

General Meeting of the Board
Thursday, March 23, 2023 6:30 PM

Boardroom / Teleconference
1820 Xenium Ln N
Minneapolis, MN 55441-3790

Agenda

1. **CALL TO ORDER** (*Action*)
2. **APPROVAL OF GENERAL MEETING AGENDA** (*Action*)
3. **AUDIENCE OPPORTUNITY TO SPEAK** (*Information*)
4. **APPROVAL OF CONSENT AGENDA** (*Action*)
 - 4.1. General Board Meeting Minutes from March 9, 2023
 - 4.2. Monthly Financial Report - February 2023
 - 4.3. Routine Human Resources Activities for March 23, 2023
 - 4.4. Approval of Issuance of Individual Procurement Cards (P-Card)
5. **SHARE THE SUCCESS & RECOGNITION - (20 minutes)** (*Information*)
 - 5.1. Above & Beyond: Itinerant Services
 - 5.2. Spotlight: Work Experience Student
 - 5.3. Spotlight: Digital Learning Collaborative's (DLC) Unsung Super Star (Individual) Award
 - 5.4. Spotlight: Recognition of David VanDenBoom as MAAP Exemplary Leader
 - 5.5. School Board Recognition Month
6. **SUPERINTENDENT'S REPORT - (10 minutes)** (*Action*)
 - 6.1. JUUL Settlement and Waiver of District's Legal Rights
7. **INSTRUCTIONAL REPORT – (20 minutes)** (*Information*)
 - 7.1. Literacy Goal Update
8. **BUSINESS SERVICES & LABOR RELATIONS REPORT - (20 minutes)**
 - 8.1. Facilities Report (*Resolution*)
 - 8.1.1. Long Term Facilities Maintenance Plan Revenue Resolution
 - 8.2. Financial Report
 - 8.2.1. FY23 Budget Revision (*Action*)
 - 8.2.2. FY24 Budget Assumption/Program Withdrawal Report (*Action*)
 - 8.3. Human Resource Report - None
9. **BOARD BUSINESS - (10 minutes)** (*Information*)
 - 9.1. Policy Review & Revision - None
 - 9.2. Board Reports
 - 9.2.1. Chair Report - None
 - 9.2.2. AMSD Report
 - 9.2.2.1. March 2023 AMSD Connections Newsletter
 - 9.3. District News
 - 9.3.1. School Board Planning Calendar
 - 9.3.2. March 23, 2023, Board Event Calendar
 - 9.3.3. 2022-2023 Local 2209/Board Breakfast Schedule
 - 9.4. Once Around the Table
10. **ADJOURNMENT**

DISTRICT 287 GENERAL MEETING OF THE BOARD
Intermediate District 287
March 9, 2023
MINUTES

1. CALL TO ORDER

Chair Crystal Brakke called the general meeting to order at 7:10 PM in the District Service Center Boardroom and by the use of District 287 Teleconferencing. Board Vice-Chair Casey recited Intermediate District 287 mission statement “The mission of Intermediate District 287 is to be the premier provider of innovative specialized services to ensure that each member district can meet the unique learning needs of its students.”

A Roll Call was taken, and a quorum was declared with 10 member districts represented and the following Board members in attendance:

286	Brooklyn Center	Ruthie Dallas
272	Eden Prairie	Kim Ross
273	Edina	Michael Birdman
270	Hopkins	Shannon Andreson
280	Richfield	Crystal Brakke
281	Robbinsdale	ReNae Bowman
278	Orono	Michèle Kunz
283	St. Louis Park	Anne Casey
284	Wayzata	Sarah Johansen
279	Westonka	Heidi Marty

Absent: 279/Douglass

Guests:

287 Administration: Superintendent Doud, Anne Becker, Melissa Brateng, Camille Hepola, Ben Magras, and Wauneen Denson-Mgeni

287 Staff Members: Shawn Garvey

2. APPROVAL OF GENERAL MEETING AGENDA

The general meeting agenda was presented for approval. *Motion by Shannon Andreson, seconded by Kim ross, approve the meeting agenda. All in favor. No votes against. Motion carried.*

3. OPEN FORUM FOR COMMUNITY COMMENTS - None

4. APPROVAL OF CONSENT AGENDA

The Consent Agenda was presented for approval. The Consent Agenda included the general meeting minutes from General Meeting of the Board Minutes from February 9, 2023, and Monthly Financial Report - January 2023, Routine Human Resources Activities for March 9, 2023, Acceptance of MDE Anti-Bias and Trauma Informed Principles and Practices Training and Supports Grant, Acceptance of the Assistive Technology & Professional Development Sub-award with Metro ECSU, Acceptance of the Funds from Conservation MN - Conservation Crew Grant, Acceptance of funds from Hennepin County State Health Improvement Program (SHIP) – Employee Wellness, Acceptance of Funds from USDA - School Nutrition Supply Chain Assistance Funds, and Acceptance of the 3rd Allocation from USDA - Food and Nutrition Services - Supply Chain Assistance Funds. *Motion by Michèle Kunz, seconded by Sarah Johansen to approve the Consent Agenda as presented. All in favor. Motion carried unanimously.*

5. SHARE THE SUCCESS & RECOGNITIONS - None

6. SUPERINTENDENT’S REPORT

Superintendent Doud presented and recommended approval of the 2023-2024 District Calendar. *Motion by Michael Birdman, seconded by Ruthie Dallas, to approve the 2023-2024 District Calendar as presented. No votes against. Motion carried.* Intermediate District 287 works to align our calendar best to our 11 member school districts' calendars. The school board approved the 2023-2024 school calendar. [2023-2024 Intermediate District 287 School Calendar](#)

7. INSTRUCTIONAL REPORT - None

8. BUSINESS SERVICES & LABOR RELATIONS REPORTS - None

Facilities Report – None

Financial Report - None

Human Resources Report

Anne Becker, Executive Director of Human Resources and Labor Relations, requested approval of a Resolution directing the Administration to make recommendations for reductions in programs and positions (ULAs). *Resolution motion by Anne Casey, seconded by Ruthie Dallas, to waive the reading of the resolution and approved the proposed resolution directing the administration to make recommendations for reductions in programs and positions (ULAs). The following voted in favor of the resolution: Dallas, Ross, Birdman, Andreson, Brakke, Bowman, Kunz, Casey, Johansen, and Marty. No votes against. The resolution passed.*

9. BOARD BUSINESS

Policy Review & Revision - None

Chair Report - None

AMSD Report

Board Chair Brakke gave a brief update on the last AMSD meeting and the upcoming meeting.

Once Around the Table

10. ADJOURNMENT

Motion was heard and seconded to adjourn the meeting. Meeting adjourned at 7:25 PM.

The next general meeting will be held on March 23, 2023, at 6:30 PM in the District Service Center Boardroom and by Teleconference.

Submitted by
Wauneen Mgeni
Secretary to the Board

Signed: Chair _____

Clerk _____

Date _____

Date _____

CONSENT AGENDA - RECOMMENDATION

Intermediate District 287
RESPONSIVE. INNOVATIVE. SOLUTIONS.

February Monthly Financial Reports

March 23, 2023

Author

Dana Trattles, Business Services Administrative Support
Mae Hawkins, Executive Director of Business Services

Summary

The February Budget to Actual Comparison and other Financial Reports for Board approval

- Revenues are at 56.8 % of budget, this is lower than the prior two years percentages.
- Expenditures are at 55.2% of budget, this is lower than the prior two years percentages.
- Monthly disbursements totaled \$6,495,319 (\$3,634,001 through Accounts Payable and \$2,861,318 through Payroll).
- Regular Investments totaled \$23,709,666 including earned interest and dividends totaling \$67,160.87.
- 2022A LTFM Bond Investments had a total balance of \$4,704,067.37 and the activity for the month was interest earnings of \$19,146.93.
- Cash is in between the two prior year's level.
- Enrollment Reports – February 2023 Actual ADM compared to Budget Planning and Prior Year (Feb. 2022):
 - ALC – 232.59 ADM which is 9.59 above budget and 7.85 ADM above prior year.
 - Northern Star Online – 740.47 ADM which is 150.08 below budget and 96.54 above prior year.
 - Career & Technical Pathways – 63.09 ADM which is 13.91 below budget and 17.44 ADM below prior year.
 - Special Education – 463.34 ADM which is 5.34 above budget and 28.90 ADM above prior year.
 - Care & Treatment – 109.45 ADM which is 19.81 below budget and 1.58 ADM below prior year.
- Donations – Checks of \$1,340.00 for Aftercare & Wellness and student events.

Recommendation

The Board approve the February Monthly Financial Reports.

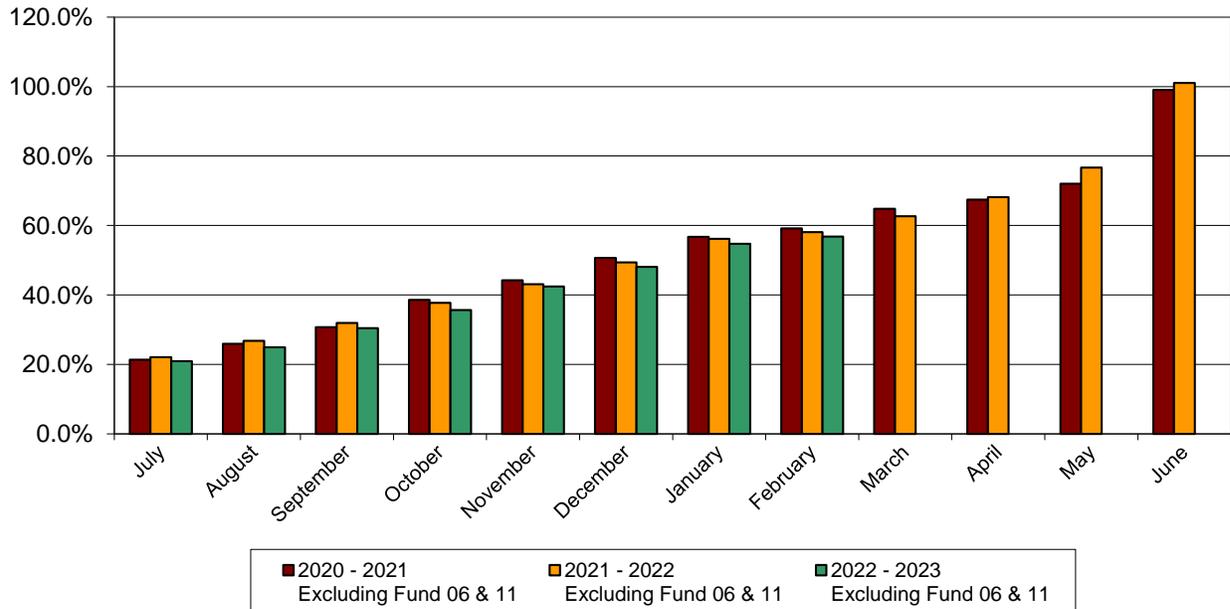
DISTRICT 287
REVENUE COMPARISON

Month	2020 - 2021		2021 - 2022		2022 - 2023		2022 - 2023	
	Excluding Fund 06 & 11		Excluding Fund 06 & 11		Excluding Fund 06 & 11		Including Fund 06 & 11	
	\$	%	\$	%	\$	%	\$	%
July	23,045,139	21.3% ¹	23,731,333	22.1%	23,192,942	20.9%	23,192,942	20.1%
August	4,992,183	26.0% ¹	5,084,693	26.8%	4,486,051	25.0%	4,486,051	23.9%
September	5,108,432	30.7% ¹	5,527,550	32.0%	6,032,596	30.4%	6,032,596	29.2%
October	8,500,611	38.6% ¹	6,233,283	37.8%	5,841,372	35.7%	5,841,372	34.2%
November	6,125,945	44.2% ¹	5,744,399	43.1%	7,490,646	42.4% ²	12,174,481	44.8%
December	6,926,379	50.7% ¹	6,751,237	49.4%	6,260,247	48.1% ²	6,260,247	50.2%
January	6,603,947	56.8% ¹	7,295,217	56.2%	7,338,783	54.7% ²	7,339,470	56.5%
February	2,594,384	59.2% ¹	2,102,436	58.1%	2,303,833	56.8% ²	2,322,980	58.5%
March	6,080,355	64.8% ¹	4,917,443	62.7%				
April	2,873,340	67.5% ¹	5,872,931	68.2%				
May	4,939,931	72.0% ¹	9,107,048	76.6%				
June	29,145,602	99.0% ¹	26,193,462	101.0%				
TOTAL	106,936,248	99.0%	108,561,032	101.0%	62,946,470	56.8%	67,650,139	58.5%
BUDGET	107,978,713 ¹		107,471,010		110,842,085		115,576,638	

¹ excludes Funds 06 & 11 budgeted revenue of \$28,500

² excludes Funds 06 & 11 budgeted revenue of \$0

REVENUE COMPARISON - ALL FUNDS
YTD REVENUE BY MONTH
(excluding Fund 06 & 11)



_Board- Revenue/Expense Summary by Fund Report

February 2022-2023

Intermediate District No. 287

Revenue Fund	Prior YE Act	Budget	MTD Activity	YTD Activity	% Used	YTD Unrealized
01 - GENERAL FUND	16,720,515.22	17,296,446.00	170,466.44	5,261,629.99	30.42%	12,034,816.01
02 - FOOD SERVICE FUND	761,274.69	928,214.00	62,179.33	226,754.88	24.43%	701,459.12
04 - COMMUNITY SERVICE FUND	0.00	0.00	0.00	0.00		0.00
06 - BUILDING CONSTRUCTION FUND	0.00	0.00	0.00	0.00		0.00
07 - DEBT SERVICE FUND	8,455,143.64	8,516,606.00	299,969.15	6,919,545.91	81.25%	1,597,060.09
08 - TRUST FUND	0.00	0.00	0.00	0.00		0.00
10 - SCHOLARSHIP FUND	4,021.36	110.00	0.00	0.00	0.00%	110.00
11 - EDGEWOOD LTFM BOND FUND	0.00	4,734,553.00	19,146.93	4,703,669.05	99.35%	30,883.95
12 - ALC - ACADEMIC FUND	10,204,804.18	10,905,192.00	27,568.41	2,132,807.22	19.56%	8,772,384.78
13 - CAREER & TECH FUND	1,191,366.16	1,872,269.00	0.00	1,167,536.83	62.36%	704,732.17
14 - SPECIAL EDUCATION FUND	57,559,821.66	57,776,510.00	381,570.49	37,868,899.56	65.54%	19,907,610.44
20 - INTERNAL SERVICE FUND	619,314.63	607,000.00	59,084.61	375,607.23	61.88%	231,392.77
21 - SELF HEALTH INSURANCE FUND	13,036,995.76	12,930,000.00	1,301,694.79	8,989,423.72	69.52%	3,940,576.28
51 - STUDENT CLUB FUND	7,774.21	9,738.00	1,300.00	4,264.70	43.79%	5,473.30
Total Revenue	108,561,031.51	115,576,638.00	2,322,980.15	67,650,139.09	58.53%	47,926,498.91

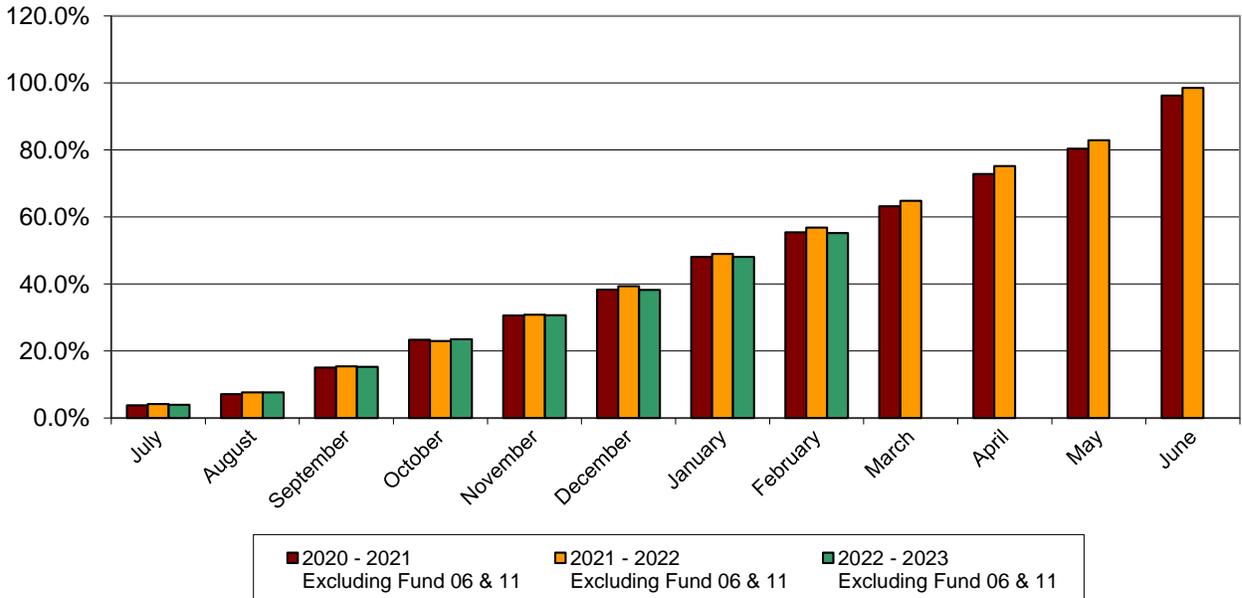
DISTRICT 287
EXPENDITURE COMPARISON

Month	2020 - 2021		2021 - 2022		2022 - 2023		2022 - 2023	
	Excluding Fund 06 & 11		Excluding Fund 06 & 11		Excluding Fund 06 & 11		Including Fund 06 & 11	
	\$	%	\$	%	\$	%	\$	%
July	4,177,239	3.8% ¹	4,493,228	4.1%	4,329,606	3.9%	4,329,606	3.9%
August	3,598,620	7.1% ¹	3,753,484	7.6%	4,135,827	7.7%	4,135,827	7.7%
September	8,693,373	15.0% ¹	8,447,438	15.4%	8,396,694	15.3%	8,396,694	15.3%
October	9,144,055	23.4% ¹	8,194,961	23.0%	9,015,517	23.5%	9,015,517	23.4%
November	7,897,782	30.6% ¹	8,523,649	30.8%	7,908,978	30.7%	7,908,978	30.6% ²
December	8,444,956	38.3% ¹	9,205,713	39.3%	8,310,856	38.2%	8,312,143	38.1% ²
January	10,697,937	48.1% ¹	10,442,639	49.0%	10,876,386	48.1%	10,876,386	47.9% ²
February	8,032,344	55.4% ¹	8,521,055	56.8%	7,802,263	55.2%	7,803,263	55.0% ²
March	8,529,603	63.2% ¹	8,658,724	64.8%				²
April	10,515,187	72.8% ¹	11,213,173	75.2%				²
May	8,314,387	80.4% ¹	8,326,109	82.9%				²
June	17,379,894	96.3% ¹	17,002,499	98.6%				²
TOTAL	105,425,376	96.3%	106,782,671	98.6%	60,776,127	55.2%	60,778,413	55.0%
BUDGET	109,506,874 ¹		108,331,213		110,162,497		110,508,787	

¹ excludes Funds 06 & 11 budgeted expenditures of \$1,739,175

² excludes Funds 06 & 11 budgeted expenditures of \$0

EXPENDITURE COMPARISON - ALL FUNDS
YTD EXPENDITURES BY MONTH
(excluding Fund 06 & 11)



_Board- Revenue/Expense Summary by Fund Report

February 2022-2023

Intermediate District No. 287

Expenditure Fund	Prior YE Act	Budget	MTD Activity	YTD Activity	% Used	YTD Unrealized
01 - GENERAL FUND	17,643,191.12	18,085,907.00	1,356,706.18	10,746,608.20	59.42%	7,339,298.80
02 - FOOD SERVICE FUND	761,274.69	928,214.00	66,929.76	509,678.22	54.91%	418,535.78
04 - COMMUNITY SERVICE FUND	0.00	0.00	0.00	0.00		0.00
06 - BUILDING CONSTRUCTION FUND	0.00	0.00	0.00	0.00		0.00
07 - DEBT SERVICE FUND	6,580,480.62	6,663,713.00	3,100.00	4,296,316.63	64.47%	2,367,396.37
08 - TRUST FUND	0.00	0.00	0.00	0.00		0.00
09 - AGENCY FUND	0.00	0.00	0.00	0.00		0.00
10 - SCHOLARSHIP FUND	3,709.93	8,898.00	0.00	449.10	5.05%	8,448.90
11 - EDGEWOOD LTFM BOND FUND	0.00	346,290.00	1,000.00	2,286.45	0.66%	344,003.55
12 - ALC - ACADEMIC FUND	10,453,634.49	11,153,892.00	757,275.07	5,737,271.20	51.44%	5,416,620.80
13 - CAREER & TECH FUND	1,089,010.24	1,875,438.00	110,513.63	824,851.23	43.98%	1,050,586.77
14 - SPECIAL EDUCATION FUND	57,716,079.31	58,231,623.00	4,811,153.08	31,979,182.25	54.92%	26,252,440.75
20 - INTERNAL SERVICE FUND	685,798.02	680,500.00	59,018.44	355,847.14	52.29%	324,652.86
21 - SELF HEALTH INSURANCE FUND	11,836,408.04	12,512,000.00	636,563.24	6,316,938.91	50.49%	6,195,061.09
51 - STUDENT CLUB FUND	13,084.58	22,312.00	1,003.39	8,983.86	40.26%	13,328.14
Total Expenses	106,782,671.04	110,508,787.00	7,803,262.79	60,778,413.19	55.00%	49,730,373.81

Intermediate District 287

Responsive. Innovative. Solutions.

INTER-OFFICE MEMORANDUM

DATE: **March 9, 2023**

TO: Members of the School Board

FROM: Mae L. Hawkins, Executive Director of Business Services

RE: **Cash Report - February** Claims, Payroll, Receipts, and Investments

A. Recommendation: Request the Board approve payment of the items listed below:

1. A/P payments for: February 2023	Totaling	\$	<u>3,634,000.89</u>
a) Check #'s 111508 - 111683			
and Wire Transfers - #'s 4000001427 - 4000001454, 9000004223 - 9000004318			
2. Payroll payments for: February 2023	Totaling	\$	<u>2,861,317.85</u>
a) Check #'s n/a			
b) Direct Deposit #'s 9000104830 - 9000106575			
3. Receipts for: February 2023	Totaling	\$	<u>3,056,774.03</u>
a) Receipt #'s 20230711 - 20230825			
4. Invest. at end of mo. February 2023			
a) Fund 01 - General Fund	\$		23,709,665.53
b) Fund 07 - 2022A LTFM Bond (Closing Costs)	\$		1,684.77
c) Fund 11 - 2022A LTFM Bond (Construction Costs)	\$		<u>4,702,382.60</u>
	\$		<u>28,413,732.90</u>

This report has been prepared under the direction of Dave Anderson and is presented for approval by the School Board. Dave and I would be glad to answer any questions.

INTERMEDIATE DISTRICT 287
INVESTMENTS ON HAND
FEBRUARY 2023

#01-104-00 - Investments (General)

INSTITUTION	RATE OF RETURN (%)	DATE	ACTIVITY	AMOUNT INVESTED
PMA - MNTrust IS Account Balance	4.498			818.40
PMA - MNTrust Savings Deposit Account - Bell Bank	4.600			11,604,065.07
PMA - MNTrust Savings Dep. Acct. - Nexbank, SSB - ICS	4.600			7,104,782.06
PMA - MNTrust Term Series	3.450			5,000,000.00
Total PMA - MNTrust Investments on Books				23,709,665.53

ACTIVITY DETAIL:

Investments on our Book at End of Prior Month	26,642,504.66
Current Month Activity	
Deposits	-
Withdrawals	(3,000,000.00)
Interest Earned - Recorded	67,158.08
Dividends Earned	2.79
Interest/Dividends Earned - To Be Recorded in Next Month	-
Total Investments at End of Month & Un-recorded Interest	23,709,665.53

#07-104-00 - Investments (2022A LTFM Bond - Closing Costs)

INSTITUTION	RATE OF RETURN (%)	DATE	ACTIVITY	AMOUNT INVESTED
PMA - MNTrust IS Account Balance	3.874			16,684.77
Total PMA - MNTrust Investments on Books for Fund 06				16,684.77

ACTIVITY DETAIL:

Investments on our Book at End of Prior Month	16,684.77
Current Month Activity:	
Deposits	
Distributions	(15,000.00)
Interest/Dividends Earned - Recorded	
Adjustments	
Interest/Dividends Earned - To Be Recorded in Next Month	
Total Investments at End of Month & Un-recorded Interest	1,684.77

#11-104-00 - Investments (2022A LTFM Bond - Construction Costs)

INSTITUTION	RATE OF RETURN (%)	DATE	ACTIVITY	AMOUNT INVESTED
PMA - MNTrust IS Account Balance	4.498			1,402,359.63
PMA - MNTrust CD Account Balance	4.059-4.718			1,863,500.00
PMA - MNTrust SEC Account Balance	4.001-4.376			1,436,522.97
Total PMA - MNTrust Investments on Books for Fund 11				4,702,382.60

ACTIVITY DETAIL:

Investments on our Book at End of Prior Month	4,692,872.21
Current Month Activity:	
Deposits	
Distributions	
Interest/Dividends Earned - Recorded	9,510.39
Adjustments	
Interest/Dividends Earned - To Be Recorded in Next Month	
Total Investments at End of Month & Un-recorded Interest	4,702,382.60

Total 2022A LTFM Investments (Funds 07 and 11) at End of Month

4,704,067.37

INTERMEDIATE DISTRICT 287
INVESTMENT ACTIVITY - 2022A LTFM BOND
FEBRUARY 2023

Investments (2022A LTFM Bond - Construction Costs) - MNTrust

MONTH POSTED	DATE	DESCRIPTION	AMOUNT
Nov-22	11/22/22	Proceeds from 2022A LTFM Bond	4,740,596.00
Nov-22	11/30/22	Interest/Dividends	4,282.32
Dec-22	12/30/22	Distributions/Construction Draws	-45,645.18
Jan-23	01/01/23	Interest/Dividends	687.30
Feb-23	02/07/23	Distributions/Construction Draws	-15,000.00
Feb-23	02/28/23	Interest/Dividends (for Jan & Feb '23)	19,146.93

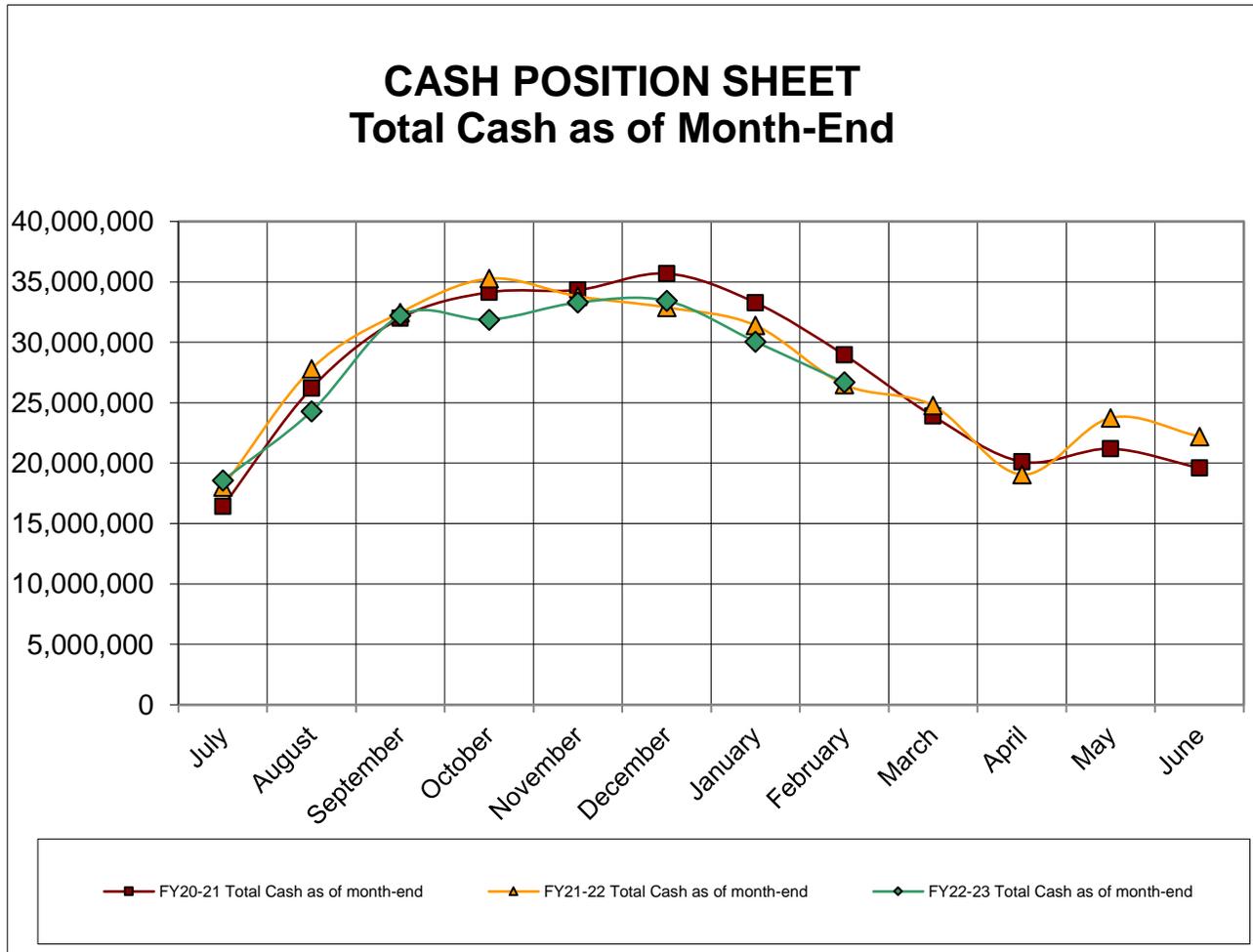
2022A LTFM Bond Investments - Balance as of End of Month 4,704,067.37

Intermediate District 287

Cash and Investment Position Sheet- Monthly Total Net Cash- All Accounts

<u>Date</u>	<u>FY20-21 Total Cash as of month-end</u>	<u>FY21-22 Total Cash as of month-end</u>	<u>FY22-23 Total Cash as of month-end</u>
July	16,420,292	18,017,954	18,572,017
August	26,210,789	27,800,108	24,288,930
September	32,002,725	32,465,869	32,223,695
October	34,140,570	35,267,999	31,867,127
November	34,331,406	33,804,263	33,293,625
December	35,688,169	32,887,416	33,430,295
January	33,279,452	31,397,362	30,048,503
February	28,953,988	26,497,584	26,677,119
March	23,888,891	24,760,657	
April	20,119,050	19,051,281	
May	21,191,254	23,745,291	
June	19,600,706	22,201,893	

- Includes Self-Funded Insurance Cash Balances.



INTERMEDIATE DISTRICT 287

FEBRUARY 2023 ACTIVITY

ELECTRONIC TRANSFERS IN:

DATE	TO	AGENCY	RECEIPT #	AMOUNT	DESCRIPTION
2/7/2023	MSDLAF	2022A LTFM BOND	20230793	15,000.00	COP REIMBURSEMENT REQUEST
2/9/2023	MSDLAF	MN STATE MMB-FNS	20230794	5,919.97	CHILD NUTRITION JAN - ABEC
2/9/2023	MSDLAF	MN STATE MMB-FNS	20230795	756.70	CHILD NUTRITION JAN - HDWY N
2/9/2023	MSDLAF	MN STATE MMB-FNS	20230796	1,068.24	CHILD NUTRITION JAN - HDWY S
2/9/2023	MSDLAF	MN STATE MMB-FNS	20230797	14,287.07	CHILD NUTRITION JAN - NEC
2/9/2023	MSDLAF	MN STATE MMB-FNS	20230798	5,994.45	CHILD NUTRITION JAN - SEC
2/9/2023	MSDLAF	MN STATE MMB-FNS	20230799	2,945.55	CHILD NUTRITION JAN - WEC
2/10/2023	MSDLAF	MN STATE MMB-FNS	20230800	4,817.68	CHILD NUTRITION DEC - ABEC
2/10/2023	MSDLAF	MN STATE MMB-FNS	20230801	750.95	CHILD NUTRITION DEC - HDWY N
2/10/2023	MSDLAF	MN STATE MMB-FNS	20230802	857.68	CHILD NUTRITION DEC - HDWY S
2/10/2023	MSDLAF	MN STATE MMB-FNS	20230803	10,978.80	CHILD NUTRITION DEC - NEC
2/10/2023	MSDLAF	MN STATE MMB-FNS	20230804	4,669.44	CHILD NUTRITION DEC - SEC
2/10/2023	MSDLAF	MN STATE MMB-FNS	20230805	2,515.00	CHILD NUTRITION DEC - WEC
2/10/2023	MSDLAF	MN STATE MMB	20230806	194,883.11	IDEAS SP ED, GEN ED CLSD, PROJ AWARE, ARP HOMELESS, TITLE III, ESSER II,
2/10/2023	MSDLAF	MN DEPT OF EDUCATION-034	20230807	510,485.30	PERKINS BASIC, PERKINS RESERVE
2/10/2023	MSDLAF	MSDLAF	20230808	(1.70)	INTEREST DEDUCTION
2/13/2023	MSDLAF	MN DEPT OF EDUCATION-034	20230809	8,608.08	COVID TESTING, TITLE III
2/15/2023	MSDLAF	MN STATE MMB	20230810	52,055.86	IDEAS GEN ED
2/21/2023	MSDLAF	FEDERAL COMMUNICATIONS COM	20230811	146,280.00	EMERGENCY CONNECTIVITY FUNDING
2/27/2023	MSDLAF	SOUTHWEST METRO CONSORTIUM	20230812	11,100.00	ARTICULATION COORDINATOR & WEBSITE MGMT
2/28/2023	MSDLAF	COBRA	20230813	31,244.93	COBRA DECEMBER PAYMENTS
2/28/2023	MSDLAF	MN STATE MMB	20230814	65,069.82	IDEAS GEN ED
2/28/2023	MSDLAF	MERCHANT SERVICES - ABEC	20230815	542.60	STUDENT DEFERRED REVENUE
2/28/2023	MSDLAF	MERCHANT SERVICES - HDWY	20230816	538.15	STUDENT DEFERRED REVENUE
2/28/2023	MSDLAF	MERCHANT SERVICES - NEC	20230817	200.00	STUDENT DEFERRED REVENUE
2/28/2023	MSDLAF	MERCHANT SERVICES - SEC	20230818	2,388.30	STUDENT DEFERRED REVENUE
2/28/2023	MSDLAF	MERCHANT SERVICES - WEC	20230819	770.00	STUDENT DEFERRED REVENUE
2/28/2023	MSDLAF	MSDLAF	20230820	19,819.52	INTEREST EARNED FEBRUARY 2023
2/28/2023	MSDLAF	PAYPAL	20230821	22,309.41	FEBRUARY TUITION
2/28/2023	MSDLAF	SQUARE - BREMER BEAN SHOP ABI	20230822	2,012.19	FEBRUARY STORE SALES
2/28/2023	MSDLAF	SQUARE - JITTERBUG NEC	20230823	2,111.42	FEBRUARY STORE SALES
2/28/2023	MSDLAF	SQUARE - COMMON GROUNDS SEI	20230824	1,362.26	FEBRUARY STORE SALES
2/28/2023	MSDLAF	SQUARE - SNACK SHACK WEC	20230825	1,690.90	FEBRUARY STORE SALES
MTD TOTALS				1,144,031.68	

INTERMEDIATE DISTRICT 287

FEBRUARY 2023 ACTIVITY

WIRE TRANSFERS OUT:

DATE	FROM	AGENCY	WIRE #	AMOUNT	DESCRIPTION
2/2/2023	MSDLAF	MN Dept of Revenue	4000001427	160.00	State Sales Tax
2/7/2023	MSDLAF	Bank of Montreal	4000001430	45,401.00	P-Card Expense
2/8/2023	MSDLAF	HealthPartners	4000001428	20,025.69	HPAI Claims
2/8/2023	MSDLAF	Pitney Bowes	4000001429	186.98	Mail Meter Supplies
2/9/2023	MSDLAF	US Bank	9000004223-9000004249	2,062.64	Staff Reimbursements
2/15/2023	MSDLAF	BPAS	4000001431	50,264.01	Veba
2/15/2023	MSDLAF	Educators Benefit Consultants	4000001432	88,510.76	403b Retirement
2/15/2023	MSDLAF	MN Dept of Revenue	4000001433	740.94	State Taxes
2/15/2023	MSDLAF	MN Dept of Revenue	4000001434	85,538.97	State Taxes
2/15/2023	MSDLAF	Public Employees Retirement	4000001435	128,686.57	Pera
2/15/2023	MSDLAF	Teachers Retirement Assn	4000001436	204,587.22	Tra
2/15/2023	MSDLAF	US Bank	4000001437	501,935.03	Federal Taxes
2/15/2023	MSDLAF	US Bank	9000104830-9000105702	1,469,141.89	Payroll
2/16/2023	MSDLAF	HealthPartners	4000001438	212,075.01	HPAI Claims
2/16/2023	MSDLAF	Pitney Bowes	4000001439	1,000.00	Pitney Bowes Reserve Account
2/23/2023	MSDLAF	US Bank	9000004250-9000004318	10,218.56	Staff Reimbursements
2/24/2023	MSDLAF	Benefit Resource Inc	4000001447	1,143.82	Flex Spending Beniversal Card Pre-fund
2/24/2023	MSDLAF	HealthPartners	4000001448	970.70	Frequent Fitness Claims
2/24/2023	MSDLAF	HealthPartners	4000001449	112,580.25	HPAI Claims
2/24/2023	MSDLAF	Pitney Bowes	4000001450	25.00	Access & Shipping
2/24/2023	MSDLAF	US Bank	4000001451	195.50	Cash Management Services
2/28/2023	MSDLAF	BPAS	4000001440	50,169.61	Veba
2/28/2023	MSDLAF	Educators Benefit Consultants	4000001441	88,282.42	403b Retirement
2/28/2023	MSDLAF	MN Dept of Revenue	4000001442	1,134.23	State Taxes
2/28/2023	MSDLAF	MN Dept of Revenue	4000001443	79,913.43	State Taxes
2/28/2023	MSDLAF	Public Employees Retirement	4000001444	113,317.69	Pera
2/28/2023	MSDLAF	Teachers Retirement Assn	4000001445	204,979.60	Tra
2/28/2023	MSDLAF	US Bank	4000001446	474,519.36	Federal Taxes
2/28/2023	MSDLAF	Aviben	4000001452	68,988.31	403b Retirement
2/28/2023	MSDLAF	Benefit Resource Inc	4000001453	9,908.80	Flex Spending Monthly Invoice
2/28/2023	MSDLAF	Benefit Resource Inc	4000001453	63,109.91	Flex Spending Account Payments
2/28/2023	MSDLAF	HealthPartners	4000001454	166,085.01	HPAI Claims
2/28/2023	MSDLAF	US Bank	9000106032	(1,407.15)	Payroll
2/28/2023	MSDLAF	US Bank	9000106575	1,407.15	Payroll
2/28/2023	MSDLAF	US Bank	9000105703-9000106574	1,392,175.96	Payroll
MTD TOTALS				5,648,034.87	

February 2023
INTERMEDIATE DISTRICT 287
2022-2023

DONATION DATE	DESCRIPTION	VIN#	EST VALUE	DONOR	CAMPUS	PROGRAM
1/17/23	CHECK		\$20.00	CHARITIES AID FOUNDATION OF AMERICA	SEC	AFTERCARE & WELLNESS
2/10/23	CHECK		\$20.00	CHARITIES AID FOUNDATION OF AMERICA	SEC	AFTERCARE & WELLNESS
2/6/23	CHEC,		\$1,300.00	NORTHWEST AEA JAYCEES	ABEC	STUDENT EVENTS
		TOTAL	\$1,340.00			

Intermediate District 287

RESPONSIVE. INNOVATIVE. SOLUTIONS.

ROUTINE HUMAN RESOURCES ACTIVITIES FOR THE INTERMEDIATE DISTRICT 287 SCHOOL BOARD March 23, 2023

New Hires:

Name	Position	Department or Site	Reason for Opening	Effective Date	FTE
Patrick Wanous	Educational Support Professional	South Education Center	Separation: A. Tauer	02/27/2023	.875
Daniel Johnsrud	Custodial Worker	Facilities	Separation: Q. Nelson	03/08/2023	1.0
Rocio Guzman Calderon	Administrative Support V	Northern Star Online	Separation: J. Layeux	03/06/2023	1.0

Temporary Hiring Agreement: Assignments

Name	Position	Department or Site	Effective Date	End Date
Ethen Peterson	Student Custodian	North Education Center	02/27/2023	06/09/2023
Emily Graham	Student Custodian	Ann Bremer Education Center	03/01/2023	06/09/2023
Krishanu Das	Substitute Math Teacher	West Education Programs	03/09/2023	04/07/2023

Temporary Hiring Agreement: NSO/IS

Name	Position	Department or Site	Effective Date	End Date
Randi Rose	Communication Arts/Literature Teacher	Northern Star Online	03/10/2023	06/30/2023
Kristina Makousky	Visual Arts Teacher	Northern Star Online	03/10/2023	06/30/2023

Extended Leaves of Absence:					
Name	Position	Department or Site	Effective Date	End Date	FTE
Kristin Vogel	Communication Specialist	Communications	03/13/2023	06/30/2023	1.0

Separations: Dismissal			
Name	Position	Department/Site	Effective Date
Gabrell Darrett	Educational Support Professional	North Education Center	03/21/2023
Niyana Davis	Educational Support Professional	West Education Programs	03/23/2023

Separations: Resignation				
Name	Position	Department or Site	Reason (if internal movement)	Effective Date
Kenneth Baierl	Educational Support Professional	South Education Center	Personal Reasons	03/10/2023
Ladon Loggins	Educational Support Professional	North Education Center	Personal Reasons	03/14/2023
Kristina Wagenmaker	Educational Support Professional	North Education Center	Personal Reasons	03/17/2023
Raheem Tyner	Educational Support Professional	Anne Bremer Education Center	Personal Reasons	03/09/2023
Wallina Dickerson	Educational Support Professional	South Education Center	Personal Reasons	03/13/2023
Quinn Nelson	Custodial Worker	North Education Center	Personal Reasons	02/03/2023

Other:				
RECOMMEND the Board's approval to credit Renee Swanson, Behavior Intervention Specialist at Ann Bremer Education Center, with five (5) days of additional sick leave. These days have been donated by the staff members listed below who have authorized the District to reduce their individual sick leave balances by one (1) day.				
Donor Name Withheld by Request	James Schmidtke	Julie Norman	Donor Name Withheld by Request	Teresa Ressen
RECOMMEND the Board's approval to credit Jamie Anderson, School Social Worker at North Education Center, with five (5) days of additional sick leave. These days have been donated by the staff members listed below who have authorized the District to reduce their individual sick leave balances by one (1) day.				
Donor Name Withheld by Request	Donor Name Withheld by Request	Heidi Eschenbach	Donor Name Withheld by Request	Donor Name Withheld by Request
RECOMMEND the Board's approval to credit Yulia Star, School Nurse at Ann Bremer Education Center, with ten (10) days of additional sick leave. These days have been donated by the staff members listed below who have authorized the District to reduce their individual sick leave balances by one (1) day.				

Donor Name Withheld by Request	Donor Name Withheld by Request	Donor Name Withheld by Request	Don Edmondson	Gwen Tacheny
Donor Name Withheld by Request	Donor Name Withheld by Request	Donor Name Withheld by Request	Donor Name Withheld by Request	Jimmie Heags
RECOMMEND the Board's approval to credit Jesse Foss, Educational Support Professional at North Education Center, with one (1) day of additional sick leave. This day has been donated by the staff member listed below who have authorized the District to reduce their individual sick leave balances by one (1) day.				
Donor Name Withheld by Request				
RECOMMEND the Board's approval to credit Vitaly Star, Educational Support Professional at North Education Center, with seven (7) days of additional sick leave. These days have been donated by the staff members listed below who have authorized the District to reduce their individual sick leave balances by one (1) day.				
Donor Name Withheld by Request	Jill Batman	Becky Aish	Lindsey Shoemaker	Donor Name Withheld by Request
Donor Name Withheld by Request	Jimmie Heags			
RECOMMEND the Board's approval to credit Lisa Smith, Educational Support Professional at North Education Center, with one (1) day of additional sick leave. This day has been donated by the staff member listed below who have authorized the District to reduce their individual sick leave balances by one (1) day.				
Donor Name Withheld by Request				
RECOMMEND the Board's approval to credit Abraham Barbly, Educational Support Professional at North Education Center, with fourteen (14) days of additional sick leave. These days have been donated by the staff members listed below who have authorized the District to reduce their individual sick leave balances by one (1) day.				
Donor Name Withheld by Request	Donor Name Withheld by Request	Sheri Frank	James Schmidtke	Donor Name Withheld by Request
Kim Mackenzie	Jill Batman	Donor Name Withheld by Request	Donor Name Withheld by Request	Nancy Guelich
Tracy Mooney	Donor Name Withheld by Request	Jimmie Heags	Donor Name Withheld by Request	
RECOMMEND the Board's approval to credit Justine McGee, Educational Support Professional at Ann Bremer Education Center, with one (1) day of additional sick leave. This day has been donated by the staff member listed below who have authorized the District to reduce their individual sick leave balances by one (1) day.				
Donor Name Withheld by Request				
RECOMMEND the Board's approval to credit Brittany Foster, Educational Support Professional at Ann Bremer Education Center, with one (1) day of additional sick leave. This day has been donated by the staff member listed below who have authorized the District to reduce their individual sick leave balances by one (1) day.				
Donor Name Withheld by Request				
RECOMMEND the Board's approval to credit Pamela Beatty, Innovative Instructional Coach at Ann Bremer Education Center, with one (1) day of additional sick leave. This day has been donated by the staff member listed below who have authorized the District to reduce their individual sick leave balances by one (1) day.				

Donor Name Withheld by Request				
RECOMMEND the Board's approval to credit Karen Schlagel, EBD Instructor at Ann Bremer Education Center, with one (1) day of additional sick leave. This day has been donated by the staff member listed below who have authorized the District to reduce their individual sick leave balances by one (1) day.				
Donor Name Withheld by Request				
RECOMMEND the Board's approval to credit Jamil Salaam, Innovative Instructional Coach at West Education Programs, with two (2) days of additional sick leave. These days have been donated by the staff member listed below who have authorized the District to reduce their individual sick leave balances by one (1) day.				
Donor Name Withheld by Request	Jimmie Heags			
RECOMMEND the Board's approval to credit Mackenzie Witzel, Interpreter for Itinerant Services, with five (5) days of additional sick leave. These days have been donated by the staff members listed below who have authorized the District to reduce their individual sick leave balances by one (1) day.				
Donor Name Withheld by Request	Catherine Hoye	Nancy Sullivan	Tracy Mooney	Jimmie Heags
RECOMMEND the Board's approval to credit Catherine Foncha, Educational Support Professional at West Education Programs, with one (1) day of additional sick leave. This day has been donated by the staff member listed below who have authorized the District to reduce their individual sick leave balances by one (1) day.				
David Ellingson				
RECOMMEND the Board's approval to credit Randy Mason, Educational Support Professional at North Education Center, with one (1) day of additional sick leave. This day has been donated by the staff member listed below who have authorized the District to reduce their individual sick leave balances by one (1) day.				
Donor Name Withheld by Request				
RECOMMEND the Board's approval to credit Boma Orubo, Educational Support Professional at South Education Center, with seven (7) days of additional sick leave. These days have been donated by the staff members listed below who have authorized the District to reduce their individual sick leave balances by one (1) day.				
James Schmidtke	Donor Name Withheld by Request	Nancy Guelich	Donor Name Withheld by Request	Tracy Mooney
Donor Name Withheld by Request	Jimmie Heags			
RECOMMEND the Board's approval to credit Travonta Nance, Educational Support Professional at South Education Center, with one (1) day of additional sick leave. This day has been donated by the staff member listed below who have authorized the District to reduce their individual sick leave balances by one (1) day.				
Jimmie Heags				
RECOMMEND the Board's approval to credit Susan Burton, Educational Support Professional at South Education Center, with one (1) day of additional sick leave. This day has been donated by the staff member listed below who have authorized the District to reduce their individual sick leave balances by one (1) day.				
Jimmie Heags				

RECOMMEND the Board's approval to credit Emily Kuisle, Program Facilitator at North Education Center, with one (1) day of additional sick leave. This day has been donated by the staff member listed below who have authorized the District to reduce their individual sick leave balances by one (1) day.

Jimmie Heags				
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RECOMMEND the Board's approval to credit Jamiella Quinn, Instructor ASD at North Education Center, with one (1) day of additional sick leave. This day has been donated by the staff member listed below who have authorized the District to reduce their individual sick leave balances by one (1) day.

Jimmie Heags				
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RECOMMEND the Board's approval to credit Desiree Quinlan, Instructor DD at North Education Center, with one (1) day of additional sick leave. This day has been donated by the staff member listed below who have authorized the District to reduce their individual sick leave balances by one (1) day.

Jimmie Heags				
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RECOMMEND the Board's approval to credit DeNedra Peeler, Family Literacy Specialist at the District Service Center, with one (1) day of additional sick leave. This day has been donated by the staff member listed below who have authorized the District to reduce their individual sick leave balances by one (1) day.

Jimmie Heags				
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RECOMMEND the Board's approval to credit Desiree Rice, Educational Support Professional at North Education Center, with one (1) day of additional sick leave. This day has been donated by the staff member listed below who have authorized the District to reduce their individual sick leave balances by one (1) day.

Jimmie Heags				
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CONSENT AGENDA - RECOMMENDATION

Intermediate District 287

RESPONSIVE. INNOVATIVE. SOLUTIONS.

Authorization of Issuance of Individual Procurement Cards (P-Cards)

March 23, 2023

Author

Gloria Wilder, Director of Finance
Jane Thomas, Purchasing Agent

Summary

The administration recommends the issuance of a Procurement Card to the following employee, per Minnesota Statute 123B.02, subd 23:

Rocio Guzman Calderon Admin. Support - NSO DSC

With this addition, the district will have 54 active p-cards.

Recommendation

Approve and Authorize Issuance of Individual Procurement Cards (P-Cards).

INTERMEDIATE DISTRICT 287
PLYMOUTH, MINNESOTA
BOARD OF EDUCATION

Regular Meeting – March 23, 2023

AGENDA SECTION: SUPERINTENDENT REPORT

ITEM: JUUL Settlement and Waiver of District’s Legal Rights

PRESENTED BY: Anne C. Becker, Exec. Director of HR & Legal Services

1. Background Information

Frantz Law Group, APLC, represented hundreds of school districts and other government entities in a class action lawsuit against JUUL Labs, Inc. related to its manufacturing and distribution of e-cigarettes. In September of 2019, when the Board approved District 287’s participation in the lawsuit, JUUL manufactured 70% of all e-cigarettes.

On March 20, we learned that a confidential, global “Government Entity Settlement Agreement” had been reached with JUUL Labs, and the District was eligible to receive gross settlement payments totaling \$333,402. Attorneys’ fees, costs, and an assessment approved by the court would be deducted from this amount. In addition, the District may receive bonus payments in calendar years 2024, 2025, and 2026. The amount of those payments is unknown at this time. Because the District was among the first school districts to sign on to the lawsuit, our settlement amount will not be subject to any additional deductions. The settlement funds may be used to address the problems of youth vaping and nicotine addiction.

For the District to participate in the settlement and be eligible to receive the above-described payments, the Superintendent must sign the “JUUL Informed Consent Packets” by April 7. By authorizing the Superintendent to sign these documents, the Board would be waiving the District’s rights to pursue legal claims against JUUL. As such claims would have to be brought at the District’s expense, could spend years in litigation, and have no guarantee of success, the value of these rights is very likely less than what the District stands to gain in the settlement.

2. Fiscal Impact/Funding Source: Please see above.

3. RECOMMENDED ACTION: That the Board authorize the Superintendent to sign the JUUL Informed Consent Packets to participate in the Settlement Agreement as presented.

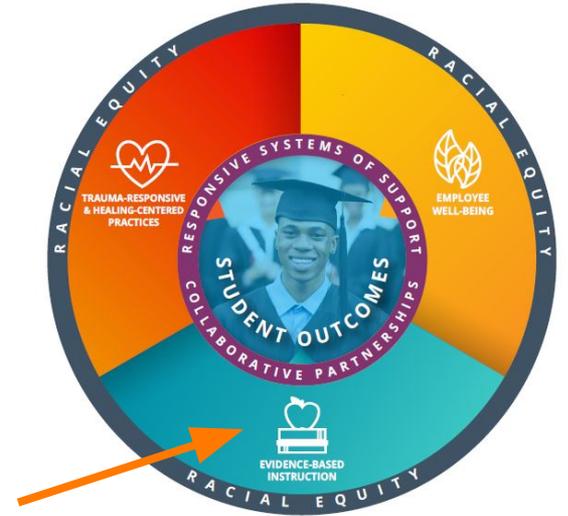
Motion by: _____ Yes ___ Passed ___

Second by: _____ Yes ___ Failed ___

Abstentions: _____

Literacy Goals 22-23

Progress Report



2022-2023 Literacy Goal

Reduce racial disparities in reading growth by increasing the percent of students who reach their reading growth goal:

- Statistical growth for students taking MAP-R and aReading
- Curriculum Based Measures
- Individualized

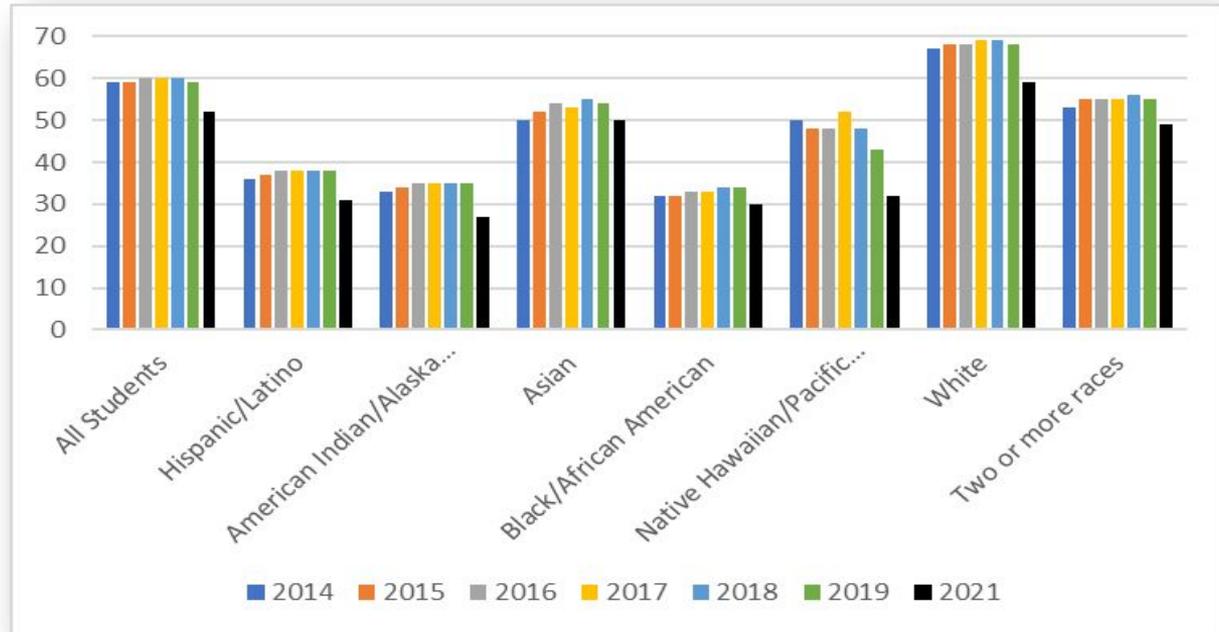
This is a baseline setting year

WHY?

Reading MCA-III Grade 3-8 and 10

Trends in Reading Achievement: % of Students who Meet or Exceed

- ◆ **7% statewide decline in reading between 2019-2021**
- ◆ **White proficiency in 2021 was 59%, which is higher than any other racial group in any year**
- ◆ **No data publicly reported in 2020**

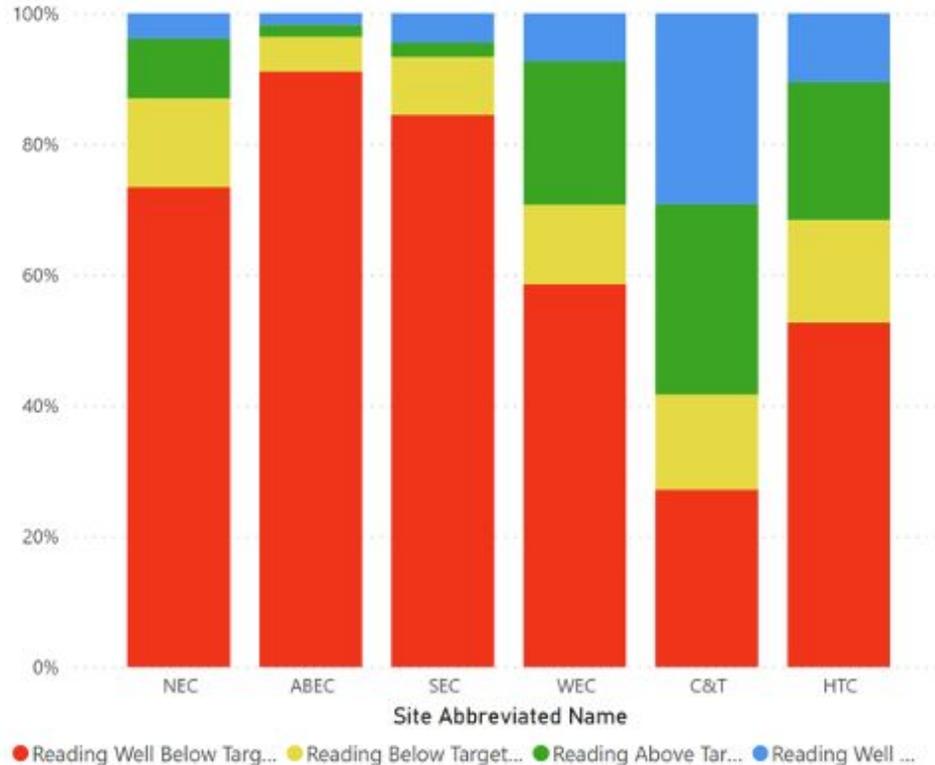


Strategies

Our strategies	State Literacy Plan
1. Follow assessment protocols	Diagnostic: Select and implement valid and reliable assessment tools
2. Use adopted Literacy Curriculum with fidelity	Sequential: Provide and maintain comprehensive curricular resources
3. Implement culturally responsive, evidence-based instructional practices	Explicit: Incorporate explicit instructional approaches

Strategy 1: Assessment Screening

Reading Assessments By Site



EXAMPLE:
Nationally normed measures like FastBridge and MAP show significant literacy needs

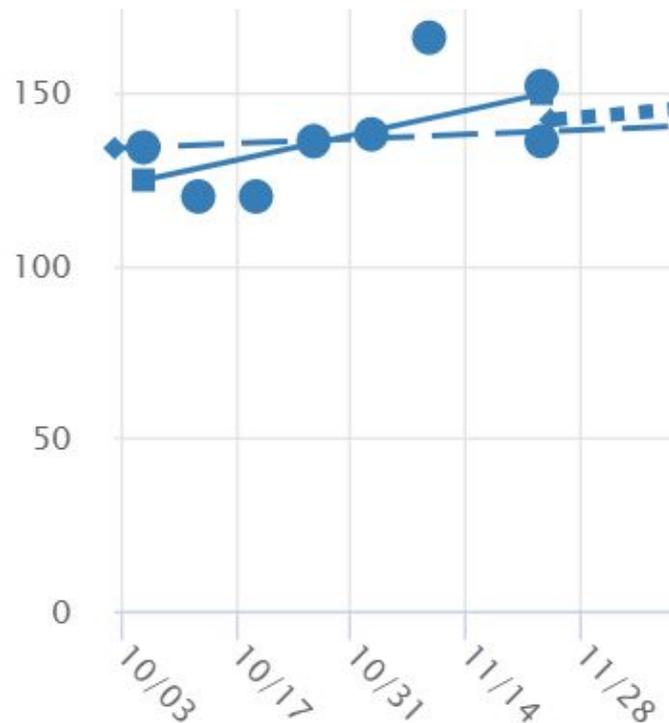
*Fall 2022 screening
FastBridge reading and MAP-R results combined*

Curriculum Based Measures (Progress Monitoring)

EXAMPLE:

Using oral reading fluency probes, compare results with an expected trend line, and then adjust instruction according to the degree of proximity to the trend line in specific skill areas

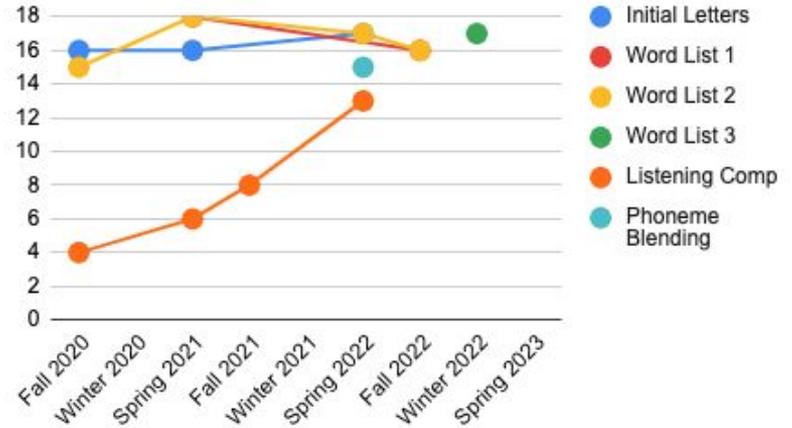
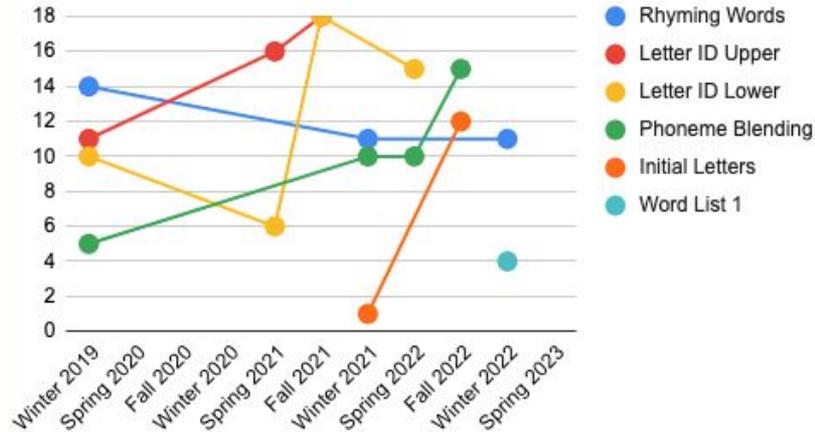
FastBridge fluency probes



Benchmarks for Tier 3

EXAMPLE:

Individual measures for students whose growth is best measured by comparison to their personal performance and how skills improve over time



Positive Reading Identity

EXAMPLE: Care & Treatment

Pilot sample to summarize progress on goals for students in short-term programs

% of students reporting positive reading identity

Entrance: 62%

Exit: 67%

Sample statements	BIPOC	White
I think I'm a good reader	67%	78%
I like to read at home	43%	26%
I understand what I read as well as other students do	67%	71%
I know what I like to read	79%	82%

Strategy 2: Curriculum Progress

Classroom Assessment Summary												
Classes		Lessons			Averages of Class Scores						Total	
Instructional Placement	Class Period	# of Lessons with Data	# Literature Lessons	# Informational Lessons	Strategy Use - Summarizing	Think-and-Connect	Write-On	Fluency (Rubric)	Meaningful Sentences	Comprehension	Word Power	# of Students
2-1	2	2	1	1				78		23	79	7
3-1	2	5	5		95	95	99	90	100	95	94	4
4-1	2	6	2	4	88	88	88	88	93	92	98	5
4-2	2	2	1	1	80	93	80	85	83	78	75	5
5-1	2	2	2		88	83	81	89	85	73	85	4
Total												25
Avg		3	2	2	88	90	87	86	90	72	86	

Walkthrough evidence for adopted LITERACY curriculum implementation:

Elementary:	94%
Middle:	70%
High School:	78%
Tier 3:	90%

Sample data of scores for specific skill areas on units taught in one quarter of elementary classrooms

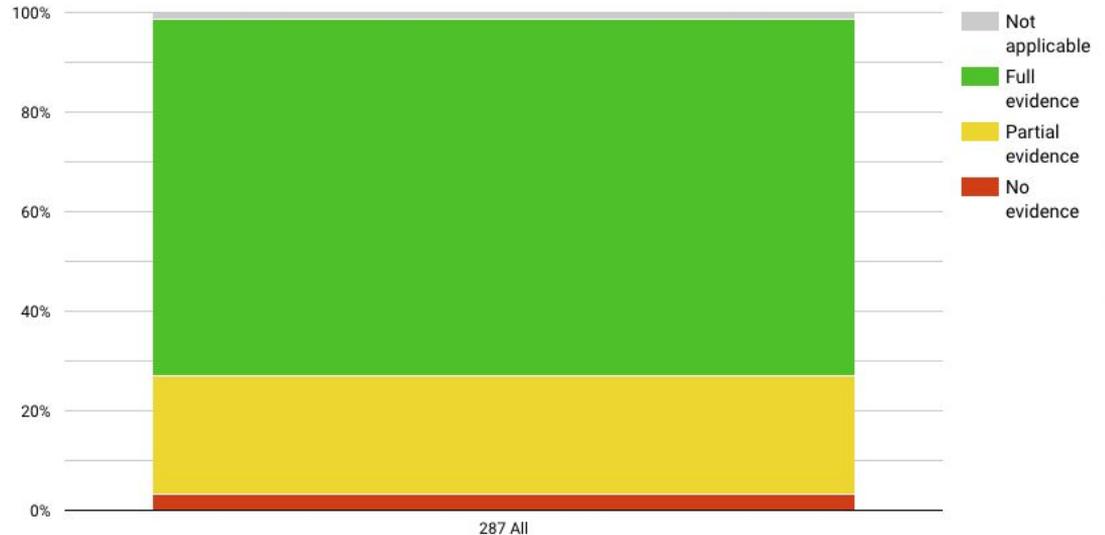
Strategy 3: Instruction

Full or partial walkthrough evidence for:

Routines:	95%
Meaningful activities:	93%
Direct Instruction:	90%
Challenging work:	87%
Cooperative Learning:	56%
Movement:	45%

Students Involved in Learning with Routines

Student learning - clear routines



Next steps: Align with MDE Equity Framework

Questions?

INTERMEDIATE DISTRICT 287
PLYMOUTH, MINNESOTA
BOARD OF EDUCATION

Regular Meeting – March 23, 2023

AGENDA SECTION: BUSINESS SERVICES & LABOR RELATIONS REPORT

ITEM: 2024-2025 Long-Term Facility Plan Revenue Resolution

PRESENTED BY: Mae Hawkins, Executive Director of Business Services

1. Background Information

The School Board of Intermediate District 287 hereby approves a long term facility maintenance program budget for its facilities for the 2024-25 school year in an amount not to exceed \$925,000, of which \$147,980 is for pay as you go projects and \$777,020 is for debt service payments on the 2017B Facilities Maintenance Bond and the 2022A Facilities Maintenance Bond. The various components of this program budget are attached as Exhibit A hereto and are incorporated herein by reference and District administration is directed to apply to the Commissioner of the Department of Education for approval.

The proportionate share of the costs of Intermediate District 287's long term facility maintenance program for each member district to be included in its application shall be determined by multiplying the total cost of the Intermediate long term facility maintenance program times a 3-year weighted average usage formula, attached as Exhibit B. The long term facility maintenance costs are funded through annual levy. For school year 2024-25 (fiscal year 25), the long-term facility maintenance costs shall be funded through annual levy. The allocation of this proportionate share in the district's long-term facility maintenance revenue application for FY 25 is hereby approved.

2. Fiscal Impact/Funding Source:

3. RECOMMENDED ACTION: **The Board approves the 2024-2025 Long-Term Facility Plan Revenue Resolution as presented.**

Motion by: _____ Yes ____ Passed ____

Second by: _____ Yes ____ Failed ____

Abstentions: _____

WHAT THE BOARD NEEDS TO KNOW

Intermediate District 287

RESPONSIVE. INNOVATIVE. SOLUTIONS.

District 287 Long Term Facilities Maintenance (LTFM) 10 Year Plan – 2024-25 Talking Points

March 23, 2023

Author

Mae L. Hawkins, Executive Director of Business Services

Background

- Intermediate districts do not have a dollar limit in statute. Intermediate District 287 has elected to use an average of its two smallest member districts' (Brooklyn Center and Westonka) limits as a limit.
- Goal is to keep the maximum amount of Intermediate District 287's annual LTFM expenses under \$950,000 whenever possible

2022A Bond Information – issued October 2023 - \$4,750,000

- Summer 2023
 - Roof Restoration at West Education Center and District Service Center (DSC)
 - Replace boiler at DSC
 - Renovate/Upgrade Elevator at DSC
 - Replace Lighting Control System at South Education Center (SEC)
- Summer 2024
 - HVAC at Ann Bremer Education Center (ABEC)
 - Roof Replacement at SEC
 - HVAC at SEC
- Summer 2025
 - Resurface Parking Lot at SEC
 - HVAC at WEC
 - Replace Boilers at North Education Center

10 Year Plan Details

- Health and Safety Annual Expenditures
- Debt Service Payments on:
 - 2017B Facilities Maintenance Bonds – used to renovate Ann Bremer Education Center
 - 2022A Facilities Maintenance Bonds – to be used for multiple upcoming projects.

Approval Process

- District 287 School Board approved the 10 Year Application and Member District Allocation on March 23, 2023.
- Each member district school board will act on including their proportionate share of District 287's 10 Year Plan in their Long Term Facilities Maintenance Levy
- By July 31, 2023, all 12 board approvals and supporting documents must be submitted to MDE

**RESOLUTION APPROVING INTERMEDIATE DISTRICT 287'S LONG
TERM FACILITY MAINTENANCE PROGRAM BUDGET AND
AUTHORIZING THE ALLOCATION TO THE MEMBER DISTRICTS**

Pursuant to due call and notice thereof, a School Board meeting of Intermediate School District No. 287, State of Minnesota, was held on March 23, 2023 at 6:30 p.m., for the purpose in part, of approving the District's Fiscal Year (FY) 25 Long-Term Facility Maintenance budget and authorizing the allocation of a proportionate share of Intermediate School District's long-term facility maintenance projects and related debt service payments to each member district for inclusion in each member district's application for long-term facility maintenance.

_____introduced the following resolution and moved its adoption:

BE IT RESOLVED by the School Board of Intermediate District 287, State of Minnesota as follows:

1. The School Board of Intermediate District 287 hereby approves a long term facility maintenance program budget for its facilities for the 2024-25 school year in an amount not to exceed \$925,000, of which \$147,980 is for pay as you go projects and \$777,020 is for debt service payments on the 2017B Facilities Maintenance Bond and the 2022A Facilities Maintenance Bond. The various components of this program budget are attached as Exhibit A hereto and are incorporated herein by reference and District administration is directed to apply to the Commissioner of the Department of Education for approval.
2. Minnesota Statutes, Section 123B.53, Subdivision 1, as amended, provides that if an intermediate district's long term facility maintenance budget is approved by the school boards of each of the intermediate's member districts, each member district may include its proportionate share of the costs of the intermediate program in its long term facility maintenance revenue application.
3. The proportionate share of the costs of the intermediate school district's long-term facility maintenance program for each member school district to be included in its application shall be determined by multiplying the total cost of the intermediate school district long-term facility maintenance program times a three year weighted average adjusted pupil units formula. For school year 2024-25 (fiscal year 25), the long-term facility maintenance costs shall be funded through annual levy. The allocation of this proportionate share in the district's long-term facility maintenance revenue application for FY 25 is hereby approved, subject to approval by the Commissioner of Education. Upon receipt of the proportionate share of long-term facility maintenance revenue attributable to the intermediate school district program, the member district shall promptly pay to the intermediate school district the applicable aid or levy proceeds.

4. Pursuant to Minnesota Statutes, section 123B.595, subdivision 3, the intermediate district issued \$5,065,000 Facilities Maintenance Bonds, Series 2017B. Such bonds are payable from long-term maintenance revenue transferred by each member district. This district hereby covenants to adopt in each fiscal year during the term of such bonds, a resolution authorizing the inclusion in the application for long-term facilities maintenance revenue the District's proportionate share for such fiscal year of debt service on such bonds.

5. Pursuant to Minnesota Statutes, section 123B.595, subdivision 3, the intermediate district issued \$4,750,000 Facilities Maintenance Bonds, Series 2022A. Such bonds are payable from long-term maintenance revenue transferred by each member district. This district hereby covenants to adopt in each fiscal year during the term of such bonds, a resolution authorizing the inclusion in the application for long-term facilities maintenance revenue the District's proportionate share for such fiscal year of debt service on such bonds

The motion for the adoption of the foregoing resolution was duly seconded by Member _____ and upon vote being taken thereon, the following voted in favor thereof: _____ and the following voted against the same: _____.

STATE OF MINNESOTA
COUNTY OF HENNEPIN

I, the undersigned, being the duly qualified and acting Clerk of Intermediate School District No. 287, State of Minnesota, hereby certify that I have carefully compared the attached and foregoing extract of minutes of a meeting of Intermediate School District No. 287 held on the date therein indicated, with the original of said minutes on file in my office, and the same is a full, true and complete transcript insofar as the same relates to the approval of Intermediate School District 287's long term facility maintenance program budget and authorizing the allocation of a proportionate share of Intermediate School District's long-term facility maintenance projects and related debt service payments to each member district for inclusion in each member district's application for long-term facility maintenance.

WITNESS MY HAND officially as Clerk this 23rd day of March 2023.

Clerk
Intermediate School District 287

		Division of School Finance 1500 Highway 36 West Roseville, MN 55113-4266						ED - 02478-07					
Instructions: Enter estimated, allowable LTFM expenditures (Fund 01 and/or Fund 06 only) under Minnesota Statutes, section 123B.595, subdivision 10. Enter by Uniform Financial and Accounting Reporting Standards (UFARS) finance code and by fiscal year in the cells provided.													
District Info.		Enter Information				District Info.		Enter Information					
District Name:		Intermediate District #287				Date:		7/31/2023					
District Number:		287				Email:		mlhawkins@district287.org					
District Contact Name:		Mae L. Hawkins, Executive Director of Business Services											
Contact Phone #		763-550-7156											
Expenditure Categories													
		2023 (base year)	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034
Health and Safety - this section excludes project costs in Category 2 of \$100,000 or more for which additional revenue is requested for Finance Codes 358, 363 and 366.													
Finance Code	Category (1)												
347	Physical Hazards	\$32,992	\$30,960	\$30,000	\$30,900	\$31,827	\$32,782	\$33,765	\$34,778	\$35,822	\$36,896	\$36,579	\$37,677
349	Other Hazardous Materials	\$22,000	\$22,000	\$10,000	\$10,300	\$10,609	\$20,927	\$11,555	\$11,902	\$12,259	\$12,627	\$25,005	\$13,756
352	Environmental Health and Safety Management	\$51,658	\$51,658	\$53,724	\$53,724	\$55,336	\$55,336	\$56,996	\$56,996	\$58,706	\$58,706	\$60,467	\$60,467
358	Asbestos Removal and Encapsulation	\$2,000	\$0	\$5,000	\$2,500	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
363	Fire Safety	\$35,000	\$32,432	\$43,256	\$44,986	\$46,336	\$37,726	\$49,158	\$50,632	\$52,151	\$53,716	\$43,327	\$44,627
366	Indoor Air Quality	\$5,000	\$5,000	\$6,000	\$6,000	\$6,000	\$6,000	\$6,000	\$6,000	\$6,000	\$6,000	\$6,000	\$6,000
Total Health and Safety Capital Projects		\$148,650	\$142,050	\$147,980	\$148,410	\$150,108	\$152,771	\$157,474	\$160,308	\$164,937	\$167,944	\$171,379	\$162,526
Health and Safety - Projects Costing \$100,000 or more per Project/Site/Year													
Finance Code	Category (2)												
358	Asbestos Removal and Encapsulation	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
363	Fire Safety	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
366	Indoor Air Quality	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Total Health and Safety Capital Projects \$100,000 or More		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Remodeling for Approved Voluntary Pre-K under Minnesota Statutes, section 124D.151													
Finance Code	Category (3)												
355	Remodeling for prekindergarten (Pre-K) instruction approved by the commissioner.	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Total Remodeling for Approved Voluntary Pre-K Projects		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Accessibility													
Finance Code	Category (4)												
367	Accessibility	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Total Accessibility Projects		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Deferred Capital Expenditures and Maintenance Projects													
Finance Code	Category (5)												
368	Building Envelope	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
369	Building Hardware and Equipment	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
370	Electrical	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
379	Interior Surfaces	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
380	Mechanical Systems	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
381	Plumbing	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
382	Professional Services and Salary	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
383	Roof Systems	\$307,400	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$330,000
384	Site Projects	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Total Deferred Capital Expense and Maintenance		\$307,400	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$330,000
Total Annual 10-Year Plan Expenditures		\$456,050	\$142,050	\$147,980	\$148,410	\$150,108	\$152,771	\$157,474	\$160,308	\$164,937	\$167,944	\$171,379	\$492,526
Information Only - Debt Service Payments On Bonds		\$460,950	\$781,068	\$777,020	\$780,770	\$781,620	\$781,620	\$780,770	\$779,070	\$776,520	\$778,120	\$778,620	\$449,120
Total Annual LTFM Expenditures/Required Levy with Debt Service		\$917,000	\$923,118	\$925,000	\$929,180	\$931,728	\$934,391	\$938,244	\$939,378	\$941,457	\$946,064	\$949,999	\$941,646
Fund Balance Section													
Fund 01													
Beginning Fund Balance 01-467-XX		\$270,530	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
LTFM Fiscal Year Revenue - Levy		\$917,000	\$923,118	\$925,000	\$929,180	\$931,728	\$934,391	\$938,244	\$939,378	\$941,457	\$946,064	\$949,999	\$941,646
LTFM Fiscal Year Revenue - AID if Applicable		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
LTFM Fiscal Year Revenue Other		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
LTFM Transfer IN from Fund 06 if applicable (see transfer guidance tab)		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
LTFM Transfer OUT from Fund 01 if applicable (see transfer guidance tab)		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
LTFM Transfer OUT if applicable - Special Legislation FY 20 and FY 21		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
LTFM Estimated Fiscal Year Expenditures		\$1,187,530	\$923,118	\$925,000	\$929,180	\$931,728	\$934,391	\$938,244	\$939,378	\$941,457	\$946,064	\$949,999	\$941,646
Ending Fiscal Year Fund Balance 01-467-XX		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Fund 06													
Beginning Fund Balance 06-467-XX		\$0	\$4,453,710	\$2,912,610	\$1,167,610	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
LTFM Fiscal Year Bonded Revenue		\$4,800,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
LTFM Fiscal Year Revenue Other		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
LTFM Transfer IN from Fund 01 if applicable (see transfer guidance tab)		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
LTFM Transfer OUT from Fund 06 if applicable (see transfer guidance tab)		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Other Transfers		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
LTFM Estimated Fiscal Year Expenditures		\$346,290	\$1,541,100	\$1,745,000	\$1,167,610	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Ending Fiscal Year Fund Balance 06-467-XX		\$4,453,710	\$2,912,610	\$1,167,610	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

**INTERMEDIATE DISTRICT 287
PLYMOUTH, MINNESOTA
BOARD OF EDUCATION**

Regular Meeting – February 23, 2023

AGENDA SECTION: BUSINESS SERVICES REPORT

**ITEM: Recommendation for Board Acceptance of the
FY23 Budget Amendment-Revised Budget**

PRESENTED BY: Gloria Wilder, Director of Finance

1. Background Information

Per Board Policy FPO 120, Establishment, Adoption & Amendment of District Budget and corresponding Procedure FPO 1200, a revised budget that reflects updated financial information is adopted by the Board at least once per year. The FY23 Budget Amendment (Revised Budget) makes changes to the original budget for areas that were projected in the original budget and are now known, such as legislative funding, contract negotiations, staffing levels, etc.

For All Funds the budget has a Total Beginning Fund Balance of \$50,052,898 with a Total Revised Revenue Budget of \$115,576,638 and Total Revised Expenditure Budget of \$110,508,787. This results in a projected Total Revised 6/30/23 Adjusted Fund Balance of \$55,120,749.

The Total Unassigned Fund Balance in the General Fund is projected at \$7,732,616 or 8.7%.

2. Fiscal Impact/Funding Source: Fiscal impact and funding sources are held stable.

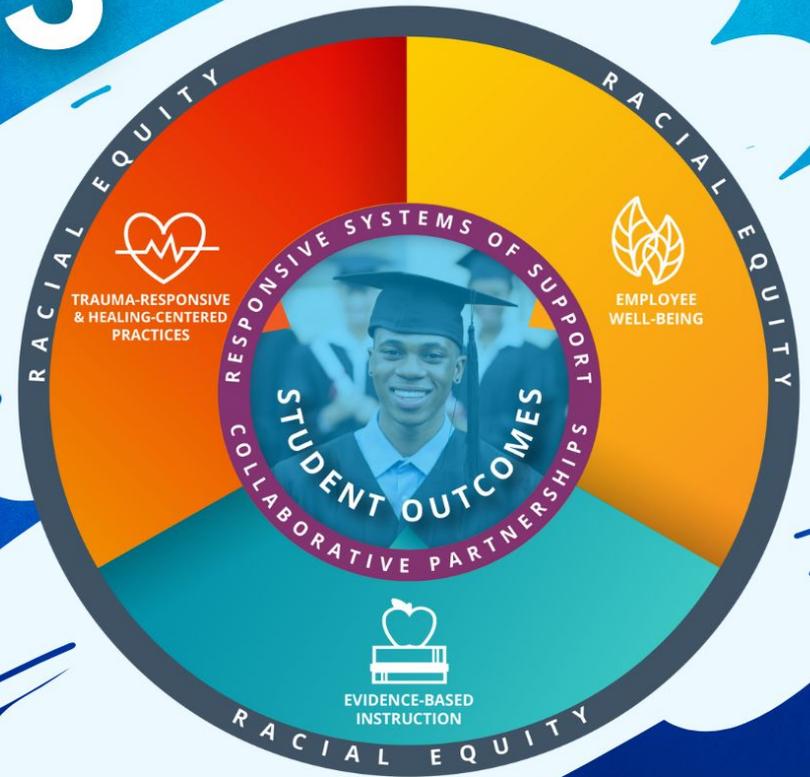
3. RECOMMENDED ACTION: The Board approve the FY22-23 Budget Amendment – Revised Budget as presented.

Motion by: _____ Yes ____ Passed ____

Second by: _____ Yes ____ Failed ____

Abstentions: _____

2022-2023 BUDGET





Learning Intentions:

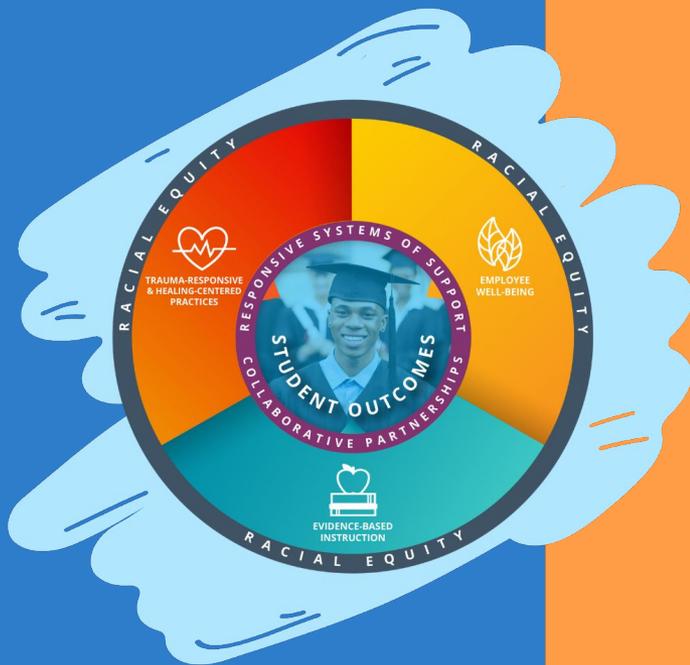
- Purpose of Revision
 - Budget Report
 - Budget Highlights
-

2022-23 Revised Budget

Purpose: To update the budget for changes since adoption of the Original Budget in June 2022

- ❑ Grants
- ❑ Employee Contract Settlements
- ❑ Enrollment Changes
- ❑ Legislation Changes
- ❑ Inflation & Economic changes
- ❑ Bond Proceeds

2022-23 Revised Budget Report



Unassigned Fund Balance Budget Areas

	BEGINNING FUND BALANCE 7/1/2022	FY23 PROJECTED REVENUES			FY23 PROJECTED EXPENDITURES			FY23 PROJECTED FUND BALANCE			FY23 Budgeted Transfer	FY 23 PROJECTED Adjusted FUND BALANCE
		ORIGINAL BUDGET	FEB. 2023 REVISED BUDGET	NET CHG. REVENUES ORIG vs. REV	ORIGINAL BUDGET	FEB. 2023 REVISED BUDGET	NET CHG. EXPEND. ORIG vs REV	FUND BALANCE 6/30/2023	FEB. 2023 FUND BAL 6/30/2023	FEB. 2023 FD BAL CHNG BEG vs REV		
GENERAL FUND UNASSIGNED												
DISTRICTWIDE ADMIN / OPS	\$ 60,864	\$ 12,532,497	\$ 12,225,161	\$ (307,336)	\$ 12,659,643	\$ 12,315,207	\$ (344,436)	\$ (66,282)	\$ (29,182)	\$ (90,046)	\$ 127,146	\$ 97,964
Grants	\$ -	\$ 2,134,669	\$ 2,998,264	\$ 863,595	\$ 2,134,669	\$ 2,998,264	\$ 863,595	\$ -	\$ -	\$ -	\$ -	\$ -
ALC / ACADEMIC EDUCATION	\$ -	\$ 9,550,425	\$ 10,098,034	\$ 547,609	\$ 9,952,820	\$ 10,094,743	\$ 141,923	\$ (402,395)	\$ 3,291	\$ 3,291	\$ -	\$ 3,291
Grants	\$ -	\$ 369,893	\$ 541,590	\$ 171,697	\$ 421,664	\$ 541,590	\$ 119,926	\$ (51,771)	\$ -	\$ -	\$ -	\$ -
CAREER AND TECH	\$ 516,339	\$ 1,050,672	\$ 1,063,317	\$ 12,645	\$ 1,050,672	\$ 1,026,486	\$ (24,186)	\$ 516,339	\$ 553,170	\$ 36,831	\$ -	\$ 553,170
Grants	\$ -	\$ 717,854	\$ 808,952	\$ 91,098	\$ 717,854	\$ 808,952	\$ 91,098	\$ -	\$ -	\$ -	\$ -	\$ -
SPECIAL EDUCATION	\$ 6,755,870	\$ 56,444,912	\$ 54,362,076	\$ (2,082,836)	\$ 55,830,805	\$ 54,042,076	\$ (1,788,729)	\$ 7,369,977	\$ 7,075,870	\$ 320,000	\$ 2,321	\$ 7,078,191
Grants	\$ -	\$ 606,783	\$ 706,814	\$ 100,031	\$ 606,783	\$ 706,814	\$ 100,031	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL UNASSIGNED	\$ 7,333,073	\$ 83,407,705	\$ 82,804,208	\$ (603,497)	\$ 83,374,910	\$ 82,534,132	\$ (840,778)	\$ 7,365,868	\$ 7,603,149	\$ 270,076	\$ 129,467	\$ 7,732,616

- Districtwide Admin/Operations: revised budget decrease in revenues & expenditures from original budget
- ALC/Academic Fund: Projected fund balance increase from the original budget
- Career and Tech: Continues to have a stable fund balance
- Special Education: Decrease in revenue and expenditures mainly due to unfilled positions

2022-23 Revised Budget - Unrestricted Fund Balance

Unrestricted General Fund Balance is projected to be 8.7% which is within the Board Policy parameter of at least 6% to 8%.



Assigned Fund Balance Budget Areas

	BEGINNING FUND BALANCE 7/1/2022	FY23 PROJECTED REVENUES			FY23 PROJECTED EXPENDITURES			FY23 PROJECTED FUND BALANCE			FY23 Budgeted Transfer	FY 23 PROJECTED Adjusted FUND BALANCE
		ORIGINAL BUDGET	FEB. 2023 REVISED BUDGET	NET CHG. REVENUES ORIG vs. REV	ORIGINAL BUDGET	FEB. 2023 REVISED BUDGET	NET CHG. EXPEND. ORIG vs REV	FUND BALANCE 6/30/2023	FEB. 2023 FUND BAL 6/30/2023	FEB. 2023 FD BAL CHNG BEG vs REV		
GENERAL FUND ASSIGNED												
Property Account	\$ 165,200			\$ -	\$ 92,624	\$ 165,200	\$ 72,576	\$ 72,576	\$ 0	\$ (165,200)		\$ 0
Separation / Severance	\$ 5,167,529			\$ -	\$ 220,000	\$ 220,000	\$ -	\$ 4,947,529	\$ 4,947,529	\$ (220,000)		\$ 4,947,529
Donations for Specified Purpose	\$ 6,147			\$ -	\$ -	\$ 3,155	\$ 3,155	\$ 6,147	\$ 2,992	\$ (3,155)		\$ 2,992
Student Clubs	\$ 16,349	\$ 12,038	\$ 9,738	\$ (2,300)	\$ 23,934	\$ 22,312	\$ (1,622)	\$ 4,453	\$ 3,775	\$ (12,574)		\$ 3,775
Collaborative Curriculum Proj	\$ 113,669			\$ -	\$ 86,405	\$ 84,274	\$ (2,131)	\$ 27,264	\$ 29,395	\$ (84,274)		\$ 29,395
Transportation Vehicle Dep.	\$ 101,663			\$ -	\$ -	\$ -	\$ -	\$ 101,663	\$ 101,663	\$ -		\$ 101,663
Subsequent Year Budget	\$ 529,541			\$ -	\$ -	\$ -	\$ -	\$ 529,541	\$ 529,541	\$ -	\$ (529,541)	\$ -
Covid 19 Additional Expense	\$ 310,388			\$ -	\$ 150,000	\$ 143,574	\$ (6,426)	\$ 160,388	\$ 166,814	\$ (143,574)		\$ 166,814
Strategic Priorities	\$ 498,681			\$ -	\$ 563,003	\$ 178,755	\$ (384,248)	\$ (64,322)	\$ 319,926	\$ (178,755)	\$ 400,074	\$ 720,000
Tuition Adjustment Reserve	\$ 1,788,609			\$ -	\$ -	\$ -	\$ -	\$ 1,788,609	\$ 1,788,609	\$ -		\$ 1,788,609
TOTAL ASSIGNED	\$ 8,697,776	\$ 12,038	\$ 9,738	\$ (2,300)	\$ 1,135,966	\$ 817,270	\$ (318,696)	\$ 7,573,848	\$ 7,890,244	\$ (807,532)	\$ (129,467)	\$ 7,760,777

- Assigned fund balance: District chooses to track separately from unassigned funds
- Strategic Priorities: Expenditures down from original budget due to the Mental Health Innovation Grant.

Restricted Balance Budget Areas

	BEGINNING FUND BALANCE 7/1/2022	FY23 PROJECTED REVENUES			FY23 PROJECTED EXPENDITURES			FY23 PROJECTED FUND BALANCE			FY23 Budgeted Transfer	FY 23 PROJECTED Adjusted FUND BALANCE
		ORIGINAL BUDGET	FEB. 2023 REVISED BUDGET	NET CHG. REVENUES ORIG vs. REV	ORIGINAL BUDGET	FEB. 2023 REVISED BUDGET	NET CHG. EXPEND. ORIG vs REV	FUND BALANCE 6/30/2023	FEB. 2023 FUND BAL 6/30/2023	FEB. 2023 FD BAL CHNG BEG vs REV		
GENERAL FUND RESTRICTED												
for HEALTH & SAFETY	\$ 205,273	\$ 148,650	\$ 148,650	\$ -	\$ 232,549	\$ 343,179	\$ 110,630	\$ 121,374	\$ 10,744	\$ (194,529)		\$ 10,744
for LTFM	\$ 453,712	\$ 307,400	\$ 307,400	\$ -	\$ 463,357	\$ 333,614	\$ (129,743)	\$ 297,755	\$ 427,498	\$ (26,214)		\$ 427,498
for MEDICAL ASSISTANCE	\$ 1,510,671	\$ 2,000,000	\$ 2,097,054	\$ 97,054	\$ 2,407,446	\$ 2,612,597	\$ 205,151	\$ 1,103,225	\$ 995,128	\$ (515,543)		\$ 995,128
for SAFE SCHOOLS	\$ 645,942	\$ 1,378,304	\$ 1,378,304	\$ -	\$ 1,265,763	\$ 1,453,773	\$ 188,010	\$ 758,483	\$ 570,473	\$ (75,469)		\$ 570,473
for Compensatory Extended Time	\$ 115,262	\$ -	\$ -	\$ -	\$ 46,053	\$ 46,053	\$ -	\$ 69,209	\$ 69,209	\$ (46,053)		\$ 69,209
for COMPENSATORY	\$ 115,586	\$ 1,114,801	\$ 1,114,801	\$ -	\$ 1,325,177	\$ 1,228,554	\$ (96,623)	\$ (94,790)	\$ 1,833	\$ (113,753)		\$ 1,833
TOTAL RESTRICTED	\$ 3,046,445	\$ 4,949,155	\$ 5,046,209	\$ 97,054	\$ 5,740,345	\$ 6,017,770	\$ 277,425	\$ 2,255,255	\$ 2,074,884	\$ (971,561)	\$ -	\$ 2,074,884

- Health and Safety - planned spend down of fund balance for Fire Safety and Accessibility projects.
- Long Term Facilities Maintenance -2022-23 projects include Roofing Phase 1 at West Education Center already completed.
- Medical Assistance - planned spend down of fund balance for stairway project.
- Safe Schools - planned spend down of fund balance to fund the weapons screening equipment at all school sites
- Compensatory is projecting a decrease in fund balance due to the decline in Compensatory Ed revenue

2022-23 General Fund Revised Budget - Highlights

- ❑ Projecting \$1,509,017 decline in General Fund Fund Balances mainly due to planned spend down of restricted fund balances.
- ❑ Total General Fund Revenues are projected to be \$508,743 less than the original budget
- ❑ Total General Fund Expenditures are projected to be \$882,049 less than the original budget
- ❑ ALC/Academic - balanced budget includes use of ESSER grant
- ❑ \$1,788,729 decrease in expenditures for Special Education due to unfilled positions from the original budget and a corresponding decrease in tuition revenues

2022-23 Revised Budget Notes - Transfers

- ❑ From the Subsequent Year Budget Audited Fund Balance back to Admin/Operations- \$127,146 and Special Education - \$402,395
- ❑ From Admin/Operations expenditures to Food Services to offset projected deficit - \$526,901
- ❑ From Special Education to Strategic Priorities - \$400,074. The Strategic Priorities fund balance will be used to continue the Therapeutic Teaching Model at North Education Center (NEC) and South Education Center and to fund other strategic priorities in 2023-24.

Non-Major Funds

	BEGINNING FUND BALANCE 7/1/2022	FY23 PROJECTED REVENUES			FY23 PROJECTED EXPENDITURES			FY23 PROJECTED FUND BALANCE			FY23 Budgeted Transfer	FY 23 PROJECTED Adjusted FUND BALANCE
		ORIGINAL BUDGET	FEB. 2023 REVISED BUDGET	NET CHG. REVENUES ORIG vs. REV	ORIGINAL BUDGET	FEB. 2023 REVISED BUDGET	NET CHG. EXPEND. ORIG vs REV	FUND BALANCE 6/30/2023	FEB. 2023 FUND BAL 6/30/2023	FEB. 2023 FD BAL CHNG BEG vs REV		
NONMAJOR FUNDS RESTRICTED												
Food Service	\$ -	\$ 879,198	\$ 928,214	\$ 49,016	\$ 879,198	\$ 928,214	\$ 49,016	\$ -	\$ -	\$ -		\$ -
Debt Services (07)	\$ 16,474,498	\$ 8,353,513	\$ 8,516,606	\$ 163,093	\$ 6,575,443	\$ 6,663,713	\$ 88,270	\$ 18,252,568	\$ 18,327,391	\$ 1,852,893		\$ 18,327,391
Custodial - Scholarship Fund (10)	\$ 93,617	\$ 110	\$ 110	\$ -	\$ 8,137	\$ 8,898	\$ 761	\$ 85,590	\$ 84,829	\$ (8,788)		\$ 84,829
Construction (11)	\$ -	\$ -	\$ 4,734,553	\$ 4,734,553	\$ -	\$ 346,290	\$ 346,290	\$ -	\$ 4,388,263	\$ 4,388,263		\$ 4,388,263
Internal Service Fund (20)- Dental	\$ 630,099	\$ 615,300	\$ 607,000	\$ (8,300)	\$ 697,500	\$ 680,500	\$ (17,000)	\$ 547,899	\$ 556,599	\$ (73,500)		\$ 556,599
Internal Service Fund (21)-Health	\$ 13,650,554	\$ 13,664,800	\$ 12,930,000	\$ (734,800)	\$ 13,664,800	\$ 12,512,000	\$ (1,152,800)	\$ 13,650,554	\$ 14,068,554	\$ 418,000		\$ 14,068,554
TOTAL NONMAJOR FUNDS RESTRICTED	\$ 30,850,060	\$ 23,512,921	\$ 27,716,483	\$ 4,203,562	\$ 21,825,078	\$ 21,139,615	\$ (685,463)	\$ 32,537,903	\$ 37,426,928	\$ 6,576,868	\$ -	\$ 37,426,928

- Food Service balanced budget due to the transfer from Admin/Operations.
- Debt Service fund - this fund balance will continue to increase as funds are placed in escrow to pay back the North Education Center Quality School Construction Bond in 2029.
- Custodial fund mainly includes the Horst Scholarship funds for county involved youth who go on to a post secondary school.
- Construction Fund - Revenue is from the issuance of the 2022A Facilities Maintenance Bonds in October 2022
- Dental Self Insurance - projecting a decrease in fund balance as costs have risen.
- Internal Service Fund for Health - projecting a decrease in both revenues and claims due to unfilled positions and an increase in fund balance due to lower claims than projected.

2022-23 Revised Budget - Total All Funds

Funding Sources for Our Priorities:

Total Revenues for All Funds are projected to be \$115,576,638 an increase of \$3,694,819 or 3.3% over the 2022-23 original revenue budget. Mainly due to LTFM Bond Issuance Proceeds.

Allocation of Resources for Achieving Our Priorities:

Total Expenditures for All Funds are projected to be \$110,508,787; a decrease of \$-1,567,512 or 1.4% less than the 2022-23 original expenditure budget.

QUESTIONS



INTERMEDIATE DISTRICT 287 REVISED BUDGET 2022-23

	1 2 3 4 5 6 7 8 9 10 11 12												
	BEGINNING FUND BALANCE 7/1/2022	FY23 PROJECTED REVENUES			FY23 PROJECTED EXPENDITURES			FY23 PROJECTED FUND BALANCE			FY23 Budgeted Transfer	FY 23 PROJECTED Adjusted FUND BALANCE	% Fund Bal to Total Exp
		ORIGINAL BUDGET	FEB. 2023 REVISED BUDGET	NET CHG. REVENUES ORIG vs. REV	ORIGINAL BUDGET	FEB. 2023 REVISED BUDGET	NET CHG. EXPEND. ORIG vs REV	FUND BALANCE 6/30/2023	FEB. 2023 FUND BAL 6/30/2023	FEB. 2023 FD BAL CHNG BEG vs REV			
GENERAL FUND UNASSIGNED													
DISTRICTWIDE ADMIN / OPS	\$ 60,864	\$ 12,532,497	\$ 12,225,161	\$ (307,336)	\$ 12,659,643	\$ 12,315,207	\$ (344,436)	\$ (66,282)	\$ (29,182)	\$ (90,046)	\$ 127,146	\$ 97,964	(1)
Grants	\$ -	\$ 2,134,669	\$ 2,998,264	\$ 863,595	\$ 2,134,669	\$ 2,998,264	\$ 863,595	\$ -	\$ -	\$ -	\$ -	\$ -	-
ALC / ACADEMIC EDUCATION	\$ -	\$ 9,550,425	\$ 10,098,034	\$ 547,609	\$ 9,952,820	\$ 10,094,743	\$ 141,923	\$ (402,395)	\$ 3,291	\$ 3,291	\$ -	\$ 3,291	(2)
Grants	\$ -	\$ 369,893	\$ 541,590	\$ 171,697	\$ 421,664	\$ 541,590	\$ 119,926	\$ (51,771)	\$ -	\$ -	\$ -	\$ -	-
CAREER AND TECH	\$ 516,339	\$ 1,050,672	\$ 1,063,317	\$ 12,645	\$ 1,050,672	\$ 1,026,486	\$ (24,186)	\$ 516,339	\$ 553,170	\$ 36,831	\$ -	\$ 553,170	(3)
Grants	\$ -	\$ 717,854	\$ 808,952	\$ 91,098	\$ 717,854	\$ 808,952	\$ 91,098	\$ -	\$ -	\$ -	\$ -	\$ -	-
SPECIAL EDUCATION	\$ 6,755,870	\$ 56,444,912	\$ 54,362,076	\$ (2,082,836)	\$ 55,830,805	\$ 54,042,076	\$ (1,788,729)	\$ 7,369,977	\$ 7,075,870	\$ 320,000	\$ 2,321	\$ 7,078,191	(4)
Grants	\$ -	\$ 606,783	\$ 706,814	\$ 100,031	\$ 606,783	\$ 706,814	\$ 100,031	\$ -	\$ -	\$ -	\$ -	\$ -	-
TOTAL UNASSIGNED	\$ 7,333,073	\$ 83,407,705	\$ 82,804,208	\$ (603,497)	\$ 83,374,910	\$ 82,534,132	\$ (840,778)	\$ 7,365,868	\$ 7,603,149	\$ 270,076	\$ 129,467	\$ 7,732,616	8.7%
NONEXPENDABLE FUND BAL	\$ 125,543	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 125,543	\$ 125,543	\$ -	\$ -	\$ 125,543	
GENERAL FUND ASSIGNED													
Property Account	\$ 165,200			\$ -	\$ 92,624	\$ 165,200	\$ 72,576	\$ 72,576	\$ 0	\$ (165,200)		\$ 0	0
Separation / Severance	\$ 5,167,529			\$ -	\$ 220,000	\$ 220,000	\$ -	\$ 4,947,529	\$ 4,947,529	\$ (220,000)		\$ 4,947,529	(8)
Donations for Specified Purpose	\$ 6,147			\$ -	\$ -	\$ 3,155	\$ 3,155	\$ 6,147	\$ 2,992	\$ (3,155)		\$ 2,992	(9)
Student Clubs	\$ 16,349	\$ 12,038	\$ 9,738	\$ (2,300)	\$ 23,934	\$ 22,312	\$ (1,622)	\$ 4,453	\$ 3,775	\$ (12,574)		\$ 3,775	(10)
Collaborative Curriculum Proj	\$ 113,669			\$ -	\$ 86,405	\$ 84,274	\$ (2,131)	\$ 27,264	\$ 29,395	\$ (84,274)		\$ 29,395	(11)
Transportation Vehicle Dep.	\$ 101,663			\$ -	\$ -	\$ -	\$ -	\$ 101,663	\$ 101,663	\$ -		\$ 101,663	(12)
Subsequent Year Budget	\$ 529,541			\$ -	\$ -	\$ -	\$ -	\$ 529,541	\$ 529,541	\$ -	\$ (529,541)	\$ -	(5)
Covid 19 Additional Expense	\$ 310,388			\$ -	\$ 150,000	\$ 143,574	\$ (6,426)	\$ 160,388	\$ 166,814	\$ (143,574)		\$ 166,814	(6)
Strategic Priorities	\$ 498,681			\$ -	\$ 563,003	\$ 178,755	\$ (384,248)	\$ (64,322)	\$ 319,926	\$ (178,755)	\$ 400,074	\$ 720,000	(7)
Tuition Adjustment Reserve	\$ 1,788,609			\$ -	\$ -	\$ -	\$ -	\$ 1,788,609	\$ 1,788,609	\$ -		\$ 1,788,609	(8)
TOTAL ASSIGNED	\$ 8,697,776	\$ 12,038	\$ 9,738	\$ (2,300)	\$ 1,135,966	\$ 817,270	\$ (318,696)	\$ 7,573,848	\$ 7,890,244	\$ (807,532)	\$ (129,467)	\$ 7,760,777	
GENERAL FUND RESTRICTED													
for HEALTH & SAFETY	\$ 205,273	\$ 148,650	\$ 148,650	\$ -	\$ 232,549	\$ 343,179	\$ 110,630	\$ 121,374	\$ 10,744	\$ (194,529)		\$ 10,744	(8)
for LTFM	\$ 453,712	\$ 307,400	\$ 307,400	\$ -	\$ 463,357	\$ 333,614	\$ (129,743)	\$ 297,755	\$ 427,498	\$ (26,214)		\$ 427,498	(8)
for MEDICAL ASSISTANCE	\$ 1,510,671	\$ 2,000,000	\$ 2,097,054	\$ 97,054	\$ 2,407,446	\$ 2,612,597	\$ 205,151	\$ 1,103,225	\$ 995,128	\$ (515,543)		\$ 995,128	(9)
for SAFE SCHOOLS	\$ 645,942	\$ 1,378,304	\$ 1,378,304	\$ -	\$ 1,265,763	\$ 1,453,773	\$ 188,010	\$ 758,483	\$ 570,473	\$ (75,469)		\$ 570,473	(10)
for Compensatory Extended Time	\$ 115,262	\$ -	\$ -	\$ -	\$ 46,053	\$ 46,053	\$ -	\$ 69,209	\$ 69,209	\$ (46,053)		\$ 69,209	(11)
for COMPENSATORY	\$ 115,586	\$ 1,114,801	\$ 1,114,801	\$ -	\$ 1,325,177	\$ 1,228,554	\$ (96,623)	\$ (94,790)	\$ 1,833	\$ (113,753)		\$ 1,833	(12)
TOTAL RESTRICTED	\$ 3,046,445	\$ 4,949,155	\$ 5,046,209	\$ 97,054	\$ 5,740,345	\$ 6,017,770	\$ 277,425	\$ 2,255,255	\$ 2,074,884	\$ (971,561)	\$ -	\$ 2,074,884	
TOTAL GENERAL FUND	\$ 19,202,838	\$ 88,368,898	\$ 87,860,155	\$ (508,743)	\$ 90,251,221	\$ 89,369,172	\$ (882,049)	\$ 17,320,515	\$ 17,693,821	\$ (1,509,017)	\$ -	\$ 17,693,821	
Non Expendable for Non-Major Funds	\$ 1,292							\$ 1,292	\$ 1,292	\$ -		\$ 1,292	
NONMAJOR FUNDS RESTRICTED													
Food Service	\$ -	\$ 879,198	\$ 928,214	\$ 49,016	\$ 879,198	\$ 928,214	\$ 49,016	\$ -	\$ -	\$ -		\$ -	(13)
Debt Services (07)	\$ 16,474,498	\$ 8,353,513	\$ 8,516,606	\$ 163,093	\$ 6,575,443	\$ 6,663,713	\$ 88,270	\$ 18,252,568	\$ 18,327,391	\$ 1,852,893		\$ 18,327,391	(14)
Custodial - Scholarship Fund (10)	\$ 93,617	\$ 110	\$ 110	\$ -	\$ 8,137	\$ 8,898	\$ 761	\$ 85,590	\$ 84,829	\$ (7,761)		\$ 84,829	(15)
Construction (11)	\$ -	\$ -	\$ 4,734,553	\$ 4,734,553	\$ -	\$ 346,290	\$ 346,290	\$ -	\$ 4,388,263	\$ 4,388,263		\$ 4,388,263	(15)
Internal Service Fund (20)- Dental	\$ 630,099	\$ 615,300	\$ 607,000	\$ (8,300)	\$ 697,500	\$ 680,500	\$ (17,000)	\$ 547,899	\$ 556,599	\$ (73,500)		\$ 556,599	(16)
Internal Service Fund (21)-Health	\$ 13,650,554	\$ 13,664,800	\$ 12,930,000	\$ (734,800)	\$ 13,664,800	\$ 12,512,000	\$ (1,152,800)	\$ 13,650,554	\$ 14,068,554	\$ 418,000		\$ 14,068,554	(16)
TOTAL NONMAJOR FUNDS RESTRICTED	\$ 30,850,060	\$ 23,512,921	\$ 27,716,483	\$ 4,203,562	\$ 21,825,078	\$ 21,139,615	\$ (685,463)	\$ 32,537,903	\$ 37,426,928	\$ 6,576,868	\$ -	\$ 37,426,928	
TOTAL ALL FUNDS	\$ 50,052,898	\$ 111,881,819	\$ 115,576,638	\$ 3,694,819	\$ 112,076,299	\$ 110,508,787	\$ (1,567,512)	\$ 49,858,418	\$ 55,120,749	\$ 5,067,851	\$ -	\$ 55,120,749	

Intermediate District 287

RESPONSIVE. INNOVATIVE. SOLUTIONS.

Notes: FY22-23 Revised Budget Summary

*Beginning fund balances reflect final audited FY21-22 fund balances.

1. Core fee has been budgeted in FY22-23 at \$15.05 per Adjusted Pupil Unit, this rate was last changed in FY15-16. The Special Education Non-member access fee (comparable to member levy and core fee charges) will continue to be assessed for all non-member district resident students in Setting IV Special Education programs. A transfer back of \$127,146 from the Subsequent Year Budget Assigned Fund Balance to this area will be made.
2. \$5 Member District ALC Stability fee per Adjusted Pupil Unit will remain for FY22-23. ALC/Academic Education fund is projecting a balanced budget. The transfer from Special Education in the original budget is not projected to be needed in the revised budget. The Subsequent Year Budget Assigned Fund Balance will be returned to the Special Education fund.
3. Career & Technical Education is projecting a balanced budget.
4. Special Education is projecting a stable fund balance. The reduction in the expenditure budget is mainly due to unfilled positions within the special education programs. A transfer back of \$402,395 from the Subsequent Year Budget Assigned Fund Balance to this area will be made. A transfer to Strategic Priorities of \$400,074 is being requested.
5. Subsequent Year Budget Assigned Fund Balance is an auditing requirement that sets aside funds from prior year for any deficits in spending that is projected for the following year. The FY23 original budget projected a \$529,541 deficit. These funds are being returned to the unassigned funds in the revised budget.
6. The Strategic Priorities fund balance will be used to continue the Therapeutic Teaching Model at North Education Center (NEC) and South Education Center (SEC) and to support other strategic priority areas. A transfer from Special Education to Strategic Priorities in the amount of \$400,074 is requested.
7. The Tuition Adjustment Reserve will be used to offset any potential loss of revenue in MDE Tuition or other tuition-based areas.
8. Health & Safety Fund Balance was used for Fire Panel replacement projects. Intermediate Districts qualify for Long Term Facilities Maintenance (LTFM) revenue through member districts' levies. FY22-23 projects include the roof at West Education Center (WEC).
9. Medical Assistance is projecting a planned fund balance reduction. Due to safety issues related to open stairways and students with special needs. The stairways at both NEC and SEC will be enclosed and this project is being funded out of MA funds.
10. Safe Schools is projecting a planned fund balance reduction of \$75,469, due to the purchase of the weapons screening equipment.
11. The legislation requiring compensatory set aside for extended school year was repealed at the end of FY19-20, so we will no longer budget this set aside; existing fund balance will be utilized for this purpose.

12. Compensatory is projecting a decrease in fund balance due to the reduction in FY23 revenue. FY24 revenue is expected to increase back to pre-pandemic levels.
13. Food Service – The budget includes a transfer of \$526,901 from the Admin/Operations portion of the General Fund to offset the estimated deficit in the Food Service Fund. Fund balances above reflect this transfer.
14. Debt Service fund balance includes the NEC sinking fund held in escrow; this fund balance is projected to increase and will be used to pay off the liabilities associated with the construction of the NEC building in 2029.
15. The Construction fund includes proceeds from the Facilities Maintenance Bonds Series 2022A, approved in November, and will be used on various maintenance projects across the district.
16. The Internal Service Fund for Health Insurance is projecting a stable fund balance at this time. Maintaining the reserve is necessary to protect the District against future claims.

INTERMEDIATE DISTRICT 287
PLYMOUTH, MINNESOTA
BOARD OF EDUCATION

Regular Meeting – February 23, 2023

AGENDA SECTION: BUSINESS SERVICES REPORT

ITEM: Recommendation for Board Acceptance of the
2023-2024 Budget Assumptions

PRESENTED BY: Mae Hawkins, Executive Director of Business Services

1. Background Information

To begin the process of generating the Original Budget for the 2023-24 school year, proposed Revenue and Expenditure Assumptions to be used in the development of the 2023-2024 Budget are presented in the attached document.

2. Fiscal Impact/Funding Source: Provides basis for the development of the 2023-2024 Budget.

3. RECOMMENDED ACTION: The Board approve the 2023-2024 Budget Assumptions as presented.

Motion by: _____ Yes ____ Passed ____

Second by: _____ Yes ____ Failed ____

Abstentions: _____

BUDGET ASSUMPTIONS for the 2023-24 SCHOOL YEAR

Budget Assumptions will take into consideration member district planning information. Member districts gave the responses below when asked if it was their intent to withdraw students from programs and services provided by Intermediate District 287 during the 2023-24 school year in order to provide the same educational services by other means or to discontinue the services:

A. Withdrawal Notices

No member district program withdrawals are projected to occur.

B. Revenue Assumptions

1. Education funding rates and the pupil weighting system as established by the State Legislature for the 2023-24 (FY24) school year will be used to project revenues. As legislation will not be enacted in time for budget planning, a 2.5% increase in the general education formula will be used for the 2023-24 original budget.
2. The FY24 budget will be built based on Average Daily Membership (ADM) projections for each program area:

Special Education:

- a. ADMs in program areas for FY24 will be based on planning information for both member and open enrolled non-member students attending District 287 programs. Planning information will be developed based on meetings with member districts in February with an update to be completed in March/April.
- b. Based on program planning meetings with member districts, total ADMs across all setting IV programs is projected to be 474 ADM. This is an increase of 16 ADM from the 2022-23 projected enrollments and is a difference of 11 ADM from current enrollment.

Teaching & Learning:

- a. Base ADMs in the Area Learning Centers (ALC) will be projected using member district planning information and historical trend analysis.
 - b. Districts have until March 24 to submit revised planning numbers based on high school registration, and budgets in these areas will reflect the projected need.
 - c. Special Education student support will be provided as appropriate in the ALC and Career and Technical Education programs with offsetting revenue flowing through the Special Education Uniform Tuition Billing system where possible.
3. District 287 will continue to work collaboratively with MDE to ensure appropriate funding through the Special Education Uniform Tuition Billing System, including appeals if necessary.
 4. Other revenue will be generated from the Minnesota Department of Education (MDE) through the Application for Educational Benefits (Compensatory and Food Service Aids); Online Learning Aid; Grants; Minnesota Health Care Programs (MHCP) for medical assistance claims; and through direct billings for other programs and services.

5. District 287 will use the core fee of \$15.05 per Member District APU and a portion of the non-member access fee to cover district-wide costs that are not eligible for other funding.
6. District 287 will use the collaboratively agreed to ALC fee of \$5.00 per Member District APU to sustain ALC programs.
7. District 287 will utilize all ALC revenue that is available per statute. Funding for ALC programs will continue to be generated through the ALC fiscal host agreements with member districts.
8. Appropriate categories of levy dollars, including Safe Schools, Long Term Facilities Maintenance (includes Health & Safety) and Lease Levy, will be accessed through member districts levy authority.
9. A board approved non-member access fee will be charged to fund non-members proportionate share of lease, safe schools, LTFM and districtwide costs not funded with other sources.
10. The budget will include any new revenues upon approval by the state legislature.
11. Revenue needed to fund future separation and severance obligations will be part of the rate structure for each program.
12. District 287 will continue to review all internal and external funding sources to support Strategic Priorities.

C. Expenditure Assumptions

1. Expenditures will be aligned and prioritized to promote the District's strategic priorities - Student Outcomes, Racial Equity, Evidence-Based Instruction, Trauma-Responsive & Healing-Centered Practices, and Employee Well-being.
2. Expenditure budgets for FY24 will align with revenue projections based upon anticipated ADMs from member districts provided planning information.
3. In all program areas, the District will identify budget reductions to align with revenue projections based upon conservative ADM numbers. Enrollments will be closely monitored.
4. Budget reductions will also be necessary in areas that are impacted by program withdrawals.
5. The TIERS budgeting and tuition billing ratios that were approved by the Special Education Director Advisory Council (SEDAC) and the 287 School Board in 2019 for special education programs will be continued.
6. Expenditure and staff adjustments will be made based upon the phase-out of grant funding.
7. Reductions will not impact the District's ability to comply with Federal and State legal mandates.
8. Levy dollars available for Safe Schools, Long Term Facilities Maintenance (includes Health & Safety) and Leases will be utilized to ensure student and staff safety and to minimize impact on member districts' other general fund resources.

9. Expenditures will be aligned and prioritized so as to promote the recruitment and retention of high quality, culturally competent staff.
10. The budget will include funding for both Facilities operating projects and projected space projects needed to accommodate the specific needs of our students.
11. The FY24 budget will include a temporary increase of up to a ½ hour for 7 hour (.875 FTE) Educational Support Professionals (ESPs) to improve safety, teaming time and positive culture as outlined in an MOU entered into with Education Minnesota Local 2209.
12. The Therapeutic Teaching Model program in partnership with the Amherst H. Wilder Foundation will continue. The District is working with key legislators to identify funding sources to continue the program. If legislation is not finalized by the budget approval date, the District will utilize the assigned fund balance for Strategic Priorities.
13. Staff salaries will be budgeted at estimated FY24 amounts based on settled contracts or Board approved parameters for contract negotiations. Cost containment will be sought through negotiation parameters.
14. Costs associated with benefits will be budgeted based on board approved premium changes through December 2023 and self-insurance consultant estimates for Jan-June 2024 along with District contributions based on Board approved contracts or board parameters for unsettled contract agreements.
15. The FY24 budget will include sufficient funds to cover anticipated separation and severance payments for all current retirees out of the retirement/severance assigned fund balance.
16. The FY24 budget will be developed in keeping with the Board fund balance policy. In the event that expenditures exceed revenues due to unpredictable circumstances, fund balance will be utilized in accordance with the fund balance policy.

CONNECTIONS

News from the Association of Metropolitan School Districts

March 2023
Volume 20
Number 6

Believing in the Brilliance of Every Learner

March 8, 2023 AMSD Day at the Capitol

8 a.m. - 4:30 p.m.
Room 316
[https://www.amsd.org/
event/amsd-day-at-the-
capitol-2023/](https://www.amsd.org/event/amsd-day-at-the-capitol-2023/)

RSVP to
kjansa@amsd.org

March 31, 2023 Executive/Legislative Committee Meeting

7:30 a.m. - 9 a.m.
Anderson Center
Bethel University
Arden Hills

April 14, 2023 Board of Directors Meeting

7 a.m. - 9 a.m.
Quora Education Center
NE Metro 916
Little Canada

April 28, 2023 Executive/Legislative Committee Meeting

7:30 a.m. - 9 a.m.
Anderson Center
Bethel University
Arden Hills

Students at Susan Lindgren Elementary School, like all of our elementary schools, are learning how to code and animate objects in Ms. Meg Schauer's second grade talent development class. In collaboration with many incredible teachers, Ms. Schauer, like all of the talent development teachers in each of St. Louis Park's elementary schools, engages students in hands-on topics that are related to what they are learning in other classes.

"I like that we code. I like math, and there's science. One time we got to make a boat out of foam," said second grader Yvonne Williams. The foam boat was from a previous lesson, and though Yvonne recalls her boat sinking, she says what she learned from the lesson applies to the coding project she is working on.



Yvonne Williams (right) and her classmate stop to smile while coding motions for an animated aquatic sequence on iPads.

For this lesson, Ms. Schauer teaches students basic coding skills and gives special challenges and tasks to complete. She explains the meanings of words like algorithm, and gives space for students to put what they learn to the test. When students make mistakes, there are opportunities to go back and try again.

St. Louis Park Public Schools has a robust elementary enrichment program that provides culturally relevant talent development classes four days a week to every K-5 student through STEAM programming (science, technology, education and human development, the arts, and math.)

Continued on page 2

The February State Budget and Economic Forecast affirmed the state's historic budget surplus and paves the way for the Governor and Legislators to stabilize our education funding system and make the investments needed to close our unacceptable racial and income-based opportunity gaps and help our students and staff recover from the impacts of the pandemic. I'm excited to see AMSD members at our Day at the Capitol on March 8 and advocate for our students together. We can't let this once in a lifetime opportunity pass. Your voice matters!

From the AMSD Chair, Crystal Brakke, Richfield Public Schools Board Member

From Remediation to Talent Development: SLP Leads the Way

Continued from page 1

The approach ensures all students benefit from strengths based, culturally relevant enrichment programming that develops students' talents, skills and cognitive ability to engage at their highest levels. The model shifts from a focus on remediation to a focus on acceleration.



A student raises her hand to ask questions to Ms. Schauer about the coding project.

"In talent development classes, students participate in inquiry-based learning. This learning process engages students by making real-world connections through exploration and high-level questioning. It encourages the learner in problem-solving, creative thinking, and collaboration. As K-5 talent development teachers, we view enrichment as an opportunity for exposure and excitement about STEAM topics. Enrichment in our spaces looks like hands-on activities connected to transdisciplinary concepts and content specific vocabulary." - K-5 Talent Development Team

The model is based on the research of Gloria Ladson-Billings, prolific researcher and author, and Yvette Jackson, the former Gifted and Talented Director for New York City Public Schools (*Pedagogy of Confidence*, 2011), who partnered with St. Louis Park Public Schools in creating our model. By discovering and cultivating students' untapped brilliance through gifted education, we can remove the predictability of academic success and interrupt inequitable practices.

In 2021, St. Louis Park Public Schools significantly expanded enrichment programming and access for all students in all grade-levels. The district replaced all pull-out remedial math and reading intervention programs with research-based enrichment programs, co-teaching, and coaching at the elementary level, as well as discontinued all pull-out remedial math and reading intervention programs at the secondary level. Previously, only a small portion of students in our elementary schools received only 40 minutes of gifted programming per week. It is important to understand that we have not eliminated or decreased any learning experiences by expanding enrichment programming for students.

St. Louis Park Public Schools received the Alternative Delivery of Specialized Instructional Services (ADSIS) grant the past two years from the Minnesota Department of Education which provided eight full time enrichment teachers, two at each elementary school. In addition to teaching, they provide monthly professional development to elementary teachers around strategies for supporting the giftedness of students. Every elementary school also has a literacy specialist who provides culturally relevant coaching and support for K-5 teachers, students, and classrooms.

Over the span of their school careers, students engage in multiple forms of enrichment across their classes and coursework in St. Louis Park Public Schools. Middle school students participate in enrichment projects and extension activities and high school students choose from more than 40 Advanced Placement (AP), International Baccalaureate (IB) and Concurrent College courses.

This month's member feature was submitted by Rachel Hicks, Communications Leader, St. Louis Park Public Schools.

While Minnesota is Seeing Incremental Gains in Teachers of Color, Much Work Remains

Minnesota needs more teachers, especially teachers of color.

While that’s no surprise to Minnesota’s school leaders, the [2023 Teacher Supply and Demand Report](#), from the Professional Educator Licensing and Standards Board (PELSB) shows the extent of the challenge.

According to PELSB’s latest biannual report to the Minnesota Legislature, released earlier this year, “a majority of districts reported being ‘somewhat significantly’ or ‘very significantly’ impacted by the teacher shortage (84 percent) and substitute teacher shortage (89 percent).”

That’s a significant increase from 2021 when an estimated 70 percent of districts reported those concerns in the [2021 Teacher Supply and Demand Report](#).

The latest data also reflects what many districts also have already known: “Minnesota continues to lag significantly in the ability to hire and retain racially and ethnically diverse teachers even close to the proportion of students of color and Indigenous students in the state” and “the percentage of teachers of color and Indigenous teachers remains significantly lower than the students of color and Indigenous students in the state.”

Specifically: In 2022, just under 6 percent of Minnesota’s nearly 113,000 licensed working teachers self-identified as teachers of color, compared to 37 percent of the student population.

While that disparity is disheartening, there is encouraging data that suggests efforts to recruit teachers of color are working — albeit slowly. The report notes that the candidates completing teacher preparation in Minnesota are more diverse than Minnesota’s existing teacher workforce. In fact, 11.14 percent of teacher candidates who completed teacher preparation in Minnesota are people of color or Indigenous. Furthermore, 17.14 percent of all enrolled teacher candidates are people of color or Indigenous people.

Table 17: Candidates Enrolled in Teacher Preparation Programs in Minnesota, by Race/Ethnicity

Race/Ethnicity	Candidates Enrolled in Minnesota Teacher Preparation Programs	
	Number	Percentage
White	9,964	79.74%
African American or Black	842	6.74%
Hispanic/Latinx	485	3.88%
Asian	407	3.26%
Multiracial	344	2.75%
American Indian or Alaska Native	59	0.47%
Hawaiian or Pacific Islander	14	0.11%
BIPOC Candidates	2,142	17.14%
Total Unduplicated Candidates	12,495	100.00%

Continued on page 4

Multiple Pathways to Licensure Critical to Addressing the Teacher Shortage

Continued from page 3

Still, more work needs to be done — to continue to fortify and diversify Minnesota’s teaching ranks. [Research clearly shows](#) that diverse student populations benefit from seeing a teacher of the same race or ethnicity as their own.

Notably, the report found nearly one-third of new teachers leave teaching within the first five years in the profession — and some 38 percent of Minnesota’s teachers who hold a Tier 3 or Tier 4 License no longer teach in a classroom. Clearly, efforts to retain teachers, such as stronger induction and mentoring programs, are essential.

Reasons for the exodus vary, but PELSB recommends continuing to target resources to recruit more teachers of color and teachers for special education, where it found the highest demand but lowest supply for teachers.

PELSB also recommends refining teacher preparation to help teachers advance through the tiered pathways. While the vast majority of teachers continue to hold a Tier 3 or Tier 4 professional license, teachers holding a Tier 1 and Tier 2 license are playing a significant role in helping address the teacher shortage.

Table 7: Percent of Teachers Holding a Tiered License, By Race and Ethnicity

Race/Ethnicity	Percent of Tier 1	Percent of Tier 2	Percent of Tier 3	Percent of Tier 4	Percent of All Licenses
American Indian or Alaskan Native	2.01%	1.37%	0.80%	0.63%	0.68%
Asian	7.26%	4.92%	2.43%	1.16%	1.49%
Black, Not of Hispanic Origin	10.06%	7.91%	2.15%	0.81%	1.29%
Hawaiian/Pacific Islander	0.35%	0.27%	0.10%	0.04%	0.06%
Hispanic	6.30%	7.61%	2.65%	1.02%	1.47%
Multiple Categories	1.75%	2.47%	1.11%	0.81%	0.91%
White, Not of Hispanic Origin	62.47%	71.43%	81.88%	85.69%	84.55%
No Race/Ethnicity Provided	9.80%	4.00%	8.88%	9.84%	9.55%
Total BIPOC Teachers	27.73%	24.56%	9.24%	4.47%	5.90%
Total Teachers	100%	100%	100%	100%	100%

To that end, AMSD continues to urge the Legislature to create incentives and maintain multiple pathways to attract, develop, and retain teachers, particularly teachers of color and teachers in shortage areas. In addition, the [AMSD Legislative Platform](#) urges the Legislature to invest in rigorous teacher induction and mentoring programs.

- [LINK: View the 2023 Teacher Supply and Demand Report](#)
- [LINK: Teacher shortages are a national trend](#)

Intermediate District 287

RESPONSIVE. INNOVATIVE. SOLUTIONS.

School Board Planning Calendar 2022-2023

2022 Meetings (August - December)

July (*not meeting*)
 August 25
 September 8
 September 22

October 13
 October 27
 November 10
 December 8

2023 Meetings (January - June)

January 12
 (possible conflicts with MASA)
 January 26
 February 9
 February 23
 March 9

March 23
 April 13
 May 11
 May 25
 June 8
 June 22

Resources/Templates (make a copy of the template)

- [What the Board Needs to Know](#) - template
- [Consent Agenda Recommendation](#) - template

Presentation Templates:

- Template 1
- Template 2
- Data Slides Template
- Minimalist slides Template
- Ribbon Slides Template
- Shoes Slides Template
- Stripe Slides Template

1 st Meeting of the Month	2 nd Meeting of the Month
START TIME 6:30 PM	
AUGUST 25, 2022	
<p>Kudos & Recognition</p> <p>Special PresentationS</p> <ul style="list-style-type: none"> • <u>287 Anti-Racist Leadership Program Pilot Proposal</u> (<i>carryover</i>) <p>Board Chair Business</p> <ul style="list-style-type: none"> • Appointment of Board Vice-Chair 	<p>Annual Presentation - none</p> <ul style="list-style-type: none"> • Coherence-Uber Goal (First Read) • Racial Equity-Kendi Follow Up Or My Grandmother's Hand's (<i>carryover</i>) • Financial Report June - (Action) • COVID 19 Policies (<i>carryover</i>) • Update on Back to School Planning <p>Consent Agenda OR What the Board Needs to Know OR Verbal Update</p> <ul style="list-style-type: none"> • Wilder Contracts - TTM & KOFI (<i>carryover</i>)
<p>SEPTEMBER 8, 2022</p> <p>Kudos & Recognition</p> <ul style="list-style-type: none"> • Kudos (back to school - first days of school video) <p>Consent Agenda OR What the Board Needs to Know OR Verbal Update</p> <p>Special Presentation:</p> <ul style="list-style-type: none"> • Mental Health ARP grant <p>Annual Presentation</p> <p>Spotlight - TBD</p>	<p>SEPTEMBER 22, 2022</p> <p>Kudos & Recognition</p> <p>Consent Agenda OR What the Board Needs to Know OR Verbal Update</p> <ul style="list-style-type: none"> • Routine monthly finance report - July/August (consent agenda) <p>Special Presentation</p> <p>Annual Presentation</p> <ul style="list-style-type: none"> • What the Board Needs to Know about Emergency and Crisis Plans for 2022-23 Jake Horejsh (<i>Action</i>) • Resolution Authorizing Parameters for Sale & Award of 2022A LTFM Bonds (Action - 2022 only)

OCTOBER 13, 2022

Kudos & Recognition

Consent Agenda OR What the Board Needs to Know OR Verbal Update

Superintendent's Report

- Introduce the New Communications Director

Special Presentation

- Diploma On

Annual Presentation

Chair Report

OCTOBER 27, 2022

Kudos & Recognition

- Above & Beyond: Ann Bremer Education Center (*virtual*)
- Spotlight: NSO Student

Consent Agenda OR What the Board Needs to Know OR Verbal Update

- Insurance Premium Rate Recommendation

Superintendent's Report

Annual Presentation

- Financial Report September - Quarterly Update (Action)
- Facilities Report
- Policy Review: BOO bucket 1st read

Chair Report

NOVEMBER 10, 2022
(Only one Board meeting this month!)

Kudos & Recognition

- Above & Beyond: Care & Treatment

Consent Agenda OR What the Board Needs to Know OR Verbal Update

- Fund balance transfers (consent agenda item)

Special Presentation: Board Work Session

- West Suburban Summer School & Destination Imagination

Superintendent's Report

- Superintendent Doud will review the UBER goal for the 2022-2023 school year.

Annual Presentation

- Grant updates - Ben and Jon [CLSD update] (*carryover from last year*) Literacy Update in Jan or Feb
- Board Ratification of Award of 2022A LTFM Bonds (Action - 2022 only)

Chair Report

DECEMBER 8, 2022
(Only one Board meeting this month!)

Kudos & Recognition

- Above & Beyond: District Service Center
- Spotlight: Hennepin Technical Programs
- **Spotlight: South Education Center Student (Might be moved to March/April)**
- Approval of Award of Roofing Bid (consent agenda)
- Thank you to any board members leaving 287 Board

Consent Agenda OR What the Board Needs to Know OR Verbal Update

- Financial Report October (consent agenda)

Chair Report

Special Presentation

- Data sharing with Member Districts and Data Dashboard (Ben)

Annual Presentation

- Officer Election Process - (Chair Report)
- Unaudited Financial Report for FY22 (action item)
- Closed session? Local 284 negotiations

JANUARY 12, 2023 - CANCELED

JANUARY 26, 2023 *Organizational Meeting

Election of Board Officers: Oath of Office Annual Resolution

- Electronic signatures resolution - was this included in the annual resolutions? *(Please move to the annual organizational meeting)*

Regular Meeting

Kudos & Recognition

- Above & Beyond: Hennepin Technical College programs
- Spotlight: Ann Bremer Student

Consent Agenda OR What the Board Needs to Know OR Verbal Update

- Superintendent Mid-Year Evaluation Procedure (recurring)
- Financial Report November (consent agenda)
- Jamf Safe Internet Content Filtering and Jamf School (consent agenda)
- Award of Bid - Stairway Projects
- [Genius SIS](#)

Special Presentation -

- Legislative Platform - Valorie invited

Annual Presentation FY22 Audit - Auditor Presentation - (Annual Report) (recurring) (action item) *(Please move to top of Agenda behind election of officers)*

- World's Best Workforce Report & ESSA Update (Ben/Jon)
- Audit Report
- Financial Report December - Quarterly update (action item)
- Closed Session - Strategy for Negotiations Local 284

Chair Report

FEBRUARY 9, 2023

Kudos & Recognition

- Spotlight: North Education Center Student

Consent Agenda OR What the Board Needs to Know OR Verbal Update

- Signing bonus

Superintendent's Report

- Update on Strategic Plan????
-

Special Presentation

Homeless and Highly Mobile Students Program Amanda Cook, Assistant Director, Special Education will provide an overview of the HHM program, students served and highlight supports provided students through grants and other sources.

Annual Presentation

Chair Report

FEBRUARY 23, 2023 - Meeting Cancelled

Kudos & Recognition

- Above & Beyond: Itinerant
- Spotlight: Work Experience Student
- School Board Recognition Week
- ~~Spotlight: Recognition of David VanDenBoom, he was recognized as MAAP Exemplary Leader~~

Consent Agenda OR What the Board Needs to Know OR Verbal Update

-
-

Superintendent's Report

- 2023-2024 School Calendar Approval (recurring)

Special Presentation

Annual Presentation

Chair Report

MARCH 9, 2023

4:30 - 7pm - Board Retreat

- Equity (Kiarra attend)
- Board Operations (Anne attend)
- Strategic Plan (ELR attend)

Kudos & Recognition

- Above & Beyond: Itinerant
- Spotlight: Work Experience Student

Consent Agenda OR What the Board Needs to Know OR Verbal Update

- Financial Report January -consent agenda
- HR Activities Board Report from February

Superintendent's Report

- 2023-2024 School Calendar Approval (recurring)

Special Presentation

NONE

Annual Presentation

- HR Report: Resolution Reducing Programs and Positions (recurring) Anne Becker will present a Resolution asking the Board to direct administration to make recommendations for any necessary reductions in programs and positions.

Chair Report

MARCH 23, 2023

Kudos & Recognition

- Above & Beyond: Itinerant
- Spotlight: WEC/HTC - Shannon Castro Work Experience Student/Student doing video
- Spotlight: Jon Fila - Digital Learning Collaborative's (DLC) Unsung Super Star
Jon Fila, NSO, was awarded the prestigious Digital Learning Collaborative's (DLC) Unsung Super Star (Individual) Award.
- Spotlight: ELR - Recognition of David VanDenBoom as MAAP Exemplary Leader

Consent Agenda OR What the Board Needs to Know OR Verbal Update

- Financial Report February - consent agenda
- HR Activities Board Report
- Approval of Grants (list to come later)

Special Presentation - Literacy Goal update (Jon)

Annual Presentation -

- FY23 Budget Revision - annual report (*action item*)
- FY24 Budget Assumption/Program Withdrawal Report
- Facilities - Long Term Facilities Maintenance Plan Approval - (Action item)

Chair Report

APRIL 13, 2023

Kudos & Recognition/Spotlight

- Spotlight: Itinerant Student (Check with melissa)
- Above and Beyond: North Education Center

Consent Agenda OR What the Board Needs to Know OR Verbal Update

- HR Report: Discontinuing Educational Programs and Positions/Staff Reduction ULA Resolution (recurring & only if necessary)

Special Presentation -

1. Safety and MH update, include grants (*carry over*)

Annual Presentation

- **Under HR Report:**
- 2023-2024 Hiring and Recruitment: Anne Becker, Executive Director of HR and Legal Services, and Kevin Witherspoon, Senior Manager of HR and Labor Relations, will share the recruitment & hiring overview for 2023-2024.

Chair Report

MAY 11, 2023
RETIREMENT EVENT
5:00 PM - 6:30 PM

Kudos & Recognition

- Above & Beyond: South Education Center
- Above & Beyond: Northern Star Online

Consent Agenda OR What the Board Needs to Know OR Verbal Update

- Superintendent Evaluation Closed Session (carry over)

Special Presentation - NSO Update

Annual Presentation - none

- Financial Report March - Quarterly update (Action)

Chair Report

MAY 25, 2023

Kudos & Recognition

- Above & Beyond: West Education Center

Consent Agenda OR What the Board Needs to Know OR Verbal Update

- Superintendent's Evaluation Update (10 min)
- Financial Report April- consent agenda

Special Presentation - none

Annual Presentation -

- Probationary Licensed, and Non-Licensed Non-Renewal Resolutions (recurring)
- Learning Conversations, Superintendent Luncheon Recap
- Safety Response Team Recap/Decision Making

Chair Report

JUNE 8, 2023

Kudos & Recognition/Spotlight

- 2023 Graduation video

Consent Agenda OR What the Board Needs to Know OR Verbal Update

Approval of HTC Lease Agreement
Approval of HTC PSEO Agreement
Approval Liability Carrier Change and WC Renewal Rates
Approval of Renewal of Janitorial Services Contracts
Recommendation to Renew Teachers on Call (TOC) Agreement
Approval of Grants

Special Presentation - none

Annual Presentation

- Food Services Report - (Annual Report)
- Annual Food Service Program Resolution Action Item

Chair Report

Data Privacy & Records policy bucket - 1st read (carry over)

JUNE 22, 2023

Kudos & Recognition/Spotlight

Consent Agenda OR What the Board Needs to Know OR Verbal Update

- Financial Report May (consent agenda)
- Special Education Monitoring Report (Ask Melissa)
- PrairieCare Partnership Report (Kate and Chad Jayasekera) (carry over)

Special Presentation - none

Annual Presentation

- 2023-24 Original Budget Approval - Annual Report Action Item
- Approval of 2023-24 Rates. Action Item

Chair Report

Data Privacy & Records policy bucket - 2nd read (carry over)

INTERMEDIATE DISTRICT 287
March 23, 2023
SCHOOL BOARD CALENDAR

March 2023

23	Thursday	General Board Meeting	6:30 PM	DSC
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April 2023

13	Thursday	General Board Meeting	6:30 PM	DSC
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May 2023

11	Thursday	General Board Meeting	6:30 PM	DSC
25	Thursday	General Board Meeting	6:30 PM	DSC

June 2023

06	Tuesday	Ann Bremer Education Center Transition Graduation	9:30 AM	TBN
06	Tuesday	Ann Bremer Education Center High School Graduation	1:00 PM	TBN
06	Tuesday	Headway Academy South Graduation	1:50 PM 2:50 PM	TBN
06	Tuesday	North Education Center/NECA & Special Education Graduation	6:00 PM	TBN
07	Wednesday	South Education Center CIP & Focus Graduation	11:00AM	TBN
07	Wednesday	South Education Center, SUN, Intersect, Phase, Transitions, and SUN Graduation	1:00 PM	TBN
07	Wednesday	South Education Center & InVEST High Graduation	6:00 PM	TBN
07	Wednesday	Headway Academy North Graduation	1:50 PM 2:50 PM	TBN
07	Wednesday	West Education Center Transition Graduation	1:00 PM	TBN
07	Wednesday	West Education Center High School Graduation	4:00 PM	TBN
08	Thursday	General Board Meeting	6:30 PM	DSC
22	Thursday	General Board Meeting	6:30 PM	DSC

- ◆ General Board Meeting – Date Change
- ◆ New Event
- ◆ Event Date Change

Intermediate District 287

RESPONSIVE. INNOVATIVE. SOLUTIONS.

Get on the Bus & Local 2209 Breakfast Schedule 2022-2023

Get on the Bus

Tuesday, April 11th

South Education Center

Bus leaves 287 DSC @ 8:30 AM

Michèle Kunz

Sarah Johansen

Crystal Brakke

Michael Birdman

Local 2209/Board Breakfast

7:00 AM

Tuesday, April 25th

District Service Center

(3rd Floor – Room 316)

Michèle Kunz

Sarah Johansen

Crystal Brakke

Michael Birdman