

General Meeting of the Board
Thursday, April 24, 2025 6:30 PM

Boardroom / Teleconference
1820 Xenium Ln N
Minneapolis, MN 55441-3790

Agenda

1. **CALL TO ORDER** (Action)
2. **APPROVAL OF GENERAL MEETING AGENDA** (Action)
3. **AUDIENCE OPPORTUNITY TO SPEAK** (Information)
4. **APPROVAL OF CONSENT AGENDA** (Action)
 - 4.1. General Board Meeting Minutes from April 10, 2025
 - 4.2. Routine Human Resources Activities for April 24, 2025
5. **SHARE THE SUCCESS & RECOGNITION - (10 minutes)** (Information)
 - 5.1. Above & Beyond: West Education Center
6. **SUPERINTENDENT'S REPORT - None**
7. **INSTRUCTIONAL REPORT - None**
8. **BUSINESS SERVICES & LABOR RELATIONS REPORT - (10 minutes)**
 - 8.1. Facilities Report - None
 - 8.2. Financial Report (Action)
 - 8.2.1. Monthly Financial Report
 - 8.3. Human Resource Report - None
9. **BOARD BUSINESS - (15 minutes)**
 - 9.1. Policy Review & Revision
 - 9.1.1. 524.5 Personal Electronic Communication Devices Policy (Action)
 - 9.1.2. 524 Internet Acceptable Use and Safety Policy (Action)
 - 9.1.3. 603 Curriculum Development Policy (Action)
 - 9.1.4. 616 School District System Accountability Policy (Action)
 - 9.1.5. 620 Credit For Learning Policy (Information)
 - 9.2. Board Reports
 - 9.2.1. Chair Report - None
 - 9.2.2. AMSD Report
 - 9.2.2.1. April 2025 AMSD Connections Newsletter
 - 9.3. District News
 - 9.3.1. School Board Calendar 2025 & 2026
 - 9.3.2. April 24, 2025, Board Event Calendar
 - 9.3.3. 2025-2026 Get on the Bus/Local 2209 & Board Meeting Schedule
 - 9.4. Once Around the Table
10. **ADJOURNMENT**

Racial Equity Impact Analysis Tool

287 RACIAL EQUITY IMPACT ANALYSIS TOOL



Purpose

This tool ensures that racial equity is front-and-center in discussions and prompts leaders to examine how BIPOC and low wealth communities may be affected by a proposed action or decision of the district.

Instructions

Use the Tool: Have this tool available during any meeting where decisions are being made

- **Part 1 - Discussion:** Use the guiding questions to facilitate the racial equity discussion
- **Part 2 - Answer Racial Equity Impact Analysis Questions:** Before a decision is made, respond to the four equity impact analysis questions within your meeting agenda
- **Part 3 - Reflect:** Reflect on and recognize your own racial bias, as well as the presence and role of whiteness

Part 1: Discussion

Use the below guiding questions to facilitate a discussion about race equity impact

Guiding Questions

1. Are multiple racial perspectives involved in the planning? Are participants racially diverse? Were the groups most impacted by the decision included in the discussion?
2. In what ways are we maintaining status quo or advancing race equity? What could be done differently to better support or advance racial equity efforts?
3. Who is advantaged? Who is disadvantaged? Are decisions based on the majority or those at the margins?
4. In what ways does colorblindness exist?
5. How do you know the audience is communicated with in ways that will make sense through *their* lens?
6. In what ways are other marginalized people impacted?

Part 2: Answer Racial Equity Impact Analysis Questions

1. **Who participated in completing this analysis?**
2. **What are the racial equity impacts of this decision?**
3. **Who will benefit from and/or be burdened by this decision?**
4. **Are there strategies to mitigate any unintended consequences of this decision?**

Part 3: Reflect

1. Place yourself on the Compass. What feelings came up for you during the planning?
2. What role did your race, experiences, or bias have in the conversation?
3. What aspects of whiteness showed up for you or were observed in others? ([Bellevue Guide](#))

DISTRICT 287 GENERAL MEETING OF THE BOARD

Intermediate District 287

April 10, 2024

MINUTES

1. CALL TO ORDER

Board Chair Casey called the general meeting to order at 6:31 PM in the District Service Center Boardroom, and by the use of District 287 Teleconferencing. Board Member Michael Birdman recited Intermediate District 287 mission statement: "The mission of Intermediate District 287 is to be the premier provider of innovative specialized services to ensure that each member district can meet the unique learning needs of its students."

A Roll Call was taken, and a quorum was declared with 9 member districts represented and the following Board members in attendance:

286	Brooklyn Center	Richard Zeck
272	Eden Prairie	Kim Ross
273	Edina	Michael Birdman
270	Hopkins	Shannon Andreson
278	Orono	Karen Orcutt
280	Richfield	Crystal Brakke
281	Robbinsdale	Caroline Long
283	St. Louis Park	Anne Casey
284	Wayzata	Dan Ginestra

Absent: 276/Remucal, 279/Tate, and 277/Roath

Guests: Zack Rimbo, Angie, and Justin Rimbo (Parents)

287 Administration: Superintendent Doud, Dr. Tonya Allen, Camille Hepola, Dr. Elisabeth Lodges Rogers, Brian Schultz, Dr. Jon Voss, Dr. Kevin Witherspoon, Kiarra Zackery, and Wauneen Denson-Mgeni

287 Staff Members: Amanda Klutman, Danielle Berry, Nathan Perez, and Shawn Garvey

2. APPROVAL OF GENERAL MEETING AGENDA

The general meeting agenda was presented for approval. *Motion by Shannon Anderson, seconded by Kim Ross, approve the meeting agenda. All in favor. No votes against. Motion carried.*

3. OPEN FORUM FOR COMMUNITY COMMENTS - None

4. APPROVAL OF CONSENT AGENDA

The Consent Agenda was presented for approval. The Consent Agenda included the General Meeting Minutes from March 13, 2025, and the Monthly Financial Report for February 2025. *Motion by Michael Birdman, seconded by Crystal Brakke to approve the Consent Agenda as presented. All in favor. Motion carried unanimously.*

5. SHARE THE SUCCESS & RECOGNITIONS

Amanda Klutman, Care & Treatment Principal, and Nathan Perez, Social Students at Care and Treatment. Nathan introduced Zack Rimbo, an 8th-grade student from Care & Treatment (Hopkins). Zack delivered an inspiring speech about her transformative experience at District 287. Her parents expressed deep gratitude for the outstanding teachers, supportive staff, and dedicated administration who have consistently offered unwavering kindness and encouragement.

6. SUPERINTENDENT'S REPORT - None

7. INSTRUCTIONAL REPORT

Kiarra Zackery, Director of Equity and Inclusion, and Mario Reese, Senior Manager of School and Community Outreach, provided an update on the Grow Your Own program, showcasing its significant advancements and the positive changes it is bringing to our district.

8. BUSINESS SERVICES & LABOR RELATIONS REPORTS

Facilities Report

Brian Schultz, Executive Director of Business Services & Operations, presented a resolution motion relating to the Long-Term Facilities Maintenance Play Revenue Resolution. *Resolution motion by Shannon Andreson, seconded by Karen Orcutt, waives the reading, and approves the resolution relating to the Long-Term Facilities Maintenance Play Revenue Resolution as provided by the documentation shared. The following voted in favor: Andreson, Birdman, Brakke, Casey, Ginestra, Long, Orcutt, Ross, and Zeck. Motion carried unanimously. No votes against. The resolution passed.*

Financial Report - None

Human Resources Report - None

9. BOARD BUSINESS

Policy Review & Revision

Superintendent Doud presented and recommended approval of the 806 Crisis Management Policy. *Motion by Shannon Andreson, seconded by Michael Birdman, to approve the 806 Crisis Management Policy as presented. All in favor. Motion carried unanimously.*

Superintendent Doud presented and recommended approval of the 601 School District Curriculum and Instruction Goals Policy. *Motion by Shannon Andreson, seconded by Kim Ross, to approve the 601 School District Curriculum and Instruction Goals Policy as presented. All in favor. Motion carried unanimously.*

Superintendent Doud presented the 524.5 Personal Electronic Communication Devices Policy, 524 Internet Acceptable Use and Safety Policy, 603 Curriculum Development Policy, and the 616 School District System Accountability Policy for a First Read.

AMSD Report

Once Around the Table

10. ADJOURNMENT

Motion was made by Michael Birdman, seconded by Shannon Andreson, to adjourn the general meeting of the Board. No votes against. Motion carried. Meeting adjourned at 7:45 PM.

The next general meeting will be held on April 24, 2025, at 6:30 PM in the District Service Center Boardroom and by Teleconference.

Submitted by
Wauneen Denson-Mgeni
Secretary to the Board

Signed: Chair _____

Clerk _____

Date _____

Date _____

Intermediate District 287

RESPONSIVE. INNOVATIVE. SOLUTIONS.

ROUTINE HUMAN RESOURCES ACTIVITIES FOR THE INTERMEDIATE DISTRICT 287 SCHOOL BOARD April 24, 2025

New Hires					
Name	Position	Department or Site	Reason for Opening	Effective Date	FTE
Nasir Ahmed	Educational Support Professional	West Education Center	Additional Enrollment	04/22/2025	.875
Susana Casteneda	Custodial Worker	Facilities	Internal Movement: C. Tjosvold	04/07/2025	1.0
Lorjana Cotto	Educational Support Professional	North Education Center	Additional Enrollment	04/22/2025	.875
Morgan Feela	Educational Support Professional	North Education Center	Additional Enrollment	04/22/2025	.875
Katelyn Guzman Ruelas	Educational Support Professional	South Education Center	Additional Enrollment	03/11/2025	.875
Rodah Nur	Educational Support Professional	North Education Center	Additional Enrollment	04/22/2025	.875
Sara Luna Apodaca	Educational Support Professional	South Education Center	Additional Enrollment	04/22/2025	.875
Alyssa Klammer	Educational Support Professional	South Education Center	Separation: F. Roberson	04/22/2025	.875
Tracy Moll	Senior Manager of Special Education & Itinerant	Special Education/Itinerant	Internal Movement: E. Lam	07/01/2025	1.0
Julia Salzman	School Psychologist	West Education Center	Internal Movement: A. Vikander	08/25/2025	1.0
Ashly Vikander	Nexus Team Member	Special Education/Itinerant	New Position	08/25/2025	1.0

Temporary Hiring Agreement: Assignments				
Name	Position	Department or Site	Effective Date	End Date
Shawn Nelson	Visual Arts Teacher	Northern Star Online	03/03/2025	06/30/2025
Mackenzie Carter	Curriculum Developer	Teaching and Learning	01/20/2025	06/30/2025
Candace Leopold	Long-Term Substitute	Career and Tech Center	04/14/2025	06/06/2025

Temporary Hiring Agreement: Out of Field Permissions					
Name	Position	Department or Site	Reason for Opening	Effective Date	FTE
Fully Licensed Current Staff					
Aimee Barnes	EBD Teacher	South Education Center	Temporary License	03/31/2025	1.0

Temporary Hiring Agreement: Tier 1 or Tier 2 Licenses					
Name	Position	Department or Site	Reason for Opening	Effective Date	FTE
Tier 1 Hires					
Yanka Vankpana	DD Teacher	Ann Bremer Education Center	Temporary License	02/20/2025	1.0

Extended Leaves of Absence:					
Name	Position	Department or Site	Effective Date	End Date	FTE
Yanka Vankpana	Educational Support Professional to accept a temporary licensed position	Ann Bremer Education Center	02/20/2025	06/06/2025	.875
Aimee Barnes	Educational Support Professional to accept a temporary licensed position	South Education Center	03/31/2025	06/06/2025	.875

Separations: Dismissal			
Name	Position	Department/Site	Effective Date
Ifrah Inshar	Health Care Specialist	Ann Bremer Education Center	04/02/2025
Rebecca Gibbons	Administrative Support IV	Itinerant Services	04/02/2025

Separations: Resignation				
Name	Position	Department or Site	Reason (if internal movement)	Effective Date
Bridget Guillien	Speech Language Pathologist	Itinerant Services	Personal Reasons	06/06/2025
Alexandra Theismann	Occupational Therapist	Itinerant Services	Personal Reasons	06/06/2025
Jessica Dale	Instructor B/VI	Itinerant Services	Personal Reasons	06/06/2025
Ahmed Mohamud	Educational Support Professional	North Education Center	Personal Reasons	03/07/2025
Lance Schwartz	Educational Support Professional	South Education Center	Personal Reasons	03/21/2025
Makayla Cole	Educational Support Professional	South Education Center	Personal Reasons	03/31/2025
Simon Allen	Educational Support Professional	West Education Center	Personal Reasons	04/04/2025
Jeremy Ballsrud	Administrative Support IV	Student Services Department	Personal Reasons	04/23/2025

Separations: Retirements (Regular/Disability)			
Name	Position	Department or Site	Effective Date
Kathleen Clark	Educational Support Professional	Ann Bremer Education Center	06/06/2025

Other:

RECOMMEND the Board's approval to credit Jordanna Schluttner, School Counselor at West Education Center, with three (3) days of additional sick leave. These days have been donated by the staff members listed below who have authorized the District to reduce their individual sick leave balances by one (1) day.

Donor Name Withheld by Request	Shannon Dyrud	Chrislee Jacobs		
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RECOMMEND the Board's approval to credit Harriet Griffin, Educational Support Professional at North Education Center, with one (1) day of additional sick leave. This day has been donated by the staff members listed below who have authorized the District to reduce their individual sick leave balances by one (1) day.

Tom Ekelund				
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RECOMMEND the Board's approval to credit Aissatou Bah, Educational Support Professional at North Education Center, with one (1) day of additional sick leave. This day has been donated by the staff members listed below who have authorized the District to reduce their individual sick leave balances by one (1) day.

Donor Name Withheld by Request				
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RECOMMEND the Board's approval to credit Sandra Goetsch, Interpreter for Itinerant Services, with six (6) days of additional sick leave. These days have been donated by the staff members listed below who have authorized the District to reduce their individual sick leave balances by one (1) day.

Nancy Sullivan	Tracy Mooney	Donor Name Withheld by Request	Catherine Hoye	Becky Moen
Kerilee Ramponi				



March 2024 Financials Quarterly Board Report

April 24, 2025



Revenues & Expenditures - March 2025

Revenues*	
Total	\$80,896,384
% Of Budget	62.8%
Compare to 2 Prior Years	Slightly Below 

Expenditures*	
Total	\$81,253,128
% Of Budget	64.4%
Compare to 2 Prior Years	Slightly Above 

* Without Construction Funds

Investments



Regular Investments

Prior Month Total	\$33,123,944
Interest/Dividend Earned	95,511
Add/(reduction) to Investments	5,000,000
March End Total	\$28,219,455

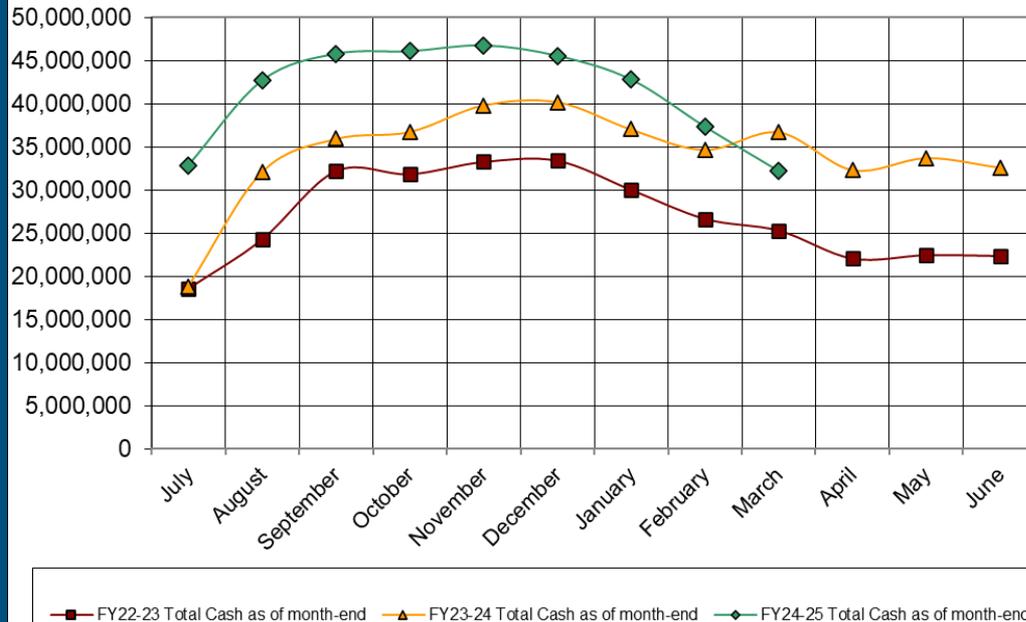
LTFM Construction Investments

Prior Month Total	\$2,870,144
Interest Earned	6,929
Construction Draws	(51,982)
March End Total	\$2,825,091

Cash Flow



CASH POSITION
Total Cash as of Month-End



Disbursements & Receipts

Disbursements

Accounts Payable	\$5,263,641
Payroll	3,575,949
Total Disbursements	\$8,839,590

Receipts

- \$3,601,305



Average Daily Membership - Compare to Prior Year

Program	March ADM	Prior Year Comparison
Alternative Learning Centers	262	+22
Northern Star Online	970	+156
Career & Technical	97	+29

Program	March ADM	Prior Year Comparison
Special Education	530	+47
Care & Treatment	100	+9



Questions
Questions

**INTERMEDIATE DISTRICT 287
PLYMOUTH, MINNESOTA
BOARD OF EDUCATION**



Regular Meeting – April 24, 2025

AGENDA SECTION: BUSINESS SERVICES REPORT

ITEM: Approval of Routine Monthly Finance Report

PRESENTED BY: Brian Schultz, Exec. Dir. of Business Services & Operations

1. Background Information

The March Budget vs. Actual Reports are presented for Board information and review. These reports indicate that year-to-date revenue in all funds (excluding Funds 06 & 11) total \$80,896,384, or 62.8% of the Revenue Budget of \$128,874,184. Including Funds 06 & 11 year-to-date revenue in all funds total \$81,017,202, or 62.8% of the Revenue Budget of \$128,954,184. The District’s monthly revenue will continue to be based upon the cash payments we receive from MDE Special Education Uniform Tuition system and other state aids. Revenue will be made whole at the end of each fiscal year as we calculate all of our receivables and recognize the revenue receivable as part of the audit.

Year-to-date expenditures in all funds (excluding Funds 06 & 11) total \$81,253,128, or 64.4% of the Expenditure Budget of \$126,244,416. Including Funds 06 & 11 year-to-date expenditures in all funds total \$81,472,942, or 64.2% of the Expenditure Budget of \$126,824,193.

DDA

Attachments

2. Fiscal Impact/Funding Source: None

3. RECOMMENDED ACTION: The Board approve the Finance & Donation Reports items as presented.

Motion by: _____ Yes ____ Passed ____

Second by: _____ Yes ____ Failed ____

Abstentions: _____

DISTRICT 287
REVENUE COMPARISON

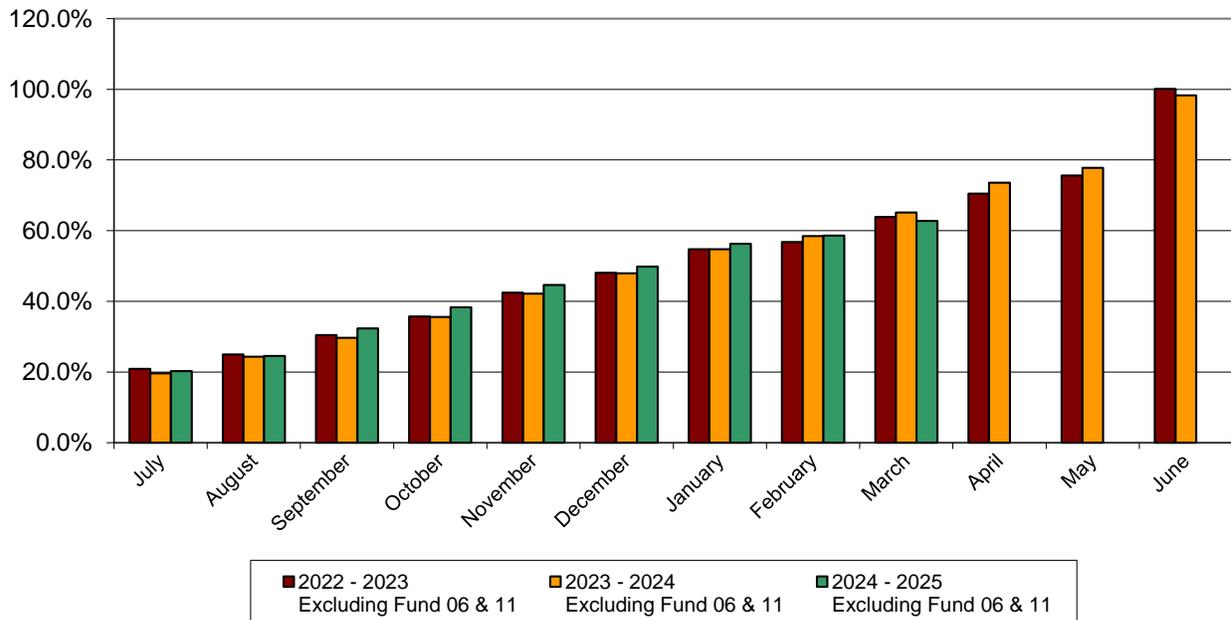
Month	2022 - 2023		2023 - 2024		2024 - 2025		2024 - 2025	
	Excluding Fund 06 & 11		Excluding Fund 06 & 11		Excluding Fund 06 & 11		Including Fund 06 & 11	
	\$	%	\$	%	\$	%	\$	%
July	23,192,942	20.9%	23,454,555	19.7% ²	26,130,396	20.3% ³	26,122,849	20.3%
August	4,486,051	25.0%	5,555,759	24.3% ²	5,533,085	24.6% ³	5,576,799	24.6%
September	6,032,596	30.4%	6,418,580	29.7% ²	9,995,943	32.3% ³	10,029,936	32.4%
October	5,841,372	35.7%	7,033,514	35.6% ²	7,739,129	38.3% ³	7,747,211	38.4%
November	7,490,646	42.4% ¹	7,853,633	42.2% ²	8,106,095	44.6% ³	8,113,520	44.7%
December	6,260,247	48.1% ¹	6,852,360	47.9% ²	6,680,616	49.8% ³	6,691,605	49.8%
January	7,338,783	54.7% ¹	8,090,580	54.7% ²	8,380,272	56.3% ³	8,391,118	56.4%
February	2,303,833	56.8% ¹	4,501,636	58.5% ²	3,006,126	58.6% ³	3,012,514	58.7%
March	7,885,058	63.9% ¹	7,937,907	65.2% ²	5,324,721	62.8% ³	5,331,650	62.8%
April	7,250,156	70.4% ¹	10,002,641	73.5% ²				
May	5,714,807	75.6% ¹	5,089,254	77.8% ²				
June	27,134,282	100.1% ¹	24,442,780	98.3% ²				
TOTAL	110,930,774	100.1%	117,233,200	98.3%	80,896,384	62.8%	81,017,202	62.8%
BUDGET	110,842,085 ¹		119,257,057 ²		128,874,184 ³		128,954,184	

¹ excludes Funds 06 & 11 budgeted revenue of \$4,734,553

² excludes Funds 06 & 11 budgeted revenue of \$55,000

³ excludes Funds 06 & 11 budgeted revenue of \$80,000

REVENUE COMPARISON - ALL FUNDS
YTD REVENUE BY MONTH
(excluding Fund 06 & 11)



_Board- Revenue/Expense Summary by Fund Report

March	2024-2025					Intermediate District No. 287
Revenue Fund	Prior YE Act	Budget	MTD Activity	YTD Activity	% Used	YTD Unrealized
01 - GENERAL FUND	18,089,211.39	19,471,075.00	259,485.79	6,396,574.17	32.85%	13,074,500.83
02 - FOOD SERVICE FUND	842,491.85	953,594.00	53,441.38	337,913.24	35.44%	615,680.76
04 - COMMUNITY SERVICE FUND	0.00	0.00	0.00	0.00		0.00
06 - BUILDING CONSTRUCTION FUND	0.00	0.00	0.00	0.00		0.00
07 - DEBT SERVICE FUND	8,985,736.82	9,062,376.00	53,030.29	7,020,113.77	77.46%	2,042,262.23
08 - TRUST FUND	0.00	0.00	0.00	0.00		0.00
10 - SCHOLARSHIP FUND	5,044.29	5,356.00	0.00	95.00	1.77%	5,261.00
11 - LTFM BOND FUND	179,035.62	80,000.00	6,929.06	120,817.29	151.02%	-40,817.29
12 - ALC - ACADEMIC FUND	12,675,002.28	13,738,044.00	1,540,601.12	5,465,071.26	39.78%	8,272,972.74
13 - CAREER & TECH FUND	1,757,142.13	2,830,115.00	25,000.00	1,188,100.92	41.98%	1,642,014.08
14 - SPECIAL EDUCATION FUND	60,438,643.50	68,156,974.00	1,915,876.25	48,980,593.73	71.86%	19,176,380.27
20 - INTERNAL SERVICE FUND	603,475.41	686,700.00	73,117.00	545,580.37	79.45%	141,119.63
21 - SELF HEALTH INSURANCE FUND	13,821,779.96	13,962,865.00	1,402,195.81	10,958,306.01	78.48%	3,004,558.99
51 - STUDENT CLUB FUND	14,672.50	7,085.00	1,973.58	4,035.74	56.96%	3,049.26
Total Revenue	117,412,235.75	128,954,184.00	5,331,650.28	81,017,201.50	62.83%	47,936,982.50

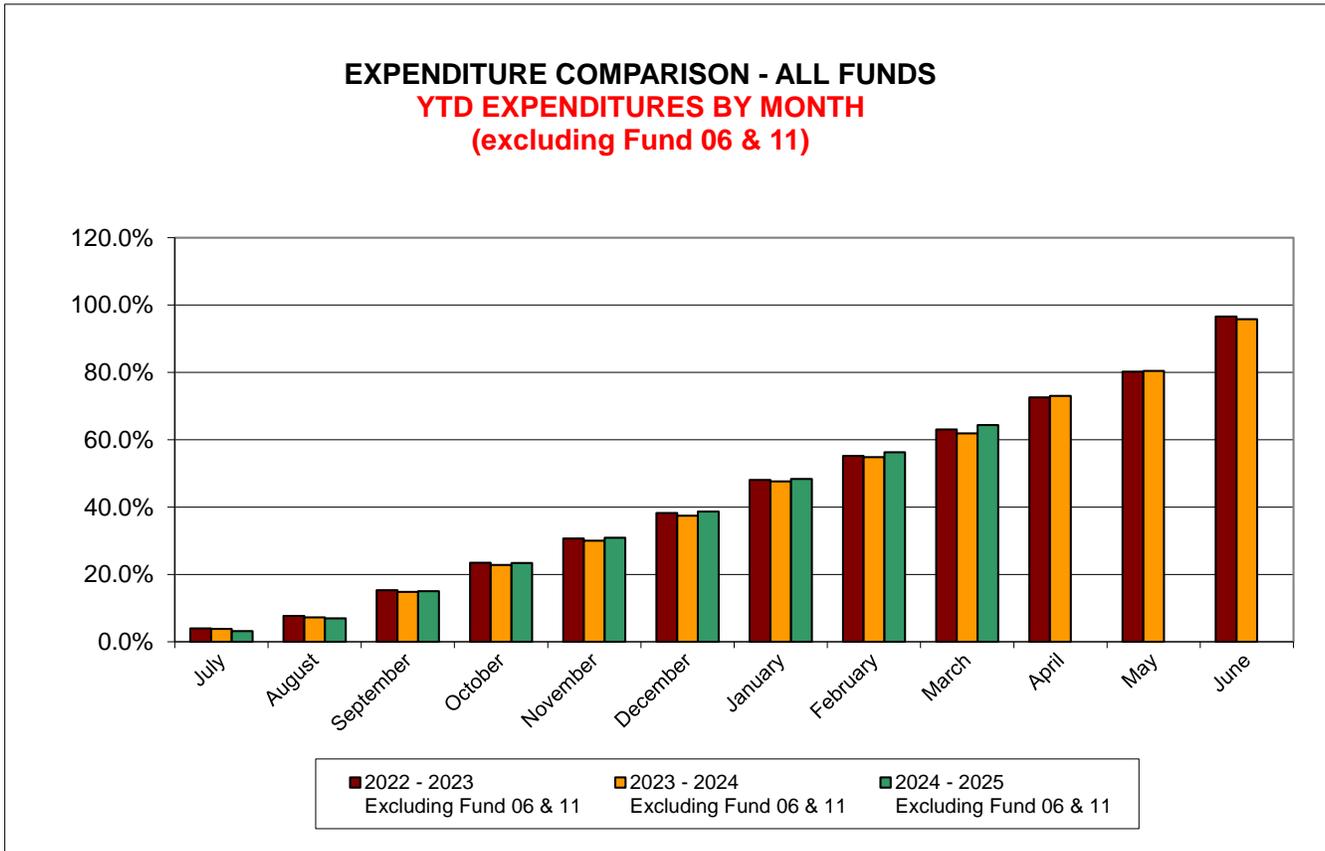
DISTRICT 287
EXPENDITURE COMPARISON

Month	2022 - 2023		2023 - 2024		2024 - 2025		2024 - 2025	
	Excluding Fund 06 & 11		Excluding Fund 06 & 11		Excluding Fund 06 & 11		Including Fund 06 & 11	
	\$	%	\$	%	\$	%	\$	%
	Amount	of Budget	Amount	of Budget	Amount	of Budget	Amount	of Budget
July	4,329,606	3.9%	4,424,027	3.8% ²	4,013,490	3.2% ³	3,844,417	3.0%
August	4,135,827	7.7%	3,954,604	7.3% ²	4,735,735	6.9% ³	4,738,018	6.8%
September	8,396,694	15.3%	8,668,867	14.8% ²	10,198,405	15.0% ³	10,377,104	14.9%
October	9,015,517	23.5%	9,257,161	22.8% ²	10,581,202	23.4% ³	10,581,966	23.3%
November	7,908,978	30.7% ¹	8,286,923	30.0% ²	9,450,008	30.9% ³	9,491,250	30.8%
December	8,310,856	38.2% ¹	8,555,529	37.4% ²	9,876,304	38.7% ³	9,878,304	38.6%
January	10,876,386	48.1% ¹	11,690,319	47.6% ²	12,191,878	48.4% ³	12,191,878	48.2%
February	7,802,263	55.2% ¹	8,340,543	54.8% ²	9,973,096	56.3% ³	10,023,077	56.1%
March	8,659,691	63.0% ¹	8,148,996	61.9% ²	10,233,010	64.4% ³	10,346,928	64.2%
April	10,529,808	72.6% ¹	12,848,626	73.0% ²				
May	8,408,779	80.2% ¹	8,498,201	80.4% ²				
June	18,041,489	96.6% ¹	17,696,852	95.8% ²				
TOTAL	106,415,894	96.6%	110,370,648	95.8%	81,253,128	64.4%	81,472,942	64.2%
BUDGET	110,162,497 ¹		115,244,351 ²		126,244,416 ³		126,824,193	

¹ excludes Funds 06 & 11 budgeted expenditures of \$346,290

² excludes Funds 06 & 11 budgeted expenditures of \$947,361

³ excludes Funds 06 & 11 budgeted expenditures of \$579,777



Board- Revenue/Expense Summary by Fund Report

March	2024-2025		Intermediate District No. 287			
Expenditure Fund	Prior YE Act	Budget	MTD Activity	YTD Activity	% Used	YTD Unrealized
01 - GENERAL FUND	17,295,445.57	19,740,638.00	1,655,663.45	13,721,110.92	69.51%	6,019,527.08
02 - FOOD SERVICE FUND	829,028.85	967,057.00	101,859.26	633,007.05	65.46%	334,049.95
04 - COMMUNITY SERVICE FUND	0.00	0.00	0.00	0.00		0.00
06 - BUILDING CONSTRUCTION FUND	0.00	0.00	0.00	0.00		0.00
07 - DEBT SERVICE FUND	6,884,236.11	6,882,410.00	8,334.00	4,238,958.50	61.59%	2,643,451.50
08 - TRUST FUND	0.00	0.00	0.00	0.00		0.00
09 - AGENCY FUND	0.00	0.00	0.00	0.00		0.00
10 - SCHOLARSHIP FUND	3,341.66	12,526.00	0.00	821.44	6.56%	11,704.56
11 - LTFM BOND FUND	1,196,106.77	579,777.00	113,917.93	219,814.13	37.91%	359,962.87
12 - ALC - ACADEMIC FUND	12,500,087.52	13,693,016.00	1,165,015.58	9,169,019.86	66.96%	4,523,996.14
13 - CAREER & TECH FUND	1,848,757.33	2,473,519.00	166,226.71	1,312,029.04	53.04%	1,161,489.96
14 - SPECIAL EDUCATION FUND	58,619,231.50	68,487,304.00	6,102,911.56	43,462,211.64	63.46%	25,025,092.36
20 - INTERNAL SERVICE FUND	695,304.72	748,500.00	53,928.01	440,713.34	58.88%	307,786.66
21 - SELF HEALTH INSURANCE FUND	11,679,535.12	13,230,500.00	978,775.84	8,271,716.02	62.52%	4,958,783.98
51 - STUDENT CLUB FUND	15,679.35	8,946.00	295.93	3,540.04	39.57%	5,405.96
Total Expenses	111,566,754.50	126,824,193.00	10,346,928.27	81,472,941.98	64.24%	45,351,251.02

Intermediate District 287

Responsive. Innovative. Solutions.

INTER-OFFICE MEMORANDUM

DATE: **April 15, 2025**

TO: Members of the School Board

FROM: Brian C. Schultz, Exec. Dir. of Business Services & Operations

RE: **Cash Report - March** Claims, Payroll, Receipts, and Investments

A. Recommendation: Request the Board approve payment of the items listed below:

1. A/P payments for: March 2025	Totaling	\$	<u>5,263,640.74</u>
a) Check #'s 115333 - 115423			
and Wire Transfers - #'s 4000002213 - 4000002246, 9000007652 - 9000007896			
2. Bond payments for: March 2025	Totaling	\$	<u>-</u>
a) Wire Transfers - #'s None			
3. Payroll payments for: March 2025	Totaling	\$	<u>3,575,949.25</u>
a) Check #'s			
b) Direct Deposit #'s 9000151981 - 9000154061			
4. Receipts for: March 2025	Totaling	\$	<u>3,601,304.68</u>
a) Receipt #'s 20250860 - 20251017			
5. Invest. at end of mo. March 2025			
a) Fund 01 - General Fund		\$	28,219,455.04
b) Fund 11 - 2022A LTFM Bond (Construction Costs)		\$	<u>2,825,091.88</u>
		\$	<u>31,044,546.92</u>

This report has been prepared under the direction of Dave Anderson and is presented for approval by the School Board. Dave and I would be glad to answer any questions.

INTERMEDIATE DISTRICT 287
INVESTMENTS ON HAND
MARCH 2025

#01-104-00 - Investments (General)

INSTITUTION	RATE OF RETURN (%)	DATE	ACTIVITY	AMOUNT INVESTED
PMA - MNTrust IS Account Balance	4.297			50,315.61
PMA - MNTrust SDA - Nexbank, SSB - ICS, TX	4.330			9,928,677.08
PMA - MNTrust SDA - Bell Bank, MN	4.330			69,356.07
PMA - MNTrust SDA - Bank of China, NY	4.380			6,434,172.11
PMA - MNTrust CD - First State Bank of DeQueen, AR	5.261			237,400.00
PMA - MNTrust CD - BAC Community Bank, CA	5.209			237,500.00
PMA - MNTrust CD - NorthEast Community Bank, NY	5.215			237,500.00
PMA - MNTrust CD - The First National Bank of Hutchinson, KS	5.152			237,650.00
PMA - MNTrust CD - COREBANK, OK	4.396			239,400.00
PMA - MNTrust CD - NexBank, TX	4.739			238,600.00
PMA - MNTrust CD - Capital Credit Union, ND	4.437			239,300.00
PMA - MNTrust CD - UNITED HERITAGE CREDIT UNION, TX	4.596			238,900.00
PMA - MNTrust CD - Bank Of Clarke, VA	4.333			239,500.00
PMA - MNTrust CD - Western Alliance Bank, CA	4.175			239,900.00
PMA - MNTrust CD - BOM Bank, LA	4.438			239,300.00
PMA - MNTrust CD - Grand Ridge National Bank, IL	4.168			239,900.00
PMA - MNTrust CD - Omb Bank, MO	4.000			240,300.00
PMA - MNTrust CD - North American Banking Company, MN	4.201			239,800.00
PMA - MNTrust CD - T Bank, National Association, TX	4.204			239,800.00
PMA - MNTrust CD - GBank, NV	4.206			239,800.00
PMA - MNTrust CD - TruStone Financial Credit Union, MN	4.160			2,550,000.00
PMA - MNTrust CD - First Internet Bank of Indiana, IN	4.007			237,200.00
PMA - MNTrust CD - The Western State Bank, KS	4.136			235,300.00
PMA - MNTrust DTC - OAKSTAR BANK NA, 67389LAZ6	3.996			248,194.15
PMA - MNTrust CD - TruStone Financial Credit Union, MN	4.090			1,500,000.00
PMA - MNTrust DTC - VALLEY NATL BK WAYNE, 919853NZ0	3.898			244,241.86
PMA - MNTrust DTC - AMERICAN EXPR NATL BK, 02589AFD9	3.805			244,209.54
PMA - MNTrust DTC - MORGAN STANLEY PVT BANK, 61776NDI	3.905			244,209.29
PMA - MNTrust DTC - ALLY BANK, 02007G3P6	3.905			244,209.84
PMA - MNTrust DTC - FIRST PREMIER BANK, 33610RVS9	3.797			244,246.82
PMA - MNTrust DTC - FIRST BANK/HAMILTON NJ, 319137CN3	3.505			244,675.82
PMA - MNTrust CD - American Plus Bank, N.A., CA	3.600			233,000.00
PMA - MNTrust CD - Farmers Bank & Trust, KS	3.500			233,500.00
PMA - MNTrust CD - KS StateBank, KS	3.650			232,600.00
PMA - MNTrust DTC - PREMIER COMMUNITY BK WI, 74048CBK	3.504			248,699.31
PMA - MNTrust DTC - BUSINESS FIRST BANK, 098079BZ8	3.504			248,698.59
PMA - MNTrust DTC - ALL IN FEDERAL CREDIT UN, 01664MAM1	3.554			248,698.95
PMA - MNTrust CD - Freedom Northwest Credit Union , ID	4.071			230,700.00
Total PMA - MNTrust Investments on Books				28,219,455.04

ACTIVITY DETAIL:

Investments on our Book at End of Prior Month	33,123,944.29
Current Month Activity	
Deposits	-
Withdrawals	(5,000,000.00)
Interest Earned - Recorded	95,399.25
Dividends Earned	111.50
Interest/Dividends Earned - To Be Recorded in Next Month	-

Total Investments at End of Month & Un-recorded Interest

28,219,455.04

#11-104-00 - Investments (2022A LTFM Bond - Construction Costs)

INSTITUTION	RATE OF RETURN (%)	DATE	ACTIVITY	AMOUNT INVESTED
PMA - MNTrust IS Account Balance	4.323			1,887,365.32
PMA - MNTrust CD Account Balance	4.059-4.718			450,500.00
PMA - MNTrust SEC Account Balance	4.001-4.005			487,226.56
Total PMA - MNTrust Investments on Books for Fund 11				<u>2,825,091.88</u>

ACTIVITY DETAIL:

Investments on our Book at End of Prior Month	2,870,144.40
Current Month Activity:	
Deposits	
Distributions/Repemptions	(51,981.58)
Interest/Dividends/Purchases Earned - Recorded	6,929.06
Adjustments - move funds not used for closing costs to construction (from Fund 07)	
Interest/Dividends Earned - To Be Recorded in Next Month	
Total Investments at End of Month & Un-recorded Interest	<u>2,825,091.88</u>

Total 2022A LTFM Investments (Fund 11) at End of Month

2,825,091.88

INTERMEDIATE DISTRICT 287
INVESTMENT ACTIVITY - 2022A LTFM BOND

March 2025

Investments (2022A LTFM Bond - Construction Costs) - MNTrust

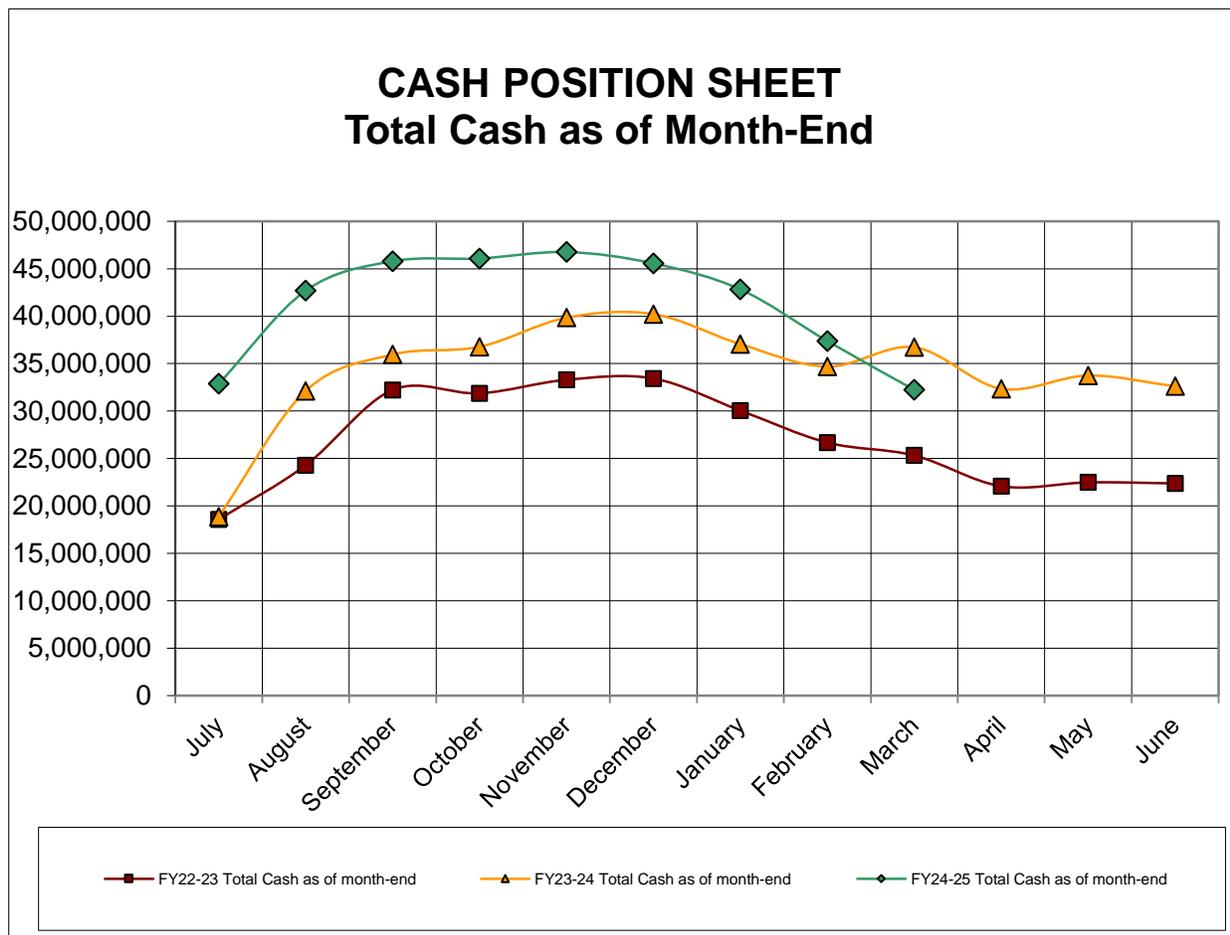
MONTH POSTED	DATE	DESCRIPTION	AMOUNT
Nov-22	11/22/22	Proceeds from 2022A LTFM Bond	4,740,596.00
Nov-22	11/30/22	Interest/Dividends	4,282.32
Dec-22	12/30/22	Distributions/Construction Draws	-45,645.18
Jan-23	01/01/23	Interest/Dividends	687.30
Feb-23	02/07/23	Distributions/Construction Draws	-15,000.00
Feb-23	02/28/23	Interest/Dividends (for Jan & Feb '23)	19,146.93
Mar-23	03/31/23	Interest/Dividends	5,534.59
Apr-23	04/28/23	Distributions/Construction Draws	-165,570.33
Apr-23	04/30/23	Interest/Dividends	5,018.40
May-23	05/31/23	Distributions/Construction Draws	-39,431.25
May-23	05/31/23	Interest/Dividends	5,132.72
Jun-23	06/30/23	Interest/Dividends	8,599.22
Jul-23	07/31/23	Distributions/Construction Draws	-172,551.00
Jul-23	07/31/23	Interest/Dividends	9,456.04
Aug-23	08/31/23	Interest/Dividends	17,655.68
Sep-23	09/30/23	Interest/Dividends	5,613.71
Sep-23	09/30/23	Distributions/Construction Draws	-64,403.28
Oct-23	10/31/23	Interest/Dividends	14,867.49
Oct-23	10/31/23	Distributions/Construction Draws	-459,154.50
Nov-23	11/30/23	Interest/Dividends	4,587.09
Dec-23	12/28/23	Distributions/Construction Draws	-118,947.96
Dec-23	12/31/23	Interest/Dividends	8,053.03
Jan-24	01/31/24	Interest/Dividends - recorded in Feb.	8,951.48
Feb-24	02/29/24	Interest/Dividends	8,674.49
Mar-24	04/01/24	Interest/Dividends	4,290.91
Apr-24	04/30/24	Distributions/Construction Draws	-90,040.61
Apr-24	04/30/24	Interest/Dividends	4,057.92
May-24	05/31/24	Distributions/Construction Draws	-15,421.57
May-24	05/31/24	Interest/Dividends	3,871.68
Jun-24	06/30/24	Distributions/Construction Draws	-114,204.33
Jun-24	06/30/24	Interest/Dividends	39,989.94
Jul-24	07/31/24	Distributions/Construction Draws	-205,158.46
Jul-24	07/31/24	Interest/Dividends	41,419.43
Aug-24	08/31/24	Distributions/Construction Draws	-243,211.97
Aug-24	08/31/24	Interest/Dividends	43,713.97
Sep-24	09/30/24	Distributions/Construction Draws	-242,331.43
Sep-24	09/30/24	Interest/Dividends	33,992.84
Oct-24	10/31/24	Distributions/Construction Draws	-178,698.47
Oct-24	10/31/24	Interest/Dividends	8,081.63
Nov-24	11/30/24	Interest/Dividends	7,424.07
Dec-25	12/31/24	Distributions/Construction Draws	-42,006.59
Dec-25	12/31/24	Interest/Dividends	10,988.86
Jan-25	01/31/25	Interest/Dividends	10,845.93
Feb-25	02/28/25	Interest/Dividends	6,387.66
Mar-25	03/31/25	Distributions/Construction Draws	-51,981.58
Mar-25	03/31/25	Interest/Dividends	6,929.06
2022A LTFM Bond Investments - Balance as of End of Month			2,825,091.88

Intermediate District 287

Cash and Investment Position Sheet- Monthly Total Net Cash- All Accounts

<u>Date</u>	<u>FY22-23 Total Cash as of month-end</u>	<u>FY23-24 Total Cash as of month-end</u>	<u>FY24-25 Total Cash as of month-end</u>
July	18,572,017	18,858,236	32,864,612
August	24,288,930	32,119,813	42,689,540
September	32,223,695	35,958,742	45,793,738
October	31,867,127	36,774,908	46,084,518
November	33,293,625	39,840,981	46,762,578
December	33,430,295	40,212,901	45,567,325
January	30,048,503	37,055,362	42,825,007
February	26,677,119	34,683,875	37,375,272
March	25,316,842	36,722,274	32,232,314
April	22,075,795	32,345,881	
May	22,481,243	33,746,144	
June	22,374,821	32,610,936	

- Includes Self-Funded Insurance Cash Balances.



INTERMEDIATE DISTRICT 287

MARCH 2025 ACTIVITY

ELECTRONIC TRANSFERS IN:

DATE	TO	AGENCY	RECEIPT #	AMOUNT	DESCRIPTION
3/4/2025	MSDLAF	MN DEPT OF EDUCATION-034	20250971	978.66	GYO - ADULT
3/5/2025	MSDLAF	MN DEPT OF EDUCATION-034	20250972	120,581.11	SPED TEACHER PIPELINE GRANT
3/6/2025	MSDLAF	MSDLAF	20250973	(6.36)	INTEREST ADJUSTMENT
3/12/2025	MSDLAF	2022A LTFM BOND	20250974	51,981.58	LTFM REIMBURSEMENT REQUEST
3/12/2025	MSDLAF	MN STATE MMB-FNS	20250975	11,524.60	CHILD NUTRITION FEB - ABEC
3/12/2025	MSDLAF	MN STATE MMB-FNS	20250976	20,329.07	CHILD NUTRITION FEB - NEC
3/12/2025	MSDLAF	MN STATE MMB-FNS	20250977	12,333.27	CHILD NUTRITION FEB - SEC
3/12/2025	MSDLAF	MN STATE MMB-FNS	20250978	5,871.47	CHILD NUTRITION FEB - WEC
3/12/2025	MSDLAF	MN STATE MMB-FNS	20250979	2,900.57	CHILD NUTRITION FEB - YOUABLE
3/12/2025	MSDLAF	MN STATE MMB	20250980	380,825.00	MA 3RD PARTY BILLINGS
3/12/2025	MSDLAF	MN STATE MMB	20250981	598.00	SCSU STUDENT TEACHER SUPERVISION
3/13/2025	MSDLAF	MN DEPT OF EDUCATION-034	20250982	25,000.00	PERKINS BASIC
3/19/2025	MSDLAF	MN DEPT OF EDUCATION-034	20250983	1,247.09	GYO - STUDENT
3/21/2025	MSDLAF	INVER GROVE HEIGHTS ISD 199-119	20250984	8,856.56	CARE & TREATMENT
3/24/2025	MSDLAF	LAKE SUPERIOR ISD 381	20250985	274.16	CARE & TREATMENT
3/26/2025	MSDLAF	MN STATE MMB	20250986	154,945.91	MA 3RD PARTY BILLINGS
3/28/2025	MSDLAF	BENEFIT RESOURCE INC	20250987	16,764.35	COBRA FEB PAYMENTS
3/31/2025	MSDLAF	BRAINTREE	20250988	13,590.95	FEB TUITION
3/31/2025	MSDLAF	MSDLAF	20250989	26,663.61	INTEREST EARNED FEB 2025
3/31/2025	MSDLAF	PAYPAL	20250990	362,412.49	FEB TUITION
3/31/2025	MSDLAF	SCHOOLCAFE - ABEC	20250991	105.00	STUDENT DEFERRED REVENUE
3/31/2025	MSDLAF	SCHOOLCAFE - NEC	20250992	70.00	STUDENT DEFERRED REVENUE
3/31/2025	MSDLAF	SCHOOLCAFE - SEC	20250993	171.15	STUDENT DEFERRED REVENUE
3/31/2025	MSDLAF	SCHOOLCAFE - WEC	20250994	80.00	STUDENT DEFERRED REVENUE
3/31/2025	MSDLAF	SQUARE - BREMER BEAN SHOP ABEC	20250995	1,725.36	FEB STORE SALES
3/31/2025	MSDLAF	SQUARE - HENNEPIN TEA & COFFEE HTC	20250996	462.22	FEB STORE SALES
3/31/2025	MSDLAF	SQUARE - CULINARY CATERING HTC	20250997	870.00	FEB STORE SALES
3/31/2025	MSDLAF	SQUARE - JITTERBUG NEC	20250998	2,222.97	FEB STORE SALES
3/31/2025	MSDLAF	SQUARE - COMMON GROUNDS SEC	20250999	1,919.33	FEB STORE SALES
3/31/2025	MSDLAF	SQUARE - SNACK SHACK WEC	20251000	1,629.79	FEB STORE SALES
3/31/2025	MSDLAF	PAYBEE	20251017	1,873.58	ABEC FUNDRAISER

MTD TOTALS				1,228,801.49	
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INTERMEDIATE DISTRICT 287

MARCH 2025 ACTIVITY

WIRE TRANSFERS OUT:

DATE	FROM	AGENCY	WIRE #	AMOUNT	DESCRIPTION
3/31/2025	MSDLAF	EDUCATORS BENEFIT CONSULTANTS	20250255	183.34	403B RETIREMENT
3/25/2025	MSDLAF	HEALTH PARTNERS	4000002003	(628.00)	FREQUENT FITNESS ADJUSTMENT
3/4/2025	MSDLAF	HEALTH PARTNERS	4000002058	(616.00)	FREQUENT FITNESS ADJUSTMENT
3/4/2025	MSDLAF	HEALTH PARTNERS	4000002100	(684.00)	FREQUENT FITNESS ADJUSTMENT
3/4/2025	MSDLAF	HEALTH PARTNERS	4000002124	(584.00)	FREQUENT FITNESS ADJUSTMENT
3/3/2025	MSDLAF	HEALTH PARTNERS	4000002213	120,871.01	HPAI CLAIMS
3/3/2025	MSDLAF	XCEL ENERGY	4000002214	4,095.60	UTILITY BILL
3/10/2025	MSDLAF	HEALTH PARTNERS	4000002215	237,736.10	HPAI CLAIMS
3/10/2025	MSDLAF	PITNEY BOWES	4000002216	468.87	QUARTERLY LEASE
3/6/2025	MSDLAF	BANK OF MONTREAL	4000002217	55,470.24	P-CARD EXPENSE
3/11/2025	MSDLAF	CENTERPOINT ENERGY	4000002218	29,878.46	UTILITY BILL
3/14/2025	MSDLAF	BPAS	4000002219	52,966.08	VEBA
3/14/2025	MSDLAF	EDUCATORS BENEFIT CONSULTANTS	4000002220	94,650.28	403B RETIREMENT
3/14/2025	MSDLAF	MN DEPT OF REVENUE	4000002221	1,119.86	STATE TAXES
3/14/2025	MSDLAF	MN DEPT OF REVENUE	4000002222	97,658.17	STATE TAXES
3/14/2025	MSDLAF	PUBLIC EMPLOYEES RETIREMENT	4000002223	142,533.22	PERA
3/14/2025	MSDLAF	TEACHERS RETIREMENT ASSN	4000002224	258,587.92	TRA
3/14/2025	MSDLAF	US BANK	4000002225	581,308.59	FEDERAL TAXES
3/20/2025	MSDLAF	CITY OF PLYMOUTH	4000002226	559.88	UTILITY BILL
3/14/2025	MSDLAF	US BANK	4000002227	199.35	CASH MANAGEMENT SERVICES
3/17/2025	MSDLAF	HEALTH PARTNERS	4000002228	980.00	FREQUENT FITNESS
3/17/2025	MSDLAF	PITNEY BOWES	4000002229	25.00	ACCESS & SHIPPING W/O HW OR METER
3/17/2025	MSDLAF	XCEL ENERGY	4000002230	14.43	UTILITY BILL
3/5/2025	MSDLAF	SUBURBAN WASTE MN	4000002231	4,609.72	UTILITY BILL
3/17/2025	MSDLAF	HEALTH PARTNERS	4000002232	152,916.50	HPAI CLAIMS
3/4/2025	MSDLAF	HEALTH PARTNERS	4000002233	2,512.00	FREQUENT FITNESS ADJUSTMENT
3/24/2025	MSDLAF	HEALTH PARTNERS	4000002234	179,434.44	HPAI CLAIMS
3/24/2025	MSDLAF	CITY OF MINNETONKA	4000002235	559.49	UTILITY BILL
3/24/2025	MSDLAF	CITY OF NEW HOPE	4000002236	2,246.49	UTILITY BILL
3/31/2025	MSDLAF	BPAS	4000002237	53,098.43	VEBA
3/31/2025	MSDLAF	EDUCATORS BENEFIT CONSULTANTS	4000002238	94,816.94	403B RETIREMENT
3/31/2025	MSDLAF	MN DEPT OF REVENUE	4000002239	1,119.86	STATE TAXES
3/31/2025	MSDLAF	MN DEPT OF REVENUE	4000002240	104,065.26	STATE TAXES
3/31/2025	MSDLAF	PUBLIC EMPLOYEES RETIREMENT	4000002241	158,475.16	PERA
3/31/2025	MSDLAF	TEACHERS RETIREMENT ASSN	4000002242	256,594.72	TRA
3/31/2025	MSDLAF	US BANK	4000002243	614,531.90	FEDERAL TAXES
3/31/2025	MSDLAF	BENEFIT RESOURCES INC	4000002244	7,008.40	FLEX SPENDING MONTHLY INVOICE
3/31/2025	MSDLAF	BENEFIT RESOURCES INC	4000002244	83,704.91	FLEX SPENDING ACCOUNT PAYMENTS
3/31/2025	MSDLAF	XCEL ENERGY	4000002245	113,761.73	UTILITY BILL
3/31/2025	MSDLAF	HEALTH PARTNERS	4000002246	135,668.37	HPAI CLAIMS
3/30/2025	MSDLAF	US BANK	9000007896	618.41	STAFF REIMBURSEMENTS
3/6/2025	MSDLAF	US BANK	9000007652-9000007678	114,631.82	AP ACH PAYMENTS
3/15/2025	MSDLAF	US BANK	9000007679-9000007747	12,910.68	STAFF REIMBURSEMENTS

INTERMEDIATE DISTRICT 287

MARCH 2025 ACTIVITY

3/13/2025	MSDLAF US BANK	9000007748-9000007769	188,250.27	AP ACH PAYMENTS
3/20/2025	MSDLAF US BANK	9000007770-9000007788	172,730.79	AP ACH PAYMENTS
3/27/2025	MSDLAF US BANK	9000007789-9000007858	10,917.12	STAFF REIMBURSEMENTS
3/28/2025	MSDLAF US BANK	9000007859-9000007860	168.17	STAFF REIMBURSEMENTS
3/27/2025	MSDLAF US BANK	9000007861-9000007895	215,860.91	AP ACH PAYMENTS
3/14/2025	MSDLAF US BANK	9000151981-9000153021	1,754,181.30	PAYROLL
3/31/2025	MSDLAF US BANK	9000153022-9000154061	1,821,767.95	PAYROLL

MTD TOTALS**7,933,956.14**

DONATION REPORT
INTERMEDIATE DISTRICT 287
2024-2025
MARCH 2025

DONATION DATE	DESCRIPTION	VIN #	EST. VALUE	DONOR	CAMPUS	PROGRAM
03/19/25	WILD FAN PACK		\$50.00	MN WILD	ABEC	ALL
03/19/25	TOOL BELT ACCESSORIES		\$63.00	BENNETT, JAYME	ABEC	ALL
03/19/25	VIKINGS TICKETS		\$160.00	CAUSTON, KATHY	ABEC	ALL
03/19/25	COFFEE TASTING		\$200.00	DUNN BROTHERS	ABEC	ALL
03/19/25	CROCHETED CHICKENS		\$135.00	PETERSON, JAMIE	ABEC	ALL
03/19/25	STARBUCKS COFFEE		\$30.00	MADSEN, MEGAN	ABEC	ALL
03/19/25	GIFT BASKET		\$75.00	HELTZER, DINA	ABEC	ALL
03/19/25	CROCHETED PHOENIX, MUGS, EGGS		\$90.00	DAUER, ASHLEY	ABEC	ALL
03/19/25	GIFT CERTIFICATE		\$50.00	UTEPILS	ABEC	ALL
03/19/25	TOUR PASSES		\$40.00	GLENSHEEN MANSION	ABEC	ALL
03/19/25	PASSES		\$72.00	GREAT LAKES AQUARIUM	ABEC	ALL
03/19/25	TICKET VOUCHERS		\$139.80	SCIENCE MUSEUM OF MINNESOTA	ABEC	ALL
03/19/25	PLAY PASSES		\$40.00	GRAND SLAM	ABEC	ALL
03/19/25	CAR WASHES		\$120.00	KWIK TRIP	ABEC	ALL
03/19/25	GUEST PASSES		\$106.00	MINNESOTA ZOO	ABEC	ALL
03/19/25	BOWLING CERTIFICATE		\$48.00	TREASURE ISLAND	ABEC	ALL
03/19/25	SWIM PASSES		\$40.00	3 RIVERS	ABEC	ALL
03/19/25	GIFT CARD		\$50.00	CAFE LATTE	ABEC	ALL
03/19/25	PASSES		\$80.00	MINNEAPOLIS INSTITUTE OF ART	ABEC	ALL
03/19/25	PASSES		\$108.00	BUCK HILL	ABEC	ALL
03/19/25	TICKETS		\$32.00	ST PAUL SAINTS	ABEC	ALL
03/19/25	CAR WASHES		\$104.00	MR. CARWASH	ABEC	ALL
03/19/25	PASSES		\$40.00	MN STATE FAIR	ABEC	ALL
03/19/25	MOVIE PASSES		\$22.00	EMAGINE THEATERS	ABEC	ALL
03/19/25	GIFT BASKET & CARDS		\$50.00	CANE'S	ABEC	ALL
03/19/25	TICKETS		\$120.00	MINNESOTA ORCHESTRA	ABEC	ALL
03/19/25	GIFT BAG		\$40.00	CHICK-FIL-A	ABEC	ALL
03/19/25	AUTOGRAPHED PHOTO		\$50.00	MINNESOTA LYNX	ABEC	ALL
03/19/25	AUTOGRAPHED HELMET		\$90.00	MINNESOTA VIKINGS	ABEC	ALL
03/19/25	AUTOGRAPHED BASEBALL		\$75.00	MINNESOTA TWINS	ABEC	ALL
		TOTAL	\$2,319.80			

Intermediate District 287

RESPONSIVE. INNOVATIVE. SOLUTIONS.

DISTRICT POLICY

SECOND DRAFT

POLICY SERIES: Students

BOARD APPROVED: April 2026

REVISION DATE:

Policy 524.5 Personal Electronic Communication Devices

I. PURPOSE

The objective of this policy is to support the school district's focus on learning in alignment with the district's mission. Possession and use of personal electronic communication devices must be regulated to ensure that such devices do not disrupt or interfere with the education process or school operations, impair the safety, welfare, and privacy of students and staff, or are used as part of an act of academic dishonesty.

II. GENERAL STATEMENT OF POLICY

To minimize the impact of personal electronic communication devices on student behavior, mental health, and academic attainment and to support school environments in which students can engage fully with their classmates, their teachers, and instruction, the school board has determined the use of personal electronic communication devices by students during school hours should be limited.

III. DEFINITIONS

- A. "Cell Phone" means a personal device capable of making calls, transmitting pictures or video, or sending or receiving messages through electronic means. The definition of cell phone includes a non-smart phone that is limited to making phone calls or text messages and a smart phone that encompasses the above features.
- B. "Cyberbullying" means bullying using technology or other electronic communication, including but not limited to a transfer of a sign, signal, writing, image, sound, or data, including a post on a social network Internet website or forum, transmitted through a computer, cell phone, or other electronic device.
- C. "Instructional Time" means any structured or unstructured learning experiences that occur from the start of the school day until at the end of the academic school day.
- D. "Personal Electronic Communication Device" means any personal device capable of connecting to a cell phone, the internet, a cellular or Wi-Fi network, or directly connects to another similar device. Personal electronic communication devices may include cell phones, wearable devices such as smart watches, personal headphones, earbuds or pods, laptops, tablets, virtual reality devices, and other personal electronic communication devices with the abovementioned characteristics.
- E. "Stored" means a cell phone or personal electronic communication device not being carried on the student's person, including not in the student's pocket. Storage options may include, but are not limited to, in the student's backpack, in the student's locker, in a locked pouch, or in a designated place in the classroom, as determined by school administration.

IV. PERSONAL ELECTRONIC COMMUNICATION DEVICE USE AND STORAGE

A. Personal Electronic Communication Device Use

1. Students are prohibited from using personal electronic communication devices.
2. Elementary Schools (K-5)

- a. Students are prohibited from using personal electronic communication devices on school premises from the beginning to the end of the school day, which includes but is not limited to instructional time, lunch periods, recess, school-sponsored programs, events or activities, or any other time during the designated school day.
- b. All personal electronic communication devices shall be kept in designated areas and turned off.

3. Middle Schools/Junior High Schools/High Schools (9-12)

- a. Students are prohibited from using personal electronic communication devices on school premises from the beginning to the end of the school day, which includes but is not limited to instructional time, lunch periods, recess, school-sponsored programs, events or activities, or any other time during the designated school day. In specific programs identified by the principal, students are prohibited from using personal electronic communication devices only during instructional time, which includes the entire period of a scheduled class and other times when students are directed to report to and participate in any instructional activity.
- b. Students may wear smart or electronic watches but may not use any communication applications or features that are prohibited from use on other personal electronic communication devices and all notifications must be turned off.
- c. All personal electronic communication devices shall be kept in designated areas and turned off during instructional time.

B. Off-Campus School-Sponsored Activities

School administration may establish guidelines for personal electronic communication device possession and use during off-campus school-sponsored activities, such as extracurricular activities, outdoor and service trips, and school field trips. These guidelines will be provided at pre-activity meetings, activity-specific permission slips, and by other means as appropriate in the circumstances.

V. LIMITATIONS ON USE OF AND STORAGE OF PERSONAL ELECTRONIC COMMUNICATION DEVICES

A. Limitations on Use of Personal Electronic Communication Devices

1. Personal electronic communication devices may not be used in any manner that causes or results in disruption of the educational environment or school-sponsored extracurricular activities or events or impairs or interferes with school district operations.

2. Devices, including but not limited to personal electronic communication devices, with audio, video, or photo-taking capabilities shall not be used at any time in locker rooms, bathrooms, or other locations where the presence of such devices poses an unreasonable risk to the safety, welfare, or privacy of others. Confiscation and search of such devices will occur if found in these areas.
3. Students may not use a device to record, transmit, or post audio, videos, or photos of a person or persons on school grounds or on a school bus without the express permission of school staff in addition to the express consent of the individual or individuals that are the subjects of the recording.
4. Personal electronic communication devices may not be used to engage in bullying, cyberbullying, harassment, discrimination, or other activity prohibited under federal or state law or under school district policy.
5. Personal electronic communication devices shall not be used during a lockdown drill, a fire drill, or a similar safety drill.

B. Storage of Personal Electronic Communication Devices

Students shall keep their personal electronic communication devices in a secure place, such as the student's locker, a closed backpack, a storage device provided by the school, or an area designated by the classroom teacher at all times when personal electronic communication device use is prohibited.

V. EXCEPTIONS

- A. Nothing in this policy prohibits a student from using a personal electronic communication device for a purpose documented in the student's individualized education program, a plan developed under section 504 of the Rehabilitation Act of 1973, or a health care plan in force regarding the student.
- B. A student may use a personal electronic communication device to monitor or address a health concern or medical condition upon permission granted by school administration.
- C. Students may use a personal electronic communication device when the use is necessary to respond to or report an emergency. For purposes of this policy, "emergency" means an actual or imminent threat to the health or safety of students and/or school personnel, which may result in death, bodily injury, or substantial property damage.
- D. A student may use a personal electronic communication device during a time at which use would otherwise be prohibited when the student has been granted permission from a staff member to use the device. If the school district implements a curriculum that uses technology, students may be allowed to use their own personal electronic communication devices to access the curriculum. Students who are allowed to use their own devices to access the curriculum will be granted access to any application or electronic materials when they are available to students who do not use their own devices, or provided free of charge to students who do not use their own devices for curriculum.
- E. A personal electronic communication device may be stored in student vehicles parked on school district property provided that the device is not removed from the vehicle while on school district property.

- F. Students who need to make a call may request permission to use a telephone in the building office.

VI. DISCIPLINE

If a student violates this policy, a teacher or administrator shall take the following progressively serious disciplinary measures:

- A. Give the student a verbal warning and require the student to store the student's personal electronic communication device in accordance with this policy.
- B. Securely store the student's personal electronic communication device in a teacher- or administrator-controlled locker, bin, or drawer for the duration of the class or period.
- C. Place the student's personal electronic communication device in the school's central office for the remainder of the school day.
- D. Place the student's personal device in the school's central office to be picked up by the student's parent, caregiver, or guardian.
- E. Schedule a conference with the student's parent, caregiver, or guardian to discuss the student's personal device use.
- F. Apply discipline as provided under school district policies and as appropriate.

VII. SCHOOL DISTRICT RESPONSIBILITY

- A. The school district is not responsible for, nor is it required to investigate, any lost, stolen, or damaged personal electronic communication devices brought onto school grounds or the bus or school-sponsored activities or events.
- B. The school board directs the superintendent and school district administration to establish additional rules and procedures regarding student possession and use of personal electronic communication devices in schools as the superintendent and school district administration find appropriate. These rules shall be consistent with this policy and other applicable school district policies. These rules and procedures should seek to minimize the impact of personal electronic communication devices on student behavior, mental health, and academic attainment. These rules and procedures may be designed for specific school buildings, grade levels, or pursuant to similar criteria.

Legal References: Minn. Stat. Ch. 13 (Minnesota Government Data Practices Act)
Minn. Stat. § 13.32 (Educational Data)
Minn. Stat. § 121A.031 (School Student Bullying Policy)
Minn. Stat. § 121A.73 (School Cell Phone Policy)
Minn. Stat. § 124D.166 (Limit on Screen Time for Children in Preschool and Kindergarten)
Minn. Stat. § 125B.15 (Internet Access for Students)
Minn. Stat. § 125B.26 (Telecommunications/Internet Access Equity Act)
29 U.S.C. § 794 (Nondiscrimination under Federal Grants and Programs)

Cross References: Policy 403 (Discipline, Suspension, and Dismissal of School District Employees)
Policy 406 (Public and Private Personnel Data)
Policy 506 (Student Discipline)
Policy 514 (Bullying Prohibition Policy)

Policy 515 (Protection and Privacy of Pupil Records)
Policy 524 (Internet, Technology, and Cell Phone Acceptable Use and Safety Policy)

Intermediate District 287

RESPONSIVE. INNOVATIVE. SOLUTIONS.

DISTRICT POLICY

SECOND READ

POLICY SERIES: Students

SUBJECT: Internet Acceptable Use and Safety Policy

BOARD APPROVED: February 2012

REVISION DATE: February 2015, May 2024

Policy 524 Internet Acceptable Use and Safety Policy

I. PURPOSE

The purpose of this policy is to set forth guidelines for the safe and responsible access and use of the District's technology. The District's technology includes but is not limited to desktop computers, laptops, netbooks, telephones, voicemail, mobile phones, other wireless devices, mobile computing devices and the applications they support and/or access.

II. GENERAL STATEMENT OF POLICY

In making decisions regarding student and employee access to the school district computer system and the Internet, including electronic communications, the school district considers its own stated educational mission, goals, and objectives. Electronic information research skills are now fundamental to preparation of citizens and future employees. Access to the school district computer system and to the Internet enables students and employees to explore thousands of libraries, databases, bulletin boards, and other resources while exchanging messages with people around the world. The school district expects that faculty will blend thoughtful use of the school district computer system and the Internet throughout the curriculum and will provide guidance and instruction to students in their use.

III. LIMITED EDUCATIONAL PURPOSE

The District provides students and employees with access to its technology, which includes Internet access for limited educational purposes. This limited educational purpose includes use of the District's technology for classroom activities, educational research, and professional or career development activities consistent with the mission of the District and its policies. Use of the internet may include using electronic mail, creating Internet Web pages, and sending, receiving, storing and sharing documents. Students will receive information about safe and responsible use of the internet, including how to protect their personal information when communicating on the internet, cyberbullying and harassment. Uses, which might be responsible on a user's private personal account on another system, may not be responsible on this limited-purpose network.

IV. USE OF TECHNOLOGY IS A PRIVILEGE

- A. The use of District technology is a privilege, not a right. When using District technology, students and staff shall not utilize language that is inappropriate in the educational setting or is disruptive to the educational process.
- B. The District has the authority to impose consequences on and take disciplinary measures against any student or employee who engages in an act that has the effect of harassing, intimidating, or otherwise advocating violence or discrimination against other people that takes place through the use of District technology, use of a personal electronic device on District property, or any off-campus activities that cause or threaten to cause a substantial or material disruption at school or interference with the rights of students and employees to be secure. Depending on the nature and degree of the violation and the number of previous violations, irresponsible use of the District technology or the Internet may result in one or more of the following consequences: suspension or cancellation of use or access privileges; payments for damages and repairs; discipline under other appropriate District policies, including suspension, expulsion, exclusion or termination of employment; or civil or criminal liability under applicable laws.

V. UNACCEPTABLE USES

- A. While not an exhaustive list, the following uses of the school district system and Internet resources or accounts are considered unacceptable:
 - 1. Users will not use the school district system to access, review, upload, download, store, print, post, receive, transmit, or distribute:
 - a. pornographic, obscene, or sexually explicit material or other visual depictions that are harmful to minors;
 - b. obscene, abusive, profane, lewd, vulgar, rude, inflammatory, threatening, disrespectful, or sexually explicit language;
 - c. materials that use language or images that are inappropriate in the education setting or disruptive to the educational process;
 - d. information or materials that could cause damage or danger of disruption to the educational process;
 - e. materials that use language or images that advocate violence or discrimination toward other people (hate literature) or that may constitute harassment or discrimination.
 - 2. Users will not use the school district system to knowingly or recklessly post, transmit, or distribute false or defamatory information about a person or organization, or to harass another person, or to engage in personal attacks, including prejudicial or discriminatory attacks.
 - 3. Users will not use the school district system to engage in any illegal act or violate any local, state, or federal statute or law.
 - 4. Users will not use the school district system to vandalize, damage, or disable the property of another person or organization, will not make deliberate attempts to degrade or disrupt equipment, software, or system performance by spreading computer viruses or by any other means, will not tamper with, modify, or change the school district system software, hardware, or wiring or take any action to violate the school district's security system, and will not use the school district system in such a way as to disrupt the use of the system by other users.
 - 5. Users will not use the school district system to gain unauthorized access to information resources or to access another person's materials, information, or files without the implied or direct permission of that person.

6. Users will not use the school district system to post private information about another person, personal contact information about themselves or other persons, or other personally identifiable information, including, but not limited to, addresses, telephone numbers, school addresses, work addresses, identification numbers, account numbers, access codes or passwords, labeled photographs, or other information that would make the individual's identity easily traceable, and will not repost a message that was sent to the user privately without permission of the person who sent the message.
 - a. This paragraph does not prohibit the posting of employee contact information on school district webpages or communications between employees and other individuals when such communications are made for education-related purposes (i.e., communications with parents or other staff members related to students).
 - b. Employees creating or posting school-related webpages may include personal contact information about themselves on a webpage. However, employees may not post personal contact information or other personally identifiable information about students unless:
 - (1) such information is classified by the school district as directory information and verification is made that the school district has not received notice from a parent/guardian or eligible student that such information is not to be designated as directory information in accordance with Policy 515; or
 - (2) such information is not classified by the school district as directory information but written consent for release of the information to be posted has been obtained from a parent/guardian or eligible student in accordance with Policy 515.

In addition, prior to posting any personal contact or personally identifiable information on a school-related webpage, employees shall obtain written approval of the content of the postings from the building administrator.
 - c. These prohibitions specifically prohibit a user from utilizing the school district system to post personal information about a user or another individual on social networks, including, but not limited to, social networks such as "Facebook," "Twitter," "Instagram," "Snapchat," "TikTok," "Reddit," and similar websites or applications.
7. Users will not attempt to gain unauthorized access to the school district system or any other system through the school district system, attempt to log in through another person's account, or use computer accounts, access codes, or network identification other than those assigned to the user. Messages and records on the school district system may not be encrypted without the permission of appropriate school authorities.
8. Users will not use the school district system to violate copyright laws or usage licensing agreements, or otherwise to use another person's property without the person's prior approval or proper citation, including the downloading or exchanging of pirated software or copying software to or from any school computer, and will not plagiarize works they find on the Internet.
9. Users will not use the school district system for conducting business, for unauthorized commercial purposes, or for financial gain unrelated to the mission of the school district. Users will not use the school district system to offer or provide goods or services or for product advertisement. Users will not use the school district system to purchase goods or services for personal use without authorization from the appropriate school district official.

10. Users will not use the school district system to engage in bullying or cyberbullying in violation of the school district's Bullying Prohibition Policy. This prohibition includes using any technology or other electronic communication off school premises to the extent that student learning or the school environment is substantially and materially disrupted.
- B. The school district has a special interest in regulating off-campus speech that materially disrupts classwork or involves substantial disorder or invasion of the rights of others. A student or employee engaging in the foregoing unacceptable uses of the Internet when off school district premises also may be in violation of this policy as well as other school district policies. Examples of such violations may include, but are not limited to, serious or severe bullying or harassment targeting particular individuals, threats aimed at teachers or other students, failure to follow rules concerning lessons, the writing of papers, the use of computers, or participation in other online school activities, and breaches of school security devices. If the school district receives a report of an unacceptable use originating from a non-school computer or resource, the school district may investigate such reports to the best of its ability. Students or employees may be subject to disciplinary action for such conduct, including, but not limited to, suspension or cancellation of the use or access to the school district computer system and the Internet and discipline under other appropriate school district policies, including suspension, expulsion, exclusion, or termination of employment.
 - C. If a user inadvertently accesses unacceptable materials or an unacceptable Internet site, the user shall immediately disclose the inadvertent access to an appropriate school district official. In the case of a school district employee, the immediate disclosure shall be to the employee's immediate supervisor and/or the building administrator. This disclosure may serve as a defense against an allegation that the user has intentionally violated this policy. In certain rare instances, a user also may access otherwise unacceptable materials if necessary to complete an assignment and if done with the prior approval of and with appropriate guidance from the appropriate teacher or, in the case of a school district employee, the building administrator.

VI. FILTER

- A. With respect to any of its technology, the District may at any time monitor the online activities of minors and employ technology protection measures during any use of such computers by minors and adults. The technology protection measures utilized will block or filter internet access to any visual depictions that are
 - 1) obscene;
 - 2) child pornography; or
 - 3) harmful to minors.
- B. The term "harmful to minors" means any picture, image, graphic image file, or other visual depiction that:
 - 1) taken as a whole and with respect to minors, appeals to a prurient interest in nudity, sex, or excretion; or
 - 2) depicts, describes, or represents, in a patently offensive way with respect to what is suitable for minors, an actual or simulated sexual act or sexual contact, actual or simulated normal or perverted sexual acts, or a lewd exhibition of the genitals; or
 - 3) is intended to or could reasonably be expected to have the effect of promoting or inciting violence towards other people; and
 - 4) taken as a whole, lacks serious literary, artistic, political, or scientific value as to minors.

VII. CONSISTENCY WITH OTHER SCHOOL POLICIES

Use of the school district computer system and use of the Internet shall be consistent with school district policies and the mission of the school district.

VIII. LIMITED EXPECTATION OF PRIVACY

- A. By authorizing use of its technology, the District does not relinquish control over materials on the District's system. Users should expect only limited privacy in the materials (including personal files) on the District's system.
- B. Routine maintenance and monitoring of the school district system may lead to a discovery that a user has violated this policy, another school district policy, or the law.
- C. An individual investigation or search will be conducted if school authorities have a reasonable suspicion that the search will uncover a violation of law or school district policy.
- D. Parents may have the right at any time to investigate or review the contents of their child's files and e-mail files in accordance with the school district's Protection and Privacy of Pupil Records Policy. Parents have the right to request the termination of their child's individual account at any time.
- E. School district employees should be aware that the school district retains the right at any time to investigate or review the contents of their files and e-mail files. In addition, school district employees should be aware that data and other materials in files maintained on the school district system may be subject to review, disclosure, or discovery under Minnesota Statutes chapter 13 (Minnesota Government Data Practices Act).
- F. The school district will cooperate fully with local, state and federal authorities in any investigation concerning or related to any illegal activities or activities not in compliance with school district policies conducted through the school district system.

IX. INTERNET USE AGREEMENT

- A. The proper use of the Internet, and the educational value to be gained from proper Internet use, is the joint responsibility of students, parents, and employees of the school district.
- B. This policy requires the permission of and supervision by the school's designated professional staff before a student may use a school account or resource to access the Internet.
- C. The Internet Use Agreement form for students must be read and signed by the user, the parent or guardian, and the supervising teacher. The Internet Use Agreement form for employees must be signed by the employee. The form must then be filed at the school office. As supervising teachers change, the agreement signed by the new teacher shall be attached to the original agreement.

X. LIMITATION ON SCHOOL DISTRICT LIABILITY

Use of the school district system is at the user's own risk. The system is provided on an "as is, as available" basis. The school district will not be responsible for any damage users may suffer, including, but not limited to, loss, damage, or unavailability of data stored on school district diskettes, tapes, hard drives, or servers, or for delays or changes in or interruptions of service or misdeliveries or nondeliveries of information or materials, regardless of the cause. The school district is not responsible for the accuracy or quality of any advice or information obtained through or stored on the school district system. The school district will not be responsible for financial obligations arising through unauthorized use of the school district system or the Internet.

XI. USER NOTIFICATION

- A. All users shall be notified of the school district policies relating to Internet use.
- B. This notification shall include the following:
 - 1. Notification that Internet use is subject to compliance with school district policies.

2. Disclaimers limiting the school district's liability relative to:
 - a. Information stored on school district diskettes, hard drives, or servers.
 - b. Information retrieved through school district computers, networks, or online resources.
 - c. Personal property used to access school district computers, networks, or online resources.
 - d. Unauthorized financial obligations resulting from use of school district resources/accounts to access the Internet.
3. A description of the privacy rights and limitations of school sponsored/managed Internet accounts.
4. Notification that, even though the school district may use technical means to limit student Internet access, these limits do not provide a foolproof means for enforcing the provisions of this acceptable use policy.
5. Notification that goods and services can be purchased over the Internet that could potentially result in unwanted financial obligations and that any financial obligation incurred by a student through the Internet is the sole responsibility of the student and/or the student's parents.
6. Notification that the collection, creation, reception, maintenance, and dissemination of data via the Internet, including electronic communications, is governed by Public and Private Personnel Data Policy, and Protection and Privacy of Pupil Records Policy.
7. Notification that, should the user violate the school district's acceptable use policy, the user's access privileges may be revoked, school disciplinary action may be taken and/or appropriate legal action may be taken.
8. Notification that all provisions of the acceptable use policy are subordinate to local, state, and federal laws.

XII. PARENTS'/GUARDIAN'S RESPONSIBILITY; NOTIFICATION OF STUDENT INTERNET USE

- A. Outside of school, parents/guardians bear responsibility for the same guidance of Internet use as they exercise with information sources such as television, telephones, radio, movies, and other possibly offensive media. Parents/guardians are responsible for monitoring their student's use of the school district system and of the Internet if the student is accessing the school district system from home or a remote location.
- B. Parents/guardians will be notified that their students will be using school district resources/accounts to access the Internet and that the school district will provide parents/guardians the option to request alternative activities not requiring Internet access. This notification should include:
 1. A copy of the user notification form provided to the student user.
 2. A description of parent/guardian responsibilities.
 3. A notification that the parents have the option to request alternative educational activities not requiring Internet access and the material to exercise this option.
 4. A statement that the Internet Use Agreement must be signed by the user, the parent or guardian, and the supervising teacher prior to use by the student.
 5. A statement that the school district's acceptable use policy is available for parental review.

XIII. NOTIFICATION REGARDING TECHNOLOGY PROVIDERS

- A. "Technology provider" means a person who:
 1. contracts with the school district, as part of a one-to-one program or otherwise, to provide a school-issued device for student use; and

2. creates, receives, or maintains educational data pursuant or incidental to a contract with the school district.
- B. “Parent/guardian” means a parent of a student and includes a natural parent, a guardian, or an individual acting as a parent in the absence of a parent or a guardian.
- C. Within 30 days of the start of each school year, the school district must give parents and students direct and timely notice, by United States mail, e-mail, or other direct form of communication, of any curriculum, testing, or assessment technology provider contract affecting a student’s educational data. The notice must:
1. identify each curriculum, testing, or assessment technology provider with access to educational data;
 2. identify the educational data affected by the curriculum, testing, or assessment technology provider contract; and
 3. include information about the contract inspection and provide contact information for a school department to which a parent or student may direct questions or concerns regarding any program or activity that allows a curriculum, testing, or assessment technology provider to access a student’s educational data.
- D. The school district must provide parents and students an opportunity to inspect a complete copy of any contract with a technology provider.
- E. A contract between a technology provider and the school district must include requirements to ensure appropriate security safeguards for educational data. The contract must require that:
1. the technology provider’s employees or contractors have access to educational data only if authorized; and
 2. the technology provider’s employees or contractors may be authorized to access educational data only if access is necessary to fulfill the official duties of the employee or contractor.
- F. All educational data created, received, maintained, or disseminated by a technology provider pursuant or incidental to a contract with a public educational agency or institution are not the technology provider’s property.

XIV. SCHOOL-ISSUED DEVICES

- A. “School-issued device” means hardware or software that the school district, acting independently or with a technology provider, provides to an individual student for that student’s dedicated personal use. A school-issued device includes a device issued through a one-to-one program.
- B. Except as provided in paragraph C, the school district or a technology provider must not electronically access or monitor:
1. any location-tracking feature of a school-issued device;
 2. any audio or visual receiving, transmitting, or recording feature of a school-issued device; or
 3. student interactions with a school-issued device, including but not limited to keystrokes and web-browsing activity.
- C. The school district or a technology provider may only engage in activities prohibited by paragraph B if:
1. the activity is limited to a noncommercial educational purpose for instruction, technical support, or exam-proctoring by school district employees, student teachers, staff contracted by the school district, a vendor, or the Minnesota Department of Education, and notice is provided in advance;
 2. the activity is permitted under a judicial warrant;

3. the school district is notified or becomes aware that the device is missing or stolen;
 4. the activity is necessary to respond to an imminent threat to life or safety and the access is limited to that purpose;
 5. the activity is necessary to comply with federal or state law, including but not limited to Minnesota Statutes section 121A.031; or
 6. the activity is necessary to participate in federal or state funding programs, including but not limited to the E-Rate program.
- D. If the school district or a technology provider interacts with a school-issued device as provided in paragraph C, clause 4, it must, within 72 hours of the access, notify the student to whom the school-issued device was issued or that student's parent and provide a written description of the interaction, including which features of the device were accessed and a description of the threat. This notice is not required at any time when the notice itself would pose an imminent threat to life or safety, but must instead be given within 72 hours after that imminent threat has ceased.

XV. CELL PHONE USE

Policy 524.5 Personal Electronic Communication Devices outlines the use of such devices per grade bands.

XVI. LIMIT ON SCREEN TIME FOR CHILDREN IN PRESCHOOL AND KINDERGARTEN

A child in a publicly funded preschool or kindergarten program may not use an individual-use screen, such as a tablet, smartphone, or other digital media, without engagement from a teacher or other students. This section does not apply to a child for whom the school has an individualized family service plan, an individualized education program, or a 504 plan in effect.

XVII. IMPLEMENTATION; POLICY REVIEW

- A. The school district administration may develop appropriate user notification forms, guidelines, and procedures necessary to implement this policy for submission to the school board for approval. Upon approval by the school board, such guidelines, forms, and procedures shall be an addendum to this policy.
- B. The administration shall revise the user notifications, including student and parent notifications, if necessary, to reflect the adoption of these guidelines and procedures.
- C. The school district Internet policies and procedures are available for review by all parents, guardians, staff, and members of the community.
- D. Because of the rapid changes in the development of the Internet, the school board shall conduct an annual review of this policy.

Intermediate District 287

RESPONSIVE. INNOVATIVE. SOLUTIONS.

DISTRICT POLICY

FIRST READ

POLICY SERIES: Curriculum & Instruction

BOARD APPROVED: April 2025

REVISION DATE:

Policy 603 Curriculum Development

I. PURPOSE

The purpose of this policy is to provide direction for continuous review and improvement of the school curriculum.

II. GENERAL STATEMENT OF POLICY

Curriculum development shall be directed toward the fulfillment of the goals and objectives of the education program of the school district.

III. RESPONSIBILITY

The superintendent shall be responsible for curriculum development and for determining the most effective way of conducting research on the school district's curriculum needs and establishing a long-range curriculum development program. Timelines shall be determined by the superintendent that will provide for periodic reviews of each curriculum area.

IV. DISTRICT ADVISORY COMMITTEE

- A. The curriculum department must establish an advisory committee to ensure active community participation in all phases of planning and improving the instruction and curriculum affecting state and district academic standards.
- B. The District Advisory Committee, to the extent possible, must reflect the diversity of the district and its school sites, including teachers, parents, caregivers, support staff, students, and provide translation to the extent appropriate and practicable. Whenever possible, parents, caregivers, and other community residents must comprise at least two-thirds of committee members.
- C. The District Advisory Committee must pursue community support to accelerate the academic and native literacy and achievement of Multilingual learners with varied needs, from young children to adults, consistent with Minnesota Statutes, section 124D.59, subdivisions 2 and 2a.

- D. The school district may establish site teams as subcommittees of the District Advisory Committee.
- E. The District Advisory Committee must recommend to the school board
 - 1. rigorous academic standards, student achievement goals and measures consistent with Minnesota Statutes, sections 120B.11, subdivision 1a; 120B.022, subdivisions 1a and 1b; and 120B.35;
 - 2. district assessments;
 - 3. means to improve students' equitable access to effective and more diverse teachers;
 - 4. strategies to ensure the curriculum is rigorous, accurate, antiracist, culturally sustaining, and reflects the diversity of the student population;
 - 5. strategies to ensure that curriculum and learning and work environments validate, affirm, embrace, and integrate the cultural and community strengths of all racial and ethnic groups; gender identify, and
 - 6. program evaluations.
- F. School sites may expand upon district evaluations of instruction, curriculum, assessments, or programs.

V. SCHOOL SITE TEAM

Each school must establish a site team to develop and implement strategies and education effectiveness practices to improve instruction, curriculum, cultural competencies, including cultural awareness and cross-cultural communication, and student achievement at the school site. The site team must include an equal number of teachers and administrators and at least one parent, caregiver. The site team advises the board and the advisory committee about developing the annual budget and creates an instruction and curriculum improvement plan to align curriculum, assessment of student progress, and growth in meeting state and district academic standards and instruction.

VI. CURRICULUM DEVELOPMENT PROCESS

- A. Students who do not meet or exceed Minnesota academic standards, as measured by the Minnesota Comprehensive Assessments that are administered during high school, shall be informed that admission to a public school is free and available to any resident under 21 years of age or who meets the requirements of Minnesota Statutes, section 120A.20, subdivision 1(c). A student's plan under this section shall continue while the student is enrolled.
- B. The superintendent shall be responsible for keeping the school board informed of all state-mandated curriculum changes, as well as recommended discretionary changes, and for periodically presenting recommended modifications for school board review and approval.
- C. The superintendent shall have discretionary authority to develop guidelines and directives to implement school board policy relating to curriculum development.

Legal References:

Minn. Stat. § 120A.20 (Admission to Public School)
Minn. Stat. § 120B.10 (Findings; Improving Instruction and Curriculum)
Minn. Stat. § 120B.11 (School District Process for Reviewing Curriculum, Instruction, and Student Achievement Goals; Striving for Comprehensive Achievement and Civic Readiness)
Minn. Stat. § 120B.12 (Read Act Goal and Interventions)
Minn. Stat. § 120B.125(f) (Planning for Students' Successful Transition to Postsecondary Education and Employment; Personal Learning Plans)
Minn. Stat. § 124D.59 (Definitions)
Minn. Rules Part 3500.0550 (Inclusive Educational Program)
Minn. Rules Part 3501.0660 (Academic Standards for Kindergarten through Grade 12)
Minn. Rules Parts 3501.0700-3501.0745 (Academic Standards for Mathematics)
Minn. Rules Part 3501.0820 (Academic Standards for the Arts)
Minn. Rules Parts 3501.0900-3501.0960 (Academic Standards in Science)
Minn. Rules Parts 3501.1200-3501.1210 (Academic Standards for English Language Development)
Minn. Rules Parts 3501.1300-3501.1345 (Academic Standards for Social Studies)
Minn. Rules Parts 3501.1400-3501.1410 (Academic Standards for Physical Education)
20 U.S.C. § 6301, *et seq.* (Every Student Succeeds Act)

Cross References:

Policy 616 (School District System Accountability)

Intermediate District 287

RESPONSIVE. INNOVATIVE. SOLUTIONS.

DISTRICT POLICY

SECOND READ

POLICY SERIES: Curriculum & Instruction

SUBJECT: School District System Accountability

BOARD APPROVED: March 2012

REVISION DATE: June 2016

616 School District System Accountability

I. PURPOSE

The purpose of this policy is to focus public education strategies on a process that promotes higher academic achievement for all students and ensures broad-based community participation in decisions regarding implementation of the Minnesota K-12 Academic Standards and federal law.

II. GENERAL STATEMENT OF POLICY

Implementation of the Minnesota K-12 Academic Standards and federal law requires accountability for the school district. The school district established a system to transition to the graduation requirements of the Minnesota K-12 Academic Standards. The school district also established a system to review and improve instruction, curriculum, and assessment which will include substantial input by students, parents, caregiver, or guardians, and local community members. The school district will be accountable to the public and the state through annual reporting.

III. DEFINITIONS

- A. “Comprehensive achievement and civic readiness” means striving to: meet school readiness goals; close the academic achievement gap among all racial and ethnic groups of students and between students living in poverty and students not living in poverty; have all students attain career and college readiness before graduating from high school; and have all students graduate from high school; and prepare students to be lifelong learners.
- B. “Credit” means a student’s successful completion of an academic year of study or a student’s mastery of the applicable subject matter, as determined by the school district.

IV. ESTABLISHMENT OF GOALS; IMPLEMENTATION; EVALUATION AND REPORTING

A. School District Goals

1. The school board has established school district-wide goals through the Strategic Plan that provide broad direction for the school district. Incorporated in these goals are the graduation and education standards contained in the Minnesota K-12 Academic Standards and federal law. The broad goals shall be reviewed annually and approved by the school board. The school board shall adopt annual goals based on the recommendations of the school district’s Advisory Committee.
2. The District Advisory Committee created under Policy 603 (Curriculum Development) is established by the Teaching and Learning Department to ensure active community participation in all phases of planning and improving the instruction and curriculum affecting state and district academic standards.

3. The school district-wide improvement goals in the Strategic Plan should address recommendations identified through the District Advisory Committee process. The school district's goal setting process will include consideration of individual site goals. School district goals may also be developed through an education effectiveness program or through some other locally determined process.
- B. System for Reviewing All Instruction and Curriculum.
Incorporated in the process will be analysis of the school district's progress toward implementation of the Minnesota Academic Standards. Instruction and curriculum shall be reviewed and evaluated by taking into account strategies and best practices, student outcomes, principal evaluations under Minnesota Statutes, section 123B.147, and teacher evaluations under Minnesota Statutes, section 122A.40 or 122A.41.
- C. Implementation of Graduation Requirements
1. The District Advisory Committee shall also advise administration on implementation of the state and local graduation requirements, including K-12 curriculum, assessment, student learning opportunities, and other related issues. Recommendations of the District Advisory Committee shall be published annually to the community.
 2. The school board shall annually review and determine if student achievement levels at each school site meet federal expectations. If the school board determines that student achievement levels at a school site do not meet federal expectations and the site has not made adequate yearly progress for two consecutive school years, the Superintendent along with the District Advisory Committee shall work with the school site to adopt a plan to raise student achievement levels to meet federal expectations. The District Advisory Committee may seek assistance from the Commissioner of the Minnesota Department of Education (MDE) (Commissioner) in developing a plan which must include parental/caregiver involvement components.
 3. The educational assessment system component utilized by the administration to measure individual students' educational progress must be based, to the extent annual tests are administered, on indicators of current achievement that show growth relative to an individual student's prior achievement. Indicators of achievement and prior achievement must be based on highly reliable statewide or districtwide assessments. The administration will utilize models developed by the Commissioner for measuring individual student progress. The administration must coordinate with MDE in evaluating school sites and continuous improvement plans, consistent with best practices.
- D. Comprehensive Continuous Improvement of Student Achievement
1. By May of each year, the District Advisory Committee will meet to advise and assist the school district in the implementation of the school district system accountability and comprehensive continuous improvement process.
 2. The District Advisory Committee, working in cooperation with other committees of the school district will provide active community participation in:
 - a. Reviewing the school district instructional and curriculum plan, with emphasis on implementing the Minnesota K-12 Academic Standards;
 - b. Identifying annual instruction and curriculum improvement goals for recommendation to the school board;
 - c. Making recommendations regarding the evaluation process that will be used to measure school district progress toward its goals; and,
 3. The District Advisory Committee shall meet the following criteria:
 - a. The District Advisory Committee shall ensure active community participation in all planning for instruction and curriculum affecting Graduation Standards.
 - b. The District Advisory Committee shall make recommendations to the administration on school district-wide standards, assessments, and program evaluation.

- c. Building teams may be established as subcommittees to develop and implement an education effectiveness plan and to carry out methods to improve instruction, curriculum, and assessments as well as methods to use technology in meeting the school district improvement plan.
 - d. A local plan to evaluate student progress, using a local process, shall be used for developing a plan for assessment of student progress toward the Graduation Standards, as well as program evaluation data for use by the District Advisory Committee in the instruction and curriculum review process. This plan shall annually be approved by the school board.
4. Translation services should be provided to the extent appropriate and practicable.
 5. The District Advisory Committee shall meet the at least 4 times each year to:
 - Organizational meeting of the Committee to review the authorizing legislation and the roles and responsibilities of the Committee as determined by the school board.
 - Agree on the process to be used. Become familiar with the instruction and curriculum of the cycle content area.
 - Review evaluation results and prepare recommendations.
 - Present recommendations to the school board for its input and approval.

F. Reporting

1. Consistent with Minnesota Statutes, section 120B.36, subdivision. 1, the school board shall publish a report in the local newspaper with the largest circulation in the district, by mail, or by electronic means on the school district website. The school board shall hold all public meetings to review and revise, where appropriate, student achievement goals, local assessment outcomes, plans, strategies, and practices for improving curriculum and instruction and cultural competency and efforts to equitably distribute diverse, effective, experienced, and in-field teachers, and to review school district success in realizing the previously adopted student achievement goals and related benchmarks and the improvement plans leading to comprehensive achievement and civic readiness. The school board must transmit an electronic summary of its report to the Commissioner in the form and manner the Commissioner determines. The school district shall periodically survey affected constituencies in their native languages, where appropriate and practicable, about their connection to and level of satisfaction with school. The school district shall include the results of this evaluation in its published reports and in its summary report to the Commissioner.
2. The school performance report for a school site and a school district must include performance reporting information and calculate proficiency rates as required by the most recently reauthorized Elementary and Secondary Education Act.
3. The school district must annually report the district's class size ratios by each grade to the Commissioner in the form and manner specified by the Commissioner.
4. The school district must report whether programs funded with compensatory revenue are consistent with best practices demonstrated to improve student achievement.

Legal References:

- [Minn. Stat. § 120B.018 \(Definitions\)](#)
- [Minn. Stat. § 120B.02 \(Educational Expectations and Graduation Requirements for Minnesota's Students\)](#)
- [Minn. Stat. § 120B.11 \(School District Process for Reviewing Curriculum, Instruction, and Student Achievement Goals; Striving for Comprehensive Achievement and Civic Readiness\)](#)
- [Minn. Stat. § 120B.35 \(Student Academic Achievement and Growth\)](#)
- [Minn. Stat. § 120B.36 \(School Accountability\)](#)
- [Minn. Stat. § 122A.40 \(Employment; Contracts; Termination\)](#)
- [Minn. Stat. § 122A.41 \(Teacher Tenure Act; Cities of the First Class; Definitions\)](#)

Minn. Stat. § 123B.04 (Site Decision Making; Individualized Learning Agreement; Other Agreements)
Minn. Stat. § 123B.147 (Principals)
Minn. Stat. § 126C.12 (Learning and Development Revenue Amount and Use)
Minn. Rules Parts 3501.0660 (Academic Standards for Language Arts)
Minn. Rules Parts 3501.0700-3501.0745 (Academic Standards for Mathematics)
Minn. Rules Parts 3501.0820 (Academic Standards for the Arts)
Minn. Rules Parts 3501.0900-3501.0960 (Academic Standards in Science)
Minn. Rules Parts 3501.1300-3501.1345 (Academic Standards for Social Studies)
Minn. Rules Parts 3501.1400-3501.1410 (Academic Standards for Physical Education)
20 U.S.C. § 6301, *et seq.* (Every Student Succeeds Act)

Cross References:

Policy 601 (School District Curriculum and Instruction Goals)
Policy 620 (Credit for Learning)

Intermediate District 287

RESPONSIVE. INNOVATIVE. SOLUTIONS.

Policy Summary

Policy 620 Credit For Learning

Date: April 24, 2025

Policy Last Reviewed: NA

Overview of Recommendations:

This is a required policy and District 287 did not have a policy or procedure on credit for learning. The AdHoc Committee has reviewed the policy and recommends approval with these language changes.

Summary of Changes:

- Title and Numbering - Changes align with MSBA model policy and structure.
- MSBA language was used and only omitted language included language on weighted grades and honor roll; which District 287 does not do. Timelines on accepting post secondary credit was also eliminated based on our unique enrollment/ referral process.
- Caregiver was added to all references of “parent”.

Equity Impact:

The AdHoc discuss these questions:

- Who is impacted in these changes/ Who’s voice was at the table?
- Who is benefiting from these changes?
- Who is intentionally being marginalized?

The curriculum team, coaches, special education, counselors, and equity department reviewed this policy. They recommended that we eliminate language regarding honor roll and weighted grades, as we do not do either. They also recommended removing any timelines to accept post secondary credit as our students enrollment and referral process is different and it could negatively impact students.

Intermediate District 287

RESPONSIVE. INNOVATIVE. SOLUTIONS.

DISTRICT POLICY

FIRST READ

POLICY SERIES: Curriculum & Instruction

BOARD APPROVED: March 2012

REVISION DATE: June 2016

620 Credit For Learning

I. PURPOSE

This policy recognizes student achievement that occurs in postsecondary enrollment options and other advanced enrichment programs. This policy also recognizes student achievement that occurs in other schools, in alternative learning sites, and in out-of-school experiences such as community organizations, work-based learning, and other educational activities and opportunities. This policy addresses transfer of student credit from out-of-state, private, or home schools and online learning programs and to address how the school district will recognize student achievement obtained outside of the school district.

II. GENERAL STATEMENT OF POLICY

The policy of the school district is to provide a process for awarding students credit toward graduation requirements for credits and grades students complete in other schools, postsecondary or higher education institutions, other learning environments, and online courses and programs.

III. DEFINITIONS

- A. "Accredited school" means a school that is accredited by an accrediting agency, recognized according to Minnesota Statutes, section 123B.445 or recognized by the Commissioner of the Minnesota Department of Education (Commissioner).
- B. "Concurrent enrollment" means nonsectarian courses in which an eligible pupil under subdivision 5 or 5b enrolls to earn both secondary and postsecondary credits, are taught by a secondary teacher or a postsecondary faculty member, and are offered at a high school for which the district is eligible to receive concurrent enrollment program aid under Minnesota Statutes, section 124D.091.
- C. "Course" means a course or program.
- D. "Eligible institution" means a Minnesota public postsecondary institution, a private, nonprofit two-year trade and technical school granting associate degrees, an opportunities industrialization center accredited by an accreditor recognized by the United States Department of Education, or a private, residential, two-year or four-year, liberal arts, degree-granting college or university located in Minnesota.

IV. TRANSFER OF CREDIT FROM OTHER SCHOOLS

- A. Transfer of Academic Requirements from Other Minnesota Public Secondary Schools
 - 1. The school district will accept and transfer secondary credits and grades awarded to a student from another Minnesota public secondary school upon presentation of a certified transcript from the transferring public secondary school evidencing the course taken and the grade and credit awarded.
- B. Transfer of Academic Requirements from Other Schools
 - 1. The school district will accept secondary credits and grades awarded to a student for courses successfully completed at a public school outside of Minnesota or an accredited nonpublic school upon presentation of a certified transcript from the transferring public school in another state or nonpublic school evidencing the course taken and the grade and credit awarded.

- a. When a determination is made that the content of the course aligns directly with school district graduation requirements, the student will be awarded commensurate credits and grades.
 - c. In the event the content of a course taken at an accredited nonpublic school or public school in another state does not fully align with the content of the school district's high school graduation requirements but is comparable to elective credits offered by the school district for graduation, the student may be provided elective credit applied toward graduation requirements.
 - d. If no comparable course is offered by the school district for which high school graduation credit would be provided, no credit will be provided to the student.
2. Students transferring from a non-accredited, nonpublic school shall receive credit from the school district upon presentation of a transcript or other documentation evidencing the course taken and grade and credit awarded.
- a. Students/family/caregiver will be required to provide copies of course descriptions, syllabi, or work samples for determination of appropriate credit. In addition, students also may be asked to provide interviews/conferences with the student and/or student's parent/caregiver and/or former administrator or teacher; review of a record of the student's entire curriculum at the nonpublic school; and review of the student's complete record of academic achievement.
 - b. Where the school district determines that a course completed by a student at a non-accredited, nonpublic school is commensurate with school district graduation requirements, credit shall be awarded.
 - c. In the event the content of a course taken at an non-accredited, nonpublic school does not fully align with the content of the school district's high school graduation requirements but is comparable to elective credits offered by the school district for graduation, the student may be provided elective credit applied toward graduation requirements.
 - d. If no comparable course is offered by the school district for which local high school graduation credit would be provided, no credit will be provided to the student.

V. POSTSECONDARY ENROLLMENT CREDIT

- A. A student who satisfactorily completes a postsecondary enrollment options course or program under Minnesota Statutes, section 124D.09 that has been approved as meeting the necessary requirements is not required to complete other requirements of the academic standards corresponding to that specific rigorous course of study.
- B. Secondary credits granted to a student through a postsecondary enrollment options course or program must be counted toward the graduation requirements and subject area requirements of the district.
 - 1. Course credit will be considered by the school district only upon presentation of a certified transcript from an eligible institution evidencing the course taken and the grade and credit awarded.
 - 2. Seven quarter or four semester postsecondary credits shall equal at least one full year of high school credit. Fewer postsecondary credits may be prorated.
 - 3. When a determination is made that the content of the postsecondary course aligns directly with a required course for high school graduation, the commensurate credit and grade will be recorded on the student's transcript as a course credit applied toward graduation requirements.
 - 4. In the event the content of the postsecondary course does not fully align with the content of a high school course required for graduation but is comparable to elective credits offered by the school district for graduation, the school district may provide elective credit and the grade will be recorded on the student's transcript as an elective course credit applied toward graduation requirements.
 - 5. If no comparable course is offered by the school district for which high school graduation credit would be provided, the school district will notify the Commissioner, who shall determine the number of credits that shall be granted to a student.
 - 6. When secondary credit is granted for postsecondary credits taken by a student,

the school district will record those credits on the student's transcript as credits earned at a postsecondary institution.

- C. A list of the courses or programs meeting the necessary requirements may be obtained from the school district.
- D. Postsecondary institutions must notify a pupil's school as soon as practicable if the pupil withdraws from the enrolled course. The institution must also notify the pupil's school as soon as practicable if the pupil has been absent from a course for ten consecutive days on which classes are held, based on the postsecondary institution's academic calendar, and the pupil is not receiving instruction in their home or hospital or other facility.

VI. CREDIT FOR EMPLOYMENT WITH HEALTH CARE PROVIDERS

Consistent with the career and technical pathways program, a student in grade 11 or 12 who is employed by an institutional long-term care or licensed assisted living facility, a home and community-based services and supports provider, a hospital or health system clinic, or a child care center may earn up to two elective credits each year toward graduation under Minnesota Statutes, section 120B.024, subdivision 1, paragraph (a), clause (7), at the discretion of the enrolling school district. A student may earn one elective credit for every 350 hours worked, including hours worked during the summer. A student who is employed by an eligible employer must submit an application, in the form or manner required by the school district, for elective credit to the school district in order to receive elective credit. The school district must verify the hours worked with the employer before awarding elective credit.

VII. ADVANCED ACADEMIC CREDIT

- A. The school district will grant academic credit to a student attending an accelerated or advanced academic course offered by a higher education institution or a nonprofit public agency, other than the school district.
- B. Course credit will be considered only upon official documentation from the higher education institution or nonprofit public agency that the student successfully completed the course attended and passed an examination approved by the school district.
- C. When a determination is made that the content of the advanced academic course aligns directly with a required course for high school graduation, the commensurate credit and grade will be recorded on the student's transcript as a course credit applied toward graduation requirements.
- D. In the event the content of the advanced academic course does not fully align with the content of a high school course required for graduation but is comparable to elective credits offered by the school district for graduation, the school district may provide elective credit and the grade will be recorded on the student's transcript as an elective course credit applied toward graduation requirements.
- E. If no comparable course is offered by the school district for which high school graduation credit would be provided, the school district will notify the Commissioner and request a determination of the number of credits that shall be granted to a student.

VIII. PROCESS FOR AWARDING CREDIT

- A. The building principal or designee will be responsible for carrying out the process to award credits and grades pursuant to this policy. The building principal will notify students in writing of the decision as to how credits and grades will be awarded.
- B. A student or the student's guardian/caregiver may seek reconsideration of the decision by the building principal as to credits and/or grades awarded upon request of a student or the student's parent or guardian/caregiver if the request is made in writing to the superintendent within five school days of the date of the building principal's decision. The request should set forth the credit and/or grade requested and the reason(s) why credit(s)/grade(s) should be provided as requested. Any pertinent documentation in support of the request should be submitted.
- C. The decision of the superintendent as to the award of credits or grades shall be a final decision by the school district and shall not be appealable by the student or student's parent or guardian/caregiver except as set forth in Section IX.D. below.
- D. If a student disputes the number of credits granted by the school district for a particular postsecondary enrollment course, or advanced academic credit course, the student may appeal the school district's decision to the Commissioner. The decision of the Commissioner shall be final.
- E. At any time during the process, the building principal or superintendent may ask for course descriptions, syllabi, or work samples from a course where content of the course

is in question for purposes of determining alignment with graduation requirements or the number of credits to be granted. Students will not be provided credit until requested documentation is available for review, if requested.

Legal References: Minn. Stat. § 120B.02 (Educational Expectations and Graduation Requirements for Minnesota’s Students)
Minn. Stat. § 120B.021 (Required Academic Standards)
Minn. Stat. § 120B.11 (School District Process for Reviewing Curriculum, Instruction, and Student Achievement Goals; Striving for Comprehensive Achievement and Civic Readiness)
Minn. Stat. § 120B.14 (Advanced Academic Credit)
Minn. Stat. § 123B.02 (General Powers of Independent School Districts)
Minn. Stat. § 123B.445 (Nonpublic Education Council)
Minn. Stat. § 124D.03, Subd. 9 (Enrollment Options Program)
Minn. Stat. § 124D.09 (Postsecondary Enrollment Options Act)
Minn. Stat. § 124D.094 (Online Instruction Act)
Minn. Rules Parts 3501.0660 (Academic Standards for Language Arts)
Minn. Rules Parts 3501.0700-3501.0745 (Academic Standards for Mathematics)
Minn. Rules Parts 3501.0820 (Academic Standards for the Arts)
Minn. Rules Parts 3501.0900-3501.0960 (Academic Standards in Science)
Minn. Rules Parts 3501.1200-3501.1210 (Academic Standards for English Language Development)
Minn. Rules Parts 3501.1300-3501.1345 (Academic Standards for Social Studies)
Minn. Rules Parts 3501.1400-3501.1410 (Academic Standards for Physical Education)

Cross References: MSBA/MASA Model Policy 104 (School District Mission Statement)
MSBA/MASA Model Policy 601 (School District Curriculum and Instruction Goals)
MSBA/MASA Model Policy 613 (Graduation Requirements)
MSBA/MASA Model Policy 614 (School District Testing Plan and Procedure)
MSBA/MASA Model Policy 615 (Testing Accommodations, Modifications, and Exemptions for IEPs, Section 504 Plans, and LEP Students)
MSBA/MASA Model Policy 616 (School District System Accountability)
MSBA/MASA Model Policy 618 (Assessment of Student Achievement)
MSBA/MASA Model Policy 624 (Online Instruction)

April 2025
Volume 22
Number 7

Rockford Area Schools American Indian Parent Advisory Committee (AIPAC)

April 11, 2025
Board of Directors Meeting
7 a.m. - 9 a.m.
Quora Education Center
NE Metro 916
Little Canada

April 25, 2025
Executive/Legislative Committee Meeting
7:30 a.m. - 9 a.m.
Anderson Center
Bethel University
Arden Hills

May 2, 2025
Board of Directors Meeting
7 a.m. - 9 a.m.
Quora Education Center
NE Metro 916
Little Canada

May 16, 2025
Executive/Legislative Committee Meeting
7:30 a.m. - 9 a.m.
Anderson Center
Bethel University
Arden Hills

The Rockford Area Schools American Indian Parent Advisory Committee (AIPAC) has served our community for several years. Over the past year, our committee has experienced significant growth — not only in the number of students and families engaged but also with the hiring of our first AIPAC Cultural Liaison. This growth has strengthened our sense of purpose and deepened our commitment to supporting and celebrating our Native students and families.

In Rockford, our AIPAC has thrived by embracing a shared vision focused on student success, cultural celebration, and community collaboration. The following core principles guide our work:

- **Shared Purpose & Goals** – We prioritize improving academic outcomes for Native students, expanding cultural programming, and increasing family involvement.
- **Open Communication** – We foster an environment of respectful dialogue through regular meetings, ensuring all voices are heard.
- **Mutual Respect & Trust** – Our members bring diverse tribal backgrounds and experiences, and we honor these unique perspectives to strengthen our collective efforts.
- **Collaboration & Teamwork** – By partnering with school leaders, tribal communities, and local organizations, we amplify the impact of our work.
- **Inclusive & Supportive Environment** – We strive to create a welcoming space where families feel valued and inspired to participate.
- **Conflict Resolution** – We approach challenges with understanding and seek solutions that align with the best interests of our Native students.
- **Rituals & Traditions** – Incorporating cultural practices, such as smudging or land acknowledgments, deepens our shared connection to heritage.
- **Celebrating Successes** – Recognizing student and community achievements fosters pride and reinforces the importance of our work.
- **Time & Consistency** – Sustaining our momentum requires regular engagement, clear communication, and ongoing outreach to families.

Continued on page 2

A big thank you to everyone who attended AMSD's annual Day at the Capitol on March 24. It was a tremendous turnout and very inspiring to see so many passionate advocates for our schools. It's hard to believe there are less than two months remaining in the 2025 legislative session. The Governor and Legislators will adopt a budget that will determine the level of funding for our schools for the next two years. Please continue to speak up and advocate for our priorities over the remaining weeks of the session. Your voice matters!

From the AMSD Chair, Laura Oksnevad, St. Anthony-New Brighton Board Member

Fostering Connection, Collaboration and Cultural Pride

Continued from page 1

RAISE: Rockford Area Indigenous Student Education

To capture our mission, we introduced the concept of **RAISE — Rockford Area Indigenous Student Education** — a guiding principle focused on student success. In Rockford, to **RAISE** means to elevate — whether it's improving academic performance, increasing graduation rates, or creating opportunities for post-secondary success. We also aim to **raise cultural awareness**, challenging outdated stereotypes and fostering a broader understanding of modern Native experiences.

A fundamental shift in our work has been centering on **assets** rather than limitations. We intentionally highlight the strengths, talents, and contributions of our students, families, and community partners — embracing them as vital components of our shared success. This asset-based approach has helped us uncover powerful connections within our community.

Building Meaningful Partnerships



Through our **RAISE** mission, we've discovered incredible partners within and beyond our school district who have enriched our programming and strengthened our cultural understanding:

- A member of the **White Earth Nation** now leads sewing workshops for our families.
- Mentors from the **Minneapolis American Indian Center** support our youth through guidance and storytelling.
- A local **Red Lake Nation** member has generously shared their jewelry-making expertise with our students.
- Funding from the **Shakopee Mdewakanton Sioux Community** has enabled a member of the **Oklahoma Cherokee Nation** to provide professional development on Native identity to our district's educators.
- Our AIPAC Cultural Liaison has deepened our understanding of local Indigenous history, including the presence of the **Ho-Chunk people** who lived in our town from 1851-1855 before their forced removal.



Additionally, our students have taken ownership of cultural celebration — curating displays for **Native American Heritage Month**, organizing two community feasts featuring Indigenous foods, and visiting local **Indian burial mounds** to connect with their heritage. With the installation of a **Little**

Free Indigenous Library, filled with books by and about Native people, we've also extended our impact beyond the classroom and into the broader community.

Looking Ahead

As we move forward, our AIPAC remains deeply committed to recognizing and elevating the strengths of our Native students, families, and community partners. By continuing to foster connection, collaboration, and cultural pride, we will remain true to our mission — to **RAISE** our profile and celebrate the vibrant heritage of our Native people. Together, we will build a future where our students thrive, our stories are heard, and our community remains united in purpose and pride.

This month's member feature was submitted by Supt. Dr. Jeff Ridlehoover, Rockford Area Schools.

Survey Shows AMSD School Districts Face More Than \$280 Million in Shortfalls

Most AMSD Districts Face Budget Challenges for 2025-26 School Year

A new survey shows that AMSD member districts are facing a combined budget shortfall of more than \$280 million for the upcoming 2025-26 school year. The survey, conducted in March 2025, asked member districts to project the gap between their anticipated revenue and expenditures for the 2025-26 school year, assuming no additional funding is provided in the 2025 legislative session beyond the 2.74 percent increase in the basic funding formula under current law.

With nearly 90 percent of AMSD districts responding, 36 districts projected shortfalls totaling \$280,431,533. The survey also asked member districts to project their shortfall based on Gov. Tim Walz's budget recommendations. Under Gov. Walz's proposed budget — which would now reduce education funding by more than \$240 million for the 26-27 biennium and more than \$445 million for the 28-29 biennium — the combined total shortfall for AMSD districts would drop to just under \$265 million. However, 23 districts would actually see bigger shortfalls under the Governor's proposal, due to the specific nature of his proposed cuts.

The Governor's proposed budget includes the formula increase of 2.74 percent, but also includes a 5 percent reduction in funding for special education transportation, a modified hold-harmless for compensatory revenue, and modifications to the literacy incentive aid formula under which some districts would see an increase in revenue and others a significant decrease. The projections do not account for the Governor's proposal to eliminate the Q Comp program, which would become effective in FY27. Eliminating the Q Comp program would compound the budget challenge for many AMSD member school districts.

A confluence of factors has since created a challenging fiscal environment for school districts despite the significant overall funding increase two years ago, including historic inflation, escalating operational and labor costs, and costs related to the new programs and requirements adopted by state policymakers during the last biennium.

[AMSD's priorities for the 2025 legislative session](#) call on lawmakers to refrain from enacting any new mandates in the 2025 session and to hold districts harmless from a reduction in compensatory revenue due to the change in how the state determines eligibility for compensatory services. AMSD members are also urging the Legislature to fully fund the mandates adopted during the last biennium such as summer term unemployment and paid leave and provide additional funding to mitigate program cuts and staff layoffs.

The impact of these shortfalls will be significant. Because school districts are required to maintain balanced budgets, locally-elected school boards, working with their administrators, staff, and communities, will have to make the necessary adjustments to balance their budget.

"We understand the state is also facing budget challenges, yet our school districts need assistance to address rising operational costs and to implement the new programs and requirements that were enacted during the last biennium," said AMSD Chair Laura Oksnevad.

- [LINK: View a full list of AMSD District Shortfalls](#)

More Than 170 Turn Out for 2025 AMSD/MASA Region 9 Day at the Capitol

AMSD Members Heard Remarks from Key Legislators While Advocating for Students and Schools



Rep. Elliot Engen (R-Lino Lakes)



Sen. Mary Kunesch (DFL-New Brighton)



Rep. Cheryl Youakim (DFL-Hopkins)



Sen. Michael Kreun (R-Blaine)

More than 170 members of AMSD turned out for the AMSD/MASA Region 9 Day at the Capitol on March 24. The day led off with updates from AMSD Executive Director Scott Croonquist and MASA Executive Director Deb Henton followed by remarks from legislators Rep. Elliot Engen (R- Lino Lakes), Rep. Cheryl Youakim (DFL-Hopkins), Sen. Mary Kunesch (DFL-New Brighton), and Sen. Michael Kreun (R-Blaine). AMSD members met with their local legislators, attended committee hearings, and watched House and Senate floor sessions throughout the day.

Thank you to everyone who came out and advocated for our students and our schools!



Intermediate District 287

RESPONSIVE. INNOVATIVE. SOLUTIONS.

Board Calendar (Second & Fourth Thursday of the Month)

Start Time: 6:30 PM

January 2025 – December 2025	
January 9, 2025 <i>(possible conflict MSBA Conference)</i>	January 23, 2025
February 13, 2025	February 27, 2025
March 13, 2025	March 27, 2025 <i>(Conflict with Spring Break)</i>
April 10, 2025	April 24, 2025
May 8, 2025	May 22, 2025
June 12, 2025	June 26, 2025
No July Meeting	
August 28, 2025	
September 11, 2025	September 25, 2025
October 9, 2025	October 23, 2025
November 13, 2025	
December 11, 2025	

Intermediate District 287

RESPONSIVE. INNOVATIVE. SOLUTIONS.

Board Calendar (Second & Fourth Thursday of the Month)

Start Time: 6:30 PM

TENTATIVE

January 2026 – December 2026	
January 8, 2026 <i>(possible conflict MSBA Conference)</i>	January 22, 2026
February 12, 2026	February 26, 2026
March 12, 2026	March 26, 2026 Conflict with Spring Break
April 9, 2026	April 23, 2026
May 14, 2026	May 28, 2026
June 11, 2026	June 25, 2026
No July Meeting	
August 27, 2026	
September 10, 2026	September 24, 2026
October 8, 2026	October 22, 2026
November 12, 2026	
December 10, 2026	

INTERMEDIATE DISTRICT 287
April 24, 2025
SCHOOL BOARD CALENDAR

April 2025

24	Thursday	General Meeting of the Board	6:30 PM	DSC
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May 2025

08	Thursday	287 Retirement Celebrations	5:00 PM	DSC
08	Thursday	General Meeting of the Board	6:30 PM	DSC
22	Thursday	School Board Retreat	4:30 PM	DSC
22	Thursday	General Meeting of the Board	6:30 PM	DSC

June 2025

03	Tuesday	Ann Bremer Education Center (ABEC) Transition Graduation	9:30 AM	ABEC
03	Tuesday	Ann Bremer Education Center (ABEC) High School Graduation	1:00 PM	ABEC
03	Tuesday	West Education Center (WEC) Graduation (W-ALT, Tier 2/3 HS Programs, and Tier 2/3 Transition)	5:00 PM	HTC
03	Tuesday	North Education Center (NEC) Graduation (NECA and Special Education)	6:00 PM	NEC
04	Wednesday	Career & Technical College Graduation (Gateway)	4:00 PM	HTC
05	Thursday	South Education Center Graduation (Tier 3, Tier 3 Transition)	11:00 AM	SEC
05	Thursday	South Education Center Graduation (Tier 2 High School)	2:50 PM	SEC
05	Thursday	South Education Center Graduation (Youable High School)	6:00 PM	SEC
12	Thursday	General Meeting of the Board	6:30 PM	DSC
26	Thursday	General Meeting of the Board	6:30 PM	DSC

- ◆ General Board Meeting – Date Change
- ◆ New Event
- ◆ Event Date Change

Intermediate District 287

RESPONSIVE. INNOVATIVE. SOLUTIONS.

Get on the Bus & Local 2209 Breakfast Schedule 2025-2026

Get on the Bus

Tuesday, October 28th
West Education Center
Bus leaves 287 DSC @ 8:30 AM

_____	_____
_____	_____
_____	_____

Tuesday, December 2nd
Ann Bremer Education Center
Bus leaves 287 DSC @ 8:30 AM

_____	_____
_____	_____
_____	_____

Tuesday, March 3rd
Care & Treatment
Bus leaves 287 DSC @ 8:30 AM

_____	_____
_____	_____
_____	_____

Tuesday, April 14th
Itinerant – Community of Practice
Bus leaves 287 DSC @ 8:30 AM

_____	_____
_____	_____
_____	_____

Local 2209/Board Meeting

1:00 PM

Tuesday, October 21st
District Service Center
(3rd Floor – Room 316)

_____	_____
_____	_____
_____	_____

Tuesday, December 9th
District Service Center
(3rd Floor – Room 316)

_____	_____
_____	_____
_____	_____

Tuesday, March 10th
District Service Center
(3rd Floor – Room 316)

_____	_____
_____	_____
_____	_____

Tuesday, April 21st
District Service Center
(3rd Floor – Room 316)

_____	_____
_____	_____
_____	_____