

6:30 PM
2023

Thursday, September 21,

AGENDA
Special Meeting of the
BOARD OF DIRECTORS
Corvallis School District 509J

Meeting Details: Thursday, September 21, 2023, 6:30 PM in the Gymnasium at Lincoln Elementary School, 110 SE Alexander Avenue, Corvallis, OR 97333.

Oregon law allows public meetings to be held entirely online; therefore, we will NOT have seating available at the meeting site. If you would like to watch live-streaming of the School Board meeting, please navigate to the District's YouTube channel: <https://www.youtube.com/channel/UC9Jtpte5dmilZI9kySBJbVQ?> A recording of the meeting will also be posted to that channel.

- I. **CALL TO ORDER AND ROLL CALL (6:30 p.m.)***
- II. **ACKNOWLEDGEMENT OF INDIGENOUS PEOPLES' DAY**

Corvallis School District 509J

Resolution Number 20-1002

ACKNOWLEDGEMENT OF INDIGENOUS PEOPLES' DAY

WHEREAS, Christopher Columbus, a man who is inaccurately described as having “discovered” the Americas, came upon land that was already inhabited by Indigenous Peoples; and

WHEREAS, Columbus’ voyage to the Americas led to the introduction of transatlantic slavery, land dispossession, and genocidal acts against Indigenous Peoples; and

WHEREAS, The City of Corvallis and current day Benton County are on lands fully inhabited by the Kalapuya people before removal for settlers; and

WHEREAS, education is a necessary component for creating a more equitable and anti-racist community, nation, and world; and

WHEREAS, The Corvallis School District has made a commitment to equity and anti-racism; and

WHEREAS, The Corvallis School District has an opportunity to uniquely reach and educate children as touchstone in the community; and

WHEREAS, The Corvallis School District has a responsibility to honor and respect the diverse histories of our community; and

WHEREAS, The Corvallis School District recognizes and acknowledges the significant contributions made in our community by Indigenous People and commits to ensure greater understanding of these contributions by all students through Oregon SB-13 curriculum; and

WHEREAS, The idea of Indigenous Peoples’ Day was first proposed in 1977 by a delegation of Native Nations to the United Nations; and

WHEREAS, The State of Oregon does not formally recognize Columbus Day; and

WHEREAS, The City of Corvallis has proclaimed the second day of October as Indigenous Peoples’ Day in Corvallis since 2015; and

WHEREAS, The State of Oregon has proclaimed the second day of October as Indigenous Peoples’ Day in Oregon since 2017;

WHEREAS, This day should be recognized for the Indigenous peoples of the Americas.

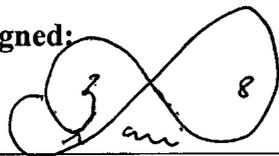
Therefore, let it be resolved by the Board of Education of the Corvallis School District:

do hereby proclaim **Monday, October 12, 2020** as well as the second Monday of October annually, as **Indigenous Peoples' Day** in the District and strongly encourage families, staff, and community members to join in existing local Indigenous Peoples' Day celebrations;

and encourage all schools in the district to help highlight this day in grade appropriate ways as well as highlight the contributions of Indigenous peoples to the local community, nation, and beyond both historically and in current times.

Adopted this day October 8, 2020

Signed:

 8 Oct, 2020

Sami Al-Abdrabbuh
Board Chair

Attested:



Ryan Noss
Superintendent

III. INTRODUCE STUDENT REPRESENTATIVES

**IV. OREGON SCHOOL BOARDS ASSOCIATION WORK SESSION: BOARD
POLICY REVIEW PROCESS (6:45 p.m.)***

What were the themes that came out of your community engagement work?

- Community is supportive of education
- Academic rigor - what does this mean?
- Support for equity work (and still more work to be done)
- Appreciation of the opportunity to share thoughts (and need to grow in this area)
- Desire for more and continued communication

What are the strategic priorities of the district?

- Academic excellence (excellent learning experience)
- Equitable systems
- Health and wellness (healthy communities)
- Real-world learning (relevant and engaging learning)
-

Considering these and their impacts on students, what areas of policy need the most focus?

- Student-facing policies (experience in school)
- Interactions with the community
- Staff support
-
-
-

- A/B: Board Governance
- C: Administration
- D: Fiscal Management
- E: Support Services
- F: Facilities
- G: Personnel
- I: Instruction
- J: Students
- K/L: Community Relations

Ask: what goals and the vision of the district do these policies support?

V. BOARD NORMS – SECOND READ (7:45 p.m.)*



Corvallis

SCHOOL DISTRICT

Prepared for: Corvallis School Board

Prepared by: Board Co-Vice Chair Tominey, Superintendent Noss

Meeting Date: September 21, 2023

2023-24 Board Norms – Second Read

ACTION REQUESTED

Background

Board Norms are reviewed annually. At the September 7, 2023, meeting, Board members reviewed the draft and made recommendations for edits. There was consensus that Co-Vice Chair Tominey and Superintendent Noss would review and make the recommended edits. Attached is the 2023-24 Board Norms draft, with edits.

ACTION REQUESTED:

Adopt the 2023-24 Board Norms.

MOTION REQUESTED:

“I move to adopt the 2023-24 Board Norms *[as submitted/as revised]*.”



Corvallis

SCHOOL DISTRICT

BOARD NORMS 2023-24

A. How We Approach Board Work

1. The Board will commit to conducting its work with care and respect. Comments and actions that cause harm based on people's identities will not be tolerated.
2. The Board will value the lived experiences of students, families, staff, community, and board members when engaging with the community and during meetings.
3. The Board will actively listen to those sharing their points of view to facilitate full understanding and the possibility of changing viewpoints when engaging with staff, students, families, and community members.
4. The Board leadership will consist of a Board Chair and Co-Vice Chairs. A Vice Chair will perform leadership duties when the Chair is not available.

B. How We Meet

1. During board meetings, board members will strive to start and end on time. The Board will engage in relevant and topical discussion based on the agenda topics.
2. During board meetings, board members will have the opportunity to speak to each agenda item before members may speak a second time. The Chair has the authority to move the discussion forward.
3. During board meetings, board members will actively listen to those sharing their points of view to facilitate full understanding and the possibility of changing viewpoints.
4. During board meetings, board members will allow all members time to express themselves without feeling rushed. Members will be succinct to maintain opportunity for all to express themselves.
5. During board meetings, board members will allow moments of silence between commentaries to provide time to consider the discussion.

C. How We Engage with Public Comment

1. The Board will value public comment as an important way to hear from students, families, staff, and community members and, as such, is essential to the work of the district and board.
2. The Board will facilitate comments from the public and follow-up questions from board members, adhering to the time allotted for public comment.

3. The Board will actively listen to those sharing their points of view to facilitate full understanding and the possibility of changing viewpoints.
4. The Board will defer to the Superintendent to offer a response directly following public comment if a comment relates specifically to district operations and is time-sensitive in nature.
5. The Board will revisit topics or issues brought up during public comment if they choose to do so at the appropriate time in the agenda. If needed, the Board will utilize work sessions and other forms of engagement to hear from the community.

D. How We Support Students and Staff

1. The Board will value every student in a school building as a unique individual with identities, lived experiences, and points of view that enhance our schools and district.
2. The Board will value every staff member in a school building as an educator of students. The Board will respect and rely on their professional expertise.
3. The Board will be cognizant of scarcity of resources and time when requesting action from staff. Information requests that demand significant staff effort to fulfill will be aligned with the District Goals and approved by the Board.
4. The Board will visit schools as informal expressions of interest in school affairs and not as visits for supervisory or administrative purposes.



Corvallis

SCHOOL DISTRICT

Board Norms

~~2022-23~~ 2023-24

The Corvallis School Board also has Board and Superintendent Working Agreements, which provide guidance regarding meeting operations and communication.

A. How We Approach Board Work

1. The Board **will** commit to conducting its work with care and respect. Comments and actions that cause harm based on people's identities will not be tolerated.
2. The Board will value the lived experiences of students, families, staff, community, and board members **when engaging with the community and during meetings.** ~~in its deliberations. Members will express what they have learned from the experiences of others.~~
3. **The Board will** actively listen to those sharing their points of view, to facilitate full understanding and the possibility of changing viewpoints **when engaging with staff, students, families, and community members.**
4. ~~Allow all members time to express themselves without feeling rushed. Members will be succinct to maintain opportunity for all to express themselves.~~ (Moved to section B)
5. ~~Allow moments of silence between commentaries to provide time to consider the discussion.~~ (Moved to section B)
6. **The Board leadership will consist of a Board Chair and Co-Vice Chairs. A Vice Chair will perform leadership duties when the Chair is not available.**

B. How We Meet

1. ~~Board meetings will~~ **During board meetings, board members will strive to** start and end on time. The Board will ~~use time wisely,~~ **engaging** in relevant and topical discussion based on the agenda topics.
2. ~~In business~~ **During board** meetings, **board** members will **have the opportunity** ~~be allowed~~ to speak **twice** to each agenda item ~~and no~~ **before** members may speak a second time. ~~until all members have had an opportunity to be heard.~~ **The chair has the authority to move the discussion forward.**
3. ~~Regulate input and comments from the public to the time allotted for public testimony. If needed, the board will utilize work sessions and other forms of engagement to hear from the community.~~ (Moved to section C)
4. **During board meetings, board members will actively listen to those sharing their points of view to facilitate full understanding and the possibility of changing viewpoints.**
5. **During board meetings, board members will allow all members time to express themselves without feeling rushed. Members will be succinct to maintain opportunity for all to express themselves.**

6. During board meetings, board members will allow moments of silence between commentaries to provide time to consider the discussion.

C. How We Engage with Public Comment

1. The Board will value public comment as an important way to hear from students, families, staff, and community members and as such, is essential to the work of the district and board.
2. The Board will facilitate comments from the public and follow-up questions from board members, adhering to the time allotted for public comment.
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4. The Board will defer to the Superintendent to offer a response directly following public comment if a comment relates specifically to district operations and is time-sensitive in nature.
5. The Board will revisit topics of issues brought up during public comment if they choose to do so at the appropriate time in the agenda. If needed, the Board will utilize work sessions and other forms of engagement to hear from the community.

D. How We Engage District Support Students and Staff

1. The Board will value every student in a school building as a unique individual with identities, lived experiences, and points of view that enhance our schools and district.
2. The Board will value ~~sees~~ every ~~person~~ staff member in a school building as an educator of ~~students~~ children. The Board will respect and rely on ~~their~~ the professional expertise. ~~of district staff.~~
3. The Board will be cognizant of scarcity of resources and time when requesting action from staff. Information requests that demand significant staff effort to fulfill will be aligned with the District Goals and approved by the Board.
4. The Board will visit schools as informal expressions of interest in school affairs and not as visits for supervisory or administrative purposes.



BOARD NORMS

2023-24

(Adopted 9/21/23)

A. How We Approach Board Work

1. The Board will commit to conducting its work with care and respect. Comments and actions that cause harm based on people's identities will not be tolerated.
2. The Board will value the lived experiences of students, families, staff, community, and board members when engaging with the community and during meetings.
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4. The Board leadership will consist of a Board Chair and Co-Vice Chairs. A Vice Chair will perform leadership duties when the Chair is not available.

B. How We Meet

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2. During board meetings, board members will have the opportunity to speak to each agenda item before members may speak a second time. The Chair has the authority to move the discussion forward.
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2. The Board will facilitate comments from the public and follow-up questions from board members, adhering to the time allotted for public comment.
3. The Board will actively listen to those sharing their points of view to facilitate full

understanding and the possibility of changing viewpoints.

4. The Board will defer to the Superintendent to offer a response directly following public comment if a comment relates specifically to district operations and is time-sensitive in nature.
5. The Board may revisit topics or issues brought up during public comment if they choose to do so at the appropriate time in the agenda. If needed, the Board will utilize work sessions and other forms of engagement to hear from the community.

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3. The Board will be cognizant of scarcity of resources and time when requesting action from staff. Information requests that demand significant staff effort to fulfill will be aligned with the District Goals and approved by the Board.
4. The Board may visit schools as informal expressions of interest in school affairs and not as visits for supervisory or administrative purposes.

**VI. BOARD AND SUPERINTENDENT WORKING AGREEMENTS – SECOND
READ (8:00 p.m.)***



Corvallis

SCHOOL DISTRICT

Prepared for: Corvallis School Board
Prepared by: Board Co-Vice Chair Tominey, Superintendent Noss
Meeting Date: September 21, 2023

2023-24 Board and Superintendent Working Agreements – Second Read

ACTION REQUESTED

Background

Board and Superintendent Working Agreements are reviewed annually. At the September 7, 2023 meeting, Board members reviewed the draft and made recommendations for edits. There was consensus that Co-Vice Chair Tominey and Superintendent Noss would review and make the recommended edits. Attached is the 2023-24 Board and Superintendent Working Agreements draft, with edits.

ACTION REQUESTED:

Adopt the 2023-24 Board and Superintendent Working Agreements.

MOTION REQUESTED:

“I move to adopt the 2023-24 Board and Superintendent Working Agreements [*as submitted/as revised*].”



Corvallis

SCHOOL DISTRICT

BOARD AND SUPERINTENDENT WORKING AGREEMENTS

2023-24

(as edited 9/15/23)

A. Purpose of Agreements

The Board of Directors is the governing body for the School District. To effectively meet the District's goals, the School Board and Superintendent must function together as a cohesive leadership team. The following are the group agreements for the Board and Superintendent to support a collaborative relationship.

B. Board Job Description and Relationship with the Superintendent

1. The Board will act as trustees of the district, seeking to make decisions in the best interest of all students in the community.
2. The Board will collaborate with the Superintendent to set the long-term direction of the district through the mission, vision, goals, and priorities.
3. The Board will govern through policymaking, planning, and oversight, while acting as financial stewards of the district, including setting expectations, aligning resources with priorities, planning for fiscal sustainability, and monitoring progress.
4. The Board will conduct district business with care and respect, fostering board unity and assisting in gaining acceptance and support in the community by openly sharing district progress and celebrating student success.
5. The Board will understand that as an individual, a board member has no authority. It is when acting through a majority that the Board has influence.
6. The Board will supervise the hiring, performance evaluation, and other personnel management processes related to the Superintendent.
7. The Board will, as able, engage and volunteer in learning activities at the board, district, community, state, and national levels.
8. The Board will, as a cohesive leadership team, work with the Superintendent as a team, recognizing that the Superintendent is the Board's advisor.
9. The Board will refer all matters related to day-to-day operations to the Superintendent, respecting the Superintendent's responsibility to manage district operations and ensuring a timely response from the District.

C. Role of Board Leadership

1. Board leadership will manage the Board's processes, convene meetings, develop the Board agenda with the Superintendent, seek board member input, and execute documents as appropriate.
2. Board leadership will serve as the authorized spokesperson for the Board with regard to board policy, process, and decisions. The Chair may delegate this responsibility to other board members and/or the Superintendent.
3. Board leadership will communicate with individual board members as mediator should an issue or problem develop between members of the Board and express expectations under policies, working agreements, and group operating norms.
4. Board leadership will assist the Superintendent in communicating important information to the full Board and will keep board members apprised of information exchanged with the Superintendent.
5. Board leadership will set strategic priorities for board professional development annually.
6. Board leadership will consist of a Board Chair and Co-Vice Chairs. A Vice Chair will perform leadership duties when the Chair is not available.

D. Role of the Superintendent

1. The Superintendent serves as the chief executive officer charged by the Board to be the operational and instructional leader of the school district.
2. The Superintendent invests in the relationship with and the capacity of members of the Board.
3. The Superintendent works with the Board to establish strategic priorities for the District.
4. The Superintendent prepares annual goals for the Board's consideration.
5. The Superintendent serves as the chief advisor of the Board by providing relevant qualitative and quantitative data and other sources of accurate information to board members so that comprehensive, evidence-based decisions can be made.
6. The Superintendent communicates with board members promptly and effectively by informing the board of all emergent information, including relevant trends, anticipated media coverage, or vital external or internal change.
7. The Superintendent or designee schedules times for a maximum of three board members to meet with the Superintendent or designee for information-sharing sessions and questions. Answers to questions will be shared with the entire Board, and meeting participants will not deliberate towards a decision.



BOARD AND SUPERINTENDENT WORKING AGREEMENTS

2022-23 2023-24

(as edited 9/15/23)

A. Purpose of Agreements

The Board of Directors is the governing body for the School District. To effectively meet the District's **goals opportunities**, the School Board and Superintendent must function together as a cohesive leadership team. The following are the group agreements for the Board and Superintendent to support a collaborative relationship.

B. Board Job Description and Relationship with the Superintendent

1. **The Board will** act as trustees of the district seeking to make decisions in the best interest of all students in the community.
2. **The Board will** collaborate with the Superintendent **to** set the long-term direction of the district through the mission, vision, goals, and priorities.
3. **The Board will** govern through policymaking, planning, and oversight, while acting as financial stewards of the district, including setting expectations, aligning resources with priorities, planning for fiscal sustainability, and monitoring progress.
4. **The Board will** conduct district business with care and respect, fostering board unity and assisting in gaining acceptance and support in the community by openly sharing district progress and celebrating student success.
5. **The Board will** understand that as an individual, a Board member has no authority. It is when acting through a majority that the Board has influence.
6. **The Board will** supervise the hiring, performance evaluation, and other personnel management processes related to the Superintendent.
7. **The Board will**, as able, engage and volunteer in learning activities at the board, district, community, state, and national levels.
8. **The Board will**, as a cohesive leadership team, work with the Superintendent as a team, recognizing that the Superintendent is the Board's advisor.

~~9. Respect the Superintendent's responsibility to manage the day-to-day operations of the district and to direct employees in District and school matters.~~

10. The Board will refer all matters related to day-to-day operations to the Superintendent, respecting the Superintendent's responsibility to manage district operations and ensuring a timely response from the District.

C. Role of Board Leadership

1. Board leadership will manage the Board's processes, convene meetings, develop the Board agenda with the Superintendent, seeking Board member input, and execute documents as appropriate.
2. Board leadership will serve as the authorized spokesperson for the Board with regard to Board policy, process, and decisions. The Chair may delegate this responsibility to other Board members and/or the Superintendent.
3. Board leadership will communicate with individual Board members as mediator ~~one another~~ should an issue or problem develop between ~~them~~ members of the Board and ~~The chair may need to communicate with individual Board members as mediator and to~~ express expectations under policies, working agreements, and group operating norms.
4. Board leadership will assist the Superintendent in communicating important information to the full Board. ~~Keep Board~~ and will keep Board members apprised of information exchanged with the Superintendent.
5. Board leadership will set strategic priorities for Board professional development annually.
6. Board leadership will consist of a Board Chair and Co-Vice Chairs. A Vice Chair will perform ~~these~~ leadership duties when the Chair is not available.

D. Role of the Superintendent

1. The Superintendent ~~is~~ serves as the chief executive officer charged by the Board to be the operational and instructional leader of the school district.
2. The Superintendent ~~will~~ invests in the relationship with and the capacity of members of the Board.
3. The Superintendent works with the Board to establish strategic priorities for the District.
4. The Superintendent prepares annual goals for the Board's consideration.
5. The Superintendent serves as the chief advisor of the Board by providing relevant qualitative and quantitative data and other sources of accurate information to board members so that comprehensive, evidence-based decisions can be made.
6. The Superintendent communicates with board members promptly and effectively by informing the board of all emergent information including relevant trends, anticipated media coverage, or vital external or internal change.

7. The Superintendent or designee ~~will~~ schedules times for a maximum of three board members to meet with the Superintendent or designee for information sharing sessions and questions. Answers to questions will be shared with the entire Board, and meeting participants will not deliberate towards a decision.

S:\DO\Super\Kim\BOARD\Working Agreements & Norms\Working Agreements\2022-23\2022 Corvallis BSOA ADOPTED 10-13-22.docx



Corvallis

SCHOOL DISTRICT

BOARD AND SUPERINTENDENT WORKING AGREEMENTS **2023-24**

(Adopted 9/21/23)

A. Purpose of Agreements

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5. The Board will understand that as an individual, a board member has no authority. It is when acting through a majority that the Board has influence.
6. The Board will supervise the hiring, performance evaluation, and other personnel management processes related to the Superintendent.
7. The Board may engage and volunteer in learning activities at the board, district, community, state, and national levels.
8. The Board will, as a cohesive leadership team, work with the Superintendent as a team, recognizing that the Superintendent is the Board's advisor.
9. The Board will refer all matters related to day-to-day operations to the Superintendent, respecting the Superintendent's responsibility to manage district operations and ensuring a timely response from the District.

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7. The Superintendent or designee schedules times for a maximum of three board members to meet with the Superintendent or designee for information-sharing sessions and questions. Answers to questions will be shared with the entire Board, and meeting participants will not deliberate towards a decision.

VII. BOARD MEMBER STIPEND INFORMATION (8:15 p.m.)*

**VIII. NOMINATIONS FOR OREGON SCHOOL BOARDS ASSOCIATION (OSBA)
BOARD OF DIRECTORS AND LEGISLATIVE POLICY COMMITTEE
POSITIONS (8:30 p.m.)***



Corvallis

SCHOOL DISTRICT

Prepared for: Corvallis School Board
Prepared by: Kim Nelson, Board Secretary
Meeting Date: September 21, 2023

Nominations for Oregon School Boards Association (OSBA) Board of Directors and Legislative Policy Committee Positions

ACTION REQUESTED

Background

The Oregon School Boards Association is organized as one general state association with up to 24 regionally elected representatives established across 14 geographic regions to support member participation and representation.

In odd-numbered years, member boards vote to elect regional representatives for even-numbered positions on the OSBA Board of Directors. Member boards also vote to elect all regional representatives on the Legislative Policy Committee.

Nominations are now open for the OSBA 2023 election. Candidates for the OSBA Board of Directors and Legislative Policy Committee (LPC) must be nominated by official action of a member board within their region. Nominations close on September 29, 2023.

ACTION REQUESTED:

Nominate Board members to positions on the OSBA Board of Directors and OSBA Legislative Policy Committee.

MOTIONS REQUESTED:

"I move that the Corvallis School Board nominate [insert candidate name] for the OSBA Board of Director position #10."

"I move that the Corvallis School Board nominate [insert candidate name] for the OSBA Legislative Policy Committee position #10."

IX. BOARD MEMBER COMMENTS (8:45 p.m.)*

X. ADJOURNMENT (9:05 p.m.)*

*All times are approximate.

Note: The Chair of the Board may alter the order of business as they deem proper and necessary.

Agendas – Agendas and supporting materials are available online at <https://v3.boardbook.org/Public/PublicHome.aspx?ak=1000829> a few days before each School Board meeting. For more information, please contact Julie Catala at kimberly.nelson@corvallis.k12.or.us.

Communication With The School Board – Communication with the Board can be made by telephone, letter, e-mail and public testimony. Letters may be addressed to individual Board members or the Board as a whole and sent to 1555 SW 35th Street, Corvallis, OR 97333. E-mail may be sent to schoolboard@corvallis.k12.or.us and will be sent to all board members simultaneously as well as to key District Office staff. For more information, please contact Kim Nelson at kimberly.nelson@corvallis.k12.or.us.

Consolidated Action Agenda – The purpose of the consolidated action agenda is to expedite action on routine agenda items. All agenda items that are not held for discussion at the request of a Board member or staff member will be approved/accepted as written as part of the consolidated motion. Items designated or held for discussion will be acted upon individually.

Public Comment –

Guidelines are at: <https://www.csd509j.net/about-us/school-board/provide-input-and-be-informed/>

Executive Session – Permissible purposes of Executive Sessions include: ORS 192.660(2)(a) – Employment of Public Officers, Employees and Agents; ORS 192.660(2)(b) – Discipline of Public Officers and Employees; ORS 192.660(2)(d) – Labor Negotiator Consultations; ORS 192.660(2)(e) – Real Property Transactions; ORS 192.660(2)(f) – Exempt Public Records; ORS 192.660(2)(h) – Legal Counsel; ORS 192.660(2)(i) – Performance Evaluations of Public Officers and Employees; ORS 192.660(2)(j) – Public Investments.

SCHOOL BOARD MEMBERS			
Judah Largent	541-231-8415	Terese Jones, Co-Vice Chair	541-230-1673
Sami Al-Abdrabbuh	541-283-6611	Shauna Tominey, Co-Vice Chair	541-829-8411
Chris Hawkins	541-602-2045	Luhui Whitebear, Chair	541-714-3305
Sarah Finger McDonald	541-908-3756		

EXECUTIVE STAFF MEMBERS	
Ryan Noss, Superintendent	541-757-5841
Melissa Harder, Assistant Superintendent	541-766-4857
Olivia Meyers Buch, Finance and Operations Director	541-757-5874
Jennifer Duvall, Human Resources Director	541-757-5840
Kim Nelson, Executive Assistant to the Superintendent; Board Secretary	541-757-5841