

Agenda

1. **CALL TO ORDER** (*Action*)
2. **APPROVAL OF GENERAL MEETING AGENDA** (*Action*)
3. **AUDIENCE OPPORTUNITY TO SPEAK** (*Information*)
4. **APPROVAL OF CONSENT AGENDA** (*Action*)
 - 4.1. General Meeting of the Board Minutes from November 9, 2023
 - 4.2. Routine Human Resources Activities for December 14, 2023
 - 4.3. Approval of Monthly Finance Report - October 2023
 - 4.4. Approval of Award of Roofing Bid
 - 4.5. Approval of Solar Agreement
 - 4.6. Approval of Nearpod/Flocabulary Agreement
 - 4.7. Approval of Mental Health Innovation Grant
 - 4.8. Authorization of Issuance of Individual Procurement Cards (P-Cards)
5. **SHARE THE SUCCESS & RECOGNITION - (15 minutes)** (*Information*)
 - 5.1. Spotlight: Care & Treatment
 - 5.2. Above & Beyond Winner: District Service Center (DSC)
6. **SUPERINTENDENT'S REPORT - (30 minutes)**
 - 6.1. American Indian Aid Plan (*Information*)
 - 6.2. Strategic Plan (*Action*)
 - 6.3. 2024-2025 Calendar (*Action*)
7. **INSTRUCTIONAL REPORT – (30 minutes)**
 - 7.1. Enrollment Report (*Information*)
 - 7.2. World's Best Workforce Report (*Action*)
8. **BUSINESS SERVICES & LABOR RELATIONS REPORT - (20 minutes)**
 - 8.1. Facilities Report - None
 - 8.2. Financial Report (*Action*)
 - 8.2.1. Unaudited Financial Report 2022-23
 - 8.3. Human Resource Report - None
9. **BOARD BUSINESS - (20 minutes)**
 - 9.1. Policy Review & Revision - None
 - 9.2. Board Reports
 - 9.2.1. Chair Report
 - 9.2.1.1. Officer Election Process (*Action*)
 - 9.2.1.2. AMSD Report (*Information*)
 - 9.2.1.2.1. December 2023 AMSD Connections Newsletter
 - 9.3. District News (*Information*)
 - 9.3.1. School Board Calendars 2023 & 2024
 - 9.3.2. December 14, 2023, Board Event Calendar
 - 9.3.3. 2023-2024 Get on the Bus/Local 2209 & Board Meeting Schedule
 - 9.3.4. MSBA Annual Leadership Conference

9.3.5. Anne Bremer Education Center Literacy Event

9.4. Once Around the Table

10. **ADJOURNMENT**

Racial Equity Impact Analysis Tool

287 RACIAL EQUITY IMPACT ANALYSIS TOOL



Purpose

This tool ensures that racial equity is front-and-center in discussions and prompts leaders to examine how BIPOC and low wealth communities may be affected by a proposed action or decision of the district.

Instructions

Use the Tool: Have this tool available during any meeting where decisions are being made

- **Part 1 - Discussion:** Use the guiding questions to facilitate the racial equity discussion
- **Part 2 - Answer Racial Equity Impact Analysis Questions:** Before a decision is made, respond to the four equity impact analysis questions within your meeting agenda
- **Part 3 - Reflect:** Reflect on and recognize your own racial bias, as well as the presence and role of whiteness

Part 1: Discussion

Use the below guiding questions to facilitate a discussion about race equity impact

Guiding Questions

1. Are multiple racial perspectives involved in the planning? Are participants racially diverse? Were the groups most impacted by the decision included in the discussion?
2. In what ways are we maintaining status quo or advancing race equity? What could be done differently to better support or advance racial equity efforts?
3. Who is advantaged? Who is disadvantaged? Are decisions based on the majority or those at the margins?
4. In what ways does colorblindness exist?
5. How do you know the audience is communicated with in ways that will make sense through *their* lens?
6. In what ways are other marginalized people impacted?

Part 2: Answer Racial Equity Impact Analysis Questions

1. **Who participated in completing this analysis?**
2. **What are the racial equity impacts of this decision?**
3. **Who will benefit from and/or be burdened by this decision?**
4. **Are there strategies to mitigate any unintended consequences of this decision?**

Part 3: Reflect

1. Place yourself on the Compass. What feelings came up for you during the planning?
2. What role did your race, experiences, or bias have in the conversation?
3. What aspects of whiteness showed up for you or were observed in others? ([Bellevue Guide](#))

DISTRICT 287 GENERAL MEETING OF THE BOARD
Intermediate District 287
November 9, 2023
MINUTES

1. CALL TO ORDER

Chair Brakke called the general meeting to order at 6:30 PM in the District Service Center Boardroom and by the use of District 287 Teleconferencing. Board Director Andreson recited Intermediate District 287 mission statement: "The mission of Intermediate District 287 is to be the premier provider of innovative specialized services to ensure that each member district can meet the unique learning needs of its students."

A Roll Call was taken, and a quorum was declared with 9 member districts represented and the following Board members in attendance:

286	Brooklyn Center	Ruthie Dallas (late)
273	Eden Prairie	Kim Ross
273	Edina	Michael Birdman
270	Hopkins	Shannon Andreson
276	Minnetonka	Michael Remucal
278	Orono	Michèle Kunz
280	Richfield	Crystal Brakke
283	St. Louis Park	Anne Casey
279	Westonka	Heidi Marty

Absent: 279/ Mosqueda-Jones, 281/Bowman, and 284/Johansen

Guests: Anne Becker

287 Administration: Superintendent Doud, Dr. Tonya Allen, Mae Hawkins, Camille Hepola, Dr. Elisabeth Lodges Rogers, Kevin Witherspoon, Kiarra Zackery, and Wauneen Denson-Mgeni

287 Staff Members: Elisabeth Lam, Amanda Klutman, Ray Devlin, Amanda Cook, and Shawn Garvey

2. APPROVAL OF GENERAL MEETING AGENDA

The general meeting agenda was presented for approval. *Motion by Michèle Kunz, seconded by Kim Ross, approve the meeting agenda. All in favor. No votes against. Motion carried.*

3. OPEN FORUM FOR COMMUNITY COMMENTS - None

4. APPROVAL OF CONSENT AGENDA

The Consent Agenda was presented for approval. The Consent Agenda included the General Meeting of the Board Minutes from October 26, 2023, Routine Human Resources Activities for November 9, 2023, Fund Balance Transfers FY23, and Document Shredding Agreement. *Motion by Michael Birdman, seconded by Heidi Marty, to approve the Consent Agenda as presented. All in favor. Motion carried unanimously.*

5. SHARE THE SUCCESS & RECOGNITIONS

Amanda Klutman, Principal of Care & Treatment, introduced Ray Devlin as the "Above and Beyond" award winner for November 2023. This award recognizes exceptional dedication and outstanding contributions to the school community. Ray's unwavering commitment to his students, colleagues, and administration has earned him this recognition. Ray expressed his heartfelt gratitude towards the students, staff, and administration and thanked Superintendent Doud and the School Board.

6. SUPERINTENDENT'S REPORT

Superintendent Doud, Dr. Elizabeth Lodge Rogers, Assistant Superintendent, Dr. Tonya Allen, Executive Director of Student Support, and Kiarra Zackery, Director of Equity & Inclusion, provided a detailed and comprehensive report on the progress made so far on the 2024-2029 Strategic Plan. They shared updates on the various initiatives and programs and provided insights into the impact these efforts will have on students. The presentation was well-received and provided valuable information on the direction and future of the 2024-2029 Strategic Plan.

7. INSTRUCTIONAL REPORT

Amanda Cook, Assistant Director of Itinerant Services & Special Education, and Dr. Elisabeth Lam, Senior Manager of Itinerant Services, presented an overview of the crucial role that Related Services plays in supporting the development of literacy skills. They highlighted how Related Services can be utilized to improve literacy outcomes for students with special needs.

8. BUSINESS SERVICES & LABOR RELATIONS REPORTS

Facilities Report - None

Financial Report - None

Human Resources Report - None

9. BOARD BUSINESS

Policy Review & Revision

Superintendent Doud presented and recommended approval of the Board Officers & Operations (BOO) Policy Bucket. *Motion by Anne Casey, seconded by Kim Ross, to approve the Board Bylaws as presented.*

Motion by Shannon Andreson, seconded by Heidi Marty, to approve the remaining policy in the Board Officers & Operations (BOO) Policy Bucket as presented.

AMSD Report

Board Chair Brakke provided an update on the AMSD conference.

Once Around the Table

Chair Report

At the recommendation of Board Chair Brakke, *a motion was made by Ruthie Dallas, seconded by Anne Casey, that the school board may hold a closed meeting to consider a strategy for labor negotiations. The meeting was closed to the public at 7:59 PM. A motion was made by Michael Birdman, seconded by Heidi Marty, to reopen the general meeting. All in favor. Motion carried unanimously. The general meeting reopened at 8:29 PM.*

10. ADJOURNMENT

Motion was heard and seconded to adjourn the meeting. Meeting adjourned at 8:29 PM.

The next general meeting will be held on December 14, 2023, at 6:30 PM in the District Service Center Boardroom and by Teleconference.

Submitted by
Wauneen Mgeni
Secretary to the Board

Signed: Chair _____

Clerk _____

Date _____

Date _____

Intermediate District 287

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**ROUTINE HUMAN RESOURCES ACTIVITIES FOR THE
INTERMEDIATE DISTRICT 287 SCHOOL BOARD
December 14 , 2023**

New Hires					
Name	Position	Department or Site	Reason for Opening	Effective Date	FTE
Brian Schultz	Executive Director of Business Services and Operations	District Service Center	Retirement: M. Hawkins	01/01/2024	1.0
Dalal Addada	Educational Support Professional	West Education Center	Additional Enrollment	11/29/2023	.875
Mambue Bailey	Educational Support Professional	North Education Center	Additional Enrollment	11/08/2023	.875
Jay Barnes	Educational Support Professional	Ann Bremer Education Center	Separation: B. Ricks	11/15/2023	.875
Sherilyn Brown	Educational Support Professional	North Education Center	Additional Enrollment	11/08/2023	.875
Kathleen Button	Educational Support Professional	West Education Center	Additional Enrollment	11/29/2023	.875
Savannah Fowler	Educational Support Professional	Ann Bremer Education Center	Additional Enrollment	11/29/2023	.875
Habbakuk Garpehn	Educational Support Professional	North Education Center	Additional Enrollment	11/29/2023	.875
Sheri George	Educational Support Professional	HTC - Eden Prairie Campus	Additional Enrollment	12/06/2023	.875
Alaja Harris	Educational Support Professional	South Education Center	Additional Enrollment	11/29/2023	.875
Dinitria Herndon	Educational Support Professional	Ann Bremer Education Center	Additional Enrollment	11/29/2023	.875
Samwel Ngatia	Educational Support Professional	South Education Center	Resignation: E. Batts	11/08/2023	.875
Archealius Powers-Robinson	Educational Support Professional	Ann Bremer Education	Additional Enrollment	11/29/2023	.875
Heaven Wesley	Educational Support Professional	North Education Center	Additional Enrollment	12/06/2023	.875

Matthew Fistler	Educational Support Professional	North Education Center	Additional Enrollment	11/29/2023	.875
Victor Sommerfeld	Educational Support Professional	North Education Center	Additional Enrollment	12/06/2023	.875
Kenisha Scott	Educational Support Professional	North Education Center	Additional Enrollment	12/06/2023	.875
Darnisha Wilson	Educational Support Professional	North Education Center	Additional Enrollment	12/06/2023	.875
Charouny Yang	Educational Support Professional	South Education Center	Additional Enrollment	12/06/2023	.875
Sharitta Clark	Educational Support Professional	South Education Center	Additional Enrollment	11/29/2023	.875
Christopher Brown	ASD Teacher	South Education Center	Additional Enrollment	12/06/2023	1.0
Jessica Thao	Due Process Administrative Support IV	North Education Center	Retirement: L. Hager	11/29/2023	1.0
Philip Sparish	Cook	South Education Center	Resignation: M. Truzy	11/15/2023	1.0
Evan Flack	Chemical Health School Counselor	District Service Center	New Position	12/06/2023	1.0
Benjamin Anderson	Math Teacher	Care & Treatment Programs	Resignation: J. Tousignant	01/31/2024	1.0

Temporary Hiring Agreement: Assignments

Name	Position	Department or Site	Effective Date	End Date
Isaiah Gedegbeku	Student Custodian	West Education Center	11/20/2023	06/06/2024
Aidan Maloney	Student Custodian	West Education Center	11/20/2023	06/06/2024

Temporary Hiring Agreement: Tier 1 or Tier 2 Licenses

Name	Position	Department or Site	Reason for Opening	Effective Date	FTE
Tier 1 Hires					
Joshua Ask	EBD Teacher	South Education Center	Temporary License	08/28/2023	1.0
Kevin Kirkland	EBD Teacher	North Education Center	Temporary License	08/28/2023	1.0
Paul Ruhland	Work Experience Coordinator	South Education Center	Temporary License	08/28/2023	1.0

Extended Leaves of Absence:					
Name	Position	Department or Site	Effective Date	End Date	FTE
Dariyanna Mapp	Educational Support Professional	South Education Center	12/01/2023	06/07/2024	.095
Dionne Bennett	Educational Support Professional to accept a temporary licensed sub position	North Education Center	11/15/2023	02/15/2024	.875
Joshua Ask	Educational Support Professional to accept a temporary licensed position	South Education Center	08/28/2023	06/07/2024	.875
Kevin Kirkland	Educational Support Professional to accept a temporary licensed position	North Education Center	08/28/2023	06/07/2024	.875

Separations: Dismissal			
Name	Position	Department/Site	Effective Date
James Pointer	Educational Support Professional	South Education Center	11/30/2023

Separations: Resignations				
Name	Position	Department or Site	Reason (if internal movement)	Effective Date
Ryan Sullivan	Math Teacher	West Education Center	Personal Reasons	11/09/2023
Essence Batts	Educational Support Professional	South Education Center	Personal Reasons	11/08/2023
Mary Dickens	Educational Support Professional	North Education Center	Personal Reasons	11/07/2023
Kabasio Ngué	Educational Support Professional	North Education Center	Personal Reasons	12/01/2023
Denise Johnson	Administrative Support	Student Information Systems Department	Personal Reasons	12/04/2023
Daniel Johnsrud	Custodial Worker	Facilities Department	Personal Reasons	11/17/2023

Other:

RECOMMEND the Board's approval to credit Dena Andrew-Jaja, Senior Manager - Mental Health at the District Service Center, with six (6) days of additional sick leave. These days have been donated by the staff members listed below who have authorized the District to reduce their individual sick leave balances by one (1) day.

Donor Name Withheld By Request	Donor Name Withheld By Request	Donor Name Withheld By Request	Michelle Thompson	Donor Name Withheld By Request
Kim Helgeson				

RECOMMEND the Board's approval to credit Kari Castillo, EBD Instructor at North Education Center, with two (2) days of additional sick leave. These days have been donated by the staff members listed below who have authorized the District to reduce their individual sick leave balances by one (1) day.

Becky Aish	Donor Name Withheld By Request			

RECOMMEND the Board's approval to credit Matthew Ahlberg, Math Instructor at South Education Center, with eight (8) days of additional sick leave. These days have been donated by the staff members listed below who have authorized the District to reduce their individual sick leave balances by one (1) day.

Donor Name Withheld By Request	Stephanie Hawley			
Erica Bauer	Nancy Guelich	Deb Carlson-Doom		

CONSENT AGENDA - RECOMMENDATION

Intermediate District 287

RESPONSIVE. INNOVATIVE. SOLUTIONS.

October Monthly Financial Reports

December 14, 2023

Author

Dana Trattles, Business Services Administrative Support

Mae Hawkins, Executive Director of Business Services

Summary

The October Budget to Actual Comparison and other financial Reports for Board approval

- Revenues are at 35.6% of budget, this is above the prior two years percentages.
- Expenditures are at 22.2% of budget, this is above the prior two years percentages.
- Monthly disbursements totaled \$8,564,403.69 (\$5,167,245.75 through Accounts Payable, \$550,271.79 Bond payments through wire transfer, and \$2,846,886.15 through Payroll).
- Regular Investments totaled \$32,163,571.94 including earned interest and dividends totaling \$113,097.51.
- 2022A LTFM Bond Investments had a total balance of \$3,874,834.86 and the activity for the month was interest earnings of \$14,867.49 and distributions for expenses of \$459,154.50.
- Cash is higher than the two prior year's level.
- Enrollment Reports – October 2023 Actual ADM compared to Budget Planning and Prior Year (October 2022):
 - ALC – 246.92 ADM which is 16.92 above budget and 7.88 ADM above prior year.
 - Career & Technical Pathways – 63.88 ADM which is .88 above budget and .32 ADM above prior year.
 - Special Education – 465.02 ADM which is 26.98 below budget and 17.93 ADM above prior year.
 - Care & Treatment – 84.32 ADM which is 59.33 below budget and 23.29 ADM below prior year.
- Donations – Gym equipment for West Education Center students and cash \$500.00.

The amounts shown for 2022-23 are as of the end of the fiscal year at June 30th, and are preliminary at this point. They reflect the normal month end which is basically on a cash basis without accrual entries. Numerous receivables and payables are calculated after year-end, and these amounts will continue to change up to and through the audit process.

Recommendation

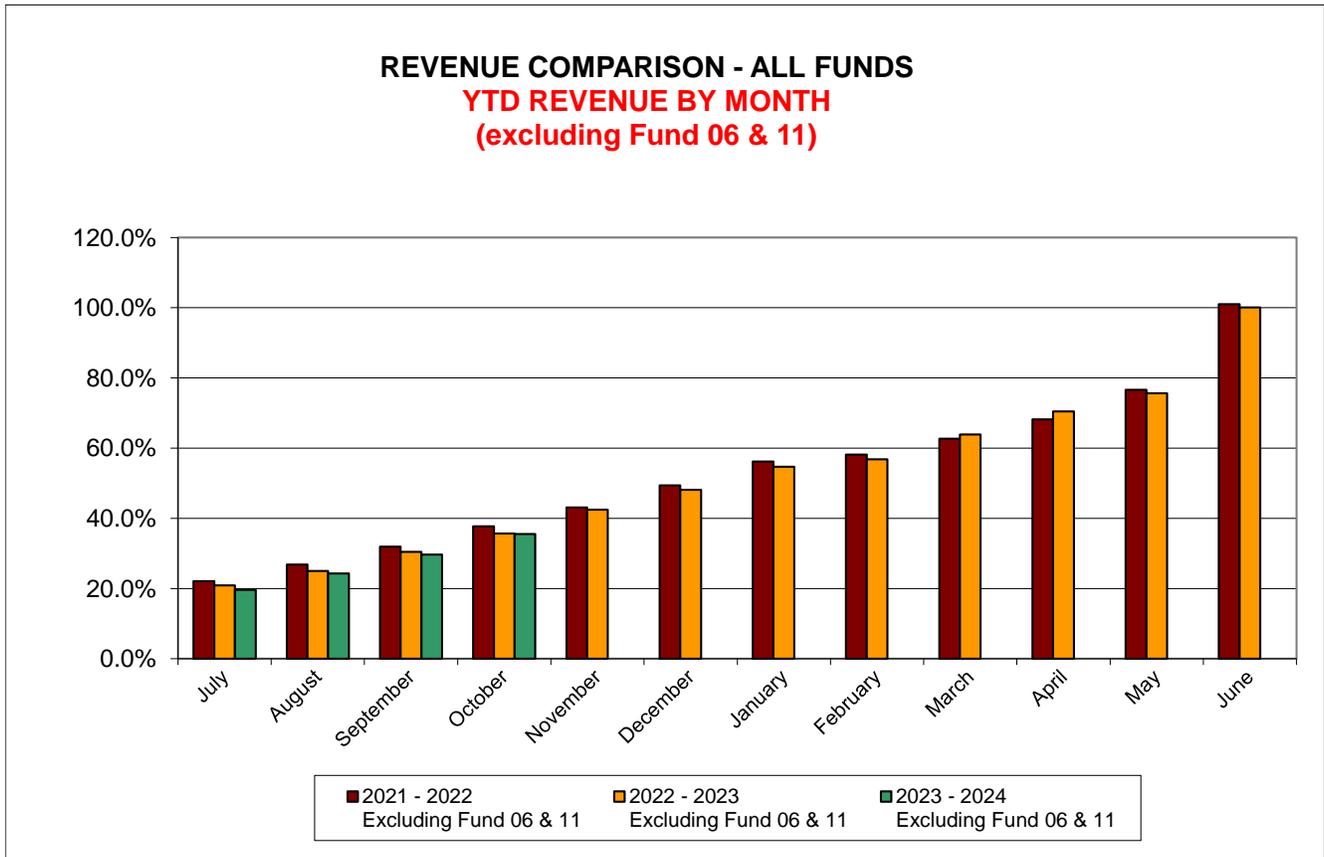
The Board approve the October Monthly Financial Reports.

DISTRICT 287
REVENUE COMPARISON

Month	2021 - 2022		2022 - 2023		2023 - 2024		2023 - 2024	
	Excluding Fund 06 & 11		Excluding Fund 06 & 11		Excluding Fund 06 & 11		Including Fund 06 & 11	
	\$	%	\$	%	\$	%	\$	%
July	23,731,333	22.1%	23,192,942	20.9%	23,454,555	19.6%	23,464,011	19.6%
August	5,084,693	26.8%	4,486,051	25.0%	5,555,759	24.3%	5,573,415	24.3%
September	5,527,550	32.0%	6,032,596	30.4%	6,418,580	29.7%	6,424,193	29.7%
October	6,233,283	37.8%	5,841,372	35.7%	7,033,514	35.6%	7,048,381	35.6%
November	5,744,399	43.1%	7,490,646	42.4%				
December	6,751,237	49.4%	6,260,247	48.1%				
January	7,295,217	56.2%	7,338,783	54.7%				
February	2,102,436	58.1%	2,303,833	56.8%				
March	4,917,443	62.7%	7,885,058	63.9%				
April	5,872,931	68.2%	7,250,156	70.4%				
May	9,107,048	76.6%	5,714,807	75.6%				
June	26,193,462	101.0%	27,134,282	100.1%				
TOTAL	108,561,032	101.0%	110,930,774	100.1%	42,462,407	35.6%	42,510,000	35.6%
BUDGET	107,471,010		110,842,085		119,404,332		119,459,332	

¹ excludes Funds 06 & 11 budgeted revenue of \$4,734,553

² excludes Funds 06 & 11 budgeted revenue of \$55,000



Board- Revenue/Expense Summary by Fund Report

October 2023-2024

Intermediate District No. 287

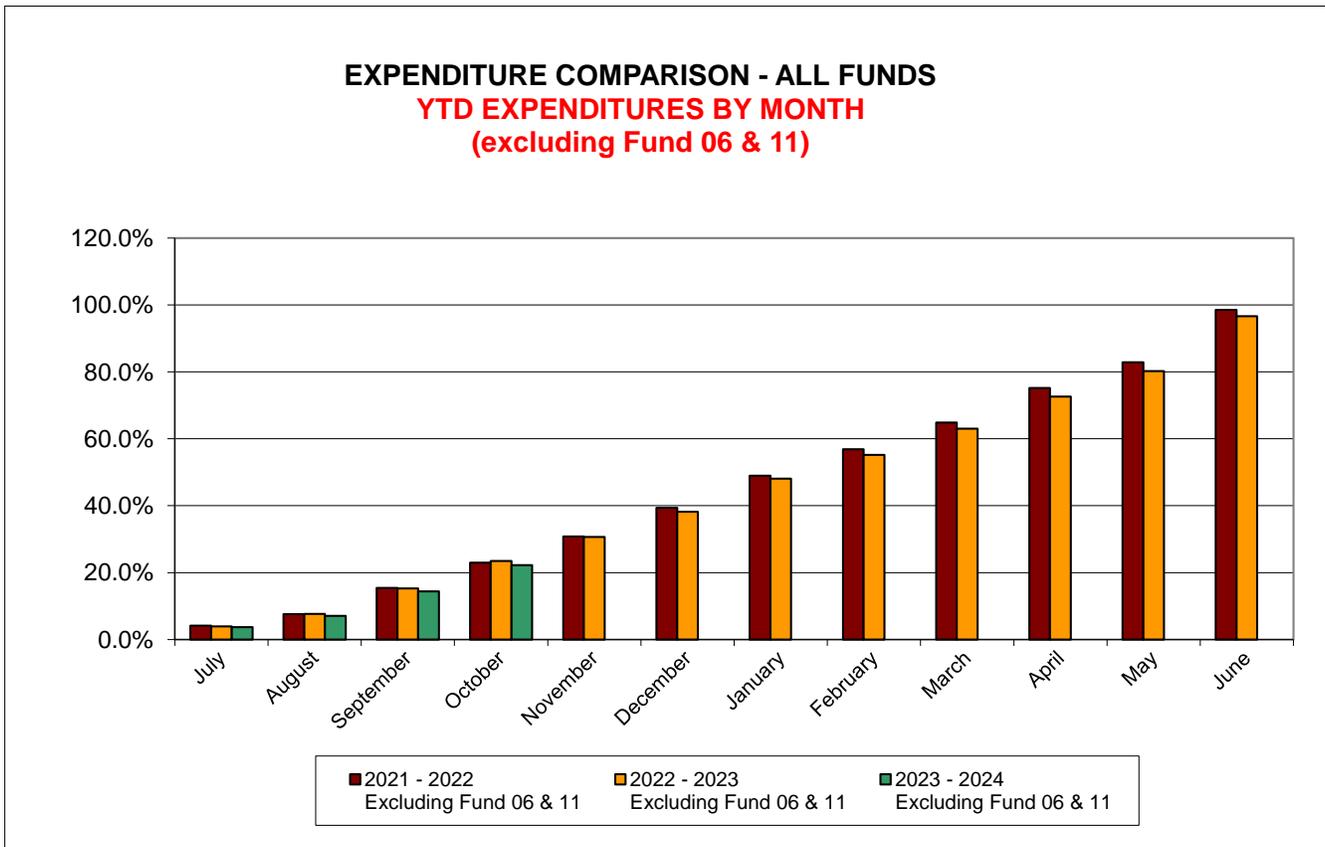
Revenue Fund	Prior YE Act	Budget	MTD Activity	YTD Activity	% Used	YTD Unrealized
01 - GENERAL FUND	16,594,878.91	17,634,728.00	796,061.74	4,889,467.79	27.73%	12,745,260.21
02 - FOOD SERVICE FUND	843,993.00	1,027,924.00	45,427.91	66,615.94	6.48%	961,308.06
04 - COMMUNITY SERVICE FUND	0.00	0.00	0.00	0.00		0.00
06 - BUILDING CONSTRUCTION FUND	0.00	0.00	0.00	0.00		0.00
07 - DEBT SERVICE FUND	8,727,596.68	8,924,990.00	22.02	4,993,413.76	55.95%	3,931,576.24
08 - TRUST FUND	0.00	0.00	0.00	0.00		0.00
10 - SCHOLARSHIP FUND	2,858.84	110.00	0.00	0.00	0.00%	110.00
11 - LTFM BOND FUND	4,728,829.75	55,000.00	14,867.49	47,592.92	86.53%	7,407.08
12 - ALC - ACADEMIC FUND	11,042,500.82	11,850,261.00	86,594.57	2,518,215.45	21.25%	9,332,045.55
13 - CAREER & TECH FUND	1,711,624.95	1,794,109.00	0.00	976,703.81	54.44%	817,405.19
14 - SPECIAL EDUCATION FUND	58,172,477.16	64,314,918.00	4,777,975.52	24,932,543.49	38.77%	39,382,374.51
20 - INTERNAL SERVICE FUND	612,445.43	619,000.00	58,218.17	143,182.46	23.13%	475,817.54
21 - SELF HEALTH INSURANCE FUND	13,199,338.39	13,225,000.00	1,268,713.61	3,940,419.05	29.80%	9,284,580.95
51 - STUDENT CLUB FUND	23,059.36	13,292.00	500.00	1,845.45	13.88%	11,446.55
Total Revenue	115,659,603.29	119,459,332.00	7,048,381.03	42,510,000.12	35.59%	76,949,331.88

DISTRICT 287
EXPENDITURE COMPARISON

Month	2021 - 2022		2022 - 2023		2023 - 2024		2023 - 2024	
	Excluding Fund 06 & 11		Excluding Fund 06 & 11		Excluding Fund 06 & 11		Including Fund 06 & 11	
	\$	%	\$	%	\$	%	\$	%
	Amount	of Budget	Amount	of Budget	Amount	of Budget	Amount	of Budget
July	4,493,228	4.1%	4,329,606	3.9%	4,424,027	3.7% ²	4,416,059	3.7%
August	3,753,484	7.6%	4,135,827	7.7%	3,954,604	7.1% ²	3,981,431	7.0%
September	8,447,438	15.4%	8,396,694	15.3%	8,668,867	14.4% ²	8,454,442	14.1%
October	8,194,961	23.0%	9,015,517	23.5%	9,257,161	22.2% ²	9,563,242	22.1%
November	8,523,649	30.8%	7,908,978	30.7% ¹				
December	9,205,713	39.3%	8,310,856	38.2% ¹				
January	10,442,639	49.0%	10,876,386	48.1% ¹				
February	8,521,055	56.8%	7,802,263	55.2% ¹				
March	8,658,724	64.8%	8,659,691	63.0% ¹				
April	11,213,173	75.2%	10,529,808	72.6% ¹				
May	8,326,109	82.9%	8,408,779	80.2% ¹				
June	17,002,499	98.6%	18,041,489	96.6% ¹				
TOTAL	106,782,671	98.6%	106,415,894	96.6%	26,304,660	22.2%	26,415,173	22.1%
BUDGET	108,331,213		110,162,497 ¹		118,278,996 ²		119,473,327	

¹ excludes Funds 06 & 11 budgeted expenditures of \$346,290

² excludes Funds 06 & 11 budgeted expenditures of \$1,194,331



_Board- Revenue/Expense Summary by Fund Report

October	2023-2024	Intermediate District No. 287				
Expenditure Fund	Prior YE Act	Budget	MTD Activity	YTD Activity	% Used	YTD Unrealized
01 - GENERAL FUND	17,302,720.85	17,869,204.00	1,462,303.56	5,999,816.02	33.58%	11,869,387.98
02 - FOOD SERVICE FUND	843,993.00	1,027,924.00	77,123.43	229,297.54	22.31%	798,626.46
04 - COMMUNITY SERVICE FUND	0.00	0.00	0.00	0.00		0.00
06 - BUILDING CONSTRUCTION FUND	0.00	0.00	0.00	0.00		0.00
07 - DEBT SERVICE FUND	6,663,975.63	6,899,133.00	553,670.36	1,767,407.61	25.62%	5,131,725.39
08 - TRUST FUND	0.00	0.00	0.00	0.00		0.00
09 - AGENCY FUND	0.00	0.00	0.00	0.00		0.00
10 - SCHOLARSHIP FUND	924.77	7,956.00	3,021.71	3,021.71	37.98%	4,934.29
11 - LTFM BOND FUND	901,587.81	1,194,331.00	306,080.40	110,513.45	9.25%	1,083,817.55
12 - ALC - ACADEMIC FUND	11,091,023.89	12,022,196.00	865,388.36	2,901,651.98	24.14%	9,120,544.02
13 - CAREER & TECH FUND	1,796,507.00	2,025,332.00	106,339.07	338,860.96	16.73%	1,686,471.04
14 - SPECIAL EDUCATION FUND	56,771,373.61	64,447,034.00	5,381,187.95	12,205,746.86	18.94%	52,241,287.14
20 - INTERNAL SERVICE FUND	663,517.07	743,250.00	40,251.76	153,056.37	20.59%	590,193.63
21 - SELF HEALTH INSURANCE FUND	11,252,097.47	13,220,000.00	767,004.73	2,696,528.33	20.40%	10,523,471.67
51 - STUDENT CLUB FUND	29,760.78	16,967.00	870.51	9,272.46	54.65%	7,694.54
Total Expenses	107,317,481.88	119,473,327.00	9,563,241.84	26,415,173.29	22.11%	93,058,153.71

Intermediate District 287

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INTER-OFFICE MEMORANDUM

DATE: **November 28, 2023**

TO: Members of the School Board

FROM: Mae L. Hawkins, Executive Director of Business Services

RE: **Cash Report - October** Claims, Payroll, Receipts, and Investments

A. Recommendation: Request the Board approve payment of the items listed below:

1. A/P payments for: Oct. 2023	Totaling	\$	<u>5,167,245.75</u>
a) Check #'s 113018 - 113159			
and Wire Transfers - #'s 4000001658 - 4000001683,			
9000005030 - 9000005253			
2. Bond payments for: Oct. 2023	Totaling	\$	<u>550,271.79</u>
a) Wire Transfers - #'s JE#'s 20240112 - 20240115			
3. Payroll payments for: Oct. 2023	Totaling	\$	<u>2,846,886.15</u>
a) Check #'s			
b) Direct Deposit #'s 9000119342 - 9000121077			
4. Receipts for: Oct. 2023	Totaling	\$	<u>9,267,872.76</u>
a) Receipt #'s 20240413 - 20240559			
5. Invest. at end of mo. Oct. 2023			
a) Fund 01 - General Fund	\$		32,163,571.94
c) Fund 11 - 2022A LTFM Bond (Construction Costs)	\$		<u>3,874,834.86</u>
	\$		<u>36,038,406.80</u>

This report has been prepared under the direction of Dave Anderson and is presented for approval by the School Board. Dave and I would be glad to answer any questions.

INTERMEDIATE DISTRICT 287
INVESTMENTS ON HAND
OCTOBER 2023

#01-104-00 - Investments (General)

INSTITUTION	RATE OF RETURN (%)	DATE	ACTIVITY	AMOUNT INVESTED
PMA - MNTrust IS Account Balance	5.290			8,064.07
PMA - MNTrust Savings Deposit Account - Bell Bank	5.370			2,262,954.66
PMA - MNTrust Savings Dep. Acct. - Nexbank, SSB - ICS	5.400			26,088,003.21
PMA - MNTrust Term Series - DMB Community Bank, WI	5.391			240,200.00
PMA - MNTrust Term Series - First National Bank, ME	5.387			240,200.00
PMA - MNTrust Term Series - Cornerstone Banke, NE	5.391			240,000.00
PMA - MNTrust Term Series - Farmers & Merchants Union Bank,	5.384			240,100.00
PMA - MNTrust Term Series - ServisFirst Bank, FL	5.369			237,100.00
PMA - MNTrust Term Series - 5Star Bank, CO	5.399			237,050.00
PMA - MNTrust Term Series - EagleBank, VA	5.379			237,050.00
PMA - MNTrust Term Series - Western Alliance Bank, CA	5.366			237,050.00
PMA - MNTrust Term Series - Preferred Bank, NY	5.382			237,100.00
PMA - MNTrust Term Series - American Plus Bank, N.A., CA	5.390			237,050.00
PMA - MNTrust Term Series - Pacific National Bank, FL	5.362			237,100.00
PMA - MNTrust Term Series - Farmers Ins Group Fed Credit Unio	5.390			237,050.00
PMA - MNTrust Term Series - Modern Bank, National Assn, NY	5.482			236,900.00
PMA - MNTrust Term Series - Latino Community Credit Union, N	5.539			236,750.00
PMA - MNTrust Term Series - First Central Credit Union, TX	5.425			237,000.00
PMA - MNTrust Term Series - Greenstate Credit Union, IA	5.499			236,850.00
Total PMA - MNTrust Investments on Books				<u><u>32,163,571.94</u></u>

ACTIVITY DETAIL:

Investments on our Book at End of Prior Month	25,750,474.43
Current Month Activity	
Deposits	6,300,000.00
Withdrawals	-
Interest Earned - Recorded	112,151.04
Dividends Earned	946.47
Interest/Dividends Earned - To Be Recorded in Next Month	-
Total Investments at End of Month & Un-recorded Interest	<u><u>32,163,571.94</u></u>

#11-104-00 - Investments (2022A LTFM Bond - Construction Costs)

INSTITUTION	RATE OF RETURN (%)	DATE	ACTIVITY	AMOUNT INVESTED
PMA - MNTrust IS Account Balance	5.290			1,057,061.89
PMA - MNTrust CD Account Balance	4.059-4.718			1,381,250.00
PMA - MNTrust SEC Account Balance	4.001-4.376			1,436,522.97
Total PMA - MNTrust Investments on Books for Fund 11				<u><u>3,874,834.86</u></u>

ACTIVITY DETAIL:

Investments on our Book at End of Prior Month	4,319,121.87
Current Month Activity:	
Deposits	
Distributions/Repemptions	(459,154.50)
Interest/Dividends/Purchases Earned - Recorded	14,867.49
Adjustments - move funds not used for closing costs to construction (from Fund 07)	
Interest/Dividends Earned - To Be Recorded in Next Month	
Total Investments at End of Month & Un-recorded Interest	<u><u>3,874,834.86</u></u>

Total 2022A LTFM Investments (Fund 11) at End of Month 3,874,834.86

INTERMEDIATE DISTRICT 287
 INVESTMENT ACTIVITY - 2022A LTFM BOND
 October 2023

Investments (2022A LTFM Bond - Construction Costs) - MNTrust

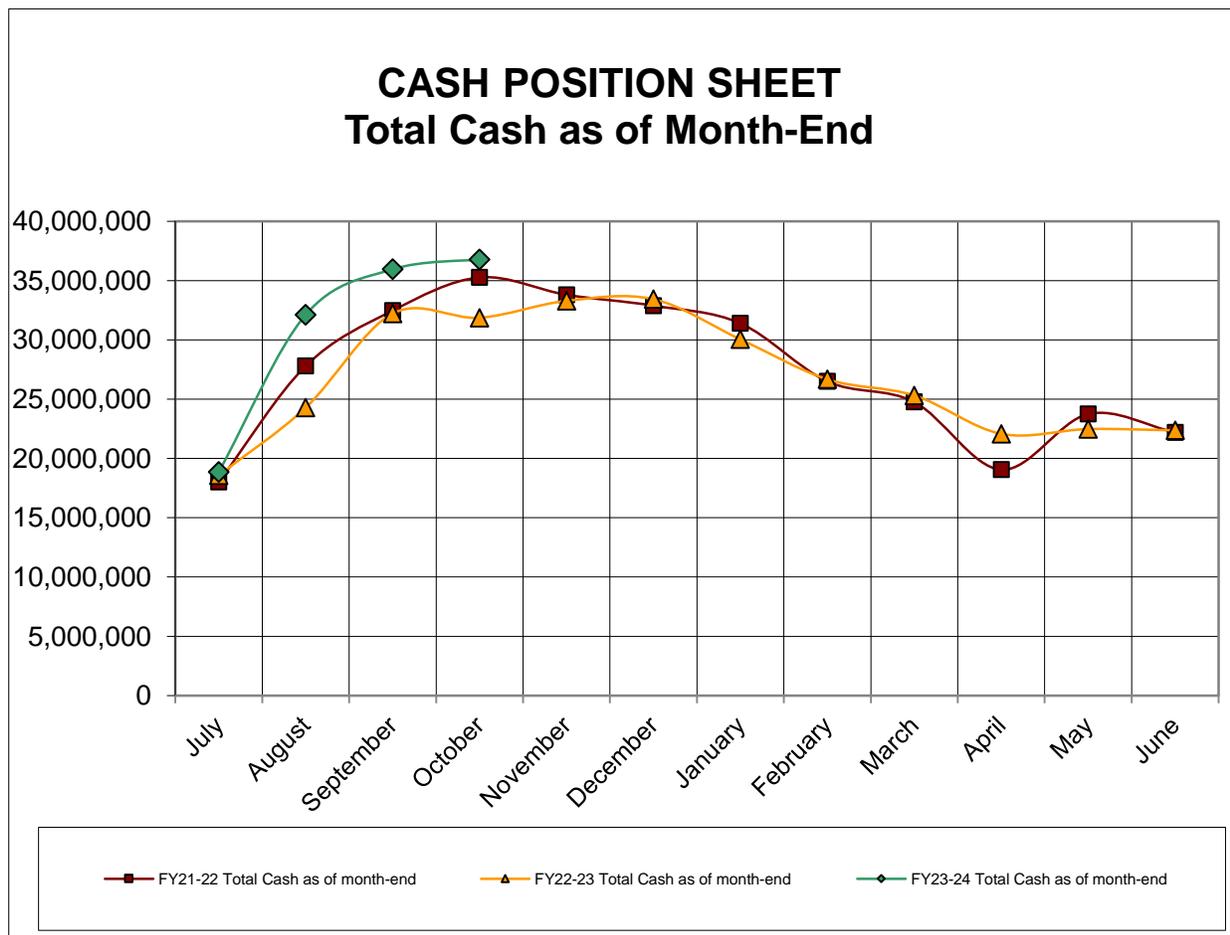
MONTH POSTED	DATE	DESCRIPTION	AMOUNT
Nov-22	11/22/22	Proceeds from 2022A LTFM Bond	4,740,596.00
Nov-22	11/30/22	Interest/Dividends	4,282.32
Dec-22	12/30/22	Distributions/Construction Draws	-45,645.18
Jan-23	01/01/23	Interest/Dividends	687.30
Feb-23	02/07/23	Distributions/Construction Draws	-15,000.00
Feb-23	02/28/23	Interest/Dividends (for Jan & Feb '23)	19,146.93
Mar-23	03/31/23	Interest/Dividends	5,534.59
Apr-23	04/28/23	Distributions/Construction Draws	-165,570.33
Apr-23	04/30/23	Interest/Dividends	5,018.40
May-23	05/31/23	Distributions/Construction Draws	-39,431.25
May-23	05/31/23	Interest/Dividends	5,132.72
Jun-23	06/30/23	Interest/Dividends	8,599.22
Jul-23	07/31/23	Distributions/Construction Draws	-172,551.00
Jul-23	07/31/23	Interest/Dividends	9,456.04
Aug-23	08/31/23	Interest/Dividends	17,655.68
Sep-23	09/30/23	Interest/Dividends	5,613.71
Sep-23	09/30/23	Distributions/Construction Draws	-64,403.28
Oct-23	10/31/23	Interest/Dividends	14,867.49
Oct-23	10/31/23	Distributions/Construction Draws	-459,154.50
2022A LTFM Bond Investments - Balance as of End of Month			<u><u>3,874,834.86</u></u>

Intermediate District 287

Cash and Investment Position Sheet- Monthly Total Net Cash- All Accounts

<u>Date</u>	<u>FY21-22 Total Cash as of month-end</u>	<u>FY22-23 Total Cash as of month-end</u>	<u>FY23-24 Total Cash as of month-end</u>
July	18,017,954	18,572,017	18,858,236
August	27,800,108	24,288,930	32,119,813
September	32,465,869	32,223,695	35,958,742
October	35,267,999	31,867,127	36,774,908
November	33,804,263	33,293,625	
December	32,887,416	33,430,295	
January	31,397,362	30,048,503	
February	26,497,584	26,677,119	
March	24,760,657	25,316,842	
April	19,051,281	22,075,795	
May	23,745,291	22,481,243	
June	22,201,893	22,374,821	

- Includes Self-Funded Insurance Cash Balances.



INTERMEDIATE DISTRICT 287
OCTOBER 2023 ACTIVITY

ELECTRONIC TRANSFERS IN:

DATE	TO	AGENCY	RECEIPT #	AMOUNT	DESCRIPTION
10/5/2023	MSDLAF	GRAVES FOUNDATION	20240532	50,000.00	GRAVES FOUNDATION GRANT
10/12/2023	MSDLAF	MN STATE MMB-FNS	20240533	8,326.89	CHILD NUTRITION SEP - ABEC
10/12/2023	MSDLAF	MN STATE MMB-FNS	20240534	17,315.67	CHILD NUTRITION SEP - NEC
10/12/2023	MSDLAF	MN STATE MMB-FNS	20240535	9,161.40	CHILD NUTRITION SEP - SEC
10/12/2023	MSDLAF	MN STATE MMB-FNS	20240536	5,385.12	CHILD NUTRITION SEP - WEC
10/12/2023	MSDLAF	MN STATE MMB-FNS	20240537	1,947.29	CHILD NUTRITION SEP - YOUABLE
10/12/2023	MSDLAF	MN DEPT OF EDUCATION-034	20240538	46,507.52	ESSER II REG, ESSER II SUMMER
10/13/2023	MSDLAF	MN STATE MMB	20240539	4,672,461.12	IDEAS GEN ED, SP ED, SPED SITES/PROG
10/16/2023	MSDLAF	MN DEPT OF AGRICULTURE	20240540	611.89	FARM TO SCHOOL GRANT
10/16/2023	MSDLAF	MN DEPT OF HEALTH	20240541	40.00	WEC HOSPITALITY REFUND
10/17/2023	MSDLAF	2022A LTFM BOND	20240542	459,154.50	COP REIMBURSEMENT REQUEST
10/20/2023	MSDLAF	MN DEPT OF EDUCATION-034	20240543	62,686.01	CLSD GRANT
10/23/2023	MSDLAF	PERPICH SCHOOL OF THE ARTS	20240544	2,765.00	NSO TUITION
10/25/2023	MSDLAF	MN STATE MMB	20240545	6,438.28	MA 3RD PARTY BILLING
10/26/2023	MSDLAF	MN DEPT OF EDUCATION-034	20240546	3,439.81	ESSER II
10/27/2023	MSDLAF	MN STATE MMB-FNS	20240547	653.00	P-EBT LOCAL COSTS
10/30/2023	MSDLAF	MN STATE MMB	20240548	447,847.26	IDEAS GEN ED, SP ED, SPED SITES/PROG
10/31/2023	MSDLAF	BENEFIT RESOURCE INC	20240549	28,031.82	COBRA OCTOBER PAYMENTS
10/31/2023	MSDLAF	MSDLAF	20240550	43,438.09	INTEREST EARNED OCTOBER 2023
10/31/2023	MSDLAF	PAYPAL	20240551	4,605.40	OCTOBER TUITION
10/31/2023	MSDLAF	SCHOOLCAFE - NEC	20240552	110.00	STUDENT DEFERRED REVENUE
10/31/2023	MSDLAF	SCHOOLCAFE - SEC	20240553	75.00	STUDENT DEFERRED REVENUE
10/31/2023	MSDLAF	SCHOOLCAFE - WEC	20240554	90.00	STUDENT DEFERRED REVENUE
10/31/2023	MSDLAF	SQUARE - BREMER BEAN SHOP ABEC	20240555	1,512.45	OCTOBER STORE SALES
10/31/2023	MSDLAF	SQUARE - HENNEPIN TEA & COFFEE HTC	20240556	712.48	OCTOBER STORE SALES
10/31/2023	MSDLAF	SQUARE - JITTERBUG NEC	20240557	1,593.44	OCTOBER STORE SALES
10/31/2023	MSDLAF	SQUARE - COMMON GROUNDS SEC	20240558	1,285.02	OCTOBER STORE SALES
10/31/2023	MSDLAF	SQUARE - SNACK SHACK WEC	20240559	2,736.92	OCTOBER STORE SALES

MTD TOTALS

5,878,931.38

INTERMEDIATE DISTRICT 287
OCTOBER 2023 ACTIVITY

WIRE TRANSFERS OUT:

DATE	FROM	AGENCY	WIRE #	AMOUNT	DESCRIPTION
10/5/2023	MSDLAF	HealthPartners	4000001658	89,418.61	Cash Management Services
10/5/2023	MSDLAF	Bank of Montreal	4000001659	91,946.17	P-Card Expense
10/5/2023	MSDLAF	US Bank	9000005030-9000005043	34,105.33	AP ACH Payments
10/12/2023	MSDLAF	HealthPartners	4000001667	149,622.37	Cash Management Services
10/12/2023	MSDLAF	US Bank	9000005044-9000005063	2,984.84	Staff Reimbursements
10/12/2023	MSDLAF	US Bank	9000005064-9000005080	63,560.01	AP ACH Payments
10/13/2023	MSDLAF	BPAS	4000001660	63,325.17	Veba
10/13/2023	MSDLAF	Educators Benefit Consultants	4000001661	86,459.34	403b Retirement
10/13/2023	MSDLAF	MN Dept of Revenue	4000001662	731.94	State Taxes
10/13/2023	MSDLAF	MN Dept of Revenue	4000001663	81,744.51	State Taxes
10/13/2023	MSDLAF	Public Employees Retirement	4000001664	114,997.58	Pera
10/13/2023	MSDLAF	Teachers Retirement Assn	4000001665	215,384.35	Tra
10/13/2023	MSDLAF	US Bank	4000001666	482,919.61	Federal Taxes
10/13/2023	MSDLAF	US Bank	9000119342-9000120205	1,419,601.97	Payroll
10/19/2023	MSDLAF	HealthPartners	4000001668	123,914.66	Cash Management Services
10/19/2023	MSDLAF	Pitney Bowes	4000001669	91.29	Mail Meter Supplies
10/19/2023	MSDLAF	US Bank	4000001670	196.99	Cash Management Services
10/19/2023	MSDLAF	US Bank	9000005081-9000005096	61,594.54	AP ACH Payments
10/26/2023	MSDLAF	US Bank	JE 20240114	273,551.43	2016A SEC REFUNDING
10/26/2023	MSDLAF	Aviben	4000001671	32,390.81	403b Retirement
10/26/2023	MSDLAF	HealthPartners	4000001672	891.99	Frequent Fitness Claims
10/26/2023	MSDLAF	HealthPartners	4000001673	183,278.52	Cash Management Services
10/26/2023	MSDLAF	MN State Retirement System	4000001674	19,942.50	403b Retirement
10/26/2023	MSDLAF	US Bank	9000005097-9000005166	10,864.28	Staff Reimbursements
10/26/2023	MSDLAF	US Bank	VOID 9000005097-9000005166	(10,864.28)	Staff Reimbursements
10/26/2023	MSDLAF	US Bank	9000005238-9000005251	55,374.88	AP ACH Payments
10/27/2023	MSDLAF	US Bank	JE 20240113/20240115	198,995.36	2022A DSC LTFM
10/27/2023	MSDLAF	US Bank	9000005167-9000005236	10,864.28	Staff Reimbursements
10/30/2023	MSDLAF	US Bank	9000005252-9000005253	2,859.90	AP ACH Payments
10/30/2023	MSDLAF	US Bank	9000005237	198.95	Staff Reimbursements
10/31/2023	MSDLAF	US Bank	JE 20240112	77,725.00	2017B ABEC LTFM
10/31/2023	MSDLAF	BPAS	4000001675	63,527.24	Veba
10/31/2023	MSDLAF	Educators Benefit Consultants	4000001676	85,411.96	403b Retirement
10/31/2023	MSDLAF	MN Dept of Revenue	4000001677	1,470.85	State Taxes
10/31/2023	MSDLAF	MN Dept of Revenue	4000001678	81,063.97	State Taxes
10/31/2023	MSDLAF	Public Employees Retirement	4000001679	115,027.43	Pera
10/31/2023	MSDLAF	Teachers Retirement Assn	4000001680	213,688.44	Tra
10/31/2023	MSDLAF	US Bank	4000001681	480,434.36	Federal Taxes
10/31/2023	MSDLAF	Benefit Resource Inc	4000001682	9,417.20	Flex Spending Monthly Invoice
10/31/2023	MSDLAF	Benefit Resource Inc	4000001682	26,318.11	Flex Spending Account Payments
10/31/2023	MSDLAF	HealthPartners	4000001683	118,582.98	Cash Management Services
10/31/2023	MSDLAF	US Bank	9000120206-9000121077	1,427,284.18	Payroll
MTD TOTALS				6,560,899.62	

**DONATION REPORT
 INTERMEDIATE DISTRICT 287
 2023-2024
 OCTOBER 2023**

DONATION DATE	DESCRIPTION	VIN #	EST. VALUE	DONOR	CAMPUS	PROGRAM
10/16/23	BOWFLEX GYM EQUIPMENT		\$600.00	BELKADI, SOFIENE	WEC	EBD STUDENTS
9/13/23	CHECK		\$500.00	ROTARY CLUB OF MINNETONKA FOUNDATION	WEC	STUDENT CLUB
		TOTAL	\$1,100.00			

CONSENT AGENDA - RECOMMENDATION

Intermediate District 287

RESPONSIVE. INNOVATIVE. SOLUTIONS.

Bid Award – South Education Center Roof Restoration

December 8, 2022

Author

Kurt Vredenburg, Facilities Senior Manager

Mae Hawkins, Executive Director of Business Services

Summary

The bid opening for West Education Center and the District Service Center Roof Restoration Bid was held at the District Service Center on Tuesday, December 5th, 2023 at 2:00 P.M. A total of three (3) contractors submitted bids, as follows:

Contractor Name	Total Base Bid
Berwald Roofing Company, Inc.	\$ 835,200.00
John A Dalsin & Sons, Inc.	\$ 952,859.00
McPhillips Bros. Roofing Company	\$ 745,000.00

The base bid includes restoration of all sections of South Education Center’s roof.

The specifications for the project include a provision for the District to purchase the materials directly that the district is choosing to implement. The proposed contracts for this project are as follows:

Contractor Name	Contract Amount
McPhillips Bros. Roofing - Labor	\$ 460,000.00
Weatherproofing Technologies, Inc. – Materials (bid through Cooperative Purchasing Connection – CPC)	\$ 285,000.00
Total of all Contractor Agreements	\$ 745,000.00

The project will be funded from the issuance of the Facility Maintenance Bonds, Series 2022A Long Term Facilities Maintenance funding.

Recommendation

The Board approve the South Education Center Roof Restoration bid award to McPhillips Bros. Roofing, as presented and the board award contracts for McPhillips Bros. Roofing for \$460,000 for the labor and to Weatherproofing Technologies, Inc. for \$285,000 for materials.

CONSENT AGENDA - RECOMMENDATION

Intermediate District 287

RESPONSIVE. INNOVATIVE. SOLUTIONS.

Approval of Combined Solar Array Purchase, Facility Lease and Power Purchase Agreements

December 14, 2023

Author

Mae L. Hawkins, Executive Director of Business Services

Summary

Guaranteed Energy Saving Contracts (GESC's) are defined in Minnesota Statutes MS 431.345 Subd. (13)(b), and are contracts with qualified parties (iDEAL Energy) related to energy conservation measures designed to reduce energy consumption or long-term operating costs, and are a means of complying with Minnesota bidding law requirements. GESC's are required to include a written guarantee that savings from implementing the energy conservation measures will meet or exceed the cost of the energy conservation measures, and that notice be published prior to a public (School Board) meeting. Required notices were published in March 2022.

The agreements with iDEAL Energy require no capital outlay from the District and provide a written guarantee providing that installing the solar projects will reduce the District's long-term operating cost. Operating costs are reduced because the energy cost paid for the energy from the solar array is less than the energy cost paid to the utility for the same energy otherwise provided from the grid.

A summary of the terms of each building's agreement plus the estimated net (after all costs) energy savings is below: Two tables are provided as there is a new Solar for Schools Grant that these projects could be eligible for. The first table includes only the PV Credit Program. The second table shows the combined savings if the district is also awarded grants for these projects.

PV Credit Program

Building	Array Install Cost	Rents Paid to District	Purchase Power Cost of 20 Years (Credit Tariff)	Estimated Net Savings after Power Purchase & Insurance/Maintenance Costs Years 1-20	Net Power Savings Year 1	Estimated Net Power Savings Years 21-40
South Education Center	\$741,900	\$250 per year	\$1,138,687	\$458,734	\$17,824	\$2,716,321
District Service Center Phase II	\$297,900	\$100 per year	\$404,426	\$157,877	\$6,226	\$948,106

PV Credit Program & Solar for Schools Grant

Building	Array Install Cost	Rents Paid to District	Purchase Power Cost of 20 Years (Credit Tariff & SFS Grant)	Estimated Net Savings after Power Purchase & Insurance/Maintenance Costs Years 1-20	Net Power Savings Year 1	Estimated Net Power Savings Years 21-40
South Education Center	\$741,900	\$250 per year	\$569,344	\$1,028,077	\$39,260	\$2,716,321
District Service Center Phase II	\$297,900	\$100 per year	\$404,426	\$360,090	\$13,839	\$948,106

Recommendation

The Board approve the combined Solar Array Purchase, Facility Lease and Power Purchase Agreements with iDEAL Energies, LLC for South Education Center and District Service Center (Phase II) locations. These are 20 year agreements.

CONSENT AGENDA - RECOMMENDATION



Intermediate District 287

RESPONSIVE. INNOVATIVE. SOLUTIONS.

Approval of Agreement - Digital Curriculum

December 14, 2023

Author

Dr. Jon Voss, Director of Teaching and Learning

Summary

District 287 has used the Flocabulary digital curriculum provided by Nearpod, Inc. since December 2022. Flocabulary provides unlimited access to 750+ standards-aligned K-12 lessons across all core subjects and beyond. Included in the agreement is up to two hours of training for 50 participants. The agreement under consideration is to renew the license for the period of December 1, 2023 through November 30, 2025. Total cost of the two year agreement is \$11,130.00.

Recommendation

It is recommended that the school board approves the agreement with Nearpod Inc. for the license to Flocabulary Plus through November 30, 2025.

CONSENT AGENDA - RECOMMENDATION



Intermediate District 287

RESPONSIVE. INNOVATIVE. SOLUTIONS.

Recommendation for Board Approval of the Intermediate Schools Innovation Grant Subcontract - Amherst H Wilder Foundation

December 14, 2023

Author

Mae Hawkins, Executive Director of Business Services

Summary

Intermediate District 287 has been awarded a two (2) year contract of \$1,306,221.00 via a Grant Contract with Amherst H. Wilder Foundation. The Intermediate Schools Mental Health Innovation Grant is funded by the Minnesota Department of Human Services. The grant has an effective date of November 1, 2023 with an expiration date of June 30, 2025. The funds from this award will be used to provide student mental health support.

Recommendation

It is recommended that the Board approves this grant subcontract.

CONSENT AGENDA - RECOMMENDATION

Intermediate District 287
RESPONSIVE. INNOVATIVE. SOLUTIONS.

Authorization of Issuance of Individual Procurement Cards (P-Cards)

December 14, 2023

Author

Gloria Wilder, Director of Finance
David Anderson, Sr. Finance Manager

Summary

The administration recommends the issuance of a Procurement Card to the following employees, per Minnesota Statute 123B.02, subd 23:

Lisa Conlan	Administrative Support	ABEC
Ebony Turner-Lee	Administrative Support	NEC

With this addition, the district will have 58 active p-cards.

Recommendation

Approve and Authorize Issuance of Individual Procurement Cards (P-Cards).

American Indian Education Aid Program: December, 2023

Committee participation

Membership:

Jenafer Powell: Indigenous parent and chair

Danya Brown: Indigenous staff member

Melania Jones: Indigenous student

District support:

Kiarra Zackery: Director of Equity and Inclusion

Brenna MacDonald: Senior Manager of Family Outreach

Jon Voss: Director of Teaching & Learning

American Indian Education Aid (AIAE) Program Background

Per-pupil based on American Indian student count
American Indian Parent Advisory Committee (AIPAC).
Awarded the aid in the amount of \$47,000.



American Indian Parent Advisory Committee (AIPAC)

- Serves an advisory role, strengthening district and parent partnerships.
- Primarily comprised of parents or guardians of American Indian students within the district, along with American Indian secondary students, American Indian district staff, and American Indian family or community members.
- Ensures that students are receiving culturally relevant and equitable educational opportunities.
- Collaborates each spring on Annual Compliance (also known as the vote of concurrence or nonconcurrence)



Steps

Outreach

Committee formation

Submit AIAE Application Plan and Goals

Implement AIAE Plan activities

Measure initial success

Report on Annual Compliance

Continue with activities and evaluation

September

October - November

November 30

December - January

January - February

March 1, 2024

March - June

Plan requirements

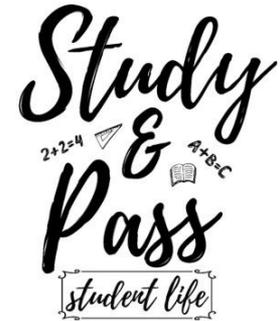
1. Postsecondary preparation
2. Academic achievement
3. Curriculum relevant to the needs, interests, and culture
4. Positive reinforcement of self-image
5. Intercultural awareness among pupils, parents, and staff
6. Supplement (not supplant) existing programs



Our Goals: Academic Opportunities

American Indian students will have support to:

- Graduate high school
- Meet academic goals
- Begin postsecondary planning
- Take postsecondary prep classes
- Receive academic and social/emotional check-ins
- Have access to extracurricular programs



Our Goals: Cultural supports

Indigenous students will have opportunities to:

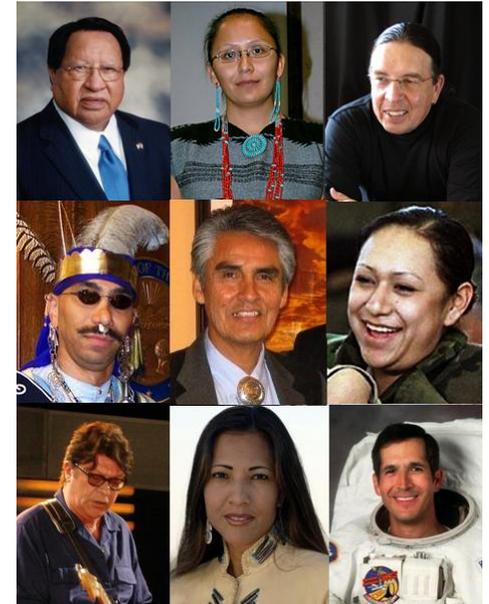
- Join Cultural Affinity Support Groups
- Participate in events that provide positive reinforcement of the self-image of Indigenous students



Our goals: Curriculum

Highlight the experience of Indigenous people and build intercultural awareness by:

- Purchasing relevant resources and materials
- Adopting and integrating resources into curriculum
- Sending District-wide communications on events and resources



Next steps

Implement activities to support our goals
Report on our progress in February

Questions?



INTERMEDIATE DISTRICT 287
PLYMOUTH, MINNESOTA
BOARD OF EDUCATION

Regular Meeting – December 14, 2023

AGENDA SECTION: SUPERINTENDENT’S REPORT

ITEM: 2024-2029 Strategic Plan Report

PRESENTED BY: Superintendent Doud

1. Background Information

After months of diligent work and collaboration, the Project Manager Team and Focus Groups have arrived at a unanimous decision regarding the Strategic Plan 2024-2029. The Project Manager Team, Strategic Planning Team, and Focus Groups are composed of member district representatives, District 287 staff members, and students who have worked towards developing a comprehensive plan that will guide the district toward success for the next five years.

The Strategic Plan 2024-2029 is the culmination of countless hours of research and analysis, considering all aspects of the district's goals, objectives, and priorities. The Plan is a reflection of the district's vision and mission, which will serve as a roadmap for academic excellence. It includes a comprehensive framework that will provide direction and guidance to the district as it strives to achieve its objectives.

The proposed initiatives and strategies outlined in the Strategic Plan aim to support the district's commitment to academic excellence, student achievement, and overall growth. With the support of this Plan, the district will be equipped to overcome challenges that may arise and stay on the path towards success.

Overall, the Project Manager Team and Focus Groups wholeheartedly recommend that the Board approve the Strategic Plan 2024-2029.

2. Fiscal Impact/Funding Source: None

3. RECOMMENDED ACTION: The Board approves the five-year strategic plan as presented.

Motion by: _____ Yes ____ Passed ____

Second by: _____ Yes ____ Failed ____

Abstentions: _____



2024-2029

Strategic Plan



The **mission** of Intermediate District 287 is to be the premier provider of innovative specialized services to ensure that each member district can meet the unique learning needs of its students.

Values & Beliefs

Inclusion

We believe inclusion exists when everyone has equitable access and the opportunity to be acknowledged and validated.

Trust

We believe trust is developed through honesty, reliability, and when our actions align with the District's values.

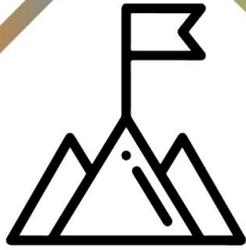
Integrity

We believe organizational integrity occurs when we hold ourselves and each other accountable.

Authenticity

We believe organizational authenticity happens when each person shows up as their true self, embraces the uniqueness of others, and creates a safe environment.

Themes



**ACHIEVING
ACADEMIC SUCCESS**



**CULTIVATING EQUITY
& INCLUSION**



**PROMOTING
SOCIAL-EMOTIONAL
LEARNING (SEL)**

Achieving Academic Success

- Students meet their individualized academic goals.
- Staff demonstrate the knowledge and skills to deliver culturally responsive education.
- Families/caregivers are empowered through collaborative partnerships and resources to support students in reaching their academic goals.



Cultivating Equity and Inclusion

- Students have equitable access to educational opportunities and resources within District 287.
- Staff create a district culture that celebrates diversity and advances inclusion.
- Families/caregivers feel welcomed, heard, and valued in our district.



Promoting Social-Emotional Learning

- Students thrive emotionally and socially.
- Staff cultivate a positive, safe, and healing learning environment for one another and students.
- Families/caregivers are empowered through collaborative partnerships and resources to support students in reaching their social-emotional goals.





Achieving Academic Success

6 Month Goals completed by June 30, 2024

- **Student Goals**

Literacy and math assessments that are accessible for each student will be established and staff professional development will be designed for opening week.

- **Staff Goals**

A Collaborative Planning Time Guide and professional development for teachers, ESPs, and related service providers will be completed.

- **Family/Caregiver Goals**

An audit and summary report of current methods of communication to parents will be completed.

Achieving Academic Success

Annual Goals completed by June 30, 2025

□ Student Goals

Each student will have an academic growth target, and 80% of students will meet or exceed their growth target.

□ Staff Goals

During observations of scheduled planning time, 100% of classrooms/programs will show evidence of implementing the Collaborative Planning Time Guide for teachers, ESPs, and related service providers.

□ Family/Caregiver Goals

A comprehensive system for communicating with families/caregivers regarding school and academic progress will be completed.





Cultivating Equity & Inclusion

6 Month Goals completed by June 30, 2024

□ Student Goals

At least 40 students in the Tier 1 and Tier 2 programs and Academies will provide input on the accessibility and course offerings in a digital format.

□ Staff Goals

A cultural calendar, featuring dates of observances, educational resources, and recognitions of different cultures, will be developed and provided to all District 287 staff.

□ Family/Caregiver Goals

An audit to determine the current level of cultural appropriateness of translation and interpretation service providers, languages, and usage will be completed.



CULTIVATING EQUITY
& INCLUSION

Cultivating Equity & Inclusion

Annual Goals completed by June 30, 2025

□ Student Goals

Tier 1, Tier 2, and Academy students will have digital access to view all of District 287's courses and select classes.

□ Staff Goals

Each District 287 site and program will host two culturally relevant educational opportunities, experiences, or performances.

□ Family/Caregiver Goals

Culturally relevant interpreting and translating resources will be provided to staff, along with consistent standards of usage.





Promoting Social-Emotional Learning

6 Month Goals completed by June 30, 2024

- Student Goals

Students will participate in the selection of the district's Social-Emotional Learning (SEL) curriculum and staff professional development will be completed.

- Staff Goals

An audit of current onboarding processes will be completed with recommendations for improvement.

- Family/Caregiver Goals

Identify dates for family/caregiver engagement and gather feedback on four suggested SEL topics.



PROMOTING
SOCIAL-EMOTIONAL
LEARNING (SEL)

Promoting Social-Emotional Learning

Annual Goals completed by June 30, 2025

□ Student Goals

80% of Tier 2 Elementary and Middle School and Academy students will develop their own SEL goal, self-monitor progress, and confer with staff.

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A universal onboarding system for new staff, including mentoring with experienced staff and a minimum of eight hours of understanding disabilities, mental health, trauma, and de-escalation, will be developed.

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A minimum of four SEL-based opportunities will be provided to families/caregivers.



Acknowledgements

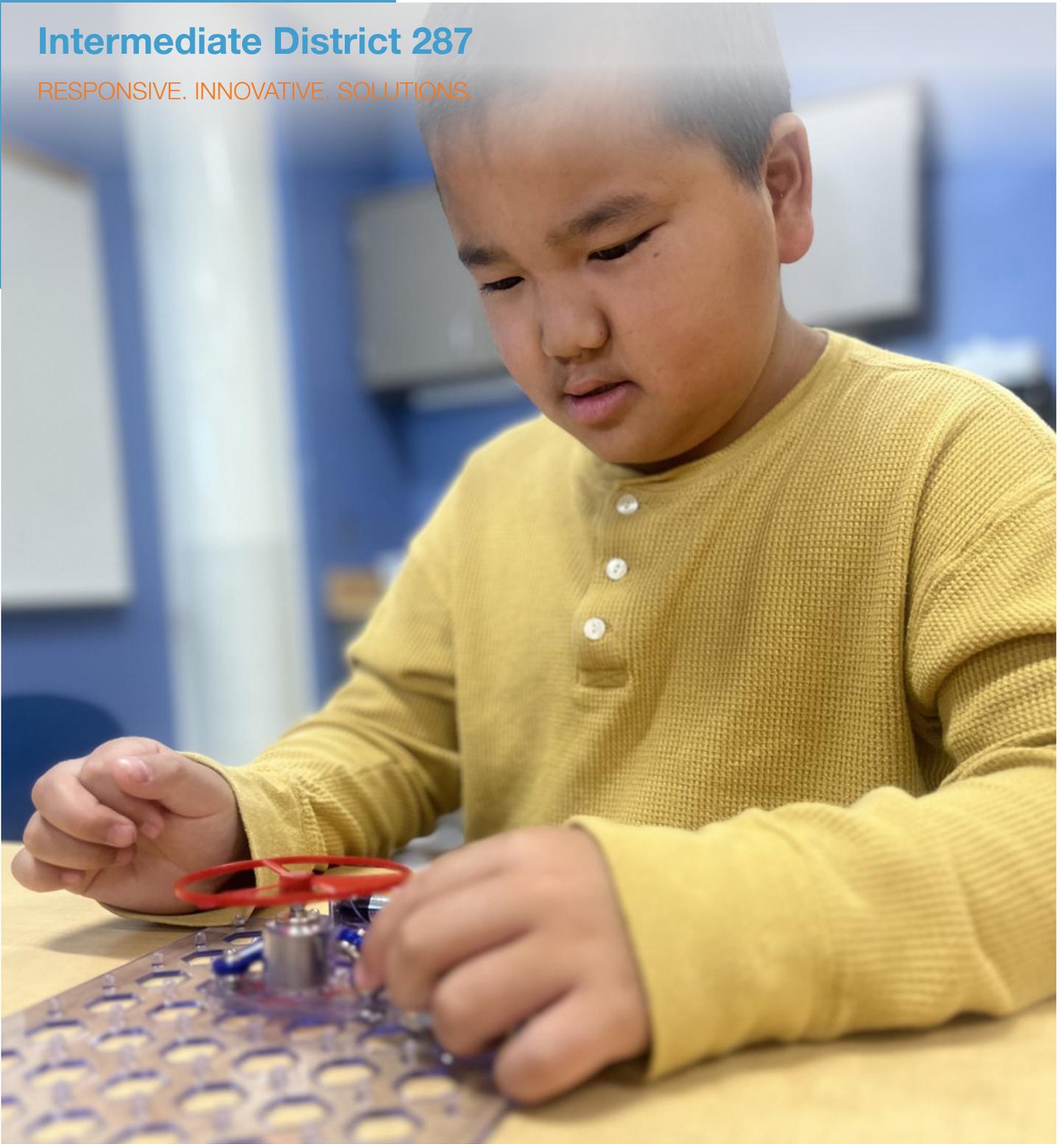
We want to thank the Intermediate District 287 students, families/caregivers, staff, member districts, and community partners who participated in the development of the 2024-2029 Strategic Plan. We also want to thank the teams that developed the goals for the 2024-2025 school year.



Questions?

Intermediate District 287

RESPONSIVE. INNOVATIVE. SOLUTIONS.



2024-2029

STRATEGIC PLAN

Message from the Superintendent



It is an honor to serve the students, families/caregivers, staff, member districts, and community partners of Intermediate District 287. Since I arrived in 2022, I have been moved by the unwavering support that underpins our collective commitment to excellent student outcomes. Central to our vision is a dedication to providing the best education for our students. I'm thrilled to introduce the 2024-2029 Strategic Plan that will catalyze achieving exceptional student outcomes.

This strategic plan will be a living document that will ensure student voice is always at the center. Acknowledging the rich tapestry of our learners' diverse needs and the ever-changing nature of education, our goals will continually evolve to ensure a responsive and inclusive learning environment. Embracing the voice of students, families/caregivers, staff, member districts, and community partners, we firmly believe that this strategic plan will

move the district forward.

In the spirit of fostering open and transparent communication, we will provide annual updates on the progress of our strategic plan to all of our constituents.

In partnership with our school board, we confidently launch this strategic plan and are excited to see our achievements over the next five years.

A handwritten signature in black ink, which reads "Marcy Doud". The signature is fluid and cursive, written in a professional style.

Marcy Doud
Superintendent



Mission

The mission of Intermediate District 287 is to be the premier provider of innovative specialized services to ensure that each member district can meet the unique learning needs of its students.

Values & Beliefs

Inclusion

We believe inclusion exists when everyone has equitable access and the opportunity to be acknowledged and validated.

Integrity

We believe organizational integrity occurs when we hold ourselves and each other accountable.

Trust

We believe trust is developed through honesty, reliability, and when our actions align with the District's values.

Authenticity

We believe organizational authenticity happens when each person shows up as their true self, embraces the uniqueness of others, and creates a safe environment.



Themes



Achieving Academic Success

- Students meet their individualized academic goals.
- Staff demonstrate the knowledge and skills to deliver culturally responsive education.
- Families/caregivers are empowered through collaborative partnerships and resources to support students in reaching their academic goals.

Cultivating Equity and Inclusion

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Promoting Social-Emotional Learning (SEL)

- Students thrive emotionally and socially.
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Intermediate District 287

RESPONSIVE. INNOVATIVE. SOLUTIONS.

Intermediate District 287
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INTERMEDIATE DISTRICT 287
PLYMOUTH, MINNESOTA
BOARD OF EDUCATION

Regular Meeting – December 14, 2023

AGENDA SECTION: SUPERINTENDENT REPORT

ITEM: 2024-2025 District 287 School Calendar

PRESENTED BY: Superintendent Doud

1. Background Information

The process of creating the District calendar takes into consideration:

- member district calendars,
- alignment with member district transportation schedules whenever possible,
- optimal student learning days,
- employee feedback,
- Education Minnesota Local 2209 and SEIU Local 284 contract parameters,
- Guide for Administrators and Unaffiliated Employees.

Key calendar dates and information:

- The calendar has 172 student contact days which includes a make-up day, if needed. The District also has the option of using e-learning days during inclement weather.
- The first day of school starts on Tuesday, September 3.
- The last day of school is on June 5.

2. Fiscal Impact/Funding Source: This is no change in fiscal impact in comparison to previous years.

3. RECOMMENDED ACTION: The Board approve the proposed Calendar for 2024-2025 School year.

Motion by: _____ Yes ____ Passed ____

Second by: _____ Yes ____ Failed ____

Abstentions: _____

Intermediate District 287

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2024 - 2025 District Calendar

July 2024				
M	T	W	TH	F
1	2	3	4	5
8	9	10	11	12
15	16	17	18	19
22	23	24	25	26
29	30	31		

August 2024				
M	T	W	TH	F
			1	2
5	6	7	8	9
12	13	14	15	16
19	20	21	22	23
26	27	28	29	30

September 2024				
M	T	W	TH	F
2	3	4	5	6
9	10	11	12	13
16	17	18	19	20
23	24	25	26	27
30				

July 2024

4 District Closed

August 2024

20-23 New Staff Orientation/ Academy

26-30 Staff Development

January 2025

1 District Closed

20 District Closed

24 End of Q2

27 Staff Development Lic Only (No Students)

28 Start of Q3

October 2024				
M	T	W	TH	F
	1	2	3	4
7	8	9	10	11
14	15	16	17	18
21	22	23	24	25
28	29	30	31	

November 2024				
M	T	W	TH	F
				1
4	5	6	7	8
11	12	13	14	15
18	19	20	21	22
25	26	27	28	29

December 2024				
M	T	W	TH	F
2	3	4	5	6
9	10	11	12	13
16	17	18	19	20
23	24	25	26	27
30	31			

September 2024

2 District Closed

3 **School Starts**

27 Staff Development (No Students)

October 2024

17-18 No School/No Staff

February 2025

17 District Closed

March 2025

24-28 Spring Break

January 2025				
M	T	W	TH	F
		1	2	3
6	7	8	9	10
13	14	15	16	17
20	21	22	23	24
27	28	29	30	31

February 2025				
M	T	W	TH	F
3	4	5	6	7
10	11	12	13	14
17	18	19	20	21
24	25	26	27	28

March 2025				
M	T	W	TH	F
3	4	5	6	7
10	11	12	13	14
17	18	19	20	21
24	25	26	27	28
31				

November 2024

7 End of Q1

8 Staff Development (No Students)

11 Start of Q2

27 No Staff/No Students

28-29 District Closed

April 2025

4 End of Q3

7 Staff Development Lic Only (No Students)

8 Start of Q4

May 2025

2 Staff Development/No Students/Make-up Day

26 District Closed

April 2025				
M	T	W	TH	F
	1	2	3	4
7	8	9	10	11
14	15	16	17	18
21	22	23	24	25
28	29	30		

May 2025				
M	T	W	TH	F
			1	2
5	6	7	8	9
12	13	14	15	16
19	20	21	22	23
26	27	28	29	30

June 2025				
M	T	W	TH	F
2	3	4	5	6
9	10	11	12	13
16	17	18	19	20
23	24	25	26	27
30				

December 2024

23-31 Winter Break

23 Holiday for 10 month employees

24-25 District Closed

31 District Closed

June 2025

5 Last Day of School

6 Staff Development

19 District Closed

Gray = No Students

Yellow = District Closed (No Students)

Blue Text = Staff Development (No Students)

Blue Text = 1st & Last Day of School and Quarter Changes

Intermediate District 287

Responsive. Innovative. Solutions.

Enrollment Report

2023

Table of Contents

Topic	Page
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Enrollment Trend	5-6
Demographics	7
Member District Enrollment	8
New Referrals	9

Introduction

The October enrollment report describes enrollment demographics at a single point in time, the actual recorded enrollment on October 23rd, 2023. It is important to note that in some programs we have frequent changes in enrollment. Historical trends and demographic data have also been included in this report.



Enrollment Information Summary

(Displayed as Average Daily Membership - ADM)

The total number of days of student attendance divided by the total number of days in the regular school year. A student attending a full day, every day of the year, would equal one ADM. ADM accounts for students who are either not enrolled for a full year or a full day.

District-Wide Projected vs Actual

(excludes NSO and Care & Treatment)

	October 2023	Projected for 2023	Diff. from Projected
GR. K-5	94.09	87	+7.09
GR. 6-8	100.08	110	-9.92
GR. 9-12+	581.66	588	-6.34
K-12+	775.83	785	-9.17

Special Education (Setting IV) Site Projections vs Actual

	October 2023	Projected for 2023	Diff. from Projected
Ann Bremer Education Center	104.10	113	-8.9
North Education Center	183.84	183	+.84
South Education Center	120.20	123	-2.8
West Education Center	40.40	51	-10.60
Hennepin Technical College	16.47	22	-5.53
Total	465.01	492	-26.99

Projections for the following year is the product of a collaborative approach between Special Education Directors from Member Districts and District 287. Historically, ADM for Setting IV students grows over the course of the year. For example, last year the October ADM was 447 and we ended the year with 466.

Care and Treatment Programs

	October 2023	Projected for 2023	Diff. from Projected
Care and Treatment	84.32	143.65	-59.33

The change is primarily a result of two mental health programs closing (Omegon & Headway North/Youable). Additionally, Care and Treatment enrollment historically starts low and increases as students access mental health during the school year. For example, last year ADM in October 2022 was 107 and it was 113 at the end of the year.

ALC Academies Projections vs Actual

	October 2023	Projected for 2023	Diff. from Projected
Hennepin Technical College - Gateway	62.77	65	-2.23
North Education Center (NECA)	41.17	40	+1.17
South Education Center (SECA)	50.41	45	+5.41
West Education Center (W-ALT)	92.57	80	+12.57
Total	246.92	230	+16.92

Pathways: Career Tech Projections vs Actual

	October 2023	Projected for 2023	Diff. from Projected
Hennepin Technical College - Pathways	63.88	63.00	+0.88

Northern Star Online (NSO)

	October 2023	October 2022 Actuals for Comparison	Diff. from Prior Year	Projected 2024 Year End
Northern Star Online	311.35	258.48	+52.87	1157
District 287 ALC Independent Study	144.13	97.84	+46.29	170
Total Enrollment Count	4322	3923	+399	9000

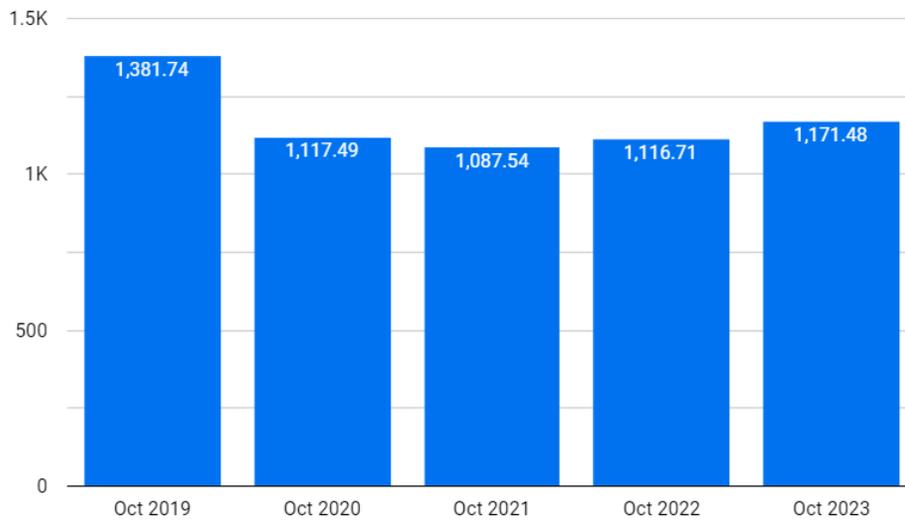
This includes summer and regular school year for the District 287 ALC Independent Study program. NSO ADM grows significantly over the course of the year. For example, October 2022 ADM was 258.48 and end of year was approximately 959.

Historical Trends

(October ADM Enrollment)

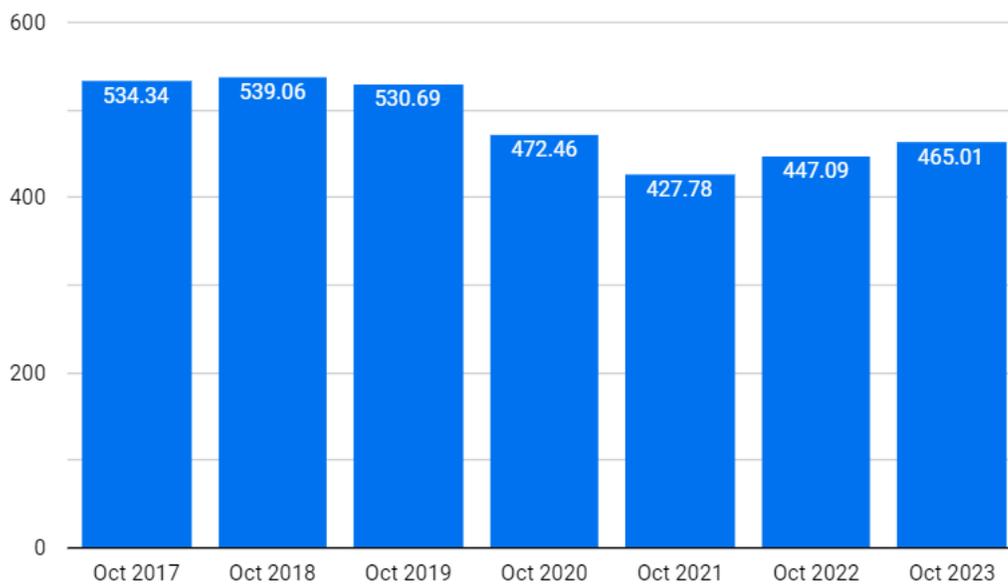
Total Enrollment

Total ADM Enrollment (SpEd, C&T, ALC Academies, Pathways, and NSO) Over Time



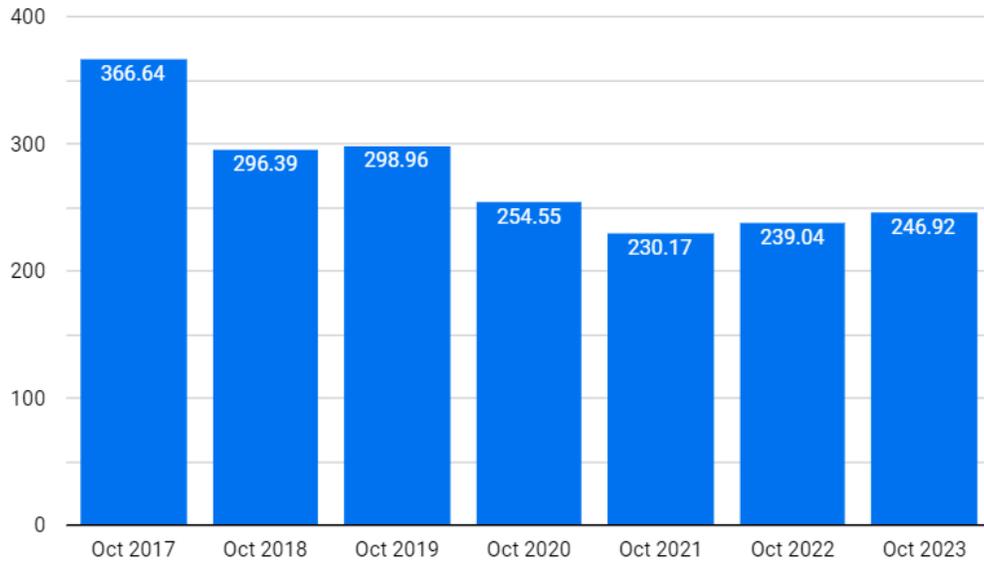
Special Education Setting IV Enrollment

Total ADM Enrollment: Special Education



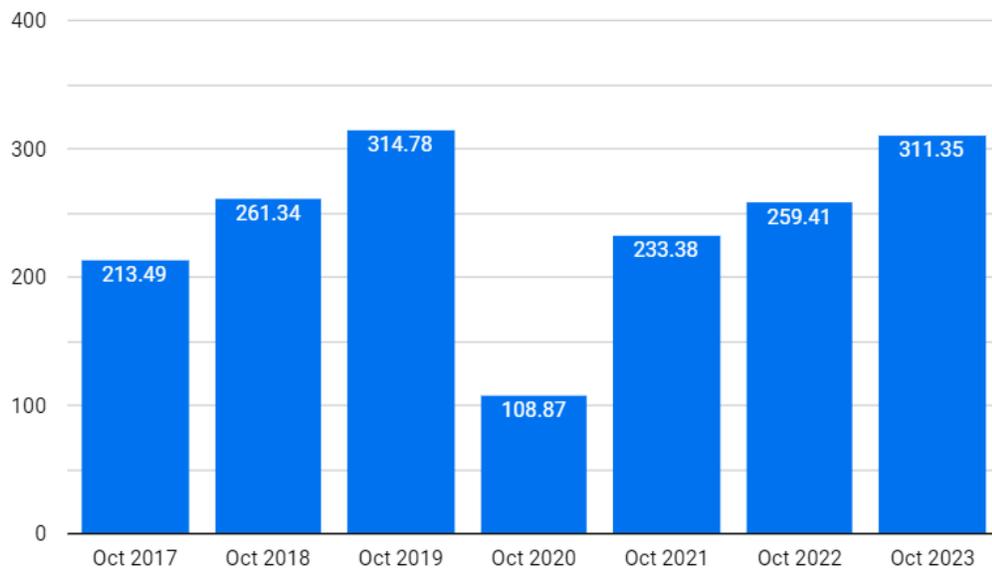
ALC Academies

Total ADM Enrollment: ALC Academies (NECA, SECA, W-Alt, Gateway)



Northern Star Online Contracted & Supplemental

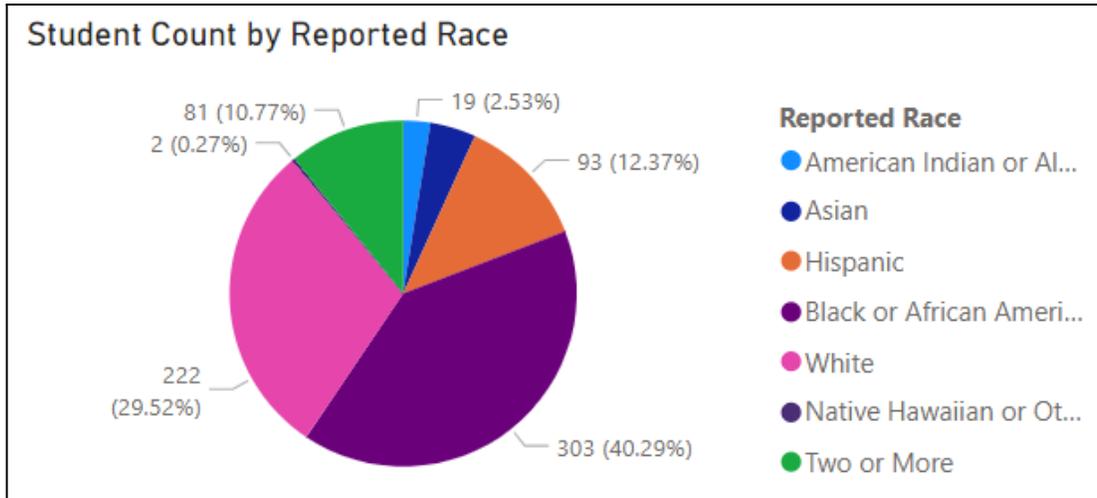
Total ADM Enrollment: NSO



Demographic Information

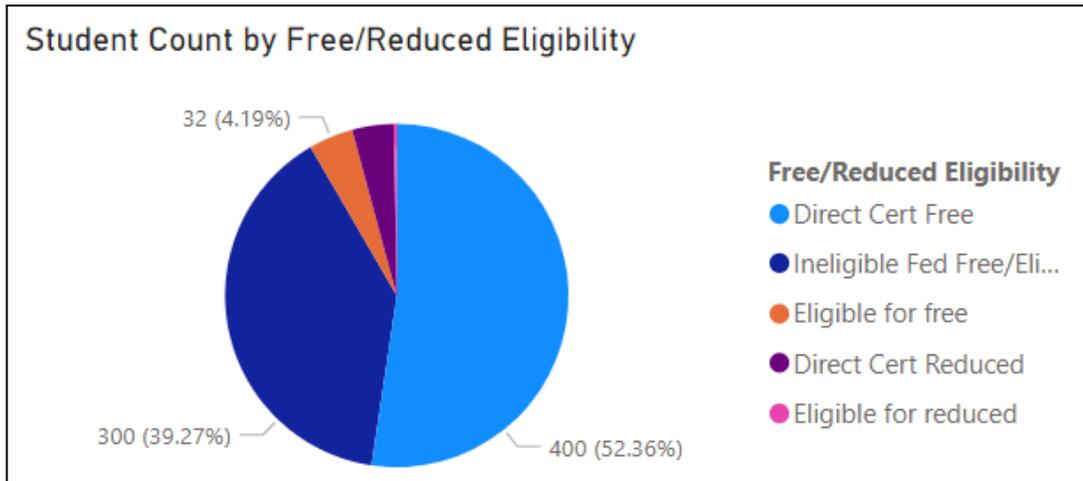
Racial Diversity

* does not include C & T or NSO



Free or Reduced Price Lunch

* does not include C & T or NSO



Member District Enrollment

(Displayed as Current Headcount, as of October 23, 2023)

Member District	SPED Setting IV	ALC Academies	Pathways	Care & Treatment	NSO
Brooklyn Center	19	3	0	0	0
Eden Prairie	37	30	38	6	30
Edina	34	6	16	1	191
Hopkins	40	37	13	5	43
Minnetonka	8	4	0	2	32
Orono	5	5	24	0	91
Osseo	93	12	6	11	79
Richfield	25	20	13	2	15
Robbinsdale	68	14	3	4	15
St. Louis Park	27	8	0	2	62
Wayzata	30	34	47	3	103
Westonka	12	3	23	1	64
Non Member	82	77	9 (enrolled in 287 SPED or ALC programs)	123	2635

Non-Member SPED, ALC, and Pathways students are mostly open enrolled in a Member District.

New SPED Setting IV Referrals

(From July 1, 2023 to October 23, 2023)

Member District	# Referrals	Site Placement				
		ABEC	HTC	NEC	SEC	WEC
Brooklyn Center	3	2		1		
Eden Prairie	6			1	3	2
Edina	5				4	1
Hopkins	5	1			4	
Minnetonka	4	2		1	1	
Orono	0					
Osseo	24	8		13	1	2
Richfield	4				4	
Robbinsdale	16	3		13		
St. Louis Park	4				3	1
Wayzata	1			1		
Westonka	1			1		
Total	73	16	0	31	20	6

INTERMEDIATE DISTRICT 287
PLYMOUTH, MINNESOTA
BOARD OF EDUCATION

Regular Meeting – December 14, 2023

AGENDA SECTION: BOARD BUSINESS

ITEM: Intermediate District 287: World’s Best Workforce Plan

PRESENTED BY: Dr. Jon Voss, Director of Teaching and Learning

1. Background Information

The mission of Intermediate District 287 is to be the premier provider of innovative specialized services to ensure that each member district can meet the unique learning needs of its students. As an extension of our member districts, we focus on creating educational opportunities for the highest needs students to enter the workforce as highly qualified individuals. Our schools serve nearly 1,000 of the highest-need students in Hennepin County, and we've increasingly become the front line of the children’s mental health system. The following outlines our District’s plan and commitment to educate the World’s Best Workforce (Minnesota Statutes 2013, section 120B.11). Students are enrolled in our programs as part of their home district’s plan to provide individualized and personalized instruction, and thus this plan recognizes the intermediate district role to meet those highly individualized needs.

2. Fiscal Impact/Funding Source: None

3. RECOMMENDED ACTION: The Board approves the Intermediate District 287: World’s Best Workforce Plan as presented.

Motion by: _____ Yes ____ Passed ____

Second by: _____ Yes ____ Failed ____

Abstentions: _____

Intermediate District 287

RESPONSIVE. INNOVATIVE. SOLUTIONS.

World's Best Workforce Plan FY24

Introduction and Context

The mission of Intermediate District 287 is to be the premier provider of innovative specialized services to ensure that each member district can meet the unique learning needs of its students. As an extension of our member districts, we focus on creating educational opportunities for the highest needs students to enter the workforce as highly qualified individuals. Our schools serve nearly 1,000 of the highest need students in Hennepin County, and we've increasingly become the front line of the children's mental health system. The following outlines our District's plan and commitment to educate the *World's Best Workforce* (Minnesota Statutes 2013, section 120B.11). Students are enrolled in our programs as part of their home district's plan to provide individualized and personalized instruction, and thus this plan recognizes the intermediate district role to meet those highly individualized needs.

District Plan Reporting Components

1. Clearly-defined, locally-developed student achievement goals and benchmarks

We report annually on program-level School Improvement Plan (SIP) goals. In addition, as an extension of our member districts, the intermediate district provides programs and services for specific sub-groups as identified and referred by the members. Therefore, the student performance data is best understood and analyzed in context of the member district population. We provide student data to our member districts for consideration in their reporting.

***World's Best Workforce* Performance Categories**

The results reported to the state for the *World's Best Workforce* are primarily focused on growth. Students who come to our programs have often been disrupted from a coherent regular sequential educational experience. Goals are established based on individual progress to fill gaps and accelerate learning to reach equitable achievement levels.

1. Kindergarten preparation

As we do not have a preschool program, this is not directly applicable. However, as more Kindergarten students are referred to our elementary programs, we will review the readiness requirements through the IEP and intake process. The Therapeutic Teaching Model piloted in our elementary sites is intended to specifically address the impact of trauma on younger students at the earliest stages of development.

2. Grade-level literacy

We focus intently on literacy, with a series of supports to ensure that students improve

on this most critical of skills for further achievement. We have trained all staff in our adopted K-8 core literacy curriculum, Success for All, and receive ongoing coaching from the curriculum supplier in improving implementation. For our highest needs students, we support teachers in using Unique Learning Systems, which is specifically designed for students in these programs. A Comprehensive Literacy State Development (CLSD) and Striving Readers Comprehensive Literacy (SRCL) grants have supported literacy specific coaches in grades 6-12. We have also established literacy goals or actions steps within our School Improvement Plans (SIP) for schools involved in the grant. Individual reading conferences have been implemented in many programs to support individual goal-setting.

3. Closing achievement gaps

Racial equity is at the core of our strategic priorities. We have intensified our efforts on addressing achievement gaps with improved data collection and professional development on intercultural development and culturally responsive teaching. To focus more intently on providing an equitable learning experience for all students, we are working toward implementation of a definition and process for supporting a Culturally Relevant Teaching & Learning model specific to our student needs.

4. Career and college readiness

We emphasize the learning skills that will support personal achievement in K-12 and beyond. We also support readiness through our Career Technical Pathways program, work experience opportunities, and goals within IEPs.

5. Graduation rates

Our high school programs are held accountable to the same graduation outcomes measurements as all other high schools. Our current graduation rates reflect the mobility and disrupted educational background of the students we serve.

2. Assessment & evaluation process and Annual results reporting

An annual report to the Intermediate District 287 School Board will outline the plan and progress the intermediate district has made on the WBWF plan. This will include innovative programs and services that are being designed in response to the members' commitment to creating the World's Best Workforce. A copy of this report will be submitted to the Commissioner of the Minnesota Department of Education each year.

Performance Measure Levels

Our process for assessing and evaluating each student's progress toward meeting state and local academic standards and identifying the strengths and weaknesses of instruction includes standardized and individualized methods. Because of the uniqueness of our enrolled population, the standard measurements of progress cannot always be extrapolated to provide valid instructional feedback about our programs or schools. Students often return to their home districts or transfer to other learning environments, causing our yearly data to reflect a different set of students than were involved the previous year, and a disproportionate number of new students by the end of the year who are just beginning their progress trajectory. To provide more

effective monitoring, student progress is measured at several levels.

- Students participate in required state testing and other standardized assessments as appropriate, such as the ACT and ACCUPLACER, to provide a high-level view aligned with state requirements. These give an important, but limited picture of our students' academic successes.
- We use standardized screening assessment measures to inform additional supports and interventions needed. To supplement this screening process, we rely on curriculum based and individualized formative measures to support work on closing the significant gaps in achievement and mental health needs of our students.
- Student progress at the program or school level is monitored using standardized assessments in combination with a variety of other methods to provide valid instructional feedback.
- Student progress at the individual level is monitored through the system of Individual Education Plans (IEPs) in special education and Continuous Learning Plans (CLPs) in the Area Learning Center (ALC). For students not enrolled full-time in District 287 programs, such as Career-Tech Pathways, Northern Star Online, or Care & Treatment programs, individual progress and grades are reported to the home district. Therefore, the student performance data for part-time students is best understood and analyzed in context of the member district population. Individualized student reports are shared with member district superintendents and special education directors each year.

3. Ongoing progress reporting

Our ongoing review process starts with the Assessment and Progress monitoring model we are developing for literacy through our Instructional Leadership Team. Based on our initial screening assessments in the fall and a comprehensive review of students' history, we are working toward a process to determine student goals, establish a curriculum placement, and then determine a progress monitoring instrument and process to follow student growth. This will include gathering data through classroom walkthroughs to observe instructional practices and the impact of professional learning and coaching.

4. Strategies for improving instruction, curriculum, and student achievement.

In connection with our use of the McREL process for staff evaluation, we have adopted the Classroom Instruction That Works (CITW) model for establishing a foundational classroom environment and instructional practices. Our Innovative Instructional Coaches provide 1-1 teacher support for building confidence in improving instructions and gathering feedback on the effectiveness of curriculum through the analysis of data from the assessment process. To focus more intently on providing an equitable learning experience for all students, we are working toward implementation of a definition and process for supporting a Culturally Relevant Teaching & Learning model specific to our student needs. Our goal is to identify and train our staff on culturally responsive strategies that support improved engagement in the classroom and address racial disparities in our outcomes.

5. Education effectiveness practices

Evidence-based practices and strategies for improving instruction, curriculum, and student achievement are embedded within our District Strategic Priorities and our School Improvement Plans. A collaborative professional culture that develops and supports teacher quality, performance, and effectiveness is supported through our Professional Development programs, which include New Staff Academy, Mentoring for new staff, Peer Coaching for all staff and a Grow Your Own program for supporting staff in acquiring a special education license. Our Culturally Responsive Teaching & Learning model, based largely on work of Zaretta Hammond and Gholdy Muhammed, includes Foundational Elements of Cultural Awareness, Adult Mindsets and a Warm Demander approach, along with Core Strategies in cultivating Identity, Joy, Skills, Intellect, and Criticality. Our professional learning plan includes large and small group training, coaching, walkthroughs and performance evaluations to further reflective practice.

6. Budget alignment

The district plan is closely aligned with the Strategic Initiatives that provide an ongoing structure and resources for realizing innovative, effective instruction to meet the most challenging educational needs of our member districts.

Stakeholder Engagement

Because of the relationship between the intermediate district and our members, our primary stakeholders are our member districts and our services are an extension of them. Our Family Engagement efforts have increased in recent years through our strategic initiatives, and the addition of a Family Literacy Specialist under the CLSD grant. This year we are completing the development of a Strategic plan for 2024-2029. From the sunset of our previous Strategic Plan in 2020, we have been guided by our Strategic Priorities. District 287 is committed to advancing racial equity and producing equitable student outcomes through evidence-based instruction, trauma-responsive and healing-centered practices, and employee well-being. Racial equity is foundational to District 287's mission and embedded in all its priorities. As a trauma-responsive and healing-centered school district, we must support students' academic, emotional, and behavioral needs to thrive in school and life. Our strategic priorities have kept student outcomes at the center and exist as our roadmap to success.

Following the disruptions of the last several years from the pandemic and school or community violence, our students are faced with more sizeable learning gaps in addition to more acute trauma and mental health challenges. Our goals for student learning thus are part of a larger effort to help our students, families and staff reconstruct routines, social-emotional connections and future goals and aspirations that will provide purpose and meaning to their personal, professional and academic lives. In setting specific goals for the 2023-2024 school year, we saw the need to continue to emphasize our primary outcomes for literacy and the foundational strategies that support continued growth in those areas. These goals and strategies are articulated in our District Goals for FY24, developed from our strategic priorities. We will be aligning with our draft Strategic Plan in the coming years.

Goals and Results FY24

Goal Area	2023-2024 Goals
1. All Students Ready for Kindergarten	Each student's readiness and goals for Kindergarten will be established through each student's IEP. We currently have fewer than ten students in Kindergarten.
2. All Students in Third Grade Achieving Grade-Level Literacy	By June 30, 2024, the percent of K-2 students who improve their scores on reading screening tests will increase from 71% to 100%.
3. Close the Achievement Gap(s) Among All Groups	By June 30, 2024, the percent of all students who reach their reading growth or catch up goal will increase by a minimum of 2%. The percent of BIPOC Students who reach their reading growth or catch up goal will increase by a minimum of 5%.
4. All Students Career- and College-Ready by Graduation	By June 30, 2024, the average composite score of students taking the ACT will increase from 18.1 to 18.9.
5. All Students Graduate	<p>From Spring 2022 to Spring 2023 the 4-year graduation rate will increase from 33.5% to the state-mandated goal of 67% (based on ESSA requirements).</p> <p><i>Note: Graduation data from Spring 2023 will become available by the end of 2023-24, and data from Spring 2024 will become available by the end of 2024-25.</i></p>



2022–23 Combined World’s Best Workforce (WBWF) Summary

District or Charter Name: Intermediate District 287

WBWF Contact: Jon Voss

Title: Director of Teaching & Learning

Phone: 763-550-7134

Email: jwvoss@district287.org

World’s Best Workforce

Annual Report

Posted to the District website at <https://www.district287.org/academic-services/teaching-learning/>

Annual Public Meeting

December 14, 2023
Intermediate District 187
1820 Xenium Lane North
Plymouth, MN 55441

Goals and Results

All Students Ready for School

Does your district/charter enroll students in Kindergarten? If no, please skip to the next goal.

Goal	Result	Goal Status
Continue to use member district IEP referral processes to identify student needs and readiness for instruction.	Total Kindergarteners enrolled: Total First graders enrolled: Total Second Graders enrolled: Indicators of readiness: all students are in Special Education, receiving education in Federal Setting IV. Many have received Early Childhood Special Education Services as well, prior to enrolling.	<i>Check one of the following:</i> <input checked="" type="checkbox"/> On Track (multi-year goal) <input type="checkbox"/> Not On Track (multi-year goal) <input type="checkbox"/> Goal Met (one-year goal) <input type="checkbox"/> Goal Not Met (one-year goal) <input type="checkbox"/> Met All (multiple goals) <input type="checkbox"/> Met Some (multiple goals) <input type="checkbox"/> Met None (multiple goals)

All Students in Third Grade Achieving Grade-Level Literacy

Goal	Result	Goal Status
By June 30, 2022, percent of K-2 students who improve their scores on the aReading or MAP-R Assessment will increase from 81% to 100%	Seven students K-2 have growth reading screening from 2022-23. 5 of 7, or 71% exceeded their annual growth target.	<i>Check one of the following:</i> <input type="checkbox"/> On Track (multi-year goal) <input type="checkbox"/> Not On Track (multi-year goal) <input type="checkbox"/> Goal Met (one-year goal) <input checked="" type="checkbox"/> Goal Not Met (one-year goal) <input type="checkbox"/> Met All (multiple goals) <input type="checkbox"/> Met Some (multiple goals) <input type="checkbox"/> Met None (multiple goals)

Close the Achievement Gap(s) Between Student Groups

Goal	Result	Goal Status																		
<p>READING By June 30, 2023, the percent of all students who reach their reading growth or catch up goal will increase by a minimum of 5%.</p> <p>The percent of BIPOC Students who reach their reading growth or catch up goal will increase by a minimum of 8%.</p> <p>Baseline data will be established in 2022-2023 for future goal-setting.</p>	<p>READING Exceed expectations = 46/131 Meet expectations = 35/131 Below expectations = 50/131 Meet or exceed = 81/131</p> <p>Total tested fall - spring: Percent reaching annual reading growth or catch up goal BIPOC: 61% White: 64%</p> <table border="1"> <thead> <tr> <th>Group</th> <th>FY23</th> </tr> </thead> <tbody> <tr> <td>Am In/AK Na</td> <td>100%</td> </tr> <tr> <td>Asian</td> <td>100%</td> </tr> <tr> <td>Bl/Afr Am</td> <td>59%</td> </tr> <tr> <td>Hispanic</td> <td>71%</td> </tr> <tr> <td>Nat Haw/OPI</td> <td>100%</td> </tr> <tr> <td>Two + Races</td> <td>50%</td> </tr> <tr> <td>White</td> <td>64%</td> </tr> <tr> <td>Total</td> <td>62%</td> </tr> </tbody> </table>	Group	FY23	Am In/AK Na	100%	Asian	100%	Bl/Afr Am	59%	Hispanic	71%	Nat Haw/OPI	100%	Two + Races	50%	White	64%	Total	62%	<p>Check one of the following:</p> <p><input checked="" type="checkbox"/> On Track (multi-year goal)</p> <p><input type="checkbox"/> Not On Track (multi-year goal)</p> <p><input type="checkbox"/> Goal Met (one-year goal)</p> <p><input type="checkbox"/> Goal Not Met (one-year goal)</p> <p><input type="checkbox"/> Met All (multiple goals)</p> <p><input type="checkbox"/> Met Some (multiple goals)</p> <p><input type="checkbox"/> Met None (multiple goals)</p>
Group	FY23																			
Am In/AK Na	100%																			
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Hispanic	71%																			
Nat Haw/OPI	100%																			
Two + Races	50%																			
White	64%																			
Total	62%																			

All Students Career and College-Ready by Graduation

Goal	Result	Goal Status
<p>By June 30, 2023, the average composite score of students taking the ACT will increase from 16.7 to 18.9.</p> <p>Percentage of students on Track to success on the ACT in Grades 5-10 (using MAP and aReading/aMath) will increase from 33% to 35% in Reading, and from 18% to 20% in Math.</p>	<p>2023 average composite score = 18.1 (range was 13-26)</p> <p>Spring 2023 Reading screening growth: Total = 48/76 = 63% Exceeds expectations = 32%</p> <p>Spring 2023 Math screening growth: Total = 25/75 = 33% Exceeds expectations = 21%</p>	<p>Check one of the following:</p> <p><input type="checkbox"/> On Track (multi-year goal)</p> <p><input type="checkbox"/> Not On Track (multi-year goal)</p> <p><input type="checkbox"/> Goal Met (one-year goal)</p> <p><input type="checkbox"/> Goal Not Met (one-year goal)</p> <p><input type="checkbox"/> Met All (multiple goals)</p> <p><input checked="" type="checkbox"/> Met Some (multiple goals)</p> <p><input type="checkbox"/> Met None (multiple goals)</p>

All Students Graduate

Goal	Result	Goal Status																												
<p>From Spring 2020 to Spring 2021 the 4-year graduation rate will increase from 31.3% to the state-mandated goal of 67% (based on ESSA requirements).</p> <p>Baseline from Spring 2021</p> <table border="1" data-bbox="159 506 516 762"> <thead> <tr> <th>Years</th> <th>Grad Percent</th> </tr> </thead> <tbody> <tr> <td>2021</td> <td>32.2%</td> </tr> <tr> <td>2020</td> <td>31.3%</td> </tr> <tr> <td>2019</td> <td>17.9%</td> </tr> <tr> <td>2018</td> <td>17.6%</td> </tr> <tr> <td>2017</td> <td>30.5%</td> </tr> </tbody> </table> <p><i>Note: Graduation data from Spring 2022 will become available by the end of 2022-23, and data from Spring 2023 will become available by the end of 2023-24.</i></p>	Years	Grad Percent	2021	32.2%	2020	31.3%	2019	17.9%	2018	17.6%	2017	30.5%	<p>State-mandated target was not reached, though the rate did increase from 32.2% to 33.5%.</p> <p>2021-2022</p> <table border="1" data-bbox="605 436 963 779"> <thead> <tr> <th>Years</th> <th>Grad Percent</th> </tr> </thead> <tbody> <tr> <td>2022</td> <td>33.5%</td> </tr> <tr> <td>2021</td> <td>32.2%</td> </tr> <tr> <td>2020</td> <td>31.3%</td> </tr> <tr> <td>2019</td> <td>17.9%</td> </tr> <tr> <td>2018</td> <td>17.6%</td> </tr> <tr> <td>2017</td> <td>30.5%</td> </tr> <tr> <td>2016</td> <td>30.1%</td> </tr> </tbody> </table> <p><i>NOTE: Data based on 2021-22 MDE calculations</i></p> <p><i>Many student graduating from District 287 programs are not "counted" under 287 reports, but under their home district.</i></p>	Years	Grad Percent	2022	33.5%	2021	32.2%	2020	31.3%	2019	17.9%	2018	17.6%	2017	30.5%	2016	30.1%	<p><i>Check one of the following:</i></p> <p><input type="checkbox"/> On Track (multi-year goal)</p> <p><input type="checkbox"/> Not On Track (multi-year goal)</p> <p><input type="checkbox"/> Goal Met (one-year goal)</p> <p><input checked="" type="checkbox"/> Goal Not Met (one-year goal)</p> <p><input type="checkbox"/> Met All (multiple goals)</p> <p><input type="checkbox"/> Met Some (multiple goals)</p> <p><input type="checkbox"/> Met None (multiple goals)</p>
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2016	30.1%																													

**INTERMEDIATE DISTRICT 287
PLYMOUTH, MINNESOTA
BOARD OF EDUCATION**



Regular Meeting – December 14, 2023

AGENDA SECTION: BUSINESS SERVICES REPORT

**ITEM: Recommendation for Board Acceptance of the
Unaudited Financial Report for 2022-23**

**PRESENTED BY: Gloria Wilder, Director of Finance
Mae Hawkins, Executive Director of Business Services**

1. Background Information

The unaudited financial information for 2022-2023 is being presented for Board acceptance to facilitate submitting the financial reports to state and federal governments prior to the December 31 deadline. The report shows that the Unassigned General Fund Balance at June 30, 2023 was \$7,484,036 or 8.60% of total General Fund Expenditures.

All funds for 2022-23: the total revenues were \$115,659,604 and the total expenditures were \$107,317,482.

2. Fiscal Impact/Funding Source:

3. RECOMMENDED ACTION: The Board approve the unaudited financial report for 2022-2023.

Motion by: _____ Yes ____ Passed ____

Second by: _____ Yes ____ Failed ____

Abstentions: _____

INTERMEDIATE DISTRICT 287
UNAUDITED FINANCIAL REPORT JUNE 30, 2023
2022-23 (FY23)

PROGRAM	BEGINNING FUND BALANCE 7/1/2022	FY23 REVENUE			FY23 EXPENDITURES			FY23 FUND BALANCE			FY23 TRANSFERS PROPOSED	ADJ. FUND BALANCE 6/30/2023
		REVISED BUDGET	UNAUDITED ACTUAL REVENUE	BUDGET TO ACTUAL VARIANCE	REVISED BUDGET	UNAUDITED ACTUAL EXPENDITURES	BUDGET TO ACTUAL VARIANCE	REV. BUDGET Projected FD BAL 6/30/2023	UNAUDITED ACTUAL 6/30/2023	FUND BALANCE CHANGE		
GENERAL FUND UNASSIGNED (FORMERLY UNRESERVED - UNDESIGNATED)												
DISTRICTWIDE												
ADMINISTRATION / OPERATIONS	\$ 60,864	\$ 12,225,161	\$ 12,060,974	\$ (164,187)	\$ 12,315,207	\$ 12,092,870	\$ (222,337)	\$ (29,182)	\$ 28,968	\$ (31,896)	\$ 59,843	\$ 88,811
Grants	-	\$ 2,998,264	\$ 2,435,591	\$ (562,673)	\$ 2,998,264	\$ 2,435,591	\$ (562,673)	\$ -	\$ -	\$ -	\$ -	\$ -
ALC/ACADEMIC EDUCATION	\$ 0	\$ 10,098,034	\$ 10,314,062	\$ 216,028	\$ 10,094,743	\$ 10,244,674	\$ 149,931	\$ 3,291	\$ 69,388	\$ 69,387	\$ (8,341)	\$ 61,046
Grants	-	\$ 428,108	\$ 469,572	\$ 41,464	\$ 428,108	\$ 469,572	\$ 41,464	\$ -	\$ -	\$ -	\$ -	\$ -
CAREER & TECHNICAL EDUCATION	\$ 516,339	\$ 1,063,317	\$ 933,893	\$ (129,424)	\$ 1,026,486	\$ 1,018,775	\$ (7,711)	\$ 553,170	\$ 431,457	\$ (84,882)	\$ (191,223)	\$ 240,234
Grants	-	\$ 808,952	\$ 777,732	\$ (31,220)	\$ 808,952	\$ 777,732	\$ (31,220)	\$ -	\$ -	\$ -	\$ -	\$ -
SPECIAL EDUCATION	\$ 6,755,870	\$ 54,362,076	\$ 53,648,952	\$ (713,124)	\$ 54,042,076	\$ 52,986,607	\$ (1,055,469)	\$ 7,075,870	\$ 7,418,215	\$ 662,345	\$ (324,271)	\$ 7,093,944
Grants	-	\$ 820,296	\$ 581,413	\$ (238,883)	\$ 820,296	\$ 581,413	\$ (238,883)	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL UNASSIGNED	\$ 7,333,073	\$ 82,804,208	\$ 81,222,190	\$ (1,582,018)	\$ 82,534,132	\$ 80,607,235	\$ (1,926,897)	\$ 7,603,149	\$ 7,948,028	\$ 614,955	\$ (463,992)	\$ 7,484,036
NONEXPENDABLE FUND BALANCE	\$ 125,543							\$ 125,543	\$ 125,543		\$ 8,239	\$ 133,782
GENERAL FUND ASSIGNED (FORMERLY UNRESERVED - DESIGNATED)												
Property Acct	\$ 165,200			\$ -	\$ 165,200	\$ 137,186	\$ (28,014)	\$ 0	\$ 28,014	\$ (137,186)	\$ -	\$ 28,014
Sep/Severance	\$ 5,167,529			\$ -	\$ 220,000	\$ 142,587	\$ (77,413)	\$ 4,947,529	\$ 5,024,941	\$ (142,587)	\$ -	\$ 5,024,941
Donations for Specified Purpose	\$ 6,147		\$ 1,000	\$ 1,000	\$ 3,155	\$ 7,147	\$ 3,992	\$ 2,992	\$ -	\$ (6,147)	\$ -	\$ -
Student Clubs	\$ 16,349	\$ 9,738	\$ 23,059	\$ 13,321	\$ 22,312	\$ 29,716	\$ 7,449	\$ 3,775	\$ 9,648	\$ (6,701)	\$ -	\$ 9,648
Collaborative Curriculum Project	\$ 113,669			\$ -	\$ 84,274	\$ 84,511	\$ 237	\$ 29,395	\$ 29,157.61	\$ (84,511)	\$ -	\$ 29,158
Transportation Vehicle Depreciation	\$ 101,664			\$ -			\$ -	\$ 101,664	\$ 101,664	\$ -	\$ -	\$ 101,664
Subsequent Year Budget	\$ 529,541			\$ -			\$ -	\$ 529,541	\$ 529,541	\$ -	\$ (284,579)	\$ 244,962
Operational Adjustment Reserve	\$ 310,388			\$ -	\$ 143,574	\$ 128,968	\$ (14,606)	\$ 166,814	\$ 181,420	\$ (128,968)	\$ -	\$ 181,420
Strategic Priorities	\$ 498,681			\$ -	\$ 178,755	\$ 181,438	\$ 2,683	\$ 319,926	\$ 317,243	\$ (181,438)	\$ 400,000	\$ 717,243
Tuition Adjustment Reserve	\$ 1,788,609			\$ -			\$ -	\$ 1,788,609	\$ 1,788,609	\$ -	\$ 340,332	\$ 2,128,941
TOTAL ASSIGNED	\$ 8,697,777	\$ 9,738	\$ 24,059	\$ 14,321	\$ 817,270	\$ 711,598	\$ (105,672)	\$ 7,890,245	\$ 8,010,238	\$ (687,539)	\$ 455,753	\$ 8,465,991
GENERAL FUND RESTRICTED (FORMERLY RESERVED)												
for Health & Safety	\$ 205,273	\$ 148,650	\$ 148,650	\$ -	\$ 343,179	\$ 251,796	\$ (91,383)	\$ 10,744	\$ 102,127	\$ (103,146)	\$ -	\$ 102,127
for LTFM	\$ 453,712	\$ 307,400	\$ 307,400	\$ -	\$ 333,614	\$ 333,614	\$ 0	\$ 427,498	\$ 427,498	\$ (26,214)	\$ -	\$ 427,498
for MEDICAL ASSISTANCE	\$ 1,510,671	\$ 2,097,054	\$ 3,349,137	\$ 1,252,083	\$ 2,612,597	\$ 2,364,416	\$ (248,181)	\$ 995,128	\$ 2,495,391	\$ 984,720	\$ -	\$ 2,495,391
for Safe Schools	\$ 645,942	\$ 1,378,304	\$ 1,378,304	\$ 0	\$ 1,453,773	\$ 1,510,002	\$ 56,229	\$ 570,473	\$ 514,244	\$ (131,698)	\$ -	\$ 514,244
for Compensatory Extended Time	\$ 115,262			\$ -	\$ 46,053	\$ -	\$ (46,053)	\$ 69,209	\$ 115,262	\$ -	\$ -	\$ 115,262
for Compensatory	\$ 115,586	\$ 1,114,801	\$ 1,114,801	\$ 0	\$ 1,228,554	\$ 1,212,725	\$ (15,829)	\$ 1,833	\$ 17,663	\$ (97,923)	\$ -	\$ 17,663
TOTAL RESTRICTED	\$ 3,046,445	\$ 5,046,209	\$ 6,298,292	\$ 1,252,083	\$ 6,017,770	\$ 5,672,553	\$ (345,217)	\$ 2,074,884	\$ 3,672,184	\$ 625,739	\$ -	\$ 3,672,184
TOTAL GENERAL FUND	\$ 19,202,838	\$ 87,860,155	\$ 87,544,542	\$ (315,613)	\$ 89,369,172	\$ 86,991,386	\$ (2,377,786)	\$ 17,693,821	\$ 19,755,993	\$ 553,155	\$ -	\$ 19,755,993
Non Expendable for Non-Major Funds	\$ 1,292							\$ 1,292	\$ 1,292		\$ (1,292)	\$ -
NONMAJOR FUNDS:												
Food Services	\$ -	\$ 928,214	\$ 843,993	\$ (84,221)	\$ 928,214	\$ 843,993	\$ (84,221)	\$ -	\$ -	\$ -	\$ -	\$ -
Debt Service (07)	\$ 16,474,498	\$ 8,516,606	\$ 8,727,597	\$ 210,991	\$ 6,663,713	\$ 6,663,976	\$ 263	\$ 18,327,391	\$ 18,538,119	\$ 2,063,621	\$ 1,292	\$ 18,539,411
Scholarship Fund(10)	\$ 93,617	\$ 110	\$ 2,859	\$ 2,749	\$ 8,898	\$ 925	\$ (7,973)	\$ 84,829	\$ 95,551	\$ 1,934	\$ -	\$ 95,551
Construction (11)	\$ -	\$ 4,734,553	\$ 4,728,830	\$ (5,723)	\$ 346,290	\$ 901,588	\$ 555,298	\$ 4,388,263	\$ 3,827,242	\$ 3,827,242	\$ -	\$ 3,827,242
Internal Service Fund (20)- Dental	\$ 630,099	\$ 607,000	\$ 612,445	\$ 5,445	\$ 680,500	\$ 663,517	\$ (16,983)	\$ 556,599	\$ 579,027	\$ (51,072)	\$ -	\$ 579,027
Internal Service Fund (21)-Health	\$ 13,650,555	\$ 12,930,000	\$ 13,199,338	\$ 269,338	\$ 12,512,000	\$ 11,252,097	\$ (1,259,903)	\$ 14,068,555	\$ 15,597,796	\$ 1,947,241	\$ -	\$ 15,597,796
TOTAL NONMAJOR FUNDS	\$ 30,850,061	\$ 27,716,483	\$ 28,115,062	\$ 398,579	\$ 21,139,615	\$ 20,326,096	\$ (813,519)	\$ 37,426,929	\$ 38,639,027	\$ 7,788,966	\$ -	\$ 38,639,027
TOTAL ALL FUNDS	\$ 50,052,899	\$ 115,576,638	\$ 115,659,604	\$ 82,966	\$ 110,508,787	\$ 107,317,482	\$ (3,191,305)	\$ 55,120,750	\$ 58,395,021	\$ 8,342,121	\$ -	\$ 58,395,021

INTERMEDIATE DISTRICT 287
UNAUDITED FINANCIAL REPORT JUNE 30, 2023
2022-23 (FY23)

- 1) The fund balance for Districtwide Administration and Operations decreased slightly. However, the subsequent year budget and nonexpendable transfers combined netted a return to the fund of \$59,843.
- 2) The ALC Academic Education fund had a stable fund balance . This was mainly due to a increase in enrollment experienced in the Northern Star Online program and the use of ESSER grant funding for ALC instructional staff. The subsequent year budget and Non-expendable expenditures together reduced the the fund by \$8,341
- 3) Career & Technical Education revenue came in a little lower than anticipated due to lower than projected enrollment. A \$191,223 transfer was made to the Subsequent Year Budget for the deficit projected in the FY24 Original Budget.
- 4) The Special Education area includes fund balance transfers out of \$200,000 for Strategic Priorities, and transfers in of \$62,063 from Subsequent Year Budget for PY ALC transfer and \$13,666 from Non-expendable fund balance.
- 5) Non-Expendable fund balance is reserved for pre-paid expense from prior year.
- 6) The Operational Adjustment Reserve (formerly Covid 19 Reserve) was used to pay for stipends for staff.
- 7) Medical Assistance fund balance increased due to higher than anticipated revenues. Expenditures were also underspent due to the stairway projects at NEC & SEC not being completed by the end of the fiscal year.
- 8) A transfer of \$410,706.30 from the general fund was made to offset the deficit in Food Service.
The balances above reflect this transfer. This transfer was approved as a consent agenda item at the November 9th Board meeting.
- 9) Debt service fund balance includes the amounts held in escrow to pay the Qualified School Construction Bonds for North Education Center.
This escrow account will continue to grow until the full bond payment is due in 2029.
- 10) The District issued a Long Term Facilities Maintenance (LTFM) Bond in October 2022 to fund LTFM projects at all district sites. Projects funded in 2022-23 included roofs, HVAC and lighting systems.
- 11) The Health Insurance Internal Service fund expenses came in lower than expected in revised budget. The reserve increased and will be used to protect the district against future claims.



2022-23 Unaudited Financial Report

December 14, 2023 School Board Meeting

Presented by:

Gloria Wilder, Director of Finance

Mae Hawkins, Executive Director of Business Services



Learning Intentions

The board will understand the actual 2022-23 financial results for the following:

- 1) Unassigned General Fund Areas
- 2) Interfund Transfers
- 3) General Fund Assigned Fund Balances
- 4) General Fund Restricted Fund Balances
- 5) Overall Fund 1 Budget to Actual
- 6) COVID 19 Related Spending
- 7) Non-major Funds and Transfers
- 8) All Funds Recap
- 9) Audit Results

INTERMEDIATE DISTRICT 287
UNAUDITED FINANCIAL REPORT JUNE 30, 2023
2022-23 (FY23)

PROGRAM	BEGINNING FUND BALANCE 7/1/2022	FY23 REVENUE			FY23 EXPENDITURES			FY23 FUND BALANCE			FY23 TRANSFERS PROPOSED	ADJ. FUND BALANCE 6/30/2023
		REVISED BUDGET	UNAUDITED ACTUAL REVENUE	BUDGET TO ACTUAL VARIANCE	REVISED BUDGET	UNAUDITED ACTUAL EXPENDITURES	BUDGET TO ACTUAL VARIANCE	REV. BUDGET Projected FD BAL 6/30/2023	UNAUDITED ACTUAL 6/30/2023	FUND BALANCE CHANGE		
GENERAL FUND UNASSIGNED (FORMERLY UNRESERVED - UNDESIGNATED)												
DISTRICTWIDE ADMINISTRATION / OPERATIONS Grants	\$ 60,864	\$ 12,225,161	\$ 12,060,974	\$ (164,187)	\$ 12,315,207	\$ 12,092,870	\$ (222,337)	\$ (29,182)	\$ 28,968	\$ (31,896)	\$ 59,843	\$ 88,811
ALC/ACADEMIC EDUCATION Grants	\$ -	\$ 10,098,034	\$ 10,314,062	\$ 216,028	\$ 10,094,743	\$ 10,244,674	\$ 149,931	\$ 3,291	\$ 69,388	\$ 69,387	\$ (8,341)	\$ 61,046
CAREER & TECHNICAL EDUCATION Grants	\$ 516,339	\$ 1,063,317	\$ 933,893	\$ (129,424)	\$ 1,026,486	\$ 1,018,775	\$ (7,711)	\$ 553,170	\$ 431,457	\$ (84,882)	\$ (191,223)	\$ 240,234
SPECIAL EDUCATION Grants	\$ 6,755,870	\$ 54,362,076	\$ 53,648,952	\$ (713,124)	\$ 54,042,076	\$ 52,986,607	\$ (1,055,469)	\$ 7,075,870	\$ 7,418,215	\$ 662,345	\$ (324,271)	\$ 7,093,944
TOTAL UNASSIGNED	\$ 7,333,073	\$ 82,804,208	\$ 81,222,190	\$ (1,582,018)	\$ 82,534,132	\$ 80,607,235	\$ (1,926,897)	\$ 7,603,149	\$ 7,948,028	\$ 614,955	\$ (463,992)	\$ 7,484,036
NONEXPENDABLE FUND BALANCE	\$ 125,543							\$ 125,543	\$ 125,543		\$ 8,239	\$ 133,782
GENERAL FUND ASSIGNED (FORMERLY UNRESERVED - DESIGNATED):												
Property Acct	\$ 165,200			\$ -	\$ 165,200	\$ 137,186	\$ (28,014)	\$ 0	\$ 28,014	\$ (137,186)	\$ -	\$ 28,014
Sep/Severance	\$ 5,167,529			\$ -	\$ 220,000	\$ 142,587	\$ (77,413)	\$ 4,947,529	\$ 5,024,941	\$ (142,587)	\$ -	\$ 5,024,941
Donations for Specified Purpose	\$ 6,147		\$ 1,000	\$ 1,000	\$ 3,155	\$ 7,147	\$ 3,992	\$ 2,992	\$ -	\$ (6,147)	\$ -	\$ -
Student Clubs	\$ 16,349	\$ 9,738	\$ 23,059	\$ 13,321	\$ 22,312	\$ 29,761	\$ 7,449	\$ 3,775	\$ 9,648	\$ (6,701)	\$ -	\$ 9,648
Collaborative Curriculum Project	\$ 113,669			\$ -	\$ 84,274	\$ 84,511	\$ 237	\$ 29,395	\$ 29,157.61	\$ (84,511)	\$ -	\$ 29,158
Transportation Vehicle Depreciation	\$ 101,664			\$ -	\$ -	\$ -	\$ -	\$ 101,664	\$ 101,664	\$ -	\$ -	\$ 101,664
Subsequent Year Budget	\$ 529,541			\$ -	\$ -	\$ -	\$ -	\$ 529,541	\$ 529,541	\$ -	\$ (284,579)	\$ 244,962
Operational Adjustment Reserve	\$ 310,388			\$ -	\$ 143,574	\$ 128,968	\$ (14,606)	\$ 166,814	\$ 181,420	\$ (128,968)	\$ -	\$ 181,420
Strategic Priorities	\$ 498,681			\$ -	\$ 178,755	\$ 181,438	\$ 2,683	\$ 319,926	\$ 317,243	\$ (181,438)	\$ 400,000	\$ 717,243
Tuition Adjustment Reserve	\$ 1,788,609			\$ -	\$ -	\$ -	\$ -	\$ 1,788,609	\$ 1,788,609	\$ -	\$ 340,332	\$ 2,128,941
TOTAL ASSIGNED	\$ 8,697,777	\$ 9,738	\$ 24,059	\$ 14,321	\$ 817,270	\$ 711,598	\$ (105,672)	\$ 7,890,245	\$ 8,010,238	\$ (687,539)	\$ 455,753	\$ 8,465,991
GENERAL FUND RESTRICTED (FORMERLY RESERVED)												
for Health & Safety	\$ 205,273	\$ 148,650	\$ 148,650	\$ -	\$ 343,179	\$ 251,796	\$ (91,383)	\$ 10,744	\$ 102,127	\$ (103,146)	\$ -	\$ 102,127
for LTFM	\$ 453,712	\$ 307,400	\$ 307,400	\$ -	\$ 333,614	\$ 333,614	\$ 0	\$ 427,498	\$ 427,498	\$ (26,214)	\$ -	\$ 427,498
for MEDICAL ASSISTANCE	\$ 1,510,671	\$ 2,097,054	\$ 3,349,137	\$ 1,252,083	\$ 2,612,597	\$ 2,364,416	\$ (248,181)	\$ 995,128	\$ 2,495,391	\$ 984,720	\$ -	\$ 2,495,391
for Safe Schools	\$ 645,942	\$ 1,378,304	\$ 1,378,304	\$ 0	\$ 1,453,773	\$ 1,510,002	\$ 56,229	\$ 570,473	\$ 514,244	\$ (131,698)	\$ -	\$ 514,244
for Compensatory Extended Time	\$ 115,262			\$ -	\$ 46,053	\$ -	\$ (46,053)	\$ 69,209	\$ 115,262	\$ -	\$ -	\$ 115,262
for Compensatory	\$ 115,586	\$ 1,114,801	\$ 1,114,801	\$ 0	\$ 1,228,554	\$ 1,212,725	\$ (15,829)	\$ 1,833	\$ 17,663	\$ (97,923)	\$ -	\$ 17,663
TOTAL RESTRICTED	\$ 3,046,445	\$ 5,046,209	\$ 6,298,292	\$ 1,252,083	\$ 6,017,770	\$ 5,672,553	\$ (345,217)	\$ 2,074,884	\$ 3,672,184	\$ 625,739	\$ -	\$ 3,672,184
TOTAL GENERAL FUND	\$ 19,202,838	\$ 87,860,155	\$ 87,544,542	\$ (315,613)	\$ 89,369,172	\$ 86,991,386	\$ (2,377,786)	\$ 17,693,821	\$ 19,755,993	\$ 553,155	\$ -	\$ 19,755,993
Non Expendable for Non-Major Funds	\$ 1,292							\$ 1,292	\$ 1,292		\$ (1,292)	\$ -
NONMAJOR FUNDS :												
Food Services	\$ -	\$ 928,214	\$ 843,993	\$ (84,221)	\$ 928,214	\$ 843,993	\$ (84,221)	\$ -	\$ -	\$ -	\$ -	\$ -
Debt Service (07)	\$ 16,474,498	\$ 8,516,606	\$ 8,727,597	\$ 210,991	\$ 6,663,713	\$ 6,663,976	\$ 263	\$ 18,327,391	\$ 18,538,119	\$ 2,063,621	\$ 1,292	\$ 18,539,411
Scholarship Fund(10)	\$ 93,617	\$ 110	\$ 2,859	\$ 2,749	\$ 8,898	\$ 925	\$ (7,973)	\$ 84,829	\$ 95,551	\$ 1,934	\$ -	\$ 95,551
Construction (11)	\$ -	\$ 4,734,553	\$ 4,728,830	\$ (5,723)	\$ 346,290	\$ 901,588	\$ 555,298	\$ 4,388,263	\$ 3,827,242	\$ 3,827,242	\$ -	\$ 3,827,242
Internal Service Fund (20)- Dental	\$ 630,099	\$ 607,000	\$ 612,445	\$ 5,445	\$ 680,500	\$ 663,517	\$ (16,983)	\$ 556,599	\$ 579,027	\$ (51,072)	\$ -	\$ 579,027
Internal Service Fund (21)-Health	\$ 13,650,555	\$ 12,930,000	\$ 13,199,338	\$ 269,338	\$ 12,512,000	\$ 11,252,097	\$ (1,259,903)	\$ 14,068,555	\$ 15,597,796	\$ 1,947,241	\$ -	\$ 15,597,796
TOTAL NONMAJOR FUNDS	\$ 30,850,061	\$ 27,716,483	\$ 28,115,062	\$ 398,579	\$ 21,139,615	\$ 20,326,096	\$ (813,519)	\$ 37,426,929	\$ 38,639,027	\$ 7,788,966	\$ -	\$ 38,639,027
TOTAL ALL FUNDS	\$ 50,052,899	\$ 115,576,638	\$ 115,659,604	\$ 82,966	\$ 110,508,787	\$ 107,317,482	\$ (3,191,305)	\$ 55,120,750	\$ 58,395,021	\$ 8,342,121	\$ -	\$ 58,395,021

Unassigned General Fund Balance

PROGRAM	BEGINNING FUND BALANCE 7/1/2022	FY23 REVENUE			FY23 EXPENDITURES			FY23 FUND BALANCE			FY23 TRANSFERS PROPOSED	ADJ. FUND BALANCE 6/30/2023
		REVISED BUDGET	UNAUDITED ACTUAL REVENUE	BUDGET TO ACTUAL VARIANCE	REVISED BUDGET	UNAUDITED ACTUAL EXPENDITURES	BUDGET TO ACTUAL VARIANCE	REV BUDGET Proj FD BAL 6/30/2023	UNAUDITED ACTUAL 6/30/2023	FUND BALANCE CHANGE		
GENERAL FUND UNASSIGNED (FORMERLY UNRESERVED - UNDESIGNATED)												
Fund Transfers												
DISTRICTWIDE												
ADMINISTRATION / OPERATIONS	\$ 60,864	\$ 12,225,161	\$ 12,060,974	\$ (164,187)	\$ 12,315,207	\$ 12,092,870	\$ (222,337)	\$ (29,182)	\$ 28,968	\$ (31,896)	\$ 59,843	\$ 88,811
Grants	\$ -	\$ 2,998,264	\$ 2,435,591	\$ (562,673)	\$ 2,998,264	\$ 2,435,591	\$ (562,673)	\$ -	\$ -	\$ -	\$ -	\$ -
ALC/ACADEMIC EDUCATION	\$ 0	\$ 10,098,034	\$ 10,314,062	\$ 216,028	\$ 10,094,743	\$ 10,244,674	\$ 149,931	\$ 3,291	\$ 69,388	\$ 69,387	\$ (8,341)	\$ 61,046
Grants	\$ -	\$ 428,108	\$ 469,572	\$ 41,464	\$ 428,108	\$ 469,572	\$ 41,464	\$ -	\$ -	\$ -	\$ -	\$ -
CAREER & TECHNICAL EDUCATION	\$ 516,339	\$ 1,063,317	\$ 933,893	\$ (129,424)	\$ 1,026,486	\$ 1,018,775	\$ (7,711)	\$ 553,170	\$ 431,457	\$ (84,882)	\$ (191,223)	\$ 240,234
Grants	\$ -	\$ 808,952	\$ 777,732	\$ (31,220)	\$ 808,952	\$ 777,732	\$ (31,220)	\$ -	\$ -	\$ -	\$ -	\$ -
SPECIAL EDUCATION	\$ 6,755,870	\$ 54,362,076	\$ 53,648,952	\$ (713,124)	\$ 54,042,076	\$ 52,986,607	\$ (1,055,469)	\$ 7,075,870	\$ 7,418,215	\$ 662,345	\$ (324,271)	\$ 7,093,944
Grants	\$ -	\$ 820,296	\$ 581,413	\$ (238,883)	\$ 820,296	\$ 581,413	\$ (238,883)	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL UNASSIGNED	\$ 7,333,073	\$ 82,804,208	\$ 81,222,190	\$ (1,582,018)	\$ 82,534,132	\$ 80,607,235	\$ (1,926,897)	\$ 7,603,149	\$ 7,948,028	\$ 614,955	\$ (463,992)	\$ 7,484,036

- District Administration/Operations- Revenues & Expenditures a little lower than budget.
- ALC/Academic Education fund - Revenues & Expenditures a little higher than budget due to growth in Northern Star Online.
- Career & Technical Education fund - Revenue less than budget due to lower than projected enrollment
- Special Education Expenditures came in below budget due to open positions

General Fund Unassigned Fund Balance Transfers

Transfer Area	Districtwide Admin & Operations	ALC/Academic Education	Career & Technical Education	Special Education
Transfer Other Fund				
Subsequent Year Budget 2023-24	-51,854.97	-1,884.00	-191,223.00	
Prior Year Subsequent Year budget 2022-23	127,146.00	Move to Tuition Adjustment reserve & Special Education		62,063.00
Non-Expendable 2023-24	-94,926.97	-25,492.08		-13,363.31
PY non-expendable	79,478.57	19,035.00		27,029.46
Property Account				
Strategic Priorities				-400,000.00
Totals	59,842.63	-8,341.08	-191,223.00	-324,270.85

General Fund Assigned Fund Balance

PROGRAM	BEGINNING FUND BALANCE 7/1/2022	FY23 REVENUE			FY23 EXPENDITURES			FY23 FUND BALANCE			FY23 TRANSFERS PROPOSED	ADJ. FUND BALANCE 6/30/2023
		REVISED BUDGET	UNAUDITED ACTUAL REVENUE	BUDGET TO ACTUAL VARIANCE	REVISED BUDGET	UNAUDITED ACTUAL EXPENDITURES	BUDGET TO ACTUAL VARIANCE	REVISED BUDGET Projected FD BAL 6/30/2023	UNAUDITED ACTUAL 6/30/2023	FUND BALANCE CHANGE		
GENERAL FUND ASSIGNED (FORMERLY UNRESERVED - DESIGNATED):												
Property Acct	\$ 165,200		\$ -	\$ -	\$ 165,200	\$ 137,186	\$ (28,014)	\$ 0	\$ 28,014	\$ (137,186)	\$ -	\$ 28,014
Sep/Severance	\$ 5,167,529		\$ -	\$ -	\$ 220,000	\$ 142,587	\$ (77,413)	\$ 4,947,529	\$ 5,024,941	\$ (142,587)	\$ -	\$ 5,024,941
Donations for Specified Purpose	\$ 8,147		\$ 1,000	\$ 1,000	\$ 3,155	\$ 7,147	\$ 3,992	\$ 2,992	\$ -	\$ (6,147)	\$ -	\$ -
Student Clubs	\$ 16,349	\$ 9,738	\$ 23,059	\$ 13,321	\$ 22,312	\$ 29,781	\$ 7,449	\$ 3,775	\$ 9,648	\$ (6,701)	\$ -	\$ 9,648
Collaborative Curriculum Project	\$ 113,669		\$ -	\$ -	\$ 84,274	\$ 84,511	\$ 237	\$ 29,395	\$ 29,157.61	\$ (84,511)	\$ -	\$ 29,158
Transportation Vehicle Depreciation	\$ 101,664		\$ -	\$ -			\$ -	\$ 101,664	\$ 101,664	\$ -	\$ -	\$ 101,664
Subsequent Year Budget	\$ 529,541		\$ -	\$ -			\$ -	\$ 529,541	\$ 529,541	\$ -	\$ (284,579)	\$ 244,962
Operational Adjustment Reserve	\$ 310,388		\$ -	\$ -	\$ 143,574	\$ 128,968	\$ (14,606)	\$ 166,814	\$ 181,420	\$ (128,968)	\$ -	\$ 181,420
Strategic Priorities	\$ 498,681		\$ -	\$ -	\$ 178,755	\$ 181,438	\$ 2,683	\$ 319,926	\$ 317,243	\$ (181,438)	\$ 400,000	\$ 717,243
Tuition Adjustment Reserve	\$ 1,788,609		\$ -	\$ -			\$ -	\$ 1,788,609	\$ 1,788,609	\$ -	\$ 340,332	\$ 2,128,941
TOTAL ASSIGNED	\$ 8,697,777	\$ 9,738	\$ 24,059	\$ 14,321	\$ 817,270	\$ 711,598	\$ (105,672)	\$ 7,890,245	\$ 8,010,238	\$ (687,539)	\$ 455,753	\$ 8,465,991

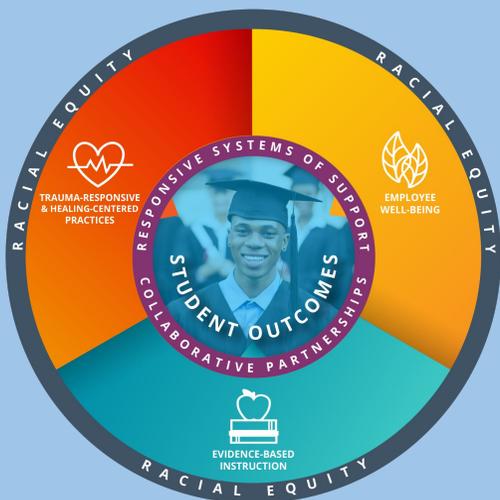
- Operational Adjustment Reserve (formerly Covid 19 Additional Expense) will be used to cover unexpected expenses such as insurance deductibles
- Strategic Priorities will continue to fund priority areas in mental health, family engagement and equity and inclusion.
- Tuition Adjustment Reserve is used to offset unexpected changes in tuition

General Fund Assigned Fund Balance Moves

Assigned for
future
expenditures

Assigned Fund Balance Transfers

Area	Amount
Property Account	
Subsequent Year Budget	\$-284,579
Strategic Priorities	\$400,000



General Fund Restricted

PROGRAM	BEGINNING FUND BALANCE 7/1/2022	FY23 REVENUE			FY23 EXPENDITURES			FY23 FUND BALANCE			FY23 TRANSFERS PROPOSED	ADJ. FUND BALANCE 6/30/2023
		REVISED BUDGET	UNAUDITED ACTUAL REVENUE	BUDGET TO ACTUAL VARIANCE	REVISED BUDGET	UNAUDITED ACTUAL EXPENDITURES	BUDGET TO ACTUAL VARIANCE	REV. BUDGET Projected FD BAL 6/30/2023	UNAUDITED ACTUAL 6/30/2023	FUND BALANCE CHANGE		
GENERAL FUND RESTRICTED (FORMERLY RESERVED)												
for Health & Safety	\$ 205,273	\$ 148,650	\$ 148,650	\$ -	\$ 343,179	\$ 251,796	\$ (91,383)	\$ 10,744	\$ 102,127	\$ (103,146)	\$ -	\$ 102,127
for LTFM	\$ 453,712	\$ 307,400	\$ 307,400	\$ -	\$ 333,614	\$ 333,614	\$ 0	\$ 427,498	\$ 427,498	\$ (26,214)	\$ -	\$ 427,498
for MEDICAL ASSISTANCE	\$ 1,510,671	\$ 2,097,054	\$ 3,349,137	\$ 1,252,063	\$ 2,612,597	\$ 2,364,416	\$ (248,181)	\$ 995,128	\$ 2,495,391	\$ 984,720	\$ -	\$ 2,495,391
for Safe Schools	\$ 645,942	\$ 1,378,304	\$ 1,378,304	\$ 0	\$ 1,453,773	\$ 1,510,002	\$ 56,229	\$ 570,473	\$ 514,244	\$ (131,698)	\$ -	\$ 514,244
for Compensatory Extended Time	\$ 115,262			\$ -	\$ 46,053	\$ -	\$ (46,053)	\$ 69,209	\$ 115,262	\$ -	\$ -	\$ 115,262
for Compensatory	\$ 115,586	\$ 1,114,801	\$ 1,114,801	\$ 0	\$ 1,228,554	\$ 1,212,725	\$ (15,829)	\$ 1,833	\$ 17,663	\$ (97,923)	\$ -	\$ 17,663
TOTAL RESTRICTED	\$ 3,046,445	\$ 5,046,209	\$ 6,298,292	\$ 1,252,063	\$ 6,017,770	\$ 5,672,553	\$ (345,217)	\$ 2,074,884	\$ 3,672,184	\$ 625,739	\$ -	\$ 3,672,184

- Medical Assistance revenue higher than expected & expenditures lower than budgeted
- Safe Schools fund balance decreased as planned
- Compensatory fund balance decreased as planned.

General Fund Summary



Revenues - 0.03% ↓ than budget

Expenses - 2.66% ↓ than budget

Expenditures came in lower than anticipated mainly due to unfilled positions

COVID 19 Grants 2022-23 Summary

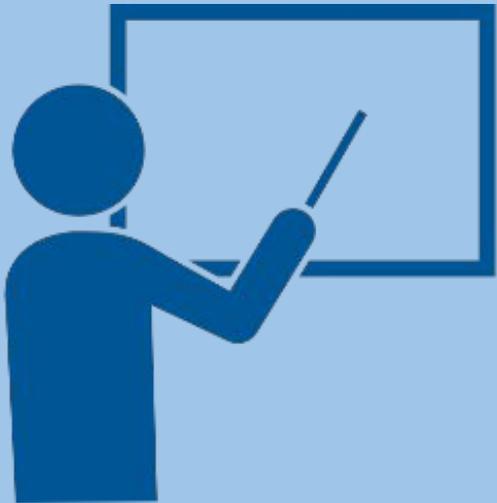
Name of Funding Source	2022-23	Description of Expenditures Covered
ESSER II Regular School Year	\$ 144,157	Computers, Hotspots, Interpreters, Transportation, PPE and Sanitization
Flow through from ALC Fiscal Host Districts -ESSER II - Regular School Year	\$ 24,025	ALC Instructional staff
Food Service Supply Chain Assistance	\$ 21,478	To offset additional costs related to supply chain issues
<u>Summer Only Grants</u> Governors Funds - Mental Health/Community Learning - ALC Fiscal Host	\$ 28,572 \$ 1,000	Summer School Recovery Learning - July 2022 and June 2023
ESSER II Summer FIN 163 ESSER II Summer FIN 164	\$ 549,520 \$ 137,817	
ESSER III 100% Restricted to Learning Recovery	\$ 44,870	Recovery Programming for students - extended time Life Skills Curriculum and Instructional Planning Additional hours to support the Family Engagement Model
Flow through from ALC Fiscal Host Districts	\$ 191,264	ALC Instructional staff
Emergency Connectivity Funding - Technology only	\$ 52,808	To purchase Chromebooks and other Instructional Technology
COVID 19 Testing	\$ 20,000	COVID Tracking, tests and supplies
Homeless Children and Youth	\$ 4,982	Supplies to meet needs of Homeless Children and Youth
Total COVID 19 Related Expenditures	\$ 1,220,493	

Non-Major Funds Summary

Revenues - 1.44% ↑ than budget

Expenses - 4.32% ↓ than budget

- Construction: Projects started in 2022-23 with the issuance of Facilities Maintenance Bonds and will continue for next couple of years.
- Internal Service Funds: Expenditures lower than projected and \$606,591 lower than prior year.



Food Service Revenue Transfer

Transfer less than budget



Transfer Area	Budget	Actual	Difference
Food Service	\$526,901	\$410,706	\$116,195

- Food Service fund must balance, a transfer is expensed to Districtwide Admin & Operations and recorded as revenue in the Food Service fund.

Fund Balances Recap

Use of Fund Balance



- Unassigned Fund Balance - 8.60% of General Fund expenses, a increase of \$150,963
- Assigned Fund Balances - decrease of \$231,786
- Restricted Fund Balances -increase of \$553,155
- Debt Service Fund Balance will continue to grow until payment of NEC Debt in 2029.
- Health Self Insurance Reserve growth

FY23 Audit



- Full Audit Report will be presented January 25th.
- New in 2021-22: GASB 87 lease standards and compliance.
- New in 2022-23: GASB 96 a new standards and compliance regarding software licenses (SBITAs: Subscription-Based Information Technology Arrangements)
- Federal single audit of Carl Perkins and Education Stabilization Funds is in-progress.

FY23 Another Successful Year!

Thank You!



Special Thanks to each staff member on the Finance Department Team!

Questions?



INTERMEDIATE DISTRICT 287
PLYMOUTH, MINNESOTA
BOARD OF EDUCATION

Regular Meeting – December 14, 2023

AGENDA SECTION: SUPERINTENDENT REPORT

ITEM: Officer Election Process

PRESENTED BY: Board Chair Brakke

1. **Background Information**

Chair Brakke will recommend for approval the new nominating committee.

2. **Fiscal Impact/Funding Source:**

3. **RECOMMENDED ACTION:** **The Board approve of Nominating Committee as presented.**

Motion by: _____ Yes ____ Passed ____

Second by: _____ Yes ____ Failed ____

Abstentions: _____

CONNECTIONS

News from the Association of Metropolitan School Districts

December 2023

Volume 21

Number 3

Richfield Public Schools: Delivering on Our Promises

December 15, 2023 Executive/Legislative Committee Meeting

7:30 a.m. - 9 a.m.

Anderson Center
Bethel University
Arden Hills

January 5, 2024 Board of Directors Meeting

7 a.m. - 9 a.m.

Quora Education Center
NE Metro 916
Little Canada

January 26, 2024 Executive/Legislative Committee Meeting

7:30 a.m. - 9 a.m.

Anderson Center
Bethel University
Arden Hills

February 2, 2024 Legislative Session Preview

7:30 a.m. - 9:45 a.m.

Quora Education Center
NE Metro 916
Little Canada

DELIVERING ON OUR PROMISES

IT'S TIME TO RENEW



Question:

When is the right time to start working on a school referendum campaign?

Answer:

The day after your last campaign.

On Nov. 7, Richfield Public Schools celebrated 81 percent voter support for a tech levy renewal and 72 percent support for doubling its operating levy. It was more than the culmination of a 12-week informational campaign. "We have been working on this since 2017 when we last passed a facilities bond and operating levy," said Superintendent Steve Unowsky. "Even before that. Our school board has prioritized community engagement, collaboration with our city, and following through on our promises. Earning the trust and support of our voters is something we work on every day."

After going to voters for multiple referendums over the last two decades, in 2017, the district made a commitment to take a long-term view and return only when necessary. With a tech levy set to expire in 2024, the \$4 million renewal was necessary this year. "We spent money responsibly, stretched dollars as far as they would go, and aligned projects with our community priorities. It was about holding true to promises and communicating our progress," shared Craig Holje, Chief Administrative Officer.

It was also about mitigating the tax impact and demonstrating fiscal stewardship. Working with Ehlers Financial Advisors, the district was able to illustrate that school property taxes actually went down from 2018 through 2022, even as property values and taxes for other municipalities increased. "Ehlers was an important partner along the way, getting data to us and dissecting information. We appreciated their analysis, notifying us of key timelines, and following up to make sure all financial and legal deadlines were met," said Holje.

Continued on page 2

Thank you to all who helped develop our 2024 legislative platform, highlighted in this issue of the newsletter. I encourage AMSD members to share the platform with your colleagues, parents, and interested community members and urge them to advocate for the platform priorities. We will need a strong collective voice advocating at the Capitol to ensure our students have the resources and opportunities they need to reach their full potential. In the meantime, I wish you a very happy holiday season!

From the AMSD Chair, Marcus Hill, West St. Paul-Mendota Heights-Eagan Board Member



Be A Voter: Appealing to People's Identities Drives Action

Continued from page 1

Because school finance is complex, you can't just engage community members when you are asking for money. Richfield Public Schools has a long tradition of community involvement in strategic planning and advisory committee roles. "It lends credibility when our Citizens Finance Advisory and our Technology Advisory Committee are engaged in the planning," stated Holje.

Starting Early

- Fall 2022: District leaders presented the school board with projections indicating that by 2025 the district would be significantly below fund balance targets.
- Spring 2023: The district conducted the first of two surveys with Morris-Leatherman, which indicated broad community support.
- Summer 2023: After the legislative session, a second community survey by Morris-Leatherman confirmed support. Following the results of this survey, the school board members unanimously voted to put two questions on the ballot.

A Team Effort

- Community Volunteers: A coalition of community leaders formed a Citizen's Committee and worked closely with Education Minnesota on an advocacy effort. Even the Mayor was willing to speak with constituents about the referendum. These are relationships, years in the making, with citizens who care deeply about students and quality schools.
- District Staff: All staff received basic information and resources both in the spring and again at the start of the new school year. The district provided building leaders with talking points and time to practice, ask questions, and become very familiar with the information.
- Outside Support: Working in partnership with CEL Marketing PR Design and Captivate Media, the district communications team was able to successfully juggle back-to-school communications, school success stories, and the informational campaign.

Being Visible

A key goal of the campaign was ensuring multiple touchpoints with voters. People are busy and need many reminders to move from awareness to action. The informational campaign was highly visible in all school buildings, on social media, and in the local paper. Visual pieces included posters, fliers, bookmarks, videos, direct mail, and outdoor signage in the pick-up and drop-off lines.

Research indicates that parents of school-age children are most likely to support school funding needs, but least likely to make time to vote. Further, research out of Stanford University suggests nuanced messaging increases voter turnout among traditionally marginalized groups. Instead of Go Vote, the district used Be A Voter. "Appealing to people's identities drives action when the behavior in question is something most people already feel they should do," the report states.

Of course, face-to-face communication is always most effective when asking for money, and district staff led 36 presentations in the community. "We were available to talk with anyone who had a question," shared Superintendent Unowsky.

Maintaining Trust

In the thank you letter to the community, the district expressed gratitude for the long-term commitment to advancing education, equity, and excellence. The district has built trust over the course of many years. "The significant support we received is evidence of that trust," Unowsky concluded.

This month's member feature was submitted by Jennifer Valley, Director of Marketing and Communications, Richfield Public Schools.

AMSD Legislative Platform Urges State Policymakers to Build on the Momentum

At its December meeting, the Association of Metropolitan School Districts Board of Directors adopted a legislative platform calling on state policymakers to build on the momentum of the 2023 session. More specifically, AMSD is urging the Governor and Legislature to fund the new programs they adopted in the 2023 session, enhance school safety, address the impact of historic inflation and staffing shortages, and spur high school redesign by creating alternative pathways to graduation and allowing students to earn credit for learning wherever it occurs.

While the omnibus education bill approved last session made significant strides toward stabilizing the education funding system, school district budgets have been significantly impacted by historic inflation and staffing shortages. It is critical that state policymakers finish the work they started last session by funding new mandated programs and addressing the impact of inflation. An overview of the 2024 platform is outlined below.

Fund New Requirements and Inflationary Costs

Historic new expectations, programs, and requirements for school districts were included in the education bill, and numerous other bills, in the 2023 session. AMSD supported many of the new requirements, but they come with increased costs — both monetarily as well as significant staff time. Some of the new requirements were funded, while others were only temporarily funded or came without funding.

The 2024 AMSD Platform calls for a 2 percent formula increase and increasing local optional revenue to address inflationary cost pressures and the costs associated with the new requirements. In addition, it is important that the Governor and Legislature fully fund the READ Act, make compensatory hold harmless funding permanent, and establish funding streams to cover the costs of unemployment insurance and the Paid Family Medical Leave program.

Enhance School Safety

To ensure safe learning environments for students and staff, the platform urges legislators to remove the per pupil limit in the Long-Term Facilities Maintenance Revenue program and expand the allowable uses of revenue to include security modifications to buildings, remodeling, and additions to existing space. The platform also urges the Governor and Legislature to increase the Safe Schools levy, which has not been increased since 2015, from \$36 to \$108 per pupil. AMSD also urges the Legislature to clarify language related to the use of physical restraints to ensure the safety of students and staff.

Prioritize Student-Centered Learning Through Enhanced Local Control

Locally elected school boards are in the best position to work with their staff, students, parents, and communities to address local needs and challenges. Accordingly, the platform calls on legislators to repeal the requirement that school boards negotiate e-learning days and student-to-staff ratios and advocates for increasing student-centered learning opportunities by creating alternative pathways to graduation and allowing students to earn credit for learning wherever it occurs.

The graphic features the AMSD logo (Association of Metropolitan School Districts) on the left, the year '2024' in a dark blue box on the right, and the title 'LEGISLATIVE PLATFORM' in large, bold, blue letters. Below the title is the subtitle 'Build on the Momentum'. A central photograph shows a diverse group of students smiling. To the left of the photo, text reads: 'The AMSD Board of Directors acknowledges and appreciates the significant education investments approved in the 2023 legislative session. Linking the formula to inflation and reducing the shortfalls in the special education and English learner programs provides a foundation for restoring Minnesota's historic commitment to education. At the same time, historic inflation, staffing shortages, and new programs and requirements adopted in the 2023 session have created budget challenges for school districts. AMSD urges state policymakers to refrain from enacting any new mandates and address the priorities outlined in this platform in the 2024 session.' Below the photo is the heading 'ABOUT AMSD' and a paragraph: 'The Association of Metropolitan School Districts represents 47 K-12 school districts and six intermediate / cooperative districts. AMSD member school districts enroll more than one-half of all public school students in Minnesota, with the mission to lead the transformation of public education. AMSD stands ready to assist state policymakers by providing current research and data to help them make informed decisions.' At the bottom are the website 'WWW.AMSD.ORG', Facebook 'WWW.FACEBOOK.COM/AMSDMN', and Twitter '@AMSDMN'.

Continued on page 4

Fund New Requirements, Prioritize Student-Centered Learning

Continued from page 3

In addition, AMSD is advocating that the MN Department of Education take advantage of the flexibility offered by the U.S. Department of Education to reduce the number of required standardized tests so school districts can offer assessments that more accurately measure growth, proficiency, and college or career readiness.

Address the Educator Workforce Shortage

The staff shortages that have been predicted for more than a decade are coming to fruition. And while the state has made some progress at diversifying the educator workforce, much work remains to be done.

To address these challenges, AMSD urges continued support for programs like Grow Your Own and apprenticeships, maintaining multiple pathways to teacher licensure, and extending the short-call substitute teaching pilot project to four years, while also eliminating the required minimum salary.

- [Link: View the AMSD 2023 Legislative platform](#)



Intermediate District 287

RESPONSIVE. INNOVATIVE. SOLUTIONS.

Board Calendar (Second & Fourth Thursday of the Month)

Start Time: 6:30 PM

January 2023 – December 2023	
January 26, 2023	
February 9, 2023	February 23, 2023
March 9, 2023	March 23, 2023
April 13, 2023	
May 11, 2023	May 25, 2023
June 8, 2023	June 22, 2023
No July Meeting	
August 24, 2023	
September 14, 2023	September 28, 2023
October 12, 2023	October 26, 2023
November 9, 2023	
December 14, 2023	

Intermediate District 287

RESPONSIVE. INNOVATIVE. SOLUTIONS.

Board Calendar (Second & Fourth Thursday of the Month)

Start Time: 6:30 PM

January 2024 – December 2024 <i>TENTATIVE</i>	
January 11, 2024 Conflict MSBA Meeting January 25, 2024	
February 8, 2024	February 22, 2024
March 14, 2024	March 28, 2024
April 11, 2024	
May 9, 2024	May 23, 2024
June 13, 2024	June 27, 2024
No July Meeting	
August 22, 2024	
September 12, 2024	September 26, 2024
October 10, 2024	October 24, 2024
November 14, 2024	
December 12, 2024	

INTERMEDIATE DISTRICT 287
December 15, 2023
SCHOOL BOARD CALENDAR

November 2023

09	Thursday	General Meeting of the Board	6:30 PM	DSC
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December 2023

05	Tuesday	Get on the Bus – Itinerant Services	8:30 AM	DSC
12	Tuesday	Local 2209 & Board Meeting	1:00 PM	HYBRID
14	Thursday	General Meeting of the Board	6:30 PM	DSC
15	Friday	Ann Bremer Education Center (ABEC) Literacy Event	1:00 PM	ABEC

TENTATIVE 2024 DATES

January 2024

25	Thursday	General Meeting of the Board	6:30 PM	DSC
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February 2024

06	Tuesday	Get on the Bus – Hennepin Technical College	8:30 AM	DSC
08	Thursday	General Meeting of the Board & <i>Board Retreat</i>	6:30 PM	DSC
20	Tuesday	Local 2209 & Board Meeting	1:00 PM	HYBRID
22	Thursday	General Meeting of the Board	6:30 PM	DSC

March 2024

14	Thursday	General Meeting of the Board	6:30 PM	DSC
28	Thursday	General Meeting of the Board	6:30 PM	DSC

April 2024

11	Thursday	General Meeting of the Board	6:30 PM	DSC
23	Tuesday	Local 2209 & Board Meeting	1:00 PM	HYBRID

May 2024

09	Thursday	General Meeting of the Board – <i>Board Retreat</i>	6:30 PM	DSC
23	Thursday	General Meeting of the Board	6:30 PM	DSC

June 2024

13	Thursday	General Meeting of the Board	6:30 PM	DSC
18	Tuesday	Get on the Bus – West Suburban Summer School	8:30 AM	DSC
27	Thursday	General Meeting of the Board	6:30 PM	DSC

- ◆ General Board Meeting – Date Change
- ◆ New Event
- ◆ Event Date Change

Intermediate District 287

RESPONSIVE. INNOVATIVE. SOLUTIONS.

Get on the Bus & Local 2209 Breakfast Schedule 2023-2024

Get on the Bus

Tuesday, February 6th
Hennepin Technical College
Bus leaves 287 DSC @ 8:30 AM

Crystal Brakke

Michèle Kunz

Tuesday, June 18th
West Suburban Summer School
Bus leaves 287 DSC @ 8:30 AM

Crystal Brakke

Renae Bowman

Shannon Andreson

Michèle Kunz

Local 2209/Board Meeting 1:00 PM

Tuesday, December 12th
District Service Center
(3rd Floor – Room 316)

Crystal Brakke *(Tentative)*

Renae Bowman

Kim Ross

Michèle Kunz

Tuesday, February 20th
District Service Center
(3rd Floor – Room 316)

Crystal Brakke
Michèle Kunz

Renaë Bowman

Tuesday, April 23rd
District Service Center
(3rd Floor – Room 316)

Crystal Brakke
Michèle Kunz

Renaë Bowman



Where School Boards Learn to Lead

Innovative Leadership: *Preparing Students for Success*



Annual Leadership Conference
January 11-12, 2024

Minneapolis Convention Center

Conference at a Glance

Tuesday, January 9

6:00 p.m. – 9:00 p.m. Learning to Lead – School Board Basics: Phase I (Hyatt Regency Minneapolis)

Wednesday, January 10

9:00 a.m. – 4:00 p.m. Leadership Foundations – School Finance and Management: Phase II (Hyatt Regency Minneapolis)

9:00 a.m. – 4:00 p.m. Building a High-Performance School Board Team: Phase III (Hyatt Regency Minneapolis)

9:00 a.m. – 4:00 p.m. Charter School Board Member Training (Hyatt Regency Minneapolis)

7:00 p.m. – 9:00 p.m. Early Bird Session (Minneapolis Convention Center)

- Mark Lanterman: Cyber Threat Awareness and Creative Strategies for Managing Risk

Thursday, January 11

7:30 a.m. Registration and Exhibit Hall opens

8:00 a.m. Board Skills Sessions

8:00 a.m. Board Chair Q & A with MSBA

9:00 a.m. Opening Session (doors open)

- Keynote: Hadi Partovi: “Computer Science and AI: Opportunity and Creativity”

11:00 a.m. Exhibit Hall time

11:00 a.m. School Excellence Showcase

11:30 a.m. Recognition Luncheon

1:00 p.m. Director District Discussions (Elections in DD3, DD5, DD6, DD9, DD12 and DD13)

1:45 p.m. Roundtables

2:45 p.m. Workshops

4:00 p.m. Workshops

Friday, January 12

7:30 a.m. Registration and Exhibit Hall opens

8:00 a.m. Roundtables

9:15 a.m. Workshops

10:15 a.m. Closing Session (doors open)

- Keynote: Ben Rudrud: “Positive Relationships and the Power of One”

Noon Adjourn

Visit www.mnmsba.org/LeadershipConference for more details.

Connect with your District Office to register for the conference and to reserve housing.

Registration and housing are scheduled to open **October 24**.

Thank you to Ratwik, Roszak and Maloney, P.A., for supporting the printing and mailing of this conference brochure.

Featured Speakers



Thursday, January 11

Hadi Partovi

“Computer Science and AI: Opportunity and Creativity”

With the rapid advances in technology, it’s imperative for schools to embrace computer science and artificial intelligence — not only to modernize education and curriculum for the needs of the future, but also to make school more creative and engaging for students. Hadi Partovi, the founder and CEO of Code.org will talk about the global movement to include AI and computer science in K-12 curriculum.

Biography

Hadi Partovi is a tech entrepreneur and investor, and CEO of the education nonprofit Code.org. Born in Tehran, Iran, Hadi grew up during the Iran-Iraq War. His school did not offer computer science classes, so he taught himself to code at home on a Commodore 64. After immigrating to the United States, he spent his summers working as a software engineer to help pay his way through high school and college. Upon graduating from Harvard University with a master’s degree in computer science, Hadi pursued a career in technology starting at Microsoft where he rose into the executive ranks. In 2013 Hadi and his twin brother Ali launched the education nonprofit Code.org, which Hadi continues to lead full-time as CEO. Code.org has established computer science classes reaching 30% of U.S. students, created the most broadly used curriculum platform for K-12 computer science, and launched the global Hour of Code movement that has reached hundreds of millions of students spanning every country in the world.



Friday, January 12

Ben Rudrud

“Positive Relationships and the Power of One”

A powerful and uplifting keynote message to help make your school even more amazing than it already is by creating a “RIPL effect” through positive relationships and ensuring all students have the Power of One.

Biography

Ben Rudrud is a nationally recognized, award-winning keynote speaker who speaks to more than 100,000 students, educators, and business professionals each year. Ben’s topics focus on the subjects of positive relationships, helping others, everyone’s special purpose, believing in oneself, and understanding what it means to have a Power of One. Ben tells personal stories filled with practical advice and humor using an animated delivery. He captivates audiences with his messages and leaves people inspired and uplifted with hope.

Workshop Topics

Workshop topics: In December, view a complete list of workshops with descriptions at www.mnmsba.org/LeadershipConference.

Some of the featured workshops include: Board and superintendent relationships, student achievement, referenda tips, student involvement at the board table, finances, and much more!



Special Features

Skills Sessions

Join us Thursday morning for special sessions on the nitty-gritty aspects of school boarding: meeting management; superintendent evaluation; and legislative advocacy. Board chairs can attend a special session to talk to MSBA Executive Director Kirk Schneidawind about how MSBA can best serve your school boards.

School Excellence Showcase

Visit with proud Minnesota students and staff who are showcasing unique programs from their schools.

Director District Discussions and Elections

Your MSBA Director District representatives will be setting aside time to meet with board members from their region. Director Districts with openings on the MSBA Board of Directors will also have presentations from board members running for those positions. Bring your questions to add to the conversation.

Roundtables

Join us for two 20-minute sessions starting at 1:45 p.m. Thursday, and three rounds of 20-minute sessions starting at 8:00 a.m. Friday in the Exhibit Hall. These informal sessions provide a great opportunity to converse with an expert in a small-group setting. Topics this year include superintendent contract, strategic planning, and much more.



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PLEASE JOIN US FOR A



LITERACY EVENT!

**FRIDAY, DECEMBER 15th
1:00-2:30PM**

**Ann Bremer Education Center
6601 Xylon Ave. N. Brooklyn Park, MN 55428**

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LITERACY GAMES - PRIZES - STATIONS - AND MORE!

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INTERESTED IN VOLUNTEERING?

Please email Megan Madson at:
mlmadson@district287.org

