

Regular Board Meeting

Monday, May 14, 2012 7:00 PM

District Office Board Room, Teleconference, URL:, Shakopee, MN 55379

1. **CALL TO ORDER AND ROLL CALL - CHAIR SHUTROP.**

2. **RECOGNITION OF VISITORS TO BOARD MEETING.**

2.1. Recognition of State Level Participation

3. **CONSIDERATION OF AGENDA AS PRESENTED AND ADDITIONS.**

4. **CONSENT ITEMS**

4.1. Personnel Items

4.2. Approval of minutes of the regular meeting held April 23, 2012.

4.3. Consideration of bills and authorization to pay same.

4.4. Presentation of wire transfers and approval of same.

4.5. P-Card Authorization

4.6. Acceptance of Gifts

4.7. District Memberships for 2012-13 School Year

4.8. 2012 Graduates of Shakopee High School

5. **OLD BUSINESS DISCUSSION ITEMS**

6. **OLD BUSINESS ACTION ITEMS**

7. **NEW BUSINESS DISCUSSION ITEMS**

7.1. Discussion on Evaluation Methods for the iPad/iPod/Apple TV Pilot

Presenter: Yvonne Anderson Technology Manager and Jayne Gibson Director of Teaching and Learning

8. **NEW BUSINESS ACTION ITEMS**

8.1. Shakopee High School Final Exam Schedule - Proposed Change

Presenter: Shakopee High School Principal Kim Swift

8.2. Shakopee High School, Shakopee East Jr. High and Shakopee West Jr. High 2012-13 Student Handbooks

Presenter: Kim Swift, Chris Endicott and JP Jacobson

8.3. Special Services Director Contract

Presenter: Superintendent Thompson and Personnel Chair Matt McKeand

8.4. Resolution Regarding Personal Financial Interests of Board Member

Presenter: Superintendent Rod

9. **INFORMATION ITEMS**

10. **OTHER**

10.1. Upcoming Meetings

June 1, 2012 Special Board Meeting
7:00AM
June 11, 2012 School Board
Meeting 7:00PM
June 25, 2012 School Board Work Session
5:00-9:00PM
July 9, 2012 School Board
Meeting 7:00PM
August 27, 2012 School Board
Meeting 7:00PM

10.2. Closed Session for Purpose of Discussion of District Level Administrative Contracts **Presenter:** Dr. Rod Thompson

11. **ADJOURNMENT**

Minutes of Regular Board Meeting

School Board

Shakopee Public Schools

A Regular Board Meeting of the School Board of Shakopee Public Schools was held Monday, April 23, 2012, beginning at 7:00 PM in the District Office, Central Family Center at 505 S. Holmes St. South, Shakopee.

1. CALL TO ORDER AND ROLL CALL - CHAIR SHUTROP.

2. RECOGNITION OF VISITORS TO BOARD MEETING.

2.1 Sun Path Elementary Destination ImagiNation team was recognized for their State level participation. These creative 5th grade students are on their way to Global Finals 2012 next month in Knoxville Tennessee. Team members are: Justin Diede, Himani Joshi, Andy Mou, Michael Waldorf, Payton Mason, Catherine Younger and Tanner Olsen and managers: Chris Younger and Sudha Joshi

3. CONSIDERATION OF AGENDA AS PRESENTED AND ADDITIONS

Bowerman/Romansky moved to approve the agenda with the addition of 5.4 Principals' Contract as presented; motion passed unanimously.

4. CONSENT ITEMS

Romansky/Swanson moved to approve the consent agenda as presented; motion passed unanimously.

4.1 Personnel Items

4.1.1 Approved the following certified contracts for the 2012-13 school year as presented.

Last Name	First Name	Position	Location	Step/Lane	FTE	Salary
Schleif	Pamela	Teacher, Special Services Facilitator	Pearson Sixth Grade Center	BA Step 5	1.0	\$38,709.00
Stromgren	Kenneth	Teacher, Special Services	Pearson Sixth Grade Center	BA Step 4	1.0	\$37,673.00
Wasserman	Shara	Teacher, Speech/Language Pathologist	District Wide	MA Step 6	1.0	\$47,635.00

4.1.2 Approved an unpaid personal leave of absence for Courtney Martinez for the 2012-13 school year as presented.

4.2 Approved the minutes of the regular meeting held April 9, 2012.

4.3 Approved the bills and authorization to pay same.

5. OLD BUSINESS DISCUSSION ITEMS

5.1 District Food Service Report

Food Service Manager Deb Ross provided a district food service department report.

5.2 Building Report

Shakopee High School Principal Kim Swift presented her building report.

5.3 2013 Preliminary Budget Assumptions

Finance Director Mike Burlager presented the preliminary budget assumptions for FY2013 to the board.

Swanson/McKeand moved to approve the 2013 Preliminary Budget Assumptions as presented; motion passed unanimously.

5.4 Principals' Contract

Schneider/Swanson moved to approve a contract with the principals' group with a Salary Increase of 1% for the 2011-12 School Year and 1% Salary Increase for the 2012-13 School year, an auto allowance increase \$50 per month and longevity steps increase \$250 per year cumulative for six years, which equals a two year total package increase of 3.92%; as presented; motion passed unanimously.

6. OLD BUSINESS ACTION ITEMS

6.1 Naming of the 2 Jr. High Schools for the 2012-13 School Year

School board members spent the last 2 weeks seeking input and reflecting on the following 2 options for the naming of our Jr. High Schools. Romansky/Bowerman moved to approve the naming of the 2 Jr. High Schools as Shakopee West Jr. High and Shakopee East Jr. High as presented; motion passed unanimously.

6.2 Approval of Special Services Director Contract

Matt McKeand and Superintendent Thompson will present and recommend approval of Mr. Scott Hare as Special Services Director.

McKeand/Tucker moved to approve a contract for Mr. Scott Hare as Special Services Director pending mutually acceptable contract negotiations as presented; motion passed unanimously.

6.3 Facilities Update

Superintendent Thompson provided an update for the board on the ALC lease, schematic design, space utilization and timelines for completion. Bowerman/Swanson moved to authorize administration to negotiate a lease agreement and sign such agreement as presented; motion passed.

6.4 Jr. High Athletics and Activities for the 2012-13 School Year

McKeand/Tucker moved to approve the programming and budget for the Jr. High level athletics for the 2012-13 School Year as presented; motion passed unanimously.

7. NEW BUSINESS DISCUSSION ITEMS

7.1 District Use of Social Media

Activities Director John Janke and Youth Programs Coordinator Jenny Ames reviewed the

findings from their social media pilot.

7.2 Central Family Center Program Update

The early childhood coordinators and Community Education Director Bob Greeley presented their program reviews.

9. INFORMATION ITEMS

The board heard a CSEC report from Romansky, an AMSD report from Bowerman, a SCALE report from Shutrop and a Community Education Advisory Committee report from Swanson.

10. OTHER

10.1 Upcoming Meetings

McKeand/Bowerman moved to set a board work session for May 14, 2012 at 5:00PM for discussion of school district facilities and program updates as presented; motion passed unanimously.

Romansky/Schneider moved to set a special board meeting for June 1, 2012 at 7:00AM for discussion of bid openings as presented; motion passed unanimously.

Swanson/Tucker moved to set June 11, 2012 as a regular board meeting and June 25, 2012 as a board work session from 5:00-9:00PM as presented; motion passed unanimously.

11. ADJOURNMENT

Romansky/McKeand moved to adjourn at 9:01PM; motion passed unanimously.

2012 SHS Graduate List for Board

First Name	Middle Name	Last Name
Saria	Abubaker	Abdelfatah
Ahmed	Ali	Abshir
Lena	Issa	Abu-Saleh
Kristen	Rose	Adams
Nikkole		Adams
Amayrani		Aguilar
Jenna	Jaishani	Algoo
Brenda	L	Alonso
Martin		Alvarez
Jacob	Clark	Ames
Kadijah	Renee	Amos
Ivan	Alejandro	Anchondo
Ashley	Marie	Andersen
Casey Jo		Anderson
Corey	Michael	Anderson
Logan	Allan	Anderson
Taylor	Jay	Andreasen
Calvin	J	Angell
Lori	Lee	Anhalt
Leanne	Marie	Archerd
Kelsi	Nicolle	Askland
Colton	Daniel	Augustin
Aloisius	Cleaton	Austin
Alexander	James	Bach
Kyle	Antonio	Baldus
Christine	E	Bangar
Tiffany		Baudoin
Chelsea	Jeanne	Behnke
Nicole	Anna	Benincasa
Brandon	Maxwell	Benner
Danielle		Benusa
Gretta		Berens
Alexandra		Berger
Allison	Marie	Berndt

Zachary	A	Bertsch
Ishant		Bhalla
Michael	Zarate	Biala
Dylan	Jacob	Bigelow
Tiffany	Ann	Blackburn Skinner
Alyssa	Rae	Bleess
Scott D		Bode
Rachel	E	Boegeman
Abigail	R	Bohn
Brittany	Lynn	Bonsante
Vonnick		Boyogueno
Richard		Breeggemann
Kaitlyn		Breems
Kimberlyn		Breems
Emilie	Patricia	Brennan
Katelyn		Brown
Kristopher	K	Brown
Vincent		Brown
Shanice	Jewell	Buckhalton
Darian	Lynn	Buel
Alexander	Dahlin	Buko
Royce	Howard	Bunn
Jetzabel		Camacho
Amanda	Rose	Cameron
Amanda	Jo	Carleton
Ashley	L	Carlson
Stephen		Castleman
Araceli	Angelica	Chavez
Rosanda	Uy	Chit
Allison	Elaine	Christ
Amanda	Lee	Christiansen
Alexander	Magare	Chuma
Colton		Clarke
Aaron	Christopher	Clausen
Andrew	James	Clemens
Harleigh	Jewel-Rae	Coleman
Matthew	Peter	Conrad

Consuelo	Ruby	Contreras
Ashley	Jo	Cornelius
Rose	Marie	Coughlen
Rodjerick	Christopher	Courtney
Trevor	James	Cox
Jordan	Lee	Cramer
Sarah	Marie	Curren
Amber	Louise	Daly
Huynh	Kim	Dao
Hayley	Nicole	Darke
Himadri		Das
Dereck	Keshaan	Dasrath
Matthew	Howard	Davis
Luke M		Dawson
Cory	Douglas	DeJarlais
Claire		Dellwo
Miranda	Rae	Denny
Breanna	Marie	DeSart
Jordan	Barry	Despard
Kyrie	E	Deutschman
Grahm	T	Dixon
Jeffrey	Mark	Doege
Drew	Anthony	Dollerschell
Courtney	Lynn	Drill
Nicholas		Driscoll
Abigail	Leigh	Drown
Cameron	A	DuBois
Amy		Dugan
Katelyn	Alexandrine Grey	Dussik
Eric	Christopher	Eck
Amanda	Mary	Edberg
Asha	Lakshmi	Elgonda
Meghan	Elizabeth	Ellingboe
Cory	John	Engdahl
Brooke		Entingh
Emily		Erdmann
Patrick		Ernst

Santiago	Guadalupe	Escamilla
Adam		Estabrooks
Justin		Evans
Taylor Michael		Fahey
John	Peter	Fakler
Joshua	Hayden	Fergel
Tyler	A	Fergel
Abigail		Fern
Alexandra	Sue	Fernholz
Melissa	Jeanne	Feyereisen
Devin	Anthony	Fink
Garrith	Nicholas	Fischer
Brady	S	Fish
Ryan	T	Fitzgibbons
Cassandra A		Fleming
Cedric	Alexander	Ford
Chelsey		Friendshuh
Tyler		From
Kayla	Rae	Gaebel
Jordan	Renie	Gahler
Wilfredo		Galvez
Athennas	Michelle	Garcia
Cynthia		Garcia
Bryan	Lee	Geis
Paul	A	Geis
Clem	J	Gestach
Jeremy	Daniel	Geyer
Yadesh	B	Gherau
Brennan		Gillham
Jacob	Shawn	Glynn
Alexis	Anne	Gmyrek
Mitchell P		Goetze
Kiara	Lisette	Gomez
Janet		Gomez-Rivera
Luis	Edgardo	Gonzalez
Luke	James Timothy	Gowdy
Peter	Ken	Greenhalgh

Collin		Grove
Karl	Myron	Gruetzmacher
Jordan	Robert Arlyn	Gunhus
Elizabeth	Leigh	Gurholt
Johnnie	LeRoy	Gurley
Ahira	Barzilai	Gutierrez
Laura		Ha
Adam	Lee	Haglund
Samuel H		Hall
Eric	Michael	Hammerschmidt
Tyrell	DeShaun	Harlin
Emily	A	Hartman
Spencer		Haugen
Tawni	Helen-Diane	Headbird
Nicole	Ann	Hegarty
Lindsie		Heitzman
Savannah	Grace	Hendershot
Kayla	Marie	Hennen
Ryan	Keith	Herbel
Rickey	Alan	Hible
Dean	Douglas	Hill
William	Joel	Hirsh
Ana	Grace	Hoffman
Zachary	T	Hoffman
Samantha	Ashley	Horner
Angelica	Elizabeth	Houser
Luis	Alberto	Huerta
Matthew J		Hullander
Joseph	Viet-My	Huynh
Brennan	Brian	Isle
Victoria	Faye	Iverson
Kaylene	Michelle	Jacob
Alec		Jangula
Matthew	Robert	Jasper
Alex	Michael Lee	Jensen
Jacqueline	Jean	Johanson
Christina	Ann	Johnson

Dustin	Duane	Johnson
Milinis	Victoria	Johnson
Taylor	Michael	Johnson
Katelyn	Anne	Johnston
Kjerstin	Lynn	Jovaag
Isaac	Hazel	Kangas
Elijah		Kennett
Jane	C	Keohen
Paige	Olivia Ashlyn	Kessler
Thiansay	Lee	Khamphoune
Harris		Khan
Rebecca	Marie	Kickert
Caitlin	Elizabeth	Killeen
Erica	Renee	Kish
Steeven	Maganga	Kitoy
Marissa M		Klein
Michael	Todd	Knute
Alec	Warren	Koenen
Pongsagorn		Kotechompoo
Andrew	Kyle	Kottke
Victoria		Kotz
Vladimir	Mikhaylovich	Kovalchuk
Kara	Elizabeth	Kranz
Samantha	Christine	Krause
Maria		Krebs
Hannah	Lachelle	Kroells
Cherese	Alice	Kroll
Matthew	W	Krouse
Anna	Elizabeth	Kubes
Alex	Daniel	Kubitz
Whitney		Kuechenmeister
Elsie	Margaret	Lang
Margaret	Mary	Lang
Christina	LeAnn	Larson
Riley A		LaTour
Steven	Robert	Lattery
Michael	Ba	Le

Hanna	Alisa	Leadstrom
Logan K		Leaveck
Alexandra		Lebens
Abbey		Leffler
Weston	Irving	Lehner
Joshua	L	Lemke
Joshua	Curtis	Leonard
Lina	Shoby	Libra
Cassandra		Lindstrom
Andrew	Daniel	Long
Morgan	Alyssa	Long
Ashley		Lopez
Maria	Fernanda	Lopez
Gabriel	John	Loraas
Nicholas	David	Loughrey
Melisa		Lu
Samuel		Luce
Melissa	C	Ludzack
Eliel		Lugo
Toney	Jacob	Lusignan
Steven	Van	Ly
Jessica	Lynn	MacRae
Anastasiya		Malanina
Cody	Brayden	Malone
Shawna	Rebecca Ann	Marker
Bethany	Jo	Marshaw
Ann	Lasoi	Masek
Michaela	J	Matzke
Katherine		Mayberry
Luke	Aaron	Mayerhofer
Sarah	Ann	McAllister
Nicholas		McBeain
Jordan	Matthew	McGowan
Eric		McPeak
Justin	Javar	McPeak
Megan		McPeak
Binyam	Mussie	Mehari

Aimee	Janice	Menden
Jason	Michael	Menden
Nicholas	Patrick	Mendez
Brandon		Mendoza Fierro
Eliezer	A	Mendoza
Kevin R		Menke
Gretchan	Marie	Menze
Jasmine	Ashley	Mercado
Jair		Merino Fernandez
Kyle	Steven	Meyer
Jadine	Marie	Meyers
Benjamin		Michel
Rashad	Devon	Mickelson
Ashley	Katelynn	Miller
Steven		Minea
Ashley	Richney	Minh
Erin	Nicole	Missel
Jayde		Mohr-Welch
Emilee	A	Molsather
Kari	M	Monnens
Victoria L		Monnens
Alexis	Johan	Montecillo
Trevor	D	Mulcrone
Blake	Daniel	Mullen
Mason	Ryan	Myers
Anthony	R	Navarre
Janitze	Abigail	Navarrete-Hilario
Connor	Brock	Neal
Troy	Dennis	Neal
Anna		Neu
Jenny		Ngim
Duong	Thuy	Nguyen
Josephine		Nguyen
Justina		Nguyen
Megin	Elizabeth	Nguyen
Michael	Hoang	Nguyen
Arianne	Marie	Nielsen

Samantha	Marie	Nielsen
Samantha	Jo	North
Ryan	Robert	Nuanthalasy
Patrick	Ronald	O'Brien
Quincy	Marie	O'Brien
Jolyssa	Kay Rae	O'Fallon
Erica	L	O'Loughlin
Allison	Ann	O'Shaughnessy
Ross	William	Ostermann
Vanessa		Otero
Jeffrey	Edward	Pagel
Gabriella	Alysia	Paramo Haugland
Jasmine	Lee	Paron
Nicklaus		Patterson
Tyler	Anthony	Pauleon
Carly C		Paulson
Jessica Marie		Pauly
Cheaveang		Pen
Jennifer		Pena
Mario	V	Pena
Annie		Penning
Kayla		Perea
Joshua	Christian	Perez
Brianna	Lynn	Peterson
Samantha		Peterson
Kevin	Dinh	Pham
Sylvester	Rocky	Phandanouvong
Preethy	Mary	Philip
Emerald	Jenny Tonia	Pias-Petersen
Ashley	M	Pieper
Andrew	R	Pistulka
Connor	William	Pittman
Jeffrey	Robert	Plekkenpol
Rachel	Lynn	Poitra
Bailey	Marie	Potter
Nicholas		Poulos
Alexie	Dawn	Powers

Mitchell	Curtis	Pricer
Kaylie		Prochaska
Elijah	Donald	Prok
Tianna	Renee	Proper-Weiss
Gaysma		Pugasevich
Stewart	Robert	Pulk
Jeffrey	Daheng	Qiu
Jessica	Janet	Ramirez
Hannah	Rae	Ramthun
Sumanth		Ravikumar
Blake	M	Remer
Nicholas	Joseph	Reyna
Rachel		Rhinesmith
Vanessa	Glendora	Richter
Julie	DeAnna	Riegert
Kevin	Ivann	Rillo-Moreno
David	Joseph	Rock
Isis	Gabriela	Rodriguez
Rachel	Marie	Roemer
Kara	Kristine	Rognrud
Adam	T	Romportl
Samantha	B	Root
Jocelyn	Simone	Rudd
Bradley	Robert	Rude
Nathan	Timothy	Rueter
Dylan	Mitchell	Ruff
Michael	D	Ruff
Alexis		Ruiz
Ashley	Rose	Salden
Claire	L	Sames
Galina	Anatolievna	Samoylenko
Yuliya	Anatolievna	Samoylenko
Witselly		Sandoval
Mackenzie	Ann	Schlueter
Kayla	Rae	Schmelz
Matthew		Schmid
Kaitlyn	Marie	Schneider

Ashley	Elizabeth	Schuette
Cody	Thomas	Schuldt
Becky	Dara	Sengsouvana
Jenny	Vanessa	Sevilla Gutierrez
Mason	Smiley	Shepherd
Ciara	Rose	Sher
Jessica	Jean	Shrader
Mariya		Shveykina
Riley	Ashton	Siddorn
Kristina		Sidorov
Cameron		Siegel
Abigail	Joy	Smith
James L		Smith
Kiandra	Ebony	Smith
Natalia		Snegirev De Araujo
Anthony	Richard	Sohns
Taylor	Shireen	Sorenson
Cody		Soumpholphakdy
Timothy		Sovell
Michaela	Rene	St Cyr
Megan L		Stack
Tyler	Matthew	Steffel
Emily	May	Steinmetz
Mariah	Lee	Stenson
Melissa		Stevens
Alexandra	Laurel	Stewart
Tanner	James	Storrs
Jessica	Young	Stroh
Kelly	Atara Jordan	Svoboda
Tiffany	Louise	Swanson
Austin	Randy	Sweere
Lauren		Sybrant
Janneta		Tabakov
Kristina	Y	Tabakov
Hannah	Louise	Tammen
Tuan	Hoang	Tang
Feather	Kristin	Tapio

Anthony	Neil	Taylor
Arthur	Lewis	Taylor
Timothy	K C	Tayonekeo
Inna	Viktorovna	Telkova
Breanna	Marie	TenEyck
Justin		Thai
Owen M		Theis
Nickcole	Marie	Thomas
Tyler	Nicholas	Thompson
Kessiah	Rae	Thorne
Sonny	Dara	Thouk
Miranda		Tobin
Jacob	Charles	Tormoen
Alexis	Yair	Torres
Fernando		Torres
Marco	Antonio	Torres
Huy	Anh	Tram
Max	Sayavong	Tran
Andrea	Louise	Triplett
Alissa		Trudel
Timothy	James	Underwood
Vanessa		Unseth
Francisco		Urzua
Veniamin	Mikhaylovich	Usachev
Amber	Rose	Usselman
Londyn	Beth	Valentin
Alberta		Valenzuela
Anthony	Charles	Valiant
Joseph		Valiant
Lauren	Elyse	VanLerberghe
Grace		Vaughan
Daniel	Ricardo	Vazquez
Brooke	M	Vierling
David	Leo	Vierling
Thang	Phan Hoang	Vo
Trung		Vu
Sydney A		Walsh

Kristina	Nicole	Wangerin
Jacob M		Ward
Christian	David	Ware
Derek	Lee	Waulters
Lauren	Mina	Weber
Krista	M	Wermerskirchen
Seth	Gregory	Wermerskirchen
Zak	NMN	Werner
Jarod	Thomas	Westlund
Bobbi Jo	Lynn	Whiting Haugen
Taylor	Zachary	Wiborg-Sandberg
Abby	Anne	Wichman
Daniel	Scott	Wilkie
Jessica		Willard
Michael C		Wold
Mason		Wolf
Aaron L		Wood
Kristina	M	Worm
Garrett	Anthony	Wosmek
Taylor	Kate	Wussow
Eileena	Kim	Xayavong
Fedor	A	Yablochkin
Lena		Yong
Charles	Darrin	Young
Cara		Zastrow
Tatiana	Citalli	Zavala-Perez
Amy	Rae	Zerwas
William	Jay	Ziesmer
Brittany		Zimmermann
Tiffany	Marie	Zimmermann
Cody	William	Zink
Charles	Bennett	Zweber

Evaluation Methods for the iPad/iPod/Apple TV Pilot

GOALS FOR THE TECHNOLOGY PILOT:

- Goal 1: Promote Collaboration and Increase Student Engagement
- Goal 2: Enhance and Accelerate Learning
- Goal 3: Increase Accessibility to Technology
- Goal 4: Strengthen 21st Century Skills Necessary for Future Success

GOAL 1: PROMOTE COLLABORATION AND INCREASE STUDENT ENGAGEMENT

Quantitative Data:

- Individual Classroom Data - compare teacher sections inside the pilot versus a like grade or content subject teacher who has sections outside the pilot
 - Direct Behavior Rating Tool (U of M) or Time on Task Measures will be used to determine student engagement
 - Observations done by IC's and/or building principals will compare the number of each type of activity that was done:
 - Independent Work
 - Small group work with teacher
 - Collaborative group work with peers

Qualitative Data:

- Anecdotal records from staff and students.
- Survey Data from teachers, students, and parents – surveys will be administered pre- and post- pilot. Surveys will be created by the implementation team, reviewed by the TIC and TASC committees prior to administering electronically.

GOAL #2: ENHANCE AND ACCELERATE LEARNING

Quantitative Data:

- Individual Classroom Data - compare teacher sections inside the pilot versus a like grade or content subject teacher who has sections outside the pilot
 - At the time of distribution, the exact measures will be determined by the implementation team. It will include multiple measures. These measures may include:
 - Curriculum based measures (i.e. the end of chapter 3 test)
 - Common assessments (i.e. the 100 multiplication fact test, or the end of quarter 1 district exam for that grade level)
 - Benchmark assessments through NWEA MAP, DRA, AIMS WEB, etc.
 - Scores on Independent class work, grades and course completion
 - Attendance Rate
 - Student growth as well as achievement data will be reviewed.
 - Will review data in the following ways:
 - As a whole group
 - By NCLB cells (including specialized programming, ethnicity and poverty)
 - IC's and/or building principals will look for greater use of differentiation and individualized instruction where the pilot is happening.

- Are the students working on a varied degree of activities that better meets their needs where the additional technology tools are available?

Qualitative Data:

- Anecdotal records from staff and students.
- Survey Data from teachers, students, and parents – surveys will be administered pre- and post- pilot. Surveys will be created by the implementation team, reviewed by the TIC and TASC committees prior to administering electronically.

GOAL 3: INCREASE ACCESSIBILITY TO TECHNOLOGY

Quantitative Data:

- Individual Classroom Data - compare teacher sections inside the pilot versus a like grade or content subject teacher who has sections outside the pilot
 - The number of times students in each classroom are engaged in using technology during a lesson
 - IC's and/or building principals will look for effective use of technology during lessons.
 - Are the students engaged in high quality learning while interacting with technology?

Qualitative Data:

- Anecdotal records from staff and students.
- Survey Data from teachers, students, and parents – surveys will be administered pre- and post- pilot. Surveys will be created by the implementation team, reviewed by the TIC and TASC committees prior to administering electronically.

GOAL 4: STRENGTHEN 21ST CENTURY SKILLS NECESSARY FOR FUTURE SUCCESS

Quantitative Data:

- Individual Classroom Data - compare teacher sections inside the pilot versus a like grade or content subject teacher who has sections outside the pilot
 - Do students that have been engaged with the iPad demonstrate a greater sense of the 'bigger world', better problem solving skills, and more awareness of life outside of school as measured by a survey?
 - IC's and/or building principals will look for higher order questioning and deeper level of discussions happening in classrooms where students have immediate access to the larger world through the use of technology.
 - Are the student discussions in these classrooms focused on the larger world, greater application and ideas that go beyond the classroom?

Qualitative Data:

- Anecdotal records from staff and students.
- Survey Data from teachers, students, and parents – surveys will be administered pre- and post- pilot. Surveys will be created by the implementation team, reviewed by the TIC and TASC committees prior to administering electronically.
- Students will practice greater awareness of computer ethics and safety, presentation and integrating technology into all facets of their lives. This will be measured through a survey and classroom observations.



Logistics for the iPad/iPod/Apple TV Pilot

DISTRIBUTION PLAN

Staff Identified for Pilot:

- The Implementation team will work with each building principal to identify the staff members that will participate in the pilot.
- Recommendations will be based on:
 - Staff teaching in an identified area
 - Staff willingness to accept extra responsibility
 - Logistics that will allow effective pilot to happen in staff member's classroom
 - Staff participation in training prior to the start of the pilot, as well as ongoing throughout the course of the pilot
 - User group meetings will happen consistently and frequently. These meetings will include all piloting staff, as well as the site implementation team (piloting teacher, tech integration specialist, IC, site administrator, and others as determined needed).
 - Willingness to share/present at TASC, CAC and/or School Board Meetings

Prior to Distribution:

- The technology department will register each iPad with Casper, a mobile device management system that will allow the district to track the following:
 - The user
 - The device
 - Install applications and track usage of each application
- The technology department will set up each iPad with standard applications loaded onto each device according to the tools designated use and/or department.
- Teachers will be assigned an Apple ID account for 'teacher use' devices only. With the Apple ID account, teachers can preview free apps prior to requesting them to be added to student devices.
- iPads will be distributed with a power cord and protective case selected based on use/purpose of the device.
- iPads will be distributed at the completion of initial training.
- Additional apps will be added through the app request process.
- Each staff member will receive the training outlined below, and sign an acceptable use guideline form specific to the pilot they are participating in.

Staff Training Prior to Distribution:

- All piloting staff are required to participate in training with the implementation team. The implementation team will include at a minimum - a tech integration specialist, a representative from Teaching and Learning, a representative from technology and a building administrator. At a minimum, this training will include:
 - iPad Basics
 - Introduction to the Applications

- Identify the data that will be collected (will include engagement data, achievement data, and perception data at a minimum).
- Review of the needed data collection tools and their responsibilities to complete/submit them
- Receive training on the data collection tools as needed
- Computer ethics and safety
- Review of the piloting procedures, including what will be looked for during/evaluated during the walk through process

Staff Training On Going Throughout the Pilot

- During User Group Meetings (Piloting staff facilitated by rep from technology, Teaching and Learning, and Technology Integration Specialist) will be held regularly to complete the following:
 - Collaborate with other piloting staff about the implementation
 - Review the data that has been collected
 - Share concerns/celebrations
 - Share recent apps or other things they have learned about use of the tool they are piloting
- Site Implementation Teams will meet regularly with individual piloting and control group teachers at their site to complete the following:
 - Review the data that has been collected
 - Confirm dates for data collection, walk throughs, etc
 - Problem solve any logistical concerns or celebrate successes that may be happening
- Administrators, instructional coordinators, technology integration specialists and others involved in evaluating the pilot, will receive ongoing reliability training to ensure consistency during walk throughs and in evaluations.

ADDITIONAL APP REQUEST

- Requests will be made through the Help Desk using the App Request form.
- The district is a partner in the Volume Purchase Program through Apple. Three sub accounts have been established – Special Education, Teaching and Learning and Technology.
- An acquisition team will be formed. This team will consist of Director and Administrative Assistant of Teaching and Learning, Software Support Specialist from Technology, Tech Integration Specialist, an elementary, middle level and secondary level principal, and Director and Administrative Assistant of Special Services.
- On or around the 15th of each month, the application acquisition team will meet to review the requests and approve/deny the requests. These requests will be approved/denied based on their alignment to the pilot and the goals stated in this document.
- Once approved, the appropriate department representative will:
 - Notify the requester of the decision that the team made.
 - Use the Apple Purchasing agreement to purchase the agreed upon applications and quantities.
 - Once application is purchased, a help desk ticket will be completed to request loading of the application on the appropriate iPads.
 - The assigned tech will work directly with the requestor to line up the adding of the applications. As possible, all approved applications will be added to all needed iPads by the final day of the month in which they were approved.

- Apple ID accounts will be created for each piloting teacher for the 'teacher use' iPad only. Free apps can be downloaded by the teacher, without going through the app request process for the teacher use devices only. Any app to be added to the student use devices must come through this process.



Check List for the iPad/iPod/Apple TV Pilot

- Staff identified to be the pilot teacher based on criteria
- Staff identified to be the 'control' group teacher based on criteria
- Staff training has been completed
- Staff has signed acceptable use guideline form, and has agreed to the terms of the pilot
- Staff has received iPad, power cord, case
- Staff has been made aware of Application Acquisition Request Form and process
- Staff will work directly with the following throughout the pilot. This Site Implementation Team will meet regularly throughout the course of the pilot.

<input type="radio"/> Instructional Coordinator	
<input type="radio"/> Tech Integration Specialist	
<input type="radio"/> Principal	
<input type="radio"/> Technology First Point of Contact	

- Staff will begin the pilot on: _____
- Staff has agreed to present at the following meetings on the following dates:

Committee	Date of Presentation
<input type="radio"/> TASC	
<input type="radio"/> CAC	
<input type="radio"/> SCHOOL BOARD	

- Pilot will be completed on: _____
- Upon completion of the pilot, the staff member will work directly with Director of Teaching and Learning to ensure all data has been completed, materials are accounted for and assigned to the appropriate location.



APP REQUEST FORM for the iPad/iPod/Apple TV Pilot

DIRECTIONS: Please complete the application and submit it to the HELP DESK. Only completed request forms will be reviewed. Any incomplete request forms will be returned to the submitting party.

Requesting Staff Member: _____

Name of Requested Application: _____

URL of Application (can be found on the iTunes web site): _____

Number of devices to install on: _____

Names of Additional Staff Members who have devices to install the requested application on:

Price per application: \$ _____

Total Price: \$ _____ (Price of App X the number of devices it is to be loaded on)

Device requested for - MAC LAP TOP iPad iPod

Is the device assigned to you? YES NO

Tell us how you will use the application with your students and what skills will it develop?

What Goal(s) for the Technology Pilot does this align with?

How will you measure the effectiveness of the use of this application?

**REQUESTS WILL BE REVIEWED ON OR AROUND THE 15TH OF EACH MONTH. IF APPROVED, APPLICATION WILL BE PURCHASED AND LOADED TO THE DEVICES BEFORE THE FINAL DAY OF THE MONTH AS POSSIBLE.



ACCEPTABLE USE GUIDELINES FOR PILOT OF iPad, iPod, Apple TV or other Technology Tool

PRINT NAME: _____

As a piloting staff member, I understand and agree to the following:

- I am responsible for the security of the device and will follow the acceptable use policy guidelines.
- During the school day, the device is to be utilized for educational purposes only.
- I am responsible for physical damage that happens to the equipment. I will ensure that I treat the equipment with care and respect; and will also teach and ensure that students will do the same.
- I understand that I will be responsible for collecting, compiling and sharing data as outlined for me in my training.
- I understand that my lesson plans will reflect use of the device, including strategies that encourage engagement, collaboration and individualized instruction.
- I understand that I will be issued an Apple ID account, and it is my responsibility to use it for educational purposes only.
- I understand I will be expected to share the results with various committees, with my department/grade level and with the staff at my site and possibly other Shakopee Public Schools sites. Furthermore, I understand that school, district and other staff from outside of the district may visit your classroom to observe the pilot in action.

Piloting Teacher's Signature

Date

Final Exam Schedule (Proposed)
Spring 2012

Monday, June 4		
Exam 3rd hour, Regular classes other	Time	
1	8:20-9:00	40
2	9:05-9:45	40
3	9:50-11:20 EXAM for 3rd hour	1hr 30
4	11:25-12:00	35
5	12:00-1:17	
5A	12:00 - 12:30	30
5B	12:30-1:00	30
5C	1:00-1:30	30
6	1:35-2:15	40
7	2:20-3:00	40

Tuesday, June 5	
Final exams for periods 2,4, 6	
2	8:20-9:50
4	10:00-11:30
	11:30-12:30 - Lunch
6	12:30-2:00
Busses run regular schedule	
Open campus - Report only during exams	
Lunch and Breakfast served	
Student commons and library open throughout the day.	
Subject specific study sessions throughout day	

Wednesday, June 7	
Final exams for Periods 1,5, 7	
1	8:20-9:50
5	10:00-11:30
	11:30-12:30 - Lunch
7	12:30-2:00
Seniors at Graduation Reheasal!	
Busses run regular schedule	
Open campus - Report only during exams	
Lunch and Breakfast served	
Student commons and library open throughout the day.	
Subject specific study sessions throughout day	

Shakopee High School

Changes to the 2012 – 2013 Student Handbook

- Discipline
 - Aligned section with the other Shakopee secondary schools for consistency
- Electronics
 - Information is readily available and accessible through many different forms of technology. During class time, teachers may ask the students to take out an electronic device to enhance and/or aid in the lessons. The use of any electronic devices not provided by the school district in the classroom would be for educational purposes only, as determined by the teacher. Electronic devices can't be used in the bathrooms or locker rooms of the school at any time. Students may use electronic devices during passing times and while at lunch.
 - Electronic devices examples but not limited to:
 - Ipad
 - Ipod
 - Laptop
 - Cell phone
 - Kindle
 - Ebooks
 - Tablets
- Senior Release
 - Was changed to;

During the spring semester of their senior year, students who have at least a 3.0 cumulative GPA, have earned a minimum of 42 credits, have had no suspensions their senior year and have no attendance contract at the high school are eligible to participate in senior release. If a student meets the criteria they may, with parent/guardian permission, be excused from one study hall during 1st, lunch hour or 7th hour.

Senior release will begin the second week of spring semester and can be revoked for disciplinary and/or attendance issues.

- Academic
 - Aligned section to be consistent with our registration guide requirements
 - Revised honor graduate section to;

Graduating seniors may be recognized by the Board of Education as honor graduates by attaining one of three standards at the end of 7 semesters of high

school. Students with a cumulative GPA between 3.3 and 3.59 are Commended Students. Students with a cumulative GPA between 3.6 and 3.79 are Honor Graduates. Students with a cumulative above 3.8 receive High Honors.

All three groups of students receive honor cords.

Reviewed board policies and referenced all of the required polices to made available to students (harassment, hazing...)

Per the recommendation of Carla White, we compared our handbook content and layout with Osseo High School and Robinsdale High School. From this comparison some legal statues were updated, as well as other content, and the layout of our handbook was reformatted.

Junior High Student-Parent Handbook Changes

- **Removal of the schedule page pending district approval.**
- **Alphabetized/reorganized existing information under attendance policies.**
- **Updated lunch prices.**
- **Removed “8th Grade Courses” and “9th Grade Courses” pages as it is also found in registration guide.**
- **Removed 2012-13 testing dates, as these dates have not been set yet.**
- **Revised All Academic Award and SHARP Award policies to be consistent across buildings and with district guidelines.**
- **Removed “Student Rights” section as that is information covered in our new “Secondary Student Rights and Responsibilities Handbook.”**
- **Removed after school program description as it was not necessary information for this handbook.**
- **Revised our school rules on the use of electronic devices.**

Use of Electronics

Information is readily available and accessible through many different forms of technology. During class time, teachers may ask the students to take out an electronic device to enhance and/or aid in the lessons. The use of any electronic devices not provided by the school district in the classroom would be for educational purposes only, as determined by the teacher. Electronic devices can't be used in the bathrooms or locker rooms of the school at any time. Students may use electronic devices during passing times and while at lunch.

Electronic devices examples but not limited to:

- Ipad
- Ipod
- Laptop
- Cell phone
- Kindle
- Ebooks
- Tablets

If the electronic device is being used without permission in a classroom, the staff member will ask the student for it and the staff member will take it to the main office.

- **Changed junior high backpack policy to not allow backpacks at either junior high school during the school day.**
- **Removed information on school dances as it is communicated to parents in the days and weeks leading up to any given dance.**

- **Removed “School Phones” information as revised electronics rules necessitated this change.**
- **Removed “Take Your Student to Work Day” information.**
- **Removed “Walking in the Halls” reminder. Behaviors are addressed in Rights and Responsibilities Handbook.**
- **Removed description of responsibilities of Social Worker, Counselor and Dean. Did not feel it was necessary to include in this handbook.**
- **Added “Fire/Tornado/Lockdown Drills” section from middle school handbook.**

**EXTRACT OF MINUTES
OF MEETING OF SCHOOL BOARD OF
INDEPENDENT SCHOOL DISTRICT NO. 720 (SHAKOPEE)
SHAKOPEE, MINNESOTA**

Pursuant to due call and notice thereof, a regular meeting of the School Board of Independent School District No. 720, Shakopee, Minnesota, was held on the ____ day of _____, 2012, at _____ p.m.

The following Board Members were present:

and the following were absent:

Board Member _____ introduced the following resolution and moved its adoption:

**RESOLUTION REGARDING PERSONAL FINANCIAL
INTERESTS OF BOARD MEMBER PURSUANT TO
MINNESOTA STATUTES, SECTION 471.87**

WHEREAS, School Board member Scott Swanson currently serves on the Board of Directors for the River Valley Theatre Company, a nonprofit organization; and

WHEREAS, School Board member Scott Swanson also currently serves as the River Valley Theatre Company's Artistic Director and Producer, for which he receives a small stipend; and

WHEREAS, River Valley Theatre Company receives certain funding through the School District's Community Education Program, specifically reimbursement of some operating expenditures; and

WHEREAS, The School District, through its Community Education Program, also waives certain facility rental and custodial costs that otherwise would be incurred by River Valley Theatre Company for its use of School District facilities; and

WHEREAS, School Board member Scott Swanson and Community Education Director Bob Greeley have provided information to the School Board that no Community Education funds will be used to pay stipends and/or compensation of any type to School Board member Scott Swanson.

NOW THEREFORE BE IT RESOLVED by the School Board of Independent School District No. 720 that it is the finding of the School Board that there is no personal financial interest by a School Board member pursuant to Minn. Stat. § 471.87 related to the services provided to River Valley Theatre Company by School Board member Scott Swenson.

The motion for the adoption of the foregoing resolution was duly seconded by Board Member _____ and upon vote being taken thereon, the following voted in favor thereof:

and the following against the same:

whereupon said resolution was declared duly passed and adopted.

