

Intermediate District 287

Responsive. Innovative. Solutions.

GENERAL MEETING OF THE BOARD – Regular

Thursday, June 24, 2021

6:30 PM @ Boardroom / Teleconference

1820 Xenium Ln N

Minneapolis, MN 55441-3790

AGENDA

Page #

1. CALL TO ORDER (Action)

The mission of Intermediate District 287 is to be the premier provider of innovative specialized services to ensure that each member district can meet the unique learning needs of its students.

2. APPROVAL OF GENERAL MEETING AGENDA (Action)

3. AUDIENCE OPPORTUNITY TO SPEAK (Information)

4. APPROVAL OF CONSENT AGENDA (Action)

- 1. General Board Meeting Minutes from June 10, 2021 3
- 2. Board Work Sessions Meeting Minutes 5
- 3. Approval of Finance Report May 2021 6
- 4. Approval of Routine Human Resources Activities for June 24, 2021 19
- 5. Approval of 2021-2022 Fee and Rates 24
- 6. Lease Agreement with Hennepin Technical College 26

5. SHARE THE SUCCESS & RECOGNITION - (10 minutes) (Information)

- 1. Spotlight: Roshanda Jenkins, parent of an Ann Bremer Education Center (ABEC) graduate student.

6. SUPERINTENDENT'S REPORT - None

7. INSTRUCTIONAL REPORT - None

8. BUSINESS SERVICES & LABOR RELATIONS REPORT - (25 minutes)

- 1. Facilities Report - None
 - 2. Financial Report
 - 1. Approval of 2021-22 Original Budget (Action) 27Mae Hawkins, Executive Director of Business Services, and Gloria Wilder, Director of Finance, will provide an overview of the 2021-22 Original Budget. RADIUS GUESS will assist in guiding the board through the Racial Equity Impact Analysis tool, following which the board will be asked to approve the 2021-22 Original Budget.
 - 3. Human Resource Report
 - 1. Resolution Position Elimination resulting in Layoff or Reassignment 65**(Resolution)**

Michelle Axell, Director of Human Resources, will present two resolutions to the Board and request Board action. Each resolution requires a roll call vote of the Board.
 - 2. What the Board Needs to Know - Employment Guide for Administrators and Unaffiliated Employees 67
- (Information)**
- Michelle Axell, Director of Human Resources, will provide a written update on the 2021-2023 Employment Guide for Administrators and Unaffiliated Employees.

9. BOARD BUSINESS - (10 minutes) (Information)

- 1. Policy Review & Revision
 - 1. Wellness Policy (Action) 68Anne Becker, General Counsel, will present and recommend for Board approval the Wellness Policy Bucket as a Second Read.
- 2. Board Reports
 - 1. Chair Report
 - 1. Return to In-Person Board Meeting Resolutions (Resolutions) 75
 - 2. Next Steps: Superintendent Search (Information)
 - 2. AMSD Report
 - 1. June 2021 Connection Newsletter - None

3. District News

1. 2021-2022 School Board Planning Calendar

78

2. June 24, 2021, Board Event Calendar

83

4. Once Around the Table

10. **ADJOURNMENT** (*Action*)

Recommended Action: Board Chair calls meeting adjourned @ _____ PM

(Board Work Session will follow immediately after the General Meeting of the Board)

Recommended Action: Board Chair calls meeting adjourned @ _____ PM

DISTRICT 287 GENERAL MEETING OF THE BOARD

Intermediate District 287

June 10, 2021

MINUTES

1. CALL TO ORDER

Chair Regina Neville called the general meeting to order at 6:30 PM in the District Service Center Boardroom and by the use of District 287 Teleconferencing. Board Director Kunz recited the Intermediate District 287 mission statement, “The mission of Intermediate District 287 is to be the premier provider of innovative specialized services to ensure that each member district can meet the unique learning needs of its students”.

A Roll Call was taken, and a quorum was declared with 9 member districts represented and the following Board members in attendance:

286	Brooklyn Center	Ruthie Dallas
272	Eden Prairie	Adam Seidel
273	Edina	Regina Neville
270	Hopkins	Shannon Andreson
278	Orono	Michèle Kunz
279	Osseo	Jackie Mosqueda-Jones
280	Richfield	Crystal Brakke
281	Robbinsdale	Sam Sant
283	St. Louis Park	Anne Casey
284	Wayzata	Andrea Cuene
277	Westonka	Heidi Marty

Absent: 286/Dallas, and 281/Sant

Guests:
287 Administration: Sandra Lewandowski, Tonya Allen, Anne Becker, Melissa Brateng, Radious Guess, Mae Hawkins, Kim Helgeson, Rachel Hicks, Elisabeth Lodge Rogers, Ben Magras, and Wauneen Denson-Mgeni
287 Staff Members: Shawn Garvey

2. APPROVAL OF GENERAL MEETING AGENDA

The general meeting agenda was presented for approval. *Motion by Regina Neville, seconded by Michèle Kunz, approve the meeting agenda. The following voted in favor of the motion: Andreson, Brakke, Casey, Cuene, Kunz, Marty, Mosqueda-Jones, Neville, and Seidel. No votes against. Motion carried.*

3. OPEN FORUM FOR COMMUNITY COMMENTS - None

4. APPROVAL OF CONSENT AGENDA

The Consent Agenda was presented for approval. The Consent Agenda included the General Meeting of the Board Minutes from May 27, 2021, Renew Teachers on Call (TOC) Agreement, Health Insurance Carrier Recommendation, Liability and Workers Compensation - 2021 - 22 Carriers and Rates Approval, Three Year Agreement - Environmental Health & Safety Consulting, Three Year Agreement - Trash Sanitation Services, CARES Act ESSER 1 Grant, Pulitzer Center 1619 Project Education Network Grant, MN DHS COVID 19 Public Health Support Funds for Child Care, ESSER II Funds - 9.5% State Directed Grant, Governor’s Discretionary American Rescue Plan Funds, Metro Regional Implementation Project - PBIS Subaward - Ann Bremer Education Center, Metro Regional Implementation Project - PBIS Subaward - North Education Center, Metro Regional Implementation Project - PBIS Subaward - South Education Center, Metro Regional Implementation Project - PBIS Subaward - West Education Center, and Pandemic Electronic Benefits Transfer (P-EBT) Coordinator Funding. *Motion by Andrea Cuene, seconded by Crystal Brakke to approve the Consent Agenda as presented. The following voted in favor of the motion: Andreson, Brakke, Casey, Cuene, Kunz, Marty, Mosqueda-Jones, Neville, and Seidel. No votes against. Motion carried.*

5. SHARE THE SUCCESS & RECOGNITIONS

Rachel Hicks, Director of Communication and Public Relations, presented a video on District 287 Graduations. The [2021 Graduations Video](#) was previewed.

6. SUPERINTENDENT’S REPORT

Superintendent Lewandowski presented a brief overview of the timeline for the District 287 strategic priorities update. A summary document was presented [What the Board Needs to Know about District 287 Strategic Priorities](#).

7. INSTRUCTIONAL REPORT - None

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8. BUSINESS SERVICES & LABOR RELATIONS REPORTS

Facilities Report – None

Financial Report

Sarah Schreifels, Food Service Manager, presented an overview of the food services program for the 2020-2021 year. [Food Service Presentation](#)

Mae presented a resolution motion on the Annual Food Service Program. *Resolution motion by Michèle Kunz, seconded by Andrea Cuene, to waive the reading and approve the annual foodservice program resolution as provided by the printed, shared documentation. The following voted in favor: Andreson, Brakke, Casey, Cuene, Kunz, Marty, Mosqueda-Jones, Neville, and Seidel. There were no abstentions or no votes cast. The resolution passed.*

Human

Anne Becker, General Counsel, presented a brief update on Local 2209 Negotiations. A summary document was presented [What the Board Needs to Know about Negotiations for the 2021-2023 Contract between Intermediate District 287 and Education Minnesota Local 2209](#).

9. BOARD BUSINESS

Policy Review & Revision

Anne Becker, General Counsel, presented the Wellness Policy for a first read.

Chair Report

Board Chair Neville recommended for approval the Annual Organizational Memberships. *Motion by Andrea Cuene, seconded by Anne Casey, to approve the Annual Organizational Memberships as presented. The following voted in favor of the motion: Andreson, Brakke, Casey, Cuene, Kunz, Marty, Mosqueda-Jones, Neville, and Seidel. No votes against. Motion carried.*

Board Chair Neville presented the [Superintendent Evaluation Summary](#). School Board members recognized Superintendent Lewandowski for her exemplary work in Intermediate District 287.

AMSD Report

Once Around the Table

10. ADJOURNMENT

A motion was made by Andrea Cuene, seconded by Michèle Kunz, to adjourn the meeting. The following voted in favor of the motion: Andreson, Brakke, Casey, Cuene, Kunz, Marty, Mosqueda-Jones, Neville, and Seidel. No votes against. Motion carried. Meeting adjourned at 8:02 PM.

The next general meeting will be held on June 24, 2021, at 6:30 PM in the District Service Center Boardroom and by Teleconference.

Submitted by
Wauneen Mgeni
Secretary to the Board

Signed: Chair _____

Clerk _____

Date _____

Date _____

DISTRICT 287 WORK SESSION MEETING
Intermediate District 287
June 10, 2021
MINUTES

1. CALL TO ORDER

Chair Regina Neville called the general meeting to order at 8:07 PM in the District Service Center Boardroom and by the use of District 287 Teleconferencing.

A Roll Call was taken, and a quorum was declared with 9 member districts represented and the following Board members in attendance:

286	Brooklyn Center	Ruthie Dallas
272	Eden Prairie	Adam Seidel
273	Edina	Regina Neville
270	Hopkins	Shannon Andreson
278	Orono	Michèle Kunz
279	Osseo	Jackie Mosqueda-Jones
280	Richfield	Crystal Brakke
281	Robbinsdale	Sam Sant
283	St. Louis Park	Anne Casey
284	Wayzata	Andrea Cuene
277	Westonka	Heidi Marty

Absent: 286/Dallas, and 281/Sant

Guests:

287 Administration: Anne Becker, Radious Guess, Rachel Hicks, and Wauneen Denson-Mgeni

287 Staff Members:

2. NEXT STEPS: SUPERINTENDENT SEARCH

Chair Neville presented an update on the Request for Proposal (RFP) for the Superintendent Search. Although, there was one respondent to the RFP – School Exec Connect. Therefore, the Board will interview School Exec Connect on June 24, 2021. In addition, the Board discussed the draft [“search firm interview outline.”](#)

3. ADJOURNMENT

A motion was made by Andrea Cuene, seconded by Michèle Kunz, to adjourn the meeting. The following voted in favor of the motion: Andreson, Brakke, Casey, Cuene, Kunz, Marty, Mosqueda-Jones, Neville, and Seidel. No votes against. Motion carried. Meeting adjourned at 8:52 PM.

The next general meeting will be held on June 24, 2021, at 6:30 PM in the District Service Center Boardroom and by Teleconference.

Submitted by
Wauneen Mgeni
Secretary to the Board

Signed: Chair _____

Clerk _____

Date _____

Date _____

CONSENT AGENDA - RECOMMENDATION

Intermediate District 287
RESPONSIVE. INNOVATIVE. SOLUTIONS.

May Monthly Financial Reports

June 24, 2021

Author

Mae Hawkins, Executive Director of Business Services

Summary

The May Budget to Actual Comparison and other financial Reports for Board approval

- Revenues are at 72.0 % of budget, this is below the prior two years percentages.
- Expenditures are at 80.4% of budget, this is in between the prior two years percentages.
- Investments totaled \$14,953,887 including earned interest of \$1,703.45.
- Cash is higher than the two prior year's level.
- Enrollment Reports - May 2021 Actual ADM compared to Budget Planning and Prior Year (May 2020):
 - ALC – 269.14 ADM which is 60.9 below budget and 45.2 below prior year.
 - Northern Star Online – 461.18 ADM which is 445.8 below budget and 636.8 below prior year.
 - Career & Technical Pathways – 62.8 ADM which is 39.4 below budget and 47.2 below prior year.
 - Special Education – 479.36 ADM which is 90.6 below budget and 54.8 below prior year.
 - Care & Treatment – 143.07 ADM which is 74.7 below budget and 2.0 below prior year.
- Donations – Small Adapted Trike for Physical Therapy, 12 used Dell Computers for Intro to IT, and Cash Donations of \$1,301.20.

Recommendation

The Board approve the May Monthly Financial Reports.

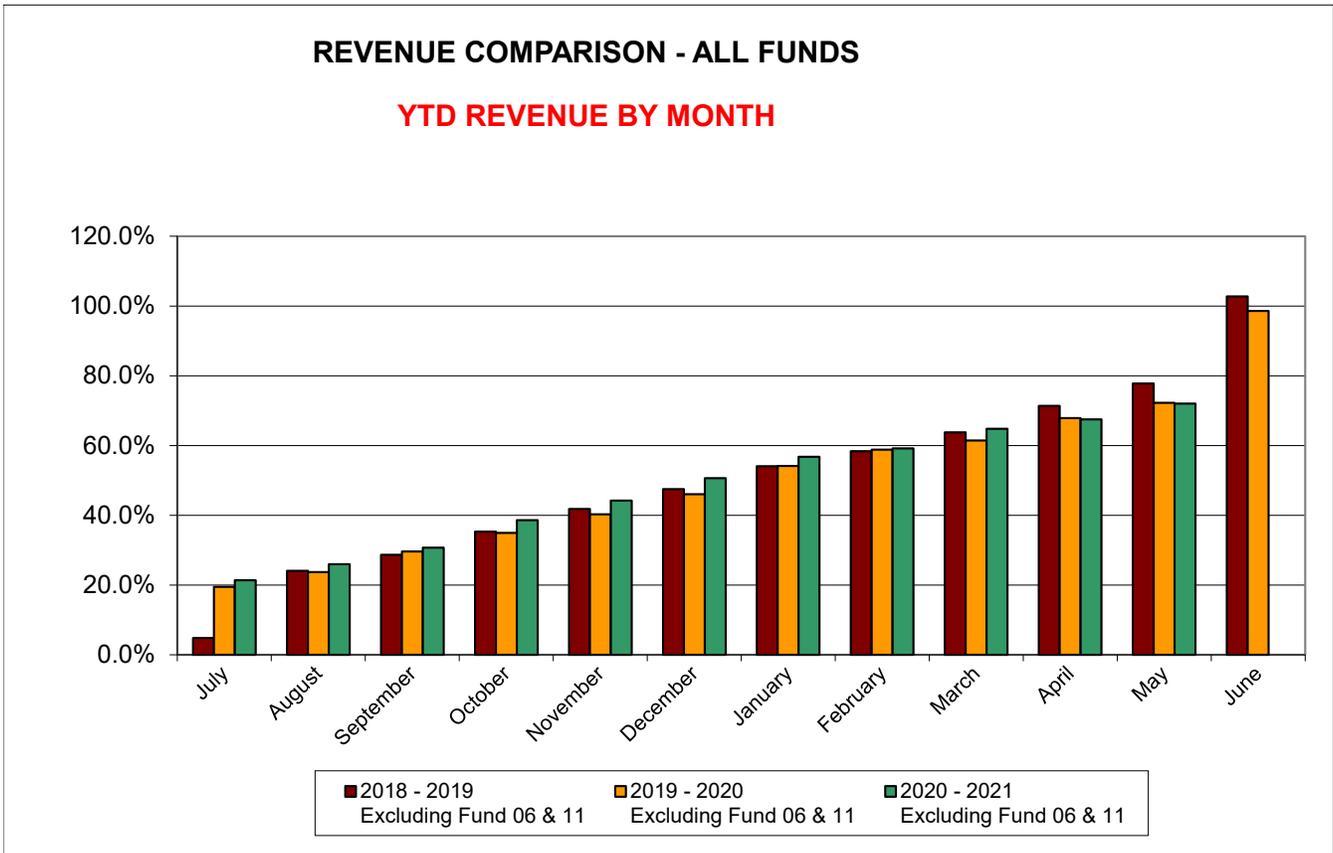
DISTRICT 287
REVENUE COMPARISON

Month	2018 - 2019		2019 - 2020		2020 - 2021		2020 - 2021	
	Excluding Fund 06 & 11		Excluding Fund 06 & 11		Excluding Fund 06 & 11		Including Fund 06 & 11	
	\$	%	\$	%	\$	%	\$	%
	Amount	of Budget	Amount	of Budget	Amount	of Budget	Amount	of Budget
July	5,073,225	4.8% ¹	22,526,381	19.5% ²	23,045,139	21.3% ³	23,045,139	21.3%
August	20,294,775	24.0% ¹	4,938,169	23.7% ²	4,992,183	26.0% ³	4,992,207	26.0%
September	4,841,445	28.6% ¹	6,849,779	29.6% ²	5,108,432	30.7% ³	5,108,449	30.7%
October	7,018,112	35.3% ¹	6,136,978	34.9% ²	8,500,611	38.6% ³	8,500,611	38.6%
November	6,834,842	41.8% ¹	6,188,449	40.3% ²	6,125,945	44.2% ³	6,125,945	44.2%
December	6,037,371	47.5% ¹	6,662,707	46.0% ²	6,926,379	50.7% ³	6,926,379	50.7%
January	6,910,324	54.0% ¹	9,383,971	54.1% ²	6,603,947	56.8% ³	6,603,947	56.8%
February	4,571,800	58.4% ¹	5,422,778	58.8% ²	2,594,384	59.2% ³	2,594,384	59.2%
March	5,703,543	63.8% ¹	3,026,005	61.4% ²	6,080,355	64.8% ³	6,080,355	64.8%
April	7,964,899	71.3% ¹	7,430,333	67.8% ²	2,873,340	67.5% ³	2,873,340	67.5%
May	6,802,888	77.8% ¹	5,048,705	72.2% ²	4,939,931	72.0% ³	4,939,931	72.0%
June	26,324,759	102.7% ¹	30,577,603	98.6% ²				
TOTAL	108,377,983	102.7%	114,191,856	98.6%	77,790,646	72.0%	77,790,687	72.0%
BUDGET	105,486,754 ¹		115,793,894 ²		107,978,713 ³		107,978,752	

¹ excludes Funds 06 & 11 budgeted revenue of \$86,194

² excludes Funds 06 & 11 budgeted revenue of \$28,500

³ excludes Funds 06 & 11 budgeted revenue of \$39



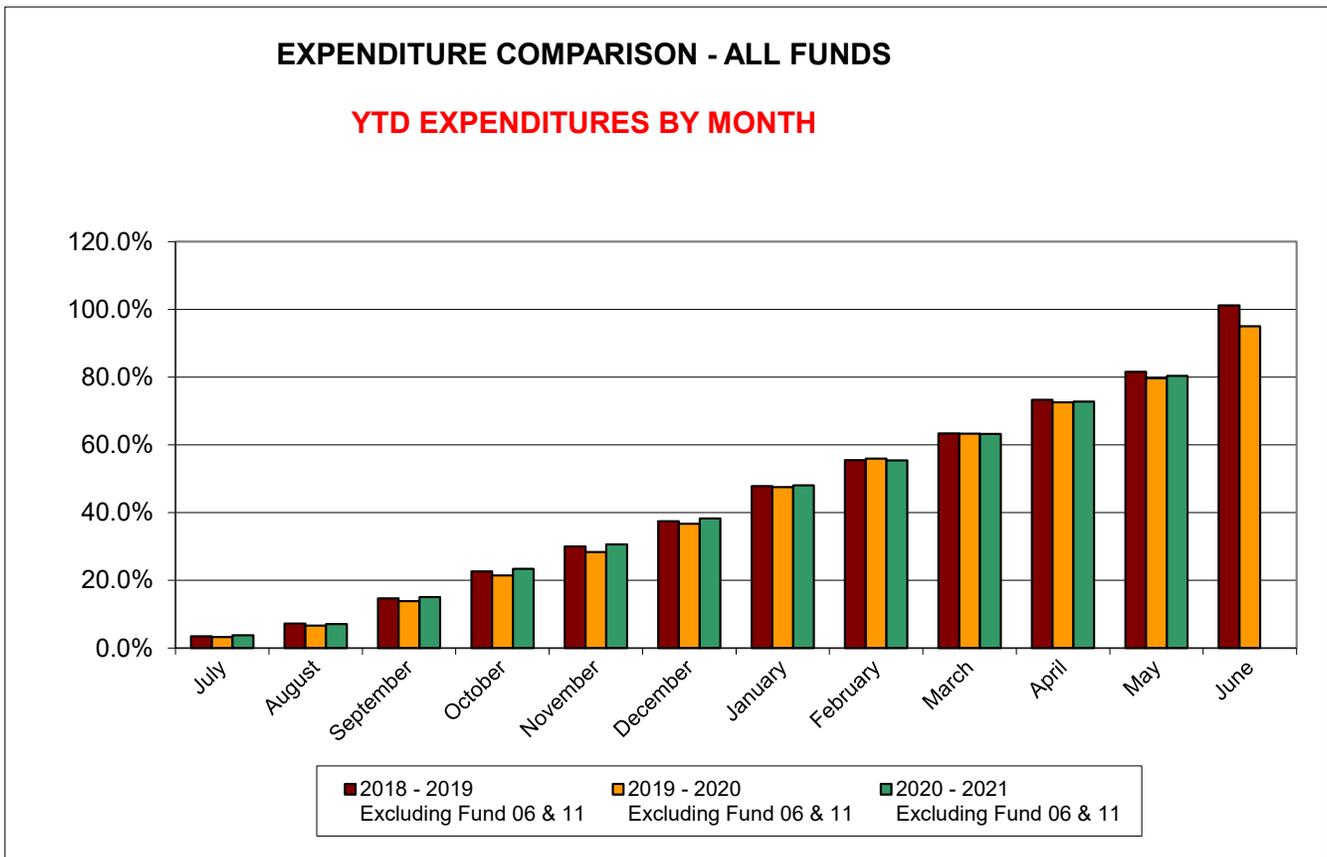
_Board- Revenue/Expense Summary by Fund Report

May	2020-2021	Intermediate District No. 287				
Revenue Fund	Prior YE Act	Budget	MTD Activity	YTD Activity	% Used	YTD Unrealized
01 - GENERAL FUND	16,171,570.90	17,057,010.00	115,421.81	4,926,758.90	28.88%	12,130,251.10
02 - FOOD SERVICE FUND	655,165.24	824,604.00	43,409.37	218,874.12	26.54%	605,729.88
04 - COMMUNITY SERVICE FUND	0.00	0.00	0.00	0.00		0.00
06 - BUILDING CONSTRUCTION FUND	16,146.80	16.00	0.00	17.39	108.69%	-1.39
07 - DEBT SERVICE FUND	11,453,901.00	8,056,741.00	0.00	7,067,590.92	87.72%	989,150.08
08 - TRUST FUND	0.00	0.00	0.00	0.00		0.00
10 - SCHOLARSHIP FUND	1,396.36	2,048.00	1,086.20	1,086.20	53.04%	961.80
11 - EDGEWOOD LTFM BOND FUND	5,328.55	23.00	0.00	23.64	102.78%	-0.64
12 - ALC - ACADEMIC FUND	12,272,216.34	9,060,568.00	24,831.48	3,815,084.69	42.11%	5,245,483.31
13 - CAREER & TECH FUND	1,613,475.01	1,201,154.00	16,530.35	1,122,677.38	93.47%	78,476.62
14 - SPECIAL EDUCATION FUND	58,662,856.62	57,754,388.00	3,324,845.52	46,791,964.61	81.02%	10,962,423.39
20 - INTERNAL SERVICE FUND	654,922.79	656,000.00	63,620.41	597,766.77	91.12%	58,233.23
21 - SELF HEALTH INSURANCE FUND	12,695,468.97	13,350,000.00	1,349,435.85	13,246,800.99	99.23%	103,199.01
51 - STUDENT CLUB FUND	10,882.62	16,200.00	750.48	2,041.78	12.60%	14,158.22
Total Revenue	114,213,331.20	107,978,752.00	4,939,931.47	77,790,687.39	72.04%	30,188,064.61

DISTRICT 287
EXPENDITURE COMPARISON

Month	2018 - 2019		2019 - 2020		2020 - 2021		2020 - 2021	
	Excluding Fund 06 & 11		Excluding Fund 06 & 11		Excluding Fund 06 & 11		Including Fund 06 & 11	
	\$	%	\$	%	\$	%	\$	%
July	3,661,446	3.5% ¹	3,679,480	3.2% ²	4,177,239	3.8% ³	4,138,601	3.8%
August	3,949,762	7.2% ¹	3,943,776	6.7% ²	3,598,620	7.1% ³	4,168,537	7.5%
September	7,863,523	14.7% ¹	8,172,502	13.8% ²	8,693,373	15.0% ³	8,695,873	15.4%
October	8,415,582	22.7% ¹	8,740,956	21.5% ²	9,144,055	23.4% ³	9,141,851	23.7%
November	7,702,984	30.0% ¹	7,836,546	28.3% ²	7,897,782	30.6% ³	7,897,782	30.9%
December	7,860,038	37.4% ¹	9,588,270	36.7% ²	8,444,956	38.3% ³	8,444,956	38.6%
January	10,915,198	47.8% ¹	12,328,880	47.5% ²	10,697,937	48.1% ³	10,697,937	48.3%
February	8,120,424	55.5% ¹	9,612,601	55.9% ²	8,032,344	55.4% ³	8,032,344	55.6%
March	8,290,525	63.4% ¹	8,426,944	63.3% ²	8,529,603	63.2% ³	8,575,072	63.4%
April	10,492,071	73.3% ¹	10,518,060	72.5% ²	10,515,187	72.8% ³	10,515,187	73.0%
May	8,715,407	81.6% ¹	8,227,221	79.7% ²	8,314,387	80.4% ³	8,314,387	80.5%
June	20,620,822	101.2% ¹	17,517,170	95.1% ²				
TOTAL	106,607,783	101.2%	108,592,405	95.1%	88,045,482	80.4%	88,622,526	80.5%
BUDGET	105,377,256 ¹		114,246,965 ²		109,506,874 ³		110,083,918	

¹ excludes Funds 06 & 11 budgeted expenditures of \$5,685,666
² excludes Funds 06 & 11 budgeted expenditures of \$1,739,175
³ excludes Funds 06 & 11 budgeted expenditures of \$577,044



_Board- Revenue/Expense Summary by Fund Report

May	2020-2021	Intermediate District No. 287				
Expenditure Fund	Prior YE Act	Budget	MTD Activity	YTD Activity	% Used	YTD Unrealized
01 - GENERAL FUND	15,628,978.42	18,409,925.00	1,113,596.11	14,161,118.31	76.92%	4,248,806.69
02 - FOOD SERVICE FUND	655,165.24	824,604.00	60,854.09	615,455.63	74.64%	209,148.37
04 - COMMUNITY SERVICE FUND	0.00	0.00	0.00	0.00		0.00
06 - BUILDING CONSTRUCTION FUND	870,505.31	409,249.00	0.00	409,249.22	100.00%	-0.22
07 - DEBT SERVICE FUND	9,918,818.73	6,591,795.00	0.00	6,588,210.87	99.95%	3,584.13
08 - TRUST FUND	0.00	0.00	0.00	0.00		0.00
09 - AGENCY FUND	0.00	0.00	0.00	0.00		0.00
10 - SCHOLARSHIP FUND	3,202.25	14,000.00	0.00	1,612.00	11.51%	12,388.00
11 - EDGEWOOD LTFM BOND FUND	313,141.15	167,795.00	0.00	167,794.85	100.00%	0.15
12 - ALC - ACADEMIC FUND	11,837,996.89	11,633,644.00	921,770.55	8,563,413.97	73.61%	3,070,230.03
13 - CAREER & TECH FUND	1,484,130.14	1,431,924.00	108,331.42	1,233,728.44	86.16%	198,195.56
14 - SPECIAL EDUCATION FUND	57,038,154.73	59,080,150.00	4,962,139.00	47,307,029.00	80.07%	11,773,121.00
20 - INTERNAL SERVICE FUND	565,031.25	590,000.00	54,590.94	563,456.00	95.50%	26,544.00
21 - SELF HEALTH INSURANCE FUND	9,463,129.37	10,906,310.00	1,093,018.38	9,009,382.08	82.61%	1,896,927.92
51 - STUDENT CLUB FUND	13,682.50	24,522.00	86.44	2,075.61	8.46%	22,446.39
98 - GENERAL FIXED ASSETS GROUP	1,984,115.89	0.00	0.00	0.00		0.00
Total Expenses	109,776,051.87	110,083,918.00	8,314,386.93	88,622,525.98	80.50%	21,461,392.02

Intermediate District 287

Responsive. Innovative. Solutions.

INTER-OFFICE MEMORANDUM

DATE: **June 15, 2021**

TO: Members of the School Board

FROM: Mae L. Hawkins, Executive Director of Business Services

RE: **Cash Report - May** Claims, Payroll, Receipts, and Investments

A. Recommendation: Request the Board approve payment of the items listed below:

1. A/P payments for: May 2021	Totaling	<u>\$</u>	<u>4,108,522.72</u>
a) Check #'s 107257 - 107433			
and Wire Transfers - #'s 4000000864 - 4000000887, 9000002672 - 9000002724			
2. Payroll for: May 2021	Totaling	<u>\$</u>	<u>2,882,507.02</u>
a) Check #'s n/a			
b) Direct Deposit #'s 9000066311 - 9000068208			
3. Receipts for: May 2021	Totaling	<u>\$</u>	<u>8,061,530.36</u>
a) Receipt #'s 20210984 - 20211080			
4. Invest. at end of mo. May 2021			
a) Fund 01 - General Fund		<u>\$</u>	<u>14,953,886.62</u>

This report has been prepared under the direction of Dave Anderson and is presented for approval by the School Board. Dave and I would be glad to answer any questions.

INSTITUTION	RATE OF RETURN (%)	PURCHASE DATE	MATURITY DATE	AMOUNT INVESTED
PMA - MNTrust Savings Deposit Account - Bell Bank	0.143			12,015,016.65
PMA - MNTrust Savings Dep. Acct. - Nexbank, SSB - ICS	0.100			2,938,809.03
PMA - MNTrust IS Account Balance	0.020			60.94
Total PMA - MNTrust Investments on Books				<u>14,953,886.62</u>

ACTIVITY DETAIL:

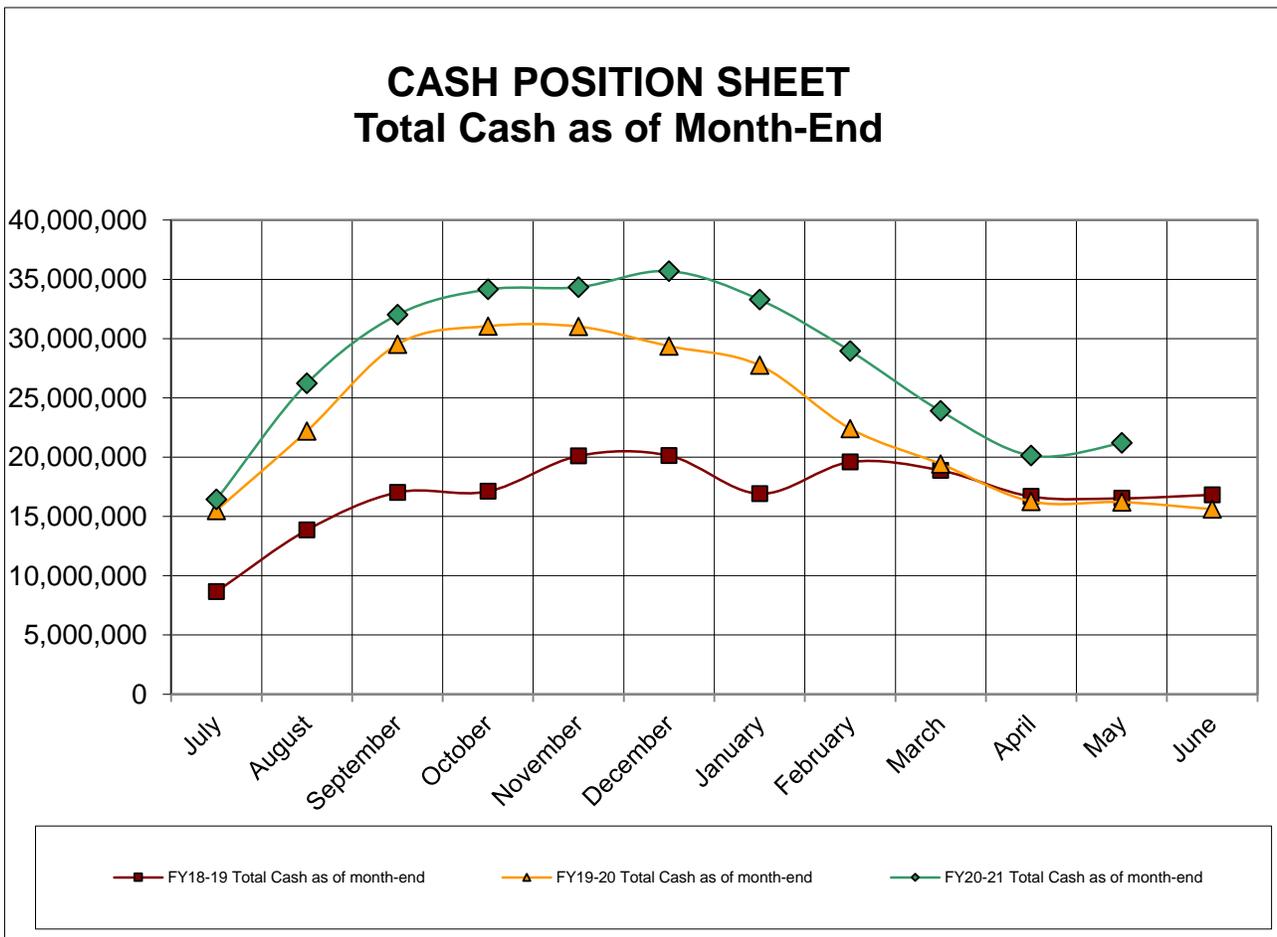
Investments on our Book at End of Prior Month	14,952,183.17
Current Month Activity	
Deposits	-
Withdrawals	-
Interest Earned - Recorded	1,703.45
Dividends Earned	-
Interest Earned - Not Recorded by Month-end	-
Total Investments at End of Month & Un-recorded Interest	<u>14,953,886.62</u>

Intermediate District 287

Cash and Investment Position Sheet- Monthly Total Net Cash- All Accounts

<u>Date</u>	<u>FY18-19 Total Cash as of month-end</u>	<u>FY19-20 Total Cash as of month-end</u>	<u>FY20-21 Total Cash as of month-end</u>
July	8,650,084	15,498,346	16,420,292
August	13,846,918	22,200,255	26,210,789
September	17,025,466	29,515,756	32,002,725
October	17,107,992	31,046,296	34,140,570
November	20,101,928	31,013,291	34,331,406
December	20,124,817	29,361,403	35,688,169
January	16,913,533	27,748,108	33,279,452
February	19,582,971	22,407,221	28,953,988
March	18,883,841	19,426,171	23,888,891
April	16,676,837	16,262,715	20,119,050
May	16,525,923	16,209,940	21,191,254
June	16,820,579	15,614,833	

- Includes Self-Funded Insurance Cash Balances.



INTERMEDIATE DISTRICT 287
MAY 2021 ACTIVITY

ELECTRONIC TRANSFERS IN:

DATE	TO	AGENCY	RECEIPT #	AMOUNT	DESCRIPTION	
5/3/2021	MSDLAF	MN DEPARTMENT OF ED - STATE OF MN-040	20211053	5,184.00	FEDERAL RESTRICTIVE PROCEDURE GRANT	
5/3/2021	MSDLAF	HENNEPIN COUNTY	20211054	971.82	CHILD CARE ASSISTANCE NEC	
5/10/2021	MSDLAF	COBRA	20211055	26,847.29	COBRA MAY PAYMENTS	
5/13/2021	MSDLAF	MN STATE MMB-FNS	20211056	8,943.07	CHILD NUTRITION APR 2021 - ABEC	
5/13/2021	MSDLAF	MN STATE MMB-FNS	20211057	1,558.28	CHILD NUTRITION APR 2021 - HEADWAY NORTH	
5/13/2021	MSDLAF	MN STATE MMB-FNS	20211058	18,085.32	CHILD NUTRITION APR 2021 - NEC	
5/13/2021	MSDLAF	MN STATE MMB-FNS	20211059	9,195.37	CHILD NUTRITION APR 2021 - SEC	
5/13/2021	MSDLAF	MN STATE MMB-FNS	20211060	5,575.33	CHILD NUTRITION APR 2021 - WEC	
5/14/2021	MSDLAF	MN STATE MMB	20211061	3,084,383.62	IDEAS ONL LEARN, SP ED	
5/14/2021	MSDLAF	MN DEPT OF LABOR & INDUSTRY	20211062	16,530.35	YOUTH SKILLS TRAINING GRANT	
5/14/2021	MSDLAF	HENNEPIN COUNTY	20211063	2,484.00	CHILD CARE ASSISTANCE NEC	
5/19/2021	MSDLAF	MN STATE MMB	20211064	1,350.00	ST CLOUD STATE UNIV STUDENT TEACHING	
5/21/2021	MSDLAF	INVER GROVE HEIGHTS ISD 199-119	20211065	13,038.00	CARE & TREATMENT MID-YEAR BILLING	
5/21/2021	MSDLAF	MN STATE MMB	20211066	1,543,299.28	SPECIAL ED TUITION FED FUNDS	
5/21/2021	MSDLAF	MN STATE MMB	20211067	47,325.00	SUMMER ENRICHMENT PROG MEMBERSHIP FEE	
5/26/2021	MSDLAF	MN STATE MMB	20211068	195,325.74	MA 3RD PARTY BILLING REVENUE	
5/28/2021	MSDLAF	MN STATE MMB	20211069	74,299.16	IDEAS GEN ED	
5/25/2021	MSDLAF	GIVE MN	20211070	836.20	GIVE MN DONATION	14
5/28/2021	MSDLAF	MSDLAF	20211071	62.33	INTEREST EARNED MAY 2021	
5/28/2021	MSDLAF	PAYPAL	20211072	16,639.26	MAY TUITION	
5/28/2021	MSDLAF	MERCHANT SERVICES - SEC	20211073	55.00	STUDENT DEFERRED REVENUE	
5/28/2021	MSDLAF	MERCHANT SERVICES - ABEC	20211074	20.00	STUDENT DEFERRED REVENUE	
5/28/2021	MSDLAF	MERCHANT SERVICES - WEC	20211075	100.00	STUDENT DEFERRED REVENUE	
5/28/2021	MSDLAF	MERCHANT SERVICES - NEC	20211076	50.00	STUDENT DEFERRED REVENUE	
5/28/2021	MSDLAF	SQUARE - BREMER BEAN SHOP ABEC	20211077	740.87	MAY STORE SALES	
5/28/2021	MSDLAF	SQUARE - JITTERBUG NEC	20211078	1,428.38	MAY STORE SALES	
5/28/2021	MSDLAF	SQUARE - COMMON GROUNDS SEC	20211079	911.28	MAY STORE SALES	
5/28/2021	MSDLAF	SQUARE - SNACK SHACK WEC	20211080	807.03	MAY STORE SALES	
MTD TOTALS				5,076,045.98		

INTERMEDIATE DISTRICT 287
MAY 2021 ACTIVITY

WIRE TRANSFERS OUT:

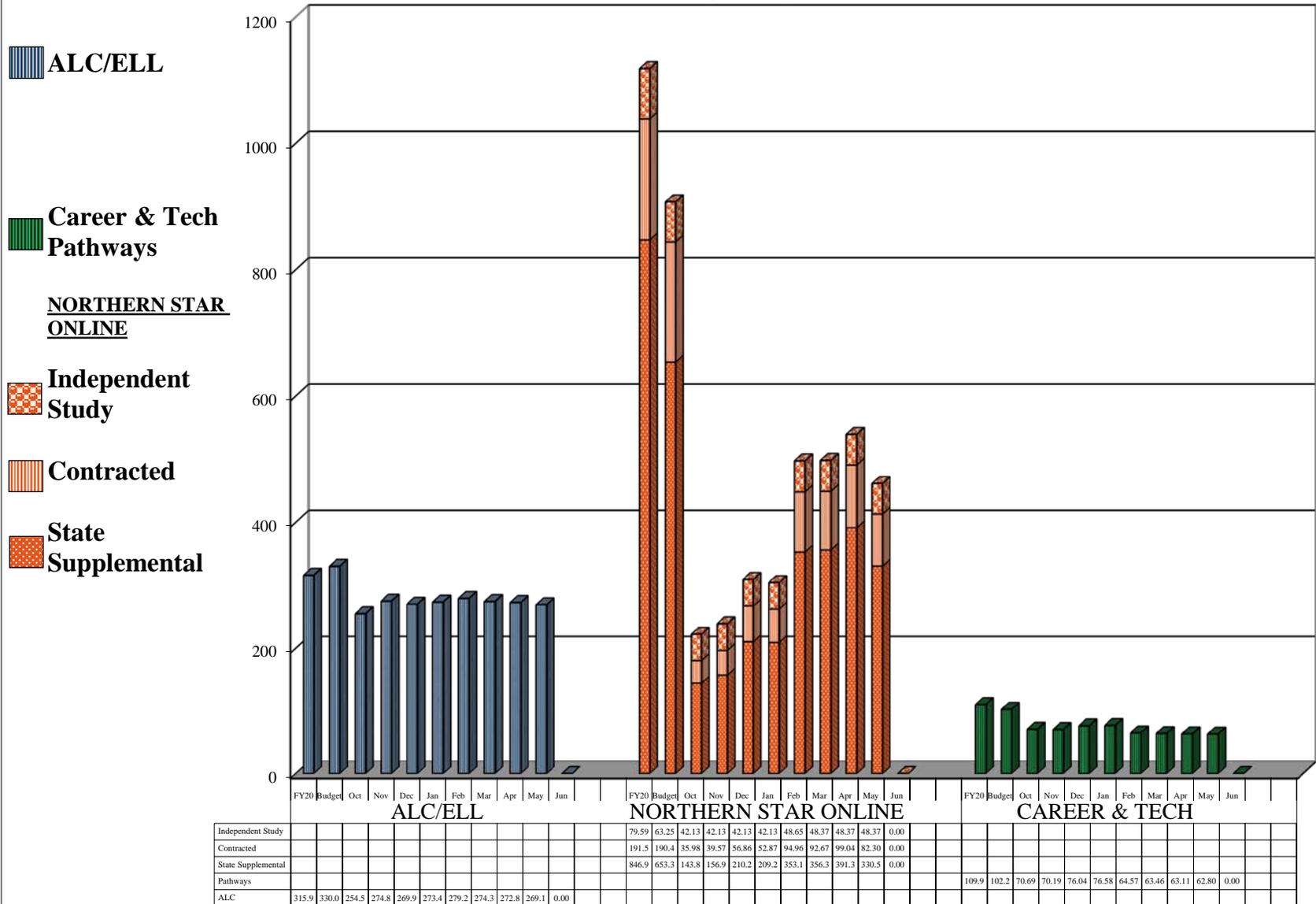
DATE	FROM	AGENCY	WIRE #	AMOUNT	DESCRIPTION
5/5/2021	MSDLAF	Bank of Montreal	4000000865	25,565.97	P-Card Expense
5/6/2021	MSDLAF	HealthPartners	4000000864	221,192.33	HPAI Claims
5/10/2021	MSDLAF	US Bank	9000002672-9000002675	472.47	Staff Reimbursements
5/13/2021	MSDLAF	121 Benefits	4000000872	10,216.00	Flex Spending Monthly Invoice
5/13/2021	MSDLAF	HealthPartners	4000000873	237,264.93	HPAI Claims
5/14/2021	MSDLAF	BPAS	4000000866	54,502.76	Veba
5/14/2021	MSDLAF	Educators Benefit Consultants	4000000867	83,084.13	403b Retirement
5/14/2021	MSDLAF	MN Dept of Revenue	4000000868	82,605.07	State Taxes
5/14/2021	MSDLAF	Public Employees Retirement	4000000869	118,240.06	Pera
5/14/2021	MSDLAF	Teachers Retirement Assn	4000000870	204,345.19	Tra
5/14/2021	MSDLAF	US Bank	4000000871	502,645.90	Federal Taxes
5/14/2021	MSDLAF	US Bank	9000066311-9000067258	1,445,464.60	Payroll
5/20/2021	MSDLAF	HealthPartners	4000000874	936.71	HEALTHPARTNERS
5/20/2021	MSDLAF	HealthPartners	4000000875	226,167.69	HPAI Claims
5/20/2021	MSDLAF	Cash Management Services	4000000876	189.62	Cash Management Services
5/24/2021	MSDLAF	US Bank	9000002676-9000002724	10,183.20	Staff Reimbursements
5/27/2021	MSDLAF	Educators Benefit Consultants	4000000883	3,077.42	403b Retirement
5/27/2021	MSDLAF	Group Health Inc	4000000884	2,600.00	Workers Comp
5/27/2021	MSDLAF	HealthPartners	4000000885	295,867.22	HPAI Claims
5/27/2021	MSDLAF	MN State Retirement	4000000886	1,025.81	MN State Retirement
5/28/2021	MSDLAF	BPAS	4000000877	54,930.79	Veba
5/28/2021	MSDLAF	Educators Benefit Consultants	4000000878	82,762.85	403b Retirement
5/28/2021	MSDLAF	MN Dept of Revenue	4000000879	82,143.00	State Taxes
5/28/2021	MSDLAF	Public Employees Retirement	4000000880	117,386.26	Pera
5/28/2021	MSDLAF	Teachers Retirement Assn	4000000881	203,856.17	Tra
5/28/2021	MSDLAF	US Bank	4000000882	499,911.62	Federal Taxes
5/28/2021	MSDLAF	121 Benefits	4000000887	44,934.87	Flex Spending Account Payments
5/28/2021	MSDLAF	US Bank	9000067259-9000068205	1,434,610.77	Payroll
5/28/2021	MSDLAF	US Bank	9000068206-9000068207	2,431.65	Payroll
MTD TOTALS				6,048,615.06	

Intermediate District 287 2020-21 Monthly Program ADM Data by Division

Internal and School Board Use Only - Includes Director Planned ADMs

Includes member and non-member districts

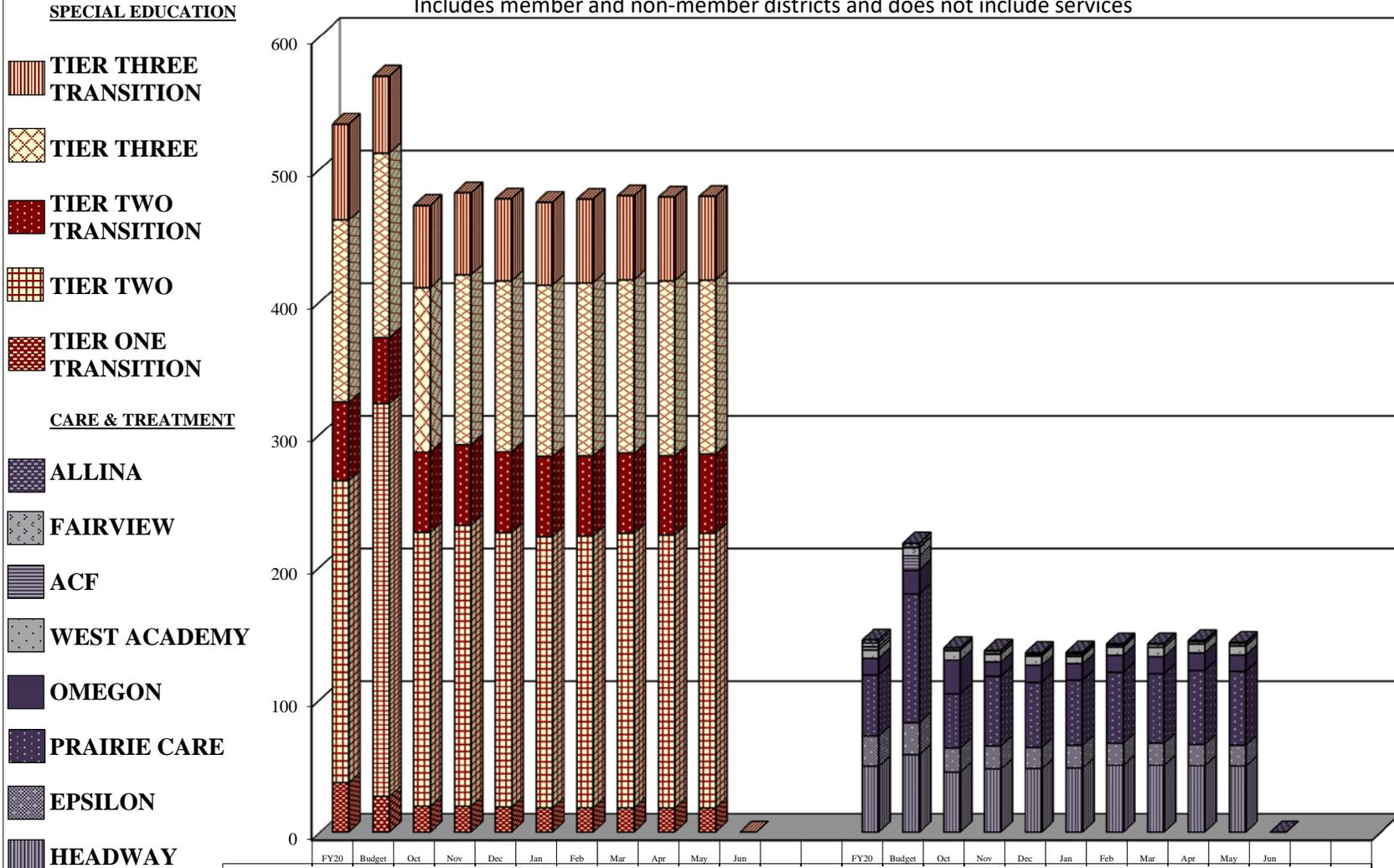
Does not include 287 ADMs attending Pathways and does not include services



Intermediate District 287

2020-21 Monthly Program ADM Data by Division

Internal and School Board Use Only - Includes Director Planned ADMs
Includes member and non-member districts and does not include services



	SPECIAL EDUCATION												CARE & TREATMENT											
	FY20	Budget	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	FY20	Budget	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun		
Allina												2.29	3.30	0.00	0.52	0.97	1.32	0.87	0.57	0.88	0.81	0.00		
Fairview												2.80	6.00	1.61	1.84	1.36	1.56	1.48	2.01	1.71	1.80	0.00		
ACF												2.45	11.06	0.44	0.44	0.12	0.12	0.12	0.12	0.12	0.19	0.00		
West Academy												6.10	0.00	7.16	6.02	7.06	5.74	6.06	6.94	6.49	6.58	0.00		
Omegon												12.68	17.80	25.46	10.58	12.72	12.17	12.98	13.00	13.40	12.49	0.00		
Prairie Care												45.79	97.11	40.75	52.64	49.15	49.29	53.44	52.34	55.74	55.67	0.00		
Epsilon												23.04	24.00	18.23	17.29	15.99	17.13	16.54	16.54	15.90	15.55	0.00		
Headway												49.71	58.50	45.26	47.69	47.93	48.35	50.53	50.57	50.21	49.99	0.00		
Tier Three Transition	72.22	58.00	61.90	61.90	61.90	62.46	63.18	63.46	63.28	63.19	0.00													
Tier Three	137.29	139.00	123.94	127.94	128.73	129.13	130.45	130.60	131.89	131.20	0.00													
Tier Two Transition	59.35	50.00	60.74	60.74	61.18	60.57	60.52	60.53	59.84	59.72	0.00													
Tier Two	227.42	296.00	206.19	211.74	206.57	204.21	204.61	206.71	205.52	206.90	0.00													
Tier One Transition	37.47	27.00	19.70	19.70	19.10	18.51	18.51	18.50	18.35	18.35	0.00													

DONATION REPORT
INTERMEDIATE DISTRICT 287
2020-2021

MAY 2021

DONATION DATE	DESCRIPTION	VIN#	EST VALUE	DONOR	CAMPUS	PROGRAM
5/6/21	CHECK		\$20.00	AMEDEE, BENITA	NEC	NECA FUNDRAISER
5/6/21	CHECK		\$10.00	BENKOFKSKE, LYNDA	NEC	NECA FUNDRAISER
5/17/21	CHECK		\$50.00	BOLOGNA, PHILIP	NEC	LITERACY
5/6/21	CHECK		\$5.00	BREWER, JEMEL	NEC	NECA FUNDRAISER
5/6/21	CHECK		\$10.00	BULLOCK, MAE	NEC	NECA FUNDRAISER
5/6/21	CHECK		\$5.00	DANIELSON, CARLA	NEC	NECA FUNDRAISER
5/6/21	CHECK		\$20.00	DOESCHER TRAIN, NICOLE	NEC	NECA FUNDRAISER
5/15/21	CHECK		\$836.20	GIVEMN	ALL	STUDENT SCHOLARSHIPS
5/6/21	CHECK		\$10.00	GOODSELL, CHAD	NEC	NECA FUNDRAISER
5/6/21	CHECK		\$5.00	HAYES, SARAH	NEC	NECA FUNDRAISER
5/6/21	SMALL ADAPTED TRIKE		\$450.00	HERMAN, KRISTEN	ITINERANT	PHYSICAL THERAPY
5/6/21	CHECK		\$20.00	MCNAMARA, MARIE	NEC	NECA FUNDRAISER
4/13/21	12 USED DELL DESKTOPS		NONE GIVEN	PEER, STEVEN	HTC/EP	INTRO TO IT
5/6/21	CHECK		\$10.00	PETERSON, HOLLY	NEC	NECA FUNDRAISER
5/24/21	CHECK		\$250.00	STABY, JOHN & KATHLEEN	ALL	STUDENT SCHOLARSHIPS
5/6/21	CHECK		\$50.00	STORTIEN, KATHRYN	NEC	NECA FUNDRAISER
TOTAL:			\$1,751.20			

**ROUTINE HUMAN RESOURCES ACTIVITIES FOR THE INTERMEDIATE DISTRICT 287 SCHOOL BOARD
JUNE 24, 2021**

New Hires: Open Position						
Name	Position	Department/Site	Reason for Opening	Effective Date	Salary Placement	FTE

Lawrence Coleman	Assistant Principal	South Education Center	Replacement for D. Carlson-Doom	07/01/2021	Administrator	1.0
Renee Deegan	Behavior Intervention Specialist	Ann Bremer Education Center	Replacement for temporary license	08/24/2021	Step 9, Lane 5	1.0

New Hires: Replacement for Separations						
Name	Position	Department/Site	Replacement For	Effective Date	Salary Placement	FTE

Amy Carlson	Educational Audiologist	Itinerant	K. Austin	08/24/2021	Step 9, Lane 7	1.0
Julie Wiersma	D/HH Teacher	Itinerant	J. MacRae	08/24/2021	Step 9, Lane 5	1.0
Josiah Bellows	School Counselor	West Education Programs	S. Dewey	08/24/2021	Step 5, Lane 5	1.0
Bobbie Rowher	Speech Language Pathologist	Itinerant	L. McGrane	08/24/2021	Step 7, Lane 9	1.0

Temporary Hiring Agreement: Assignments				
Name	Position	Department/Site	Effective Date	End Date

Avery Swenson	Summer Facilities Worker	Facilities	06/07/2021	09/03/2021
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Extended Leaves of Absence:					
Name	Position	Department/Site	Effective Date	End Date	FTE

Diana Lundeen-Hornung	Instructor Autism	North Education Center	08/30/2021	06/10/2022	.6
Jacob Gooderum	Student Safety Coach	South Education Center	08/30/2021	06/10/2022	Rescinded Leave Request because Military Leave ended - will work a 1.0 FTE for the 2021-2022 school year
Andrea Wilson Vazquez	Innovative Instructional Coach	West Education Programs	08/30/2021	06/10/2022	1.0
Theresa Guthrie	Instructor Family and Consumer Science	West Education Programs	08/30/2021	06/10/2022	1.0
Megan Bugge	Instructor Science	West Education Programs	08/30/2021	06/10/2022	1.0

Separations: Resignation

Name	Position	Department/Site	Reason (if internal movement)	Effective Date
Carlos Connell-Torres	Assistant Principal	Northern Star Online / District Service Center	Personal Reasons	Revised: 06/04/2021
Matthew McCrorey	Instructional Design Coordinator	Northern Star Online / District Service Center	Personal Reasons	05/25/2021
Katherine E Wilson	Elementary Ed Teacher	Care and Treatment	Personal Reasons	06/11/2021
Angela O'Leary	Physical Health Disabilities Teacher	Itinerant Services	Personal Reasons	06/10/2021
Brandi Nelson	DCD/SP Teacher	Ann Bremer Education Center	Personal Reasons	06/11/2021
Danielle Novack	D/HH Teacher	Itinerant Services	Personal Reasons	06/15/2021
Courtney Johnson	Education Assistant	North Education Center	Personal Reasons	06/11/2021
Berene Anderson	Education Assistant	North Education Center	Personal Reasons	06/09/2021

Separations: Retirements (Regular/Disability)

Name	Position	Department/Site	Effective Date
Lynn Ferguson	Education Assistant	South Education Center	06/11/2021
Gregory Cardelli	Licensed Behavior Support Specialist	District Service Center	06/11/2021
Denys Mason	Education Assistant	Ann Bremer Education Center	06/11/2021
William Giese	Interpreter	Itinerant Services	06/11/2021

Other:

RECOMMEND the Board's approval to credit Sandra Shetka, EBD Instructor at South Education Center, with nine (9) days of additional sick leave. These days have been donated by the staff members listed below who have authorized the District to reduce their individual sick leave balances by one (1) day.

Cathleen Pinkosky	Cheryl Gorman	Tracy Mooney	Terrence Haggar	Catherine Hoye
Subor Freeman	Patrick Pilla	Rebecca Beaudette	Kara Johnson	

RECOMMEND the Board's approval to credit Jennifer Amachree, Education Assistant at South Education Center, with five (5) days of additional sick leave. These days have been donated by the staff members listed below who have authorized the District to reduce their individual sick leave balances by one (1) day.

Catherine Hoye	Tracy Mooney	Brent Maves	Kara Johnson	Rebecca Beaudette
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RECOMMEND the Board's approval to credit Roseanne Hooper, Education Assistant at North Education Center, with two (2) days of additional sick leave. These days have been donated by the staff members listed below who have authorized the District to reduce their individual sick leave balances by one (1) day.

Kimberly Mackenzie	Cheryl Puckett			
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RECOMMEND the Board's approval to credit Lawrence Parrett, Education Assistant at Ann Bremer Education Center, with eleven (11) days of additional sick leave. These days have been donated by the staff members listed below who have authorized the District to reduce their individual sick leave balances by one (1) day.

Greg Beeck	Rebecca Beaudette	Brent Maves	Tracy Mooney	Carol Dannenbrink
Elisabeth Lodge Rogers	Catherine Hoye	Donald Edmondson	Blake Wilson	Julie Norman
Kara Johnson				

RECOMMEND the Board's approval to credit Ryan Varley, Instructor EBD at North Education Center, with three (3) days of additional sick leave. These days have been donated by the staff members listed below who have authorized the District to reduce their individual sick leave balances by one (1) day.

Cheryl Puckett	Catherine Hoye	Tracy Mooney		
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RECOMMEND the Board's approval to credit DeNedra Howell, Family Literacy Specialist at the District Service Center, with one (1) day of additional sick leave. This day has been donated by the staff member listed below who have authorized the District to reduce their individual sick leave balances by one (1) day.

Tonya Allen				
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RECOMMEND the Board's approval to credit Samakia Jordan, Education Assistant at the District Service Center, with seven (7) days of additional sick leave. These days have been donated by the staff members listed below who have authorized the District to reduce their individual sick leave balances by one (1) day.

Tonya Allen	Anne Becker	Tracy Mooney	Wauneen Denson-Mgeni	Lisa Bednar
Deborah Cantin	Kara Johnson			

Curriculum Writing and other Summer Projects

Matthew Ahlberg	Beth Gray	Logan Reed
Melissa Alshouse	Josh Harrison	Frederick Reeves
AnnMarie Bailey	Daniel Jacobson	Farrah Roberson
Sarah Baker	Amy Koch	Lucille Rosario
Jennifer Brady-Johnson	Beth Kowski	Rob Schoch
James Burnett	Annie Lewine	Kenna Shearman
Julius Clark	Tahanee Madison	Samantha Thompson
Melissa Coleman	Monica Mommsen	Glazell Toledo
Carol Dannenbrink	Dwquita Nash	Jennifer Tousignant
Marinette Djiaga Fitchoua	Stacy Nielsen	Katie Wanous
Erin Doherty	Evans Onchiri	Kenny Williams
Cassandra Eckart	Rosie Palan	Jacob Zimbric
Guadalupe Estrada Martinez	Nicole Peterson	
Valerie Glenn	Cathleen Pinkosky	

Summer School

LICENSED

ALC

Ryann Adkins	Erica Landers	Matthew Schoenecker
Natalie Azbill	Shalonda McAlester	Sandra Shetka
Liam Baucom	Quinn Philion	Jeremy Shibley
Caleb Brown	Jason Reese	Glazell Toledo

Care & Treatment

Melissa Alshouse	Annie Lewine	Lindsey Proell
Sarah Baker	Tahanee Madison	Sarah Prosofski
Nicole Brennan	Nicole Martin	Tracy Stefan
Matthew Gust	Joshua Mattson	Julie Tweit
Samantha Kronbach	Scott Moehling	Jake Zimbric

Credit Recovery

Adam Alcott	Michael Monks	Joey (Laura) Wagner
Bonnie Boyd	Joan Murphy	Nancy Wiley
Dan Johnson	Alexa Oberembt	
Ann Leiter	Griffin Rush	

Itinerant

Kim Austin	Melanie Leite-Carroll	Katherine Shearer
AnnMarie Bailey	Bonnie Neitzer	Kayla Sorlie
Christoffer Berntsen	Elizabeth Nelson	Chad Tauer
Sophie Chabin	Miranda Olson	Laura Thorne
Jessica Dale	Sherri Ramsden	Brenda Tollefson
Jenna Fox	Bethany Schluter	Jessica Wandrie
Sue Lauer-Brown	Jennifer Schmitz	Amelia Zumwalde

Special Education

Laura Byer	Holly Peterson	Braden Schmitt
Angelo Grant	Lucille Rosario	Ann Strom

NONLICENSED

ALC

Donzell Bell
Jemel Brewer
Jennifer Gallagher
Danyale Potts

Itinerant

Jaime Anderson
Lisa Carlson
Donna Cerkvenik

WSSS

Melissa Assels
Alethea Ballard
Gary Bowman
Marie Burke
Eli Cuene
Susan Cvek
Judith Daily
Amy Erlandson
Allison Fischer
Julia Fromm
Jordan Gieske
Karen Gotz

Care & Treatment

Alicia Brey
Anastasia Koene
Carolyn Serena
Kelli Stanoch

Catherine Fensom
Sandra Goetsch
Catherine Hoye

Samantha Heitke
Sarah Henning
Kris Holtmeyer
Dana Jensen
Walter Johnson
Jennifer Knudtson
Blake Knutson
May Kopecky
Ruth Koran
Charlie McAllister
Liz McAllister
Simon McAllister

NSO

Jodi Hauck
Nicole Maxa

Jessica Petrowiak
Megan Petrowiak
Mackenzie Witzel

Elizabeth Redmond
Ben Roub
Robyn Roub
Paul Sackaroff
Jodi Schleyer
Samantha Snidarich
Julie Sotak
Alexandra Stotz
Dylan Tahnk-Johnson
Esther Trembley
Anne Uselman
Jane Zin

CONSENT AGENDA - RECOMMENDATION

Intermediate District 287
RESPONSIVE. INNOVATIVE. SOLUTIONS.

Recommendation for Board Acceptance of 2021-22 Fee and Rates

June 24, 2021

Author

Gloria Wilder, Director of Finance

Summary

District 287 is maintaining the member district core fee at the rate set in 2015-16.

The ALC stabilization fee was the agreed upon solution for funding these programs by member districts back in September 2018. The amount remains the same as 2019-20.

Based on 2016 legislation, Intermediate Districts have the legal authority to charge a non-member access fee to the resident district of a non-member special education student, including students open-enrolled through a member district. The non-member access fee rate will be included on a letter that accompanies the referral and/or tuition acknowledgement forms that are sent to resident districts at the time of a student's enrollment. The majority of non-member access fee revenues will be used to offset member district levies.

At a meeting with MDE, it was recommended that the District develop and set rates for our Care & Treatment programs prior to the start of the fiscal year. Care and Treatment rates are shared with resident districts at the beginning of each fiscal year as part of the annual agreement for educational services.

2021-22 Fees and Rates

Fees	
Core Fee – Per Member Districts' Total Resident APU	\$15.05
ALC Stabilization Fee – Per Member Districts' Total Resident APU	\$5.00
Non-member Access Fee – per student membership hour	\$17.75
Care & Treatment Rates per Daily ADM	
Prairie Care – Edina and Brooklyn Park Programs	\$265.00
Paragon Academy	\$285.00
Epsilon	\$285.00
Omegon	\$265.00
Headway – North and South	\$235.00
West Academy	\$250.00
Fairview	\$285.00
Parkers Lake – Hennepin County ACF	\$285.00
Allina PHP	\$285.00

The Core Fee partially funds the general fund fixed costs of the district. The ALC stabilization fee provides a base level of support for the ALC programs. The non-member access fee is designed to equitably allocate the costs for buildings, safe schools and fixed costs to both members and non-member students. The Care & Treatment rates fund the Care and Treatment programs.

Recommendation

It is recommended that the school board approves the 2021-22 fees and rates as presented.

CONSENT AGENDA – RECOMMENDATION

Intermediate District 287
RESPONSIVE. INNOVATIVE. SOLUTIONS.

Lease Agreement with Hennepin Technical College

June 24, 2021

Author

Mae Hawkins, Exec. Director of Business Services

Summary

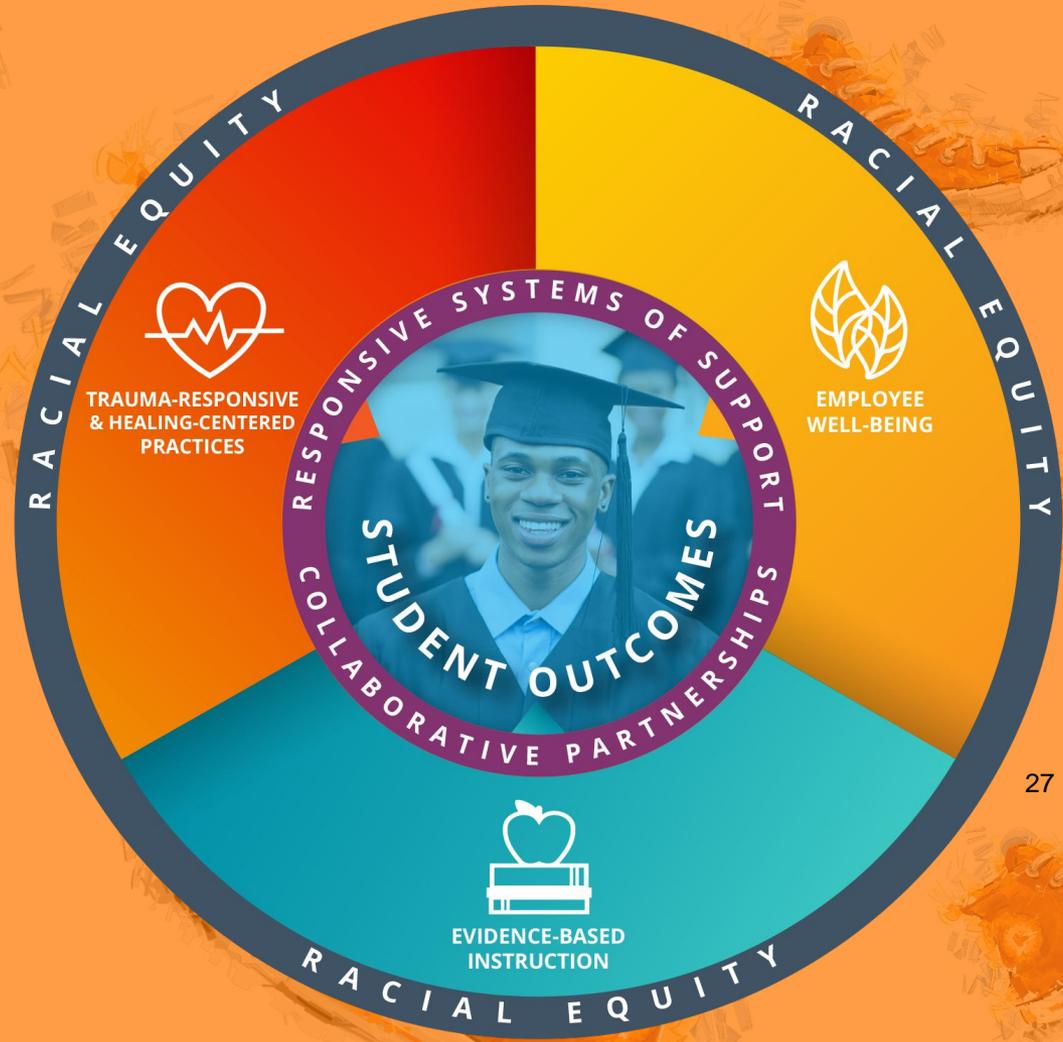
The lease agreement is for the use of classrooms, labs, and equipment, offices and common space usage at the Eden Prairie Hennepin Technical College Campus. The agreement is for the 2021-22 school year. These spaces are used by District 287's Career and Technical Program and Special Education Transition Programs. This agreement reflects a \$68,067.32 decrease from last year. Staff and student parking is included in the contract.

Year	Total Contract
2021-22	\$364,365.11

Recommendation

It is recommended that the Board approves the above lease agreement.

2021-22 Budget



2021-22 Original Budget- Priorities



- Expenditures will be aligned and prioritized so as to promote the implementation of the District's strategic priorities:

- Student Outcomes
- Racial Equity
- Evidence Based Instruction
- Trauma Sensitive & Healing Centered Practices
- Employee Well-Being

2021-22 Original Budget- Priorities

- Expenditures will be aligned and prioritized so as to promote:

Student Outcomes/Evidence Based Instruction

- School Improvement Plans
- Professional Development
- Instructional Coaches
- Culturally Responsive Instruction
- Key Performance Indicators - data dashboards
- 90 minutes of literacy instruction per day



2021-22 Original Budget- Priorities

- ❑ Expenditures will be aligned and prioritized so as to address:

Racial Equity



- ❑ Identifying the District's role in perpetuating systemic inequities
- ❑ Focus on elimination of systemic inequities
- ❑ Hiring and retaining diverse and racially conscious staff
- ❑ Being a place of belonging and safety - affinity spaces, connections around racial experiences
- ❑ Racial Equity Teams
- ❑ Year of Learning - Year 2

2021-22 Original Budget- Priorities

- ❑ Expenditures will be aligned and prioritized so as to promote:

Trauma-Sensitive & Healing Centered Practices

- ❑ Trauma Sensitive Schools - Neurosequential Model in Education - Continuing
- ❑ Therapeutic Teaching Model Classrooms
- ❑ School Safety Coaches Model
- ❑ Mental Health Support Staff
- ❑ Professional Development in trauma, crisis, de-escalation.
- ❑ Post incident debriefing/reflective consultation sessions
- ❑ Positive Behavior Intervention Strategies (PBIS)

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2021-22 Original Budget- Priorities

- Expenditures will be aligned and prioritized so as to promote staff and student:

Safety & Well-Being

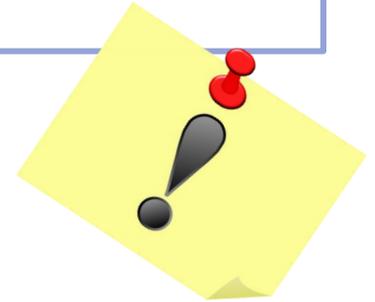


- Radio Replacement Purchase at 3 schools
- Employee Well-Being Programs - EAP offers up to 6 free counseling sessions
- Employee Recruitment and Retention programs
- Infectious Disease - Layers of Protection

2021-22 Original Budget- Highlights

Continuation of:

- ❑ TIERS System
 - ❑ Racial Equity
 - ❑ Budgeting Ratios
 - ❑ Tuition Billing
- ❑ Therapeutic Teaching Model
- ❑ NEXUS - Member District Mobile Response Team
- ❑ Trauma-Informed Training for staff
- ❑ Member District Training Sessions



2021-22 Original Budget- Assumptions

Revenues:

- ❑ All funds available per current statutes - projected increase in the general education formula of 1%.
- ❑ ESSER III funds have not been allocated to the District yet and are not included in this budget.
- ❑ Projected ADM's are based on planning information from member districts or historical trend depending on the program.
- ❑ **In-person classes will continue throughout the school year.**

2021-22 Original Budget- Assumptions

Expenditures:

- ❑ The TIERS budgeting ratio system developed in collaboration with member districts will continue.
- ❑ Staffing costs will be budgeted at estimated FY22 amounts.
- ❑ Expenditure budgets reduced, to the extent possible, to align with revenue projections.
- ❑ Reductions will not impact the District's ability to comply with Federal and State legal mandates.

2021-22 Original Budget - Total All Funds

Funding Sources for Our Priorities:

Total Revenues for All Funds are projected to be \$109,500,517; an increase of \$1,521,765 or 1.41% over the 2020-21 revised revenue budget.

36

Allocation of Resources for Achieving Our Priorities:

Total Expenditures for All Funds are projected to be \$110,161,914; an increase of \$77,996 or 0.071% over the 2020-21 revised expenditure budget.

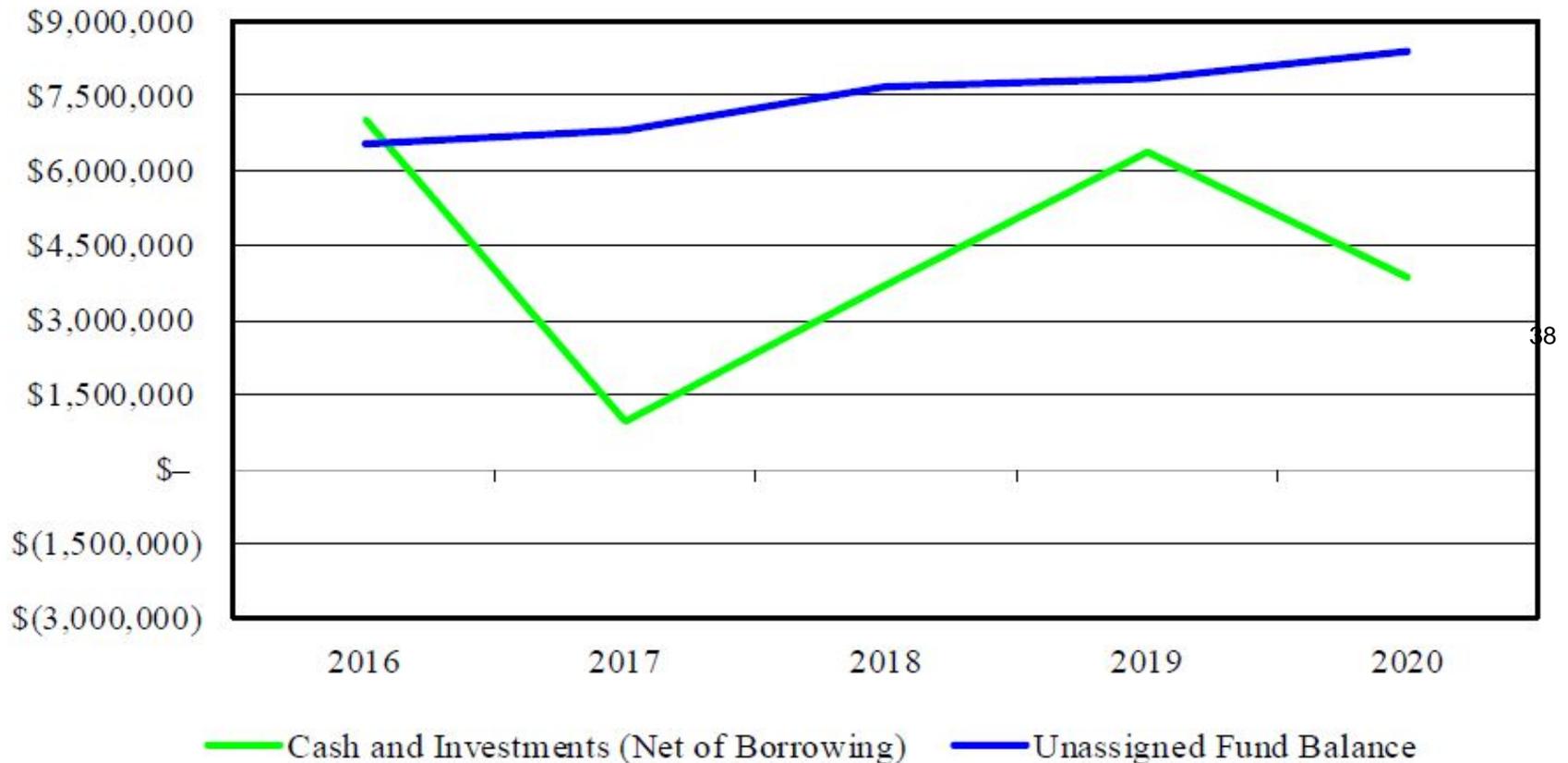
2020-21 Original Budget - Unrestricted Fund Balance

Unrestricted General Fund Balance is projected to be 7.3% which is within the Board Policy parameter of at least 6% to 8%.

General Fund Financial Position

from MMKR 2019-20 Management Report

General Fund Financial Position



INTERMEDIATE DISTRICT 287 ORIGINAL BUDGET 2021-22

	Projected BEGINNING FUND BALANCE 7/1/2021	REVENUE FY22 ORIGINAL BUDGET	EXPENDITURES FY22 ORIGINAL BUDGET	PROJECTED FUND BAL. 6/30/2022	Requested Transfer	FY22 PROJECTED Adjusted FUND BALANCE	Percent Fund Bal to Total Exp
GENERAL FUND UNASSIGNED							
Districtwide Administration/Operations	\$ 38,882	\$ 12,747,835	\$ 13,088,836	\$ (302,119)	\$ 302,119	\$ -	(1)
Grants	\$ -	\$ 2,526,529	\$ 2,526,529	\$ -	\$ -	\$ -	
ALC / Academic Education	\$ -	\$ 8,784,733	\$ 9,122,606	\$ (337,873)	\$ 337,873	\$ -	(2)
Grants	\$ -	\$ 155,866	\$ 155,866	\$ -	\$ -	\$ -	
Career and Technical Education	\$ 522,654	\$ 1,039,490	\$ 1,039,455	\$ 522,689	\$ -	\$ 522,689	(3)
Grants	\$ -	\$ 33,250	\$ 33,250	\$ -	\$ -	\$ -	
Special Education	\$ 6,271,940	\$ 57,111,404	\$ 56,529,636	\$ 6,853,708	\$ (830,930)	\$ 6,022,778	(4)
Grants	\$ -	\$ 40,000	\$ 40,000	\$ -	\$ -	\$ -	
TOTAL UNASSIGNED	\$ 6,833,476	\$ 82,439,107	\$ 82,536,178	\$ 6,736,405	\$ (190,938)	\$ 6,545,467	7.3%
Non Expendable for General Fund	\$ 191,573	\$ -		\$ 191,573		\$ 191,573	
GENERAL FUND ASSIGNED							
Property Account	\$ 21,807		\$ 21,807	\$ -		\$ -	
Separation / Severance	\$ 5,492,752		\$ 220,000	\$ 5,272,752		\$ 5,272,752	
Donations for Specified Purpose	\$ 2,000		\$ 2,000	\$ -		\$ -	
Student Clubs	\$ 17,240	\$ 16,200	\$ 24,171	\$ 9,269		\$ 9,269	
Flex Account	\$ 1,665			\$ 1,665		\$ 1,665	
Collaborative Curriculum Project	\$ 92,091	\$ 18,863	\$ 110,954	\$ -		\$ -	
Transportation Vehicle Dep.	\$ 101,663			\$ 101,663		\$ 101,663	
Subsequent Year Budget	\$ -			\$ -		\$ -	
Covid 19 Additional Expense	\$ 264,647		\$ 170,000	\$ 94,647		\$ 94,647	
Strategic Priorities	\$ 451,514		\$ 642,452	\$ (190,938)	\$ 190,938	\$ -	(5)
Tuition Adjustment Reserve	\$ 1,334,055			\$ 1,334,055		\$ 1,334,055	(6)
TOTAL ASSIGNED	\$ 7,779,434	\$ 35,063	\$ 1,191,384	\$ 6,623,113	\$ 190,938	\$ 6,814,051	
GENERAL FUND RESTRICTED							
for Health & Safety	\$ 87,321	\$ 165,238	\$ 188,738	\$ 63,821		\$ 63,821	
for Long Term Facilities Maintenance	\$ 233,008	\$ 286,312	\$ 519,320	\$ -		\$ -	(7)
for Medical Assistance	\$ 1,058,425	\$ 1,740,000	\$ 2,299,538	\$ 498,887		\$ 498,887	(8)
for Safe Schools	\$ 679,548	\$ 1,408,031	\$ 1,559,995	\$ 527,584		\$ 527,584	(9)
for Basic Skills Extended Time	\$ 66,437	\$ -	\$ 49,031	\$ 17,406		\$ 17,406	(10)
for Compensatory (Basic Skills)	\$ 299,138	\$ 1,404,849	\$ 1,588,523	\$ 115,464		\$ 115,464	(11)
TOTAL RESTRICTED	\$ 2,423,877	\$ 5,004,430	\$ 6,205,145	\$ 1,223,162	\$ -	\$ 1,223,162	
TOTAL GENERAL FUND	\$ 17,228,360	\$ 87,478,600	\$ 89,932,707	\$ 14,774,253	\$ -	\$ 14,774,253	
Non Expendable for Non-Major Funds	\$ 1,167			\$ 1,167		\$ 1,167	
NONMAJOR FUNDS							
Food Service (02)	\$ -	\$ 869,661	\$ 869,661	\$ -		\$ -	(12)
Debt Service (07)	\$ 14,312,324	\$ 8,355,169	\$ 6,584,826	\$ 16,082,667		\$ 16,082,667	(13)
Scholarship Fund (10)	\$ 80,802	\$ 1,367	\$ 10,000	\$ 72,169		\$ 72,169	
Internal Service Fund (20)- Dental	\$ 813,572	\$ 636,000	\$ 605,000	\$ 844,572		\$ 844,572	
Internal Service Fund (21)- Health	\$ 12,799,279	\$ 12,159,720	\$ 12,159,720	\$ 12,799,279		\$ 12,799,279	(14)
TOTAL NONMAJOR FUNDS	\$ 28,007,143	\$ 22,021,917	\$ 20,229,207	\$ 29,799,853	\$ -	\$ 29,799,853	
TOTAL ALL FUNDS	\$ 45,235,503	\$ 109,500,517	\$ 110,161,914	\$ 44,574,106	\$ -	\$ 44,574,106	

2021-22 Original Budget - General Fund Change

General Fund Change:

- ❑ Total FY21 Unassigned, Assigned, & Restricted Expenditure Budgets = \$90,580,165
- ❑ Add 3% Inflationary increase = \$93,297,570
- ❑ Total FY22 Unassigned, Assigned & Restricted Expenditure Budgets = \$89,932,707

40

Budget decrease from inflationary factor of -\$3,364,863 or -3.6%

Due to decreases in enrollment, budget reductions were necessary.

2021-22 Original Budget - Admin/Operations Change

Admin/Operations Changes (net of grants)

- ❑ FY21 Expenditure Budget = \$13,823,778
- ❑ Add 3% Inflationary increase = \$14,238,491
- ❑ FY22 Expenditure Budget = \$13,088,836

41

The total projected decrease of -\$1,149,655 or -8% is due to a combination of staff & non-staff cuts and the utilization of other funding sources. Due to decreases in enrollment, this category of the General Fund experienced a revenue decline.

2021-22 Original Budget ALC/Academic Education

ALC/Academic Education Changes (net of grants)

- ❑ FY21 Expenditure Budget = \$10,794,201
- ❑ Add 3% Inflationary increase = \$11,118,027
- ❑ FY22 Expenditure Budget = \$9,122,606

42

The total projected decrease of \$- 1,995,421 or -17.95% is due to staff and non-staff budget reductions related to declining enrollment in Northern Star Online, ALC programs and the pandemic impact on West Suburban Summer School.

2021-22 Original Budget Special Education

Special Education Changes (net of grants)

- ❑ FY21 Expenditure Budget = \$55,187,806
- ❑ Add 3% Inflationary increase = \$56,843,440
- ❑ FY22 Expenditure Budget = \$56,529,636

43

The total projected decrease of \$-313,804 or -0.55% is mainly due to budget reductions to align with lower projected special education enrollments. The FY21 revised budget was already adjusted for the 2020-21 reduced enrollment and is \$-897,607 lower than the FY20 revised budget.

2021-22 Original Budget Notes - Internal Categories Transfers

- ❑ Within the General Fund - transfers from the Special Education category to bring the following categories to zero:
 - ❑ \$302,119 to Admin/Operations
 - ❑ \$337,873 to ALC/Academic Education

- ❑ Special Education transfer of \$190,938 to Strategic Priorities. The Strategic Priorities fund balance will be used to continue the Therapeutic Teaching Model at North Education Center (NEC) and South Education Center and to fund other strategic priorities.

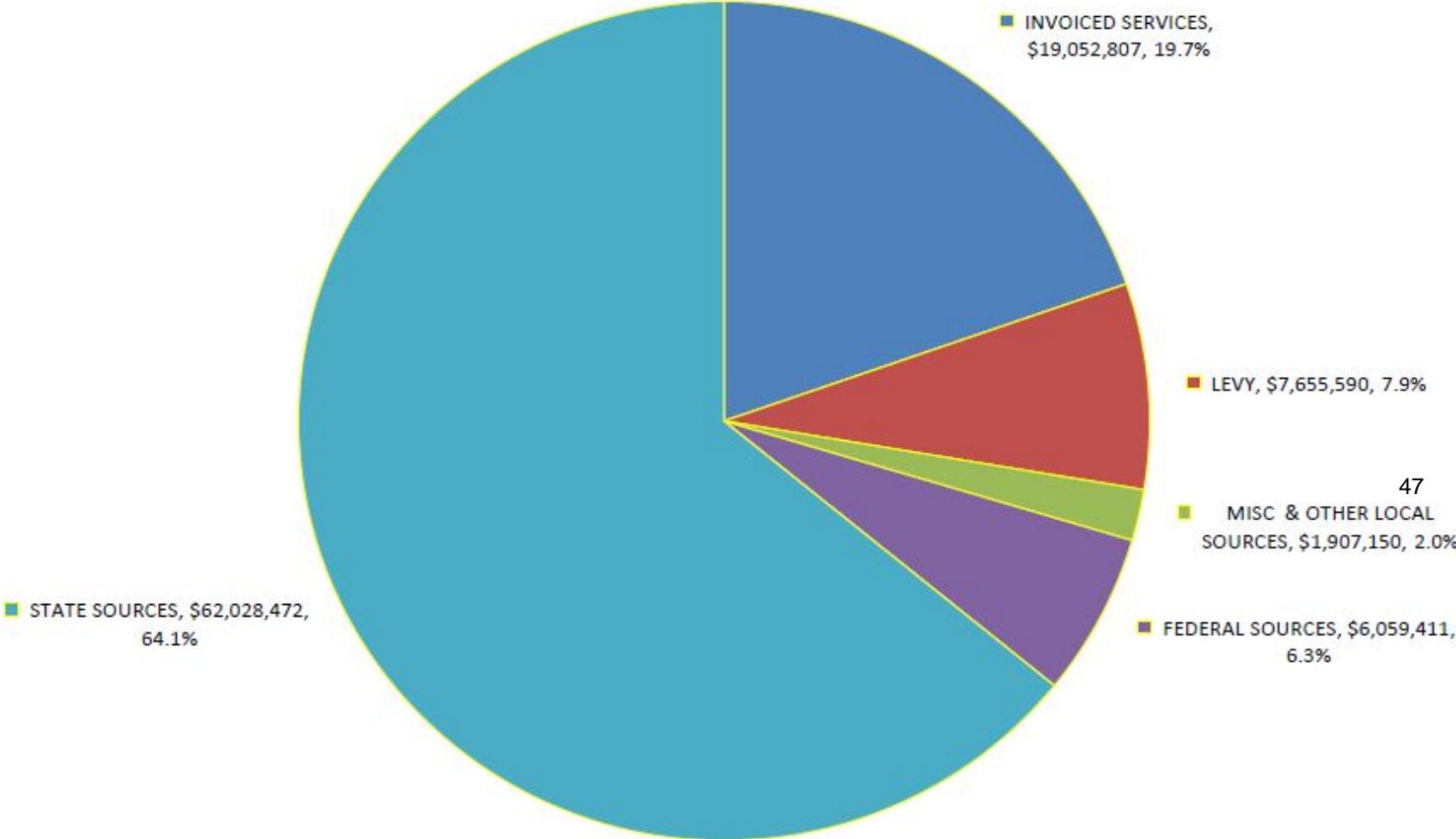
2021-22 Original Budget Notes - Transfers between Funds

- ❑ Food Service budget transfer of \$494,661 is included in District Wide Administration /Operations expenditures. Increase of \$60,029 over FY 21 Original Budget due to Seamless Summer Options program.
- ❑ This is mainly due to projected reductions in revenues and increased food costs. Food Services made staff and non-staff expenditure reductions to offset this as much as possible.
- ❑ As the District does not have large school sites and the state and federal food services programs' revenues are all designed around volume of meals, District 287's food services program expenditures will continue to exceed its revenues.

2021-22 Original Budget Notes

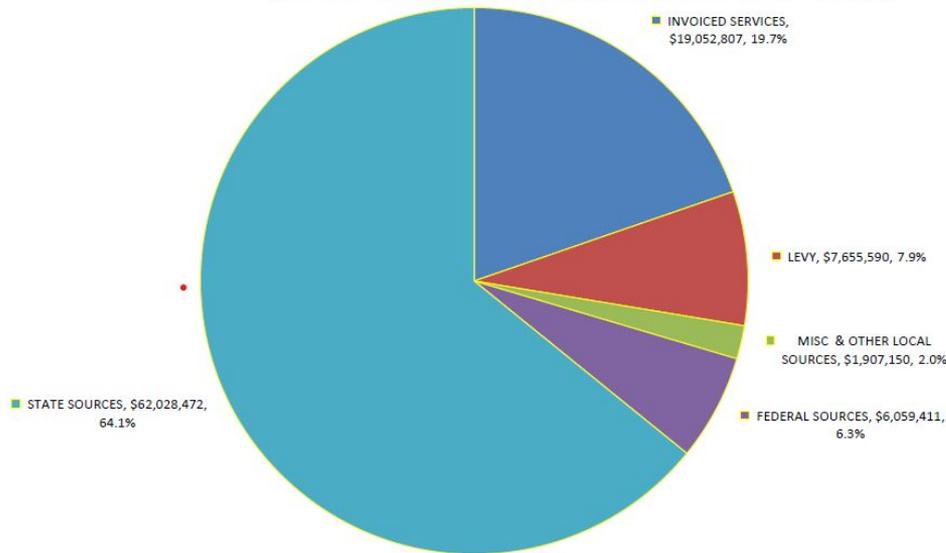
- ❑ Budget Aligned with Strategic Priorities
- ❑ The Tuition Adjustment Reserve will be used to offset any potential loss of revenue in MDE Tuition or other tuition-based areas. More of this reserve may need to be utilized for additional expenses as well as loss of revenue, if the pandemic continues through FY21-22.
- ❑ The Debt Service Fund Balance will continue to grow as funds are added to the sinking fund to pay the North Education Center Quality School Construction federal borrowing in 2029.

FY21-22 REVENUE BUDGET (Excludes Trust, Construction and Internal Service Funds)

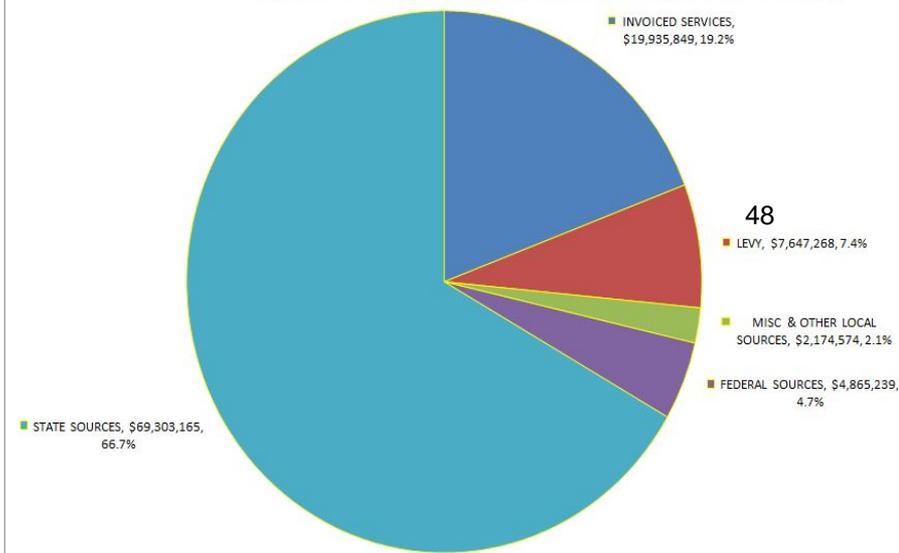


Source Comparison to Prior Year

Intermediate District 287
RESPONSIVE. INNOVATIVE. SOLUTIONS.
FY21-22 REVENUE BUDGET
(Excludes Trust, Construction and Internal Service Funds)



Intermediate District 287
RESPONSIVE. INNOVATIVE. SOLUTIONS.
FY20-21 REVENUE BUDGET
(Excludes Trust, Construction and Internal Service Funds)

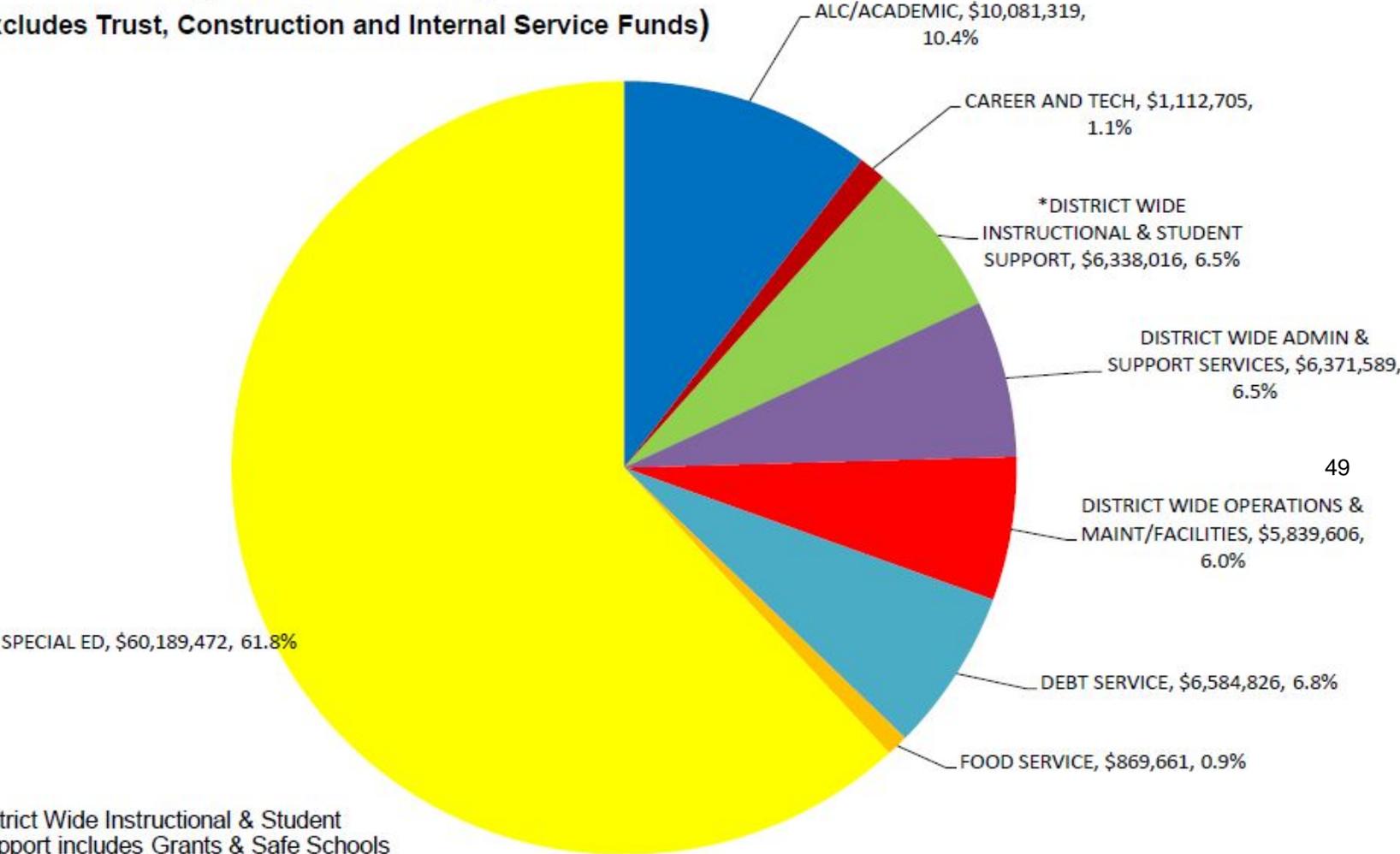


48

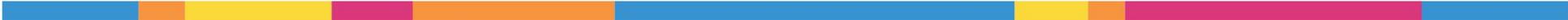


FY21-22 Expenditure Budget

(Excludes Trust, Construction and Internal Service Funds)



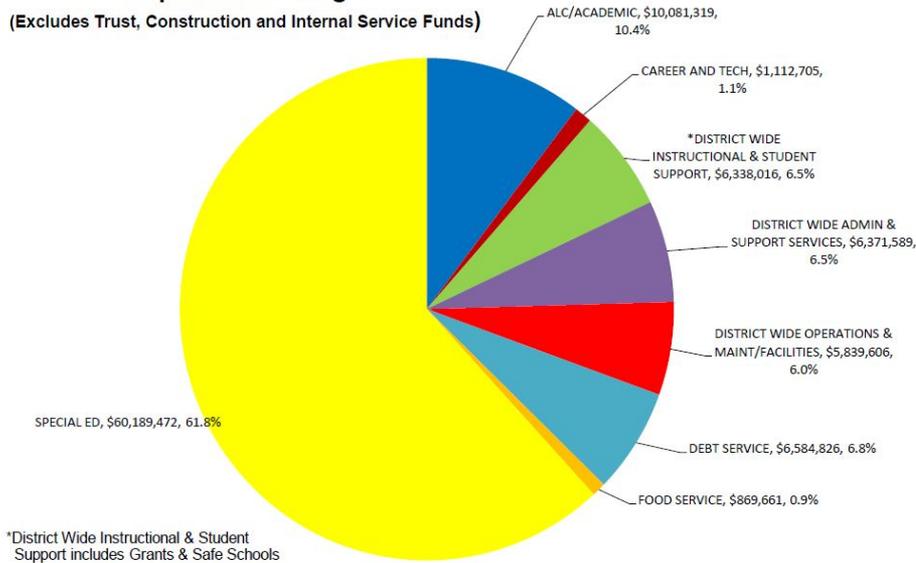
*District Wide Instructional & Student Support includes Grants & Safe Schools



Expenditure Comparison to Prior Year

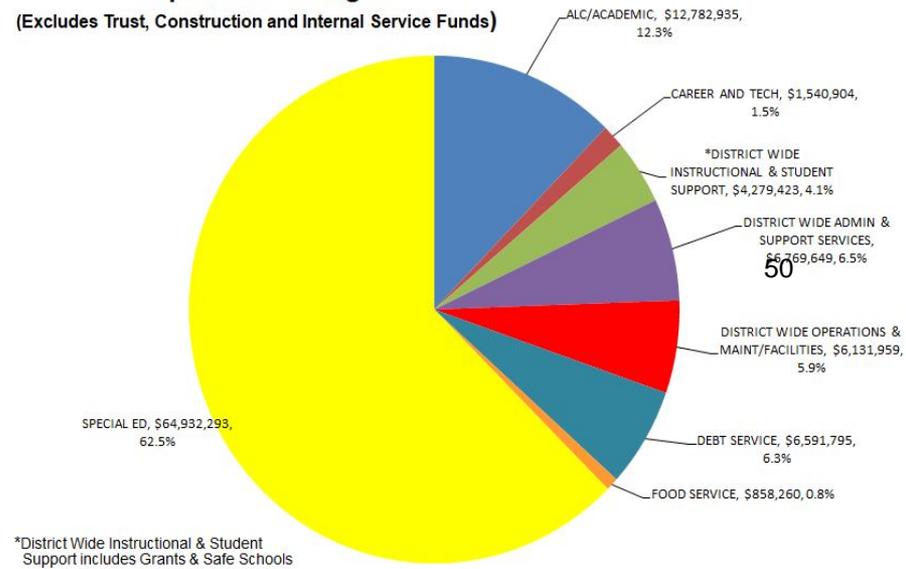
Intermediate District 287
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**FY21-22
Expenditure Budget**
(Excludes Trust, Construction and Internal Service Funds)

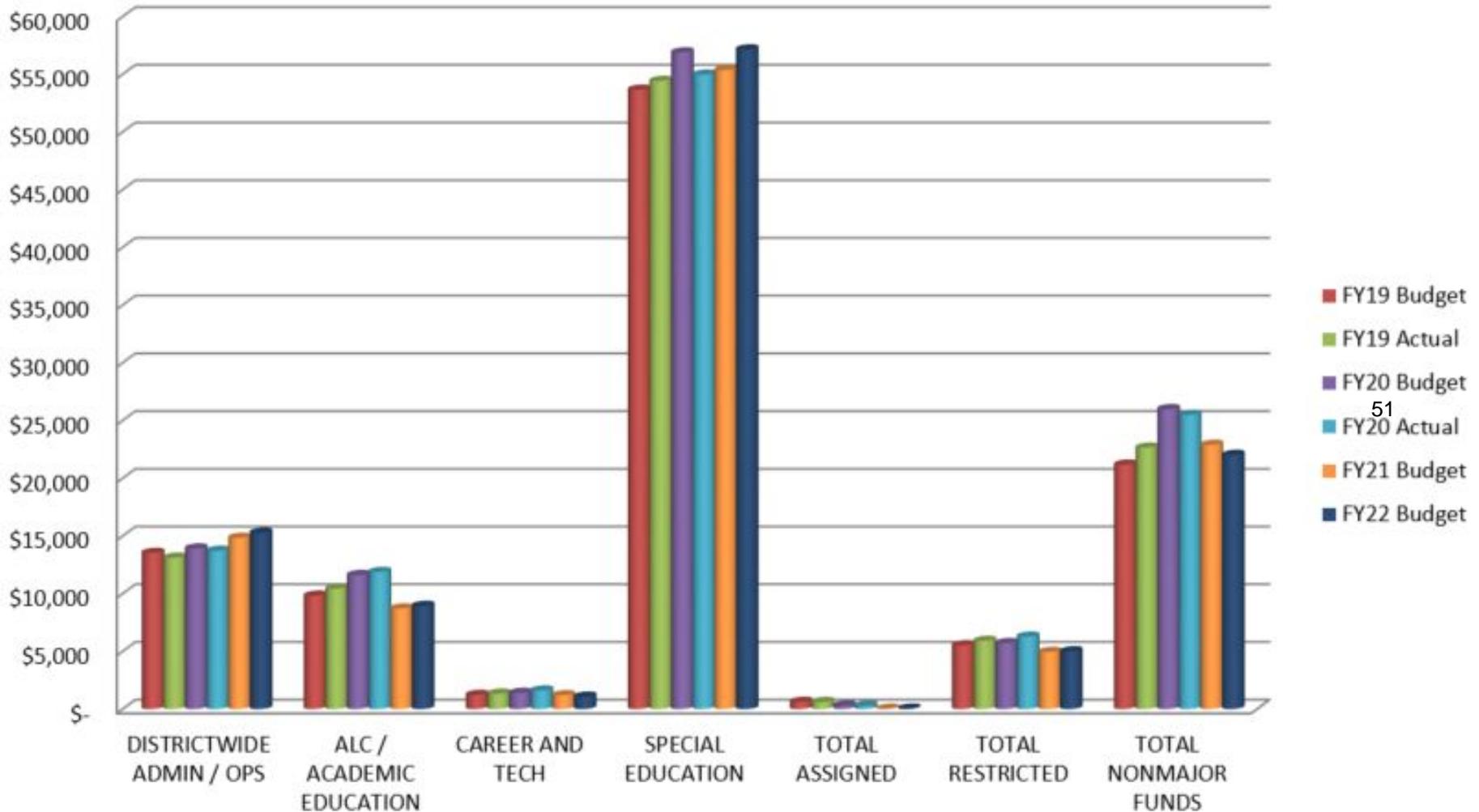


Intermediate District 287
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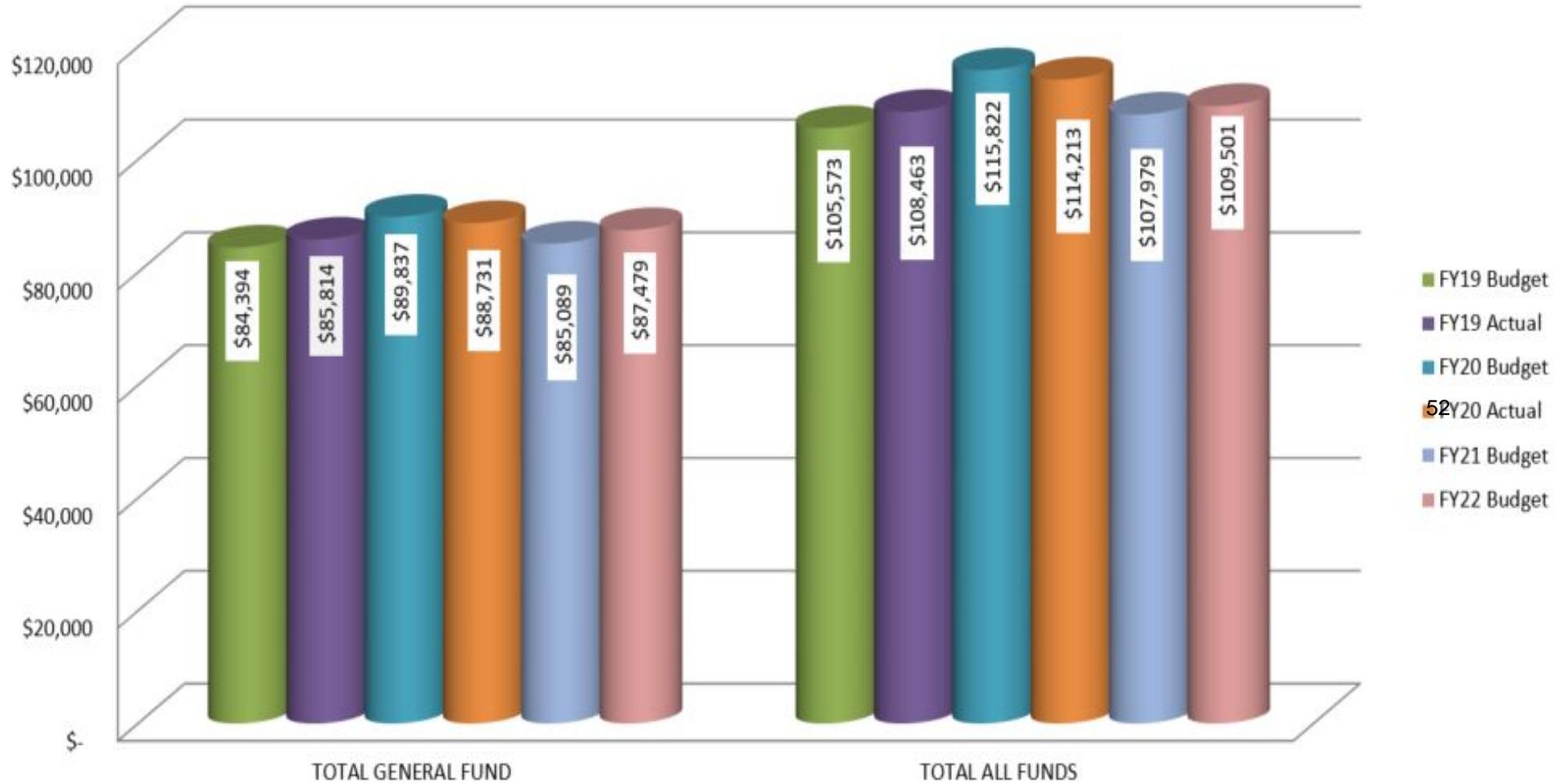
**FY20-21
Expenditure Budget**
(Excludes Trust, Construction and Internal Service Funds)



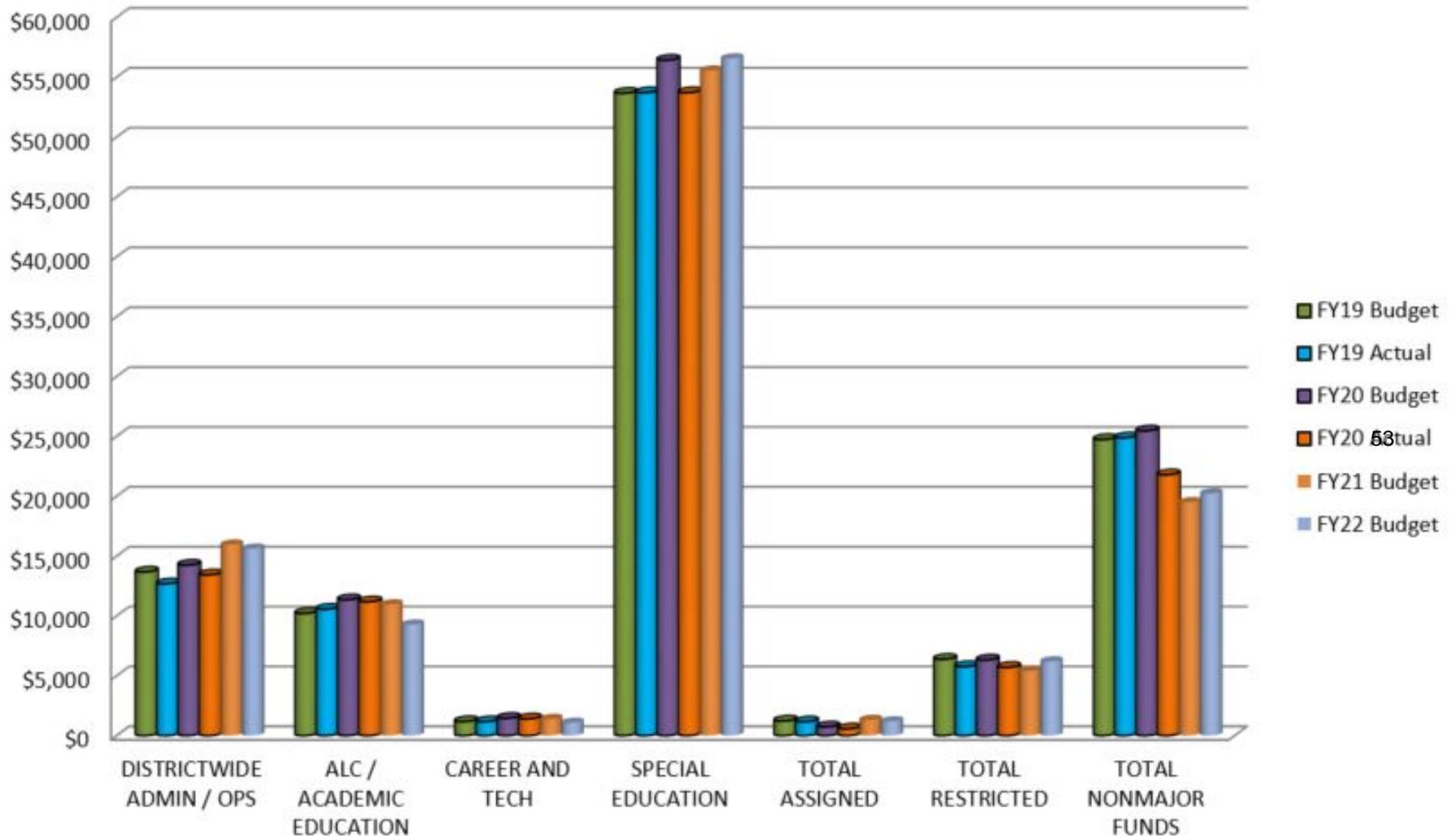
2021-22 Revenue Budget Comparison to 2020-21, 2019-20 Budgets and 2019-20 & 2018-19 Actuals (in thousands)



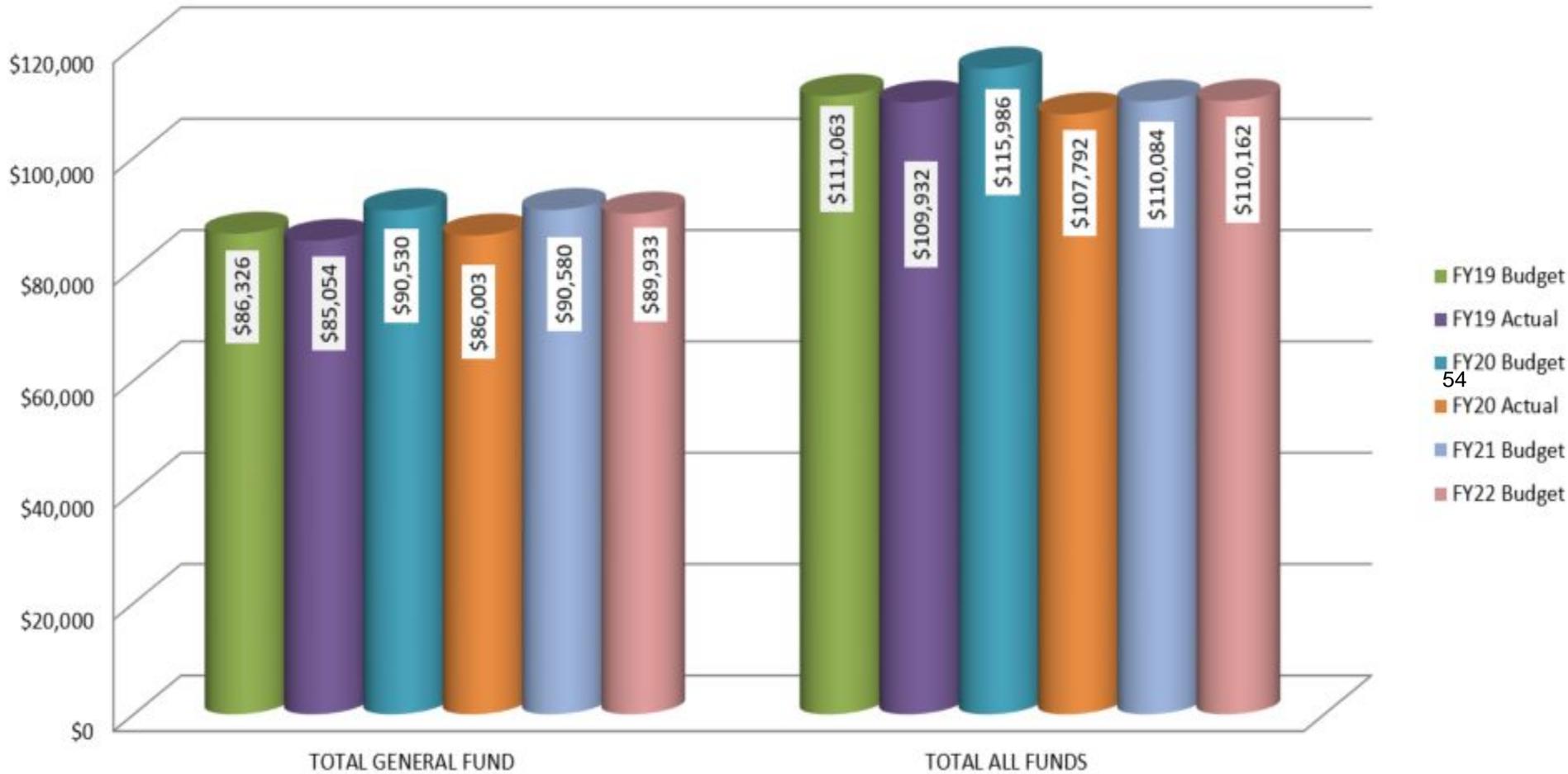
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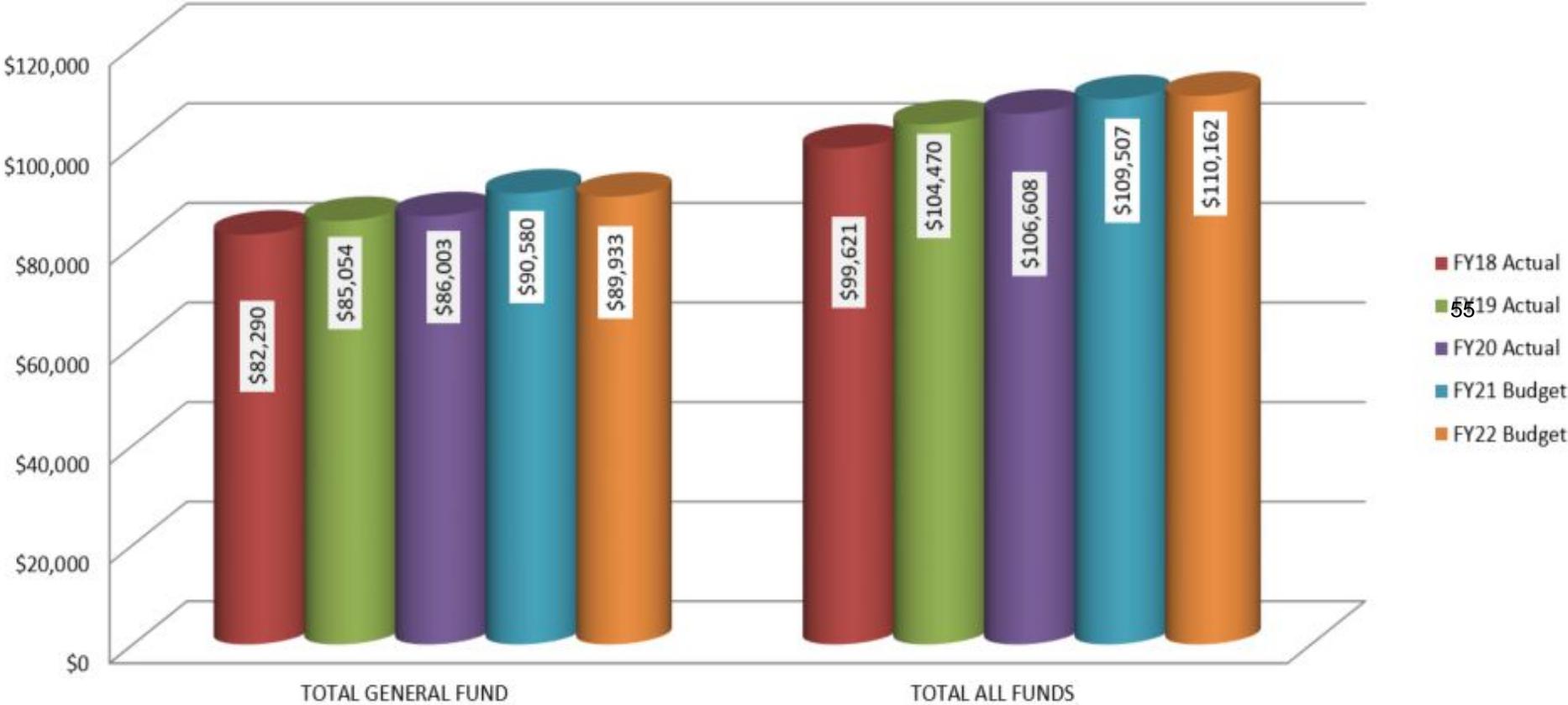
2021-22 Expenditure Budget Comparison to 2020-21, 2019-20 Budgets and 2019-20 & 2018-19 Actuals (in thousands)



2021-22 Expenditure Budget Comparison to 2020-21, 2019-20 Budgets and Actuals & 2018-19 Actuals (in thousands)



2021-22 Expenditure Budget Comparison to 2020-21 Revised Budget and 2019-20, 2018-19 & 2017-18 Actuals without Debt Refunding or Construction Expenditures (in thousands)





The budget process involves many stakeholders at all levels of the district. Countless hours go into making thousands of decisions. It truly takes a dedicated team!

Thank You!

- Principals, Administrative Assistants & School Teams
- Districtwide and Operational Leaders
- The Finance Team

Racial Equity Analysis Impact

The Racial Equity Impact Analysis tool applies to the Board's analysis and decision on voting for or against the approval of the 2021-22 Original Budget.

Who participated in completing this analysis? The School Board

What are the racial equity impacts of this decision?

57

Who will benefit or be burdened by this decision?

Are there strategies to mitigate any unintended consequences of this decision?



QUESTIONS



INTERMEDIATE DISTRICT 287
PLYMOUTH, MINNESOTA
BOARD OF EDUCATION

Regular Meeting – June 24, 2021

AGENDA SECTION: BUSINESS SERVICES REPORT

ITEM: Approval for Adoption of the FY21-22 Original Budget

PRESENTED BY: Mae L. Hawkins, Executive Director of Business Services
and Gloria Wilder, Director of Finance

1. **Background Information:**

A motion is necessary to approve the Original Budget for School Year 2021-2022 (Fiscal Year 21). The Total Projected Beginning Fund Balance of all funds for July 1, 2021 is \$45,235,503. The Original Budget for FY21-22 shows total revenue of \$109,500,517 and total expenditures of \$110,161,914, for a total projected fund balance of \$44,574,106 at June 30, 2022. The total Unassigned General Fund balance of \$6,545,467 or 7.3%, is within Board policy parameters. This budget is based on budget assumptions and adjustments previously approved and a projected 1% general education formula increase as the legislature had not approved the E-12 bill when this budget was developed.

Those assumptions recognized that budgeted revenues are based on planned enrollments and expenditures reflect inflationary increases. Administration has maximized all available revenue sources and made appropriate reductions to balance budget areas and soften billing rates where possible.

2. **Fiscal Impact/Funding Source:** Establishes the budget for FY21-22.

3. **RECOMMENDED ACTION:** Board adopts the FY21-22 Budget as presented.

Motion by: _____ Yes ____ Passed ____

Second by: _____ Yes ____ Failed ____

Abstentions: _____

INTERMEDIATE DISTRICT 287 ORIGINAL BUDGET 2021-22

	Projected BEGINNING FUND BALANCE 7/1/2021	REVENUE FY22 ORIGINAL BUDGET	EXPENDITURES FY22 ORIGINAL BUDGET	PROJECTED FUND BAL. 6/30/2022	Requested Transfer	FY22 PROJECTED Adjusted FUND BALANCE	Percent Fund Bal to Total Exp
<u>GENERAL FUND UNASSIGNED</u>							
Districtwide Administration/Operations	\$ 38,882	\$ 12,747,835	\$ 13,088,836	\$ (302,119)	\$ 302,119	\$ -	(1)
Grants	\$ -	\$ 2,526,529	\$ 2,526,529	\$ -	\$ -	\$ -	-
ALC / Academic Education	\$ -	\$ 8,784,733	\$ 9,122,606	\$ (337,873)	\$ 337,873	\$ -	(2)
Grants	\$ -	\$ 155,866	\$ 155,866	\$ -	\$ -	\$ -	-
Career and Technical Education	\$ 522,654	\$ 1,039,490	\$ 1,039,455	\$ 522,689	\$ -	\$ 522,689	(3)
Grants	\$ -	\$ 33,250	\$ 33,250	\$ -	\$ -	\$ -	-
Special Education	\$ 6,271,940	\$ 57,111,404	\$ 56,529,636	\$ 6,853,708	\$ (830,930)	\$ 6,022,778	(4)
Grants	\$ -	\$ 40,000	\$ 40,000	\$ -	\$ -	\$ -	-
TOTAL UNASSIGNED	\$ 6,833,476	\$ 82,439,107	\$ 82,536,178	\$ 6,736,405	\$ (190,938)	\$ 6,545,467	7.3%
Non Expendable for General Fund	\$ 191,573	\$ -	\$ -	\$ 191,573	\$ -	\$ 191,573	
<u>GENERAL FUND ASSIGNED</u>							
Property Account	\$ 21,807	\$ -	\$ 21,807	\$ -	\$ -	\$ -	
Separation / Severance	\$ 5,492,752	\$ -	\$ 220,000	\$ 5,272,752	\$ -	\$ 5,272,752	
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Flex Account	\$ 1,665	\$ -	\$ -	\$ 1,665	\$ -	\$ 1,665	60
Collaborative Curriculum Project	\$ 92,091	\$ 18,863	\$ 110,954	\$ -	\$ -	\$ -	
Transportation Vehicle Dep.	\$ 101,663	\$ -	\$ -	\$ 101,663	\$ -	\$ 101,663	
Subsequent Year Budget	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Covid 19 Additional Expense	\$ 264,647	\$ -	\$ 170,000	\$ 94,647	\$ -	\$ 94,647	
Strategic Priorities	\$ 451,514	\$ -	\$ 642,452	\$ (190,938)	\$ 190,938	\$ -	(5)
Tuition Adjustment Reserve	\$ 1,334,055	\$ -	\$ -	\$ 1,334,055	\$ -	\$ 1,334,055	(6)
TOTAL ASSIGNED	\$ 7,779,434	\$ 35,063	\$ 1,191,384	\$ 6,623,113	\$ 190,938	\$ 6,814,051	
<u>GENERAL FUND RESTRICTED</u>							
for Health & Safety	\$ 87,321	\$ 165,238	\$ 188,738	\$ 63,821	\$ -	\$ 63,821	
for Long Term Facilities Maintenance	\$ 233,008	\$ 286,312	\$ 519,320	\$ -	\$ -	\$ -	(7)
for Medical Assistance	\$ 1,058,425	\$ 1,740,000	\$ 2,299,538	\$ 498,887	\$ -	\$ 498,887	(8)
for Safe Schools	\$ 679,548	\$ 1,408,031	\$ 1,559,995	\$ 527,584	\$ -	\$ 527,584	(9)
for Basic Skills Extended Time	\$ 66,437	\$ -	\$ 49,031	\$ 17,406	\$ -	\$ 17,406	(10)
for Compensatory (Basic Skills)	\$ 299,138	\$ 1,404,849	\$ 1,588,523	\$ 115,464	\$ -	\$ 115,464	(11)
TOTAL RESTRICTED	\$ 2,423,877	\$ 5,004,430	\$ 6,205,145	\$ 1,223,162	\$ -	\$ 1,223,162	
TOTAL GENERAL FUND	\$ 17,228,360	\$ 87,478,600	\$ 89,932,707	\$ 14,774,253	\$ -	\$ 14,774,253	
Non Expendable for Non-Major Funds	\$ 1,167	\$ -	\$ -	\$ 1,167	\$ -	\$ 1,167	
<u>NONMAJOR FUNDS</u>							
Food Service (02)	\$ -	\$ 869,661	\$ 869,661	\$ -	\$ -	\$ -	(12)
Debt Service (07)	\$ 14,312,324	\$ 8,355,169	\$ 6,584,826	\$ 16,082,667	\$ -	\$ 16,082,667	(13)
Scholarship Fund (10)	\$ 80,802	\$ 1,367	\$ 10,000	\$ 72,169	\$ -	\$ 72,169	
Internal Service Fund (20)- Dental	\$ 813,572	\$ 636,000	\$ 605,000	\$ 844,572	\$ -	\$ 844,572	

INTERMEDIATE DISTRICT 287 ORIGINAL BUDGET 2021-22

	Projected BEGINNING FUND BALANCE 7/1/2021	REVENUE FY22 ORIGINAL BUDGET	EXPENDITURES FY22 ORIGINAL BUDGET	PROJECTED FUND BAL. 6/30/2022	Requested Transfer	FY22 PROJECTED Adjusted FUND BALANCE	Percent Fund Bal to Total Exp
Internal Service Fund (21)- Health	\$ 12,799,279	\$ 12,159,720	\$ 12,159,720	\$ 12,799,279		\$ 12,799,279	(14)
TOTAL NONMAJOR FUNDS	\$ 28,007,143	\$ 22,021,917	\$ 20,229,207	\$ 29,799,853	\$ -	\$ 29,799,853	
TOTAL ALL FUNDS	\$ 45,235,503	\$ 109,500,517	\$ 110,161,914	\$ 44,574,106	\$ -	\$ 44,574,106	

ORIGINAL BUDGET

Date

Recommended Board Approval
Approved by School Board

Intermediate District 287

RESPONSIVE. INNOVATIVE. SOLUTIONS.

Recommended Board Approval

06/24/21

Notes: FY21-22 Original Budget Summary

*Projected beginning fund balances reflect amounts presented with the FY20-21 revised budget.

1. Core fee has been budgeted in FY21-22 at \$15.05 per Adjusted Pupil Unit, this rate was last changed in FY15-16. The Special Education Non-member access fee (comparable to member levy and core fee charges) will continue to be assessed for all non-member district resident students in Setting IV Special Education programs. A reduction in fund balance is projected.

A transfer from Special Education to Districtwide Admin & Operations in the amount of \$302,119 is requested to make this fund balance. Districtwide Admin and Operations reduced the expenditure budget by \$734,942 from the FY21 Revised Budget. Reductions utilizing a combination of staff & non-staff cuts and the utilization of other funding sources.

2. \$5 Member District ALC Stability fee per Adjusted Pupil Unit will remain for FY21-22. ALC/Academic Education fund is projecting a reduction in fund balance.

A transfer from Special Education to ALC/Academic Education in the amount of \$337,873 is requested to make this fund balance. ALC/Academic Education reduced the expenditure budget by \$1,628,732 from the FY21 Revised Budget. Reductions were a combination of staff & non-staff cuts and the utilization of other funding sources.

3. Career & Technical Education is projecting a decline in enrollment. Budget reductions in the amount of \$251,097 from FY21 Revised Budget were made to balance revenues and expenditures.
4. Special Education is projecting a stable fund balance. The member district ADM projections are similar to current enrollment. In addition to the transfers listed above for Districtwide Admin & Operations and ALC/Academic Education, a transfer of \$190,938 is being requested for Strategic Priorities.
5. The Strategic Priorities fund balance will be used to continue the Therapeutic Teaching Model at North Education Center (NEC) and South Education Center (SEC) and other strategic priority areas.
6. The Tuition Adjustment Reserve will be used to offset any potential loss of revenue in MDE Tuition or other tuition-based areas.
7. Intermediate Districts qualify for Long Term Facilities Maintenance (LTFM) through member districts' levies. FY21-22 projects include resurfacing the parking lot at West Education Center and HVAC projects at school sites.
8. Medical Assistance is projecting a planned fund balance reduction. Revenue is projected to increase assuming in-person classes continue.

9. Safe Schools is projecting a planned fund balance reduction, mainly due to a scheduled replacement of radios at NEC, SEC & West Education Center (WEC) for school safety.
10. The legislation requiring compensatory set aside for extended school year was repealed at the end of FY19-20, we will no longer budget this set aside, however existing fund balance will be utilized for this purpose.
11. Compensatory is projecting a planned fund balance reduction.
12. Food Service – The budget includes a transfer of \$494,661 from the Admin/Operations portion of the General Fund to offset the estimated deficit in the Food Service Fund. Fund balances above reflect this transfer. Food Service is another area that would be impacted by changes from in-person learning, any changes will be reflected in the revised budget.
13. Debt Service fund balance includes the NEC sinking fund held in escrow; this fund balance is projected to increase and will be used to pay off the liabilities associated with the construction of the NEC building in 2029.
14. The Internal Service Fund for Health is projecting a stable fund balance at this time. Maintaining the reserve is necessary to protect the District against future claims.

Racial Equity Impact Analysis Tool

287 RACIAL EQUITY IMPACT ANALYSIS TOOL



Purpose

This tool ensures that racial equity is front-and-center in discussions and prompts leaders to examine how BIPOC and low wealth communities may be affected by a proposed action or decision of the district.

Instructions

Use the Tool: Have this tool available during any meeting where decisions are being made

- **Part 1 - Discussion:** Use the guiding questions to facilitate the racial equity discussion
- **Part 2 - Answer Racial Equity Impact Analysis Questions:** Before a decision is made, respond to the four equity impact analysis questions within your meeting agenda
- **Part 3 - Reflect:** Reflect on and recognize your own racial bias, as well as the presence and role of whiteness

Part 1: Discussion

Use the below guiding questions to facilitate a discussion about race equity impact

Guiding Questions

1. Are multiple racial perspectives involved in the planning? Are participants racially diverse? Were the groups most impacted by the decision included in the discussion?
2. In what ways are we maintaining status quo or advancing race equity? What could be done differently to better support or advance racial equity efforts?
3. Who is advantaged? Who is disadvantaged? Are decisions based on the majority or those at the margins?
4. In what ways does colorblindness exist?
5. How do you know the audience is communicated with in ways that will make sense through *their* lens?
6. In what ways are other marginalized people impacted?

Part 2: Answer Racial Equity Impact Analysis Questions

1. **Who participated in completing this analysis?**
2. **What are the racial equity impacts of this decision?**
3. **Who will benefit from and/or be burdened by this decision?**
4. **Are there strategies to mitigate any unintended consequences of this decision?**

Part 3: Reflect

1. Place yourself on the Compass. What feelings came up for you during the planning?
2. What role did your race, experiences, or bias have in the conversation?
3. What aspects of whiteness showed up for you or were observed in others? ([Bellevue Guide](#))

**RESOLUTION PERTAINING TO ELIMINATION OF POSITIONS OR LAYOFF WITHIN
SCHOOL SERVICE EMPLOYEES INTERNATIONAL UNION, SEIU LOCAL 284**

BE IT RESOLVED by the School Board of Intermediate District 287 that the following positions be eliminated or incumbents laid off at the end of the 2020-2021 school year on June 30, 2021.

BE IT FURTHER RESOLVED, that written notice be sent to each employee regarding their termination/layoff/reassignment as appropriate.

POSITION ELIMINATION

NAME

Grade II Assistant Cook .5 FTE 10 Month

Donna Adigwe (moved into Asst. Cook at North Education Center .5 FTE 10 Month)

Grade IV Admin Support (Front Desk) .5 FTE 12 Month

Deborah Cantin (moved into open Finance position .5 FTE 12 Month)

Grade V Admin Support (Student Information Services)
1.0 FTE 12 Month

Denise Halter (moved into open Transportation position 1.0 FTE 12 Month)

LAYOFF

NAME

Grade II Assistant Cook .625 FTE 10 Month

Penny Nichols

RESOLUTION TO PLACE THE FOLLOWING NON-LICENSED STAFF ON LAYOFF

BE IT RESOLVED by the School Board of Intermediate District 287 that the following staff of Intermediate District 287 be laid off effective at the end of the school year on June 30, 2021 pursuant to Section 11, Seniority and Unrequested Leaves of Absence (Layoffs), and, specifically Sub-section 11.2, Unrequested Leaves of Absence (Layoffs) of the Master Contract between Intermediate District 287 and the Education Minnesota Local 2209.

BE IT FURTHER RESOLVED, that written notice be sent to affected staff regarding the layoff.

Name

Sheri Frank, PCS

Hire Date

August 30, 2000 (Accepted Education Assistant Position)

WHAT THE BOARD NEEDS TO KNOW

Intermediate District 287

RESPONSIVE. INNOVATIVE. SOLUTIONS.

2021-2023 Employment Guide for Administrators & Unaffiliated Employees

June 24, 2021

Author

Michelle Axell, Director of Human Resources

Summary

Every two years, the Employment Guide for Administrators & Unaffiliated Employees is reviewed and presented to the Board for approval. The Board approves any substantive changes to the Guide and the performance-based salary increases average.

Membership

There are currently 45 administrators and 39 unaffiliated staff represented by this employee group. This employee group is unrepresented; terms and conditions of employment are governed by Board policies and District procedures, including the provisions of the *Employee Handbook* and the Guide. A number of Administrators and Unaffiliated Employees are considered at-will and, therefore, except as otherwise provided by federal or state laws, the benefits received are conferred by the Board based on the recommendations of the Superintendent and her administration.

Employment Guide 2021-2023 - Proposed Guide Changes & Recommended Salary Increases

Proposed changes and recommended average salary increases to the Employment Guide for Administrators and Unaffiliated Employees for the period July 1, 2021 through June 30, 2023 will be presented at a future board meeting **after** the Education Minnesota Local 2209 collective bargaining agreement has been ratified.

❖ **Gallagher Study**

The proposed changes will include the recommendations resulting from the Gallagher Study, [Study recommendations](#), which the Board took action on at the December 10, 2020 meeting.

❖ **Performance-based Pay for Administrators and Unaffiliated Employees**

Administrators and unaffiliated employees receive salary increases based solely upon individual performance, demonstrated by the documented achievement of results over and above the responsibilities listed in their job descriptions. This agreement has no steps or lanes. The only increase staff get is based on their performance.

❖ **Retro Payment**

After Board approval, Administrators and Unaffiliated employees will receive retro salary increases dating back to July 1, 2021.

INTERMEDIATE DISTRICT 287
PLYMOUTH, MINNESOTA
BOARD OF EDUCATION

Regular Meeting – June 24, 2021

AGENDA SECTION: BOARD BUSINESS

ITEM: Wellness Policy

PRESENTED BY: Anne Becker, General Counsel

1. Background Information

The Wellness (HM180) Policy is presented for a second read and approval. A motion is necessary to approve this policy as presented.

2. Fiscal Impact/Funding Source: None

3. RECOMMENDED ACTION: The Board approves the Wellness Policy Bucket as presented.

Motion by: _____ Yes ___ Passed ___

Second by: _____ Yes ___ Failed ___

Abstentions: _____

Intermediate District 287

RESPONSIVE. INNOVATIVE. SOLUTIONS.

DISTRICT POLICY

(Second Read)

POLICY SERIES: Health and Medical

SUBJECT: Wellness

BOARD APPROVED: February 2013, June 2017, December 2019

REVISION DATE: June 2021

HM180 Wellness

I. PURPOSE

The purpose of this policy is to articulate the Board's commitment to wellness as it relates to food, nutrition and physical activity, to set forth methods that promote student and staff wellness, and prevent and reduce childhood obesity. This policy is also designed to assure that school meals and other food and beverages sold and otherwise made available at school during the school day are consistent with applicable local, state, and federal standards.

II. GENERAL STATEMENT OF POLICY

- A. The Board recognizes that nutrition promotion and education, physical activity, and other school-based activities that promote student wellness are essential components of the educational process and that good health fosters student attendance and learning.
- B. The school environment should promote students' health, well-being, and ability to learn by encouraging healthy eating and physical activity.
- C. The District encourages the involvement of parents/guardians, students, food service personnel, teachers, school health professionals, the Board, administrators, and the general public in the development, implementation, and periodic review and update of the District's wellness policy.
- D. All students in grades K-12 will have opportunities, support, and encouragement to be physically active on a regular basis.
- E. Qualified food service personnel will provide students with access to a variety of affordable, nutritious, and appealing foods that meet the health and nutrition needs of students and try to accommodate the religious, ethnic, and cultural diversity of the student body in meal planning.
- F. School staff are encouraged and supported to practice healthy nutrition and physical activity behaviors in and out of school;

- G. The District establishes and maintains oversight, implementation, communication and monitoring of the policy and its established goals and objectives.

III. WELLNESS GOALS

A. Nutrition Promotion and Education

1. The District will encourage and support healthy eating by students and engage in nutrition promotion and education that is:
 - a. part of a comprehensive program designed to provide students with the knowledge and skills necessary to promote and protect their health;
 - b. part of health education classes, as well as classroom instruction in subjects such as math, science, language arts, social sciences, and elective subjects, where appropriate; and
 - c. enjoyable, developmentally appropriate and culturally relevant wellness and participatory activities, such as contests, promotions, taste testing, gardening and community-based instruction as teaching tools.
2. The District will encourage all students to make age appropriate, healthy selections of foods and beverages, including those sold individually outside the reimbursable school meal programs, such as through a la carte/snack lines, fundraising events, concession stands, and student stores.

B. Physical Activity

1. Students need opportunities for physical activity and to fully embrace regular physical activity as a personal behavior. Toward that end, health and physical education will reinforce the knowledge and self-management skills needed to maintain a healthy lifestyle and reduce sedentary activities;
2. Opportunities for physical activity will be incorporated into other subject lessons, where appropriate; and
3. Schools will not withhold or use physical activity as a consequence or punishment.

C. Communications with Parents/Guardians

1. The District recognizes that parents and guardians have a primary role in promoting their children's health and well-being.
2. The District will support parents'/guardians' efforts to provide a healthy diet and daily physical activity for their children.
3. The District encourages parents/guardians to pack healthy lunches and snacks and refrain from including beverages and foods without nutritional value.
4. The District will provide information about physical education and other school-based physical activity opportunities and will support parents'/guardians' efforts to provide their children with opportunities to be physically active outside of school.

IV. STANDARDS AND NUTRITION GUIDELINES

A. School Meals

1. The District will provide healthy and safe school meal programs, including the USDA School Breakfast Program, that comply with all applicable federal, state, and local laws, rules, and regulations.
2. Food service personnel will provide students with access to a variety of affordable, nutritious, and appealing foods that meet the health and nutrition needs of students.
3. Food service personnel will try to accommodate the religious, ethnic, and cultural diversity of the student body in meal planning.
4. Food service personnel will take every measure to ensure that student access to foods and beverages meets or exceeds all applicable federal, state, and local laws, rules, and regulations and that reimbursable school meals meet USDA nutrition standards.
5. Food service personnel will adhere to all applicable federal, state, and local food safety and security guidelines.
6. The District has implemented plans to eliminate any social stigma attached to, and prevent the overt identification of, students who are eligible for free and reduced-price school meals.
- 7a. Applications for free/reduced priced meals are sent home to all families at the beginning of the school year. The application is also available on the district website.
7. The District will provide students access to hand washing or hand sanitizing before they eat meals or snacks.
8. The District will provide students with sufficient time to eat school meals and will schedule meal periods at appropriate times during the school day.
9. The District will discourage tutoring, club, or organizational meetings or activities during mealtimes unless students may eat during such activities.
10. To promote hydration, free, safe, unflavored drinking water will be available to all students throughout the school day and throughout every school campus. The District will make drinking water available near cafeterias and accessible during mealtimes. Students will be allowed to bring and carry (approved) water bottles filled with only water with them throughout the day.
11. The District will promote healthy food and beverage choices using the following marketing and merchandising techniques:
 - Whole fruit options are available.
 - Sliced or cut fruit is available daily.
 - Daily fruit and vegetable options are displayed in a location in the line of sight and reach of students.
 - All staff members, especially those serving, have been trained to politely prompt students to select and consume the daily vegetable options with their meal.

- White milk is available with other beverages in all coolers.
- Alternative entrée options are highlighted on posters or signs within all service and dining areas.
- A reimbursable meal can be created in any service area available to students (e.g., salad bars, snack rooms, etc.).
- Student surveys and taste testing opportunities are used to inform menu development, dining space decor and promotional ideas.
- Daily online announcements are used to promote and market menu options.

B. School Food Service Program/Personnel

1. The District shall designate an appropriate person to be responsible for the school district's food service program, whose duties shall include the creation of nutrition guidelines and procedures for the selection of foods and beverages made available on campus to ensure food and beverage choices are consistent with current USDA guidelines.
2. As part of the District's responsibility to operate a food service program, the District will provide continuing professional development for all food service personnel.

C. Competitive Foods and Beverages

1. All foods and beverages sold at school to students, outside of reimbursable meals, are considered "competitive foods." Competitive foods include items sold a la carte in the cafeteria, school stores, and for in-school fundraisers.
2. All competitive foods sold during the school day and extended school day will meet the [USDA Smart Snacks in School \(Smart Snacks\) nutrition standards](#) and any applicable state nutrition standards, at a minimum. Smart Snacks aim to improve student health and well-being, increase consumption of healthful foods during the school day, and create an environment that reinforces the development of healthy eating habits.

D. Celebrations, Rewards and Fundraising

1. Student wellness will be a consideration for all foods offered, but not sold, to students at school, including those foods provided through:
 - a. Celebrations and parties. The District will provide a list of healthy party ideas to parents/guardians and teachers, including non-food celebration ideas.
 - b. Classroom snacks brought by parents/guardians. The District will provide to parents/guardians a list of suggested foods and beverages.
2. Rewards and incentives. Schools will not use non-Smart Snack compliant foods or beverages as rewards for academic performance or good behavior (unless this practice is allowed by a student's individual education plan or behavior intervention plan) and will not withhold food or beverages as a consequence or punishment, and will recommend staff use physical activity as a reward when feasible.

3. Fundraising. Non-food fundraising is recommended. If food is sold as part of an out-of-school fundraiser, it should be sold according to the Competitive Foods Nutrition Standards. Please see the Fundraising Procedure for further information.

E. Food and Beverage Marketing in Schools

1. School-based marketing will be consistent with nutrition education and health promotion.
2. Schools will restrict food and beverages marketing to the promotion of only those foods and beverages that meet the Smart Snacks nutrition standards, including but not limited to marketing on school property, in educational materials, media/publications.

V. WELLNESS LEADERSHIP AND COMMUNITY INVOLVEMENT

A. Wellness Coordinator

1. The Superintendent will designate a District official to oversee the District's wellness-related activities (Wellness Coordinator). The Wellness Coordinator will ensure that each school implements the policy.
2. The principal of each school, or a designated school official, will ensure compliance within the school and will report to the Wellness Coordinator regarding compliance matters upon request.

B. Public Involvement

1. The Wellness Coordinator will permit parents/guardians, students, food service personnel, teachers of physical education, school health professionals, the Board, administrators, and the general public to participate in the development, implementation, and periodic review and update of the wellness policy.
2. The Wellness Coordinator will hold quarterly meetings, for the purpose of discussing the development, implementation, and periodic review and update of the wellness policy. All meeting dates and times will be posted on the District's website and will be open to the public.

C. Staff Wellness and Health Promotion

The District will have a Wellbeing Action Team that focuses on staff wellness issues, identifies and disseminates wellness resources and performs other functions that support staff wellness in coordination with human resources staff to establish and support school building level wellness committees. When feasible, the District will offer professional learning opportunities and resources for staff to increase knowledge and skills about promoting healthy behaviors. Professional learning will help District staff understand the connections between academics and health and the ways in which health and wellness are integrated into ongoing District reform or academic improvement plans/efforts.

VI. POLICY IMPLEMENTATION AND MONITORING

A. Implementation and Publication

1. After approval by the Board, the wellness policy will be implemented throughout the District.

2. The District will post its wellness policy on its website.

B. Annual Reporting

The Wellness Coordinator will annually inform the public about the content and implementation of the wellness policy and make the policy and any updates to the policy available to the public.

C. Triennial Assessment

1. At least once every three years, the District will evaluate compliance with the wellness policy to assess the implementation of the policy and create a report that includes the following information:

a. the extent to which schools under the jurisdiction of the District are in compliance with the wellness policy;

b. the extent to which the District's wellness policy compares to model local wellness policies; and

c. a description of the progress made in attaining the goals of the District's wellness policy.

2. The Wellness Coordinator will be responsible for conducting the triennial assessment.

3. The triennial assessment report shall be posted on the District's website.

D. Recordkeeping

The District will retain records to document compliance with the requirements of the wellness policy. The records to be retained include, but are not limited to:

1. The District's written wellness policy.

2. Documentation demonstrating compliance with community involvement requirements, including requirements to make the wellness policy and triennial assessments available to the public.

3. Documentation of the triennial assessment of the wellness policy for each school and efforts to review and update the wellness policy (including an indication of who is involved in the update and methods the District uses to make stakeholders aware of their ability to participate on the Wellness Committee).

Legal References: [Minn. Stat. § 121A.215 \(Local School District Wellness Policy\)](#)
[42 U.S.C. § 1751 et seq. \(Healthy and Hunger-Free Kids Act\)](#)
[42 U.S.C. § 1758b \(Local School Wellness Policy\)](#)
[42 U.S.C. § 1771 et seq. \(Child Nutrition Act of 1966\)](#)
[7 U.S.C. § 5341 \(Establishment of Dietary Guidelines\)](#)
[7 C.F.R. § 210.10 \(School Lunch Program Regulations\)](#)
[7 C.F.R. § 220.8 \(School Breakfast Program Regulations\)](#)

WHAT THE BOARD NEEDS TO KNOW

Intermediate District 287

RESPONSIVE. INNOVATIVE. SOLUTIONS.

REMOTE PARTICIPATION IN BOARD MEETINGS ON OR AFTER JULY 1, 2021

June 18, 2021

Author

Anne Becker, General Counsel

Summary

Over the last year or so, the Board has been operating under Minn. Stat. Sec. 13D.021, which allows for Meetings by Telephone or Other Electronic Means during a pandemic. That law, until recently, did not require notice of the locations where the Board members were when they were participating in a Board meeting using interactive technology.

Minn. Stat. 13D.02, which allowed school boards to use interactive technology for meetings when not in a pandemic, did require that member's locations be identified in the notice of the meeting and that "each location at which a member of the [Board] is present is open and accessible to the public."

In-depth

Both laws were amended during the 2021 Legislative Session bringing about significant changes to school board meetings using interactive technology. The bills with the amendments were signed by the Governor in May.

Minn. Stat. 13D.021 was amended to refer to Minn. Stat. 13D.02, specifically the notification of member locations and that those locations be open and accessible to the public. There are only two exceptions to this requirement, both found in 13D.02, Subd. 1(b):

(b) A meeting satisfies the requirements of paragraph (a), although a member of the public body participates from a location that is not open or accessible to the public, if the member has not participated more than three times in a calendar year from a location that is not open or accessible to the public, and:

(1) the member is serving in the military and is at a required drill, deployed, or on active duty; or

(2) the member has been advised by a health care professional against being in a public place for personal or family medical reasons. This clause only applies when a state of emergency has been declared under section [12.31](#), and expires 60 days after the removal of the state of emergency.

Because of this change to 13D.021 and the limitation on members meeting from a location that was not specified and not open and accessible to the public, the Legislature had to exempt Board members from that requirement for meetings after December 31, 2020 and before July 1, 2021:

Sec. 7. OPEN MEETING LAW; MEMBER PARTICIPATION FROM PRIVATE LOCATION.

Notwithstanding Minnesota Statutes, section 13D.02, subdivision 1, paragraph (b), a meeting after December 31, 2020, and before July 1, 2021, satisfies the requirements of Minnesota Statutes, section 13D.02, paragraph (a), if a member of a public body participates from a location that is not open or accessible to the public more than three times before July 1, 2021. The location is not required in the notice under Minnesota Statutes, section 13D.02, subdivision 4.

On and after July 1, 2021, the only way for Board members to participate in a meeting through interactive technology is to do so from a location that is open and accessible to the public and included in the meeting notice, unless one of the above exceptions applies. The other option is to be in person at the Boardroom.

Please feel free to contact me with any questions: 763-550-7133.

Member _____ introduced the following resolution and moved its adoptions:

**RESOLUTION APPROVING INTERMEDIATE DISTRICT 287
RETURN TO IN-PERSON BOARD MEETINGS**

WHEREAS, on November 12, 2020, in keeping with the national peacetime emergency declaration and State Executive Order 20-01, the Board passed a resolution to hold Board meetings by telephone or other electronic means pursuant to Minn. Stat. Sections 13D.02 and 13D.021;

WHEREAS, at the January 28, 2021 Board meeting, after the Board Chair determined that it was practical and prudent, the Board adopted a resolution moving to hybrid Board meetings with the option for some Board members to attend the meeting in-person and some Board members to attend by telephone or other electronic means;

WHEREAS, as since that time, COVID infection rates have fallen significantly and vaccinations are readily available to those 12 years old and older, the Board Chair has determined that the Board shall return to in-person meetings starting with meetings on or after July 1, 2021.

BE IT RESOLVED by the School Board of Intermediate District 287, State of Minnesota as follows:

1. Board meetings on or after July 1, 2021, will be held in person until further notice.
2. The public may provide testimony at Board meetings by filling out the Request Form for Audience Participation Time, submitting it by 4:30 p.m. on the day of the Board meeting, and attending the meeting in person to provide input. In the alternative, the public may submit written testimony, by 4:30 pm on the day of the Board meeting, to be read by a member of the administration, or disseminated in writing only to the Board.

The motion for the adoption of the foregoing resolution was duly seconded by Member _____, and upon vote being taken thereon, the following voted in favor thereof: _____ and the following voted against the same: _____.

Whereupon said resolution was declared duly passed and adopted.

Intermediate District 287

RESPONSIVE. INNOVATIVE. SOLUTIONS.

School Board Planning Calendar 2021-2022

2021 Meetings (August - December)	2022 Meetings (January - June)
<p>August 26 October 14</p> <p>September 9 October 28</p> <p>September 23 November 11</p> <p> December 9</p>	<p>January 13 March 24</p> <p><i>(possible conflicts with MASA)</i> April 14</p> <p>January 27 May 12</p> <p>February 10 May 26</p> <p>February 24 June 9</p> <p>March 10 June 23</p>

1 st Meeting of the Month	2 nd Meeting of the Month
--------------------------------------	--------------------------------------

START TIME 6:30 PM

AUGUST 26, 2021

Kudos & Recognition

- What Board Members Need to Know About “2021-2022 Back to School Start-Up: We’re in this together”

Special Presentation

- 287 Anti-Racist Leadership Program Pilot Proposal

Annual Presentation - none

- Coherence-Uber Goal (First Read)
- Racial Equity-Kendi Follow Up Or My Grandmother’s Hand’s
- KPI update / Strategic Plan update HOLD for Aug/Sept meeting
- Financial Report June - (Action)
- Update on Back to School Planning

Spotlight

Consent Agenda OR What the Board Needs to Know OR Verbal Update

SEPTEMBER 9, 2021

Kudos & Recognition

- Kudos (back to school - first days of school video)

Consent Agenda OR What the Board Needs to Know OR Verbal Update

Special Presentation:

- Moving Racial Consciousness to Action tool

Annual Presentation

-

Spotlight - none

SEPTEMBER 23, 2021

Kudos & Recognition

- Spotlight: West Education Center (tentative)

Consent Agenda OR What the Board Needs to Know OR Verbal Update

- Routine monthly finance report - July/August (consent agenda)

Special Presentation

Annual Presentation

- Facilities Report (ABEC Construction & Summary of Summer Projects)
- **What the Board Needs to Know** Emergency and Crisis Plans for 2021-22 Jake Horejsh (**Action**)
- **What the Board Needs to Know** MSBA Resolution on TTM funding (**Action**)

HR Closed Session: 284 Negotiations -update (pending)

OCTOBER 14, 2021

Kudos & Recognition/Spotlight

Consent Agenda OR What the Board Needs to Know OR Verbal Update

Special Presentation

Annual Presentation

- Teaching and Learning Update
 - Literacy, coaching, connected learning, new resources, PD

Work Session:

- **Presentation on Tenure, Non-Renewals, etc.**
Michelle Axell, Anne Becker and Dr. Elisabeth Lodge Rogers

HR Closed Session: 284 Negotiations -tentative agreement (pending)

Michelle Axell, Director of Human Resources will present the *Tentative Agreement* for Board approval. The School Board may hold a closed meeting to consider strategy for labor negotiations. Minn. Stat. §13D.03.

OCTOBER 28, 2021

Kudos & Recognition/Spotlight

- Spotlight: Care and Treatment

Consent Agenda OR What the Board Needs to Know OR Verbal Update

- Enrollment Update - highlights *what we know*
- Misc. Policies First Read: Harassment and Violence, Wellness, Tobacco-Free Schools (*carryover from last year*)
- Insurance Premium Rate recommendation

Special Presentation

Annual Presentation

- Financial Report September - Quarterly Update (Action)

NOVEMBER 11, 2021

(Only one Board meeting this month!)

Kudos & Recognition/Spotlight

- Spotlight: Northern Star Online (*carryover from last year*)

Consent Agenda OR What the Board Needs to Know OR Verbal Update

- Fund balance transfers (consent agenda item)

Special Presentation: Board Work Session

- KPI update & School Improvement Plans update - 2020-21 plans (30 min) (*carryover from last year*)

Annual Presentation

- Grant updates - Ben and Jon [SRCL update] (*carryover from last year*)
- Misc. Policies First Read: Tobacco-Free, Harassment and Violence, Wellness (*carryover from last year*)
- National Trends - COVID 19 and Future Economic Impacts (Mae Hawkins)
- Update on Key Performance Indicators

DECEMBER 9, 2021

(Only one Board meeting this month!)

Kudos & Recognition/Spotlight

- Spotlight: South Education Center (*carryover from last year*)

Consent Agenda OR What the Board Needs to Know OR Verbal Update

- Financial Report October (consent agenda)
- Legislative Platform

Special Presentation

- STOP Violence Federal Grant Update (Ben M.) (*carryover from last year*)
- Classification & Compensation Study Recommendations (Michelle & Anne)

Annual Presentation

- Officer Election Process - (Chair Report)
- World's Best Workforce Report & ESSA Update (Jon Ben)
- Unaudited Financial Report for FY21 (action item)
- 2021-2022 Yearly ADM Summary

<p style="text-align: center;">JANUARY 13, 2022 <i>*Organizational Meeting</i></p> <p>Election of Board Officers Oath of Office Annual Resolutions</p> <ul style="list-style-type: none"> • Electronic signatures resolution - was this included in the annual resolutions? <i>(Please move to the annual organizational meeting)</i> • FY20 Audit - Auditor Presentation - (Annual Report) (recurring) (action item) <i>(Please move to top of Agenda behind election of officers)</i> • Financial Report November (consent agenda) • Report on UBER goal including strategic implementation plans and budget 	<p style="text-align: center;">JANUARY 27, 2022 Regular Meeting</p> <p>Consent Agenda OR What the Board Needs to Know OR Verbal Update</p> <ul style="list-style-type: none"> • Superintendent Mid-Year Evaluation Procedure (recurring) <p>Special Presentation -</p> <p>JUUL Lawsuit: Presentation by one of the attorneys representing school districts in a lawsuit against JUUL.</p> <p>Learning model, phase three update for the Board.</p> <p>Annual Presentation</p> <ul style="list-style-type: none"> • Financial Report December - Quarterly update (action item) • 2021-22 Budget Update • Equity Policy Second Read
<p style="text-align: center;">FEBRUARY 10, 2022</p> <p>Kudos & Recognition/Spotlight *online student letter</p> <p>Consent Agenda OR What the Board Needs to Know OR Verbal Update</p> <ul style="list-style-type: none"> • Update on Culture and Climate Uber Goal -Staff WELLBEING <p>Special Presentation</p> <ul style="list-style-type: none"> • EL Certificates • Radium and the Vaccine Article <p>Under HR Report:</p> <ul style="list-style-type: none"> • What the Board Needs to Know: HR Planning and upcoming hiring season: Michelle Axell, Director of Human Resources and Amanda Achterkirch, Talent Acquisition Professional will share recruitment & retention strategies. <p>Annual Presentation</p> <ul style="list-style-type: none"> • ESSA submissions for schools identified for Comprehensive Support and Improvement (will recur annually) 	<p style="text-align: center;">FEBRUARY 24, 2022</p> <p>Kudos & Recognition/Spotlight</p> <ul style="list-style-type: none"> • <p>Consent Agenda OR What the Board Needs to Know OR Verbal Update</p> <ul style="list-style-type: none"> • Financial Report January -consent agenda • 2022-2023 School Calendar Approval (recurring) • HR Report: Resolution Reducing Programs and Positions (recurring) Michelle Axell will present a Resolution asking the Board to direct administration to make recommendations for any necessary reductions in programs and positions. <p>Special Presentation -Coherence and Strategic Planning</p> <p>Annual Presentation <u>Chair Report</u></p> <ul style="list-style-type: none"> • Trauma Sensitive Organization Ben M

MARCH 10, 2022

Equity (60 min) | Equity Work Session

Kudos & Recognition/Spotlight

Consent Agenda OR What the Board Needs to Know OR Verbal Update

- Confidentiality Commitments

Special Presentation

Annual Presentation

- Approval of revised Administrative Organizational Plan (recurring)

FY22 Budget Revision - annual report (action item)

FY23 Budget Assumption/Program Withdrawal Report - Annual Report (Action item)

HR Closed Session (2209)

- Initial Review - Parameters for Negotiations

MARCH 24, 2022

Kudos & Recognition/Spotlight

- Spotlight: North Education Center

Consent Agenda OR What the Board Needs to Know OR Verbal Update

- Financial Report February - consent agenda
- Verbal update: Expansion of Furthering Your Education program (The Transforming Teaching & Learning (TTL) Scholarship)
- What the Board Needs to Know about [Operational Results \(recurring\)](#) (video)
- Approval of Contracts:
- FY23 - Food Services Prime Vendor Contract (consent agenda)
- Approval of the RFQ Transportation Contracts

Special Presentation -

Annual Presentation - none

Chair Report

APRIL 14, 2022

Kudos & Recognition/Spotlight

- Spotlight: Work Experience
- Gateway to College award?

Consent Agenda OR What the Board Needs to Know OR Verbal Update

- HR Report: Discontinuing Educational Programs and Positions/Staff Reduction ULA Resolution (only if necessary)
- Organizational Chart Approval

Special Presentation - none

Annual Presentation -

- Facilities - Long Term Facilities Maintenance Plan Approval - (Action item)

Chair Report

MAY 12, 2022

RETIREMENT EVENT
5:00 PM - 6:30 PM

Kudos & Recognition/Spotlight

- Itinerant

Consent Agenda OR What the Board Needs to Know OR Verbal Update

- Superintendent Evaluation **Closed Session (carry over)**

Special Presentation - none

Annual Presentation - none

- Financial Report March - Quarterly update (Action)

Chair Report

MAY 26, 2022

Kudos & Recognition/Spotlight

Spotlight: Itinerant (move to future date)

Consent Agenda OR What the Board Needs to Know OR Verbal Update

- Superintendent's Evaluation Update (10 min)
- Approval of Computer Refresh (carry over)
- Financial Report April- consent agenda

Special Presentation - none

Annual Presentation -

- Probationary Licensed, and Non-Licensed Non-Renewal Resolutions (recurring)
- Learning Conversations, Superintendent Luncheon Recap

JUNE 9, 2022

Kudos & Recognition/Spotlight

- 2022 Graduation video

Consent Agenda OR What the Board Needs to Know OR Verbal Update

Jaynie Leung FY 23 Lease Agreement

Special Presentation - none

Annual Presentation

- Food Services Report - (Annual Report)
- Annual Food Service Program Resolution **Action Item**
- Liability and WC Renewal Rates
- Consent Agenda: Recommendation to Renew Teachers on Call (TOC) Agreement

Chair Report

Data Privacy & Records policy bucket - 1st read

JUNE 23, 2022

Kudos & Recognition/Spotlight

Spotlight: Therapeutic Teaching Model

Consent Agenda OR What the Board Needs to Know OR Verbal Update

- Financial Report May **(consent agenda)**
- Special Education Monitoring Report (Ask Melissa)
- PrairieCare Partnership Report (Kate and Chad Jayasekera)

Special Presentation - none

Annual Presentation

- KPI update / Strategic Plan update **HOLD for Aug/Sept meeting**
- 2022-23 Original Budget Approval - Annual Report **Action Item**
- Approval of 2022-23 Rates. **Action Item**
- Staff Reduction ULA Resolution **(Resolution)**
Michelle Axell, Director of Human Resources, will present a Resolution placing tenured licensed staff on unrequested leave of absence.
- SEIU Local 284 – **Closed Session (Information)**
Michelle Axell, Director of Human Resources will present the *Tentative Agreement* for Board approval. The School Board may hold a closed meeting to consider strategy for labor negotiations. Minn. Stat. §13D.03.

Chair Report

Data Privacy & Records policy bucket - 2nd read

INTERMEDIATE DISTRICT 287
June 24, 2021
SCHOOL BOARD CALENDAR

June 2021

24	Thursday	General Board Meeting	6:30PM	TBD
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July 2021

22	Thursday	HOLD for Special Board Meeting	6:30PM	DSC
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August 2021

26	Thursday	General Board Meeting	6:30PM	TBD
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September 2021

09	Thursday	General Board Meeting	6:30PM	TBD
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September 2021

23	Thursday	General Board Meeting	6:30PM	TBD
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October 2021

14	Thursday	General Board Meeting	6:30PM	TBD
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October 2021

28	Thursday	General Board Meeting	6:30PM	TBD
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November 2021

11	Thursday	General Board Meeting	6:30PM	TBD
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December 2021

09	Thursday	General Board Meeting	6:30PM	TBD
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- ◆ General Board Meeting – Date Change
- ◆ New Event
- ◆ Event Date Change