

Regular Meeting

Monday, July 18, 2022 6:30 PM

Unit #10 Administrative Annex, 123 W. Clay, Collinsville, IL 62234

1. **Call to Order - President Peccola**

2. **Roll Call**

3. **Pledge of Allegiance**

4. **Public Forum**

4.1. Written Correspondence

4.1.a. 6/16/22 Correspondence from T. Perry

4.2. Audience Input

5. **Reports/Requests**

5.1. Superintendent's Report - Dr. Brad Skertich

Superintendent's Report – July 18, 2022

Safety and security are always on the minds of district staff, families and our community members. Therefore, questions regarding steps the District takes to ensure the safety and security of our students and staff arise numerous times throughout the school year. As a district, we want to assure everyone this is a priority and be transparent in our efforts by providing the steps the district takes each year to keep our students and staff safe.

First, all new employees, substitutes, volunteers, university student teacher candidates, and substitutes undergo a variety of background checks utilizing the services of the Illinois State Police, the Collinsville Police Department, DCFS, and depending on their position and/or licensure, the ROE. This background check process allows the district to review an individual's history regarding criminal conviction and/or charges. Additionally, all employees acknowledge they are mandated reporters and complete training regarding their role and requirement to report child abuse and neglect to the Department of Children and Family Services.

The district partners with Public School Works to provide trainings required per the Illinois School Code for employees based on their job duties. Trainings occur during an employee's initial employment, annually and semi-annually depending on the requirements of state legislation. Staff trainings include bullying prevention, discrimination, ethics, mandated reporting, sexual misconduct, sexual harassment, social media use, student behavior and child abuse. The trainings are reviewed annually and monitored to ensure our staff receive the training necessary to create a safe environment for students and staff.

Despite these efforts, the district is not immune from concerns and/or circumstances arising. Therefore, Board Policy outlines the requirements under the School Code the district must follow regarding prohibited student conduct, professionalism, disciplinary measures, teen dating violence, grievance procedures, sexual harassment grievance procedures, the prevention of bullying, intimidation and harassment, and the development of student social emotional skills. Board Policy also outlines how to register a concern/complaint, the investigation process, when a decision is made and the appeal process. There are steps the district follows should a concern/complaint arise.

This information is included in the district policy manual which is available on the website. The information is included in the Student Handbook that is available to parents during registration and available on the website throughout the school year. As always, if a question or concern comes up, we continually encourage families to contact school officials if they have a concern or suggested improvement at any time. The district prides itself in being proactive, but information from students, families, and community members is something that is vital to providing a safe and secure environment for students and staff.

The Board of Education established goals in July of 2019 during a Board Retreat. The goals are monitored annually and updated to track the progress to date by the district. The report is attached. Additionally, an update to the Short and Long Term Goals Report and the district's progress to date is attached. Both will be reviewed during Monday's Board Meeting.

BOARD OF EDUCATION GOALS RETREAT
ANNUAL PROGRESS REPORT
Original Goals – Bold Black text
July, 2020 – Purple text
July, 2021 – Red text
July, 2022 – Green text

1. FACILITIES

Regular facility maintenance that provides a healthy learning environment that is appealing to the public.

- On-going maintenance is occurring throughout the district that includes routine cleaning, painting and regular maintenance.

Develop a facilities master plan that includes future renovations, additions and new construction.

- A five-year facilities plan has been developed that includes the following:
 - Blacktop and Playground Replacement/Sealing
 - Bathroom and Locker Room Renovations
 - Ceiling Grid and Panel Replacement
 - Door Replacement (Interior and Exterior)
 - Flooring Abatement and Renovations
 - Handicap Accessibility
 - Heating and Cooling Replacement and Control Upgrades
 - LED Lighting Upgrades
 - Locker Replacement
 - Painting (Interior and Exterior)
- As part of the five-year plan, black top resealing and LED upgrades are scheduled throughout the district. Specifically, Phase 1 of the Dorris Intermediate bathrooms are being renovated; Phase 1 of the Webster renovation is underway; and Phase 1 of the CHS Girls' Locker Room has begun.
- New construction on Caseyville Elementary and an addition on Dorris Intermediate is scheduled to begin during the 2022-23 school year.
- As part of the five-year plan, LED upgrades, painting and general maintenance continue throughout the district; Phase 2 of the Webster renovation has begun; Phase 2 of the locker room and public restrooms at CHS is underway; and Phase 2 of the Dorris Intermediate renovation and addition is scheduled to begin in the Fall of 2022.
- Rubber mulch is being installed by our maintenance staff at Webster, Twin Echo, and Kreitner and electrical upgrades have been completed at CHS to allow for an expansion of the welding classroom. Last, epoxy has been installed in 16 classrooms at CHS, funded by matching state grants.

2. COMMUNICATION

Develop a communication plan that includes community, parents, staff, students and local media.

- Social media, videos, letters, newspaper, and bilingual communication are used regularly to communicate with stakeholders.
- Regular communication is provided by the Central Office and building level administrators to the community, parents, staff, students and the media on a weekly, bi-weekly and annual basis.

Improve Building Climate and Culture.

- A major focus has been placed on positive and regular communication as well as celebrating successes. Students and staff are recognized at Board meetings.
- A focus on the positive accomplishments of staff and students continue to be the district's theme. During the 2020-21 school year, local business treats highlighted staff recognition.
- Staff and Student recognition highlighted the 2021-22 school year during Board meetings, parent communication and press releases. Local businesses were again utilized for staff recognition.

Create an Administrators Mentoring Program.

TELL OUR STORY.

- State of The District will be reviewed in July of 2020 and Future Families Information was released in the 2019-20 school year.
- Local media, social media and family communication have been very effective at sharing the successes throughout Unit #10 during the 2020-21 school year.
- Creation of the CUSD #10 Hall of Fame to celebrate the accomplishments of Alumni, Staff and Community Members.

3. FINANCE

Explore options to properly fund the Transportation Fund.

- A proposal is being created for the July Budget Committee meetings.
- Tort and EBF funds have been utilized to provide additional resources to the Transportation Fund.
- Route reductions have been incorporated for the 2022-23 school year to help control cost increases.

Maintain fiscal responsibility.

- Ongoing.
- The district expects to finish in the black for a second straight year and increase fund balances.
- The district expects to finish in the black for a third straight year and increase

fund balances.

4. CURRICULUM

Improve communication between Pre-K and primary grades (vertical alignment).

- **Pre-K and Kindergarten teachers collaborate during PLC to set goals for incoming kindergarten students.**

Expand early childhood interventions to improve kindergarten readiness.

- Pre-K for all Expansion Grant at Maryville – 20; and an RFP was submitted for Caseyville Pre-K.

Expand advanced placement and bilingual opportunities throughout the district.

- Spanish added at CMS and bi-lingual staff increased for 2020-21 school year.
- A beginner's EL Program was initiated for grades K-4 and a bi-lingual classroom was added to 5th grade at Dorris Intermediate and 2nd grade at Caseyville Elementary for the 2021-22 school year.
- A bi-lingual classroom was added to 6th grade at Dorris Intermediate for the 2022-23 school year.
- Advanced Placement Physics class was added for the 2022-23 school year.

Promote partnerships and growth of our CTE programs and career planning beginning at the elementary level and continue throughout school.

- Cyber Security has been added as a class for the 2021-22 school year.
- Career Planning is a focus for the 2021-22 school year – Diversity & Equity Committee goals.
- Career Exploration/Consumer Ed class was added at Collinsville High School and Career Expo was added to Collinsville Middle School for the 2022-23 school year.

Utilize data to drive curriculum and lesson plans.

- K-6 progress monitoring programs provide data related to content standards as students are assessed. Four instructional coaches have been added for K-1, 3-6, and 7-8 and the district PBIS initiative.
- Instructional coaches in grades K-8 have increased for the 2021-22 school year. Collinsville High School principals and department chairs will place a focus on data analysis and using data to drive instruction.
- Adopted STAR Reading and Math to guide classroom instruction. Students are assessed three times per year and data shows mastery of skills.

5. PROFESSIONAL DEVELOPMENT

Establish a PLC structure that provides the opportunity to utilize data, peer to peer training and social/emotional support.

- PLC structure includes planning, data analysis, trainings and addressing building needs throughout the school year.
- Data analysis and guiding documents have been created for principals and teachers to utilize throughout the school year and drive instructional decisions.
- Instructional Coaches and Pilot Teachers are being utilized to enhance Tier 1 instruction and provide Peer to Peer Training. Monthly PLC In-Service days have been established for peer to peer training.
- Professional Development includes self-care, professional growth and peer to peer training with instructional coaches throughout the district. Professional Development plans are being created based on the feedback and input from central office staff, principals, teachers, students and current trends in education.

Create a S & L term Professional Development Plan.

- A focus has been placed on instructional practices, technology integration and social emotional support.
- A continued focus has been placed on social emotional supports, integration of technology and data to drive instruction.
- A continued focus has been placed on social emotional supports, integration of technology, and data driven instruction. A major focus has been placed on the implementation of the new ELA resource for the 22-23 school year and instructional practices.

Establish goals that promote high academic achievement.

6. TECHNOLOGY

Maintain a high level of regular technology improvements.

- A device rotation has been established for students in K-12.
- Promethean boards have been replaced district-wide and teachers are receiving new devices to begin this 2020-21 school year.
- A laptop replacement plan has been created for staff.
- Phone systems are being upgraded district-wide.
- A private LTE Tower was constructed to provide connectivity for students in Fairmont City and State Park. Furthermore, hot spots are being utilized to fill in gaps in connectivity throughout the rest of the District.
- Periodic connection activities will be conducted throughout the school year to determine students' access to the internet.

Initiate Professional Development to incorporate technology into the classroom that will enhance instructional practices in the classroom.

- Professional development has been created and presented by staff and peers to help teachers integrate technology into their daily instructional methods.
- Integrating technology into the classroom was a major focus prior to and throughout the 2020-21 school year. The same focus will continue for the 2021-22 school year.

7. PROGRAMS/EXTRA CURRICULARS

Research, Plan and Propose an AFJROTC Program for the Board's consideration.

- **The Junior ROTC application has been submitted and the district is on a waiting list.**

Analyze and survey existing clubs and consider the possibility of district resources being allocated to fund their annual expenses.

Investigate activity bus costs and the possible benefits to our student body.

Short and Long Term Planning Committee
Final Goals
Updated July 2022

Facilities:

- Create long and short term plans which will enhance the appearance of our buildings and grounds, along with making them improved.
 - The District has established a 3-5 year facilities improvement plan to address renovations and regular maintenance.
- Establish a committee with community stakeholders to find “a path” to generate revenue to support athletic facility improvements and expansion.
 - The District has partnered with the Collinsville Area Community Foundation to expand funding options for student scholarships and facility enhancements.
- Consider plans to project a unified mascot and district colors for all district schools and teams.

Communication:

- Given multiple modes of communication (print, social media, branding), CUSD #10 will collaborate with all government bodies within the CUSD #10 boundaries to promote Kahok Nation across all settings and expand collaboration with businesses, corporate entities and alumni in Collinsville, Maryville, Caseyville and Fairmont City.
 - Social media, videos, letters, newspapers, and bilingual communication are used regularly to communicate with stakeholders.
 - Regular communication is provided by the Central Office and building level administrators to the community, parents, staff, students and the media on a weekly, bi-weekly and annual basis.
 - Creation of the CUSD #10 Hall of Fame to celebrate the accomplishments of Alumni, Staff and Community Members.

Professional Development:

- Establish district-wide Professional Development Plan aligned to data-driven district long and short-term student growth goals.
 - PLC structure includes planning, data analysis, trainings and addressing building needs throughout the school year.
 - Professional Development includes self-care, professional growth and peer to peer training with instructional coaches throughout the district. Professional Development plans are being created based on the feedback and input from central office staff, principals, teachers, students and current trends in education.
- Develop and implement a system wherein teachers and administrators use classroom data to create individual professional development goals/plans.

- Data analysis and guiding documents have been created for principals and teachers to utilize throughout the school year and drive instructional decision.
- Adopted STAR Reading and Math to guide classroom instruction. Students are assessed three times per year and data shows mastery of skills.
- Create an ongoing professional development series to teach educators how to use, disaggregate, and analyze student data then identify and implement strategies to measure impact.
 - K-6 progress monitoring programs provide data related to content standards as students are assessed. Four instructional coaches have been added for K-1, 3-6, and 7-8 and the district PBIS initiative.
 - A focus has been placed on instructional practices, technology integration and social emotional support.
 - Monthly PLC In-Service days have been established for peer to peer training.
- Identify and utilize our model classrooms to provide support and professional development for teachers and/or their educational assistants.
 - Instructional Coaches and Pilot Teachers are being utilized to enhance Tier 1 instruction and provide Peer to Peer Training.

Technology:

- Continue to maintain a needs-based replacement schedule for updated technology for the district, while still remaining a leader in the field.
 - A device rotation has been established for students in K-12.
- Work towards providing equitable distribution of technology hardware and connectivity district-wide to all students.
 - A private LTE Tower was constructed to provide connectivity for students in Fairmont City and State Park. Furthermore, hot spots are being utilized to fill in gaps in connectivity throughout the rest of the District.
 - Periodic connection activities will be conducted throughout the school year to determine students' access to the internet.
- Continuation of ongoing, embedded PD of newest technologies and how it fits and enhances instruction for existing and new staff.
 - Promethean boards have been replaced district-wide and teachers are receiving new devices to begin this 2020-21 school year.
 - On-going training includes promethean boards, Google updates, GoGuardian, Using QR codes, password management, podcasting, and YouTube channel creation.

Finance:

- Utilize current funding and additional resources to meet the social and emotional needs of our students and consistently improve the quality of educational opportunities offered as outlined in district goals.
 - The CHS Success Center and Trailblazer Academy have been created to address the academic and social emotional needs of our students in grades 7-12.

- Expand recruitment of highly qualified candidates at every level of district employment.
 - A strong effort has been made by Human Resources to hire a more diverse group of employees.
- Explore additional funding avenues for Vocational Programs.

Curriculum:

- Develop and implement a plan to increase and diversify program options at the CAVC.
 - Cyber Security has been added to the CAVC course list for the 2021-22 school year.
 - Additional welding slots have been created for the 2022-23 school year.
- Develop and implement a comprehensive program to address the social emotional needs of learners.
 - Tier 1 PBIS is in place in grades K-12.
- Continue to review and revise standards-based rubrics.
- Conduct an ongoing curriculum review to determine effectiveness, needs, and alignment to standards to ensure learning is occurring at a rate that demonstrates mastery, academic success and cultural awareness.
 - K-6 ELA Curriculum has been updated for the 2022-23 school year to align district resources with the learning standards to improve student mastery and provide cultural diversity.

Programs/Extra Curriculars:

- Develop a recruitment strategy and plan which includes economic and community benefits, job fairs and digital resources to target bilingual and diverse candidates.
 - Diversity & Equity scholarships have been created and awarded for the 2021-22 school year to students pursuing education and CTE careers.
 - Minority and bilingual staff employment continues to increase each school year.
- Collaborate with local libraries to provide library cards, summer and winter camps with transportation to expand.
 - Library cards will be provided to all registered students for the 2021-22 school year.
- Develop a stipend/incentive program to encourage professional development by staff for difficult to fill positions in order to find suitable candidates.

Other:

- Maintain and expand partnerships with area groups, agencies & fraternal organizations to help ensure the “Tote Me Home” program has adequate funding and resources.

- The district shall provide regular program training and goals to assist employee growth and performance annually.

5.2. Financial Report - Mrs. Jamie Hadjan



Collinsville CUSD #10

Board Meeting 7 /18/2022

Financial Summary for June 2022



Collinsville CUSD #10									
Through Date:	30-Jun-22								
Months:	12		100%			100%			
FY21-22	**FY22 Budget Revenue	YTD Revenue	As %	**FY22 Budget Expenditures	YTD Expenditures	As %	* Fund Balance Beginning of Year	Transfer as Notes only	30-Jun-22
Education (10)	\$ 62,712,077	\$ 64,366,095	103%	\$ 62,690,773	\$ 59,476,135	95%	\$ 15,977,879		\$ 20,867,840
Operations & Maintenance (20)	\$ 4,477,100	\$ 4,513,231	101%	\$ 3,839,111	\$ 3,573,710	93%	\$ 6,779,567		\$ 7,719,088
--transfer to Fund 30									\$ -
Bond & Interest (30)	\$ 2,440,250	\$ 2,453,905	101%	\$ 2,606,530	\$ 2,600,301	100%	\$ 365,838		\$ 219,442
Transportation (40)	\$ 5,186,290	\$ 5,614,035	108%	\$ 5,183,140	\$ 4,931,985	95%	\$ 287,147		\$ 969,197
IMRF/ Soc.Sec.(50)	\$ 1,940,500	\$ 1,949,332	100%	\$ 2,311,808	\$ 1,966,774	85%	\$ 2,132,353		\$ 2,114,910
Site & Construction (60)	\$ 4,321,500	\$ 4,850,281	112%	\$ 3,250,000	\$ 2,826,409	87%	\$ 2,932,853		\$ 4,956,725
Working Cash (70)	\$ 410,576	\$ 426,001	104%	\$ -	\$ -		\$ 15,004,271		\$ 15,430,273
Tort (80)	\$ 3,026,000	\$ 3,057,406	101%	\$ 2,740,040	\$ 2,027,818	74%	\$ 308,275		\$ 1,337,862
Fire & Safety (90)	\$ 385,500	\$ 387,069	100%	\$ 1,600,000	\$ 1,398,733	87%	\$ 1,572,365		\$ 560,701
*Beginning Balance adjusted per FY21 Audit **Revenue and Expenditures adjusted per Amended Budget adopted on June 20, 2022									
Total:	\$ 84,899,793	\$ 87,617,355	\$ 1	\$ 84,221,402	\$ 78,801,866	\$ 1	\$ 45,360,548		\$ 54,176,037
4 Operating Funds:	\$ 72,786,043	\$ 74,919,362		\$ 71,713,024	\$ 67,981,830		\$ 38,048,865		\$ 44,986,397

	Program	Voucher date	Amount	Processed	Program Categoricals July 1, 2021 -		
2021	3100-00	6/20/2021	\$134,493.00	7/6/2021	Special Ed. - Private Facility Tuition	Prior Year 4th	
2022	3100-00	9/24/2021	\$123,919.45	10/25/2021	Special Ed. - Private Facility Tuition	Current Year 1st	
2022	3100-00	12/22/2021	\$119,408.86	1/21/2022	Special Ed. - Private Facility Tuition	Current Year 2nd	
2022	3100-00	3/16/2022	\$119,408.86	4/19/2022	Specal Ed - Private Facility Tuition	Current Year 3rd	
2021	3120-00	8/26/2021	\$175,848.94	9/20/2021	Special Ed. - Orphanage - Individual	Prior Year 4th	
2022	3120-00	9/24/2021	\$40,099.70	10/25/2021	Special Ed. - Orphanage - Individual	Current Year 1st	
2022	3120-00	12/22/2021	\$44,817.31	1/21/2022	Special Ed. - Orphanage - Individual	Current Year 2nd	
2022	3120-00	3/28/2022	\$28,305.67	4/19/2022	Special Ed - Orphanage - Individual	Current Year 3rd	
2021	3500-00	6/15/2021	\$367,961.00	7/6/2021	Transportation - Regular and Vocational	Prior Year 4th	
2022	3500-00	9/28/2021	\$433,941.91	10/25/2021	Transportation - Regular and Vocational	Current Year 1st	
2022	3500-00	12/22/2021	\$440,689.77	1/21/2022	Transportation - Regular and Vocational	Current Year 2nd	
2022	3500-00	3/28/2022	\$440,689.77	4/19/2022	Transportation - Regular and Vocational	Current Year3rd	

	Program	Voucher date	Amount	Processed	Program Categoricals July 1, 2021		
2021	3510-00	6/15/2021	\$298,694.00	7/6/2021	Transportation - Special Education	Prior Year 4th	
2022	3510-00	9/28/2021	\$235,021.00	10/25/2021	Transportation - Special Education	Current Year 1st	
2022	3510-00	12/22/2021	\$235,020.89	1/21/2022	Transportation - Special Education	Current Year 2nd	
2022	3510-00	3/28/2022	\$235,020.90	4/19/2022	Transportation - Special Education	Current Year 3rd	

	Program	Voucher date	Amount	Processed	Program	Category	Effective Date
2021	3705-00	7/14/2021	\$40,444.00	8/2/2021	Early Childhood - Block Grant		
2021	3705-PE	7/14/2021	\$24,878.00	8/2/2021	Early Childhood - Block Grant		
2021	3705-00	8/11/2021	\$40,445.00	8/27/2021	Early Childhood - Block Grant		
2021	3705-PE	8/11/2021	\$24,828.00	8/27/2021	Early Childhood - Block Grant		
2022	3705-00	12/8/2021	\$161,778.00	1/4/2022	Early Childhood - Block Grant		
2022	3705-PE	12/8/2021	\$99,512.00	1/4/2022	Early Childhood - Block Grant		
2022	3705-00	1/5/2022	\$40,444.00	2/2/2022	Early Childhood - Block Grant		
2022	3705-PE	1/5/2022	\$24,878.00	2/2/2022	Early Childhood - Block Grant		
2022	3705-00	2/1/2022	\$40,445.00	3/1/2022	Early Childhood - Block Grant		
2022	3705-PE	2/1/2022	\$24,878.00	3/1/2022	Early Childhood - Block Grant		
2022	3705-00	3/2/2022	\$40,444.00	3/28/2022	Early Childhood - Block Grant		
2022	3705-PE	3/2/2022	\$24,878.00	3/28/2022	Early Childhood - Block Grant		

	Program	Voucher Date	Amount	Processed	Program Catagoricals July 1, 2021
2022	3705-00	4/6/2022	\$40,445	5/2/2022	Early Childhood - Block Grant
2022	3705-PE	4/6/2022	\$24,878	5/2/2022	Early Childhood - Block Grant
2022	3705-00	6/1/2022	\$40,444	6/24/2022	Early Childhood - Block Grant
2022	3705-00	6/1/2022	\$40,444	6/24/2022	Early Childhood - Block Grant
2022	3705-PE	6/1/2022	\$24,878	6/24/2022	Early Childhood - Block Grant
2022	3705-PE	6/1/2022	\$24,878	6/24/2022	Early Childhood - Block Grant

	Program	Voucher date	Amount	Processed	Other Federal Programs
2021	4998-ER	7/21/2021	\$6,641.00	7/23/2021	CARES ACT I
2021	4998-E2	7/28/2021	\$37,497.00	8/2/2021	ESSER II
2022	4998-E2	10/27/2021	\$732,032.00	11/1/2021	ESSER II
2022	4998-E3	10/27/2021	\$391.00	11/1/2021	ESSER III
2022	4998-E2	2/9/2022	\$279,801.00	2/15/2022	ESSER II
2022	4998-E3	2/9/2022	\$427,508.00	2/15/2022	ESSER III
2022	4998-ER	4/27/2022	\$8,367.00	5/2/2022	CARES ACT I
2022	4998-E2	6/15/2022	\$129,842.00	6/17/2022	ESSER II
2022	4998-E3	6/15/2022	\$296,785.00	6/17/2022	ESSER III



Questions ?

Jun-22 100.00% of Budget Year

Amended Budget for 2021-2022

FUND Year to Date	EDUC (10)	O/M (20)	DEBT SERV (30)	TRANS (40)	IMRF/SS (50)	CAP. PROJ (60)	WC (70)	TORT (80)	HLS (90)	TOTAL
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EXPENDED	59,476,135	3,573,710	2,600,301	4,931,985	1,966,774	2,826,409	-	2,027,818	1,398,733	78,801,866
% EXP.	94.87%	93.09%	99.76%	95.15%	85.08%	86.97%	0.00%	74.01%	87%	93.57%
EXPENSE BUDGET	62,690,773	3,839,111	2,606,530	5,183,140	2,311,808	3,250,000	-	2,740,040	1,600,000	84,221,402

REVENUE	64,366,095	4,513,231	2,453,905	5,614,035	1,949,332	4,850,281	426,001	3,057,406	387,069	87,617,355
% RECEIVED	102.64%	100.81%	100.56%	108.25%	100.46%	112.24%	103.76%	101.04%	100.41%	103.20%
REVENUE BUDGET	62,712,077	4,477,100	2,440,250	5,186,290	1,940,500	4,321,500	410,576	3,026,000	385,500	84,899,793
	21,304.00	637,989.00	(166,280.00)	3,150.00	(371,308.00)	1,071,500.00	410,576.00	285,960.00	(1,214,500.00)	678,391.00

NOTES:	Fund
REVENUE	<p>ALL Received 1st & 2nd Property Tax Payment for FY22 in June 2021, 3rd, 4th and 5th in July 2021, 6th, 7th and 8th in August 2021, 9th, 10th, 11th and 12th in September 2021, 13th, 14th and 15th in October 2021, 16th in November 2021, 17th and 18th in December 2021, 19th in January 2022, 20th in February 2022, and 21st and 22nd in March 2022</p> <p>ALL Received 1 tax payment from Madison County for FY23 in June 2022 - \$196,053.21</p> <p>10 Evidence Based Funding - \$1,824,068</p> <p>10 National School Lunch/Breakfast - \$312,351</p> <p>10 State Free Lunch/Breakfast - \$7574</p> <p>10 Title III Grant- \$8035</p> <p>10 ESSER II - \$129,842</p> <p>101 ESSER III-\$296,785</p> <p>10 Preschool - \$130,644</p> <p>40 Evidence Based Funding - \$730,000</p> <p>All Interest</p>
EXPENSE	<p>10 Expenses are running under budget for 21-22.</p> <p>20 Expenses are running under budget for 21-22.</p> <p>30 All Bond and Interest payments have been made for FY22. The lease payment for \$234,519 for promethean boards, due in May 2022, was paid.</p> <p>40 Expenses are running under budget for 21-22.</p> <p>50 Expenses are running under budget for 21-22</p> <p>60 Architect fees for Caseyville, DIS, Webster and CHS, payment for asbestos work for CHS Boys Locker Room project and transfer of some FY21 project costs that were paid in error out of HLS -\$425,221</p> <p>80 Expenses are running under budget for 21-22</p> <p>90 Majority of expenses are for HLS project for summer 2021</p>

Jun-22

100.00% of Budget Year

CAVC - Amended Budget for 2021-2022

FUND Year to Date	EDUC (10)	O/M (20)	DEBT SERV (30)	TRANS (40)	IMRF/SS (50)	CAP. PROJ (60)	WC (70)	TORT (80)	HLS (90)	TOTAL
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EXPENDED	1,233,955	57,904		39,697			-			1,331,556
% EXP.	88.29%	102.35%		92.32%						88.93%
EXPENSE BUDGET	1,397,685	56,575		43,000			-			1,497,260

REVENUE	1,664,409	57,904		39,697						1,762,009
% RECEIVED	102.99%	105.28%		101.79%						103.04%
REVENUE BUDGET	1,616,100	55,000		39,000						1,710,100
	218,415.00	(1,575.00)	-	(4,000.00)	-	-	-	-	-	212,840.00

NOTES:	Fund	
REVENUE	All	Interest
EXPENSE	10	Expenses are running under budget for 21-22.
	20	Expenses are running significantly under budget for 21-22. The sum of Revenues minus Expenditures was transferred to Fund 10 to clear out the account for year end
	40	Expenses are running under budget for 21-22. The sum of Revenues minus Expenditures was transferred to Fund 10 to clear out the account for year end

5.3. Curriculum Report - Ms. LaToya Berry-Coleman



Curriculum and Assessment Report

Prepared by: LaToya Berry-Coleman, Director of Curriculum and Assessment in collaboration with district coordinators and instructional coaches

July 18, 2022

K-6 Curriculum Updates

- The EL Curriculum Council reviewed several curriculum programs last spring, including McGraw-Hill Maravillas 2020 ed and Houghton Mifflin Arriba la Lectura. After reviewing the curriculum the team decided to update their current program Maravillas 2014 ed to the Maravillas 2020 ed. This upgrade will take place in Fall 2023. The EL department is also piloting a supplemental foundational skills program, Estrellita in K-1 and an English and Spanish Running Record program, DRA/EDL.
- The Elementary Curriculum Council will begin looking at adopting a new math program with plans to implement the new adoption by Fall 2024. The team will start reviewing material this winter with a plan to pilot something by next Fall. Funds have been set aside in the ESSER grant.
- The Elementary Curriculum Council will also update the scope and sequence for Computer Literacy standards to ensure all students receive developmentally appropriate computer literacy skills.
- A Diversity and Equity reading initiative has been developed by the Elementary Curriculum Council which includes a Book of the Month at every grade level K-6. Teachers will receive a book that corresponds to the district's cultural celebration for the month to read aloud to their class along with activities to promote the culture being celebrated. Kahoks Read Initiative is to promote reading throughout the district. Other programs will include guest readers from the community, signage outside classrooms that promote a favorite book, high school guest readers, etc.
- DIS will be implementing a team teaching approach school-wide beginning in SY2022/23. Teachers in both 5th and 6th grades will teach either math/science or ELA/social studies. Teachers are excited about the change. The benefits of making this change are as follows:
 1. Teachers can become experts in their subject area
 2. Professional development and PLC's will be more productive in all areas of content
 3. Teachers will have less subjects to prep
 4. Financial savings on curriculum material

Collinsville Middle School

- CMS will be working with WestEd, an IL Empower School Improvement Learning Partner, this coming school year. WestEd's School Climate and Wellness Partnership will be funded using their school improvement grant funds. The consultant team will attend 11 on-site training days and offer 4 virtual training sessions. The goal of this partnership is to develop and implement a plan to improve school culture and climate.

<https://www.wested.org/>

The team will work on these areas:

- Strategic Planning - 4 days with Leadership
 - Systems Integration-PBIS,SEL, Restorative Practices- 2 days with teams
 - Student Listening Circles Facilitator Training- 2 days with teams
 - Student Leadership Workshops- 3 days student groups
 - Topic Specific Professional Development -4 days staff
 - Behavior and Restorative Practices
 - Student Voice, Leadership, and Empowerment
 - Family Engagement
 - Student Mental Health/Anti-Bullying
-
- CMS will implement a new program this coming year called Kahok Connections. Every student in grades 7 & 8 will attend a 30 minute Connections class opposite their lunch. The 4 core ideas are Connect to self, Connect to peers, Connect to school, and Connect to community. This program will take the place of an advisory period and serve as a Tier 1 prevention strategy to improve student behaviors and provide social emotional support. Students will engage in SEL activities three times per week and use two days for academic intervention. Connection activities will include PBIS, listening circles, stress management, high school transition, teamwork, goal setting, leadership skills, etc. During academic enrichment students will be encouraged to read a book, peer tutoring, study for tests, complete missed homework assignments, and/or complete digital skills practices in Freckle ELA and/or Freckle Math programs.
 - A team from CMS which includes an administrator, the instructional coach, counselor, social worker and two teachers will attend a county SEL retreat from July 25- July 29, 2022 at the Gateway Center. The team will work with SEL consultants to complete an SEL plan for CMS which will include curriculum material for the Kahoks Connections program.

State Curriculum Expectations/Mandates on the Horizon

- SY 2022-2023- All school districts shall ensure students receive developmentally appropriate opportunities to gain computer literacy skills at each grade level. Students entering ninth grade in the 2022-23SY and each school year thereafter must participate in one year of a course that includes intensive instruction in computer literacy, which may be English, social studies, science, or any other subject and which may be counted towards fulfillment of other graduation requirements.
- SY 2023-2024- All high school students should be given the opportunity to take a computer science (this is not a graduation requirement)

- SY 2024-2025- Science courses required for graduation will include 1 laboratory science
- SY 2028-2029- high school graduation requirement will include 2 years of foreign language starting with all incoming freshman

Pre-Kindergarten Program Update

Co-taught classrooms are provided in collaboration with the Special Education department. Co-taught, Blended and Expansion classrooms utilize an inclusion model, serving students with and without disabilities.

171 students were screened for program eligibility during the 21-22 school year. Screenings will be held in July, August, October, November, February, and March during the 22-23 school year.

Enrollment (as of 5/6/2022):

Half-day preschool: 172 students enrolled (208 total slots)
All-day preschool: 31 students enrolled (40 total slots)

We continue to prioritize screening and enrollment for children from high-priority families (i.e. income of 50% Federal Poverty level, homeless, Youth in Care, two or more delays at screening).

Preschool Inclusion Efforts

In 2020, our District was invited to be one of three districts in the state of Illinois to receive support through a two-year grant awarded to ISBE for Inclusion Technical Assistance. With the guidance of a State Leadership Team and Inclusion Specialists, District staff have convened a “Collinsville Community Inclusion Team” that includes representatives from our programs alongside outside agencies (e.g. Head Start, Children’s Home and Aid, STAR NET Region IV, and Early Intervention) with the goal of increasing inclusive opportunities for preschool children in our communities.

Having completed the second year of the grant project, the Collinsville CIT continues to work together to increase awareness, education, and opportunities for inclusive education at the preschool level. We have launched a pilot program to provide early childhood special education services within Head Start’s Collinsville center in a collaborative, cost-sharing model. Three students were dually enrolled with CCUSD 10 and Riverbend Head Start, receiving their special education and related services without the need to be transported to District classrooms mid-day during the 21-22 school year. During the 22-23 school year, 5 students will be receiving services in this program. We remain the only district in the state of Illinois to pilot this type of program.

Staff training

The PreK/EC Department completed its third year of program-wide Pyramid Model implementation. This social-emotional framework provides a foundation for teaching and learning that will support each student’s early education. All teachers and assistants have been

provided training in the Pyramid Model for Preschool, including all new staff members when hired. The PreK staff received professional development on the use of the Early Childhood Environment Scale-Third Edition (ECERS-3) throughout the fall to prepare for the state compliance visit, which was completed in April 2022.

Title 1 Department Updates

- AimswebPlus Benchmark Assessments and Data Days** - The Title 1 Department and RTI staff will administer early literacy and early numeracy aimswebPlus benchmark assessments to kindergarten and first grade students in August, December, and May. To minimize classroom disruption, the district Title 1 team will move from school to school to provide one-on-one testing for all kindergarten and first grade students.
 - Data days will begin the last week in August. Data days provide Title 1 staff, RTI staff, classroom teachers, psychologists, speech teachers, special education teachers, ELL teachers, and administrators with the opportunity to share data and identify student needs at each grade level. This collaboration results in creating Tier groups for reading and math. Title teachers use all data provided to determine what interventions they will use with the identified Tier 3 students. Classroom teachers identify the needs of their Tier 1 and Tier 2 students. Data days provide the opportunity to collaboratively determine how to best meet all students' needs and to identify students to consider for special education testing and placement.

- Title Services** - The Title 1 team typically provides support for over 400 Tier 3 reading students and 240 Tier 3 math students in grades K-4. Interventions are used in small group settings to close achievement gaps. Tier 3 students receive an average of 30 to 40 minutes per day of additional support in reading and/or math. Student progress is monitored every 2 weeks, providing feedback for classroom teachers and Title 1 teachers to determine the effectiveness of the current intervention and classroom instruction. Title 1 teachers meet with individual grade levels on Wednesday afternoons during the scheduled PLC time to discuss student growth and adjust plans as deemed necessary.

- Title 1 Grant Funds** - Title 1 grant funds are primarily used to pay salaries and benefits for the Title 1 instructional staff, the Title 1 office staff, and the district wide grades 3-4 literacy coach. Title 1 funds also pay salaries and benefits for the spring kindergarten screening and back-to-school jumpstart program. Title 1 funds are also used to provide site licenses, such as ESGI, iStation, and Estrillita, that support classroom instruction. Due to a decrease in grant funding and increase in salaries, a Title 1 instructional aide position has been eliminated at both Webster Elementary and Renfro Elementary.

- Professional development for Title 1 instructors will begin in August with training on the administration of aimswebPlus benchmark and progress monitoring programs, with a focus on reimplementing the TestNav program for Tier 3 students in grades 2-6.
- STREAM Room** - The STREAM room media specialist has resigned from her position. This position will not be filled until ample Title 1 grant funds are available. Teachers will still be able to check out STEM material to use in their classrooms.
- Little Libraries** - Our Little Libraries continue to be filled with books and other educational resources. We currently maintain 14 Little Libraries, scattered throughout the Unit 10 boundaries.
- Nonpublic Schools** - Mandatory Title 1 grant funds are set aside for nonpublic school use. Nonpublic school principals and the Title 1 coordinator work in collaboration to identify students at risk of failing and devise a plan to provide Title 1 funded academic support.
- Homeless** - Under the McKinney-Vento Homeless Assistance Act, mandatory Title 1 grant funds are set aside to assist with expenses such as transportation, school supplies, medical, and dental care. The Title 1 coordinator works in collaboration with district social workers and our student services staff to utilize these funds.
- Parental Involvement** - Mandatory Title 1 grant funds are set aside to promote parental involvement. Individual Title 1 schools can use these funds for special events, such as family reading and math nights. A parent from each Title 1 school meets quarterly with the Title 1 coordinator and Title 1 secretary to provide input on how to best meet parental needs and encourage participation in their child's education. The Title 1 secretary has developed a virtual Title 1 Parent Resource Center, which continues to evolve and expand. Labels with QR code access can be found on Little Library books provided by Title 1 and on books given away at parent events.



Instructional Coaches Report

- K-2 ELA: Foundations & Geodes
 - Teachers received 3 hours of training on using Geodes, the decodable, knowledge building texts purchased for the 22-23 school year.
 - Foundations training will be held on August 16th.
- 3-6 ELA: Wit & Wisdom was adopted and will be implemented starting in the 2022-2023 school year.
 - Instructional Coaches led a launch training during Grade Level PLC time in the Spring of 2022. Additional professional development is scheduled for the upcoming school year including training from the Great Minds company and monthly grade-level PLC meetings led by the instructional coaches.
- 1-5 Math: Teachers will continue to use the Engage New York curriculum. The Curriculum Council will review new curriculum options in the Fall of the 2022-2023 school year.
- 6 Math: Teachers successfully completed their first year of implementation with Big Ideas Math. Throughout 21-22, teachers used PLC time and inservice training to deepen their understanding of the program features, and next year will continue to focus their professional learning on maximizing the program to meet all students' needs.
- 6 Social Studies: Sixth grade teachers will be moving from Discovery Education Social Studies Techbook to the program used in 3rd-5th, Social Studies Weekly. Training sessions to introduce teachers to the program will begin in late July.
- 6 Science: Sixth grade teachers will implement Amplify Science. This will allow students to engage in NGSS aligned science instruction for 45 minutes each day. Teachers will participate in a 5-hour, on-site training during the August 16th Institute Day.

Coaches' Goals for Upcoming School Year

- Plan to meet with Leadership to discuss SIPP goals and how we can support them.
- The instructional coaches will work alongside teachers to facilitate new ELA program implementation through co-planning, modeling, co-teaching, and planning/leading professional development.
- Instructional coaches will continue to support teachers and PLC teams with analyzing data from ESGI, Star Enterprise Assessments, IAR, and Common Formative Assessments to group students and use the data to drive their instruction
- Support SEL Coach with facilitation of training around the Midwest PBIS Six Classroom Practices.

Instructional Support

- Donna Whyte/ESGI- Donna Whyte worked with the instructional coaches to make adjustments to ESGI phonics screener and high frequency words. She is creating a phonemic awareness screener for Kindergarten teachers. She is also recording bite size PD for next school year that can be used during PLC time. Topics for the bite size PD

include teaching high frequency words, how to administer and assess a running record, and evaluating texts for instruction.

- Wilson’s Foundations will provide five sessions of targeted support for program implementation. These will be scheduled during PLC Inservice sessions.
- Instructional coaches will offer PD to new teachers on the new ELA curriculum on August 3rd and 4th.
- Great Minds Wit & Wisdom and Wilson’s Foundations will provide training to building administrators and coaches to include protocols for successful program implementation.

EL Department Updates

- The English Learning Department's priority is to ensure equitable education where this subgroup has the same opportunities as their peers in which learning is accessible. As of May 2022, 891 English Learners represent 14.4% of Collinsville CUSD 10 student population. There will be a projected 1,000 EL students enrolled in SY 23.
- Based on the 2022 Access Scores, the number of students who scored proficient (4.8 or higher) increased 3.2 percent

year	# students tested	# scored proficient	% scored proficient
2017	532	6	1.12 (1.1%) 1st year of updated Access
2018	649	29	4.46 (4.5%)
2019	690	32	4.63 (4.6%)
2020	712	26	3.65 (3.7%) tested in Jan prior to covid
2021	746	11	1.47 (1.5%)
2022	856	40	4.67 (4.7%)

Program Goals

- Continue to increase Dual Language classrooms adding 3rd and 4th grade at Caseyville. Recruit bilingual/minority administrators, certified and non-certified staff to improve the communication with Spanish speaking students and parents. It is also important that our minority students see administrators, teachers and support staff that resemble them to increase self-esteem and employee morale.
- EL teachers are encouraged to create Access scores analysis to guide their lesson planning.
- EL teachers are encouraged to increase lessons and discussions related to diversity shared with the district by the Diversity and Equity committee.

- Professional development will focus on SIOP (Sheltered Instruction Observation Protocol) Train the Trainer. EL Teacher and Gen Ed Teacher teams have been selected at elementary through high schools to complete the 4-day SIOP train the trainer program. This will be a 3 year roll out implementation starting SY 23. Kreitner elementary's team will start training during their building PLCs.
- EL Pull Out teachers will provide instructional support to the TOR (teacher of record). They will attend the new curriculum, professional development and new interventions..
- EL teachers will attend professional development to increase their knowledge of how to improve students' writing and speaking skills which should have a direct correlation in 2023 Access Score results.
- The English Learner Curriculum Committee will continue to align to state standards and create a challenging yet accessible curriculum.

Professional Learning Communities

PLC Teams will continue to meet weekly this coming school year. Administrators will meet with their teams to set team goals for the year. Teams will also participate in building/department/ or grade level Inservice Days monthly during a designated PLC time. Schedules are currently being developed with the administrative and/or coaching teams. Here is one example.

CHS PLC Inservice Days

Date	Topic	Presenter
August 16	The Kahok Way 1	Heather Johnson, Sarah McGinnis, & Dr. Alesha Morrison
September 21	Better Relating to Parents	S. Biondi, C. Kettler & J. Arnold, Hazzard?
October 19	The Kahok Way 2	Heather Johnson, Sarah McGinnis, & Dr. Alesha Morrison
November 16	Accommodations & Modifications	Kemp, Voekel Furlow, & Burgess?
December 14	Semester 1 Data Review	Admin
January 18	The Kahok Way 3	Heather Johnson, Sarah McGinnis, & Dr. Alesha Morrison
February 15	Classroom Management Strategies	Nichols, Glynn, Liljegren, Coffin? Hazzard?
March 15	The Kahok Way 4	Heather Johnson, Sarah McGinnis, & Dr. Alesha Morrison
April 19	Self-Care for Educators	Social Workers and Counselors?
May 10	Semester 2 Data Review	Admin

Assessment Updates

After a review of assessment data and tools, administrators, coordinators, instructional coaches, and curriculum teams decided to continue implementing aimswebPlus as a progress monitoring tool and K-1 benchmarking tool for Tier 3 students only. AimswebPlus gives support staff the normed data that is necessary when referring students for special education services. At the same, STAR gives classroom teachers the data to guide their classroom instruction and monitor students' mastery of skills and therefore will continue in grades 2-8, with NWEA being discontinued at the middle school as an assessment option. Below is a chart which outlines assessment tools for 22/23.

District Assessment Overview 2022-2023

Assessment	Grade Level	Required	Electronic or Manual	Subjects
ACCESS	K-12 (EL)	Required	Manual	Reading, Writing, Speaking, Listening
aimswebPlus	K-1 (All) 2-8(Tier 3 only)	Required	Manual/ Electronic	Early Lit., Reading/Math Universal Screener
Common Formative Assessments	7-12	Required All Subjects	Manual/ Electronic	New IL Learning Standards
ESGI/Phonics Screener	K-1 2-as needed	Required	Electronic	Foundational Skills
IAR	3-8	Required	Electronic	ELA, MATH
IL Science Assessment	5,8,11	Required	Electronic	Science
I Station Spanish	K-4	Required	Electronic	Dual Language
KIDS	K			
NWEA/MAP	9-10	Required	Electronic	Reading and/or ELA, Math
Physical Fitness Assessment	5,7,10	Required	Manual	Physical Education
PSAT/SAT	9,10,11	Required	Manual	Reading, Writing, English, Math
Running Records	1-2 3-4(as needed)	Required	Electronic/ Manual	Foundational Skills
STAR Early Lit./Reading	2-8	Required	Electronic	2 Early Lit.(as needed) 2-8 Reading Universal Screener
STAR Math	1-8	Required	Electronic	Math Universal Screener

- *Type 1 Assessments are state-wide assessments*
- *Type 2 Assessments are district-wide required growth assessments*

State Report Card and School Improvement

State report cards will be released in late October and include data from state assessments that were given in the spring. Administrators will use this data in addition to their fall benchmarking data to update goals set in their school improvement plans. School Improvement teams will once again meet 3-4 times per year to review goals and monitor progress. Renfro and Collinsville Middle School will again receive targeted school improvement funds and have their plans approved by the board in Sept. to receive those funds. This will be the last year for Renfro and they will only receive \$11,000, while CMS will be granted \$40,000 for their 3rd year of implementation. Both schools will receive a minimal amount in carryover funds.

August 16th Institute

On August 16th elementary teachers will receive training on the new curriculum programs. Training began last spring and will continue throughout the school year. Teachers in grades 7-12 and support staff will attend sessions on school safety, restorative practices, PBIS, classroom management, diversity and equity, self-care, and technology. Teachers will also spend 1.5 hours in department teams engaged in vertical articulation discussions with all teachers in grades 7-12.

Instructional Technology

- This summer Mike Kunz offered 24 tech training sessions with 17 actively attended. Training included topics on promethean boards, google updates, GoGuardian, using QR codes, password management, podcasting, and youtube channel creation, just to name a few.
- We are up to over 20 instructional programs with 7 being added this year. Mike will continue to manage these programs, making sure both teachers and students have access to what they need. This year will be busy troubleshooting the new programs and training teachers on how to navigate them.
- This upcoming school year, we would like to once again offer parent training nights about once each month to help parents with such things as how to secure their personal account and home Internet, how to set up their WiFi properly, Skyward tools and how to navigate many of the district programs we have so that they can help their child at home.
- Mike will continue to conduct substitute teacher training so our subs can become tech-certified. These training sessions will be offered several times throughout the year.

5.4. Budget Committee Update - Dr. Dennis Craft

5.5. Freedom of Information Request

5.5.a. 7/1/22 Request from IRTA for retiree information. Complied 7/11/22.

6. **Approval of Minutes**

6.1. Approval of June 20, 2022 Board Minutes

**COLLINSVILLE COMMUNITY UNIT SCHOOL DISTRICT #10
COLLINSVILLE, ILLINOIS
Public Hearing on 2021-2022 Amended Budgets
for the Collinsville Community Unit School District #10
and the Collinsville Area Vocational Center
Monday, June 20, 2022**

SUMMARY

1. Call to Order
2. Roll Call
3. Purpose of Hearing
4. Comments by Mrs. Hadjan
5. Opportunity for Public Input
6. Adjournment

**COLLINSVILLE COMMUNITY UNIT SCHOOL DISTRICT #10
COLLINSVILLE, ILLINOIS
Regular Meeting, Monday, June 20, 2022**

SUMMARY

1. Call to Order
2. Roll Call
3. Pledge of Allegiance
4. Correspondence
5. Audience Input
6. Superintendent's Report
7. Financial Report
8. Special Education Report
9. Budget Committee Update
10. Curriculum Committee Report
11. Freedom of Information Request
12. Approval of Minutes of Regular Meeting of 05/16/22
13. Approval of Minutes of Special Meeting of 05/31/22
14. Approval of Board Bills
15. Approval of Monthly Financial Statements
16. Approval of Collinsville Community Unit School District #10 Amended 2021-22 Budget
17. Approval of Collinsville Area Vocational Center 2021-22 Amended Budget
18. Approval to Extend the Term of the MissVIC Property Casualty Pool
19. Approval to Extend the Term of the MissVIC Employee Benefits Pool
20. Approval of Resolution Appointing Representatives for MissVIC Employee Benefits Pool
21. Approval of Resolution Appointing Representatives for MissVIC Property Casualty Pool
22. Approval of Resolution for Disposal of Vocational Surplus Equipment
23. Approval of Renewal of Treasurer's Bond

24. Approval of Spending in FY22 Prior to Budget FY23 Approval
25. Approval to Purchase Driver's Education Car
26. Appointment of Student School Board Member
27. Adoption of 6th Grade Science Curriculum
28. Approval of Consolidated District Plan
29. Approval of Field Trip Request to Germany, Italy and Switzerland
30. Approval to Purchase Promethean ActivPanels
31. Approval to Purchase Cyber Security Software
32. Approval of DIS Abatement Project
33. Approval of CHS HVAC Replacement
34. Presentation of Board Policy Updates
35. Closed Session
36. Return to Open Session
37. Report on Closed Session Discussion
38. Approval of Resolution to Authorize Intervention in Proceedings Before the Illinois Property Tax Appeal Board
39. Approval of Resolution to Authorize Intervention in Proceedings Before the Illinois Property Tax Appeal Board
40. Approval of Resolution to Authorize Intervention in Proceedings Before the Illinois Property Tax Appeal Board
41. Approval of Resignations of Certified Employees
42. Approval of Extended Contract Days and Stipends for Staff
43. Approval of Resignation of Non-Certified Employee
44. Approval of Employment for the 2021-22 CMS Summer School Program
45. Approval of Employment of Certified Employees
46. Approval of Spring Coaches at CHS
47. Approval of Employment of Non-Certified Employee
48. Discussion of Homecoming Parade
49. Adjournment

**COLLINSVILLE COMMUNITY UNIT SCHOOL DISTRICT #10
COLLINSVILLE, ILLINOIS
Public Hearing on 2021-2022 Amended Budgets
for the Collinsville Community Unit School District #10
and the Collinsville Area Vocational Center
Monday, June 20, 2022
6:30 p.m.**

- Call to Order** 1. A public hearing was held by the Board of Education of Collinsville Community Unit School District #10 on the evening of Monday, June 20, 2022, at 6:30 p.m., at the Unit #10 Administrative Annex, 123 West Clay Street, Collinsville, Illinois.
- Roll Call** 2. Those members present were: Tim Hasamear, Vice President; Vicki Reulecke; Michele Stutts; Jane Soehlke, Secretary; Gary Peccola, President; Jeree Bronnbauer; and Dennis Craft, Treasurer.
- Purpose of Hearing** 3. Mr. Peccola said the purpose of the hearing is to provide an opportunity for public input with respect to the proposed 2021-2022 amended budgets for the Collinsville Community Unit School District #10 and the Collinsville Area Vocational Center. Notice of the hearing was published in the newspaper according to law and the budgets have been available for public inspection for more than thirty days.
- Comments by Mrs. Hadjan** 4. Mrs. Hadjan reviewed the changes from the original budget to the amended budget for both the Area Vocational Center and Unit budgets, noting that both budgets are conservative. One of the changes involved updating the beginning fund balances in each amended budget to use audited figures instead of unaudited ones. The AVC amended budget reflects a projected ending fund balance of \$464,203. The adjustments in the Unit #10 budget resulted in increasing the budget from a deficit of \$1.7 million to a surplus of \$793,000, with a projected combined ending balance in the operating funds of \$38,841,881.
- Opportunity for Public Input** 5. Mr. Peccola provided an opportunity for public input and no one sought to address the board.
- Adjournment** 6. There being no further comments, Mr. Peccola declared the hearing adjourned at 6:44 p.m.

COLLINSVILLE COMMUNITY UNIT SCHOOL DISTRICT #10
COLLINSVILLE, ILLINOIS
Regular Meeting, Monday, June 20, 2022
6:44 p.m.

- Call to Order** 1. The Regular Meeting of the Board of Education of Collinsville Community Unit School District #10 was held on the evening of Monday, June 20, 2022, at 6:44 p.m., at the Unit #10 Administrative Annex, 123 West Clay Street, Collinsville, Illinois.
- Roll Call** 2. Those members present were: Tim Hasamear, Vice President; Vicki Reulecke; Michele Stutts; Jane Soehlke, Secretary; Gary Peccola, President; Jeree Bronnbauer; and Dennis Craft, Treasurer.
- Pledge of Allegiance** 3. Mr. Peccola led those in attendance in reciting the Pledge of Allegiance.
- Correspondence** 4. Mrs. Soehlke said the following written correspondence had been received by the Board:

(a) 5/24/22 Correspondence from Latoya Moore; and
(b) 6/7/22 Correspondence from Cathy Fournie.
- Audience Input** 5. Mr. Peccola provided an opportunity for public input, and no one sought to be recognized.
- Reports**
- Superintendent's Report** 6. Dr. Skertich said safety is always a priority, and the recent Uvalde, Texas tragedy is a reminder that the district's safety plan and protocols need to be reviewed on an ongoing basis. Mr. Turner and Mr. Porter are working with the directors, district staff and local law enforcement to review current protocols and adjust and increase security measures for the coming year. Security presence was increased for this year's summer school. The official announcement of the district's Hall of Fame was made on May 31, and nomination packets are now available. Nominations will be accepted until September 1 for the initial class of inductees. Dr. Skertich provided an update on summer work projects, including the construction projects at CHS and Webster. The Business Office is completing the transition to Skyward for payroll and accounting purposes, with the official transition date to be July 1. On-line registration for the upcoming school year will begin on July 11, and families are

encouraged to register as soon as possible. The Delta Psi Epsilon Chapter of retired teachers recently made a \$1,000 donation to the Kahoks Teaching Kahoks Program, and their support is greatly appreciated. The board will hold a special meeting on June 27 to consider design and engineering changes for the Caseyville school construction project, as the original bids came in over budget.

Financial Report 7. Mrs. Hadjan reviewed the financial summary for the four main operating funds as of May 31, 2022, which is 92% into the fiscal year. She shared beginning fund balances, revenue, expenditure and ending fund balance figures for those funds. A transfer of \$1,380,000 will be made in June into the Transportation Fund to insure it has a positive ending fund balance for the fiscal year. Mrs. Hadjan reviewed snapshot reports for the Unit budget and the AVC budget, and reported on revenue received from the Early Childhood, CARES and ESSER grants.

**Special
Education
Report**

8. Mrs. Underwood shared some of the highlights of her written report to the board. The Special Education department currently serves a total of 1,169 students. The numbers continue to be fluid, with 127 students with active IEPs enrolled and 172 students with IEPs having withdrawn. There was an uptick in discipline numbers this year, which was not unexpected. The Kahok Way Positive Behavior Interventions and Support (PBIS) initiative continues to be a key component in responding to and being proactive with problem behaviors. The district was awarded an ARP Community Partnership Grant in the amount of \$323,529, that will allow collaboration with community partners to help address students' social, emotional, behavioral and mental health needs. Mrs. Underwood updated the board on families receiving homebound services, the monthly mobile food market, and the Kahok Food Market that was recently added at CHS. Six students started the Registered Apprentice Program that began in January, and one of them was hired competitively by the City Parks and Recreation Department. Plans are underway to modify and improve this program going forward. The newest initiative implemented this past year under the Technical Assistance Grant was a collaboration with Head Start that delivered services to students in their rooms rather than bussing them. Unit 10 is one of six districts in the country to be a part of this program.

**Budget
Committee
Update**

9. Dr. Craft reported the Budget Committee met on June 13, 2022. Mr. Turner presented a proposal to purchase 15 ActivePanels for science labs and the converted locker area at Collinsville High School, with a total cost of \$75,000. To protect the district from system vulnerabilities, Mr. Turner also recommends purchase of cybersecurity software from Darktrace at a cost of \$31,000 per year for four years. The committee concurred with both proposals. Dr. Skertich updated the committee on summer building and grounds projects, and reviewed bid results for the DIS HVAC and renovation abatement project and the CHS HVAC replacement. Both bid proposals are recommended by the committee. The CHS HVAC project scope was reduced to cover only the nine largest and worst units as a result of a much higher than projected bid price likely stemming from supply chain issues and labor shortages. Mr. Robinson reviewed a proposal to increase compensation for assistant band directors. Mrs. Hadjan shared information on the amended budgets for the district and the Area Vocational Center, and discussed a recommendation to purchase a drivers' education vehicle. The next budget committee meeting is scheduled for Monday, July 11, 2022 at 5:00 p.m.

**Curriculum
Committee
Report**

10. Mrs. Reulecke reported the Curriculum Committee also met on June 13, with three items on the agenda. Mr. Jason Watts gave a presentation on the initial year of the DIS STEM class which served over 700 students. He conducted an exit survey that showed positive feedback with respect to class tasks and projects, as well as evidence of positive social-emotional interactions that occurred. The social-emotional benefits were an unexpected byproduct making the program more valuable than originally expected. Ms. Berry-Coleman reviewed the spring benchmark data with the committee. The addition of educational assistants in the K-1 classrooms this past year was a significant contributing factor to the increased growth for those students. The positions are paid from ESSER grant funds and are slated to return for the next two years. Personnel changes at CMS are expected to give additional support for ELL students. Dr. Skertich said resources and supports are in place to help move back to normalcy. Focus for next year will include having teachers work with instructional coaches, support with implementing the new elementary reading series, and using PLCs to help teachers effectively use data. The committee also reviewed a proposal by Ms. Berry-Coleman to adopt Amplify Science for sixth grade students. The adoption is for one grade

level only and will cost \$55,000 for a three-year subscription. The purchase of additional resources for grades 7 and 8 science classrooms was also reviewed and is recommended at a cost of \$54,000 for five years. The date for the next curriculum committee meeting has not yet been determined.

**Freedom of
Information
Request**

11. Mr. Peccola said the following Freedom of Information Request had been received:

- (a) 6/3/22 Request from Tanner F for student transportation information. Complied 6/7/22.

**Approval of
Minutes of
Regular Meeting
of 05/16/22
(Motion Passed)**

12. A motion was made by Soehlke and seconded by Reulecke that the minutes listed below be approved. Motion passed on roll call vote as follows: Hasamear, abstain; Reulecke, yes; Stutts, yes; Soehlke, yes; Peccola, yes; Bronnbauer, yes; Craft, yes.

- Regular Meeting – May 16, 2022
- Closed Session – Regular Meeting – May 16, 2022

**Approval of
Minutes of
Special Meeting
of 05/31/22
(Motion Passed)**

13. A motion was made by Soehlke and seconded by Stutts that the minutes listed below be approved. Motion passed on roll call vote as follows: Hasamear, abstain; Reulecke, yes; Stutts, yes; Soehlke, yes; Peccola, yes; Bronnbauer, yes; Craft, yes.

- Special Meeting – May 31, 2022
- Closed Session – Special Meeting – May 31, 2022

**Approval of
Board Bills
(Motion Passed)**

14. A motion was made by Soehlke and seconded by Bronnbauer that the Board bills for the Area Vocational Center Budget and the Unit 10 General Budget presented for payment on June 20, 2022, and attached to these minutes as Exhibit E-7 be approved and that the Treasurer be authorized to sign checks for same. Motion passed on roll call vote as follows: Hasamear, abstain; Reulecke, yes; Stutts, yes; Soehlke, yes; Peccola, yes; Bronnbauer, yes; Craft, yes.

**Approval of
Monthly
Financial
Statements
(Motion Passed)**

15. A motion was made by Soehlke and seconded by Reulecke that the monthly financial statements for Collinsville Community Unit School District No. 10 and the Collinsville Area Vocational Center for May, 2022 be approved and attached to these minutes as Exhibit E-8. Motion passed unanimously on voice vote.

**Approval of
Collinsville
Community Unit
School District
#10 Amended
2021-22 Budget
(Motion Passed)**

16. A motion was made by Soehlke and seconded by Craft to approve the amended 2021-22 budget for Collinsville Community Unit School District #10, as presented in Exhibit E-9.1. Motion passed on roll call vote as follows: Hasamear, abstain; Reulecke, yes; Stutts, yes; Soehlke, yes; Peccola, yes; Bronnbauer, yes; Craft, yes.

**Approval of
Collinsville Area
Vocational
Center 2021-22
Amended
Budget
(Motion Passed)**

17. A motion was made by Soehlke and seconded by Stutts to approve the amended 2021-22 budget for the Collinsville Area Vocational Center as presented in Exhibit E-9.2. Motion passed on roll call vote as follows: Hasamear, abstain; Reulecke, yes; Stutts, yes; Soehlke, yes; Peccola, yes; Bronnbauer, yes; Craft, yes.

**Approval to
Extend the Term
of the MissVIC
Property
Casualty Pool
(Motion Passed)**

18. A motion was made by Soehlke and seconded by Reulecke for approval of the following resolution:

WHEREAS: The Mississippi Valley Property Casualty Intergovernmental Cooperative having been duly formed and organized on July 1, 1986, and this District is a Member of the Cooperative; and

WHEREAS: It is necessary for both the Pool and District Boards to vote to continue the operation of the Mississippi Valley Property Casualty Intergovernmental Cooperative; and

WHEREAS: The Mississippi Valley Property Casualty Intergovernmental Cooperative is providing a needed service to members and it continues to be in the best interests of the District and its students and citizens for the District to continue to be a Member of the Cooperative;

THEREFORE: It is approved that the Mississippi Valley Property Casualty Intergovernmental Cooperative continue to operate during the period of July 1, 2022 through June 30, 2025.

Motion passed on roll call vote as follows: Hasamear, abstain; Reulecke, yes; Stutts, yes; Soehlke, yes; Peccola, yes; Bronnbauer, yes; Craft, yes.

**Approval to
Extend the Term
of the MissVIC
Employee
Benefits Pool
(Motion Passed)**

19. A motion was made by Soehlke and seconded by Bronnbauer for approval of the following resolution:

WHEREAS: The Mississippi Valley Employee Benefits Intergovernmental Cooperative having been duly formed and organized on July 1, 1986, and this District is a Member of the Cooperative; and

WHEREAS: It is necessary for both the Pool and District Boards to vote to continue the operation of the Mississippi Valley Employee Benefits Intergovernmental Cooperative; and

(Continued)

WHEREAS: The Mississippi Valley Employee Benefits

Intergovernmental Cooperative is providing a needed service to members and it continues to be in the best interests of the District and its students and citizens for the District to continue to be a Member of the Cooperative;

THEREFORE: It is approved that the Mississippi Valley Employee Benefits Intergovernmental Cooperative continue to operate during the period of July 1, 2022 through June 30, 2025.

Motion passed on roll call vote as follows: Hasamear, yes; Reulecke, yes; Stutts, yes; Soehlke, yes; Peccola, yes; Bronnbauer, yes; Craft, yes.

**Approval of
Resolution
Appointing
Representatives
for MissVIC
Employee
Benefits Pool
(Motion Passed)**

20. A motion was made by Soehlke and seconded by Craft that the Board of Education appoint Jamie Hadjan, Director of Finance, to serve as our voting Representative on the Mississippi Valley Intergovernmental Cooperative Board of Directors Employee Benefits Pool for the 2022-23 Fiscal Year, and to appoint Dr. Brad Skertich, Superintendent, to serve as our alternate voting Representative on the Mississippi Valley Intergovernmental Cooperative Board of Directors Employee Benefits Pool for the 2022-23 Fiscal Year. Motion passed unanimously on voice vote.

**Approval of
Resolution
Appointing
Representatives
for MissVIC
Property
Casualty Pool
(Motion Passed)**

21. A motion was made by Soehlke and seconded by Reulecke that the Board of Education appoint Jamie Hadjan, Director of Finance, to serve as our voting Representative on the Mississippi Valley Intergovernmental Cooperative Board of Directors Property Casualty Pool for the 2022-23 Fiscal Year, and to appoint Dr. Brad Skertich, Superintendent, to serve as our alternate voting Representative on the Mississippi Valley Intergovernmental Cooperative Board of Directors Property Casualty Pool for the 2022-23 Fiscal Year. Motion passed unanimously on voice vote.

**Approval of
Resolution for
Disposal of
Vocational
Surplus
Equipment
(Motion Passed)**

22. A motion was made by Soehlke and seconded by Bronnbauer that the Board of Education approve the resolution to declare certain vocational equipment as surplus and authorize the sale/donation/ disposal of said equipment. Motion passed unanimously on voice vote.

**Approval of
Renewal of**

23. A motion was made by Soehlke and seconded by Reulecke that the Board of Education accept the renewal from One 80

- Treasurer's Bond (Motion Passed)** Intermediaries for a Treasurer's Bond for the annual premium amount of \$6,270. Motion passed unanimously on voice vote.
- Approval of Spending in FY22 Prior to Budget FY23 Approval (Motion Passed)** 24. A motion was made by Soehlke and seconded by Stutts that the Board authorize the interim expenditures of Collinsville Community Unit School District #10 and Collinsville Area Vocational Center funds from July 1, 2022 through the date of final approval of the 2023 fiscal budgets. Motion passed unanimously on voice vote.
- Approval to Purchase Driver's Education Car (Motion Passed)** 25. A motion was made by Soehlke and seconded by Craft that the school district purchase one (1) 2022 Honda Civic for a total cost of \$23,066 with an additional emergency brake approximately \$500, in accordance with the retail sales order submitted by Roy Schmidt Honda. Motion passed on roll call vote as follows: Hasamear, yes; Reulecke, yes; Stutts, yes; Soehlke, yes; Peccola, yes; Bronnbauer, yes; Craft, yes.
- Appointment of Student School Board Member (Motion Passed)** 26. A motion was made by Soehlke and seconded by Stutts to approve the appointment of Maleah Gilliland as a Student School Board member for the 2022-23 school year. Mr. Peccola said the board is looking forward to working with Maleah in the coming year. Motion passed unanimously on voice vote.
- Adoption of 6th Grade Science Curriculum (Motion Passed)** 27. A motion was made by Soehlke and seconded by Reulecke to approve the adoption of Amplify Science, as presented in Exhibit E-10.10, for 6th Grade Science for the Fall of 2022. Motion passed on roll call vote as follows: Hasamear, yes; Reulecke, yes; Stutts, yes; Soehlke, yes; Peccola, yes; Bronnbauer, yes; Craft, yes.
- Approval of Consolidated District Plan (Motion Passed)** 28. A motion was made by Soehlke and seconded by Reulecke to approve the Consolidated District Plan, as presented in Exhibit E-10.11. Motion passed unanimously on voice vote.
- Approval of Field Trip Request to Germany, Italy and Switzerland (Motion Passed)** 29. A motion was made by Soehlke and seconded by Craft to approve the field trip request from Melissa Oatman to Germany, Italy and Switzerland as presented in Exhibit E-10.12. Motion passed unanimously on voice vote.
- Approval to Purchase Promethean** 30. A motion was made by Soehlke and seconded by Bronnbauer to approve the quote from Haddock Education Technologies for \$74,892.04 for the purchase of Promethean ActivPanels. Motion

- ActivPanels
(Motion Passed)** passed on roll call vote as follows: Hasamear, yes; Reulecke, yes; Stutts, yes; Soehlke, yes; Peccola, yes; Bronnbauer, yes; Craft, yes.
- Approval to
Purchase Cyber
Security
Software
(Motion Passed)** 31. A motion was made by Soehlke and seconded by Stutts to approve the quote from Darktrace for \$37,043 per year for four years for the purchase of Cyber Security Software. Motion passed on roll call vote as follows: Hasamear, yes; Reulecke, yes; Stutts, yes; Soehlke, yes; Peccola, yes; Bronnbauer, yes; Craft, yes.
- Approval of
DIS Abatement
Project
(Motion Passed)** 32. A motion was made by Soehlke and seconded by Reulecke to approve the bid from Cenpro for the DIS HVAC Renovation Asbestos Abatement project for a base bid of \$163,000 and the alternate bid #2 of \$4,800. Motion passed on roll call vote as follows: Hasamear, yes; Reulecke, yes; Stutts, yes; Soehlke, yes; Peccola, yes; Bronnbauer, yes; Craft, yes.
- Approval of
CHS HVAC
Replacement
(Motion Passed)** 33. A motion was made by Soehlke and seconded by Bronnbaur to approve the bid from Baer Heating and Cooling, Inc. for the CHS HVAC replacement for a base bid of \$1,968,530 with an allowance amount of \$75,000 included in their base bid. Motion passed on roll call vote as follows: Hasamear, yes; Reulecke, yes; Stutts, yes; Soehlke, yes; Peccola, yes; Bronnbauer, yes; Craft, yes.
- Presentation of
Board Policy
Updates** 34. Dr. Skertich reviewed a list of board policy updates being presented to the board for a first reading. Mr. Peccola would like to see some revision to the changes for Policy 2:230 regarding public participation at school board meetings. After discussion, it was determined that Dr. Skertich and Mr. Peccola will work on updated language to be reviewed by legal counsel. The policy updates will be brought back for approval at the July regular meeting. Mr. Peccola asked that board members contact Dr. Skertich prior to the July meeting with any additional concerns or questions.
- Closed Session
(Motion Passed)** 35. A motion was made by Soehlke and seconded by Stutts that the Board adjourn to Closed Session to discuss appointment, employment, compensation, discipline, performance or dismissal of a specific employee or legal counsel for the public body, pursuant to 5 ILCS 120/2(c)(1); collective negotiating matters or deliberations concerning salary schedules for one or more classes of employees, pursuant to 5 ILCS 120/2(c)(2); and pending or probable litigation against, affecting or on behalf of the public body, pursuant to 5 ILCS 120/2(c)(11). Motion passed on roll call vote as follows: Hasamear, yes; Reulecke, yes; Stutts, yes;

Soehlke, yes; Peccola, yes; Bronnbauer, yes; Craft, yes. (7:58 p.m.)

**Return to
Open Session**

36. The Regular Meeting returned to Open Session at 8:27 p.m. Those members present on roll call were: Hasamear, Reulecke, Stutts, Soehlke, Peccola, Bronnbauer and Craft.

**Report on
Closed Session
Discussion**

37. Mrs. Soehlke reported that during Closed Session the Board discussed the following:

1. Appointment, employment, compensation, discipline, performance or dismissal of a specific employee or legal counsel for the public body, pursuant to 5 ILCS 120/2(c)(1);
2. Collective negotiating matters or deliberations concerning salary schedules for one or more classes of employees, pursuant to 5 ILCS 120/2(c)(2); and
3. Pending or probable litigation against, affecting or on behalf of the public body, pursuant to 5 ILCS 120/2(c)(11).

**Approval of
Resolution to
Authorize
Intervention in
Proceedings
Before the
Illinois Property
Tax Appeal
Board
(Motion Passed)**

38. A motion was made by Soehlke and seconded by Reulecke that the Board approve a resolution to authorize intervention in proceedings before the Illinois Property Tax Appeal Board involving SBP Development LLC, PTAB Docket Number 21-05253. Motion passed on roll call vote as follows: Hasamear, yes; Reulecke, yes; Stutts, yes; Soehlke, yes; Peccola, yes; Bronnbauer, yes; Craft, yes.

**Approval of
Resolution to
Authorize
Intervention in
Proceedings
Before the
Illinois Property
Tax Appeal
Board
(Motion Passed)**

39. A motion was made by Soehlke and seconded by Stutts that the Board approve a resolution to authorize intervention in proceedings before the Illinois Property Tax Appeal Board involving C301 LLC, PTAB Docket Number 21-05254. Motion passed on roll call vote as follows: Hasamear, yes; Reulecke, yes; Stutts, yes; Soehlke, yes; Peccola, yes; Bronnbauer, yes; Craft, yes.

**Approval of
Resolution to
Authorize
Intervention in**

40. A motion was made by Soehlke and seconded by Craft that the Board approve a resolution to authorize intervention in proceedings before the Illinois Property Tax Appeal Board involving RFR Properties, LLC, PTAB Docket Number 21-

**Proceedings
Before the
Illinois Property
Tax Appeal
Board
(Motion Passed)**

05252. Motion passed on roll call vote as follows: Hasamear, yes; Reulecke, yes; Stutts, yes; Soehlke, yes; Peccola, yes; Bronnbauer, yes; Craft, yes.

**Approval of
Resignations
of Certified
Employees
(Motion Passed)**

41. A motion was made by Soehlke and seconded by Bronnbauer to approve the resignations of the following certified employees effective the end of the 2021-22 school year. Motion passed unanimously on voice vote.

Daniel Lloyd, CMS PE teacher;

Megan Worthen, Summit Special Education teacher; and

Stacey Jackstadt, CMS Language Arts teacher, for the purpose of retirement.

**Approval of
Extended
Contract Days
and Stipends
for Staff (Motion
Passed)**

42. A motion was made by Soehlke and seconded by Reulecke to approve extended contract days and stipends for the 2022-23 school year for staff as shown in Exhibit E-13.2. Motion passed unanimously on voice vote.

**Approval of
Resignation of
Non-Certified
Employee
(Motion Passed)**

43. A motion was made by Soehlke and seconded by Stutts to approve the resignation of Nick Miller, Caseyville Computer Support Specialist, effective the end of the 2021-22 school year. Motion passed unanimously on voice vote.

**Approval of
Employment for
the 2021-22
CMS Summer
School Program
(Motion Passed)**

44. A motion was made by Soehlke and seconded by Craft that Lisa Alexander be approved for the 2021-22 CMS Summer School Program. Motion passed unanimously on voice vote.

**Approval of
Employment
of Certified
Employees
(Motion Passed)**

45. A motion was made by Soehlke and seconded by Stutts to approve the employment of the following certified employees, effective with the 2022-23 school year, pending employment requirements. Motion passed unanimously on voice vote.

Robert Perez, CMS Math Teacher;
Kaycee Haschemeyer, Kreitner Pre-K teacher; and
Andrew Kordys, CMS Physical Education teacher.

**Approval of
Spring Coaches
at CHS
(Motion Passed)**

46. A motion was made by Soehlke and seconded by Reulecke that the people shown in Exhibit E-13.6 be approved as Spring coaches at Collinsville High School for the 2022-2023 school year. Motion passed unanimously on voice vote.

**Approval of
Employment of
Non-Certified
Employee
(Motion Passed)**

47. A motion was made by Soehlke and seconded by Bronnbauer to approve the employment of Jessica Marth as a District Computer Support Specialist, effective with the 2022-23 school year. Motion passed unanimously on voice vote.

**Discussion of
Homecoming
Parade**

48. Mr. Peccola shared information with respect to the homecoming parade scheduled for September 22, 2022. Discussion was held with respect to options for the board to participate in the parade. Plans will be finalized as the date gets closer.

Adjournment

49. There being no further business, Mr. Peccola declared the meeting adjourned at 8:41 p.m.

6.2. Approval of June 27, 2022 Board Minutes

COLLINSVILLE COMMUNITY UNIT SCHOOL DISTRICT NO. 10
COLLINSVILLE, ILLINOIS
Special Meeting, Monday, June 27, 2022

SUMMARY

1. Call to Order
2. Roll Call
3. Pledge of Allegiance
4. Audience Input
5. Discussion of Caseyville Building Project
6. Approval to Re-Bid Caseyville Elementary Project
7. Closed Session
8. Return to Open Session
9. Report on Closed Session Discussion
10. Approval of Employment of Certified Employees
11. Approval of Employment of Non-Certified Employee
12. Approval of Sponsors, Coaches and Department Chairs at CMS
13. Adjournment

COLLINSVILLE COMMUNITY UNIT SCHOOL DISTRICT NO. 10
COLLINSVILLE, ILLINOIS
Special Meeting, Monday, June 27, 2022
6:00 p.m.

- Call to Order** 1. A Special Meeting was held by the Board of Education of Collinsville Community Unit School District No. 10 on Monday, June 27, 2022 at 6:00 p.m., at the Unit #10 Administrative Annex, 123 W. Clay Street, Collinsville, Illinois.
- Roll Call** 2. Those members present were: Tim Hasamear, Vice President; Vicki Reulecke; Michele Stutts; Jane Soehlke, Secretary; Gary Peccola, President; and Dennis Craft, Treasurer. Absent was Jeree Bronnbauer.
- Pledge of Allegiance** 3. Mr. Peccola led those in attendance in reciting the Pledge of Allegiance.
- Audience Input** 4. Mr. Peccola provided an opportunity for public input, and no one sought to be recognized.
- Discussion of Caseyville Building Project** 5. Dr. Skertich reported bids for the new Caseyville school came in \$4.2 million over estimates, and the administration recommends re-bidding the project. The district team has been meeting with FGM and Holland to develop a list of possible revisions and design changes to bring the cost down. Ms. Jen Carlson from FGM and Mr. Ryan Savage from Holland Construction were on hand to provide additional information. Dr. Skertich said the \$22.8 million bid total needs to be trimmed down to about \$20.8 million. He also provided information on funding sources for the project, sharing some additional funding options that could be considered. Each item on the potential cut list was reviewed as to scope and estimated savings. Discussion among the board was held to get a feel for which options would be acceptable for trimming from the project without sacrificing quality or safety. Some items did not yet have dollar amounts determined, but those figures will be forthcoming in the near future. Dr. Skertich shared a revised timeline for the project that anticipates bid opening in mid to late August. Time constraints tied to funding were also discussed. Dr. Skertich will continue meeting with the district team, architect and contractor to explore options for reducing the project cost, and will keep the board updated.
- Approval to Re-Bid Caseyville Elementary** 6. A motion was made by Soehlke and seconded by Reulecke to authorize the district to re-bid the Caseyville Elementary Project based on revised project design, scope and specifications.

- Project**
(Motion Passed)
Closed Session
(Motion Passed)
- Motion passed unanimously on voice vote.
7. A motion was made by Soehlke and seconded by Stutts that the Board adjourn to Closed Session to discuss appointment, employment, compensation, discipline, performance or dismissal of a specific employee or legal counsel for the public body, pursuant to 5 ILCS 120/2(c)(1); and purchase or lease of real property by the public body, pursuant to 5 ILCS 120/2(c)(5). Motion passed on roll call vote as follows: Hasamear, yes; Reulecke, yes; Stutts, yes; Soehlke, yes; Peccola, yes; Bronnbauer, absent; Craft, yes. (7:41 p.m.)
- Return to**
Open Session
8. The Special Meeting returned to Open Session at 8:12 p.m. Those members present on roll call were: Hasamear, Reulecke, Stutts, Soehlke, Peccola and Craft. Absent was Bronnbauer.
- Report on**
Closed Session
Discussion
9. Mrs. Soehlke reported that during Closed Session the Board discussed the following:
1. Appointment, employment, compensation, discipline, performance or dismissal of a specific employee or legal counsel for the public body, pursuant to 5 ILCS 120/2(c)(1); and
 2. Purchase or lease of real property by the public body, pursuant to 5 ILCS 120/2(c)(5).
- Approval of**
Employment
of Certified
Employees
(Motion Passed)
10. A motion was made by Soehlke and seconded by Reulecke to approve the employment of the following certified employees, effective with the 2022-23 school year, pending employment requirements: Toy Glynn, District Special Education teacher; and Darla Opel, District Special Education teacher. Motion passed unanimously on voice vote.
- Approval of**
Employment of
Non-Certified
Employee
(Motion Passed)
11. A motion was made by Soehlke and seconded by Stutts to approve the employment of Brandi Hickam as District Occupational Therapist Assistant, effective with the 2022-23 school year, pending employment requirements. Motion passed unanimously on voice vote.
- Approval of**
Sponsors,
Coaches and
Department
Chairs at CMS
(Motion Passed)
12. A motion was made by Soehlke and seconded by Reulecke that the people shown in Exhibit E-8.3 be approved as Sponsors, Coaches and Department Chairs for Collinsville Middle School for the 2022-23 school year. Motion passed unanimously on voice vote.
- Adjournment**
13. There being no further business, Mr. Peccola declared the meeting adjourned at 8:15 p.m.

7. **Approval of Board Bills for July 2022**

8. **Monthly Financial Statements for June 2022**

Fund Balance Report

Printed: 07/14/2022 3:07:34PM

COLLINSVILLE 10

Fund	Description	Month to Date		Year to Date		YTD Change	Fund Balance	
		Expense	Income	Expense	Income		Start of Year	Current
10	Education Fund	4,984,723.10	2,910,969.24	59,476,135.23	64,366,095.26	4,889,960.03	15,977,879.49	20,867,839.53
20	Oper, Build, & Maint Fund	369,460.61	28,115.36	3,573,709.53	4,513,230.83	939,521.30	6,779,566.76	7,719,088.06
30	Debt Service Fund	0.00	12,116.25	2,600,300.95	2,453,905.26	(146,395.69)	365,837.91	219,442.22
40	Transportation Fund	443,223.08	739,488.21	4,931,985.44	5,614,034.54	682,049.10	287,147.42	969,196.52
50	I.M.R.F./Soc. Sec. Fund	135,048.31	11,514.52	1,966,774.09	1,949,331.51	(17,442.58)	2,132,353.07	2,114,910.49
60	Capital Projects	425,221.24	4,263.37	2,826,408.92	4,850,281.45	2,023,872.53	2,932,852.77	4,956,725.30
70	Working Cash Fund	0.00	14,725.15	0.00	426,001.26	426,001.26	15,004,271.32	15,430,272.58
80	Tort Fund	122,110.27	17,264.82	2,027,818.45	3,057,405.55	1,029,587.10	308,274.63	1,337,861.74
90	Fire Prevention and Safety Fund	(251,767.95)	2,499.70	1,398,733.22	387,069.17	(1,011,664.05)	1,572,365.05	560,701.00
		<u>\$6,228,018.66</u>	<u>\$3,740,956.62</u>	<u>\$78,801,865.82</u>	<u>\$87,617,354.83</u>	<u>\$8,815,489.01</u>	<u>\$45,360,548.42</u>	<u>\$54,176,037.43</u>

Collinsville Community Unit School District No. 10
Statement of Changes in Fund Balance
Operating Funds
For the Month Ending June 30, 2022

	Education Fund (10)	Oper, Build, & Maint Fund (20)	Transportation Fund (40)	Working Cash Fund (70)	Total
Fund Balance May 31, 2022	\$ 22,941,593.39	\$ 8,060,433.31	\$ 672,931.39	\$ 15,415,547.43	\$ 47,090,505.52
Revenue	2,910,969.24	28,115.36	739,488.21	14,725.15	3,693,297.96
Expenditures	(4,984,723.10)	(369,460.61)	(443,223.08)	-	(5,797,406.79)
Net Change	(2,073,753.86)	(341,345.25)	296,265.13	14,725.15	(2,104,108.83)
					-
Fund Balance June 30, 2022	<u>\$ 20,867,839.53</u>	<u>\$ 7,719,088.06</u>	<u>\$ 969,196.52</u>	<u>\$ 15,430,272.58</u>	<u>\$ 44,986,396.69</u>

Collinsville Community Unit School District No. 10
Statement of Changes in Fund Balance
For the Month Ending June 30, 2022

	Fund 10	Fund 20	Fund 30	Fund 40	Fund 50	Fund 60	Fund 70	Fund 80	Fund 90	Total
Fund Balance May 31, 2022	\$ 22,941,593.39	\$ 8,060,433.31	\$ 207,325.97	\$ 672,931.39	\$ 2,238,444.28	\$ 5,377,683.17	\$ 15,415,547.43	\$ 1,442,707.20	\$ 306,433.35	\$ 56,663,099.49
Revenue	2,910,969.24	28,115.36	12,116.25	739,488.21	11,514.52	4,263.37	14,725.15	17,264.82	2,499.70	3,740,956.62
Expenditures	(4,984,723.10)	(369,460.61)	-	(443,223.08)	(135,048.31)	(425,221.24)	-	(122,110.27)	251,767.95	(6,228,018.66)
Net Change	(2,073,753.86)	(341,345.25)	12,116.25	296,265.13	(123,533.79)	(420,957.87)	14,725.15	(104,845.45)	254,267.65	(2,487,062.04)
Fund Balance June 30, 2022	\$ 20,867,839.53	\$ 7,719,088.06	\$ 219,442.22	\$ 969,196.52	\$ 2,114,910.49	\$ 4,956,725.30	\$ 15,430,272.58	\$ 1,337,861.74	\$ 560,701.00	\$ 54,176,037.45

06/30/22	
Revenue	\$ 3,740,956.62
Cash Receipts Total	5,076,318.08
CR to Expense Account	(5,459.03)
CR Asset	(1,511,985.45)
CR to Liab	(47,148.51)
JEs	225,714.54
AJs	6,974.75
From AP Report coded to Revenue	(3,457.76)
Total	\$ 3,740,956.62

06/30/22	
Expenditures	\$ (6,228,018.66)
AP Total by account report	(3,840,115.42)
Net PR 06/29/22	(98,710.68)
Net PR 06/17/22	(1,179,753.80)
Net PR 06/06/22	(235.97)
Net PR 06/03/22	(1,206,601.54)
Net PR	
Net PR	
Net PR	
Open PR Liab	
From Cash Receipts	5,459.03
From AP Rep. coded to Assets	35,312.23
From AP Rep. coded to Liab. other than PR Liab.	30,537.44
From AP Rep. coded to Rev.	3,457.76
JEs	-
Ajs	22,632.29
Total	\$ (6,228,018.66)

PR Liabilities	
06/29/22	(35,009.96)
06/17/22	(874,780.92)
06/06/22	(54.69)
06/03/22	(868,666.65)
01/00/00	
01/00/00	
Open PR Liab	-
	\$ (1,778,512.22)
Health Insur	\$ (30,537.44)
Total:	\$ (1,809,049.66)
From AP Rep. Coded to Liab.	(1,809,049.66)
Total:	\$ (1,809,049.66)

Collinsville CUSD 10 Balance Sheet

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COLLINSVILLE 10

Education Fund 10		1000	Local			
Function	Description	Y.T.D. Bal.Frwd.	M.T.D. Activity	Y.T.D. Activity	State Account Number	
Account						
Local						
100001010000	EDUC FD CASH - B of E VOC reserved	0.00	0.00	0.00	10-101	
100001010002	EDUC FUND CASH, BUSEY	7,736,744.15	(2,001,332.04)	5,735,412.11	10-101	
100001010003	CASH (PMA 10887-102, HARRIS)	0.00	0.00	0.00	10-101	
100001010001	ACTIVITY (TRUST & AGENCY) CASH	679,901.27	78.04	679,979.31	10-101-00-01	
10-101-1	PAYROLL CASH	0.00	0.00	0.00	10-101-1	
100210200001	ADMIN PETTY CASH	600.00	0.00	600.00	10-102-02	
100310200001	SPEC PETTY CASH	0.00	0.00	0.00	10-102-03	
10031020000G	HS PETTY CASH	125.00	0.00	125.00	10-102-03	
10031020000N	CMS PETTY CASH	125.00	0.00	125.00	10-102-03	
100101030000	CASH CLEARING ACCOUNT	0.00	0.00	0.00	10-103-01	
100112000000	RECEIVABLE ST JOHN NEUMANN	0.00	0.00	0.00	10-120-01	
100112000004	REC FROM LEARNING TREE	0.00	0.00	0.00	10-120-01	
100112000005	REC UNIT 10 from Registration	0.00	0.00	0.00	10-120-01	
100112000007	REC FROM GOOD SHEPHERD	0.00	0.00	0.00	10-120-01	
100112000008	REC HOLY CROSS	0.00	0.00	0.00	10-120-01	
100112000009	REC ST PETER/PAUL	0.00	0.00	0.00	10-120-01	
10011200000B	RECEIVABLE BRENDA WASSER	0.00	0.00	0.00	10-120-01	
10011200000M	REC MISC (TRS related)	0.00	0.00	0.00	10-120-01	
10011200000U	REC UNIT (Start up money)	(11.00)	0.00	(11.00)	10-120-01	
100114000000	REC ST JOHN NEUMANN	0.00	0.00	0.00	10-140-01	
100114000001	RECEIVABLE from OLB	2,000.00	0.00	2,000.00	10-140-01	
100114000002	RECEIVABLE FROM VILLAGE OF CAS	0.00	0.00	0.00	10-140-01	
100114000003	RECEIVABLE FROM VOC SCH	0.00	0.00	0.00	10-140-01	
100114000004	RECEIVABLE FROM LEARNING TREE	0.00	0.00	0.00	10-140-01	
100114000005	REC Madison County CTE System	0.00	0.00	0.00	10-140-01	
100114000006	REC COLLINSVILLE RECREATION DI	0.00	0.00	0.00	10-140-01	
100114000007	REC GOOD SHEPHERD	0.00	0.00	0.00	10-140-01	
100114000008	SWIC Running Start (Clearing Acct)	0.00	0.00	0.00	10-140-01	
100114000009	REC ST PETER & PAUL	0.00	0.00	0.00	10-140-01	
10011400000M	REC MISC (warehouse related)	0.00	0.00	0.00	10-140-01	
10011400000P	REC ST PARK FIRE DEPT	0.00	0.00	0.00	10-140-01	
100115200000	EDUC LOAN TO OJM FUND	0.00	0.00	0.00	10-152-01	
10000153000B	INTERFUND LOAN TO TRANSPORTATI	0.00	0.00	0.00	10-153	
100217000011	INVENTORY GEN SUPPLIES	0.00	0.00	0.00	10-170-02	
1000	Local	8,419,484.42	(2,001,254.00)	6,418,230.42		* Function
Drivers ED						
10011710011B	VOC Lot 1Tanglewood	23,212.82	250.00	23,462.82	10-171-01	

Collinsville CUSD 10 Balance Sheet

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COLLINSVILLE 10

Education Fund - 10		4000	Federal			
Function	Description	Y.T.D. Bal.Frwd.	M.T.D. Activity	Y.T.D. Activity	State Account Number	
120045610000	SEC 125 TERM LIFE	0.00	0.00	0.00	10-456-004	
120045620000	SEC 125 DEP CARE	0.00	0.00	0.00	10-456-005	
120045630000	SEC 125 MED REIMB	0.00	0.00	0.00	10-456-006	
120045330000	DISTRICT HEALTH INSURANCE	(2,177.39)	2,177.39	0.00	10-456-012	
120045640000	DISTRICT LIFE INSURANCE	(0.01)	0.00	(0.01)	10-456-015	
120045700000	FICA DEDUCTION	0.00	0.00	0.00	10-457	
120045800000	MEDICARE DEDUCTION	0.00	0.00	0.00	10-458	
120045900000	UNION DUES DIVERSITY & EQUITY	0.00	0.00	0.00	10-459	
120046100000	TRS .4% Difference	0.00	0.00	0.00	10-461-000	
4000	Federal	<u>(11,226.73)</u>	<u>11,228.30</u>	<u>1.57</u>	* Function	
Transfer						
10-703	FUND CHANGE	(6,963,713.89)	2,073,753.86	(4,889,960.04)	10-703	
120007040000	ED FUND BALANCE	(15,977,879.49)	0.00	(15,977,879.49)	10-704	
12017110000B	PERM TRF FM WKG CASH ABOLISH	0.00	0.00	0.00	10-711-01	
12017310000B	SALE OF EQUIPMENT	0.00	0.00	0.00	10-731-01	
7000	Transfer	<u>(22,941,593.38)</u>	<u>2,073,753.86</u>	<u>(20,867,839.53)</u>	* Function	
10	Education Fund	<u>(421.00)</u>	<u>0.00</u>	<u>(421.00)</u>	Fund	

Collinsville CUSD 10 Balance Sheet

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COLLINSVILLE 10

Oper, Build, & Maint Fund 20		Y.T.D. Bal.Frwd.	M.T.D. Activity	Y.T.D. Activity	State Account Number
Function	1000 Local				
Account	Description				
Local					
200001010000	O&M FUND CASH - US BANK	0.00	0.00	0.00	20-101
200001010001	O&M FUND CASH - UMB	0.00	0.00	0.00	20-101
200001010002	O&M FUND CASH, BUSEY	1,399,418.42	(368,499.46)	1,030,918.97	20-101-1
200101030000	BLDG FUND CASH CLEARING ACCOUN	0.00	0.00	0.00	20-103-01
200112000008	REC HOLY CROSS	0.00	0.00	0.00	20-120-01
20011200000M	MISCELLANEOUS RECEIVABLES	0.00	0.00	0.00	20-120-01
200114000001	RECEIVABLE FROM CITY OF COLL	0.00	0.00	0.00	20-140-01
200114000002	RECEIVABLE VILLAGE OF CASEYVIL	0.00	0.00	0.00	20-140-01
200114000003	RECEIVABLE VOC SCH	889.18	(889.18)	0.00	20-140-01
200114000004	RECEIVABLE LEARNING TREE	0.00	0.00	0.00	20-140-01
200114000005	REC VILLAGE OF CASEYVILLE	0.00	0.00	0.00	20-140-01
200114000006	RECEIVABLE COLLINSVILLE AREA R	0.00	0.00	0.00	20-140-01
200114000007	REC GOOD SHEPHERD	0.00	0.00	0.00	20-140-01
200114000008	REC HOLY CROSS	0.00	0.00	0.00	20-140-01
200114000009	REC ST PETER & PAUL	0.00	0.00	0.00	20-140-01
20011400000M	RECEIVABLE MISC.	0.00	0.00	0.00	20-140-01
20011400000P	REC ST PARK FIRE DEPT	0.00	0.00	0.00	20-140-01
200115100001	O&M LOAN TO EDUCATION FUND	0.00	0.00	0.00	20-151-01
20011530000B	O&M LOAN TO TRANSP FUND	0.00	0.00	0.00	20-153-01
200117000001	O&M INVENTORY	0.00	0.00	0.00	20-170-01
	1000 Local	1,400,307.60	(369,388.64)	1,030,918.97	* Function
Drivers ED					
20011710011B	VOC HOUSE PROJ NO 12 LOT	0.00	0.00	0.00	20-171-01
20011710013B	VOC HOUSE PROJ 13 LOT	0.00	0.00	0.00	20-171-01
20011710015B	VOC HOUSE PROJ 14 LOT	0.00	0.00	0.00	20-171-01
20011800000B	O&M FUND INVESTMENTS	6,660,546.70	28,043.39	6,688,590.09	20-180-01
	1700 Drivers ED	6,660,546.70	28,043.39	6,688,590.09	* Function
Federal					
220040200000	A/P LIABILITY	0.00	0.00	0.00	20-402
220045960000	WAGE GARNISHMENT	0.00	0.00	0.00	20-403-001
22004310000B	O&M LOAN FROM EDUC FUND	0.00	0.00	0.00	20-431
22000433000B	O&M LOAN FROM TRANS FUND	0.00	0.00	0.00	20-433
20451017	THIS Administrator	0.00	0.00	0.00	20-451-017
20451018	TRS TAX SHLT	0.00	0.00	0.00	20-451-018
20451022	THIS BP Administrator	0.00	0.00	0.00	20-451-022
20451023	TRS BENEFIT UPGRADE BP 2.2	0.00	0.00	0.00	20-451-023

Collinsville CUSD 10 Balance Sheet

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COLLINSVILLE 10

Oper, Build, & Maint Fund 20		Federal			State Account Number
Function	4000	Description	Y.T.D. Bal.Frwd.	M.T.D. Activity	Y.T.D. Activity
Account					
22004520000		FED W/H TAX	0.00	0.00	20-452
22004531000		ILL TAX	0.00	0.00	20-453
20454		IMRF VOLUNTARY	0.00	0.00	20-454
22004540000		IMRF DEDUCTION	0.00	0.00	20-454-007
22004541000		IMRF PAYBACK	0.00	0.00	20-454-008
2200455A000		TAX SHELTERED ANNUITIES	0.00	0.00	20-455
22004545000		LEGAL INSURANCE	0.00	0.00	20-456
22004560000		SEC 125 ADM FEE	0.00	0.00	20-456-003
22004561000		SEC 125 TERM LIFE	0.00	0.00	20-456-004
22004562000		SEC 125 DEP CARE	0.00	0.00	20-456-005
22004563000		SEC 125 MED REIMB	0.00	0.00	20-456-006
22004533000		DISTRICT HEALTH INSURANCE	0.00	0.00	20-456-012
22004564000		DISTRICT LIFE INSURANCE	0.00	0.00	20-456-015
22004570000		FICA DEDUCTION	0.00	0.00	20-457
22004543000		MEDICARE DEDUCTION	0.00	0.00	20-458
20-459		UNION DUES CPI FEE	0.00	0.00	20-459
	4000	Federal	<u>0.00</u>	<u>0.00</u>	* Function
Debt Services					
22035990000G		FED ASBESTOS LOAN FOR HS	1,333.78	0.00	20-599-03
22035990001G		FED ASBESTOS LOAN 2 FOR HS	(1,333.78)	0.00	20-599-03
	5000	Debt Services	<u>0.00</u>	<u>0.00</u>	* Function
Transfer					
20-703		FUND CHANGE	(1,280,866.55)	341,345.25	20-703
220007040000		O&M FUND BALANCE	(6,779,566.76)	0.00	20-704
22017320000B		SALE OF VOC HOUSE PROJ LOT 11	0.00	0.00	20-732-01
	7000	Transfer	<u>(8,060,433.30)</u>	<u>341,345.25</u>	* Function
	20	Oper, Build, & Maint Fund	<u><u>421.00</u></u>	<u><u>0.00</u></u>	Fund
			<u><u>421.00</u></u>	<u><u>421.00</u></u>	

Collinsville CUSD 10 Balance Sheet

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COLLINSVILLE 10

Debt Service Fund - 30		1000	Local	Y.T.D. Bal.Frwd.	M.T.D. Activity	Y.T.D. Activity	State Account Number
Function	Description						
Local							
300001010000	B&I FUND CASH - US BANK			0.00	0.00	0.00	30-101
300001010002	B&I CASH BUSEY			66,576.50	152,702.05	219,278.55	30-101
300101030000	CASH CLEARING ACCOUNT			0.00	0.00	0.00	30-103-01
	1000 Local			<u>66,576.50</u>	<u>152,702.05</u>	<u>219,278.55</u>	* Function
Drivers ED							
30011800000B	BOND & INT INVESTMENTS			140,749.47	(140,585.80)	163.67	30-180-01
320019500000	Escrow Account for Bond Refina			0.00	0.00	0.00	30-195
	1700 Drivers ED			<u>140,749.47</u>	<u>(140,585.80)</u>	<u>163.67</u>	* Function
Federal							
30-402	A/P LIABILITY			0.00	0.00	0.00	30-402
	4000 Federal			<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	* Function
Transfer							
30-703	FUND CHANGE			158,511.94	(12,116.25)	146,395.69	30-703
320007040000	B&I FUND BALANCE			(365,837.91)	0.00	(365,837.91)	30-704
	7000 Transfer			<u>(207,325.97)</u>	<u>(12,116.25)</u>	<u>(219,442.22)</u>	* Function
30 Debt Service Fund				<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	Fund

Collinsville CUSD 10 Balance Sheet

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COLLINSVILLE 10

Transportation Fund 40		Y.T.D. Bal.Frwd.	M.T.D. Activity	Y.T.D. Activity	State Account Number
Function	1000 Local				
Account	Description				
Local					
400001010000	TRANSP FD CASH - US BANK	0.00	0.00	0.00	40-101
400001010001	TRANS FD CASH - UMB	0.00	0.00	0.00	40-101
400001010002	TRANSP FUND CASH, BUSEY	618,372.44	286,785.96	905,158.40	40-101
400101030000	TRANS FD CASH CLEAR ACCT	0.00	0.00	0.00	40-103-01
40011510000B	TRANSP LOAN TO EDUC	5.92	0.00	5.92	40-151-01
40000152000B	TRANSP LOAN TO O&M FUND	0.00	0.00	0.00	40-152
	1000 Local	<u>618,378.36</u>	<u>286,785.96</u>	<u>905,164.32</u>	* Function
Drivers ED					
40011800000B	TRANSP FUND INVESTMENTS	54,553.03	9,479.17	64,032.20	40-180-01
	1700 Drivers ED	<u>54,553.03</u>	<u>9,479.17</u>	<u>64,032.20</u>	* Function
Federal					
40-402	A/P LIABILITY	0.00	0.00	0.00	40-402
42014320000B	TRANSP LOAN FROM O&M FUND	0.00	0.00	0.00	40-432-01
420043400000	TRANSP LOAN FROM W/CASH FUND	0.00	0.00	0.00	40-434-00
	4000 Federal	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	* Function
Transfer					
40-703	FUND CHANGE	(385,783.97)	(296,265.13)	(682,049.10)	40-703
420007040000	TRANS FUND BALANCE	(287,147.42)	0.00	(287,147.42)	40-704
	7000 Transfer	<u>(672,931.39)</u>	<u>(296,265.13)</u>	<u>(969,196.52)</u>	* Function
40 Transportation Fund		<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	Fund

Collinsville CUSD 10 Balance Sheet

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COLLINSVILLE 10

I.M.R.F./Soc. Sec. Fund 50		Local					
Function	1000	Local					
Account	Description	Y.T.D. Bal.Frwd.	M.T.D. Activity	Y.T.D. Activity	State Account Number		
Local							
500001010000	IMRF CASH - US BANK (FIRSTAR)	0.00	0.00	0.00	50-101		
500001010001	IMRF CASH - UMB	0.00	0.00	0.00	50-101		
500001010002	IMRF FUND CASH, BUSEY	569,838.10	(135,028.59)	434,809.51	50-101		
500101030000	IMRF CASH CLEAR ACCT	0.00	0.00	0.00	50-103-01		
1000	Local	569,838.10	(135,028.59)	434,809.51	* Function		
Drivers ED							
50011800000B	IMRF INVESTMENTS	1,668,606.18	11,494.80	1,680,100.98	50-180-01		
1700	Drivers ED	1,668,606.18	11,494.80	1,680,100.98	* Function		
Federal							
50-402	A/P LIABILITY	0.00	0.00	0.00	50-402		
500043400000	IMRF LOAN FROM W/CASH	0.00	0.00	0.00	50-434		
520045400000	IMRF BP	0.00	0.00	0.00	50-454-009		
520045700000	FICA BP	0.00	0.00	0.00	50-457-010		
50-458	MEDICARE BP	0.00	0.00	0.00	50-458-011		
4000	Federal	0.00	0.00	0.00	* Function		
Transfer							
50-703	FUND CHANGE	(106,091.21)	123,533.79	17,442.58	50-703		
520007040000	IMRF FUND BALANCE	(2,132,353.07)	0.00	(2,132,353.07)	50-704		
7000	Transfer	(2,238,444.28)	123,533.79	(2,114,910.49)	* Function		
50	I.M.R.F./Soc. Sec. Fund	0.00	0.00	0.00	Fund		

Collinsville CUSD 10 Balance Sheet

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COLLINSVILLE 10

Capital Projects 60		Y.T.D. Bal.Frwd.	M.T.D. Activity	Y.T.D. Activity	State Account Number
Function	Description				
Local					
600001010002	CASH BUSEY	102,272.85	424,824.96	527,097.81	60-101
	Local	102,272.85	424,824.96	527,097.81	* Function
Drivers ED					
60011800000B	INVESTMENTS	884,073.07	(848,071.99)	36,001.08	60-180-01
60011800001B	INVESTMENTS (CDB GRANT)	48,695.54	0.00	48,695.54	60-180-01
60011800002B	INVESTMENTS (DEBT CERTIFICATE)	4,342,641.71	2,289.16	4,344,930.87	60-180-01
	Drivers ED	5,275,410.32	(845,782.83)	4,429,627.49	* Function
Federal					
60-402	A/P LIABILITY	0.00	0.00	0.00	60-402
	Federal	0.00	0.00	0.00	* Function
Transfer					
60-703	FUND CHANGE	(2,444,830.40)	420,957.87	(2,023,872.53)	60-703
620007040000	SITE/CONST. FUND BALANCE	(2,932,852.77)	0.00	(2,932,852.77)	60-704
	Transfer	(5,377,683.17)	420,957.87	(4,956,725.30)	* Function
	Capital Projects	0.00	0.00	0.00	Fund

Collinsville CUSD 10 Balance Sheet

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COLLINSVILLE 10

Working Cash Fund 70		1000	Local			State Account Number
Function	Description	Y.T.D. Bal.Frwd.	M.T.D. Activity	Y.T.D. Activity		
Local						
700001010000	WORKING CASH FUND US BANK	0.00	0.00	0.00		70-101
700001010002	WORKING CASH FUND BUSEY	61,092.30	347,443.81	408,536.11		70-101
700101030000	CASH CLEARING ACCOUNT	0.00	0.00	0.00		70-103-01
700115100000	W/CASH LOAN TO EDUC FUND	0.00	0.00	0.00		70-151-01
700115300000	W/CASH LOAN TO TRANSPORTATI	0.00	0.00	0.00		70-153-01
700115500000	W/CASH LOAN TO IMRF	0.00	0.00	0.00		70-155-01
1000	Local	<u>61,092.30</u>	<u>347,443.81</u>	<u>408,536.11</u>		* Function
Drivers ED						
70011800000B	WORKING CASH INVESTMENTS	15,354,455.13	(332,718.66)	15,021,736.47		70-180-01
1700	Drivers ED	<u>15,354,455.13</u>	<u>(332,718.66)</u>	<u>15,021,736.47</u>		* Function
Federal						
70-402	A/P LIABILITY	0.00	0.00	0.00		70-402
4000	Federal	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>		* Function
Transfer						
70-703	FUND CHANGE	(411,276.11)	(14,725.15)	(426,001.26)		70-703
720007040000	WKG CASH FUND BALANCE	(15,004,271.32)	0.00	(15,004,271.32)		70-704
7000	Transfer	<u>(15,415,547.43)</u>	<u>(14,725.15)</u>	<u>(15,430,272.58)</u>		* Function
Other Financing Uses						
72018110710B	PERM TRF WKG CASH- ABOLISH TO	0.00	0.00	0.00		70-811-01
8000	Other Financing Uses	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>		* Function
70	Working Cash Fund	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>		Fund

Collinsville CUSD 10 Balance Sheet

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COLLINSVILLE 10

Tort Fund 80		1000	Local				
Function	Description			Y.T.D. Bal.Frwd.	M.T.D. Activity	Y.T.D. Activity	State Account Number
Account							
Local							
800001010002	Cash Tort BUSEY			765,717.71	(122,097.80)	643,619.91	80-101
	Local	1000		<u>765,717.71</u>	<u>(122,097.80)</u>	<u>643,619.91</u>	* Function
Drivers ED							
80011800000B	TORT INVESTMENTS			676,989.48	17,252.35	694,241.83	80-180-01
	Drivers ED	1700		<u>676,989.48</u>	<u>17,252.35</u>	<u>694,241.83</u>	* Function
Federal							
80-402	A/P LIABILITY			0.00	0.00	0.00	80-402
820045100017	T.H.I.S.			0.00	0.00	0.00	80-451-017
820045100018	TAX SHLT TRS			0.00	0.00	0.00	80-451-018
820045100022	THIS BP			0.00	0.00	0.00	80-451-020
80451022	THIS BP Administrator			0.00	0.00	0.00	80-451-022
820045100023	TRS 2.2			0.00	0.00	0.00	80-451-023
820045200000	FED W/H TAX			0.00	0.00	0.00	80-452
820045300000	STATE W/H TAX			0.00	0.00	0.00	80-453
820045400000	IMRF DEDUCTION			0.00	0.00	0.00	80-454-007
8200455A0000	TSA AXA EQUITABLE ROTH (455ELR			0.00	0.00	0.00	80-455
80456	ADDITIONAL LIFE INS			0.00	0.00	0.00	80-456
820045600000	SEC 125 ADM FEE (\$15)			0.00	0.00	0.00	80-456-003
820045600000	SEC 125 TERM LIFE			0.00	0.00	0.00	80-456-004
80456005	SEC 125 DEP CARE			0.00	0.00	0.00	80-456-005
820045630000	SEC 125 MED REIMB			0.00	0.00	0.00	80-456-006
8245630000	SEC 125 MED REIMB			0.00	0.00	0.00	80-456-006
820045600012	DISTRICT HEALTH INSURANCE			0.00	0.00	0.00	80-456-012
820045600015	DISTRCT LIFE INSURANCE			0.00	0.00	0.00	80-456-015
820045700000	FICA DEDUCTION			0.00	0.00	0.00	80-457
820045800000	MEDICARE DEDUCTION			0.00	0.00	0.00	80-458
80459	DIVERSITY & EQUITY SCHOLARSHIP			0.00	0.00	0.00	80-459
	Federal	4000		<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	* Function
Transfer							
80-703	FUND CHANGE			(1,134,432.56)	104,845.45	(1,029,587.10)	80-703
820007040000	TORT FUND BALANCE			(308,274.63)	0.00	(308,274.63)	80-704
	Transfer	7000		<u>(1,442,707.19)</u>	<u>104,845.45</u>	<u>(1,337,861.74)</u>	* Function
	Tort Fund	80		<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	Fund

Collinsville CUSD 10 Balance Sheet

Printed: 07/14/2022 3:22:43PM
COLLINSVILLE 10

Fire Prevention and Safety Fund 90		Y.T.D. Bal.Frwd.	M.T.D. Activity	Y.T.D. Activity	State Account Number
Function	1000 Local				
Account	Description				
Local					
900001010000	FP&S CASH - US BANK (FIRSTAR)	0.00	0.00	0.00	90-101
900001010002	FP&S FUND CASH, BUSEY	139,180.71	251,773.18	390,953.89	90-101
900101030000	CASH CLEARING ACCOUNT	0.00	0.00	0.00	90-103-01
	1000 Local	<u>139,180.71</u>	<u>251,773.18</u>	<u>390,953.89</u>	* Function
Drivers ED					
90011800000B	FP&S INVESTMENTS	167,252.64	2,494.47	169,747.11	90-180-01
	1700 Drivers ED	<u>167,252.64</u>	<u>2,494.47</u>	<u>169,747.11</u>	* Function
Federal					
90-402	A/P LIABILITY	0.00	0.00	0.00	90-402
	4000 Federal	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	* Function
Transfer					
90-703	FUND CHANGE	1,265,931.70	(254,267.65)	1,011,664.05	90-703
920007040000	FP&S FUND BALANCE	(1,572,365.05)	0.00	(1,572,365.05)	90-704
92017210000B	1996 H/L/S BOND SALE PROCEEDS	0.00	0.00	0.00	90-721-01
	7000 Transfer	<u>(306,433.35)</u>	<u>(254,267.65)</u>	<u>(560,701.00)</u>	* Function
90 Fire Prevention and Safety Fund		<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	Fund
	Report Total:	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	

Fund Balance Report

Printed: 07/14/2022 2:58:17PM

COLLINSVILLE 10

Fund	Description	Month to Date		Year to Date		YTD Change	Fund Balance	
		Expense	Income	Expense	Income		Start of Year	Current
10	Education Fund	81,193.55	48,268.86	1,233,955.39	1,664,408.71	430,453.32	251,363.01	681,816.33
20	Oper, Build, & Maint Fund	45,059.00	0.00	57,904.05	57,904.05	0.00	0.00	0.00
40	Transportation Fund	6,186.73	0.00	39,696.53	39,696.53	0.00	0.00	0.00
		<u>\$132,439.28</u>	<u>\$48,268.86</u>	<u>\$1,331,555.97</u>	<u>\$1,762,009.29</u>	<u>\$430,453.32</u>	<u>\$251,363.01</u>	<u>\$681,816.33</u>

Collinsville Area Vocational Center
Statement of Changes in Fund Balance
For the Month Ending June 30, 2022

	Fund 10	Fund 20	Fund 40	Total
Fund Balance May 31, 2022	\$ 714,741.02	\$ 45,059.00	\$ 6,186.73	\$ 765,986.75
Income	\$ 48,268.86	\$ -	\$ -	\$ 48,268.86
Expenditures	(81,193.55)	(45,059.00)	(6,186.73)	(132,439.28)
Net change	\$ (32,924.69)	\$ (45,059.00)	\$ (6,186.73)	\$ (84,170.42)
Fund Balance June 30, 2022	<u>\$ 681,816.33</u>	<u>\$ -</u>	<u>\$ 0.00</u>	<u>\$ 681,816.33</u>

06/30/22

Income	\$ 48,268.86
Cash Receipts	182.65
to Expense Account	(182.65)
to Asset	
JE's	
AJ's	48,268.86
Total	\$ 48,268.86

06/30/22

Expenditures	\$ (132,439.28)
AP Check Register	(36,205.69)
PR 06/0322	(24,196.21)
PR 06/17/22	(23,962.19)
Ajs	(48,257.84)
From AP Report coded to revenue	
From AP Rep. coded to Assets	
From Cash Receipts coded to exp acct	182.65
From AP Rep. coded to Liab. other than PR Liab.	
Total	\$ (132,439.28)

CAVC Balance Sheet

Printed: 07/14/2022 2:18:05PM
COLLINSVILLE 10

Education Fund 10		Y.T.D. Bal.Frwd.		M.T.D. Activity		Y.T.D. Activity		State Account Number	
Account	Description								
AP-Accrual-10	AP-Accrual for Fund 10	0.00	0.00	0.00	0.00	0.00	0.00	10-0	
100001010000	CASH (NA)	0.00	0.00	0.00	0.00	0.00	0.00	10-100	
Instruction									
100001010002	CASH FCB Sav -7904,Busey Prime	42,117.58	11.02	42,128.60	42,128.60	0.00	0.00	10-101	
10-101	PAYROLL CASH	0.00	0.00	0.00	0.00	0.00	0.00	10-101	
100001010001	CASH FCB -7903, was US BANK	672,623.44	(32,935.71)	639,687.73	639,687.73	0.00	0.00	10-101-1	
10000101001A	ACTIVITY (TRUST & AGENCY) CASH	102,989.82	(2,497.78)	100,492.04	100,492.04	0.00	0.00	10-102	
10951020000A	PETTY CASH	0.00	0.00	0.00	0.00	0.00	0.00	10-102-95	
10011200000A	RECEIVABLE MISC	0.00	0.00	0.00	0.00	0.00	0.00	10-120-01	
10951400000A	EDUC TUITION REC FM PART DIST	0.00	0.00	0.00	0.00	0.00	0.00	10-140-95	
10951400001A	IMRF TUITION REC PART DIST	0.00	0.00	0.00	0.00	0.00	0.00	10-140-95	
10011520000B	INTERFUND LOAN TO O&M FUND	0.00	0.00	0.00	0.00	0.00	0.00	10-152-01	
10951520000A	LOAN TO O&M FUND	0.00	0.00	0.00	0.00	0.00	0.00	10-152-95	
10951800000A	INVESTMENTS NA	0.00	0.00	0.00	0.00	0.00	0.00	10-180-95	
1000	Instruction	817,730.84	(35,422.47)	782,308.37	782,308.37	0.00	0.00	* Function	
Community Services									
10-400	ACTIVITY (TRUST & AGENCY)	(102,989.82)	2,497.78	(100,492.04)	(100,492.04)	0.00	0.00	10-400	
10-404	DUE TO UNIT	0.00	0.00	0.00	0.00	0.00	0.00	10-400	
3000	Community Services	(102,989.82)	2,497.78	(100,492.04)	(100,492.04)	0.00	0.00	* Function	
Nonprogrammed Charges									
10-402	A/P LIABILITY	0.00	0.00	0.00	0.00	0.00	0.00	10-402	
10-403-1	WAGE GAR. (4595)	0.00	0.00	0.00	0.00	0.00	0.00	10-403	
10-403	WAGE GARNISH	0.00	0.00	0.00	0.00	0.00	0.00	10-403-00	
12954200000A	ED FUND PAYABLE TO PARTICIPATI	0.00	0.00	0.00	0.00	0.00	0.00	10-420-95	
12004310000B	INTERFUND LOAN FROM EDUCATION	0.00	0.00	0.00	0.00	0.00	0.00	10-431-00	
120045190000	E.I.C.	0.00	0.00	0.00	0.00	0.00	0.00	10-451	
120045090000	T.H.I.S.	0.00	0.00	0.00	0.00	0.00	0.00	10-451-017	
120045110000	TRS TAX SHLT BP	0.00	0.00	0.00	0.00	0.00	0.00	10-451-018	
120045150000	TRS FEDERAL	0.00	0.00	0.00	0.00	0.00	0.00	10-451-019	
120045T20000	TRS 2.2	0.00	0.00	0.00	0.00	0.00	0.00	10-451-020	
120045TR0000	TRS PAYBACK	0.00	0.00	0.00	0.00	0.00	0.00	10-451-021	
10-451-022	T.H.I.S. BP	0.00	0.00	0.00	0.00	0.00	0.00	10-451-022	
10-451-023	2.2 TRS BENEFIT UPGRADE BP	0.00	0.00	0.00	0.00	0.00	0.00	10-451-023	
120045200000	FEDERAL TAX	0.00	0.00	0.00	0.00	0.00	0.00	10-452	
120045300000	STATE TAX	0.00	0.00	0.00	0.00	0.00	0.00	10-453	
120045340000	STATE W/H TAX	0.00	0.00	0.00	0.00	0.00	0.00	10-453	
10-454	IMRF (Ded/Ben)	0.00	0.00	0.00	0.00	0.00	0.00	10-454	

CAVC Balance Sheet

Printed: 07/14/2022 2:18:05PM
COLLINSVILLE 10

Education Fund - 10		4000	Nonprogrammed Charges			
Function	Description	Y.T.D. Bal.Frwd.	M.T.D. Activity	Y.T.D. Activity	State Account Number	
1200455A0000	TAX SHELTERED ANNUITIES	0.00	0.00	0.00	10-455	
120045350000	EMP HEALTH INS PAY	0.00	0.00	0.00	10-456	
120045360000	SUMMER INSURANCE EAR	0.00	0.00	0.00	10-456	
120045390000	GHP INS. ADJUSTMENT	0.00	0.00	0.00	10-456	
120045600000	SEC 125-ADM-FEE	0.00	0.00	0.00	10-456-003	
120045610000	SEC 125 TERM LIFE	0.00	0.00	0.00	10-456-004	
120045620000	SEC 125 DEP CARE	0.00	0.00	0.00	10-456-005	
120045630000	SEC 125 MED REIMB	0.00	0.00	0.00	10-456-006	
120045330000	DISTRICT HEALTH INSURANCE	0.00	0.00	0.00	10-456-012	
120045380000	GHP HEALTH INSURANCE	0.00	0.00	0.00	10-456-013	
120045370000	PRJ CARE HEALTH INSURANCE	0.00	0.00	0.00	10-456-014	
120045640000	DISTRICT LIFE INSURANCE	0.00	0.00	0.00	10-456-015	
120045820000	HOSPITAL INDEMNITY INSURANCE	0.00	0.00	0.00	10-456-016	
10-457	FICA	0.00	0.00	0.00	10-457	
10-458	MEDICARE	0.00	0.00	0.00	10-458	
10-459	LIAB. DED 459	0.00	0.00	0.00	10-459	
4000	Nonprogrammed Charges	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	* Function	
Provision For Contingencies						
10-703	FUND NET CHANGE	(463,378.01)	32,924.69	(430,453.32)	10-703	
120007040000	FUND BALANCE	(251,363.01)	0.00	(251,363.01)	10-704	
6000	Provision For Contingencies	<u>(714,741.02)</u>	<u>32,924.69</u>	<u>(681,816.33)</u>	* Function	
10	Education Fund	<u><u>0.00</u></u>	<u><u>0.00</u></u>	<u><u>0.00</u></u>	Fund	

CAVC Balance Sheet

Printed: 07/14/2022 2:18:05PM
COLLINSVILLE 10

Oper, Build, & Maint Fund 20

Function	Description	Y.T.D. Bal.Frwd.	M.T.D. Activity	Y.T.D. Activity	State Account Number
AP-Accrual-20	AP-Accrual for Fund 20	0.00	0.00	0.00	20-0
200001010000	CASH (NA)	0.00	0.00	0.00	20-100
Instruction					
200001010001	CASH FCB -7903, was US BANK	45,059.00	(45,059.00)	0.00	20-101
200001010002	CASH FCB Sav -7904, Busey Prime	0.00	0.00	0.00	20-101
20951400000A	REC FM PART DIST DIST BLDG FD	0.00	0.00	0.00	20-140-95
20951800000A	INVESTMENTS NA	0.00	0.00	0.00	20-180-95
1000	Instruction	45,059.00	(45,059.00)	0.00	* Function
Community Services					
20-404	DUE TO UNIT	0.00	0.00	0.00	20-400
3000	Community Services	0.00	0.00	0.00	* Function
Nonprogrammed Charges					
20-402	A/P LIABILITY	0.00	0.00	0.00	20-402
22954200000A	OBM FUND DUE TO PART DIST	0.00	0.00	0.00	20-420-95
22954310000A	LOAN FROM EDUCATION FUND	0.00	0.00	0.00	20-431-95
20-451-017	T.H.I.S.	0.00	0.00	0.00	20-451-017
20-451-018	TRS TAX SHLT	0.00	0.00	0.00	20-451-018
20-451-022	T.H.I.S. BP	0.00	0.00	0.00	20-451-022
20-451-023	2.2 TRS BENEFIT UPGRADE BP	0.00	0.00	0.00	20-451-023
20-452	Federal Tax	0.00	0.00	0.00	20-452
20-453	IL State Tax	0.00	0.00	0.00	20-453
2200455A0000	TAX SHELTERED ANNUITIES	0.00	0.00	0.00	20-455-00
20-458	MEDICARE EME	0.00	0.00	0.00	20-458
4000	Nonprogrammed Charges	0.00	0.00	0.00	* Function
Provision For Contingences					
20-703	FUND NET CHANGE	(45,059.00)	45,059.00	0.00	20-703
220007040000	FUND BALANCE	0.00	0.00	0.00	20-704
6000	Provision For Contingences	(45,059.00)	45,059.00	0.00	* Function
20	Oper, Build, & Maint Fund	0.00	0.00	0.00	Fund

CAVC Balance Sheet

Printed: 07/14/2022 2:18:05PM
COLLINSVILLE 10

Transportation Fund 40

Account	Description	Y.T.D. Bal.Frwd.	M.T.D. Activity	Y.T.D. Activity	State Account Number
AP-Accrual-40	AP-Accrual for Fund 40	0.00	0.00	0.00	40-0
400001010000	CASH (NA)	0.00	0.00	0.00	40-100
Instruction					
400001010001	CASH FCB -7903, was US BANK	6,186.73	(6,186.73)	0.00	40-101
400001010002	CASH FCB Sav -7904, Busey Prime	0.00	0.00	0.00	40-101
40951400000A	REC FROM PART DISTRICT TRANSP	0.00	0.00	0.00	40-140-95
40951800000A	INVESTMENT NA	0.00	0.00	0.00	40-180-95
1000	Instruction	6,186.73	(6,186.73)	0.00	* Function
Nonprogrammed Charges					
40-402	A/P LIABILITY	0.00	0.00	0.00	40-402
42954200000A	DUE TO PART DIST TRANSP FD	0.00	0.00	0.00	40-420-95
4000	Nonprogrammed Charges	0.00	0.00	0.00	* Function
Provision For Contingences					
40-703	FUND NET CHANGE	(6,186.73)	6,186.73	0.00	40-703
420007040000	FUND BALANCE	0.00	0.00	0.00	40-704
6000	Provision For Contingences	(6,186.73)	6,186.73	0.00	* Function
40	Transportation Fund	0.00	0.00	0.00	Fund
	Report Total:	0.00	0.00	0.00	

9. **Unfinished Business**

9.1. Approval of Board Policy Updates

Board Policy Updates
PRESS Update 109

Notes from Dr. Skertich:

2:230 – School Board – Public Participation at School Board Meetings and Petitions to the Board
Public Comment Guidelines

4:70 - Operational Services – Resource Conservation
Legal Update

5:80 - General Personnel – Court Duty

6:290 - Instruction – Homework
Homework Make-Up

6:80 - Instruction – Teaching About Controversial Issues
Legal Reference

7:15 - Students – Student and Family Privacy Rights
Student and Family Privacy

7:270 - Students – Administering Medicines to Students
Anaphylaxis Requirement

Document Status: Draft Update

SCHOOL BOARD

2:230 Public Participation at School Board Meetings and Petitions to the Board

During At each regular and special open meeting of the Board, PRESSPlus1 members of the public and District employees may comment to or ask questions of the School Board, subject to reasonable constraints established and recorded in this policy's guidelines below. Q1 The Board listens to comments or questions only during the public forum portion of the meeting; the Board does not directly respond at the meeting to questions made during public comments. The Board may direct the Superintendent or his designee to contact a member of the public to answer questions raised during public comment. Members of the public may also provide comments to or ask questions of the Board by using the Contact The Board link on the district's website as managed through Policy 2:140 Communications to and From the Board.

The individuals appearing before the Board are expected to follow these guidelines:

1. Address the Board only at the appropriate time as indicated on the agenda and when recognized by the Board President. This includes following the directives of the Board President PRESSPlus2 to maintain order and decorum for all.
2. Use the sign-in sheet, and state your name prior to addressing the Board. PRESSPlus3
3. Identify oneself and be brief. Ordinarily, comments shall be limited to five 5 minutes. In unusual circumstances, and when an individual has made a request in advance to speak for a longer period of time, the Board President may allow an individual may be allowed to speak for more than five 5 minutes. If multiple individuals wish to address the Board on the same subject, the group is encouraged to appoint a spokesperson.
4. Observe, when necessary and appropriate, the Board President's authority to:
 - a. decision to sShorten public comment to conserve time and give the maximum number of individuals an opportunity to speak; and/or
 - b. Observe the Board President's decision to dDetermine procedural matters regarding public participation not otherwise covered in Board policy.
5. Conduct oneself with respect and civility toward others and otherwise abide by Board policy, 8:30, *Visitors to and Conduct on School Property.*

Petitions or written correspondence to the Board shall be presented to the Board in the next regular Board packet.

LEGAL REF.

105 ILCS 5/10-6 and 5/10-16.

5 ILCS 120/2.06, Open Meetings Act.

~~105 ILCS 5/10-6 and 5/10-16.~~

CROSS REF.: 2:220 (School Board Meeting Procedure), 8:10 (Connection with the Community), 8:30 (Visitors to and Conduct on School Property)

ADOPTED: July 16, 2012

Adopted: August 16, 2021

Questions and Answers:

***Required Question 1. **Consult with the board attorney for guidance before adopting a maximum time limit for public participation; public comment rules are frequently challenged.**

The Ill. Public Access Counselor (PAC) has issued only unpublished, non-binding opinions approving of 30- and 60-minute overall time limits for public comment under OMA. The PAC has issued a binding opinion finding that a public body violated OMA when, pursuant to an unrecorded rule, it limited public comment on a controversial topic to 15 minutes. Public Access Opinion (PAO) 19-2. The PAC noted that while the lack of an adopted policy on the time period for public comment did not “necessarily mean that public comment must be allowed to continue indefinitely,” the public body presented “no evidence that limiting comments was necessary to maintain decorum or that extending the comment period would have unduly interfered with the orderly transaction of public business.”

If the Board would like to establish a maximum time limit for public participation, IASB will revise the first sentence of the paragraph as follows:

For a maximum of 60 minutes During each regular and special open meeting of the Board, any person may comment to or ask questions of the School Board (*public participation*), subject to the reasonable constraints established and recorded in this policy’s guidelines below. The time limit for public participation at a meeting may be extended upon the majority vote of the Board members at the regular or special meeting.

If a board wants to establish a time limit other than 60 minutes, substitute with the time limit desired. Note that any extension of a public comment period cannot be based on the viewpoint of a speaker(s).

Would the Board like to establish a maximum time limit for public participation?

No (default)

Yes, the Board would like to establish a maximum time limit of 60 minutes.

Yes, the Board would like to establish a time limit other than 60 minutes. What time limit has the board established? (Enter the number of minutes.):

PRESSPlus Comments

PRESSPlus 1. Updated in response to subscriber feedback regarding time minimums and maximums for public participation during school board meetings and for continuous improvement. Customize this policy to ensure it is responsive to the community’s public participation needs.

While it does not apply directly to school boards, the Empowering Public Participation Act, 5 ILCS 850/, added by P.A. 102-348, prohibits law enforcement agencies or officers employed by them from intentionally conducting background checks of individuals based solely on the fact that they are speaking at an open meeting of a public body. Consult the board attorney for a discussion related to the appropriateness of board members and school officials using search engines and/or other social media platforms to search for information about individuals speaking during public participation. **Issue 109, May 2022**

PRESSPlus 2. Policy 2:110, *Qualifications, Term, and Duties of Board Officers*, governs the board president’s duties, one of which is to preside at all meetings, including presiding over public participation and enforcing this policy. Enforcing this policy is key to the board conducting a successful

meeting. The board president should speak with the board attorney to: (1) craft opening statements for the public participation portion of the meeting related to enforcement of this policy and consequences for violating it or any other related board policies, and (2) discuss whether the presence of security and/or law enforcement is advisable, especially when public participation is expected to be long or contentious. For a resource on best practices for managing challenging public comment periods, including a sample opening statement, see: www.iasb.com/policy-services-and-school-law/guidance-and-resources/managing-challenging-public-comment-periods/ and other learning opportunities through IASB's Online Learning Center, at: www.iasb.com/conference-training-and-events/training/online-learning/online-courses/. **Issue 109, May 2022**

PRESSPlus 3. Optional. A public commenter cannot be excluded for refusing to provide his or her home address. PAO 14-9. Generally, a board should consult with its attorney regarding the practice of excluding public commenters for reasons relating to the sign-in sheet. **Issue 109, May 2022**

Document Status: Draft Update

OPERATIONAL SERVICES

4:70 Resource Conservation

The Superintendent or designee shall manage a program of energy and resource conservation for the District that includes:

1. Periodic review of procurement procedures and specifications to ensure that purchased products and supplies are reusable, durable, or made from recycled materials, if economically and practically feasible.
2. Purchasing recycled paper and paper products in amounts that will, at a minimum, meet the specifications in the School Code, if economically and practically feasible.
3. Periodic review of procedures on the reduction of solid waste generated by academic, administrative, and other institutional functions. These procedures shall: (a) require recycling the District's waste stream, including landscape waste, computer paper, and white office paper, if economically and practically feasible; (b) include investigation of the feasibility of potential markets for other recyclable materials that are present in the District's waste stream; and (c) be designed to achieve, before July 1, 2020, at least a 50% reduction in the amount of solid waste that is generated by the District.
4. Adherence to energy conservation measures.

LEGAL REF.:

105 ILCS 5/10-20.19c and 5/19b. [PRESSPlus1](#)

CROSS REF.: 4:60 (Purchases and Contracts), 4:150 (Facility Management and Building Programs)

~~ADOPTED: July 16, 2012~~

PRESSPlus Comments

PRESSPlus 1. The Legal References are updated. **Issue 109, May 2022**

Document Status: Draft Update

General Personnel

5:80 Court Duty

Please refer to the following current agreements:

Agreement between Collinsville Community Unit District No. 10 and Collinsville Education Association

Agreement between the Board of Education and the Collinsville Educational Assistants Association an affiliate of the Illinois Education Association-NEA and the National Education Association

Agreement between the Board of Education and Service Employees International Union, Local 316, Custodial and Maintenance Personnel

Agreement between the Board of Education and Service Employees International Union, Local 316, Office Employees

For employees not covered by these agreements:

The District will pay full salary during the time an employee is absent due to court duty or, pursuant to a subpoena, serves as a witness or has a deposition taken in any school-related matter pending in court. [PRESSPlus1](#)

The District will deduct any fees that an employee receives for [such duties court duty](#), less mileage and meal expenses, from the employee's compensation, or make arrangements for the employee to endorse the fee check to the District.

An employee should give at least five days' prior notice of pending court duty to the District.

Witness Duty

The District will pay full salary during the time a licensed employee is absent due to a subpoena to serve as a witness in a trial or have a deposition taken in any school-related matter pending in court. [Q1](#)

Jury Duty

The District will pay full salary during the time a licensed employee is absent due to jury duty. [Q2](#)

LEGAL REF.:

105 ILCS 5/10-20.7.

705 ILCS 305/4.1, Jury Act.

ADOPTED: July 16, 2012

Questions and Answers:

***Required Question 1. The School Code mandates this provision for certificated [licensed] employees serving witness duty. 105 ILCS 5/10-20.7. Despite the statute's limitation to licensed employees, many boards apply this language to educational support personnel.

Would the Board like to apply this language to both licensed and educational support personnel?

- No (default)
- Yes (IASB will strike "licensed" from the text and correct the grammar.)

***Required Question 2. The School Code mandates this provision for certificated [licensed] employees serving jury duty. 105 ILCS 5/10-20.7. In contrast, the Jury Act requires that employers give any employee time off from employment for jury duty, but it does not require that employers pay the employee while on jury duty. 705 ILCS 305/4.1. Despite the statute's limitation to licensed employees, many boards apply this language to educational support personnel.

Would the Board like to apply this language to both licensed and educational support personnel?

- No (default)
- Yes (IASB will strike licensed from the text and correct the grammar.)

PRESSPlus Comments

PRESSPlus 1. In response to a 5-year review, this text is relocated under new Witness Duty and Jury Duty subheadings, below. **Issue 109, May 2022**

Document Status: Draft Update

INSTRUCTION

6:80 Teaching About Controversial Issues

The Superintendent shall ensure that all school-sponsored presentations and discussions of controversial or sensitive topics in the instructional program, including those made by guest speakers, are:

- Age-appropriate. Proper decorum, considering the students' ages, should be followed.
- Consistent with the curriculum and serve an educational purpose.
- Informative and present a balanced view.
- Respectful of the rights and opinions of everyone. Emotional criticisms and hurtful sarcasm should be avoided.
- Not tolerant of profanity or slander.

The District specifically reserves its right to stop any school-sponsored activity that it determines violates this policy, is harmful to the District or the students, or violates State or federal law.

LEGAL REF.: [PRESSPlus1](#)

Garcetti v. Ceballos, 547 U.S. 410 (2006).

Mayer v. Monroe Cnty. Cmty. Sch. Corp., 474 F.3d 477 (7th Cir. 2007).

CROSS REF.: 6:40 (Curriculum Development), 6:255 (Assemblies and Ceremonies)

ADOPTED: October 16, 2017

PRESSPlus Comments

PRESSPlus 1. Legal References are added. **Issue 109, May 2022**

Document Status: Draft Update

INSTRUCTION

6:290 Homework

Homework is part of the District's instructional program and has the overarching goal of increasing student achievement. Homework is assigned to further a student's educational development and is an application or adaptation of a classroom experience. The Superintendent shall provide guidance to ensure that homework:

1. Is used to reinforce and apply previously covered concepts, principles, and skills;
2. Is not assigned for disciplinary purposes;
3. Serves as a communication link between the school and parents/guardians;
4. Encourages independent thought, self-direction, and self-discipline; and
5. Is of appropriate frequency and length, and does not become excessive, according to the teacher's best professional judgment.

Missed Homework [PRESSPlus1](#)

Students absent for a valid cause may make up missed homework in a reasonable timeframe per policy 7:70, *Attendance and Truancy*.

CROSS REF.: 7:70 (Attendance and Truancy)

ADOPTED: April 15, 2013

PRESSPlus Comments

PRESSPlus 1. Optional. Updated in response to a 5-year review to align with sample policy 7:70, *Attendance and Truancy*. **Issue 109, May 2022**

Document Status: Draft Update

STUDENTS

7:15 Student and Family Privacy Rights

Surveys

All surveys requesting personal information from students, as well as any other instrument used to collect personal information from students, must advance or relate to the District's educational objectives as identified in School Board policy 6:10, *Educational Philosophy and Objectives*, or assist students' career choices. This applies to all surveys, regardless of whether the student answering the questions can be identified or and regardless of who created the survey.

Surveys Created by a Third Party

Before a school official or staff member administers or distributes a survey or evaluation created by a third party to a student, the student's parent(s)/guardian(s) may inspect the survey or evaluation, upon their request and within a reasonable time of their request.

This section applies to every survey: (1) that is created by a person or entity other than a District official, staff member, or student, (2) regardless of whether the student answering the questions can be identified, and (3) regardless of the subject matter of the questions.

Survey Requesting Personal Information

School officials and staff members shall not request, nor disclose, the identity of any student who completes any survey or evaluation (created by any person or entity, including the District) containing one or more of the following items:

1. Political affiliations or beliefs of the student or the student's parent/guardian.
2. Mental or psychological problems of the student or the student's family.
3. Behavior or attitudes about sex.
4. Illegal, anti-social, self-incriminating, or demeaning behavior.
5. Critical appraisals of other individuals with whom students have close family relationships.
6. Legally recognized privileged or analogous relationships, such as those with lawyers, physicians, and ministers.
7. Religious practices, affiliations, or beliefs of the student or the student's parent/guardian.
8. Income other than that required by law to determine eligibility for participation in a program or for receiving financial assistance under such program.

The student's parent(s)/guardian(s) may:

1. Inspect the survey or evaluation upon, and within a reasonable time of, their request, and/or
2. Refuse to allow their child to participate in the activity described above. The school shall not penalize any student whose parent(s)/guardian(s) exercised this option.

Instructional Material

A student's parent(s)/guardian(s) may inspect, upon their request, any instructional material used as part of their child's educational curriculum within a reasonable time of their request.

The term "instructional material" means instructional content that is provided to a student, regardless of its format, printed or representational materials, audio-visual materials, and materials in electronic or digital formats (such as materials accessible through the Internet). The term does not include academic tests or academic assessments.

Physical Exams or Screenings

No school official or staff member shall subject a student to a non-emergency, invasive physical examination or screening as a condition of school attendance. The term "invasive physical examination" means any medical examination that involves the exposure of private body parts, or any act during such examination that includes incision, insertion, or injection into the body, but does not include a hearing, vision, or scoliosis screening.

The above paragraph does not apply to any physical examination or screening that:

1. Is permitted or required by an applicable State law, including physical examinations or screenings that are permitted without parental notification.
2. Is administered to a student in accordance with the Individuals with Disabilities Education Act ([20 U.S.C. §1400 et seq.](#)).
3. Is administered pursuant to the District's extracurricular drug and alcohol testing program (see [Policy 7:240, Conduct Code for Participants in Extracurricular Activities](#)).
4. Is otherwise authorized by Board policy.

Prohibition on Selling or Marketing Students' Personal Information ~~Is Prohibited~~ [PRESSPlus1](#)

No school official or staff member shall market or sell personal information concerning students (or otherwise provide that information to others for that purpose). The term "personal information" means individually identifiable information including: (1) a student or parent's first and last name, (2) a home or other physical address (including street name and the name of the city or town), (3) a telephone number, (4) a Social Security identification number or (5) driver's license number or State identification card.

Unless otherwise prohibited by law, the above paragraph does not apply: (1) if the student's parent(s)/guardian(s) have consented; or (2) to the collection, disclosure or, use of personal information collected from students for the exclusive purpose of developing, evaluating or providing educational products or services for, or to, students or educational institutions, such as the following:

1. College or other postsecondary education recruitment, or military recruitment.
2. Book clubs, magazines, and programs providing access to low-cost literary products.
3. Curriculum and instructional materials used by elementary schools and secondary schools.
4. Tests and assessments to provide cognitive, evaluative, diagnostic, clinical, aptitude, or achievement information about students (or to generate other statistically useful data for the purpose of securing such tests and assessments) and the subsequent analysis and public release of the aggregate data from such tests and assessments.
5. The sale by students of products or services to raise funds for school-related or education-related activities.
6. Student recognition programs.

Under no circumstances may a school official or staff member provide a student's "personal information" to a business organization or financial institution that issues credit or debit cards.

Notification of Rights and Procedures

The Superintendent or designee shall notify students' parents/guardians of:

1. This policy as well as its availability upon request from the general administration office.
2. How to opt their child out of participation in activities as provided in this policy.
3. The approximate dates during the school year when a survey requesting personal information, as described above, is scheduled or expected to be scheduled.
4. How to request access to any survey or other material described in this policy.

This notification shall be given to parents/guardians at least annually, at the beginning of the school year, and within a reasonable period after any substantive change in this policy.

Transfer of Rights

The rights provided to parents/guardians in this policy transfer to the student when the student turns 18 years old, or is an emancipated minor.

LEGAL REF.:

[20 U.S.C. §1232h](#), Protection of Pupil Rights Act.

[105 ILCS 5/10-20.38.](#)

325 ILCS 17/, Children's Privacy Protection and Parental Empowerment Act.

~~[105 ILCS 5/10-20.38.](#)~~

CROSS REF.: 2:260 (Uniform Grievance Procedure), 6:210 (Instructional Materials), 6:260 (Complaints About Curriculum, Instructional Materials, and Programs), 7:130 (Student Rights and Responsibilities), 7:240 (Conduct Code for Participants in Extracurricular Activities), 7:300 (Extracurricular Athletics)

Adopted: March 19, 2018

PRESSPlus Comments

PRESSPlus 1. Compare *personal information* under the Protection of Pupil Rights Act (PPRA) and the Children's Privacy Protection and Parental Empowerment Act (CPPPEA) with *covered information* under the Student Online Personal Protection Act (SOPPA) (105 ILCS 85/), which districts are always prohibited from selling, renting, leasing, or trading. 105 ILCS 85/26. *Covered information* is broadly defined as personally identifiable information of students (or linked to students) that is shared with an *operator* of a website, online service, or application that is used primarily for K-12 purposes and is designed and marketed for K-12 purposes. Therefore, in cases where the *covered information* is collected, disclosed, or used that also meets the definition of *personal information* under this policy, the PPRA and CPPPEA exceptions to the prohibition on selling students' personal information may not be available. Consult the board attorney for further guidance in these situations, and see sample policy 7:345, *Use of Educational Technologies; Student Data Privacy and Security*, for more information about SOPPA requirements. **Issue 109, May 2022**

Document Status: Draft Update

STUDENTS

7:270 Administering Medicines to Students

Students should not take medication during school hours or during school-related activities unless it is necessary for a student's health and well-being. When a student's licensed health care provider and parent/guardian believe that it is necessary for the student to take a medication during school hours or school-related activities, the parent/guardian must request that the school dispense the medication to the child and otherwise follow the District's procedures on dispensing medication.

No School District employee shall administer to any student, or supervise a student's self-administration of, any prescription or non-prescription medication until a completed and signed *School Medication Authorization Form (SMA Form)* is submitted by the student's parent/guardian. No student shall possess or consume any prescription or non-prescription medication on school grounds or at a school-related function other than as provided for in this policy and its implementing procedures.

Nothing in this policy shall prohibit any school employee from providing emergency assistance to students, including administering medication.

The Building Principal shall include this policy in the Student Handbook and shall provide a copy to the parents/guardians of students.

Self-Administration of Medication

A student may possess an epinephrine injector, e.g., EpiPen®, and/or asthma medication prescribed for use at the student's discretion, provided the student's parent/guardian has completed and signed an *SMA Form*.

The District shall incur no liability, except for willful and wanton conduct, as a result of any injury arising from a student's self-administration of medication, or epinephrine injectors, or the storage of any medication by school personnel. A student's parent/guardian must indemnify and hold harmless the District and its employees and agents, against any claims, except a claim based on willful and wanton conduct, arising out of a student's self-administration of an epinephrine injector, and/or medication, or the storage of any medication by school personnel.

School District Supply of Undesignated Epinephrine Injectors

The Superintendent or designee shall implement Section [105 ILCS 5/22-30\(f\)](#) of the School Code and maintain a supply of undesignated epinephrine injectors in the name of the District and provide or administer them as necessary according to State law. *Undesignated epinephrine injector* means an epinephrine injector prescribed in the name of the District or one of its schools. A school nurse or trained personnel, as defined in State law, may administer an undesignated epinephrine injector to a person when they, in good faith, believe a person is having an anaphylactic reaction.

School District Supply of Undesignated Opioid Antagonists

The Superintendent or designee shall implement [Section 22-30\(f\)](#) of the School Code and maintain a

supply of undesignated opioid antagonists in the name of the District and provide or administer them as necessary according to State law. *Opioid antagonist* means a drug that binds to opioid receptors and blocks or inhibits the effect of opioids acting on those receptors, including, but not limited to, naloxone hydrochloride or any other similarly acting drug approved by the U.S. Food and Drug Administration. *Undesignated opioid antagonist* is not defined by the School Code; for purposes of this policy it means an opioid antagonist prescribed in the name of the District or one of its schools. A school nurse may administer an undesignated opioid antagonist to a person when they, in good faith, believe a person is having an opioid overdose. See the website for the Ill. Dept. of Human Services for information about opioid prevention, abuse, public awareness, and a toll-free number to provide information and referral services for persons with questions concerning substance abuse treatment.

Administration of Medical Cannabis

The Compassionate Use of Medical Cannabis Program Act allows a *medical cannabis infused product* to be administered to a student by one or more of the following individuals:

1. A parent/guardian of a student who is a minor who registers with the Ill. Dept. of Public Health (IDPH) as a *designated caregiver* to administer medical cannabis to their child. A designated caregiver may also be another individual other than the student's parent/guardian. Any designated caregiver must be at least 21 years old and is allowed to administer a *medical cannabis infused product* to a child who is a student on the premises of his or her school or on his or her school bus if:
 - a. Both the student and the designated caregiver possess valid registry identification cards issued by IDPH;
 - b. Copies of the registry identification cards are provided to the District;
 - c. That student's parent/guardian completed, signed, and submitted a *School Medication Authorization Form - Medical Cannabis*; and
 - d. After administering the product to the student, the designated caregiver immediately removes it from school premises or the school bus.
2. A properly trained school nurse or administrator, who shall be allowed to administer the *medical cannabis infused product* to the student on the premises of the child's school, at a school-sponsored activity, or before/after normal school activities, including while the student is in before-school or after-school care on school-operated property or while being transported on a school bus.
3. The student him or herself when the self-administration takes place under the direct supervision of a school nurse or administrator.

The product may not be administered in a manner that, in the opinion of the District or school, would create a disruption to the educational environment or cause exposure of the product to other students. A school employee shall not be required to administer the product.

Discipline of a student for being administered a product by a designated caregiver, or by a school nurse or administrator, or who self-administers a product under the direct supervision of a school nurse or administrator pursuant to this policy is prohibited. The District may not deny a student attendance at a school solely because he or she requires administration of the product during school hours.

The District reserves the right to restrict or otherwise stop allowing the administration of medical cannabis to a child if the District or school would lose federal funding as a result.

Void Policy

The **School District Supply of Undesignated Epinephrine Injectors** section of the policy is void whenever the Superintendent or designee is, for whatever reason, unable to: (1) obtain for the District a prescription for undesignated epinephrine injectors from a physician or advanced practice nurse licensed to practice medicine in all its branches, or (2) fill the District's prescription for undesignated school epinephrine injectors.

The **School District Supply of Undesignated Opioid Antagonists** section of the policy is void whenever the Superintendent or designee is, for whatever reason, unable to: (1) obtain for the District a prescription for opioid antagonists from a health care professional who has been delegated prescriptive authority for opioid antagonists in accordance with Section 5-23 of the Substance Use Disorder Act, or (2) fill the District's prescription for undesignated school opioid antagonists.

The **Designated Caregiver Administration of Medical Cannabis** section of the policy is void and the District reserves the right not to implement it if the District or school is in danger of losing federal funding.

Administration of Undesignated Medication

Upon any administration of an undesignated epinephrine injector, or an opioid antagonist, the Superintendent or designee(s) must ensure all notifications required by State law and administrative procedures occur.

Disclaimers

Upon implementation of this policy, the protections from liability and hold harmless provisions as explained in [Section 22-30\(c\)](#) of the School Code apply.

No one, including without limitation, parents/guardians of students, should rely on the District for the availability of an undesignated epinephrine injector, and/or an undesignated opioid antagonist. This policy does not guarantee the availability of undesignated medications. Students and their parents/guardians should consult their own physician regarding these medication(s).

LEGAL REF.:

[105 ILCS 5/10-20.14b](#), [5/10-22.21b](#), and [5/22-30](#), and [5/22-33](#).

[105 ILCS 145/](#), Care of Students with Diabetes Act.

[410 ILCS 130/](#), Compassionate Use of Medical Cannabis Program Act, ~~and scheduled to be repealed on July 1, 2020?~~

[720 ILCS 550/](#), Cannabis Control Act.

[23 Ill.Admin.Code §1.540](#).

CROSS REF.: 7:285 ([Food Allergy Anaphylaxis Prevention, Response, and Management Program](#)) [PRESSPlus1](#)

Adopted: January 27, 2020

PRESSPlus Comments

PRESSPlus 1. Boards must adopt a policy that addresses the prevention of anaphylaxis and a

district's response to medical emergencies resulting from anaphylaxis. See policy 7:285, *Anaphylaxis Prevention, Response, and Management Program*. Due to the structure of the School Code and the IASB Policy Reference Manual, policy 7:285, *Anaphylaxis Prevention, Response, and Management Program*, does not address the administration of epinephrine and instead refers to this policy 7:270, *Administering Medicine to Students*. The accompanying administrative procedure for policy 7:285, 7:285-AP, *Anaphylaxis Prevention, Response, and Management Program*, is available at **PRESS** Online by logging in at www.iasb.com. **Issue 109, May 2022**

10. **New Business**

10.1. CAVC 2022-23 Tentative Budget

BOARD AGENDA
July 18, 2022

TO: Dr. Brad Skertich, Superintendent of Schools

FROM: Jamie Hadjan, Director of Finance 

DATE: July 18, 2022

RE: AVC 2022-23 Tentative Budget

The following motion should be presented designating our detailed budget as the Tentative Budget for the Collinsville Area Vocational Center:

“I move that the budget as attached be designated the Tentative Budget for the Collinsville Area Vocational Center Joint Agreement for the fiscal year beginning July 1, 2022 and ending June 30, 2023 and that it be made available for public inspection for at least thirty days beginning July 19, 2022 in the Administrative Office of Collinsville Community Unit School District No.10 at 201 West Clay Street, Collinsville, Illinois, and further that a public hearing of said budget be held at 6:00 p.m. on the 29th day of August, 2022 at the Administration Annex, 123 W. Clay Street, Collinsville, Illinois 62234.”

ss

Attachment

EDTLOC FUNG OBJ SJ SOURCE	Account Level Description	2022-23		2022-23		Encumbered Amount	Unencumbered Balance - YTD Act
		Original Budget	Monthly Activity July 2022-23	FYTD Activity			
10R063 4998 0000 99 000000	ESSER III	41,133.00	0.00	0.00	0.00	0.00	41,133.00
10R063 49---		41,133.00	0.00	0.00	0.00	0.00	41,133.00
10R064 4998 0000 99 000000	ESSER II	0.00	0.00	0.00	0.00	0.00	0.00
10R064 49---		0.00	0.00	0.00	0.00	0.00	0.00
10R081 1811 0000 99 000000	PRK REGISTRATION	0.00	0.00	0.00	0.00	0.00	0.00
10R081 18---		0.00	0.00	0.00	0.00	0.00	0.00
10R095 1332 0000 99 000000	TUITION -OTHER PART DISTRICTS	1,000,000.00	0.00	0.00	0.00	0.00	1,000,000.00
10R095 13---		1,000,000.00	0.00	0.00	0.00	0.00	1,000,000.00
10R095 1510 0000 99 000000	INTEREST ON INVESTMENTS	0.00	0.00	0.00	0.00	0.00	0.00
10R095 15---		0.00	0.00	0.00	0.00	0.00	0.00
10R095 2100 0000 99 000000	VOC ED FORMULA THRU STATE FUND	243,774.00	0.00	0.00	0.00	0.00	243,774.00
10R095 21---		243,774.00	0.00	0.00	0.00	0.00	243,774.00
10R095 7800 0000 99 000000	TRANSFER FROM O & M	0.00	0.00	0.00	0.00	0.00	0.00
10R095 7801 0000 99 000000	TRANSFER FROM TRANSPORTATION	0.00	0.00	0.00	0.00	0.00	0.00
10R095 78---		0.00	0.00	0.00	0.00	0.00	0.00
10R---							
10E000 1130 1200 99 000000	VOC SUB	1,284,907.00	0.00	0.00	0.00	0.00	1,284,907.00
10E000 11---		0.00	0.00	0.00	0.00	0.00	0.00
10E050 1400 1100 99 000000	CYBERSECURITY SALARY	36,000.00	2,639.90	2,639.90	0.00	0.00	33,360.10
10E050 1400 1200 99 000000	CYBERSECURITY SUB SALARY	750.00	0.00	0.00	0.00	0.00	750.00
10E050 1400 2140 99 000000	CYBERSECURITY MEDICARE	500.00	38.28	38.28	0.00	0.00	461.72
10E050 1400 2180 99 000000	CYBERSECURITY 2.2 TRS BP	0.00	15.32	15.32	0.00	0.00	-15.32
10E050 1400 2190 99 000000	CYBERSECURITY THIS	0.00	17.68	17.68	0.00	0.00	-17.68
10E050 1400 2210 99 000000	CYBERSECURITY LIFE INS	20.00	0.00	0.00	0.00	0.00	20.00
10E050 1400 2220 99 000000	CYBERSECURITY HEALTH INS	4,500.00	0.00	0.00	0.00	0.00	4,500.00
10E050 1400 4100 99 000000	CYBERSECURITY TEACH SUPPLIES	9,000.00	0.00	0.00	0.00	0.00	9,000.00
10E050 14---		50,770.00	2,711.18	2,711.18	0.00	0.00	48,058.82
10E063 1130 5400 99 000000	ESSER III CAPITAL EXPENDITURE	42,000.00	0.00	0.00	0.00	0.00	42,000.00
10E063 11---		42,000.00	0.00	0.00	0.00	0.00	42,000.00
10E076 1400 4100 99 000000	GRANT CTE SUPPLIES	6,000.00	0.00	0.00	0.00	0.00	6,000.00
10E076 14---		6,000.00	0.00	0.00	0.00	0.00	6,000.00
10E077 1409 4100 99 000000	CAREER EXPLORATIONS	0.00	0.00	0.00	0.00	0.00	0.00
10E077 14---		0.00	0.00	0.00	0.00	0.00	0.00
10E081 1421 1100 99 000000	CHILD DEV SALARY (1.5 FTE)	118,000.00	8,598.50	8,598.50	0.00	0.00	109,401.50
10E081 1421 1200 99 000000	CHILD DEV SUB SALARY	1,000.00	0.00	0.00	0.00	0.00	1,000.00
10E081 1421 2140 99 000000	CHILD DEV MEDICARE	1,720.00	124.68	124.68	0.00	0.00	1,595.32
10E081 1421 2180 99 000000	CHILD DEVELOPMENT - 2.2 TRS BP	0.00	49.86	49.86	0.00	0.00	-49.86
10E081 1421 2190 99 000000	CHILD DEVELOPMENT - THIS	0.00	57.62	57.62	0.00	0.00	-57.62
10E081 1421 2220 99 000000	CHILD DEVELOPMENT-MEDICARE	14,900.00	0.00	0.00	0.00	0.00	14,900.00
10E081 1421 3230 99 000000	CHILD DEV REP/MAINT	100.00	0.00	0.00	0.00	0.00	100.00

EDITOC	FUNC	OBJ	SJ	SOURCE	Account Level	Description	Original Budget	2022-23	July 2022-23	Monthly Activity	FYTD Activity	2022-23	Encumbered	Amount	Balance	Unencumbered	YTD Act
10E081	1421	4100	99	000000		CHILD DEVELOPMENT SUPPLIES	3,000.00		0.00		0.00		0.00		3,000.00		
10E082	1417	1100	99	000000		HEALTH OCC SALARY	138,720.00		8,830.66		8,830.66		0.00		129,889.34		
10E082	1417	1150	99	000000		HEALTH OCCUP SAL NON CERT	113,000.00		7,698.98		7,698.98		0.00		105,301.02		
10E082	1417	1200	99	000000		HEALTH OCCUP SUB SALARY	0.00		0.00		0.00		0.00		0.00		
10E082	1417	2140	99	000000		HEALTH OCC MEDICARE	1,640.00		111.64		111.64		0.00		1,528.36		
10E082	1417	2180	99	000000		HEALTH OCC 2.2 TRS BP	0.00		44.66		44.66		0.00		-44.66		
10E082	1417	2190	99	000000		HEALTH OCC THIS	0.00		51.60		51.60		0.00		-51.60		
10E082	1417	2210	99	000000		HEALTH OCCUP LIFE INS	40.00		1.57		1.57		0.00		38.43		
10E082	1417	2220	99	000000		HEALTH OCCUP HEALTH INS	18,600.00		777.00		777.00		0.00		17,823.00		
10E082	1417	3220	99	000000		HEALTH OCC LAUNDRY SERV	200.00		0.00		0.00		0.00		200.00		
10E082	1417	3230	99	000000		HEALTH OCC REP/MAINT	500.00		0.00		0.00		0.00		500.00		
10E082	1417	4100	99	000000		HEALTH OCC SUPPLIES	2,000.00		0.00		0.00		0.00		2,000.00		
10E082	14--	----	--	-----			135,980.00		8,685.45		8,685.45		0.00		127,294.55		
10E083	1421	1100	99	000000		FOOD SERVICE SALARY	45,000.00		3,167.84		3,167.84		0.00		41,832.16		
10E083	1421	1200	99	000000		FOOD SERVICE SUB SALARY	1,000.00		0.00		0.00		0.00		1,000.00		
10E083	1421	2140	99	000000		FOOD SERVICE MEDICARE	660.00		45.94		45.94		0.00		614.06		
10E083	1421	2180	99	000000		FOOD SERVICE 2.2 TRS BP	0.00		18.38		18.38		0.00		-18.38		
10E083	1421	2190	99	000000		FOOD SERVICE THIS	0.00		21.22		21.22		0.00		-21.22		
10E083	1421	2210	99	000000		FOOD SERVICE LIFE INS	0.00		1.57		1.57		0.00		-1.57		
10E083	1421	2220	99	000000		FOOD SERVICE HEALTH INS	9,324.00		777.00		777.00		0.00		8,547.00		
10E083	1421	3220	99	000000		FOOD SERVICE LAUNDRY SVC	500.00		0.00		0.00		0.00		500.00		
10E083	1421	3230	99	000000		FOOD SERVICE REP/MAINT SVC	2,000.00		0.00		0.00		0.00		2,000.00		
10E083	1421	4100	99	000000		FOOD SERVICE SUPPLIES	5,000.00		0.00		0.00		0.00		5,000.00		
10E083	14--	----	--	-----			63,484.00		4,031.95		4,031.95		0.00		59,452.05		
10E087	1447	1100	99	000000		AUTO BODY SALARY	70,000.00		5,128.92		5,128.92		0.00		64,871.08		
10E087	1447	1200	99	000000		AUTO BODY SUB	500.00		0.00		0.00		0.00		500.00		
10E087	1447	2140	99	000000		AUTO BODY MEDICARE	1,050.00		74.36		74.36		0.00		975.64		
10E087	1447	2180	99	000000		AUTO BODY 2.2 TRS BP	0.00		29.74		29.74		0.00		-29.74		
10E087	1447	2190	99	000000		AUTO BODY THIS	0.00		34.36		34.36		0.00		-34.36		
10E087	1447	2210	99	000000		AUTO BODY LIFE INS	20.00		1.57		1.57		0.00		18.43		
10E087	1447	2220	99	000000		AUTO BODY HEALTH INS	9,324.00		777.00		777.00		0.00		8,547.00		
10E087	1447	3230	99	000000		AUTO BODY REP/MAINT SVC	3,000.00		0.00		0.00		0.00		3,000.00		
10E087	1447	4100	99	000000		AUTO BODY SUPPLIES	9,000.00		0.00		0.00		0.00		9,000.00		
10E087	1447	4120	99	000000		AUTO BODY REP SUPPLIES	500.00		0.00		0.00		0.00		500.00		
10E087	14--	----	--	-----			93,394.00		6,045.95		6,045.95		0.00		87,348.05		
10E088	1447	1100	99	000000		AUTO MECH SAL	76,100.00		5,836.36		5,836.36		0.00		70,263.64		
10E088	1447	1200	99	000000		AUTO MECHANIC SUB SALARY	500.00		0.00		0.00		0.00		500.00		
10E088	1447	2140	99	000000		AUTO MECHANIC MEDICARE	1,110.00		73.65		73.65		0.00		1,036.35		
10E088	1447	2180	99	000000		AUTO MECHANIC 2.2 TRS BP	0.00		33.85		33.85		0.00		-33.85		

EDTLOC	FUNC	OBJ	SJ	SOURCE	Account Level Description	2022-23		2022-23		Encumbered Amount	Unencumbered Balance - YTD Act
						Original Budget	Monthly Activity	FYTD Activity	Amount		
10E088	1447	2190	99	000000	AUTO MECHANIC THIS BP	0.00	39.11	39.11	0.00	-39.11	
10E088	1447	2210	99	000000	AUTO MECHANIC LIFE INS	20.00	1.57	1.57	0.00	18.43	
10E088	1447	2220	99	000000	AUTO MECH HEALTH INS	10,224.00	852.00	852.00	0.00	9,372.00	
10E088	1447	3230	99	000000	AUTO MECH REP/MAINT SVC	4,000.00	0.00	0.00	0.00	4,000.00	
10E088	1447	4100	99	000000	AUTO MECH SUPPLIES	9,000.00	0.00	0.00	0.00	9,000.00	
10E088	1447	4120	99	000000	AUTO MECH REP SUPPLIES	500.00	0.00	0.00	0.00	500.00	
10E088	14--	----	--	-----		101,454.00	6,836.54	6,836.54	0.00	94,617.46	
10E089	1446	1100	99	000000	BLDG TRADES SAL	76,000.00	2,866.18	2,866.18	0.00	73,133.82	
10E089	1446	1200	99	000000	BLDG TRADES SAL SUB	500.00	0.00	0.00	0.00	500.00	
10E089	1446	2140	99	000000	BUILDING TRADES MED	1,110.00	41.56	41.56	0.00	1,068.44	
10E089	1446	2180	99	000000	BLDG TRADES 2.2 TRS BP	0.00	16.62	16.62	0.00	-16.62	
10E089	1446	2190	99	000000	BLDG TRADES THIS	0.00	19.20	19.20	0.00	-19.20	
10E089	1446	2210	99	000000	BUILDING TRADES LIFE INS	20.00	0.79	0.79	0.00	19.21	
10E089	1446	2220	99	000000	BLDG TRADES HEALTH INS	9,324.00	388.50	388.50	0.00	8,935.50	
10E089	1446	3230	99	000000	BLDG TRADES REP/MAINT SVC	0.00	0.00	0.00	0.00	0.00	
10E089	1446	4120	99	000000	BLDG TRADES REP SUPPLIES	1,500.00	0.00	0.00	0.00	1,500.00	
10E089	14--	----	--	-----		88,454.00	3,332.85	3,332.85	0.00	85,121.15	
10E091	1447	1100	99	000000	ELECTRONICS SALARY	44,500.00	3,243.30	3,243.30	0.00	41,256.70	
10E091	1447	1200	99	000000	ELECTRONICS SALARY SUB	1,000.00	0.00	0.00	0.00	1,000.00	
10E091	1447	2140	99	000000	ELECTRONICS MEDICARE	650.00	47.02	47.02	0.00	602.98	
10E091	1447	2180	99	000000	ELECTRONICS 2.2 TRS BP	0.00	18.82	18.82	0.00	-18.82	
10E091	1447	2190	99	000000	ELECTRONICS THIS	0.00	21.74	21.74	0.00	-21.74	
10E091	1447	2210	99	000000	ELECTRONICS LIFE INS	0.00	0.00	0.00	0.00	0.00	
10E091	1447	2220	99	000000	ELECTRONICS HEALTH INS	4,700.00	0.00	0.00	0.00	4,700.00	
10E091	1447	3230	99	000000	ELECTRONICS REP/MAINT SVC	500.00	0.00	0.00	0.00	500.00	
10E091	1447	4100	99	000000	ELECTRONICS SUPPLIES	1,500.00	0.00	0.00	0.00	1,500.00	
10E091	1447	4120	99	000000	ELECTRONICS MAINT SUPPLIES	500.00	0.00	0.00	0.00	500.00	
10E091	14--	----	--	-----		53,350.00	3,330.88	3,330.88	0.00	50,019.12	
10E092	1430	1100	99	000000	LAW ENFORCEMENT SALARY	64,000.00	4,949.14	4,949.14	0.00	59,050.86	
10E092	1430	1200	99	000000	LAW ENFORCEMENT SUBS	1,000.00	0.00	0.00	0.00	1,000.00	
10E092	1430	2140	99	000000	LAW ENFORCEMENT MEDICARE	932.00	60.88	60.88	0.00	871.12	
10E092	1430	2180	99	000000	LAW ENFORCEMENT 2.2 TRS BP	0.00	28.70	28.70	0.00	-28.70	
10E092	1430	2190	99	000000	LAW ENFORCEMENT THIS	0.00	33.16	33.16	0.00	-33.16	
10E092	1430	2210	99	000000	LAW ENFORCEMENT LIFE INS	20.00	1.57	1.57	0.00	18.43	
10E092	1430	2220	99	000000	LAW ENFORCEMENT HEALTH INS	10,224.00	852.00	852.00	0.00	9,372.00	
10E092	1430	4100	99	000000	LAW ENFORCEMENT SUPPLIES	750.00	0.00	0.00	0.00	750.00	
10E092	14--	----	--	-----		76,926.00	5,925.45	5,925.45	0.00	71,000.55	
10E093	1448	1100	99	000000	MACHINE SHOP SALARY	31,000.00	5,053.50	5,053.50	0.00	25,946.50	
10E093	1448	1200	99	000000	MACHINE SHOP SUB SALARY	500.00	0.00	0.00	0.00	500.00	
10E093	1448	2140	99	000000	MACHINE SHOP MEDICARE	450.00	73.28	73.28	0.00	376.72	

EDTLOC	FUNG	OBJ	SJ	SOURCE	Account Level	Description	2022-23		July 2022-23		2022-23		Encumbered	Amount	Balance	Unencumbered	YTD Act
							Original Budget	Monthly Activity	FYTD Activity	FYTD Activity							
10E093	1448	2180	99	000000	MACHINE SHOP 2.2 TRS BP	0.00	29.30	29.30	0.00	0.00	-29.30						
10E093	1448	2190	99	000000	MACH SHOP THIS	0.00	33.86	33.86	0.00	0.00	-33.86						
10E093	1448	2210	99	000000	MACHINE SHOP LIFE INS	20.00	0.78	0.78	0.00	0.00	19.22						
10E093	1448	2220	99	000000	MACHINE SHOP HEALTH INS	4,700.00	388.50	388.50	0.00	0.00	4,311.50						
10E093	1448	3230	99	000000	MACHINE SHOP REP/MAINT SVC	500.00	0.00	0.00	0.00	0.00	500.00						
10E093	1448	4100	99	000000	MACH SHOP SUPPLIES	3,500.00	0.00	0.00	0.00	0.00	3,500.00						
10E093	1448	4120	99	000000	MACHINE SHOP MAINT SUPPLIES	500.00	0.00	0.00	0.00	0.00	500.00						
10E093	14--	----	--	-----		41,170.00	5,579.22	5,579.22	0.00	0.00	35,590.78						
10E094	1448	1100	99	000000	WELDING SALARY	108,700.00	6,034.00	6,034.00	0.00	0.00	102,666.00						
10E094	1448	1200	99	000000	WELDING SUB SALARY	500.00	0.00	0.00	0.00	0.00	500.00						
10E094	1448	2140	99	000000	WELDING MEDICARE	1,600.00	87.50	87.50	0.00	0.00	1,512.50						
10E094	1448	2180	99	000000	WELDING 2,2 TRS BENEFIT	0.00	35.00	35.00	0.00	0.00	-35.00						
10E094	1448	2190	99	000000	WELDING THIS	0.00	40.42	40.42	0.00	0.00	-40.42						
10E094	1448	2210	99	000000	WELDING LIFE INS	20.00	1.57	1.57	0.00	0.00	18.43						
10E094	1448	2220	99	000000	WELDING HEALTH INS	14,025.00	777.00	777.00	0.00	0.00	13,248.00						
10E094	1448	3230	99	000000	WELDING REP/MAINT SVC	500.00	0.00	0.00	0.00	0.00	500.00						
10E094	1448	4100	99	000000	WELDING SUPPLIES	12,000.00	0.00	0.00	0.00	0.00	12,000.00						
10E094	1448	4120	99	000000	WELDING MAINT SUPPLIES	500.00	0.00	0.00	0.00	0.00	500.00						
10E094	14--	----	--	-----		137,845.00	6,975.49	6,975.49	0.00	0.00	130,869.51						
10E095	1400	3320	99	000000	VOC GEN TRAVEL	4,000.00	0.00	0.00	0.00	0.00	4,000.00						
10E095	1400	3330	99	000000	STAFF STATE/NAT COMP TRAVEL	2,500.00	0.00	0.00	0.00	0.00	2,500.00						
10E095	1400	4100	99	000000	VOC GENL SUPPLIES	4,000.00	0.00	0.00	0.00	0.00	4,000.00						
10E095	1400	4111	99	000000	VOC GENL STUDENT SUPPLIES	4,500.00	0.00	0.00	0.00	0.00	4,500.00						
10E095	1400	4112	99	000000	VOC GENL WORKBOOKS	1,000.00	0.00	0.00	0.00	0.00	1,000.00						
10E095	1400	4130	99	000000	VOC GENL SOFTWARE	7,000.00	0.00	0.00	0.00	0.00	7,000.00						
10E095	1400	4150	99	000000	STUDENT BANQUET/AWARDS	1,000.00	0.00	0.00	0.00	0.00	1,000.00						
10E095	1400	4200	99	000000	VOC GENL TEXTBOOKS	5,000.00	0.00	0.00	0.00	0.00	5,000.00						
10E095	1400	5400	99	000000	VOC GENERAL CAPITAL OUTLAY	140,000.00	0.00	0.00	0.00	0.00	140,000.00						
10E095	1400	5410	99	000000	AVC CLASSROOM FURNITURE	3,000.00	0.00	0.00	0.00	0.00	3,000.00						
10E095	1448	4100	99	000000	VOC GENL IND WELD GASES	11,000.00	0.00	0.00	0.00	0.00	11,000.00						
10E095	14--	----	--	-----		183,000.00	0.00	0.00	0.00	0.00	183,000.00						
10E095	2310	2170	99	000000	THIS ADMINISTRATOR	500.00	0.00	0.00	0.00	0.00	500.00						
10E095	2310	2180	99	000000	VOC ADMIN 2.2 TRS BP	4,400.00	0.00	0.00	0.00	0.00	4,400.00						
10E095	2310	2190	99	000000	VOC ADM THIS BP	5,300.00	0.00	0.00	0.00	0.00	5,300.00						
10E095	23--	----	--	-----		10,200.00	0.00	0.00	0.00	0.00	10,200.00						
10E095	2410	1100	99	000000	VOC DIRECTOR SALARY	45,000.00	3,613.70	3,613.70	0.00	0.00	41,386.30						
10E095	2410	1150	99	000000	VOC SECRETARY SALARY	43,000.00	3,182.76	3,182.76	0.00	0.00	39,817.24						
10E095	2410	1250	99	000000	VOC SECRY SUB SALARY	0.00	0.00	0.00	0.00	0.00	0.00						
10E095	2410	2120	99	000000	VOC SECRETARY IMRF	6,000.00	283.26	283.26	0.00	0.00	5,716.74						
10E095	2410	2130	99	000000	VOC SECRETARY FICA	4,050.00	196.38	196.38	0.00	0.00	3,853.62						

EDTLOC FUNC OBJ SJ SOURCE	Account Level Description	2022-23		2022-23		Encumbered Amount	Unencumbered Balance - YTD Act
		Original Budget	Monthly Activity	FYTD Activity	Encumbered		
20E095 41-		0.00	0.00	0.00	0.00	0.00	0.00
20E----		35,900.00	0.00	0.00	0.00	0.00	35,900.00
2-----		14,100.00	0.00	0.00	0.00	0.00	14,100.00
40R095 1332 0000 99 0000000	TUITION FROM OTHER DISTRICTS	37,500.00	0.00	0.00	0.00	0.00	37,500.00
40R095 13---		37,500.00	0.00	0.00	0.00	0.00	37,500.00
40R----		37,500.00	0.00	0.00	0.00	0.00	37,500.00
40E095 2550 3310 99 0000000	VOC FIELD TRIPS	3,000.00	0.00	0.00	0.00	0.00	3,000.00
40E095 2550 3320 99 0000000	VOC REG TRANSP FIRST STUDENT	40,000.00	0.00	0.00	0.00	0.00	40,000.00
40E095 2550 3335 99 0000000	VOC MISC TRANSPORTATION	0.00	0.00	0.00	0.00	0.00	0.00
40E095 25---		43,000.00	0.00	0.00	0.00	0.00	43,000.00
40E095 4160 6000 99 0000000	TRANSFER TO EDUCATION FUND	0.00	0.00	0.00	0.00	0.00	0.00
40E095 41---		0.00	0.00	0.00	0.00	0.00	0.00
40E----		43,000.00	0.00	0.00	0.00	0.00	43,000.00
4-----		-5,500.00	0.00	0.00	0.00	0.00	-5,500.00

Grand Revenue Totals		1,372,407.00	0.00	0.00	0.00	0.00	1,372,407.00
Grand Expense Totals		1,559,767.00	77,201.91	77,201.91	77,201.91	0.00	1,482,565.09
Grand Totals		187,360.00	77,201.91	77,201.91	77,201.91	0.00	110,158.09
	Loss		Loss		Loss		Loss

Number of Accounts: 172

***** End of report *****

10.2. Approval of Activity Account for CMS
Latin American Student Organization Club

BOARD AGENDA
July 18, 2022

TO: Dr. Brad Skertich, Superintendent of Schools

FROM: Jamie Hadjan, Director of Finance 

DATE: July 18, 2022

RE: Activity Account for CMS Latin American Student Organization

Brad Snow, Collinsville Middle School Principal, has requested that an activity account be established for the Latin American Student Organization at Collinsville Middle School. This account will be used to deposit monies from various fundraising activities. Lisa Alexander will be the responsible person for this account.

I recommend approval of the following suggested motion:

“I move that one activity account for the Collinsville Middle School Latin American Student Organization be established within the Trust & Agency fund effective July 18, 2022.”

ss

Attachment



Collinsville Community Unit School District 10

201 West Clay Street • Collinsville, IL 62234 • 618-346-6350 • *fax* 618-343-3673

TO: Mrs. Jamie Hadjan
FROM: Brad Snow, Principal
DATE: July 11, 2022
RE: REQUEST FOR ACTIVITY ACCOUNT

I am requesting that an activity account be established for the Latin American Student Organization (LASO). Funds will come from fundraising and be used for club activities. This club already exists at Collinsville Middle School. The sponsor of this club is Lisa Alexander.

Thank you for your consideration,

A handwritten signature in cursive script that reads "Brad Snow".

Brad Snow

10.3. Approval of Activity Account for CMS
Drama Club

BOARD AGENDA
July 18, 2022

TO: Dr. Brad Skertich, Superintendent of Schools

FROM: Jamie Hadjan, Director of Finance 

DATE: July 18, 2022

RE: Activity Account for CMS Drama Club

Brad Snow, Collinsville Middle School Principal, has requested that an activity account be established for the Drama Club at Collinsville Middle School. This account will be used to deposit monies from various fundraising activities. Jennifer Voss will be the responsible person for this account.

I recommend approval of the following suggested motion:

“I move that one activity account for the Collinsville Middle School Drama Club be established within the Trust & Agency fund effective July 18, 2022.”

SS

Attachment



Collinsville Community Unit School District 10

201 West Clay Street • Collinsville, IL 62234 • 618-346-6350 • fax 618-343-3673

TO: Mrs. Jamie Hadjan
FROM: Brad Snow, Principal
DATE: July 11, 2022
RE: REQUEST FOR ACTIVITY ACCOUNT

I am requesting that an activity account be established for the Drama Club. Funds will come from fundraising and be used for club activities. This club already exists at Collinsville Middle School. The sponsor of this club is Jennifer Voss.


Thank you for your consideration,


Brad Snow

10.4. Approval of Activity Account for CMS Gay-Straight Alliance Club

BOARD AGENDA
July 18, 2022

TO: Dr. Brad Skertich, Superintendent of Schools

FROM: Jamie Hadjan, Director of Finance 

DATE: July 18, 2022

RE: Activity Account for CMS Gay-Straight Alliance

Brad Snow, Collinsville Middle School Principal, has requested that an activity account be established for the Gay-Straight Alliance at Collinsville Middle School. This account will be used to deposit monies from various fundraising activities. Katherine Adams Verduzco Gil will be the responsible person for this account.

I recommend approval of the following suggested motion:

“I move that one activity account for the Collinsville Middle School Gay-Straight Alliance be established within the Trust & Agency fund effective July 18, 2022.”

ss

Attachment



Collinsville Community Unit School District 10

201 West Clay Street • Collinsville, IL 62234 • 618-346-6350 • *fax* 618-343-3673

TO: Mrs. Jamie H
FROM: Brad Snow, Principal
DATE: July 11, 2022
RE: REQUEST FOR ACTIVITY ACCOUNT

I am requesting that an activity account be established for the Gay-Straight Alliance. Funds will come from fundraising and be used for club activities. This club already exists at Collinsville Middle School. The sponsor of this club is Katherine Adams Verduzco Gil.


Thank you for your consideration,


Brad Snow

10.5. Approval of Activity Account for CMS
Black Student Union Club

BOARD AGENDA
July 18, 2022

TO: Dr. Brad Skertich, Superintendent of Schools

FROM: Jamie Hadjan, Director of Finance 

DATE: July 18, 2022

RE: Activity Account for CMS Black Student Union

Brad Snow, Collinsville Middle School Principal, has requested that an activity account be established for the Black Student Union at Collinsville Middle School. This account will be used to deposit monies from various fundraising activities. Katherine Adams Verduzco Gil will be the responsible person for this account.

I recommend approval of the following suggested motion:

“I move that one activity account for the Collinsville Middle School Black Student Union be established within the Trust & Agency fund effective July 18, 2022.”

SS

Attachment



Collinsville Community Unit School District 10

201 West Clay Street • Collinsville, IL 62234 • 618-346-6350 • *fax* 618-343-3673

TO: Mrs. Jamie Hadjan
FROM: Brad Snow, Principal
DATE: July 11, 2022
RE: REQUEST FOR ACTIVITY ACCOUNT

I am requesting that an activity account be established for the Black Student Union. Funds will come from fundraising and will then be used for activities the club puts on. This club already exists at Collinsville Middle School. The sponsor of this club is Tanjanika Foster.

Thank you for your consideration,


A handwritten signature in cursive script that reads "Brad Snow".

Brad Snow

10.6. Approval of Activity Account for CMS Boys
Baseball Team

BOARD AGENDA
July 18, 2022

TO: Dr. Brad Skertich, Superintendent of Schools

FROM: Jamie Hadjan, Director of Finance 

DATE: July 18, 2022

RE: Activity Account for CMS Boys Baseball Team

Brad Snow, Collinsville Middle School Principal, has requested that an activity account be established for the Boys Baseball Team at Collinsville Middle School. This account will be used to deposit monies from various fundraising activities. Kevin Muniz will be the responsible person for this account.

I recommend approval of the following suggested motion:

“I move that one activity account for the Collinsville Middle School Boys Baseball Team be established within the Trust & Agency fund effective July 18, 2022.”

ss

Attachment



Collinsville Community Unit School District 10

201 West Clay Street • Collinsville, IL 62234 • 618-346-6350 • fax 618-343-3673

TO: Mrs. Jamie Hadjan
FROM: Brad Snow, Principal
DATE: July 11, 2022
RE: REQUEST FOR ACTIVITY ACCOUNT

I am requesting that an activity account be established for the Baseball team. Funds will come from fundraising and be used for needs the team has throughout the year. This sport already exists at Collinsville Middle School. The coach of the baseball team is Kevin Muniz.

Thank you for your consideration,

A handwritten signature in cursive script that reads "Brad Snow".

Brad Snow

10.7. Approval of Activity Account for CMS
Girls Softball Team

BOARD AGENDA

July 18, 2022

TO: Dr. Brad Skertich, Superintendent of Schools

FROM: Jamie Hadjan, Director of Finance 

DATE: July 18, 2022

RE: Activity Account for CMS Girls Softball Team

Brad Snow, Collinsville Middle School Principal, has requested that an activity account be established for the Girls Softball Team at Collinsville Middle School. This account will be used to deposit monies from various fundraising activities. Jessica Schmittling will be the responsible person for this account.

I recommend approval of the following suggested motion:

“I move that one activity account for the Collinsville Middle School Girls Softball Team be established within the Trust & Agency fund effective July 18, 2022.”

ss

Attachment



Collinsville Community Unit School District 10

201 West Clay Street • Collinsville, IL 62234 • 618-346-6350 • fax 618-343-3673

TO: Mrs. Jamie Hadjan
FROM: Brad Snow, Principal
DATE: July 11, 2022
RE: REQUEST FOR ACTIVITY ACCOUNT

I am requesting that an activity account be established for the Softball team. Funds will come from fundraising and be used for needs the team has throughout the year. This sport already exists at Collinsville Middle School. The coach of the softball team is Jessica Schmittling.

Thank you for your consideration,


Brad Snow

10.8. Paid Lunch Equity

BOARD AGENDA
July 18, 2022

TO: Dr. Brad Skertich, Superintendent of Schools

FROM: Jamie Hadjan, Director of Finance

DATE: July 18, 2022

RE: Paid Lunch Equity

I recommend that Collinsville Community Unit School District No. 10 leave lunch and breakfast prices the same as last school year. The lunch prices will remain at \$2.95 for Pre-K-6th grades, \$3.05 for 7-12th grades and \$4.00 for an adult meal and the breakfast prices will remain at \$1.30 for Pre-K-6th grades, \$1.40 7-12th grades and \$1.60 for an adult meal. Per discussion with ISBE and based on the positive balance in our food service account, ISBE recommends we do not raise prices. No board action is required.

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Attachment

10.9. Approval of Updated Risk Management Plan

COLLINSVILLE COMMUNITY UNIT SCHOOL DISTRICT # 10

RISK MANAGEMENT PLAN

Collinsville Community Unit School District #10 has implemented a comprehensive Risk Management Plan, which shall reduce or prevent the District's exposure to liability. The goals of the Risk Management Plan are as clearly defined: (1) to ensure that statutory and common law, health and safety rights are extended to all visitors, employees and students; (2) to make certain that the District's buildings and grounds are maintained in a safe condition; (3) to provide careful supervision and protection of all the District's real and personal property, including vehicles.

A. Background

The Illinois Local Government and Governmental Employees Tort Immunity Act (745ILCS 10/9-101 et seq.) provides for a school district to levy a tax which when collected will pay the cost of risk management. (Section 9-107). In addition, this Section provides funds raised pursuant to this Section to be used to pay the cost of insurance, including all operating and administrative costs and expenses directly associated therewith, claim services and risk management directly attributable to loss prevention and loss reduction, educational, inspection and supervisory services directly relating to loss prevention and loss reduction, to purchase claim services, to pay for judgments or settlements, or to otherwise pay the costs of risk management programs. The Illinois Appellate Court for the Second District has affirmed a school district's authority for such a levy and to pay such expenses in *In re Objections to Tax Levies of Freeport School Dist. No. 145 et al.*, 372 Ill. App.3d 562 (2nd Dist. 2007).

The District's Risk Management Program shall provide for:

- Identification of the various components of the Risk Management Program;
- Clearly delineated personnel responsibilities;
- Adequate insurance against liability exposures;
- Identified and allowable costs for the maintenance of the Risk Management Program.

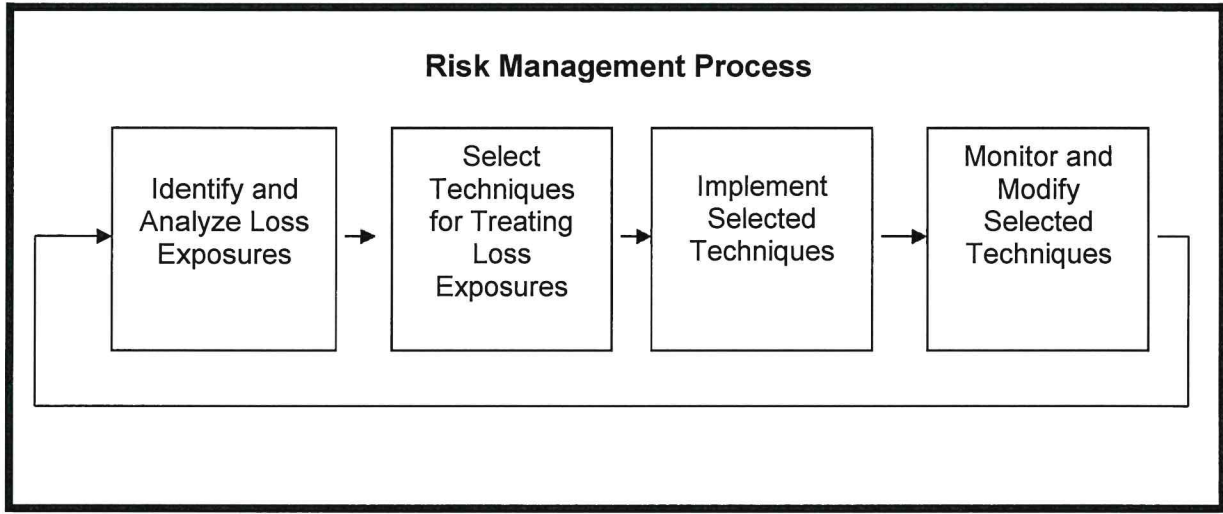
This Plan describes the framework for identifying, analyzing, prioritizing, and tracking loss exposures, and planning adequate resources to manage loss exposures. It assigns responsibilities for the management of risk and prescribes the processes to be followed.

B. Risk Management Plan Summary

The Risk Management Plan outlines the process that the District implements to effectively implement the policy and purposes of the Plan. The steps in the risk management process are to: (1) identify and analyze loss exposures; (2) select techniques for treating loss exposures; (3) implement the selected techniques; and (4) monitor and modify the selected techniques. This Plan is implemented for all District employees. See *In re Objections to Tax Levies of Freeport School Dist. No. 145 et al.*

District employees have already been performing risk management tasks pursuant to the policies herein as well as District policies and procedures. This Risk Management Plan is intended to supplement, clarify, and amend the previous Risk Management Plan, and the District's policies, practices and procedures.

The District's Risk Management Process incorporates all four steps as depicted in the figure below.



1. Identify and Analyze Loss Exposures

The first step in the Risk Management Process is to identify and analyze loss exposures. These steps include: (1) identifying persons and property that are exposed to loss and the perils that can cause the loss; and (2) measuring the potential frequency and severity of the loss exposures. Identification should be both a systematic and a continuing process to review all property, activities, and personnel to determine what loss exposures are faced by the District. Measurement should review the number of accidents that are likely to occur, how severe the dollar losses are likely to be, and the variation in the potential losses in order to prioritize the exposures according to their importance.

2. Select Techniques for Treating Loss Exposures

After the loss exposures have been identified and analyzed, the second step is to develop techniques to manage those exposures that are significant by analyzing various techniques and selecting those best fitted for each exposure. There are essentially four risk-handling techniques:

- (1) Loss Exposure Avoidance: which eliminates the sources of loss exposures and replaces them with lower risk solutions;
- (2) Loss Transfer: which is the reallocation of the exposure to others, such as the purchase of insurance;

- (3) Loss Exposure Control: which manages the loss in a manner that reduces the likelihood of its occurrence and/or minimizes the effect on the District; and
- (4) Loss Exposure Assumption: which is the acknowledgment of the existence of a particular loss exposure and a conscious decision to accept the associated level of loss exposure with or without engaging any special efforts to control it.

In determining the “best” overall technique(s) for treating loss exposures, all potentially applicable techniques should be identified and evaluated, using the following criteria:

- Feasibility of the technique;
- Expected effectiveness of the technique;
- Cost implications of the technique; and
- Effect on the District’s performance.

3. Implement Selected Techniques

The selected techniques must be implemented using the District’s physical and human resources. The District must determine how to implement the selected techniques, identifying what person(s) will implement and monitor the techniques, and communicating that information to the appropriate personnel. The implementation may include educating the person(s) identified, and then supervising and inspecting the implementation of the technique to ensure that properly implementation and desired results.

4. Monitor and Modify the Selected Techniques

Finally, the implementation and techniques must be monitored to determine whether they must be modified. This step is accomplished through the supervision and inspection of the implementation of the technique, which will reveal if the technique is successfully addressing the loss exposures identified in step one. All employees, not only District administration, must report on the effectiveness of the techniques. If a technique is not working and a correction is warranted, the first three steps in the risk management process should be repeated.

C. Allocation of Compensation

Tort levy funds may be allocated to partially fund wages and salaries for personnel who engage in risk management duties and responsibilities. For purposes of properly levying for the expenses of this Risk Management Plan pursuant to the Illinois Local Government and Governmental Employees Tort Immunity Act (745 ILCS 10/9-101 et seq.) and *In re Objections to Tax Levies of Freeport School Dist. No. 145 et al.*, 372 Ill. App.3d 562, 865 N.E.2d 361 (2nd Dist. 2007), it is necessary to determine what portion of each District employee’s compensation is attributed to his/her responsibilities under this Risk Management Plan. The Superintendent should therefore perform a simple time allocation study to determine the portion of each District employee’s time spent on this Plan. The Superintendent shall report to the Board the allocations determined for purposes of allocating a particular portion of an employee’s compensation to the Tort Immunity levy. Performing ordinary duties with due care shall not be allocated and

chargeable to the Tort Immunity levy. The Second District Appellate decision affirmed that districts may allocate a portion of employees' salaries directly related to risk management responsibilities to its tort levy if the proper Risk Management Plan is in place.

The Board may adopt the Tort Immunity levy based on the Superintendent's report and in accordance with the Illinois Local Government and Governmental Employees Tort Immunity Act (745 ILCS 10/9-101 et seq.) and *In re Objections to Tax Levies of Freeport School Dist. No. 145 et al.*, 372 Ill. App.3d 562, 865 N.E.2d 361 (2nd Dist. 2007). Notwithstanding the foregoing, it is the policy of the District that all non-compensation related expenditures shall be paid first out of taxes collected pursuant to the Tort Immunity levy, and that the compensation allocated for risk management purposes shall only be paid from taxes remaining after such non-compensation expenditures.

D. Overall Responsibility for the Risk Management Plan

The general, overall responsibility for the development and maintenance of the District's Risk Management Program rests with the Director of Business Services with guidance and assistance from the Superintendent. The Director shall be responsible for the development of the program, identifying the various components of the program, and delegating responsibilities for these components to the appropriate personnel. It is expected that the Director would continually evaluate the effectiveness of the program and be apprised of needed revisions, additions or deletions to the components and assigned responsibilities. Since the Director will delegate the responsibilities, he/she would spend no more than five percent (5%) of his/her time toward the fulfillment of this portion of the Risk Management Program.

The Superintendent acts in an assistance capacity to the Director of Business Services when addressing risk management and safety, but would also have direct involvement in the management of the risk management decisions of the District through regular contact with the Director of Business Services and the Buildings and Grounds Director. The Superintendent is also a member of multiple committees addressing safety such as Life Safety/B&G and Crisis Safety committees and therefore conducts regular safety inspections of the buildings both formal and informal. As such, the Superintendent will provide input on the development of the Plan, assist in administering the Plan, identify components of the Plan through his/her communication with the Directors and committees, and continually evaluate the effectiveness of the Plan. The Superintendent would spend no more than 35% of his/her job on risk management or safety related activities.

Although the Director of Business Services is responsible for the overall development, administration, and maintenance of the Risk Management Plan, it is vital to the success of the Program that all District employees thoroughly implement and integrate risk management into their positions. All employees should understand his/her role in preventing and controlling potential losses.

E. Insurance/Loss Mitigation Component

One primary component of the Risk Management Program is the provision of an insurance/compensation program that will provide protection to the District against liability. Portions of this component shall include, but not be limited to:

1. Purchase of insurance consultant services, if needed.
2. Premiums for the various necessary insurance, including all liability insurance, property damage and fleet insurance, workers' compensation, unemployment compensations, etc.
3. Pay judgments or settlements arising against the District.
4. Pay for all legal fees connected with protecting or defending the District against liability, including unfair labor practice charges and employee collective bargaining.
5. Allowance for the time expended by assigned District personnel concerning the above delineated assignments.

The Director of Business Services is responsible for the insurance and claims component of the Program, construction contracts, building security and requirements for freedom from tort situations, which include meeting the requirements for Toxic Materials, Equal Opportunity Employment, Prevailing Wage Rates, responsible bidders, etc. The Director shall serve as the District's liaison to the claim and adjustment services, insurance companies and the District's legal counsel. He/she shall be responsible to ensure that any significant contracts the District enters into include appropriate protections for the District through insurance and/or indemnity provisions. In addition, he/she shall be responsible for all communications concerning claims against, or on behalf of, the District. These duties are expected to comprise 25% of the Director of Business Services time. The Director shares some of these responsibilities with assistance from the Directors of Special Education and Human Resources along with the Director of Buildings and Grounds. The Directors of Special Education and Human Resources and the Director of Buildings and Grounds will devote 25% of their time to these tasks.

F. Exposure/Risk Reduction Component

The Risk Management Plan includes those services and activities designed to reduce or prevent exposure to legal liability on the part of the District. Elements of this risk management component shall include, but not be limited to:

1. Training and monitoring on loss avoidance for District personnel, including, but not limited to, the following:
 - a. Training and monitoring on safe work procedures.
 - b. Training and monitoring on emergency procedures for student and employee protection (incl. fire, tornado, winter storm, intruder situation)

- c. Training and monitoring on health and safety risks to staff and students.
 - d. Training and retraining of staff ensuring student well-being (e.g., internet safety training, anti-bullying training).
2. Inspection services for the purpose of reducing the District's exposure to risk of loss, including, but not limited to, the following:
 - a. Inspection of the District buildings, grounds, equipment and network to identify and provide recommendations for correction of hazards to health, life, safety and privacy of employees, students and/or visitors.
 - b. Inspection of District vehicles for compliance with safety regulations.
 - c. Criminal background checks for prospective District personnel
 3. Allowance for the time expended by assigned District personnel in performing the above-delineated plan elements, and the supervision thereof, as described below.

G. Building Safety and Maintenance

The District's Risk Management Program in relation to the safe conditions of buildings and grounds and protection of the District's real and personal property is primarily the responsibility of the Director of Buildings and Grounds. His/her responsibilities shall include, but not be limited to:

1. Development and identification of the various components and responsibilities concerning inspection of buildings, grounds and equipment to provide protection to the District, its employees and the public. Within this parameter, he/she shall be responsible for the supervision of custodians and maintenance workers, and maintenance of the building security and fire prevention systems. He/she shall identify and implement techniques to reduce liability exposure on District property and in District buildings and to monitor the effectiveness of the implemented techniques.
2. The maintenance of the legal and safe conditions of the buildings and grounds. He/she is responsible for the District's compliance with State and Federal Laws regarding employee and student health and safety, asbestos, radon, lead, etc. He/she shall be responsible for evaluating current District practices related to safety, hazardous situations and materials, and for assessing prevention techniques to limit liability exposure. He/she shall be the District's official Asbestos Management Director and shall be responsible for training of the District's custodial personnel in performing work on safety and health matters.
3. The supervision of all personnel performing maintenance duties within the Risk Management Program and addressing all safety concerns reported by maintenance personnel.

- a. Custodians: Custodians are expected to inspect, correct, and prevent safety hazards in their assigned areas of responsibility. Custodians will report to the Director of Buildings and Grounds and school administration any hazards and risk exposure. Custodians will address any risks or hazards according to the Director of Buildings and Grounds or school administration directions and shall assess the effectiveness of such actions. Custodians will report all evaluations and assessments to the Director of Buildings and Grounds and/or building administration. It is expected that day and night custodians devote twenty percent (20%) of their time in daily inspections and correction of risk/tort situations.

- b. Maintenance Workers: Maintenance Workers are expected to inspect, correct, and prevent safety hazards in their assigned areas of responsibility. They will ensure risk situations are minimized through inspections, maintenance, and repair of building grounds, vehicles, and equipment. Maintenance Workers will report to the Director of Buildings and Grounds and school administration any hazards and risk exposure identified in their assigned areas of responsibilities. Maintenance Workers will address any risks or hazards according to the Director of Buildings and Grounds or school administration directions and shall assess the effectiveness of such actions. Maintenance Workers will report all evaluations and assessments to the Director of Buildings and Grounds and/or building administration. The maintenance workers devote ten percent (10%) of their time to the safe upkeep of the District's facilities.

It is expected that the Director of Buildings and Grounds will expend forty percent (40%) of his/her time directly related to fulfilling the responsibilities of his/her position in the District risk management/tort avoidance program.

H. Health and Safety

The Principals and Assistant Principals coordinate the Risk Management Program at the School level. The degree of responsibility (time invested) varies in accordance to each person's assigned supervisory activities. They help provide for the protection of students, personnel and the general public and freedom from exposure to tort producing situations that arise from, but are not limited to:

1. Incidents in parking lots and on the campus.
2. Incidents in the lunchroom.
3. Incidents occurring during school athletic activities and other school sponsored events.
4. Incidents occurring during physical education classes.

5. Incidents occurring during industrial education and/or vocational education classes.
6. Incidents occurring in connection with transportation of students (a) before boarding (b) during and (c) after leaving school bus.
7. Incidents in connection with safety of students from traffic hazards and exposure to risk.
8. Incidents due to acts of fellow students from traffic hazards and exposure to risk.
9. Incidents due to lack or insufficiency of supervisors (a) before school bus, (b) during or between class periods, (c) during lunch hours (d) after school bus and (e) miscellaneous undetermined times.

The Principals and Assistant Principals handle and manage most tort situations that are inherent in the activities listed above. Principals and Assistant Principals are assigned the responsibility to ensure that employees within their schools observe proper safety procedures when supervising District property and District activities, to maintain daily supervision of their buildings, to identify and require correction of any unsafe conditions and practices, to report all potential hazards, to evaluate the effectiveness of building safety procedures and practices, including the correction of any unsafe or hazardous conditions, and to implement the elements of the Risk Management Program. Principals and Assistant Principals will make suggestions to the Superintendent and/or Director of Business Services regarding enhancements to the Risk Management Program. Principals and Assistant Principals and/or employees they supervise will provide for the protection of students and personnel and ensure freedom from exposure to tort-producing situations, including but not limited to the identified situations above. Principals and Assistant Principals will attend risk management training as scheduled by the District.

It is expected that Elementary Principals devote twenty percent (20%), Intermediate Principal devotes fifteen percent (15%), the Intermediate Assistant Principal devotes twenty percent (20%), the High School and Middle School Principals fifteen percent (15%) and the High School and Middle School Assistant Principals/Athletic Director devotes an estimated fifteen percent (15%) of his/her time for these tasks.

One of the primary functions of the School Nurse is the protection of the health and safety of students and personnel. The School Nurse is responsible for identifying and implementing techniques to reduce liability exposure and to monitor the effectiveness of the implemented techniques in the reduction of risk to the health and safety of students and personnel. This position is directly involved with the District's compliance with State and Federal Health regulations. He/she is responsible for ensuring that the students have been physically examined in a legal manner that ensures that the student is cleared to attend school. Not only is he/she responsible for limiting exposure, but he/she is also responsible for the reduction of risk to students with specified health problems, health needs, and/or safety needs including, but not limited to, maintaining and replacing all supplies and equipment necessary to maintain health and safety of students and staff and reduce risk of exposure. The School Nurse has the additional risk management responsibility of reducing student/personnel exposure to communicable

disease and other health and safety problems. He/she will evaluate and assess the effectiveness of the District's health and safety measures and report all observations and suggested corrections to District measures to the Superintendent and/or Director of Business Services. It is expected that thirty percent (30%) of the Nurses health service time be devoted to mitigating tort situations arising from health, safety and physical conditions of students and personnel.

The Teachers have various levels of risk management responsibilities based on the type of instruction provided to the student. Teachers are expected to inspect their classrooms and classroom equipment for hazardous conditions and exposure to risk, and to immediately report any hazards to school administration. Teachers will address any hazardous conditions according to school administration direction and shall assess the effectiveness of such actions. Teacher of some subjects, such as Physical Education and Science, may be required to inspect for hazards unique to those instructional areas and ensure that all are protected from undue exposure to risk situations. The degree of safety for a middle school science teacher is greater than a typical third-grade teacher. Below are the percentages devoted to the District Risk Management Program based on exposures, job descriptions and limited interviews:

Teacher	5%
Social Worker	10%
Educational Relief Aide	10%
Shop Teacher – High School	10%
Art Teacher – High School	10%
Home Economics Teacher	10%
Physical Education Teacher	10%
Science Teacher – High School	10%
Driver's Education Teacher	10%
Coaches	10%

It is expected that Bus Monitors ensure safe conditions for students and staff on District buses. Bus Monitors are expected to inspect buses and surrounding areas for persons and/or equipment for hazards to students that would produce risk or tort possibilities, and to immediately report any hazards to school administration. Monitors will address any hazardous conditions according to school administration direction and shall assess the effectiveness of such actions. Monitors shall ensure that students are able to interact and be transported in a safe and secure environment by minimizing student misconduct that may create unsafe conditions and reduce student misconduct to avoid injury and reduce liability exposure. Bus Monitors will devote 100% of their time to these Risk/Tort situations and tasks.

It is expected that Student Resource Officers and the District Security Manager/Officer ensure safe conditions for students and staff on school property. In addition, both parties identify and require correction of any unsafe conditions and practices, to report all potential hazards, to evaluate the effectiveness of building safety procedures and practices, investigate threats, conduct trainings, manage the Crisis Management Plan, and to implement the elements of the Risk Management Program. Student Resource Officers and the District Security Manager devote 100% of their time to Risk/Tort situations and tasks.

Building and Grounds Monitors are expected to monitor surrounding areas for persons and/or equipment for hazards to students or staff that would produce risk or tort possibilities, and to immediately report any hazards to school administration. Building and Grounds Monitors will address any hazardous conditions according to school administration direction and shall assess the effectiveness of such actions. Monitors shall ensure that students are able to interact and move throughout the buildings in a safe and secure environment by minimizing student misconduct that may create unsafe conditions and reduce student misconduct to avoid injury and reduce liability exposure. Building and Grounds Monitors will devote 100% of their time to these Risk/Tort situations and tasks.

The Athletic Trainer is responsible for ensuring athletes' safety and protection. The Athletic Trainer will prevent, recognize, manage and rehabilitate injuries that result from students' athletic practice and competition. Athletic Trainers will identify potentially risk producing situations and implement techniques to avoid unnecessary medical treatment and disruption of normal daily life for students. The Athletic Trainer will monitor the effectiveness of the implemented techniques in the reduction of risk to the health and safety of students. The Athletic Trainer will prepare athletes for practice or competition to minimize risk of injury, evaluate student athlete injuries, and develop rehabilitation and treatment programs to assist student athletes return to maximum health potential thereby reducing the District's liability exposure. It is expected that 30% of his/her time is devoted to these Risk/Tort situations and responsibilities.

While it is recognized that many other positions include assignments which may create exposure to tort and risk situations, no effort has been made by the District to allocate a portion of their time to the Risk Management Program. It is expected that all employees for the District will help ensure that all students are protected from undue exposure to risk situations.

I. Risk Management Plan – Personnel Salaries Summary

The salary and wages of the following District employees will be chargeable to the Tort Immunity Fund in the percentages indicated based on their job responsibilities in support of this Risk Management Plan:

Director of Business Services

Development and Maintenance of the Risk Management Plan	5%
Insurance/loss Mitigation Management	25%
Total	30%
Superintendent	35%

Director of Special Education	25%
Director of Human Resources	25%
Director of Buildings and Grounds	
Insurance/loss Mitigation Management	25%
Exposure/Risk Reduction Management	40%
Total	65%
Custodians	20%
Maintenance Workers	10%
Principals and Assistant Principals	
Principal (Elementary)	20%
Principal (Intermediate)	15%
Assistant Principal (Elementary)	20%
Assistant Principal (Intermediate)	20%
Principal (High School and Middle School)	15%
Assistant Principals/Athletic Director (High School & Middle School)	15%
School Nurse	30%
Teachers	
Teacher	5%
Social Worker	10%
Educational Relief Aide	10%
Shop Teacher – High School	10%
Art Teacher – High School	10%
Home Economics Teacher	10%
Physical Education Teacher	10%

Science Teacher – High School	10%
Driver’s Education Teacher	10%
Bus Monitors	100%
Athletic Trainer	30%
Coaches	10%
School Resource Officers	100%
District Security Manager	100%
Building & Grounds Monitor	100%

Approved by the Collinsville Community Unit School District No. 10 Board of Education this 18th day of July, 2022.

	
Board President	Board Secretary

10.10. Presentation of District Student and Parent Handbook Recommended Revisions for the 2022-2023 School Year

11. Closed Session

12. New Business

12.1. Consider Action on the Board's Semi-Annual Review of Closed Session Minutes

12.2. Approval to Delete Closed Session Verbatim Minutes

13. Personnel

13.1. Certified Resignations

13.2. Non-Certified Resignations

13.3. Non-Certified Employee Recommendations for Employment

13.4. Motion to Post Non-Certified Position

13.5. Certified Employee Recommendations for Employment

14. Adjourn