

## **Agenda**

1. **CALL TO ORDER** (*Action*)
2. **APPROVAL OF GENERAL MEETING AGENDA** (*Action*)
3. **AUDIENCE OPPORTUNITY TO SPEAK** (*Information*)
4. **APPROVAL OF CONSENT AGENDA** (*Action*)
  - 4.1. General Board Meeting Minutes from October 13, 2022
  - 4.2. Medical Insurance Premium Rate Recommendation
  - 4.3. Dental Insurance Premium Rate Recommendation
  - 4.4. Routine Human Resources Activities for October 27, 2022
  - 4.5. Local Collaborative Time Study Sub-Contractor Agreement with Hennepin County
  - 4.6. Joint Powers Agreement with Hennepin Technical College for Hennepin West Consortium Contracted Services
  - 4.7. Approval of National Repository of Online Courses (NROC) Contract
5. **SHARE THE SUCCESS & RECOGNITION - (10 minutes)** (*Information*)
  - 5.1. Above & Beyond: Ann Bremer Education Center
  - 5.2. Spotlight on Northern Star Online (NSO): A NSO student will share their experience with NSO
6. **SUPERINTENDENT'S REPORT - None**
7. **INSTRUCTIONAL REPORT - (15 minutes)** (*Information*)
  - 7.1. 2022-2023 Enrollment
8. **BUSINESS SERVICES & LABOR RELATIONS REPORT - (20 minutes)**
  - 8.1. Facilities Report (*Information*)
    - 8.1.1. Facilities Department Annual Board Report
  - 8.2. Financial Report (*Action*)
    - 8.2.1. Approval of Routine Monthly Finance Report
  - 8.3. Human Resource Report - None
9. **BOARD BUSINESS - (30 minutes)** (*Information*)
  - 9.1. Policy Review & Revision
    - 9.1.1. Board Officers and Operations (BOO) Policy Bucket
  - 9.2. Board Reports
    - 9.2.1. Chair Report - None
    - 9.2.2. AMSD Report
      - 9.2.2.1. October 2022 AMSD Connections Newsletter
  - 9.3. District News
    - 9.3.1. School Board Planning Calendar
    - 9.3.2. October 27, 2022, Board Event Calendar
    - 9.3.3. 2022-2023 Get on the Bus & Local 2209 Schedule
  - 9.4. Once Around the Table
10. **ADJOURNMENT**



**DISTRICT 287 GENERAL MEETING OF THE BOARD**  
**Intermediate District 287**  
**October 13, 2022**  
**MINUTES**

**1. CALL TO ORDER**

Board Chair Crystal Brakke called the general meeting to order at 6:32 PM in the District Service Center Boardroom and by the use of District 287 Teleconferencing. Board Director Heidi Marty recited Intermediate District 287 mission statement "The mission of Intermediate District 287 is to be the premier provider of innovative specialized services to ensure that each member district can meet the unique learning needs of its students".

A Roll Call was taken, and a quorum was declared with 9 member districts represented and the following Board members in attendance:

272	Eden Prairie	Francesca Pagan-Umar
273	Edina	Michael Birdman
270	Hopkins	Shannon Andreson
278	Orono	Michèle Kunz
280	Richfield	Crystal Brakke
281	Robbinsdale	Sam Sant
283	St. Louis Park	Anne Casey
284	Wayzata	Sarah Johansen
277	Westonka	Heidi Marty

Absent: 286/Dallas, and 279/Mosqueda-Jones

Guests:

287 Administration: Marcy Doud, Tonya Allen, Melissa Brateng, Mae Hawkins, Camille Hepola, Elisabeth Lodge Rogers, Ben Magras, and Wauneen Denson-Mgeni

287 Staff Members: Chandler Jayasekera, Danyale Potts, Amanda Klutman, Sarah Prosocki, Kelli Stanoch, and Shawn Garvey

**2. APPROVAL OF GENERAL MEETING AGENDA**

The general meeting agenda was presented for approval. *Motion by Francesca Pagan-Umar, seconded by Heidi Marty, approve the meeting agenda. No votes against. Motion carried.*

**3. OPEN FORUM FOR COMMUNITY COMMENTS - None**

**4. APPROVAL OF CONSENT AGENDA**

The Consent Agenda was presented for approval. The Consent Agenda included the General Meeting of the Board Minutes from September 22, 2022, the American Rescue Plan Act for COVID-19 Testing Program Grant, Multiple Year Agreement – UniFLOW Maintenance Renewal, FY23 Comprehensive Literacy State Development Grant, and Safety and Security Cameras and Licenses Contract. *Motion by Anne Casey, seconded by Michèle Kunz, to approve the Consent Agenda as presented. No votes against. Motion carried.*

**5. SHARE THE SUCCESS & RECOGNITIONS**

Amanda Klutman, Care & Treatment Principal, introduced Kelli Stanoch (Educational Support Professional (ESP) at Headway South) and Sarah Prosocki, Instructional Math Teacher. On behalf of a Care & Treatment student, Kelli read the student's letter.

**6. SUPERINTENDENT'S REPORT**

Superintendent Doud introduced Camille Hepola, the new 287 Communications & Public Relations Director. Camille briefly gave an update on her work experience and first couple weeks at District 287.

Superintendent Doud provided an overview of the Children's Cabinet visit to the North Education Center (NEC) on Thursday, October 13.

**7. INSTRUCTIONAL REPORT**

Tonya Allen, Executive Director of Student Services, introduced Chandler Jayasekera and Danyale Potts, Diploma On Coordinators. They provided an overview of the program and a report on its success during the 2021-2022 school year. "[Diploma On Presentation](#)"

**8. BUSINESS SERVICES & LABOR RELATIONS REPORTS - None**

**Facilities Report**

**Financial Report**

**Human Resources Report - None**

**9. BOARD BUSINESS**

**Policy Review & Revision - None**

**Chair Report - None**

**AMSD Report**

Board Chair Brakke updated the Board on the October 7 AMSD meeting. "[\*The Violence Project\*](#)"

Board Chair Brakke gave a reminder of the upcoming Get on the Bus event at Care & Treatment and the Local 2209 Board Breakfast.

**Once Around the Table**

**10. ADJOURNMENT**

*Motion was heard and seconded to adjourn the meeting.* Meeting adjourned at 7:50 PM.

The next general meeting will be held on October 27, 2022, at 6:30 PM in the District Service Center Boardroom and by Teleconference.

Submitted by  
Wauneen Mgeni  
Secretary to the Board

Signed: Chair \_\_\_\_\_

Clerk \_\_\_\_\_

Date \_\_\_\_\_

Date \_\_\_\_\_

# CONSENT AGENDA - RECOMMENDATION

## Intermediate District 287

RESPONSIVE. INNOVATIVE. SOLUTIONS.

### Recommendation for Board Approval of Medical Insurance Premium Rates for January 1, 2023 - December 31, 2023

October 27, 2022

#### Author

Stephanie Klingelhutz, Human Resources Coordinator

#### Background

The District entered into a two-year self-insured contract with HealthPartners, starting January 1, 2022, and ending December 31, 2023, for third-party administration and stop-loss insurance, which was approved by the Board at its June 10, 2021 meeting. The medical insurance funding rates increased by 4% for the 2022 plan year. (January 1, 2022 - December 31, 2022).

#### Summary

The Insurance Committee, composed of representatives from all four employee groups, requests approval from the Board on the recommended medical insurance monthly premium rates for January 1, 2023 - December 31, 2023 (see below). The self-insurance plan is running very well and is meeting the budgeted projections. The recommended rates for January 1, 2023 - December 31, 2023, are based on: the previous years of claim history; the current medical claims experience; a possible increase in claims due to services and treatment that were delayed by the COVID-19 pandemic; and the need to ensure a consistent reserve account for payment of future claims.

#### Fiscal Impact

Medical Insurance		3.5% rate increase	
<b>Group #3122 Medical Insurance January - December Plan Year</b>	<b>January 1, 2022 MONTHLY Rate</b>	<b>January 1, 2023 MONTHLY Rate</b>	<b>MONTHLY Dollar Difference</b>
Deductible Plan Family	\$2,075.35	\$2,147.99	\$72.64
Deductible Plan Single	\$728.62	\$754.12	\$25.50

#### Recommendation

Approve the Insurance Committee's recommendation of a 3.5% increase in the medical insurance premium rates for January 1, 2023 through December 31, 2023.

# CONSENT AGENDA - RECOMMENDATION

## Intermediate District 287

RESPONSIVE. INNOVATIVE. SOLUTIONS.

### Recommendation for Board Approval of Dental Insurance Premium Rates for January 1 - December 31, 2023

October 27, 2022

#### Author

Stephanie Klingelhut, Human Resources Coordinator

#### Background

The District entered into a five-year self-insured contract with Delta Dental, starting January 1, 2021, and ending December 31, 2025, for administrative services, which was approved by the Board at its October 22, 2020 meeting.

#### Summary

The Insurance Committee, composed of representatives from all four employee groups, requests approval from the Board on the recommended dental insurance monthly premium rates for January 1 -December 31, 2023 (see below). The recommended rates are based on the current dental experience and the previous years of claim history.

#### Fiscal Impact

The recommendation for dental insurance is a continuation of the current premium amounts.

Dental Insurance		0% rate increase	
<b>Group #50861 Dental Insurance January - December Plan Year</b>	<b>January 1, 2022 MONTHLY Rate</b>	<b>January 1, 2023 MONTHLY Rate</b>	<b>MONTHLY Dollar Difference</b>
Family	\$90.33	\$90.33	\$0.00
Single	\$32.95	\$32.95	\$0.00

#### Recommendation

Approve the Insurance Committee's recommendation of a 0% increase in the premium rates for January 1, 2023 through December 31, 2023.

# Intermediate District 287

**RESPONSIVE. INNOVATIVE. SOLUTIONS.**

**ROUTINE HUMAN RESOURCES ACTIVITIES FOR THE  
INTERMEDIATE DISTRICT 287 SCHOOL BOARD  
October 27, 2022**

New Hires					
Name	Position	Department or Site	Reason for Opening	Effective Date	FTE
Jack Daraitis	ASL Interpreter	Itinerant Programs	Additional Enrollment	09/14/2022	.875
Quita Reeves	Educational Support Professional	Ann Bremer Education Center	Leave of Absence	10/03/2022	.875
Ciera Brooks	Educational Support Professional	West Education Programs	Additional Enrollment	09/28/2022	.875
Qwmari West	Educational Support Professional	Ann Bremer Education Center	Leave of Absence	09/28/2022	.875
Niyana Davis	Educational Support Professional	West Education Programs	Additional Enrollment	10/05/2022	.875
Cynnamom Lockett	Educational Support Professional	Ann Bremer Education Center	Leave of Absence	10/12/2022	.875
Brenna MacDonald*	Senior Manager of School and Community Outreach	Mental Health & Family Engagement	New Position	10/24/2022	1.0
Lori Nystrom*	Health, Safety & Security Coordinator	Health, Safety & Security	New Position	10/24/2022	1.0
Kiarra Zackery	Director of Equity & Inclusion	Racial Equity	Separation: R. Guess	11/15/2022	1.0

\*Current employee

<b>Temporary Hiring Agreement: Assignments</b>				
<b>Name</b>	<b>Position</b>	<b>Department or Site</b>	<b>Effective Date</b>	<b>End Date</b>
Caroline Agre	Program Facilitator	Special Education Department	10/12/2022	06/09/2023
Jamie Zupon	ASL Interpreter Substitute	Itinerant Services	02/01/2023	06/09/2023

<b>Temporary Hiring Agreement: NSO/CR</b>				
<b>Name</b>	<b>Position</b>	<b>Department or Site</b>	<b>Effective Date</b>	<b>End Date</b>
David Alves	ASL Teacher	Northern Star Online	10/13/2022	06/15/2023
Lisa Bonk	Instructor - Credit Recovery	Westonka High School	10/10/2022	06/08/2023
Brendon Burk	Instructor - Credit Recovery	Westonka High School	10/10/2022	06/08/2023
Todd Munsterteiger	Instructor - Credit Recovery	Westonka High School	10/10/2022	06/08/2023

<b>Temporary Hiring Agreement: Out of Field Permissions</b>					
<b>Name</b>	<b>Position</b>	<b>Department or Site</b>	<b>Reason for Opening</b>	<b>Effective Date</b>	<b>FTE</b>
<b>Fully Licensed Current Staff</b>					
Thomas Oswald	ASD Teacher	South Education Center	Temporary License	08/29/2022	1.0
Kyle Pietsch	ASD Teacher	South Education Center	Leave of Absence	09/19/2022	1.0
<b>Tier 2 Current Staff</b>					
Marcus Anthony	PE/DAPE Teacher	North Education Center	Separation: B. Flees	08/23/2022	1.0
Matthew Olson	EBD Teacher	South Education Center	Additional Enrollment	08/23/2022	1.0

Temporary Hiring Agreement: Tier 1 or Tier 2 Licenses					
Name	Position	Department or Site	Reason for Opening	Effective Date	FTE
<b>Tier 1 Hires</b>					
Madison Fetters	Behavioral Intervention Specialist	South Education Center	Internal Movement: M. Seiger	08/29/2022	1.0
Robert Ward	DAPE Teacher	South Education Center	Temporary License	08/29/2022	1.0

Extended Leaves of Absence:					
Name	Position	Department or Site	Effective Date	End Date	FTE
Thomas Oswald	Educational Support Professional to accept a temporary licensed position	South Education Center	08/29/2022	06/09/2023	.875
Robert Ward	Educational Support Professional to accept a temporary licensed position	South Education Center	08/29/2022	06/09/2023	.875
Kyle Pietsch	Educational Support Professional to accept a temporary licensed position	South Education Center	09/19/2022	06/09/2023	.875
Kenneth Baierl	Educational Support Professional	South Education Center	10/24/2022	06/09/2023	.225

Separations: Resignation				
Name	Position	Department or Site	Reason (if internal movement)	Effective Date
Julie Johnson-Willborg	Instructor EBD	South Education Center	Personal Reasons	09/21/2022
Ashley Tauer	Educational Support Professional	South Education Center	Personal Reasons	09/19/2022
Alicia Brey	Educational Support Professional	Care and Treatment Programs	Personal Reasons	09/30/2022
Brenna MacDonald	Local 2209 Clinical Professional to accept Unaffiliated Position	Mental Health and Family Engagement	Internal Movement	10/24/2022
Lori Nystrom	Local 284 Admin Support to accept Unaffiliated Position	Mental Health and Family Engagement	Internal Movement	10/24/2022

**Other:**

RECOMMEND the Board's approval to credit Douglas Westendorp, Educational Support Professional at South Education Center, with three (3) days of additional sick leave. These days have been donated by the staff members listed below who have authorized the District to reduce their individual sick leave balances by one (1) day.

Donor Name Withheld by Request	Donor Name Withheld by Request	Maren Lindner		
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RECOMMEND the Board's approval to credit Ellen Roberts, Educational Support Professional at North Education Center, with one (1) day of additional sick leave. This day has been donated by the staff members listed below who have authorized the District to reduce their individual sick leave balances by one (1) day.

Donor Name Withheld by Request				
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RECOMMEND the Board's approval to credit Renee Swanson, Behavior Intervention Specialist, at Ann Bremer Education Center, with one (1) day of additional sick leave. This day has been donated by the staff members listed below who have authorized the District to reduce their individual sick leave balances by one (1) day.

Alexander Lacy				
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# CONSENT AGENDA - RECOMMENDATION



**Intermediate District 287**  
RESPONSIVE. INNOVATIVE. SOLUTIONS.

## Approval of Local Collaborative Time Study Sub- Contractor Agreement with Hennepin County

October 27, 2022

### Author

Mae L Hawkins, Executive Director of Business Services

### Summary

The Local Collaborative Time Study (LCTS) funding is allocated to Counties by the Minnesota Department of Human Services. This agreement with Hennepin County is for District 287 to be a sub-contractor to participate in family service and/or children's mental health collaborative by providing administrative and/or case management services designed to help families and children access health or health related services.

- Generate between \$150,000 and \$190,000 in revenue per year to offset the costs of providing services.
- Agreement is for a three (3) year period - January 1, 2023 through December 31, 2025.

### Recommendation

It is recommended that the school board approves the Local Collaborative Time Study Sub-Contractor Agreement with Hennepin County as described above.

# CONSENT AGENDA - RECOMMENDATION



**Intermediate District 287**  
RESPONSIVE. INNOVATIVE. SOLUTIONS.

## Approval of Joint Powers Agreement with Hennepin Technical College for Hennepin West Consortium Contracted Services

October 27, 2022

### Author

Mae L Hawkins, Executive Director of Business Services

### Summary

As fiscal host for the Hennepin West Consortium, this joint powers agreement with Hennepin Technical College outlines the services to be provided including collaboration services, managing and administering the website for CTE Credit. These services will be provided by the Hennepin West Consortium Coordinator and HTC will pay District 287 as the fiscal host a fee of \$43,000.00 for the 2022-23 school year.

### Recommendation

It is recommended that the school board approves the Joint Powers Agreement with Hennepin Technical College as described above.

# CONSENT AGENDA - RECOMMENDATION

**Intermediate District 287**  
RESPONSIVE. INNOVATIVE. SOLUTIONS.

## Recommendation for Board Approval of National Repository of Online Courses (NROC) Contract

October 27, 2022

### Author

Jon Voss, Director of Teaching and Learning

### Summary

Contract submitted for purchase and implementation of Math and English Language Arts curriculum from National Repository of Online Courses (NROC):

- Period is for FY 2023 through FY 2024.
- Provides for a custom EdReady website and access to all NROC Assets.
- Applies to enrolled students, teachers and staff of ISD 287 and member districts.
- Two year cost of \$5400.00.

### Recommendation

It is recommended that the Board approves the two year contract with National Repository of Online Courses (NROC).

# Intermediate District 287

Responsive. Innovative. Solutions.

## October Enrollment Report 2022

### Table of Contents

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# Introduction

The October enrollment report describes enrollment demographics at a single point in time, the actual recorded enrollment in mid-October. It is important to note that in some programs we have frequent changes in enrollment. Historical trends and demographic data have also been included in this report.



# Enrollment Information Summary

(Displayed as Average Daily Membership - ADM)

The total number of days of student attendance divided by the total number of days in the regular school year. A student attending a full day, every day of the year, would equal one ADM. ADM accounts for students who are either not enrolled for a full year or a full day.

## District-Wide Projected vs Actual

(excludes NSO and Care & Treatment)

	October 2022	Projected for 2022	Diff. from Projected
GR. K-5	83.29	71	+12.29
GR. 6-8	98.18	88	+10.18
GR. 9-12+	568.22	599	-30.78
K-12+	749.69	758	-8.31

ADM for 9-12+ will grow over the course of the year and *should* close the current gap.

Approximately 35% of our students have been here five years or longer. Understanding this number and enrollment at grade level can help us determine projections.

## Special Education (Setting IV) Site Projections vs Actual

	<b>October 2022</b>	<b>Projected for 2022</b>	<b>Diff. from Projected</b>
Ann Bremer Education Center	104.50	125.00	-20.50
North Education Center	173.24	174.00	-0.76
South Education Center	114.20	109.00	+5.20
West Education Center	34.41	38.00	-3.59
Hennepin Technical College	20.74	12.00	+8.74
<b>Total</b>	<b>447.09</b>	<b>458</b>	<b>-10.91</b>

## Care and Treatment Programs

	<b>October 2022</b>	<b>Projected for 2022</b>	<b>Diff. from Projected</b>
Care and Treatment	107.61	129.26	-21.65

## ALC Academies Projections vs Actual

	<b>October 2022</b>	<b>Projected for 2022</b>	<b>Diff. from Projected</b>
Hennepin Technical College - Gateway	67.24	65.00	+2.24
North Education Center (NECA)	42.52	44.00	-1.48
South Education Center (SECA)	44.86	44.00	+0.86
West Education Center (W-ALT)	84.42	70.00	+14.42
<b>Total</b>	<b>239.04</b>	<b>223</b>	<b>+16.04</b>

## Pathways: Career Tech Projections vs Actual

	<b>October 2022</b>	<b>Projected for 2022</b>	<b>Diff. from Projected</b>
Hennepin Technical College - Pathways	63.56	77.00	-13.44

## Northern Star Online

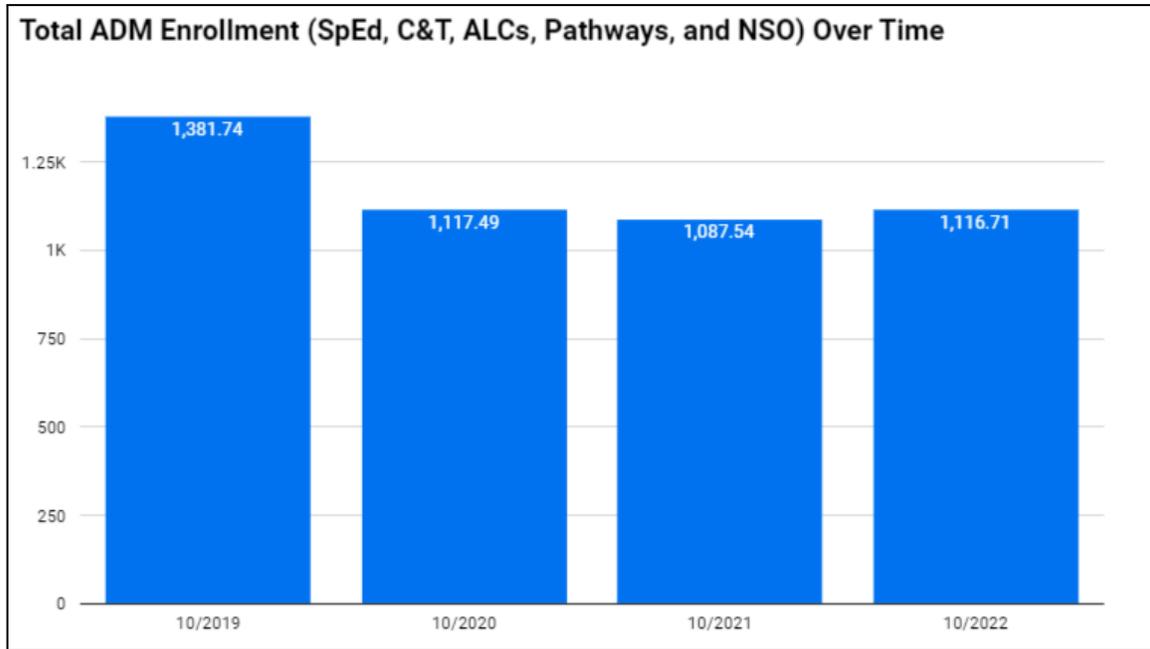
	<b>October 2022</b>	<b>October 2021 Actuals for Comparison</b>	<b>Diff. from Prior Year</b>	<b>Projected 2023 Year End</b>
Northern Star Online	258.48	231.36	+27.12	890.55
District 287 ALC IS	97.84	101.85	-4.01	97.51
<b>Total Enrollment Count</b>	<b>3923</b>	<b>3595</b>	<b>+328</b>	<b>7000</b>

The NSO numbers reflect October 15th ADM and enrollment count. This includes summer and school year for the District 287 ALC IS program.

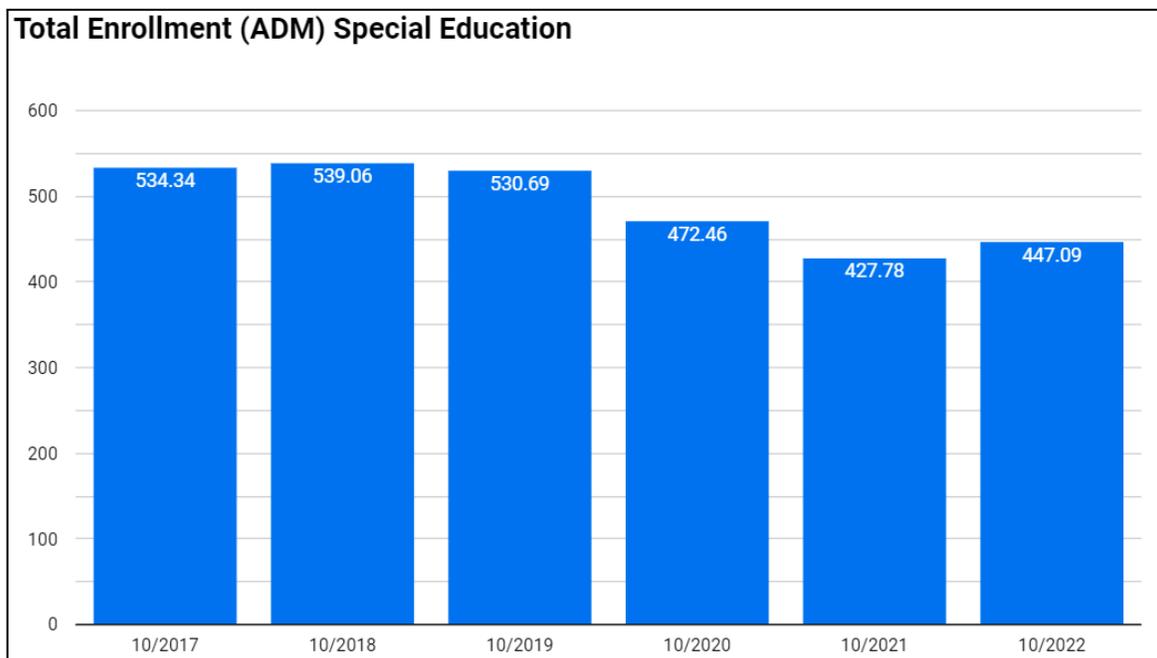
# Historical Trends

(October ADM Enrollment)

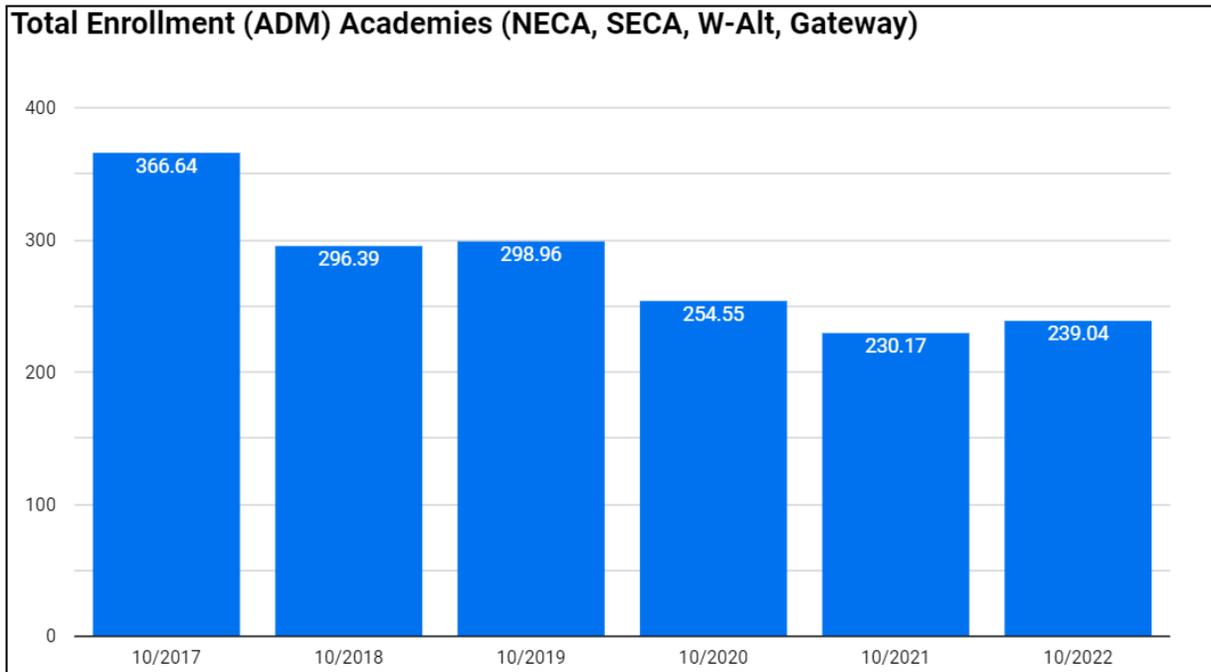
## Total Enrollment



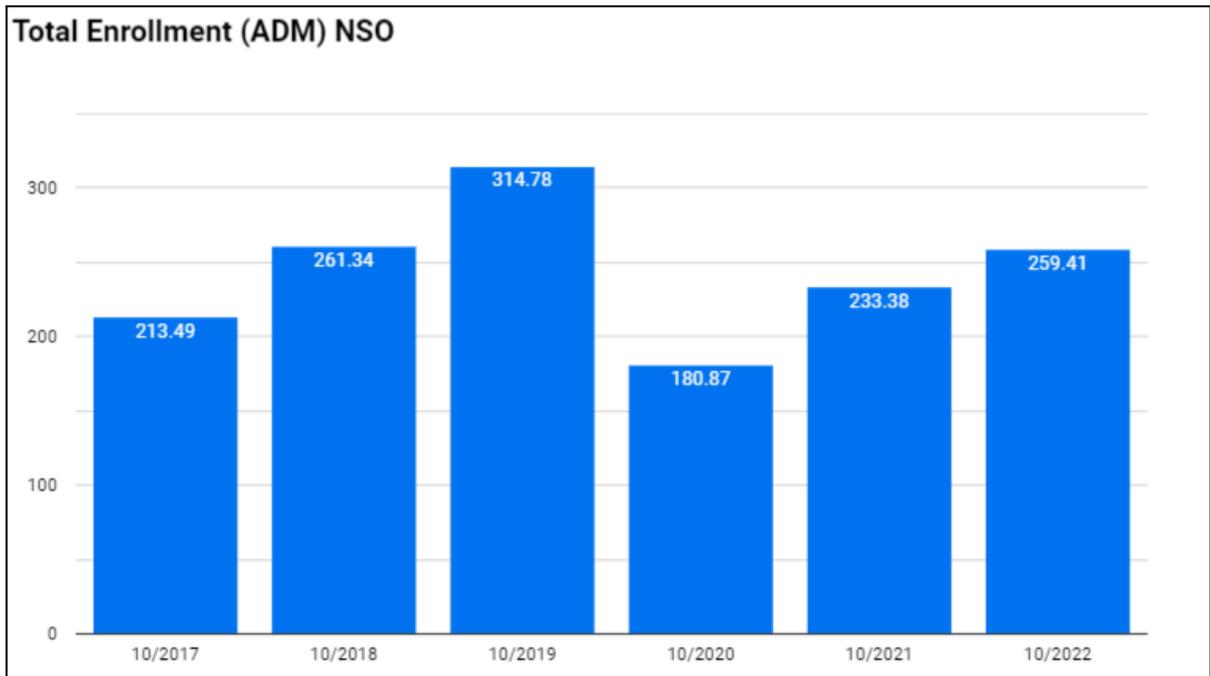
## Special Education Setting IV Enrollment



## ALC Academies



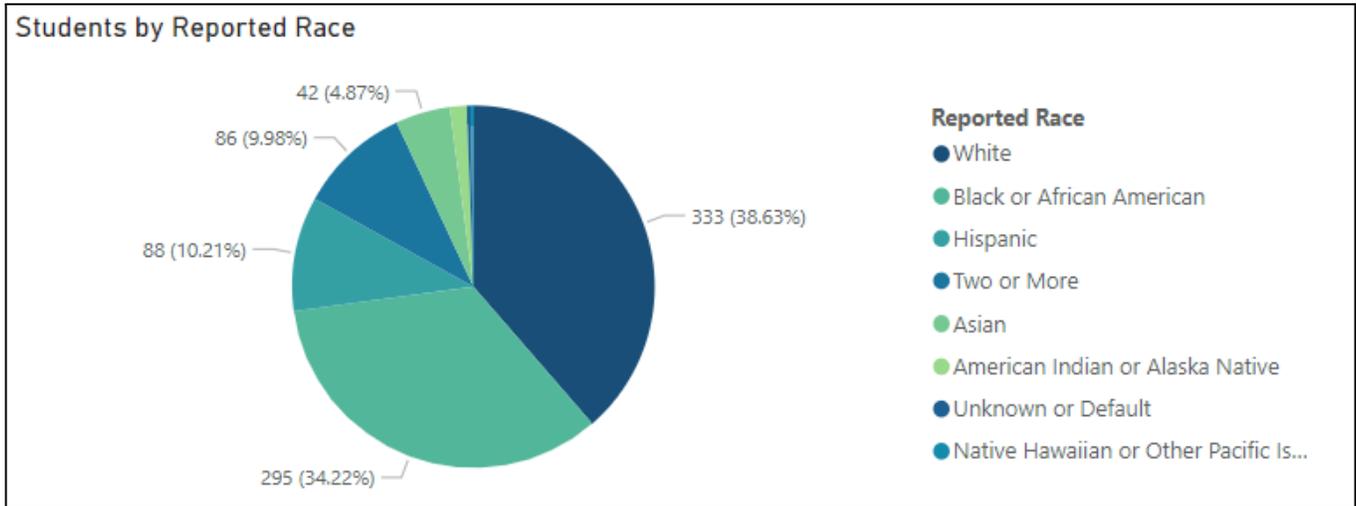
## Northern Star Online Contracted & Supplemental



# Demographic Information

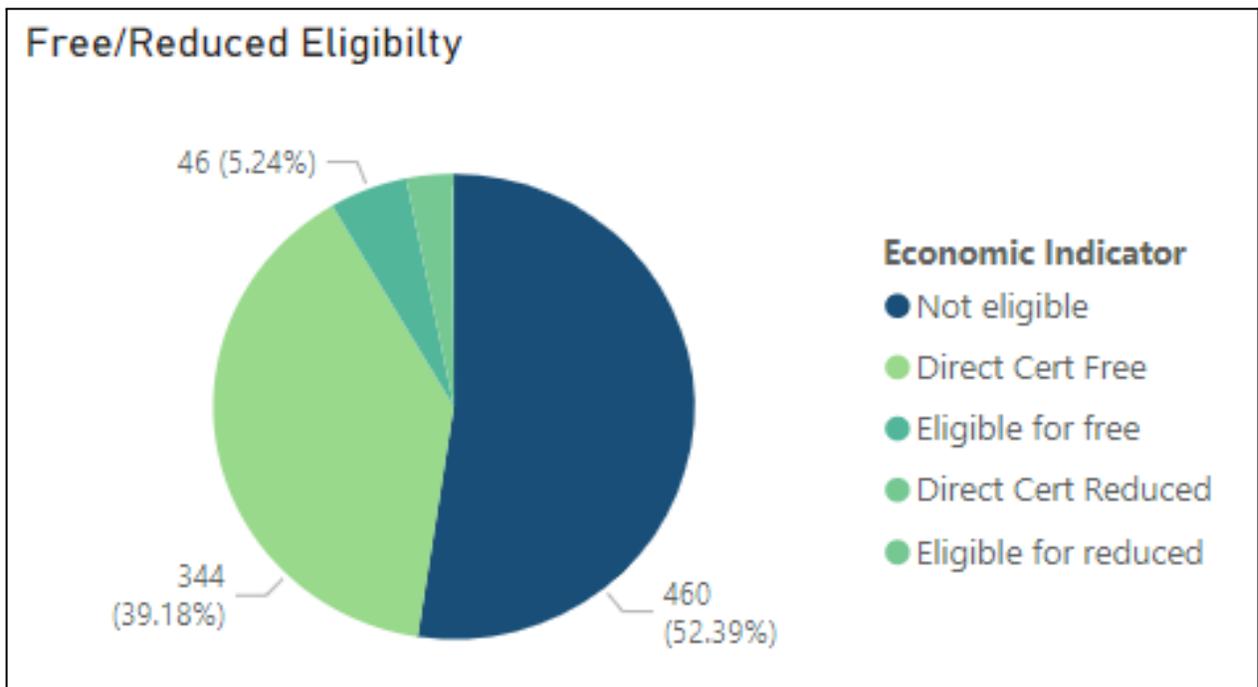
## Racial Diversity

\* does not include C & T and NSO



## Free or Reduced Price Lunch

\* does not include C & T and NSO



# Member District Enrollment

(Displayed as Current Headcount)

<b>Member District</b>	<b>SPED Setting IV</b>	<b>ALC Academy</b>	<b>Pathways</b>	<b>Care &amp; Treatment</b>	<b>NSO</b>
Brooklyn Center	18	3	0	0	0
Eden Prairie	37	42	31	5	37
Edina	38	7	7	2	215
Hopkins	32	41	21	6	24
Orono	7	5	17	0	83
Osseo	93	18	6	12	46
Richfield	23	12	6	6	6
Robbinsdale	63	23	0	7	19
St. Louis Park	18	12	0	0	30
Wayzata	27	20	47	5	122
Westonka	13	3	31	1	55

# New SPED Setting IV Referrals

(Between July 1st and October 10th, 2022)

Member District	# Referrals	Site Placement				
		ABEC	HTC	NEC	SEC	WEC
Brooklyn Center	8	7	0	1	0	0
Eden Prairie	8	0	1	1	5	1
Edina	12	0	1	0	8	3
Hopkins	11	0	1	6	3	1
Orono	3	0	1	1	1	0
Osseo	27	7	1	18	0	1
Richfield	3	0	1	0	2	0
Robbinsdale	8	3	0	5	0	0
St. Louis Park	4	0	0	3	1	0
Wayzata	2	0	0	2	0	0
Westonka	3	1	1	1	0	0
Total	89	18	7	38	20	6



# 2022-23 Facilities Department Annual Board Report

October 27, 2022

# Learning Intentions

- 1) The Board will have a better understanding of:
  - a) Projects Completed Last Spring/Summer
  - b) Projects Completed or In-Progress for this year
  - c) Solar Projects Update
  - d) Projects planned for Summer 2023
- 2) Strategic Priorities work of the Facilities Department

# District Service Center

BEFORE

Trees



# District Service Center

AFTER

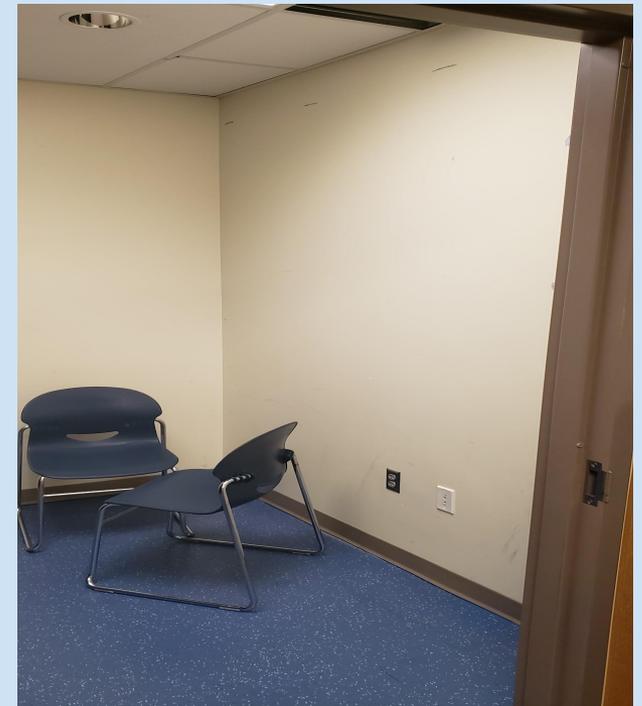
Tree Removal



# South Education Center

Enlarge restroom by removing door and interior wall

BEFORE



# South Education Center

New Larger Restroom

AFTER



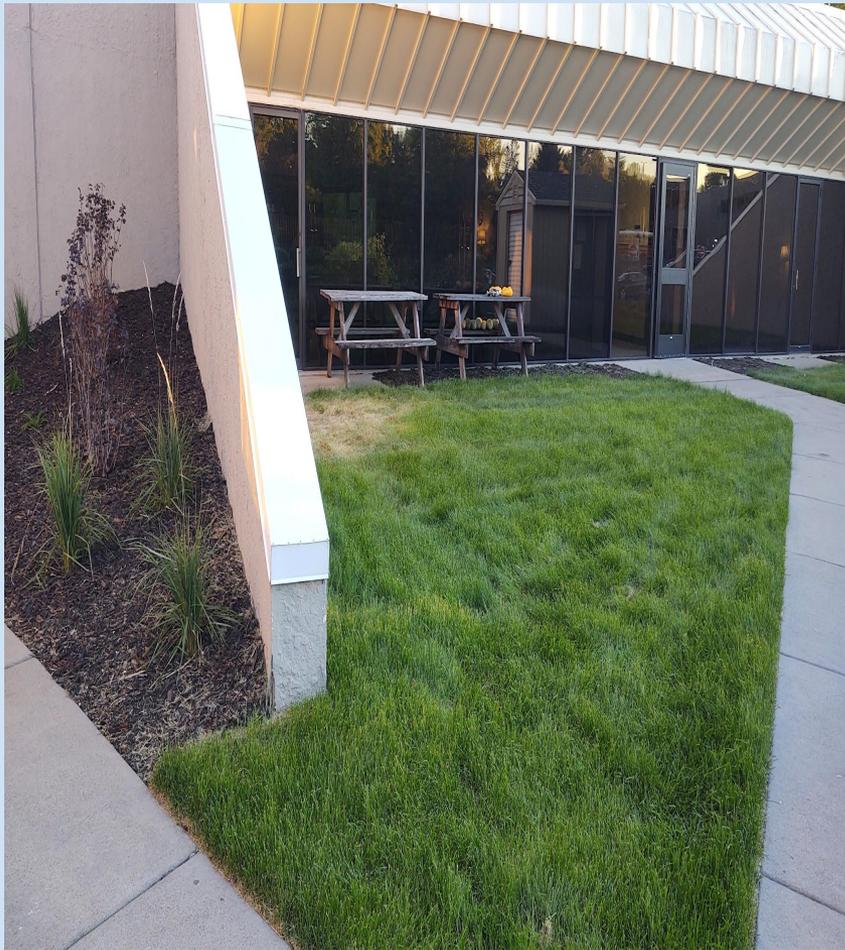
# West Education Center

Tree removal because of foundations issues and concrete repair.



# West Education Center

## Landscaping and concrete work



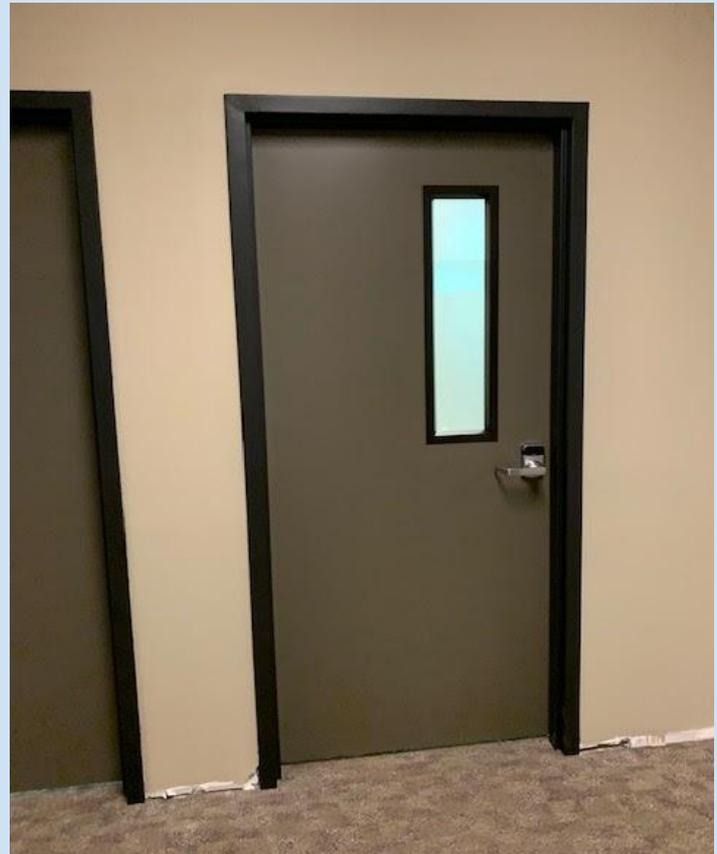
# West Education Center

## Landscaping and concrete work



# West Education Center

## WEC - F-pod door replacement



# West Education Center

## Sign replacement



# West Education Center

Phase 1 Roof Restoration - Completed Summer 2022



# North Education Center

Creation of additional individualized spaces for students



# Ann Bremer Education Center

BEFORE

Concrete along Parking lot



# Ann Bremer Education Center

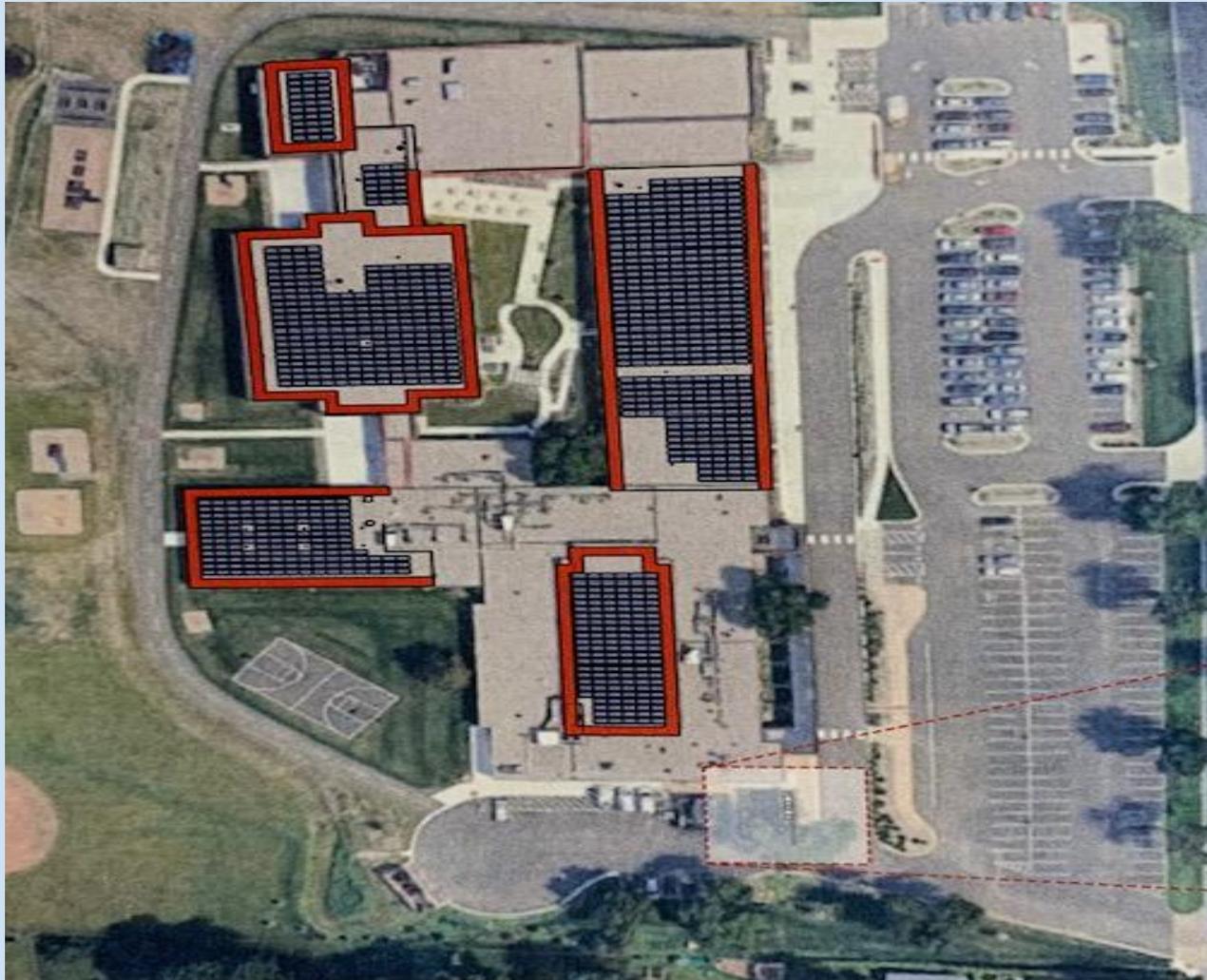
AFTER

Repaired Concrete Sidewalk



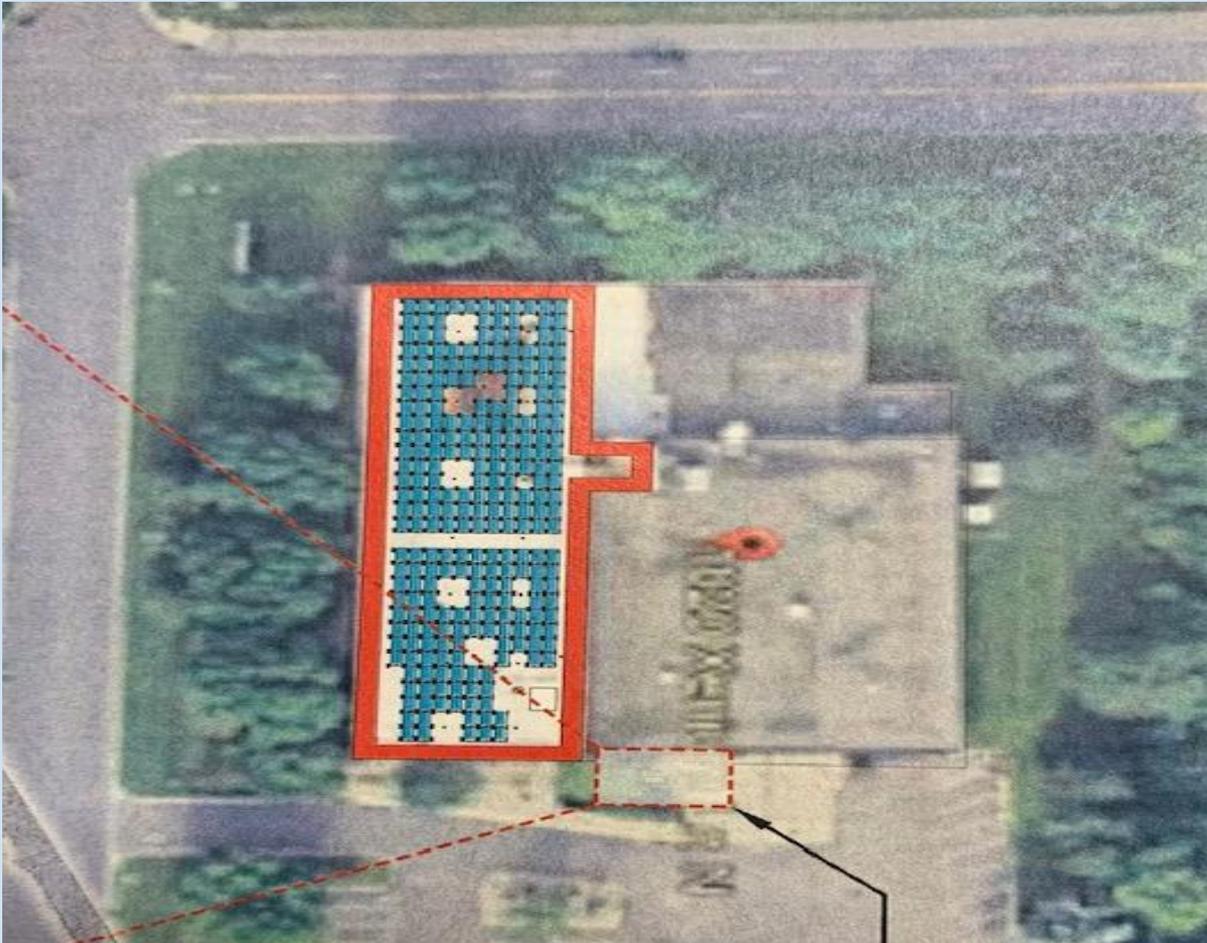
# District Wide - Solar Update

## Ann Bremer Solar Final Layout



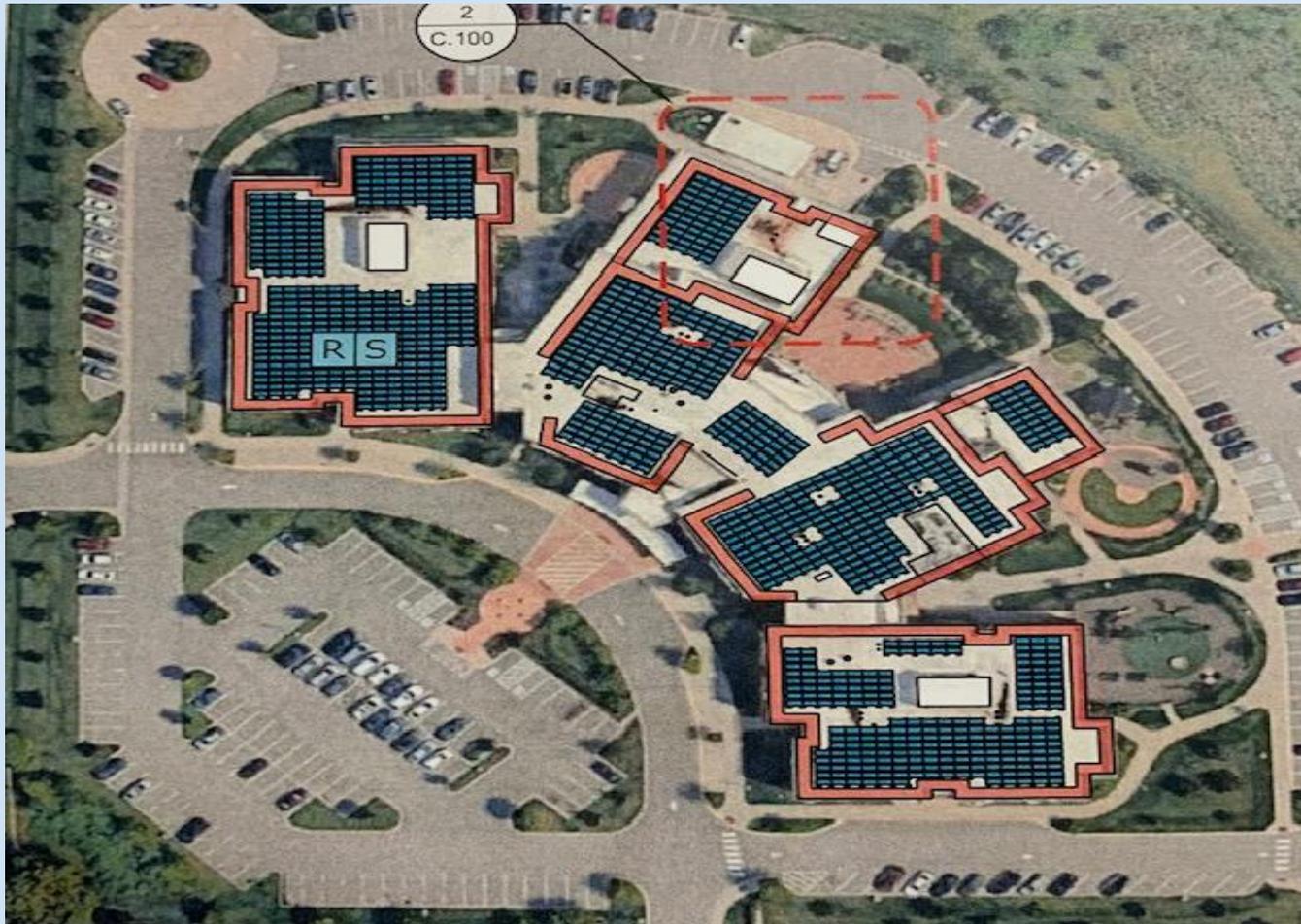
# District Wide - Solar Update

## District Service Center



# District Wide - Solar Update

## North Education Center



# Future Planned Projects

- 2022A Long Term Facilities Maintenance Bond

## Projects scheduled for Year 1 & Status:

- WEC Phase 2 Roof Restoration - advertising for bids
- DSC Roof Restoration - advertising for bids
- SEC LED Lighting and Control System - starting vendor selection process
- DSC Elevator System - setting up meeting with vendor

# Future Planned Projects

- 2022A Long Term Facilities Maintenance Bond

## Projects scheduled for Years 2 & 3:

- ABEC HVAC Replacements - components not replaced during the remodel due to funding
- ABEC Tunnel Encapsulation
- SEC Partial Roof Replacement
- SEC HVAC System Repairs
- WEC HVAC Replacements
- NEC Boiler Replacements

# Strategic Priorities

## Facilities Team

- **Student Outcomes/Employee Wellness**
  - Clean well maintained buildings linked to feelings of safety
  - Studies show well maintained facilities lead to increased attendance of both students and staff
  - Pandemic Safety Precautions
    - Infectious Disease Cleaning Training
    - Sanitizing - precautionary & post-incidence
    - Additional cleaning of touchpoints
    - Signage

# Strategic Priorities

## Facilities and Food Services Staff Racial Equity Team

- Racial Equity
  - Monthly meetings started August 2021
  - Staff will participate in monthly activities/meetings for the 2022-23 school year
- 2022-23 Results
  - Staff will have increased their knowledge and understanding of biases and racial equity
  - Staff will understand microaggressions, their impact on workplace culture and how to interrupt, stop them

**A BIG THANK YOU TO OUR GREAT  
FACILITIES TEAM!**



# Thank you School Board!

## Questions



# Intermediate District 287

RESPONSIVE. INNOVATIVE. SOLUTIONS.

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## MEMORANDUM

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**TO:** Board Members  
**FROM:** Anne Becker, Executive Director of HR and Legal Services  
**DATE:** October 25, 2022  
**RE:** **Changes to the Board Officers and Operations (BOO) Policies**

I apologize for not sending this memo at the same time that the proposed revisions to the policies were shared with you. The regular policy review process was on hiatus during the last few years, and I forgot my practice of providing a memo to explain the reasoning behind all substantive changes.

All but two of the policies in this “policy bucket” have been recommended for revision. The specific proposed substantive changes are discussed below.

### BOO100 Goals

There is one substantive change to the Policy: the mission statement has been revised to reflect the current mission of the District.

### BOO120 Board-Superintendent Relations

There are several substantive changes to this Policy:

- The first sentence of what is now Section III. A. was deleted and incorporated into the second sentence under the General Statement of Policy section. The rest of Section III.A. and Section III.B. have some proposed language changes that are not substantive, except for the last revision to III.B., which changes the Superintendent’s obligation in implementing Board policies from “to the best of his or her ability” to “with fidelity.” The reason for the change is to provide clear language regarding the Superintendent’s devotion to duty and obligation of implementation versus their ability to implement.
- Section III.C. was revised to restate the Superintendent’s authority with regard to personnel matters while recognizing the Board’s role in hiring and in certain types of separations. The sentence following III.C. concerning when an action by the Board is binding on the Superintendent was deleted because that information is in the Bylaws.
- The original Roles and Responsibilities Section has been recommended for deletion because the information is either already stated elsewhere in this Policy or in another policy in this bucket.

### BOO140 Compensation

No substantive changes.

### BOO160 Implementation of Board Policy

This Policy is not on the District’s website, so it was probably rescinded at an earlier time but we were unable to find Board action to confirm this. This Policy is proposed for deletion because the information it contains is included in other policies in this bucket, especially BOO200 Policy Development, Adoption, Implementation, and Review.

#### BOO180 Out-of-State Travel by Board Members

There are several substantive changes that are proposed:

- The first is to remove the caveat that Board members only need to have “sufficient knowledge to comply” with “District policies that relate to their role as Board members.” Most District policies are required by law, adopted to address significant responsibilities of the District, and/or to articulate major Board priorities. It is important that Board members who are operating under the policy governance model have sufficient knowledge to comply with all Board policies. Unlike many school districts, District 287 has less than 50 policies with which to become familiar.
- Section III.A. and B. were revised to reflect Board practice, namely that all District-paid travel is pre-approved by the Board.
- The new Section IV is included to speak to the requirement that expenditures of taxpayer funds have a “public purpose.” Sharing this information would demonstrate that the funds were used to enhance a Board member’s ability to govern a public entity.

#### BOO200 Policy Development, Adoption, Implementation, and Review

Most of the proposed changes are non-substantive. The two exceptions are under:

- Section III. Development, in which the “relevant parties” from whom to seek input on policies are more clearly defined.
- Section VI. Development of Administrative Procedures, to clarify the Board’s relatively limited role with regard to the revision of administrative procedures.

#### BOO220 Board Structure and Decision Making

This Policy is proposed for deletion because the information it contains is included in other policies in this bucket.

#### BOO240 Conflict of Interest

No proposed changes.

#### Board Bylaws

No proposed changes.

Please do not hesitate to contact me with any questions at [acbecker@district287.org](mailto:acbecker@district287.org) or 763-550-7133.

**INTERMEDIATE DISTRICT 287  
PLYMOUTH, MINNESOTA  
BOARD OF EDUCATION**



**Regular Meeting – October 27, 2022**

**AGENDA SECTION: BUSINESS SERVICES REPORT**

**ITEM: Approval of Routine Monthly Finance Report**

**PRESENTED BY: Mae Hawkins, Executive Director of Business Services**

**1. Background Information**

The September Budget vs. Actual Reports are presented for Board information and review. These reports indicate that year-to-date revenue in all funds total \$33,709,149 or 30.1% of the Revenue Budget of \$111,881,819. The District’s monthly revenue will continue to be based upon the cash payments we receive from MDE Special Education Uniform Tuition system and other state aids. Revenue will be made whole at the end of each fiscal year as we calculate all of our receivables and recognize the revenue receivable as part of the audit.

Year-to-date expenditures in all funds total \$16,844,687, or 15.0% of the Expenditure Budget of \$112,076,299.

The amounts for 2021-22 are as of the end of the fiscal year at June 30th, and are preliminary at this point. They reflect the normal month end which is basically on a cash basis without accrual entries. Numerous receivables and payables are calculated after year-end, and these amounts will continue to change up to and through the audit process later this fall.

DDA

Attachments

**2. Fiscal Impact/Funding Source: None**

**3. RECOMMENDED ACTION: **The Board approve the Finance & Donation Reports items as presented.****

Motion by: \_\_\_\_\_ Yes \_\_\_\_ Passed \_\_\_\_

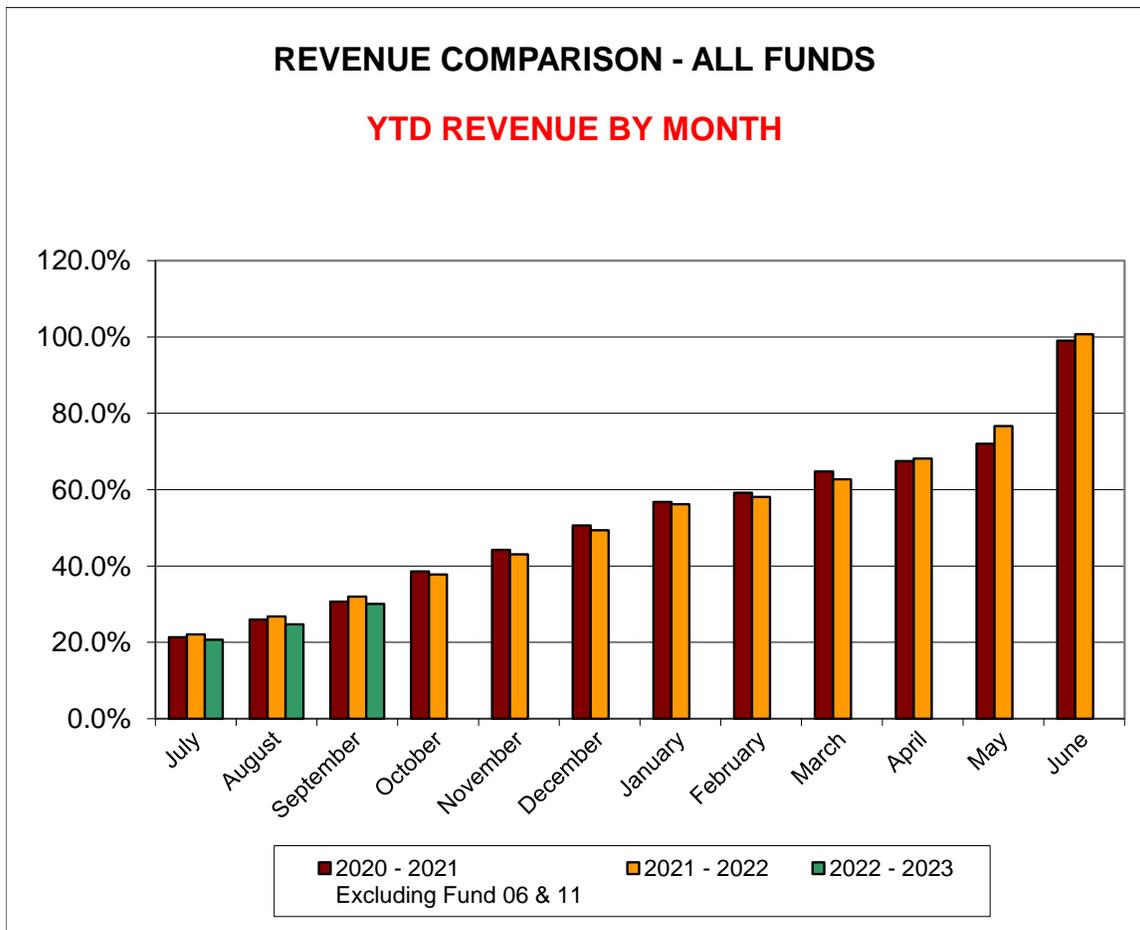
Second by: \_\_\_\_\_ Yes \_\_\_\_ Failed \_\_\_\_

Abstentions: \_\_\_\_\_

**DISTRICT 287**  
**REVENUE COMPARISON**

Month	2020 - 2021 Excluding Fund 06 & 11		2021 - 2022		2022 - 2023	
	\$ Amount	% of Budget	\$ Amount	% of Budget	\$ Amount	% of Budget
July	23,045,139	21.3% <sup>1</sup>	23,731,333	22.1%	23,190,502	20.7%
August	4,992,183	26.0% <sup>1</sup>	5,084,693	26.8%	4,486,051	24.7%
September	5,108,432	30.7% <sup>1</sup>	5,527,550	32.0%	5,981,458	30.1%
October	8,500,611	38.6% <sup>1</sup>	6,233,283	37.8%		
November	6,125,945	44.2% <sup>1</sup>	5,744,399	43.1%		
December	6,926,379	50.7% <sup>1</sup>	6,751,237	49.4%		
January	6,603,947	56.8% <sup>1</sup>	7,295,217	56.2%		
February	2,594,384	59.2% <sup>1</sup>	2,102,436	58.1%		
March	6,080,355	64.8% <sup>1</sup>	4,917,443	62.7%		
April	2,873,340	67.5% <sup>1</sup>	5,872,931	68.2%		
May	4,939,931	72.0% <sup>1</sup>	9,107,048	76.6%		
June	29,145,602	99.0% <sup>1</sup>	25,902,764	100.7%		
<b>TOTAL</b>	<b>106,936,248</b>	<b>99.0%</b>	<b>108,270,333</b>	<b>100.7%</b>	<b>33,658,011</b>	<b>30.1%</b>
<b>BUDGET</b>	<b>107,978,713<sup>1</sup></b>		<b>107,471,010</b>		<b>111,881,819</b>	

<sup>1</sup> excludes Funds 06 & 11 budgeted revenue of \$28,500



## Board- Revenue/Expense Summary by Fund Report

September 2022-2023

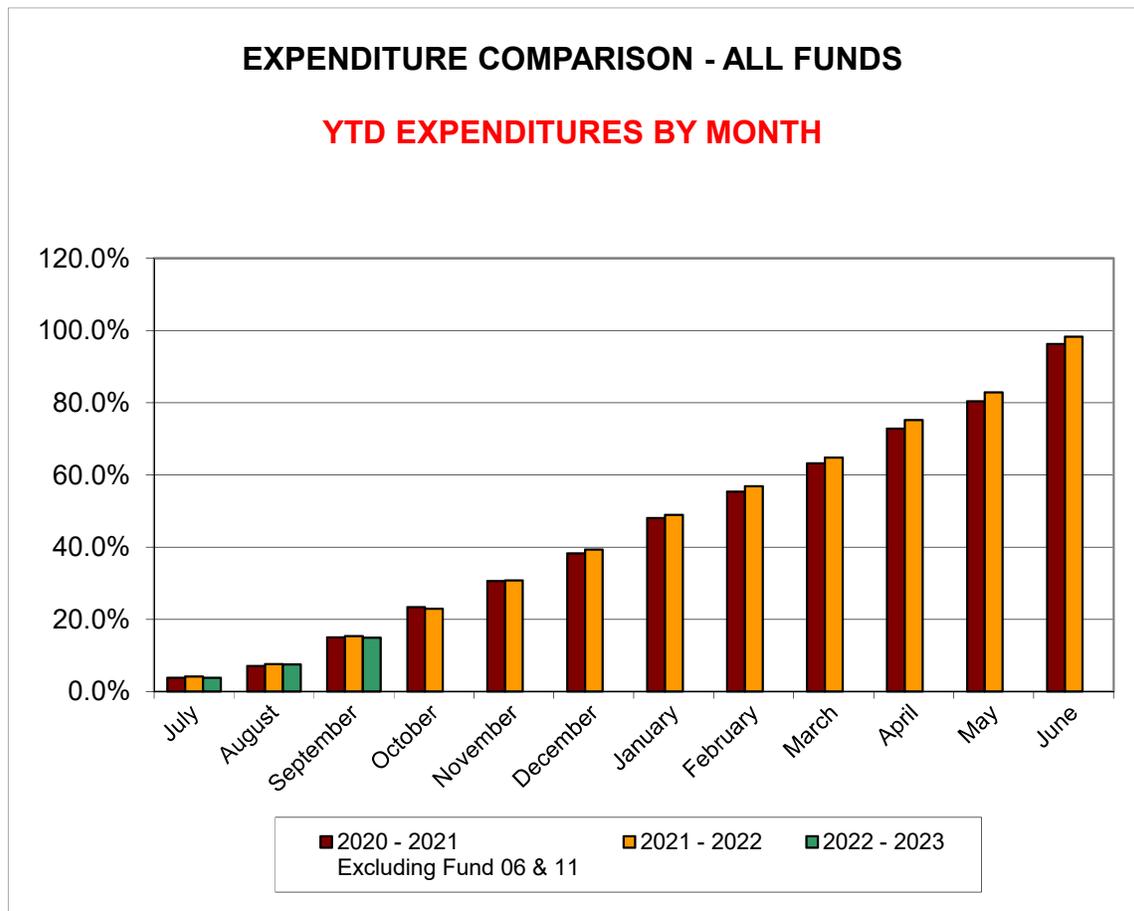
Intermediate District No. 287

<b>Revenue Fund</b>	<b>Prior YE Act</b>	<b>Budget</b>	<b>MTD Activity</b>	<b>YTD Activity</b>	<b>% Used</b>	<b>YTD Unrealized</b>
01 - GENERAL FUND	16,676,178.09	16,861,072.00	110,419.05	3,662,278.35	21.72%	13,198,793.65
02 - FOOD SERVICE FUND	761,274.69	879,198.00	6,622.75	26,171.70	2.98%	853,026.30
04 - COMMUNITY SERVICE FUND	0.00	0.00	0.00	0.00		0.00
06 - BUILDING CONSTRUCTION FUND	0.00	0.00	0.00	0.00		0.00
07 - DEBT SERVICE FUND	8,455,143.64	8,353,513.00	111,981.16	5,768,351.40	69.05%	2,585,161.60
08 - TRUST FUND	0.00	0.00	0.00	0.00		0.00
10 - SCHOLARSHIP FUND	3,980.72	110.00	0.00	0.00	0.00%	110.00
11 - EDGEWOOD LTFM BOND FUND	0.00	0.00	0.00	0.00		0.00
12 - ALC - ACADEMIC FUND	10,164,931.18	10,155,500.00	24,805.85	2,025,997.03	19.95%	8,129,502.97
13 - CAREER & TECH FUND	1,186,226.16	1,768,526.00	1,000.00	915,575.89	51.77%	852,950.11
14 - SPECIAL EDUCATION FUND	57,364,949.66	59,571,762.00	4,244,576.03	18,547,341.06	31.13%	41,024,420.94
20 - INTERNAL SERVICE FUND	619,001.21	615,300.00	65,244.99	82,776.26	13.45%	532,523.74
21 - SELF HEALTH INSURANCE FUND	13,030,882.96	13,664,800.00	1,416,802.88	2,629,514.02	19.24%	11,035,285.98
51 - STUDENT CLUB FUND	7,765.04	12,038.00	5.00	5.00	0.04%	12,033.00
<b>Total Revenue</b>	<b>108,270,333.35</b>	<b>111,881,819.00</b>	<b>5,981,457.71</b>	<b>33,658,010.71</b>	<b>30.08%</b>	<b>78,223,808.29</b>

**DISTRICT 287**  
**EXPENDITURE COMPARISON**

Month	2020 - 2021 Excluding Fund 06 & 11		2021 - 2022		2022 - 2023	
	\$ Amount	% of Budget	\$ Amount	% of Budget	\$ Amount	% of Budget
July	4,177,239	3.8% <sup>1</sup>	4,493,228	4.1%	4,334,689	3.9%
August	3,598,620	7.1% <sup>1</sup>	3,753,484	7.6%	4,135,827	7.6%
September	8,693,373	15.0% <sup>1</sup>	8,447,438	15.4%	8,297,309	15.0%
October	9,144,055	23.4% <sup>1</sup>	8,194,961	23.0%		
November	7,897,782	30.6% <sup>1</sup>	8,523,649	30.8%		
December	8,444,956	38.3% <sup>1</sup>	9,205,713	39.3%		
January	10,697,937	48.1% <sup>1</sup>	10,442,639	49.0%		
February	8,032,344	55.4% <sup>1</sup>	8,521,055	56.8%		
March	8,529,603	63.2% <sup>1</sup>	8,658,724	64.8%		
April	10,515,187	72.8% <sup>1</sup>	11,213,173	75.2%		
May	8,314,387	80.4% <sup>1</sup>	8,326,109	82.9%		
June	17,379,894	96.3% <sup>1</sup>	16,738,603	98.3%		
<b>TOTAL</b>	<b>105,425,376</b>	<b>96.3%</b>	<b>106,518,775</b>	<b>98.3%</b>	<b>16,767,825</b>	<b>15.0%</b>
<b>BUDGET</b>	<b>109,506,874</b> <sup>1</sup>		<b>108,331,213</b>		<b>112,076,299</b>	

<sup>1</sup> excludes Funds 06 & 11 budgeted expenditures of \$1,739,175



## Board- Revenue/Expense Summary by Fund Report

September 2022-2023

Intermediate District No. 287

<u>Expenditure Fund</u>	<u>Prior YE Act</u>	<u>Budget</u>	<u>MTD Activity</u>	<u>YTD Activity</u>	<u>% Used</u>	<u>YTD Unrealized</u>
01 - GENERAL FUND	17,618,580.12	17,448,157.00	1,447,435.15	4,036,261.05	23.13%	13,411,895.95
02 - FOOD SERVICE FUND	761,274.69	879,198.00	96,944.48	187,987.23	21.38%	691,210.77
04 - COMMUNITY SERVICE FUND	0.00	0.00	0.00	0.00		0.00
06 - BUILDING CONSTRUCTION FUND	0.00	0.00	0.00	0.00		0.00
07 - DEBT SERVICE FUND	6,580,480.62	6,575,443.00	500.00	1,244,472.27	18.93%	5,330,970.73
08 - TRUST FUND	0.00	0.00	0.00	0.00		0.00
09 - AGENCY FUND	0.00	0.00	0.00	0.00		0.00
10 - SCHOLARSHIP FUND	3,709.93	8,137.00	92.50	92.50	1.14%	8,044.50
11 - EDGEWOOD LTFM BOND FUND	0.00	0.00	0.00	0.00		0.00
12 - ALC - ACADEMIC FUND	10,413,761.49	10,833,659.00	724,346.05	1,838,476.41	16.97%	8,995,182.59
13 - CAREER & TECH FUND	1,083,870.24	1,808,526.00	143,066.89	182,464.02	10.09%	1,626,061.98
14 - SPECIAL EDUCATION FUND	57,521,807.31	60,136,945.00	4,929,380.07	7,303,633.91	12.15%	52,833,311.09
20 - INTERNAL SERVICE FUND	685,798.02	697,500.00	68,352.94	109,042.19	15.63%	588,457.81
21 - SELF HEALTH INSURANCE FUND	11,836,408.04	13,664,800.00	885,020.98	1,863,225.46	13.64%	11,801,574.54
51 - STUDENT CLUB FUND	13,084.58	23,934.00	2,170.00	2,170.00	9.07%	21,764.00
<b>Total Expenses</b>	<b>106,518,775.04</b>	<b>112,076,299.00</b>	<b>8,297,309.06</b>	<b>16,767,825.04</b>	<b>14.96%</b>	<b>95,308,473.96</b>

# Intermediate District 287

## *Responsive. Innovative. Solutions.*

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### INTER-OFFICE MEMORANDUM

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DATE: **October 12, 2022**

TO: Members of the School Board

FROM: Mae L. Hawkins, Executive Director of Business Services

RE: **Cash Report - September** Claims, Payroll, Receipts, and Investments

A. Recommendation: Request the Board approve payment of the items listed below:

1. A/P payments for: <b>September 2022</b>	Totaling	\$	<u>4,185,891.59</u>
a) Check #'s <b>110524 - 110764</b>			
and Wire Transfers - #'s <b>4000001300 - 4000001322, 9000003860 - 9000003896</b>			
2. Payroll payments for: <b>September 2022</b>	Totaling	\$	<u>2,826,354.33</u>
a) Check #'s <b>n/a</b>			
b) Direct Deposit #'s <b>9000096351 - 9000097995</b>			
3. Receipts for: <b>September 2022</b>	Totaling	\$	<u>14,915,114.05</u>
a) Receipt #'s <b>20230109 - 20230329</b>			
4. Invest. at end of mo. <b>September 2022</b>			
a) Fund 01 - General Fund		\$	<u>24,871,366.47</u>

This report has been prepared under the direction of Dave Anderson and is presented for approval by the School Board. Dave and I would be glad to answer any questions.

INTERMEDIATE DISTRICT 287  
 INVESTMENTS ON HAND  
 SEPTEMBER 2022

**#01-104-00 - Investments (General)**

INSTITUTION	RATE OF RETURN (%)	PURCHASE DATE	MATURITY DATE	AMOUNT INVESTED
PMA - MNTrust IS Account Balance	2.310			806.01
PMA - MNTrust Savings Deposit Account - Bell Bank	2.880			13,888,574.21
PMA - MNTrust Savings Dep. Acct. - Nexbank, SSB - ICS	2.880			5,981,986.25
PMA - MNTrust Term Series	3.450			5,000,000.00
Total PMA - MNTrust Investments on Books				24,871,366.47

**ACTIVITY DETAIL:**

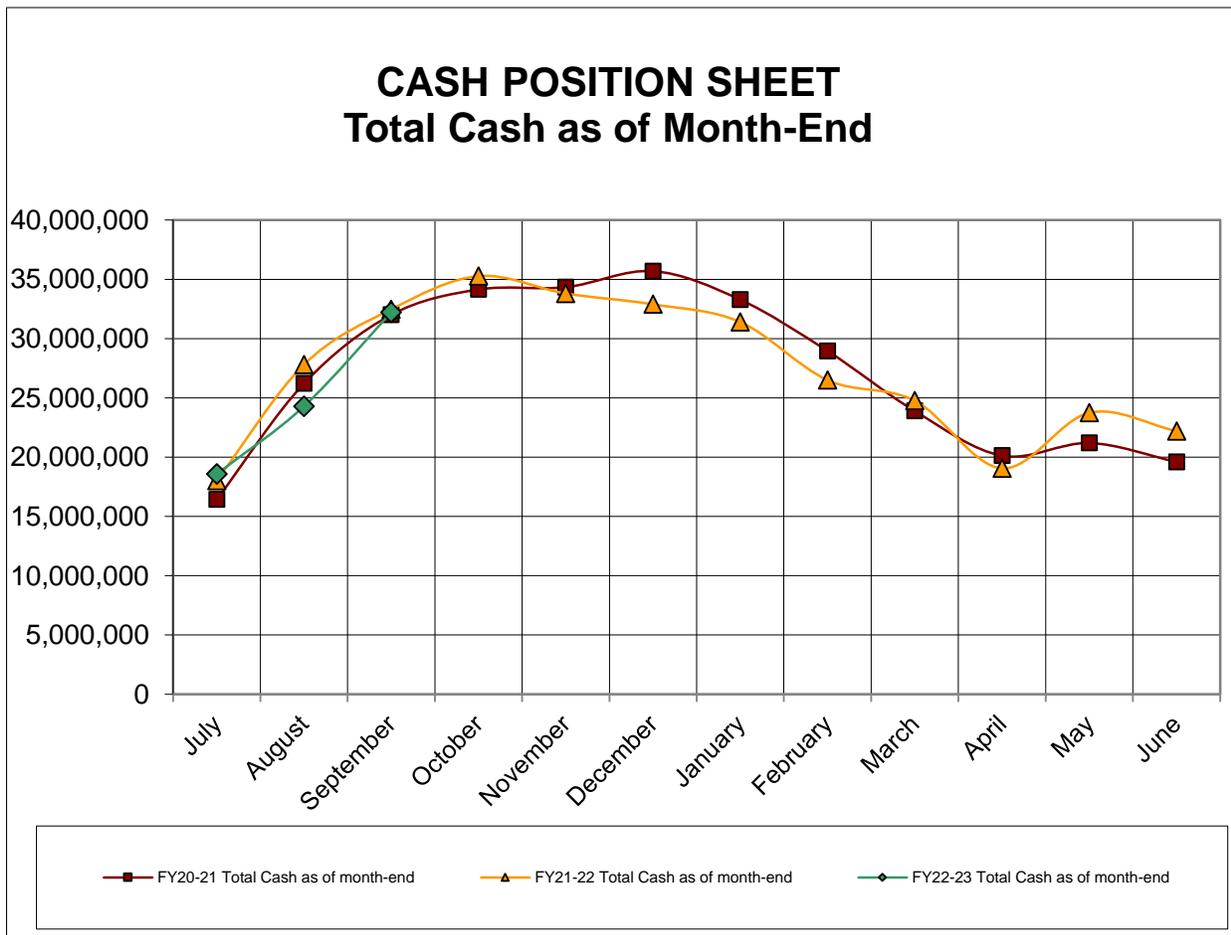
Investments on our Book at End of Prior Month	14,839,469.64
Current Month Activity	
Deposits	10,000,000.00
Withdrawals	-
Interest Earned - Recorded	31,354.74
Interest Earned - Recorded for Prior Month	-
Dividends Earned	542.09
Interest Earned - Not Recorded by Month-end	-
Total Investments at End of Month & Un-recorded Interest	24,871,366.47

# Intermediate District 287

## Cash and Investment Position Sheet- Monthly Total Net Cash- All Accounts

<u>Date</u>	<u>FY20-21 Total Cash as of month-end</u>	<u>FY21-22 Total Cash as of month-end</u>	<u>FY22-23 Total Cash as of month-end</u>
July	16,420,292	18,017,954	18,572,017
August	26,210,789	27,800,108	24,288,930
September	32,002,725	32,465,869	32,223,695
October	34,140,570	35,267,999	
November	34,331,406	33,804,263	
December	35,688,169	32,887,416	
January	33,279,452	31,397,362	
February	28,953,988	26,497,584	
March	23,888,891	24,760,657	
April	20,119,050	19,051,281	
May	21,191,254	23,745,291	
June	19,600,706	22,201,893	

- Includes Self-Funded Insurance Cash Balances.



**INTERMEDIATE DISTRICT 287**  
**SEPTEMBER 2022 ACTIVITY**

**ELECTRONIC TRANSFERS IN:**

DATE	TO	AGENCY	RECEIPT #	AMOUNT	DESCRIPTION
9/1/2022	MSDLAF	APPLE CLICS	20230308	7.52	APPLE CLICS JULY 2022
9/1/2022	MSDLAF	MN STATE MMB	20230309	26,669.93	MA 3RD PARTY BILLING
9/2/2022	MSDLAF	INVER GROVE HEIGHTS ISD 1	20230310	14,840.70	CARE & TREATMENT
9/15/2022	MSDLAF	MN STATE MMB	20230311	5,773,817.97	IDEAS ONL LEARN, GEN ED, SP ED
9/21/2022	MSDLAF	HENNEPIN TECHNICAL COLLI	20230312	195.00	FACILITY USE
9/23/2022	MSDLAF	MN DEPT OF EDUCATION-034	20230313	628.00	P-EBT FUNDS
9/28/2022	MSDLAF	MN STATE MMB	20230314	7,281.65	MA 3RD PARTY BILLING
9/29/2022	MSDLAF	APPLE CLICS	20230315	30.45	APPLE CLICS AUGUST 2022
9/29/2022	MSDLAF	MN DEPT OF EMPLOYMENT &	20230316	145,118.33	VECTOR GRANT
9/30/2022	MSDLAF	COBRA	20230317	27,236.19	COBRA SEPTEMBER PAYMENTS
9/30/2022	MSDLAF	MN STATE MMB	20230318	2,937,561.29	IDEAS GEN ED, ONL LEARN, SP ED
9/30/2022	MSDLAF	MERCHANT SERVICES - ABEC	20230319	1,225.00	STUDENT DEFERRED REVENUE
9/30/2022	MSDLAF	MERCHANT SERVICES - HDW	20230320	590.00	STUDENT DEFERRED REVENUE
9/30/2022	MSDLAF	MERCHANT SERVICES - NEC	20230321	910.00	STUDENT DEFERRED REVENUE
9/30/2022	MSDLAF	MERCHANT SERVICES - SEC	20230322	2,311.00	STUDENT DEFERRED REVENUE
9/30/2022	MSDLAF	MERCHANT SERVICES - WEC	20230323	990.00	STUDENT DEFERRED REVENUE
9/30/2022	MSDLAF	MSDLAF	20230324	15,075.40	INTEREST EARNED SEPTEMBER 2022
9/30/2022	MSDLAF	PAYPAL	20230325	23,690.41	SEPTEMBER TUITION
9/30/2022	MSDLAF	SQUARE - BREMER BEAN SHI	20230326	1,301.55	SEPTEMBER STORE SALES
9/30/2022	MSDLAF	SQUARE - JITTERBUG NEC	20230327	1,340.94	SEPTEMBER STORE SALES
9/30/2022	MSDLAF	SQUARE - COMMON GROUND	20230328	993.67	SEPTEMBER STORE SALES
9/30/2022	MSDLAF	SQUARE - SNACK SHACK WE	20230329	1,645.44	SEPTEMBER STORE SALES
<b>MTD TOTALS</b>				<b>8,983,460.44</b>	

**INTERMEDIATE DISTRICT 287**  
**SEPTEMBER 2022 ACTIVITY**

**WIRE TRANSFERS OUT:**

DATE	FROM	AGENCY	WIRE #	AMOUNT	DESCRIPTION
9/7/2022	MSDLAF	Bank of Montreal	400001300	46,559.31	P-Card Expense
9/9/2022	MSDLAF	Teachers Retirement Assn	400001301	10,042.59	Tra Shortage
9/12/2022	MSDLAF	HealthPartners	400001302	160,308.84	HPAI Claims
9/15/2022	MSDLAF	BPAS	400001303	64,722.57	Veba
9/15/2022	MSDLAF	Educators Benefit Consultants	400001304	83,350.22	403b Retirement
9/15/2022	MSDLAF	MN Dept of Revenue	400001305	1,595.39	State Taxes
9/15/2022	MSDLAF	MN Dept of Revenue	400001306	86,544.62	State Taxes
9/15/2022	MSDLAF	Public Employees Retirement	400001307	111,968.21	Pera
9/15/2022	MSDLAF	Teachers Retirement Assn	400001308	212,709.69	Tra
9/15/2022	MSDLAF	US Bank	400001309	507,826.61	Federal Taxes
9/15/2022	MSDLAF	HealthPartners	400001310	193,263.60	HPAI Claims
9/22/2022	MSDLAF	HealthPartners	400001311	814.00	HealthPartners
9/22/2022	MSDLAF	HealthPartners	400001312	199,986.30	HPAI Claims
9/22/2022	MSDLAF	Cash Management Services	400001313	184.17	Cash Management Services
9/30/2022	MSDLAF	BPAS	400001314	63,832.70	Veba
9/30/2022	MSDLAF	Educators Benefit Consultants	400001315	83,800.77	403b Retirement
9/30/2022	MSDLAF	MN Dept of Revenue	400001316	1,595.38	State Taxes
9/30/2022	MSDLAF	MN Dept of Revenue	400001317	80,778.62	State Taxes
9/30/2022	MSDLAF	Public Employees Retirement	400001318	109,976.24	Pera
9/30/2022	MSDLAF	Teachers Retirement Assn	400001319	205,030.92	Tra
9/30/2022	MSDLAF	US Bank	400001320	478,707.03	Federal Taxes
9/29/2022	MSDLAF	HealthPartners	400001321	214,007.35	HPAI Claims
9/30/2022	MSDLAF	Benefit Resource Inc	400001322	8,248.20	Flex Spending Monthly Invoice
9/30/2022	MSDLAF	Benefit Resource Inc	400001322	18,877.56	Flex Spending Account Payments
9/15/2022	MSDLAF	US Bank	9000003860-9000003868	3,985.62	Staff Reimbursements
9/29/2022	MSDLAF	US Bank	9000003869-9000003896	2,810.08	Staff Reimbursements
9/15/2022	MSDLAF	US Bank	9000096351-9000097157	1,435,046.78	Payroll
9/30/2022	MSDLAF	US Bank	9000097158-9000097995	1,391,307.55	Payroll
<b>MTD TOTALS</b>				<b>5,777,880.92</b>	

**DONATION REPORT  
INTERMEDIATE DISTRICT 287  
2022-2023**

**September 2022**

<b>DONATION DATE</b>	<b>DESCRIPTION</b>	<b>VIN#</b>	<b>EST VALUE</b>	<b>DONOR</b>	<b>CAMPUS</b>	<b>PROGRAM</b>
9/11/22	VERSA TRIKE - 3 WHEELS		\$2,100.00	STOIAKEN, PHYLLIS	NEC	TIER 3 STUDENTS
9/22/22	CHECK		\$20.00	CHARITIES AID FOUNDATION OF AMERICA	SEC	AFTERCARE & WELLNESS
9/22/22	CHECK		\$500.00	PROPERTY RESURCES CORP	SEC	VET
9/29/22	CHECK		\$500.00	KOPP FAMILY FOUNDATION	WEC	W-ALT
		<b>TOTAL</b>	<b>\$3,120.00</b>			

# Intermediate District 287

RESPONSIVE. INNOVATIVE. SOLUTIONS.

## DISTRICT POLICY

**POLICY SERIES: Board Officers & Operations**

**SUBJECT: Goals**

**BOARD APPROVED: October 2008, November 2022**

**BOARD REVIEWED DATE: October 2012<sub>7</sub>**

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### **BOO100 Goals**

#### **I. PURPOSE**

The purpose of this policy is to articulate the priorities and ~~expectations~~aspirations of the Board for its members, meetings, ~~and~~ methods of operation, and for its governance of the District.

#### **II. GENERAL STATEMENT OF POLICY**

- A. The mission of Intermediate District 287 is to ~~creatively meet the unique and changing needs of students and member districts participating in its programs by being the premier provider of high-quality and low-cost services.~~ be the premier provider of innovative specialized services to ensure that each member district can meet the unique learning needs of its students.
- B. In order to achieve this mission, the Board has developed the following goals for its governance of the District:
1. To provide leadership that will guide and support the administration's implementation of Board goals and objectives for the District.
  2. To ensure regular and open communication among the Board and the member districts, students, families, and ~~partners~~ communities served by District programs and services.
  3. To develop and utilize sound fiscal management strategies to maximize resources and ensure the equitable dedication of those resources to programs and services that ~~are of most~~ benefit ~~to~~ students and member districts.
  4. To improve upon the effectiveness of Board operations by providing the opportunity, support for, and encouragement of the continuing education, training, and professional development of Board members.
  5. To constructively engage District staff and administration, member districts, students and families, outside entities and organizations, and ~~policymaker~~the public in discussions about the District's current and future programs and services.
  6. To engage in regular self-evaluation of Board meetings and operations to determine their ~~efficacy~~efficiency and to judge the quality and timeliness of Board decision-making.
  7. To foster partnerships that support student success and improve student outcomes.

# Intermediate District 287

RESPONSIVE. INNOVATIVE. SOLUTIONS.

## DISTRICT POLICY

**POLICY SERIES:** Board Officers & Operations

**SUBJECT:** Board-Superintendent Relations

**BOARD ~~ADOPTED~~APPROVED:** December 2008

**BOARD ~~APPROVED~~REVIEWED-DATE:** October 2012, ~~November 2022~~October

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### **BOO120 Board-Superintendent Relations**

#### **I. PURPOSE**

The purpose of this policy is to ensure a positive and productive Board-Superintendent working relationship.

#### **II. GENERAL STATEMENT OF POLICY**

A positive Board-Superintendent relationship is essential to the effective management of the District. The foundation of that relationship is mutual respect and a both parties having a clear understanding of, and adhering to, by both parties of their different roles and responsibilities.

#### **A.III. ROLES AND RESPONSIBILITIES**

~~B.A.~~ The Board-Superintendent relationship must be one of mutual respect and of adherence to defined roles and responsibilities.

~~C.~~ The Board ~~must~~shall respect the Superintendent's ~~expertise as an expert~~ in the District's administration and operations, and ~~shall~~ concern itself primarily with broad questions of policy rather than administrative details.

~~D.B.~~ The Superintendent ~~must~~ shall respect the work of the Board, ~~seek to~~ provide it with timely information for informed and thorough deliberations and decisions, understand Board expectations and priorities, and implement Board policies ~~with fidelity to the best of his or her ability~~.

~~E.C.~~ The Superintendent is the Board's primary point of connection to ~~the operational organization of the~~ District employees. Personnel matters are the responsibility of the Superintendent, who makes recommendations to the Board regarding hiring and separation actions. ~~All authority and accountability of staff, as far as the Board is concerned, is considered to~~

~~be the responsibility of the Superintendent.~~ The Board ~~must shall~~ not give directives to any employee other than the Superintendent.

~~F. Only decisions of the Board, acting as a quorum body, are binding on the Superintendent.~~

### ~~III. ROLES AND RESPONSIBILITIES~~

~~A. The factors necessary to establish and maintain a positive relationship include:~~

~~1. A written description of the Superintendent's primary duties and responsibilities and authority commensurate with the responsibilities.~~

~~2. Clearly established and articulated Board policies and goals for the District.~~

~~3. Regular communications from the Board to the Superintendent including assessments of the Superintendent's success in implementing Board policies and meeting Board goals.~~

~~4. Regular administrative communications and recommendations to the Board concerning District programs, personnel, needs, resources, and operations.~~

~~B. The Board shall conduct an annual review and appraisal of the Superintendent's performance. If necessary, the Board shall provide the Superintendent with a plan for improvement.~~

# Intermediate District 287

RESPONSIVE. INNOVATIVE. SOLUTIONS.

## DISTRICT POLICY

**POLICY SERIES:** Board Officers & Operations

**SUBJECT:** Board Member Compensation

**BOARD ADOPTED:** October 2008

**BOARD APPROVED:** October 2012, November 2022

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### **BOO140**      Board Member Compensation

#### I.      **PURPOSE**

The purpose of this policy is to ensure the appropriate and fair compensation of all District 287 Board members.

#### II.     **GENERAL STATEMENT OF POLICY**

~~Because of the nature of the services and time they provide,~~ Board mMembers are entitled to fair compensation for their services. The Board will determine that compensation each year at its organizational meeting. The amount of compensation paid to an Intermediate District 287 Board member shall not be less than the smallest amount nor more than the largest amount that is paid to an individual school board member by any of the member districts.

# ~~Intermediate District 287~~

~~RESPONSIVE. INNOVATIVE. SOLUTIONS.~~

## ~~DISTRICT POLICY~~

~~POLICY SERIES: Board Officers & Operations~~

~~SUBJECT: District Regulations~~

~~BOARD APPROVED: January 2007~~

~~BOARD REVIEWED DATE: October 2012~~

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### ~~BOO160 Implementation of Board Policy~~

#### ~~I. PURPOSE~~

~~The purpose of this policy is to establish guidelines for the implementation of Board policy by the creation of procedures.~~

#### ~~II. GENERAL STATEMENT OF POLICY~~

~~The Superintendent is responsible for the administration of the District in concert with Board policies and established guidelines.~~

#### ~~III. PROCEDURE DEVELOPMENT AND REVIEW~~

~~The Superintendent shall develop procedures as needed for the implementation of Board policies. The Board will approve administrative procedures when such approval is required by law or otherwise advisable.~~

#### ~~IV. POLICY FORMAT~~

~~All Board policies will follow a consistent format for ease in reading and reference.~~

#### ~~V. POLICY AND PROCEDURE DISSEMINATION~~

~~The Superintendent shall establish and maintain an orderly plan for disseminating and making accessible the policies adopted by the Board and the administrative procedures necessary to implement them.~~

# Intermediate District 287

RESPONSIVE. INNOVATIVE. SOLUTIONS.

## DISTRICT POLICY

**POLICY SERIES:** Board Officers & Operations

**SUBJECT:** Out-of-State Travel

**BOARD ~~ADOPTED~~APPROVED:** October 2008

**BOARD ~~APPROVED~~REVIEWED-DATE:** October 2012, November 2022

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### **BOO180      Out-of-State Travel by Board Members**

#### **I.      PURPOSE**

The purpose of this policy is to regulate out-of-state travel by Board members as required by law. Any changes to this policy must be approved by a recorded vote.

#### **II.     GENERAL STATEMENT OF POLICY**

Board members have an obligation to be informed about the proper duties and functions of an Intermediate District Board member and familiar with issues that may affect the District and its member districts. ~~Board members must also~~ and to acquire: a basic understanding of school finance and budgeting, and sufficient knowledge to comply with federal, state and local laws, rules, regulations, and District policies ~~that relate to their role as Board members.~~ - Occasionally, it may be appropriate for Board members to travel out-of-state to fulfill their obligations.

#### **III.    APPROPRIATE TRAVEL**

- A. Travel outside the state is appropriate when the ~~B~~board finds it proper for ~~B~~board members to acquire knowledge and information necessary to allow them to carry out their responsibilities as Board members. ~~Travel to regional or national meetings of the National School Boards Association (NSBA) and/or the Association for Educational Services Agencies (AESAs) is presumed to fulfill this purpose.~~
- B. The Board must pre-approve any travel ~~Travel to other out-of-state meetings for which the member intends to seek reimbursement from the District should be pre-approved by the Board.~~

#### **IV.     RESPONSIBILITY**

Upon return from Board-approved out-of-state travel, a Board member must submit a written report to the Board within 30 calendar days

**describing the knowledge and/or skills acquired that will assist the Board member in carrying out their responsibilities to District 287.**

**V. REIMBURSEMENT OF EXPENSES**

- A. Expenses eligible for reimbursement may include transportation, meals, lodging, registration fees, required materials, parking fees, tips, Board-related phone calls, and other reasonable and necessary District-related expenses.
- B. Reimbursement is governed by the schedule of reimbursement rates and the procedures concerning reimbursement requests and approvals developed by the Superintendent. ~~This policy must be reviewed annually by the Board and any subsequent changes must be approved by a recorded vote.~~

Legal references: Minn. Stat. § 471.661

# Intermediate District 287

RESPONSIVE. INNOVATIVE. SOLUTIONS.

## DISTRICT POLICY

**POLICY SERIES:** Board Officers & Operations

**SUBJECT:** Policymaking Process

**BOARD ADOPTED:** October 2012

**BOARD APPROVED ~~REVISION DATE:~~ November 2022**

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### **BOO200 Policy Development, Adoption, Implementation and Review**

#### **I. PURPOSE**

The purpose of this policy is to establish guidelines for Board policymaking.

#### **II. GENERAL STATEMENT OF POLICY**

The Board believes that the creation of policies is the Board's most important function. -Through the development and adoption of written policies, the Board exercises its leadership in the District. -Board policies ~~must shall~~ be clear, concise, accessible, and follow a consistent format. Policy implementation is delegated to the Superintendent.

Policies will be reviewed on an ongoing basis to ensure their compliance with new laws, Board priorities, District needs and circumstances. When possible, policy review will be staggered throughout the year.

#### **III. POLICY ADOPTION PROCESS**

All Board policies shall comply with applicable state and federal laws, rules and regulations.

##### **Development**

In developing and revising policies, the Board will seek the advice and assistance of ~~staff, organizations, and other~~ relevant parties, such as staff, students, families, member districts, partners, and community organizations, through the Superintendent.

**Notice**

The Board shall give notice of proposed policy changes or adoption of new policies by placing the item on the agenda of two Board meetings, except as provided in Parts IV and V.

**Adoption**

Policies and policy revisions introduced at a Board meeting shall not be adopted until a subsequent meeting of the Board.- At the first meeting, the policy proposal shall be presented for a first reading and discussion, and at the second meeting, the proposal shall be presented for a second reading, discussion, and vote. Board members may propose amendments to policy proposals at either of the two readings.

**Effective Date**

A policy is effective upon adoption by a majority of a quorum of the Board present at a regular meeting unless another effective date is specified.

**IV. SUSPENSION OF POLICIES**

Any section or sections of Board policies not required by law or contract may be temporarily suspended by a majority vote of a quorum of the Board at a regular or special meeting. -The suspended sections may be reinstated by the same process.

**V. EMERGENCY ADOPTION OF POLICIES****Emergency Conditions**

Under unusual and rare circumstances, the Board may temporarily approve a policy to meet emergency conditions. -A majority vote of a quorum of the Board is required to adopt an emergency policy.- A statement regarding the emergency and the need for immediate adoption of the policy shall be included in the minutes.

**Expiration of Emergency Policies**

The emergency policy shall expire within one year following the emergency action or when there has been Board action to adopt, revise or repeal the emergency policy under the regular policy adoption process, whichever occurs first.

## VI. ~~IMPLEMENTATION~~ **IMPLEMENTATION** OF BOARD POLICY

### **Superintendent Role**

The Superintendent is responsible for the administration of the District under applicable laws and Board policies. Board policies shall be the basis for the Superintendent's formulation of procedures.

### **Development of Administrative Procedures**

It is the Superintendent's responsibility to develop administrative procedures to provide greater specificity and consistency in the process of policy implementation. The Board reserves the right to review all administrative procedures ~~and require changes to them~~ ~~however it will revise them~~ only when, in the Board's reasonable and professional judgment, they are inconsistent with policies adopted ~~or guidelines set~~ by the Board, or the District's Strategic Plan/Priorities.

### **Administrative Action in Absence of Policy**

In the event that a situation demanding a decision is not covered by an existing policy or administrative procedure, the Superintendent or ~~their~~ ~~his or her~~ designee is empowered to act as needed and report such action or decision to the Board.

### **Policy and Procedure Dissemination**

The Superintendent shall establish and maintain an orderly plan for disseminating and making accessible the policies adopted by the Board and the administrative procedures necessary to implement them.

## VII. **POLICY REVIEW**

### **Superintendent Role**

The Superintendent, on a continuing basis, shall bring to the Board's attention all policies that are out-of-date or otherwise in need of revision.

### **Board Member Role**

Any Board member may request that a policy be reviewed at any time, for any reason. -The Board shall decide, by a majority vote of a quorum of the Board ~~present~~ at a regular meeting, whether to initiate the requested review.

### **Review Schedule**

The review process shall be structured so that each policy is reviewed annually for compliance with current law, and for suitability and effectiveness at least once every four years.

### **Consent Agenda**

Board policies scheduled for routine review that are not in need of any substantive change shall be placed on the Board's consent agenda.

# Intermediate District 287

RESPONSIVE. INNOVATIVE. SOLUTIONS.

## DISTRICT POLICY

**POLICY SERIES:** Board Officers & Operations

**SUBJECT:** Board Structure and Decision Making

**BOARD APPROVED:** September 2008

**BOARD REVIEWED DATE:** October 2012

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### **B00220      Board Structure and Decision Making**

#### **I.      Purpose**

The purpose of this policy is to establish an effective and efficient meeting and decision-making process conducive to sound Board decisions.

#### **II.     General Statement of Policy**

The Board is committed to using a decision-making process that allows for well-informed, timely, and thoughtful decisions. It is the Board's policy to ensure that Board members are able to give informed and in-depth consideration to the governance and operational issues that come before it.

#### **III.    Board Meetings**

The Board shall meet twice monthly or as necessary. A Board meeting may be a work session or a business meeting, or both. The Board may make decisions on any items that require action at any meeting.

#### **IV.    Board Evaluation**

The Board shall evaluate its governance and operations annually to determine whether its structure and decision-making processes are conducive to making sound Board decisions in the most efficient manner.

# Intermediate District 287

RESPONSIVE. INNOVATIVE. SOLUTIONS.

## DISTRICT POLICY

**POLICY SERIES:** Board Officers & Operations

**SUBJECT:** Board Member conflict of interest

**BOARD APPROVED:** December 2008

**BOARD REVIEWED DATE:** October 2012

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### **BOO240 Board Member Conflict of Interest**

#### **I. PURPOSE**

The purpose of this policy is to ensure that Board decisions are based on the best interests of the District rather than an individual Board member's actual or perceived financial or personal gain.

#### **I. GENERAL STATEMENT OF POLICY**

It is the policy of the Board to define its priorities, adopt its policies, make its decisions, and dedicate District resources based solely on the best interests of the District as a whole, and the students and member districts served by its programs. It is the policy of the Board to ensure that all members are educated concerning possible conflicts of interest and how to avoid them.

#### **II. GENERAL PROHIBITIONS**

- A. All Board members shall avoid even the appearance of a conflict of interest because even though such conflict may not exist, it creates the appearance of impropriety. Board members with an actual or perceived conflict of interest shall not participate in Board discussions or vote on Board actions related to that interest.
- B. A Board member who is authorized to take part in any manner in making any sale, lease, or contract in his or her official capacity shall not voluntarily have a personal financial interest in that sale, lease, or contract or personally benefit financially from it.
- C. The District may not employ any person related by blood or marriage to a Board member, within the fourth degree as defined in civil law, except by a unanimous vote of the full Board.

#### **IV. REPORTING AND DETERMINATION**

The determination as to whether a conflict of interest exists is to be made by the Board. Any Board member who has reason to believe that he or she has an actual or potential conflict of interest, or that another member has an actual or potential conflict of interest, shall notify the Board immediately. The Board member(s) shall cooperate as necessary for the Board to make its determination and shall abide by the decision of the Board.

# Intermediate District 287

RESPONSIVE. INNOVATIVE. SOLUTIONS.

## DISTRICT POLICY

### Bylaws: Intermediate School District 287

**SUBJECT: Bylaws**

**BOARD APPROVED: June 26, 2008**

**EFFECTIVE DATE: January 1, 2009**

**REVISION DATE: June 8, 2017**

**EFFECTIVE DATE: July 1, 2017**

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### PREAMBLE

The Intermediate District 287 School Board has been established pursuant to Minnesota Statutes and the Memorandum of Agreement ("MOA") entered into by certain independent school districts and Intermediate District 287. The most recent MOA became effective on July 1, 2017.

"Members" or "member districts" refers to the independent school districts who are members of Intermediate District 287. "Board members" or "representatives" means persons appointed by the member districts to the Intermediate District 287 School Board ("287 Board" or "Board"). Intermediate District 287 is referred to as the "Intermediate."

### I. LEGAL STATUS OF THE BOARD

- A. The basis for the establishment and operation of the Intermediate and the 287 Board is in the State of Minnesota Constitution, Minnesota Statutes, court interpretations of these laws, and the powers implied under them.
- B. The Board is the governing and policy-making body of the Intermediate and has the general charge of the business, management and governance of Intermediate programs, facilities, and services. The Board provides direction and exercises leadership primarily through the oversight of the development and adoption of policies.
- C. Board members have binding authority only when acting as a member of the Board when it is legally in session, except where specific authority is provided to Board members or officers individually. In the absence of specific authority, the Board is not bound by an action or statement by an individual Board member.
- D. The legal address of the Intermediate and the Board is 1820 Xenium Lane North, Plymouth, MN 55441.

## **II. BOARD MEMBERS AND ORGANIZATION**

- A. The Board consists of eleven (11) appointed members, one (1) representative from each member district, and the Intermediate Superintendent as an ex-officio member. Member districts appoint their own representative to the 287 Board.
- B. The term of office of a Board member is two years beginning on the first Monday in January and until a successor representative qualifies. If a Board member is unable to finish his or her term for any reason, the member district shall appoint a new representative to finish out the original Board member's term.
- C. The Board may establish standing or special committees when necessary or desirable to facilitate the work of the Board.

## **III. BOARD DUTIES AND CODE OF ETHICS**

- A. The Board shall perform the following duties in accordance with applicable law:
  - 1. Review the Intermediate's mission statement and strategic plan annually.
  - 2. Provide for the evaluation and improvement of instructional programs.
  - 3. Conduct the business of the Intermediate and pay indebtedness and proper expenses;
  - 4. Establish a suitable learning environment for students by providing the necessary and appropriate school buildings and program sites to support the instructional process and to provide for the comfort, health and safety of students and staff while at school;
  - 5. Purchase, sell, and exchange Intermediate property and equipment as necessary;
  - 6. Provide for the payment of claims against the Intermediate and prosecute and defend actions by or against the Intermediate;
  - 7. Employ, and contract with, necessary qualified teachers and discharge the same for cause;
  - 8. Employ and discharge necessary qualified employees and contract for other services;
  - 9. Procure insurance against liability of the Intermediate, its officers, and employees;
  - 10. Oversee the development of policies and adopt those policies that are necessary to communicate the Board's vision for the Intermediate and/or are legally required;
  - 11. Receive, for the benefit of the Intermediate, bequests, donations, or gifts, for any proper purpose; and
  - 12. Perform other acts as the Board deems to be reasonably necessary or required for the governance of the Intermediate.

- B. To ensure that the Board's business is conducted with maximum effectiveness, efficiency, and integrity, 287 Board members shall understand the roles and responsibilities of the Board and adhere to the Code of Ethics below:
1. Always remember that the first and greatest concern must be the educational welfare of the students attending Intermediate programs and receiving Intermediate services;
  2. Attend all regularly scheduled and special Board meetings whenever possible;
  3. Become informed concerning the issues to be considered at meetings;
  4. Exercise prudent judgment in initiating, reviewing, considering and voting on items affecting operations of the Intermediate, recognizing that it is Board members' responsibility to see that the Intermediate is properly run, not to run it themselves;
  5. Initiate and maintain constructive two-way dialogue with Intermediate administration and the member district board and superintendent as a means to engage all clients and stakeholders in the work of the 287 Board and the Intermediate;
  6. Represent the 287 Board and the Intermediate to the member district board and community in a manner that fosters public confidence and respect;
  7. Maintain a working rapport with other members of the Board and the Superintendent;
  8. Respect the right of others to hold and express opinions;
  9. Support the employment of those persons best qualified to serve the Intermediate and provide them with authority commensurate with their responsibilities;
  10. Recuse oneself when one has a conflict of interest or when there may be an appearance of impropriety, and not use the Board position for personal or partisan gain. The determination of whether a conflict of interest exists will be made by the Board;
  11. Take no action that will compromise the Board, the Intermediate, or Intermediate administration;
  12. Respect the confidentiality of information that is confidential and/or privileged under applicable law;
  13. Abide by majority decisions of the Board while retaining the right to seek changes in such decisions through ethical and constructive channels; and
  14. Comply with all federal, state, and local laws and rules relating to the office and function of a Board member.

#### **IV. DUTIES OF BOARD OFFICERS**

The 287 Board shall, by majority vote, elect a Chair, Vice-Chair, Clerk, Treasurer and other officers as determined by the Board. Board officers are charged with carrying out the responsibilities entrusted to them. Officers hold office for one year and until a successor officer has been elected. The Superintendent is an ex-officio nonvoting member of the Board.

A. The Chair shall:

1. Preside at all Board meetings, when present, and ensure the orderly conduct of meetings;
2. Set meeting agendas in consultation with the Superintendent;
3. Countersign orders upon the Treasurer for claims approved by the Board;
4. Sign all contracts and agreements approved by the Board;
5. Represent the Board in all matters;
6. Appoint all committee members;
7. In case of absence, inability, or refusal of the Clerk to draw orders for the payment of money authorized by a vote of the majority of the Board to be paid, draw orders to be paid by the Treasurer, or, along with the Treasurer, declare the office of the Clerk vacant and fill by appointment;
8. Ensure that the policies of the Board are properly administered; and
9. Confer with the Superintendent as may be necessary and desirable.

B. The Vice-Chair shall, in the absence or disability of the Chair, perform the duties of the Chair.

C. The Clerk shall ensure the following:

1. Minutes of the Board are recorded;
2. Detailed accounts of Board business are kept;
3. All contracts and agreements approved by the Board are signed;
4. All orders upon the Treasurer for payment of bills, salaries and contracts approved by the Board are signed;
5. All records and reports required of the Clerk are prepared as directed by the Board; and
6. All duties of the Chair are performed in the absence of the Chair and Vice- Chair.

D. The Treasurer shall ensure the following:

1. Funds of the Intermediate are deposited in the official depository;
2. All funds are received, held in custody, and expended as directed by the Board and detailed records are kept of all orders processed;
3. All records and reports required of the Treasurer are prepared as directed by the Chair;

4. All orders upon the Treasurer approved by the Board are signed, thereby converting the orders into checks; and
  5. If there are insufficient funds on hand to pay valid orders presented to the Treasurer, orders are received, endorsed, and processed in accordance with Minnesota Statutes.
- E. The Superintendent shall:
1. Prepare reports and materials for the Board and submit appropriate recommendations;
  2. Keep the Board well-informed in a timely manner about Intermediate operations and needs;
  3. Implement Board policies and actions; and
  4. Perform other duties and fulfill other responsibilities as prescribed by the Board.

## **V. CALL AND CONDUCT OF BOARD MEETINGS**

### **A. Regular Meetings**

1. The Board shall meet as required by law. No action authorized or required by law shall be taken by the Board except in a meeting open to the public and after appropriate notice to the public as required by law. The Board shall meet in closed session as necessary and permitted by law.
2. An agenda shall be sent to each member district and Board member at least six (6) days prior to each regular meeting of the Board. All matters to be included thereon, proposed by Board members, shall be submitted in writing to the Chair no later than fifteen (15) days prior to such meeting. The Superintendent is empowered to submit additional items with the approval of the Chair. To the extent reasonably possible, matters submitted for the agenda in the form of a resolution by a Board member shall appear on the agenda in the form prepared and proposed by the Board member.
3. Matters not on the agenda may be considered at any meeting of the Board consistent with Robert's Rules of Order.

### **B. Special Meetings**

1. Special meetings of the Board may be called by the Chair or shall be called upon the written request of three (3) or more members of the Board.
2. Board members shall receive notice of special meetings at least three (3) days before such meetings. The notice shall state the time, place, and purpose of the special meeting, and shall be given by the Clerk or designate.
3. The powers of the Board shall be the same at special meetings as at regular meetings.

C. Organizational Meetings

1. The organizational meeting shall be held at the Board's first meeting in January.
  2. The business of the organizational meeting shall include:
    - a. Determination of a quorum and call to order by the outgoing Chair or other current officeholder;
    - b. Report of the nominating committee;
    - c. Election of officers for the ensuing year (once elected the new Chair conducts the meeting);
    - d. Designation of official depositories;
    - e. Collateral agreements;
    - f. Designation of official newspaper;
    - g. Designation of legal counsel;
    - h. Appointment of assistant treasurer;
    - i. Regular meeting schedule of the Board;
    - j. Any other business as may come before the meeting or any adjournment thereof; and
    - k. Adjournment.
  3. The Chair shall appoint a nominating committee of three (3) persons not less than thirty (30) days before the organizational meeting. Such committee shall nominate members of the Board to serve as Board officers.
- D. The rules of parliamentary procedure in Robert's Rules of Order shall govern the Board in its deliberations in all matters except as otherwise provided in these Bylaws. Meeting procedures are intended to ensure that meetings are conducted in an internally consistent manner, decisions are made in an orderly and reasonable fashion, there is adequate discussion of decisions, and Board members have the necessary information to make informed decisions on substantive issues.
- E. The rules of procedure may be amended at any meeting by majority vote.
- F. Proxy voting is not permitted.

**VI. MEETING MINUTES**

A. Maintenance of Minutes and Records

1. The Clerk shall ensure that permanent records of the Board are kept, including records of the meeting minutes.
2. A copy of all motions and the names of the Board members making and seconding motions shall be recorded. There shall be a recorded vote if the vote is not unanimous.
3. Minutes of meetings shall be available for inspection at the administrative offices of the Intermediate after they have been prepared.
4. Meeting minutes shall be approved by the Board at a subsequent meeting, and signed by the Chair and Clerk after approval.

**B. Publication of Official Board Proceedings**

1. Minutes of the proceedings of the 287 Board shall be sent to the member districts and Board members.
2. The Board shall publish its minutes as required by law and on the Intermediate's website. The proceedings to be published may be a summary if the summary adequately informs the public of the substance of the proceedings.

**VII. QUORUM**

No meeting may be convened and no business may be transacted by the Board unless a quorum of its members are present. A quorum of the Board consists of a majority (6) of the Board members. The act of a majority of a quorum is an act of the Board. The only legal actions the Board may take in the absence of a quorum are to fix the time at which to adjourn, to recess, to adjourn, or to take measures to obtain a quorum.

**VIII. NOTICES TO BOARD MEMBERS**

Notices shall be sent to each Board member.

**IX. FISCAL YEAR**

The fiscal year of the District begins on July 1 and ends on June 30.

**X. CORPORATE SEAL**

The Board shall have no corporate seal.

**XI. AMENDMENTS**

The Bylaws may be amended by an affirmative vote of two-thirds ( $\frac{2}{3}$ ) of the Board members present at a meeting of the Board, provided that the substance of the proposed amendment was submitted in writing to member districts and 287 Board members at least ten (10) days prior to such meeting.

**XII. MEMORANDUM OF AGREEMENT**

The MOA addresses the withdrawal of member districts; the membership of new member districts; and the dissolution of the Intermediate, among other topics not covered in the Bylaws.

# CONNECTIONS



News from the Association of Metropolitan School Districts

October 2022  
Volume 20  
Number 1

## RPS Online Provides Flexibility in Meaningful and Connected Way

**October 7, 2022  
Board of Directors  
Meeting**  
7 a.m. - 9 a.m.  
Quora Education Center  
NE Metro 916  
Little Canada

**October 28, 2022  
Executive/Legislative  
Committee Meeting**  
7:30 a.m. - 9 a.m.  
Anderson Center  
Bethel University  
Arden Hills

**November 4, 2022  
Board of Directors  
Meeting**  
7 a.m. - 9 a.m.  
Quora Education Center  
NE Metro 916  
Little Canada

**November 10, 2022  
Annual Conference**  
8 a.m. - 3 p.m.  
Minneapolis Marriott  
Northwest

**Register here:**  
[https://www.amsd.org/  
reimagine2022/](https://www.amsd.org/reimagine2022/)

Rochester Public Schools (RPS) Online is a K-12, synchronous-first, online learning community available to students across the state of Minnesota. Now in its second year as a state-approved online learning provider, RPS Online offers both comprehensive and supplemental online learning to students and families who have experienced success in and wish to continue learning online.

*RPS Online High School science teacher Molly Cochran shows her desk set up and how she teaches her students.*



In addition to a full complement of academic and related support services, including special education, multi-language learning, gifted and talented, school counseling, and social work, RPS Online will be launching a menu of non-academic opportunities for students to engage in and build community. These opportunities include student clubs and organizations as well as both virtual and in-person community events. The RPS School Board recently approved a new Strategic Plan that in its implementation, one of the focuses is to create communities where all students think and feel they belong.

"We know that there are students and families both in Rochester and across the state of Minnesota who are searching for a more flexible learning environment to meet their learning needs and we are confident that RPS Online can

*Continued on page 2*

This month's newsletter highlights one of the most vexing issues impacting school district budgets — the severe cross-subsidy (shortfall) in the special education program. The failure of the state to provide the necessary funding for special education programs has stressed school districts' budgets for years. In recent years, a growing cross-subsidy has developed in the English learner program. Despite a record surplus in the 2022 legislative session, lawmakers failed to approve funding to address these shortfalls. I hope AMSD members will make sure the legislative candidates running to represent your district understand how critical it is for our students and communities that these shortfalls are addressed in the 2023 session. Our advocacy starts now!

**From the AMSD Chair, Crystal Brakke, Richfield Public Schools Board Member**



# Creating Communities Where Students Feel They Belong

Continued from page 1

provide that flexibility in a meaningful and connected way,” said RPS Online Principal Brandon Macrafcic.

The flexible learning environment is not only beneficial for the students. Some of RPS Online’s teachers specifically chose to teach for RPS Online because they were seeking the flexibility in their own lives.

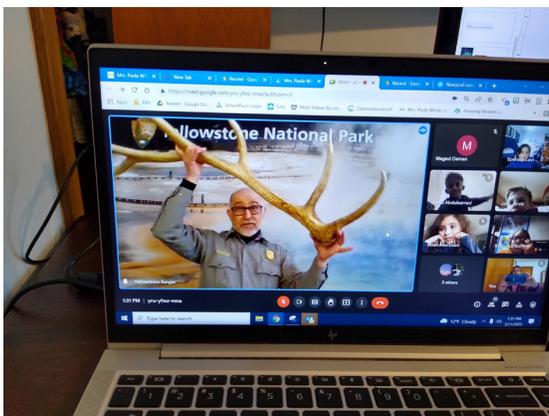
“I wanted something with the flexibility to work from home, and I have a passion for technology and integrating systems into every day teaching to make learning more effective for the students, and more accessible to the teacher,” said Philip Giarratana who teaches special education classes for middle school students. “It’s also worked wonders for my confidence to be in a familiar surrounding all day and still engage in the profession I love, especially since I also struggle with a high degree of social anxiety.”

For fifth grade teacher Kim Hill, the flexibility allowed her to better support her students. “Working online has allowed me flexibility to schedule additional support sessions for students who need just a little more instruction,” said Hill. “I find it easier to individualize the instruction in this setting and I have been able to support students who in the past have struggled. Since our whole class is online it is also easy to find background supports as students need them in real time.”

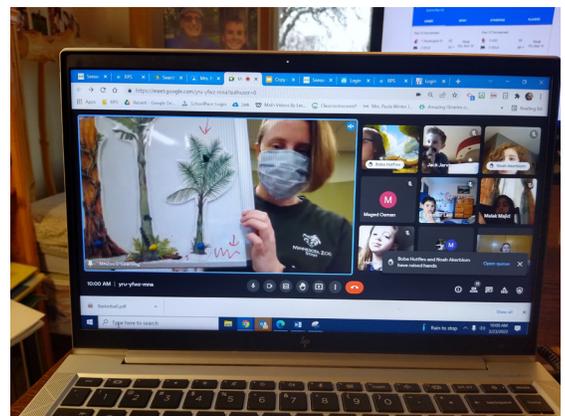
New to RPS Online high school for the 22-23 school year are online World Language classes in Spanish (2 levels), French (4 levels), German (4 levels), and Latin (4 levels). These courses, as well as any other high school courses, can be taken on a supplemental basis, where students attend most of their day in-person at their home high school and join one or more classes at RPS online.

While students and families can always choose to individually enroll in RPS Online, districts currently without an online learning option who are interested in exploring one can enter into an inter-district agreement with Rochester Public Schools. Winona Area Public Schools recently partnered with RPS on such an agreement that allows students to remain a student in their home district, but take classes through RPS Online. The courses are taught by RPS Online teachers using the RPS curriculum. Home districts retain the state funding for online students and pay an agreed-upon tuition to RPS.

District and/or school leaders interested in discussing a possible partnership with RPS Online should contact Brandon Macrafcic, RPS Online Lead Principal, at [brmacrafcic@rochesterschools.org](mailto:brmacrafcic@rochesterschools.org) or 507-328-3119.



*Students participating in virtual field trips to Yellowstone National Park (left) and Minnesota Zoo (right).*



*This month's member feature was submitted by Mamisoa Knutson, Director of Communications, Rochester Public Schools.*

# Special Education Cross-Subsidy Will Sharply Increase in FY2022 Without Action by State

The special education cross-subsidy has become so dire that more than a dozen of the state’s leading public education advocacy organizations, including AMSD, rallied at the Capitol in May to urge the Legislature and Governor to use a portion of the historic state budget surplus to fulfill their obligation to fully fund these important special education services. Yet, at the end of the 2022 session, despite a state surplus estimated at \$7 billion, the Legislature failed to approve any new funding to address the cross-subsidy. The cross-subsidy refers to the difference between what school districts spend on important and mandated special education services beyond the funding provided by the state and federal governments for those services.

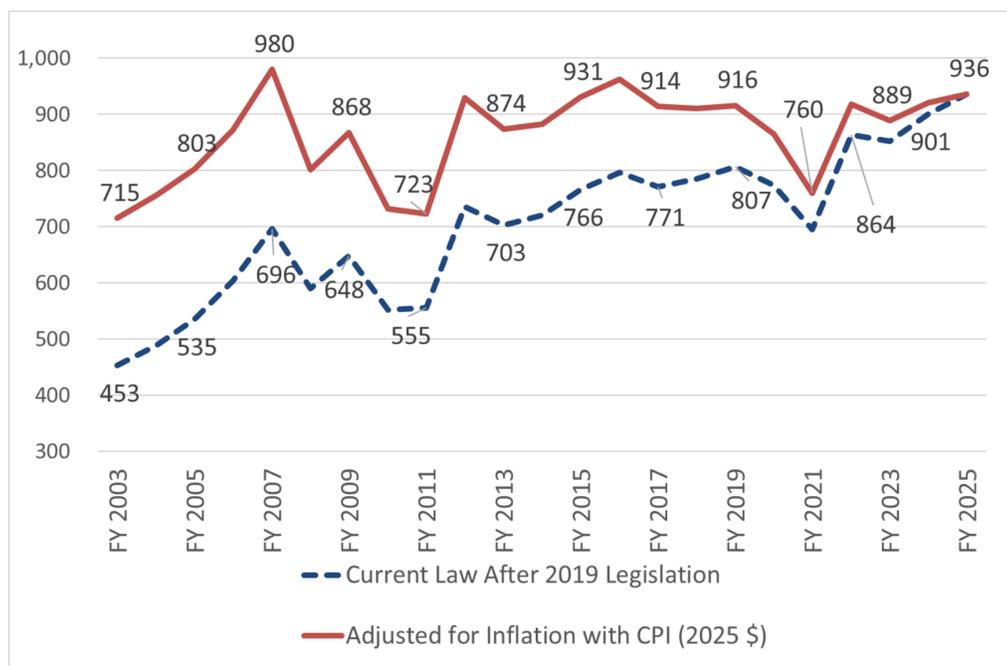
In August, the Minnesota Department of Education (MDE) released the FY2021 Special Education Cross-Subsidy Report. Minnesota Statute requires the MDE to annually submit a report to the Legislature showing the amount each district is cross-subsidizing special education costs with general education revenue.

MDE calculated the final statewide cross-subsidy for FY2021 at \$591 million. This is a decrease from \$673 million FY2020 but it is a temporary decline due to lower expenditures on special education services during the pandemic when there was a disruption in services. **The cross-subsidy statewide is projected to skyrocket to \$748.6 million in FY2022.**

All students are impacted by the state’s failure to fully fund essential special education programs and services. As the chart below shows, MDE projects that the per pupil cross-subsidy will rise to more than \$900 by FY2024. The full cross-subsidy report and AMSD specific cross-subsidies can be found using the links below:

- [LINK: View the FY2021 Special Education Cross-Subsidy Report](#)
- [LINK: View the FY2021 AMSD Special Education Cross-Subsidies](#)

### Special Education Cross-Subsidy Per Pupil (ADM)



Source: Minnesota Department of Education  
2021 Special Education Cross-Subsidy Report

# Intermediate District 287

RESPONSIVE. INNOVATIVE. SOLUTIONS.

## School Board Planning Calendar 2022-2023

### 2022 Meetings (August - December)

July ( <i>not meeting</i> )	October 13
August 25	October 27
September 8	November 10
September 22	December 8

### 2023 Meetings (January - June)

January 12	March 23
( <i>possible conflicts with MASA</i> )	April 13
January 26	May 11
February 9	May 25
February 23	June 8
March 9	June 22

### Resources/Templates (make a copy of the template)

- [What the Board Needs to Know](#) - template
- [Consent Agenda Recommendation](#) - template

### Presentation Templates:

- |  |  |
|--|--|
| • <a href="#">Template 1</a>             | • <a href="#">Template 2</a>                 |
| • <a href="#">Shoes slides template</a>  | • <a href="#">Stripe slides template</a>     |
| • <a href="#">Ribbon slides template</a> | • <a href="#">Minimalist slides template</a> |
| • <a href="#">Data slides template</a>   |  |

1 <sup>st</sup> Meeting of the Month	2 <sup>nd</sup> Meeting of the Month
<b>START TIME 6:30 PM</b>	
<b>AUGUST 25, 2022</b>	
<p><b>Kudos &amp; Recognition</b></p> <p><b>Special Presentation</b></p> <ul style="list-style-type: none"> <li>• <a href="#">287 Anti-Racist Leadership Program Pilot Proposal</a> (<i>carryover</i>)</li> </ul> <p><b>Board Chair Business</b></p> <ul style="list-style-type: none"> <li>• Appointment of Board Vice-Chair</li> </ul>	<p><b>Annual Presentation - none</b></p> <ul style="list-style-type: none"> <li>• Coherence-Uber Goal (First Read)</li> <li>• Racial Equity-Kendi Follow Up Or My Grandmother's Hand's (<i>carryover</i>)</li> <li>• Financial Report June - (Action)</li> <li>• COVID 19 Policies (<i>carryover</i>)</li> <li>• Update on Back to School Planning</li> </ul> <p><b>Consent Agenda OR What the Board Needs to Know OR Verbal Update</b></p> <ul style="list-style-type: none"> <li>• Wilder Contracts - TTM &amp; KOFI (<i>carryover</i>)</li> </ul>
<p><b>SEPTEMBER 8, 2022</b></p> <p><b>Kudos &amp; Recognition</b></p> <ul style="list-style-type: none"> <li>• Kudos (back to school - first days of school video)</li> </ul> <p><b>Consent Agenda OR What the Board Needs to Know OR Verbal Update</b></p> <p><b>Special Presentation:</b></p>	<p><b>SEPTEMBER 22, 2022</b></p> <p><b>Kudos &amp; Recognition</b></p> <p><b>Consent Agenda OR What the Board Needs to Know OR Verbal Update</b></p> <ul style="list-style-type: none"> <li>• Routine monthly finance report - July/August</li> </ul> <p><b>Special Presentation</b></p> <ul style="list-style-type: none"> <li>• Data Dashboard?</li> <li>• Safety Update</li> </ul>

- Mental Health ARP grant

**Annual Presentation**

**Spotlight** - TBD

**Annual Presentation**

- **What the Board Needs to Know**  
Emergency and Crisis Plans for 2022-23 Jake Horejsh
- **What the Board Needs to Know** MSBA Resolution on TTM funding . . . . .(Action)
- **Resolution Authorizing Parameters for Sale & Award of 2022A LTFM Bonds (Action - 2022 only)**

**OCTOBER 13, 2022**

**Kudos & Recognition**

**Consent Agenda OR What the Board Needs to Know OR Verbal Update**

**Superintendent’s Report**

- Introduce the New Communications Director

**Special Presentation**

- Diploma On

**Annual Presentation**

**OCTOBER 27, 2022**

**Kudos & Recognition**

- Above & Beyond: Ann Bremer Education Center (virtual)

**Consent Agenda OR What the Board Needs to Know OR Verbal Update**

- Insurance Premium Rate Recommendation

**Superintendent’s Report**

- Superintendent Goal(s)

**Annual Presentation**

- Financial Report September - Quarterly Update (Action)
- Facilities Report

**NOVEMBER 10, 2022**

*(Only one Board meeting this month!)*

**Kudos & Recognition**

- Above & Beyond: Care & Treatment

**Consent Agenda OR What the Board Needs to Know OR Verbal Update**

- Fund balance transfers (consent agenda item)
- Joint Powers Agreement - AWARE Grant

**Special Presentation: Board Work Session**

- West Suburban Summer School

**Annual Presentation**

- Grant updates - Ben and Jon [SRCL update] (*carryover from last year*)
- Update on Key Performance Indicators
- What the Board Needs to Know about Emergency & Crisis Plans (Action)
- Jake Horejsh, Student & Staff Safety Manager - Health and Safety will present a brief overview of our 22-23 emergency preparedness plan and answer questions.
- Board Ratification of Award of 2022A LTFM Bonds (Action - 2022 only)

**DECEMBER 8, 2022**

*(Only one Board meeting this month!)*

**Kudos & Recognition**

- Above & Beyond: District Service Center

**Special Presentation**

- Data Dashboard

**Consent Agenda OR What the Board Needs to Know OR Verbal Update**

- Financial Report October (consent agenda)
- Legislative Platform

**Annual Presentation**

- Officer Election Process - (Chair Report)
- World’s Best Workforce Report & ESSA Update (Jon Ben)
- Unaudited Financial Report for FY22 (action item)
- 2022-2023 Yearly ADM Summary

<p style="text-align: center;"><b>JANUARY 12, 2023</b> <i>*Organizational Meeting</i></p> <p>Election of Board Officers: Oath of Office Annual Resol</p> <ul style="list-style-type: none"> <li>Electronic signatures resolution - was this included in the annual resolutions? <i>(Please move to the annual organizational meeting)</i></li> <li>FY22 Audit - Auditor Presentation - (Annual Report) (recurring) (action item) <i>(Please move to top of Agenda behind election of officers)</i></li> <li>Financial Report November (consent agenda)</li> <li>Report on UBER goal including strategic implementation plans and budget Legislative Platform</li> </ul>	<p style="text-align: center;"><b>JANUARY 26, 2023</b> <b>Regular Meeting</b></p> <p><b>Kudos &amp; Recognition</b></p> <ul style="list-style-type: none"> <li>Above &amp; Beyond: Hennepin Technical College programs</li> </ul> <p><b>Consent Agenda OR What the Board Needs to Know OR Verbal Update</b></p> <ul style="list-style-type: none"> <li>Superintendent Mid-Year Evaluation Procedure (recurring)</li> </ul> <p><b>Special Presentation - Member District Targeted Services Support</b></p> <p><b>Annual Presentation</b></p> <ul style="list-style-type: none"> <li>Financial Report December - Quarterly update (action item)</li> <li>2022-23 Budget Update and 23-24 Budget Planning</li> <li>Equity Policy First Read</li> </ul>
<p style="text-align: center;"><b>FEBRUARY 9, 2023</b></p> <p><b>Kudos &amp; Recognition</b></p> <p>*online student letter (<i>carryover</i>)</p> <p><b>Consent Agenda OR What the Board Needs to Know OR Verbal Update</b></p> <ul style="list-style-type: none"> <li>Update on Culture and Climate Uber Goal -Staff WELLBEING</li> <li>What the Board Needs to Know about Community Support following the Feb 1, 2022 tragedy at SEC (ELR and <a href="#">Deb Carlson-Doom</a>)</li> </ul> <p><b>Special Presentation</b></p> <p><b>Annual Presentation</b></p> <ul style="list-style-type: none"> <li>ESSA submissions for schools identified for Comprehensive Support and Improvement (will recur annually)</li> <li>Equity Policy Second Read</li> <li>FY23 Budget Revision - annual report (<i>action item</i>)</li> </ul>	<p style="text-align: center;"><b>FEBRUARY 23, 2023</b></p> <p><b>Kudos &amp; Recognition</b></p> <ul style="list-style-type: none"> <li>Above &amp; Beyond: Itinerant</li> </ul> <p><b>Consent Agenda OR What the Board Needs to Know OR Verbal Update</b></p> <ul style="list-style-type: none"> <li>Financial Report January -consent agenda</li> <li>HR Report: Resolution Reducing Programs and Positions (recurring) Michelle Axell will present a Resolution asking the Board to direct administration to make recommendations for any necessary reductions in programs and positions.</li> </ul> <p><b>Special Presentation -Data (PowerBI) Presentation (Ben)</b></p> <p><b>Under HR Report:</b></p> <p>What the Board Needs to Know: HR Planning for the upcoming hiring season: Anne Becker, Executive Director of Human Resources will share the recruitment &amp; hiring outlook for 2023-2024.</p> <p><b>Annual Presentation</b></p> <p><u>Chair Report</u></p> <ul style="list-style-type: none"> <li>Trauma Sensitive Organization Ben M</li> </ul>
<p style="text-align: center;"><b>MARCH 9, 2023</b></p> <p style="text-align: center;">Equity (60 min)   Equity Work Session</p> <p><b>Kudos &amp; Recognition</b></p> <p><b>Consent Agenda OR What the Board Needs to Know OR Verbal Update</b></p> <ul style="list-style-type: none"> <li>Confidentiality Commitments</li> </ul> <p><b>Special Presentation</b></p> <p><b>Annual Presentation</b></p>	<p style="text-align: center;"><b>MARCH 23, 2023</b></p> <p><b>Kudos &amp; Recognition</b></p> <ul style="list-style-type: none"> <li>Above &amp; Beyond: North Education Center</li> </ul> <p><b>Consent Agenda OR What the Board Needs to Know OR Verbal Update</b></p> <ul style="list-style-type: none"> <li>Financial Report February - consent agenda</li> <li>Verbal update: Expansion of Furthering Your Education program (The Transforming Teaching &amp; Learning (TTL) Scholarship)</li> </ul>

<ul style="list-style-type: none"> <li>● Approval of revised Administrative Organizational Plan (recurring)</li> <li>● FY24 Budget Assumption/Program Withdrawal Report - Annual Report (Action item)</li> <li>● 2023-2024 School Calendar Approval (recurring)</li> </ul>	<ul style="list-style-type: none"> <li>● Approval of On-site Solar Contracts for Ann Bremer Education Center, North Education Center, District Service Center and West Education Center. (Rich Ragatz from Ideal Energies will share a presentation prior to board approval.)</li> <li>● Approval of Contracts:</li> <li>● FY24 - Food Services Prime Vendor Contract (consent agenda)</li> <li>● Approval of the RFQ Transportation Contracts</li> <li>● Approval of Grants (list to come later)</li> </ul> <p><b>Special Presentation - Annual Presentation - none</b></p> <p><u>Chair Report</u></p> <ul style="list-style-type: none"> <li>● HR Report:</li> <li>● Facilities - Long Term Facilities Maintenance Plan Approval (Action item)</li> </ul>
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**APRIL 13, 2023**

<p><b>Kudos &amp; Recognition/Spotlight</b></p> <ul style="list-style-type: none"> <li>● Gateway to College award?</li> </ul> <p><b>Consent Agenda OR What the Board Needs to Know OR Verbal Update</b></p> <ul style="list-style-type: none"> <li>● HR Report: Discontinuing Educational Programs and Positions/Staff Reduction ULA Resolution (only if necessary)</li> <li>● Organizational Chart Approval 2023-2024</li> </ul> <p><b>Special Presentation - 1. Data Dashboard, 2. Safety and MH update, include grants (carry over)</b></p> <p><b>Annual Presentation -</b></p> <p><u>Chair Report</u></p>
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**MAY 11, 2023**

<p><b>Kudos &amp; Recognition</b></p> <ul style="list-style-type: none"> <li>● Above &amp; Beyond: North Education Center</li> <li>● Above &amp; Beyond: Northern Star Online</li> </ul> <p><b>Consent Agenda OR What the Board Needs to Know OR Verbal Update</b></p> <ul style="list-style-type: none"> <li>● Superintendent Evaluation Closed Session (carry over)</li> </ul> <p><b>Special Presentation - NSO Update</b></p> <p><b>Annual Presentation - none</b></p> <ul style="list-style-type: none"> <li>● Financial Report March - Quarterly update (Action)</li> <li>● SEIU Local 284 – Closed Session (Information) Michelle Axell, Director of Human Resources will present parameters for Board consideration. The School Board may hold a closed meeting to consider strategy for labor negotiations. Minn. Stat. §13D.03. (carry over)</li> </ul> <p><u>Chair Report</u></p>
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**MAY 25, 2023  
RETIREMENT EVENT  
5:00 PM - 6:30 PM**

<p><b>Kudos &amp; Recognition</b></p> <p>Above &amp; Beyond: South Education Center</p> <p><b>Consent Agenda OR What the Board Needs to Know OR Verbal Update</b></p> <ul style="list-style-type: none"> <li>● Superintendent's Evaluation Update (10 min)</li> <li>● Financial Report April- consent agenda</li> </ul> <p><b>Special Presentation - none</b></p> <p><b>Annual Presentation -</b></p> <ul style="list-style-type: none"> <li>● Probationary Licensed, and Non-Licensed Non-Renewal Resolutions (recurring)</li> <li>● Learning Conversations, Superintendent Luncheon Recap</li> <li>● Safety Response Team Recap/Decision Making</li> </ul>
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**JUNE 8, 2023**

<p><b>Kudos &amp; Recognition/Spotlight</b></p> <ul style="list-style-type: none"> <li>● 2023 Graduation video</li> </ul> <p><b>Consent Agenda OR What the Board Needs to Know OR Verbal Update</b></p> <p>Approval of HTC Lease Agreement Approval of HTC PSEO Agreement Approval Liability Carrier Change and WC Renewal Rates Approval of Renewal of Janitorial Services Contracts</p>
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**JUNE 22, 2023**

<p><b>Kudos &amp; Recognition/Spotlight</b></p> <p>Above &amp; Beyond: West Education Center</p> <p><b>Consent Agenda OR What the Board Needs to Know OR Verbal Update</b></p> <ul style="list-style-type: none"> <li>● Financial Report May (consent agenda)</li> <li>● Special Education Monitoring Report (Ask Melissa)</li> <li>● PrairieCare Partnership Report (Kate and Chad Jayasekera) (carry over)</li> </ul> <p><b>Special Presentation - none</b></p>
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Recommendation to Renew Teachers on Call (TOC)  
Agreement  
Approval of Grants

**Special Presentation - none**

**Annual Presentation**

- Food Services Report - (Annual Report)
- Annual Food Service Program Resolution **Action Item**

Chair Report

Data Privacy & Records policy bucket - 1st read (*carry over*)

**Annual Presentation**

- ~~KPI update / Strategic Plan update HOLD for Aug/Sept meeting~~
- 2023-24 Original Budget Approval - Annual Report **Action Item**
- Approval of 2023-24 Rates. **Action Item**

Chair Report

Data Privacy & Records policy bucket - 2nd read (*carry over*)

**INTERMEDIATE DISTRICT 287**  
**October 27, 2022**  
**SCHOOL BOARD CALENDAR**

**October 2022**

27	Thursday	General Board Meeting	6:30 PM	DSC
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**November 2022**

10	Thursday	General Board Meeting	6:30 PM	DSC
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**December 2022**

08	Thursday	General Board Meeting	6:30 PM	DSC
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***TENTATIVE*****January 2023**

12	Thursday	General Board Meeting	6:30 PM	DSC
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26	Thursday	General Board Meeting	6:30 PM	DSC
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**February 2023**

09	Thursday	General Board Meeting	6:30 PM	DSC
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23	Thursday	General Board Meeting	6:30 PM	DSC
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**March 2023**

09	Thursday	General Board Meeting	6:30 PM	DSC
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23	Thursday	General Board Meeting	6:30 PM	DSC
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**April 2023**

13	Thursday	General Board Meeting	6:30 PM	DSC
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**May 2023**

11	Thursday	General Board Meeting	6:30 PM	DSC
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25	Thursday	General Board Meeting	6:30 PM	DSC
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**June 2023**

08	Thursday	General Board Meeting	6:30 PM	DSC
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22	Thursday	General Board Meeting	6:30 PM	DSC
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◆ General Board Meeting – Date Change

◆ New Event

◆ Event Date Change

# Intermediate District 287

*RESPONSIVE. INNOVATIVE. SOLUTIONS.*

## Get on the Bus & Local 2209 Breakfast Schedule

2022-2023

### Get on the Bus

Tuesday, December 6<sup>th</sup>

North Education Center

Bus leaves 287 DSC @ 8:30 AM

Michèle Kunz

Crystal Brakke

Tuesday, February 7<sup>th</sup>

West Education Center & Hennepin Tech Pathways

Bus leaves 287 DSC @ 8:30 AM

Michèle Kunz

Crystal Brakke

Tuesday, April 11<sup>th</sup>

South Education Center

Bus leaves 287 DSC @ 8:30 AM

Michèle Kunz

Crystal Brakke

# Local 2209/Board Breakfast

## 7:00 AM

Tuesday, October 25<sup>th</sup>  
District Service Center  
(3<sup>rd</sup> Floor – Room 316)

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\_\_\_\_\_  
\_\_\_\_\_

Michèle Kunz

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Francesca Pagan-Umar

Tuesday, December 13<sup>th</sup>  
District Service Center  
(3<sup>rd</sup> Floor – Room 316)

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\_\_\_\_\_  
\_\_\_\_\_

Michèle Kunz

\_\_\_\_\_  
\_\_\_\_\_  
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Crystal Brakke

Tuesday, February 21<sup>st</sup>  
District Service Center  
(3<sup>rd</sup> Floor – Room 316)

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Michèle Kunz

\_\_\_\_\_  
\_\_\_\_\_  
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Crystal Brakke

Tuesday, April 25<sup>th</sup>  
District Service Center  
(3<sup>rd</sup> Floor – Room 316)

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Michèle Kunz

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Crystal Brakke