

6:30 PM  
2021

Thursday, September 9,

**AGENDA**  
Business Meeting of the  
**BOARD OF DIRECTORS**  
Corvallis School District 509J

Meeting Details: Thursday, September 9, 2021, 6:30 PM in the District Office Board Room, 1555 SW 35th Street, Corvallis, OR 97333.

**SOCIAL DISTANCING IS ESSENTIAL IN REDUCING THE SPREAD OF THE COVID-19 PANDEMIC.**

Oregon law allows public meetings to be held entirely online; therefore, we will NOT have seating available at the meeting site. If you would like to watch live-streaming of the School Board meeting, please navigate to the District's YouTube channel: <https://www.youtube.com/channel/UC9Jtpte5dmilZI9kySBJbVQ?> A recording of the meeting will also be posted to that channel.

- I. **CALL TO ORDER AND ROLL CALL (6:30 p.m.)\***
- II. **PLEDGE OF ALLEGIANCE**
- III. **BOARD MEMBER REPORTS**
- IV. **SUPERINTENDENT'S REPORT**

# Superintendent's Update

Shared with the Corvallis School Board during the September 9, 2021 meeting.

## **Introduction of New Administrative Team Staff**

I am pleased to welcome the following staff members to our team.

Kim Nelson has been hired to serve as Executive Assistant to the Superintendent and Board Secretary. This position supports the superintendent's office in day-to-day operational matters and serves as the secretary to the Corvallis School Board. She comes to this position with more than 15 years of experience as an administrative assistant. She has worked in the Corvallis School District as an Office Manager at Cheldelin Middle School, Franklin K-8 School, and most recently at Crescent Valley High School for the last four years.

Leigh Santy was hired to fill the new position of Research, Assessment, and Growth Coordinator. Leigh will work in collaboration with the district's current Assessment/Data Specialist to analyze and interpret student data. She will design and facilitate professional development in assessment literacy. She served as the principal at Garfield Elementary since December 2012 and has worked in the Corvallis School District since 2001. Leigh began her work in the district teaching at Garfield in the Dual Language Immersion Program.

Shawn Bernard is our new Assistant Special Education Coordinator. He most recently was Assistant Director of Secondary Special Education in the Anchorage School District. For the past seven years, he has worked in elementary and secondary special education at the Anchorage School District. Shawn also has been active at the state level, serving as president of the Alaska Council of Administrators of Special Education and as a committee member of the Alaska Teacher and Educator Advisory Council.

Tara Sanders is our new Food and Nutrition Services Manager. Ms. Sanders currently works at Oregon State University as Assistant Director, Nutrition & Sustainability University Housing and Dining Services. She has been in that position since 2008. In that role, she was a member of the dining services senior-level leadership team providing leadership in areas of nutrition, sustainability, and academic/campus partnerships. She has over three decades of food and nutrition

work experience with the professional passion of improving the nutritional health of our most vulnerable and underserved communities by providing access to healthy food.

Kelly Locey has been hired as Communications Coordinator and will start on September 20. She most currently works for the Benton County Health Department serving as Communications Coordinator for the last year. Prior to that, she worked as the Adolescent Health Promotion Coordinator for the last ten years. Her experience includes managing websites and social media channels for Benton County Healthy Communities Division, Health Department, and Benton County COVID-19 Emergency Operations Center.

### **Corvallis Online Enrollment Update**

During school registration in August, all families had the option to register their students in a fully virtual learning option. Corvallis Online students learn at a self-determined pace with guidance and support from Corvallis teachers. We currently have 85 K-5 students enrolled and 80 students enrolled in grades 6-12 for a total of 165 students participating in this educational option.

Transfers to and from Corvallis Online during the school year will follow the district transfer policy.

### **First Day of School**

The first day of school was Wednesday and every building was filled with excited energy and enthusiasm. Some of our building staff had very little time to set up classrooms and workspaces but when the doors opened Wednesday morning, the smiles of our mask-wearing staff were shining through their eyes as they welcomed students back to full-time in-person learning.

I have been able to visit many of our schools over the past two days and it is great to be together once again.

### **Jaguar and Wildcat**

The construction teams at Jaguar and Wildcat Elementary Schools have been working on major renovation projects at the schools this summer and have been working closely with district staff and the City Development Services department to plan for the opening of the 2021-22 school year. Occupancy plans must include safe

access routes, separation of construction from occupied areas, provisions for fire department access, student drop-off,/pick-up areas, and restroom accommodations.

Due to the number of projects to be completed for occupancy, access to materials and other COVID related challenges, staff access to the building was delayed until September 8. Students will be welcomed for their first day of school on Monday, September 13.

### **Staff Highlight - Germaine Joseph-Hays**

CHS Assistant Principal Germaine Joseph-Hays has received a Fulbright Teachers for Global Classrooms Program award. This year-long professional learning opportunity for K-12 educators features an intensive online course and a short international exchange. While Germaine was a teacher when she applied for this program, she has been given the go-ahead to pursue the program even though she is now an administrator since she will still be working closely and directly with students.

We are so fortunate to have Germaine as part of our leadership team and as a Fulbright recipient, she will share knowledge and foster meaningful connections across communities in the United States and abroad.

**V. RATIFY CONTRACT WITH CORVALLIS EDUCATION ASSOCIATION (CEA)**



# Corvallis

## SCHOOL DISTRICT

Prepared for: Corvallis School Board  
Prepared by: Jennifer Duvall, Human Resources Director  
Meeting Date: September 9, 2021

### **Ratify Contract with Corvallis Education Association (CEA)**

### **ACTION REQUESTED**

#### Issue

The current contract with the Corvallis Education Association (CEA) expires June 30, 2021.

#### Involvement

Contract negotiations occurred with representatives from CEA and the District that started April 12, 2021. After several meetings, a tentative agreement was reached on August 9, 2021, for a two year agreement.

Attached are the changes to the contract language; highlighting denotes changes. CEA membership ratified the agreement on September 7, 2021.

#### **ACTION REQUESTED:**

Approve the contract with CEA for 2021-23.

#### **MOTION REQUESTED:**

"I move to approve the contract with CEA for 2021-23."

*CEA* 8/19/21  
*Jennifer D. Dwyer*  
8/19/2021

## **Tentative Agreement with CSD and CEA 8/9/2021**

\*Change he/she to they/their throughout contract

\*Review of initial placement of current staff based on new language and process identified

---

### **Preamble:**

The District is committed to educational equity by recognizing and dismantling institutional barriers and creating access and opportunities that benefit each student. Every District employee is responsible for the success and achievement of all students, and we will work together towards achieving educational equity.

Educational equity requires resource distribution based on need, rather than equal distribution.

### **Article 1 - Status of Agreement**

- 2-year contract, 7/2021 - 6/2023

### **Article 7 - Evaluation - current language**

### **Article 11 Personal and Academic Freedom**

#### **B. Academic Freedom**

The District and the Association acknowledge the fundamental need to protect teachers from any censorship or restraint that might interfere with their obligation to perform their prescribed teaching functions. They further acknowledge the necessity for teacher discretion in the selection and use of supplementary instructional materials.

The principles of academic freedom cannot supersede the basic responsibilities of the teacher to the education profession. These responsibilities include:

1. A commitment to support the Constitution of the United States;
2. An informed concern for the welfare, growth and intellectual development of children;
3. An insistence upon objective scholarship;
4. An adherence to the District-prescribed curriculum.
5. A commitment to engaging in the District's equity work.

Teachers who hold a Bachelor's degree and National Board Certification will be placed on the salary schedule as follows:

- a. Start with BA column and grant years of experience for proper step placement;
- b. move to PhD/MA+45 column at the above step placement;
- c. ~~Once on column PhD/MA+45 then grant one step for teachers who possess a National Board Certification.~~

Teachers who hold a Master's degree and National Board Certification will be placed on the salary schedule as follows:

- a. Start with MA column and grant years of experience for proper step placement;
- b. move to PhD/MA+45 column at the above step placement;
- c. Once on column PhD/MA+45 then grant one step for teachers who possess a National Board Certification.

4. CTE teachers, nurses, SLP, Mental Health Therapists shall have relevant work experience counted, similar to teaching experience, in salary placement. Then other professional licensed bargaining unit members get up to 10 years maximum.

5. Positions identified as hard to fill are: bilingual dual immersion teachers, special education teachers, speech language pathologists, nurses, mental health therapists, art, and CTE teachers. When a position is designated as hard to fill, any applicant hired in that designation shall be granted full credit for all years of teaching and relevant work-related experience for purposes of their initial salary placement.

6. Teaching experience in an elementary or secondary private school, or teaching one-third time or more at a university or college will be granted credit one year for every two years' experience to a maximum of eight years private school.

7. Bilingual teachers hired into dual immersion program will be granted 3 steps for language skills.

8. If a situation arises outside the positions identified as hard to fill above, the District will consult the JCC prior to making a recommendation to the Superintendent.

## **Article 21 - Joint Cooperation Committee (4th paragraph - current language)**

The Committee may address any working conditions/issue it deems appropriate. During this agreement, JCC topics will also include a review of Appendix B (Extra-Duty), collaboration time with multiple employee groups for curriculum and student behavior support development, adding to part-time FTE, TOSA job descriptions, class size review, traveling teachers' daily schedule, staff communication, peer mediator program, historically oppressed recruitment and retention, and co-teaching. Ultimate recommendations will be submitted for review, consideration, and possible action by the Association and either the Superintendent or Board.  
(we have agreement)

## **Appendix B - Extra-Duty Schedule**

- Creation of an extra-duty committee to review extra-duty roles, expectations, and salary schedules

## **Appendix B - Extra Duty**

### Criteria for Performing Arts Stipends

1. MS Choir In order to receive the MS choir stipend, the choir director will provide 4 concerts/year (about 1/quarter), facilitate honor ensemble auditions & student preparation (e.g. All State, All NW, NW ACDA, etc.), facilitate Solo/Ensemble preparation & participation for students, and conduct other performance obligations as necessary (e.g. competitions, festivals, assemblies, graduations, fundraising, etc.). They will also carry out ES recruitment & outreach.
2. HS Choir In order to receive the HS choir stipend, the choir director will provide 4 concerts/year (about 1/quarter), facilitate honor ensemble auditions & student preparation (e.g. All State, All NW, NW ACDA, etc.), facilitate Solo/Ensemble preparation & participation for students, and conduct other performance obligations as necessary (e.g. competitions, festivals, assemblies, graduations, fundraising, etc.). They will also carry out MS recruitment & outreach.
3. MS Band In order to receive the MS band stipend, the band director will provide 4 concerts per year, prepare for and participate in competitions/contests (All State, etc.) and other performances, facilitate ensembles/festivals, and will carry out elementary school recruitment.
4. HS Band (includes marching band) In order to receive the HS band stipend, the band director will provide 4 concerts per year, prepare for and

beyond the teacher's work calendar, will be at the individual Mental Health Therapist's regular daily rate. The work calendar will be shared by the last day of school each year.

---

D. Mental Health Therapists will be evaluated following the same timeline and process as probationary and contract teachers noted in Article 7.

E. Mental Health Therapists will be provided a designated work space in which to have private and confidential conversations and meetings with students. Every site that receives mental health services will make such a space available for therapeutic purposes.

F. Mental Health Therapists who bill Medicaid will have their annual license renewal paid for by the District. The Mental Health Therapist will be responsible for renewing this license and will be reimbursed by the District.

G. Exclusions from the Agreement

The following contract provisions shall not apply to Mental Health Therapists:

Article 18.F. Working Conditions, Instructional Planning Time

## **Article 19 - Compensation**

2021-22

- 2.0% COLA for 2021-22 school year
- Drop step 1, current step 2 becomes new step 1 and steps renumbered accordingly (total 17 steps)
- \$1,275/month contribution for insurance eff. 2021-22 school year
- Longevity stipend of 2.5% after 2nd year on top step

2022-23

- 2% COLA for 2022-23 school year
- \$1,275/month contribution for insurance eff. 2022-23 school year
- Longevity step continues
- Re-index columns (3.8% BA, 3.75% MA(/BA+60), and 3.70% MA+45/PhD) in year 2

**VI. RATIFY CONTRACT WITH OREGON SCHOOL EMPLOYEES ASSOCIATION  
(OSEA)**



# Corvallis

## SCHOOL DISTRICT

Prepared for: Corvallis School Board  
Prepared by: Jennifer Duvall, Human Resources Director  
Meeting Date: September 9, 2021

### **Ratify Financial Agreement with Oregon School Employees Association, Chapter 2 (OSEA) -**

### **ACTION REQUIRED**

#### Issue

The financial components in the current contract with the Oregon School Employees Association (OSEA) expired June 30, 2021.

#### Involvement

Contract negotiations with representatives from OSEA and the District started on April 26, 2021. After many meetings, a tentative agreement on the financial components was reached on August 26, 2021, for the 2021-22 school year. The agreement is:

- \* Add \$0.75/hour to each step of the salary schedule;
- \* Change shift differential to \$0.50/hour;
- \* Adjust the following ranges:
  - Positions on range 4 move to range 5
  - Positions on range 5 move to range 6
  - Maintenance 1 position, currently on range 7 moves to range 8
  - Lead maintenance position, currently on range 8 moves to range 9

Language items regarding union rights (HB2016), pandemic pay and coaching stipends were moved to small group work with the goal to draft Memorandum of Agreements.

OSEA Chapter 2 membership ratified the agreement on September 7, 2021.

#### Action Requested

Approve the financial components of the contract with OSEA for the 2021-22 school year.

#### **MOTION REQUESTED:**

"I move to approve the financial components of the contract with OSEA for the 2021-22 school year."

**VII. PUBLIC COMMENT (7:00 p.m.)\***



**PROVIDING INPUT TO THE SCHOOL BOARD**

*(Revised 08-12-21)*

The Corvallis School Board values the opinions and input of students, staff, parents, and community members. Comments may be provided during certain meetings, via telephone, and via written correspondence, as outlined below.

**Public Comment at School Board Meetings**

This option is available when *Public Comment* is an item on the agenda. To offer comments:

- A. Complete all of the requested information on a “Comment Request” card, which can be found on a table near the entrance to the meeting room, and give it to the Board Secretary at the head table **before** the meeting begins. Your testimony may be delayed until all of the information is provided.
- B. When you provide public comment, your name, address, and comments are matters of public record; however, students and staff do not need to provide their addresses.
- C. Keep your comments within the specified time allotted, usually three minutes, to allow time for others to comment. Please be respectful of those who wish to provide comments after you.
- D. Direct your comments to the School Board. The Board Chair will refer questions or requests for action to staff for response at a later date.
- E. If you read from a prepared statement, you may choose to leave your written comments with the Board Secretary to post online with the informational packet of the meeting and to file with the official minutes of the meeting. Handouts are not required but should you wish to provide them, please bring 13 copies and give them to the Board Secretary to distribute.
- F. Speakers may offer objective criticism of District operations and programs but the Board will not hear complaints concerning individual District personnel.
  - Complaints shall be handled following the steps outlined in Board Policy KL and Administrative Regulation KL-AR, copies of which are available at meetings and online at <http://policy.osba.org/corvall/KL/index.asp>.
  - Complaints regarding budget, programs, or other District issues also should be handled by first following the steps outlined in policy KL.
- G. Undue interruption or other interference with the orderly conduct of Board business cannot be allowed.
  - Defamatory or abusive remarks are always out of order.
  - The Board Chair may terminate a speaker’s privilege of address if, after being called to order, the speaker persists in improper conduct or remarks.

**Written Correspondence**

Letters, emails, and other written materials submitted to the School Board are considered public record. They may be submitted via U.S. mail to: Corvallis School Board, 1555 SW 35<sup>th</sup> Street, Corvallis, OR 97333. Emails sent to: [schoolboard@corvallis.k12.or.us](mailto:schoolboard@corvallis.k12.or.us), will reach all Board members as a group as well as the following District staff: Superintendent, Assistant Superintendent, Human Resources Director, Finance and Operations Director, Communications Coordinator, and Executive Assistant to the Superintendent and Board of Directors (also known as Board Secretary).

**Telephone Calls**

Vincent Adams	541-240-4055	Terese Jones	541-230-1673
Sami Al-AbdRabbuh	541-283-6611	Shauna Tominey	541-829-3411
Tina Baker	541-223-1997	Luhui Whitebear	541-632-3568
Sarah Finger McDonald	541-908-3756		

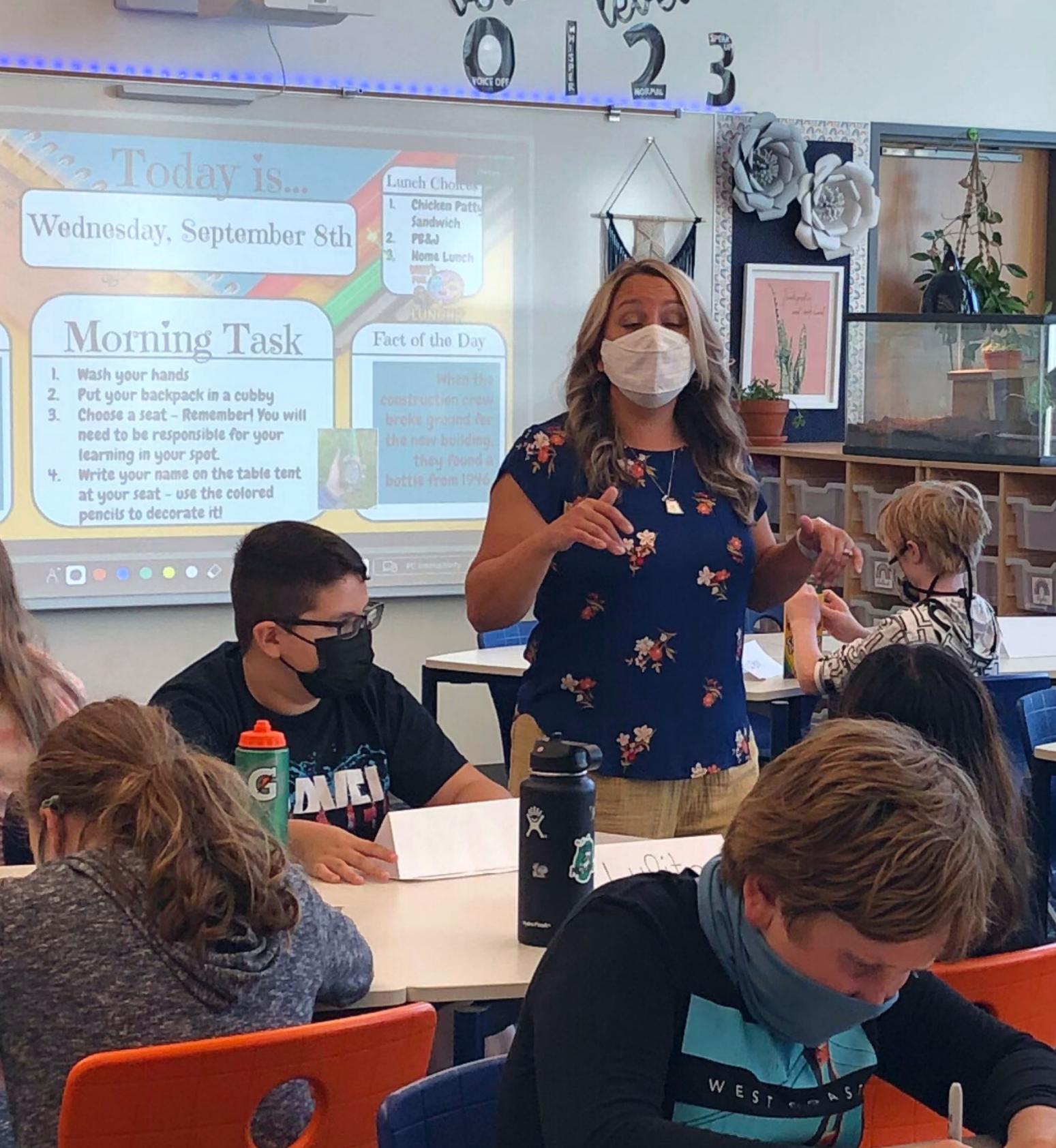
**VIII. EDUCATION UPDATE (7:20 p.m.)\***



# EDUCATIONAL UPDATE

*September 9, 2021*





# Benton County has a 70% vaccination rate for individuals 12 and older.

This high rate, along with masking requirements are key protective factors for our community and students.

COVID-19 vaccines are the best tool we have for ending the pandemic.

# Vaccination is a key health and safety prevention strategy

All Oregon K-12 school district staff are required to be fully vaccinated by October 18 in accordance with Governor Brown's order.

Our Human Resources Department will collect this confidential information to confirm vaccination status of employees.

Our district will be hosting mobile vaccination clinics for individuals age 12 and up at Linus Pauling MS on September 14 and 15 from 2-7 pm

Additional clinics will be offered at Corvallis HS on September 29 and October 30 and at Crescent Valley HS on September 30 and October 21.





# Additional prevention strategies this year

Schools will prioritize **eating school meals outside** as long as the weather allows. Students will pick up their meals from the school kitchen before going outside.

Schools will offer two types of tests, free of charge

1. **Rapid diagnostic tests** for individuals who become symptomatic while at school.
2. **Screening tests** will help us identify COVID-19 cases in asymptomatic individuals, especially those who are unvaccinated. We are partnering with Willamette Valley Toxicology (WVT) Labs for this testing.



# Daily Health Screening for all staff and students

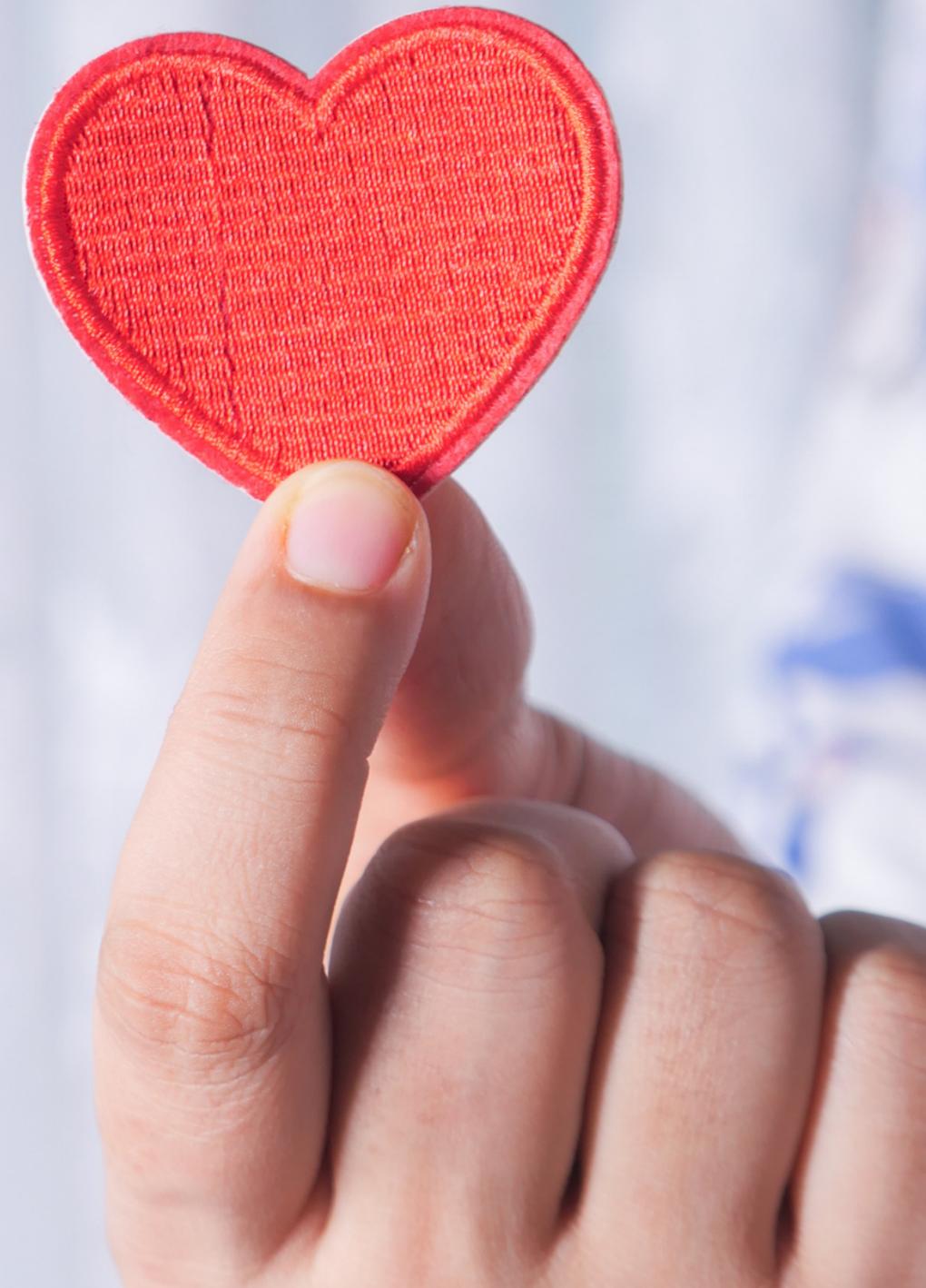
A health screening email is sent to all families and staff each school day. The health screening is submitted online.

All individuals are checked into the building with a digital badge; this allows district nurses to efficiently complete contact tracing in the event of a positive COVID case in a building.

# No volunteers or visitors in schools until later this fall

Our Human Resources Department is working to verify the vaccination status of all active staff members by the October 18 deadline.

We will be announcing the process for volunteers to verify their vaccination status later this fall.





# OHA and ODE School Health Advisory

1. Eligible youth and adults who come into contact with school-age children should get vaccinated.
2. Families with school-age children and educators should limit gatherings with people from other households.
3. Schools should reduce extracurricular activities and consider holding them outdoors.
4. Schools should hold beginning of year events (open house) online.

**IX. RESOLUTION NO. 21-0901 – ACKNOWLEDGEMENT OF HISPANIC HERITAGE MONTH (7:40 p.m.)\***



Prepared for: Corvallis School Board

Prepared by: Luhui Whitebear, Board Position #4  
Sarah Finger McDonald, Board Position #7

Meeting Date: September 9, 2021

**Resolution No. 21-0901 – Acknowledgement  
of Hispanic Heritage Month**

**NO ACTION REQUIRED**

Background

Hispanic Heritage month is observed from September 15 to October 15 by celebrating the history, culture, contributions, and leadership of people who identify as Hispanic, Latino/a/x/e, or Chicano/a/x/e and recognizes our nation and state's history of xenophobia and anti-Indigeneity. This celebration began in 1968 with the establishment of Hispanic Heritage Week by President Lyndon Johnson. In 1988, the month of September 15 to October 15 was established as Hispanic Heritage Month by President Ronald Reagan.

The month spanning from September 15 to October 15 is significant because it recognizes the independence celebrations of Costa Rica, El Salvador, Guatemala, Honduras, and Nicaragua on September 15, of Mexico on September 16, and of Chile on September 18, as well as Dia de la Raza on October 12.

This proposed resolution is offered for consideration for adoption by the Board to create a platform to educate students about Hispanic, Latino/a/x/e, or Chicano/a/x/e people and their contributions to our community and beyond, both past and present.

Involvement

Director Luhui Whitebear and Director Sarah Finger McDonald (co-sponsors)

Corvallis School District 509J  
**Acknowledgement of Hispanic Heritage Month**  
Resolution Number 21-0901

WHEREAS, Hispanic Heritage Month grew out of Hispanic Heritage Week which was established by President Lyndon Johnson in 1968; and

WHEREAS, Hispanic Heritage Month was established as September 15 to October 15 through Public Law 100-402 by President Ronald Reagan in 1988; and

WHEREAS, September 15 recognizes independence for Costa Rica, El Salvador, Guatemala, Honduras, and Nicaragua, September 16 recognizes independence for Mexico, September 18 recognizes independence for Chile, and October 12 recognizes Dia de la Raza; and

WHEREAS, the State of Oregon has a documented history of xenophobia and anti-Indigeneity; and

WHEREAS, Hispanic, Latino/a/x/e, and Chicano/a/x/e students and staff make up the largest racial or ethnic minority group in Corvallis schools; and

WHEREAS, people who identify as Hispanic, Latino/a/x/e, or Chicano/a/x/e, have a rich history and have positively influenced and enriched our society and our schools through their entrepreneurship, commitment to community service, deep value of justice and liberty, and social and cultural life; and

WHEREAS, Hispanic, Latino/a/x/e, and Chicano/a/x/e people have made and continue to make important contributions to education, science, art, culture, and public service, and our nation's growth and prosperity; and

WHEREAS, education is a necessary component for creating a more equitable and anti-racist community, nation, and world; and

WHEREAS, the Corvallis School District has made a commitment to equity and anti-racism; and

WHEREAS, the Corvallis School District has a responsibility to honor and respect the diverse histories of our community; and

WHEREAS, the Corvallis School District believes each and every student must be celebrated and appreciated for the distinct and vibrant contributions made by sharing cultures, language, ideas, beliefs and values within a school community.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF CORVALLIS SCHOOL DISTRICT 509J, BENTON AND LINN COUNTIES, OREGON AS FOLLOWS:

Proclaim September 15, 2021 through October 15, 2021, as well as each September 15 through October 15 annually, as Hispanic Heritage Month in the Corvallis School District and strongly encourage families, staff, and community members to join in existing local celebrations, and;

Encourage all schools in the Corvallis School District to help highlight this month in grade appropriate ways as well as highlight the contributions of Hispanic, Latino/a/x/e, and Chicano/a/x/e peoples to the local community, nation, and beyond both historically and in current times.

Adopted by the Board of Directors of School District No. 509J (Corvallis) of Benton and Linn Counties, Oregon, at its regular meeting this 9<sup>th</sup> day of September, 2021.

**Signed:**

**Attested:**

\_\_\_\_\_  
Sami Al-Abdrabbuh  
Board Chair

\_\_\_\_\_  
Ryan Noss  
Superintendent

**X. SCHOOL RENAMING RESOLUTIONS – HUSKY, JAGUAR, AND WILDCAT  
ELEMENTARY SCHOOLS (7:50 p.m.)\***



# Corvallis

## SCHOOL DISTRICT

Prepared for: Corvallis School Board  
Prepared by: Ryan Noss, Superintendent  
Meeting Date: September 9, 2021

### **School Renaming Resolutions – Husky, Jaguar, and Wildcat Elementary Schools**

### **ACTION REQUESTED**

#### Background

On June 10, 2021, Superintendent Noss presented his [recommendations](#) regarding the renaming of schools in the Corvallis School District. Following lengthy discussion, the Board directed the Superintendent to draft resolutions to rename Husky, Jaguar, and Wildcat Elementary schools in accordance with the Superintendent's recommendations.

The Board received draft resolutions at its August 12, 2021 meeting and suggested changes to each one. The draft resolutions presented for adoption at this meeting reflect those edits.

#### Timeline

Following adoption of the resolutions, an implementation period will be required in order for the entire district to fully transition all internal and external elements of school and district operations to the new names.

#### ACTION REQUESTED

Adopt the resolutions renaming Husky, Jaguar, and Wildcat Elementary schools.

#### MOTIONS REQUESTED

“I move to adopt Resolution No. 21-0902 to rename Husky Elementary School to Bessie Coleman Elementary School.”

“I move to adopt Resolution No. 21-0903 to rename Jaguar Elementary School to Kathryn Jones Harrison Elementary School.”

“I move to adopt Resolution No. 21-0904 to rename Wildcat Elementary School to Letitia Carson Elementary School.”

A. Resolution No. 21-0902 – Rename Husky Elementary School to Bessie Coleman Elementary School

Corvallis School District 509J  
**Rename Husky Elementary School to Bessie Coleman Elementary School**  
Resolution No. 21-0902

WHEREAS, systemic racism and racial oppression have plagued our nation for over 400 years and is evident in national, state, and local institutions, including law enforcement, prisons, and public education, and have led to physical, social and emotional, political, legal, economic, and environmental harm on people of color in the United States and Oregon;

AND WHEREAS, education is a key lever for creating a more equitable and anti-racist community, nation, and world;

AND WHEREAS, the Corvallis School District acknowledges that the names of school buildings have significant impact on the overall educational environment to foster positive student development and sense of belonging;

AND WHEREAS, students, families, and staff within our District have long advocated for changing the name of certain schools and buildings because of the misalignment with our values and commitment to racial equity and social justice;

AND WHEREAS, at the July 30, 2020 meeting of the Board of Directors, a proposal was made to rename Husky Elementary, Jaguar Elementary, and Wildcat Elementary schools, identify buildings that need further name changes, establish a process for changing these names, and select a proposed list of names that better represent the culture, climate, and collective values of our community; the proposal was adopted at the August 6, 2020 Board of Directors meeting;

AND WHEREAS, membership of the Superintendent's School Renaming Task Force included students, families, staff, community members, and alumni commenced in October 2020 and met until mid-January 2021. The charge of the Task Force work was to query the community, research the renaming options, and put forth a list of recommended names to the Superintendent for his review and final recommendation to the Board of Directors;

AND WHEREAS, Bessie Coleman was the first African American woman and first Native American woman to earn a pilot's license, which she accomplished by learning to speak French and moving to France. She was deeply respected by Black communities who recognized not only her flying skills but also her contributions to civil rights and racial justice in the darkest era of post-Civil War society;

AND WHEREAS, the recommendation to rename Husky Elementary School to Bessie Coleman Elementary School will foster a lasting message of determination, valor, and cultural understanding among all students and staff;

AND WHEREAS, the recommendation to rename Husky Elementary School to Bessie Coleman Elementary School will nurture students' appreciation and respect of the historical and contemporary contributions of women, especially African American, Native American, and multi-racial women to civil rights and racial justice;

AND WHEREAS, our community and nation's future requires that systemic racial oppression be dismantled, and that the removal of a historical figure's name from a building does not constitute erasure from history, but a conscious choice to amplify those societal values that must be taken into the future to promote equity, and ensure ALL children are able to thrive and grow;

AND WHEREAS, as leaders of our Corvallis School District and role models for young people, it is our charge to call out racism in all its forms and stand up against injustice especially in our public education system.

BE IT RESOLVED, that the School Board of Corvallis School District 509J hereby changes the name of Husky Elementary School to Bessie Coleman Elementary School.

Adopted by the Board of Directors of School District No. 509J (Corvallis) of Benton and Linn Counties, Oregon, at its regular meeting this 9<sup>th</sup> day of September, 2021.

ATTEST:

\_\_\_\_\_  
Sami Al-Abdrabbuh, Board Chair

\_\_\_\_\_  
Ryan Noss, Superintendent

B. Resolution No. 21-0903 – Rename Jaguar Elementary School to Kathryn Jones Harrison Elementary School

Corvallis School District 509J  
**Rename Jaguar Elementary School to Kathryn Jones Harrison Elementary School**  
Resolution No. 21-0903

WHEREAS, systemic racism and racial oppression have plagued our nation for over 400 years and is evident in national, state, and local institutions, including law enforcement, prisons, and public education, and have led to physical, social and emotional, political, legal, economic, and environmental harm on people of color in the United States and Oregon;

AND WHEREAS, education is a key lever for creating a more equitable and anti-racist community, nation, and world;

AND WHEREAS, the Corvallis School District acknowledges that the names of school buildings have significant impact on the overall educational environment to foster positive student development and sense of belonging;

AND WHEREAS, students, families, and staff within our District have long advocated for changing the name of certain schools and buildings because of the misalignment with our values and commitment to racial equity and social justice;

AND WHEREAS, at the July 30, 2020 meeting of the Board of Directors, a proposal was made to rename Husky Elementary, Jaguar Elementary, and Wildcat Elementary schools, identify buildings that need further name changes, establish a process for changing these names, and select a proposed list of names that better represent the culture, climate, and collective values of our community; the proposal was adopted at the August 6, 2020 Board of Directors meeting;

AND WHEREAS, membership of the Superintendent's School Renaming Task Force included students, families, staff, community members, and alumni commenced in October 2020 and met until mid-January 2021. The charge of the Task Force work was to query the community, research the renaming options, and put forth a list of recommended names to the Superintendent for his review and final recommendation to the Board of Directors;

AND WHEREAS, Kathryn Jones Harrison is a member of the Confederated Tribes of the Grand Ronde Community of Oregon, and one of the first leaders of the contemporary Tribe who was an instrumental part of the efforts that led the Confederated Tribes of Siletz Indians and Confederated Tribes of the Grand Ronde Community of Oregon through restoration;

AND WHEREAS, the recommendation to rename Jaguar Elementary School to Kathryn Jones Harrison Elementary School will foster a lasting message of determination, valor, and cultural understanding among all students and staff;

AND WHEREAS, the recommendation to rename Jaguar Elementary School to Kathryn Jones Harrison Elementary School will nurture students' appreciation and respect of the contributions of Oregon's Indigenous nations and its Tribal leaders and elders;

AND WHEREAS, our community and nation's future requires that systemic racial oppression be dismantled, and that the removal of a historical figure's name from a building does not constitute erasure from history, but a conscious choice to amplify those societal values that must be taken into the future to promote equity, and ensure ALL children are able to thrive and grow;

AND WHEREAS, as leaders of our Corvallis School District and role models for young people, it is our charge to call out racism in all its forms and stand up against injustice especially in our public education system.

BE IT RESOLVED, that the School Board of Corvallis School District 509J hereby changes the name of Jaguar Elementary School to Kathryn Jones Harrison Elementary School.

Adopted by the Board of Directors of School District No. 509J (Corvallis) of Benton and Linn Counties, Oregon, at its regular meeting this 9<sup>th</sup> day of September, 2021.

ATTEST:

\_\_\_\_\_  
Sami Al-Abdrabbuh, Board Chair

\_\_\_\_\_  
Ryan Noss, Superintendent

C. Resolution No. 21-0904 – Rename Wildcat Elementary School to Letitia Carson Elementary School

Corvallis School District 509J  
**Rename Wildcat Elementary School to Letitia Carson Elementary School**  
Resolution No. 21-0904

WHEREAS, systemic racism and racial oppression have plagued our nation for over 400 years and is evident in national, state, and local institutions, including law enforcement, prisons, and public education, and have led to physical, social and emotional, political, legal, economic, and environmental harm on people of color in the United States and Oregon;

AND WHEREAS, education is a key lever for creating a more equitable and anti-racist community, nation, and world;

AND WHEREAS, the Corvallis School District acknowledges that the names of school buildings have significant impact on the overall educational environment to foster positive student development and sense of belonging;

AND WHEREAS, students, families, and staff within our District have long advocated for changing the name of certain schools and buildings because of the misalignment with our values and commitment to racial equity and social justice;

AND WHEREAS, at the July 30, 2020 meeting of the Board of Directors, a proposal was made to rename Husky Elementary, Jaguar Elementary, and Wildcat Elementary schools, identify buildings that need further name changes, establish a process for changing these names, and select a proposed list of names that better represent the culture, climate, and collective values of our community; the proposal was adopted at the August 6, 2020 Board of Directors meeting;

AND WHEREAS, membership of the Superintendent's School Renaming Task Force included students, families, staff, community members, and alumni commenced in October 2020 and met until mid-January 2021. The charge of the Task Force work was to query the community, research the renaming options, and put forth a list of recommended names to the Superintendent for his review and final recommendation to the Board of Directors;

AND WHEREAS, Letitia Carson was a Black woman and an Oregon pioneer at a time when Black people were legally excluded from Oregon's territory. She exercised the right to claim land as a woman and as a Black person to build a heritage for her children;

AND WHEREAS, the recommendation to rename Wildcat Elementary School to Letitia Carson Elementary School will foster a lasting message of determination, valor, and cultural understanding among all students and staff;

AND WHEREAS, the recommendation to rename Wildcat Elementary School to Letitia Carson Elementary School recognizes and celebrates Black women who despite the racist and exclusionary laws and policies assert their rights to claim land and be celebrated members of our community;

AND WHEREAS, our community and nation's future requires that systemic racial oppression be dismantled, and that the removal of a historical figure's name from a building does not constitute erasure from history, but a conscious choice to amplify those

societal values that must be taken into the future to promote equity, and ensure ALL children are able to thrive and grow;

AND WHEREAS, as leaders of our Corvallis School District and role models for young people, it is our charge to call out racism in all its forms and stand up against injustice especially in our public education system.

BE IT RESOLVED, that the School Board of Corvallis School District 509J hereby changes the name of Wildcat Elementary School to Letitia Carson Elementary School.

Adopted by the Board of Directors of School District No. 509J (Corvallis) of Benton and Linn Counties, Oregon, at its regular meeting this 9<sup>th</sup> day of September, 2021.

ATTEST:

\_\_\_\_\_  
Sami Al-Abdrabbuh, Board Chair

\_\_\_\_\_  
Ryan Noss, Superintendent

Testimony to the School Board.  
9.9.21

To the Corvallis School Board,

My name is Lauren Gwin, and I am very pleased to testify in support of your resolution to rename these three elementary schools for three inspiring women. I am particularly excited about Letitia Carson, as I'll explain.

I am a parent of two kids in Corvallis public schools and a community member. I am also on the faculty at Oregon State University, in the Center for Small Farms & Community Food Systems, and I am on the leadership team for the Letitia Carson Legacy Project.

Our Project is a partnership of Oregon State University, the Corvallis-Albany Branch of the NAACP, Black Oregon Land Trust, and Oregon Black Pioneers.

Oregon State University partners on the project include the College of Agricultural Science, the College of Forestry, the College of Liberal Arts, and the Extension Service. OSU now owns most of the land that Letitia Carson and her husband homesteaded, in the Soap Creek Valley.

Renaming Wildcat school for Letitia Carson is a tremendous opportunity to honor the legacy of Black women and their families in Oregon, with deep connection right here in our community.

Our Letitia Carson Legacy Project team is excited about opportunities to partner with Letitia Carson Elementary School and the whole Corvallis School District to develop dynamic and meaningful learning experiences for our kids, families, and community.

We envision programs and projects grounded in our Project's values of justice, equity, diversity, inclusion, and anti-racism – and in the Corvallis School District's commitment to equitable access to an inclusive and rigorous learning experience for all students.

Letitia Carson's deeply inspiring story lets us retell the history of this place - Corvallis, the Willamette Valley, Oregon, the West, and the U.S. as a whole -- from a more complex and multilayered perspective, including acknowledging the genocide of Indigenous people and theft of their land by the U.S. government that cleared the way for Letitia Carson, a strong and determined Black woman, to overcome the deep, anti-Black racism of her time. Renaming Wildcat Elementary for Letitia Carson would be a public and enduring testament to this history.

Thank you for making this important change. Our team looks forward to working with you.

Lauren Gwin

And the other members of the Letitia Carson Legacy Project team:  
Maya Hanson, Tiffany Monroe, Jason J. Dorsette, and Larry Landis

**XI. BUILDING RENAMING – CONTINUED REVIEW (8:00 p.m.)\***



# Corvallis

## SCHOOL DISTRICT

Prepared for: Corvallis School Board  
Prepared by: Luhui Whitebear, Board Position #4  
Meeting Date: September 9, 2021

### **Building Renaming – Continued Review**

**NO ACTION REQUIRED**

#### Background

Resolution 20-0801 (copy attached) was passed August 6, 2020, which included a process for review of all school and building names in the Corvallis School District through the Superintendent's School Renaming Task Force. The Superintendent presented the findings of the Task Force and made a recommendation of additional schools and buildings to be renamed. This resolution establishes next steps of this process for a complete historic peer review of the recommended names.

Final findings and recommendations should be presented once they are complete with prioritization of staff time being on back to school, COVID-19 safety plan modifications for staff and students, and bond project continuation.

No action will be taken at this meeting; the Board will be asked to take action at its September 23, 2021 meeting.

#### Involvement

Co-Vice Chair Luhui Whitebear (Sponsor), Chair Sami Al-Abdrabbuh, Director Vince Adams

#### Cost Impact

Minimal existing staff time

Corvallis School District 509J

**Resolution Number (TBA)**

**BUILDING RENAMING – CONTINUED REVIEW**

WHEREAS, systemic racism and racial oppression have plagued our nation for over 400 years and is evident in national, state, and local institutions, including law enforcement, prisons, and public education, and have led to physical, social and emotional, political, legal, economic, and environmental harm on people of color in the United States and Oregon; and

WHEREAS, education is a key lever for creating a more equitable and anti-racist community, nation, and world; and

WHEREAS, the Corvallis School District acknowledges that the names of school buildings have significant impact on the overall educational environment to foster positive student development and sense of belonging; and

WHEREAS, Resolution 20-0801 initiated a process for review of all school and building names in the Corvallis School District; and

WHEREAS, the Superintendent set forth a process to carry out the parameters of Resolution 20-0801; and

WHEREAS, all names put forth for consideration for use following the conditions of Resolution 20-0801 went through a historic review process; and

WHEREAS, the Superintendent reported recommendations of schools and buildings to be considered for renaming based on the School Rename Task Force findings in June 2021; and

WHEREAS, Corvallis School District is committed to anti-racism in all its forms; and

WHEREAS, as leaders of our Corvallis School District and role models for young people, it is our duty to fulfil/complete the processes and work that span across academic and Board years;

Therefore, let it be resolved by the Board of Education of the Corvallis School District:

1. The Corvallis School District complete a historic peer review of schools and buildings recommended for renaming per the June 2021 report by the Superintendent and;

- a. Emphasis of review should focus on Resolution 02-0801 section 2.b.iii as the primary disqualifier:

*“The social justice implications of the history, work, and representation of any figure for whom a school is named should be fully explored and understood. Additional weight in recommendation should be given to figures who valued and worked for social justice in their lives. Those that intentionally perpetuated white dominance (i.e. slave holders, racist and /or anti-Indigenous views, etc.) will not be considered.”*

2. Present final recommendations of District school and building renames to the Board.

Adopted this day \_\_\_\_\_

**Signed:**

**Attested:**

\_\_\_\_\_  
Sami Al-Abdrabbuh  
Board Chair

\_\_\_\_\_  
Ryan Noss  
Superintendent

Corvallis School District 509J

**Resolution Number 20-0801**

**REVIEW AND REMOVAL OF RACIST SCHOOL NAMES**

WHEREAS, Systemic racism and racial oppression have plagued our nation for over 400 years and is evident in national, state, and local institutions, including law enforcement, prisons, and public education, and have led to physical, political, legal, economic, and environmental harm on people of color in the United States and Oregon; and

WHEREAS, education is a key lever for creating a more equitable and anti-racist community, nation, and world; and

WHEREAS, The Corvallis School District has worked to be a leader on racial equity over the last several years with initiatives including operationalizing and implementing an educational equity plan, establishing equity as a strategic priority and essential lens to critically analyze our current system, policies and practices in collaboration with stakeholder groups, processes for equitable decision-making, supporting Student Affinity Groups, and developing Building Equity Teams, but we also recognize that the district has not done enough to combat racism or proactively teach anti-racism, and as a result, people of color in our education community still regularly experience racism and discrimination in our schools; and

WHEREAS, in moving from planning to action, our district is committed to drawing on the perspective and feedback from the collection of diverse voices to identify concrete actions that must be taken to advance this work, and continuing to ensure that these voices are elevated in decision-making processes; and

WHEREAS, our community and nation's future requires that systemic racial oppression be dismantled, and that the removal of a historical figure's name from a building does not constitute erasure from history, but a conscious choice to amplify those societal values that must be taken into the future to promote equity, and ensure ALL children are able to thrive and grow; and

WHEREAS, As leaders of our Corvallis School District and role models for young people, it is our charge to call out racism in all its forms and stand up against injustice especially in our public education system.

Therefore, let it be resolved by the Board of Education of the Corvallis School District:

1. In accordance with Policy FF, all schools or other facilities bearing the names of Woodrow Wilson, Herbert Hoover, and Thomas Jefferson have their names immediately removed, and interim designations assigned by the district pending renaming under the process described herein and school materials bearing the existing name not be acquired, and be phased out, by the end of January 2021.

2. The Corvallis School District, in accordance with Policy FF-AR, will initiate a community engaged process to review the names of all schools in the district and make recommendations for replacement or retention.
  - a. The goal of this process will be to make recommendations to the board for the appropriate names for all buildings and facilities:
    - i. Utilizing the core values and guiding principles of the district,
    - ii. That is informed by student and public input throughout the process,
    - iii. Aligned with Board Policy JBB – Educational Equity, and
    - iv. Considers the impact of proposed name changes on underserved, diverse and marginalized individuals and groups.
  - b. The Superintendent has latitude to determine the scope of the process, but should be reviewed within the board’s parameters:
    - i. School names should inspire children and the community.
    - ii. Those included in the process should include students, parents/guardians, building staff, members of the community with lived experience of race, and expertise in social justice.
    - iii. The social justice implications of the history, work, and representation of any figure for whom a school is named should be fully explored and understood. Additional weight in recommendation should be given to figures who valued and worked for social justice in their lives. Those that intentionally perpetuated white dominance (i.e. slave holders, racist and /or anti-Indigenous views, etc.) will not be considered.
    - iv. Women who have made inspirational contributions during their lives should be given additional weight in recommendations to remedy the lack of representation among current school names.
    - v. At least one school in Corvallis should have a name that honors the local Indigenous people chosen in consultation with the two local Tribes.
    - vi. At least one school in Corvallis should have a name that honors the community’s connection to place.
  - c. School groups or committees developing recommendations may provide more than one name proposal for the board to consider.
  - d. For the purpose of observing and learning, members of the board will serve as ex-officio/liaison members of school groups or committees engaged in this process.

- e. The relevance and meaning of school names should be communicated through interpretive signage on site and integrated into the culture and taught in age-appropriate stages\_in the curriculum of schools.
- f. This process is not a substitution, but rather an addition to other substantive anti-racist efforts the district is undertaking, and is not to be considered as a symbolic gesture intended to appease people of color who are students, staff, or members of the community.

Adopted this day \_\_\_\_\_

**Signed:**

**Attested:**

\_\_\_\_\_  
Sami Al-Abdrabbuh  
Board Chair

\_\_\_\_\_  
Ryan Noss  
Superintendent

**XII. BOARD GOALS (8:20 p.m.)\***



# Corvallis

## SCHOOL DISTRICT

Prepared for: Corvallis School Board

Meeting Date: September 9, 2021

### Review Board Goals

### NO ACTION REQUIRED

#### **Goal 1 Student Achievement**

All students will read grade level texts by 3rd grade and stay on grade level; successfully complete Algebra I by the end of 9th grade; be on track with required credits by the end of 9th grade; and graduate with a post-secondary plan. Student identity (race, culture, socioeconomic status, language, ability, gender, gender identity, gender expression, or sexual orientation) should not predict or predetermine success in school

#### **Goal 2 Equitable Systems**

Student identity (race, culture, socioeconomic status, language, ability, gender, gender identity, gender expression, or sexual orientation) should not predict or predetermine success in school.

#### **Goal 3 Real-World Learning**

All students participate in real-world learning, with a global perspective, that prepares them for an ever-changing future. Student identity (race, culture, socioeconomic status, language, ability, gender, gender identity, gender expression, or sexual orientation) should not predict or predetermine success in school.

#### **Goal 4 Health & Wellness**

Improve the health and wellness of district students and staff. Student identity (race, culture, socioeconomic status, language, ability, gender, gender identity, gender expression, or sexual orientation) should not predict or predetermine success in school.

#### **Goal 5 Long Range Facility Planning**

Transform aging school facilities to provide safe, effective, efficient, innovative, and equitable learning opportunities for every student. Student identity (race, culture, socioeconomic status, language, ability, gender, gender identity, gender expression, or sexual orientation) should not predict or predetermine success in school.

#### **Goal 6 2020-21 Goal in Response to COVID-19**

As a school district, adapt to the new conditions presented by the COVID-19 pandemic. Make decisions focused on health and safety, student achievement, equitable systems and in-person resumption.

**XIII. CONSOLIDATED ACTION (9:20 p.m.)\***

**A. Licensed Personnel Action**



# Corvallis

SCHOOL DISTRICT

Prepared for: Corvallis School Board  
 Prepared by: Jennifer Duvall, Human Resources Director  
 Meeting Date: September 9, 2021

## Licensed Personnel Action

## ACTION REQUESTED

1. Issue:
  - a. Recommendation to Hire

Name	Position	FTE	Building	Start Date	Contract Status
Bishop, Carly	Middle School PE & Health Teacher	1.00	Cheldelin Middle School	Estimated 10/29/2021	Temporary Teacher
Cosby, Taylor	Kindergarten Teacher	0.50	Husky Elementary School	8/30/2021	Temporary Teacher
Hedrick, Erin	French Teacher	1.00	Corvallis/Crescent Valley High School	8/30/2021	Temporary Teacher
Keim, Jefferson (JJ)	CTE Teacher	1.00	Corvallis High School	8/30/2021	Temporary Teacher
Knudsen, Daniel	DLI - Bilingual	1.00	Garfield Elementary School	Estimated 8/30/2021	Temporary Teacher
Kozachenko, Kaylee	3rd Grade Teacher	0.20	Wildcat Elementary School	8/30/2021	Temporary Teacher
Luebbert, Kiersten	PE/Health Teacher & High School Senior Seminar	0.67 / 0.33	Crescent Valley High School	8/30/2021	Probationary Year 1 / Temporary Teacher
Miller, Jessica	Counselor	0.50	Corvallis Online	Estimated 8/30/2021	
Novak, Ethan	4th Grade Teacher	1.00	Husky Elementary School	8/30/2021	Probationary Year 1
Ran, Qijun	Music Teacher	1.00	Corvallis/Crescent Valley High School	8/30/2021	Temporary Teacher
Rodriguez-Portillo, Elvira	Middle School Dual Language Immersion Teacher	1.00	Linus Pauling Middle School	8/30/2021	Probationary Year 1



# Corvallis

SCHOOL DISTRICT

Row, Lauren	Spanish Teacher	0.66	CV/Corvallis High School	8/30/2021	Temporary Teacher
Schmeder, Brandon	High School Art Teacher (Jewelry)	0.25	Corvallis High School	8/30/2021	Temporary Teacher

b. Additional Information/Leaves/Reduction

Name	Position	FTE of leave	Building	Effective	Notes
Siranni, Barbara	Social Worker	0.75	Franklin K-8	09/03/2021	Full-year leave of absence

Name	Position	FTE	Building	Effective	Reason
Giustino, Alicia	Special Education Teacher	1.00	Linus Pauling Middle School	6/30/2021	Resignation

**MOTION REQUESTED:**

“I move to approve the Licensed Personnel action as submitted.”

B. Nomination for Oregon School Boards Association's Legislative Policy Committee –  
Position #10



# Corvallis

SCHOOL DISTRICT

Prepared for: Corvallis School Board  
Prepared by: Sami Al-Abdrabbuh, Board Chair  
Meeting Date: September 9, 2021

## **Nomination for Oregon School Boards Association's Legislative Policy Committee – Position #10**

## **ACTION REQUESTED**

### Background

Corvallis School District is a member of the Oregon School Boards Association (OSBA) and is represented on its Legislative Policy Committee (LPC) by position #10, which encompasses all districts in the Linn/Benton/Lincoln region. Vice Chair Finger McDonald currently holds position #10 on the LPC; however, her term expires December 31, 2021. In order for Vice Chair Finger McDonald to seek re-election, Board action to nominate her is required.

Attached is the nomination form.

### ACTION REQUESTED

Nominate Vice Chair Finger McDonald for position #10 on the OSBA Legislative Policy Committee.

### MOTION REQUESTED

“I move to nominate Vice Chair Finger McDonald for position #10 on the OSBA Legislative Policy Committee.”

**NOMINATION FORM**  
**OSBA LEGISLATIVE POLICY COMMITTEE (LPC)**  
**REGIONAL MEMBER**

Date \_\_\_\_\_

TO: Scott Rogers, OSBA President-Elect  
Oregon School Boards Association  
1201 Court St NE, #400  
Salem, OR 97301  
Fax: 503-588-2813  
E-mail: [OSBAelections@osba.org](mailto:OSBAelections@osba.org)

**Nominations are due by 5 pm,  
October 1, 2021.**

Return this form and all candidate information  
forms to the OSBA office by email at  
[OSBAelections@osba.org](mailto:OSBAelections@osba.org), or mail to Oregon  
School Boards Association, 1201 Court  
St. NE, #400, Salem, OR 97301

Dear Scott Rogers:

With this letter, our board nominates the candidate named below to a position on the OSBA Legislative Policy Committee for the   Linn/Benton/Lincoln   Region, Position #   10  .

**LPC CANDIDATE INFORMATION**

Name:   Sarah Finger McDonald    
District/ESD/Community College:   Corvallis 509J    
Address:   1600 NW Arthur Ave    
City:   Corvallis   Oregon ZIP:   97330    
E-mail:   sarah.fingermcdonald@corvallis.k12.or.us    
Phone:   541 908 3756  

**This nomination was approved by official action of our board of directors at a duly called meeting on**  
\_\_\_\_\_  
**(date)**

\_\_\_\_\_  
*(Board Chair signature)*

Board Chair name: \_\_\_\_\_

District: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_  
City: \_\_\_\_\_, Oregon ZIP: \_\_\_\_\_

C. Approve Real Property Transaction – City of Corvallis



# Corvallis

## SCHOOL DISTRICT

Prepared for: Corvallis School Board  
Prepared by: Olivia Meyers Buch, Finance and Operations Director  
Meeting Date: September 9, 2021

### Approve Real Property Transaction – City of Corvallis ACTION REQUESTED

#### Background

The City of Corvallis has long-term plans to increase the footprint of Fire Station #3 located at 1310 NW Circle Blvd to accommodate an additional apparatus bay and additional parking. This expansion would require the City to acquire additional land to the south of the existing Fire Station #3 property, which is owned by the district (see area surrounded in red on the map).

In exchange for the transfer of land, the City has agreed to improve the tennis courts located on district property west of Linus Pauling Middle School (see area surrounded by yellow on the map).

Per [Resolution No. 21-0603](#) adopted by the board on June 10, 2021 and ratified on July 1, 2021, the Clerk (Superintendent Ryan Noss) is authorized to negotiate and execute real property transactions on behalf of the district after obtaining official board approval.



#### ACTION REQUESTED:

Approve transferring real property from the district to the City of Corvallis for the Fire Station #3 expansion and authorize the superintendent to execute the attached transfer agreement (once the details of the agreement have been finalized).

#### MOTION REQUESTED:

“I move to approve the transfer of real property from the district to the City of Corvallis for the Fire Station #3 expansion and authorize the superintendent to execute the transfer agreement.”

**TRANSFER AGREEMENT  
FOR CORVALLIS FIRE STATION #3**

DATE: \_\_\_\_\_, 2021.

TRANSFEROR: Corvallis School District 509J, a school district under the laws of the State of Oregon  
1615 SW 35th St, Corvallis, OR 97333

RECIPIENT: City of Corvallis, an Oregon municipal corporation  
PO Box 1083  
Corvallis OR 97333

**Recital**

Transferor desires to transfer to Recipient, and Recipient desires to acquire from Transferor, certain real property with all improvements located on it commonly known as Corvallis Fire Station #3, located at 1310 NW Circle Blvd., Corvallis, Oregon, having the following legal description (the "Property"):

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Agreement**

Now, therefore, for valuable consideration, the parties agree as follows:

**1. Transfer of Property.** Transferor agrees to transfer the Property to Recipient, and Recipient agrees to receive the property from Transferor, AS IS, with no warranties from Transferor as to the condition of the Property. Consideration for this transfer, stated in terms of dollars, is \$0.00. However, the actual consideration consists of other consists of other property or value given or promised, which is the whole consideration.

**2. Closing.** Closing shall take place on or before \_\_\_\_\_, 2021 (the "Closing Date"), at the offices of [name and address of escrow agent] \_\_\_\_\_. The Recipient shall pay the escrow fees and the recording fees. *[NOTE: Closing at an escrow company may not be necessary for this transaction.]*

**3. Preliminary Title Report.** Within 10 days after full execution of this Agreement, Transferor shall furnish to Recipient a preliminary title report showing the condition of title to the Property, together with copies of all exceptions listed therein (the "Title Report"). Recipient will have 10 days from receipt of the Title Report to review the Title Report and to notify Transferor, in writing, of Recipient's disapproval of any exceptions shown in the Title Report. Those exceptions not objected to by Recipient are referred to below as the "Permitted

Exceptions.” Zoning ordinances, building restrictions, taxes due and payable for the current tax year, and reservations in federal patents and state deeds shall be deemed Permitted Exceptions. If Recipient notifies Transferor of disapproval of any exceptions, Transferor shall have 15 days after receiving the disapproval notice to either remove the exceptions or provide Recipient with reasonable assurances of the manner in which the exceptions will be removed before the transaction closes. If Transferor does not remove the exceptions or provide Recipient with such assurances, Recipient may terminate this Agreement by written notice to Transferor given within 15 days after expiration of such 15-day period, in which event this Agreement shall be null and void.

**4. Conditions**

**4.1** Transfer of the Property to Recipient is contingent on Recipient’s approval of its physical inspection of the Property, which may include, but shall not be limited to, structural and pest inspections. Recipient shall have until \_\_\_\_\_, 2021, to complete its physical inspection of the Property.

**4.2** Recipient and its agents shall have full access to the Property for the purpose of conducting Recipient’s inspections. If Recipient is not satisfied, in its sole discretion, with the result of Recipient’s inspections, Recipient may terminate this Agreement by written notice to Transferor given at any time before the applicable date set forth above, in which event transfer of the Property will not take place. If Recipient fails to give any such notices of termination within the applicable time period, the respective condition will be deemed satisfied or waived.

**5. Property Line Adjustment; Deeds.** The parties acknowledge that Recipient owns real property adjacent to the Property being transferred to it by Transferor. The parties agree to execute a property line adjustment in order to transfer the Property to Recipient. Recipient agrees to bear the costs of said transfer, including opening a County Planning Department Property Line Adjustment File with Benton County, Oregon, completing all of Benton County’s requirements in that File, including but not limited to such surveys as are necessary, and creating and recording such deeds as are necessary to adjust the property line along the shared boundary between the two parcels. Transferor agrees to cooperate with all aspects of the property line adjustment and to sign such deeds as are necessary for it to sign to accomplish this purpose.

**6. Title Insurance.** Within 15 days after closing, Transferor shall furnish Recipient with an ALTA owner’s policy of title insurance in the amount of the purchase price, standard form, insuring Recipient as the owner of the Property subject only to the usual printed exceptions and the Permitted Exceptions.

**7. Taxes; Prorates.** Real property taxes for the current tax year, insurance premiums (if Recipient assumes the existing policy) and other usual items shall be prorated as of the Closing Date.

**8. Possession.** Recipient shall be entitled to possession immediately upon closing.

**9. Property Included.** All built-in appliances, floor coverings, window and door screens, storm doors and windows, irrigation, plumbing, ventilation, cooling and heating fixtures and equipment, water heaters, attached electric light fixtures, window coverings, awnings, attached television antenna, planted shrubs, plants and trees, and all fixtures are part of the Property and shall be left on the Property by Transferor except:

---

**10. Personal Property.** The following personal property is included as part of the Property being transferred to Recipient: \_\_\_\_\_

---

**11. Representations**

Recipient represents that it has accepted and executed this Agreement on the basis of its own examination and personal knowledge of the Property; that Transferor and Transferor’s agents have made no representations, warranties, or other agreements concerning matters relating to the Property; that Transferor and Transferor’s agents have made no agreement or promise to alter, repair, or improve the Property; and that Recipient takes the Property in the condition, known or unknown, existing at the time of this Agreement, “AS IS.” To the extent permitted by law, Recipient agrees to indemnify, defend and hold the Transferor, including its employees and elected officials, harmless from and against any and all environmental liabilities and damages arising from the presence, exposure or migration of hazardous materials on, about or under the Property.

**12. Binding Effect/Assignment Restricted.** This Agreement is binding on and will inure to the benefit of Transferor, Recipient, and their respective heirs, legal representatives, successors, and assigns.

**13. Attorney Fees.** If an action is instituted to enforce any term of this Agreement, the prevailing party shall recover from the losing party reasonable attorney fees incurred in such action as set by the trial court and, in the event of appeal, as set by the appellate courts.

**14. Notices.** All notices and communications in connection with this Agreement shall be given in writing and shall be transmitted by certified or registered mail, return receipt requested, to the appropriate party at the address first set forth above. Any notice so transmitted shall be deemed effective on the date it is placed in the United States mail, postage prepaid. Either party may, by written notice, designate a different address for purposes of this Agreement.

**15. Entire Agreement.** This Agreement sets forth the entire understanding of the parties with respect to the purchase and sale of the Property. This Agreement supersedes any and all prior negotiations, discussions, agreements, and understandings between the parties. This Agreement may not be modified or amended except by a written agreement executed by both parties.

**16. Applicable Law.** This Agreement shall be construed, applied, and enforced in accordance with the laws of the state of Oregon.

**17. Acceptance.** This Agreement shall be null and void unless accepted by Transferor, by Transferor's execution of it, on or before \_\_\_\_\_, 2021.

**18. Statutory Warning.**

THE PROPERTY DESCRIBED IN THIS INSTRUMENT MAY NOT BE WITHIN A FIRE PROTECTION DISTRICT PROTECTING STRUCTURES. THE PROPERTY IS SUBJECT TO LAND USE LAWS AND REGULATIONS, WHICH, IN FARM OR FOREST ZONES, MAY NOT AUTHORIZE CONSTRUCTION OR SITING OF A RESIDENCE AND WHICH LIMIT LAWSUITS AGAINST FARMING OR FOREST PRACTICES AS DEFINED IN ORS 30.930 IN ALL ZONES. BEFORE SIGNING OR ACCEPTING THIS INSTRUMENT, THE PERSON ACQUIRING FEE TITLE TO THE PROPERTY SHOULD CHECK WITH THE APPROPRIATE CITY OR COUNTY PLANNING DEPARTMENT TO VERIFY APPROVED USES AND EXISTENCE OF FIRE PROTECTION FOR STRUCTURES.

The parties have executed this agreement effective the day and year first written above. If if a party is a corporate entity, it has caused its name to be signed by an officer or other person duly authorized to do so by order of its Council, Directors, Board or other persons with such authority.

TRANSFEROR:

CORVALLIS SCHOOL DISTRICT 509J

\_\_\_\_\_  
Superintendent

RECIPIENT:

CITY OF CORVALLIS:

\_\_\_\_\_  
Mark Shepard, City Manager

ATTEST:

Approved as to Form:

City Recorder

City Attorney

D. Board Policies -- **FOR ACTION**:

1. **Board Policy EFAA**—District Food and Nutrition Services—Revised—Second Reading



# Corvallis

## SCHOOL DISTRICT

Prepared for: Corvallis School Board

Prepared by: Erika Cook

Meeting Date: September 9, 2021

**ACTION REQUESTED**

Board Policy EFAA—District Food and Nutrition Services—Revised—Second Reading

### Background

The federal regulations for the Healthy, Hunger-Free Kids Act of 2010 were released July 31, 2016. The recommended changes have been drafted in collaboration with, and approved by, the Oregon Department of Education (ODE) as meeting the federal law.

At the recommendation of the Board, the first paragraph which was struck in the first reading version on August 12, has been reinstated.

Policy EFAA is required. Edits provided by OSBA on 1/31/2017. Last adoption by CSD 3/1/2018.

### Involvement

Staff members: Melissa Harder, Sharon Gibson and Erika Cook.

### Cost Impact

None.

### Function

Adoption of revised version.



# Corvallis

## SCHOOL DISTRICT

Code: EFAA  
Adopted: 7/28/05  
Revised/Readopted: 1/09/12, 3/01/18  
Orig. Code: 5700

### **District Food and Nutrition Services**

The Board believes that the Food and Nutrition Services Program is a necessary adjunct to the instructional programs of the district. It serves as a setting for learning opportunities for students as well as providing nutritious, well-balanced, and attractive meals to maintain students' health, physical fitness, and readiness to learn.

The Board will enter into agreements with the federal government, through the Oregon Department of Education, to participate in the national child meal and commodity programs and adhere to the regulations and guidelines governing these programs. This will enable the district to utilize to the fullest extent possible the financial resources of the district.

The district may enter into an agreement with the Oregon Department of Education (ODE) to operate the National School Lunch Program (NSLP) and the Commodity Food Distribution Program (CFDP) by signing a permanent Sponsor-ODE Agreement entitling the district to receive reimbursement for all meals that meet program requirements and to earn USDA Food entitlement based on the number of lunches served.

The permanent agreement shall be signed by the superintendent or other school official with authority to obligate the district to legally binding contracts, subject to annual ODE renewal and will include, at the district's option, an agreement to operate the School Breakfast Program (SBP), Summer Food Service Program (SFSP), the Child and Adult Care Food Program (CACFP) and the Special Milk Program (SMP). The district recognizes that meals and snacks served by the district will not be eligible for reimbursement until the annual program update is received and approved by ODE.

The permanent Sponsor-ODE Agreement shall include assurances by the district that it will follow all Child Nutrition Program regulations for which the district is approved to operate:

1. Free and reduced price process (updated annually);
2. Financial management of the nonprofit school food service;
3. Civil rights and confidentiality procedures;

4. Meal pattern and nutrition content of meals served;
5. Use and control of commodity foods;
6. Accuracy of reimbursement claims;
7. Food safety and sanitation inspections;
8. Nutrition standards for foods and beverages sold to students.

Breakfast and lunch shall be an “offer versus serve” program at all grade levels as defined in state regulations.

The superintendent or his/her designee shall serve as the school food authority.

The superintendent will develop administrative regulation as necessary to implement this policy and meet the requirements of state and federal law. The administrative regulation(s) will be reviewed and adopted by the Board as required by law.

END OF POLICY

---

#### **Legal References:**

[ORS 327.520 to 535](#)  
[ORS 336.423](#)

[OAR 581-022-2345](#)  
~~[OAR 581-022-1530\(2\)](#)~~  
[OAR 581-051-0100](#)  
[OAR 581-051-0305](#)  
[OAR 581-051-0310](#)  
[OAR 581-051-0400](#)

Nondiscrimination on the Basis of Handicap in Programs or Activities Receiving Federal Financial Assistance, 7 C.F.R. Part 15b (2001).

U.S.D.A., ELIGIBILITY GUIDANCE FOR SCHOOL MEALS MANUAL.

U.S.D.A., FNS INSTRUCTION 765-7 REV. 2: HANDLING LOST, STOLEN AND MISUSED MEAL TICKETS.

Healthy, Hunger-Free Kids Act of 2010, 42 U.S.C. §§ 1758, 1760.

National School Lunch Program 7 C.F.R. Part 210

U.S.D.A. Instruction 113-1 Civil Rights

Donation of Foods for Use in the United States, Its Territories and Possessions and Areas Under its Jurisdiction, 7 C.F.R. Part 250

Uniform Administrative Requirements, Cost Principles and Audit Requirements for Federal Awards, 2 C.F.R. 200.

2. **Board Policy GCA**— License Requirements —Revised—Second Reading



# Corvallis

## SCHOOL DISTRICT

Prepared for: Corvallis School Board

Prepared by: Erika Cook

Meeting Date: September 9, 2021

**ACTION REQUESTED**

Board Policy GCA— License Requirements —Revised—Second Reading

### Background

SB 155 assigned investigative responsibilities to ODE for non-licensed employees for reports of suspected sexual conduct and investigative responsibilities to TSPC for employees licensed through TSPC. The SB redefines sexual conduct, adds a definition for student in relation to sexual conduct, amends reporting requirements, makes volunteers subject to law, and maintains applicability to contractors and agents.

Policy GCA is optional. Edits provided by OSBA on 11/22/2019. Last adoption by CSD 2/1/2018.

### Involvement

District Staff: Melissa Harder, Jennifer Duvall and Erika Cook.

### Cost Impact

None.

### Function

Adoption of revised version.



# Corvallis

## SCHOOL DISTRICT

Code: GCA  
Adopted: 3/8/99  
Revised/Readopted: 2/1/18

### License Requirements

The Board, in adhering to Oregon Revised Statutes (ORS), shall require all applicants selected for employment for positions that require licensing, to hold a valid Oregon license issued by the Teacher Standards and Practices Commission (TSPC) or appropriate state board/agency as a condition of employment.

The district must be able to verify the ability of obtaining a license of applicants offered employment before the Board will consider approving their employment. The verification of licensure includes all license endorsements. It shall be each licensed staff member's responsibility to keep all appropriate endorsements and licenses current and to submit them to the human resources department.

The district will complete a review of the applicant's employment history and verify through TSPC if there is an ongoing investigation or a substantiated report that may constitute sexual conduct as required by law prior to beginning employment.

The verification of licensure includes all license endorsements. It shall be each licensed staff member's responsibility to keep all endorsements current and to submit them to the Human Resources office.

Subject to any applicable collective bargaining agreement, a district required to forfeit any State School Fund moneys is entitled to recover one-half of the amounts forfeited from the licensed personnel whose unlicensed status caused the forfeiture. Recovery shall not exceed one-half of the amount forfeited that is attributable to the particular licensed person.

END OF POLICY

---

#### Legal References:

[ORS 339.374](#)

[ORS 342.120 to 203](#)

[OAR 584-050-0035](#)

[OAR 584-200-0020](#)

Senate Bill 155 (2019)

Senate Bill 216 (2019)

3. **Board Policy LBE**—Public Charter Schools—Revised—Second Reading



# Corvallis

## SCHOOL DISTRICT

Prepared for: Corvallis School Board  
Prepared by: Erika Cook  
Meeting Date: September 9, 2021

**ACTION REQUESTED**

Board Policy LBE—Public Charter Schools—Revised—Second Reading

### Background

The ability of a public charter schools to allow weighted lottery for historically underserved students in admissions by Senate Bill 820 (2015) expired with the 2020-2021 school year. The associated language has been removed from the new version of administrative regulation (AR), LBE-AR - Public Charter Schools.

In the process of reviewing the model sample AR, OSBA has remodeled this AR and associated policy LBE - Public Charter Schools. Model sample policy LBE - Public Charter Schools has been revised in this process to update language and remove language found duplicated in policy LBEA - Resident Student Denial for Virtual Public Charter School Attendance\*\*. For school districts that sponsor public charter schools or choose to have policy for when a public charter school makes application for sponsorship, policy LBE and its LBE-AR are highly recommended.

The policy and administrative regulation for public charter schools are highly recommended. Edits provided from OSBA on 11/06/2020. The last revision of policy LBE was 6/21/2018 and the last revision to the administrative regulation LBE was 3/10/2014.

### Involvement

District staff: Melissa Harder, Olivia Meyers-Buch, Jennifer Schroeder and Erika Cook.

### Cost Impact

None.

### Function

Adoption of revised version.



# Corvallis

## SCHOOL DISTRICT

Code: LBE  
Adopted: 1/10/00  
Revised/Readopted: 8/19/02, 11/7/05, 1/10/11, 4/14/14, 6/21/18

### Public Charter Schools\*\*

The district recognizes that public charter schools offer an opportunity to create new, innovative, and more flexible ways of educating students in an atmosphere of learning experiences based on current research and development. Public charter schools shall demonstrate a commitment to the mission and diversity of public education while adhering to one or more of the following goals:

1. Increase student learning and achievement;
2. Increase choices of learning opportunities for students;
3. Better meet individual student academic needs and interests;
4. Build stronger working relationships among educators, parents, and other community members;
5. Encourage the use of different and innovative learning methods;
6. Provide opportunities in small learning environments for flexibility and innovation;
7. Create new professional opportunities for teachers;
8. Establish additional forms of accountability for schools; and
9. Create innovative measurement tools.

Public charter schools may be established as a new public school or a virtual public school, from an one or more existing public schools or a portion of the school, or from an existing alternative education program. A public charter school may not convert an existing tuition-based private school into a charter school, affiliate itself with a nonsectarian school or religious institution, or encompass all the schools in the district unless the district is composed of only one school.

The Board will not approve any public charter school proposal when it is deemed that its value is outweighed by any direct identifiable, significant, and adverse impact on the quality of the public education of students residing in the district. To meet the eligibility criteria for Board approval, a public charter school proposal must meet the requirements of Oregon Revised Statutes, Oregon Administrative Rules, Board policy, and regulation. Upon request of the Board, the public charter school applicant must furnish in a timely manner any other information the Board deems relevant and necessary to conduct a complete and good faith evaluation of the charter school proposal.

Public charter schools shall demonstrate a commitment to the mission and diversity of public education while adhering to the following goals:

1. Increase student learning and achievement;
2. Increase choices of learning opportunities for students;
3. Better meet individual student academic needs and interests;

4. Build stronger working relationships among educators, parents and other community members;
5. Encourage the use of different and innovative learning methods;
6. Provide opportunities in small learning environments for flexibility and innovation;
7. Create new professional opportunities for teachers;
8. Establish additional forms of accountability for schools; and
9. Create innovative measurement tools.

An applicant must submit a complete public charter school proposal that meets the requirements of Oregon law, and includes other information required by the district in the application process.

The public charter school employer will be determined with each proposal. If the district is the employer, the terms of the current collective bargaining agreement will be examined to determine which parts of the agreement apply. If the district is not the sponsor of the public charter school, the district shall not be the employer and will not collectively bargain with public charter school employees.

The district will determine if it has any vacant or unused or underutilized buildings and will make a list of such buildings; buildings may be made available for public charter school use, bBuildings may be made available for public charter school use, subject to Board approval. Approved use may be limited to instructional purposes only. Appropriate-use fees will be determined by the Board. Public charter school use outside the district's instructional day will be subject to Board policy KG, Community Use of District Facilities and accompanying administrative regulation.

Public charter school students may, upon request, be allowed to participate in district programs such as physical education, instrumental and vocal music offerings, or other selected options if space and materials are available<sup>1</sup>. Appropriate user fees for such options will be determined by the district. Students must adhere to state law, Board policies, regulations, and rules concerning student conduct and discipline.

Public charter school students in grades K-8 may participate in their resident district's activities that are offered before or after regular school hours. Public charter school students in grades 9-12 may participate in their resident district's available activities that are sanctioned by the Oregon School Activities Association (OSAA) when the requirements found in Oregon law are met.

The district may provide instructional materials, lesson plans, or curriculum guides for use in a public charter school on a fee basis.

A public charter school or the sponsor of the public charter school is considered the employer of any employees of the public charter school. The public charter school employer will be determined with each proposal. If the Board is the employer, the terms of the current collective bargaining agreement will be examined to determine which parts

---

<sup>1</sup> This does not apply to the Oregon law related to OSAA-sanctioned activity participation.

of the agreement apply. If the Board is not the sponsor of the public charter school, it shall not be the employer and will not collectively bargain with public charter school employees.

The district will annually by December 1 calculate the number of students residing in the district who are enrolled in a virtual public charter school. When the percentage is three percent or above, the district may choose not to approve additional students for enrollment to a virtual public charter school, subject to the requirements in 581-026-0305(2).

The district is only required to use data that is reasonably available to the district including but not limited to the following for such calculation:

1. \_\_\_\_\_ The number of students residing in the district enrolled in the schools within the district;
2. \_\_\_\_\_ The number of students residing in the district enrolled in public charter schools located in the district;
3. \_\_\_\_\_ The number of students residing in the district enrolled in virtual public charter schools;
4. \_\_\_\_\_ The number of home-schooled students who reside in the district and who have registered with the educational service district; and
5. \_\_\_\_\_ The number of students who reside in the district enrolled in private schools located within the school district.

A parent may appeal a decision of a school district not to approve a student for enrollment to a virtual public charter school to the State Board of Education.

The superintendent will develop administrative regulations for public charter schools to include, but not limited to, the proposal process, review and appeal procedure and program evaluation, renewal and termination charter agreement provisions.

END OF POLICY

---

### Legal References:

[ORS 327.077](#)

[ORS 327.109](#)

[ORS 332.107](#)

[ORS 338](#)

[ORS 339.141](#)

[ORS 339.147](#)

[ORS 339.460](#)

[OAR 581-026-0005 to 0710](#)

[OAR 581-026-0005 to -0515](#)

Every Student Succeeds Act of 2015, 20 U.S.C. §§ 6311-6322 (20152018).

**XIV. CONSOLIDATED INFORMATION (9:30 p.m.)\***

**A. Non-Licensed Personnel Information**



# Corvallis

## SCHOOL DISTRICT

Prepared for: Corvallis School Board  
 Prepared by: Jennifer Duvall, Human Resources Director  
 Meeting Date: September 9, 2021

### Non-licensed Personnel Information

### NO ACTION REQUIRED

#### Recommendation to Hire

Name	Preferred Name	Position	Hrs	Building	Start Date	Contract Status
Abban, Esther		Educational Assistant - Lifeskills	7.00	Jaguar Elementary	8/30/2021	Regular/Probationary
Aloi, Courtney		Educational Assistant 2	7.00	Linus Pauling Middle School	8/31/2021	Regular/Probationary
Anderson, Monica		Educational Assistant 2/LRC	6.50	Crescent Valley High School	8/30/2021	Regular/Probationary
Avila Gallardo, Ruben		Administrative Assistant 1 - Bilingual	7.00	Linus Pauling Middle School	8/16/2021	Regular/Probationary
Buford, John	Jon	Maintenance 1 Custodial	8.00	Facilities & Maintenance	8/30/2021	Regular/Probationary
Canfield, Bethany		Educational Assistant 2 - Bilingual	6.50	Lincoln Elementary	8/30/2021	Regular/Probationary
Casey, Joseph	Joe	Educational Assistant 2	5.00	Mountain View Elementary	9/7/2021	Regular/Probationary
Coppola, Sara		Educational Assistant 2	6.50	Lincoln Elementary	8/30/2021	Regular/Probationary
Craig, Erin		Educational Assistant 2	6.00	Husky Elementary	8/30/2021	Regular/Probationary
Daversa, Michael		Maintenance 1 Custodial	8.00	Facilities & Maintenance	8/30/2021	Regular/Probationary
de Vos, Christina	Christy	Educational Assistant 2	6.50	Franklin School	8/30/2021	Regular/Probationary
Duddlesten, Molly		Administrative Assistant 1/Attendance	8.00	Linus Pauling Middle School	8/16/2021	Regular/Probationary
Engelhart, Candace		Educational Assistant/Lifeskills	7.00	Crescent Valley High School	8/30/2021	Regular/Probationary
Fisher, Kevin		Student Behavior Support 2	6.25	Lincoln Elementary	8/30/2021	Regular/Probationary



# Corvallis

SCHOOL DISTRICT

Fraile, Sarai		Educational Assistant 2 - Bilingual	6.50	Garfield Elementary	8/30/2021	Regular/Probationary
Glena, Kendyl	Maggie	Administrative Assistant 1	7.00	Mountain View Elementary	8/30/2021	Regular/Probationary
Gonzalez-Cas, Arianna		Student Behavior Support 2	6.25	Lincoln Elementary	8/30/2021	Regular/Probationary
Grinage, Samantha		Educational Assistant 2	7.00	Linus Pauling Middle School	9/23/2021	Regular/Probationary
Hall, Sierra		Fiscal Clerk 2	4.00	Linus Pauling Middle School	8/19/2021	Regular/Probationary
Hardin, Nate		Educational Assistant 2	6.50	Wildcat Elementary	8/30/2021	Regular/Probationary
Jarrett, Harrison		Student Behavior Support 2	7.50	Crescent Valley High School	8/30/2021	Regular/Probationary
Jimenez, Alexis		Educational Assistant 2	7.00	Linus Pauling Middle School	8/31/2021	Regular/Probationary
Kerr, Mikaela		Educational Assistant 2	6.50	Adams Elementary	8/31/2021	Regular/Probationary
Kier, Mackenzie		Educational Assistant 2	7.25	Corvallis High School	8/31/2021	Regular/Probationary
Krause, Mikayla	Mikki	Educational Assistant 2	7.00	Linus Pauling Middle School	8/30/2021	Regular/Probationary
Ladnier, Jacquelyn		Educational Assistant 2	6.50	Wildcat Elementary	8/30/2021	Regular/Probationary
Latz, Cooper		Maintenance 1 Custodial	8.00	Facilities & Maintenance	8/30/2021	Regular/Probationary
Lewis, Jenni		Student Behavior Support 2	6.00	Husky Elementary	8/30/2021	Regular/Probationary
Liang, Lynn		Food Service Assistant	3.50	Central Kitchen	9/7/2021	Regular/Probationary
Lindsay, Alex		Educational Assistant 2	6.50	Jaguar Elementary	8/30/2021	Regular/Probationary
Lindsey, Breanna		Educational Assistant 2	6.50	Franklin School	8/30/2021	Regular/Probationary
Lopez, Jesse		Educational Assistant 2	7.00	Linus Pauling Middle School	8/30/2021	Regular/Probationary
Martinez Leal, Cynthia		Educational Assistant 2 - bilingual	6.50	Garfield Elementary	8/30/2021	Regular/Probationary
Mazie, Michelle		Food Service Assistant	6.00	Central Kitchen	9/13/2021	Regular/Probationary
McKee, Kristen	Kristi	Educational Assistant 3	7.00	Corvallis High School	9/8/2021	Regular/Probationary



# Corvallis

SCHOOL DISTRICT

Mendonca, Aubrey		Student Behavior Support 2	7.50	Crescent Valley High School	8/30/2021	Regular/Probationary
Montfort, Tami		Health Services Assistant	6.00	Cheldelin Middle School	9/8/2021	Regular/Probationary
Nehl, Alison		Administrative Assistant 1	8.00	District Office/Food Service	8/30/2021	Regular/Probationary
O'Neil, Meghan		Educational Assistant 2	6.50	Wildcat Elementary	8/30/2021	Regular/Probationary
OBannan, Blaine		Maintenance 1 Custodial	8.00	Facilities & Maintenance	8/30/2021	Regular/Probationary
Paterson, Amber		Educational Assistant 2	4.00	Husky Elementary	8/30/2021	Regular/Probationary
Paulson, Elliot		Educational Assistant 2	6.50	Lincoln Elementary	8/30/2021	Regular/Probationary
Proctor, Kaeki-Lawni	Lawni	Educational Assistant 2	7.00	Jaguar Elementary	8/30/2021	Regular/Probationary
Proski, Lacey		Educational Assistant 2	5.50	Mountain View Elementary	8/30/2021	Regular/Probationary
Rosanelli, Mira		Educational Assistant - Lifeskills	8.00	Mountain View Elementary	8/30/2021	Regular/Probationary
Roundy, Monica		Educational Assistant 2	5.50	Garfield Elementary	8/30/2021	Regular/Probationary
Sassaman, Ace		Library Media Technician	8.00	Corvallis High School	8/30/2021	Regular/Probationary
Scherer, Noreen	Noni	Educational Assistant 2	6.50	Franklin School	8/30/2021	Regular/Probationary
Shrack, Douglas	CD	Educational Assistant 2	6.50	Adams Elementary	8/30/2021	Regular/Probationary
Simmons, Jaelyn		Educational Assistant 2	6.50	Husky Elementary	8/30/2021	Limited Term
Spiegelberg, Scott		Educational Assistant 2/LRC	7.00	Corvallis High School	8/30/2021	Regular/Probationary
Strober, Augustus	Gus	Educational Assistant 2	5.50	Husky Elementary	8/30/2021	Regular/Probationary
Sullivan, Meghan		Educational Assistant - Lifeskills	7.25	Corvallis High School	8/30/2021	Regular/Probationary
Taylor, Jade		Educational Assistant 2	6.50	Husky Elementary	8/30/2021	Regular/Probationary
Thompson, Rebecca		Educational Assistant 2	5.50	Garfield Elementary	9/1/2021	Regular/Probationary



# Corvallis

SCHOOL DISTRICT

Verma, Shilpi		Food Service Assistant	4.00	Linus Pauling Middle School	9/7/2021	Regular/Probationary
Vogel, McKenzie		Educational Assistant 2 & Assessment Technician	6.50	Franklin School	8/30/2021	Regular/Probationary
Voice, Robyn		Food Service Assistant	1.50	Central Kitchen	9/7/2021	Regular/Probationary
Weinfurter, Kristi		Educational Assistant 2 - Bilingual	6.50	Garfield Elementary	8/30/2021	Regular/Probationary
Woodworth, Patrice		Educational Assistant 2	6.50	Mountain View Elementary	8/30/2021	Regular/Probationary
Sanders, Tara		Food & Nutrition Services Manager	1.0 FTE	District Office	8/30/2021	Regular/Probationary
Locey, Kelly		Communications Coordinator	1.0 FTE	District Office	9/20/2021	Regular/Probationary

## Termination/Resignation/Retirement

Name	Preferred Name	Position	Hrs	Building	Effective	Reason
Bibee, Abigail		Registrar 2	8	Corvallis High School	9/17/2021	Resignation
Chona, Christina		Educational Assistant 2	6.5	Husky Elementary	8/30/2021	Resignation
Dearing, Sheri		Educational Assistant 2	6.5	Adams Elementary	8/22/2021	Resignation
Elliott, Brandi		Educational Assistant 2	6.5	Franklin School	8/10/2021	Resignation
Farris, Wendi		Educational Assistant	7	Linus Pauling Middle School	8/30/2021	Resignation
Fisher, Mariana		Student Behavior Support 1	7.5	Linus Pauling Middle School	7/30/2021	Resignation
Gatchet, Joshua		Staff Accountant	8	District Office	8/27/2021	Resignation
Hadlock, Rebecca		Educational Assistant 2	3.5	Wildcat Elementary	7/14/2021	Resignation
Hernandez, Jennifer		Educational Assistant - Lifeskills	7	Crescent Valley High School	9/2/2021	Resignation
Hukari, Annalena		Educational Assistant Lifeskills	7	Mountain View Elementary	8/24/2021	Resignation
Laurion, Connor		Educational Assistant 2	7	Cheldelin Middle School	8/25/2021	Resignation



# Corvallis

SCHOOL DISTRICT

Masterson, Caitlin		American Sign Language Asst	6.5	Jaguar Elementary	8/11/2021	Resignation
Page, Shannon		Health Services Assistant	7	Crescent Valley High School	8/26/2021	Resignation
Pantle, George		Maintenance 1	8	Facilities & Maintenance	6/21/2021	Termination
Rubio Olivares, Cynthia		Educational Assistant 2/LRC	7	Linus Pauling Middle School	8/12/2021	Resignation
Vingelen, Meika		Educational Assistant 2/ELL	6.5	Garfield Elementary & Franklin School	8/12/2021	Resignation

### Miscellaneous, Rescinded Offers, Job Title Updates

Name	Preferred Name	Position	Hrs	Building	Effective	Reason
Stephenson, Indica		Mental Health and Wellness Skills Trainer	8	Husky & Jaguar Elementary	8/10/2021	** Rescinded offer
Eveleth, Harper		Educational Assistant 2	6.5	Jaguar Elementary	8/10/2021	** Rescinded offer
Miranda Alarcón, Rocio		Educational Assistant 2 - Bilingual	6.5	Garfield Elementary	8/11/2021	** Rescinded offer
Auer, Kelsey		Educational Assistant 2	6.5	Wildcat Elementary	8/16/2021	** Rescinded offer
Monson, Alyosha	Arthur	Educational Assistant 2	6.50	Wildcat Elementary	8/30/2021	** Rescinded offer
Beckstead, Kristen		Educational Assistant & Health Services Assistant	6.5	Lincoln Elementary	8/25/2021	** Rescinded offer
Nieves-Bernal, Andres		Educational Assistant 2/AVID	8.00	Corvallis High School	8/30/2021	** Rescinded offer
McCarthy, Amy		Educational Assistant 2	6.5	Adams Elementary	8/30/2021	** Rescinded offer
Russell, Susan	Lynn	Student & Family Engagement Advocate	4	District Office	8/17/2021	Updated Title

\*\*These were submitted in an earlier board report as new hires. This is updated info.

B. Unaudited Financial Statements - July 2021



# Corvallis

## SCHOOL DISTRICT

Prepared for: Corvallis School Board  
Prepared by: Olivia Meyers Buch, Finance and Operations Director  
Meeting Date: September 9, 2021

### July Financial Statements (Unaudited)

**NO ACTION REQUIRED**

#### Background

The Statement of Resources and Requirements for the General Fund for the period ending July 31, 2020 and July 31, 2021 follow this report.

Year-to-date operating revenues through the end of July 2021 total \$6.5 million or 7.9% of total budgeted operating revenues as compared to \$7.3 million or 9.0% through the end of July 2020. As usual, revenues from the state school fund constitute the majority of funds received at this point in the year.

The beginning fund balance reflects an increase of \$1.8 million over the adopted budget of \$12.7 million. Overall, total operating revenues in 2020-21 were 99.6% of budget while total operating expenditures were 90.9% of budget.

Year-to-date operating expenditures through the end of July 2021 total \$2.8 million or 3.2% of total budgeted operating expenditures as compared to \$2.7 million or 3.1% through the end of July 2020.

Projected resources and requirements through June 30, 2021 result in an ending fund balance of \$13.3 million, or 15.9% of projected operating revenues. The projected ending fund balance reflects an increase in fund balance, or operating surplus, of \$1.3 million. All General Fund reserves are projected to be at or above the designations outlined in board policy on June 30, 2021.

Please contact me with questions or if you would like any additional information.

#### Supplementary Materials

1. Statements of Resources and Requirements as of July 31, 2020 and 2021
2. Schedule of Investments as of July 31, 2021
3. Schedule of Cash Disbursements greater than or equal to \$1,000 for the period of July 1 – July 31, 2021

Corvallis School District 509J  
Statement of Resources and Requirements  
Fiscal Year to Date as of July 31, 2020 and 2021 Respectively (Unaudited)

**General Fund**

	FY 2020-21					FY 2021-22				
	Amended	Actuals Thru	% of	Projected Thru	% of	Adopted	Actuals Thru	% of	Projected Thru	% of
	Budget	7/31/2020	Budget	6/30/2021	Budget	Budget	7/31/2021	Budget	6/30/2022	Budget
<b>RESOURCES</b>										
State School Fund Formula Revenue										
State School Fund - General Support	\$ 38,680,046	\$ 6,841,025	17.7%	\$ 38,513,035	99.6%	\$ 37,769,442	\$ 6,472,483	17.1%	\$ 38,804,790	102.7%
Property Taxes Levied by District	30,973,627	-	0.0%	31,096,320	100.4%	31,981,778	-	0.0%	32,003,198	100.1%
Common School Fund	644,846	-	0.0%	1,010,696	156.7%	692,538	-	0.0%	692,538	100.0%
County School Funds	260,000	-	0.0%	93,864	36.1%	260,000	-	0.0%	260,000	100.0%
Local Option Taxes Levied by District	8,080,492	-	0.0%	8,120,767	100.5%	8,351,253	-	0.0%	8,354,957	100.0%
Earnings on Investments	413,000	-	0.0%	361,048	87.4%	261,500	-	0.0%	311,500	119.1%
Other	1,491,275	411,691	27.6%	1,004,825	67.4%	2,978,096	1,909	0.1%	3,003,096	100.8%
<b>Total Operating Revenues</b>	<b>\$ 80,543,286</b>	<b>\$ 7,252,716</b>	<b>9.0%</b>	<b>\$ 80,200,556</b>	<b>99.6%</b>	<b>\$ 82,294,607</b>	<b>\$ 6,474,392</b>	<b>7.9%</b>	<b>\$ 83,430,079</b>	<b>101.4%</b>
Beginning Fund Balance	\$ 12,679,136	\$ 12,679,136	100.0%	\$ 12,679,136	100.0%	\$ 12,725,508	\$ 14,562,562	114.4%	\$ 14,562,562	114.4%
<b>TOTAL RESOURCES</b>	<b>\$ 93,222,422</b>	<b>\$ 19,931,852</b>	<b>21.4%</b>	<b>\$ 92,879,691</b>	<b>99.6%</b>	<b>\$ 95,020,115</b>	<b>\$ 21,036,953</b>	<b>22.6%</b>	<b>\$ 97,992,641</b>	<b>103.1%</b>
<b>REQUIREMENTS</b>										
Salaries	\$ 41,671,984	\$ 694,854	1.7%	\$ 40,414,104	97.0%	\$ 42,738,878	\$ 918,755	2.1%	\$ 42,311,489	99.0%
Associated Payroll Costs	25,470,225	386,303	1.5%	24,080,561	94.5%	25,624,787	379,509	1.5%	25,368,539	99.0%
Purchased Services	12,425,872	381,914	3.1%	8,622,035	69.4%	13,088,355	397,717	3.0%	12,433,937	95.0%
Supplies and Materials	4,514,057	628,652	13.9%	3,171,918	70.3%	3,847,138	588,996	15.3%	3,462,424	90.0%
Capital Outlay	125,000	-	0.0%	218,660	174.9%	100,000	-	0.0%	100,000	100.0%
Other Objects	1,948,662	601,044	30.8%	1,809,852	92.9%	1,063,382	505,299	47.5%	1,042,114	98.0%
<b>Total Operating Expenditures</b>	<b>\$ 86,155,800</b>	<b>\$ 2,692,768</b>	<b>3.1%</b>	<b>\$ 78,317,130</b>	<b>90.9%</b>	<b>\$ 86,462,540</b>	<b>\$ 2,790,275</b>	<b>3.2%</b>	<b>\$ 84,718,504</b>	<b>98.0%</b>
Contingency	2,013,582	-	-	-	-	2,057,365	-	-	-	-
Rainy Day Reserves	1,987,321	-	-	-	-	4,114,730	-	-	-	-
Unappropriated Reserves	3,065,719	-	-	-	-	2,385,480	-	-	-	-
<b>TOTAL REQUIREMENTS</b>	<b>\$ 93,222,422</b>	<b>\$ 2,692,768</b>	<b>2.9%</b>	<b>\$ 78,317,130</b>	<b>84.0%</b>	<b>\$ 95,020,115</b>	<b>\$ 2,790,275</b>	<b>2.9%</b>	<b>\$ 84,718,504</b>	<b>89.2%</b>
<b>ENDING FUND BALANCE</b>		<b>\$ 17,239,084</b>		<b>\$ 14,562,562</b>			<b>\$ 18,246,678</b>		<b>\$ 13,274,136</b>	
Contingency				2,005,014	2.5% *				2,085,752	2.5% *
Rainy Day Reserves				4,010,028	5.0% *				4,171,504	5.0% *
Unappropriated Reserves				8,547,520	10.7% *				7,016,880	8.4% *
<b>* Percent of Operating Revenue</b>				<b>14,562,562</b>	<b>18.2%</b>				<b>13,274,136</b>	<b>15.9%</b>

Corvallis School District 509J  
Schedule of Investments  
July 31, 2021

Type of Investment	Investment Date	Maturity/ Call Date	No. of Days	Bond Equivalent Yield	Purchase Price	Par (Maturity) Value
U.S. Treasury Obligations:						
	01/15/20	07/31/21	563	1.508%	\$99.42	2,500,000
	12/17/18	08/15/21	972	2.670%	\$100.20	6,000,000
	01/15/20	08/31/21	594	1.515%	\$99.98	2,500,000
	12/22/20	09/15/21	267	0.045%	\$101.97	5,000,000
	01/06/21	09/15/21	252	0.040%	\$101.86	2,900,000
	01/15/20	09/30/21	624	1.517%	\$99.97	2,500,000
	08/18/20	10/15/21	423	0.098%	\$103.21	6,500,000
	05/28/20	10/15/21	505	0.085%	\$103.85	3,600,000
	01/06/21	10/15/21	282	0.042%	\$102.19	2,900,000
	01/06/21	11/15/21	313	0.043%	\$101.68	2,900,000
	11/16/20	12/15/21	394	0.061%	\$102.77	10,000,000
	11/16/20	01/15/22	425	0.060%	\$102.84	6,350,000
	01/06/21	01/15/22	374	0.044%	\$102.52	2,900,000
	01/06/21	02/15/22	405	0.043%	\$102.17	2,900,000
	01/15/21	02/15/22	396	0.051%	\$102.65	6,360,000
	01/06/21	04/15/22	464	0.043%	\$102.81	2,900,000
	04/13/21	04/15/22	367	0.041%	\$102.22	4,850,000
	01/06/21	05/15/22	494	0.046%	\$102.31	2,900,000
	01/06/21	06/15/22	525	0.050%	\$102.45	2,900,000
	01/06/21	08/15/22	586	0.052%	\$102.33	2,900,000
	01/06/21	09/15/22	617	0.058%	\$102.43	2,900,000
	01/06/21	10/15/22	647	0.064%	\$102.32	2,900,000
	01/06/21	11/15/22	678	0.063%	\$102.90	2,900,000
	01/06/21	12/15/22	708	0.063%	\$103.03	2,900,000
US Government-Sponsored Enterprises (Total):						
	03/30/20	08/12/21	500	0.412%	\$100.97	2,260,000
	01/15/19	09/10/21	974	2.500%	\$101.27	6,000,000
	10/15/20	10/08/21	358	0.096%	\$100.00	5,915,000
	05/28/20	11/19/21	540	0.100%	\$102.25	3,000,000
	12/28/20	12/14/21	351	0.050%	\$100.04	6,530,000
	01/06/21	12/16/21	344	0.050%	\$100.04	2,900,000
	01/06/21	03/11/22	429	0.050%	\$102.60	2,900,000
	01/06/21	07/13/22	553	0.055%	\$100.22	3,000,000
Total Investments outside of Local Government Investment Pool:						<u>\$ 126,365,000</u>

<u>Local Government Investment Pool:</u>	<u>Average Annualized Rate</u>	
General Account	0.55%	\$ 21,875,956
Debt Service Account	0.55%	5,563
<u>Debt Service Account - GO 2018 Bond Series</u>	0.55%	<u>16,205,546</u>
<u>Debt Service Account - GO 2020 Bond Series</u>	0.55%	<u>2,427,745</u>
Subtotal LGIP <sup>1</sup>		\$ 40,514,810
Pension Bond Debt Service Account: <sup>2</sup>	0.55%	\$ 167,256
 <u>Total Investments</u>		 <u>\$ 167,047,066</u>

1. The maximum amount (in any combination of accounts) that the Local Government Investment Pool (LGIP) allows in an account is \$50,400,000
2. The Pension Bond Debt Service Account is outside of the LGIP limit, and collects the PERS intercept payments from the Basic School Fund for payment twice a year to the bond holders of the PERS bond debt.

---

Compliance with Investment Policy

---

<u>Type of Investment</u>	<u>Maximum % of Portfolio per Policy DFA</u>	<u>Current Percent</u>
U.S. Treasury Obligations	100.0%	56.2%
U.S. Government Agency Securities and Instrumentalities of Government-sponsored Corporations	90.0%	19.5%
State of Oregon Local Investment Pool	100.0%	24.4%
Bankers Acceptances	25.0%	0.0%
Repurchase Agreements	25.0%	0.0%
Certificates of Deposits	50.0%	0.0%
Commercial Paper	10.0%	0.0%
State of Oregon and Oregon Local Government Securities	25.0%	0.0%
<b>TOTAL</b>		<b>100.00%</b>

**Benchmarks as of 7/30/21:**

3 Month U.S. Treasury Yield Curve Rate	0.06%
3 Month Jumbo Certificate of Deposit Rate	0.83%

Corvallis School District 509J  
 Schedule of Cash Disbursements greater than or equal to \$1,000  
 For the period of July 1 to July 31, 2021

Vendor by Fund and Object	Check Total
<b>100 - General Fund</b>	
<b>Charter School Payments</b>	
INAVALE COMMUNITY PARTNERS, INC	176,716.00
<b>Computer Software</b>	
AMPLIFIED IT LLC	33,285.70
ARCHIVE SOCIAL	4,788.00
CLASSLINK	21,592.50
DREAMBOX	9,240.00
DUDE SOLUTIONS INC	22,362.72
FOLLETT SCHOOL SOLUTIONS, INC	29,643.62
INCIDENT IQ, LLC	16,998.00
INSTRUCTURE INC	32,681.98
ISTATION	6,055.00
JAMF SOFTWARE LLC	50,619.00
OETC	53,936.46
ONSHAPE	3,000.00
OREGON SCHOOL BOARDS ASSOCIATION	4,100.00
PARENTSQUARE INC	32,005.50
PROQUEST LLC	4,019.60
SEESAW	20,307.37
ZEARN INC	15,000.00
<b>Consumable Supplies and Materials</b>	
AMAZON CAPITAL SERVICES	2,142.10
CENTER FOR THE COLLABORATIVE CLASSROOM	33,700.00
CLARITY CONSULTING GROUP LLC	6,073.95
HOME DEPOT CREDIT SERVICES	8,352.93
LIGHTSPEED TECHNOLOGIES, INC	1,878.00
MATH LEARNING CENTER	52,768.12
MONOPRICE INC	2,577.60
OFFICE DEPOT, INC	2,547.47
PLATT ELECTRIC SUPPLY CO	3,364.99
SCHOOL SPECIALTY LLC	2,275.40
WAXIE SANITARY SUPPLY	4,412.22
<b>Dues and Fees</b>	
AVID CENTER	22,646.00
COSA	18,445.00
OREGON SCHOOL BOARDS ASSOCIATION	8,658.25
<b>Equipment-like items \$1,000 - \$4,999</b>	
COOLSYS COMMERCIAL & INDUSTRIAL SOLUTION	2,301.41
<b>Instructional, Professional and Technical Service</b>	
INAVALE COMMUNITY PARTNERS, INC	2,373.85
<b>Other Employee Benefits</b>	

Corvallis School District 509J  
 Schedule of Cash Disbursements greater than or equal to \$1,000  
 For the period of July 1 to July 31, 2021

Vendor by Fund and Object	Check Total
Koetje, Marcianne	1,578.59
<b>Other Non-instructional Professional and Technical</b>	
BENTON COUNTY HEALTH DEPARTMENT	124,500.00
CPR WORKS, LLC	1,120.00
DEVIN C HUGHES ENTERPRISES LLC	2,500.00
DREAMBOX	1,000.00
OPTIMIZON	5,950.00
SELECTEMP EMPLOYMENT SERVICES	1,801.83
<b>Other Professional Services - Certified Subs</b>	
EDUSTAFF	12,815.77
<b>Other Professional Services - Classified Subs</b>	
EDUSTAFF	6,399.10
<b>Periodicals</b>	
AVID CENTER	2,320.00
<b>Redemption of Principal</b>	
APPLE FINANCIAL SERVICES	384,888.09
FIFTH THIRD BANK	36,747.20
OREGON CLEAN POWER COOPERATIVE	16,385.00
US BANK EQUIPMENT FINANCE	4,002.25
<b>Regular Interest</b>	
FIFTH THIRD BANK	3,410.14
OREGON CLEAN POWER COOPERATIVE	6,669.00
<b>Repairs and Maintenance Services</b>	
KONE INC	24,058.46
PLATT ELECTRIC SUPPLY CO	1,010.03
REXIUS	5,960.00
SYNERGY SECURITY SOLUTIONS	13,036.00
<b>Technology Taggable Equip &lt;\$5,000</b>	
CTL CORPORATION	35,420.00
<b>Textbooks</b>	
CENTER FOR THE COLLABORATIVE CLASSROOM	56,265.00
<b>Water and Sewage</b>	
CITY OF CORVALLIS	7,776.92
<b>100 - General Fund Total</b>	<b>1,466,482.12</b>
<b>204 - District Donation Fund</b>	
<b>Consumable Supplies and Materials</b>	
AMAZON CAPITAL SERVICES	1,179.80
HELMETS R US INC	2,511.00
<b>204 - District Donation Fund Total</b>	<b>3,690.80</b>
<b>296 - Grants Fund</b>	
<b>Charter School Payments</b>	
INAVALE COMMUNITY PARTNERS, INC	19,490.78

Corvallis School District 509J  
 Schedule of Cash Disbursements greater than or equal to \$1,000  
 For the period of July 1 to July 31, 2021

Vendor by Fund and Object	Check Total
<b>Cleaning Services</b>	
CINTAS	1,450.26
<b>Computer Software</b>	
APEX LEARNING	34,500.00
CRISISGO INC	1,554.00
FLORIDA VIRTUAL SCHOOL	15,392.55
FRONTLINE TECHNOLOGIES GROUP LLC	46,136.02
<b>Consumable Supplies and Materials</b>	
AMAZON CAPITAL SERVICES	8,360.67
MATH LEARNING CENTER	6,259.50
PANERA, LLC	4,385.08
SCHOLASTIC INC.	17,528.67
<b>Other Non-instructional Professional and Technical</b>	
CITY OF CORVALLIS P & R - AVERY	8,896.00
<b>Other Professional Services - Certified Subs</b>	
EDUSTAFF	11,686.06
<b>Other Professional Services - Classified Subs</b>	
EDUSTAFF	5,744.20
<b>Travel, Out of District</b>	
OREGON MATH LEADERS	1,175.00
<b>296 - Grants Fund Total</b>	<b>182,558.79</b>
<b>297 - Student Body Funds</b>	
<b>Equipment \$5,000 and greater</b>	
AUDIOFILES INC.	5,860.00
<b>297 - Student Body Funds Total</b>	<b>5,860.00</b>
<b>298 - Designated Revenue Fund</b>	
<b>Computer Software</b>	
POINT AND CLICK SOLUTIONS INC	16,070.00
<b>Consumable Supplies and Materials</b>	
SCHOOL SPECIALTY LLC	1,462.62
<b>298 - Designated Revenue Fund</b>	<b>Total</b>
	<b>17,532.62</b>
<b>299 - Food Service Fund</b>	
<b>Computer Software</b>	
EMS LINQ INC	14,534.00
<b>299 - Food Service Fund</b>	<b>Total</b>
	<b>14,534.00</b>
<b>400 - Capital Projects Fund</b>	
<b>Buildings Acquisition</b>	
C2 CUSTOM CONTRUCTION & HOME REPAIR	11,931.51
CITY OF CORVALLIS - DEVELOPMENT SERVICES	7,591.73
DELTA CONNECTS	7,109.80
DIGITAL WORKS	6,300.00
DRY BOX INC	2,215.00

Corvallis School District 509J  
Schedule of Cash Disbursements greater than or equal to \$1,000  
For the period of July 1 to July 31, 2021

<b>Vendor by Fund and Object</b>	<b>Check Total</b>
GLOBAL EQUIPMENT COMPANY INC	2,132.82
LLAMA MOVERS LLC	6,450.00
OETC	4,024.87
PACIFIC POWER	25,247.00
STAPLES FURNITURE SOLUTIONS	1,210.95
US ASSURE	13,184.00
<b>Rentals</b>	
BRIAN LIND & DANIEL & ANDREA LIND TRUST	4,768.70
<b>400 - Capital Projects Fund Total</b>	<b>92,166.38</b>
<b>601 - Insurance Fund</b>	
<b>Liability Insurance</b>	
COWBELL INSURANCE AGENCY, LLC	35,878.83
HUB INTERNATIONAL NORTHWEST LLC	26,735.32
PACE	186,641.00
<b>Other Non-instructional Professional and Technical</b>	
HUB INTERNATIONAL NORTHWEST LLC	6,000.00
<b>Property Insurance Premiums</b>	
HUB INTERNATIONAL NORTHWEST LLC	590,270.00
VOYAGER INDEMNITY INSURANCE COMPANY	3,370.05
<b>601 - Insurance Fund</b>	<b>Total</b>
	<b>848,895.20</b>
<b>Grand Total</b>	<b>2,631,719.91</b>

C. 2020-21 District Nurses Report



# Corvallis

## SCHOOL DISTRICT

Prepared for: Corvallis School Board  
Prepared by: Melissa Harder and District Nurses  
Meeting Date: September 9, 2021

### Applicable Policies:

[Board Policy JHCA/JHCB - Immunization, Physical Examination, Vision Screening/Eye Examination and Dental Screening\\*\\*](#)

[Board Policy JHCC - Communicable Diseases](#)

[Administrative Regulation JHCC - Communicable Diseases](#)

[Board Policy JHCD - Nonprescription Medication\\*\\*](#)

[Board Policy JHCD/JHCDA - Medications\\*\\*](#)

[Administrative Regulation JHCD/JHCDA-AR - Medications\\*\\*](#)

## 2020-21 District Nurses Report

## NO ACTION REQUIRED

### Background

Change was the only constant for the Corvallis School District Nursing Department for the 2020-21 school year. This annual status report provides documentation of process improvement efforts for student health services in Corvallis Schools.

### Staffing Update

Numerous adjustments in nurse staffing occurred throughout the school year, due in large part to the COVID-19 pandemic. The 2020-21 school year continued the upward trend toward increased acuity of student health needs requiring professional nursing care. In the 2019-20 academic year, five students required 1:1 daily nursing care, while upon return to buildings in the spring of 2021, CSD had six students deemed nursing-dependent (with two additional opting to continue distance learning, for a total of eight). Since this exceeded District Nursing capacity, much of the direct nursing care was provided by temporary nurses acquired through Maxim Healthcare staffing agency.

In addition to supervising the Maxim nurses, the CSD District Nurses oversee the functioning of all school health rooms and Life Skills classrooms, provide care coordination, develop health plans, conduct staff medical training, offer consultation, and assist school administrators with the development and implementation of medical standard operating procedures.

In the 2020-21 academic year, there were 6353 students enrolled in the Corvallis District Schools, with 3.2 full-time equivalent (FTE) District Nurses. This dropped to 2 FTE for much of the school year due to pandemic-related challenges. As of June 2021, CSD employed 4.2 FTE District Nurses resulting in a 1:1511 nurse to student ratio (not

including nursing dependent). Entering the 2021-22 school year, District Nursing will increase to 5.2 FTE.

ORS 336.201 mandates nursing ratios for higher acuity students; CSD does not currently meet the mandated nursing staff ratios based on those acuities of students who are medically complex and medically fragile. This is the third year in a row that these requirements have not been met.

Student Acuity & Nursing FTE									
School Year	2020-21			2019-2020			2018-2019		
	Student	RN FTE	Contract	Student	RN FTE	Contract	Student	RN FTE	Contract
<b>District Total</b>	6353	4.2	2	6733	3.4	4	6683	3	2
<b>Nursing Dependent 1:1 Mandatory</b>	6	3	2*	5	0	4*	2	0	2
<b>Medically Fragile 1:125 Mandatory</b>	101	0.8		210	1.68		219	1.75	
<b>Medically Complex 1:225 Mandatory</b>	874	3.9		605	2.69		535	2.38	
<b>Nursing FTE to mandated acuity</b>		9.7			4.37			4.13	
<b>Total Student with high acuity</b>	981			820			756		
<b>Remaining RN FTE</b>		-5.5			-0.97			-1.13	
<b>General Student Population 1:750 Recommended</b>	5364	-7.15		5913	-7.88		5927	-7.9	
<b>Overall Nurse to Student Ratio</b>	1511			1979			2227		
<b>Adjusted General Student Population</b>	-978			-6103			-5246		
<b>Total FTE (without 1:1) Recommended</b>		16.9			12.25			12.3	

\*One nurse was assigned to 2 students

Compiling student data from multiple sources, including school staff, parents, WebSIS, Registrar, and Health Event Logs, the District Nurses track health information for 1729 students within the 6353 CSD student population, making up approximately 27 percent of the student body. CSD nurses completed and maintained 436 student health care plans across the district this school year. These numbers can change daily based on student health status and needs.

<b>Number of Students with Specific Health Conditions</b>								
<b>School Year</b>	<b>Asthma or Chronic Lung Disorder</b>	<b>Severe Allergies requiring EpiPen</b>	<b>Seizure</b>	<b>Other Neuro (CP, VP shunts)</b>	<b>Cardiac &amp; Bleeding Disorders</b>	<b>Diabetes (only 2 Type 2)</b>	<b>Mental Health</b>	<b>Other (ie: Scoliosis, Cancer, Migraines, EDS, CVS)</b>
<b>2020-21</b>	<b>442</b>	<b>131</b>	<b>64</b>	<b>12</b>	<b>44</b>	<b>28</b>	<b>456</b>	<b>81</b>
<b>2019-20</b>	514	150	77	30	49	24	602	545
<b>2018-19</b>	533	107	69	38	36	25	--	437

District Nursing continues to work with each school to refine and standardize the use of the multiple electronic systems used by CSD to accurately capture all student health conditions. It is the goal of District Nursing to update student health plans each year starting with the highest-acuity conditions. These are defined as conditions that have the potential risk to be life threatening or carry a risk for long-term high-morbidity. Expanding capacity and efficiency through modern technology, increased communication, and process improvement remains a high-priority for CSD Nursing.

Through increased cross-discipline coordination with school counselors, the capacity for collecting data on student mental health conditions and treatment has improved. As one aspect of overall health, mental/behavioral health continues to be recognized at the state level for being within the purview of school nurses, however, it is important to note the unique position CSD leadership have created in prioritizing the mental healthcare of our students by hiring licensed mental health professionals to provide qualified direct care.

**Overview of 2020-21 School Year**

**Staff Training Provided by Nursing for School Year 2020-21**

<b>Staff Trainings Provided by Nursing</b>						
<b>Year</b>	<b>2020-21</b>		<b>2019-20</b>		<b>2018-19</b>	
<b>Course</b>	<b>Classes</b>	<b>Staff Trained</b>	<b>Classes</b>	<b>Staff Trained</b>	<b>Classes</b>	<b>Staff Trained</b>
Non-injectable Meds	11	211	29	470	23	312
Epi-Pen	5	35	18	227	18	161
Glucagon	3	17	11	147	19	94
Seizures/Diastat			19	125	16	87
Diabetes			6	28	0	0
Other			1	3	4	0
New Health Assistant	1	10	2	14	n/a	0
Isolation Space & Infection Control	18	234	--	--	--	--

District staff members received training from the nurses at individual classes held throughout the year, via both virtual and in-person. The figures above do not include the numerous staff training provided on individual student health plans or delegations (ie: cardiac, bleeding disorders, neurodegenerative disorders, tube feedings, etc).

**COVID-19**

**Role of District Nursing for Public Health during COVID-19:**

- Training on Environmental Infection Control & Prevention and support of building isolation spaces;
- Development of protocols for staff who may respond to symptomatic individuals;
- Training and oversight of diagnostic Binax Now Testing;
- Implementation of contact tracing including screening process; and
- Care coordination between families, school administrators and the Benton County Health Department.

## **COVID-19 Responses**

CSD Nurses responded to and monitored 899 reports of possible COVID-19 or a need to quarantine. In 2020-21, 94 students and staff were recorded as testing positive for COVID-19. In 2020-21, 163 students were quarantined due to an in school exposure.

In partnership with the technology department, the CSD Nurses assisted with the implementation of CrisisGo iPass. This system provides screening upon arrival, contact tracing and quarantine tracking.

A COVID-19 Hotline was implemented where staff and families are able to reach a CSD Nurse to discuss any concerns regarding attending school around COVID-19 guidelines.

## **Initiatives for 2021-22 School Year**

### **Adoption of Electronic Health Record (EHR)**

This year a joint team of Nursing, Mental Health, and Technology worked to identify an electronic health record (EHR) system that will potentially be used for all licensed support professionals (RN/SPED/OT/PT/Counseling) within CSD. Adoption of this system will provide the following benefits and improvements:

**Increased and improved coordination of care** between all professionals working with a single student. The current use of multiple disparate software systems with limited data sharing possible, hampers the ability to provide fully informed care to each student. This benefit translates directly to **improved quality of care** provided to students & families by enabling a whole-child perspective.

**Improved frequency and ease of communication** between unlicensed assistive personnel (UAP) and licensed professionals guiding the care of students, which will then provide better continuity of care between families, school staff, licensed professionals and medical providers.

**Improved legally required nursing oversight** of care given by UAP's, to an acceptable minimum standard of safe practice.

**Comprehensive Medicaid Billing** for reimbursement of qualified medical services we already provide, allowing us to greatly expand the resources and support for all students.

**Accurate and efficient medical documentation** that will:

- Improve the medical safety of children with capturing critical information and prompting users with possible aspects of care needs;
- Improves liability protection for both the licensees and employer; and
- Allows licensees more time to concentrate on improving aspects of care, rather than manually maintaining multiple disparate databases.

**Retention of high-quality nurses** due to the reduction of stress through standardized structure and workflow.

**Expanded capability to track health data and trends** that will allow us to better support our students and guide **judicious distribution of resources**.

Many EHR systems provide an option for **video-telemedicine**, which would allow every school health room to have instant access to a licensed nurse at all times for medical assessment and triage.

### **Involvement**

District Administrator: Melissa Harder, Assistant Superintendent

Assistant Superintendent's Office: Erika Cook

District Nurses: Patricia Pokrzywa, RN, BSN; Jennifer Coppock, RN, BS, ASN; Emily Muravez, RN; Joyce Anderson, RN; Mandy Ryan, RN

District Nurse Administrative Assistant: Leanne Henriques

**XV. BOARD MEMBER COMMENTS (9:45 p.m.)\***

**XVI. ADJOURNMENT (10:00 p.m.)\***

\*All times are approximate.

*Note: The Chair of the Board may alter the order of business as they deem proper and necessary.*

Agendas – Agendas and supporting materials are available online at <https://v3.boardbook.org/Public/PublicHome.aspx?ak=1000829> a few days before each School Board meeting. For more information, please contact Julie Catala at [kimberly.nelson@corvallis.k12.or.us](mailto:kimberly.nelson@corvallis.k12.or.us).

Communication With The School Board – Communication with the Board can be made by telephone, letter, e-mail and public testimony. Letters may be addressed to individual Board members or the Board as a whole and sent to 1555 SW 35<sup>th</sup> Street, Corvallis, OR 97333. E-mail may be sent to [schoolboard@corvallis.k12.or.us](mailto:schoolboard@corvallis.k12.or.us) and will be sent to all board members simultaneously as well as to key District Office staff. For more information, please contact Kim Nelson at [kimberly.nelson@corvallis.k12.or.us](mailto:kimberly.nelson@corvallis.k12.or.us).

Consolidated Action Agenda – The purpose of the consolidated action agenda is to expedite action on routine agenda items. All agenda items that are not held for discussion at the request of a Board member or staff member will be approved/accepted as written as part of the consolidated motion. Items designated or held for discussion will be acted upon individually.

Public Comment – Guidelines are at: <https://www.csd509j.net/about-us/school-board/provide-input-and-be-informed/>

Executive Session – Permissible purposes of Executive Sessions include: ORS 192.660(2)(a) – Employment of Public Officers, Employees and Agents; ORS 192.660(2)(b) – Discipline of Public Officers and Employees; ORS 192.660(2)(d) – Labor Negotiator Consultations; ORS 192.660(2)(e) – Real Property Transactions; ORS 192.660(2)(f) – Exempt Public Records; ORS 192.660(2)(h) – Legal Counsel; ORS 192.660(2)(i) – Performance Evaluations of Public Officers and Employees; ORS 192.660(2)(j) – Public Investments.

<b>SCHOOL BOARD MEMBERS</b>			
Vincent Adams	541-738-4324	Terese Jones	541-230-1673
Sami Al-Abdrabbuh	541-283-6611	Shauna Tominey, Co-Vice Chair	541-829-8411
Tina Baker	541-223-1997	Luhui Whitebear, Co-Vice Chair	541-632-3568
Sarah Finger McDonald, Chair	541-908-3756		

<b>EXECUTIVE STAFF MEMBERS</b>	
Ryan Noss, Superintendent	541-757-5841
Melissa Harder, Assistant Superintendent	541-766-4857
Olivia Meyers Buch, Finance and Operations Director	541-757-5874
Jennifer Duvall, Human Resources Director	541-757-5840
Kim Nelson, Executive Assistant to the Superintendent; Board Secretary	541-757-5841