Dental exam requirement-student's parent/guardian shows an undue burden or a lack of access to a dentist. A signed dental exam waiver must be on file.

HEAD LICE

Management on the Day of Diagnosis: If a student has a head lice infestation (live bugs) the student may have limited direct contact with others until treated, parents notified, and student sent home per the discretion of the school nurse/principal based on the number of nits/live lice and treatment history. Prompt treatment is recommended. The school will provide written instructions to the parent or guardian regarding appropriate treatment for the infestation.

Upon return to school, parents should accompany students to the health room for a head check before they enter the classroom. Parents should be aware that if live lice and/or nits remain, a child may be sent back home per the discretion of the school nurse/principal. The health staff will make every effort to keep your child in school, but your cooperation/prompt and thorough treatment is a must.

HEALTH EXAMINATIONS AND IMMUNIZATIONS - REQUIRED

All students are required to present appropriate proof that the student received a health examination and required immunizations against preventable communicable diseases. Students must present an up-to-date immunization record that meets all Illinois requirements or an immunization schedule from the physician. Lack of proper immunizations is subject to exclusion from school. Students who are not compliant with physical examination and immunization requirements and have not submitted a waiver to be exempt from immunizations will be excluded from school and will not be permitted to make-up work for academic credit for their absences. The District will also report the student as truant. If a student submits a valid waiver to be exempt from immunization and is subsequently excluded from school due to a disease outbreak or due to his/her exposure to any of the diseases for which immunization is required, the excluded student will have the opportunity to make up all missed academic work for full credit.

SCHOOL HEALTH REQUIREMENTS

Early Childhood/Pre-Kindergarten:

- Physical Exam on Illinois State Form by October 15, 2025

Documented up-to-date Immunizations

Kindergarten:

- Kindergarten Physical Exam on Illinois State Form by October 15, 2025
- Documented up-to-date Immunizations
- Eye Exam on Illinois State Form by Oct 15, 2025
- Kindergarten Dental Exam on Illinois State Form by May 15, 2026

First Grade:

- Same as Kindergarten, Kindergarten Dental Exam completed

Second Grade:

- Same as Kindergarten
- Second grade Dental Exam on Illinois State Form by May 15, 2026

Third/Fourth/Fifth Grade:

- Same as Kindergarten, Second grade Dental Exam completed

Sixth Grade:

- Sixth grade Physical Exam on Illinois State Form by October 15, 2025
- Documented up-to-date Immunizations
- Proof of at least one Tdap Booster
- One dose Meningococcal Conjugate Vaccine (MCV4)
- Sixth grade Dental Exam on Illinois State Form by May 15, 2026

Seventh/Eighth Grades:
Same as Sixth grade, Sixth grade Dental Exam completed
Ninth Grade:
Physical Exam on Illinois State Form by October 15, 2025
Documented up-to-date Immunizations
Ninth grade Dental Exam on Illinois State Form by May 15, 2026
Tenth/Eleventh Grades:
Same as Ninth grade, Ninth grade Dental Exam completed
Twelfth Grade:
Proof of at least one meningococcal on or after 16th birthday, Ninth grade Dental Exam completed

Transfer Students:
District within Illinois: meet requirements of grade level within 30 days of start date
From another State: meet requirements of grade level within 30 days of start date, Eye Exam performed within one year if new to Illinois schools.

**A completed PHYSICAL EXAM includes all required fields (immunizations, examination results, system review, diabetic screening, lead risk assessment, physical education examination). It must be on the Illinois Certificate of Child Health Examination form signed by a Physician/PA/APN including the office stamp/contact information. The health history located on the back of the physical form must be completed and signed by the parent/guardian. Must be completed by October 15 of the required grade or may be subject to EXCLUSION from school.

**DENTAL EXAM - IDPH Proof of School Dental Examination form including the dentist signature and office/clinic information and completed within 18 months of May 15 of the required grade level.

** EYE EXAM - Illinois Eye Examination Report form including doctor signature and completed within one year of the required grade level or upon entry to an Illinois school.

**MEDICAL EXEMPTIONS – written documentation from the physician (ask School Nurse for form).

**RELIGIOUS EXEMPTIONS – written religious explanation from the parent/guardian, signed by a physician (ask for form).

**SPORTS PHYSICAL - If your child will be participating in grades 7-12 sports, a sports physical is required annually (the ninth grade physical exam may be used during freshman year only) on the IHSA/IESA Physical form. Sports physicals are valid for 395 days and must be completed prior to tryouts/practice/play.

Please communicate with your building SCHOOL NURSE if you are in need of assistance finding resources, etc. We are more than willing to assist you in any way we can to prevent your child's exclusion from school.

HEALTH OFFICE
Medical facilities will be available for students that become ill during the school day. Students who feel ill during class should secure a pass from the teacher to go to the health office. If the nurse is not in the office, students should report to the school office. Injuries occurring in the classroom or during physical education class should be reported to the teacher in charge before going to the health office. The school nurse or office must make contact with a parent/guardian/emergency contact before ill students are allowed to be picked up/signed out and/or sign themselves out.

HEARING AND VISION SCREENING
The Illinois Department of Public Health requires certain grade levels be screened for hearing and vision. Certified vision and hearing technicians will perform the screenings. Hearing screening will be conducted for early childhood, pre-kindergarten, kindergarten, first, second, third, and special education students. Vision screening will be conducted for early childhood, pre-kindergarten, kindergarten, second, eighth, and special education students. Color vision screening will be performed for second grade. Vision screening is not a substitute for a complete eye exam by an eye doctor. If your student has completed a hearing or vision exam within one year, you may send a copy of the report to the school to be kept with your child's health record. Only if this documentation is present will your child be exempt from testing. Your child may also be screened during the school year upon request of the teacher based on the observable signs of hearing or vision difficulties in the classroom. If your child fails either the hearing or vision screening, you will receive a letter of notification.

INSURANCE - SCHOOL
School insurance is offered at the beginning of each school year. Parents are encouraged to take advantage of this offering. Envelopes for enrolling for this insurance are available at centralized registration or in the school's office.

MEDICATION POLICY COLLINSVILLE UNIT #10 SCHOOL DISTRICT

STUDENTS ARE NOT ALLOWED TO CARRY ANY TYPE OF MEDICATIONS WHILE IN SCHOOL OR RIDING A SCHOOL BUS. (Students may carry inhalers, Epi-pens, or Diabetic supplies if the student's parent/guardian has completed and signed a *School Medication Authorization Form* as discussed below. If it is necessary to carry these medications/supplies on the bus, an Emergency Medical Information for Students with Special Needs/Medical Concerns During Bus Transportation form may be completed.) Student medication form is available in the school health office.

1. School personnel will not administer medication at school if arrangements can be made so that the student can receive the medication at home. Medications that can be given before and/or after school should be given at home.

2. **Epi-Pens** may be carried and self-administered by the student if the physician indicates in writing on the medication request form that it is medically necessary that the Epi-Pen be carried by the student at all times and that the student has been instructed in the use and self-administration of the Epi-Pen and can fulfill the requirements of the procedure. (The student will be issued a permanent pass for the school year at the senior high level).

3. **Inhalers** kept in the health room must have a ***pharmacy label*** and/or copy of the pharmacy label and the ***Student Medication Authorization Form signed by the*** **physician and parent** on file at school.

Students who self-carry their inhaler must have a copy of the ***pharmacy label*** and the ***Student Medication Authorization Form signed by the parent*** on file at school.

An ***Asthma Action Plan*** should be on file for all students who keep an inhaler in the health room or self-carry and inhaler.

It is recommended to keep an extra inhaler in the health room for emergency use even if the child will self-carry an inhaler.

4. Students who are diabetic may also self-carry and self-administer diabetic testing supplies and insulin. Students who are diabetic must also have a Diabetes Care Plan on file with the school.

5. All medications administered to students during school hours must be transported to and from school by a parent or another adult acting on the parents' behalf.

6. **All requests to administer medication (prescription or non-prescription) to students must be in writing on the designated "Student Medication Authorization Form" and signed by the parent or legal guardian and the physician or appointed designee. Medication will not be administered unless a request form is properly completed and the medication is labeled properly.**

7. All medications, prescribed by the physician, must be in the original pharmacy container. **Prescription medication must have the pharmacy label on the medication bottle, box, or administration device**. **Non-prescription medication must come in a new sealed container.** Any change in the dosage of the medication and/or the directions for use will require a *corrected pharmacy label* indicating the changes and a *signed note from the physician*.

8. All medications given at school require a new Student Medication Authorization Form at the start of each school year.

9. **The administration of any medication containing a narcotic is discouraged during school hours**. If a student requires medication of this type for pain, it is recommended that he/she remain at home until a milder form of medication can be used. It is highly recommended that parents do not administer narcotics before school due to safety issues at school.

10. **Cough drops are permitted at the elementary and intermediate levels (Pre-K to 6th) with a medication permission form or dated note signed by parent/guardian. All cough drops need to be in a new, sealed package.** Students will be asked to stay in the health room or supervised by the teacher in the classroom while the cough drop is administered. However, cough drops are discouraged at this grade level due to risk of choking.

ADMINISTRATION OF MEDICINES TO STUDENTS

Administering Medicines to Students

Students should not take medication during school hours or during school-related activities unless it is necessary for a student's health and well-being. When a student's licensed health care provider and parent/guardian believe that it is necessary for the student to take a medication during school hours or school-related activities, the parent/guardian must request that the school dispense the medication to the child and otherwise follow the District's procedures on dispensing medication.

No School District employee shall administer to any student, or supervise a student's self-administration of, any prescription or non-prescription medication until a completed and signed School Medication Authorization Form is submitted by the student's parent/guardian. No student shall possess or consume any prescription or non-prescription medication on school grounds or at a school-related function other than as provided for in this policy and its implementing procedures. Nothing in this policy shall prohibit any school employee from providing emergency assistance to students, including administering medication.

Self-Administration of Medication

A student may possess and self-administer an epinephrine injector, e.g., EpiPen®, and/or asthma medication prescribed for use at the student's discretion, provided the student's parent/guardian has completed and signed a School Medication Authorization Form. The Superintendent or designee will ensure an Emergency Action Plan is developed for each self-administering student. A student may self-administer medication required under a *qualifying plan*, provided the student's parent/guardian has completed and signed a *School Medication Authorization Form*. Students who are diabetic may possess and/or self-administer diabetic testing supplies, equipment, and insulin if authorized by the student's diabetes care plan, which must be on file with the school. Students with epilepsy may possess and/or self-administer supplies, equipment and medication, if authorized by the student's seizure action plan, which must be on file with the school. A qualifying plan means: (1) an asthma action plan, (2) an Individual Health Care Action Plan, (3) an allergy emergency action plan, (4) a plan pursuant to Section 504 of the federal Rehabilitation Act of 1973, or (5) a

plan pursuant to the federal Individuals with Disabilities Education Act. A student may also possess the supplies and equipment necessary to monitor and treat diabetes in accordance with the student's diabetes care plan and/or the supplies, equipment, and medication necessary to treat epilepsy in accordance with the student's seizure action plan

The District shall incur no liability, except for willful and wanton conduct, as a result of any injury arising from a student's self-administration of medication, including asthma medication or epinephrine injectors, or medication required under a qualifying plan. A student's parent/guardian must indemnify and hold harmless the School District and its employees and agents, against any claims, except a claim based on willful and wanton conduct, arising out of a student's self-administration of an epinephrine injector, asthma medication, and/or a medication required under a qualifying plan.

School District Supply of Undesignated Asthma Medication

The Superintendent or designee shall implement 105 ILCS 5/22-30(f) e and maintain a supply of undesignated asthma medication in the name of the District and provide or administer them as necessary according to State law. Undesignated asthma medication means an asthma medication prescribed in the name of the District or one of its schools. A school nurse may administer an undesignated asthma medication to a person when they, in good faith, believe a person is having respiratory distress. Respiratory distress may be characterized as mild-to-moderate or severe.

School District Supply of Undesignated Epinephrine Injectors

The Superintendent or designee shall implement 105 ILCS 5/22-30(f)and maintain a supply of undesignated epinephrine injectors in the name of the District and provide or administer them as necessary according to State law. Undesignated epinephrine injector means an epinephrine injector prescribed in the name of the District or one of its schools. A school nurse may administer an undesignated epinephrine injector to a person when they, in good faith, believe a person is having an anaphylactic reaction.

School District Supply of Undesignated Opioid Antagonists

The Superintendent or designee shall implement 105 ILCS 5/22-30(f)and maintain a supply of undesignated opioid antagonists in the name of the District and provide or administer them as necessary according to State law. Opioid antagonist means a drug that binds to opioid receptors and blocks or inhibits the effect of opioids acting on those receptors, including, but not limited to, naloxone hydrochloride or any other similarly acting drug approved by the U.S. Food and Drug Administration. Undesignated opioid antagonist is not defined by the School Code; for purposes of this policy it means an opioid antagonist prescribed in the name of the District or one of its schools or obtained by the District without a prescription. A school nurse or Trained staff may administer an undesignated opioid antagonist to a person when they, in good faith, believe a person is having an opioid overdose. See the website for the Ill. Dept. of Human Services for information about opioid prevention, abuse, public awareness, and a toll-free number to provide information and referral services for persons with questions concerning substance abuse treatment.

Administration of Medical Cannabis

The Compassionate Use of Medical Cannabis Program Act allows a medical cannabis infused product to be administered to a student by one or more of the following individuals: 1. A parent/guardian of a student who is a minor who registers with the Ill. Dept. of Public Health (IDPH) as a designated caregiver to administer medical cannabis to their child. A designated caregiver may also be another individual other than the student's parent/guardian. Any designated caregiver must be at least 21 years old and is allowed to administer a medical cannabis infused product to a child who is a student on the premises of his or her school or on his or her school bus if: a. Both the student and the designated caregiver possess valid registry identification cards issued by IDPH; b. Copies of the registry identification cards are provided to the District; c. That student's parent/guardian completed, signed, and submitted a School Medication Authorization Form - Medical Cannabis; and d. After administering the product to the student, the designated caregiver immediately removes it from school premises or the school bus. 2. A properly trained school nurse or administrator, who shall be allowed to administer the medical cannabis infused product to the student on the premises of the child's school, at a school-sponsored activity, or before/after normal school activities, including while the student is in before-school or after-school care on school-operated property or while being transported on a school bus. 3. The student him or herself when the self-administration takes place under the direct supervision of a school nurse or administrator.

The District retains the right to use its discretion to regulate the administration of the product, which may not be administered in a manner that, in the opinion of the District or school, would create a disruption to the educational environment or cause exposure of the product to other students. A school employee shall not be required to administer the product.

Discipline of a student for being administered a product by a designated caregiver, or by a school nurse or administrator, or who self-administers a product under the direct supervision of a school nurse or administrator pursuant to this policy is prohibited. The District may not deny a student attendance at a school solely because he or she requires administration of the product during school hours.

The District reserves the right to restrict or otherwise stop allowing the administration of medical cannabis to a child if the District or school would lose federal funding as a result.

Void Policy

The School District Supply of Undesignated Asthma Medication section of the policy is void whenever the Superintendent or designee is, for whatever reason, unable to: (1) obtain for the District a prescription for undesignated asthma medication from a physician or advanced practice nurse licensed to practice medicine in all its branches, or (2) fill the District's prescription for undesignated school asthma medication. The School District Supply of Undesignated Epinephrine Injectors section of the policy is void whenever the Superintendent or designee is, for whatever reason, unable to: (1) obtain for the District a prescription for undesignated epinephrine injectors from a physician or advanced practice nurse licensed to practice medicine in all its branches, or (2) fill the District's prescription for undesignated school epinephrine injectors. The School District Supply of Undesignated Opioid Antagonists section of the policy is void whenever the Superintendent or designee is, for whatever reason, unable to: (1) obtain for the District a prescription for opioid antagonists from a health care professional who has been delegated prescriptive authority for opioid antagonists in accordance with Section 5-23 of the Substance Use Disorder Act, or (2) fill the District's prescription for undesignated school opioid antagonists. The Administration of Medical Cannabis section of the policy is void and the District reserves the right not to implement it if the District or school is in danger of losing federal funding.

Administration of Undesignated Medication

Upon any administration of a medication permitted by State law, the Superintendent or designee(s) must ensure all notifications required by State law and administrative procedures occur.

Disclaimers

Upon implementation of this policy, the protections from liability and hold harmless provisions applicable under StaTe law apply. No one, including without limitation parent(s)/guardian(s) of students, should rely on the District for the availability of undesignated medication. This policy does not guarantee the availability of undesignated medications. Students and their parent(s)/guardian(s) should consult their own physician regarding these medication(s).

MEDICATION – AUTHORIZED USE OF

A student may possess and self-administer an epinephrine auto-injector (EpiPen) and/or an asthma inhaler prescribed for immediate use at the student's discretion, provided the student's parent/guardian has completed and signed a School Medication Authorization Form. The school and district shall incur no liability, except for willful and wanton conduct, as a result of any injury arising from a student's self-administration of medication or epinephrine auto-injector or the storage of any medication by school personnel. A student's parent/guardian must agree to indemnify and hold harmless the school district and its employees and agents, against any claims, except a claim based on willful and wanton conduct, arising out of a student's self-administration of an epinephrine auto-injector and/or asthma inhaler, or the administration of any physician ordered medication by school personnel.

The Student Medication Authorization Form (required for all prescription and non-prescription medications at school) must be completed by the student's parent(s)/guardian(s) each school year. This form must be on file in the Health Office, or in the absence of a Health Office, the School Principal's Office.

School personnel will destroy any medication that is not removed from the school at the end of the school year.

Students are not permitted to carry any type of medications while in school or riding a school bus to and from school unless the physician agrees that it is medically necessary for the student to carry his/her inhaler, EpiPen®, or Diabetic supplies. *Discipline for Medication Policy violations includes all disciplinary measures in the student discipline code.*

Resources: Public Act 096-1460 Recommended Guidelines for Medication Administration in Schools Illinois Department of Human Services and the Illinois State Board of Education, 9/2000

Public Act 099-0843 Asthma Episode Emergency Response Protocol and Asthma Action Plans

Public Act 98-0795 Self-Administration and Self-Carry of Medications for Asthma and Allergy

Void Policy

The School District Supply of Undesignated Asthma Medication section of the policy is void whenever the Superintendent or designee is, for whatever reason, unable to: (1) obtain for the District a prescription for undesignated asthma medication from a physician or advanced practice nurse licensed to practice medicine in all its branches, or (2) fill the District's prescription for undesignated school asthma medication.

The School District Supply of Undesignated Epinephrine Injectors section of the policy is void whenever the Superintendent or designee is, for whatever reason, unable to: (1) obtain for the District a prescription for undesignated epinephrine injectors from a physician or advanced practice nurse licensed to practice medicine in all its branches, or (2) fill the District's prescription for undesignated school epinephrine injectors.

The School District Supply of Undesignated Opioid Antagonists section of the policy is void whenever the Superintendent or designee is, unable to obtain a supply of opioid antagonists due to a shortage, in which case the District shall make reasonable efforts to maintain a supply.

The Administration of Medical Cannabis section of the policy is void and the District reserves the right not to implement it if the District or school is in danger of losing federal funding.

MEDICAL EMERGENCY RESPONSE TEAMS

Medical Emergency Response Teams have been established in each building to respond to medical emergencies including cardiac, asthma, anaphylaxis, diabetes, seizures, and opioid overdose in a timely manner. MERT team members are trained in CPR/AED, Choking Resuscitation, First Aid and Stop the Bleed techniques.

NON-EMERGENT HEALTH CONCERNS (CHS)

Situations that do not demand emergent treatment can be referred, according to the following procedure: 1) The student reports to class and requests a pass to go to the health office. Students will need a blue pass signed by the teacher to enter the health office. The student should proceed directly to the health office and remain there until released. Any student who arrives at the health office without a proper pass may be sent back to class. If the nurse is not in the office, the student should report to the Counseling Department; 2) If the student is too ill or seriously injured to remain at school, the nurse will make all of the necessary arrangements for the student to go home. Under no circumstances, may a student who is ill leave school without checking with the school nurse, school administrator, or CHS attendance office. Students are discouraged from making their own arrangements to leave school by the use of cell phones or other office phones. Student initiated contact to depart campus may be considered unexcused (without school permission) or early dismissal (arranged through the attendance office); 3) Any student who has sustained a serious injury or experiences fever (100 degrees or more), diarrhea, or vomiting, may be immediately dismissed from school through the health office; 4) The nurse may contact student's parent/guardian to bring a one-time dose of medication to treat symptoms such as headache, colds, menstrual cramps, etc.; 5) Parent(s)/guardian(s) are required to notify the school nurse if they suspect their child has head lice. If a student has a head lice infestation (live bugs) the student may have limited direct contact with others until treated, parents notified, and the student sent home per the discretion of the school nurse/principal based on the number of nits/live lice and treatment history. Prompt treatment is recommended. The school will provide written instructions to the parent or guardian regarding appropriate treatment for the infestation and procedures for the return of their child to school. Upon return to school, parents should accompany students to the health room for a head check before they enter the classroom. Parents should be aware that if live lice and/or nits remain, a child may be sent back home per the discretion of the school nurse/principal. The health staff will make every effort to keep your child in school, but your cooperation is a must. Parent notes requesting PE exemptions should be delivered to the CHS health office prior to first hour class. Doctor's notes (indicating time frame) are required for the following: PE exemptions greater than two days, five-minute early pass from class (related to medical reason), use of elevator ($20.00 Fob replacement cost), special needs passes for bathroom privileges, and snacks and/or drinks during the day.

NURSE - SCHOOL

The school nurse supports student success through interventions that improve student health and impact academic achievement by providing emergent care, support of disease processes, development of individual healthcare plans, and involvement in the IEP process. School nurses also act as on-site public health investigators; in this role, school nurses work to prevent the spread of communicable disease and respond to disease outbreaks under the direction of the Health Department.

HELP AND RESPONSE TEAM

H.A.R.T. is an acronym for "Help And Response Team", for the Collinsville Unit 10 School District. This team is activated during any traumatic event that causes a state of heightened emotions and interrupts the normal daily routine within a school. The H.A.R.T. team is brought into the school building to assist in dealing with unexpected events which could include student or staff deaths, or local/state/national emergencies through announcements, classroom presentations, individual and group discussions and follow-up support. The H.A.R.T. members are trained staff from within the Collinsville school district. Members include administrators, counselors, social workers, psychologists, nurses, speech/language pathologists, classroom teachers, and special education teachers. Each H.A.R.T. member has completed intensive training from "The National Institute for Trauma and Loss in Children." Many members are certified as a "TLC School Specialists", and are registered with the national "TLC" program.

In the event of the death of a current student or staff member: 1) After the event is verified, the district's trauma response team (Help and Response Team - HART) will be activated and district social workers, counselors, and psychologists can be made available to assist students and staff through the grieving process; 2) Resources regarding grief and trauma response will be provided to staff and available for students and families at their request; 3) Students wishing to attend the funeral service may do so with parent permission. These students will be excused from class but will be required to make up any missing assignments. Special arrangements will be made for siblings or relatives of the deceased student or staff member; 4) Assemblies will not be scheduled; rather, students will be supported in individual and small group settings; 5) The Superintendent or their designees will be the only persons authorized to talk with representatives from the media. With permission, the media may be allowed on school property; 6) Those students or families who would like to do something in memory of a student or staff member can meet with school social workers or counselors to discuss manners in which to do so outside of the school building or grounds; 7) The Collinsville High School graduation ceremony is reserved for the celebration of scholastic achievement and the anticipation of future opportunities available to all of the graduates. In order to best acknowledge the loss, supporting those who are ready and able to commemorate those who are no longer able to celebrate with the class and those who are not or choose not to have feelings of grief overshadow their time of personal celebration, a memorial flower arrangement will be a part of the annual graduation ceremony to acknowledge all of those who are not able to celebrate the achievement with us.

HOME AND HOSPITAL INSTRUCTION

A student who is absent from school, or whose physician, physician assistant, or advanced practice registered nurse anticipates that the student will be absent from school, because of a medical condition may be eligible for instruction in the student's home or hospital. Eligibility shall be determined by State law and the Illinois State Board of Education rules governing (1) the continuum of placement options for students who have been identified for special education services or (2) the home and hospital instruction provisions for students who have not been identified for special education services. Appropriate educational services from qualified staff will begin no later than five school days after receiving a written statement from: (1) a physician licensed to practice medicine in all of its branches, (2) a licensed physician assistant, or (3) a licensed advanced practice registered nurse. Instructional or related services for a student receiving special education services will be determined by the student's individualized education program. A student who is unable to attend school because of pregnancy or pregnancy-related conditions, the fulfillment of parenting obligations related to the health of the child, or health and safety concerns arising from domestic or sexual violence as defined in 105 ILCS 5/26A, will be provided home instruction, correspondence courses, or other courses of instruction under the following circumstances: 1) Before the birth of the child when the student's physician, physician assistant, or advanced practice registered nurse indicates, in writing, that she is medically unable to attend regular classroom instruction; 2) For up to three months after the child's birth or a miscarriage; 3) When a student must care for his or her ill child if: a. The child's physician, physician assistant, or advanced practice registered nurse informs the District, in writing, that the child has a serious health condition that would require the student to be absent from school for two or more consecutive weeks; and b. The student or the student's parent/guardian informs the District, in writing, that the student needs to care for the child during this period. 4. The student must treat physical or mental health complications or address safety concerns arising from domestic or sexual violence when a health care provider or an employee of the student's domestic or sexual violence organization, as defined in 105 ILCS 5/26A, informs the District, in writing, that the care is needed by the student and will cause the student's absence from school for two or more consecutive weeks. The District may reassess home instruction provided to a student under No. 3 or No. 4 every two months to determine the student's continuing need for home instruction. Periodic conferences will be held between appropriate school personnel, parent(s)/guardian(s), and hospital staff to coordinate course work and facilitate a student's return to school.

HOMELESS CHILDREN EDUCATION

Each child of a homeless individual and each homeless youth has equal access to the same free, appropriate public education, as provided to other children and youths, including a public pre-school education. A "homeless child" is defined as provided in the McKinney Homeless Assistance Act and State law. The Director of Student Services shall act as or appoint a Liaison for Homeless Children to coordinate this policy's implementation. When a child loses permanent housing and becomes a homeless person as defined at law, or when a homeless child changes his or her temporary living arrangements, the parent or guardian of the homeless child has the option of either: 1) continuing the child's education in the school of origin for as long as the child remains homeless or, if the child becomes permanently housed, until the end of the academic year during which the housing is acquired; or 2) enrolling the child in any school that non-homeless students who live in the attendance area in which the child or youth is actually living are eligible to attend.

HOMEWORK

Homework is part of the District's instructional program and has the overarching goal of increasing student achievement. Homework is assigned to further a student's educational development and is an application or adaptation of a classroom experience. Homework is any work assigned to the student to be completed outside the classroom to measure what students have learned in the classroom. It is an integral part of the educational process and has a positive effect on educational achievement. Homework is a discipline for students to develop organizational skills, responsibility, self-confidence, and good work and study habits and helps facilitate knowledge acquisition, critical thinking, and skill development in specific subject areas. The time requirements and the frequency of homework will vary depending on a student's teacher, ability and grade level. The student shall have the responsibility to contact their teacher(s) concerning a plan for completing make-up work for equivalent academic credit within a reasonable time (this usually means one (1) day for each day of reported or documented absence). Students will not be allowed to make-up work missed due to an unexcused absence.

HONOR ROLL (COLLINSVILLE HIGH SCHOOL)

The Honor Roll is the method of recognizing students for high scholastic achievement. It is based on grades from the 1st semester and 2nd semester. Qualification to the Honor Roll requires a grade point average (GPA) of at least 3.40.

IDENTIFICATION CARDS

(COLLINSVILLE MIDDLE SCHOOL & COLLINSVILLE HIGH SCHOOL)

In order to maintain a safe and secure school environment, Collinsville High School and Collinsville Middle School provides every student a school lanyard and ID badge free of charge at the beginning of the school year. The ID and lanyard must be worn upon arrival to campus, up until the student leaves campus every school day. IDs must be worn around the neck, on the front of the body,

on the outermost clothing, and properly display their current Collinsville High School and Collinsville Middle School ID card. ID cards and lanyards must remain in good condition and not be altered. No decorative stickers of any type should be placed on these identification cards. In the classroom, there may be situations, at the teacher's discretion, where students may remove their ID lanyards to complete a classroom activity (i.e. PE, science lab, etc.). Any student who loses his/her identification card, or is not in possession of an identification card, will be required to purchase a replacement ID card and lanyard. Students may purchase a replacement card and lanyard $10.00 in the CHS Attendance Office/CMS Main Office. Students who habitually do not have an ID card, will face progressive disciplinary action. Students defacing their ID will have to purchase a new ID card and may face disciplinary action. Students may not use computers without the regular student ID or with a temporary ID card. The ID may be needed during the school day, to be presented to any authorized school personnel upon request, for admission into athletic events and assembly programs, to check out books from the media center, to purchase breakfast/lunch or any other times when deemed necessary.

ILLINOIS ELEMENTARY SCHOOL ASSOCIATION (IESA) (COLLINSVILLE MIDDLE SCHOOL)

ATTENDANCE & HOME SCHOOL ELIGIBILITY

Students must attend member schools and may only represent in competition the school they actually attend. See exceptions noted below and 2.140. In music organizational events, students from more than one member school may participate together in an event entered by one member school. The Executive Director shall have discretion to authorize the use of students from member feeder schools in junior high school activities provided: • They are students at an elementary attendance center located in the same school district which feeds the junior high school; and • They are not members of a grade school team in a sport, scholastic bowl team, speech chorale reading group, or music organization group which is entered in the IESA state tournament series; and • They are members of the junior high school athletic or scholastic bowl team for at least one-half of the regular season contests; and • Request for use of these feeder students is submitted by the junior high school principal to the Executive Director prior to participation in any given activity; and • They are eligible under and in compliance with the requirements of these By-Laws; and • The junior high school principal assumes full responsibility for the conduct of these students during all activities in which they represent the junior high school.

SCHOLASTIC STANDING

All contestants shall be in grades five through eight (5-8) and shall not have passed eighth grade standing. At no time, may a student who is in fourth grade or lower practice or participate with a member school. A student shall be doing passing work as determined by the local school district in all school subjects and the school shall certify compliance with this By-Law. Use of a player, contestant, or participant shall be deemed such certification. For all IESA activities, athletic as well as non-athletic, passing work shall be checked weekly. Eligibility will be applied to the Monday through Saturday following the week that was checked. Students must be passing each subject each week to be eligible. Grades shall be cumulative for the school's grading period. The eligibility check shall be the same day each week unless school is not in session; then it must be taken on the last day of student attendance that week. For fall sports, the first eligibility check shall be made following the first full week of attendance at the beginning of the school year. During the succeeding weeks of the school year, the eligibility check shall begin the week prior to the first contest in an activity. In cases where a contest has been postponed or re-scheduled, the current week eligibility shall be used to determine a student's eligibility. For example, a contest is scheduled to be played on Tuesday and because of poor weather, the contest is rescheduled for two weeks later. A student who was grade eligible for the originally scheduled game but is ineligible during the week of the rescheduled game is not eligible. Conversely, a student who was ineligible the week of the originally scheduled game and is grade eligible the week of the rescheduled contest is eligible to play.

RESIDENCE

A student shall be eligible if he/she attends the member school in the district in which he/she resides. If the parents of a student move from one school district to another during the school year, the student may retain eligibility for the remainder of the school year provided the student continues to attend the school in the district from which the parents moved. Students in special education classes have the option of participating for their home school district, which is counting their attendance, and receiving state aid for them or at the attendance center of their special education class. Once the student has chosen the option, it will not be changed unless the student's special education Individualized Education Plan (IEP) changes.

TRANSFER

A transfer student is defined as one who transfers from one school to another school after the first day of classes at his/her school. A student who transfers from one school to another school shall be eligible to participate under the following guidelines: a. The student would be eligible to participate in a sport at their new school during the current school year if during the IESA designated season for a sport, the student had NOT participated in a tryout, organized practice, or contest in that sport at their previous school. See By-Law 2.072 regarding student status as a member of a team. b. A student who transfers from one school to another and is eligible in accordance with section (a) above shall become eligible to participate in contests for the new school on his/her eleventh day of attendance at the new school in any sport or activity and provided all other eligibility requirements are met.

A student who transfers from one school to another is eligible immediately if the school from which he/she transfers is involved in a co-op with the school to which he/she is transferring.

USE OF PARTICIPANTS

Only students who are currently eligible under the rules and By-Laws are eligible to participate. A student becomes a member of the school team when he/she practices with the school team or participates in a contest.

SCHOOLS WITH WHICH CONTESTS MAY BE HELD

Member schools may permit eligible students to participate in interscholastic activities as school representatives pursuant with the following: • Schools which are members of this Association; • Illinois elementary attendance centers containing any of the grades five through eight which are not members of this Association; Effective July 1, 2024 - 16 - • Any school (Illinois or non-Illinois) containing grades five through eight as long as that contest is held in an Illinois school; • Non-Illinois elementary attendance centers in states adjacent to Illinois which contain any of the grades five through eight. Member schools may not permit students to participate as school representatives in interscholastic activities with high school or non-school groups. Member schools are not allowed to practice against or with other schools, including high schools, or allow students from their own school to practice with a different school.

SPORTSMANSHIP OF SCHOOL REPRESENTATIVES

It is the clear obligation of students, school staff, boards of education, and all other official representatives of member schools in all interscholastic relationships to practice and promote the highest principles of sportsmanship and the ethics of competition, and it is the obligation of the member school to maintain proper crowd control at all interscholastic activities. The Association shall have no responsibility for crowd control or for the actions of school representatives. The Board of Directors shall have full authority to penalize any member school, any of whose representatives or spectators may be adjudged upon competent evidence to have violated these obligations. The IESA and its Board of Directors require an administrator or school representative (other than the participating coaches) be in attendance at all home contests. It is recommended that in addition to the tournament manager, an administrator or other school representative from the host school be in attendance at all times for state tournament series contests. The IESA and its Board of Directors recommends that a school have a policy in place when it is necessary to deal with a fan ejection(s). For all contests, game officials will be required to fill out and submit a special report form for an ejection within 48 hours of the incident. In addition, the host school administrator on duty should also complete a special report form within 48 hours and return it to the IESA office following any ejection.

MISBEHAVIOR DURING ACTIVITIES

Students participating in interscholastic contests in violation of the By-Laws, or other persons found to be in gross violation of the ethics of competition or the principles of good sportsmanship, may be barred by the Executive Director from interscholastic activities.

STANDARDIZED IESA CALENDAR

All IESA-sponsored state tournament series, sport seasons, and activities shall be conducted on dates established with the standardized calendar adopted by the Board of Directors. 2.132 The standardized calendar shall number the weeks of the year, with week one (No. 1) being the first full week of July (Sunday through Saturday). The standardized calendar shall be updated and adopted annually at the September board meeting for a three-year period and is subject to change. The standardized calendar is available from the IESA website and should be checked periodically by school personnel for updated dates/changes.

ILLINOIS HIGH SCHOOL ASSOCIATION (IHSA) (COLLINSVILLE HIGH SCHOOL)

This summary is for the purpose of assisting in the understanding of IHSA By-laws and Policies. In case of a conflict between this publication and the constitution and by-laws of the IHSA, the constitution and by-laws shall control.

ELIGIBILITY RULES

When you become a member of an interscholastic team at your high school, you will find that both your school and the IHSA will have rules you must follow in order to be eligible for interscholastic participation. The IHSA's rules have been adopted by the high schools, which are members of IHSA as part of the Association's constitution and by-laws. They must be followed as minimum standards for all interscholastic athletic competition in any member high school. Your high school may have additional requirements, but they may not be less stringent than these statewide minimums. The principal/official representative of your school is responsible to see that only eligible students represent the school in interscholastic competition. Any question concerning your eligibility should be referred to your principal/official representative, who has a complete copy of all IHSA eligibility rules, including the Association's due process procedure. Only the IHSA Executive Director is authorized to make formal rulings on eligibility, so if your principal/official representative has questions or wishes assistance in answering your questions, the principal/official representative should contact the IHSA Office. Information contained here highlights some of the most important features of the IHSA by-laws regarding interscholastic eligibility. It is designed to make you aware of major requirements you must meet to be eligible to compete in interscholastic competition. The information here is only a general description of major by-law provisions and does not contain the statement of the by-laws in their entirety. You can review the by-laws at www.ihsa.org. You may lose eligibility for interscholastic competition if you are not in compliance with IHSA by-laws. Remember, if you have any questions regarding IHSA rules, please contact your principal/official representative.

Attendance A. You may represent only the school you attend. Participation on a cooperative team of which your school is a member is acceptable. B. You must be enrolled and attending classes in your high school no later than the beginning of the 11th school day of the semester. C. If you attend school for ten (10) or more days during any one semester, it will count as one of the eight (8) semesters of high school attendance during which you may possibly have eligibility. D. If you have a lapse in school

connection for ten (10) or more consecutive school days during a semester, you are subject to ineligibility for the rest of the semester. The specific terms of your extended absence must be reviewed by the Executive Director to determine if it is "lapse in school connection" or not.

Scholastic Standing A. You must pass twenty-five (25) credit hours of high school work per week. Generally, twenty-five (25) credit hours is the equivalent of five (5) .5 credit courses (2.5 full credits). B. You must have passed and received credit toward graduation for twenty-five (25) credit hours of high school work for the entire previous semester to be eligible at all during the ensuing semester.

Residence Your eligibility is dependent on the location of the residence where you live full time with your parents, parent who has been assigned custody by the court, or court appointed legal guardian. You may be eligible if you are entering high school as a freshman and: A. You attend the public high school in the district in which you live full time with both of your parents, custodial parent or court appointed guardian; or B. In the case of a multiple school district, you attend the public high school in the attendance area where you live full time with your parents, custodial parent or court appointed guardian; or C. You have paid tuition to attend a public school for a minimum of 7th and 8th grades in a district other than the one where you live with your parents, custodial parent or court appointed guardian and you continue to pay tuition as a high school student in that same district; or D. You attend a private/parochial school located within the boundaries of the public school district where you live with your parents, custodial parent or court appointed guardian; or E. You attend a private/parochial high school and have attended a private/parochial school for 7th and 8th grades, or for any four (4) grades from kindergarten through eighth grades; or F. You attend the private/parochial high school which one or both of your parents attended; or G. You attend a private/parochial high school located within a thirty (30) mile radius of the residence where you live with your parents, custodial parent or court appointed guardian.

Transfer A. In all transfer cases, both the principal of the school from which you transfer and the principal of the school into which you transfer must concur with the transfer in writing on a form provided by the IHSA Office. You cannot be eligible when you transfer until this form is fully executed and on file in the school office. B. If you transfer after classes begin for the current school term, you will definitely be ineligible for thirty days from the date you start attending classes at the new high school. In addition, you will be ineligible for that entire school term in any sport in which you engaged in any team activity, including but not limited to tryouts, drills, physical practice sessions, team meetings, playing in a contest, etc. at the school from which you transferred. For example, if you were out for cross country at the school from which you transfer and transfer after the IHSA sport season has begun, you will be ineligible for cross country that entire school term at the new school. C. If you transfer attendance from one high school to another high school, you will be ineligible unless: 1. Your transfer is in conjunction with a change in residence by both you and your parents, custodial parent or court appointed guardian from one public school district to a different public school district; 2. Your transfer is between high schools within a public school district and both you and your parents, custodial parent or court appointed guardian change residence to the district attendance area for the school to which you transfer; 3. Your parents are divorced or legally separated; you transfer to a new school in conjunction with a modification or other change in legal custody between your parents by action of a judge; and required court documents are on file at the school into which you transfer; D. If you transfer in conjunction with a change in legal guardianship, a ruling on your eligibility must be obtained from the IHSA Office. E. If you transfer attendance from one school to another while you are ineligible for any reason, the period of ineligibility imposed prior to your transfer or the period of ineligibility that would have been imposed had you stayed at the school, will be enforced at the school to which you transfer, even if you are otherwise in compliance with the by-laws. F. Any questions about your eligibility in any of these instances must be resolved by a formal ruling from the IHSA Executive Director. Illinois High School Association G. In all other transfer situations, a ruling by the IHSA Executive Director is necessary to determine your eligibility. This ruling must be obtained in writing by the principal/official representative of the school into which you transfer before you participate in an interscholastic athletic contest.

Age You will become ineligible on the date you become twenty (20) years of age, unless your twentieth (20th) birthday occurs during a sport season. In that case, you will become ineligible in regard to age at the beginning of the sport season during which your twentieth (20th) birthday occurs.

Physical Examination You must have placed on file with your principal/official representative a certificate of physical fitness, signed by a licensed physician, physician's assistant or nurse practitioner in order to practice or participate. Your physical examination is good for 395 days from the date of the exam. The physician's report must be on file with your high school principal/official representative.

Amateur Status If you win or place in actual competition, you may accept a medal or trophy for that accomplishment, without limit to its cost. Your school may provide IHSA state champions with championship rings/mementoes. B. For participating in competition in an interscholastic sport, or for athletic honors or recognition in a sport, you may receive any type of award (except cash, check or legal tender) that does not exceed $75 fair market value. There is no limitation on the value of your school letter. C. The amateur rule does not prohibit you from being paid to referee, receiving pay for teaching lessons or coaching in a little kids league, etc. It only applies to your own competition in an athletic contest. D. If you violate the amateur rule, you become ineligible in the sport in which you violate. You must be reinstated by the Executive Director before you may compete again.

Recruiting of Athletes A. The by-laws prohibit recruiting of high school students for athletics. If you are solicited to enroll in or transfer to a school to participate in athletics, you are being illegally recruited and your eligibility is in jeopardy. B. You will lose your eligibility if you enroll in or transfer to a school in response to recruiting efforts by any person or group of persons, connected with or not connected with the school, related to athletic participation. C. You will lose your eligibility if you receive special benefits or privileges as a prospective student-athlete, which are not uniformly made available to all students who attend your school. D. You may not receive an "athletic scholarship" or any other special benefit from your school because you participate

in athletics. E. It is a violation for any student-athlete to receive or be offered remuneration or any special inducement, which is not made available to all applicants who apply to or enroll in the school. F. It is also a violation to induce or attempt to induce or encourage any prospective student to attend any member school for the purpose of participating in athletics, even when special remuneration or inducement is not given. Please remember that you may not be offered or receive any benefit, service, privilege or opportunity, which is not also provided or made available to all prospective students at that school. Note: If you are interested in finding out more information about a school, contact the principal/official representative or an administrator at the school, not a member of the coaching staff.

School Team Sports Seasons A. Each sport conducted by IHSA member schools has a starting and ending date. Your school may not organize a team, begin practice or participate in contests in a given sport until the authorized starting date. Your school may not continue to practice or participate in contests after the authorized ending date. This means that: 1. During the school year, you may not participate on a non-school team coached by any member of your school's coaching staff unless it meets specific criteria established by the bylaws. 2. No school coach may require you to participate in an out-of-season sport program as a requirement for being a member of a school team. B. Violation of the sport season by-laws will result in penalty to you and/or to your school's coaching personnel.

Playing in Non-School Competition A. During the time you are participating on a school team in a sport at your high school, you may neither play on a non-school team nor compete in non-school competition as an individual in that same sport or in any skill of that sport. B. If you participate in a non-school competition during a sport season and subsequently wish to join the school team in the same sport, you will not be eligible. C. If you wish to participate in a competition sanctioned by the National Governing Body, or its official Illinois affiliate for the sport, your principal/official representative must request approval in writing from the IHSA Office prior to any such participation. D. You may try out for a non-school team while you are on your school's team in that same sport, but you may not practice, receive instruction, participate in workouts, or participate in competition with a non-school team in that same sport until you cease being a member of your school's team. You cease being a member of your school's team when the team(s) of which you are a member terminates for the school term. E. You will become ineligible if you participate in, practice with or compete against any junior college, college or university team during your high school career.

All-Star Participation A. After you have completed your high school eligibility in the sport of football, basketball, soccer or volleyball, you may participate in three (3) all-star contests in any of these sports and still play for other school teams, provided the high school season in that sport has been completed. You may lose your eligibility for other interscholastic sports if you play in all-star competition in any of these sports under any other conditions. B. You are not restricted from participating in all-star competition in sports other than football, basketball, soccer or volleyball, except that you may not do so during the school season for the sport.

Misbehavior During Contests A. If you violate the ethics of competition or the principles of good sportsmanship, you may be barred from interscholastic athletic contests, either as a participant or spectator or both. B. If you are ejected from a contest for unsportsmanlike conduct, you will be ineligible for your team's next contest. You are also subject to other penalties.

The complete set of IHSA By-laws and Policies is available at www.ihsa.org.

INSURANCE - STUDENT

School insurance coverage is offered to students through the school district. It is available to those who desire this type of protection. It is a requirement that any student who participates in the school athletic program must carry some type of accident insurance. The regular policy protects you while on the way to and from school, at all school-sponsored activities, and while at school. A special policy may be purchased that protects the student 24 hours a day for the entire year. Football players are required to have special insurance coverage. This is obtained through the CHS/CMS school office. Forms that explain the policies, and their cost, may be accessed via the Collinsville Unit 10 District website at http://www.kahoks.org.

INTEGRATED PEST MANAGEMENT

Integrated Pest Management (IPM) is the practice of determining and implementing the most appropriate and least invasive techniques for controlling pests by emphasizing prevention and by employing physical, cultural, biological and only as a last resort, hazardous chemical controls. IPM is the best approach to pest control. Every effort is made to help protect the health and safety of students and staff. Illinois law (as required by the Structural Pest Control Act, 225 ILCS 235/, and the Lawn Care Products Application and Notice Act, 415 ILCS 65/) requires schools to maintain a registry of parents and guardians of students and employees who have registered to receive written notification prior to application of pesticides to school buildings or provide written notification to all parents and guardians of students before such pesticide application. Written notification may be included in newsletters, bulletins, calendars, or other correspondence currently published by the school district. The written notification must be given at least four business days before application of the pesticide and identify the intended date of the application of the pesticide and the telephone contact number for school personnel responsible for the pesticide application program. Prior written notice shall not be required if there is an imminent threat to health or property. If such a situation arises, the appropriate school personnel must sign a statement describing the circumstances that gave rise to the health threat and ensure that written notice is provided as soon as possible. If a parent or guardian wants to be notified before a pesticide application is applied please fill out the form below and send it to the Director of Building and Grounds, 201 West Clay St, Collinsville, IL 62234. Any questions call

the Director at 618-346-6350, ext. 4292. Pesticide applications will take place on the 3rd Friday of each month after school is out for the day, on an as needed basis.

Pesticides

Pesticides will not be applied on the paved surfaces, playgrounds, or playing fields of any school serving grades K-8 during a school day or partial school day when students are in attendance for instructional purposes. Additionally, the application of any restricted use pesticides is prohibited on or within 500 feet of school property during normal school hours. The Superintendent or designee shall maintain a registry of employees and parents/guardians of students requesting notification before the application of pesticide(s) and notify these people as required by the Structural Pest Control Act, 225 ILCS 235/, and the Lawn Care Products Application and Notice Act, 415 ILCS 65/.

Collinsville Unit 10 is aggressively working toward the reduction of pesticides with the implementation of an Integrated Pest Management (IPM) Program and will use the lowest risk factor chemicals that are available.

NOTIFICATION OF PESTICIDE APPLICATION	
*Student Name*_____ *School Student Attends:*_____	*Parent/Guardian Name (Print):*_____ *Parent/Guardian Signature:*_____ *Parent Guardian Address:*_____ *Parent/Guardian Phone::*_____
Please send this form to the: Collinsville School District # 10, Director of Buildings & Grounds, 201 West Clay Street, Collinsville, IL 62234	

INVITATIONS & GIFTS (DORRIS INTERMEDIATE & ELEMENTARY SCHOOLS)

Birthday Invitations should only be brought to school if there is one for the entire class or all the girls or all the boys. Balloons and flowers should not be sent to school for a student

LIBRARY/MEDIA CENTER (CUSD10)

Collinsville CUSD 10 provides an impartial environment in which individuals and their interests are brought together with the universe of ideas and information spanning the spectrum of knowledge and opinions. The District's library media program complies with (1) State law and Ill. State Board of Education (ISBE) rule and (2) the following standards: 1. The program includes an organized collection of resources available to students and staff to supplement classroom instruction, foster reading for pleasure, enhance information literacy, and support research, as appropriate to students of all abilities in the grade levels served; 2. Financial resources for the program's resources and supplies are allocated to meet students' needs; 3. Students in all grades served have equitable access to library media resources; 4. The advice of an individual who is qualified according to ISBE rule is sought regarding the overall direction of the program, including the selection and organization of materials, provision of instruction in information and technology literacy, and structuring the work of library paraprofessionals; 5. The program adheres to the principles of the American Library Association's Library Bill of Rights, (which indicate that materials should not be proscribed or removed because of partisan or doctrinal disapproval) and its interpretative statements, Freedom to Read and Access to Library Resources and Services for Minors policy statements in support of acquiring and managing collections; 6. Staff members are invited to recommend additions to the collection; 7. Students may freely select resource center materials as well as receive guided selection of materials appropriate to specific, planned learning experiences; 8. The program is guided by the principles of the American Library Association's Library Bill of Rights and its interpretation for school libraries.

Vision & Mission Statements

Our vision of a school library/media center is not a warehouse of artifacts but a cognitive playground for the community we empower. Aligned with instructional and student performance objectives, our mission is to be facilitators of knowledge creation. Through easy access to virtual and physical activities, resources, individuals and spaces provided, the library/media center will empower its community the ability to shape the world that surrounds them.

Selection & Acquisitions
School Library Gifts and Donations
Collection Maintenance and Weeding
School Library Reconsiderations

LIBRARY/MEDIA CENTER (COLLINSVILLE HIGH SCHOOL)

Library services are available to all students following the posted library rules. The library provides the student with an opportunity to learn as an individual. It also serves as a point of voluntary access to ideas and information. We desire that all students benefit from an appealing library environment that supports their academic endeavors. Students needing to use the library may do so in the following manner: 1) Before and/or after school with a pass from the librarian (evening library hours will be announced as determined); 2) During class with the classroom instructor; 3) During class with a pass from the classroom instructor; and 4) During study hall and/or lunch with a library pass issued by the librarian and/or classroom teacher.

GUIDELINES FOR LIBRARY USE

1) The CHS Library is open for student use on school attendance days, Monday through Friday from 7:45AM to 3:15PM (after school hours will be announced as determined); 2) Students may access the library by entering through the glass doors, after which the student must sign in; 3) Students may be assigned a seat upon entering the library; 4) Students should return library items to the book drop located at the circulation desk or outside the library doors; 5) Students coming to the library on an individual basis from a classroom must present a valid pass upon entering the library. Passes issued from study hall must be obtained from a content area teacher or the librarian; 6) Students must conduct activities in a manner which will not disrupt other students or staff members using the library. Behaviors which disrupt others will result in a verbal warning and/or disciplinary action; 7) Students must use library technology only for designated academic purposes. Inappropriate use of district technology which violates the CHS Internet Acceptable Use Policy will be subject to disciplinary action as outlined in this handbook. Students should be aware that library computers are monitored both locally and remotely. *THE # 1 RULE: Ask if you need help! We are here to assist you in any way that we can!*

POLICIES FOR LIBRARY USE:

Check-Out Policies: 1) The borrowing of library items requires both a zero balance for fines and no overdue books; 2) Students should never check out items for another student. The borrower is always held responsible for items checked out under his/her name; 3) Books may be checked out for two weeks at a time and may be renewed at the library or online. Students may check out up to 3 books at one time.

Due Dates: Due dates are stamped on date-due cards that are issued with all materials.

Lost/Damaged Library Materials: When a student loses any library materials, he/she must pay for the cost of replacing the materials. If materials are not still in print, students must pay for a like material to replace the lost material(s). The replacement material may cost more than the original. We will search reputable publishers for pricing. If a student damages library materials, the librarian will make the decision to replace or refurbish the item. In both cases, the borrower will be responsible for any cost incurred.

Interlibrary Loan: CHS students have inter-library loan privileges. As such, students will be held financially responsible for inter-library loan items that are lost, damaged, or overdue.

Access to Library Resources: As stated in the ALA's Library Bill of Rights, only parents/guardians maintain the right and responsibility to restrict their student's access to library resources, including inter-library loan selections (Section 53.1.4). We encourage parents/guardians to be actively aware of their student's reading selections.

LIBRARY/MEDIA CENTER (COLLINSVILLE MIDDLE SCHOOL)

Library services are available to all students following the posted library rules. The library provides the student with an opportunity to learn as an individual and is often used by teachers for whole class activities. It also serves as a point of voluntary access to ideas and information. We desire that all students benefit from a positive library environment that supports their academic endeavors.

Students needing to use the library may do so in the following manners:

1) During class with the classroom instructor.
2) During class with a pass from the classroom instructor.
3) During study hall and/or lunch with a library pass issued by the librarian and/or classroom teacher.
4) Anytime via our Book Delivery Request Form on the CMS Library website.

GUIDELINES FOR LIBRARY USE

1) The CMS Library is open for student use on school attendance days, Monday, Tuesday, Thursday, and Friday from 8:40 AM to 3:40 PM and Wednesdays from 8:40 AM - 3:10 PM
2) Students may access the library by entering through the main double doors, after which
the student must sign in at the chromebook on the circulation desk.
3) Students may be assigned a seat upon entering the library.
4) Students should return library items to the book drop located at the circulation desk or outside the library doors.
5) Students coming to the library on an individual basis from a classroom must present a valid pass upon entering the library. Passes issued from Kahok Connect study hall must be obtained from their KC teacher or the librarian via the pass request form available on the library website on select mornings until the end of first hour. Final say is up to the discretion of the KC teacher.
6) Students must conduct activities in the library in a manner which will not disrupt other students or staff members using the library, acting in accordance with CMS Code of Conduct parameters. Behaviors which disrupt others will result in a verbal warning and/or disciplinary action and possible restrictions to library privileges.

POLICIES FOR LIBRARY USE:

Check-Out Policies:

1) The borrowing of library items requires both a zero balance for fines and no overdue books; 2) Students should never check out items for another student. The borrower is always held responsible for items checked out under his/her name.
3) Books may be checked out for two weeks at a time and may be renewed at the library or online. Students may check out up to 2 books at one time- some exceptions can be made to this but are addressed on a case by case basis.
Due Dates: Due dates are stamped on date-due cards that are issued with all materials.
Overdue Fines: Students bear the responsibility of their overdue fines by paying them with one of the most valuable things they have- their time. Students will be assigned a number of days they must report to the library to read after having eaten lunch, based on the amount of time their book was late. The fine will be considered paid once the student has come to the library for all assigned periods. Several times throughout the year the students with overdue fines may be given the opportunity to pay fines with things like canned goods for the needy or candy for the "Reading is Sweet" Program, but these opportunities are not guaranteed. When students have not come to the library for their assigned fine time or paid by an alternate option within the timeframe it is offered, students will then owe the standard 25-cents per day fine from the due date to the day the book is returned.
Lost/Damaged Library Materials: When a student loses any library materials, he/she must pay for the cost of replacing the materials. If materials are not still in print, students must pay for a like material to replace the lost material(s). The replacement material may cost more than the original. We will search reputable publishers for pricing. If a student damages library materials,
the librarian will make the decision to replace or refurbish the item. In both cases, the borrower will be responsible for any cost Incurred.
Access to Library Resources: As stated in the ALA's Library Bill of Rights, only parents/guardians maintain the right and responsibility to restrict their student's access to library resources, including inter-library loan selections (Section 53.1.4). We encourage parents/guardians to be actively aware of their student's reading selections.

LIBRARY/MEDIA CENTER (DORRIS INTERMEDIATE SCHOOL)

Checkout Policy
1) Books are checked out for two weeks: 2) Maximum 2 books at a time. (More books are allowed if discussed with Library Assistant); 3) Renewals can be made at the request of the student at any time (Maximum 3 renewals)
Fines
1) There are no fines if the book is returned.; 2) If a student claims that they have returned the book, the librarian will check the shelves to see if a mistake was made. If the book was returned it should be on the shelves. 3) If a book is lost or damaged beyond repair the librarian/library aide will offer the student the following options. a) Pay for the cost of the book; b) Purchase the same hardbound book c) Donate two books. Administration may determine that students with outstanding books fees may not check out any other books until all due books are returned and/or fines paid.
Expectations for Behavior
1) Respect Yourself; 2) Respect Others; 3) Respect Property

The Media Center respects and encourages the right of parents to choose what their child reads. Parents/guardians are encouraged to be actively aware of the physical & digital reading material selected by their child. In order to help parents make those choices please contact the librarian (mhayman@kahoks.org) for help.

LOCKERS

A student's locker is the property of the school and must be used for the purpose intended, a storage area for books, school supplies relating to school use, outdoor garments and personal items which the student is legally entitled to have in his or her possession. If school officials believe that the student has placed illegal or dangerous materials, illegal substances or unauthorized school materials in the locker, school officials may search the locker (and/or its content), with or without the student's knowledge or consent. Lockers may be searched by school officials at any time.
Students will receive a locker assignment by the school office during registration. Students must keep their assigned lockers. Students may not switch lockers or share lockers with another student without administrative approval for a valid and appropriate reason. Students may be subject to disciplinary consequences if they violate this policy. Students must provide locks for their locker or a school lock may be put on it. It is required that students keep their assigned locker securely locked. Students are responsible for the contents of their assigned locker. Lockers are to be cleaned out before leaving school for the summer. The school will not be responsible for lost or stolen items. PE locks and lockers will be assigned in PE classes by the teachers. There will be a $2.00 replacement fee charged for the loss or damage of PE class locks.

LOST AND FOUND

Lost and found items may be retrieved in the school office. All unclaimed items will be donated to a charitable organization.

MANDATED REPORTER

All school personnel, including teachers and administrators, are required by law to immediately report any and all suspected cases of child abuse or neglect to the Illinois Department of Children and Family Services.

MULTILINGUAL ENGLISH LEARNERS

The school offers opportunities for resident English Learners to achieve at high levels in academic subjects and to meet the same challenging State standards that all children are expected to meet. Parents/Guardians of English Learners will be informed how they can: (1) be involved in the education of their children; (2) be active participants in assisting their children to attain English proficiency, achieve at high levels within a well-rounded education, and meet the challenging State academic standards expected of all students; and (3) participate and serve on the District's Bilingual Education Program Parent Advisory Committee. For questions related to this program or to express input in the school's English Learners program, contact the District's Bilingual Coordinator.

Bilingual Programs/Transitional Bilingual Education

Transitional Bilingual Education (TBE) programs are required at schools where there are 20 or more Multilingual English Learners of the same language. The Transitional Bilingual Education program is for non-native English-speaking students who have difficulty with written or spoken English. The program provides instruction in the student's native language (Spanish) with transition into English. The program helps students to succeed in academic subjects and learn English and develop their native language. Currently Collinsville Community Unit School District 10 offers the TBE program to students in PK-12th grade who speak Spanish. Schools that support the TBE program are Kreitner Elementary, Caseyville Elementary, Dorris Intermediate, Collinsville Middle and Collinsville High School.

Dual Language Education

One-Way Dual Language is a Spanish dual language program that includes instruction in both English and Spanish to help Emergent Bilinguals excel academically while becoming bilingual, biliterate and bicultural. A one-way program is intended for native Spanish speakers to continue developing and building on their native languages while learning English. Students spend part of the school day learning in their native language and part of the day learning in their non-native language. Students in dual language programs develop high-levels of proficiency in their own language as well as a second language. The benefits of balanced bilingualism allow for creativity and problem solving, greater cross-cultural understanding, and marketability for future college and career goals in a bilingual and multilingual society. The Dual Language Model of Spanish/English instructions: Kinder-80/20%, 1st-70/30%, 2nd-60/40%, 3rd-6th50/50%.SchoolsthatsupporttheDual Language program are Kreitner Elementary (K-4th), Caseyville Elementary (K-4th), Dorris Intermediate (5th-6th).

Emergent Bilingual Program

The Emergent Bilingual Program is for newcomer students who are recent immigrants to the United States with limited English proficiency or interrupted education in their native countries. This multigrade classroom (1st-4th) teaches These multigrade classrooms (1st-3rd and 4th -6th) teach English and acculturation to U.S. schools, as well as academic subjects. The EB program is not a permanent placement for students who may need more than one year in this classroom. As students learn BICS (Basic Interpersonal Communication Skills), they would begin a gradual transition to the larger classroom with continued Bilingual Education.

Bilingual Assessments WIDA Screener

The WIDA screener is an abbreviated version of the ACCESS 2.0 test for ELLs. It is given to all new students in the district if a non-English language is indicated on the Home Language Survey. The test is administered by Multicultural Program staff and takes approximately 30-60 minutes or more depending on the English ability of the student.

ACCESS stands for "Assessing Comprehension and Communication in English State-to-State for English Language Learners." The ACCESS test is used to measure student growth in English proficiency. Students are tested in the 5 areas: Social and Instructional Language, Language Arts, Math, Science and Social Studies. All 4 language domains (listening, speaking, reading and writing) are assessed within these content areas. The testing window usually begins in January. The **Illinois State Board of Education (ISBE)** requires that all students in kindergarten through 12th grade who have been identified as an English Learner take the state's English language proficiency test each year, regardless of level of service, until they meet the Illinois state-mandated criteria of an overall composite score of 4.8. Students may not opt out of testing.

NATIONAL HONOR SOCIETY (NHS) (COLLINSVILLE HIGH SCHOOL)

The National Honor Society chapter of Collinsville High School is a duly chartered and affiliated chapter of this prestigious organization. Membership is open to those students who meet the required standards in four areas of evaluation: scholarship, leadership, service, and character. Standards for selection are established by the national office of N.H.S. and have been revised to meet our local chapter needs. Students in the eleventh and twelfth grades who have completed at least one semester at C.H.S. are eligible for membership. A student must maintain a minimum cumulative grade point average of 3.5. Those students who meet this criterion are evaluated by the faculty in regards to character. The faculty takes into consideration their professional reflections on a candidate's character and leadership as well as reviewing school disciplinary records. Pledges must: 1) be active members in at least three sponsor-approved school activities; 2) perform thirty five (35) hours of sponsor-approved community service; 3) maintain a minimum cumulative grade point average of 3.5 at the end of semester one and a grade point average of 3.5 for the third academic quarter; 4) attend five (5) N.H.S. meetings; and 5) exemplify the qualities of outstanding character and

leadership. A formal induction ceremony is held at the school to recognize all newly selected members. Once inducted, new members are required to maintain the same level of performance in all four criteria that led to their selection.

NATIONAL JUNIOR HONOR SOCIETY (NJHS) (COLLINSVILLE MIDDLE SCHOOL)

Eligibility for NJHS is based on the student's academic performance and must meet the GPA for chapter selection standards; Selection is based on the submission of a candidate form, which reflects the candidate's service to the community and excellence in the areas of leadership, citizenship, and character. School faculty will also evaluate candidates these requirements; The NJHS Faculty Council will score candidates based on a rubric, which considers the above criteria. The decisions of the Faculty Council for selection or non-selection are final; NJHS members are held to the highest standard of character and citizenship; NJHS morning meetings and study hall meetings are held once per month, unless otherwise explained by the adviser; Students transferring into CMS their 8th grade year will gain automatic admission if they have been inducted from their sending school; Members are expected to attend ALL meetings and activities; the adviser must be given advanced written notice of absences and members must make up the missed time with individual service hours; Each month, NJHS members will participate in a service project as a group, which may take place within or outside of the school building; Members will need to complete a minimum of 15 hours of service during the school year in which he or she is a member; Any member displaying poor character or citizenship in CMS classrooms or hallways can receive a NJHS character violation from any teacher or staff member at CMS; At the end of each grading period, the adviser will check the GPA for each member to ensure in remains at or above chapter standards; if not he or she will be given written notice that he/she has been put on academic probation until the next grading period; At the end of each grading period (or more often if needed) the adviser will check the discipline records for each member. If these reflect a standard of behavior below chapter standards, the Faculty Council will convene to determine the student's status as a member; Students who do not comply with the principles and rules of membership will be dismissed after a (3/5 majority) vote of the Faculty Council; For particularly flagrant violations (per Article X, Section 2 of the NJHS Constitution), the adviser will meet with the Principal and exercise their prerogative to dismiss the member without convening the Faculty Council; For more information about the National Junior Honor Society, check out the national organization's website: https://www.njhs.us/

NATIONAL TECHNICAL HONOR SOCIETY (NTHS) (COLLINSVILLE HIGH SCHOOL)

The National Technical Honor Society chapter of Collinsville High School is a duly chartered and affiliated chapter of this prestigious organization. Membership is open to those students who meet the required standards in a career and technical field. Standards for selection are established by the national office of the National Technical Honor Society and have been revised to meet our local chapter needs. Students in the eleventh and twelfth grades who are enrolled in a vocational program at C.H.S. are eligible for membership. Pledges must: 1) be a member of a Career and Technical organization (ie. Skills/USA, HOSA, and/or DECA); 2) maintain a minimum cumulative grade point average of 3.0; 3) maintain a minimum cumulative grade point average of 3.5 in the first semester while attending CHS AVC classes; 4) maintain an 'A' average in their AVC class; 5) commit to fifty (50) hours of sponsor-approved community service; 6) meet any financial obligations for membership; 7) provide teacher recommendations to the CHS NTHS selection committee. Pledges will be notified regarding selection and proper procedures to complete membership requirements.

NCAA CLEARINGHOUSE (COLLINSVILLE HIGH SCHOOL)

Students wishing to participate in Division I or Division II athletics must first be certified by the NCAA Clearinghouse. Student athletes should start the certification process early, usually by the end of their junior year. The documents that the Clearinghouse requires are as follows: 1) A completed and signed Student Release Form; 2) Initial eligibility certification fee payment; 3) An official high school transcript; and 4) ACT and/or SAT scores.

Parents/Guardians are responsible for verifying that all NCAA requirements are met and are encouraged to order a free copy of the NCAA 'A Guide for College Bound Student-Athlete' by calling 1-877-262-1492. Detailed information regarding the academic course requirements for NCAA Division I and Division II athletics may be obtained at the NCAA Clearinghouse website: http://www.ncaa.org/student-athletes/future/eligibility-center.

NONPUBLIC SCHOOL STUDENTS

PART-TIME ATTENDANCE

The District accepts nonpublic school students, including parochial and home-schooled students, who live within the District for part-time attendance in the District's regular education program on a space-available basis. Requests for part-time attendance must be submitted to the Building Principal of the school in the school attendance area where the student resides. All requests for attendance in the following school year must be submitted before May 1. A student accepted for partial enrollment must comply with all discipline and attendance requirements established by the school. He or she may participate in any co-curricular activity associated with a District class in which he or she is enrolled. The parent(s)/guardian(s) of a student accepted for partial enrollment

must pay all fees, prorated on the basis of a percentage of full-time fees. Transportation to and/or from school is provided on regular bus routes to or from a point on the route nearest or most easily accessible to the nonpublic school or student's home. This transportation shall be on the same basis as the District provides transportation for its full-time students. Transportation on other than established bus routes is the responsibility of the parent(s)/guardian(s).

STUDENTS WITH A DISABILITY

The District accepts for part-time attendance those children for whom it has been determined that special education services are needed, are enrolled in nonpublic schools, and otherwise qualify for enrollment in the District. Requests must be submitted by the student's parent/guardian. Special educational services shall be provided to such students as soon as possible after identification, evaluation, and placement procedures provided by State law, but no later than the beginning of the next school semester following the completion of such procedures. Transportation for such students shall be provided only if required in the child's individualized educational program on the basis of the child's disabling condition or as the special education program location may require.

EXTRACURRICULAR ACTIVITIES, INCLUDING INTERSCHOLASTIC COMPETITION

Nonpublic students, regardless of whether they attend a District school part-time, will not be allowed to participate in extracurricular activities.

ASSIGNMENT WHEN ENROLLING FULL-TIME IN A DISTRICT SCHOOL

Grade placement by, and academic credits earned at a nonpublic school will be accepted if the school has a Certificate of Nonpublic School Recognition from the Illinois State Board of Education, or, if outside Illinois, if the school is accredited by the state agency governing education. A student who, after receiving instruction in a non-recognized or non-accredited school, enrolls in the District will: (1) be assigned to a grade level according to academic proficiency, and/or (2) have academic credits recognized by the District if the student demonstrates appropriate academic proficiency to the school administration. Any portion of a student's transcript relating to such instruction will not be considered for placement on the honor roll or computation in class rank. Notwithstanding the above, recognition of grade placement and academic credits awarded by a nonpublic school is at the sole discretion of the District. All school and class assignments will be made according to School Board policy 7:30, Student Assignment, as well as administrative procedures implementing this policy.

PANDEMIC (INSTRUCTION DURING PANDEMIC)

A pandemic is a global outbreak of disease. Pandemics happen when a new virus emerges to infect individuals and, because there is little to no pre-existing immunity against the new virus, it spreads sustainably. Your child’s school and district play an essential role, along with the local health department and emergency management agencies, in protecting the public’s health and safety during a pandemic or other health emergency.

During a pandemic or other health emergency, you will be notified in a timely manner of all changes to the school environment and schedule that impact your child. Please be assured that even if school is not physically in session, it is the goal of the school and district to provide your child with the best educational opportunities possible.

Additionally, please note the following:

1. All decisions regarding changes to the school environment and schedule, including a possible interruption of in-person learning, will be made by the superintendent in consultation with and, if necessary, at the direction of the Governor, Illinois Department of Public Health, local health department, emergency management agencies, and/or Regional Office of Education.
2. Available learning opportunities may include remote and/or blended learning. Blended learning may require your child to attend school on a modified schedule.
3. Students will be expected to participate in blended and remote instruction as required by the school and district. Parents are responsible for assuring the participation of their child. Students who do not participate in blended or remote learning will be considered truant.
4. All school disciplinary rules remain in effect during the interruption of in-person learning. Students are subject to discipline for disrupting the remote learning environment to the same extent that discipline would be imposed for disruption of the traditional classroom.
5. Students and parents will be required to observe all public health and safety measures implemented by the school and district in conjunction with state and local requirements.
6. During a pandemic or other health emergency, the school and district will ensure that educational opportunities are available to all students.
7. School personnel will work closely with students with disabilities and other vulnerable student populations to minimize the impact of any educational disruption.
8. Students who have a compromised immune system, live with an individual with a compromised immune system, or have a medical condition that may impact their ability to attend school during a pandemic or other public health emergency should contact school officials.
9. During a pandemic or other health emergency, teachers and school staff will receive additional training on health and safety measures.
10, In accordance with school district or state mandates, the school may need to conduct a daily health assessment of your child. Parents and students will be notified of the exact assessment procedures if this becomes necessary.
11. Parents should not send their child to school if their child exhibits any symptoms consistent with the pandemic or other health emergency.

12. Please do not hesitate to contact school or district officials if you have any concerns regarding your child's education, health or safety.

Homebound Instruction Notification

Students with disabilities or medical conditions that prevent them from attending school due to the potential increased risk of severe illness which may include risks related to COVID-19 exposure may qualify for home/hospital instruction. Pursuant to the Illinois School Code (105 ILCS 5/14-13.01(a)) and Illinois Administrative Code (Ill. Admin. Code 226.300), students may qualify for home or hospital instruction if it is anticipated that, due to a medical condition (physical or mental), the student will be unable to attend school, and instead must be instructed at home or in the hospital setting for a period of two (2) or more consecutive weeks or on an ongoing intermittent basis. The District will evaluate requests for remote instruction according to Section 504 evaluation procedures, state and federal law and Illinois State Board of Education rules. Families will be required to provide a written statement from: (1) a physician licensed to practice medicine in all of its branches, (2) a licensed physician assistant, or (3) a licensed advanced practice registered nurse stating the existence of such medical condition, the impact on the child's ability to participate in education, and the anticipated duration or nature of the child's absence from school. Appropriate educational services from qualified staff will begin no later than five school days after District approval of the remote learning plan request Periodic conferences may be held between appropriate school personnel, parent(s)/guardian(s), and hospital staff to coordinate a student's return to an in-personal learning plan at school. Students who qualify for homebound learning may be offered access to the instruction and curriculum via remote learning through the school district, including virtual classroom sessions and individual meetings and conferences with their teacher(s). During an approved homebound learning plan, online instruction may be in the form of synchronous and/or asynchronous video and/or audio recordings and/or may involve use of third-party virtual platforms (i.e. Edgenuity). Students who do not attend and engage in virtual classroom sessions at the scheduled time without a valid excuse will be considered absent. The Collinsville School District attendance plan for In-Person and Remote Learners complies with the Illinois School Code Section 105 ILCS 5/26-2A. Questions and comments asked and spoken by students will be part of the recording. These recordings will not be made public by the District. Students receiving homebound instruction are not eligible to participate in or attend extra-curricular activities as defined in the Student Handbook.

PARENT AND TEACHER CONFERENCES

Communication between home and school is essential in order to provide the best opportunities for the children in our district. Conferences are scheduled throughout the school year, but please do not feel these are the only times you may confer with your child's teacher. When the need arises, please call the school in advance to schedule a meeting with the teacher. Most problems that students experience in school can be resolved easily when parents and teachers communicate at the first sign of a problem. The School Visitation Rights Act permits employed parents/guardians, who are unable to meet with educators because of a work conflict, the right to time off from work under certain conditions to attend necessary school functions such as parent-teacher conferences. Letters verifying participation in this program are available from the school office upon request.

PARENTAL NOTIFICATION (EDUCATION TECHNOLOGY VENDORS UNDER THE STUDENT ONLINE PERSONAL PROTECTION ACT)

School districts throughout the State of Illinois contract with different educational technology vendors for beneficial K-12 purposes such as providing personalized learning and innovative educational technologies, and increasing efficiency in school operations. Under Illinois' Student Online Personal Protection Act, or SOPPA (105 ILCS 85/), educational technology vendors and other entities that operate Internet websites, online services, online applications, or mobile applications that are designed, marketed, and primarily used for K-12 school purposes are referred to in SOPPA as *operators*. SOPPA is intended to ensure that student data collected by operators is protected, and it requires those vendors, as well as school districts and the Ill. State Board of Education, to take a number of actions to protect online student data. Depending upon the particular educational technology being used, our District may need to collect different types of student data, which is then shared with educational technology vendors through their online sites, services, and/or applications. Under SOPPA, educational technology vendors are prohibited from selling or renting a student's information or from engaging in targeted advertising using a student's information. Such vendors may only disclose student data for K-12 school purposes and other limited purposes permitted under the law.

In general terms, the types of student data that may be collected and shared include personally identifiable information (PII) about students or information that can be linked to PII about students, such as: Basic identifying information, including student or parent/guardian name and student or parent/guardian contact information, username/password, student ID number; Demographic information; Enrollment information; Assessment data, grades, and transcripts; Attendance and class schedule; Academic/extracurricular activities; Special indicators (e.g., disability information, English language learner, free/reduced meals or homeless/foster care status); Conduct/behavioral data; Health information; Food purchases; Transportation information; In-application performance data; Student-generated work; Online communications; Application metadata and application use statistics; Permanent and temporary school student record information.

Operators may collect and use student data only for K-12 purposes, which are purposes that aid in the administration of school activities, such as: Instruction in the classroom or at home (including remote learning); Administrative activities; Collaboration between students, school personnel, and/or parents/guardians; Other activities that are for the use and benefit of the school district.

PARENTAL NOTIFICATION (ESSA)

NOTICE TO PARENTS REQUIRED BY ELEMENTARY AND SECONDARY EDUCATION ACT, McKINNEY-VENTO HOMELESS ASSISTANCE ACT, AND PROTECTION OF PUPIL RIGHTS ACT

The Elementary and Secondary Education Act (ESEA), McKinney-Vento Homeless Assistance Act (McKinney-Vento), and Protection of Pupil Rights Act (PPRA) mandate that schools receiving federal funds provide parents/guardians with information and notices in an understandable and uniform format and, to the extent practicable, in a language that the parents can understand. This procedure contains the key notifications that districts and schools must provide to the parents/guardians of students. The legal references are provided at the end of the procedure. The only notices applying to districts that do not receive Title I funds are those regarding student privacy. In addition, see:

ISBE's *Frequently Asked Questions regarding the Every Student Succeeds Act (ESSA)*, published 8-12-16, at: www.isbe.net/Documents/ESSA-faq.pdf.

· U.S. Department of Education's *Frequently Asked Questions regarding Transitioning to the Every Student Succeeds Act (ESSA)*, updated 6-29-16, at: www2.ed.gov/policy/elsec/leg/essa/essafaqstransition62916.pdf.

I. Improving Basic Programs Operated by Local Educational Agencies

The following information must be provided to parents in an understandable and uniform format and, to the extent practicable, in a language the parents can understand.

1. Annual report cards. Districts must disseminate an annual report card that includes information on the District as a whole and each school served by the District, with aggregate and disaggregated information for each required subgroup of students including: (a) student achievement on academic assessments (designated by category), (b) graduation rates, district performance, teacher qualifications, and (c) other information required by Section 6311(h)(2)(C)). See 6:170-AP2, E1 *District Annual Report Card Required by Every Student Succeeds Act (ESSA)*.

The District's annual report card shall be concise and accessible to the public, which includes placing it on the District's website or, if the District does not operate a website, providing it in another manner determined by the District.

2. Teacher and paraprofessional qualifications. At the beginning of each school year, a school district that receives funds under this part shall notify the parents of each student attending any school receiving funds under this part that the parents may request, and the district will provide the parents on request in a timely manner, information regarding the professional qualifications of the student's classroom teachers, including, at a minimum, whether: a) The teacher has met the State qualifications and licensing criteria for the grade levels and subject areas in which the teacher provides instruction; b) The teacher is teaching under emergency or other provisional status; c) The teacher is teaching in the field of discipline of the certification of the teacher; d) Paraprofessionals provide services to the student and, if so, their qualifications.

3. Student achievement. Districts must provide parents information on the level of academic achievement and growth of the parent's child in each of the State academic assessments.

4. Non-certificated/licensed teachers. Districts must provide parents timely notice that the parent's child has been assigned, or has been taught for four or more consecutive weeks by a teacher who does not meet applicable State certification or licensure requirements at the grade level and subject area in which the teacher has been assigned.

5. Testing transparency. At the beginning of each school year, a school that receives funds under this part shall notify the parents of each student attending any school receiving funds under this part that the parents may request, and the district will provide the parents on request in a timely manner, information regarding any State or District agency policy regarding student participation in any assessments mandated by Section 6311(b)(2) and by the State or District, which shall include a policy, procedure, or parental right to opt the child out of such assessment, where applicable.

In addition, the District shall make widely available through public means (including by posting in a clear and easily accessible manner on the District's website and, where practicable, on each school's website), information on each assessment required by the State to comply with Section 6311, other assessments required by the State, and (where available and feasible to report) assessments required districtwide, including: a) The subject matter assessed; b) The purpose for which the assessment is designed and used; c) The source of the requirement for the assessment; and d) Where such information is available: i) The amount of time students will spend taking the assessment, and the schedule for the assessment; and ii) The time and format for disseminating results.

II. English Learners

1. Language instruction educational programs. Districts must inform a parent of an English learner identified for participation, or participating in, such a program of: a) The reasons for their child being identified as an English learner; b) Their child's level of English proficiency, how such level was assessed, and the status of the child's academic achievement; c) The instructional methods used in their child's program and the instructional methods used in other available programs; d) How their child's program will meet their child's educational strengths and needs; e) How the program will help their child to learn English and meet age-appropriate academic achievement standards for grade promotion and graduation; f) Exit requirements for the program, including

the expected rate of transition from such program into classrooms not tailored for English learners and the expected rate of high school graduation; g) In the case of a child with a disability, how the program meets the objects of their child's individualized education program; and h) Information regarding parental rights that includes written guidance: i) Detailing parents' right to immediately remove their child from the program upon their request; ii) Detailing parents' options to decline enrollment in the program or to choose another program or instructional method, if available; and iii) Assisting parents in selecting among various programs and instruction methods, if more than one program/method is offered.
Parents shall be provided this information no later than 30 days after the beginning of the school year or, for students identified as English learners during the school year, within the first two weeks of the child's placement in a language instruction educational program.
2. Outreach. Each district shall implement an effective means of outreach to parents of English learners to inform the parents regarding how they can be involved in their children's education, and be active participants in assisting their children to attain English proficiency, achieve at high levels within a well-rounded education, and meet challenging State academic standards expected of all students. In addition, the outreach shall include holding, and sending notice of opportunities for regular meetings for formulating and responding to parent recommendations.

III. Parent and Family Engagement
1. Parent and family engagement policies. Parents and family members shall be notified of the parent and family engagement policy in an understandable and uniform format and, to the extent practicable, provided in a language the parents can understand. Such policy shall be made available to the local community and updated periodically to meet the changing needs of parents and the school.
2. Meeting and information. Each school shall: a) Convene an annual meeting, at a convenient time, to which all parents of participating children shall be invited and encouraged to attend, to inform parents of their school's participation, and to explain the requirements of this part, and the right of the parents to be involved; b) Offer a flexible number of meetings; c) Involve parents, in an organized, ongoing, and timely way, in the planning, review, and improvement of programs including the planning, review, and improvements of the school parent and family engagement policy and the joint development of the school wide program plan under §6314(b); d) Provide parents of participating children: a) Timely information about programs under this part; b) A description and explanation of the curriculum in use at the school, the forms of academic assessment used to measure student progress, and the achievement levels of the challenging State academic standards; and c) If requested by parents, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children, and respond to any such suggestions as soon as practicably possible. 1) If the school wide program plan under §6314(b) is not satisfactory to the parents of participating children, submit any parent comments on the plan when the school makes the plan available to the Board.

IV. Voluntary Public School Choice Program
The district shall provide to parents of students in the area to be served by the Voluntary Public School Choice program with prompt notice of: a) The existence of the program; b) The program's availability; and c) A clear explanation of how the program will operate.

V. Education of Homeless Children and Youths
1. Notice of rights. The district shall provide written notice, at the time any homeless child or youth seeks enrollment in such school, and at least twice annually while the child or youth is enrolled in such school, to the parent/guardian of the child or youth (or, in the case of an unaccompanied youth, the youth) that: a) Shall be signed by the parent/guardian (or, in the case of an unaccompanied youth, the youth); b) Sets the general rights provided under this subtitle; c) Specifically states: 1) The choice of schools homeless children and youths are eligible to attend, 2) That no homeless child or youth is required to attend a separate school for homeless children or youths, 3) That homeless children and youths shall be provided comparable services including transportation services, educational services, and meals through school meals programs; 4) That homeless children and youths should not be stigmatized by school personnel; and 5) Includes contact information for the local liaison for homeless children and youths.
2. Assistance to unaccompanied youth. In the case of an unaccompanied homeless youth, the district shall ensure that the homeless liaison assists in placement or enrollment decisions under this subparagraph, considers the views of such unaccompanied youth, and provides notice to such youth of the right to appeal.
3. Public notice of rights. Each district shall ensure that public notice of the educational rights of homeless children and youths is disseminated where such children and youths receive services under this Act, such as schools, family shelters, and soup kitchens.

VI. Student Privacy
1. Notice of privacy policy. The student privacy policies developed by a district shall provide for reasonable notice of the adoption or continued use of such policies directly to the parents of students enrolled in schools served by that district. At a minimum, the district shall: a) Provide such notice at least annually, at the beginning of the school year, and within a reasonable period of time after any substantive change in such policies; and b) Offer an opportunity for the parent to opt the student out of the activity.
2. Notification of specific events. Each district shall directly notify parents/guardians, at least annually at the beginning of the school year, of the specific or approximate dates when activities described in 20 U.S.C. §1232h(c)(2)(C) are scheduled.

3. Notice of existing policy. All districts shall provide reasonable notice of such existing policies to parents and guardians of students, e.g., "The School Board has adopted and continues to use policies regarding student privacy, parental access to information, and administration of certain physical examinations to minors. Copies of those policies are available upon request."

PARENTSQUARE

In efforts to improve communication between parents and school, schools in Collinsville Unit 10 use the ParentSquare platform to share news and information, and communicate general school announcements and reminders. ParentSquare is also used to notify all households and parents by app notification, text and/ phone call regarding unplanned events that cause early dismissal, school cancellation or late start. ParentSquare specializes in school-to-home communications from the district, school and classroom levels. This program requires NO registration because contact information is pulled directly from the Skyward database. However, if families want to utilize the ParentSquare app and manage their notification and language preferences, their account needs to be verified and established in ParentSquare. To ensure receipt of important messages from the district, it is imperative that parents/guardians keep their contact information up-to-date in Skyward.

PARKING PERMIT POLICY (COLLINSVILLE HIGH SCHOOL)

Students at Collinsville High School (CHS) earn the privilege to purchase and retain a parking decal. This privilege is earned by adhering to grade level requirements, attendance expectations, as well as rules of conduct for behavior and parking lot safety. Student vehicles parked on campus must be registered with the main office. A CHS Parking Decal (giving students authorization to park on campus) must be visible and attached to the lower windshield on the front passenger side before the vehicle is parked on campus. Students who do not have a valid parking decal may be assigned In-School Suspension or Short-Term Option Program. No warnings will be issued prior to discipline. All previous obligations must be resolved prior to the issuance of a parking decal.

Only Juniors (must have 10.0 – 14.75 credits) and Seniors (must have 15.0 or more credits) currently registered at CHS are allowed to drive and park on campus during the first semester of school. No student may register a vehicle driven by an underclassman during the first semester of the school year. The penalty for such actions may include a 1-day of in-school suspension or other appropriate discipline as determined by the administration .

Any vacant parking assignments may be assigned to sophomore students (must have 5.00 – 9.5 credits) in January of the second semester of the school year based on the following criteria: Sophomore students may have no more than three (3) absences (ie., unexcused-partial and full day absences), in the first semester of their sophomore year & sophomore students may have no more than fourteen (14) tardies (cumulative) to ANY class during the course of an academic quarter of the current school year. If the criteria listed above are met, stickers will be available based on class rank determined at the end of the student's first semester of their sophomore year. Sophomore students will be charged half of the current year's price for a permit and will be subject to all rules and regulations stated in the parking policy of the handbook.

In order to provide incentives for students to strive for academic excellence, eligible Juniors (must have 10.0 – 14.75 credits) and eligible Seniors (must have 15.0 or more credits) will have the opportunity to choose their parking spot for the following year. Prior to the end of the school year, students will be asked to complete a parking spot request form and submit this form to the high school office. On the form, students will be asked to identify their top three (3) parking spot choices. During the summer months, requests will be fulfilled in an order based upon student classification and students unweighted class rank (calculated at the end of the fourth quarter). Parking requests for senior students will be filled first, followed by junior students. Students (in the same class) who have equivalent unweighted class rank will have their parking spot request order completed through random draw. In the event the requested spots are not available, the student will receive the closest available spot relative to their requests. For example: The student ranked number one (1) in the senior class will have his/her parking spot request fulfilled first, the student ranked number two (2) in the senior class will have his/her parking spot request fulfilled second, etc. After the submitted request forms for the senior class have been fulfilled, the student ranked number one (1) in the junior class will have his/her parking spot request fulfilled, followed by the student ranked number two (2) in the junior class, etc. All parking spot assignments must be claimed during registration in the fall. Any student who does not claim their parking spot at registration will forfeit that parking spot and may reserve a parking spot from the parking spots available.

Students who qualify for a parking permit, but have not been assigned a parking space/decal, may request to be placed on the waiting list. Students on this list will receive a parking permit as spaces become available. The names of students on this list will be arranged based on the order that each student initiates the request and are authorized for placement on the list by administration. A student who commits a vehicle infraction while his/her name appears on the parking permit waiting list, may have his/her waiting list status removed and/or have future driving/parking privileges revoked.

Students are expected to be punctual to all classes and instructional programs. Students who receive 15 unexcused tardies (cumulative) to ANY class during the course of an academic quarter will have their parking privileges revoked for the duration of the school year.

Students who receive ten (10) unexcused tardies and/or unexcused absences (cumulative) to FIRST HOUR class during the course of an academic semester will have their parking privileges revoked for the duration of the school year. Students who are absent unexcused from school for more than ten (10) days cumulative (excluding college days and mental health days) during the course of an academic year, will have their parking privileges revoked for the duration of the school year.

Students are expected to display and maintain appropriate conduct at school. Students who receive two (2) or more Suspensions, one (1) act of gross misconduct, or one (1) Expulsion, may forfeit their parking privileges for the remainder of the school year.

DRIVING AND PARKING REGULATIONS

The driving and parking regulations that follow apply to all students who commit a vehicular infraction or violate parking policy. 1) Students are responsible for the vehicle registered in their name and should drive only that vehicle. In an emergency situation, an "authorized student-driver" may drive another "family-owned" vehicle (i.e., a vehicle registered to the parent/guardian of the student). This "authorized student-driver" must register the "family-owned" vehicle on a form in the Main Office, upon arrival to school each day this vehicle is in use. On this form, students must provide their name, decal number, license number, and the make/model of the "family-owned" vehicle. Students may not register the vehicle of another student. Failure to abide by this registration process may result in disciplinary action; 2) Students may only park in the parking space assigned to them. Designated spaces are available for staff and visitors; 3) Students may not park on the back road. Students should not park their vehicles in fire lanes, bus loading zones, driveways, campus thoroughfares, faculty/visitors parking areas, or in handicap parking areas; 4) Students operating motor vehicles must observe all signs present on CHS parking lots and on school grounds; 5) Students are authorized to drive their registered vehicles during the following situations: arrival to school, early dismissal, and open campus (which occurs when school is dismissed). In the event of an early dismissal, authorized student-drivers must receive a release from the Main Office before exiting the school; 6) All vehicles must be operated in compliance with the Illinois Rules of the Road, including proof of state-mandated, insurance coverage (insurance card), vehicle registration information, and a driver's license; 7) The speed of vehicles must not exceed 10 M.P.H.; 8) All vehicles must be operated on proper roadways within the CHS campus. Driving/parking privileges at CHS may be revoked if a student drives over sidewalks, on grassy areas, or over/through barricades meant to limit/prevent vehicular traffic, drives recklessly, leaves campus without permission or takes another student(s) off campus without permission; 9) Unnecessary and disruptive conduct while driving/parking is prohibited. Such acts include the revving of engines, rapid acceleration, and other dangerous acts (including unexpected braking, performing wheelies, and playing loud music); 10) Transferring parking decals to another student(s) or permitting an unauthorized student(s) to park is not allowed (during any part of the school year). Only the registered student is authorized to use his/her assigned space and vehicle; 11) Always secure your parked vehicle and leave it immediately. Students should vacate their vehicles and clear the parking lot, immediately. Vehicles are to be parked and are to remain parked from arrival to dismissal, unless a student has administrative permission to move the vehicle during the school day – Students will not be issued passes to their vehicle during the school day (except for emergent situations); 12) Registration Conditions: a) Juniors and Seniors must register vehicles for parking according to the policies established by the administration; b) Students who receive parking decals may have their parking decals removed and their driving/parking privileges revoked if it is discovered that he/she does not meet one or more terms of the CHS Student Parking Permit Policy; c) The administration reserves the right to limit the number of parking spaces available or to restrict student parking privileges; d) The cost for an initial, student-parking decal before/during the first semester has been set by the Board of Education. The cost for an initial, student-parking decal during the second semester has been set by the Board of Education. Replacement decals may be provided at an additional expense; 13) Students have no reasonable expectation of privacy in cars parked on school grounds. School lots are regularly searched by contraband dogs, administration, and police officers. Students should be aware that items and spaces on school grounds are subject to search and view by others, and that prohibited items discovered during the course of a search may result in discipline, including, but not limited to, expulsion from school; 14) Collinsville Community Unit School District #10 assumes no responsibility/liability for damages to student vehicles, any possessions left in them, or anything attached to the vehicles on school property. Students park their vehicles on or near school property at their own risk. Students should be aware that their vehicles are not protected in any way while in the parking lot, and items of value should not be left in or near the vehicle while unattended; 15) Any violation of school/parking policy may result in a conference, a suspension(s), and/or removal of driving/parking privileges for the school year (in addition to any other penalty imposed by administration); 16) CHS will NOT refund parking fees; 17) Inappropriately parked vehicles or vehicles without an authorized parking sticker may be towed at the owner's expense.

Video cameras may be active in parking lots and may be used for the purposes of investigation into student misconduct. Discipline for misconduct includes all disciplinary measures in the student discipline code and/or withdrawal of parking privileges.

To qualify for a parking decal, students must: 1) Receive less than fifteen (15) unexcused tardies (cumulative for all periods), during the CHS academic quarter preceding the quarter when the parking decal is initially issued. (Example: Students receiving decals during registration/Fall Semester 1, must have received less than fifteen (15) unexcused tardies during Spring Semester 2/Quarter 4 of the previous CHS school year); 2) Students must have maintained ten (10) or fewer unexcused absences (partial and/or full day) and/or not exceeded three (3) truant absences.

PHYSICAL EDUCATION

GRADES (COLLINSVILLE HIGH SCHOOL)

Students of Collinsville High School must comply with the graduation requirements established by the C.U.S.D. No. 10. Each student is required to complete a minimum of two (2) units of credit (four semesters) of physical education with passing grades. To receive a grade for each semester, a student must successfully meet the participation and testing requirements established by the Physical Education Department. The requirements stipulate that each student must successfully participate in a minimum of

two-thirds of the activities offered per semester to receive credit. Students not completing the minimum participation requirement of two-thirds of the semester for medical reasons shall receive a medical withdrawal for that semester.

EXEMPTIONS

In order to be excused from participation in physical education, a student must present an appropriate excuse from his or her parent/guardian or from a person licensed under the Medical Practice Act. The excuse may be based on medical or religious prohibitions. An excuse because of medical reasons must include a signed statement from a person licensed under the Medical Practice Act that corroborates the medical reason for the request. An excuse based on religious reasons must include a signed statement from a member of the clergy that corroborates the religious reason for the request. Upon written notice from a student's parent/guardian, a student will be excused from engaging in the physical activity components of physical education during a period of religious fasting. A student in grades 9-12 may submit a written request to the building principal requesting to be excused from physical education courses for: 1) Enrollment in a marching band program for credit; 2) Enrollment in Reserve Officers Training Corps (ROTC) program sponsored by the District; 3) Ongoing participation in an interscholastic or extracurricular athletic program; 4) Enrollment in academic classes that are required for admission to an institution of higher learning (student must be in the 11th or 12th grade); or 5) Enrollment in academic classes that are required for graduation from high school, provided that failure to take such classes will result in the student being unable to graduate (student must be in the 11th or 12th grade).

A student in grades 7-8 may submit a written request to the building principal requesting to be excused from physical education courses because of the student's ongoing participation in an interscholastic or extracurricular athletic program. The building principal will evaluate requests on a case-by-case basis.

Occasionally a student may be unable to participate in physical education due to an injury or illness. Exemption from Physical Education (PE) may be issued from the nurse with a parent note not to exceed two (2) days. The parent/guardian must write a note stating the nature of the injury/illness to request this excuse. Parent/guardian notes requesting PE exemption should be delivered to the CHS health room prior to first hour class. Requests for PE exemption to exceed two (2) days must be signed by a person licensed under the Medical Practices Act corroborating the medical basis of the request. Doctor's notes for P.E. exemption must have an ending date. If no ending date is listed, duration will be from appointment to appointment or 30 calendar days.

A student who is eligible for special education may be excused from physical education courses in either of the following situations: 1) He or she (a) is in grades 3-12, (b) his or her IEP requires that special education support and services be provided during physical education time, and (c) the parent/guardian agrees or the IEP team makes the determination; or 2) He or she (a) has an IEP, (b) is participating in an adaptive athletic program outside of the school setting, and (c) the parent/guardian documents the student's participation as required by the Superintendent or designee. A student requiring adapted physical education will receive that service in accordance with the student's Individualized Education Program. Special activities in physical education will be provided for a student whose physical or emotional condition, as determined by a person licensed under the Medical Practices Act, prevents his or her participation in the physical education course. State law prohibits the School District from honoring parental excuses based upon a student's participation in athletic training, activities, or competitions conducted outside the auspices of the School District. Students who have been excused from physical education shall return to the course as soon as practical. The following considerations will be used to determine when a student shall return to a physical education course: 1) The time of year when the student's participation ceases; and 2) The student's class schedule.

COLLINSVILLE HIGH SCHOOL ATHLETIC PHYSICAL EDUCATION

Prerequisites: Students in grade 10 through grade 12 who are members of an IHSA Collinsville High School sponsored sport may be eligible for enrollment in the CHS Athletic Physical Education course. Students in grade 9 must get permission prior to their fall semester at Collinsville HS from the Collinsville HS AD to be eligible for enrollment in CHS Athletic PE. Athletes must indicate sport(s) they are currently participating in. Final approved course enrollment is subject to approval by the athletic director, teacher, and coach. Athletic physical education is offered to freshmen through seniors who played on a Collinsville school sponsored IESA or IHSA team sport the previous year and will be participating this year.

Special Note: Athletes enrolled in CHS Athletic PE who quit or are removed from a team will be removed from Athletic PE and placed into a regular physical education class immediately. If the athlete that is removed quits the team and plays another sport, he/she will be required to obtain a new permission form signed by BOTH the varsity coach and athletic director in order to be considered for re-enrollment in Athletic PE.. Any student who receives a grade lower than a "B" in a previous semester of Athletic PE will not be eligible for re enrollment in a subsequent semester of Athletic PE.

UNIFORM GUIDELINES (CHS/CMS)

All students shall wear gray, purple or black shirts with sleeves gray, purple or black shorts, socks and athletic shoes during physical education classes. For the safety of students, the following will not be permitted to be worn during physical education class: jewelry, flip-flops, open backed and/or open toed shoes, boots, jeans, pajamas, etc. (Yoga shorts/ pants and tights may be worn with shorts on over them). Sweatshirts and sweatpants may be worn over the physical education uniform with teacher permission prior to dressing. Students not dressing for physical education may be subject to disciplinary action as determined on a case-by-case basis by school administration.

PHYSICAL EXAMS

SCHOOL PHYSICALS

Illinois state law requires all students entering ninth grade and new enrollees to the district to have a physical examination and an up-to-date immunization record on file with the health office. School physicals should be completed on the Illinois DHS form within 12 months prior to the first day of school.

SPORTS/ATHLETICS PHYSICALS

Students who participate in interscholastic athletics at Collinsville Middle School and Collinsville High School must have a current sports physical on file with the athletic trainer. Physicals may be completed on the Illinois DHS form or the IHSA sports physical form. Physicals are valid for 13 months from the date of the exam. Ninth grade physicals must be completed on the Illinois DHS physical form and will also be adequate to meet the IHSA sports physical requirement. Physicals may be submitted to the athletic director, the athletic coach or athletic trainer.

POSITIVE BEHAVIORAL INTERVENTIONS & SUPPORTS

Collinsville Unit 10 School District is a proud participant of Positive Behavioral Interventions and Supports (PBIS). PBIS stands for Positive Behavioral Interventions & Supports. It is an evidence-based framework used by schools to improve school culture and student behavior, promoting a safe environment for learning. PBIS is based on several decades of research by major universities across the country. A key aspect of PBIS is focusing on more **positive behaviors** and less on negative behaviors. The way schools operate are their foundational systems. In PBIS, these systems support accurate, durable implementation of practices and the effective use of data to achieve better outcomes. Schools generate multiple pieces of data about students every day. Within the PBIS framework, schools use data to select, monitor and evaluate outcomes, practices, and systems across all three tiers. Key to improving outcomes are the strategies to support students at every level. In PBIS, these interventions and strategies are backed by research to target the outcomes schools want to see. The outcomes from PBIS are what schools achieve through the data, systems, and practices they put in place. Families, students, and school personnel set goals and work together to see them through. In PBIS, outcomes might be improved student behavior, or fewer office discipline referrals.

POSTERS

All signs or posters affixed in the school building(s) must be approved by a club or activity sponsor (when applicable) as well as the Activity Director and/or Building Principal.

PREVENTION OF ANAPHYLAXIS

While it is not possible for the School or District to completely eliminate the risks of an anaphylactic emergency, the District maintains a comprehensive policy on anaphylaxis prevention, response, and management in order to reduce these risks and provide accommodations and proper treatment for anaphylactic reactions. Parent(s)/guardian(s) and students who desire more information or who want a copy of the District's policy may contact the Building Principal.

PUBLICITY RELEASE

At times, the Collinsville School District has the opportunity to publish the achievements of students at school. Examples include everyday classroom activities, awards, special projects, sporting events, etc. Publications may occur through school or district web pages, newspapers or other media. It is the intent of the Collinsville School District to protect all students from harm or injury.

PICTURES OF UNNAMED STUDENTS

Students may occasionally appear in photographs and videotapes taken by school staff members, other students, or other individuals authorized by the building principal. The school may use these pictures, without identifying the student, in various publications, including the school yearbook, school newspaper, and school website. No consent or notice is needed or will be given before the school uses pictures of unnamed students taken while they are at school or a school-related activity.

PICTURES OF NAMED STUDENTS

Many times, however, the school will want to identify a student in a school picture. School officials want to acknowledge those students who participate in a school activity or deserve special recognition. If you DO NOT wish to have your child's named picture, named videotape, interview by the media, or named student-produced materials used for this purpose for the current school year, or if you wish to have your child's name omitted for the current school year, please send a letter outlining your request to the Director of Technology, Collinsville Community Unit School District No. 10, 201 West Clay Street, Collinsville, Illinois 62234. Notification should be made to the District annually if you DO NOT wish to have your child's named picture, named videotape, named interview by the media, or named student-produced materials used for this purpose, or if you wish to have your child's name omitted.

PICTURES OF STUDENTS TAKEN BY NON-SCHOOL AGENCIES

While the school limits access to school buildings by outside photographers, it has no control over the news media or other entities that may publish a picture of a named student. School staff members will not, however, identify a student for an outside photographer.

TEACHER PERFORMANCE ASSESSMENT

Illinois has launched a new performance assessment initiative to insure pre-service teachers (student teachers) have the necessary knowledge, skills and dispositions to be effective educators before teaching licenses are issued. As part of this Teacher Performance Assessment, pre-service teachers must video their performances and the impact the instruction is having on student learning.

Students and their voices must be recorded and student work samples scanned as evidence that learning is occurring. To protect their identity, students' last names are not used on the recording or on any documents submitted to the team of evaluators of teaching performances. Parents who do not want their children recorded or their children's work samples scanned, should contact the principal in writing annually stating so.

PUNS (PRIORITIZATION OF URGENCY OF NEED FOR SERVICES)

Database Information for Students and Parents or Guardians

The Illinois Department of Human Services (IDHS) maintains a statewide database known as the PUNS database (Prioritization of Urgency of Need for Services) that records information about individuals with intellectual disabilities or developmental disabilities who are potentially in need of services.

IDHS uses the data on PUNS to select individuals for services as funding becomes available, to develop proposals and materials for budgeting, and to plan for future needs. The PUNS database is available for children with intellectual disabilities or developmental disabilities with unmet service needs.

Registration to be included on the PUNS database is the first step toward receiving developmental disabilities services in this State. A child who is not on the PUNS database will not be in the queue for State developmental disabilities services.

For more information and to sign up for PUNS, see the Illinois Department of Human Services PUNS information page at https://www.dhs.state.il.us/page.aspx?item=41131.

REGISTRATION REQUIREMENT

Each summer ALL Collinsville students are required to register online via the Skyward Family Access portal. ~~Y~~early registration is generally held during the last week of July and/or the first week of August. Registration details (dates/times) can be found on the district's web site. All students of Collinsville Community Unit School District Ten (10) will be required to provide proof of residency. Specific requirements for establishing student residency may be retrieved via the Office of Director of Student Services.

REPORT TO PARENTS

Parents/Guardians are encouraged to frequently check their child's progress throughout the year on the CHS FAMILY Access website: www.kahoks.org - Parents/Students>*Family Access.*

RESIDENCE VERIFICATION (ANNUAL)

Collinsville Community Unit School District No. 10 is happy to share that we are updating our district practice for annual student residence verification for compliance with District Policy and Illinois School Code. In an effort to honor parent and staff time, Collinsville CUSD10 will be working with a third-party vendor who uses a system called CLEAR Batch to automatically verify parent/guardian residency within the Collinsville CUSD10 boundaries. The CLEAR Batch system reviews public records to verify the parent/guardian name and address. In the past, all households were required to verify residency at the initial time of student enrollment for continued enrollment in the District. This new process will allow the Collinsville School District to annually verify parent/guardian residence within the boundaries of the Collinsville CUSD10 as only students who are residents of the District may attend a District school except as otherwise except as provided in State law. A student's residence is the same as the person who has legal custody of the student. The software will allow staff to conduct electronic residency verification for the district. The intent of the software is to 1) Conduct annual residence verification in an efficient manner; 2) Significantly reduce parent time needed to satisfy annual residence verification; 3) Significantly decrease staff time taken for the annual residency verification process.

RESTRICTED AREA POLICY (COLLINSVILLE HIGH SCHOOL)

A restricted area is any area of the campus where a student's presence is not required as a result of his/her instructional program. This includes, but is not limited to, the cafeteria (at any time other than assigned lunch periods), the parking lot and the gymnasium for non-athletes after school. Students may use the hallways, restrooms, and locker bays between classes. Movement throughout the building (other than passing periods) will require a hall pass signed by a staff member. Such movement must be done promptly and by the most direct means.

RESTRICTED AREA POLICY (COLLINSVILLE MIDDLE SCHOOL)

A restricted area is any area of the campus where a student's presence is not required as a result of his/her instructional program. This includes, but is not limited to, the Commons Area (at any other time other than assigned lunch periods). Students may use the hallways, restrooms, and their lockers between classes (Administration reserves the right to limit access to school facilities during any time of the school day). Movement throughout the building (other than passing periods) will require a hall pass signed by a staff member. Such movement must be done promptly and by the most direct means. Attendance in a restricted area may result in disciplinary actions by administration.

Campus Arrival/Departure

Upon arriving at school, students are to report to the commons area for breakfast or gymnasium where they will be dismissed to first period class. Students who need to report to a classroom must have a signed pass from a CMS staff member. Students are to vacate the building in a timely manner at the end of the school day unless involved in extracurricular or teacher-supervised activities.

SALE OF FOOD PRODUCTS AT SCHOOL

Sales of candy/food are not permitted during the school day. The sale of food products at school by school sponsored groups will be at the discretion of the Building Principal and permission must be obtained by the club sponsor prior to any sales campaign. All food products sold to students are done with the expectation that the product(s) will be handled/consumed in accordance with all other school rules.

SCHEDULE CHANGES (COLLINSVILLE HIGH SCHOOL)

Collinsville High School creates a new Master Schedule to accommodate the students' course requests during the registration process. Students may see their counselor regarding schedule changes during the first five (5) days of the First Semester and the first five (5) days of the Second Semester. Changes in courses may be honored if the request is related to: 1) Graduation requirements; 2) First semester failures; 3) Failed prerequisite courses; 4) Computer errors; 5) College entrance requirement; and/or 6) A grade of 'D' or 'F' in a class.

Schedule changes will not be made for the following reasons: 1) Lunch hour preference; 2) A student changes his/her mind; 3) A student doesn't like people in the class; 4) A student simply doesn't like his/her schedule; 5) Teacher preference (with the exception of administrative approval). Students should not expect any schedule changes to be made after the first five days of the first Semester and after the first five days of the second Semester. Final decisions regarding student placement procedures and schedule change approval/denial will reside with the building principal.

Important Notice: Students who withdraw from a class after the first five weeks of the first semester and the first five weeks of the second semester will receive a grade of "F" on his/her transcript for the course.

SCHOOL HOURS

Collinsville schools operate with staggered start times to facilitate the efficient transportation of students. A modified schedule is followed for the first and last day of each school year as well as for staff in-service days. Students are dismissed ½ hour early EVERY Wednesday during the school year so staff can participate in Professional Learning Communities (PLC).

SCHOOL HOURS

School	Full Day Schedule	Wednesday Schedule	Half Day Schedule
Elementary Schools *(except Webster)*	7:55AM – 2:40PM	7:55AM – 2:10PM	7:55AM – 11:20AM
Elementary School (*Webster*)	7:55AM – 2:25PM	7:55AM – 1:55PM	7:55AM – 11:05AM
Dorris Intermediate School	9:00AM – 3:45PM	9:00AM – 3:15PM	9:00AM – 12:25PM
Collinsville Middle School	8:45AM – 3:40PM	8:45AM – 3:10PM	8:45AM – 12:15PM
Collinsville High School	7:50AM – 2:50PM	7:50AM – 2:20PM	7:50AM – 11:20AM
Hollywood Heights School	7:30AM – 1:30PM	7:30AM – 1:30PM	

NOTE: Subject to change as per Board of Education approved Return to Learning Plan

SCHOOL REPORT CARD

The Illinois Report Card is an annual report released by the Illinois State Board of Education that shows how the state, and each school and district, are progressing on a wide range of educational goals. The Report Card offers a complete picture of student and school performance in order to inform and empower families and communities as they support their local schools. Students are assessed in reading, math, and science, for both proficiency and growth. Student achievement in these areas is also reported by "subgroup." The federal government mandates that test results for the following subgroups be calculated: gender, race/ethnicity, limited English proficiency, migrant, students with Individualized Education Plans and students receiving free or reduced lunch. The report cards for C.U.S.D. No. 10 may be accessed via the Illinois State Board of Education website at:

https://www.illinoisreportcard.com/District.aspx?districtId=41057010026

SCHOOL RESOURCE OFFICER/DISTRICT SECURITY OFFICER

The Collinsville CUSD10 has School Resource Officers (SRO), a District Security Supervisor (DSS) and a District Security Officer (DSO) to serve as a resource to administrators, classroom teachers, parents and students. The SRO and DSO also assist school officials with supervision and security on our campus, as well as many other services for our entire school community. The SRO, DSS and will assist the school administration with daily obligations of the school.

SCHOOL SONG (COLLINSVILLE HIGH SCHOOL)

FIGHT, FIGHT
Fight, Fight, for old CHS!
We'll show the people we are the best,
We will fight to raise that score cause we're always here to yell some more.
We've got a team that we think is great.
Come on and show them we really rate.
Kahoks, win this game tonight, so come on team, let's fight!
K-K-KAH...O-O-OKS...K-A-H-O-K-S...
Kahoks, Kahoks, Kahoks!

SCHOOL SPONSORED PUBLICATIONS, PRODUCTIONS AND WEBSITES

School-sponsored publications, productions, and websites are governed by the Speech Rights of Student Journalists Act, school board policies and the student/parent handbook. Student journalists are responsible for determining the news, opinion, feature, and advertising content of those publications, productions, and websites. Student journalists must: 1) Make decisions based upon news value and guided by the Code of Ethics provided by the Society of Professional Journalists, National Scholastic Press Association, Journalism Education Association, or other relevant group; 2) Produce media based upon professional standards of accuracy, objectivity, and fairness; 3) Review material to improve sentence structure, grammar, spelling, and punctuation; 4) Check and verify all facts and verify the accuracy of all quotations; 5) In the use of personal opinions, editorial statements, and/or letters to the editor, provide opportunity and space for the expression of differing opinions within the same media to align with the District's media literacy curriculum mandate; and 6) Include an author's name with any personal opinions and editorial statements, if appropriate. Student journalists may not create, produce, or distribute school sponsored media that: 1) Is libelous, slanderous, or obscene; 2) Constitutes and unwarranted invasion of privacy; 3) Violates Federal or State law, including the constitutional rights of third parties; or 4) Incites students to (a) commit an unlawful act; (b) violate any school district policy or student handbook procedure; or (c) materially and substantially disrupt the orderly operations of the school.

The District will not engage in prior restraint of material prepared by student journalists for school-sponsored media, unless the material fits into one of the four prohibited categories listed above, in which case the Building Principal and/or student media advisers may review, edit, and delete such media material before publication or distribution of the media. No expression made by students in the exercise of freedom of speech or freedom of the press under this policy shall be deemed to be an expression of the School, District or an expression of Board policy.

SCHOOL VISITATION RIGHTS

The School Visitation Rights Act permits employed parents/guardians, who are unable to meet with educators because of a work conflict, the right to time off from work under certain conditions to attend necessary school functions such as parent-teacher conferences. Letters verifying participation in this program are available from the school office upon request.

SEAL OF BILITERACY PROGRAM (COLLINSVILLE HIGH SCHOOL)

Collinsville High School students have the opportunity to be recognized by the State of Illinois for earning proficiency in English and one additional language. The Illinois State Board of Education's Seal of Biliteracy program will place an official seal on diplomas and confer official recognition on transcripts of those students who qualify.
Two honors are available: the Seal of Biliteracy and the Commendation Toward Biliteracy. The Seal of Biliteracy is awarded to those whose proficiency level is equivalent to the Intermediate High scale set by the American Council on the Teaching of Foreign

Languages. The Commendation of Biliteracy is awarded to students whose proficiency level is rated at Intermediate Low or Intermediate Mid in a second language.

To qualify for the Seal of Biliteracy, seniors must: 1) Earn a minimum composite score of 21 on an official administration of the ACT, **OR** a score of 540 on the SAT English Language Arts **OR** 2) Earn a minimum overall score of 4.8 on the ACCESS for ELLs exam, **OR** a minimum score of I-5 on the ACTFL ~~ESL~~ English Assessment **AND** Earn a minimum score of I-5 on the ACTFL's Assessment of Performance toward Proficiency in Languages (AAPPL) exam. The following languages can be assessed with the AAPPL exam: Arabic, Chinese (Mandarin), French, German, Latin, Portuguese, Russian, and Spanish **OR** students can also satisfy this requirement by earning a 4 or higher on the AP Language exams.

To qualify for the Commendation Toward Biliteracy, seniors must: 1) Earn a minimum composite score of 21 on an official administration of the ACT, **OR** a score of 540 on the SAT English Language Arts **OR** Earn a minimum overall score of 3.5 Literacy on the ACCESS for ELLs exam, **AND** Earn a minimum score of I-1, I-2, I-3 or I-4 on the ACTFL's Assessment of Performance toward Proficiency in Languages (AAPPL) exam. The following languages can be assessed with the AAPPL exam: Arabic, Chinese (Mandarin), French, German, Latin, Portuguese, Russian, and Spanish; 2) Earn a minimum overall score of 3.5 Literacy on the ACCESS for ELLs exam, **AND;** 3) Earn a minimum score of I-1, I-2, I-3 or I-4 on the ACTFL's Assessment of Performance toward Proficiency in Languages (AAPPL) exam. The following languages can be assessed with the AAPPL exam: Arabic, Chinese (Mandarin), French, German, Latin, Portuguese, Russian, and Spanish **OR** students can also satisfy this requirement by earning a 3 on the AP Language exams. Additionally, students of Latin may qualify for a Seal of Biliteracy by showing English proficiency through qualifying ACT or ACCESS scores and by earning a minimum score of I-5 on ACTFL's Latin Interpretive Reading Assessment (ALIRA). A qualifying English proficiency score and an ALIRA score of I-1, I-2, I-3 or I-4 will earn a Commendation Toward Biliteracy.
If you are interested in applying for the Seal of Biliteracy, please see your counselor for an application to apply for testing.

SEARCH AND SEIZURE

To maintain order and security in the schools, school authorities are authorized to conduct reasonable searches of school property and equipment, as well as of students and their personal effects. "School Authorities" includes school liaison police officers.

SCHOOL PROPERTY AND EQUIPMENT AS WELL AS PERSONAL EFFECTS LEFT THERE BY STUDENTS

School authorities may inspect and search school property and equipment owned or controlled by the school (such as lockers, desks, and parking lots), as well as personal effects left on school property by a student, without notice to or consent of the student. Students have no reasonable expectation of privacy in these places or areas or in their personal effects left on school property. The building principal may request the assistance of law enforcement officials to conduct inspections and searches of lockers, desks, parking lots, and other school property and equipment for illegal drugs, weapons, or other illegal or dangerous substances or materials, including searches conducted through the use of specially trained dogs.

STUDENTS

School authorities may search a student and/or the student's personal effects in the student's possession (such as, purses, wallets, knapsacks, book bags, lunch boxes, etc.) when there is a reasonable ground for suspecting that the search will produce evidence the particular student has violated or is violating either the law or the school or district's student rules and policies. The search will be conducted in a manner that is reasonably related to its objective of the search and not excessively intrusive in light of the student's age and sex, and the nature of the infraction. School officials may conduct an investigation or require a student to cooperate in an investigation if there is specific information about activity on the student's account on a social networking website that violates a school disciplinary rule or policy. In the course of an investigation, the student may be required to share the content that is reported in order to allow school officials to make a factual determination. School officials may not request or require a student or his/her parents/guardians to provide a password or other related account information to gain access to the student's account or profile on a social networking website.

QUESTIONING OF STUDENTS SUSPECTED OF COMMITTING CRIMINAL ACTIVITY

Before a law enforcement officer, school resource officer, or other school security person detains and questions on school grounds a student under 18 years of age who is suspected of committing a criminal act, the building principal or designee will: (a) Notify or attempt to notify the student's parent/guardian and document the time and manner in writing; (b) Make reasonable efforts to ensure the student's parent/guardian is present during questioning or, if they are not present, ensure that a school employee (including, but not limited to, a social worker, psychologist, nurse, guidance counselor, or any other mental health professional) is present during the questioning; and (c) If practicable, make reasonable efforts to ensure that a law enforcement officer trained in promoting safe interactions and communications with youth is present during the questioning.

SEIZURE OF PROPERTY

If a search produces evidence that the student has violated or is violating either the law or the school or district's policies or rules, evidence may be seized and impounded by school authorities, and disciplinary action may be taken. When appropriate, evidence may be transferred to law enforcement authorities.

SEX OFFENDER & VIOLENT OFFENDER NOTIFICATION LAW

State law prohibits a convicted child sex offender from being present on school property when children under the age of 18 are present, except for in the following circumstances as they relate to the individual's child(ren): 1) To attend a conference at the school with school personnel to discuss the progress of their child; 2) To participate in a conference in which evaluation and placement decisions may be made with respect to their child's special education services; 3) To attend conferences to discuss issues concerning their child, such as retention or promotion. In all other cases, convicted child sex offenders are prohibited from being present on school property unless they obtain written permission from the superintendent or school board. Anytime that a convicted child sex offender is present on school property for any reason – including the three reasons above – he/she is responsible for notifying the principal's office upon arrival on school property and upon departure from school property. It is the responsibility of the convicted child sex offender to remain under the direct supervision of a school official at all times he/she is in the presence or vicinity of children. A violation of this law is a Class 4 felony. State law requires that all school districts provide parents/guardians with information about sex offenders and violent offenders against youth. Information about sex offenders or violent offenders against youth is available to the public on the Illinois State Police (ISP) website. The ISP website contains the following:
Illinois Sex Offender Registry, https://isp.illinois.gov/Sor/Disclaimer
Illinois Murderer and Violent Offender Against Youth Registry, https://isp.illinois.gov/MVOAY/Disclaimer
Frequently Asked Questions Concerning Sex Offenders, https://isp.illinois.gov/Sor/FAQs

SKYWARD FAMILY ACCESS (PARENT & STUDENT PORTAL)

Family Access is a real time district-sponsored tool for students and parents to track progress and keep current on assignments, attendance, tests and other academic activities. It may be accessed through the school district website www.kahoks.org - Parents/Students>Family Access. Activation codes will be mailed to parents and students when they enroll in the district. The activation code is designed to protect the privacy of data. Information, which may be obtained through the Family Access website, includes: On-line Registration, daily announcements, class schedules, updated grades, report cards, attendance reports and the ability to update their School Messenger information. Collinsville Unit 10 School District believes that communication between parents and school is critical for the success of students.

SPECIAL EDUCATION SERVICES

It is the intent of the district to ensure that students who are disabled within the definition of Section 504 of the Rehabilitation Act of 1973 or the Individuals with Disabilities Education Act are identified, evaluated and provided with appropriate educational services. The School provides a free appropriate public education in the least restrictive environment and necessary related services to all children with disabilities enrolled in the school. The term "children with disabilities" means children between ages 3 and the day before their 21st birthday for whom it is determined that special education services are needed, except those children with disabilities who turn 22 years of age during the school year are eligible for special education services through the end of the school year. It is the intent of the school to ensure that students with disabilities are identified, evaluated, and provided with appropriate educational services. A copy of the publication "Explanation of Procedural Safeguards Available to Parents of Students with Disabilities" may be obtained from the school district office. Services are provided in the least restrictive environment based upon the child's individual needs and can range from providing consultation to the general education classroom teacher to full-day instructional programming for the student in the special education setting. Collinsville CUSD No. 10 ensures that services and programs are available for children with multiple disabilities, mild and moderate to severe and profound cognitive disabilities and physical, learning or emotional disabilities. If necessary, students may be placed in private education facilities if services cannot be provided within the District. Related services, such as speech and language therapy, physical therapy, occupational therapy, adaptive physical education and social work are also available to students who meet certain criteria and for whom a program-has been developed. If you feel your child may need special education programming, please contact your building principal or school counselor.

REFERRALS FOR SPECIAL EDUCATION

If you believe your child may have a disability, and this disability is adversely affecting your child's education performance, please contact your building principal or school counselor to receive your full procedural rights. Requests for evaluations must be in writing and state the reason for the referral.

CHILD FIND/SPECIAL EDUCATION REFERRAL

The school district attempts to identify, locate and evaluate all children age 3 through 21 who are suspected of having a disability, which adversely affects educational performance. Additionally, the district refers families who are expecting a child or have children up to three years of age to our community partner, Children's Home and Aid, for home visiting and other services. Children with disabilities up to age three and in need of specialized services are referred to Child and Family Connections; an agency that coordinates needed services for the student and their families. Further child find activities include, early childhood screenings and teacher and/or parent referrals for case study evaluations. Screening dates for early childhood children (those children who will be three by the start of the school year up to kindergarten age) can be accessed on the district web site and the local newspapers. The early childhood screening is a free developmental check that includes gross and fine motor, cognitive, vision, hearing and

speech/language screening. Children who show delays in two developmental areas may be referred for full case study evaluation for special education services.

Students with disabilities who do not qualify for an individualized education program, as required by the federal Individuals with Disabilities Education Act and implementing provisions of this Code, may qualify for services under Section 504 of the federal Rehabilitation Act of 1973 if the child (i) has a physical or mental impairment that substantially limits one or more major life activities, (ii) has a record of a physical or mental impairment, or (iii) is regarded as having a physical or mental impairment. Inquiries regarding the identification, assessment and placement of students may be directed to the Collinsville CUSD10 Special Education Department (Hollywood Heights School, 6 Oakland, Caseyville, Illinois 62232, Phone: (618-343-2762).

RELATED SERVICE LOGS

For a child with an individualized education program (IEP), the school district must create related service logs that record the type of related services administered under the child's IEP and the minutes of each type of related service that has been administered. The school will provide a child's parent/guardian a copy of the related service log at the annual review of the child's IEP and at any other time upon request.

MAINTENANCE AND DESTRUCTION OF SPECIAL EDUCATION RECORDS

Special education records (case study components, IEP's and correspondence with educational and diagnostic centers) are considered temporary records and are housed at the Special Education Offices, 6 Oakland, Caseyville, IL 62232. Parents of students, or students, if they have succeeded to the rights of the parents, may view or request copies of these records by contacting the Director of Special Education & Related Services at 618-343-2762. Upon graduation or permanent withdrawal of a handicapped student, as defined in the School Code [105 ILCS 5/Art.14] and 23 Ill. Adm. Code 226, Subpart A (Special Education), psychological evaluations, special education files and other information contained in the student temporary record which may be of continued assistance to the student may, after five years, be transferred to the custody of the parent or to the student if the student has succeeded to the rights of the parents. Temporary records of those students who have permanently withdrawn or graduated from Collinsville Community Unit 10 will be destroyed after five years from the date of graduation or permanent withdrawal beginning the second week of June each year. Parents or students, if they have succeeded to the rights of the parent, are encouraged to claim these records because they may be of medical or educational benefit in the student's future. For those parents of students or students, if they have succeeded to the rights of the parents, who may wish to acquire any of these temporary records before they are to be destroyed, please contact the Director of Special Education & Related Services at 618-343-2762.

REQUESTING TO ACCESS CLASSROOM OR PERSONNEL FOR SPECIAL EDUCATION EVALUATION OR OBSERVATION

The parent/guardian of a student receiving special education services, or being evaluated for eligibility, is afforded reasonable access to educational facilities, personnel, classrooms, and buildings. This same right of access is afforded to an independent educational evaluator or a qualified professional retained by or on behalf of a parent or child. For further information, please contact the school principal.

DISCIPLINE OF SPECIAL EDUCATION STUDENTS

The District shall comply with the Individuals with Disabilities Education Improvement Act of 2004 and the Illinois State Board of Education's *Special Education* rules when disciplining special education students. No special education student shall be expelled if the student's particular act of gross disobedience or misconduct is a manifestation of his or her disability as determined through a manifestation hearing. Any special education student whose gross disobedience or misconduct is not a manifestation of his or her disability may be expelled pursuant to the expulsion procedures.

STANDARDIZED TESTS

Students and parents/guardians should be aware that the State and District require students in grades K-12 to take standardized tests throughout the school year. Parents are encouraged to cooperate in preparing students for the standardized testing, because the quality of the education the school can provide is partially dependent upon the school's ability to continue to prove its success in the state's standardized tests. Parents can assist their students achieve their best performance by doing the following: 1) Encourage students to work hard and study throughout the year; 2) Ensure students get a good night's sleep the night before exams; 3) Ensure students eat well the morning of the exam, particularly ensuring they eat sufficient protein; 4) Remind and emphasize for students the importance of good performance on standardized testing; 5) Ensure students are on time and prepared for tests, with appropriate materials; 6) Teach students the importance of honesty and ethics during the performance of these and other tests; 7) Encourage students to relax on testing day. *A parent/guardian may request, and the District will provide in a timely manner, information regarding student participation in any assessments mandated by law or District policy, which shall include information on any applicable right you may have to opt your student out of such assessment.*

STUDENT APPEARANCE

The Collinsville School District believes that a working clothing-code establishes an environment conducive to learning and reinforces instruction that prepares students to succeed in the world of work. Appropriate student appearance decreases educational distractions, promotes the safety of all students, produces higher moral and physical standards among students, and in general, contributes to the high level of academic excellence of our school. The students' rights of personal freedom to dress and groom themselves according to personal taste will be respected in Unit 10 schools as long as the dress and grooming does not disrupt the educational process, interfere with the maintenance of a positive teaching/learning climate or compromise reasonable standards of

health, safety and decency. Dress and/or grooming which is not in accord with reasonable standards for health and safety will be considered inappropriate. The building principal is the final authority for judging the appropriateness of a student's appearance. If a teacher finds a student's dress or grooming to be a disruption in the classroom, the student will be sent to the office. Students whose dress causes a substantial disruption of the orderly process of school functions or endangers the health or safety of the student, other students, staff or others, may be subject to discipline.

A student's appearance, including dress and hygiene, must not disrupt the educational process or compromise standards of health and safety. The school does not prohibit hairstyles historically associated with race, ethnicity, or hair texture, including, but not limited to, protective hairstyles such as braids, locks, and twists. The District also does not prohibit the right of a student to wear or accessorize the student's graduation attire with items associated with the student's cultural, ethnic, or religious identity or other characteristic or category protected under the Ill. Human Rights Act, 775 ILCS 5/1-103(Q). Religious headwear or items for religious observance are not prohibited . Students who disrupt the educational process or compromise standards of health and safety must modify their appearance.

Student dress and grooming are important issues in creating a safe and orderly educational environment. Each student has the responsibility to dress and groom in a manner that meets reasonable community standards of good taste, health, safety, and cleanliness while not disrupting the educational process. Students are expected to wear clothing in a neat, clean, and well-fitting manner while on school property and/or in attendance at school sponsored activities. Students are to use discretion in their dress and are not permitted to wear apparel that causes a substantial disruption in the school environment. Student dress (including accessories) may not advertise, promote, or picture alcoholic beverages, illegal drugs, drug paraphernalia, violent behavior, or other inappropriate images. Student dress (including accessories) may not display lewd, vulgar, obscene, or offensive language or symbols, including gang symbols.

DRESS & GROOMING GUIDELINES AND PROHIBITED ITEMS

Hats, hoods, bandannas, sunglasses and dark glasses (unless required for a medical condition with a doctor's note), AI Meta Smart Glasses, or any item that blocks students' faces may not be worn in the building during the school day without the expressed consent of the classroom instructor and/or building principal. Hair styles, dress, and accessories that pose a safety hazard are not permitted in the shop, laboratories, or during physical education. Clothing with holes, rips, tears, and clothing that is otherwise poorly fitting, showing skin and/or undergarments may not be worn at school. The length of shorts or skirts must be appropriate for the school environment. Appropriate footwear must be worn at all times. If there is any doubt about dress and appearance, the building principal will make the final decision. Students whose dress causes a substantial disruption of the orderly process of school functions or endangers the health or safety of the student, other students, staff or others may be subject to discipline.

CONSEQUENCE FOR DRESS CODE VIOLATIONS

Students will be required to comply with dress and grooming guidelines (which may include changing clothing, wearing loaner clothes or being sent home and will receive unexcused absences for all classes they miss. Repeated violations by a student may result in assigned disciplinary action as determined on a case-by-case basis.

Other dress and grooming issues that may arise and those not addressed specifically in this section will be handled by the administration on a case-by case basis in a manner that is consistent with the items in the preceding paragraphs.

STUDENT ASSIGNMENT & INTRADISTRICT TRANSFER

Student Assignment and Intra-District Transfer Attendance Areas The School District is divided into school attendance areas. The Superintendent will review the boundary lines annually and recommend any changes to the School Board. Students living in a given school attendance area will be assigned to that school. Homeless children shall be assigned according to policy 6:140, Education of Homeless Children. Building principals (or their designee) shall assign students to classes.

STUDENT BEHAVIOR

Copies of all School District policies on student behavior are available in the School office.

GENERAL DISCIPLINARY AUTHORITY

Because the Board of Education is entrusted with protecting the safety, health and welfare of the students, staff and property of the School District, it may be necessary at times to discipline students whose conduct affects the well-being of the schools. Discipline is determined on a case-by-case basis and is at the discretion of the administration and the Board of Education. The level of consequences imposed will be consistent with the Illinois School Code. Out-of-school suspensions and expulsions are only used for legitimate educational purposes. The district will make all reasonable efforts to resolve disruptions and minimize the length of exclusion to the greatest extent possible before disciplining a student with a suspension or expulsion. The District does not use zero-tolerance discipline except as required by federal law or the Illinois School Code. In accordance with constitutional due process and statutory requirements, the Board of Education may suspend or expel students in cases of gross disobedience or misconduct that occurs on or off campus. This includes on school buses, at bus stops, while students are traveling to or from school at school sponsored events, activities connected with the school program; any event having a nexus with the school; and at any other time such action is necessary for the safety and supervision of students and during periods of remote learning. The grounds for disciplinary action also apply whenever the student's conduct is reasonably related to school or school activities, including but not

limited to: 1) on, or within sight of, school grounds before, during, or after school hours or at any time; 2) off school grounds at a school-sponsored activity or event, or any activity or event that bears a reasonable relationship to school; 3) Traveling to or from school or a school activity, function, or event; or 4) anywhere, if the conduct interferes with, disrupts, or adversely affects the school environment, school operations, or an educational function, including but not limited to, conduct that may reasonably be considered to: (a) be a threat or an attempted intimidation of a staff member; or (b) endanger the health or safety of students, staff, or school property and during periods of remote learning..

Only the Board of Education may determine to expel a student from school or from the school bus. The Superintendent, Assistant Superintendents, Principal and Assistant Principals may suspend students from school or the school bus for up to ten (10) school days. Suspensions or expulsions of students shall occur in compliance with procedural regulations to be promulgated and implemented by the administrators of the district. Disciplinary measures other than suspension or expulsion shall be determined by the administration and established in general regulations governing student discipline.

GENERAL PROCEDURES FOR RESOLVING SCHOOL PROBLEMS

School problems can best be resolved at the campus level, where problems start. In order to resolve problems, parents, guardians, and students can meet with a teacher at an appropriate time to discuss existing problems. If the parents, guardians, or students are dissatisfied with the teacher's decision or explanation, they can meet with the building administrator to review the area of concern. If the parents, guardians, or students are dissatisfied with the building administrator's decision or explanation, they can meet with the Director of Student Services to review the area of concern. If further assistance is needed, then parents, guardians, or students can meet with the Superintendent of Schools.

RESPONSIBILITIES IN BEHAVIOR INTERVENTIONS

The effective enforcement of the school based disciplinary management system is essential in keeping a school and school related activities free of disruption and are dependent on the exercise of the responsibilities by the following:

Students

Adhere to school, district, and classroom rules and regulations for behavior and good conduct, 2) Attend all classes regularly and be on time, 3) Prepare for class with appropriate materials and completed assignments, 4) Know that the use, possession, distribution and/or sale of illegal or unauthorized drugs, alcohol, and weapons are unlawful and prohibited and that students may be searched in accordance with Board Policy and state and federal law in order to assure a safe school environment, 5) Show respect for others, 6) Conduct oneself in a responsible manner, 7) Pay required fees and fines, 8) Report threats to the safety of other students, teachers, and staff members, 9) Cooperate with staff members in the investigation of disciplinary matters, 10) Use technology and computers appropriately.

Parents

1) Support school, district, and classroom rules for student behavior and ensure that their children conduct themselves according to district standards, 2) Provide the school with a current address and home, work, and cellular telephone numbers, 3) Ensure student attendance at school by state law (student attendance is the sole responsibility of the parent or legal guardian), 4) Provide the appropriate school personnel with any student information that will affect the student's ability to learn, 5) Read, acknowledge, and understand that school policies and procedures are applicable to their children's conduct while they are at school and while they are attending events having a nexus with the school.

Teachers

Establish classroom-management procedures that concentrate on good student conduct and support school and district policies and procedures. Each teacher, and any other school personnel when students are under his or her charge, is authorized to impose any disciplinary measure, other than suspension, expulsion, corporal punishment, or in-school suspension, that is appropriate and in accordance with the policies and rules on student discipline.

Administrators

Develop with all members of the school community an effective School-Based Discipline Management System that promotes and maintains the support of good student behavior. The Superintendent, Building Principal, Assistant Building Principal, or Dean of Students is authorized to impose the same disciplinary measures as teachers and may suspend students guilty of gross disobedience or misconduct from school (including all school functions) and from riding the school bus, up to 10 consecutive school days, provided the appropriate procedures are followed.

Board of Education

Clarify the District's purpose, connect with the community, delegate authority, and monitor school performance. Serious offenses are those that substantially disrupt or materially interfere with the orderly process in the classroom, bus transportation, the school or any school-related activity and may include 'persistent' misbehavior. 'Persistent' shall be defined as more than one repeated instance of an administrative infraction. An administrator may find, on the basis of the facts and circumstances of the case that a student may benefit in an alternative educational setting.

Disciplinary measures applied to handicapped students are in accordance with the Rules and Regulations to Govern the Administration and Operation of Special Education in the State of Illinois, Individuals with Disabilities Education Act, and Section 504 of the Rehabilitation Act of 1973.

DISCIPLINE PROGRAMS

School officials shall limit the number and duration of expulsions and out-of-school suspensions to the greatest extent practicable, and, where practicable and reasonable, shall consider forms of non-exclusionary discipline before using out-of-school suspensions

or expulsions. School personnel shall not advise or encourage students to drop out of school voluntarily due to behavioral or academic difficulties. Disciplinary actions apply equally to all students. All discipline will be imposed on a case-by-case basis. Potential disciplinary measures include, without limitation, any of the following measures: Oral correction; Disciplinary conference, phone call, letter, and/or e-mail; Parent/guardian notification: Temporary removal from the classroom; Restitution for lost or stolen goods or property; Community Service; After-school study or Before-school study provided the student's parent/guardian has been notified; Restitution or restoration, as applicable, from vandalism; Seizure of contraband, confiscation and temporary retention of the personal property that was used to violate school rules; Exclusion from extracurricular activities such as field-trips, commencement exercises/awards ceremonies; Suspension of bus riding privileges; Restriction or removal of computer-use privileges for up to one school year; Suspension from school (and all school activities) for up to ten (10) days; Expulsion from school and all school activities for a definite time period not to exceed two (2) years; Notification to juvenile authorities or other law enforcement in circumstances as authorized by the reciprocal reporting agreement between the District and local law enforcement agencies; Transfer to the Center for Educational Opportunities (Madison County Regional Safe School Program) or other Alternative Education Program(s) if a student is expelled or otherwise qualifies for transfer under State Law; Any other appropriate disciplinary actions determined by the administration. The above list of disciplinary measures is a range of options that will not always be applicable in every case. In some circumstances, it may not be possible to avoid suspending or expelling a student because behavioral interventions, other than a suspension or expulsion, will not be appropriate and available, and the only reasonable and practical way to resolve the threat and/or address the disruption is a suspension or expulsion.
Potential disciplinary measures also include, without limitation, the following measures:

Warning: This notifies a student and perhaps his/her parents/legal guardians that he/she is in violation of a rule or privilege of attending school.

Detention (CHS): The detention program is primarily a supervised study time for students. Students assigned detentions shall not be penalized academically. The program will run from 7:00AM – 7:45AM Monday through Friday and from 3:00PM to 4:00PM Monday, Tuesday, Thursday, and Friday. Parents may request that their child be given the next level of consequence in place of detention (In School Supervision). This request must be made prior to the scheduled detention assignment. Any student who refuses to serve, misbehaves, skips or intentionally misses an assigned detention will be assigned to In School Supervision on the following day. Students not reporting to detention on the day assigned may be reassigned to ISS the following day. Any changes to detentions must be made by a parent/guardian ONLY by contacting the appropriate administrator. For morning detention, the change must be made before 3 p.m. the day prior to the assigned detention. For afternoon detention, the change must be made by 12 p.m. on the day of the assigned detention.

Detention (CMS):

Reason for Detention: A teacher, staff member, or an administrator can write a referral for any reason considered interfering with the education process or noncompliance of school rules.

Notice: A one (1) day notice of before/after school detentions must be given by all teachers in order for the student to inform their parents, to arrange transportation, and to notify the location of the detention.

Lunch Detentions: Assigned by administration and are served during the student's lunch period. Students in Lunch Detention will have lunch provided to them (based on their recorded lunch status) or will be permitted to bring lunch from home.

Absences: If absent or suspended, the student is required to serve the detention the next day he/she returns to school. It is the student's responsibility to remember the detention obligation.

Detention Rules: All school rules apply to detention. A student cannot be late or disruptive for detentions and must be busy with schoolwork during the entire detention period. Students are expected to arrive in the detention room on time, bring and work on assignments/school work.

Skipping Detention or Not Following the Rules of Detention: If a student skips detention or chooses not to follow the rules of detention, then the student may be assigned more detentions or ISS.

Tardy Detention: Tardy detentions will be assigned by the administration.

Teacher Detention: Teacher detentions will be held by the classroom teacher in a supervised classroom before or after school, or during lunch periods.

Problems: If a student or parent has questions concerning detention, they should contact the teacher regarding teacher-issued detention(s) or contact the administrations regarding administrative-issued detention(s).

In School Supervision

In-school supervision may be offered as an alternative to out-of-school suspension.

In-School Supervision Procedures (ISS)

The following are suspension procedures: Before assigning a student to in-school suspension, the charges will be explained and the student will be given an opportunity to respond to the charges. 2. Students are supervised by licensed school personnel. 3. Students are given the opportunity to complete classroom work during the in-school suspension for equivalent academic credit.

In School Supervision (ISS) – (CHS): Students will serve In School Supervision (ISS) at school during the school day for as many days as their disciplinary consequences stipulate. During this time, students should work on the assignments being covered in their classes. Students serving ISS will be counted present and receive full credit for academic work completed. Teachers must provide assignments for credit at the student's request. If a student has an unexcused absence in conjunction with serving an ISS, then make-up work will not be permitted. Students are responsible for obtaining assignments from their teachers prior to reporting to ISS. ISS is the last opportunity a student has for remaining in school following disciplinary infractions. If a student chooses not to follow proper ISS procedure, he/she will be suspended out of school, and may reserve an additional day in ISS and/or STOP

program assignment. Abuse of an ISS assignment or continued violation of ISS rules may result in the loss of the ISS option. Students or their parent/guardian MUST provide transportation home should the ISS assignment not be completed successfully. In order to change an ISS, the request must be made by 12 p.m. the day before the assigned ISS. An OSS may be requested in lieu of an ISS ONLY by a parent/guardian Note: School work may not be made up when a parent opts for OSS instead of ISS.

The following are rules, regulations, and procedures for the Collinsville High School ISS assignment: 1) Students must be in their seats when the 7:55 a.m. bell rings; 2) Students may not talk or cause any type of disruption or distraction to the "Absolute Quiet" atmosphere of the ISS; 3) No sleeping is permitted; 4) Students are to be studying, reading, and completing academic assignments quietly. Students must come prepared with pen, pencil, etc. to work in ISS; 5) Students are responsible to acquire and return make-up work for missed classes; 6) Lunch is spent in ISS. Students may bring a lunch from home or order a lunch. All drinks must be sealed. No soda is permitted in the ISS room; 7) A type "A" lunch is the only purchasable option. No other eating or drinking is permitted. Gum and cough drops are not permitted at any time; 8) Once the lunch orders have been placed, no additions will be made; 9) There will be three breaks during the day. There will be no other breaks, trips to the lockers, or use of the phones except for medical reasons or emergencies; 10) Students who leave ISS early will not receive credit for the day and would therefore serve the ISS on the next day of attendance. The student will still receive academic credit for all work completed; 11) Students who are absent from school on days to be spent in ISS must make up the days absent when they return to school; 12) In the event that school is canceled for any reason on the day of an ISS assignment, the student should report to ISS on the first day that school resumes; In the event that a student is absent on the day of an ISS assignment, the student should report to ISS on the first day that the student returns to school, 13) Dismissal is at 2:55 P.M. Students are to take all of their books and materials with them each day of an ISS assignment. Nothing is to be left in the ISS room. Anything left in the room will be taken to the Lost and Found; 14) Students who fail to successfully complete an ISS assignment may be sent home. For a failure to complete ISS assignment: 1) the office will contact the parent; 2) the parent must arrange for student transportation home, and; 3) the day may be recorded as an Out of School Suspension. Additional failures of ISS may result in out of school suspension for the number of days remaining for the ISS assignment.

If a parent/guardian is not able to arrange for transportation home: 1) the student will be sent to the library testing center; 2) the day attendance will be recorded as an in-building absence (IA) and; 3) the student must serve a STOP assignment on the next day of student attendance.

In-School Supervision (ISS) (CMS)

Students assigned to In-School Supervision (ISS) must first report to first period class and then proceed to the ISS room. It is the student's responsibility to obtain homework assignments and take work materials to ISS daily. Administrators will give students ample time to collect homework assignments. Any student who refuses to report to ISS will be subject to STOP or out-of-school suspension. The rules of ISS are posted in the ISS room and are available to parents/guardians upon request. Failure of In-School Supervision (ISS); Students must pass a full day of ISS to fulfill their ISS obligation. The ISS Supervisor will determine whether a student passes or fails based on the compliance of the student to the rules of ISS. If a student chooses not to follow proper ISS procedures, s/he may be suspended out of school for the day s/he failed. Based on the reason for ISS failure, the remaining ISS days may be turned into STOP or Out-of-School Suspensions. Parents are encouraged to avoid scheduling appointments or requesting early dismissal(s) of students on an assigned ISS day(s). Changes to the ISS date(s) selected by administration may only occur when the parent/guardian of the assigned student contacts the administrator who made the assignment to request an alternative ISS date(s). CMS encourages all students to serve ISS assignments; parent(s)/guardian(s) may opt for their child to serve one day of Out-of-school suspension for every ISS assigned to their child, but it is highly discouraged. Students who are absent from school on days to be spent in ISS will have to make up the days absent when they return to school. Homework assignments completed during ISS can be turned in for credit when the student returns to regular classes. Quizzes and tests missed while a student is assigned to ISS can be made up. All students in ISS will have a lunch provided to them (based on their recorded lunch status) during a common ISS lunch period. ISS assignments must be served on school days when school is in session. In the event that the ISS day(s) assigned to a student spans a day(s) classified as a district emergency day (i.e. snow day) the emergency day(s) will not be counted toward the fulfillment of the ISS assignment.

Short-Term Option Program (STOP) (DIS/CMS/CHS): The Short-Term Option Program (STOP) is designed to keep suspended students in school. Students assigned to the STOP program report directly to the school office upon arrival to the school campus and are then transported to the Center for Educational Opportunities (CEO) Madison County (IL) Regional Safe School located in Troy, Illinois. Teachers at the Regional Safe School STOP Program work with students to complete assigned academic work from Collinsville High School.

Out of School Suspension (OSS): A student's out of school suspension assignment is determined on a case-by-case basis and is at the discretion of school administrators and Board of Education. *The level of consequences imposed will be consistent with the Illinois School Code.* Students assigned to Out of School Suspension (OSS) will not be allowed on school district property at any time during their Out of School Suspension. Out of School Suspensions are assigned only for days when school is in session. In the event that school is canceled for any reason during the period of an out of school suspension, the student will serve the remaining day(s) of the out of school suspension period on the next day(s) that school resumes. During an out of school suspension assignment, the student will be permitted to make up all missed work, including homework and tests, for equivalent academic credit. Students who are suspended Out-of-School for longer than 4 school days may be provided appropriate and available support services during the period of their suspension as determined by school officials.

Out of School Suspension Procedures (OSS)

The following are suspension procedures:

1) A conference during which the charges will be explained and the student will be given an opportunity to respond to the charges before he or she may be suspended; 2) A pre-suspension conference is not required, and the student can be immediately suspended when the student's presence poses a continuing danger to persons or property or an ongoing threat of disruption to the educational process. In such cases, the notice and conference shall follow as soon as practicable; 3) An attempted phone call to the student's parent(s)/guardian(s); 4) A written notice of the suspension to the parent(s)/guardian(s) and the student, which shall: a. Provide notice to the parent(s)/guardian(s) of their child's right to a review of the suspension; b. Include information about an opportunity to make up work missed during the suspension for equivalent academic credit; c. Detail the specific act of gross disobedience or misconduct resulting in the decision to suspend; d. Provide rationale or an explanation of how the chosen number of suspension days will address the threat or disruption posed by the student or his or her act of gross disobedience or misconduct; and e. Depending upon the length of the out-of-school suspension, include the following applicable information: i. For a suspension of 3 school days or less, an explanation that the student's continuing presence in school would either pose: a. A threat to school safety, or b. A disruption to other students' learning opportunities. ii. For a suspension of 4 or more school days, an explanation: a. That other appropriate and available behavioral and disciplinary interventions have been exhausted, b. As to whether school officials attempted other interventions or determined that no other interventions were available for the student, and c. That the student's continuing presence in school would either: i. Pose a threat to the safety of other students, staff, or members of the school community, or ii. Substantially disrupt, impede, or interfere with the operation of the school. d. Of what, if any, appropriate and available support services will be provided to the student during the length of his or her suspension, as determined by the Superintendent or designee; 5. A summary of the notice, including the reason for the suspension and the suspension length, must be given to the Board by the Superintendent or designee; 6. Upon request of the parent(s)/guardian(s), a review of the suspension shall be conducted by the Board or a hearing officer appointed by the Board. a. At the review, the student and his or her parent(s)/guardian(s) may appear with a representative of their choice and at their expense, be accompanied by a support person of their choice and at their expense, disclose any factor to be considered in mitigation (including the student's status as a parent, expectant parent, or victim of domestic or sexual violence as defined in 105 ILCS 5/26A), and discuss the suspension with the Board or its hearing. Any representative and support person must comply with hearing rules and may be prohibited from further participation if they violate the rules or engage in behavior or advocacy that harasses, abuses, or intimidates either party, a witness, or anyone else in attendance at the hearing. b. If the review involves allegations of sexual violence by the student, neither the student nor the student's representative shall directly question nor have direct contact with the alleged victim. The student or the student's representative may, at the discretion of the Board or its hearing officer, suggest questions to be posed by the Board or its hearing officer to the alleged victim. c. Whenever there is evidence that mental illness may be the cause for the suspension, the Superintendent or designee shall invite a representative from a local mental health agency
to consult with the Board. d. After presentation of the evidence or receipt of the hearing officer's report, the Board shall take such action as it finds appropriate. If the suspension is upheld, the Board's written suspension decision shall specifically detail items (a) and (e) in number 4, above.

NOTE: *Parents/Guardians who elect not to send their child to school on a day of assigned In-School suspension and/or Short-Term Option Program (STOP) will be considered as unexcused absences from school. Students will not be allowed to make up work missed due to these days of unexcused absence.*

Expulsion

Expellable acts include, but are not limited to, serious misbehavior and/or illegal acts that threaten to impair the educational efficiency of the school and/or that most seriously disrupt the orderly educational process in the classroom and/or school. Expulsion may occur if misbehavior occurs on school property or at any school-sponsored or school-related activity on or off of school property that may cause a serious threat to the safety of the school community. Expulsion means removal of a student from school for more than ten consecutive school days and possible placement in an alternative setting for one (1) to two (2) school years. The terms of expulsion also mean that a student who has received out-of-school suspension, is being considered for expulsion, and/or has been expelled is prohibited from being on school/district grounds, at school-sponsored activities, or present at any function affiliated with the school district for the time span of the suspension/expulsion.

Expulsion Procedures

The following are expulsion procedures: 1) Before a student may be expelled, the student and his or her parent(s)/guardian(s) shall be provided a written request to appear at a hearing to determine whether the student should be expelled. The request shall be sent by registered or certified mail, return receipt requested. The request shall: a. Include the time, date, and place for the hearing. b. Briefly describe what will happen during the hearing. c. Detail the specific act of gross disobedience or misconduct resulting in the decision to recommend expulsion. d. Inform the student and parent(s)/guardian(s) that a representative of their choice and at their expense is permitted to represent the student throughout the proceedings and to address the Board or its hearing officer. Inform the student and parent(s)/guardian(s) that a support person of their choice and at their expense is permitted to accompany the student throughout the proceedings. f. List the student's prior suspension(s). g. State that the School Code allows the School Board to expel a student for a definite period of time not to exceed 2 calendar years, as determined on a case-by-case basis. h. Ask that the student or parent(s)/guardian(s) inform the Superintendent or Board Attorney if the student will appear with a representative and/or support person and, if so, provide the name(s) and contact information for the representative and/or support person. 2) Unless the student and parent(s)/guardian(s) indicate that they do not want a hearing or fail to appear at the designated time and place, the hearing will proceed. It shall be conducted by the Board or a hearing officer appointed by it. If a hearing officer is appointed, he or she shall report to the Board the evidence presented at the hearing and the Board shall take such final action as it finds appropriate. 3) Whenever there is evidence that mental illness may be the cause for the recommended expulsion, the Superintendent or designee

shall invite a representative from a local mental health agency to consult with the Board. 4. During the expulsion hearing, the Board or hearing officer shall hear evidence concerning whether the student is guilty of the gross disobedience or misconduct as charged. a. School officials must provide: (1) testimony of any other interventions attempted and exhausted or of their determination that no other appropriate and available interventions were available for the student, and (2) evidence of the threat or disruption posed by the student. b. The student and his or her parent(s)/guardian(s) may appear with a representative, be accompanied by a support person, disclose any factor to be considered in mitigation (including his or her status as a parent, expectant parent, or victim of domestic or sexual violence as defined in 105 ILCS 5/26A), offer evidence, present witnesses, cross-examine witnesses who testified, and otherwise present reasons why the student should not be expelled. Any representative and support person must comply with hearing rules and may be prohibited from further participation if they violate the rules or engage in behavior or advocacy that harasses, abuses, or intimidates either party, a witness, or anyone else in attendance at the hearing. c. If the expulsion hearing involves allegations of sexual violence by the student, neither the student nor the student's representative shall directly question nor have direct contact with the alleged victim. The student or the student's representative may, at the discretion of the Board or its hearing officer, suggest questions to be posed by the Board or its hearing officer to the alleged victim. 5. After presentation of the evidence or receipt of the hearing officer's report, the Board shall decide the issue of guilt and take such action as it finds appropriate. 6. If the Board acts to expel the student, its written expulsion decision shall: a. Detail the specific reason why removing the student from his or her learning environment is in the best interest of the school. b. Provide a rationale for the specific duration of the recommended expulsion. c. Document how school officials determined that all behavioral and disciplinary interventions have been exhausted by specifying which interventions were attempted or whether school officials determined that no other appropriate and available interventions existed for the student. d. Document how the student's continuing presence in school would (1) pose a threat to the safety of other students, staff, or members of the school community, or (2) substantially disrupt, impede, or interfere with the operation of the school. 7. Upon expulsion, the District may refer the student to appropriate and available support services.

Readmission to school after an expulsion

In order for a student to be readmitted to the school after completing an expulsion, the student and/or parent/legal guardian must complete the following (consecutively): 1) Meet all standards of passing the Alternative School-CEO/ETC and or the terms of the expulsion specified by the C.U.S.D. No. 10 Board of Education (school and/or the CUSD10 District Office should receive documentation verifying completion of the Alternative School within the allotted time frame of enrollment); 2) The student and/or parent/legal guardian must call the C.U.S.D. No. 10 Administrative Office to arrange a time to show proof of residency in the school district; 3) High School and Middle School students and/or parent/legal guardian must call the school to meet with his/her counselor/building Principal in order to arrange for class registration for the upcoming semester.

Re-Engagement of Returning Students

The building principal or designee shall meet with a student returning to school from an out-of-school suspension, expulsion or alternative school setting. The goal of this meeting shall be to support the student's ability to be successful in school following a period of exclusion and shall include an opportunity for students who have been suspended to complete or make-up missed work for equivalent academic credit. The student shall have the responsibility to contact their teacher(s) concerning a plan for completing make-up work within a reasonable time (this usually means one (1) day for each day of out-of-school suspension. Students suspended out of school for five (5) or more days shall have a maximum of five (5) days to submit academic work to their teacher.). Long term assignments such as research projects and papers assigned before a suspension and due during the suspension may be turned in on the day the student returns from suspension without penalty. Long term assignments made during a suspension are due on the assigned due date. The District has the discretion of providing additional support services as deemed appropriate by school officials.

Students may be disciplined for misconduct or gross disobedience, including, but not limited to the following: Academic dishonesty (including cheating, intentionally plagiarizing, wrongfully giving or receiving help during an academic examination, altering report cards and wrongfully obtaining test copies or scores) including cheating, intentionally plagiarizing, using a writing service and/or generative artificial intelligence technology in place of original work unless specifically authorized by staff)***;*** Any threatening, harassing, or intimidating behavior; Attendance in restricted areas***;*** Bus misconduct; Cafeteria misconduct; (In the absence of a reasonable believe that an emergency exists) Calling emergency responders (calling 911), signaling or setting off alarms or signals indicating the presence of an emergency or indicating the presence of a bomb or explosive device on school grounds, school bus, or at any school activity; Computer (inappropriate use); Conduct that includes public lewdness or indecent exposure, defined to include offenses against chastity, common decency, morals, and the like***;*** Disobeying rules of student conduct or directives from staff members or school officials (Examples of disobeying staff directives include refusing a staff member's request to stop or submit to a search); Disrespect (behaviors verbal or in writing that are abusive or derogatory in nature); Dress/grooming (inappropriate displays); Endangerment of the physical or psychological well-being of school personnel or students by conduct or actions (including engaging in any activity, on or off campus, that interferes with, disrupts, or adversely affects the school environment, school operations, or an educational function, including but not limited to, conduct that may reasonably be considered to be a threat or an attempted intimidation of a staff member; or endanger the health or safety of students, staff, or school property); Engaging in Bullying, Hazing or any kind of aggressive behavior that does physical or psychological harm to a staff person or another student or encouraging other student to engage in such behavior. Prohibited conduct specifically includes, without limitation, any use of violence, intimidation, force, noise, coercion, threats, stalking, harassment, sexual harassment, public humiliation, theft or destruction of property, retaliation, hazing, bullying, bullying using a school computer or school computer

network, or other comparable conduct); Engaging in the offense of retaliation against a staff member for that person's performance of upholding the rules and regulation of the school; Engaging in any sexual activity, including without limitation, offensive touching, sexual harassment, indecent exposure (including mooning) and sexual assault; Engaging in teen dating violence; Failure to abide by rules and regulation at extracurricular activities or at co-curricular activities such as field trips; Falsifying information; Fighting (with or any assault of another student or staff member – this includes any intentional physical contact such as hitting, slapping, punching, shoving, etc.); Gambling; Gang Activity or Gang-like activity; Horseplay (pushing, shoving, etc.); Inappropriate displays of affection; Insubordination (willful failure to respond and carry out the directions of an administrator or school personnel); Knowingly making a false report against a staff member that is later determined to be unsubstantiated at the conclusion of any investigation initiated as a result of the report**;** Loitering; Making an explicit threat on an Internet website against a school employee, a student, or any school-related personnel if the Internet website through which the threat was made is a site that was accessible within the school at the time the threat was made or was available to third parties who worked or studies within the school grounds at the time the that was made, and the threat could be reasonably interpreted as threatening to the safety and security of the threatened individual because of his or her duties or employment status or status as a student inside the school; Operating an unarmed aircraft system (AUS) or drone for any purpose on school grounds or at any school event unless granted permission by the building principal; Participation in an illegal organization such as a fraternity, sorority, secret society, gang, cult, or other criminal combination prohibited by law; Profanity and Vulgarity (language, objects or gestures that may be found to be offensive to the commonly accepted standards of decency; Repeated violation of classroom or transportation rules; Selling or soliciting for sale any merchandise without proper administrative permission; Setting off the fire alarm and/or tampering with fire extinguishers and/or automated external defibrillators (AEDs); Sexting, which, for purposes of this policy, is the act of creating, sending, sharing, viewing, receiving, or possessing sexually explicit messages, images, or videos electronically, regardless of whether they are authentic or computer-generated, through the use of a computer, electronic communication device, or cellular phone. Sexting also includes creating, sending, sharing, viewing, receiving, or possessing *indecent visual depictions*, *non-consensual dissemination of private sexual images*, and *non-consensual dissemination of sexually explicit digitized depictions,* as defined in State law; Tardiness/Truancy; The possession and/or use of any object/material which reasonably could be considered to be distracting to the educational setting of the school (including, but not limited to, guitars, guitar cases, flowers, balloons, skateboards, hoverboards, unarmed aircraft systems, drones); The possession of matches or other flammable materials; The possession and use of cellular and wireless telephones, laser pointers, IPODs, and electronic viewing or listening devices (including, but not limited to: pagers, text messaging devices, two-way radios, personal digital assistants [PDAs], audio, video, photographic or similar digital devices capable of storing, sharing, and/or transmitting information on campus or at functions during school hours or at any other time in a manner that disrupts the educational process or violates the rights of others, including using the device to take photographs in the locker rooms or bathrooms, cheat or otherwise violate student conduct rules. The throwing of snowballs; The use, possession, distribution (including attempt to use, obtain or distribute), sale, purchase, of any substance inhaled, injected, smoked, consumed or otherwise ingested or absorbed with the intention of causing a physiological or psychological change in the body, including without limitation, pure caffeine in a tablet or powdered form; The use, possession, distribution (including attempt to use, obtain or distribute), sale, purchase, or being under the influence of alcohol; The use, possession, distribution (including attempt to use, obtain or distribute), sale or purchase of any tobacco or nicotine products (including electronic cigarettes, e-cigarettes, vapes, vape pens or other vaping related products); The use, possession, distribution (including attempt to use, obtain or distribute), sale, purchase, or being under the influence of any anabolic steroid unless it is being administered in accordance with a physician's or licensed practitioner's prescription; The use, possession, distribution (including attempt to use, obtain or distribute), sale, purchase, or being under the influence of any illegal drug, controlled substance, or cannabis (including marijuana, medical cannabis and hashish unless the student is authorized to be administered a medical cannabis infused product under Ashley's Law and board policy); The use, possession, distribution (including attempt to use, obtain or distribute), sale, purchase, or being under the influence of any prescription drug when not prescribed for the student by a physician or licensed practitioner, or when used in a manner inconsistent with the prescription or prescribing physician's or licensed practitioner's instructions. The use, possession, distribution (including attempt to use, obtain or distribute), sale, or purchase of medical cannabis, unless authorized under Ashley's Law and board policy, is prohibited; The use, possession, distribution (including attempt to use, obtain or distribute), sale (or offering for sale), purchase, or being under the influence of harmful, illegal or across the counter drug; The use, possession, distribution (including attempt to use, obtain or distribute), sale (or offering for sale), or purchase of any performance enhancing substance on the Illinois High School Association's most current banned substance list (unless administered in accordance with a prescription); The use, possession, distribution (including attempt to use, obtain or distribute) sale (or offering for sale), or purchase of any inhalant (or paraphernalia for an inhalant), regardless of whether it contains an illegal drug or controlled substance: (a) that a student believes is, or represents to be capable of, causing intoxication, hallucination, excitement, or dulling of the brain or nervous system; or (b) about which the student engaged in behavior that would lead a reasonable person to believe that the student intended the inhalant to cause intoxication, hallucination, excitement, or dulling of the brain or nervous system (The prohibition in this section does not apply to a student's use of asthma or other legally prescribed inhalant medications); The use, possession, distribution (including attempt to use, obtain or distribute), sale (or offering for sale) or purchase of drug paraphernalia, including devices that are or can be used to: (a) ingest, inhale, or inject cannabis or controlled substances into the body; and (b) grow, process, store, or conceal cannabis or controlled substances unless authorized under board policy and Ashley's Law; The use, possession, distribution (including attempt to use, obtain or distribute), sale (or offering for sale) or purchase of "look-alike" or counterfeit drugs, including a substance that is not prohibited by this policy, but one: (a) that a student believes to be, or represents to be, an illegal drug, controlled substance or other substance that is prohibited by this policy; or (b) about which a student engaged in

behavior that would lead a reasonable person to believe that the student expressly or impliedly represented to be an illegal drug, controlled substance or other substance that is prohibited by this policy; The use, possession, distribution (including attempt to use, obtain or distribute), sale (or offering for sale) or purchase of any weapons (including guns and knives and/or look alike weapons) or violating the procedures listed in the Weapons Policy of this handbook; The use, possession, control, or transfer of a firearm, a look alike, knife, brass knuckle or other knuckle weapon regardless of its composition, a billy club, or any other object if used or attempted to be used to cause bodily harm; Theft (including possession, distribution or attempt to obtain or distribute stolen items) and/or damage to property; Trespassing (entering school property or a school facility without proper authorization. NOTE: any student suspended out of school may not enter the school grounds, attend any school sporting events, or school-related activity or building at any time during the suspension); Unprepared for class (ie. not dressing for physical education class); Vandalism; Vehicle Infractions (including driving and parking without a sticker); Verbal confrontation; Violation of the cell phone/electronic device policy, including, not limited to: harassing or bullying students or harassing school personnel, taking still photos or videos of other students or district employees without prior consent (ie. taking still photos or videos of other students engaged in a physical or verbal confrontation), recording an individual's voice or image without consent, transmitting still photos, audio and/or videos of other students or district employees in any manner, including but not limited to uploading them to internet websites, without prior consent, or storing/accessing personal and/or academic data without consent; Violation of the CHS Parking Permit Policy; Violating any criminal law, including but not limited to, assault, battery, arson, theft, gambling, eavesdropping, vandalism and hazing; Violations of rules or procedures established by the classroom teacher; Writing, drawing or distributing any symbols or literature or references to gangs or illegal substances such as drugs, alcohol, and weapons; Any other acts that interfere with the orderly educational process in the classroom or the school.

For purposes of these rules, the term "possession" includes having control, custody, or care, currently or in the past, of an object or substance, including situations in which the item is: (a) on the student's person; (b) contained in another item belonging to, or under the control of the student, such as in the student's clothing, backpack, or automobile; (c) in a school's student locker, desk, or other school property; (d) at any location on school property or at a school-sponsored event; or (e) in the case of drugs and alcohol, substances ingested by the person. Students who are under the influence of any prohibited substance are not permitted to attend school or school functions and are treated as though they have the prohibited substance, as applicable, in their possession.

DISCIPLINE OF STUDENTS WITH DISABILITIES

Behavioral Interventions

Behavioral interventions shall be used with students with disabilities to promote and strengthen desirable behaviors and reduce identified inappropriate behaviors. The School Board will establish and maintain a committee to develop, implement, and monitor procedures on the use of behavioral interventions for children with disabilities.

Discipline of Special Education Students

The District shall comply with the Individuals With Disabilities Education Improvement Act of 2004 and the Illinois State Board of Education's *Special Education* rules when disciplining special education students. No special education student shall be expelled if the student's particular act of gross disobedience or misconduct is a manifestation of his or her disability.

DISCIPLINARY INFRACTIONS & CONSEQUENCES

Building Principals reserve the right to determine appropriate disciplinary actions for offenses which are not contained in the aforementioned list. Similarly, the administration reserves the right, on a case-by-case basis, to deviate from the specified disciplinary actions when such deviations are determined to be necessary for the proper and safe operation of our school. Any infraction, depending upon the surrounding circumstances, may warrant discipline up to and including expulsion.

CORPORAL PUNISHMENT

Corporal punishment is prohibited in all circumstances. *Corporal punishment* is defined as a discipline method in which a person deliberately inflicts pain upon a student in response to the student's unacceptable behavior or inappropriate language, with an aim to halt an offense, prevent its recurrence, or set an example for others. It includes slapping, paddling, or prolonged maintenance of students in physically painful positions, or intentional infliction of bodily harm. Corporal punishment does not include reasonable force as permitted by 105 ILCS 5/10-20.33.

ISOLATED TIME OUT, TIME OUT AND PHYSICAL RESTRAINT

Isolated time out, time out, and physical restraint shall only be used if the student's behavior presents an imminent danger of serious physical harm to the student or others and other less restrictive and intrusive measures were tried and proven ineffective in stopping it, there is no known medical contraindication to its use on the student; and the school staff member or members applying the use of time out, isolated time out, or physical restraint on a student have been trained in its safe application. The school may not use isolated time out, time out, and physical restraint as discipline or punishment, convenience for staff, retaliation, a substitute for appropriate educational or behavioral support, a routine safety matter, or to prevent property damage in the absence of imminent danger of serious physical harm to the student or others. The use of prone restraint, mechanical restraint, and chemical restraint are prohibited.

STUDENT DISTRIBUTION OF NON-SCHOOL SPONSORED PUBLICATIONS

A student or group of students seeking to distribute more than 10 copies of the same material on one or more days to students must comply with the following guidelines: 1) The student(s) must notify the building principal of the intent to distribute, in writing, at

least 24 hours before distributing the material. No prior approval of the material is required; 2) The material may be distributed at times and locations selected by the building principal-such as before the beginning or ending of classes at a central location inside the building; 3) The building principal may impose additional requirements whenever necessary to prevent disruption, congestion, or the perception that the material is school-endorsed; 4) Distribution must be done in an orderly and peaceful manner, and may not be coercive; 5) The distribution must be conducted in a manner that does not cause additional work for school personnel. Students who distribute material are responsible for cleaning up any materials left on school grounds; 6) Students must not distribute material that: a) Will cause substantial disruption of the proper and orderly operation and discipline of the school or school activities; b) Violates the rights of others, including but not limited to, material that is libelous, invades the privacy of others, or infringes on a copyright; c) Is socially inappropriate or inappropriate due to the students' maturity level, including but not limited to, material that is obscene, pornographic, or pervasively lewd and vulgar, contains indecent and vulgar language, or sexting as defined by School Board policy and Student Handbook; d) Is reasonably viewed as promoting illegal drug use; or e) Is distributed in kindergarten through eighth grade and is primarily prepared by non-students, unless it is being used for school purposes; or F) Incites students to violate any Board policy; 7) A student may use the School District's Uniform Grievance Procedure to resolve a complaint; 8) Whenever these guidelines require written notification, the appropriate administrator may assist the student in preparing such notification. A student or group of students seeking to distribute 10 or fewer copies of the same publication on one or more days to students must distribute such material at times and places and in a manner that will not cause substantial disruption of the proper and orderly operation and discipline of the school or school activities and in compliance with paragraphs 4, 5, 6, and 7.Students are prohibited from accessing and/or distributing at school any pictures, written material, or electronic material, including material from the Internet or from a blog, that: 1) Will cause substantial disruption of the proper and orderly operation and discipline of the school or school activities; 2) Violates the rights of others, including but not limited to material that is libelous, invades the privacy of others, or infringes on a copyright; 3) Is socially inappropriate or inappropriate due to maturity level of the students, including but not limited to material that is obscene, pornographic, or pervasively lewd and vulgar, or contains indecent and vulgar language; 4) Is primarily intended for the immediate solicitation of funds; or 5) Is primarily prepared by non-students, unless it is being used for school purposes. Nothing herein shall be interpreted to prevent the inclusion of material from outside sources or the citation to such sources as long as the material to be distributed or accessed is primarily prepared by students. The distribution of non-school-sponsored written material must occur at a time and place and in a manner that will not cause disruption, be coercive, or result in the perception that the distribution or the material is endorsed by the school district.

STUDENT PERSONNEL SERVICES

The CUSD10 Student Personnel Services is made available to the students by a variety of professionals and specialists (school counselors, qualified school nurse, school social workers, school psychologist) for the health, education, and welfare of every student attending schools in the Collinsville Unit 10 School District. There are a limited number of services provided on campus, but many more services are made available through the referral process. The District assumes no liability for preventing, identifying, or treating such problems for responding to students with social, emotional, or mental health problems that impact learning ability. Services shall be implemented in a manner consistent with State and federal laws, including the Individuals with Disabilities Education Act, 42 U.S.C. §12101 et seq.

STUDENT PRIVACY PROTECTIONS

The District has adopted and uses several policies and procedures regarding student privacy, parental access to information and administration of certain physical examinations to students. Copies of these policies are available upon request.

SURVEYS

All surveys requesting personal information from students, as well as any other instrument used to collect personal information from students, must advance or relate to the District's educational objectives as identified in School Board policy 6:10, *Educational Philosophy and Objectives*, or assist students' career choices. This applies to all surveys, regardless of whether the student answering the questions can be identified and regardless of who created the survey.

SURVEYS BY THIRD PARTIES

Before a school official or staff member administers or distributes a survey or evaluation created by a third party to a student, the student's parent/guardian may inspect the survey or evaluation, upon their request and within a reasonable time of their request. This applies to every survey: (1) that is created by a person or entity other than a district official, staff member, or student, (2) regardless of whether the student answering the questions can be identified, and (3) regardless of the subject matter of the questions. Parents who object to disclosure of information concerning their child to a third party may do so in writing to the building principal.

SURVEYS REQUESTING PERSONAL INFORMATION

School officials and staff members will not request, nor disclose, the identity of any student who completes any survey or evaluation (created by any person or entity, including the school or district) containing one or more of the following items: 1) Political affiliations or beliefs of the student or the student's parent/guardian; 2) Mental or psychological problems of the student or the student's family; 3) Behavior or attitudes about sex; 4) Illegal, anti-social, self-incriminating, or demeaning behavior; 5) Critical appraisals of other individuals with whom students have close family relationships; 6) Legally recognized privileged or analogous relationships, such as those with lawyers, physicians, and ministers; 7) Religious practices, affiliations, or beliefs of the student or the student's parent/guardian; 8) Income other than that required by law to determine eligibility for participation in a program or for receiving financial assistance under such program.

The student's parent(s)/guardian(s) may: 1. Inspect the survey or evaluation upon, and within a reasonable time of, their request, and/or 2. Refuse to allow their child to participate in the activity described above. The school shall not penalize any student whose parent(s)/guardian(s) exercised this option.

INSTRUCTIONAL MATERIAL

A student's parent/guardian may inspect, upon their request, any instructional material used as part of their child's educational curriculum within a reasonable time of their request. The term "instructional material" means instructional content that is provided to a student, regardless of its format, printed or representational materials, audio-visual materials, and materials in electronic digital formats (such as materials accessible through the Internet). The term does not include academic tests or academic assessments.

PROHIBITION ON SELLING OR MARKETING STUDENTS' PERSONAL INFORMATION

No school official or staff member may market or sell personal information concerning students (or otherwise provide that information to others for that purpose). The term personal information means individually identifiable information including: (1) a student or parent's first and last name, (2) a home or other physical address (including street name and the name of the city or town), (3) a telephone number, (4) a Social Security identification number or (5) driver's license number or State identification card.

Unless otherwise prohibited by law, the above paragraph does not apply: (1) if the student's parent/guardian have consented; or (2) to the collection, disclosure or, use of personal information collected from students for the exclusive purpose of developing, evaluating or providing educational products or services for, or to, students or educational institutions, such as the following: 1) College or other postsecondary education recruitment, or military recruitment; 2) Book clubs, magazines, and programs providing access to low-cost literary products; 3) Curriculum and instructional materials used by elementary schools and secondary schools; 4) Tests and assessments to provide cognitive, evaluative, diagnostic, clinical, aptitude, or achievement information about students (or to generate other statistically useful data for the purpose of securing such tests and assessments) and the subsequent analysis and public release of the aggregate data from such tests and assessments; 5) The sale by students of products or services to raise funds for school-related or education-related activities; 6) Student recognition programs.

Under no circumstances may a school official or staff member provide a student's personal information to a business organization or financial institution that issues credit or debit cards. A parent/guardian who desires to opt their child out of participation in activities provided herein or who desires a copy or access to a survey or any other material described herein may contact the Building Principal. A complete copy of the District's Student and Family Privacy Rights policy may be obtained from the Superintendent's office or accessed on the District's website.

PHYSICAL EXAMINATIONS

Parents have the right to notification of any physical examinations or screenings, which the district may administer to the student.

STUDENT TEACHER VIDEO AND AUDIO RECORDINGS

Collinsville Community Unit School District No. 10 routinely participates in the education of college level student teachers seeking a degree in the education field. Student teachers are required by their college coursework to create audio and video recordings of their lessons and the reactions of students to their lessons. As a result, students may occasionally appear in video recordings taken by a student teacher authorized by the Building Principal to student teach and to create video or audio recordings of student reactions.

Confidentiality

The video and audio recordings of District students by a student teacher are to be solely in their coursework and in furtherance of their college education. The student teacher will not release the video or audio recording except to his/her college professor. The video/audio recording is destroyed after it is reviewed by the student teacher's professor.

Consent

The School District must have consent from the student's parent and/or guardian prior to a student teacher creating a video or audio recording of District students for their college coursework

STUDENT RECORDS

A school student record is any writing or other recorded information concerning a student and by which a student may be identified individually that is maintained by a school or at its direction or by a school employee, regardless of how or where the information is stored, except for certain records kept in a staff member's sole possession; records maintained by law enforcement officers working in the school; video and other electronic recordings (including electronic recordings made on school buses and body-worn cameras used by law enforcement) that are created in part for law enforcement, security, or safety reasons or purposes, though such electronic recordings may become a student record if the content is used for disciplinary or special education purposes regarding a particular student.

The student's written records are in two categories: permanent and temporary.

"Student Permanent Record" means and shall consist of the following, as limited by Section 2(d) of the Illinois School Student Records Act [105 ILCS 10]: Basic identifying information, including the student's name and address, birth date and place, and gender, and the names and addresses of the student's parents; Evidence required under Section (5)(b)(1) of the Missing Children's Records Act [325 ILCS 50/5(b)(1)]; Academic transcript, including: grades, class rank, graduation date and grade level achieved; scores on college entrance examinations, except that a parent may request, in writing, the removal from the academic transcript of any score received on college entrance examinations (also see Section 375.30(d)); the unique student identifier assigned and used by the Student Information System established pursuant to 23 Ill. Adm. Code 1.75 (Student Information System); as applicable,

designation of an Advanced Placement computer science course as a mathematics-based, quantitative course for purposes of meeting State graduation requirements set forth in Section 27-22 of the School Code [105 ILCS 5/27-22]; as applicable, designation of the student's achievement of the State Seal of Biliteracy, awarded in accordance with Section 2-3.157 of the School Code [105 ILCS 5/2-3.157] and 23 Ill. Adm. Code 1.442 (State Seal of Biliteracy); and as applicable, designation of the student's achievement of the State Commendation Toward Biliteracy, awarded in accordance with 23 Ill. Adm. Code 1.442 (State Seal of Biliteracy); Attendance record; Health record; Record of release of permanent record information in accordance with Section 6(c) of the Act [105 ILCS 10/6(c)]; Scores received on all State assessment tests administered at the high school level (i.e., grades 9 through 12) (see 105 ILCS 5/2-3.64a-5); and If not maintained in the temporary record, may also consist of: Honors and awards received; and Information concerning participation in school-sponsored activities or athletics, or offices held in school-sponsored organizations. No other information shall be placed in the student's permanent record.

"Student Temporary Record" means all information not required to be in the student permanent record and shall consist of the following, as limited by Section 2(d) of the Illinois School Student Records Act [105 ILCS 10]: A record of release of temporary record information in accordance with Section 6(c) of the Act [105 ILCS 10/6(c)]; Scores received on the State assessment tests administered in the elementary grade levels (i.e., kindergarten through grade 8) (see 105 ILCS 5/2-3.64a-5); The completed home language survey form (see 23 Ill. Adm. Code 228.15 (Identification of Eligible Students)); *Information regarding serious disciplinary infractions* (i.e., those involving drugs, weapons, or bodily harm to another) *that resulted in expulsion, suspension or the imposition of punishment or sanction*; *Information provided under Section 8.6 of the Abused and Neglected Child Reporting Act* [325 ILCS 5/8.6], as required by Section 2(f) of the Any biometric information that is collected in accordance with Section 10-20.40 or 34-18.34 of the School Code [105 ILCS 5/10-20.40 or 34-18.34]; Health-related information; Accident Reports; and May also consist of: Family background information; Intelligence test scores, group and individual; Aptitude test scores; Reports of psychological evaluations, including information on intelligence, personality and academic information obtained through test administration, observation or interviews; Elementary and secondary achievement level test results; Participation in extracurricular activities, including any offices held in school-sponsored clubs or organizations; Honors and awards received; Teacher anecdotal records; Other disciplinary information; Special education records; Records associated with plans developed under section 504 of the Rehabilitation Act of 1973 (29 USC 701 et seq.); and Any verified reports or information from non-educational persons, agencies or organizations of clear relevance to the education of the student.

Student's written records are kept on file in the school office/counseling office and are available to students, parents and/or legal guardians for inspection. Students and/or parent(s)/legal guardians may inspect the written records with a designated employee of the school during regular hours of the school day. A parent, student, and/or legal guardian may contact the administrator to gain access to the records. Access will be granted within a reasonable amount of time but not more than ten (10) business days after receiving the request. "Parent" means a person who is the natural parent of the student or other person who has the primary responsibility for the care and upbringing of the student. All rights and privileges accorded to a parent under this Act shall become exclusively those of the student upon his 18th birthday, graduation from secondary school, marriage or entry into military service, whichever occurs first. The student may also exercise such rights and privileges at any time with respect to the student's permanent school record.

If information contained in the records is disputed by the parent, student, and/or legal guardian, a request to meet with the Principal or Superintendent must be made within a reasonable time after the review of the record to provide for the correction, deletion, or further explanation of such information.

In the absence of any court order to the contrary, to require, that upon the request of either parent of a pupil whose parents are divorced, copies of the following reports or records which reflect the pupil's academic progress, reports of the pupil's emotional and physical health, notices of school initiated parent-teacher conferences, notices of major school sponsored events, such as open house, which involve pupil-parent interaction and furnished by the school district to one parent be furnished by mail to the other parent.

The school will review student's records periodically to make certain they are accurate. Permanent records will be maintained for not less than sixty (60) years after a student has graduated or otherwise permanently withdrawn from school. Temporary records will be maintained for five years following graduation, school transfer and/or withdrawal and will be destroyed on July 1. A parent, student, and/or guardian have the right to inspect and copy such records before destruction. A charge of the actual cost for providing a copy of the school record will be paid by the requesting party, but may not exceed 35 cents per page.

Upon graduation or permanent withdrawal of a handicapped student, the psychological evaluation, special education files and other information contained in the student temporary record may be of continued assistance to the student may, after five (5) years be transferred to the custody of the parent or to the student if the student has succeeded to the rights of the parents. The school shall explain to the student and the parent the future usefulness of these records.

If a certified copy of an order of protection has been filed with a school district, then the district shall notify its school employees that the student records or information in those records of a protected child identified in the order shall not be released to the person against whom the order was issued.

RELEASE OF INFORMATION

The school shall transfer the student record to another school in which the student has enrolled or intends to enroll upon a signed parental release form. The parent will receive prior written notice of the nature and substance of the information to be transferred and an opportunity to inspect, copy, and challenge such information. If the address of the parents is unknown, notice may be served upon the records' custodian of the requesting school for transmission to the parents. Such service shall be deemed conclusive, and ten (10) calendar days after such service, if the parents make no objection, the records may be transferred to the requesting school.

No individual or agency can force an individual to release his/her records. A release of students' written records will not be made to persons or agencies unless written consent is given by parents, students, or a court order is issued. However, a release of records without parental consent could be made due to an emergency release of personally identifiable information from education records to provide for release of information for medical health or safety. In certain instances where consent is not required, written notification of such information will be given to the parents. Directory information is limited to: a student's name, grade level; photographs, media interviews, videos and digital images used for informational or news-related purposes of a student participating in school or school-sponsored activities, organizations and athletics that appear in school publications such as yearbooks, newspapers or sporting or fine arts programs; academic awards, degrees and honors; information in relation to school-sponsored activities, organizations, and athletics; major field of study; and period of attendance at the school. Any parent/guardian or eligible student (student 18 or older) may prohibit the release of directory information by delivering a written request to the building principal. The contact must be made by September 15 of each school year or the information will be released at the appropriate time.

RULES REGULATING THE INSPECTION OF STUDENT'S WRITTEN RECORDS

The Family Educational Rights and Privacy Act (FERPA) and the Illinois Student Records Act afford parents/guardians ~~and~~ students over 18 years of age ("eligible students") and when applicable, the Ill. Dept. of Children and Family Services' Office of Education and Transition Services, certain rights with respect to the student's school records. They are: **1. The right to inspect and copy the student's education records within 10 business days of the day the District receives a request for access.** The degree of access a student has to his or her records depends on the student's age. Students less than 18 years of age have the right to inspect and copy only their permanent record. Students 18 years of age or older have access and copy rights to both permanent and temporary records. A parent/guardian or student should submit to the building principal a written request that identifies the record(s) he or she wishes to inspect. Within 10 business days, the building principal will make arrangements for access and notify the parent/guardian or student of the time and place where the records may be inspected. In certain circumstances, the District may request an additional 5 business days in which to grant access. The District charges $.35 per page for copying but no one will be denied their right to copies of their records for inability to pay this cost. These rights are denied to any person against whom an order of protection has been entered concerning the student; **2**. **The right to have one or more scores received on college entrance examinations included on the student's academic transcript.** Parents/guardians or eligible students may have one or more scores on college entrance examinations included on the student's academic transcript. The District will include scores on college entrance examinations upon the written request of the parent/guardian or eligible student stating the name of each college entrance examination that is the subject of the request and the dates of the scores that are to be included; **3. The right to request the amendment of the student's education records that the parent/ guardian or eligible student believes are inaccurate, irrelevant, or improper.** A parent/guardian or eligible student may ask the District to amend a record that is believed to be inaccurate, irrelevant, or improper. Requests should be sent to the building principal and should clearly identify the record the parent/guardian or eligible student wants changed and the specific reason a change is being sought. If the District decides not to amend the record, the District will notify the parent/guardian or eligible student of the decision and advise him or her of their right to a hearing regarding the request for amendment. Additional information regarding the hearing procedures will be provided to the parent/guardian or eligible student when notified of the right to a hearing. **4. The right to permit disclosure of personally identifiable information contained in the student's education records, except to the extent that the FERPA or Illinois School Student Records Act authorizes disclosure without consent.** Disclosure without consent is permitted to school officials with legitimate educational or administrative interests. A school official is a person employed by the District as an administrator, supervisor, instructor, or support staff member (including health or medical staff and law enforcement unit personnel); a person serving on the School Board. A school official may also include a volunteer, contractor, or consultant who, while not employed by the school, performs an institutional service or function for which the school would otherwise use its own employees and who is under the direct control of the school with respect to the use and maintenance of personally identifiable information from education records (such as an attorney, auditor, medical consultant, therapist, or educational technology vendor); or any parent/guardian or student serving on an official committee, such as a disciplinary or grievance committee, or assisting another school official in performing his or her tasks. A school official has a legitimate educational interest if the official needs to review an education record in order to fulfill his or her professional responsibility or contractual obligation with the district. Upon request, the District discloses education records without consent to officials of another school district in which a student has enrolled or intends to enroll, as well as to any person as specifically required by State or federal law. Before information is released to these individuals, the parents/guardians or eligible student will receive prior written notice of the nature and substance of the information, and an opportunity to inspect, copy, and challenge such records. Academic grades and references to expulsions or out-of-school suspensions cannot be challenged at the time a student's records are being forwarded to another school to which the student is transferring. Disclosure is also permitted without consent to: any person for research, statistical reporting or planning, provided that no student or parent/guardian can be identified; to another school district that overlaps attendance boundaries with the District, if the District has entered into an intergovernmental agreement that allows for sharing of student records and information with the other district,[2] any person named in a court order; appropriate persons if the knowledge of such information is necessary to protect the health or safety of the student or other persons; and juvenile authorities when necessary for the discharge of their official duties who request information before adjudication of the student. **5. The right to a copy of any school student record proposed to be destroyed or deleted.** The permanent record is maintained for at least 60 years after the student transfers, graduates, or permanently withdraws. The temporary record is maintained for at least 5 years after the student transfers, graduates, or permanently withdraws.

Temporary records that may be of assistance to a student with a disability who graduates or permanently withdraws, may, after 5 years, be transferred to the parent/guardian or to the student, if the student has succeeded to the rights of the parent/guardian. Student temporary records are reviewed every 4 years or upon a student's change in attendance centers, whichever occurs first. **6. The right to prohibit the release of directory information.** Throughout the school year, the District may release directory information regarding students, limited to: a student's name, grade level; photographs, media interviews, videos and digital images used for informational or news-related purposes of a student participating in school or school-sponsored activities, organizations and athletics that appear in school publications such as yearbooks, newspapers or sporting or fine arts programs; academic awards, degrees and honors; information in relation to school-sponsored activities, organizations, and athletics; major field of study; and period of attendance at the school. Any parent/guardian or eligible student (student 18 or older) may prohibit the release of directory information by delivering a written request to the building principal. The contact must be made by September 15 of each school year or the information will be released at the appropriate time.

Any parent/guardian or eligible student may prohibit the release of any or all of the above information by delivering a written objection to the building principal by September 15 of each school year.

7. The right to request that military recruiters or institutions of higher learning not be granted access to your student's information without your prior written consent. Federal law requires a secondary school to grant military recruiters and institutions of higher learning, upon their request, access to secondary school students' names, addresses, and telephone numbers, unless the student's parent/guardian, or student who is 18 years of age or older, submits a written request that the information not be released without the prior written consent of the parent/guardian or eligible student. If you wish to exercise this option, notify the building principal. **8. The right contained in this statement: No person may condition the granting or withholding of any right, privilege or benefits or make as a condition of employment, credit, or insurance the securing by any individual of any information from a student's temporary record which such individual may obtain through the exercise of any right secured under State law. 9. The right to file a complaint with the U.S. Department of Education concerning alleged failures by the District to comply with the requirements of FERPA.** The name and address of the Office that administers FERPA is: U.S. Department of Education, Student Privacy Policy Office, 400 Maryland Avenue, SW, Washington DC 20202-8520

STUDENT BIOMETRIC INFORMATION

Before collecting biometric information from students, the school must seek the permission of the student's parent/guardian or the student, if over the age of 18. Biometric information means information that is collected from students based on their unique characters, such as a fingerprint, voice recognition or retinal scan.

STUDENT RIGHTS AND RESPONSIBILITIES

The School Board, in support of the aims of public education, believes that the behavior of students attending public schools shall reflect standards of good citizenship demanded of members of a democratic society. Self-discipline (responsibility for one's actions) is one of the important ultimate goals of education. The School Board also believes that, while education is a right of American youth, it is not an absolute right; it is qualified first by eligibility requirements. Our courts speak of education as a limited right or a privilege. That is, students who fail to perform those duties required of them for attendance in a public school may be excluded from the school.

STUDENT RESPONSIBILITIES

Students, as citizens of the United States, are guaranteed certain individual rights and have individual responsibilities that correspond. Parents, teachers, and administrators have a duty to protect the rights of students while maintaining an educational atmosphere conducive to the teaching and learning process. The concept of balancing the rights of the individual with the rights of society is as valid in the educational community as in the larger community. There are certain special responsibilities required of a citizen who is a student in school: 1) To become informed of and adhere to reasonable rules and regulations established by local boards of education and implemented by school administrators and teachers; 2) To respect the rights and individuality of other students and school administrators and teachers; 3) To refrain from libel, slanderous remarks, and obscenity in verbal and written material; 4) To dress and groom in a manner that meets reasonable standards of health, cleanliness and safety; 5) To be punctual and present in the regular or assigned school program to the best of one's ability; 6) To refrain from gross disobedience or misconduct or behavior that materially and substantially disrupts the educational process; 7) To maintain the best possible level of academic achievement; 8) To respect the reasonable exercise of authority by school administrators and teachers in maintaining discipline in the school and at school sponsored activities.

STUDENT RIGHTS

All students are entitled to enjoy the rights protected by the Federal and State Constitutions and laws for persons of their age and maturity in a school setting. Students should exercise these rights reasonably and avoid violating the rights of others. Students who violate the rights of others or violate District policies or rules will be subject to disciplinary measures.

STUDENT SUCCESS STRATEGIES

Students are reminded that the following strategies should be carried out on a daily basis in order to succeed academically in class: 1) Respect teaching and learning; 2) Prepare for each class; 3) Approach each class with enthusiasm for the learning process and academic inquiry; 4) Be willing to be active learners in the classroom; 5) Value diversity in the class and refrain from using language that may be insulting or insensitive; 6) Commit the necessary time and effort in each course; 7) Complete all assignments in a

timely and neat fashion; 8) Communicate with teachers in a respectful tone to prevent an issue from becoming an insurmountable problem; 9) Respect the learning environment by minimizing distractions such as arriving late or reading other materials in class.

STUDENT RIGHTS PROCEDURES

GRIEVANCE

A grievance is a difference of opinion raised by a student or a student's parent or parents involving: 1) The meaning, interpretation or application of established policies; 2) Difference of treatment; or 3) Application of the legal requirements of civil rights legislation. This procedure is not intended to limit the option of the district and a grievant(s) to resolve any grievance mutually and informally. Hearings and conferences under this procedure shall be conducted at a time and place, which will afford a fair and equitable opportunity for all persons involved.

DUE PROCESS FOR STUDENT GRIEVANCE PROCEDURES

The Grievance Procedures, along with explanation, due process and directions, are available for inspection in the Superintendent's office, building Principal's office, Counselor's office, and Coordinator's offices for Title IX, Section 504 and Title VI. It is the policy of this district that all grievances be resolved quickly and at the lowest step possible.

1. Right to Representation: The aggrieving may choose to be represented by an attorney or other person of their choosing.

2. Right to Present Witnesses and Evidence: The grievant(s) shall be allowed to present relevant evidence and pertinent witnesses. Both parties shall have the opportunity for hearing and questioning witnesses.

3. Time Limits: All participants shall adhere to the time limits prescribed for each level. Failure by the administration at any step in the procedure to communicate the decision on the grievance within the specified time limit shall permit the grievant(s) to proceed to the next step. Failure on the part of the grievant to appeal the decision to the next step within the specified time limits shall be an acceptance of the decision rendered at that step.

4. Right to Information: Unless state laws and right-to-privacy acts are violated, all relevant information must be made available to all parties.

5. Right to Privacy: During the grievance procedure, prior to Step III, the grievant(s) shall have the right to designate whether the procedure and meetings will be confidential.

6. Reprisals - Retaliation: Participants in a grievance submitted to this district shall not be subjected to reprisals, retaliation or different treatment because of such participation. Participation shall not be recorded in the student(s)' file(s) or used to affect equal opportunity for access and equity in educational programs and services.

Time limits refer to days when school is in session unless other agreed to limits by both parties.

STEP I. The student(s) and/or parent(s) should discuss the matter with the building principal within ten (10) days of the time when a reasonable alert person should have been made aware of the event giving rise to a grievance. An oral response must be made within five (5) days.

STEP II. If the problem is not resolved, the grievance should be submitted in writing to the building principal and the Coordinator responsible for the civil rights legislation within ten (10) days. A meeting must be held within five (5) days from the written notification of referral with the grievant(s), building principal, coordinator and any other involved person(s). A written response must be made within ten (10) days.

STEP III. If the grievance is still not resolved, it should be submitted in writing within ten (10) days to the Superintendent. The grievance should be described as specifically and completely as possible. All documentation submitted in previous steps should be submitted to the Superintendent. A meeting must be held between the grievant(s), Superintendent and district representatives within ten (10) days. A complete record of this meeting shall be kept and signed by both parties for possible future reference. A written response from the Superintendent shall be given within ten (10) days.

STEP IV. If the issue is not satisfactorily resolved in STEP II, the grievant(s) may appeal in writing to the School Board within five (5) days from the receipt of the written response. The School Board shall consider the appeal and may request a formal hearing of all evidence, written and oral, within sixty (60) days of the written appeal. A written response shall be given to the grievant(s) within ten (10) days of the School Board's examination of the appeal.

STEP V. None of these grievance procedures preclude the grievant(s)' use of alternative procedures for resolving the grievance.

STUDENT SAFETY SECURITY PLAN

TARGETED SCHOOL VIOLENCE PREVENTION PROGRAM

Threats and acts of targeted school violence harm the District's environment and school community, diminishing students' ability to learn and a school's ability to educate. Providing students and staff with access to a safe and secure environment is an important goal of the School and District. While it is not possible to completely eliminate threats, the School and District maintain a Targeted School Violence Prevention Program and a Threat Assessment Team to reduce these risks to its environment.

Parents/guardians and students are encouraged to report any expressed threats or behaviors that may represent a threat to the community, School, or self. Reports can be made to any school administrator, law enforcement authorities, or the Safe2Help Illinois helpline (www.safe2helpil.com/).

Students and parents are urged to participate in behavioral threat assessment and intervention programs if the Behavioral Threat Assessment Team believes that intervention is necessary to prevent a student from harming themselves or others. However, if for some reason there is a reluctance to participate in the process by the threat maker(s) or parent/guardian(s), the threat assessment process will continue in order to ensure a safe and caring learning environment for all.

For further information, please contact the Building Principal.

THREAT OF VIOLENCE

Purpose

Collinsville Community Unit School District No. 10 is committed to providing and maintaining a healthy and safe environment for its students and staff. The purpose of the CUSD10 Safety Plan is to help ensure the care, welfare, safety, and security of students and staff members. This plan is a guide and is only used when a student has made a threat. The plan is intended to classify the level of a threat and give guidance for responding to the threat.

Threat Defined

A threat is an expression of intent to do harm or act violently against someone or something. The threat can be spoken, written, or gestured. Threats may be direct or indirect, and need not be communicated to the intended victim(s).

Threat Assessment Team

Psychologist/Social Worker/and or Counselor – interviews the student, conducts the risk assessment, and helps to evaluate the threat; **Assistant Principal** – interviews the student, evaluates the threat, assigns appropriate discipline, and notifies the parent; **School Resource Officer** – interviews the student, helps to evaluate the threat, determines if further legal action is needed, and receives all information pertaining to the incident.

Procedure

1) The School Administrator is informed of the threat; 2) The local law enforcement agency is notified; 3) The threat assessment team conducts an investigation/interview; 4) The school social worker or counselor conducts a threat assessment; 5) The threat assessment team determines the risk level of the threat; 6) Discipline is assigned by the Administrator; 7) The student is monitored; 8) A referral may be made to social worker/school counselor for anger management, coping skills, or conflict resolution; 9) The parents of all students involved are contacted; 10) Resources may be provided to student and parents; 11) Student released to parent/parent designee; 12) The parents, student, and threat assessment team may develop an Emergency Plan. Due to the safety of all involved, failure to follow through with the agreed upon follow up plan may result in the school contacting the Department of Children and Family Services Child Abuse Hotline; 13) There is communication with teachers/school counselors to make aware of conflict; 14) A request is sent to school counselor to separate students in class (if appropriate).

In a situation in which a student expresses suicidal thoughts and/or expressing thoughts of threats to others, the District may require that the student obtain a letter from a medical or mental health provider indicating that the student can function in the school setting and is no longer a threat to themselves or others. If it is determined that the student requires an evaluation from a mental health professional, a written statement from that professional stating the student is safe to return to the educational environment and is no longer a threat to themselves or others must be provided to the school administration within ten (10) school days for the student to be allowed to return to school. If the statement is not received within ten (10) school days, the school will contact the parent/guardian to discuss other options. The school will ensure that any student absent from school for up to ten school days while receiving an evaluation from a mental health professional has a full opportunity to make up any missed work and/or missed credit during the time they are out of the classroom.

Discipline

When considering the appropriate discipline for a student who has made a threat of violence, the student's prior disciplinary records, as well as the nature of the threat are taken into account. All discipline is administered on a case-by-case basis.

IMPORTANT: If a student is in need of emergency assistance to address the care, welfare, safety and security of self or classmate when school is not in session, please contact the proper authorities listed below:

Police, Fire, & Emergency Services: 911
Suicide Prevention Lifeline: 800-273-8255
Child Abuse Hotline: 800/25-ABUSE
Safe2Help Illinois helpline (www.safe2helpil.com

STUDENT TEACHER VIDEO AND AUDIO RECORDINGS

Collinsville Community Unit School District No. 10 routinely participates in the education of college level student teachers seeking a degree in the education field. Student teachers are required by their college coursework to create audio and video recordings of their lessons and the reactions of students to their lessons. As a result, students may occasionally appear in video recordings taken by a student teacher authorized by the Building Principal to student teach and to create video or audio recordings of student reactions.

Confidentiality

The video and audio recordings of District students by a student teacher are to be solely in their coursework and in furtherance of their college education. The student teacher will not release the video or audio recording except to his/her college professor. The video/audio recording is destroyed after it is reviewed by the student teacher's professor.

Consent

Parents should inform the Building Principal of the school that the child attends in writing if they do not wish their child to be video or audio recorded by the Student Teacher.

STUDENTS WHO ARE PARENTS, EXPECTANT PARENTS OR VICTIMS OF DOMESTIC OR SEXUAL VIOLENCE

Domestic and sexual violence affect a student's ability to learn. Students who are parents or expectant parents have unique needs. Providing support services that enable students who are parents, expectant parents, or victims of domestic or sexual violence (Article 26A Students) to succeed in school are important school and district goals and are required by law.

Requesting Support Services

To facilitate the full participation of Article 26A Students, the school district provides in-school support services and information regarding non-school-based support services. Article 26A Students are also able to make up work missed on account of circumstances related to their status as a parent, expectant parent, or victim of domestic or sexual violence.

In-school support services include, but are not limited to, enabling a student to meet with counselors or others service providers, excusing the student from class as necessary for circumstances consistent with their Article 26A status, and assisting students with the development of a student success plan. An Article 26A Student and/or their parent/guardian may request a complete copy of the District's policies related to Article 26A Students and information on support services by contacting the Article 26A Resource Person listed below

Filing a Complaint

An Article 26A Student and/or their parent/guardian may file a complaint for violations of this procedure with the Nondiscrimination Coordinator, Title IX Coordinator, Building Principal, Assistant Building Principal, Dean of Students, a Complaint Manager, or any employee with whom the person is comfortable speaking.

STUDENTS WITH DISABILITIES

It is the intent of the district to ensure that students who are disabled within the definition of Section 504 of the Rehabilitation Act of 1973 or the Individuals with Disabilities Education Act are identified, evaluated and provided with appropriate educational services. The School provides a free appropriate public education in the least restrictive environment and necessary related services to all children with disabilities enrolled in the school. The term "children with disabilities" means children between ages 3 and the day before their 22nd birthday for whom it is determined that special education services are needed. It is the intent of the school to ensure that students with disabilities are identified, evaluated, and provided with appropriate educational services. A copy of the publication "Explanation of Procedural Safeguards Available to Parents of Students with Disabilities" may be obtained from the school district office. If you believe your child may have a disability, and this disability is adversely affecting your child's educational performance, please contact your building principal to receive your full procedural rights. Requests for evaluations must be in writing, and state the reason for the referral.

Pursuant to Illinois Public Act 095-0017, 100-1112 (effective August 28, 2018), the Collinsville Board of Education is providing notice that students with disabilities who do not qualify for an IEP may qualify for services under Section 504 of the federal Rehabilitation Act if the child: (1) has a physical or mental impairment that substantially limits one or more major life activities, (2) has a record of a physical or mental impairment, or (3) is regarded as having a physical or mental impairment.

Individuals with disabilities will be provided an opportunity to participate in all school-sponsored services, programs, or activities. Individuals with disabilities should notify the superintendent or building principal if they have a disability that will require special assistance or services and, if so, what services are required. This notification should occur as far in advance as possible of the school-sponsored function, program, or meeting.

SUICIDE AND DEPRESSION AWARENESS AND PREVENTION

Youth suicide impacts the safety of the school environment. It also affects the school community, diminishing the ability of surviving students to learn and the school's ability to educate. Suicide and depression awareness and prevention are important goals of the school district. The school district maintains student and parent resources on suicide and depression awareness and prevention. Much of this information, including a copy of the school district's policy, is posted on the school district website. Information can also be obtained from the school office. In a situation in which a student expresses suicidal thoughts, the District may require that the student obtain a letter from a medical or mental health provider indicating that the student can function in the school setting and is no longer a threat to themselves or others. If it is determined that the student requires an evaluation from a mental health professional, a written statement from that professional stating the student is safe to return to the educational environment and is no longer a threat to themselves or others must be provided to the school administration within ten (10) school days for the student to be allowed to return to school. If the statement is not received within ten (10) school days, the school will contact the parent/guardian to discuss other options. The school will ensure that any student absent from school for up to ten school days while receiving an evaluation from a mental health professional has a full opportunity to make up any missed work and/or missed credit during the time they are out of the classroom.

National Suicide Prevention Lifeline: Text 988 or Call 800-273-8255

Crisis Text Line: Text "HOME" to 741741

Safe2Help Illinois Helpline: Text SAFE2 (72332) or Call 844-4-SAFEIL or Email HELP@Safe2HelpIL.com

TELEPHONE CALLS & REQUEST

Parents may reach students by calling the school office. A student will be called out of class only in cases of emergency. School phones are to be used on an emergency basis only.

TEXTBOOKS AND TECHNOLOGY DEVICES ISSUED TO STUDENTS

The textbooks used in each school are the property of the Collinsville School District. The textbooks and technology devices issued to a student become his/her responsibility until returned to the teacher/school. Collinsville Community Unit School District Ten (10) is a participant in the State Free Textbook Loan Program. When parents or students have requested participation in writing, no rental fees are assessed on the books supplied through the Free Textbook Loan Program. If a textbook or technology device issued to a student is lost or damaged (regardless of the reason), the student has the financial responsibility to pay the appraised price for a replacement of the lost textbook or for the repair of the damaged textbook.

TOBACCO/SMOKING

Using tobacco products in any form is hazardous to the health of students and may present a safety hazard in the school. The possession, use, distribution of (or any attempt to use, obtain or distribute), sale or purchase of any tobacco products (or look-alike tobacco products such as electronic cigarettes, vapes, vape pens or other vaping related products-(vaping with and without nicotine) is prohibited in school buses, in school buildings and on school property. This policy extends to all school sponsored and related activities as well as field, athletic and music trips, whether held before or after school, evenings, or weekends.
All discipline imposed will be determined on a case-by-case basis and referred to the School Resource Officer.
The Illinois General Assembly finds that tobacco smoke is a harmful and dangerous carcinogen to human beings and a hazard to public health. Pursuant to Illinois Public Act 095-0017, no person may smoke in a public place or in any place of employment. To 'smoke' means the carrying, smoking, burning, inhaling, or exhaling of any kind of lighted pipe, cigar, cigarette, hookah, weed, herbs, or any other lighted smoking equipment. CUSD10 school administrators will work cooperatively with local law enforcement to enforce provisions of the Smoke Free Illinois Act and fines may be assessed pursuant to this Act.

TRANSCRIPTS (COLLINSVILLE HIGH SCHOOL)

Transcript Requests: If you are a current Collinsville High School student, please submit transcript requests by visiting: https://sites.google.com/cusd.kahoks.org/chs-counseling-dept/transcript-requests. This link is only accessible to students while using their CHS Google Account (if you are logged in under a different account you will not be able to complete this document). If you require a fee waiver, you MUST also schedule an appointment to meet with your counselor by visiting https://sites.google.com/cusd.kahoks.org/chs-counseling-dept/appointments.

Adding Test Scores to Transcripts

State required SAT test scores are automatically included on transcripts. Other test scores from National SAT and ACT test dates may not automatically be included. Students should review their transcript to determine if all needed test scores are included prior to sending transcripts to colleges and scholarship programs. If you determine that a score is not on your transcript, please contact the school's registrar at 618-346-6320x1129.

TRANSFER OF GRADES (COLLINSVILLE HIGH SCHOOL)

A student seeking admission to Collinsville High School must meet all residency, age, health examination, immunization and other eligibility prerequisites as mandated by state law. A student must also present a completed good standing form from the school from which the student is transferring. Courses from schools accredited by a state accrediting agency or one of the seven nationally recognized regional accrediting associations will be accepted and granted the same credit as given by Collinsville High School for corresponding courses (Note: as CHS is a public school, no credit will be granted for religion courses.) Credit from non-accredited high schools may be accepted and granted for courses comparable to those offered at CHS only after the student has demonstrated proficiency in those subjects. The Building Principal or designee shall make the class or grade level assignment, with input from a counselor when needed, and may accept or reject the transferring school's recommendation. An assigned administrator may administer proficiency exams. An official written course description will be required for any course that is not offered at CHS. Credit for such courses may be granted only after a review of the course description and related material. To receive a diploma from CHS, graduating seniors transferring to CHS must be enrolled as full-time student for their final semester and earn a total of three (3) credits (exceptions will be at the discretion of the principal). Students who transfer to CHS during a semester will have their grades from their former school averaged (as is possible) with their classes at CHS. The administration reserves the right to make recommendations in the event a particular student's circumstances require special consideration. Parent(s)/guardian(s) of a student transferring from Collinsville High School should give the Building Principal written notification of their transfer intent, pay outstanding fees or fines, sign a release form and return all school-owned property.

TRAVEL TO SCHOOL SPONSORED EVENTS

The regulations for student travel have been adopted by the Board of Education and apply to all students who desire to participate in athletics and all school sponsored activities. All student participants will ride in school approved transportation (usually buses, vans, or pre-approved automobiles) to and from scheduled away events. Student participants may receive prior approval from the building principal or his/her designee that allow for parent/guardian-provided transportation to or from a scheduled event. This request must be made in writing and must be approved at least twenty-four (24) hours before the transportation is provided. Student athletes may receive approval from the athletic coach or student activity sponsor to allow for parent/guardian provided transportation away from an athletic contest with an approved written request from the parent/guardian. Any student athlete found to be in violation of this policy shall be subject to discipline in accordance with the district's athletic discipline policies, rules and regulations as provided herein.

TREATS AND SNACKS
(DORRIS INTERMEDIATE & ELEMENTARY SCHOOLS)

Due to health concerns and scheduling, treats and snacks for any occasion must be arranged in advance with the classroom teacher. All treats and snacks must be store bought and prepackaged in individual servings. No homemade treats or snacks are allowed at school. Treats and snacks may not require refrigeration and must have a clearly printed list of ingredients on the packaging. We strongly encourage you to select a treat or snack with nutritional value.

VALUABLES

The teachers and staff cannot be responsible for valuable items brought to school by students. Students should be encouraged to leave all valuable personal items at home. Students are not allowed to trade, buy or sell personal belongings at school.

VANDALISM

Intentional damage to the school building, its equipment, or its property is intolerable. Those in violation can expect penalties fitting such destructive behavior. Vandalism of vehicles on school grounds is a criminal offense with criminal consequences. Any act of vandalism will be subject to restitution for damages, disciplinary action and possible legal action.

VIDEO & AUDIO MONITORING SYSTEMS

A video and/or audio monitoring system may be in use on school buses and a video monitoring system may be in use in public areas of the school building (including body-worn cameras used by law enforcement). These systems have been put in place to protect students, staff, visitors and school property. If a discipline problem is captured on audiotape or videotape, these recordings may be used as the basis for imposing student discipline. If criminal actions are recorded, a copy of the tape may be provided to law enforcement personnel. Any student caught defacing, damaging or destroying video surveillance cameras will have to make restitution, and may be suspended, expelled, and/or recommended to an Alternative School and/or may be charged with criminal damage to school property. Videotape recording maintained by Collinsville CUSD10 on school buses and public areas of the school building meets the two-part definition of an educational record as defined by the *Family Educational Rights and Privacy Act* (20 U.S.C. § 1232g; 34 CFR Part 99) and the *Illinois School Student Records Act*, 105 ILCS 10/2(d). First, the videotape contains information directly related to students as it indicates the identity, conduct and activities of those students being recorded. Second, the videotape is maintained by an educational institution, *i.e.*, Collinsville CUSD No. 10. The videotape, therefore, to the extent it contains personally identifiable information of the students being recorded and school officials use and maintain the content for a particular reason (e.g., disciplinary action, compliance with a student's Individualized Education Program, etc.), constitutes an educational record. As such, the record is exempt from disclosure.

VISITORS

The following definitions apply to this policy: **School property** - District and school buildings, grounds, and parking areas; vehicles used for school purposes; and any location used for a School Board meeting, school athletic event, or other school-sponsored or school-sanctioned events or activities. **Visitor** - Any person other than an enrolled student or District employee

VISITORS - BADGE SYSTEM/SIGN IN – SIGN OUT

Visitors are welcome to schools in our school District. To ensure the safety of our students, staff and faculty, all visitors must report to the attendance office of the school building. This prevents any misunderstandings, gives the office an opportunity to assist visitors and to inform the office who is in the building. Any person wishing to confer with a staff member should contact that staff member to make an appointment. Conferences with teachers are held, to the extent possible, outside school hours or during the teacher's conference/preparation period. Visitors must sign in, identify the date and time of arrival, inform office personnel of their reason for being at school and the classroom or location they are visiting, and present an appropriate state or government issued photo identification to be scanned by the Raptor Visitor Registration System. RAPTOR will provide a consistent system to track visitors and volunteers while protecting our children from people who present a danger to students and staff members. All school

RAPTOR administrators have received training on visitor check-in procedures to ensure that all persons who are not assigned to the campus have a visitor's photo badge visible. This training is conducted by the District Security Manager and Officer for Collinsville Community Unit School District. When the visitor arrives at the attendance office, he/she will be greeted and asked for photo identification. The designated staff member will scan the visitor's identification and issue a photo badge with the visitor's destination if there is no alert indicated on the database. Accepted forms of photo identification will include: driver's license, consular identification card, green card, U.S. passport card (not full passport), and military identification card. The staff member will keep the individual's identification in plain view, to reduce concerns that anyone might be copying personal information. This photo ID is scanned into the RAPTOR system and the personal information from the ID is cross-referenced against names of Registered Sexual Offenders (RSO) in a database maintained by RAPTOR Technologies, Inc. Within moments, the RAPTOR administrator will know if the visitor is an RSO. If this is the case, then guidelines are in place to positively engage the visitor and consider the validity of the request to visit the school. If this is not the case, then the system will print a visitor's pass, which includes the person's name, photo, date of visit, and destination within the building. RAPTOR is only scanning the identifying information from the document, such as the visitor's name, date of birth, address and photo for comparison with a national database of registered sex offenders. Additional visitor data will not be gathered and no data will be shared with any outside company or organization. If the visitor does not have acceptable photo identification available, the campus administrator on duty (or designee) will be called to assess the situation. If he/she determines the visitor is known, the visitor's information can be manually entered by the campus RAPTOR administrator. Approved visitors without acceptable photo identification may be allowed access to areas of school business requested through escort by the campus administrator (or designee). The visitor will return to the attendance office to checkout when departing the campus. The visitor will be instructed to give the badge back to designated office personnel to check them out of the system. Once the visitor has been signed out of the system, the badge will be torn thoroughly so it cannot be reused. Visitors are required to proceed immediately to their location in a quiet manner. If parents/guardians wish to visit a classroom or talk to a teacher, arrangements should be made beforehand to assure that there is no disruption to the educational services to students. The School District expects mutual respect, civility, and orderly conduct among all people on school property or at a school event. Any person who engages in conduct prohibited by this policy may be ejected from school property. Visitors are expected to abide by all school rules during their time on school property. A visitor who fails to conduct himself or herself in a manner that is appropriate will be asked to leave and may be subject to criminal penalties for trespass and/or disruptive behavior. No person on school property or at a school event shall perform any of the following acts: 1. Strike, injure, threaten, harass, or intimidate a staff member, board member, sports official or coach, or any other person. 2. Behave in an unsportsmanlike manner or use vulgar or obscene language. 3. Unless specifically permitted by State law, possess a weapon, any object that can reasonably be considered a weapon or looks like a weapon, or any dangerous device. 4. Damage or threaten to damage another's property. 5. Damage or deface school property. 6. Violate any Illinois law or municipal, local or county ordinance. 7. Smoke or otherwise use tobacco products. 8. Distribute, consume, use, possess, or be impaired by or under the influence of an alcoholic beverage, cannabis, other lawful product, or illegal drug unless authorized under board policy and Ashley's Law. 9. Be present when the person's alcoholic beverage, cannabis, other lawful product, or illegal drug consumption is detectible, regardless of when and/or where the use occurred. 10. Use or possess medical cannabis, unless he or she has complied with Illinois' Compassionate Use of Medical Cannabis Act and district policies. 11. Impede, delay, disrupt, or otherwise interfere with any school activity or function (including using cellular phones in a disruptive manner). 12. Enter upon any portion of school premises at any time for purposes other than those that are lawful and authorized by the board. 13. Operate a motor vehicle: (a) in a risky manner, (b) in excess of 20 miles per hour, or (c) in violation of an authorized district employee's directive. 14. Engage in any risky behavior, including roller-blading, roller-skating, or skateboarding. 15. Violate other district policies or regulations, or a directive from an authorized security officer or district employee. 16. Engage in any conduct that interferes with, disrupts, or adversely affects the district or a school function. Any person who engages in conduct prohibited by this policy may be ejected from or denied admission to school property in accordance with State law, including but not limited to being denied admission to school athletic or extracurricular events or property for up to one calendar year in accordance with Illinois School Code. In order to limit interruption to the educational process of our students, student visitors from other schools will not be permitted. Any staff member may request identification from any person on school property; refusal to provide such information is a criminal act. The Building Principal or designee shall seek the immediate removal of any person who refuses to provide requested identification.

Students who need to be picked up from school by a parent during school hours are to wait in the attendance office. The parent/guardian should come into the office to sign out their child on a list used by the school. If the student will return to school that day, he/she will be required to sign in.

VOLUNTEERS

All school volunteers must complete the "Volunteer Information Form" and be approved by the school principal prior to assisting at the school. Forms are available in the school office. Volunteers are required to check in and out of the office and receive a visitor badge before going to their destination.

WEAPONS DETECTION SYSTEM - STUDENT/VISITOR ENTRY

The Collinsville Community Unit School District is committed to maintain safe, orderly schools; to promote health and safety within the school setting; and to provide a school environment conducive to education. All District operations, including the education program, shall be conducted in a manner that will promote the safety and security of everyone on District property or at

a District event (Board Policy 4:170 Safety).

Collinsville Community Unit School District has the authority to create reasonable rules and regulations to maintain a safe climate. Therefore, the Board of Education has authorized the use of OPENGATE, a Weapons Detection System designed for the automatic screening of people for the purpose of reducing and discouraging the presence of weapons in our schools and our event venues. For this reason walk-through weapons detection systems searches may be conducted on a daily basis at each school in the District. Students and adults entering the Unit 10 schools will be subject to a weapons detection system search procedure to ensure that weapons, controlled substances, and other prohibited articles are not brought into the schools and school event venues within the District. Weapons detection system searches may be conducted at the District's discretion during after-school events.

Students/visitors to the schools will be directed to walk through the weapons detection system upon entering each school. Please note that as screenings have been put in place for the safety of students, staff and visitors, individuals who refuse to adhere to the Weapons Detection entry policy will not be permitted to enter the school or event venue. Students/visitors are responsible for producing any electronic device during metal detector screening and bag checks.

Student/student/student/visitors who pass through the weapons detection system without setting the alarm may proceed to their designated location.

Should the weapons detection system alarm sound:

1. Students/visitors will be directed to move to the secondary screening area.
2. Students/visitors will be asked if they have any metal objects in their possession that may have set off the alarm.

A. If the student/visitor identifies an object which has alerted the detection system, the student/visitor will place the item on the table and walk back through the gate. If the alarm does not sound, and the item is deemed safe, the detected item will be returned and the student/visitor may enter the building.

B. If the student/visitor is unable to identify an object which as alerted the detection system, or if the alarm continues after the person has identified a questionable item, then the student/visitor will place all personal belongings on the table and walk through the unit again.

1. If the alarm does not sound, then the personal items on the table will be searched by the screener in accordance with the Search and Seizure policy as outlined in the CUSD10 Student and Parent Handbook and Board Policy..

a. If the search does not find any inappropriate objects, then the student/visitor may enter the school.

b. If the alarm continues to activate, then the hand held wand will be used to screen the student/visitor. Please note that individuals who refuse to adhere to the Hand Held metal detector in this scenario will not be permitted to enter the school.

It is the student/visitors' responsibility to remove any valuable items (Chromebooks, etc.) and place them on the table adjacent to the weapons detection system. In all cases, the search process will cease when the weapons detection system scan is completed without activating the alarm. The Collinsville School District will not be responsible for any items damaged or lost in the metal detecting or bag-checking process.

Discovery of Contraband:

If the search produces weapons, drugs, or any other dangerous or illegal items or contraband, such items shall be secured by the building principal and/or his/her designee and turned over to the police as soon as possible. Possession of illegal items or contraband items of any kind that are found during the search will result in appropriate consequences as outlined in the Collinsville CUSD10 Student and Parent Handbook and CUSD10 Board of Education policies and may result in criminal charges.

WEAPONS PROHIBITION

The establishment and maintenance of a safe, pleasant, educational school environment that is conducive to learning is a high priority to Collinsville Unit School District 10. For this reason, students who engage in such activities as the use of or possession of a weapon, physically attacking faculty, staff, or other students, threatening or verbally abusing faculty, staff, or other students, theft, arson or vandalism are subject to extremely serious penalties. These penalties include suspension up to and including ten (10) days, along with possible expulsion and criminal prosecution. Board of Education policy forbids students from bringing or being in possession of illegal weapons on school property, at any time. The display, possession, and transportation of dangerous and illegal weapons, including look-alike weapons, are strictly prohibited on school property, school buses, and at authorized school activities. Items in the following categories are defined as weapons: Any firearm of any description, a bludgeon, black-jack, sling-shot, metal knuckles, any switchblade knife, stiletto knife, or any item considered dangerous to others, including but not limited to, those items defined by Illinois State Law in 720ILCS5/24-1.

Violators of this policy will be suspended for a period up to ten (10) days and may be referred to the Board of Education for a hearing and possible expulsion from school for up to two (2) calendar years. Evidence obtained will be confiscated and turned

over to the Superintendent of Schools and may be delivered to local authorities for possible prosecution, in all criminal cases. This policy shall not restrict the authority of the Superintendent of Schools or designee to seek prosecution of violators to the maximum extent of the law. Strict and consistent consequences on all weapons violations will be enforced. Therefore, the building principal will review the case and facts with the Superintendent of Schools or designee in order to determine the full extent of the penalty to be imposed. Such factors as the nature of the infraction, the severity of the offense, the age of the students, and other extenuating circumstances might reasonably be considered.

Pursuant to the federal *Gun-free Schools Act* and Section 10.22.6 of the *School Code*, any student who uses, possesses, controls, or transfers a weapon, or any object that can reasonably be considered, or looks like, a weapon, shall be expelled for at least one calendar year, but no more than 2 calendar years. The Superintendent may modify the expulsion period and the Board may modify the Superintendent's determination, on a case-by-case basis. A "weapon" means possession, use, control, or transfer of: (1) any gun, rifle, shotgun, a weapon as defined by Section 921 of Title 18, United States Code, firearm as defined in Section 1.1 of the Firearm Owners Identification Act, or use of a weapon as defined in Section 24-1 of the Criminal Code of 1961, (2) any other object if used or attempted to be used to cause bodily harm, including but not limited to, knives, brass knuckles, or other knuckle weapon regardless of its composition, billy-clubs, or (3) "look-alikes" of any weapon as defined above. Any item, such as a baseball bat, pipe, bottle, lock, stick, pencil, and pen, is considered to be a weapon if used or attempted to be used to cause bodily harm. The Superintendent or designee may grant an exception to this policy, upon the prior request of an adult supervisor, for students in theatre, cooking, ROTC, martial arts, and similar programs, whether or not school-sponsored, provided the item is not equipped, nor intended, to do bodily harm.

WEATHER CLOSURE, DELAYED STARTS & EARLY RELEASE

Collinsville Unit #10 Schools do not take weather-related decisions lightly. As with any decision, student learning is our top priority, but student safety is always our first consideration. Here is some information about how the district balances the factors that come into play when we face a weather-related decision.

HOW THE CALL IS MADE

The district will make the call about delaying or closing school based on reports from our bus company, weather reports, and information gathered from Unit 10 staff and municipal employees who are out driving and assessing road conditions in all parts of our school district. We use the following criteria to make a decision: Safety of students, Impact on families in the affected areas if they must report for school, Areas affected - is the event district-wide, localized, or scattered?, and Ability of buses to get to students.

CLOSURES, DELAYED STARTS & EARLY RELEASE

The district has three options in the event of bad weather. The district could close the schools altogether, delay the opening of school for two hours or release/dismiss students early. School release, delay and closure information is relayed in a variety of ways: The district instantly publishes the information through phone messaging system, television networks, district website (If you have Internet access, the link to weather-related closure information is www.kahoks.org. The site is available 24 hours a day.)

In the rare event Unit 10 calls a 2-hour late opening, school will start 2 hours later than your normal bell time. For example, if your normal bell time is 8:00 AM, your scheduled late start time is 10:00 AM. The morning bus routes will run 2 hours later than normal. The school day will end at their normal times. Once children are in school, approximately two hours are required to get the last child home after a decision is made to close schools. For this reason, it is unlikely school will be canceled once classes are in session. However, when conditions dictate an early release, school will be dismissed. The School Messenger calling system will notify parents of any early school dismissal. It is also a good idea to check updates posted on the local television stations any time weather conditions are changing or in question. The district website will carry early school dismissal information as soon as decisions are made. It is very important that parents have plans for younger children when school is dismissed early. In the event that the district releases students early due to weather, please communicate with the school if alternate student pick-up plans are made. *As an added measure for student safety in the case of an early dismissal, the elementary buildings will send a Google Form via School Messenger asking parents to confirm how children are going home that particular day. Please* insure children dress for protection against prolonged exposure to the weather as a safety precaution. *If no report is made, it can be assumed that school will be in session.*

E-LEARNING PLAN

E-Learning Days are designed to serve as official attendance days of school when the students and teachers stay at home due to emergency situations, yet learning continues as students remotely leverage digital tools and engage in teacher-prepared lessons. The Collinsville School District E-Learning Plan also includes teachers available remotely to assist students by email with their assignments during the hours of the E-Learning school day. If an E-Learning Day is implemented, everyone will be notified in the same manner as when school is canceled. Students will be expected to utilize the day to meet with their teachers virtually and work on their required assignments/activities as described below in the Student Assignments/Activities section. Click HERE to access a complete copy of the CUSD10 E-Learning Plan.

Teacher Availability: Teachers are expected to be available to students/parents during their regular work hours by email. For many teachers, other systems may work better than email (Telephone, ClassDojo, Google Classroom, etc.) and staff are encouraged to utilize these other communication tools as the situation dictates. However, all teachers will check their email at least once per hour and provide feedback and guidance to students/parents on an as needed basis. The District understands that many teachers have their own responsibilities that may arise with these days (supervising their own children, shoveling snow, etc.). The District also understands that there will be time spent in follow up activities after the E-Learning Day (reviewing completed assignments,

providing support for students without internet access, encouraging students to complete assignments, etc.). Staff will respond to all communication requests in a timely manner (within 24 hours) during scheduled hours. Teachers may communicate outside of office hours as needed.

Live Video Conferencing Sessions: Google Meet will be one of the primary video conferencing tools used to host live class sessions in communication with students during E-Learning Days for online learners. If your child is unable to attend a live session, the classroom teachers may provide either notes or a recorded version of the session. Elementary teachers with students in grade PreK-6 will include in their morning announcement the times students are to log in for live instruction. At grade levels 7- 12, staff will use the abbreviated class times when scheduling synchronous (live) sessions.

Student Assignments/Activities: Expectations for student assignments/activities are going to vary greatly based on grade levels and subject matter. Learning materials will be designed for engagement time per day.

Student Attendance: During E- Learning, attendance will be taken. The preferred method of collecting attendance is always a one-to-one daily connection between the teacher and the student. However, we recognize that this method is not available or practical for all student scenarios under an E-Learning situation. We encourage and suggest several ideas for how classroom teachers can collect and count a student as present during an E-Learning Day. • Video conference "check-ins." • Wellness checks coupled with a question on student engagement/participation in lessons. • Phone calls coupled with a question on student engagement/participation in lessons. • Text messages or email communications coupled with a question on student engagement/participation in lessons. • Packet collections by school personnel.

Grading: Students will be accountable for completing the assigned tasks either online or by printed materials in the same manner as any other school day. Students will only receive a "present" for attendance once work is completed. Incomplete work will be considered incomplete. Teachers are encouraged to hold students accountable for completing work as they would with any missing assignments. Completed work can either be turned in online or on an upcoming school day.

Student/Parent Technical Support: In the event of an issue with a student's District assigned device, please call or email the technology support person at your child's school. A list is posted on the district website under Chromebooks & Technology.

WITHDRAWAL FROM SCHOOL (CHS)

We at CUSD10 believe it is in the best interest of all students to complete their high school education and receive a diploma. Before a student may apply for permanent withdrawal, he/she must be of legal withdrawal age and have approval of parent or guardian. A parent or legal guardian must accompany a student withdrawing from school to meet with the assigned Counselor, and to sign proper withdrawal forms in the Counseling Department. This form must be presented to each of the following: 1) The secretary for textbook distribution (to make proper financial settlement for textbooks not returned, textbook rental fees not paid, or receive a partial refund on textbook rental fees if they have been paid and to record if all books have been returned; 2) The Librarian (to make proper financial settlement for lost or overdue library books); 3) The Main Office and Assistant Principal's Office (to make proper financial settlement for textbooks not returned, textbook rental fees not paid, or receive a partial refund on textbook rental fees if they have been paid and all books have been returned; 4) The Attendance Secretary and 5) The Registrar (for record keeping purposes). Students withdrawing from Collinsville High School will receive grades of 'W' on the mark history; quarter and transfer grades will be sent to the receiving school, unless fees are owed or they do not transfer to another accredited secondary school program. After all signatures have been obtained, the withdrawal form is to be returned to the Counseling Department.

YMCA ENRICHMENT PROGRAM

The YMCA Y Club Before and After School Enrichment Program is a cooperative effort between local schools and the Gateway Region YMCA. The program provides children, grades K-6, with a safe, well-supervised environment when an adult is not home before and/or after school. Participating schools in the Collinsville Unit 10 School District include: Caseyville Elementary, Dorris Intermediate School, Jefferson Elementary (after school only), Maryville Elementary, Renfro Elementary, Twin Echo Elementary, Webster Elementary Children can attend the Y Club program at their school beginning at 6:30 a.m. until the beginning of the school day; and after school from dismissal until 6:00 p.m. Safe, fun, and constructive activities are offered, such as arts and crafts, sports, games, and academic support. All sites are directed by competent, experienced YMCA staff. Policies have been created with the child's safety as the top priority. For more information, call the CMT YMCA at 618-346-5600 or visit their website.



COLLINSVILLE C.U.S.D. 10 MISSION STATEMENT

Collinsville Community Unit School District #10 provides student-centered, innovative learning opportunities in a safe, inclusive environment to inspire every student's unique journey to success.

COLLINSVILLE C.U.S.D. 10 VISION STATEMENT

We envision a future where every student is empowered to reach their fullest potential, equipped with the tools, confidence, and support to achieve excellence and succeed in an ever-evolving world. Envision. Empower. Achieve.

COLLINSVILLE C.U.S.D. 10 VALUES

Diversity Community Integrity Resilience Growth Excellence

COLLINSVILLE C.U.S.D. PORTRAIT OF A GRADUATE

Communication: Kahoks will express themselves clearly, listen actively, collaborate effectively, and adapt their messages to diverse audiences.

Integrity: Kahoks will align their actions with their values. They will demonstrate accountability, honesty, and fairness while contributing positively to their communities.

Active Learning: Kahoks will seek knowledge with curiosity, embrace challenges with a positive mindset, and continuously pursue growth through exploration and perseverance.

Critical Thinking: Kahoks will question, analyze, and evaluate information with an open mind and find creative solutions to overcome complex challenges.

Adaptability: Kahoks will navigate challenges with resilience, adjusting their thoughts and actions while responding to feedback and adversity. They will balance diverse views to develop practical solutions in life and their chosen careers.

Empathy: Kahoks will embody selflessness, consistently showing acceptance and inclusivity. They will be open to genuinely understanding and caring about others' perspectives and experiences.

Summary of 2025-2026 Handbook Revisions to Mirror PRESSPlus Policies (Update 119):

SEARCH AND SEIZURE

SEARCH AND SEIZURE

To maintain order and security in the schools, school authorities are authorized to conduct reasonable searches of school property and equipment, as well as of students and their personal effects. "School Authorities" includes school liaison police officers.

SCHOOL PROPERTY AND EQUIPMENT AS WELL AS PERSONAL EFFECTS LEFT THERE BY STUDENTS

School authorities may inspect and search school property and equipment owned or controlled by the school (such as lockers, desks, and parking lots), as well as personal effects left there on school property by a student, without notice to or consent of the student. Students have no reasonable expectation of privacy in these places or areas or in their personal effects left there on school property. The building principal may request the assistance of law enforcement officials to conduct inspections and searches of lockers, desks, parking lots, and other school property and equipment for illegal drugs, weapons, or other illegal or dangerous substances or materials, including searches conducted through the use of specially trained dogs.

STUDENTS

School authorities may search a student and/or the student's personal effects in the student's possession (such as, purses, wallets, knapsacks, book bags, lunch boxes, etc.) when there is a reasonable ground for suspecting that the search will produce evidence the particular student has violated or is violating either the law or the school or district's student rules and policies. The search will be conducted in a manner that is reasonably related to its objective of the search and not excessively intrusive in light of the student's age and sex, and the nature of the infraction. School officials may conduct an investigation or require a student to cooperate in an investigation if there is specific information about activity on the student's account on a social networking website that violates a school disciplinary rule or policy. In the course of an investigation, the student may be required to share the content that is reported in order to allow school officials to make a factual determination. School officials may not request or require a student or his/her parents/guardians to provide a password or other related account information to gain access to the student's account or profile on a social networking website.

QUESTIONING OF STUDENTS SUSPECTED OF COMMITTING CRIMINAL ACTIVITY

Before a law enforcement officer, school resource officer, or other school security person detains and questions on school grounds a student under 18 years of age who is suspected of committing a criminal act, the building principal or designee will: (a) Notify or attempt to notify the student's parent/guardian and document the time and manner in writing; (b) Make reasonable efforts to ensure the student's parent/guardian is present during questioning or, if they are not present, ensure that a school employee (including, but not limited to, a social worker, psychologist, nurse, guidance counselor, or any other mental health professional) is present during the questioning; and (c) If practicable, make reasonable efforts to ensure that a law enforcement officer trained in promoting safe interactions and communications with youth is present during the questioning.

SEIZURE OF PROPERTY

If a search produces evidence that the student has violated or is violating either the law or the school or district's policies or rules, evidence may be seized and impounded by school authorities, and disciplinary action may be taken. When appropriate, evidence may be transferred to law enforcement authorities.

Commented [BH1]: Recommended Changes to 2025-2026 Student & Parent Handbook to mirror revised Board Policies from PRESSPlus Policy Update 118

Commented [BH2]: Recommended Addition to 2025-2026 Student & Parent Handbook to mirror revised Board Policies from PRESSPlus Policy Update 119.

10.7. Approval of Student Records Digitization Project

Collinsville Community Unit School District 10

201 West Clay Street • Collinsville, IL 62234 • 618-346-6350 • *fax* 618-343-3673

August 1, 2025

To: Dr. Mark. Skertich, Superintendent of Schools
Collinsville CUSD 10

From: Brad Hyre, Assistant Superintendent
Mrs. Janmarie Harmon, Collinsville High School Records Custodian

RE: Student Records Digitization Project

Dear Dr. Skertich:

Please consider this proposal to enter into a service agreement with Parchment for student records digitization for those student records currently in formats including Microfilm Rolls, Microtek Slides and Microfilm Slides. Parchment Records Digitization is a comprehensive record scanning and indexing services that transforms legacy student records into index, digital files. Through digitization, Parchment stores and fulfills student records requests (transcript, heath records and employment verification) from a dedicated District Credential Library.

The benefits of digitization includes securing legacy records on the electronic Parchment Platform ensuring that Student Records are accessible in any location natural disaster. In addition, through digitization, the physical space within the Student Services Office would allow for the removal of several storage cabinets currently used to house this media. Parchment will catalog our digitized records by key personal data points and create comprehensive learner rosters in our credential library to allow easy remote access for schools and for students, high school registrars, college admissions offices, and agencies to order a copy of their Permanent Records through NeedMyTranscript by Parchment.

The Parchment Records Digitization Cost Summary is as follows:

Service		Cost per unit	Description	Quantity	Cost Total
Project Management Fee		$23,000	Project Management Fee (Indexing, Scanning, Data Quality Review for Security, and Loading of Digital Records into Credential Library	1	$23,000
Non-Paper Physical Records	Microfilm Rolls	$58.40	Per Roll Rate	96	$5606.40
	MicroTek/Microfilm Slides	$4.05	Per Sheet Rate	15,200	$61,560
	Digital Indexing	$1.05	Per Student Rate	12,400	$13,020
Transcript Separation		$0.27	Per Student Rate to separate Transcript from Cum File	27,600	$7,452

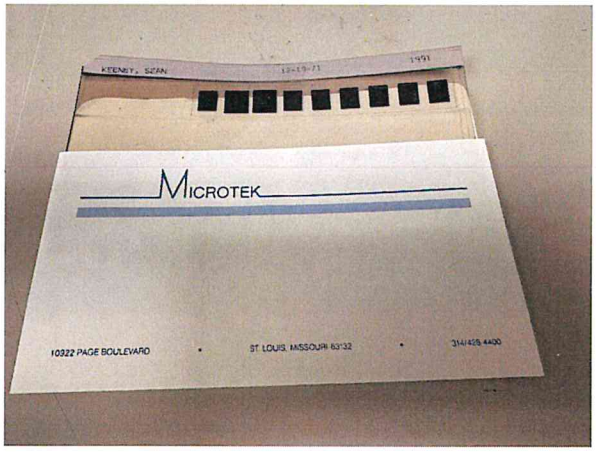
Examples of Legacy Student Records

1. Microfilm Rolls



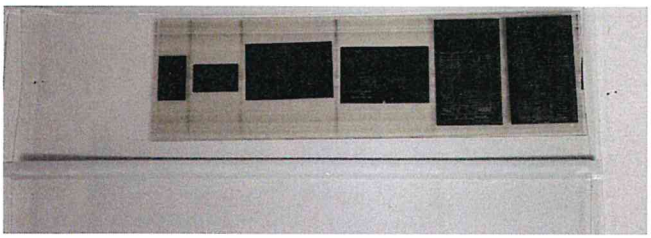


2. Microtek Slides





3. Microfilm Slides





Quote Date
7/11/2025

The below quote was prepared for [Collinsville High School]. This quote is for estimation purposes and is not a guarantee of cost for services. The quote is based on current information & specification from the client. Actual cost may change once image conversion takes place. This quote is valid for 30 days from the date it was generated.

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AN INSTRUCTURE COMPANY

*Please note that it is the sole financial responsibility of the member [Collinsville High School] to pay for shipping of any and all documents both to and from Parchment"

Parchment Records Digitization Cost Summary & Project Estimator					
Service		Cost per unit	Service Description	Quantity	Cost total
Project Management Fee		$23,000.00	1. Indexing Software configuration to cover records submitted for processing 2. Scanner Configuration for physical records 3. (3) Three Step QA to ensure complete indexing and Data Quality Review 4. Dedicated Project Manager 5. Loading of indexed records into the Credential Library	1	$23,000.00
Non-Paper Physical Records	Microfilm Rolls (1-3500 image/roll)	$58.40	Price reflects per roll rate to convert the microfilm into digital images in preparation of indexing (volume based pricing)	96	$5,606.40
	Microteck & Microfilm Slides	$4.05	Price reflects per sheet rate to convert the microfilm sheets into digital images & apply indexing (volume based pricing). NOTE: THIS PRICING IS VALID UP TO 90 DAYS FROM 10/09/2025. The project must START before the 90 day mark.	15,200	$61,560.00
	Digital Indexing 4-10 pages per student	$1.05	Price reflects per student rate to load into OCR Software & Apply Indexing	12,400	$13,020.00
Transcript Separation	**Tier 2** 4-10 pages	$0.27	Price reflects per student rate to separate the transcript from the cumulative file. Transcript will be indexed and in a separate .pdf file	27,600	$7,452.00

Variable Costs				
Document Prep Work **(Folders, Staples, or Paperclips)**	$80.00	This is the per hour rate to prep documents before they can be scanned. There is a 20 hour minimum requirement that will be charged if this service is needed	0	$0.00
Record Destruction	$20.00	Double Shredding of paper documents and secure destruction of microfilm, microfiche, and aperature cards.		$0.00
			Estimated Subtotal	$110,638.40

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Records Digitization

Your Legacy Student Records. Made Digital. Searchable. Secure.

Parchment Records Digitization is a comprehensive record scanning and indexing service that transforms your legacy student records into indexed, digital files. Conveniently store, access, and fulfill requests from your Parchment Credential Library or store your digitized records locally.

Anytime, Anywhere Access of Records

Remote work? No problem. Manage incoming requests for legacy records with ease when you have secure, electronic access to all of your student records. Store files on the user-friendly Parchment platform or not– we provide you digital records after we've scanned and indexed them so you can do what's best for your district now and into the future.

Stop Stressing about Security of Records

Don't lose sleep over the potential for natural disasters to destroy your records. Parchment's experienced team can transform legacy records of any type, into digital files that won't go poof in a fiasco. Plus, you'll get peace of mind– and a certificate of destruction– that the original records are safely and securely destroyed by our FERPA trained staff.

Reduce Storage Costs and Physical Limitations

Get rid of the storage center you've been renting and repurpose your overflowing records room. With no storage limits or upcharge on the digital, easily searchable Parchment Credential Library we provide you, your space and budget are yours to put to better use.

Faster Search and Retrieval

Find that record from decades ago, in seconds. Parchment catalogs your newly digitized records by key personal data points and creates a comprehensive learner roster in your credential library to make finding the record you need super simple and super fast.

Parchment is trusted by over **13,000** education organizations.



Parchment has digitized **500,000+** student records

Parchment conducts **3** quality assurance tests throughout the process to ensure perfection.

parchment Turn Credentials into Opportunities.

Email: info@parchment.com
Website: parchment.com

parchment award™

The Parchment Process for Records Digitization

Your only responsibility is to send us your records. **We'll do the rest!**



Prepare and Ship

Prepare and ship your physical legacy records, in any format, including microfilm, microfiche, aperture cards, and paper to Parchment.



Scan and Index

Next, we scan the records and index key data points including first name, middle, last, date of birth, student ID, last 4 of SSN, and grad year.



Run Quality Assurance and Review

Ensuring accuracy is key. We run QA tests 3 times throughout our process, including a review done with you, to affirm the records have been properly indexed and are of high quality.



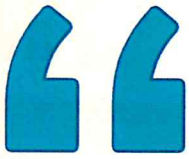
Transfer and Store (Your Way)

Receive your newly digitized and indexed files via an SFTP for you to keep. We also give you the choice to store records in the Parchment Credential Library. We'll create a roster of your learners, so that when new requests come in, you can auto-match based on the indexed data and learner profile, saving you even more time in your search.



Return Records or Destroy

Choose what you want to do with your legacy records. We can return them all to you or destroy them. And we don't just shred your records—we incinerate them and provide you with a certificate of destruction.



We are preserving our data, in a way where we are able to index it, so it's searchable. But most important is that we are servicing our customers the way they are accustomed to doing things- online.

- Betsy Allen, Office Manager
Helena Public Schools, MT



Processing center is located in the continental United States



Quote per record, not per page



90 days or less for project completion



All staff are certified FERPA trained

Ready to clear out your packed records room and welcome in searchable, secure electronic files?

parchment Turn Credentials into Opportunities.

Email: info@parchment.com
Website: parchment.com

Parchment
By Instructure

Parchment Members - Southern Illinois

District/School Name	City
Alton CUSD 11	Alton
Bethalto CUSD 8	Bethalto
Southwestern CUSD 9	Brighton
Bunker Hill CUSD 8	Bunker Hill
Edwardsville CUSD 7	Edwardsville
Gillespie CUSD 7	Gillespie
Granite City CUSD 9	Granite City
Greenfield CUSD 10	Greenfield
Hillsboro CUSD 3	Hillsboro
Jersey CUSD 100	Jerseyville
Litchfield CUSD 12	Litchfield
Madison CUSD 12	Madison
Mount Olive CUSD 5	Mount Olive
Roxana CUSD 1	Roxana
Staunton CUSD 6	Staunton
North Greene CUSD 3	White Hall
East St Louis SD 189	East Saint Louis

Belleville Twp HSD 201	Belleville
Central CHSD 71	Breese
Carlyle CUSD 1	Carlyle
Chester CUSD 139	Chester
Collinsville CUSD 10	Collinsville
Coulterville USD 1	Coulterville
Freeburg CHSD 77	Freeburg
Highland CUSD 5	Highland
Lebanon CUSD 9	Lebanon
Marissa CUSD 40	Marissa
Mascoutah CUD 19	Mascoutah
New Athens CUSD 60	New Athens
O Fallon Twp HSD 203	O Fallon
West Washington Co CUD 10	Okawville
Pinckneyville CHSD 101	Pinckneyville
Red Bud CUSD 132	Red Bud
Steeleville CUSD 138	Steeleville
Wesclin CUSD 3	Trenton
Quincy SD 172	Quincy

Southeastern CUSD 337	Augusta
Central CUSD 3	Camp Point
Illini West H S Dist 307	Carthage
Griggsville-Perry CUSD 4	Griggsville
Liberty CUSD 2	Liberty
CUSD 4	Mendon
Pikeland CUSD 10	Pittsfield
Effingham CUSD 40	Effingham
Altamont CUSD 10	Altamont
Beecher City CUSD 20	Beecher City
Red Hill CUSD 10	Bridgeport
Casey-Westfield CUSD 4C	Casey
Cowden-Herrick CUSD 3A	Cowden
Dieterich CUSD 30	Dieterich
Lawrence County CUD 20	Lawrenceville
Marshall CUSD 2C	Marshall
Jasper County CUD 1	Newton
Oblong CUSD 4	Oblong
Teutopolis CUSD 50	Teutopolis

Argenta-Oreana CUSD 1	Argenta
Tri City CUSD 1	Buffalo
Decatur SD 61	Decatur
Meridian CUSD 15	Macon
Mt Zion CUSD 3	Mt Zion
Pana CUSD 8	Pana
Riverton CUSD 14	Riverton
Rochester CUSD 3A	Rochester
Shelbyville CUSD 4	Shelbyville
Taylorville CUSD 3	Taylorville
Warrensburg-Latham CUSD 11	Warrensburg
Auburn CUSD 10	Auburn
Beardstown CUSD 15	Beardstown
Ball Chatham CUSD 5	Chatham
Franklin CUSD 1	Franklin
North Mac CUSD 34	Girard
Greenview CUSD 200	Greenview
Hartsburg Emden CUSD 21	Hartsburg
Jacksonville SD 117	Jacksonville

Illini Central CUSD 189	Mason City
New Berlin CUSD 16	New Berlin
Pleasant Plains CUSD 8	Pleasant Plains
Schuyler-Industry CUSD 5	Rushville
Waverly CUSD 6	Waverly
Williamsville CUSD 15	Williamsville
Springfield SD 186	Springfield
Centralia HSD 200	Centralia
Edwards County CUSD 1	Albion
Benton Cons HSD 103	Benton
Du Quoin CUSD 300	Du Quoin
Flora CUSD 35	Flora
Wabash CUSD 348	Mount Carmel
Mt Vernon Twp HSD 201	Mount Vernon
Sandoval CUSD 501	Sandoval
Sesser-Valier CUSD 196	Sesser
Wayne City CUSD 100	Wayne City
Frankfort CUSD 168	West Frankfort
Woodlawn Unit School District 209	Woodlawn

Carbondale CHSD 165	Carbondale
Hardin County CUSD 1	Elizabethtown
Elverado CUSD 196	Elkville
Galatia CUSD 1	Galatia
Harrisburg CUSD 3	Harrisburg
Johnston City CUSD 1	Johnston City
Joppa-Maple Grove UD 38	Joppa
Marion CUSD 2	Marion
Massac UD 1	Metropolis
Murphysboro CUSD 186	Murphysboro
Shawnee CUSD 84	Wolf Lake

NOT FOR DISTRIBUTION OUTSIDE OF COLLINSVILLE COMMUNITY SCHOOL DISTRICT 10

Parchment Buyer's Guide

K–12 District-Wide Student Records Management



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Turn Credentials into Opportunities.

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Guide Overview

Choosing a solution to help you overhaul your student records management system doesn't have to be daunting.

In this guide, we've pulled together the information, tools, and resources that will help you determine your needs and structure your selection process.

We've included an evaluation checklist to help you easily compare solutions and we offer practical, actionable tips throughout.

The importance of a unified, secure student records management system

In an increasingly digital and global society, the old standards of K–12 record keeping simply don't work. From storage solutions to records retrieval and transfer, outdated records management systems are:

- Failing our students and their futures.
- Increasing burdens on staff.
- Challenging districts when it comes to safety, security, and compliance.

It's time to bring student records management into the 21st century and meet the needs of students now and in the future.

If you're reading this guide, you probably already have an idea of what you're looking for when it comes to transforming the way your district stores, processes, and transfers student records safely and securely.

Step 1:

Evaluating your current records management process

You know that access to academic records is important for your current and former students and, as the stewards of student data, you and your team are committed to protecting it.

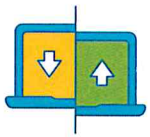
As requests for transcripts, letters of recommendation, immunization records, graduation verifications, and more come in from parents, students, alumni, and third-parties, students are relying on your team to respond quickly and to transfer their data safely.

Is your current system and process working?

Before you search for a solution, take stock of your current process for responding to requests.



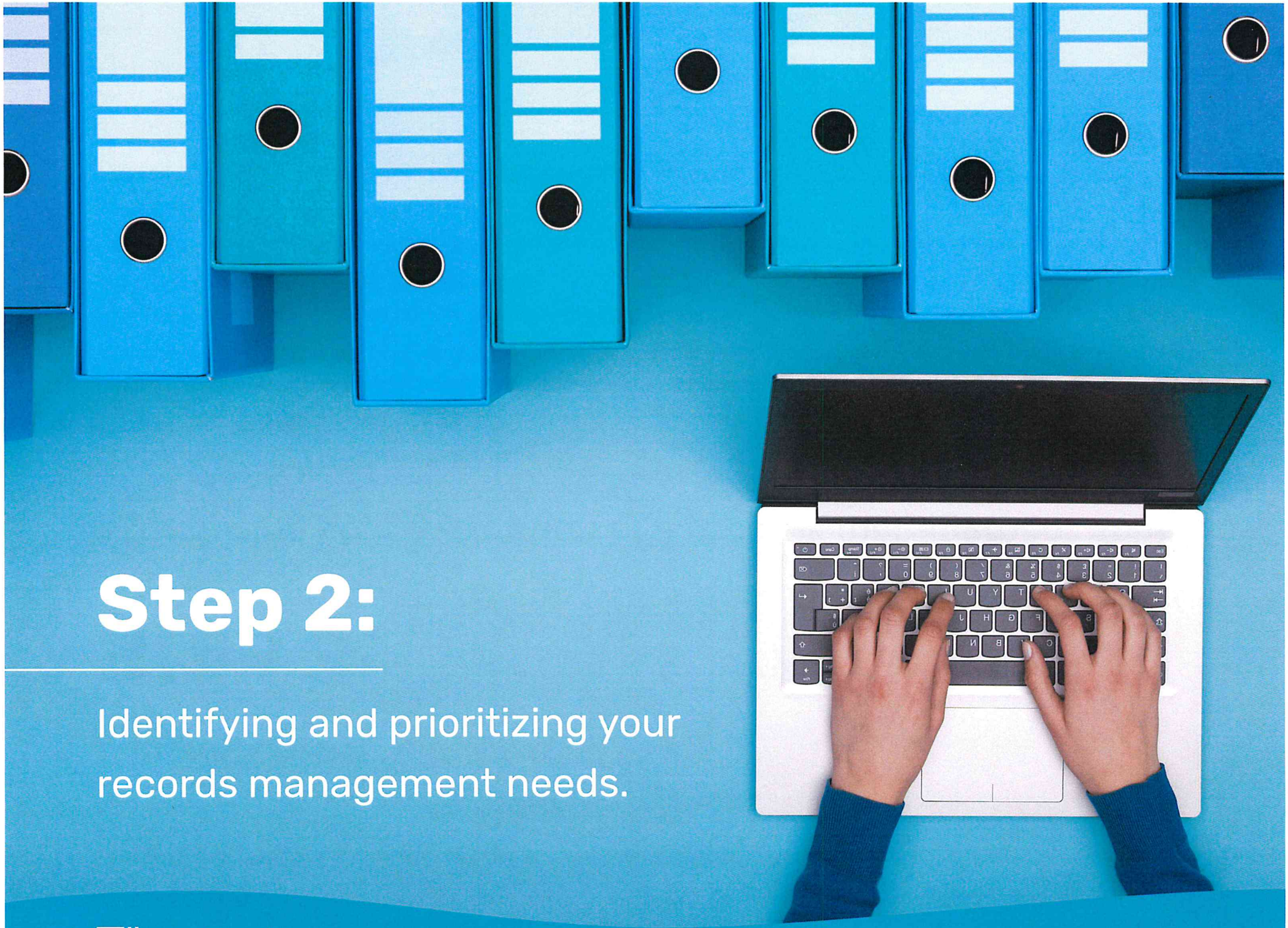
What format are your records in? Most districts are sitting on a mix of file formats, including digital and analog.



Do you have the (obsolete) technology to access records if required to do so?



Is your storage and purging policy in compliance with your state's regulations?



Step 2:

Identifying and prioritizing your records management needs.

Step 3:

Structuring your evaluation of a records management solution



If you need to digitize your records

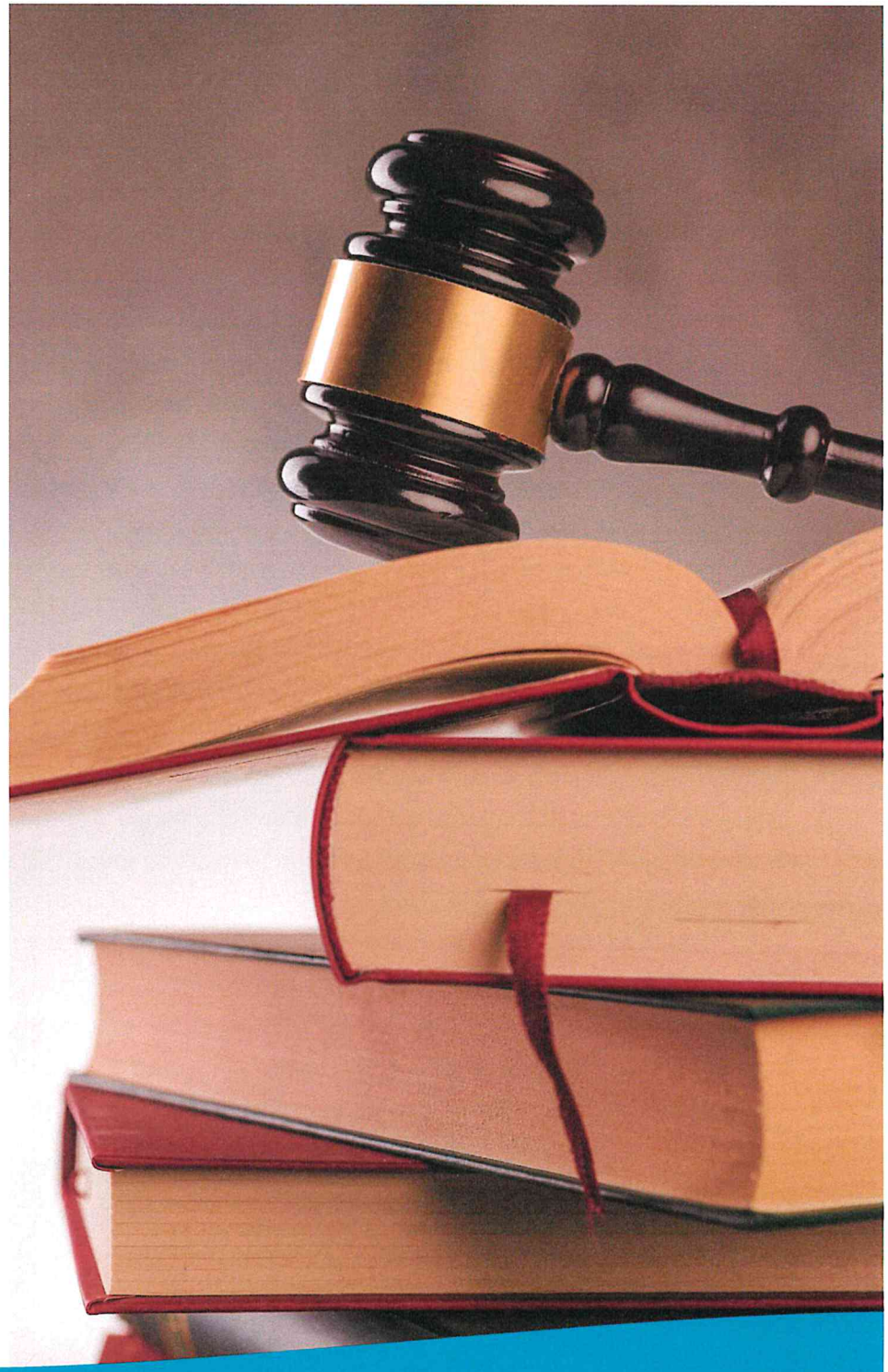
- Does the provider run quality assurance and review to ensure accuracy? For example, Parchment runs QA three times throughout the digitization process and will review the digitization results for indexing accuracy and quality with you.
- Do you have the option of having your legacy records destroyed and will you be issued a certificate of destruction? Paper? Microfilm? Microfiche? Aperture cards?
- Make sure you understand the provider's experience in the world of record digitization and the security offered to ensure FERPA compliance and more.
- Check to make sure the provider's staff are FERPA trained and that they are SOC 2 Type II compliant.

A final word on FERPA

Maintaining compliance with FERPA and other laws that protect student privacy is the keystone of any records management system. It is your team's job to make sure that all record requests are valid and validated, not altered or tampered with, and that all employees receive training to understand FERPA and all other applicable laws governing student data.

Any solution you use to help digitize, store, and transfer your records should take security as seriously as you and your team.

Digitized files, like those created by Parchment's Scan & Index Service, can be indexed on key data points, including age, current enrollment in school or college, dual enrollment, graduation date, and more.



Resources:

Student Privacy Laws

There are over 100 state-level student privacy laws that protect student data alongside FERPA. Below, you'll find resources with the most up-to-date information on federal and state student privacy laws that regulate the collection, use, and sharing of student data.

U.S. Department of Education:

Protecting Student Privacy

Future of Privacy Forum:

Student Privacy Compass

State Student Privacy Laws

Center for Democracy and Technology:

State Student Privacy Law Compendium

Checklist Notes

* SOC2 Type II is an independent auditing procedure conducted by an AICPA firm, ensuring organizations maintain controls across five core Trust Services Criteria: Security, Availability, Processing Integrity, Confidentiality, and Privacy. Parchment's SOC2 Type II report covers all five, providing members, piece of mind that our system is designed to keep your sensitive data secure.

** FERPA Compliant Parchment ensures student consent through the collection of signed student consent forms. We validate identities of students and other requesters through school and district communicated account registration codes with the option of enabling the last 4 of the social security number and/or single sign on (SSO) with other district systems. We also ensure internal compliance with FERPA through mandatory, annual employee training.

*** Parchment's services are cloud hosted with AWS, spread across multiple availability zones. Parchment's AWS infrastructure is built to the recommended specifications of AWS's Well-Architected Framework and the Five Pillars, Operational Excellence, Security, Reliability, Performance Efficiency, and Cost Optimization. We review the Well-Architected Framework and Security hub findings on a regular basis. Additionally, we leverage monitoring tools like AWS Guard Duty, Cloud Trail, and SumoLogic to provide threat and anomaly detection. Lastly, we also contract with third party security consultants and penetration testers to evaluate and test our infrastructure, applications, policies, and procedures.

About Parchment

Welcome to the most advanced digital credentials service.

Parchment's award-winning technological platform enables the issuance, sharing, collection and verification of authenticated academic credentials across a global network of high schools, universities, licensing boards, and employers. Parchment delivers the most comprehensive academic credential management platform and global network. We provide learners, academic institutions and employers the ability to request, verify and share transcripts, diplomas, and other credentials in simple and secure ways.

We believe credentials matter in the lifelong journey of a learner, from applying to college to advancing their career. Credentials represent the documentation and certification of knowledge, skills and competencies gained through both an individual's academic and professional achievements and experiences.

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- www.parchment.com

parchment

Turn Credentials into Opportunities.

Helena Public Schools
A great place to learn

parchment award™

A Tale of Two High Schools: Sending Digital Transcripts and Preserving Data for Helena Public School District

Challenges:

- Enhance student and alumni ordering experience
- Improve staff productivity, reduce costs
- Improve records management, order tracking data preservation
- Standardize district records processing

Solutions:

- Parchment K12
- Parchment Records Digitization

Results:

- Online all the time portal for easy student, alumni ordering
- No more expensive and cumbersome manual processing
- Improved user experience – enables students to track status online
- Increased consistency across the district



Photo provided by Helena Public Schools

Helena High School and Capital High School, neighboring schools in the Helena (Montana) Public School District, work separately but cooperatively to serve their clients, particularly when those students are requesting transcripts. One more thing they have in common is Parchment.

Meet Registrar Patsy Althof and Office Manager Betsy Allen from Helena High School who, along with Sherri Colberg, the library secretary at Capital High School, got together to share how Parchment has benefited both their schools. Think of them as the three musketeers of student data.

"We're doing the same thing just with different data sets," explained Sherri. "While we process individual files at separate schools because that's where the records are physically, we coordinate because we have to have a united front when we go to the superintendent and our principals. We want to create consistency across the district."

Benefits with Parchment



Easy ordering via portal for students and alumni



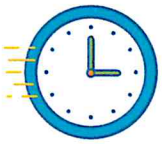
Improved college-bound student support



Increased staff productivity, decreased costs



Beginning-to-end transcript tracking



Expedited scholarship financial aid, and college applications



Positive impact on community, schools, and districts



Helena Public Schools

A great place to learn

About the High Schools:

750
Students

2,698
Students served

2,041
Transcripts sent

3,542
Records scanned/indexed

3,827
Images scanned/indexed

- Located in Helena Public School District
- Part of Montana Electronic Transcript Initiative
- Opted in to Parchment: 2015
- Student Information System: PowerSchool
- Products: Parchment Award - K12, Parchment Records Digitization

Before Parchment: Slow, Cumbersome Process

According to Patsy, processing transcripts was all manual before Parchment, getting the copy, certifying it, and then mailing or faxing (although most places didn't take faxes). "It was all mailing, so we had the paper and postage costs, and it was a very slow, cumbersome process," she said.

Requests came by mail or an in-person request as the schools can't take orders over the phone. "Time from received requests to mailing depends on when students graduated," explained Patsy. "If the student was a more recent grad, it was pretty quick. If the records were on microfiche, we would have to go over to CHS to do it as HHS doesn't have a fiche reader."

"A safe bet would be an hour for processing each transcript, but it easily could be three weeks before the student received it, depending on the speed of the student's mail when sending and receiving," added Betsy.

With Parchment: Online All the Time

The web portals at both high schools link to Parchment, according to Betsy. "Students can go on in their jammies and make requests any time of the day or night," she joked. "Once we get the request and verify that their transcript is current and has no fines (by checking the PowerSchool SIS), it's quick to go." So, with Parchment, both schools spend less time and reduce the cost of paper and postage.

HHS also has an iPad out front of the registrar's office for students to make requests at a cost $8 to $9. "We can usually get confirmation that the transcript has been sent in 10 minutes tops while they are standing there", Betsy reported. "During the summer, the height of season, I'm checking Parchment at least three times a day and sending things off as fast as we can."

Disaster Recovery: Flood and Fire

Yet another thing the two high schools share is that both had significant disasters that put their physical data in danger. According to Sherri, CHS had a frozen pipe that burst above their offices, so there was a lot of water damage. "While a lot of files were out the SASI server, many that were older than 1998 were all paper files and microfiche, and got physically wet," she explained. "That started the ball rolling for us to better protect that data."

At HHS, students started a fire three years ago that resulted in $3.2M in damage. "It scared me," Patsy revealed. "If the drawers of microfiche even got warm, they would be just a plastic block, and the paper would be in ashes. That would be of no value to anyone. We knew that we had to do something about it."

> *We are preserving our data, in a way that we can manipulate it by being able to index it, so it's searchable. But most important of all is that we are servicing our customers the way they are accustomed to doing things – online."*
>
> – Betsy Allen, Office Manager, Helena High School

Data Preservation: Parchment Records Digitization

"Right now, we are in the process of digitizing legacy alumni transcript records, loading multiple years of data using Parchment Scan & Index," continued Patsy. "While we would like to see more data, like certificates, letters of recommendation, and immunization records along with transcripts, we're not there yet because we have to focus on legacy data first. And there are only four of us working on it, two at each school." (Sherri has another resource at CHS who didn't participate in the interview.)

Both high schools are pulling student data from their old SASI server first, then microfiche and paper. "We are doing data preservation right now so that the records are protected because we could lose the old server any day," Patsy added.

"Currently, we have 4 years of data loaded into Parchment and are working on another 12-year period now," said Betsy. "When talking to our superintendent, it's clear that he gets it. He has given us permission to go forward with this project because we have to do a better job of record keeping at HPSD."

Customer Service: Meeting the Needs of Students

"In regards to customers, our students, I think they are pleased, amazed that it goes so fast, and that we have this service available," explained Betsy. "HireRight and all those employment companies are using Parchment, too and really like it. We can transfer funds easily and get graduation verifications, for which we send transcripts."

"It's nice to be able to go in to see that they have it, and it's available for download," Patsy added. "So, if they call, we can verify that they got it. The Parchment tracking mechanism on transcripts is really helpful."

Working with Parchment: No Complaints Here

And how has Parchment been to work with? According to Betsy, Parchment is awesome. "Our rep Heidi Dodge was great," she said. "Then when Heidi went on sabbatical, Matt (last name) was really awesome. He helped us corral the cats, keep us going, and keep us on track. Matt also worked with our IT department, and he did a great job there."

"Then when we got down to the nuts and bolts, we've really had quite a few project managers, and they have been right there," she added. "They helped us set up our Parchment secure transmission site, and they work closely with the superintendent's office and our chief of staff. So, I don't have any complaints about Parchment."

Benefits: Security, Convenience, Accessibility, and More

"We are preserving our data, in a way that we can manipulate it by being able to index it, so it's searchable," said Betsy. "But most important is that we are servicing our customers the way they are accustomed to doing things – online. So, it's important that we realize that and are cognizant that we are taking the steps to meet the need."

"In addition, using Parchment for two things, sending transcripts and preserving data, is an absolute plus because we have so many apps and programs we have to use," Sherri said. "So, anytime you can combine things to simplify, that is absolutely incredible."

Patsy concluded that Parchment is secure, convenient, and accessible. "Convenience is the big one," Betsy added. "You can be making a college application at two o'clock in the morning and get your transcript. Plus, receiving universities don't want a paper copy either. They want it electronically so they can scan digital documents into their own records. It just makes it easier and more convenient for both parties."

Learn more about managing your transcripts and diplomas with one comprehensive credential platform? Visit www.parchment.com or email us at info@parchment.com.

Beverly Hills High School Digitizes Records With Parchment

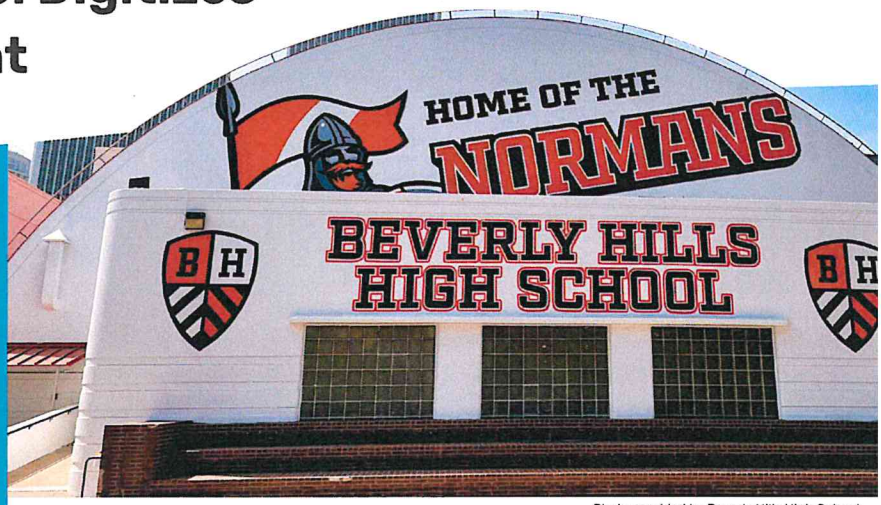


Photo provided by Beverly Hills High School

Challenges

- Slow fullfillment of alumni records requests
- Aging and decaying records
- Records are disorganized and hard to locate

Solution

- Parchment Award - District Records Services
- Parchment Records Digitization

Results

- Increased speed of fullfillment by 75%
- Legacy records preserved digitally in perpetuity
- Convenient & fast access to older records

Legacy Records Present Challenges for School Districts

School districts across the country are required to keep and preserve academic records for their alumni and this presents a challenge -- older records decay, are susceptible to natural disasters and are hard to access in disorganized filing cabinets. Beverly Hills High School was no different with an outdated, paper-based records system..

"The quality of our older records was steadily declining,and we were slow in responding to alumni requests. These records are important for education and employment, so I wanted a better approach", said Maria Bennett, Registrar.

> ***The change has been phenomenal. I am turning around requests so quickly. I have a smoother-run office, and I'm providing great customer service. I don't have to run down to storage anymore —everything is at my fingertips."***
>
> - Maria Bennett, Registrar
> Beverly Hills High School

parchment Turn Credentials into Opportunities.

Email: info@parchment.com
Website: parchment.com

Benefits with Parchment



One comprehensive credentials platform



Digital fulfillment for students, alumni & third-party verifications



Preservation of legacy records



Staff freed up to focus more on students

A Digital Solution for All Records & Requests

Before launching Parchment's Records Digitization service, Beverly Hills High School sent the majority of transcripts and verifications digitally through Parchment's District Record Services platform. Previously, fulfilling older records requests was a manual process because the records had to be scanned from a paper copy to create the digital version. This process was slow,cumbersome, and was particularly difficult during COVID when access to the office was limited. "I envisioned an office where we were paperless", Maria said. "I thought we could save on both time and money,while providing better customer service to our alumni."The goal for Beverly Hills High School was to create a digital repository for all their records, so whether it was a student request for a transcriptor a verification request from a third party, it could be processed efficiently.

Results of Digitizing Legacy Records Through Parchment

The results of digitizing legacy records through Parchment have been nothing short of incredible. The Registrar's office operates like a well-oiled machine while providing excellent customer service to students and alumni. All record requests flow through Parchment, with the ability to fulfill them with a few clicks of a button. "The change has been phenomenal. I am turning around requests so quickly", Maria said. "I have a smoother-run office, and I'm providing great customer service. I don't have to run down to storage anymore, and everything is at my fingertips. Digitizing our records has freed up 75% of my time, which gives me the freedom to prioritize other tasks."

About Beverly Hills High School

- Founded in 1927
- K-12 enrollment of 3,200
- Famous alumni include Betty White

> *I envisioned an office where we were paperless. I thought we could save on both time and money while providing better customer service to our alumni."*
>
> - Maria Bennett, Registrar
> Beverly Hills High School

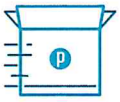
Looking to digitize your older records and improve efficiency in your Registrar's Office?
Visit www.parchment.com or email us at info@parchment.com

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Email: info@parchment.com
Website: parchment.com

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AN INSTRUCTURE COMPANY

Parchment Shipping Guide



Updated 2025

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Processing Facility Address

Parchment/Paper Free Office Solutions
Attn: Lauren Martincic
4720 E. Liberty St.
Mexico, MO 65265

Overview

This shipping guide covers the best tips and warnings on how to pack your records for shipment. Please consider the type(s) of media you are sending when choosing how to pack. Also included are tips on using pallets or freight shipping if you have a sizable amount to ship. And lastly, there are directions on how to have your records returned to you after they've been scanned.

Reminder: After Shipping, provide your tracking number(s) to your Parchment Project Manager.

Step One: Prepare Your Records (if applicable)

If your school did not pay for prep work, you will need to prepare your records for scanning before they are packaged and shipped to our facility. Files that are not fully prepped before shipment may incur a prep fee of $80 per hour to prepare the files for scanning. This means you should:

- Remove all staples
- Remove paper clips
- Remove documents from plastic sheets
- Remove documents from binders
- Tape down all stickers and labels
- Unfold any folded papers

- Remove files from folders unless the folder needs to be scanned. You can use barcode pages (**Attached on page 9**) to separate the files if needed. Please note: If files will be returned and need to be organized back into their original folders, additional prep is required.
- Remove post-it notes or pictures that are covering information and move them to an area, so they are not covering information.

Step Two: Box up Your Records

We recommend using corrugated shipping boxes that closely match the size of your files. While banker boxes are excellent for storage, they are not designed for the rigors of shipping and often become damaged in transit. There is no strict box requirement; however, we suggest using small to medium-sized corrugated boxes and ensuring they are fully packed to prevent shifting during transport. Suitable shipping boxes can be found at a variety of retailers, including ULINE.com.

Be sure to label the outside of the box with the box content.

Include the following information;

SCHOOL NAME
GRAD YEAR
ALPHA

EXAMPLE
Apple Tree High School
2025
A-Re

To ensure all records sent to us are accounted for and properly scanned, we recommend that schools keep a detailed list of every file included in their shipment. This list serves as a reference during the Member QA (Quality Assurance) portion of the project, which is the only point in the process where you can confirm that everything you sent has been successfully digitized. Maintaining an accurate inventory on your end is essential for cross-checking and ensuring no files are missed.

Please see additional tips in the "Recommended Do's and Don't for Shipping Below."

Step Three: Ship Your Records

Once your records are packed and ready, the final step is to ship them to us. Schools are responsible for coordinating the shipment using their preferred carrier (e.g., UPS, FedEx, DHL, or another service). Please follow the guidelines below to ensure a smooth and secure delivery:

- **Shipping Labels:** Create and attach shipping labels for each box. Make sure labels are securely affixed and clearly visible. We recommend placing a second copy of the shipping label inside each box in case the outer label is damaged during transit.

- **Number of Boxes:**

    - If you are shipping **12 boxes or fewer**, they can be shipped individually using standard ground shipping services. Fed Ex or UPS is recommended as they will track door to door.
    - If you are shipping **more than 12 boxes**, we strongly recommend placing them on a pallet and coordinating a freight shipment. This reduces the risk of loss or damage and ensures all boxes arrive together.

- **Pallet Shipping Tips:**

    - Use shrink wrap or straps to secure boxes to the pallet tightly.
    - Stack boxes evenly and label the pallet clearly with the destination address.
    - Contact your chosen carrier to schedule a pickup, and confirm whether a loading dock is required at pickup or delivery locations.
    - Attach a shipping label to the **pallet and at least one box**.
    - Keep all tracking info and the **Bill of Lading (BOL)** provided by the freight company.

- **Tracking and Confirmation:**
    - Retain all tracking numbers and shipment confirmation details. This will help monitor delivery progress and ensure timely receipt on our end. Send tracking number(s) and/or bill of lading to your Parchment Project Manager.

Pallet Shipment FAQs

Where can I find a pallet?

Local Sources: You can usually find standard 48" x 40" wooden pallets at:

- Hardware stores (e.g., Home Depot, Lowe's)
- Shipping supply stores
- Warehouses or local businesses (many will give them away)
- Within your school or districts operations and logistics team
- Be sure the pallet is sturdy and in good condition—no broken boards or protruding nails.

Who do I go through for shipping?

- Schools can use a variety of freight shipping providers, it is totally up to your school and district. There are several providers available, including but not limited to:
  - UPS Freight (now TForce Freight)
  - FedEx Freight
  - **XPO Logistics**, **Old Dominion**, **Estes**, **R+L Carriers**, or other regional carriers
- Many schools also work with freight brokers (e.g., Freightquote, C.H. Robinson, or uShip) who help find competitive rates and handle scheduling.

How do I arrange freight shipping?

- Weigh and measure your pallet (approximate is okay).
- Get a quote online or by calling the carrier/broker.
- Schedule a pickup date and time that works for your team. Be sure to note whether your location has a loading dock or will require liftgate service for pickup.

What days/times can I drop off and does your team have a loading doc or life gate?

- Schedule a dropoff date and time **M-Th 8-4:30 and Friday 8-1. They will not be available for drop off on major US Holidays.**
- Our team has both a loading dock and a lift gate.

What is a Bill of Lading (BOL)?
The consignor's (shipper's) receipt of goods shipped, the Bill of Lading, or BoL, is a legal

document that authorizes the carrier to execute the movement of goods on the consignor's behalf.

Fedex has a great resource for filling out a Bill of Lading. Even if you are not using FedEx, review this helpful resource if you have questions. FedEx Freight PDF

More Tips for Packing and Shipping

Recommended Do's & Don'ts for Shipping

Do's	
Packing	Pack boxes fully to prevent the edges or top from being crushed while shipping.
	Plastic line boxes **if you are worried about water damage** during shipping. We don't recommend this for every member but if you are worried about your records this is a great way to protect the records during shipping.
	Use the boxes within boxes as a successful shipping technique. This can apply to shipping more than one record type (paper, microfilm, aperture cards, etc) or shipping heavy boxes (not recommended). If you use this method be sure to keep a copy of the shipping label in each box.
	Include **a copy of your shipping label** inside your box. This serves as a backup for the shipper if the label taped to the outside of the box is damaged or lost during shipping.
	Use shrink wrap around the boxes to reduce the chance of documents being lost if the box's integrity is compromised during shipping.
Prepping Shipment	**Label** each box with what is inside. Examples include A - J, 1960-1965, or School A. This will help our team more quickly find your records if you need a transcript pulled while we have your records. **THIS IS IMPORTANT WHEN PULLING TRANSCRIPT REQUESTS WHILE PROCESSING.**
	Label the number of boxes you are shipping on your boxes. Examples include 1 of 1, 1 of 2, or 1 of 3. This helps our team better understand if we have received the full shipment.
	Use **accurate** "weight estimates" for each box. This will save you money when scheduling the pickup and prevent shipping delays due to re-weights conducted by the shipping

	carrier.
Shipping	If shipping more than 12 boxes, consider palletizing your shipment. Guidelines for preparing your palletized shipment are below.
	Use FedEx or UPS when possible. They provide door-to-door tracking numbers. If you must use USPS, please note they only provide area-to-area tracking.
	Provide your Parchment Project Manager with the Shipment Tracking Number upon pick-up.



Don'ts

Packing	Use hanging folders to send files. The metal can easily tear through your boxes which could lead to records being lost in shipping.
	Overstuff the boxes. They should be full to prevent crushing during shipping but not so full that papers explode from the box when opening. If our team needs to look through your records or if we need to repackage them this can make it difficult to keep your records in order.
	Don't pack your boxes over 50lb. If possible we recommend using Small to Medium size boxes to ship.

7 Best Practices to Prepare Your Freight for Transport

1. Your records need to be properly packed in each box:
    a. Make sure the boxes are full, with no air in them. With air, your records can get crushed and damaged on the inside during shipping. You can cut the box and adjust the size, or use packing materials like packing peanuts, or bubble wrap.
    b. Use enough tape otherwise, it could open in the middle or tear off on the edges.
2. Stack boxes together, carefully, and evenly:
    a. Staggered or aligned boxes are preferred
    b. Heavier boxes at the bottom, lighter boxes at the top
    c. Make sure boxes don't overhang or aren't misaligned on the pallet, otherwise, the pallet can act as a bumper, or boxes will move and be damaged

3. Distribute weight evenly: inside each box and each box on the pallet
4. Use flat empty cardboard every couple of rows to solidify all loose boxes
5. Use cardboard corner beads around the pallet to strengthen the whole pallet
6. Shrinkwrap it properly so it's tight together:
    a. Don't be shy on the shrink wrap: wrap 3 to 5 times (1 or 2 times isn't enough)
    b. Use quality shrink-wrap
    c. Wrap the top part of the pallet as well but not entirely so the pallet is accessible to the forklift, and the pallet doesn't separate from the boxes when the forklift tilts to transport
    d. As you wrap your boxes, twist the wrap for more strength
7. Option to strap it to the pallet with a nylon strap to help even more

Congratulations, Your records have shipped! What's next?

1. Send your Parchment Project Manager your tracking numbers. They will verify with you once your records have been received.
2. Once your records have been received, we will verify that the actual project scope matches the project contract. If it does, we will place your project in the queue and process and in the order that they were received.
3. If you have sent more records or the records need prep or more prep work than originally contracted your Regional Sales Manager will reach out with the projected scope and wait for approval.
4. If you have not set up your SFTP you will need to create a public key and send that to your project manager.
5. Projects typically will sit in the queue for a month or two until they are ready to be processed. If you need a transcript during this period please complete the transcript request form and we will get those requests back to you via SFTP. Standard turn around time is 1-3 business days for paper and microfilm and 5-7 business days for microfiche.
6. Projects are typically completed 3-5 months from the date we receive your records.

Arranging the Return of Your Records

You will have 45 days from the date of project completion to either have your records securely destroyed or returned to you.

If you request to have your records returned to you:

- Parchment will provide you with the weights and measurements of the boxes of records ready to be shipped. You will then use this information to generate return shipping labels.
- After you generate your labels, save them as PDFs and send them to your Parchment Project Manager. **Schedule a time for your preferred carrier to pick up the packages when creating the shipping labels.** We are open for pickup **M-Th 8-4:30 and Friday 8-1. They will not be available for drop off on major US Holidays.** Our team has both a loading dock and a lift gate. Let your project manager know the pickup date and time.
- Notes on the Return Shipment address: Create your return labels with the best possible return shipping address.

Pickup From

Parchment/Paper Free Office Solutions
Attn: Derek Clithero
4720 E. Liberty St.
Mexico, MO 65265

Office Number
800.803.3685

Warehouse Hours:
Monday - Friday 8:00 AM - 5:00 PM CST

Directions for Carrier:
Stop in the Lobby before moving to the shipping and receiving docks

NEWDOC

New Document

NEWDOC



New Document

NEWDOC





New Document

NEWDOC





Parchment Guide to Ordering Official Transcripts

www.parchment.com

parchment

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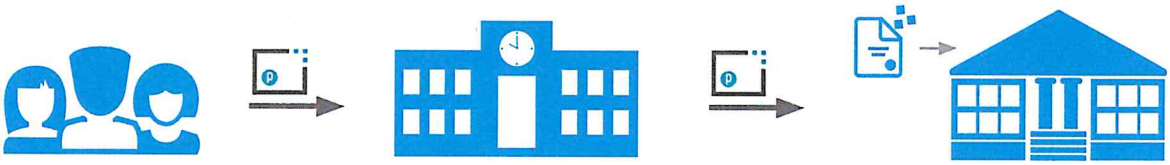
How does the delivery of electronic transcripts work? 27

I received an email that said the recipient did not confirm the download. 28

CONTACT INFORMATION 29

Overview

ORDERING YOUR OFFICIAL HIGH SCHOOL OR COLLEGE TRANSCRIPT IS FAST, EASY, AND SECURE.



You place your order on Parchment.com.

Your institution reviews and approves your order.

We send your transcript to its destination.

HOW IT WORKS

The following pages give you step-by-step instructions explaining how to place orders. Here's an overview:

1. **Create an account and add your school.**
    - Your school holds on to your official transcript, so the first thing you do after registering for a Parchment.com account is find your school and add it to your account.
    - If you're in high school and you received a registration code to register with, you do not need to add your school because it will be added for you automatically when you register this way. Go to the registration code section for more information.
2. **Send your transcript anywhere.**
    - We can send your transcript to any destination worldwide – to a college, an employer, or yourself. And we can send it electronically or by mail. If your transcript is not available electronically, your school can prepare it themselves and get it to its destination.
    - Remember that we do not have your official transcript. Your school does. When you place an order, we notify your school. They review and approve your order, and then we send your transcript to its destination. If there is a delay with your order, you should contact your school.
3. **Track your order.**
    - You can track the entire ordering process on Parchment.com. Go to the Track your transcript section for details.



You cannot send other admissions documents with your transcript through Parchment. You should speak to your school if you need to submit other documents. They may be able to upload and send them when they send your transcript.

Create an account

In this section, you will learn how to create a Parchment account.

- Parents and guardians can create parent/guardian accounts. For more information on these types of accounts, go to the Parent/guardian accounts section.
- If you are under 18, you must check the box to confirm that you have your parents' permission to create the account.
- Your password must be at least 8 characters long, and contain both letters and numbers.
- During the registration process, you will be asked if you'd like to share your information with colleges and/or employers looking for people like you. If you opt-in, we will make some of the information you provide to us available to a variety of colleges and programs. The colleges and programs can then send you information.

HOW TO CREATE A PARCHMENT ACCOUNT

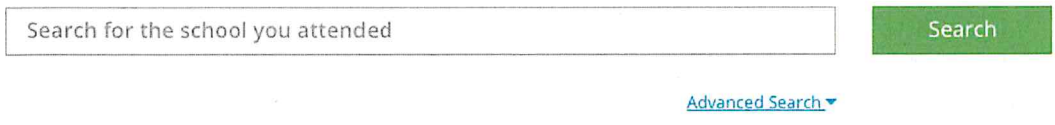
If you received an email from your school with a link in it, or a handout with a code, follow the instructions to register for an account. Registering this way speeds up the registration process because some of the information will already be filled in for you. This is available to high school students only. Otherwise, follow the instructions below.

To register for an account:

1. Go to Parchment.com, click **Sign up**, and fill in the fields.
2. Click **Start by adding a school or organization you attended**.



3. Enter the name of your school in the search box and click **Search**.



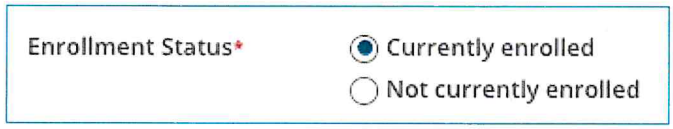
- Click **Advanced Search** to narrow the results and search by:
  - High schools
  - Colleges
  - City, State, or Country

4. When your school appears, click **Add.** If your school does not appear or you see **Not Available** after clicking **Add**, please contact your school to request transcripts from them directly.



5. You will be brought to the **Add Enrollment Information** page.

   a. Select if you are currently enrolled or not currently enrolled.



   b. If your name when you were enrolled was different than your name today, check the box next to **My name was different when enrolled**. In the text boxes provided, enter what your name was when you were enrolled in this school.



   c. Enter your date of birth if it is not already filled in.

   d. Select your gender (optional).

   e. Select the years that you attended or, if you're still enrolled, enter the years you expect to attend.

   - Click the drop-down menu under **Earliest Year** to select the year you started at the school.
   - Click the drop-down menu under **Expected Grad Year** to select the year you graduated, or expect to graduate.

6. If you are requesting a high school transcript:

   - Under **FERPA Privacy Rights**, select whether you'd like to waive your FERPA rights to read your letters of recommendation.
   - You will see a box that you can check if you want a copy of your high school transcript stored in your Parchment account.

7. Click **Consent and request**.

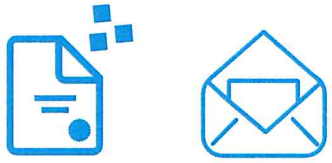
8. You are now ready to place your order. Go to the next section.

Order your transcript

It is important to remember that your school has your transcript. After you place your order, your school must review and approve your order before we can send it. Therefore, if there is a delay with your order, you should contact your school.

You can place multiple orders at the same time if you need to send your transcript to different destinations. You can also select if you'd like to wait until your next grades are in before your transcript is sent.

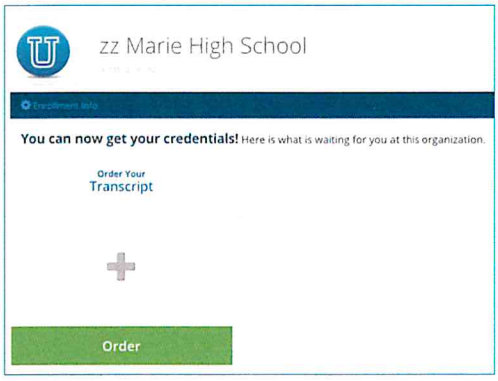
ELECTRONIC AND PAPER TRANSCRIPTS



- Some schools have a preferred delivery method saved into our system, so you may not be presented with a choice of delivery methods. For example, some schools may only want to receive electronic transcripts, so you would not see a paper option.
- If you order an electronic transcript, the recipient will receive an email with a link in it to access your transcript, or, if they are part of the Parchment network, the electronic transcript will land in their Parchment account.
- If you order a paper transcript, you will have the option to send your transcript by USPS mail or overnight delivery. Information about overnight deliveries:
  - We use FedEx for overnight delivery.
  - FedEx does not deliver to PO Boxes.
  - FedEx does not deliver on Saturdays and Sundays.
  - Since your school must approve and process your order before we can send your transcript, it is unlikely that your transcript will be delivered the next day if there is a delay with your school approving and processing the order.

TO ORDER YOUR TRANSCRIPT:

1. Log in to Parchment.com.
2. You will see your school listed. Click **Order**.



3. You will see two destination options. Select the one on the left to send your transcript to a school, business, or other organization. Select the option on the right to send your transcript to yourself or another individual.





Select this option to send your transcript to a school, business, or other organization.

1. After selecting this option, enter the name of the school or other organization in the search box and click **Search**.
2. When you see the destination listed, click **Select** and skip to step 4 on the next page.
   - If your destination does not appear, click **Enter your own**.



   a. Select if you would like to email your transcript (the recipient would receive an email with a link to download your transcript), or if you would like to send a paper transcript. For more information on electronic transcripts, go to the eTranscripts FAQ. For information on sending paper transcripts overnight, go to the FedEx FAQ.

   b. Fill in the destination information.

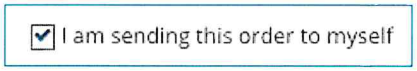
   c. Click **Save & Continue**.

   d. Go to Step 4 on the next page.



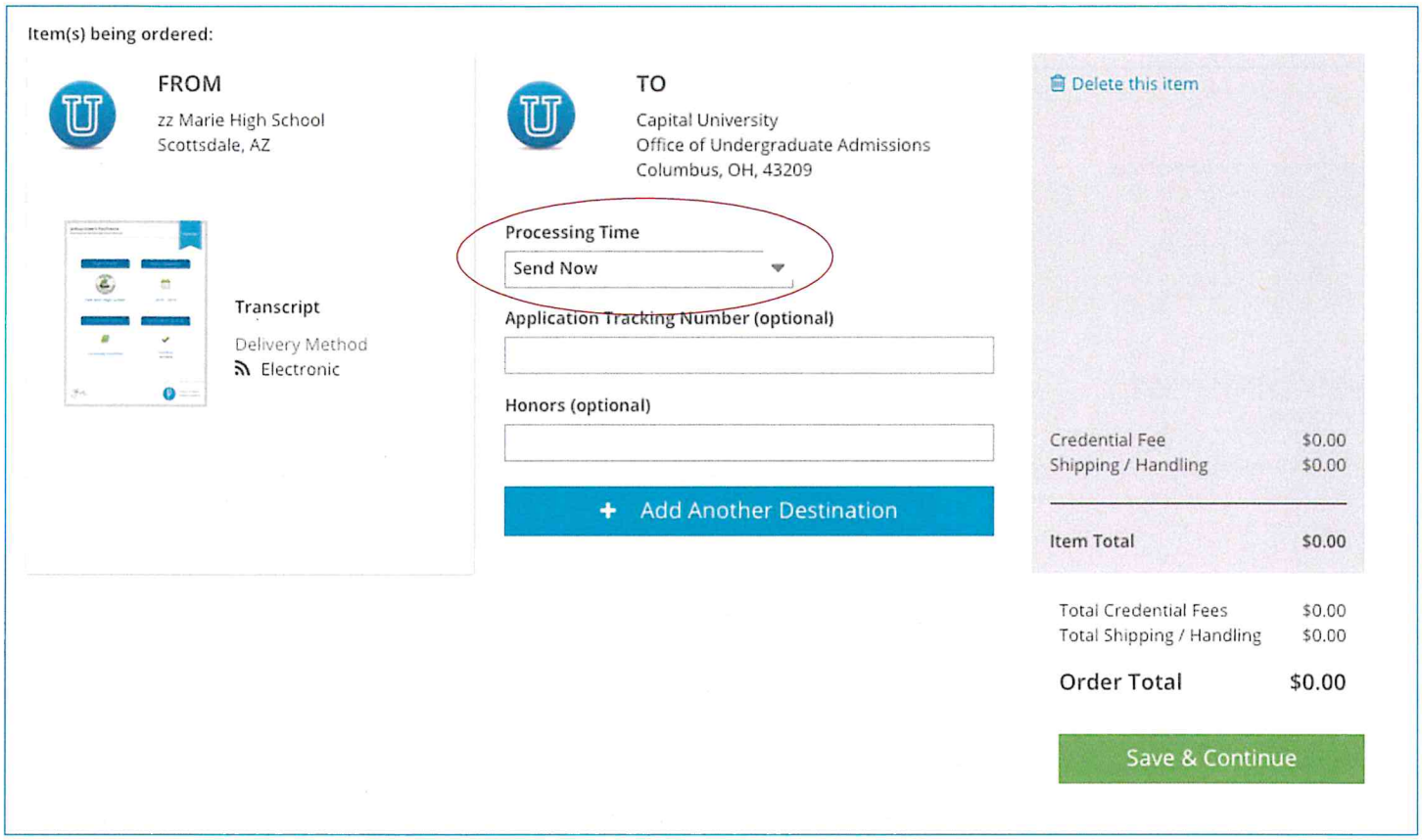
Select this option to send your transcript to yourself or another individual.

1. After selecting this option, select a delivery method:
   - **Electronic Delivery** means that the recipient receives an email with a link to download your electronic transcript. For more information, go to the eTranscripts FAQ.
   - **Paper Transcript** means that you are sending a printed copy of your official transcript in the mail (you can select USPS or overnight later in the process). For information on sending paper transcripts overnight, go to the FedEx FAQ.
   - **Send to my Parchment Account** allows you to order a copy of your official transcript and it will be stored in your Parchment account. You can then download or print it.
2. If you are sending the transcript to yourself, check the box **I am sending this order to myself**. The boxes will then be populated with your destination information.



3. Fill in the destination information. Click **Save & Continue**, and go to Step 4 on the next page.

4. You are now at the **Order Details** page where you can view your order and select if you would like to send your transcript now, or wait until next semester's grades are in.



- See the red circle above. If you would like to wait until your next grades are in before sending your transcript, click this drop-down menu and select **Hold for Grades**.
- If you would like to enter an application tracking number or Honors information, enter these in the applicable boxes.
- To send your transcript to another destination, click **+ Add Another Destination** and go back to step 3.
- If you'd like to remove this order, click **Delete this item**.

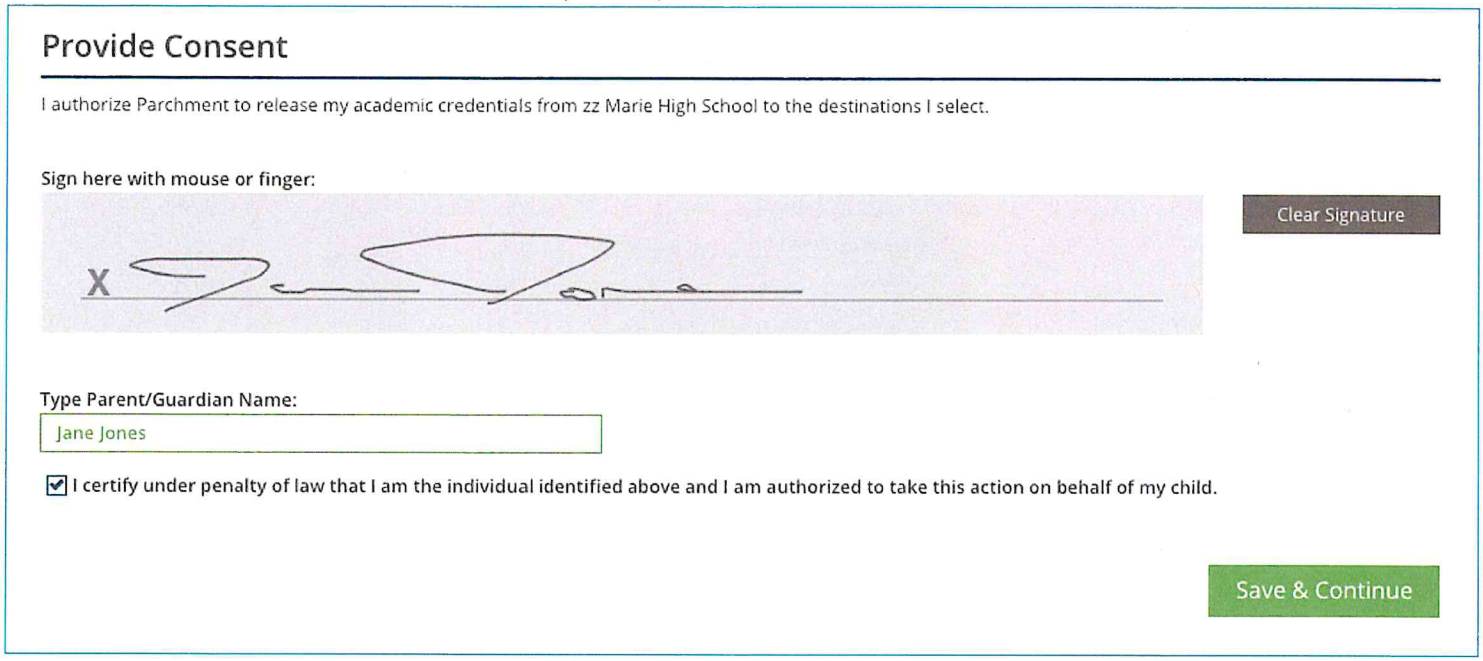


- Your total charges appear on the right side, and include any shipping fees.
- When you are ready to pay, click **Save & Continue**.

5. You can now review your order again. To make any changes, click **Edit Order**. Otherwise, click **Continue**.



6. You are now on the **Provide Consent** page. This is where you (or your parent/guardian) authorizes Parchment to release your transcript from your school.



   a. Use your mouse or stylus to sign your name in the box.

   b. Type your name into the box and check the box to confirm that you are authorized to order the transcript.

      - For minors, a parent must sign in the box, type their name, and check the box that certifies they are authorized to order the transcript. However, if you are a minor and ordering your college transcript, you can sign.

3. Click Save & Continue.

4. You are now on the **Payment Information** page. We accept Visa, Mastercard, Discover, and American Express. Enter your payment and billing information and click **Checkout**.



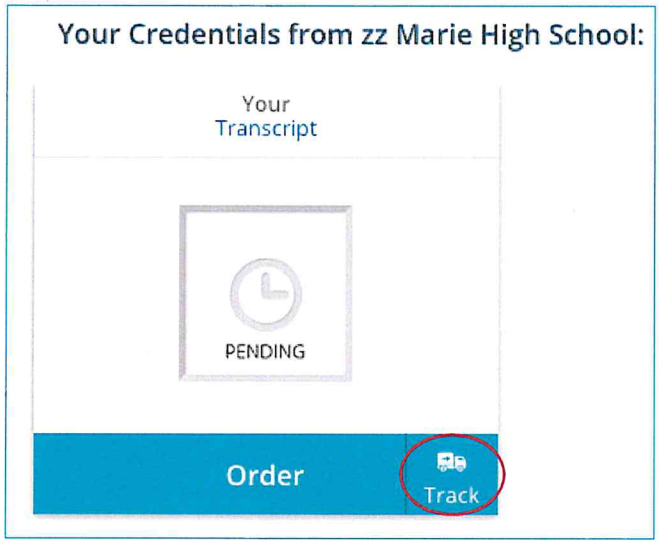
5. You will land on the **Order Confirmation** page, and you can now begin to track your order.

WHAT HAPPENS NEXT

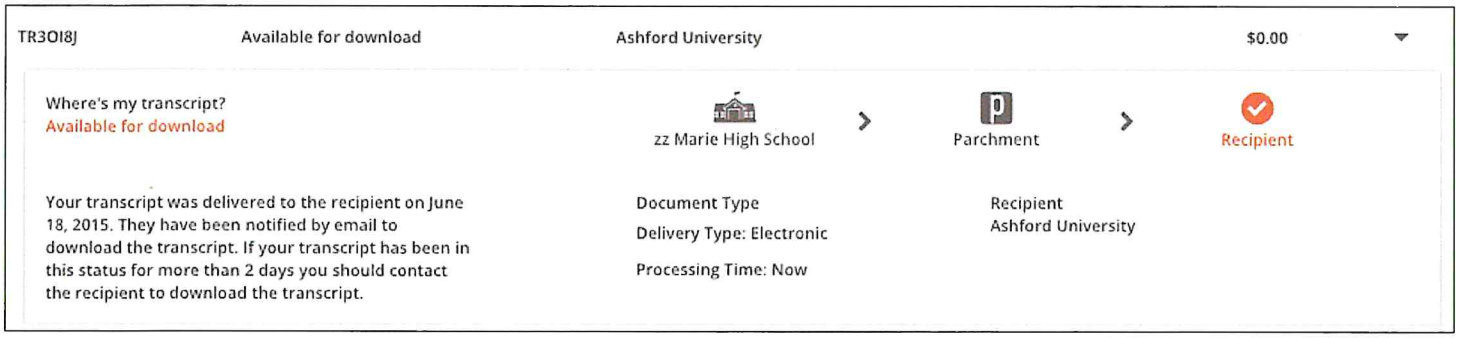
1. Once you place your order, we will notify your school and they will review your order.
    - They will either approve your request or place it on hold. If they place your request on hold, you should contact your school directly to resolve the matter. You will be notified by email if there are any issues with your order.
2. Once your school approves and processes your order, we will send your transcript. There may be instances where your school will print your transcript themselves. You will be notified by email in either case.
3. You can track your transcript on Parchment.com. Go to the Track your transcript section for details.

Track your transcript

1. Log in to Parchment.com.
2. Click **Track** under the name of your school.



3. You will see detailed information about the order.
   - In the example below, you can see that the transcript has been sent electronically to the school. However, the school has not yet downloaded it. Once they download it, this status will change to **Downloaded**.
   - On the bottom left, you can get more detail about the status.
   - On the top left is the Document ID. If you need to contact us about your order, pleaes include your Document ID with all the other relevant information.
   - For a full list of statuses, go to the next page.



Transcript statuses

These are some of the statuses you may see when you track your order. You won't see all of these because some are specifically for electronic transcripts and some for paper transcripts.

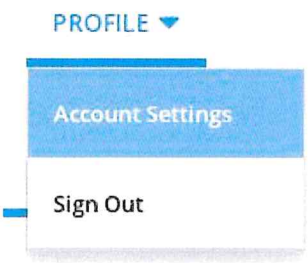
Status	What this means	Troubleshooting
Order submitted to school	Your school has received your order. They now need to approve it and confirm the transcript is in our system so that we can send it (or they may choose to print it themselves).	If your order has been in this status for **more than two days**, you should contact your school to let them know that you've submitted your order and you are now waiting for them to process it.
On hold	Your school placed your order on hold. You would have received an email explaining why.	Contact your school to resolve.
Available for download	Your electronic transcript has been delivered but the recipient has not downloaded it yet.	• **If you sent your transcript directly to an email address** and the recipient says they do not have it, have them check their Spam. They should have received an email with instructions telling them how to download the transcript. We can resend this email if necessary. • **If you sent your transcript to an in-network school** (so when you placed your order, you did not enter the school's email address, but instead selected the name of the school when it appeared) and the school says they do not have it, you should tell them to check their Parchment Inbox.
Download confirmed	Your electronic transcript has been downloaded by the recipient.	**If your transcript was sent to an in-network school** (so when you placed your order, you did not enter the school's email address, but instead selected the name of the school when it appeared) and the school says they do not have it, give them your DID#, which you can find in your Order History. They can then go into their **History**, enter your DID#, and search for your transcript.
Shipped	We or your school mailed your transcript. If you read the information on the **Order History** screen, you will see who shipped your transcript.	• **If your school sent the transcript**, you will need to contact them if it was not received at its destination. • **If Parchment sent the transcript** and it was not received at its destination, remember that First Class mail can take 7-10 days to be delivered. Also, if you sent it to a school, they do not always process transcripts immediately. If you have waited a reasonable amount of time, we will resend the transcript one time free of charge. For security purposes, we can only resend the transcript to the destination you originally provided. • FedEx does not deliver on Saturday or Sunday.

Account settings

You can make changes to your account in the **Account Settings** section.

To access **Account Settings**:

1. Log in to Parchment.com.
2. Click **Profile** on the top right and then select **Account Settings** from the drop-down menu.



Once you are in **Account Settings**, these are the different options you will see:

- **Account** is where you can change/edit:
  - User name.
  - Email address.
  - Password.
  - Name, date of birth, gender.
  - Highest level of education.
  - Contact information.
- **Privacy** is where you can change/edit:
  - Your privacy level (public, anonymous, private). The default is anonymous.
- **Transcripts** is where you can:
  - Change/edit your school information (for example, you can change from 'Currently enrolled' to 'Not currently enrolled').
  - Remove a school.
  - Change/edit your student ID.
  - Change your FERPA Privacy Rights.
- **Recruit** allows to you change your earlier selection in which you chose if you would like us to share some of your information with other colleges so that they can contact you.
- **Profile** allows you to view your profile, and update your educational background, personal background, test score, extracurricular activities, work and awards.
- **Discussion** allows you to change your settings for when someone writes on your wall or replies to your posts on the Discussion Board.

The Common App

The Common App website has great resources to walk you through the entire admissions process, including:

- Submitting your Common Application training course
- Common App Support Site

To request your transcript to be sent to the Common Application:

1. Create an account at www.commonapp.org and note your **Common App ID**.
2. Follow the instructions to invite your counselor to be a **Recommender**. This will trigger an email to your counselor, which explains how to submit school forms online.
   - Your Counselor must accept your invitation to be a Recommender.
   - Your Counselor must open your Secondary School Report before you can place a transcript request to the Common Application.
   - Your Counselor must submit your school forms online.
3. Once you have created your Common Application account and invited your counselor to be a Recommender, go to the Order your Transcript section and follow the instructions.

Payment and refunds

The amount you pay for an order depends on many factors, including where you are sending it, and if you are sending it electronically or by mail. When you place your order, you will be presented with a screen showing you the exact amount.

We accept Visa, Mastercard, Discover, and American Express.



REFUND POLICY

We strive to deliver your transcript to its destination as fast as possible. We rely on your school (the one that you are sending your transcript from) to help make this happen. Remember that your school must release your transcript before we can deliver it.

If you are not happy with your experience at Parchment in any way, please let us know so we can make things right.

Simply email us and give us the details. We'll take it from there.

Parent/guardian accounts

WHAT IS A PARENT/GUARDIAN ACCOUNT?

Parents and guardians can order high school transcripts for children under 18. They can do this by creating a parent/guardian account at Parchment.com.

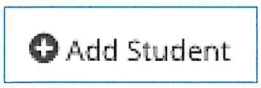
Parent/guardian accounts cannot be used to order college transcripts, and they cannot be used to order high school transcripts if the child is over 18.

- Students under 18 can have their own account, but will need verbal parental/guardian consent.
- More than one student can be added to the parent/guardian account. See 'Add a child to a parent/guardian account' section below.
- Existing student accounts may not be associated with a parent/guardian account. This means that once a student account has been set up, it cannot be tied to a parent/guardian account.
- Once a student associated with a parent/guardian account turns 18, they must then create their own student account.
- If two children attend the same school, the parent/guardian account would need to add that school twice - once for each student. A high school must be associated to each student.

ADD A CHILD TO A PARENT/GUARDIAN ACCOUNT

During the process of creating a parent/guardian account, you will add a child to your account. To add another child:

1. Log in to Parchment.com.
2. Hover over the down arrow in the upper right hand corner and then select **+ Add Student**.



3. Fill in the applicable fields and click **Submit**.

ORDER A TRANSCRIPT FOR A CHILD

1. Log in to parchment.com.
2. Hover over the arrow in the upper right hand corner and select which child you want to request a transcript for.
3. Go to the Order your transcript section and follow the instructions.

Store a copy of your transcript in your account

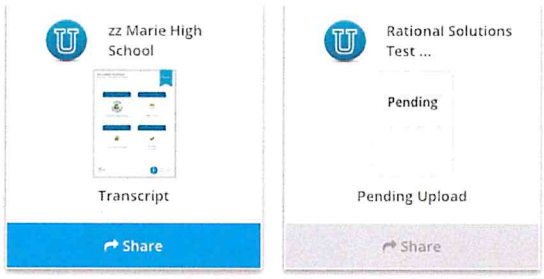
When you add your high school to your account, you will have the option to request a free copy of your transcript, which can then be stored in your account. This transcript will be available for you to view, print, download and share online. However, it cannot be used as an official transcript.

☑ I authorize a copy of my credential(s) to be stored in my Parchment account where I can view and manage the document(s).

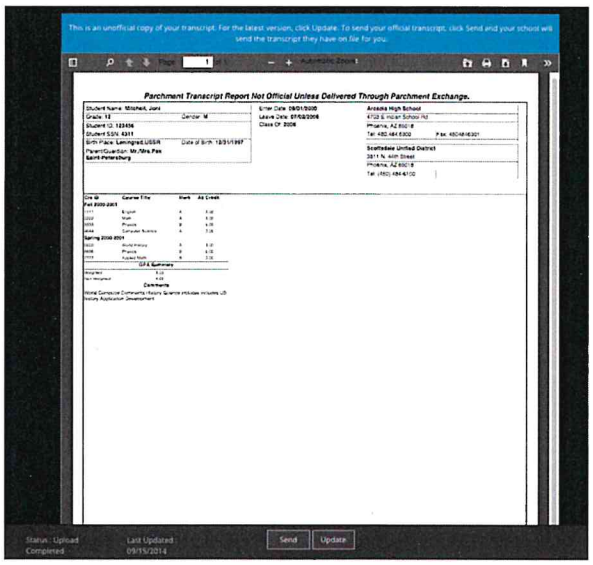
The transcript stored in your Parchment account will not update automatically when new grades are added to your transcript. Therefore, you would need to send a request to your school to have them deliver the latest version of your transcript to your Parchment account.

To view, print, download, and update your stored transcript:

1. Log in to Parchment.com.
2. You will see the available transcripts. In the image below, you can see that there is one saved transcript available (the school on the left). In the school on the right, this student is waiting for the school to uploaded the transcript.



3. Click the image of the available transcript to view it. Your transcript will display like the image on the right.
   - Click the print icon on the top right to print it.
   - Click the download icon on the top right to download it.
   - Click **Update** at the bottom of the screen to send a request to your school to upload your latest transcript, which will replace this one.
   - Click **Send** to place an order to send your official transcript somewhere. This takes you to the ordering screen.



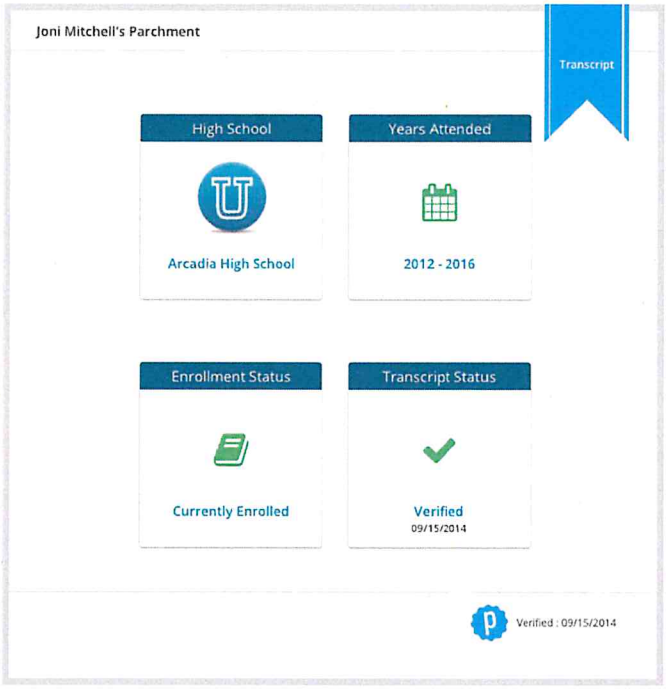
Share your credentials (dubbed 'Parchment')

There is a free feature on Parchment.com that allows you to share your credentials online. **This is available to high school students only.**

When you request a copy of your high school transcript to be stored in your account, it will arrive on your dashboard. When you click **Share**, we create a 'Parchment'. You can then share your Parchment online.

WHAT IS A PARCHMENT?

A Parchment is a visual representation of your transcript. It shows which high school you attended (or are attending), years attended, and enrollment status. It also shows that this information has been verified. It does not show any personal information such as your address or grades. This is what a Parchment looks like:

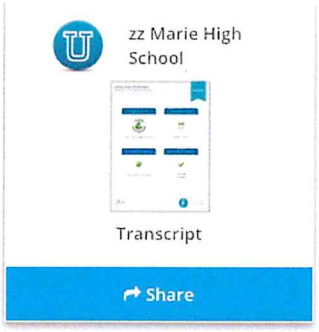


WHAT CAN I DO WITH MY PARCHMENT?

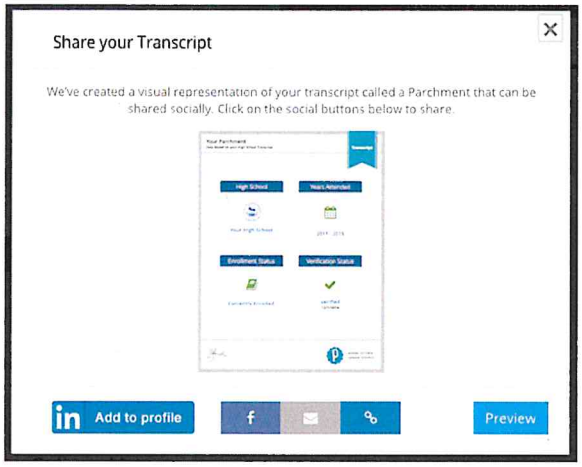
- Share it on Facebook and LinkedIn.
- Email it to any email address.
- Share your Parchment's link/url.
- Embed a thumbnail of your Parchment on your website.
- Embed the entire Parchment on your website.

HOW DO I SHARE MY PARCHMENT?

1. Log in to Parchment.com and you will see your 'Parchment' below the name of your school.



2. Click **Share** and you will be presented with a screen like this:



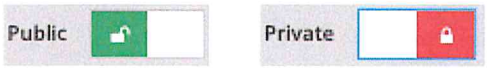
3. You will then be presented with different ways you can share your Parchment (the following pages go through each one in detail).

   - You can also click Preview to get a closer look at the Parchment, and to change the privacy settings from private to public.

YOUR PARCHMENT IS SET TO PRIVATE

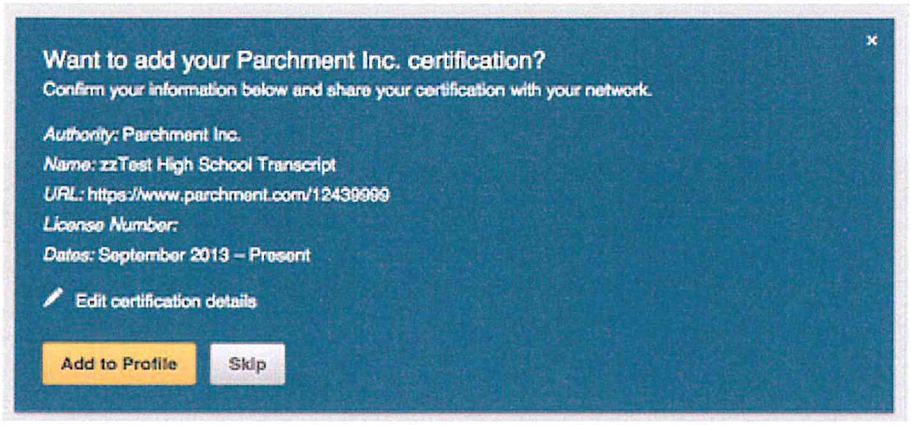
By default, your Parchment is set to private. You can change this in the **Preview** section (see above).

Your privacy setting will automatically change to public when you click the LinkedIn, Facebook, email or URL/ link icon. This is because you are sharing the Parchment's URL. If it was set to private, nobody would be able to view your Parchment.



SHARE ON LINKEDIN

When you click the LinkedIn icon, you will get a screen like this one:

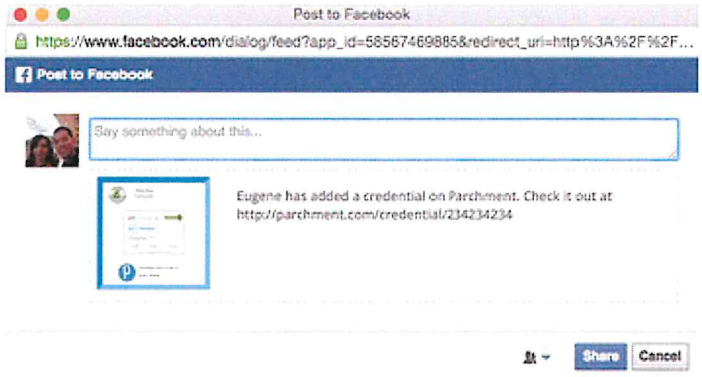


Click **Add to Profile** to share the information in the **Certifications** section of your LinkedIn profile. It will appear similar to the image below. When the Parchment logo on the right is clicked, your Parchment will open in a browser.



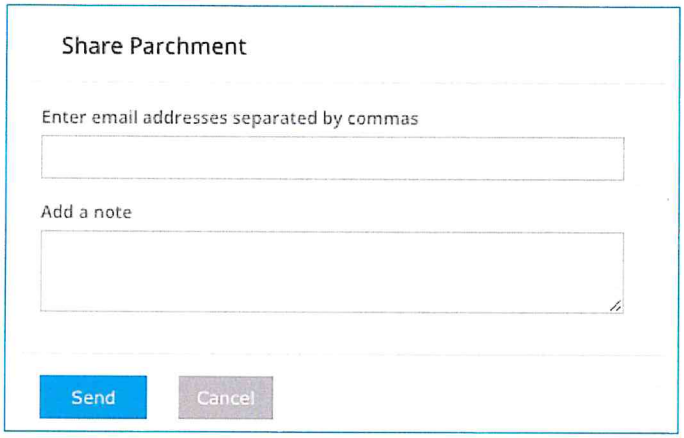
SHARE ON FACEBOOK

When you click the Facebook icon you can post your Parchment on Facebook. After clicking the icon, you will get a screen like the one below. When you click **Share**, your friends can click on the image of your Parchment (or the URL) to view your Parchment, which will open in a new window.



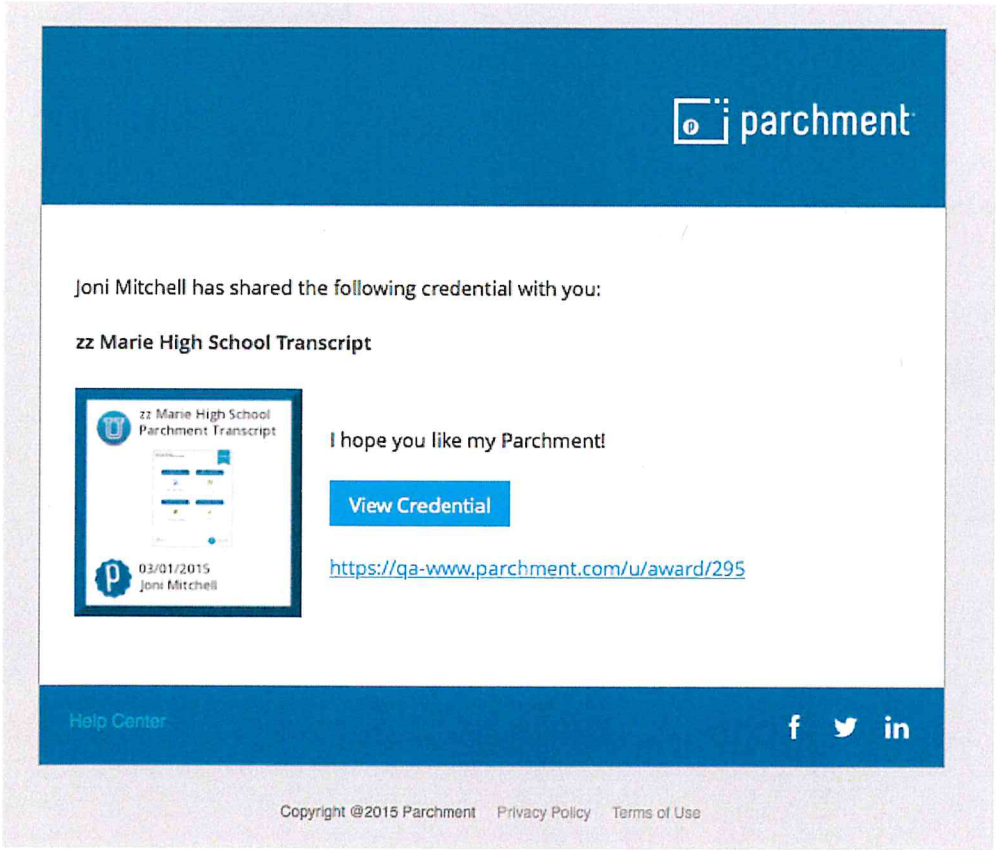
EMAIL YOUR PARCHMENT

When you click the icon, you will get a screen like this:



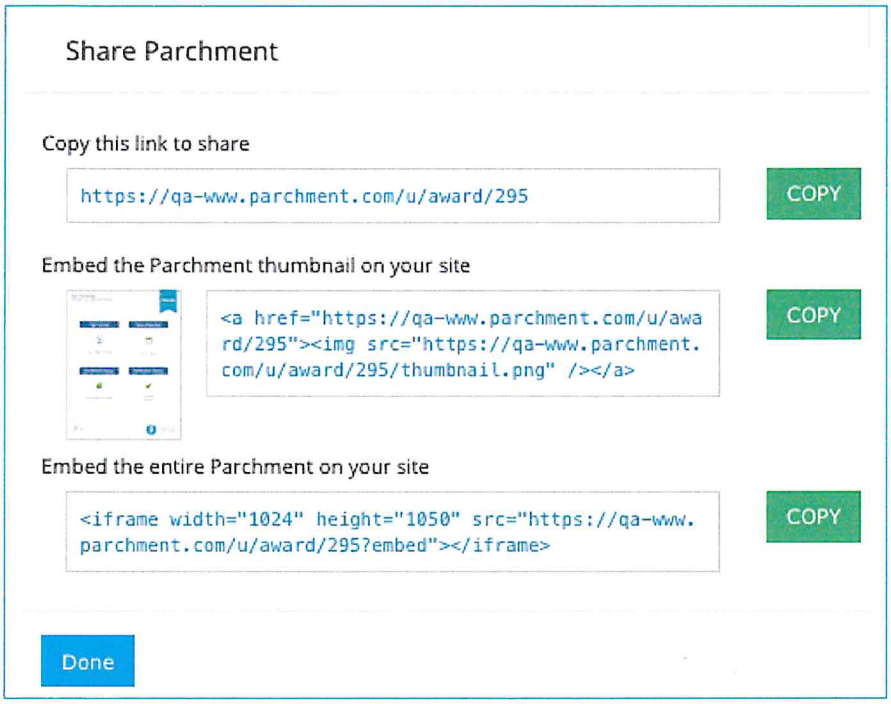
Enter the email address of the person you would like to send your Parchment to. To send it to more than one person, enter multiple email addresses and separate them with a comma. You can also enter a message that they will see when they receive the email. When you are ready, click **Send**.

When the individual receives the email, they click the image of your Parchment (or the link) to view it. A new browser displaying your Parchment will open. The email that the individual receives looks like this:



WHAT CAN I DO WITH THE URL OF MY PARCHMENT?

When you click the icon, you will get a screen like this:



You can use these links to share your Parchment, or embed your Parchment on your website.

FERPA

The Family Educational Rights and Privacy Act (FERPA) is a federal law that is designed to protect the privacy of student education credentials and records.

Parchment is in compliance with FERPA requirements.

FERPA requires schools to have written permission from the authorized individual to release educational credentials and records.

For more information about FERPA, please visit: http://www.ed.gov/policy/gen/guid/fpco/ferpa/index.html

FAQs

MY TRANSCRIPT HAS NOT BEEN RECEIVED.

Log in to Parchment.com and click **Orders**. This shows you the status of your order. Go to the Transcript Status section for full details on what the transcript statuses mean.

If the transcript status says that the transcript should have been received, confirm that the destination was correct. You will see the destination on the **Order History** screen. For security purposes, we can only resend your transcript to the destination provided during the initial request.

- **If the destination is incorrect**, go to the Incorrect Address FAQ.
- **If the destination is correct and you ordered an electronic transcript:**
  - Ask the receiver to check their spam folder if you manually entered their email address when you placed the order.
  - If you selected the destination when it appeared in the list, the receiver can search for your transcript using your Document ID number, which is a unique number that we give to each document order. You will find this number on the **Order History** screen.
  - If you still can't locate your transcript, email us and give us the details so we can make sure your transcript gets to its destination.
- **If the destination is correct and you ordered a printed transcript:**
  - We cannot track printed transcripts once they leave our facility except for overnight/FedEx shipments. For information on overnight/FedEx orders, go to the FedEx FAQ.
  - If your transcript did not reach its destination within a reasonable amount of time, we will send your transcript again one time free of charge. Institutions can take 4-6 weeks to process incoming transcripts and make the necessary entries in their computer systems. During this time, they may not be able to confirm that they received your transcript. We will resend your transcript four weeks after the first time it was mailed. To request a transcript resend, Or email us and give us the details.

HOW DO I ADD ANOTHER SCHOOL?

To add another school to your account:

1. Log in to Parchment.com.
2. Click **Add Another School or Organization**.
3. Go to the Add a school section.



HOW DO I REMOVE A SCHOOL?

1. Log in to Parchment.com.
2. Hover over the down arrow next to **Profile** on the top right and click **Account Settings**.
3. Click **Transcripts** at the top.
4. When you see your school listed, click **Remove School** on the right.

CAN I HAVE MY OWN ACCOUNT IF I'M UNDER 18?

Yes. You can set up your own account, but will need verbal parental/guardian consent. You will also need a parent/guardian electronic signature to order transcripts.

I ACCIDENTALLY ENTERED THE WRONG ADDRESS. WHAT SHOULD I DO?

For security purposes, we can only (re)send your transcript to the destination you provided during the initial request. There is no way to change the destination address once a transcript has been requested. Any transcripts returned to us due to an incorrect address will be shredded.

Therefore, if a transcript was sent to the wrong address, you will have to place a new request to have it sent to the correct address.

HOW DO I MAKE CHANGES TO MY ACCOUNT (EMAIL ADDRESS, HOME ADDRESS, ETC)?

1. Log in to Parchment.com.
2. Click **Account Settings** under the arrow on the top right of your screen. You can change your:
    - Log-in information
    - Registration information
    - Parchment profile and privacy settings
    - School and transcript preferences
    - College discovery setting
    - Discussion board settings

THE INFORMATION ON MY TRANSCRIPT IS INCORRECT. WHAT SHOULD I DO?

We deliver transcripts exactly as they are provided from your school. If you have a question regarding the content or accuracy of the transcript data, please contact your school directly.

WHAT IF MY TRANSCRIPT IS NOT AVAILABLE ELECTRONICALLY?

If your transcript is not available electronically, you can still place your order if your school is part of our

network. You will know if your school is part of our network if you are able to successfully add your school to your account. If your transcript is not available electronically, they will simply print your transcript themselves.

HOW DO I SEND A PAPER TRANSCRIPT IF I ONLY SEE AN OPTION TO SEND ELECTRONICALLY?

Some schools within our network prefer to receive their transcripts electronically. If you would like to send a paper transcript, you should choose to send your transcript to an individual instead of a school in the first step of the ordering process. You can then choose to have your transcript printed and mailed instead of being sent electronically. However, please be aware that this may not be the preferred choice of the school.

HOW DO I SEND MY TRANSCRIPT TO A PARTICULAR INDIVIDUAL AT THE COLLEGE I AM APPLYING TO?

When you place your order, select the option to send your transcript to an individual instead of a school in the first step of the ordering process. You can then choose to send your transcript directly to an individual at the college.

PLEASE EXPLAIN THE PRIVATE/PUBLIC SWITCH IN THE CREDENTIAL/PARCHMENT SECTION.

By default, your Parchment is set to private. However, it will automatically change to public when you click the LinkedIn, Facebook, email, or URL/link icon. This is because you're sharing the Parchment's URL. If it was set to private, nobody could view your Parchment.

WHAT INFORMATION APPEARS ON MY PARCHMENT?

Your Parchment includes your name, the name of your school, years attended (or are attending), and enrollment status. It also shows that this information has been verified.

I SELECTED OVERNIGHT/FEDEX DELIVERY BUT MY ORDER HAS NOT BEEN RECEIVED YET.

When you send a paper transcript, you can choose to send it by USPS or overnight delivery. We use FedEx for next-day delivery. A few things to be aware of:

- Even though you selected overnight delivery, your school still has to approve and process your order before we can send it. Therefore, if it is urgent, you should contact your school after placing your order so they can process it immediately. If there is a delay with your school, then it is unlikely that your order will be delivered the next day.
- FedEx does not deliver on Saturdays or Sundays.
- FedEx does not deliver to PO Boxes.
- You will receive an email from FedEx with a tracking number.

HOW DOES THE DELIVERY OF ELECTRONIC TRANSCRIPTS WORK?

When you place an order for an electronic transcript, the recipient will be able to download an electronic copy

of your official transcript.

The way an electronic transcript can be downloaded depends on how the order was placed.

- **If you send your transcript directly to an email address** (so when you place your order, you enter the recipient's email address), the recipient receives an email with a link in it that takes them to a secure web page where they download the transcript.
- **If you sent your transcript to an in-network school** (so when you placed your order, you did not enter an email address, but selected the school when it appeared after you searched for it), the transcript lands in their Parchment account.

I RECEIVED AN EMAIL THAT SAID THE RECIPIENT DID NOT CONFIRM THE DOWNLOAD.

This means that the recipient downloaded your transcript, but did not click the **Confirm Download** button. You should contact them to make sure that they downloaded your transcript successfully. They can still click the **Confirm Download** button. They simply go back to the original email they received from us, click the link, and then click the **Confirm Download** button.

Contact information

PARCHMENT CORPORATE HEADQUARTERS

Parchment Inc.
6263 N Scottsdale Road, Ste 330
Scottsdale, Arizona 85250

TECHNICAL SUPPORT

Go to support.parchment.com where you can search our Help Center for answers to questions.

Or email us and a member of our support team will get back to you right away.

11. **Closed Session**

12. **Personnel**

12.1. Non-Certified Employee Resignations

12.2. Certified Retirements

12.3. Non-Certified Employee Recommendations for Employment

12.4. Recommendation for Coaches

12.5. Certified Employee Recommendation for Employment

12.6. Recommendation for Department Chairpersons

12.7. Recommendation for Stipends for Curriculum Councils

12.8. Recommendation for Open Gate Stipends

12.9. Recommendation for Internship

12.10. Consider Addendum to Superintendent's Employment Contract

13. **Adjourn**