

Agenda

1. **CALL TO ORDER** (*Action*)
2. **APPROVAL OF GENERAL MEETING AGENDA** (*Action*)
3. **OPEN FORUM** (*Information*)
4. **APPROVAL OF CONSENT AGENDA** (*Action*)
 - 4.1. General Board Meeting Minutes from February 13, 2020
 - 4.2. Amended General Meeting of the Board Minutes from January 9, 2020
 - 4.3. Amended General Meeting of the Board Minutes from January 23, 2020
 - 4.4. Financial Report January 2020
 - 4.5. State of Minnesota PELSB Teacher Mentorship and Retention of Effective Teachers Grant
 - 4.6. FY21 Food Service Primary Vendor
 - 4.7. Authorization of Issuance of Individual Procurement Cards (P-Cards)
 - 4.8. West Education Center Multi-Purpose Sport Court (Bid Award)
 - 4.9. Routine Human Resources Activities for February 27, 2020
5. **SHARE THE SUCCESS & RECOGNITION - (15 minutes)** (*Information*)
 - 5.1. Ann Bremer Education Center
 - 5.2. School Board Recognition Week
6. **SUPERINTENDENT'S REPORT - (20 minutes)** (*Information*)
 - 6.1. Trauma-Sensitive Organization
7. **INSTRUCTIONAL REPORT - None**
8. **BUSINESS SERVICES & LABOR RELATIONS REPORT - (30 minutes)**
 - 8.1. Facilities Report - None
 - 8.2. Financial Report
 - 8.2.1. FY20 Budget Revision (*Action*)
 - 8.2.2. FY21 Budget Assumption/Program Withdrawal Report (*Action*)
 - 8.3. Human Resource Report (*Resolution*)
 - 8.3.1. Approval of 2020-2021 District 287 School Calendar (*Action*)
 - 8.3.2. Position and Program Reductions Resolution
9. **BOARD BUSINESS - (5 minutes)** (*Information*)
 - 9.1. Policy Review & Revision - None
 - 9.2. Board Reports
 - 9.2.1. Chair Report - None
 - 9.2.2. AMSD Report
 - 9.2.2.1. February 2020 AMSD Newsletter
 - 9.3. District News
 - 9.3.1. School Board Planning Calendar
 - 9.3.2. February 27, 2020 Board Event Calendar
 - 9.3.3. 2019-2020 Get on the Bus & Local 2209/Board Breakfast Schedule
 - 9.3.4. Unrestricted Interest Celebration

- 9.4. Once Around the Table
- 10. **ADJOURNMENT**

DISTRICT 287 REGULAR BOARD MEETING

Intermediate District 287

February 13, 2020

MINUTES

1. CALL TO ORDER

Chair Regina Neville called the regular meeting to order at 6:31 PM in the District Service Center Board Room. Board Director Seidel recited Intermediate District 287 mission statement “The mission of Intermediate District 287 is to be the premier provider of innovative specialized services to ensure that each member district can meet the unique learning needs of its students”.

A Roll Call was taken and a quorum was declared with 11 member districts represented and the following Board members in attendance:

286	Brooklyn Center	Ruthie Dallas
272	Eden Prairie	Adam Seidel
273	Edina	Regina Neville
270	Hopkins	Steve Adams
278	Orono	Michèle Kunz
279	Osseo	Heather Douglass
280	Richfield	Crystal Brakke
281	Robbinsdale	Sam Sant
283	St. Louis Park	Anne Casey
284	Wayzata	Andrea Cuene
277	Westonka	Heidi Marty

Absent:

Guests: Maybelin Garcia

287 Administration: Sandra Lewandowski, Michelle Axell, Anne Becker, Mae Hawkins, Kim Helgeson, Rachel Hicks, Elisabeth Lodge Rogers, Ben Magras, Chad Maxa, and Wauneen Mgeni

287 Staff Members: Tanya Allan, Erin Lange, Julia Berry, and Julie Tuorila

2. APPROVAL OF GENERAL MEETING AGENDA

The general meeting agenda was presented for approval. *Motion by Regina Neville, seconded by Andrea Cuene, to approve the meeting agenda. All in favor. Motion carried unanimously.*

3. OPEN FORUM FOR COMMUNITY COMMENTS

Julia Berry addressed the Board.

4. APPROVAL OF CONSENT AGENDA

The Consent Agenda was presented for approval. The Consent Agenda included the Organizational Board Meeting Minutes from February 13, 2020, Amendment to Fees Resolution to add the rate for Fairview Care and Treatment, Metro ECSU Region 11 Assistive Technology Grant, Federal Restrictive Procedures and Maltreatment Reduction Grant, and Acceptance of the 2019-2020 VECTOR State Grant for MN DEED. *Motion by Anne Casey, seconded by Michèle Kunz, to approve the Consent Agenda as presented. Motion carried.*

5. SHARE THE SUCCESS & RECOGNITIONS

Superintendent Lewandowski introduced Erin Lange, Hennepin Technical College Gateway (HTC) Instructor. Erin presented an overview of their recent Government Oppression Symposium highlighting their research and learnings of their projects. Erin introduced Maybelin Garcia HTC Gateway to College student. Maybelin briefly talked about her experience at Gateway and how much it has helped her achieve her educational goals. Click here for student highlight: [Children Under Attack](#)

6. SUPERINTENDENT’S REPORT

Superintendent Lewandowski presented and recommended the approval of the proposed revised Organizational Structure. *Motion by Andrea Cuene, seconded by Crystal Brakke, to approve the revised Organizational Structure as presented. All in favor. Motion carried unanimously.*

Superintendent Lewandowski announced to the Board the Intermediate District 287 received \$8,000.00 from the Philando Castille Foundation.

Superintendent Lewandowski presented a video of [Why Minnesota Needs Therapeutic Teaching](#) that she recently presented to AMSD members.

7. INSTRUCTIONAL REPORT - None

8. BUSINESS SERVICES & LABOR RELATIONS REPORTS - None

Facilities Report – None

Financial Report – None

Human Resources Report

Michelle Axell, Director of Human Resource, briefly presented an update on the Human Resource Planning and Upcoming Hiring Season. A summary document was presented “[What the Board Needs to Know about Human Resource Planning and Upcoming Hiring Season](#)”. *Motion by Sam Sant, seconded by Steve Adams, to approve the Recruitment Strategy as presented. All in favor. Motion carried unanimously.*

9. BOARD BUSINESS

Policy Review & Revision - None

Chair Report

At the recommendation of Board Chair Neville, *a motion was made by Michèle Kunz, seconded by Adam Seidel, to send Steve Adams and Heather Douglass to the 2020 NSBA Annual Conference as presented. All in favor. Motion carried unanimously.*

At the recommendation of Board Chair Neville, *a motion was made by Heather Douglass, seconded by Steve Adams, the School Board may hold a closed meeting pursuant to Minnesota Statutes section 13D.05, subdivisions 3(b). All in favor. Motion carried unanimously. The meeting was closed to the public at 7:40 PM. A motion was made by Sam Sant, seconded Andrea Cuene, to reopen the general meeting. All in favor. Motion carried unanimously. The general meeting reopened at 7:53 PM.*

At the recommendation of Board Chair Neville, *a motion was made by Anne Casey, seconded by Sam Sant, the School Board may hold a closed meeting pursuant to Minn. Stat. Sec. 13D.05, Subd. 3(d), to discuss security issues related to a recent incident. All in favor. Motion carried unanimously. The meeting was closed to the public at 7:55 PM. A motion was made by Heidi Marty, seconded Steve Adams, to reopen the general meeting. All in favor. Motion carried unanimously. The general meeting reopened at 8:12 PM.*

AMSD Report - None

Board Director Cuene presented a brief update on the last AMSD meeting.

Once Around the Table

10. ADJOURNMENT

Motion was heard and seconded to adjourn the meeting. Meeting adjourned at 8:26 PM.

The next general meeting will be held on February 27, 2020, at 6:30 PM in the DSC Board Room.

Submitted by
Wauneen Mgeni
Secretary to the Board

Signed: Chair _____

Clerk _____

Date _____

Date _____

DISTRICT 287 GENERAL MEETING OF THE BOARD

Intermediate District 287

January 9, 2020

MINUTES

Amended Minutes

1. CALL TO ORDER

Chair Regina Neville called the regular meeting to order at 6:57 PM in the District Service Center Board Room. Board Director Cuene recited Intermediate District 287 mission statement “The mission of Intermediate District 287 is to be the premier provider of innovative specialized services to ensure that each member district can meet the unique learning needs of its students”.

Board Chair Neville, Board members and staff thanked departing Board members Tyrrell and Palm for their years of service on the 287 Board.

A Roll Call was taken and a quorum was declared with 10 member districts represented and the following Board members in attendance:

286	Brooklyn Center	Ruthie Dallas
273	Edina	Regina Neville
273	Eden Prairie	Adam Seidel
278	Orono	Michèle Kunz
279	Osseo	Heather Douglass
280	Richfield	Crystal Brakke
281	Robbinsdale	Sam Sant
283	St. Louis Park	Anne Casey
284	Wayzata	Andrea Cuene
277	Westonka	Heidi Marty

Absent:

273/Adams

Guests:

Sherry Tyrrell, Jeffrey Palm, Carol Bomben, and Jim Eichten

287 Administration:

Sandra Lewandowski, Michelle Axell, Anne Becker, Mae Hawkins, Kim Helgeson, Rachel Hicks, Elisabeth Lodge Rogers, Ben Magras, Chad Maxa, and Wauneen Mgeni

287 Staff Members:

Helmut Winter and Julie Tuorila

2. APPROVAL OF GENERAL MEETING AGENDA

The general meeting agenda was presented for approval. *Motion by Andrea Cuene, seconded by Steve Adams approve the meeting agenda. All in favor. Motion carried unanimously.*

3. OPEN FORUM FOR COMMUNITY COMMENTS

Helmut Winter address the Board.

4. APPROVAL OF CONSENT AGENDA

The Consent Agenda was presented for approval. The Consent Agenda included the general meeting minutes from December 9, 2019, and November 2019 Financial Report. *Motion by Andrea Cuene, seconded by Michèle Kunz to approve the Consent Agenda as presented. Motion carried.*

5. SHARE THE SUCCESS & RECOGNITIONS - None

6. SUPERINTENDENT'S REPORT - None

7. INSTRUCTIONAL REPORT - None

8. BUSINESS SERVICES & LABOR RELATIONS REPORTS

Facilities Report – None

Financial Report

Jim Eichten from Malloy, Montague, Karnowski, Radosevich & Co., presented a summary of the FY19 Audit. *Motion by Andrea Cuene, seconded by Crystal Brakke, to approve the FY19 Audit as presented. All in favor. Motion carried unanimously.* Eichten also commended the finance department for the high quality of the financial data and adherence to the budget.

Human Resources Report - None

9. BOARD BUSINESS

Policy Review & Revision

Anne Becker, General Counsel presented and recommended approval of the Equity Policy. At the recommendation of Board Chair Neville, a motion was made by Andrea Cuene, seconded Michèle Kunz, to approve the Equity Policy as presented. The motion passed with Board member Seidel voting against.

Chair Report

At the recommendation of Board Chair Neville, a motion was made by Michèle Kunz, seconded by Andrea Cuene, the School Board may hold a closed meeting for preliminary considerations of allegations against one or more of its employees, and a discussion with its attorneys. Minnesota Statutes section 13D.05, subdivisions 2 and 3. All in favor. Motion carried unanimously. The meeting was closed to the public at 7:32 PM. A motion was made by Sam Sant, seconded Andrea Cuene, to reopen the general meeting. All in favor. Motion carried unanimously. The general meeting reopened at 8:58 PM.

AMSD Report

Once Around the Table - None

10. ADJOURNMENT

Motion was heard and seconded to adjourn the meeting. Meeting adjourned at 9:11 PM.

The next general meeting will be held on January 23, 2020, at 6:30 PM in the District Service Center – Boardroom.

Submitted by
Wauneen Mgeni
Secretary to the Board

Signed: Chair _____

Clerk _____

Date _____

Date _____

DISTRICT 287 REGULAR BOARD MEETING

Intermediate District 287

January 23, 2020

MINUTES

Amended Minutes

1. CALL TO ORDER

Chair Regina Neville called the regular meeting to order at 6:32 PM in the District Service Center Board Room. Board Director Brakke recited Intermediate District 287 mission statement “The mission of Intermediate District 287 is to be the premier provider of innovative specialized services to ensure that each member district can meet the unique learning needs of its students”.

A Roll Call was taken and a quorum was declared with 8 member districts represented and the following Board members in attendance:

286	Brooklyn Center	Ruthie Dallas
273	Edina	Regina Neville
270	Hopkins	Steve Adams
278	Orono	Michèle Kunz
279	Osseo	Heather Douglass
280	Richfield	Crystal Brakke
281	Robbinsdale	Sam Sant
283	St. Louis Park	Anne Casey

Absent: 272/Seidel, 284/Wayzata, and 277/Marty

Guests: Ahmed Issa (Eden Prairie), Holly Isdahl (Wayzata), Lee Hutton, and Dr. Keith Brooks

287 Administration: Sandra Lewandowski, Michelle Axell, Anne Becker, Mae Hawkins, Kim Helgeson, Rachel Hicks, Elisabeth Lodge Rogers, Ben Magras, Chad Maxa, and Wauneen Mgeni

287 Staff Members: Tod Hoaby, Rob Schoch, Joe Millard, Lea Dahl, Courtney Caldwell, Kenna Shearman, Cherie Hanson, Julia Berry, and Julie Tuorila

2. APPROVAL OF GENERAL MEETING AGENDA

The general meeting agenda was presented for approval. *Motion by Regina Neville, seconded by Michèle Kunz, to approve the meeting agenda. All in favor. Motion carried unanimously.*

3. OPEN FORUM FOR COMMUNITY COMMENTS

Dr. Keith Brooks, Lee Hutton, Kenna Shearman, Cherie Hanson, and Julia Berry addressed the Board.

4. APPROVAL OF CONSENT AGENDA

The Consent Agenda was presented for approval. The Consent Agenda included the Organizational Board Meeting Minutes from January 9, 2020, General Meeting of the Board Minutes from January 9, 2020, 2019, and Routine Human Resources Activities for January 23, 2020. *Motion by Crystal Brakke, seconded by Steve Adams, to approve the Consent Agenda as presented. Motion carried.*

5. SHARE THE SUCCESS & RECOGNITIONS

Superintendent Lewandowski introduced Joe Millard, Hennepin Technical College Eden Prairie (HTC EP) Asst. Principal. Joe presented an overview of [Hennepin Technical College](#) programs highlighting their equity and school improvement plan. Joe introduced Ahmed Issa and Holly Isdahl HTC students. Ahmed and Holly briefly talked about their experience at HTC and how much it has helped them achieve their educational goals. Click here for student highlights: [Ahmed Issa](#), and [Holly Isdahl](#)

6. SUPERINTENDENT’S REPORT

Superintendent Lewandowski briefly presented an overview of the [Legislative updates](#).

7. INSTRUCTIONAL REPORT

Dr. Elisabeth Lodge Rogers, Assistant Superintendent of Programs & Services and Ben Magras, Executive Director of Student Outcomes presented an overview of how District 287 is improving instructional practices through professional development. They briefly explained the use of instructional coaches, walk-through process, updates to the district’s evaluation process and how leaders are using “effective feedback”. [Professional Growth Update](#)

8. BUSINESS SERVICES & LABOR RELATIONS REPORTS - None

Facilities Report – None

Financial Report

Mae Hawkins, Executive Director of Business Services, presented the monthly financial report for December 2019. *Motion by Heather Douglass, seconded by Steve Adams, to approve the monthly financial reports as presented. All in favor. Motion carried unanimously.*

Human Resources Report - None

9. BOARD BUSINESS

Policy Review & Revision - None

Chair Report

Chair Neville asked the Board for their thoughts on doing a Superintendent Mid-Year Evaluation, there was a consensus that the Board does not need to do a mid-year evaluation.

At the recommendation of Board Chair Neville, *a motion was made by Michèle Kunz, seconded by Anne Casey, the School Board may hold a closed meeting for preliminary considerations of allegations against one or more of its employees, and a discussion with its attorneys. Minnesota Statutes section 13D.05, subdivisions 2 and 3. All in favor. Motion carried unanimously. The meeting was closed to the public at 8:05 PM. A motion was made by Crystal Brakke, seconded Steve Adams, to reopen the general meeting. All in favor. Motion carried unanimously.* The general meeting reopened at 9:08 PM.

At the recommendations of Board Chair Neville, *a motion was made by Steve Adams, seconded by Crystal Brakke, to terminate the employment of Courtney Caldwell effective January 23, 2020. The motion passed with Board member Sant voting against.*

At the recommendations of Board Chair Neville, *a motion was made by Sam Sant, seconded by Anne Casey to rescind the approval of agenda item 4 Consent Agenda for January 23, 2020. All in favor. Motion carried unanimously.*

At the recommendations of Board Chair Neville, *a motion was made by Sam Sant, seconded by Ruthie Dallas to remove the resignation of Helmut Winters from agenda item 4 Consent Agenda for January 23, 2020, for consideration. All in favor. Motion carried unanimously.*

At the recommendations of Board Chair Neville, *a motion was made by Crystal Brakke, seconded by Anne Casey to approve the amended agenda item 4.3 Routine Human Resources Activities for January 23, 2020. All in favor. Motion carried unanimously.*

At the recommendation of Board Chair Neville, *a motion was made by Sam Sant, seconded by Heather Douglass, the School Board may hold a closed meeting for preliminary considerations of allegations against one or more of its employees, and a discussion with its attorneys. Minnesota Statutes section 13D.05, subdivisions 2 and 3. All in favor. Motion carried unanimously. The meeting was closed to the public at 9:15 PM. A motion was made by Steve Adams, seconded Michèle Kunz, to reopen the general meeting. All in favor. Motion carried unanimously.* The general meeting reopened at 9:30 PM.

At the recommendations of Board Chair Neville, *a motion was made by Heather Douglass, seconded by Anne Casey, to accept the resignation of Helmut Winter, effective December 12, 2019. The motion passed with Board member Sant voting against and Board member Dallas abstaining.*

Board Report

Once Around the Table

10. ADJOURNMENT

Motion was heard and seconded to adjourn the meeting. Meeting adjourned at 9:48 PM.

The next general meeting will be held on February 27, 2020, at 6:30 PM in the DSC Board Room.

Submitted by
Wauneen Mgeni
Secretary to the Board

Signed: Chair _____

Clerk _____

Date _____

Date _____

CONSENT AGENDA - RECOMMENDATION

Intermediate District 287
RESPONSIVE. INNOVATIVE. SOLUTIONS.

January Monthly Financial Reports

February 27, 2020

Author

Mae Hawkins, Executive Director of Business Services

Summary

The January Budget to Actual Comparison and other financial Reports for Board approval

- Revenues are at 57% of budget, this is between the prior two years percentages.
- Expenditures are at 49.2% of budget, this is higher than the prior two years percentages.
- Investments totaled \$19,882,932 including earned interest of \$24,066. ABEC LTFM funds totaled \$179,035.
- Cash is higher than the prior year's level.
- Enrollment Reports - January Actual ADM compared to Budget Planning and Prior Year:
 - ALC – ADM is 6.2 above budget and 1.8 ADM above prior year (January 2019).
 - Northern Star Online - ADM is 124.2 above last year at this time.
 - Career & Technical Pathways – ADM is .1 below budget and 1.6 above prior year.
 - Special Education – ADM is 26.1 below budget and 18.7 ADM below prior year.
 - Care & Treatment – ADM is 43.4 below budget and 26.7 ADM below prior year.
- Donations equaled \$25.00 in cash and one vehicle.

Recommendation

The Board approve the January Monthly Financial Reports.

DISTRICT 287
REVENUE COMPARISON

Month	2017 - 2018		2018 - 2019		2019 - 2020		2019 - 2020	
	Excluding Fund 06 & 11		Excluding Fund 06 & 11		Excluding Fund 06 & 11		Including Fund 06 & 11	
	\$	%	\$	%	\$	%	\$	%
July	21,476,959	20.5% ¹	5,073,225	4.8% ²	22,526,381	20.5% ³	22,526,381	20.5%
August	11,163,095	31.2% ¹	20,294,775	24.0% ²	4,938,169	25.0% ³	4,938,169	25.0%
September	-1,171,259	30.1% ¹	4,841,445	28.6% ²	6,849,779	31.2% ³	6,852,938	31.2%
October	7,365,100	37.1% ¹	7,018,112	35.3% ²	6,136,978	36.8% ³	6,136,978	36.8%
November	6,190,140	43.0% ¹	6,834,842	41.8% ²	6,188,449	42.4% ³	6,197,902	42.4%
December	6,169,270	48.9% ¹	6,037,371	47.5% ²	6,662,707	48.5% ³	6,662,707	48.5%
January	9,387,146	57.9% ¹	6,910,324	54.0% ²	9,383,971	57.0% ³	9,383,971	57.0%
February	6,071,427	63.7% ¹	4,571,800	58.4% ²				
March	2,206,846	65.8% ¹	5,703,543	63.8% ²				
April	4,997,122	70.6% ¹	7,964,899	71.3% ²				
May	7,311,578	77.6% ¹	6,802,888	77.8% ²				
June	25,575,422	102.0% ¹	26,324,759	102.7% ²				
TOTAL	106,742,846	102.0%	108,377,983	102.7%	62,686,433	57.0%	62,699,045	57.0%
BUDGET	104,598,991 ¹		105,486,754 ²		109,906,268 ³		109,925,433	

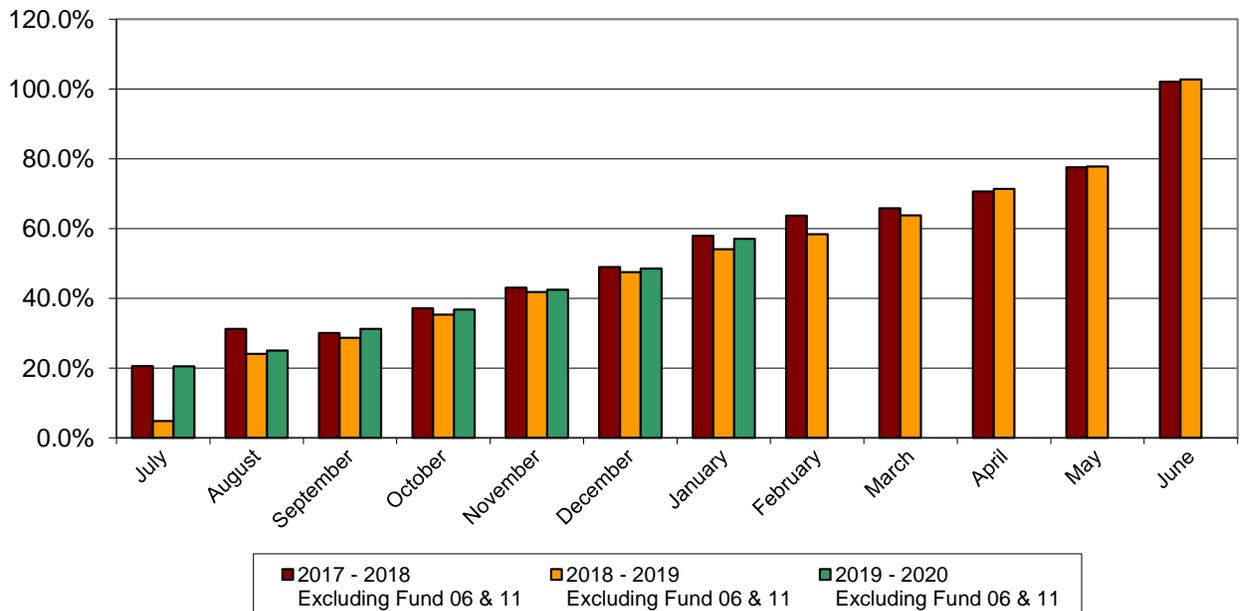
¹ excludes Funds 06 & 11 budgeted revenue of \$18,276,194

² excludes Funds 06 & 11 budgeted revenue of \$86,194

³ excludes Funds 06 & 11 budgeted revenue of \$19,165

REVENUE COMPARISON - ALL FUNDS

YTD REVENUE BY MONTH



_Board- Revenue/Expense Summary by Fund Report

January	2019-2020	Intermediate District No. 287				
Revenue Fund	Prior YE Act	Budget	MTD Activity	YTD Activity	% Used	YTD Unrealized
01 - GENERAL FUND	15,938,047.86	16,232,378.00	234,136.12	4,994,723.73	30.77%	11,237,654.27
02 - FOOD SERVICE FUND	747,385.48	842,937.00	39,199.74	191,094.12	22.67%	651,842.88
04 - COMMUNITY SERVICE FUND	0.00	0.00	0.00	370.79		-370.79
06 - BUILDING CONSTRUCTION FUND	53,336.95	0.00	0.00	8,852.72		-8,852.72
07 - DEBT SERVICE FUND	8,368,052.96	8,236,906.00	3,283,874.62	8,687,410.60	105.47%	-450,504.60
08 - TRUST FUND	573,422.82	525,000.00	0.00	298,959.99	56.94%	226,040.01
10 - SCHOLARSHIP FUND	7,296.05	5,500.00	1,244.02	2,219.02	40.35%	3,280.98
11 - EDGEWOOD LTFM BOND FUND	32,033.70	19,165.00	0.00	3,759.46	19.62%	15,405.54
12 - ALC - ACADEMIC FUND	10,922,928.07	11,046,356.00	81,901.26	1,954,109.90	17.69%	9,092,246.10
13 - CAREER & TECH FUND	1,332,909.09	1,405,817.00	7,335.03	991,809.91	70.55%	414,007.09
14 - SPECIAL EDUCATION FUND	57,600,612.46	59,128,774.00	4,367,629.11	37,722,653.94	63.80%	21,406,120.06
20 - INTERNAL SERVICE FUND	648,903.23	635,000.00	64,997.11	345,345.74	54.39%	289,654.26
21 - SELF HEALTH INSURANCE FUND	12,219,298.66	11,827,600.00	1,303,580.88	7,492,286.40	63.35%	4,335,313.60
51 - STUDENT CLUB FUND	19,126.49	20,000.00	73.00	5,448.79	27.24%	14,551.21
Total Revenue	108,463,353.82	109,925,433.00	9,383,970.89	62,699,045.11	57.04%	47,226,387.89

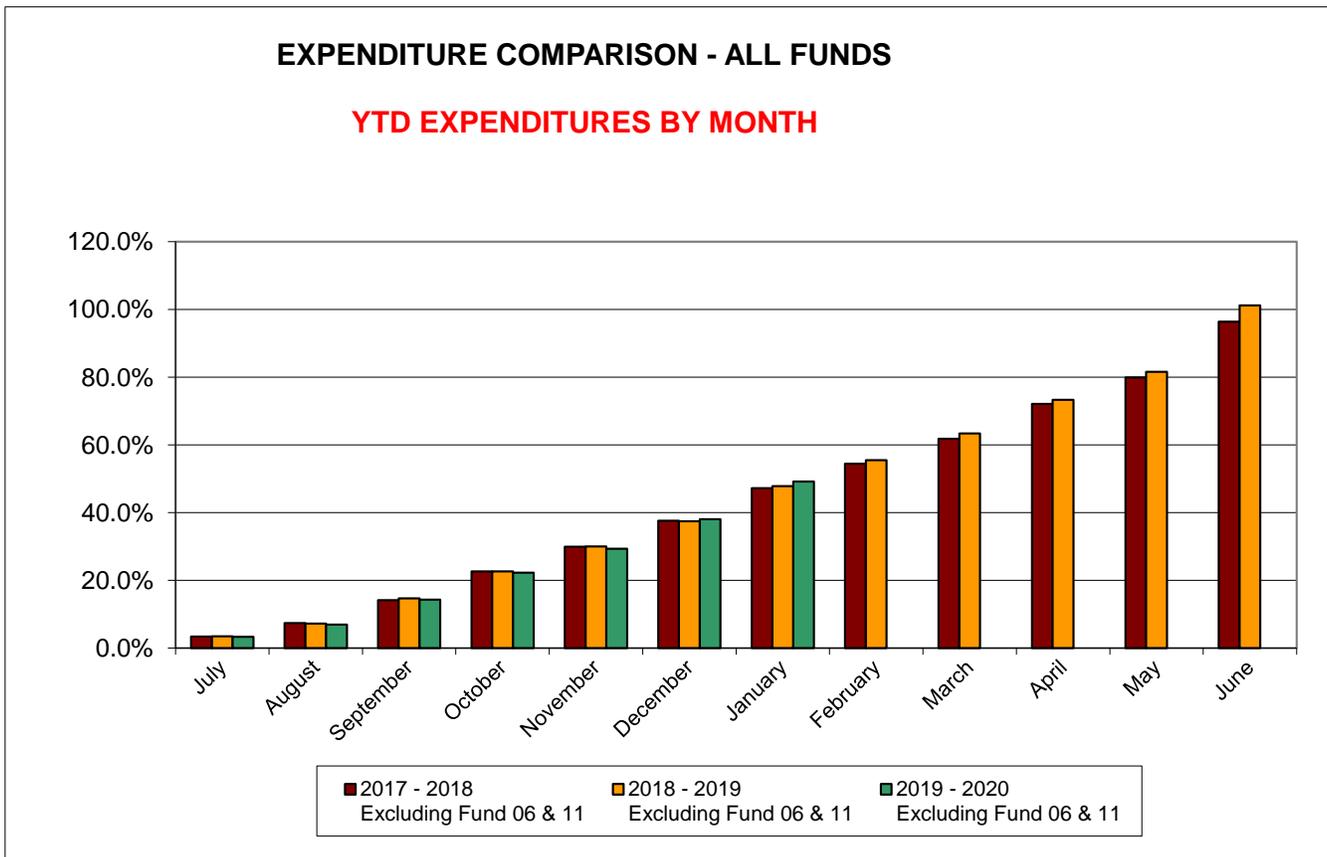
DISTRICT 287
EXPENDITURE COMPARISON

Month	2017 - 2018		2018 - 2019		2019 - 2020		2019 - 2020	
	Excluding Fund 06 & 11		Excluding Fund 06 & 11		Excluding Fund 06 & 11		Including Fund 06 & 11	
	\$	%	\$	%	\$	%	\$	%
July	3,500,963	3.4% ¹	3,661,446	3.5% ²	3,679,480	3.3% ³	3,526,268	3.2%
August	4,151,891	7.4% ¹	3,949,762	7.2% ²	3,943,776	6.9% ³	3,982,425	6.7%
September	7,013,854	14.2% ¹	7,863,523	14.7% ²	8,172,502	14.3% ³	8,312,663	14.2%
October	8,769,316	22.7% ¹	8,415,582	22.7% ²	8,740,956	22.2% ³	8,887,535	22.2%
November	7,543,575	30.0% ¹	7,702,984	30.0% ²	7,836,546	29.3% ³	7,970,318	29.4%
December	7,914,316	37.6% ¹	7,860,038	37.4% ²	9,588,270	38.0% ³	9,590,234	38.0%
January	9,917,477	47.2% ¹	10,915,198	47.8% ²	12,328,880	49.2% ³	12,410,932	49.1%
February	7,459,150	54.4% ¹	8,120,424	55.5% ²				
March	7,639,303	61.8% ¹	8,290,525	63.4% ²				
April	10,661,801	72.1% ¹	10,492,071	73.3% ²				
May	8,081,163	79.9% ¹	8,715,407	81.6% ²				
June	16,967,726	96.3% ¹	20,620,822	101.2% ²				
TOTAL	99,620,535	96.3%	106,607,783	101.2%	54,290,410	49.2%	54,680,375	49.1%
BUDGET	103,405,360 ¹		105,377,256 ²		110,337,732 ³		111,260,742	

¹ excludes Funds 06 & 11 budgeted expenditures of \$17,769,728

² excludes Funds 06 & 11 budgeted expenditures of \$5,685,666

³ excludes Funds 06 & 11 budgeted expenditures of \$923,010



_Board- Revenue/Expense Summary by Fund Report

January 2019-2020

Intermediate District No. 287

Expenditure Fund	Prior YE Act	Budget	MTD Activity	YTD Activity	% Used	YTD Unrealized
01 - GENERAL FUND	15,947,253.29	16,624,869.00	1,264,945.53	8,959,825.29	53.89%	7,665,043.71
02 - FOOD SERVICE FUND	747,385.48	842,937.00	67,944.55	434,493.81	51.55%	408,443.19
04 - COMMUNITY SERVICE FUND	0.00	0.00	0.00	0.02		-0.02
06 - BUILDING CONSTRUCTION FUND	3,458,052.83	453,010.00	47,744.02	81,569.77	18.01%	371,440.23
07 - DEBT SERVICE FUND	6,850,227.85	6,635,670.00	3,536,903.75	6,009,981.05	90.57%	625,688.95
08 - TRUST FUND	573,422.82	525,000.00	91,223.37	252,546.74	48.10%	272,453.26
09 - AGENCY FUND	0.00	0.00	0.00	0.00		0.00
10 - SCHOLARSHIP FUND	3,634.35	17,000.00	636.47	3,108.72	18.29%	13,891.28
11 - EDGEWOOD LTFM BOND FUND	2,004,484.68	470,000.00	34,308.01	308,395.79	65.62%	161,604.21
12 - ALC - ACADEMIC FUND	11,250,427.57	11,699,297.00	954,967.43	5,262,344.48	44.98%	6,436,952.52
13 - CAREER & TECH FUND	1,256,306.89	1,533,469.00	123,072.77	680,235.85	44.36%	853,233.15
14 - SPECIAL EDUCATION FUND	56,581,640.73	59,970,593.00	5,178,366.79	27,094,627.39	45.18%	32,875,965.61
20 - INTERNAL SERVICE FUND	612,240.09	635,000.00	65,980.90	306,547.81	48.28%	328,452.19
21 - SELF HEALTH INSURANCE FUND	10,629,029.58	11,827,600.00	1,044,826.15	5,276,586.33	44.61%	6,551,013.67
51 - STUDENT CLUB FUND	18,349.72	26,297.00	12.26	10,112.05	38.45%	16,184.95
98 - GENERAL FIXED ASSETS GROUP	2,137,864.50	0.00	0.00	0.00		0.00
Total Expenses	112,070,320.38	111,260,742.00	12,410,932.00	54,680,375.10	49.15%	56,580,366.90

Intermediate District 287

Responsive. Innovative. Solutions.

INTER-OFFICE MEMORANDUM

DATE: **February 18, 2020**

TO: Members of the School Board

FROM: Mae L. Hawkins, Executive Director of Business Services

RE: **Cash Report - January** Claims, Payroll, Receipts, and Investments

A. Recommendation: Request the Board approve payment of the items listed below:

1. A/P payments for: January 2020	Totaling	\$	<u>4,647,051.01</u>
a) Check #'s 104161 - 104397			
and Wire Transfers - #'s 4000000450 - 4000000473, 9000001791 - 9000001915			
2. Payroll for: January 2020	Totaling	\$	<u>3,025,598.78</u>
a) Check #'s 600025			
b) Direct Deposit #'s 9000035147 - 9000037140			
3. Receipts for: January 2020	Totaling	\$	<u>6,319,750.50</u>
a) Receipt #'s 20201327 - 20201574			
4. Invest. at end of mo. January 2020			
a) Fund 01 - General Fund			19,882,931.73
b) Fund 11 - ABEC Construction - LTFM			<u>179,035.28</u>
	Totaling	\$	<u>20,061,967.01</u>

This report has been prepared under the direction of Dave Anderson and is presented for approval by the School Board. Dave and I would be glad to answer any questions.

INTERMEDIATE DISTRICT 287
INVESTMENTS ON HAND
JANUARY 2020

#01-104-00 - Investments (General)

INSTITUTION	RATE OF RETURN (%)	PURCHASE DATE	MATURITY DATE	AMOUNT INVESTED
PMA - MNTrust Savings Deposit Account	1.640			19,882,931.73
Total PMA - MNTrust Investments on Books				19,882,931.73

ACTIVITY DETAIL:

Investments on our Book at End of Prior Month	9,858,865.92
Current Month Activity	
Deposits	10,000,000.00
Withdrawals	
Interest Earned - Recorded	24,065.81
Interest Earned - Not Recorded by Month-end	-
Total Investments at End of Month & Un-recorded Interest	19,882,931.73

#11-104-00 - Investments (Edgewood 2017B LTFM Bond)

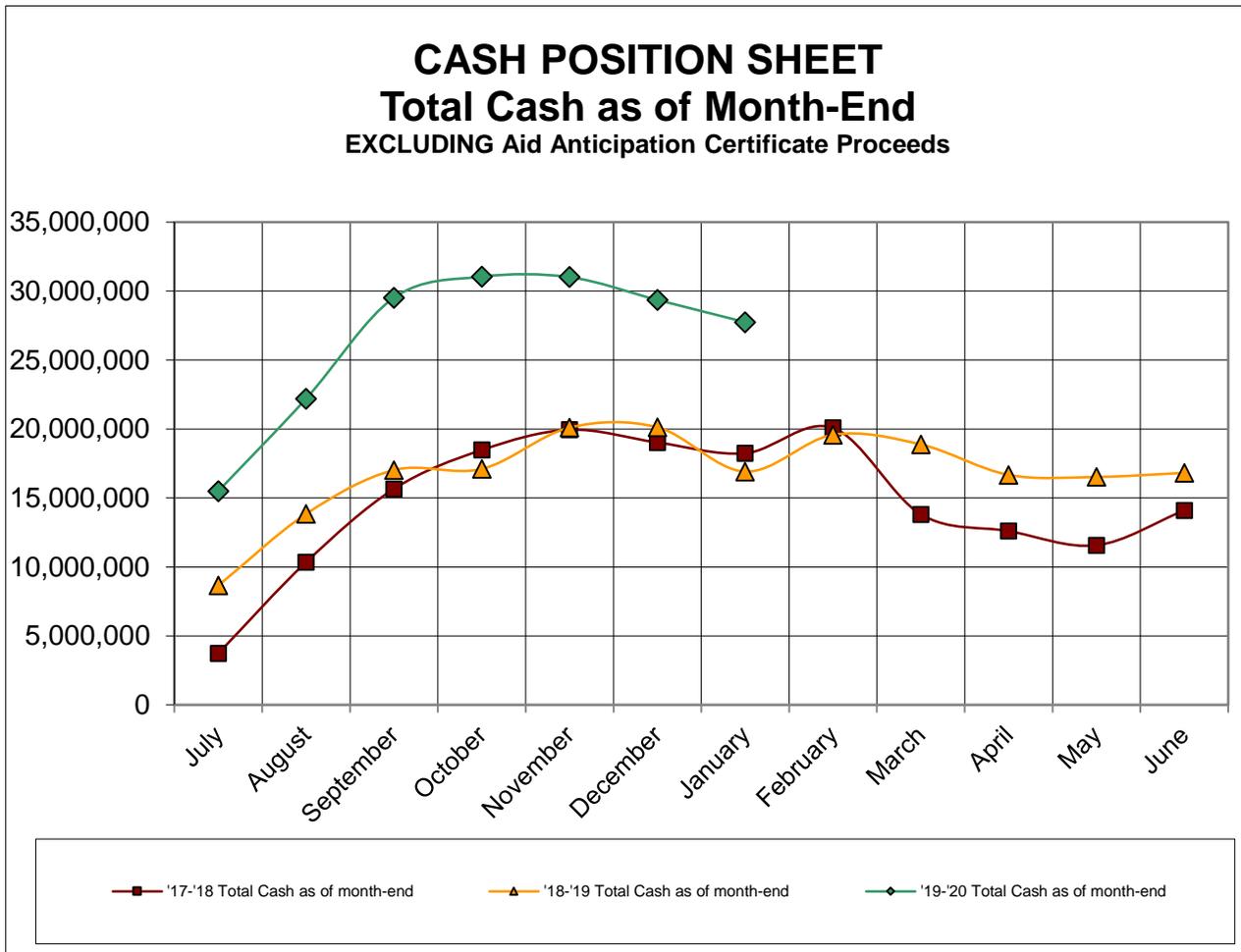
DESCRIPTION	TYPE	DATE	ACTIVITY	AMOUNT
Record Project Proceeds on 2017B Facilities Bonds	JE	08/24/17	#2018150	5,400,000.00
Expenditures for ABEC/Edgewood Construction Costs	JE	12/20/17	#2018397	(256,676.95)
Expenditures for ABEC/Edgewood Construction Costs	JE	12/31/17	#2018411	(7,912.34)
Expenditures for ABEC/Edgewood Construction Costs	JE	02/15/18	#2018489	(310,771.40)
Record Interest Earned	JE	03/22/18	#2018500	97,902.30
Expenditures for ABEC/Edgewood Construction Costs	CR	03/30/18	#143460	(213,345.42)
Expenditures for ABEC/Edgewood Construction Costs	CR	04/30/18	#143638	(673,356.81)
Record Interest Earned	JE	05/01/18	#2018573	12,154.32
Expenditures for ABEC/Edgewood Construction Costs	CR	05/31/18	#143859	(54,347.99)
Expenditures for ABEC/Edgewood Construction Costs	CR	06/29/18	#144003	(305,241.75)
Record Interest Earned	JE	06/30/18	#2018705	11,649.85
Expenditures for ABEC/Edgewood Construction Costs	CR	07/31/18	#20190115	(235,164.00)
Expenditures for ABEC/Edgewood Construction Costs	CR	08/31/18	#20190234	(1,056,944.79)
Expenditures for ABEC/Edgewood Construction Costs	CR	08/31/18	#20190236	(512,704.61)
Expenditures for ABEC/Edgewood Construction Costs	JE	10/31/18	#20190095	(155,506.94)
Expenditures for ABEC/Edgewood Construction Costs	JE	11/30/18	#20190108	(669,650.47)
Expenditures for ABEC/Edgewood Construction Costs	JE	12/31/18	#20190126	(37,497.33)
Record Interest Earned	JE	01/01/19	#20190160	21,656.14
Expenditures for ABEC/Edgewood Construction Costs	JE	02/28/19	#20190228	(35,063.77)
Expenditures for ABEC/Edgewood Construction Costs	CR	03/29/19	#20192252	(193,822.40)
Expenditures for ABEC/Edgewood Construction Costs	CR	04/30/19	#20192475	(66,016.71)
Record Interest Earned	JE	06/30/19	#20190338	9,034.26
Expenditures for ABEC/Edgewood Construction Costs	CR	06/28/19	#20193087	(82,267.54)
Record Interest Earned	JE	06/30/19	#20190454	1,343.30
Expenditures for ABEC/Edgewood Construction Costs	CR	07/31/19	#20200120	(48,881.85)
Expenditures for ABEC/Edgewood Construction Costs	CR	08/31/19	#20200216	(41,800.00)
Expenditures for ABEC/Edgewood Construction Costs	CR	09/30/19	#20200519	(178,044.94)
Record Interest Earned	JE	09/30/19	#20200094	3,159.21
Expenditures for ABEC/Edgewood Construction Costs	CR	10/31/19	#20200796	(99,600.30)
Record Interest Earned	JE	10/31/19	#20200152	600.25
Expenditures for ABEC/Edgewood Construction Costs	CR	12/31/20	#20201292	(118,217.13)
Expenditures for ABEC/Edgewood Construction Costs	CR	01/31/20	#20201560	(25,628.91)
Total Construction Bond Fund Invest. at End of Month				179,035.28

Intermediate District 287

Cash and Investment Position Sheet- Monthly Total Net Cash- All Accounts

<u>Date</u>	<u>'17-'18 Total Cash as of month-end</u>	<u>'18-'19 Total Cash as of month-end</u>	<u>'19-'20 Total Cash as of month-end</u>
July	3,732,072	8,650,084	15,498,346
August	10,349,977	13,846,918	22,200,255
September	15,658,753	17,025,466	29,515,756
October	18,481,017	17,107,992	31,046,296
November	19,946,453	20,101,928	31,013,291
December	19,026,766	20,124,817	29,361,403
January	18,244,781	16,913,533	27,748,108
February	20,082,744	19,582,971	
March	13,817,935	18,883,841	
April	12,602,654	16,676,837	
May	11,574,535	16,525,923	
June	14,102,965	16,820,579	

- Includes Self-Funded Insurance Cash Balances.



INTERMEDIATE DISTRICT 287

JANUARY 2020 ACTIVITY

ELECTRONIC TRANSFERS IN:

DATE	TO	AGENCY	RECEIPT #	AMOUNT	DESCRIPTION
1/2/2020	MSDLAF	HENNEPIN COUNTY	20201540	724.43	CHILD CARE ASSISTANCE NEC
1/3/2020	MSDLAF	ANOKA COUNTY	20201541	643.20	CHILD CARE ASSISTANCE NEC
1/7/2020	MSDLAF	MN STATE MMB	20201542	1,675.25	MA 3RD PARTY BILLING REVENUE
1/8/2020	MSDLAF	HENNEPIN COUNTY	20201543	5,195.91	CHILD CARE ASSISTANCE NEC
1/8/2020	MSDLAF	ANOKA COUNTY	20201544	438.00	CHILD CARE ASSISTANCE NEC
1/10/2020	MSDLAF	COBRA	20201545	27,557.51	COBRA JANUARY PAYMENTS
1/10/2020	MSDLAF	GIVE MN	20201546	607.55	GIVE MN DONATION
1/10/2020	MSDLAF	HENNEPIN COUNTY	20201547	517.45	CHILD CARE ASSISTANCE NEC
1/15/2020	MSDLAF	MN STATE MMB	20201548	4,312,853.38	IDEAS GEN ED, SP ED
1/15/2020	MSDLAF	MN STATE MMB-FNS	20201549	4,873.88	CHILD NUTRITION DEC 2019 - ABEC
1/15/2020	MSDLAF	MN STATE MMB-FNS	20201550	3,191.27	CHILD NUTRITION DEC 2019 - WEC
1/15/2020	MSDLAF	MN STATE MMB-FNS	20201551	4,554.34	CHILD NUTRITION DEC 2019 - SEC
1/15/2020	MSDLAF	MN STATE MMB-FNS	20201552	868.72	CHILD NUTRITION DEC 2019 - HEADWAY
1/15/2020	MSDLAF	MN STATE MMB-FNS	20201553	12,238.54	CHILD NUTRITION DEC 2019 - NEC
1/15/2020	MSDLAF	MN STATE MMB-FNS	20201554	825.99	CHILD NUTRITION DEC 2019 - HEADWAY NORTH
1/16/2020	MSDLAF	ANOKA COUNTY	20201555	643.20	CHILD CARE ASSISTANCE NEC
1/22/2020	MSDLAF	MN DEPT OF LABOR & INDUSTRY	20201556	7,335.03	YOUTH SKILLS TRAINING GRANT
1/23/2020	MSDLAF	HENNEPIN COUNTY	20201557	9,923.53	CHILD CARE ASSISTANCE NEC
1/28/2020	MSDLAF	HENNEPIN COUNTY	20201558	1,034.90	CHILD CARE ASSISTANCE NEC
1/30/2020	MSDLAF	ABEC/EDGEWOOD CONSTRUCTION	20201560	25,628.91	COP REIMBURSEMENT REQUEST
1/30/2020	MSDLAF	PLANSOURCE	20201561	414.01	REFUND
1/30/2020	MSDLAF	APPLE CLICS	20201562	24.76	APPLE CLICS DECEMBER 2019
1/31/2020	MSDLAF	MN STATE MMB	20201559	55,779.52	IDEAS GEN ED
1/31/2020	MSDLAF	ABEC/EDGEWOOD CONSTRUCTION	20201563	49,653.79	COP REIMBURSEMENT REQUEST
1/31/2020	MSDLAF	PAYPAL	20201564	10,380.91	JANUARY TUITION
1/31/2020	MSDLAF	ELAVON-PAYPAMS SEC	20201565	1,630.25	STUDENT DEFERRED REVENUE
1/31/2020	MSDLAF	ELAVON-PAYPAMS ABEC	20201566	1,015.00	STUDENT DEFERRED REVENUE
1/31/2020	MSDLAF	ELAVON-PAYPAMS HEADWAY	20201567	542.20	STUDENT DEFERRED REVENUE
1/31/2020	MSDLAF	ELAVON-PAYPAMS WEC	20201568	810.00	STUDENT DEFERRED REVENUE
1/31/2020	MSDLAF	ELAVON-PAYPAMS NEC	20201569	170.00	STUDENT DEFERRED REVENUE
1/31/2020	MSDLAF	MSDLAF	20201570	17,890.61	INTEREST EARNED JANUARY 2020
1/31/2020	MSDLAF	SQUARE - BREMER BEAN SHOP ABEC	20201571	677.10	JANUARY STORE SALES
1/31/2020	MSDLAF	SQUARE - JITTERBUG NEC	20201572	422.80	JANUARY STORE SALES
1/31/2020	MSDLAF	SQUARE - COMMON GROUNDS SEC	20201573	584.87	JANUARY STORE SALES
1/31/2020	MSDLAF	SQUARE - SNACK SHACK WEC	20201574	596.57	JANUARY STORE SALES
MTD TOTALS				4,561,923.38	

WIRE TRANSFERS OUT:

DATE	FROM	AGENCY	WIRE #	AMOUNT	DESCRIPTION
1/7/2020	MSDLAF	Bank of Montreal	4000000452	58,059.24	P-Card Expense
1/9/2020	MSDLAF	121 Benefits	4000000450	9,603.90	Flex Spending Monthly Invoice
1/9/2020	MSDLAF	HealthPartners	4000000451	165,208.81	HPAI Claims
1/9/2020	MSDLAF	US Bank	9000001791-9000001817	2,926.49	Staff Reimbursements
1/15/2020	MSDLAF	BPAS	4000000453	53,715.99	Veba
1/15/2020	MSDLAF	Educators Benefit Consultants	4000000454	76,488.91	403b Retirement
1/15/2020	MSDLAF	MN Dept of Revenue	4000000455	538.16	State Taxes
1/15/2020	MSDLAF	MN Dept of Revenue	4000000456	86,612.17	State Taxes
1/15/2020	MSDLAF	Public Employees Retirement	4000000457	138,387.10	Pera
1/15/2020	MSDLAF	Teachers Retirement Assn	4000000458	200,904.92	Tra
1/15/2020	MSDLAF	US Bank	4000000459	536,766.60	Federal Taxes
1/15/2020	MSDLAF	US Bank	9000035147-9000036145	1,548,177.35	Payroll
1/16/2020	MSDLAF	HealthPartners	4000000460	214,814.08	HPAI Claims
1/23/2020	MSDLAF	HealthPartners	4000000461	2,173.83	HPAI Claims
1/23/2020	MSDLAF	HealthPartners	4000000462	275,592.48	HPAI Claims
1/27/2020	MSDLAF	US Bank	9000001818-9000001915	30,773.43	Staff Reimbursements
1/30/2020	MSDLAF	Educators Benefit Consultants	4000000463	194,257.14	403b Retirement
1/30/2020	MSDLAF	HealthPartners	4000000464	179,402.35	HPAI Claims
1/30/2020	MSDLAF	Cash Management Services	4000000465	259.90	Cash Management Services
1/31/2020	MSDLAF	US Bank	600025	715.80	Payroll
1/31/2020	MSDLAF	BPAS	4000000466	54,441.43	Veba
1/31/2020	MSDLAF	Educators Benefit Consultants	4000000467	78,806.03	403b Retirement
1/31/2020	MSDLAF	MN Dept of Revenue	4000000468	742.75	State Taxes
1/31/2020	MSDLAF	MN Dept of Revenue	4000000469	82,693.99	State Taxes
1/31/2020	MSDLAF	Public Employees Retirement	4000000470	122,491.13	Pera
1/31/2020	MSDLAF	Teachers Retirement Assn	4000000471	202,593.53	Tra
1/31/2020	MSDLAF	US Bank	4000000472	514,338.89	Federal Taxes
1/31/2020	MSDLAF	121 Benefits	4000000473	91,637.38	Flex Spending Account Payments
1/31/2020	MSDLAF	US Bank	9000036239	(624.96)	Payroll
1/31/2020	MSDLAF	US Bank	9000037140	624.96	Payroll
1/31/2020	MSDLAF	US Bank	9000036146-9000037139	1,476,705.63	Payroll
MTD TOTALS				6,399,829.41	

**DONATIONS
INTERMEDIATE DISTRICT 287
2019-2020**

JANUARY 2020

DON. DATE	DESCRIPTION	VIN#	EST VALUE	DONOR	CAMPUS	PROGRAM
1/7/2020	2010 FORD FOCUS	1FAHP3FN4AW157795	\$ 2,605.00	NEUMAN-LACOUNT, MEREDITH	HTC/EP	AUTO TECH & BODY
1/31/2020	CHECK		\$ 25.00	KEYS FOR KIDS	SEC	VET
		TOTAL:	\$ 2,630.00			

CONSENT AGENDA - RECOMMENDATION



Intermediate District 287
RESPONSIVE. INNOVATIVE. SOLUTIONS.

Recommendation for Board Acceptance of PELSB Teacher Mentorship and Retention of Teachers Grant

February 27, 2020

Author

Mae Hawkins, Executive Director of Business Services

Summary

Intermediate District 287 has been awarded \$25,648.74 from the State of Minnesota PELSB - Teacher Mentorship and Retention of Teachers Grant. The funds from this award will be used pay mentors and trainers to develop and deliver 4 training sessions. They will also be used to pay for 25 licensed staff and 25 educational assistants to attend training sessions and to purchase tools for the class instruction and other relevant materials.

Recommendation

It is recommended that the Board approve this grant.

CONSENT AGENDA - RECOMMENDATION



Intermediate District 287
RESPONSIVE. INNOVATIVE. SOLUTIONS.

FY21 Primary Food Service Vendor

February 27, 2020

Author

Sarah Schreifels, Food Service Manger
Pat Harris, Purchasing Manager

Summary

Food service operates a National School Lunch Program (NSLP) and School Breakfast Program (SBP) that is administered by the U.S. Department of Agriculture and regulated through the Food and Nutrition Programs at the Minnesota Department of Education. The district is recommending staying with the current food distributor and anticipates spending \$250,000 for FY21 with no change to case delivery pricing.

Recommendation

Board approval to utilize the National Joint Purchasing Alliance (now Sourcewell) contract # 112917-MUG with Multi-Unit Group, Upper Lakes Foods, which has been competitively bid in accordance with Statute 123B.52.

CONSENT AGENDA - RECOMMENDATION

Intermediate District 287

RESPONSIVE. INNOVATIVE. SOLUTIONS.

Bid Award – West Education Center Multi-Purpose Sport Court

February 27, 2020

Author

Mae Hawkins, Executive Director Business Services
Kurt Vredenburg, Facilities Operations Senior Manager

Summary

Requests for quotation for West Education Center Multi-Purpose Athletic Court were received on Friday, January 31, 2020. A total of three (3) contractors submitted quotes, as follows:

Vendor	Base Quote		Total Amount
	Items 1-15	Alternate #1	
Sunram Construction, Inc.	\$ 113,850.00	\$ 8,000.00	\$ 121,850.00
Safety First Playground Maintenance	\$ 138,740.00	\$ -	\$ 138,740.00
Urban Companies, Inc.	\$ 172,000.00	\$ 5,000.00	\$ 177,000.00

- The scope of the project includes curb, asphalt/subgrade and tree removal; grading, aggregate and fabric, concrete, sport court striping, a basketball goal system, new concrete curbing, topsoil and seed. Alternate #1 provides for material and installation of pickle ball nets and poles.
- It is recommended that Sunram Construction, Inc., the low bidder, be awarded the project with a quote of \$113,850.00 and Alternate #1 for \$8,000.00, a total of \$121,850.00.
- The project will be funded by a Youth Sports Program grant through Hennepin County paying 60% of the cost with the remaining 40% match coming from the FY20 Facilities Department projects budget.

Recommendation

The Board approve the West Education Center Multi-Purpose Athletic Court quote and award to Sunram Construction, Inc, as presented.

**ROUTINE HUMAN RESOURCES ACTIVITIES FOR THE INTERMEDIATE DISTRICT 287
SCHOOL BOARD**

February 27, 2020

New Hires: Additional Position Due to Enrollment					
Name	Position	Department/Site	Effective Date	Salary Placement	FTE
Tamara Hicks	Education Assistant	North Education Center	02/05/2020	Step 3, Lane 5	.875
Lisa Thomas	Education Assistant	North Education Center	02/05/2020	Step 3, Lane 1	.875
Dwquita Nash	Education Assistant	Ann Bremer Education Center	02/19/2020	Step 10, Lane 5	.875

New Hires: New Position					
Name	Position	Department/Site	Effective Date	Salary Placement	FTE
James Wagner	Network Engineer	Northern Star Online	01/21/2020	Unaffiliated, Grade 8	1.0
Annie Mitty	Program Facilitator	District Service Center	02/13/2020	Step 11, Lane 9	1.0

New Hires: New Position at Site					
Name	Position	Department/Site	Effective Date	Salary Placement	FTE
Areanna Ash	Administrative Support IV	Northern Star Online	02/12/2020	Step 2, Grade IV	1.0

New Hires: Open Position						
Name	Position	Department/Site	Reason for Opening	Effective Date	Salary Placement	FTE
Margaret Walsh-Heffner	Education Assistant	West Education Center	Internal Movement (Logan Reed)	02/12/2020	Step 10, Lane 1	.875
Logan Reed	Education Assistant	Eden Prairie Campus	Internal Movement (Kenneth Williams)	01/29/2020	Step 10, Lane 1	1.0
Felipe Martinez	Education Assistant	Ann Bremer Education Center	Internal Movement (Janene Dold)	2/12/2020	Step 6, Lane 4	.875
John Zerwas	Facilities Maintenance Worker	North Education Center	Internal Movement (Bryan Koenig)	2/10/2020	Step 3, Grade IV	1.0
Heather Benedict	Instructional Design Coordinator	Northern Star Online	Internal Movement (James Wagner)	2/12/2020	Unaffiliated Grade 6	1.0
Oluwabunmi Ozekhome	Education Assistant	North Education Center	Leave of Absence	1/29/2020	Step 10, Lane 4	.875

Precious Flemister-Johnson	Education Assistant	South Education Center	Leave of Absence	02/05/2020	Step 10, Lane 4	.875
Darris Garner	Education Assistant	South Education Center	Leave of Absence	02/12/2020	Step 6, Lane 4	.875
John Mueller	Education Assistant	South Education Center	Leave of Absence	02/19/2020	Step 4, Lane 1	.875

Temporary Hiring Agreement: Assignments

Name	Position	Department/Site	Effective Date	End Date
Tari Kellogg	Admin Support Grade IV	Northern Star Online	1/13/2020	1/16/2020
Donisha Law	Education Assistant	North Education Center	1/22/2020	1/22/2020
Nathan Joarnt	Student Custodian	West Education Center	1/28/2020	6/4/2020
Jonathon Gardner	Student Custodian	Ann Bremer Education Center	2/4/2020	6/4/2020
Patricia Butler	Food Service Substitute	Districtwide	2/10/2020	6/5/2020
Kristin Vogel	Administrative Support V	North Education Center	2/5/2020	2/28/2020

Temporary Hiring Agreement: NSO/IS

Name	Position	Department/Site	Effective Date	End Date
Eric Michelsen	IEP Reviewer	NSO	12/2/2019	6/1/2020
Lisa Mer	Curriculum Developer	NSO	11/20/2019	12/20/2019

Temporary Hiring Agreement: Teachers on Special Permission

Tier 1 License				
Joanne Carlson				

Extended Leaves of Absence:

Name	Position	Department/Site	Effective Date	End Date	FTE
Eric Skoglund	Instructor EBD	West Education Center	12/2/19	6/5/20	1.0
Kenneth Williams	Education Assistant (to	Pathways - EPC	1/27/20	6/5/20	.875

	accept temporary 1.0 FTE teacher position)				
Jennifer Cleveland	Education Assistant	Ann Bremer Education Center	1/21/20	6/5/20	.875
Demetrius Parrett	Education Assistant	Ann Bremer Education Center	1/2/20	6/5/20	.875

Separations: Dismissal				
Name	Position	Department/Site	Effective Date	
Courtney Caldwell	Equity Leader	District Service Center	1/23/2020	
Natalie Beyer	Education Assistant	North Education Center	2/4/2020	
Matthew Jones	Education Assistant	Ann Bremer Education Center	1/24/2020	

Separations: Resignation				
Name	Position	Department/Site	Reason (if internal movement)	Effective Date
Safia Hassan	School Nurse	Ann Bremer Education Center	Personal Reasons	2/7/2020
Cherie Hanson	School Counselor	West Education Center	Person Reasons	2/6/2020
Esther Friesen	Education Assistant	North Education Center	Personal Reasons	1/24/2020
Moriah Stephens	Education Assistant	Ann Bremer Education Center	Accept License Position	2/17/2020
Kristin Vogel	Admin Support Grade V	North Education Center	Personal Reasons	2/4/2020
Micah Allred	Admin Support Grade IV	Care and Treatment	Personal Reasons	2/26/2020

Separations: Retirement (Regular/Disability)			
Name	Position	Department/Site	Effective Date
Lea Dahl	Principal	Pathways Eden Prairie Campus	6/30/20

Other:
RECOMMEND the Board's approval to credit, Naperiesha Pickford, Education Assistant at North Education Center, with one (1) day of additional sick leave. These days have been donated by the staff member listed below who has authorized the District to

reduce their individual sick leave balances by one (1) day.

Lyla Peterson				

RECOMMEND the Board's approval

RECOMMEND the Board's approval

RECOMMEND the Board's approval...

RECOMMEND the Board's approval...

Trauma and Healing Centered *Implementation*



Strategic Priority



Learning Intention

By the end of this session...

School Board Members will have an understanding of the vision, organization, and implementation of our trauma sensitive and healing centered work.



Vision Statement

To become a trauma sensitive and healing centered organization by implementing practices, systems, and supports for trauma through a racially conscious approach.



Trauma Leadership Team

Leadership team for implementing trauma informed and student centered supports.

- District and site leaders/staff
- Representatives from each site
- Connected to the School Improvement Team
- Lead and/or organize professional development



Organizational Coherence

Neurosequential Model in Education: Dr. Bruce Perry	Schoolwide Systems and Practices: PBIS			
	Collaborative Problem Solving	Social Emotional Learning	Restorative Justice	Mental Health Partnerships
Key Ideas: Neurosequential model of development Relate Regulate Reason	Key Ideas: Solve problems Build skills along the way	Key Ideas: Skill development	Key Ideas: Understanding and empathy	Key Ideas: To meet the needs of our students, we must partner with mental health providers
Philosophy: “What happened” to a student?	Philosophy: What problem are we trying to solve? Behavior and history is a distraction	Philosophy: We can teach kids the skills they need.	Philosophy: If we understand the other person’s perspective, it will change behavior.	Philosophy: We can not do this work alone or in isolation.



Neurosequential Model in Education

Neurosequential Model

Dr. Bruce Perry/Child Trauma Academy

- By the end of the school year, complete NME module, train the trainer program for 46 Trauma Leaders.
- Organize, design, and deliver training to all 2209 staff and administrators, specifically including the impact of race related trauma.
- Develop a Key Performance Indicator (KPI) for trauma-informed practices.



Questions?

INTERMEDIATE DISTRICT 287
PLYMOUTH, MINNESOTA
BOARD OF EDUCATION

Regular Meeting – February 27, 2020

AGENDA SECTION: BUSINESS SERVICES REPORT

ITEM: Approval of FY20 Budget Amendment – Revised Budget

PRESENTED BY: Mae L. Hawkins, Executive Director of Business Services
& Gloria Wilder, Director of Finance

1. Background Information

Per Board Policy FPO 120, Establishment, Adoption & Amendment of District Budget and corresponding Procedure FPO 1200, a revised budget that reflects updated financial information is adopted by the Board at least once per year. The FY20 Budget Amendment (Revised Budget) makes changes to the original budget for areas that were projected in the original budget and are now known, such as legislative funding, contract negotiations, staffing levels, etc.

For All Funds the budget has a Total Beginning Fund Balance of \$40,919,274 with a Total Revised Revenue Budget of \$115,822,394, and Total Revised Expenditure Budget of \$115,986,140. This results in a Total Revised 6/30/20 Adjusted Fund Balance of \$40,755,528.

The Total Unassigned Fund Balance in the General Fund is projected at \$8,274,297 or 9.1%.

2. Fiscal Impact/Funding Source: Fiscal impact and funding sources are held stable.

3. RECOMMENDED ACTION: The Board approve the FY20 Budget Amendment – Revised Budget as presented.

Motion by: _____ Yes ____ Passed ____

Second by: _____ Yes ____ Failed ____

Abstentions: _____

INTERMEDIATE DISTRICT 287 REVISED BUDGET 2019-20

	1												2												3												4												5												6												7												8												9												10												11												12											
	BEGINNING			FY20 PROJECTED REVENUES			FY20 PROJECTED EXPENDITURES			FY20 PROJECTED FUND BALANCE			FY20			FY 20 PROJECTED			% Fund Bal																																																																																																																													
	FUND BALANCE	ORIGINAL	FEB. 2020	NET CHG.	ORIGINAL	FEB. 2020	NET CHG.	FUND	FEB. 2019	FEB. 2020	NET CHG.	Budgeted	FY 20 PROJECTED	% Fund Bal																																																																																																																																		
7/1/2019	BUDGET	REVISIED	REVENUES	BUDGET	REVISIED	EXPEND.	BALANCE	FUND BAL	EXPEND.	ORIG vs REV	Transfer	Adjusted	to																																																																																																																																			
		BUDGET	ORIG vs. REV	BUDGET	BUDGET	ORIG vs REV	6/30/2020	6/30/2020	BEG vs REV			FUND	Total Exp																																																																																																																																			
GENERAL FUND UNASSIGNED																																																																																																																																																
DISTRICTWIDE ADMIN / OPS	\$ 795,405	\$ 13,771,322	\$ 13,914,724	\$ 143,402	\$ 14,038,769	\$ 14,242,694	\$ 203,925	\$ 527,958	\$ 467,435	\$ (327,970)	\$ 177,447	\$ 644,882	(1)																																																																																																																																			
ALC / ACADEMIC EDUCATION	\$ 407,719	\$ 10,716,235	\$ 11,617,450	\$ 901,215	\$ 10,592,816	\$ 11,356,561	\$ 763,745	\$ 531,138	\$ 668,608	\$ 260,889	\$ (135,100)	533,508	(2)																																																																																																																																			
CAREER AND TECH	\$ 459,204	\$ 1,405,817	\$ 1,401,647	\$ (4,170)	\$ 1,493,469	\$ 1,450,013	\$ (43,456)	\$ 371,552	\$ 410,838	\$ (48,366)	\$ 47,652	\$ 458,490	(3)																																																																																																																																			
SPECIAL EDUCATION	\$ 6,170,276	\$ 56,379,880	\$ 56,890,894	\$ 511,014	\$ 56,364,215	\$ 56,423,754	\$ 59,539	\$ 6,185,941	\$ 6,637,416	\$ 467,140		\$ 6,637,416	(4)																																																																																																																																			
TOTAL UNASSIGNED	\$ 7,832,605	\$ 82,273,254	\$ 83,824,715	\$ 1,551,461	\$ 82,489,269	\$ 83,473,022	\$ 983,753	\$ 7,616,590	\$ 8,184,298	\$ 351,693	\$ 89,999	\$ 8,274,297	9.1%																																																																																																																																			
NONEXPENDABLE FUND BAL	\$ 87,606	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 87,606	\$ 87,606	\$ -	\$ -	\$ 87,606																																																																																																																																				
GENERAL FUND ASSIGNED																																																																																																																																																
Property Account	\$ 107,226			\$ -	\$ 22,000	\$ 107,226	\$ 85,226	\$ 85,226	\$ 0	\$ (107,226)	\$ -	\$ 0																																																																																																																																				
Separation / Severance	\$ 5,562,581			\$ -	\$ 265,100	\$ 265,100	\$ -	\$ 5,297,481	\$ 5,297,481	\$ (265,100)	\$ 265,100	\$ 5,562,581																																																																																																																																				
Donations for Specified Purpose			\$ 10,000	\$ 10,000		\$ 12,347		\$ (2,347)	\$ (2,347)	\$ 2,983	\$ 636	\$ 636	(16)																																																																																																																																			
Student Clubs	\$ 28,362	\$ 20,000	\$ 20,000	\$ -	\$ 26,297	\$ 26,544	\$ 247	\$ 22,065	\$ 21,818	\$ (6,544)	\$ -	\$ 21,818																																																																																																																																				
Health Partners Rebate	\$ 10,300			\$ -	\$ 11,590	\$ 10,300	\$ (1,290)	\$ (1,290)	\$ 0	\$ (10,300)	\$ -	\$ 0	(5)																																																																																																																																			
Staff Development Grant	\$ (0)	\$ 259,750	\$ 259,750	\$ -	\$ 259,750	\$ 259,750	\$ -	\$ (0)	\$ (0)	\$ -	\$ -	\$ (0)	(6)																																																																																																																																			
Collaborative Curriculum Proj	\$ 171,850	\$ 10,000	\$ 10,000	\$ -	\$ 90,000	\$ 51,818	\$ (38,182)	\$ 91,850	\$ 130,032	\$ (41,818)	\$ -	\$ 130,032																																																																																																																																				
Transportation Vehicle Dep.	\$ 87,210			\$ -			\$ -	\$ 87,210	\$ 87,210	\$ -	\$ -	\$ 87,210																																																																																																																																				
Subsequent Year Budget	\$ 355,099			\$ -			\$ -	\$ 355,099	\$ 355,099	\$ -	\$ (355,099)	\$ -																																																																																																																																				
Strategic Priorities	\$ 750,000			\$ -			\$ -	\$ 750,000	\$ 750,000	\$ -	\$ -	\$ 750,000																																																																																																																																				
Tuition Adjustment Reserve	\$ 2,677,000	\$ -		\$ -			\$ -	\$ 2,677,000	\$ 2,677,000	\$ -	\$ -	\$ 2,677,000	(7)																																																																																																																																			
TOTAL ASSIGNED	\$ 9,749,628	\$ 289,750	\$ 299,750	\$ 10,000	\$ 674,737	\$ 733,085	\$ 46,001	\$ 9,364,641	\$ 9,316,293	\$ (433,335)	\$ (87,016)	\$ 9,229,277																																																																																																																																				
GENERAL FUND RESTRICTED																																																																																																																																																
for HEALTH & SAFETY	\$ 47,612	\$ 162,812	\$ 162,812	\$ -	\$ 162,812	\$ 163,938	\$ 1,126	\$ 47,612	\$ 46,486	\$ (1,126)	\$ -	\$ 46,486																																																																																																																																				
for LTFM	\$ 271,026	\$ 286,438	\$ 286,438	\$ -	\$ 286,438	\$ 456,067	\$ 169,629	\$ 271,026	\$ 101,397	\$ (169,629)	\$ -	\$ 101,397	(8)																																																																																																																																			
for MEDICAL ASSISTANCE	\$ 1,327,409	\$ 2,000,000	\$ 2,400,517	\$ 400,517	\$ 3,077,716	\$ 2,709,763	\$ (367,953)	\$ 249,693	\$ 1,018,163	\$ (309,246)	\$ -	\$ 1,018,163	(9)																																																																																																																																			
for SAFE SCHOOLS	\$ 173,101	\$ 1,403,181	\$ 1,412,256	\$ 9,075	\$ 1,404,650	\$ 1,304,683	\$ (99,967)	\$ 171,632	\$ 280,674	\$ 107,573	\$ -	\$ 280,674	(10)																																																																																																																																			
for Compensatory Extended Time	\$ 48,825	\$ 77,983	\$ 79,779	\$ 1,796	\$ 77,983	\$ 79,779	\$ 1,796	\$ 77,983	\$ 48,825	\$ -	\$ -	\$ 48,825	(11)																																																																																																																																			
for COMPENSATORY	\$ 448,689	\$ 1,339,907	\$ 1,370,755	\$ 30,848	\$ 1,680,920	\$ 1,609,342	\$ (71,578)	\$ 107,676	\$ 210,102	\$ (238,587)	\$ -	\$ 210,102																																																																																																																																				
TOTAL RESTRICTED	\$ 2,316,661	\$ 5,270,321	\$ 5,712,557	\$ 442,236	\$ 6,690,519	\$ 6,323,572	\$ (366,947)	\$ 847,638	\$ 1,705,646	\$ (611,015)	\$ -	\$ 1,705,646																																																																																																																																				
TOTAL GENERAL FUND	\$ 19,986,499	\$ 87,833,325	\$ 89,837,022	\$ 2,003,697	\$ 89,854,525	\$ 90,529,679	\$ 662,807	\$ 17,916,475	\$ 19,293,842	\$ (692,657)	\$ 2,983	\$ 19,296,825																																																																																																																																				
Non Expendable for Non-Major Funds	\$ 1,167							\$ 1,167	\$ 1,167			\$ 1,167																																																																																																																																				
NONMAJOR FUNDS RESTRICTED																																																																																																																																																
Food Service	\$ -	\$ 842,937	\$ 864,075	\$ 21,138	\$ 842,937	\$ 864,075	\$ 21,138	\$ -	\$ -	\$ -	\$ -	\$ -	(12)																																																																																																																																			
Construction (06) - Bond	\$ 1,263,591	\$ -	\$ 20,000	\$ 20,000	\$ 453,010	\$ 1,255,091	\$ 802,081	\$ 810,581	\$ 28,500	\$ (1,235,091)	\$ -	\$ 28,500	(13)																																																																																																																																			
Construction (11) - LTFM	\$ 475,584	\$ 19,165	\$ 8,500	\$ (10,665)	\$ 470,000	\$ 484,084	\$ 14,084	\$ 24,749	\$ (0)	\$ (475,584)	\$ -	\$ (0)	(13)																																																																																																																																			
Debt Services (07)	\$ 11,312,295	\$ 8,236,906	\$ 11,455,797	\$ 3,218,891	\$ 6,635,670	\$ 9,909,111	\$ 3,273,441	\$ 12,913,531	\$ 12,858,981	\$ 1,546,686	\$ -	\$ 12,858,981	(14)																																																																																																																																			
Trust (Flex Account) (08)	\$ 1,665	\$ 525,000	\$ 525,000	\$ -	\$ 525,000	\$ 525,000	\$ -	\$ 1,665	\$ 1,665	\$ -	\$ -	\$ 1,665																																																																																																																																				
Custodial - Scholarship Fund (10)	\$ 97,543	\$ 5,500	\$ -	\$ (5,500)	\$ 17,000	\$ 14,000	\$ (3,000)	\$ 86,043	\$ 83,543	\$ (14,000)	\$ (2,983)	\$ 80,560	(16)																																																																																																																																			
Internal Service Fund (20)- Dental	\$ 657,680	\$ 635,000	\$ 655,000	\$ 20,000	\$ 635,000	\$ 655,000	\$ 20,000	\$ 657,680	\$ 657,680	\$ -	\$ -	\$ 657,680																																																																																																																																				
Internal Service Fund (21)-Health	\$ 7,123,249	\$ 11,827,600	\$ 12,457,000	\$ 629,400	\$ 11,827,600	\$ 11,750,100	\$ (77,500)	\$ 7,123,249	\$ 7,830,149	\$ 706,900	\$ -	\$ 7,830,149	(15)																																																																																																																																			
TOTAL NONMAJOR FUNDS RESTRICTED	\$ 20,932,775	\$ 22,092,108	\$ 25,985,372	\$ 3,893,264	\$ 21,406,217	\$ 25,456,461	\$ 4,050,244	\$ 21,618,666	\$ 21,461,686	\$ 528,911	\$ (2,983)	\$ 21,458,702																																																																																																																																				
TOTAL ALL FUNDS	\$ 40,919,274	\$ 109,925,433	\$ 115,822,394	\$ 5,896,961	\$ 111,260,742	\$ 115,986,140	\$ 4,713,051	\$ 39,535,140	\$ 40,755,528	\$ (163,746)	\$ 0	\$ 40,755,528																																																																																																																																				

3 - 2

6 - 5

1 + 2 - 5

1 + 3 - 6

9 - 1

9 + 11 (Revised)

12 + 6 (Rvsd)

Notes: FY19-20 Revised Budget Summary

*Beginning fund balances reflect year-end final audited FY18-19 fund balances

1. Core fee has been budgeted in FY19-20 at \$15.05 per Adjusted Pupil Unit, this rate was last changed in FY15-16. The Special Education Non-member access fee (comparable to member levy and core fee charges) will continue to be assessed for all non-member district resident students. \$267,447 will move back into DISTRICTWIDE ADMIN/OPS fund balance from the assigned fund balance "Subsequent Year Budget" and \$90,000 is projected to transfer to the Separation/Severance Assigned Fund Balance.
2. A \$5 Member District ALC Stability fee per Adjusted Pupil Unit is new in FY19-20. ALC/Academic Education fund is projecting an increase in fund balance. The increase in revenue, expenditures and fund balance is due to the NSO program growth.
3. \$87,652 will move back into Career & Tech fund balance from the assigned fund balance "Subsequent Year Budget" and \$40,000 is projected to transfer to the Separation/Severance Assigned Fund Balance.
4. Special Education is projecting a growth in fund balance due to a projected increase in special education aid.
5. The remaining HealthPartners Rebate fund balance will be used to offset wellness programs.
6. The Staff Development Grant budget reflects a smaller grant award than in past fiscal years. This is the last year for this grant.
7. The Tuition Adjustment Reserve will be used to offset any potential loss of revenue in MDE Tuition or other tuition-based areas.
8. Intermediate Districts qualify for Long Term Facilities Maintenance through member districts' levies. FY19-20 projects include updates to HVAC systems districtwide.
9. To keep member district non-reimbursable special education tuition bills as flat as possible, the District is utilizing Medical Assistance revenue to fund more of these costs in 2019-20.
10. Safe Schools Restricted Fund is projecting a balanced budget.
11. Due to a legislative change, the compensatory set aside for extended school year requires a separate restricted fund balance.
12. Food Service – The budget includes a projected transfer of \$440,450 from the Admin/Operations portion of the General Fund to offset the estimated deficit in the Food Service Fund. Fund balances above reflect this transfer.
13. The Construction budgets reflect ABEC phase 2 and the beginning of phase 3 construction projects, which include the gym remodel and HVAC improvements.
14. The increase in revenue and expenditures in the Debt Service fund is due to the 2019 WEC refinancing. The Debt Service fund balance includes the North Education Center (NEC) sinking fund; this fund balance is projected to increase until February 1, 2029 when it will be used to pay off the Quality School Construction Bonds associated with the NEC building.
15. Internal Service Fund for Health is projecting a growth in fund balance. Maintaining the reserve is necessary to protect the District against future claims.
16. A change in GASB requires a custodial fund for the district Horst Scholarships, Give MN does not qualify for a custodial fund and will move to a separate assigned fund balance.

Agenda Item: _____

INTERMEDIATE DISTRICT 287
PLYMOUTH, MINNESOTA
BOARD OF EDUCATION

Regular Meeting – February 27, 2020

AGENDA SECTION: BUSINESS SERVICES REPORT

ITEM: Approval of 2020-2021 Budget Assumptions

PRESENTED BY: Mae L. Hawkins, Executive Director of Business Services

1. Background Information

To begin the process of generating the Original Budget for the 2020-21 school year, proposed Revenue and Expenditure Assumptions to be used in the development of the 2020-2021 Budget are presented in the attached document.

2. Fiscal Impact/Funding Source: Provides basis for the development of the 2020-2021 Budget.

3. RECOMMENDED ACTION: The Board approve the 2020-2021 Budget Assumptions as presented.

Motion by: _____ Yes ____ Passed ____

Second by: _____ Yes ____ Failed ____

Abstentions: _____

BUDGET ASSUMPTIONS 2020-21

Budget Assumptions will take into consideration member district planning information. Member districts gave the responses below when asked if it was their intent to withdraw students from programs and services provided by Intermediate District 287 during the 2020-21 school year in order to provide the same educational services by other means or to discontinue the services:

As of July 1, 2020, the following changes will occur:

- District #279, Osseo will withdraw students from the following programs:
 - TIER 3 (PHASE and SUN Transition program) students.
- District #277, Westonka; #278, Orono; District #280, Richfield; District #281, Robbinsdale; and District #283, St. Louis Park have indicated that they are not withdrawing from any programs.
- We are still waiting for forms from the remaining districts.

Revenue Assumptions

1. Education funding rates and the pupil weighting system as established by the State Legislature for the 2020-21 (FY21) school year will be used to project revenues.
2. The FY21 budget will be built based on ADM projections for each program area:

Special Education:

- a. ADMs in program areas for FY21 will be based on planning information for both member and open enrolled non-member students attending District 287 programs. Planning information will be developed based on meetings with member districts in February with an update to be completed in March/April.

Teaching & Learning:

- a. Base ADMs in the ALCs will be projected using member district planning information and historical trend analysis.
 - b. Districts have until March 1st to submit revised planning numbers based on high school registration, and budgets in these areas will reflect the projected need.
 - c. Special Education student support will be provided as appropriate in the ALC and Career and Technical Education programs with offsetting revenue flowing through the Special Education Uniform Tuition Billing system where possible.
3. District 287 will continue to work collaboratively with MDE to ensure appropriate funding through the Special Education Uniform Tuition Billing System, including appeals if necessary.
 4. Other revenue will be generated from MDE through the Application for Educational Benefits (Compensatory and Food Service Aids); Online Learning Aid; Grants; MDHHS for medical assistance claims; and through direct billings for other programs and services.
 5. District 287 will use the core fee of \$15.05 per Member District APU and a portion of the non-member access fee to cover district-wide costs that are not eligible for other funding.
 6. District 287 will use the collaboratively agreed to ALC programming fee of \$5.00 per Member

District APU to sustain current ALC programs.

7. District 287 will utilize all ALC revenue that is available per statute. The ALC fiscal host agreements with Robbinsdale, Richfield, Hopkins & Eden Prairie will continue.
8. Appropriate categories of levy dollars, including Safe Schools, Long Term Facilities Maintenance (includes Health & Safety) and Lease Levy, will be accessed through member districts levy authority.
9. A Non-member access fee that the 287 board will set will be charged to fund non-members proportionate share of lease, safe schools, LTFM and districtwide costs not eligible for other funding.
10. The budget will include any new revenues approved by the state legislature.
11. Revenue needed to fund future separation and severance obligations will be part of the rate structure for each program.
12. District 287 will continue to review all internal and external funding sources to support both Mental Health Partnerships and District Staff Professional Development related to meeting the mental health needs of students who have experienced trauma.

Expenditure Assumptions

1. Expenditures will be aligned and prioritized so as to promote the implementation of the strategic plan - with a focus on student outcomes and racial equity and excellence in the services delivered and communications with stakeholders. Expenditures will also be aligned and prioritized to promote the District's strategic priorities - Student Outcomes, Racial Equity, Evidence-Based Instruction, Trauma-Sensitive & Healing-Centered Practices, and Employee Well-being.
2. Expenditure budgets for FY21 will align with revenue projections based upon anticipated ADMs from member district provided planning information.
3. In all program areas, the District will identify budget reductions to align with revenue projections based upon conservative ADM numbers. Enrollments will be closely monitored.
4. Budget reductions will also be necessary in areas that are impacted by program withdrawals.
5. New TIERS budgeting and tuition billing ratios that were approved by the Special Education Director Advisory Council (SEDAC) and the 287 School Board in 2019 for special education programs will be implemented.
6. In response to member district Special Education Directors' input, the centralized referral process will continue and a centralized enrollment process for other programs will be implemented.
7. Expenditure and staff adjustments will be made based upon the phase-out or end of grant funding.
8. Reductions will not impact the District's ability to comply with Federal and State legal

mandates.

9. Levy dollars available for Safe Schools, Long Term Facilities Maintenance (includes Health & Safety) and Leases will be utilized to ensure student and staff safety and to minimize impact on member districts' other general fund resources.
10. Expenditures will be aligned and prioritized so as to promote the recruitment and retention of high quality, culturally competent staff.
11. The budget will include funding for both Facilities operating projects and projected space projects needed to accommodate the specific needs of our students.
12. The FY21 budget may include an increase in FTE for 7 hour (.875 FTE) EAs to improve safety, teaming time and positive culture.
13. The Therapeutic Teaching Model program in partnership with the Amherst H. Wilder Foundation will continue. The District is working with key legislators to identify funding sources to continue and expand the program. Any Department of Human Services Grant Revenues and related expenditures will flow through Wilder but we will provide space for mental health staff and professional development. If legislation is not finalized by the budget approval date, the District will utilize the assigned fund balance for Strategic Priorities.
14. The Employee Wellness initiatives will continue including both internal and external supports.
15. Staff salaries will be budgeted at estimated FY21 amounts based on settled contracts or Board approved parameters for contract negotiations. Cost containment will be sought through negotiation parameters.
16. Costs associated with benefits will be budgeted at estimated FY21 amounts based on provider or self-insurance consultant estimates and Board approved contracts or board parameters for unsettled contract agreements.
17. The FY21 budget will include sufficient funds to cover anticipated separation and severance payments for all current retirees as well as an amount that will build funding for future obligations as per the District's actuarial information.
18. The FY21 budget will be developed in keeping with the Board fund balance policy.

INTERMEDIATE DISTRICT 287
PLYMOUTH, MINNESOTA
BOARD OF EDUCATION

Regular Meeting – February 27, 2020

AGENDA SECTION: BUSINESS SERVICES & LABOR RELATIONS REPORT

ITEM: 2020-2021 District 287 School Calendar

PRESENTED BY: Michelle Axell, Director of Human Resource

1. Background Information

The process of creating the District calendar takes into consideration member district calendars, alignment with member district transportation schedules whenever possible, and the Local 284 and 2209 contract parameters.

- The calendar has 172 student contact days which includes a “cushion” of two days when schools can be closed without needing a make-up day.
- Local 2209 licensed staff basic work year includes 11 staff development days and 8 hours of District-sponsored events after the standard workday.
- Local 2209 non-licensed staff basic work year includes 9 staff development days.
- The staff development days correspond with curriculum group meetings and quarter-end dates for work on progress reporting.

There is shared recognition between Education Minnesota Local 2209 and the Administration of the need for adequate time to collaborate in staff development activities focused on student success.

- Staff development days are scheduled early in the year to set a solid foundation with our instructional staff and balanced throughout the year in support of District-wide and site-based learning during the school year.
- The April 12 non-student contact/staff development day may be used to make-up instructional time if necessary due to a school closing earlier in the year.

2. Fiscal Impact/Funding Source: Human Resource

3. RECOMMENDED ACTION: That the Board approves the proposed 2020-2021 District 287 School Calendar as written.

Motion by: _____ Yes ____ Passed ____

Second by: _____ Yes ____ Failed ____

Abstentions: _____

Intermediate District 287

RESPONSIVE. INNOVATIVE. SOLUTIONS.

2020-2021 School Calendar

	Holiday – No Students/No Staff (All)
	First/Last Day for 10 Month Admin Support
	New Staff Orientation/Academy
	Staff Development (All 2209) – No Students
	Staff Development (Licensed Only) – No Students
	No Students/No 2209 Staff
	First/Last Day of School for Students
	Student Make-up Day if needed

JULY				
M	T	W	Th	F
		1	2	3
6	7	8	9	10
13	14	15	16	17
20	21	22	23	24
27	28	29	30	31
July 3 - Holiday – No Students/No Staff (All)				

AUGUST				
M	T	W	Th	F
3	4	5	6	7
10	11	12	13	14
17	18	19	20	21
24	25	26	27	28
31				
August 19– First Day for 10 Month Admin Support August 25-26– New Staff Orientation August 27-28 – New Staff Academy August 31– Staff Development (All 2209)– No Students				

SEPTEMBER				
M	T	W	Th	F
	1	2	3	4
7	8	9	10	11
14	15	16	17	18
21	22	23	24	25
28	29	30		
September 1-4 –Staff Development (All 2209)–No Students September 7 - Holiday – No Students/No Staff (All) September 8-First Day of School /Start of 1st Quarter				

OCTOBER				
M	T	W	Th	F
			1	2
5	6	7	8	9
12	13	14	15	16
19	20	21	22	23
26	27	28	29	30
October 2 – Staff Development (All 2209) – No Students October 15-16 - No Students/No 2209 Staff				

NOVEMBER				
M	T	W	Th	F
2	3	4	5	6
9	10	11	12	13
16	17	18	19	20
23	24	25	26	27
30				
November 12 – End of 1 st Quarter November 13 - Staff Development (All 2209)–No Students November 16-Start of 2 nd Quarter November 25-27–Holiday-No Students/No Staff (All)				

DECEMBER				
M	T	W	Th	F
	1	2	3	4
7	8	9	10	11
14	15	16	17	18
21	22	23	24	25
28	29	30	31	
December 24-25 -Holiday-No Students/No Staff (All) December 23, 28-30 -Winter Break/No Students/No 2209 Staff December 31 – Holiday-No Students/No Staff (All)				

JANUARY				
M	T	W	Th	F
				1
4	5	6	7	8
11	12	13	14	15
18	19	20	21	22
25	26	27	28	29
January 1 – Holiday - No Students/No Staff (All) January 18 - Holiday – No Students/No Staff (All) January 28 – End of 2 nd Quarter January 29 - Staff Development (Licensed)/No Students				

FEBRUARY				
M	T	W	Th	F
1	2	3	4	5
8	9	10	11	12
15	16	17	18	19
22	23	24	25	26
February 1 – Start of 3 rd Quarter February 15 - Holiday – No Students/No Staff (All)				

MARCH				
M	T	W	Th	F
1	2	3	4	5
8	9	10	11	12
15	16	17	18	19
22	23	24	25	26
29	30	31		
March 12 - Staff Development (Licensed) – No Students Mar 29-31 - Spring Break/No Students/No 2209 Staff				

APRIL				
M	T	W	Th	F
			1	2
5	6	7	8	9
12	13	14	15	16
19	20	21	22	23
26	27	28	29	30
April 1-2 – Spring Break/No Students/No 2209 Staff April 9 – End of 3 rd Quarter April 12 – Staff Development (All 2209) - Student Make-up Day if needed April 13 – Start of 4 th Quarter				

MAY				
M	T	W	Th	F
3	4	5	6	7
10	11	12	13	14
17	18	19	20	21
24	25	26	27	28
31				
May 31 - Holiday - No Students/No Staff (All)				

JUNE				
M	T	W	Th	F
	1	2	3	4
7	8	9	10	11
14	15	16	17	18
21	22	23	24	25
28	29	30		
June 10 - Last Day of School/End of 4 th Quarter June 11 – Staff Development (All 2209)/No Students June 18 – Last Day for 10 Month Admin Support				

INTERMEDIATE DISTRICT 287
PLYMOUTH, MINNESOTA
BOARD OF EDUCATION

Regular Meeting – February 27, 2020

AGENDA SECTION: BUSINESS SERVICES & LABOR RELATIONS REPORT

ITEM: Staff Position & Program Reductions Resolution

PRESENTED BY: Michelle Axell, Director of Human Resource

1. Background Information

The Human Resources Director requests approval of a Resolution directing the Administration to make recommendations for reductions in programs and positions.

2. Fiscal Impact/Funding Source: Human Resource

3. RECOMMENDED ACTION: That the Board waive the reading of the resolution and approve it as written.

Motion by: _____ Yes ____ Passed ____

Second by: _____ Yes ____ Failed ____

Abstentions: _____

Member _____ introduced the following Resolution and moved its adoption:

**RESOLUTION DIRECTING THE ADMINISTRATION
TO MAKE RECOMMENDATIONS FOR
REDUCTIONS IN PROGRAMS AND POSITIONS**

WHEREAS, the financial condition of the District dictates that the School Board must reduce expenditures, and;

WHEREAS, this reduction in expenditures may include discontinuance of positions and discontinuance or curtailment of programs, and;

WHEREAS, a determination must be made as to which teachers' contracts and other employees' contracts may be terminated and not renewed and which teachers may be placed on unrequested leave of absence without pay or fringe benefits in effecting discontinuance of positions;

THEREFORE, BE IT RESOLVED by the School Board of Intermediate School District 287 as follows:

That the School Board hereby directs the Superintendent of Schools and administration to consider the discontinuance of programs or positions to effectuate economies in the District and reduce expenditures and make recommendations to the School Board for the discontinuance of programs, curtailment of programs, discontinuance of positions or curtailment of positions.

The motion for the adoption of the foregoing Resolution was duly seconded by Member _____ and upon a vote taken thereon, the following voted in favor of the motion:

And the following voted against the motion:

Whereupon the Resolution was declared duly passed and adopted.

Clerk's Signature

Board Chair Signature

Date

Date

February 2020
vol 17 ♦ no 5

Equity Alliance MN: Get to Know Us

February 28, 2020
Executive/Legislative Committee Meeting
7:30 a.m.
Room 304
Anderson Center
Bethel University
Arden Hills

March 6, 2020
Board of Directors Meeting
7 a.m.
Quora Education Center
NE Metro 916
Little Canada

March 17, 2020
AMSD Day at the Capitol
8 a.m.
Room 316
State Capitol
RSVP to
kjansa@amsd.org

March 27, 2020
Executive/Legislative Committee Meeting
7:30 a.m.
Room 304
Anderson Center
Bethel University
Arden Hills

Barack Obama once said, “Change will not come if we wait for some other person, or if we wait for some other time. We are the ones we’ve been waiting for. We are the change that we seek.” Such is the core tenet of Equity Alliance MN, located in Woodbury. We are an organization geared towards changing the landscape of equity in Minnesota, starting with the achievement gap for children of color. Armed with a team of intelligent, licensed staff, and with their hearts and minds resolved to change the educational ecosystem, we have put together a diverse list of student programs and professional development aimed at getting the rest of Minnesota as excited as we are about improving educational equity.



The Equity Alliance MN team. From left to right, Executive Director: Sebastian Witherspoon, Business Analyst: Kathy Miller, Operations Manager: Janine Stammer, Professional Development Specialist: Regina Seabrook, Administrative Specialist: Jasmine Carroll, Student Programming Specialist: Heidi Fransen, Professional Development Specialist: Chris Devine, Professional Development Specialist: Dr. Marcellus Davis

Professional Educator Licensing and Standards Board (PELSB) Approved Professional Development:

In a state making groundbreaking strides towards closing the achievement gap for students of color, Equity Alliance MN is proud to offer Professional Development that is approved by the State of MN’s Professional Educator Licensing and Standards Board (PELSB). The Cultural Competency training fulfills the requirements for relicensure for Tier 1 teachers, as well as new teachers. The session can be offered to the district as a whole, or individual staff can register to attend a session hosted at Equity Alliance MN each month.

Equity Audits:

In the interest of making educational facilities across the state of Minnesota more equitable, Equity Alliance MN has embarked on the exciting task of creating a complete, comprehensive

Continued on page 2

AMSD’s Mission

To advocate for state education policy that enables metropolitan school districts to improve student learning.



Association of
Metropolitan School Districts

From the Chair

AMSD Executive Director Scott Croonquist and I had the opportunity to meet with retired Supreme Court Justice Alan Page and Minneapolis Federal Reserve Bank President Neel Kashkari about their proposal to amend the State Constitution to guarantee the right to a quality public education for every student. We were joined by representatives of MSBA, MASA, MREA, SEE and the MN Association of Charter Schools. Everyone in the room agreed the current system is not meeting the needs of each and every student and the status quo is not acceptable. An engaging discussion followed about the proposed amendment and whether it would ensure the resources and changes needed to achieve the goal of eliminating the existing opportunity and achievement gaps based on race and socioeconomic status. Everyone left the meeting committed to continuing the conversation and bringing forward recommendations that they feel would strengthen the proposed amendment. Toward that end, please share your ideas with me or Scott and we will carry them forward. Thank you!

Andrea Cuene, school board member, Wayzata Public Schools, is chair of AMSD.

All About Equity Alliance MN

Continued from page 1

Equity Audit to help clients identify the gaps that exist within their districts, as well as the things they are doing well.

Our equity audit is designed to be a full-circle process that begins with a comprehensive assessment of the district, which includes building and classroom walkthroughs, focus groups, surveys, and community conversations. All data is collected and aggregated and is presented in the form of an Executive Report, which informs districts of the educational equity gaps that currently exist within their system. It also provides recommendations on what steps are needed to be taken to begin to narrow these gaps.

Our equity audit is fully customizable to any institution including school districts, educational facilities, places of business, and independently owned organizations.

Student Programming:

Students are at the heart of everything Equity Alliance MN does. A wide variety of student programs allow for many opportunities for students to learn, grow, and develop confidence in their identities. EA-MN doesn't just offer programs such as *Lovin' the Skin I'm In* and *Synergy: Social Justice*, which are designed to provide students with a sense of self, but they also offer completely customizable after school programming that a district can host in their schools and community. They also offer a variety of summer programs such as Kindergarten Readiness Camp and Middle School Business Innovation Academy, which partner students from a variety of districts and provides students with new skillsets and prepare them for school and rigorous coursework.



Members of Equity Alliance MN's Youth Executive Board at the first ever open space technology youth summit, Nothing About Us Without Us.

Youth Summit: Nothing About Us Without Us:

Equity Alliance MN hosted a youth-centered, open space technology conference in October, 2019, with the theme "Nothing About Us Without Us." The conference, which was planned by Equity Alliance MN's Youth Executive Board, brought over 120 students together from seven different districts and allowed them the opportunity to determine the topics they wanted to discuss. Session building happened live and included topics such as "Use of the 'N' Word," and "Cultural Appropriation." Students then picked areas to take action on in their districts, which included "Ethnic Studies" and "Student Advisory for School Boards." Student feedback on their experiences at the conference were that the conference made them feel validated, that they enjoyed spending time with students from other cultures and hearing their opinions, and that they learned how to "ensure change happens."

Equity Alliance MN looks forward to hosting another youth-centered conference in the future.

Student Ethnic Studies Research Experience:

Equity Alliance MN will be bringing students out of the state of Minnesota on their version of the Civil Rights Tour, titled the "Student Ethnic Studies Research Experience," or "SESRE" for short. One of the pioneers of tour has tailored the experience to Equity

Alliance MN and will be taking a group of students from within our member district cohort to a variety of important civil rights landmarks across South Carolina, Alabama, and Tennessee. The students will not only grow deeper through their experiences, but also use important research skills to develop their own curriculum. The three-phase process is designed to provide students with practice in key areas of development for post-secondary education, as well as allow them the opportunity to effect real change in their districts through curriculum that they develop with the aid of a professor from the University of Minnesota. In Saturday meetings both leading up to, and after the seven-day landmark tour, students will develop important skills such as research, leadership, student advocacy, critical thinking, collaboration and communication, among others. In success, the experience will expand to include African American, Latinx, Asian American, and Native American strands of the experience. Planning is already underway and the bus is set to embark in March of 2021.

Equity Alliance MN offers a yearly membership as well as services for purchase and is excited to announce that enrollment for membership, or the individual purchase of any of the above listed programs, is now open! All interested parties should contact the Operations Manager at jstammler@ea-mn.org. If you are interested in learning more about the organization, you can read our most recent newsletter at <https://www.smores.com/p97t8-the-alliance> and visit the website at www.equityalliancemn.org.

This month's member spotlight was submitted by Jasmine Carroll, Administrative Assistant, Equity Alliance MN.

2020 AMSD Legislative Preview Brings Legislators and Education Leaders Together



Nearly 160 education leaders, legislators and staff turned out for the annual AMSD Legislative Preview on Feb. 7 to discuss the 2020 legislative session. The event, which included remarks from Commissioner of Education Mary Cathryn Ricker and a panel of legislators, precedes each session. The event brings together metro area legislators and education leaders to discuss important education issues and provides legislators the opportunity to hear a presentation of the AMSD platform.

The preview also allows member districts to communicate with legislators how the platform issues affect their districts directly.

While the AMSD Board of Directors recognizes that the 2020 session is not a budget-setting session, the board also believes it remains critical that state policymakers understand that Minnesota’s education funding system is not providing adequate, equitable or reliable resources for its schools.

AMSD unveiled its [2020 Legislative Platform](#) in December, based on surveys with AMSD member school districts. Districts agreed the key areas to address in the 2020 session include:

- Stabilize education funding
- Ensure safe and modern school facilities
- Reduce mandates and enhance local control
- Enhance taxpayer equity

These points were further detailed by three AMSD superintendents who provided context to show how their districts are directly impacted by state policies.



Supt. Mary Kreger of Rosemount-Apple Valley-Eagan urged lawmakers to address the inconsistent state funding of Minnesota’s school districts.



Supt. Astein Osei of St. Louis Park talked about the importance of providing funding for safe and modern school facilities.



Supt. Sandy Lewandowski spoke about the impact of mental health needs and trauma on students and staff at Intermediate District #287.

Supt. Mary Kreger of Rosemount-Apple Valley-Eagan spoke about the significant challenges that come with inconsistent state funding - funding that doesn’t keep pace with inflation, as well as underfunding the mandated growing costs of special education and English learner funding. “As a result of these growing cross-subsidies and less-than-inflationary funding for the general education formula, districts have two options: cut programs and services for students or ask voters to increase their local property taxes to make up the difference.”

Funding was a theme echoed by Supt. Astein Osei of St. Louis Park, who talked about the impacts of mandates on every school district’s financial stability. While AMSD districts are working to reduce discipline disparities, and while many do provide training and development for staff and their paraprofessionals, he urged caution to legislators from enacting "one size fits all" solutions and urged legislators to provide the resources needed to address these and other important issues.

He also emphasized the importance of funding for safe and modern school facilities. One-time funding this session could be the

Continued on page 4

2020 Legislative Preview

Continued from page 3

start, he said, but “we need permanent funding to address the shortage of school support staff to address the mental health and trauma needs of our students.”

Supt. Sandy Lewandowski continued that theme - emphasizing with several points of data from District #287 - the growing impact of student mental health and trauma issues on school districts. Public schools have become the de facto mental health system for the state, she said.

“The current magnitude of student needs is the highest I’ve seen in my 40 years in education, and the responsibility of public schools to provide the range of services these students need is unprecedented.”

The preview wrapped with a legislative panel that featured Reps. Cheryl Youakim (DFL-Hopkins), Sondra Erickson (R-Princeton), and Sens. Carla Nelson (R-Rochester) and Chuck Wiger (DFL-Maplewood).

Youakim is the chair of the House Education Policy Committee, and Erickson is the ranking minority member. Nelson is the chair of the Senate Committee on E-12 Finance and Policy, and Wiger is the ranking minority member for the DFL.



Legislators (from left) Rep. Sondra Erickson (R-Princeton), Rep. Cheryl Youakim (DFL-Hopkins), Sen. Chuck Wiger (DFL-Maplewood), and Sen. Carla Nelson (R-Rochester) appeared on the panel.

[Link: View the AMSD Platform](#)

[Link: View the presentation](#)



Minnesota Commissioner of Education Mary Cathryn Ricker spoke to the AMSD Board of Directors, legislators and guests.



AMSD Executive Director Scott Croonquist welcomed nearly 160 education leaders, legislators and staff.

Intermediate District 287

RESPONSIVE. INNOVATIVE. SOLUTIONS.

School Board Planning Calendar 2019-2020

2019 Meetings (August - December)	2020 Meetings (January - June)
<p>August 22 October 10</p> <p>September 12 October 24</p> <p>September 26 November 14</p> <p> December 12</p>	<p>January 9 March 26</p> <p>(possible conflicts with MASA) April 9</p> <p>January 23 May 14</p> <p>February 13 May 28</p> <p>February 27 June 11</p> <p>March 12 June 25</p>
1st Meeting of the Month	2nd Meeting of the Month
START TIME 6:30 PM	
AUGUST 22, 2019	
<p>Kudos & Recognition</p> <ul style="list-style-type: none"> ● Amy Tiedens for being selected the Minnesota Association of Pupil Transportation (MAPT) “2019 Administrator of the Year”[Note: Michelle will not be in attendance at this Board meeting] ● What Board Members Need to Know About “2019-2020 Back to School Start-Up” (back to school event, New Staff Academy, update on new hires [invite Amanda A]) 	<p>Special Presentation</p> <p>Annual Presentation - none</p> <ul style="list-style-type: none"> ● Coherence-Uber Goal (First Read) ● New Leader Introduction ● Financial Report June - (Action) ● Lead and Radon Testing Report <p>Spotlight</p> <p>Consent Agenda OR What the Board Needs to Know OR Verbal Update</p> <ul style="list-style-type: none"> ● Approval of Non-ERISA 403(b) Plan Adoption Agreement for IRS (consent agenda)
<p>SEPTEMBER 12, 2019</p> <p>Kudos & Recognition</p> <ul style="list-style-type: none"> ● Kudos (back to school - first days of school video) ● EAP - Sandcreek Partnership <p>Consent Agenda OR What the Board Needs to Know OR Verbal Update</p> <ul style="list-style-type: none"> ● Insurance RFP recommendation ● Cigna Renewal <p>Special Presentation:</p> <ul style="list-style-type: none"> ● Moving Racial Consciousness to Action tool <p>Annual Presentation</p> <ul style="list-style-type: none"> ● Superintendent Uber Goal 2019-20 School Year- First Read and Approval <p>Spotlight - none</p>	<p>SEPTEMBER 26, 2019</p> <p>Kudos & Recognition</p> <ul style="list-style-type: none"> ● Spotlight: West Education Center (tentative) <p>Consent Agenda OR What the Board Needs to Know OR Verbal Update</p> <ul style="list-style-type: none"> ● Routine monthly finance report - July/August (consent agenda) <p>Special Presentation</p> <ul style="list-style-type: none"> ● Special Education Monitoring and Corrective Action Plan (CAP) <p>Annual Presentation</p> <ul style="list-style-type: none"> ● Facilities Report (ABEC Construction & Summary of Summer Projects) ● What the Board Needs to Know Emergency and Crisis Plans for 2019-20 Jake Horejsh (<i>Action</i>) ● What the Board Needs to Know MSBA Resolution on TTM funding Anne Becker(<i>Action</i>) ● HR Closed Session: 2209 Negotiations -update

OCTOBER 10, 2019

Kudos & Recognition/Spotlight

Consent Agenda OR What the Board Needs to Know OR Verbal Update

-

Special Presentation

-

Annual Presentation

Dr B presentation -full work session for two hours/confirmed she will present.

OCTOBER 24, 2019

Kudos & Recognition/Spotlight

- Spotlight: Care and Treatment

Consent Agenda OR What the Board Needs to Know OR Verbal Update

- Enrollment Update - highlights *what we know*
- Approval of Bid - 2 Way Radio System ABEC
- Misc. Policies First Read: Harassment and Violence, Wellness, Tobacco-Free Schools
- Insurance Premium Rate recommendation

Special Presentation

Special Education Ratio Redesign - Mae & Tina or Amanda

Annual Presentation

- Financial Report September - Quarterly Update (Action)
- Parameters Resolution for Sale and Award of Certificates related to refunding of 2009(A) Bren Road Certificates of Participation.

NOVEMBER 14, 2019

(Only one Board meeting this month!)

Kudos & Recognition/Spotlight

- Spotlight: Northern Star Online

Consent Agenda OR What the Board Needs to Know OR Verbal Update

- Fund balance transfers (Action item)

Special Presentation: Board Work Session

- **Part Two:** Courageous Conversation with Board Members and Staff

Annual Presentation

- Grant updates (carry over) - Ben and Jon [SRCL update]
- Misc. Policies First Read: Tobacco-Free, Harassment and Violence, Wellness
- Tiered Systems Update - BDAC/SEDAC Meeting
- **HR Closed Session:** Admin/Unaffiliated guide [tentative]
Local 2209 Negotiations [tentative]

DECEMBER 12, 2019

(Only one Board meeting this month!)

Kudos & Recognition/Spotlight

- Spotlight: South Education Center

To consider:

- Board Approval of Tiers in Special Education Model

Consent Agenda OR What the Board Needs to Know OR Verbal Update

- Financial Report October (consent agenda)
- Legislative Platform
- Award of Bids - ABEC PHASE III

Special Presentation

- KPI update & School Improvement Plans update - 2019-20 plans (30 min)
- STOP Violence Federal Grant Update (Ben M., Kate, Tina)

Annual Presentation

- Officer Election Process - (Chair Report)
- World's Best Workforce Report & ESSA Update (Jon Ben)
- Individual Policies Second Read: Tobacco-Free, Harassment and Violence, Wellness - Second Read
- Equity Policy First Read
- Unaudited Financial Report for FY19 (action item)
- Tiered Systems of Support (Action item)
- **HR Closed Session:** Admin/Unaffiliated guide

2020

JANUARY 9, 2020

- Financial Report November (consent agenda)
***Organizational Meeting** Election of Board Officers
Oath of Office
- Electronic signatures resolution - was this included in the annual resolutions? *(Please move to the annual organizational meeting)*
Etc.
- FY19 Audit - Auditor Presentation - (Annual Report) (recurring) (action item) *(Please move to top of Agenda behind election of officers)*
- Report on UBER goal including strategic implementation plans and budget
- Equity Policy Second Read

JANUARY 23, 2020

Regular Meeting

Kudos & Recognition/Spotlight

- Spotlight: Hennepin Technical Programs

Consent Agenda OR What the Board Needs to Know OR Verbal Update

- Superintendent Mid-Year Evaluation Procedure (recurring)

Special Presentation -

Instructional Report:

Present the overarching plan for professional growth. With subcomponents including walkthrough data, the work of coaches, and updates to our evaluation process.

Annual Presentation

- Financial Report December - Quarterly update (action item)

FEBRUARY 13, 2020

Kudos & Recognition/Spotlight

- Teacher of the Year Nominees
- TIES winners
- Amendment to Fees Resolution to add rate for Fairview Care and Treatment

Consent Agenda OR What the Board Needs to Know OR Verbal Update

- Update on Culture and Climate Uber Goal -Staff WELLBEING

Special Presentation

- Coaching update

Under HR Report:

- What the Board Needs to Know: HR Planning and upcoming hiring season: Michelle Axell, Director of Human Resources will share recruitment & retention strategies along with a proposal for the continuation of signing bonuses for high-quality candidates in hard-to-fill positions.

Annual Presentation

- ESSA submissions for schools identified for Comprehensive Support and Improvement (will recur annually)

FEBRUARY 27, 2020

Kudos & Recognition/Spotlight

- Spotlight: Ann Bremer Education Center
- School Board Recognition Week
- Teacher of the Year semi-finalists (when we know)

Consent Agenda OR What the Board Needs to Know OR Verbal Update

- Financial Report January -consent agenda
- 2020-2021 School Calendar Approval (recurring)
- HR Report: Resolution Reducing Programs and Positions (recurring) Michelle Axell will present a Resolution asking the Board to direct administration to make recommendations for any necessary reductions in programs and positions.

Special Presentation

Annual Presentation

- FY21 Budget Assumption/Program Withdrawal Report - Annual Report (Action item)
- FY20 Budget Revision - annual report (action item)

Chair Report

- Data Privacy and Records (DPR) Bucket - 1st read
- Trauma Sensitive Organization Ben M

MARCH 12, 2020

Equity (60 min) | Equity Work Session

Kudos & Recognition/Spotlight

Consent Agenda OR What the Board Needs to Know OR Verbal Update

- Confidentiality Commitments

Special Presentation

- Update on SFA implementation

Annual Presentation

Approval of revised Administrative Organizational Plan (recurring)

- Teacher of the Year semi finalists? if available

HR Closed Session (284)

- Initial Review - Parameters for Negotiations

Chair Report

- Data Privacy and Records (DPR) Bucket - 2nd read

MARCH 26, 2020

Kudos & Recognition/Spotlight

- Spotlight: North Education Center

Consent Agenda OR What the Board Needs to Know OR Verbal Update

- Financial Report February - consent agenda
- Verbal update: Expansion of Furthering Your Education program (The Transforming Teaching & Learning (TTL) Scholarship)
- What the Board Needs to Know about [Operational Results \(recurring\)](#) (video)
- Approval of Contracts:
- FY21 - Food Services Prime Vendor Contract (consent agenda)
- Approval of the RFQ Transportation Contracts

Special Presentation -

Annual Presentation - none

HR Closed Session (284)

- Final Decision - Parameters for Negotiations

APRIL 9, 2020

Kudos & Recognition/Spotlight

- Spotlight: Work Experience
- Gateway to College award?

Consent Agenda OR What the Board Needs to Know OR Verbal Update

- HR Report: Discontinuing Educational Programs and Positions/Staff Reduction ULA Resolution (only if necessary)
- Consent Agenda: Recommendation to Renew Teachers on Call (TOC) Agreement
- Organizational Chart Approval

Special Presentation - none

Annual Presentation -

- Facilities - Long Term Facilities Maintenance Plan Approval - (Action item)

MAY 14, 2020

RETIREMENT EVENT 5-6:30

Kudos & Recognition/Spotlight

- Itinerant

Consent Agenda OR What the Board Needs to Know OR Verbal Update

- Superintendent Evaluation Closed Session (carry over)
- Numerous Grant Approvals

Special Presentation - none

Annual Presentation - none

- Canceled school days to be reported as instructional days (resolution)
- Change of Flex Plan Trustee Resolution

MAY 28, 2020

Kudos & Recognition/Spotlight

Spotlight: Itinerant

Consent Agenda OR What the Board Needs to Know OR Verbal Update

- Superintendent's Evaluation Update (10 min)
- Approval of Computer Refresh (carry over)

Special Presentation - none

Annual Presentation -

- Financial Report March - Quarterly update (Action)
- Facilities - 2020-2021 Anticipated Projects
- Graduation rate update
- Probationary Licensed, and Non-Licensed Non-Renewal Resolutions (recurring)
- Learning Conversations, Superintendent Luncheon Recap

JUNE 11, 2020

Kudos & Recognition/Spotlight

- 2020 Graduation video

Consent Agenda OR What the Board Needs to Know OR Verbal Update

- Financial Report April- consent agenda

Special Presentation - none

Annual Presentation

- Health & Medical (HM) Bucket - 1st read
- Food Services Report - (Annual Report)
- Annual Food Service Program Resolution **Action Item**
- Administrator/Unaffiliated Employment Guides – **Closed Session (Information)** Anne Becker, General Counsel, will present proposed 2020-21 performance increase percentages for Administrator/ Unaffiliated employees for approval.

JUNE 25, 2020

Kudos & Recognition/Spotlight

Spotlight: Therapeutic Teaching Model

Consent Agenda OR What the Board Needs to Know OR Verbal Update

- Financial Report May **(consent agenda)**
- Special Education Monitoring Report 2018-2019 (Ask Tina)
- PrairieCare Partnership Report (Kate and Chad Jayasekera)

Special Presentation - none

Annual Presentation

- Health & Medical (HM) Bucket - 2nd read
- KPI update / Strategic Plan update (annual item)
- 2020-21 Original Budget Approval - Annual Report **Action Item**
- Approval of 2020-21 Rates. **Action Item**
- Staff Reduction ULA Resolution
Michelle Axell, Director of Human Resources, will present a resolution placing non-licensed staff on unrequested leave of absence. Resolution Placing Staff on Unrequested Leave of Absence (ULA).
- Administrator/Unaffiliated Employment Guides – **Closed Session (Information)** Michelle Axell, Director of Human Resource, will present proposed parameters for Administrator/Unaffiliated Employment Guides for initial consideration as a first read.

INTERMEDIATE DISTRICT 287
February 27, 2020
SCHOOL BOARD CALENDAR

February 2020

27	Thursday	General Board Meeting	6:30PM	Board Rm
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March 2020

12	Thursday	General Board Meeting	6:30PM	Board Rm
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26	Thursday	General Board Meeting	6:30PM	Board Rm
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April 2020

09	Thursday	General Board Meeting	6:30PM	Board Rm
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May 2020

14	Thursday	287 District Retirement Celebration	5:30PM	DSC Rm 318
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14	Thursday	General Board Meeting	6:30PM	Board Rm
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21	Thursday	Henn Tech Pathways Graduation	10:10AM	HTC EP
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& 12:20PM

28	Thursday	General Board Meeting	6:30PM	Board Rm
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28	Thursday	ABEC Transition & SUN HS Graduation	9:30AM	ABEC Gym
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(SUN/Focus/Strive/Intersect/LIVATP/Phase)

28	Thursday	ABEC High School Graduation	1:30PM	ABEC Gym
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(Strive High School & InVest High School)

June 2020

02	Tuesday	NEC Graduation	6:00PM	NEC Gym
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03	Wednesday	FOCUS (South) Graduation	9:30AM	SEC Gym
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03	Wednesday	Gateway to College Graduation	10:00AM	HTC EP
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03	Wednesday	VECTOR/Intersect/Invest (South) Graduation	11:00AM	SEC Gym
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03	Wednesday	SEC/SUN/Transition/Phase Graduation	12:30PM	SEC Gym
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03	Wednesday	Vector West Graduation	1:00PM	WEC Gym
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03	Wednesday	WEC/SPED/ALC/Transition Graduation	4:00PM	WEC Gym
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03	Wednesday	SECA Graduation	6:00PM	SEC Gym
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11	Thursday	General Board Meeting	6:30PM	Board Rm
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25	Thursday	General Board Meeting	6:30PM	Board Rm
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◆ General Board Meeting – Date Change

◆ New Event

◆ Event Date Change

Local 2209/Board Breakfast

7:00 AM - 8:00 AM

Tuesday, February 25th

District Service Center

(3rd Floor – Room 316)

Andrea Cuene

Michèle Kunz

Anne Casey

Steve Adams

Heather Douglass

Regina Neville

Tuesday, April 28th

District Service Center

(3rd Floor – Room 316)

Andrea Cuene

Michèle Kunz

Anne Casey

Steve Adams

Heather Douglass

Regina Neville

Ruthie Dallas

Sam Sant

You are invited to join the poets and songwriters of
South Education Center
for the release of their
Fall 2020 chapbook anthology and
recording of lyrics set to music.

Friday, February 28, 2020

1:00 to 2:30 PM

South Education Center, Multipurpose Room

This activity is made possible by the voters of Minnesota through a grant from the Metropolitan Regional Arts Council, thanks to a legislative appropriation from the arts and cultural heritage fund.

Poetry
Music
Refreshments

Fall 2019

South Education Center

Lyric Anthology

[WINTER IS A WAITING GAME](#) (1:26)

Amy's class

[INTO SOMETHING ELSE](#) (1:45)

Kevin's class

[TURNING INTO YOU](#) (2:35)

Pierce's class

Mohamed Abdi, Ibrahim Abdullahi,
Courtland Ballard, Milo, KL,
Joey Sarafa

[THIS IS OUR HOME](#) (1:51)

Steph's class

Jaxten BonAmie,
Lillian Hollingsworth, Rylan Kelm,
Elijah O'Malley, Nicholas Sheehan

[HUNGRY MAN](#) (1:51)

Ali Mohamed

[MY PA](#) (3:01)

Elizabeth's class

[AMUSEMENT PARK SONG](#) (1:25)

JLR

[HELPING TIME](#) (1:25)

Sue's class

Nicholas O'Leary, Ali Mohamed,
Alex Richter, MA, JLR

[FIFTY-ONE SMILES](#) (1:46)

Chetan Junnuru

[FOODMAS](#) (1:24)

Blair's class

[WINTER IS A WAITING GAME](#)

VERSE 1:

I got cabin fever
dying to be free
drinking by the heater
pullin' down my sleeve

VERSE 2:

laid up with my lady
tryin' not to freeze
everybody's shady
lost their vitamin D

CHORUS:

every winter is the same
every winter is the same
every winter is a waiting game

VERSE 3:

snow in Minnesota
it's white as Santa's beard
all I got is soda
while my friends are drinking beer

VERSE 4:

gotta upgrade my reputation
being patient til next year
make it out this situation
cuz it's my biggest fear

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INTO SOMETHING ELSE

water changes into ice
caterpillar changes into a butterfly
naughty changes into nice
snow changes into bright blue sky

water turns into snow
snow begins to melt
everything turns into something
that turns into something else

short people turn into less short people
loose teeth turn into wiggly teeth
a sunflower seed turns into a sunflower
and turns into something you can eat

water turns into snow
snow begins to melt
everything turns into something
that turns into something else

blue blood turns into red blood
our cells change into even more cells
we turn from loud to calm and quiet
we turn into different versions of ourselves

water turns into snow
snow begins to melt
everything turns into something
that turns into something else

TURNING INTO YOU

pieces turn into puzzles
a seed turns into a flower
water turns into ice
minutes turn into an hour

turnin', turnin', turnin',
turn into something new
turnin' turnin' turnin',
turnin' into you

seven days turn to a week
an egg turns into a bird
colors turn into pictures
a letter turns to a word

caterpillar turns to a butterfly
twelve months turn to a year
a kid turns into a grown-up,
a fawn turns to a deer

THIS IS OUR HOME

a lizard feels at home in the desert
playing in the sand
a pig feels at home on the farm
out in the farming land

a whale feels at home in its pod
down in the deep blue sea
polar bears feel at home at the poles
where it's a cold as can be

this is our home, this is our home, this is our home

a zombie feels at home in the apocalypse
far from the light
a skeleton's home is caves and graves
and mineshafts out of sight

a snowman feels at home in in the biome
where we like to tromp
and slime feels at home in the marsh
or the bog or the swamp

this is our home, this is our home, this is our home

and some of us feel at home with our pets
who we like to pet and clean
and some of us feel at home in front
of anything with a screen

and some of us feel at home on the ground
building Lego worlds
and some of us feel at home in the sky
where the weather swirls

this is our home, this is our home, this is our home

HUNGRY MAN

I'd like a pack
of Cheez-Its
sparkling water in a cup full of ice
with tiny little bits

I'd like some snacks
healthy granola bars
and spaghetti with some red sauce
right out of the jar

I'd like more food
I'd like more to think
more to eat
and more to drink

I'd like to drink
a Doctor Pepper can
and big ol' plate of nuggets
cuz I'm a hungry man

MY PA

VERSE 1:

Just finished my shift at the old saloon
hopped in the truck by the light of the moon
and drove as I always do down the country lane

got to pay my respects to my grandpa who died
that fierce old man on my mother's side
I grip the wheel and try to ease my pain

VERSE 2:

been a long night and my mind starts to drift
hit a sharp curve and I forgot to shift
feel those wheels of the truck start to skid

and with a shudder and shock I tried to swerve
landed in the ditch by the side of the curve
man I couldn't believe what I just did

CHORUS:

this is the meanest ol' place that I ever saw
can't go on without my pa
can't go on, without my pa

VERSE 3:

the sun was coming up when I finally came to
there was broken glass in the morning dew
and I panicked when I thought about my
grandpa's guitar

it was layin' in the grass, busted out of its case
strings and splinters all over the place
it was the one that my pappy had toured with near
and far

VERSE 4:

I picked up the scraps and staggered on home
spent the whole morning working alone
trying to repair the ol' instrument's busted frame

and at the end of the day I was truly amazed
that grampy's guitar somehow still plays
it looks a little worse, but it sounds the same

CHORUS:

this is the meanest ol' place that I ever saw
but I'll go on without my pa
I'll go on without my pa

AMUSEMENT PARK SONG

when I'm riding on the roller coaster
after standing in the line
I feel like I'm flying
and I feel fine

when I'm riding the merry go round
all the horses jump and run
I feel like I'm galloping
and I'm having fun

when I'm riding in the bumper cars
early in the morn
I'm feeling so excited
when I'm beeping on the horn

HELPING TIME

we might go sort nuts and bolts
we might go shred paper piles
we work the recycling line
when it's time to help,
when it's helping time

we might wipe the tables down
in the lobby and café
we will wipe them till they shine
when it's time to help
when it's helping time

when it's helping time,
when it's helping time

we might help to carry trays
and wash the aprons and the towels
after all the students dine
when it's time to help
when it's helping time

we might help the food shelf staff
or the humane society
the dogs and cats are friends of mine
when it's time to help
when it's helping time

FIFTY-ONE SMILES

my mom shines
fifty-one hearts
fifty-one smiles
fifty-one hearts
fifty-one smiles

hundred moms
infinite presence
is her face changing
a simple question

my mom shines
fifty-one hearts
fifty-one smiles
fifty-one hearts
fifty-one smiles

looking for her
fishing for a promise
prayed for her to shine
built my little palace

my mom shines
fifty-one smiles
fifty-one hearts
fifty-one smiles
fifty-one hearts

in her glorious dreams

my mom shines
fifty-one smiles
fifty-one hearts
fifty-one smiles
fifty-one hearts

FOODMAS

VERSE 1:

I got the meat,
the meat, the meat, the meat
got turducken, mac and ham,
and chicken strips to eat
I got steak and chicken nuggets,
all of 'em sizzling on the heat
I got the meat, got the meat, got the meat

VERSE 2:

I got the veg,
Got the veg the veg the veg
Got broccoli and carrots
and potatoes in a wedge
and corn and sprouts and asparagus
plucked right off the hedge
I got the veg, veg, veg, veg, veg

VERSE 3: sides

I got the sides
got the sides the sides the sides
green bean casserole
and sweet yams and fries
bologna macaroni
and waves of gravy tides,
I got the sides, got the sides, got the sides

VERSE 4: dessert

I got dessert, dessert, dessert, desserts,
ice cream sandwich cake
even if it hurts
I'll eat the pumpkin pie
until my stomach bursts
I got desserts, desserts, desserts