

School Board Regular Business Meeting

Monday, July 28, 2025 6:00 PM

District Office Board Room, Teleconference, URL:, Shakopee, MN 55379

1. **CALL TO ORDER SCHOOL BOARD BUSINESS MEETING AND
ROLL CALL - CHAIR SMITH**

2. **PLEDGE OF ALLEGIANCE**

3. **SABER PRIDE**

3.1. Summer Saber Pride Highlights

Presenter: Amber
Tredinnick,
Communications
Coordinator

4. **CONSIDERATION OF AGENDA AS PRESENTED**

5. **PUBLIC COMMENT**

6. **CONSENT ITEMS**

6.1. Personnel Items

6.2. Approval of School Board Meeting Minutes

6.3. Consideration of Bills and Authorization to Pay
Same

6.4. Approval of Wires Report

6.5. Field Trip Request - Cross Country

7. **DONATIONS APPROVAL**

Presenter: Jeff Smith

8. **LEGISLATIVE UPDATE**

8.1. Representative Ben Bakeberg

Presenter: Jeff Smith

9. **INFORMATION**

9.1. Annual Crisis & Safety Steering Committee
Highlights

Presenter: Jim
Miklausich, Assistant
Superintendent and
Canon Christianson,
District Crisis &
Safety Coordinator

9.2. 2025 Leadership Retreat Highlights

Presenter: Jim
Miklausich, Assistant
Superintendent

10. **ACTION**

10.1. 2025-26 Online Handbooks

Presenter: Jim
Miklausich, Assistant
Superintendent

10.2. Resolution Relating to Determining the
Necessity of Approving a New Referendum Revenue
Authorizations and Calling a Special Election

Presenter: Mike
Redmond and Bill
Menozzi, Director of
Finance & Operations

10.3. Notice of Special Election

Presenter: Mike
Redmond and Bill

Menozzi, Director of
Finance & Operations

10.4. Meeting: Canvassing Election Results
(6:00pm on November 13, 2025)

Presenter: Mike
Redmond

10.5. Addition of Temporary Committee -
Constructive Feedback

Presenter: Mike
Redmond

10.6. Resolution for Approving Mike Redmond as
IOwA

Presenter: Jeff Smith

11. **INFORMATION**

11.1. Seeking Community Direction

Presenter: Mike
Redmond

12. **COMMITTEE REPORTS & OTHER INFORMATION**

13. **UPCOMING MEETINGS & IMPORTANT DATES**

14. **ADJOURNMENT**



School Board Regular Business Meeting
1200 Shakopee Town Square, Shakopee, MN 55379
Monday, June 23, 2025 6:00 PM

A School Board Business Meeting of the Shakopee Public Schools was held Monday, June 23, 2025 beginning at 6:00 PM.

Present: Brophy, Peterson, Zitek, Valdez, Smith, Aldrich, Johnson

Absent: Bryan*, Michelle*, Shaunya* **student members*

1. CALL TO ORDER SCHOOL BOARD BUSINESS MEETING AND ROLL CALL - CHAIR SMITH

2. PLEDGE OF ALLEGIANCE

3. SABER PRIDE

3.1. Spring Athletics

3.2. National Safety Month - Partnership Spotlight

4. CONSIDERATION OF AGENDA AS PRESENTED

Motion to approve agenda as presented by Brophy, seconded by Aldrich

All present in favor, none opposed

5. PUBLIC COMMENT

None

6. CONSENT ITEMS

Motion to approve consent as presented by Peterson, seconded by Aldrich

All present in favor, none opposed

7. DONATIONS APPROVAL

Motion to approve donations are presented by Brophy, seconded by Aldrich

Roll call: All present in favor, none opposed

8. ACTION

8.1. Community Education Census Resolution

Motion to approve resolution presented by PEterson, seconded by Brophy

Roll call: All present in favor, none opposed

8.2. Head Start Program Contract

Motion to approve contract presented by Aldrich, seconded by Johnson

All present in favor, none opposed

8.3. YMCA School Aged Care Contract 2025-26

Motion to approve contract presented by Aldrich, seconded by Peterson

All present in favor, none opposed

8.4. LTFM Ten-Year Plan

Motion to approve plan presented by Brophy, seconded by Aldrich

All present in favor, none opposed

8.5. LTFM Resolution - SW Metro

Motion to approve resolution presented by Peterson, seconded by Brophy

Roll call: All present in favor, none opposed

8.6. Safe Schools Levy Resolution - SW Metro

Motion to approve resolution presented by Brophy, seconded by Peterson

Roll call: All present in favor, none opposed

8.7. Consideration to Approve FY26 Budget

Motion to approve budget presented by Aldrich, seconded by Brophy

All present in favor, none opposed

8.8. Approval of EPO Agreement

Motion to approve agreement presented by Peterson, seconded by Aldrich

All present in favor, none opposed

9. INFORMATION

9.1. District Financial Outlook

10. ACTION

10.1. Plan of Action to Address Budget Challenges - Financial Outlook

Motion to approve plan of action presented by Peterson, seconded by Smith

All present in favor, none opposed

11. COMMITTEE REPORTS & OTHER INFORMATION

12. UPCOMING MEETINGS & IMPORTANT DATES

13. ADJOURNMENT

Motion to adjourn meeting presented by Aldrich, seconded by Peterson

Meeting adjourned at 8:35pm

AP Check Register

AP Run: EURO060525 — Post Date: 2025-06-05 — AP Run Type: R

Shakopee Public Schools ISD #720

Check Date	Check Number	Payment Type	Name	Check Amount
06/05/2025	9000000004	ACH	Hoehn, Benjamin J	24.00
Total:				24.00

EURO060525 Summary

Type	Count	Amount
Regular Checks:	0	0.00
ACH Checks:	1	24.00
Wire Transfers:	0	0.00
Epayables:	0	0.00
Total:	1	24.00

AP Check Register

AP Run: STUD060525 — Post Date: 2025-06-05 — AP Run Type: R

Shakopee Public Schools ISD #720

Check Date	Check Number	Payment Type	Name	Check Amount
06/05/2025	300872	Check	Adem, Jara	21.98
06/05/2025	300873	Check	Asare, Jevan	39.95
06/05/2025	300874	Check	Broadway Awards Inc	82.50
06/05/2025	300875	Check	Minnesota Junior B.A.S.S. nation	560.00
06/05/2025	300876	Check	Palmer Bus Services	592.20
06/05/2025	300877	Check	PHILLIP SHOULTZ, III, GEORGE	400.00
06/05/2025	300878	Check	Pierson Pizza Inc	361.66
06/05/2025	9000000098	ACH	Brown, Andrew	225.20
06/05/2025	9000000099	ACH	Holzhueter, Elisa	201.17
06/05/2025	9000000100	ACH	Larson, Michael J	195.60
06/05/2025	9000000101	ACH	Schroeder, Heather	31.03
Total:				2,711.29

STUD060525 Summary

Type	Count	Amount
Regular Checks:	7	2,058.29
ACH Checks:	4	653.00
Wire Transfers:	0	0.00
Epayables:	0	0.00
Total:	11	2,711.29

AP Check Register

AP Run: STUD061225 — Post Date: 2025-06-12 — AP Run Type: R

Shakopee Public Schools ISD #720

Check Date	Check Number	Payment Type	Name	Check Amount
06/12/2025	300879	Check	Bearden, Sheila	240.00
06/12/2025	300880	Check	Nigbur, Lori	240.00
06/12/2025	300881	Check	Renner, Christine	240.00
Total:				720.00

STUD061225 Summary

Type	Count	Amount
Regular Checks:	3	720.00
ACH Checks:	0	0.00
Wire Transfers:	0	0.00
Epayables:	0	0.00
Total:	3	720.00

AP Check Register

AP Run: STUD061825 — Post Date: 2025-06-18 — AP Run Type: R

Shakopee Public Schools ISD #720

Check Date	Check Number	Payment Type	Name	Check Amount
06/18/2025	300882	Check	Cub Foods	576.99
06/18/2025	300883	Check	Jw Pepper	443.28
06/18/2025	300884	Check	Shakopee Boys Volleyball	900.00
06/18/2025	300885	Check	Shakopee Dance Team Booster	300.00
06/18/2025	300886	Check	Shakopee Dollars for Scholars	300.00
06/18/2025	300887	Check	Shakopee Hs Track And Field Booster	800.00
06/18/2025	300888	Check	Shakopee Mountain Bike Club	300.00
06/18/2025	300889	Check	Siebenahler, Callon	72.00
06/18/2025	9000000102	ACH	Larson, Michael J	158.08
Total:				3,850.35

STUD061825 Summary

Type	Count	Amount
Regular Checks:	8	3,692.27
ACH Checks:	1	158.08
Wire Transfers:	0	0.00
Epayables:	0	0.00
Total:	9	3,850.35

AP Check Register

Shakopee Public Schools ISD #720

Fund	Total
50 - STUDENT ACTIVITY FUNDS	7,305.64
	7,305.64

Check Date	Check Number	Name	Check Amount
06/16/2025	772450	Aflac	175.16
	AFLA.06132025.D		99.77
	01 L 215 65		
	AFLC.06132025.D		75.39
	01 L 215 65		
	02 L 215 65		
06/16/2025	772451	Gurstel Law Firm P.C	423.73
	GARN8.06132025.D		423.73
	01 L 215 87		
06/16/2025	772452	Messerli & Kramer	168.18
	GARN10.06132025.D		168.18
	01 L 215 87		
06/16/2025	772453	MN Child Support Payment Center	790.48
	GARN1.06132025.D		790.48
	01 L 215 87		
	04 L 215 87		
06/16/2025	772454	Msea Union	3,818.55
	UCSA-%.06132025.D		970.21
	01 L 215 60		
	04 L 215 60		
	UPSA-%.06132025.D		2,830.34
	01 L 215 60		
	04 L 215 60		
	05 L 215 60		
	UPSA-A.06132025.D		18.00
	01 L 215 60		
	05 L 215 60		
06/16/2025	772455	NCPERS Group Life Ins.	8.00
	PLFE.06132025.D		8.00
	01 L 215 14		
	02 L 215 14		
06/16/2025	772456	School Services Employees	1,646.94
	UCUS%.06132025.D		319.44
	01 L 215 60		
	UCUS.06132025.D		450.00
	01 L 215 60		
	02 L 215 60		
	UFSD%.06132025.D		546.99
	02 L 215 60		
	UFSD.06132025.D		337.50
	02 L 215 60		
	UFSD-A.06132025.D		-6.99
	02 L 215 60		
06/16/2025	772457	Stenger & Stenger, P.C.	168.18
	GARN17.06132025.D		168.18

Check Date	Check Number	Name	Check Amount
	01 L 215 87		
06/16/2025	8000001009	Alaska Child Support Services Division	253.90
	GARN12.06132025.D	253.90	
	01 L 215 87		
06/16/2025	8000001010	Minnesota Dept Of Revenue	346.78
	GARN11.06132025.D	346.78	
	01 L 215 87		
06/16/2025	9000169265	Shakopee Education Association	29,414.71
	UHLT.06132025.D	165.65	
	01 L 215 60		
	USEA.06132025.D	29,249.06	
	01 L 215 60		
	04 L 215 60		
	05 L 215 60		
06/30/2025	772583	Aflac	175.16
	AFLA.06272025.D	99.77	
	01 L 215 65		
	AFLC.06272025.D	28.41	
	01 L 215 65		
	AFLC.06272025.D.a	46.98	
	01 L 215 65		
	02 L 215 65		
06/30/2025	772584	Gurstel Law Firm P.C	443.21
	GARN8.06272025.D	50.00	
	01 L 215 87		
	GARN8.06272025.D.a	393.21	
	01 L 215 87		
06/30/2025	772585	MN Child Support Payment Center	698.19
	GARN1.06272025.D	214.12	
	01 L 215 87		
	GARN1.06272025.D.a	484.07	
	01 L 215 87		
	05 L 215 87		
06/30/2025	772586	Msea Union	1,705.52
	UCSA-%.06272025.D	0.01	
	01 L 215 60		
	UCSA-%.06272025.D.a	687.25	
	01 L 215 60		
	04 L 215 60		
	UPSA-%.06272025.D	843.61	
	01 L 215 60		
	04 L 215 60		
	UPSA-%.06272025.D.a	34.46	
	01 L 215 60		
	04 L 215 60		

Check Date	Check Number	Name	Check Amount
	UPSA-%.06272025.D.b 01 L 215 60 04 L 215 60 05 L 215 60		140.19
06/30/2025	772587	NCPERS Group Life Ins.	8.00
	PLFE.06272025.D 01 L 215 14 02 L 215 14		8.00
06/30/2025	772588	School Services Employees	1,100.93
	UCUS%.06272025.D 01 L 215 60		329.72
	UCUS.06272025.D 01 L 215 60 02 L 215 60		450.00
	UFSD%.06272025.D 02 L 215 60		58.71
	UFSD.06272025.D 02 L 215 60		225.00
	UFSD.06272025.D.a 02 L 215 60		37.50
06/30/2025	8000001016	Alaska Child Support Services Division	253.90
	GARN12.06272025.D 01 L 215 87		253.90
06/30/2025	8000001017	Minnesota Dept Of Revenue	339.13
	GARN11.06272025.D 01 L 215 87		339.13

Check Number	Check Date	Net Check Amount	Payroll Run Description
772449	06/13/2025	1,995.43	6.13.25 BW Payroll
772448	06/13/2025	119.40	6.13.25 BW Payroll
772446	06/13/2025	211.53	6.13.25 BW Payroll
772445	06/13/2025	908.14	6.13.25 BW Payroll
772444	06/13/2025	124.86	6.13.25 BW Payroll
772443	06/13/2025	1,183.73	6.13.25 BW Payroll
772442	06/13/2025	1,682.09	6.13.25 BW Payroll
772441	06/13/2025	212.62	6.13.25 BW Payroll
772440	06/13/2025	712.04	6.13.25 BW Payroll
772439	06/13/2025	554.10	6.13.25 BW Payroll
772438	06/13/2025	244.43	6.13.25 BW Payroll
772436	06/13/2025	1,331.38	6.13.25 BW Payroll
772435	06/13/2025	87.37	6.13.25 BW Payroll
772434	06/13/2025	77.09	6.13.25 BW Payroll
772433	06/13/2025	102.79	6.13.25 BW Payroll
772432	06/13/2025	527.56	6.13.25 BW Payroll
772431	06/13/2025	102.79	6.13.25 BW Payroll
772430	06/13/2025	77.09	6.13.25 BW Payroll
772429	06/13/2025	169.60	6.13.25 BW Payroll
772428	06/13/2025	108.16	6.13.25 BW Payroll
772427	06/13/2025	1,040.32	6.13.25 BW Payroll
772426	06/13/2025	2,273.36	6.13.25 BW Payroll
772424	06/13/2025	77.09	6.13.25 BW Payroll
772423	06/13/2025	1,840.95	6.13.25 BW Payroll
772421	06/13/2025	411.77	6.13.25 BW Payroll
772420	06/13/2025	1,157.73	6.13.25 BW Payroll
772419	06/13/2025	557.03	6.13.25 BW Payroll
772582	06/27/2025	1,457.30	6.27.25 BW Payroll FY26
772581	06/27/2025	1,542.59	6.27.25 BW Payroll FY26
772580	06/27/2025	1,529.22	6.27.25 BW Payroll FY26
772579	06/27/2025	500.15	6.27.25 BW Payroll FY26
772578	06/27/2025	1,214.25	6.27.25 BW Payroll FY26
772577	06/27/2025	586.17	6.27.25 BW Payroll FY26
772576	06/27/2025	1,531.43	6.27.25 Misc pr FY25
772575	06/27/2025	48.54	6.27.25 Misc pr FY25
772574	06/27/2025	137.05	6.27.25 Misc pr FY25
772496	06/27/2025	2,342.86	6.27.25 Summer PR 1 of 4 FY25

AP Check Register

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Shakopee Public Schools ISD #720

Check Date	Check Number	Payment Type	Name	Check Amount
06/05/2025	772242	Check	AB Staffing Solutions, LLC	5,040.00
06/05/2025	772243	Check	Acme Electric Motor, Inc.	7,300.67
06/05/2025	772244	Check	Advanced Imaging Solutions	22,558.42
06/05/2025	772245	Check	Allison, Patricia	62.50
06/05/2025	772246	Check	Anchor Paper	1,870.94
06/05/2025	772247	Check	Apple Inc	2,380.00
06/05/2025	772248	Check	Arcade Highway, LLC	350.00
06/05/2025	772249	Check	AVI Systems, Inc.	2,550.72
06/05/2025	772250	Check	Bang-Skogrand, Joey	100.00
06/05/2025	772251	Check	Batteries R Us	1,987.53
06/05/2025	772253	Check	Benish, Richard	110.00
06/05/2025	772254	Check	Benjamin Bus, Inc	1,417.92
06/05/2025	772255	Check	Bix Produce Company	3,577.85
06/05/2025	772256	Check	Brown's Ice Cream Co	87.84
06/05/2025	772257	Check	Btu Services, Inc	5,092.41
06/05/2025	772258	Check	Burnsville School District	200.00
06/05/2025	772259	Check	Carkhuff, Braden	225.00
06/05/2025	772260	Check	Centurylink	261.22
06/05/2025	772261	Check	Clark, Kyrah	45.00
06/05/2025	772262	Check	Collaborative Student Transportation of Minnesota	118,562.27
06/05/2025	772263	Check	Construction Results Corporation	4,640.75
06/05/2025	772264	Check	Cub Foods	378.15
06/05/2025	772265	Check	Culligan Bottled Water	145.40
06/05/2025	772266	Check	Danaher, Rebecca	936.00
06/05/2025	772267	Check	Deleon, Larisa	142.08
06/05/2025	772268	Check	Donovan, William Joseph	154.00
06/05/2025	772269	Check	Eagan High School	215.00
06/05/2025	772270	Check	Eastview High School	625.00
06/05/2025	772271	Check	Electro Watchman, INC.	655.13
06/05/2025	772272	Check	Flemming, Kale	45.00
06/05/2025	772273	Check	Fuder, Kristine	325.00
06/05/2025	772274	Check	Gartland, Grant F	110.00
06/05/2025	772275	Check	General Parts , Inc	7,184.50

AP Check Register

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Shakopee Public Schools ISD #720

Check Date	Check Number	Payment Type	Name	Check Amount
06/05/2025	772276	Check	Gurramkonda, Sri Charan	225.00
06/05/2025	772277	Check	Healy Awards, Inc	3,355.55
06/05/2025	772278	Check	Hennen, Denise	62.50
06/05/2025	772279	Check	Herold, Kimberly	150.00
06/05/2025	772280	Check	Hinrichs, Peter E	154.00
06/05/2025	772281	Check	Holy Family Catholic High School	200.00
06/05/2025	772282	Check	Ind School District 624	259.00
06/05/2025	772283	Check	Independent School District No. 278	120.96
06/05/2025	772284	Check	Innovative Office Solutions	8,609.90
06/05/2025	772285	Check	Institute For Environ Assess	4,804.85
06/05/2025	772286	Check	John Anderson Communications	1,000.00
06/05/2025	772287	Check	John's Sewer & Drain	262.50
06/05/2025	772288	Check	Johnston, Jack	200.00
06/05/2025	772289	Check	Jw Pepper	465.74
06/05/2025	772290	Check	Kahmeyer, Troy	93.00
06/05/2025	772291	Check	Kemps LLC	9,242.12
06/05/2025	772292	Check	Kerry Murphy	860.00
06/05/2025	772293	Check	KKC Tae Kwon Do	1,102.00
06/05/2025	772294	Check	Lach, Theavy	60.00
06/05/2025	772295	Check	Lamon, Kristin	450.00
06/05/2025	772296	Check	MARBIGAIL THERAPY SERVICES LLC	3,366.00
06/05/2025	772297	Check	McNulty, Barbara J	575.00
06/05/2025	772298	Check	Meeker Wright Spclcd Coop #938	2,259.80
06/05/2025	772299	Check	Metronet Holdings LLC	3,920.00
06/05/2025	772300	Check	Minnesota Roadways Co	34,295.25
06/05/2025	772301	Check	MN Umpire Association Ltd	1,092.50
06/05/2025	772302	Check	Mounds Park Academy	119.00
06/05/2025	772303	Check	Nelson, Denise	45.00
06/05/2025	772304	Check	Norcostco	3,550.73
06/05/2025	772305	Check	Northern Air Corporation	3,936.00
06/05/2025	772306	Check	NOVA Education Consultants	2,834.50
06/05/2025	772307	Check	Nyderek, Dominic	250.00
06/05/2025	772308	Check	Palmer Bus Services	10,598.60

AP Check Register

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Shakopee Public Schools ISD #720

Check Date	Check Number	Payment Type	Name	Check Amount
06/05/2025	772309	Check	Pan O Gold Baking	817.15
06/05/2025	772310	Check	Peterson Companies, Inc.	9,108.72
06/05/2025	772311	Check	Plansource	3,147.89
06/05/2025	772312	Check	Premium Water Co	86.34
06/05/2025	772313	Check	Prior Lake High School	700.82
06/05/2025	772314	Check	Propio LS LLC	4,802.59
06/05/2025	772315	Check	Raptor Technologies, LLC	548.13
06/05/2025	772316	Check	Region 2aa	15,286.00
06/05/2025	772317	Check	Region 3aa	999.00
06/05/2025	772318	Check	Rivest, Jessica Marie	450.00
06/05/2025	772319	Check	SCHROEDER, KARL	370.00
06/05/2025	772320	Check	Scott County Treasurer	111,169.90
06/05/2025	772321	Check	Seven Hills Transportation Service, Inc	11,360.40
06/05/2025	772322	Check	Shakopee Public Utility Commis	128,693.30
06/05/2025	772323	Check	Shaw, Michael James	110.00
06/05/2025	772324	Check	Shred-N-Go, Inc	561.00
06/05/2025	772325	Check	Soliant Health, LLC	7,900.00
06/05/2025	772326	Check	Sonova Usa Inc	1,719.31
06/05/2025	772327	Check	South Suburban Conference	1,000.00
06/05/2025	772328	Check	Southwest Metro Intermediate District #288	92,753.53
06/05/2025	772329	Check	SpEd Forms LLC	27,555.14
06/05/2025	772330	Check	Squires Waldspurger & Mace PA	2,212.00
06/05/2025	772331	Check	Staples Oil Company Inc	649.36
06/05/2025	772332	Check	STEM Smart, LLC	1,751.00
06/05/2025	772333	Check	TB Training LLC	415.00
06/05/2025	772334	Check	The College Board	34,815.00
06/05/2025	772335	Check	T-Mobile USA Inc.	1,262.56
06/05/2025	772336	Check	Trio Supply Company	1,134.77
06/05/2025	772337	Check	Twin City Hardware	3,962.74
06/05/2025	772338	Check	Upper Lakes Foods	29,000.76
06/05/2025	772339	Check	Ventris Learning LLC	752.50
06/05/2025	772340	Check	Verizon Wireless	1,130.10
06/05/2025	772341	Check	Vestis Group	195.23

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Shakopee Public Schools ISD #720

Check Date	Check Number	Payment Type	Name	Check Amount
06/05/2025	772342	Check	Wagman, Marilyn	4,620.00
06/05/2025	772343	Check	Wanke, Sandra	175.00
06/05/2025	772344	Check	Willett, Ron	110.00
06/05/2025	772345	Check	Witt, Kimberly Sue	75.00
06/05/2025	772346	Check	Wold Architects & Engineers	1,014.38
06/05/2025	772347	Check	Woodburn Press LLC	1,510.74
06/05/2025	772348	Check	YMCA of the North	38,750.00
06/05/2025	772349	Check	Youth Enrichment League	608.00
06/05/2025	772502	Check	Belle Plaine Pizza Plus Inc	9,620.00
Total:				840,759.16

WKLY060525 Summary		
Type	Count	Amount
Regular Checks:	108	840,759.16
ACH Checks:	0	0.00
Wire Transfers:	0	0.00
Epayables:	0	0.00
Total:	108	840,759.16

AP Check Register

AP Run: WKLY061225 — Post Date: 2025-06-12 — AP Run Type: R

Shakopee Public Schools ISD #720

Check Date	Check Number	Payment Type	Name	Check Amount
06/12/2025	772350	Check	Anchor Paper	1,788.40
06/12/2025	772351	Check	API Garage Door Inc	697.50
06/12/2025	772352	Check	Arvig Enterprises Inc	922.16
06/12/2025	772353	Check	Austin, April	11.75
06/12/2025	772354	Check	Avid Center	6,000.00
06/12/2025	772355	Check	Belle Plaine Pizza Plus Inc	8,190.00
06/12/2025	772356	Check	Benjamin Bus, Inc	3,460.00
06/12/2025	772357	Check	Bix Produce Company	1,285.80
06/12/2025	772358	Check	Btu Services, Inc	2,599.99
06/12/2025	772359	Check	Centurylink	1,072.49
06/12/2025	772360	Check	CESO Transportation, LLC	3,533.82
06/12/2025	772361	Check	Chhum, Alicia	12.00
06/12/2025	772362	Check	Coffee Mill Inc	230.00
06/12/2025	772363	Check	CommonLit Inc	12,000.00
06/12/2025	772364	Check	Cub Foods	1,946.14
06/12/2025	772365	Check	Daniels Sharpsmart Inc.	303.78
06/12/2025	772366	Check	Educators Benefit Consultants	566.86
06/12/2025	772367	Check	Eta Hand2mind	20,040.38
06/12/2025	772368	Check	Finken Water Inc	48.95
06/12/2025	772369	Check	Frontline Placement Technologi	115,393.32
06/12/2025	772370	Check	General Parts , Inc	2,063.42
06/12/2025	772371	Check	Hennen's Auto Service, Inc.	106.75
06/12/2025	772372	Check	Hillyard / Hutchinson	1,556.80
06/12/2025	772373	Check	Ihne, Merle, III	110.00
06/12/2025	772374	Check	Independent School District #270	526.12
06/12/2025	772375	Check	Innovative Office Solutions	5,119.89
06/12/2025	772377	Check	Jostens Inc	4,081.50
06/12/2025	772378	Check	Kemps LLC	2,472.70
06/12/2025	772379	Check	Lach, Theavy	60.00
06/12/2025	772380	Check	Laprea Education	2,207.25
06/12/2025	772381	Check	Lowe's	2,521.41
06/12/2025	772382	Check	Mavo Systems	7,951.20
06/12/2025	772383	Check	McGraw Hill Scool Education Holdings	45,333.83

AP Check Register

AP Run: WKLY061225 — Post Date: 2025-06-12 — AP Run Type: R

Shakopee Public Schools ISD #720

Check Date	Check Number	Payment Type	Name	Check Amount
06/12/2025	772384	Check	MESPA	1,944.00
06/12/2025	772385	Check	Metropolitan Life Insurance Company	97,476.07
06/12/2025	772386	Check	Midwest Band Instrument Service	2,039.00
06/12/2025	772387	Check	Minnesota Equipment, Inc	224.12
06/12/2025	772388	Check	MRI INTERMEDIATE HOLDINGS, LLC	397.00
06/12/2025	772389	Check	Msba	17,639.00
06/12/2025	772390	Check	National Treasure Kung Fu, Inc	1,080.00
06/12/2025	772391	Check	Neikirk, Peter	57.40
06/12/2025	772392	Check	Nguyen, Xuan	53.00
06/12/2025	772393	Check	Palmer Bus Services	363,640.57
06/12/2025	772394	Check	Pan O Gold Baking	787.70
06/12/2025	772395	Check	Peterson Bros. Roofing	1,045.00
06/12/2025	772396	Check	Peterson, Theresa	8.00
06/12/2025	772397	Check	Plansource	1,500.00
06/12/2025	772398	Check	Premium Water Co	54.00
06/12/2025	772399	Check	Presswrite Printing, Inc	1,279.91
06/12/2025	772400	Check	Propio LS LLC	2,877.73
06/12/2025	772401	Check	Quaal, Regan	3,385.00
06/12/2025	772402	Check	Quadient Finance USA, Inc.	500.00
06/12/2025	772403	Check	Reliable Medical Supply	1,732.80
06/12/2025	772404	Check	River Valley Theatre Company	2,927.40
06/12/2025	772405	Check	Rooney, Phil	96.00
06/12/2025	772406	Check	Saman, Denise	15.15
06/12/2025	772407	Check	Sebastian, Thomas	61.60
06/12/2025	772408	Check	Southern Minnesota Interpreter Referral LLC	300.00
06/12/2025	772409	Check	Southwest Metro Intermediate District #288	52,360.00
06/12/2025	772410	Check	St. Cloud Area School District 742	3,052.92
06/12/2025	772411	Check	Storybook Theatre LLC	2,450.00
06/12/2025	772412	Check	Strom, Jessica	2,700.00
06/12/2025	772413	Check	Trio Supply Company	1,148.56
06/12/2025	772414	Check	Twin City Hardware	1,310.71
06/12/2025	772415	Check	Uhl Co., Inc	1,185.79
06/12/2025	772416	Check	Upper Lakes Foods	30,713.83

AP Check Register

AP Run: WKLY061225 — Post Date: 2025-06-12 — AP Run Type: R

Shakopee Public Schools ISD #720

Check Date	Check Number	Payment Type	Name	Check Amount
06/12/2025	772417	Check	Vestis Group	226.60
06/12/2025	772418	Check	Waste Management	11,226.90
06/12/2025	772503	Check	Johnee D'Shea	500.00
Total:				862,209.97

WKLY061225 Summary

Type	Count	Amount
Regular Checks:	69	862,209.97
ACH Checks:	0	0.00
Wire Transfers:	0	0.00
Epayables:	0	0.00
Total:	69	862,209.97

AP Check Register

AP Run: WKLY061625 — Post Date: 2025-06-16 — AP Run Type: R

Shakopee Public Schools ISD #720

Check Date	Check Number	Payment Type	Name	Check Amount
06/16/2025	772460	Check	Thomas, Redwing	2,500.00
Total:				2,500.00

WKLY061625 Summary

Type	Count	Amount
Regular Checks:	1	2,500.00
ACH Checks:	0	0.00
Wire Transfers:	0	0.00
Epayables:	0	0.00
Total:	1	2,500.00

AP Check Register

AP Run: EER062025 — Post Date: 2025-06-23 — AP Run Type: R

Shakopee Public Schools ISD #720

Check Date	Check Number	Payment Type	Name	Check Amount
06/23/2025	772499	Check	Mainhardt, Robert	35.14
06/23/2025	772500	Check	Muenchow, Kurt Sp	198.99
06/23/2025	772501	Check	Swenson, Jenelle Hs	9.80
06/23/2025	9000171929	ACH	Abdo, Houda K	129.29
06/23/2025	9000171930	ACH	Arterbury, Debra R	29.19
06/23/2025	9000171931	ACH	Ausman, Beth	124.45
06/23/2025	9000171932	ACH	Bade, Denise A	81.62
06/23/2025	9000171933	ACH	Bell-Fleming, Liesl Gay	59.88
06/23/2025	9000171934	ACH	Bender, Collin Roger	47.88
06/23/2025	9000171935	ACH	Berthiaume, Kendra Grace	106.26
06/23/2025	9000171936	ACH	Betton, Ray A	1,467.92
06/23/2025	9000171937	ACH	Blad, Stephanie R	105.63
06/23/2025	9000171938	ACH	Bleser, Claire S	82.12
06/23/2025	9000171939	ACH	Boltmann, Tricia R	67.77
06/23/2025	9000171940	ACH	Bonderson, Anna M	31.94
06/23/2025	9000171941	ACH	Bruch-Andersen, Rachel Marie	112.47
06/23/2025	9000171942	ACH	Brutger, Piper S	119.70
06/23/2025	9000171943	ACH	Busselman, Jennifer	54.13
06/23/2025	9000171944	ACH	Christopherson-Mullen, Luke S	30.80
06/23/2025	9000171945	ACH	Ciaccio, Brianna R	105.84
06/23/2025	9000171946	ACH	Clarke, Kathy Ann	13.23
06/23/2025	9000171947	ACH	Cole, Robert	104.16
06/23/2025	9000171948	ACH	Day, Julie M	263.40
06/23/2025	9000171949	ACH	Diaz-Slipka, Maya	56.35
06/23/2025	9000171950	ACH	Doherty, Corinne A	69.07
06/23/2025	9000171951	ACH	Duehr, Elizabeth R	111.21
06/23/2025	9000171952	ACH	Feucht, Callan M	18.20
06/23/2025	9000171953	ACH	Finger, Luke Benjamin	246.19
06/23/2025	9000171954	ACH	Fish, Suzette Pierce	133.77
06/23/2025	9000171955	ACH	Fitzgibbons, Elizabeth F	56.26
06/23/2025	9000171956	ACH	Gregory, Loretta	18.05
06/23/2025	9000171957	ACH	Gutoske, Taylor M	308.45
06/23/2025	9000171958	ACH	Hansen, Nichole	64.26

AP Check Register

AP Run: EER062025 — Post Date: 2025-06-23 — AP Run Type: R

Shakopee Public Schools ISD #720

Check Date	Check Number	Payment Type	Name	Check Amount
06/23/2025	9000171959	ACH	Haskins, Zach	855.13
06/23/2025	9000171960	ACH	Hendrickson, Katrina	433.43
06/23/2025	9000171961	ACH	Hendrickson, Thomas J	321.23
06/23/2025	9000171962	ACH	Her, Alyssa Megan	41.58
06/23/2025	9000171963	ACH	Hughes, Sarah K	44.97
06/23/2025	9000171964	ACH	Ibrahim, Sado M	21.70
06/23/2025	9000171965	ACH	Johnson, Melissa E	26.95
06/23/2025	9000171966	ACH	Kaste, Stephanie	28.49
06/23/2025	9000171967	ACH	Kim, Hannah Jusun	200.00
06/23/2025	9000171968	ACH	Knutson, Maranda K	94.02
06/23/2025	9000171969	ACH	Kriegl, Deven D	13.72
06/23/2025	9000171970	ACH	Kuyper, Laura Elizabeth	7.56
06/23/2025	9000171971	ACH	LaMoore, Annastasia M	129.80
06/23/2025	9000171972	ACH	Lechleitner, Katherine R	82.32
06/23/2025	9000171973	ACH	Leonard, Andy M	25.88
06/23/2025	9000171974	ACH	Lewy, Maya C	98.98
06/23/2025	9000171975	ACH	Limberg, Kristy R	458.80
06/23/2025	9000171976	ACH	Ludzack, Janelle C	24.71
06/23/2025	9000171977	ACH	Lusignan, Shari	8.54
06/23/2025	9000171978	ACH	McCloskey, Danielle M	27.84
06/23/2025	9000171979	ACH	McNeil, Jacqueline R	232.47
06/23/2025	9000171980	ACH	Menden, Jennifer A	5.53
06/23/2025	9000171981	ACH	Meredith, Luke Hs	32.34
06/23/2025	9000171982	ACH	Mohamud, Ahmed	22.40
06/23/2025	9000171983	ACH	Mshar, Svetlana	198.66
06/23/2025	9000171984	ACH	Nordtvedt, Janelle	28.00
06/23/2025	9000171985	ACH	Olson, Daniel B	36.00
06/23/2025	9000171986	ACH	Parizek, Amy E	67.90
06/23/2025	9000171987	ACH	Petricka, David L	200.00
06/23/2025	9000171988	ACH	Phillips, Julie M	140.28
06/23/2025	9000171989	ACH	Reed, Mackenzie	58.80
06/23/2025	9000171990	ACH	Rehberger, Jennifer L	6.00
06/23/2025	9000171991	ACH	Reinbold, Rachel A	98.73

AP Check Register

AP Run: EER062025 — Post Date: 2025-06-23 — AP Run Type: R

Shakopee Public Schools ISD #720

Check Date	Check Number	Payment Type	Name	Check Amount
06/23/2025	9000171992	ACH	Rice, Jennifer	53.13
06/23/2025	9000171993	ACH	Rogers, Miriam	17.48
06/23/2025	9000171994	ACH	Roles, Nicole Marie	95.97
06/23/2025	9000171995	ACH	Schlueter, Julie	66.50
06/23/2025	9000171996	ACH	Scott, Lauren M	51.25
06/23/2025	9000171997	ACH	Seel, Jennifer A	288.18
06/23/2025	9000171998	ACH	Sibinski, Melissa	868.64
06/23/2025	9000171999	ACH	Smith, Dionne M	14.00
06/23/2025	9000172000	ACH	Smith, Kathleen Ann	449.50
06/23/2025	9000172001	ACH	Tabios, Taylor McKenzie	106.75
06/23/2025	9000172002	ACH	Teich, Mariah Mae	196.56
06/23/2025	9000172003	ACH	Theis, Teresa J	141.82
06/23/2025	9000172004	ACH	Thompson, Jill Marie	99.62
06/23/2025	9000172005	ACH	Trang, Kristine	65.45
06/23/2025	9000172006	ACH	Trojanek, Trask B	32.06
06/23/2025	9000172007	ACH	Tschaekofske, Carol M	22.05
06/23/2025	9000172008	ACH	Valle, Athena MC	429.34
06/23/2025	9000172009	ACH	Van Fossen, McKenna L	33.52
06/23/2025	9000172010	ACH	Vogel, Justyne	320.60
06/23/2025	9000172011	ACH	Vold, Rebecca Ann	73.43
06/23/2025	9000172012	ACH	Weiers, Andrew P	1,093.75
06/23/2025	9000172013	ACH	Wilson, Janea L	125.00
06/23/2025	9000172014	ACH	Wittkop, Wade C	116.62
06/23/2025	9000172015	ACH	Wolf, Melanie Rose	62.72
06/23/2025	9000172016	ACH	Wood, John El	43.54
06/23/2025	9000172017	ACH	Wright, Lynae	104.75
06/23/2025	9000172018	ACH	Zavadsky, Brenna L	60.83
06/23/2025	9000172019	ACH	Zoss, Stefanie Rae	881.05
06/23/2025	9000172020	ACH	Zuerlein, John M	790.54
Total:				15,240.83

AP Check Register

AP Run: EER062025 — Post Date: 2025-06-23 — AP Run Type: R

Shakopee Public Schools ISD #720

Check Date	Check Number	Payment Type	Name	Check Amount
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EER062025 Summary

Type	Count	Amount
Regular Checks:	3	243.93
ACH Checks:	92	14,996.90
Wire Transfers:	0	0.00
Epayables:	0	0.00
Total:	95	15,240.83

AP Check Register

AP Run: WKLY062625 — Post Date: 2025-06-26 — AP Run Type: R

Shakopee Public Schools ISD #720

Check Date	Check Number	Payment Type	Name	Check Amount
06/26/2025	772504	Check	A Schommer Glass Inc	573.61
06/26/2025	772505	Check	A&D Solutions LLC	80.00
06/26/2025	772506	Check	Act	208.50
06/26/2025	772507	Check	Advanced First Aid, Inc	160.00
06/26/2025	772508	Check	Advanced Imaging Solutions	6,251.37
06/26/2025	772509	Check	Advanced Imaging Solutions	1,262.00
06/26/2025	772510	Check	Aim Electronics	2,243.90
06/26/2025	772511	Check	Anchor Paper	2,966.54
06/26/2025	772512	Check	Apple Inc	20,970.00
06/26/2025	772513	Check	AVI Systems, Inc.	9,517.18
06/26/2025	772514	Check	Biffs Inc	3,977.69
06/26/2025	772515	Check	BlueBird Clay LLC	5,575.00
06/26/2025	772516	Check	Bsn Sports	952.92
06/26/2025	772517	Check	Btu Services, Inc	8,142.57
06/26/2025	772518	Check	Cdw Government	5,202.57
06/26/2025	772519	Check	Cengage Learning Inc.	689.00
06/26/2025	772520	Check	Centurylink	586.93
06/26/2025	772521	Check	CenturyLink Communications LLC	12.00
06/26/2025	772522	Check	Character Kid LLC	5,429.00
06/26/2025	772523	Check	Choice Electric, Inc	734.09
06/26/2025	772524	Check	City Of Shakopee	690.00
06/26/2025	772525	Check	Clearsoft Water Conditioning	1,321.53
06/26/2025	772526	Check	Coffee Mill Inc	179.00
06/26/2025	772527	Check	Collins Brothers Towing of St Cloud Inc	225.00
06/26/2025	772528	Check	Creative Sewing Centers Inc	719.87
06/26/2025	772529	Check	Cub Foods	83.86
06/26/2025	772530	Check	Electro Watchman, INC.	38,511.63
06/26/2025	772531	Check	Farmington High School	230.00
06/26/2025	772532	Check	General Parts , Inc	2,536.38
06/26/2025	772533	Check	Goldstar Products Inc	749.45
06/26/2025	772534	Check	Heartland Business Systems	36,578.66
06/26/2025	772535	Check	Hillyard / Hutchinson	1,781.05
06/26/2025	772536	Check	Horizon Commercial Pool Supply	650.80

AP Check Register

AP Run: WKLY062625 — Post Date: 2025-06-26 — AP Run Type: R

Shakopee Public Schools ISD #720

Check Date	Check Number	Payment Type	Name	Check Amount
06/26/2025	772537	Check	Ingina LLC	1,617.00
06/26/2025	772538	Check	Innovative Office Solutions	12,529.98
06/26/2025	772539	Check	Insight Public Sector, Inc	4,903.80
06/26/2025	772540	Check	Institute For Environ Assess	5,849.96
06/26/2025	772541	Check	Johnson Controls	2,100.00
06/26/2025	772542	Check	Jw Pepper	526.14
06/26/2025	772543	Check	Kemps LLC	241.10
06/26/2025	772544	Check	Konecta LLC	132.00
06/26/2025	772545	Check	Let's Do Lunch Inc	8,953.55
06/26/2025	772546	Check	Mei Total Elevator Solutions	1,041.14
06/26/2025	772547	Check	MESPA	1,700.00
06/26/2025	772548	Check	Metronet Holdings LLC	3,920.00
06/26/2025	772549	Check	Minneapolis Oxygen	2,283.81
06/26/2025	772550	Check	Minnesota State Colleges and Universities	460.00
06/26/2025	772551	Check	Minnesota State Colleges and Universities	2,122.32
06/26/2025	772552	Check	Minnesota State University Mankato	5,000.00
06/26/2025	772553	Check	MTT CO.	1,680.00
06/26/2025	772554	Check	Northern Air Corporation	3,965.25
06/26/2025	772555	Check	Numotion	132.00
06/26/2025	772556	Check	Office Of Mn It Services	1,583.97
06/26/2025	772557	Check	Outdoor Images Inc.	27,584.20
06/26/2025	772558	Check	Palmer Bus Services	1,513.64
06/26/2025	772559	Check	Patry, Jeffrey	1,050.00
06/26/2025	772560	Check	Qualley, Ashley	625.00
06/26/2025	772561	Check	Reinhardt, Hazel	2,500.00
06/26/2025	772562	Check	Root River Hardwoods	3,048.00
06/26/2025	772563	Check	Ryan Mechanical Inc	9,999.29
06/26/2025	772564	Check	Seven Hills Transportation Service, Inc	8,330.96
06/26/2025	772565	Check	Shakopee Public Utility Commis	176,631.35
06/26/2025	772566	Check	Staples Oil Company Inc	720.38
06/26/2025	772567	Check	STEM Smart, LLC	1,440.00
06/26/2025	772568	Check	Symmetry Energy Solutions, LLC	16,737.62
06/26/2025	772569	Check	Teacher Synergy, LLC	237.95

AP Check Register

AP Run: WKLY062625 — Post Date: 2025-06-26 — AP Run Type: R

Shakopee Public Schools ISD #720

Check Date	Check Number	Payment Type	Name	Check Amount
06/26/2025	772570	Check	The Origins Program	14,093.00
06/26/2025	772571	Check	Twin City Hardware	167.06
06/26/2025	772572	Check	Uhl Co., Inc	7,191.31
06/26/2025	772573	Check	Webber Recreational Design	237,120.00
Total:				729,523.88

WKLY062625 Summary

Type	Count	Amount
Regular Checks:	70	729,523.88
ACH Checks:	0	0.00
Wire Transfers:	0	0.00
Epayables:	0	0.00
Total:	70	729,523.88

AP Check Register

AP Run: JUN2025 — Post Date: 2025-06-30 — AP Run Type: R

Shakopee Public Schools ISD #720

Check Date	Check Number	Payment Type	Name	Check Amount
06/30/2025	8000001020	Wire Transfer	Acs Admin & Compliance Service	414,834.64
06/30/2025	8000001021	Wire Transfer	Internal Revenue Service	2,115,049.16
06/30/2025	8000001022	Wire Transfer	Public Emp Retirement Assoc	195,845.21
06/30/2025	8000001023	Wire Transfer	State Of Minnesota Cpv Program	250,368.33
06/30/2025	8000001024	Wire Transfer	Teachers Retirement Associatio	821,349.52
Total:				3,797,446.86

JUN2025 Summary

Type	Count	Amount
Regular Checks:	0	0.00
ACH Checks:	0	0.00
Wire Transfers:	5	3,797,446.86
Epayables:	0	0.00
Total:	5	3,797,446.86

AP Check Register

Shakopee Public Schools ISD #720

Fund	Total
01 - GENERAL FUND	4,772,268.52
02 - FOOD SERVICE FUND	197,122.83
03 - TRANSPORTATION FUND	463,257.18
04 - COMMUNITY SERVICE FUND	193,852.14
05 - CAPITAL OUTLAY FUND	577,244.03
06 - BUILDING CONSTRUCTION FUND	38,936.00
18 - CUSTODIAL FUND	5,000.00
	6,247,680.70

Bank Account - Wires Out

Date	Description	Amount
06/02/2025	IRS Federal tax ACH	692,843.31
06/02/2025	HealthPartners insurance premium	3,935.52
06/03/2025	State of MN taxes ACH	113,591.52
06/03/2025	403(b) contributions	194,783.49
06/03/2025	Flex medical/dependent care claims	235.31
06/03/2025	Work Comp Insurance Premium	19,400.00
06/04/2025	Flex plan administrative fee	2,552.00
06/05/2025	VEBA contributions	25,545.73
06/05/2025	Flex medical/dependent care claims	5,350.00
06/05/2025	Flex medical/dependent care claims	3,899.00
06/05/2025	HSA contributions	31,179.93
06/05/2025	HSA contributions	27,067.65
06/05/2025	Bank service charge	1,633.44
06/09/2025	PERA ACH	98,513.39
06/09/2025	TRA ACH	382,859.87
06/10/2025	Flex medical/dependent care claims	1,176.14
06/10/2025	Flex medical/dependent care claims	(89.31)
06/11/2025	Community Ed credit card processing fee	1,004.65
06/13/2025	Payroll deduction	253.90
06/13/2025	Payroll deduction	346.78
06/13/2025	Flex medical/dependent care claims	4,078.12
06/13/2025	Flex medical/dependent care claims	750.00
06/16/2025	IRS Federal tax ACH	822,153.69
06/17/2025	State of MN taxes ACH	136,776.81
06/17/2025	Flex medical/dependent care claims	103.01
06/20/2025	Flex medical/dependent care claims	3,714.34
06/20/2025	HSA contributions	31,159.10
06/20/2025	HSA contributions	26,732.65
06/23/2025	PERA ACH	97,331.82
06/23/2025	TRA ACH	438,489.65
06/23/2025	403(b) contributions	220,051.15
06/23/2025	VEBA contributions	25,495.73
06/24/2025	Flex medical/dependent care claims	961.32
06/24/2025	Community Ed credit card processing fee	3,834.58
06/25/2025	Flex medical/dependent care claims	(321.79)
06/25/2025	Flex medical/dependent care claims	(444.70)
06/27/2025	Payroll deduction	253.90
06/27/2025	Payroll deduction	339.13

Bank Account - Wires Out

Date	Description	Amount
06/27/2025	Flex medical/dependent care claims	9,561.50
06/27/2025	Flex medical/dependent care claims	140.00
06/30/2025	IRS Federal tax ACH	600,052.16
		<u>4,027,294.49</u>

ISD 720 Shakopee, Minnesota

EXTENDED FIELD TRIP APPLICATION

PRELIMINARY

An EXTENDED field trip is one that exceeds one night or more. Preliminary approval must be granted 4 months prior to the announcement of the trip to students or parents. Approval of this application authorizes teachers/ advisors to determine student and parent interest, acquire cost information, and generally assess the feasibility of the trip.

School: Shakopee High School Today's Date: 7/9/25
Group/ Class: Cross Country
Teacher/ Advisor: Zach Haskins

Destination: Yankton Trail Park & Nearby Hotel TBD
Address: 3901 S Minnesota Ave
Sioux Falls, SD

Educational Goal or Objective: Race and Team Bonding

TRIP DETAILS

Dates of Trip: 9/5/25 - 9/6/25 Estimated Number of Students: 50
Days Absent: When School is in Session: 0.5 Estimated Cost per Student: \$150
Non School Days/ Vacation Time: 1.5 Source of Funding
Subs Required per Day: .5 per coach Student: 50%
District:
Other: Booster - 50%

APPROVAL

Preliminary approval requires the following signatures:

Teacher/ Advisor: Zach Haskins Date: 7/9/25
Activity/ Athletic Director: [Signature] Date: 7/9/25
School Principal: [Signature] Date: 7/9/25
Superintendent: [Signature] Date: [Signature]

Final approval should be submitted to the Assistant Superintendent no later than:

PRELIMINARY TRIP PLANNING

- x Consult Policy 610: Field Trips for detailed guidelines for trip planning and preparation.
x Meet with parents and students to determine interest.
x Ensure that reasonable accommodations are made for students with disabilities.
x Prepare and submit FINAL APPROVAL form with supporting documents to the building principal.

DO NOT make final plans or expend funds toward the trip without first receiving FINAL APPROVAL.

ALL CONTRACTS must be signed at the District level. Teachers/ Advisors may not sign contracts.

SECURE FINAL APPROVAL

- Submit FINAL APPROVAL form with supporting documents to the Assistant Superintendent.
Final Approval form must be submitted 6 months prior to the trip.
Allow at least 6 weeks for the FINAL approval application to pass through the entire process.



Shakopee Technology Services works to support the district's educational goals by providing high levels of reliability, service and support for students and families. Scan the QR code or visit bit.ly/SPSTechResources for helpful resources on learning technology.

FAMILY TECHNOLOGY TIP SHEET

Campus Parent/Student Portal



- Check Food Service balance & add funds
- View Report Cards
- View Academic Plan (SHS)
- Find Transportation info
- Complete Annual Update forms
- Review school messages
- Complete Educational Meal Benefits form
- Update emergency contacts
- Submit attendance
- **Access the school store to purchase field trips, yearbooks, parking passes and more!**



bit.ly/SPSCampusParent

Questions about a **Parent Portal** account? Contact the Shakopee Tech Team: parenthelp@shakopee.k12.mn.us

Request Technology Support

Help Desk: 952.697.8701 (voicemail only)
E-mail: parenthelp@shakopee.k12.mn.us
Please provide a detailed description along with the following information

- Name
- Email Address
- Phone Number
- Student's Name
- Student ID
- School

**Our voicemail is currently supporting options to leave messages in English, Spanish and Somali.*

Grades E-5



Seesaw for Families

- View assignments
- Review student work
- Review school messages
- Have two-way communication with teachers

bit.ly/SPSSeesawforFamilies



Download the Seesaw app or go to app.seesaw.me on a computer. Tap "I'm a Family Member." Follow the prompts.

Grades 6-12



Canvas for Families

- View grades
- Get feedback from teachers
- View calendar & to-do list
- View assignments, discussions and quizzes (and their submission status)

bit.ly/SPSCanvasforFamilies



Questions about a student observer account? Contact Shakopee Tech Support.

Grades E-12



My School Menus

- View breakfast and lunch menus
- Print weekly or monthly listings
- Access ingredients, allergens and nutritional information
- Translations and picture support available

bit.ly/SPSSchoolMenus



Eleyo

Register and pay for:

- Community Education classes
- Early Childhood Family Education classes
- Stepping Stones Preschool
- Facility use and rental

bit.ly/ShakoRegisterEleyo



GoFan

Purchase athletics and activities tickets and download passes for most schools events. Tickets are **only sold online**. All students will need to have a pass (Free) downloaded. All K-8 students **MUST** have an adult with them at district events. Visit ShakopeeSabers.com for more info.

bit.ly/SPSSaberTickets



Virtual Student Library Card



Access to:

- Online tutoring & homework help
- Research tools
- eBooks
- Audiobooks
- Electronic magazines
- Language learning tools

bit.ly/SPSVirtualLibCard



IT'S HERE! STOPFINDER FAMILY APP: REAL-TIME BUS INFORMATION AT YOUR FINGER TIPS

Shakopee Public Schools is excited to offer families Stopfinder, a FREE and optional app designed to make school bus transportation smoother and more predictable.

Thanks to Shakopee's partnership with Palmer Bus Service, families, starting in the 2025-26 school year, can now access safe and accurate, up-to-the-minute PreK-12 bus route information right on a smart phone or tablet.

STOPFINDER ALLOWS APPROVED GUARDIANS TO EASILY:

- ✔ See bus pick-up /drop-off times and locations.
- ✔ Track your child's bus location during their active route.
- ✔ Get alerts when the bus is near.
- ✔ Share access with caregivers, your child and/or family members.

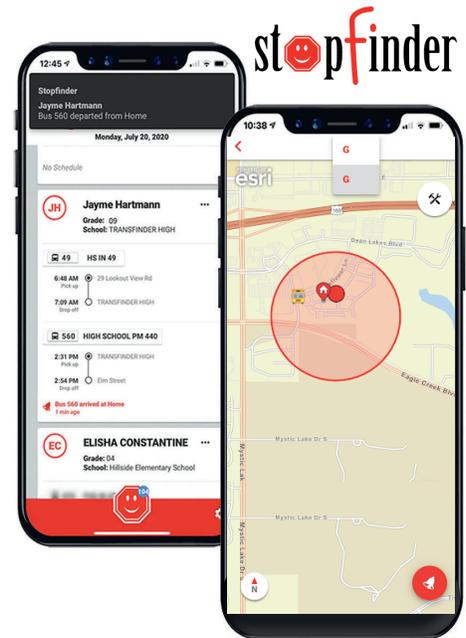
(PreK-12 bus times/locations are also available in Infinite Campus)

USING STOPFINDER EFFECTIVELY

Keep in mind that the Stopfinder app is strictly for bus route information. For important updates like weather adjustments, emergency notifications or safety alerts, please continue to rely on official Shakopee Public Schools communication channels (i.e. email, phone and text). Stopfinder does not allow direct messaging or tracking of non-family members.

SAFETY & PEACE OF MIND

Stopfinder uses the same reliable system for planning bus routes and integrates directly with Infinite Campus. Shakopee has worked closely with its District's Crisis & Safety Coordinator and Technology Team to ensure the same safety measures and data protection elements are in place with Stopfinder.



Did You Know:

Every type of vehicle used by Palmer Bus Service for Shakopee Public Schools students – including vans and all buses – can be tracked in Stopfinder by approved guardians.

ACCESS THE APP

- 1. Install:** Get the FREE Stopfinder app.
- 2. Email:** Find your personal invitation email (sent to the **primary** parent/guardian listed in Infinite Campus).
- 3. Activate:** Click the link in the email (one per household).
- 4. Explore:** See schedules, create alerts (like when the bus is near!) and share with others.

You'll receive the email when bus routes are ready for the school year or soon after a new route is assigned. Don't wait too long – the link expires in 30 days!



STOPFINDER SUPPORT TEAM

Questions related to route information: Palmer Bus Services
952.445.1166 / transportation@shakopee.k12.mn.us

App Troubleshooting: Visit the Stopfinder FAQ at stopfinder.com/faq/

Never received initial email for set-up or invitation has expired? Submit a help inquiry to bit.ly/SPSStopfinderHelp



Scan the appropriate QR code or browse the app store on your device to download the Stopfinder.



BUILDING A STRONG SCHOOL COMMUNITY: THE POWER OF REGULAR ATTENDANCE.

A Guide to Supporting Your Child's Learning Through Consistent Attendance



Consistent school attendance is foundational to a student's overall success. Shakopee Public Schools is dedicated to partnering with families to ensure all students have the opportunity to fully participate in their education and maximize student learning outcomes.

This guide includes attendance resources that are also listed in each school's online handbook. School Board Policy 503 outlines additional elements related to student attendance.

Together, we can cultivate a supportive environment that prioritizes daily school attendance, empowering each and every student to reach their greatest potential.

School Support

If a student reaches five (5) total absences (regardless of category), school administration may reach out to a family and the student to discuss supportive strategies.

5

Attendance teams monitor patterns in loss of instructional hours (i.e. late arrivals to /early departure from school and/or missing one or more classes), and provide support as needed.



ABSENCE CATEGORIES: An absence refers to a student being late/tardy, absent or leaving early.

Verified

A verified absence occurs when there has been communication between the school and family prior to or within 24 hours of the student's absence and the reason is known. A verified absence is determined to be excused or unexcused after contact with the parent/guardian. **While examples are listed below, each building administration team works together to verify all absences.**

Verified Excused	Verified Unexcused
<ul style="list-style-type: none"> Physical and/or Mental Health Appointments Family Emergencies Death of Family/Friend Active Duty Court Religious Holidays/Events American Indian Ceremony/ Events Official School Field Trip or Other School-Sponsored Outing. (i.e. <i>scheduled game, meet or school event for student</i>) 	<ul style="list-style-type: none"> Student Working at Home Student Work (other than a school related internship) Arriving Late/Leaving Early Without Cause Missing the Bus or Ride/Lack of Transportation Oversleeping Truancy Non-School Field Trip or Non-School-Sponsored Outing

Unknown

An unknown absence occurs when communication between the school and family about a student absence has **NOT** occurred. An unknown absence defaults to *unexcused* unless additional information is verified by the family.

Depending on your student's grade and number of instructional hours missed, administration may follow up on additional ways to support your child.



Daily Attendance Phone Calls

If a student is absent from school and there has not been communication with the school, an automated phone call and email will be sent to the primary parent/guardian of the student to verify the absence. Most calls are placed by 10:00am; times may vary slightly by school.

To review absence submission options, please view page 2 of this handout. To view a full breakdown of tardy/late arrival times specific to your child's school, scan the QR code to access the online handbook.



Please note: Physical emergencies (e.g. fire, flood, tornado, etc.) are intentionally excluded from the noted categories as all students will follow emergency directives in this scenario.

Family events or college career visits: These absences will be reviewed by administration against current absences. If a student has over five total absences, a discussion may occur prior to being categorized.

REPORTING AN ABSENCE



Students learn best when they are consistently in school and able to collaborate with their peers and teachers. However, there are times where illness and unforeseen circumstances require a student to be absent.

Shakopee Public Schools parents and guardians can submit a student absence for *any student in Grades K-12* online in Infinite Campus in addition to calling a school's attendance line.

An absence should be reported if the student will be late/tardy, absent or needs to leave early.

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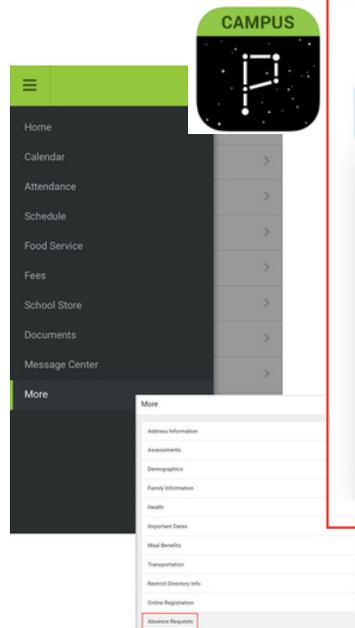
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HOW TO SUBMIT A STUDENT ABSENCE ONLINE IN INFINITE CAMPUS - PARENT PORTAL

1. Log into your **Infinite Campus Parent Portal**.
2. Select **More > Absence Request**
3. Mark the student(s) for whom you are submitting the absence request.
4. Select the reason the student(s) will be absent from the **Excuse** dropdown list.
5. Select the **Absence Type**.
6. Enter the date(s) for the absence.
7. Enter Comments about the absence reason.
8. Click **Submit** when finished.



Excuse (Required)

LATE: Late arrival to school

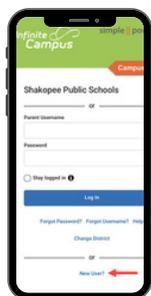
SICK: Add details of symptoms to comments area

OUT: Add absence reason to comments area

HOL: Religious holiday.



Scan the QR code or visit bit.ly/SPSCampusParent to access the Infinite Campus Parent Portal



ADDITIONAL FEATURES:

- Check *Food Service* balance and add funds
- View *Report Cards*
- View *Academic Plan* (SHS)
- Find *Transportation* info
- Complete *Annual Update* forms
- Review school messages
- Update emergency contacts



Infinite Campus content is now available Spanish, Somali, Vietnamese and Russian



Scan the QR code or visit bit.ly/SPSAttendanceLines to view school attendance lines

*Don't have a **Parent Portal** account? Contact parenthelp@shakopee.k12.mn.us and the Tech Team will send instructions to create an account.*

WHEN TO KEEP YOUR CHILD HOME FROM SCHOOL

- ⊗ **Fever** over 100 degrees fahrenheit, with or without a rash
- ⊗ **Diarrhea** and/or **vomiting** within the past 24 hours
- ⊗ Unexplained **rash** or a rash that has been verified as disease-related
- ⊗ **Inability to participate** in routine activities due to illness
- ⊗ **Respiratory** virus symptoms that are worsening or not improving



Scan the QR code for additional Health Services guidelines.

Member _____ introduced the following resolution and moved its adoption, which motion was seconded by Member _____:

RESOLUTION RELATING TO DETERMINING THE NECESSITY OF APPROVING NEW REFERENDUM REVENUE AUTHORIZATIONS AND CALLING A SPECIAL ELECTION THEREON

BE IT RESOLVED by the School Board (the Board) of Independent School District No. 720 (Shakopee Public Schools), Minnesota (the School District) as follows:

It is hereby found, determined and declared as follows:

1. The Board has investigated the facts and does hereby find, determine and declare that it is necessary and expedient to:

a. increase the School District's general education revenue by \$620 per pupil, subject to an annual increase at the rate of inflation. The proposed new referendum revenue authorization would be first levied in 2025 for taxes payable in 2026 and applicable for ten (10) years unless otherwise revoked or reduced as provided by law.

The question on the approval of the above-referenced new referendum revenue authorization of the School District shall be School District Question 1 on the School District ballot at the special election held to approve said authorization.

b. increase the School District's general education revenue by \$310 per pupil, subject to an annual increase at the rate of inflation. The proposed new referendum revenue authorization would be first levied in 2025 for taxes payable in 2026 and applicable for ten (10) years unless otherwise revoked or reduced as provided by law.

The question on the approval of the above-referenced new referendum revenue authorization of the School District shall be School District Question 2 on the School District ballot at the special election held to approve said authorization.

2. The questions on the approval of the new referendum revenue authorizations of the School District shall be submitted to the qualified electors of the School District at a special election, which is hereby called and directed to be held on Tuesday, November 4, 2025, between the hours of 7:00 a.m. and 8:00 p.m.

4. The School District's combined polling place and the precincts served by the polling place, as established and designated by resolution of the Board pursuant to Minnesota Statutes, Section 205A.11, are hereby designated for this special election.

5. The Clerk is hereby authorized and directed to cause written notice of the special election to be: (a) provided to each County Auditor at least eighty-four (84) days before the date of the special election; (b) provided to the Commissioner of Department of Education of the State of Minnesota (the Commissioner) at least seventy-four (74) days before the date of the special election; (c) mailed to every taxpayer in the School District, at least fifteen (15) days but no more than forty-five (45) days prior to the date of the special election; (d) posted at the administrative offices of the School District, for public inspection, at least ten (10) days before the date of the special election; and (e) published as an official notice of the School District on the school district website for at least two consecutive weeks, with the last published date being at least one week before the date of the special election. The Notice of Special Election shall be prepared in substantially the following form:

[The remainder of this page is intentionally left blank]

CERTIFICATION OF MINUTES RELATING TO SPECIAL ELECTION

Issuer: Independent School District No. 720 (Shakopee Public Schools), Minnesota

Governing Body: School Board

Kind, date, time and place of meeting: A regular meeting held on July 28, 2025 at 6:00 p.m. in the District Office Board Room - 1200 Shakopee Town Square, Shakopee, Minnesota, 55372.

Members present:

Members absent:

Documents attached:

Minutes of said meeting (including):

RESOLUTION RELATING TO DETERMINING THE NECESSITY OF
APPROVING NEW REFERENDUM REVENUE AUTHORIZATIONS AND
CALLING A SPECIAL ELECTION THEREON

I, the undersigned, being the duly qualified and acting recording officer of the public corporation referred to in the title of this certificate, certify that the documents attached hereto, as described above, have been carefully compared with the original records of said corporation in my legal custody, from which they have been transcribed; that said documents are a correct and complete transcript of the minutes of a meeting of the governing body of said corporation, and correct and complete copies of all resolutions and other actions taken and of all documents approved by the governing body at said meeting; and that said meeting was duly held by the governing body at the time and place and was attended throughout by the members indicated above, pursuant to call and notice of such meeting given as required by law.

WITNESS my hand officially as such recording officer on July 28, 2025.

School District Clerk

NOTICE OF SPECIAL ELECTION

**INDEPENDENT SCHOOL DISTRICT NO. 720
SHAKOPEE PUBLIC SCHOOLS, MINNESOTA**

NOTICE IS HEREBY GIVEN that a special election has been called and will be held in and for Independent School District No. 720 (Shakopee Public Schools), Minnesota, on November 4, 2025, between the hours of 7:00 a.m. and 8:00 p.m. to vote on the following questions:

School District Question 1

Approval of New School District Referendum Revenue Authorization

The board of Independent School District No. 720 (Shakopee Public Schools), Minnesota has proposed to increase the School District’s general education revenue by \$620 per pupil, subject to an annual increase at the rate of inflation. The proposed new referendum revenue authorization would be first levied in 2025 for taxes payable in 2026 and applicable for ten (10) years unless otherwise revoked or reduced as provided by law.

- YES** Shall the new referendum revenue authorization proposed
 - NO** by the board of Independent School District No. 720
- (Shakopee Public Schools), Minnesota be approved?

BY VOTING “YES” ON THIS BALLOT QUESTION, YOU ARE VOTING FOR A PROPERTY TAX INCREASE

PASSAGE OF THIS REFERENDUM WILL RESULT IN AN INCREASE IN YOUR PROPERTY TAXES

School District Question 2

Approval of New School District Referendum Revenue Authorization

The board of Independent School District No. 720 (Shakopee Public Schools), Minnesota has proposed to increase the School District’s general education revenue by \$310 per pupil, subject to an annual increase at the rate of inflation. The proposed new referendum revenue authorization would be first levied in 2025 for taxes payable in 2026 and applicable for ten (10) years unless otherwise revoked or reduced as provided by law.

- YES** Shall the new referendum revenue authorization proposed
 - NO** by the board of Independent School District No. 720
- (Shakopee Public Schools), Minnesota be approved?

BY VOTING “YES” ON THIS BALLOT QUESTION, YOU ARE VOTING FOR A PROPERTY TAX INCREASE

PASSAGE OF THIS REFERENDUM WILL RESULT IN AN INCREASE IN YOUR PROPERTY TAXES

NOTICE OF SPECIAL ELECTION

For ballot question 1, the property tax portion of the revenue authorized will require an estimated referendum tax rate of 0.05226% and for ballot question 2, the property tax portion of the revenue authorized will require an estimated referendum tax rate of 0.02613% for taxes payable in 2026 of the referendum market value of all classes of taxable property in the School District, as defined by Minnesota Statutes, Section 126C.01, Subdivision 3, which excludes certain agricultural property, seasonal property and post-secondary student housing.

The projected annual dollar increases for typical residential homesteads, apartments, commercial-industrial properties, and most other classes of property within the School District are as shown in the table below, subject to an annual increase at the rate of inflation.

Agricultural property will pay taxes for the proposed referendum based only on the value of the house, garage and one acre of land. Seasonal recreational residential property (*i.e.*, cabins) will pay no taxes for the proposed referendum.

The figures in the following table are based on School District taxes for the new referendum revenue authorizations only and do not include tax levies for other purposes:

[The remainder of this page is intentionally left blank.]

[Tax impacts table to follow]

NOTICE OF SPECIAL ELECTION

Question 1 Estimated Tax Impact

Property Type	Estimated Market Value	Question 1 Estimated Taxes for Proposed Referendum	Expiring Debt Service Levy after Pay 2025	Question 1 Net Voter Approved Change	
				Annual	Monthly
Residential Homestead	\$100,000	\$52	-\$34	\$19	\$1.56
	200,000	105	-92	13	1.04
	300,000	157	-150	6	0.53
	400,000	209	-209	0	0.01
	500,000	261	-267	-6	-0.51
	600,000	314	-335	-22	-1.80
	800,000	418	-469	-51	-4.27
	1,000,000	523	-603	-81	-6.73
	1,200,000	627	-737	-110	-9.20
Commercial - Industrial	\$250,000	\$131	-\$156	-\$25	-\$2.10
	500,000	261	-339	-78	-6.49
	1,000,000	523	-706	-183	-15.28
	1,500,000	784	-1,073	-289	-24.07
	2,000,000	1,045	-1,439	-394	-32.86
Apartments	\$250,000	\$131	-\$168	-\$37	-\$3.08
	500,000	261	-335	-74	-6.16
	1,000,000	523	-670	-148	-12.32
	1,500,000	784	-1,006	-222	-18.48
	2,000,000	1,045	-1,341	-296	-24.64
Agricultural Homestead	\$250,000	\$0	-\$20	-\$20	-\$1.68
	500,000	0	-40	-40	-3.35
	750,000	0	-60	-60	-5.03
	1,000,000	0	-80	-80	-6.70

NOTICE OF SPECIAL ELECTION

Question 2 Estimated Tax Impact

Property Type	Estimated Market Value	<u>Question 2</u>	
		Estimated Taxes for Proposed Referendum	
		Annual	Monthly
Residential Homestead	\$100,000	\$26	\$2.18
	200,000	52	4.35
	300,000	78	6.53
	400,000	105	8.71
	500,000	131	10.89
	600,000	157	13.06
	800,000	209	17.42
	1,000,000	261	21.77
Commercial - Industrial	\$250,000	\$65	\$5.44
	500,000	131	10.89
	1,000,000	261	21.77
	1,500,000	392	32.66
	2,000,000	523	43.55
Apartments	\$250,000	\$65	\$5.44
	500,000	131	10.89
	1,000,000	261	21.77
	1,500,000	392	32.66
	2,000,000	523	43.55
Agricultural Homestead	\$250,000	\$0	\$0.00
	500,000	0	0.00
	750,000	0	0.00
	1,000,000	0	0.00

The polling place and precincts served by the polling place for the special election will be as follows:

<u>Combined Polling Place:</u>	<u>Precincts Served:</u>
Shakopee West Middle School 200 10 th Avenue East Shakopee, MN 55379	This combined polling place serves all territory in Independent School District No. 720 located in Jackson Township, Louisville Township, Sand Creek Township, City of Shakopee, City of Prior Lake, City of Savage, and Scott County, Minnesota.

NOTICE OF SPECIAL ELECTION

All qualified electors residing in the School District may cast their ballots at the polling place listed above during the polling hours specified above.

A voter must be registered to vote to be eligible to vote in the special election. Unregistered individuals may register to vote at the polling place on Election Day.

Dated: July 28, 2025.

BY ORDER OF THE SCHOOL BOARD

/s/ _____, Clerk

[The remainder of this page is intentionally left blank.]

NOTICE OF SPECIAL ELECTION

6. The Clerk is authorized and directed to acquire and distribute such election materials as may be necessary for the proper conduct of this special election. If an optical scan voting system is being used, the Clerk shall comply with the laws and rules governing the procedures and requirements for optical scan voting systems. The Clerk is authorized and directed to acquire and distribute such election materials and to take such other actions as may be necessary for the proper conduct of this special election and generally to cooperate with election authorities conducting any other elections on that date. The Clerk and members of the administration are authorized and directed to take such actions as may be necessary to coordinate this election with other elections, including entering into agreements with appropriate municipal and county officials regarding preparation and distribution of ballots or ballot cards, election administration, and cost sharing.

7. The Clerk is authorized and directed to cause a printed ballot for the questions to be prepared in accordance with Minnesota Statutes, Section 205A.08, Subdivision 5 and the rules of the secretary of state for use at the special election. If an optical scan voting system is being used, the Clerk shall cause official ballots to be printed according to the format of ballots for optical scan voting systems provided by the laws and rules governing optical scan voting systems. The Clerk is further authorized and directed to cause a sample ballot to be posted in the administrative offices of the School District, for public inspection, at least four (4) days before the date of the special election and to cause two sample ballots to be posted at each polling place on the date of the special election and to cooperate with the proper election officials to cause ballots or ballot cards to be prepared for use at said election. The ballot shall be in substantially the following form, with such changes in form and instructions as may be necessary to accommodate the use of an optical scan voting system:

[The remainder of this page is intentionally left blank.]

NOTICE OF SPECIAL ELECTION

**Special Election Ballot
School District Ballot
Independent School District No. 720
(Shakopee Public Schools), Minnesota**

November 4, 2025

Instructions to Voters

To vote, completely fill in the oval(s) next to your choice(s) like this:

To vote for a question, fill in the oval next to the word "Yes" for that question.

To vote against a question, fill in the oval next to the word "No" for that question.

School District Question 1

Approval of New School District Referendum Revenue Authorization

The board of Independent School District No. 720 (Shakopee Public Schools), Minnesota has proposed to increase the School District's general education revenue by \$620 per pupil, subject to an annual increase at the rate of inflation. The proposed new referendum revenue authorization would be first levied in 2025 for taxes payable in 2026 and applicable for ten (10) years unless otherwise revoked or reduced as provided by law.

YES

NO

Shall the new referendum revenue authorization proposed by the board of Independent School District No. 720 (Shakopee Public Schools), Minnesota be approved?

BY VOTING "YES" ON THIS BALLOT QUESTION, YOU ARE VOTING FOR A PROPERTY TAX INCREASE

NOTICE OF SPECIAL ELECTION

School District Question 2
Approval of New School District Referendum Revenue Authorization

The board of Independent School District No. 720 (Shakopee Public Schools), Minnesota has proposed to increase the School District’s general education revenue by \$310 per pupil, subject to an annual increase at the rate of inflation. The proposed new referendum revenue authorization would be first levied in 2025 for taxes payable in 2026 and applicable for ten (10) years unless otherwise revoked or reduced as provided by law.

- YES** Shall the new referendum revenue authorization proposed
 - NO** by the board of Independent School District No. 720
- (Shakopee Public Schools), Minnesota be approved?

BY VOTING “YES” ON THIS BALLOT QUESTION, YOU ARE VOTING FOR A PROPERTY TAX INCREASE

(Reverse side of ballot)

OFFICIAL BALLOT

November 4, 2025

Judge

Judge

(The ballot is to be initialed by two judges)

8. If the School District will be contracting to print the ballots for this special election, the Clerk is hereby authorized and directed to prepare instructions to the printer for layout of the ballot. Before a contract in excess of \$1,000 is awarded for printing ballots, the printer shall, upon request, furnish in accordance with Minnesota Statutes, Section 204D.04 a sufficient bond, letter of credit or certified check acceptable to the Clerk in an amount not less than \$1,000 conditioned on printing the ballots in conformity with the Minnesota election law and the instructions delivered. The Clerk shall set the amount of the bond, letter of credit or certified check in an amount equal to the value of the purchase.

9. At least forty-six (46) days before the special election, the Clerk shall prepare and have ready for use absentee ballots and shall mail absentee ballots to voters on the permanent absentee ballot list in accordance with Minnesota Statutes, Section 203B.04. Subdivisions 4 and 5.

NOTICE OF SPECIAL ELECTION

10. As required by Minnesota Statutes, Section 203B.121, the Board hereby establishes a ballot board to process, accept and reject absentee ballots at school district elections not held on the day of a statewide election and generally to carry out the duties of a ballot board as provided by Minnesota Statutes, Section 203B.121 and other applicable laws. The ballot board must consist of a sufficient number of election judges trained in the handling of absentee ballots. The ballot board may include deputy county auditors and deputy city clerks who have received training in the processing and counting of absentee ballots. The clerk or the clerk's designee is hereby authorized and directed to appoint the members of the ballot board. The clerk or the clerk's designee shall establish, maintain and update a roster of members appointed to and currently serving on the ballot board and shall report to the Board from time to time as to its status. Each member of the ballot board shall be paid reasonable compensation for services rendered during an election at the same rate as other election judges; provided, however, if a staff member is already being compensated for regular duties, additional compensation shall not be paid for ballot board duties performed during that staff member's duty day.

11. The Board shall appoint election judges and alternates in accordance with Minnesota Statutes, Section 204B.21. The appointments will be made at least twenty-five (25) days before the special election.

12. Pursuant to Minnesota Statutes, Section 206.83, the Clerk shall provide for testing of the optical scan voting system at least three (3) days before the voting equipment is used and shall cause notice of the time and place of the test to be published in the School District's official newspaper at least five (5) days before the test.

13. Pursuant to Minnesota Statutes, Section 206.85, Subdivision 1(6), where an electronic voting system is being used at a counting center, the Clerk shall cause notice of the exact location of the counting center to be published in accordance to public notice guidelines during the week preceding the week of election and the week preceding the election.

14. The special election shall be held and the returns made and canvassed in the manner prescribed by law and the Board shall meet on a date between the third day, November 7, 2025, and the tenth day, November 14, 2025, after the special election for the purpose of canvassing the results thereof.

15. Pursuant to Minnesota Statutes, 126C.17, Subdivision 9(e) and Section 205A.07, Subdivision 3a, the Clerk is hereby instructed to notify the Commissioner of the results of the special election and to provide the certified vote totals for the ballot questions in written form within fifteen (15) days after the results have been certified by the Board.

16. Pursuant to Minnesota Statutes, Section 211A.02, Subdivision 6, the Clerk is hereby instructed to make any campaign finance reports filed with the Clerk by campaign committees

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within seven (7) days after the special election available on the School District's web site as soon as possible, but no later than thirty (30) days after receipt of any such report. The Clerk is further instructed to provide the Campaign Finance and Public Disclosure Board with a link to the section of web site where such reports are made available. Such reports must remain available on the web site for four (4) years from the date first posted.

17. Any obligations of the Clerk described herein may be undertaken by a County Auditor or other election official authorized by state law, acting on the Clerk's behalf, as the official in charge of elections in accordance with Minnesota election laws. The Board hereby authorizes the Clerk to work with the County Auditor or other authorized election official in accomplishing the obligations described hereunder when necessary, appropriate, and desirable.

Upon vote being taken thereon, the following voted in favor thereof

and the following voted against the same:

whereupon the resolution was declared duly passed and adopted