

GENERAL MEETING OF THE BOARD  
Thursday, September 24, 2015 6:30 PM

Boardroom / Teleconference  
1820 Xenium Ln N  
Minneapolis, MN 55441-3790

## **Agenda**

1. **CALL TO ORDER** (*Action*)
2. **APPROVAL OF GENERAL MEETING AGENDA** (*Action*)
3. **OPEN FORUM** (*Information*)
4. **APPROVAL OF CONSENT AGENDA** (*Action*)
  - 4.1. General Board Meeting Minutes from September 10, 2015
  - 4.2. Approval of Routine Human Resources Activities for September 24, 2015
5. **SHARE THE SUCCESS & RECOGNITION - (5 minutes)** (*Information*)
  - 5.1. Several Notable Successes and Recognitions will be shared.
6. **SUPERINTENDENT'S REPORT - (30 minutes)** (*Information*)
  - 6.1. What the Board Needs to Know about Our Emerging Rapid Response System for Student & Staff Safety
  - 6.2. School Board Members will be updated on the Superintendent Advisory Committee Meeting
7. **INSTRUCTIONAL REPORT - None**
8. **BUSINESS SERVICES & LABOR RELATIONS REPORT - (30 minutes)**
  - 8.1. Facilities Report - None
  - 8.2. Financial Report
    - 8.2.1. Approval of Routine Monthly Finance Report (*Action*)
  - 8.3. Human Resource Report - None
9. **BOARD BUSINESS - (30 minutes)** (*Information*)
  - 9.1. Policy Review & Revision
  - 9.2. Review of 287 MOA & By-Laws
  - 9.3. Get on the Bus & Local 2209/Board Breakfast
  - 9.4. Board Reports
    - 9.4.1. Chair Report
    - 9.4.2. AMSD Report
      - 9.4.2.1. September 2015 AMSD Connections Newsletter
  - 9.5. District News
    - 9.5.1. School Board Planning Calendar
    - 9.5.2. September 24, 2015 Board Event Calendar
  - 9.6. Once Around the Table
10. **ADJOURNMENT**

**DISTRICT 287 REGULAR BOARD MEETING**  
**Intermediate District 287**  
**September 10, 2015**  
**MINUTES**

**1. CALL TO ORDER**

Vice-Chair Carol Bomben called the regular meeting to order at 6:35 PM in the District Service Center Board Room. A quorum was declared with the following members in attendance:

286	Brooklyn Center	Jeffrey Palm
272	Eden Prairie	Carol Bomben
273	Edina	Regina Neville
270	Hopkins	Laura Ronbeck
276	Minnetonka	Karen Filla
278	Orono	Michèle Kunz
279	Osseo	Dean Henke
280	Richfield	Nancy Rowley
281	Robbinsdale	Sherry Tyrrell
284	Wayzata	Carter Peterson

Absent: 283/Gores, and 277/Bremer

Guests:

287 Administration: Sandra Lewandowski, Anne Becker, Mae Hawkins, Rachel Hicks, Tina Houck, Jaynie Leung, Chad Maxa, Jennifer Nelson, Elisabeth Rogers, Jon Voss, and Wauneen Mgeni

287 Staff Members: Doug Booth, Brook Peterson, and Greg Krohn

**2. APPROVAL OF GENERAL MEETING AGENDA**

The general meeting agenda was presented for approval. *Motion by Sherry Tyrrell, seconded by Dean Henke, to approve the meeting agenda. All in favor. Motion carried unanimously.*

**3. OPEN FORUM FOR COMMUNITY COMMENTS - None**

**4. APPROVAL OF CONSENT AGENDA**

The Consent Agenda was presented for approval. The Consent Agenda included the general meeting minutes from August 27, 2015, Minnesota State Arts Board - Arts Learning Grant, Carl D. Perkins Education Act-Basic Grant, Federal Title II, Federal Title III, and State of Minnesota VECTOR STATE Grant. *Motion by Michèle Kunz, seconded by Dean Henke, to approve the Consent Agenda as presented. All in favor. Motion carried unanimously.*

**5. SHARE THE SUCCESS & RECOGNITIONS**

Superintendent Lewandowski shared a video that was shown at the August 31<sup>st</sup> and September 1st Welcome Back events. The video features Board Chair Bremer sharing her reflections and wishes for staff in the district.

Sandy provided the Board with a Sun Sailor article "[Intermediate District 287 Brings New Approaches to New School Year](#)".

**6. SUPERINTENDENT'S REPORT**

Superintendent Lewandowski introduced Ms. Jenny Nelson, Director of Planning and Improvement. Jenny provided an update to the Board on the status of our new strategic plan. A summary document was shared entitled "*What the Board Needs to Know about the Implementation of Our Strategic Plan*".

**7. INSTRUCTIONAL REPORT**

Superintendent Lewandowski introduced Ms. Tina Houck, Interim Director of Special Education & Director of Student Support Services, and Ms. Mae Hawkins, Executive Director of Business Services. Tina and Mae updated the Board on the recent Special Education Compliance and Fiscal Monitoring Reports from the Minnesota Department of Education (MDE). A summary document was shared entitled “*What the Board Needs to Know about MDE Special Education Compliance and Fiscal Monitoring Report*”.

**8. ADMINISTRATIVE SERVICE REPORTS**

**Facilities Report - None**

**Financial Report - None**

**Human Resources Report - None**

**9. BOARD BUSINESS**

**Policy Review & Revision**

**Chair Report**

Board Officers presented a modification of Superintendent Lewandowski’s 2013-2016 contract. At the recommendation of Board Vice-Chair Bomben, *a motion was made by Nancy Rowley, seconded by Michèle Kunz to approve the modification to the current 2013-2016 Superintendent Contract as presented prior to the meeting. All in favor. Motion carried unanimously.*

Board Officers presented and recommended approval of a new three-year Superintendent contract effective July 1, 2016 - June 30, 2019. At the recommendation of Board Vice-Chair Bomben, *a motion was made by Michèle Kunz, seconded by Regina Neville to approve the new three-year Superintendent contract effective July 1, 2016 - June 30, 2019 as presented prior to the meeting. All in favor. Motion carried unanimously.*

The Board discussed the decision by Minnetonka Public Schools to withdraw from Intermediate District 287. The Board gave direction on next steps.

**AMSD Report - None**

**Once Around the Table - None**

**10. ADJOURNMENT**

*Motion was heard and seconded to adjourn the meeting. Meeting adjourned at 8:10 PM.*

The next general meeting will be held on September 24, 2015, at 6:30 PM in the DSC Board Room.

Submitted by  
Wauneen Mgeni  
Secretary to the Board

Signed: Chair \_\_\_\_\_

Clerk \_\_\_\_\_

Date \_\_\_\_\_

Date \_\_\_\_\_

**ROUTINE HUMAN RESOURCES ACTIVITIES FOR THE INTERMEDIATE DISTRICT 287  
SCHOOL BOARD – September 24, 2015**

**LICENSED STAFF**

**1. New Hires:**

**A. Regular**

- PAUL TINERELLA, (current EA) Instructor Math at West Education Center, **replacement for S. Swanson transfer**, effective August 25, 2015 – Step 8, Lane 10 PhD – 1.0 FTE.
- ALEXANDER RICK, Instructor Language Arts for Epsilon, **replacement for E. Thomas transfer**, effective August 25, 2015 – Step 5, Lane 8 MA+30 – 1.0 FTE.
- ADAMA DINOS, Instructor Math for North Education Center, **replacement for K. Geske**, effective August 25, 2015 – Step 11, Lane 5 MA – 1.0 FTE.
- NANCY ALBRECHT, Instructor Science at Epsilon, **replacement for H. Nissen**, effective August 25, 2015 – Step 11, Lane 9 MA+40 – 1.0 FTE.
- ROBERT SCHOCH, Instructor Science at West Education Center and Gateway, **replacement for P. Carlson**, effective August 25, 2015 – Step 10, Lane 7 MA+20 – 1.0 FTE.
- ALEX KUEHN, Instructor Social Studies at Headway Academy North, **new position**, effective August 25, 2015 – Step 1, Lane 1 BA – 1.0 FTE.
- SPENCER WIRTH-DAVIS, Instructor Visual Arts/Theater at Omegon and Oak Hills, **new position**, effective August 25, 2015 – Step 7, Lane 1 BA – 1.0 FTE.
- DAVID WILLIAMS, School Social Worker at West Education Center, **additional position due to increased enrollment**, effective August 25, 2015 – Step 2, Lane 5 MA – 1.0 FTE.
- LINDSEY PROELL, Instructor EBD at Omegon, Oak Hills, and Headway South, **replacement for K. Swanson and T. Bradley transfers**, effective August 25, 2015 – Step 1, Lane 4 BA+30 – 1.0 FTE.

**B. Reinstatement of Licensure Waivers**

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**C. Temporary**

- JARRETT THOMPSON, Food Service Instructor for Hennepin Technical College, effective August 31, 2015 through June 10, 2016.
- YUKI SEIMON, Substitute Teacher for World Language, effective September 8, 2015 through June 30, 2016.
- MAIA CALDWELL, Independent Study Instructor for Eden Prairie High School, effective September 14, 2015 through June 30, 2016.

**D. Substitutes**

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2. **Extended Leaves of Absence:**

A. **Unpaid**

- 

3. **Separations:**

A. **Dismissal**

- 

B. **Resignation**

- NANCY SOLIDAY, Reading Instructor at North Education Center, effective August 26, 2015.
- VENA JONES, EBD Instructor at Northwest Tech Center, effective August 31, 2015.
- ALECIA SALO, School Nurse at South Education Center, effective August 24, 2015.

C. **Retirement (Regular/Disability)**

- DIANE LINDE, Speech Language Pathologist for Itinerant Services, effective January 4, 2016.

**NON-LICENSED STAFF:**

1. **New Hires:**

A. **Regular**

- SUSAN BURTON, Education Assistant at South Education Center, **new position**, effective August 25, 2015 – Step 6, Lane 5 BA – 0.875 FTE.
- TANYA HUETTL, Education Assistant at Prairie Care Brooklyn Park, **new position**, effective August 25, 2015 – Step 5, Lane 3 +30 credits – 0.875 FTE.
- MICAH EUBANKS, Education Assistant at Prairie Care Brooklyn Park, **new position**, effective August 25, 2015 – Step 10, Lane 1 – 0.875 FTE.
- HELMUT WINTER, Information Technology Specialist at South Education Center, **replacement for C. Barlage transfer**, effective August 24, 2015 – 12 month 1.0 FTE.
- MICHAEL STANGA, Information Technology Specialist at West Education Center, **replacement for C. Kenney**, effective August 31, 2015 – 12 month 1.0 FTE.
- RYAN HOLMSTROM, Education Assistant at South Education Center, **additional position due to increased enrollment**, effective August 25, 2015 – Step 5, Lane 1 – 0.875 FTE.

- DANIELLE CALVERT, Education Assistant at South Education Center, **additional position due to increased enrollment**, effective August 25, 2015 – Step 5, Lane 1 – 0.875 FTE.
- MARISA GRADY, Education Assistant at South Education Center, **additional position due to increased enrollment**, effective August 25, 2015 – Step 7, Lane 3 30+credits – 0.875 FTE.
- MADONNA INDGJER, Education Assistant at Edgewood Education Center, **additional position due to increased enrollment**, effective August 25, 2015 – Step 10, Lane 3 30+credits – 0.875 FTE.
- JEFFREY DAVISON, Education Assistant at Edgewood Education Center, **additional position due to increased enrollment**, effective August 25, 2015 – Step 3, Lane 7 BA+20 credits – 0.875 FTE.
- ROBERT SMITH, Education Assistant at Edgewood Education Center, **additional position due to increased enrollment**, effective August 25, 2015 – Step 10, Lane 1 – 0.875 FTE.
- BETH WILSON, Education Assistant at Headway Academy North, **new position**, effective August 25, 2015 – Step 6, Lane 5 BA – 0.875 FTE.
- GEORGE EWEFADA , Education Assistant at Edgewood Education Center, **replacement for D. Luedtke**, effective August 25, 2015 – Step 10, Lane 5 BA – 0.875 FTE.
- RANDI HILL, Education Assistant at Prairie Care Maple Grove, **replacement for S. Spanheimer**, effective August 25, 2015 – Step 5, Lane 7 BA+20 credits – 0.875 FTE.
- LORI NYSTROM, Clerical for Planning and Improvement, **new position**, effective September 4, 2015 – Step 3, Grade IV – 1.0 FTE 12 month.
- MARQUIES LAW, Education Assistant at North Education Center, **replacement for J. Hagel**, effective August 25, 2015 – Step 2, Lane 3 30+credits – 0.875 FTE.
- JENNIFER DAVIS, Education Assistant at North Education Center, **replacement for S. Forsans**, effective August 25, 2015 – Step 10, Lane 3 30+credits – 0.875 FTE.
- CHARLESETTA GEORGE-SANDY, Education Assistant at North Education Center, **replacement for D. Dittbenner**, effective August 25, 2015 – Step 9, Lane 1 – 0.875 FTE.
- GABRIEL DANIELS, Education Assistant at Edgewood Education Center, **replacement for S. Johnson**, effective August 25, 2015 – Step 10, Lane 5 BA – 0.875 FTE.
- HUSSEIN MOHAMED, Education Assistant at South Education Center, **additional position due to increased enrollment**, effective August 25, 2015 – Step 2, Lane 4 90+credits – 0.875 FTE.

## **B. Temporary**

- LATRINA BURTON, Education Assistant for North Education Center, effective September 9, 2015 through December 17, 2015.
- KAREN ASARE, Education Assistant for North Education Center, effective September 10, 2015 through December 1, 2015.

- THERESA AWOBAMISE, Education Assistant for Edgewood Education Center, effective September 8, 2015 through September 30, 2015.

**C. Substitutes**

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**2. Extended Leaves of Absence:**

**A. Unpaid**

- JOSHUA NAVARRETE, Education Assistant at North Education Center, rescind request for leave of absence effective August 31, 2015 through November 23, 2015.

**3. Separations:**

**A. Dismissal**

- 

**B. Resignation**

- BRETТА MOORE, Education Assistant at North Education Center, effective August 26, 2015.
- DESIREE QUINLAN, Education Assistant at North Education Center to accept a licensed position, effective August 31, 2015.
- MATT GARDNER, Education Assistant at South Education Center to accept a licensed position, effective August 31, 2015.
- PAUL KRACL, Education Assistant at North Education Center, effective August 29, 2015.
- JOSHUA BERRONG, Education Assistant for Northern Star Online, effective October 2, 2015.
- RANDI HILL, Education Assistant at Prairie Care Maple Grove, effective September 14, 2015.

**C. Retirement (Regular/Disability)**

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**D. Other**

# Intermediate District 287

*RESPONSIVE. INNOVATIVE. SOLUTIONS.*

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## INTER-OFFICE MEMORANDUM

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**DATE:** September 24, 2015

**TO:** Sandra Lewandowski, Superintendent

**FROM:** Kate Hulse, Staff and Student Safety Supervisor

**RE:** **What Board Members Need to Know About District Mobile Response Team**

### **District Mobile Response Team and Building Support Teams:**

We heard from staff a need to be better supported during urgent or emerging situations, especially in managing a student in crisis. We are very pleased to implement a new effort to support students and staff during these difficult times. Our efforts to implement a District Mobile Response Team and Building Support Teams ensures quicker and more robust deployment of support in a systematic way. The teams are available daily to implement a problem solving process, ensure staff have the support and time needed to recover from the situation and participate in recovery and planning activities to promote positive outcomes for students.

### **Rationale for District Mobile Response Teams and Building Support Teams**

- When we look at data over the past two years, we see that for nearly every month between September and May, we average more than one -- and sometime nearly two -- staff injuries per day aggregate, districtwide. These injuries are caused by punches, kicks, bites, falls, twists, headbutts, etc. We are logging between 225-275 student-facing staff injuries each year.
- We know that staff who are dealing with some form of compassion fatigue, burnout, or secondary trauma are not their best selves at work. Current research findings suggest staff who are experiencing this level of stress demonstrate low motivation, increased errors, decreased work quality, lack of flexibility, avoidance of job responsibilities, absenteeism, and unhealthy coping behaviors.
- Beyond the physical stressors and injuries, our staff endure verbal and emotional abuse on a daily basis. Students call names, swear, mock, and use highly sexualized language toward staff day in and day out. They may also relay stories of their own trauma or victimization to staff who are untrained and unprepared to process the information neutrally. Often the staff members who have the most contact with and are in the closest relationships with our students are the staff with the least amount of training and protective professional detachment.

### **Process for Development of Teams**

- A team of representatives from sites across the district convened with Tina Houck, Interim Director of Special Education and Mental Health Partnerships, and Kate Hulse, Student & Staff Safety Supervisor, in July and August to develop common language, response practices, and debriefing procedures in the event of a student crisis situation
- North Education Center, Edgewood Education Center, West Education Center, and South Education Center have identified members of respective building-based Support Teams that will be called upon to intervene with students experiencing mental health or behavioral crisis

- Team members include CPI and/or PCM district trainers, behavior specialists, social workers, school counselors, school psychologists, program facilitators, and educational assistants
- When additional support is needed, Support Teams can contact the District Mobile Response Team (DMRT) for consultation or an in-person response. The DMRT is comprised of three licensed mental health professionals: Paul Sterlacci, MSE/LP and Safe Schools Coordinator, Linda Seifried, LICSW and District-wide Social Worker, and Kate Hulse, EdS/NCSP, Student & Staff Safety Supervisor, who can provide additional resources and help with decision-making in-the-moment.
- After a crisis has occurred, the DMRT is prepared to facilitate team debriefings, process the crisis event or related concerns with individual staff members, assist in following-up with families or other agencies such as Hennepin County or hospital staff, and provide guidance in planning for the student's return to school.
- When needed, individual staff members struggling with a particular event or issue related to crisis may also choose to access free, confidential counseling and psychiatric consultation through independent contractor Rhett Tompkins, MA/PA-C, of Stone Creek Psychiatry (Chanhassen, MN). All staff referrals to Mr. Tompkins are processed by a member of the DMRT.

**INTERMEDIATE DISTRICT 287**  
**PLYMOUTH, MINNESOTA**  
**BOARD OF EDUCATION**

Regular Meeting – September 24, 2015

**AGENDA SECTION:** BUSINESS SERVICES REPORT

**ITEM:** Approval of Routine Monthly Finance Report

**PRESENTED BY:** Mae L. Hawkins, Executive Director of Business Services

**1. Background Information**

The August Budget vs. Actual Reports are presented for Board information and review. These reports indicate that year-to-date revenue in all funds total \$23,039,373 or 24.2% of the Original Revenue Budget of \$95,009,226. The District’s monthly revenue will continue to be based upon the cash payments we receive from MDE Special Education Uniform Tuition system and other state aids. Revenue will be made whole at the end of each fiscal year as we calculate all of our receivables and recognize the revenue receivable as part of the audit.

Year-to-date expenditures in all funds total \$7,185,725, or 7.7% of the Original Expenditure Budget of \$93,820,405.

The numbers as of the end of the prior fiscal year at June 30th are preliminary at this point. They reflect the normal month end which is basically on a cash basis without accrual entries. Numerous receivables and payables are calculated after year-end, and the numbers will continue to change up to and through the audit process later this fall.

DDA

Attachments

**2. Fiscal Impact/Funding Source: None**

**3. RECOMMENDED ACTION: The Board approve the Finance & Donation Report items as presented.**

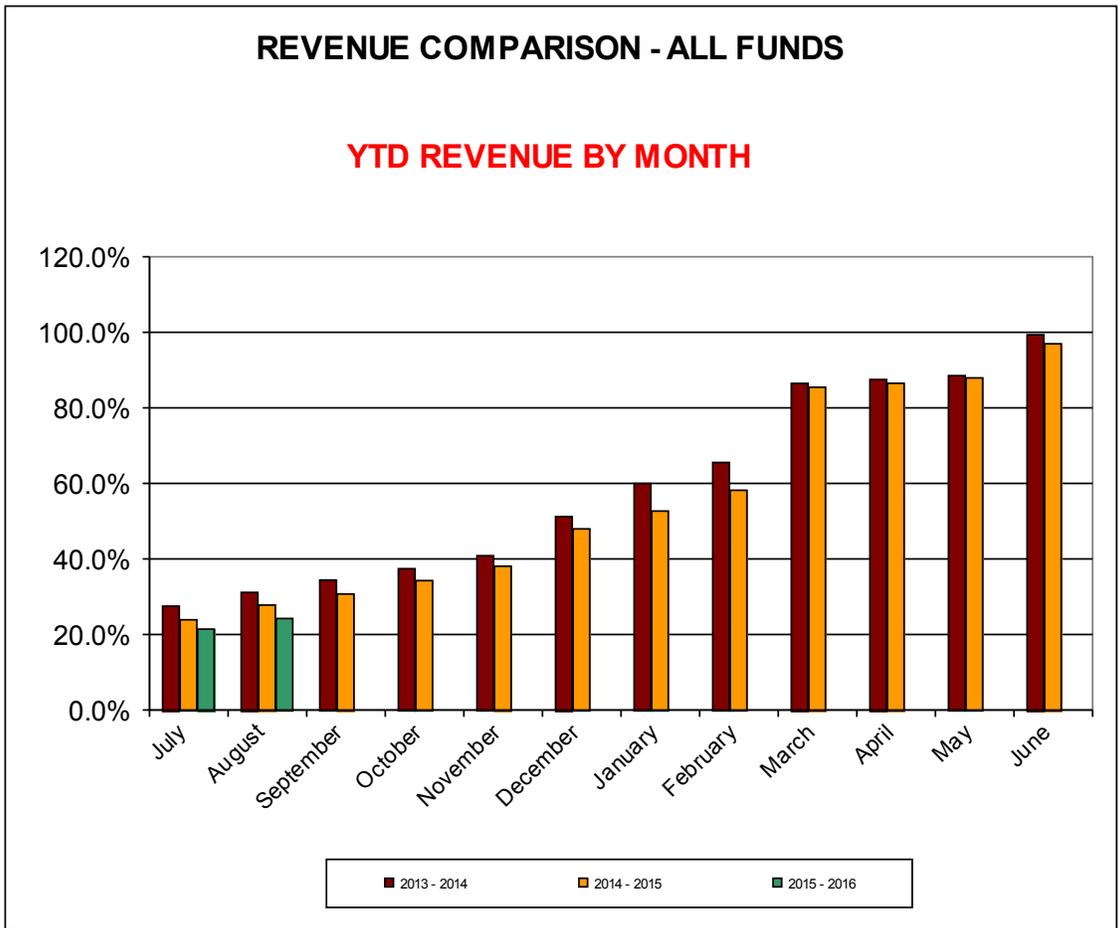
Motion by: \_\_\_\_\_ Yes \_\_\_\_ Passed \_\_\_\_

Second by: \_\_\_\_\_ Yes \_\_\_\_ Failed \_\_\_\_

Abstentions: \_\_\_\_\_

**DISTRICT 287**  
**REVENUE COMPARISON**

Month	2013 - 2014		2014 - 2015		2015 - 2016	
	\$ Amount	% of Budget	\$ Amount	% of Budget	\$ Amount	% of Budget
July	23,266,115	27.5%	20,284,604	23.9%	20,370,920	21.4%
August	3,076,425	31.1%	3,296,130	27.8%	2,668,452	24.2%
September	2,766,649	34.4%	2,486,874	30.7%		
October	2,558,934	37.4%	3,017,044	34.3%		
November	2,904,928	40.9%	3,240,902	38.1%		
December	8,740,826	51.2%	8,380,131	48.0%		
January	7,444,596	60.0%	4,014,753	52.7%		
February	4,699,240	65.6%	4,675,723	58.2%		
March	17,705,512	86.5%	23,146,696	85.5%		
April	882,851	87.5%	872,787	86.5%		
May	867,293	88.5%	1,225,771	88.0%		
June	9,140,621	99.4%	7,665,265	97.0%		
<b>TOTAL</b>	<b>84,053,988</b>	<b>99.4%</b>	<b>82,306,681</b>	<b>97.0%</b>	<b>23,039,373</b>	<b>24.2%</b>
<b>BUDGET</b>	<b>84,601,954</b>		<b>84,865,422</b>		<b>95,009,226</b>	



REPORT: EXPREV 000006 REVENUE SUMMARY BY FUND - Board Report  
 STATEMENT OF REVENUE  
 DIST 0287 Intermediate District 287 ACCOUNTING PERIOD 08/01/15 TO 08/31/15

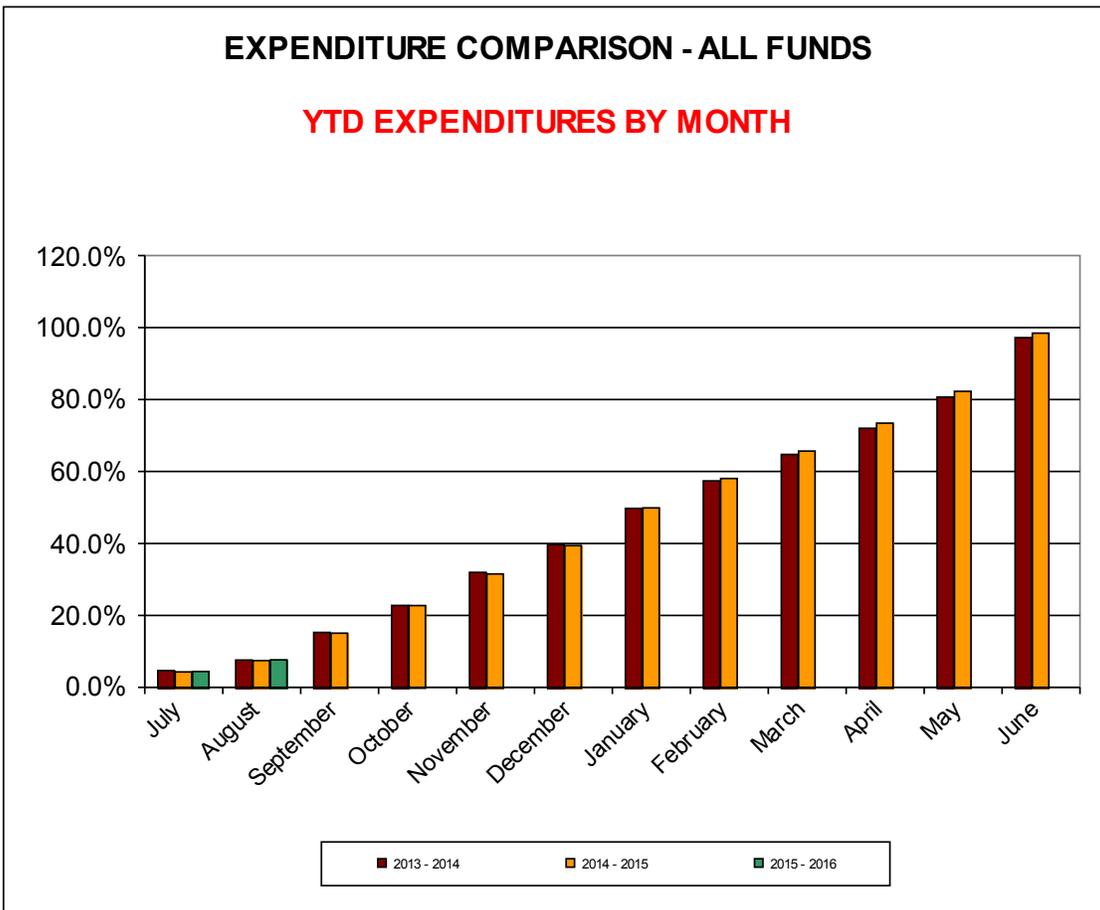
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ACCT STATUS: All Account Statuses ACCOUNT RANGES: 01 TO 99-999  
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 SERIES TOTALS: <None Selected>  
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FD	PRIOR YEAR ACTUAL	REVISED BUDGET	08/01/15 TO 08/31/15	FISCAL YEAR 201507 RECEIVED THRU 08/31/15	REMAINING ON 08/31/15	PERCENT REMAINING
01 GENERAL FUND	10,175,126.56	17,482,069	4,016.65	8,328,107.89	9,153,961.11	52.36 %
02 FOOD SERVICE FUND	425,105.55	739,192	0.00	0.00	739,192.00	100.00 %
04 COMMUNITY SERVICE FUND	76,367.91	180,673	9,433.38	14,140.57	166,532.43	92.17 %
07 DEBT SERVICE FUND	1,665,734.29	5,357,622	18,224.36	759,695.97	4,597,926.03	85.82 %
08 TRUST FUND	547,666.98	477,642	26,829.32	43,622.80	434,019.20	90.86 %
10 SCHOLARSHIP FUND	3,215.00	0	0.00	0.00	0.00	0.00 %
12 ALC-ACADEMIC	7,537,077.40	9,249,925	28,511.97	1,980,928.71	7,268,996.29	78.58 %
13 CAREER & TECH	854,376.28	1,309,384	0.00	850,571.45	458,812.55	35.04 %
14 SPECIAL EDUCATION	60,428,570.36	50,497,777	2,469,370.02	10,832,199.04	39,665,577.96	78.54 %
20 INTERNAL SERVICE FUND - DENTAL	565,494.65	493,010	0.00	0.00	493,010.00	100.00 %
21 INTERNAL SERVICE FUND - HEALTH	0.00	9,194,232	111,998.60	230,038.18	8,964,193.82	97.49 %
41 DONATIONS	4,108.55	0	0.00	0.00	0.00	0.00 %
51 STUDENT CLUBS	32,054.88	27,700	68.15	68.15	27,631.85	99.75 %
*** REPORT TOTALS:	82,306,681.31	95,009,226	2,668,452.45	23,039,372.76	71,969,853.24	75.75 %

**DISTRICT 287**  
**EXPENDITURE COMPARISON**

Month	2013 - 2014		2014 - 2015		2015 - 2016	
	\$ Amount	% of Budget	\$ Amount	% of Budget	\$ Amount	% of Budget
July	3,962,038	4.7%	3,601,915	4.3%	4,141,831	4.4%
August	2,486,804	7.6%	2,637,832	7.4%	3,043,894	7.7%
September	6,489,103	15.3%	6,385,388	15.1%		
October	6,365,911	22.8%	6,438,125	22.7%		
November	7,781,071	32.0%	7,361,288	31.5%		
December	6,551,462	39.7%	6,626,717	39.4%		
January	8,521,477	49.7%	8,778,883	49.9%		
February	6,477,527	57.4%	6,840,106	58.1%		
March	6,241,384	64.7%	6,389,294	65.7%		
April	6,167,270	72.0%	6,520,531	73.5%		
May	7,333,498	80.7%	7,400,192	82.3%		
June	14,005,680	97.2%	13,562,180	98.5%		
<b>TOTAL</b>	<b>82,383,226</b>	<b>97.2%</b>	<b>82,542,449</b>	<b>98.5%</b>	<b>7,185,725</b>	<b>7.7%</b>
<b>BUDGET</b>	<b>84,760,037</b>		<b>83,839,420</b>		<b>93,820,405</b>	



REPORT: EXPREV 000007 EXPENDITURE SUMMARY BY FUND - Board Rept  
 STATEMENT OF EXPENDITURES  
 DIST 0287 Intermediate District 287 ACCOUNTING PERIOD 08/01/15 TO 08/31/15

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ACCT STATUS: All Account Statuses ACCOUNT RANGES: 01 TO 99-999  
 ZERO BALANCES: Suppress Zero Balances INCLUDE/EXCLUDES: EXL FD 09 09 EXL FD 11 11  
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 SUBTOTALLED BY: ACCOUNT FD  
 SERIES TOTALS: <None Selected>  
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FD 01	PRIOR YEAR ACTUAL	< - - - - REVISED BUDGET	FISCAL YEAR 201507				REMAINING ON 08/31/15	PERCENT REMAINING
			08/01/15 08/31/15	EXPENDED THRU 08/31/15	ENCUMBERED THRU 08/31/15			
01 GENERAL FUND	16,970,530.32	17,746,699	1,447,069.80	2,760,438.58	3,558,983.09	11,427,277.33	64.39 %	
02 FOOD SERVICE	767,456.24	739,192	5,267.74	28,053.87	288,053.66	423,084.47	57.23 %	
04 COMMUNITY SERVICE FUND	152,576.72	180,673	12,625.08	28,084.39	851.01	151,737.60	83.98 %	
07 DEBT SERVICE FUND	3,974,512.45	3,970,458	88,595.00	1,285,364.83		2,685,093.17	67.62 %	
08 TRUST FUND	516,530.62	477,642	26,829.32	43,622.80		434,019.20	90.86 %	
10 SCHOLARSHIP FUND	21,274.78	29,000	2,187.63	2,187.63		26,812.37	92.45 %	
12 ALC-ACADEMIC	9,674,742.67	9,327,553	286,103.75	680,502.43	600,260.99	8,046,789.58	86.26 %	
13 CAREER & TECH	1,203,281.80	1,309,384	7,449.34	23,364.71	12,099.99	1,273,919.30	97.29 %	
14 SPECIAL EDUCATION	48,625,303.96	50,317,206	826,368.46	1,614,234.03	1,502,055.53	47,200,916.44	93.80 %	
20 INTERNAL SERVICE FUND	605,553.59	494,000	0.00	0.00		494,000.00	100.00 %	
21 SELF HEALTH INSURANCE	1,568.00	9,194,232	340,666.43	719,140.23	8,470,118.65	4,973.12	0.05 %	
51 STUDENT CLUBS	29,118.32	34,366	731.50	731.50		33,634.50	97.87 %	
*** REPORT TOTALS:	82,542,449.47	93,820,405	3,043,894.05	7,185,725.00	14,432,422.92	72,202,257.08	76.95 %	

# Intermediate District 287

## *Responsive. Innovative. Solutions.*

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### INTER-OFFICE MEMORANDUM

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DATE: **September 16, 2015**

TO: Members of the School Board

FROM: Mae L. Hawkins, Executive Director of Business Services

RE: **Cash Report - August** Claims, Payroll, Receipts, and Investments

A. Recommendation: Request the Board approve payment of the items listed below:

- |   |  |             |                     |
|---|--|-------------|---------------------|
| 1. Claim payments for: <b>August 2015</b> |  | Totaling \$ | <u>3,136,120.97</u> |
| a) Check #'s                              | 499145 - 499321  |             |                     |
|   | and Wire Transfers - #'s 2608 - 2619, 3112, 70017435 - 70017593, 80001024 - 80001043   |             |                     |
|   | and P-Card Purchases - #'s 90000457- 90000475  |             |                     |
| 2. Payroll for:                           | August 2015  | Totaling \$ | <u>2,262,430.02</u> |
| a) Check #'s                              | n/a  |             |                     |
| b) Direct Deposit #'s                     | 284229 - 284702 (whse), 285177 - 285179 (whse voids), 285183 - 285184 (whse reissues), 286166 - 286730, 284703 - 285176 (whse), 286731 - 286990. |             |                     |
|   | (gaps due to July and August warehoused checks for summer pay)   |             |                     |
|   | and Wire Transfers - #'s n/a   |             |                     |
| 3. Receipts for:                          | August 2015  | Totaling \$ | <u>8,812,117.67</u> |
| a) Receipt #'s                            | 137923 - 137987  |             |                     |
| 4. Investments at end of month            |  | Totaling \$ | <u>3,515,941.77</u> |

Claims/Expenditures, wire transfers, P-Card purchases, payroll, receipts and investments have been prepared under the direction of Dave Anderson and is presented for approval by the School Board. Dave and I would be glad to answer any questions.

**INTERMEDIATE DISTRICT 287  
INVESTMENTS ON HAND  
AUGUST 2015**

INV NBR	INSTITUTION	INV TYPE	RATE OF RETURN (%)	PURCHASE DATE	MATURITY DATE	AMOUNT INVESTED
	PMA- MNTRUST INVESTMENT SHARES PORTFOLIO					332.78
	PMA- MNTRUST SAVINGS DEPOSIT ACCOUNT	SDA	0.040	07/31/15	08/31/15	3,515,608.99
	TOTAL PMA- MNTRUST INVESTMENTS ON BOOKS					3,515,941.77

**ACTIVITY DETAIL:**

INVESTMENTS ON OUR BOOK AT END OF PRIOR MONTH	6,015,608.99
CURRENT MONTH ACTIVITY	
DEPOSITS	
WITHDRAWALS	(2,500,000.00)
INTEREST EARNED- RECORDED	332.78
INTEREST EARNED- NOT RECORDED BY MONTH-END	-
TOTAL INVESTMENTS AT END OF MONTH & UN-RECORDED INTEREST	3,515,941.77

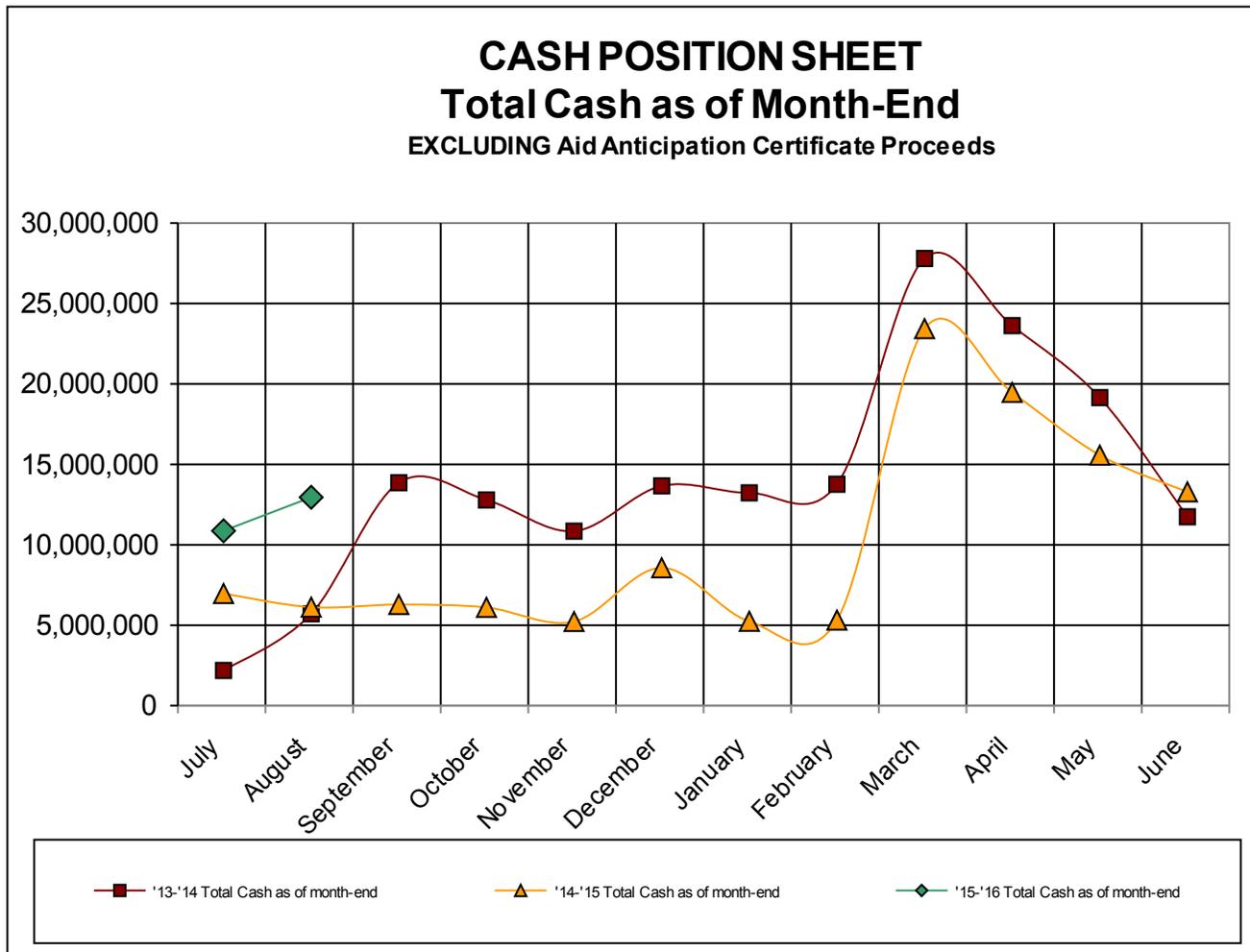
# Intermediate District 287

## Cash Position Sheet- Monthly Total Net Cash- All Accounts

- EXCLUDING Aid Anticipation Certif. Proceeds

<u>Date</u>	<u>'13-'14 Total Cash as of month-end</u>	<u>'14-'15 Total Cash as of month-end</u>	<u>'15-'16 Total Cash as of month-end</u>
July	2,191,127 <sup>1</sup>	6,975,746	10,874,357
August	5,718,061 <sup>1</sup>	6,126,182	12,957,525
September	13,862,706	6,288,912	
October	12,796,587	6,111,818	
November	10,848,256	5,234,858	
December	13,665,705	8,574,866	
January	13,229,251	5,249,429	
February	13,767,789	5,322,861	
March	27,803,669	23,439,811	
April	23,625,636	19,473,405	
May	19,151,688	15,576,013	
June	11,744,521	13,291,819	

<sup>1</sup> excludes Aid Anticipation Certif. proceeds of \$9,900,000.00 in Aug. 2012, paid back in Sept. 2013



**INTERMEDIATE DISTRICT 287**  
**AUGUST 2015 ACTIVITY**

**ELECTRONIC TRANSFERS IN:**

DATE	AGENCY	TO	EF#	AMOUNT	DESCRIPTION
8/4/2015	WRIGHT CO CCA	MSDLAF	20656554	1,761.92	MEC2 - NECA ELC
8/6/2015	VOC REHAB GRTS	MSDLAF	2711569	70,716.58	INV #73248 SWIFT WRK FORCE GRANT
8/7/2015	DHS - MMIS	MSDLAF	2720333	11,272.60	THIRD PARTY BILLING
8/13/2015	HENNEPIN CO CCA	MSDLAF	20658604	2,943.46	MEC2 - NECA ELC
8/14/2015	EDUC-ST AID	MSDLAF	2732490	2,437,620.49	01S360 SPECIAL ED-ST AID FY15-16
	EDUC-FNS	MSDLAF	2732490	1,160.43	02F705 ST BRKFST JUNE REC'BLE FY14-15
8/18/2015	EDUC-FNS	MSDLAF	2736381	310.62	02F705 ST LUNCH REC'BLE FY14-15
	MN DEPT ED	MSDLAF	2736381	374,385.22	INV #73270 862 MATH/SCIENCE
	HENNEPIN CO CCA	MSDLAF	20659447	495.90	MEC2 - SECA ELC
8/25/2015	HENNEPIN CO CCA	MSDLAF	20661212	598.68	MEC2 - SECA ELC
8/26/2015	DHS - MMIS	MSDLAF	2746972	20,526.75	THIRD PARTY BILLING
8/28/2015	EDUC-ST AID	MSDLAF	2755059	25,798.19	01S211 ONLINE LR FY14-15
	EDUC-ST AID	MSDLAF	2755059	58,051.47	01S211 GENERAL ED AID FY14-15
	EDUC-ST AID	MSDLAF	2755059	2,764,536.65	SPECIAL ED-ST AID FY14-15
	EDUC-ST AID	MSDLAF	2755059	3,143.46	TCHR DEVELOPMENT & EVAL FY14-15
8/31/2015	PAYPAL	MSDLAF	137976	15,165.82	MISC PROGRAM REGISTRATIONS AUGUST 2015 ACT
<b>MTD TOTALS</b>				<b>5,788,488.24</b>	

**WIRE TRANSFERS OUT:**

DATE	FROM	AGENCY	WIRE #	AMOUNT	DESCRIPTION
8/3/2015	MSDLAF	HEALTH PARTNERS	2608	78,526.04	HPAI CLAIMS 8/3/15
	MSDLAF	WELLS FARGO	2609	29,325.00	WELLS FARGO BROKORAGE
	MSDLAF	WELLS FARGO	2610	37,945.64	WELLS FARGO BROKORAGE
	MSDLAF	HEALTH PARTNERS	2611	142,795.05	HPAI CLAIMS 8/10/15
	MSDLAF	US BANK	2612	56.95	MERCHANT CARD JULY ACT PD IN AUGUST
	MSDLAF	BANK OF MONTREAL	2613	47,362.12	A/P P-CARD JULY15 ACT - PD AUGUST
	MSDLAF	BANK OF MONTREAL	90000457 - 90000475	107,442.03	P-CARD JULY15 ACT - PD AUGUST15
8/10/2015	MSDLAF	US BANK	70017435-70017444	5,477.46	DIRECT DEPOSIT EMPLOYEE EXPENSES FY15
	MSDLAF	US BANK	70017445-70017475	2,933.32	DIRECT DEPOSIT EMPLOYEE EXPENSES FY16
8/14/2015	MSDLAF	US BANK	284229 - 284702*	665,470.02	DIRECT DEPOSIT PAYROLL WHSE
			285177 - 285179*	0.00	VOIDS PAYROLL WHSE
	MSDLAF	US BANK	285183*	877.01	DIRECT DEPOSIT PAYROLL WHSE
	MSDLAF	US BANK	286166 - 286730*	588,830.76	DIRECT DEPOSIT PAYROLL REG

**INTERMEDIATE DISTRICT 287**

**AUGUST 2015 ACTIVITY**

	MSDLAF	EBC	80001024	42,159.28	EMPLOYEE & EMPLOYER 403B
	MSDLAF	MN DEPT OF REVENUE	80001025	71,691.18	STATE WITHHOLDING TAXES
	MSDLAF	PERA	80001026	37,927.54	PUBLIC EMPLOYEES RETIREMENT ASSN
	MSDLAF	TRA	80001027	88,849.86	TEACHERS RETIREMENT ASSN
	MSDLAF	US BANK	80001028	317,257.52	FEDERAL TAXES
	MSDLAF	EBC	80001029	16,190.39	EMPLOYEE & EMPLOYER 403B
	MSDLAF	ING - MSRS	80001030	1,690.38	MN STATE RETIREMENT SYSTEM - VEBA
	MSDLAF	PERA	80001031	43,814.32	PUBLIC EMPLOYEES RETIREMENT ASSN
	MSDLAF	TRA	80001032	88,570.08	TEACHERS RETIREMENT ASSN
	MSDLAF	US BANK	80001033	138,677.32	FEDERAL TAXES
8/20/2015	MSDLAF	MN DEPT OF REV	2614	192.43	MN DEPT OF REVENUE-WAGE LEVY'S
	MSDLAF	HEALTH PARTNERS	2615	119,345.34	HEALTH PARTNERS
	MSDLAF	US BANK	70017476 - 70017593	8,714.73	DIRECT DEPOSIT EMPLOYEE EXPENSES FY16
			2616	0.00	UNISSUED
	MSDLAF	MN SCHL DIST	2617	229.67	MN SCHL DIST LIQUID ASSET FUND
	MSDLAF	CHS	2618	37,089.44	CHS FLEX PAYMENTS JULY15 PAYAB AUGUST15 ACT
	MSDLAF	MN DEPT OF REV	2619	192.43	MN DEPT OF REVENUE-WAGE LEVY'S
	MSDLAF	EBC	80001034	41,639.28	EMPLOYEE & EMPLOYER 403B
	MSDLAF	MN DEPT OF REV	80001035	61,947.26	STATE WITHHOLDING TAXES
	MSDLAF	PERA	80001036	28,485.00	PUBLIC EMPLOYEES RETIREMENT ASSN
	MSDLAF	TRA	80001037	77,614.20	TEACHERS RETIREMENT ASSN
	MSDLAF	US BANK	80001038	269,009.64	FEDERAL TAXES
	MSDLAF	EBC	80001039	15,896.91	EMPLOYEE & EMPLOYER 403B RETIREES
	MSDLAF	VOYA-ING	80001040	1,690.38	MN STATE RETIREMENT SYSTEM-VEBA
	MSDLAF	PERA	80001041	32,867.37	PUBLIC EMPLOYEES RETIREMENT ASSN
	MSDLAF	TRA	80001042	77,334.40	TEACHERS RETIREMENT ASSN
	MSDLAF	US BANK	80001043	113,780.73	FEDERAL TAXES
8/31/2015	MSDLAF	US BANK	284703 - 285176*	665,462.62	DIRECT DEPOSIT PAYROLL WHSE
	MSDLAF	US BANK	286731 - 286990*	340,912.63	DIRECT DEPOSIT PAYROLL REG
	MSDLAF	US BANK	285184*	876.98	DIRECT DEPOSIT PAYROLL WHSE
	MSDLAF	US BANK	3112	119.53	ARP FEES RECEIPT ACCT JULY15

**MTD TOTALS**

**4,447,270.24**

\*OUT OF SEQUENCE DUE TO JULY AND AUGUST WAREHOUSED CHECKS FOR SUMMER PAY

DONATIONS  
 INTERMEDIATE DISTRICT 287  
 2015-2016

August 2015

DON. DATE	DESCRIPTION	VIN#	EST VALUE	DONOR	SS# OR FED ID#	CAMPUS	PROGRAM
8/18/15	CHECK		\$ 57.70	WELLS FARGO COMMUNITY SUPPORT		NWTC	INVEST
			\$ 57.70				

**Policy Project:**

Updated: September 2015

Facilities (FUP) Revision Date: January 2016			Board Approved
FUP	100	Goals	June 2007 May 2012
FUP	120	Crisis Management	March 2003 Sept. 2007 May 2012
FUP	140	Student Transportation Safety	April 2007 May 2012
FUP	200	Health and Safety	May 2007 Aug 2014

Curriculum & Instruction (CI) Revision Date: March 2016			Board Approved
CI	100	Goals	Mar-2012
CI	120	System Accountability	March 2004 March 2012
CI	140	Special Education Services	March 2004 March 2012

Nondiscrimination & Equal Opportunity (NEO) Revision Date: October 2016			Board Approved
NEO	100	Goals	Dec 2008 Oct. 2012
NEO	120	Harassment & Violence	Aug. 2002 Oct. 2012
NEO	140	Equal Opportunity	Aug. 2002 Dec. 2008 Oct. 2012

Employee Rights & Responsibilities (ERR) Revision Date: November 2016			Board Approved
ERR	100	Goals	April 2002 Dec. 2008 Nov. 2012
ERR	120	Employee Responsibilities	April 2002 Dec. 2008 Nov. 2012
ERR	160	Drug & Alcohol Testing	Jun-2014
ERR	180	Publication or Creation of Products or Content	April 2002 Nov. 2012

Financial Planning & Operations (FPO) Revision Date: November 2016			Board Approved
FPO	100	Goals	May 2007 Sept. 2011 Nov. 2012
FPO	120	Establishment, Adoption & Modification of District Budget	Feb. 2004 May 2007 Nov. 2012
FPO	140	Fund Balance	Dec. 2006 Nov. 2012
FPO	160	Gifts	July 2001 May 2007 Nov. 2012
FPO	180	Investments	July 2001 May 2006 Nov. 2012
FPO	200	Sources of Revenue	Feb. 2002 May 2007 Nov. 2011

Data Privacy & Records (DPR) Revision Date: February 2017			Board Approved
DPR	100	Goals	Feb-2013
DPR	120	Personnel Data Privacy	Oct. 2004 Feb. 2013
DPR	140	Student Data Privacy	Oct. 2004 Feb. 2013
DPR	160	Right to Access Public Data	Feb-2013

Health & Medical (HM) Revision Due Date: September 2017			Board Approved
HM	100	Goals	Oct. 2010 Nov. 2014
HM	140	Drug-Free Workplace/Drug-Free Schools Policy	Oct. 2010 Nov. 2014
HM	160	Tobacco-Free Schools	Aug. 2002 Oct. 2010 Nov. 2014
HM	180	Wellness (revised February 2013)	May-2006
HM	200	Drug & Alcohol Testing for Prospective Employees	Jun-2014

Student Rights & Responsibilities (SRR) Revision Date: October 2017			Board Approved
SRR	100	Goals	March 2009 Nov. 2012 Oct. 2014
SRR	120	Student Conduct & Discipline	March 2005 March 2009 Sept. 2012 Oct. 2014
SRR	140	Bullying (Revised June 2014)	Nov. 2006 March 2009 June 2014
SRR	160	Hazing	March 2005 July 2007 Sept. 2012 Oct. 2014
SRR	180	Weapons	March 2005 Sept. 2012 Oct. 2014
SRR	200	Peace Officers and Crisis Teams	May 2004 April 2007 Oct. 2014

Technology & Communication (TC) Revision Date: February 2018			Board Approved
TC	100	Goals	Feb. 2012 Feb. 2015
TC	120	Technology Responsible Use and Safety Policy	Dec. 2004 Feb. 2012 Feb. 2015

District Administration & Organization (DAO) Revision Date: February 2018			Board Approved
DAO	100	Goals	Dec. 2008 Nov. 2012
DAO	120	Intermediate District 287 Organizational Chart	Annually
DAO	140	Administrator Code of Ethics	Dec. 2008 Nov. 2012

Board Officers/Operations (BOO) Revision Date: March 2018			Board Approved
BOO	100	Goals	April 2003 Oct. 2008 Oct. 2012 March 2015
BOO	120	Board-Superintendent Relations	April 2003 Oct. 2008 Oct. 2012 March 2015
BOO	140	Compensation Policy	April 2003 Oct. 2008 Oct. 2012 March 2015
BOO	180	Out of State Travel by School Board Members	April 2003 Oct. 2008 Oct. 2012 March 2015
BOO	200	Policy Development, Adoption, Implementation and Review	April 2003 Oct. 2008 Oct. 2012 March 2015
BOO	220	Board Structure & Decision-Making	April 2003 Oct. 2008 Oct. 2012 March 2015
BOO	240	Conflict of Interest	April 2003 Oct. 2008 Oct. 2012 March 2015
		Bylaws Board Bylaws	

*Get on the Bus & Local 2209 Breakfast Schedule*  
*2015-2016*

*Get on the Bus*

Tuesday, October 6<sup>th</sup>

TBN

Bus leaves 287 DSC @ 8:30 AM

_____	_____
_____	_____
_____	_____

Tuesday, December 8<sup>th</sup>

TBN

Bus leaves 287 DSC @ 8:30 AM

_____	_____
_____	_____
_____	_____

Tuesday, February 23<sup>rd</sup>

TBN

Bus leaves 287 DSC @ 8:30 AM

_____	_____
_____	_____
_____	_____

*Local 2209 Breakfast*

*7:00 AM*

Tuesday, October 13<sup>th</sup>  
South Education Center

_____	_____
_____	_____
_____	_____

Tuesday, January 12<sup>th</sup>  
District Service Center  
(3<sup>rd</sup> Floor – Room 316)

_____	_____
_____	_____
_____	_____

Tuesday, March 15<sup>th</sup>  
District Service Center  
(3<sup>rd</sup> Floor – Room 316)

_____	_____
_____	_____
_____	_____

September 2015  
vol 12 ♦ no 11

## South Washington County Schools Requesting Community Support for Both Operating and Bond Referendum

### September 25, 2015 Executive/Legislative Committee Meeting

7:30 a.m., TIES  
Conference Center,  
St. Paul

### October 2, 2015

Board of Directors  
Meeting, 7:00 a.m.,  
Grand Hall,  
TIES Conference Center,  
St. Paul

### October 30, 2015 Executive/Legislative Committee Meeting

7:30 a.m., TIES  
Conference Center,  
St. Paul

### SAVE THE DATE! December 9, 2015 AMSD Annual Policy Conference *Promising Practices to Close the Achievement Gap: Building Partnerships to Reach All Students*

8:00 a.m.—1:00 p.m.  
TIES Conference Center,  
St. Paul

Most Minnesota school districts have become all too familiar with requesting support from their community. South Washington County Schools (District 833), the sixth largest district in the state, will again have three questions on the ballot in November.

A referendum team of administrators is in place, and the communications department is working through a familiar campaign to ensure an informed public makes it to the polls Nov. 3.

District 833 understands the need for ongoing communication and involvement of their community in decisions that will impact its educational system. From strategic planning, to planning for fiscal security, to long-range facility needs, the district holds ‘community conversations’ and widespread sharing of the work of the district on a regular basis.

District 833 has worked to become a desirable choice for parents. Yet, average teacher salaries are lower than 100 other Minnesota school districts, and spending in the area of district administration is ranked at 325 out of 332 school districts across the state. In contrast, the district expenditures on regular instruction remains high, ranking 86, and pupil support even higher ranking 29 out of 332 districts in the state, demonstrating putting money into the classroom as would be desired by parents.

A recent Morris-Leatherman survey showed the community is supportive by responding favorably to rank the following areas at their highest (or equal) ratings since 2011:

- Quality of education;
- Performance of the School Board, superintendent, administration and teachers;
- Community receives a good value from its investment; and
- The district spends efficiently.

Among areas of concern in the survey was the lack of awareness of the current financial issues. For the past several years, budget reductions have been made to remain within the School Board approved fund balance policy while still maintaining the high quality programs for kids. This could be due to the reality that the majority of spending goes directly to the classroom. Over time, efficiencies have occurred where possible in order to provide greater fiscal responsibility to our public.

While the survey showed high levels of support for the quality of education and work of the staff, the support for an original request for \$900 per pupil unit did not exist. As a result, the School Board

*Continued on page 2*

## AMSD's Mission

*To advocate for state education policy that enables metropolitan school districts to improve student learning.*



Association of  
Metropolitan School Districts

## From the Chair

Back to school time is always an exciting time of the year. Students, educators and parents all begin the new school year with great anticipation and excitement. While everyone's focus is on getting the school year off to a great start, many Minnesota school districts, including 10 AMSD members, are very busy preparing for important referendum elections. The referendum questions seek funding for a range of issues including: general operations, technology, safety enhancements and facilities maintenance or construction. The 2015 legislative session saw some important education initiatives adopted including significant new funding for early learning programs. However, local referendums continue to play a critical role in funding public education in Minnesota. If your school district is conducting a referendum this fall, I encourage you to do your homework and gather information about the referendum from the school district web site, or talk to your superintendent or school board members to get your questions answered.

*Rebecca Gagnon, school board member from Minneapolis Public Schools, is chair of AMSD.*

# South Washington County Faces 3 Ballot Questions in November

Continued from page 1

approved a step approach to address the current and future financial needs.

This approach complicates the story for the district, but is also a situation familiar to a community continuing to face growth. Construction is on the rise (although slow) which demonstrates readily for the public the need for facility additions; however, the need for increased operating funds are not 'visible' to the public.

Information regarding the need for the operating referendum includes the key messages of sustaining educational programs and opportunities; maintaining financial stability over time; and recruiting and retaining a high-quality workforce. District 833 has been intentionally reducing its fund balance over the past decade as new programs and opportunities were implemented or expanded to ensure a variety of opportunities were available for students. Those included:

- Advanced Placement, Project Lead the Way and International Baccalaureate at the high school level,
- A middle school schedule offering a team teaching structure and expanded electives;
- Expansion of elementary art specialists and orchestra for students in grades 4-12;
- Pre-K programming for all district elementary schools; and
- Professional development that aligns with state standards and reaches all instructional staff, and opportunities for all of our employees to help improve our customer service and improve their specific job-related skills.

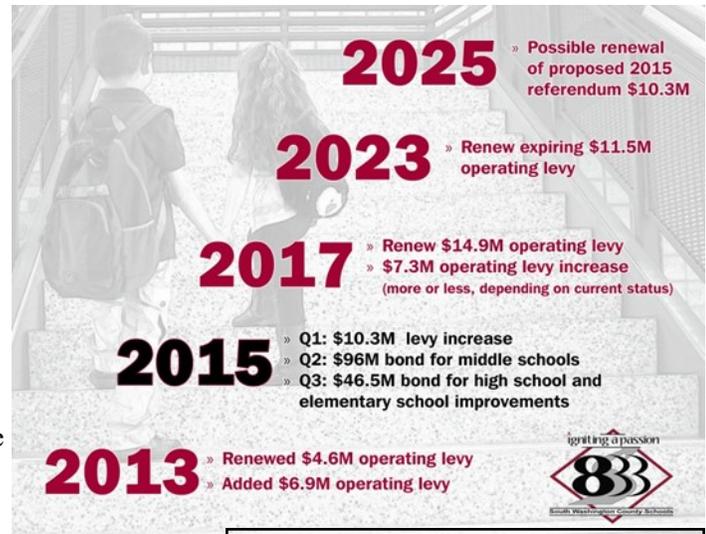
With failure of the operating referendum, some of these opportunities will be at risk. The district has reduced \$4.6M from its 2015-16 budget with another \$3.4M slated for 2016-17. Approved for reduction in 2016-17 is deeper staffing reductions, elementary band and orchestra moving to an out of school time program through Community Education, increased staffing ratio for the Reading Recovery program, and savings resulting from transportation services being contracted out.

## On the ballot

Three questions, an operating levy and two bond questions, will be on the ballot with three open seats for School Board. The operating levy for \$525 per pupil unit (\$10.3M annually) will be essential to maintaining the high level of programs and opportunities for students built over time. The first bond question (\$96M) will support the construction of a new middle school to replace the existing Oltman Middle School, which has areas of the building that are 70 years old. Each of the other three middle schools will be enhanced to ensure equitable learning spaces are in place, with all four middle schools accommodating 1,300 students. The existing Oltman will be repurposed to move the immersion school to its own building and spaces for Community Education programming. The third question (\$46.5M) will add spaces to each of the high schools with a goal of achieving three equal sized high schools of 2,300 students. All elementary schools in the district will benefit through either additional restrooms or commons spaces, and also through additional special education, band and orchestra classrooms as needed.

## A collaborative journey

Messages throughout the information sharing also remind individuals that financing a school system is a collaborative effort. The state needs to appropriately fund the schools. District decision makers need to spend the funds wisely and in ways that support strategic planning and leverage programs to help every student succeed. The community needs to provide added funds to address building needs and supplement funding the state cannot provide. The outcome is shared responsibility.



An explanation of the district's necessary step approach to current and future needs.

**Q1**  
If approved...

**Operating levy: \$10.3 million, \$525 per pupil unit**

- » Sustain educational programs and opportunities
- » Maintain financial stability over time
- » Recruit and retain high-quality workforce

**Q2**  
If approved...

**Bond: \$96 million**

- » Construction of new middle school in Cottage Grove
- » Repurposing existing Oltman Middle to serve as an elementary school
- » Improvements to Cottage Grove, Lake and Woodbury middle schools

**Q3**

**Bond: \$46.5 million**

- » Additions and improvements to Park and Woodbury high schools, addition to East Ridge High School
- » Improvements to all 14 elementary buildings

**TAKING the NEXT STEPS**  
**NOV. 3, 2015 ELECTION**

The operating referendum would need to be approved in order for the \$96M bond to pass and both Q1 and Q2 would need to pass in order for the \$46.5M bond to pass.

Continued on page 3

# Failure of Referendum puts South Washington County at Risk

Continued from page 2

## District

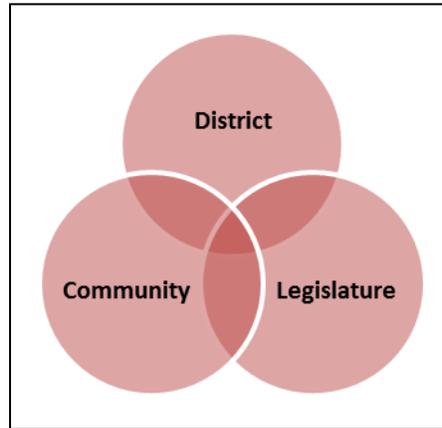
Efficient use of tax dollars

## Community

Support of referendum

## Legislature

State's constitutional responsibility to fund education



## The Informational Campaign

*Stepping into the Future*, the award-winning 2013 Election Campaign was well-received. Building on the campaign's success, similar images were created using the same young learners to bring a face to the issues at hand. *Taking the Next Steps* easily became the district's informational campaign. Enrique and Amelia, our student models again help us by putting a child's face to our financial issues helping people to understand more about the district's forward progress.



Enrique and Amelia, now two years older, are helping the district's campaign of *Taking the Next Steps*.

In addition to more than 125 staff and public presentations, 10 "community conversations" are scheduled for September and October to ensure the opportunity for anyone in the community to hear first-hand what is at stake for District 833.

Also key to the campaign is the eight-week series where key messages and "must know" information about the campaign are summarized on a half-sheet document that is saturated in the schools and across the community. The series clarifies and supports the full understanding of each component of the questions and election in general.

The communication of levies is critical, but truly the power of election campaigns is about creating compelling messages where community members resonate with the message that we are educating not 17,800 students, but one student 17,800 times. And while doing so, creating a better community in which they live.

As all districts are well aware, the outcome will be determined by its voting public. On Nov. 4 it will either be a time of celebration as moving forward with plans will continue, or one of regrouping to resolve continued financial struggles. A continued review of the district exploring efficiencies, reducing

additional services for students and eliminating positions will be the work at hand.

*This month's member spotlight was submitted by Barbara Brown, director of communications, South Washington County Schools*

**AMSD Members:** Anoka-Hennepin School District, Bloomington Public Schools, Board of School Administrators (Associate Member), Brooklyn Center Community Schools, Burnsville-Eagan-Savage, Columbia Heights Public Schools, East Metro Integration District (Associate Member), Eastern Carver County Schools, Eden Prairie Schools, Edina Public Schools, Elk River Area School District, Farmington Area Public Schools, Fridley Public Schools, Hopkins Public Schools, Intermediate School District 287, Intermediate School District 917 (Associate Member), Inver Grove Heights Community Schools, Lakeville Area Public Schools, Mahtomedi Public Schools, Metro ECSU (Associate Member), Minneapolis Public Schools, Minnetonka Public Schools, Mounds View Public Schools, North St. Paul-Maplewood-Oakdale School District, Northeast Metro Intermediate School District 916, Northwest Suburban Integration District (Associate Member), Orono Schools, Osseo Area Schools, Prior Lake-Savage Area Schools, Richfield Public Schools, Robbinsdale Area Schools, Rockford Area Schools, Rosemount-Apple Valley-Eagan Public Schools, Roseville Area Schools, Shakopee Public Schools, South St. Paul Public Schools, South Washington County Schools, SouthWest Metro Educational Cooperative (Associate Member), Spring Lake Park Schools, St. Anthony-New Brighton Independent School District, St. Cloud Area Schools, St. Louis Park Public Schools, St. Paul Public Schools, Stillwater Area Public Schools, TIES (Associate Member), Wayzata Public Schools, West Metro Education Program, West St. Paul-Mendota Heights-Eagan Area Schools and White Bear Lake Area Schools.

## The 800 Pound Gorilla of School Finance

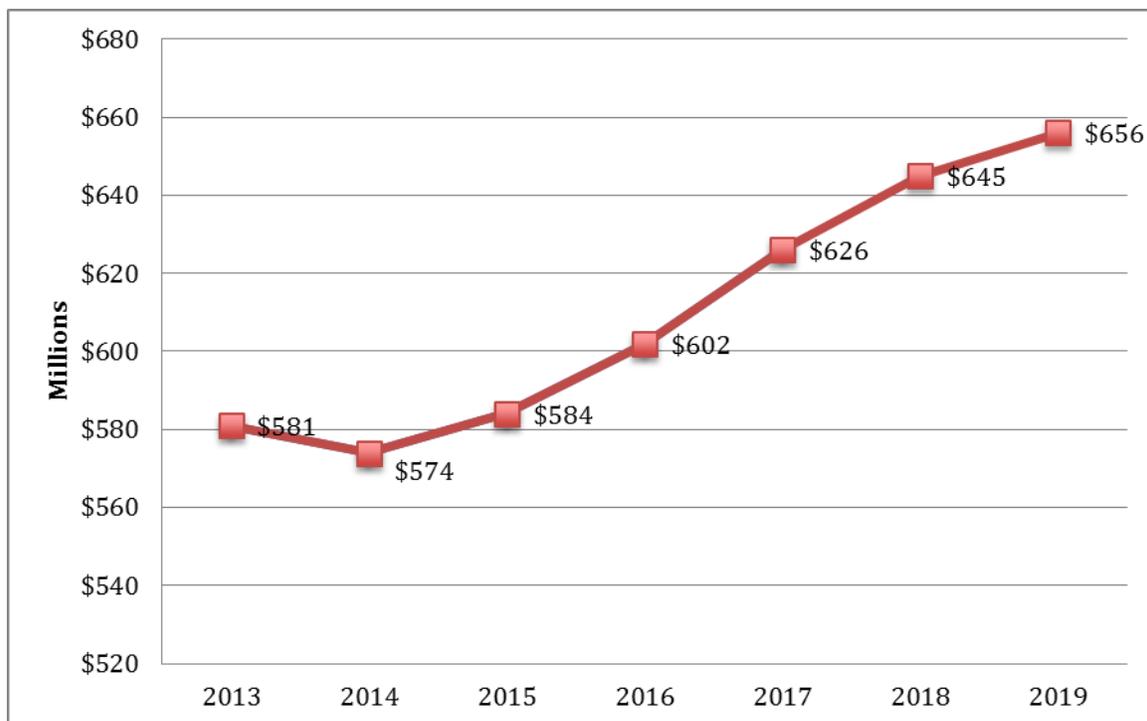
Last month's [Connections newsletter](#) showed that budget challenges persist for many metro school districts. AMSD's annual budget survey shows that member school districts are implementing more than \$46 million in budget reductions for the 2015-16 school year, including over 400 staff layoffs.

Some may wonder why budget challenges persist given the new investments included in the 2015 Omnibus Education Finance Bill. While there are multiple factors that impact school district budgets, perhaps the most significant reason for the continuing budget challenges is evidenced in the annual special education cross-subsidy report recently released by the Minnesota Department of Education.

The report, required by state law, is submitted annually to the Minnesota Legislature. The special education cross-subsidy refers to the amount that special education expenses exceed state and federal special education aid. School districts must make up the difference by using general education funding. Among the key findings in the report:

- Minnesota school districts had to divert \$574 million in funds meant for regular classroom instruction to cover state mandated special education programs in the 2013-14 school year. The cross-subsidy is projected to grow to \$602 million by FY 2016 and \$656 million by FY 2019. Figure 1 shows the projected special education cross-subsidy from 2013-2019.
- Federal stimulus dollars temporarily dropped the cross-subsidy to \$435 million in FY 2010 and \$437 million in FY 2011. The Governor and the Minnesota Legislature allocated \$40 million to the special education cross-subsidy in 2013.
- The average adjusted net cross-subsidy ranges from \$502 per pupil for small non-metro school districts to \$1,073 per pupil for the Minneapolis and St. Paul school districts. The average per pupil cross subsidy is \$776 for inner ring and \$716 per pupil for outer ring suburban school districts.

**Figure 1: Minnesota Special Education Adjusted Net Cross-Subsidy FY 2013-2019**



The latest cross-subsidy report makes it clear that inadequate state special education funding continues to strain school district budgets. A likely state budget surplus will provide state policymakers a golden opportunity to stabilize school funding by investing in Minnesota's special education funding formula in the 2016 Legislative Session.

## School Board Planning Calendar July 2015 – June 2015

<b>1<sup>st</sup> Meeting of the Month</b>	<b>2<sup>nd</sup> Meeting of the Month</b>
<b>START TIME 6:30 PM</b>	
<p><b>JANUARY 8, 2015</b> <i>Organizational Meeting</i></p> <p>Election of Board Officers</p> <p>Oath of Office</p> <p>Financial Report November</p> <p>FY14 Audit</p> <p>Superintendent Mid-Year Evaluation Procedure</p>	<p><b>JANUARY 22, 2015</b></p> <p>Financial Report December</p> <p>FY14 Audit</p> <p>Uber Goal #2</p>
<p><b>FEBRUARY 12, 2015</b></p> <p>Report on Uber Goal</p> <p>Progress Toward Improvement Plan</p> <ol style="list-style-type: none"> <li>1. What the Board Needs to Know About Data Portability Project: Final Report from Work-group.</li> <li>2. What the Board Needs to Know About Diploma On-What have we learned? What the Board Needs to Know about ALC Plus-What Have We Learned</li> <li>3. Update on legislative progress on ALC Legislation</li> <li>4. What the Board Needs to Know about The Better Way</li> <li>5. What the Board Needs to Know about Grad MN Work</li> </ol> <p>Hennepin County Graduation Update</p> <p>Public Employees and Political Activities</p>	<p><b>FEBRUARY 26, 2015</b></p> <p>Gateway Video</p> <p>Financial Report January</p> <p>FY16 Budget Assumption/Program Withdrawal Report</p> <p>FY15 Budget Revision</p> <p>New Policy -First Read?</p> <p>Staff Reduction ULA Resolution for upcoming year</p> <p>What the Board Needs to Know About ELC National Accreditation</p> <p>World's Best Work Force Report</p>
<p><b>MARCH 12, 2015</b></p> <p>ACE Study</p> <p>Innovation in 287 Presentation</p> <p>Bloomington Update</p>	<p><b>MARCH 26, 2015</b></p> <p>Financial Report February</p> <p>FY15 Budget Reduction Realignment Proposal</p> <p>Program Reduction Resolution</p> <p>Proposed District 287 School Calendar 2015-2016</p> <p>Reduction ULA for tenured staff (<i>provide names</i>)</p> <p>Strategic Plan Report</p> <p>What the Board Needs to Know: Update on Teacher Evaluation Process</p>
<p><b>APRIL 9, 2015</b></p> <p>Facilities Report on FY15 Projects</p> <p>Summary Status Report on Board Policy &amp; Procedure</p> <p>What the Board Needs to Know about changing the length of the student day</p>	
<p><b>MAY 14, 2015</b></p> <p>Financial Report March</p> <p>Food Services Report</p> <p>Superintendent Evaluation</p>	<p><b>MAY 28, 2015</b></p> <p>2015-16 School Improvement Plans Results</p> <p>Financial Report April</p> <p>Gardening Presentation</p> <p>Probationary Licensed, and Non-Licensed Non-Renewal Resolutions</p>

<b>1<sup>st</sup> Meeting of the Month</b>	<b>2<sup>nd</sup> Meeting of the Month</b>
<p><b>JUNE 11, 2015</b>                      Welcome Rachel Hicks, Director of Communications                      Superintendents Evaluation Update                      Health &amp; Safety Approval                      What the Board Needs to Know About the Reduction of Restrictive Procedures?                      Annual Food Service Program Resolution                      Approval of Change to 2015-16 Calendar                      Ratification of 2209 Contract                      Strategic Plan 2015-2020 Approval</p>	<p><b>JUNE 25, 2015</b>                      2015-16 Original Budget Approval                      Financial Report May                      Non-Licensed Permanent Employment Status Position Elimination Resolutions                      New Policy                      NSO and MPCC                      Update on Legislative Chart-highlight major items including Alternative Teacher Pay-Emphasize that we will be having Exploratory Conversations with 2209</p>
<p><b>AUGUST 27, 2015</b>                      Financial Report June &amp; July                      What the Board Needs to Know about number of Graduates 14-15                      Report on MDE Special Education Monitoring                      Superintendent Uber Goals                      Special Education Monitoring Report                      What Board Members Need to Know About “2014-2015 Back to School Start-Up”                      Information on Alternative Teacher Pay Application</p>	
<p><b>SEPTEMBER 10, 2015</b>                      MDE Special Education Compliance and Fiscal Monitoring Report</p>	<p><b>SEPTEMBER 24, 2015</b>                      Financial Report August</p>
<p><b>OCTOBER 8, 2015</b>                      Learning Walks/Coaching/ DSC Presence in Buildings:                     <ul style="list-style-type: none"> <li>• What the Board Needs to Know about Leadership Team spending time in buildings and classrooms</li> </ul>                     Communication with Local School Boards-How to Connect Most Effectively                      Student Rights &amp; Responsibilities Policy Bucket                      What the Board Needs to Know about the Tiny House?</p>	<p><b>OCTOBER 22, 2015</b>                      Financial Report September                      What the Board Needs to Know about Emergency and Crisis Plans for 2015-16                      Work Session: Personalizing Education</p>
<p><b>NOVEMBER 12, 2015</b>  <i>(Only one Board meeting this month!)</i>                      What the Board Needs to Know about Rapid Response Team’s Work</p>	
<p><b>DECEMBER 10, 2015</b>  <i>(Only one Board meeting this month!)</i>                      Financial Report October                      Legislative Platform                      Operational Results Report                      Prior Year Finance Review</p>	

**INFORMATIONAL ITEMS TO REMEMBER:**

\*\* Board role in setting/supporting goals  
 Board TLC

Community use of Facilities Bucket

**INTERMEDIATE DISTRICT 287**  
**September 24, 2015**  
**SCHOOL BOARD CALENDAR**

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September 2015  
 24 Thursday General Board Meeting 6:30PM Board Rm

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October 2015  
 08 Thursday General Board Meeting 6:30PM Board Rm  
 22 Thursday General Board Meeting 6:30PM Board Rm

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November 2015  
 12 Thursday General Board Meeting 6:30PM Board Rm

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December 2015  
 10 Thursday General Board Meeting 6:30PM Board Rm

**TENTATIVE 2016 DATES**

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January 2016  
 14 Thursday General Board Meeting 6:30PM Board Rm  
 28 Thursday General Board Meeting 6:30PM Board Rm

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February 2016  
 11 Thursday General Board Meeting 6:30PM Board Rm  
 25 Thursday General Board Meeting 6:30PM Board Rm

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March 2016  
 10 Thursday General Board Meeting 6:30PM Board Rm  
 24 Thursday General Board Meeting 6:30PM Board Rm

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April 2016  
 14 Thursday General Board Meeting 6:30PM Board Rm

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May 2016  
 12 Thursday General Board Meeting 6:30PM Board Rm  
 26 Thursday General Board Meeting 6:30PM Board Rm

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June 2016  
 08 Wednesday North Education Center Graduation 1:00PM NEC  
 08 Wednesday North Education Center Elementary Graduation 10:30AM NEC  
 08 Wednesday North Education Center Alternative Graduation 6:00PM NEC  
 09 Thursday General Board Meeting 6:30PM Board Rm  
 23 Thursday General Board Meeting 6:30PM Board Rm

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July 2016  
 No Meeting

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August 2016  
 25 Thursday General Board Meeting 6:30PM Board Rm

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September 2016

08	Thursday	General Board Meeting	6:30PM	Board Rm
22	Thursday	General Board Meeting	6:30PM	Board Rm

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October 2016

13	Thursday	General Board Meeting	6:30PM	Board Rm
27	Thursday	General Board Meeting	6:30PM	Board Rm

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November 2016

10	Thursday	General Board Meeting	6:30PM	Board Rm
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December 2016

08	Thursday	General Board Meeting	6:30PM	Board Rm
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◆ General Board Meeting – Date Change

◆ New Event