

Agenda

1. **CALL TO ORDER** (*Action*)
2. **APPROVAL OF GENERAL MEETING AGENDA** (*Action*)
3. **AUDIENCE OPPORTUNITY TO SPEAK** (*Information*)
4. **APPROVAL OF CONSENT AGENDA** (*Action*)
 - 4.1. General Board Meeting Minutes from September 8, 2022
 - 4.2. Approval of Finance Report July 2022
 - 4.3. Approval of Finance Report August 2022
 - 4.4. Routine Human Resources Activities for September 22, 2022
 - 4.5. Approval of Contract for Instructional Resource
 - 4.6. Approval of Authorization of Issuance of Individual Procurement Cards (P-Cards)
5. **MOTION TO RESCIND (5 minutes)**
 - 5.1. Recommendation to Rescind Prior Approval of Resignation (*Action*)
6. **SHARE THE SUCCESS & RECOGNITION - (10 minutes)** (*Information*)
 - 6.1. SPOTLIGHT: West Education Center (WEC)
7. **SUPERINTENDENT'S REPORT - (20 minutes)** (*Information*)
 - 7.1. Emergency and Crisis Plans for 2022-2023
8. **INSTRUCTIONAL REPORT - None**
9. **BUSINESS SERVICES & LABOR RELATIONS REPORT - (45 minutes)**
 - 9.1. Facilities Report (*Information*)
 - 9.1.1. What the Board Needs to Know about Long Term Facilities Bond Plan
 - 9.2. Financial Report
 - 9.2.1. Resolution Relating To Facilities Maintenance Bonds, Series 2022a; Authorizing The Issuance and Authorizing The Superintendent Or Executive Director Of Business Services To Award The Sale Thereof and To Take Such Action And Execute All Documents Necessary To Accomplish Said Award and Sale (*Resolution*)
 - 9.2.2. Resolution Relating To The Financing Of A Proposed Project To Be Undertaken By The School District; Establishing Compliance With Reimbursement Bond Regulations Under The Internal Revenue Code (*Resolution*)
 - 9.3. Human Resource Report - None
10. **BOARD BUSINESS - (10 minutes)** (*Information*)
 - 10.1. Policy Review & Revision - None
 - 10.2. Board Reports
 - 10.2.1. Chair Report
 - 10.2.1.1. **Closed Session:** Local 284 Negotiations
 - 10.2.1.2. AMSD Report
 - 10.2.1.2.1. September 2022 AMSD Connections Newsletter
 - 10.3. District News

10.3.1. School Board Planning Calendar

10.3.2. September 22, 2022, Board Event Calendar

10.3.3. 2022-2023 Get on the Bus & Local 2209/Board Breakfast Schedule

10.4. Once Around the Table

11. **ADJOURNMENT**

Racial Equity Impact Analysis Tool

287 RACIAL EQUITY IMPACT ANALYSIS TOOL



Purpose

This tool ensures that racial equity is front-and-center in discussions and prompts leaders to examine how BIPOC and low wealth communities may be affected by a proposed action or decision of the district.

Instructions

Use the Tool: Have this tool available during any meeting where decisions are being made

- **Part 1 - Discussion:** Use the guiding questions to facilitate the racial equity discussion
- **Part 2 - Answer Racial Equity Impact Analysis Questions:** Before a decision is made, respond to the four equity impact analysis questions within your meeting agenda
- **Part 3 - Reflect:** Reflect on and recognize your own racial bias, as well as the presence and role of whiteness

Part 1: Discussion

Use the below guiding questions to facilitate a discussion about race equity impact

Guiding Questions

1. Are multiple racial perspectives involved in the planning? Are participants racially diverse? Were the groups most impacted by the decision included in the discussion?
2. In what ways are we maintaining status quo or advancing race equity? What could be done differently to better support or advance racial equity efforts?
3. Who is advantaged? Who is disadvantaged? Are decisions based on the majority or those at the margins?
4. In what ways does colorblindness exist?
5. How do you know the audience is communicated with in ways that will make sense through *their* lens?
6. In what ways are other marginalized people impacted?

Part 2: Answer Racial Equity Impact Analysis Questions

1. **Who participated in completing this analysis?**
2. **What are the racial equity impacts of this decision?**
3. **Who will benefit from and/or be burdened by this decision?**
4. **Are there strategies to mitigate any unintended consequences of this decision?**

Part 3: Reflect

1. Place yourself on the Compass. What feelings came up for you during the planning?
2. What role did your race, experiences, or bias have in the conversation?
3. What aspects of whiteness showed up for you or were observed in others? ([Bellevue Guide](#))

DISTRICT 287 GENERAL MEETING OF THE BOARD
Intermediate District 287
September 8, 2022
MINUTES

1. CALL TO ORDER

Board Chair Crystal Brakke called the general meeting to order at 6:30 PM in the District Service Center Boardroom and by the use of District 287 Teleconferencing. Board Director Michael Birdman recited Intermediate District 287 mission statement "The mission of Intermediate District 287 is to be the premier provider of innovative specialized services to ensure that each member district can meet the unique learning needs of its students".

Chair Brakke gave the Oath of Office to new Board Director Michael Birdman from Edina Public Schools

A Roll Call was taken, and a quorum was declared with 9 member districts represented and the following Board members in attendance:

286	Brooklyn Center	Ruthie Dallas
272	Eden Prairie	Francesca Pagan (late)
273	Edina	Michael Birdman
270	Hopkins	Shannon Andreson
279	Osseo	Jackie Mosqueda-Jones
280	Richfield	Crystal Brakke
283	St. Louis Park	Anne Casey
284	Wayzata	Sarah Johansen
277	Westonka	Heidi Marty

Absent: 278/Kunz and 281/Sant

Guests:

287 Administration: Marcy Doud, Tonya Allen, Anne Becker, Melissa Brateng, Mae Hawkins, Ben Magras, Jon Voss, Gloria Wilder, and Wauneen Denson-Mgeni

287 Staff Members: Kristin Vogel and Shawn Garvey

2. APPROVAL OF GENERAL MEETING AGENDA

The general meeting agenda was presented for approval. *Motion by Ruthie Dallas, seconded by Sarah Johansen, to approve the meeting agenda. No votes against. Motion carried.*

3. OPEN FORUM FOR COMMUNITY COMMENTS - None

4. APPROVAL OF CONSENT AGENDA

The Consent Agenda was presented for approval. The Consent Agenda included the General Meeting of the Board Minutes from August 25, 2022, and Authorization of Issuance of Individual Procurement Cards (P-Cards). *Motion by Anne Casey, seconded by Michael Birdman, to approve the Consent Agenda as presented. No votes against. Motion carried.*

5. SHARE THE SUCCESS & RECOGNITIONS - None

6. SUPERINTENDENT'S REPORT

Superintendent Doud presented [District 287 Back to School video](#) and thanked Kristin Vogel, Communication Specialist, for her hard work.

Tonya Allen, Executive Director of Student Supports, presented an overview of the grant and District 287 allocation of the Innovative Mental Health Grant: American Rescue Plan (ARP) and State Fiscal Recovery Funds (SFRF). "[What the Board Needs to Know about Summer of Learning Experiences.](#)"

7. INSTRUCTIONAL REPORT - None

8. BUSINESS SERVICES & LABOR RELATIONS REPORTS - None

Facilities Report

Financial Report

Human Resources Report

9. BOARD BUSINESS

Policy Review & Revision

Anne Becker, Executive Director of Human Resources, presented and recommended approval of the HM200 Face Covering Policy. *Motion by Michael Birdman, seconded by Francesca Pagan, to approve the HM200 Face Covering Policy as presented. No votes against. Motion carried.*

Chair Report

At the recommendation of Board Chair Brakke, a motion was made by Francesca Pagan, seconded by Sarah Johansen; the school board may hold a closed meeting to consider a strategy for labor negotiations, pursuant to Minn. Stat. §13D.03. All in favor. Motion carried unanimously. The meeting was closed to the public at 6:56 PM. A motion was made by Heidi Marty, seconded by Francesca Pagan, to reopen the general meeting. All in favor. Motion carried unanimously. The general meeting reopened at 8:03 PM.

AMSD Report

Chair Brakke announced that at the upcoming AMSD meeting, they would be discussing two significant updates 1) PELBS on what they are doing to address districts' staff shortage, and 2) Polling Data from Morris Leatherman group.

Once Around the Table

Board Director Pagan announce that Eden Prairie has a referendum on the upcoming ballet.

10. ADJOURNMENT

Motion was heard and seconded to adjourn the meeting. Meeting adjourned at 8:04 PM.

The next general meeting will be held on September 22, 2022, at 6:30 PM in the District Service Center Boardroom and by Teleconference.

Submitted by
Wauneen Mgeni
Secretary to the Board

Signed: Chair _____

Clerk _____

Date _____

Date _____

CONSENT AGENDA - RECOMMENDATION

Intermediate District 287
RESPONSIVE. INNOVATIVE. SOLUTIONS.

July Monthly Financial Reports

September 22, 2022

Author

Mae Hawkins, Executive Director of Business Services

Summary

The July Budget to Actual Comparison and other financial Reports for Board approval

- Revenues are at 19.8% of budget, this is lower than the prior two years percentages.
- Expenditures are at 4.6% of budget, this is higher than the prior two years percentages.
- Investments totaled \$14,812,574.30 including earned interest and dividends totaling \$19,112.94.
- Cash is slightly higher than the two prior year's level.
- Donations – Cash \$1,020.00.

The 2021-22 numbers are as of the end of the fiscal year at June 30th, and are preliminary at this point. They reflect the normal month end which is basically on a cash basis without accrual entries. Numerous receivables and payables are calculated after year-end, and the numbers will continue to change up to and through the audit process later this fall.

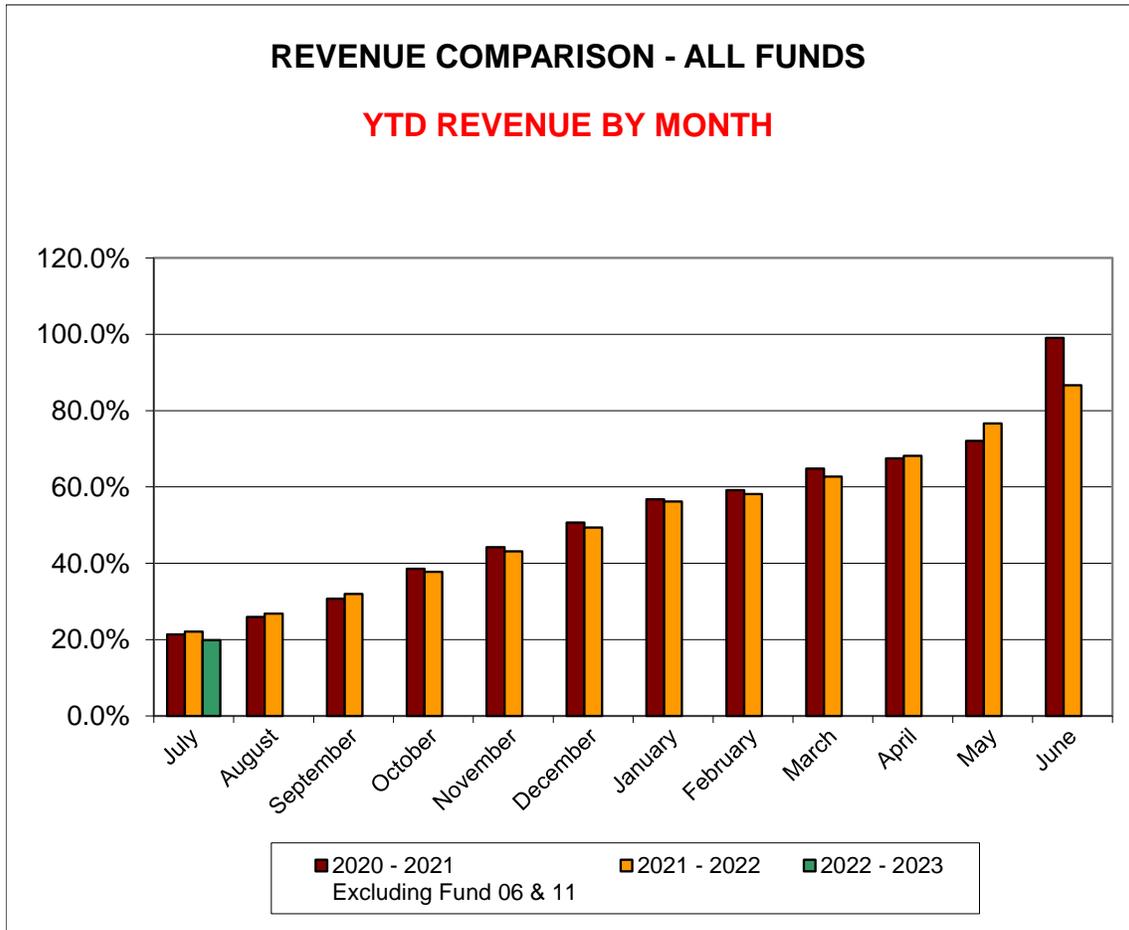
Recommendation

The Board approve the July Monthly Financial Reports.

DISTRICT 287
REVENUE COMPARISON

Month	2020 - 2021 Excluding Fund 06 & 11		2021 - 2022		2022 - 2023	
	\$ Amount	% of Budget	\$ Amount	% of Budget	\$ Amount	% of Budget
July	23,045,139	21.3% ¹	23,731,333	22.1%	22,178,454	19.8%
August	4,992,183	26.0% ¹	5,084,693	26.8%		
September	5,108,432	30.7% ¹	5,527,550	32.0%		
October	8,500,611	38.6% ¹	6,233,283	37.8%		
November	6,125,945	44.2% ¹	5,744,399	43.1%		
December	6,926,379	50.7% ¹	6,751,237	49.4%		
January	6,603,947	56.8% ¹	7,295,217	56.2%		
February	2,594,384	59.2% ¹	2,102,436	58.1%		
March	6,080,355	64.8% ¹	4,917,443	62.7%		
April	2,873,340	67.5% ¹	5,872,931	68.2%		
May	4,939,931	72.0% ¹	9,107,048	76.6%		
June	29,145,602	99.0% ¹	10,783,175	86.7%		
TOTAL	106,936,248	99.0%	93,150,745	86.7%	22,178,454	19.8%
BUDGET	107,978,713 ¹		107,471,010		111,881,819	

¹ excludes Funds 06 & 11 budgeted revenue of \$28,500



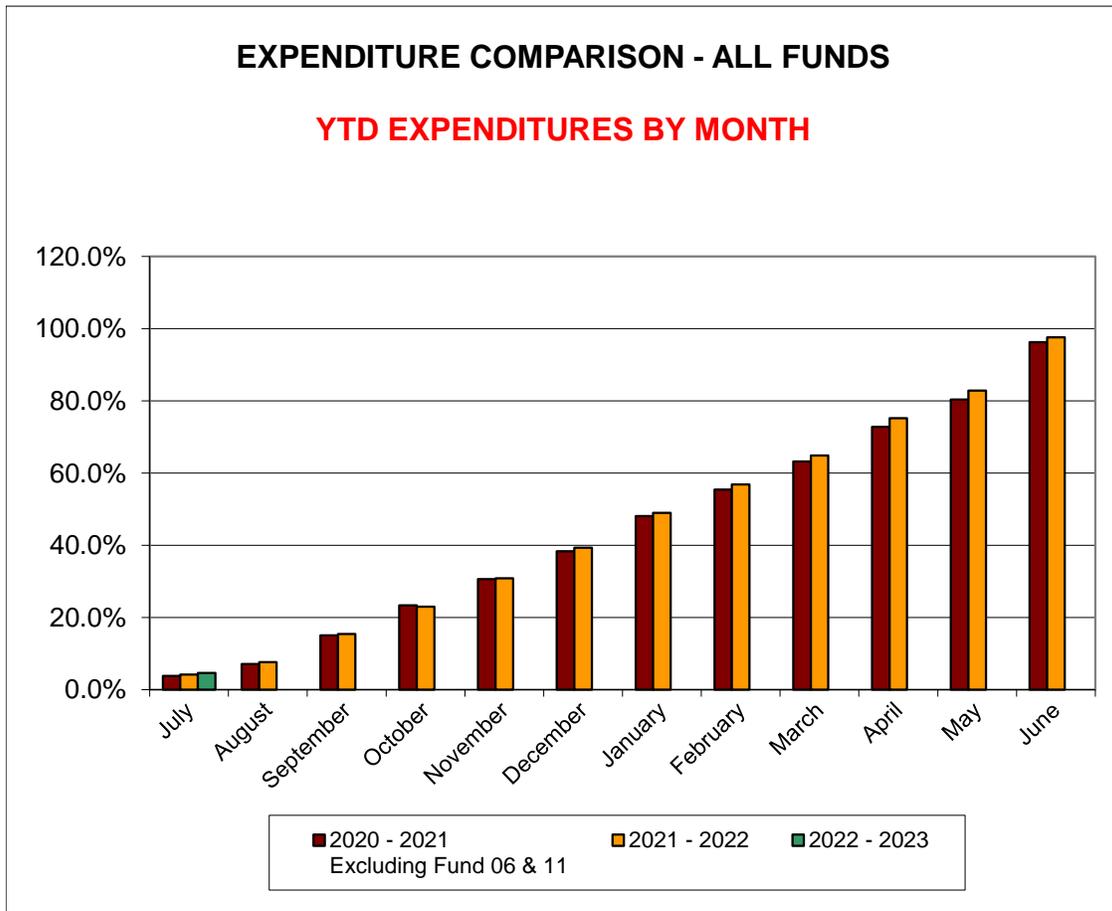
Board- Revenue/Expense Summary by Fund Report

July	2022-2023	Intermediate District No. 287				
Revenue Fund	Prior YE Act	Budget	MTD Activity	YTD Activity	% Used	YTD Unrealized
01 - GENERAL FUND	7,850,003.98	16,861,072.00	3,552,956.62	3,552,956.62	21.07%	13,308,115.38
02 - FOOD SERVICE FUND	470,256.83	879,198.00	0.00	0.00	0.00%	879,198.00
04 - COMMUNITY SERVICE FUND	0.00	0.00	0.00	0.00		0.00
06 - BUILDING CONSTRUCTION FUND	0.00	0.00	0.00	0.00		0.00
07 - DEBT SERVICE FUND	7,464,340.15	8,353,513.00	5,608,998.32	5,608,998.32	67.15%	2,744,514.68
08 - TRUST FUND	0.00	0.00	0.00	0.00		0.00
10 - SCHOLARSHIP FUND	3,857.75	110.00	0.00	0.00	0.00%	110.00
11 - EDGEWOOD LTFM BOND FUND	0.00	0.00	0.00	0.00		0.00
12 - ALC - ACADEMIC FUND	6,548,232.61	10,155,500.00	1,699,978.86	1,699,978.86	16.74%	8,455,521.14
13 - CAREER & TECH FUND	1,053,145.76	1,768,526.00	914,575.89	914,575.89	51.71%	853,950.11
14 - SPECIAL EDUCATION FUND	55,118,118.05	59,571,762.00	10,202,837.18	10,202,837.18	17.13%	49,368,924.82
20 - INTERNAL SERVICE FUND	618,052.84	615,300.00	12,262.08	12,262.08	1.99%	603,037.92
21 - SELF HEALTH INSURANCE FUND	14,017,239.61	13,664,800.00	186,844.59	186,844.59	1.37%	13,477,955.41
51 - STUDENT CLUB FUND	7,497.30	12,038.00	0.00	0.00	0.00%	12,038.00
Total Revenue	93,150,744.88	111,881,819.00	22,178,453.54	22,178,453.54	19.82%	89,703,365.46

DISTRICT 287
EXPENDITURE COMPARISON

Month	2020 - 2021 Excluding Fund 06 & 11		2021 - 2022		2022 - 2023	
	\$ Amount	% of Budget	\$ Amount	% of Budget	\$ Amount	% of Budget
July	4,177,239	3.8% ¹	4,493,228	4.1%	5,166,747	4.6%
August	3,598,620	7.1% ¹	3,753,484	7.6%		
September	8,693,373	15.0% ¹	8,447,438	15.4%		
October	9,144,055	23.4% ¹	8,194,961	23.0%		
November	7,897,782	30.6% ¹	8,523,649	30.8%		
December	8,444,956	38.3% ¹	9,205,713	39.3%		
January	10,697,937	48.1% ¹	10,442,639	49.0%		
February	8,032,344	55.4% ¹	8,521,055	56.8%		
March	8,529,603	63.2% ¹	8,658,724	64.8%		
April	10,515,187	72.8% ¹	11,213,173	75.2%		
May	8,314,387	80.4% ¹	8,326,109	82.9%		
June	17,379,894	96.3% ¹	15,957,109	97.6%		
TOTAL	105,425,376	96.3%	105,737,282	97.6%	5,166,747	4.6%
BUDGET	109,506,874 ¹		108,331,213		112,076,299	

¹ excludes Funds 06 & 11 budgeted expenditures of \$1,739,175



_Board- Revenue/Expense Summary by Fund Report

July

2022-2023

Intermediate District No. 287

Expenditure Fund	Prior YE Act	Budget	MTD Activity	YTD Activity	% Used	YTD Unrealized
01 - GENERAL FUND	17,845,124.55	17,448,157.00	1,298,035.02	1,298,035.02	7.44%	16,150,121.98
02 - FOOD SERVICE FUND	750,221.71	879,198.00	41,720.86	41,720.86	4.75%	837,477.14
04 - COMMUNITY SERVICE FUND	0.00	0.00	0.00	0.00		0.00
06 - BUILDING CONSTRUCTION FUND	0.00	0.00	0.00	0.00		0.00
07 - DEBT SERVICE FUND	6,580,480.62	6,575,443.00	1,239,180.63	1,239,180.63	18.85%	5,336,262.37
08 - TRUST FUND	0.00	0.00	0.00	0.00		0.00
09 - AGENCY FUND	0.00	0.00	0.00	0.00		0.00
10 - SCHOLARSHIP FUND	3,709.93	8,137.00	0.00	0.00	0.00%	8,137.00
11 - EDGEWOOD LTFM BOND FUND	0.00	0.00	0.00	0.00		0.00
12 - ALC - ACADEMIC FUND	10,291,694.16	10,833,659.00	641,802.63	641,802.63	5.92%	10,191,856.37
13 - CAREER & TECH FUND	1,081,310.94	1,808,526.00	19,477.36	19,477.36	1.08%	1,789,048.64
14 - SPECIAL EDUCATION FUND	57,517,563.64	60,136,945.00	1,023,219.88	1,023,219.88	1.70%	59,113,725.12
20 - INTERNAL SERVICE FUND	671,892.98	697,500.00	192.50	192.50	0.03%	697,307.50
21 - SELF HEALTH INSURANCE FUND	10,975,976.45	13,664,800.00	903,118.56	903,118.56	6.61%	12,761,681.44
51 - STUDENT CLUB FUND	13,084.58	23,934.00	0.00	0.00	0.00%	23,934.00
Total Expenses	105,731,059.56	112,076,299.00	5,166,747.44	5,166,747.44	4.61%	106,909,551.56

Intermediate District 287

Responsive. Innovative. Solutions.

INTER-OFFICE MEMORANDUM

DATE: **August 30, 2022**

TO: Members of the School Board

FROM: Mae L. Hawkins, Executive Director of Business Services

RE: **Cash Report - July** Claims, Payroll, Receipts, and Investments

A. Recommendation: Request the Board approve payment of the items listed below:

1. A/P payments for:	July 2022	Totaling	<u>\$</u>	<u>5,383,195.99</u>
a) Check #'s	110100 - 110115, 110165 - 110358, 110473			
and Wire Transfers - #'s	4000001211 - 4000001224, 4000001242 - 4000001247, 4000001249 - 4000001265, 4000001269 - 4000001271, 4000001285, 9000003741 - 9000003809			
2. Payroll payments for:	July 2022	Totaling	<u>\$</u>	<u>3,068,128.50</u>
a) Check #'s	600031			
b) Direct Deposit #'s	9000092213 - 9000093320, 9000094429 - 9000095443			
3. Receipts for:	July 2022	Totaling	<u>\$</u>	<u>5,010,035.29</u>
a) Receipt #'s	20230001 - 20230059			
4. Invest. at end of mo.	July 2022			
a) Fund 01 - General Fund			<u>\$</u>	<u>14,812,574.30</u>

This report has been prepared under the direction of Dave Anderson and is presented for approval by the School Board. Dave and I would be glad to answer any questions.

INTERMEDIATE DISTRICT 287
 INVESTMENTS ON HAND
 JULY 2022

#01-104-00 - Investments (General)

INSTITUTION	RATE OF RETURN (%)	PURCHASE DATE	MATURITY DATE	AMOUNT INVESTED
PMA - MNTrust IS Account Balance	1.381			263.52
PMA - MNTrust Savings Deposit Account - Bell Bank	1.372			8,852,795.13
PMA - MNTrust Savings Dep. Acct. - Nexbank, SSB - ICS	2.182			5,959,515.65
PMA - MNTrust Term Series	0.000			-
Total PMA - MNTrust Investments on Books				14,812,574.30

ACTIVITY DETAIL:

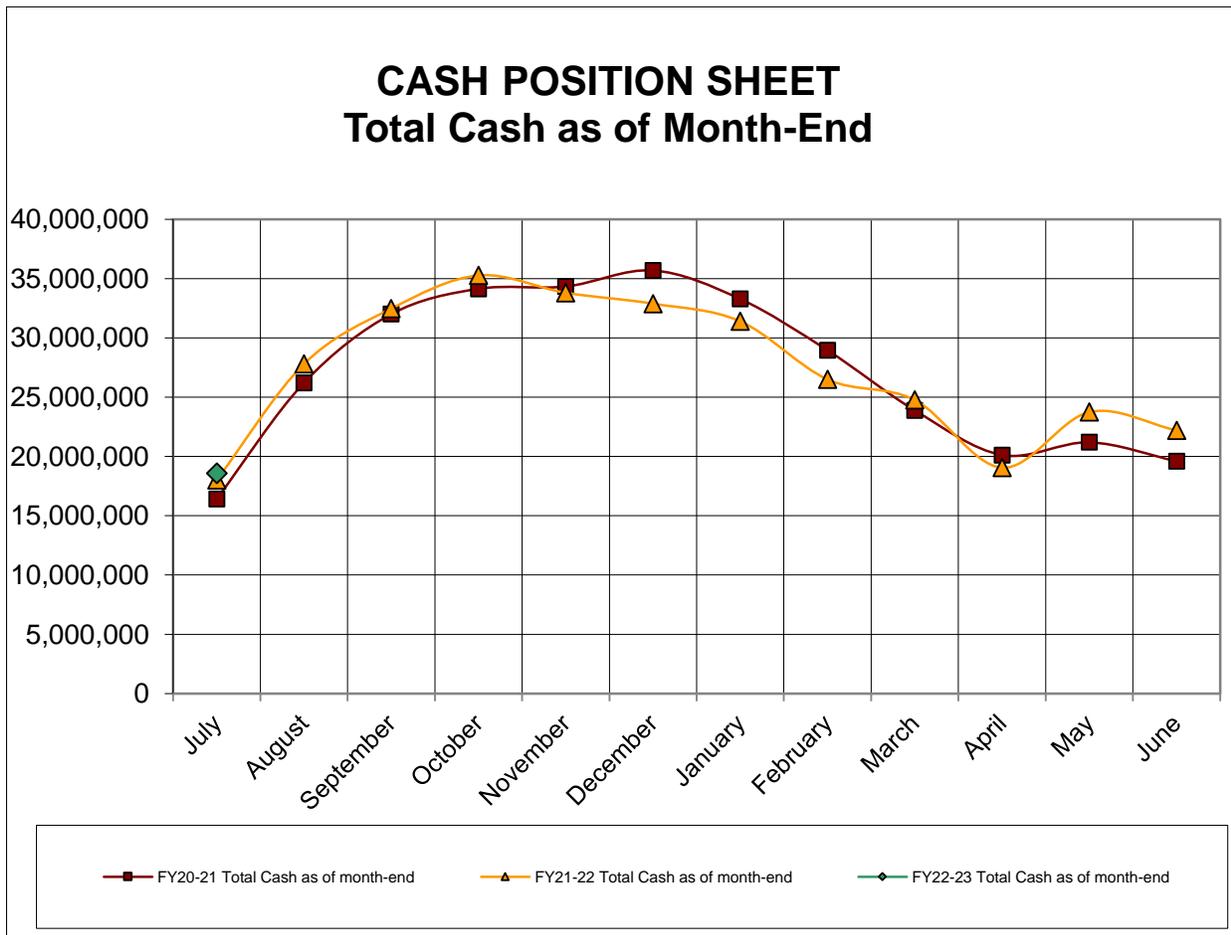
Investments on our Book at End of Prior Month	18,793,461.36
Current Month Activity	
Deposits	-
Withdrawals	(4,000,000.00)
Interest Earned - Recorded	18,972.74
Interest Earned - Recorded for Prior Month	
Dividends Earned	140.20
Interest Earned - Not Recorded by Month-end	-
Total Investments at End of Month & Un-recorded Interest	14,812,574.30

Intermediate District 287

Cash and Investment Position Sheet- Monthly Total Net Cash- All Accounts

<u>Date</u>	<u>FY20-21 Total Cash as of month-end</u>	<u>FY21-22 Total Cash as of month-end</u>	<u>FY22-23 Total Cash as of month-end</u>
July	16,420,292	18,017,954	18,572,017
August	26,210,789	27,800,108	
September	32,002,725	32,465,869	
October	34,140,570	35,267,999	
November	34,331,406	33,804,263	
December	35,688,169	32,887,416	
January	33,279,452	31,397,362	
February	28,953,988	26,497,584	
March	23,888,891	24,760,657	
April	20,119,050	19,051,281	
May	21,191,254	23,745,291	
June	19,600,706	22,201,846	

- Includes Self-Funded Insurance Cash Balances.



INTERMEDIATE DISTRICT 287
JULY 2022 ACTIVITY

ELECTRONIC TRANSFERS IN:

DATE	TO	AGENCY	RECEIPT #	AMOUNT	DESCRIPTION
7/15/2022	MSDLAF	MN STATE MMB	20230037	4,215,688.82	IDEAS GEN ED, SP ED
7/15/2022	MSDLAF	PULITZER CENTER ON CRISI	20230038	2,500.00	1619 PROJECT NETWORK GRANT
7/19/2022	MSDLAF	MN DEPT OF HOMELAND SEC	20230039	21,581.52	FEMA EXPENDITURES
7/19/2022	MSDLAF	TWIN CITIES ACADEMY	20230040	89,992.50	NSO INSTRUCTIONAL SERVICES
7/20/2022	MSDLAF	MN STATE MMB	20230041	173,513.76	MA 3RD PARTY BILLING
7/21/2022	MSDLAF	MN STATE MMB-FNS	20230042	672.48	CHILD NUTRITION JUNE 2022 - NEC
7/21/2022	MSDLAF	MN STATE MMB-FNS	20230043	806.55	CHILD NUTRITION JUNE 2022 - SEC
7/21/2022	MSDLAF	MN STATE MMB-FNS	20230044	563.62	CHILD NUTRITION JUNE 2022 - WEC
7/21/2022	MSDLAF	MN DEPT OF EDUCATION-034	20230045	562.19	TITLE II EXPENDITURES
7/22/2022	MSDLAF	BENEFIT RESOURCE INC	20230046	607.95	UNCASHED FLEX CHECKS
7/25/2022	MSDLAF	US DEPT OF JUSTICE	20230047	71,159.73	STOP GRANT
7/28/2022	MSDLAF	APPLE CLICS	20230048	71.41	APPLE CLICS JUNE 2022
7/28/2022	MSDLAF	MN STATE MMB-FNS	20230049	3,044.08	CHILD NUTRITION JUNE 2022 - ABEC
7/28/2022	MSDLAF	MN STATE MMB-FNS	20230050	722.46	CHILD NUTRITION JUNE 2022 - HDWY N
7/28/2022	MSDLAF	MN DEPARTMENT OF ED - ST	20230051	8,507.62	PELSB GRANT
7/28/2022	MSDLAF	MN DEPT OF EDUCATION-034	20230052	8,056.56	TITLE III EXPENDITURES
7/29/2022	MSDLAF	COBRA	20230053	25,432.36	COBRA JULY PAYMENTS
7/29/2022	MSDLAF	MN STATE MMB	20230054	32,959.87	IDEAS GEN ED
7/29/2022	MSDLAF	MSDLAF	20230055	7,616.22	INTEREST EARNED JULY 2022
7/29/2022	MSDLAF	PAYPAL	20230056	123,792.06	JULY TUITION
7/29/2022	MSDLAF	SQUARE - BREMER BEAN SH	20230057	(5.00)	JULY STORE SALES
7/29/2022	MSDLAF	SQUARE - JITTERBUG NEC	20230058	(5.00)	JULY STORE SALES
7/29/2022	MSDLAF	SQUARE - COMMON GROUND	20230059	230.71	JULY STORE SALES

MTD TOTALS

4,788,072.47

INTERMEDIATE DISTRICT 287
JULY 2022 ACTIVITY

WIRE TRANSFERS OUT:

DATE	FROM	AGENCY	WIRE #	AMOUNT	DESCRIPTION
7/6/2022	MSDLAF	Bank of Montreal	JE 20220454/20230015	42,158.20	P-Card Expense
7/13/2022	MSDLAF	HealthPartners	4000001250	114,391.84	HPAI Claims
7/14/2022	MSDLAF	HealthPartners	4000001249	274,783.97	HPAI Claims
7/14/2022	MSDLAF	US Bank	9000003741-9000003773	16,960.34	Staff Reimbursements
7/15/2022	MSDLAF	BPAS	4000001211	83.34	Veba
7/15/2022	MSDLAF	Educators Benefit Consultants	4000001212	54,526.72	403b Retirement
7/15/2022	MSDLAF	MN Dept of Revenue	4000001213	796.83	State Taxes
7/15/2022	MSDLAF	MN Dept of Revenue	4000001214	49,251.11	State Taxes
7/15/2022	MSDLAF	Public Employees Retirement	4000001215	42,793.58	Pera
7/15/2022	MSDLAF	Teachers Retirement Assn	4000001216	153,357.19	Tra
7/15/2022	MSDLAF	US Bank	4000001217	295,794.01	Federal Taxes
7/15/2022	MSDLAF	BPAS	4000001242	8,726.44	Veba
7/15/2022	MSDLAF	Educators Benefit Consultants	4000001243	23,975.54	403b Retirement
7/15/2022	MSDLAF	MN Dept of Revenue	4000001244	34,443.68	State Taxes
7/15/2022	MSDLAF	Public Employees Retirement	4000001245	46,090.76	Pera
7/15/2022	MSDLAF	Teachers Retirement Assn	4000001246	60,948.46	Tra
7/15/2022	MSDLAF	US Bank	4000001247	207,133.97	Federal Taxes
7/15/2022	MSDLAF	Pitney Bowes	4000001270	1,000.00	Pitney Bowes Reserve Account
7/15/2022	MSDLAF	US Bank	9000092213-9000092766	878,116.39	Payroll
7/15/2022	MSDLAF	US Bank	9000094429-9000094864	579,067.56	Payroll
7/20/2022	MSDLAF	HealthPartners	4000001251	869.99	HealthPartners
7/21/2022	MSDLAF	US Bank	JE 20230005	139,427.68	2011A NEC COP#2
7/21/2022	MSDLAF	US Bank	JE 20230006	26,114.38	2010E w/QSCB
7/21/2022	MSDLAF	HealthPartners	4000001252	232,774.00	HPAI Claims
7/21/2022	MSDLAF	Cash Management Services	4000001253	252.83	Cash Management Services
7/27/2022	MSDLAF	Department of the Treasury	4000001254	79.86	Pcori Fee
7/28/2022	MSDLAF	Aviben	4000001262	482,407.89	403b Retirement
7/28/2022	MSDLAF	HealthPartners	4000001263	174,564.17	HPAI Claims
7/28/2022	MSDLAF	MN State Retirement	4000001264	195,714.53	403b Retirement
7/28/2022	MSDLAF	US Bank	9000003774-9000003809	4,190.69	Staff Reimbursements
7/29/2022	MSDLAF	BPAS	4000001218	83.34	Veba
7/29/2022	MSDLAF	Educators Benefit Consultants	4000001219	53,591.72	403b Retirement
7/29/2022	MSDLAF	MN Dept of Revenue	4000001220	796.83	State Taxes
7/29/2022	MSDLAF	MN Dept of Revenue	4000001221	49,261.15	State Taxes
7/29/2022	MSDLAF	Public Employees Retirement	4000001222	42,793.58	Pera
7/29/2022	MSDLAF	Teachers Retirement Assn	4000001223	153,357.19	Tra
7/29/2022	MSDLAF	US Bank	4000001224	295,794.01	Federal Taxes
7/29/2022	MSDLAF	BPAS	4000001255	8,761.79	Veba
7/29/2022	MSDLAF	Educators Benefit Consultants	4000001256	25,188.04	403b Retirement
7/29/2022	MSDLAF	MN Dept of Revenue	4000001257	73.43	State Taxes

INTERMEDIATE DISTRICT 287
JULY 2022 ACTIVITY

7/29/2022	MSDLAF	MN Dept of Revenue	4000001258	38,385.26	State Taxes
7/29/2022	MSDLAF	Public Employees Retirement	4000001259	59,500.31	Pera
7/29/2022	MSDLAF	Teachers Retirement Assn	4000001260	84,229.24	Tra
7/29/2022	MSDLAF	US Bank	4000001261	239,034.87	Federal Taxes
7/29/2022	MSDLAF	Department of the Treasury	4000001265	4,990.13	Pcori Fee
7/29/2022	MSDLAF	Educators Benefit Consultants	4000001271	733.34	403b Retirement
7/29/2022	MSDLAF	Benefit Resource Inc	4000001285	22,523.41	Flex Spending Monthly Invoice
7/29/2022	MSDLAF	US Bank	9000092767-9000093320	879,041.35	Payroll
7/29/2022	MSDLAF	US Bank	9000094865-9000095426	726,585.69	Payroll
7/29/2022	MSDLAF	US Bank	9000095427	1,854.83	Payroll
7/29/2022	MSDLAF	US Bank	9000095428-9000095443	3,462.68	Payroll
7/31/2022	MSDLAF	Benefit Resource Inc	4000001269	9,864.00	Flex Spending Monthly Invoice
MTD TOTALS				6,840,702.14	

**DONATION REPORT
INTERMEDIATE DISTRICT 287
2022-2023**

July 2022

DONATION DATE	DESCRIPTION	VIN#	EST VALUE	DONOR	CAMPUS	PROGRAM
7/14/22	CHECK		\$20.00	CHARITIES AID FOUNDATION OF AMERICA	SEC	AFTERCARE & WELLNESS
7/5/22	CHECK		\$1,000.00	ESPINOSA, PETER	HTC/EP	PATHWAYS CULINARY ARTS
		TOTAL	\$1,020.00			

CONSENT AGENDA - RECOMMENDATION

Intermediate District 287
RESPONSIVE. INNOVATIVE. SOLUTIONS.

August Monthly Financial Reports

September 23, 2022

Author

Mae Hawkins, Executive Director of Business Services

Summary

The August Budget to Actual Comparison and other financial Reports for Board approval

- Revenues are at 23.8% of budget, this is lower than the prior two years percentages.
- Expenditures are at 8.3% of budget, this is higher than the prior two years percentages.
- Investments totaled \$14,839,469.64 including earned interest and dividends totaling \$26,895.34.
- Cash is lower than the two prior year's level.
- Donations – Cash \$20.00.

The 2021-22 numbers are as of the end of the fiscal year at June 30th, and are preliminary at this point. They reflect the normal month end which is basically on a cash basis without accrual entries. Numerous receivables and payables are calculated after year-end, and the numbers will continue to change up to and through the audit process later this fall.

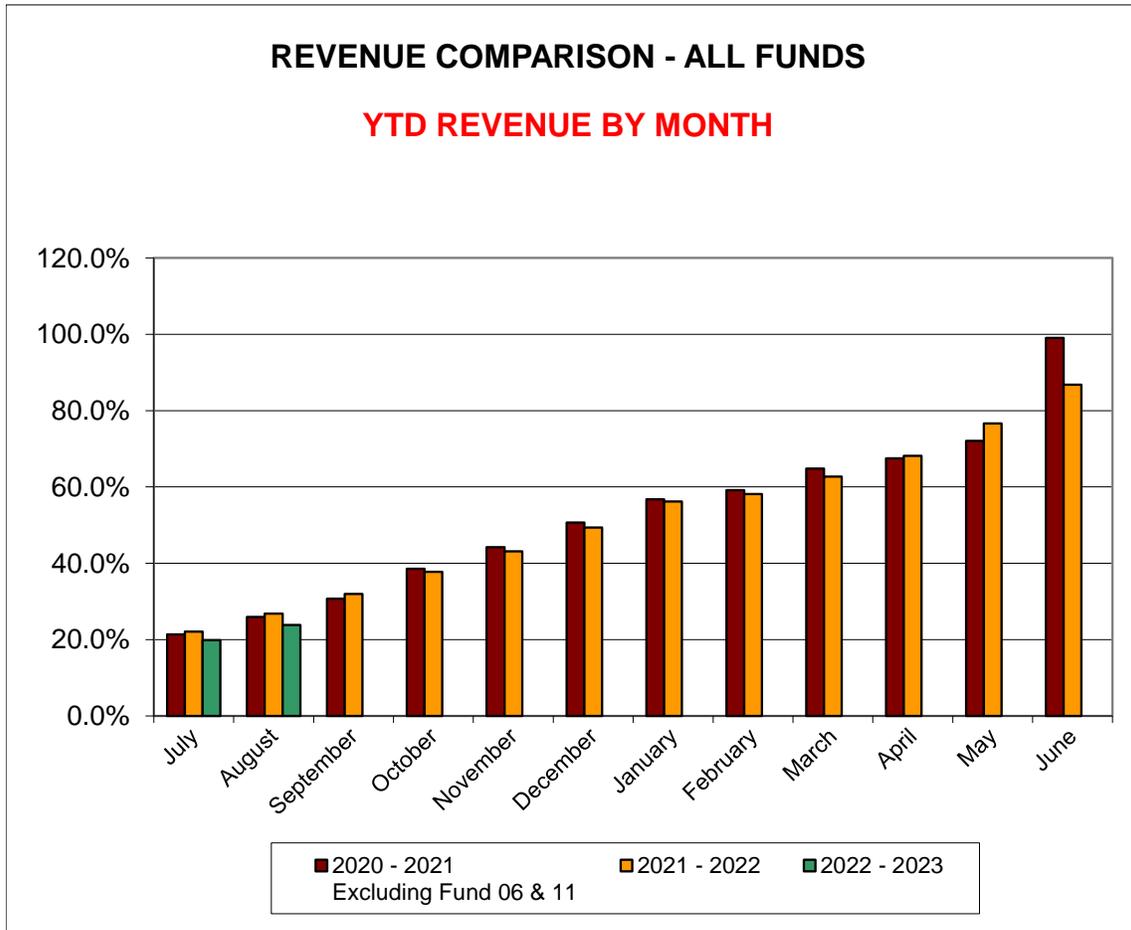
Recommendation

The Board approve the August Monthly Financial Reports.

DISTRICT 287
REVENUE COMPARISON

Month	2020 - 2021 Excluding Fund 06 & 11		2021 - 2022		2022 - 2023	
	\$	%	\$	%	\$	%
	Amount	of Budget	Amount	of Budget	Amount	of Budget
July	23,045,139	21.3% ¹	23,731,333	22.1%	22,195,457	19.8%
August	4,992,183	26.0% ¹	5,084,693	26.8%	4,486,051	23.8%
September	5,108,432	30.7% ¹	5,527,550	32.0%		
October	8,500,611	38.6% ¹	6,233,283	37.8%		
November	6,125,945	44.2% ¹	5,744,399	43.1%		
December	6,926,379	50.7% ¹	6,751,237	49.4%		
January	6,603,947	56.8% ¹	7,295,217	56.2%		
February	2,594,384	59.2% ¹	2,102,436	58.1%		
March	6,080,355	64.8% ¹	4,917,443	62.7%		
April	2,873,340	67.5% ¹	5,872,931	68.2%		
May	4,939,931	72.0% ¹	9,107,048	76.6%		
June	29,145,602	99.0% ¹	10,906,256	86.8%		
TOTAL	106,936,248	99.0%	93,273,826	86.8%	26,681,508	23.8%
BUDGET	107,978,713 ¹		107,471,010		111,881,819	

¹ excludes Funds 06 & 11 budgeted revenue of \$28,500



_Board- Revenue/Expense Summary by Fund Report

August 2022-2023

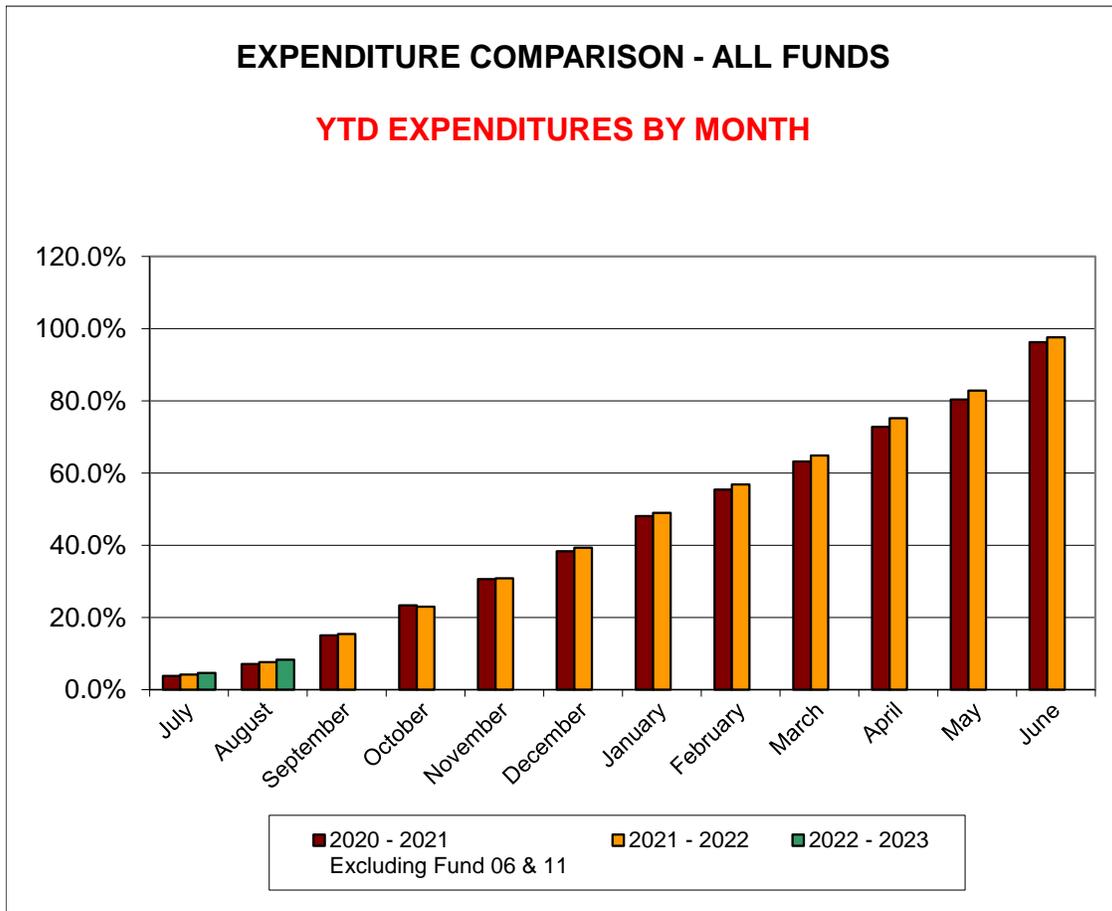
Intermediate District No. 287

Revenue Fund	Prior YE Act	Budget	MTD Activity	YTD Activity	% Used	YTD Unrealized
01 - GENERAL FUND	7,877,030.91	16,861,072.00	47,410.59	3,600,367.21	21.35%	13,260,704.79
02 - FOOD SERVICE FUND	499,269.69	879,198.00	19,548.95	19,548.95	2.22%	859,649.05
04 - COMMUNITY SERVICE FUND	0.00	0.00	0.00	0.00		0.00
06 - BUILDING CONSTRUCTION FUND	0.00	0.00	0.00	0.00		0.00
07 - DEBT SERVICE FUND	7,464,340.15	8,353,513.00	47,371.92	5,656,370.24	67.71%	2,697,142.76
08 - TRUST FUND	0.00	0.00	0.00	0.00		0.00
10 - SCHOLARSHIP FUND	3,857.75	110.00	0.00	0.00	0.00%	110.00
11 - EDGEWOOD LTFM BOND FUND	0.00	0.00	0.00	0.00		0.00
12 - ALC - ACADEMIC FUND	6,609,534.93	10,155,500.00	38,043.75	1,755,026.39	17.28%	8,400,473.61
13 - CAREER & TECH FUND	1,053,145.76	1,768,526.00	0.00	914,575.89	51.71%	853,950.11
14 - SPECIAL EDUCATION FUND	55,123,857.27	59,571,762.00	4,307,393.19	14,510,230.37	24.36%	45,061,531.63
20 - INTERNAL SERVICE FUND	618,052.84	615,300.00	5,269.19	17,531.27	2.85%	597,768.73
21 - SELF HEALTH INSURANCE FUND	14,017,239.61	13,664,800.00	21,013.55	207,858.14	1.52%	13,456,941.86
51 - STUDENT CLUB FUND	7,497.30	12,038.00	0.00	0.00	0.00%	12,038.00
Total Revenue	93,273,826.21	111,881,819.00	4,486,051.14	26,681,508.46	23.85%	85,200,310.54

DISTRICT 287
EXPENDITURE COMPARISON

Month	2020 - 2021 Excluding Fund 06 & 11		2021 - 2022		2022 - 2023	
	\$ Amount	% of Budget	\$ Amount	% of Budget	\$ Amount	% of Budget
July	4,177,239	3.8% ¹	4,493,228	4.1%	5,189,750	4.6%
August	3,598,620	7.1% ¹	3,753,484	7.6%	4,135,827	8.3%
September	8,693,373	15.0% ¹	8,447,438	15.4%		
October	9,144,055	23.4% ¹	8,194,961	23.0%		
November	7,897,782	30.6% ¹	8,523,649	30.8%		
December	8,444,956	38.3% ¹	9,205,713	39.3%		
January	10,697,937	48.1% ¹	10,442,639	49.0%		
February	8,032,344	55.4% ¹	8,521,055	56.8%		
March	8,529,603	63.2% ¹	8,658,724	64.8%		
April	10,515,187	72.8% ¹	11,213,173	75.2%		
May	8,314,387	80.4% ¹	8,326,109	82.9%		
June	17,379,894	96.3% ¹	15,973,820	97.6%		
TOTAL	105,425,376	96.3%	105,753,992	97.6%	9,325,576	8.3%
BUDGET	109,506,874¹		108,331,213		112,076,299	

¹ excludes Funds 06 & 11 budgeted expenditures of \$1,739,175



Board- Revenue/Expense Summary by Fund Report

August

2022-2023

Intermediate District No. 287

Expenditure Fund	Prior YE Act	Budget	MTD Activity	YTD Activity	% Used	YTD Unrealized
01 - GENERAL FUND	17,861,701.33	17,448,157.00	1,219,978.15	2,518,013.17	14.43%	14,930,143.83
02 - FOOD SERVICE FUND	756,634.64	879,198.00	25,320.64	89,641.43	10.20%	789,556.57
04 - COMMUNITY SERVICE FUND	0.00	0.00	0.00	0.00		0.00
06 - BUILDING CONSTRUCTION FUND	0.00	0.00	0.00	0.00		0.00
07 - DEBT SERVICE FUND	6,580,480.62	6,575,443.00	3,500.00	1,242,680.63	18.90%	5,332,762.37
08 - TRUST FUND	0.00	0.00	0.00	0.00		0.00
09 - AGENCY FUND	0.00	0.00	0.00	0.00		0.00
10 - SCHOLARSHIP FUND	3,709.93	8,137.00	0.00	0.00	0.00%	8,137.00
11 - EDGEWOOD LTFM BOND FUND	0.00	0.00	0.00	0.00		0.00
12 - ALC - ACADEMIC FUND	10,300,317.16	10,833,659.00	563,965.16	1,197,144.79	11.05%	9,636,514.21
13 - CAREER & TECH FUND	1,081,310.94	1,808,526.00	19,919.77	39,397.13	2.18%	1,769,128.87
14 - SPECIAL EDUCATION FUND	57,508,883.71	60,136,945.00	1,313,223.72	2,345,468.75	3.90%	57,791,476.25
20 - INTERNAL SERVICE FUND	671,892.98	697,500.00	54,581.79	54,774.29	7.85%	642,725.71
21 - SELF HEALTH INSURANCE FUND	10,975,976.45	13,664,800.00	935,337.51	1,838,456.07	13.45%	11,826,343.93
51 - STUDENT CLUB FUND	13,084.58	23,934.00	0.00	0.00	0.00%	23,934.00
Total Expenses	105,753,992.34	112,076,299.00	4,135,826.74	9,325,576.26	8.32%	102,750,722.74

Intermediate District 287

Responsive. Innovative. Solutions.

INTER-OFFICE MEMORANDUM

DATE: **September 12, 2022**

TO: Members of the School Board

FROM: Mae L. Hawkins, Executive Director of Business Services

RE: **Cash Report - August** Claims, Payroll, Receipts, and Investments

A. Recommendation: Request the Board approve payment of the items listed below:

1. A/P payments for:	August 2022	Totaling	\$	<u>4,029,376.09</u>
a) Check #'s	110116 - 110131, 110359 - 110472, 110474 - 110523			
and Wire Transfers - #'s	4000001225 - 4000001238, 4000001266 - 4000001268, 4000001272 - 4000001284, 4000001286 - 4000001299, 9000003810 - 9000003859			
2. Payroll payments for:	August 2022	Totaling	\$	<u>3,111,400.53</u>
a) Check #'s	n/a			
b) Direct Deposit #'s	9000093321 - 9000094428, 9000095444 - 9000096350			
3. Receipts for:	August 2022	Totaling	\$	<u>13,427,729.00</u>
a) Receipt #'s	20230060 - 20230108			
4. Invest. at end of mo.	August 2022			
a) Fund 01 - General Fund			\$	<u>14,839,469.64</u>

This report has been prepared under the direction of Dave Anderson and is presented for approval by the School Board. Dave and I would be glad to answer any questions.

INTERMEDIATE DISTRICT 287
 INVESTMENTS ON HAND
 AUGUST 2022

#01-104-00 - Investments (General)

INSTITUTION	RATE OF RETURN (%)	PURCHASE DATE	MATURITY DATE	AMOUNT INVESTED
PMA - MNTrust IS Account Balance	2.015			263.92
PMA - MNTrust Savings Deposit Account - Bell Bank	2.200			8,868,791.51
PMA - MNTrust Savings Dep. Acct. - Nexbank, SSB - ICS	2.200			5,970,414.21
PMA - MNTrust Term Series	0.000			-
Total PMA - MNTrust Investments on Books				14,839,469.64

ACTIVITY DETAIL:

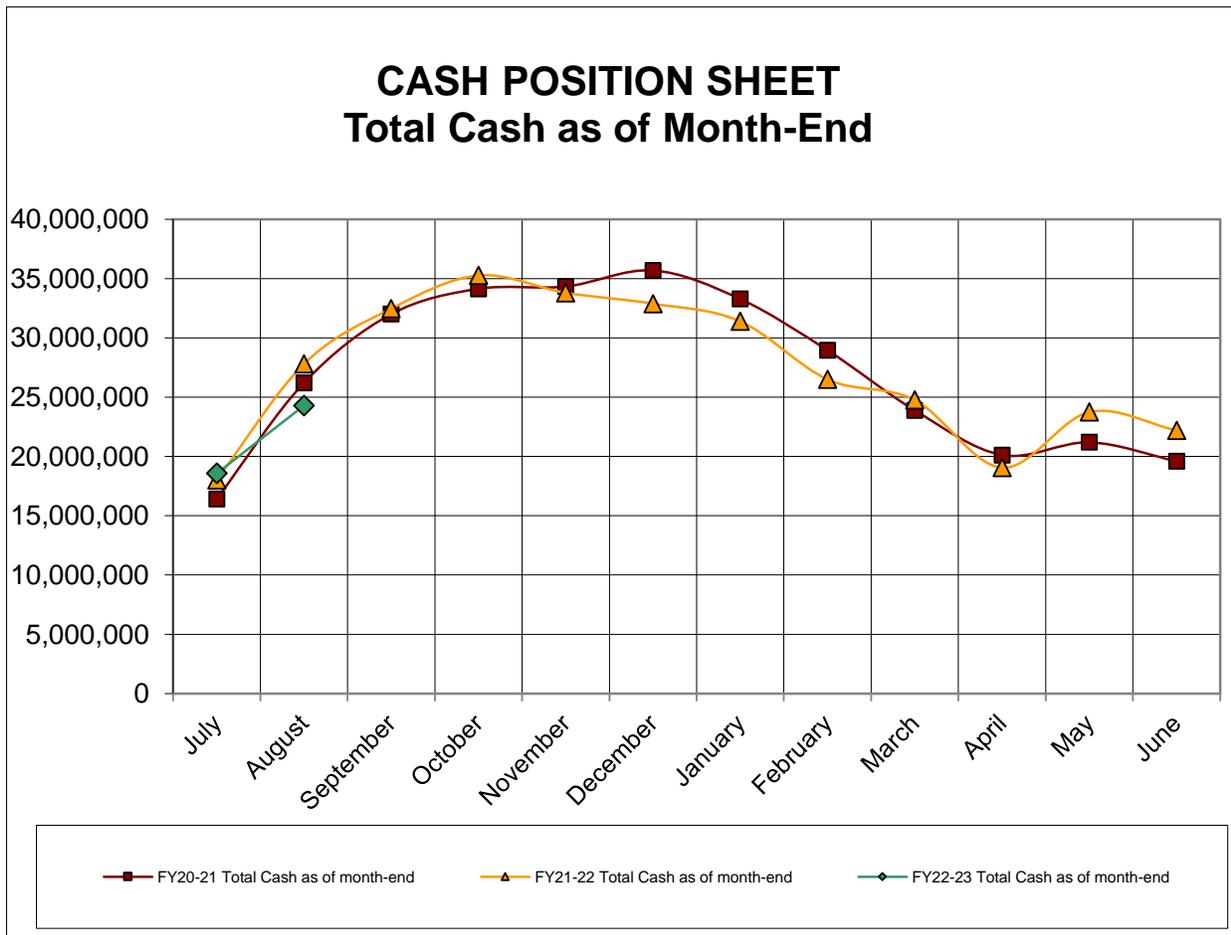
Investments on our Book at End of Prior Month	14,812,574.30
Current Month Activity	
Deposits	-
Withdrawals	-
Interest Earned - Recorded	26,894.94
Interest Earned - Recorded for Prior Month	
Dividends Earned	0.40
Interest Earned - Not Recorded by Month-end	-
Total Investments at End of Month & Un-recorded Interest	14,839,469.64

Intermediate District 287

Cash and Investment Position Sheet- Monthly Total Net Cash- All Accounts

<u>Date</u>	<u>FY20-21 Total Cash as of month-end</u>	<u>FY21-22 Total Cash as of month-end</u>	<u>FY22-23 Total Cash as of month-end</u>
July	16,420,292	18,017,954	18,572,017
August	26,210,789	27,800,108	24,288,930
September	32,002,725	32,465,869	
October	34,140,570	35,267,999	
November	34,331,406	33,804,263	
December	35,688,169	32,887,416	
January	33,279,452	31,397,362	
February	28,953,988	26,497,584	
March	23,888,891	24,760,657	
April	20,119,050	19,051,281	
May	21,191,254	23,745,291	
June	19,600,706	22,201,893	

- Includes Self-Funded Insurance Cash Balances.



INTERMEDIATE DISTRICT 287
AUGUST 2022 ACTIVITY

ELECTRONIC TRANSFERS IN:

DATE	TO	AGENCY	RECEIPT #	AMOUNT	DESCRIPTION
8/1/2022	MSDLAF	HEALTHPARTNERS	20230092	128,199.78	RX REBATE
8/1/2022	MSDLAF	MN DEPT OF EDUCATION-034	20230093	233,970.96	CLSD GRANT
8/2/2022	MSDLAF	MN DEPT OF HEALTH	20230094	126.00	FOOD PROTECTION MGR COURSE REFUND
8/4/2022	MSDLAF	MN DEPT OF EDUCATION-034	20230095	116,924.71	ARP HOMELESS CHILDREN & YOUTH GRANT
8/15/2022	MSDLAF	MN STATE MMB	20230096	4,274,084.69	IDEAS GEN ED, SP ED
8/25/2022	MSDLAF	MN STATE MMB-FNS	20230097	9,239.25	CHILD NUTRITION JULY 2022 - NEC
8/25/2022	MSDLAF	MN STATE MMB-FNS	20230098	9,617.76	CHILD NUTRITION JULY 2022 - SEC
8/25/2022	MSDLAF	MN STATE MMB-FNS	20230099	691.94	CHILD NUTRITION JULY 2022 - WEC
8/30/2022	MSDLAF	MN STATE MMB	20230100	7,075,979.84	IDEAS GEN ED, SP ED
8/31/2022	MSDLAF	COBRA	20230101	25,513.21	COBRA AUGUST PAYMENTS
8/31/2022	MSDLAF	MERCHANT SERVICES - SEC	20230102	350.00	STUDENT DEFERRED REVENUE
8/31/2022	MSDLAF	MERCHANT SERVICES - WEC	20230103	130.00	STUDENT DEFERRED REVENUE
8/31/2022	MSDLAF	MSDLAF	20230104	8,512.22	INTEREST EARNED AUGUST 2022
8/31/2022	MSDLAF	PAYPAL	20230105	26,164.23	AUGUST TUITION
8/31/2022	MSDLAF	SQUARE - BREMER BEAN SH	20230106	(5.00)	AUGUST STORE SALES
8/31/2022	MSDLAF	SQUARE - JITTERBUG NEC	20230107	(5.00)	AUGUST STORE SALES
8/31/2022	MSDLAF	SQUARE - COMMON GROUND	20230108	430.57	AUGUST STORE SALES
MTD TOTALS				11,909,925.16	

INTERMEDIATE DISTRICT 287
AUGUST 2022 ACTIVITY

WIRE TRANSFERS OUT:

DATE	FROM	AGENCY	WIRE #	AMOUNT	DESCRIPTION
8/1/2022	MSDLAF	US Bank	JE 20230007	596,934.62	NEC 2010E Sinking Fund
8/4/2022	MSDLAF	Benefit Resource Inc	VOID 4000001266	-	Flex Spending Account Payments - Processed 07/2022
8/4/2022	MSDLAF	HealthPartners	4000001267	189,046.53	HPAI Claims
8/4/2022	MSDLAF	Benefit Resource Inc	VOID 4000001268	-	Flex Spending Monthly Invoice - Processed 07/2022
8/5/2022	MSDLAF	Bank of Montreal	4000001272	48,251.61	P-Card Expense
8/11/2022	MSDLAF	HealthPartners	4000001280	154,794.68	HPAI Claims
8/11/2022	MSDLAF	Pitney Bowes	4000001281	1,000.00	Pitney Bowes Reserve Account
8/11/2022	MSDLAF	US Bank	9000003810-9000003836	7,328.75	Staff Reimbursements
8/15/2022	MSDLAF	BPAS	4000001225	83.34	Veba
8/15/2022	MSDLAF	Educators Benefit Consultants	4000001226	52,886.72	403b Retirement
8/15/2022	MSDLAF	MN Dept of Revenue	4000001227	796.83	State Taxes
8/15/2022	MSDLAF	MN Dept of Revenue	4000001228	49,298.87	State Taxes
8/15/2022	MSDLAF	Public Employees Retirement	4000001229	42,793.58	Pera
8/15/2022	MSDLAF	Teachers Retirement Assn	4000001230	153,357.19	Tra
8/15/2022	MSDLAF	US Bank	4000001231	295,794.01	Federal Taxes
8/15/2022	MSDLAF	BPAS	4000001273	8,678.45	Veba
8/15/2022	MSDLAF	Educators Benefit Consultants	4000001274	25,079.70	403b Retirement
8/15/2022	MSDLAF	MN Dept of Revenue	4000001275	129.28	State Taxes
8/15/2022	MSDLAF	MN Dept of Revenue	4000001276	51,839.01	State Taxes
8/15/2022	MSDLAF	Public Employees Retirement	4000001277	76,201.61	Pera
8/15/2022	MSDLAF	Teachers Retirement Assn	4000001278	102,297.05	Tra
8/15/2022	MSDLAF	US Bank	4000001279	307,226.60	Federal Taxes
8/15/2022	MSDLAF	US Bank	9000093321-9000093874	879,708.63	Payroll
8/15/2022	MSDLAF	US Bank	9000095444-9000096022	895,778.26	Payroll
8/18/2022	MSDLAF	HealthPartners	4000001282	968.00	HealthPartners
8/18/2022	MSDLAF	HealthPartners	4000001283	216,544.64	HPAI Claims
8/18/2022	MSDLAF	Cash Management Services	4000001284	200.22	Cash Management Services
8/25/2022	MSDLAF	HealthPartners	4000001286	156,544.30	HPAI Claims
8/25/2022	MSDLAF	Pitney Bowes	4000001287	1,000.00	Pitney Bowes Reserve Account
8/25/2022	MSDLAF	Aviben	4000001288	24,360.29	403b Retirement
8/25/2022	MSDLAF	MN State Retirement	4000001289	6,359.87	403b Retirement
8/25/2022	MSDLAF	US Bank	9000003837-9000003859	8,687.99	Staff Reimbursements
8/30/2022	MSDLAF	Benefit Resource Inc	4000001296	2,430.20	Flex Spending Monthly Invoice
8/30/2022	MSDLAF	HealthPartners	4000001297	236,325.31	HPAI Claims
8/30/2022	MSDLAF	Pitney Bowes	4000001298	1,000.00	Pitney Bowes Reserve Account
8/31/2022	MSDLAF	BPAS	4000001232	83.34	Veba
8/31/2022	MSDLAF	Educators Benefit Consultants	4000001233	52,886.72	403b Retirement
8/31/2022	MSDLAF	MN Dept of Revenue	4000001234	796.83	State Taxes
8/31/2022	MSDLAF	MN Dept of Revenue	4000001235	49,297.54	State Taxes
8/31/2022	MSDLAF	Public Employees Retirement	4000001236	42,791.06	Pera
8/31/2022	MSDLAF	Teachers Retirement Assn	4000001237	153,355.72	Tra

INTERMEDIATE DISTRICT 287
AUGUST 2022 ACTIVITY

8/31/2022	MSDLAF	US Bank	4000001238	295,786.20	Federal Taxes
8/31/2022	MSDLAF	BPAS	4000001290	8,553.44	Veba
8/31/2022	MSDLAF	Educators Benefit Consultants	4000001291	25,023.86	403b Retirement
8/31/2022	MSDLAF	MN Dept of Revenue	4000001292	27,132.61	State Taxes
8/31/2022	MSDLAF	Public Employees Retirement	4000001293	42,025.82	Pera
8/31/2022	MSDLAF	Teachers Retirement Assn	4000001294	53,748.82	Tra
8/31/2022	MSDLAF	US Bank	4000001295	164,304.38	Federal Taxes
8/31/2022	MSDLAF	Benefit Resource Inc	4000001299	40,906.65	Flex Spending Account Payments
8/31/2022	MSDLAF	US Bank	9000093875-9000084428	879,690.53	Payroll
8/31/2022	MSDLAF	US Bank	9000096023-9000096350	456,223.11	Payroll
MTD TOTALS				6,886,332.77	

**DONATION REPORT
INTERMEDIATE DISTRICT 287
2022-2023**

August 2022

DONATION DATE	DESCRIPTION	VIN#	EST VALUE	DONOR	CAMPUS	PROGRAM
8/11/22	CHECK		\$20.00	CHARITIES AID FOUNDATION OF AMERICA	SEC	AFTERCARE & WELLNESS
		TOTAL	\$20.00			

Intermediate District 287

RESPONSIVE. INNOVATIVE. SOLUTIONS.

**ROUTINE HUMAN RESOURCES ACTIVITIES FOR THE
INTERMEDIATE DISTRICT 287 SCHOOL BOARD
September 22, 2022**

New Hires					
Name	Position	Department or Site	Reason for Opening	Effective Date	FTE
Michelle Christenson	School Counselor	North Education Center	Separation: R. Rose	08/23/2022	1.0
Brit Engrav	School Social Worker	South Education Center	Separation: R. Adkins	08/23/2022	0.8
Paige Ammermann	School Social Worker	South Education Center	Separation: M. Westerheide	08/23/2022	1.0
Jordanna Schluttner	School Counselor	West Education Programs	Separation: P. Grgurovic	08/23/2022	1.0
Andrea Hamad	Behavior Intervention Specialist	West Education Programs	Separation: A. Milligan	08/23/2022	1.0
Veronica Jacobson	EBD Teacher	Ann Bremer Education Center	Additional Enrollment	08/23/2022	1.0
Rebecca James	Educational Support Professional	Ann Bremer Education Center	Internal Movement: J. Jarrett	08/23/2022	.875
Ryan Wilson	Technology Support Manager	Technology Department	New Position to District	08/24/2022	1.0
Natasha Hubbert	Educational Support Professional	West Education Programs	Additional Enrollment	08/23/2022	.875
Chanel May	Educational Support Professional	South Education Center	Separation: M. Lewis	08/23/2022	.875
Ja'lin Holmes	Educational Support Professional	South Education Center	Separation: D. Krug	08/23/2022	.875
Sophia Larsen	Educational Support Professional	West Education Programs	Additional Enrollment	08/23/2022	.875
Kaelah Jones	Educational Support Professional	South Education Center	Additional Enrollment	08/23/2022	.875
Tre'Veil Holmes	Educational Support Professional	Ann Bremer Education Center	Leave of Absence	08/29/2022	.875
Leah Bartlett	Educational Support Professional	South Education Center	Additional Enrollment	08/23/2022	.875

Yuri Qaasim	Administrative Support IV	Care & Treatment Programs	Separation: T. Burns	09/06/2022	1.0
Ashley Gramling*	Behavior Intervention Specialist	North Education Center	Temporary License	08/29/2022	1.0
Shannon Gruidl	Occupational Therapist	Itinerant Programs	Additional Enrollment	08/23/2022	0.8
Pedro Morales Enriquez	Custodial Worker	Facilities	Internal Movement: D. Pineda	09/07/2022	1.0
Amiah Patterson-Ramji	Educational Support Professional	South Education Center	Separation: M. Daniel	09/19/2022	.875
Camille Hepola	Director of Communications & Public Relations	Communications	Separation: R. Hicks	09/26/2022	1.0
Natalie Timm	Educational Support Professional	North Education Center	Separation: S. Wolfchief	08/29/2022	.875

*Current employee

License Transitions

Name	Position	Department or Site	Licensure Area	Prior Approval Type	Current Approval Type	Effective Date
Jeremy Shibley	Work Experience Coordinator	West Education Programs	Teacher Coordinator Work Based Learning	Out-of-Field	Tier 3	09/02/2022

Temporary Hiring Agreement: Assignments

Name	Position	Department or Site	Effective Date	End Date
Sherri Ramsden	Physical Therapist	Itinerant Programs	08/29/2022	06/09/2023
Patricia Butler	Food Service Substitute	Food Service Department	08/29/2022	06/30/2023
Susan Nokleby	Nurse Substitute	District-wide	09/06/2022	06/08/2023
Glenda Kibat	Nurse Substitute	District-wide	09/06/2022	06/08/2023
Rosemary Dingmann	Food Service Substitute	Food Service Department	08/25/2022	06/30/2023
Linda Weegmann	Innovative Instructional Coach	West Education Programs	09/06/2022	12/21/2022
Donna Cerkenik	Interpreter Substitute	Itinerant Programs	09/06/2022	06/10/2023

Temporary Hiring Agreement: NSO/IS				
Name	Position	Department or Site	Effective Date	End Date
Kenneth Williams	Medical Careers Teacher	Northern Star Online	09/06/2022	06/15/2023

Temporary Hiring Agreement: Out of Field Permissions					
Name	Position	Department or Site	Reason for Opening	Effective Date	FTE
Fully Licensed New Hires					
Ryan Pederson	EBD Teacher	North Education Center	Separation: L. Shoemaker	08/23/2022	1.0
Fully Licensed Current Staff					
Jessica Dale	BVI Teacher	Itinerant Programs	Temporary License	08/29/2022	1.0
Meghan Fetter	ASD Teacher	South Education Center	Temporary License	08/29/2022	1.0
Ricahrd Helmerichs	ASD Teacher	South Education Center	Temporary License	08/29/2022	1.0
Carla Knduson	ASD Teacher	Ann Bremer Education Center	Leave of Absence	08/29/2022	1.0
Natshall Molette	EBD Teacher	North Education Center	Temporary License	08/29/2022	1.0
Angel Speed	ASD Teacher	Ann Bremer Education Center	Temporary License	08/29/2022	1.0
Melissa Jenson	ASD Teacher	Ann Bremer Education Center	Temporary License	08/29/2022	1.0
Tier 2 Current Staff					
Jennifer Gallagher	ASD Teacher	North Education Center	Temporary License	08/29/2022	1.0
Lynn Ealy	ASD Teacher	South Education Center	Temporary License	08/29/2022	1.0
Lauren Yurek	ASD Teacher	North Education Center	Additional Enrollment	08/29/2022	1.0
Pamela Braun	ASD Teacher	West Education Center	Additional Enrollment	08/29/2022	1.0

Temporary Hiring Agreement: Tier 1 or Tier 2 Licenses					
Name	Position	Department or Site	Reason for Opening	Effective Date	FTE
Tier 1 Hires					
Michael Cushing	ASD Teacher	Ann Bremer Education Center	Additional Enrollment	08/23/2022	1.0
Mary Dickens	EBD Teacher	North Education Center	Separation: N. Doescher-Train	08/23/2022	1.0

Ryan Holmstrom	ASD Teacher	South Education Center	Additional Enrollment	08/23/2022	1.0
Dawn Nelson	Vocational Teacher	West Education Programs	Temporary License	08/29/2022	1.0
Paul Ruhland	Work Experience Coordinator	South Education Center	Separation: T. Hallberg	08/23/2022	1.0
Sheryl Spradley	ASD Teacher	West Education Programs	Additional Enrollment	08/23/2022	1.0
Katherine Zawislak	DHH Teacher	Itinerant Programs	Separation: M. Dewane	08/23/2022	1.0
Tier 2 Hires					
Eleanor Blades Mead	DHH Teacher	Itinerant Programs	Separation: B. Becker	08/23/2022	1.0
Abigail Rouster	EBD Teacher	Ann Bremer Education Center	Separation: M. Halonen	08/23/2022	1.0

Extended Leaves of Absence:					
Name	Position	Department or Site	Effective Date	End Date	FTE
Georgia Miller-Kamara	Educational Support Professional	Ann Bremer Education Center	08/29/2022	06/09/2023	.875
Brielle Thomas	Educational Support Professional	North Education Center	09/06/2022	12/16/2022	.875
Erica Williams	Educational Support Professional	Ann Bremer Education Center	08/29/2022	11/25/2022	.875
Dawn Roberg	Educational Support Professional	Ann Bremer Education Center	08/29/2022	06/09/2023	.0625
Michelle Spaeth	Instructor EBD	Ann Bremer Education Center	08/29/2022	06/09/2023	.20
Todd Illig	Instructor ASD	South Education Center	09/08/2022	06/09/2023	1.0
Allison Casey	Educational Support Professional	North Education Center	09/12/2022	06/09/2023	.125
Michael Cushing	Educational Support Professional to accept a temporary licensed position	Ann Bremer Education Center	08/29/2022	06/09/2023	.875
Jennifer Gallagher	Educational Support Professional to accept a temporary licensed position	North Education Center	08/29/2022	06/09/2023	.875
Richard Helmerichs	Educational Support Professional to accept a temporary licensed position	South Education Center	08/29/2022	06/09/2023	.875
Carla Knudson	Educational Support Professional to accept a temporary licensed position	Ann Bremer Education Center	08/29/2022	06/09/2023	.875
Angel Speed	Educational Support Professional to accept a temporary licensed position	Ann Bremer Education Center	08/29/2022	06/09/2023	.875
Ryan Holmstrom	Educational Support Professional to accept a temporary licensed position	South Education Center	08/29/2022	06/09/2023	.875
Lynn Ealy	Educational Support Professional to accept a temporary licensed position	South Education Center	08/29/2022	06/09/2023	.875

Separations: Dismissal			
Name	Position	Department/Site	Effective Date
Ray Garner	Educational Support Professional	Ann Bremer Education Center	08/29/2022

Separations: Resignation				
Name	Position	Department or Site	Reason (if internal movement)	Effective Date
Blake Wilson	DCD/SP Teacher	Ann Bremer Education Center	Personal Reasons	09/01/2022
Jeremy Shibley	Educational Support Professional to accept Licensed Position	West Education Programs	Internal Movement	08/29/2022
Akil Johnson	Educational Support Professional	South Education Center	Personal Reasons	08/29/2022
Bridget Bengtson	Educational Support Professional	North Education Center	Personal Reasons	08/29/2022
Jerry Malone	Educational Support Professional	North Education Center	Personal Reasons	08/29/2022
Tonisha Coleman	Educational Support Professional	Ann Bremer Education Center	Personal Reasons	08/29/2022
Adam Peckron	Custodial Worker	Facilities Department	Personal Reasons	09/30/2022

Separations: Retirements (Regular/Disability)			
Name	Position	Department or Site	Effective Date
Douglas Westendorp	Educational Support Professional	South Education Center	12/31/2022

CONSENT AGENDA - RECOMMENDATION

Intermediate District 287

RESPONSIVE. INNOVATIVE. SOLUTIONS.

Approval of Contract for Instructional Resource

September 19, 2022

Author

Jon Voss, Director of Teaching and Learning

Summary

Contract submitted for purchase and implementation of instructional curriculum from IXL Learning, Inc.

- Period is for fiscal year (FY) 2022-2023 through FY 2023-2024
- Provides for access to literacy and math instructional resources
- Includes implementation at 4 school sites
- Two year total cost of \$4,770.00

Recommendation

It is recommended that the board approve the two year contract with IXL Learning, Inc. for implementation of literacy and math instructional resources.

CONSENT AGENDA - RECOMMENDATION

Intermediate District 287

RESPONSIVE. INNOVATIVE. SOLUTIONS.

Authorization of Issuance of Individual Procurement Cards (P-Cards)

September 22, 2022

Author

Gloria Wilder, Director of Finance
Jane Thomas, Purchasing Agent

Summary

The administration recommends the issuance of a Procurement Card to the following employee, per Minnesota Statute 123B.02, subd 23:

Jodi Schleyer	Talent & Gifted Education	DSC
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With the addition, the district will have 53 active p-cards.

Recommendation

Approve and Authorize Issuance of Individual Procurement Cards (P-Cards).

INTERMEDIATE DISTRICT 287
PLYMOUTH, MINNESOTA
BOARD OF EDUCATION

Regular Meeting – September 22, 2022

AGENDA SECTION: MOTION TO RESCIND

ITEM: Recommendation to Rescind Prior Approval of Resignation

PRESENTED BY: Anne Becker, Executive Director of Human Resources

1. **Background Information**

In the middle of August, an employee submitted a resignation from her custodial position in order to accept an Educational Support Professional (ESP) position. The resignation was approved by the Board at its regular meeting on August 25, 2022. After a few weeks in the ESP position, the employee decided she would like to return to her custodial position.

HR consulted with her site-based supervisor and the custodial supervisor to determine whether their staffing needs were consistent with the employee’s request to leave the ESP position and return to the custodial position. The two supervisors agreed that the employee should stay in the ESP position through September 23, and return to the custodial position effective September 26, to allow time to adjust staffing as needed to accommodate the change in position.

Both supervisors and HR are in favor of the employee’s request that the Board rescind its approval of the resignation.

1. **Fiscal Impact/Funding Source:** Special Education Tuition Billing (ESP); Fund 1 (Custodian)

2. **RECOMMENDED ACTION:** That the Board approve the Motion to Rescind Approval of Resignation as presented.

Motion by: _____ Yes ____ Passed ____

Second by: _____ Yes ____ Failed ____

Abstentions: _____

Intermediate District 287

RESPONSIVE. INNOVATIVE. SOLUTIONS.

Request for the Board to Rescind Resignation			
Name	Position	Department or Site	Reason
Linda Ruud	Custodian	Facilities	The Board approved the employee's request to resign from her custodial position to take an Educational Support Professional (ESP) position at its regular meeting on August 25, 2022. The employee requests that the Board rescind her resignation so that she may return to her custodial position. If her resignation is rescinded, the employee will work as an ESP through September 23, 2022, and return to her previous custodial position effective September 26, 2022.

Health, Safety, Security, and Emergency Preparedness Update

○ Topics Covered in Update ○

- Layers of safety approach and mindset
- Current and future training for staff
- School Safety Coaches
- Crisis Plan - involving outside agencies and their collaboration/partnership
- New Technologies
 - Raptor - Visitor Management System (VMS)
 - Raptor - Emergency Management (EM) Alert
 - Evolv - Installation and initial recap of system use.

Layers of Safety Approach and Mindset

Safety Culture: At 287 we have the understanding and expectation that Safety and Security is an all hands on deck motto. To provide the safest environment as possible within our sites we feel all staff play a vital role in providing this environment.
“Safety is everyone’s responsibility”

2022-2023 DISTRICT 287 LAYERS OF SAFETY



Robust Safety Planning

- Emergency Plan and Procedure Guide
- District-wide and site-level safety and wellness committees
- Threat Assessment Procedure
- Required safety drills



Doors Locked & CCTV

Internal doors remain locked during the day and require a key card for access. Sites are equipped with CCTV that record activity in certain areas inside and outside.



Student Screening Process

All students are screened as part of our entry into school by greeting students and assessing their physical and emotional well-being.



Student Safety Coaches

Coaches focus on relationships, de-escalation, and healing-centered approaches to safety.



Relationships

Strong, meaningful relationships between caring adults and students is one of the foundations of a safe and welcoming school environment.

Robust Safety Planning

Emergency Notification

Doors Locked & CCTV

Visitor Check-In

Student Screening

Weapons Detection

Student Safety Coaches

Mental Health Support

Relationships

Emergency Notifications

District/site-wide notifications of any emergency situations (ie. fire, evacuations, lockdown, etc.)



Visitor Check-In

All visitors are required to sign in during school hours. This requires checking of a photo ID and printing a visitor badge.



Weapons Detection System

Weapons detection system (metal detectors) with single or dual entry points (depending on school).



Mental Health Support

Each site within District 287 has a mental health team that provides support to students and crisis response.



Current and Future Training for Staff

Current Training:

- All 287 staff received a safety training during workshop week.
- Incident Command Structure (ICS) Training

Future Training:

- A staff safety survey was developed to gather site-specific safety needs and future training topics.
 - Highest level of safety concern will be addressed first.
 - Survey data and continual feedback will be used for future trainings during the school year.
- Safety Climate Survey being re-issued to all stakeholders.

Student Safety Coaches

Core of the model

- Model Development
 - Piloted in 2016-2017 at WEC, implemented District-wide 2017-2018 SY
 - 2-3 SSCs at each school site
- Focus On...
 - Building relationships with students
 - Taking "temperature" of students and building as a whole
 - Proactively addressing issues and behavior
 - Restorative practices
 - Handling safety incidents as they arise.

Crisis Plans

- **Emergency Planning and Procedure Guide**
 - Includes detailed emergency plans around most, if not all, critical incidents regarding life safety.
- **Outside Agencies:**
 - Currently outside agencies do not have access to these resources until they arrive on scene.
 - Starting in October, meetings with all local emergency services (i.e. Police, Fire, and EMS) on our crisis/emergency plans.
 - Attend quarterly partnership meetings with Hennepin County Sheriff's Office (HCSO) & Greater Metro Area School Safety Directors/Leaders.

◦ New Technologies: Raptor ◦

Raptor has been integrated in with staff and student data systems.

- **Raptor - Visitor Management System (VMS)**
 - Visitors must have acceptable forms of identification or site administrator approval
 - Logging visitors is needed for safety reasons.
- **Raptor Emergency Management (EM) Alert**
 - Mobile and Personal Computer (PC) Emergency Alert capabilities for lockdown, active shooter, weather, evacuate, and medical hold in place.
- **Accounting for & Reunification Process**

Evolv Express

Weapon Detection System (WDS)

Installation

- Installation of one lane at two different entry points, has been completed at all school sites.

How System Works

- Uses extremely low frequency radio waves (ELF) - a non-ionizing sensing modality
- The Institute of Electrical and Electronics Engineers (IEEE's) 2019 guidance for safe operation with the general public, which is defined to include pregnant people and their unborn children.
- Coupled with a computer system assessment of object/person walking through it.

Questions?

WHAT THE BOARD NEEDS TO KNOW

Intermediate District 287

RESPONSIVE. INNOVATIVE. SOLUTIONS.

2022 Long Term Facilities Maintenance (LTFM) Bond

September 22, 2022

Authors

Mae L. Hawkins, Executive Director of Business Services

Summary

- March 24th – District 287 Board approved the 10 year plan for Fiscal Year 2024 which included the issuance of a bond to finance upcoming projects
- March – July – Member District School board approved the District 287 10 year LTFM plan and pledged to levy to make the payments on the 2022 Bond issuance
- End of July – all required document was submitted to the MN Department of Education
- September - An approval letter from the Commissioner of Education was received

Included in the LTFM 10 year plan is the issuance of a Facilities Maintenance Bond not to exceed \$4.93 million in total principal.

Projects to be funded by the bond include the following:

- \$4,800,000 of Project Costs
 - \$1,525,000 estimated for Roofs
 - \$1,863,850 estimated for HVAC
 - \$ 310,000 estimated for Parking Lots
 - \$ 250,000 estimated for Lighting Systems
 - \$ 135,000 estimated for Indoor Air Quality
 - \$ 226,150 - Contingency for all projects
- \$ 130,000 of Issuance Costs

Next Steps:

1. Resolution Authorizing Sale of the Bonds within set parameters (bond principal not to exceed \$4,930,000 and true interest cost not to exceed 5.25%) and authorizing the Superintendent or Executive Director of Business Services to award the sale and execute all actions and documents necessary to accomplish award of the sale.
2. Resolution Authorizing Reimbursement for any costs that occur prior to the bonds' proceeds being dispersed to the district – typically architects, engineers, and advertising.
3. Notice of Intent to Issue Bonds will be published in the newspapers.
4. Week of October 24th – Sale of Bonds.
5. November 10, 2022 – Board acts on Ratification of Sale of Bonds.

Member _____ introduced the following resolution and moved its adoption, which motion was seconded by Member _____:

RESOLUTION RELATING TO FACILITIES MAINTENANCE BONDS, SERIES 2022A; AUTHORIZING THE ISSUANCE AND AUTHORIZING THE SUPERINTENDENT OR EXECUTIVE DIRECTOR OF BUSINESS SERVICES TO AWARD THE SALE THEREOF AND TO TAKE SUCH ACTION AND EXECUTE ALL DOCUMENTS NECESSARY TO ACCOMPLISH SAID AWARD AND SALE

BE IT RESOLVED by the School Board (the Board) of Intermediate District No. 287, Plymouth, Minnesota (the District), as follows:

SECTION 1. PURPOSE. It is hereby determined to be in the best interests of the District to issue its Facilities Maintenance Bonds, Series 2022A, in an aggregate principal amount not to exceed \$4,930,000 (the Bonds). Each of the District's member school districts has approved through the adoption of a resolution by its board the inclusion of a proportionate share of the debt service payments on the Bonds due in fiscal year 2024 in its application for long-term facilities maintenance revenue for such fiscal year and, accordingly, the District shall use such long-term maintenance revenue transferred from the District's member school districts to make debt service payments on the Bonds coming due in fiscal year 2024. Each of the District's member school districts must similarly approve in subsequent fiscal years during the term of the Bonds the inclusion of its proportionate share of the debt service payments on the Bonds due in each such fiscal year, and upon such approval the District shall use such transferred long-term maintenance revenue to make debt service payments on the Bonds in each such fiscal year. The proceeds of the Bonds will be used to finance deferred capital maintenance projects at various District facilities (collectively, the Projects), pursuant to Minnesota Statutes, Section 123B.595 and Chapter 475. The Projects are part of the District's ten-year facility plan approved by this Board and the Commissioner of the Department of Education of the State of Minnesota. The District will publish a notice in its official newspaper describing the Projects, the amount of the Bonds, and the total amount of District indebtedness.

The Bonds are not issued on a parity with the District's Facilities Maintenance Bonds, Series 2017B. Revenues attributable to debt service on the Bonds are separate and distinct from revenues attributable to debt service on the District's Facilities Maintenance Bonds, Series 2017B.

SECTION 2. APPROVAL OF THE SALE OF THE BONDS. In consultation with Baker Tilly Municipal Advisors, LLC, the District's municipal advisor, the Superintendent or Executive Director of Business Services are hereby authorized to select an underwriter to purchase the Bonds (the Purchaser). The Superintendent or Executive Director of Business Services are hereby authorized to approve the sale of the Bonds to the Purchaser in an aggregate principal amount of not to exceed \$4,930,000, provided that the true interest cost does not exceed 5.25%, and to execute a bond purchase agreement for the sale of the Bonds with the Purchaser.

SECTION 3. ADOPTION OF APPROVING RESOLUTIONS. Upon approval of the sale of the Bonds by the Superintendent or Executive Director of Business Services, the Board shall meet at its next regularly scheduled meeting to adopt a bond resolution prepared by the District's

bond counsel ratifying the sale of the Bonds and incorporating the terms and conditions of the proposal so accepted.

Upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

whereupon the resolution was declared duly passed and adopted.

Member _____ introduced the following resolution and moved its adoption, which motion was seconded by Member _____:

RESOLUTION RELATING TO THE FINANCING OF A PROPOSED PROJECT TO BE UNDERTAKEN BY THE SCHOOL DISTRICT; ESTABLISHING COMPLIANCE WITH REIMBURSEMENT BOND REGULATIONS UNDER THE INTERNAL REVENUE CODE

BE IT RESOLVED by the School Board (the Board) of Independent School District No. 745 (Albany), Minnesota (the School District) as follows:

1. Recitals.

- (a) The Internal Revenue Service has issued Section 1.150-2 of the Income Tax Regulations (the Regulations) dealing with the issuance of tax-exempt obligations all or a portion of the proceeds of which are to be used to reimburse the School District for project expenditures made by the School District prior to the date of issuance (the Reimbursement Obligations).
- (b) The Regulations generally require that the School District make a declaration of its official intent to reimburse itself for such prior expenditures out of the proceeds of a subsequently issued series of tax-exempt obligations within 60 days after payment of the expenditures, that such obligations be issued and the reimbursement allocation be made from the proceeds of such obligations within the reimbursement period (as defined in the Regulations), and that the expenditures reimbursed be capital expenditures or costs of issuance of the obligations.
- (c) The School District desires to comply with requirements of the Regulations with respect to the project hereinafter identified.

2. Official Intent Declaration.

- (a) The School District proposes to undertake the following project and to make original expenditures with respect thereto prior to the issuance of Reimbursement Obligations, and reasonably expects to issue Reimbursement Obligations for such project in the maximum principal amounts shown below:

Maximum Amount of Obligations

<u>Project</u>	<u>Expected to be Issued for Project</u>
Deferred capital maintenance projects at various School District facilities.	\$4,930,000

- (b) Other than (i) de minimis amounts permitted to be reimbursed pursuant to Section 1.150-2(f)(1) of the Regulations or (ii) expenditures constituting preliminary expenditures as defined in Section 1.150-2(f)(2) of the Regulations, the School District will not seek reimbursement for any original expenditures with respect to the foregoing Project paid more than 60 days prior to the date of adoption of this resolution. All original expenditures for which reimbursement is sought will be capital expenditures or costs of issuance of the Reimbursement Obligations.

3. Budgetary Matters. As of the date hereof, there are no School District funds reserved, pledged, allocated on a long term basis or otherwise set aside (or reasonably expected to be reserved, pledged, allocated on a long term basis or otherwise set aside) to provide permanent financing for the original expenditures related to the Project other than pursuant to the issuance of the Reimbursement Obligations. Consequently, it is not expected that the issuance of the Reimbursement Obligations will result in the creation of any replacement proceeds.

4. Reimbursement Allocations. The School District's financial officer shall be responsible for making the "reimbursement allocations" described in the Regulations, being generally the transfer of the appropriate amount of proceeds of the Reimbursement Obligations to reimburse the source of temporary financing used by the School District to make payment of the original expenditures relating to the Project. Each reimbursement allocation shall be made not later than (i) eighteen (18) months after the date of the original expenditure or (ii) eighteen (18) months after the date the Project is placed in service or abandoned (but in no event later than three (3) years after the original expenditure is paid) and shall be evidenced by an entry on the official books and records of the School District maintained for the Reimbursement Obligations and shall specifically identify the original expenditures being reimbursed.

Upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

whereupon the resolution was declared duly passed and adopted.

CONNECTIAMS NS

News from the Association of Metropolitan School Districts

September 2022
Volume 19
Number 11

ISD 199 Student Success Coaches & Learning Partners Provide Support for Return to School

September 9, 2022

Board of Directors Meeting

7 a.m. - 9 a.m.
Quora Education Center
NE Metro 916
Little Canada

September 30, 2022

Executive/Legislative Committee Meeting

7:30 a.m. - 9 a.m.
Anderson Center
Bethel University
Arden Hills

October 7, 2022

Board of Directors Meeting

7 a.m. - 9 a.m.
Quora Education Center
NE Metro 916
Little Canada

October 28, 2022

Executive/Legislative Committee Meeting

7:30 a.m. - 9 a.m.
Anderson Center
Bethel University

COVID-19 and its disruptions left students around the world with unfinished academic and social-emotional learning. Inver Grove Heights Schools students showed above-average academic growth during the pandemic, but staff knew that students and families would still need additional support to get learning for all students back on track. During the 2021-2022 school year, ISD 199 used some federal Elementary and Secondary School Emergency Relief (ESSER III) funds to introduce Learning Partners and Student Success Coaches at each school. The new positions provide additional student support inside and outside of the classroom. After the first year of having these educators in place, students became even more successful in the school setting, both in terms of academics and social-emotional learning.



Hilltop Elementary School Student Success Coach Sarah Zaiser (left) visited the local permanent supportive housing site before the first day of school to build relationships with families.

Before the start of the 2021-2022 school year, ISD 199 prioritized assessing students so staff could accurately address what each student needed in order to learn at or above grade level. Learning Partners were put in place to collaborate with teachers on assessing and identifying student needs. They used the assessment information to plan, design, and provide extra targeted small group instruction or enrichment to students to accelerate their learning and increase teaching time during the school day.

Continued on page 2

In addition to the state constitutional offices, congressional races, and all 201 state legislative seats, there are school board races and important referendum questions on the ballot this fall. This month's newsletter highlights the eight AMSD school districts that have referendum questions on the Nov. 8 ballot. It can be very challenging for school leaders to break through the 'noise' of high-profile races and political advertisements to ensure communities and voters have the information they need about their school referendum questions. Hopefully AMSD as a collective and each of us as individuals can support our communities in getting the information they need to make informed choices this fall. If there is a way for us to help, please be in touch. Wishing all of you the best of luck as you advocate for public education in your communities this election season!

From the AMSD Chair, Crystal Brakke, Richfield Public Schools Board Member

Efforts Resulted in Better Outcomes and More Success For Students

Continued from page 1

After assessing students, Learning Partners worked side-by-side with teachers in the classroom. They used evidenced-based strategies to support student understanding of core instruction and strengthen student engagement. They assisted with and modeled high quality core instruction, lessons personalized to student needs, targeted small groups, support, and best practices to help students succeed in class.

Student Success Coaches complemented the work of Learning Partners by providing support outside of the classroom. They worked with the larger school community, providing additional support to teachers, introducing schoolwide lessons and activities, connecting with families, and directly teaching students in small groups. They also shared best practices for managing student behavior with teachers. They worked alongside teachers to identify ways to further produce positive outcomes that kept students in class and focused on learning.



Kindergarten students built block cities to engage in cooperative play. The curriculum, Incredible Flexible You, was led by elementary-level Student Success Coaches.

On the student side, Student Success Coaches worked with their schools to develop students' core life skills. Staff paired students in third, fourth, and fifth grade with students in kindergarten, first grade, and second grade for buddy projects. Matching up older and younger students provided leadership opportunities and built schoolwide peer relationships. At Inver Grove Heights Middle School, they gave students role models by inviting local professionals to speak to eighth graders about how to be successful. Student Success Coaches at the middle and high school levels also connected with students in fifth and eighth grade to guide them through their upcoming transition to a new school.

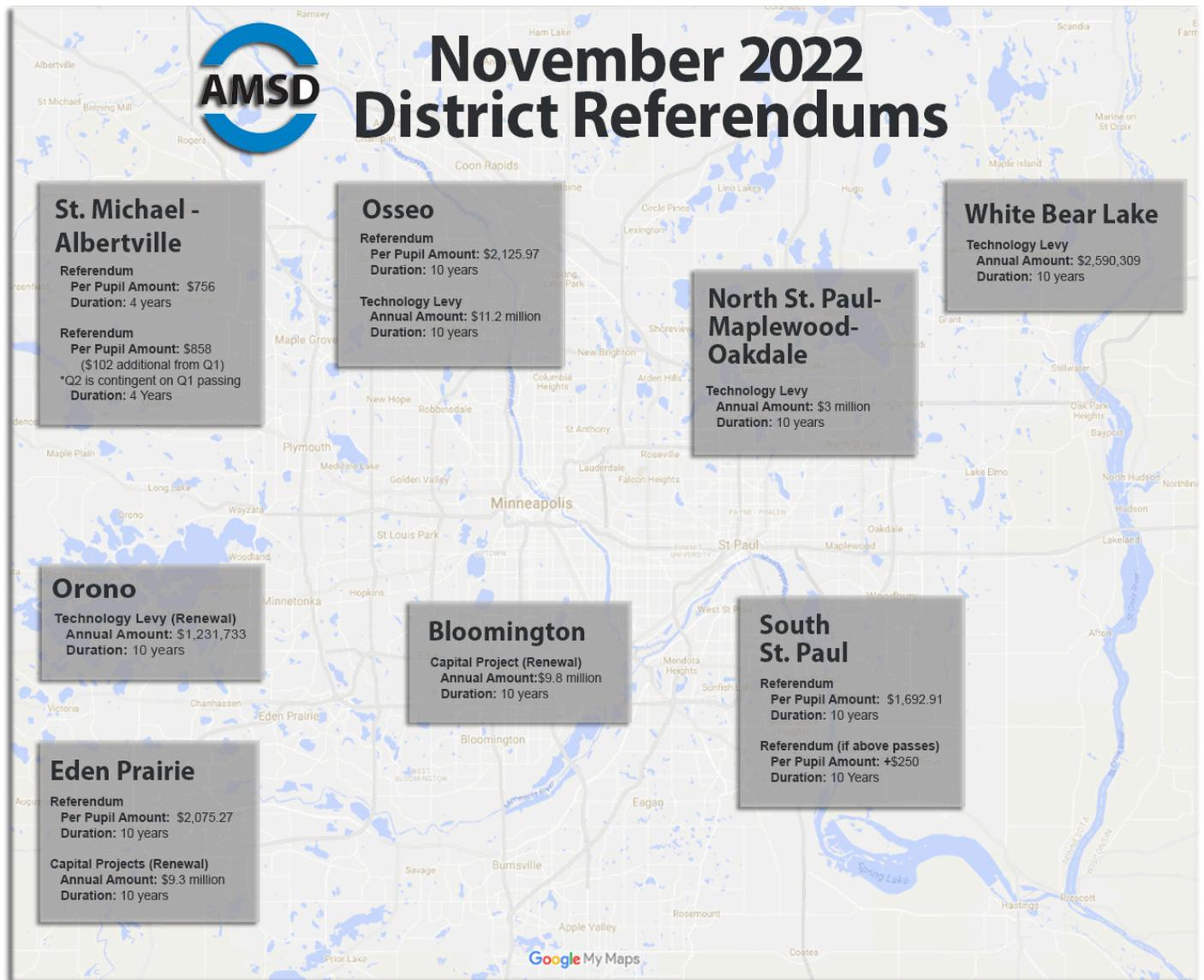
In addition to building relationships with students, Student Success Coaches worked with parents to remove any obstacles to learning. They sought out families who had disengaged with school, held listening sessions with families to better understand student needs, and organized community events to strengthen connections between school and home.

All of the efforts of the Student Success Coaches and Learning Partners resulted in better outcomes and more success for students. Increased positive relationships between students and between the schools and parents led to higher attendance, fewer tardies, and more engagement in the classroom. Students with previous negative behaviors decreased those behaviors and their referrals, choosing to use self-regulation techniques more often. All of these positive changes and the additional support provided for core instruction also led to improved grades.

ISD 199 has taken intentional steps to reduce the impacts of the pandemic on student learning, including introducing Learning Partners and Student Success Coaches. In their first year of work, both student support positions created the conditions for students to be successful in school. They helped remove barriers to academic learning and improved peer relationships and social-emotional skills with the help of families and teachers. ISD 199 staff continue to go above and beyond to maintain the district's culture of high expectations that accelerates learning for all students rather than remediating learning. The work of Learning Partners and Student Success Coaches has further helped students achieve success with the tools, teaching, and relationships they have provided. ISD 199 is lucky to have these versatile educators in our buildings to offer personalized support for student learning and be additional bridges between families and our schools.

This month's member feature was submitted by Katie Sheridan, Communications & Marketing Manager, Inver Grove Heights Schools.

Eight AMSD Districts on the November Ballot with Referendums



Eight AMSD school districts will have referendum questions on the ballot on Tues., Nov. 8. The ballot questions include operating referendum renewals or increases and/or capital project levy renewals or increases. A [chart on www.amsd.org](http://www.amsd.org) outlines the AMSD member district referendum questions and includes a link to the school district website where detailed information about the referendum questions can be found. Voters are encouraged to contact their local school officials if they have questions about their school district's referendum.

Why referendums are necessary

Education funding is primarily a state and local partnership in Minnesota with the federal government providing a modest level of aid. The importance of the local component of that partnership is illustrated in the graph on the following page. Basic revenue, provided by the state, is the most important funding stream for school districts, accounting for just over 70 percent of general education revenue. However, two key local levies, voter approved referendum revenue (9 percent) and local optional revenue (6.9 percent), provide nearly 16 percent of general education revenue. Metropolitan

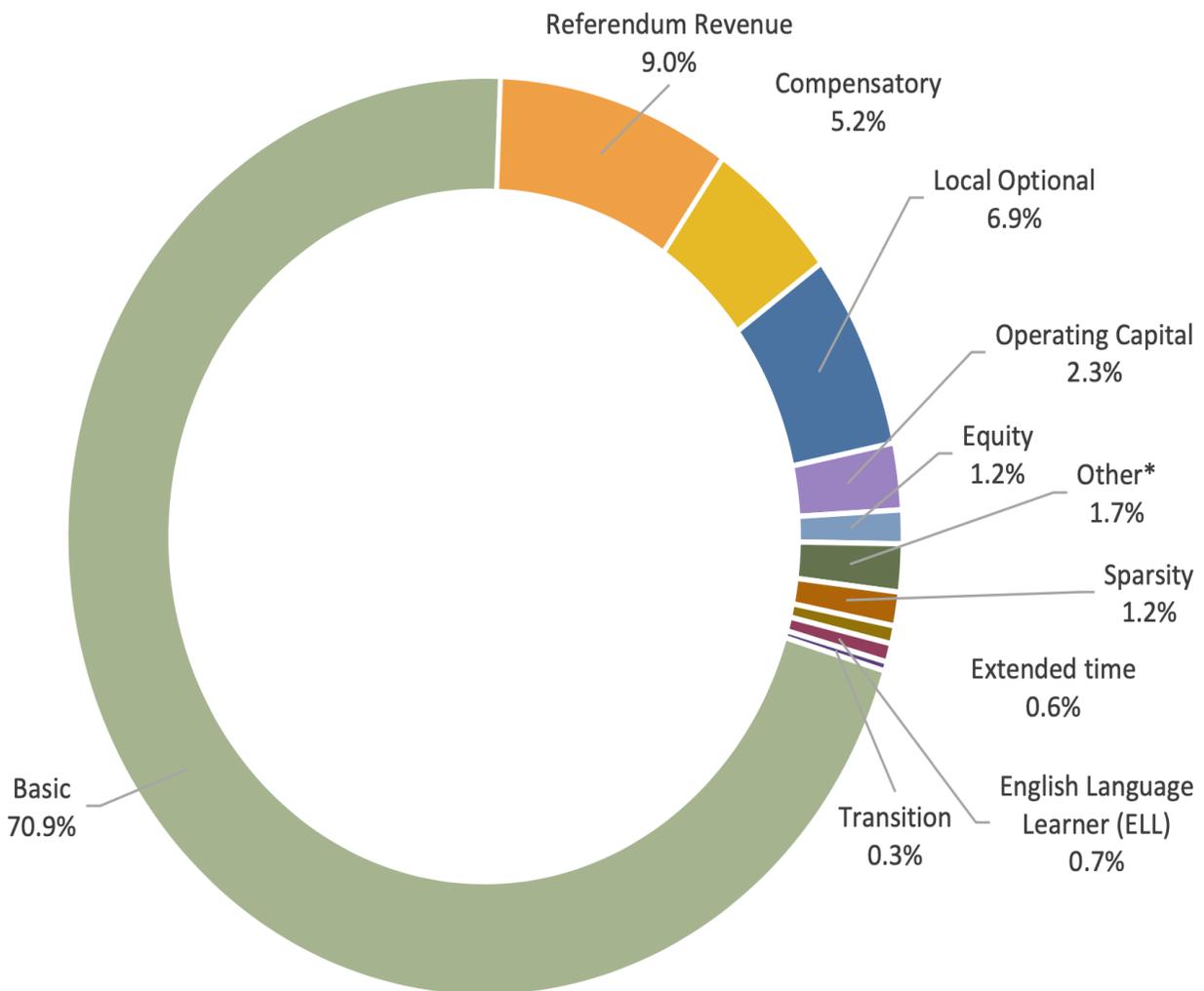
Continued on page 4

Education Funding is a State/Local Partnership

Continued from page 3

and regional center school districts are particularly reliant on voter-approved referenda because Minnesota, unlike many other states, does not account for regional variations in labor costs. AMSD member districts rely on the operating referendum to cover the market-driven labor cost differentials. Some member districts receive 20 percent or more of their operating revenue from a voter approved referendum.

FY2023 General Education Program Components (2022-23 School Year)



*Other includes Declining Enrollment, Small Schools, Gifted & Talented, PSEO and various other Adjustments.

Source: Minnesota House of Representatives Fiscal Analysis Department, July 2022

Referendum Revenue Supports Essential Programming

Continued from page 4

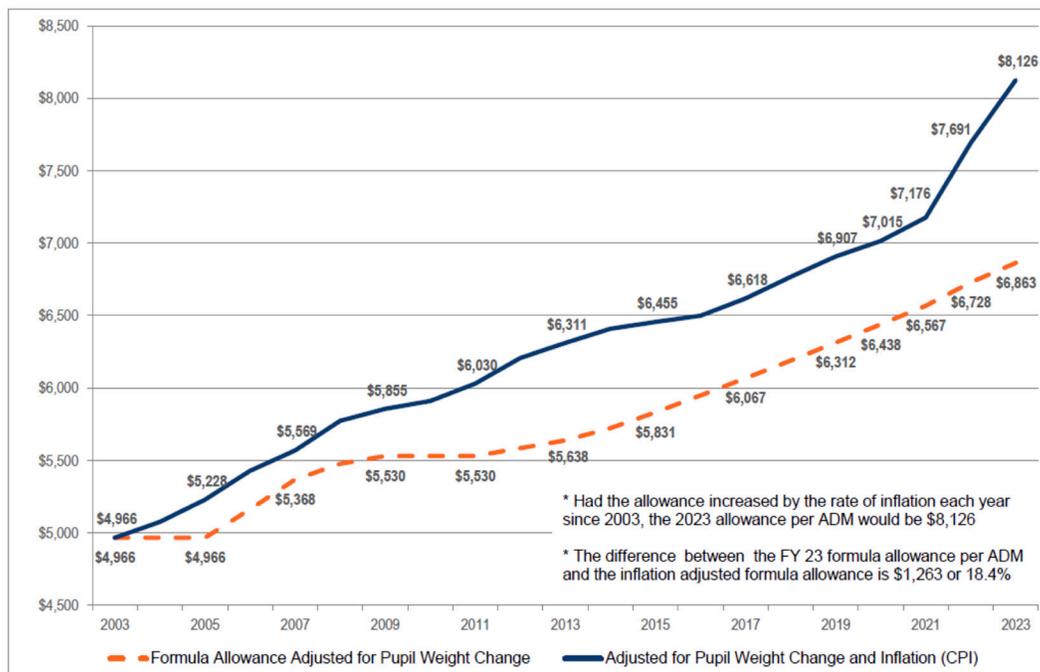
Adding to the importance of referendum revenue, the federal and state governments continue to significantly underfund the special education and English learner programs. Similarly, the general education formula continues to lag far behind inflation. Based on updated calculations from the Minnesota Department of Education, the general education formula would be \$1,263 per pupil higher today if it had kept pace with inflation since 2003 — and that is using the Consumer Price Index which understates the inflationary pressures school districts face.

With the Legislature failing to address the growing special education cross-subsidy or provide any supplemental funding for education in the 2022 session, referendum revenue will be essential in helping school districts recover from the pandemic. While the federal government provided emergency funding over the past three years to help school districts address the enormous challenges presented by the COVID-19 pandemic, the funds were one-time and do not continue.

Capital projects referendums provide school districts with revenue to address needs related to classroom technology, cybersecurity assessments, building security, including cameras, door lock systems, visitor management systems, and emergency response structures. The State does not provide a dedicated funding stream for technology which is critical to ensuring students have the opportunities they need to reach their full potential and graduate from high school prepared for post-secondary or career.

General Education Formula Allowance, 2003-2023

Adjusted for Pupil Weight Change and Inflation (CPI)



Source: MDE June 2022 Inflation Estimates



Intermediate District 287

RESPONSIVE. INNOVATIVE. SOLUTIONS.

School Board Planning Calendar 2022-2023

2022 Meetings (August - December)

July (<i>not meeting</i>)	October 13
August 25	October 27
September 8	November 10
September 22	December 8

2023 Meetings (January - June)

January 12	March 23
(<i>possible conflicts with MASA</i>)	April 13
January 26	May 11
February 9	May 25
February 23	June 8
March 9	June 22

Resources/Templates (make a copy of the template)

- [What the Board Needs to Know](#) - template
- [Consent Agenda Recommendation](#) - template

Presentation Templates:

- | | |
|--|--|
| • Template 1 | • Template 2 |
| • Shoes slides template | • Stripe slides template |
| • Ribbon slides template | • Minimalist slides template |
| • Data slides template | |

1 st Meeting of the Month	2 nd Meeting of the Month
START TIME 6:30 PM	
AUGUST 25, 2022	
<p>Kudos & Recognition</p> <p>Special Presentation</p> <ul style="list-style-type: none"> • <u>287 Anti-Racist Leadership Program Pilot Proposal</u> (<i>carryover</i>) <p>Board Chair Business</p> <ul style="list-style-type: none"> • Appointment of Board Vice-Chair 	<p>Annual Presentation - none</p> <ul style="list-style-type: none"> • Coherence-Uber Goal (First Read) • Racial Equity-Kendi Follow Up Or My Grandmother's Hand's (<i>carryover</i>) • Financial Report June - (Action) • COVID 19 Policies (<i>carryover</i>) • Update on Back to School Planning <p>Consent Agenda OR What the Board Needs to Know OR Verbal Update</p> <ul style="list-style-type: none"> • Wilder Contracts - TTM & KOFI (<i>carryover</i>)
<p>SEPTEMBER 8, 2022</p> <p>Kudos & Recognition</p> <ul style="list-style-type: none"> • Kudos (back to school - first days of school video) <p>Consent Agenda OR What the Board Needs to Know OR Verbal Update</p> <p>Special Presentation:</p> <ul style="list-style-type: none"> • Mental Health ARP grant <p>Annual Presentation</p> <p>Spotlight - TBD</p>	<p>SEPTEMBER 22, 2022</p> <p>Kudos & Recognition</p> <p>Consent Agenda OR What the Board Needs to Know OR Verbal Update</p> <ul style="list-style-type: none"> • Routine monthly finance report - July/August (consent agenda) <p>Special Presentation</p> <p>Annual Presentation</p> <ul style="list-style-type: none"> • What the Board Needs to Know Emergency and Crisis Plans for 2022-23 Jake Horejsh

- Resolution Authorizing Parameters for Sale & Award of 2022A LTFM Bonds (Action - 2022 only)

OCTOBER 13, 2022

Kudos & Recognition

Consent Agenda OR What the Board Needs to Know OR Verbal Update

Superintendent's Report

- Introduce the New Communications Director
- Marcy's Goal

Special Presentation

- Diploma On

Annual Presentation

OCTOBER 27, 2022

Kudos & Recognition

- Above & Beyond: Ann Bremer Education Center (virtual)

Consent Agenda OR What the Board Needs to Know OR Verbal Update

- Insurance Premium Rate recommendation

Superintendent's Report

Annual Presentation

- Financial Report September - Quarterly Update (Action)
- Facilities Report

NOVEMBER 10, 2022

(Only one Board meeting this month!)

Kudos & Recognition

- Above & Beyond: Care & Treatment

Consent Agenda OR What the Board Needs to Know OR Verbal Update

- Fund balance transfers (consent agenda item)
- Joint Powers Agreement - AWARE Grant

Special Presentation: Board Work Session

- West Suburban Summer School
-

Annual Presentation

- Grant updates - Ben and Jon [SRCL update] (*carryover from last year*)
- Update on Key Performance Indicators
- What the Board Needs to Know about Emergency & Crisis Plans (*Action*)
- Jake Horejsh, Student & Staff Safety Manager - Health and Safety will present a brief overview of our 22-23 emergency preparedness plan and answer questions.
- Board Ratification of Award of 2022A LTFM Bonds (Action - 2022 only)

DECEMBER 8, 2022

(Only one Board meeting this month!)

Kudos & Recognition

- Above & Beyond: District Service Center
- Above & Beyond: Care & Treatment

Consent Agenda OR What the Board Needs to Know OR Verbal Update

- Financial Report October (*consent agenda*)
- Legislative Platform

Special Presentation

- Data Dashboard

Annual Presentation

- Officer Election Process - (Chair Report)
- World's Best Workforce Report & ESSA Update (Jon Ben)
- Unaudited Financial Report for FY22 (action item)
- 2022-2023 Yearly ADM Summary

<p style="text-align: center;">JANUARY 12, 2023 <i>*Organizational Meeting</i></p> <p>Election of Board Officers: Oath of Office Annual Resol</p> <ul style="list-style-type: none"> • Electronic signatures resolution - was this included in the annual resolutions? (<i>Please move to the annual organizational meeting</i>) • FY22 Audit - Auditor Presentation - (Annual Report) (recurring) (action item) (<i>Please move to top of Agenda behind election of officers</i>) • Financial Report November (consent agenda) • Report on UBER goal including strategic implementation plans and budget Legislative Platform 	<p style="text-align: center;">JANUARY 26, 2023 Regular Meeting</p> <p>Kudos & Recognition</p> <ul style="list-style-type: none"> • Above & Beyond: Hennepin Technical College programs <p>Consent Agenda OR What the Board Needs to Know OR Verbal Update</p> <ul style="list-style-type: none"> • Superintendent Mid-Year Evaluation Procedure (recurring) <p>Special Presentation - Annual Presentation</p> <ul style="list-style-type: none"> • Financial Report December - Quarterly update (action item) • 2022-23 Budget Update and 23-24 Budget Planning • Equity Policy First Read
<p style="text-align: center;">FEBRUARY 9, 2023</p> <p>Kudos & Recognition *online student letter (<i>carryover</i>)</p> <p>Consent Agenda OR What the Board Needs to Know OR Verbal Update</p> <ul style="list-style-type: none"> • Update on Culture and Climate Uber Goal -Staff WELLBEING • What the Board Needs to Know about Community Support following the Feb 1, 2022tragedy at SEC (ELR and Deb Carlson-Doom) <p>Special Presentation Annual Presentation</p> <ul style="list-style-type: none"> • ESSA submissions for schools identified for Comprehensive Support and Improvement (will recur annually) • Equity Policy Second Read • FY23 Budget Revision - annual report (<i>action item</i>) 	<p style="text-align: center;">FEBRUARY 23, 2023</p> <p>Kudos & Recognition</p> <ul style="list-style-type: none"> • Above & Beyond: Itinerant <p>Consent Agenda OR What the Board Needs to Know OR Verbal Update</p> <ul style="list-style-type: none"> • Financial Report January -consent agenda • HR Report: Resolution Reducing Programs and Positions (recurring) Michelle Axell will present a Resolution asking the Board to direct administration to make recommendations for any necessary reductions in programs and positions. <p>Special Presentation -Data (PowerBI) Presentation (Ben)</p> <p>Under HR Report: What the Board Needs to Know: HR Planning for the upcoming hiring season: Anne Becker, Executive Director of Human Resources will share the recruitment & hiring outlook for 2023-2024.</p> <p>Annual Presentation Chair Report</p> <ul style="list-style-type: none"> • Trauma Sensitive Organization Ben M
<p style="text-align: center;">MARCH 9, 2023</p> <p style="text-align: center;">Equity (60 min) Equity Work Session</p> <p>Kudos & Recognition</p> <p>Consent Agenda OR What the Board Needs to Know OR Verbal Update</p> <ul style="list-style-type: none"> • Confidentiality Commitments <p>Special Presentation</p> <p>Annual Presentation</p> <ul style="list-style-type: none"> • Approval of revised Administrative Organizational Plan (recurring) • FY24 Budget Assumption/Program Withdrawal Report - Annual Report (Action item) 	<p style="text-align: center;">MARCH 23, 2023</p> <p>Kudos & Recognition</p> <ul style="list-style-type: none"> • Above & Beyond: North Education Center <p>Consent Agenda OR What the Board Needs to Know OR Verbal Update</p> <ul style="list-style-type: none"> • Financial Report February - consent agenda • Verbal update: Expansion of Furthering Your Education program (The Transforming Teaching & Learning (TTL) Scholarship) • Approval of On-site Solar Contracts for Ann Bremer Education Center, North Education Center, District Service Center and West Education Center. (Rich Ragatz from Ideal Energies will share a presentation prior to board approval.)

<ul style="list-style-type: none"> 2023-2024 School Calendar Approval (recurring) 	<ul style="list-style-type: none"> Approval of Contracts: FY24 - Food Services Prime Vendor Contract (consent agenda) Approval of the RFQ Transportation Contracts Approval of Grants (list to come later) Special Presentation - Annual Presentation - none <u>Chair Report</u> HR Report: Facilities - Long Term Facilities Maintenance Plan Approval (Action item)
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APRIL 13, 2023

<p>Kudos & Recognition/Spotlight</p> <ul style="list-style-type: none"> Gateway to College award? <p>Consent Agenda OR What the Board Needs to Know OR Verbal Update</p> <ul style="list-style-type: none"> HR Report: Discontinuing Educational Programs and Positions/Staff Reduction ULA Resolution (only if necessary) Organizational Chart Approval 2023-2024 <p>Special Presentation - 1. Data Dashboard, 2. Safety and MH update, include grants (carry over)</p> <p>Annual Presentation -</p> <p><u>Chair Report</u></p>

<p align="center">MAY 11, 2023</p> <p>Kudos & Recognition</p> <ul style="list-style-type: none"> Above & Beyond: North Education Center Above & Beyond: Northern Star Online <p>Consent Agenda OR What the Board Needs to Know OR Verbal Update</p> <ul style="list-style-type: none"> Superintendent Evaluation Closed Session (carry over) <p>Special Presentation - NSO Update</p> <p>Annual Presentation - none</p> <ul style="list-style-type: none"> Financial Report March - Quarterly update (Action) SEIU Local 284 – Closed Session (Information) <p>Michelle Axell, Director of Human Resources will present parameters for Board consideration. The School Board may hold a closed meeting to consider strategy for labor negotiations. Minn. Stat. §13D.03. (carry over)</p> <p><u>Chair Report</u></p>	<p align="center">MAY 25, 2023 RETIREMENT EVENT 5:00 PM - 6:30 PM</p> <p>Kudos & Recognition</p> <p>Above & Beyond: South Education Center</p> <p>Consent Agenda OR What the Board Needs to Know OR Verbal Update</p> <ul style="list-style-type: none"> Superintendent's Evaluation Update (10 min) Financial Report April- consent agenda <p>Special Presentation - none</p> <p>Annual Presentation -</p> <ul style="list-style-type: none"> Probationary Licensed, and Non-Licensed Non-Renewal Resolutions (recurring) Learning Conversations, Superintendent Luncheon Recap Safety Response Team Recap/Decision Making
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<p align="center">JUNE 8, 2023</p> <p>Kudos & Recognition/Spotlight</p> <ul style="list-style-type: none"> 2023 Graduation video <p>Consent Agenda OR What the Board Needs to Know OR Verbal Update</p> <p>Approval of HTC Lease Agreement Approval of HTC PSEO Agreement Approval Liability Carrier Change and WC Renewal Rates Approval of Renewal of Janitorial Services Contracts Recommendation to Renew Teachers on Call (TOC) Agreement Approval of Grants</p> <p>Special Presentation - none</p> <p>Annual Presentation</p> <ul style="list-style-type: none"> Food Services Report - (Annual Report) Annual Food Service Program Resolution (Action Item) <p><u>Chair Report</u> Data Privacy & Records policy bucket - 1st read (carry over)</p>	<p align="center">JUNE 22, 2023</p> <p>Kudos & Recognition/Spotlight</p> <p>Above & Beyond: West Education Center</p> <p>Consent Agenda OR What the Board Needs to Know OR Verbal Update</p> <ul style="list-style-type: none"> Financial Report May (consent agenda) Special Education Monitoring Report (Ask Melissa) PrairieCare Partnership Report (Kate and Chad Jayasekera) (carry over) <p>Special Presentation - none</p> <p>Annual Presentation</p> <ul style="list-style-type: none"> KPI update / Strategic Plan update HOLD for Aug/Sept meeting 2023-24 Original Budget Approval - Annual Report (Action Item) Approval of 2023-24 Rates. (Action Item) <p><u>Chair Report</u> Data Privacy & Records policy bucket - 2nd read (carry over)</p>
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INTERMEDIATE DISTRICT 287
September 22, 2022
SCHOOL BOARD CALENDAR

September 2022

22	Thursday	General Board Meeting	6:30 PM	DSC
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October 2022

13	Thursday	General Board Meeting	6:30 PM	DSC
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27	Thursday	General Board Meeting	6:30 PM	DSC
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November 2022

10	Thursday	General Board Meeting	6:30 PM	DSC
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December 2022

08	Thursday	General Board Meeting	6:30 PM	DSC
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TENTATIVE**January 2022**

23	Thursday	General Board Meeting	6:30 PM	DSC
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February 2022

23	Thursday	General Board Meeting	6:30 PM	DSC
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March 2022

23	Thursday	General Board Meeting	6:30 PM	DSC
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April 2022

23	Thursday	General Board Meeting	6:30 PM	DSC
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May 2022

23	Thursday	General Board Meeting	6:30 PM	DSC
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June 2022

23	Thursday	General Board Meeting	6:30 PM	DSC
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◆ General Board Meeting – Date Change

◆ New Event

◆ Event Date Change

Intermediate District 287

RESPONSIVE. INNOVATIVE. SOLUTIONS.

Get on the Bus & Local 2209 Breakfast Schedule 2022-2023

Get on the Bus

Tuesday, October 18th

Care & Treatment

Bus leaves 287 DSC @ 8:30 AM

_____	_____
_____	_____
_____	_____

Tuesday, December 6th

North Education Center

Bus leaves 287 DSC @ 8:30 AM

_____	_____
_____	_____
_____	_____

Tuesday, February 7th

West Education Center & Hennepin Tech Pathways

Bus leaves 287 DSC @ 8:30 AM

_____	_____
_____	_____
_____	_____

Tuesday, April 11th

South Education Center

Bus leaves 287 DSC @ 8:30 AM

_____	_____
_____	_____
_____	_____

Local 2209/Board Breakfast

7:00 AM

Tuesday, October 25th
District Service Center
(3rd Floor – Room 316)

_____	_____
_____	_____
_____	_____

Tuesday, December 13th
District Service Center
(3rd Floor – Room 316)

_____	_____
_____	_____
_____	_____

Tuesday, February 21st
District Service Center
(3rd Floor – Room 316)

_____	_____
_____	_____
_____	_____

Tuesday, April 25th
District Service Center
(3rd Floor – Room 316)

_____	_____
_____	_____
_____	_____