

General Meeting of the Board
Thursday, May 9, 2024 6:30 PM

Boardroom / Teleconference
1820 Xenium Ln N
Minneapolis, MN 55441-3790

Agenda

1. **CALL TO ORDER** (*Action*)
2. **APPROVAL OF GENERAL MEETING AGENDA** (*Action*)
3. **AUDIENCE OPPORTUNITY TO SPEAK** (*Information*)
4. **APPROVAL OF CONSENT AGENDA** (*Action*)
 - 4.1. General Board Meeting Minutes from April 25, 2024
 - 4.2. Districtwide Janitorial Cleaning Services Bid Award
5. **SHARE THE SUCCESS & RECOGNITION - (15 minutes)**
 - 5.1. Spotlight: Itinerant
6. **SUPERINTENDENT'S REPORT - (10 minutes)** (*Information*)
 - 6.1. Retirement Celebration
 - 6.2. West Metro Graduation Video
7. **INSTRUCTIONAL REPORT - (20 minutes)** (*Information*)
 - 7.1. Literacy & Read Act Update
8. **BUSINESS SERVICES & LABOR RELATIONS REPORT - None**
 - 8.1. Facilities Report - None
 - 8.2. Financial Report - None
 - 8.3. Human Resource Report - None
9. **BOARD BUSINESS - (15 minutes)**
 - 9.1. Policy Review & Revision
 - 9.1.1. 502 Student Searches Policy (*Action*)
 - 9.1.2. 524 Internet Acceptable Use Policy (*Action*)
 - 9.1.3. 533 Wellness Policy (*Action*)
 - 9.2. Board Reports (*Information*)
 - 9.2.1. Chair Report - None
 - 9.2.2. AMSD Report
 - 9.2.2.1. May 2024 AMSD Connections Newsletter
 - 9.3. District News
 - 9.3.1. School Board Meeting Schedule
 - 9.3.2. May 9, 2024, Board Event Calendar
 - 9.3.3. 2023-2024 Get on the Bus & Local 2209/Board Meeting Schedule
 - 9.4. Once Around the Table
10. **ADJOURNMENT**

Racial Equity Impact Analysis Tool

287 RACIAL EQUITY IMPACT ANALYSIS TOOL



Purpose

This tool ensures that racial equity is front-and-center in discussions and prompts leaders to examine how BIPOC and low wealth communities may be affected by a proposed action or decision of the district.

Instructions

Use the Tool: Have this tool available during any meeting where decisions are being made

- **Part 1 - Discussion:** Use the guiding questions to facilitate the racial equity discussion
- **Part 2 - Answer Racial Equity Impact Analysis Questions:** Before a decision is made, respond to the four equity impact analysis questions within your meeting agenda
- **Part 3 - Reflect:** Reflect on and recognize your own racial bias, as well as the presence and role of whiteness

Part 1: Discussion

Use the below guiding questions to facilitate a discussion about race equity impact

Guiding Questions

1. Are multiple racial perspectives involved in the planning? Are participants racially diverse? Were the groups most impacted by the decision included in the discussion?
2. In what ways are we maintaining status quo or advancing race equity? What could be done differently to better support or advance racial equity efforts?
3. Who is advantaged? Who is disadvantaged? Are decisions based on the majority or those at the margins?
4. In what ways does colorblindness exist?
5. How do you know the audience is communicated with in ways that will make sense through *their* lens?
6. In what ways are other marginalized people impacted?

Part 2: Answer Racial Equity Impact Analysis Questions

1. **Who participated in completing this analysis?**
2. **What are the racial equity impacts of this decision?**
3. **Who will benefit from and/or be burdened by this decision?**
4. **Are there strategies to mitigate any unintended consequences of this decision?**

Part 3: Reflect

1. Place yourself on the Compass. What feelings came up for you during the planning?
2. What role did your race, experiences, or bias have in the conversation?
3. What aspects of whiteness showed up for you or were observed in others? ([Bellevue Guide](#))

DISTRICT 287 GENERAL MEETING OF THE BOARD
Intermediate District 287
April 13, 2023
MINUTES

1. CALL TO ORDER

Vice-Chair Anne Casey called the general meeting to order at 6:30 PM in the District Service Center Boardroom and by the use of District 287 Teleconferencing. Board Director Marty recited Intermediate District 287 mission statement "The mission of Intermediate District 287 is to be the premier provider of innovative specialized services to ensure that each member district can meet the unique learning needs of its students."

A Roll Call was taken, and a quorum was declared with 8 member districts represented and the following Board members in attendance:

286	Brooklyn Center	Ruthie Dallas (late)
272	Eden Prairie	Kim Ross
273	Edina	Michael Birdman (late)
270	Hopkins	Shannon Andreson
278	Orono	Michèle Kunz
281	Robbinsdale	ReNae Bowman
283	St. Louis Park	Anne Casey
279	Westonka	Heidi Marty

Absent: 281/Brakke, 279/Douglass, and 284/Johansen

Guests:

287 Administration: Superintendent Doud, Tonya Allen, Anne Becker, Melissa Brateng, Mae Hawkins, Camille Hepola, Elisabeth Lodges Rogers, Ben Magras, Kiarra Zackery, and Wauneen Denson-Mgeni

287 Staff Members: Melissa Martin, Aislinn Dwyer, Antwon Williams, Kevin Witherspoon, Jacob Horejsh, Elle Blades, and Julie Tuorila

2. APPROVAL OF GENERAL MEETING AGENDA

The general meeting agenda was presented for approval. *Motion by Heidi Marty, seconded by Kim Ross, approve the meeting agenda. All in favor. No votes against. Motion carried.*

3. OPEN FORUM FOR COMMUNITY COMMENTS - None

4. APPROVAL OF CONSENT AGENDA

The Consent Agenda was presented for approval. The Consent Agenda included the general meeting minutes from General Meeting of the Board Minutes from March 23, 2023, 2023-2024 District 287 Organizational Chart, Adobe Creative Cloud for Enterprise, Revision to Bid Award – West Education Center and District Service Center Roof Restoration for Direct Procurement of Materials, and Routine Human Resources Activities for April 13, 2023. *Motion by Shannon Andreson, seconded by Michèle Kunz, to approve the Consent Agenda as presented. All in favor. Motion carried unanimously.*

5. SHARE THE SUCCESS & RECOGNITIONS

Melissa Martin, Assistant Principal of Itinerant Service, introduced Elle Blades, Itinerant Services Deaf/Hard of Hearing Instructor. Elle shared a video showcasing the services received by Hadley, an 8-month-old who benefits from Itinerant Services.

Antwon Williams, Principal of North Education Center (NEC), introduced Aislinn Dwyer, Assistant Principal of NEC. Aislinn was the March 2023 recipient of the Above & Beyond award. Aislinn thanked the Board, Superintendent Doud, Administration, and staff.

6. SUPERINTENDENT'S REPORT - None

7. INSTRUCTIONAL REPORT

Dr. Tonya Allen, Executive Director of Student Services, and Jacob Horejsh, Senior Manager, Health, Safety, and Security, presented an overview of the safety measures and mental health supports.

8. BUSINESS SERVICES & LABOR RELATIONS REPORTS

Facilities Report - None

Financial Report - None

Human Resources Report

Anne Becker, Executive Director of Human Resources and Legal Services, and Kevin Witherspoon, Senior Manager of Human Resources and Legal Services, presented an overview of the recruitment and hiring outlook for the upcoming 2023-2024 school year.

9. BOARD BUSINESS

Policy Review & Revision - None

Chair Report

Vice-Chair Casey announced that the Board will be forming an AdHoc Policy Committee.

Vice-Chair Casey announced that the Board seeks representation for the June 15th Strategic Planning Retreat.

AMSD Report

Once Around the Table

10. ADJOURNMENT

Motion was heard and seconded to adjourn the meeting. Meeting adjourned at 7:40 PM.

The next general meeting will be held on May 11, 2023, at 6:30 PM in the District Service Center Boardroom and by Teleconference.

Submitted by
Wauneen Mgeni
Secretary to the Board

Signed: Chair _____

Clerk _____

Date _____

Date _____

CONSENT AGENDA - RECOMMENDATION

Intermediate District 287

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Bid Award – Districtwide Janitorial Cleaning Services

May 9th, 2024

Author

Kurt Vredenburg, Facilities Senior Manager

Brian Schultz, Executive Director of Business Services

Summary

The bid opening for Districtwide Janitorial Cleaning Services was held at the District Service Center on Wednesday, April 17th at 2:00 P.M. The bid tabulation is as follows:

Company Name	ABEC Total	NEC Total	WEC Total	SEC Total	Year #1	Year #2	Total
Sparkling Solutions	\$99,600.00	\$298,800.00	\$99,600.00	Did not bid	\$244,020.00	\$253,980.00	\$498,000.00
Vanguard	\$99,679.68	\$299,039.04	\$99,679.68	\$149,519.52	\$323,958.96	\$323,958.96	\$647,917.92
Perfection Plus	\$107,568.00	\$310,752.00	\$107,568.00	\$161,352.00	\$343,620.00	\$343,620.00	\$687,240.00
Kleen Tech	\$108,703.44	\$328,978.80	\$108,484.32	\$166,999.32	\$351,319.08	\$361,846.80	\$713,165.88
Team Clean	\$134,985.60	\$405,018.66	\$134,985.60	\$202,509.36	\$364,068.96	\$374,058.72	\$738,127.68
Treasure Enterprise	\$109,560.00	\$328,680.00	\$109,560.00	\$164,340.00	\$356,070.00	\$356,070.00	\$712,140.00
Common Sense Building	\$114,540.00	\$373,500.00	\$114,540.00	\$171,810.00	\$377,484.00	\$396,906.00	\$774,390.00
Marsden	\$95,473.17	\$281,688.32	\$95,473.17	\$139,085.13	\$301,338.80	\$310,378.97	\$611,717.77
Squeaky Services INC.	\$105,078.00	\$315,234.00	\$105,078.00	\$157,617.00	\$336,648.00	\$346,359.00	\$683,007.00
Service Master	\$117,607.68	\$352,823.04	\$117,607.68	\$176,411.52	\$372,902.40	\$391,547.52	\$764,449.92
Handi Commercial	\$99,201.60	\$297,604.80	\$99,201.60	\$148,802.40	\$322,405.20	\$322,405.20	\$644,810.40

Recommendation

The Board approved the Districtwide Janitorial Cleaning Services bid award to Marsden for a total bid amount of \$611,717.77 for the 2024-25 and 2025-26 fiscal years.

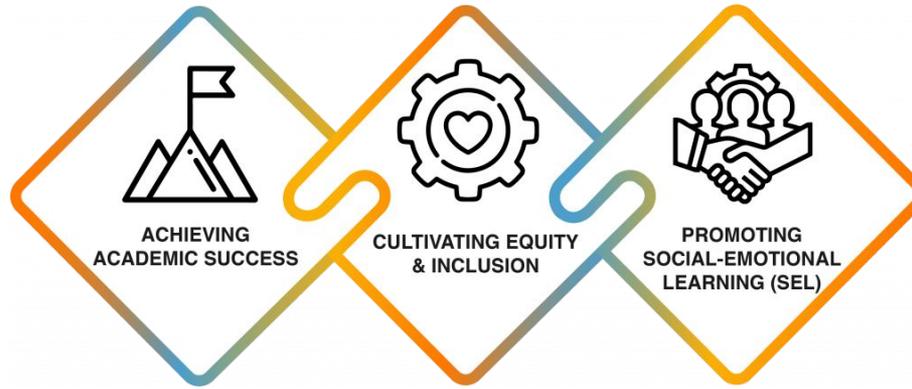


Literacy & READ Act 2023-24 Spring Updates

Implementing the Science of Reading

Strategic Plan

Our goals for literacy align with our strategic plan goals for Achieving Academic Success.



READ Act Components

1. Assessment
2. Intervention and Progress Monitoring
3. Professional Development
4. Curriculum
5. Local Literacy Plan

Assessment

Screening protocols

Diagnostics & Interventions

Progress Monitoring

Formative Assessment



Professional Development

Read Act Professional Development CORE

- 5 District Staff Facilitators
- Summer Cohort Option
- Embedded work during the 2024-2025 year



Curriculum

Our goal is to ensure our curriculum aligns with the Science of Reading and Structured Literacy as well as meeting the needs of our students

- Review of current curriculum
- Review of approved curriculum
- Feedback gathered from Caregivers
- Student feedback gathered at the classroom level

Local Literacy Plan

- Design Team
- Caregiver input
- Student input
- Submit by June 15th

Department Updates

Leadership and Coaching

- Literacy Leadership Team
- On-going coaching support

Collaboration across sites and departments

- Itinerant/Literacy Collaboration

Hiring 2 Curriculum Managers

Questions?

INTERMEDIATE DISTRICT 287
PLYMOUTH, MINNESOTA
BOARD OF EDUCATION

Regular Meeting – May 9, 2024

AGENDA SECTION: SUPERINTENDENT REPORT

ITEM: 502 Search of Student Lockers, Desks, Personal Possession, and Student’s Person Policy

PRESENTED BY: Superintendent Doud

1. Background Information

Approval of 502 Search of Student Lockers, Desks, Personal Possession, and Student’s Person Policy.

2. Fiscal Impact/Funding Source:

3. RECOMMENDED ACTION: **The Board approves the 502 Search of Student Lockers, Desks, Personal Possession, and Student’s Person Policy as presented.**

Motion by: _____ Yes ____ Passed ____

Second by: _____ Yes ____ Failed ____

Abstentions: _____

Intermediate District 287

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DISTRICT POLICY

SECOND READ

POLICY SERIES: Students

SUBJECT: Search of Student Lockers, Desks, Personal Possession, and Student's Person

BOARD APPROVED:

REVISION DATE: May 2024

Policy 502 Search of Student Lockers, Desks, Personal Possessions and Student's/Visitor's Person

I. PURPOSE

The purpose of this procedure is to maintain a safe, secure and distraction-free learning and working environment by enforcing the District's policies against contraband. This procedure strikes a balance between a student or visitor's limited expectation of privacy with the District's need to foster an environment conducive to education.

II. GENERAL STATEMENT OF POLICY

A. Lockers and Personal Possessions Within a Locker

Pursuant to Minnesota statutes, school lockers are the property of the school district. At no time does the school district relinquish its exclusive control of lockers provided for the convenience of students. Inspection of the interior of lockers may be conducted by school officials for any reason at any time, without notice, without student consent, and without a search warrant. The personal possessions of students within a school locker may be searched only when school officials have a reasonable suspicion that the search will uncover evidence of a violation of law or school rules. As soon as practicable after the search of a student's personal possessions, the school officials must provide notice of the search to students whose lockers were searched unless disclosure would impede an ongoing investigation by police or school officials.

B. Desks

School desks are the property of the school district. At no time does the school district relinquish its exclusive control of desks provided for the convenience of students. Inspection of the interior of desks may be conducted by school officials for any reason at any time, without notice, without student consent, and without a search warrant.

C. Personal Possessions and Student's Person

The personal possessions of students and/or a student's person may be searched when school officials have a reasonable suspicion that the search will uncover a violation of law or school rules. The search will be reasonable in its scope and intrusiveness.

- D. A violation of this policy occurs when students use lockers and desks for unauthorized purposes or to store contraband. A violation occurs when students carry contraband on their person or in their personal possessions.

III. DEFINITIONS

- A. “Contraband” means any unauthorized item possession of which is prohibited by the law, District policy, procedure or Student Handbook. It includes, but is not limited to, weapons and “look-alikes,” alcoholic beverages, controlled substances and “look-alikes,” and stolen property.
- B. “Personal possessions” includes, but is not limited to, purses, backpacks, book bags, packages, clothing and personal electronic devices.
- C. “Personal electronic devices” means any devices not owned by the District that electronically communicate, send, store, receive, reproduce and/or display audio, video, text or other electronic data.
- D. “Reasonable suspicion” means that a school official has grounds to believe that the search will result in evidence of a violation of law, District policy, procedure or Student Handbook. Such grounds may be based on: a school official’s personal observation; a report from a student, parent/guardian or staff member; a student’s suspicious behavior, a student’s age and past history or record of conduct both in and out of the school context, or other reliable sources of information. It is important to take into account the context for the student’s behavior, as well as the student’s age, disability, and past history or record of conduct both in and out of the school context.
- E. “Reasonable scope” means that the scope and/or intrusiveness of the search is reasonably related to the objectives of the search. Factors to consider in determining what is reasonable include the seriousness of the suspected infraction, the reliability of the information, the necessity of acting without delay, the existence of exigent circumstances necessitating an immediate search and further investigation (e.g., to prevent violence, serious and immediate risk of harm or destruction of evidence), and the age of the student.

III. IV. PROCEDURES

- A. Searches of District Property
 - a. District property, including but not limited to school lockers, desks, cubbies and District owned electronic devices, is within the exclusive control of the District and subject to search at any time. Inspection of District property may be conducted by school officials for any reason, at any time, without notice, with or without consent. Inspections will be conducted by at least two school officials, when feasible.
 - b. Personal possessions within a school locker, desk or cubby may be searched only when school officials have a reasonable suspicion that the search will uncover evidence of a violation of law, District policy, procedure or the Student Handbook.
 - c. As soon as practicable after the search of a student's personal possessions, the school authorities must provide notice of the search to students whose lockers, desks, or cubbies were searched unless disclosure would impede an ongoing investigation by police or school officials.

- B. Searches of Personal Possessions and Student's/Visitor's Person
- a. Administrative Searches
 - i. General Scans: Upon entering District school sites during school hours and events, the person and personal possessions of all students and visitors will be scanned by going through the weapon detection system, and/or be scanned with hand-held metal detectors. Students, visitors and their possessions will pass a weapon detector scan before entering the building.
 - ii. Any object that registers on the metal detector scan must be exposed voluntarily, or a reasonable suspicion search will follow. Once the object is located that caused the alarm and the alarm does not sound when passed over the student or visitor, the scan shall stop.
 - iii. Students or visitors who cannot pass through a walk-through metal detector will be scanned using a hand-held metal detector.
 - iv. Exceptions to the general scan procedure will be determined through the IEP or Section 504 Team and will be based on a consideration of disability-related needs or other special circumstances. In the event that an individual does not have an IEP or Section 504 Plan, the building principal or designee will review the request and make the determination.
 - b. Reasonable Suspicion Searches
 - i. School officials may inspect a student or visitor's personal possessions and/or a student or visitor's person based on a reasonable suspicion that the search will uncover a violation of law, District policy, procedure or the Student Handbook. Such inspections may include, but are not limited to, a visual inspection or hand search. The building principal shall determine when it is appropriate to contact police for assistance.
 - ii. A search of a student or visitor's personal possessions and/or a student or visitor's person will be reasonable in its scope and intrusiveness.
 - iii. Unless exigent circumstances exist, school officials will consider the following factors prior to searches of personal electronic devices: whether confiscation of the device(s) sufficiently minimizes the risk of disruption to the educational environment and to student learning, whether there is consent to the search, the purpose of the search and whether the scope of the search can be narrowly-tailored to serve that purpose.
- C. If a student is found to be in unlawful possession of controlled substances or alcohol, appropriate actions will be taken to ensure the personal safety of the student and others, including but not limited to confiscation of the item(s), contact with a parent/guardian, a referral to the school's chemical pre-assessment team, community or county-based services, drug or alcohol assistance or rehabilitation programs, and/or police. Disciplinary actions may also be taken consistent with District policies, procedures and the Student Handbook.
- D. If anyone is found to be in unlawful possession of a weapon, appropriate actions will be taken to ensure the personal safety of students and others, including but not limited to confiscation of the item(s), contact the police, contact with a parent/guardian, and disciplinary actions consistent with District policies, procedures and the Student Handbook. If a student has brought a firearm to school unlawfully, the District must inform the police as soon as practicable.

- E. A copy of this procedure will be included in the Student Handbook. A notice related to the potential for administrative searches shall be posted at District sites.

Cross References:

Policy 417 (Chemical Use and Abuse)
Policy 418 (Drug-Free Workplace/Drug-Free School)
Policy 501 (School Weapons)
Policy 506 (Student Discipline)

Legal References:

[U. S. Const., amend. IV](#)
[Minn. Const., art. I, § 10](#)
[Minn. Stat. § 121A.05](#) (Policy to Refer Firearms Possessor)
[Minn. Stat. § 121A.72](#) (School Locker Policy)
[New Jersey v. T.L.O., 469 U.S. 325 \(1985\)](#)
[Riley v. California, 134 S. Ct. 2473 \(2014\)](#)
[R.S. v. Minnewaska Area School District No. 2149, 894 F. Supp. 2d. 1128 \(D. Minn. 2012\)](#) [G.C. v. Owensboro Public Schools, 711 F.3d 623 \(6th Cir. 2013\)](#)

INTERMEDIATE DISTRICT 287
PLYMOUTH, MINNESOTA
BOARD OF EDUCATION

Regular Meeting – May 9, 2024

AGENDA SECTION: SUPERINTENDENT REPORT

ITEM: 524 Internet Acceptable Use and Safety Policy

PRESENTED BY: Superintendent Doud

1. **Background Information**

Approval of 524 Internet Acceptable Use and Safety Policy.

2. **Fiscal Impact/Funding Source:**

3. **RECOMMENDED ACTION:** **The Board approves the 524 Internet Acceptable Use and Safety Policy as presented.**

Motion by: _____ Yes ____ Passed ____

Second by: _____ Yes ____ Failed ____

Abstentions: _____

Intermediate District 287

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DISTRICT POLICY

SECOND READ

POLICY SERIES: Students

SUBJECT: Internet Acceptable Use and Safety Policy

BOARD APPROVED: February 2012

REVISION DATE: February 2015, May 2024

Policy 524 Internet Acceptable Use and Safety Policy

I. PURPOSE

The purpose of this policy is to set forth guidelines for the safe and responsible access and use of the District's technology. The District's technology includes but is not limited to desktop computers, laptops, netbooks, telephones, voicemail, mobile phones, other wireless devices, mobile computing devices and the applications they support and/or access.

II. GENERAL STATEMENT OF POLICY

In making decisions regarding student and employee access to the school district computer system and the Internet, including electronic communications, the school district considers its own stated educational mission, goals, and objectives. Electronic information research skills are now fundamental to preparation of citizens and future employees. Access to the school district computer system and to the Internet enables students and employees to explore thousands of libraries, databases, bulletin boards, and other resources while exchanging messages with people around the world. The school district expects that faculty will blend thoughtful use of the school district computer system and the Internet throughout the curriculum and will provide guidance and instruction to students in their use.

III. LIMITED EDUCATIONAL PURPOSE

The District provides students and employees with access to its technology, which includes Internet access for limited educational purposes. This limited educational purpose includes use of the District's technology for classroom activities, educational research, and professional or career development activities consistent with the mission of the District and its policies. Use of the internet may include using electronic mail, creating Internet Web pages, and sending, receiving, storing and sharing documents. Students will receive information about safe and responsible use of the internet, including how to protect their personal information when communicating on the internet, cyberbullying and harassment. Uses, which might be responsible on a user's private personal account on another system, may not be responsible on this limited-purpose network.

IV. USE OF TECHNOLOGY IS A PRIVILEGE

- A. The use of District technology is a privilege, not a right. When using District technology, students and staff shall not utilize language that is inappropriate in the educational setting or is disruptive to the educational process.

B. The District has the authority to impose consequences on and take disciplinary measures against any student or employee who engages in an act that has the effect of harassing, intimidating, or otherwise advocating violence or discrimination against other people that takes place through the use of District technology, use of a personal electronic device on District property, or any off-campus activities that cause or threaten to cause a substantial or material disruption at school or interference with the rights of students and employees to be secure. Depending on the nature and degree of the violation and the number of previous violations, irresponsible use of the District technology or the Internet may result in one or more of the following consequences: suspension or cancellation of use or access privileges; payments for damages and repairs; discipline under other appropriate District policies, including suspension, expulsion, exclusion or termination of employment; or civil or criminal liability under applicable laws.

V. UNACCEPTABLE USES

A. While not an exhaustive list, the following uses of the school district system and Internet resources or accounts are considered unacceptable:

1. Users will not use the school district system to access, review, upload, download, store, print, post, receive, transmit, or distribute:
 - a. pornographic, obscene, or sexually explicit material or other visual depictions that are harmful to minors;
 - b. obscene, abusive, profane, lewd, vulgar, rude, inflammatory, threatening, disrespectful, or sexually explicit language;
 - c. materials that use language or images that are inappropriate in the education setting or disruptive to the educational process;
 - d. information or materials that could cause damage or danger of disruption to the educational process;
 - e. materials that use language or images that advocate violence or discrimination toward other people (hate literature) or that may constitute harassment or discrimination.
2. Users will not use the school district system to knowingly or recklessly post, transmit, or distribute false or defamatory information about a person or organization, or to harass another person, or to engage in personal attacks, including prejudicial or discriminatory attacks.
3. Users will not use the school district system to engage in any illegal act or violate any local, state, or federal statute or law.
4. Users will not use the school district system to vandalize, damage, or disable the property of another person or organization, will not make deliberate attempts to degrade or disrupt equipment, software, or system performance by spreading computer viruses or by any other means, will not tamper with, modify, or change the school district system software, hardware, or wiring or take any action to violate the school district's security system, and will not use the school district system in such a way as to disrupt the use of the system by other users.
5. Users will not use the school district system to gain unauthorized access to information resources or to access another person's materials, information, or files without the implied or direct permission of that person.
6. Users will not use the school district system to post private information about another person, personal contact information about themselves or other persons, or other personally identifiable information, including, but not limited to, addresses, telephone numbers, school addresses, work addresses, identification numbers, account numbers, access codes or passwords, labeled photographs, or other information that would make the individual's identity easily traceable, and will not repost a message that was sent to the user privately without permission of the person who sent the message.

- a. This paragraph does not prohibit the posting of employee contact information on school district webpages or communications between employees and other individuals when such communications are made for education-related purposes (i.e., communications with parents or other staff members related to students).
- b. Employees creating or posting school-related webpages may include personal contact information about themselves on a webpage. However, employees may not post personal contact information or other personally identifiable information about students unless:
 - (1) such information is classified by the school district as directory information and verification is made that the school district has not received notice from a parent/guardian or eligible student that such information is not to be designated as directory information in accordance with Policy 515; or
 - (2) such information is not classified by the school district as directory information but written consent for release of the information to be posted has been obtained from a parent/guardian or eligible student in accordance with Policy 515.

In addition, prior to posting any personal contact or personally identifiable information on a school-related webpage, employees shall obtain written approval of the content of the postings from the building administrator.

- c. These prohibitions specifically prohibit a user from utilizing the school district system to post personal information about a user or another individual on social networks, including, but not limited to, social networks such as “Facebook,” “Twitter,” “Instagram,” “Snapchat,” “TikTok,” “Reddit,” and similar websites or applications.
7. Users will not attempt to gain unauthorized access to the school district system or any other system through the school district system, attempt to log in through another person’s account, or use computer accounts, access codes, or network identification other than those assigned to the user. Messages and records on the school district system may not be encrypted without the permission of appropriate school authorities.
 8. Users will not use the school district system to violate copyright laws or usage licensing agreements, or otherwise to use another person’s property without the person’s prior approval or proper citation, including the downloading or exchanging of pirated software or copying software to or from any school computer, and will not plagiarize works they find on the Internet.
 9. Users will not use the school district system for conducting business, for unauthorized commercial purposes, or for financial gain unrelated to the mission of the school district. Users will not use the school district system to offer or provide goods or services or for product advertisement. Users will not use the school district system to purchase goods or services for personal use without authorization from the appropriate school district official.
 10. Users will not use the school district system to engage in bullying or cyberbullying in violation of the school district’s Bullying Prohibition Policy. This prohibition includes using any technology or other electronic communication off school premises to the extent that student learning or the school environment is substantially and materially disrupted.
- B. The school district has a special interest in regulating off-campus speech that materially disrupts classwork or involves substantial disorder or invasion of the rights of others. A student or employee engaging in the foregoing unacceptable uses of the Internet when off school district premises also may be in violation of this policy as well as other school district policies. Examples of such violations may include, but are not limited to, serious or severe bullying or harassment targeting particular individuals, threats aimed at teachers or other students, failure to follow rules concerning

lessons, the writing of papers, the use of computers, or participation in other online school activities, and breaches of school security devices. If the school district receives a report of an unacceptable use originating from a non-school computer or resource, the school district may investigate such reports to the best of its ability. Students or employees may be subject to disciplinary action for such conduct, including, but not limited to, suspension or cancellation of the use or access to the school district computer system and the Internet and discipline under other appropriate school district policies, including suspension, expulsion, exclusion, or termination of employment.

- C. If a user inadvertently accesses unacceptable materials or an unacceptable Internet site, the user shall immediately disclose the inadvertent access to an appropriate school district official. In the case of a school district employee, the immediate disclosure shall be to the employee's immediate supervisor and/or the building administrator. This disclosure may serve as a defense against an allegation that the user has intentionally violated this policy. In certain rare instances, a user also may access otherwise unacceptable materials if necessary to complete an assignment and if done with the prior approval of and with appropriate guidance from the appropriate teacher or, in the case of a school district employee, the building administrator.

VI. FILTER

- A. With respect to any of its technology, the District may at any time monitor the online activities of minors and employ technology protection measures during any use of such computers by minors and adults. The technology protection measures utilized will block or filter internet access to any visual depictions that are 1) obscene; 2) child pornography; or 3) harmful to minors.
- B. The term "harmful to minors" means any picture, image, graphic image file, or other visual depiction that:
 - 1) taken as a whole and with respect to minors, appeals to a prurient interest in nudity, sex, or excretion; or
 - 2) depicts, describes, or represents, in a patently offensive way with respect to what is suitable for minors, an actual or simulated sexual act or sexual contact, actual or simulated normal or perverted sexual acts, or a lewd exhibition of the genitals; or
 - 3) is intended to or could reasonably be expected to have the effect of promoting or inciting violence towards other people; and
 - 4) taken as a whole, lacks serious literary, artistic, political, or scientific value as to minors.

VII. CONSISTENCY WITH OTHER SCHOOL POLICIES

Use of the school district computer system and use of the Internet shall be consistent with school district policies and the mission of the school district.

VIII. LIMITED EXPECTATION OF PRIVACY

- A. By authorizing use of its technology, the District does not relinquish control over materials on the District's system. Users should expect only limited privacy in the materials (including personal files) on the District's system.
- B. Routine maintenance and monitoring of the school district system may lead to a discovery that a user has violated this policy, another school district policy, or the law.
- C. An individual investigation or search will be conducted if school authorities have a reasonable suspicion that the search will uncover a violation of law or school district policy.
- D. Parents may have the right at any time to investigate or review the contents of their child's files and e-mail files in accordance with the school district's Protection and Privacy of Pupil Records Policy. Parents have the right to request the termination of their child's individual account at any time.

- E. School district employees should be aware that the school district retains the right at any time to investigate or review the contents of their files and e-mail files. In addition, school district employees should be aware that data and other materials in files maintained on the school district system may be subject to review, disclosure, or discovery under Minnesota Statutes chapter 13 (Minnesota Government Data Practices Act).
- F. The school district will cooperate fully with local, state and federal authorities in any investigation concerning or related to any illegal activities or activities not in compliance with school district policies conducted through the school district system.

IX. INTERNET USE AGREEMENT

- A. The proper use of the Internet, and the educational value to be gained from proper Internet use, is the joint responsibility of students, parents, and employees of the school district.
- B. This policy requires the permission of and supervision by the school's designated professional staff before a student may use a school account or resource to access the Internet.
- C. The Internet Use Agreement form for students must be read and signed by the user, the parent or guardian, and the supervising teacher. The Internet Use Agreement form for employees must be signed by the employee. The form must then be filed at the school office. As supervising teachers change, the agreement signed by the new teacher shall be attached to the original agreement.

X. LIMITATION ON SCHOOL DISTRICT LIABILITY

Use of the school district system is at the user's own risk. The system is provided on an "as is, as available" basis. The school district will not be responsible for any damage users may suffer, including, but not limited to, loss, damage, or unavailability of data stored on school district diskettes, tapes, hard drives, or servers, or for delays or changes in or interruptions of service or misdeliveries or non-deliveries of information or materials, regardless of the cause. The school district is not responsible for the accuracy or quality of any advice or information obtained through or stored on the school district system. The school district will not be responsible for financial obligations arising through unauthorized use of the school district system or the Internet.

XI. USER NOTIFICATION

- A. All users shall be notified of the school district policies relating to Internet use.
- B. This notification shall include the following:
 - 1. Notification that Internet use is subject to compliance with school district policies.
 - 2. Disclaimers limiting the school district's liability relative to:
 - a. Information stored on school district diskettes, hard drives, or servers.
 - b. Information retrieved through school district computers, networks, or online resources.
 - c. Personal property used to access school district computers, networks, or online resources.
 - d. Unauthorized financial obligations resulting from use of school district resources/accounts to access the Internet.
 - 3. A description of the privacy rights and limitations of school sponsored/managed Internet accounts.
 - 4. Notification that, even though the school district may use technical means to limit student Internet access, these limits do not provide a foolproof means for enforcing the provisions of this acceptable use policy.
 - 5. Notification that goods and services can be purchased over the Internet that could potentially result in unwanted financial obligations and that any financial obligation incurred by a

- student through the Internet is the sole responsibility of the student and/or the student's parents.
6. Notification that the collection, creation, reception, maintenance, and dissemination of data via the Internet, including electronic communications, is governed by Public and Private Personnel Data Policy, and Protection and Privacy of Pupil Records Policy.
 7. Notification that, should the user violate the school district's acceptable use policy, the user's access privileges may be revoked, school disciplinary action may be taken and/or appropriate legal action may be taken.
 8. Notification that all provisions of the acceptable use policy are subordinate to local, state, and federal laws.

XII. PARENTS'/GUARDIAN'S RESPONSIBILITY; NOTIFICATION OF STUDENT INTERNET USE

- A. Outside of school, parents/guardians bear responsibility for the same guidance of Internet use as they exercise with information sources such as television, telephones, radio, movies, and other possibly offensive media. Parents/guardians are responsible for monitoring their student's use of the school district system and of the Internet if the student is accessing the school district system from home or a remote location.
- B. Parents/guardians will be notified that their students will be using school district resources/accounts to access the Internet and that the school district will provide parents/guardians the option to request alternative activities not requiring Internet access. This notification should include:
 1. A copy of the user notification form provided to the student user.
 2. A description of parent/guardian responsibilities.
 3. A notification that the parents have the option to request alternative educational activities not requiring Internet access and the material to exercise this option.
 4. A statement that the Internet Use Agreement must be signed by the user, the parent or guardian, and the supervising teacher prior to use by the student.
 5. A statement that the school district's acceptable use policy is available for parental review.

XIII. NOTIFICATION REGARDING TECHNOLOGY PROVIDERS

- A. "Technology provider" means a person who:
 1. contracts with the school district, as part of a one-to-one program or otherwise, to provide a school-issued device for student use; and
 2. creates, receives, or maintains educational data pursuant or incidental to a contract with the school district.
- B. "Parent/guardian" means a parent of a student and includes a natural parent, a guardian, or an individual acting as a parent in the absence of a parent or a guardian.
- C. Within 30 days of the start of each school year, the school district must give parents and students direct and timely notice, by United States mail, e-mail, or other direct form of communication, of any curriculum, testing, or assessment technology provider contract affecting a student's educational data. The notice must:
 1. identify each curriculum, testing, or assessment technology provider with access to educational data;
 2. identify the educational data affected by the curriculum, testing, or assessment technology provider contract; and
 3. include information about the contract inspection and provide contact information for a school department to which a parent or student may direct questions or concerns regarding any program or activity that allows a curriculum, testing, or assessment technology provider

to access a student's educational data.

- D. The school district must provide parents and students an opportunity to inspect a complete copy of any contract with a technology provider.
- E. A contract between a technology provider and the school district must include requirements to ensure appropriate security safeguards for educational data. The contract must require that:
 - 1. the technology provider's employees or contractors have access to educational data only if authorized; and
 - 2. the technology provider's employees or contractors may be authorized to access educational data only if access is necessary to fulfill the official duties of the employee or contractor.
- F. All educational data created, received, maintained, or disseminated by a technology provider pursuant or incidental to a contract with a public educational agency or institution are not the technology provider's property.

XIV. SCHOOL-ISSUED DEVICES

- A. "School-issued device" means hardware or software that the school district, acting independently or with a technology provider, provides to an individual student for that student's dedicated personal use. A school-issued device includes a device issued through a one-to-one program.
- B. Except as provided in paragraph C, the school district or a technology provider must not electronically access or monitor:
 - 1. any location-tracking feature of a school-issued device;
 - 2. any audio or visual receiving, transmitting, or recording feature of a school-issued device; or
 - 3. student interactions with a school-issued device, including but not limited to keystrokes and web-browsing activity.
- C. The school district or a technology provider may only engage in activities prohibited by paragraph B if:
 - 1. the activity is limited to a noncommercial educational purpose for instruction, technical support, or exam-proctoring by school district employees, student teachers, staff contracted by the school district, a vendor, or the Minnesota Department of Education, and notice is provided in advance;
 - 2. the activity is permitted under a judicial warrant;
 - 3. the school district is notified or becomes aware that the device is missing or stolen;
 - 4. the activity is necessary to respond to an imminent threat to life or safety and the access is limited to that purpose;
 - 5. the activity is necessary to comply with federal or state law, including but not limited to Minnesota Statutes section 121A.031; or
 - 6. the activity is necessary to participate in federal or state funding programs, including but not limited to the E-Rate program.
- D. If the school district or a technology provider interacts with a school-issued device as provided in paragraph C, clause 4, it must, within 72 hours of the access, notify the student to whom the school-issued device was issued or that student's parent and provide a written description of the interaction, including which features of the device were accessed and a description of the threat. This notice is not required at any time when the notice itself would pose an imminent threat to life or safety, but must instead be given within 72 hours after that imminent threat has ceased.

XV. CELL PHONE USE

- 1. Students are prohibited from using cell phones and other electronic communication devices during instruction/class. Some programs/schools may prohibit cell phones and other electronic communication devices during the entire school day. Students also are prohibited from using a

cell phone or other electronic communication device to engage in conduct prohibited by school district policies including, but not limited to, cheating, bullying, harassment, and malicious and sadistic conduct.

2. If the school district has a reasonable suspicion that a student has violated a school policy, rule, or law by use of a cell phone or other electronic communication device, the school district may search the device. The search of the device will be reasonably related in scope to the circumstances justifying the search.
3. Students who use an electronic communication device during instruction/class and/or in violation of school district policies may be subject to disciplinary action pursuant to the school district's discipline policy. In addition, a student's cell phone or electronic communication device may be confiscated by the school district and, if applicable, provided to law enforcement. Cell phones or other electronic communication devices that are confiscated and retained by the school district will be returned in accordance with school building procedures.

XVI. LIMIT ON SCREEN TIME FOR CHILDREN IN PRESCHOOL AND KINDERGARTEN

A child in a publicly funded preschool or kindergarten program may not use an individual-use screen, such as a tablet, smartphone, or other digital media, without engagement from a teacher or other students. This section does not apply to a child for whom the school has an individualized family service plan, an individualized education program, or a 504 plan in effect.

XVII. IMPLEMENTATION; POLICY REVIEW

- A. The school district administration may develop appropriate user notification forms, guidelines, and procedures necessary to implement this policy for submission to the school board for approval. Upon approval by the school board, such guidelines, forms, and procedures shall be an addendum to this policy.
- B. The administration shall revise the user notifications, including student and parent notifications, if necessary, to reflect the adoption of these guidelines and procedures.
- C. The school district Internet policies and procedures are available for review by all parents, guardians, staff, and members of the community.
- D. Because of the rapid changes in the development of the Internet, the school board shall conduct an annual review of this policy.

CROSS REFERENCES:

[Internet Filtering: A New Vision for Promoting Responsible Student Use of Information](#)

[Cellular Devices Procedure](#)

[Social Media Guidelines for Staff and Students](#)

[Staff E-mail Guidelines and Operating Procedures](#)

[Staff Security Guidelines and Procedures](#)

[Equipment Management Procedures](#)

[Policy 403 \(Discipline, Suspension, and Dismissal of School District Employees\)](#)

[Policy 406 \(Public and Private Personnel Data\)](#)

[Policy 505 \(Distribution of Non-School-Sponsored Materials on School Premises by Students and Employees\)](#)

[Policy 506 \(Student Discipline\)](#)

[Policy 514 \(Bullying Prohibition Policy\)](#)

[Policy 515 \(Protection and Privacy of Pupil Records\)](#)

[Policy 519 \(Interviews of Students by Outside Agencies\)](#)

[Policy 521 \(Student Disability Nondiscrimination\)](#)

[Policy 522 \(Title IX Sex Nondiscrimination Grievance Procedures and Process\)](#)

Policy 603 (Curriculum Development)
Policy 604 (Instructional Curriculum)
Policy 606 (Textbooks and Instructional Materials)
Policy 806 (Crisis Management Policy)
Policy 904 (Distribution of Materials on School District Property by Nonschool Persons)

LEGAL REFERENCES:

Minn. Stat. Ch. 13 (Minnesota Government Data Practices Act)
Minn. Stat. § 13.32 (Educational Data)
Minn. Stat. § 121A.031 (School Student Bullying Policy)
Minn. Stat. § 124D.166 (Limit on Screen Time for Children in Preschool and Kindergarten)
Minn. Stat. § 125B.15 (Internet Access for Students)
Minn. Stat. § 125B.26 (Telecommunications/Internet Access Equity Act)
15 U.S.C. § 6501 *et seq.* (Children’s Online Privacy Protection Act)
17 U.S.C. § 101 *et seq.* (Copyrights)
20 U.S.C. § 1232g (Family Educational Rights and Privacy Act)
47 U.S.C. § 254 (Children’s Internet Protection Act of 2000 (CIPA))
47 C.F.R. § 54.520 (FCC rules implementing CIPA)
Mahanoy Area Sch. Dist. v. B.L., 594 U.S. ___, 141 S. Ct. 2038 (2021)
Tinker v. Des Moines Indep. Cmty. Sch. Dist., 393 U.S. 503 (1969)
United States v. Amer. Library Assoc., 539 U.S. 194 (2003)
Sagehorn v. Indep. Sch. Dist. No. 728, 122 F.Supp.2d 842 (D. Minn. 2015)
R.S. v. Minnewaska Area Sch. Dist. No. 2149, 894 F.Supp.2d 1128 (D. Minn. 2012)
Tatro v. Univ. of Minnesota, 800 N.W.2d 811 (Minn. App. 2011), *aff’d* on other grounds 816 N.W.2d 509 (Minn. 2012)
S.J.W. v. Lee’s Summit R-7 Sch. Dist., 696 F.3d 771 (8th Cir. 2012)
Parents, Families and Friends of Lesbians and Gays, Inc. v. Camdenton R-III Sch. Dist., 853 F.Supp.2d 888 (W.D. Mo. 2012)
M.T. v. Cent. York Sch. Dist., 937 A.2d 538 (Pa. Commw. Ct. 2007)

INTERMEDIATE DISTRICT 287
PLYMOUTH, MINNESOTA
BOARD OF EDUCATION

Regular Meeting – May 9, 2024

AGENDA SECTION: SUPERINTENDENT REPORT

ITEM: 533 Wellness Policy

PRESENTED BY: Superintendent Doud

1. **Background Information**

Approval of 533 Wellness Policy.

2. **Fiscal Impact/Funding Source:**

3. **RECOMMENDED ACTION:** **The Board approves the 533 Wellness Policy as presented.**

Motion by: _____ Yes ____ Passed ____

Second by: _____ Yes ____ Failed ____

Abstentions: _____

Intermediate District 287

RESPONSIVE. INNOVATIVE. SOLUTIONS.

DISTRICT POLICY

SECOND READ

POLICY SERIES: [Students](#)

SUBJECT: Wellness

BOARD APPROVED: February 2013, June 2017, December 2019, June 2021

REVISION DATE: June 2021, [May 2024](#)

[Policy 533](#) Wellness

I. PURPOSE

The purpose of this policy is to articulate the Board's commitment to wellness as it relates to food, nutrition and physical activity, to set forth methods that promote student and staff wellness, and prevent and reduce childhood obesity. This policy is also designed to assure that school meals and other food and beverages sold and otherwise made available at school during the school day are consistent with applicable local, state, and federal standards.

II. GENERAL STATEMENT OF POLICY

- A. The Board recognizes that nutrition promotion and education, physical activity, and other school-based activities that promote student wellness are essential components of the educational process and that good health fosters student attendance and learning.
- B. The school environment should promote students' health, well-being, and ability to learn by encouraging healthy eating and physical activity.
- C. The District encourages the involvement of parents/guardians, students, food service personnel, teachers, school health professionals, the Board, administrators, and the general public in the development, implementation, and periodic review and update of the District's wellness policy.
- D. [Children need access to healthy foods and opportunities to be physically active in order to grow, learn, and thrive.](#)
- E. All students in grades K-12 will have opportunities, support, and encouragement to be physically active on a regular basis.
- F. Qualified food service personnel will provide students with access to a variety of affordable, nutritious, and appealing foods that meet the health and nutrition needs of students and try to accommodate the religious, ethnic, and cultural diversity of the student body in meal planning; [and will provide clean, safe, and pleasant settings and adequate time for students to eat.](#)
- G. School staff are encouraged and supported to practice healthy nutrition and physical activity behaviors in and out of school;
- H. The District establishes and maintains oversight, implementation, communication and monitoring of the policy and its established goals and objectives.

III. WELLNESS GOALS

A. Nutrition Promotion and Education

1. The District will encourage and support healthy eating by students and engage in nutrition promotion and education that is:
 - a. part of a comprehensive program designed to provide students with the knowledge and skills necessary to promote and protect their health;
 - b. part of health education classes, as well as classroom instruction in subjects such as math, science, language arts, social sciences, and elective subjects, where appropriate; and
 - c. enjoyable, developmentally appropriate and culturally relevant wellness and participatory activities, such as contests, promotions, taste testing, gardening and community-based instruction as teaching tools.
2. The District will encourage all students to make age appropriate, healthy selections of foods and beverages, including those sold individually outside the reimbursable school meal programs, such as through a la carte/snack lines, fundraising events, concession stands, and student stores.

B. Physical Activity

1. Students need opportunities for physical activity and to fully embrace regular physical activity as a personal behavior. Toward that end, health and physical education will reinforce the knowledge and self-management skills needed to maintain a healthy lifestyle and reduce sedentary activities;
2. Opportunities for physical activity will be incorporated into other subject lessons, where appropriate; and
3. Schools will not withhold or use physical activity as a consequence or punishment.
4. Classroom teachers will provide short physical activity breaks between lessons or classes, as appropriate.

C. Communications with Parents/Guardians

1. The District recognizes that parents and guardians have a primary role in promoting their children's health and well-being.
2. The District will support parents'/guardians' efforts to provide a healthy diet and daily physical activity for their children.
3. The District encourages parents/guardians to pack healthy lunches and snacks and refrain from including beverages and foods without nutritional value.
4. The District will provide information about physical education and other school-based physical activity opportunities and will support parents'/guardians' efforts to provide their children with opportunities to be physically active outside of school.

IV. STANDARDS AND NUTRITION GUIDELINES

A. School Meals

1. The District will provide healthy and safe school meal programs, including the USDA School Breakfast Program, that comply with all applicable federal, state, and local laws, rules, and regulations.

2. Food service personnel will provide students with access to a variety of affordable, nutritious, and appealing foods that meet the health and nutrition needs of students.
3. Food service personnel will try to accommodate the religious, ethnic, and cultural diversity of the student body in meal planning.
4. Food service personnel will take every measure to ensure that student access to foods and beverages meets or exceeds all applicable federal, state, and local laws, rules, and regulations and that reimbursable school meals meet USDA nutrition standards.
5. Food service personnel will adhere to all applicable federal, state, and local food safety and security guidelines.
6. The District has implemented plans to eliminate any social stigma attached to, and prevent the overt identification of, students who are eligible for free and reduced-price school meals.
7. The District will provide students access to hand washing or hand sanitizing before they eat meals or snacks.
8. The District will provide students with sufficient time to eat school meals and will schedule meal periods at appropriate times during the school day.
9. The District will discourage tutoring, club, or organizational meetings or activities during mealtimes unless students may eat during such activities.
10. To promote hydration, free, safe, unflavored drinking water will be available to all students throughout the school day and throughout every school campus. The District will make drinking water available near cafeterias and accessible during mealtimes. Students will be allowed to bring and carry (approved) water bottles filled with only water with them throughout the day.
11. The District will promote healthy food and beverage choices using the following marketing and merchandising techniques:
 - Whole fruit options are available.
 - Sliced or cut fruit is available daily.
 - Daily fruit and vegetable options are displayed in a location in the line of sight and reach of students.
 - All staff members, especially those serving, have been trained to politely prompt students to select and consume the daily vegetable options with their meal.
 - White milk is available with other beverages in all coolers.
 - Alternative entrée options are highlighted on posters or signs within all service and dining areas.
 - A reimbursable meal can be created in any service area available to students (e.g., salad bars, snack rooms, etc.).
 - Student surveys and taste testing opportunities are used to inform menu development, dining space decor and promotional ideas.
 - Daily online announcements are used to promote and market menu options.

B. School Food Service Program/Personnel

1. The District shall designate an appropriate person to be responsible for the school district's food service program, whose duties shall include the creation of nutrition guidelines and procedures for the selection of foods and beverages made available on campus to ensure food and beverage choices are consistent with current USDA guidelines.
2. As part of the District's responsibility to operate a food service program, the District will provide continuing professional development for all food service personnel.

C. Competitive Foods and Beverages

1. All foods and beverages sold at school to students, outside of reimbursable meals, are considered "competitive foods." Competitive foods include items sold a la carte in the cafeteria, school stores, and for in-school fundraisers.
2. All competitive foods sold during the school day and extended school day will meet the USDA Smart Snacks in School (Smart Snacks) nutrition standards and any applicable state nutrition standards, at a minimum. Smart Snacks aim to improve student health and well-being, increase consumption of healthful foods during the school day, and create an environment that reinforces the development of healthy eating habits.

D. Celebrations, Rewards and Fundraising

1. Student wellness will be a consideration for all foods offered, but not sold, to students at school, including those foods provided through:
 - a. Celebrations and parties. The District will provide a list of healthy party ideas to parents/guardians and teachers, including non-food celebration ideas.
 - b. Classroom snacks brought by parents/guardians. The District will provide to parents/guardians a list of suggested foods and beverages.
2. Rewards and incentives. Schools will not use non-Smart Snack compliant foods or beverages as rewards for academic performance or good behavior (unless this practice is allowed by a student's individual education plan or behavior intervention plan) and will not withhold food or beverages as a consequence or punishment, and will recommend staff use physical activity as a reward when feasible.
3. Fundraising. Non-food fundraising is recommended. If food is sold as part of an out-of-school fundraiser, it should be sold according to the Competitive Foods Nutrition Standards. Please see the Fundraising Procedure for further information.

E. Food and Beverage Marketing in Schools

1. School-based marketing will be consistent with nutrition education and health promotion.
2. Schools will restrict food and beverages marketing to the promotion of only those foods and beverages that meet the Smart Snacks nutrition standards, including but not limited to marketing on school property, in educational materials, media/publications.

V. WELLNESS LEADERSHIP AND COMMUNITY INVOLVEMENT A.

A. Wellness Coordinator

1. The Superintendent will designate a District official to oversee the District's wellness-related activities (Wellness Coordinator). The Wellness Coordinator will ensure that each school implements the policy.
2. The principal of each school, or a designated school official, will ensure compliance within

the school and will report to the Wellness Coordinator regarding compliance matters upon request.

B. Public Involvement

1. The Wellness Coordinator will permit parents/guardians, students, food service personnel, teachers of physical education, school health professionals, the Board, administrators, and the general public to participate in the development, implementation, and periodic review and update of the wellness policy.
2. The Wellness Coordinator will hold quarterly meetings, for the purpose of discussing the development, implementation, and periodic review and update of the wellness policy. All meeting dates and times will be posted on the District's website and will be open to the public.

C. Staff Wellness and Health Promotion

The District will have a Wellbeing Action Team that focuses on staff wellness issues, identifies and disseminates wellness resources and performs other functions that support staff wellness in coordination with human resources staff to establish and support school building level wellness committees. When feasible, the District will offer professional learning opportunities and resources for staff to increase knowledge and skills about promoting healthy behaviors. Professional learning will help District staff understand the connections between academics and health and the ways in which health and wellness are integrated into ongoing District reform or academic improvement plans/efforts.

VI. POLICY IMPLEMENTATION AND MONITORING

A. Implementation and Publication

1. After approval by the Board, the wellness policy will be implemented throughout the District.
2. The District will post its wellness policy on its website.

B. Annual Reporting

The Wellness Coordinator will annually inform the public about the content and implementation of the wellness policy and make the policy and any updates to the policy available to the public.

C. Triennial Assessment

1. At least once every three years, the District will evaluate compliance with the wellness policy to assess the implementation of the policy and create a report that includes the following information:
 - a. the extent to which schools under the jurisdiction of the District are in compliance with the wellness policy;
 - b. the extent to which the District's wellness policy compares to model local wellness policies; and
 - c. a description of the progress made in attaining the goals of the District's wellness policy.
2. The Wellness Coordinator will be responsible for conducting the triennial assessment.
3. The triennial assessment report shall be posted on the District's website.

D. Recordkeeping

The District will retain records to document compliance with the requirements of the wellness policy. The records to be retained include, but are not limited to:

1. The District's written wellness policy.
2. Documentation demonstrating compliance with community involvement requirements, including requirements to make the wellness policy and triennial assessments available to the public.
3. Documentation of the triennial assessment of the wellness policy for each school and efforts to review and update the wellness policy (including an indication of who is involved in the update and methods the District uses to make stakeholders aware of their ability to participate on the Wellness Committee).

Legal References:

Minn. Stat. § 121A.215 (Local School District Wellness Policy) 42 U.S.C. § 1751 et seq. (Healthy and Hunger-Free Kids Act)

42 U.S.C. § 1758b (Local School Wellness Policy)

42 U.S.C. § 1771 et seq. (Child Nutrition Act of 1966)

7 U.S.C. § 5341 (Establishment of Dietary Guidelines)

7 C.F.R. § 210.10 (School Lunch Program Regulations)

7 C.F.R. § 220.8 (School Breakfast Program Regulations)

Local Resources:

Minnesota Department of Education, www.education.state.mn.us

Minnesota Department of Health, www.health.state.mn.us

County Health Departments

Action for Healthy Kids Minnesota, www.actionforhealthykids.org

United States Department of Agriculture, www.fns.usda.gov

CONNECTIONS

News from the Association of Metropolitan School Districts

May 2024
Volume 21
Number 8

NWSISD Keeps Community Collaboration at the Center

May 17, 2024 Executive/Legislative Committee Meeting

7:30 a.m. - 9 a.m.
Anderson Center
Bethel University
Arden Hills

May 24, 2024 Board of Directors Meeting

7 a.m. - 9 a.m.
Quora Education Center
NE Metro 916
Little Canada

June 14, 2024 Executive/Legislative Committee Meeting

7:30 a.m. - 9 a.m.
Anderson Center
Bethel University
Arden Hills

July 26, 2024 Executive/Legislative Committee Meeting

7:30 a.m. - 9 a.m.
Anderson Center
Bethel University
Arden Hills

In today's often polarized society, it is critical we, as educational institutions, provide spaces for varied perspectives to come together. "Shared experiences can break down barriers and help us find the beauty in those around us," education leader Kristin Bledsoe notes in her 2023 article *The Power of Shared Experiences*: we "strengthen relationships through shared experiences [and] we can build a better community."



As a consortium district, working across and within multiple school districts is at the heart of everything Northwest Suburban Integration School District (NWSISD) does. Anoka-Hennepin, Brooklyn Center Community, Buffalo-Hanover-Montrose, Fridley, ISD 728, Osseo Area, and Rockford Area are each unique in population: from urban to rural, from 38,000 students to 1,550. When individuals from across these districts come together, the perspectives and experiences shared are vast. There is power in that.

NWSISD aims to "build a better community." Since 2001, the NWSISD mission statement, "a global community learning and growing together," has guided their work. At its simplest, NWSISD provides three types of services that cross traditional district boundaries:

Provide support for magnet sites/programs: from managing student applications and transportation to implementing site/program reviews and cross-district collaborations.

Provide opportunities for K-12 students: from coordinating onsite

Continued on page 2

With the 2024 legislative session quickly winding down, I want to thank AMSD board members for your advocacy efforts during the session. You have made a difference by making your voice heard on issues from the Read Act to Earned Sick and Safe Time! Please continue to advocate for our collective priorities in the final days of the session. The research article in this month's newsletter provides an update on the status of the omnibus education policy and supplemental budget bills and you can find numerous resources on the [AMSD website](http://www.amsd.org) to aid your advocacy efforts. Also, a reminder that members of the MDE team will provide a comprehensive overview of the education-related legislation adopted in the 2024 session at the May 24 AMSD Board of Directors meeting. Again, thank you for your advocacy for our students and our schools!

From the AMSD Chair, Marcus Hill, West St. Paul-Mendota Heights-Eagan Board Member

[WWW.AMSD.ORG](http://www.amsd.org)



[WWW.FACEBOOK.COM/AMSDMN](http://www.facebook.com/amsdmn)



[@AMSDMN](https://twitter.com/amsdmn)

A Global Community Learning and Growing Together

Continued from page 1

mentorship programs and career/college visits to hosting leadership conferences and team-building opportunities.

Provide opportunities for staff: from curating and coordinating access to multicultural artifacts, texts, and activities to facilitating cross-district collaboration and professional development opportunities.

But the NWSISD team doesn't lean only on staff and students from member districts to create rich learning experiences. In *Cultivating Genius*, Gholdy Muhammad shares that historically "to keep knowledge to oneself was seen as a selfish act, and each person therefore was responsible to elevate others through education in the immediate and larger community."

That is why, although each of these three types of services create space for individuals to "learn and grow together," NWSISD seeks to do more — to create space and opportunities for the "larger community" to "elevate others" — to lean on the leaders, volunteers, and voices in the wider community that exists beyond schoolhouse doors.

NWSISD has worked with more than three dozen collaborators and community groups this school year alone, both within and beyond the boundaries of member districts. Leaning on skills of others, utilizing resources outside K-12 walls, and inviting in voices that often go unheard has ensured a richness of perspectives and opportunities for member districts. For instance:

Skills of Others: The staff of Culture Barbershop loan their skills to NWSISD students once per month. Students travel to their shop where local barbers become mentors; students open up as they sit in chairs getting fades tightened and locks trimmed. Similarly, at the Scout BSA Basecamp, students develop collaboration skills and take on leadership opportunities as skilled rock climbers and archers teach them techniques to be both supportive of each other and independent.



Utilizing Resources: North Hennepin Community College has a beautiful space NWSISD often uses for large events; it creates space for districts to come together on neutral ground. Plus, it provides firsthand opportunities for individuals to experience a community college campus. Likewise, University of St. Thomas collaborates with NWSISD in June each year, housing a summer camp where future freshmen from member districts come together to find joy in learning, develop skills to help navigate high school, and forge relationships with staff who they'll often work with come fall.

Inviting in Voices: Each month NWSISD hosts an Interdistrict Partnership; educators from across member districts come together to learn, often through the power of story. This past fall, staff toured various Indigenous sacred sites in the Twin Cities area with *Iyekiyapiwin* Darlene St. Clair as the guide: her stories building understanding and awareness. Likewise, throughout the year students have many chances to speak with volunteers from a wide range of career areas at the career fairs and conferences NWSISD hosts. Students listen to each of their unique stories as they themselves consider what they might choose to do after graduation.

If you would like to learn more about how NWSISD strives to be "a global community learning and growing together," consider exploring/subscribing the bi-monthly newsletter, [7 Thoughts](#) or just [reaching out](#) to one of the team.

This month's member feature was submitted by Heather Lyke, Executive Director, NWSISD.

Omnibus Education Bills Near the Finish Line

With less than two weeks to go before the end of the legislative session, the Omnibus Education Policy Bill Conference Committee has reconciled the House and Senate bills, [SF3567/HF3782](#). As of this writing, the conference committee has not yet adopted the report. Among the provisions adopted by the committee:

- Replaces the term “World’s Best Workforce” with “Comprehensive Achievement and Civic Readiness” in state statute.
- School districts are required to adopt a policy on students’ possession and use of cell phones in schools by March 15, 2025. Requires the principals’ associations to collaborate to make best practices available to schools on strategies to minimize the impact of cell phones on student behavior, mental health, and academic attainment.
- Establishes a new section of law titled Access to Library Materials and Rights Protected. The bill prohibits a public library, including a school district library or media center, from banning, removing, or otherwise restricting access to a book or other material based solely on its viewpoint or the message, ideas or opinions it conveys. The bill requires a governing board of a public library, including a school board, to adopt a policy that establishes procedures for selection of, challenges to, and reconsideration of library materials. The policy must establish that the procedures for selection and reconsideration will be administered by a licensed library media specialist, an individual with a master’s degree in library science or library and information services, or a professional librarian or a person trained in library collection management. The bill does not limit the rights of a parent, guardian, or an adult student under the parental curriculum review statute.
- Makes several modifications to the Read Act including:
 - Expands the allowable uses of Literacy Incentive Aid and extends the deadline for completing the required evidence-based training for teachers and staff by one year.
 - Requires districts to screen students, kindergarten through third grade, three times each school year.
 - Lowers the required hours of instruction by 5 ½ hours for the 24-25 school year only, for students in an elementary school for a district that enters into an agreement with the exclusive representative of the teachers that requires teachers to receive at least 5 ½ hours of approved evidence-based training.
 - Starting in the 2026-27 school year, to provide a Tier 2 literacy intervention, a paraprofessional or other unlicensed person, including a volunteer, must be supervised by a licensed teacher that has completed training in evidence-based reading instruction approved by MDE.
 - Requires MDE to partner with CAREI to make a list of 15 evidence-based intervention models available to districts as they are approved starting Nov. 1, 2025. MDE must ensure the models are reviewed by a contracted third party for culturally responsive guidance and materials and make those findings available to districts once the review process is complete.
 - Requires MDE and CAREI to conduct a final curriculum review of previously submitted curriculum by March 3, 2025, to review curriculum that is available to districts at no cost.
- Delays the start of the requirement that students complete a course in government and citizenship in Grade 11 or 12 to the 2025-26 school year.
- Allows several school districts whose local newspaper closed to post their official proceedings on their district website instead of publishing them in the newspaper, for two years.

Continued on page 4

Read Act is Focus of Supplemental Budget Bill

Continued from page 3

- Requires school boards to provide written notice to a coach, whose contract the school board declines to renew for the following school year, no more than 60 days after the end of the regular season for the activity as established by the high school league. The notice requirement does not apply if the school board declines to renew the contract based on the coach's misconduct or failure to perform duties or the district's financial limitations.
- Allows a district to conduct an assessment for developmental adapted physical education as a stand-alone evaluation without conducting a comprehensive evaluation of the student.
- Establishes a working group on special education licensure reciprocity.
- Requires districts to provide students space to receive mental health care through telehealth appointments.

Senate and House Omnibus Education Finance Bills

The Omnibus Supplemental Education Finance Bills have now cleared the floor of the House and Senate and are headed for conference committee. Key issues included in the House and Senate bills include:

Voluntary Pre-Kindergarten

The House and Senate bills increase the number of VPK slots in FY25 from 7,160 participants to 12,360.

Read Act

The House and Senate provisions are similar with a few differences.

- Both bills modify the distribution of the \$35 million appropriation for curriculum and intervention materials included in last year's bill. Under the new language, the funds are distributed to districts, charter schools, and cooperatives at the greater of \$2,000 or \$39.91 times the number of students served and can be used to implement the requirements of the Read Act.
- The House appropriates \$31.375 million, and the Senate appropriates \$25.3 million for school districts, charter schools, and cooperatives to facilitate the required staff training through stipends for staff who complete the training outside of the workday, or to pay substitute teachers if the training is provided during the contract day. Remaining funds could be spent on other allowable uses under the Read Act.

Student Attendance

House: Appropriates \$3.3 million in FY25 only for a pilot program for nine school districts to demonstrate and model ways to improve student attendance.

Senate: Appropriates \$5 million in FY25 only for a student connections pilot program and directs MDE to accept applications from school districts, charter schools, intermediate district and cooperative units.



Students testifying before the Senate Education Finance Committee during the 2024 legislative session.

Continued on page 5

Compensatory Revenue Stabilized, Pilot Programs Focus on Student Attendance

Continued from page 4

Teachers

House: Appropriates \$6.8 million in FY25 only for a student-teacher pilot for seven identified higher education institutions.

Senate: Appropriates \$1 million in FY25 only for Collaborative Urban & Greater MN Teachers of Color grants and \$5 million for mentoring, induction, and retention incentive program grants for teachers of color.

Food Service Fund — Expanded Uses

Both bills authorize a school district with a three-year surplus in its school food service fund to charge the costs of lunchroom furniture (tables and chairs) to its food service fund instead of recording the costs as general fund expenditures.

Compensatory Revenue

Both bills extend the statewide compensatory revenue hold harmless beyond FY27.

Statewide Health Standards

Both bills establish statewide health standard, instead of a locally adopted standards, but maintains local standards until the end of the 26-27 school year or when statewide rules implementing state standards go into effect, whichever is later.

Crisis Management

Senate:

- Requires the commissioner to develop a model cardiac emergency response plan.
- Reduces the number of school lock down drills from five to three.
- Requires districts and charter schools to conduct one cardiac emergency response drill annually. Clarifies that an active shooter drill is equivalent to a school lock down drill.
- Requires a school district or charter school to develop a cardiac emergency response plan.
- Requires that AEDs be available for use within proximity of school-sponsored events.
Appropriates \$1 million to reimburse school districts for these costs.

House: No comparable provision is included in the House bill.

Below you can find links to the House and Senate bills, summaries, and fiscal changes.

- [HF5237](#)
 - [House Research Summary](#)
 - [Change Items in House Bill](#)
- [SF5252](#)
 - [Senate Research Summary](#)
 - [Change Items in Senate Bill](#)

Intermediate District 287

RESPONSIVE. INNOVATIVE. SOLUTIONS.

Board Calendar (Second & Fourth Thursday of the Month)

Start Time: 6:30 PM

January 2024 – December 2024	
January 11, 2024 Conflict MSBA Meeting January 25, 2024	
February 8, 2024	February 22, 2024
March 14, 2024	March 28, 2024 Conflict with Spring Break
April 11, 2024	April 25, 2024
May 9, 2024	May 23, 2024
June 13, 2024	June 27, 2024
No July Meeting	
August 22, 2024	
September 12, 2024	September 26, 2024
October 10, 2024	October 24, 2024
November 14, 2024	
December 12, 2024	

Intermediate District 287

RESPONSIVE. INNOVATIVE. SOLUTIONS.

Board Calendar (Second & Fourth Thursday of the Month)

Start Time: 6:30 PM

TENTATIVE

January 2025 – December 2025	
January 9, 2025 <i>(possible conflict MSBA Conference)</i>	January 23, 2025
February 13, 2025	February 27, 2025
March 13, 2025	March 27, 2025 <i>(Conflict with Spring Break)</i>
April 10, 2025	April 24, 2025
May 8, 2025	May 22, 2025
June 12, 2025	June 26, 2025
No July Meeting	
August 28, 2025	
September 11, 2025	September 25, 2025
October 9, 2025	October 23, 2025
November 13, 2025	
December 11, 2025	

INTERMEDIATE DISTRICT 287
May 9, 2024
SCHOOL BOARD CALENDAR

May 2024

09	Thursday	General Meeting of the Board	6:30 PM	DSC
23	Thursday	General Meeting of the Board	6:30 PM	DSC

June 2024

04	Tuesday	Ann Bremer Education Center (ABEC) Transition Graduation	9:30 AM	ABEC
04	Tuesday	Ann Bremer Education Center (ABEC) High School Graduation	1:00 PM	ABEC
04	Tuesday	West Education Center (WEC) W-ALT Tier 2 & 3 High School Graduation	5:00 PM	HTC
04	Tuesday	North Education Center (NEC) NECA & Special Education Graduation	6:00 PM	NEC
05	Wednesday	Hennepin Technical College (HTC) Transition Graduation	4:00 PM	HTC
05	Wednesday	Hennepin Technical College (HTC) High School Gateway Graduation	5:30 PM	HTC
06	Thursday	South Education Center (SEC) Tier 3 Transition Graduation	11:00 AM	SEC
06	Thursday	South Education Center (SEC) Tier 2 High School Graduation	6:00 PM	SEC
13	Thursday	General Meeting of the Board	6:30 PM	DSC
18	Tuesday	Get on the Bus – West Suburban Summer School	8:30 AM	DSC
27	Thursday	General Meeting of the Board – <i>Board Retreat</i>	4:30 PM	DSC
27	Thursday	General Meeting of the Board	6:30 PM	DSC

July 2024

No Meetings

August 2024

22	Thursday	General Meeting of the Board	6:30 PM	DSC
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September 2024

12	Thursday	General Meeting of the Board	6:30 PM	DSC
26	Thursday	General Meeting of the Board	6:30 PM	DSC

October 2024

10	Thursday	General Meeting of the Board	6:30 PM	DSC
24	Thursday	General Meeting of the Board	6:30 PM	DSC

November 2024

14	Thursday	General Meeting of the Board	6:30 PM	DSC
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December 2024

12	Thursday	General Meeting of the Board	6:30 PM	DSC
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◆ General Board Meeting – Date Change

◆ New Event

◆ Event Date Change

Intermediate District 287

RESPONSIVE. INNOVATIVE. SOLUTIONS.

Get on the Bus & Local 2209/School Board Schedule 2023-2024

Get on the Bus

Tuesday, June 18th

West Suburban Summer School

Bus leaves 287 DSC @ 8:30 AM

Shannon Andreson

Renae Bowman

Heidi Marty
