

## **Agenda**

1. **CALL TO ORDER** (Action)
2. **APPROVAL OF GENERAL MEETING AGENDA** (Action)
3. **OPEN FORUM** (Information)
4. **APPROVAL OF CONSENT AGENDA** (Action)
  - 4.1. General Board Meeting Minutes from June 25, 2015
  - 4.2. General Board Meeting Minutes from July 8, 2015
  - 4.3. General Board Meeting Minutes from August 5, 2015
  - 4.4. Approval of Routine Human Resources Activities for August 27, 2015
5. **SHARE THE SUCCESS & RECOGNITION - (5 minutes)** (Information)
  - 5.1. Chad Maxa and Jon Voss will be recognized for statewide work in the Minnesota
6. **SUPERINTENDENT'S REPORT - (45 minutes)** (Information)
  - 6.1. Back to School Messaging (Information)
  - 6.2. Superintendent Uber (Goals) (Action)
7. **INSTRUCTIONAL REPORT - (10 minutes)** (Information)
  - 7.1. Information on Alternative Teacher Pay Application
8. **BUSINESS SERVICES & LABOR RELATIONS REPORT - (10 minutes)**
  - 8.1. Financial Report
    - 8.1.1. Approval of Routine Monthly Finance Report (June 2015) (Action)
    - 8.1.2. Approval of Routine Monthly Finance Report (July 2015) (Action)
  - 8.2. Facilities Report - None
  - 8.3. Human Resource Report - None
9. **BOARD BUSINESS - (45 minutes)** (Information)
  - 9.1. Policy Review & Revision
    - 9.1.1. Special Education Work Load Policy (Action)
  - 9.2. Board Reports
    - 9.2.1. Chair Report
      - 9.2.1.1. Superintendent Contract
      - 9.2.1.2. Minnetonka Impact Statement
    - 9.2.2. AMSD Report
      - 9.2.2.1. August 2015 AMSD Connections Newsletter
  - 9.3. District News
    - 9.3.1. School Board Planning Calendar
    - 9.3.2. August 27, 2015 Board Event Calendar
  - 9.4. Once Around the Table
10. **ADJOURNMENT**
11. **CALL TO ORDER** (Action)
12. **APPROVAL OF GENERAL MEETING AGENDA** (Action)
13. **OPEN FORUM** (Information)
14. **APPROVAL OF CONSENT AGENDA** (Action)

- 14.1. General Board Meeting Minutes from June 25, 2015
- 14.2. General Board Meeting Minutes from July 8, 2015
- 14.3. General Board Meeting Minutes from August 5, 2015
- 14.4. Approval of Routine Human Resources Activities for August 27, 2015
- 15. **SHARE THE SUCCESS & RECOGNITION - (5 minutes) (Information)**
  - 15.1. Chad Maxa and Jon Voss will be recognized for statewide work in the Minnesota
- 16. **SUPERINTENDENT'S REPORT - (45 minutes) (Information)**
  - 16.1. Back to School Messaging **(Information)**
  - 16.2. Superintendent Uber (Goals) **(Action)**
- 17. **INSTRUCTIONAL REPORT - (10 minutes) (Information)**
  - 17.1. Information on Alternative Teacher Pay Application
- 18. **BUSINESS SERVICES & LABOR RELATIONS REPORT - (10 minutes)**
  - 18.1. Financial Report
    - 18.1.1. Approval of Routine Monthly Finance Report (June 2015) **(Action)**
    - 18.1.2. Approval of Routine Monthly Finance Report (July 2015) **(Action)**
  - 18.2. Facilities Report - None
  - 18.3. Human Resource Report - None
- 19. **BOARD BUSINESS - (45 minutes) (Information)**
  - 19.1. Policy Review & Revision
    - 19.1.1. Special Education Work Load Policy **(Action)**
  - 19.2. Board Reports
    - 19.2.1. Chair Report
      - 19.2.1.1. Superintendent Contract
      - 19.2.1.2. Minnetonka Impact Statement
    - 19.2.2. AMSD Report
      - 19.2.2.1. August 2015 AMSD Connections Newsletter
  - 19.3. District News
    - 19.3.1. School Board Planning Calendar
    - 19.3.2. August 27, 2015 Board Event Calendar
  - 19.4. Once Around the Table
- 20. **ADJOURNMENT**

**DISTRICT 287 REGULAR BOARD MEETING**  
**Intermediate District 287**  
**June 25, 2015**  
**MINUTES**

**1. CALL TO ORDER**

Chair Ann Bremer called the regular meeting to order at 6:30 PM in the District Service Center Board Room. A quorum was declared with the following members in attendance:

286	Brooklyn Center	Jeffrey Palm
272	Eden Prairie	Carol Bomben
273	Edina	Regina Neville
270	Hopkins	Laura Ronbeck
276	Minnetonka	Karen Filla
278	Orono	Michèle Kunz
279	Osseo	Dean Henke
280	Richfield	Nancy Rowley
284	Wayzata	Carter Peterson

Absent: 281/Tyrrell, 283/Gores, and 277/Bremer

Guests: Abdejabar Sharif

287 Administration: Sandra Lewandowski, Anne Becker, Mae Hawkins, Tina Houck, Chad Maxa, Elisabeth Rogers, Jon Voss, and Wauneen Mgeni

287 Staff Members: Doug Booth, Vanessa Pulkrubek, Retha Kraay, Bruce Mulder, and Julie Tuorila

**2. APPROVAL OF GENERAL MEETING AGENDA**

The general meeting agenda was presented for approval. *Motion by Michèle Kunz, seconded by Nancy Rowley, to approve the meeting agenda. All in favor. Motion carried unanimously.*

**3. OPEN FORUM FOR COMMUNITY COMMENTS - None**

**4. APPROVAL OF CONSENT AGENDA**

The Consent Agenda was presented for approval. The Consent Agenda included the general meeting minutes from June 11, 2015, and Routine Human Resource Activities for June 25, 2015. *Motion by Sherry Tyrrell, seconded by Karen Filla, to approve the Consent Agenda as presented. All in favor. Motion carried unanimously.*

**5. SHARE THE SUCCESS & RECOGNITIONS**

Board Chair Bremer, Superintendent Lewandowski, and the Board recognized Ms. Julie Tuorila, IT Specialist at District Service Center, as the June 2015 Above & Beyond employee. Julie gave a brief history of her tenure with Intermediate District 287 and thanked Superintendent Lewandowski and the Board for all of their support.

Ms. Tina Houck, Director of Mental Health & Partnerships announced to the Board that West Education Center has been recognized for their successful implementation of positive behavioral intervention and supports. Tina introduced Julie Kent, EBD Instructor at West Education Center, who was instrumental in the implementation and supports at WEC.

Mr. David VanDenBoom, Assistant Supervisor of Academics at West Education Center W-Alt introduced 17-year old Abdejabar Sharif, who was recognized for representing Somalia in the International Model UN Conference. It was the first time in 45 years that the country was represented. Shari presented a photo slideshow and shared his experiences participating in the model UN. Sharif lives in Eden Prairie. View the [press release](#).

**6. SUPERINTENDENT'S REPORT**

Superintendent Lewandowski introduced Ms. Mae Hawkins, Executive Director of Business Services. Mae presented to the Board an overview on the education highlights from the 2015 legislative session. Mae discussed the potential legislative impacts for 287.

Superintendent Lewandowski announced to the Board the appointment of Ms. Tina Houck as the interim Director of Special Education Services. Tina has an extensive background in special education, social-emotional learning and mental health systems and supports. She is pursuing a Ph.D. in Education from Capella University and holds numerous educational licenses including Superintendent (2015), K-12 principal (2010), Director of Special Education (2010) and School Psychologist (2002).

**7. INSTRUCTIONAL REPORT**

Dr. Joss Voss, Director of Teaching & Learning briefly updated the Board on the growth of the Northern Star Online (NSO) program and the Minnesota Partnership for Collaborative Curriculum. NSO currently serves 3036 students (5,244 enrollments) in over 117 Minnesota school districts.

**8. ADMINISTRATIVE SERVICE REPORTS**

**Financial Report**

Ms. Mae Hawkins, Director of Finance Services, presented the monthly financial report for May 2015. *Motion by Michèle Kunz, seconded by Nancy Rowley, to approve the monthly financial reports as presented. All in favor. Motion carried unanimously.*

Mae provided an overview of the Original Budget for School Year 2015-2016 (Fiscal Year 16). *A motion was made by Nancy Rowley, seconded by Carter Peterson, to approve the adoption of the Original Budget for School Year 2015-2016 (Fiscal Year 16). The Estimated Beginning Fund Balance of the total governmental funds for July 1, 2015, is \$18,228,863. The Original Budget for FY16 shows total revenue of \$95,009,226, and total expenditures of \$93,820,405, for a total projected fund balance of \$20,111,377 at June 30, 2016. No discussion. Motion carried unanimously.*

**Facilities Report - None**

**Information Technology Report - None**

**Human Resources Report**

Ms. Anne Becker, General Counsel updated the Board on the upcoming changes in the 2015-16 school year and staffing implications for the growth in Care & Treatment Programs. District 287 will recruit candidates to apply for fall 2015 teaching positions.

Ms. Michelle Axell, Assistant Director, presented and recommended approval of termination and non-renewal of probationary licensed employees' resolution. *Resolution motion by Dean Henke seconded by Carter Peterson, to waive the reading of the resolution and approved the termination and non-renewal of probationary licensed employees' as presented. The following voted in favor of the resolution: Kunz, Peterson, Ronbeck, Rowley, Henke, Neville, Bomben, Palm, and Filla. The resolution passed.*

Ms. Michelle Axell, Assistant Director, presented and recommended approval of termination of non-licensed position resolution. *Resolution motion by Carter Peterson seconded by Dean Henke, to waive the reading of the resolution and approved the termination of non-licensed position as presented. The following voted in favor of the resolution: Ronbeck, Neville, Palm, Rowley, Filla, Henke, Peterson, Bomben, and Kunz. The resolution passed.*

**Human Resources Report - Closed Session**

At the recommendation of Board Vice-Chair Bomben, *a motion was made by Carter Peterson, seconded by Dean Henke, the school Board may hold a closed meeting as permitted by the attorney client privilege (Minn. Stat. §13D.03, sub. 3(b)). All in favor. Motion carried unanimously.* The meeting was closed to the public at 8:28 PM. *A motion was made by Dean Henke, seconded by Michèle Kunz, to reopen the general meeting. All in favor. Motion carried unanimously.* The general meeting reopened at 9:12 PM.

**9. BOARD BUSINESS**

**Policy Review & Revision**

Ms. Elisabeth Rogers, Executive Director of Educational Programs & Services, presented to the Board the Special Education Workload Policy as a first read.

**Chair Report - None**

**AMSD Report - None**

**Once Around the Table - None**

**10. ADJOURNMENT**

*Motion was heard and seconded to adjourn the meeting. Meeting adjourned at 9:15 PM.*

The next general meeting will be held on August 27, 2017, at 6:30 PM in the DSC Board Room.

Submitted by  
Wauneen Mgeni  
Secretary to the Board

Signed: Chair \_\_\_\_\_

Clerk \_\_\_\_\_

Date \_\_\_\_\_

Date \_\_\_\_\_

**DISTRICT 287 CLOSED SPECIAL BOARD MEETING**  
**Intermediate District 287**  
**July 8, 2015**  
**MINUTES**

**1. CALL TO ORDER**

Board Vice-Chair Carol Bomben called the regular meeting to order at 6:33PM in the District Service Center Board Room. A quorum was declared with the following members in attendance:

286	Brooklyn Center	Jeffrey Palm
272	Eden Prairie	Carol Bomben
273	Edina	Regina Neville
276	Minnetonka	Karen Filla
279	Osseo	Dean Henke
280	Richfield	Nancy Rowley
281	Robbinsdale	Sherry Tyrrell
283	St. Louis Park	Nancy Gores
284	Wayzata	Carter Peterson

Absent: 270/Ronbeck, 278/Kunz, and 277/Bremer

Guests:

287 Administration: Sandra Lewandowski, Anne Becker, Mae Hawkins, Rachel Hicks, Tina Houck, Elisabeth Rogers, and Wauneen Mgeni

287 Staff Members:

**2. APPROVAL OF GENERAL MEETING AGENDA - None**

*Motion by Sherry Tyrrell, seconded by Karen Filla, to closed the general meeting as permitted by the attorney-client privilege (Minn. Stat. §13D.05, sub. 3(b)) to discuss the lawsuit involving the withdrawal of the Bloomington School District from the Intermediate.. All in favor. Motion carried. The meeting was closed to the public at 6.34PM. The general meeting reopened at 8:00PM.*

*At the recommendation of Board Vice-Chair Bomben, a motion was made by Carol Bomben, seconded by Sherry Tyrrell, to accept the recommendation of the superintendent and legal counsel regarding an appeal of the ALJ's Order and amended decision. All in favor. One No vote. Motion carried.*

*At the recommendation of Board Vice-Chair Bomben, a motion was made by Carol Bomben, seconded by Carter Peterson, to accept the recommendations of the superintendent and the executive directors of business services to negotiate satisfaction of the ALJ's award to Bloomington. All in favor. Motion carried unanimously.*

**3. OPEN FORUM FOR COMMUNITY COMMENTS – Closed Session**

**4. APPROVAL OF CONSENT AGENDA - None**

**5. INSTRUCTIONAL REPORT - None**

**6. SUPERINTENDENT'S REPORT - None**

**7. ADMINISTRATIVE SERVICE REPORTS - None**

**8. BOARD BUSINESS - None**

**9. ADJOURNMENT**

*Motion was heard and seconded to adjourn the meeting. Meeting adjourned at 8:05PM.*

The next general meeting will be held on August 27, 2015 at 6:30PM in the DSC Board Room.

Submitted by  
Wauneen Mgeni  
Secretary to the Board

Signed: Chair \_\_\_\_\_ Clerk \_\_\_\_\_

Date \_\_\_\_\_ Date \_\_\_\_\_

**DISTRICT 287 SPECIAL BOARD MEETING**  
**Intermediate District 287**  
**August 5, 2015**  
**MINUTES**

**1. CALL TO ORDER**

Board Chair Bremer called the regular meeting to order at 6:31PM in the District Service Center Board Room. A quorum was declared with the following members in attendance:

286	Brooklyn Center	Jeffrey Palm
272	Eden Prairie	Carol Bomben
270	Hopkins	Laura Ronbeck
276	Minnetonka	Karen Filla
278	Orono	Michèle Kunz
279	Osseo	Dean Henke
280	Richfield	Nancy Rowley
284	Wayzata	Carter Peterson
277	Westonka	Ann Bremer

Absent: 273/Neville, 281/Tyrrell, and 283/Gores

Guests:

287 Administration: Sandra Lewandowski, Michelle Axell, Michael Cowles, Anne Becker, Mae Hawkins, Rachel Hicks, Tina Houck, Chad Maxa, and Wauneen Mgeni

287 Staff Members:

**2. APPROVAL OF GENERAL MEETING AGENDA**

The special meeting agenda was presented for approval. *Motion by Ann Bremer, seconded by Michèle Kunz, to approve the meeting agenda. All in favor. Motion carried unanimously.*

**3. OPEN FORUM FOR COMMUNITY COMMENTS**

**4. APPROVAL OF CONSENT AGENDA**

The Consent Agenda was presented for approval. The Consent Agenda included the contract for Police Liaison Services at North Education Center, People Incorporated Contract for North Education Center, Headway Emotional Health Services Contract for South Education Center, Guardsmark Security Services Contract, and Lease Agreement with Timberland Partners, XXV, LLP. *Motion by Ann Bremer, seconded by Carol Bomben, to approve the Consent Agenda as presented. Motion carried.*

**5. INSTRUCTIONAL REPORT - None**

**6. SUPERINTENDENT'S REPORT - None**

Sandy Lewandowski announced to the Board that that is new legislation that allows Intermediate District 287 to make an application for Q-Comp, Board members will hear more about this topic at the August 27, Board meeting.

Rachel Hicks, Director of Communication & Public Relation provided to the Board an overview of the upcoming Back to School event, and invited Board members to attend.

**7. ADMINISTRATIVE SERVICE REPORTS - None**

**8. BUSINESS SERVICES & LABOR RELATIONS REPORT**

**Facilities Report - None**

**Financial Report**

Mae Hawkins, Executive Director of Business Services, and Michael Cowles, Director of Facilities presented and recommended approval of Intermediate District 287 Long Term Facilities Plan. *Motion by Ann Bremer, seconded by Carol Bomben, to approve Intermediate District 287 Long Term Facilities Plan as presented. All in favor. Motion carried unanimously.* The plan consist of: 1) 10-year plan expenditure for Long Term Facility Maintenance Revenue, 2) Long Term Facilities Maintenance (LTFM) Intermediate Allocation form

**9. BOARD BUSINESS - None**

Sandy Lewandowski presented to the Board a letter to the Commissioner of Education regarding clarification of the Administrative Law Judge (ALJ).

Board Chair Bremer reported that Board officer met with Superintendent Lewandowski to begin contract negotiations.

*Motion by Ann Bremer, seconded by Carol Bomben, to closed the general meeting for preliminary considerations of allegations against one or more of its employees, and a discussion with its attorneys. Minnesota Statutes section 13D.05, subdivisions 2 and 3.. All in favor. Motion carried. The meeting was closed to the public at 7.17PM. The general meeting reopened at 7:30PM.*

*At the recommendation of Board Chair Bremer, a motion was made by Ann Bremer, seconded by Carter Peterson, to accept the to accept the written resignation of David Henderson, submitted August 4, 2015 and effective as of that date. All in favor. Motion carried unanimously.*

**10. ADJOURNMENT**

*Motion was heard and seconded to adjourn the meeting. Meeting adjourned at 7:36PM.*

The next general meeting will be held on August 27, 2015 at 6:30PM in the DSC Board Room.

Submitted by  
Wauneen Mgeni  
Secretary to the Board

Signed: Chair \_\_\_\_\_ Clerk \_\_\_\_\_

Date \_\_\_\_\_ Date \_\_\_\_\_

**ROUTINE HUMAN RESOURCES ACTIVITIES FOR THE INTERMEDIATE DISTRICT 287  
SCHOOL BOARD – August, 2015**

**LICENSED STAFF**

**1. New Hires:**

**A. Regular**

- GREG BEECK, Assistant Principal at North Education Center, **new position**, effective July 1, 2015 – Grade 11 - 1.0 FTE 12 month.
- DEBORAH CARLSON-DOOM, Assistant Principal at South Education Center, **new position**, effective July 1, 2015 – Grade 11 - 1.0 FTE 12 month.
- CHRISTOPHER HANSON, Administrative Intern at Edgewood Education Center, **new position**, effective July 1, 2015 – Grade 9 - 1.0 FTE 12 month.
- KATE HULSE, Administrative Intern at the District Service Center, **new position**, effective August 3, 2015 – Grade 9 - 1.0 FTE 12 month.
- ALEXIA POPPY-FINLEY, (current School Social Worker) Assistant Supervisor at West Education Center, **new position**, effective July 1, 2015 – Grade 10 - 1.0 FTE 12 month.
- AMANDA KLUTMAN, (current Instructor) Administrative Intern at the District Service Center, **new position**, effective July 1, 2015 – Grade 9 - 1.0 FTE 12 month.
- BROOKE PETERSON, (current Program Facilitator) Administrative Intern at the District Service Center, **new position**, effective July 1, 2015 – Grade 9 - 1.0 FTE 12 month.
- LORI PROULX, Principal at Northwest Technical Center, **replacement for P. O'Connell**, effective July 14, 2015 – Grade 12 - 1.0 FTE 12 month.
- PATRICK AMES, (current Assistant Principal), Interim Principal at West Education Center effective July 27, 2015.
- CHRISTINA HOUCK, (current Director of Mental Health), Interim Director of Special Education and Mental Health Partnerships effective July 1, 2015.
- SARAH L. BAKER, School Counselor at Epsilon, **replacement for J. Larson**, effective August 25, 2015 – Step 9, Lane 5 MA – 1.0 FTE.
- DARCI PUCHTELL, Reading Specialist at Edgewood Education Center and Prairie Care, **new position**, effective August 25, 2015 – Step 11, Lane 6 MA+10 - 1.0 FTE.
- DAG RISENG, Instructor Blind/Visually Impaired for Itinerant Services, **replacement for G. Morris**, effective August 25, 2015 – Step 11, Lane 8 MA +30 – 1.0 FTE.
- MARY WATKINS, Instructor Autism Spectrum Disorder for Itinerant Services, **new position**, effective August 25, 2015 – Step 10, Lane 5 MA – 1.0 FTE.
- MATT KAYLOR, Instructor Life Sciences/Biology at South Education Center, **replacement for B. Wheat**, effective August 25, 2015 – Step 15, Lane 4 BA +30 – 1.0 FTE.

- JESSICA WOLTERSTORFF, Speech Language Pathologist for Itinerant Services, **replacement for J. Johnson**, effective August 25, 2015 – Step 7, Lane 9 MA +40 – 1.0 FTE.
- ERIN LANGE, Instructor Social Studies at North Education Center, **replacement for R. Devlin**, effective August 25, 2015 – Step 1, Lane 4 BA+30 – 1.0 FTE.
- AMY JENSEN, Occupational Therapist for Itinerant Services, **replacement for B. Willert**, effective August 25, 2015 – Step 4, Lane 5 MA – 0.8 FTE.
- ALICIA ALVERSON, Speech Language Pathologist for Itinerant Services, **new position**, effective August 25, 2015 – Step 2, Lane 9 MA+40 – 1.0 FTE.
- KENNA SHEARMAN, (current EA) Instructor EBD at Prairie Care Edina, **replacement for R. Norman**, effective August 25, 2015 – Step 1, Lane 4 BA+30 – 1.0 FTE.
- HEIDI ESCHENBACH, Instructor Science at North Education Center, **replacement for A. Maus**, effective August 25, 2015 – Step 11, Lane 1 BA – 1.0 FTE.
- LAUREN FISCHER, Instructor Art at North Education Center, **replacement for J. Lesnau**, effective August 25, 2015 – Step 6, Lane 4 BA+30 – 1.0 FTE.
- RANDI ROSE, Instructor Language Arts for Itinerant Services, **replacement for J. Millard**, effective August 25, 2015 – Step 3, Lane 5 MA – 1.0 FTE.
- KAREN EVANS, Speech and Language Pathologist for Itinerant Services, **new position**, effective August 25, 2015 – Step 4, Lane 5 MA – 1.0 FTE.
- ADRIANA HAUGEN, School Social Worker at Northwest Tech Center and Gateway, **replacement for J. Freeman**, effective August 25, 2015 – Step 8, Lane 5 MA – 1.0 FTE.
- ANNALEA HELMS, Speech Language Pathologist for Itinerant Services, **new position**, effective August 25, 2015 – Step 11, Lane 5 MA – 1.0 FTE.
- JACOB ZIMBRIC, Instructor Science at Headway Academy, **replacement for L. Anderson**, effective August 25, 2015 – Step 3, Lane 4 BA+30 – 1.0 FTE.
- SARAH SMITH, Instructor Social Studies at Omegon and Oak Hills, **new position**, effective August 25, 2015 – Step 8, Lane 5 MA – 1.0 FTE.
- ADELLE CISSE, Instructor English Language at North Education Center, **replacement for J. Bernard**, effective August 25, 2015 – Step 9, Lane 6 MA+10 – 1.0 FTE.
- ALLISON RAPP, Instructor Math at West Education Center, **replacement for V. Melrose**, effective August 25, 2015 – Step 1, Lane 1 BA – 1.0 FTE.
- TERESE MALAM, Instructor EBD at South Education Center, **new position**, effective August 25, 2015 – Step 11, Lane 4 BA+30 – 1.0 FTE.
- MATTHEW KRUSACK, School Psychologist at South Education Center, **part new and part replacement for J. Nolan and M. Anderson**, effective August 25, 2015 – Step 5, Lane 8 MA+40 – 1.0 FTE.
- CINDY BARLAGE (current IT Specialist), Instructor Computer Technology (license pending) at South Education Center, **new position**, effective August 25, 2015 – Step 8, Lane 1 BA – 1.0 FTE.

- KELLY MWEI (current EA), School Social Worker at North Education Center, **replacement for C. Snyder**, effective August 25, 2015 – Step 1, Lane 5 MA – 1.0 FTE.
- RACHEL CORDO (current EA), Instructor EBD for North Education Center, **new position**, effective August 25, 2015 – Step 1, Lane 1 BA – 1.0 FTE.
- KATIE TIMM, Instructor Special Education (license pending) at North Education Center, **replacement for J. Bauernfeind**, effective August 25, 2015 – Step 1, Lane 1 BA – 1.0 FTE.
- KARI NOLLENDORFS, Instructor Science at Oregon and Oak Hills, **replacement for A. Lucasse**, effective August 25, 2015 – Step 11, Lane 7 MA+20 – 1.0 FTE.
- DAVID BALTES, Instructor Autism Spectrum Disorder at South Education Center, **replacement for R. Kraay**, effective August 25, 2015 – Step 8, Lane 5 MA – 1.0 FTE.
- MATT GARDNER (current EA), Instructor EBD (license pending) at South Education Center, **new position**, effective August 25, 2015 – Step 2, Lane 1 BA – 1.0 FTE.
- SHANNON DYRUD, Instructor English Language for Various Sites, **new position**, effective August 25, 2015 – Step 8, Lane 6 MA+10 – 1.0 FTE.
- JENNIFER WOLFF, Instructor ASD at North Education Center, **replacement for B. Drewelow**, effective August 25, 2015 – Step 1, Lane 1 BA – 1.0 FTE.
- CHRISLEE JACOBS, School Social Worker at West Education Center, **replacement for A. Poppey-Finley**, effective August 25, 2015 – Step 11, Lane 5 MA – 1.0 FTE.
- JEFF ERICKSON, Instructor EBD at North Education Center, **replacement for A. Matter**, effective August 25, 2015 – Step 2, Lane 1 BA – 1.0 FTE.
- KELLY BETZOLD, School Social Worker at North Education Center, **replacement for K. Kaminski-Schmidt**, effective August 25, 2015 – Step 1, Lane 5 MA – 1.0 FTE.
- KYLE STENNES, Instructor English/Language Arts at Headway Academy North, **new position**, effective August 25, 2015 – Step 2, Lane 1 BA – 1.0 FTE.
- MATTHEW EDGAR, Instructor Social Studies at Epsilon, **additional position due to increased student numbers**, effective August 25, 2015 – Step 6, Lane 4 BA+30 – 1.0 FTE.

**B. Reinstatement of Licensure Waivers**

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**C. Temporary**

- JANE HOLMBERG, Administrator on Assignment at the District Service Center, effective July 1, 2015 through December 31, 2015.
- TIFFANY HAAS, Instructor for West Suburban Summer School, effective July 20, 2015 through July 24, 2015.

**D. Substitutes**

- EMILY FAIR, Instructor Chinese, effective August 25, 2015 through December 22, 2015.

2. **Extended Leaves of Absence:**

A. **Unpaid**

- GREGORY CARDELLI, Behavior Specialist for Various Programs, .875 FTE effective for the 2015-2016 school year.

3. **Separations:**

A. **Dismissal**

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B. **Resignation**

- HEATHER NISSEN, Science Instructor at Hennepin County Home School, effective June 30, 2015.
- JENNIFER JOHNSON, Speech Language Pathologist for Itinerant Services, effective July 1, 2015.
- JODY DELAU, Principal at West Education Center, effective July 24, 2015.
- PAMELA J CARLSON, Science Instructor at Hennepin Gateway Academy, effective July 15, 2015.

C. **Retirement (Regular/Disability)**

- JUDI MARIE RINGE, Administrator on Assignment, effective August 19, 2015 – previously listed as August 24, 2015

**NON-LICENSED STAFF:**

1. **New Hires:**

A. **Regular**

- TOVA EGGERSTEDT, Clerical at South Education Center, **replacement for J. Hanson**, effective July 1, 2015 – Step 3, Grade IV – 1.0 FTE 12 month.
- ANNE FLOYD, Clerical at the District Service Center, **new position**, effective August 3, 2015 – Step 1, Grade IV – 1.0 FTE 12 month.
- JULIE BESS GAVARAS, (current clerical employee) Clerical at Hennepin County Home School, **new position**, effective August 18, 2015 Step 7 Grade IV – 1.0 FTE 10 month.
- GEORGIA MILLER-KAMARA, Education Assistant at Northwest Tech Center, **replacement for J. Frost**, effective August 25, 2015 – Step 10, Lane 4 90+ credits – 0.875 FTE.
- MATTHEW STARK, Education Assistant at South Education Center, **new position**, effective August 25, 2015 – Step 3, Lane 5 BA – 0.875 FTE.

- CANDICE BLAZINSKI, Education Assistant at South Education Center, **new position**, effective August 25, 2015 – Step 5, Lane 7 BA+20 – 0.875 FTE.
- MARISA GRADY (current EA), Education Assistant at South Education Center, **replacement for S. Burton**, effective August 25, 2015 – Step 7, Lane 3 30+ Credits – 0.875 FTE.
- KARLA O’GORMAN, Brailist for Itinerant Services, **new position**, effective August 25, 2015 – Step 3, Grade V – 1.0 FTE.
- JESSICA PETROWIAK (current EA), Interpreter for Itinerant Services, **new position**, effective August 25, 2015 – Step 4, Lane 4 BA+ Certification – 1.0 FTE.

**B. Temporary**

- DONNA CERKVENIK, Interpreter for ESY Itinerant Services, effective July 6, 2015 through July 30, 2015.
- DANIELLE CALVERT, Education Assistant for ESY at South Education Center, effective July 1, 2015 through July 30, 2015.
- MADONNA INDGJER, Education Assistant for ESY at Edgewood Education Center, effective July 2, 2015 through July 30, 2015.
- CHRISTINE MCCLURE, Clerical for SIS at District Service Center, effective July 1, 2015 through June 30, 2016.
- ANDREA LIPOVETZ, Education Assistant at SEC, effective August 31, 2015 through October 14, 2015.
- REBECCA SCHMIEG, Clerical at the District Service Center, effective July 9, 2015 through October 9, 2015.

**C. Substitutes**

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**2. Extended Leaves of Absence:**

**A. Unpaid**

- MATTHEW FRIESEN, Education Assistant at Northwest Tech Center .125 FTE effective for the 2015-2016 school year.
- SCHARREL KRAUSE, Education Assistant at North Education Center, .05 FTE effective for the 2015-2016 school year.
- JOSHUA NAVARRETE, Education Assistant at North Education Center, .875 FTE effective August 31, 2015 – November 23, 2015.
- DAVID SCHELLER, Education Assistant at Edgewood Education Center, .875 FTE effective for the 2015-2016 school year.
- WILLIAM SCHWARTZ, Education Assistant at South Education Center, .875 FTE from August 31, 2015 – December 31, 2015.

### **3. Separations:**

#### **A. Dismissal**

- PAUL BOORSMA, Skilled Facilities Maintenance Worker, at West Education Center, effective July 17, 2015.

#### **B. Resignation**

- CHRISTOPHER KENNEY, Information Technology Specialist at North Education Center, effective July 10, 2015.
- MELISHA CARROLL, Education Assistant at North Education Center, effective July 13, 2015.
- DAVID DITTBENNER, Education Assistant at North Education Center, effective August 19, 2015.
- FUNMILOLA SODUNKE, Education Assistant at Prairie Care Maple Grove, effective July, 14, 2015.
- JESSICA HAGEL, Education Assistant at North Education Center, effective July 30, 2015.
- SUSI FORSANS, Education Assistant at North Education Center, effective July 30, 2015.
- JACLYN FROST, Education Assistant at Prairie Care Residential, effective July 28, 2015.
- STEPHANIE SPANHEIMER, Education Assistant at Prairie Care Maple Grove, effective August 3, 2015.
- DANIEL LUEDTKE, Education Assistant at Edgewood Education Center, effective July 31, 2015.
- RACHEL CORDO, Education Assistant at North Education Center to accept a licensed position, effective August 24, 2015.
- KELLY MWEI, Education Assistant at North Education Center to accept a licensed position, effective August 24, 2015.
- KENNA SHEARMAN, Education Assistant at Prairie Care Edina to accept a licensed position, effective August 24, 2015.
- BRADLEY HUELSNITZ, Education Assistant at North Education Center, effective August 19, 2015.
- EMILY PICKFORD, Education Assistant at North Education Center, effective August 20, 2015.

#### **C. Retirement (Regular/Disability)**

- JANICE HANSON, Clerical at South Education Center, effective June 30, 2015 – previously listed as July 1, 2015 on the June 2015 HR Report.

#### **D. Other**

## ATTACHMENT TO ROUTINE HUMAN RESOURCES ACTIVITIES REPORT - August

### Spring Wrap-up and Fall Start-up Hours

Kristin Karlson	Ann Verdegan	Sherry Krause
Kim Mackenzie	Kathryn Enselein	Sandra Kast
Stephen Higgins	Rosalie Palan	Sarah Baker
Brandi Nelson	Carla Danielson	Doris Moylan
Keith Dawson	Jennifer Curtis	Jeffrey Tillman
Jimmie Heags	Kimberly Nelson	Sherry Landrud
LuAnn Valek	Robert Laumann	Nicole Christensen

### Curriculum Writing and Other Summer Projects

Jeremy Anderson	Michelle Anderson	Caitlin Deutschman
Kathy Enselein	Jon Fila	Tod Hoadby
Darla Jackson	Lois Lillie	Ann Mitty
Laura Moore	Linda Oberg	Cathleen Pinkosky
Alexia Poppy-Finley	Ann Runck	Linda Seifried
Paul Sterlacci	Kayleen Taffe	Katherine Utter
Ann Verdegan	Travis Voels	Scott Wright
Cindy Barlage	Demetrius Parrett	Mitzi Curtis
Laura Moore	Bryce Merriman	Jimmie Heags
Doris Moylan	Michelle Anderson	Ann Mitty
Joyce Eckes	Julene Nolan	Teresa Schrempp
Tara Blackert	Mary Resnikoff	Kelly McIntosh
Zebedee Howell	Antwayn Hunter	Robert Howell
Rita Sellers		

### PEM Trainers

Jeremy Anderson	Alisa Anderson	Pamela Schroeder
Jennifer Jensen		

### CPI Trainers

Matt Ahlberg

# Summer School

## Licensed

### ALC

John Vittera

### INDEPENDENT STUDY

Teresa Stadem

### NSO

Josh Berrong

Mike Smart

Scott Swanson

### Special Education

AnnMarie Bailey  
Cynthia Fort-Reis  
Retha Krey  
Wayne Scroggins

Kathleen Causton  
Jane Karayusuf  
Laurie Levin  
John Stallman

Anne Eagan  
Stephen Koepcke  
Amanda Matter  
Georgeann Wobschall

### West Suburban Summer School

Steve Auer  
Gary Bowman  
Judy Daily  
Ray Frigard  
Miranda Hendrickson  
Walter Johnson  
Cory Knudtson  
Sarah Menk  
Bryan Olson  
Sean Padden  
Harry Pulver  
Ann Richter  
Julie Sotak  
Mary Stewart  
Carla Wallace

Elizabeth Benezra  
Jane Copes  
Denise DuBois  
Kari Govig  
Kristina Holtmeyer  
Tami Junkermeier  
Abbey Lantz  
Emily Moore  
Jennifer Olson  
Jim Pekarek  
Dana Raabe  
Benjamin Roub  
Guy Stewart  
Cindy Stoa  
Philip Wiese

Bryan Bjorlin  
Steve Cullison  
John Foty  
Samantha Heitke  
Dana Jensen  
Suzanne Kehret  
Masey McDowell  
Colin O'Brien  
Robyn Owens  
Julie Pink  
Dan Reynolds  
Jodi Schleyer  
Karie Stewart  
Kristiann Stotz  
Jane Zins

## **Non-Licensed**

### **Area Learning Center**

Brielle Thomas

### **NSO**

Jill Bradley

### **Special Education**

Jaime Anderson

Donna Cerkvenik

Marisa Grady

Yahwon Lawrence

Georgia Miller-Kamara

Matthew Stark

Victoria Terwilliger

Kedrick Williams

Alisha Bucek

Gabriel Daniels

Douglas Holtz, Sr.

Daniel Luedtke

Tracy Mooney

Nancy Sullivan

Michelle Thompson

Danielle Calvert

George Ewefada

Madonna Indgjer

Tara Meland

Kommonyan Quaye

Ashley Tauer

Jason Violette

### **West Suburban Summer School**

Brooke Auer

Tiffany Haas

Ryan van Alstine

Trevor Aufderheide

Emma Hanegraf

Soniya Coutinho

Hamish Limond

## *A Statewide Collaborative Curriculum*

By Chad Maxa

In 2012, the future seemed both clear and imminent to Minnesota curriculum directors. They knew that students would use more and more personal media that would consistently connect them to information. But the educational texts for their digital devices, aligned to the expected Minnesota standards, were not available.

District leaders examined their capacity to write their own digital curriculum and quickly realized they had insufficient skills and personnel to address the content, technology, and training issues related to constructing and successfully implementing digital curriculum. Vendor-provided materials were expensive and unresponsive to local needs. With multiple districts moving to be part of a post-textbook world, they needed a radically different approach.

### To the Rescue: Collaboration

The breakthrough came when several early adopters proposed an organizational structure that provided sufficient seed money and project oversight. District leaders were invited to join a collaborative, and the Minnesota Partnership for Collaborative Curriculum (MPCC) was born. The MPCC was formed as a grassroots effort to provide all Minnesota teachers with access to high-quality and easily adaptable digital materials aligned to standards.

MPCC leaders communicated the economic, academic, and instructional benefits of working together to state educators. Trusted partners already known in curriculum and technology circles painted a detailed picture of how curriculum for grades 3 through 12 in four core subject areas would be: 1) designed to meet Minnesota standards; 2) more interactive than traditional textbooks; and 3) able to be modified for local purposes with local technology—all for the cost of just one textbook adoption. Districts joined the partnership at a cost of \$1.00 per student. Individuals representing the partnership made multiple presentations across the state and answered school district stakeholders' questions. Between 2013 and 2015, 191 districts joined the partnership.

### How It Works

The MPCC organizational structure includes a course creation and certification process that seeks to leverage talent and interest across districts and to assure high-quality curriculum and training support. It also creates opportunities, through a variety of committees and input sessions, for partners

to influence MPCC design. This collaboration results in a flexible organization that responds to changing needs.

Over the past two years, MPCC leaders have worked with the 191 partner districts to recruit teacher-writers, course facilitators, and course reviewers to create digital materials. To date, 67 teacher-writers from 41 different districts have participated on writing teams for math, science, English language arts, and social studies. Each attended a writer's workshop before beginning his or her work, which gave the project leadership an opportunity to confirm the expectations for aligning to standards, for content rigor, and for addressing cultural relevance and response, as well as to share the technical design requirements. More than a hundred teachers and course facilitators attended writer's workshops throughout 2013 and 2014. There is also an application pool of 150 teachers who are interested in writing digital courses in the future. During the 2014–15 school year, 86 teachers attended implementation workshops and this summer, seven days of workshops teaching effective ways to implement digital curriculum will take place across the state.

Approximately 20 high-quality courses have been developed, reviewed, and piloted, with another 20 expected by the end of 2015. The courses employ an array of effective instructional strategies to address student learning abilities and styles and provide a variety of authentic learning assessments. MPCC requires that all content be available digitally and conform to fair use standards so that there is no further cost to the user.

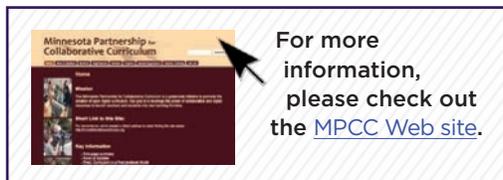
Supported by a grant from the state teachers union, MPCC launched Teacher Implementation Networks between March 1 and June 30 of this year. The networks featured 20 teachers using one of six MPCC courses, and each network was mentored by a teacher who helped create the course. A mentor workshop, delivered in partnership with the University of Minnesota's Learning Technologies Media Lab, focused on creating online communities through Google and facilitating video-conferenced networking sessions. The impact of MPCC's work goes beyond the provision of digital course materials.

### Future Plans

Now that it's past the initial development phase, MPCC is planning for enhanced sustainability and proposing a tiered membership structure to differentiate inaugural members from new members, all

while upholding the bedrock value of making digital curriculum available to all Minnesota schools.

*Chad Maxa is the executive director of technology and innovation for Intermediate (MN) District 287.*



**For more information, please check out the [MPCC Web site](#).**

**INTERMEDIATE DISTRICT 287**  
**PLYMOUTH, MINNESOTA**  
**BOARD OF EDUCATION**

Regular Meeting – August 27, 2015

**AGENDA SECTION:** SUPERINTENDENT’S REPORT

**ITEM:** Superintendent Results (Goals)

**PRESENTED BY:** Superintendent Lewandowski

**1. Background Information**

The Superintendent presents the suggested 2015-2016 Board results (goals) for Board approval.

**2. Fiscal Impact/Funding Source: None**

**3. RECOMMENDED ACTION: The Board approve the Board Results (Goals) for 2015-2016 as presented.**

Motion by: \_\_\_\_\_ Yes \_\_\_\_ Passed \_\_\_\_

Second by: \_\_\_\_\_ Yes \_\_\_\_ Failed \_\_\_\_

Abstentions: \_\_\_\_\_

# Intermediate District 287

*RESPONSIVE. INNOVATIVE. SOLUTIONS.*

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## INTER-OFFICE MEMORANDUM

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DATE: August 27, 2015

TO: Intermediate School District 287 School Board

FROM: Sandra Lewandowski, Superintendent

RE: **Proposed 2015-2016 Superintendent Result (Goal)**

While all parts of the written responsibilities for the Superintendent will continue to be addressed and evaluated as part of the annual Superintendent evaluation, I am recommending the following additional major result (goal) as a priority area for this year:

By May 1, 2016, a norm of positive, safe, collaborative and supportive employee culture will be actively promoted by all district leaders as measured by:

- a) a district wide culture survey and
- b) implementation of a district wide safety response system.

Thank you for consideration of this proposed annual result. Please feel free to call me in advance of the August 27 board meeting if you have any questions or concerns.

**INTERMEDIATE DISTRICT 287**  
**PLYMOUTH, MINNESOTA**  
**BOARD OF EDUCATION**

Regular Meeting – August 27, 2015

**AGENDA SECTION:** BUSINESS SERVICES REPORT

**ITEM:** Approval of Routine Monthly Finance Report

**PRESENTED BY:** Mae L. Hawkins, Executive Director of Business Services

**1. Background Information**

The June Budget vs. Actual Reports are presented for Board information and review. These reports indicate that year-to-date revenue in all funds excluding Funds 06 (NEC Construction) & 09 (Agency Funds) total \$78,156,281 or 92.1% of the Revised Revenue Budget of \$84,865,422. The District’s monthly revenue will continue to be based upon the cash payments we receive from MDE Special Education Uniform Tuition system and other state aids. Revenue will be made whole at the end of each fiscal year as we calculate all of our receivables and recognize the revenue receivable as part of the audit.

Year-to-date expenditures in all funds excluding Funds 06 (NEC Construction) & 09 (Agency Funds) total \$82,313,342, or 98.2% of the Revised Expenditure Budget of \$83,839,420.

These numbers are as of the end of the fiscal year at June 30th, and are preliminary at this point. They reflect the normal month end which is basically on a cash basis without accrual entries. Numerous receivables and payables are calculated after year-end, and the numbers will continue to change up to and through the audit process later this fall.

DDA

Attachments

**2. Fiscal Impact/Funding Source:** None

**3. RECOMMENDED ACTION:** The Board approve the Finance & Donation Report items as presented.

Motion by: \_\_\_\_\_ Yes \_\_\_\_ Passed \_\_\_\_

Second by: \_\_\_\_\_ Yes \_\_\_\_ Failed \_\_\_\_

Abstentions: \_\_\_\_\_

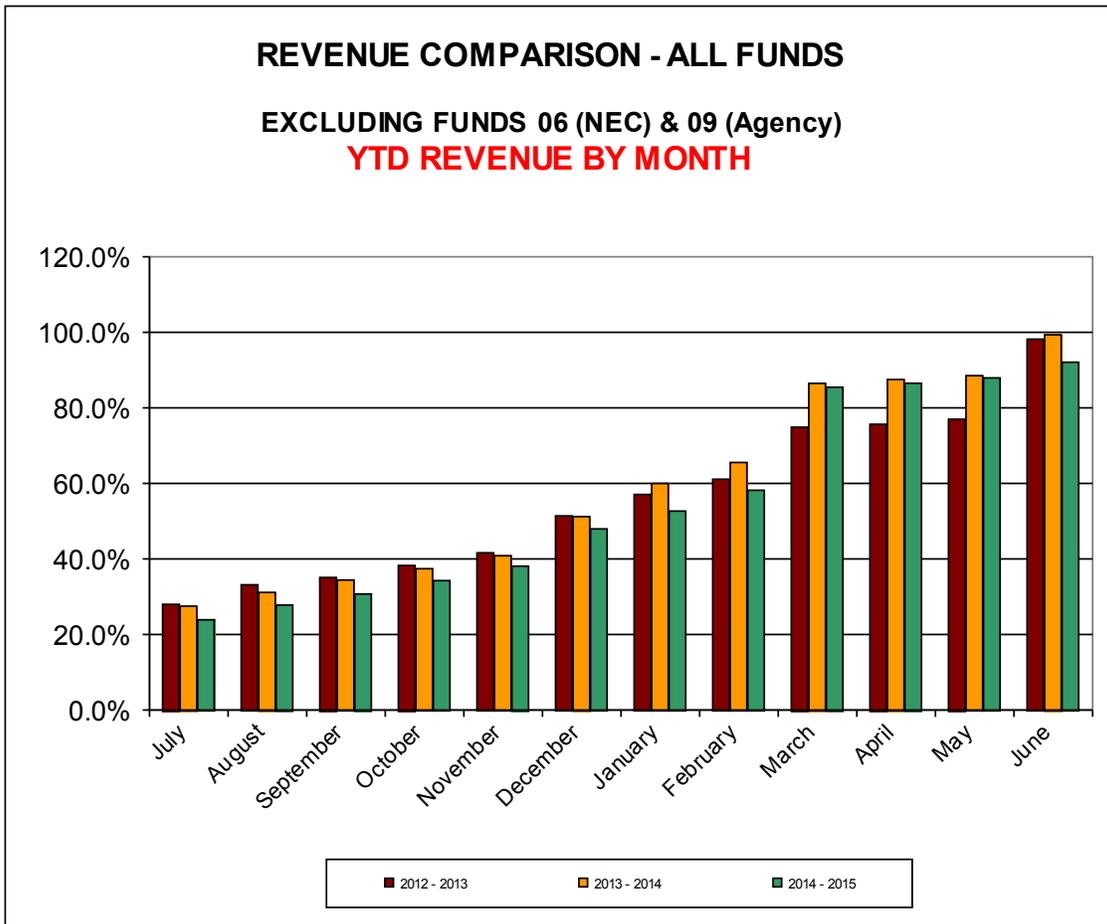
**The mission of Intermediate District 287 is to be the premier provider of innovative specialized services to ensure that each member district can meet the unique learning needs of its students.**

## DISTRICT 287

### REVENUE COMPARISON

- EXCLUDING Funds 06 (NEC Construction) and 09 (Agency)

Month	2012 - 2013		2013 - 2014		2014 - 2015	
	\$ Amount	% of Budget	\$ Amount	% of Budget	\$ Amount	% of Budget
July	23,083,337	28.0%	23,266,115	27.5%	20,284,604	23.9%
August	4,277,483	33.2%	3,076,425	31.1%	3,296,130	27.8%
September	1,595,333	35.1%	2,766,649	34.4%	2,486,874	30.7%
October	2,620,908	38.3%	2,558,934	37.4%	3,017,044	34.3%
November	2,772,203	41.6%	2,904,928	40.9%	3,240,902	38.1%
December	8,060,459	51.4%	8,740,826	51.2%	8,380,131	48.0%
January	4,673,693	57.1%	7,444,596	60.0%	4,014,753	52.7%
February	3,338,082	61.1%	4,699,240	65.6%	4,675,723	58.2%
March	11,361,782	74.9%	17,705,512	86.5%	23,146,696	85.5%
April	636,685	75.7%	882,851	87.5%	872,787	86.5%
May	1,090,279	77.0%	867,293	88.5%	1,225,771	88.0%
June	17,481,161	98.2%	9,140,621	99.4%	3,514,865	92.1%
<b>TOTAL</b>	<b>80,991,404</b>	<b>98.2%</b>	<b>84,053,988</b>	<b>99.4%</b>	<b>78,156,281</b>	<b>92.1%</b>
<b>BUDGET</b>	<b>82,490,824</b>		<b>84,601,954</b>		<b>84,865,422</b>	



REPORT: EXPREV 000006 REVENUE SUMMARY BY FUND - Board Report  
 STATEMENT OF REVENUE  
 DIST 0287 Intermediate District 287 ACCOUNTING PERIOD 06/01/15 TO 06/30/15

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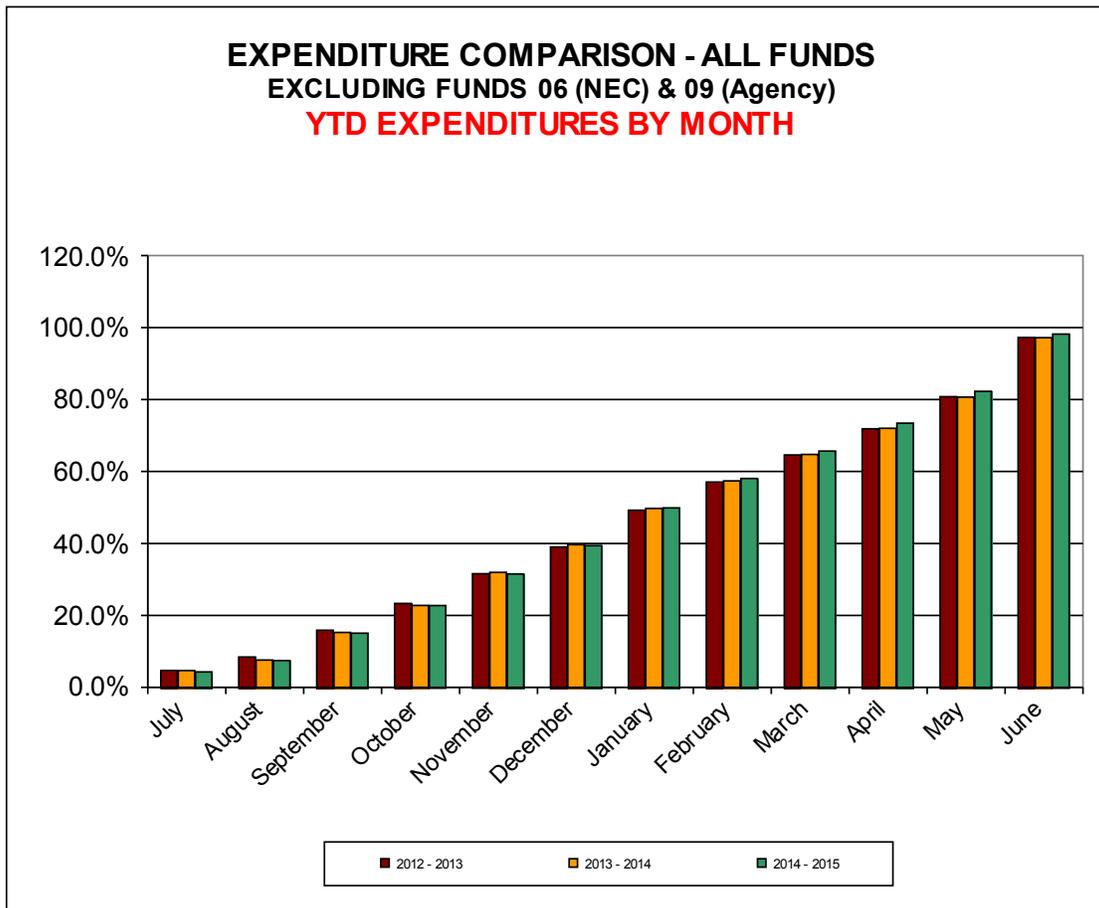
ACCT STATUS: All Account Statuses ACCOUNT RANGES: 01 TO 99-999  
 ZERO BALANCES: Suppress Zero Balances INCLUDE/EXCLUDES: EXL FD 09 09 EXL FD 11 11  
 SORTED BY: ACCOUNT FD  
 SUBTOTALLED BY: ACCOUNT FD  
 SERIES TOTALS: <None Selected>  
 PAGE BREAK ON: <None Selected>

FD	PRIOR	FISCAL YEAR 201407			REMAINING	PERCENT
01	YEAR	REVISED	06/01/15	RECEIVED	ON 06/30/15	REMAINING
	ACTUAL	BUDGET	06/30/15	THRU 06/30/15		
01 GENERAL FUND	17,381,854.08	18,076,847	1,243,867.89	9,854,350.59	8,222,496.41	45.48 %
02 FOOD SERVICE FUND	671,460.99	745,697	51,884.07	425,105.55	320,591.45	42.99 %
04 COMMUNITY SERVICE FUND	181,606.80	178,658	5,594.15	76,094.18	102,563.82	57.40 %
07 DEBT SERVICE FUND	5,218,401.45	5,305,121	0.00	1,665,734.29	3,639,386.71	68.60 %
08 TRUST FUND	501,066.37	566,200	348,274.48	547,666.98	18,533.02	3.27 %
10 SCHOLARSHIP FUND	4,088.19	0	1,965.00	3,215.00	3,215.00-	0.00 %
12 ALC-ACADEMIC	9,969,717.09	9,328,755	747,593.45	7,091,282.81	2,237,472.19	23.98 %
13 CAREER & TECH	1,493,564.88	1,203,629	94,409.46	1,010,324.53	193,304.47	16.06 %
14 SPECIAL EDUCATION	48,029,694.22	48,939,805	931,269.63	56,883,388.21	7,943,583.21-	16.23-%
20 INTERNAL SERVICE FUND - DENTAL	563,673.23	493,010	86,882.07	571,172.54	78,162.54-	15.85-%
41 DONATIONS	32.96	0	0.00	4,108.55-	4,108.55	0.00 %
51 STUDENT CLUBS	38,827.35	27,700	3,124.63	32,054.88	4,354.88-	15.72-%
*** REPORT TOTALS:	84,053,987.61	84,865,422	3,514,864.83	78,156,281.01	6,709,140.99	7.90 %

**DISTRICT 287**  
**EXPENDITURE COMPARISON**

- EXCLUDING Funds 06 (NEC Construction) and 09 (Agency)

Month	2012 - 2013		2013 - 2014		2014 - 2015	
	\$ Amount	% of Budget	\$ Amount	% of Budget	\$ Amount	% of Budget
July	3,922,779	4.7%	3,962,038	4.7%	3,601,915	4.3%
August	3,118,331	8.4%	2,486,804	7.6%	2,637,832	7.4%
September	6,204,141	15.9%	6,489,103	15.3%	6,385,388	15.1%
October	6,207,454	23.3%	6,365,911	22.8%	6,438,125	22.7%
November	6,868,339	31.6%	7,781,071	32.0%	7,361,288	31.5%
December	6,204,082	39.0%	6,551,462	39.7%	6,626,717	39.4%
January	8,516,139	49.2%	8,521,477	49.7%	8,778,883	49.9%
February	6,519,986	57.1%	6,477,527	57.4%	6,840,106	58.1%
March	6,287,977	64.6%	6,241,384	64.7%	6,389,294	65.7%
April	6,049,508	71.9%	6,167,270	72.0%	6,520,531	73.5%
May	7,446,228	80.8%	7,333,498	80.7%	7,400,192	82.3%
June	13,711,182	97.2%	14,005,680	97.2%	13,333,072	98.2%
<b>TOTAL</b>	<b>81,056,146</b>	<b>97.2%</b>	<b>82,383,226</b>	<b>97.2%</b>	<b>82,313,342</b>	<b>98.2%</b>
<b>BUDGET</b>	<b>83,352,386</b>		<b>84,760,037</b>		<b>83,839,420</b>	



REPORT: EXPREV 000007 EXPENDITURE SUMMARY BY FUND - Board Rept  
 STATEMENT OF EXPENDITURES  
 DIST 0287 Intermediate District 287 ACCOUNTING PERIOD 06/01/15 TO 06/30/15

RUN: FRI 081415 09:00 PAGE 1

ACCT STATUS: All Account Statuses ACCOUNT RANGES: 01 TO 99-999  
 ZERO BALANCES: Suppress Zero Balances INCLUDE/EXCLUDES: EXL FD 09 09 EXL FD 11 11  
 SORTED BY: ACCOUNT FD  
 SUBTOTALLED BY: ACCOUNT FD  
 SERIES TOTALS: <None Selected>  
 PAGE BREAK ON: <None Selected>

FD	PRIOR YEAR ACTUAL	REVISED BUDGET	06/01/15 TO 06/30/15	FISCAL YEAR 201407 EXPENDED THRU 06/30/15	ENCUMBERED THRU 06/30/15	REMAINING ON 06/30/15	PERCENT REMAINING
01 GENERAL FUND	17,751,131.18	18,301,943	1,957,003.84	16,812,257.50	582,225.62	907,459.88	4.95 %
02 FOOD SERVICE	671,460.99	745,697	89,262.62	767,456.24	14,110.52	35,869.76-	4.81-%
04 COMMUNITY SERVICE FUND	181,606.80	178,658	6,201.14	152,576.72	82.11	25,999.17	14.55 %
07 DEBT SERVICE FUND	3,964,439.56	3,968,108	208.30	3,974,512.45		6,404.45-	0.16-%
08 TRUST FUND	488,941.03	566,200	316,139.18	516,530.62		49,669.38	8.77 %
10 SCHOLARSHIP FUND	23,927.80	29,000	1,273.17	21,274.78		7,725.22	26.63 %
12 ALC-ACADEMIC	10,244,373.13	9,758,291	1,815,390.26	9,661,082.25	43,686.97	53,521.78	0.54 %
13 CAREER & TECH	1,403,838.63	1,154,775	314,310.08	1,203,281.80	3,190.07	51,696.87-	4.47-%
14 SPECIAL EDUCATION	47,124,998.65	48,616,038	8,665,548.13	48,627,050.05	133,591.50	144,603.55-	0.29-%
20 INTERNAL SERVICE FUND	493,670.32	493,010	154,798.31	546,632.87		53,622.87-	10.87-%
21 SELF HEALTH INSURANCE	0.00	0	1,568.00	1,568.00		1,568.00-	0.00 %
51 STUDENT CLUBS	34,838.23	27,700	11,369.30	29,118.32		1,418.32-	5.12-%
*** REPORT TOTALS:	82,383,226.32	83,839,420	13,333,072.33	82,313,341.60	776,886.79	749,191.61	0.89 %

# Intermediate District 287

## *Responsive. Innovative. Solutions.*

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### INTER-OFFICE MEMORANDUM

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Date: **August 14, 2015**  
To: Members of the School Board  
From: Mae L. Hawkins, Executive Director of Business Services  
Re: **Cash Report - June** Claims, Payroll, Receipts, and Investments

A. Recommendation: Request the Board approve payment of the items listed below:

- |  |                                 |
|--|---------------------------------|
| 1. Claim payments for: <b>June 2015</b>  | Totaling \$ <u>3,162,738.52</u> |
| a) Check #'s <b>498611 - 498871</b><br>and Wire Transfers - #'s <b>2586 - 2592, 3110, 70016906 - 70017279, 80000976 - 80000997</b><br>and P-Card Purchases - #'s <b>90000421- 90000434</b>   |                                 |
| 2. Payroll for: June 2015  | Totaling \$ <u>2,411,213.80</u> |
| a) Check #'s <b>675601 - 675602</b><br>b) Direct Deposit #'s <b>281401 - 282386, 282387 - 283280, 285180 (void &amp; reissue)</b><br>(gap due to July and August warehoused checks for summer pay)<br>and Wire Transfers - #'s <b>4122</b> |                                 |
| 3. Receipts for: June 2015   | Totaling \$ <u>3,289,962.09</u> |
| a) Receipt #'s <b>137638 - 137851</b>  |                                 |
| 4. Investments at end of month   | Totaling \$ <u>9,514,907.68</u> |

Claims/Expenditures, wire transfers, P-Card purchases, payroll, receipts and investments have been prepared under the direction of Dave Anderson and is presented for approval by the School Board. Dave and I would be glad to answer any questions.

**INTERMEDIATE DISTRICT 287  
INVESTMENTS ON HAND  
JUNE 2015**

INV NBR	INSTITUTION	INV TYPE	RATE OF RETURN (%)	PURCHASE DATE	MATURITY DATE	AMOUNT INVESTED
	PMA- MNTRUST INVESTMENT SHARES PORTFOLIO					878.00
	PMA- MNTRUST SAVINGS DEPOSIT ACCOUNT	SDA	0.040	05/31/15	06/30/15	9,514,029.68
	<b>TOTAL PMA- MNTRUST INVESTMENTS ON BOOKS</b>					<b>9,514,907.68</b>

**ACTIVITY DETAIL:**

INVESTMENTS ON OUR BOOK AT END OF PRIOR MONTH	11,514,029.68
CURRENT MONTH ACTIVITY	
DEPOSITS	
WITHDRAWALS	(2,000,000.00)
INTEREST EARNED- RECORDED	878.00
INTEREST EARNED- NOT RECORDED BY MONTH-END	-
<b>TOTAL INVESTMENTS AT END OF MONTH &amp; UN-RECORDED INTEREST</b>	<b>9,514,907.68</b>

# Intermediate District 287

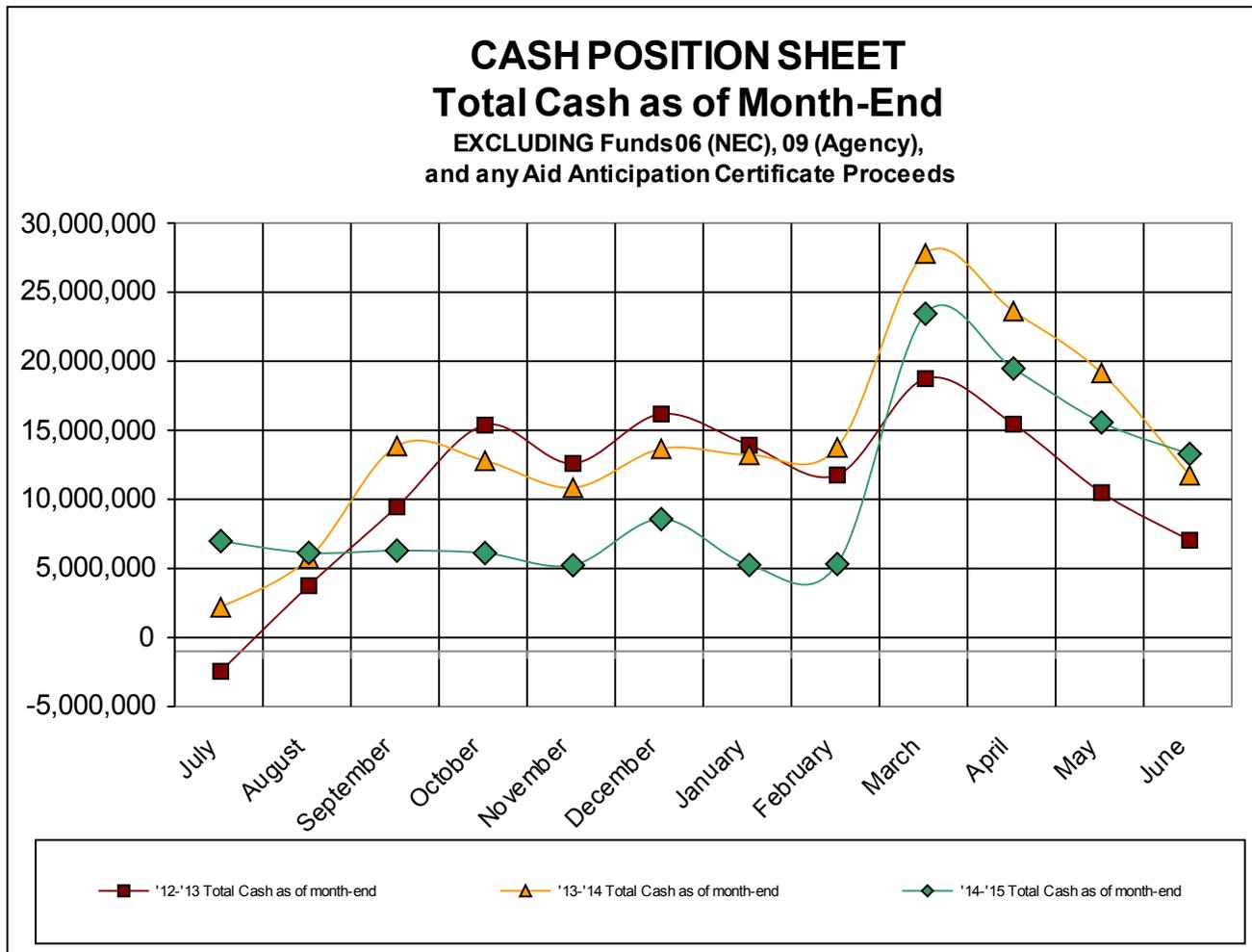
## Cash Position Sheet- Monthly Total Net Cash- All Accounts

- EXCLUDING Funds 06 (NEC Construction), 09 (Agency), and any Aid Anticipation Certif. Proceeds

<u>Date</u>	<u>'12-'13 Total Cash as of month-end</u>	<u>'13-'14 Total Cash as of month-end</u>	<u>'14-'15 Total Cash as of month-end</u>
July	-2,447,118 <sup>1</sup>	2,191,127 <sup>2</sup>	6,975,746
August	3,754,626 <sup>2</sup>	5,718,061 <sup>2</sup>	6,126,182
September	9,454,172 <sup>2</sup>	13,862,706	6,288,912
October	15,382,409 <sup>2</sup>	12,796,587	6,111,818
November	12,605,385 <sup>2</sup>	10,848,256	5,234,858
December	16,180,751 <sup>2</sup>	13,665,705	8,574,866
January	13,924,956 <sup>2</sup>	13,229,251	5,249,429
February	11,767,529 <sup>2</sup>	13,767,789	5,322,861
March	18,741,667 <sup>2</sup>	27,803,669	23,439,811
April	15,446,038 <sup>2</sup>	23,625,636	19,473,405
May	10,488,472 <sup>2</sup>	19,151,688	15,576,013
June	7,041,623 <sup>2</sup>	11,744,521	13,291,819

<sup>1</sup> excludes Aid Anticipation Certif. proceeds of \$5,900,000.00 in July 2011, paid back in Aug. 2012

<sup>2</sup> excludes Aid Anticipation Certif. proceeds of \$9,900,000.00 in Aug. 2012, paid back in Sept. 2013



**INTERMEDIATE DISTRICT 287**  
**JUNE 2015 ACTIVITY**

**ELECTRONIC TRANSFERS IN:**

DATE	AGENCY	TO	EF#	AMOUNT	DESCRIPTION
6/1/2015	VOC REHAB GRTS	MSDLAF	2589497	59,511.14	INV #73066 SWIFT WRK FORCE GRANT
	DHS - MMIS	MSDLAF	2593174	156,453.53	THIRD PARTY BILLING FY14-15
6/8/2015	HENN CO HSPHD	MSDLAF	20642880	287.70	MEC2 - SECA ELC-
6/9/2015	HENN TECH COLLEGE	MSDLAF	2605846	20.00	INV#73126 ATTAIN SPIRAL BINDING SVS
6/10/2015	EDUC-FNS	MSDLAF	2612173	12,588.11	02F705 FED BRKFST MAY15
	EDUC-FNS	MSDLAF	2607794	21,706.20	02F701 FED LUNCHESES MAY15
	EDUC-FNS	MSDLAF	2607794	1,553.15	02S300 ST LUNCHESES MAY15
	EDUC-FNS	MSDLAF	2607794	2,932.80	02F701 REG LUNCHESES MAY15
	EDUC-FNS	MSDLAF	2607794	586.56	02F701 FED HHFKA LUNCH MAY15
6/16/2015	DHS - MMIS	MSDLAF	2620537	45,463.91	THIRD PARTY BILLING FY14-15
6/18/2015	EDUC-STATE AID	MSDLAF	2629409	91,792.39	01S211 GEN ED AID FY14-15
	EDUC-STATE AID	MSDLAF	2629409	928,476.36	01S360 SPEC ED AID FY13-14
6/22/2015	HENN CO HSPHD	MSDLAF	20646190	35,807.61	MEC2 - SECA ELC
6/29/2015	HENN CO HSPHD	MSDLAF	20648224	51,912.41	MEC2 - NECA ELC
6/30/2015	DHS - MMIS	MSDLAF	2645114	177,907.32	THIRD PARTY BILLING FY14-15
	MERCHANT BKCD	MSDLAF	137808	800.00	287 CONF CTR REGISTRATION JUNE 2015 ACT
	SQUARE INC	MSDLAF	137812	92.61	SEC COMMON GROUNDS JUNE 2015 ACT
	PAYPAL	MSDLAF	137813	97,508.67	MISC PROGRAM REGISTRATIONS JUNE 2015 ACT
	ELAVON-PAYPAM	MSDLAF	137814	288.50	PAYPAM FOOD SERVICE JUNE 2015 ACT
<b>MTD TOTALS</b>				<b>1,685,688.97</b>	

**INTERMEDIATE DISTRICT 287**  
**JUNE 2015 ACTIVITY**

**WIRE TRANSFERS OUT:**

DATE	FROM	AGENCY	WIRE #	AMOUNT	DESCRIPTION
6/4/2015	MSDLAF	BANK OF MONTREAL	2586	67,899.80	A/P P-CARD MAY15 ACT - PD JUNE15
	MSDLAF	BANK OF MONTREAL	90000421-90000434	47,165.39	P-CARD MAY15 ACT - PD JUNE15
6/10/2015	MSDLAF	US BANK	70016906-70016956	6,454.73	DIRECT DEPOSIT EMPLOYEE EXPENSES FY15
	MSDLAF	US BANK	281401-282386	1,273,698.09	DIRECT DEPOSIT PAYROLL
	MSDLAF	EBC	80000976	60,379.65	EMPLOYEE & EMPLOYER 403B
	MSDLAF	US BANK	80000977	341,546.54	FEDERAL TAXES
	MSDLAF	MN DEPT OF REVENUE	80000978	759.24	MN DEPT OF REVENUE-WAGE LEVY'S
	MSDLAF	MN DEPT OF REVENUE	80000979	77,655.31	STATE WITHHOLDING TAXES
	MSDLAF	PERA	80000980	51,062.32	PUBLIC EMPLOYEES RETIREMENT ASSN
	MSDLAF	TRA	80000981	88,200.69	TEACHERS RETIREMENT ASSN
	MSDLAF	EBC	80000982	23,886.01	EMPLOYEE & EMPLOYER 403B
	MSDLAF	US BANK	80000983	148,702.98	FEDERAL TAXES
	MSDLAF	ING - MSRS	80000984	2,038.83	MN STATE RETIREMENT SYSTEM - VEBA
	MSDLAF	PERA	80000985	58,917.85	PUBLIC EMPLOYEES RETIREMENT ASSN
	MSDLAF	TRA	80000986	87,758.15	TEACHERS RETIREMENT ASSN
	MSDLAF	US BANK	2587	62.96	MERCHANT CARD FEES MAY15 ACT BK IN JUNE15
6/24/2015	MSDLAF	EBC	2588	37,799.64	EMPLOYEE & EMPLOYER 403B RETIREES
	MSDLAF	VOYA-ING	2589	14,276.05	MN STATE RETIREMENT SYSTEM - RETIREES
	MSDLAF	US BANK	2590	81.32	ARP FEES VOUCHER ACCT MAY15
6/28/2015	MSDLAF	US BANK	2591	63.92	MERCHANT CARD FEES JUNE15 ACT BK IN JUNE15
	MSDLAF	CHS	2592	47,067.68	CHS FLEX PAYMENTS JUNE15
	MSDLAF	US BANK	70016957-70017279	46,165.35	DIRECT DEPOSIT EMPLOYEE EXPENSES FY15
	MSDLAF	US BANK	282387-283280	1,134,818.05	DIRECT DEPOSIT PAYROLL REG
	MSDLAF	US BANK	285180*	1,077.47	DIRECT DEPOSIT PAYROLL REG
	MSDLAF	US BANK	VOID	(500.95)	DIRECT DEPOSIT VOIDS 6/30/2015
	MSDLAF	EBC	80000987	44,458.27	EMPLOYEE & EMPLOYER 403B
	MSDLAF	US BANK	80000988	306,525.39	FEDERAL TAXES
	MSDLAF	MN DEPT OF REV	80000989	962.15	MN DEPT OF REVENUE-WAGE LEVY'S
	MSDLAF	MN DEPT OF REV	80000990	69,930.79	STATE WITHHOLDING TAXES
	MSDLAF	PERA	80000991	34,792.98	PUBLIC EMPLOYEES RETIREMENT ASSN
	MSDLAF	TRA	80000992	83,674.01	TEACHERS RETIREMENT ASSN
	MSDLAF	EBC	80000993	17,862.68	EMPLOYEE & EMPLOYER 403B
	MSDLAF	US BANK	80000994	128,976.26	FEDERAL TAXES
	MSDLAF	VOYA-ING	80000995	2,038.43	MN STATE RETIREMENT SYSTEM - VEBA
	MSDLAF	PERA	80000996	40,145.75	PUBLIC EMPLOYEES RETIREMENT ASSN
	MSDLAF	TRA	80000997	83,394.23	TEACHERS RETIREMENT ASSN
	MSDLAF	US BANK	3110	210.58	ARP FEES RECEIPT ACCT MAY15
	MSDLAF	US BANK	4122	57.48	ARP FEES PAYROLL ACCT MAY15

**MTD TOTALS** **4,430,066.07**

\*OUT OF SEQUENCE DUE TO JULY AND AUGUST WAREHOUSED CHECKS FOR SUMMER PAY



**DONATIONS  
INTERMEDIATE DISTRICT 287  
2014-2015**

**June 2015**

<b>DON. DATE</b>	<b>DESCRIPTION</b>	<b>VIN#</b>	<b>EST VALUE</b>	<b>DONOR</b>	<b>SS# OR FED ID#</b>	<b>CAMPUS</b>	<b>PROGRAM</b>
6/4/15	FULL SHEET CAKE		\$ 63.00	BYERLY'S-MAPLE GROVE		NWTC	VENTURE
5/31/15	1999 FORD ESCORT	1FAFP13P1XW155724	NONE LISTED	CARLOCK, ELIZA		HTC/EP	AUTO TECH
6/3/15	GIFT CARD		\$ 25.00	CUB FOODS-BROOKLYN PARK		NWTC	VENTURE
6/3/15	HONDA ENGINES & A PUMP		\$ 1,000.00	GARLICK EQUIPMENT		HTC/EP	OUTDOOR MOTOR SPORTS
6/16/15	CHECK		\$ 60.00	HOFFMAN, CATHERINE		EDGEWOOD	STUDENT CLUB
6/4/15	EASYSTAND EVOLV STANDER & WALKER		\$ 1,525.00	MAZZA, GREG & SANDY		ITINERANT	PHYSICAL THERAPY
6/30/15	CHECK		\$ 50.00	MILLER, MARGE		DSC	DESTINATION IMAGINATION
6/9/15	CHECK		\$ 2,000.00	MINNETONKA ROTARY CLUB		EPSILON	STUDENT SCHOLARSHIPS
5/14/15	2003 FORD WINSTAR	2FMZA51423BA74957	NONE LISTED	PLOOF, MARK		HTC/EP	AUTO TECH
6/30/15	CHECK		\$ 1,298.75	SCHROEDER, PAMELA		DSC	DESTINATION IMAGINATION
6/9/15	CHECK		\$ 42.71	TARGET TAKE CHARGE OF EDUCATION		OMEGON	ALL
6/16/15	CHECK		\$ 125.00	TARGET TAKE CHARGE OF EDUCATION		EDGEWOOD	STUDENT CLUB
6/30/15	CHECK		\$ 1,750.00	XCEL ENERGY FOUNDATION		DSC	DESTINATION IMAGINATION
6/30/15	3 LAWN MOWERS & EDGER		\$ 650.00	ZIEGELMAN, DON		HTC/EP	OUTDOOR MOTOR SPORTS
			\$ 8,589.46				

# Intermediate District 287

RESPONSIVE. INNOVATIVE. SOLUTIONS.

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M E M O R A N D U M

Date: July 28, 2015

To: Mae Hawkins

From: Pat Harris

**Re: YEAR END SUMMARY OF DONATIONS**

During the period of July 1, 2014 through June 30, 2015 Intermediate District 287 received donations of equipment, supplies, cash and other items valued at \$44,231.96. This is the total of monthly compilations already provided to the Board.

**INTERMEDIATE DISTRICT 287  
PLYMOUTH, MINNESOTA  
BOARD OF EDUCATION**

Regular Meeting – August 27, 2015

**AGENDA SECTION:** BUSINESS SERVICES REPORT

**ITEM:** Approval of Routine Monthly Finance Report

**PRESENTED BY:** Mae L. Hawkins, Executive Director of Business Services

**1. Background Information**

The July Budget vs. Actual Reports are presented for Board information and review. These reports indicate that year-to-date revenue in all funds total \$20,021,090 or 21.1% of the Original Revenue Budget of \$95,009,226. The District’s monthly revenue will continue to be based upon the cash payments we receive from MDE Special Education Uniform Tuition system and other state aids. Revenue will be made whole at the end of each fiscal year as we calculate all of our receivables and recognize the revenue receivable as part of the audit.

Year-to-date expenditures in all funds total \$4,004,494, or 4.3% of the Original Expenditure Budget of \$93,820,405.

The numbers as of the end of the prior fiscal year at June 30th are preliminary at this point. They reflect the normal month end which is basically on a cash basis without accrual entries. Numerous receivables and payables are calculated after year-end, and the numbers will continue to change up to and through the audit process later this fall.

DDA

Attachments

**2. Fiscal Impact/Funding Source: None**

**3. RECOMMENDED ACTION: The Board approve the Finance & Donation Report items as presented.**

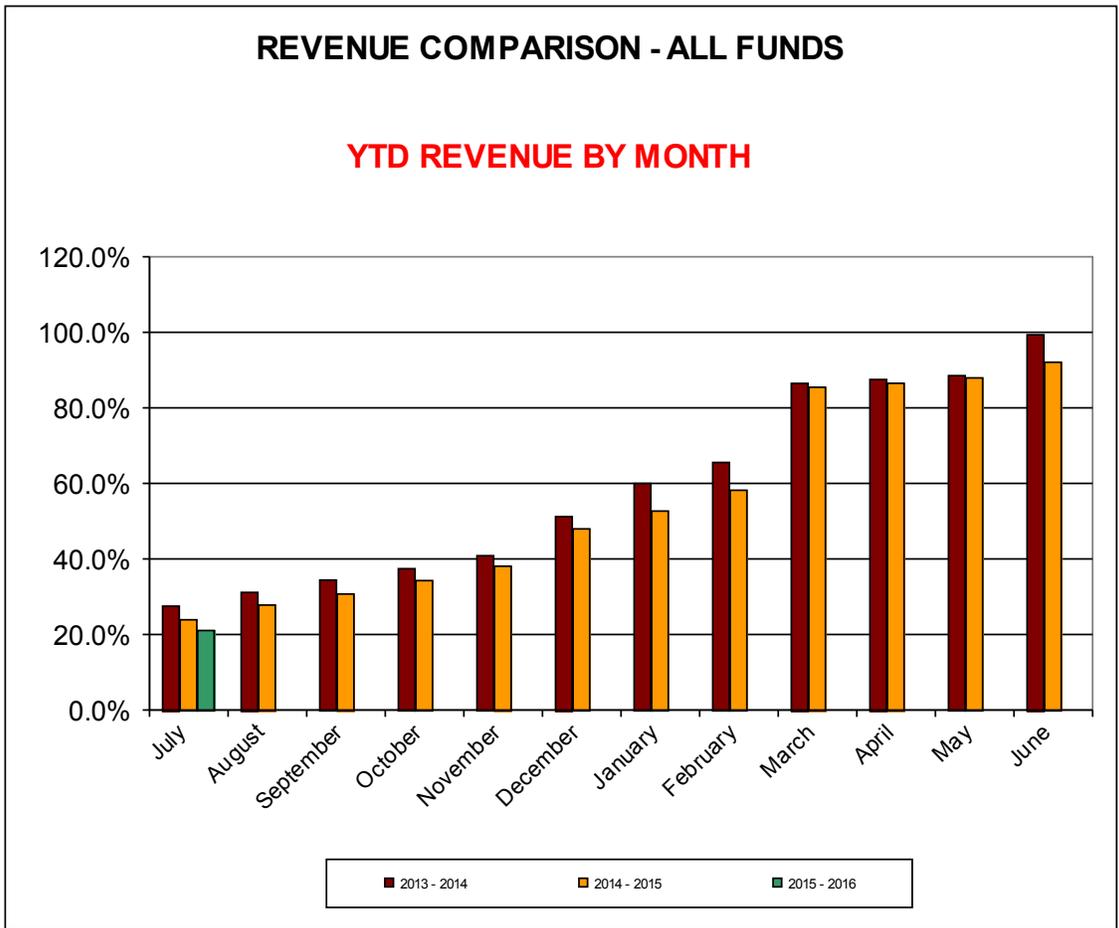
Motion by: \_\_\_\_\_ Yes \_\_\_\_ Passed \_\_\_\_

Second by: \_\_\_\_\_ Yes \_\_\_\_ Failed \_\_\_\_

Abstentions: \_\_\_\_\_

**DISTRICT 287**  
**REVENUE COMPARISON**

Month	2013 - 2014		2014 - 2015		2015 - 2016	
	\$ Amount	% of Budget	\$ Amount	% of Budget	\$ Amount	% of Budget
July	23,266,115	27.5%	20,284,604	23.9%	20,021,090	21.1%
August	3,076,425	31.1%	3,296,130	27.8%		
September	2,766,649	34.4%	2,486,874	30.7%		
October	2,558,934	37.4%	3,017,044	34.3%		
November	2,904,928	40.9%	3,240,902	38.1%		
December	8,740,826	51.2%	8,380,131	48.0%		
January	7,444,596	60.0%	4,014,753	52.7%		
February	4,699,240	65.6%	4,675,723	58.2%		
March	17,705,512	86.5%	23,146,696	85.5%		
April	882,851	87.5%	872,787	86.5%		
May	867,293	88.5%	1,225,771	88.0%		
June	9,140,621	99.4%	3,514,865	92.1%		
<b>TOTAL</b>	<b>84,053,988</b>	<b>99.4%</b>	<b>78,156,281</b>	<b>92.1%</b>	<b>20,021,090</b>	<b>21.1%</b>
<b>BUDGET</b>	<b>84,601,954</b>		<b>84,865,422</b>		<b>95,009,226</b>	



REPORT: EXPREV 000006 REVENUE SUMMARY BY FUND - Board Report  
 STATEMENT OF REVENUE  
 DIST 0287 Intermediate District 287 ACCOUNTING PERIOD 07/01/15 TO 07/31/15

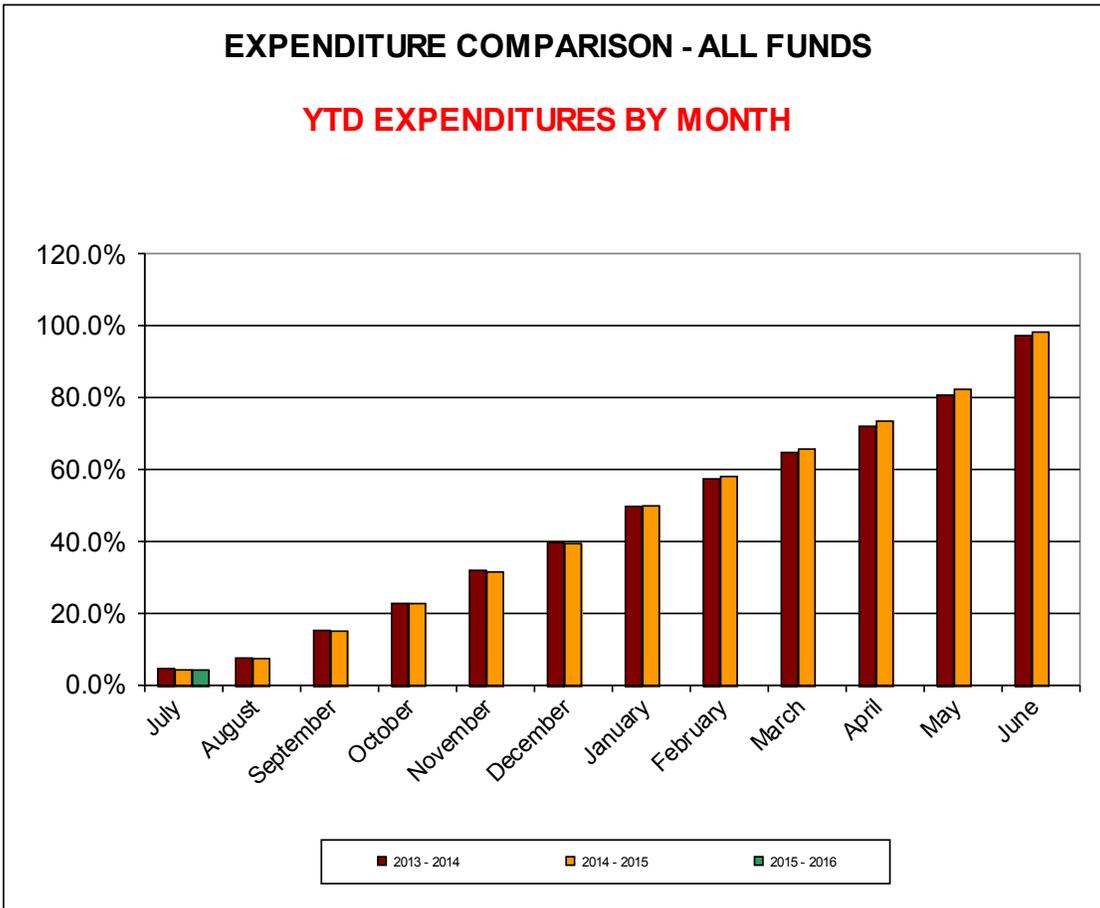
RUN: FRI 081415 15:24 PAGE 1

ACCT STATUS: All Account Statuses ACCOUNT RANGES: 01 TO 99-999  
 ZERO BALANCES: Suppress Zero Balances INCLUDE/EXCLUDES: EXL FD 09 09 EXL FD 11 11  
 SORTED BY: ACCOUNT FD  
 SUBTOTALLED BY: ACCOUNT FD  
 SERIES TOTALS: <None Selected>  
 PAGE BREAK ON: <None Selected>

FD	PRIOR YEAR ACTUAL	REVISED BUDGET	07/01/15 TO 07/31/15	FISCAL YEAR 201507 RECEIVED THRU 07/31/15	REMAINING ON 07/31/15	PERCENT REMAINING
01 GENERAL FUND	9,854,350.59	17,482,069	8,324,091.24	8,324,091.24	9,157,977.76	52.38 %
02 FOOD SERVICE FUND	425,105.55	739,192	0.00	0.00	739,192.00	100.00 %
04 COMMUNITY SERVICE FUND	76,094.18	180,673	4,707.19	4,707.19	175,965.81	97.39 %
07 DEBT SERVICE FUND	1,665,734.29	5,357,622	741,471.61	741,471.61	4,616,150.39	86.16 %
08 TRUST FUND	547,666.98	477,642	16,793.48	16,793.48	460,848.52	96.48 %
10 SCHOLARSHIP FUND	3,215.00	0	0.00	0.00	0.00	0.00 %
12 ALC-ACADEMIC	7,091,282.81	9,249,925	1,720,625.75	1,720,625.75	7,529,299.25	81.39 %
13 CAREER & TECH	1,010,324.53	1,309,384	850,571.45	850,571.45	458,812.55	35.04 %
14 SPECIAL EDUCATION	56,883,388.21	50,497,777	8,362,829.02	8,362,829.02	42,134,947.98	83.43 %
20 INTERNAL SERVICE FUND - DENTAL	571,172.54	493,010	0.00	0.00	493,010.00	100.00 %
21 INTERNAL SERVICE FUND - HEALTH	0.00	9,194,232	0.00	0.00	9,194,232.00	100.00 %
41 DONATIONS	4,108.55	0	0.00	0.00	0.00	0.00 %
51 STUDENT CLUBS	32,054.88	27,700	0.00	0.00	27,700.00	100.00 %
*** REPORT TOTALS:	78,156,281.01	95,009,226	20,021,089.74	20,021,089.74	74,988,136.26	78.92 %

**DISTRICT 287**  
**EXPENDITURE COMPARISON**

Month	2013 - 2014		2014 - 2015		2015 - 2016	
	\$ Amount	% of Budget	\$ Amount	% of Budget	\$ Amount	% of Budget
July	3,962,038	4.7%	3,601,915	4.3%	4,004,494	4.3%
August	2,486,804	7.6%	2,637,832	7.4%		
September	6,489,103	15.3%	6,385,388	15.1%		
October	6,365,911	22.8%	6,438,125	22.7%		
November	7,781,071	32.0%	7,361,288	31.5%		
December	6,551,462	39.7%	6,626,717	39.4%		
January	8,521,477	49.7%	8,778,883	49.9%		
February	6,477,527	57.4%	6,840,106	58.1%		
March	6,241,384	64.7%	6,389,294	65.7%		
April	6,167,270	72.0%	6,520,531	73.5%		
May	7,333,498	80.7%	7,400,192	82.3%		
June	14,005,680	97.2%	13,333,072	98.2%		
<b>TOTAL</b>	<b>82,383,226</b>	<b>97.2%</b>	<b>82,313,342</b>	<b>98.2%</b>	<b>4,004,494</b>	<b>4.3%</b>
<b>BUDGET</b>	<b>84,760,037</b>		<b>83,839,420</b>		<b>93,820,405</b>	



REPORT: EXPREV 000007 EXPENDITURE SUMMARY BY FUND - Board Rept  
 STATEMENT OF EXPENDITURES  
 DIST 0287 Intermediate District 287 ACCOUNTING PERIOD 07/01/15 TO 07/31/15

RUN: FRI 081415 15:24 PAGE 1

ACCT STATUS: All Account Statuses ACCOUNT RANGES: 01 TO 99-999  
 ZERO BALANCES: Suppress Zero Balances INCLUDE/EXCLUDES: EXL FD 09 09 EXL FD 11 11  
 SORTED BY: ACCOUNT FD  
 SUBTOTALLED BY: ACCOUNT FD  
 SERIES TOTALS: <None Selected>  
 PAGE BREAK ON: <None Selected>

FD 01	PRIOR YEAR ACTUAL	< - - - - - REVISED BUDGET	FISCAL YEAR 201507					PERCENT REMAINING
			07/01/15 07/31/15	EXPENDED THRU 07/31/15	ENCUMBERED THRU 07/31/15	REMAINING ON 07/31/15	>	
01 GENERAL FUND	16,812,257.50	17,746,699	1,188,040.47	1,188,040.47	3,253,651.86	13,305,006.67	74.97 %	
02 FOOD SERVICE	767,456.24	739,192	22,786.13	22,786.13	274,383.66	442,022.21	59.79 %	
04 COMMUNITY SERVICE FUND	152,576.72	180,673	10,549.95	10,549.95	851.01	169,272.04	93.68 %	
07 DEBT SERVICE FUND	3,974,512.45	3,970,458	1,195,728.13	1,195,728.13		2,774,729.87	69.88 %	
08 TRUST FUND	516,530.62	477,642	16,793.48	16,793.48		460,848.52	96.48 %	
10 SCHOLARSHIP FUND	21,274.78	29,000	0.00	0.00		29,000.00	100.00 %	
12 ALC-ACADEMIC	9,661,082.25	9,327,553	391,748.85	391,748.85	403,718.98	8,532,085.17	91.47 %	
13 CAREER & TECH	1,203,281.80	1,309,384	15,915.37	15,915.37	9,238.33	1,284,230.30	98.07 %	
14 SPECIAL EDUCATION	48,627,050.05	50,317,206	784,457.93	784,457.93	1,392,311.47	48,140,436.60	95.67 %	
20 INTERNAL SERVICE FUND	546,632.87	494,000	0.00	0.00		494,000.00	100.00 %	
21 SELF HEALTH INSURANCE	1,568.00	9,194,232	378,473.80	378,473.80	8,810,785.08	4,973.12	0.05 %	
51 STUDENT CLUBS	29,118.32	34,366	0.00	0.00		34,366.00	100.00 %	
*** REPORT TOTALS:	82,313,341.60	93,820,405	4,004,494.11	4,004,494.11	14,144,940.39	75,670,970.50	80.65 %	

# Intermediate District 287

## *Responsive. Innovative. Solutions.*

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### INTER-OFFICE MEMORANDUM

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DATE: **August 18, 2015**

TO: Members of the School Board

FROM: Mae L. Hawkins, Executive Director of Business Services

RE: **Cash Report - July** Claims, Payroll, Receipts, and Investments

A. Recommendation: Request the Board approve payment of the items listed below:

- |   |             |                     |
|---|-------------|---------------------|
| 1. Claim payments for: <b>July 2015</b>   | Totaling \$ | <u>6,547,065.83</u> |
| a) Check #'s <i>498872 - 499144</i><br><i>and Wire Transfers - #'s 2593 - 2607, 3111, 70017280 - 70017434, 80000998 - 80001023</i><br><i>and P-Card Purchases - #'s 90000435- 90000456</i>  |             |                     |
| 2. Payroll for: July 2015   | Totaling \$ | <u>2,433,107.45</u> |
| a) Check #'s <i>n/a</i><br>b) Direct Deposit #'s <i>283281 - 283754 (whse), 285181 - 285182 (void &amp; reissue), 285185 - 285562, 283755 - 284228 (whse), 285563 - 286165.</i><br><i>(gaps due to July and August warehoused checks for summer pay)</i><br><i>and Wire Transfers - #'s n/a</i> |             |                     |
| 3. Receipts for: July 2015  | Totaling \$ | <u>4,488,545.93</u> |
| a) Receipt #'s <i>137852 - 137922</i>   |             |                     |
| 4. Investments at end of month  | Totaling \$ | <u>6,015,608.99</u> |

Claims/Expenditures, wire transfers, P-Card purchases, payroll, receipts and investments have been prepared under the direction of Dave Anderson and is presented for approval by the School Board. Dave and I would be glad to answer any questions.

**INTERMEDIATE DISTRICT 287  
INVESTMENTS ON HAND  
JULY 2015**

INV NBR	INSTITUTION	INV TYPE	RATE OF RETURN (%)	PURCHASE DATE	MATURITY DATE	AMOUNT INVESTED
	PMA- MNTRUST INVESTMENT SHARES PORTFOLIO					701.31
	PMA- MNTRUST SAVINGS DEPOSIT ACCOUNT	SDA	0.040	06/30/15	07/31/15	6,014,907.68
	TOTAL PMA- MNTRUST INVESTMENTS ON BOOKS					6,015,608.99

**ACTIVITY DETAIL:**

INVESTMENTS ON OUR BOOK AT END OF PRIOR MONTH	9,514,907.68
CURRENT MONTH ACTIVITY	
DEPOSITS	3,000,000.00
WITHDRAWALS	(6,500,000.00)
INTEREST EARNED- RECORDED	701.31
INTEREST EARNED- NOT RECORDED BY MONTH-END	-
TOTAL INVESTMENTS AT END OF MONTH & UN-RECORDED INTEREST	6,015,608.99

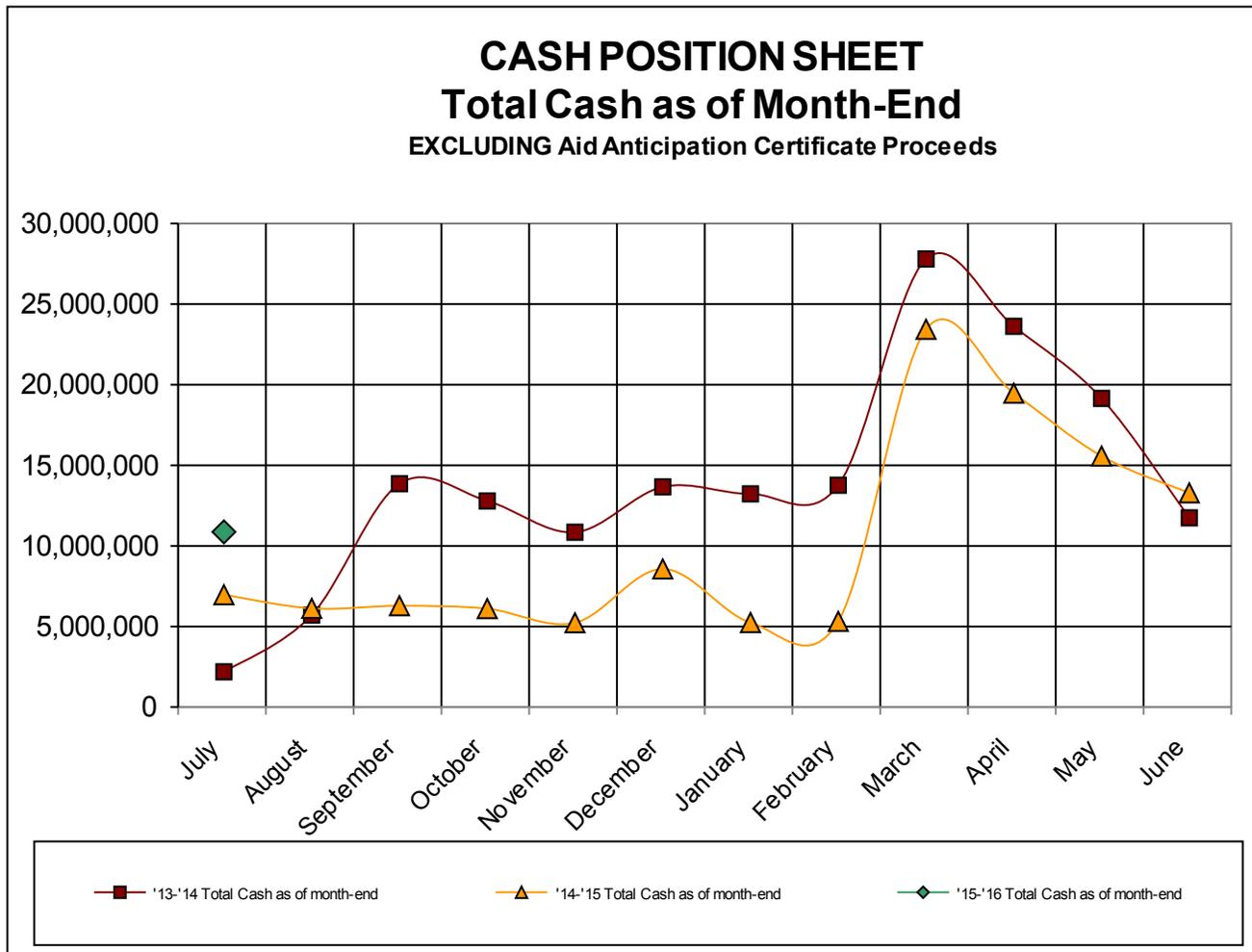
# Intermediate District 287

## Cash Position Sheet- Monthly Total Net Cash- All Accounts

- EXCLUDING Aid Anticipation Certif. Proceeds

<u>Date</u>	<u>'13-'14 Total Cash as of month-end</u>	<u>'14-'15 Total Cash as of month-end</u>	<u>'15-'16 Total Cash as of month-end</u>
July	2,191,127 <sup>1</sup>	6,975,746	10,874,357
August	5,718,061 <sup>1</sup>	6,126,182	
September	13,862,706	6,288,912	
October	12,796,587	6,111,818	
November	10,848,256	5,234,858	
December	13,665,705	8,574,866	
January	13,229,251	5,249,429	
February	13,767,789	5,322,861	
March	27,803,669	23,439,811	
April	23,625,636	19,473,405	
May	19,151,688	15,576,013	
June	11,744,521	13,291,819	

<sup>1</sup> excludes Aid Anticipation Certif. proceeds of \$9,900,000.00 in Aug. 2012, paid back in Sept. 2013



**INTERMEDIATE DISTRICT 287**  
**JULY 2015 ACTIVITY**

**ELECTRONIC TRANSFERS IN:**

DATE	AGENCY	TO	EF#	AMOUNT	DESCRIPTION
7/1/2015	EDUC-FNS	MSDLAF	2651825	391.30	02F705 ST BRKFST APRIL15 REC'BLE
	EDUC-FNS	MSDLAF	2651825	389.15	02F705 ST BRKFST MAY 15 REC'BLE
7/8/2015	HENN CO HSPHD	MSDLAF	20650236	16,258.32	FY14-15 REC'BLE MEC2 - SECA ELC
	MN DEPT ED	MSDLAF	2658619	5,540.53	INV #73228 414 TITLE II
7/14/2015	EDUC-ST AID	MSDLAF	2675937	93.40	01S211 ONLINE LR FY14-15
	EDUC-ST AID	MSDLAF	2675937	3,047,025.62	01S360 SPECIAL ED-ST AID FY15-16
7/15/2015	HENN TECH COLL	MSDLAF	2677976	1,010.00	INV #73205 BRD ROOM RENTAL FY15-16
7/23/2015	US BANK	MSDLAF	JE# 099118	741,471.61	US BANK QSCB INT REIMB FROM DRAW ON 7/20/15
7/28/2015	DHS - MMIS	MSDLAF	2696288	130,757.76	THIRD PARTY BILLING FY14-15
7/29/2015	EDUC-STATE AID	MSDLAF	2702881	479,918.91	01S211 ONLINE LR FY14-15
	EDUC-FEDERAL AID	MSDLAF	2702881	12,400.44	INV #73249 417 TITLE III FY14-15
	EDUC-FEDERAL AID	MSDLAF	2702881	5,130.46	INV #73250 417 TITLE III FY14-15
	EDUC-FEDERAL AID	MSDLAF	2702881	2,407.84	INV #73250 417 TITLE III FY14-15
	EDUC-FNS	MSDLAF	2702881	2,898.71	02F705 FED BRKFST JUNE15 REC'BLE
	EDUC-FNS	MSDLAF	2702881	72.30	02F705 ST BRKFST JUNE15 REC'BLE
	EDUC-FNS	MSDLAF	2702881	4,626.40	02F701 FED LUNCHES JUNE15 REC'BLE
	EDUC-FNS	MSDLAF	2702881	0.00	02S300 ST LUNCHES JUNE15 REC'BLE
	EDUC-FNS	MSDLAF	2702881	599.70	02F701 REG LUNCHES JUNE15 REC'BLE
	EDUC-FNS	MSDLAF	2702881	119.94	02F701 FED HHFKA LUNCH JUNE15 REC'BLE
7/31/2015	APPLE CLICKS	MSDLAF	137917	101.85	APPLE CLICKS MAY15 PD JULY15 REC'BLE
	APPLE CLICKS	MSDLAF	137917	161.06	APPLE CLICKS JUNE PD IN JULY15 REC'BLE
	MERCHANT BK CD SVS	MSDLAF	137918	200.00	287 CONF CTR REGISTRATION JUNE 2015 ACT
	PAYPAL	MSDLAF	137919	42,741.13	MISC PROGRAM REGISTRATIONS JULY 2015 ACT
<b>MTD TOTALS</b>				<b>4,494,316.43</b>	

**INTERMEDIATE DISTRICT 287**  
**JULY 2015 ACTIVITY**

**WIRE TRANSFERS OUT:**

DATE	FROM	AGENCY	WIRE #	AMOUNT	DESCRIPTION
7/9/2015	MSDLAF	BANK OF MONTREAL	2593	88,314.49	A/P P-CARD JUNE15 ACT - PD JULY15
	MSDLAF	BANK OF MONTREAL	9000435-9000456	103,466.74	P-CARD JUNE15 ACT - PD JULY15
7/15/2015	MSDLAF	US BANK	70017280-70017331	13,154.90	DIRECT DEPOSIT EMPLOYEE EXPENSES FY15
	MSDLAF	US BANK	283281-283754*	665,470.06	DIRECT DEPOSIT PAYROLL WHSE
	MSDLAF	US BANK	285181*	877.00	DIRECT DEPOSIT PAYROLL WHSE
	MSDLAF	US BANK	285185-285562*	485,015.69	DIRECT DEPOSIT PAYROLL REG
7/17/2015	MSDLAF	EBC	80000998	16,009.77	EMPLOYEE & EMPLOYER 403B
	MSDLAF	ING - MSRS	80000999	1,846.23	MN STATE RETIREMENT SYSTEM - VEBA
	MSDLAF	PERA	80001000	37,864.21	PUBLIC EMPLOYEES RETIREMENT ASSN
	MSDLAF	TRA	80001001	82,277.28	TEACHERS RETIREMENT ASSN
	MSDLAF	US BANK	80001002	129,429.42	FEDERAL TAXES
	MSDLAF	EBC	80001003	41,983.44	EMPLOYEE & EMPLOYER 403B
	MSDLAF	MN DEPT OF REVENUE	80001004	70,163.19	STATE WITHHOLDING TAXES
	MSDLAF	PERA	80001005	32,900.56	PUBLIC EMPLOYEES RETIREMENT ASSN
	MSDLAF	TRA	80001006	82,234.56	TEACHERS RETIREMENT ASSN
	MSDLAF	US BANK	80001007	306,744.79	FEDERAL TAXES
	MSDLAF	PERA	80001008		VOID PUBLIC EMPLOYEES RETIREMENT ASSN
	MSDLAF	TRA	80001009		VOID TEACHERS RETIREMENT ASSN
	MSDLAF	US BANK	80001010		VOID FEDERAL TAXES
	MSDLAF	TIES	80001011-80001013	0.00	UNISSUED-PAYROLL ACCRUAL CORRECTION
	MSDLAF	HEALTH PARTNERS	2594	13,347.54	HEALTH PARTNERS
	MSDLAF	WELLS FARGO	2595	3,926.62	WELLS FARGO BROKORAGE
	MSDLAF	WELLS FARGO	2596	112,368.75	WELLS FARGO BROKORAGE
	MSDLAF	US BANK	2597	58,996.88	US BANK
	MSDLAF	US BANK	2598	1,490,634.62	US BANK
	MSDLAF	MN DEPT OF REVENUE	2599	192.43	MN DEPT OF REVENUE-WAGE LEVYS
	MSDLAF	HEALTH PARTNERS	2600	18,834.41	HEALTH PARTNERS
	MSDLAF	HEALTH PARTNERS	2601	124,516.73	HEALTH PARTNERS
	MSDLAF	WELLS FARGO	2602	127,662.50	WELLS FARGO BROKORAGE
	MSDLAF	EBC	2603	429,082.13	EMPLOYEE & EMPLOYER 403B RETIREES
	MSDLAF	VOYA-ING	2604	331,842.27	MN STATE RETIREMENT SYSTEM - RETIREES
	MSDLAF	CHS	2605	52,623.12	CHS FLEX PAYMENTS JUNE15 PAYABLES JULY15 ACTIVI
7/31/2015	MSDLAF	US BANK	70017332-70017356	4,251.09	DIRECT DEPOSIT EMPLOYEE EXPENSES FY15
	MSDLAF	US BANK	70017357-70017434	5,956.77	DIRECT DEPOSIT EMPLOYEE EXPENSES FY16
	MSDLAF	US BANK	283755-284228*	665,470.14	DIRECT DEPOSIT PAYROLL WHSE
	MSDLAF	US BANK	285182*	877.00	DIRECT DEPOSIT PAYROLL WHSE
	MSDLAF	US BANK	285563-286165*	615,397.56	DIRECT DEPOSIT PAYROLL REG
	MSDLAF	EBC	80001014	16,134.65	EMPLOYEE & EMPLOYER 403B
	MSDLAF	VOYA-ING	80001015	1,690.38	MN STATE RETIREMENT SYSTEM-VEBA
	MSDLAF	PERA	80001016	44,396.71	PUBLIC EMPLOYEES RETIREMENT ASSN

**INTERMEDIATE DISTRICT 287**  
**JULY 2015 ACTIVITY**

MSDLAF	TRA	80001017	91,431.08	TEACHERS RETIREMENT ASSN
MSDLAF	US BANK	80001018	141,005.41	FEDERAL TAXES
MSDLAF	EBC	80001019	41,675.12	EMPLOYEE & EMPLOYER 403B
MSDLAF	MN DEPT OF REV	80001020	71,104.68	STATE WITHHOLDING TAXES
MSDLAF	PERA	80001021	38,477.08	PUBLIC EMPLOYEES RETIREMENT ASSN
MSDLAF	TRA	80001022	91,710.88	TEACHERS RETIREMENT ASSN
MSDLAF	US BANK	80001023	315,850.99	FEDERAL TAXES
MSDLAF	MN DEPT OF REV	2606	192.43	MN DEPT OF REVENUE-WAGE LEVYS
MSDLAF	MN SCHL DIST	2607	145.47	ARP FEES JUNE15
MSDLAF	US BANK	3111	218.88	ARP FEES RECEIPT ACCT JUNE15
<b>MTD TOTALS</b>			<u>7,067,766.65</u>	

\*OUT OF SEQUENCE DUE TO JULY AND AUGUST WAREHOUSED CHECKS FOR SUMMER PAY

**DONATIONS  
INTERMEDIATE DISTRICT 287  
2015-2016**

**July 2015**

<b>DON. DATE</b>	<b>DESCRIPTION</b>	<b>VIN#</b>	<b>EST VALUE</b>	<b>DONOR</b>	<b>SS# OR FED ID#</b>	<b>CAMPUS</b>	<b>PROGRAM</b>
7/20/15	CHECK		\$ 1,000.00	HAEFLIGER, JOSEPH & WENDY		EDGEWOOD	LEEANNE STEFFENS CLASSROOM
7/7/15	SIGNED PETER MAX PRINT #342796		NONE GIVEN	HORST M. REHELbacher FOUNDATION		EPSILON	SCHOOL OFFICE
7/1/15	ESPN ELECTRONIC BASKETBALL GAME		\$ 125.00	PLUTA, JAMASON		NEC	ALL
7/20/15	CHECK		\$ 200.00	TARGET CORP, THANK A TEACHER		EDGEWOOD	STUDENT CLUB
			\$ 1,325.00				

**INTERMEDIATE DISTRICT 287**  
**PLYMOUTH, MINNESOTA**  
**BOARD OF EDUCATION**

Regular Meeting – August 27, 2015

**AGENDA SECTION:** BOARD BUSINESS

**ITEM:** Workload Limits for Certain Special Education Teachers

**PRESENTED BY:** Elisabeth Rogers, Executive Director of Student Services & Educational Programs

**1. Background Information**

Workload Limits for Certain Special Education Teachers policy is presented for a second read and approval. A motion is necessary to approve this policy as presented.

**2. Fiscal Impact/Funding Source: None**

**3. RECOMMENDED ACTION: The Workload Limits for Certain Special Education Teachers Policy as presented.**

Motion by: \_\_\_\_\_ Yes \_\_\_\_ Passed \_\_\_\_

Second by: \_\_\_\_\_ Yes \_\_\_\_ Failed \_\_\_\_

Abstentions: \_\_\_\_\_

# Intermediate District 287

RESPONSIVE. INNOVATIVE. SOLUTIONS.

## DISTRICT POLICY

### DRAFT – SECOND READ

**POLICY SERIES: Employee Rights & Responsibilities**

**SUBJECT: Workload Limits for Certain Special Education Teachers**

**BOARD APPROVED: June 2015**

**BOARD REVIEWED DATE:**

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## ERR140 WORKLOAD LIMITS FOR CERTAIN SPECIAL EDUCATION TEACHERS

### I. PURPOSE

The Board is committed to providing quality educational services, improving student outcomes and supporting the efficient and effective use of staff time. The purpose of this policy is to establish general parameters for determining the workload limits of special education staff who provide services to children with disabilities receiving direct special education services 60 percent or less of the instructional day.

### II. DEFINITIONS

A. Special Education Staff; Special Education Teacher

“Special education staff” and “special education teacher” both mean a teacher employed by the District who is licensed under the rules of the Minnesota Board of Teaching to instruct children with specific disabling conditions.

B. Direct Services

“Direct services” means special education services provided by a special education teacher when the services are related to instruction, including cooperative teaching.

C. Indirect Services

“Indirect services” means special education services provided by a special education teacher which include ongoing progress reviews; cooperative planning; consultation; demonstration teaching; modification and adaptation of the environment, curriculum, materials, or equipment; and direct contact with children with disabilities to monitor and observe.

D. Workload

“Workload” means a special education teacher’s total number of minutes required for all due process responsibilities, including direct and indirect services, evaluation and reevaluation time, management of individualized education programs (IEPs), travel time, parental contact, and other services required in the IEPs.

**III. GENERAL STATEMENT OF POLICY**

- A. Workload limits for special education teachers shall be determined by the appropriate special education administrator, in consultation with the building principal and the superintendent.
- B. In determining workload limits for special education staff, the District shall take into consideration the following factors: student contact minutes, evaluation and reevaluation time, indirect services, management of IEPs, travel time, and other services required in the IEPs of eligible students.

**IV. COLLECTIVE BARGAINING AGREEMENT UNAFFECTED**

This policy shall not be construed as a reopening of negotiations between the District and the special education teachers’ exclusive representative, nor shall it be construed to alter or limit in any way the managerial rights or other authority of the District set forth in the Public Employers Labor Relations Act or in the collective bargaining agreement between the District and the special education teachers’ exclusive representative.

***Legal References:*** [Minn. Stat. § 179A.07, Subd. 1 \(Inherent Managerial Policy\)](#)

[Minn. Rule 3525.0210, Subps. 14, 27, 44, and 49 \(Definitions of “Direct Services,” “Indirect Services,” “Teacher,” and “Workload”\)](#)

[Minn. Rule 3525.2340, Subp. 4.B. \(Case Loads for School-Age Educational Service Alternatives\)](#)

## Partnering For Preschool Success in South St. Paul

**August 14, 2015**

**Board of Directors Meeting**, 7:00 a.m., Grand Hall, TIES Conference Center, St. Paul

**August 28, 2015**

**Executive/Legislative Committee Meeting** 7:30 a.m., TIES Building, St. Paul

**September 11, 2015**

**Board of Directors Meeting**, 7:00 a.m., Grand Hall, TIES Conference Center, St. Paul

**September 25, 2015**

**Executive/Legislative Committee Meeting** 7:30 a.m., TIES Conference Center, St. Paul

### AMSD's Mission

*To advocate for state education policy that enables metropolitan school districts to improve student learning.*



Association of  
Metropolitan School Districts

It is easier for families in South St. Paul to send their four year olds to preschool thanks to thoughtful partnerships that are breaking down barriers to early learning.

Reaching out and making direct contact with parents of young children is proving to be a successful strategy to find and invite families into early learning opportunities. This summer, the South Saint Paul Schools formed a new partnership with Neighbors Inc. the local food shelf serving Northern Dakota County. For the first time, the district's early childhood screening nurse and family support worker from 360s Communities are located in an office at Neighbors Inc., one day per week. Families that go to Neighbors Inc., are able to "drop in" for early childhood screening, while at the same time learn about early learning options including scholarships for preschool and early childhood family education classes. Families in the community now come to Neighbors Inc., for their traditional early childhood screening appointments, and are simultaneously becoming more familiar with the services provided. Neighbors Inc. could begin to see an increase in donations and volunteering, thanks to having more community members walk through their doors.

This partnership and collaborations like it have been prompted by South St. Paul Schools participation in the "Birth to Age 8 Initiative" of Dakota County Services, the public school districts of northern Dakota County and 360 Communities. This initiative is working



Board member Ann Counihan congratulates a mother and her child at the Parents in Action graduation ceremony.

*Continued on page 2*

### From the Chair

As my term as AMSD Chair comes to a close, I would like to thank the AMSD board members for the opportunity to serve over the past year. It has been a privilege to work with so many bright, fun and highly dedicated people who are committed to providing our students the opportunities they need to succeed in our rapidly changing world. Your efforts make a difference, and I have learned from you.

The 2015 education bill included several AMSD priorities and important finance and policy reforms. However, as the research article in this month's newsletter makes clear, our work is not finished. Advocating for our students and our schools must be an ongoing commitment. I encourage you to continue to build relationships with your local legislators and engage them throughout the year—especially during their reelection campaigns. It does make a difference and your input helps them understand public education needs.

Have a great new school year, and again many thanks for your support for AMSD!

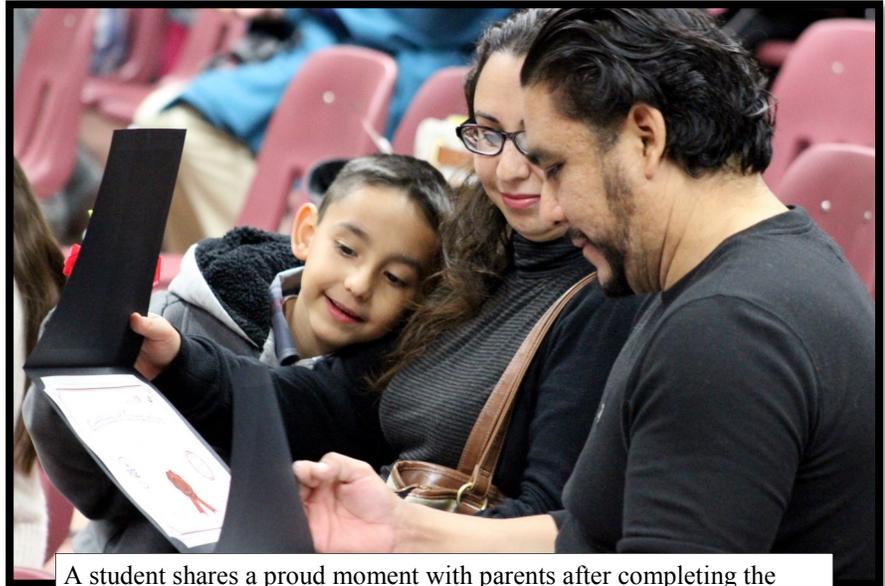
*Bruce Richardson, school board member from St. Louis Park Public Schools, is chair of AMSD.*

# Partnerships For Early Learning Paying Off in South St. Paul

*Continued from page 1*

county-wide to bring essential partners together to assure children reach key developmental milestones. The goal is to make sure families have the support they need so that children reach the state third grade reading proficiency target at age eight. South St. Paul's first steps have been to focus on partnerships that break down barriers for the families of our youngest learners.

South St. Paul now partners with Dakota County Services to find families with young children, new to the community or that may not be represented on the census. Families that live in South St. Paul and visit the Northern Dakota County Service Center's WIC Office (Special Supplemental Nutrition Program for Women, Infants, and Children) are invited to sign a release so that an early learning educator may call, email or text the family to let them know about free or reduced price options for early learning.



A student shares a proud moment with parents after completing the Parents in Action Course.

Parents are the most important partner for school success. Often the hours of a typical preschool class can be a barrier for working families. Last year, the "bus buddy" and child care options were introduced so that four-year-old preschoolers could spend the entire day at school. In partnership with Kids' Choice, the community education school-aged child care, a four-year-old child care option was developed allowing families supervised care at school. If utilizing both programs, children get on the school bus with their "bus buddy," and arrive at school in time to eat breakfast. Child care staff then escort children to and from preschool. The young learners have a supervised lunch and age specific child care throughout the rest of the day. At the end of the school day, the preschooler meets their "bus buddy" and rides the bus home. This kind of full service convenience is catching on, and the program at both of the elementary buildings added children using "bus buddies" each month during the last school year.

With an increasing percentage of our families whose first language is Spanish, we offered Parents In Action/ Padres en Acción, a 6-8 week class using the Parents for Quality Education (PIQE) curriculum. Last spring, the South Saint Paul Schools' classes, all taught in Spanish, were scheduled at convenient early evening times for families, included dinner for the family and offered child care while parents were in class. One class was specifically for parents of preschool-aged children. The content of the class shared clear information in the parents' first language, about school and specifically kindergarten expectations. Kindergarten teachers and building principals were guest speakers and could answer questions, and reduce concerns parents had about the big step into formal school. Feedback from parents showed how much more comfortable in our schools they have become now that they understand more about the educational systems and expectations. Offering Parents In Action/ Padres en Acción classes and including dinner and childcare allowed 25 of our preschool families to come and learn together. We plan to continue to offer Parents In Action/ Padres en Acción classes each year, expanding to both English and Spanish for parents with children in preschool, elementary, middle and high school.

As we continue to look for more opportunities for breaking down barriers for the families of early learners in South St. Paul, the financial barrier to "for fee" preschool for those who need it most is still a major hurdle. Conversations are happening with our educational foundation to bookend scholarships both before school starts and after high school graduation. We look forward to developing even more partnerships in the future. What we have learned, is that working in partnership with our community pays off for all of our organizations, but the biggest benefit of all is easier access for our youngest learners.

*This month's member spotlight was submitted by Connie Garling-Squire, Director of Early Learning/Equity, South St. Paul Public Schools.*

## **E-12 Budget Bill Includes Key Investments But Budget Challenges Persist**

Following a challenging and sometimes contentious regular legislative session, the Legislature and Governor finally reached agreement on an E-12 Education Budget Bill during a June special session. The bill increases the State's investment in E-12 education by \$525 million, with an emphasis on early learning and programs aimed at closing the achievement gap. The bill included historic increases in the early learning scholarship and school readiness programs, as well as targeted investments in the English Learner and Extended Time programs. AMSD's legislative platform supported these investments as these programs are critical to closing the achievement gap. The bill also included another AMSD priority -- a major reform of school facilities funding to help all school districts address critical deferred maintenance issues. This long overdue reform measure will help locally-elected school boards preserve public assets and ensure safe and secure learning environments for students and staff.

While the bill included important investments and reforms targeted toward closing the achievement gap, the per pupil formula increase of 2 percent per year falls short of meeting projected cost increases for many metro school districts. AMSD's legislative platform had called for a 4 percent per year formula increase to allow school districts to address inflationary cost increases and recently enacted mandates. Teacher and principal evaluations, the Safe and Supportive Schools Act and the World's Best Workforce legislation are examples of important reforms that have been passed in recent years without the corresponding resources for implementation.

Consequently, it is not surprising that the annual AMSD budget survey shows that challenges persist for many metro school districts. As the summary on the following page shows, AMSD member school districts are implementing more than \$46 million in budget reductions for the 2015-16 school year including over 400 staff layoffs. In addition, many school districts plan to use some of their fund balance to mitigate cuts and pay for one-time expenditures. The survey shows that AMSD districts will make over \$24 million in fund balance reductions.

The biggest factors in the continuing budget challenges are related to the basic formula and special education funding. As noted above, the basic formula was increased by 2 percent per year and no additional funding was provided for special education. The net impact for metro school districts is an increase in total revenue of just 1.5 percent for the 2015-16 school year according to projections from the Minnesota Department of Education (MDE).

Similarly, State funding for special education continues to lag far behind expenditures. According to MDE's FY 2013 cross-subsidy report, the most recent available, special education costs exceeded state and federal special education aid by almost \$360 million for AMSD member districts in the 2012-13 school year. The statewide cross-subsidy was \$566 million in FY 2013. The statewide unfunded cost of special education is projected to increase to \$619 million by 2017. In other words, Minnesota school districts will need to divert \$619 million from regular classroom instruction to state mandated special education programs by 2017.

Accordingly, referendum revenue will continue to provide crucial resources for metro school districts. As least nine AMSD member districts plan to conduct a referendum election this fall. The referendum questions will range from renewals of existing referendum authority to requests for additional authority for operations, buildings or capital projects. Locally-approved referenda are a critical component of Minnesota's education funding system. Referendum revenue provides funding for basic and essential education programming, as well as for technology and building projects. Metropolitan school districts rely on operating referendum revenue for up to 20 percent or more of their general operating budget.

Looking ahead to the 2016 legislative session, Minnesota Management and Budget reports that state revenues exceeded the February forecast by \$555 million for FY 2015. Combined with the \$865 million left on the bottom line in the 2015 session, the Governor and Legislature will have an extraordinary opportunity to restore the basic formula's lost purchasing power and fulfill their obligation to fund special education and other programs critical to building the world's best workforce.

*Continued on page 4*

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**AMSD Members:** Anoka-Hennepin School District, Bloomington Public Schools, Board of School Administrators (Associate Member), Brooklyn Center Community Schools, Burnsville-Eagan-Savage, Columbia Heights Public Schools, East Metro Integration District (Associate Member), Eastern Carver County Schools, Eden Prairie Schools, Edina Public Schools, Elk River Area School District, Farmington Area Public Schools, Fridley Public Schools, Hopkins Public Schools, Intermediate School District 287, Intermediate School District 917 (Associate Member), Inver Grove Heights Community Schools, Lakeville Area Public Schools, Mahtomedi Public Schools, Minneapolis Public Schools, Minnetonka Public Schools, Mounds View Public Schools, North St. Paul/Maplewood/Oakdale School District, Northeast Metro Intermediate School District 916, Northwest Suburban Integration District (Associate Member), Orono Schools, Osseo Area Schools, Prior Lake-Savage Area Schools, Richfield Public Schools, Robbinsdale Area Schools, Rockford Area Schools, Rosemount-Apple Valley-Eagan Public Schools, Roseville Area Schools, Shakopee Public Schools, South St. Paul Public Schools, South Washington County Schools, SouthWest Metro Educational Cooperative (Associate Member), Spring Lake Park Schools, St. Anthony-New Brighton Independent School District, St. Cloud Area Schools, St. Louis Park Public Schools, St. Paul Public Schools, Stillwater Area Public Schools, TIES (Associate Member), Wayzata Public Schools, West Metro Education Program, West St. Paul-Mendota Heights-Eagan Area Schools and White Bear Lake Area Schools.

# AMSD Budget Survey-July 2015

District	Budget Reductions for 2015-16?	Total amount of budget reductions for 2015-16 school year	Planned reduction of general fund balances inclusive of unassigned, assigned and committed fund balances.	FTE Staff Reductions: Total 2015-16	Does your district plan to conduct a referendum this fall?
Anoka-Hennepin School District	No		-\$1,000,000		No
Bloomington Public Schools	Yes	-4,000,000	-\$2,700,000	19.3	No
Brooklyn Center Community Schools	No				No
Burnsville-Eagan-Savage Schools	Yes	-4,900,000	-\$2,771,576	48.8	No
Columbia Heights Public Schools	Yes	-1,200,000			No
East Metro Integration District	Yes	-648,181	-\$745,000	1	No
Eastern Carver County Schools	No		-\$1,518,559		Yes
Eden Prairie School District	No				No
Edina Public Schools	No				No
Elk River School District	No		-\$2,400,000		No
Farmington Area Public Schools	Yes	-1,000,000		18.5	Yes
Fridley Public Schools	No				Yes
Hopkins Public Schools	No				No
Intermediate School District 917	No				No
Inver Grove Heights Community Schools	Yes	-442,000	-\$97,061	2.5	No
Lakeville Area Public Schools	No		-\$518,982		Yes
Mahtomedi Public Schools	No				No
Minneapolis Public Schools	No			120	No
Minnetonka Public Schools	No				TBD
Mounds View Public Schools	No		-\$2,000,000		No
North St. Paul-Maplewood-Oakdale School District	Yes	-8,000,000		100	Yes
Northeast Metro Intermediate 916	Yes	-900,000		8.4	No
Orono Schools	No		-\$109,800		No
Osseo Area Schools	No				No
Prior Lake-Savage Area Schools	No		-\$506,217		No
Richfield Public Schools	No				Yes
Robbinsdale Area Schools	No		-\$250,000		No
Rockford Area Schools	Yes	-141,000	-\$75,000	1	No
Rosemount-Apple Valley-Eagan	No		-\$1,571,242		Yes
Roseville Area Schools	Yes	-2,200,000	-\$170,000	16.2	No
Saint Paul Public Schools	Yes	-11,951,814	-\$2,500,000		No
Shakopee Public Schools	No				No
South St Paul Public Schools	Yes	-752,500	-\$1,700,000	6	TBD
South Washington County Schools	Yes	-4,600,000	-\$3,356,348	50	Yes
SouthWest Metro Educational Cooperative	No			10	No
Spring Lake Park Schools	No				No
St. Anthony-New Brighton School District	No				No
St. Cloud Area Schools	No				Yes
St. Louis Park Schools	No				No
Stillwater Area Public Schools	Yes	-2,500,000	\$0		No
Wayzata Public Schools	Yes	-3,200,000		10	No
West St Paul-Mendota Heights-Eagan Area Schools	No				No
White Bear Lake Area Schools	No		-\$275,000		No
Total		-\$46,435,495	-\$24,264,785	411.7	

# School Board Planning Calendar January 2015 – December 2015

<b>1<sup>st</sup> Meeting of the Month</b>	<b>2<sup>nd</sup> Meeting of the Month</b>
<b>START TIME 6:30 PM</b>	
<b>JANUARY 8, 2015</b> <i>Organizational Meeting</i> Election of Board Officers Oath of Office Financial Report November FY14 Audit Superintendent Mid-Year Evaluation Procedure	<b>JANUARY 22, 2015</b>  Financial Report December FY14 Audit Uber Goal #2
<b>FEBRUARY 12, 2015</b> Report on Uber Goal Progress Toward Improvement Plan 1. What the Board Needs to Know About Data Portability Project: Final Report from Work-group. 2. What the Board Needs to Know About Diploma On-What have we learned? What the Board Needs to Know about ALC Plus-What Have We Learned 3. Update on legislative progress on ALC Legislation 4. What the Board Needs to Know about The Better Way 5. What the Board Needs to Know about Grad MN Work Hennepin County Graduation Update Public Employees and Political Activities	<b>FEBRUARY 26, 2015</b> Gateway Video Financial Report January FY16 Budget Assumption/Program Withdrawal Report (Mae?) FY15 Budget Revision New Policy -First Read? Staff Reduction ULA Resolution for upcoming year What the Board Needs to Know About ELC National Accreditation World's Best Work Force Report
<b>MARCH 12, 2015</b> ACE Study Innovation in 287 Presentation Bloomington Update	<b>MARCH 26, 2015</b> Financial Report February FY15 Budget Reduction Realignment Proposal Program Reduction Resolution Proposed District 287 School Calendar 2015-2016 Reduction ULA for tenured staff ( <i>provide names</i> ) Social Emotional/Mindfulness Presentation Strategic Plan Report What the Board Needs to Know: Update on Teacher Evaluation Process Local 2209 Negotiations Financial Parameters Request Health & Dental Insurance Rates
<b>APRIL 9, 2015</b> What the Board Needs to Know: Update on Gifted Ed Programs Facilities Report on FY15 Projects SEC Playfield Update Summary Status Report on Board Policy & Procedure What the Board Needs to Know about changing the length of the student day	
<b>MAY 14, 2015</b> Financial Report March Food Services Report School Improvement Model Superintendent Evaluation South Education Center Celebration Date	<b>MAY 28, 2015</b> Financial Report April Gardening Presentation Probationary Licensed, and Non-Licensed Non-Renewal Resolutions

<b>1<sup>st</sup> Meeting of the Month</b>	<b>2<sup>nd</sup> Meeting of the Month</b>
<p><b>JUNE 11, 2015</b>                      Welcome Rachel Hicks, Director of Communications                      Superintendents Evaluation Update                      Health &amp; Safety Approval                      What the Board Needs to Know About the Reduction of Restrictive Procedures?                      Annual Food Service Program Resolution                      Approval of Change to 2015-16 Calendar                      Ratification of 2209 Contract                      Strategic Plan 2015-2020 Approval</p>	<p><b>JUNE 25, 2015</b>                      2015-16 Original Budget Approval                      Financial Report May                      Non-Licensed Permanent Employment Status Position Elimination Resolutions                      New Policy                      NSO and MPCC                      Update on Legislative Chart-highlight major items including Alternative Teacher Pay-Emphasize that we will be having Exploratory Conversations with 2209</p>
<p><b>AUGUST 27, 2015</b>                      Financial Report June &amp; July                      What the Board Needs to Know about number of Graduates 14-15                      Report on MDE Special Education Monitoring                      Superintendent Uber Goals                      Special Education Monitoring Report                      What Board Members Need to Know About “2014-2015 Back to School Start-Up”                      Information on Alternative Teacher Pay Application</p>	
<p><b>SEPTEMBER 10, 2015</b>                      MDE Special Education Compliance and Fiscal Monitoring Report</p>	<p><b>SEPTEMBER 24, 2015</b>                      Cultural Competency Work                      Financial Report August                      Operational Results Report</p>
<p><b>OCTOBER 8, 2015</b>                      Student Rights &amp; Responsibilities Policy Bucket</p>	<p><b>OCTOBER 22, 2015</b>                      Financial Report September                      What the Board Needs to Know about Emergency and Crisis Plans for 2015-16                      Work , Session: Personalizing Education</p>
<p><b>NOVEMBER 12, 2015</b>  <i>(Only one Board meeting this month!)</i></p>	
<p><b>DECEMBER 10, 2015</b>  <i>(Only one Board meeting this month!)</i>                      Financial Report October                      Legislative Platform                      Prior Year Finance Review</p>	

**INTERMEDIATE DISTRICT 287**  
**August 27, 2015**  
**SCHOOL BOARD CALENDAR**

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September 2015

10	Thursday	General Board Meeting	6:30PM	Board Rm
24	Thursday	General Board Meeting	6:30PM	Board Rm

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## October 2015

08	Thursday	General Board Meeting	6:30PM	Board Rm
22	Thursday	General Board Meeting	6:30PM	Board Rm

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## November 2015

12	Thursday	General Board Meeting	6:30PM	Board Rm
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## December 2015

10	Thursday	General Board Meeting	6:30PM	Board Rm
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**TENTATIVE 2016 DATES**

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## January 2016

14	Thursday	General Board Meeting	6:30PM	Board Rm
28	Thursday	General Board Meeting	6:30PM	Board Rm

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## February 2016

11	Thursday	General Board Meeting	6:30PM	Board Rm
25	Thursday	General Board Meeting	6:30PM	Board Rm

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## March 2016

10	Thursday	General Board Meeting	6:30PM	Board Rm
24	Thursday	General Board Meeting	6:30PM	Board Rm

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## April 2016

14	Thursday	General Board Meeting	6:30PM	Board Rm
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## May 2016

12	Thursday	General Board Meeting	6:30PM	Board Rm
26	Thursday	General Board Meeting	6:30PM	Board Rm

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## June 2016

06	Monday	North Education Center Graduation	??	NEC
06	Monday	North Education Center Elementary Graduation	??	NEC
06	Monday	North Education Center Alternative Graduation	??	NEC
09	Thursday	General Board Meeting	6:30PM	Board Rm
23	Thursday	General Board Meeting	6:30PM	Board Rm

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## July 2016

No Meeting

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## August 2016

25	Thursday	General Board Meeting	6:30PM	Board Rm
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September 2016

08	Thursday	General Board Meeting	6:30PM	Board Rm
22	Thursday	General Board Meeting	6:30PM	Board Rm

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October 2016

13	Thursday	General Board Meeting	6:30PM	Board Rm
27	Thursday	General Board Meeting	6:30PM	Board Rm

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November 2016

10	Thursday	General Board Meeting	6:30PM	Board Rm
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December 2016

08	Thursday	General Board Meeting	6:30PM	Board Rm
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◆ General Board Meeting – Date Change

◆ New Event

**DISTRICT 287 REGULAR BOARD MEETING**  
**Intermediate District 287**  
**June 25, 2015**  
**MINUTES**

**1. CALL TO ORDER**

Chair Ann Bremer called the regular meeting to order at 6:30 PM in the District Service Center Board Room. A quorum was declared with the following members in attendance:

286	Brooklyn Center	Jeffrey Palm
272	Eden Prairie	Carol Bomben
273	Edina	Regina Neville
270	Hopkins	Laura Ronbeck
276	Minnetonka	Karen Filla
278	Orono	Michèle Kunz
279	Osseo	Dean Henke
280	Richfield	Nancy Rowley
284	Wayzata	Carter Peterson

Absent: 281/Tyrrell, 283/Gores, and 277/Bremer

Guests: Abdejabar Sharif

287 Administration: Sandra Lewandowski, Anne Becker, Mae Hawkins, Tina Houck, Chad Maxa, Elisabeth Rogers, Jon Voss, and Wauneen Mgeni

287 Staff Members: Doug Booth, Vanessa Pulkrubek, Retha Kraay, Bruce Mulder, and Julie Tuorila

**2. APPROVAL OF GENERAL MEETING AGENDA**

The general meeting agenda was presented for approval. *Motion by Michèle Kunz, seconded by Nancy Rowley, to approve the meeting agenda. All in favor. Motion carried unanimously.*

**3. OPEN FORUM FOR COMMUNITY COMMENTS - None**

**4. APPROVAL OF CONSENT AGENDA**

The Consent Agenda was presented for approval. The Consent Agenda included the general meeting minutes from June 11, 2015, and Routine Human Resource Activities for June 25, 2015. *Motion by Sherry Tyrrell, seconded by Karen Filla, to approve the Consent Agenda as presented. All in favor. Motion carried unanimously.*

**5. SHARE THE SUCCESS & RECOGNITIONS**

Board Chair Bremer, Superintendent Lewandowski, and the Board recognized Ms. Julie Tuorila, IT Specialist at District Service Center, as the June 2015 Above & Beyond employee. Julie gave a brief history of her tenure with Intermediate District 287 and thanked Superintendent Lewandowski and the Board for all of their support.

Ms. Tina Houck, Director of Mental Health & Partnerships announced to the Board that West Education Center has been recognized for their successful implementation of positive behavioral intervention and supports. Tina introduced Julie Kent, EBD Instructor at West Education Center, who was instrumental in the implementation and supports at WEC.

Mr. David VanDenBoom, Assistant Supervisor of Academics at West Education Center W-Alt introduced 17-year old Abdejabar Sharif, who was recognized for representing Somalia in the International Model UN Conference. It was the first time in 45 years that the country was represented. Shari presented a photo slideshow and shared his experiences participating in the model UN. Sharif lives in Eden Prairie. View the [press release](#).

**6. SUPERINTENDENT'S REPORT**

Superintendent Lewandowski introduced Ms. Mae Hawkins, Executive Director of Business Services. Mae presented to the Board an overview on the education highlights from the 2015 legislative session. Mae discussed the potential legislative impacts for 287.

Superintendent Lewandowski announced to the Board the appointment of Ms. Tina Houck as the interim Director of Special Education Services. Tina has an extensive background in special education, social-emotional learning and mental health systems and supports. She is pursuing a Ph.D. in Education from Capella University and holds numerous educational licenses including Superintendent (2015), K-12 principal (2010), Director of Special Education (2010) and School Psychologist (2002).

**7. INSTRUCTIONAL REPORT**

Dr. Joss Voss, Director of Teaching & Learning briefly updated the Board on the growth of the Northern Star Online (NSO) program and the Minnesota Partnership for Collaborative Curriculum. NSO currently serves 3036 students (5,244 enrollments) in over 117 Minnesota school districts.

**8. ADMINISTRATIVE SERVICE REPORTS**

**Financial Report**

Ms. Mae Hawkins, Director of Finance Services, presented the monthly financial report for May 2015. *Motion by Michèle Kunz, seconded by Nancy Rowley, to approve the monthly financial reports as presented. All in favor. Motion carried unanimously.*

Mae provided an overview of the Original Budget for School Year 2015-2016 (Fiscal Year 16). *A motion was made by Nancy Rowley, seconded by Carter Peterson, to approve the adoption of the Original Budget for School Year 2015-2016 (Fiscal Year 16). The Estimated Beginning Fund Balance of the total governmental funds for July 1, 2015, is \$18,228,863. The Original Budget for FY16 shows total revenue of \$95,009,226, and total expenditures of \$93,820,405, for a total projected fund balance of \$20,111,377 at June 30, 2016. No discussion. Motion carried unanimously.*

**Facilities Report - None**

**Information Technology Report - None**

**Human Resources Report**

Ms. Anne Becker, General Counsel updated the Board on the upcoming changes in the 2015-16 school year and staffing implications for the growth in Care & Treatment Programs. District 287 will recruit candidates to apply for fall 2015 teaching positions.

Ms. Michelle Axell, Assistant Director, presented and recommended approval of termination and non-renewal of probationary licensed employees' resolution. *Resolution motion by Dean Henke seconded by Carter Peterson, to waive the reading of the resolution and approved the termination and non-renewal of probationary licensed employees' as presented. The following voted in favor of the resolution: Kunz, Peterson, Ronbeck, Rowley, Henke, Neville, Bomben, Palm, and Filla. The resolution passed.*

Ms. Michelle Axell, Assistant Director, presented and recommended approval of termination of non-licensed position resolution. *Resolution motion by Carter Peterson seconded by Dean Henke, to waive the reading of the resolution and approved the termination of non-licensed position as presented. The following voted in favor of the resolution: Ronbeck, Neville, Palm, Rowley, Filla, Henke, Peterson, Bomben, and Kunz. The resolution passed.*

**Human Resources Report - Closed Session**

At the recommendation of Board Vice-Chair Bomben, *a motion was made by Carter Peterson, seconded by Dean Henke, the school Board may hold a closed meeting as permitted by the attorney client privilege (Minn. Stat. §13D.03, sub. 3(b)). All in favor. Motion carried unanimously.* The meeting was closed to the public at 8:28 PM. *A motion was made by Dean Henke, seconded by Michèle Kunz, to reopen the general meeting. All in favor. Motion carried unanimously.* The general meeting reopened at 9:12 PM.

**9. BOARD BUSINESS**

**Policy Review & Revision**

Ms. Elisabeth Rogers, Executive Director of Educational Programs & Services, presented to the Board the Special Education Workload Policy as a first read.

**Chair Report - None**

**AMSD Report - None**

**Once Around the Table - None**

**10. ADJOURNMENT**

*Motion was heard and seconded to adjourn the meeting. Meeting adjourned at 9:15 PM.*

The next general meeting will be held on August 27, 2017, at 6:30 PM in the DSC Board Room.

Submitted by  
Wauneen Mgeni  
Secretary to the Board

Signed: Chair \_\_\_\_\_

Clerk \_\_\_\_\_

Date \_\_\_\_\_

Date \_\_\_\_\_

**DISTRICT 287 CLOSED SPECIAL BOARD MEETING**  
**Intermediate District 287**  
**July 8, 2015**  
**MINUTES**

**1. CALL TO ORDER**

Board Vice-Chair Carol Bomben called the regular meeting to order at 6:33PM in the District Service Center Board Room. A quorum was declared with the following members in attendance:

286	Brooklyn Center	Jeffrey Palm
272	Eden Prairie	Carol Bomben
273	Edina	Regina Neville
276	Minnetonka	Karen Filla
279	Osseo	Dean Henke
280	Richfield	Nancy Rowley
281	Robbinsdale	Sherry Tyrrell
283	St. Louis Park	Nancy Gores
284	Wayzata	Carter Peterson

Absent: 270/Ronbeck, 278/Kunz, and 277/Bremer

Guests:

287 Administration: Sandra Lewandowski, Anne Becker, Mae Hawkins, Rachel Hicks, Tina Houck, Elisabeth Rogers, and Wauneen Mgeni

287 Staff Members:

**2. APPROVAL OF GENERAL MEETING AGENDA - None**

*Motion by Sherry Tyrrell, seconded by Karen Filla, to closed the general meeting as permitted by the attorney-client privilege (Minn. Stat. §13D.05, sub. 3(b)) to discuss the lawsuit involving the withdrawal of the Bloomington School District from the Intermediate.. All in favor. Motion carried. The meeting was closed to the public at 6.34PM. The general meeting reopened at 8:00PM.*

*At the recommendation of Board Vice-Chair Bomben, a motion was made by Carol Bomben, seconded by Sherry Tyrrell, to accept the recommendation of the superintendent and legal counsel regarding an appeal of the ALJ's Order and amended decision. All in favor. One No vote. Motion carried.*

*At the recommendation of Board Vice-Chair Bomben, a motion was made by Carol Bomben, seconded by Carter Peterson, to accept the recommendations of the superintendent and the executive directors of business services to negotiate satisfaction of the ALJ's award to Bloomington. All in favor. Motion carried unanimously.*

**3. OPEN FORUM FOR COMMUNITY COMMENTS – Closed Session**

**4. APPROVAL OF CONSENT AGENDA - None**

**5. INSTRUCTIONAL REPORT - None**

**6. SUPERINTENDENT'S REPORT - None**

**7. ADMINISTRATIVE SERVICE REPORTS - None**

**8. BOARD BUSINESS - None**

**9. ADJOURNMENT**

*Motion was heard and seconded to adjourn the meeting. Meeting adjourned at 8:05PM.*

The next general meeting will be held on August 27, 2015 at 6:30PM in the DSC Board Room.

Submitted by  
Wauneen Mgeni  
Secretary to the Board

Signed: Chair \_\_\_\_\_ Clerk \_\_\_\_\_

Date \_\_\_\_\_ Date \_\_\_\_\_

**DISTRICT 287 SPECIAL BOARD MEETING**  
**Intermediate District 287**  
**August 5, 2015**  
**MINUTES**

**1. CALL TO ORDER**

Board Chair Bremer called the regular meeting to order at 6:31PM in the District Service Center Board Room. A quorum was declared with the following members in attendance:

286	Brooklyn Center	Jeffrey Palm
272	Eden Prairie	Carol Bomben
270	Hopkins	Laura Ronbeck
276	Minnetonka	Karen Filla
278	Orono	Michèle Kunz
279	Osseo	Dean Henke
280	Richfield	Nancy Rowley
284	Wayzata	Carter Peterson
277	Westonka	Ann Bremer

Absent: 273/Neville, 281/Tyrrell, and 283/Gores

Guests:

287 Administration: Sandra Lewandowski, Michelle Axell, Michael Cowles, Anne Becker, Mae Hawkins, Rachel Hicks, Tina Houck, Chad Maxa, and Wauneen Mgeni

287 Staff Members:

**2. APPROVAL OF GENERAL MEETING AGENDA**

The special meeting agenda was presented for approval. *Motion by Ann Bremer, seconded by Michèle Kunz, to approve the meeting agenda. All in favor. Motion carried unanimously.*

**3. OPEN FORUM FOR COMMUNITY COMMENTS**

**4. APPROVAL OF CONSENT AGENDA**

The Consent Agenda was presented for approval. The Consent Agenda included the contract for Police Liaison Services at North Education Center, People Incorporated Contract for North Education Center, Headway Emotional Health Services Contract for South Education Center, Guardsmark Security Services Contract, and Lease Agreement with Timberland Partners, XXV, LLP. *Motion by Ann Bremer, seconded by Carol Bomben, to approve the Consent Agenda as presented. Motion carried.*

**5. INSTRUCTIONAL REPORT - None**

**6. SUPERINTENDENT'S REPORT - None**

Sandy Lewandowski announced to the Board that that is new legislation that allows Intermediate District 287 to make an application for Q-Comp, Board members will hear more about this topic at the August 27, Board meeting.

Rachel Hicks, Director of Communication & Public Relation provided to the Board an overview of the upcoming Back to School event, and invited Board members to attend.

**7. ADMINISTRATIVE SERVICE REPORTS - None**

**8. BUSINESS SERVICES & LABOR RELATIONS REPORT**

**Facilities Report - None**

**Financial Report**

Mae Hawkins, Executive Director of Business Services, and Michael Cowles, Director of Facilities presented and recommended approval of Intermediate District 287 Long Term Facilities Plan. *Motion by Ann Bremer, seconded by Carol Bomben, to approve Intermediate District 287 Long Term Facilities Plan as presented. All in favor. Motion carried unanimously.* The plan consist of: 1) 10-year plan expenditure for Long Term Facility Maintenance Revenue, 2) Long Term Facilities Maintenance (LTFM) Intermediate Allocation form

**9. BOARD BUSINESS - None**

Sandy Lewandowski presented to the Board a letter to the Commissioner of Education regarding clarification of the Administrative Law Judge (ALJ).

Board Chair Bremer reported that Board officer met with Superintendent Lewandowski to begin contract negotiations.

*Motion by Ann Bremer, seconded by Carol Bomben, to closed the general meeting for preliminary considerations of allegations against one or more of its employees, and a discussion with its attorneys. Minnesota Statutes section 13D.05, subdivisions 2 and 3.. All in favor. Motion carried. The meeting was closed to the public at 7.17PM. The general meeting reopened at 7:30PM.*

*At the recommendation of Board Chair Bremer, a motion was made by Ann Bremer, seconded by Carter Peterson, to accept the to accept the written resignation of David Henderson, submitted August 4, 2015 and effective as of that date. All in favor. Motion carried unanimously.*

**10. ADJOURNMENT**

*Motion was heard and seconded to adjourn the meeting. Meeting adjourned at 7:36PM.*

The next general meeting will be held on August 27, 2015 at 6:30PM in the DSC Board Room.

Submitted by  
Wauneen Mgeni  
Secretary to the Board

Signed: Chair \_\_\_\_\_ Clerk \_\_\_\_\_

Date \_\_\_\_\_ Date \_\_\_\_\_

**ROUTINE HUMAN RESOURCES ACTIVITIES FOR THE INTERMEDIATE DISTRICT 287  
SCHOOL BOARD – August, 2015**

**LICENSED STAFF**

**1. New Hires:**

**A. Regular**

- GREG BEECK, Assistant Principal at North Education Center, **new position**, effective July 1, 2015 – Grade 11 - 1.0 FTE 12 month.
- DEBORAH CARLSON-DOOM, Assistant Principal at South Education Center, **new position**, effective July 1, 2015 – Grade 11 - 1.0 FTE 12 month.
- CHRISTOPHER HANSON, Administrative Intern at Edgewood Education Center, **new position**, effective July 1, 2015 – Grade 9 - 1.0 FTE 12 month.
- KATE HULSE, Administrative Intern at the District Service Center, **new position**, effective August 3, 2015 – Grade 9 - 1.0 FTE 12 month.
- ALEXIA POPPY-FINLEY, (current School Social Worker) Assistant Supervisor at West Education Center, **new position**, effective July 1, 2015 – Grade 10 - 1.0 FTE 12 month.
- AMANDA KLUTMAN, (current Instructor) Administrative Intern at the District Service Center, **new position**, effective July 1, 2015 – Grade 9 - 1.0 FTE 12 month.
- BROOKE PETERSON, (current Program Facilitator) Administrative Intern at the District Service Center, **new position**, effective July 1, 2015 – Grade 9 - 1.0 FTE 12 month.
- LORI PROULX, Principal at Northwest Technical Center, **replacement for P. O'Connell**, effective July 14, 2015 – Grade 12 - 1.0 FTE 12 month.
- PATRICK AMES, (current Assistant Principal), Interim Principal at West Education Center effective July 27, 2015.
- CHRISTINA HOUCK, (current Director of Mental Health), Interim Director of Special Education and Mental Health Partnerships effective July 1, 2015.
- SARAH L. BAKER, School Counselor at Epsilon, **replacement for J. Larson**, effective August 25, 2015 – Step 9, Lane 5 MA – 1.0 FTE.
- DARCI PUCHTELL, Reading Specialist at Edgewood Education Center and Prairie Care, **new position**, effective August 25, 2015 – Step 11, Lane 6 MA+10 - 1.0 FTE.
- DAG RISENG, Instructor Blind/Visually Impaired for Itinerant Services, **replacement for G. Morris**, effective August 25, 2015 – Step 11, Lane 8 MA +30 – 1.0 FTE.
- MARY WATKINS, Instructor Autism Spectrum Disorder for Itinerant Services, **new position**, effective August 25, 2015 – Step 10, Lane 5 MA – 1.0 FTE.
- MATT KAYLOR, Instructor Life Sciences/Biology at South Education Center, **replacement for B. Wheat**, effective August 25, 2015 – Step 15, Lane 4 BA +30 – 1.0 FTE.

- JESSICA WOLTERSTORFF, Speech Language Pathologist for Itinerant Services, **replacement for J. Johnson**, effective August 25, 2015 – Step 7, Lane 9 MA +40 – 1.0 FTE.
- ERIN LANGE, Instructor Social Studies at North Education Center, **replacement for R. Devlin**, effective August 25, 2015 – Step 1, Lane 4 BA+30 – 1.0 FTE.
- AMY JENSEN, Occupational Therapist for Itinerant Services, **replacement for B. Willert**, effective August 25, 2015 – Step 4, Lane 5 MA – 0.8 FTE.
- ALICIA ALVERSON, Speech Language Pathologist for Itinerant Services, **new position**, effective August 25, 2015 – Step 2, Lane 9 MA+40 – 1.0 FTE.
- KENNA SHEARMAN, (current EA) Instructor EBD at Prairie Care Edina, **replacement for R. Norman**, effective August 25, 2015 – Step 1, Lane 4 BA+30 – 1.0 FTE.
- HEIDI ESCHENBACH, Instructor Science at North Education Center, **replacement for A. Maus**, effective August 25, 2015 – Step 11, Lane 1 BA – 1.0 FTE.
- LAUREN FISCHER, Instructor Art at North Education Center, **replacement for J. Lesnau**, effective August 25, 2015 – Step 6, Lane 4 BA+30 – 1.0 FTE.
- RANDI ROSE, Instructor Language Arts for Itinerant Services, **replacement for J. Millard**, effective August 25, 2015 – Step 3, Lane 5 MA – 1.0 FTE.
- KAREN EVANS, Speech and Language Pathologist for Itinerant Services, **new position**, effective August 25, 2015 – Step 4, Lane 5 MA – 1.0 FTE.
- ADRIANA HAUGEN, School Social Worker at Northwest Tech Center and Gateway, **replacement for J. Freeman**, effective August 25, 2015 – Step 8, Lane 5 MA – 1.0 FTE.
- ANNALEA HELMS, Speech Language Pathologist for Itinerant Services, **new position**, effective August 25, 2015 – Step 11, Lane 5 MA – 1.0 FTE.
- JACOB ZIMBRIC, Instructor Science at Headway Academy, **replacement for L. Anderson**, effective August 25, 2015 – Step 3, Lane 4 BA+30 – 1.0 FTE.
- SARAH SMITH, Instructor Social Studies at Omegon and Oak Hills, **new position**, effective August 25, 2015 – Step 8, Lane 5 MA – 1.0 FTE.
- ADELLE CISSE, Instructor English Language at North Education Center, **replacement for J. Bernard**, effective August 25, 2015 – Step 9, Lane 6 MA+10 – 1.0 FTE.
- ALLISON RAPP, Instructor Math at West Education Center, **replacement for V. Melrose**, effective August 25, 2015 – Step 1, Lane 1 BA – 1.0 FTE.
- TERESE MALAM, Instructor EBD at South Education Center, **new position**, effective August 25, 2015 – Step 11, Lane 4 BA+30 – 1.0 FTE.
- MATTHEW KRUSACK, School Psychologist at South Education Center, **part new and part replacement for J. Nolan and M. Anderson**, effective August 25, 2015 – Step 5, Lane 8 MA+40 – 1.0 FTE.
- CINDY BARLAGE (current IT Specialist), Instructor Computer Technology (license pending) at South Education Center, **new position**, effective August 25, 2015 – Step 8, Lane 1 BA – 1.0 FTE.

- KELLY MWEI (current EA), School Social Worker at North Education Center, **replacement for C. Snyder**, effective August 25, 2015 – Step 1, Lane 5 MA – 1.0 FTE.
- RACHEL CORDO (current EA), Instructor EBD for North Education Center, **new position**, effective August 25, 2015 – Step 1, Lane 1 BA – 1.0 FTE.
- KATIE TIMM, Instructor Special Education (license pending) at North Education Center, **replacement for J. Bauernfeind**, effective August 25, 2015 – Step 1, Lane 1 BA – 1.0 FTE.
- KARI NOLLENDORFS, Instructor Science at Oregon and Oak Hills, **replacement for A. Lucasse**, effective August 25, 2015 – Step 11, Lane 7 MA+20 – 1.0 FTE.
- DAVID BALTES, Instructor Autism Spectrum Disorder at South Education Center, **replacement for R. Kraay**, effective August 25, 2015 – Step 8, Lane 5 MA – 1.0 FTE.
- MATT GARDNER (current EA), Instructor EBD (license pending) at South Education Center, **new position**, effective August 25, 2015 – Step 2, Lane 1 BA – 1.0 FTE.
- SHANNON DYRUD, Instructor English Language for Various Sites, **new position**, effective August 25, 2015 – Step 8, Lane 6 MA+10 – 1.0 FTE.
- JENNIFER WOLFF, Instructor ASD at North Education Center, **replacement for B. Drewelow**, effective August 25, 2015 – Step 1, Lane 1 BA – 1.0 FTE.
- CHRISLEE JACOBS, School Social Worker at West Education Center, **replacement for A. Poppey-Finley**, effective August 25, 2015 – Step 11, Lane 5 MA – 1.0 FTE.
- JEFF ERICKSON, Instructor EBD at North Education Center, **replacement for A. Matter**, effective August 25, 2015 – Step 2, Lane 1 BA – 1.0 FTE.
- KELLY BETZOLD, School Social Worker at North Education Center, **replacement for K. Kaminski-Schmidt**, effective August 25, 2015 – Step 1, Lane 5 MA – 1.0 FTE.
- KYLE STENNES, Instructor English/Language Arts at Headway Academy North, **new position**, effective August 25, 2015 – Step 2, Lane 1 BA – 1.0 FTE.
- MATTHEW EDGAR, Instructor Social Studies at Epsilon, **additional position due to increased student numbers**, effective August 25, 2015 – Step 6, Lane 4 BA+30 – 1.0 FTE.

**B. Reinstatement of Licensure Waivers**

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**C. Temporary**

- JANE HOLMBERG, Administrator on Assignment at the District Service Center, effective July 1, 2015 through December 31, 2015.
- TIFFANY HAAS, Instructor for West Suburban Summer School, effective July 20, 2015 through July 24, 2015.

**D. Substitutes**

- EMILY FAIR, Instructor Chinese, effective August 25, 2015 through December 22, 2015.

**2. Extended Leaves of Absence:**

**A. Unpaid**

- GREGORY CARDELLI, Behavior Specialist for Various Programs, .875 FTE effective for the 2015-2016 school year.

**3. Separations:**

**A. Dismissal**

- 

**B. Resignation**

- HEATHER NISSEN, Science Instructor at Hennepin County Home School, effective June 30, 2015.
- JENNIFER JOHNSON, Speech Language Pathologist for Itinerant Services, effective July 1, 2015.
- JODY DELAU, Principal at West Education Center, effective July 24, 2015.
- PAMELA J CARLSON, Science Instructor at Hennepin Gateway Academy, effective July 15, 2015.

**C. Retirement (Regular/Disability)**

- JUDI MARIE RINGE, Administrator on Assignment, effective August 19, 2015 – previously listed as August 24, 2015

**NON-LICENSED STAFF:**

**1. New Hires:**

**A. Regular**

- TOVA EGGERSTEDT, Clerical at South Education Center, **replacement for J. Hanson**, effective July 1, 2015 – Step 3, Grade IV – 1.0 FTE 12 month.
- ANNE FLOYD, Clerical at the District Service Center, **new position**, effective August 3, 2015 – Step 1, Grade IV – 1.0 FTE 12 month.
- JULIE BESS GAVARAS, (current clerical employee) Clerical at Hennepin County Home School, **new position**, effective August 18, 2015 Step 7 Grade IV – 1.0 FTE 10 month.
- GEORGIA MILLER-KAMARA, Education Assistant at Northwest Tech Center, **replacement for J. Frost**, effective August 25, 2015 – Step 10, Lane 4 90+ credits – 0.875 FTE.
- MATTHEW STARK, Education Assistant at South Education Center, **new position**, effective August 25, 2015 – Step 3, Lane 5 BA – 0.875 FTE.

- CANDICE BLAZINSKI, Education Assistant at South Education Center, **new position**, effective August 25, 2015 – Step 5, Lane 7 BA+20 – 0.875 FTE.
- MARISA GRADY (current EA), Education Assistant at South Education Center, **replacement for S. Burton**, effective August 25, 2015 – Step 7, Lane 3 30+ Credits – 0.875 FTE.
- KARLA O’GORMAN, Brailist for Itinerant Services, **new position**, effective August 25, 2015 – Step 3, Grade V – 1.0 FTE.
- JESSICA PETROWIAK (current EA), Interpreter for Itinerant Services, **new position**, effective August 25, 2015 – Step 4, Lane 4 BA+ Certification – 1.0 FTE.

**B. Temporary**

- DONNA CERKVENIK, Interpreter for ESY Itinerant Services, effective July 6, 2015 through July 30, 2015.
- DANIELLE CALVERT, Education Assistant for ESY at South Education Center, effective July 1, 2015 through July 30, 2015.
- MADONNA INDGJER, Education Assistant for ESY at Edgewood Education Center, effective July 2, 2015 through July 30, 2015.
- CHRISTINE MCCLURE, Clerical for SIS at District Service Center, effective July 1, 2015 through June 30, 2016.
- ANDREA LIPOVETZ, Education Assistant at SEC, effective August 31, 2015 through October 14, 2015.
- REBECCA SCHMIEG, Clerical at the District Service Center, effective July 9, 2015 through October 9, 2015.

**C. Substitutes**

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**2. Extended Leaves of Absence:**

**A. Unpaid**

- MATTHEW FRIESEN, Education Assistant at Northwest Tech Center .125 FTE effective for the 2015-2016 school year.
- SCHARREL KRAUSE, Education Assistant at North Education Center, .05 FTE effective for the 2015-2016 school year.
- JOSHUA NAVARRETE, Education Assistant at North Education Center, .875 FTE effective August 31, 2015 – November 23, 2015.
- DAVID SCHELLER, Education Assistant at Edgewood Education Center, .875 FTE effective for the 2015-2016 school year.
- WILLIAM SCHWARTZ, Education Assistant at South Education Center, .875 FTE from August 31, 2015 – December 31, 2015.

### **3. Separations:**

#### **A. Dismissal**

- PAUL BOORSMA, Skilled Facilities Maintenance Worker, at West Education Center, effective July 17, 2015.

#### **B. Resignation**

- CHRISTOPHER KENNEY, Information Technology Specialist at North Education Center, effective July 10, 2015.
- MELISHA CARROLL, Education Assistant at North Education Center, effective July 13, 2015.
- DAVID DITTBENNER, Education Assistant at North Education Center, effective August 19, 2015.
- FUNMILOLA SODUNKE, Education Assistant at Prairie Care Maple Grove, effective July, 14, 2015.
- JESSICA HAGEL, Education Assistant at North Education Center, effective July 30, 2015.
- SUSI FORSANS, Education Assistant at North Education Center, effective July 30, 2015.
- JACLYN FROST, Education Assistant at Prairie Care Residential, effective July 28, 2015.
- STEPHANIE SPANHEIMER, Education Assistant at Prairie Care Maple Grove, effective August 3, 2015.
- DANIEL LUEDTKE, Education Assistant at Edgewood Education Center, effective July 31, 2015.
- RACHEL CORDO, Education Assistant at North Education Center to accept a licensed position, effective August 24, 2015.
- KELLY MWEI, Education Assistant at North Education Center to accept a licensed position, effective August 24, 2015.
- KENNA SHEARMAN, Education Assistant at Prairie Care Edina to accept a licensed position, effective August 24, 2015.
- BRADLEY HUELSNITZ, Education Assistant at North Education Center, effective August 19, 2015.
- EMILY PICKFORD, Education Assistant at North Education Center, effective August 20, 2015.

#### **C. Retirement (Regular/Disability)**

- JANICE HANSON, Clerical at South Education Center, effective June 30, 2015 – previously listed as July 1, 2015 on the June 2015 HR Report.

#### **D. Other**

## ATTACHMENT TO ROUTINE HUMAN RESOURCES ACTIVITIES REPORT - August

### Spring Wrap-up and Fall Start-up Hours

Kristin Karlson	Ann Verdegan	Sherry Krause
Kim Mackenzie	Kathryn Enselein	Sandra Kast
Stephen Higgins	Rosalie Palan	Sarah Baker
Brandi Nelson	Carla Danielson	Doris Moylan
Keith Dawson	Jennifer Curtis	Jeffrey Tillman
Jimmie Heags	Kimberly Nelson	Sherry Landrud
LuAnn Valek	Robert Laumann	Nicole Christensen

### Curriculum Writing and Other Summer Projects

Jeremy Anderson	Michelle Anderson	Caitlin Deutschman
Kathy Enselein	Jon Fila	Tod Hoadby
Darla Jackson	Lois Lillie	Ann Mitty
Laura Moore	Linda Oberg	Cathleen Pinkosky
Alexia Poppy-Finley	Ann Runck	Linda Seifried
Paul Sterlacci	Kayleen Taffe	Katherine Utter
Ann Verdegan	Travis Voels	Scott Wright
Cindy Barlage	Demetrius Parrett	Mitzi Curtis
Laura Moore	Bryce Merriman	Jimmie Heags
Doris Moylan	Michelle Anderson	Ann Mitty
Joyce Eckes	Julene Nolan	Teresa Schrempp
Tara Blackert	Mary Resnikoff	Kelly McIntosh
Zebedee Howell	Antwayn Hunter	Robert Howell
Rita Sellers		

### PEM Trainers

Jeremy Anderson	Alisa Anderson	Pamela Schroeder
Jennifer Jensen		

### CPI Trainers

Matt Ahlberg

# Summer School

## Licensed

### ALC

John Vittera

### INDEPENDENT STUDY

Teresa Stadem

### NSO

Josh Berrong

Mike Smart

Scott Swanson

### Special Education

AnnMarie Bailey  
Cynthia Fort-Reis  
Retha Krey  
Wayne Scroggins

Kathleen Causton  
Jane Karayusuf  
Laurie Levin  
John Stallman

Anne Eagan  
Stephen Koepcke  
Amanda Matter  
Georgeann Wobschall

### West Suburban Summer School

Steve Auer  
Gary Bowman  
Judy Daily  
Ray Frigard  
Miranda Hendrickson  
Walter Johnson  
Cory Knudtson  
Sarah Menk  
Bryan Olson  
Sean Padden  
Harry Pulver  
Ann Richter  
Julie Sotak  
Mary Stewart  
Carla Wallace

Elizabeth Benezra  
Jane Copes  
Denise DuBois  
Kari Govig  
Kristina Holtmeyer  
Tami Junkermeier  
Abbey Lantz  
Emily Moore  
Jennifer Olson  
Jim Pekarek  
Dana Raabe  
Benjamin Roub  
Guy Stewart  
Cindy Stoa  
Philip Wiese

Bryan Bjorlin  
Steve Cullison  
John Foty  
Samantha Heitke  
Dana Jensen  
Suzanne Kehret  
Masey McDowell  
Colin O'Brien  
Robyn Owens  
Julie Pink  
Dan Reynolds  
Jodi Schleyer  
Karie Stewart  
Kristiann Stotz  
Jane Zins

## **Non-Licensed**

### **Area Learning Center**

Brielle Thomas

### **NSO**

Jill Bradley

### **Special Education**

Jaime Anderson

Donna Cerkvenik

Marisa Grady

Yahwon Lawrence

Georgia Miller-Kamara

Matthew Stark

Victoria Terwilliger

Kedrick Williams

Alisha Bucek

Gabriel Daniels

Douglas Holtz, Sr.

Daniel Luedtke

Tracy Mooney

Nancy Sullivan

Michelle Thompson

Danielle Calvert

George Ewefada

Madonna Indgjer

Tara Meland

Kommonyan Quaye

Ashley Tauer

Jason Violette

### **West Suburban Summer School**

Brooke Auer

Tiffany Haas

Ryan van Alstine

Trevor Aufderheide

Emma Hanegraf

Soniya Coutinho

Hamish Limond

## *A Statewide Collaborative Curriculum*

By Chad Maxa

In 2012, the future seemed both clear and imminent to Minnesota curriculum directors. They knew that students would use more and more personal media that would consistently connect them to information. But the educational texts for their digital devices, aligned to the expected Minnesota standards, were not available.

District leaders examined their capacity to write their own digital curriculum and quickly realized they had insufficient skills and personnel to address the content, technology, and training issues related to constructing and successfully implementing digital curriculum. Vendor-provided materials were expensive and unresponsive to local needs. With multiple districts moving to be part of a post-textbook world, they needed a radically different approach.

### To the Rescue: Collaboration

The breakthrough came when several early adopters proposed an organizational structure that provided sufficient seed money and project oversight. District leaders were invited to join a collaborative, and the Minnesota Partnership for Collaborative Curriculum (MPCC) was born. The MPCC was formed as a grassroots effort to provide all Minnesota teachers with access to high-quality and easily adaptable digital materials aligned to standards.

MPCC leaders communicated the economic, academic, and instructional benefits of working together to state educators. Trusted partners already known in curriculum and technology circles painted a detailed picture of how curriculum for grades 3 through 12 in four core subject areas would be: 1) designed to meet Minnesota standards; 2) more interactive than traditional textbooks; and 3) able to be modified for local purposes with local technology—all for the cost of just one textbook adoption. Districts joined the partnership at a cost of \$1.00 per student. Individuals representing the partnership made multiple presentations across the state and answered school district stakeholders' questions. Between 2013 and 2015, 191 districts joined the partnership.

### How It Works

The MPCC organizational structure includes a course creation and certification process that seeks to leverage talent and interest across districts and to assure high-quality curriculum and training support. It also creates opportunities, through a variety of committees and input sessions, for partners

to influence MPCC design. This collaboration results in a flexible organization that responds to changing needs.

Over the past two years, MPCC leaders have worked with the 191 partner districts to recruit teacher-writers, course facilitators, and course reviewers to create digital materials. To date, 67 teacher-writers from 41 different districts have participated on writing teams for math, science, English language arts, and social studies. Each attended a writer's workshop before beginning his or her work, which gave the project leadership an opportunity to confirm the expectations for aligning to standards, for content rigor, and for addressing cultural relevance and response, as well as to share the technical design requirements. More than a hundred teachers and course facilitators attended writer's workshops throughout 2013 and 2014. There is also an application pool of 150 teachers who are interested in writing digital courses in the future. During the 2014–15 school year, 86 teachers attended implementation workshops and this summer, seven days of workshops teaching effective ways to implement digital curriculum will take place across the state.

Approximately 20 high-quality courses have been developed, reviewed, and piloted, with another 20 expected by the end of 2015. The courses employ an array of effective instructional strategies to address student learning abilities and styles and provide a variety of authentic learning assessments. MPCC requires that all content be available digitally and conform to fair use standards so that there is no further cost to the user.

Supported by a grant from the state teachers union, MPCC launched Teacher Implementation Networks between March 1 and June 30 of this year. The networks featured 20 teachers using one of six MPCC courses, and each network was mentored by a teacher who helped create the course. A mentor workshop, delivered in partnership with the University of Minnesota's Learning Technologies Media Lab, focused on creating online communities through Google and facilitating video-conferenced networking sessions. The impact of MPCC's work goes beyond the provision of digital course materials.

### Future Plans

Now that it's past the initial development phase, MPCC is planning for enhanced sustainability and proposing a tiered membership structure to differentiate inaugural members from new members, all

while upholding the bedrock value of making digital curriculum available to all Minnesota schools.

*Chad Maxa is the executive director of technology and innovation for Intermediate (MN) District 287.*



**For more information, please check out the [MPCC Web site](#).**

**INTERMEDIATE DISTRICT 287**  
**PLYMOUTH, MINNESOTA**  
**BOARD OF EDUCATION**

Regular Meeting – August 27, 2015

**AGENDA SECTION:** SUPERINTENDENT’S REPORT

**ITEM:** Superintendent Results (Goals)

**PRESENTED BY:** Superintendent Lewandowski

**1. Background Information**

The Superintendent presents the suggested 2015-2016 Board results (goals) for Board approval.

**2. Fiscal Impact/Funding Source: None**

**3. RECOMMENDED ACTION: The Board approve the Board Results (Goals) for 2015-2016 as presented.**

Motion by: \_\_\_\_\_ Yes \_\_\_\_ Passed \_\_\_\_

Second by: \_\_\_\_\_ Yes \_\_\_\_ Failed \_\_\_\_

Abstentions: \_\_\_\_\_

# Intermediate District 287

*RESPONSIVE. INNOVATIVE. SOLUTIONS.*

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## INTER-OFFICE MEMORANDUM

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DATE: August 27, 2015

TO: Intermediate School District 287 School Board

FROM: Sandra Lewandowski, Superintendent

RE: **Proposed 2015-2016 Superintendent Result (Goal)**

While all parts of the written responsibilities for the Superintendent will continue to be addressed and evaluated as part of the annual Superintendent evaluation, I am recommending the following additional major result (goal) as a priority area for this year:

By May 1, 2016, a norm of positive, safe, collaborative and supportive employee culture will be actively promoted by all district leaders as measured by:

- a) a district wide culture survey and
- b) implementation of a district wide safety response system.

Thank you for consideration of this proposed annual result. Please feel free to call me in advance of the August 27 board meeting if you have any questions or concerns.

**INTERMEDIATE DISTRICT 287**  
**PLYMOUTH, MINNESOTA**  
**BOARD OF EDUCATION**

Regular Meeting – August 27, 2015

**AGENDA SECTION:** BUSINESS SERVICES REPORT

**ITEM:** Approval of Routine Monthly Finance Report

**PRESENTED BY:** Mae L. Hawkins, Executive Director of Business Services

**1. Background Information**

The June Budget vs. Actual Reports are presented for Board information and review. These reports indicate that year-to-date revenue in all funds excluding Funds 06 (NEC Construction) & 09 (Agency Funds) total \$78,156,281 or 92.1% of the Revised Revenue Budget of \$84,865,422. The District’s monthly revenue will continue to be based upon the cash payments we receive from MDE Special Education Uniform Tuition system and other state aids. Revenue will be made whole at the end of each fiscal year as we calculate all of our receivables and recognize the revenue receivable as part of the audit.

Year-to-date expenditures in all funds excluding Funds 06 (NEC Construction) & 09 (Agency Funds) total \$82,313,342, or 98.2% of the Revised Expenditure Budget of \$83,839,420.

These numbers are as of the end of the fiscal year at June 30th, and are preliminary at this point. They reflect the normal month end which is basically on a cash basis without accrual entries. Numerous receivables and payables are calculated after year-end, and the numbers will continue to change up to and through the audit process later this fall.

DDA

Attachments

**2. Fiscal Impact/Funding Source:** None

**3. RECOMMENDED ACTION:** The Board approve the Finance & Donation Report items as presented.

Motion by: \_\_\_\_\_ Yes \_\_\_\_ Passed \_\_\_\_

Second by: \_\_\_\_\_ Yes \_\_\_\_ Failed \_\_\_\_

Abstentions: \_\_\_\_\_

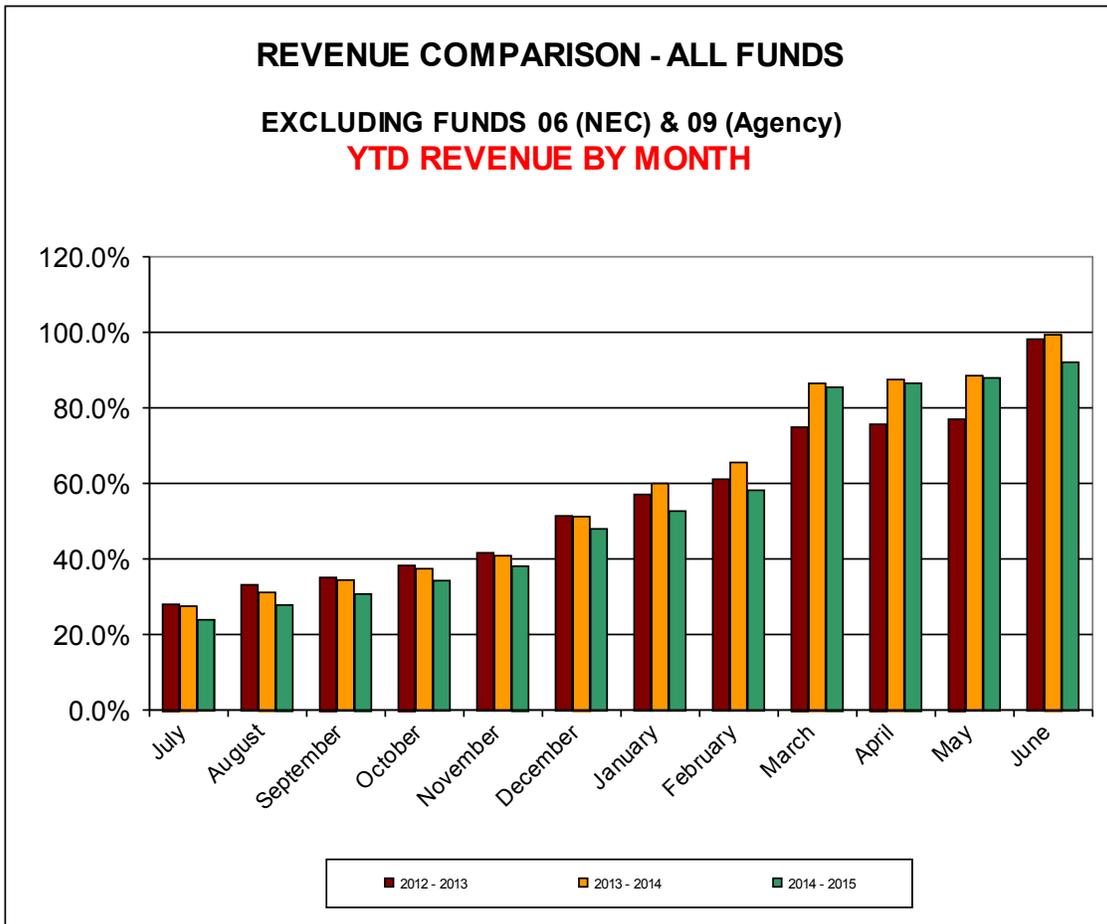
**The mission of Intermediate District 287 is to be the premier provider of innovative specialized services to ensure that each member district can meet the unique learning needs of its students.**

## DISTRICT 287

### REVENUE COMPARISON

- EXCLUDING Funds 06 (NEC Construction) and 09 (Agency)

Month	2012 - 2013		2013 - 2014		2014 - 2015	
	\$ Amount	% of Budget	\$ Amount	% of Budget	\$ Amount	% of Budget
July	23,083,337	28.0%	23,266,115	27.5%	20,284,604	23.9%
August	4,277,483	33.2%	3,076,425	31.1%	3,296,130	27.8%
September	1,595,333	35.1%	2,766,649	34.4%	2,486,874	30.7%
October	2,620,908	38.3%	2,558,934	37.4%	3,017,044	34.3%
November	2,772,203	41.6%	2,904,928	40.9%	3,240,902	38.1%
December	8,060,459	51.4%	8,740,826	51.2%	8,380,131	48.0%
January	4,673,693	57.1%	7,444,596	60.0%	4,014,753	52.7%
February	3,338,082	61.1%	4,699,240	65.6%	4,675,723	58.2%
March	11,361,782	74.9%	17,705,512	86.5%	23,146,696	85.5%
April	636,685	75.7%	882,851	87.5%	872,787	86.5%
May	1,090,279	77.0%	867,293	88.5%	1,225,771	88.0%
June	17,481,161	98.2%	9,140,621	99.4%	3,514,865	92.1%
<b>TOTAL</b>	<b>80,991,404</b>	<b>98.2%</b>	<b>84,053,988</b>	<b>99.4%</b>	<b>78,156,281</b>	<b>92.1%</b>
<b>BUDGET</b>	<b>82,490,824</b>		<b>84,601,954</b>		<b>84,865,422</b>	



REPORT: EXPREV 000006 REVENUE SUMMARY BY FUND - Board Report  
 STATEMENT OF REVENUE  
 DIST 0287 Intermediate District 287 ACCOUNTING PERIOD 06/01/15 TO 06/30/15

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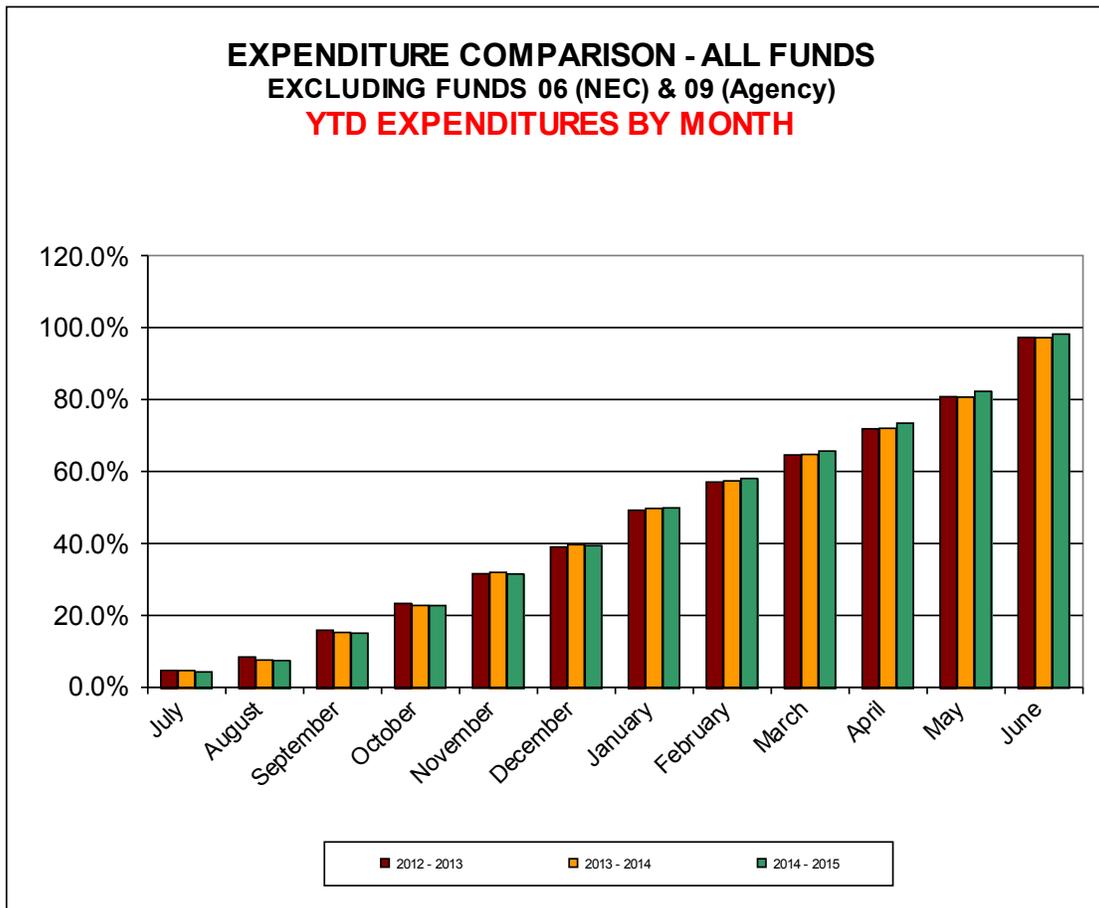
ACCT STATUS: All Account Statuses ACCOUNT RANGES: 01 TO 99-999  
 ZERO BALANCES: Suppress Zero Balances INCLUDE/EXCLUDES: EXL FD 09 09 EXL FD 11 11  
 SORTED BY: ACCOUNT FD  
 SUBTOTALLED BY: ACCOUNT FD  
 SERIES TOTALS: <None Selected>  
 PAGE BREAK ON: <None Selected>

FD	PRIOR YEAR ACTUAL	REVIS BUDGET	06/01/15 06/30/15	FISCAL YEAR 201407 RECEIVED THRU 06/30/15	REMAINING ON 06/30/15	PERCENT REMAINING
01 GENERAL FUND	17,381,854.08	18,076,847	1,243,867.89	9,854,350.59	8,222,496.41	45.48 %
02 FOOD SERVICE FUND	671,460.99	745,697	51,884.07	425,105.55	320,591.45	42.99 %
04 COMMUNITY SERVICE FUND	181,606.80	178,658	5,594.15	76,094.18	102,563.82	57.40 %
07 DEBT SERVICE FUND	5,218,401.45	5,305,121	0.00	1,665,734.29	3,639,386.71	68.60 %
08 TRUST FUND	501,066.37	566,200	348,274.48	547,666.98	18,533.02	3.27 %
10 SCHOLARSHIP FUND	4,088.19	0	1,965.00	3,215.00	3,215.00-	0.00 %
12 ALC-ACADEMIC	9,969,717.09	9,328,755	747,593.45	7,091,282.81	2,237,472.19	23.98 %
13 CAREER & TECH	1,493,564.88	1,203,629	94,409.46	1,010,324.53	193,304.47	16.06 %
14 SPECIAL EDUCATION	48,029,694.22	48,939,805	931,269.63	56,883,388.21	7,943,583.21-	16.23-%
20 INTERNAL SERVICE FUND - DENTAL	563,673.23	493,010	86,882.07	571,172.54	78,162.54-	15.85-%
41 DONATIONS	32.96	0	0.00	4,108.55-	4,108.55	0.00 %
51 STUDENT CLUBS	38,827.35	27,700	3,124.63	32,054.88	4,354.88-	15.72-%
*** REPORT TOTALS:	84,053,987.61	84,865,422	3,514,864.83	78,156,281.01	6,709,140.99	7.90 %

**DISTRICT 287**  
**EXPENDITURE COMPARISON**

- EXCLUDING Funds 06 (NEC Construction) and 09 (Agency)

Month	2012 - 2013		2013 - 2014		2014 - 2015	
	\$ Amount	% of Budget	\$ Amount	% of Budget	\$ Amount	% of Budget
July	3,922,779	4.7%	3,962,038	4.7%	3,601,915	4.3%
August	3,118,331	8.4%	2,486,804	7.6%	2,637,832	7.4%
September	6,204,141	15.9%	6,489,103	15.3%	6,385,388	15.1%
October	6,207,454	23.3%	6,365,911	22.8%	6,438,125	22.7%
November	6,868,339	31.6%	7,781,071	32.0%	7,361,288	31.5%
December	6,204,082	39.0%	6,551,462	39.7%	6,626,717	39.4%
January	8,516,139	49.2%	8,521,477	49.7%	8,778,883	49.9%
February	6,519,986	57.1%	6,477,527	57.4%	6,840,106	58.1%
March	6,287,977	64.6%	6,241,384	64.7%	6,389,294	65.7%
April	6,049,508	71.9%	6,167,270	72.0%	6,520,531	73.5%
May	7,446,228	80.8%	7,333,498	80.7%	7,400,192	82.3%
June	13,711,182	97.2%	14,005,680	97.2%	13,333,072	98.2%
<b>TOTAL</b>	<b>81,056,146</b>	<b>97.2%</b>	<b>82,383,226</b>	<b>97.2%</b>	<b>82,313,342</b>	<b>98.2%</b>
<b>BUDGET</b>	<b>83,352,386</b>		<b>84,760,037</b>		<b>83,839,420</b>	



REPORT: EXPREV 000007 EXPENDITURE SUMMARY BY FUND - Board Rept  
 STATEMENT OF EXPENDITURES  
 DIST 0287 Intermediate District 287 ACCOUNTING PERIOD 06/01/15 TO 06/30/15

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ACCT STATUS: All Account Statuses ACCOUNT RANGES: 01 TO 99-999  
 ZERO BALANCES: Suppress Zero Balances INCLUDE/EXCLUDES: EXL FD 09 09 EXL FD 11 11  
 SORTED BY: ACCOUNT FD  
 SUBTOTALLED BY: ACCOUNT FD  
 SERIES TOTALS: <None Selected>  
 PAGE BREAK ON: <None Selected>

FD	PRIOR YEAR ACTUAL	REVISED BUDGET	06/01/15 TO 06/30/15	FISCAL YEAR 201407 EXPENDED THRU 06/30/15	ENCUMBERED THRU 06/30/15	REMAINING ON 06/30/15	PERCENT REMAINING
01 GENERAL FUND	17,751,131.18	18,301,943	1,957,003.84	16,812,257.50	582,225.62	907,459.88	4.95 %
02 FOOD SERVICE	671,460.99	745,697	89,262.62	767,456.24	14,110.52	35,869.76-	4.81-%
04 COMMUNITY SERVICE FUND	181,606.80	178,658	6,201.14	152,576.72	82.11	25,999.17	14.55 %
07 DEBT SERVICE FUND	3,964,439.56	3,968,108	208.30	3,974,512.45		6,404.45-	0.16-%
08 TRUST FUND	488,941.03	566,200	316,139.18	516,530.62		49,669.38	8.77 %
10 SCHOLARSHIP FUND	23,927.80	29,000	1,273.17	21,274.78		7,725.22	26.63 %
12 ALC-ACADEMIC	10,244,373.13	9,758,291	1,815,390.26	9,661,082.25	43,686.97	53,521.78	0.54 %
13 CAREER & TECH	1,403,838.63	1,154,775	314,310.08	1,203,281.80	3,190.07	51,696.87-	4.47-%
14 SPECIAL EDUCATION	47,124,998.65	48,616,038	8,665,548.13	48,627,050.05	133,591.50	144,603.55-	0.29-%
20 INTERNAL SERVICE FUND	493,670.32	493,010	154,798.31	546,632.87		53,622.87-	10.87-%
21 SELF HEALTH INSURANCE	0.00	0	1,568.00	1,568.00		1,568.00-	0.00 %
51 STUDENT CLUBS	34,838.23	27,700	11,369.30	29,118.32		1,418.32-	5.12-%
*** REPORT TOTALS:	82,383,226.32	83,839,420	13,333,072.33	82,313,341.60	776,886.79	749,191.61	0.89 %

# Intermediate District 287

## *Responsive. Innovative. Solutions.*

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### INTER-OFFICE MEMORANDUM

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Date: **August 14, 2015**  
To: Members of the School Board  
From: Mae L. Hawkins, Executive Director of Business Services  
Re: **Cash Report - June** Claims, Payroll, Receipts, and Investments

A. Recommendation: Request the Board approve payment of the items listed below:

- |   |             |                     |
|---|-------------|---------------------|
| 1. Claim payments for: <b>June 2015</b>   | Totaling \$ | <u>3,162,738.52</u> |
| a) Check #'s 498611 - 498871<br>and Wire Transfers - #'s 2586 - 2592, 3110, 70016906 - 70017279, 80000976 - 80000997<br>and P-Card Purchases - #'s 90000421- 90000434   |             |                     |
| 2. Payroll for: June 2015   | Totaling \$ | <u>2,411,213.80</u> |
| a) Check #'s 675601 - 675602<br>b) Direct Deposit #'s 281401 - 282386, 282387 - 283280, 285180 (void & reissue)<br>(gap due to July and August warehoused checks for summer pay)<br>and Wire Transfers - #'s 4122 |             |                     |
| 3. Receipts for: June 2015  | Totaling \$ | <u>3,289,962.09</u> |
| a) Receipt #'s 137638 - 137851  |             |                     |
| 4. Investments at end of month  | Totaling \$ | <u>9,514,907.68</u> |

Claims/Expenditures, wire transfers, P-Card purchases, payroll, receipts and investments have been prepared under the direction of Dave Anderson and is presented for approval by the School Board. Dave and I would be glad to answer any questions.

**INTERMEDIATE DISTRICT 287  
INVESTMENTS ON HAND  
JUNE 2015**

INV NBR	INSTITUTION	INV TYPE	RATE OF RETURN (%)	PURCHASE DATE	MATURITY DATE	AMOUNT INVESTED
	PMA- MNTRUST INVESTMENT SHARES PORTFOLIO					878.00
	PMA- MNTRUST SAVINGS DEPOSIT ACCOUNT	SDA	0.040	05/31/15	06/30/15	9,514,029.68
	<b>TOTAL PMA- MNTRUST INVESTMENTS ON BOOKS</b>					<b>9,514,907.68</b>

**ACTIVITY DETAIL:**

INVESTMENTS ON OUR BOOK AT END OF PRIOR MONTH	11,514,029.68
CURRENT MONTH ACTIVITY	
DEPOSITS	
WITHDRAWALS	(2,000,000.00)
INTEREST EARNED- RECORDED	878.00
INTEREST EARNED- NOT RECORDED BY MONTH-END	-
<b>TOTAL INVESTMENTS AT END OF MONTH &amp; UN-RECORDED INTEREST</b>	<b>9,514,907.68</b>

# Intermediate District 287

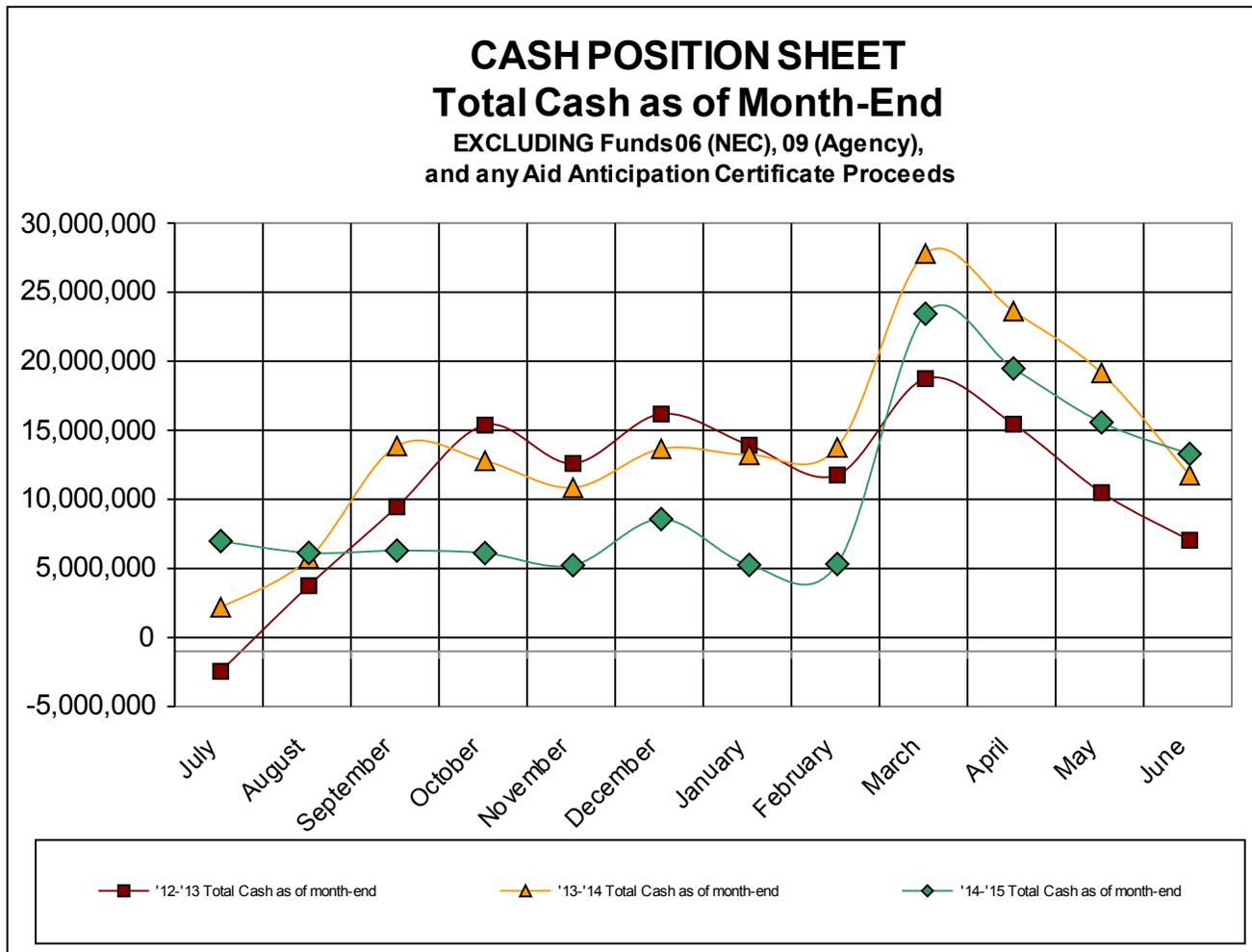
## Cash Position Sheet- Monthly Total Net Cash- All Accounts

- EXCLUDING Funds 06 (NEC Construction), 09 (Agency), and any Aid Anticipation Certif. Proceeds

<u>Date</u>	<u>'12-'13 Total Cash as of month-end</u>	<u>'13-'14 Total Cash as of month-end</u>	<u>'14-'15 Total Cash as of month-end</u>
July	-2,447,118 <sup>1</sup>	2,191,127 <sup>2</sup>	6,975,746
August	3,754,626 <sup>2</sup>	5,718,061 <sup>2</sup>	6,126,182
September	9,454,172 <sup>2</sup>	13,862,706	6,288,912
October	15,382,409 <sup>2</sup>	12,796,587	6,111,818
November	12,605,385 <sup>2</sup>	10,848,256	5,234,858
December	16,180,751 <sup>2</sup>	13,665,705	8,574,866
January	13,924,956 <sup>2</sup>	13,229,251	5,249,429
February	11,767,529 <sup>2</sup>	13,767,789	5,322,861
March	18,741,667 <sup>2</sup>	27,803,669	23,439,811
April	15,446,038 <sup>2</sup>	23,625,636	19,473,405
May	10,488,472 <sup>2</sup>	19,151,688	15,576,013
June	7,041,623 <sup>2</sup>	11,744,521	13,291,819

<sup>1</sup> excludes Aid Anticipation Certif. proceeds of \$5,900,000.00 in July 2011, paid back in Aug. 2012

<sup>2</sup> excludes Aid Anticipation Certif. proceeds of \$9,900,000.00 in Aug. 2012, paid back in Sept. 2013



**INTERMEDIATE DISTRICT 287**  
**JUNE 2015 ACTIVITY**

**ELECTRONIC TRANSFERS IN:**

DATE	AGENCY	TO	EF#	AMOUNT	DESCRIPTION
6/1/2015	VOC REHAB GRTS	MSDLAF	2589497	59,511.14	INV #73066 SWIFT WRK FORCE GRANT
	DHS - MMIS	MSDLAF	2593174	156,453.53	THIRD PARTY BILLING FY14-15
6/8/2015	HENN CO HSPHD	MSDLAF	20642880	287.70	MEC2 - SECA ELC-
6/9/2015	HENN TECH COLLEGE	MSDLAF	2605846	20.00	INV#73126 ATTAIN SPIRAL BINDING SVS
6/10/2015	EDUC-FNS	MSDLAF	2612173	12,588.11	02F705 FED BRKFST MAY15
	EDUC-FNS	MSDLAF	2607794	21,706.20	02F701 FED LUNCHESES MAY15
	EDUC-FNS	MSDLAF	2607794	1,553.15	02S300 ST LUNCHESES MAY15
	EDUC-FNS	MSDLAF	2607794	2,932.80	02F701 REG LUNCHESES MAY15
	EDUC-FNS	MSDLAF	2607794	586.56	02F701 FED HHFKA LUNCH MAY15
6/16/2015	DHS - MMIS	MSDLAF	2620537	45,463.91	THIRD PARTY BILLING FY14-15
6/18/2015	EDUC-STATE AID	MSDLAF	2629409	91,792.39	01S211 GEN ED AID FY14-15
	EDUC-STATE AID	MSDLAF	2629409	928,476.36	01S360 SPEC ED AID FY13-14
6/22/2015	HENN CO HSPHD	MSDLAF	20646190	35,807.61	MEC2 - SECA ELC
6/29/2015	HENN CO HSPHD	MSDLAF	20648224	51,912.41	MEC2 - NECA ELC
6/30/2015	DHS - MMIS	MSDLAF	2645114	177,907.32	THIRD PARTY BILLING FY14-15
	MERCHANT BKCD	MSDLAF	137808	800.00	287 CONF CTR REGISTRATION JUNE 2015 ACT
	SQUARE INC	MSDLAF	137812	92.61	SEC COMMON GROUNDS JUNE 2015 ACT
	PAYPAL	MSDLAF	137813	97,508.67	MISC PROGRAM REGISTRATIONS JUNE 2015 ACT
	ELAVON-PAYPAM	MSDLAF	137814	288.50	PAYPAM FOOD SERVICE JUNE 2015 ACT
<b>MTD TOTALS</b>				<b>1,685,688.97</b>	

**INTERMEDIATE DISTRICT 287**  
**JUNE 2015 ACTIVITY**

**WIRE TRANSFERS OUT:**

DATE	FROM	AGENCY	WIRE #	AMOUNT	DESCRIPTION
6/4/2015	MSDLAF	BANK OF MONTREAL	2586	67,899.80	A/P P-CARD MAY15 ACT - PD JUNE15
	MSDLAF	BANK OF MONTREAL	90000421-90000434	47,165.39	P-CARD MAY15 ACT - PD JUNE15
6/10/2015	MSDLAF	US BANK	70016906-70016956	6,454.73	DIRECT DEPOSIT EMPLOYEE EXPENSES FY15
	MSDLAF	US BANK	281401-282386	1,273,698.09	DIRECT DEPOSIT PAYROLL
	MSDLAF	EBC	80000976	60,379.65	EMPLOYEE & EMPLOYER 403B
	MSDLAF	US BANK	80000977	341,546.54	FEDERAL TAXES
	MSDLAF	MN DEPT OF REVENUE	80000978	759.24	MN DEPT OF REVENUE-WAGE LEVY'S
	MSDLAF	MN DEPT OF REVENUE	80000979	77,655.31	STATE WITHHOLDING TAXES
	MSDLAF	PERA	80000980	51,062.32	PUBLIC EMPLOYEES RETIREMENT ASSN
	MSDLAF	TRA	80000981	88,200.69	TEACHERS RETIREMENT ASSN
	MSDLAF	EBC	80000982	23,886.01	EMPLOYEE & EMPLOYER 403B
	MSDLAF	US BANK	80000983	148,702.98	FEDERAL TAXES
	MSDLAF	ING - MSRS	80000984	2,038.83	MN STATE RETIREMENT SYSTEM - VEBA
	MSDLAF	PERA	80000985	58,917.85	PUBLIC EMPLOYEES RETIREMENT ASSN
	MSDLAF	TRA	80000986	87,758.15	TEACHERS RETIREMENT ASSN
	MSDLAF	US BANK	2587	62.96	MERCHANT CARD FEES MAY15 ACT BK IN JUNE15
6/24/2015	MSDLAF	EBC	2588	37,799.64	EMPLOYEE & EMPLOYER 403B RETIREES
	MSDLAF	VOYA-ING	2589	14,276.05	MN STATE RETIREMENT SYSTEM - RETIREES
	MSDLAF	US BANK	2590	81.32	ARP FEES VOUCHER ACCT MAY15
6/28/2015	MSDLAF	US BANK	2591	63.92	MERCHANT CARD FEES JUNE15 ACT BK IN JUNE15
	MSDLAF	CHS	2592	47,067.68	CHS FLEX PAYMENTS JUNE15
	MSDLAF	US BANK	70016957-70017279	46,165.35	DIRECT DEPOSIT EMPLOYEE EXPENSES FY15
	MSDLAF	US BANK	282387-283280	1,134,818.05	DIRECT DEPOSIT PAYROLL REG
	MSDLAF	US BANK	285180*	1,077.47	DIRECT DEPOSIT PAYROLL REG
	MSDLAF	US BANK	VOID	(500.95)	DIRECT DEPOSIT VOIDS 6/30/2015
	MSDLAF	EBC	80000987	44,458.27	EMPLOYEE & EMPLOYER 403B
	MSDLAF	US BANK	80000988	306,525.39	FEDERAL TAXES
	MSDLAF	MN DEPT OF REV	80000989	962.15	MN DEPT OF REVENUE-WAGE LEVY'S
	MSDLAF	MN DEPT OF REV	80000990	69,930.79	STATE WITHHOLDING TAXES
	MSDLAF	PERA	80000991	34,792.98	PUBLIC EMPLOYEES RETIREMENT ASSN
	MSDLAF	TRA	80000992	83,674.01	TEACHERS RETIREMENT ASSN
	MSDLAF	EBC	80000993	17,862.68	EMPLOYEE & EMPLOYER 403B
	MSDLAF	US BANK	80000994	128,976.26	FEDERAL TAXES
	MSDLAF	VOYA-ING	80000995	2,038.43	MN STATE RETIREMENT SYSTEM - VEBA
	MSDLAF	PERA	80000996	40,145.75	PUBLIC EMPLOYEES RETIREMENT ASSN
	MSDLAF	TRA	80000997	83,394.23	TEACHERS RETIREMENT ASSN
	MSDLAF	US BANK	3110	210.58	ARP FEES RECEIPT ACCT MAY15
	MSDLAF	US BANK	4122	57.48	ARP FEES PAYROLL ACCT MAY15

**MTD TOTALS** **4,430,066.07**

\*OUT OF SEQUENCE DUE TO JULY AND AUGUST WAREHOUSED CHECKS FOR SUMMER PAY



**DONATIONS  
INTERMEDIATE DISTRICT 287  
2014-2015**

**June 2015**

<b>DON. DATE</b>	<b>DESCRIPTION</b>	<b>VIN#</b>	<b>EST VALUE</b>	<b>DONOR</b>	<b>SS# OR FED ID#</b>	<b>CAMPUS</b>	<b>PROGRAM</b>
6/4/15	FULL SHEET CAKE		\$ 63.00	BYERLY'S-MAPLE GROVE		NWTC	VENTURE
5/31/15	1999 FORD ESCORT	1FAFP13P1XW155724	NONE LISTED	CARLOCK, ELIZA		HTC/EP	AUTO TECH
6/3/15	GIFT CARD		\$ 25.00	CUB FOODS-BROOKLYN PARK		NWTC	VENTURE
6/3/15	HONDA ENGINES & A PUMP		\$ 1,000.00	GARLICK EQUIPMENT		HTC/EP	OUTDOOR MOTOR SPORTS
6/16/15	CHECK		\$ 60.00	HOFFMAN, CATHERINE		EDGEWOOD	STUDENT CLUB
6/4/15	EASYSTAND EVOLV STANDER & WALKER		\$ 1,525.00	MAZZA, GREG & SANDY		ITINERANT	PHYSICAL THERAPY
6/30/15	CHECK		\$ 50.00	MILLER, MARGE		DSC	DESTINATION IMAGINATION
6/9/15	CHECK		\$ 2,000.00	MINNETONKA ROTARY CLUB		EPSILON	STUDENT SCHOLARSHIPS
5/14/15	2003 FORD WINSTAR	2FMZA51423BA74957	NONE LISTED	PLOOF, MARK		HTC/EP	AUTO TECH
6/30/15	CHECK		\$ 1,298.75	SCHROEDER, PAMELA		DSC	DESTINATION IMAGINATION
6/9/15	CHECK		\$ 42.71	TARGET TAKE CHARGE OF EDUCATION		OMEGON	ALL
6/16/15	CHECK		\$ 125.00	TARGET TAKE CHARGE OF EDUCATION		EDGEWOOD	STUDENT CLUB
6/30/15	CHECK		\$ 1,750.00	XCEL ENERGY FOUNDATION		DSC	DESTINATION IMAGINATION
6/30/15	3 LAWN MOWERS & EDGER		\$ 650.00	ZIEGELMAN, DON		HTC/EP	OUTDOOR MOTOR SPORTS
			\$ 8,589.46				

# Intermediate District 287

RESPONSIVE. INNOVATIVE. SOLUTIONS.

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M E M O R A N D U M

Date: July 28, 2015

To: Mae Hawkins

From: Pat Harris

**Re: YEAR END SUMMARY OF DONATIONS**

During the period of July 1, 2014 through June 30, 2015 Intermediate District 287 received donations of equipment, supplies, cash and other items valued at \$44,231.96. This is the total of monthly compilations already provided to the Board.

**INTERMEDIATE DISTRICT 287  
PLYMOUTH, MINNESOTA  
BOARD OF EDUCATION**

Regular Meeting – August 27, 2015

**AGENDA SECTION:** BUSINESS SERVICES REPORT

**ITEM:** Approval of Routine Monthly Finance Report

**PRESENTED BY:** Mae L. Hawkins, Executive Director of Business Services

**1. Background Information**

The July Budget vs. Actual Reports are presented for Board information and review. These reports indicate that year-to-date revenue in all funds total \$20,021,090 or 21.1% of the Original Revenue Budget of \$95,009,226. The District’s monthly revenue will continue to be based upon the cash payments we receive from MDE Special Education Uniform Tuition system and other state aids. Revenue will be made whole at the end of each fiscal year as we calculate all of our receivables and recognize the revenue receivable as part of the audit.

Year-to-date expenditures in all funds total \$4,004,494, or 4.3% of the Original Expenditure Budget of \$93,820,405.

The numbers as of the end of the prior fiscal year at June 30th are preliminary at this point. They reflect the normal month end which is basically on a cash basis without accrual entries. Numerous receivables and payables are calculated after year-end, and the numbers will continue to change up to and through the audit process later this fall.

DDA

Attachments

**2. Fiscal Impact/Funding Source: None**

**3. RECOMMENDED ACTION: The Board approve the Finance & Donation Report items as presented.**

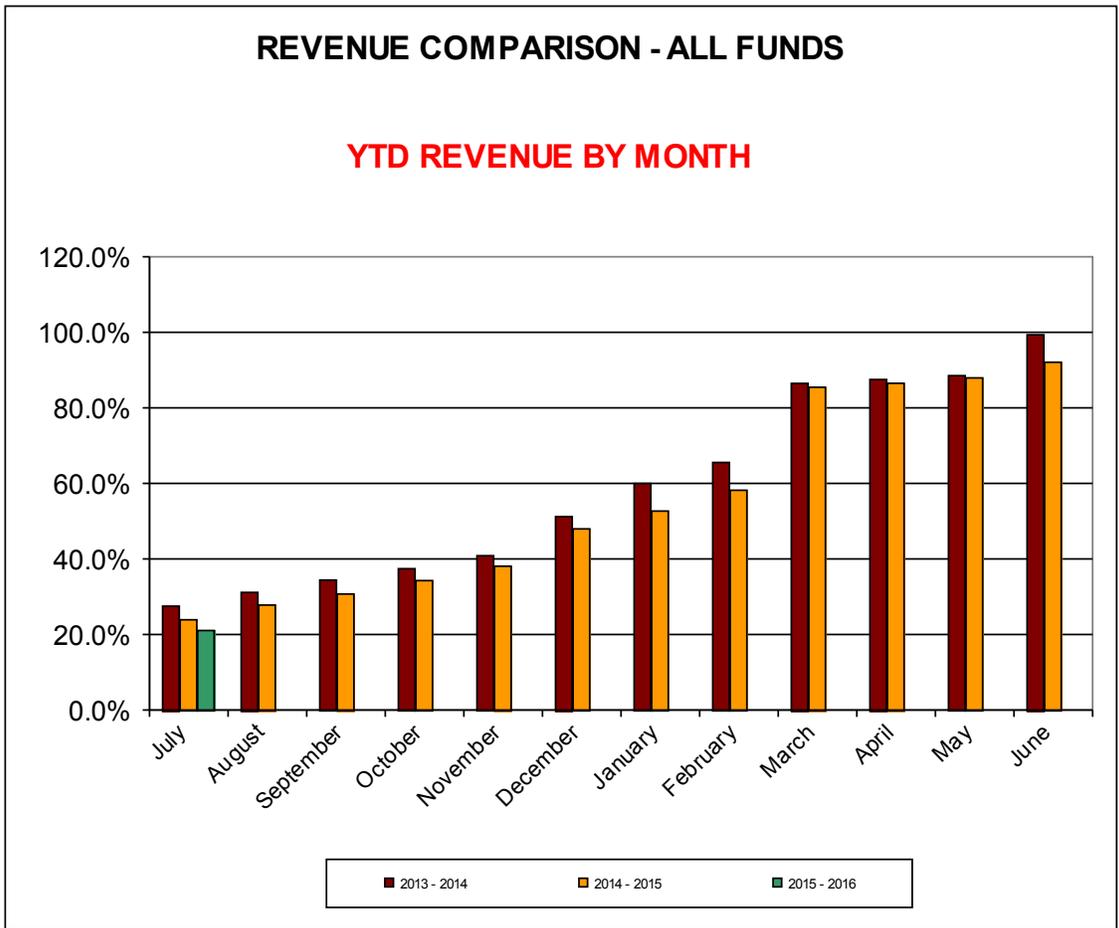
Motion by: \_\_\_\_\_ Yes \_\_\_\_ Passed \_\_\_\_

Second by: \_\_\_\_\_ Yes \_\_\_\_ Failed \_\_\_\_

Abstentions: \_\_\_\_\_

**DISTRICT 287**  
**REVENUE COMPARISON**

Month	2013 - 2014		2014 - 2015		2015 - 2016	
	\$ Amount	% of Budget	\$ Amount	% of Budget	\$ Amount	% of Budget
July	23,266,115	27.5%	20,284,604	23.9%	20,021,090	21.1%
August	3,076,425	31.1%	3,296,130	27.8%		
September	2,766,649	34.4%	2,486,874	30.7%		
October	2,558,934	37.4%	3,017,044	34.3%		
November	2,904,928	40.9%	3,240,902	38.1%		
December	8,740,826	51.2%	8,380,131	48.0%		
January	7,444,596	60.0%	4,014,753	52.7%		
February	4,699,240	65.6%	4,675,723	58.2%		
March	17,705,512	86.5%	23,146,696	85.5%		
April	882,851	87.5%	872,787	86.5%		
May	867,293	88.5%	1,225,771	88.0%		
June	9,140,621	99.4%	3,514,865	92.1%		
<b>TOTAL</b>	<b>84,053,988</b>	<b>99.4%</b>	<b>78,156,281</b>	<b>92.1%</b>	<b>20,021,090</b>	<b>21.1%</b>
<b>BUDGET</b>	<b>84,601,954</b>		<b>84,865,422</b>		<b>95,009,226</b>	



REPORT: EXPREV 000006 REVENUE SUMMARY BY FUND - Board Report  
 STATEMENT OF REVENUE  
 DIST 0287 Intermediate District 287 ACCOUNTING PERIOD 07/01/15 TO 07/31/15

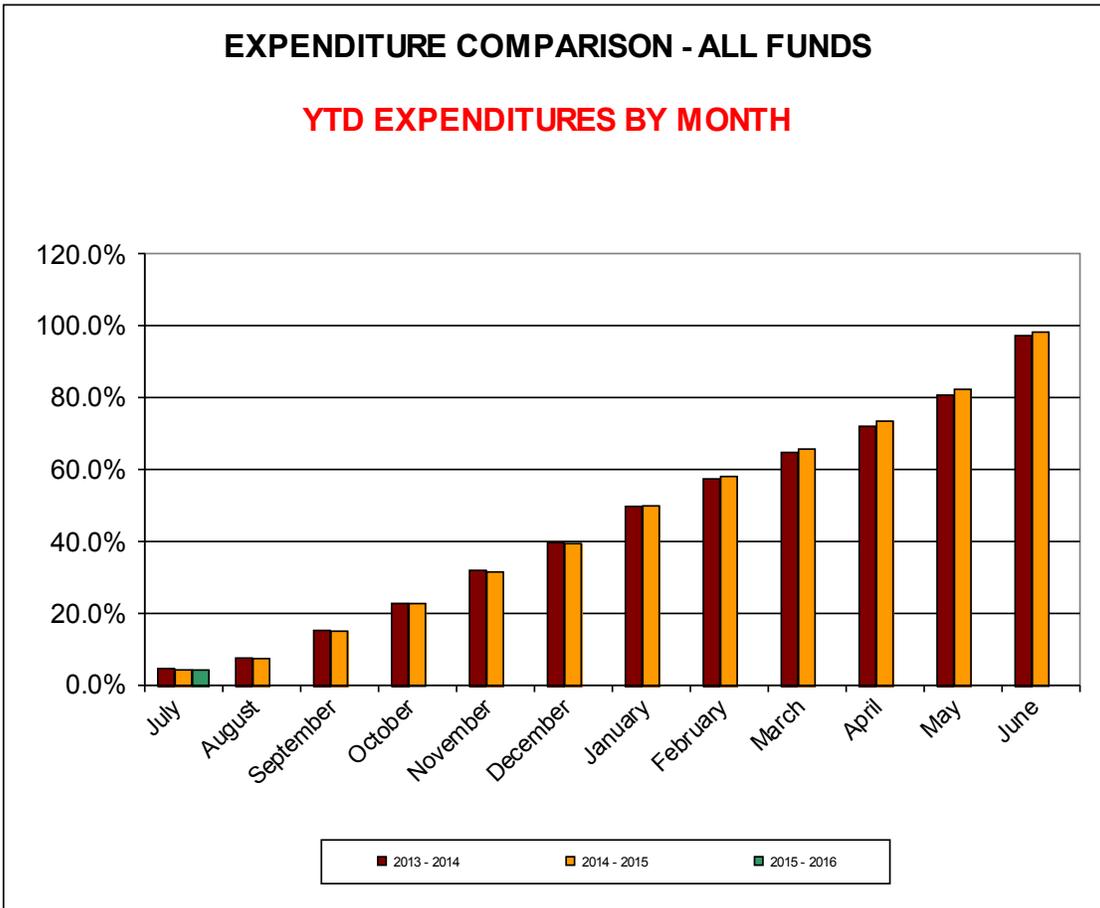
RUN: FRI 081415 15:24 PAGE 1

ACCT STATUS: All Account Statuses ACCOUNT RANGES: 01 TO 99-999  
 ZERO BALANCES: Suppress Zero Balances INCLUDE/EXCLUDES: EXL FD 09 09 EXL FD 11 11  
 SORTED BY: ACCOUNT FD  
 SUBTOTALLED BY: ACCOUNT FD  
 SERIES TOTALS: <None Selected>  
 PAGE BREAK ON: <None Selected>

FD	PRIOR YEAR ACTUAL	REVISED BUDGET	07/01/15 TO 07/31/15	FISCAL YEAR 201507 RECEIVED THRU 07/31/15	REMAINING ON 07/31/15	PERCENT REMAINING
01 GENERAL FUND	9,854,350.59	17,482,069	8,324,091.24	8,324,091.24	9,157,977.76	52.38 %
02 FOOD SERVICE FUND	425,105.55	739,192	0.00	0.00	739,192.00	100.00 %
04 COMMUNITY SERVICE FUND	76,094.18	180,673	4,707.19	4,707.19	175,965.81	97.39 %
07 DEBT SERVICE FUND	1,665,734.29	5,357,622	741,471.61	741,471.61	4,616,150.39	86.16 %
08 TRUST FUND	547,666.98	477,642	16,793.48	16,793.48	460,848.52	96.48 %
10 SCHOLARSHIP FUND	3,215.00	0	0.00	0.00	0.00	0.00 %
12 ALC-ACADEMIC	7,091,282.81	9,249,925	1,720,625.75	1,720,625.75	7,529,299.25	81.39 %
13 CAREER & TECH	1,010,324.53	1,309,384	850,571.45	850,571.45	458,812.55	35.04 %
14 SPECIAL EDUCATION	56,883,388.21	50,497,777	8,362,829.02	8,362,829.02	42,134,947.98	83.43 %
20 INTERNAL SERVICE FUND - DENTAL	571,172.54	493,010	0.00	0.00	493,010.00	100.00 %
21 INTERNAL SERVICE FUND - HEALTH	0.00	9,194,232	0.00	0.00	9,194,232.00	100.00 %
41 DONATIONS	4,108.55	0	0.00	0.00	0.00	0.00 %
51 STUDENT CLUBS	32,054.88	27,700	0.00	0.00	27,700.00	100.00 %
*** REPORT TOTALS:	78,156,281.01	95,009,226	20,021,089.74	20,021,089.74	74,988,136.26	78.92 %

**DISTRICT 287**  
**EXPENDITURE COMPARISON**

Month	2013 - 2014		2014 - 2015		2015 - 2016	
	\$ Amount	% of Budget	\$ Amount	% of Budget	\$ Amount	% of Budget
July	3,962,038	4.7%	3,601,915	4.3%	4,004,494	4.3%
August	2,486,804	7.6%	2,637,832	7.4%		
September	6,489,103	15.3%	6,385,388	15.1%		
October	6,365,911	22.8%	6,438,125	22.7%		
November	7,781,071	32.0%	7,361,288	31.5%		
December	6,551,462	39.7%	6,626,717	39.4%		
January	8,521,477	49.7%	8,778,883	49.9%		
February	6,477,527	57.4%	6,840,106	58.1%		
March	6,241,384	64.7%	6,389,294	65.7%		
April	6,167,270	72.0%	6,520,531	73.5%		
May	7,333,498	80.7%	7,400,192	82.3%		
June	14,005,680	97.2%	13,333,072	98.2%		
<b>TOTAL</b>	<b>82,383,226</b>	<b>97.2%</b>	<b>82,313,342</b>	<b>98.2%</b>	<b>4,004,494</b>	<b>4.3%</b>
<b>BUDGET</b>	<b>84,760,037</b>		<b>83,839,420</b>		<b>93,820,405</b>	



REPORT: EXPREV 000007 EXPENDITURE SUMMARY BY FUND - Board Rept  
 STATEMENT OF EXPENDITURES  
 DIST 0287 Intermediate District 287 ACCOUNTING PERIOD 07/01/15 TO 07/31/15

RUN: FRI 081415 15:24 PAGE 1

ACCT STATUS: All Account Statuses ACCOUNT RANGES: 01 TO 99-999  
 ZERO BALANCES: Suppress Zero Balances INCLUDE/EXCLUDES: EXL FD 09 09 EXL FD 11 11  
 SORTED BY: ACCOUNT FD  
 SUBTOTALLED BY: ACCOUNT FD  
 SERIES TOTALS: <None Selected>  
 PAGE BREAK ON: <None Selected>

FD 01	PRIOR YEAR ACTUAL	< - - - - - REVISED BUDGET	FISCAL YEAR 201507					REMAINING ON 07/31/15	PERCENT REMAINING
			07/01/15 07/31/15	EXPENDED THRU 07/31/15	ENCUMBERED THRU 07/31/15				
01 GENERAL FUND	16,812,257.50	17,746,699	1,188,040.47	1,188,040.47	3,253,651.86	13,305,006.67	74.97 %		
02 FOOD SERVICE	767,456.24	739,192	22,786.13	22,786.13	274,383.66	442,022.21	59.79 %		
04 COMMUNITY SERVICE FUND	152,576.72	180,673	10,549.95	10,549.95	851.01	169,272.04	93.68 %		
07 DEBT SERVICE FUND	3,974,512.45	3,970,458	1,195,728.13	1,195,728.13		2,774,729.87	69.88 %		
08 TRUST FUND	516,530.62	477,642	16,793.48	16,793.48		460,848.52	96.48 %		
10 SCHOLARSHIP FUND	21,274.78	29,000	0.00	0.00		29,000.00	100.00 %		
12 ALC-ACADEMIC	9,661,082.25	9,327,553	391,748.85	391,748.85	403,718.98	8,532,085.17	91.47 %		
13 CAREER & TECH	1,203,281.80	1,309,384	15,915.37	15,915.37	9,238.33	1,284,230.30	98.07 %		
14 SPECIAL EDUCATION	48,627,050.05	50,317,206	784,457.93	784,457.93	1,392,311.47	48,140,436.60	95.67 %		
20 INTERNAL SERVICE FUND	546,632.87	494,000	0.00	0.00		494,000.00	100.00 %		
21 SELF HEALTH INSURANCE	1,568.00	9,194,232	378,473.80	378,473.80	8,810,785.08	4,973.12	0.05 %		
51 STUDENT CLUBS	29,118.32	34,366	0.00	0.00		34,366.00	100.00 %		
*** REPORT TOTALS:	82,313,341.60	93,820,405	4,004,494.11	4,004,494.11	14,144,940.39	75,670,970.50	80.65 %		

# Intermediate District 287

## *Responsive. Innovative. Solutions.*

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### INTER-OFFICE MEMORANDUM

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DATE: **August 18, 2015**

TO: Members of the School Board

FROM: Mae L. Hawkins, Executive Director of Business Services

RE: **Cash Report - July** Claims, Payroll, Receipts, and Investments

A. Recommendation: Request the Board approve payment of the items listed below:

- |   |             |                     |
|---|-------------|---------------------|
| 1. Claim payments for: <b>July 2015</b>   | Totaling \$ | <u>6,547,065.83</u> |
| a) Check #'s <b>498872 - 499144</b><br>and Wire Transfers - #'s <b>2593 - 2607, 3111, 70017280 - 70017434, 80000998 - 80001023</b><br>and P-Card Purchases - #'s <b>90000435- 90000456</b>  |             |                     |
| 2. Payroll for: July 2015   | Totaling \$ | <u>2,433,107.45</u> |
| a) Check #'s <b>n/a</b><br>b) Direct Deposit #'s <b>283281 - 283754 (whse), 285181 - 285182 (void &amp; reissue), 285185 - 285562, 283755 - 284228 (whse), 285563 - 286165.</b><br><b>(gaps due to July and August warehoused checks for summer pay)</b><br>and Wire Transfers - #'s <b>n/a</b> |             |                     |
| 3. Receipts for: July 2015  | Totaling \$ | <u>4,488,545.93</u> |
| a) Receipt #'s <b>137852 - 137922</b>   |             |                     |
| 4. Investments at end of month  | Totaling \$ | <u>6,015,608.99</u> |

Claims/Expenditures, wire transfers, P-Card purchases, payroll, receipts and investments have been prepared under the direction of Dave Anderson and is presented for approval by the School Board. Dave and I would be glad to answer any questions.

**INTERMEDIATE DISTRICT 287  
INVESTMENTS ON HAND  
JULY 2015**

INV NBR	INSTITUTION	INV TYPE	RATE OF RETURN (%)	PURCHASE DATE	MATURITY DATE	AMOUNT INVESTED
	PMA- MNTRUST INVESTMENT SHARES PORTFOLIO					701.31
	PMA- MNTRUST SAVINGS DEPOSIT ACCOUNT	SDA	0.040	06/30/15	07/31/15	6,014,907.68
	TOTAL PMA- MNTRUST INVESTMENTS ON BOOKS					6,015,608.99

**ACTIVITY DETAIL:**

INVESTMENTS ON OUR BOOK AT END OF PRIOR MONTH	9,514,907.68
CURRENT MONTH ACTIVITY	
DEPOSITS	3,000,000.00
WITHDRAWALS	(6,500,000.00)
INTEREST EARNED- RECORDED	701.31
INTEREST EARNED- NOT RECORDED BY MONTH-END	-
TOTAL INVESTMENTS AT END OF MONTH & UN-RECORDED INTEREST	6,015,608.99

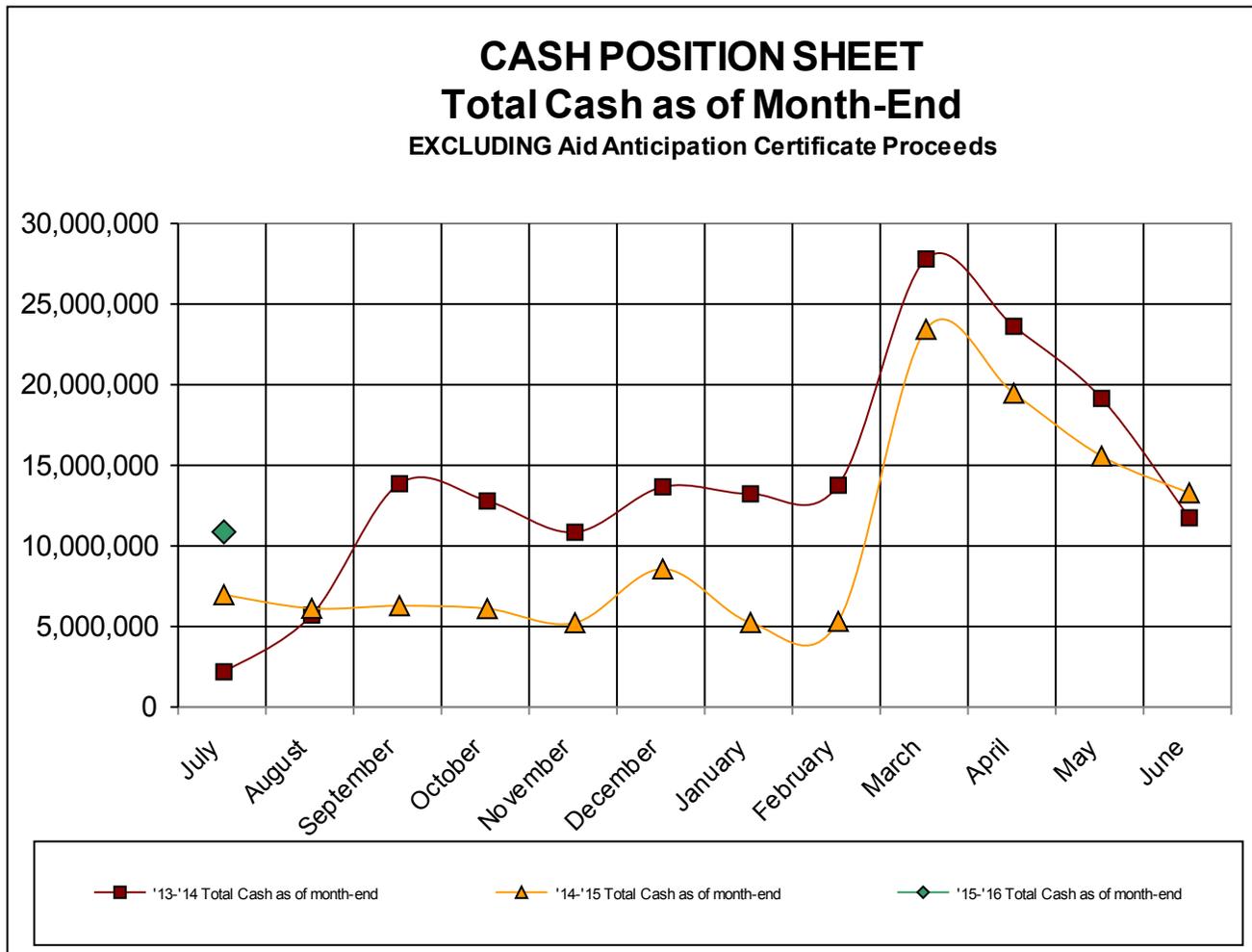
# Intermediate District 287

## Cash Position Sheet- Monthly Total Net Cash- All Accounts

- EXCLUDING Aid Anticipation Certif. Proceeds

<u>Date</u>	<u>'13-'14 Total Cash as of month-end</u>	<u>'14-'15 Total Cash as of month-end</u>	<u>'15-'16 Total Cash as of month-end</u>
July	2,191,127 <sup>1</sup>	6,975,746	10,874,357
August	5,718,061 <sup>1</sup>	6,126,182	
September	13,862,706	6,288,912	
October	12,796,587	6,111,818	
November	10,848,256	5,234,858	
December	13,665,705	8,574,866	
January	13,229,251	5,249,429	
February	13,767,789	5,322,861	
March	27,803,669	23,439,811	
April	23,625,636	19,473,405	
May	19,151,688	15,576,013	
June	11,744,521	13,291,819	

<sup>1</sup> excludes Aid Anticipation Certif. proceeds of \$9,900,000.00 in Aug. 2012, paid back in Sept. 2013



**INTERMEDIATE DISTRICT 287**  
**JULY 2015 ACTIVITY**

**ELECTRONIC TRANSFERS IN:**

DATE	AGENCY	TO	EF#	AMOUNT	DESCRIPTION
7/1/2015	EDUC-FNS	MSDLAF	2651825	391.30	02F705 ST BRKFST APRIL15 REC'BLE
	EDUC-FNS	MSDLAF	2651825	389.15	02F705 ST BRKFST MAY 15 REC'BLE
7/8/2015	HENN CO HSPHD	MSDLAF	20650236	16,258.32	FY14-15 REC'BLE MEC2 - SECA ELC
	MN DEPT ED	MSDLAF	2658619	5,540.53	INV #73228 414 TITLE II
7/14/2015	EDUC-ST AID	MSDLAF	2675937	93.40	01S211 ONLINE LR FY14-15
	EDUC-ST AID	MSDLAF	2675937	3,047,025.62	01S360 SPECIAL ED-ST AID FY15-16
7/15/2015	HENN TECH COLL	MSDLAF	2677976	1,010.00	INV #73205 BRD ROOM RENTAL FY15-16
7/23/2015	US BANK	MSDLAF	JE# 099118	741,471.61	US BANK QSCB INT REIMB FROM DRAW ON 7/20/15
7/28/2015	DHS - MMIS	MSDLAF	2696288	130,757.76	THIRD PARTY BILLING FY14-15
7/29/2015	EDUC-STATE AID	MSDLAF	2702881	479,918.91	01S211 ONLINE LR FY14-15
	EDUC-FEDERAL AID	MSDLAF	2702881	12,400.44	INV #73249 417 TITLE III FY14-15
	EDUC-FEDERAL AID	MSDLAF	2702881	5,130.46	INV #73250 417 TITLE III FY14-15
	EDUC-FEDERAL AID	MSDLAF	2702881	2,407.84	INV #73250 417 TITLE III FY14-15
	EDUC-FNS	MSDLAF	2702881	2,898.71	02F705 FED BRKFST JUNE15 REC'BLE
	EDUC-FNS	MSDLAF	2702881	72.30	02F705 ST BRKFST JUNE15 REC'BLE
	EDUC-FNS	MSDLAF	2702881	4,626.40	02F701 FED LUNCHES JUNE15 REC'BLE
	EDUC-FNS	MSDLAF	2702881	0.00	02S300 ST LUNCHES JUNE15 REC'BLE
	EDUC-FNS	MSDLAF	2702881	599.70	02F701 REG LUNCHES JUNE15 REC'BLE
	EDUC-FNS	MSDLAF	2702881	119.94	02F701 FED HHFKA LUNCH JUNE15 REC'BLE
7/31/2015	APPLE CLICKS	MSDLAF	137917	101.85	APPLE CLICKS MAY15 PD JULY15 REC'BLE
	APPLE CLICKS	MSDLAF	137917	161.06	APPLE CLICKS JUNE PD IN JULY15 REC'BLE
	MERCHANT BK CD SVS	MSDLAF	137918	200.00	287 CONF CTR REGISTRATION JUNE 2015 ACT
	PAYPAL	MSDLAF	137919	42,741.13	MISC PROGRAM REGISTRATIONS JULY 2015 ACT

<b>MTD TOTALS</b>				<b>4,494,316.43</b>	
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**INTERMEDIATE DISTRICT 287**  
**JULY 2015 ACTIVITY**

**WIRE TRANSFERS OUT:**

DATE	FROM	AGENCY	WIRE #	AMOUNT	DESCRIPTION
7/9/2015	MSDLAF	BANK OF MONTREAL	2593	88,314.49	A/P P-CARD JUNE15 ACT - PD JULY15
	MSDLAF	BANK OF MONTREAL	9000435-9000456	103,466.74	P-CARD JUNE15 ACT - PD JULY15
7/15/2015	MSDLAF	US BANK	70017280-70017331	13,154.90	DIRECT DEPOSIT EMPLOYEE EXPENSES FY15
	MSDLAF	US BANK	283281-283754*	665,470.06	DIRECT DEPOSIT PAYROLL WHSE
	MSDLAF	US BANK	285181*	877.00	DIRECT DEPOSIT PAYROLL WHSE
	MSDLAF	US BANK	285185-285562*	485,015.69	DIRECT DEPOSIT PAYROLL REG
7/17/2015	MSDLAF	EBC	80000998	16,009.77	EMPLOYEE & EMPLOYER 403B
	MSDLAF	ING - MSRS	80000999	1,846.23	MN STATE RETIREMENT SYSTEM - VEBA
	MSDLAF	PERA	80001000	37,864.21	PUBLIC EMPLOYEES RETIREMENT ASSN
	MSDLAF	TRA	80001001	82,277.28	TEACHERS RETIREMENT ASSN
	MSDLAF	US BANK	80001002	129,429.42	FEDERAL TAXES
	MSDLAF	EBC	80001003	41,983.44	EMPLOYEE & EMPLOYER 403B
	MSDLAF	MN DEPT OF REVENUE	80001004	70,163.19	STATE WITHHOLDING TAXES
	MSDLAF	PERA	80001005	32,900.56	PUBLIC EMPLOYEES RETIREMENT ASSN
	MSDLAF	TRA	80001006	82,234.56	TEACHERS RETIREMENT ASSN
	MSDLAF	US BANK	80001007	306,744.79	FEDERAL TAXES
	MSDLAF	PERA	80001008		VOID PUBLIC EMPLOYEES RETIREMENT ASSN
	MSDLAF	TRA	80001009		VOID TEACHERS RETIREMENT ASSN
	MSDLAF	US BANK	80001010		VOID FEDERAL TAXES
	MSDLAF	TIES	80001011-80001013	0.00	UNISSUED-PAYROLL ACCRUAL CORRECTION
	MSDLAF	HEALTH PARTNERS	2594	13,347.54	HEALTH PARTNERS
	MSDLAF	WELLS FARGO	2595	3,926.62	WELLS FARGO BROKORAGE
	MSDLAF	WELLS FARGO	2596	112,368.75	WELLS FARGO BROKORAGE
	MSDLAF	US BANK	2597	58,996.88	US BANK
	MSDLAF	US BANK	2598	1,490,634.62	US BANK
	MSDLAF	MN DEPT OF REVENUE	2599	192.43	MN DEPT OF REVENUE-WAGE LEVYS
	MSDLAF	HEALTH PARTNERS	2600	18,834.41	HEALTH PARTNERS
	MSDLAF	HEALTH PARTNERS	2601	124,516.73	HEALTH PARTNERS
	MSDLAF	WELLS FARGO	2602	127,662.50	WELLS FARGO BROKORAGE
	MSDLAF	EBC	2603	429,082.13	EMPLOYEE & EMPLOYER 403B RETIREES
	MSDLAF	VOYA-ING	2604	331,842.27	MN STATE RETIREMENT SYSTEM - RETIREES
	MSDLAF	CHS	2605	52,623.12	CHS FLEX PAYMENTS JUNE15 PAYABLES JULY15 ACTIVI
7/31/2015	MSDLAF	US BANK	70017332-70017356	4,251.09	DIRECT DEPOSIT EMPLOYEE EXPENSES FY15
	MSDLAF	US BANK	70017357-70017434	5,956.77	DIRECT DEPOSIT EMPLOYEE EXPENSES FY16
	MSDLAF	US BANK	283755-284228*	665,470.14	DIRECT DEPOSIT PAYROLL WHSE
	MSDLAF	US BANK	285182*	877.00	DIRECT DEPOSIT PAYROLL WHSE
	MSDLAF	US BANK	285563-286165*	615,397.56	DIRECT DEPOSIT PAYROLL REG
	MSDLAF	EBC	80001014	16,134.65	EMPLOYEE & EMPLOYER 403B
	MSDLAF	VOYA-ING	80001015	1,690.38	MN STATE RETIREMENT SYSTEM-VEBA
	MSDLAF	PERA	80001016	44,396.71	PUBLIC EMPLOYEES RETIREMENT ASSN

**INTERMEDIATE DISTRICT 287**  
**JULY 2015 ACTIVITY**

MSDLAF	TRA	80001017	91,431.08	TEACHERS RETIREMENT ASSN
MSDLAF	US BANK	80001018	141,005.41	FEDERAL TAXES
MSDLAF	EBC	80001019	41,675.12	EMPLOYEE & EMPLOYER 403B
MSDLAF	MN DEPT OF REV	80001020	71,104.68	STATE WITHHOLDING TAXES
MSDLAF	PERA	80001021	38,477.08	PUBLIC EMPLOYEES RETIREMENT ASSN
MSDLAF	TRA	80001022	91,710.88	TEACHERS RETIREMENT ASSN
MSDLAF	US BANK	80001023	315,850.99	FEDERAL TAXES
MSDLAF	MN DEPT OF REV	2606	192.43	MN DEPT OF REVENUE-WAGE LEVYS
MSDLAF	MN SCHL DIST	2607	145.47	ARP FEES JUNE15
MSDLAF	US BANK	3111	218.88	ARP FEES RECEIPT ACCT JUNE15

<b>MTD TOTALS</b>			<u>7,067,766.65</u>	
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\*OUT OF SEQUENCE DUE TO JULY AND AUGUST WAREHOUSED CHECKS FOR SUMMER PAY

**DONATIONS  
INTERMEDIATE DISTRICT 287  
2015-2016**

**July 2015**

<b>DON. DATE</b>	<b>DESCRIPTION</b>	<b>VIN#</b>	<b>EST VALUE</b>	<b>DONOR</b>	<b>SS# OR FED ID#</b>	<b>CAMPUS</b>	<b>PROGRAM</b>
7/20/15	CHECK		\$ 1,000.00	HAEFLIGER, JOSEPH & WENDY		EDGEWOOD	LEEANNE STEFFENS CLASSROOM
7/7/15	SIGNED PETER MAX PRINT #342796		NONE GIVEN	HORST M. REHELbacher FOUNDATION		EPSILON	SCHOOL OFFICE
7/1/15	ESPN ELECTRONIC BASKETBALL GAME		\$ 125.00	PLUTA, JAMASON		NEC	ALL
7/20/15	CHECK		\$ 200.00	TARGET CORP, THANK A TEACHER		EDGEWOOD	STUDENT CLUB
			\$ 1,325.00				

**INTERMEDIATE DISTRICT 287**  
**PLYMOUTH, MINNESOTA**  
**BOARD OF EDUCATION**

Regular Meeting – August 27, 2015

**AGENDA SECTION:** BOARD BUSINESS

**ITEM:** Workload Limits for Certain Special Education Teachers

**PRESENTED BY:** Elisabeth Rogers, Executive Director of Student Services & Educational Programs

**1. Background Information**

Workload Limits for Certain Special Education Teachers policy is presented for a second read and approval. A motion is necessary to approve this policy as presented.

**2. Fiscal Impact/Funding Source: None**

**3. RECOMMENDED ACTION: The Workload Limits for Certain Special Education Teachers Policy as presented.**

Motion by: \_\_\_\_\_ Yes \_\_\_\_ Passed \_\_\_\_

Second by: \_\_\_\_\_ Yes \_\_\_\_ Failed \_\_\_\_

Abstentions: \_\_\_\_\_

# Intermediate District 287

RESPONSIVE. INNOVATIVE. SOLUTIONS.

## DISTRICT POLICY

### DRAFT – SECOND READ

**POLICY SERIES: Employee Rights & Responsibilities**

**SUBJECT: Workload Limits for Certain Special Education Teachers**

**BOARD APPROVED: June 2015**

**BOARD REVIEWED DATE:**

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## **ERR140 WORKLOAD LIMITS FOR CERTAIN SPECIAL EDUCATION TEACHERS**

### **I. PURPOSE**

The Board is committed to providing quality educational services, improving student outcomes and supporting the efficient and effective use of staff time. The purpose of this policy is to establish general parameters for determining the workload limits of special education staff who provide services to children with disabilities receiving direct special education services 60 percent or less of the instructional day.

### **II. DEFINITIONS**

A. Special Education Staff; Special Education Teacher

“Special education staff” and “special education teacher” both mean a teacher employed by the District who is licensed under the rules of the Minnesota Board of Teaching to instruct children with specific disabling conditions.

B. Direct Services

“Direct services” means special education services provided by a special education teacher when the services are related to instruction, including cooperative teaching.

C. Indirect Services

“Indirect services” means special education services provided by a special education teacher which include ongoing progress reviews; cooperative planning; consultation; demonstration teaching; modification and adaptation of the environment, curriculum, materials, or equipment; and direct contact with children with disabilities to monitor and observe.

D. Workload

“Workload” means a special education teacher’s total number of minutes required for all due process responsibilities, including direct and indirect services, evaluation and reevaluation time, management of individualized education programs (IEPs), travel time, parental contact, and other services required in the IEPs.

**III. GENERAL STATEMENT OF POLICY**

- A. Workload limits for special education teachers shall be determined by the appropriate special education administrator, in consultation with the building principal and the superintendent.
- B. In determining workload limits for special education staff, the District shall take into consideration the following factors: student contact minutes, evaluation and reevaluation time, indirect services, management of IEPs, travel time, and other services required in the IEPs of eligible students.

**IV. COLLECTIVE BARGAINING AGREEMENT UNAFFECTED**

This policy shall not be construed as a reopening of negotiations between the District and the special education teachers’ exclusive representative, nor shall it be construed to alter or limit in any way the managerial rights or other authority of the District set forth in the Public Employers Labor Relations Act or in the collective bargaining agreement between the District and the special education teachers’ exclusive representative.

***Legal References:*** [Minn. Stat. § 179A.07, Subd. 1 \(Inherent Managerial Policy\)](#)

[Minn. Rule 3525.0210, Subps. 14, 27, 44, and 49 \(Definitions of “Direct Services,” “Indirect Services,” “Teacher,” and “Workload”\)](#)

[Minn. Rule 3525.2340, Subp. 4.B. \(Case Loads for School-Age Educational Service Alternatives\)](#)

August 2015  
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## Partnering For Preschool Success in South St. Paul

**August 14, 2015**

**Board of Directors Meeting, 7:00 a.m.,**  
Grand Hall,  
TIES Conference Center,  
St. Paul

**August 28, 2015**

**Executive/Legislative Committee Meeting**  
7:30 a.m., TIES Building,  
St. Paul

**September 11, 2015**

**Board of Directors Meeting, 7:00 a.m.,**  
Grand Hall,  
TIES Conference Center,  
St. Paul

**September 25, 2015**

**Executive/Legislative Committee Meeting**  
7:30 a.m., TIES  
Conference Center,  
St. Paul

### AMSD's Mission

*To advocate for state education policy that enables metropolitan school districts to improve student learning.*



Association of  
Metropolitan School Districts

It is easier for families in South St. Paul to send their four year olds to preschool thanks to thoughtful partnerships that are breaking down barriers to early learning.

Reaching out and making direct contact with parents of young children is proving to be a successful strategy to find and invite families into early learning opportunities. This summer, the South Saint Paul Schools formed a new partnership with Neighbors Inc. the local food shelf serving Northern Dakota County. For the first time, the district's early childhood screening nurse and family support worker from 360s Communities are located in an office at Neighbors Inc., one day per week. Families that go to Neighbors Inc., are able to "drop in" for early childhood screening, while at the same time learn about early learning options including scholarships for preschool and early childhood family education classes. Families in the community now come to Neighbors Inc., for their traditional early childhood screening appointments, and are simultaneously becoming more familiar with the services provided. Neighbors Inc. could begin to see an increase in donations and volunteering, thanks to having more community members walk through their doors.

This partnership and collaborations like it have been prompted by South St. Paul Schools participation in the "Birth to Age 8 Initiative" of Dakota County Services, the public school districts of northern Dakota County and 360 Communities. This initiative is working



Board member Ann Counihan congratulates a mother and her child at the Parents in Action graduation ceremony.

*Continued on page 2*

### From the Chair

As my term as AMSD Chair comes to a close, I would like to thank the AMSD board members for the opportunity to serve over the past year. It has been a privilege to work with so many bright, fun and highly dedicated people who are committed to providing our students the opportunities they need to succeed in our rapidly changing world. Your efforts make a difference, and I have learned from you.

The 2015 education bill included several AMSD priorities and important finance and policy reforms. However, as the research article in this month's newsletter makes clear, our work is not finished. Advocating for our students and our schools must be an ongoing commitment. I encourage you to continue to build relationships with your local legislators and engage them throughout the year—especially during their reelection campaigns. It does make a difference and your input helps them understand public education needs.

Have a great new school year, and again many thanks for your support for AMSD!

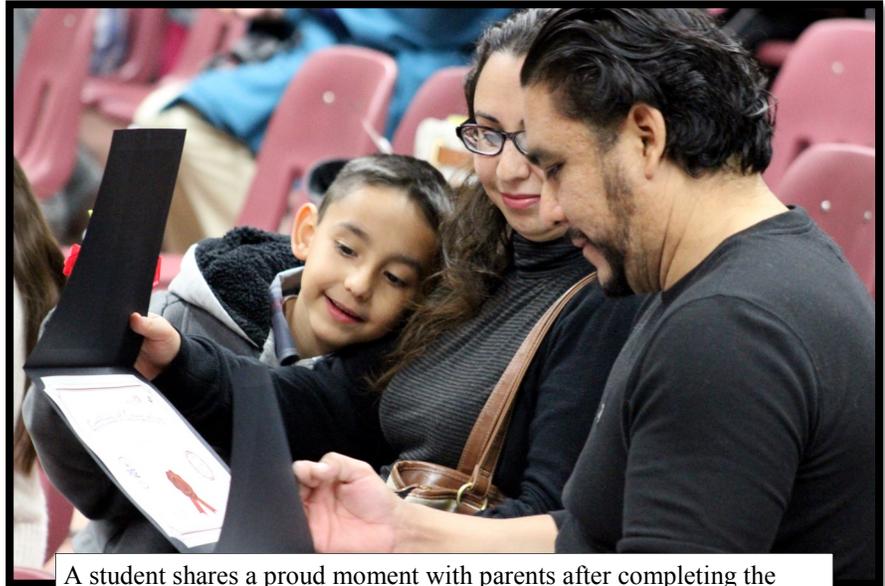
*Bruce Richardson, school board member from St. Louis Park Public Schools, is chair of AMSD.*

# Partnerships For Early Learning Paying Off in South St. Paul

*Continued from page 1*

county-wide to bring essential partners together to assure children reach key developmental milestones. The goal is to make sure families have the support they need so that children reach the state third grade reading proficiency target at age eight. South St. Paul's first steps have been to focus on partnerships that break down barriers for the families of our youngest learners.

South St. Paul now partners with Dakota County Services to find families with young children, new to the community or that may not be represented on the census. Families that live in South St. Paul and visit the Northern Dakota County Service Center's WIC Office (Special Supplemental Nutrition Program for Women, Infants, and Children) are invited to sign a release so that an early learning educator may call, email or text the family to let them know about free or reduced price options for early learning.



A student shares a proud moment with parents after completing the Parents in Action Course.

Parents are the most important partner for school success. Often the hours of a typical preschool class can be a barrier for working families. Last year, the "bus buddy" and child care options were introduced so that four-year-old preschoolers could spend the entire day at school. In partnership with Kids' Choice, the community education school-aged child care, a four-year-old child care option was developed allowing families supervised care at school. If utilizing both programs, children get on the school bus with their "bus buddy," and arrive at school in time to eat breakfast. Child care staff then escort children to and from preschool. The young learners have a supervised lunch and age specific child care throughout the rest of the day. At the end of the school day, the preschooler meets their "bus buddy" and rides the bus home. This kind of full service convenience is catching on, and the program at both of the elementary buildings added children using "bus buddies" each month during the last school year.

With an increasing percentage of our families whose first language is Spanish, we offered Parents In Action/ Padres en Acción, a 6-8 week class using the Parents for Quality Education (PIQE) curriculum. Last spring, the South Saint Paul Schools' classes, all taught in Spanish, were scheduled at convenient early evening times for families, included dinner for the family and offered child care while parents were in class. One class was specifically for parents of preschool-aged children. The content of the class shared clear information in the parents' first language, about school and specifically kindergarten expectations. Kindergarten teachers and building principals were guest speakers and could answer questions, and reduce concerns parents had about the big step into formal school. Feedback from parents showed how much more comfortable in our schools they have become now that they understand more about the educational systems and expectations. Offering Parents In Action/ Padres en Acción classes and including dinner and childcare allowed 25 of our preschool families to come and learn together. We plan to continue to offer Parents In Action/ Padres en Acción classes each year, expanding to both English and Spanish for parents with children in preschool, elementary, middle and high school.

As we continue to look for more opportunities for breaking down barriers for the families of early learners in South St. Paul, the financial barrier to "for fee" preschool for those who need it most is still a major hurdle. Conversations are happening with our educational foundation to bookend scholarships both before school starts and after high school graduation. We look forward to developing even more partnerships in the future. What we have learned, is that working in partnership with our community pays off for all of our organizations, but the biggest benefit of all is easier access for our youngest learners.

*This month's member spotlight was submitted by Connie Garling-Squire, Director of Early Learning/Equity, South St. Paul Public Schools.*

## **E-12 Budget Bill Includes Key Investments But Budget Challenges Persist**

Following a challenging and sometimes contentious regular legislative session, the Legislature and Governor finally reached agreement on an E-12 Education Budget Bill during a June special session. The bill increases the State's investment in E-12 education by \$525 million, with an emphasis on early learning and programs aimed at closing the achievement gap. The bill included historic increases in the early learning scholarship and school readiness programs, as well as targeted investments in the English Learner and Extended Time programs. AMSD's legislative platform supported these investments as these programs are critical to closing the achievement gap. The bill also included another AMSD priority -- a major reform of school facilities funding to help all school districts address critical deferred maintenance issues. This long overdue reform measure will help locally-elected school boards preserve public assets and ensure safe and secure learning environments for students and staff.

While the bill included important investments and reforms targeted toward closing the achievement gap, the per pupil formula increase of 2 percent per year falls short of meeting projected cost increases for many metro school districts. AMSD's legislative platform had called for a 4 percent per year formula increase to allow school districts to address inflationary cost increases and recently enacted mandates. Teacher and principal evaluations, the Safe and Supportive Schools Act and the World's Best Workforce legislation are examples of important reforms that have been passed in recent years without the corresponding resources for implementation.

Consequently, it is not surprising that the annual AMSD budget survey shows that challenges persist for many metro school districts. As the summary on the following page shows, AMSD member school districts are implementing more than \$46 million in budget reductions for the 2015-16 school year including over 400 staff layoffs. In addition, many school districts plan to use some of their fund balance to mitigate cuts and pay for one-time expenditures. The survey shows that AMSD districts will make over \$24 million in fund balance reductions.

The biggest factors in the continuing budget challenges are related to the basic formula and special education funding. As noted above, the basic formula was increased by 2 percent per year and no additional funding was provided for special education. The net impact for metro school districts is an increase in total revenue of just 1.5 percent for the 2015-16 school year according to projections from the Minnesota Department of Education (MDE).

Similarly, State funding for special education continues to lag far behind expenditures. According to MDE's FY 2013 cross-subsidy report, the most recent available, special education costs exceeded state and federal special education aid by almost \$360 million for AMSD member districts in the 2012-13 school year. The statewide cross-subsidy was \$566 million in FY 2013. The statewide unfunded cost of special education is projected to increase to \$619 million by 2017. In other words, Minnesota school districts will need to divert \$619 million from regular classroom instruction to state mandated special education programs by 2017.

Accordingly, referendum revenue will continue to provide crucial resources for metro school districts. As least nine AMSD member districts plan to conduct a referendum election this fall. The referendum questions will range from renewals of existing referendum authority to requests for additional authority for operations, buildings or capital projects. Locally-approved referenda are a critical component of Minnesota's education funding system. Referendum revenue provides funding for basic and essential education programming, as well as for technology and building projects. Metropolitan school districts rely on operating referendum revenue for up to 20 percent or more of their general operating budget.

Looking ahead to the 2016 legislative session, Minnesota Management and Budget reports that state revenues exceeded the February forecast by \$555 million for FY 2015. Combined with the \$865 million left on the bottom line in the 2015 session, the Governor and Legislature will have an extraordinary opportunity to restore the basic formula's lost purchasing power and fulfill their obligation to fund special education and other programs critical to building the world's best workforce.

*Continued on page 4*

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**AMSD Members:** Anoka-Hennepin School District, Bloomington Public Schools, Board of School Administrators (Associate Member), Brooklyn Center Community Schools, Burnsville-Eagan-Savage, Columbia Heights Public Schools, East Metro Integration District (Associate Member), Eastern Carver County Schools, Eden Prairie Schools, Edina Public Schools, Elk River Area School District, Farmington Area Public Schools, Fridley Public Schools, Hopkins Public Schools, Intermediate School District 287, Intermediate School District 917 (Associate Member), Inver Grove Heights Community Schools, Lakeville Area Public Schools, Mahtomedi Public Schools, Minneapolis Public Schools, Minnetonka Public Schools, Mounds View Public Schools, North St. Paul/Maplewood/Oakdale School District, Northeast Metro Intermediate School District 916, Northwest Suburban Integration District (Associate Member), Orono Schools, Osseo Area Schools, Prior Lake-Savage Area Schools, Richfield Public Schools, Robbinsdale Area Schools, Rockford Area Schools, Rosemount-Apple Valley-Eagan Public Schools, Roseville Area Schools, Shakopee Public Schools, South St. Paul Public Schools, South Washington County Schools, SouthWest Metro Educational Cooperative (Associate Member), Spring Lake Park Schools, St. Anthony-New Brighton Independent School District, St. Cloud Area Schools, St. Louis Park Public Schools, St. Paul Public Schools, Stillwater Area Public Schools, TIES (Associate Member), Wayzata Public Schools, West Metro Education Program, West St. Paul-Mendota Heights-Eagan Area Schools and White Bear Lake Area Schools.

# AMSD Budget Survey-July 2015

District	Budget Reductions for 2015-16?	Total amount of budget reductions for 2015-16 school year	Planned reduction of general fund balances inclusive of unassigned, assigned and committed fund balances.	FTE Staff Reductions: Total 2015-16	Does your district plan to conduct a referendum this fall?
Anoka-Hennepin School District	No		-\$1,000,000		No
Bloomington Public Schools	Yes	-4,000,000	-\$2,700,000	19.3	No
Brooklyn Center Community Schools	No				No
Burnsville-Eagan-Savage Schools	Yes	-4,900,000	-\$2,771,576	48.8	No
Columbia Heights Public Schools	Yes	-1,200,000			No
East Metro Integration District	Yes	-648,181	-\$745,000	1	No
Eastern Carver County Schools	No		-\$1,518,559		Yes
Eden Prairie School District	No				No
Edina Public Schools	No				No
Elk River School District	No		-\$2,400,000		No
Farmington Area Public Schools	Yes	-1,000,000		18.5	Yes
Fridley Public Schools	No				Yes
Hopkins Public Schools	No				No
Intermediate School District 917	No				No
Inver Grove Heights Community Schools	Yes	-442,000	-\$97,061	2.5	No
Lakeville Area Public Schools	No		-\$518,982		Yes
Mahtomedi Public Schools	No				No
Minneapolis Public Schools	No			120	No
Minnetonka Public Schools	No				TBD
Mounds View Public Schools	No		-\$2,000,000		No
North St. Paul-Maplewood-Oakdale School District	Yes	-8,000,000		100	Yes
Northeast Metro Intermediate 916	Yes	-900,000		8.4	No
Orono Schools	No		-\$109,800		No
Osseo Area Schools	No				No
Prior Lake-Savage Area Schools	No		-\$506,217		No
Richfield Public Schools	No				Yes
Robbinsdale Area Schools	No		-\$250,000		No
Rockford Area Schools	Yes	-141,000	-\$75,000	1	No
Rosemount-Apple Valley-Eagan	No		-\$1,571,242		Yes
Roseville Area Schools	Yes	-2,200,000	-\$170,000	16.2	No
Saint Paul Public Schools	Yes	-11,951,814	-\$2,500,000		No
Shakopee Public Schools	No				No
South St Paul Public Schools	Yes	-752,500	-\$1,700,000	6	TBD
South Washington County Schools	Yes	-4,600,000	-\$3,356,348	50	Yes
SouthWest Metro Educational Cooperative	No			10	No
Spring Lake Park Schools	No				No
St. Anthony-New Brighton School District	No				No
St. Cloud Area Schools	No				Yes
St. Louis Park Schools	No				No
Stillwater Area Public Schools	Yes	-2,500,000	\$0		No
Wayzata Public Schools	Yes	-3,200,000		10	No
West St Paul-Mendota Heights-Eagan Area Schools	No				No
White Bear Lake Area Schools	No		-\$275,000		No
<b>Total</b>		<b>-\$46,435,495</b>	<b>-\$24,264,785</b>	<b>411.7</b>	

# School Board Planning Calendar January 2015 – December 2015

1 <sup>st</sup> Meeting of the Month	2 <sup>nd</sup> Meeting of the Month
<b>START TIME 6:30 PM</b>	
<p><b>JANUARY 8, 2015</b> <i>Organizational Meeting</i></p> <p>Election of Board Officers Oath of Office Financial Report November FY14 Audit Superintendent Mid-Year Evaluation Procedure</p>	<p><b>JANUARY 22, 2015</b></p> <p>Financial Report December FY14 Audit Uber Goal #2</p>
<p><b>FEBRUARY 12, 2015</b></p> <p>Report on Uber Goal Progress Toward Improvement Plan</p> <ol style="list-style-type: none"> <li>1. What the Board Needs to Know About Data Portability Project: Final Report from Work-group.</li> <li>2. What the Board Needs to Know About Diploma On-What have we learned? What the Board Needs to Know about ALC Plus-What Have We Learned</li> <li>3. Update on legislative progress on ALC Legislation</li> <li>4. What the Board Needs to Know about The Better Way</li> <li>5. What the Board Needs to Know about Grad MN Work</li> </ol> <p>Hennepin County Graduation Update Public Employees and Political Activities</p>	<p><b>FEBRUARY 26, 2015</b></p> <p>Gateway Video Financial Report January FY16 Budget Assumption/Program Withdrawal Report (Mae?) FY15 Budget Revision New Policy -First Read? Staff Reduction ULA Resolution for upcoming year What the Board Needs to Know About ELC National Accreditation World's Best Work Force Report</p>
<p><b>MARCH 12, 2015</b></p> <p>ACE Study Innovation in 287 Presentation Bloomington Update</p>	<p><b>MARCH 26, 2015</b></p> <p>Financial Report February FY15 Budget Reduction Realignment Proposal Program Reduction Resolution Proposed District 287 School Calendar 2015-2016 Reduction ULA for tenured staff (<i>provide names</i>) Social Emotional/Mindfulness Presentation Strategic Plan Report What the Board Needs to Know:     Update on Teacher Evaluation Process Local 2209 Negotiations Financial Parameters Request Health &amp; Dental Insurance Rates</p>
<p><b>APRIL 9, 2015</b></p> <p>What the Board Needs to Know: Update on Gifted Ed Programs Facilities Report on FY15 Projects SEC Playfield Update Summary Status Report on Board Policy &amp; Procedure What the Board Needs to Know about changing the length of the student day</p>	
<p><b>MAY 14, 2015</b></p> <p>Financial Report March Food Services Report School Improvement Model Superintendent Evaluation South Education Center Celebration Date</p>	<p><b>MAY 28, 2015</b></p> <p>Financial Report April Gardening Presentation Probationary Licensed, and Non-Licensed Non-Renewal Resolutions</p>

<b>1<sup>st</sup> Meeting of the Month</b>	<b>2<sup>nd</sup> Meeting of the Month</b>
<p><b>JUNE 11, 2015</b>                      Welcome Rachel Hicks, Director of Communications                      Superintendents Evaluation Update                      Health &amp; Safety Approval                      What the Board Needs to Know About the Reduction of Restrictive Procedures?                      Annual Food Service Program Resolution                      Approval of Change to 2015-16 Calendar                      Ratification of 2209 Contract                      Strategic Plan 2015-2020 Approval</p>	<p><b>JUNE 25, 2015</b>                      2015-16 Original Budget Approval                      Financial Report May                      Non-Licensed Permanent Employment Status Position Elimination Resolutions                      New Policy                      NSO and MPCC                      Update on Legislative Chart-highlight major items including Alternative Teacher Pay-Emphasize that we will be having Exploratory Conversations with 2209</p>
<p><b>AUGUST 27, 2015</b>                      Financial Report June &amp; July                      What the Board Needs to Know about number of Graduates 14-15                      Report on MDE Special Education Monitoring                      Superintendent Uber Goals                      Special Education Monitoring Report                      What Board Members Need to Know About “2014-2015 Back to School Start-Up”                      Information on Alternative Teacher Pay Application</p>	
<p><b>SEPTEMBER 10, 2015</b>                      MDE Special Education Compliance and Fiscal Monitoring Report</p>	<p><b>SEPTEMBER 24, 2015</b>                      Cultural Competency Work                      Financial Report August                      Operational Results Report</p>
<p><b>OCTOBER 8, 2015</b>                      Student Rights &amp; Responsibilities Policy Bucket</p>	<p><b>OCTOBER 22, 2015</b>                      Financial Report September                      What the Board Needs to Know about Emergency and Crisis Plans for 2015-16                      Work , Session: Personalizing Education</p>
<p><b>NOVEMBER 12, 2015</b>  <i>(Only one Board meeting this month!)</i></p>	
<p><b>DECEMBER 10, 2015</b>  <i>(Only one Board meeting this month!)</i>                      Financial Report October                      Legislative Platform                      Prior Year Finance Review</p>	

**INTERMEDIATE DISTRICT 287**  
**August 27, 2015**  
**SCHOOL BOARD CALENDAR**

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September 2015

10	Thursday	General Board Meeting	6:30PM	Board Rm
24	Thursday	General Board Meeting	6:30PM	Board Rm

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## October 2015

08	Thursday	General Board Meeting	6:30PM	Board Rm
22	Thursday	General Board Meeting	6:30PM	Board Rm

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## November 2015

12	Thursday	General Board Meeting	6:30PM	Board Rm
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## December 2015

10	Thursday	General Board Meeting	6:30PM	Board Rm
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**TENTATIVE 2016 DATES**

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## January 2016

14	Thursday	General Board Meeting	6:30PM	Board Rm
28	Thursday	General Board Meeting	6:30PM	Board Rm

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## February 2016

11	Thursday	General Board Meeting	6:30PM	Board Rm
25	Thursday	General Board Meeting	6:30PM	Board Rm

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## March 2016

10	Thursday	General Board Meeting	6:30PM	Board Rm
24	Thursday	General Board Meeting	6:30PM	Board Rm

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## April 2016

14	Thursday	General Board Meeting	6:30PM	Board Rm
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## May 2016

12	Thursday	General Board Meeting	6:30PM	Board Rm
26	Thursday	General Board Meeting	6:30PM	Board Rm

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## June 2016

06	Monday	North Education Center Graduation	??	NEC
06	Monday	North Education Center Elementary Graduation	??	NEC
06	Monday	North Education Center Alternative Graduation	??	NEC
09	Thursday	General Board Meeting	6:30PM	Board Rm
23	Thursday	General Board Meeting	6:30PM	Board Rm

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## July 2016

No Meeting

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## August 2016

25	Thursday	General Board Meeting	6:30PM	Board Rm
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September 2016

08	Thursday	General Board Meeting	6:30PM	Board Rm
22	Thursday	General Board Meeting	6:30PM	Board Rm

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October 2016

13	Thursday	General Board Meeting	6:30PM	Board Rm
27	Thursday	General Board Meeting	6:30PM	Board Rm

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November 2016

10	Thursday	General Board Meeting	6:30PM	Board Rm
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December 2016

08	Thursday	General Board Meeting	6:30PM	Board Rm
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◆ General Board Meeting – Date Change

◆ New Event