

General Meeting of the Board  
Thursday, August 25, 2022 6:30 PM

Boardroom / Teleconference  
1820 Xenium Ln N  
Minneapolis, MN 55441-3790

## **Agenda**

1. **CALL TO ORDER** (*Action*)
2. **APPROVAL OF GENERAL MEETING AGENDA** (*Action*)
3. **AUDIENCE OPPORTUNITY TO SPEAK** (*Information*)
4. **APPROVAL OF CONSENT AGENDA** (*Action*)
  - 4.1. General Board Meeting Minutes from June 23, 2022
  - 4.2. Approval of Routine Human Resources Activities for August 25, 2022
  - 4.3. Approval of Authorization of Issuance of Individual Procurement Card
  - 4.4. Approval of Multiple Year Agreement - Google Workspace for Education Plus Licenses
  - 4.5. Approval of Grow Your Own - Legislative Grant - Pathway for Adults Program
  - 4.6. Approval of Grow Your Own - Legislative Grant - Pathway for Secondary Students Program
  - 4.7. Approval of Open Your Heart to the Hungry and Homeless Grant
  - 4.8. Approval of Professional Educator Licensing and Standards Board (PELSB) Teacher Mentorship and Retention of Effective Teachers Grant (TMRG)
  - 4.9. Approval of Carl D. Perkins Education Act - Basic and Reserve Funds
  - 4.10. Approval of Title II - Part A, Teacher and Principal Training and Recruiting
  - 4.11. Approval of Title III - Part A, English Language Acquisition, Language Enhancement, and Academic Achievement Funding
  - 4.12. Approval of Laundering Rental Service Agreement
  - 4.13. Approval of Life and vocational Skills Grant
5. **MOTION TO RESCIND**
  - 5.1. Recommendation to Rescind Prior Approval of Leaves of Absence (*Action*)
6. **SHARE THE SUCCESS & RECOGNITION - None**
7. **SUPERINTENDENT'S REPORT - (45 minutes)**
  - 7.1. Update on first months as Superintendent of District 287 (*Information*)
  - 7.2. Board Weekly Newsletter (*Information*)
  - 7.3. Update on Back to School Planning (*Information*)
  - 7.4. Update on Summer School (*Information*)
  - 7.5. Proposed Changes to the Organization Chart (*Action*)
8. **INSTRUCTIONAL REPORT - None**
9. **BUSINESS SERVICES & LABOR RELATIONS REPORT - (20 minutes)**
  - 9.1. Facilities Report - None
  - 9.2. Financial Report
    - 9.2.1. Approval of Routine Monthly Finance Report (*Action*)
    - 9.2.2. Annual Food Service Program Resolution Revision (*Resolution*)
  - 9.3. Human Resource Report - None
10. **BOARD BUSINESS - (20 minutes)**
  - 10.1. Policy Review & Revision

- 10.1.1. HM200 Face Covering Policy (**Information**)
  - 10.1.2. HM240 COVID-19 Required Testing or Proof of Vaccination Policy (**Action**)
  - 10.1.3. Resolution Regarding Decision Making on Health and Safety Measures for the 2022-23 School Year (**Resolution**)
  - 10.2. Board Reports
    - 10.2.1. Chair Report
      - 10.2.1.1. Appointment of Board Vice-Chair (**Action**)
      - 10.2.1.2. **Closed Session** - Negotiations (**Information**)
    - 10.2.2. AMSD Report
      - 10.2.2.1. August 2022 AMSD Connections Newsletter
  - 10.3. District News
    - 10.3.1. School Board Planning Calendar
    - 10.3.2. August 25, 2022, Board Event Calendar
    - 10.3.3. 2022-2023 Get on the Bus & Local 2209/Board Breakfast Schedule
  - 10.4. Once Around the Table
11. **ADJOURNMENT**

# Racial Equity Impact Analysis Tool

## 287 RACIAL EQUITY IMPACT ANALYSIS TOOL



### Purpose

This tool ensures that racial equity is front-and-center in discussions and prompts leaders to examine how BIPOC and low wealth communities may be affected by a proposed action or decision of the district.

### Instructions

**Use the Tool:** Have this tool available during any meeting where decisions are being made

- **Part 1 - Discussion:** Use the guiding questions to facilitate the racial equity discussion
- **Part 2 - Answer Racial Equity Impact Analysis Questions:** Before a decision is made, respond to the four equity impact analysis questions within your meeting agenda
- **Part 3 - Reflect:** Reflect on and recognize your own racial bias, as well as the presence and role of whiteness

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### Part 1: Discussion

Use the below guiding questions to facilitate a discussion about race equity impact

#### Guiding Questions

1. Are multiple racial perspectives involved in the planning? Are participants racially diverse? Were the groups most impacted by the decision included in the discussion?
2. In what ways are we maintaining status quo or advancing race equity? What could be done differently to better support or advance racial equity efforts?
3. Who is advantaged? Who is disadvantaged? Are decisions based on the majority or those at the margins?
4. In what ways does colorblindness exist?
5. How do you know the audience is communicated with in ways that will make sense through *their* lens?
6. In what ways are other marginalized people impacted?

### Part 2: Answer Racial Equity Impact Analysis Questions

1. **Who participated in completing this analysis?**
2. **What are the racial equity impacts of this decision?**
3. **Who will benefit from and/or be burdened by this decision?**
4. **Are there strategies to mitigate any unintended consequences of this decision?**

### Part 3: Reflect

1. Place yourself on the Compass. What feelings came up for you during the planning?
2. What role did your race, experiences, or bias have in the conversation?
3. What aspects of whiteness showed up for you or were observed in others? ([Bellevue Guide](#))

**DISTRICT 287 GENERAL MEETING OF THE BOARD**  
**Intermediate District 287**  
**June 23, 2022**  
**MINUTES**

**1. CALL TO ORDER**

Board Chair Crystal Brakke called the general meeting to order at 6:34 PM in the District Service Center Boardroom and by the use of District 287 Teleconferencing. Board Vice-Chair Regina Neville recited Intermediate District 287 mission statement “The mission of Intermediate District 287 is to be the premier provider of innovative specialized services to ensure that each member district can meet the unique learning needs of its students”.

A Roll Call was taken, and a quorum was declared with 11 member districts represented and the following Board members in attendance:

286	Brooklyn Center	Ruthie Dallas
272	Eden Prairie	Francesca Pagan
273	Edina	Regina Neville
270	Hopkins	Shannon Andreson
278	Orono	Michèle Kunz
279	Osseo	Jackie Mosqueda-Jones
280	Richfield	Crystal Brakke
281	Robbinsdale	Sam Sant
283	St. Louis Park	Anne Casey
284	Wayzata	Sarah Johansen
277	Westonka	Heidi Marty

Absent:

Guests: Mohammed ElSawaf

287 Administration: Sandy Lewandowski, Anne Becker, RADIUS Guess, Mae Hawkins, Rachel Hicks, Kim Helgeson, Gloria Wilder, and Wauneen Denson-Mgeni

287 Staff Members: Julie Tuorila

**2. APPROVAL OF GENERAL MEETING AGENDA**

The general meeting agenda was presented for approval. *Motion by Anne Casey, seconded by Heidi Marty, to approve the meeting agenda. No votes against. Motion carried.*

**3. OPEN FORUM FOR COMMUNITY COMMENTS - None**

**4. APPROVAL OF CONSENT AGENDA**

The Consent Agenda was presented for approval. The Consent Agenda included the General Meeting of the Board Minutes from June 9, 2022, Finance Report for May 2022, Routine Human Resources Activities for June 23, 2022, Approval of Fees and Rates, Approval of Lease Agreement and Amendment of Joint Powers Agreement - Hennepin Technical College, Approval of Agreement for Safety/Security Equipment and Software, Approval of Network Services Agreements, Literacy Resource Agreement, and Post-Secondary Enrollment Contract with Hennepin Technical. *Motion by Regina Neville, seconded by Francesca Pagan, to approve the Consent Agenda as presented. No votes against. Motion carried.*

**5. SHARE THE SUCCESS & RECOGNITIONS**

Superintendent Lewandowski presented an overview of the June 2022 Above & Beyond recipient Dear Vang from the West Education Center. Der is the IT specialist for WEC and was nominated in the Employee Well-Being category.

Superintendent Lewandowski announced that District 287 was awarded the School Finance Award. This is awarded annually by the Minnesota Department of Education (MDE), Division of School Finance.

**6. SUPERINTENDENT'S REPORT**

Superintendent Lewandowski provided a short overview of legislation issues pertaining to education.

**7. INSTRUCTIONAL REPORT - None**

**8. BUSINESS SERVICES & LABOR RELATIONS REPORTS**

**Facilities Report - None**

**Financial Report**

Mae Hawkins, Executive Director of Business Services, and Gloria Wilder, Director of Finance provided an overview of the Original Budget for School Year 2022-2023 (Fiscal Year 23). *A motion was made by Sam Sant, seconded by Ruthie Dallas, to approve the adoption of the Original Budget for School Year 2022-2023 (Fiscal Year 23). The Estimated Beginning Fund Balance of the total governmental funds for July 1, 2022, is \$47,414,335. The Original Budget for FY22-23 shows total revenue of \$111,881,819 and total expenditures of \$112,076,299, for a total projected fund balance of \$47,219,855 and a total budgeted unassigned fund balance of 7.8% at June 30, 2023. No discussion. Motion carried unanimously.*

Mae Hawkins, Executive Director of Business Services, and Mohammed ElSawaf, MBA, Vice President, Business Insurance Consultant, USI Insurance Services, provided an overview of the Liability and Worker's Compensation Insurance. Mae Hawkins, Executive Director of Business Services, recommended approval of the Liability and Worker's Compensation Insurances Agreement. *Motion by Shannon Andreson, seconded by Francesca Pagan, to approve the Liability and Worker's Compensation Insurances Agreement as presented. All in favor. Motion carried unanimously.*

**Human Resources Report - None**

**9. BOARD BUSINESS**

**Policy Review & Revision - None**

**Chair Report**

Board Chair Brakke presented a summary of the June 9, 2022, Superintendent Evaluation. Chair Brakke provided a summary document entitled "[Superintendent Evaluation Summary](#)."

Board members and staff thanked departing Superintendent Sandy Lewandowski for her years of service at Intermediate District 287.

Board Chair Brakke, Board members, and staff thanked departing Board Vice-Chair Regina Neville for her years of service on the 287 Board.

**AMSD Report**

**Once Around the Table**

**10. ADJOURNMENT**

*Motion was heard and seconded to adjourn the meeting. Meeting adjourned at 8:13 PM.*

The next general meeting will be held on August 25, 2022, at 6:30 PM in the District Service Center Boardroom and by Teleconference.

Submitted by  
Wauneen Mgeni  
Secretary to the Board

Signed: Chair \_\_\_\_\_

Clerk \_\_\_\_\_

Date \_\_\_\_\_

Date \_\_\_\_\_

# Intermediate District 287

**RESPONSIVE. INNOVATIVE. SOLUTIONS.**

## **ROUTINE HUMAN RESOURCES ACTIVITIES FOR THE INTERMEDIATE DISTRICT 287 SCHOOL BOARD**

**August 25, 2022**

<b>New Hires</b>					
<b>Name</b>	<b>Position</b>	<b>Department or Site</b>	<b>Reason for Opening</b>	<b>Effective Date</b>	<b>FTE</b>
Brian Schaefer	IT Specialist	Information Technology	W. Wheelock	06/20/2022	1.0
Theon Jarrett*	Instructional Manager	South Education Center	New Position to District	07/01/2022	1.0
Elizabeth Olson*	Instructional Manager	South Education Center	New Position to District	07/01/2022	1.0
James Burnett III*	Assistant Principal	West Education Programs	J. Millard	07/06/2022	1.0
Tracee Bradley	EBD Teacher	Ann Bremer Education Center	Additional Enrollment	08/23/2022	1.0
Kaleigh Hammann	School Counselor	West Education Programs	J. Bellows	08/23/2022	1.0
Julie Johnson-Willborg	EBD Teacher	South Education Center	B. Okey	08/23/2022	1.0
Stacey MacBlane-Meyer	EBD Teacher	West Education Programs	H. Buttles	08/23/2022	1.0
Mary Meierbachtol	Physical Therapist	Itinerant Programs	S. Ramsden	08/23/2022	1.0
Michaela Nettum	School Counselor	West Education Programs	New Position at Site	08/23/2022	1.0
Leah Olson	DAPE Teacher	Ann Bremer Education Center	S. Otterson	08/23/2022	1.0
Hilary Wilson	Occupational Therapist	Itinerant Programs	Additional Enrollment	08/23/2022	1.0
Margaret Sergeant	Social Studies Teacher	Care & Treatment Programs	E. Vorpahl - Internal Movement	08/23/2022	1.0
Jarren Peterson Dean	EBD Teacher	Care & Treatment Programs	L. Proell	08/29/2022	1.0

Angela Lawson	School Social Worker	West Education Programs	J. Stephani	08/23/2022	1.0
Gladys Omasire	Educational Support Professional	Care & Treatment Programs	M. Franzen	08/23/2022	.875
Jaimoun Jarrett*	Student Safety Coach	West Education Programs	L. Mack	08/29/2022	1.0
Linda Ruud*	Educational Support Professional	Ann Bremer Education Center	L. Parrett	08/29/2022	.875
Lemarr Williams	Administrative Support V	North Education Center	C. Thorsen	08/09/2022	1.0
Amany Elaraby	Innovative Instructional Coach	West Education Programs	N. Peterson - Internal Movement	08/23/2022	1.0
Carla Kegel	EBD Teacher	North Education Center	C. Fort	08/23/2022	1.0
Amber Taylor	Speech Language Pathologist	Itinerant Programs	M. Oster	08/29/2022	1.0

\*Existing employee

#### License Transitions

Name	Position	Department or Site	Licensure Area	Prior Approval Type	Current Approval Type	Effective Date
Caroline Steuer	ASD Teacher	North Education Center	ASD	Out of Field Permissions	Tier 3	08/29/2022
Susan Anose	DD Teacher	North Education Center	DD	Out of Field Permissions	Tier 4	08/29/2022

#### Temporary Hiring Agreement: Assignments

Name	Position	Department or Site	Effective Date	End Date
Janene Dold	ASD Teacher	South Education Center	08/29/2022	06/12/2023
Sue Lauer-Browen	Physical Therapist	Member Districts/Itinerant	09/06/2022	06/09/2023
Barbara Becker	DHH Substitute Teacher	Member Districts/Itinerant	09/06/2022	06/09/2023
Miriam Klane	DHH Substitute Teacher	Member Districts/Itinerant	09/06/2022	06/09/2023

<b>Temporary Hiring Agreement: Out of Field Permissions</b>					
<b>Name</b>	<b>Position</b>	<b>Department or Site</b>	<b>Reason for Opening</b>	<b>Effective Date</b>	<b>FTE</b>
<b>Fully Licensed New Hires</b>					
Caitlin Connelly	ASD Teacher	South Education Center	Internal Movement	08/23/2022	1.0
Laura Gritzmacher	DHH Teacher	Itinerant Programs	J. Wiersma	08/23/2022	1.0
Lindsay Noll	ASD Teacher	West Education Programs	Additional Enrollment	08/23/2022	1.0
Paul Tinerella	P/HD Teacher	Itinerant Programs	Leave of Absence	08/23/2022	1.0
Jonathan Armajani	ASD Teacher	West Education Programs	J. Rieling	08/23/2022	1.0
<b>Fully Licensed Current Staff</b>					
Guadalupe Estrada-Martinez	EBD Teacher	South Education Center	Temporary License	08/29/2022	1.0
Justin Fiedler	ASD Teacher	Ann Bremer Education Center	Temporary License	08/29/2022	1.0
Ryan Henderson	EBD Teacher	West Education Programs	Temporary License	08/29/2022	1.0
Shana Jensen	EBD Teacher	South Education Center	Temporary License	08/29/2022	1.0
Scott Kopp	ASD Teacher	Ann Bremer Education Center	Temporary License	08/29/2022	1.0
George Kroh	ASD Teacher	South Education Center	Temporary License	08/29/2022	1.0
James Schmidtke	ASD Teacher	Ann Bremer Education Center	Temporary License	08/29/2022	1.0
Jeremy Shibley	Work Experience Coordinator	West Education Programs	Temporary License	08/29/2022	1.0
Alexandra Thoen	Math Teacher	Care & Treatment Programs	Temporary License	08/29/2022	1.0
Adam Wohl	ASD Teacher	West Education Programs	Temporary License	08/29/2022	1.0
<b>Tier 2 New Hires</b>					
Jared McComber	Science Teacher	Care & Treatment Programs	N. Albrecht - Internal Movement	08/23/2022	1.0
<b>Tier 2 Current Staff</b>					
Priyanka Adhikari	ASD Teacher	South Education Center	Temporary License	08/29/2022	1.0
Lakeia Austin	EBD Teacher	South Education Center	Temporary License	08/29/2022	1.0
Aimee Barnes	EBD Teacher	South Education Center	Temporary License	08/29/2022	1.0
Sean Burns	EBD Teacher	Ann Bremer Education Center	Temporary License	08/29/2022	1.0
Micah Eubanks	EBD Teacher	Ann Bremer Education Center	Temporary License	08/29/2022	1.0
Anders Hanson	EBD Teacher	North Education Center	Temporary License	08/29/2022	1.0
Hannah Schmoll	ASD Teacher	South Education Center	Temporary License	08/29/2022	1.0

Courtney Tomlinson	ASD Teacher	Ann Bremer Education Center	Temporary License	08/29/2022	1.0
Andre McElroy	EBD Teacher	North Education Center	Temporary License	08/29/2022	1.0
Gregory Merritt	EBD Teacher	North Education Center	Temporary License	08/29/2022	1.0
John Mueller	EBD Teacher	South Education Center	Temporary License	08/29/2022	1.0
Kari Castillo	EBD Teacher	North Education Center	B. Flees	08/29/2022	1.0

<b>Temporary Hiring Agreement: Tier 1 or Tier 2 Licenses</b>					
<b>Name</b>	<b>Position</b>	<b>Department or Site</b>	<b>Reason for Opening</b>	<b>Effective Date</b>	<b>FTE</b>
<b>Tier 1 Hires</b>					
Scott Wasser	Vocational Instructor	West Education Programs	Temporary License	08/29/2022	1.0
Holly Peterson	ASD Teacher	Ann Bremer Education Center	Temporary License	08/29/2022	1.0
Elias Getabecha	EBD Teacher	North Education Center	R. Cordo	08/23/2022	1.0
Joshua Harrison	EBD Teacher	Ann Bremer Education Center	Temporary License	08/29/2022	1.0
<b>Tier 2 Hires</b>					
Miranda Olson	DHH Teacher	Itinerant Programs	Temporary License	08/29/2022	1.0
Elizabeth Tiedemann	EBD Teacher	North Education Center	Temporary License	08/29/2022	1.0
Jacob Severson	ASD Teacher	South Education Center	Temporary License	08/29/2022	1.0
Hailey Andrashko	School Psychologist Intern	South Education Center	A.Kiel	08/23/2022	1.0
Jacqueline Chance	EBD Teacher	South Education Center	Additional Enrollment	08/29/2022	1.0
Morgan Lee	School Psychologist Intern	South Education Center	M. Pulvermacher	08/23/2022	1.0

<b>Extended Leaves of Absence:</b>					
<b>Name</b>	<b>Position</b>	<b>Department or Site</b>	<b>Effective Date</b>	<b>End Date</b>	<b>FTE</b>
Laura Thorne	Speech Language Pathologist	Itinerant Programs	Updated .2 FTE Reduction to .1 FTE Reduction - will work .9 FTE for the 2022-2023 school year	06/30/2023	.1
Lakeia Austin	Educational Support Professional to accept a temporary licensed position	South Education Center	08/29/2022	06/30/2023	.875
Aimee Barnes	Educational Support	South Education Center	08/29/2022	06/30/2023	.875

	Professional to accept a temporary licensed position				
Sean Burns	Educational Support Professional to accept a temporary licensed position	Ann Bremer Education Center	08/29/2022	06/30/2023	.875
Feta Cole	Educational Support Professional	Ann Bremer Education Center	08/29/2022	06/09/2023	.875
Guadalupe Estrada Martinez	Educational Support Professional to accept a temporary licensed position	South Education Center	08/29/2022	06/30/2023	.875
Micah Eubanks	Educational Support Professional to accept a temporary licensed position	Ann Bremer Education Center	08/29/2022	06/30/2023	.875
Justin Fiedler	Educational Support Professional to accept a temporary licensed position	Ann Bremer Education Center	08/29/2022	06/30/2023	.875
Anders Hanson	Educational Support Professional to accept a temporary licensed position	North Education Center	08/29/2022	06/30/2023	.875
Ryan Henderson	Educational Support Professional to accept a temporary licensed position	West Education Programs	08/29/2022	06/30/2023	.875
Melissa Jenson	Educational Support Professional to accept a temporary licensed position	Ann Bremer Education Center	08/29/2022	06/30/2023	.875
Scott Kopp	Educational Support Professional to accept a temporary licensed position	Ann Bremer Education Center	08/29/2022	06/30/2023	.875
Andre McElroy	Educational Support Professional to accept a temporary licensed position	North Education Center	08/29/2022	06/30/2023	.875
Mercy Quentin	Educational Support Professional	Ann Bremer Education Center	08/29/2022	06/09/2023	.875
James Schmidtke	Educational Support Professional to accept a temporary licensed position	Ann Bremer Education Center	08/29/2022	06/30/2023	.875
Hannah Schmoll	Educational Support Professional to accept a temporary licensed position	South Education Center	08/29/2022	06/30/2023	.875
Jeremy Shibley	Educational Support Professional to accept a temporary licensed position	West Education Programs	08/29/2022	06/30/2023	.875
Courtney Tomlinson	Educational Support Professional to accept a	Ann Bremer Education Center	08/29/2022	06/30/2023	.875

	temporary licensed position				
John Mueller	Educational Support Professional to accept a temporary licensed position	South Education Center	08/29/2022	06/30/2023	.875
Janene Dold	Educational Support Professional to accept a temporary licensed position	South Education Center	08/29/2022	06/30/2023	.875
Kari Castillo	Educational Support Professional to accept a temporary licensed position	North Education Center	08/29/2022	06/30/2023	.875
Jacqueline Chance	Educational Support Professional to accept a temporary licensed position	South Education Center	08/29/2022	06/30/2023	.875

<b>Separations: Dismissal</b>			
<b>Name</b>	<b>Position</b>	<b>Department/Site</b>	<b>Effective Date</b>
Dean Powers	Educational Support Professional	West Education Programs	07/11/2022

<b>Separations: Resignation</b>				
<b>Name</b>	<b>Position</b>	<b>Department or Site</b>	<b>Reason (if internal movement)</b>	<b>Effective Date</b>
Dwain Weddall	EBD Teacher	West Education Programs	Personal Reasons	07/14/2022
Cynthia Fort	ASD Teacher	North Education Center	Personal Reasons	07/14/2022
Rachel Cordo	OHD Teacher	North Education Center	Personal Reasons	07/15/2022
Anna Milligan	Behavior Intervention Specialist	West Education Programs	Personal Reasons	07/29/2022
Therese Guthrie	Family and Consumer Science Teacher	West Education Programs	Personal Reasons	07/20/2022
Randi Rose	Literacy Coach	Teaching and Learning Department	Personal Reasons	08/01/2022
Stefanie Tiedtke	DD Teacher	West Education Programs	Personal Reasons	07/29/2022
Nicole Doescher-Train	EBD Teacher	North Education Center	Personal Reasons	08/26/2022
Bruce Flees	Educational Support Professional (FY22 temporary OFP licensed position)	North Education Center	Personal Reasons	06/28/2022
Kenneth Williams	Educational Support Professional (FY22 temporary Tier 2 licensed position)	West Education Programs	Personal Reasons	07/25/2022
Samuel Vaughn	Educational Support Professional to accept Licensed Position	West Education Programs	Internal Movement	06/30/2022

Michael Marth	Educational Support Professional	West Education Programs	Personal Reasons	07/07/2022
Rachel Gylling	Educational Support Professional	South Education Center	Personal Reasons	08/08/2022
Jaimoun Jarrett	Educational Support Professional to accept Student Safety Coach Position	Ann Bremer Education Center	Internal Movement	08/08/2022
Chanika Hall	Educational Support Professional	West Education Programs	Personal Reasons	08/15/2022
Cynthia Dzimian	Interpreter	Itinerant Programs	Personal Reasons	08/05/2022
Sam Freeman	Interpreter	Itinerant Programs	Personal Reasons	08/11/2022
Cedric Sanders	Facility Maintenance Worker	Facilities Department	Personal Reasons	07/19/2022
Rachel Hicks	Director of Communication and Public Relations	Communications Department	Personal Reasons	08/03/2022
Radious Guess	Director of Equity and Inclusion	Racial Equity Department	Personal Reasons	08/17/2022
Taylor Burns	Administrative Support Grade IV	Care and Treatment Programs	Personal Reasons	07/20/2022
Jessica Layeux	Administrative Support Grade V	Northern Star Online Program	Personal Reasons	08/12/2022
Linda Ruud	Custodial Worker to accept Educational Support Professional Position	Ann Bremer Education Center	Internal Movement	08/19/2022

<b>Other:</b>				
RECOMMEND the Board's approval to credit Dena Andrew-Jaja, Senior Manager - Mental Health, at the District Service Center, with one (1) day of additional sick leave. This day has been donated by the staff members listed below who have authorized the District to reduce their individual sick leave balances by one (1) day.				
Amanda Cook				

**ATTACHMENT TO ROUTINE HUMAN RESOURCES ACTIVITIES REPORT - August 25, 2022**

**Extended Assignments**

**LICENSED:**

**Special Projects**

Ryann Adkins  
Becky Aish  
Jamie Anderson  
Natalie Azbill  
Pamela Beatty  
Lynda Benkofske  
Paul Bennett  
Karen Berger  
Jennifer Brady-Johnson  
Mae Bullock  
James Burnett  
Tamara Bussman  
Timothy Connors  
Sherrie Dewey  
Nicole Doescher-Train  
Nicholas Duchateau  
Tom Elcock  
Heidi Eschenbach  
Justin Fiedler  
Valerie Glenn  
Ashley Gramling

Charlotte Guild  
Josh Harrison  
Daniel Jacobson  
Jason Jude  
Rashmi Kapil  
John Lamphere  
Sandra Shetka  
Kim Mackenzie  
Kathryn MacNally  
Tahanee Madison  
Andre McElroy  
Alyssa Mellgren  
Gregory Merritt  
Tammy Mezzenga  
Anna Milligan  
Bonnie Moe  
Nathan Perez  
Nicole Peterson  
Cathy Pinkosky  
Sarah Prososki  
Quinn Phillion

Anne Quesnell  
Kendra Rask  
Kirsten Rasmussen  
Jason Reese  
Jennifer Robinette  
Randi Rose  
Braden Schmitt  
Robert Schoch  
Lindsey Shoemaker  
Jeremy Sibley  
Christin Sohns  
Jeremy Shibley  
Joseph Steinert  
Christina Sundae  
Brielle Thomas  
Beth Tiedemann  
Julie Tweit  
Erin Vorpahl  
Katie Wanous  
Emilia Woods  
Jacob Zimbric

**Fall Start up**

Deb Gormley  
Michelle Kammers

Megan Madson  
Jenna Nesler

Ashley Vikander  
Lindsay Zeyer

**Credit Recovery**

Robbie Brink  
Morgan Ingram

Timothy Lhotka  
Angie Resner

Scott Ross  
Ann Severson

**Care & Treatment**

Melissa Alexander  
Mellissa Alshouse  
Sarah Baker  
Misty Brawner  
Charles Buza

Katrina Daby  
Samantha Kronbach  
Tahanee Madison  
Joshua Mattson  
Nathaniel Perez

Lindsey Proell  
Vanessa Ressen  
Tracy Stefan  
Jake Zimbric

**ESY / Recovery Services**

David Baltes  
Caitlin Connelly  
Jessica Dale  
Shannon Dyrud  
Anne Egan  
Robert Eppinger  
Josh Harrison  
Elias Getabecha

Elizabeth Gray  
Michele Hemingson  
Kelsey Kuffel  
Emily Kuisle  
Mary Grace Johnson  
Holly Peterson  
Jessica Petrowiak  
Megan Petrowiak

Angie Roesner  
Hannah Schmoll  
Sheryl Spradley  
Amy Stener  
Laura Thorne  
Jayne Tiedemann  
Megan Westerheide  
Mackenzie Witzel

**NSO**

Tom Halloran

Matthew Henderson

Alicia Jensen

**WSSS**

Jack Arpin  
Alicia Barr  
Jackie Cveck  
Kevin Kluever  
Susan Marler  
Michelle Miller

Kirstin Moldan  
Heather Newlyn  
Steven Rollin  
Jason Ruiz  
Jodi Schleyer  
Matthew Schneider

Tim Scully  
Lisa-Marie Steinessen  
Laura Thompson  
LaVerne Wesley  
Charleine Williams

**NON LICENSED:****ESY / Recovery Services**

Aissatou Bah  
Zane DZ Bishop  
LeeAnn Brack  
Mendel Brenda  
Danya Brown  
Julius Clark  
Shawn Cook  
Gary Cooper  
Mary Dickens  
Margaret Dundon  
Estalla Fallah

Cathy Foncha  
Tara Hallberg  
Zebedee Howell  
Curtis Horner  
Thomas Jackson  
Rebecca James  
Ivette Jaramillo-Flores  
Jaimoun Jarrett  
Abigail Kaliska  
Lynn Legois-Goggin  
Ziraile Mora Naranjo

Patrick Morgan  
David Shlay  
Jamesia Sullen  
Laura Sommerfeld  
Rebecca Tebbs-Capehart  
Natalie Timm  
Susan Troutman  
Cassandra Welsh  
Marcu Whitlock  
Lemarr Williams  
Cyrus Varney

**Special Projects**

Alvin Chambers  
Danya Castro  
Cathy Foncha  
Jennifer Gallagher

Jeremiah Hatley  
Letitia Jennings-Holmes  
Dwquita Nash  
Danyale Potts

Victoria Sendolo  
Jacinta Senghore  
Jenae Soller  
Maria Wendorf  
Tanner Wichmann

**WSSS**

Ben Arnold  
Dennis Biljan  
Ben Geiber

Abby Goulet  
Leslie Hanson  
Kim LeClaire

Sophie Pekarek  
Kathy Simson

# CONSENT AGENDA - RECOMMENDATION



## Intermediate District 287

RESPONSIVE. INNOVATIVE. SOLUTIONS.

### Authorization of Issuance of Individual Procurement Cards (P-Cards)

August 25, 2022

#### Author

Gloria Wilder, Director of Finance

Jane Thomas, Purchasing Agent

#### Summary

The administration recommends the issuance of a Procurement Card to the following employee, per Minnesota Statute 123B.02, subd 23:

Marcy Doud	Superintendent	District Service Center
Binh Tran	Facilities	District Service Center
Lemarr Williams	Admin Assistant	North Education Center
Lisa Hager	Special Ed	District Service Center
Gina Kosek	Transportation	District Service Center

With the addition, the district will have 52 active p-cards.

#### Recommendation

Approve and Authorize Issuance of Individual Procurement Cards (P-Cards).

# CONSENT AGENDA - RECOMMENDATION



**Intermediate District 287**

RESPONSIVE. INNOVATIVE. SOLUTIONS.

## Approval of Google Workspace for Education Plus Licenses Agreement

August 25, 2022

### **Author**

Kim Helgeson, Director of Technology and Student Information Systems

### **Summary**

District 287 deploys Google Workspace for Education Plus Licenses to all staff and students. The District's vendor for these yearly licenses is Amplified IT, LLC.

As the term for this agreement spans two fiscal years from 10/15/2022 to 10/14/2023, board approval is being requested.

### **Recommendation**

Board approval of this one year agreement through October 14, 2023 with Amplified IT, LLC with an estimated annual cost of \$21,384.

# CONSENT AGENDA - RECOMMENDATION



**Intermediate District 287**  
RESPONSIVE. INNOVATIVE. SOLUTIONS.

## **Recommendation for Board Acceptance of Grow Your Own – Legislative Grant – Pathway for Adults Program**

August 25, 2022

### **Author**

Mae Hawkins, Executive Director of Business Services

### **Summary**

Intermediate District 287 has been awarded \$271,601.18 from Grow Your Own – Legislative Grant - Pathway for Adult program. This is a five year grant. The purpose of this funding is to provide tuition scholarships or stipends to district employees or community members who are of color and seeking a teaching license to participate in a teacher preparation program. These programs are intended to increase the access to more diverse and effective teachers, which are representative of the student population. The grant runs from 7/6/22 through 6/30/27.

### **Recommendation**

It is recommended that the Board approves this award.

# CONSENT AGENDA - RECOMMENDATION



**Intermediate District 287**  
RESPONSIVE. INNOVATIVE. SOLUTIONS.

## **Recommendation for Board Acceptance of Grow Your Own – Legislative Grant – Pathway for Secondary Students Program**

August 25, 2022

### **Author**

Mae Hawkins, Executive Director of Business Services

### **Summary**

Intermediate District 287 has been awarded \$308,688.00 from Grow Your Own – Legislative Grant - Pathway for Secondary Students program. This is a five-year grant. The purpose of this funding is to develop innovative Grow Your Own programs that encourage secondary school students, especially students of color and American Indian students, to pursue teaching. The grant runs from 7/1/22 – 6/30/27.

### **Recommendation**

It is recommended that the Board approves this award.

# CONSENT AGENDA - RECOMMENDATION



**Intermediate District 287**  
RESPONSIVE. INNOVATIVE. SOLUTIONS.

## Recommendation for Board Acceptance of the Open Your Heart to the Hungry and Homeless Grant

August 25, 2022

### Author

Mae Hawkins, Executive Director of Business Services

### Summary

Intermediate District 287 has been awarded \$5,000.00 from the Board of Directors of Open Your Heart to the Hungry and Homeless. The funds from this award will be used to purchase items for homeless students to enable them to worry less about basic necessities so that they can focus and thrive in their educational pursuits. These dollars are available from 7/1/22 – 6/30/23.

### Recommendation

It is recommended that the Board approves this award.

# CONSENT AGENDA - RECOMMENDATION



**Intermediate District 287**  
RESPONSIVE. INNOVATIVE. SOLUTIONS.

## **Recommendation for Board Acceptance of the Professional Educator Licensing and Standards Board (PELSB) Teacher Mentorship and Retention of Effective Teachers Grant (TMRG)**

August 25, 2022

### **Author**

Mae Hawkins, Executive Director of Business Services

### **Summary**

Intermediate District 287 has been awarded \$39,132.00 from the Professional Educator Licensing and Standards Board (PELSB) for the Teacher Mentorship and Retention of Effective Teachers Grant (TMRG). The funds from this award will be used to support teacher mentorship and training. These dollars are available from 7/1/22 – 6/30/23.

### **Recommendation**

It is recommended that the Board approves this award.

# CONSENT AGENDA - RECOMMENDATION



**Intermediate District 287**  
RESPONSIVE. INNOVATIVE. SOLUTIONS.

## **Recommendation for Board Acceptance of the Carl D. Perkins Education Act - Basic and Reserve Funds**

August 25, 2022

### **Author**

Mae Hawkins, Executive Director of Business Services

### **Summary**

Intermediate District 287 as the Hennepin West Consortium Fiscal Agent has been awarded an estimated amount of \$640,917.47 of Secondary Basic Allocation Funds and \$69,437.00 in Secondary Reserve Allocation Funds for FY23 from the Carl D. Perkins Education Act. These funds will be used to provide programs and services for special population students in vocational education. The portion allocated to Intermediate District 287 will be out of the Reserve Funds in the amount of \$34,164.86. The district will also receive 5% of indirect costs based on the consortium total expenditures for the year. The funds are available from 7/1/22 – 6/30/23.

### **Recommendation**

It is recommended that the Board approves this award.

# CONSENT AGENDA - RECOMMENDATION



**Intermediate District 287**  
RESPONSIVE. INNOVATIVE. SOLUTIONS.

## **Recommendation for Board Acceptance of the Title II –Part A, Teacher and Principal Training and Recruiting**

August 25, 2022

### **Author**

Mae Hawkins, Executive Director of Business Services

### **Summary**

Intermediate District 287 has been awarded \$3,922.14 Federal Title II – Part A, Teacher and Principal Training and Recruiting. Title II funds are for the improvement of teaching skills and in the instruction or core curricula area, specifically mathematics and science. These federal dollars are available from 7/1/22 – 6/30/23.

### **Recommendation**

It is recommended that the Board approves this award.

# CONSENT AGENDA - RECOMMENDATION



**Intermediate District 287**  
RESPONSIVE. INNOVATIVE. SOLUTIONS.

## **Recommendation for Board Acceptance of Title III –Part A, English Language Acquisition, Language Enhancement and Academic Achievement Funding**

August 25, 2022

### **Author**

Mae Hawkins, Executive Director of Business Services

### **Summary**

Intermediate District 287 has been awarded \$30,056.24 Federal Title III – Part A, English Language Acquisition, Language Enhancement and Academic Achievement. Title III funds are designed to help ensure that children who are limited English proficient, including immigrant children and youth, attain English proficiency. The funds are for a consortium of four districts – Intermediate District 287, Westonka, Princeton, and St. Francis districts, with 287 managing these fund for FY23. The consortia provision allows school districts with small awards to pool resources for maximum effectiveness. These federal dollars are available from 7/1/22 – 6/30/23.

### **Recommendation**

It is recommended that the Board approves this award.

# CONSENT AGENDA - RECOMMENDATION



**Intermediate District 287**  
RESPONSIVE. INNOVATIVE. SOLUTIONS.

## Approval of Laundering Rental Service Agreement

August 25, 2022

### Author

Sarah Schreifels, Food Service Manager  
Mae L. Hawkins, Executive Director of Business Services

### Summary

Food service utilizes a laundry rental service for hot pads, aprons, chef coats, wash clothes and towels utilized in the preparation of meals. The District's prior vendor, Spruce Linens was purchased by City Laundering Co.

City Laundering Co. has requested a three year agreement term and agreed to freeze costs at the 2021-22 amounts through August 2025.

### Recommendation

Board approval of this three (3) year agreement through August 2025 with City Laundering Co. with an estimated annual cost of \$2,000.

# CONSENT AGENDA - RECOMMENDATION



**Intermediate District 287**  
RESPONSIVE. INNOVATIVE. SOLUTIONS.

## Recommendation for Board Acceptance of the Life and Vocational Skills Grant

August 25, 2022

### Author

Mae Hawkins, Executive Director of Business Services

### Summary

Intermediate District 287 has been awarded \$188,503.00 from the Governor and the Minnesota Department of Education ARP State Fiscal Recovery (SFRF) Allocation. The funds from this award will be used to provide secondary transition services to students with disabilities age 18 to 21 who are preparing to graduate and transition into the workforce or community and who lost instructional time in secondary transition programs during the pandemic (2020-2021). This grant runs from 8/12/22 – 9/30/24.

### Recommendation

It is recommended that the Board approves this award.

**INTERMEDIATE DISTRICT 287**  
**PLYMOUTH, MINNESOTA**  
**BOARD OF EDUCATION**

Regular Meeting – September 26, 2019

**AGENDA SECTION:** MOTION TO RESCIND

**ITEM:** Recommendation to Rescind Prior Approval of Leaves of Absence

**PRESENTED BY:** Anne Becker, Director of Human Resources

**1. Background Information**

Two employees requested leaves of absence for the 2022-23 school year.. The leaves were approved by the Board at regular meetings in May and June. After the Board had approved the leaves, the employees decided to work during the 2022-23 school year.

HR consulted with instructional leaders to determine whether their staffing needs were consistent with the employees’ requests to return to work. The principals who will supervise these employees have requested that the Board rescind their approval of the leave of absence requests.

**2. Fiscal Impact/Funding Source: Special Education Tuition Billing**

**3. RECOMMENDED ACTION: The Board approves the Motion to Rescind Approval of Leaves of Absence Requests as presented.**

Motion by: \_\_\_\_\_ Yes \_\_\_\_ Passed \_\_\_\_

Second by: \_\_\_\_\_ Yes \_\_\_\_ Failed \_\_\_\_

Abstentions: \_\_\_\_\_

# Intermediate District 287

*RESPONSIVE. INNOVATIVE. SOLUTIONS.*

<b>Requests for the Board to Rescind Leave of Absence</b>			
<b>Name</b>	<b>Position</b>	<b>Department or Site</b>	<b>Reason</b>
Megan Bugge	Instructor EBD	West Education Programs	The Board approved the request for a leave of absence for the 2022-23 school year at its regular meeting on May 26, 2022. The employee requests that the Board rescind the leave of absence. If rescinded, the employee will work a 1.0 FTE for the 2022-2023 school year.
Justine McGee	Educational Support Professional	Ann Bremer Education Center	The Board approved the request for a leave of absence for the 2022-23 school year at its regular meeting on June 23, 2022. The employee requests that the Board rescind the leave of absence. If rescinded, the employee will work a .9375 FTE for the 2022-2023 school year.

# The 287 Weekly



## BOARD UPDATE

Intermediate District 287  
RESPONSIVE. INNOVATIVE. SOLUTIONS.

August 19, 2022

<b>Important Updates</b> <a href="#">Equity with Radium</a> <a href="#">Assistant Superintendent</a> <a href="#">Business Service</a> <a href="#">Leadership &amp; Learning</a> <a href="#">Weapons Detection/Safety</a>	<b>Recognition and Success</b>
<b>Helpful Links</b>	
<a href="#">2022 School Board Directory</a> <a href="#">2022 School Board Calendar</a> <a href="#">Proposed 2023 School Board Calendar</a>	<b>BoardBook:</b> <a href="#">Board View</a>   <a href="#">Public View</a> <a href="#">Chromebook Tutorial</a> DSC Help Desk - 763-550-7333

## Important Updates

### Equity with Radium Continues

Radium Guess will return to the District to provide racial equity intensive workshops for staff during Workshop Week.

#### Learning Intentions are:

- Interrogating assumptions we may have about group norms and to critically analyze where those norms have come from;
- Introducing tools and resources that will deepen and sustain interracial experiences about race;
- Increasing understanding of institutional and structural racism and use of racial equity tools; and
- Building skills to implement strategies that promote racial equity in one's personal and professional life.

Racial Equity Intensive Workshops are scheduled on the following are dates/times:

- **Care & Treatment & District Service Center** - Monday, August 29, 2022, 9:00 AM
- **Itinerant** - Monday, August 29, 2022, 12:30 PM
- **North Education Center** - Tuesday, August 30, 2022, 9:30 AM
- **Ann Bremer Education Center** - Tuesday, August 30, 2022, 12:30 PM
- **South Education Center** - Wednesday, August 31, 2022, 9:00 AM
- **West Education Center & Hennepin Technical Pathways** - Thursday, September 1, 2022, 12:00 PM

Please RSVP to Wauneen at [wbdmgeni@district287.com](mailto:wbdmgeni@district287.com) if you would like to attend one of the workshops.

## Assistant Superintendent & Human Resources

School Instructional Leaders are planning and preparing to welcome our students and staff back while still screening, interviewing and hiring staff. Our greatest need is ESPs as we still have 15 unfilled positions. Leaders are creatively scheduling to adjust for open positions. The good news is we are in need of *only* 2 special education teachers, a psychologist, and 2 ASL interpreters. We will be leveraging employment agencies to fill some positions.

## Business Services

On June 25, 2022, President Biden signed the Keep Kids Fed Act (KKFA). Although the Act **does not** provide free meals to all students, it does include an increase in the National School Breakfast and Lunch program reimbursements for one year. The additional 15 cents for breakfast and 40 cents per lunch added to these programs will keep our reimbursements steady with reimbursements we received while operating other USDA programs over the past 2 years during Covid. The KKFA did include some other waivers to assist with chain supply issues and meal distribution in case of additional school closures related to Covid. The MN Department of Education has not yet signed onto these waivers and at this point has stated that they continue to be in close contact with USDA and will update schools through their weekly newsletter as more information becomes available.

## Leadership & Learning

On Tuesday of this week, 77 staff participated in the third day of our School Improvement Plan retreat. The first two days were in June. Our site leaders did a fantastic job of leading their teams in the creation of an improvement and implementation plan designed to improve student outcomes and address racial disparities. Our focus will be on literacy instruction and trauma-responsive & healing centered practices.

---

# Back to School 2022 - 2023



# Agenda

- Preparing our buildings and leaders
- Lead our staff through professional learning
- Key messages for staff



# Preparing Facilities



# Professional Learning



## Leading with our District goals (spring 2022):

- 1. Reduce the overall number and reduce racial disparities of critical incidents.**
  - The percent of all students who are involved in a critical incident will decrease by 10%.
  - The percent of Students of Color who are involved in a critical incident will decrease by 12%.
  
- 2. Reduce racial disparities in reading growth by increasing the percent of students who reach their reading growth goal:**
  - The percent of all students who reach their reading growth or catch up goal will increase by a minimum of 5%.
  - The percent of BIPOC Students who reach their reading growth or catch up goal will increase by a minimum of 8%



# Preparing Leaders

Developing the skills and abilities of our leaders, both formal and informal, is an essential part of preparing for year.

## **Instructional and Operational Leaders August Retreat:**

- Strategic direction
- Collaboration and team building
- Racial equity/cultural competence
- Leadership and supervision
- Safety improvements



# Preparing Leaders

## School Improvement and Mental Health:

- Developing goals that will advance student outcomes and close racial equity gaps.
- Ensuring that leaders are prepared to be trauma-informed educators who can meet the mental health needs of our students.
- Supporting the development of our leaders to be leaders for literacy and cultivating the genius in our students.
- Using our data dashboard to analyze data and respond to gaps between BIPOC and White students



# Preparing our Staff



## Back to School Week

- Welcome message from Superintendent Doud
- Racial equity training - Radium will lead
- Literacy and assessments
- Mental health and trauma
- Safety protocols
- Site directed time
- Individual directed time

## New Staff Academy

- Four days this week - 35 new staff



# Key Messages



## Focusing on our Strategic Priorities

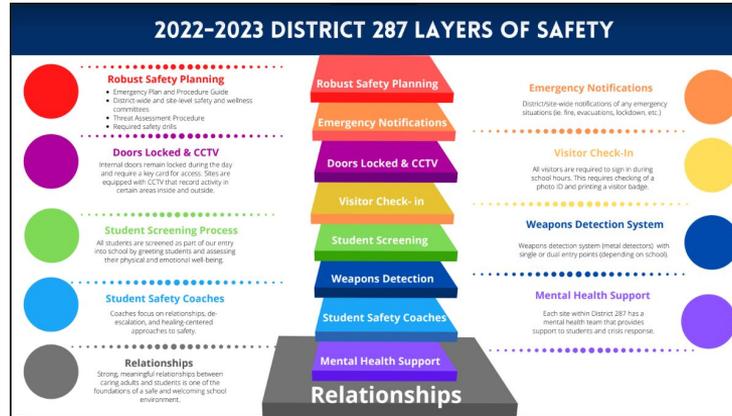
- Continuing to lead for racial equity.
- Re-establish emphasis on quality instruction.
- Proactive, trauma-informed practices that are racially conscious and build from positive relationships.



# Key Messages

## Safety continues to be a priority

- Evolv weapons detection systems are being installed.
- Each staff member has a role in ensuring a safe environment.



# Questions?



# WHAT THE BOARD NEEDS TO KNOW

## Intermediate District 287

RESPONSIVE. INNOVATIVE. SOLUTIONS.

### Summer Learning: Summary of Learning Experiences

August 25, 2022

#### Author(s)

Elisabeth Lodge Rogers, Ph.D., Assistant Superintendent of Programs and Services

#### Summary

Our staff provided summer learning experiences for just over 4,100 students through various experiences, including summer school, our Academies and Extended School Year (ESY), and recovery services for our students served in special education. The focus for summer programming was credit recovery; specific review and reinforcement of targeted IEP goals; as well as opportunities for skill development in specific academic and social-emotional learning areas. Our leaders and staff provide instruction through project-based and experiential learning as well as individualized instruction and practice.

#### In-Depth

We offered summer programming through a variety of programs. Below is a summary of programs and students served.

- The Academies served 78 students
- Care & Treatment served 114 students across 6 programs
- Our Educational Centers served a total of 289 students K-Transition for ESY and Recovery Services
- NSO served 798 Independent Study/Credit Recovery students who enrolled in 1053 courses. NSO also served 710 tuition-based students enrolled in 1,049 courses

#### Impact on Member Districts:

- We supported 6 member districts (and 2 charter schools within member districts) in the provision of targeted services and credit recovery for 2,129 students
- We partnered with member districts to provide recovery services to a few Transition students (18-21 yrs. old) who are no longer eligible for ESY under recovery services

#### Impact on Students & Families:

- Students had the opportunity to access tailored instruction from skilled staff
- Students were served breakfast and lunch
- Through additional support by ESSER funds for transportation and entry fee, students were able to experience community-based instruction.

#### Impact on Staff:

- We employed about 380 staff in order to serve students this summer, excluding staff supporting member district programs
- We supported staff well-being by creatively staffing through shared positions and offered a financial incentive for completing the summer assignment

#### Strategic Priority Highlights

Evidence-Based Instructional practices leveraged culturally responsive instruction, project-based learning, and experiential learning in order to provide rich summer learning experiences. We supported the social-emotional learning of our students by centering on trauma-responsive and healing-centered practices.

**INTERMEDIATE DISTRICT 287**  
**PLYMOUTH, MINNESOTA**  
**BOARD OF EDUCATION**

Regular Meeting – August 25, 2022

**AGENDA SECTION:** SUPERINTENDENT’S REPORT

**ITEM:** 2022-2023 District 287 Organizational Chart

**PRESENTED BY:** Superintendent Doud

**1. Background Information**

Approval of Proposed 2022-2023 District 287 Organizational Chart.

**2. Fiscal Impact/Funding Source:**

**3. RECOMMENDED ACTION:** The Board approves the proposed motion regarding Intermediate District 287 2022-2023 Organizational Chart.

Motion by: \_\_\_\_\_ Yes \_\_\_\_ Passed \_\_\_\_

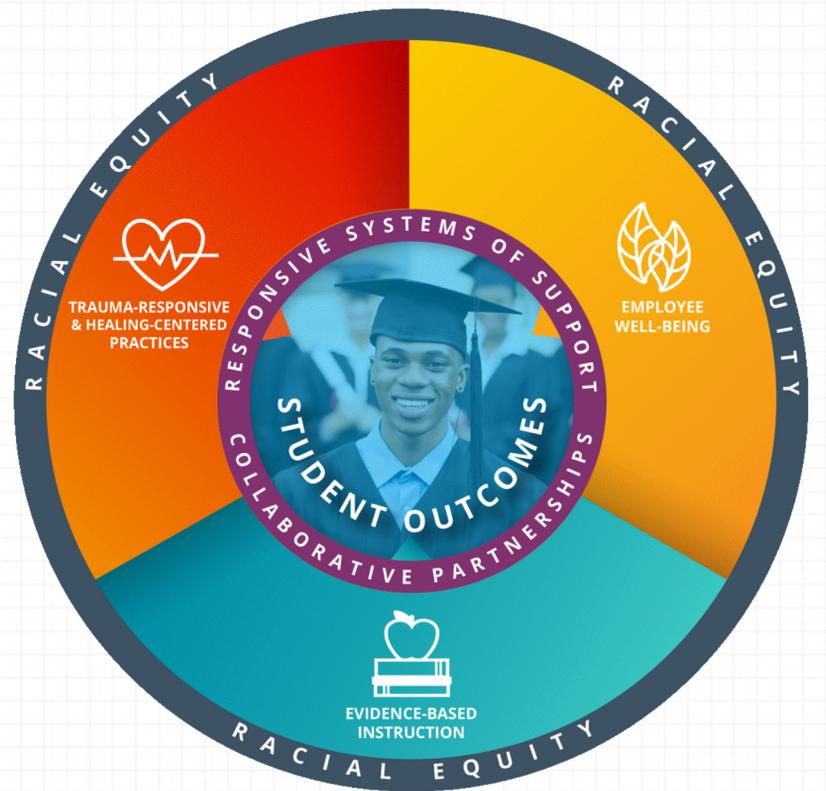
Second by: \_\_\_\_\_ Yes \_\_\_\_ Failed \_\_\_\_

Abstentions: \_\_\_\_\_

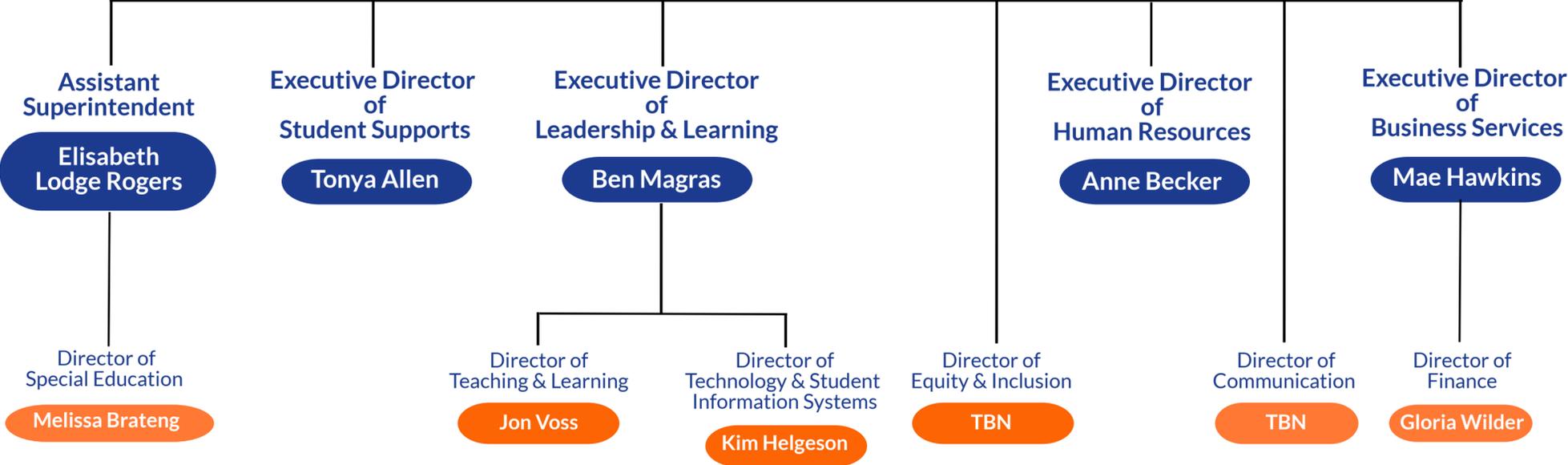
# Intermediate District 287

Responsive. Innovative. Solutions.

# ORGANIZATIONAL STRUCTURE



**SUPERINTENDENT  
Marcy Doud**



## 2022-2023 Organizational Chart

POLICY SERIES:  
SUBJECT:  
BOARD APPROVED:  
REVISION DATE:

District Administration & Organization  
Organizational & Structural Relationships

DAO120 District 287 Organizational Chart

**INTERMEDIATE DISTRICT 287  
PLYMOUTH, MINNESOTA  
BOARD OF EDUCATION**

**Regular Meeting – August 25, 2022**

**AGENDA SECTION: BUSINESS SERVICES REPORT**

**ITEM: Approval of Routine Monthly Finance Report**

**PRESENTED BY: Mae Hawkins, Executive Director of Business Services**

**1. Background Information**

The June Budget vs. Actual Reports are presented for Board information and review. These reports indicate that year-to-date revenue in all funds total \$88,598,900, or 82.4% of the Revenue Budget of \$107,471,010. The District’s monthly revenue will continue to be based upon the cash payments we receive from MDE Special Education Uniform Tuition system and other state aids. Revenue will be made whole at the end of each fiscal year as we calculate all of our receivables and recognize the revenue receivable as part of the audit.

Year-to-date expenditures in all funds total \$105,504,854, or 97.4% of the Expenditure Budget of \$108,331,213.

These numbers are as of the end of the fiscal year at June 30th, and are preliminary at this point. They reflect the normal month end which is basically on a cash basis without accrual entries. Numerous receivables and payables are calculated after year-end, and the numbers will continue to change up to and through the audit process later this fall.

DDA

Attachments

**2. Fiscal Impact/Funding Source: None**

**3. RECOMMENDED ACTION: The Board approve the Finance & Donation Reports items as presented.**

Motion by: \_\_\_\_\_ Yes \_\_\_\_ Passed \_\_\_\_

Second by: \_\_\_\_\_ Yes \_\_\_\_ Failed \_\_\_\_

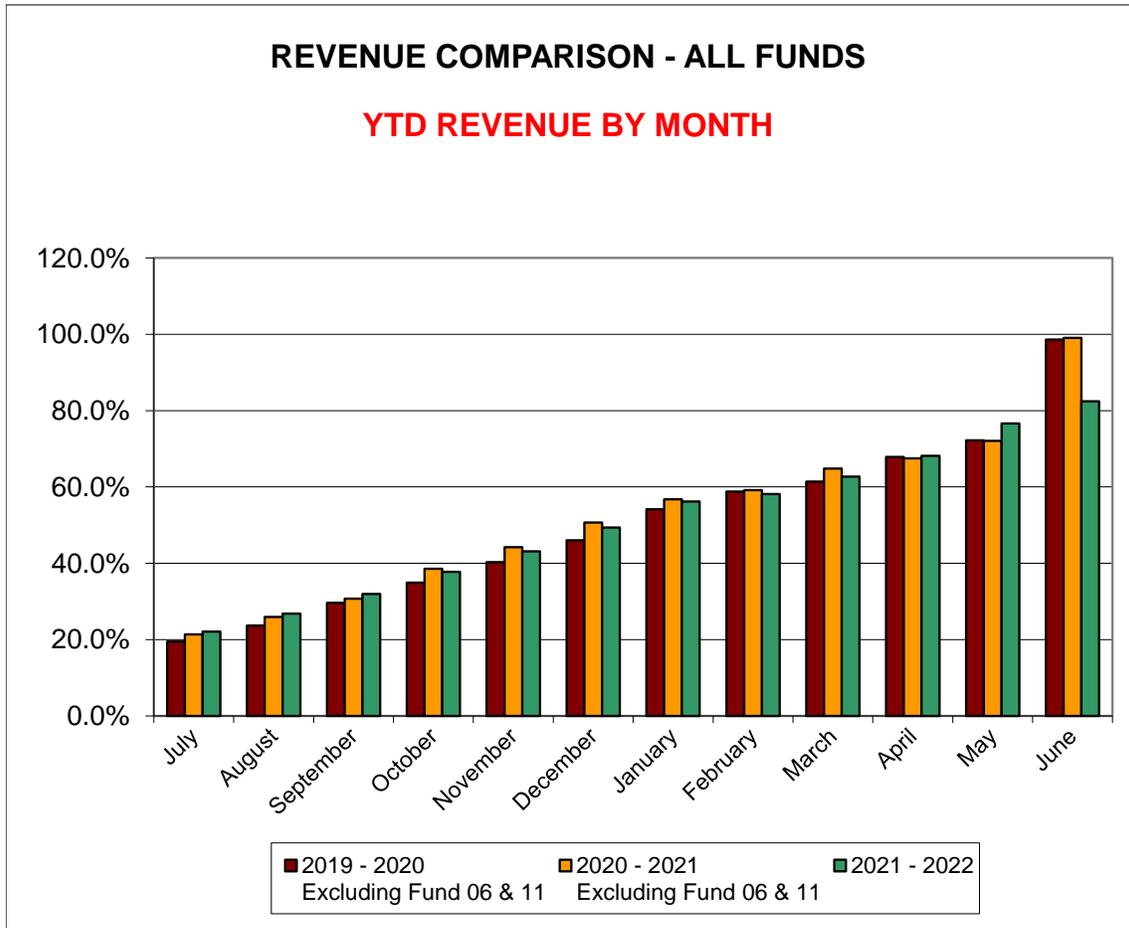
Abstentions: \_\_\_\_\_

**DISTRICT 287**  
**REVENUE COMPARISON**

Month	2019 - 2020		2020 - 2021		2021 - 2022	
	Excluding Fund 06 & 11		Excluding Fund 06 & 11			
	\$	%	\$	%	\$	%
	Amount	of Budget	Amount	of Budget	Amount	of Budget
July	22,526,381	19.5% <sup>1</sup>	23,045,139	21.3% <sup>2</sup>	23,731,333	22.1%
August	4,938,169	23.7% <sup>1</sup>	4,992,183	26.0% <sup>2</sup>	5,084,693	26.8%
September	6,849,779	29.6% <sup>1</sup>	5,108,432	30.7% <sup>2</sup>	5,527,550	32.0%
October	6,136,978	34.9% <sup>1</sup>	8,500,611	38.6% <sup>2</sup>	6,233,283	37.8%
November	6,188,449	40.3% <sup>1</sup>	6,125,945	44.2% <sup>2</sup>	5,744,399	43.1%
December	6,662,707	46.0% <sup>1</sup>	6,926,379	50.7% <sup>2</sup>	6,751,237	49.4%
January	9,383,971	54.1% <sup>1</sup>	6,603,947	56.8% <sup>2</sup>	7,295,217	56.2%
February	5,422,778	58.8% <sup>1</sup>	2,594,384	59.2% <sup>2</sup>	2,102,436	58.1%
March	3,026,005	61.4% <sup>1</sup>	6,080,355	64.8% <sup>2</sup>	4,917,443	62.7%
April	7,430,333	67.8% <sup>1</sup>	2,873,340	67.5% <sup>2</sup>	5,872,931	68.2%
May	5,048,705	72.2% <sup>1</sup>	4,939,931	72.0% <sup>2</sup>	9,107,048	76.6%
June	30,577,603	98.6% <sup>1</sup>	29,145,602	99.0% <sup>2</sup>	6,231,331	82.4%
<b>TOTAL</b>	<b>114,191,856</b>	<b>98.6%</b>	<b>106,936,248</b>	<b>99.0%</b>	<b>88,598,900</b>	<b>82.4%</b>
<b>BUDGET</b>	<b>115,793,894</b> <sup>1</sup>		<b>107,978,713</b> <sup>2</sup>		<b>107,471,010</b>	

<sup>1</sup> excludes Funds 06 & 11 budgeted revenue of \$86,194

<sup>2</sup> excludes Funds 06 & 11 budgeted revenue of \$28,500



## \_Board- Revenue/Expense Summary by Fund Report

June

2021-2022

Intermediate District No. 287

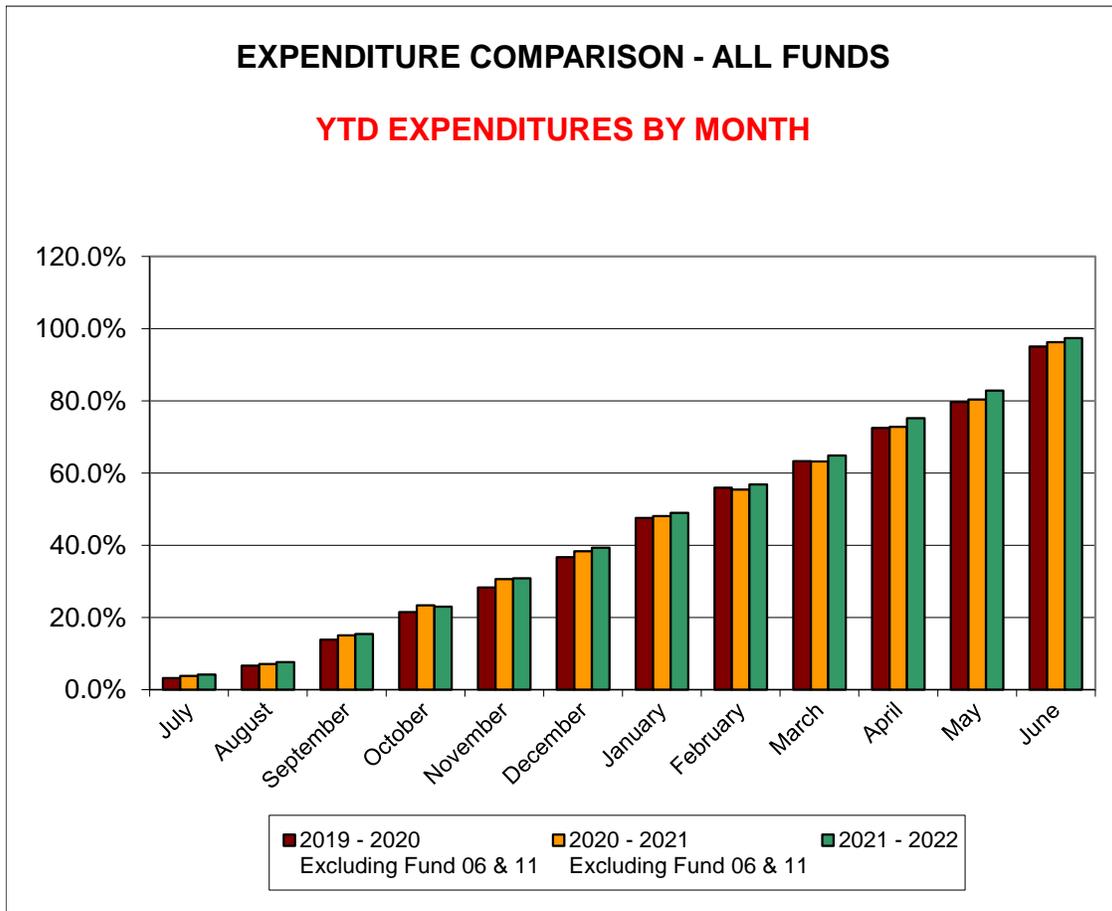
Revenue Fund	Prior YE Act	Budget	MTD Activity	YTD Activity	% Used	YTD Unrealized
01 - GENERAL FUND	16,259,913.31	17,274,101.00	572,006.13	6,030,160.26	34.91%	11,243,940.74
02 - FOOD SERVICE FUND	707,653.10	902,913.00	68,890.39	470,009.33	52.05%	432,903.67
04 - COMMUNITY SERVICE FUND	0.00	0.00	0.00	0.00		0.00
06 - BUILDING CONSTRUCTION FUND	17.39	0.00	0.00	0.00		0.00
07 - DEBT SERVICE FUND	8,343,042.49	8,169,571.00	236,859.60	7,207,037.19	88.22%	962,533.81
08 - TRUST FUND	0.00	0.00	0.00	0.00		0.00
10 - SCHOLARSHIP FUND	2,162.92	1,367.00	0.00	3,857.75	282.21%	-2,490.75
11 - EDGEWOOD LTFM BOND FUND	23.64	0.00	0.00	0.00		0.00
12 - ALC - ACADEMIC FUND	8,378,439.10	9,657,230.00	386,915.15	5,757,767.85	59.62%	3,899,462.15
13 - CAREER & TECH FUND	1,084,353.25	1,160,517.00	13,904.16	1,140,606.49	98.28%	19,910.51
14 - SPECIAL EDUCATION FUND	58,456,369.29	57,624,391.00	4,083,407.22	53,346,671.74	92.58%	4,277,719.26
20 - INTERNAL SERVICE FUND	638,383.80	636,000.00	39,242.32	618,052.84	97.18%	17,947.16
21 - SELF HEALTH INSURANCE FUND	13,064,048.41	12,029,720.00	827,930.67	14,017,239.61	116.52%	-1,987,519.61
51 - STUDENT CLUB FUND	1,882.20	15,200.00	2,175.00	7,497.30	49.32%	7,702.70
<b>Total Revenue</b>	<b>106,936,288.90</b>	<b>107,471,010.00</b>	<b>6,231,330.64</b>	<b>88,598,900.36</b>	<b>82.44%</b>	<b>18,872,109.64</b>

**DISTRICT 287**  
**EXPENDITURE COMPARISON**

Month	2019 - 2020		2020 - 2021		2021 - 2022	
	Excluding Fund 06 & 11		Excluding Fund 06 & 11			
	\$	%	\$	%	\$	%
	Amount	of Budget	Amount	of Budget	Amount	of Budget
July	3,679,480	3.2% <sup>1</sup>	4,177,239	3.8% <sup>2</sup>	4,493,228	4.1%
August	3,943,776	6.7% <sup>1</sup>	3,598,620	7.1% <sup>2</sup>	3,753,484	7.6%
September	8,172,502	13.8% <sup>1</sup>	8,693,373	15.0% <sup>2</sup>	8,447,438	15.4%
October	8,740,956	21.5% <sup>1</sup>	9,144,055	23.4% <sup>2</sup>	8,194,961	23.0%
November	7,836,546	28.3% <sup>1</sup>	7,897,782	30.6% <sup>2</sup>	8,523,649	30.8%
December	9,588,270	36.7% <sup>1</sup>	8,444,956	38.3% <sup>2</sup>	9,205,713	39.3%
January	12,328,880	47.5% <sup>1</sup>	10,697,937	48.1% <sup>2</sup>	10,442,639	49.0%
February	9,612,601	55.9% <sup>1</sup>	8,032,344	55.4% <sup>2</sup>	8,521,055	56.8%
March	8,426,944	63.3% <sup>1</sup>	8,529,603	63.2% <sup>2</sup>	8,658,724	64.8%
April	10,518,060	72.5% <sup>1</sup>	10,515,187	72.8% <sup>2</sup>	11,213,173	75.2%
May	8,227,221	79.7% <sup>1</sup>	8,314,387	80.4% <sup>2</sup>	8,326,109	82.9%
June	17,517,170	95.1% <sup>1</sup>	17,379,894	96.3% <sup>2</sup>	15,724,681	97.4%
<b>TOTAL</b>	<b>108,592,405</b>	<b>95.1%</b>	<b>105,425,376</b>	<b>96.3%</b>	<b>105,504,854</b>	<b>97.4%</b>
<b>BUDGET</b>	<b>114,246,965</b> <sup>1</sup>		<b>109,506,874</b> <sup>2</sup>		<b>108,331,213</b>	

<sup>1</sup> excludes Funds 06 & 11 budgeted expenditures of \$5,685,666

<sup>2</sup> excludes Funds 06 & 11 budgeted expenditures of \$1,739,175



## \_Board- Revenue/Expense Summary by Fund Report

June

2021-2022

Intermediate District No. 287

Expenditure Fund	Prior YE Act	Budget	MTD Activity	YTD Activity	% Used	YTD Unrealized
01 - GENERAL FUND	16,413,082.71	18,634,446.00	1,894,843.51	17,766,133.34	95.34%	868,312.66
02 - FOOD SERVICE FUND	707,653.10	902,913.00	90,583.95	749,974.21	83.06%	152,938.79
04 - COMMUNITY SERVICE FUND	0.00	0.00	0.00	0.00		0.00
06 - BUILDING CONSTRUCTION FUND	409,249.22	0.00	0.00	0.00		0.00
07 - DEBT SERVICE FUND	6,590,460.87	6,584,826.00	258.36	6,580,480.62	99.93%	4,345.38
08 - TRUST FUND	0.00	0.00	0.00	0.00		0.00
09 - AGENCY FUND	0.00	0.00	0.00	0.00		0.00
10 - SCHOLARSHIP FUND	1,612.00	8,137.00	296.59	3,709.93	45.59%	4,427.07
11 - EDGEWOOD LTFM BOND FUND	167,794.85	0.00	0.00	0.00		0.00
12 - ALC - ACADEMIC FUND	10,760,249.90	10,711,694.00	2,025,249.19	10,277,879.79	95.95%	433,814.21
13 - CAREER & TECH FUND	1,514,310.50	1,123,820.00	212,676.43	1,084,924.57	96.54%	38,895.43
14 - SPECIAL EDUCATION FUND	57,773,178.91	58,227,773.00	10,133,615.94	57,365,679.37	98.52%	862,093.63
20 - INTERNAL SERVICE FUND	689,372.56	684,320.00	115,944.05	671,892.98	98.18%	12,427.02
21 - SELF HEALTH INSURANCE FUND	10,969,670.42	11,436,774.00	1,244,388.45	10,991,094.45	96.10%	445,679.55
51 - STUDENT CLUB FUND	5,785.16	16,510.00	6,824.87	13,084.58	79.25%	3,425.42
<b>Total Expenses</b>	<b>106,002,420.20</b>	<b>108,331,213.00</b>	<b>15,724,681.34</b>	<b>105,504,853.84</b>	<b>97.39%</b>	<b>2,826,359.16</b>

# Intermediate District 287

## *Responsive. Innovative. Solutions.*

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### INTER-OFFICE MEMORANDUM

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DATE: **August 8, 2022**

TO: Members of the School Board

FROM: Mae L. Hawkins, Executive Director of Business Services

RE: **Cash Report - June** Claims, Payroll, Receipts, and Investments

A. Recommendation: Request the Board approve payment of the items listed below:

1. A/P payments for:	<b>June 2022</b>	Totaling	<u>\$</u>	<u>4,460,880.26</u>
a) Check #'s	109917 - 110099, 110132 - 110164			
and Wire Transfers - #'s	4000001186 - 4000001189, 4000001192 - 4000001210, 4000001239 - 4000001241, 4000001248, 9000003597 - 9000003740			
2. Payroll payments for:	<b>June 2022</b>	Totaling	<u>\$</u>	<u>3,006,841.41</u>
a) Check #'s	n/a			
b) Direct Deposit #'s	9000090515 - 9000092212			
3. Receipts for:	<b>June 2022</b>	Totaling	<u>\$</u>	<u>5,868,694.88</u>
a) Receipt #'s	20221053 - 20221198			
4. Invest. at end of mo.	<b>June 2022</b>			
a) Fund 01 - General Fund			<u>\$</u>	<u>18,793,461.36</u>

This report has been prepared under the direction of Dave Anderson and is presented for approval by the School Board. Dave and I would be glad to answer any questions.

INTERMEDIATE DISTRICT 287  
 INVESTMENTS ON HAND  
 JUNE 2022

**#01-104-00 - Investments (General)**

INSTITUTION	RATE OF RETURN (%)	PURCHASE DATE	MATURITY DATE	AMOUNT INVESTED
PMA - MNTrust IS Account Balance	0.920			123.32
PMA - MNTrust Savings Deposit Account - Bell Bank	1.372			12,841,886.61
PMA - MNTrust Savings Dep. Acct. - Nexbank, SSB - ICS	1.532			5,951,451.43
PMA - MNTrust Term Series	0.000			-
Total PMA - MNTrust Investments on Books				18,793,461.36

**ACTIVITY DETAIL:**

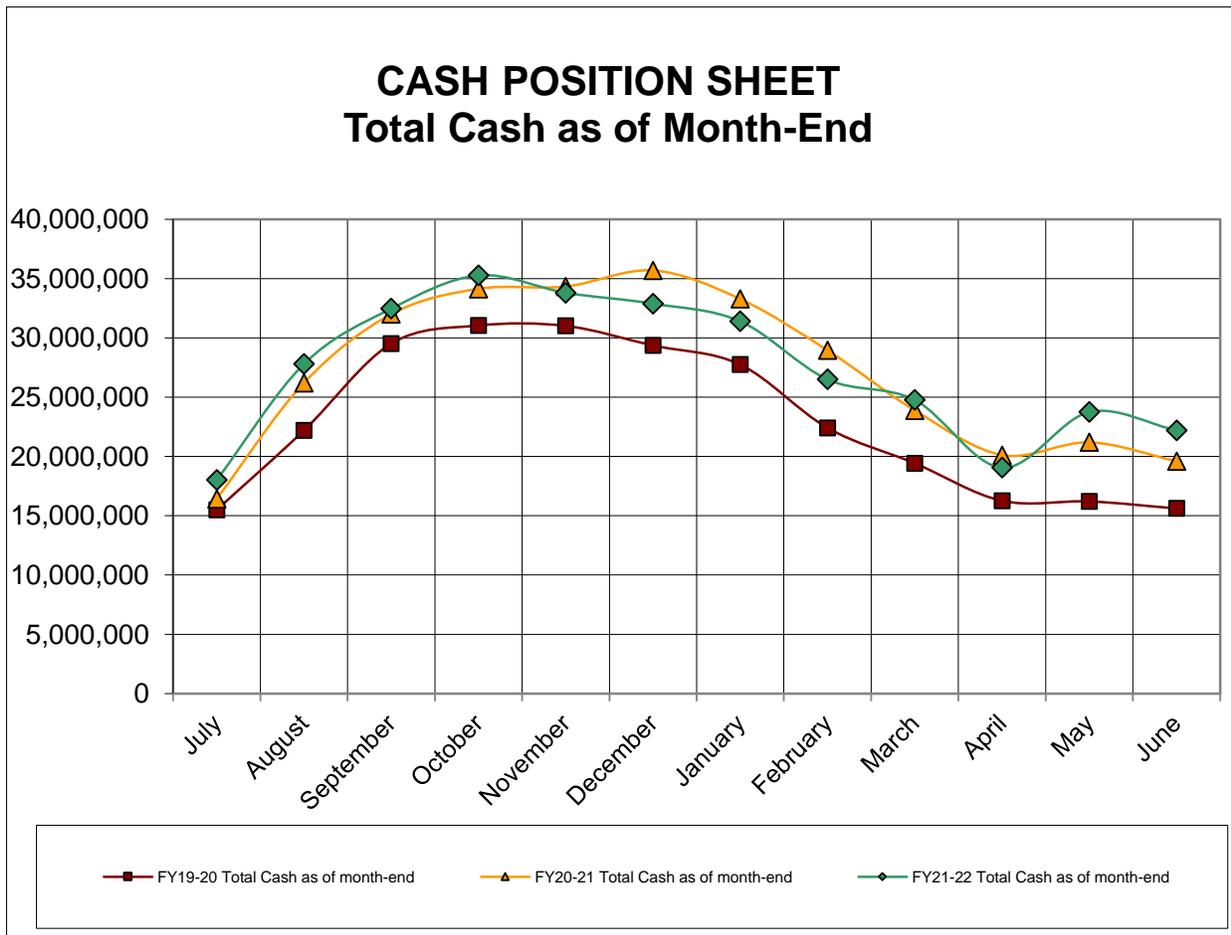
Investments on our Book at End of Prior Month	14,979,990.61
Current Month Activity	
Deposits	3,800,000.00
Withdrawals	-
Interest Earned - Recorded	13,347.43
Interest Earned - Recorded for Prior Month	
Dividends Earned	123.32
Interest Earned - Not Recorded by Month-end	-
Total Investments at End of Month & Un-recorded Interest	18,793,461.36

# Intermediate District 287

## Cash and Investment Position Sheet- Monthly Total Net Cash- All Accounts

<u>Date</u>	<u>FY19-20 Total Cash as of month-end</u>	<u>FY20-21 Total Cash as of month-end</u>	<u>FY21-22 Total Cash as of month-end</u>
July	15,498,346	16,420,292	18,017,954
August	22,200,255	26,210,789	27,800,108
September	29,515,756	32,002,725	32,465,869
October	31,046,296	34,140,570	35,267,999
November	31,013,291	34,331,406	33,804,263
December	29,361,403	35,688,169	32,887,416
January	27,748,108	33,279,452	31,397,362
February	22,407,221	28,953,988	26,497,584
March	19,426,171	23,888,891	24,760,657
April	16,262,715	20,119,050	19,051,281
May	16,209,940	21,191,254	23,745,291
June	15,614,833	19,600,706	22,201,846

- Includes Self-Funded Insurance Cash Balances.



**INTERMEDIATE DISTRICT 287**  
**JUNE 2022 ACTIVITY**

**ELECTRONIC TRANSFERS IN:**

DATE	TO	AGENCY	RECEIPT #	AMOUNT	DESCRIPTION
6/1/2022	MSDLAF	APPLE CLICS	20221168	10.42	APPLE CLICS APRIL 2022
6/2/2022	MSDLAF	ANOKA COUNTY	20221169	878.40	CHILD CARE ASSISTANCE NEC
6/6/2022	MSDLAF	HENNEPIN COUNTY	20221170	3,948.00	CHILD CARE ASSISTANCE NEC
6/9/2022	MSDLAF	MN DEPT OF EDUCATION-034	20221171	30,236.60	ESSER II
6/9/2022	MSDLAF	ANOKA COUNTY	20221172	565.20	CHILD CARE ASSISTANCE NEC
6/16/2022	MSDLAF	HENNEPIN COUNTY	20221173	2,804.40	CHILD CARE ASSISTANCE NEC
6/17/2022	MSDLAF	MN STATE MMB	20221174	3,495,757.73	IDEAS GEN ED, SP ED
6/23/2022	MSDLAF	MN STATE MMB-FNS	20221175	9,919.78	CHILD NUTRITION MAY 2022 - ABEC
6/23/2022	MSDLAF	MN STATE MMB-FNS	20221176	2,623.19	CHILD NUTRITION MAY 2022 - HDWY N
6/23/2022	MSDLAF	MN STATE MMB-FNS	20221177	27,792.37	CHILD NUTRITION MAY 2022 - NEC
6/23/2022	MSDLAF	MN STATE MMB-FNS	20221178	18,602.43	CHILD NUTRITION MAY 2022 - SEC
6/23/2022	MSDLAF	MN STATE MMB-FNS	20221179	8,507.12	CHILD NUTRITION MAY 2022 - WEC
6/23/2022	MSDLAF	MN STATE MMB	20221180	340,636.32	MA 3RD PARTY BILLING
6/30/2022	MSDLAF	APPLE CLICS	20221181	6.19	APPLE CLICS MAY 2022
6/30/2022	MSDLAF	COBRA	20221182	28,421.00	COBRA JUNE PAYMENTS
6/30/2022	MSDLAF	MN DEPT OF EDUCATION-034	20221183	181.87	TITLE III EXPENDITURESJAN - JUN 15 2022
6/30/2022	MSDLAF	MERCHANT SERVICES - NEC	20221184	30.00	STUDENT DEFERRED REVENUE
6/30/2022	MSDLAF	MERCHANT SERVICES - SEC	20221185	25.00	STUDENT DEFERRED REVENUE
6/30/2022	MSDLAF	MSDLAF	20221186	6,359.88	INTEREST EARNED JUNE 2022
6/30/2022	MSDLAF	PAYPAL	20221187	235,346.63	JUNE TUITION
6/30/2022	MSDLAF	SQUARE - BREMER BEAN SH	20221188	237.87	JUNE STORE SALES
6/30/2022	MSDLAF	SQUARE - JITTERBUG NEC	20221189	661.36	JUNE STORE SALES
6/30/2022	MSDLAF	SQUARE - COMMON GROUND	20221190	234.67	JUNE STORE SALES
6/30/2022	MSDLAF	SQUARE - SNACK SHACK WE	20221191	144.53	JUNE STORE SALES

**MTD TOTALS**

**4,213,930.96**

**INTERMEDIATE DISTRICT 287**  
**JUNE 2022 ACTIVITY**

**WIRE TRANSFERS OUT:**

DATE	FROM	AGENCY	WIRE #	AMOUNT	DESCRIPTION
6/2/2022	MSDLAF	Educators Benefit Consultants	VOID 4000001186	-	403b Retirement - Processed 05/2022
6/2/2022	MSDLAF	MN State Retirement	VOID 4000001187	-	403b Retirement - Processed 05/2022
6/7/2022	MSDLAF	Bank of Montreal	4000001188	76,974.01	P-Card Expense
6/9/2022	MSDLAF	HealthPartners	4000001189	247,803.58	HPAI Claims
6/9/2022	MSDLAF	US Bank	9000003597-9000003630	20,653.55	Staff Reimbursements
6/15/2022	MSDLAF	BPAS	4000001192	51,964.33	Veba
6/15/2022	MSDLAF	Educators Benefit Consultants	4000001193	107,505.00	403b Retirement
6/15/2022	MSDLAF	MN Dept of Revenue	4000001194	1,172.51	State Taxes
6/15/2022	MSDLAF	MN Dept of Revenue	4000001195	85,793.42	State Taxes
6/15/2022	MSDLAF	Public Employees Retirement	4000001196	114,784.01	Pera
6/15/2022	MSDLAF	Teachers Retirement Assn	4000001197	209,776.97	Tra
6/15/2022	MSDLAF	US Bank	4000001198	512,246.92	Federal Taxes
6/15/2022	MSDLAF	US Bank	9000090515-9000091415	1,449,914.24	Payroll
6/16/2022	MSDLAF	Pitney Bowes	4000001199	1,000.00	Pitney Bowes Reserve Account
6/23/2022	MSDLAF	HealthPartners	4000001200	1,045.99	HealthPartners
6/23/2022	MSDLAF	HealthPartners	4000001201	192,767.46	HPAI Claims
6/23/2022	MSDLAF	Cash Management Services	4000001202	189.86	Cash Management Services
6/23/2022	MSDLAF	Pitney Bowes	4000001203	236.97	Pitney Bowes Reserve Account
6/23/2022	MSDLAF	US Bank	9000003631-9000003740	18,693.39	Staff Reimbursements
6/30/2022	MSDLAF	BPAS	4000001204	10,026.46	Veba
6/30/2022	MSDLAF	Educators Benefit Consultants	4000001205	81,581.44	403b Retirement
6/30/2022	MSDLAF	MN Dept of Revenue	4000001206	818.76	State Taxes
6/30/2022	MSDLAF	MN Dept of Revenue	4000001207	102,461.53	State Taxes
6/30/2022	MSDLAF	Public Employees Retirement	4000001208	86,642.34	Pera
6/30/2022	MSDLAF	Teachers Retirement Assn	4000001209	225,248.56	Tra
6/30/2022	MSDLAF	US Bank	4000001210	595,009.27	Federal Taxes
6/30/2022	MSDLAF	Benefit Resource Inc	4000001239	9,884.60	Flex Spending Monthly Invoice
6/30/2022	MSDLAF	Benefit Resource Inc	4000001239	38,892.52	Flex Spending Account Payments
6/30/2022	MSDLAF	HealthPartners	4000001240	161,340.21	HPAI Claims
6/30/2022	MSDLAF	HealthPartners	4000001240	491,486.79	HPAI Claims
6/30/2022	MSDLAF	Pitney Bowes	4000001241	1,000.00	Pitney Bowes Reserve Account
6/30/2022	MSDLAF	Bank of Montreal	4000001248	42,158.20	P-Card Expense July 2022
6/30/2022	MSDLAF	Bank of Montreal	20220454	(42,158.20)	P-Card Expense July 2022
6/30/2022	MSDLAF	US Bank	9000091416-9000092212	1,556,927.17	Payroll

**MTD TOTALS**

**6,453,841.86**





**DONATION REPORT**  
**INTERMEDIATE DISTRICT 287**  
**2021-2022**

**JUNE 2022**

<b>DONATION DATE</b>	<b>DESCRIPTION</b>	<b>VIN#</b>	<b>EST VALUE</b>	<b>DONOR</b>	<b>CAMPUS</b>	<b>PROGRAM</b>
6/10/22	CHECK		\$100.00	ALLEN, TONYA	ABEC	STUDENT CLUB
6/3/22	CHECK		\$30.00	CAF AMERICA	SEC	ALL
6/8/22	CHECK		\$20.00	CAF AMERICA	SEC	ALL
5/16/22	CHECK		\$499.04	LUTHER AUTO GROUP	HTC/EP	AUTO TECH/BODY
4/4/22	AUTOGRAPHED FOOTBALL		\$200.00	MN VIKINGS	NEC	STUDENT CLUB
6/1/22	1995 CHEVY SUBURBAN	1GNFK16K7SJ316857	\$1,400.00	PRESTON, FRANK	HTC/EP	AUTO TECH/BODY
	<b>TOTAL</b>		<b>\$2,249.04</b>			

# Intermediate District 287

*RESPONSIVE. INNOVATIVE. SOLUTIONS.*

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## INTER-OFFICE MEMORANDUM

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DATE: August 16, 2022  
TO: Intermediate District 287 Board Members  
FROM: Gloria Wilder, Director of Finance  
**RE: YEAR END SUMMARY OF DONATIONS**

During the period July 1, 2021 through June 30, 2022 the District received donations of equipment, cash and other items valued at \$20,981.32. This is the total of monthly compilations already provided to the School Board.

**INTERMEDIATE DISTRICT 287**  
**PLYMOUTH, MINNESOTA**  
**BOARD OF EDUCATION**

Regular Meeting – June 9, 2022

**AGENDA SECTION:** Business Services/Food Service

**ITEM:** Approval of ~~Revisions~~ to the Food Service Resolution FY23

**PRESENTED BY:** Mae Hawkins, Executive Director of Business Services

**1. Background Information**

As this School District has facilities to provide reimbursable meals to students, and  
As this School District has participated in the Federal Commodities Program, and  
As this School District has invited family participation in the Educational Benefits program in past years, and as the Nutrition Services program must be self-supporting and follow the requirements of the State and Federal Child Nutrition programs.

THEREFORE, BE IT RESOLVED by the School Board of Intermediate School District No. 287 that effective for the 2022-23 school year the District provide reimbursable meals and milk to its students and staff according to the following:

- A. Families may apply to learn of student eligibility for free or reduced price meals through the Educational Benefits program. Applications are available at all school sites and on the Food Service page on the District web site.
- B. Student lunches served by District 287 Food Service shall be \$3.50 per meal. Student lunches served by contracted vendors: not to exceed \$4.00 per student lunch.
- C. Students that qualify for free or reduced price meals through the Educational Benefits program will not be charged for one reimbursable lunch with milk per day.
- D. Adult lunches shall be ~~\$4.75~~ 4.95 per meal.
- E. One carton of milk shall be furnished with each reimbursable meal at no extra charge. Additional milk may be purchased at \$0.75 per half-pint carton.
- F. The District's Nutrition Services Department may offer ala carte items to all district students and staff at appropriate prices.
- G. Student breakfasts shall be \$2.10 per meal. Student breakfasts served by contracted vendors: not to exceed \$2.75 per student.
- H. Adult breakfasts shall be \$2.75 per meal.
- I. Students that qualify for free or reduced price meals through the Educational Benefits program will not be charged for one reimbursable breakfast with milk per day. Kindergarten students will not be charged for one reimbursable breakfast with milk per day.
- J. The School Board reserves the right to change prices during the school year.

2. **Fiscal Impact/Funding Source:** This resolution is required for federal funding.

3. **RECOMMENDED ACTION:** **The Board approves the resolution authorizing the food service program and meal/milk prices for the FY23 school year.**

Motion by: \_\_\_\_\_ Yes \_\_\_\_ Passed \_\_\_\_

Second by: \_\_\_\_\_ Yes \_\_\_\_ Failed \_\_\_\_

Abstentions: \_\_\_\_\_

# Intermediate District 287

RESPONSIVE. INNOVATIVE. SOLUTIONS.

## DISTRICT POLICY

**Policy Series: Health and Medical**  
**Subject: COVID-19 FACE COVERING**  
**Board Approved: August 2021**  
**Board Reviewed:**

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### HM 200 FACE-COVERINGS

#### I. PURPOSE

The District serves some of the most vulnerable and medically-fragile students in Hennepin County, if not the State. The Board is committed to putting in place health and safety measures that are designed to protect students and staff. This policy is based upon the public health guidance and COVID-19 knowledge available at the time it was adopted. Administrators [and the Senior Manager for Health, Safety, and Security/COVID Coordinator](#) will be the final interpreters of public health guidance in implementing this policy.

School settings will continue to have both vaccinated and unvaccinated people congregated indoors. ~~and, at the time of this policy's adoption, there is no vaccine approved for children under the age of 12.~~ For this reason, face coverings are an important preventative measure, even for those who are vaccinated, to limit the spread of COVID-19 and associated disruptions to the educational environment. Face coverings are also meant to help protect people from the spread of COVID-19 in those situations where a person does not know that they are infected.

#### II. GENERAL STATEMENT OF POLICY

Given the ongoing public health threat caused by the COVID-19 pandemic and in accordance with public health guidance, all persons are ~~strongly recommended~~**required** to wear a face covering when they are in any building that is owned, leased, or operated by or on behalf of District 287, regardless of vaccination status, ~~unless an exemption or exception stated in this policy applies.~~ This includes all Care & Treatment sites. Similarly, ~~it is strongly recommended that all persons are required to~~ wear a face covering when they are in any vehicle that is owned, leased, or operated by or on behalf of the District, regardless of vaccination status, unless an exemption or exception stated in this policy applies.

#### II. DEFINITIONS

**A. Disability.** The term “disability” means a mental or physical impairment that substantially or materially limits a major life activity.

- B. Face Covering.** The term “face covering” means any paper or disposable mask, cloth face mask, medical-grade mask, medical grade respirator, scarf, bandanna, neck gaiter (if more than one layer), or religious face covering that covers the nose and mouth completely in accordance with CDC guidance. Masks with valves, mesh, openings, holes, vents, or visible gaps in the material do not qualify as face coverings.
- C. Face Shield.** The term “face shield” means a clear plastic barrier that covers the face, extends below the chin, and wraps around the sides of the face to the ears. A face shield may not have an exposed gap between the forehead and the shield’s headpiece.
- D. Medical Authority.** For purposes of this policy, the term “medical authority” means a medical doctor, clinical psychologist, physician assistant, or nurse practitioner who has seen or treated the student or employee in question.
- E. Medical Condition.** For purposes of this policy, the term “medical condition” means a disease, illness, injury, or physiologic, mental, or psychological disorder. A biological or psychological state that is within the range of normal human variation is not a medical condition.
- F. Parent.** For the purpose of this policy, the term “parent” means the legal parent, legal guardian, or conservator of a child who is under the age of eighteen. A student who is eighteen years of age or older is considered to be a “parent” for purposes of this policy, unless a court has found that the student is incompetent and has appointed a conservator for the student.
- G. Visitor.** For purposes of this policy, the term “visitor” means any person other than a student or employee of the District. The term visitor includes, but is not limited to, parents, community members, substitutes, vendors, and contractors.

*NOTE: As long as face coverings are strongly recommended, and not required, this Policy consists of the provisions above only.*

*The provisions below would also be part of this Policy if the District were to again require face coverings. The requirement could be reinstated if, for example, new public health guidance is issued or there is a rise in COVID cases within the District and/or Hennepin County. If that happens, the provisions below would become effective as soon as staff, students, and families had received notice of the mandate, and new masking signs had been posted. In addition, wherever the term “strongly recommended” appears in the Policy, it would mean “required.”*

### **III. EXEMPTIONS**

#### **A. Circumstances When a Face Covering Should Not Be Used**

- 1. Children under the age of two.** A face covering should not be placed on a child under the age of two.
- 2. Incapacitated persons.** A face covering should not be placed on any person who is unconscious, incapacitated, or otherwise unable to remove the face covering without assistance.

3. **Trouble breathing.** A face covering should not be placed on any person who has trouble breathing.

**B. Persons Who Are Exempt from Wearing a Face Covering**

**Medical condition, mental health condition, or disability.** A person is not required to wear a face covering if the person cannot wear a face covering or cannot wear a face covering safely due to a developmental, medical, behavioral, mental health condition, or disability. This includes a person who has a medical condition that compromises the person's ability to breathe. Documentation from a medical authority is required for this exemption.

**IV. WHEN FACE COVERINGS MAY BE TEMPORARILY REMOVED**

- A. ~~If a mask mandate has been issued due to a rise in COVID cases within the District and/or Hennepin County. Staff, students, and other people present in school locations~~ People may temporarily remove their face covering in the following situations:

1. Eating or drinking
2. Communicating with an individual who is deaf or hard of hearing;
3. Communicating with an individual who has a disability, medical condition, or mental health condition that makes communication with that individual difficult while wearing a face covering;
4. Participating in activities, such as showering, that would cause the face covering to become wet;
5. Receiving a service, such as a nursing or medical service, which would be difficult or impossible to perform with a face covering;
6. When staff are working alone, including when alone in an office, classroom, cubicle with walls or barriers (including plexiglass) that are at least face level, or other enclosed work area;
7. When playing musical instruments that make wearing a face covering difficult or impracticable, ~~provided that six feet of social distancing is maintained, to the extent possible;~~<sup>1</sup> and
8. When asked to remove the covering for identification purposes, such as when a person enters a school building during the school day and a staff member asks the person to remove the face covering briefly for the purposes of verifying the person's identity.

**V. WHEN FACE SHIELDS ARE PERMITTED AS AN ALTERNATIVE TO FACE COVERINGS**

- A. A face shield may be used as an alternative to a face covering when:
1. Wearing a face covering is problematic for a student in grades kindergarten through eighth grade.

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<sup>1</sup> Depending on the activity, face shields should also be considered as an alternative ~~if six (6) feet of physical distance cannot be consistently maintained.~~

2. Staff wearing a face covering may impede the educational process.
3. Staff, students, or visitors cannot tolerate a face covering due to a developmental, medical, or behavioral health condition.
4. A face covering would impede the direct student support services being provided by staff.
5. A face covering would interfere with religious attire that is worn as part of a sincerely-held religious belief.
6. A visitor states that he or she cannot wear a face covering due to a medical condition, mental health condition, or disability; or a face covering would interfere with religious attire that is worn by the visitor as part of a sincerely-held religious belief.

## VI. COMPLIANCE

**A. Discipline of Students.** This policy contains reasonable school board regulations. Any student who is not exempt from the requirements of this policy and who willfully violates this policy is subject to discipline. The District will administer such discipline in accordance with the Minnesota Pupil Fair Dismissal Act and the Individuals with Disabilities Education Act.

### **B. Discipline of Employees**

Nonexempt employees who refuse to wear a face covering will be subject to discipline. Employees must understand the importance of complying with District policies because employees serve as a role model for students and because their actions play an important role in protecting the health and safety of our students and colleagues.

#### **Cross References:**

HM220 [Isolation/Quarantine Policy](#)

HM240 [Required Testing or Proof of Vaccination Policy](#)

#### **Other References**

[MDH Best Practice Recommendations for COVID-19 Prevention in Schools](#)  
[MDH Best Practice Recommendations for COVID-19 Prevention in Schools for the 2021-22 School Year](#)

[CDC Guidance for COVID-19 Prevention in K-12 Schools](#)

[CDC COVID-19 Prevention Strategies Most Important for Safe In-Person Learning in K-12 Schools](#)

[CDC Consistent and Correct Mask Use](#)  
[CDC Consistent and Correct Mask Use](#)

[CDC Order: Wearing of face masks while on conveyances and at transportation hubs](#)

# Intermediate District 287

RESPONSIVE. INNOVATIVE. SOLUTIONS.

## DISTRICT POLICY

**Policy Series: Health and Medical**

**Subject: COVID-19 Required Testing or Proof of Vaccination**

**Board Approved: August 2021**

**Board Reviewed:**

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### HM240 COVID-19 REQUIRED TESTING OR PROOF OF VACCINATION

#### I. PURPOSE

The District serves some of the most vulnerable and medically-fragile students in Hennepin County, if not the State. The Board is committed to putting in place health and safety measures that are designed to protect students and staff.

The Board has weighed the health, safety, political and educational factors relevant to this policy as part of its policymaking process. This policy is based upon the public health guidance and COVID- 19 knowledge available at the time it was adopted. Administrators and the Student and Staff Safety Manager-Health and Safety/COVID Coordinator will be the final interpreters of public health guidance in implementing this policy.

The Minnesota Department of Health states that the following people who are not fully vaccinated should be tested for COVID-19: Anyone who participates in in-person school; and anyone who works in close contact with a lot of people.

#### II. GENERAL STATEMENT OF POLICY

All District staff must be tested for COVID-19 weekly, in keeping with Centers for Disease Control guidance, unless they show proof that they are fully-vaccinated. COVID-19 tests will be provided for free and administered at District sites and time and coverage will be provided during the workday to be tested. It is the responsibility of the unvaccinated employee to access District-offered testing on a weekly basis at their appointment time.

As an alternative, staff may be tested with a Polymerase Chain Reaction (PCR) test in the community and provide proof weekly of a negative test result for COVID-19, from a test conducted within the last week. Such tests would not be paid for by the District.

#### III. DEFINITIONS

- A. COVID-19 Test.** This refers to the PCR test. Also called a molecular test, this COVID-19 test detects genetic material of the virus using a lab technique called polymerase chain reaction (PCR).
- B. District 287 sites.** Any building that is owned, leased, or operated by or on behalf of District 287. Also, any vehicle that is owned, leased, or operated by or on behalf of the District.
- C. Fully Vaccinated.** It has been 14 days or more since the employee received the 2<sup>nd</sup> shot of either the Pfizer or Moderna vaccine or the single dose of the Johnson & Johnson vaccine.

#### **IV. FAILURE TO TEST WEEKLY**

Weekly testing is required for those staff who do not provide proof that they are fully vaccinated. Those staff who are required to test weekly and do not do so will be subject to discipline.

#### **Cross References:**

HM200 Face Covering  
Policy HM220 Quarantine  
Policy

#### **Other References**

[MDH Best Practice Recommendations for COVID-19 Prevention in Schools for the 2021-22 School Year](#)

[CDC Interim Public Health Recommendations for Fully Vaccinated People](#)

Member \_\_\_\_\_ introduced the following resolution and moved its adoption:

**RESOLUTION REGARDING DECISION MAKING  
ON HEALTH AND SAFETY MEASURES  
FOR THE 2022-23 SCHOOL YEAR**

**WHEREAS**, Minnesota Statutes Section 123B.09 vests the care, management, and control of independent districts in the school board; and

**WHEREAS**, the Superintendent is responsible for the management of the schools, the administration of all District policies, and is directly accountable to the Board; and

**WHEREAS**, when responsibilities are not specifically prescribed nor Board policy applicable, the Superintendent shall use personal and professional judgment, subject to review by the Board; and

**WHEREAS**, the Centers for Disease Control and Prevention (CDC) and the Minnesota Department of Health (MDH) have determined that the COVID-19 pandemic is ongoing and that Monkeypox is also a pandemic; and

**WHEREAS**, the Minnesota Department of Education (MDE) has issued and may continue to issue written guidance for Minnesota schools on educational issues related to pandemics; and

**WHEREAS**, the CDC and MDH have issued and may continue to issue written guidance for Minnesota schools on public health issues related to pandemics; and

**WHEREAS**, the Superintendent and District administration have conferred with the Board regarding health and safety measures, the current CDC, MDE, and MDH requirements for each, and other relevant information; and

**WHEREAS**, based upon the consideration of these factors, the Superintendent has recommended to the Board that: a revised Face Covering Policy be adopted, the Isolation Policy remain in place, and other health and safety requirements continue to be implemented for the 2022-2023 school year.

**NOW, THEREFORE, BE IT RESOLVED**, by the Board of Intermediate District 287 as follows:

1. The Board has adopted policies regarding masking and isolation and is authorizing the Superintendent to use her discretion in implementing these policies and other health and safety measures as needed.

2. The Superintendent is hereby authorized, after consultation with the Board Chair and notification to the Board, to use her discretion to select and implement different health and safety measures for the District or any specific school buildings without Board action if: a. the Superintendent reasonably believes that prompt implementation of different health and safety measures is necessary; and b. that constraints of time and public health considerations render it impractical to hold a Board meeting to approve the implementation. The health and safety measures selected and implemented by the Superintendent shall continue in effect unless and until the Board, in consultation with the Superintendent and appropriate District staff and public health officials, deems it in the best interest of the District and its students and staff to implement different health and safety measures.
  
3. The Superintendent will provide regular updates to the Board regarding the District's implementation of measures to comply with any new pandemic guidance issued by MDE, CDC, and MDH.

The motion for the adoption of the foregoing resolution was duly seconded by

Member \_\_\_\_\_, and upon vote being taken thereon, the following voted in favor thereof: \_\_\_\_\_ and the following voted against the same: \_\_\_\_\_.

Whereupon said resolution was declared duly passed and adopted.

# Intermediate District 287

*Responsive. Innovative. Solutions*

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## INTER-OFFICE MEMORANDUM

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Date: August 25, 2022

To: Intermediate District 287 School Board

From: Crystal Brakke, Board Chair

**RE: Appointment of Board Vice-Chair**

The Board Chair, Crystal Brakke, recommends the following Board Director(s) for the timeframe of August 2022 through December 2022.

Board Vice-Chair: \_\_\_\_\_

Thank you!

# CONNECTIONS

News from the Association of Metropolitan School Districts

August 2022  
Volume 19  
Number 10

## Twin Lakes Elementary Earns National Blue Ribbon School Award

**August 26, 2022**  
**Executive/Legislative Committee Meeting**  
7:30 a.m. - 9 a.m.  
Anderson Center  
Bethel University  
Arden Hills

**September 9, 2022**  
**Board of Directors Meeting**  
7 a.m. - 9 a.m.  
Quora Education Center  
NE Metro 916  
Little Canada

**September 30, 2022**  
**Executive/Legislative Committee Meeting**  
7:30 a.m. - 9 a.m.  
Anderson Center  
Bethel University  
Arden Hills

**October 7, 2022**  
**Board of Directors Meeting**  
7 a.m. - 9 a.m.  
Quora Education Center  
NE Metro 916  
Little Canada

U.S. Secretary of Education Miguel Cardona announced in the fall of 2021 that Twin Lakes Elementary School in Elk River had been named a 2021 National Blue Ribbon School. Twin Lakes is one of only three Minnesota elementary schools earning this prestigious, nationwide recognition.



"This is a testament to the work you do, to the dedication of our families, students and staff and to the incredible community that is Twin Lakes Elementary," said Assistant Superintendent William Campbell. "With Parker Elementary earning the Blue Ribbon recognition in 2016, ISD 728 has had two schools honored in just five years. This is an incredible achievement."

Schools are nominated for the award by the state department of education, and then the school completes a comprehensive application for consideration.

*Continued on page 2*

Happy Primary Election Day! There are many important races that will determine the final candidates on general election ballots across the state. If you haven't already done so, I encourage you to vote today. This month's research article highlights AMSD's Election Guide and stresses the importance of engaging in the electoral process and asking thoughtful questions of candidates to gauge their support for public education.

I am very honored to have the opportunity to serve as the chair of AMSD for the 2022-23 school year and I look forward to working with amazing colleagues across our member districts. The AMSD Legislative Committee will soon begin the work of drafting the 2022 legislative platform. Please share your district's legislative priorities with the members of the legislative committee as we build our platform over the next few months so we can be an aligned, powerful voice at the capitol in the months to come. Best wishes for a successful start to the school year to you, your staff and your students!

***From the AMSD Chair, Crystal Brakke, Richfield Public Schools Board Member***

# Twin Lakes Embodies District's Mission and Core Values

Continued from page 1

"We are excited and proud of the Twin Lakes staff, our students and our families for making this recognition possible," said Superintendent Dr. Daniel Bittman. "Twin Lakes embodies our mission and our core values each and every day. After navigating through what we have been facing since 2020 and the pandemic — this is such a wonderful honor. We are very thankful to the Secretary and the U.S. Department of Education for this award."

School Representatives represented Twin Lakes Elementary at a two-day award ceremony in Washington, D.C. in November to celebrate their hard-won achievement.

Additionally, to celebrate the achievement, Twin Lakes held a special program day in June of 2022. School District staff joined members of the Twin Lakes team, as well as family members and friends for a special day that included a parade, music, fun on the school campus and, of course, some blue-hued treats.



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*"This is just a very special place," said Principal Dan Collins of the award-winning school. "I'm proud to have been here since we started, and we've been through so much together. Growing, navigating the pandemic - we've always found a way to have that Otter Pride and just a great community here."*

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The National Blue Ribbon Schools Program recognizes public and private elementary, middle, and high schools based on their overall academic excellence or their progress in closing achievement gaps among student subgroups. Every year the U.S. Department of Education seeks out and celebrates great American schools, schools demonstrating that all students can achieve to high levels.

"Over the past several years, Twin Lakes Elementary has been a shining example of our mission," said Holly Thompson, ISD 728 Board Chair. "The effort to make Twin Lakes a special community for our students and families — a place where we inspire and empower our kids — has been noticed locally with our district year-end awards. It has been noticed on a state level, with recognition from the Minnesota Department of Education as a Reward School. And now, the rest of the Country knows what we know — Twin Lakes Elementary is a very special place and a National Blue Ribbon Award School."

Exemplary High Performing Schools are among their state's highest performing schools as measured by state assessments or nationally normed tests. Exemplary Achievement Gap Closing Schools are among their state's highest performing schools in closing achievement gaps between a school's subgroups and all students over the past five years.

A Minnesota Reward School, Twin Lakes Elementary falls into the second category — Exemplary Achievement Gap Closing School. The elementary school ranks in the top 20% in the state in reading and in the Top 10% in math, based on the results of the 2019 Minnesota Comprehensive Assessments and Minnesota Test of Academic Skills.

Additional Minnesota winners this year (school/district) were Barnesville Elementary (Barnesville), McKinley Elementary in Ham Lake (Anoka-Hennepin), Minnetonka West Middle School in Chanhassen (Minnetonka), Roosevelt Middle School in Blaine (Anoka-Hennepin) and St. Croix Preparatory Academy (St. Croix Prep).

*This month's member feature was submitted by Mike Schoemer, Communications Specialist, ISD 728.*

# AMSD Releases 2022 Election Guide

With 40 state legislators retiring in 2022, and another 20 running for a different office, the 2023 Minnesota State Legislature will look dramatically different. The decennial redistricting of legislative boundaries was a big factor in the high number of retirements and legislators seeking another office as several incumbents were paired together.

- [LINK: View the Legislative Retirements compiled by the Minnesota Legislative Reference Library](#)

All of the state's constitutional officers, congressional representatives, and all 201 state legislative seats are on the ballot. Those elected will determine the funding level for public education, as well as significant education policy issues in the 2023 session.

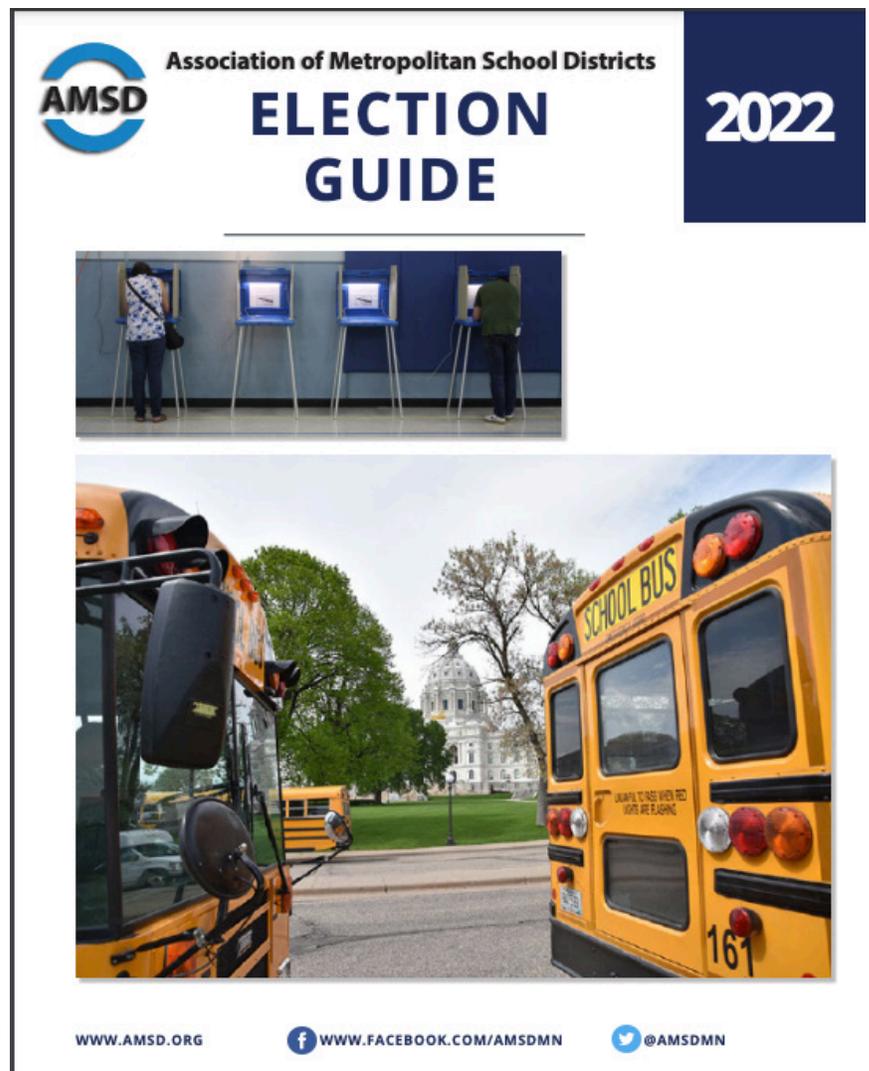
The Primary Election on Aug. 9 will determine which candidates from each party will appear on the Nov. 8 General Election ballot.

As in years past, AMSD has compiled an Election Guide to provide supporters of public schools — from school board members to parents, families, candidates, and members of the public — with research, data and education funding trends, as well as key questions that voters can ask candidates seeking office.

The guide summarizes legislative action over the past two sessions, as well as provides information to evaluate legislative candidates' positions on education issues and offers sample questions to pose to candidates to find out where they stand on important issues and policies.

Topics include education funding, school property taxes, vouchers, and other proposals to subsidize nonpublic schools, as well as guidance on how to engage with legislative candidates. A specific funding issue highlighted in the guide is the "Special Education Cross-Subsidy," which occurs when school districts are forced to use money meant for regular classroom instruction to pay for mandated special education costs that are not funded by the state and federal government.

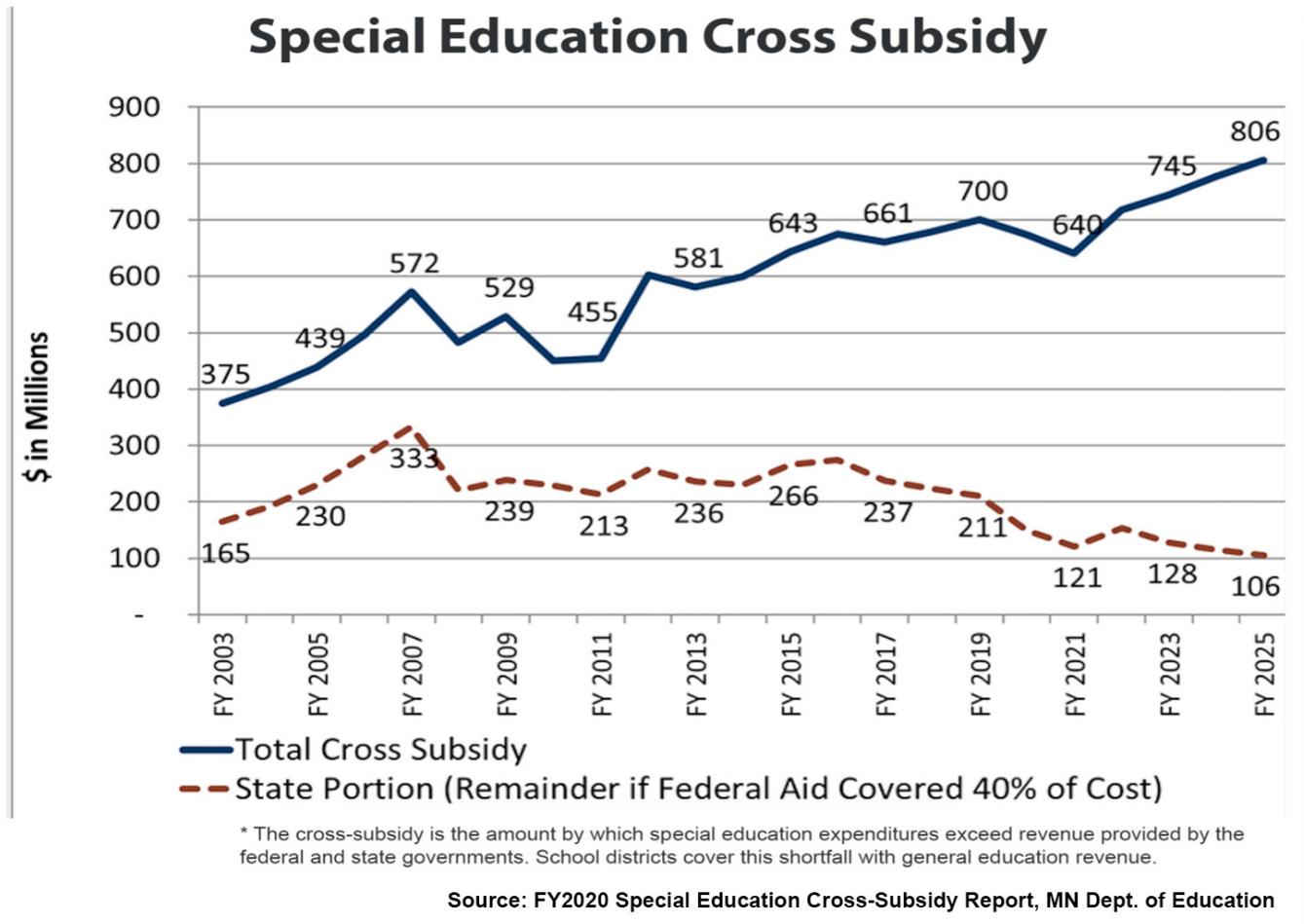
In FY2020, the cost of providing special education services exceeded the funding the state and federal governments provided to school districts by \$673 million. AMSD districts — which account for more than 60 percent of the total statewide cross-subsidy — saw a combined shortfall of more than \$457 million in FY2020.



*Continued on page 4*

# Election Offers Opportunity to Engage Candidates

Continued from page 3



The special education cross-subsidy was a key issue during the 2022 legislative session, with AMSD and several of the state’s leading education organizations calling on the Governor and legislators to use a portion of the historic state budget surplus to close this growing funding gap. While legislators from both parties acknowledged the state is not meeting its obligation to fund special education, the Legislature ultimately did not pass any supplemental funding to address this urgent need.

The guide also includes links to AMSD position papers and other legislative resources and research that AMSD uses throughout the session to advocate for our school districts and inform legislators.

As it stands, public school enrollment in Minnesota for 2021-22 was 870,506 students, with more than 460,000 of those students attending AMSD schools. AMSD currently represents 46 greater metropolitan area and regional center school districts, and six intermediate/ cooperative districts — collectively enrolling well more than half of all public school students in Minnesota.

- [LINK: View the AMSD 2022 Election Guide](#)

# Intermediate District 287

RESPONSIVE. INNOVATIVE. SOLUTIONS.

## School Board Planning Calendar 2022-2023

### 2022 Meetings (August - December)

July ( <i>not meeting</i> )	October 13
August 25	October 27
September 8	November 10
September 22	December 8

### 2023 Meetings (January - June)

January 12	March 23
( <i>possible conflicts with MASA</i> )	April 13
January 26	May 11
February 9	May 25
February 23	June 8
March 9	June 22

### Resources/Templates (make a copy of the template)

- [What the Board Needs to Know](#) - template
- [Consent Agenda Recommendation](#) - template

### Presentation Templates:

- |  |  |
|--|--|
| • <a href="#">Template 1</a>             | • <a href="#">Template 2</a>                 |
| • <a href="#">Shoes slides template</a>  | • <a href="#">Stripe slides template</a>     |
| • <a href="#">Ribbon slides template</a> | • <a href="#">Minimalist slides template</a> |
| • <a href="#">Data slides template</a>   |  |

1 <sup>st</sup> Meeting of the Month	2 <sup>nd</sup> Meeting of the Month
<b>START TIME 6:30 PM</b>	
<b>AUGUST 25, 2022</b>	
<p><b>Kudos &amp; Recognition</b></p> <p><b>Special Presentation</b></p> <ul style="list-style-type: none"> <li>• <u>287 Anti-Racist Leadership Program Pilot Proposal</u> (<i>carryover</i>)</li> </ul> <p><b>Board Chair Business</b></p> <ul style="list-style-type: none"> <li>• Appointment of Board Vice-Chair</li> </ul>	<p><b>Annual Presentation - none</b></p> <ul style="list-style-type: none"> <li>• Racial Equity-Kendi Follow Up Or My Grandmother's Hand's (<i>carryover</i>)</li> <li>• Financial Report June - (Action)</li> <li>• COVID 19 Policies (<i>carryover</i>)</li> <li>• Update on Back to School Planning</li> </ul> <p><b>Consent Agenda OR What the Board Needs to Know OR Verbal Update</b></p> <ul style="list-style-type: none"> <li>• Wilder Contracts - TTM &amp; KOFI (<i>carryover</i>)</li> </ul>

**SEPTEMBER 8, 2022**

**Kudos & Recognition**

- Kudos (back to school - first days of school video)

**Consent Agenda OR What the Board Needs to Know OR Verbal Update**

**Coherence Result 2021 (carryover)**

**Update to Public Comment Procedure (carryover)**

**Special Presentation:**

- Moving Racial Consciousness to Action Tool
- Update on the Year of Learning

**Annual Presentation**

- Coherence-Uber Goal (First Read)
- KPI update / Strategic Plan update HOLD for Aug/Sept meeting

**Spotlight - TBD**

**SEPTEMBER 22, 2022**

**Kudos & Recognition**

**Consent Agenda OR What the Board Needs to Know OR Verbal Update**

- Routine monthly finance report - July/August (consent agenda)

**Special Presentation**

**Annual Presentation**

- **What the Board Needs to Know**  
Emergency and Crisis Plans for 2022-23 Jake Horejsh ..... (Action)
- **What the Board Needs to Know** MSBA Resolution on TTM funding ..... (Action)
- **Resolution Authorizing Parameters for Sale & Award of 2022A LTFM Bonds (Action - 2022 only)**

**OCTOBER 13, 2022**

**Kudos & Recognition**

**Consent Agenda OR What the Board Needs to Know OR Verbal Update**

**Special Presentation**

**Annual Presentation**

**OCTOBER 27, 2022**

**Kudos & Recognition**

- Above & Beyond: Ann Bremer Education Center (virtual)

**Consent Agenda OR What the Board Needs to Know OR Verbal Update**

- Insurance Premium Rate recommendation

**Special Presentation**

- 2022 Strategic Priorities/Coherence Impact Report and Presentation - [Presentation](#)

**Annual Presentation**

- Financial Report September - Quarterly Update (Action)
- Facilities Report
- HR Closed Session:
  - Local 2209 Negotiations - Update 2021-2023 Contract (a *carryover from last year*)

**NOVEMBER 10, 2022**

*(Only one Board meeting this month!)*

**Kudos & Recognition**

- Above & Beyond: Care & Treatment

**Consent Agenda OR What the Board Needs to Know OR Verbal Update**

- Fund balance transfers (consent agenda item)
- Joint Powers Agreement - AWARE Grant

**Special Presentation: Board Work Session**

- KPI update & School Improvement Plans update - 2020-21 plans (30 min) (*carryover*)

**Annual Presentation**

- Grant updates - Ben and Jon [SRCL update] (*carryover from last year*)
- Update on Key Performance Indicators
- What the Board Needs to Know about Emergency & Crisis Plans (Action)
- Jake Horejsh, Student & Staff Safety Manager - Health and Safety, will briefly overview our 21-22 emergency preparedness plan and answer questions.
- Board Ratification of Award of 2022A LTFM Bonds (Action - 2022 only)
- HR Closed Session:
  - Local 2209 Negotiations - Tentative Agreement 2021-2023 Contract
  - 2021-2023 Employment Guide for Administrative and Unaffiliated Employees (*carryover*)

**DECEMBER 8, 2022**  
*(Only one Board meeting this month!)*

**Kudos & Recognition**

- Above & Beyond: District Service Center
- Above & Beyond: Care & Treatment

**Consent Agenda OR What the Board Needs to Know OR Verbal Update**

- Financial Report October (consent agenda)
- Legislative Platform

**Special Presentation**

- STOP Violence Federal Grant Update (Ben M.) (*carryover from last year*)

- Data Presentation (PowerBI)

**Annual Presentation**

- Officer Election Process - (Chair Report)
- World's Best Workforce Report & ESSA Update (Jon Ben)
- Unaudited Financial Report for FY22 (action item)
- 2022-2023 Yearly ADM Summary

**2023**

**JANUARY 12, 2023**

*\*Organizational Meeting*

Election of Board Officers: Oath of Office Annual Resol

- Electronic signatures resolution - was this included in the annual resolutions? (*Please move to the annual organizational meeting*)
- FY22 Audit - Auditor Presentation - (Annual Report) (recurring) (action item) (*Please move to the top of Agenda behind election of officers*)
- Financial Report November (consent agenda)
- Report on UBER goal including strategic implementation plans and budget Legislative Platform

**JANUARY 26, 2023**

**Regular Meeting**

**Kudos & Recognition**

- Above & Beyond: Hennepin Technical College programs

**Consent Agenda OR What the Board Needs to Know OR Verbal Update**

- Superintendent Mid-Year Evaluation Procedure (recurring)

**Special Presentation -**

**Annual Presentation**

- Financial Report December - Quarterly update (action item)
- 2022-23 Budget Update and 23-24 Budget Planning
- Equity Policy First Read

**FEBRUARY 9, 2023**

**Kudos & Recognition**

\*online student letter (*carryover*)

**Consent Agenda OR What the Board Needs to Know OR Verbal Update**

- Update on Culture and Climate Uber Goal -Staff WELLBEING
- What the Board Needs to Know about Community Support following the Feb 1, 2022tragedy at SEC (ELR and [Deb Carlson-Doom](#))

**Special Presentation**

**Annual Presentation**

- ESSA submissions for schools identified for Comprehensive Support and Improvement (will recur annually)
- Equity Policy Second Read
- FY23 Budget Revision - annual report (*action item*)

**FEBRUARY 23, 2023**

**Kudos & Recognition**

- Above & Beyond: Itinerant

**Consent Agenda OR What the Board Needs to Know OR Verbal Update**

- Financial Report January -consent agenda
- HR Report: Resolution Reducing Programs and Positions (recurring) Michelle Axell will present a Resolution asking the Board to direct administration to make recommendations for any necessary reductions in programs and positions.

**Special Presentation -**Data (PowerBI) Presentation (Ben)

**Under HR Report:**

What the Board Needs to Know: HR Planning for the upcoming hiring season: Anne Becker, Executive Director of Human Resources will share the recruitment & hiring outlook for 2023-2024.

**Annual Presentation**

**Chair Report**

- Trauma Sensitive Organization Ben M

MARCH 9, 2023

Equity (60 min) | Equity Work Session

**Kudos & Recognition**

**Consent Agenda OR What the Board Needs to Know OR Verbal Update**

- Confidentiality Commitments

**Special Presentation**

**Annual Presentation**

- Approval of revised Administrative Organizational Plan (recurring)
- FY24 Budget Assumption/Program Withdrawal Report - Annual Report (Action item)
- 2023-2024 School Calendar Approval (recurring)

MARCH 23, 2023

**Kudos & Recognition**

- Above & Beyond: North Education Center

**Consent Agenda OR What the Board Needs to Know OR Verbal Update**

- Financial Report February - consent agenda
- Verbal update: Expansion of Furthering Your Education program (The Transforming Teaching & Learning (TTL) Scholarship)
- Approval of On-site Solar Contracts for Ann Bremer Education Center, North Education Center, District Service Center and West Education Center. (Rich Ragatz from Ideal Energies will share a presentation prior to board approval.)
- Approval of Contracts:
- FY24 - Food Services Prime Vendor Contract (consent agenda)
- Approval of the RFQ Transportation Contracts
- Approval of Grants (list to come later)

**Special Presentation -**

**Annual Presentation - none**

Chair Report

- HR Report:
- Facilities - Long Term Facilities Maintenance Plan Approval - (Action item)

APRIL 13, 2023

**Kudos & Recognition/Spotlight**

- Gateway to College award?

**Consent Agenda OR What the Board Needs to Know OR Verbal Update**

- HR Report: Discontinuing Educational Programs and Positions/Staff Reduction ULA Resolution (only if necessary)
- Organizational Chart Approval 2023-2024

**Special Presentation - 1. Data Dashboard, 2. Safety and MH update, include grants (carry over)**

**Annual Presentation -**

Chair Report

MAY 11, 2023

**Kudos & Recognition**

- Above & Beyond: North Education Center
- Above & Beyond: Northern Star Online

**Consent Agenda OR What the Board Needs to Know OR Verbal Update**

- Superintendent Evaluation Closed Session (carry over)

**Special Presentation - NSO Update**

**Annual Presentation - none**

- Financial Report March - Quarterly update (Action)
- SEIU Local 284 – Closed Session (Information)
  - Michelle Axell, Director of Human Resources will present parameters for Board consideration. The School Board may hold a closed meeting to consider strategy for labor negotiations. Minn. Stat. §13D.03. (carry over)

Chair Report

MAY 25, 2023  
RETIREMENT EVENT  
5:00 PM - 6:30 PM

**Kudos & Recognition**

Above & Beyond: South Education Center

**Consent Agenda OR What the Board Needs to Know OR Verbal Update**

- Superintendent's Evaluation Update (10 min)
- Financial Report April- consent agenda

**Special Presentation - none**

**Annual Presentation -**

- Probationary Licensed, and Non-Licensed Non-Renewal Resolutions (recurring)
- Learning Conversations, Superintendent Luncheon Recap
- Safety Response Team Recap/Decision Making

JUNE 8, 2023

**Kudos & Recognition/Spotlight**

- 2023 Graduation video

**Consent Agenda OR What the Board Needs to Know OR Verbal Update**

- Approval of HTC Lease Agreement
- Approval of HTC PSEO Agreement
- Approval Liability Carrier Change and WC Renewal Rates
- Approval of Renewal of Janitorial Services Contracts
- Recommendation to Renew Teachers on Call (TOC) Agreement
- Approval of Grants

**Special Presentation - none**

**Annual Presentation**

- Food Services Report - (Annual Report)
- Annual Food Service Program Resolution **Action Item**

Chair Report

Data Privacy & Records policy bucket - 1st read (*carry over*)

JUNE 22, 2023

**Kudos & Recognition/Spotlight**

Above & Beyond: West Education Center

**Consent Agenda OR What the Board Needs to Know OR Verbal Update**

- Financial Report May (**consent agenda**)
- Special Education Monitoring Report (Ask Melissa)
- PrairieCare Partnership Report (Kate and Chad Jayasekera) (**carry over**)

**Special Presentation - none**

**Annual Presentation**

- ~~KPI update / Strategic Plan update HOLD for Aug/Sept meeting~~
- 2023-24 Original Budget Approval - Annual Report **Action Item**
- Approval of 2023-24 Rates. **Action Item**

Chair Report

Data Privacy & Records policy bucket - 2nd read (**carry over**)

**INTERMEDIATE DISTRICT 287**  
**August 25, 2022**  
**SCHOOL BOARD CALENDAR**

**August 2022**

23	Thursday	General Board Meeting	6:30 PM	DSC
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**September 2022**

08	Thursday	General Board Meeting	6:30 PM	DSC
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22	Thursday	General Board Meeting	6:30 PM	DSC
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**October 2022**

13	Thursday	General Board Meeting	6:30 PM	DSC
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27	Thursday	General Board Meeting	6:30 PM	DSC
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**November 2022**

10	Thursday	General Board Meeting	6:30 PM	DSC
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**December 2022**

08	Thursday	General Board Meeting	6:30 PM	DSC
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***TENTATIVE***

**January 2022**

23	Thursday	General Board Meeting	6:30 PM	DSC
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**February 2022**

23	Thursday	General Board Meeting	6:30 PM	DSC
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**March 2022**

23	Thursday	General Board Meeting	6:30 PM	DSC
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**April 2022**

23	Thursday	General Board Meeting	6:30 PM	DSC
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**May 2022**

23	Thursday	General Board Meeting	6:30 PM	DSC
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**June 2022**

23	Thursday	General Board Meeting	6:30 PM	DSC
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◆ General Board Meeting – Date Change

◆ New Event

◆ Event Date Change

# Intermediate District 287

*RESPONSIVE. INNOVATIVE. SOLUTIONS.*

## Get on the Bus & Local 2209 Breakfast Schedule 2022-2023

### Get on the Bus

Tuesday, October 18<sup>th</sup>

Care & Treatment

Bus leaves 287 DSC @ 8:30 AM

_____	_____
_____	_____
_____	_____

Tuesday, December 6<sup>th</sup>

North Education Center

Bus leaves 287 DSC @ 8:30 AM

_____	_____
_____	_____
_____	_____

Tuesday, February 7<sup>th</sup>

West Education Center & Hennepin Tech Pathways

Bus leaves 287 DSC @ 8:30 AM

_____	_____
_____	_____
_____	_____

Tuesday, April 11<sup>th</sup>

South Education Center

Bus leaves 287 DSC @ 8:30 AM

_____	_____
_____	_____
_____	_____

# Local 2209/Board Breakfast

## 7:00 AM

Tuesday, October 25<sup>th</sup>  
District Service Center  
(3<sup>rd</sup> Floor – Room 316)

_____	_____
_____	_____
_____	_____

Tuesday, December 13<sup>th</sup>  
District Service Center  
(3<sup>rd</sup> Floor – Room 316)

_____	_____
_____	_____
_____	_____

Tuesday, February 21<sup>st</sup>  
District Service Center  
(3<sup>rd</sup> Floor – Room 316)

_____	_____
_____	_____
_____	_____

Tuesday, April 25<sup>th</sup>  
District Service Center  
(3<sup>rd</sup> Floor – Room 316)

_____	_____
_____	_____
_____	_____