

Agenda

1. **CALL TO ORDER** (Action)
2. **APPROVAL OF GENERAL MEETING AGENDA** (Action)
3. **OPEN FORUM** (Information)
4. **APPROVAL OF CONSENT AGENDA** (Action)
 - 4.1. General Board Meeting Minutes from May 28, 2015
 - 4.2. Lease Agreement with Hennepin Technical College
5. **SHARE THE SUCCESS & RECOGNITION - (15 minutes)**
 - 5.1. Welcome Rachel Hicks, Director of Communication & Public Relations
 - 5.2. Graduation: Celebrating the Success
6. **SUPERINTENDENT'S REPORT - (30 minutes)**
 - 6.1. Strategic Plan Report (Action)
 - 6.2. Change to 2015-2016 School Year Calendar (Action)
7. **INSTRUCTIONAL REPORT - (15 minutes)** (Information)
 - 7.1. What the Board Needs to Know about Restrictive Procedures and Reduction of Exclusionary Practices
8. **BUSINESS SERVICES & LABOR RELATIONS REPORT - (60 minutes)**
 - 8.1. Financial Report
 - 8.1.1. Annual Food Service Resolution (Resolution)
 - 8.2. Facilities Report
 - 8.2.1. Health & Safety Annual Report (Action)
 - 8.3. Human Resource Report
 - 8.3.1. Bloomington Update (Information)
 - 8.3.2. **Closed Session** (Information)
 - 8.3.3. Local 2209 Contract Approval (Action)
 - 8.3.4. Administrative & Unaffiliated Guide Approval (Action)
9. **BOARD BUSINESS - (15 minutes)** (Information)
 - 9.1. Policy Review & Revision - None
 - 9.2. Board Reports
 - 9.2.1. Chair Report
 - 9.2.1.1. Superintendent Evaluation Summary
 - 9.2.1.2. Annual Organizational Memberships (Action)
 - 9.2.2. AMSD Report
 - 9.2.2.1. June 2015 AMSD Connections Newsletter
 - 9.3. District News
 - 9.3.1. School Board Planning Calendar
 - 9.3.2. June 11, 2015 Board Event Calendar
 - 9.4. Once Around the Table
10. **ADJOURNMENT**

DISTRICT 287 REGULAR BOARD MEETING
Intermediate District 287
May 28, 2015
MINUTES

1. CALL TO ORDER

Board Vice-Chair Carol Bomben called the regular meeting to order at 6:31 PM in the District Service Center Board Room. A quorum was declared with the following members in attendance:

286	Brooklyn Center	Jeffrey Palm
272	Eden Prairie	Carol Bomben
273	Edina	Regina Neville
270	Hopkins	Laura Ronbeck
276	Mnnetonka	Karen Filla
278	Orono	Michèle Kunz
279	Osseo	Dean Henke
280	Richfield	Nancy Rowley
281	Robbinsdale	Sherry Tyrrell
283	St. Louis Park	Nancy Gores
284	Wayzata	Carter Peterson

Absent: 281/Tyrrell/, 277/Bremer, and 283/Gores

Guests: Jack Barbella, and Amrit Bhatia

287 Administration: Sandra Lewandowski, Colleen Baumtrog, Anne Becker, Michael Cowles, Mae Hawkins, Christina Houck, Chad Maxa, Elisabeth Rogers, Jon Voss, and Wauneen Mgeni

287 Staff Members: Brian Wheat, Jason Reese, Dorothy Welch, Michelle Axell, Doug Booth, Bruce Mulder, and Julie Tuorila

2. APPROVAL OF GENERAL MEETING AGENDA

The general meeting agenda was presented for approval. *Motion by Carter Peterson, seconded by Dean Henke, to approve the meeting agenda. All in favor. Motion carried unanimously.*

3. OPEN FORUM FOR COMMUNITY COMMENTS - None

4. APPROVAL OF CONSENT AGENDA

The Consent Agenda was presented for approval. The Consent Agenda included the general meeting minutes from May 14, 2015. *Motion by Michèle Kunz, seconded by Dean Henke, to approve the Consent Agenda as presented. Motion carried.*

5. SHARE THE SUCCESS & RECOGNITIONS

Ms. Elisabeth Rogers, Executive Director of Special Services & Educational Programs introduced Dr. Dorothy Welch, Honor Mentor Connection Coordinator at the District Service Center. Dorothy introduced Jack Barbella and Amrit Bhatia, Honor Mentor Connection students that have been name “Scholars of Distinction”. Jack and Amrit shared their learning experiences with the Board.

Elisabeth announced to the Board that the District has hired two new assistant principals. Ms. Jayne Tiedemann, Principal at South Education Center Academy, introduced Ms. Deborah Carlson-Doom, who is currently the Director of Special Education for Charter schools in northwestern MN. Deb will begin her new position at the South Education Center on July 1, 2015. Mr. Greg Beeck, comes to District 287 as a Coordinator of a Setting IV special education program in Mankato, MN. Greg will be the new Assistant Principal at the North Education Center.

6. SUPERINTENDENT’S REPORT - None

7. INSTRUCTIONAL REPORT

Ms. Elisabeth Rogers, Executive Director of Special Services & Educational Programs introduced instructors Brian Wheat and Jason Reese to the Board. Brian and Jason presented to the Board their teaching experiences related to gardening at 287 sites and their statewide leadership work with Schoolyard Garden Coalition. The Coalition provides education, shares resources, builds capacity and advances policies to promote schoolyard gardens throughout Minnesota.

8. BUSINESS SERVICES & LABOR RELATIONS REPORTS

Financial Report

Ms. Mae Hawkins, Director of Finance Services, presented the monthly financial report for April 2015. *Motion by Carter Peterson, seconded by Dean Henke, to approve the monthly financial reports as presented. All in favor. Motion carried unanimously.*

Facilities Report

Mr. Michael Cowles, Director of Facilities, updated the Board on the progress to date on the South Education Center Playfield. Mike reminded the Board of the June 2 South Education Center Playfield ribbon cutting and community celebration.

Human Resources Report

Ms. Michelle Axell, Assistant Director of Human Resources, presented and recommended to the Board the approval of two resolutions for the 1) termination of probationary licensed staff, and 2) termination and nonrenewal of non-licensed staff. *Resolution motion by Karen Filla seconded by Laura Ronbeck, to waive the reading of the resolution and approved the termination of probationary licensed staff as presented. The following voted in favor of the resolution: Peterson, Palm, Henke, Bomben, Filla, Neville, Kunz, Ronbeck, and Rowley. The resolution passed.*

Resolution motion by Carter Peterson seconded by Laura Ronbeck, to waive the reading of the resolution and approved the termination and nonrenewal of non-licensed staff as presented. The following voted in favor of the resolution: Filla, Neville, Rowley, Kunz, Ronbeck, Peterson, Palm, Henke, and Bomben. The resolution passed.

Ms. Anne Becker, General Counsel/Executive Director of Labor Relations informed the Board that Education Minnesota Local 2209 brought a grievance the morning of the Board meeting, which could result in additional probationary employee non-renewals. The grievance named several individuals (and included all similarly situated employees) whose record of dependability and/or absenteeism had played a role in decisions whether to retain, offer to extend a probationary period, or hire for an additional assignment.

Closed Session

At the recommendation of Board Vice-Chair Bomben, *a motion was made by Michèle Kunz, seconded by Nancy Rowley, the school Board may hold a closed meeting to consider strategy for labor negotiations. Minn. Stat §13D.03, and the school Board may hold a closed meeting pursuant to Minn. Stat. sec. 13.32, subd.3, to “discuss private and confidential educational data with its attorney.” §13D.05, subdivisions 2 and 3. All in favor. Motion carried unanimously.* The meeting was closed to the public at 7:47 PM. *A motion was made by Carter Peterson seconded Dean Henke, to reopen the general meeting. All in favor. Motion carried unanimously.* The general meeting reopened at 8:24 PM.

9. BOARD BUSINESS

Policy Review & Revision

Chair Report

Vice-Chair Bomben updated the Board on the Superintendent evaluation results and invited the Board to attend Superintendent Lewandowski’s evaluation performance meeting.

AMSD Report

Once Around the Table

10. ADJOURNMENT

Motion was heard and seconded to adjourn the meeting. Meeting adjourned at 8:38 PM.

The next general meeting will be held on June 11, 2015, at 6:30 PM in the DSC Board Room.

Submitted by
Wauneen Mgeni
Secretary to the Board

Signed: Chair _____

Clerk _____

Date _____

Date _____

Intermediate District 287

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INTER-OFFICE MEMORANDUM

DATE: June 11, 2015

TO: Sandra Lewandowski, Superintendent

FROM: Mae Hawkins, Exec. Director of Business Services

RE: **Lease Agreement with Hennepin Technical College**

The lease agreement is for the use of classrooms, labs and equipment at the Brooklyn Park and Eden Prairie Hennepin Technical College Campuses. The agreement is for the 2015-16 school year. These spaces are used by District 287's Career and Technical Program and Special Education Transition Programs. The agreement reflects a 1% increase.

Year	Total Contract
2015-16	\$80,773.13

Intermediate District 287

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The Future is Bright for our Graduates

2015 Graduation Rates on the Rise





Orion Setchell
Graduate of North Education Center SUN
Program

13 students graduated from North Education Center (NEC) in 2015

“I am most proud that I worked hard and spent time with my classmates. In the future, my goal is to travel through time. My advice to future graduates is to watch videos on the ipad and work on reading.”



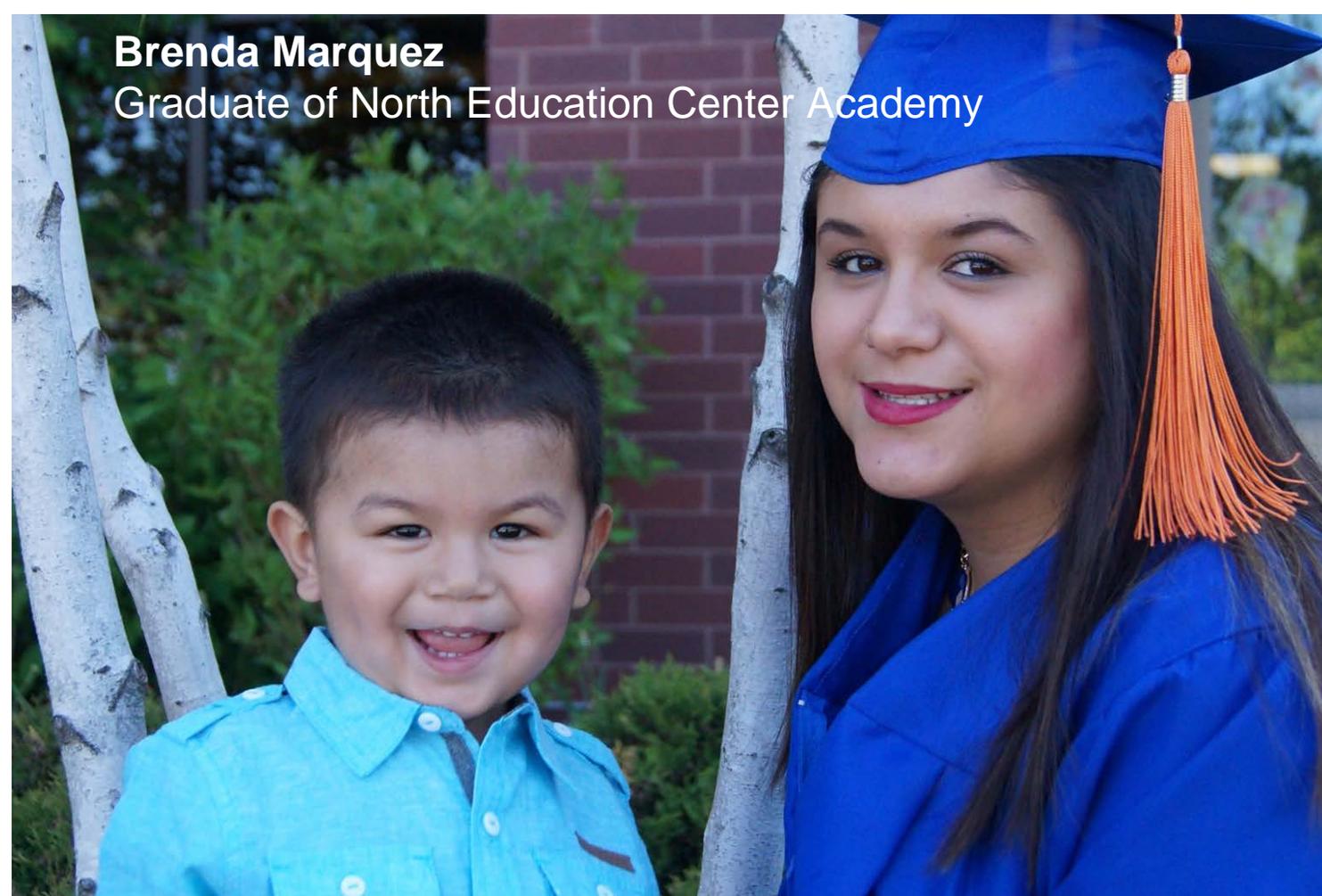
Tyler Henley

Graduate of South Education Center - CIP

“I am most proud that I have completed the twelfth grade. In the future, my goal is to pursue a career in law enforcement or security. My advice to future graduates is try your hardest. If you can believe, you can succeed.”

2015

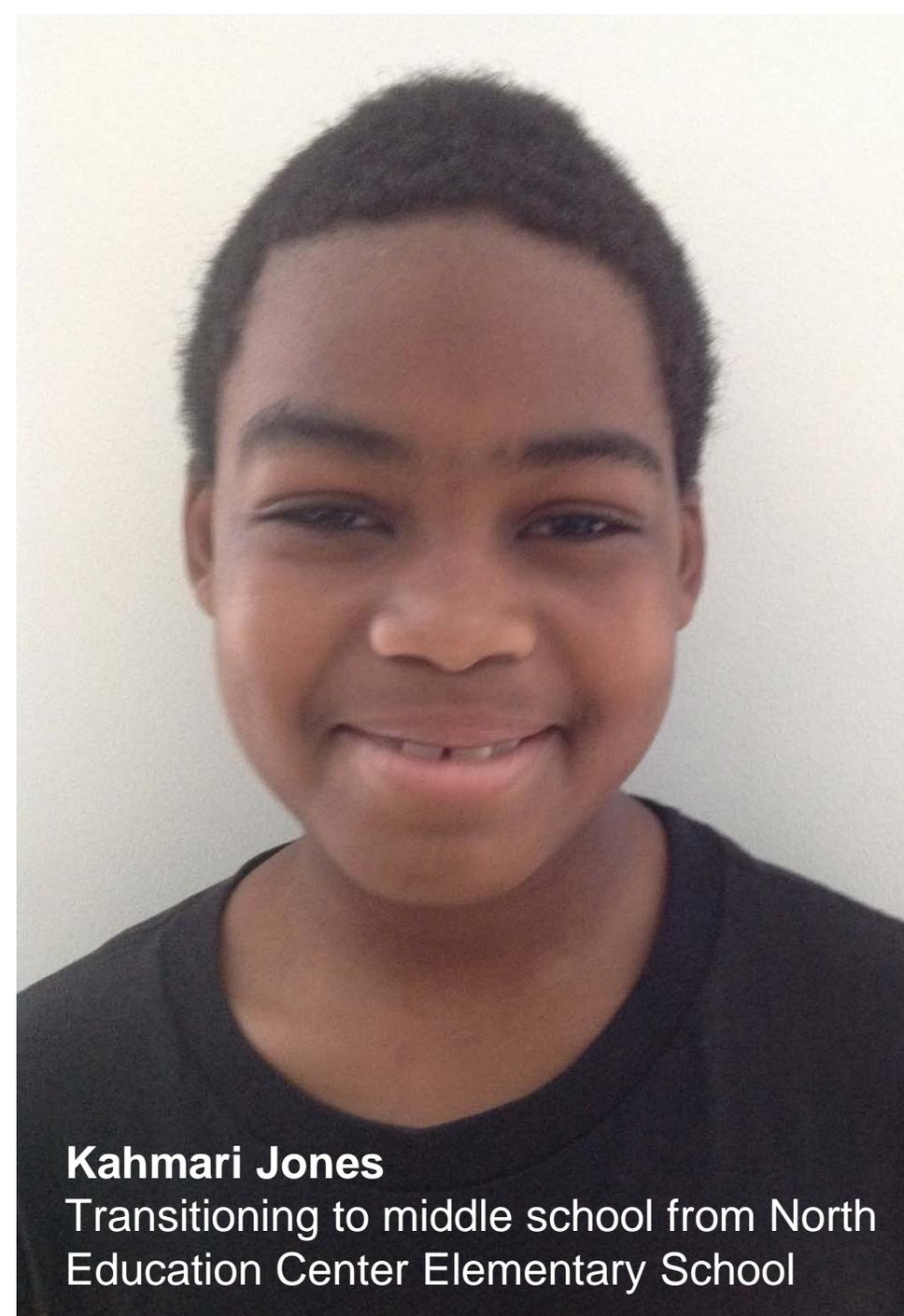
32 Students Graduated
from North Education
Center Academy (NECA)
this year



Brenda Marquez
Graduate of North Education Center Academy

“I am most proud that I will be the first one from my family to graduate. In the future, my goal is to go to college and become a nurse. My advice to future graduates is to focus on their school work and never give up.”

“I am most proud that I am going into the sixth grade because I have been doing so much in the 5th grade to get ready for middle school. In the future, my goal is to go back to mainstream, graduate high school, and go to college so I can be a professional football player. My advice for a future graduate is you need to be smart enough in the 5th grade and pay attention. Don't let other people distract you.”



Kahmari Jones

Transitioning to middle school from North Education Center Elementary School

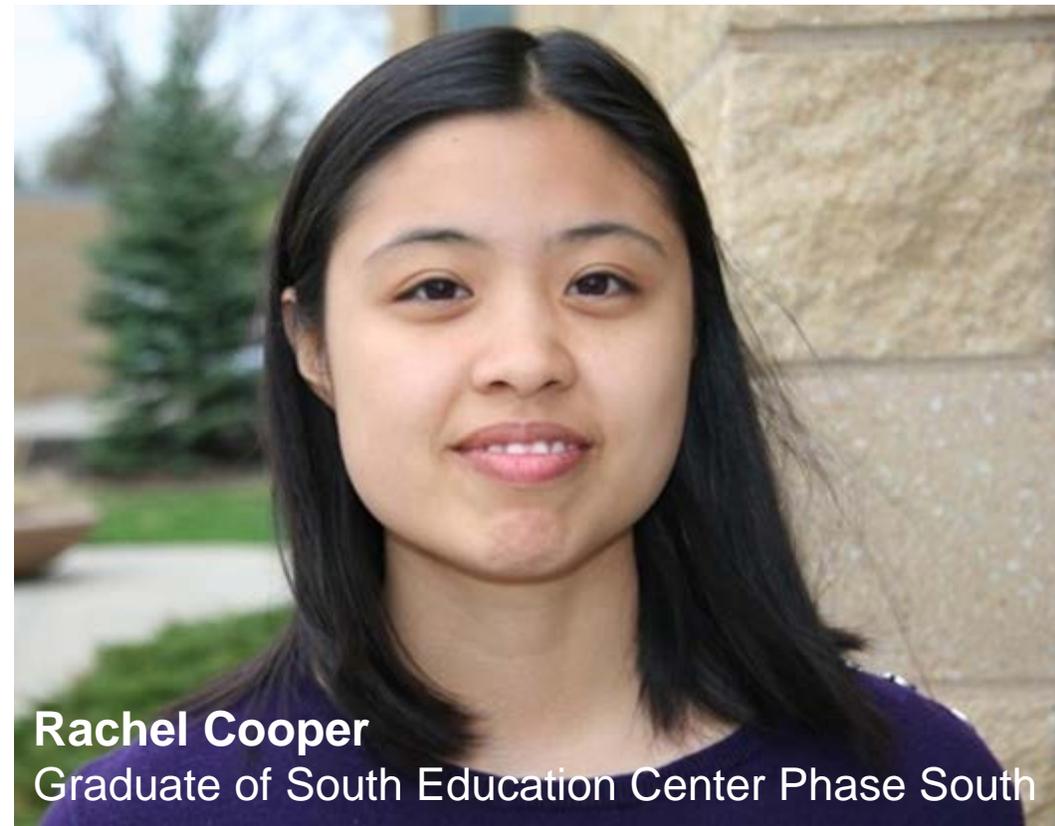
Phase South at South Education Center (SEC)

2014 Graduates

4

2015 Graduates

13



Rachel Cooper
Graduate of South Education Center Phase South

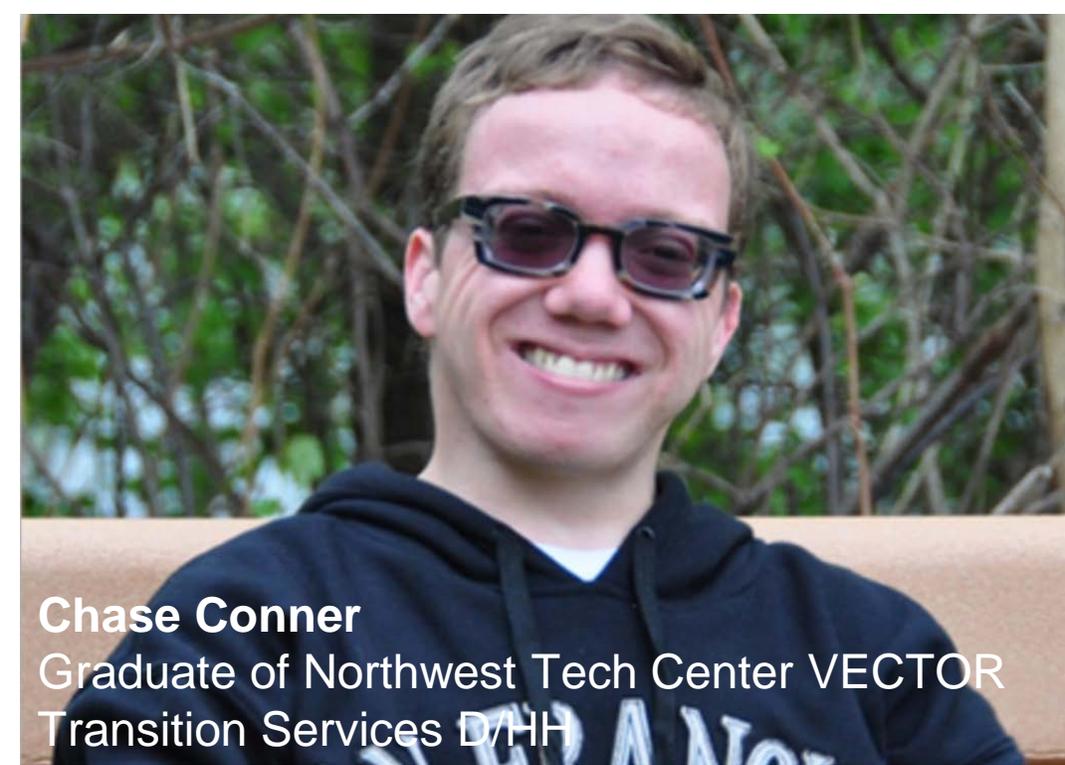
“I am most proud that I did well at work at Southwest Transit. In the future, my goal is to work at Walmart stocking shelves in the grocery aisle. My advice to future graduates is do your work.”



James Lackey

Graduate of South Education Center - CIP

“I am most proud that I am excited to graduate. In SEC college I learned how to be happy, be smart, and stay safe. In the future, my goal is to listen to people and to play music, to be calm and learn to control my behavior. My advice to future graduates is to talk to teachers, as they can help with lots of stuff.”



Chase Conner

Graduate of Northwest Tech Center VECTOR
Transition Services D/HH

"I am most proud of my personal growth. In the future, my goal is to graduate with a computer science associate's degree and find a computer programmer job that suits me. My advice to future graduates that in some situations when charting out your path, you may know yourself better than others. Have the courage to suggest something different than what everyone else is saying. The teachers here are their proudest when you self-advocate and have an active role in your development."

15 Students Graduated from Vector Low Incidence at Northwest Tech Center (NWTC) in 2015

Last Year Hennepin Gateway to
College Graduated 8 Students,
this year 24 Students Graduated

“I am most proud that I completed 16 college credits and have a 3.0 G.P.A. In the future, my goal is to become a Registered Nurse. I’ve already been accepted to North Hennepin Community College and will start Fall 2015. My advice to future graduates is never give up and always believe in yourself.”



Karen Carrillo-Alonso
Graduate of Hennepin Gateway
to College

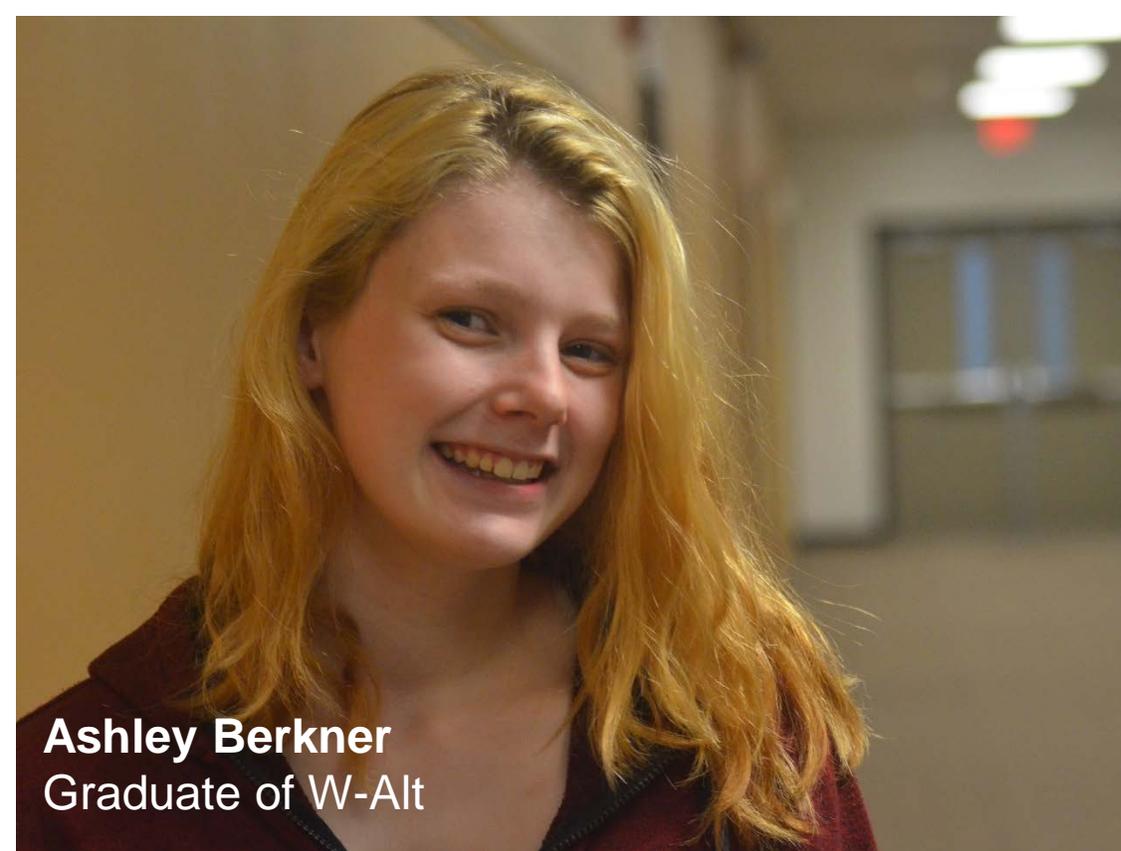


Dorrell LeShore

Graduate of North Education Center

STRIVE

“I am most proud of pushing myself to be better each year. I always asked for harder work. In the future, my goal is to go to Hennepin Technical College and get a career in computer developing. My advice to future graduates is to never give up, even when work is hard. Stay strong.”



Ashley Berkner
Graduate of W-Alt

13 Students Graduated
from West Education
Center Alternative (W-Alt)
in 2015

“I am most proud that I finally graduated high school while being a teen mom. In the future, my goal is to graduate from cosmetology school. I will start next May. My advice to future graduates is to stick with it and buckle down and get it done with.”



Tim Collier

Graduate of Edgewood Education Center - FOCUS

“I am most proud that I have come this far. In the future, my goal is to develop a relationship and get a good job. My advice to future graduates is to never give up.”

28 Students Graduated
from South Education
Center Academy (SECA)
in 2015



Oaceseaya Harris
Graduate of SEC Academy

“I am most proud that I pulled through and didn’t give up. In the future, my goal is to become a cosmetologist. My advice for future graduates is don’t give and keep going. You got this.”

INTERMEDIATE DISTRICT 287
PLYMOUTH, MINNESOTA
BOARD OF EDUCATION

Regular Meeting – June 11, 2015

AGENDA SECTION: SUPERINTENDENT’S REPORT

ITEM: Strategic Plan Report

PRESENTED BY: Colleen Baumtrog, Executive Director of Planning & Improvement

1. Background Information

After six months of planning, the Core Planning Team, comprised of member district representatives and district 287 staff members and students, recommends Board approval of the Strategic Plan 2015-2020.

2. Fiscal Impact/Funding Source: None

3. RECOMMENDED ACTION: The Board approves the five-year strategic plan as presented.

Motion by: _____ Yes ____ Passed ____

Second by: _____ Yes ____ Failed ____

Abstentions: _____

STRATEGIC PLAN: 2015-2020

MISSION

The mission of Intermediate District 287 is to be the premier provider of innovative specialized services to ensure that each member district can meet the unique learning needs of its students.

CORE VALUES

We Believe That...

- Each person has intrinsic value.
- Each person has the capacity to contribute to society.
- When people with varying perspectives collaborate, the impossible becomes possible.
- Learning unlocks human potential.
- Integrity is essential for sustaining effective relationships.
- Respect for each person and the diversity of ideas enriches the individual and strengthens society.
- Responsiveness and innovation are key to thriving in a changing world.
- Each person performs best when engaged, connected, and supported.

MISSION OUTCOMES

1. By 2020, each member district will declare satisfaction with student outcomes resulting from Intermediate District 287's specialized services.
2. By 2020, each member district will declare satisfaction with the level of racial equity and excellence in the services delivered by Intermediate District 287.

STRATEGIES

1. We will design and implement a student outcome measurement system so that each member district can ensure its students' unique learning needs are met.
2. We will focus on removing systemic inequities, increase opportunities and implement culturally responsive practices to eliminate achievement disparities.
3. We will implement an effective, multifaceted system of communication that informs each member district about 287 programs and services so that all options are understood and considered to ensure the success of each student.

STRATEGIC DELIMITERS

We Will Not...

1. Continue any existing, or adopt any new program or service unless it:
 - ❖ is consistent with and contributes to our mission, and
 - ❖ is accompanied by the resources, including staff development, necessary for effective implementation.
2. Allow a mindset to limit our possibilities or prevent us from creating ways to address when, where, and how learning occurs.

Draft

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**STRATEGIC PLAN
2015-2020**



Intermediate District 287

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This is an exciting time to be an educational leader in Intermediate District 287 and to launch a new strategic plan that will transform our organization and inspire students to soar to new levels. Now more than ever, we must prepare our students to thrive in school, in the work world and college and in our communities. Our students are global citizens, and their futures are complex, fast paced and full of potential.



Preparing our students to succeed in the ever-changing global society is no easy task. It's our job to set the expectations and conditions for success in our schools, programs and across the District. We spent the past year engaged in planning that has allowed us to:

- Confirm our mission and core values from the 2009-2014 strategic plan
- Determine new mission outcomes
- Design the strategies and means to achieve the mission outcomes

Clearly, this is a time that requires responsive, innovative solutions to meet the challenges facing our students and schools. There is nothing more urgent than addressing achievement disparities, which is why District 287's new strategic plan focuses on student outcomes, racial equity and excellence in services.

To bring about adaptive and transformative change for our entire school district, we will:

- Design and use a student outcome measurement system
- Look for and address systemic inequities and learn about culturally responsive practices so that we can work to eliminate achievement disparities
- Improve the way we communicate about our programs and services so that member district students, staff and families understand and can consider District 287 services

Our new strategic plan builds upon the successful work of the previous plan. Our work will be guided by well-researched and promising action plans. We have created a plan that at this time, we do not know exactly how to achieve. And yet, we know that we must and we will achieve it.

I would like to thank the more than 60 individuals who showed their best efforts in the development of this plan. Participants included representatives from member districts, the District 287 school board and staff and perhaps most importantly, students. Their participation has given us an understanding from which a bold new plan has been created.

The work ahead will require each and every one of us to contribute to the success of our future! Thank you for all that you do on behalf of students.

Sincerely,
Sandy Lewandowski
Superintendent

Intermediate District 287

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Mission

The mission of Intermediate District 287 is to be the premier provider of innovative specialized services to ensure that each member district can meet the unique learning needs of its students.

Core Values

We Believe That...

- Each person has intrinsic value.
- Each person has the capacity to contribute to society.
- When people with varying perspectives collaborate, the impossible becomes possible.
- Learning unlocks human potential.
- Integrity is essential for sustaining effective relationships.
- Respect for each person and the diversity of ideas enriches the individual and strengthens society.
- Responsiveness and innovation are key to thriving in a changing world.
- Each person performs best when engaged, connected, and supported.

Member Districts

Brooklyn Center, Eden Prairie, Edina, Hopkins, Minnetonka, Orono, Osseo, Richfield, Robbinsdale, St. Louis Park, Wayzata, Westonka

For more than 45 years school districts have relied on Intermediate District 287 to customize services to support the unique learning needs of their students.



Mission Outcomes

1. By 2020, each member district will declare satisfaction with student outcomes resulting from Intermediate District 287's specialized services.
2. By 2020, each member district will declare satisfaction with the level of racial equity and excellence in the services delivered by Intermediate District 287.

Results

- District 287 has developed and defined (a) the indicators and methods of measuring student outcomes, and (b) a system for collecting, storing and reporting student outcome data.
- District 287 has adopted a learning conversation model for engaging member districts in an assessment of satisfaction with student outcomes, level of racial equity and excellence in services.
- District 287 is using measures of student outcomes in learning conversations with member districts, allowing member districts to declare their level of satisfaction.
- District 287 has developed and defined (a) the indicators and methods of measuring level of racial equity and excellence in services, and (b) a system for collecting, storing and reporting racial equity and excellence in services data.
- District 287 is using the measures of racial equity and excellence in 287 services in learning conversations with member districts, allowing member districts to declare their level of satisfaction.

Strategy 1

We will design and implement a student outcome measurement system so that each member district can ensure its students' unique learning needs are met.

Results

- District 287 has a consistent centralized data identification and utilization process across its sites and programs.
- Indicators of student success reflect individual member district preferences.
- Each site will develop a School Improvement Plan (SIP) that monitors and improves student success using a student outcome measurement system.
- District 287 implements a data sharing system with member districts for the purpose of communicating their preferred student outcome indicators.
- The student outcome measurement system reflects demonstrated readiness for lifelong learning, the world of work and successful interaction within the community through relevant student experiences within a collaborative culture, that supports global best practices.



Strategy 2

We will focus on removing systemic inequities, increase opportunities and implement culturally responsive practices to eliminate achievement disparities.

Results

- District 287 is an organization which identifies systemic inequities and its role in perpetuating them.
- A plan is in place to focus on the elimination of systemic inequities.
- District 287 is an organization which has diverse and culturally competent staff.
- Students served by District 287 receive culturally-responsive instruction and assessment.
- District 287 is a place of belonging and safety.
- District 287 is actively engaged in eliminating systemic inequities and achievement disparities.



Strategy 3

We will implement an effective, multifaceted system of communication that informs each member district about 287 programs and services so that all options are understood and considered to ensure the success of each student.

Results

- An accessible communication plan is collaboratively developed, maintained, and publicly communicated that articulates the vision, goals and means for informing students, parents and staff of District 287 and of member districts about our programs and services.
- A system is in place where staff, parents and students are active participants in implementing the communication plan.
- A multifaceted communications infrastructure is in place that enables two-way communication about District 287 programs and services, and that gives students, parents, and staff of District 287 and of member districts a voice.
- Practices are in place to value the voices of students, parents, and staff of District 287 and of member districts in order to enact positive change.
- District 287 captures and shares its best educational stories in ways that emotionally connect with the broader community, highlight District 287 services and programs and support our organizational mission.
- A framework for professional development ensures that District 287 communications infrastructure operates at its fullest potential.
- A process that utilizes culturally competent two-way communication tools and strategies allows for effective communication among students, parents, staff and member districts.

STRATEGIC DELIMITERS

1. We will not continue any existing, or adopt any new program or service unless it:
 - is consistent with and contributes to our mission, and
 - is accompanied by the resources, including staff development, necessary for effective implementation.
2. We will not allow a mindset to limit our possibilities or prevent us from creating ways to address when, where, and how learning occurs.

A look at the 2013-2014 School Year

Students Served by District 287

1,455	Area Learning Center
1,382	Care and Treatment
442	Career Tech
3,572	Gifted Education
52	Mentor Program
2,032	Northern Star Online
3,072	Special Education
626	World Languages
12,633	Total (includes part-time and full-time students)

Districts Served

186	Number of MN districts served (student services and programs)
120	Number of MN districts served (both staff and student services)

Facilities/Schools Operated

8	Sites owned or leased
11	Sites hosted by member districts/Hennepin County/other
900	Employees
68	Percent of licensed staff with a Master's Degree or above

How is District 287 funded?

District 287 operates on a fee for service basis. Revenue to fund student services is generated by tuition billing. District 287 manages an \$84 million budget.

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Intermediate District 287 | 1820 Xenium Lane | Plymouth, MN 55441

www.district287.org

INTERMEDIATE DISTRICT 287
PLYMOUTH, MINNESOTA
BOARD OF EDUCATION

Regular Meeting – June 11, 2015

AGENDA SECTION: SUPERINTENDENT’S REPORT

ITEM: Change to 2015-2016 School Year Calendar

PRESENTED BY: Michelle Axell, Assistant Director of Human Resource

1. Background Information

In order to comply with Minnesota Statutes section 120A.41, which requires 1020 hours of instructional time per year, all District 287 programs will move to a 6.5 hour student day. Given this change, we are recommending Board approval of a change to the 2015-2016 calendar.

2. Fiscal Impact/Funding Source: None

3. RECOMMENDED ACTION: The Board approves the change to the 2015-2016 Calendar as presented, and direct District administration to convert May 5, 2016 to a non-student contact or professional development day if it is not needed to make-up lost instructional time earlier in the school year.

Motion by: _____ Yes ____ Passed ____

Second by: _____ Yes ____ Failed ____

Abstentions: _____

Intermediate District 287

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INTER-OFFICE MEMORANDUM

Date: June 11, 2015

To: Sandra Lewandowski, Superintendent

From: Michelle Axell, Assistant Director of Human Resources

Re: Recommendation to Approve a Change to 2015-2016 School Year Calendar

In order to comply with Minnesota Statutes section 120A.41 which requires 1020 hours of instructional time per year, all District 287 programs will move to a 6.5 hour student day. Given this change, we are recommending Board approval of a change to the 2015-2016 calendar for the following reasons:

- Even under the current student day of 6 hours, instructional staff have difficulty finding the time for planning, preparation, classroom teaming time, and collaboration with colleagues. Having adequate time for these purposes is critical to teacher engagement and student success. With the extended student hours per day, it has become even more important to find additional dedicated non-student contact time for staff.
- District 287 has consistently had more student contact days than the majority of the member districts and fewer days for professional development.
- Late start days (we have four each year) have always been unpopular with staff, member districts, families, and difficult for the students themselves. The change to a 6.5 hour student day has provided enough of a “cushion” of instructional time to allow us to convert three of those four days into non-student contact days; making them available for staff to use as needed for purposes such as those listed above.
- Other than curriculum groups or other activities already scheduled for the mornings of these days, staff would be able to devote these three (formerly) late start days to any work-related needs.

Additional Information:

- The three self-directed days will occur on September 24, December 3, and February 25.
- District administration is recommending that the fourth late start day (May 5, 2016), if it is not needed to make-up instructional time lost as a result of a weather-related closing earlier in the year, also be converted to a full non-student contact or professional development day.

Recommendation:

That the Board approve the change to the 2015-2016 Calendar as described above, and direct District administration to convert May 5, 2016 to a non-student contact or professional development day if it is not needed to make-up lost instructional time earlier in the school year.

Intermediate District 287

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1820 Xenium Lane North, Plymouth, MN 55441

PENDING BOARD APPROVAL

2015-2016 School Calendar

- Holiday-No Student/ No Staff (All)
- First and Last day for 10 month clerical
- New Instructional Staff Academy
- Staff Development- No Students
- No Student Day
- Late Start Days-School begins at 11:30 am
- No Students/No 2209 Staff
- First and Last Day of school for student Curriculum Groups - 8-11:00 am

JULY

M	T	W	Th	F
		1	2	3
6	7	8	9	10
13	14	15	16	17
20	21	22	23	24
27	28	29	30	31

July 3 - Holiday - No Students/No Staff (All)

AUGUST

M	T	W	Th	F
3	4	5	6	7
10	11	12	13	14
17	18	19	20	21
24	25	26	27	28
31				

August 18 - First Day for 10 month clerical
 August 25-28 - New Instructional Staff Academy
 August 31 - Staff Development - No Students

SEPTEMBER

M	T	W	Th	F
	1	2	3	4
7	8	9	10	11
14	15	16	17	18
21	22	23	24	25
28	29	30		

September 1-4 - Staff Development - No Students
 September 7 - Holiday - No Students/No Staff (All)
 September 8 - First Day of School for students/
Start of 1st Semester
 September 24 - No Student Day

OCTOBER

M	T	W	Th	F
			1	2
5	6	7	8	9
12	13	14	15	16
19	20	21	22	23
26	27	28	29	30

October 15-16 - No Students/No 2209 Staff
 October 26 - Staff Development - No Students

NOVEMBER

M	T	W	Th	F
2	3	4	5	6
9	10	11	12	13
16	17	18	19	20
23	24	25	26	27
30				

November 25 - No Students/No 2209 Staff
 November 26-27 - Holiday - No Students/No Staff (All)

DECEMBER

M	T	W	Th	F
	1	2	3	4
7	8	9	10	11
14	15	16	17	18
21	22	23	24	25
28	29	30	31	

December 3 - No Student Day
 December 23-31 - Winter Break/No Students/
 No 2209 Staff
 December 24-25 - Holiday - No Students/No Staff (All)
 December 31 - Holiday - No Students/No Staff (All)

JANUARY

M	T	W	Th	F
				1
4	5	6	7	8
11	12	13	14	15
18	19	20	21	22
25	26	27	28	29

January 1 - New Year Holiday/No Students/No Staff (All)
 January 18 - MLK Holiday - No Students/No Staff (All)
January 22 - End of 1st Semester
 January 25 - Staff Development - No Students
January 26 - Start of 2nd Semester

FEBRUARY

M	T	W	Th	F
1	2	3	4	5
8	9	10	11	12
15	16	17	18	19
22	23	24	25	26
29				

February 15 - President's Holiday - No Students/
 No Staff (All)
 February 25 - No Student Day

MARCH

M	T	W	Th	F
	1	2	3	4
7	8	9	10	11
14	15	16	17	18
21	22	23	24	25
28	29	30	31	

March 21-24 - Spring Break/No Students/ No 2209 Staff
 March 25 - Holiday - No Students/No Staff (All)

APRIL

M	T	W	Th	F
				1
4	5	6	7	8
11	12	13	14	15
18	19	20	21	22
25	26	27	28	29

MAY

M	T	W	Th	F
2	3	4	5	6
9	10	11	12	13
16	17	18	19	20
23	24	25	26	27
30	31			

May 5 - Late Start Day- School begins at 11:30 a.m.
 May 30 - Memorial Day Holiday - No Students/No Staff (All)

JUNE

M	T	W	Th	F
		1	2	3
6	7	8	9	10
13	14	15	16	17
20	21	22	23	24
27	28	29	30	

June 9 - Last Day of School for students/End of 2nd Semester
 June 10 - Staff Development - No Students
 June 16 - Last Day for 10 month clerical

Intermediate District 287

RESPONSIVE. INNOVATIVE. SOLUTIONS.

INTER-OFFICE MEMORANDUM

TO: Sandra Lewandowski, Superintendent

FROM: Christina Houck, Director Mental Health and Partnerships and
Jennifer McIntyre, Director of Special Education

DATE: Thursday, June 11, 2015

RE: **What Board Members Need to Know About Progress in Reducing Restrictive Procedures and other Exclusive Practices**

District 287 staff and leaders have met the 50% reduction in the areas of out of school suspension and the overall use of prone restraints. In the area of Arrests/tickets teams made a significant decrease in this area, however did not meet the goal set at 50% reduction. In the area of restrictive procedures there was a slight decrease however did not meet the goal set at 50% reduction.

Area of Exclusive or Restrictive Practice	2013-14	2014-2015	% change
Out of School Suspensions	7	1	-86%
Arrests/Tickets *	105	60	-43%
Restrictive Procedures**	595	520	-8%
Prone Restraints	108	6	-96%

*Excludes EEC data as 2013-14 not available

*Incomplete numbers

- District leaders and staff implemented and integrated the District Social Emotional Learning Protocols. Restorative practices were utilized across the district through daily classroom circles totaling over 400 circles. Interview data from principals indicated that Restorative Circles/Community Building circles were also utilized during staff meetings.
- SEL development of all our students was assessed (1,310 to be exact) using the Benchmark Assessment Tool (BAT). SEL Coordinators met with all staff to review results of the BAT and recommended and supported implementation of curricula and interventions. The data show that more than half of our students are either at an Initial, Emerging, or Developing stage in their Social Emotional skills of Social Awareness, Social Management, Self Awareness, and Self-Management.
- The District-Wide PBIS leadership Team met 3 times this school year and worked to finalize a standardized list of majors and minors with a common data collection system for FY16.

Acronyms

BAT - Benchmark Assessment Tool (used to measure level of Social Emotional Learning)

PBIS - Positive Behavior Interventions and Supports

Definitions

Arrests - when school resource officers place a student in custody.

Tickets - issuance of a citation.

INTERMEDIATE DISTRICT 287
PLYMOUTH, MINNESOTA
BOARD OF EDUCATION

Regular Meeting – June 11, 2015

AGENDA SECTION: Business Services/Food Service

ITEM: Approval of Food Service Resolution FY16

PRESENTED BY: Mae L. Hawkins, Executive Director of Business Services

1. Background Information

As this School District has facilities to provide reimbursable meals to students, and
As this School District has participated in the Federal Commodities Program, and
As this School District has invited family participation in the Educational Benefits program in past years, and as the Nutrition Services program must be self-supporting and follow the requirements of the State and Federal Child Nutrition programs.

THEREFORE, BE IT RESOLVED by the School Board of Intermediate School District No. 287 that effective for the 2015-16 school year the District provide reimbursable meals and milk to its students and staff according to the following:

- A. Families may apply to learn of student eligibility for free or reduced price meals through the Educational Benefits program. Applications are available at all school sites and on the Food Service page on the District web site.
- B. Student lunches shall be \$3.00 per meal.
- C. Students that qualify for free or reduced price meals through the Educational Benefits program will not be charged for one reimbursable lunch with milk per day.
- D. Adult lunches shall be \$3.50 per meal.
- E. One carton of milk shall be furnished with each reimbursable meal at no extra charge. Additional milk may be purchased at \$0.50 per half-pint carton.
- F. The District's Nutrition Services Department may offer ala carte items to all district students and staff at appropriate prices.
- G. Student breakfasts shall be \$2.00 per meal.
- H. Adult breakfasts shall be \$2.50 per meal.
- I. Students that qualify for free or reduced price meals through the Educational Benefits program will not be charged for one reimbursable breakfast with milk per day. Kindergarten students will not be charged for one reimbursable breakfast with milk per day.
- J. The School Board reserves the right to change prices during the school year.

2. Fiscal Impact/Funding Source: This resolution is required for federal funding.

The mission of Intermediate District 287 is to be the premier provider of innovative specialized services to ensure that each member district can meet the unique learning needs of its students.

3. **RECOMMENDED ACTION:** The Board approves the resolution authorizing the food service program and meal/milk prices for the FY16 school year.

Motion by: _____ Yes ____ Passed ____

Second by: _____ Yes ____ Failed ____

Abstentions: _____

INTERMEDIATE DISTRICT 287
PLYMOUTH, MINNESOTA
BOARD OF EDUCATION

Regular Meeting – June 11, 2015

AGENDA SECTION: Business Services / Facilities Report

ITEM: Application for Health and Safety Revenue

PRESENTED BY: Michael Cowles, Director of Facilities

1. Background Information

MDE Health and Safety Revenue Application Requirements

- Review and approve District Health and Safety Policy and/or changes to it.
- Review and approve estimated FY15, FY16, and FY17 project budgets per UFARS finance codes.

2. Fiscal Impact/Funding Source: Funds are budgeted but reimbursed from MDE.

3. RECOMMENDED ACTION: Recommendation for Board Approval of a performance criteria commitment to MDE as presented.

Motion by: _____ Yes ____ Passed ____

Second by: _____ Yes ____ Failed ____

Abstentions: _____

Intermediate District 287

RESPONSIVE. INNOVATIVE. SOLUTIONS.

DISTRICT POLICY

SUBJECT: Health and Safety

RELATES TO POLICY SERIES: Facilities Use & Planning (FUP)

SUPPORTS POLICY#: FUP 100 Goals

BOARD APPROVED: August 2014

FUP 160 Health and Safety

I. PURPOSE

The purpose of this policy is to promote a healthy and safe learning environment for students, employees, volunteers and visitors, to increase safety awareness, to regulate and control environmental hazards, and to comply with applicable laws, regulations, and standards.

II. HEALTH AND SAFETY PROGRAM AND PLANS

A. The District will implement a health and safety program that includes specific plans in various areas as identified by the health and safety advisory committee. Areas that may be considered include, but are not limited to, the following:

- Asbestos/AHERA
- Bloodborne Pathogens
- Chemical Hygiene in Laboratories
- Compressed Gases
- Confined Spaces
- Emergency Action Plans, Crisis Procedures
- Employee Right to Know
- Fire Safety
- Hazardous Communication
- Hazardous Waste
- Hearing Conservation
- Indoor Air Quality
- Integrated Pest Management
- Lockout/Tagout, Control Hazardous Energy
- Machine Guarding
- Personal Protective Equipment
- Respiratory Protection
- Safety Eyewashes and Showers
- Training
- Underground Storage Tanks
- Workplace Health and Safety Committee

B. The District will ensure that all employees are properly trained and instructed in job procedures, crisis response duties, and emergency response actions where exposure or possible exposure to hazards and potential hazards may occur.

- C. District employees are responsible for maintaining a safe and healthy environment within the District and are expected to be involved in the health and safety program to the extent practicable. Employees are encouraged to report to the District Health and Safety Supervisor any information regarding hazards, unsafe or potentially unsafe working conditions, and unsafe or potentially unsafe practices.
- D. The District shall conduct periodic inspections to identify potential hazards and safety concerns.

III. BUDGET

The Superintendent shall be responsible for providing budget information for periodic Board review and approval of the various plan requirements of the health and safety program.

Legal References:

Minn. Stat. § 123B.56 (Health, Safety and Environmental Management)
Minn. Stat. § 123B.57 (Capital Expenditure; Health and Safety)
Minnesota Statutes Chapter 182 (Minnesota Occupational Health and Safety Act)
Minn. Stat. § 121A.30 (Pesticide Application at Schools)
29 C.F.R Ch. 1910 (OSHA Standards)

Cross Reference:

FUP100 Facilities Goals



Division of Program Finance
1500 Highway 36 West
Roseville, MN 55113-4266

**HEALTH AND SAFETY
(Attachment 10)
PROGRAM REVENUE APPLICATION**

ED-02459-01

DUE: 07/24/2015

GENERAL INFORMATION AND INSTRUCTIONS: In accordance with Minnesota Statutes, section 123B.57, 1(a) the intent of this document is to satisfy the requirement for districts to submit their health and safety program application including hazardous substance removal, fire and life safety code repairs, Labor and Industry-regulated facility and equipment violations, and health, safety, and environmental management, including indoor air quality management.

This completed form with attached school board approved minutes and Management Assistance Physical Hazard/Building Walkthrough report shall be provided to your regional management assistant professional for submittal to the Minnesota Department of Education before July 24, 2015.

IDENTIFICATION INFORMATION

District Name: Intermediate District 287 District Number and Type: Intermediate 287

Health and Safety Coordinator: James Kurtz Telephone Number: (763) 550 - 7163 E-Mail: jekurtz@district287.org

Accident Investigation (View [29 CFR 1904.32](#))

- Is the annual summary of injuries and illnesses recorded on the OSHA 300 posted from February 1 until April 30 of the following year? Yes No
- What is your 2010 Worker's Compensation Experience Modification Rate? 1.31
- What is your district's most common injury? Back Injury
- Describe your procedure for accident investigation and implementing corrective action:
Accidents are looked at by site safety committees and if deemed preventable suggested improvements or training are provided, i.e. lifting procedures for lower back injury. For student related injuries PCM training is provided and a refresher classes are available on a continuing basis.

Bloodborne Pathogens (View [29 CFR 1910.1030](#))

- Name of Exposure Control Officer: Site School Nurse (i.e. SEC Glenda Kibat)

Asbestos (View [40 CFR Part 763 Subpart E](#))

- Name of AHERA Designated Person: James Kurtz
- Do you have current AHERA three-year and six-month inspection records on file? Yes No

Bleachers (View [Minn. Stat. § 326B.112](#))

- How many sets of bleachers (55 inches above grade and higher) are in your districts? 0
- Have all of your bleachers received the five-year certification? Yes No

Chemical Hygiene (View [29 CFR 1910.1450](#))

- Name of Chemical Hygiene Officer: SEC-Brian Wheat & Heather Leslie Grebe; NEC-Anika Mans

Fire and Life Safety (View [Minn. Stat. § 121A.037](#))

- Are you conducting a minimum of one tornado, five fire and five lock-down drills within a school year per building? Yes No
- Are you conducting the first emergency evacuation drill within 10 days from the beginning of the school year? (MSFC 408.3.1) Yes No

Indoor Air Quality (View [US EPA Tools for Schools Program](#))

- Name of IAQ Coordinator: James Kurtz Certification Number: I2697
- Date of last IAQ building walkthrough: Feb. 19-20, 2015
- Date of last Ventilation and Maintenance checklist: Mar. 25, 26 and 30, 2015

Machine Guarding (View [29 CFR 1910.212](#))

- Name of Contact Person: James Kempen Certification Number: MG2710

Management Assistance

- Do you contract with Management Assistance? Yes No
- Name of Management Assistance Professional: Mike Weigel (ECSU); Karen Weiblen (IEA)

Mercury (View [Minn. Stat. § 121A.33](#))

- As of December 31, 2009, are you purchasing, storing or using elemental mercury or an instrument of measurement containing mercury for any purpose? (This does not apply to thermostats for heating, ventilation and air conditioning in the school.) Yes No

Safety Committee (View [Minn. Stat. § 182.676](#))

- Are you conducting a minimum of four quarterly safety committee meetings per school year? Yes No



Health and Safety



Minnesota Health and Safety FY 2015, FY 2016, FY 2017

For these projects, please call Dale Sundstrom at (651) 582-8605.

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Web Instructions: [Click Here](#)

[Capital Expenditure Report](#)

Fiscal Year	Finance Code	Building Name	State Approval	Approved Amount
District 0287	Project Number	Project Description		Proposed Amount
15	347	EEC	yes	975.00
Update	00033	(Photo of broken playground equipment on file) Remove broken upright post that is causing a protrusion hazard. Fill with flush mount rubber plug.		0.00
15	347	District Wide	yes	17250.00
Update	00665	OSHA required infrared scan of all electrical equipment including main switch gear, panelboards, large disconnect switches, fuses, and transformers. All work completed by licensed level I Themographer.		0.00
15	347	District wide	yes	4980.00
Update	00848	Emergency preparedness/severe weather. Weather radios, severe weather shelter signs, individual room emergency evacuation sign/map.		0.00
15	347	EEC	yes	8760.00
Update	01600	Installation of 292 yards of engineered, wood fiber, certified playground chips for all school play areas.		0.00
15	347	EEC	no	0.00
Update	01844	(not eligible for H&S) Install 3M safety film on glass cabinet to prevent students with mental and physical disabilities from being injured by smashing or falling into glass.		423.00
15	347	Districtwide	yes	2000.00
Update	32517	Elevator Inspections DSC (1), SEC (2), NWTC (1), NEC (2)		0.00
15	347	Districtwide	yes	500.00
Update	32518	PPE Classroom - Industrial Arts		0.00
15	347	Districtwide	yes	500.00
Update	32519	PPE - Classroom Equipment - Science		0.00
15	347	Districtwide	yes	6000.00
Update	32520	PPE Supplies - Disposable gloves, protective clothing, pads, masks, transfer belts, reflector vests, etc.		0.00
15	347	Roof fall protection - DW	yes	5700.00
Update	51159	Roof fall hazard assessment, study,		0.00
15	347	Fall protection - equipment	yes	8800.00
Update	51160	District wide		0.00
15	347	Aerial Lift inspections DW	yes	1800.00
Update	51706	2 Genie, 1 ALT lift		0.00
15	347	District Wide	yes	1800.00
Update	51707	DOH kitchen inspections		0.00
15	347	District wide	yes	2000.00
Update	51714	Mock OSHA inspection 5 school buildings		0.00
15	347	HTC - pathways program	yes	680.00
Update	52245	Auto lift inspections - 3		0.00
15	347	District wide	yes	300.00
Update	52246	Basketball hoop inspections - EEC,NEC,WEC,SEC		0.00
15	347	District wide	yes	750.00

Update	53667	Compressed gas hazard assessment IEA		0.00
15	347	WEC	yes	389.00
Update	53749	Playground resurfacing - add 10 yards of certified playground much		0.00
15	347	NEC	yes	389.00
Update	53786	Replace playground slide panel - strangulation hazard		0.00
15	349	Districtwide	yes	2000.00
Update	32521	Hazardous Waste Management		0.00
15	349	District wide	yes	9000.00
Update	49680	Lead-in-Water-Testing		0.00
15	349	District wide	yes	6000.00
Update	49681	Radon Screening		0.00
15	349	District wide	yes	3500.00
Update	52247	Boiler - main supply back flow preventor, flood prevention		0.00
15	349	District wide	yes	1300.00
Update	53666	Electronic waste		0.00
15	352	Districtwide	yes	0.00
Update	32522	IAQ Managment (TOOLS 4 Schools)		0.00
15	352	Districtwide	yes	0.00
Update	32523	Management Asst (IEA)		0.00
15	352	Districtwide	yes	0.00
Update	32524	Fees for Service (Hep A&B)		0.00
15	352	Districtwide	yes	0.00
Update	32525	RTK, BBP and othe safety training		0.00
15	352	Districtwide	yes	0.00
Update	32526	Admin Staff Salary (H&S Coodinator salary .15 FTE)		0.00
15	352	Districtwide	yes	0.00
Update	32527	Support Staff Salary (H&S Coordinator Admin Asst 0.15)		0.00
15	352	Districtwide	yes	50000.00
Update	32531	H&S Coordinator (This position is 1.0 FTE or 2080 hours)		100000.00
15	352	Fall protection - management p	yes	0.00
Update	51161	District wide		0.00
15	358	EEC	yes	4675.00
Update	00370	Abatment of asbestos containing insulation on exterior of boiler and abatment of interior asbestos gaskets for emergency boiler repair		0.00
15	358	EEC	yes	2000.00
Update	00371	Monitoring and testing for asbestos on exterior and interior asbestos abatment on emergency boiler repair		0.00
15	358	EEC	yes	2880.00
Update	00664	Abatement of asbestos containing insulation on exterior of boiler for emergency mechanical baring repair		0.00
15	358	EEC	yes	875.00
Update	00666	Monitor, test asbestos, final report on abatment of asbestos insulation for emergency boiler mechanical baring repair by IEA		0.00
15	358	Edgewood Education Center	yes	1500.00
Update	32528	Asbestos Management (6month periodic inspections, only site with ACM)		0.00
15	358	Edgewood Education Center	yes	35000.00
Update	32529	3rd Phase of ACM Floortile removal (6 classrooms, 5,000 sq. ft.)		0.00
15	358	EEC	yes	3400.00
Update	53668	Removal and disposal of asbestos in K2 and K3 for bathroom build out		0.00
15	358	EEC	yes	2200.00
Update	53669	Asbestos air moniotring for bathroom buildout project		0.00
15	358	EEC	yes	1360.00
Update	53670	Asbestos glove bag and patch repair on pipe insulation in boiler room		0.00
15	363	Districtwide	yes	4500.00
Update	32530	Three Year Fire Inspection		0.00
15	363	District wide	yes	16000.00
Update	51708	Fire larm equipment, service, testing		0.00
15	363	District wide	yes	1250.00

Update	51709	Fire extinguisher annual testing, servicing 5 buildings x \$250		0.00
	15	363 North Education Center	yes	678.00
Update	51710	Kitchen and Culinary fire hood inspection/cleaning		0.00
	15	363 South Education	yes	678.00
Update	51711	Kitchen and Culinary class Fire hood inspection/cleaning		0.00
	15	363 West Education Center	yes	678.00
Update	51712	Kitchen and Culinary fire hood inspection/cleaning		0.00
	15	363 Edgewood Education Center	yes	385.00
Update	51713	Kitchen fire hood inspection/cleaning		0.00
	15	366 District wide	yes	3000.00
Update	00667	Indoor air quality building Tools for Schools inspections of AHU's, RTU's, Unit Ventilators, AC's, and HV's. Inpsctions and certifications provided by IEA.		0.00
	16	347 West Education Center	yes	11150.00
Update	00745	OSHA required fall protection guardrails for: two skylights, a roof hatch, loading doack platform, and a MUAJ and EFI unites.		0.00
	16	347 District wide	yes	7950.00
Update	01161	Electric forklift. Heavy lifting injury prevention		0.00
	16	347 Elevator inspections	yes	3000.00
Update	50791	District wide		0.00
	16	347 PPE - classroom - industrial a	yes	500.00
Update	50792	District wide		0.00
	16	347 PPE classroom - science	yes	500.00
Update	50793	District wide		0.00
	16	347 PPE supplies -	yes	6000.00
Update	50794	District wide		0.00
	16	347 District wide	yes	1800.00
Update	53361	Aerial lift inspections - 2 Genie, 1 ALT		0.00
	16	347 District wide	yes	1800.00
Update	53362	DOH kitchen inspections		0.00
	16	347 District wide	yes	2000.00
Update	53363	Mock OSHA inspection - ECSU		0.00
	16	347 District wide	yes	300.00
Update	53364	Basketball hoist inspections EEC, NEC, WEC, SEC		0.00
	16	347 HTC - pathways progam	yes	680.00
Update	53365	Auto lift inspections - 3 car, 2 motorcycle		0.00
	16	347 District wide	yes	3500.00
Update	53367	Bioler - backflow prevention inspection		0.00
	16	349 Hazardous waste management	yes	2000.00
Update	50795	District wide		0.00
	16	349 District wide	yes	2000.00
Update	53366	Hazardous waste management		0.00
	16	352 NEC	yes	2375.00
Update	00372	Heartstart Defibrillator and cabinet for 2nd floor. Currently, there is only one AED in the building.		0.00
	16	352 IAQ management	yes	0.00
Update	50796	District wide		0.00
	16	352 Management assisatnce (IEA)	yes	0.00
Update	50797	District wide		0.00
	16	352 Fees for service (HEP &A&B)	yes	0.00
Update	50798	District wide		0.00
	16	352 Employee RTK, BBP training	yes	0.00
Update	50799	District wide		0.00
	16	352 Administrative staff .15FTE	yes	0.00
Update	50800	District wide		0.00
	16	352 Support staff .15 FTE	yes	0.00
Update	50801	District wide		0.00
	16	352 H & S coordinator	yes	50000.00
Update	50802	District wide		100000.00

16	352	Fall protection - managemnt pl	yes	1200.00
Update	51162	District wide		0.00
16	358	Asbestos management	yes	2000.00
Update	50803	District wide		0.00
16	358	EEC	yes	1500.00
Update	53368	Asbestos management - 6 month/yearly inspection		0.00
16	363	Fire Inspection, fire alarms	yes	11500.00
Update	50804	District wide - monitoring, testing, maintenance		0.00
16	363	District wide	yes	1250.00
Update	53369	Fire extinguisher inspections		0.00
16	363	NEC	yes	678.00
Update	53370	Kitchen and culinary arts hood inspection/cleaning		0.00
16	363	SEC	yes	678.00
Update	53371	Kitchen and Culinary arts hood cleaning and inspection		0.00
16	363	WEC	yes	678.00
Update	53372	Kithcen and Culinary arts hood cleaning and inspection		0.00
16	363	EEC	yes	678.00
Update	53373	Kithcen and Culinary arts hood cleaning and inspection		0.00
17	347	District wide	yes	4500.00
Update	01823	Elevator inspections DSC (1), SEC (2), NWTC (1), NEC (2)		0.00
17	347	District wide	yes	980.00
Update	01824	PPE - Industrial Arts		0.00
17	347	District wide	yes	950.00
Update	01825	PPE - science classroom		0.00
17	347	District wide	yes	7600.00
Update	01826	PPE - nurses, support staff, gloves, masks, belts, vests, clothing		0.00
17	347	District wide	yes	2400.00
Update	01827	Aerial Lift inspections; 2 Genie, 1 ALT		0.00
17	347	District wide	yes	900.00
Update	01828	Basketball hoop and hoist inspections		0.00
17	347	HTC - Pathways	yes	960.00
Update	01829	Auto lift inspections: 3 car, 3 motorcycle		0.00
17	347	District wide	yes	4500.00
Update	01830	Emergency preparedness - signs, equipment, room numbering, mapping		0.00
17	347	District wide	yes	2200.00
Update	01831	Department of Health inspections		0.00
17	347	District wide	yes	3500.00
Update	01832	Boiler back-flow prevention inspection		0.00
17	349	District wide	yes	3200.00
Update	01833	Hazardous waste management		0.00
17	349	District wide	yes	2600.00
Update	01834	Electronic waste management		0.00
17	352	District wide	yes	0.00
Update	01930	Management assistance - IEA		0.00
17	352	District wide	yes	0.00
Update	01931	Employee Right to Know, BBP training		0.00
17	352	District wide	yes	55000.00
Update	01932	H & S coordinator		100000.00
17	352	District wide	yes	0.00
Update	01933	IAQ management		0.00
17	352	District wide	yes	0.00
Update	01934	Fees for service (HEP & A&B)		0.00
17	358	District wide	yes	5000.00
Update	01935	Asbestos management , 6 month/yearly inspections		0.00
17	363	District wide	yes	14600.00
Update	01936	Fire alarm monitoring, testing, maintenance		0.00
17	363	District wide	yes	2800.00
Update	01937	Fire extinguisher inspections		0.00

17	363	District wide	yes	3650.00
<u>Update</u>	01938	Kitchen and culinary arts hood cleaning and inspections		0.00

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June 11, 2015

District Service Center
1820 Xenium Lane North
Plymouth, MN 55441-3708

Telephone: 763.550.7101 www.district287.org

Hello District 287 Board Members:

On Monday, June 1, Chair Ann Bremer and Vice-Chair Carol Bomben met with Superintendent Lewandowski to have a conversation and develop a summary of the Performance Evaluation for the annual Superintendent review. Thank you to all Board members for your time commitment of completing the evaluation surveys in order for a productive and meaningful conversation with Sandy about her performance. The Superintendent of the Year is reflected throughout the comments and clearly, the award is well deserved. As you can clearly see the marks of Outstanding Performance and Excellent Performance stand out throughout the review. The topics discussed were about the past years work including but not limited to:

- Strategic Plan - process and outcome. Very well articulated and no dusty shelf.
- Finances - the challenges and the successes
- Communications, both internal and external- meeting the needs of all in a timely manner
- Working culture, contracts, leadership, teacher evaluation process, negotiating contracts, the morale of all staff, and her respected leadership with a sensitivity to staff needs yet focused on student learning
- Partnerships and relationships: with staff, with outside partners, with lawmakers, with member districts, and with the board
- Programs for Students—the Gateway to College program and the work to secure better funding for ALC's
- Safety and Advocacy for the staff and the students
- Staffing, tenure-checking in with all the "rock stars", bold steps with granting tenure, Sandy's super support staff/administrative team
- Continued innovations- curriculum hub, technology development and the "100 Things We Can Stop Doing"

And the ongoing challenges:

- The continued efforts to inform member districts of the value of District 287 programs, making sure member districts are fully informed on all aspects of District 287

Superintendent Lewandowski conducts her work with strong core values of respect, trust, caring, courage, and much more. She is a trusted leader of this fantastically complicated district. Sandy is a true champion for children and is respected by her staff, this board, member district superintendents, and many outside partners.

It is our belief, based on all of your input, that this evaluation is a reflection of an excellent year filled with many successes and a reminder that the work is never finished. "Superintendent of the Year" Sandy Lewandowski is a credit to her professional and we look forward to the next year working together in facing the challenges that come forward.

Recognizing this is a summary, additional comments are welcome.

Thank you,

Ann Bremer
District 287 Board Chair

Carol Bomben
District 287 Board Vice-Chair

INTERMEDIATE DISTRICT 287
PLYMOUTH, MINNESOTA
BOARD OF EDUCATION

Regular Meeting – June 11, 2015

AGENDA SECTION: BOARD BUSINESS

ITEM: 9.2.1.2. Annual Organizational Memberships

PRESENTED BY: Chair Bremer

1. Background Information

Renewal of institutional memberships and dues in Association of Educational Services Agencies Minnesota Membership (AESA), Association of Metropolitan School Districts (AMSD), Educational Cooperative Services Unit (ECSU), Minnesota School Board Organization (MSBA), Minnesota Association of School Administrators (MASA), National School Boards Association (NSBA), Technology & Informational Educational Services (TIES), and Twin West Chamber of Commerce.

2. Fiscal Impact/Funding Source: Superintendent/Board Budget

3. RECOMMENDED ACTION: The Board approve the continuation of memberships in various educational programs as presented.

Motion by: _____ Yes ____ Passed ____

Second by: _____ Yes ____ Failed ____

Abstentions: _____

Intermediate District 287

RESPONSIVE. INNOVATIVE. SOLUTIONS.

ANNUAL ORGANIZATIONAL MEMBERSHIPS

It is recommended the Board approval the renewals of institutional memberships and dues in the following organizations (some fees are estimated at this time):

Organization – Fees/Dues	Past Year	2015-2016
AESA - Association of Educational Services Agencies MN Membership	680.00*	680.00*
AMSD – Association of Metropolitan School Districts	6,700.00*	6,827.00*
ECSU – Educational Cooperative Service Unit	700.00*	700.00*
MSBA – Minnesota School Board Organization	9,114.00*	9,436.00*
MASA – Minnesota Association of School Administrators	1,266.00	1,266.00
NSBA – National School Boards Association	1,988.00	1,988.00
TIES - Technology & Informational Educational Service	72,828.00*	72,828.00*
Twin West Chamber of Commerce	557.00*	557.00*

*Estimated amounts as invoice for FY15 have not yet been received.

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East Metro Integration District (EMID)

June 12, 2015 Executive/Legislative Committee Meeting

7:30 a.m.
TIES Conference Center,
St. Paul

July 17, 2015 Executive Committee Meeting

7:30 a.m.
TIES Conference Center,
St. Paul

August 14, 2015 Board of Directors Meeting, 7:00 a.m., Grand Hall, TIES Conference Center, St. Paul

August 28, 2015 Executive/Legislative Committee Meeting 7:30 a.m., TIES Building, St. Paul

AMSD's Mission

To advocate for state education policy that enables metropolitan school districts to improve student learning.



Association of
Metropolitan School Districts

Where do students go to build relationships with students from different cultures and learn cultural competence, self-confidence and self-advocacy, leadership and college preparation skills? If they are in the east metro, students can participate in cross-district activities through EMID to learn these skills.

East Metro Integration District (EMID) #6067 is a collaborative joint powers integration district whose vision is to be a leading voice for educational equity and integration. We have 10 member districts: Forest Lake, Inver Grove Heights, Roseville, South St. Paul, St. Paul, Spring Lake Park, Stillwater, West St. Paul/ Mendota Heights / Eagan, White Bear Lake and Perpich Center / Crosswinds. We include three racially isolated districts: St. Paul, Roseville and Spring Lake Park; and two additional districts have racially identifiable schools – West St. Paul and White Bear Lake.

Our purpose is to help member districts develop equitable learning systems and narrow the gap in opportunity, achievement, expectations and resources for every student and staff member through teaching, learning and community engagement services. We also help districts collaborate to create efficiencies and eliminate duplicative programs and services.

For 13 years, EMID operated two integration magnet schools that drew students from all of our member districts for the purpose of having an educational experience in an integrated setting. In 2014, the schools were conveyed to Roseville Area Schools and Perpich Center for Arts Education, freeing EMID to focus on helping the districts achieve their achievement and integration goals.



Camp EMID is an opportunity for youth from all EMID districts to come together for cultural learning and leadership development.

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From the Chair

I would like to thank all of the AMSD board members, school district staff, parents and concerned citizens who took time to advocate for our students and our schools during the 2015 Legislative Session. While it was challenging, several AMSD priorities are included in the Omnibus E-12 Finance Bill that is awaiting final approval in the upcoming special session. A two percent per year increase in the basic formula, increased investments in school readiness, extended time and the Q Comp program were included, along with the establishment of long-term facilities maintenance revenue. In addition, key AMSD policy priorities were adopted including greater flexibility with compensatory revenue and a streamlined teacher licensure process.

Your time and effort made a difference. Whether you personally met with legislators, testified before a legislative committee hearing, or sent an email, your involvement helped secure a much stronger education bill than appeared possible a few months ago. I encourage you to thank state policymakers for their work this session and let them know that we will be ready to assist them during the interim and in the 2016 session. Have a great summer!

Bruce Richardson, school board member from St. Louis Park Public Schools, is chair of AMSD.

Classroom Partnerships Provide Opportunities For Students

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During 2014, we redesigned our membership fee structure greatly reducing the per pupil membership rates for core services and creating a cafeteria of programs and services, which member districts and other organizations can purchase separately. This new structure gives member districts much more flexibility in selecting programs and services that best meet their specific needs. For example, smaller districts have a need for certain services that larger districts can provide internally.

As a collaborative, we have cross-district leadership discussions about the barriers and solutions to achievement; coordinate professional development in culturally relevant instruction, facilitate data-driven dialogues, equity leadership, instructional coaching and leadership; identify the measurements to determine the impact of integration work within our districts; share our best practices; coordinate parent engagement training and coordinate cross-district student programming.

Student Programming

EMID's student programming includes Classroom Partnerships where elementary classrooms in racially isolated schools partner for the year with classrooms from suburban districts with multiple face-to-face standards-based cultural exchanges; Youth Executive Board (YEB) where students from every high school in the east metro area meet together weekly for leadership development, legislative advocacy, college preparation, and service learning; After-School Programs where students meet multiple times per week within their own districts to learn media literacy, self-advocacy, leadership, and service learning – then come together quarterly with all of the programs for cultural retreats; and Kindergarten Readiness Camp and AVID Bridge Camp providing summer opportunities for students to be better prepared for their upcoming school year. During 2014-2015, EMID ran 96 programs and partnerships.



The Youth Executive Board annually visits their legislators at the Capitol sharing issues of concern to them.



Classroom Partnerships pairs urban and suburban classrooms for the year.

Collaboration

EMID coordinates small groups of district literacy and district EL leaders in monthly networking opportunities. Another small group of district leaders is collaborating around common assessment practices. We negotiate reduced multi-district contracts for programs and services to help districts launch new innovative programs including the PIQE Parent Engagement Program, District Management Council (DMC) Academic Return on Investment (A-ROI) projects, and 5 Essentials surveys (UChicago). We coordinate the PIQE facilitator and 5 Essentials training and coordinate the sharing of PIQE curriculum resources and expertise across the participating member districts. We provide direct consulting services to school and district leadership.

Professional Development

During 2014-2015, EMID's Lecture and Learn series brought experts from the local universities to share research in restorative practices, cognitively guided instruction in mathematics, e-service learning, pathways to suspension, school to prison pipeline, and STEM education in native communities. We brought professionals from the various member districts together to learn data-driven decision-making from Research for Better Teaching, culturally responsive teaching and leadership from Natural Urban Alliance, culturally relevant curriculum from Perpich Center, anti-racism studies with ASDIC, and cultural competence through SEED. EMID provides support to AVID districts by providing district director services and PATH, tutor, and leadership training. During 2014-2015, EMID provided over 700 hours of professional development to more than 1,000 professionals.

Legislative Support

EMID also provides assistance to districts in preparing their Achievement and Integration plans and budgets and helps keep the districts informed about changes related to this legislation.

This month's member spotlight was submitted by Dr. Jean Lubke, Executive Director, East Metro Integration District.

Key AMSD Initiatives Included in Special Session Agreement

The 2015 Legislative Session concluded on May 18 with a final flurry to complete the major finance bills including the Omnibus E-12 Education conference committee report. The E-12 Education conference committee had a spending target of \$400 million; a target agreed to by legislative leadership but not supported by Governor Dayton. Days earlier, Governor Dayton had sent the legislative leaders an outline of his \$550 million E-12 request including funding for universal pre-kindergarten.

The E-12 conference committee report passed the House on a party line vote of 71-59 and the Senate on a bi-partisan vote of 52-14. On May 19, the Governor held a press conference to announce that he planned to veto the E-12 bill due to insufficient funding and the absence of any form of universal pre-kindergarten. The bill was presented to the Governor on May 20 and he delivered on his promised veto.

Following the conclusion of the regular session, Governor Dayton and Speaker Daudt resumed negotiations to resolve their differences in the E-12 bill. On Friday, June 5, the Senate Finance Committee and the House Ways and Means Committee held a joint hearing to discuss the agreement that will be presented during the upcoming special session. The new agreement would increase investments in E-12 programs by \$525 million for the 2016-17 biennium. The agreement builds on the \$400 million bill approved during the regular session and subsequently vetoed by the Governor. Significant funding provisions that will be added to the original bill include: funding to provide a 2% per year formula increase, \$10 million for compensatory pilot projects, \$10 million for Head Start, \$3.1 million for English learner funding, an additional \$17.5 million for early learning scholarships, bringing the total increase to more than \$48 million and significant increases for Indian education programs. The agreement must still be approved in the upcoming special session.

The chart below summarizes AMSD’s platform initiatives and highlights the progress that was made toward those goals.

AMSD Platform Position	Outcome During 2015 Legislative Session
Funding Increase the formula by at least 4 percent per year	Basic formula allowance increase of 2 percent each year
Facilities Ensure that locally-elected school boards have the authority to preserve public assets and ensure safe and secure learning environments	New long-term deferred maintenance revenue program established
Local Control and Mandates <ul style="list-style-type: none"> • Greater flexibility with funding streams including compensatory revenue • Reform Minnesota’s assessment system 	<ul style="list-style-type: none"> • Grants school boards authority to allocate up to 50 percent of compensatory revenue among school sites according to a plan approved by the school board • Compensatory Pilot Projects: \$10 million • Students enrolled in grade 8 in the 2012-2013 school year and later will have an opportunity to take a nationally normed college entrance exam (ACT) in grade 11 or 12
World’s Best Workforce Support <ul style="list-style-type: none"> • Increase funding for school readiness • Increase funding for the extended time program • Increased funding for Q Comp • Ability of Board and Administrators to retain their most effective teachers • Expand opportunities to earn post-secondary credit • Increase funding for concurrent enrollment 	<ul style="list-style-type: none"> • School Readiness increase: \$30.750 million • Early Learning Scholarships (maintains Pathway II): \$48.250 million • Increases the extended time allowance for school districts by \$100 per pupil unit • Q Comp (Cap increase): \$9.5 million • Teacher Licensure and Out-of-State Teacher Licensure reform • Concurrent Enrollment: \$4 million increase • English learner funding eligibility changed from 6 to 7 years beginning in FY 17

Continued on page 4

AMSD Members: Anoka-Hennepin School District, Bloomington Public Schools, Board of School Administrators (Associate Member), Brooklyn Center Community Schools, Burnsville-Eagan-Savage, Columbia Heights Public Schools, East Metro Integration District (Associate Member), Eastern Carver County Schools, Eden Prairie Schools, Edina Public Schools, Elk River Area School District, Farmington Area Public Schools, Fridley Public Schools, Hopkins Public Schools, Intermediate School District 287, Intermediate School District 917 (Associate Member), Inver Grove Heights Community Schools, Lakeville Area Public Schools, Mahtomedi Public Schools, Minneapolis Public Schools, Minnetonka Public Schools, Mounds View Public Schools, North St. Paul/Maplewood/Oakdale School District, Northeast Metro Intermediate School District 916, Northwest Suburban Integration District (Associate Member), Orono Schools, Osseo Area Schools, Prior Lake-Savage Area Schools, Richfield Public Schools, Robbinsdale Area Schools, Rockford Area Schools, Rosemount-Apple Valley-Eagan Public Schools, Roseville Area Schools, Shakopee Public Schools, South St. Paul Public Schools, South Washington County Schools, SouthWest Metro Educational Cooperative (Associate Member), Spring Lake Park Schools, St. Anthony-New Brighton Independent School District, St. Cloud Area Schools, St. Louis Park Public Schools, St. Paul Public Schools, Stillwater Area Public Schools, TIES (Associate Member), Wayzata Public Schools, West Metro Education Program, West St. Paul-Mendota Heights-Eagan Area Schools and White Bear Lake Area Schools.

E-12 Bill Awaiting Action in Special Session

Continued from page 3

Key Provisions in Omnibus E-12 Education Finance Bill

\$525 million target

- 2% per year increase to Basic Formula Allowance: \$346 million
- English Learner Funding: Eligibility extended from 6 to 7 years: \$3.102 million (effective in FY 17)
- Education Partnership Grants: \$1 million
- Compensatory Pilot Grants: \$10 million
- Principals Academy: \$300,000
- ACT Reimbursements: \$6 million
- Head Start: \$10 million
- Northside Achievement Zone and St. Paul Promise Neighborhood: \$4 million
- School Readiness : \$30.750 million
- Early Learning Scholarships (maintains Pathway 2): \$48.250 million
- Early Childhood Rating System: \$3.5 million
- Long Term Facilities Maintenance: \$52 million
- Q Comp (Cap increase): \$9.5 million
- Indian Education Formula Aid: \$16.743 million
- Tribal Contract Schools: \$5 million
- Concurrent Enrollment: \$4 million
- Minnesota Reading Corps: \$3.5 million
- Extended Time (districts) \$2.468 million
- Extended Time (charters) \$2.023 million
- Community Schools: \$500,000
- Parent Child Home Program: \$200,000
- MDE Operating Increase: \$818,000
- Transition language for the conveyance of the WMEP Fair Schools (The actual conveyance language is included in the special session bonding agreement.)

BILLS NOT ADVANCING

Several proposals that AMSD opposed were not adopted including:

- ◇ Extending the K-12 tax credit to private school tuition and indexing the E-12 education credit and deduction to inflation
- ◇ Repealing the ability of locally elected school boards to schedule a capital referendum election on a date that meets the needs of the school district
- ◇ Requiring a school district to state on both its operating referendum ballot and on its notice to taxpayers the amounts of any board-approved local optional revenue

Summary

The E-12 Finance Bill that will be presented in the special session includes several AMSD priorities. While the 2% per year formula increase was short of the AMSD platform position of 4% per year, it doubled the 1% per year proposed by the Governor and Senate and was substantially better than the .6% per year in the original House bill. The increased investment in and reform of school facilities funding addresses a major disparity and will enhance local control by allowing locally-elected school boards to address deferred maintenance needs. In addition, the investments in Q Comp, School Readiness, Concurrent Enrollment, English learner instruction and Extended Time will provide critical support and resources for our students. Finally, the increased flexibility with compensatory revenue will give districts greater ability to target resources to close the achievement gap and the teacher licensure reforms will help address teacher shortages.

School Board Planning Calendar January 2015 – December 2015

1st Meeting of the Month	2nd Meeting of the Month
START TIME 6:30 PM	
<p>JANUARY 8, 2015 <i>Organizational Meeting</i></p> <p>Election of Board Officers Oath of Office Financial Report November FY14 Audit Superintendent Mid-Year Evaluation Procedure</p>	<p>JANUARY 22, 2015</p> <p>Financial Report December FY14 Audit Uber Goal #2</p>
<p>FEBRUARY 12, 2015</p> <p>Report on Uber Goal Progress Toward Improvement Plan</p> <ol style="list-style-type: none"> 1. What the Board Needs to Know About Data Portability Project: Final Report from Work-group. 2. What the Board Needs to Know About Diploma On-What have we learned? What the Board Needs to Know about ALC Plus-What Have We Learned 3. Update on legislative progress on ALC Legislation 4. What the Board Needs to Know about The Better Way 5. What the Board Needs to Know about Grad MN Work <p>Hennepin County Graduation Update Public Employees and Political Activities</p>	<p>FEBRUARY 26, 2015</p> <p>Gateway Video Financial Report January FY16 Budget Assumption/Program Withdrawal Report (Mae?) FY15 Budget Revision New Policy -First Read? Staff Reduction ULA Resolution for upcoming year What the Board Needs to Know About ELC National Accreditation World's Best Work Force Report</p>
<p>MARCH 12, 2015</p> <p>ACE Study Innovation in 287 Presentation Bloomington Update</p>	<p>MARCH 26, 2015</p> <p>Financial Report February FY15 Budget Reduction Realignment Proposal Program Reduction Resolution Proposed District 287 School Calendar 2015-2016 Reduction ULA for tenured staff (<i>provide names</i>) Social Emotional/Mindfulness Presentation Strategic Plan Report What the Board Needs to Know: Update on Teacher Evaluation Process Local 2209 Negotiations Financial Parameters Request Health & Dental Insurance Rates</p>
<p>APRIL 9, 2015</p> <p>What the Board Needs to Know: Update on Gifted Ed Programs Facilities Report on FY15 Projects SEC Playfield Update Summary Status Report on Board Policy & Procedure What the Board Needs to Know about changing the length of the student day</p>	
<p>MAY 14, 2015</p> <p>Financial Report March Food Services Report School Improvement Model Superintendent Evaluation South Education Center Celebration Date</p>	<p>MAY 28, 2015</p> <p>Financial Report April Gardening Presentation Probationary Licensed, and Non-Licensed Non-Renewal Resolutions</p>

1st Meeting of the Month	2nd Meeting of the Month
<p>JUNE 11, 2015 Annual Food Service Program Resolution Approval of Change to 2015-16 Calendar Health & Safety Approval Ratification of 2209 Contract Strategic Plan 2015-2020 Approval Superintendents Evaluation Update Welcome Rachel Hicks, Director of Communications What the Board Needs to Know About the Reduction of Restrictive Procedures?</p>	<p>JUNE 25, 2015 2015-16 Original Budget Approval Financial Report May Non-Licensed Permanent Employment Status Position Elimination Resolutions MDE Special Education Monitoring Report New Policy NSO and MPCC Report on MDE Special Education Monitoring What the Board Needs to Know about number of Graduates 14-15 Update on Legislative Chart-highlight major items including Alternative Teacher Pay-Emphasize that we will be having Exploratory Conversations with 2209</p>
<p>AUGUST 27, 2015 Financial Report June & July Superintendent Uber Goals What Board Members Need to Know About “2014-2015 Back to School Start-Up” Information on Alternative Teacher Pay Application</p>	
<p>SEPTEMBER 10, 2015</p>	<p>SEPTEMBER 24, 2015 Cultural Competency Work Financial Report August Operational Results Report</p>
<p>OCTOBER 8, 2015 Student Rights & Responsibilities Policy Bucket</p>	<p>OCTOBER 22, 2015 Financial Report September What the Board Needs to Know about Emergency and Crisis Plans for 2014-2015 Work , Session: Personalizing Education</p>
<p>NOVEMBER 12, 2015 <i>(Only one Board meeting this month!)</i> Annual Food Service Program Resolution</p>	
<p>DECEMBER 10, 2015 <i>(Only one Board meeting this month!)</i> Financial Report October Legislative Platform Prior Year Finance Review</p>	

INFORMATIONAL ITEMS TO REMEMBER:

** Board role in setting/supporting goals
 Board TLC

Community use of Facilities Bucket

INTERMEDIATE DISTRICT 287
June 11, 2015
SCHOOL BOARD CALENDAR

June 2015					
25	Thursday	General Board Meeting	6:30PM	Board Rm	
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August 2015					
27	Thursday	General Board Meeting	6:30PM	Board Rm	
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September 2015					
10	Thursday	General Board Meeting	6:30PM	Board Rm	
24	Thursday	General Board Meeting	6:30PM	Board Rm	
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October 2015					
08	Thursday	General Board Meeting	6:30PM	Board Rm	
22	Thursday	General Board Meeting	6:30PM	Board Rm	
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November 2015					
12	Thursday	General Board Meeting	6:30PM	Board Rm	
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December 2015					
10	Thursday	General Board Meeting	6:30PM	Board Rm	

- ◆ General Board Meeting – Date Change
- ◆ New Event