

6:30 PM
2023

Thursday, September 7,

AGENDA
Business Meeting of the
BOARD OF DIRECTORS
Corvallis School District 509J

Meeting Details: Thursday, September 7, 2023, 6:30 PM in the Gymnasium at Lincoln Elementary School, 110 SE Alexander Avenue, Corvallis, OR 97333.

Oregon law allows public meetings to be held entirely online; therefore, we will NOT have seating available at the meeting site. If you would like to watch live-streaming of the School Board meeting, please navigate to the District's YouTube channel: <https://www.youtube.com/channel/UC9Jtpe5dmilZI9kySBJbVQ?> A recording of the meeting will also be posted to that channel.

- I. **CALL TO ORDER AND ROLL CALL (6:30 p.m.)***
- II. **ACKNOWLEDGEMENT OF HISPANIC HERITAGE MONTH**

Corvallis School District 509J
Acknowledgement of Hispanic Heritage Month
Resolution Number 21-0901

WHEREAS, Hispanic Heritage Month grew out of Hispanic Heritage Week which was established by President Lyndon Johnson in 1968; and

WHEREAS, Hispanic Heritage Month was established as September 15 to October 15 through Public Law 100-402 by President Ronald Reagan in 1988; and

WHEREAS, September 15 recognizes independence for Costa Rica, El Salvador, Guatemala, Honduras, and Nicaragua, September 16 recognizes independence for Mexico, September 18 recognizes independence for Chile, and October 12 recognizes Dia de la Raza; and

WHEREAS, the State of Oregon has a documented history of xenophobia and anti-Indigeneity; and

WHEREAS, Hispanic, Latino/a/x/e, and Chicano/a/x/e students and staff make up the largest racial or ethnic minority group in Corvallis schools; and

WHEREAS, people who identify as Hispanic, Latino/a/x/e, or Chicano/a/x/e, have a rich history and have positively influenced and enriched our society and our schools through their entrepreneurship, commitment to community service, deep value of justice and liberty, and social and cultural life; and

WHEREAS, Hispanic, Latino/a/x/e, and Chicano/a/x/e people have made and continue to make important contributions to education, science, art, culture, and public service, and our nation's growth and prosperity; and

WHEREAS, education is a necessary component for creating a more equitable and anti-racist community, nation, and world; and

WHEREAS, the Corvallis School District has made a commitment to equity and anti-racism; and

WHEREAS, the Corvallis School District has a responsibility to honor and respect the diverse histories of our community; and

WHEREAS, the Corvallis School District believes each and every student must be celebrated and appreciated for the distinct and vibrant contributions made by sharing cultures, language, ideas, beliefs and values within a school community.

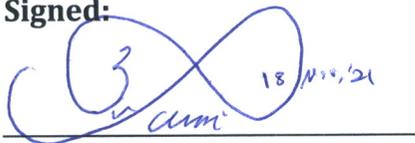
NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF CORVALLIS SCHOOL DISTRICT 509J, BENTON AND LINN COUNTIES, OREGON AS FOLLOWS:

Proclaim September 15, 2021 through October 15, 2021, as well as each September 15 through October 15 annually, as Hispanic Heritage Month in the Corvallis School District and strongly encourage families, staff, and community members to join in existing local celebrations, and;

Encourage all schools in the Corvallis School District to help highlight this month in grade appropriate ways as well as highlight the contributions of Hispanic, Latino/a/x/e, and Chicano/a/x/e peoples to the local community, nation, and beyond both historically and in current times.

Adopted by the Board of Directors of School District No. 509J (Corvallis) of Benton and Linn Counties, Oregon, at its regular meeting this 9th day of September, 2021.

Signed:



Sami Al-Abdrabbuh
Board Chair

Attested:



Ryan Noss
Superintendent

III. **BOARD MEMBER REPORTS (6:40 p.m.)***

IV. **OREGON SCHOOL BOARDS ASSOCIATION AND NATIONAL SCHOOL
BOARDS ASSOCIATION UPDATES**



Corvallis

SCHOOL DISTRICT

Prepared for: Corvallis School Board

Prepared by: Sami Al-Abdrabbuh, Board Position #1; Chris Hawkins, Board Position#2

Meeting Date: September 7th, 2023

Oregon School Board Association and National School Board Association Updates

NO ACTION REQUIRED

Background

This report provides recent updates from the Oregon School Board Association and the National School Board Association. These reports will summarize highlights from both associations about professional development, advocacy, and leadership opportunities in public education and school boardsmanship across the state and nation.

Involvement

Director Chris Hawkins, Corvallis School Board Member

Director [Sami Al-Abdrabbuh](#), Corvallis School Board Member, OSBA President-Elect, and NSBA Director

representing the Pacific Region
OSBA and NSBA staff.

Summer Board Conference Report



OSBA Summer Board Conference: A Reflective Account by Director [Chris Hawkins](#)

Salem, Oregon August 11-13

I had the privilege of attending the OSBA Conference held in Salem on August 11th and 12th. The first day of the conference was primarily geared towards new school board members like myself. It provided an invaluable opportunity to connect with both novice and seasoned board members from across the state. Engaging in discussions about their journeys, challenges, and anticipations for the upcoming school year was truly enlightening.

Throughout the initial day, I participated in several sessions, delving into School Board Basics, legal and policy matters, as well as financial considerations. A notable takeaway from these sessions was the emphasis on the concept of collaborative governance. This approach involves forging effective partnerships that foster shared learning and leadership. It thrives in an atmosphere of trust and respect, united by a common goal: to nurture high expectations for all students through collective responsibility, accountability, and unwavering support. I'm gratified to find alignment between this guiding principle and the mission of our own School Board team.

On the second day, Superintendent Ryan Noss accompanied me, joining in the same enriching sessions. Among the many engaging presentations, one that stood out was titled: Board Leadership and effective school board meetings. Delivered by our former School Board member, Vince Adams, it proved to be a highlight of the day. The sessions on Saturday proved particularly enlightening, offering insights into recent alterations in senate and house bills. Moreover, I found immense pride in witnessing the deep involvement of our present and past school board members within OSBA. Their active participation in critical committees underscores their commitment to ensuring an inclusive educational environment that empowers every child in Oregon.

Overall, the OSBA Conference served as an incredible platform for networking, learning, and reaffirming the shared dedication to enhancing the quality of education for all students. As I reflect upon the two days of enriching sessions, insightful conversations, and the collective commitment displayed, I am invigorated in my role as a school board member and eagerly anticipate the positive impact we will create in the coming academic year.

Upcoming Events & Deadlines

- **October 31:** [Magna Awards Application Deadline](#)



- **NSBA Annual Conference - New Orleans - April 6-8 2024**

Early Access! NSBA 2024 Registration & Housing Are Open

We're excited to host the [NSBA 2024 Annual Conference & Exposition](#), April 6-8, in the vibrant destination of New Orleans. Registration is now open for state association leaders and staff, as well as Council of Urban Boards of Education (CUBE) and National Connection (NatCon) districts. Registration and housing is also now open for CUBE and National Connection districts. [Registering early would save up to \\$200!](#) General registration opens Sept. 6.

New developments at NSBA's Annual Conference! Rural Education Summit and National Connection Joint Councils Luncheon

NSBA 2024 will include the launch of Rural Education Summit, scheduled for April 5 at the New Orleans Convention Center. This summit presents a valuable opportunity for attendees to delve into innovative solutions, exchange ideas, and work towards strengthening rural education. An engaging session awaits, complete with a lunch for all participants.

NSBA also made enhancements to elevate conference luncheon experiences. The CUBE Luncheon remains on Saturday, April 6th. On Sunday, April 7th, a new luncheon event is being introduced to celebrate our National Connection members and council groups AIAN, NBC, and NHC. The National Connection Joint Councils Luncheon aims to provide a unique and memorable experience while recognizing these vital groups. [Learn more and register!](#)

I will be representing the Oregon delegation during the convention the President of Oregon School Board Association next year. I hope you can join me during this conference.

Call for High School Performing Arts Nominations

Showcase the amazing talent in your state on a national stage. Three high schools will be chosen to

perform at the [NSBA 2024 Annual Conference & Exposition](#), April 6-8, 2024, in New Orleans. The submission window is Sept. 6-Oct. 8, 2023.

CUBE 2023 Opening Keynote Speaker Announced

Dr. Rosa Rivera-McCutchen, Professor of Administration & Supervision at CUNY Hunter College, will serve as the opening keynote speaker for the CUBE Annual Conference, Sept. 14-16, in Chicago. Her address will encourage leaders to thoughtfully challenge existing structures that reproduce inequality and offer a much-needed framework that can transform urban schools. [Register now](#) to secure your spot and guarantee your lodging at the host hotel.

Already registered? Share that you're attending and encourage your board and district members to attend. [Click here](#) for the promotion toolkit.

Registration is Open for NSBA's Equity Symposium and Advocacy Institute

Join us for two of our signature events in Washington, D.C., Jan. 27-30. The early bird savings deadline ends Oct. 20!

- The [NSBA Equity Symposium](#) provides a forum for school board members and public school advocates to examine the strategies, research, and best practices around critical themes of educational equity and closing opportunity gaps in public K-12 schools. [Register here](#).
- [NSBA's Advocacy Institute](#) brings together education leaders to explore and discuss the latest developments in key education policy and legislation, champion the interests of public K-12 students, and advocate for education priorities and federal policies. [Register here](#).

Call for Speakers: NSBA's Equity Symposium 2024

Do you have a compelling story to tell? As we prepare for NSBA's Equity Symposium 2024, we'll be selecting a lineup of presenters to share insights and best practices that focus on achieving an equitable education for every student. The submission deadline is Sept. 8. [Click here](#) to submit a proposal.

Get Your Magna Awards Applications Ready

The Magna Awards 2024 site is open for your district's application. NSBA's annual recognition program once again focuses on innovation in education. It will spotlight district initiatives that solved a challenge with creativity and out-of-the-box strategies. Judges will select honorees in three enrollment categories: under 5,000, 5,000-20,000, and over 20,000.

The Grand Prize winner in each category will be awarded a \$5,000 cash prize, showcase their winning program at a special master class session, and be recognized during the general session of the NSBA 2024 Annual Conference, April 6-8, in New Orleans. All winners receive a trophy, will be featured in the April 2024 issue of American School Board Journal, and are invited to a reception in their honor during NSBA 2024. The deadline for applications is Oct. 31, 2023. Learn more and see past Magna Award winners [here](#).



asbj
Magna AWARDS
AN NSBA CONNECTION

Excellence and Innovation in Education
The ASBJ Magna Awards spotlight district initiatives that solved a challenge with creativity and out-of-the-box strategies. Earn recognition for your district's exemplary work by nominating a program for the 2024 Magna Awards!

Enrollment Categories:

- Under 5,000 students
- 5,000-20,000 students
- Over 20,000 students

Grand Prize Winners receive:

- A \$5,000 cash prize
- A Master Class showcase at NSBA's Annual Conference
- Recognition during the General Session and on the NSBA website

All winners will receive a trophy, be recognized at the NSBA 2024 Annual Conference and Exposition, April 6-8, 2024, in New Orleans, and be featured in the April 2024 issue of American School Board Journal.

NSBA Member State Association districts and CUBE and NatCon districts are eligible to apply.

Submit Your Nomination by Oct. 31, 2023!



nsba
NOLA
2024

Who's Got Talent?
Showcase the amazing talent in your state on a national stage. Three high schools will be chosen to perform at the NSBA 2024 Annual Conference & Exposition, April 6-8, 2024, in New Orleans. The submission window is Sept. 6-Oct. 8, 2023.

We welcome all categories of the performing arts, including:

- Dance
- Music
- Spoken Word
- Acting
- Singing

And More!

LEARN MORE



NSBA Updates

NSBA Summer Leadership Seminar:

Sami Al-Abdrabbuh (OR) nominated to a full term on the NSBA Board of Directors representing the Pacific Region

NSBA Pacific Regional Nominating Committee met in conjunction with the 2023 NSBA Summer Leadership Seminar on Thursday, August 17, in Salt Lake City and unanimously nominated Sami Al-Abdrabbuh (OR) to a full term to serve as a director from the Pacific Region on the National School Board Association board of directors. The nomination will be presented to the delegates assembly in April during the Annual Conference in New Orleans.

Celebrating School Board Leaders at the 2023 NSBA Summer Leadership Seminar!

The following article about the Summer Leadership Seminar can be accessed via the following link here: <https://www.nsba.org/Perspectives/2023/Celebrating-NSBA-Leaders-at-the-2023-NSBA-Summer-Leadership-Seminar> I added a few pictures from the event to this report

In the heart of scenic Salt Lake City, Utah, education leaders converged at the 2023 NSBA Summer Leadership Seminar (SLS), igniting a journey of discovery, collaboration, and advocacy. Following a heartfelt welcome by NSBA President Kristi Swett to her hometown, participants delved into vital state association leadership topics and essential core competencies. The seminar, a two-day convening developed to examine essential state association leadership topics and core competencies, drew national participation from member state school board associations, including presidents, presidents-elect, rising officers, executive directors, and NSBA Board members.

A Collective Impact

Through both general sessions and table work conducted in small groups, the 2023 NSBA Summer Leadership Seminar highlighted the importance of collaboration, open discussion, and the drive for educational equity and excellence. Participants' collective dedication not only improved their leadership skills but also contributed to national progress and educational impact. The goal of the SLS programming was not only to provide valuable insights into leadership concepts and skills but also to catalyze collective agreement on NSBA's 2023-2024 Advocacy Agenda. This imperative agenda-setting exercise, driven by seminar participants, forged a ranked list of advocacy priorities:

1. Behavioral Wellness Health: Prioritizing Student Mental Health
2. Support/Retain Staff: Advocating for Increased Funding for Staffing Needs

3. Individuals with Disabilities Education Act: Championing Funding for the Individuals with Disabilities Education Act (IDEA)
4. Title Funds: Encouraging Increased Funding for Staffing and Broadband Expansion
5. Digital Access (AI): Promoting Digital Equity

Keynotes and Collaborative Endeavors

The seminar resonated with thought-provoking keynotes, including the extraordinary Steven Nelson of The Piano Guys and the insightful Stephen M. R. Covey. These visionary speakers shared leadership strategies and inspiration, setting the tone for introspection and discovery.

From enlightening discussions about adolescent mental health led by Grace Brown of The Cook Center and a candid student panel, to addressing urban and rural leadership challenges with representatives from AASA, NAESP, NSPRA, and PDK International, seminar participants engaged with the myriad facets of modern educational leadership.

Enriching Experiences and Expressions

Local leadership, including Salt Lake City Mayor Erin Mendenhall and Dr. Sydnee Dickson (Utah Superintendent of Public Instruction), lent their voices to the dialogue, and author Julia Lyon generously donated and signed her children's book.

Amidst meaningful discussions, the seminar came to life with vibrant showcases. Student talents shone brightly through performances by the Northridge High School Junior ROTC, Kayden Denny's powerful hoop dance, and the Highland High School Jazz Band. The Superintendents of Rock took center stage with an exhilarating musical performance that resonated with all in attendance.

Continuing the Journey

Verjeana McCotter-Jacobs, NSBA Executive Director and CEO, offered insights into NSBA's transformation into a performance-based organization. The seminar's discussions will continue, promising further educational leadership engagement, discourse, and resource-sharing as preparations continue for the upcoming 2023 CUBE Annual Conference and 2024 Advocacy Institute.

Get a glimpse of the excitement through photos in the [2023 Summer Leadership Seminar Smugmug Album](#).



The event included a phenomenal performance of hoop dance by Kayden Denny, the first Native American valedictorian from Highland High School in Salt Lake City. Who is joined in this impromptu selfie picture by Steven Nelson of The Piano Guys [@thepianoguys](#). He gave a spectacular performance and shared an inspiring message about harnessing every child's superpower and the power of positivity!



OSBA Executive Committee, Executive Director, and Deputy Executive Director in Salt Lake City after a Pacific Region gathering.

National updates on education:

House and Senate Will Reconvene in Early September

Congress remained adjourned this week for its annual August recess. Lawmakers are not expected to reconvene until after the Labor Day holiday, when they will face a daunting agenda and legislative schedule, including the need to determine a pathway forward on federal fiscal year 2024 (FY24) funding. With FY24 set to begin on Oct. 1, negotiations will likely prove contentious as the House and Senate's respective visions for funding levels, especially regarding K-12 investments like the Every Student Succeeds Act (ESSA), differ substantially. When Congress's FY24 spending negotiations resume after the recess, NSBA will continue to strongly advocate for robust funding for the Elementary and Secondary Education Act, Title I-A, IDEA Part-B, and other critical funding streams for the K-12 community.

Senate Field Roundtable Focuses on Protecting K-12 Schools from Cyberattacks

On Aug. 21, the Senate Homeland Security and Governmental Affairs Subcommittee on Emerging Threats and Spending Oversight held a field roundtable, "Improving Federal Collaboration to Protect Our K-12 Schools from Cyberattacks," at the New Hampshire Institute of Politics at St. Anselm's College in Manchester, New Hampshire.

New Education Data Tool: Education Across America — At a Glance

On Aug. 30, the U.S. Department of Education's Institute for Education Sciences released "Education Across America: Cities, Suburbs, Towns, and Rural Areas." This new [data tool](#) includes comparisons of key statistics across the four geographic locales (i.e., cities, suburbs, towns, and rural areas) using NCES data. Topics include family characteristics, educational experiences, educational outcomes, and school resources and staffing, with an initial emphasis on rural areas.

NSBA Offers Compliance Webinar: Annual Notices & Policies Required by Federal Law

On Aug. 30, NSBA legal staff presented an online learning opportunity for school officials and attorneys on a bread-and-butter compliance topic: annual notices and policies required by federal law. Numerous federal laws require school districts to provide students, parents, and/or the public with notices and may also require a policy, written procedure, or form. Many of these notices and policies must be presented at the beginning of the school year. Federal agencies or other entities often create "model" notices (or offer guidance useful to the development of these required notices) that can be tailored to meet individual district needs. This webinar outlined many of the notices and policies required by federal law, including the methods required to give notice where specified in the statutes and/or regulations.

Building a Wider, More Diverse Pipeline of Advanced Learners

The [National Working Group on Advanced Education](#) is a newly formed group of 20 bipartisan experts formed in 2022 to identify a set of recommendations for school districts, charter school networks, and state leaders to use in better developing the talents of high-ability students, with special attention devoted to students from racially underrepresented groups and low-income backgrounds. The group recently released a new report, [Building a Wider, More Diverse Pipeline of Advanced Learners](#). It includes the group's final recommendations for how to build a continuum of advanced learning opportunities spanning the K-12 spectrum.

Georgia School District Brings AI into Classrooms, Starting in Kindergarten

An Aug. 28 report by CBS News examines how Gwinnett County Public Schools in Georgia has launched a curriculum in which teachers and students embrace artificial intelligence (AI) in nearly every subject taught, from English to art class. It's part of a pilot public school program to prepare students for the challenges and opportunities that come along with the rise of AI.

"AI is such a popular buzzword right now, but we've actually been doing this for a couple of years," said Sallie Holloway, the director of AI and computer science for the district. "For us it's thinking about: what do our kids need to know and do to be ready for their future? We're not always messing with a robot. But what we are doing is teaching them how to think and solve problems with these tools." [Watch the report.](#)

OSBA Updates

OSBA's Board of Director will have its election later this year. The position representing Linn/Benton/Lincoln Region (Position: 10) has been vacated recently due to a resignation. The position will be open for an election by the member district boards of this region.

Further information about the process Election timelines and procedures are posted here:
<https://osba.org/osba-elections-information-2/>

For more questions about OSBA Board of Directors roles and responsibilities please feel free to contact me or any of the board members here: <https://osba.org/about-osba/board-of-directors/>

V. SUPERINTENDENT'S REPORT



Corvallis

SCHOOL DISTRICT

Superintendent's Report

Shared with the Corvallis School Board during the September 7, 2023 meeting.

Introduction of New Administrative Team Staff

- **Sara Johnson** - Dr. Sara Johnson is the interim principal at Kathryn Jones Harrison Elementary School for the 2023-24 school year. She most recently worked as the Crook County School District Superintendent. Before that, she worked for the Klamath County School District as the director of assessment, equity, and school improvement and for the Sumner School District as the superintendent. Dr. Johnson has also been recognized as the Oregon 2022-23 Superintendent of the Year and has worked in public education for 32 years as an elementary teacher and principal.
- **Caleea Kidder** - Caleea is the new assistant principal for Linus Pauling Middle School. She was most recently a human resources administrator at the Greater Albany Public Schools District. Before that, she was a Community of Peace Middle School principal and an assistant principal and dean of students at Hiawatha Academies. She is bilingual in English and Spanish.
- **Stephanne Seals** - Stephanne is the new principal for Cheldelin Middle School. She most recently worked for the Greater Albany Public Schools District as the principal at North Albany Middle School. Before that, she worked for the Salem-Keizer and Wichita School Districts as an assistant principal. She has worked in public education for 28 years as a principal, learning coach, and middle school teacher.
- **Chaundra Smith** - Chaundra is the new principal at Lincoln Elementary School. She most recently worked for the Educator Advancement Council in Salem as the professional learning facilitator, supporting statewide professional learning systems and reviewing and analyzing equity in policies and professional learning opportunities. Before that, she worked for the Greater Albany Public Schools District as a principal and the Corvallis School District as a dual language instructional coach and English language learner program coordinator. She is bilingual in English and Spanish and has worked in public education for 26 years.
- **Cathy Wright** - Cathy is the interim assistant principal at Crescent Valley High School for the 2023-24 school year. She most recently worked as the Long Term Care and Treatment Director for the Linn Benton Lincoln Educational Service District. Before that, she worked for the Corvallis School District as the high school success coordinator and dean of students at Corvallis High School, the post graduate specialist at the Corvallis School District Office, and a counselor at Corvallis and College Hill High Schools.

I am pleased to welcome these new administrators to our team!

Welcome Back Rally

We hosted our annual back-to-school rally on Tuesday, August 29. Thank you to the members of the school board who were able to attend. It was a fun morning highlighting the successes of past students and the long-lasting impact our staff members have had on their lives.

Welcome to 2023-24 School Year Activities

The district had a successful return to school this week. Across our buildings, I saw a number of smiles from students and staff. The positive atmosphere in our schools is a testament to the hard work and dedication of our entire district, and I am confident that this momentum will continue throughout the school year.

Some highlights from this week include:

- Students at Kathryn Jones Harrison played Mario Bros games with their bodies during PE.
- Students at College Hill enjoyed their newly renovated building, including their beautiful new serverly at lunchtime.
- Students at Franklin, Linus Pauling, and Cheldelin met with KemyJ, a secondary specialist at CharecterStrong, which is a curriculum that helps students build self-awareness, self-management, social awareness, relationships, and responsible decision-making skills.
- Students at Bessie Coleman picked a class mascot in PE (highlights included Dwane "The Rock" Johnson and Mr. Nelson (PE teacher), the ballerina), drew pictures about their favorite things, and took a brain break to move their bodies.
- Students at Garfield created word hearts that included words describing the things they love and value.
- Students at Linus Pauling learned about digital media literacy and how to be safe when using devices.

Meritorious Budget Award

I am pleased to inform you that our district is receiving the 2023–2024 Meritorious Budget Award (MBA) from the Association of School Business Officials International (ASBO). This means our district met the stringent requirements around organization, clarity, accuracy, quality, and presentation. Please join me in congratulating our financial team!

Board Retreat Next Steps

I want to again thank the board and community for coming together during the board retreat to continue the focus on reviewing and revising school board goals. The day included time to review the input we received during the listening sessions and for teams to focus on a specific goal area throughout the day.

The next step will be for the district cabinet to review the work accomplished during the retreat and to bring back a draft of board goals for the board to review.

If you haven't had the opportunity, please provide feedback to our facilitator, who emailed all participants earlier this week.

Curriculum Training and Professional Development

Before the start of the school year, staff participated in curriculum training. This training was often specific to the curricular materials you adopted last spring. It is important that our teaching materials support the focus of our work, and I am excited to provide updates on the implementation of these materials throughout the school year.



Corvallis
SCHOOL DISTRICT

Sup's Report

**September 7,
2023**



Welcome Back Rally



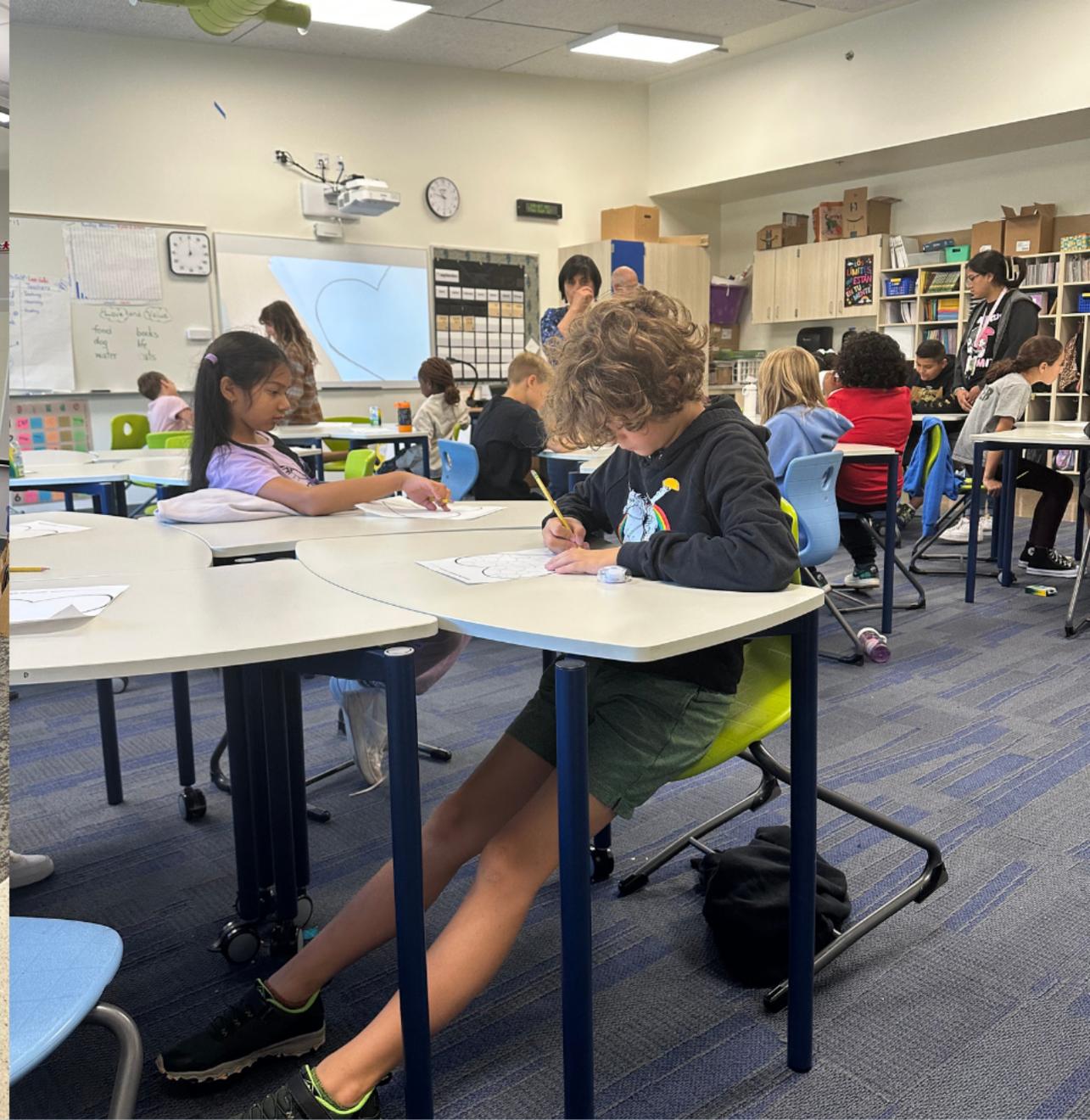
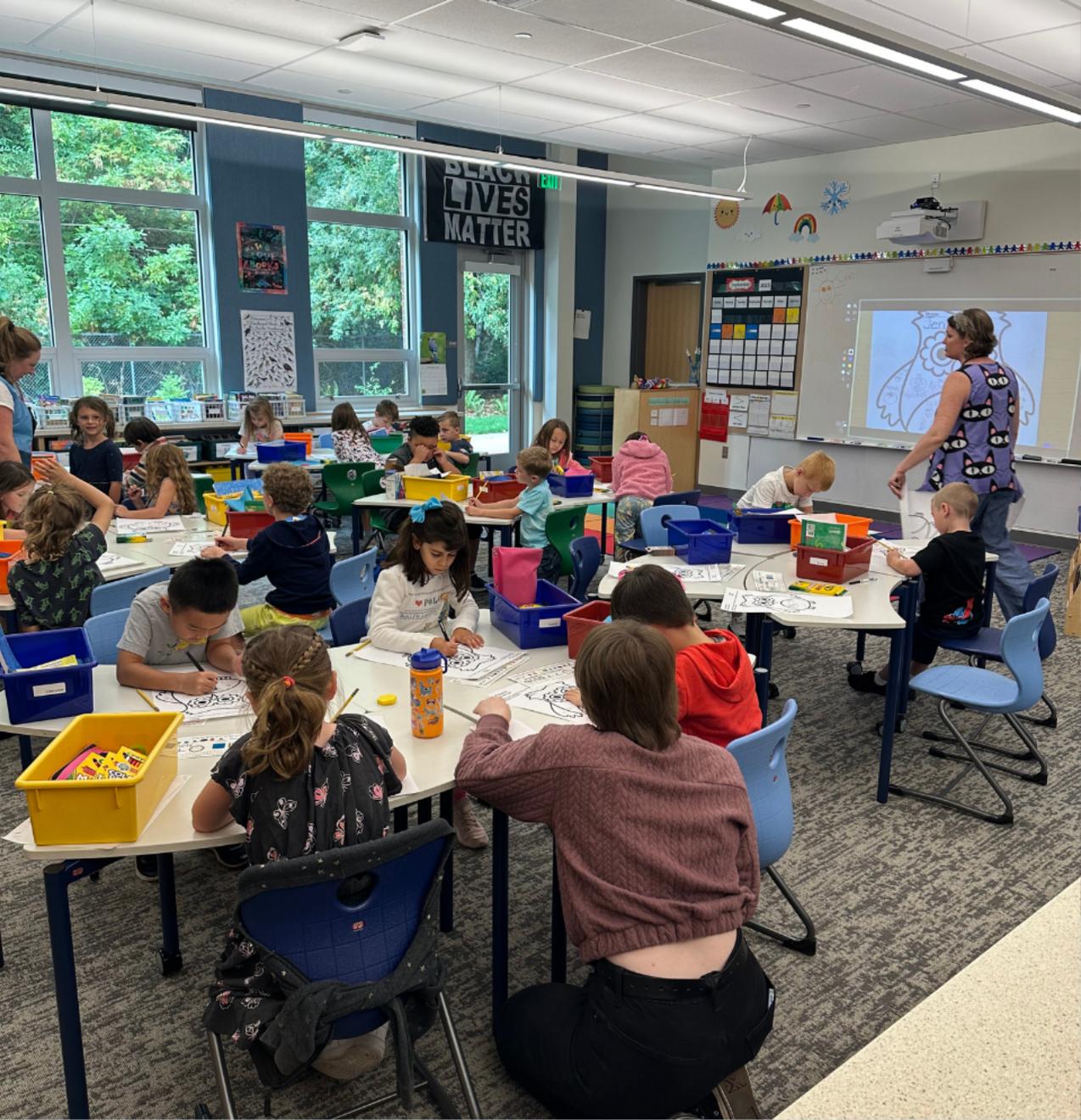


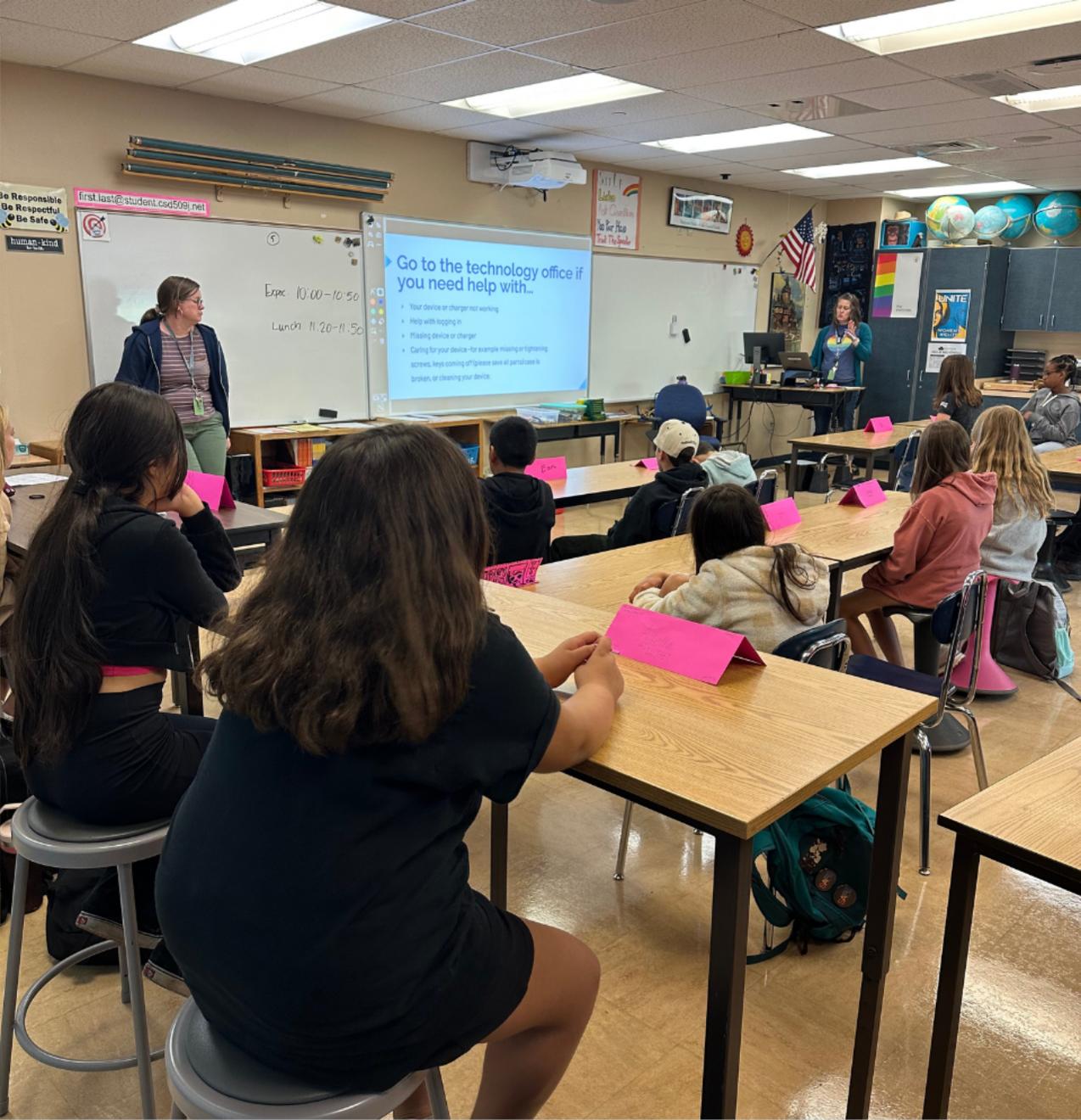
First Week of School











VI. PUBLIC COMMENT (7:20 p.m.)*

NOTE: To indicate your desire to comment, please arrive several minutes before the meeting begins, and complete a request card; then, turn it into the Board Secretary before the meeting begins. See attached guidelines for providing input to the School Board.
Virtual option: Please contact kimberly.nelson@corvallis.k12.or.us by noon on the day of the Board Meeting to schedule public comment. Please include your name, address, the phone number you will call in from, and the topic of your public comment.



PROVIDING INPUT TO THE SCHOOL BOARD

(Revised 08-15-23)

The Corvallis School Board values the opinions and input of students, staff, parents, and community members. Comments may be provided during certain meetings, and via written correspondence, as outlined below.

Public Comment at School Board Meetings

This option is available when *Public Comment* is an item on the agenda. To offer comments:

- A. Complete all of the requested information on a “Comment Request” card, which can be found on a table near the entrance to the meeting room, and give it to the Board Secretary at the head table **before** the meeting begins. Your testimony may be delayed until all of the information is provided.
- B. When you provide public comment, your name, address, and comments are matters of public record; however, students and staff do not need to provide their addresses.
- C. Keep your comments within the specified time allotted, usually three minutes, to allow time for others to comment. Please be respectful of those who wish to provide comments after you.
- D. Direct your comments to the School Board. The Board Chair will refer questions or requests for action to staff for response at a later date.
- E. If you read from a prepared statement, you may choose to leave your written comments with the Board Secretary to post online with the informational packet of the meeting and to file with the official minutes of the meeting. Handouts are not required but should you wish to provide them, please bring 13 copies and give them to the Board Secretary to distribute.
- F. Speakers may offer objective criticism of District operations and programs but the Board will not hear complaints concerning individual District personnel.
 - Complaints shall be handled following the steps outlined in Board Policy KL and Administrative Regulation KL-AR, copies of which are available at meetings and online at <http://policy.osba.org/corvall/kl/index.asp>.
 - Complaints regarding budget, programs, or other District issues also should be handled by first following the steps outlined in policy KL.
- G. Undue interruption or other interference with the orderly conduct of Board business cannot be allowed.
 - Defamatory or abusive remarks are always out of order.
 - The Board Chair may terminate a speaker’s privilege of address if, after being called to order, the speaker persists in improper conduct or remarks.

Written Correspondence

Letters, emails, and other written materials submitted to the School Board are considered public record. They may be submitted via U.S. mail to: Corvallis School Board, 1555 SW 35th Street, Corvallis, OR 97333. Emails sent to: schoolboard@corvallis.k12.or.us, will reach all Board members as a group as well as the following District staff: Superintendent, Assistant Superintendent, Human Resources Director, Finance and Operations Director, Communications Coordinator, and Executive Assistant to the Superintendent and Board of Directors (also known as Board Secretary).

Telephone Calls

Luhui Whitebear	541-714-3305	Terese Jones	541-230-1673
Sami Al-Abdrabbuh	541-283-6611	Shauna Tominey	541-829-3411
Judah Largent	541-231-8415	Chris Hawkins	541-602-2045
Sarah Finger McDonald	541-908-3756		

VII. BOND UPDATE (7:40 p.m.)*



Corvallis

SCHOOL DISTRICT

Prepared for: Corvallis School Board
Prepared by: Kim Patten, Director of Facilities and Transportation
Meeting Date: September 7, 2023

Bond Program Update

NO ACTION REQUIRED

Background

Wenaha Group provides project management services for the Facilities Improvement Bond approved by voters in May 2018. Wenaha Group's project managers will prepare a monthly report to communicate status and progress on bond projects. The report will be included in a board packet each month, published on the district website, and shared with key communicators.

Direct questions regarding bond projects to kim.patten@corvallis.k12.or.us



CORVALLIS SCHOOL DISTRICT BOND PROGRAM UPDATE SEPTEMBER 7, 2023



GENERAL PROGRAM UPDATES

Students and staff are back to school, and are hopefully enjoying their new and renovated spaces. When touring all of the renovation and addition projects, it is startling to see the differences in terms of the bright, inviting, well-planned environments that are definitely conducive to student learning!

The financial aspects of the bond are commendable. Projects are completing within the available funds while achieving all of the bond promises from 2018. That's a long time, when you consider all of the significant events that could have derailed the district's bond vision, such as fires, the pandemic, major industry cost increases, labor shortages, impactful supply chain issues and more.

Thank you to the community for funding this important work. And, thank you to the entire team that made it happen: Corvallis School District personnel, involved patrons, Fortis Construction, Gerding Builders, Todd Construction, a myriad of supporting subcontractors and suppliers, Pivot Architecture, DLR Group, all of the supporting consultants, Wenaha Group project managers and furnishing/moving managers, and our partners at the City and County.





CORVALLIS SCHOOL DISTRICT BOND PROGRAM UPDATE SEPTEMBER 7, 2023

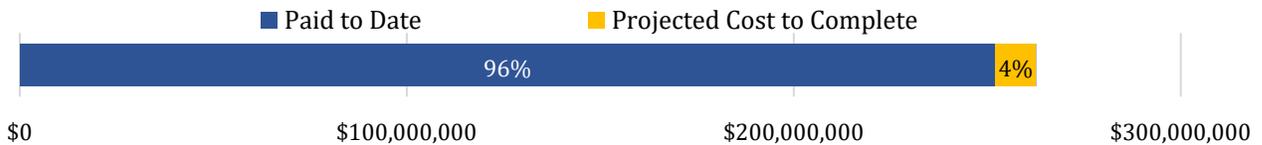


FINANCIAL SUMMARY AS OF JULY 31, 2023

Voter Approved Bond Issuance	\$ 199,914,046
Bond Sale Premium	39,204,888
Bond Interest Earnings	10,876,037
OSCIM Grant ¹	6,234,147
Other Funding ²	5,490,772
Projected Resources through End of Program ³	1,012,485
Total Program Resources	\$262,732,376

Paid to Date	\$ 252,041,659
Projected Cost to Complete	10,686,545
Total Projected Costs	\$ 262,728,204
Unallocated Program Reserves	4,172
Total Program Requirements	\$ 262,732,376

- ¹ **Oregon School Capital Improvement Matching (OSCIM) Grant.** Matching grant through this state program; restricted to Lincoln project.
- ² **Other Funding.** Additional grants and reimbursements from several sources including energy conservation reimbursements, seismic rehabilitation grants, High School Success grant; community solar investments; ODE Facility Grants; and Designated Facilities Fund; restricted to specific projects.
- ³ **Projected Resources through End of Program.** Energy conservation reimbursements and incentives, community solar investments, and interest earnings.



	Bond Allocation	Other Funding Sources ¹		Total Projected Costs ²	Paid to Date		Projected Cost to Complete
		allocated	pending allocation				
Adams	\$ 11,594,457	\$ 984,337	\$ 7,617,953	\$ 20,196,747	\$ 17,817,418	88%	\$ 2,379,329
Garfield	20,431,066	5,206,472	(499)	25,637,039	25,627,038	100%	10,001
Bessie Coleman	38,462,382	(528,074)	1,214,357	39,148,664	38,971,711	100%	176,953
Kathryn Jones H	12,322,158	6,735,723	427,098	19,484,979	19,015,129	98%	469,850
Lincoln	32,068,849	6,515,748	1,330,608	39,915,205	39,739,541	100%	175,664
Mt View	8,904,029	8,146,119	(764,111)	16,286,037	12,543,789	77%	3,742,248
Leticia Carson	11,807,766	6,397,483	(43,181)	18,162,068	18,004,098	99%	157,970
Franklin	8,897,336	2,608,293	831,383	12,337,012	12,019,803	97%	317,209
Cheldelin	9,992,479	360,033	1,644,191	11,996,703	11,942,459	100%	54,244
Linus Pauling	400,000	14,654	120,717	535,371	535,371	100%	(0)
Corvallis	7,982,711	2,448,985	36,974	10,468,670	10,460,856	100%	7,814
Crescent Valley	16,226,898	4,404,919	(138,224)	20,493,593	20,281,202	99%	212,391
Harding	11,208,697	4,865,659	(183,607)	15,890,749	13,844,265	87%	2,046,484
Program Administration	9,615,219	1,482,019	1,078,129	12,175,367	11,238,977	92%	936,390
TOTAL	\$199,914,046	\$ 49,642,370	\$ 13,171,788	\$262,728,204	\$ 252,041,659	96%	\$ 10,686,545

¹ **Other Funding Sources.** Includes bond sale premium, bond interest earnings, OSCIM grant, High School Success grant, ODE Facilities Grants, and other funding such as energy conservation reimbursements from the SB 1149 program or Energy Trust of Oregon, and seismic rehabilitation grants.

² **Risk Associated with Projection.** Low - Complete/Nearing Completion



**CORVALLIS SCHOOL DISTRICT
BOND PROGRAM UPDATE
September 7, 2023**



ADAMS ELEMENTARY SCHOOL
MAJOR ADDITION AND REMODEL

Project Manager: Kieron Spellman
Wenaha Group
Architect: DLR Group
CM/GC Contractor: Fortis Construction

PROJECT DESCRIPTION

Add five (5) permanent classrooms, create collaborative/small group learning areas, create dedicated PE space by adding multi-use cafeteria, renovate existing classroom space for student support services, improve ADA accessibility, install energy efficient lighting, replace covered play shelter, upgrade finishes in hallways and shared spaces including floors, paint, and ceilings, upgrade mechanical infrastructure including electrical, heating, and plumbing systems, replace emergency communication systems, secure front entry, and office modifications.

SCHEDULE

Key Milestones	Start	Completion	% Complete	Comments
Pre-Design	Nov 2018	Oct 2019	100%	
Design & Permitting	Nov 2019	Dec 2021	100%	
Construction	April 2022	June 2023	99%	

CURRENT ACTIVITIES

- Music Room: stage operable wall and curtain – completed.
- Teachers setting up all classrooms.
- Gymnasium: Completed.
- Kitchen – Completed Health Department re-inspection August 30th.
- Covered Play Structure: Completed.
- All playground paving is completed.
- Replacement of the storm piping has been completed and all concrete and paving re-established. Need to complete the pump station when the pump arrives.
- All driveway replacement paving has been completed.
- Bike Shelter – To be completed by September 1st.

ACTIVITIES SCHEDULED FOR NEXT QUARTER

- PIPC punch walk with the City has been requested. Waiting for inspection and then repair before final paperwork can be completed.
- Complete punch list items.
- Complete fencing – labor shortage impact.
- Complete landscaping and detention pond.





CORVALLIS SCHOOL DISTRICT BOND PROGRAM UPDATE September 7, 2023



HIGHLIGHTS – Occupancy to be received on Thursday August 31st. The city has given approval for staff to occupy facility to set up classrooms.

CHALLENGES AND SOLUTIONS – n/a



Covered Play Structure



Covered Bike Enclosure



View From SE.



New Classroom Wing



**CORVALLIS SCHOOL DISTRICT
BOND PROGRAM UPDATE
September 7, 2023**



**BESSIE COLEMAN ELEMENTARY SCHOOL
REPLACEMENT SCHOOL**

**Project Manager: Kieron Spellman
Wenaha Group
Architect: DLR Group
CM/GC Contractor: Fortis Construction**

PROJECT DESCRIPTION

Construct new two-story 67,466 square foot elementary school and demolish existing school. Create new play areas and fields once demolition is complete.

SCHEDULE

Key Milestones	Start	Completion	% Complete	Comments
Pre-Design	Aug 2018	Dec 2018	100%	
Design & Permitting	Jan 2019	March 2020	100%	
Construction			99%	
Phase 1	Summer 2020	Fall 2020	100%	Staging & Sitework
Modular Classrooms to be relocated onsite and building pad construction.				
Phase 2	Fall 2020	Winter 2021	100%	New Construction
Construction to be conducted during the school year with secure fencing separation from school.				
Phase 3	Spring 2022	Summer 2022	99%	Demolition & Sitework

CURRENT ACTIVITIES

- PIPC – Aspen Intersection – complete except for the last small area of landscaping. Fully operational.
- Grading and seeding of the ballfield: Landscape contractor presently in process of re-tilling, grading and then re-seeding the field after original seed was washed out by sprinkler damage. Landscaper responsible for lawn until it’s established.

ACTIVITIES SCHEDULED FOR NEXT QUARTER

CHALLENGES AND SOLUTIONS – N/A



**CORVALLIS SCHOOL DISTRICT
BOND PROGRAM UPDATE
September 7, 2023**



CHELDELIN MIDDLE SCHOOL
MAJOR RENOVATION

Project Manager: Patrick Linhart
Wenaha Group
Architect: Pivot Architecture
Track Contractor: Field Turf USA
CM/GC Contractor: Gerding Builders

PROJECT DESCRIPTION

Renovation: Renovate classroom to create a STEAM lab, renovate library/media center, improve ADA accessibility to the front office and elsewhere in the school, renovate cafeteria, renovate restrooms, replace kitchen flooring, upgrade mechanical infrastructure including electrical, heating, and plumbing systems, improve emergency lighting, improve seismic safety, replace wooden bleachers in the gym.

Resurface existing track: Scope also includes enlarging the high jump area to accommodate two jumping areas and improving drainage around the long jump area – complete.

SCHEDULE

Key Milestones	Start	Completion	% Complete	Comments
Pre-Design	Jan 2019	June 2019	100%	Complete
Design & Permitting	May 2019	March 2020	100%	Complete
Design & Permitting PH II	July 2020	Mar-design, Feb- May permit 2022	100%	Complete
Ph I Construction	June 2020	Aug 2021	100%	Complete
Ph II Construction	June 2022	Dec 2022	100%	Complete

CURRENT ACTIVITIES

- No work occurring at CMS.
- Gerding to supply O&M manuals prior to this board meeting.
- HR Mechanical has experienced some additional manufacturing delays in the receipt of the impeller parts. Replacement parts (work direct to district) to happen in September 2023 now.

ACTIVITIES SCHEDULED FOR NEXT QUARTER – N/A

PHOTOS – N/A





**CORVALLIS SCHOOL DISTRICT
BOND PROGRAM UPDATE
September 7, 2023**



COLLEGE HILL/HARDING CENTER
MAJOR ADDITION AND REMODEL

Project Manager: Patrick Linhart
Wenaha Group
Architect: Pivot Architecture
Contractor: Pending

PROJECT DESCRIPTION

Adds multi-use cafeteria/reception, renovate two (2) classrooms to support science and construction, improve ADA accessibility, renovate locker rooms, replace cabinetry in classrooms, replace roof and gutter system, upgrade mechanical infrastructure including electrical, heating, boilers and plumbing systems, improve emergency lighting, improve seismic safety, install access control system, replace emergency communication systems, replace fire monitoring system and add an outdoor covered classroom space.

SCHEDULE

Key Milestones	Start	Completion	% Complete	Comments
Pre-Design	Nov 2018	Feb 2019	100%	
Design for permitting	Jan 2021	Nov 2021	100%	
Permit- Historical, Land Use & Bldg	July 2021	Jun 2022	100%	
Construction	June 2022	Sept 2023	99%	Finishes, start up

CURRENT ACTIVITIES

- Todd Construction and DEVCO received our PIPC punchlist from the City and Todd Construction is working through them at this time. Resolving this list will be the final item needed to shift from a Temporary Occupancy (TCO) to a Certificate of Occupancy (CofO). We are planning for a mid-September resolution to all items.
- Todd Construction has passed final inspections and closed out Electrical, Fire Alarm, Plumbing and Mechanical permits with the City.
- Todd Construction is working through a few quality control issues with our epoxy counter tops, flooring installation (minor buckling in direct sun) and chasing a few slow draining sinks.
- The boilers are 100% operational, and ready when needed.
- All new furniture has been installed and reused furniture has been moved back into classrooms. Rooms are substantially set up for students at this time.
- New landscaping and irrigation has been installed through the site and we have grass growing well in all irrigated areas.



CORVALLIS SCHOOL DISTRICT BOND PROGRAM UPDATE September 7, 2023



- The CHHS basement area and the CIMC storeroom is loaded and full of CIMC materials. CIMC staff are operating in their new repurposed spaces and layout.
- Access control & security work is ready to go live through coordination with CSD. Both systems should be live before school starts. Convergent continues to work to adjust where door fabrications were incorrect, and where we are waiting for 7 replacement doors in various locations.
- Reception (cafeteria) floor polishing has been reworked and looks amazing. Furniture has been placed into this space and the space has already been utilized by CHHS staff.

ACTIVITIES SCHEDULED FOR NEXT QUARTER

- Final training on lighting and mechanical systems as CSD staff is available.

HIGHLIGHTS

- We are ready for school to start with TCO in hand.
- New furniture has been installed in all spaces.
- Front office is 100% operational.
- The new spaces have transformed the school from an elementary feel to a more adult high school feel.

CHALLENGES AND SOLUTIONS

- Several doors and some hardware issues continue to persist on the project. There are a few doors that won't be replaced until October. We do, however, have temporary doors installed with temporary operational hardware.
- We will be working on some epoxy counter installation repairs during the fall. Some quality control related items were missed and need to be repaired and concealed supports to be installed rather than surface mounted.
- Growing grass in non-irrigated lawn areas with the hot weather. Final regrading of the old construction yard and areas between the building and Harrison do not have irrigation. Temporary irrigation measures are being used to establish grass at this time. The project has installed 2 quick connect couplers to the new irrigation system main to aid in servicing non-irrigated lawn areas on the north and south sides of the building in the future.



CORVALLIS SCHOOL DISTRICT BOND PROGRAM UPDATE September 7, 2023



PROJECT PHOTO GALLERY



New Plantings Along Harrison Side of School



West Courtyard New Look



**CORVALLIS SCHOOL DISTRICT
BOND PROGRAM UPDATE
September 7, 2023**



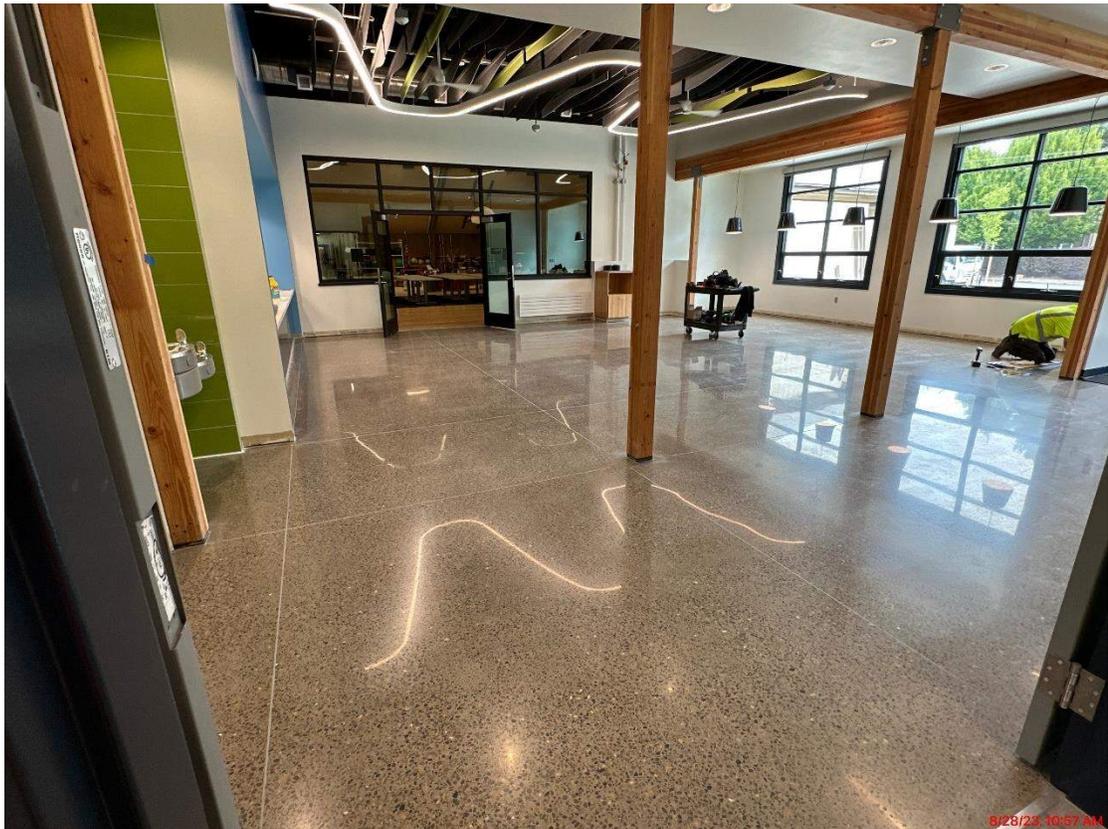
PIPC Repairs to Damaged Sidewalks



**CORVALLIS SCHOOL DISTRICT
BOND PROGRAM UPDATE
September 7, 2023**



Poorly Polished Concrete - Rejected



Re-polished Concrete Looks Really Nice



**CORVALLIS SCHOOL DISTRICT
BOND PROGRAM UPDATE
September 7, 2023**



CORVALLIS HIGH SCHOOL
MAJOR RENOVATION

Project Manager: Patrick Linhart
Wenaha Group
Architect: Pivot Architecture
CM/GC Contractor: Gerding Builders

PROJECT DESCRIPTION

Expand covered outdoor learning area for career technical education, renovate classroom spaces for career and technical education, improve softball facilities, including restroom and concessions, install ADA door openers, install covered walkway to applied technology buildings, replace artificial turf field, replace hallway carpet, replace roof on main building & replace greenhouse roof panels, resurface track, enhance video surveillance system, increase restroom connections to emergency generator, toilets & faucets, replace field lighting at Taylor Field.

SCHEDULE

Key Milestones	Start	Completion	% Complete	Comments
Pre-Design	Nov 2018	June 2020	100%	
Design & Permitting	June 2020	April 2021	100%	
Construction	Spring 2019	April 2021	100%	
Major Construction	April 2021	June 2022	100%	

CURRENT ACTIVITIES -

- No current work activities at CHS

ACTIVITIES SCHEDULED FOR NEXT QUARTER - N/A

HIGHLIGHTS - N/A

CHALLENGES AND SOLUTIONS - N/A

PROJECT PHOTO GALLERY - N/A



**CORVALLIS SCHOOL DISTRICT
BOND PROGRAM UPDATE
September 7, 2023**



CRESCENT VALLEY HIGH SCHOOL
MAJOR RENOVATION

Project Manager: Patrick Linhart
Wenaha Group
Architect: Pivot Architecture
CM/GC Contractor: Gerding Builders

PROJECT DESCRIPTION

Expand covered outdoor learning area for career technical education, renovate and expand classroom spaces for career and technical education, install a new artificial turf field, improve ADA accessibility, install elevator in gym building and replace main ramp for ADA access, refurbish, repair, and weatherize building exterior, Replace fire suppression system in kitchen, resurface bus drop-off/pick-up lane, resurface track, upgrade mechanical infrastructure including electrical, heating, and plumbing systems, enhance video surveillance system, improve seismic safety, increase power connections to generator circuit, replace access control system, and replace emergency communication systems.

SCHEDULE

Key Milestones	Start	Completion	% Complete	Comments
Pre-Design	Oct 2018	Dec 2018	100%	
Design & Permitting	Jan 2019	Mar 2020	100%	
Design & Permit Bldg A seismic	July 2020	Feb 2021	100%	
Construction Bldg F & elevator	June 2020	Dec 2021	100%	
Construction Bldg A seismic	June 2022	Aug 2022	100%	

CURRENT ACTIVITIES

- CVHS wood shop
 - SWE & Pivot continue to work through the design on providing additional fresh air intakes on the roof to help reduce our elevated shop temperatures and provide a more permanent solution.
 - CSD has proceeded with providing a temporary solution to the shop for September (and October if needed). This work is currently installing and should be operational by Sept 9th or earlier.

ACTIVITIES SCHEDULED FOR NEXT QUARTER – N/A

HIGHLIGHTS – N/A

CHALLENGES AND SOLUTIONS – N/A

PROJECT PHOTO GALLERY – N/A





**CORVALLIS SCHOOL DISTRICT
BOND PROGRAM UPDATE
September 7, 2023**



FRANKLIN K-8
MAJOR REMODEL

Project Manager: Patrick Linhart
Wenaha Group
Architect: DLR Group
CM/GC Contractor: Fortis Construction

PROJECT DESCRIPTION

Create collaborative/small group learning areas, renovate 2 classrooms to support middle school science instruction, improve ADA accessibility, install energy efficient lighting, renovate restrooms, replace exterior windows, flagpole, kitchen flooring, and roof, upgrade finishes in hallways and shared spaces including floors, paint, and ceilings, upgrade mechanical infrastructure including electrical, heating and plumbing systems, improve emergency and exterior lighting, improve seismic safety, repair sidewalks, replace emergency communication systems, secure front entry, and office modifications.

SCHEDULE

Key Milestones	Start	Completion	% Complete	Comments
Pre-Design	Jan 2019	Dec 2020	100%	
Design & Permitting	Jan 2021	Mar 2021	100%	
Construction	Mar 2022	Sept 2023	100%	Final commissioning

CURRENT ACTIVITIES

- The new PP&L 3 phase electrical service has been installed 100%
- Fortis and our subcontractors continue finalizing and adjusting controls and performing commissioning activities related to the newly powered equipment. Specifically, work on the air handler unit, attic exhaust fans and ERV unit connections to the controls system will be ongoing into the first week of September.
- The solar array is expected to be active by the time students return.
- The gym floor striping is complete.
- Teachers have moved into the classrooms and their room setup is progressing well.

ACTIVITIES SCHEDULED FOR NEXT QUARTER - None

HIGHLIGHTS - The new power service work is behind us. This was a major hurdle to occupancy.

CHALLENGES AND SOLUTIONS - N/A



CORVALLIS SCHOOL DISTRICT BOND PROGRAM UPDATE September 7, 2023



PROJECT PHOTO GALLERY



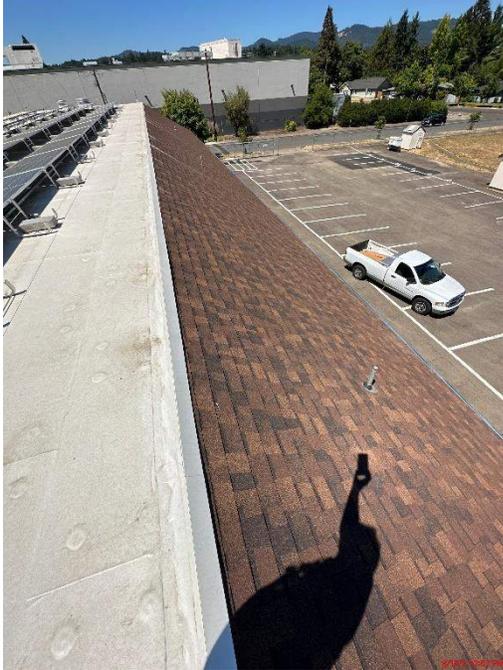
Electrical Room Before New PPL Service



Cache Valley (PPL) Onsite 8-23 With New Transformer



CORVALLIS SCHOOL DISTRICT BOND PROGRAM UPDATE September 7, 2023



Solar panels on the Left and North Parking Lot Patch & Striping



Room 14 Setup For Class on Aug 17th



CORVALLIS SCHOOL DISTRICT
September 7, 2023



GARFIELD ELEMENTARY SCHOOL

MAJOR ADDITION AND REMODEL

Project Manager: Patrick Linhart

Wenaha Group

Architect: DLR Group

CM/GC Contractor: Fortis Construction

PROJECT DESCRIPTION

Addition of six (6) classrooms, create collaborative and small group learning areas, expand the library/media center, renovation of existing classroom spaces, add covered play shelter, improve ADA accessibility, renovate restrooms, repair concrete floor foundation, replace the kitchen flooring, upgrade finishes in shared spaces with floors, paint, and ceiling, secure front entry, office modifications, improve site circulation and parking, repair/replace sidewalk, seismic upgrades, fuel tank decommissioning and upgrades to mechanical, electrical, and plumbing.

SCHEDULE

Key Milestones	Start	Completion	% Complete	Comments
Pre-Design	Oct 2018	Jan 2019	100%	
Design & Permitting	Jan 2019	July 2020	100%	
Construction	May 2020	Aug 2021	100%	Complete

CURRENT ACTIVITIES

- CSD has ordered monument sign / reader board lettering. Lettering will arrive around mid-September for installation.



**CORVALLIS SCHOOL DISTRICT
BOND PROGRAM UPDATE
September 7, 2023**



KATHRYN JONES HARRISON ELEMENTARY Project Manager: **Kieron Spellman**
 MAJOR ADDITION AND REMODEL **Wenaha Group**
 Architect: **DLR Group**
 CM/GC Contractor: **Fortis Construction**

PROJECT DESCRIPTION

Add four (4) permanent classrooms, create collaborative/small group learning areas, create dedicated PE space by adding multi-use cafeteria, renovate existing classroom space for student support services, add ADA accessible restrooms in Life Skills classrooms, improve ADA accessibility, install energy efficient lighting, replace covered play shelter, upgrade finishes in hallways and shared spaces including floors, paint, and ceilings, upgrade mechanical infrastructure including electrical, heating, and plumbing systems, improve emergency lighting, improve site circulation and parking, replace emergency communication systems, replace sidewalk, secure front entry, and office modifications.

SCHEDULE

Key Milestones	Start	Completion	% Complete	Comments
Pre-Design	Nov 2018	Oct 2019	100%	
Design & Permitting	Nov 2019	May 2021	100%	
Construction	April 2021	June 2022	99%	

CURRENT ACTIVITIES

- PIPC: In the process of completing final PIPC paperwork and Fortis obtaining the warranty bond, to enable PIPC sign off.
- Mechanical Screens- Completed.
- Flooding at field -Removed all concrete curbs requested by City to improve drainage. The scope of remediation including re-establishing the swale along property line will occur over next few weeks.
- Planning for work at the front drainage swale to improve the grades in this area.

ACTIVITIES SCHEDULED FOR NEXT QUARTER

HIGHLIGHTS - N/A

CHALLENGES AND SOLUTIONS - N/A

PROJECT PHOTO GALLERY - N/A





**CORVALLIS SCHOOL DISTRICT
BOND PROGRAM UPDATE
September 7, 2023**



LETITIA CARSON ELEMENTARY SCHOOL
MAJOR ADDITION AND REMODEL

Project Manager: Kieron Spellman
Wenaha Group

Architect: DLR Group

CM/GC Contractor: Fortis Construction

PROJECT DESCRIPTION

Add three (3) permanent classrooms, create collaborative/small group learning areas, create dedicated PE space by adding multi-use cafeteria, renovate existing classroom space for student support services, improve ADA accessibility, install energy efficient lighting, replace covered play shelter, upgrade finishes in hallways and shared spaces including floors, paint, and ceilings, upgrade mechanical infrastructure including electrical, heating, and plumbing systems, enhance emergency communication systems, improve emergency lighting secure front entry, and office modifications.

SCHEDULE

Key Milestones	Start	Completion	% Complete	Comments
Pre-Design	Nov 2018	Oct 2019	100%	
Design & Permitting	Nov 2019	May 2021	100%	Permits received
Construction	April 2021	June 2022	99%	

CURRENT ACTIVITIES

- All PIPC work is complete. In process of completing paperwork to get sign off and then certificate of occupancy.
- Mechanical screen – Completed and signed off by City.

ACTIVITIES SCHEDULED FOR NEXT QUARTER – N/A

HIGHLIGHTS – N/A

CHALLENGES AND SOLUTIONS – N/A

PROJECT PHOTO GALLERY – N/A



**CORVALLIS SCHOOL DISTRICT
BOND PROGRAM UPDATE
September 7, 2023**



**LINCOLN ELEMENTARY SCHOOL
REPLACEMENT SCHOOL**

**Project Manager: Kieron Spellman
Wenaha Group
Architect: DLR Group
CM/GC Contractor: Fortis Construction**

PROJECT DESCRIPTION

Construct new two-story 68,560 square foot elementary school and demolish existing school. Create new play areas and fields once demolition is complete.

SCHEDULE

Key Milestones	Start	Completion	% Complete	Comments
Pre-Design	Aug 2018	Dec 2018	100%	
Design & Permitting	Jan 2019	March 2020	100%	
Construction			100%	
Phase 1	Summer 2020	Summer 2020	100%	Staging/Sitework
Health Clinic to be relocated onsite. Temporary playground enhancement is being planned.				
Phase 2	Summer 2020	Summer 2021	100%	New Construction
Construction to be conducted during the school year with secure fencing separation from school.				
Phase 3	Summer 2021	Fall 2021	100%	Demolition/Sitework

CURRENT ACTIVITIES

- PIPC and ODOT punch list inspections have been signed off. PIPC warranty bond has been approved by City. Final Certificate of Occupancy received.

ACTIVITIES SCHEDULED FOR NEXT QUARTER –

Summer Activities:

- Ball Field and Lawn area reseeded – Wenaha soliciting landscapers to establish the lawn before the end of the current growing season.

HIGHLIGHTS – N/A

CHALLENGES AND SOLUTIONS – N/A

PROJECT PHOTO GALLERY – N/A



**CORVALLIS SCHOOL DISTRICT
BOND PROGRAM UPDATE
September 7, 2023**



LINUS PAULING MIDDLE SCHOOL

RESURFACE TRACK

Project Manager: Wenaha Group

Architect: N.A.

Contractor: Field Turf USA

PROJECT DESCRIPTION

Resurface existing track. Additional scope includes enlarging the high jump area to accommodate two jumping areas, improving drainage around the long jump area, removing the pole vault pad and adding track surface to the javelin runway.

SCHEDULE

Key Milestones	Start	Completion	% Complete	Comments
Pre-Design	N.A	N.A.	N.A.	
Design & Permitting	Jan 2019	March 2019	100%	
Construction	June 2019	Aug 2019	100%	

CURRENT ACTIVITIES

- N/A

ACTIVITIES SCHEDULED FOR NEXT QUARTER

- N/A

HIGHLIGHTS

- N/A

CHALLENGES AND SOLUTIONS

- N/A

PROJECT PHOTO GALLERY

- N/A



**CORVALLIS SCHOOL DISTRICT
BOND PROGRAM UPDATE
September 7, 2023**



MOUNTAIN VIEW ELEMENTARY SCHOOL
MAJOR ADDITION AND REMODEL

Project Manager: Kieron Spellman
Wenaha Group
Architect: DLR Group
CM/GC Contractor: Fortis Construction

PROJECT DESCRIPTION

Add three (3) permanent classrooms, convert existing office to classroom space, create collaborative/small group learning areas, improve ADA accessibility, install energy efficient lighting, replace kitchen flooring, upgrade finishes in hallways and shared spaces including floors, paint, and ceilings, upgrade mechanical infrastructure including electrical, heating, and plumbing systems, enhance emergency communication systems, improve emergency lighting, improve seismic safety, improve site circulation and parking.

SCHEDULE

Key Milestones	Start	Completion	% Complete	Comments
Pre-Design	Dec 2018	Dec 2020	100%	
Design & Permitting	Jan 2021	Dec 2021	100%	
Construction	Apr 2022	August 2023	99%	

CURRENT ACTIVITIES

Admin Addition:

- All complete.
- Furniture and School materials have been moved in. Office staff working from space.
- Exterior – Exterior painted and finishing touches are being completed on the front entrance canopy.

Art/Science Addition:

- Final cleaning complete.
- Furniture and school materials have been moved in and teachers are setting up the classrooms.
- Music Room: complete, except for stage curtain that will not be installed until mid-September due to a manufacturer error on size.
- Gymnasium: Flooring is presently not complete. Encountered some defective flooring material during installation and work was halted. New material arrives onsite this week, with installation to recommence. Striping will follow. The Gymnasium will not be ready for school activities until late September (provisions have been made).



CORVALLIS SCHOOL DISTRICT BOND PROGRAM UPDATE September 7, 2023



Existing Building:

- Cafeteria/ Kitchen - Complete. Kitchen equipment was reinstalled this week.
- Library: Complete
- Collaboration Rooms (old office). To be completed by September 1st. Slightly behind schedule due to recent design changes.
- Restrooms: New restroom adjacent to the collaboration space complete. Existing restrooms to be completed by September 1st.

Exterior:

- All parking lots have been completed.
- Drop off / pick up area complete, including all fencing. Working to get an additional man gate installed.
- Landscaping to be complete by end of week with orange construction fence around all hydroseeded areas (no irrigation on site, so will have to wait for the rains).

ACTIVITIES SCHEDULED FOR NEXT QUARTER

- Complete punch list items.
- Complete stage curtain
- Complete gymnasium flooring.
- Install new fencing around the school garden.
- Complete resilience electrical panel when it arrives late September.

HIGHLIGHTS – Occupancy to be received on Thursday August 31st. County has given approval for staff to occupy facility to set up classrooms.

CHALLENGES AND SOLUTIONS – N/A

PROJECT PHOTO GALLERY



Staff Room



Front Reception Desk



CORVALLIS SCHOOL DISTRICT BOND PROGRAM UPDATE September 7, 2023



Front Lobby



Gymnasium Lobby



Front Entrance





Corvallis
SCHOOL DISTRICT

BOND UPDATES

September 7, 2023



Safety & Security
Improvements



Capacity
Improvements



Renovations
& Repairs



Modern
Educational Spaces

Adams Elementary



New Covered
Bike Parking



New
Cafeteria/
Commons



New Addition from
Playground



Adams Elementary



New 5th
Grade
Classroom



New Music
Room



New Collaboration Space



New Art & Science
Classroom

Mt. View Elementary



New Music Room



Staff Get a New Suite of Spaces Too Including Staff Lounge & New Front Office Spaces



New Art & Science Classroom



Mt. View Elementary

New Parking & Drop Off Circulation



College Hill High School



New Office Entry Area

New
Reception
Area

College Hill High School



Exterior Improvements
Including New Entry, Covered
Bike Parking & Improved ADA
Parking



College Hill High School

Updated Classrooms



Franklin K-8



Newly Renovated Library



New Art & Science
Classroom

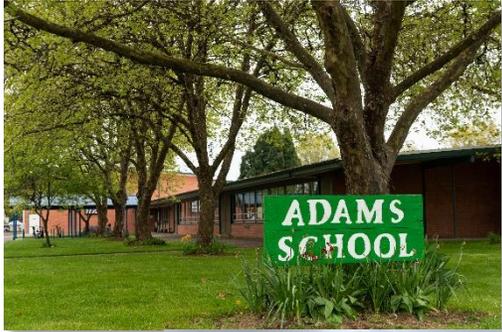


Renovated Gym
Including Roll-Up Door
to Outdoor Patio &
Folding Partition to
Library Space

Franklin K-8



Existing Classrooms Also Received New Windows, Blinds,
Lighting, Ceiling Fans and Fresh Paint



Questions?

VIII. SUMMER PROGRAMS UPDATE (8:00 p.m.)*



Corvallis

SCHOOL DISTRICT

Prepared for: Corvallis School Board
Prepared by: Sabrina Wood, Student Services Coordinator
Meeting Date: September 7, 2023

Summer Programs Update

NO ACTION REQUIRED

Background

We had another great year of Summer Programs in the Corvallis School District. Thanks to an incredible partnership with the Corvallis Schools Foundation, we ran programs at all levels this summer. Students could participate in credit recovery, COVID recovery, kinder academy, and many other program opportunities. This summer, we awarded 73 high school credits, served over 500 kids, and served copious snow cones!

We will be providing highlights of summer programs at the September 7, 2023 meeting.

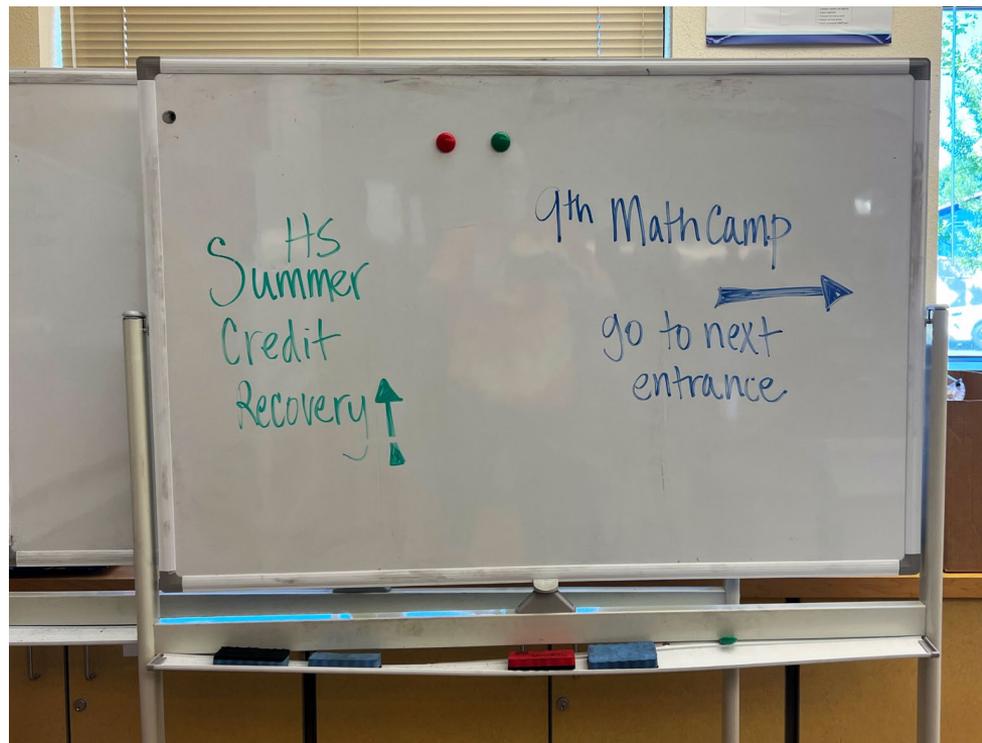


Corvallis
SCHOOL DISTRICT

Student Growth & Department

Summer Program Highlights

2023



The Corvallis School District does not discriminate on the basis of age, citizenship, color, disability, gender expression, gender identity, national origin, parental or marital status, race, religion, sex, or sexual orientation in its programs and activities, and provides equal access to designated youth groups. The following person has been designated to handle inquiries regarding discrimination: Jennifer Duvall, Human Resources Director, jennifer.duvall@corvallis.k12.or.us

541-757-5840 | 1555 SW 35th Street, Corvallis, OR 97333

Summer Vision & Mission



In partnership with the Corvallis Schools Foundation we were able to provide Corvallis School District students a rich opportunity of summer programming and family support.



Summer Champions

Summer Champion Staff

- Program Site Leads
- Classroom Teachers
- Educational Assistants
- Family Advocates
- Mental Health Staff
- Behavior Support Staff
- Specialists



Garfield Elementary School



IEP COVID Recovery Service

Extended School Year

[Inclusionary] Life Skills

Kindergarten Academy

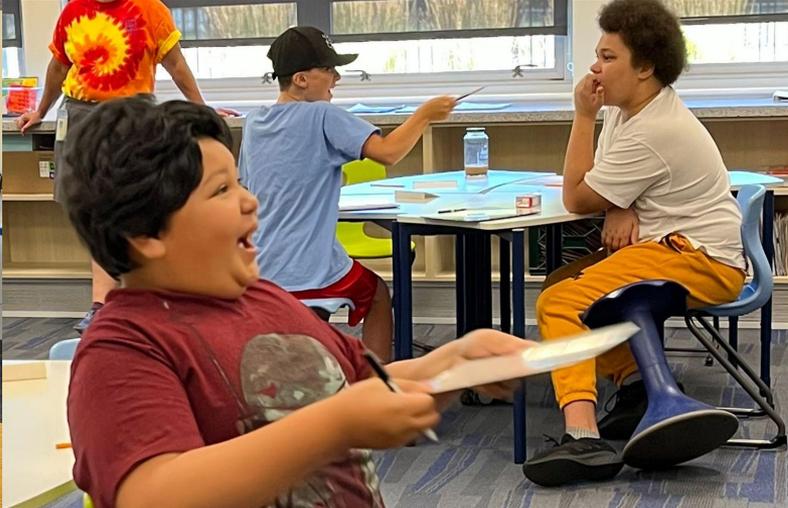
Preschool Experience

Bilingual/Trilingualism

Special Education Needs







Lincoln Elementary School



Kindergarten Academy

Preschool Experience

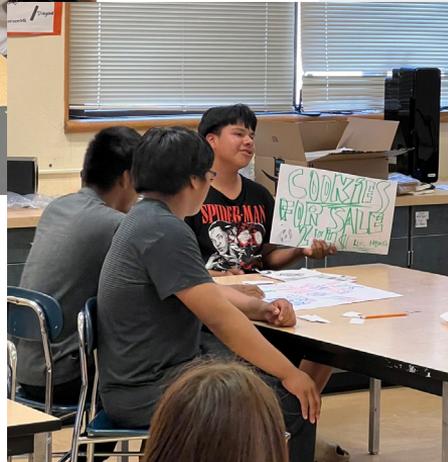
Bilingual/Trilingualism

Special Education Needs

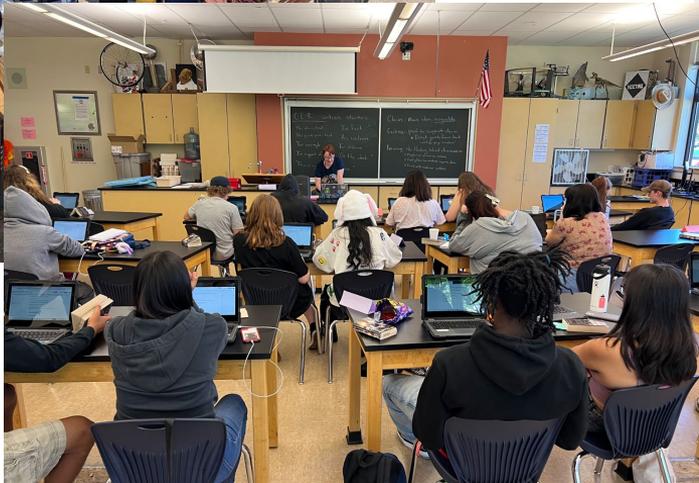
Linus Pauling Middle School



Math Mindset Summer Camp
Latino Youth Enrichment



High School Opportunities



Credit Recovery

Math, Language Arts

Social Studies

Life Skills

Math Mindset Summer Camp

WINGS Opportunity



Community Engagement

Work Experience

Family Advocacy & Mental Health



Supporting the ongoing needs
for enrolled mental health clients

Providing resources for families in
need for students K-12

**We served over 300 students in
family advocacy work.**



Community Resource Fair



3rd annual Community Health & Resource Fair

Key partners include: Samaritan Health Services, Casa Latinos Unidos, Benton County Health Services, and InterCommunity Health Network - Coordinated Care Organization (IHN-CCO).

34 agencies offered table resources

Over 500 attendees who were able to access:

Hearing, dental, and vision screens, well child visits, vaccinations, sports physicals, and measurements for Operation School Bell.



District Teams



Operations Teams provided extensive support throughout planning and execution:

Human Resources

Technology

Facilities

Transportation

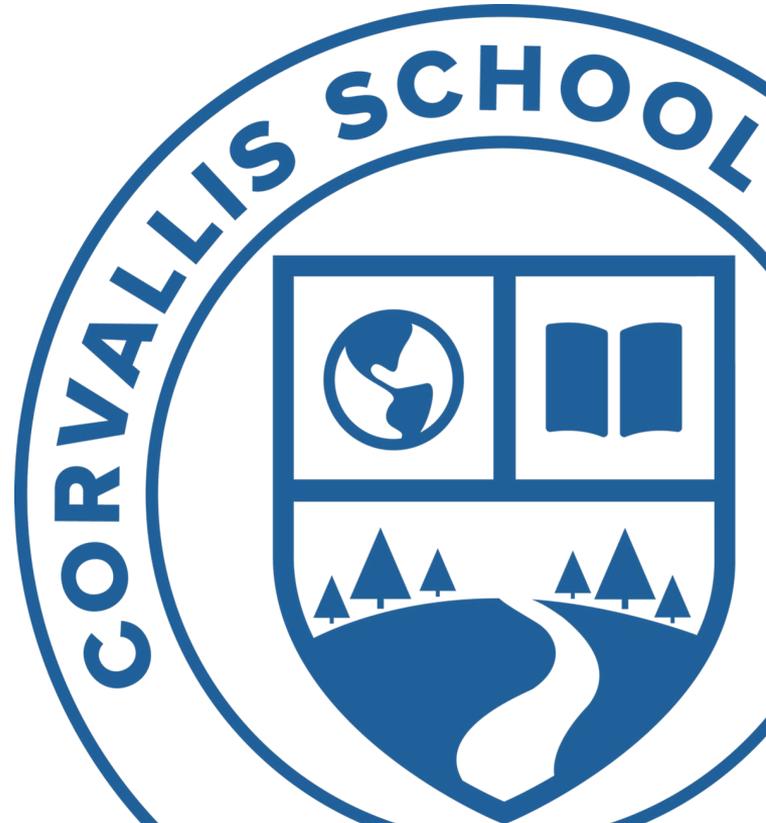
Student Growth & Experience

Communications



The Future...

- a.) Continued partnership with the Foundation
- b.) 21st Century Grant
- c.) Your advocacy for summer programming support for the next biennial budget



IX. BOARD MEMBER STIPENDS (HB 2753) (8:20 p.m.)*



Corvallis

SCHOOL DISTRICT

Prepared for: Corvallis School Board
Prepared by: Kim Nelson, Board Secretary
Meeting Date: September 7, 2023

Review HB 2753 – School Board Stipends

NO ACTION REQUESTED

Background

House Bill 2753 went into effect on July 18, 2023, allowing school districts to provide stipends of up to \$500 per month to board members. At the September 7, 2023 board meeting, we will have a discussion regarding this issue.

The Board will find two documents to review.

1. HB 2753
2. OSBA FAQ sheet



Corvallis

SCHOOL DISTRICT

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Enrolled
House Bill 2753

Sponsored by Representative BOWMAN; Representatives BYNUM, NGUYEN H, PHAM K

CHAPTER

AN ACT

Relating to the compensation of directors of district school boards; creating new provisions; amending ORS 332.018; and declaring an emergency.

Be It Enacted by the People of the State of Oregon:

SECTION 1. ORS 332.018 is amended to read:

332.018. Except as provided in ORS 255.400 to 255.424:

(1) The term of office of director is four years.

(2) *[No]* **A person** *[shall be]* **is not** eligible to serve as director unless the person is an elector of the district and has resided *[therein]* **in the district** for the period of one year immediately preceding the election or appointment.

[(3) No director shall receive any compensation for services as director other than reimbursement for reasonable and necessary expenses actually incurred on school business.]

(3)(a) A district school board may choose to provide each director who is a voting member of the board with a stipend in an amount determined by the board, not to exceed \$500 per month, as adjusted based on changes in the Consumer Price Index for All Urban Consumers, West Region (All Items), as published by the Bureau of Labor Statistics of the United States Department of Labor.

(b) If the district school board provides a stipend, the board:

(A) Must allow individual directors to choose to not receive the stipend; and

(B) May provide, in addition to the stipend, reimbursement for actual and necessary expenses incurred or paid by the director in the performance of the duties of the director.

(c) If the district school board does not provide a stipend, the board must provide reimbursement for actual and necessary expenses incurred or paid by the director in the performance of the duties of the director.

(d) A stipend provided to a director constitutes part of the director's official compensation package for purposes of ORS 244.040, but a director who receives a stipend is not considered an employee of the school district.

SECTION 2. Notwithstanding ORS 332.018 (3)(a), as amended by section 1 of this 2023 Act, the first adjustment of the stipend amount may not occur until July 1, 2024.

SECTION 3. This 2023 Act being necessary for the immediate preservation of the public peace, health and safety, an emergency is declared to exist, and this 2023 Act takes effect July 1, 2023.

Passed by House March 28, 2023

.....
Timothy G. Sekerak, Chief Clerk of House

.....
Dan Rayfield, Speaker of House

Passed by Senate June 21, 2023

.....
Rob Wagner, President of Senate

Received by Governor:

.....M,....., 2023

Approved:

.....M,....., 2023

.....
Tina Kotek, Governor

Filed in Office of Secretary of State:

.....M,....., 2023

.....
Secretary of State

Board Member Stipend Frequently Asked Questions

What does the change in statute allow districts to do?

Previously, ORS 332.018 prohibited board members from receiving any compensation from the district. During the 2023 Legislative session, House Bill 2753 was passed. This law removes the prohibition on compensation and allows school district boards to provide each “voting member of the board with a stipend in an amount determined by the board, not to exceed \$500 per month.”

What is the procedure for a board to take up this topic? If the board wants to authorize a stipend for members, what would be a sample motion?

The statute does not specify a required procedure, but the board would need to vote to approve the stipend. The following process could be used:

1. Board amends, deletes or suspends policy BHD to allow for board member compensation;
2. Board ensures that the budget includes adequate funds;
3. Board approves resolution establishing the amount of the stipend;
4. District business office follows existing procedures to make payments to participating board members.

OSBA will be releasing an update to sample board policy BHD in August 2023. OSBA also has a sample resolution that the board can use.

If the board authorizes stipends, can a member choose not to take the funds? How do we handle that?

HB 2753 specifically requires the board to “allow individual directors¹ to choose to not receive the stipend.” Board members should be made aware of the procedure to decline any stipend. Unused funds remain in the budget unless reallocated.

Aren't board members not supposed to materially benefit from their position? What are the ethical implications of authorizing stipends?

Yes, ORS 244.040 prohibits board members from using their official position to receive a financial benefit. However, board members are allowed to receive official compensation and HB 2753 classifies the stipend as “part of the director’s official compensation package.” Reimbursements are also considered to be part of the official compensation package under ORS 244.040(2)(c).

Do stipends violate the non-employment requirement of board service? If not, how does that work?

ORS 332.016(1) provides:

“A person who is an employee of a school district may not serve as a member of the district school board for the district by which the employee is employed.”

HB 2753 does not change this and specifically states “a director who receives a stipend is not considered an employee of the school district.”

¹ HB 2753 uses the term “director” in place of board member.



If a board member accepts a stipend, can the district place any specific expectations on that member with regard to their board service?

While it may depend on the expectations, likely not. HB 2753 states:

“A district school board may choose to provide *each director who is a voting member of the board* with a stipend...” (Emphasis added).

If the board implements stipends, then later decides they are not working out, how does the board remove the payment of stipends?

This depends on the method of approval used. If the board uses an annual resolution to approve the stipends but wants to discontinue at the end of a budget year, it could simply not approve the resolution for the following year. If the board adopts a policy stating that stipends will be paid every month, the board would need to amend the policy.

The board can also use the annual budgeting process to determine how funds will be used. Failure to allocate funds for stipends would halt those payments. In this case, the board should ensure that policy and resolution language match the budget.

Is there a sample OSBA policy on stipends? Is it required?

OSBA sample policy BHD includes language regarding compensation (previously a prohibition on compensation). An update will be included in the August 2023 Policy Update. It is not a required policy as nothing in the stipend law requires a board to have a policy. However, the policy can help organize the board to ensure that the proper process has been followed.

Does the board have to vote on it?

Yes, the board is the decision maker regarding stipends and all board decisions require a vote in a public meeting.

Is it taxable income?

Yes. Consult with your district’s business professionals for more information.

How much can the stipend be?

Initially, the stipend is capped at \$500 per month. This amount will be revised based on changes in the Consumer Price Index. The first adjustment to the amount can occur after July 1, 2024.

Can I still be reimbursed for board expenses?

If the board allows a stipend, the board can still allow for reimbursement of actual and necessary expenses (reimbursement in addition to the stipend). If the board does not allow a stipend, the board must allow reimbursement for actual and necessary expenses. Boards can continue to require approval and documentation for reimbursements.

Should the board discuss with administration before enacting?

Yes, it can be very beneficial to discuss the budget and any accounting procedures before approving stipends.



Where does this money come from?

No additional funds are being provided for these stipends. Funds will have to come out of the existing budget.

Does the board need to adopt any budget adjustments?

The funds for the stipends need to be included in the district's budget. Each year when the board is going through the budgeting process, it should ensure that sufficient funds are allocated to cover the stipends. For the 2023-24 school year, adjustments may need to be made to the current budget. The board must follow legal requirements for amending the budget.

Will the public know which board members receive the stipend?

While individual board members are not required to make a public statement about whether they will accept the stipend, this information would be considered a public record and would be available upon request.

What about ESD, community college and charter school board members?

HB 2753 is codified in ORS 332 and only applies to school district boards. ESD board members (ORS 334.100(3)) and community college board members (ORS 341.283(6)) are still prohibited from receiving any compensation.

What if the board only wants to do a stipend for childcare? Can we do that? If so, how?

Providing a stipend for a single purpose sounds more like a reimbursement than a stipend. If the board approves a stipend, it should be provided to "each director who is a voting member of the board" unless that board member indicates that they do not want to receive the stipend. If the board wants to limit what payment can be used for, reimbursement may be a better option.

When is this effective?

HB 2753 included an emergency clause and became effective July 18, 2023. Subject to proper budget allocations, the board could authorize board members to receive payment for the stipend starting in July (back payments for July 2023 are allowable).

Does this mean board members can be paid for coaching and other positions?

No. ORS 332.016 still prohibits board members from being employees, consequently, board members cannot be paid for other positions. The difference between a coaching stipend and the board member stipend is that HB 2753 specifies that receipt of the board member stipend does not make the board member an employee.

Can we make this effective at some time in the future?

Yes, the board could decide to hold off on implementation of the stipends until next year, after the next election or another time in the future. OSBA recommends that the stipend be available for all board members at the same time.

This document was created by the Oregon School Boards Association as a resource for member school boards and their members. It is not intended as legal advice. If you have legal questions, please contact your legal counsel.



X. REVIEW BOARD NORMS



Corvallis

SCHOOL DISTRICT

Prepared for: Corvallis School Board
Prepared by: Superintendent Ryan Noss
Meeting Date: September 7, 2023

Review Board Norms

NO ACTION REQUIRED

Background

At this meeting, the Board will review the current Board Norms, section by section. These agreements were last revised October 2022.



Corvallis

SCHOOL DISTRICT

Board Norms 2022-23

The Corvallis School Board also has Board and Superintendent Working Agreements, which provide guidance regarding meeting operations and communication.

A. How We Approach Board Work

1. The board commits to conducting its work with care and respect. Comments and actions that cause harm based on people's identities will not be tolerated.
2. The board will value the lived experiences of students, families, staff, community, and board members in its deliberations. Members will express what they have learned from the experiences of others.
3. Actively listen to those sharing their points of view, to facilitate full understanding and the possibility of changing viewpoints.
4. Allow all members time to express themselves without feeling rushed. Members will be succinct to maintain opportunity for all to express themselves.
5. Allow moments of silence between commentaries to provide time to consider the discussion.

B. How We Meet

1. Board meetings will start and end on time. The board will use time wisely, engaging in relevant and topical discussion based on the agenda topics.
2. In business meetings, members will be allowed to speak twice to each agenda item and no member may speak a second time until all members have had an opportunity to be heard.
3. Regulate input and comments from the public to the time allotted for public testimony. If needed, the board will utilize work sessions and other forms of engagement to hear from the community.

C. How We Engage District Staff

1. The Board sees every person in a school building as an educator of children. The board will respect and rely on the professional expertise of district staff.
2. Be cognizant of scarcity of resources and time when requesting action from staff. Information requests that demand significant staff effort to fulfill will be aligned with the District Goals and approved by the Board.

XI. REVIEW BOARD AND SUPERINTENDENT WORKING AGREEMENTS



Corvallis

SCHOOL DISTRICT

Prepared for: Corvallis School Board
Prepared by: Superintendent Ryan Noss
Meeting Date: September 7, 2023

Review Board and Superintendent Working Agreements

NO ACTION REQUIRED

Background

At this meeting, the Board will review the current Board and Superintendent Working Agreements, section by section. These agreements were last revised October 2022.



Corvallis

SCHOOL DISTRICT

BOARD AND SUPERINTENDENT WORKING AGREEMENTS

2022-23

(Adopted 10/13/22)

A. Purpose of Agreements

The Board of Directors is the governing body for the School District. To effectively meet the District's opportunities, the School Board and Superintendent must function together as a cohesive leadership team. The following are the group agreements for the Board and Superintendent to support a collaborative relationship.

B. Board Job Description and Relationship with the Superintendent

1. Act as trustees of the district seeking to make decisions in the best interest of all students in the community.
2. Collaborate with the Superintendent, set the long-term direction of the district through the mission, vision, goals, and priorities.
3. Govern through policymaking, planning, and oversight, while acting as financial stewards of the district, including setting expectations, aligning resources with priorities, planning for fiscal sustainability, and monitoring progress.
4. Conduct district business with care and respect, fostering board unity, and assisting in gaining acceptance and support in the community by openly sharing district progress and celebrating student success.
5. Understand that as an individual, a Board member has no authority. It is when acting through a majority that the Board has influence.
6. Supervise the hiring, performance evaluation, and other personnel management processes related to the Superintendent.
7. As able, engage and volunteer in learning activities at the board, district, community, state, and national levels.
8. As a cohesive leadership team, work with the Superintendent as a team, recognizing that the Superintendent is the Board's advisor.

9. Respect the Superintendent's responsibility to manage the day-to-day operations of the district and to direct employees in District and school matters.

C. Role of Board Leadership

1. Manage the Board's processes; convene meetings; develop the Board agenda with the Superintendent, seeking Board member input; and execute documents, as appropriate.
2. Serve as the authorized spokesperson for the Board with regard to Board policy, process, and decisions. The Chair may delegate this responsibility to other Board members and/or the Superintendent.
3. Board members will communicate with one another should an issue or problem develop between them. The chair may need to communicate with individual Board members as mediator and to express expectations under policies, working agreements, and group operating norms.
4. Assist the Superintendent in communicating important information to the full Board. Keep Board members apprised of information exchanged with the Superintendent.
5. Set strategic priorities for Board professional development annually.
6. A Vice Chair will perform these duties when the Chair is not available.

D. Role of the Superintendent

1. The superintendent is the chief executive officer charged by the board to be the operational and instructional leader of the school district.
2. The superintendent will invest in the relationship with, and the capacity of, members of the board.
3. Work with the board to establish strategic priorities for the District.
4. Prepare annual goals for the board's consideration.
5. Serve as the chief advisor of the board by providing relevant qualitative and quantitative data and other sources of accurate information to board members so that comprehensive evidence-based decisions can be made.
6. Communicate with board members promptly and effectively by informing the board of all emergent information including relevant trends, anticipated media coverage, or vital external or internal change.
7. The Superintendent or designee will schedule times for a maximum of three Board members to meet with the Superintendent or designee for information sharing sessions and questions. Answers to questions will be shared with the entire Board and meeting participants will not deliberate towards a decision.

XII. CONSOLIDATED ACTION (9:05 p.m.)*

A. Budget Committee Vacancies



Corvallis

SCHOOL DISTRICT

Prepared for: Corvallis School Board
Prepared by: Olivia Meyers Buch, Finance and Operations Director
Meeting Date: September 7, 2023

Budget Committee Vacancies

ACTION REQUESTED

Background

Pursuant to board policy DBEA, "Budget Committee," and prior to October 1 each year, the board will identify vacant budget committee positions that must be filled by board appointment.

The budget committee has 14 members: seven elected school board members and seven citizens appointed to three-year terms by the board. The citizen members are appointed by an open vote of the school board, as openings occur. This year, staff have identified the following committee vacancies:

- Two (2) three-year term appointments, due to the completion of a three year term by Joshua Clark and the completion of a one-year term by Niki Mendoza
- One (1) two-year appointment due to the resignation of Courtney Holgate

Openings on the Budget Committee will be advertised through customary district communication channels; committee members completing terms are eligible for re-appointment should they apply. The recruitment schedule for these budget committee vacancies is proposed as follows:

- September 7, 2023– publicly identify vacant budget committee positions and approve recruitment calendar
- Mid-September to mid-October 2023 – advertise budget committee vacancies and solicit applications
- October 20, 2023 – deadline for first review of applications (positions are open until filled)
- November 2, 2023 – appoint budget committee members during board meeting

ACTION REQUESTED:

Identify these vacancies and adopt this recruitment schedule.

MOTION REQUESTED:

"I move that the Board identify two full-term openings and one two-year appointment on the 2024 Budget Committee and approve the recruitment schedule as presented by staff."

B. Minutes

1. August 10, 2023

MINUTES
Business Meeting of the
BOARD OF DIRECTORS
Corvallis School District 509J

I. CALL TO ORDER AND ROLL CALL

The meeting was called to order at 6:30 p.m. in the Gymnasium of Lincoln Elementary School, 110 SE Alexander Avenue, Corvallis, OR 97333. The secretary recorded those present as listed below.

<p><u>BOARD MEMBERS PRESENT</u> Luhui Whitebear, Ph.D., Chair Shauna Tominey, Ph.D., Co-Vice Chair Terese Jones, Co-Vice Chair Sami Al-Abdrabbuh, Ph.D. Sarah Finger McDonald, Ph.D. Chris Hawkins Judah Largent</p>	<p><u>EXECUTIVE STAFF PRESENT</u> Ryan Noss, D.Ed., Superintendent Melissa Harder, Assistant Superintendent Jennifer Duvall, Human Resources Director Olivia Meyers Buch, Finance & Operations Director</p>
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A quorum was present, and due notice had been published.

II. EXECUTIVE SESSION

The Board met in Executive Session at 4:45 p.m. The meeting was held under ORS 192-660(2)(d) — to consult with persons designated for labor negotiations and ORS 192.660(2)(b) — to consider complaints brought against a public officer, employee, or staff member.

III. ACTION ON MATTERS DISCUSSED IN EXECUTIVE SESSION

MOTION:

It was moved by Director Largent and seconded by Director Jones to take no action on the Sravya Tadepalli appeal. The motion was voted on and passed unanimously.

IV. BOARD MEMBER REPORTS

There were no board member reports.

V. OREGON SCHOOL BOARDS ASSOCIATION (OSBA) AND NATIONAL SCHOOL BOARDS ASSOCIATION (NSBA) UPDATE

Director Al-Abdrabbuh shared highlights from a written report that was provided before the meeting. (The document is posted online with the information packet of this meeting and will be filed with the official 2023-24 Board records.)

VI. SUPERINTENDENT'S REPORT

Superintendent Noss shared highlights from a written report. (The report is posted online with the informational packet of this meeting and will be filed with the official 2023-24 Board records.)

VII. PUBLIC COMMENT

There was no public comment.

VIII. BOND UPDATE

Kim Patten, Facilities and Transportation Director, referred to a written report provided to the Board before the meeting and engaged in discussion with the Board. (The report is posted online with the informational packet of this meeting and will be filed with the official 2023-24 Board records.)

IX. BIAS REPORT

Assistant Superintendent Harder referred to a written report provided to the Board before the meeting and answered questions from Board members. (The report is posted online with the informational packet of this meeting and will be filed with the official 2023-24 Board records.)

X. EQUITY UPDATE

Marcianne Rivero-Koetje, Multilingual Programs and Equity Coordinator, presented a slide presentation and shared a Students Advocating for Equity (SAFE) update. (The slide presentation is posted online with the information packet of this meeting and will be filed with the official 2023-24 Board records.)

Discussion ensued.

The board took a break and resumed the meeting.

XI. CONSOLIDATED ACTION

MOTION:

It was moved by Director Al-Abdrabbuh and seconded by Director Finger McDonald to approve the Consolidated Action items. The motion was voted on and unanimously approved.

- A. **Ratify 2023-24 Organizational Actions** – (This document is posted online with the informational packet of this meeting and will be filed with the official 2023-24 Board records.)
- B. **Minutes** – June 15, 2023 – (This document is posted online with the informational packet of this meeting and will be filed with the official 2023-24 Board records.)
- C. **Licensed Personnel Action** – (This document is posted online with the informational packet of this meeting and will be filed with the official 2023-24 Board records.)

XII. CONSOLIDATED INFORMATION

- A. **Non-Licensed Personnel Information** – (This document is posted online with the informational packet of this meeting and will be filed with the official 2023-24 Board records.)
- B. **Financial Statements**
 - 1. **May 2023 Financial Statements (Unaudited)** – (This document is posted online with the informational packet of this meeting and will be filed with the official 2023-24 Board records.)
 - 2. **June 2023 Financial Statements (Unaudited)** – (This document is posted online with the informational packet of this meeting and will be filed with the official 2023-24 Board records.)

XIII. BOARD MEMBER COMMENTS

Director Al-Abdrabbuh requested that the Board receive a copy of the Community Engagement report for review before the Board retreat.

Director Jones shared concerns regarding questions asked regarding gender on the form for sports physicals. Assistant Superintendent Harder responded that the form is a requirement of OSAA and the Oregon Department of Education and that the questions have been on the form for several years.

Director Hawkins shared that she is helping with planning for the staff Back to School rally and invited other Board members to come and help with selling lunches.

Director Largent requested information about how to help support the Health Fair at Linus Pauling Middle School.

Chair Whitebear shared that Board leadership would like the Board to read the book Emergent Strategies this year. She encouraged the Board to read the chapter Interdependence and Decentralization to help inform the work of the Board retreat.

XIV. ADJOURNMENT

There being no further business before the Board, Chair Whitebear adjourned the meeting at 8:15 p.m.

Luhui Whitebear, Ph.D., Board Chair

Ryan Noss, D.Ed., Superintendent

Prepared By: Kim Nelson

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UNADOPTED

2. August 24, 2023

MINUTES
Retreat and Special Meeting of the
BOARD OF DIRECTORS
Corvallis School District 509J

I. CALL TO ORDER AND ROLL CALL

The meeting was called to order at 8:49 a.m. at Knife River Training Center, 35973 Kennel Rd. SE, Albany, OR 97322. The secretary recorded those present as listed below.

<u>BOARD MEMBERS PRESENT</u>	<u>EXECUTIVE STAFF PRESENT</u>
Luhui Whitebear, Ph.D. Chair	Ryan Noss, Superintendent
Shauna Tominey, Ph.D. Co-Vice Chair	Melissa Harder, Assistant Superintendent
Terese Jones, Co-Vice Chair	Jennifer Duvall, Human Resources Director
Sarah Finger McDonald, Ph.D.	Olivia Meyers Buch, Finance and Operations Director
Sami Al-Abdrabbuh, Ph.D.	
Judah Largent	
Chris Hawkins	

A quorum was present, and due notice had been published.

II. WELCOME

Superintendent Noss welcomed District staff, students, and community members in attendance and noted that during the work session, participants would be moving around the room working in small groups, and sound might be limited. He reviewed the work the Board had done over the past year to prepare for updating the Board goals, including input from several community engagement sessions on areas of focus.

Superintendent Noss introduced Dr. Rob Hess, Breakthrough Consulting, as the facilitator of the work session. Dr. Hess shared expectations and the expected outcomes for the day and moved into the work session agenda.

III. DECISION-MAKING FRAMEWORK

Dr. Hess shared the importance of ensuring all students are elevated in the board goals and keeping equitable outcomes clear in the work throughout the day. The participants were divided into four groups based on four goal areas: student achievement, ethical systems, real-world learning, and health and wellness.

IV. BREAK

The Board took a short break; the meeting resumed at 10:15 a.m.

V. BOARD GOAL WORK: BREAKOUT GROUPS

The four groups moved into separate areas to work on their goal focus.

VI. LUNCH BREAK

The Board chair reminded the Board to avoid a quorum and dismissed the group at 11:45 a.m. for lunch. The meeting resumed at 12:30 p.m.

VII. GOAL ROTATIONS

The groups rotated through each goal area to review and provide input on the work done in each area.

VIII. REFLECTION

Dr. Hess brought the group together to share final thoughts on the day and concluded that he would compile the information collected during the work session and would forward it to Superintendent Noss.

Chair Whitebear dismissed any of the group that wanted to leave and moved to the final agenda item.

IX. RATIFY CONTRACT WITH CORVALLIS EDUCATION ASSOCIATION

MOTION:

It was moved by Director Largent and seconded by Director Al-Abdrabbuh to approve the contract with Corvallis Education Association for 2023-2026. The motion was voted on and passed unanimously.

X. ADJOURNMENT

There being no further business before the Board, Chair Whitebear adjourned the meeting at 3:50 p.m.

Luhui Whitebear, Ph.D., Board Chair

Ryan Noss, D.Ed., Superintendent

Prepared By: Kim Nelson

C. Licensed Personnel Action



Corvallis

SCHOOL DISTRICT

Prepared for: Corvallis School Board
 Prepared by: Jennifer Duvall, Human Resources Director
 Meeting Date: September 7th, 2023

Licensed Personnel Action

ACTION REQUESTED

Recommendation to Hire

Name	Position	FTE	Building	Start Date	Contract Status
Coughlan, Ella	Third Grade Teacer	1.0	Bessie Coleman Elementary	8/29/2023	Probationary Teacher, 1 st Year
Elizarraga, Alex	Counselor-Bilingual	1.0	Garfield Elementary	8/29/2023	Temporary Contract
Giles, Michelle	Special Education: WINGS	1.0	Crescent Valley High	8/29/2023	Probationary Teacher, 1 st Year
Hamp, Ginger	Speech/Language Pathologist	.6	Cheldelin Middle Crescent Valley High	8/29/2023	Probationary Teacher, 1 st Year
Hopkins, Maria	ELL Teacher	1.0	Garfield Elementary, Linus Pauling Middle	8/29/2023	Probationary Teacher, 1 st Year
Huth, Kristen	Second Grade Teacher	1.0	Garfield Elementary	8/29/2023	Probationary Teacher, 1 st Year
Jans, Ryleigh	Third Grade Teacher	1.0	Bessie Coleman Elementary	8/29/2023	Probationary Teacher, 1 st Year
Lane, Jessica	Teacher	1.0	Crescent Valley High	8/29/2023	Temporary Teacher
McEldowney, Maria	Senior Finance Specialist	1.0	District Office	9/11/2023	Probationary Non-Rep
Medina, Jorge	Counselor	1.0	Garfield Elementary	8/29/2023	Temporary Teacher
Mendonca, Aubrey	PE/Health Teacher-MS	1.0	Cheldelin Middle	8/29/2023	Temporary Teacher
Parsons, Kenzie	Math Teacher-MS	.6	Linus Pauling Middle	8/29/2023	Temporary Teacher



Corvallis

SCHOOL DISTRICT

Snell, Jillian	Alternative Education	1.0	District Office/Linus Pauling Middle	8/29/2023	Temporary Teacher
Villa, Jesus	DLI Teacher	.6	Linus Pauling Middle	8/29/2023	Temporary Teacher
Wilson, Tyler	Fourth/Fifth Grade Teacher	1.0	Bessie Coleman Elementary	8/29/2023	Probationary Teacher, 1 st year
Wiseman, Brian	Mathematics Teacher-MS	1.0	Cheldelin Middle	8/29/2023	Probationary Teacher, 1 st year

Termination/Resignation/Layoff/Retirement

Name	Position	FTE	Building	Effective	Notes
Bueford, Chris	Mental Health Therapist	1.0	Cheldelin Middle	8/28/2023	Resignation
Ebright, Ashley	Speech-Language Pathologist	1.0	Adams Elementary/Muddy Creek	9/20/2023	Resignation
Leykam, Joe	Manager Mental Health	1.0	District Office	9/7/2023	Resignation
Macbeth, Debbie	Third Grade Teacher	1.0	Adams Elementary	10/31/2023	Retire/Rehire
Newcombe, Marvin	Supervisor/Food Services	1.0	District Office	8/31/2023	Retire/Rehire

MOTION REQUESTED:

“I move to approve the Licensed Personnel action as submitted.”

XIII. CONSOLIDATED INFORMATION

A. School Construction Excise Tax Rates



Corvallis

SCHOOL DISTRICT

Prepared for: Corvallis School Board
Prepared by: Olivia Meyers Buch, Finance and Operations Director
Meeting Date: September 7, 2023

School Construction Excise Tax Rates

NO ACTION REQUIRED

Background

In 2007, the Oregon Legislature passed a law ([Senate Bill 1036](#)) that allows school boards, in cooperation with cities and counties, to tax new residential and non-residential construction to help school districts pay for a portion of the cost of new or expanded school facilities.

Construction taxes imposed by a school district must be collected by a local government, local service district, special government body, state agency or state official that issues a permit for structural improvements regulated by the state building code. An intergovernmental agreement with local governments collecting the tax is required and collection expenses are limited to 4.00% of tax revenue.

Senate Bill 1036 set tax rate limits of \$1.00 per square foot for residential use and \$0.50 for nonresidential use, along with a \$25,000 tax limit on nonresidential properties. Beginning in 2009, construction excise tax rates were indexed to inflation using the Engineering News-Record Construction Cost Index. As prescribed in statute ([ORS 320.170](#)), the Oregon Department of Revenue is responsible for updating tax rate limits and notifying affected school districts. [Per the Oregon Department of Revenue](#), tax rate limits for fiscal year 2023-24 and 2024-25 are as follows:

Fiscal Year	2023-24	2024-25
Residential*	\$1.56	\$1.63
Non-residential*	\$0.78	\$0.82
Non-residential Max	\$39,100	\$40,800
* <i>Dollars per square foot</i>		

In 2009, the school board adopted Resolution No. 08-1001 imposing construction excise taxes at the rate limits outlined in Senate Bill 1036 and entered into agreements with the City of Corvallis, Benton County and Linn County to collect construction excise taxes as imposed. Resolution No. 08-1001 states that the tax rates shall be adjusted for changes in construction costs as determined by the Oregon Department of Revenue; however, the district's agreement with the City of Corvallis requires a resolution to be provided if the

district increases the tax (the district’s agreements with Benton County and Linn County do not include this requirement). Since 2009, no resolution has been proposed or adopted to adjust the rates as allowed.

At next month’s regular board meeting, the board will be presented with a resolution to increase the rate of construction excise taxes imposed by the district in alignment with the tax rates limits for 2023-24 and 2024-25 as published by the Oregon Department of Revenue. The rates proposed are as follows:

	Current Rates Effective 9-1-2009	Proposed Rates Effective 1-1-2024	Proposed Rates Effective 7-1-2024
Residential*	\$1.00	\$1.56	\$1.63
Non-residential*	\$0.50	\$0.78	\$0.82
Non-residential Max	\$25,000	\$39,100	\$40,800
* Dollars per square foot			

Financial Impact

Based on the proposed rate increases and average tax collections over the last three fiscal years, the district would receive approximately \$175,000 - \$200,000 in additional construction excise taxes in future years to be used for capital improvements.

Construction Excise Tax Collections

Fiscal Year	2018-19	2019-20	2020-21	2021-22	2022-23
City of Corvallis	\$ 895,033	\$ 79,500	\$ 225,881	\$ 339,483	\$ 254,494
Benton County	200,604	165,178	121,335	70,068	62,938
Linn County	380	2,711	1,691	3,734	-
Total	\$1,096,018	\$ 247,389	\$ 348,907	\$ 413,286	\$ 413,286

Supplementary Materials

1. Resolution No. 08-1001
2. Intergovernmental Agreement to Collect and Remit Construction Excise Tax between Corvallis School District and City of Corvallis

A RESOLUTION OF SCHOOL DISTRICT NO. 509J (CORVALLIS), BENTON AND LINN COUNTIES, OREGON, IMPOSING A CONSTRUCTION EXCISE TAX

WHEREAS, the District has a critical need to improve existing school facilities; and

WHEREAS, the Oregon Legislative Assembly passed Senate Bill 1036, authorizing school districts to impose construction excise taxes to fund capital improvements to school facilities; and

WHEREAS, pursuant to Section 5 of Senate Bill 1036 (2007), the District has entered into intergovernmental agreements with the City of Corvallis and Benton County; and

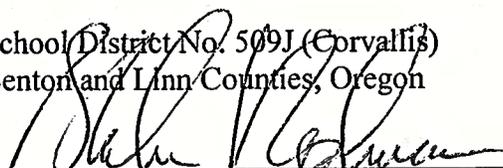
WHEREAS, pursuant to Section 5 of Senate Bill 1036 (2007), this intergovernmental agreement establishes: (a) collection duties and responsibilities; (b) the Corvallis School District 509J account into which construction tax revenues are to be deposited and the frequency of such deposits; (c) the amount of the administrative fee of 1% that the entity collecting the tax may retain to recoup its expenses in collecting the tax and (d) the amount of a supplemental fee in addition to the retainage as the District's fair share of the agencies' cost of collection to be paid out of the District's General Fund.

NOW, THEREFORE, BE IT RESOLVED as follows:

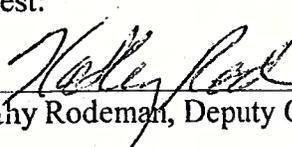
1. The rates of tax, imposed only on improvements to real property that result in a new structure or additional square footage in an existing structure, with the exemptions outlined in Attachment A, are:
 - (a) \$1 per square foot on structures or portions of structures intended for residential use, including but not limited to single-unit or multiple-unit housing; and
 - (b) \$0.50 per square foot on structures or portions of structures intended for nonresidential use, not including multiple-unit housing of any kind.
2. In addition, a construction tax imposed on structures intended for nonresidential use will not exceed \$25,000 per building permit or \$25,000 per structure, whichever is less.
3. For years beginning on or after June 30, 2009, the tax rates stated in this resolution shall be adjusted for changes in construction costs. The Oregon Department of Revenue will determine the adjusted rate limitations and report to the District.
4. The construction excise tax shall be assessed and collected pursuant to the provisions of Senate Bill 1036 (2007).
5. This resolution takes effect on September 1, 2009.

ADOPTED by the School Board of the School District No. 509J (Corvallis) this 6th day of October, 2008.

School District No. 509J (Corvallis)
Benton and Linn Counties, Oregon


Blake Rodman, Chairperson

Attest:


Kathy Rodeman, Deputy Clerk

Corvallis School District 509J – Resolution 08-1001

Attachment A

Exemptions to the Construction Excise Tax include those found in Senate Bill 1036 and the following determined by the Corvallis School District Board:

Replacement due to fire or flood loss equal to or less than the square footage of the original structure prior to the loss, or

Remodeling projects adding up to 200 square feet of additional space to an existing structure.

INTERGOVERNMENTAL AGREEMENT
TO COLLECT AND REMIT CONSTRUCTION EXCISE TAX

This Intergovernmental Agreement is effective on the last date of signature below, and is by and between Corvallis School District No. 509J, a school district organized under the laws of the State of Oregon, hereinafter referred to as **District**, and the City of Corvallis, a political subdivision of the State of Oregon, hereinafter referred to as **City**, collectively referred to as **Parties**.

WHEREAS, pursuant to Chapter 829, Oregon Laws 2007 (Senate Bill 1036), [hereafter ORS 320.170-320.189], the City is a local government; and

WHEREAS, Chapter 829, Oregon Laws 2007 (Senate Bill 1036), [hereafter ORS 320.170-320.189] requires school districts to enter into Intergovernmental Agreements with local governments in order to collect construction excise taxes; and

WHEREAS, ORS Chapter 190 allows units of local government, such as **District** and **City**, to enter into written agreements for performance of any or all functions and activities which such units have authority to perform; and

WHEREAS, Chapter 829, Oregon Laws 2007 (Senate Bill 1036), [hereafter ORS 320.170-320.189] authorizes school districts, as defined in ORS 330.005, to impose construction excise taxes to fund capital improvements to school facilities; and

WHEREAS, **District** either has imposed or is contemplating imposing a construction excise tax within **District's** boundaries and desires to enter into an intergovernmental agreement with **City** to collect the tax prior to the adoption of a construction excise tax.

NOW, THEREFORE, the **Parties** hereto agree as follows:

1. **Information and Forms.** **District** shall create and provide to **City** all of the forms necessary to collect and remit the construction excise tax (CET), public information in the form of brochures or flyers and other assistance explaining the CET, public information explaining exemptions to the CET and the process for appeals, and any other forms or information necessary for implementation of the CET. All forms created by **District** shall be prepared in consultation with **City**, and shall be subject to review and approval by **City** prior to implementation of the CET. **District** shall consult with the **City** prior to any change in the CET and shall provide updated information, brochures, flyers and forms to **City** prior to the changes taking effect.

2. **Responsibility.** **City** agrees to collect the CET on behalf of **District** for those properties within both **District's** boundaries and the **City's** area of jurisdiction. **City** shall collect and remit the CET to the **District** as prescribed in this agreement. **District** shall process and resolve any appeals relating to collection of the CET.

3. Facility Plan. **District** has adopted, or is currently developing a long term facilities plan as required by ORS 320.183. **District** agrees not to adopt the CET until such plan has been completed and adopted by resolution of **District's** Board of Directors.

4. Collection Start Date. **City** and **District** shall use their best efforts to coordinate implementation of the CET with other jurisdictions that will collect the CET, so that **City** begins collecting the CET at the same time as other jurisdictions. Notwithstanding the foregoing, **City** shall begin collecting the **District's** CET within 30 calendar days of **District's** giving written notice to **City** of the adoption of the CET, including a copy of **District's** resolution imposing the tax plus all the forms and public information materials required by Paragraph 1 of this Agreement. Alternatively, **City** may begin collecting the CET on a fixed date mutually agreed upon by **City** and **District**. **City** shall collect the **District's** CET until the CET expires, the underlying statutory authority is repealed, or this Agreement is terminated by either **District** or **City** upon 60 days written notice.

5. Collection Rate. **City** shall collect **District's** CET at the rate set by resolution by the District, but not to exceed the maximum limitations of ORS 320.176(2), adjusted annually as allowed by law. If **District** increases or otherwise modifies the tax, including annual adjustments, it shall send written notice to the **City** of the increase or other modification, including a copy of **District's** resolution adopting the change, along with community and stakeholder outreach efforts conducted by the **District**. **City** shall collect the tax at the new rate within 30 calendar days after notice is received by **City**, or upon the effective date of the change stated in **District's** resolution, or upon receipt of updated forms and information described in Paragraph 1, whichever occurs last. Alternatively, **City** may begin collecting the tax at the new rate on a fixed date mutually agreed upon by **City** and **District**.

6. Collection Methodology. The **District** shall be responsible for developing appropriate information and forms to enable the applicants for a building permit to determine the applicable CET rate (residential or non-residential) and to calculate the amount of CET due. The parties agree that the **City** shall have no responsibility to make the determination of the applicable rate or to perform the calculation. The **City** will consult and cooperate with the **District** to assist in the development of that information per Paragraph 1 above.

7. Exemptions. ORS 320.173 provides that **District's** CET may not be imposed on certain developments as identified in Exhibit A to this Agreement. **District** shall provide **City** with all forms necessary for CET exemptions, rebates, and refunds, and any other forms or information necessary for implementation of the CET in accordance with Paragraph 1. If a person or entity asserts that it is exempt from the CET and files a **District** CET exemption form at the time the CET would otherwise be due, **City** shall grant the exemption. **City** shall provide **District** a copy of the completed exemption forms along with the quarterly reports described in Paragraph 9. It shall be the **District's** responsibility to determine the validity of the exemption and to institute collection procedures to obtain payment of the CET, if **District** determines the applicant was not entitled to the exemption.

8. Remittance. After the start date of this Agreement, **City** shall remit the collected CET according to the terms of Paragraph 12 of this agreement, to **District** on a quarterly basis, by the 30th of the month following the end of the quarter. The CET remittance and the CET Report shall be sent to **District** at Attn: Facilities Manager, PO Box 3509J, Corvallis, OR 97339.

9. CET Reports. **City** shall prepare and submit to **District** a report of the CETs collected and building permits issued by **City** for the previous quarter's construction activities within the **District's** boundaries. The report shall include: the number of building permits issued that month; the aggregate new and additional square footage of residential construction; the aggregate new and additional square footage of non-residential construction; the number of building permits for which CET exemptions were given; the aggregate new and additional square footage of construction for the exempted construction; the aggregate amount of CET paid.

10. Failure to Pay CET. **District's** CET shall be paid by the applicant applying for a building permit at the time that a permit authorizing construction is issued. As is similar to a building permit, this fee is not subject to a time payment. If an applicant for a building permit refuses or fails to pay the CET when due, the **City** shall not issue the permit until the fee is paid. The **City** shall treat an applicant's refusal to pay the CET in the same manner that the **City** would take when an applicant refuses to pay the portion of the fee attributable to the State of Oregon or the **City**.

11. Records. **City** shall make all records related to building permit activity, CET collections, and CET exemptions available to **District**, or its designated auditors, as necessary for **District** to audit CET collections. Records shall be stored, maintained and destroyed in accordance with the Secretary of State's General Records Retention Schedule for cities. **City** shall not be responsible for the storage or provision of records after they have been destroyed.

12. Administrative Fee. **City** shall retain 1% of the gross amount of CET collected by **City** as authorized by ORS 320.179(2)(c) toward **City's** actual cost of collecting **District's** CET. Prior to remitting the CET to **District**, **City** shall deduct this amount, plus any bank transaction fees or charges levied against **City** for returned checks, any refunds due to cancelled permits and any credit card fees or charges, directly from the CET collected, and the amounts deducted and retained shall be identified on the report submitted to **District**.

13. Additional Payment for Collection Costs. In addition to the retainage identified in Paragraph 12 of this Agreement, **District** shall pay **City** a supplemental fee as **District's** fair share of **City's** actual cost of collecting permit fees, **District's** CET and any other fees or charges collected by **City's** Development Services Division. The additional fee shall be 2% of the gross amount of CET collected by **City**. This payment shall not be paid from monies collected from **District's** CET. **District** shall pay such supplemental payments within thirty (30) days following receipt of **City's** quarterly report which shall identify the amount of CET collected and the amount of supplemental payment due. Delinquent payments shall bear interest at the legal rate. This additional payment for collection costs is based on an estimate of actual costs for **City**. The **City** and **District** shall review the actual costs one year after beginning collection of the CET with the intent that this additional payment rate be modified if needed to

reflect actual costs for future payments. After the first year, the parties will evaluate the additional payment rate periodically, with the intent of continuing to reflect actual costs.

14. Start-up Costs. **City** will have start-up costs, primarily for computer programming, estimated to be up to \$15,000. By January 10, 2009, **City** will determine actual start-up costs incurred, and will bill **District** to collect CET for these start-up costs. **District** agrees to pay for these start-up costs within thirty (30) days following receipt of the invoice.

15. Interest Waiver. **District** waives any and all claims to any interest which may be earned on CET funds prior to **City's** remittance of collected CET funds to **District** pursuant to Paragraph 7 of this Agreement.

16. Amendment. This Agreement may be amended by mutual written agreement of the **Parties**. If there is legislative change which affects the responsibilities or costs for either party with respect to the CET, the parties will negotiate in good faith towards an amendment of this agreement.

16. Other Agreements. This Agreement does not affect or alter any other agreements between **District** and **City**, if any.

17. Defense and Indemnification. To the extent allowed by the Oregon Constitution and the Oregon Tort Claims Act, **District** agrees to defend, indemnify and hold harmless **City**, its officers, agents and employees, against all claims and actions, and all damages and expenses related thereto, arising from the performance of this agreement, or relating to the subject of this Agreement, except for those caused by the sole negligence of the **City** or its officers and employees.

18. Contact Persons. **District** and **City** hereby designate the following persons as the individuals having primary responsibility for administration of this Agreement, and as the person designated to receive notice provided for herein. Either party may change its designated contact person by written notice to the other party.

District:		City:	
Name	Greg Lecuyer	Name	Dan Carlson
Title	Facilities Manager	Title	Development Services Manager
Address	PO Box 3509J	Address	501 SW Madison Corvallis, OR 97333
Telephone	(541) 757-5789	Telephone	(541) 766-6929
Email	greg.lecuyer@corvallis.k12.or.us	Email	dan.carlson@ci.corvallis.or.us

19. Notice. Whenever notice is required to be given under this Agreement, the notice shall be given in writing to the other party's contact person by US Mail, first class postage prepaid. In addition, notice may be given by email or personal delivery.

20. General Provisions. This Agreement is binding on and inures to the benefit of **Parties** and their successors and assigns. Except with the other party's prior written consent, a party may not assign any rights or delegate any duties under this Agreement. The headings used in this Agreement are solely for convenience of reference, are not part of this Agreement, and are not to be considered in construing or interpreting this Agreement. This Agreement sets forth the entire understanding of **Parties** with respect to the subject matter of this Agreement and supersedes any and all prior understandings and agreements, whether written or oral, between **Parties** with respect to such subject matter. A provision of this Agreement may be waived only by a written instrument executed by the party waiving compliance. No waiver of any provision of this Agreement shall constitute a waiver of any other provision, whether or not similar, nor shall any waiver constitute a continuing waiver. Failure to enforce any provision of this Agreement shall not operate as a waiver of such provision or any other provision. From time to time, each of the parties shall execute, acknowledge, and deliver any instruments or documents necessary to carry out the purposes of this Agreement. Time is of the essence for each and every provision of this Agreement. Nothing in this Agreement, express or implied, is intended to confer on any person, other than the parties to this Agreement, any right or remedy of any nature whatsoever. Each party shall bear its own expenses in connection with this Agreement and the transactions contemplated by this Agreement.

21. Termination of Agreement. This Agreement may be terminated by either **District** or **City** upon sixty (60) days written notice of intent to terminate. If a notice of intent to terminate is issued, **District** and **City** agree to meet and discuss the concerns leading to the notice of termination upon receipt of a request to do so from the other party.

District

Corvallis School District No. 509J

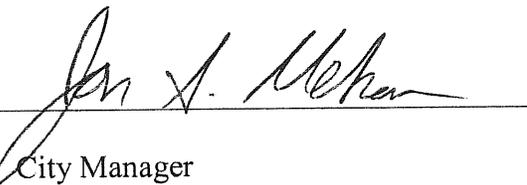
By: 

Date: 6/22/09

Title: Deputy Clerk

City

City of Corvallis

By: 

Date: 6/15/09

Title: City Manager

Approved As To Form: 
CITY ATTORNEY

Date: 6/16/09

EXHIBIT A

EXEMPTIONS

The following improvements are exempt from the Construction Excise Tax (CET) pursuant to ORS 320.173.

1. Private School Improvements
2. Public Improvements as defined in ORS 279A.010
3. Residential housing that is guaranteed to be affordable, under guidelines established by the United States Department of Housing and Urban Development, to households that earn no more than 80% of the median household income for the area in which the construction tax is imposed, for a period of at least 60 years following the date of construction of the residential housing.
4. Public or Private hospital improvements
5. Improvements to religious facilities primarily used for worship or education associated with worship.
6. Agricultural buildings as defined in ORS 455.315 (2)(a)

Additionally, the Corvallis School Board has declared the following exemptions:

- a. Replacement due to fire or flood loss equal to or less than the square footage of the original structure prior to the loss, or
- b. Remodeling projects adding up to 200 square feet of additional space to an existing structure.

XIV. BOARD MEMBER COMMENTS (9:25 p.m.)*

XV. ADJOURNMENT (9:45 p.m.)*

*All times are approximate.

Note: The Chair of the Board may alter the order of business as they deem proper and necessary.

Agendas – Agendas and supporting materials are available online at <https://v3.boardbook.org/Public/PublicHome.aspx?ak=1000829> a few days before each School Board meeting. For more information, please contact Julie Catala at kimberly.nelson@corvallis.k12.or.us.

Communication With The School Board – Communication with the Board can be made by telephone, letter, e-mail and public testimony. Letters may be addressed to individual Board members or the Board as a whole and sent to 1555 SW 35th Street, Corvallis, OR 97333. E-mail may be sent to schoolboard@corvallis.k12.or.us and will be sent to all board members simultaneously as well as to key District Office staff. For more information, please contact Kim Nelson at kimberly.nelson@corvallis.k12.or.us.

Consolidated Action Agenda – The purpose of the consolidated action agenda is to expedite action on routine agenda items. All agenda items that are not held for discussion at the request of a Board member or staff member will be approved/accepted as written as part of the consolidated motion. Items designated or held for discussion will be acted upon individually.

Public Comment –

Guidelines are at: <https://www.csd509j.net/about-us/school-board/provide-input-and-be-informed/>

Executive Session – Permissible purposes of Executive Sessions include: ORS 192.660(2)(a) – Employment of Public Officers, Employees and Agents; ORS 192.660(2)(b) – Discipline of Public Officers and Employees; ORS 192.660(2)(d) – Labor Negotiator Consultations; ORS 192.660(2)(e) – Real Property Transactions; ORS 192.660(2)(f) – Exempt Public Records; ORS 192.660(2)(h) – Legal Counsel; ORS 192.660(2)(i) – Performance Evaluations of Public Officers and Employees; ORS 192.660(2)(j) – Public Investments.

SCHOOL BOARD MEMBERS			
Judah Largent	541-231-8415	Terese Jones, Co-Vice Chair	541-230-1673
Sami Al-Abdrabbuh	541-283-6611	Shauna Tominey, Co-Vice Chair	541-829-8411
Chris Hawkins	541-602-2045	Luhui Whitebear, Chair	541-714-3305
Sarah Finger McDonald	541-908-3756		

EXECUTIVE STAFF MEMBERS	
Ryan Noss, Superintendent	541-757-5841
Melissa Harder, Assistant Superintendent	541-766-4857
Olivia Meyers Buch, Finance and Operations Director	541-757-5874
Jennifer Duvall, Human Resources Director	541-757-5840
Kim Nelson, Executive Assistant to the Superintendent; Board Secretary	541-757-5841