

General Meeting of the Board  
Thursday, June 27, 2024 6:30 PM

Boardroom / Teleconference  
1820 Xenium Ln N  
Minneapolis, MN 55441-3790

## **Agenda**

1. **CALL TO ORDER** (*Action*)
2. **APPROVAL OF GENERAL MEETING AGENDA** (*Action*)
3. **AUDIENCE OPPORTUNITY TO SPEAK** (*Information*)
4. **APPROVAL OF CONSENT AGENDA** (*Action*)
  - 4.1. General Board Meeting Minutes from June 13, 2024
  - 4.2. Routine Human Resources Activities for May 27, 2024
  - 4.3. Monthly Financial Report - May 2024
  - 4.4. Approval of Hennepin Technical College (HTC) Facility Use Agreement
  - 4.5. Approval of Property, Liability, and Workers Comp. Insurance Renewal - Carrier & Rates
  - 4.6. Approval of Cyber Insurance Renewal - Carrier & Rates
  - 4.7. Approval of Newsela Renewal Agreement
  - 4.8. Approval of 2024-2025 Fees and Rates
  - 4.9. Approval of Cybersecurity Service Agreement
5. **SHARE THE SUCCESS & RECOGNITION - None**
6. **SUPERINTENDENT'S REPORT - None**
7. **INSTRUCTIONAL REPORT - None**
8. **BUSINESS SERVICES & LABOR RELATIONS REPORT - (20 minutes)**
  - 8.1. Facilities Report - None
  - 8.2. Financial Report
    - 8.2.1. 2024-25 Original Budget Approval - Annual Report (*Action*)
  - 8.3. Human Resource Report - None
9. **BOARD BUSINESS - (10 minutes)** (*Information*)
  - 9.1. Policy Review & Revision - None
  - 9.2. Board Reports
    - 9.2.1. Chair Report
      - 9.2.1.1. Superintendent Evaluation Summary (*Information*)
    - 9.2.2. AMSD Report
      - 9.2.2.1. June 2024 AMSD Connections Newsletter
  - 9.3. District News
    - 9.3.1. School Board Meeting Schedule
    - 9.3.2. June 27, 2024, Board Event Calendar
  - 9.4. Once Around the Table
10. **ADJOURNMENT**

# Racial Equity Impact Analysis Tool

## 287 RACIAL EQUITY IMPACT ANALYSIS TOOL



### Purpose

This tool ensures that racial equity is front-and-center in discussions and prompts leaders to examine how BIPOC and low wealth communities may be affected by a proposed action or decision of the district.

### Instructions

**Use the Tool:** Have this tool available during any meeting where decisions are being made

- **Part 1 - Discussion:** Use the guiding questions to facilitate the racial equity discussion
- **Part 2 - Answer Racial Equity Impact Analysis Questions:** Before a decision is made, respond to the four equity impact analysis questions within your meeting agenda
- **Part 3 - Reflect:** Reflect on and recognize your own racial bias, as well as the presence and role of whiteness

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### Part 1: Discussion

Use the below guiding questions to facilitate a discussion about race equity impact

#### Guiding Questions

1. Are multiple racial perspectives involved in the planning? Are participants racially diverse? Were the groups most impacted by the decision included in the discussion?
2. In what ways are we maintaining status quo or advancing race equity? What could be done differently to better support or advance racial equity efforts?
3. Who is advantaged? Who is disadvantaged? Are decisions based on the majority or those at the margins?
4. In what ways does colorblindness exist?
5. How do you know the audience is communicated with in ways that will make sense through *their* lens?
6. In what ways are other marginalized people impacted?

### Part 2: Answer Racial Equity Impact Analysis Questions

1. **Who participated in completing this analysis?**
2. **What are the racial equity impacts of this decision?**
3. **Who will benefit from and/or be burdened by this decision?**
4. **Are there strategies to mitigate any unintended consequences of this decision?**

### Part 3: Reflect

1. Place yourself on the Compass. What feelings came up for you during the planning?
2. What role did your race, experiences, or bias have in the conversation?
3. What aspects of whiteness showed up for you or were observed in others? ([Bellevue Guide](#))

**DISTRICT 287 GENERAL MEETING OF THE BOARD**  
**Intermediate District 287**  
**June 13, 2024**  
**MINUTES**

**1. CALL TO ORDER**

Board Chair Brakke called the general meeting to order at 6:32 PM in the District Service Center Boardroom and by the use of District 287 Teleconferencing. Board Director Dallas recited Intermediate District 287 mission statement: "The mission of Intermediate District 287 is to be the premier provider of innovative specialized services to ensure that each member district can meet the unique learning needs of its students."

A Roll Call was taken, and a quorum was declared with 11 member districts represented and the following Board members in attendance:

286	Brooklyn Center	Ruthie Dallas
272	Eden Prairie	Kim Ross
273	Edina	Michael Birdman
276	Minnetonka	Michael Remucal
278	Orono	Karen Orcutt
279	Osseo	Jackie Mosqueda-Jones
281	Robbinsdale	ReNae Bowman
280	Richfield	Crystal Brakke
283	St. Louis Park	Anne Casey
284	Wayzata	Dan Ginestra
279	Westonka	Heidi Marty

Absent: 270/Andreson

Guests:

287 Administration: Superintendent Doud, Dr. Tonya Allen, Melissa Brateng, Dr. Elisabeth Lodges Rogers, Brian Schultz, Dr. Kevin Witherspoon, Kiarra Zackery, and Wauneen Denson-Mgeni

287 Staff Members: Sarah Schreifels, and Shawn Garvey

**2. APPROVAL OF GENERAL MEETING AGENDA**

The general meeting agenda was presented for approval. *Motion by Ruthie Dallas, seconded by Dan Ginestra, approve the meeting agenda. All in favor. No votes against. Motion carried.*

**3. OPEN FORUM FOR COMMUNITY COMMENTS - None**

**4. APPROVAL OF CONSENT AGENDA**

The Consent Agenda was presented for approval. The Consent Agenda included the general meeting minutes from the General Meeting of the Board Minutes from May 23, 2024, Approval of Contract with Handshake, Renew Teachers on Call (TOC) Agreement, Approval of Acceptance for FY24 MN Service Cooperatives (MSC) Career and Technical Education (CTE) Impact Grant, and the Approval of Issuance of Individual Procurement Cards (P-Cards). *Motion by Jackie Mosqueda-Jones, seconded by Heidi Marty, to approve the Consent Agenda as presented. All in favor. Motion carried unanimously.*

**5. SHARE THE SUCCESS & RECOGNITIONS**

Superintendent Doud presented the [2023-2024 Graduation video](#).

Superintendent Doud announced Lynn Goggin, School Nurse at West Education Center as the winner of the May 2024 Above & Beyond winner.

**6. SUPERINTENDENT'S REPORT - None**

**7. INSTRUCTIONAL REPORT - None**

**8. BUSINESS SERVICES & LABOR RELATIONS REPORTS**

**Facilities Report – None**

**Financial Report**

Sarah Schreifels, Food Service Manager, presented an overview of the food services program for the 2023-2024 year. [Food Service Presentation](#)

Brian Schultz, Executive Director of Business Services & Operation, presented a resolution motion on the Annual Food Service Program. *Resolution motion by Sarah Johansen, seconded by Heidi Marty, to waive the reading and approve the annual foodservice program resolution as provided by the printed, shared documentation. The following voted in favor: Birdman, Bowman, Brakke, Casey, Dallas, Ginestra, Marty, Mosqueda-Jones, Orcutt, Remucal, and Ross. There were no abstentions or no votes cast. The resolution passed.*

**Human Resources Report – None**

Kevin Witherspoon, Director of Human Resources, presented a resolution motion relating to the Intermediate 287 Principal Association Tentative Agreement. *Resolution motion by Kim Ross, seconded by Ruthie Dallas, waives the reading and approves the resolution relating to the Intermediate 287 Principal Association Tentative Agreement as provided by the printed documentation shared. The following voted in favor: Birdman, Bowman, Brakke, Casey, Dallas, Ginestra, Marty, Mosqueda-Jones, Orcutt, Remucal, and Ross. There were no abstentions or no votes cast. The resolution passed*

**9. BOARD BUSINESS**

**Policy Review & Revision - None**

**Chair Report**

Board Chair Brakke recommended for approval the Annual Organizational Memberships. *Motion by Michael Birdman, seconded by Jackie Mosqueda-Jones, to approve the Annual Organizational Memberships with the exception of the National School Boards Association. No votes against. Motion carried.*

At the recommendation of Board Chair Neville, a motion was made by Karen Orcutt, seconded by Heidi Marty, the Board may close the meeting, pursuant to Minnesota Statutes section 13D.05, Subd. 3(a) to evaluate the performance of the Superintendent. *No votes against. Motion carried.* The meeting was closed to the public at 7:13 PM. A motion was made by Michael Remucal, seconded Heidi Marty, to reopen the general meeting. *No votes against. Motion carried.* The general meeting reopened at 7:38 PM.

**AMSD Report - None**

**Once Around the Table**

**10. ADJOURNMENT**

*Motion was heard and seconded to adjourn the meeting. Meeting adjourned at 7:39 PM.*

The next general meeting will be held on June 27, 2024, at 6:30 PM in the District Service Center Boardroom and by Teleconference.

Submitted by  
Wauneen Mgeni  
Secretary to the Board

Signed: Chair \_\_\_\_\_

Clerk \_\_\_\_\_

Date \_\_\_\_\_

Date \_\_\_\_\_

# Intermediate District 287

**RESPONSIVE. INNOVATIVE. SOLUTIONS.**

## ROUTINE HUMAN RESOURCES ACTIVITIES FOR THE INTERMEDIATE DISTRICT 287 SCHOOL BOARD June 27, 2024

New Hires					
Name	Position	Department or Site	Reason for Opening	Effective Date	FTE
Tonya Allen*	Assistant Superintendent	District Service Center	New Position	07/01/2024	1.0
Brent Dysart*	Equity & Inclusion Coordinator	Equity & Inclusion	Resignation T. Warren	07/01/2024	1.0
Tridell Champlin*	Behavior Intervention Specialist (BCBA)	North Education Center	Additional Enrollment	08/26/2024	1.0
Sara Finstad*	Specialist Instructional Coach	South Education Center	New Position	08/26/2024	1.0
Crystal Johnson*	ASD Teacher	North Education Center	Additional Enrollment	08/26/2024	1.0
Joan Lu*	Specialized Instructional Coach	Care & Treatment Programs	New Position	08/26/2024	1.0
Katrina Johnson*	Specialized Instructional Coach	West Education Center	New Position	08/26/2024	1.0
Bobbi Rohwer*	Specialized Instructional Coach	Itinerant Services	New Position	08/26/2024	1.0
Elizabeth Olson*	Assistant Principal	South Education Center	New Position	07/01/2024	1.0
Judith Nagel	Principal	Ann Bremer Education Center	Resignation: G. Beeck	07/01/2024	1.0
Katherine Hallin Payne	Assistant Principal	West Education Center	Resignation: J. Burnett	07/01/2024	1.0
Taylor Rub	Assistant Principal	South Education Center	New Position	07/01/2024	1.0
Amanda Blue	FACS Teacher	Northern Star Online	Additional Enrollment	08/26/2024	1.0
Mai Chong Yang	Program Analyst	Equity & Inclusion	New Position	07/08/2024	1.0
Mykuhl Cade	Behavior Intervention Specialist (BCBA)	West Education Center	Separation: A. Hamad	08/26/2024	1.0

Michael LoPresti	Specialized Instructional Coach	District Service Center	New Position	08/26/2024	1.0
Erin Riipi	Math Teacher	Northern Star Online	Additional Enrollment	08/26/2024	1.0
Amanda Rodning	Special Education Teacher	Northern Star Online	Additional Enrollment	08/26/2024	1.0
Samantha Stein	ASD Teacher	Ann Bremer Education Center	Internal Movement: C. Swanson	08/26/2024	1.0
MiCayla Jones	Deaf Blind Intervener	Itinerant Programs	Additional Enrollment	08/26/2024	.875
Kari Hasz	Math Teacher	Northern Star Online	Additional Enrollment	08/26/2024	1.0
Alona Maas-Morgan	Administrative Support V	Ann Bremer Education Center	Internal Movement: L. Mahowald	07/08/2024	1.0
Alexandra Theismann	Occupational Therapist	Itinerant Programs	Resignation: D. Sander	08/26/2024	0.8

\*Current Employee

#### Temporary Hiring Agreement: Assignments

Name	Position	Department or Site	Effective Date	End Date
Erica Shaw	Educational Support Professional	South Education Center	05/28/2024	06/07/2024
Patricia Butler	Food Service Substitute	Food Service	08/22/2024	06/05/2025

#### Extended Leaves of Absence:

Name	Position	Department or Site	Effective Date	End Date	FTE
Emily Kuisle	Program Facilitator	North Education Center	08/26/2024	06/06/2025	Returning to 1.0 FTE for 24-25 school year

**Separations: Dismissal**

<b>Name</b>	<b>Position</b>	<b>Department/Site</b>	<b>Effective Date</b>
Martavious Forest	Custodial Worker	Facilities Department	06/04/2024
Timothy Fitze	HTC/CTE Manager	Career and Tech Center	06/30/2024

**Separations: Resignation**

<b>Name</b>	<b>Position</b>	<b>Department or Site</b>	<b>Reason (if internal movement)</b>	<b>Effective Date</b>
James Burnett, III	Assistant Principal	West Education Center	Personal Reasons	05/24/2024
Dawn Peterson	Assistant Principal	Ann Bremer Education	Personal Reasons	06/28/2024
Ashley Dauer	Instructor Work Coordinator	Ann Bremer Education	Personal Reasons	06/07/2024
Erik Andress	Instructor Communication Arts	North Education Center	Personal Reasons	06/07/2024
Andrea Hanson	Occupational Therapist	Itinerant Services	.2 FTE Resignation (Own .8 FTE)	06/10/2024
Serena Hazzard	Educational Support Professional	South Education Center	Personal Reasons	06/07/2024
Natasha Hubbert	Educational Support Professional	West Education Center	Personal Reasons	05/29/2024 (Revised from 06/07/2024)
Paul Arena	Educational Support Professional	South Education Center	Personal Reasons	05/31/2024
Thomas Boons	Educational Support Professional	North Education Center	Personal Reasons	06/14/2024
Felicia O'Bannon	Administrative Support V	Equity and Inclusion Department	Personal Reasons	06/07/2024
Lisa Nelson	Administrative Support IV	Student Information Services Department	Personal Reasons	06/25/2024
Alexander Lacy	Behavior Intervention Specialist	Ann Bremer Education Center	Personal Reasons	06/24/2024
Renee Swanson	Behavior Intervention Specialist	Ann Bremer Education Center	Personal Reasons	06/24/2024

<b>Separations: Retirements (Regular/Disability)</b>			
<b>Name</b>	<b>Position</b>	<b>Department or Site</b>	<b>Effective Date</b>
Marcus Thomas	Educational Support Professional	Ann Bremer Education Center	06/12/2024
Katherine Utter	School Social Worker	Ann Bremer Education Center	09/08/2024
Gloria Wilder	Director of Finance	District Service Center	01/02/2025

<b>Other:</b>				
RECOMMEND the Board's approval to credit Jamie Anderson, SEL Coordinator at the District Service Center, with one (1) day of additional sick leave. This day has been donated by the staff member listed below who have authorized the District to reduce their individual sick leave balances by one (1) day.				
Erik Andress				

# Intermediate District 287

**RESPONSIVE. INNOVATIVE. SOLUTIONS.**

**ATTACHMENT TO ROUTINE HUMAN RESOURCES ACTIVITIES REPORT - June 27, 2024**

## **Curriculum Writing/Summer Projects/Spring Clean Up/Fall Start Up**

Jim Asmus	Bonnie Moe	Michael Smart
Maria Wendorff	Madison McClement	Jarren Peterson Dean
Patrick Morgan	Cathy Pinkosky	

## **Summer School**

### **LICENSED**

#### **ALC/Academy**

Jeremy Shibley		
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#### **Care & Treatment**

Nicole Martin	Melissa Alexander	Misty Brawner
Scott Moehling		

#### **ESY**

Jodi Markert	Jenna Nesler	Kimberly Mackenzie
Molly Forrest	Chrislee Jacobs	Jordanna Schluttner
Lynn Legois Goggin	Evander Grubbe	Alyssa Rademacher
Anne Egan	Priyanka Adhikari	Susan Anose
Jayme Bennett	Sean Burns	Laura Byer
Mariah Carter	Todd Chapman	Kevin Collings

Bobbi Cox	Jennifer Curtis	Carol Dannenbrink
Kaitlyn Davis	Collette Devereaux	Amanda Dittbenner
Kailey Dold	Nick Duchateau	Lynn Ealy
Catherine Eastey	Erika Frison	Evander Grubbe
Karyn Hall-Dayle	Andy Hannan	Stephanie Hawley
Brent Hovland	Veronica Jacobson	Shana Jensen
Jericha Kaiser	Carla Kegel	Lamin Khan
Carla Knudson	Rebecca Korich	George Kroh
Deb Kuniak	Maren Lindner	Stacy Macblane-Meyer
Sharon MacLean	Megan Madison	Jodi Markert
Andre McElroy	Gregory Merritt	Natshall Molette
Brittany Morell	Kelly Mwei	Evans Onchiri
Kyle Pietsch	Vanessa Reseen	Teressa Ressen
Talia Richardson	Paul Ruhland	James Schmidtke
Hannah Schmoll	Andrew Seffrood	Savannah Senner
Jake Severson	Lindsey Shoemaker	Yulia Star
Joseph Steinert	Katie Timm	Courtney Tomlinson
Larissa View	Doug Westendorp	Jacqueline White
Lauren Yurek	Lindsay Zeyer	Bonnie Moe
Scott Wasser		

## ITINERANT

Carol June Leonard		
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## NSO

Bob Andersen	Sarah Baker	Liam Baucom
Nina Bauernfeind	Amanda Bell	Paul Bennett
Danielle Bogucki	Thomas Brandt	Amy Caslow
Yu Han Chang	Sarah Chritopherson	Connie Demillo

Janet Depuy	Marit Dohse	Mary Draper
Eileen Egge	Sue Ehlers	Heidi Eschenbach
Susie Evans	Matt Ferry	Jon Fila
Tom Franke	Rebecca Fritz	Matt Gust
Kari Hasz	Matt Henderson	Stephanie Hicks
Karah Holle	William Holm	Annie Johnson
Alex Johnson	Rashmi Kapil	Jay Katzenmeyer
Katherine Keller	Jane Kleinman	Sue Kline
Pamela Koenen	Thomas Koreltz	Samantha Kronbach
Tarik Lemtouni	Julie Lentz	Sara Lynch
Amy Matuska	Mike Matuska	Donna McCarthy
Megan McLennan	Matthew Moore	Abby Moore
Elise Muliville	Don Myhre	Amy Ode
Tim Owen	Katie Parker-Riccio	Jennifer Pearson
Ann Dick	Peter Rantanen	Willie Rauen
Erin Riipi	Randi Rose	Javier Saldana
Carolina Saldana Reyes	Eli Schauer	Robert Schoch
George Schoenborn	Chandra Schwab	Mike Smart
Samantha Stuckey	Jlayne Torma	Jennifer Tuuri Saybolt
Princesa VanBuren Hansen	Travis Voels	Bonnie Waldman
Chris Whritenour	Mark Wiese	Kenneth Williams
Minhye Youk	Elizabeth Zaccardi	

## WSSS

Macey Schuler	Anne Becker	Brianna Gulczinski
Ricki Larson	Michael Lopresti	Nick Novak
Lisa Schmid	James Stanton	Liz McAllister
Sara Palkowitsh	Jeremy Reichel	Moriah Thielges
Daniel Huldeen	Conor O'Loughlin	

**NON LICENSED:****ESY**

Joniques Hicks	Versie Donaby	Dalala Addada
Emily Kuisle	Olaoluwa Adebimpe	Leeann Amquist
Manlizi Arington	Vince Baxter	James Beamon
Thomas Beers	Marcus bell	Tedkia Bellfield
Samuel Bengo	Dionne Bennett	Patricia Bergren
Joe Bessman	Danette Boline	Sherilyn Brown
Sarah Brown	Roshonda Brwon Jenlikns	Regina Burns
Quasha Burt	Kathleen Button	Millicent Campbell
Tchokouagammed Carine	Alvin Chambers	Kaycie Clemens
Lucy Clifford	Melissa Coleman	Lisa Conlan
Dion Cook	Shawn Cook	Yolanda Coombs
Megan Dargis	Florida Davis	Rice Desiree
John Doe	Pamela Doll	Heather Ducreay
Tom Ekelund	Jane Ekongo-Njiki	Destiny Elmore
Tiara Elmore	Fuscher Erin	Precious Flemister-Johnson
Rodnayah Foster-Devost	Sheri Frank	Jasmine Franks
Etta Gbeizon-Bornor	Sophie Gelbmann	Sara George
Aquila Gibbs	Alexis Goldsberry	Mynor Gonzalez
Harriet Griffin	Nancy Guelich	Marina D. Harmon
Felecia Harris	Alaja harris	Jodi Hauck
Serena Hazzard	Mason Hermann	Josephine Hill
Alisha Hill	Vanlisha Hobson	Roseanne Hooper
Zebedee Howell	Dejah Hubbard	Justin Huddleson
Kamari Hudspeth	Yahwon Irene	Ivette Jaramillo-Flores
Stephanie Jaramillo	Kj Kastella	Maya Kemp
Atiege Kendall	Hailey Lambres	Katie Lee
Jaden Lewis	Lindsey Nevaeh-Lee	Lisa Thomas

Ariyonna Logan	Jaelin Yamilet Lopez Reyes	Shanika Lundberg
Dariyanna Mapp	Keita Margrette	Nicole Marier
Tina McKenzie	Tara Meland	Karla Mendoza
Marie Mitchell	Alice Mono	Quadalyn Moore
Pat Morgan	Debra Myles	Dwquita Nash
Jessica Nelson	Kimberly Nelson	Khaulah NikRushdi
Boma Orubo	Anita Palm	Kerry Paes
Ramar Patterson	Annessa Pedersen	Jessica Petrowiak
Jean Richard Pierre	Philiip Pierre	Cole Purinton
Reeves Quita	Semaj Rankin	Rebecca James
Tellis Redmon	Sawn Resee	Mary Resnikoff
Ellen Roberts	Philip Roberts	Laneka Rogers
Destiny Rozier	Issac Saah	Cassandra Schendel
Stacy Schultz	Gretchen Shogren	Robertha Sloboh
Jenae Soller	Laura Sommerfield	Victor Sommerfield
Natasha Spitzer	Nicoleena Sutherland	Rebecca Tebbs-Capehart
Jeffrey Tillman	Elijah Toby	Gretchen Treise
Dawosu Vamey	Ramone Walker	Jerise Washington
Heaven Wesley	Kamilah Whitfield	Damisha Wilson
Jesayda Wright	Lawrence Yahwon	Patrick Morgan

## WSSS

Elijah Dayton	Khang Dinh	Allison Gooley
Limnea Hesse	Freya O'Loughlin	Katrina Duda
David Stulberg	Zara Coakley	Sophia Vanneste
Micah Allen	Benjamin Steele	

# CONSENT AGENDA - RECOMMENDATION

## Intermediate District 287

RESPONSIVE. INNOVATIVE. SOLUTIONS.

### May Monthly Financial Reports

June 27, 2024

#### Author

Dana Trattles, Business Services Administrative Support  
Brian Schultz, Exec. Dir. of Business Services & Operations

#### Summary

The May Budget to Actual Comparison and other Financial Reports for Board approval

- Revenues are at 77.8 % of budget, this is higher than the prior two years percentages.
- Expenditures are at 80.4% of budget, this is in between the prior two years percentages.
- Monthly disbursements totaled \$7,222,100.93 (\$4,075,651.70 through Accounts Payable and \$3,146,449.23 through Payroll).
- Regular Investments totaled \$27,972,434.57 including withdrawals, earned interest and dividends totaling \$107,744.32.
- 2022A LTFM Bond Investments had a total balance of \$3,692,911.32 and the activity for the month was interest earnings of \$3,871.68 and distributions for expenses of \$15,421.57.
- Cash is higher than the two prior year's level.
- Enrollment Reports - May 2024 Actual ADM compared to Budget Planning and Prior Year (May 2023):
  - ALC – 238.21 ADM which is 8.21 above budget and 10.01 ADM above prior year.
  - Northern Star Online – 905.89 ADM which is 168.08 above budget and 119.1 ADM above prior year. Many NSO enrollments are recorded after the semester end.
  - Career & Technical Pathways – 67.05 ADM which is 4.05 above budget and 5.96 ADM above prior year.
  - Special Education – 485.67 ADM which is 6.33 below budget and 19.45 ADM above prior year.
  - Care & Treatment – 90.99 ADM which is 52.66 below budget and 22.6 ADM below prior year.
- Donations – None.

#### Recommendation

The Board approve the May Monthly Financial Reports.

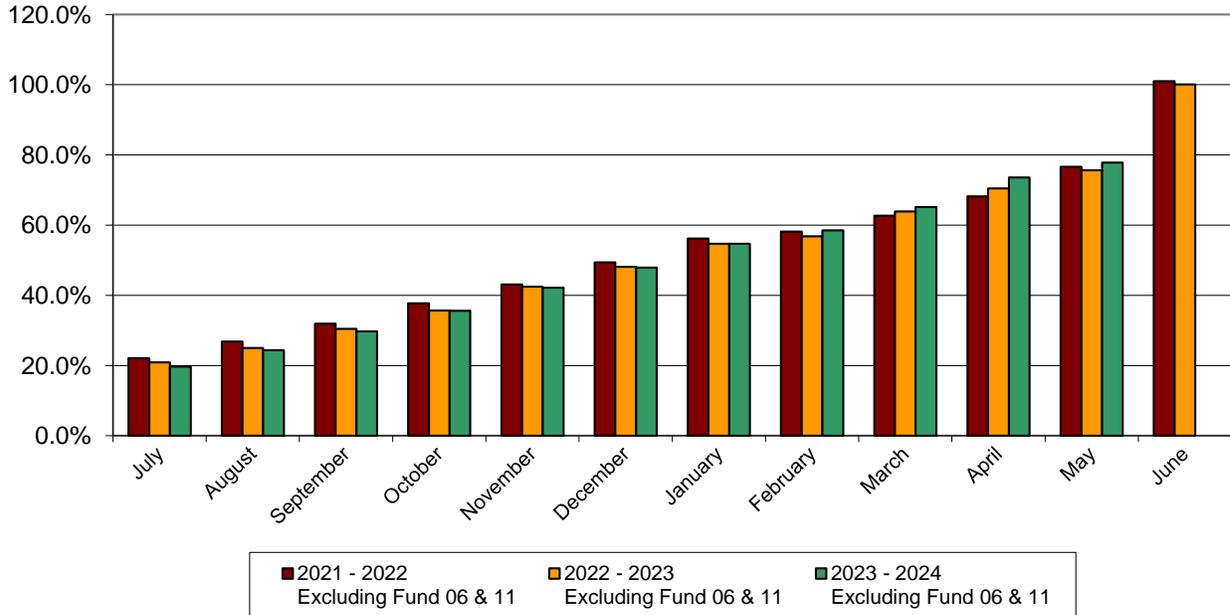
**DISTRICT 287**  
**REVENUE COMPARISON**

Month	2021 - 2022		2022 - 2023		2023 - 2024		2023 - 2024	
	Excluding Fund 06 & 11		Excluding Fund 06 & 11		Excluding Fund 06 & 11		Including Fund 06 & 11	
	\$	%	\$	%	\$	%	\$	%
	Amount	of Budget	Amount	of Budget	Amount	of Budget	Amount	of Budget
July	23,731,333	22.1%	23,192,942	20.9%	23,454,555	19.7% <sup>2</sup>	23,464,011	19.7%
August	5,084,693	26.8%	4,486,051	25.0%	5,555,759	24.3% <sup>2</sup>	5,573,415	24.3%
September	5,527,550	32.0%	6,032,596	30.4%	6,418,580	29.7% <sup>2</sup>	6,424,193	29.7%
October	6,233,283	37.8%	5,841,372	35.7%	7,033,514	35.6% <sup>2</sup>	7,048,381	35.6%
November	5,744,399	43.1%	7,490,646	42.4% <sup>1</sup>	7,853,633	42.2% <sup>2</sup>	7,858,220	42.2%
December	6,751,237	49.4%	6,260,247	48.1% <sup>1</sup>	6,852,360	47.9% <sup>2</sup>	6,860,413	48.0%
January	7,295,217	56.2%	7,338,783	54.7% <sup>1</sup>	8,090,580	54.7% <sup>2</sup>	8,090,580	54.7%
February	2,102,436	58.1%	2,303,833	56.8% <sup>1</sup>	4,501,636	58.5% <sup>2</sup>	4,519,262	58.5%
March	4,917,443	62.7%	7,885,058	63.9% <sup>1</sup>	7,937,907	65.2% <sup>2</sup>	7,937,907	65.2%
April	5,872,931	68.2%	7,250,156	70.4% <sup>1</sup>	10,002,641	73.5% <sup>2</sup>	10,010,990	73.6%
May	9,107,048	76.6%	5,714,807	75.6% <sup>1</sup>	5,089,254	77.8% <sup>2</sup>	5,093,126	77.8%
June	26,193,462	101.0%	27,134,282	100.1% <sup>1</sup>				
TOTAL	108,561,032	101.0%	110,930,774	100.1%	92,790,420	77.8%	92,880,499	77.8%
BUDGET	<u>107,471,010</u>		<u>110,842,085</u> <sup>1</sup>		<u>119,257,057</u> <sup>2</sup>		<u>119,312,057</u>	

<sup>1</sup> excludes Funds 06 & 11 budgeted revenue of \$4,734,553

<sup>2</sup> excludes Funds 06 & 11 budgeted revenue of \$55,000

**REVENUE COMPARISON - ALL FUNDS**  
**YTD REVENUE BY MONTH**  
**(excluding Fund 06 & 11)**



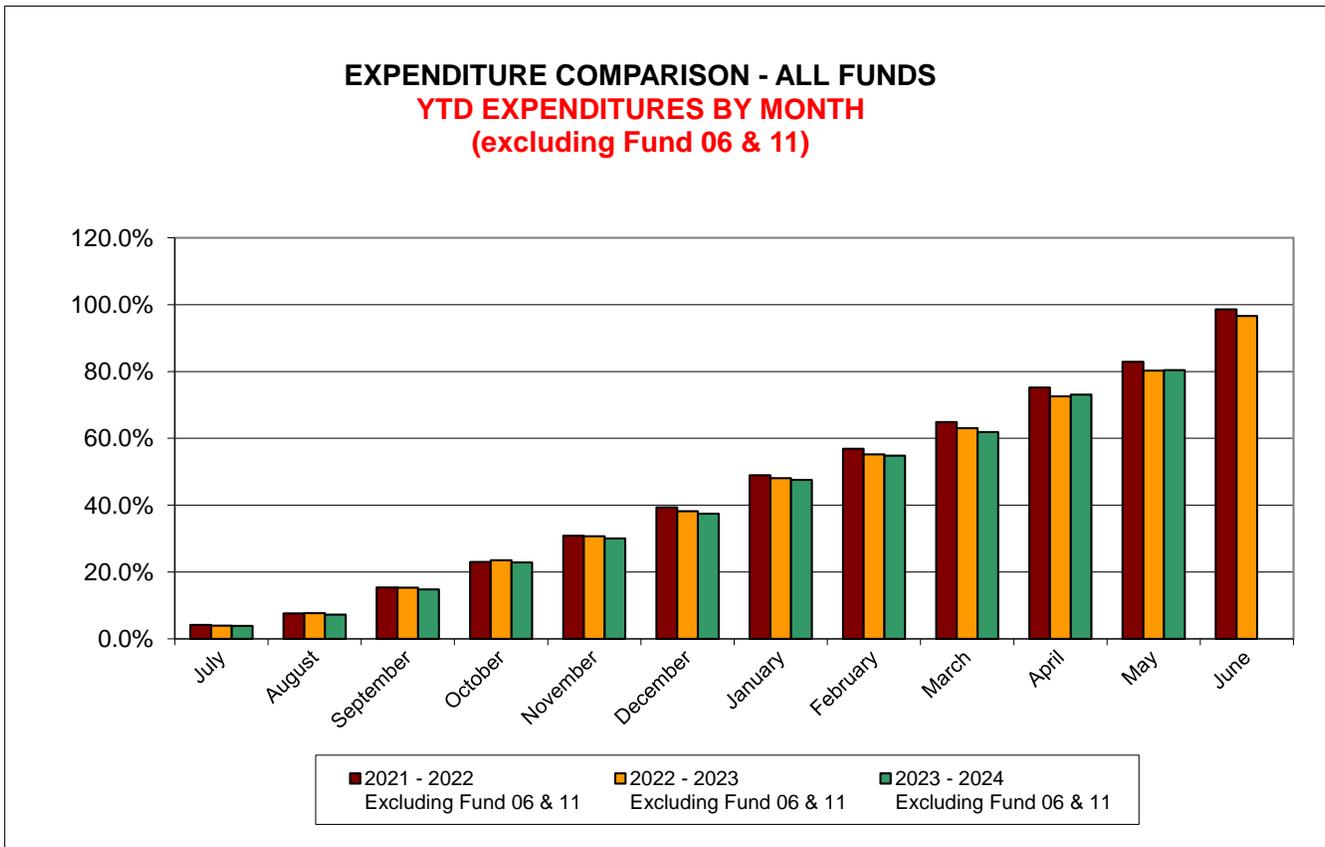


**DISTRICT 287**  
**EXPENDITURE COMPARISON**

Month	2021 - 2022		2022 - 2023		2023 - 2024		2023 - 2024	
	Excluding Fund 06 & 11		Excluding Fund 06 & 11		Excluding Fund 06 & 11		Including Fund 06 & 11	
	\$	%	\$	%	\$	%	\$	%
	Amount	of Budget	Amount	of Budget	Amount	of Budget	Amount	of Budget
July	4,493,228	4.1%	4,329,606	3.9%	4,424,027	3.8% <sup>2</sup>	4,416,059	3.8%
August	3,753,484	7.6%	4,135,827	7.7%	3,954,604	7.3% <sup>2</sup>	3,981,431	7.2%
September	8,447,438	15.4%	8,396,694	15.3%	8,668,867	14.8% <sup>2</sup>	8,454,442	14.5%
October	8,194,961	23.0%	9,015,517	23.5%	9,257,161	22.8% <sup>2</sup>	9,563,242	22.7%
November	8,523,649	30.8%	7,908,978	30.7% <sup>1</sup>	8,286,923	30.0% <sup>2</sup>	8,295,358	29.9%
December	9,205,713	39.3%	8,310,856	38.2% <sup>1</sup>	8,555,529	37.4% <sup>2</sup>	8,553,029	37.2%
January	10,442,639	49.0%	10,876,386	48.1% <sup>1</sup>	11,690,319	47.6% <sup>2</sup>	11,690,319	47.3%
February	8,521,055	56.8%	7,802,263	55.2% <sup>1</sup>	8,340,543	54.8% <sup>2</sup>	8,340,543	54.5%
March	8,658,724	64.8%	8,659,691	63.0% <sup>1</sup>	8,148,996	61.9% <sup>2</sup>	8,241,537	61.6%
April	11,213,173	75.2%	10,529,808	72.6% <sup>1</sup>	12,848,626	73.0% <sup>2</sup>	12,864,047	72.6%
May	8,326,109	82.9%	8,408,779	80.2% <sup>1</sup>	8,498,201	80.4% <sup>2</sup>	8,612,405	80.1%
June	17,002,499	98.6%	18,041,489	96.6% <sup>1</sup>				
<b>TOTAL</b>	<b>106,782,671</b>	<b>98.6%</b>	<b>106,415,894</b>	<b>96.6%</b>	<b>92,673,796</b>	<b>80.4%</b>	<b>93,012,410</b>	<b>80.1%</b>
<b>BUDGET</b>	<b>108,331,213</b>		<b>110,162,497</b> <sup>1</sup>		<b>115,244,351</b> <sup>2</sup>		<b>116,191,712</b>	

<sup>1</sup> excludes Funds 06 & 11 budgeted expenditures of \$346,290

<sup>2</sup> excludes Funds 06 & 11 budgeted expenditures of \$947,361



## \_Board- Revenue/Expense Summary by Fund Report

May	2023-2024	Intermediate District No. 287				
Expenditure Fund	Prior YE Act	Budget	MTD Activity	YTD Activity	% Used	YTD Unrealized
01 - GENERAL FUND	17,302,720.85	18,853,087.00	1,194,273.15	15,148,563.36	80.35%	3,704,523.64
02 - FOOD SERVICE FUND	843,993.00	946,914.00	77,665.43	742,765.67	78.44%	204,148.33
04 - COMMUNITY SERVICE FUND	0.00	0.00	0.00	0.00		0.00
06 - BUILDING CONSTRUCTION FUND	0.00	0.00	0.00	0.00		0.00
07 - DEBT SERVICE FUND	6,663,975.63	6,899,133.00	0.00	6,882,686.11	99.76%	16,446.89
08 - TRUST FUND	0.00	0.00	0.00	0.00		0.00
09 - AGENCY FUND	0.00	0.00	0.00	0.00		0.00
10 - SCHOLARSHIP FUND	924.77	7,973.00	0.00	3,341.66	41.91%	4,631.34
11 - LTFM BOND FUND	901,587.81	947,361.00	114,204.33	338,614.47	35.74%	608,746.53
12 - ALC - ACADEMIC FUND	11,091,023.89	12,768,781.00	1,158,569.38	10,004,841.68	78.35%	2,763,939.32
13 - CAREER & TECH FUND	1,796,507.00	1,950,787.00	176,459.12	1,381,832.34	70.83%	568,954.66
14 - SPECIAL EDUCATION FUND	56,771,373.61	60,298,941.00	5,144,470.69	48,441,296.56	80.34%	11,857,644.44
20 - INTERNAL SERVICE FUND	663,517.07	743,250.00	64,236.84	557,724.73	75.04%	185,525.27
21 - SELF HEALTH INSURANCE FUND	11,252,097.47	12,765,838.00	682,197.15	9,497,092.71	74.39%	3,268,745.29
51 - STUDENT CLUB FUND	29,760.78	9,647.00	328.90	13,650.99	141.51%	-4,003.99
<b>Total Expenses</b>	<b>107,317,481.88</b>	<b>116,191,712.00</b>	<b>8,612,404.99</b>	<b>93,012,410.28</b>	<b>80.05%</b>	<b>23,179,301.72</b>



INTERMEDIATE DISTRICT 287  
INVESTMENTS ON HAND  
MAY 2024

**#01-104-00 - Investments (General)**

INSTITUTION	RATE OF RETURN (%)	DATE	ACTIVITY	AMOUNT INVESTED
PMA - MNTrust IS Account Balance	5.209			8,313.97
PMA - MNTrust Savings Deposit Account - Bell Bank	5.260			17,806,942.85
PMA - MNTrust Savings Dep. Acct. - Nexbank, SSB - ICS	5.260			6,352,627.75
PMA - MNTrust Term Series - DMB Community Bank, WI	5.391			240,200.00
PMA - MNTrust Term Series - First National Bank, ME	5.387			240,200.00
PMA - MNTrust Term Series - Cornerstone Banke, NE	5.391			240,000.00
PMA - MNTrust Term Series - Farmers & Merchants Union Bank,	5.384			240,100.00
PMA - MNTrust Term Series - ServisFirst Bank, FL	5.382			237,100.00
PMA - MNTrust Term Series - 5Star Bank, CO	5.369			237,100.00
PMA - MNTrust Term Series - EagleBank, VA	5.390			237,050.00
PMA - MNTrust Term Series - Western Alliance Bank, CA	5.366			237,050.00
PMA - MNTrust Term Series - Preferred Bank, NY	5.362			237,100.00
PMA - MNTrust Term Series - American Plus Bank, N.A., CA	5.399			237,050.00
PMA - MNTrust Term Series - Pacific National Bank, FL	5.390			237,050.00
PMA - MNTrust Term Series - Farmers Ins Group Fed Credit Union	5.379			237,050.00
PMA - MNTrust Term Series - Modern Bank, National Assn, NY	5.482			236,900.00
PMA - MNTrust Term Series - Latino Community Credit Union, N	5.539			236,750.00
PMA - MNTrust Term Series - First Central Credit Union, TX	5.425			237,000.00
PMA - MNTrust Term Series - Greenstate Credit Union, IA	5.499			236,850.00
Total PMA - MNTrust Investments on Books				<u><u>27,972,434.57</u></u>

**ACTIVITY DETAIL:**

Investments on our Book at End of Prior Month	27,864,690.25
Current Month Activity	
Deposits	-
Withdrawals	-
Interest Earned - Recorded	107,707.69
Dividends Earned	36.63
Interest/Dividends Earned - To Be Recorded in Next Month	-
Total Investments at End of Month & Un-recorded Interest	<u><u>27,972,434.57</u></u>

**#11-104-00 - Investments (2022A LTFM Bond - Construction Costs)**

INSTITUTION	RATE OF RETURN (%)	DATE	ACTIVITY	AMOUNT INVESTED
PMA - MNTrust IS Account Balance	5.300			875,138.35
PMA - MNTrust CD Account Balance	4.059-4.718			1,381,250.00
PMA - MNTrust SEC Account Balance	4.001-4.376			1,436,522.97
Total PMA - MNTrust Investments on Books for Fund 11				<u><u>3,692,911.32</u></u>

**ACTIVITY DETAIL:**

Investments on our Book at End of Prior Month	-
Current Month Activity:	
Deposits	
Distributions/Repemptions	(15,421.57)
Interest/Dividends/Purchases Earned - Recorded	3,871.68
Adjustments - move funds not used for closing costs to construction (from Fund 07)	
Interest/Dividends Earned - To Be Recorded in Next Month	
Total Investments at End of Month & Un-recorded Interest	<u><u>3,692,911.32</u></u>

Total 2022A LTFM Investments (Fund 11) at End of Month 3,692,911.32

INTERMEDIATE DISTRICT 287  
INVESTMENT ACTIVITY - 2022A LTFM BOND  
May 2024

**Investments (2022A LTFM Bond - Construction Costs) - MNTrust**

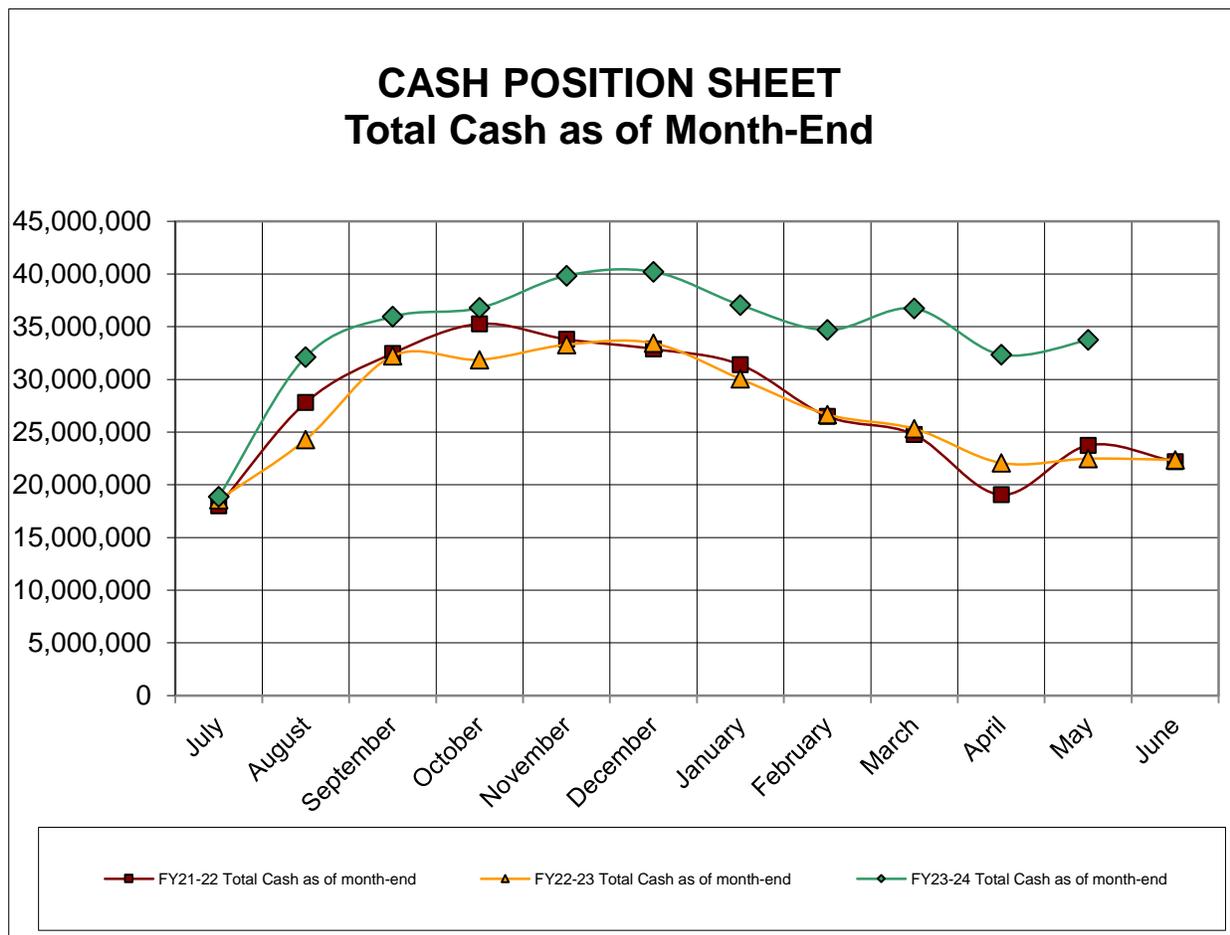
MONTH POSTED	DATE	DESCRIPTION	AMOUNT
Nov-22	11/22/22	Proceeds from 2022A LTFM Bond	4,740,596.00
Nov-22	11/30/22	Interest/Dividends	4,282.32
Dec-22	12/30/22	Distributions/Construction Draws	-45,645.18
Jan-23	01/01/23	Interest/Dividends	687.30
Feb-23	02/07/23	Distributions/Construction Draws	-15,000.00
Feb-23	02/28/23	Interest/Dividends (for Jan & Feb '23)	19,146.93
Mar-23	03/31/23	Interest/Dividends	5,534.59
Apr-23	04/28/23	Distributions/Construction Draws	-165,570.33
Apr-23	04/30/23	Interest/Dividends	5,018.40
May-23	05/31/23	Distributions/Construction Draws	-39,431.25
May-23	05/31/23	Interest/Dividends	5,132.72
Jun-23	06/30/23	Interest/Dividends	8,599.22
Jul-23	07/31/23	Distributions/Construction Draws	-172,551.00
Jul-23	07/31/23	Interest/Dividends	9,456.04
Aug-23	08/31/23	Interest/Dividends	17,655.68
Sep-23	09/30/23	Interest/Dividends	5,613.71
Sep-23	09/30/23	Distributions/Construction Draws	-64,403.28
Oct-23	10/31/23	Interest/Dividends	14,867.49
Oct-23	10/31/23	Distributions/Construction Draws	-459,154.50
Nov-23	11/30/23	Interest/Dividends	4,587.09
Dec-23	12/28/23	Distributions/Construction Draws	-118,947.96
Dec-23	12/31/23	Interest/Dividends	8,053.03
Jan-24	01/31/24	Interest/Dividends - recorded in Feb.	8,951.48
Feb-24	02/29/24	Interest/Dividends	8,674.49
Mar-24	04/01/24	Interest/Dividends	4,290.91
Apr-24	04/30/24	Distributions/Construction Draws	-90,040.61
Apr-24	04/30/24	Interest/Dividends	4,057.92
May-24	05/31/24	Distributions/Construction Draws	-15,421.57
May-24	05/31/24	Interest/Dividends	3,871.68
2022A LTFM Bond Investments - Balance as of End of Month			<u><u>3,692,911.32</u></u>

# Intermediate District 287

## Cash and Investment Position Sheet- Monthly Total Net Cash- All Accounts

<u>Date</u>	<u>FY21-22 Total Cash as of month-end</u>	<u>FY22-23 Total Cash as of month-end</u>	<u>FY23-24 Total Cash as of month-end</u>
July	18,017,954	18,572,017	18,858,236
August	27,800,108	24,288,930	32,119,813
September	32,465,869	32,223,695	35,958,742
October	35,267,999	31,867,127	36,774,908
November	33,804,263	33,293,625	39,840,981
December	32,887,416	33,430,295	40,212,901
January	31,397,362	30,048,503	37,055,362
February	26,497,584	26,677,119	34,683,875
March	24,760,657	25,316,842	36,722,274
April	19,051,281	22,075,795	32,345,881
May	23,745,291	22,481,243	33,746,144
June	22,201,893	22,374,821	

- Includes Self-Funded Insurance Cash Balances.



**INTERMEDIATE DISTRICT 287**

**MAY 2024 ACTIVITY**

**ELECTRONIC TRANSFERS IN:**

<b>DATE</b>	<b>TO</b>	<b>AGENCY</b>	<b>RECEIPT #</b>	<b>AMOUNT</b>	<b>DESCRIPTION</b>
5/2/2024	MSDLAF MN DEPT OF EDUCATION-034		20241244	146,837.05	PERKINS BASIC
5/2/2024	MSDLAF MN DEPT OF EDUCATION-034		20241245	15,432.00	PERKINS RESERVE
5/2/2024	MSDLAF MN DEPT OF EDUCATION-034		20241246	2,765.00	NSO TUITION CHARGE SEM A & B
5/3/2024	MSDLAF MN DEPT OF EDUCATION-034		20241247	1,610,602.26	SP ED TUITION FED FUNDS
5/6/2024	MSDLAF MN DEPT OF EDUCATION-034		20241248	141,411.81	CLOSED GRANT EXPENDITURES
5/8/2024	MSDLAF ISD 199-119		20241249	511.70	FY23-24 ALC BILLING - ESY & PERIODS 1 & 2
5/10/2024	MSDLAF MN DEPT OF EDUCATION-034		20241250	52,718.79	PROJECT AWARE JAN 1, 2024 - MAR 31, 2024
5/15/2024	MSDLAF MN STATE MMB		20241251	2,896,604.06	IDEAS SP ED
5/16/2024	MSDLAF MN STATE MMB-FNS		20241252	11,069.67	CHILD NUTRITION MAY- ABEC
5/16/2024	MSDLAF MN STATE MMB-FNS		20241253	5,751.73	CHILD NUTRITION MAY - WEC
5/16/2024	MSDLAF MN STATE MMB-FNS		20241254	12,296.97	CHILD NUTRITION MAY - SEC
5/16/2024	MSDLAF MN STATE MMB-FNS		20241255	2,312.97	CHILD NUTRITION MAY - YOUABLE SOUTH
5/16/2024	MSDLAF MN STATE MMB-FNS		20241256	21,605.27	CHILD NUTRITION MAY - NEC
5/20/2024	MSDLAF MN DEPT OF EDUCATION-034		20241257	25,603.47	ANTI BIAS AND TRAUMA INFORMED GRANT
5/22/2024	MSDLAF MN STATE MMB		20241258	382,294.41	MA 3RD PARTY BILLING
5/30/2024	MSDLAF MN STATE MMB		20241259	131,192.08	IDEAS ONL LEARN, GEN ED, SP ED SITES
5/31/2024	MSDLAF BENEFIT RESOURCE INC		20241260	23,101.78	COBRA MAY PAYMENTS
5/31/2024	MSDLAF SCHOOL CAFE - ABEC		20241261	135.00	STUDENT REFERRED REVENUE
5/31/2024	MSDLAF SCHOOL CAFE - NEC		20241262	93.00	STUDENT REFERRED REVENUE
5/31/2024	MSDLAF SCHOOL CAFE - SEC		20241263	255.00	STUDENT REFERRED REVENUE
5/31/2024	MSDLAF SCHOOL CAFE - WEC		20241264	185.00	STUDENT REFERRED REVENUE
5/31/2024	MSDLAF BRAINTREE		20241265	1,689.57	MAY TUITION
5/31/2024	MSDLAF PAYPAL		20241266	9,687.76	MAY TUITION
5/31/2024	MSDLAF SQUARE INC		20241267	8,754.95	MAY STORE SALES
<b>MTD TOTALS</b>				<b>5,502,911.30</b>	

**INTERMEDIATE DISTRICT 287**

**MAY 2024 ACTIVITY**

**WIRE TRANSFERS OUT:**

DATE	FROM	AGENCY	WIRE #	AMOUNT	DESCRIPTION
5/23/2024	MSDLAF	EDUCATIONS BENEFITS CONSULTANTS	4000001845	(169.51)	403B RETIREMENT
5/6/2024	MSDLAF	US BANK	9000006182-9000006199	118,185.59	AP ACH PAYMENTS
5/7/2024	MSDLAF	BANK OF MONTREAL	4000001848	57,265.21	P-CARD EXPENSE
5/9/2024	MSDLAF	US BANK	9000006200-9000006215	59,295.89	AP ACH PAYMENTS
5/15/2024	MSDLAF	BPAS	4000001849	49,457.41	VEBA
5/15/2024	MSDLAF	EDUCATIONS BENEFITS CONSULTANTS	4000001850	91,338.08	403B RETIREMENT
5/15/2024	MSDLAF	MN DEPT OF REVENUE	4000001851	527.72	STATE TAXES
5/15/2024	MSDLAF	MN DEPT OF REVENUE	4000001852	84,836.99	STATE TAXES
5/15/2024	MSDLAF	PUBLIC EMPLOYEES RETIREMENT	4000001853	119,415.75	PERA
5/15/2024	MSDLAF	TEACHERS RETIREMENT ASSOC.	4000001854	234,513.36	TRA
5/15/2024	MSDLAF	US BANK	4000001855	516,516.89	FEDERAL TAXES
5/16/2024	MSDLAF	US BANK	9000006216-9000006250	4,624.36	STAFF REIMBURSEMENTS
5/1/2024	MSDLAF	AVIBEN	4000001856	169.51	AVIBEN
5/6/2024	MSDLAF	HEALTH PARTNERS	4000001857	257,210.99	HPAI CLAIMS
5/13/2024	MSDLAF	HEALTH PARTNERS	4000001858	115,967.15	HPAI CLAIMS
5/29/2024	MSDLAF	US BANK	9000006251-9000006263	42,977.18	AP ACH PAYMENTS
			9000006264-9000006269,		
5/24/2024	MSDLAF	US BANK	9000006271-9000006275,	47,852.65	AP ACH PAYMENTS
			9000006277 & 9000006278		
5/24/2024	MSDLAF	US BANK	9000006270 & 900006276	525.96	AP ACH PAYMENTS
5/29/2024	MSDLAF	MN DEPT OF REVENUE	4000001859	421.68	STATE TAXES
5/29/2024	MSDLAF	US BANK	4000001860	7,131.44	FEDERAL TAXES
5/29/2024	MSDLAF	US BANK	4000001861	189.44	CASH MANAGEMENT SERVICES
5/30/2024	MSDLAF	US BANK	9000006279-9000006349	13,215.05	STAFF REIMBURSEMENTS
5/30/2024	MSDLAF	US BANK	9000006350-9000006359	151,328.86	AP ACH PAYMENTS
5/30/2024	MSDLAF	US BANK	9000006360	990.00	AP ACH PAYMENTS
5/30/2024	MSDLAF	PITNEY BOWES	4000001862	1,000.00	RESERVE ACCOUNT
5/15/2024	MSDLAF	HEALTH PARTNERS	4000001863	737.99	FREQUENT FITNESS CLAIMS
5/15/2024	MSDLAF	US BANK	9000132135-9000133118	1,551,078.38	PAYROLL
5/20/2024	MSDLAF	HEALTH PARTNERS	4000001864	187,835.21	HPAI CLAIMS
5/29/2024	MSDLAF	US BANK	9000133119	28,405.45	PAYROLL
5/29/2024	MSDLAF	US BANK	9000133120	9,235.00	PAYROLL
5/31/2024	MSDLAF	BPAS	4000001865	49,779.32	VEBA
5/31/2024	MSDLAF	EDUCATIONS BENEFITS CONSULTANTS	4000001866	90,501.53	403B RETIREMENT
5/31/2024	MSDLAF	MN DEPT OF REVENUE	4000001867	1,017.46	STATE TAXES
5/31/2024	MSDLAF	MN DEPT OF REVENUE	4000001868	84,862.83	STATE TAXES
5/31/2024	MSDLAF	PUBLIC EMPLOYEES RETIREMENT	4000001869	119,367.51	PERA
5/31/2024	MSDLAF	TEACHERS RETIREMENT ASSOC.	4000001870	234,940.18	TRA
5/31/2024	MSDLAF	US BANK	4000001871	518,327.22	FEDERAL TAXES
5/31/2024	MSDLAF	US BANK	9000133121-9000134108	1,557,730.40	PAYROLL
5/14/2024	MSDLAF	PITNEY BOWES	4000001872	25.00	ACCESS & SHIPPING W/O HW OR METER
5/28/2024	MSDLAF	STATE OF MN	4000001873	1,937.50	EMPOWERU
5/28/2024	MSDLAF	EDUCATIONS BENEFITS CONSULTANTS	4000001874	1,522.69	403B RETIREMENT
5/28/2024	MSDLAF	EDUCATIONS BENEFITS CONSULTANTS	4000001874	31.98	403B RETIREMENT

**INTERMEDIATE DISTRICT 287**

**MAY 2024 ACTIVITY**

5/30/2024	MSDLAF XCEL ENERGY	4000001875	1,975.48	ENERGY EXPENSE
5/31/2024	MSDLAF BRI	4000001876	46,519.51	FLEX SPENDING ACCOUNT PAYMENTS
5/20/2024	MSDLAF HEALTH PARTNERS	4000001877	187,835.21	HPAI CLAIMS
5/20/2024	MSDLAF HEALTH PARTNERS	4000001877	(187,835.21)	HPAI CLAIMS
5/28/2024	MSDLAF HEALTH PARTNERS	4000001878	114,945.81	HPAI CLAIMS
<b>MTD TOTALS</b>			<b>6,575,564.10</b>	







# CONSENT AGENDA – RECOMMENDATION

**Intermediate District 287**  
RESPONSIVE. INNOVATIVE. SOLUTIONS.

## Approval of the 2024-25 Lease Agreement with Hennepin Technical College

June 27, 2024

### Author

Brian Schultz, Exec. Director of Business Services

### Summary

The lease agreement is for the use of classrooms, labs, equipment, offices and common space at the Eden Prairie Hennepin Technical College Campus (HTC). The agreement is for the 2024-25 school year. These spaces are used by District 287's Career and Technical Program, Gateway ALC, and Special Education Transition Programs. The rate per square foot is not changing from 2022-23. Based on program needs (adding new IT class and adding additional culinary & nursing classes), the district is adding office space, classrooms and shifting various classroom spaces. As part of the Gateway to College agreement, HTC provides the Gateway to College classrooms without a fee and have also agreed to waive the fee for the Coffee shop space that is used as a work place skill teaching area. This agreement reflects a \$43,785 increase from last year due to space changes. Staff and student parking is included in the contract. Lease costs are covered by lease levy through our member districts levies.

Year	Not to Exceed:
2024-25	\$ 430,070

### Recommendation

It is recommended that the Board approves the 2024-25 lease agreement with Hennepin Technical College (Minnesota State).

# CONSENT AGENDA - RECOMMENDATION

**Intermediate District 287**  
RESPONSIVE. INNOVATIVE. SOLUTIONS.

## Approval of Property and Liability, Crime, Workers Compensation, and Volunteer Accident Insurance Carrier and Premiums.

June 27, 2024

### Author

Brian Schultz, Executive Director of Business Services

### Summary

Approval of Insurances as follows:

- Property & Liability Insurance Coverage - Renewal - Liberty Mutual Insurance Company -\$283,226
  - Includes property, auto, general & professional liability, and umbrella coverages
  - Total increase in premiums from prior year of \$55,292
- Crime Insurance Coverage - Renewal - Hanover Insurance Company - \$2,429
  - Three (3) Year contract started in 2022-23 – no change in premium
- Workers Compensation Insurance Coverage - Renewal - United Heartland (Accident Fund General Insurance Company) - \$1,268,232
  - This is a \$266,261 premium increase over the prior year
  - District 287's mod rate history
    - 2.37 - 2019-20
    - 2.82 - 2020-21
    - 3.05 - 2021-22
    - 2.44 - 2022-23
    - 2.02 - 2023-24
    - 2.60 – 2024-25
  - The increase is due to an increase in our mod rating, increased claims, and increased payroll for next year due to higher enrollment and employment contact changes. The work comp premium is calculated using employee classification rates applied against our payroll for each class. This premium fluctuates from year to year based on actual claims over the previous three-year period (this is how the mod rate is calculated).
- Volunteer Accident Coverage - Renewal - Markel Insurance Company - \$350.00 no change from prior year

Each year a 12-month Targeted Risk Management Plan is implemented alongside a Client Service Plan strategy focusing on areas the district could improve on to lower its risks and make it more marketable. The implementation of this plan enabled USI (District's insurance agent) to assist the district in getting better or equivalent coverage. The largest increase in our property and liability premiums was in our commercial property coverage. With increases in natural catastrophes (mainly weather related) along with increased costs to replace/repair damaged property, insurance companies are passing on these costs with premium increases. It is an overall tough insurance market currently with signs of it stabilizing in the future (weather dependent).

The expenses for the premiums are included in the Original Budget for the 2024-25 school year.

### **Recommendation**

It is recommended that the school board approves the Property & Liability, Crime, Workers Compensation, and Volunteer Accident insurances, with the carriers named above for each type of insurance, at the premiums listed for the 2024-25 school year.

# CONSENT AGENDA - RECOMMENDATION

**Intermediate District 287**  
RESPONSIVE. INNOVATIVE. SOLUTIONS.

## Approval of Cyber Liability Insurance Carrier and Premium.

June 27, 2024

### Author

Brian Schultz, Executive Director of Business Services

### Summary

Approval of Insurances as follows:

- Cyber Liability Insurance Coverage – we went to the market and two companies provided quotes. The quote with the coverage the district was looking for, best pricing, lowest deductible came from Tokio Marine / Houston Casualty Company at \$28,473 for the 2024-25 school year (14.2% decrease over prior year).

Each year a 12-month Targeted Risk Management Plan is implemented alongside a Client Service Plan strategy focusing on areas the district could improve on to lower its risks and make it more marketable. The implementation of this plan enabled USI (District's insurance agent) to assist the district in getting better or equivalent coverage. The Plans also included areas to focus on related to the Cyber Security. By implementing many of cyber recommendations, the district was able to control our Cyber Liability Insurance costs in an overall tough insurance market.

The expenses for the premiums are included in the Original Budget for the 2024-25 school year.

### Recommendation

It is recommended that the school board approves the Cyber Liability insurance with the carrier named above at the premium listed for the 2024-25 school year.

# CONSENT AGENDA - RECOMMENDATION

**Intermediate District 287**  
RESPONSIVE. INNOVATIVE. SOLUTIONS.

## Approval of Contract for Literacy Resource

June 27, 2024

### Author

Jon Voss, Director of Teaching and Learning

### Summary

Contract submitted for purchase and implementation of literacy curriculum from Newsela, Inc.

- Period is for FY 2025 through FY 2026
- Provides for access to literacy curriculum resources
- Includes implementation at 6 school sites
- Two year cost of \$31,128.85

### Recommendation

It is recommended that the board approve the two year contract with Newsela, Inc. for implementation of literacy curriculum resources.

# CONSENT AGENDA - RECOMMENDATION

Intermediate District 287  
RESPONSIVE. INNOVATIVE. SOLUTIONS.

## Recommendation for Board Acceptance of 2024-25 Fees and Rates

June 27, 2024

### Author

Brian Schultz, Executive Director of Business Services  
Gloria Wilder, Director of Finance

### Summary

District 287 is maintaining the member district core fee at the rate set in 2015-16.

The ALC stabilization fee was the agreed upon solution for funding these programs by member districts back in September 2018. The amount remains the same as 2019-20.

Based on 2016 legislation, Intermediate Districts have the legal authority to charge a non-member access fee to the resident district of a non-member special education student, including students open-enrolled through a member district. The non-member access fee rate will be included on a letter that accompanies the referral and/or tuition acknowledgement forms that are sent to resident districts at the time of a student's enrollment. The majority of non-member access fee revenues will be used to offset member district levies.

At a meeting with MDE, it was recommended that the District develop and set rates for our Care & Treatment programs prior to the start of the fiscal year. Care and Treatment rates are shared with resident districts at the beginning of each fiscal year as part of the annual agreement for educational services.

### 2024-25 Fees and Rates:

Fees	
Core Fee – Per Member Districts' Total Resident APU	\$15.05
ALC Stabilization Fee – Per Member Districts' Total Resident APU	\$5.00
Non-member Access Fee – per student membership hour	\$19.93
<b>Care &amp; Treatment Rates per Daily ADM</b>	
Schools: 519,527,530,531,532, 533, 540	\$298.00
Schools: 535	\$285.00

The Core Fee partially funds the general fund fixed costs of the district. The ALC stabilization fee provides a base level of support for the ALC programs. The non-member access fee is designed to equitably allocate the costs for buildings, safe schools and fixed costs to both members and non-member students. The Care & Treatment rates fund the Care and Treatment programs.

### Recommendation

It is recommended that the school board approves the 2024-25 fees and rates as presented.

# CONSENT AGENDA - RECOMMENDATION



## Approval of Cybersecurity Service Agreement

June 27, 2024

### Authors

Kim Helgeson, Director of Information Technology and Student Information Services

### Summary

This new contract will provide the District with managed detection and response (MDR) for District technology and managed security awareness (MSA) for District staff. These services will provide 24x7x365 monitoring for malicious activity, incidence response support, and a fully managed security awareness training. This work will improve the District's overall security posture and position the District to qualify for the best cybersecurity insurance rates.

This contract is being brought to the board for approval as it is a multiple-year contract.

### Fiscal Impact/Funding Source

Costs for the three-year agreement are: FY25 \$123,891, FY26 \$128,693 and FY27 \$138,988. These costs are included in the safe schools funding annual budget.

### Recommendation

It is recommended that the school board approve the three-year agreement.



# Fiscal Year 2024-25 Budget Presentation

# Learning Intentions

- Strategic Priorities Based Budget
- Budget Assumptions Highlights
- Budget Report
- Comparison to Prior Years





# Strategic Priorities Based Budget

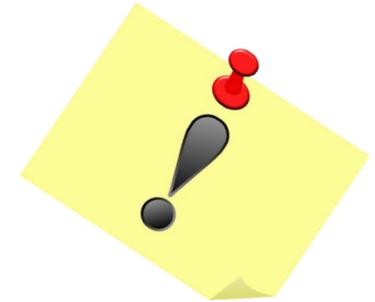


# 2024-25 Original Budget - Priorities

- Expenditures will be aligned and prioritized so as to promote the implementation of the District's strategic priorities:
  - Achieving Academic Success
  - Cultivating Equity & Inclusion
  - Promoting Social-Emotional Learning (SEL)

# 2024-25 Original Budget - Highlights

- Read Act Implementation
- ITRAC Navigator
- Cyber Security Enhancements
- NSO Added Support
- Leadership Pipeline
- ESP Mentor Program
- ALC Transportation
- Coaching
- SEL Curriculum





# Budget Assumptions Highlights



ACHIEVING  
ACADEMIC SUCCESS



CULTIVATING EQUITY  
& INCLUSION



PROMOTING  
SOCIAL-EMOTIONAL  
LEARNING (SEL)

# 2024-25 Original Budget- Assumptions

## Revenue Assumption Highlights:

- Increase in the general education formula of 2%
- Revenues are based on projected ADM's from member districts or historical trend depending on the program
  - Special Education Enrollment is projected to increase 9.5% over prior year
- Includes State Revenues, Direct-billed tuition and fees and revenues based on member districts' levies
- All known State and Federal Grants are included

# 2024-25 Original Budget- Assumptions

## Expenditure Assumption Highlights:

- Budgets will be aligned to support Strategic Priorities
- Aligned and prioritized to promote the recruitment and retention of high quality, culturally competent staff
- Staffing costs including benefits will be budgeted based on settled contracts or estimated using historical averages for unsettled contracts
- The TIERS budgeting ratio system developed in collaboration with member districts will continue



# 2024-2025 Budget Report



**INTERMEDIATE DISTRICT 287 ORIGINAL BUDGET 2024-25**

	Projected BEGINNING FUND BALANCE 7/1/2024	REVENUE FY25 ORIGINAL BUDGET	EXPENDITURES FY25 ORIGINAL BUDGET	PROJECTED FUND BAL. 6/30/2025	Requested Transfer	FY25 PROJECTED Adjusted FUND BALANCE
<b><u>GENERAL FUND UNASSIGNED</u></b>						
Districtwide Administration/Operations	\$ 299,720	\$ 14,030,371	\$ 13,949,440	\$ 380,651		\$ 380,651
Grants	\$ -	\$ 2,328,068	\$ 2,328,068	\$ -		\$ -
ALC / Academic Education	\$ 0	\$ 12,778,186	\$ 12,564,662	\$ 213,524		\$ 213,524
Grants	\$ -	\$ 162,666	\$ 162,666	\$ -		\$ -
Career and Technical Education	\$ 252,680	\$ 1,358,569	\$ 1,277,679	\$ 333,570		\$ 333,570
Grants	\$ -	\$ 1,315,604	\$ 1,315,604	\$ -		\$ -
Special Education	\$ 7,598,140	\$ 69,889,410	\$ 68,881,297	\$ 8,606,253	\$ (600,000)	\$ 8,006,253
Grants	\$ -	\$ 485,438	\$ 485,438	\$ -		\$ -
<b>TOTAL UNASSIGNED</b>	<b>\$ 8,150,541</b>	<b>\$ 102,348,312</b>	<b>\$ 100,964,854</b>	<b>\$ 9,533,999</b>	<b>\$ (600,000)</b>	<b>\$ 8,933,999</b>
Non Expendable for General Fund	133,782	\$ -		\$ 133,782		\$ 133,782
<b><u>GENERAL FUND ASSIGNED</u></b>						
Property Account	\$ 4,514	\$ -	\$ 4,514	\$ 0		\$ 0
Separation / Severance	\$ 4,804,941	\$ -	\$ 280,000	\$ 4,524,941		\$ 4,524,941
Donations for Specified Purpose	\$ -	\$ -	\$ -	\$ -		\$ -
Vaping Settlements	\$ 116,705	\$ 25,043	\$ 20,000	\$ 121,748		\$ 121,748
Student Clubs	\$ 5,501	\$ 7,085	\$ 7,738	\$ 4,848		\$ 4,848
Collaborative Curriculum Project	\$ 1,466	\$ -	\$ 1,466	\$ -		\$ -
Transportation Vehicle Dep.	\$ 101,664	\$ -	\$ -	\$ 101,664		\$ 101,664
Subsequent Year Budget	\$ -	\$ -	\$ -	\$ -		\$ -
Operational Adjustment Reserve	\$ -	\$ -	\$ -	\$ -		\$ -
Strategic Priorities	\$ 930,237	\$ -	\$ 507,062	\$ 423,175	\$ 600,000	\$ 1,023,175
Tuition Adjustment Reserve	\$ 2,128,941	\$ -	\$ -	\$ 2,128,941		\$ 2,128,941
<b>TOTAL ASSIGNED</b>	<b>\$ 8,093,969</b>	<b>\$ 32,128</b>	<b>\$ 820,780</b>	<b>\$ 7,305,317</b>	<b>\$ 600,000</b>	<b>\$ 7,905,317</b>

**INTERMEDIATE DISTRICT 287 ORIGINAL BUDGET 2024-25**

	Projected BEGINNING FUND BALANCE 7/1/2024	REVENUE FY25 ORIGINAL BUDGET	EXPENDITURES FY25 ORIGINAL BUDGET	PROJECTED FUND BAL. 6/30/2025	Requested Transfer	FY25 PROJECTED Adjusted FUND BALANCE
<b><u>GENERAL FUND RESTRICTED</u></b>						
for Health & Safety	\$ 101,873	\$ 147,980	\$ 148,280	\$ 101,573		\$ 101,573
for Long Term Facilities Maintenance	\$ 427,498	\$ -	\$ 72,826	\$ 354,672		\$ 354,672
for Read Act Literacy Aid	\$ -	\$ 65,208	\$ 65,208	\$ -		\$ -
for Medical Assistance	\$ 2,320,435	\$ 3,002,250	\$ 3,641,790	\$ 1,680,895		\$ 1,680,895
for Safe Schools	\$ 816,695	\$ 1,572,162	\$ 1,580,077	\$ 808,780		\$ 808,780
for Compensatory (Basic Skills)	\$ 375,356	\$ 1,786,237	\$ 1,798,208	\$ 363,385		\$ 363,385
<b>TOTAL RESTRICTED</b>	<b>\$ 4,041,856</b>	<b>\$ 6,573,837</b>	<b>\$ 7,306,389</b>	<b>\$ 3,309,304</b>	<b>\$ -</b>	<b>\$ 3,309,304</b>
<b>TOTAL GENERAL FUND</b>	<b>\$ 20,420,148</b>	<b>\$ 108,954,277</b>	<b>\$ 109,092,023</b>	<b>\$ 20,282,402</b>	<b>\$ -</b>	<b>\$ 20,282,402</b>
Non Expendable for Non-Major Funds				\$ -		\$ -
<b><u>NONMAJOR FUNDS</u></b>						
Food Service (02)		\$ 974,270	\$ 974,270	\$ -		\$ -
Debt Service (07)	\$ 20,565,268	\$ 9,062,376	\$ 6,882,410	\$ 22,745,234		\$ 22,745,234
Custodial - Scholarship Fund (10)	\$ 93,311	\$ 5,356	\$ 12,526	\$ 86,141		\$ 86,141
Construction (11)	\$ 2,934,881	\$ 80,000	\$ 1,175,777	\$ 1,839,104		\$ 1,839,104
Internal Service Fund (20)- Dental	\$ 496,865	\$ 686,700	\$ 748,500	\$ 435,065		\$ 435,065
Internal Service Fund (21)- Health	\$ 17,004,892	\$ 14,111,440	\$ 13,230,500	\$ 17,885,832		\$ 17,885,832
<b>TOTAL NONMAJOR FUNDS</b>	<b>\$ 41,095,217</b>	<b>\$ 24,920,142</b>	<b>\$ 23,023,983</b>	<b>\$ 42,991,376</b>	<b>\$ -</b>	<b>\$ 42,991,376</b>
<b>TOTAL ALL FUNDS</b>	<b>\$ 61,515,365</b>	<b>\$ 133,874,419</b>	<b>\$ 132,116,006</b>	<b>\$ 63,273,779</b>	<b>\$ -</b>	<b>\$ 63,273,779</b>

# 2024-25 Original Budget - General Fund

## Funding Sources for Our Priorities:

Total Revenues for the General Fund are projected to be \$108,954,277; an increase of \$14,408,879 or 15.24% over the 2023-24 revised revenue budget.

## Allocation of Resources for Achieving Our Priorities:

Total Expenditures for the General Fund are projected to be \$109,092,023; an increase of \$15,210,780 or 16.20% over the 2023-24 revised expenditure budget.

# 2024-25 Original Budget - General Fund

Projected Increase:

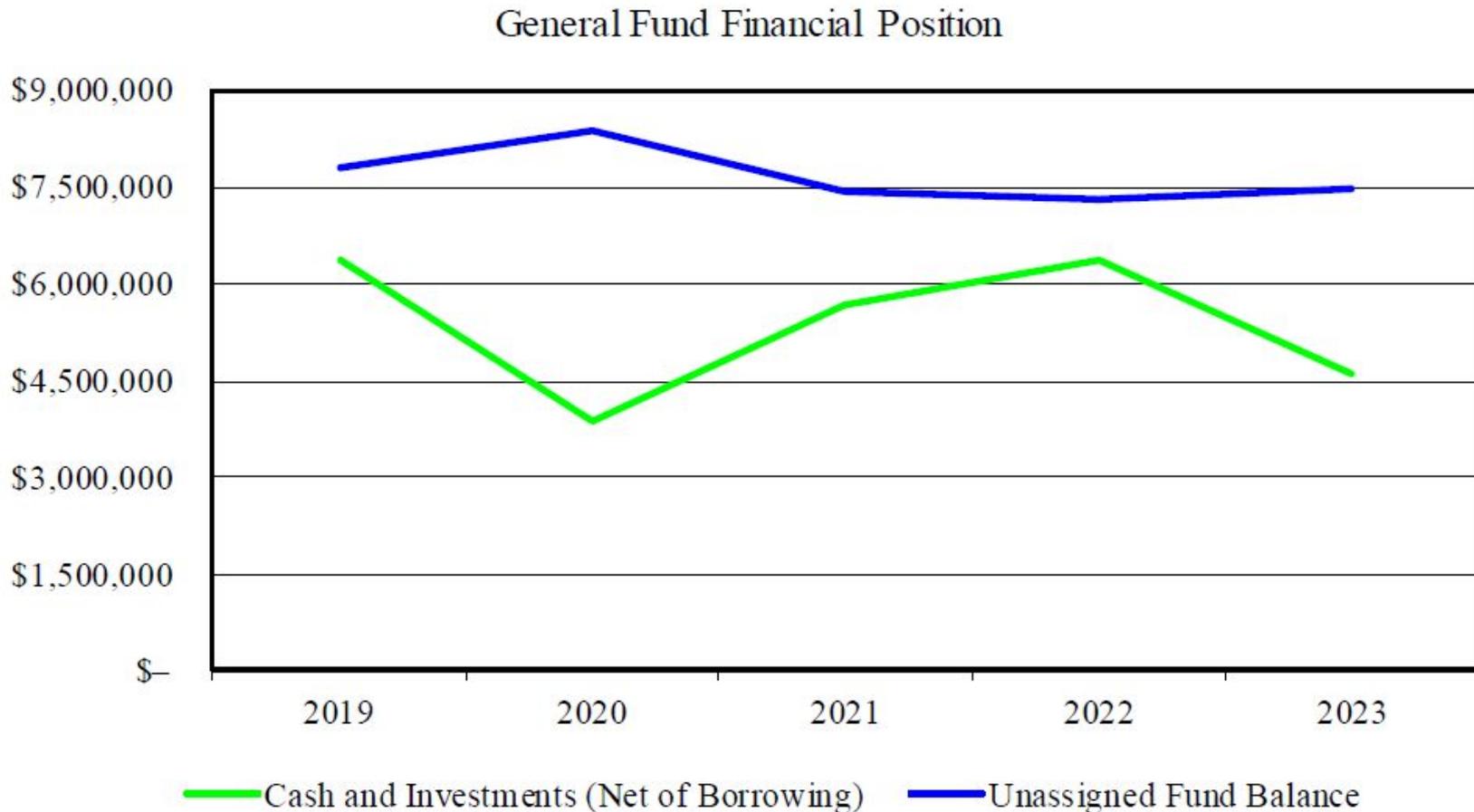
- Contract Settlements
- Projected Growth in Special Education and Northern Star Online programs
- Original Budget Based on staffing to Ratio

# 2024-25 Original Budget - Unrestricted Fund Balance

Unrestricted General Fund Balance is projected to be 8.2% which is in compliance with the Board Policy parameter of at least 6% to 8%.

# General Fund Financial Position

from MMKR 2022-23 Management Report



# 2024-25 Original Budget - Total All Funds

## Funding Sources for Our Priorities:

Total Revenues for All Funds are projected to be \$133,874,419; an increase of \$14,562,362 or 12.21% over the 2023-24 revised revenue budget.

## Allocation of Resources for Achieving Our Priorities:

Total Expenditures for All Funds are projected to be \$132,116,006; an increase of \$15,924,294 or 13.71% over the 2023-24 revised expenditure budget.

# 2024-25 Original Budget Notes - Internal Categories Transfers

- Special Education transfer of \$600,000 to Strategic Priorities. The Strategic Priorities Assigned Fund Balance will be used to continue funding for priorities set within the Strategic Plan.

# 2024-25 Original Budget Notes - Transfers between Funds

- Food Service projected budget transfer of \$478,668 is included in District Wide Administration /Operations expenditures. Increase of \$55,857 over FY 24 Revised Budget
  - Mainly due to projected lower revenue, normal contract settlements and inflation.
  - Smaller schools = lack of economies of scale

# Summary of 2024-25 Original Budget Notes

- Districtwide Admin & Operations projecting a flat budget due to budget reductions that offset increases in employee contract agreements.
- Projected growth in our Career & Technical, Northern Star Online and Special Education programs.
- The Tuition Adjustment Reserve will be used to offset any potential loss of revenue in MDE Tuition or other tuition-based areas.
- The Debt Service Fund Balance will continue to grow as funds are added to the sinking fund to pay the North Education Center Quality School Construction federal borrowing in 2029.



# Graphs & Comparisons to Prior Years

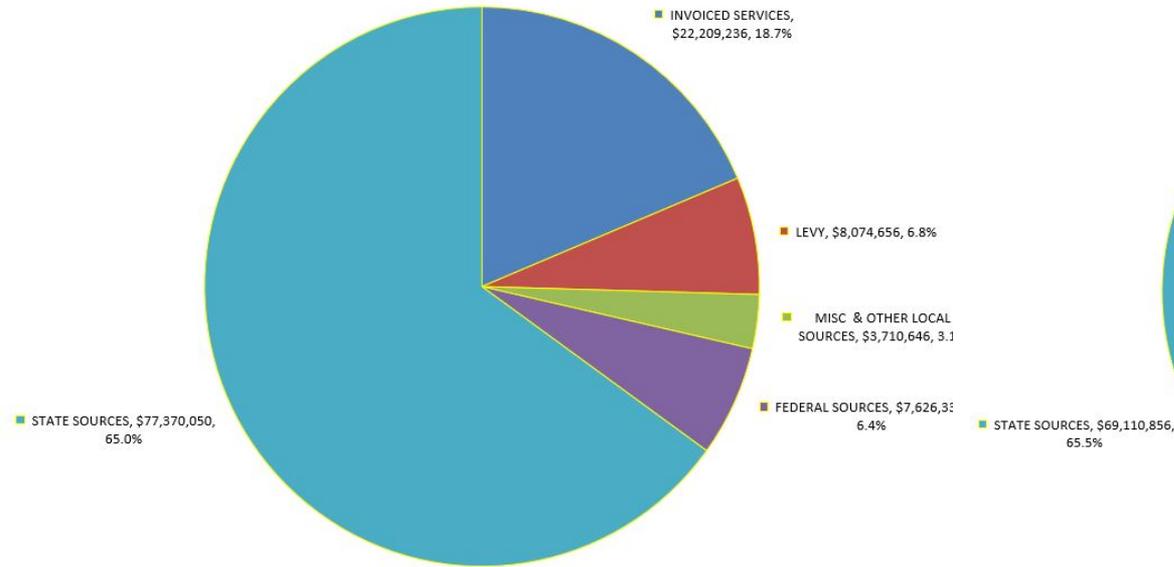


# Source Comparison to Prior Year

Intermediate District 287

**FY24-25 REVENUE BUDGET**  
(Excludes Trust, Construction and Internal Service Funds)

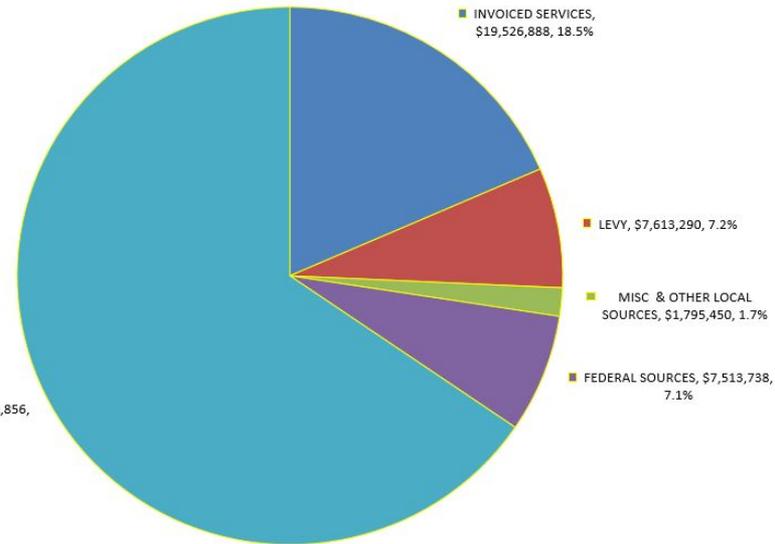
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Intermediate District 287

**FY23-24 REVENUE BUDGET**  
(Excludes Trust, Construction and Internal Service Funds)

RESPONSIVE. INNOVATIVE. SOLUTIONS.



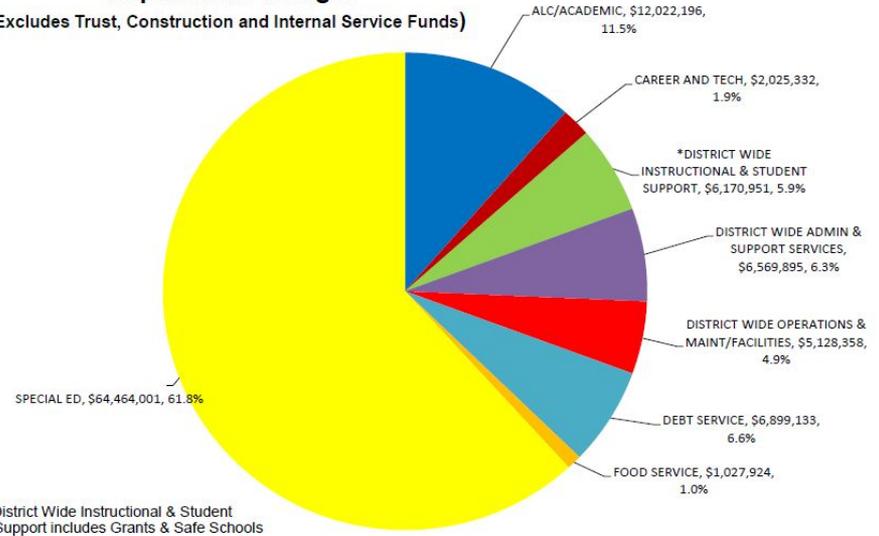
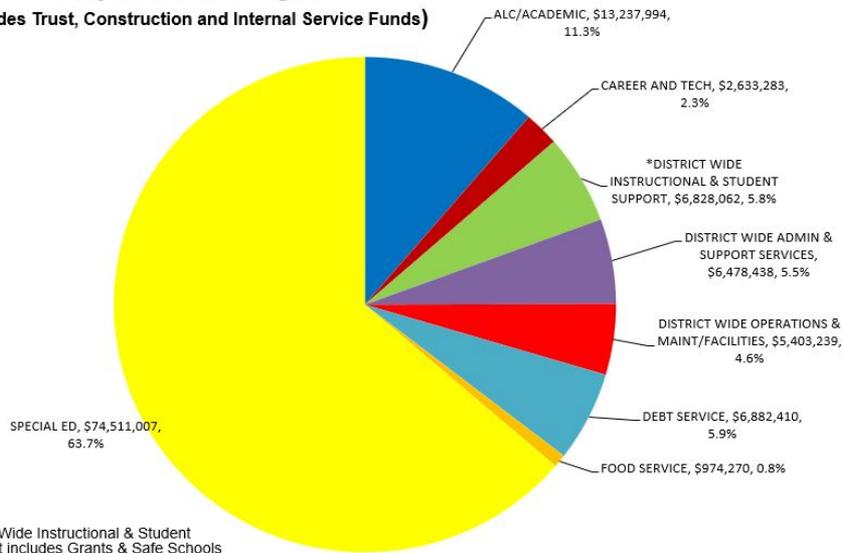
# Expenditure Comparison to Prior Year

**Intermediate District 287**  
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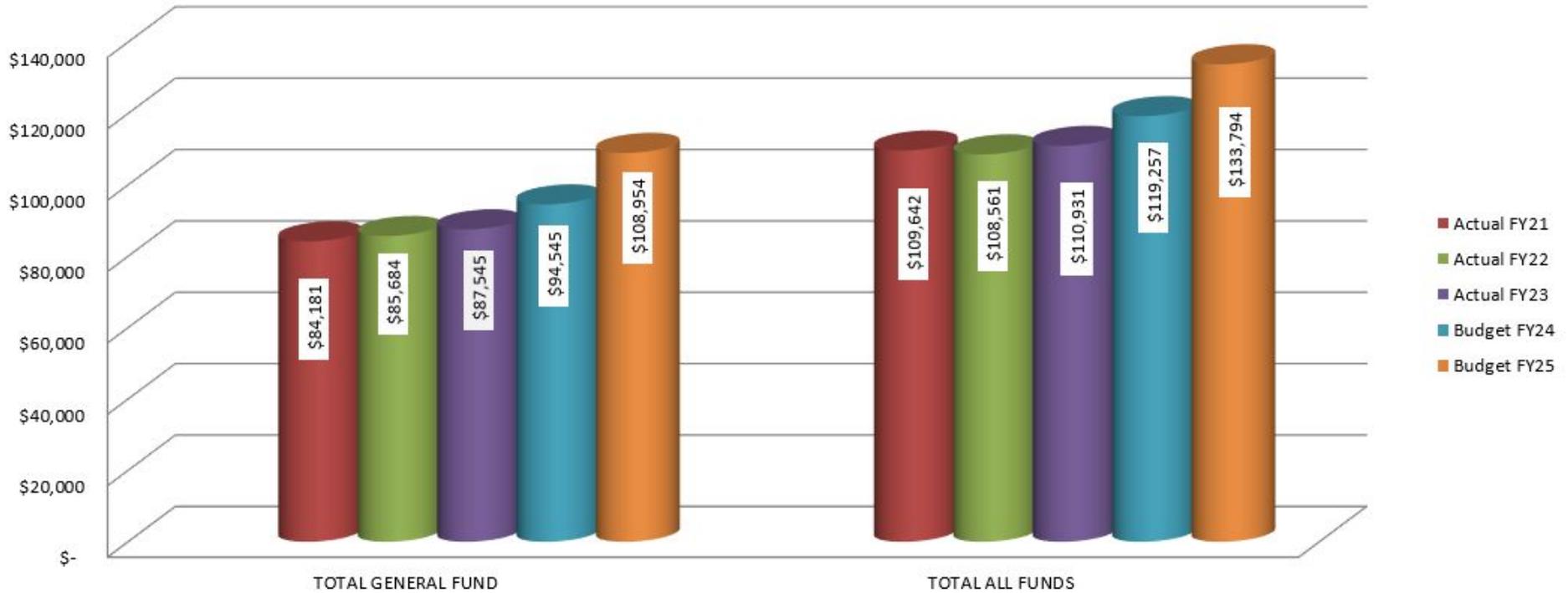
**Intermediate District 287**  
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**FY24-25 Expenditure Budget**  
(Excludes Trust, Construction and Internal Service Funds)

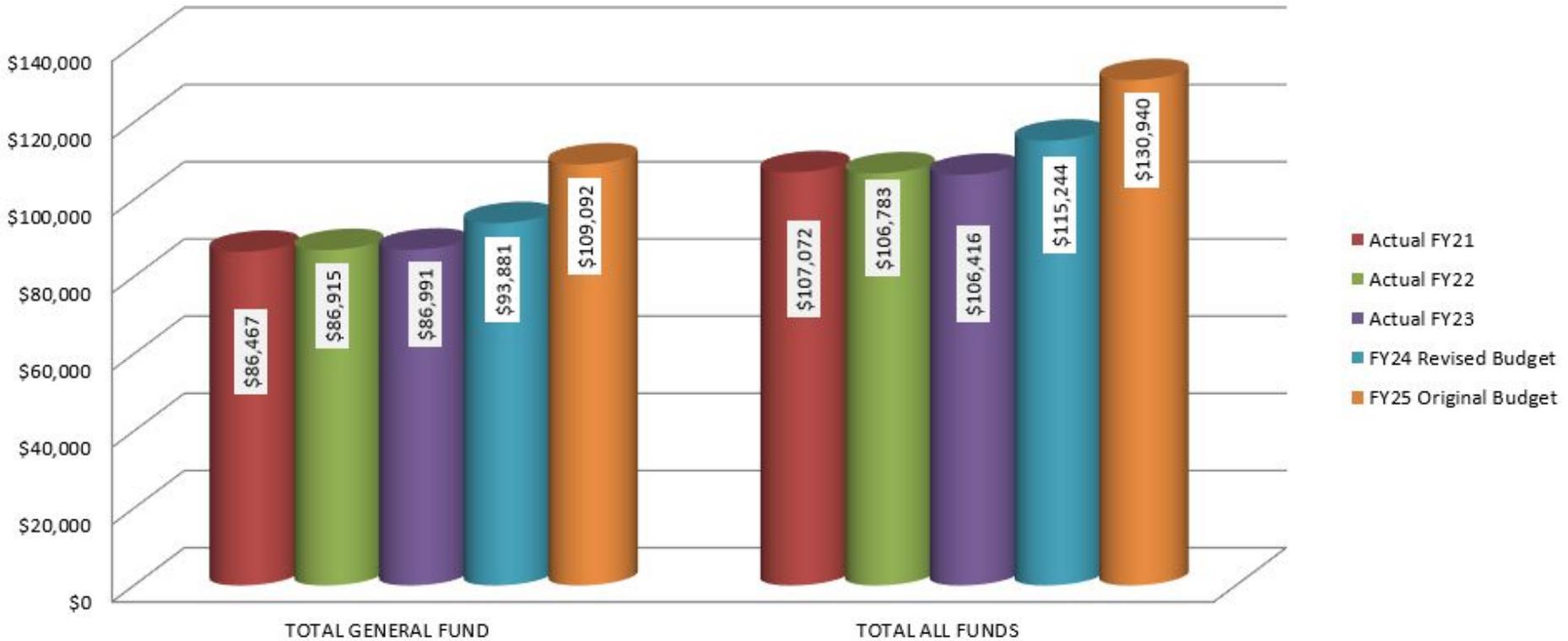
**FY23-24 Expenditure Budget**  
(Excludes Trust, Construction and Internal Service Funds)



## 2024-25 Revenue Budget Comparison to 2023-24 Revised Budget and 2022-23, 2022-22 & 2020-21 Actuals without Construction Revenues (in thousands)



## 2024-25 Expenditure Budget Comparison to 2023-24 Revised Budget and 2022-23, 2021-22 & 2020-21 Actuals without Construction Expenditures (in thousands)





# QUESTIONS



**INTERMEDIATE DISTRICT 287**  
**PLYMOUTH, MINNESOTA**  
**BOARD OF EDUCATION**



Regular Meeting – June 27, 2024

**AGENDA SECTION:** BUSINESS SERVICES REPORT

**ITEM:** Approval for Adoption of the FY24-25 Original Budget

**PRESENTED BY:** Brian Schultz, Executive Director of Business Services  
And Gloria Wilder, Director of Finance

1. **Background Information:**

A motion is necessary to approve the Original Budget for School Year 2024-2025 (Fiscal Year 25). The Total Projected Beginning Fund Balance of all funds for July 1, 2024 is \$61,515,365. The Original Budget for FY24-25 shows total revenues of \$133,874,419 and total expenditures of \$132,116,006 for a total projected fund balance of \$63,273,779 at June 30, 2025. The total Unassigned General Fund balance of \$8,933,999 or 8.2%, is within Board policy parameters. This budget is based on budget assumptions and adjustments previously approved.

Those assumptions recognized that budgeted revenues are based on planned enrollments and expenditures reflect inflationary increases. The District’s strategic plan priorities have been promoted and prioritized within the budget expenditures.

2. **Fiscal Impact/Funding Source:** Establishes the budget for FY24-25.

3. **RECOMMENDED ACTION:** Board adopts the FY24-25 Budget as presented.

Motion by: \_\_\_\_\_ Yes \_\_\_\_ Passed \_\_\_\_

Second by: \_\_\_\_\_ Yes \_\_\_\_ Failed \_\_\_\_

Abstentions: \_\_\_\_\_

**INTERMEDIATE DISTRICT 287 ORIGINAL BUDGET 2024-25**

	Projected BEGINNING FUND BALANCE 7/1/2024	REVENUE FY25 ORIGINAL BUDGET	EXPENDITURES FY25 ORIGINAL BUDGET	PROJECTED FUND BAL. 6/30/2025	Requested Transfer	FY25 PROJECTED Adjusted FUND BALANCE	Percent Fund Bal to Total Exp
<b>GENERAL FUND UNASSIGNED</b>							
Districtwide Administration/Operations	\$ 299,720	\$ 14,030,371	\$ 13,949,440	\$ 380,651		\$ 380,651	(1)
Grants	\$ -	\$ 2,328,068	\$ 2,328,068	\$ -		\$ -	
ALC / Academic Education	\$ 0	\$ 12,778,186	\$ 12,564,662	\$ 213,524		\$ 213,524	(2)
Grants	\$ -	\$ 162,666	\$ 162,666	\$ -		\$ -	
Career and Technical Education	\$ 252,680	\$ 1,358,569	\$ 1,277,679	\$ 333,570		\$ 333,570	(3)
Grants	\$ -	\$ 1,315,604	\$ 1,315,604	\$ -		\$ -	
Special Education	\$ 7,598,140	\$ 69,889,410	\$ 68,881,297	\$ 8,606,253	\$ (600,000)	\$ 8,006,253	(4)
Grants	\$ -	\$ 485,438	\$ 485,438	\$ -		\$ -	
<b>TOTAL UNASSIGNED</b>	<b>\$ 8,150,541</b>	<b>\$ 102,348,312</b>	<b>\$ 100,964,854</b>	<b>\$ 9,533,999</b>	<b>\$ (600,000)</b>	<b>\$ 8,933,999</b>	<b>8.2%</b>
Non Expendable for General Fund	133,782	\$ -		\$ 133,782		\$ 133,782	
<b>GENERAL FUND ASSIGNED</b>							
Property Account	\$ 4,514	\$ -	\$ 4,514	\$ 0		\$ 0	
Separation / Severance	\$ 4,804,941	\$ -	\$ 280,000	\$ 4,524,941		\$ 4,524,941	
Donations for Specified Purpose	\$ -	\$ -	\$ -	\$ -		\$ -	
Vaping Settlements	\$ 116,705	\$ 25,043	\$ 20,000	\$ 121,748		\$ 121,748	
Student Clubs	\$ 5,501	\$ 7,085	\$ 7,738	\$ 4,848		\$ 4,848	
Collaborative Curriculum Project	\$ 1,466	\$ -	\$ 1,466	\$ -		\$ -	(5)
Transportation Vehicle Dep.	\$ 101,664	\$ -	\$ -	\$ 101,664		\$ 101,664	
Subsequent Year Budget	\$ -	\$ -	\$ -	\$ -		\$ -	
Operational Adjustment Reserve	\$ -	\$ -	\$ -	\$ -		\$ -	(6)
Strategic Priorities	\$ 930,237	\$ -	\$ 507,062	\$ 423,175	\$ 600,000	\$ 1,023,175	(7)
Tuition Adjustment Reserve	\$ 2,128,941	\$ -	\$ -	\$ 2,128,941		\$ 2,128,941	(8)
<b>TOTAL ASSIGNED</b>	<b>\$ 8,093,969</b>	<b>\$ 32,128</b>	<b>\$ 820,780</b>	<b>\$ 7,305,317</b>	<b>\$ 600,000</b>	<b>\$ 7,905,317</b>	
<b>GENERAL FUND RESTRICTED</b>							
for Health & Safety	\$ 101,873	\$ 147,980	\$ 148,280	\$ 101,573		\$ 101,573	
for Long Term Facilities Maintenance	\$ 427,498	\$ -	\$ 72,826	\$ 354,672		\$ 354,672	(9)
for Read Act Literacy Aid	\$ -	\$ 65,208	\$ 65,208	\$ -		\$ -	
for Medical Assistance	\$ 2,320,435	\$ 3,002,250	\$ 3,641,790	\$ 1,680,895		\$ 1,680,895	(10)
for Safe Schools	\$ 816,695	\$ 1,572,162	\$ 1,580,077	\$ 808,780		\$ 808,780	(11)
for Compensatory (Basic Skills)	\$ 375,356	\$ 1,786,237	\$ 1,798,208	\$ 363,385		\$ 363,385	(12)
<b>TOTAL RESTRICTED</b>	<b>\$ 4,041,856</b>	<b>\$ 6,573,837</b>	<b>\$ 7,306,389</b>	<b>\$ 3,309,304</b>	<b>\$ -</b>	<b>\$ 3,309,304</b>	
<b>TOTAL GENERAL FUND</b>	<b>\$ 20,420,148</b>	<b>\$ 108,954,277</b>	<b>\$ 109,092,023</b>	<b>\$ 20,282,402</b>	<b>\$ -</b>	<b>\$ 20,282,402</b>	
Non Expendable for Non-Major Funds				\$ -		\$ -	
<b>NONMAJOR FUNDS</b>							
Food Service (02)		\$ 974,270	\$ 974,270	\$ -		\$ -	(13)
Debt Service (07)	\$ 20,565,268	\$ 9,062,376	\$ 6,882,410	\$ 22,745,234		\$ 22,745,234	(14)
Custodial - Scholarship Fund (10)	\$ 93,311	\$ 5,356	\$ 12,526	\$ 86,141		\$ 86,141	
Construction (11)	\$ 2,934,881	\$ 80,000	\$ 1,175,777	\$ 1,839,104		\$ 1,839,104	
Internal Service Fund (20)- Dental	\$ 496,865	\$ 686,700	\$ 748,500	\$ 435,065		\$ 435,065	
Internal Service Fund (21)- Health	\$ 17,004,892	\$ 14,111,440	\$ 13,230,500	\$ 17,885,832		\$ 17,885,832	(15)
<b>TOTAL NONMAJOR FUNDS</b>	<b>\$ 41,095,217</b>	<b>\$ 24,920,142</b>	<b>\$ 23,023,983</b>	<b>\$ 42,991,376</b>	<b>\$ -</b>	<b>\$ 42,991,376</b>	
<b>TOTAL ALL FUNDS</b>	<b>\$ 61,515,365</b>	<b>\$ 133,874,419</b>	<b>\$ 132,116,006</b>	<b>\$ 63,273,779</b>	<b>\$ -</b>	<b>\$ 63,273,779</b>	

**ORIGINAL BUDGET**

Date

Recommended Board Approval  
Approved by School Board

## Intermediate District 287

RESPONSIVE. INNOVATIVE. SOLUTIONS.

### Recommended Board Approval

06/27/24

#### Notes: Fiscal Year 2024-25 (FY24-25) Original Budget Summary

\*Projected beginning fund balances reflect amounts presented to the Board with the FY23-24 revised budget.

1. Core fee has been budgeted in FY24-25 at \$15.05 per Adjusted Pupil Unit, this rate was last changed in FY15-16. The Special Education Non-member access fee (comparable to member levy and core fee charges) will continue to be assessed for all non-member district resident students in Setting IV Special Education programs. A small increase to fund balance is projected in the Districtwide Administration & Operations area.
2. \$5 Member District ALC Stability fee per Adjusted Pupil Unit will remain for FY24-25. The ALC/Academic Education fund is projecting an increase to fund balanced budget due to the projected growth in the Northern Star Online program. The 2% increase in general education revenue is reflected in ALC program revenue.
3. Career & Technical is projecting an increase to fund balance due to projected growth. New programming will be offered, additional teacher positions will be funded through Minnesota Service Cooperatives CTE Impact Grant.
4. Special Education is projecting a stable fund balance. A transfer of \$600,000 is being requested for the Assigned Fund Balance - Strategic Priorities.
5. Collaborative Curriculum is projecting to use any remaining fund balance in FY24-25, this assigned fund balance will be closed out.
6. Operational Adjustment Reserve has no projected beginning balance. However, if there is a balance remaining at the end of fiscal year 23-24 it will be used to fund insurance deductibles, large emergency repairs and other unpredictable operational costs.
7. The Strategic Priorities fund balance will be used to fund district priorities set in the strategic plan.
8. The Tuition Adjustment Reserve will be used to offset any potential loss of revenue in MDE Tuition or other tuition-based areas.
9. Intermediate Districts qualify for Long Term Facilities Maintenance (LTFM) through member districts' levies. The majority projects for FY24-25 will be financed from the LTFM Bond proceeds.
10. Medical Assistance is projecting a planned fund balance reduction. Expenditures are used for Special Education related expense.
11. Safe Schools is projecting a stable fund balance. Fund balance will be used in future years to pay for costs related to safety measures.

12. Compensatory is projecting a stable fund balance. Revenue reflects the 2% increase in the general education formula. The extended School year set aside was repealed and this fund balance was rolled into Compensatory per MDE guidance.
13. Food Service – The budget includes a request for transfer of \$478,668 from the Admin/Operations portion of the General Fund to offset the estimated deficit in the Food Service Fund. The Food Services Revenues and Admin/Operations Expenditures above reflect this transfer.
14. Debt Service fund balance includes the North Education Center (NEC) Sinking Fund held in escrow; this fund balance is projected to increase and will be used to pay off the liabilities associated with the construction of the NEC building in 2029.
15. The Internal Service Fund for Health is projecting an increase in fund balance at this time. Maintaining the reserve is necessary to protect the District against future claims.



June 27, 2024

Crystal Brakke, Board Chair  
District Service Center  
1820 Xenium Lane North  
Plymouth, MN 55441-3708

Telephone: 763.550.7101  
[www.district287.org](http://www.district287.org)

At the June 8th meeting of the school board, we conducted the annual evaluation of Intermediate School District 287's Superintendent, Marcy Doud. As allowed by Minnesota State Statute 13D.05, subdivision 3a, we conducted this evaluation in closed session, and as required by statute, this evening, I will share a public summary of our evaluation.

Board members consistently commented on the skill with which Superintendent Doud is leading the district. She is seen as someone with a clear vision of where the district needs to go, and the temperament and ability to lead her team and the district overall in that direction. Multiple people cited her calm, inclusive leadership approach and focus on building community in the day-to-day work.

The board is eager to support Superintendent Doud's implementation of the strategic plan and wants to see continued focus on the academic success of our students and building community within and across Intermediate 287 and our partners.

Finally, the board expressed gratitude for Superintendent Doud's leadership of the district and how she is seen as a champion for special education and students with disabilities in Minnesota. There was universal praise for what she has accomplished during her tenure thus far as our superintendent.

Crystal Brakke,  
Board Chair

# CONNECTIONS

News from the Association of Metropolitan School Districts

June 2024  
Volume 21  
Number 9

## Engaging Community Voices

**June 14, 2024**  
**Executive/Legislative Committee Meeting**  
7:30 a.m. - 9 a.m.  
Anderson Center  
Bethel University  
Arden Hills

**July 26, 2024**  
**Executive/Legislative Committee Meeting**  
7:30 a.m. - 9 a.m.  
Anderson Center  
Bethel University  
Arden Hills

**August 2, 2024**  
**Board of Directors Meeting**  
7 a.m. - 9 a.m.  
Quora Education Center  
NE Metro 916  
Little Canada

**August 23, 2024**  
**Executive/Legislative Committee Meeting**  
7:30 a.m. - 9 a.m.  
Anderson Center  
Bethel University  
Arden Hills

As we navigate the ever-evolving landscape of education, one thing remains constant: the pivotal role strategic planning plays in shaping the future of our schools. At the heart of the process is community engagement and the transformative power it holds.



Strategic planning can be a daunting task. It demands meticulous planning, commitment and, perhaps most importantly, a willingness to engage in difficult conversations. Yet, it is within these interactions that we see real progress in our schools.

In January, Prior Lake-Savage Area Schools (PLSAS) set out to update its own strategic plan. A large group of more than 50 Core Team members, comprising a diverse mix of parents, students, staff, community members, city leaders and school board members, began working together to form a draft that identifies key priorities and defines the roadmap for learner success in PLSAS. In addition, we held community engagement meetings February - April to gather input from an even wider audience.

Hundreds of comments were gathered, reviewed, and synthesized into overarching themes that were again reviewed by the Core Team. As you can imagine, there was a wide variety of ideas, many of which not everyone could agree with. Still, in the realm of education, where diverse perspectives converge, embracing these difficult conversations is not merely an option but a necessity. Whether it's addressing disparities in academic achievement or confronting systemic inequities, these discussions are where meaningful change happens.

At the end of every Core Team meeting, we ask the group what their key take-aways are. After our April meeting, we heard things like, "The Core Planning

*Continued on page 2*

I want to express my gratitude to the AMSD board members, staff, and community members who advocated for our students and schools during the 2024 legislative session. It was made clear from the start of the session that 2024 was not a funding year, and policymakers' focus would be on policy issues and a bonding bill. Despite this, two of AMSD's top priorities, additional funding, and increased flexibility to successfully implement the Read Act, were approved. AMSD members played a significant role in achieving this outcome! We have also laid the groundwork and built momentum around critical issues for the 2025 session. Thank you once again for your commitment to public education, and I hope you have a great summer!

**From the AMSD Chair, Marcus Hill, West St. Paul-Mendota Heights-Eagan Board Member**

# Difficult Conversations are Where Meaningful Change Happens

*Continued from page 1*

Team leaned into tough/robust conversations,” “Space was provided for differing opinions/values/perspectives to be openly expressed and respected,” and “Trust is growing in the Core Planning Team.”

We have also learned that amid the challenges lie opportunities for celebration. Throughout our process, one of the questions we asked stakeholders was what they believe is going well in PLSAS. Through these discussions we were able to witness the triumphs that arise when our communities unite in pursuit of a common goal. From the milestones of student achievement to innovative programs, these moments are also guiding our strategic goals forward.

What we have also found to be an important part of effective strategic planning is our capacity to listen. In the pursuit of educational excellence, we recognize that the solutions to our most pressing challenges do not reside solely within the confines of our boardroom or administrative offices. Rather, they are embedded within the lived experiences of those we serve.



*Community members of the Strategic Plan Core Team met from January to May to help shape a strategic plan for School Board review.*

Engaging community voices is not merely a checkbox on the strategic planning agenda; it is a fundamental principle that supports our commitment to inclusive governance. By fostering partnerships with parents, students, staff, and community members, we not only cultivate a sense of ownership but also gather the collective feedback needed to bring meaningful change.

Moreover, the benefits of community engagement extend far beyond the confines of the planning process itself. When stakeholders see their voices reflected in the practices of their schools, trust is fostered, relationships are strengthened, and a sense of belonging is realized.

Now in the final stages of our strategic planning process, the school board will take action in June on a new plan to unveil to all stakeholders leading into the 2024/25 school year. By leaning into difficult conversations and amplifying community voices, we know we will pave the way for a future where every student has the opportunity to thrive.

For more information, visit [www.plsas.org/strategicplan](http://www.plsas.org/strategicplan)

*This month's member feature was submitted by Dr. Michael Thomas, Superintendent, Prior Lake-Savage Area Schools.*

# Session Concludes with Modest Supplemental Funding

The 2024 legislative session concluded shortly before midnight on Sunday, May 19 amidst partisan rancor over a combined omnibus tax and supplemental funding bill. The Omnibus Education Finance and Policy Bills had cleared the House and Senate prior to the last day with modest investments focused on the Read Act.

AMSD welcomed MDE Government Relations Director Adosh Unni and Director of School Finance Cathy Erickson to the AMSD Board of Directors meeting on May 24 to share an overview of the Omnibus Education Finance and Policy Bills that were adopted in the 2024 session. The MDE overview can be found on the AMSD website here:

- LINK: [View the MDE Presentation on the 2024 Legislative Session](#)



*MDE Government Relations Director Adosh Unni makes a point during his overview at the AMSD Board of Directors Meeting on May 24 of the Omnibus Education Finance and Policy Bills that were adopted in the 2024 legislative session.*

Two of AMSD's key [Legislative Priorities](#) for the 2024 session, additional funding and flexibility to ensure a successful implementation of the Read Act, were included in the Omnibus Education Finance and Policy Bills. Importantly, the deadline to complete the required staff training was extended by one year which will provide the time needed to ensure a successful implementation.

The Education Finance Bill includes \$43 million in FY24-25 with \$18.046 million of that total ongoing funding. The bulk of the one-time funding is targeted toward the Read Act and the ongoing funding is for the additional Voluntary Prekindergarten (VPK) Program, increasing the number of VPK slots from 7,160 participants to 12,360 in FY25, and continuing funding for the compensatory pilot projects.

More than \$31 million is allocated to school districts, cooperative districts, and charter schools to compensate teachers for completing the required training under the Read Act. In addition, \$35 million that was approved in the 2023 session for curriculum was modified to allow school districts to use the funding on any of the allowable uses under literacy incentive aid to implement the Read Act.

*Continued on page 4*

# Student Teaching Stipends, Apprenticeship Program Approved

*Continued from page 3*

Another AMSD priority, extending the hold harmless for compensatory funding beyond FY27, was also included in the Omnibus Education Finance Bill.

AMSD proposed legislation, [HF 4117/SF 4184](#), that would have amended local optional revenue (LOR) to address several priorities. The bill, sponsored by Rep. Matt Norris and Sen. Heather Gustafson, would have increased LOR from \$724 to \$920 per pupil to recover ground lost to inflation, linked LOR to the basic formula, increased LOR and referendum equalization, and allowed school districts to recover costs related to unemployment insurance and the Paid Family Medical Leave program. While the legislation did not advance this year, AMSD members provided compelling testimony before the House and Senate Education Finance Committees and raised awareness about the importance of addressing these issues next year.

Another priority issue, increasing flexibility with instructional hour requirements to allow school districts to establish personalized, competency-based learning opportunities for students, was addressed in [HF 3363/SF 4188](#). The bill, sponsored by Rep. Mary Frances Clardy and Sen. Heather Gustafson, was not included in the final omnibus bill but AMSD members again provided compelling testimony and built momentum for the 2025 session.

A long-standing priority for AMSD members has been to address the teacher shortage and increase the diversity of the educator workforce. The Omnibus Education Finance bill included investments in two initiatives toward that end. The Education Finance Bill appropriated \$6.543 million for a Student Teaching Stipend Pilot Program, for eight teacher preparation programs to provide stipends to student teachers placed in Minnesota schools during the School Year (SY) 24-25.

The Legislature also allotted a little more than \$1 million to a Special Education Apprenticeship Program for \$250,000 grants to Intermediate School Districts 287, 288, 916, and 917 for special education registered apprenticeship program costs. An additional \$1 million was allocated in FY25 for the Office of Higher Education (OHE) Aspiring Teachers of Color Scholarship Program.

Following last year's legislative session which saw expansive new requirements and expectations for school districts, AMSD urged legislators and the Governor to refrain from enacting new mandates in the 2024 session. AMSD members made it clear they need time and space to ensure successful implementation of the new programs. While the new expectations adopted in the 2024 session are relatively modest, there are several new requirements:

- **School Cell Phone Policies.**

School districts must adopt a School Cell Phone Policy by March 15, 2025. The Minnesota Elementary School Principals' Association (MESPA) and the Minnesota Association of Secondary School Principals (MASSP) must collaborate to develop best practices.

- **Paraprofessionals.**

For the 2024-25 school year only, the required number of hours of training for paraprofessionals is reduced from eight to six. Consultation with the union representative for paraprofessionals is also required before planning required trainings, and districts are also required to pay for test materials and fees for paraprofessionals employed during the SY23-24 that have not yet passed the test or met the requirements of the competency grid.

*Continued on page 5*

# Cell Phone Policy, Mental Health Instruction Among New Requirements Adopted

Continued from page 4

- **Health Standards.**  
Health standards will be shifted from being locally developed to statewide academic standards, with local health standards remaining in place until statewide health standards are ready to be implemented in the classrooms.
- **Mental Health.**  
Starting in SY26-27, school districts and charter schools must provide mental health instruction. In addition, districts must excuse absences for appointments conducted via telehealth, and provide access to space for a student to receive mental health care through telehealth.
- **Access to Library Materials and Rights Protected.**  
Commonly referred to as the book banning prohibition, public libraries in Minnesota must not ban, remove, or otherwise restrict access to a book or other material based solely on its viewpoint or the messages, ideas, or opinions it conveys. Librarians may not be terminated or discriminated against for complying with this statute. Library governing boards, including school boards, must adopt a policy that establishes procedures for selection of, challenges to, and reconsideration of library materials.
- **Language Access.**  
Requires districts to develop a board-approved language access plan. This policy will be publicly discussed and adopted at a school board meeting and can be tailored to fit the needs and access for the community. This plan must also be reviewed every two years and updated as appropriate.
- **Post-Secondary Enrollment (PSEO).**  
Adds a secondary notification date by which a student must enroll in a PSEO or rigorous coursework class per school year and requires districts and postsecondary institutions to annually report the participation rates of pupils enrolled, as well as requires school boards to adopt a weighting grade point average policy for postsecondary coursework as for concurrent enrollment coursework.
- **Coach Contracts.**  
Requires that school boards must provide a written notice to a coach whose contract the school declines to renew for the following school year no more than 60 days after the end of regular season activity.

All links to the Omnibus Education Policy and Finance Bills and summaries, as well as other bills with provisions impacting school districts, can also be found on the 2024 Legislature page of the AMSD website at <https://www.amsd.org/2024session/>.



*Minnesota Department of Education Director of School Finance Cathy Erickson provides some details at the AMSD Board of Directors Meeting on May 24 regarding the Omnibus Education Finance Bill passed by the 2024 Legislature.*

# Intermediate District 287

RESPONSIVE. INNOVATIVE. SOLUTIONS.

## Board Calendar (Second & Fourth Thursday of the Month)

*Start Time: 6:30 PM*

<b>January 2024 – December 2024</b>	
<del>January 11, 2024</del> Conflict MSBA Meeting January 25, 2024	
February 8, 2024	February 22, 2024
March 14, 2024	<del>March 28, 2024</del> Conflict with Spring Break
April 11, 2024	April 25, 2024
May 9, 2024	May 23, 2024
June 13, 2024	June 27, 2024
No July Meeting	
August 22, 2024	
September 12, 2024	September 26, 2024
October 10, 2024	October 24, 2024
November 14, 2024	
December 12, 2024	

# Intermediate District 287

RESPONSIVE. INNOVATIVE. SOLUTIONS.

## Board Calendar (Second & Fourth Thursday of the Month)

*Start Time: 6:30 PM*

**TENTATIVE**

<b>January 2025 – December 2025</b>	
January 9, 2025 <i>(possible conflict MSBA Conference)</i>	January 23, 2025
February 13, 2025	February 27, 2025
March 13, 2025	<del>March 27, 2025</del> <i>(Conflict with Spring Break)</i>
April 10, 2025	April 24, 2025
May 8, 2025	May 22, 2025
June 12, 2025	June 26, 2025
No July Meeting	
August 28, 2025	
September 11, 2025	September 25, 2025
October 9, 2025	October 23, 2025
November 13, 2025	
December 11, 2025	

**INTERMEDIATE DISTRICT 287**  
**June 27, 2024**  
**SCHOOL BOARD CALENDAR**

**June 2024**


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27	Thursday	General Meeting of the Board – <i>Board Retreat</i>	4:30 PM	DSC
27	Thursday	General Meeting of the Board	6:30 PM	DSC

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**July 2024****No Meetings****August 2024**


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22	Thursday	General Meeting of the Board	6:30 PM	DSC
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**September 2024**


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12	Thursday	General Meeting of the Board	6:30 PM	DSC
26	Thursday	General Meeting of the Board	6:30 PM	DSC

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**October 2024**


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10	Thursday	General Meeting of the Board	6:30 PM	DSC
24	Thursday	General Meeting of the Board	6:30 PM	DSC

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**November 2024**


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14	Thursday	General Meeting of the Board	6:30 PM	DSC
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**December 2024**


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12	Thursday	General Meeting of the Board	6:30 PM	DSC
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◆ General Board Meeting – Date Change

◆ New Event

◆ Event Date Change