

# Intermediate District 287

*Responsive. Innovative. Solutions.*

**GENERAL MEETING OF THE BOARD – Regular**

**Thursday, August 26, 2021**

**6:30 PM @ Boardroom**

**1820 Xenium Ln N**

**Minneapolis, MN 55441-3790**

**AGENDA**

**Page #**

**1. CALL TO ORDER (Action)**

The mission of Intermediate District 287 is to be the premier provider of innovative specialized services to ensure that each member district can meet the unique learning needs of its students.

**2. APPROVAL OF GENERAL MEETING AGENDA (Action)**

**3. AUDIENCE OPPORTUNITY TO SPEAK (Information)**

**4. APPROVAL OF CONSENT AGENDA (Action)**

- |  |    |
|--|----|
| 1. Special Board Meeting Minutes from July 15, 2021  | 3  |
| 2. Special Board Meeting Minutes from July 22, 2021  | 5  |
| 3. Special Meeting of the Board Minutes from August 12, 2021   | 7  |
| 4. Approval of Routine Human Resources Activities for August 26, 2021  | 9  |
| 5. Approval of Therapeutic Teaching Model and KOFI Programs' Services Agreement<br>Kofi Services is a culturally specific, school-based mental health program for African American youth.                    | 15 |
| 6. Approval of 2021-22 School Year Emergency Award of Primary Food Service Vendor Agreement  | 16 |
| 7. Approval of Authorization of Issuance of Individual Procurement Card  | 17 |
| 8. Recommendation for Board Acceptance of Title II Part A Grant  | 18 |
| 9. Recommendation for Board Acceptance of Title III Part A Grant   | 19 |
| 10. Recommendation for Board Acceptance of Carl D. Perkins Education Act - Basic Grant   | 20 |
| 11. Recommendation for Board Acceptance of the Open Your Heart to the Hungry and Homeless Grant  | 21 |
| 12. Recommendation for Board Acceptance of the Elementary and Secondary School Emergency Relief (ESSER) II Expanded Summer Learning Funds  | 22 |
| 13. Recommendation for Board Acceptance of the Governor's Emergency Education Relief (GEER) I Extended Summer Learning Grant   | 23 |
| 14. Recommendation for the Board Acceptance of the Elementary and Secondary School Emergency Relief (ESSER) II Grant award under the Coronavirus Response and Relief Supplemental Appropriations Act (CRRSA) | 24 |
| 15. Recommendation for the Board Acceptance of the State of Minnesota, acting through the the Department of Employment and Economic Development - Deaf and Hard of Hearing Grant                             | 25 |
| 16. Recommendation for Board Acceptance of the American Rescue Plan Homeless (ARP HCY) II Grant  | 26 |
| 17. Recommendation for Board Acceptance of Funds from the Pandemic Electronic Benefit Transfer (P-EBT) Coordinator Funding   | 27 |

**5. SHARE THE SUCCESS & RECOGNITION - None**

**6. SUPERINTENDENT'S REPORT - (20 minutes) (Information)**

1. Update on Back to School Planning  
Rachel Hicks, Director of Communications and Public Relations, will provide an overview of the back-to-school planning and kick-off events for the upcoming school year.

2. Northern Star Online (NSO) Options

1

28

**7. INSTRUCTIONAL REPORT - None**

**8. BUSINESS SERVICES & LABOR RELATIONS REPORT - (20 minutes)**

1. Facilities Report - None	
2. Financial Report	
1. Approval of Routine Monthly Finance Report <b>(Action)</b>	29
Mae Hawkins, Executive Director of Business Services, will provide an overview of the June 2021 monthly finance reports, and the Board will be asked to approve them.	
3. Human Resource Report - None	
<b>9. BOARD BUSINESS - (15 minutes)</b>	
1. Policy Review & Revision	
1. Update on Proposed Back to School Masking, Testing, Proof of Vaccination Implementation Plans, and Quarantine Guidelines <b>(Information)</b>	43
Chad Maxa, Executive Director of Strategic Implementation, and Jake Horejsh, Student & Staff Safety Manager - Health and Safety, will present an overview of the proposed implementation plans subject to board action on proposed policies.	
2. Proposed Emergency Adoption of Three COVID-19 Safety Policies <b>(Action)</b>	55
Anne Becker, General Counsel, will present the COVID-19 Policy Bucket for a first read.	
3. Resolution Delegating Authority to the Superintendent for Safety Decisions <b>(Resolution)</b>	65
Anne Becker, General Counsel, will present a resolution to the Board and request Board action.	
2. Board Reports	
1. Chair Report	
2. AMSD Report	
1. August 2021 AMSD Connections Newsletter	67
3. District News	
1. School Board Planning Calendar	71
2. August 26, 2021, Board Event Calendar	75
3. 2021-2022 Get on the Bus & Local 2209/Board Breakfast Schedule	77
4. Once Around the Table	
<b>10. ADJOURNMENT</b>	

Recommended Action: Board Chair calls meeting adjourned @ \_\_\_\_\_ PM

# DISTRICT 287 SPECIAL MEETING OF THE BOARD

## Intermediate District 287

July 15, 2021

### MINUTES

#### 1. CALL TO ORDER

Chair Regina Neville called the special meeting to order at 7:00 PM in the District Service Center Boardroom and by the use of District 287 Teleconferencing. Board Director Mosqueda-Jones recited the Intermediate District 287 mission statement, "The mission of Intermediate District 287 is to be the premier provider of innovative specialized services to ensure that each member district can meet the unique learning needs of its students".

A Roll Call was taken, and a quorum was declared with 7 member districts represented and the following Board members in attendance:

284	Wayzata	Andrea Cuene
286	Brooklyn Center	Ruthie Dallas
278	Orono	Michèle Kunz
277	Westonka	Heidi Marty
279	Osseo	Jackie Mosqueda-Jones
273	Edina	Regina Neville
281	Robbinsdale	Sam Sant

Absent:	270/Andreson, 280/Brakke, 283/Casey, and 272/Seidel
Guests:	Ken Dragseth, David Clough, and Antionette Johns
287 Administration:	Anne Becker, Radious Guess, and Wauneen Denson-Mgeni
287 Staff Members:	Shawn Garvey

#### 2. APPROVAL OF SPECIAL MEETING AGENDA

The special meeting agenda was presented for approval. *Motion by Regina Neville, seconded by Michèle Kunz, approve the meeting agenda. The following voted in favor of the motion: Cuene, Dallas, Kunz, Marty, Mosqueda-Jones, Neville, and Sant. No votes against. Motion carried.*

#### 3. OPEN FORUM FOR COMMUNITY COMMENTS - None

#### 4. APPROVAL OF CONSENT AGENDA - None

#### 5. SHARE THE SUCCESS & RECOGNITIONS - None

#### 6. SUPERINTENDENT'S REPORT - None

#### 7. INSTRUCTIONAL REPORT - None

#### 8. BUSINESS SERVICES & LABOR RELATIONS REPORTS - None

##### Facilities Report

##### Financial Report

##### Human

#### 9. BOARD BUSINESS

##### Policy Review & Revision - None

##### Chair Report

Board Chair Neville introduced School Exec Connect team Ken Dragseth, David Clough, and Antionette Johns. The School Board and School Exec Connect team discussed the next steps in the planning of the upcoming Superintendent Search.

##### AMSD Report

##### Once Around the Table

#### 10. ADJOURNMENT

*Motion was heard and seconded to adjourn the meeting. Meeting adjourned at 8:59 PM.*

The next general meeting will be held on August 26, 2021, at 6:30 PM in the District Service Center Boardroom.

Submitted by  
Wauneen Mgeni  
Secretary to the Board

Signed: Chair \_\_\_\_\_

Clerk \_\_\_\_\_

Date \_\_\_\_\_

Date \_\_\_\_\_

# DISTRICT 287 SPECIAL MEETING OF THE BOARD

## Intermediate District 287

July 22, 2021

### MINUTES

#### 1. CALL TO ORDER

Chair Regina Neville called the special meeting to order at 4:30 PM in the District Service Center Boardroom and by the use of District 287 Teleconferencing. Board Director Marty recited the Intermediate District 287 mission statement, “The mission of Intermediate District 287 is to be the premier provider of innovative specialized services to ensure that each member district can meet the unique learning needs of its students”.

A Roll Call was taken, and a quorum was declared with 7 member districts represented and the following Board members in attendance:

270	Hopkins	Shannon Andreson
283	St. Louis Park	Anne Casey
284	Wayzata	Andrea Cuene
277	Westonka	Heidi Marty
279	Osseo	Jackie Mosqueda-Jones
273	Edina	Regina Neville
281	Robbinsdale	Sam Sant

Absent: 280/Brakke, 286/Dallas, 278/Kunz, and 272/Seidel

Guests:

287 Administration: Sandra Lewandowski, Michelle Axell, Radious Guess, Mae Hawkins, Ben Magras, Chad Maxa, Gloria Wilder, and Wauneen Denson-Mgeni

287 Staff Members: Shawn Garvey

#### 2. APPROVAL OF SPECIAL MEETING AGENDA

The special meeting agenda was presented for approval. *Motion by Regina Neville, seconded by Anne Casey, approve the meeting agenda. The following voted in favor of the motion: Andreson, Casey, Cuene, Marty, Mosqueda-Jones, Neville, and Sant. No votes against. Motion carried.*

#### 3. OPEN FORUM FOR COMMUNITY COMMENTS - None

#### 4. APPROVAL OF CONSENT AGENDA

The Consent Agenda was presented for approval. The Consent Agenda included the General Meeting of the Board Minutes from June 24, 2021, Board Work Session Meeting Minutes from June 24, 2021, Award of 2021 Two-Way Digital Radio System Bid, Approval of Agreement - Security Camera Software Support, Approval of Agreement to Provide Educational Services – Allina, Approval of Agreement to Provide Educational Services – Fairview, Approval of Agreement to Provide Educational Services – Headway, Approval of Agreement to Provide Educational Services - Volunteers of America, Approval of Agreement to Provide Educational Services – PrairieCare, Authorization of Issuance of Individual Procurement Cards, Approval of Lease Agreement with Richfield Public Schools at South Education Center (SEC), District Wide Compensatory Education Revenue Utilization FY 2021-2022, and Routine Human Resources Activities for July 22, 2021. *Motion by Andrea Cuene, seconded by Sam Sant to approve the Consent Agenda as presented. The following voted in favor of the motion: Andreson, Casey, Cuene, Marty, Mosqueda-Jones, Neville, and Sant. No votes against. Motion carried.*

#### 5. SHARE THE SUCCESS & RECOGNITIONS - None

#### 6. SUPERINTENDENT’S REPORT - None

#### 7. INSTRUCTIONAL REPORT - None

#### 8. BUSINESS SERVICES & LABOR RELATIONS REPORTS

##### Facilities Report - None

##### Financial Report

Mae Hawkins, Executive Director of Business Services, presented an update on state and federal funding related to District 287.

**Human Resource**

At the recommendation of Board Chair Neville, a motion was made by Sam Sant, seconded by Anne Casey, the Board may close the meeting, to consider a strategy for labor negotiations. Minn. Stat. §13D.03. *The following voted in favor of the motions: Andreson, Casey, Cuene, Marty, Mosqueda-Jones, Neville, and Sant. No votes against. Motions carried. The special meeting was closed to the public at 5:11 PM. A motion was made by Anne Casey, seconded by Heidi Marty, to reopen the special meeting. The following voted in favor of the motions: Andreson, Casey, Cuene, Marty, Mosqueda-Jones, Neville, and Sant. No votes against. Motions carried. The special meeting reopened at 6:30 PM.*

**9. BOARD BUSINESS**

**Policy Review & Revision - None**

**Chair Report**

Board Chair Neville presented a summary document, "[What the Board Needs to Know about Remote Participation in Board Meetings.](#)"

**AMSD Report**

**Once Around the Table**

**10. ADJOURNMENT**

*Motion was heard and seconded to adjourn the meeting. Meeting adjourned at 6:39 PM.*

The next general meeting will be held on August 26, 2021, at 6:30 PM in the District Service Center Boardroom.

Submitted by  
Wauneen Mgeni  
Secretary to the Board

Signed: Chair \_\_\_\_\_

Clerk \_\_\_\_\_

Date \_\_\_\_\_

Date \_\_\_\_\_

# DISTRICT 287 SPECIAL MEETING OF THE BOARD

## Intermediate District 287

August 12, 2021

### MINUTES

#### 1. CALL TO ORDER

Chair Regina Neville called the special meeting to order at 4:30 PM in the District Service Center Boardroom and by the use of District 287 Teleconferencing. Board Director Sant recited the Intermediate District 287 mission statement, "The mission of Intermediate District 287 is to be the premier provider of innovative specialized services to ensure that each member district can meet the unique learning needs of its students".

A Roll Call was taken, and a quorum was declared with 9 member districts represented and the following Board members in attendance:

270	Hopkins	Shannon Andreson
283	St. Louis Park	Anne Casey
284	Wayzata	Andrea Cuene
286	Brooklyn Center	Ruthie Dallas
278	Orono	Michèle Kunz
277	Westonka	Heidi Marty
279	Osseo	Jackie Mosqueda-Jones
273	Edina	Regina Neville
281	Robbinsdale	Sam Sant

Absent: 280/Brakke, and 272/Seidel

Guests:  
287 Administration: Sandra Lewandowski, Tonya Allen, Michelle Axell, Anne Becker, Melissa Brateng, Radium Guess, Mae Hawkins, Kim Helgeson, Rachel Hicks, Dr. Elisabeth Lodges Rogers, Ben Magras, Chad Maxa, and Wauneen Denson-Mgeni

287 Staff Members: Julie Tuorila

#### 2. APPROVAL OF SPECIAL MEETING AGENDA

The special meeting agenda was presented for approval. *Motion by Regina Neville, seconded by Sam Sant, approve the meeting agenda. The following voted in favor of the motion: Andreson, Casey, Cuene, Dallas, Kunz, Marty, Mosqueda-Jones, Neville, and Sant. No votes against. Motion carried.*

#### 3. OPEN FORUM FOR COMMUNITY COMMENTS - None

#### 4. APPROVAL OF CONSENT AGENDA

The Consent Agenda was presented for approval. The Consent Agenda included the Health & Safety LTFM Funds for Accessibility Project. *Motion by Anne Casey, seconded by Jackie Mosqueda-Jones to approve the Consent Agenda as presented. The following voted in favor of the motion: Andreson, Casey, Cuene, Dallas, Kunz, Marty, Mosqueda-Jones, Neville, and Sant. No votes against. Motion carried.*

#### 5. SHARE THE SUCCESS & RECOGNITIONS - None

#### 6. SUPERINTENDENT'S REPORT - None

#### 7. INSTRUCTIONAL REPORT - None

#### 8. BUSINESS SERVICES & LABOR RELATIONS REPORTS - None

Facilities Report

Financial Report

Human Resource

#### 9. BOARD BUSINESS

Policy Review & Revision - None

**Chair Report**

Board Chair Neville read and recommended approval of the COVID-19 Safety Guidelines Resolution for the 2021-2022 School Year. Resolution motion by Andrea Cuene, seconded by Michèle Kunz, to approve the COVID-19 Safety Guidelines Resolution for the 2021-2022 School Year as presented. The following voted in favor: Andreson, Casey, Cuene, Dallas, Kunz, Marty, Mosqueda-Jones, Neville, and Sant. There were no abstentions or no votes cast. The resolution passed.

**AMSD Report - None**

**Once Around the Table**

**10. ADJOURNMENT**

Motion was heard and seconded to adjourn the meeting. Meeting adjourned at 5:29 PM.

The next general meeting will be held on August 26, 2021, at 6:30 PM in the District Service Center Boardroom.

Submitted by  
Wauneen Mgeni  
Secretary to the Board

Signed: Chair \_\_\_\_\_

Clerk \_\_\_\_\_

Date \_\_\_\_\_

Date \_\_\_\_\_

# Intermediate District 287

**RESPONSIVE. INNOVATIVE. SOLUTIONS.**

## ROUTINE HUMAN RESOURCES ACTIVITIES FOR THE INTERMEDIATE DISTRICT 287 SCHOOL BOARD

August 26, 2021

<b>New Hires: Additional Position Due to Enrollment</b>				
<b>Name</b>	<b>Position</b>	<b>Department or Site</b>	<b>Effective Date</b>	<b>FTE</b>
Abigail Kaliska	ASL Interpreter	Itinerant Programs	08/24/2021	.875

<b>New Hires: Replacement for Separations</b>					
<b>Name</b>	<b>Position</b>	<b>Department/Site</b>	<b>Replacement For</b>	<b>Effective Date</b>	<b>FTE</b>
Steven Otterson	DAPE Teacher	Ann Bremer Education Center	E. Shady	08/24/2021	1.0
Jamil Salaam	Innovative Instructional Coach	West Education Programs	C. Orlaska	08/30/2021	1.0
Ellen Sutton	ASL Interpreter	Itinerant Programs	M. Eilers	08/24/2021	.875
Linda Rudd	Custodial Worker	Facilities	C. Tjosvold	08/25/2021	1.0
Jossell Powell	Elementary Education Teacher	Care & Treatment Programs	K. Wilson	08/24/2021	1.0
Valerie Shirley	DHH Teacher	Itinerant Programs	D. Novack	08/24/2021	1.0
Cheryl Puckett	Administrative Support	School and Student Outcomes	E. Little	08/04/2021	1.0

<b>License Transitions</b>						
<b>Name</b>	<b>Position</b>	<b>Department/Site</b>	<b>Licensure Area</b>	<b>Prior Approval Type</b>	<b>Current Approval Type</b>	<b>Effective Date</b>

Jeff Chhay	EBD Teacher	North Education Center	Emotional Behavior Disorder (EBD) Academic & Behavioral Strategist (ABS)	Tier 2 EBD	Tier 3	ABS – 07/16/21 EBD – 08/18/21
Stephanie Duch	OHD Teacher	West Education Programs	Academic & Behavioral Strategist (ABS)	Tier 1 ASD	Tier 3	ABS - 08/12/21

**Grant Funded Positions**

Name	Position	Effective Date
Brenna Macdonald*	STOP Grant - Clinical Professional	2021-2022 School Year
Dena Andrew-Jaja	Project Aware - Senior Manager of Mental Health	2021-2022 School Year
Marlon Batres	Project Aware - Cultural Liaison	2021-2022 School Year

\*ending previous position

**Temporary Hiring Agreement: Assignments**

Name	Position	Department/Site	Effective Date	End Date
Linda Seifried	School Social Worker	District Wide	08/01/2021	06/09/2022
Patricia Butler	Food Service Substitute	Food Service	08/24/2021	06/14/2022
Rosemary Dingman	Food Service Substitute	Food Service	08/24/2021	06/14/2022
Connie Fladeland	WSSS Coordinator	District Service Center	07/01/2021	07/30/2021
Glenda Kibat	School Nurse Substitute	District Wide	09/08/2021	06/09/2022
Lea Dahl	Administrator on Special Assignment	Eden Prairie Campus	07/01/2021	06/30/2022

**Temporary Hiring Agreement: Out of Field Permissions**

Name	Position	Department/Site	Reason for Opening	Effective Date	FTE
<b>Fully Licensed New Hires</b>					
Joelle Reiling	Special Education English Teacher	West Education Programs	H. Cushing 10	08/24/2021	1.0

<b>Fully Licensed Current Staff</b>					
Justin Fiedler	ASD Teacher	Ann Bremer Education Center	Enrollment Increase	08/30/2021	1.0
Bruce Flees	DAPE Teacher	North Education Center	Replacement for temporary license	08/30/2021	1.0
Jeremy Shibley	Work Experience Coordinator	West Education Programs	Replacement for temporary license	08/30/2021	1.0
Samuel Vaughn	EBD Teacher	West Education Programs	Replacement for temporary license	08/30/2021	1.0
Stephanie Duch	EBD Teacher	West Education Programs - EPC	Replacement for temporary license	08/30/2021	1.0

<b>Tier 2 Current Staff</b>					
Priyanka Adhikari	ASD Teacher	South Education Center	Replacement for temporary license	08/30/2021	1.0
Kailey Dold	ASD Teacher	North Education Center	Replacement for temporary license	08/30/2021	1.0
Michelle Halonen	EBD Teacher	Ann Bremer Education Center	Replacement for temporary license	08/30/2021	1.0

<b>Temporary Hiring Agreement: Tier 1 or Tier 2 Licenses</b>					
<b>Name</b>	<b>Position</b>	<b>Department/Site</b>	<b>Reason for Opening</b>	<b>Effective Date</b>	<b>FTE</b>
<b>Tier 1 Hires</b>					
Meghan Fetter	ASD Teacher	South Education Center	Replacement for temporary license	08/30/2021	1.0
Timothy Thao	EBD Teacher	Ann Bremer Education Center	Replacement for temporary license	08/30/2021	1.0
Jacob Severson	ASD Teacher	South Education Center	Replacement for temporary license	08/30/2021	1.0
Joshua Boettcher	ASD Teacher	North Education Center	Replacement for temporary license	08/30/2021	1.0
Dawn Nelson	Vocational Instructor – Nursing Assisting	West Education Programs – EPC	Replacement for temporary license	08/30/2021	1.0
Lauren Yurek	Behavior Intervention Specialist	North Education Center	<sup>11</sup> Replacement for temporary license	08/30/2021	1.0

<b>Tier 2 Hires</b>					
Tom Simshauser	ASD Teacher	Ann Bremer Education Center	Replacement for temporary license	08/30/2021	1.0
Emilia Woods	ASD Teacher	South Education Center	Replacement for temporary license	08/30/2021	1.0
Jamiella Quinn	ASD Teacher	North Education Center	Replacement for temporary license	08/30/2021	1.0

<b>Extended Leaves of Absence:</b>					
<b>Name</b>	<b>Position</b>	<b>Department/Site</b>	<b>Effective Date</b>	<b>End Date</b>	<b>FTE</b>
Timothy Thao	Instructor EBD	Ann Bremer Education Center	08/30/2021	06/10/2022	.2
Tracy Reidt	School Counselor	Headway Academy South	08/30/2021	06/10/2022	.2

Richard Helmerichs	Education Assistant to accept a temporary licensed position	South Education Center	08/30/2021	06/10/2022	.875
Justin Fiedler	Education Assistant to accept a temporary licensed position	Ann Bremer Education Center	08/30/2021	06/10/2022	.875
Bruce Flees	Education Assistant to accept a temporary licensed position	South Education Center	08/30/2021	06/10/2022	.875
Michelle Halonen	Education Assistant to accept a temporary licensed position	Ann Bremer Education Center	08/30/2021	06/10/2022	.875
Jeremy Shibley	Education Assistant to accept a temporary licensed position	West Education Programs	08/30/2021	06/10/2022	.875
Tom Simshauser	Education Assistant to accept a temporary licensed position	Ann Bremer Education Center	08/30/2021	06/10/2022	.875
Timothy Thao	Education Assistant to accept a temporary licensed position	Ann Bremer Education Center	08/30/2021	06/10/2022	.875
Samuel Vaughn	Education Assistant to accept a temporary licensed position	West Education Programs	08/30/2021	06/10/2022	.875
Angeline Diane	Education Assistant	Ann Bremer Education Center	08/30/2021	06/10/2022	.875

<b>Position Elimination</b>				
<b>Name</b>	<b>Position</b>	<b>Department or Site</b>	<b>Effective Date</b>	<b>FTE</b>
Brenna Macdonald	Clinical Professional	North Education Center	06/30/2021	1.0

<b>Separations: Resignation</b>				
<b>Name</b>	<b>Position</b>	<b>Department/Site</b>	<b>Reason (if internal movement)</b>	<b>Effective Date</b>
Bethany Schluter	Speech Language Pathologist	Itinerant Services	Personal Reasons	06/11/2021
Merissa Russie	Program Facilitator (EL)	North Education Center	Personal Reasons	06/11/2021
Karimatou Bah	Education Assistant	North Education Center	Personal Reasons	06/11/2021
Philip Bologna	Education Assistant	North Education Center	Personal Reasons	06/11/2021
Matthew Hamilton	Education Assistant	North Education Center	Personal Reasons	06/11/2021
Shannon Knox	Education Assistant	Care and Treatment	Personal Reasons	06/11/2021
Kia Lor	Education Assistant	Ann Bremer Education Center	Personal Reasons	06/11/2021
Jacob Gooderum	Student Safety Coach	South Education Center	Personal Reasons	06/11/2021

Karly Norling	Administrative Support	Student Information Systems	Personal Reasons	09/02/2021
Tara Bugge	Education Assistant	South Education Center	Personal Reasons	07/23/2021

<b>Separations: Retirements (Regular/Disability)</b>			
<b>Name</b>	<b>Position</b>	<b>Department/Site</b>	<b>Effective Date</b>
Sherry Weise	School Social Worker	West Education Programs	08/20/2021

**ATTACHMENT TO ROUTINE HUMAN RESOURCES ACTIVITIES REPORT - AUGUST  
2021**

**Curriculum Writing/other Summer Projects/Fall Start Up Hours**

David Coffey	Molly Forest	Stephanie Hawley
Jamil Salaam	Mike Smart	

**CPI Trainers**

Keith Dawson	Robert Eppinger	Jaimoun Jarrett
Lakesha Mack	Kathryn Storlien	Don West
Marcu Whitlock		

**Summer School**

Josiah Bellows	Mae Bullock	Sam Butcher
Jameshia Lewis	Shizhuo Ma	

# CONSENT AGENDA - RECOMMENDATION



**Intermediate District 287**  
RESPONSIVE. INNOVATIVE. SOLUTIONS.

## **Recommendation for Board Approval of Agreements – Therapeutic Teaching Model and KOFI Programs’ Services**

August 26, 2021

### **Author**

Mae Hawkins, Executive Director of Business Services

### **Summary**

To continue the Therapeutic Teaching Model program and the KOFI program, the District is proposing to contract directly with Amherst H. Wilder Foundation to provide therapeutic services for these programs. The agreements are from July 1, 2021 through June 30, 2022. The Therapeutic Teaching Model includes a not to exceed \$370,000 provision and the KOFI Program agreement includes a not to exceed \$30,000 provision.

### **Recommendation**

Administration recommends that the school board approve the above agreements.

# CONSENT AGENDA - RECOMMENDATION

**Intermediate District 287**  
RESPONSIVE. INNOVATIVE. SOLUTIONS.

## 2021-2022 School Year Emergency Award of Primary Food Service Vendor

August 26, 2021

### Author

Sarah Schreifels, Food Service Manger  
Pat Harris, Purchasing Manager

### Summary

Food service operates a National School Lunch Program (NSLP) and School Breakfast Program (SBP) that is administered by the U.S. Department of Agriculture and regulated through the Food and Nutrition Programs at the Minnesota Department of Education.

Our current vendor, Upper Lakes Foods (ULF), informed us on July 27, 2021 that they would not be able to provide deliveries to us for the upcoming school year due to a worker shortage and the small size of orders/deliveries. A meeting with ULF and MDE was held on August 5, 2021 to discuss the vendor's decision to drop the District and determine if a plan could be developed for ULF to continue to serve us. The meeting did not result in a plan that all parties could agree to. Sarah Schreifels, District 287 Food Services Manager, connected with member district food service managers who provided her with contact information for the vendors they use. She contacted and interviewed three (3) vendors, of which only Sysco (dba as Sysco Western Minnesota, Inc.) could add us to their routes at this time.

The district is recommending that we contract with Sysco for the 2021-22 school year. The state requires a sealed bid on Contracts over \$175,000. We anticipate total school year food expenses to be in excess of \$200,000. In accordance with State Statute 16C.10, Exceptions Authorized, the district is authorized, as an agency of the state, to purchase goods directly for immediate use without the use of a sealed bid. The district will reevaluate the program in the spring of 2022.

### Recommendation

Board approve Sysco, dba Sysco Western Minnesota, Inc., as the primary food service vendor for the 2021-22 school year under an emergency acquisition exception.



# CONSENT AGENDA - RECOMMENDATION



**Intermediate District 287**  
RESPONSIVE. INNOVATIVE. SOLUTIONS.

## **Recommendation for Board Acceptance of the Title II –Part A, Teacher and Principal Training and Recruiting**

August 26, 2021

### **Author**

Mae Hawkins, Executive Director of Business Services

### **Summary**

Intermediate District 287 has been awarded \$5,092.52 Federal Title II – Part A, Teacher and Principal Training and Recruiting. Title II funds are for the improvement of teaching skills and in the instruction or core curricula area, specifically mathematics and science. These federal dollars are available from 7/1/21 – 6/30/22.

### **Recommendation**

It is recommended that the Board approves this award.

# CONSENT AGENDA - RECOMMENDATION



**Intermediate District 287**  
RESPONSIVE. INNOVATIVE. SOLUTIONS.

## **Recommendation for Board Acceptance of Title III –Part A, English Language Acquisition, Language Enhancement and Academic Achievement Funding**

August 26, 2021

### **Author**

Mae Hawkins, Executive Director of Business Services

### **Summary**

Intermediate District 287 has been awarded \$31,058.87 Federal Title III – Part A, English Language Acquisition, Language Enhancement and Academic Achievement. Title III funds are designed to help ensure that children who are limited English proficient, including immigrant children and youth, attain English proficiency. The funds are for a consortium of four districts – Intermediate District 287, Westonka, Princeton, and St. Francis districts, with 287 managing these funds for FY22. The consortia provision allows school districts with small awards to pool resources for maximum effectiveness. These federal dollars are available from 7/1/21 – 6/30/22.

### **Recommendation**

It is recommended that the Board approves this award.

# CONSENT AGENDA - RECOMMENDATION



**Intermediate District 287**  
RESPONSIVE. INNOVATIVE. SOLUTIONS.

## Recommendation for Board Acceptance of the Carl D. Perkins Education Act-Basic Grant

August 26, 2021

### Author

Mae Hawkins, Executive Director of Business Services

### Summary

Intermediate District 287 has been awarded \$22,750.00 for FY22 from the Carl D. Perkins Education Act – Basic Grant. This grant will be used to provide programs and services for special population students in vocational education. These federal funds are available from 7/1/21 – 6/30/22.

### Recommendation

It is recommended that the Board approves this award.

# CONSENT AGENDA - RECOMMENDATION



**Intermediate District 287**  
RESPONSIVE. INNOVATIVE. SOLUTIONS.

## Recommendation for Board Acceptance of the Open Your Heart to the Hungry and Homeless Grant

August 26, 2021

### Author

Mae Hawkins, Executive Director of Business Services

### Summary

Intermediate District 287 has been awarded \$5,000.00 from the Board of Directors of Open Your Heart to the Hungry and Homeless. The funds from this award will be used to purchase items for homeless students to enable them to worry less about basic necessities so that they can focus and thrive in their educational pursuits. These dollars are available from 7/1/21 – 6/30/22.

### Recommendation

It is recommended that the Board approves this award.

# CONSENT AGENDA - RECOMMENDATION



**Intermediate District 287**  
RESPONSIVE. INNOVATIVE. SOLUTIONS.

## **Recommendation for Board Acceptance of the Elementary and Secondary School Emergency Relief (ESSER) II Expanded Summer Programming**

August 26, 2021

### **Author**

Mae Hawkins, Executive Director of Business Services

### **Summary**

Intermediate District 287 has been awarded \$61,675.00 from the Elementary and Secondary School Emergency Relief (ESSER) II Expanded Summer Programming \$4 per expanded summer learning hour funds. The funds from this grant will be used for in-person Expanded Summer Programming. This grant runs December 27, 2020 – September 30, 2023.

### **Recommendation**

It is recommended that the Board approves this award.

# CONSENT AGENDA - RECOMMENDATION



**Intermediate District 287**  
RESPONSIVE. INNOVATIVE. SOLUTIONS.

## **Recommendation for Board Acceptance of the Governor’s Emergency Education Relief (GEER) I Expanded Summer Programming Fund**

August 26, 2021

### **Author**

Mae Hawkins, Executive Director of Business Services

### **Summary**

Intermediate District 287 has been awarded \$47,325.00 from the Governor’s Emergency Education Relief (GEER) I Expanded Summer Programming \$4 per expanded summer learning hour funds. Funds from this grant will be used to fund in-person summer programs. This grant runs from May 14, 2021 – September 30, 2023.

### **Recommendation**

It is recommended that the Board approves this award.

# CONSENT AGENDA - RECOMMENDATION



**Intermediate District 287**  
RESPONSIVE. INNOVATIVE. SOLUTIONS.

## **Recommendation for Board Acceptance of the Elementary and Secondary School Emergency Relief (ESSER) II award under the Coronavirus Response and Relief Supplemental Appropriations Act (CRRSA).**

August 26, 2021

### **Author**

Mae Hawkins, Executive Director of Business Services

### **Summary**

Intermediate District 287 has been awarded \$446,752.04 from the Elementary and Secondary School Emergency Relief (ESSER) II funds under the Coronavirus Response and Relief Supplemental Appropriations Act. The funds from this grant were awarded from the State of Minnesota's 9.5% and usage is restricted to Expanded Summer Programming. This grant runs July 1, 2020 – September 30, 2022.

### **Recommendation**

It is recommended that the Board approves this award.

# CONSENT AGENDA - RECOMMENDATION

**Intermediate District 287**  
RESPONSIVE. INNOVATIVE. SOLUTIONS.

## **Recommendation for Board Acceptance of the State of Minnesota, acting through the Department of Employment and Economic Development – Deaf and Hard of Hearing Grant**

August 26, 2021

### **Author**

Mae Hawkins, Executive Director of Business Services

### **Summary**

Intermediate District 287 has been awarded \$315,000.00 from the State of Minnesota acting through its Department of Employment and Economic Development for the 2021-2022 school year. The Deaf and Hard of Hearing Grant will provide comprehensive work readiness and work experience services exclusively for at-risk young adults, age 16 to 24 who are deaf, deaf-blind, or hard of hearing to promote positive employment outcomes toward self-sufficiency. The project components are supported with the communication/interpreter/assistive technology essential to D/HH individuals. The funds are for a not-to-exceed amount of \$315,000.00 from July 1, 2021 – June 30, 2022.

### **Recommendation**

It is recommended that the Board approves this award.

# CONSENT AGENDA - RECOMMENDATION

**Intermediate District 287**  
RESPONSIVE. INNOVATIVE. SOLUTIONS.

## **Recommendation for Board Acceptance of the American Rescue Plan Homeless (ARP HCY) II Grant**

August 26, 2021

### **Author**

Mae Hawkins, Executive Director of Business Services

### **Summary**

Intermediate District 287 has been awarded \$14,965.94.00 from the American Rescue Plan Elementary and Secondary School Emergency Relief – Homeless Children and Youth (ARP HCY) II funds. This grant will be used to identify homeless children and youth, provide wraparound services that address the multiple effects of the COVID-19 pandemic on homeless children and youth, and ensure they are able to attend school and participate fully in school activities. This grant runs from July 1, 2021 – September 30, 2024.

### **Recommendation**

It is recommended that the Board approves this award.

# CONSENT AGENDA - RECOMMENDATION



**Intermediate District 287**  
RESPONSIVE. INNOVATIVE. SOLUTIONS.

## **Recommendation for Board Acceptance of funds from the Pandemic Electronic Benefit Transfer (P-EBT) Coordinator Funding**

August 26, 2021

### **Author**

Mae Hawkins, Executive Director of Business Services

### **Summary**

Intermediate District 287 has been awarded an additional \$14,903.00 from the state's Pandemic Electronic Benefit Transfer (P-EBT) plan, through the Minnesota Department of Education and the Minnesota Department of Human Services. This non-competitive one-time grant provides funds to public schools who operate the USDA Child Nutrition Program and have at least 200 free and reduced-priced eligible students. The funding for this program will be used to offset the district's P-EBT coordinators' time needed to conduct the P-EBT activities. This grant runs October 1, 2020 – September 30, 2021.

### **Recommendation**

It is recommended that the Board approves this award.

# Online learning support from Northern Star Online

## We're here to support school districts

Northern Star Online (NSO) is an MDE approved online learning provider open to all students in Minnesota. We are a public school consortium from Intermediate District 287, offering over **140 online courses** taught by licensed, experienced teachers.

As districts prepare for the uncertainty of the year ahead, we are in a position to help with flexibility and adaptability by sharing resources and opportunities in the following ways.



## Student course enrollment

We provide opportunities to help keep students in their home district while providing expanded options:

- Core academic courses: English, Math, Science Social Studies, Health & Physical Education
- World Languages: Spanish, French, German, Chinese, Japanese, American Sign Language
- Electives in Art, FACS, Business, Computer Science, Career Tech & Mentorships
- NCAA approved courses

We collaborate with schools and districts to provide scheduling and course options that work best for their student and district needs:

- Rolling enrollment
- Flexible start/end dates
- Consistent communication to families and counselors on student progress and engagement
- Contract option to save up to \$200 per course enrollment, or up to \$2400 per full-time student enrollment
- All local levy and federal funding remains in the local district

## Teacher positions



We can help provide:

- Licensed teachers for difficult to staff content areas
- Teaching opportunities to fill out a teacher's schedule with an online class section
- Opportunities for a local teacher to teach a section of our courses to local students

## Student support

We can provide training or consultation in methods for culturally responsive student support in terms of:

- Lesson design
- Counselor and student support staff roles
- Teacher feedback and communications



## Sharing curriculum

Our classes have been designed to meet Minnesota Academic Standards, and to support implementation options for synchronous, asynchronous, blended or hybrid.

## Innovative Solutions



If you have any questions regarding online learning we are open to discussing options and coming up with new ideas to help support your schools and students.

[David VanDenBoom](mailto:djvandenboom@district287.org)  
[djvandenboom@district287.org](mailto:djvandenboom@district287.org)  
763-550-7179

**INTERMEDIATE DISTRICT 287  
PLYMOUTH, MINNESOTA  
BOARD OF EDUCATION**

**Regular Meeting – August 26, 2021**

**AGENDA SECTION: BUSINESS SERVICES REPORT**

**ITEM: Approval of Routine Monthly Finance Report**

**PRESENTED BY: Mae Hawkins, Executive Director of Business Services**

**1. Background Information**

The June Budget vs. Actual Reports are presented for Board information and review. These reports indicate that year-to-date revenue in all funds (excluding Funds 06 & 11) total \$86,159,341 or 79.8% of the Revenue Budget of \$107,978,713. Including Funds 06 & 11 year-to-date revenue in all funds total \$86,159,382 or 79.8% of the Original Revenue Budget of \$107,978,752. The District’s monthly revenue will continue to be based upon the cash payments we receive from MDE Special Education Uniform Tuition system and other state aids. Revenue will be made whole at the end of each fiscal year as we calculate all of our receivables and recognize the revenue receivable as part of the audit.

Year-to-date expenditures in all funds (excluding Funds 06 & 11) total \$102,919,546, or 94.0% of the Expenditure Budget of \$109,506,874. Including Funds 06 & 11 year-to-date expenditures in all funds total \$103,496,590, or 94.0% of the Original Expenditure Budget of \$110,083,918.

These numbers are as of the end of the fiscal year at June 30th, and are preliminary at this point. They reflect the normal month end which is basically on a cash basis without accrual entries. Numerous receivables and payables are calculated after year-end, and the numbers will continue to change up to and through the audit process later this fall.

DDA

Attachments

**2. Fiscal Impact/Funding Source: None**

**3. RECOMMENDED ACTION: The Board approve the Finance & Donation Reports items as presented.**

Motion by: \_\_\_\_\_ Yes \_\_\_\_ Passed \_\_\_\_

Second by: \_\_\_\_\_ Yes \_\_\_\_ Failed \_\_\_\_

Abstentions: \_\_\_\_\_

**DISTRICT 287**  
**REVENUE COMPARISON**

Month	2018 - 2019		2019 - 2020		2020 - 2021		2020 - 2021	
	Excluding Fund 06 & 11		Excluding Fund 06 & 11		Excluding Fund 06 & 11		Including Fund 06 & 11	
	\$	%	\$	%	\$	%	\$	%
	Amount	of Budget	Amount	of Budget	Amount	of Budget	Amount	of Budget
July	5,073,225	4.8% <sup>1</sup>	22,526,381	19.5% <sup>2</sup>	23,045,139	21.3% <sup>3</sup>	23,045,139	21.3%
August	20,294,775	24.0% <sup>1</sup>	4,938,169	23.7% <sup>2</sup>	4,992,183	26.0% <sup>3</sup>	4,992,207	26.0%
September	4,841,445	28.6% <sup>1</sup>	6,849,779	29.6% <sup>2</sup>	5,108,432	30.7% <sup>3</sup>	5,108,449	30.7%
October	7,018,112	35.3% <sup>1</sup>	6,136,978	34.9% <sup>2</sup>	8,500,611	38.6% <sup>3</sup>	8,500,611	38.6%
November	6,834,842	41.8% <sup>1</sup>	6,188,449	40.3% <sup>2</sup>	6,125,945	44.2% <sup>3</sup>	6,125,945	44.2%
December	6,037,371	47.5% <sup>1</sup>	6,662,707	46.0% <sup>2</sup>	6,926,379	50.7% <sup>3</sup>	6,926,379	50.7%
January	6,910,324	54.0% <sup>1</sup>	9,383,971	54.1% <sup>2</sup>	6,603,947	56.8% <sup>3</sup>	6,603,947	56.8%
February	4,571,800	58.4% <sup>1</sup>	5,422,778	58.8% <sup>2</sup>	2,594,384	59.2% <sup>3</sup>	2,594,384	59.2%
March	5,703,543	63.8% <sup>1</sup>	3,026,005	61.4% <sup>2</sup>	6,080,355	64.8% <sup>3</sup>	6,080,355	64.8%
April	7,964,899	71.3% <sup>1</sup>	7,430,333	67.8% <sup>2</sup>	2,873,340	67.5% <sup>3</sup>	2,873,340	67.5%
May	6,802,888	77.8% <sup>1</sup>	5,048,705	72.2% <sup>2</sup>	4,939,931	72.0% <sup>3</sup>	4,939,931	72.0%
June	26,324,759	102.7% <sup>1</sup>	30,577,603	98.6% <sup>2</sup>	8,368,695	79.8% <sup>3</sup>	8,368,695	79.8%
<b>TOTAL</b>	<b>108,377,983</b>	<b>102.7%</b>	<b>114,191,856</b>	<b>98.6%</b>	<b>86,159,341</b>	<b>79.8%</b>	<b>86,159,382</b>	<b>79.8%</b>
<b>BUDGET</b>	<b>105,486,754</b> <sup>1</sup>		<b>115,793,894</b> <sup>2</sup>		<b>107,978,713</b> <sup>3</sup>		<b>107,978,752</b>	

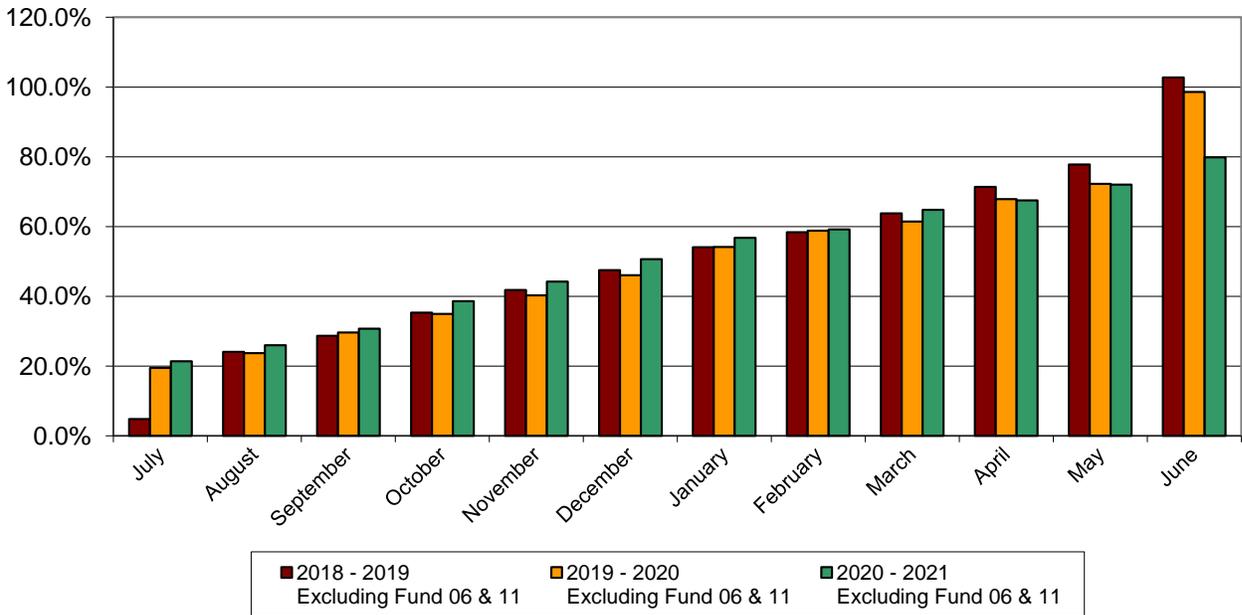
<sup>1</sup> excludes Funds 06 & 11 budgeted revenue of \$86,194

<sup>2</sup> excludes Funds 06 & 11 budgeted revenue of \$28,500

<sup>3</sup> excludes Funds 06 & 11 budgeted revenue of \$39

**REVENUE COMPARISON - ALL FUNDS**

**YTD REVENUE BY MONTH**



## Board- Revenue/Expense Summary by Fund Report

June	2020-2021		Intermediate District No. 287			
Revenue Fund	Prior YE Act	Budget	MTD Activity	YTD Activity	% Used	YTD Unrealized
01 - GENERAL FUND	16,171,570.90	17,057,010.00	892,557.38	5,819,316.28	34.12%	11,237,693.72
02 - FOOD SERVICE FUND	655,165.24	824,604.00	49,907.63	268,781.75	32.60%	555,822.25
04 - COMMUNITY SERVICE FUND	0.00	0.00	0.00	0.00		0.00
06 - BUILDING CONSTRUCTION FUND	16,146.80	16.00	0.00	17.39	108.69%	-1.39
07 - DEBT SERVICE FUND	11,453,901.00	8,056,741.00	258,431.79	7,326,022.71	90.93%	730,718.29
08 - TRUST FUND	0.00	0.00	0.00	0.00		0.00
10 - SCHOLARSHIP FUND	1,396.36	2,048.00	979.83	2,066.03	100.88%	-18.03
11 - EDGEWOOD LTFM BOND FUND	5,328.55	23.00	0.00	23.64	102.78%	-0.64
12 - ALC - ACADEMIC FUND	12,272,216.34	9,060,568.00	545,747.65	4,360,832.34	48.13%	4,699,735.66
13 - CAREER & TECH FUND	1,613,475.01	1,201,154.00	41,049.02	1,163,726.40	96.88%	37,427.60
14 - SPECIAL EDUCATION FUND	58,662,856.62	57,754,388.00	5,723,017.39	52,514,982.00	90.93%	5,239,406.00
20 - INTERNAL SERVICE FUND	654,922.79	656,000.00	41,171.99	638,938.76	97.40%	17,061.24
21 - SELF HEALTH INSURANCE FUND	12,695,468.97	13,350,000.00	815,437.31	14,062,238.30	105.34%	-712,238.30
51 - STUDENT CLUB FUND	10,882.62	16,200.00	395.00	2,436.78	15.04%	13,763.22
<b>Total Revenue</b>	<b>114,213,331.20</b>	<b>107,978,752.00</b>	<b>8,368,694.99</b>	<b>86,159,382.38</b>	<b>79.79%</b>	<b>21,819,369.62</b>

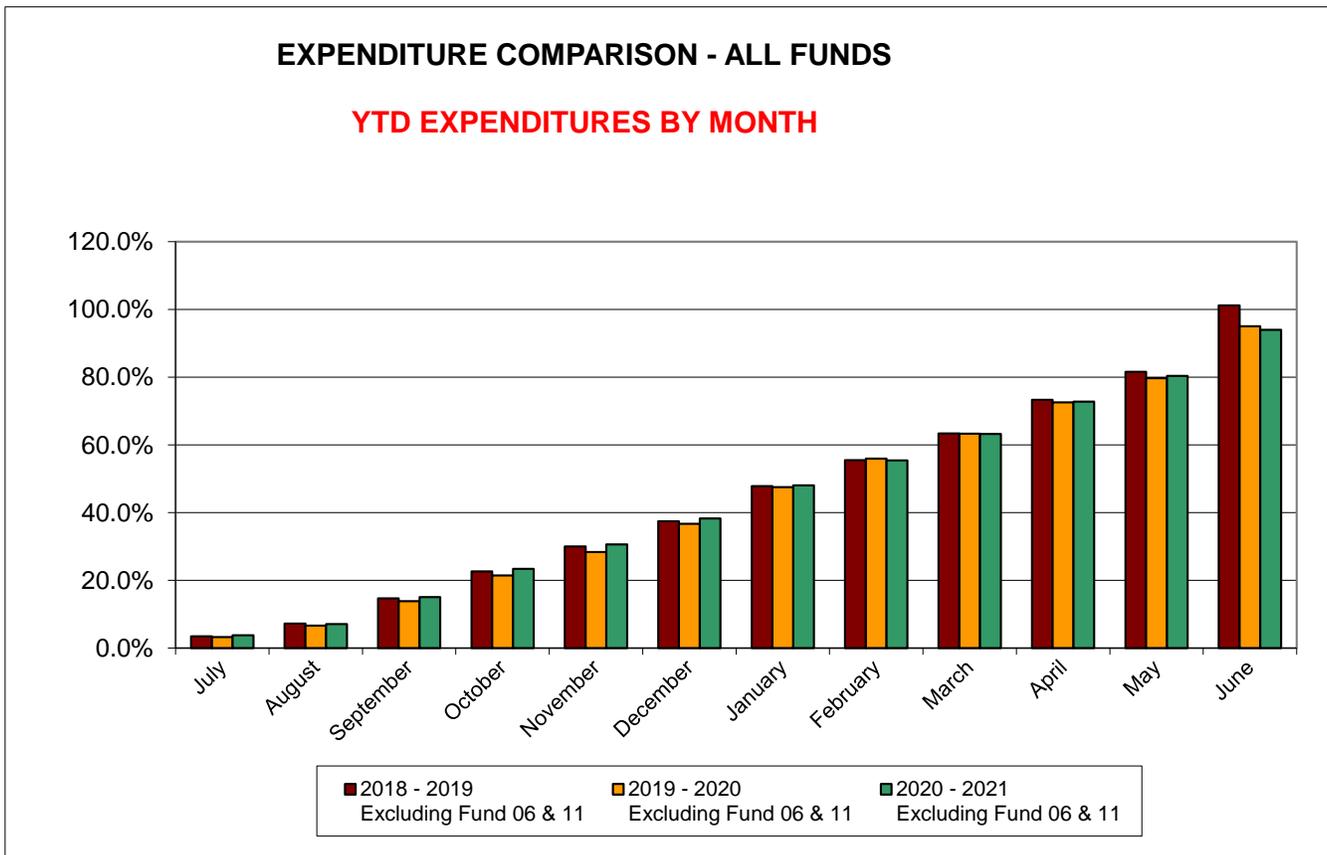
**DISTRICT 287**  
**EXPENDITURE COMPARISON**

Month	2018 - 2019		2019 - 2020		2020 - 2021		2020 - 2021	
	Excluding Fund 06 & 11		Excluding Fund 06 & 11		Excluding Fund 06 & 11		Including Fund 06 & 11	
	\$	%	\$	%	\$	%	\$	%
July	3,661,446	3.5% <sup>1</sup>	3,679,480	3.2% <sup>2</sup>	4,177,239	3.8% <sup>3</sup>	4,138,601	3.8%
August	3,949,762	7.2% <sup>1</sup>	3,943,776	6.7% <sup>2</sup>	3,598,620	7.1% <sup>3</sup>	4,168,537	7.5%
September	7,863,523	14.7% <sup>1</sup>	8,172,502	13.8% <sup>2</sup>	8,693,373	15.0% <sup>3</sup>	8,695,873	15.4%
October	8,415,582	22.7% <sup>1</sup>	8,740,956	21.5% <sup>2</sup>	9,144,055	23.4% <sup>3</sup>	9,141,851	23.7%
November	7,702,984	30.0% <sup>1</sup>	7,836,546	28.3% <sup>2</sup>	7,897,782	30.6% <sup>3</sup>	7,897,782	30.9%
December	7,860,038	37.4% <sup>1</sup>	9,588,270	36.7% <sup>2</sup>	8,444,956	38.3% <sup>3</sup>	8,444,956	38.6%
January	10,915,198	47.8% <sup>1</sup>	12,328,880	47.5% <sup>2</sup>	10,697,937	48.1% <sup>3</sup>	10,697,937	48.3%
February	8,120,424	55.5% <sup>1</sup>	9,612,601	55.9% <sup>2</sup>	8,032,344	55.4% <sup>3</sup>	8,032,344	55.6%
March	8,290,525	63.4% <sup>1</sup>	8,426,944	63.3% <sup>2</sup>	8,529,603	63.2% <sup>3</sup>	8,575,072	63.4%
April	10,492,071	73.3% <sup>1</sup>	10,518,060	72.5% <sup>2</sup>	10,515,187	72.8% <sup>3</sup>	10,515,187	73.0%
May	8,715,407	81.6% <sup>1</sup>	8,227,221	79.7% <sup>2</sup>	8,314,387	80.4% <sup>3</sup>	8,314,387	80.5%
June	20,620,822	101.2% <sup>1</sup>	17,517,170	95.1% <sup>2</sup>	14,874,064	94.0% <sup>3</sup>	14,874,064	94.0%
<b>TOTAL</b>	<b>106,607,783</b>	<b>101.2%</b>	<b>108,592,405</b>	<b>95.1%</b>	<b>102,919,546</b>	<b>94.0%</b>	<b>103,496,590</b>	<b>94.0%</b>
<b>BUDGET</b>	<b>105,377,256</b> <sup>1</sup>		<b>114,246,965</b> <sup>2</sup>		<b>109,506,874</b> <sup>3</sup>		<b>110,083,918</b>	

<sup>1</sup> excludes Funds 06 & 11 budgeted expenditures of \$5,685,666

<sup>2</sup> excludes Funds 06 & 11 budgeted expenditures of \$1,739,175

<sup>3</sup> excludes Funds 06 & 11 budgeted expenditures of \$577,044



## \_Board- Revenue/Expense Summary by Fund Report

June	2020-2021	Intermediate District No. 287				
Expenditure Fund	Prior YE Act	Budget	MTD Activity	YTD Activity	% Used	YTD Unrealized
01 - GENERAL FUND	15,628,978.42	18,409,925.00	1,812,281.51	15,973,399.82	86.77%	2,436,525.18
02 - FOOD SERVICE FUND	655,165.24	824,604.00	91,254.84	706,710.47	85.70%	117,893.53
04 - COMMUNITY SERVICE FUND	0.00	0.00	0.00	0.00		0.00
06 - BUILDING CONSTRUCTION FUND	870,505.31	409,249.00	0.00	409,249.22	100.00%	-0.22
07 - DEBT SERVICE FUND	9,918,818.73	6,591,795.00	2,250.00	6,590,460.87	99.98%	1,334.13
08 - TRUST FUND	0.00	0.00	0.00	0.00		0.00
09 - AGENCY FUND	0.00	0.00	0.00	0.00		0.00
10 - SCHOLARSHIP FUND	3,202.25	14,000.00	0.00	1,612.00	11.51%	12,388.00
11 - EDGEWOOD LTFM BOND FUND	313,141.15	167,795.00	0.00	167,794.85	100.00%	0.15
12 - ALC - ACADEMIC FUND	11,837,996.89	11,633,644.00	1,844,876.57	10,408,290.54	89.47%	1,225,353.46
13 - CAREER & TECH FUND	1,484,130.14	1,431,924.00	245,359.92	1,479,088.36	103.29%	-47,164.36
14 - SPECIAL EDUCATION FUND	57,038,154.73	59,080,150.00	9,544,843.59	56,851,872.59	96.23%	2,228,277.41
20 - INTERNAL SERVICE FUND	565,031.25	590,000.00	21,591.99	585,047.99	99.16%	4,952.01
21 - SELF HEALTH INSURANCE FUND	9,463,129.37	10,906,310.00	1,307,893.25	10,317,275.33	94.60%	589,034.67
51 - STUDENT CLUB FUND	13,682.50	24,522.00	3,712.38	5,787.99	23.60%	18,734.01
98 - GENERAL FIXED ASSETS GROUP	1,984,115.89	0.00	0.00	0.00		0.00
<b>Total Expenses</b>	<b>109,776,051.87</b>	<b>110,083,918.00</b>	<b>14,874,064.05</b>	<b>103,496,590.03</b>	<b>94.02%</b>	<b>6,587,327.97</b>

# Intermediate District 287

## *Responsive. Innovative. Solutions.*

---

### INTER-OFFICE MEMORANDUM

---

DATE: **August 13, 2021**

TO: Members of the School Board

FROM: Mae L. Hawkins, Executive Director of Business Services

RE: **Cash Report - June** Claims, Payroll, Receipts, and Investments

A. Recommendation: Request the Board approve payment of the items listed below:

1. A/P payments for:	<b>June 2021</b>	Totaling	<u>\$</u>	<u>4,130,587.14</u>
a) Check #'s	107434 - 107499, 107595 - 107706, 107730 - 107759			
and Wire Transfers - #'s	4000000888 - 4000000906, 4000000927 - 4000000929, 4000000940 9000002725 - 9000002832			
2. Payroll for:	<b>June 2021</b>	Totaling	<u>\$</u>	<u>2,944,089.62</u>
a) Check #'s	n/a			
b) Direct Deposit #'s	9000068209 - 9000070037			
3. Receipts for:	<b>June 2021</b>	Totaling	<u>\$</u>	<u>5,482,479.75</u>
a) Receipt #'s	20211081 - 2021156			
4. Invest. at end of mo.	<b>June 2021</b>			
a) Fund 01 - General Fund			<u>\$</u>	<u>14,955,535.42</u>

This report has been prepared under the direction of Dave Anderson and is presented for approval by the School Board. Dave and I would be glad to answer any questions.

INSTITUTION	RATE OF RETURN (%)	PURCHASE DATE	MATURITY DATE	AMOUNT INVESTED
PMA - MNTrust Savings Deposit Account - Bell Bank	0.143			12,016,423.95
PMA - MNTrust Savings Dep. Acct. - Nexbank, SSB - ICS	0.100			2,939,050.53
PMA - MNTrust IS Account Balance	0.020			60.94
<b>Total PMA - MNTrust Investments on Books</b>				<u><u>14,955,535.42</u></u>

**ACTIVITY DETAIL:**

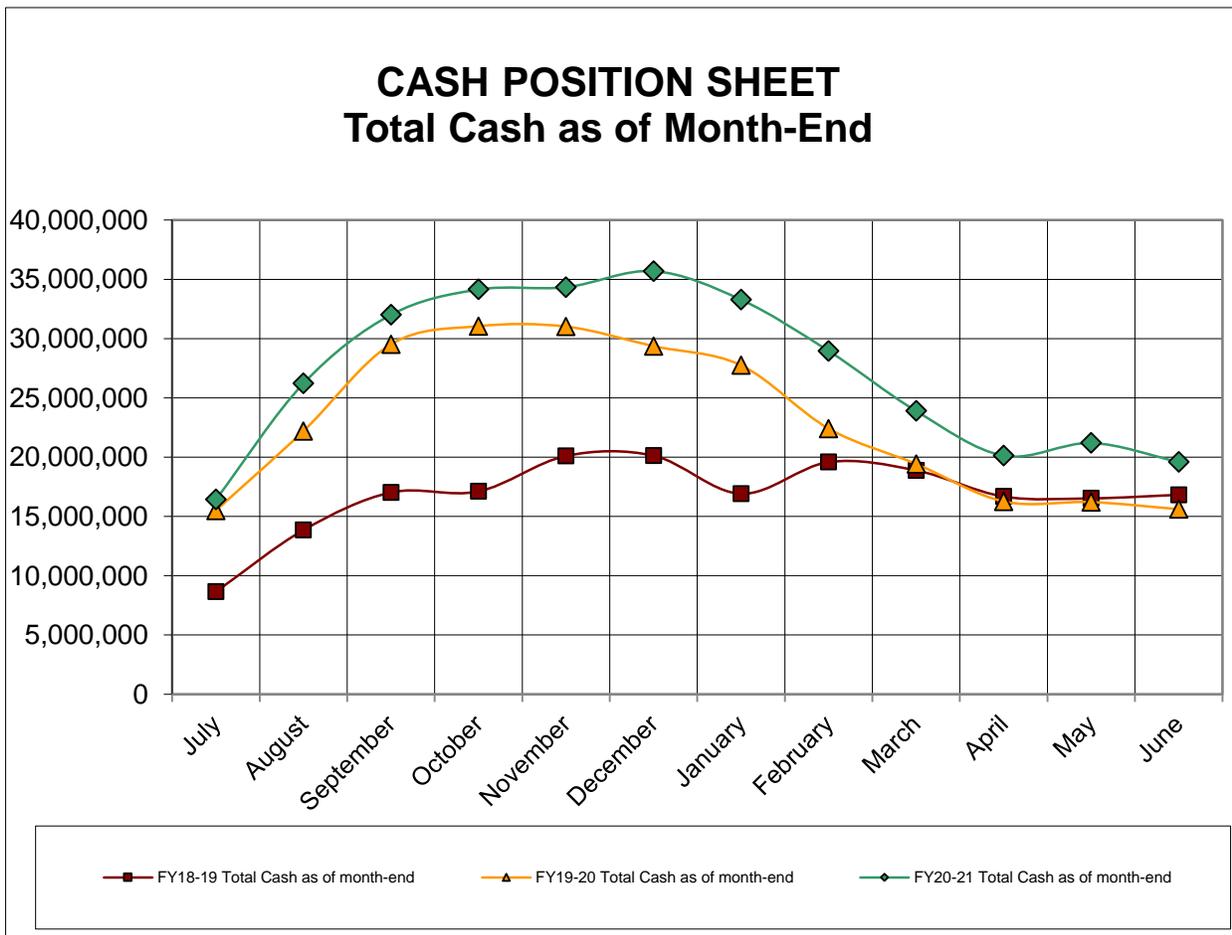
Investments on our Book at End of Prior Month	14,953,886.62
Current Month Activity	
Deposits	-
Withdrawals	-
Interest Earned - Recorded	1,648.80
Dividends Earned	-
Interest Earned - Not Recorded by Month-end	-
<b>Total Investments at End of Month &amp; Un-recorded Interest</b>	<u><u>14,955,535.42</u></u>

# Intermediate District 287

## Cash and Investment Position Sheet- Monthly Total Net Cash- All Accounts

<u>Date</u>	<u>FY18-19 Total Cash as of month-end</u>	<u>FY19-20 Total Cash as of month-end</u>	<u>FY20-21 Total Cash as of month-end</u>
July	8,650,084	15,498,346	16,420,292
August	13,846,918	22,200,255	26,210,789
September	17,025,466	29,515,756	32,002,725
October	17,107,992	31,046,296	34,140,570
November	20,101,928	31,013,291	34,331,406
December	20,124,817	29,361,403	35,688,169
January	16,913,533	27,748,108	33,279,452
February	19,582,971	22,407,221	28,953,988
March	18,883,841	19,426,171	23,888,891
April	16,676,837	16,262,715	20,119,050
May	16,525,923	16,209,940	21,191,254
June	16,820,579	15,614,833	19,598,671

- Includes Self-Funded Insurance Cash Balances.



**INTERMEDIATE DISTRICT 287**

**JUNE 2021 ACTIVITY**

**ELECTRONIC TRANSFERS IN:**

<b>DATE</b>	<b>TO</b>	<b>AGENCY</b>	<b>RECEIPT #</b>	<b>AMOUNT</b>	<b>DESCRIPTION</b>
6/3/2021	MSDLAF	APPLE CLICS	20211132	42.40	APPLE CLICS APRIL 2021
6/3/2021	MSDLAF	HENNEPIN COUNTY	20211133	4,071.60	CHILD CARE ASSISTANCE NEC
6/10/2021	MSDLAF	GIVE MN	20211134	379.83	GIVE MN DONATION
6/11/2021	MSDLAF	HENNEPIN COUNTY	20211135	1,527.94	CHILD CARE ASSISTANCE NEC
6/14/2021	MSDLAF	MN DEPT OF EMPLOYMENT	20211136	107,949.91	VECTOR GRANT
6/14/2021	MSDLAF	HENNEPIN COUNTY	20211137	1,124.94	CHILD CARE ASSISTANCE NEC
6/17/2021	MSDLAF	FNS	20211138	89.09	MN REBATE PROGRAM
6/18/2021	MSDLAF	COBRA	20211139	29,215.68	COBRA JUNE PAYMENTS
6/18/2021	MSDLAF	MN STATE MMB	20211140	3,249,862.18	IDEAS GEN ED, SP ED
6/23/2021	MSDLAF	MN STATE MMB	20211141	91,159.59	MA 3RD PARTY BILLING REVENUE
6/24/2021	MSDLAF	MN STATE MMB-FNS	20211142	10,298.50	CHILD NUTRITION MAY 2021 - ABEC
6/24/2021	MSDLAF	MN STATE MMB-FNS	20211143	1,981.13	CHILD NUTRITION MAY 2021 - HEADWAY NORTH
6/24/2021	MSDLAF	MN STATE MMB-FNS	20211144	20,201.39	CHILD NUTRITION APR 2021 - NEC
6/24/2021	MSDLAF	MN STATE MMB-FNS	20211145	11,747.92	CHILD NUTRITION MAY 2021 - SEC
6/24/2021	MSDLAF	MN STATE MMB-FNS	20211146	5,589.60	CHILD NUTRITION MAY 2021 - WEC
6/25/2021	MSDLAF	GIVE MN	20211147	600.00	GIVE MN DONATION
6/30/2021	MSDLAF	HENNEPIN COUNTY	20211148	2,318.40	CHILD CARE ASSISTANCE NEC
6/30/2021	MSDLAF	MSDLAF	20211149	54.30	INTEREST EARNED JUNE 2021
6/30/2021	MSDLAF	PAYPAL	20211150	180,818.55	JUNE TUITION
6/30/2021	MSDLAF	MERCHANT SERVICES - SEC	20211151	15.00	STUDENT DEFERRED REVENUE
6/30/2021	MSDLAF	MERCHANT SERVICES - ABE	20211152	25.00	STUDENT DEFERRED REVENUE
6/30/2021	MSDLAF	SQUARE - BREMER BEAN SH	20211153	455.72	JUNE STORE SALES
6/30/2021	MSDLAF	SQUARE - JITTERBUG NEC	20211154	804.72	JUNE STORE SALES
6/30/2021	MSDLAF	SQUARE - COMMON GROUN	20211155	373.69	JUNE STORE SALES
6/30/2021	MSDLAF	SQUARE - SNACK SHACK WI	20211156	199.86	JUNE STORE SALES

37

**MTD TOTALS**

**3,720,906.94**

**INTERMEDIATE DISTRICT 287**

**JUNE 2021 ACTIVITY**

**WIRE TRANSFERS OUT:**

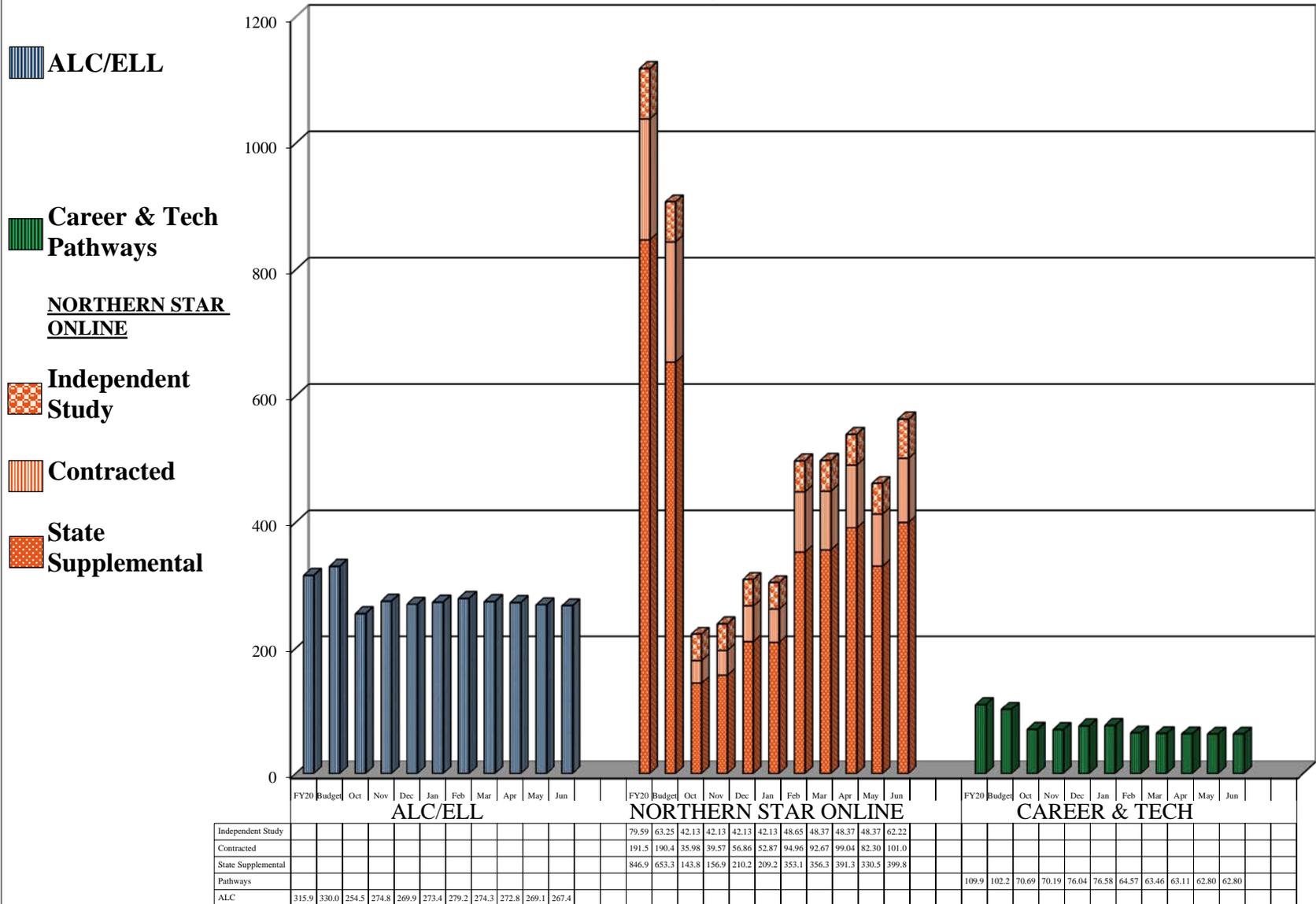
<b>DATE</b>	<b>FROM</b>	<b>AGENCY</b>	<b>WIRE #</b>	<b>AMOUNT</b>	<b>DESCRIPTION</b>
6/3/2021	MSDLAF	HealthPartners	400000888	262,267.61	HPAI Claims
6/7/2021	MSDLAF	Bank of Montreal	400000889	43,253.16	P-Card Expense
6/7/2021	MSDLAF	US Bank	9000002725-9000002750	21,225.35	Staff Reimbursements
6/10/2021	MSDLAF	121 Benefits	400000890	10,098.80	Flex Spending Monthly Invoice
6/10/2021	MSDLAF	HealthPartners	400000891	188,599.79	HPAI Claims
6/15/2021	MSDLAF	BPAS	400000892	55,100.41	Veba
6/15/2021	MSDLAF	Educators Benefit Consultants	400000893	99,461.87	403b Retirement
6/15/2021	MSDLAF	MN Dept of Revenue	400000894	83,885.70	State Taxes
6/15/2021	MSDLAF	Public Employees Retirement	400000895	118,187.73	Pera
6/15/2021	MSDLAF	Teachers Retirement Assn	400000896	206,613.10	Tra
6/15/2021	MSDLAF	US Bank	400000897	508,930.47	Federal Taxes
6/15/2021	MSDLAF	US Bank	9000068209-9000069157	1,454,689.64	Payroll
6/17/2021	MSDLAF	HealthPartners	400000898	158,655.60	HPAI Claims
6/17/2021	MSDLAF	Cash Management Services	400000899	201.46	Cash Management Services
6/24/2021	MSDLAF	HealthPartners	400000900	267,378.62	HPAI Claims
6/24/2021	MSDLAF	Educators Benefit Consultants	400000940	6,661.17	403b Retirement
6/24/2021	MSDLAF	US Bank	9000002751-9000002832	13,481.91	Staff Reimbursements
6/30/2021	MSDLAF	BPAS	400000901	10,344.77	Veba
6/30/2021	MSDLAF	Educators Benefit Consultants	400000902	71,553.74	403b Retirement
6/30/2021	MSDLAF	MN Dept of Revenue	400000903	90,732.14	State Taxes
6/30/2021	MSDLAF	Public Employees Retirement	400000904	88,230.78	Pera
6/30/2021	MSDLAF	Teachers Retirement Assn	400000905	222,966.69	Tra
6/30/2021	MSDLAF	US Bank	400000906	535,478.27	Federal Taxes
6/30/2021	MSDLAF	Group Health Inc	400000927	2,600.00	Workers Comp
6/30/2021	MSDLAF	HealthPartners	400000928	118,513.19	HPAI Claims
6/30/2021	MSDLAF	121 Benefits	400000929	42,377.47	Flex Spending Account Payments
6/30/2021	MSDLAF	US Bank	9000069158-9000070037	1,489,399.98	Payroll
<b>MTD TOTALS</b>				<b>6,170,889.42</b>	

# Intermediate District 287 2020-21 Monthly Program ADM Data by Division

Internal and School Board Use Only - Includes Director Planned ADMs

Includes member and non-member districts

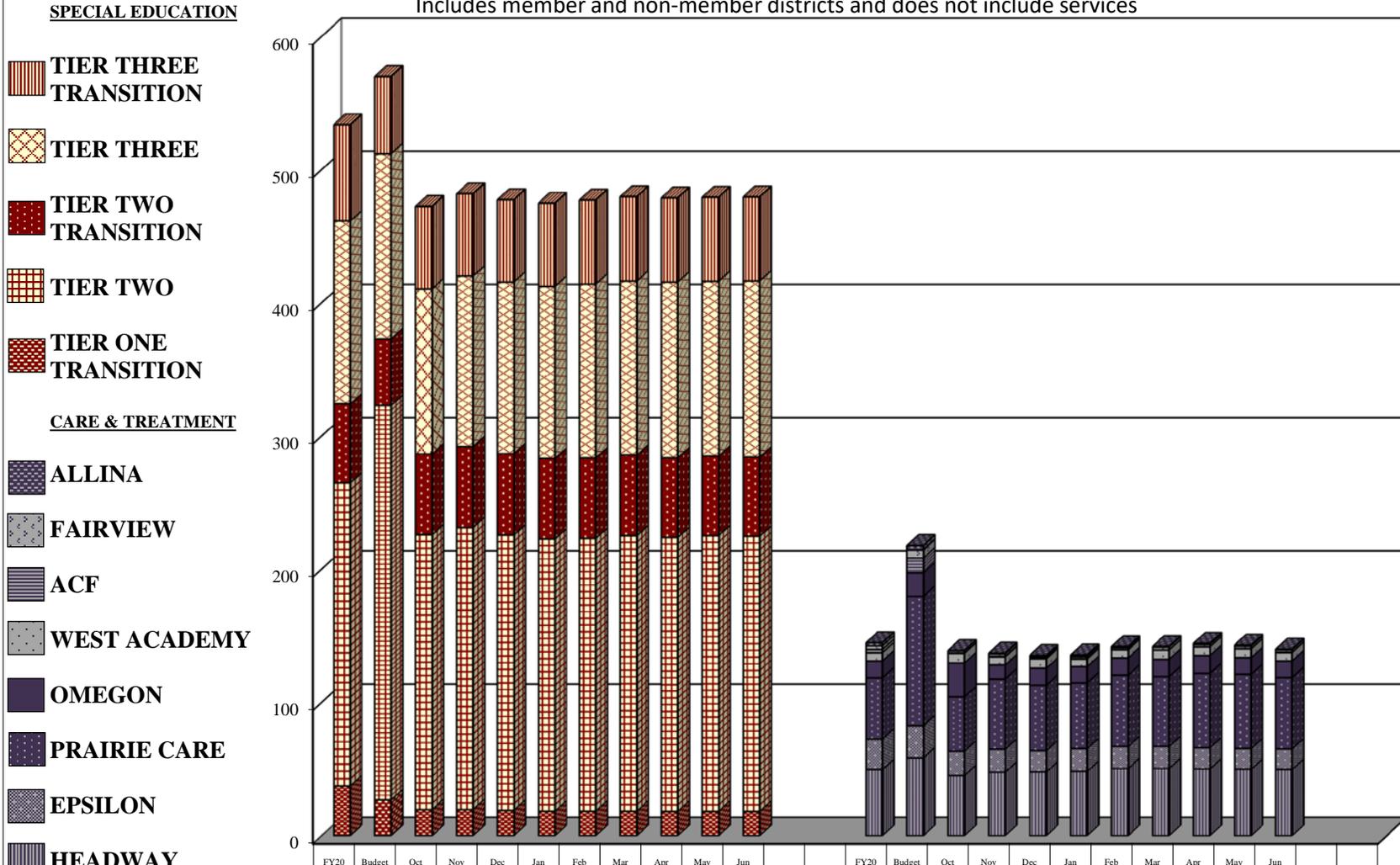
Does not include 287 ADMs attending Pathways and does not include services



# Intermediate District 287

## 2020-21 Monthly Program ADM Data by Division

Internal and School Board Use Only - Includes Director Planned ADMs  
Includes member and non-member districts and does not include services



	SPECIAL EDUCATION												CARE & TREATMENT											
	FY20	Budget	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	FY20	Budget	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun		
Allina												2.29	3.30	0.00	0.52	0.97	1.32	0.87	0.57	0.88	0.81	0.51		
Fairview												2.80	6.00	1.61	1.84	1.36	1.56	1.48	2.01	1.71	1.80	1.78		
ACF												2.45	11.06	0.44	0.44	0.12	0.12	0.12	0.12	0.12	0.19	0.19		
West Academy												6.10	0.00	7.16	6.02	7.06	5.74	6.06	6.94	6.49	6.58	6.30		
Omegon												12.68	17.80	25.46	10.58	12.72	12.17	12.98	13.00	13.40	12.49	12.50		
Prairie Care												45.79	97.11	40.75	52.64	49.15	49.29	53.44	52.34	55.74	55.67	53.46		
Epsilon												23.04	24.00	18.23	17.29	15.99	17.13	16.54	16.54	15.90	15.55	15.48		
Headway												49.71	58.50	45.26	47.69	47.93	48.35	50.53	50.57	50.21	49.99	49.77		
Tier Three Transition	72.22	58.00	61.90	61.90	61.90	62.46	63.18	63.46	63.28	63.19	63.19													
Tier Three	137.29	139.00	123.94	127.94	128.73	129.13	130.45	130.60	131.89	131.20	132.12													
Tier Two Transition	59.35	50.00	60.74	60.74	61.18	60.57	60.52	60.53	59.84	59.72	59.55													
Tier Two	227.42	296.00	206.19	211.74	206.57	204.21	204.61	206.71	205.52	206.90	206.40													
Tier One Transition	37.47	27.00	19.70	19.70	19.10	18.51	18.51	18.50	18.35	18.35	18.35													

**DONATION REPORT**  
**INTERMEDIATE DISTRICT 287**  
**2020-2021**

**JUNE 2021**

<b>DONATION DATE</b>	<b>DESCRIPTION</b>	<b>VIN#</b>	<b>EST VALUE</b>	<b>DONOR</b>	<b>CAMPUS</b>	<b>PROGRAM</b>
6/9/21	SIMPLICY RIDING LAWN MOWER		\$500.00	CHURCH, RICHARD B.	HTC/EP	OUTDOOR MOTOR SPORTS
6/11/21	CRAFTMAN RIDING LAWN MOWER		\$1,500.00	GRAY, MIKE	HTC/EP	OUTDOOR MOTOR SPORTS
6/25/21	CHECK		\$600.00	GIVEMN	DISTICTWIDE	STUDENT SCHOLARSHIPS
		<b>TOTAL:</b>	<b>\$2,600.00</b>			

---

# Intermediate District 287

RESPONSIVE. INNOVATIVE. SOLUTIONS.

## M E M O R A N D U M

Date: August 5, 2021

To: Intermediate District 287 Board Members

From: Jane Thomas, Purchasing Admin. Support and Pat Harris, Purchasing Manager

**Re: YEAR END SUMMARY OF DONATIONS**

During the period July 1, 2020 through June 30, 2021 the District received donations of equipment, cash and other items valued at \$54,533.58. This is the total of monthly compilations already provided to the School Board.

# Update: 21-22 COVID Safety Plan

---

# Learning Intentions

Participants will:

- Review the last COVID update from the August 12th meeting
- Understand what's changed since our last COVID update at the August 12th meeting.
- Learn how 287 is responding to the latest guidance.
- Review 287's use of the Racial Equity Impact Analysis tool in our pandemic planning.

# Review

Jake Horejsh will review his presentation from the August 12th Board meeting

# 1st Round of Guidance

- All unvaccinated school-age children and school staff should get tested for COVID-19 at least weekly throughout the school year. Vaccinated students and school staff should get tested if they are experiencing symptoms or were exposed to someone who has COVID-19.
- Asked districts to make testing available on-site to increase accessibility
- Districts have autonomy to assess which tests work best for their school community in developing their individual testing program.

# Addressing New Guidance

- **Masking:** If approved, every person inside of our buildings must mask up beginning on August 30th (minus exemptions).
- **Testing & Vaccination:** If approved, the policy gives staff the choice to either show proof of vaccination or participate in weekly COVID-19 testing in a 287 facility. Testing is tentatively scheduled to occur before October 1st.
- **Quarantine:** If approved, beginning on August 30th, the policy would provide differentiated quarantine guidance for vaccinated and unvaccinated individuals given a positive case of COVID-19 or potential exposure as a close contact.
- There are many logistics to work out as things unfold this year. We are actively working on our respective procedures, which contain the necessary details. 47

# Addressing New Guidance continued...

- **Testing at our Education Centers**
  - Due to unknown variables, we are only offering testing for unvaccinated staff, or those who do not wish to share their vaccination records.
  - Unvaccinated students whose families voluntarily opt for weekly testing
  - Partnering with the [Midwest Coordination Center](#)
  - Testing is free for staff
  - Tentatively beginning at NEC and SEC early to mid September
- **Continuing to Invest in Layers of Protection**
  - WHO, CDC, and MDH discuss best practice as being multiple layered approach for COVID prevention.

48

# Due Diligence

## Staff

- Held several “Back 2 School” advisory meetings with a solid cross section of roles, race, and 284 and 2209 unions.

## Families/Students

- Keeping families up to date with regular communications and soliciting their feedback from surveys and discussions.

# Things to Remember

- There are currently no executive orders
- Layers of protection have been effective.
  - Confirmed case stats for Last School Year
    - 87 confirmed cases
      - 26 students
      - 61 staff members
- Vaccination rates
  - Staff: 80%
  - Students: just under 50% of our students 12+ received first dose and about 50 40% received both doses.
- While the pandemic is a very fluid situation, we will always err on the side of implementing best practices from the CDC, MDE, and MDH.

# Yesterday's Latest Guidance

- Testing
  - MDH's recommendation on when close contacts should test has changed from 5 to 3-5 days.
  - Fully Vaccinated
    - If you've been exposed, you should get tested 3-5 days after your exposure, even if you don't have symptoms. You should also wear a mask indoors in public for 14 days following exposure or until your test result is negative. You should isolate yourself for 10 days if your test result is positive.
    - The students are still close contacts, but because of masking are exempt from quarantine. You should notify them, encourage testing 3-5 days and stay home if ANY symptoms develop.

# References

- [August 12th COVID Update](#)
- [287 Prevention Guidance for 21-22](#)



Questions?

# Racial Equity Impact Analysis Tool (REIA)

- We utilized our REIA tool when making decisions. Tonya Allen will provide an overview.

# Intermediate District 287

RESPONSIVE. INNOVATIVE. SOLUTIONS.

## DISTRICT POLICY

**Policy Series: Health and Medical**

**Subject: COVID-19 FACE COVERING**

**Board Approved:**

**Board Reviewed:**

---

### HM 200 FACE-COVERINGS

#### I. PURPOSE

The District serves some of the most vulnerable and medically-fragile students in Hennepin County, if not the State. The Board is committed to putting in place health and safety measures that are designed to protect students and staff.

The Board has weighed the health, safety, political, and educational factors relevant to this policy as part of its policymaking process. This policy is based upon the public health guidance and COVID-19 knowledge available at the time it was adopted. Administrators and the Student and Staff Safety Manager-Health and Safety/COVID Coordinator will be the final interpreters of public health guidance in implementing this policy.

School settings will continue to have both vaccinated and unvaccinated people congregated indoors and, at the time of this policy's adoption, there is no vaccine approved for children under the age of 12. For this reason, face coverings are an important preventative measure, even for those who are vaccinated, to limit the spread of COVID-19 and associated disruptions to the educational environment. Face coverings are also meant to help protect people from the spread of COVID-19 in those situations where a person does not know that they are infected.

#### II. GENERAL STATEMENT OF POLICY

Given the ongoing public health threat caused by the COVID-19 pandemic and in accordance with public health guidance, all persons are required to wear a face covering when they are in any building that is owned, leased, or operated by or on behalf of District 287, regardless of vaccination status, unless an exemption or exception stated in this policy applies. This includes all Care & Treatment sites. Similarly, all persons are required to wear a face covering when they are in any vehicle that is owned, leased, or operated by or on behalf of the District, regardless of vaccination status, unless an exemption or exception stated in this policy applies.

#### II. DEFINITIONS

**A. Disability.** The term "disability" means a mental or physical impairment that substantially or materially limits a major life activity.

- B. Face Covering.** The term “face covering” means any paper or disposable mask, cloth face mask, medical-grade mask, medical grade respirator, scarf, bandanna, neck gaiter (if more than one layer), or religious face covering that covers the nose and mouth completely in accordance with CDC guidance. Masks with valves, mesh, openings, holes, vents, or visible gaps in the material do not qualify as face coverings.
- C. Face Shield.** The term “face shield” means a clear plastic barrier that covers the face, extends below the chin, and wraps around the sides of the face to the ears. A face shield may not have an exposed gap between the forehead and the shield’s headpiece.
- D. Medical Authority.** For purposes of this policy, the term “medical authority” means a medical doctor, clinical psychologist, physician assistant, or nurse practitioner who has seen or treated the student or employee in question.
- E. Medical Condition.** For purposes of this policy, the term “medical condition” means a disease, illness, injury, or physiologic, mental, or psychological disorder. A biological or psychological state that is normally within the range of human variation is not a medical condition.
- F. Parent.** For the purpose of this policy, the term “parent” means the legal parent, legal guardian, or conservator of a child who is under the age of eighteen. A student who is eighteen years of age or older is considered to be a “parent” for purposes of this policy, unless a court has found that the student is incompetent and has appointed a conservator for the student.
- G. Visitor.** For purposes of this policy, the term “visitor” means any person other than a student or employee of the District. The term visitor includes, but is not limited to, parents/guardians, community members, substitutes, vendors, and contractors.

### III. EXEMPTIONS

- A. Circumstances When a Face Covering Should Not Be Used**
  - 1. **Children under the age of two.** A face covering should not be placed on a child under the age of two.
  - 2. **Incapacitated persons.** A face covering should not be placed on any person who is unconscious, incapacitated, or otherwise unable to remove the face covering without assistance.
- B. Persons Who Are Exempt from Wearing a Face Covering**
  - Medical condition, mental health condition, or disability.** A person is not required to wear a face covering if the person cannot wear a face covering or cannot wear a face covering safely due to a developmental, medical, behavioral, mental health condition, or disability. This includes a person who has a medical condition that compromises the person’s ability to breathe. Documentation from a medical authority is required for this exemption, unless the District already has sufficient information that demonstrates the need for the requested exemption.

#### IV. WHEN FACE COVERINGS MAY BE TEMPORARILY REMOVED

- A. Staff, students, and other people present in school locations may temporarily remove their face covering in the following situations:
1. Eating or drinking
  2. Communicating with an individual who is deaf or hard of hearing;
  3. Communicating with an individual who has a disability, medical condition, or mental health condition that makes communication with that individual difficult while wearing a face covering;
  4. Participating in activities, such as showering, that would cause the face covering to become wet;
  5. Receiving a service, such as a nursing or medical service, which would be difficult or impossible to perform with a face covering;
  6. When staff are working alone, including when alone in an office, classroom, cubicle with walls or barriers (including plexiglass) that are at least face level, or other enclosed work area;
  7. When playing musical instruments that make wearing a face covering difficult or impracticable, provided that six feet of social distancing is maintained, to the extent possible;<sup>1</sup> and
  8. When asked to remove the covering for identification purposes, such as when a person enters a school building during the school day and a staff member asks the person to remove the face covering briefly for the purposes of verifying the person's identity.

#### V. WHEN FACE SHIELDS ARE PERMITTED AS AN ALTERNATIVE TO FACE COVERINGS

- A. A face shield may be used as an alternative to a face covering when:
1. Staff wearing a face covering may impede the educational process.
  2. Students cannot tolerate a face covering due to a developmental, medical, or behavioral health condition.
  3. A person has a disability or medical or mental health condition that prevents them from wearing a face covering;
  4. A face covering would impede the direct student support services being provided by staff.
  5. A face covering would interfere with religious attire that is worn as part of a sincerely-held religious belief.

#### VI. COMPLIANCE

- A. **Discipline of Students.** This policy contains reasonable school board regulations. Any student who is not exempt from the requirements of this policy and who willfully violates this policy is subject to discipline. The District will administer such discipline in accordance with the Minnesota Pupil Fair Dismissal Act and applicable special education laws.

---

<sup>1</sup> Depending on the activity, face shields should also be considered as an alternative if six (6) feet of physical distance cannot be consistently maintained.

**B. Discipline of Employees**

Nonexempt employees who refuse to wear a face covering will be subject to discipline. Employees must understand the importance of complying with District policies because employees serve as a role model for students and their actions play an important role in protecting the health and safety of our students and other staff.

**Cross References:**

HM220 Quarantine Policy

HM240 Required Testing or Proof of Vaccination Policy

**Other References**

[MDH Best Practice Recommendations for COVID-19 Prevention in Schools for the 2021-22 School Year](#)

[CDC Guidance for COVID-19 Prevention in K-12 Schools](#)

[CDC COVID-19 Prevention Strategies Most Important for Safe In-Person Learning in K-12 Schools](#)

[CDC Consistent and Correct Mask Use](#)

[CDC Order: Wearing of face masks while on conveyances and at transportation hubs](#)

# Intermediate District 287

RESPONSIVE. INNOVATIVE. SOLUTIONS.

## FACE COVERING/FACE SHIELD EXEMPTION

A student in grades K-12 or transition programming may be exempt from the requirement to wear a “face covering” at school if a “medical authority” certifies that the student has a health condition, disability, or mental health, developmental, or behavioral need that makes a student unable to tolerate wearing a face covering. A student will then be expected to wear a face shield unless a medical authority certifies that the student is unable to tolerate a face shield because of a medical condition.

- “Face covering” means any paper or disposable mask, cloth face mask, medical-grade mask, scarf, bandanna, neck gaiter (of two layers at least), or religious face covering that can be worn to cover the nose and mouth completely in accordance with CDC guidance. Masks with valves, mesh, openings, holes, vents, or visible gaps in the material are not sufficient face coverings.
- “Face shield” is a clear plastic barrier that covers the face, extends below the chin, and wraps around the sides of the face to the ears. An adequate face shield should have no exposed gap between the forehead and the shield’s headpiece.
- “Medical authority” means a medical doctor, clinical psychologist, physician assistant, or nurse practitioner who has seen or treated the student.

**If you believe that your student is exempt from wearing a “face covering” and/or “face shield,”** you must sign this form and have a “medical authority” sign and complete this form. An exception will be made if the need for an exemption is obvious or the school already possesses information that demonstrates the need for an exemption.

This form must be given to the school principal. The school will make the final determination of whether the student qualifies for an exemption.

### TO BE COMPLETED BY PARENT/GUARDIAN

Student Name: \_\_\_\_\_ Date of Birth: \_\_\_\_\_

Address \_\_\_\_\_ School of Attendance: \_\_\_\_\_

**I certify that the information on this form is true and accurate to the best of my knowledge.**

Parent signature: \_\_\_\_\_ Date: \_\_\_\_\_

### TO BE COMPLETED BY MEDICAL AUTHORITY

Print Name: \_\_\_\_\_ Name of Clinic: \_\_\_\_\_

Clinic Address: \_\_\_\_\_ Clinic Phone: \_\_\_\_\_

**Based on personal knowledge from examining, treating, or reviewing the medical records of the student who is identified above, I certify that the following is true and accurate (check those that apply and identify condition):**

The student is unable to tolerate wearing a face covering at school because of the following health condition, disability, or mental health, developmental, or behavioral need:

\_\_\_\_\_.

The student is unable to tolerate a face shield at school because of the following medical condition:

\_\_\_\_\_.

Signature of Medical Authority \_\_\_\_\_

Date: \_\_\_\_\_

*The Minnesota Chapter of the American Academy of Pediatrics (MNAAP) has expressed support for children wearing face coverings with limited exceptions. MNAAP recommends considering whether the child is capable of physically removing their face covering in the event of an emergency. If yes, MNAAP generally believes most children should wear a face covering. A child should be exempt from wearing a face covering if the child has a medical condition that prevents the child from removing the face covering in an emergency. Examples including children with severe cognitive issues, significant sensory challenges, significant respiratory impairments (e.g. tracheostomy or on oxygen), or an orthopedic or neurological issue (e.g. cerebral palsy) that prevents the child from removing the face covering in an emergency.*

## DISTRICT POLICY

**Policy Series: Health and Medical**

**Subject: Quarantine**

**Board Approved:**

**Board Reviewed:**

---

### HM 220 QUARANTINE

#### I. PURPOSE AND GENERAL STATEMENT OF POLICY

The District serves some of the most vulnerable and medically-fragile students in Hennepin County, if not the State. The Board is committed to putting in place health and safety measures that are designed to protect students and staff.

The Board has weighed the health, safety, political and educational factors relevant to this policy as part of its policymaking process. This policy is based upon the public health guidance and COVID-19 knowledge available at the time it was adopted. **Administrators and the Student and Staff Safety Manager-Health and Safety/COVID Coordinator** will be the final interpreters of public health guidance in implementing this policy.

#### II. GENERAL STATEMENT OF POLICY

Students or staff, regardless of work location, who are showing symptoms of COVID-19, who have tested positive for COVID-19, or who are an unvaccinated close contact of someone who has a positive test or symptoms of COVID-19, will be required to isolate or quarantine in accordance with public health guidance.

Staff may use paid leave for isolation or quarantine. ~~Any leave required for isolation or quarantine after an employee's paid leave has been exhausted will be unpaid.~~

#### III. DEFINITIONS

**A. Close contact.** Someone who was within 6 (six) feet of an infected person for a cumulative total of 15 minutes or more over a 24-hour period (for example, 3 (three) individual 5 (five) minute exposures for a total of 15 minutes) starting from 2 (two) days before illness onset (or, for asymptomatic patients, 2 (two) days prior to testing specimen collection) until the time the infected person is isolated.

1. **Exception:** In the indoor classroom setting, the close contact definition **excludes students** who were within 3 (three) to 6 (six) feet of an infected student (laboratory-confirmed or a clinically compatible illness) where both the infected student(s) and exposed student(s) were engaged in consistent and correct use of well-fitting masks.
2. This **exception does not apply** to teachers, staff, or other adults in the indoor classroom setting.

**B. Fully Vaccinated.** It has been 14 days or more since the employee received the 2<sup>nd</sup> shot of either the Pfizer or Moderna vaccine or the single dose of the Johnson & Johnson vaccine.

- C. **Incubation period.** The amount of time it takes to develop infection after exposure to a virus. For COVID-19, this period ranges from 2 (two) to 14 days.
  - D. **Infectious period.** The period of time a person with COVID-19 can spread the virus to others. It includes the 2 (two) days before a person has symptoms through at least 10 days after symptoms start. For a person without symptoms, the infectious period is 2 (two) days before the date the person tests positive for COVID-19 and until at least 10 days after. A person may be infectious with COVID-19 for longer if they are immunocompromised or have a severe illness.
  - E. **Isolation.** When a person who tests positive for COVID-19 stays at home (or their place of residence) and away from others, even those living in the same home. This prevents them from spreading the disease to others. The isolation period for COVID-19 is at least 10 days from start of symptoms, or from the test date if the person has no symptoms, and until 24 hours without fever, without using medicine that reduces fever, and until symptoms have improved. The period could be longer if a person's symptoms do not improve, or the person is immunocompromised.
  - F. **Quarantine.** Quarantine is when a person who is a close contact of someone with COVID-19 stays at home and away from others for up to 14 days to avoid spreading COVID-19 during the incubation period when they could become ill.
- IV. STUDENTS WITH COVID-19 OR EXPOSURE TO COVID-19**  
For any COVID-19 related concerns, exposures, symptoms, and confirmed cases, families/students shall contact the school nurse. The school nurse will help families identify their options and isolation or quarantine time, if any, using the [MDH Exclusion Flowchart](#) and other relevant guidance. Students will be required to isolate or quarantine as directed.
- V. STAFF WHO ARE A CLOSE CONTACT TO SOMEONE WITH COVID-19**  
Staff shall be required to isolate or quarantine as directed, per the [MDH Exclusion Flowchart](#).
- VI. STAFF WITH COVID-19 SYMPTOMS OR POSITIVE TEST**  
Staff shall be required to isolate or quarantine as directed, per the [MDH Exclusion Flowchart](#).
- VII. FAILURE OR REFUSAL TO QUARANTINE**
- A. **Students**  
Students who do not isolate or quarantine as directed will be subject to discipline.
  - B. **Staff**  
Staff who do not isolate or quarantine as directed will be subject to discipline.

**Cross References:**

- HM200 Face Covering Policy
- HM240 Required Testing or Proof of Vaccination Policy

**Other References**

- [CDC: Quarantine and Isolation](#)
- [MDH: Narrative for the Recommended COVID-19 Decision Tree for People in Schools, Youth Programs, and Child Care Programs](#)
- [MDH Best Practice Recommendations for COVID-19 Prevention in Schools for the 2021-22 School Year](#)

**DISTRICT POLICY**

**Policy Series: Health and Medical**

**Subject: COVID-19 Required Testing or Proof of Vaccination**

**Board Approved:**

**Board Reviewed:**

---

**HM240 COVID-19 REQUIRED TESTING OR PROOF OF VACCINATION**

**I. PURPOSE**

The District serves some of the most vulnerable and medically-fragile students in Hennepin County, if not the State. The Board is committed to putting in place health and safety measures that are designed to protect students and staff.

The Board has weighed the health, safety, political and educational factors relevant to this policy as part of its policymaking process. This policy is based upon the public health guidance and COVID- 19 knowledge available at the time it was adopted. Administrators and the Student and Staff Safety Manager-Health and Safety/COVID Coordinator will be the final interpreters of public health guidance in implementing this policy.

The Minnesota Department of Health states that the following people who are not fully vaccinated should be tested for COVID-19: Anyone who participates in in-person school; and anyone who works in close contact with a lot of people.

**II. GENERAL STATEMENT OF POLICY**

All District staff must be tested for COVID-19 weekly, in keeping with Centers for Disease Control guidance, unless they show proof that they are fully-vaccinated. COVID-19 tests will be provided for free and administered at District sites and time and coverage will be provided during the workday to be tested. It is the responsibility of the unvaccinated employee to access District-offered testing on a weekly basis at their appointment time.

As an alternative, staff may be tested with a Polymerase Chain Reaction (PCR) test in the community and provide proof weekly of a negative test result for COVID-19, from a test conducted within the last week. Such tests would not be paid for by the District.

**III. DEFINITIONS**

- A. COVID-19 Test.** This refers to the PCR test. Also called a molecular test, this COVID-19 test detects genetic material of the virus using a lab technique called polymerase chain reaction (PCR).
- B. District 287 sites.** Any building that is owned, leased, or operated by or on behalf of District 287. Also, any vehicle that is owned, leased, or operated by or on behalf of the District.
- C. Fully Vaccinated.** It has been 14 days or more since the employee received the 2<sup>nd</sup> shot of either the Pfizer or Moderna vaccine or the single dose of the Johnson & Johnson vaccine.

#### **IV. FAILURE TO TEST WEEKLY**

Weekly testing is required for those staff who do not provide proof that they are fully vaccinated. Those staff who are required to test weekly and do not do so will be subject to discipline.

#### **Cross References:**

HM200 Face Covering  
Policy HM220 Quarantine  
Policy

#### **Other References**

[MDH Best Practice Recommendations for COVID-19 Prevention in Schools for the 2021-22 School Year](#)

[CDC Interim Public Health Recommendations for Fully Vaccinated People](#)

Member \_\_\_\_\_ introduced the following resolution and moved its adoption:

**RESOLUTION REGARDING DECISION MAKING  
ON HEALTH AND SAFETY MEASURES  
FOR THE 2021-22 SCHOOL YEAR**

**WHEREAS**, Minnesota Statutes Section 123B.09 vests the care, management, and control of independent districts in the school board; and

**WHEREAS**, the Superintendent is responsible for the management of the schools, the administration of all District policies, and is directly accountable to the Board; and

**WHEREAS**, when responsibilities are not specifically prescribed nor Board policy applicable, the Superintendent shall use personal and professional judgment, subject to review by the Board; and

**WHEREAS**, the Centers for Disease Control and Prevention (CDC) and the Minnesota Department of Health (MDH) have determined that the COVID-19 pandemic is currently ongoing and may remain ongoing for an unknown time; and

**WHEREAS**, the Minnesota Department of Education (MDE) has issued and may continue to issue written guidance for Minnesota schools on educational issues related to COVID-19; and

**WHEREAS**, the MDH has issued and may continue to issue written guidance for Minnesota schools on public health issues related to COVID-19; and

**WHEREAS**, the Superintendent and District administration have conferred with the Board regarding COVID-19 health and safety measures, the current CDC, MDE, and MDH requirements for each, and other relevant information; and

**WHEREAS**, based upon the collective consideration of these factors, the Superintendent has recommended to the Board that masking, quarantine, and required weekly testing or proof of vaccination, and other health and safety requirements be implemented at the commencement of the 2021-2022 school year.

**NOW, THEREFORE, BE IT RESOLVED**, by the Board of Intermediate District 287 as follows:

1. The Board has adopted policies regarding masking, quarantines, and required weekly testing or proof of vaccination and is authorizing the Superintendent to use her discretion in implementing these policies and other health and safety measures.

2. The Superintendent is hereby authorized, after consultation with the Board Chair and notification to the Board, to use her discretion to select and implement different health and safety measures for the District or any specific school buildings without Board action if the Superintendent reasonably believes that prompt implementation of different health and safety measures is necessary, and that constraints of time and public health considerations render it impractical to hold a Board meeting to approve the implementation. The health and safety measures selected and implemented by the Superintendent shall continue in effect unless and until the Board, in consultation with the Superintendent and appropriate District staff and public health officials, deems it in the best interest of the District and its students and staff to implement different health and safety measures.
  
3. The Superintendent will provide regular updates to the Board regarding the District's efforts to implement COVID-19 related educational and public health guidance issued by the CDC, MDH and MDE.

The motion for the adoption of the foregoing resolution was duly seconded by

Member \_\_\_\_\_, and upon vote being taken thereon, the following voted in favor thereof: \_\_\_\_\_ and the following voted against the same: \_\_\_\_\_.

Whereupon said resolution was declared duly passed and adopted.

**September 10, 2021**

**Board of Directors Meeting**

7 a.m. - 9 a.m.  
Quora Education Center  
NE Metro 916  
Little Canada

**September 24, 2021**

**Executive/Legislative Committee Meeting**

7:30 a.m. - 9 a.m.  
Anderson Center  
Bethel University  
Arden Hills

**October 1, 2021**

**Board of Directors Meeting**

7 a.m. - 9 a.m.  
Quora Education Center  
NE Metro 916  
Little Canada

**October 29, 2021**

**Executive/Legislative Committee Meeting**

7:30 a.m. - 9 a.m.  
Anderson Center  
Bethel University  
Arden Hills

## Saint Paul's Nutrition Services Eclipses 19 Million Meals Served Since March 2020



When Governor Tim Walz ordered Minnesota schools closed as a result of the COVID-19 pandemic in March of last year, Stacy Koppen knew she and her team were in for some very long days.

"The team realized the need to pivot from school-based nutrition to providing meals to families throughout the community,"

says Koppen, Director of Nutrition Services for Saint Paul Public Schools (SPPS). "Our vision, to eliminate hunger and provide every child with hope through exceptional food, took on a scale that at the time no one could have imagined."

The result has been a total of more than 19 million meals being delivered and served to Saint Paul students and families in the last 17 months.

The COVID pandemic created an increase of food insecurity and a need for reliable and healthy meals. SPPS met their families where they are - at their home.

### **Responding to Needs**

During the initial months of the pandemic, school buses were loaded with meal boxes each containing 14 meals; seven breakfast and seven lunches. Contents were rotated and expanded to include a greater variety of healthy food, including featured recipe kits for Enchiladas Coloradas, Red Lentils and Rice, Kickin' Chicken Stir Fry, Lebanese Seven Spice Chicken, Party Melts,

*Continued on page 2*

I am very honored to have the opportunity to serve as the chair of AMSD for the 2021-22 school year and I look forward to working with so many amazing colleagues. While we all had hoped that the COVID-19 pandemic would be behind us by now, we will continue to work on our collective goal of ensuring that our students have the opportunities and resources they need to reach their full potential. The AMSD Legislative Committee will soon begin the work of drafting the 2022 legislative platform. Based on this month's research article, I'm sure addressing the cross-subsidies in the special education and English learner programs will once again be high priorities for AMSD members. Please share your legislative priorities with the members of the legislative committee as we build our platform over the next few months and best wishes for a successful start to the school year!

***From the AMSD Chair, Kelsey Dawson Walton, Osseo Area Schools Board Member***

# SPPS Nutrition Services Team Recognized for Their Extraordinary Efforts

*Continued from page 1*

Cloudy With a Chance of Meatballs, Crispy Smashed Potatoes, Chicken Gyros, Southern Black-Eyed Peas and Thai Noodle Bowls. Jugs of milk were included with each meal delivery as well.

The district relied on approximately 275 bus drivers, accompanied by more than 300 paraprofessionals and Nutrition Services team members, to staff dozens of routes to deliver meals to students' homes each day. In addition, the district established curbside meal pickup points throughout the city to ensure no one went without food.

"Typically two-thirds of SPPS families qualify for free and reduced-price lunch. With the hardships caused by the pandemic, we know that number increased significantly," says Koppen. "While economic factors are likely one of the main reasons why families depend on schools for meals, there are other factors that have emerged. A family might have children with high risk conditions, be in isolation, or quarantine, or suffering from work disruptions which prevented them from being able to go to the grocery store."

Last summer, SPPS offered home delivery and curbside pickup. When in-person learning resumed earlier this year, meals were also served in classrooms, cafeterias and alternative dining spaces. Over time, and as COVID restrictions eased, these models became layered so that youth throughout Saint Paul were able to participate in school meals through home delivery, curbside pickup, or in-person dining.

## **Federal Funding Assistance**

SPPS has used funding from the United States Department of Agriculture's Summer Food Service Program (SFSP) to provide meals during the pandemic. Typically, SPPS serves 3,000-6,000 meals each day during the summer. Last year that number rose to as many as 173,000 meals in a day.

"This trend demonstrates how much can be accomplished when the SFSP rules are modified in a manner that is flexible and works better for families," says Koppen. "Participation in the meal program we are seeing today is likely the result of these improved program rules, along with increased need in our communities."

## **Well Deserved Recognition**

Koppen and her team were recently recognized for their extraordinary efforts. The Minnesota School Nutrition Association (MSNA) awarded its "E" Team Award to the SPPS Nutrition Services team "For going the 'Extra Mile' to serve the students and staff in their district." The MSNA Innovation Award was presented to Chef Ricardo Abbott for, among other things, "Being one of the first nutrition professionals in the state to consider a weekly, bundled meal concept to minimize virus exposure for both staff and families. He also worked with the district transportation director to gain support from bus drivers in delivering the meals."

Koppen herself was named the Midwest Regional Director of the Year for 2021 for her efforts to create a zero hunger and zero waste initiative, cultivating a positive work environment, improving training programs, encouraging continued education for employees, and she brought a new level of quality customer service for students and school staff.

"This has been a true team effort, and it's taken the collective efforts of many people to help us fulfill our mission," says Koppen. "I couldn't be more proud of the SPPS Nutrition Services team!"

For more information, please visit [www.spps.org/ns](http://www.spps.org/ns).

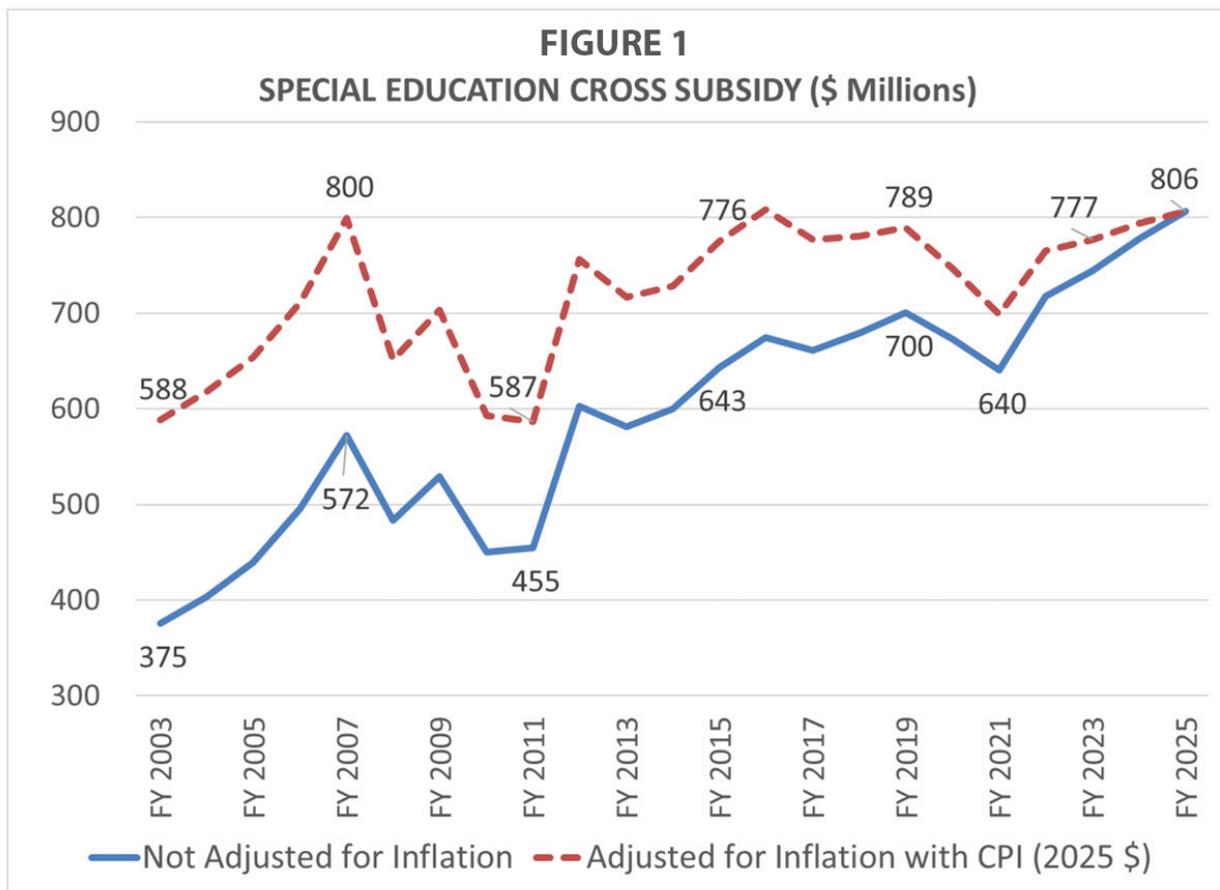


Article submitted by Kevin Burns, Director, Office of Communications, Saint Paul Public Schools. 68

# Special Education Cross-Subsidy Projected to Grow Again After Temporary Decline

While the Omnibus E-12 Education Budget Bill approved in the June special session included the largest increase in the per pupil formula in 15 years - a 2.45 percent increase in FY 2022 and a 2 percent increase in FY 2023 - the shortfall in special education funding persists. The shortfall, also referred to as a cross-subsidy, reflects the difference between special education expenditures and corresponding revenue provided by the state and federal government to pay for special education services.

According to the recently released FY 2020 Special Education Cross Subsidies Report to the Legislature (and, as the chart in Figure 1 shows): the special education cross-subsidy in Minnesota has long presented a major budget challenge for school districts - going back well before the Legislature began tracking these costs in 1998.



Source: MDE Special Education Cross-Subsidy Report FY20

Last year alone, the cost of providing special education services exceeded the funding the state and federal governments provided to school districts by \$673 million. AMSD districts - which account for more than 60 percent of the total statewide cross-subsidy - saw a combined shortfall of more than \$457 million in FY 2020.

School districts of all sizes, large and small, are impacted by the growing special education cross-subsidy. Columbia Heights, for example - with an enrollment of just more than 3,100 students last year - experienced a cross-subsidy of more than \$1,153 per-weighted-pupil, compared to the statewide average of \$782. Bloomington, Burnsville-Eagan-Savage, Farmington, Minneapolis, North St. Paul-Maplewood-Oakdale, Osseo, Richfield, Robbinsdale, South St. Paul, St. Cloud, Saint Paul and White Bear Lake also had cross-subsidies of more than \$1,000 per-weighted-pupil.

# Shortfall in English Learner Funding Impacts AMSD School Districts

Continued from page 3

State policymakers have acknowledged the challenges related to insufficient special education funding. In its 2019 Omnibus E-12 Bill, the Minnesota Legislature established cross-subsidy reduction aid to begin addressing the underfunding of special education. In fact, the new cross-subsidy report shows that the total cross-subsidy declined slightly in FY 2020 and is projected to decline slightly in FY 2021, although the 2021 decline might also be partly related to the COVID-19 pandemic and the challenge of providing special education services during that time.

At the start of the 2021 legislative session, the Minnesota Department of Education projected that \$70 million was needed just to prevent the cross-subsidy from growing. However, the 2021 Omnibus E-12 Education Bill provided just \$10.425 million in one-time funding in FY 2022 for cross-subsidy reduction aid. Consequently, it is no surprise that the cross-subsidy is projected to increase again in FY 2022 to \$717.9 million and to \$744.8 million in FY 2023.

Compounding the challenge for school districts is that cross-subsidies are not unique to special education.

## Special Education Cross-Subsidies 2020-2025

dollars in millions

Cross-Subsidies:	FY 2018 Final	FY 2019 Final	FY 2020 Final	FY 2021 Estimate	FY 2022 Estimate	FY 2023 Estimate	FY 2024 Estimate	FY 2025 Estimate
Adjusted Net Cross-Subsidy *	\$678.9	\$700.5	\$673.2	\$640.3	\$717.9	\$744.8	\$777.7	\$806.2
Change from Prior Year	\$18.1	\$21.5	\$(27.2)	\$(32.9)	\$77.6	\$26.8	\$33.0	\$28.5
Percent Change from Prior Year	2.7%	3.2%	-3.9%	-4.9%	12.1%	3.7%	4.4%	3.7%

\*The Adjusted Net Cross-Subsidy is the portion of special education expenditures not covered by categorical special education revenue, plus the portion of general education revenue that reasonably follows the student to the special education program as revenue for special education.

Source: MDE Special Education Cross-Subsidy Report FY20

English learner education, for example, accounts for its own cross-subsidy with expenditures significantly exceeding funding. AMSD districts reported a combined funding shortfall for English learner services of more than \$92.5 million in FY 2019 and more than \$99 million in FY 2020. Statewide, the FY 2020 English learner cross-subsidy was more than \$117 million in FY 2020.

Similar to the effort to address the special education cross-subsidy in 2019, state policymakers established English Learner Cross-Subsidy Reduction Aid in the 2021 Omnibus E-12 Education Bill and provided \$2 million per year for fiscal years 2022, 2023, 2024 and 2025. This will provide some modest relief over the next four years, but it is important that the Legislature sustain this funding into the future. As the latest special education cross-subsidy report shows, it is critical that state policymakers provide consistent funding to alleviate the significant shortfalls in the special education and English learner programs.

LINK: View the full FY 2020 Cross-Subsidies Report to the Legislature:  
<https://www.amsd.org/doc/fy2020xsubs/>

TABLE: View the FY 2020 AMSD District Cross-Subsidies:  
<https://www.amsd.org/doc/fy2020amsd-xsubs/>

TABLE: View the FY 2019 and FY 2020 AMSD English Learner Cross-Subsidies:  
<https://www.amsd.org/doc/fy2019-20amsd-elsubs/> 70

# Intermediate District 287

RESPONSIVE. INNOVATIVE. SOLUTIONS.

## School Board Planning Calendar 2021-2022

2021 Meetings (August - December)		2022 Meetings (January - June)	
July 22	October 14	January 13	March 24
August 26	October 28	(possible conflicts with MASA)	April 14
September 9	November 11	January 27	May 12
September 23	December 9	February 10	May 26
		February 24	June 9
		March 10	June 23

1 <sup>st</sup> Meeting of the Month	2 <sup>nd</sup> Meeting of the Month
--------------------------------------	--------------------------------------

START TIME 6:30 PM

JULY 22, 2021

- Consent agenda:
  - Approval of Radio Bid
  - Approval of Agreement - Camera Software
  - Approval of Multiple Agreements to Provide Educational Services - Care and Treatment Sites
  - Approval of Authorization for Issuance of Purchasing Cards
- Update on State & Federal Funding report
- 2209 Closed Session

AUGUST 26, 2021

### Kudos & Recognition

- What Board Members Need to Know About “2021-2022 Back to School Start-Up: We’re in this Together”

### Special Presentation

- 287 Anti-Racist Leadership Program Pilot Proposal

### Annual Presentation - none

- Coherence-Uber Goal (First Read)
- Racial Equity-Kendi Follow Up Or My Grandmother’s Hand’s
- Financial Report June - (Action)
- COVID 19 POLICIES
- Update on Back to School Planning

### Consent Agenda OR What the Board Needs to Know OR Verbal Update

- Wilder Contracts - TTM & KOFI

SEPTEMBER 9, 2021

### Kudos & Recognition

- Kudos (back to school - first days of school video)

### Consent Agenda OR What the Board Needs to Know OR Verbal Update

### Special Presentation:

- Moving Racial Consciousness to Action tool
- Update on the Year of Learning

### Annual Presentation

- **HR Closed Session:** 2209 Negotiations (pending TA)

SEPTEMBER 23, 2021

### Kudos & Recognition

- Spotlight: West Education Center (tentative)

### Consent Agenda OR What the Board Needs to Know OR Verbal Update

- Routine monthly finance report - July/August (consent agenda)

### Special Presentation

- 2021 Strategic Priorities Impact Report

### Annual Presentation

- Facilities Report ( Summary of Summer Projects)
- **What the Board Needs to Know** Emergency and Crisis Plans for 2021-22 Jake Horejsh ..... (*Action*)

<ul style="list-style-type: none"> <li>● KPI update / Strategic Plan update HOLD for Aug/Sept meeting</li> </ul> <p><b>Spotlight - TBD</b></p>	<ul style="list-style-type: none"> <li>● <b>What the Board Needs to Know</b> MSBA Resolution on TTM funding . . . . . <i>(Action)</i></li> <li>● <b>HR Closed Session:</b> 284 Negotiations -update (pending)</li> </ul>
<p><b>OCTOBER 14, 2021</b></p> <p><b>Kudos &amp; Recognition/Spotlight</b></p> <p><b>Consent Agenda OR What the Board Needs to Know OR Verbal Update</b></p> <p><b>Special Presentation</b></p> <p><b>Annual Presentation</b></p> <ul style="list-style-type: none"> <li>● Teaching and Learning Update <ul style="list-style-type: none"> <li>■ Literacy, coaching, connected learning, new resources, PD</li> </ul> </li> </ul> <p><b>Work Session:</b></p> <ul style="list-style-type: none"> <li>● <b>Presentation on Tenure, Non-Renewals, etc.</b> Michelle Axell, Anne Becker and Dr. Elisabeth Lodge Rogers</li> </ul>	<p><b>OCTOBER 28, 2021</b></p> <p><b>Kudos &amp; Recognition/Spotlight</b></p> <ul style="list-style-type: none"> <li>● Spotlight: Care and Treatment</li> </ul> <p><b>Consent Agenda OR What the Board Needs to Know OR Verbal Update</b></p> <ul style="list-style-type: none"> <li>● Enrollment Update - highlights <i>what we know</i></li> <li>● Misc. Policies First Read: Harassment and Violence, Wellness, Tobacco-Free Schools (<i>carryover from last year</i>)</li> <li>● Insurance Premium Rate recommendation</li> </ul> <p><b>Special Presentation</b></p> <p><b>Annual Presentation</b></p> <ul style="list-style-type: none"> <li>● Financial Report September - Quarterly Update (Action)</li> </ul>
<p><b>NOVEMBER 11, 2021</b> <i>(Only one Board meeting this month!)</i></p> <p><b>Kudos &amp; Recognition/Spotlight</b></p> <ul style="list-style-type: none"> <li>● Spotlight: Northern Star Online (<i>carryover from last year</i>)</li> </ul> <p><b>Consent Agenda OR What the Board Needs to Know OR Verbal Update</b></p> <ul style="list-style-type: none"> <li>● Fund balance transfers (consent agenda item)</li> </ul> <p><b>Special Presentation: Board Work Session</b></p> <ul style="list-style-type: none"> <li>● KPI update &amp; School Improvement Plans update - 2020-21 plans (30 min) (<i>carryover from last year</i>)</li> </ul> <p><b>Annual Presentation</b></p> <ul style="list-style-type: none"> <li>● Grant updates - Ben and Jon [SRCL update] (<i>carryover from last year</i>)</li> <li>● Misc. Policies First Read: Tobacco-Free, Harassment and Violence, Wellness (<i>carryover from last year</i>)</li> <li>● National Trends - COVID 19 and Future Economic Impacts (Mae Hawkins)</li> <li>● Update on Key Performance Indicators</li> </ul>	
<p><b>DECEMBER 9, 2021</b> <i>(Only one Board meeting this month!)</i></p>	
<p><b>Kudos &amp; Recognition/Spotlight</b></p> <ul style="list-style-type: none"> <li>● Spotlight: South Education Center (<i>carryover from last year</i>)</li> </ul> <p><b>Consent Agenda OR What the Board Needs to Know OR Verbal Update</b></p> <ul style="list-style-type: none"> <li>● Financial Report October (<b>consent agenda</b>)</li> <li>● Legislative Platform</li> </ul> <p><b>Special Presentation</b></p> <ul style="list-style-type: none"> <li>● STOP Violence Federal Grant Update (Ben M.) (<i>carryover from last year</i>)</li> <li>● Classification &amp; Compensation Study Recommendations (Michelle &amp; Anne)</li> </ul>	<p><b>Annual Presentation</b></p> <ul style="list-style-type: none"> <li>● Officer Election Process - (Chair Report)</li> <li>● World's Best Workforce Report &amp; ESSA Update (Jon Ben)</li> <li>● Unaudited Financial Report for FY21 (action item)</li> <li>● 2021-2022 Yearly ADM Summary</li> </ul>

**JANUARY 13, 2022**  
**\*Organizational Meeting**

- Election of Board Officers  
 Oath of Office  
 Annual Resolutions
- Electronic signatures resolution - was this included in the annual resolutions? *(Please move to the annual organizational meeting)*
  - FY20 Audit - Auditor Presentation - (Annual Report) (recurring) (action item) *(Please move to top of Agenda behind election of officers)*
  - Financial Report November (consent agenda)
  - Report on UBER goal including strategic implementation plans and budget

**JANUARY 27, 2022**  
**Regular Meeting**

- Consent Agenda OR What the Board Needs to Know OR Verbal Update**
- Superintendent Mid-Year Evaluation Procedure (recurring)
- Special Presentation** -  
 JUUL Lawsuit: Presentation by one of the attorneys representing school districts in a lawsuit against JUUL.  
 Learning model, phase three update for the Board.
- Annual Presentation**
- Financial Report December - Quarterly update (action item)
  - 2021-22 Budget Update
  - Equity Policy Second Read

**FEBRUARY 10, 2022**

- Kudos & Recognition/Spotlight**  
 \*online student letter
- Consent Agenda OR What the Board Needs to Know OR Verbal Update**
- Update on Culture and Climate Uber Goal -Staff WELLBEING
- Special Presentation**
- EL Certificates
  - Radiums and the Vaccine Article
- Under HR Report:**
- What the Board Needs to Know: HR Planning and upcoming hiring season: Michelle Axell, Director of Human Resources and Amanda Achterkirch, Talent Acquisition Professional will share recruitment & retention strategies.
- Annual Presentation**
- ESSA submissions for schools identified for Comprehensive Support and Improvement (will recur annually)

**FEBRUARY 24, 2022**

- Kudos & Recognition/Spotlight**
- Consent Agenda OR What the Board Needs to Know OR Verbal Update**
- Financial Report January -consent agenda
  - 2022-2023 School Calendar Approval (recurring)
  - HR Report: Resolution Reducing Programs and Positions (recurring) Michelle Axell will present a Resolution asking the Board to direct administration to make recommendations for any necessary reductions in programs and positions.
- Special Presentation** -Coherence and Strategic Planning
- Annual Presentation**  
 Chair Report
- Trauma Sensitive Organization Ben M

**MARCH 10, 2022**

- Equity (60 min) | Equity Work Session**
- Kudos & Recognition/Spotlight**
- Consent Agenda OR What the Board Needs to Know OR Verbal Update**
- Confidentiality Commitments
- Special Presentation**  
**Annual Presentation**
- Approval of revised Administrative Organizational Plan (recurring)
- FY22 Budget Revision - annual report (action item)  
 FY23 Budget Assumption/Program Withdrawal Report - Annual Report (Action item)
- HR Closed Session (2209)**
- Initial Review - Parameters for Negotiations

**MARCH 24, 2022**

- Kudos & Recognition/Spotlight**
- Spotlight: North Education Center
- Consent Agenda OR What the Board Needs to Know OR Verbal Update**
- Financial Report February - consent agenda
  - Verbal update: Expansion of Furthering Your Education program (The Transforming Teaching & Learning (TTL) Scholarship)
  - What the Board Needs to Know about [Operational Results](#) (recurring) (video)
  - Approval of Contracts:
  - FY23 - Food Services Prime Vendor Contract (consent agenda)
  - Approval of the RFQ Transportation Contracts
- Special Presentation** -  
**Annual Presentation** - none

APRIL 14, 2022

**Kudos & Recognition/Spotlight**

- Spotlight: Work Experience
- Gateway to College award?

**Consent Agenda OR What the Board Needs to Know OR Verbal Update**

- HR Report: Discontinuing Educational Programs and Positions/Staff Reduction ULA Resolution (only if necessary)
- Organizational Chart Approval

**Special Presentation - none**

**Annual Presentation -**

- Facilities - Long Term Facilities Maintenance Plan Approval - (Action item)

Chair Report

MAY 12, 2022

RETIREMENT EVENT  
5:00 PM - 6:30 PM

**Kudos & Recognition/Spotlight**

- Itinerant

**Consent Agenda OR What the Board Needs to Know OR Verbal Update**

- Superintendent Evaluation Closed Session (carry over)

**Special Presentation - none**

**Annual Presentation - none**

- Financial Report March - Quarterly update (Action)

Chair Report

MAY 26, 2022

**Kudos & Recognition/Spotlight**

Spotlight: Itinerant (move to future date)

**Consent Agenda OR What the Board Needs to Know OR Verbal Update**

- Superintendent's Evaluation Update (10 min)
- Approval of Computer Refresh (carry over)
- Financial Report April- consent agenda

**Special Presentation - none**

**Annual Presentation -**

- Probationary Licensed, and Non-Licensed Non-Renewal Resolutions (recurring)
- Learning Conversations, Superintendent Luncheon Recap

JUNE 9, 2022

**Kudos & Recognition/Spotlight**

- 2022 Graduation video

**Consent Agenda OR What the Board Needs to Know OR Verbal Update**

Jaynie Leung FY 23 Lease Agreement

**Special Presentation - none**

**Annual Presentation**

- Food Services Report - (Annual Report)
- Annual Food Service Program Resolution Action Item
- Liability and WC Renewal Rates
- Consent Agenda: Recommendation to Renew Teachers on Call (TOC) Agreement

Chair Report

Data Privacy & Records policy bucket - 1st read

JUNE 23, 2022

**Kudos & Recognition/Spotlight**

Spotlight: Therapeutic Teaching Model

**Consent Agenda OR What the Board Needs to Know OR Verbal Update**

- Financial Report May (consent agenda)
- Special Education Monitoring Report (Ask Melissa)
- PrairieCare Partnership Report (Kate and Chad Jayasekera)

**Special Presentation - none**

**Annual Presentation**

- KPI update / Strategic Plan update HOLD for Aug/Sept meeting
- 2022-23 Original Budget Approval - Annual Report Action Item
- Approval of 2022-23 Rates. Action Item
- Staff Reduction ULA Resolution (Resolution)  
Michelle Axell, Director of Human Resources, will present a Resolution placing tenured licensed staff on unrequested leave of absence.
- SEIU Local 284 – Closed Session (Information)  
Michelle Axell, Director of Human Resources will present the Tentative Agreement for Board approval. The School Board may hold a closed meeting to consider strategy for labor negotiations. Minn. Stat. §13D.03.

Chair Report

Data Privacy & Records policy bucket - 2nd read

**INTERMEDIATE DISTRICT 287**  
**August 26, 2021**  
**SCHOOL BOARD CALENDAR**

---

**August 2021**

26	Thursday	General Board Meeting	6:30PM	Boardroom
30	Monday	ABEC Welcome Back Event	8:00AM	GYM
30	Monday	DSC Welcome Back Event	12:30PM	DSC-Rm318
31	Tuesday	Care & Treatment Welcome Back Event	8:00AM	DSC-Rm318

---

**September 2021**

01	Wednesday	NEC Welcome Back Event	8:00AM	GYM
02	Thursday	SEC Welcome Back Event	8:00AM	GYM
03	Friday	WEC Welcome Back Event	8:00AM	HTC
09	Thursday	General Board Meeting	6:30PM	TBD
23	Thursday	General Board Meeting	6:30PM	TBD

---

**October 2021**

14	Thursday	General Board Meeting	6:30PM	TBD
19	Tuesday	Get on the Bus	8:00AM	TBD
26	Tuesday	Local 2209/Board Breakfast	7:00AM	DSC-Rm316
28	Thursday	General Board Meeting	6:30PM	TBD

---

**November 2021**

11	Thursday	General Board Meeting	6:30PM	TBD
----	----------	-----------------------	--------	-----

---

**December 2021**

07	Tuesday	Get on the Bus	8:00AM	TBD
09	Thursday	General Board Meeting	6:30PM	TBD
14	Tuesday	Local 2209/Board Breakfast	7:00AM	DSC-Rm316

---

***TENTATIVE***

---

**January 2022**

13	Thursday	General Board Meeting	6:30PM	TBD
27	Thursday	General Board Meeting	6:30PM	TBD

---

**February 2022**

08	Tuesday	Get on the Bus	8:00AM	TBD
10	Thursday	General Board Meeting	6:30PM	TBD
22	Tuesday	Local 2209/Board Breakfast	7:00AM	DSC-
24	Thursday	General Board Meeting	6:30PM	TBD

---

**March 2022**

10	Thursday	General Board Meeting	6:30PM	TBD
24	Thursday	General Board Meeting	6:30PM	TBD

---

**April 2022**

12	Tuesday	Get on the Bus	8:00AM	TBD
14	Thursday	General Board Meeting	6:30PM	TBD
26	Tuesday	Local 2209/Board Breakfast	7:00AM	DSC-

---

**May 2022**

12	Thursday	General Board Meeting	6:30PM	TBD
26	Thursday	General Board Meeting	6:30PM	TBD

---

**June 2022**

09	Thursday	General Board Meeting	6:30PM	TBD
23	Thursday	General Board Meeting	6:30PM	TBD

---

- ◆ General Board Meeting – Date Change
- ◆ New Event
- ◆ Event Date Change

# Intermediate District 287

*RESPONSIVE. INNOVATIVE. SOLUTIONS.*

## Get on the Bus & Local 2209 Breakfast Schedule 2021-2022

### Get on the Bus

Tuesday, October 19<sup>th</sup>

???

Bus leaves 287 DSC @ 8:30 AM

_____	_____
_____	_____
_____	_____

Tuesday, December 7<sup>th</sup>

???

Bus leaves 287 DSC @ 8:30 AM

_____	_____
_____	_____
_____	_____

Tuesday, February 8<sup>th</sup>

???

Bus leaves 287 DSC @ 8:30 AM

_____	_____
_____	_____
_____	_____

Tuesday, April 12<sup>th</sup>

???

Bus leaves 287 DSC @ 8:30 AM

_____	_____
_____	_____
_____	_____

# Local 2209/Board Breakfast

## 7:00 AM

Tuesday, October 26<sup>th</sup>  
District Service Center  
(3<sup>rd</sup> Floor – Room 316)

_____	_____
_____	_____
_____	_____

Tuesday, December 14<sup>th</sup>  
District Service Center  
(3<sup>rd</sup> Floor – Room 316)

_____	_____
_____	_____
_____	_____

Tuesday, February 22<sup>nd</sup>  
District Service Center  
(3<sup>rd</sup> Floor – Room 316)

_____	_____
_____	_____
_____	_____

Tuesday, April 26<sup>th</sup>  
District Service Center  
(3<sup>rd</sup> Floor – Room 316)

_____	_____
_____	_____
_____	_____