

Agenda

Wednesday, July 9, 2025 7:00 PM

Winston-Dillard School District, 620 NW Elwood St, Winston, OR 97496

1. **Call To Order**

2. **Pledge of Allegiance**

3. **Roll Call - Establishment of a Quorum**

4. **Oath of Office**

4.A. Position # 2 - Jasmine Geyer

4.B. Position #3 - Bob Shigley

4.C. Position # 4 - Susan Chase

5. **Election of Board Officers 2025-26**

5.A. Board Chair

5.B. Vice Chair

6. **SUPERINTENDENT REPORT**

7. **Directors Report**

8. **ITEMS OF DISCUSSION**

8.A. Facilities Update

9. **ADOPTION OF CONSENT AGENDA**

9.A. Financial Statement

9.B. Minutes

9.B.1. Regular Session June 11, 2025

9.B.2. Special Session July 3, 2025

9.C. *Approve the Following Designations for the
2025-26 School Year*

9.C.1. *District Officials*

9.C.1.a. Custodian of Funds - Kevin Wilson and Kim
Shigley

9.C.1.b. Chief Administrative Office and Clerk -
Kevin Wilson

9.C.1.c. Attorney of Record - Garrett, Hemman,
Robertson, PC

9.C.1.d. District Auditor - Neuner, Davison,
Cooley and Rapp, LLC

9.C.1.e. Insurance Agent of Record - Guy Kennerly,
Acrisure Northwest also known as Umpqua

Insurance.

- 9.C.1.f. Budget Officer - Kim Shigley
- 9.C.1.g. Chief Financial Officer - Kim Shigley
- 9.C.2. *Depository of Funds*
 - 9.C.2.a. Banner Bank
 - 9.C.2.b. State Investment Pool
 - 9.C.2.c. Douglas County Treasurer's Office
- 9.C.3. *Persons to Sign District Checks*
 - 9.C.3.a. Kevin Wilson
 - 9.C.3.b. Kim Shigley
- 9.C.4. *Persons to Use Facsimile Signatures as Directed by the Superintendent*
 - 9.C.4.a. Kim Shigley
 - 9.C.4.b. Joan Bunch
 - 9.C.4.c. Michele Dunham
 - 9.C.4.d. Angela Guerrero
- 9.C.5. *Fidelity Bonds*
 - 9.C.5.a. Kevin Wilson, \$50,000
 - 9.C.5.b. Kim Shigley, \$50,000
 - 9.C.5.c. Angela Guerrero, \$50,000
 - 9.C.5.d. Everyone Else, \$50,000
- 9.C.6. *Confidential and Supervisory Staff*
 - 9.C.6.a. Administrative Accounting and Special Education - Joan Bunch
 - 9.C.6.b. Administrative Assistant/Human Resources - Michele Dunham
 - 9.C.6.c. Administrative Finance Specialist - Angela Guerrero
- 9.C.7. Authorizing removing individual signers on all district bank accounts and authorizing adding signers for all district bank accounts at Banner Bank, Winston OR.
- 9.C.8. Authorizing individuals to initiate bank account information changes for the Local Government Investment Pool Accounts Oregon State Treasury.
- 9.C.9. Resolution 2025-26-4, Interfund Borrowing - Kim Shigley

9.D. Ratify Contracts

9.D.1. Administration 2025-2028

9.D.2. Confidential 2025-2028

9.D.3. WDEA Certified 2025-2028

9.E. Personnel

9.E.1. Accept employment for Kris Kelso, BES PE Teacher effective August 18, 2025.

9.E.2. Accept employment for Jessica Lowe, BES Grade K Teacher effective August 18, 2025.

9.E.3. Accept employment for Shantina Rust, Child Dev. Spec. at BES effective August 18, 2025.

9.E.4. Accept resignation from Anthony Cannon, BES Counselor effective July 1, 2025.

9.F. Recommended Inter-District Student Transfers for the 2025-26 School Year

9.G. Donation

9.G.1. WMS Thank You to Knife River for cement valued at \$500.00.

9.H. Adoption of Consent Agenda Motion

10. **ACTION ITEMS**

10.A. School Board Calendar 2025-26

10.B. Board Needs to Take Action on Executive Session Discussion

10.C. AC/Heat in CTE Classrooms at DHS - SIA Funds

11. **COMMUNICATIONS**

12. **FOR THE GOOD OF THE ORDER**

13. **ADJOURNMENT**

14. **UPCOMING**

14.A. Regular Session at WDSB District Office Board Room on August 13, 2025 at 7:00 pm.

Winston-Dillard School District 116

Code: **BBBB**
Adopted: 7/10/02
Readopted: 3/16/11; 7/10/24
Orig. Code: BBBB

Board Member Oath of Office

Any elected or appointed Board member must qualify by taking an oath of office before assuming the duties of office. The oath of office will be in the following form:

I, _____, do solemnly swear (or affirm) that I will support the Constitution of the United States, the Constitution of the state of Oregon and the laws thereof, and the policies of the Winston-Dillard School District. During my term, I will faithfully and impartially discharge the responsibilities of the Office of School Board Member to the best of my ability [so help me God].

Signature

END OF POLICY

Legal Reference(s):

[ORS 332.005](#)

Winston-Dillard School District #116
2024-2025

	<u>24/25 BUDGET</u>	<u>Estimate through 06/30/2025</u>	<u>24/25 PROJECTED</u>
REVENUES			
Property Taxes - Current	\$ 4,000,000	\$ 3,654,550	\$ 4,000,000
Property Taxes - Prior Years	100,000	68,152	100,000
County Sales Back Taxes	15,000	-	15,000
HERT (Heavy Equip) & HB5006 (Wildfire)	10,000	3,687	10,000
Back Property Tax Interest Earnings	10,000	7,914	10,000
Interest on Investments - Current Rate of 4.64%	360,000	362,784	363,000
Admissions from Other Schools	10,000	-	-
Student Fees	20,000	29,315	29,315
Rentals/Lease Income	-	-	-
Contributions/Donations	-	-	-
Recovery of Prior Year Expenditure	-	-	-
Miscellaneous	63,000	7,231	63,000
County School Fund	20,000	18,325	18,325
ESD Apportionment	115,000	114,001	114,001
State School Fund 24/25	12,550,000	12,233,235	12,550,000
State School Fund 24/25 Adj Estimate	-	-	(300,956)
SSF High Cost Disability 24/25	-	-	116,663
SSF Small HS Grant 24/25	-	-	62,726
State School Fund Prior Year 23/24 Adj	-	-	393,964
SSF High Cost Disability Prior Year 23/24 Adj	-	-	(21,043)
SSF Small HS Grant Prior Year 23/24 Adj	-	-	63,736
SSF NSLP Match	-	-	-
State Managed County Timber	150,000	-	50,000
Common School Fund (State Owned Rangelands)	182,000	86,547	173,094
Federal Forest Fees	-	19,871	19,871
Transfer In (From Fund 200 - ODOE)	35,000	-	35,000
Sale/Loss of Fixed Assets	10,000	-	10,000
SUB TOTAL REVENUES	\$ 17,650,000	\$ 16,605,612	\$ 17,875,696
Beginning Fund Balance	4,876,499	4,780,324	4,780,324
TOTAL REVENUES	<u>\$ 22,526,499</u>	<u>\$ 21,385,936</u>	<u>\$ 22,656,021</u>
EXPENDITURES			
Salaries	\$ 9,317,117	\$ 8,869,460	\$ 8,900,000
Payroll Costs	5,449,782	4,418,596	4,500,000
Purchased Services	4,002,450	3,128,962	3,800,000
Supplies & Materials	1,870,650	1,012,558	1,500,000
Capital Outlay	175,000	70,905	100,000
Other Objects	351,500	323,285	351,500
Transfer/NSLP Food Service Program	-	-	-
Transfer to Capital Project - SSF - Supplemental	-	-	-
Transfer to QSCB Fund 300	45,200	-	45,200
Transfer to Capital Project Fund 400	194,800	-	194,800
SUB TOTAL EXPENDITURES	\$ 21,406,499	\$ 17,823,766	\$ 19,391,500
Contingency	420,000	-	-
Unappropriated, Reserved for Next Year	700,000	-	-
TOTAL EXPENDITURES	<u>\$ 22,526,499</u>	<u>\$ 17,823,766</u>	<u>\$ 19,391,500</u>
TOTAL ESTIMATED REVENUES			22,656,021
TOTAL ESTIMATED EXPENDITURES			19,391,500
<i>Estimated Ending Fund Balance</i>			<u>\$ 3,264,521</u>
<i>(Of the \$22,526,499 budget the estimated the ending fund balance is 14.49%)</i>			

Fund 200 and 250

Fund 200 - Grants and Projects Fund

Fund 200 - Grants and Projects Fund	24/25 BUDGET	Estimate through 06/30/2025	24/25 PROJECTED
EXPENDITURES			
Salaries	\$ 2,096,538	\$ 2,079,837	\$ 2,096,538
Payroll Costs	1,207,453	1,058,269	1,207,453
Purchased Services	439,103	346,320	439,103
Supplies & Materials	546,242	305,543	546,242
Capital Outlay	375,000	282,691	375,000
Other Objects	-	-	-
Transfers to Other Funds	35,000	-	35,000
TOTAL EXPENDITURES	<u>\$ 4,699,337</u>	<u>\$ 4,072,660</u>	<u>\$ 4,699,337</u>

Fund 250 - Food Service Fund

Fund 250 - Food Service Fund	24/25 BUDGET	Estimate through 06/30/2025	24/25 PROJECTED
EXPENDITURES			
Salaries	\$ 305,250	\$ 262,461	\$ 305,250
Payroll Costs	207,572	175,847	207,572
Purchased Services	130,000	175,000	175,000
Supplies & Materials	745,000	300,000	745,000
Capital Outlay	50,000	6,704	50,000
Other Objects	5,000	2,015	5,000
Contingency	-	-	-
TOTAL EXPENDITURES	<u>\$ 1,442,822</u>	<u>\$ 922,027</u>	<u>\$ 1,487,822</u>

Fund 300 and 400

Fund 300 - Debt Service Fund	24/25 BUDGET	Estimate through 6/30/2025	24/25 PROJECTED
EXPENDITURES			
Principal and Interest	\$ 2,860,000	\$ 2,814,139	\$ 2,860,000
Contingency	1,452,478	-	-
TOTAL EXPENDITURES	\$ 4,312,478	\$ 2,814,139	\$ 2,860,000

PERS Side Acct pmts for 24/25 are \$1,654,424.50 and will escalate to \$1,813,608 with final pmt in 2028.

GO Bond Series 2019 (DHS) payment for 24/25 is \$1,107,400. Final pmt 2039.

QSCB payment for 24/25 is \$51,817.50 and remains consistent through 2027.

Fund 400 - Capital Project Fund	24/25 BUDGET	Estimate through 06/30/2025	24/25 PROJECTED
EXPENDITURES			
Purchased Services	\$ -	\$ -	\$ -
Supplies & Material	-	39,338	39,338
Capital Outlay	1,039,200	253,498	300,000
Other Objects	-	-	-
Contingency	-	-	-
TOTAL EXPENDITURES	\$ 1,039,200	\$ 292,836	\$ 339,338



WINSTON-DILLARD SCHOOL DISTRICT BOARD OF DIRECTORS

District Office Board Room
620 NW Elwood Dr., Winston OR 97496

June 11, 2025 at 7:00 PM - Minutes

REGULAR SESSION

Present: Jeremy Mitchell Lorna Quimby Bob Shigley Curt Stookey
 Kevin Wilson Kim Shigley

1. **Call To Order:** 7:00 pm

2. **Pledge of Allegiance:** Led by Jeremy Mitchell.

3. **Roll Call** - Establishment of a Quorum: Four of the five board members present.
(Jeremy Mitchell, Lorna Quimby, Bob Shigley, Curt Stookey)

4. **Retiree Recognition**

4.A. *Barbara Birman* - DHS Sped Office Function/Instructional Assistant - 21 Years of Service

4.B. *Cindy Cooper* - BES Instructional Assistant - 24 Years of Service

5. **Board Member Service Award:** Jeremy Mitchell was presented with an appreciation plaque for 4 years of serving on the school board.

6. **2025-26 Budget Hearing**

Receive Public Input – The budget hearing was opened for public input.

7. SUPERINTENDENT REPORT

7.A. **Enrollment and Updates:** Mr. Wilson stated that the district had a great end to the school year, shared work yet to be completed and also the plans for 2025-26.

Enrollment showed a decline of 2 students compared to June 2024.

Attachments: (1)

- [\(6\) June 2025](#)

8. **Directors Report:** None at this time.

9. ITEMS OF DISCUSSION

9.A. **WDS Secondary Schools Recap 2024-25**

9.A.1. *Dillard Alternative High School*

9.A.2. *Douglas High School* – Mr. Anderson, Principal shared a slide show presentation with the board. Updated mission is: “Connecting community, students and families with educators for the purpose of creating rigorous learning and an environment where students are empowered to reach their fullest potential. Become passionate leaders and lifelong learners”. This year the staff has been focused on keeping the freshman class on track to graduate by adding a new course called Freshman Success. Data has shown their efforts to be effective. Mr. Jones, Assistant Principal gave an in-depth look at the strategies implemented and the data showing that most of the students in all grade levels are on track

and are trending upward. Mr. Jones also shared that the 80% or better attendance rate goal increased by 10% this year.

Survey data showed that students feel supported by their teachers. Teacher survey data showed they felt the implemented strategies helped achieve the school's goals.

9.B. 2025-26 Board Meeting Schedule 1st Reading

Per policy BD/BDA: The regular meeting schedule will be established at the organizational meeting in July and may be changed by the Board with proper notice. No later than the next regular meeting following July 1, the board will hold an organizational meeting to elect Board officers for the coming year and to establish the year's schedule of Board meetings. The board will hold the next meeting on July 9th.

Attachments: (2)

- [BD BDA D1](#)
- [BD MT SCHEDULE 2025-26](#)

9.C. OSBA Summer Board Conference August 8-10, 2025

The summer board conference will be held at the Salem Convention Center and the theme is "Govern with Confidence". Attendees will learn about board roles and responsibilities, how to be an effective board and what authority and limits boards have. The board members will let Michele Dunham know if they would like to attend.

Attachments: (1)

- [2025 OSBA Summer Conference Agenda](#)

9.D. School Based Mental Health Support

A letter from county superintendents was shared with the board in support of asking the federal government to reconsider its decision to discontinue the School Based Mental Health grant beyond the current budget period. Across the 13 districts in the county, 7,000 hours are invested annually to help improve emotional health. Last year alone, 887 students in grade schools were provided and also there was 8,776 individual interactions of support.

Attachments: (1)

- [Letter SBMH DC Superintendents](#)

9.E. Field Trip Requests

Attachments: (1)

- [FT Requests for June 2025](#)

10. Close Budget Hearing

A question was asked why there is not a male and female counselor at every school? The response given is the district does have access to different county agencies who have trained staff to help address or meet the needs of female and/or males students who do not feel comfortable talking with the counselors in their school.

There was no other input or questions and the Budget Hearing was closed.

11. ADOPTION OF CONSENT AGENDA

11.A. Financial Statement

Attachments: (2)

- [GF - Financial Statements 05.31.25](#)
- [Other Funds - Financial Statements 05.31.25](#)

11.B. Minutes

11.B.1. Regular Session May 14, 2025

Attachments: (1)

- [May 14, 2025 Reg Sess Minutes](#)

11.B.2. Budget Board Committee Meeting May 28, 2025

Attachments: (1)

- [May 28, 2025 Budget Sess Minutes](#)

11.C. *Ratify Contract - WDEA*

11.D. *Personnel*

11.D.1. Accept employment for LeAne Bustamante Dean of Students @ MES effective August 11, 2025.

11.D.2. Accept employment for Alaura Hale, MES 4th GR Teacher effective August 18, 2025.

11.D.3. Accept employment for Heather Lindsay-Carpenter BES 1st Grade effective August 18, 2025.

11.D.4. Accept resignation from Joe Ausdemore, WMS 6th Grade Teacher effective June 13, 2025.

11.D.5. Accept resignation from Ryan Chandler, Dir of Student Svc. effective June 30, 2025.

11.D.6. Accept resignation from Jeremiah Robbins, DHS AD/VP effective June 1, 2025.

11.D.7. Accept resignation from Mareena Robbins, MES Dean of Students effective June 13, 2025.

11.D.8. Transfers of Position

11.D.8.a. Robert Holveck from Dir of Instructional Svc to WMS Principal effective July 1, 2025.

11.D.8.b. Dave Welker from WMS Principal to Dir of Instructional Svc effective July 1, 2025.

11.E. *Recommended Inter-District Transfers for 2024-25 School Year*

11.F. *Recommended Inter-District Transfers for the 2025-26 School Year*

11.G. Adoption of Consent Agenda Motion

Jeremy Mitchell made the motion for the Winston-Dillard School District Board of Directors approve the Consent Agenda as presented. Bob Shigley seconded the motion and all approved.

(Jeremy Mitchell, Lorna Quimby, Bob Shigley, Curt Stookey)

12. ACTION ITEMS

12.A. Budget Resolution 2024-25-6, Resolution Adopting the Budget, Resolution Making Appropriations, Resolution Imposing the Tax, Resolution Categorizing the Tax.

Bob Shigley made the motion for the Winston-Dillard School District Board of Directors to approve Resolution 2024-25-6 as presented. Jeremy Mitchell seconded the motion and all approved.

(Jeremy Mitchell, Lorna Quimby, Bob Shigley, Curt Stookey)

Attachments: (1)

- [Resolution 2024-25-6 Adopt Budget Make Appropriations Impose Tax and Categorize Tax](#)

12.B. 2027 Douglas High School Travel to Belize 2nd Reading

Bob Shigley made the motion for the Winston-Dillard School District Board of Directors approve Douglas High School proposed travel to the country of Belize in 2027. Jeremy Mitchell seconded the motion and all approved.

(Jeremy Mitchell, Lorna Quimby, Bob Shigley, Curt Stookey)

Attachments: (1)

- [Belize 2027 travel proposal](#)

12.C. Umpqua Community College Agreement

Bob Shigley made the motion for the Winston-Dillard School District Board of Directors approve the agreement with Umpqua Community College to provide a variety of alternative education programs that are better suited to a student's individual learning style and education needs. Lorna Quimby seconded the motion and all approved.

(Jeremy Mitchell, Lorna Quimby, Bob Shigley, Curt Stookey)

Attachments: (1)

- [Winston Dillard EOP 25-26 Agreement \(003\)](#)

13. COMMUNICATIONS

Allyson Cates community member was concerned that the communication to parents was lacking, and not enough options for elective classes.

Kayla Calvert, parent & community member was concerned about the athletic eligibility in regards to grades and participation in athletic events.

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14. FOR THE GOOD OF THE ORDER

Jeremy Mitchell, School Board Member took a moment to thank everyone for allowing him to serve on the board the last four years.

Craig Anderson, DHS Principal shared that graduation commencement was over and they are already planning for next year. Overall, they enjoyed a fun school year.

Rob Holveck, Dir of Instructional Svc reported that he has spent some time with the WMS staff and looking forward to continuing the improvements of introducing an advisory program.

Lisa Dickover, BES Principal shared they enjoyed several class graduations and staff had fun dressing up in blow up animal costumes to send off the students as they boarded the buses on the last day of school.

Janna Norton, MES Principal said they had a lot of time this last month in celebrations where a lot of families visited the school. The high school provided cookies for the families and students. She was excited to share that one of the fifth-grade classes finished state testing with 60% proficient in ELA. Mrs. Norton plans on focusing more on attendance in the upcoming year.

Emily Ledbetter, LES Principal reported that enjoyed a lot of fun things to end the school year. She also shared that two of her classrooms met the 80% in Dibels which is considered the Gold Star. They also held a jog-a-thon and raised over \$4,000 to help with school supplies for the students next year. They now have a new beautiful track paid for through a grant that the TAPS organization wrote through Umpqua Health for \$30,000. Dirty Duck donated the rest needed for labor and materials. The school also held their annual frog jump and was enjoyed by all.

15. ADJOURNMENT: 8:22 pm

16. UPCOMING

16.A. Regular Session at WDSB District Office Board Room in July 9, 2025 at 7:00 pm.



Winston-Dillard School District Board of Directors

WDSB District Office Board Room
620 NW Elwood Dr., Winston OR 97496

July 3, 2025 at 1:00 PM - Minutes

1. SPECIAL SESSION

2. **Present:** Jasmine Geyer Bob Shigley Curt Stookey
 Kevin Wilson

3. **Call To Order:** 1:00 pm

4. **Roll Call** - Establishment of a Quorum: Three of the four board members present.
(Jasmine Geyer, Bob Shigley, Curt Stookey)

5. ACTION ITEMS

5.A. Notice of Election Canvass

The district is required to canvass the abstracts of votes to determine the results of the May 20, 2025 election and declare the results per (ORS 255.295) no later than the 45th day after the election (by July 7, 2025).

Attachments: (2)

- [Canvass Letters Part61](#)
- [Winston-Dillard School 116 Abstract of Votes certified](#)

5.A.1. Resolution 2025-26-1 Board Position #2

Curt Stookey made the motion for the Winston-Dillard School District Board of Directors declare Jasmine Geyer elected for position #2, accepts the certified results and directs the Douglas County Elections Commission to issue a Certificate of Election. Jasmine Geyer seconded the motion and all approved.

(Jasmine Geyer, Bob Shigley, Curt Stookey)

Attachments: (1)

- [Resolution 2025-26-1 Board Position #2](#)

5.A.2. Resolution 2025-26-2 Board Position #3

Jasmine Geyer made the motion for the Winston-Dillard School District Board of Directors declare Bob Shigley elected for position #3, accepts the certified results and directs the Douglas County Elections Commission to issue a Certificate of Election. Curt Stookey seconded the motion and all approved.

(Jasmine Geyer, Bob Shigley, Curt Stookey)

Attachments: (1)

- [Resolution 2025-26-2 Board Position #3](#)

5.A.3. Resolution 2025-26-3 Board Position #4

Curt Stookey made the motion for the Winston-Dillard School District Board of Directors declare Susan Chase elected for position #4, accepts the certified results and directs the Douglas County Elections Commission to issue a Certificate of Election. Jasmine Geyer seconded the motion and all approved.

(Jasmine Geyer, Bob Shigley, Curt Stookey)

Attachments: (1)

- [Resolution 2025-26-3 Board Position #4](#)

6. **ADJOURNMENT:** 1:10 pm

7. **UPCOMING**

7.A. Executive Session at WDSB District Office Board Room #4 on July 9, 2025 at 6:00 pm.

7.B. Regular Session at WDSB District Office Board Room #4 on July 9, 2025 at 7:00 pm.

Approved Minutes by the Board of Directors on July 9, 2025

Board Chair



Winston-Dillard School District No. 116

RESOLUTION 2025-26-4

WHEREAS, the Winston-Dillard School District No. 116 cash accounts are commingled for most of the individual funds;

WHEREAS, revenue, payroll, accounts payable and other financial transactions are generally executed through a single checking account;

WHEREAS, Individual fund transactions may create a deficit cash balance in a given fund, nevertheless, covered by cash balances of other funds, causing an interfund loan;

WHEREAS, Local Budget Law (294.460) requires interfund loans to be authorized by the governing body;

THEREFORE BE IT RESOLVED, that the Board of Directors of Winston-Dillard School District #116, Douglas County, Oregon hereby adopts this resolution to approve interfund loans arising from normal revenue, payroll and accounts payable transactions.

Chairman Board of Directors

July 9, 2025



WINSTON MIDDLE SCHOOL

David Welker, Principal
330 SE Thompson
Winston, OR 97496
541-679-3002 ext 3482
welkerd@wdsd.org

Date: June 12, 2025

To: Knife River
PO Box 1427
Roseburg, OR. 97471

From: Winston Middle School
330 SE Thompson
Winston, OR, 97496

Recipient: 3 yards of cement

Value: \$500

Thank you for your donation. Your generous donation of cement allowed our tradition of a cement walk, with our 8th graders' handprints, to continue. We really appreciate you. Again, thank you for your generous donation.

Sincerely,

Dave Welker
WMS Principal

Tax ID #93-6000445



620 NW Elwood, Winston, OR 97496

Board Meeting Schedule - 2025/2026

2025

July	09
August	13
September	10
October	08
November	12
December	10

2026

January	14
February	11
March	11
April	08
May	13
June	10

All Board Meetings will be held at the District Office Board room.
Generally, unless changed by board action, the meetings
will begin at 7:00 p.m. on the date specified above.

Quotation

June 2, 2025

UMPQUA SHEET METAL

PO Box 872, Winchester, OR 97495

HEATING, VENTILATION, & AIR CONDITIONING CONTRACTOR
DDC CONTROLS INSTALLATION AND SERVICE
MILL MAINTENANCE, INDUSTRIAL METAL FABRICATION, & ARCHITECTURAL SHEET METAL
PHONE 672-3888 FAX 672-2658 CCB#50586

TO: Winston Dillard School District

JOB NAME: Douglas HS Replace Rooftop Units

Includes:

- Demo and dispose of (2) existing units
- Supply and install (2) new RUUD Gas/Electric rooftop units
- Curb Adapter
- Economizers
- (2) new Honeywell T6 programmable thermostats
- Permits
- Crane Service

Base Bid Total: \$25,500.00

Does Not Include:

- Abatement
- High Voltage Electrical other than Disconnect/Reconnect
- Painting
- Gas Piping
- Engineering or Engineering Stamps
- Bonding (Add 3% to Base Bid if Required)

Matt Plumb
Umpqua Sheet Metal

MAHALO

HEATING & AIR CONDITIONING

250 Bourbon Street. Roseburg, Oregon 97471

June 11, 2025
Winston Dillard School District #116
RE: 1381 NW Douglas/Wood Shop HVAC
Attn: Shelby Beard
beards@wdsd.org

Mahalo Heating and Air Conditioning proposes to furnish and install the following:

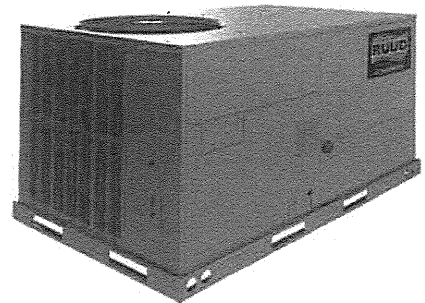
- Remove and dispose of the two existing roof mounted packaged units.
- Install two custom fabricated curb adapters.
- Install one (1) Ruud Regency Series, 3-ton, 70,000 BTU, three phase, R454 refrigerant, gas fired packaged unit.
- Install one (1) Ruud Regency Series, 4-ton, 125,000 BTU, three phase, R454 refrigerant, gas fired packaged unit.
- Each unit to be fitted with a vertical economizer system for fresh air intake.
- Each unit to be fitted with an internal filter kit and 1" pleated filters.
- Install two (2) Honeywell PRO8000, touch screen, seven-day programmable thermostats.
- Crane is included for removal of the old units along with placement of the new units.
- Commercial warranty is 1-year parts, 1 year labor, 5 years on the thermostats, 5 years on compressors and 10 years on heat exchangers.
- Permit included.

Total \$30,999.00

Exclusions: High voltage wiring, gas piping.

Terms: Billed upon completion.

** As with any mechanical equipment, future annual maintenance is recommended on the above systems to maintain warranty coverage and system performance. Filter changes are the responsibility of the owner.



All Material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents, or delays beyond our control. Owner will carry fire, tornado and other necessary insurance. Our workers are fully covered by Workman's Compensation Insurance. One year labor warranty provided by Mahalo Heating and Air Conditioning, LLC will be null and void upon any work being performed on the covered system by anyone other than an employee of Mahalo Heating and Air Conditioning, LLC or its authorized agents.

Acceptance Of Proposal The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payments will be made as outlined above. In the event any collection action is required under this proposal/contract, customer agrees to pay, in addition to the amount owed, all of contractor's reasonably incurred attorney fees, plus costs, disbursements, and attorney fees both at trial and upon any appeal for any required collection action. If any collection action is required in bankruptcy court, customer agrees to pay contractor's attorney fees in that regard as well. Systems are not returnable once installed.

Residential new construction which takes longer than 6 months to complete due to building delays will require 90% of the entire amount less previous payments made.

Authorized Signature _____

Tom Gogal

Note: This Proposal may be withdrawn by us if not accepted within 30 days.

Customer Acceptance

_____/____/____

Date

P: 541.672.6707 | F: 541.672.6705

W: MahaloHeatingandAirConditioning.com

CCB 254572

8. PERMIT

9. **Installation** Installation 1 \$35,750.00 \$35,750.00

Total \$35,750.00

Note to customer

Douglas County Refrigeration, Inc. proposes to supply and install in a professional manner all items listed above.

Any new electrical connections or service will need to be completed by a licensed electrician.

All accepted estimates are required to receive a 50% deposit before equipment and materials are ordered.

Expiry date 07/07/2025

Accepted By: _____
Date: _____

Accepted date

Accepted by