

Intermediate District 287

Responsive. Innovative. Solutions.

GENERAL MEETING OF THE BOARD – Regular

Thursday, September 23, 2021

6:30 PM @ Boardroom / Teleconference

1820 Xenium Ln N

Minneapolis, MN 55441-3790

AGENDA

Page #

1. CALL TO ORDER (Action)

The mission of Intermediate District 287 is to be the premier provider of innovative specialized services to ensure that each member district can meet the unique learning needs of its students.

2. APPROVAL OF GENERAL MEETING AGENDA (Action)

3. AUDIENCE OPPORTUNITY TO SPEAK (Information)

4. APPROVAL OF CONSENT AGENDA (Action)

- 1. General Board Meeting Minutes from September 9, 2021 2
- 2. Approval of Finance Report July 2021 4
- 3. Approval of Finance Report August 2021 16
- 4. Routine Human Resources Activities for September 23, 2021 27

5. SHARE THE SUCCESS & RECOGNITION - None

6. SUPERINTENDENT'S REPORT - None

7. INSTRUCTIONAL REPORT - None

8. BUSINESS SERVICES & LABOR RELATIONS REPORT - None

- 1. Facilities Report - None
- 2. Financial Report - None
- 3. Human Resource Report - None

9. BOARD BUSINESS - (05 minutes) (Information)

- 1. Policy Review & Revision - None
- 2. Board Reports
 - 1. Chair Report
 - 1. Next Steps: Superintendent Search
 - 2. AMSD Report
 - 1. September 2021 AMSD Connections Newsletter
- 3. District News
 - 1. School Board Planning Calendar 32
 - 2. September 23, 2021, Board Event Calendar 36
 - 3. 2021-2022 Local 2209/Board Virtual Breakfast Schedule 38
- 4. Once Around the Table

10. ADJOURNMENT

(Board Work Session will follow immediately after General Meeting of the Board)

Recommended Action: Board Chair calls meeting adjourned @ _____ PM

DISTRICT 287 REGULAR BOARD MEETING
Intermediate District 287
September 9, 2021
MINUTES

1. CALL TO ORDER

Chair Regina Neville called the general meeting to order at 6:32 PM in the District Service Center Boardroom and by the use of District 287 Teleconferencing. Board Director Brakke recited Intermediate District 287 mission statement “The mission of Intermediate District 287 is to be the premier provider of innovative specialized services to ensure that each member district can meet the unique learning needs of its students”.

A Roll Call was taken, and a quorum was declared with 8 member districts represented and the following Board members in attendance:

273	Edina	Regina Neville
270	Hopkins	Shannon Andreson
278	Orono	Michèle Kunz
279	Osseo	Jackie Mosqueda-Jones
280	Richfield	Crystal Brakke
283	St. Louis Park	Anne Casey
284	Wayzata	Andrea Cuene
277	Westonka	Heidi Marty

Absent: 286/Dallas, 281/Sant, and 272/Seidel

Guests:

287 Administration: Sandra Lewandowski, Tonya Allen, Michelle Axell, Anne Becker, Melissa Brateng, RADIUS Guess, Ben Magras, Chad Maxa, Dr. Elisabeth Lodge Rogers, Dr. Jon Voss, and Wauneen Mgeni

287 Staff Members: Georgia Miller-Kamara, David VanDenBoom, Mike Smart, Jamil Salaam, Erin Doherty, and Shawn Garvey

2. APPROVAL OF GENERAL MEETING AGENDA

The general meeting agenda was presented for approval. *Motion by Regina Neville, seconded by Heidi Marty, to approve the meeting agenda. The following voted in favor of the motion: Andreson, Brakke, Casey, Cuene, Kunz, Marty, Mosqueda-Jones, and Neville. No votes against. Motion carried.*

3. AUDIENCE OPPORTUNITY TO SPEAK - None

4. APPROVAL OF CONSENT AGENDA

The Consent Agenda was presented for approval. The Consent Agenda included the General Meeting of the Board Minutes from September 9, 2021. *Motion by Andrea Cuene, seconded by Anne Casey, to approve the Consent Agenda as presented. The following voted in favor of the motion: Andreson, Brakke, Casey, Cuene, Kunz, Marty, Mosqueda-Jones, and Neville. No votes against. Motion carried.*

5. SHARE THE SUCCESS & RECOGNITIONS

Superintendent Lewandowski and Board members recognized Georgia Miller-Kamara, Education Assistant at Ann Bremer Education Center. Georgia has been appointed to Governor’s Walz Community Council on Inclusion and Equity. Georgia briefly thanked the Board and Superintendent Lewandowski for their support.

6. SUPERINTENDENT’S REPORT

Superintendent Lewandowski presented an overview of the 2021-2022 Superintendent (Uber) Goal. The proposed result will shape the Superintendent’s work for the upcoming school year. By June 30, 2022, district administration will have enhanced communications and built structures to assess and increase coherence within the organization.

RADIUS Guess, Director of Equity and Inclusion, presented a brief update on the Racial Equity Department, including the Year of Learning and Deliberative Dialogue session during the Back to School Kick-off events.

7. INSTRUCTIONAL REPORT

Dr. Jon Voss, Director of Teaching & Learning; Mike Smart, District Curriculum Coordinator; Jamil Salaam, Innovative Instructional Coach at West Education Center; and Erin Doherty, Innovative Instructional Coach at Ann Bremer Education Center, presented plans for implementing culturally relevant teaching and learning practices.

Dr. Jon Voss, Director of Teacher and Learning, and David VanDenBoom, Northern Star Online Principal, presented an overview of online options available through Northern Star Online. A summary document entitled “[*Online Learning Support from Northern Star Online.*](#)”

8. BUSINESS SERVICES & LABOR RELATIONS REPORTS - None

Facilities Report

Financial Report

Human Resources Report

9. BOARD BUSINESS

Policy Review & Revision - None

Board Report

Board Chair Neville presented a brief update on the revised request form for audience participation time.

Board Chair Neville presented a brief update on the Superintendent Search and referred everyone to view the district website [Superintendent Search](#) page.

AMSD Report - None

Once Around the Table

10. ADJOURNMENT

Motion was heard and seconded to adjourn the meeting. Meeting adjourned at 8:03 PM.

The next general meeting will be held on September 23, 2021, at 6:30 PM in the DSC Board Room.

Submitted by
Wauneen Mgeni
Secretary to the Board

Signed: Chair _____

Clerk _____

Date _____

Date _____

CONSENT AGENDA - RECOMMENDATION

Intermediate District 287
RESPONSIVE. INNOVATIVE. SOLUTIONS.

July Monthly Financial Reports

September 23, 2021

Author

Mae Hawkins, Executive Director of Business Services

Summary

The July Budget to Actual Comparison and other financial Reports for Board approval

- Revenues are at 20.7 % of budget, this is in between the prior two years percentages.
- Expenditures are at 4.7% of budget, this is higher than the prior two years percentages.
- Investments totaled \$12,957,114.79 including earned interest and dividends totaling \$1,579.37.
- Cash is slightly higher than the two prior year's level.
- Donations – Cash \$100.00

The 2020-21 numbers are as of the end of the fiscal year at June 30th, and are preliminary at this point. They reflect the normal month end which is basically on a cash basis without accrual entries. Numerous receivables and payables are calculated after year-end, and the numbers will continue to change up to and through the audit process later this fall.

Recommendation

The Board approve the July Monthly Financial Reports.

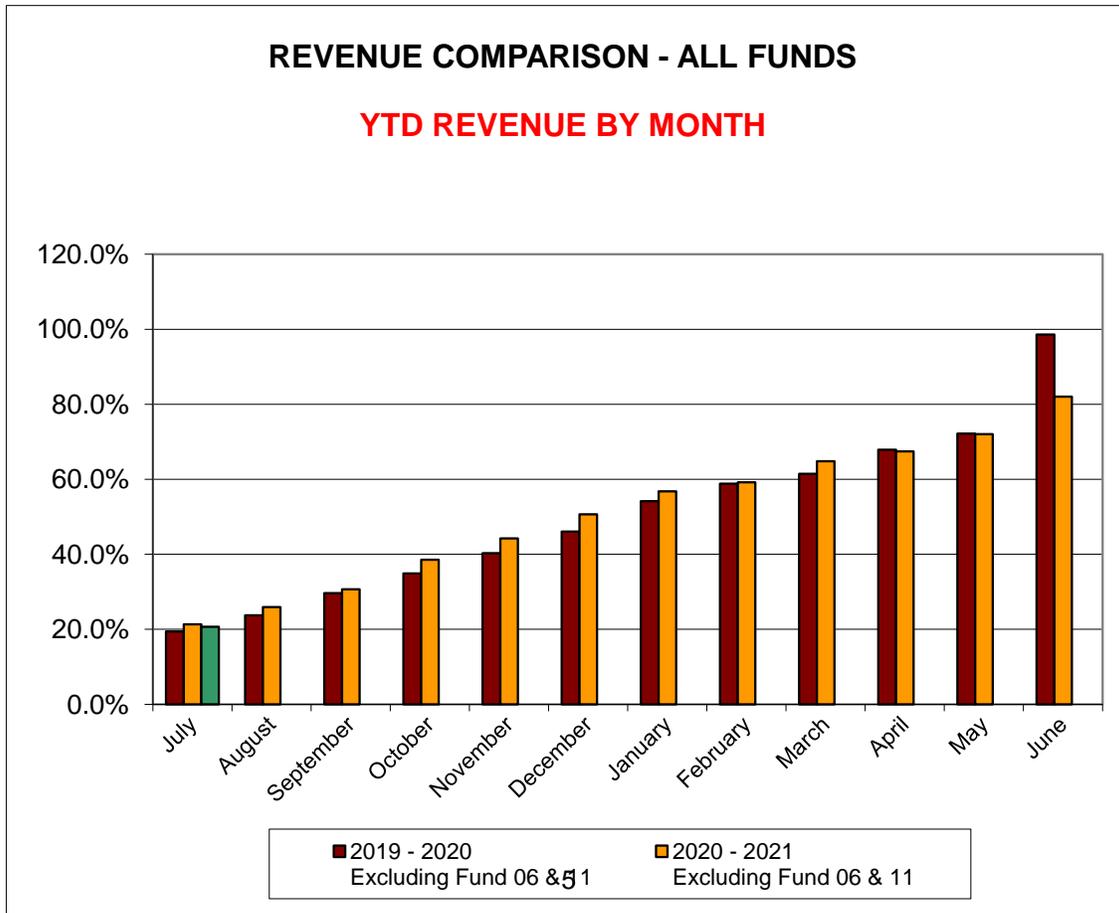
DISTRICT 287
REVENUE COMPARISON

Month	2019 - 2020		2020 - 2021		2021 - 2022	
	Excluding Fund 06 & 11		Excluding Fund 06 & 11		Excluding Fund 06 & 11	
	\$	%	\$	%	\$	%
	Amount	of Budget	Amount	of Budget	Amount	of Budget
July	22,526,381	19.5% ¹	23,045,139	21.3% ²	22,623,238	20.7%
August	4,938,169	23.7% ¹	4,992,183	26.0% ²		
September	6,849,779	29.6% ¹	5,108,432	30.7% ²		
October	6,136,978	34.9% ¹	8,500,611	38.6% ²		
November	6,188,449	40.3% ¹	6,125,945	44.2% ²		
December	6,662,707	46.0% ¹	6,926,379	50.7% ²		
January	9,383,971	54.1% ¹	6,603,947	56.8% ²		
February	5,422,778	58.8% ¹	2,594,384	59.2% ²		
March	3,026,005	61.4% ¹	6,080,355	64.8% ²		
April	7,430,333	67.8% ¹	2,873,340	67.5% ²		
May	5,048,705	72.2% ¹	4,939,931	72.0% ²		
June	30,577,603	98.6% ¹	10,767,929	82.0% ²		
TOTAL	114,191,856	98.6%	88,558,575	82.0%	22,623,238	20.7%
BUDGET	115,793,894 ¹		107,978,713 ²		109,500,517	

¹ excludes Funds 06 & 11 budgeted revenue of \$86,194

² excludes Funds 06 & 11 budgeted revenue of \$28,500

³ excludes Funds 06 & 11 budgeted revenue of \$39



_Board- Revenue/Expense Summary by Fund Report

July		2021-2022		Intermediate District No. 287		
Revenue Fund	Prior YE Act	Budget	MTD Activity	YTD Activity	% Used	YTD Unrealized
01 - GENERAL FUND	5,908,602.58	17,432,035.00	3,599,501.82	3,599,501.82	20.65%	13,832,533.18
02 - FOOD SERVICE FUND	268,781.75	869,661.00	0.00	0.00	0.00%	869,661.00
04 - COMMUNITY SERVICE FUND	0.00	0.00	0.00	0.00		0.00
06 - BUILDING CONSTRUCTION FUND	17.39	0.00	0.00	0.00		0.00
07 - DEBT SERVICE FUND	8,682,369.71	8,355,169.00	5,643,025.90	5,643,025.90	67.54%	2,712,143.10
08 - TRUST FUND	0.00	0.00	0.00	0.00		0.00
10 - SCHOLARSHIP FUND	2,066.03	1,367.00	0.00	0.00	0.00%	1,367.00
11 - EDGEWOOD LTFM BOND FUND	23.64	0.00	0.00	0.00		0.00
12 - ALC - ACADEMIC FUND	5,283,567.91	9,282,346.00	1,579,607.82	1,579,607.82	17.02%	7,702,738.18
13 - CAREER & TECH FUND	923,836.03	1,072,740.00	1,120,457.68	1,120,457.68	104.45%	-47,717.68
14 - SPECIAL EDUCATION FUND	52,785,633.17	59,675,279.00	10,468,216.44	10,468,216.44	17.54%	49,207,062.56
20 - INTERNAL SERVICE FUND	637,588.58	636,000.00	13,014.50	13,014.50	2.05%	622,985.50
21 - SELF HEALTH INSURANCE FUND	14,064,273.74	12,159,720.00	199,413.92	199,413.92	1.64%	11,960,306.08
51 - STUDENT CLUB FUND	1,855.84	16,200.00	0.00	0.00	0.00%	16,200.00
Total Revenue	88,558,616.37	109,500,517.00	22,623,238.08	22,623,238.08	20.66%	86,877,278.92

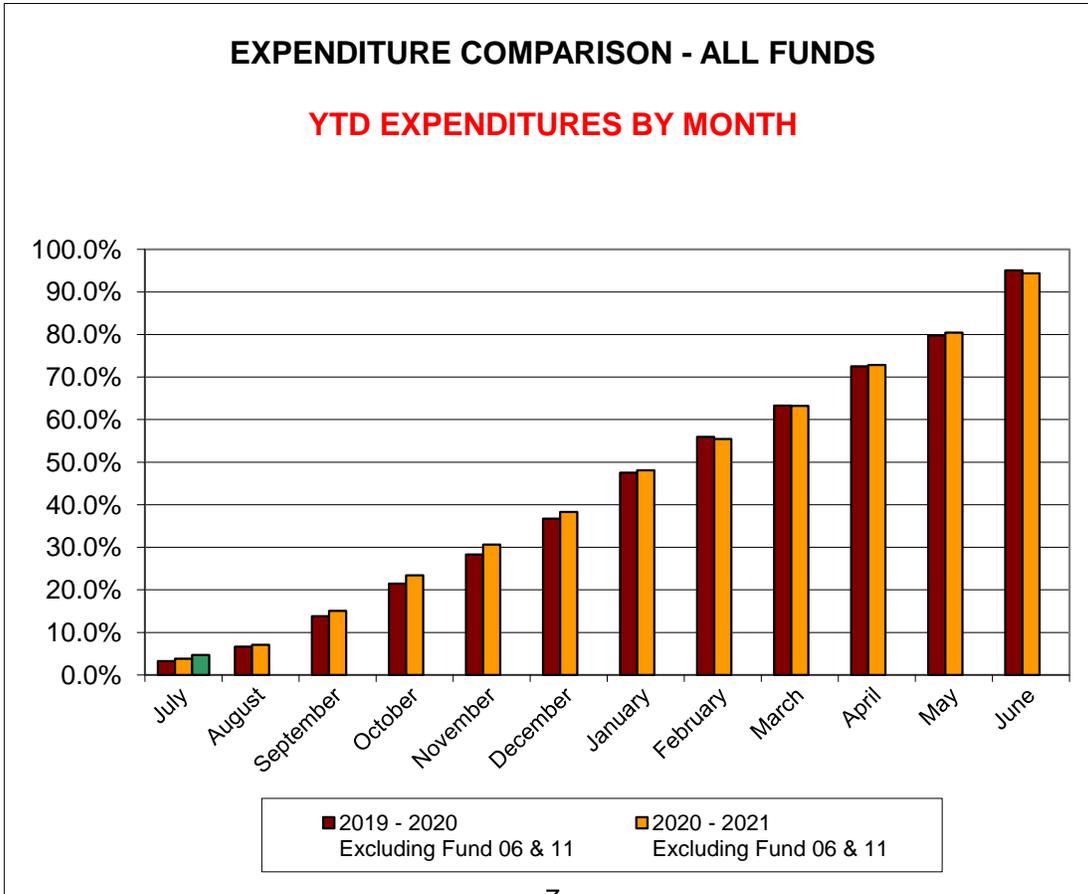
DISTRICT 287
EXPENDITURE COMPARISON

Month	2019 - 2020		2020 - 2021		2021 - 2022	
	Excluding Fund 06 & 11		Excluding Fund 06 & 11		Excluding Fund 06 & 11	
	\$	%	\$	%	\$	%
	Amount	of Budget	Amount	of Budget	Amount	of Budget
July	3,679,480	3.2% ¹	4,177,239	3.8% ²	5,152,026	4.7%
August	3,943,776	6.7% ¹	3,598,620	7.1% ²		
September	8,172,502	13.8% ¹	8,693,373	15.0% ²		
October	8,740,956	21.5% ¹	9,144,055	23.4% ²		
November	7,836,546	28.3% ¹	7,897,782	30.6% ²		
December	9,588,270	36.7% ¹	8,444,956	38.3% ²		
January	12,328,880	47.5% ¹	10,697,937	48.1% ²		
February	9,612,601	55.9% ¹	8,032,344	55.4% ²		
March	8,426,944	63.3% ¹	8,529,603	63.2% ²		
April	10,518,060	72.5% ¹	10,515,187	72.8% ²		
May	8,227,221	79.7% ¹	8,314,387	80.4% ²		
June	17,517,170	95.1% ¹	15,323,901	94.4% ²		
TOTAL	108,592,405	95.1%	103,369,383	94.4%	5,152,026	4.7%
BUDGET	114,246,965¹		109,506,874²		110,161,914	

¹ excludes Funds 06 & 11 budgeted expenditures of \$5,685,666

² excludes Funds 06 & 11 budgeted expenditures of \$1,739,175

³ excludes Funds 06 & 11 budgeted expenditures of \$577,044



_Board- Revenue/Expense Summary by Fund Report

July	2021-2022		Intermediate District No. 287			
Expenditure Fund	Prior YE Act	Budget	MTD Activity	YTD Activity	% Used	YTD Unrealized
01 - GENERAL FUND	15,998,801.66	18,549,211.00	1,495,968.51	1,495,968.51	8.06%	17,053,242.49
02 - FOOD SERVICE FUND	706,710.47	869,661.00	45,262.82	45,262.82	5.20%	824,398.18
04 - COMMUNITY SERVICE FUND	0.00	0.00	0.00	0.00		0.00
06 - BUILDING CONSTRUCTION FUND	409,249.22	0.00	0.00	0.00		0.00
07 - DEBT SERVICE FUND	6,590,460.87	6,584,826.00	1,264,386.13	1,264,386.13	19.20%	5,320,439.87
08 - TRUST FUND	0.00	0.00	0.00	0.00		0.00
09 - AGENCY FUND	0.00	0.00	0.00	0.00		0.00
10 - SCHOLARSHIP FUND	1,612.00	10,000.00	0.00	0.00	0.00%	10,000.00
11 - EDGEWOOD LTFM BOND FUND	167,794.85	0.00	0.00	0.00		0.00
12 - ALC - ACADEMIC FUND	10,446,834.69	10,081,319.00	509,571.02	509,571.02	5.05%	9,571,747.98
13 - CAREER & TECH FUND	1,479,088.36	1,112,705.00	18,875.36	18,875.36	1.70%	1,093,829.64
14 - SPECIAL EDUCATION FUND	57,142,665.82	60,165,301.00	1,062,447.65	1,062,447.65	1.77%	59,102,853.35
20 - INTERNAL SERVICE FUND	680,145.95	605,000.00	0.00	0.00	0.00%	605,000.00
21 - SELF HEALTH INSURANCE FUND	10,317,275.33	12,159,720.00	755,514.35	755,514.35	6.21%	11,404,205.65
51 - STUDENT CLUB FUND	5,787.99	24,171.00	0.00	0.00	0.00%	24,171.00
98 - GENERAL FIXED ASSETS GROUP	0.00	0.00	0.00	0.00		0.00
Total Expenses	103,946,427.21	110,161,914.00	5,152,025.84	5,152,025.84	4.68%	105,009,888.16

Intermediate District 287

Responsive. Innovative. Solutions.

INTER-OFFICE MEMORANDUM

DATE: **September 13, 2021**

TO: Members of the School Board

FROM: Mae L. Hawkins, Executive Director of Business Services

RE: **Cash Report - July** Claims, Payroll, Receipts, and Investments

A. Recommendation: Request the Board approve payment of the items listed below:

1. A/P payments for:	July 2021	Totaling	<u>\$</u>	<u>5,259,467.37</u>
a) Check #'s	107707 - 107718, 107760 - 107965			
and Wire Transfers - #'s	4000000907 - 4000000916, 4000000930 - 4000000939, 4000000941 - 4000000954, 4000000956, 4000000967 - 4000000968, 9000002833 - 9000002873			
2. Payroll for:	July 2021	Totaling	<u>\$</u>	<u>3,116,042.96</u>
a) Check #'s	n/a			
b) Direct Deposit #'s	9000070038 - 9000071207, 9000072378-9000073354			
3. Receipts for:	July 2021	Totaling	<u>\$</u>	<u>6,961,193.15</u>
a) Receipt #'s	20220001 - 20220053, 20220065			
4. Invest. at end of mo.	July 2021			
a) Fund 01 - General Fund			<u>\$</u>	<u>12,957,114.79</u>

This report has been prepared under the direction of Dave Anderson and is presented for approval by the School Board. Dave and I would be glad to answer any questions.

INSTITUTION	RATE OF RETURN (%)	PURCHASE DATE	MATURITY DATE	AMOUNT INVESTED
PMA - MNTrust Savings Deposit Account - Bell Bank	0.143			12,017,878.16
PMA - MNTrust Savings Dep. Acct. - Nexbank, SSB - ICS	0.100			939,174.04
PMA - MNTrust IS Account Balance	0.010			62.59
Total PMA - MNTrust Investments on Books				<u>12,957,114.79</u>

ACTIVITY DETAIL:

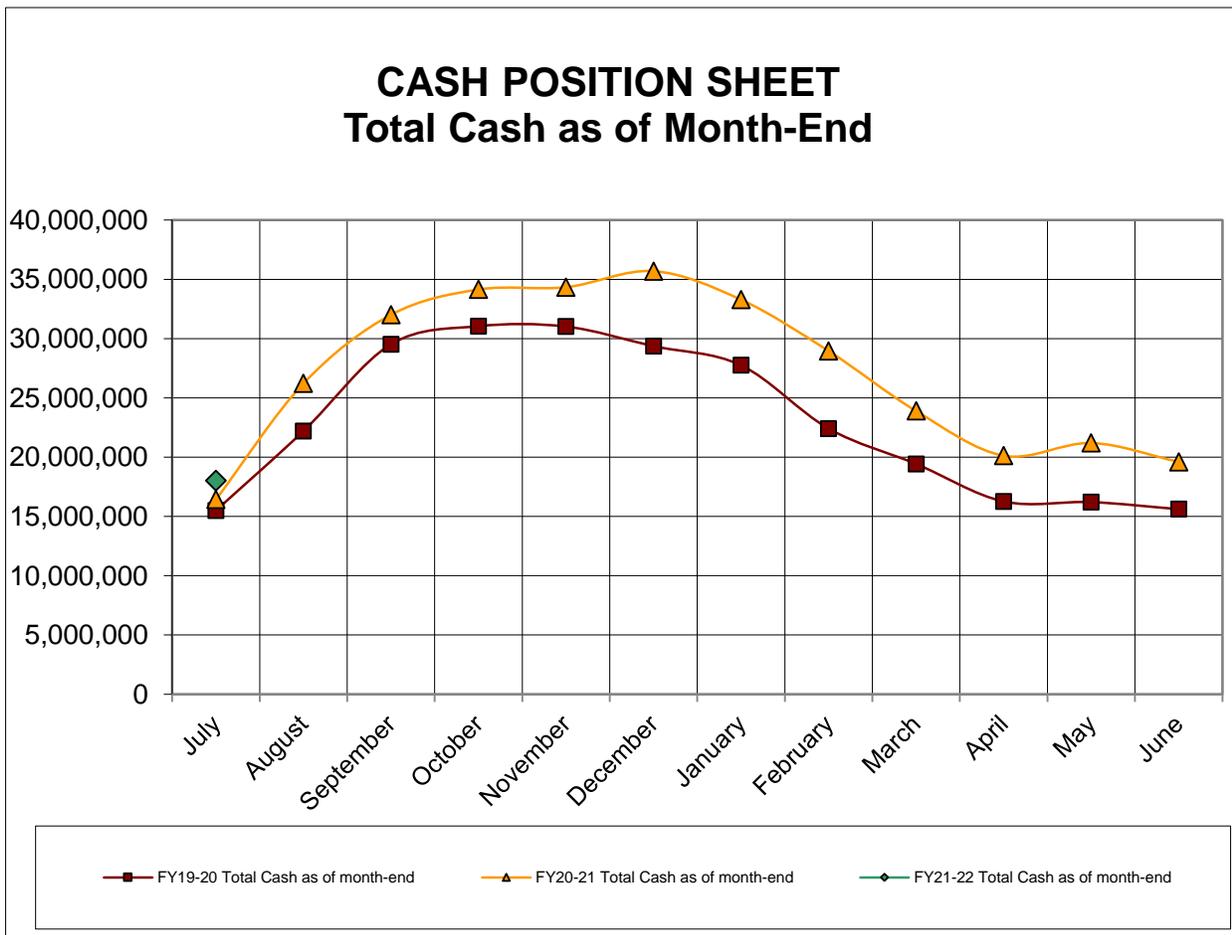
Investments on our Book at End of Prior Month	14,955,535.42
Current Month Activity	
Deposits	-
Withdrawals	(2,000,000.00)
Interest Earned - Recorded	1,577.72
Dividends Earned	1.65
Interest Earned - Not Recorded by Month-end	-
Total Investments at End of Month & Un-recorded Interest	<u>12,957,114.79</u>

Intermediate District 287

Cash and Investment Position Sheet- Monthly Total Net Cash- All Accounts

<u>Date</u>	<u>FY19-20 Total Cash as of month-end</u>	<u>FY20-21 Total Cash as of month-end</u>	<u>FY21-22 Total Cash as of month-end</u>
July	15,498,346	16,420,292	18,017,954
August	22,200,255	26,210,789	
September	29,515,756	32,002,725	
October	31,046,296	34,140,570	
November	31,013,291	34,331,406	
December	29,361,403	35,688,169	
January	27,748,108	33,279,452	
February	22,407,221	28,953,988	
March	19,426,171	23,888,891	
April	16,262,715	20,119,050	
May	16,209,940	21,191,254	
June	15,614,833	19,600,706	

- Includes Self-Funded Insurance Cash Balances.



INTERMEDIATE DISTRICT 287
JULY 2021 ACTIVITY

ELECTRONIC TRANSFERS IN:

DATE	TO	AGENCY	RECEIPT #	AMOUNT	DESCRIPTION	
7/9/2021	MSDLAF	COBRA	20220034	27,277.83	COBRA JULY PAYMENTS	
7/13/2021	MSDLAF	HENNEPIN COUNTY	20220035	993.60	CHILD CARE ASSISTANCE NEC	
7/15/2021	MSDLAF	MN STATE MMB	20220036	6,144,027.84	IDEAS ONL LEARN, SP ED	
7/21/2021	MSDLAF	HENNEPIN COUNTY	20220037	1,001.47	CHILD CARE ASSISTANCE NEC	
7/22/2021	MSDLAF	MN STATE MMB-FNS	20220038	3,732.71	CHILD NUTRITION JUNE 2021 - ABEC	
7/22/2021	MSDLAF	MN STATE MMB-FNS	20220039	777.30	CHILD NUTRITION JUNE 2021 - HEADWAY NORTH	
7/22/2021	MSDLAF	MN STATE MMB-FNS	20220040	8,210.26	CHILD NUTRITION JUNE 2021 - NEC	
7/22/2021	MSDLAF	MN STATE MMB-FNS	20220041	7,345.59	CHILD NUTRITION JUNE 2021 - SEC	
7/22/2021	MSDLAF	MN STATE MMB-FNS	20220042	3,270.26	CHILD NUTRITION JUNE 2021 - WEC	
7/26/2021	MSDLAF	MN DEPT OF EDUCATION-03	20220043	153,008.58	PROJECT AWARE GRANT	
7/27/2021	MSDLAF	US DEPT OF JUSTICE	20220044	12,907.94	STOP GRANT	
7/29/2021	MSDLAF	APPLE CLICS	20220045	8.96	APPLE CLICS JUNE 2021	
7/29/2021	MSDLAF	MN DEPARTMENT OF ED - S	20220046	2,729.65	TITLE III	
7/30/2021	MSDLAF	MN DEPT OF EDUCATION-03	20220047	74,792.61	SRCL GRANT	
7/30/2021	MSDLAF	MERCHANT SERVICES - ABE	20220048	25.00	STUDENT DEFERRED REVENUE	12
7/30/2021	MSDLAF	MSDLAF	20220049	60.48	INTEREST EARNED JULY 2021	
7/30/2021	MSDLAF	PAYPAL	20220050	90,511.67	JULY TUITION	
7/30/2021	MSDLAF	SQUARE - BREMER BEAN ST	20220051	(5.00)	JULY STORE SALES	
7/30/2021	MSDLAF	SQUARE - JITTERBUG NEC	20220052	(5.00)	JULY STORE SALES	
7/30/2021	MSDLAF	SQUARE - COMMON GROUN	20220053	254.00	JULY STORE SALES	
7/1/2021	MSDLAF	APPLE CLICS	20220065	24.15	APPLE CLICS MAY 2021	
MTD TOTALS				6,530,949.90		

INTERMEDIATE DISTRICT 287

JULY 2021 ACTIVITY

WIRE TRANSFERS OUT:

DATE	FROM	AGENCY	WIRE #	AMOUNT	DESCRIPTION
7/7/2021	MSDLAF	HealthPartners	4000000930	1,012.00	HEALTHPARTNERS
7/7/2021	MSDLAF	Bank of Montreal	4000000931	43,940.72	P-Card Expense
7/8/2021	MSDLAF	US Bank	9000002833-9000002855	2,273.02	Staff Reimbursements
7/8/2021	MSDLAF	Educators Benefit Consultants	VOID 4000000932	-	403b Retirement
7/9/2021	MSDLAF	HealthPartners	4000000933	286,284.11	HPAI Claims
7/12/2021	MSDLAF	US Bank	9000002856	3,250.00	Staff Reimbursements
7/14/2021	MSDLAF	121 Benefits	4000000941	10,093.40	Flex Spending Monthly Invoice
7/14/2021	MSDLAF	Department of the Treasury	4000000942	4,990.13	PCORI Fee
7/15/2021	MSDLAF	Educators Benefit Consultants	4000000907	49,503.44	403b Retirement
7/15/2021	MSDLAF	MN Dept of Revenue	4000000908	51,257.29	State Taxes
7/15/2021	MSDLAF	Public Employees Retirement	4000000909	42,925.25	Pera
7/15/2021	MSDLAF	Teachers Retirement Assn	4000000910	160,030.71	Tra
7/15/2021	MSDLAF	US Bank	4000000911	311,319.19	Federal Taxes
7/15/2021	MSDLAF	BPAS	4000000934	9,561.40	Veba
7/15/2021	MSDLAF	Educators Benefit Consultants	4000000935	45,784.98	403b Retirement
7/15/2021	MSDLAF	MN Dept of Revenue	4000000936	30,777.20	State Taxes
7/15/2021	MSDLAF	Public Employees Retirement	4000000937	46,773.01	Pera
7/15/2021	MSDLAF	Teachers Retirement Assn	4000000938	54,399.81	Tra
7/15/2021	MSDLAF	US Bank	4000000939	184,139.79	Federal Taxes
7/15/2021	MSDLAF	HealthPartners	4000000943	195,596.24	HPAI Claims
7/15/2021	MSDLAF	Cash Management Services	4000000944	206.81	Cash Management Services
7/15/2021	MSDLAF	US Bank	9000070038-9000070622	919,741.77	Payroll
7/15/2021	MSDLAF	US Bank	9000072378-9000072786	518,675.39	Payroll
7/22/2021	MSDLAF	HealthPartners	4000000945	193,504.63	HPAI Claims
7/22/2021	MSDLAF	US Bank	9000002857-9000002873	2,372.06	Staff Reimbursements
7/23/2021	MSDLAF	Educators Benefit Consultants	4000000967	243,807.04	403b Retirement
7/23/2021	MSDLAF	MN State	4000000968	116,989.73	Retirement System
7/29/2021	MSDLAF	HealthPartners	4000000952	946.00	HEALTHPARTNERS
7/29/2021	MSDLAF	HealthPartners	4000000953	155,871.76	HPAI Claims
7/30/2021	MSDLAF	Educators Benefit Consultants	4000000912	49,503.44	403b Retirement
7/30/2021	MSDLAF	MN Dept of Revenue	4000000913	51,257.29	State Taxes
7/30/2021	MSDLAF	Public Employees Retirement	4000000914	42,925.25	Pera
7/30/2021	MSDLAF	Teachers Retirement Assn	4000000915	160,030.71	Tra
7/30/2021	MSDLAF	US Bank	4000000916	311,319.19	Federal Taxes
7/30/2021	MSDLAF	BPAS	4000000946	9,353.09	Veba
7/30/2021	MSDLAF	Educators Benefit Consultants	4000000947	22,336.04	403b Retirement
7/30/2021	MSDLAF	MN Dept of Revenue	4000000948	42,212.67	State Taxes

INTERMEDIATE DISTRICT 287

JULY 2021 ACTIVITY

7/30/2021	MSDLAF	Public Employees Retirement	4000000949	64,365.71	Pera
7/30/2021	MSDLAF	Teachers Retirement Assn	4000000950	85,083.20	Tra
7/30/2021	MSDLAF	US Bank	4000000951	253,876.74	Federal Taxes
7/30/2021	MSDLAF	121 Benefits	4000000954	39,980.79	Flex Spending Account Payments
7/30/2021	MSDLAF	Group Health Inc	4000000956	2,600.00	Workers Comp
7/30/2021	MSDLAF	US Bank	9000070623-9000071207	919,926.46	Payroll
7/30/2021	MSDLAF	US Bank	9000072787-9000073354	757,699.34	Payroll
MTD TOTALS				6,498,496.80	

DONATION REPORT						
INTERMEDIATE DISTRICT 287						
2021-2022						
JULY 2021						
DONATION DATE	DESCRIPTION	VIN#	EST VALUE	DONOR	CAMPUS	PROGRAM
7/15/21	CHECK		\$100.00	BLACKBAUD GIVING FUND/YOUR CAUSE	DSC	FOOD SERVICE
		TOTAL	\$100.00			

CONSENT AGENDA - RECOMMENDATION

Intermediate District 287
RESPONSIVE. INNOVATIVE. SOLUTIONS.

August Monthly Financial Reports

September 23, 2021

Author

Mae Hawkins, Executive Director of Business Services

Summary

The August Budget to Actual Comparison and other financial Reports for Board approval

- Revenues are at 25.3 % of budget, this is in between the prior two years percentages.
- Expenditures are at 8.1% of budget, this is higher than the prior two years percentages.
- Investments totaled \$22,958,651.72 including earned interest and dividends totaling \$1,536.93.
- Cash is slightly higher than the two prior year's level.
- Donations – none

The 2020-21 numbers are as of the end of the fiscal year at June 30th, and are preliminary at this point. They reflect the normal month end which is basically on a cash basis without accrual entries. Numerous receivables and payables are calculated after year-end, and the numbers will continue to change up to and through the audit process later this fall.

Recommendation

The Board approve the August Monthly Financial Reports.

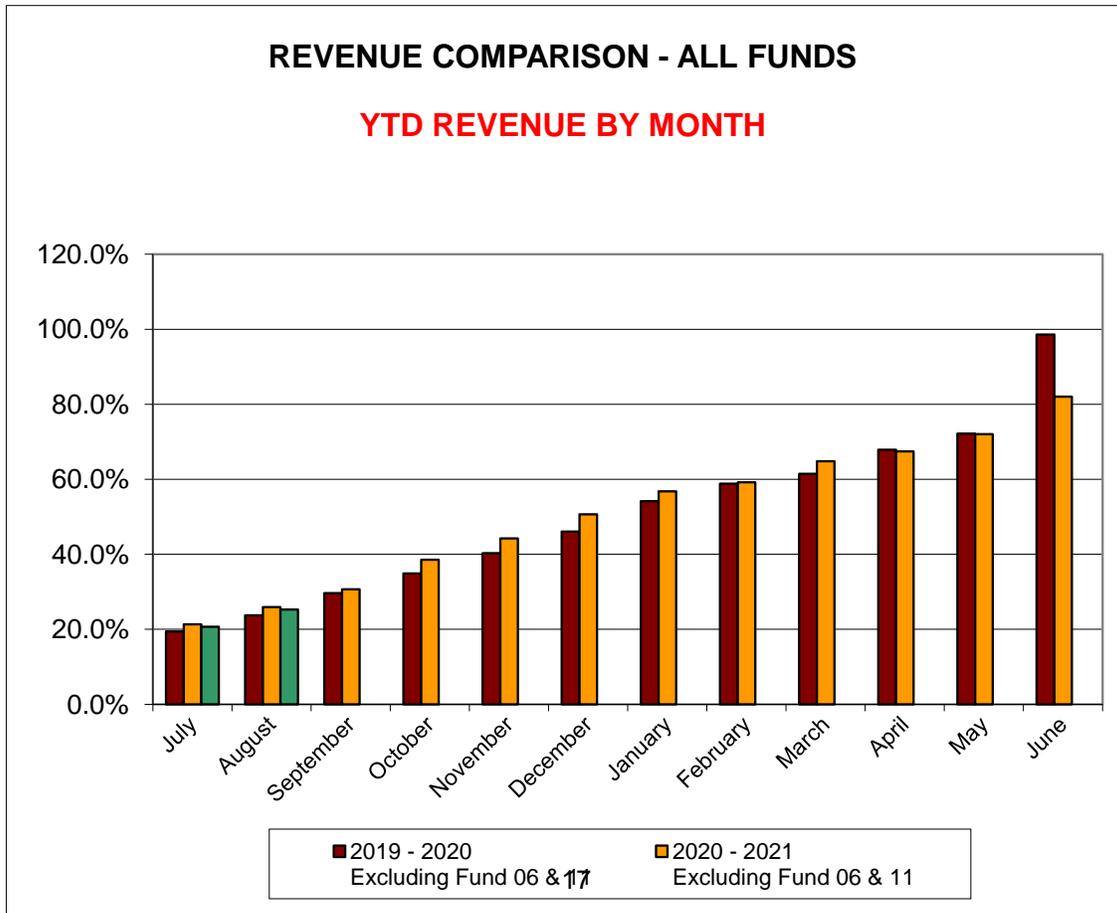
DISTRICT 287
REVENUE COMPARISON

Month	2019 - 2020		2020 - 2021		2021 - 2022	
	Excluding Fund 06 & 11		Excluding Fund 06 & 11		Excluding Fund 06 & 11	
	\$	%	\$	%	\$	%
	Amount	of Budget	Amount	of Budget	Amount	of Budget
July	22,526,381	19.5% ¹	23,045,139	21.3% ²	22,623,238	20.7%
August	4,938,169	23.7% ¹	4,992,183	26.0% ²	5,084,693	25.3%
September	6,849,779	29.6% ¹	5,108,432	30.7% ²		
October	6,136,978	34.9% ¹	8,500,611	38.6% ²		
November	6,188,449	40.3% ¹	6,125,945	44.2% ²		
December	6,662,707	46.0% ¹	6,926,379	50.7% ²		
January	9,383,971	54.1% ¹	6,603,947	56.8% ²		
February	5,422,778	58.8% ¹	2,594,384	59.2% ²		
March	3,026,005	61.4% ¹	6,080,355	64.8% ²		
April	7,430,333	67.8% ¹	2,873,340	67.5% ²		
May	5,048,705	72.2% ¹	4,939,931	72.0% ²		
June	30,577,603	98.6% ¹	10,767,929	82.0% ²		
TOTAL	114,191,856	98.6%	88,558,575	82.0%	27,707,931	25.3%
BUDGET	115,793,894 ¹		107,978,713 ²		109,500,517	

¹ excludes Funds 06 & 11 budgeted revenue of \$86,194

² excludes Funds 06 & 11 budgeted revenue of \$28,500

³ excludes Funds 06 & 11 budgeted revenue of \$39



_Board- Revenue/Expense Summary by Fund Report

August

2020-2021

Intermediate District No. 287

Revenue Fund	Prior YE Act	Budget	MTD Activity	YTD Activity	% Used	YTD Unrealized
01 - GENERAL FUND	16,171,570.90	17,432,035.00	2,331.20	3,601,833.02	20.66%	13,830,201.98
02 - FOOD SERVICE FUND	655,165.24	869,661.00	17,637.21	17,637.21	2.03%	852,023.79
04 - COMMUNITY SERVICE FUND	0.00	0.00	0.00	0.00		0.00
06 - BUILDING CONSTRUCTION FUND	16,146.80	0.00	0.00	0.00		0.00
07 - DEBT SERVICE FUND	11,453,901.00	8,355,169.00	42,495.29	5,685,521.19	68.05%	2,669,647.81
08 - TRUST FUND	0.00	0.00	0.00	0.00		0.00
10 - SCHOLARSHIP FUND	1,396.36	1,367.00	0.00	0.00	0.00%	1,367.00
11 - EDGEWOOD LTFM BOND FUND	5,328.55	0.00	0.00	0.00		0.00
12 - ALC - ACADEMIC FUND	12,272,216.34	9,282,346.00	18,968.44	1,598,576.26	17.22%	7,683,769.74
13 - CAREER & TECH FUND	1,613,475.01	1,072,740.00	0.00	1,120,457.68	104.45%	-47,717.68
14 - SPECIAL EDUCATION FUND	58,662,856.62	59,675,279.00	4,976,588.79	15,444,805.23	25.88%	44,230,473.77
20 - INTERNAL SERVICE FUND	654,922.79	636,000.00	5,007.67	18,022.17	2.83%	617,977.83
21 - SELF HEALTH INSURANCE FUND	12,695,468.97	12,159,720.00	21,663.95	221,077.87	1.82%	11,938,642.13
51 - STUDENT CLUB FUND	10,882.62	16,200.00	0.00	0.00	0.00%	16,200.00
Total Revenue	114,213,331.20	109,500,517.00	5,084,692.55	27,707,930.63	25.30%	81,792,586.37

18

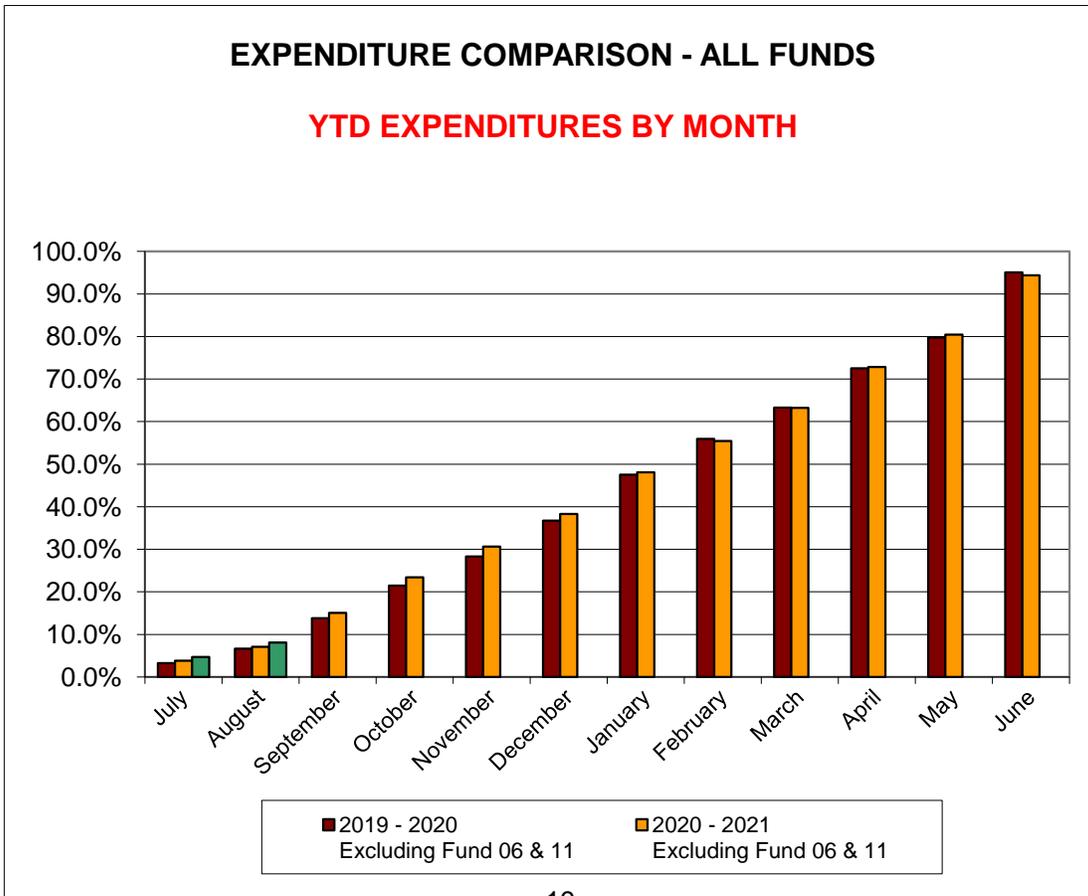
DISTRICT 287
EXPENDITURE COMPARISON

Month	2019 - 2020		2020 - 2021		2021 - 2022	
	Excluding Fund 06 & 11		Excluding Fund 06 & 11		Excluding Fund 06 & 11	
	\$	%	\$	%	\$	%
	Amount	of Budget	Amount	of Budget	Amount	of Budget
July	3,679,480	3.2% ¹	4,177,239	3.8% ²	5,152,026	4.7%
August	3,943,776	6.7% ¹	3,598,620	7.1% ²	3,753,484	8.1%
September	8,172,502	13.8% ¹	8,693,373	15.0% ²		
October	8,740,956	21.5% ¹	9,144,055	23.4% ²		
November	7,836,546	28.3% ¹	7,897,782	30.6% ²		
December	9,588,270	36.7% ¹	8,444,956	38.3% ²		
January	12,328,880	47.5% ¹	10,697,937	48.1% ²		
February	9,612,601	55.9% ¹	8,032,344	55.4% ²		
March	8,426,944	63.3% ¹	8,529,603	63.2% ²		
April	10,518,060	72.5% ¹	10,515,187	72.8% ²		
May	8,227,221	79.7% ¹	8,314,387	80.4% ²		
June	17,517,170	95.1% ¹	15,323,901	94.4% ²		
TOTAL	108,592,405	95.1%	103,369,383	94.4%	8,905,510	8.1%
BUDGET	114,246,965 ¹		109,506,874 ²		110,161,914	

¹ excludes Funds 06 & 11 budgeted expenditures of \$5,685,666

² excludes Funds 06 & 11 budgeted expenditures of \$1,739,175

³ excludes Funds 06 & 11 budgeted expenditures of \$577,044



Intermediate District 287

Responsive. Innovative. Solutions.

INTER-OFFICE MEMORANDUM

DATE: **September 13, 2021**

TO: Members of the School Board

FROM: Mae L. Hawkins, Executive Director of Business Services

RE: **Cash Report - August** Claims, Payroll, Receipts, and Investments

A. Recommendation: Request the Board approve payment of the items listed below:

1. A/P payments for:	August 2021	Totaling	<u>\$</u>	<u>3,940,561.17</u>
a) Check #'s	107719 - 107729, 107966 - 108123			
and Wire Transfers - #'s	4000000917 - 4000000926, 4000000955, 4000000957 - 4000000966, 4000000969 - 4000000982, 90000002874 - 90000002922			
2. Payroll for:	August 2021	Totaling	<u>\$</u>	<u>2,972,049.99</u>
a) Check #'s	n/a			
b) Direct Deposit #'s	9000077208 - 9000072377, 9000073355 - 9000074211			
3. Receipts for:	August 2021	Totaling	<u>\$</u>	<u>17,289,173.65</u>
a) Receipt #'s	20220054 - 20220064, 20220066 - 20220125			
4. Invest. at end of mo.	August 2021			
a) Fund 01 - General Fund			<u>\$</u>	<u>22,958,651.72</u>

This report has been prepared under the direction of Dave Anderson and is presented for approval by the School Board. Dave and I would be glad to answer any questions.

INSTITUTION	RATE OF RETURN (%)	PURCHASE DATE	MATURITY DATE	AMOUNT INVESTED
PMA - MNTrust Savings Deposit Account - Bell Bank	0.143			12,019,332.68
PMA - MNTrust Savings Dep. Acct. - Nexbank, SSB - ICS	0.100			939,253.71
PMA - MNTrust IS Account Balance	0.010			10,000,065.33
Total PMA - MNTrust Investments on Books				<u>22,958,651.72</u>

ACTIVITY DETAIL:

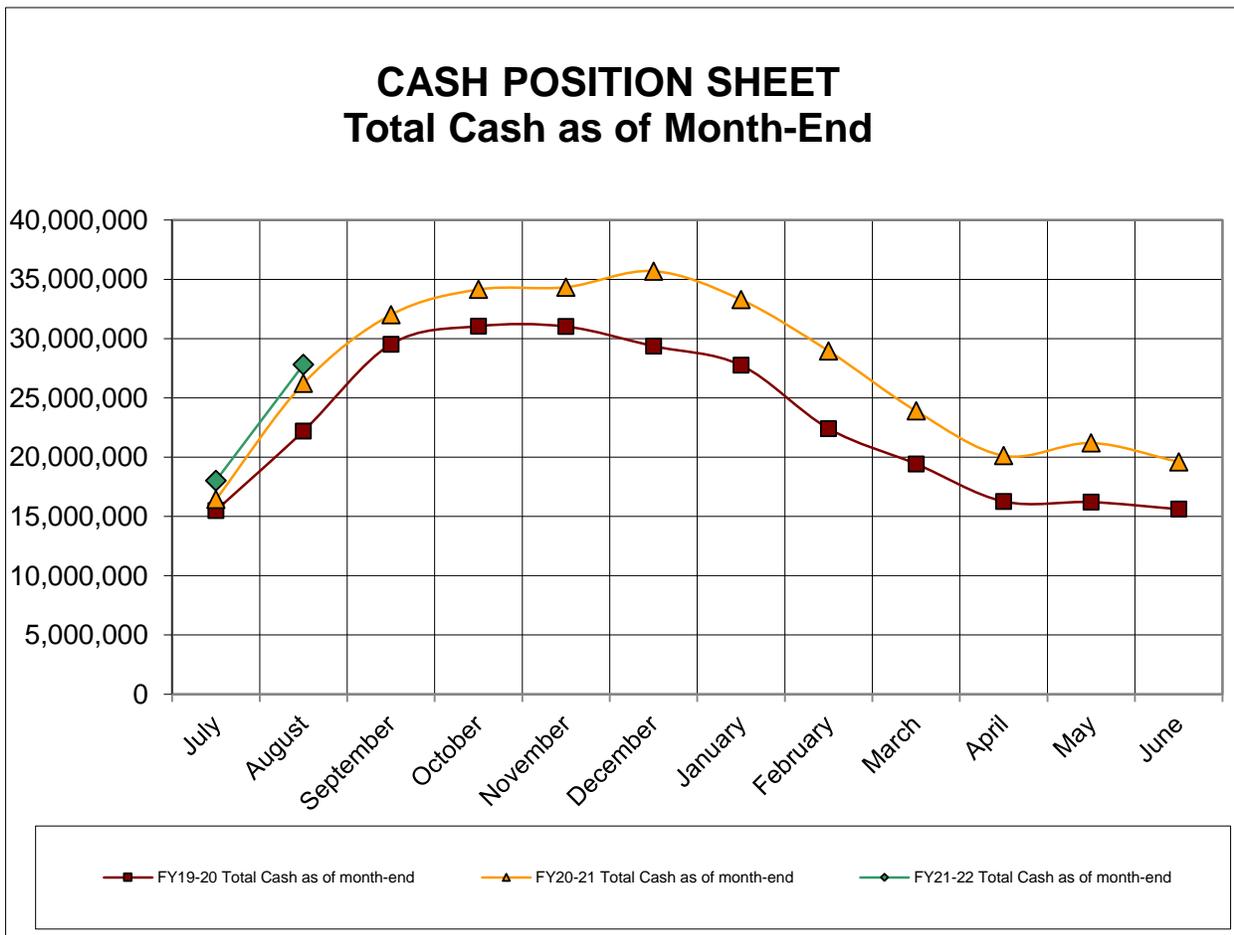
Investments on our Book at End of Prior Month	12,957,114.79
Current Month Activity	
Deposits	10,000,000.00
Withdrawals	-
Interest Earned - Recorded	1,534.19
Dividends Earned	2.74
Interest Earned - Not Recorded by Month-end	-
Total Investments at End of Month & Un-recorded Interest	<u>22,958,651.72</u>

Intermediate District 287

Cash and Investment Position Sheet- Monthly Total Net Cash- All Accounts

<u>Date</u>	<u>FY19-20 Total Cash as of month-end</u>	<u>FY20-21 Total Cash as of month-end</u>	<u>FY21-22 Total Cash as of month-end</u>
July	15,498,346	16,420,292	18,017,954
August	22,200,255	26,210,789	27,800,108
September	29,515,756	32,002,725	
October	31,046,296	34,140,570	
November	31,013,291	34,331,406	
December	29,361,403	35,688,169	
January	27,748,108	33,279,452	
February	22,407,221	28,953,988	
March	19,426,171	23,888,891	
April	16,262,715	20,119,050	
May	16,209,940	21,191,254	
June	15,614,833	19,600,706	

- Includes Self-Funded Insurance Cash Balances.



INTERMEDIATE DISTRICT 287
AUGUST 2021 ACTIVITY

ELECTRONIC TRANSFERS IN:

DATE	TO	AGENCY	RECEIPT #	AMOUNT	DESCRIPTION
8/3/2021	MSDLAF	MN DEPT OF EDUCATION-034	20220105	254,347.51	CLSD GRANT
8/4/2021	MSDLAF	MN DEPARTMENT OF ED - STATE OF MN-040	20220106	25,648.74	PELSB - TEACHER MENTOR & RETENT GRANT
8/4/2021	MSDLAF	MN STATE MMB	20220107	455,244.25	MA 3RD PARTY BILLING
8/5/2021	MSDLAF	MN DEPT OF EDUCATION-034	20220108	142,454.98	ESSER I
8/10/2021	MSDLAF	COBRA	20220109	26,802.36	COBRA AUGUST PAYMENTS
8/10/2021	MSDLAF	HENNEPIN COUNTY	20220110	2,105.88	CHILD CARE ASSISTANCE NEC
8/12/2021	MSDLAF	MN STATE MMB-FNS	20220111	4,224.83	CHILD NUTRITION MARCH & JULY 2021 - ABEC
8/12/2021	MSDLAF	MN STATE MMB-FNS	20220112	8,140.18	CHILD NUTRITION MARCH & JULY 2021 - NEC
8/12/2021	MSDLAF	MN STATE MMB-FNS	20220113	4,460.30	CHILD NUTRITION MARCH & JULY 2021 - SEC
8/12/2021	MSDLAF	MN STATE MMB-FNS	20220114	813.26	CHILD NUTRITION MARCH & JULY 2021 - WEC
8/13/2021	MSDLAF	MN STATE MMB	20220115	4,212,330.88	IDEAS SP ED
8/13/2021	MSDLAF	MN DEPT OF EDUCATION-034	20220116	21,038.00	SCHOOL SAFETY GRANT
8/26/2021	MSDLAF	MN DEPT OF LABOR & INDUSTRY	20220117	23,188.51	YOUTH SKILLS TRAINING GRANT
8/26/2021	MSDLAF	MN DEPARTMENT OF ED - STATE OF MN-040	20220118	20,165.87	ESSER II ENRICHMENT SUMEMR
8/30/2021	MSDLAF	MN STATE MMB	20220119	9,928,611.55	IDEAS GEN ED, ONL LEARN, SP ED
8/31/2021	MSDLAF	MERCHANT SERVICES - NEC	20220120	1.00	STUDENT DEFERRED REVENUE
8/31/2021	MSDLAF	MSDLAF	20220121	60.59	INTEREST EARNED AUGUST 2021
8/31/2021	MSDLAF	PAYPAL	20220122	17,709.22	AUGUST TUITION
8/31/2021	MSDLAF	SQUARE - BREMER BEAN SHOP ABEC	20220123	(5.00)	AUGUST STORE SALES
8/31/2021	MSDLAF	SQUARE - JITTERBUG NEC	20220124	(5.00)	AUGUST STORE SALES
8/31/2021	MSDLAF	SQUARE - COMMON GROUNDS SEC	20220125	9.41	AUGUST STORE SALES
MTD TOTALS				15,147,347.32	

INTERMEDIATE DISTRICT 287
AUGUST 2021 ACTIVITY

WIRE TRANSFERS OUT:

DATE	FROM	AGENCY	WIRE #	AMOUNT	DESCRIPTION
8/5/2021	MSDLAF	HealthPartners	4000000955	334,918.58	HPAI Claims
8/5/2021	MSDLAF	Bank of Montreal	4000000957	39,910.75	P-Card Expense
8/9/2021	MSDLAF	HealthPartners	4000000966	199,295.90	HPAI Claims
8/12/2021	MSDLAF	US Bank	9000002874-9000002900	8,923.00	Staff Reimbursements
8/12/2021	MSDLAF	Educators Benefit Consultants	VOID 4000000964	-	403b Retirement
8/12/2021	MSDLAF	MN State Retirement	VOID 4000000965	-	403b Retirement
8/13/2021	MSDLAF	Educators Benefit Consultants	4000000917	49,503.44	403b Retirement
8/13/2021	MSDLAF	MN Dept of Revenue	4000000918	51,257.29	State Taxes
8/13/2021	MSDLAF	Public Employees Retirement	4000000919	42,925.25	Pera
8/13/2021	MSDLAF	Teachers Retirement Assn	4000000920	160,030.71	Tra
8/13/2021	MSDLAF	US Bank	4000000921	311,319.19	Federal Taxes
8/13/2021	MSDLAF	BPAS	4000000958	10,978.09	Veba
8/13/2021	MSDLAF	Educators Benefit Consultants	4000000959	22,427.71	403b Retirement
8/13/2021	MSDLAF	MN Dept of Revenue	4000000960	33,426.95	State Taxes
8/13/2021	MSDLAF	Public Employees Retirement	4000000961	59,200.78	Pera
8/13/2021	MSDLAF	Teachers Retirement Assn	4000000962	64,922.66	Tra
8/13/2021	MSDLAF	US Bank	4000000963	205,334.48	Federal Taxes
8/13/2021	MSDLAF	US Bank	9000071208-9000071792	919,926.46	Payroll
8/13/2021	MSDLAF	US Bank	9000071793-9000072377	920,696.91	Payroll
8/19/2021	MSDLAF	121 Benefits	4000000969	10,978.20	Flex Spending Monthly Invoice
8/19/2021	MSDLAF	HealthPartners	4000000970	792.00	HEALTHPARTNERS
8/19/2021	MSDLAF	HealthPartners	4000000971	182,837.51	HPAI Claims
8/19/2021	MSDLAF	Cash Management Services	4000000972	189.77	Cash Management Services
8/26/2021	MSDLAF	Educators Benefit Consultants	4000000973	15,568.73	403b Retirement
8/26/2021	MSDLAF	HealthPartners	4000000974	113,276.97	HPAI Claims
8/26/2021	MSDLAF	US Bank	9000002901-9000002922	6,188.80	Staff Reimbursements
8/30/2021	MSDLAF	HealthPartners	4000000975	216,802.30	HPAI Claims
8/31/2021	MSDLAF	Educators Benefit Consultants	4000000922	48,583.44	403b Retirement
8/31/2021	MSDLAF	MN Dept of Revenue	4000000923	51,319.96	State Taxes
8/31/2021	MSDLAF	Public Employees Retirement	4000000924	42,925.20	Pera
8/31/2021	MSDLAF	Teachers Retirement Assn	4000000925	160,031.09	Tra
8/31/2021	MSDLAF	US Bank	4000000926	311,522.09	Federal Taxes
8/31/2021	MSDLAF	BPAS	4000000976	9,293.82	Veba
8/31/2021	MSDLAF	Educators Benefit Consultants	4000000977	22,427.71	403b Retirement
8/31/2021	MSDLAF	MN Dept of Revenue	4000000978	32,032.97	State Taxes
8/31/2021	MSDLAF	Public Employees Retirement	4000000979	44,130.07	Pera
8/31/2021	MSDLAF	Teachers Retirement Assn	4000000980	61,090.00	Tra
8/31/2021	MSDLAF	US Bank	4000000981	186,054.20	Federal Taxes
8/31/2021	MSDLAF	121 Benefits	4000000982	28,823.96	Flex Spending Account Payments

INTERMEDIATE DISTRICT 287

AUGUST 2021 ACTIVITY

8/31/2021	MSDLAF	US Bank	9000074211	147.41	Payroll
8/31/2021	MSDLAF	US Bank	9000073355-9000073872	622,193.33	Payroll
8/31/2021	MSDLAF	US Bank	9000073873-9000074210	509,085.88	Payroll
MTD TOTALS				6,111,293.56	

DONATION REPORT						
INTERMEDIATE DISTRICT 287						
2021-2022						
AUGUST 2021						
DONATION DATE	DESCRIPTION	VIN#	EST VALUE	DONOR	CAMPUS	PROGRAM
	NONE REPORTED					

Intermediate District 287

RESPONSIVE. INNOVATIVE. SOLUTIONS.

ROUTINE HUMAN RESOURCES ACTIVITIES FOR THE INTERMEDIATE DISTRICT 287 SCHOOL BOARD

September 23, 2021

New Hires: Additional Position Due to Enrollment				
Name	Position	Department or Site	tempEffective Date	FTE
Shizhuo Ma	Education Assistant	South Education Center	08/24/2021	1.0
Melissa Roko	Education Assistant	South Education Center	08/24/2021	1.0
Megumi Takahashi	Education Assistant	West Education Center	09/01/2021	1.0

New Hires: New Position in District					
Name	Position	Department or Site	Replacement for	Effective Date	FTE
Jane Thomas	Purchasing Agent	Finance	P. Harris, Purchasing Manager	08/16/2021	1.0
Kathryn Nigh	School Health Care Specialist - LPN/RN	Ann Bremer Education Center	N/A	08/24/2021	1.0
Deneen Joseph	School Health Care Specialist - LPN/RN	North Education Center	V. Schoess, School Nurse	08/24/2021	1.0
Maria Wendorf	School Health Care Specialist - LPN/RN	South Education Center	G. Kibat, School Nurse	08/24/2021	1.0

New Hires: Open Position					
Name	Position	Department or Site	Reason for Opening	Effective Date	FTE
Lacee Dahl	Administrative Support	North Education Center	Internal Movement, C. Puckett	08/18/2021	1.0
Ellen Roberts	Education Assistant	North Education Center	Internal Movement, K. Castillo	08/24/2021	1.0

New Hires: Replacement for Separations					
Name	Position	Department or Site	Replacement For	Effective Date	FTE
Amy Lou Anderson	Occupational Therapist	Itinerant	K. Crawford	08/24/2021	0.5
Bridget Guillien	Speech Language Pathologist	Itinerant	J. Weber	08/24/2021	1.0
Kaylee Merritt	Speech Language Pathologist	Itinerant	A. Stoll	08/24/2021	1.0
Vanessa Ressen	Education Assistant	Care and Treatment	S. Knox	08/30/2021	1.0
Annette Guzman Flores	Administrative Support	Human Resources	A. Kohler	09/08/2021	1.0
Gina Kosek	Administrative Support	Transportation	S. Wagner	09/13/2021	1.0

License Transitions						
Name	Position	Department/Site	Licensure Area	Prior Approval Type	Current Approval Type	Effective Date
Eric Salter	ASD Teacher	South Education Center	ASD	Out of Field Permissions	Tier 3	08/24/2021

Temporary Hiring Agreement: Assignments				
Name	Position	Department or Site	Effective Date	End Date
Alyssa Tiedens	HR COVID Specialist	Human Resources	09/08/2021	06/30/2022
Kimberly Green	Wellness Specialist	Human Resources	09/13/2021	06/17/2022
Linda Weegman	Autism Specialist	Itinerant Services	08/31/2021	06/10/2022
Laura Moore	Speech Language Pathologist	Itinerant Services	09/08/2021	10/08/2021
Lynn Fiscus	Deaf/Hard of Hearing Teacher	Itinerant Services	09/08/2021	06/09/2021

Temporary Hiring Agreement: Out of Field Permissions

Name	Position	Department or Site	Reason for Opening	Effective Date	FTE
Fully Licensed Current Staff					
Janene Dold	EBD Teacher	South Education Center	Internal Movement	08/30/2021	1.0
Scott Kopp	ASD Teacher	Ann Bremer Education Center	Temporary License	08/30/2021	1.0
Alexandra Thoen	Math Teacher	Care and Treatment	Temporary License	08/30/2021	1.0
Adam Wohl	Math Teacher	West Education Center	H. Cushing	08/30/2021	1.0
Tier 2 Current Staff					
Lakeia Austin	EBD Teacher	South Education Center	Temporary license	08/30/2021	1.0
Sean Burns	EBD Teacher	Ann Bremer Education Center	Temporary License	08/30/2021	1.0
Kari Castillo	EBD Teacher	North Education Center	Temporary License	08/30/2021	1.0
Courtney Tomlinson	ASD Teacher	Ann Bremer Education Center	Temporary License	08/30/2021	1.0

Temporary Hiring Agreement: Tier 1 or Tier 2 Licenses

Name	Position	Department or Site	Reason for Opening	Effective Date	FTE
Tier 1 Hires					
Cindy Barlage	Vocational Instructor	West Education Programs	Temporary License	08/30/2021	1.0
James Burnett	ASD Teacher	Ann Bremer Education Center	Temporary License	08/30/2021	1.0
John Mueller	EBD Teacher	South Education Center	Internal Movement	08/30/2021	1.0
Holly Peterson	Behavior Intervention Specialist	North Education Center	Temporary License	08/30/2021	1.0
Matthew Ricketts	EBD Teacher	Ann Bremer Education Center	Internal Movement	08/30/2021	1.0
Scott Wasser	Vocational Instructor	West Education Programs	29 Temporary License	08/30/2021	1.0

Tier 2 Hires

Fred Reeves	EBD Teacher	Ann Bremer Education Center	Temporary License	08/30/2021	1.0
Kenneth Williams	Vocational Instructor	West Education Programs	Temporary License	08/30/2021	1.0

Extended Leaves of Absence:					
Name	Position	Department or Site	Effective Date	End Date	FTE
Georgia Miller-Kamara	Education Assistant	Ann Bremer Education Center	08/30/2021	12/31/2021	.875
Tonisha Coleman	Education Assistant	Ann Bremer Education Center	08/30/2021	06/10/2022	.875
Richard Hall	Education Assistant	Ann Bremer Education Center	09/08/2021	06/10/2022	.125
Dawn Roberg	Education Assistant	Ann Bremer Education	09/01/2021	06/10/2022	.0625
James Schmidtke	Education Assistant to accept a temporary licensed position	Ann Bremer Education Center	08/30/2021	06/10/2022	.875
Richard Helmerichs	Education Assistant to accept a temporary licensed position	South Education Center	08/30/2021	06/10/2022	.875
Lakeia Austin	Education Assistant to accept a temporary licensed position	South Education Center	08/30/2021	06/10/2022	.875
Sean Burns	Education Assistant to accept a temporary licensed position	Ann Bremer Education Center	08/30/2021	06/10/2022	.875
Janene Dold	Education Assistant to accept a temporary licensed position	South Education Center	08/30/2021	06/10/2022	.875
Stephanie Duch	Education Assistant to accept a temporary licensed position	West Education Programs	08/30/2021	06/10/2022	.875
Jameilla Quinn	Education Assistant to accept a temporary licensed position	North Education Center	08/30/2021	06/10/2022	.875
Matthew Ricketts	Education Assistant to accept a temporary licensed position	Ann Bremer Education Center	08/30/2021	06/10/2022	.875
Courtney Tomlinson	Education Assistant to accept a temporary licensed position	Ann Bremer Education Center	08/30/2021	06/10/2022	.875
Kenneth Williams	Education Assistant to accept a temporary licensed position	West Education Programs	08/30/2021	06/10/2022	.875

Separations: Dismissal			
Name	Position	Department/Site	Effective Date
Demetrius Parrett	Education Assistant	Care and Treatment	09/02/2021
Jeffery Cain	Education Assistant	North Education Center	09/02/2021

Separations: Resignation				
Name	Position	Department or Site	Reason (if internal movement)	Effective Date
Sara Keilen	Deaf/Hard of Hearing Teacher	Itinerant Services	Personal Reasons	09/03/2021
David Swartchick	Education Assistant	Ann Bremer Education Center	Personal Reasons	06/11/2021
Terence Mukong	Education Assistant	North Education Center	Personal Reasons	06/11/2021
Benjamin Gilbert	Education Assistant	South Education Center	Personal Reasons	06/11/2021
Kendell Richardson	Education Assistant	West Education Programs	Personal Reasons	06/11/2021
Mitchell Prueher	Education Assistant	South Education Center	Personal Reasons	06/11/2021
Targen Zarlee	Education Assistant	North Education Center	Personal Reasons	06/11/2021
Eric Salter	Education Assistant	South Education Center	Accept a Licensed Position	08/30/2021
Shatika Penny	Education Assistant	North Education Center	Personal Reasons	09/17/2021
Tessa Wagner	Education Assistant	North Education Center	Personal Reasons	09/03/2021
Gina Kosek	Education Assistant	North Education Center	Accept an Administrative Support Grade V Position	09/10/2021
Serena Carolyn	Education Assistant	Care and Treatment	Personal Reasons	09/30/2021
Samuel White	Student Safety Coach	North Education Center	Personal Reasons	09/30/2021
Jane Thomas	Administrative Support Grade V	Finance Department	Accept an Unaffiliated Position	08/13/2021
Lacee Dahl	Administrative Support Grade IV	North Education Center	Accept an Administrative Support Grade V Position	08/18/2021
Joseph Freed	Custodial Worker	North Education Center	Personal Reasons	09/10/2021

Intermediate District 287

RESPONSIVE. INNOVATIVE. SOLUTIONS.

School Board Planning Calendar 2021-2022

2021 Meetings (August - December)		2022 Meetings (January - June)	
July 22	October 14	January 13	March 24
August 26	October 28	(possible conflicts with MASA)	April 14
September 9	November 11	January 27	May 12
September 23	December 9	February 10	May 26
		February 24	June 9
		March 10	June 23

1 st Meeting of the Month	2 nd Meeting of the Month
--------------------------------------	--------------------------------------

START TIME 6:30 PM

JULY 22, 2021

- Consent agenda:
 - Approval of Radio Bid
 - Approval of Agreement - Camera Software
 - Approval of Multiple Agreements to Provide Educational Services - Care and Treatment Sites
 - Approval of Authorization for Issuance of Purchasing Cards
- Update on State & Federal Funding report
- 2209 Closed Session

AUGUST 26, 2021

Kudos & Recognition

- What Board Members Need to Know About “2021-2022 Back to School Start-Up: We’re in this Together”

Special Presentation

- 287 Anti-Racist Leadership Program Pilot Proposal

Annual Presentation - none

- Coherence-Uber Goal (First Read)
- Racial Equity-Kendi Follow Up Or My Grandmother’s Hand’s
- Financial Report June - (Action)
- COVID 19 POLICIES
- Update on Back to School Planning

Consent Agenda OR What the Board Needs to Know OR Verbal Update

- Wilder Contracts - TTM & KOFI

SEPTEMBER 9, 2021

Kudos & Recognition

- Kudos (back to school - first days of school video)

Consent Agenda OR What the Board Needs to Know OR Verbal Update

Coherence Result 2021

Update to Public Comment Procedure

Special Presentation:

- Moving Racial Consciousness to Action tool
- Update on the Year of Learning

Annual Presentation

SEPTEMBER 23, 2021

Kudos & Recognition

Consent Agenda OR What the Board Needs to Know OR Verbal Update

- Routine monthly finance report - July/August (consent agenda)

Special Presentation

-

Annual Presentation

- ~~Facilities Report~~ (Summary of Summer Projects)
- **What the Board Needs to Know** Emergency and Crisis Plans for 2021-22 Jake Horejsh (Action)

- KPI update / Strategic Plan update HOLD for Aug/Sept meeting
Spotlight - TBD

- **What the Board Needs to Know** MSBA Resolution on TTM funding(Action)

OCTOBER 14, 2021
Kudos & Recognition
Consent Agenda OR What the Board Needs to Know OR Verbal Update
Special Presentation
Annual Presentation

- Teaching and Learning Update (*carryover from last year, may not need after CRT item in August*)
- Facilities Report (Summary of Summer Projects)

HR Closed Session: 2209 Negotiations (pending TA)

OCTOBER 28, 2021
Kudos & Recognition

- Above & Beyond: Ann Bremer Education Center

Consent Agenda OR What the Board Needs to Know OR Verbal Update

- Enrollment Update - highlights *what we know*
- Insurance Premium Rate recommendation

Special Presentation

- Sandy’s Uber Goal Update
- 2021 Strategic Priorities Impact Report

Annual Presentation

- Financial Report September - Quarterly Update (Action)

HR Closed Session: Administrative and Unaffiliated Guide

NOVEMBER 11, 2021
(Only one Board meeting this month!)

Kudos & Recognition

- Above & Beyond: Care & Treatment

Consent Agenda OR What the Board Needs to Know OR Verbal Update

- Fund balance transfers (consent agenda item)

Special Presentation: Board Work Session

- KPI update & School Improvement Plans update - 2020-21 plans (30 min) (*carryover from last year*)

Annual Presentation

- Grant updates - Ben and Jon [SRCL update] (*carryover from last year*)
- National Trends - COVID 19 and Future Economic Impacts (Mae Hawkins)
- Update on Key Performance Indicators
 - What the Board Needs to Know about Emergency & Crisis Plans
 - Jake Horejsh, Student & Staff Safety Manager - Health and Safety will present a brief overview of our 21-22 emergency preparedness plan and answer questions.

DECEMBER 9, 2021
(Only one Board meeting this month!)

Kudos & Recognition

- Above & Beyond: District Service Center

Consent Agenda OR What the Board Needs to Know OR Verbal Update

- Financial Report October (consent agenda)
- Legislative Platform

Special Presentation

- STOP Violence Federal Grant Update (Ben M.) (*carryover from last year*)

Annual Presentation

- Officer Election Process - (Chair Report)
- World’s Best Workforce Report & ESSA Update (Jon Ben)
- Unaudited Financial Report for FY21 (action item)
- 2021-2022 Yearly ADM Summary

<p style="text-align: center;">JANUARY 13, 2022 <i>*Organizational Meeting</i></p> <p>Election of Board Officers Oath of Office Annual Resolutions</p> <ul style="list-style-type: none"> Electronic signatures resolution - was this included in the annual resolutions? <i>(Please move to the annual organizational meeting)</i> FY20 Audit - Auditor Presentation - (Annual Report) (recurring) (action item) <i>(Please move to top of Agenda behind election of officers)</i> Financial Report November (consent agenda) Report on UBER goal including strategic implementation plans and budget 	<p style="text-align: center;">JANUARY 27, 2022 Regular Meeting</p> <p>Kudos & Recognition</p> <ul style="list-style-type: none"> Above & Beyond: Hennepin Technical College programs <p>Consent Agenda OR What the Board Needs to Know OR Verbal Update</p> <ul style="list-style-type: none"> Superintendent Mid-Year Evaluation Procedure (recurring) <p>Special Presentation -</p> <ul style="list-style-type: none"> Learning model, phase three update for the Board. <p>Annual Presentation</p> <ul style="list-style-type: none"> Financial Report December - Quarterly update (action item) 2021-22 Budget Update Equity Policy Second Read
<p style="text-align: center;">FEBRUARY 10, 2022</p> <p>Kudos & Recognition *online student letter</p> <p>Consent Agenda OR What the Board Needs to Know OR Verbal Update</p> <ul style="list-style-type: none"> Update on Culture and Climate Uber Goal -Staff WELLBEING <p>Special Presentation</p> <ul style="list-style-type: none"> EL Certificates Radios and the Vaccine Article <p>Under HR Report:</p> <ul style="list-style-type: none"> What the Board Needs to Know: HR Planning and upcoming hiring season: Michelle Axell, Director of Human Resources and Amanda Achterkirch, Talent Acquisition Professional will share recruitment & retention strategies. <p>Annual Presentation</p> <ul style="list-style-type: none"> ESSA submissions for schools identified for Comprehensive Support and Improvement <i>(will recur annually)</i> 	<p style="text-align: center;">FEBRUARY 24, 2022</p> <p>Kudos & Recognition</p> <ul style="list-style-type: none"> Above & Beyond: Itinerant <p>Consent Agenda OR What the Board Needs to Know OR Verbal Update</p> <ul style="list-style-type: none"> Financial Report January -consent agenda 2022-2023 School Calendar Approval (recurring) HR Report: Resolution Reducing Programs and Positions (recurring) Michelle Axell will present a Resolution asking the Board to direct administration to make recommendations for any necessary reductions in programs and positions. <p>Special Presentation -Coherence and Strategic Planning</p> <p>Annual Presentation</p> <p>Chair Report</p> <ul style="list-style-type: none"> Trauma Sensitive Organization Ben M
<p style="text-align: center;">MARCH 10, 2022</p> <p style="text-align: center;">Equity (60 min) Equity Work Session</p> <p>Kudos & Recognition</p> <p>Consent Agenda OR What the Board Needs to Know OR Verbal Update</p> <ul style="list-style-type: none"> Confidentiality Commitments <p>Special Presentation</p> <p>Annual Presentation</p> <ul style="list-style-type: none"> Approval of revised Administrative Organizational Plan (recurring) <p>FY22 Budget Revision - annual report (action item) FY23 Budget Assumption/Program Withdrawal Report - Annual Report (Action item)</p> <p>HR Closed Session (2209)</p> <ul style="list-style-type: none"> Initial Review - Parameters for Negotiations 	<p style="text-align: center;">MARCH 24, 2022</p> <p>Kudos & Recognition</p> <ul style="list-style-type: none"> Above & Beyond: North Education Center <p>Consent Agenda OR What the Board Needs to Know OR Verbal Update</p> <ul style="list-style-type: none"> Financial Report February - consent agenda Verbal update: Expansion of Furthering Your Education program (The Transforming Teaching & Learning (TTL) Scholarship) What the Board Needs to Know about Operational Results (recurring) (video) Approval of Contracts: FY23 - Food Services Prime Vendor Contract (consent agenda) Approval of the RFQ Transportation Contracts <p>Special Presentation -</p> <p>Annual Presentation - none</p>

APRIL 14, 2022

Kudos & Recognition/Spotlight

- Above & Beyond: Northern Star Online
- Gateway to College award?

Consent Agenda OR What the Board Needs to Know OR Verbal Update

- HR Report: Discontinuing Educational Programs and Positions/Staff Reduction ULA Resolution (only if necessary)
- Organizational Chart Approval

Special Presentation - none

Annual Presentation -

- Facilities - Long Term Facilities Maintenance Plan Approval - (Action item)

Chair Report

MAY 12, 2022

**RETIREMENT EVENT
5:00 PM - 6:30 PM**

Kudos & Recognition

- Itinerant

Consent Agenda OR What the Board Needs to Know OR Verbal Update

- Superintendent Evaluation Closed Session (carry over)

Special Presentation - none

Annual Presentation - none

- Financial Report March - Quarterly update (Action)

Chair Report

MAY 26, 2022

Kudos & Recognition

Above & Beyond: South Education Center

Consent Agenda OR What the Board Needs to Know OR Verbal Update

- Superintendent's Evaluation Update (10 min)
- Approval of Computer Refresh (carry over)
- Financial Report April- consent agenda

Special Presentation - none

Annual Presentation -

- Probationary Licensed, and Non-Licensed Non-Renewal Resolutions (recurring)
- Learning Conversations, Superintendent Luncheon Recap

JUNE 9, 2022

Kudos & Recognition/Spotlight

- 2022 Graduation video

Consent Agenda OR What the Board Needs to Know OR Verbal Update

Jaynie Leung FY 23 Lease Agreement

Special Presentation - none

Annual Presentation

- Food Services Report - (Annual Report)
- Annual Food Service Program Resolution (Action Item)
- Liability and WC Renewal Rates
- Consent Agenda: Recommendation to Renew Teachers on Call (TOC) Agreement

Chair Report

Data Privacy & Records policy bucket - 1st read

JUNE 23, 2022

Kudos & Recognition/Spotlight

Above & Beyond: West Education Center

Consent Agenda OR What the Board Needs to Know OR Verbal Update

- Financial Report May (consent agenda)
- Special Education Monitoring Report (Ask Melissa)
- PrairieCare Partnership Report (Kate and Chad Jayasekera)

Special Presentation - none

Annual Presentation

- KPI update / Strategic Plan update HOLD for Aug/Sept meeting
- 2022-23 Original Budget Approval - Annual Report (Action Item)
- Approval of 2022-23 Rates. (Action Item)
- Staff Reduction ULA Resolution (**Resolution**)
Michelle Axell, Director of Human Resources, will present a Resolution placing tenured licensed staff on unrequested leave of absence.
- SEIU Local 284 – **Closed Session** (**Information**)
Michelle Axell, Director of Human Resources will present the *Tentative Agreement* for Board approval. The School Board may hold a closed meeting to consider strategy for labor negotiations. Minn. Stat. §13D.03.

Chair Report

Data Privacy & Records policy bucket - 2nd read

INTERMEDIATE DISTRICT 287
September 23, 2021
SCHOOL BOARD CALENDAR

September 2021

23	Thursday	General Board Meeting	6:30PM	DSC
----	----------	-----------------------	--------	-----

October 2021

14	Thursday	General Board Meeting	6:30PM	DSC
19	Tuesday	Get on the Bus	8:00AM	DSC
26	Tuesday	Local 2209/Board Breakfast	7:00AM	DSC-Rm316
28	Thursday	General Board Meeting	6:30PM	DSC

November 2021

11	Thursday	General Board Meeting	6:30PM	DSC
----	----------	-----------------------	--------	-----

December 2021

07	Tuesday	Get on the Bus	8:00AM	DSC
09	Thursday	General Board Meeting	6:30PM	DSC
14	Tuesday	Local 2209/Board Breakfast	7:00AM	DSC-Rm316

TENTATIVE

January 2022

13	Thursday	General Board Meeting	6:30PM	DSC
27	Thursday	General Board Meeting	6:30PM	DSC

February 2022

08	Tuesday	Get on the Bus	8:00AM	DSC
10	Thursday	General Board Meeting	6:30PM	DSC
22	Tuesday	Local 2209/Board Breakfast	7:00AM	DSC-Rm316
24	Thursday	General Board Meeting	6:30PM	DSC

March 2022

10	Thursday	General Board Meeting	6:30PM	DSC
24	Thursday	General Board Meeting	6:30PM	DSC

April 2022

12	Tuesday	Get on the Bus	8:00AM	DSC
14	Thursday	General Board Meeting	6:30PM	DSC
26	Tuesday	Local 2209/Board Breakfast	7:00AM	DSC-Rm316

May 2022

12	Thursday	General Board Meeting	6:30PM	DSC
26	Thursday	General Board Meeting	6:30PM	DSC

June 2022

09	Thursday	General Board Meeting	6:30PM	DSC
23	Thursday	General Board Meeting	6:30PM	DSC

- ◆ General Board Meeting – Date Change
- ◆ New Event
- ◆ Event Date Change

Intermediate District 287

RESPONSIVE. INNOVATIVE. SOLUTIONS.

Get on the Bus & Local 2209 Breakfast Schedule 2021-2022

Get on the Bus

Tuesday, October 19th
Ann Bremer Education Center
Bus leaves 287 DSC @ 8:30 AM

Michèle Kunz _____

Tuesday, December 7th
North Education Center
Bus leaves 287 DSC @ 8:30 AM

Michèle Kunz _____

Tuesday, February 8th
West Education Center & Hennepin Tech Center
Bus leaves 287 DSC @ 8:30 AM

Michèle Kunz _____

Tuesday, April 12th
Itinerant Center
Bus leaves 287 DSC @ 8:30 AM

Michèle Kunz _____

Local 2209/Board Breakfast

7:00 AM

Tuesday, October 26th
District Service Center
(3rd Floor – Room 316)

Michèle Kunz

Tuesday, December 14th
District Service Center
(3rd Floor – Room 316)

Michèle Kunz

Tuesday, February 22nd
District Service Center
(3rd Floor – Room 316)

Michèle Kunz

Tuesday, April 26th
District Service Center
(3rd Floor – Room 316)

Michèle Kunz
