GENERAL MEETING OF THE BOARD
Thursday, February 27, 2014 6:30 PM

Boardroom / Teleconference
1820 Xenium Ln N
Minneapolis, MN 55441-3790

Agenda

1. **CALL TO ORDER (*Action*)**
2. **APPROVAL OF GENERAL MEETING AGENDA (*Action*)**
3. **OPEN FORUM FOR COMMUNITY COMMENTS (*Information*)**
4. **APPROVAL OF CONSENT AGENDA (*Action*)**
   - 4.1. General Board Meeting Minutes from February 13, 2014
   - 4.2. Routine Human Resource Activities for February 27, 2014
   - 4.3. Minnesota Organization on Fetal Alcohol Syndrome
   - 4.4. Minnesota Department of Employment and Economic Development Rehabilitation Services Youth Workforce Grant
5. **SHARE THE SUCCESS & RECOGNITION - (10 minutes) (*Information*)**
   - 5.1. Employee Recognition - Don Vavrosky
6. **ADMINISTRATIVE SERVICES REPORT - (15 minutes)**
   - 6.1. Financial Report **(*Action*)**
     - 6.1.1. Approval of Routine Monthly Finance Report
     - 6.1.2. FY14 Budget Revision
     - 6.1.3. FY15 Budget Assumptions
7. **SUPERINTENDENT'S REPORT - (10 minutes) (*Action*)**
   - 7.1. Report on Recent School Closing and Revised School Calendar
8. **INSTRUCTIONAL REPORT - (20 minutes) (*Information*)**
   - 8.1. Minnesota Destination Participation at the Asian Pacific Invitational
9. **ADMINISTRATIVE SERVICES REPORT continue - (45 minutes) (*Information*)**
   - 9.1. Facilities Report - None
   - 9.2. Information Technology Report
     - 9.2.1. Performance Management: Halogen Overview
     - 9.2.2. PreciouStatus
   - 9.3. Human Resource Report
     - 9.3.1. Staff Reduction ULA Resolution Changes for Following Year
     - 9.3.2. Tenure Decision Making Process
     - 9.3.3. **Closed Session**
10. **BOARD BUSINESS - (10 minutes) (*Information*)**
    - 10.1. Policy Review & Revision - None
    - 10.2. Board Reports
      - 10.2.1. Chair Report - None
      - 10.2.2. AMSD Report (Ann Bremer)
        - 10.2.2.1. AMSD Connections Newsletter February 2014
      - 10.2.3. District News
        - 10.2.3.1. 2013-2014 Local 2209/Board Breakfast Schedule
        - 10.2.3.2. School Board Planning Calendar 2013-2014
        - 10.2.3.3. School Board Calendar of Events

10.3. Once Around the Table

11. **ADJOURNMENT**

DISTRICT 287 REGULAR BOARD MEETING
Intermediate District 287
February 13, 2014
MINUTES

1. CALL TO ORDER
Chair Ann Bremer called the regular meeting to order at 6:30 PM in the District Service Center Board Room. A quorum was declared with the following members in attendance:

286	Brooklyn Center	Jeffrey Palm
273	Edina	Regina Neville
270	Hopkins	Laura Ronbeck
276	Minnetonka	Karen Filla
278	Orono	Michèle Kunz
281	Robbinsdale	Sherry Tyrrell
283	St. Louis Park	Nancy Gores
284	Wayzata	Carter Peterson
277	Westonka	Ann Bremer

Absent: 272/Bomben, 279/Henke, and 280/Rowley
Guests:
287 Administration: Sandra Lewandowski, Colleen Baumtrog, Anne Becker, Michael Cowles, Mae Hawkins, Jane Holmberg, and Tabitha Johnson
287 Staff Members: Dr. Char Myklebust, Tina Houck, Doug Booth, Bruce Mulder, and Julie Tuorila

2. APPROVAL OF GENERAL MEETING AGENDA
The general meeting agenda was presented for approval. *Motion by Ann Bremer, seconded by Michèle Kunz, to approve the meeting agenda. All in favor. Motion carried unanimously*.

3. OPEN FORUM FOR COMMUNITY COMMENTS

4. APPROVAL OF CONSENT AGENDA
The Consent Agenda was presented for approval. The Consent Agenda included the the general meeting minutes from January 23, 2014. *Motion by Ann Bremer, seconded by Carol Bomben, to approve the Consent Agenda as presented. All in favor. Motion carried unanimously*.

5. SHARE THE SUCCESS & RECOGNITIONS
Superintendent Lewandowski introduced Ms. Jody Delau, Principal at the West Education Center. Jody introduced Tammy Mezzenga, who received the January "Above & Beyond" employee award. Tammy, a work experience coordinator, was recognized for her tireless efforts to create successful job placements for so many students, giving them hope that they can be competitively employed.

Sandy and the Board thanked the North Education Center (NEC) elementary program for the valentines they created for the Board. A video in honor of School Board Recognition Week was viewed. The video showcased the elementary students using 21st Century skills and learning about the important work of the School Board. Board members each read one of their personalized valentines and expressed their deep appreciation for NEC instructor Ms. Sandy Shetka and her class.

6. SUPERINTENDENT'S REPORT
Mrs. Mae Hawkins, Director of Finance Services, presented the revised 2013-2014 Intermediation District 287 School Calendar that recognizes changes in student days due to weather related closings and cancellations. *Motion by Ann Bremer, seconded by Michèle Kunz, to approve the* revised *2013-2014 Intermediation District 287 School Calendar as presented. All in favor. Motion carried unanimously*.

Superintendent Lewandowski presented to the Board an article in the SunPost *"Fine Tuning at District 287's NECA*."

7. INSTRUCTIONAL REPORT
Dr. Jane Holmberg, Executive Director of Teaching and Learning, presented to the Board an overview of the licensed staff evaluation model that has been developed to meet expectations of MN Statute 122A.40, Subdivision 8, and taking effect in the fall of 2014. The model has been developed jointly with Local 2209 and is customized to the district needs. A version of this presentation will be given to staff at the various curriculum and professional

groups held across the district on March 7as background before the March 19 membership vote on whether to adopt the district-proposed or the state default model.

Dr. Char Myklebust, Director on Special Assignment, and Ms. Tina Houck, Assistant Director of Mental Health and Partnerships present to the Board a summary document "*What the Board Should Know about the Children's Mental Health Grant Award, Hennepin County Cohort Student and Area Learning Center (ALC) Plus Results*."

Char announced to the Board the receipt of the Children's Mental Health Award. This award provides school linked mental health services in district buildings starting this spring.

Tina presented an overview to the Board on the Hennepin County cohort study of county-involved youth and its implication for targeting resources. This research affirms the need for ALC Plus, a program tailored for county-involved youth. The positive outcomes recently being reported in an evaluation of ALC Plus include increased attendance, credit attainment, and enhanced reading scores, providing evidence that having a "one stop shop" for county-involved youth is helping students stay engaged with school. Transportation is also essential to attendance, and so assuring transportation is an area of focus for the district.

8. ADMINISTRATIVE SERVICE REPORTS
Financial Report - None
Facilities Report - None

Human Resources Report
At the recommendation of Board Chair Bremer, *a motion was made by Ann Bremer, seconded by Carter Peterson, to close the General School Board meeting. The school Board may hold a closed meeting pursuant to Minnesota Statutes section 13D.05, subd. 2 and 3, this agenda item will be closed for preliminary considerations of allegations against one or more of its employees, and a discussion with its attorneys. All in favor. Motion carried unanimously.* The meeting was closed to the public at 7:42 PM. *A motion was made by Ann Bremer, seconded by Sherry Tyrrell general meeting. All in favor. Motion carried unanimously.* The general meeting reopened at 8:09 PM.

At the recommendation of Board Chair Bremer, *a motion was made by Ann Bremer, seconded by Michèle Kunz, based upon the information shared and the parameters discussed during the closed session regarding a proposed separation agreement with a district employee, the Board hereby directs the Chair to sign the agreement when final and signed by the employee. All in favor. Motion carried unanimously.*

9. BOARD BUSINESS
Policy Review & Revision

Chair Report
Board members commented on the recent Get on the Bus event at PrairieCare Edina that was held on February 11.

AMSD Report - None
Once Around the Table

10. ADJOURNMENT
Motion was heard and seconded to adjourn the meeting. Meeting adjourned at 8:22 PM.

The next general meeting will be held on February 27, 2014, at 6:30 PM in the DSC Board Room.

Submitted by
Wauneen Mgeni
Secretary to the Board

Signed: Chair _____ Clerk _____

Date _____ Date _____

ROUTINE HUMAN RESOURCES ACTIVITIES FOR THE INTERMEDIATE DISTRICT 287
SCHOOL BOARD – February 27, 2014

LICENSED STAFF

1. New Hires:

A. Regular

- NATHANIEL A. ARMOUR, EBD Instructor at West Education Center, **refill for S. Richardson**, effective January 24, 2014, MA+10, Step 2 – 1.0 FTE.
- MELISSA BRANDENBURG, EBD Instructor at North Education Center, **new position**, effective January 15, 2014, BA, Step 2 – 1.0 FTE.
- HERBERT T. FISKE, EBD Instructor at North Education Center, **new position**, effective February 4, 2014, BA, Step 2 – 1.0 FTE.
- ELIZABETH C. ZACCARDI, EBD Instructor at West Education Center, **new position**, effective February 3, 2014, BA, Step 3 – 1.0 FTE..

B. Reinstatement of Licensure Waivers

-

C. Temporary

- WHITNEY K. BROWN, Independent Study English Instructor at Brooklyn Center High school, effective February 5, 2014 through June 30, 2014.
- JANE E. KARAYUSUF, English/Language Arts Instructor at South Education Center, effective January 28, 2014 through March 28, 2014.
- ERIC MICHELSEN, Substitute Instructor at West Alternative, effective February 7, 2014.
- JARRET THOMPSON, Food Service Assistant Instructor at Eden Prairie Campus, effective January 21, 2014 through June 9, 2014.
- MINDY THOMPSON, Deaf/Hard of Hearing Instructor at the District Service Center, effective January 13, 2014 through June 9, 2014.

2. Extended Leaves of Absence:

A. Unpaid

- HEATHER CISNEROS, Instructor DCD at North Education Center, .2 FTE effective for the 2014-15 school year.
- HEATHER DITTBENNER, Instructor Autism at North Education Center, .2 FTE effective for the 2014-15 school year.
- JESSICA LARSON, School Counselor at Hennepin County Home School, .2 FTE effective for the 2014-15 school year.
- SUSAN SPIELMANN, Autism Instructor at North Education Center, .2 FTE effective for the 2014-15 school year.

3. Separations:

A. Dismissal

B. Resignation

- JAY P. MELCHIOR, EBD Instructor at West Education Center, effective January 24, 2014.

C. Retirement (Regular/Disability)

- NANCY J. ASHER, Instructor DCD at South Education Center, effective June 10, 2014.
- ROBERT E. BATHKE, Speech Language Pathologist at South Education Center, effective June 30, 2014.
- REBECCA BRUSTAD, Work Experience coordinator at South Education Center, effective June 9, 2014.
- GRETA J. BRYNILDSON, Instructor Deaf/Hard of Hearing at the District Service Center, effective October 24, 2014.
- JANIS S. CHELL, Instructor Deaf/Hard of Hearing at the District Service Center, effective June 30, 2014.
- MARY A. FRUSH, Assistive Technology Specialist at South Education Center, effective June 9, 2014.
- DOLLY LASTINE, Executive Director of Special Education at the District Service Center, effective June 30, 2014.
- PAULA J. LEHMAN, Speech Language Pathologist at South Education Center, effective June 16, 2014.
- ELIZABETH L. MERTZ, Blind/Visually Impaired Instructor at the District Service Center, effective June 30, 2014.
- ROSEMARY A. WALLIN, Instructor Consumer Education at North Education Center, effective June 30, 2014.
- GEORGEANN H. WOBSCHALL, DCD Instructor at Edgewood Education Center, effective August 1, 2014.

4. Other:

-

NON-LICENSED STAFF:

1. New Hires:

A. Regular

- JEFFREY VILORIA, Education Assistant at North Education Center, **additional position due to increased enrollment**, effective January 15, 2014 – Step 10 Lane 4 +90 credits - .875 FTE.

- IVY AMSTUTZ, Education Assistant at Edgewood Education Center, **additional position due to increased enrollment**, effective January 21, 2014 – Step 3 Lane 1- 875 FTE.

- KATE MCLEAN, Education Assistant at Prairie Care Maple Grove, **refill for T. Kraft,** effective January 17, 2014 – Step 5 Lane 5 +BA – .875 FTE.

- DONNA ADIGWE, Assistant COOK at West Education Center, **refill for O. Rogers**, effective January 21, 2014 – Grade II Step 3 10 month - .5 FTE.

- HEIDI CRANDELL, Assistant COOK at South Education Center, **refill for C. Castagneri**, effective January 27, 2014 – Grade II Step 2 10 month - .75 FTE.

- TERRANCE ANTHONY JR, Education Assistant at West Education Center, **refill for E. Zaccardi,** effective February 7, 2014 – Step 4 Lane 1 – .875 FTE.

- KEVIN ARMSTRONG, Education Assistant at North Education Center, **additional position due to increased enrollment**, effective February 4, 2014 – Step 12 Lane 5 +BA - .875 FTE.

- ERIN MURA, Education Assistant at North Education Center, **additional position due to increased enrollment**, effective February 10, 2014 – Step 4 Lane 5 +BA - .875 FTE.

- LINDSEY SHOEMAKER, Education Assistant at North Education Center, **additional position due to increased enrollment**, effective February 11, 2014 – Step 9 Lane 5 +BA - .875 FTE.

- KATHERINE RAMEY, Education Assistant at North Education Center, **refill for M. Frank**, effective February 11, 2014 – Step 2 Lane 5 +BA - .875 FTE.

B. Temporary

- JOHN WILEY, Assistant Cook at North Education Center, effective January 2, 2014 through January 31, 2014.

- LATRINA BURTON, AVID Tutor at South Education Center, effective January 2, 2014 through June 5, 2014.

- LATRINA BURTON, Education Assistant at North Education Center Alternative, effective February 10, 2014 through June 9, 2014.

C. Substitutes

- Thandiwe Kwangwari

2. Extended Leaves of Absence:

A. Unpaid

- MELISSA BRANDENBURG, Education Assistant at North Education Center (to accept a teacher position), effective January 15, 2014 through June 30, 2014.
- SHERI FRANK, Parent Child Specialist at North Education Center, 1.0 FTE effective for the 2014-15 school year.
- MISTY TROMBLEY, Education Assistant at South Education Center, .875 FTE effective for the 2014-15 school year.
- LISA DONLEY, Interpreter at Northwest Tech Center, .125 FTE effective for the 2014-15 school year.

3. Separations:

A. Dismissal

-

B. Resignation

- KATELIN BARRACLOUGH, Education Assistant at Edgewood Education Center, effective January 24, 2014.
- CHRISTOPHER RUNSEWE, Education Assistant at North Education Center, effective January 29, 2014.
- DEBORAH BRODY, Education Assistant at North Education Center, to accept a teaching position effective August 26, 2013.
- SANDRA AGBEKOKAMI, Education Assistant at West Education Center, effective March 3, 2014.

C. Retirement (Regular/Disability)

- SHERON FREEMAN, Education Assistant at South Education Center, effective June 9, 2014.
- JURIS BERZINS, Education Assistant at Edgewood Education Center, effective September 30, 2014.

D. Other

Intermediate District 287

Responsive. Innovative. Solutions

INTER-OFFICE MEMORANDUM

DATE: February 27, 2014

TO: Sandra Lewandowski, Superintendent

FROM: Mae L. Hawkins, Director of Finance

RE: Recommendation for Board Acceptance of the Minnesota Organization on Fetal Alcohol Syndrome

Intermediate District 287 has been awarded $1,000.00 for FY14 from The Minnesota Organization on Fetal Alcohol Syndrome (MOFAS) for Public Awareness to the North Education Center. The North Education Center will host a family wellness night and a carnival for the students during the day. The activities will focus on creating and maintaining a healthy lifestyle; the emphasis will be about educating women on the dangers of drinking during pregnancy.

Intermediate District 287

Responsive. Innovative. Solutions

INTER-OFFICE MEMORANDUM

DATE: February 27, 2014

TO: Sandra Lewandowski, Superintendent

FROM: Mae L. Hawkins, Director of Finance

RE: Recommendation for Board Acceptance of the MN Dept of Employment and Economic Development Rehabilitation Services Youth Workforce Grant

District 287 has been awarded $200,600.00 for FY14 from the MN Department of Employment and Economic Development Rehabilitation Services under the Minnesota Workforce Development Project. The VECTOR/InVEST D/HH Youth Workforce Project will provide comprehensive work readiness and work experience services exclusively for at-risk young adults, age 16 to 24 who are deaf, deaf-blind, or hard of hearing to promote positive employment outcomes toward self-sufficiency. The project components are supported with the communication/interpreter/assistive technology essential to D/HH individuals. The funds are for a not-to-exceed amount of $200,600.00 from November 6, 2013 – June 30, 2014.

Agenda Item: 8

INTERMEDIATE DISTRICT 287
PLYMOUTH, MINNESOTA
BOARD OF EDUCATION

Regular Meeting – February 27, 2014

AGENDA SECTION: **ADMINISTRATIVE SERVICES REPORTS**

ITEM: **Approval of Routine Monthly Finance Report**

PRESENTED BY: **Mae L. Hawkins, Director of Finance**

1. **Background Information**

The January Budget vs. Actual Reports are presented for Board information and review. These reports indicate that year-to-date revenue in all funds excluding Funds 06 (NEC Construction) & 09 (Agency Funds) total $50,758,471, or 60.3% of the Original Revenue Budget of $84,193,388. The District's monthly revenue will continue to be based upon the cash payments we receive from MDE Special Education Uniform Tuition system and other state aids. Revenue will be made whole at the end of each fiscal year as we calculate all of our receivables and recognize the revenue receivable as part of the audit.

Year-to-date expenditures in all funds excluding Funds 06 (NEC Construction) & 09 (Agency Funds) total $42,157,866, or 50.1% of the Original Expenditure Budget of $84,149,916.

DDA

Attachments

2. **Fiscal Impact/Funding Source**: **None**

3. **RECOMMENDED ACTION:** **The Board approve the Finance & Donation Report items as presented.**

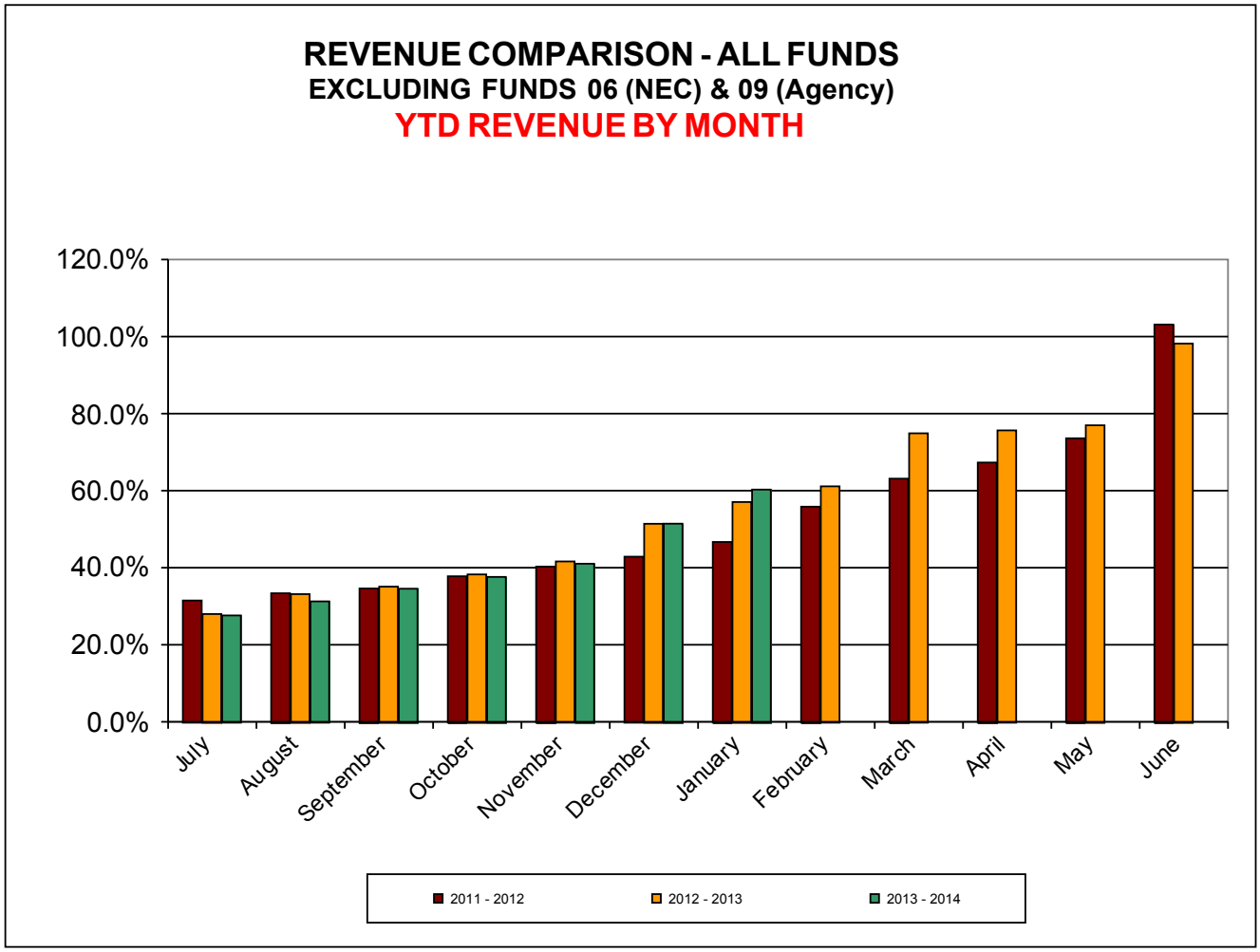
Motion by: _____ Yes ____ Passed ____

Second by: _____ Yes ____ Failed ____

Abstentions: _____

DISTRICT 287
REVENUE COMPARISON
- EXCLUDING Funds 06 (NEC Construction) and 09 (Agency)

	2011 - 2012		2012 - 2013		2013 - 2014	
Month	$ Amount	% of Budget	$ Amount	% of Budget	$ Amount	% of Budget
July	25,873,696	31.5%	23,083,337	28.0%	23,266,115	27.6%
August	1,547,432	33.4%	4,277,483	33.2%	3,076,425	31.3%
September	1,014,685	34.6%	1,595,333	35.1%	2,766,649	34.6%
October	2,606,586	37.8%	2,620,908	38.3%	2,558,934	37.6%
November	2,065,709	40.3%	2,772,203	41.6%	2,904,928	41.1%
December	2,114,041	42.9%	8,060,459	51.4%	8,740,826	51.4%
January	3,139,401	46.7%	4,673,693	57.1%	7,444,596	60.3%
February	7,524,683	55.9%	3,338,082	61.1%		
March	5,978,317	63.1%	11,361,782	74.9%		
April	3,434,961	67.3%	636,685	75.7%		
May	5,160,949	73.6%	1,090,279	77.0%		
June	24,252,121	103.1%	17,481,161	98.2%		
TOTAL	84,712,582	103.1%	80,991,404	98.2%	50,758,471	60.3%
BUDGET	82,141,328		82,490,824		84,193,388	



REPORT: EXPREV 006 REVENUE SUMMARY BY FUND - Board Report RUN: TUE 021814 08:48 PAGE 1

STATEMENT OF REVENUE

DIST 0287 Intermediate District 287 ACCOUNTING PERIOD 01/01/14 TO 01/31/14

ACCT STATUS: All Account Statuses
ZERO BALANCES: Suppress Zero Balances
SORTED BY: ACCOUNT FD
SUBTOTALED BY: ACCOUNT FD
SERIES TOTALS: <None Selected>
PAGE BREAK ON: <None Selected>

ACCOUNT RANGES: 01 TO 99-999
INCLUDE/EXCLUDES: EXL FD 09 09 EXL FD 11 11

FD 01	PRIOR YEAR ACTUAL	FISCAL YEAR 201307 REVISED BUDGET	01/01/14 01/31/14	RECEIVED THRU 01/31/14	REMAINING ON 01/31/14	PERCENT REMAINING
01 GENERAL FUND	16,801,021.79	17,380,055	258,993.53	7,858,683.78	9,521,371.22	54.78 %
02 FOOD SERVICE FUND	590,029.26	630,651	55,538.75	155,434.58	475,216.42	75.35 %
04 COMMUNITY SERVICE FUND	200,356.47	173,733	3,732.26	41,727.87	132,005.13	75.98 %
06 BUILDING CONSTRUCTION FUND	98,584.95	0	0.00	0.00	0.00	0.00 %
07 DEBT SERVICE FUND	5,155,933.80	5,258,861	742,903.52	1,534,929.94	3,723,931.06	70.81 %
08 TRUST FUND	468,757.16	536,643	39,067.95	245,320.50	291,322.50	54.28 %
10 SCHOLARSHIP FUND	50,073.39	0	0.00	0.00	0.00	0.00 %
12 ALC-ACADEMIC	9,312,678.34	9,651,902	227,738.09	5,483,081.16	4,168,820.84	43.19 %
13 CAREER & TECH	1,452,720.05	1,481,933	1,190.17	1,032,028.33	449,904.67	30.35 %
14 SPECIAL EDUCATION	46,270,065.76	48,595,400	6,055,593.39	34,145,828.71	14,449,571.29	29.73 %
20 INTERNAL SERVICE FUND	554,713.67	457,010	58,324.58	249,304.97	207,705.03	45.44 %
41 DONATIONS	602.84	0	0.00	0.00	0.00	0.00 %
51 STUDENT CLUBS	35,866.27	27,200	1,513.59	12,131.08	15,068.92	55.40 %
*** REPORT TOTALS:	80,991,403.75	84,193,388	7,444,595.83	50,758,470.92	33,434,917.08	39.71 %

DISTRICT 287

EXPENDITURE COMPARISON

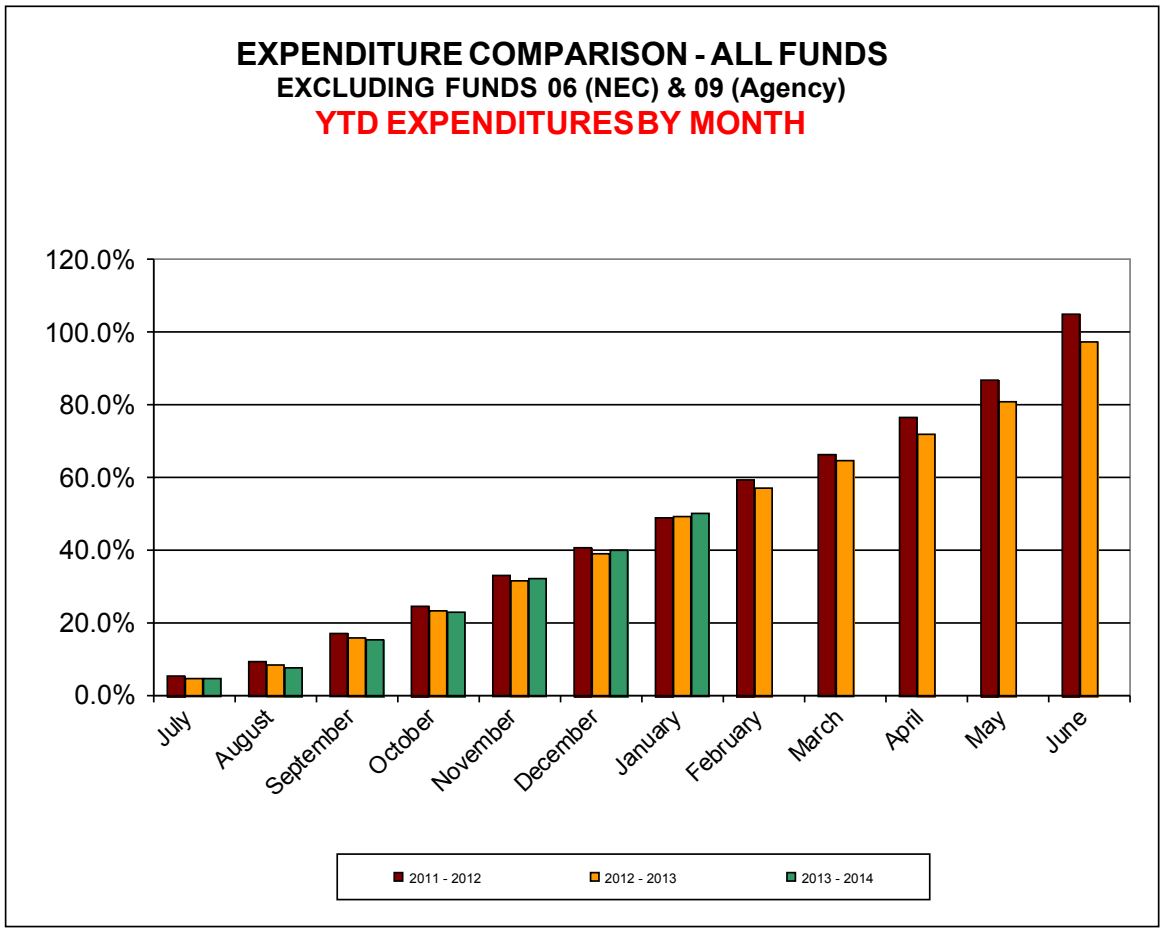
- EXCLUDING Funds 06 (NEC Construction) and 09 (Agency)

	2011 - 2012		2012 - 2013		2013 - 2014	
Month	$ Amount	% of Budget	$ Amount	% of Budget	$ Amount	% of Budget
July	4,426,791	5.4%	3,922,779	4.7%	3,962,038	4.7%
August	3,242,009	9.4%	3,118,331	8.4%	2,486,804	7.7%
September	6,314,818	17.1%	6,204,141	15.9%	6,489,103	15.4%
October	6,114,673	24.6%	6,207,454	23.3%	6,365,911	22.9%
November	6,924,324	33.0%	6,868,339	31.6%	7,781,071	32.2%
December	6,234,872	40.7%	6,204,082	39.0%	6,551,462	40.0%
January	6,740,058	48.9%	8,516,139	49.2%	8,521,477	50.1%
February	8,521,079	59.3%	6,519,986	57.1%		
March	5,671,596	66.3%	6,287,977	64.6%		
April	8,378,469	76.5% [1]	6,049,508	71.9%		
May	8,376,008	86.7% [2]	7,446,228	80.8%		
June	14,816,672	104.9% [3]	13,711,182	97.2%		
TOTAL	85,761,367	104.9%	81,056,146	97.2%	42,157,866	50.1%
BUDGET	81,786,192		83,352,386		84,149,916	

[1] Includes $2,139,705.64 in MDE Tuition Refunds for prior years paid back to member districts (FY09-10)

[2] Includes $531,813.67 in MDE Tuition Refunds for prior years paid back to other districts (non-member access fee)

[3] Includes $1,942,041.25 in MDE Tuition Refunds for prior years paid back to other districts (FY10-11)



REPORT: EXPREV 007 EXPENDITURE SUMMARY BY FUND - Board Rept RUN: TUE 021814 08:48 PAGE 1

STATEMENT OF EXPENDITURES

DIST 0287 Intermediate District 287 ACCOUNTING PERIOD 01/01/14 TO 01/31/14

ACCT STATUS: All Account Statuses
ZERO BALANCES: Suppress Zero Balances
SORTED BY: ACCOUNT FD
SUBTOTALED BY: ACCOUNT FD
SERIES TOTALS: <None Selected>
PAGE BREAK ON: <None Selected>

ACCOUNT RANGES: 01 TO 99-999
INCLUDE/EXCLUDES: EXL FD 09 09 EXL FD 11 11

FD 01	PRIOR YEAR ACTUAL	FISCAL YEAR 201307 REVISED BUDGET	01/01/14 01/31/14	EXPENDED THRU 01/31/14	ENCUMBERED THRU 01/31/14	REMAINING ON 01/31/14	PERCENT REMAINING
01 GENERAL FUND	17,320,565.99	18,339,533	1,059,632.30	9,979,431.71	1,821,096.93	6,539,004.36	35.65 %
02 FOOD SERVICE	590,029.26	630,651	49,160.71	315,925.37	85,421.50	229,304.13	36.35 %
04 COMMUNITY SERVICE FUND	221,434.69	173,733	10,520.91	96,551.53	45.00	77,136.47	44.39 %
06 BUILDING CONSTRUCTION FUND	793,289.99	0	0.00	0.00		0.00	0.00 %
07 DEBT SERVICE FUND	3,973,668.76	3,965,332	2,243,170.63	3,564,436.26		400,895.74	10.11 %
08 TRUST FUND	472,715.78	536,643	39,067.95	217,150.75		319,492.25	59.53 %
10 SCHOLARSHIP FUND	8,868.77	9,000	1,219.23	20,669.14		11,669.14-	129.65-%
12 ALC-ACADEMIC	9,607,902.35	10,088,494	825,203.25	4,851,245.37	485,500.82	4,751,747.81	47.10 %
13 CAREER & TECH	1,493,258.60	1,464,878	121,025.10	636,781.06	18,747.97	809,348.97	55.25 %
14 SPECIAL EDUCATION	46,082,516.10	48,457,442	4,138,757.48	22,273,338.54	403,350.49	25,780,752.97	53.20 %
20 INTERNAL SERVICE FUND	462,733.42	457,010	32,027.57	190,662.57		266,347.43	58.28 %
51 STUDENT CLUBS	29,162.35	27,200	1,691.92	11,674.09	813.04	14,712.87	54.09 %
*** REPORT TOTALS:	81,056,146.06	84,149,916	8,521,477.05	42,157,866.39	2,814,975.75	39,177,073.86	46.55 %

Partner in Education

DATE: **February 18, 2014**

TO: Members of the School Board

FROM: Mae L. Hawkins, Director of Finance

RE: **Cash Report - January** Claims, Payroll, Receipts, and Investments

A. Recommendation: Request the Board approve payment of the items listed below:

1. Claim payments for: **January 2014** Totaling $ 6,434,442.13
   a) *Check #'s* *493179 - 493400*
   and Wire Transfers - #'s *2459 - 2471, 3093, 70013603 - 70013809, 80000606 - 80000627*
   and P-Card Purchases - #'s *90000186 - 90000204*

2. Payroll for: January 2014 Totaling $ 2,444,018.81
   a) *Check #'s* *675582 - 675585*
   b) *Direct Deposit #'s* *248691 - 250646*
   and Wire Transfers - #'s *4105*

3. Receipts for: January 2014 Totaling $ 7,695,284.75
   a) *Receipt #'s* *134245 - 134424*

4. Investments at end of month
   Totaling $ 8,002,779.54

Claims/Expenditures, wire transfers, P-Card purchases, payroll, receipts and investments have been prepared under the direction of Dave Anderson and is presented for approval by the School Board. Dave and I would be glad to answer any questions.

INTERMEDIATE DISTRICT 287
INVESTMENTS ON HAND
JANUARY 2014

INV NBR	INSTITUTION	INV TYPE	RATE OF RETURN (%)	PURCHASE DATE	MATURITY DATE	AMOUNT INVESTED
	PMA- MNTRUST INVESTMENT SHARES PORTFOLIO					-
	PMA- MNTRUST SAVINGS DEPOSIT ACCOUNT					8,002,779.54
	TOTAL PMA- MNTRUST INVESTMENTS ON BOOKS					8,002,779.54
	INVESTMENTS ON OUR BOOK AT END OF MONTH					8,002,779.54
	INTEREST NOT RECORDED BY MONTH-END					0.00
	TOTAL INVESTMENTS AT END OF MONTH & UN-RECORDED INTEREST					8,002,779.54

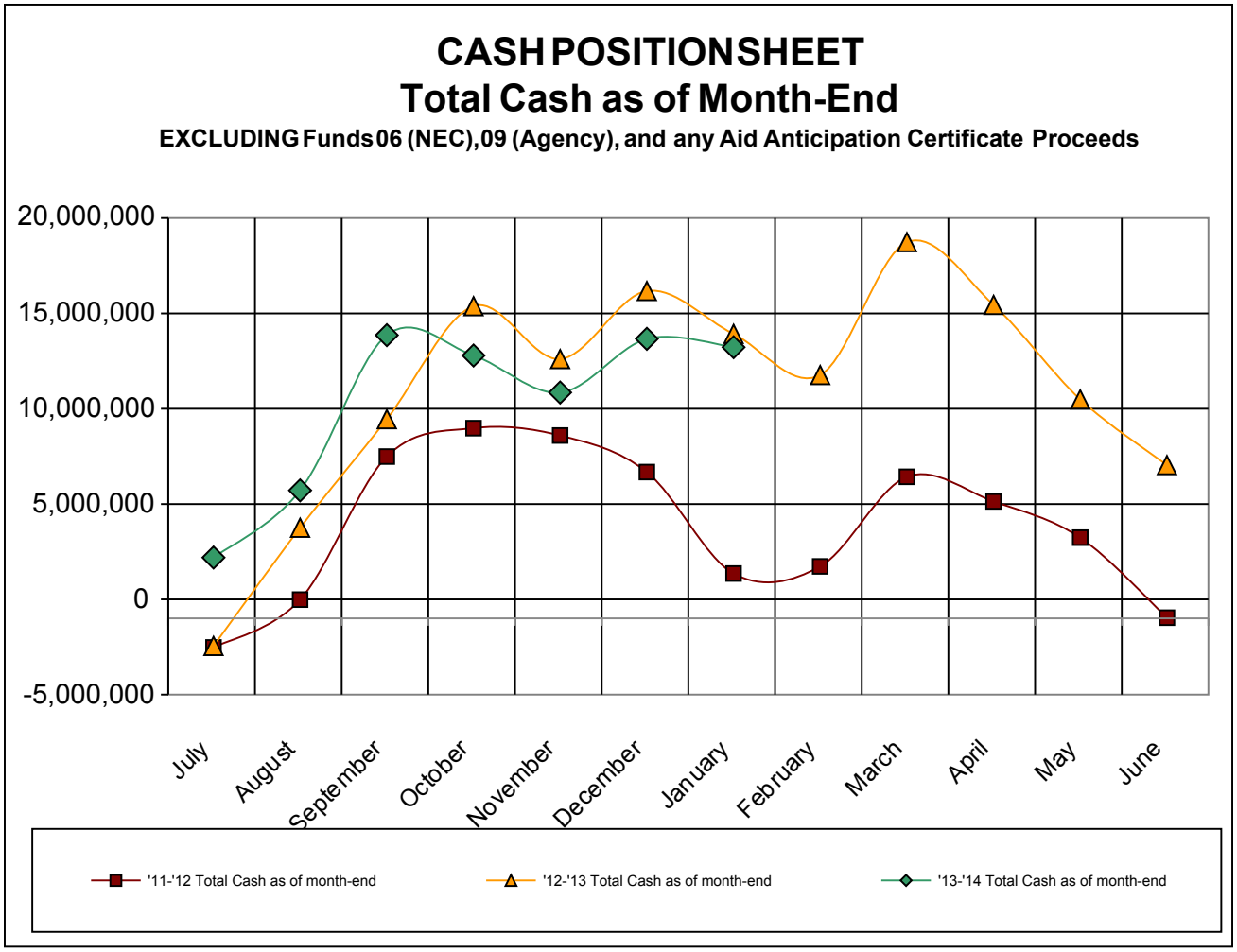
Intermediate District 287

Cash Position Sheet- Monthly Total Net Cash- All Accounts

- EXCLUDING Funds 06 (NEC Construction), 09 (Agency), and any Aid Anticipation Certif. Proceeds

Date	'11-'12 Total Cash as of month-end		'12-'13 Total Cash as of month-end		'13-'14 Total Cash as of month-end	
July	-2,523,529	1,2	-2,447,118	2	2,191,127	3
August	-15,086	1,2	3,754,626	3	5,718,061	3
September	7,492,933	2	9,454,172	3	13,862,706	
October	8,982,957	2	15,382,409	3	12,796,587	
November	8,595,697	2	12,605,385	3	10,848,256	
December	6,678,835	2	16,180,751	3	13,665,705	
January	1,358,298	2	13,924,956	3	13,229,251	
February	1,728,796	2	11,767,529	3		
March	6,426,638	2	18,741,667	3		
April	5,136,821	2	15,446,038	3		
May	3,240,235	2	10,488,472	3		
June	-959,957	2	7,041,623	3		

[1] excludes Aid Anticipation Certif. proceeds of $3,601,990.60 in Oct. 2010, paid back in Sept. 2011
[2] excludes Aid Anticipation Certif. proceeds of $5,900,000.00 in July 2011, paid back in Aug. 2012
[3] excludes Aid Anticipation Certif. proceeds of $9,900,000.00 in Aug. 2012, paid back in Sept. 2013



INTERMEDIATE DISTRICT 287

JANUARY 2014 ACTIVITY

WIRE TRANSFERS IN:

DATE	AGENCY	TO	EF#	AMOUNT	DESCRIPTION
01/03/14	TEACHERS RETIREMENT	MSDLAF	1636289	1,245.90	TRA REFUND
	EDUC-VENDORS	MSDLAF	1641414	5,309.05	INV# 71504 MATH & SCIENCE PARTNERSHIP
01/14/14	EDUC -STATE AID	MSDLAF	1659520	76,152.17	01S211 GEN ED AID FY1314
	EDUC -STATE AID	MSDLAF	1659520	3,365,655.89	01S360 SPED AID FY1314
01/22/14	EDUC - FNS	MSDLAF	1669402	1,940.10	02F701 FEDREG LUNCHES NOV13
	EDUC - FNS	MSDLAF	1669402	388.02	02F701 FED HHFKA LUNCHES NOV13
	EDUC - FNS	MSDLAF	1669402	16,457.95	02F701 FED FREE & RED LUNCHES NOV13
	EDUC - FNS	MSDLAF	1669402	7,466.35	02F705 FED BRKFST NOV13
	EDUC - FNS	MSDLAF	1669402	808.36	02S300 ST LUNCHES NOV13
	EDUC - FNS	MSDLAF	1669402	204.60	02F705 ST BRKFST NOV13
01/29/14	EDUC - STATE AID	MSDLAF	1684839	60,921.73	01S211 GEN ED AID FY1314
	EDUC - STATE AID	MSDLAF	1684839	2,202,755.00	01S360 SPED AID FY1314
	EDUC - FNS	MSDLAF	1684839	1,622.70	02F701 FEDREG LUNCHES DEC13
	EDUC - FNS	MSDLAF	1684839	324.54	02F701 FED HHFKA LUNCHES DEC13
	EDUC - FNS	MSDLAF	1684839	13,580.25	02F701 FED FREE & RED LUNCHES DEC13
	EDUC - FNS	MSDLAF	1684839	6,505.04	02F705 FED BRKFST DEC13
	EDUC - FNS	MSDLAF	1684839	676.09	02S300 ST LUNCHES DEC13
	EDUC - FNS	MSDLAF	1684839	211.00	02F705 ST BRKFST DEC13
MTD TOTALS				5,762,224.74	

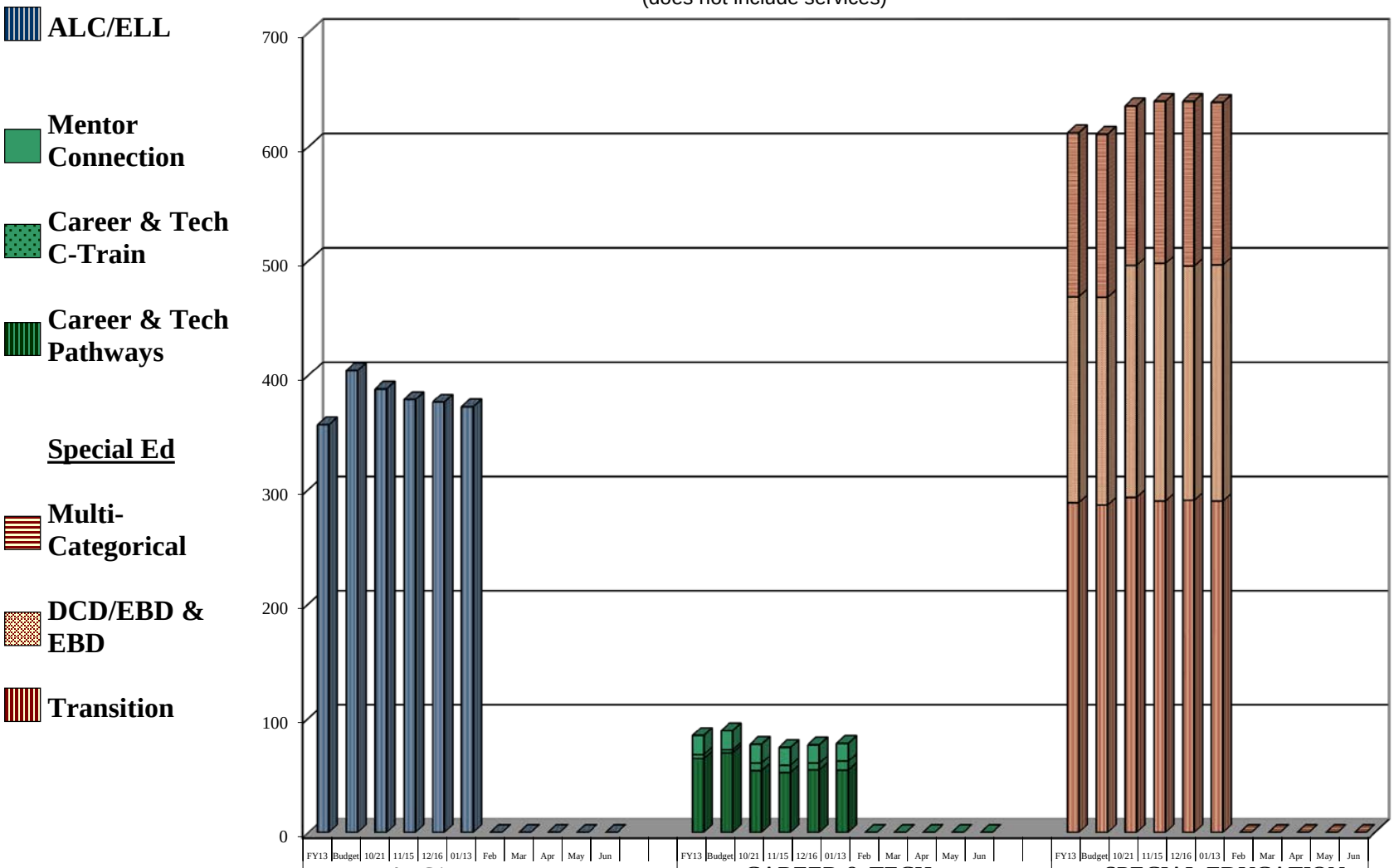
WIRE TRANSFERS OUT:

DATE	FROM	AGENCY	WIRE #	AMOUNT	DESCRIPTION
01/03/14	MSDLAF	WELLS FARGO BK	2459	3,926.62	WELLS FARGO BROKERAGE SVS LLC
	MSDLAF	BANK OF MONTREAL	90000186 - 90000204	83,431.59	A/P P-CARD DEC13 ACT - PD JAN 14
01/10/14	MSDLAF	US BANK	70013603 - 70013641	5,311.00	DIRECT DEPOSIT EMPLOYEE EXPENSES
01/14/14	MSDLAF	BANK OF MONTREAL	2460	275.92	P-CARD DECLINING BALANCE DEC 13 ACT - PD JAN14
	MSDLAF	BANK OF MONTREAL	2461	53,316.01	P-CARD DEC13 ACT - PD JAN 14
	MSDLAF	BANK CARD SERVICES	2462	246.96	MERCHANT CARD FEES DEC13
	MSDLAF	US BANK	248691 - 249664	1,217,938.31	DIRECT DEPOSIT EMPLOYEE EXPENSES
	MSDLAF	EBC	80000606	60,583.11	EMPLOYEE & EMPLOYER 403B
	MSDLAF	US BANK	80000607	317,684.47	FEDERAL TAXES
	MSDLAF	MN DEPT OF REVENUE	80000608	773.80	MN DEPT OF REVENUE-WAGE LEVY'S
	MSDLAF	MN DEPT OF REVENUE	80000609	74,081.70	STATE WITHHOLDING TAXES
	MSDLAF	PERA	80000610	46,774.83	PUBLIC EMPLOYEES RETIREMENT ASSN
	MSDLAF	TRA	80000611	79,293.25	TEACHERS RETIREMENT ASSN
	MSDLAF	EBC	80000612	21,238.12	EMPLOYEE & EMPLOYER 403B
	MSDLAF	US BANK	80000613	140,883.43	FEDERAL TAXES
	MSDLAF	ING	80000614	2,098.62	MN STATE RETIREMENT SYSTEM - VEBA
	MSDLAF	PERA	80000615	54,258.95	PUBLIC EMPLOYEES RETIREMENT ASSN
	MSDLAF	TRA	80000616	78,834.01	TEACHERS RETIREMENT ASSN
	MSDLAF	US BANK	2463	1,490,634.62	US BANK TRUST N.A.
	MSDLAF	US BANK	2464	290,821.88	US BANK TRUST N.A.
	MSDLAF	WELLS FARGO BK	2465	461,661.70	WELLS FARGO BROKERAGE SVS LLC
01/27/14	MSDLAF	US BANK	70013642 -70013809	15,990.57	DIRECT DEPOSIT EMPLOYEE EXPENSES
	MSDLAF	WELLS FARGO BK	2466	592,655.00	WELLS FARGO BROKERAGE SVS LLC
	MSDLAF	MN STATE REV	2467	68.00	STATE SALES TAXES FY13
	MSDLAF	US BANK	2468	113.92	ARP FEES VOUCHER ACCT DEC13
	MSDLAF	CHS	2469	39,067.95	CHS FLEX PAYMENTS JAN 14
	MSDLAF	EBC	2470	44,489.88	RETIREE'S EMPLOYEE & EMPLOYER 403B
	MSDLAF	ING	2471	6,253.12	MN STATE RETIREMENT SYSTEM - RETIREE'S
01/31/14	MSDLAF	US BANK	249665 - 250646	1,221,010.82	DIRECT DEPOSIT PAYROLL
	MSDLAF	EBC	80000617	21,354.63	EMPLOYEE & EMPLOYER 403B
	MSDLAF	US BANK	80000618	141,839.30	FEDERAL TAXES
	MSDLAF	ING	80000619	2,478.62	MN STATE RETIREMENT SYSTEM - VEBA
	MSDLAF	PERA	80000620	54,714.83	PUBLIC EMPLOYEES RETIREMENT ASSN
	MSDLAF	TRA	80000621	80,155.92	TEACHERS RETIREMENT ASSN
	MSDLAF	EBC	80000622	60,808.11	EMPLOYEE & EMPLOYER 403B
	MSDLAF	US BANK	80000623	319,183.55	FEDERAL TAXES
	MSDLAF	MN DEPT OF REV	80000624	570.41	MN DEPT OF REVENUE-WAGE LEVY'S
	MSDLAF	MN DEPT OF REV	80000625	74,397.54	STATE WITHHOLDING TAXES
	MSDLAF	PERA	80000626	47,230.26	PUBLIC EMPLOYEES RETIREMENT ASSN
	MSDLAF	TRA	80000627	80,236.76	TEACHERS RETIREMENT ASSN
	MSDLAF	US BANK	3093	50.61	ARP FEES RECEIPT ACCT DEC13
	MSDLAF	US BANK	4105	56.82	ARP FEES PAYROLL ACCT DEC13
MTD TOTALS				7,286,795.52	

Intermediate District 287
2013-14 Monthly Program ADM Data by Division

Internal Use Only - Includes Director Planned ADMs

(does not include services)



	ALC/ELL													CAREER & TECH												SPECIAL EDUCATION											
	FY13	Budget	10/21	11/15	12/16	01/13	Feb	Mar	Apr	May	Jun			FY13	Budget	10/21	11/15	12/16	01/13	Feb	Mar	Apr	May	Jun		FY13	Budget	10/21	11/15	12/16	01/13	Feb	Mar	Apr	May	Jun	
Multi-Categorical																										143.47	142.70	139.58	141.77	144.23	142.06	0.00	0.00	0.00	0.00	0.00	
DCD/EBD & EBD																										179.88	181.50	202.81	207.73	204.70	206.49	0.00	0.00	0.00	0.00	0.00	
Transition																										288.56	286.58	293.15	289.95	290.63	289.95	0.00	0.00	0.00	0.00	0.00	
Mentor Connection														16.51	16.67	16.50	15.63	15.96	15.48	0.00	0.00	0.00	0.00	0.00													
C-Train														3.54	2.57	6.63	6.23	5.95	7.79	0.00	0.00	0.00	0.00	0.00													
Pathways														64.66	69.75	53.94	52.38	54.64	54.45	0.00	0.00	0.00	0.00	0.00													
ALC/ELL	356.65	404.00	387.94	378.54	376.35	372.18	0.00	0.00	0.00	0.00	0.00																										

DONATIONS
INTERMEDIATE DISTRICT 287
2013-2014

January 2014

DON. DATE	DESCRIPTION	VIN#	EST VALUE	DONOR	SS# OR FED ID#	CAMPUS	PROGRAM
9/1/13	LIFESPAN TREADMILL MODEL TR2250-HRC		$ 950.00	TAFFE, KAYLEEN		NEC	SUN
			$ 950.00				

Agenda Item: 6

INTERMEDIATE DISTRICT 287
PLYMOUTH, MINNESOTA
BOARD OF EDUCATION

Regular Meeting – February 27,2014

AGENDA SECTION: **ADMINISTRATIVE SERVICES REPORTS**

ITEM: **Approval of FY14 Budget Revision**

PRESENTED BY: **Mae L. Hawkins, Director of Finance**

1. **Background Information**

A motion is necessary to approve the Budget Revision as presented. For All Funds the budget has a Total Beginning Fund Balance of $16,356,724, with a Total Revised Revenue Budget of $84,601,954, and Total Revised Expenditure Budget of $84,760,037. This results in a Total Revised 6/30/14 Adjusted Fund Balance of $16,119,649.

The Total Unassigned Fund Balance in the General Fund is projected at $5,558,848 or 7.0%.

2. **Fiscal Impact/Funding Source**: **Fiscal impact and funding sources are held stable.**

3. **RECOMMENDED ACTION:** **The Board approve the FY14 Budget Revision as presented.**

Motion by: _____ Yes ____ Passed ____

Second by: _____ Yes ____ Failed ____

Abstentions: _____

INTERMEDIATE DISTRICT 287 REVISED BUDGET 2013-14

	1	2	3	4	5	6	7	8	9	10	11	12	
		FY14 PROJECTED REVENUES			FY14 PROJECTED EXPENDITURES			FY14 PROJECTED FUND BALANCE					
	BEGINNING FUND BALANCE 7/1/2013	ORIGINAL BUDGET	FEB. 2014 REVISED BUDGET	NET CHG. REVENUES ORIG vs. REV	ORIGINAL BUDGET	FEB. 2014 REVISED BUDGET	NET CHG. EXPEND. ORIG vs REV	FUND BALANCE 6/30/2014	FEB. 2014 FUND BAL 6/30/2014	FEB. 2014 FD BAL CHNG BEG vs REV	Sep & Sev FY 14 Budgeted Transfer	FY 14 PROJECTED Adjusted FUND BALANCE	Percent Fund Bal to Total Exp
GENERAL FUND UNASSIGNED													
DISTRICTWIDE ADMIN / OPS	$ 503,580	$ 16,101,612	$ 16,241,269	$ 139,657	$ 16,160,529	$ 16,335,098	$ 174,569	$ 444,663	$ 409,751	$ (93,829)	$ (81,988)	$ 327,763	(1)
			$ -										
ALC / ACADEMIC EDUCATION	$ (41,655)	$ 9,041,641	$ 9,126,068	$ 84,427	$ 9,200,924	$ 9,284,413	$ 83,489	$ (200,938)	$ (200,000)	$ (158,345)	$ 200,000	$ 0	(2)
CAREER AND TECH	$ 71,004	$ 1,481,933	1,385,517	$ (96,416)	$ 1,464,878	1,390,477	$ (74,401)	$ 88,059	$ 66,044	$ (4,960)		$ 66,044	(3)
SPECIAL EDUCATION	$ 5,777,561	$ 47,609,678	$ 47,818,887	$ 209,209	$ 47,643,292	$ 47,731,408	$ 88,116	$ 5,743,947	$ 5,865,040	$ 87,479	$ (700,000)	$ 5,165,040	(3)
TOTAL UNASSIGNED	**$ 6,310,491**	**$ 74,234,864**	**$ 74,571,741**	**$ 336,877**	**$ 74,469,623**	**$ 74,741,396**	**$ 271,773**	**$ 6,075,732**	**$ 6,140,836**	**$ (169,655)**	**$ (581,988)**	**$ 5,558,848**	**7.0%**
NONEXPENDABLE FUND BALANCE	$ 78,993	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 78,993	$ 0	$ -	$ 78,993	
GENERAL FUND ASSIGNED													
Property Account	$ 842,572	$ -		$ -	$ 725,000	$ 842,572	$ 117,572	$ 117,572	$ (0)	$ (842,572)		$ (0)	
Separation / Severance	$ 4,906,928	$ -		$ -			$ -	$ 4,906,928	$ 4,906,928	$ -	$ 581,988	$ 5,488,916	
Student Clubs	$ 38,921	$ 27,200	$ 27,200	$ -	$ 27,200	$ 27,700	$ 500	$ 38,921	$ 38,421	$ (500)		$ 38,421	
North Education Center	$ -	$ -	$ -	$ -		$ -	$ -	$ -	$ -	$ -		$ -	
Health Partners Rebate	$ 88,049		$ -	$ -		$ 10,000	$ 10,000	$ 88,049	$ 78,049	$ (10,000)		$ 78,049	
Collaborative Curriculum Project	$ 16,509		$ 162,850	$ 162,850		$ 162,850	$ 162,850	$ 16,509	$ 16,509			$ 16,509	
Transportation Vehicle Dep.	$ 66,258		$ -	$ -	$ 45,000		$ (45,000)	$ 21,258	$ 66,258	$ -		$ 66,258	
MDE Tuition Appeal/MA Reserve	$ 473,897		$ -	$ -			$ -	$ 473,897	$ 473,897	$ -		$ 473,897	(4)
TOTAL ASSIGNED	**$ 6,433,133**	**$ 27,200**	**$ 190,050**	**$ 162,850**	**$ 797,200**	**$ 1,043,122**	**$ 245,922**	**$ 5,663,133**	**$ 5,580,061**	**$ (853,072)**	**$ 581,988**	**$ 6,162,049**	
GENERAL FUND RESTRICTED													
for HEALTH & SAFETY	$ 94	$ 198,474	$ 152,000	$ (46,474)	$ 198,474	$ 152,000	$ (46,474)	$ 94	$ 94	$ (0)		$ 94	
for SAFE SCHOOLS	$ 272,736	$ 1,079,969	$ 1,079,969	$ -	$ 1,255,530	$ 1,268,756	$ 13,226	$ 97,175	$ 83,949	$ (188,787)		$ 83,949	
for COMPENSATORY	$ 193,425	$ 1,595,983	$ 1,597,902	$ 1,919	$ 1,656,720	$ 1,749,747	$ 93,027	$ 132,688	$ 41,580	$ (151,845)		$ 41,580	
TOTAL RESTRICTED	**$ 466,255**	**$ 2,874,426**	**$ 2,829,871**	**$ (44,555)**	**$ 3,110,724**	**$ 3,170,503**	**$ 59,779**	**$ 229,957**	**$ 125,623**	**$ (340,632)**	**$ -**	**$ 125,623**	
TOTAL GENERAL FUND	**$ 13,288,872**	**$ 77,136,490**	**$ 77,591,662**	**$ 455,172**	**$ 78,377,547**	**$ 78,955,021**	**$ 577,474**	**$ 11,968,822**	**$ 11,846,520**	**$ (1,363,359)**	**$ -**	**$ 11,846,520**	
NONMAJOR FUNDS RESTRICTED													
Food Service	$ -	$ 630,651	$ 655,439	$ 24,788	$ 630,651	$ 655,439	$ 24,788	$ -	$ -	$ -		$ -	(5)
Community Services	$ -	$ 173,733	$ 170,592	$ (3,141)	$ 173,733	$ 170,592	$ (3,141)	$ -	$ -	$ -		$ -	(6)
Building Fund	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -		$ -	
Debt Services (07)	$ 2,520,724	$ 5,258,861	$ 5,190,608	$ (68,253)	$ 3,965,332	$ 3,965,332	$ -	$ 3,814,253	$ 3,746,000	$ 1,225,276		$ 3,746,000	(7)
Trust (Flex Account) (08)	$ 11,457	$ 536,643	$ 536,643	$ -	$ 536,643	$ 536,643	$ -	$ 11,457	$ 11,457	$ 0		$ 11,457	
Scholarship Fund (10)	$ 138,154				$ 9,000	$ 20,000	$ 11,000	$ 129,154	$ 118,154	$ (20,000)		$ 118,154	
Internal Service Fund (20)	$ 397,518	$ 457,010	$ 457,010		$ 457,010	$ 457,010	$ -	$ 397,518	$ 397,518	$ -		$ 397,518	
TOTAL NONMAJOR FUNDS RESTRICTED	$ 3,067,853	$ 7,056,898	$ 7,010,292	$ (46,606)	$ 5,772,369	$ 5,805,016	$ 32,647	$ 4,352,382	$ 4,273,129	$ 1,205,276	$ -	$ 4,273,129	
TOTAL ALL FUNDS	**$ 16,356,724**	**$ 84,193,388**	**$ 84,601,954**	**$ 408,566**	**$ 84,149,916**	**$ 84,760,037**	**$ 610,121**	**$ 16,321,204**	**$ 16,119,649**	**$ (158,083)**		**$ 16,119,649**	
				3 - 2			6 - 5	1 + 2 - 5	1 + 3 - 6	9 - 1		9 + 11 (Revised)	12 ÷ 6 (Rvsd)

INTERMEDIATE DISTRICT 287 REVISED BUDGET 2013-14

ORIGINAL BUDGET	DATE	NOTES
RECOMMENDED BOARD APPROVAL	6/27/2013	1. Core fee has been budgeted in FY14 at $11.50 per AMCPU which is consistent with FY12 & FY13.
APPROVED BY SCHOOL BOARD	6/27/2013	2. ALC/Academic - Projecting a budget deficit due to increase programing and restricted revenue sources. Enrollment will be monitored throughout the year to determine if planning numbers are met.
		3. Career & Tech and Special Education are projecting a balanced budget.
		4. The MDE Tuition Appeal/MA reserve will be used to offset any potential loss of revenue in those two areas.
		5. Food Service - We have budgeted a transfer of $343,446 from general fund to offset the estimated deficit in Food Service. Fund balances above reflect this transfer.
		6. Community Services (Conference Center) - We have budgeted a transfer of $64,733 from general fund to offset the estimated deficit in Community Services. Reductions were made in the FY14 Conference Center budget to reduce the general fund transfer. Fund balances above reflect this transfer.
		7. Debt Service fund balance is projected to increase sinking fund; this fund balance is restricted and will be used to pay off the debt for North Education Center.
REVISED BUDGET		
RECOMMEND BOARD APPROVAL	2/27/2014	>Beginning fund balances have been updated to reflect FY13 final numbers
APPROVED BY SCHOOL BOARD		2. ALC/Academic- continues to project a deficit due to enrollment projections not being met at some sites. The full board approved transfer will be used to offset the projected deficit.
		6. Community Services (Conference Center) - We have budgeted a transfer of $95,004 from general fund to offset the estimated deficit in Community Services. The increase in the projected general fund transfer amount is due to lower than anticpated revenue

Agenda Item: 6

INTERMEDIATE DISTRICT 287
PLYMOUTH, MINNESOTA
BOARD OF EDUCATION

Regular Meeting – February 27, 2014

AGENDA SECTION: **ADMINISTRATIVE SERVICES REPORTS**

ITEM: **Approval of FY15 Budget Assumptions**

PRESENTED BY: **Mae L. Hawkins, Director of Finance**

1. **Background Information**

   Revenue and Expenditure assumptions to be used in the development of the FY15 Budget are presented in the attached document.

2. **Fiscal Impact/Funding Source**: Provides base for FY15 Budget.

3. **RECOMMENDED ACTION:** **The Board approve the FY15 Budget Assumptions as presented.**

Motion by: _____ Yes ____ Passed ____

Second by: _____ Yes ____ Failed ____

Abstentions: _____

INTERMEDIATE DISTRICT 287
BASE BUDGET ASSUMPTIONS
FY15

Revenue Assumptions

1. Education funding rates and the new pupil weighting system as established by the 2013 Legislative session for the 2014-15 (FY15) school year will be used to project revenues.

2. The FY15 budget will be built based on ADM projections for each program.

Special Education:

- ADM's in program areas for FY15 will be based on planning information for both resident and non-resident students attending District 287 programs. Planning information will be updated based on meetings with member districts in April.
- Based on member district planning information, a reduction of itinerant services with related revenue decreases in the areas of Augmentative Communication Specialist & Autism will be planned for.
- We anticipate that FY15 Care & Treatment programs enrollment will increase over FY14 as more capacity is being added by Prairie Care and a possible new care & treatment provider.

Teaching & Learning:

- Base ADM's in the ALC's will be projected using member district planning information and historical trend analysis.
- ADM's in all other Teaching and Learning categories, Career and Technical Education, Honor's Mentor Connection, World Languages, Northern Star On-Line, etc. remain similar to current year. Districts have until March 1 to submit revised planning numbers based on high school registration, and budgets in these areas will reflect the projected need.
- Special Education student support will be provided as appropriate in the ALC and Career and Technical areas with offsetting revenue flowing through the Special Education Uniform Tuition Billing system where possible.

3. District 287 will continue to work collaboratively with MDE to ensure appropriate funding through the Special Education Uniform Tuition Billing System, including appeals if necessary.

4. Other revenue will be generated from MDE through the Application for Educational Benefits (Compensatory and Lunch Aids); On-line Learning Aid; grants; from MDHHS for medical assistance claims; and through direct billings for other programs and services.

5. District 287 will continue to bill Member Districts an administrative core fee. That fee was reduced from $25 to $11.50 per AMCPU in FY12. As AMCPU was changed in the 2013 legislation, the new calculation will be based on adjusted pupil units. The core fee will remain the equivalent of $11.50 per AMCPU for FY15.

6. Non-member districts will be charged an access fee for all 287 programs and services they utilize.

7. District 287 will utilize all ALC revenue that is available per statute.

8. Appropriate categories of levy dollars, including Safe Schools, Health & Safety and Lease Levy,

will be available from member districts.

9. Revenue needed to fund future separation & severance obligations will be part of the rate structure for each program.

Expenditure Assumptions

1. Expenditure budgets for FY15 will align with revenue projections based upon anticipated ADM's. In ALC and Career and Technical programs, FY13 ADM's fell short of projections. The District will identify budget reductions and utilize fund balance if necessary, to align with revenue projections based upon conservative ADM numbers. Enrollments will be closely monitored.

2. Budget reductions will also be necessary in areas that are impacted by program withdrawals, i.e. Itinerant Services and ALC.

3. Expenditure adjustments will be made based upon the end of grant funding.

4. Reductions will not impact the District's ability to comply with Federal and State legal mandates.

5. ALC contract revenue from Hennepin County and Minneapolis School District will be used in the ALC Plus for additional student support.

6. Levy dollars available for Safe Schools, Health & Safety and Leases will be utilized to ensure student and staff safety and to minimize impact on member districts' other general fund resources.

7. Expenditures will be aligned and prioritized so as to promote the implementation of the strategic plan and reflect changes in student population.

8. Staff salaries will be budgeted at estimated FY15 amounts based on Board approved parameters for contract negotiations. Cost containment will be sought through negotiations parameters.

9. Costs associated with benefits will be budgeted at estimated FY15 amounts based on provider estimates and Board approved contracts or board parameters for unsettled contract agreements.

10. The FY15 budget will include sufficient funds to cover anticipated separation and severance payments for all current retirees as well as an amount that will build funding for future obligations as per the District's actuarial information.

11. The FY15 budget will be developed in keeping with the Board policy that states that we will "endeavor to maintain an unassigned fund balance of at least 6% to 8% of the District's General Fund operating budget, excluding operating capital programs".

Agenda Item: 6

INTERMEDIATE DISTRICT 287
PLYMOUTH, MINNESOTA
BOARD OF EDUCATION

Regular Meeting – February 27, 2014

AGENDA SECTION: **SUPERINTENDENT'S REPORT**

ITEM: **Revised 2013-2014 District 287 School Calendar**

PRESENTED BY: **Superintendent Lewandowski**

1. **Background Information**

Approval of Revised 2013-2014 District 287 School Calendar

Revisions from the Calendar adopted on 2/13/14:

- Change February 21, 2014 to a non-school day for the following:
  - Northwest Tech Center
  - Edgewood
  - North Education Center
  - West Education Center
  - Prairie Care – Maple Grove

Starting March 10, 2014 7 minutes will be added to the remaining school days of the District 287 run Alternative Education program that were closed on Feb 21, 2014 to make up that day.

If a future school closure day occurs, June 9, 2014 will be the designated make-up day.

2. **Fiscal Impact/Funding Source**: **None**

3. **RECOMMENDED ACTION:** **The Board approve the proposed motion regarding Intermediate District 287 2013-2014 School Calendar.**

Motion by: _____ Yes ____ Passed ____

Second by: _____ Yes ____ Failed ____

Abstentions: _____

2013-2014 School Calendar

Intermediate District 287

RESPONSIVE. INNOVATIVE. SOLUTIONS.

1820 Xenium Lane North, Plymouth, MN 55441 – 763-559-3535

- Holiday – No Students/No Staff (All)
- First and Last day for 10 month clerical
- New Instructional Staff Academy
- Staff Development – No Students
- First and Last Day of school for students
- No Students/No 2209 Staff
- Late Start Days- School begins at 11:30 a.m.
- Curriculum Groups – 8-11:00 a.m.

JULY

M	T	W	Th	F
1	2	3	4	5
8	9	10	11	12
15	16	17	18	19
22	23	24	25	26
29	30	31		

July 4 – Holiday

AUGUST

M	T	W	Th	F
			1	2
5	6	7	8	9
12	13	14	15	16
19	20	21	22	23
26	27	28	29	30

August 14 – First day for 10 month clerical
August 20-23 - New instructional staff academy
August 26-30 - Staff Development

SEPTEMBER

M	T	W	Th	F
2	3	4	5	6
9	10	11	12	13
16	17	18	19	20
23	24	25	26	27
30				

September 2 – Holiday
September 3 - First day of school for students
September 19 - Late start – school begins at 11:30

OCTOBER

M	T	W	Th	F
	1	2	3	4
7	8	9	10	11
14	15	16	17	18
21	22	23	24	25
28	29	30	31	

October 17 & 18 - No Students/No 2209 Staff

NOVEMBER

M	T	W	Th	F
				1
4	5	6	7	8
11	12	13	14	15
18	19	20	21	22
25	26	27	28	29

November 7 - Late start – school begins at 11:30
November 27 – No Students/ No 2209 staff
November 28 & 29 - Holiday

DECEMBER

M	T	W	Th	F
2	3	4	5	6
9	10	11	12	13
16	17	18	19	20
23	24	25	26	27
30	31			

December 23-31 – Winter Break - No students/ No 2209 staff
December 24 & 25 - Holiday
December 31 - Holiday

JANUARY

M	T	W	Th	F
		1	2	3
6	7	8	9	10
13	14	15	16	17
20	21	22	23	24
27	28	29	30	31

January 1 – Holiday/New Year
January 6 & 7 – No Staff/No Students
Weather Related School Closing
January 20 - Holiday/Martin Luther King
January 23 - End of 1st semester/No Staff/
No Students Weather Related School Closing
January 24 - Staff Development/No students
January 27 & 28 – Weather Related School Closing
No Students
January 29 - Start of 2nd semester

FEBRUARY

M	T	W	Th	F
3	4	5	6	7
10	11	12	13	14
17	18	19	20	21
24	25	26	27	28

February 6 - Late start – school begins at 11:30
February 17 – Holiday/President's Day
February 21 – No Staff/No Students
Weather Related School Closing for Edgewood
NEC, NWTC, WEC, and PrairieCare Maple Grove

MARCH

M	T	W	Th	F
3	4	5	6	7
10	11	12	13	14
17	18	19	20	21
24	25	26	27	28
31				

March 7 - Staff Development/No students
March 31 - No students/No 2209 staff

APRIL

M	T	W	Th	F
	1	2	3	4
7	8	9	10	11
14	15	16	17	18
21	22	23	24	25
28	29	30		

April 1-4 - Spring Break - No students/No 2209 staff
April 18 - Holiday

MAY

M	T	W	Th	F
			1	2
5	6	7	8	9
12	13	14	15	16
19	20	21	22	23
26	27	28	29	30

May 8 - Late start – school begins at 11:30
May – 26 – Holiday/Memorial Day

JUNE

M	T	W	Th	F
2	3	4	5	6
9	10	11	12	13
16	17	18	19	20
23	24	25	26	27
30				

June 6 - Last day of school
June 9 - Staff Development
June 9 – Designated make-up school day if needed.
June 13 – Last Day for 10 month clerical

Approved by the Intermediate District 287 School Board on: March 28, 2013; Revised and Approved on 2/13/14

Agenda Item: 9

INTERMEDIATE DISTRICT 287
PLYMOUTH, MINNESOTA
BOARD OF EDUCATION

Regular Meeting – February 27, 2014

AGENDA SECTION: ADMINISTRATIVE SERVICES REPORTS

ITEM: Staff Reduction ULA Resolution Changes for Following Year

PRESENTED BY: Anne Becker, General Counsel/Human Resources Director

1. **Background Information**

The Human Resources Director requests approval of a Resolution directing the Administration to make recommendations for reductions in programs and positions.

2. **Fiscal Impact/Funding Source**:

3. **RECOMMENDED ACTION: That the Board waive the reading of the resolution and approve it as written.**

Motion by: _____ Yes _____ Passed _____

Second by: _____ Yes _____ Failed ____

Abstentions: _____

Member _____ introduced the following Resolution and moved its adoption:

RESOLUTION
DIRECTING THE ADMINISTRATION
TO MAKE RECOMMENDATIONS FOR REDUCTIONS
IN PROGRAMS AND POSITIONS

WHEREAS, the financial condition of the school district dictates that the School Board may have to reduce expenditures, and,

WHEREAS, this reduction in expenditures may include discontinuance of positions and discontinuance or curtailment of programs, and,

WHEREAS, a determination may be made as to which teachers' contracts and other employees' contracts may be terminated and not renewed and which teachers may be placed on unrequested leave of absence without pay or fringe benefits in effecting discontinuance of positions;

THEREFORE, BE IT RESOLVED by the School Board of Intermediate School District 287 as follows:

That the School Board hereby directs the Superintendent of Schools and administration to consider the discontinuance of programs or positions to effectuate economies in the school district and reduce expenditures and make recommendations to the School Board for the discontinuance of programs, curtailment of programs, discontinuance of positions or curtailment of positions.

The motion for the adoption of the foregoing Resolution was duly seconded by Member _____ and upon a vote taken thereon, the following voted in favor of the motion:

And the following voted against the motion:

Whereupon the Resolution was declared duly passed and adopted.

_____	_____
Clerk's Signature	Board Chair Signature
February 27, 2014	February 27, 2014
Date	Date

AMSD
CONNECTIONS
News and Updates from the Association of Metropolitan School Districts

February 2014
vol 11 ◆no 5

February 7, 2014
Legislative Preview
7:30 a.m., Grand Hall
TIES Conference Center,
St. Paul

February 28, 2014
Executive/Legislative Committee Meeting,
7:30 a.m., TIES
Conference Center,
St. Paul

March 4, 2014
AMSD Day at the Capitol
8:00 a.m.-2:00 p.m.

March 7, 2014
Board of Directors Meeting, 7:00 a.m.,
TIES Conference Center,
St. Paul

March 28, 2014
Executive/Legislative Committee Meeting,
7:30 a.m., TIES
Conference Center,
St. Paul

AMSD's Mission

To advocate for state education policy that enables metropolitan school districts to improve student learning.

AMSD
Association of Metropolitan School Districts

Growing Up in Service in White Bear Lake

"Service to others helps build boys and girls into men and women, and shapes our school and our community."

These words were spoken by a 2013 graduating senior from White Bear Lake Area High School.

In a video linked on the White Bear Lake Area Schools web page, a dozen students reflect on their high school experiences, about what they learn academically and about community. As members of the superintendent's high school student advisory committee, the students offer insights on the importance of service.

"I think compassion and service really stand out..."
"I love going to the senior care center..."
"It feels really good making people smile..."
" So many students want to participate that we need more than one day..."

Dozens of Hug-A-Heart volunteers from Lincoln Elementary helped local senior citizens take care of yard work in White Bear Lake one weekend this fall. The group has periodic service projects planned throughout the year.

Scan the code to see the video referenced above!

What inspires some students to serve and encourage others to join in service?

After years of listening to students and watching them generously and freely serve others, I offer three possible explanations.

First, students who serve have been inspired by the example of someone they admire and want to imitate. Each spring members of our ninth and tenth grade Ambassadors Club display their service projects for the year. Most projects are done in teams of two or three students. When I ask students how and why they began service, each has a very personal

Continued on page 2

From the Chair

With the 2014 Legislative Session fast approaching, AMSD has two big, upcoming events on the calendar. This Friday, February 7, is AMSD's Annual Legislative Session Preview. Metro legislators and education leaders will gather to hear some great presentations and discuss important education issues that will be considered during the session. We are very pleased that Commissioner Brenda Cassellius will be offering her thoughts on the 2014 session. You will also have the opportunity to hear from a legislative leadership panel of Sen. Katie Sieben, Sen. David Hann, Rep. Paul Thissen and Rep. Kurt Daudt. Details for the preview are available here.

I also encourage AMSD members to plan on attending AMSD's Day at the Capitol event on March 4. This provides a great chance to watch legislative committees in action, visit with legislators and get an update on activities at the Capitol. Further details are available here. Critically important issues that directly impact our students and our schools will be decided during the 2014 session and it is important that AMSD members are actively engaged. I look forward to seeing you at these two events!

Holly Parker, school board member from Eden Prairie Public Schools, is chair of AMSD.

White Bear Lake Area students see service as a way of life

Continued from page 1

On the 2013 grads' first day out of school, 225 seniors signed up to participate in our first "Senior Service Day" and spent their time doing yard work for area community members, taking care of the grounds at WBLAHS, volunteering at the Senior Center and performing at a local senior complex.

answer: my mother, an uncle, youth pastor, my teacher, a family friend. In each case, the students have a specific "who" and "why" that person has been influential.

Second, students who serve make a decision to accept personal responsibility for all their actions. Some students grow up in families that are blessed with far more than enough, and others grow up in families that struggle for the basics of food and shelter. What differentiates those students who serve is not what they have, but a decision to live in a spirit of generosity to others. In another way of thinking, these students "choose" to live like the role models who inspire their service.

One student recently sponsored an event to raise money for the Angel Fund, a fund of our independent school foundation, which anonymously gives emergency support to students and families in need.

When the student was asked by the Foundation chairwoman why the Angel Fund had been the chosen fund, the student's answer was direct. "When I was in elementary school, our family received help from the Angel Fund. Now it is my turn to help."

Third, students who serve understand that service is about more than giving back. Service to others is a way of life.

We sometimes hear or read about someone famous giving a large sum of money to a charity or cause, with the explanation that the giver is "giving back," recognizing someone or some place that has contributed to the benefactor's success. Yet "giving back" can be like repaying a debt; do we give back in measure of what we have received or do we give without measuring-- that is, do we give in true service to others?

In students who understand service as a way of life, we see an eagerness to serve, not for the credit but for the joy and satisfaction. Such an attitude likely began with someone-- that parent, relative, or other influence-- but has been nurtured by teachers, coaches, and friends until it really is a core value.

Students throughout the district, from elementary to high school, "earned" their way through community service and were invited to attend We Day Minnesota this fall, where they joined thousands of other students in a shared goal of empowering a generation to shift the world from "me" to "we."

Our White Bear Lake Area Schools' core values are compassion, integrity, respect, responsibility and service. These values do "help boys and girls grow into men and women." Whether our graduates return to our community as adults or venture to the corners of the world, they will do us proud.

This month's member spotlight was submitted by Dr. Michael Lovett, Superintendent, White Bear Lake Area Schools.

Other Examples of Student Service

- Oneka Extended Day students and staff members competed against one another this summer in collecting pounds of food during a week-long food drive. The group donated more than 1,000 pounds of food to the Hugo Good Neighbors Food Shelf as a result.
- District students are involved with Peer and Leadership Society (P.A.L.S.), an out-of-school, student-run, monthly game-day that includes general students (peer leaders) and special education students (peer participants) who are in grades five through 10. The goal of the program is to enhance acceptance and improve inclusion of individuals with intellectual disabilities. The Sunrise Service Club and Central Serves Club teamed up with the Northeast Youth and Family Services Senior Chore Program to rake the yards of two local seniors. In all, 16 students raked and bagged leaves for several hours on the project.
- The WBLAHS Student Council conducted a district-wide food drive this fall to benefit the local food shelf. They collected a grand total of 22,662 pounds of food and cash donations totaling $5,267 (which is worth more than 18,000 additional pounds of food).
- Cast and crew members of the WBLAHS fall musical facilitated a pajama drive for Solid Ground and MN Adult & Teen Challenge, two non-profit organizations in the Twin Cities area, in conjunction with the "Once Upon a Mattress" production.

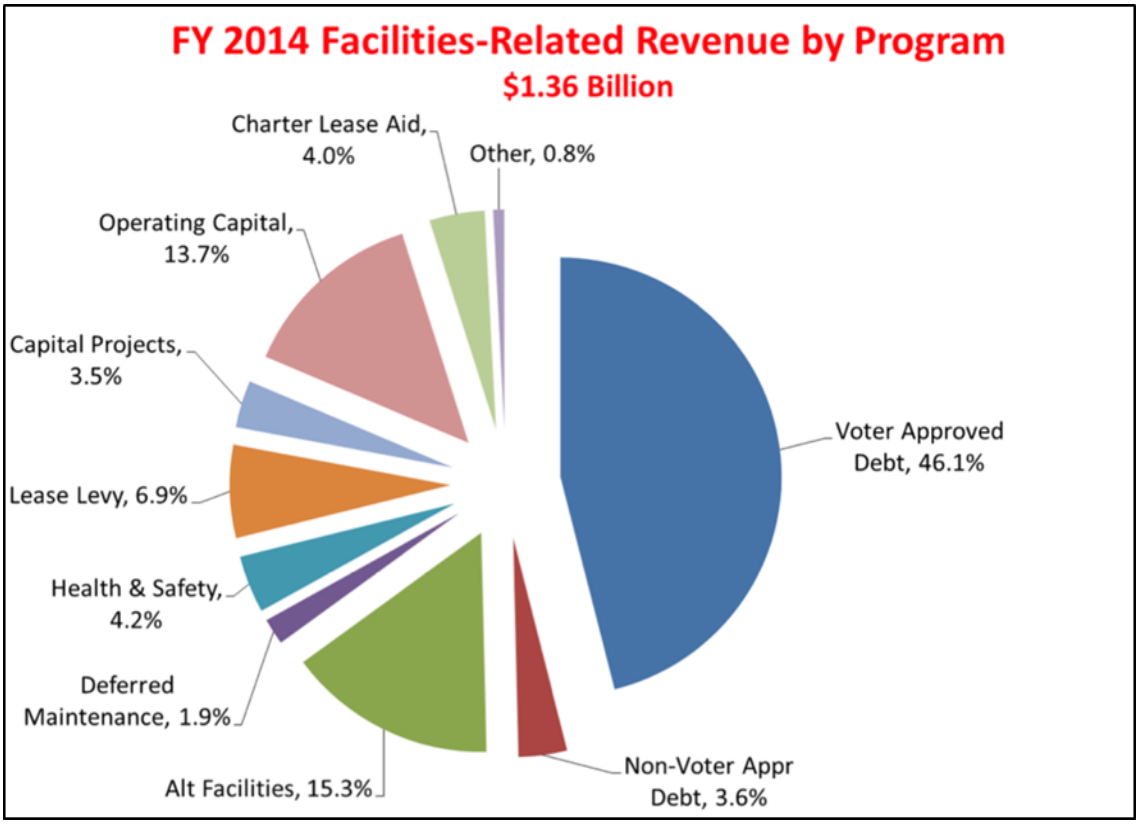
Working Groups Move Toward Completion

The task forces and working groups established in the 2013 Education Bill are completing their work and drafting reports to submit to the Legislature for consideration during the 2014 Legislative Session. The Legislature routinely appoints task forces or working groups to conduct research and develop recommendations on important education policy and fiscal issues. This year's task forces and working groups include: Career Pathways and Technical Education Advisory Task Force; School Facilities Financing Working Group; Standard Adult High School Diploma Advisory Task Force; Teacher Licensure Task Force; Special Education Case Loads Task Force and the Integration Rule and Statute Alignment Work Group. Three working groups have completed their work and submitted their final reports to the Legislature:

School Facilities Financing Working Group

The School Facilities Financing Working Group was established to provide recommendations on reforming the current funding system for school facilities. Figure 1 below reflects the current facilities-related revenue by program. The work group held its final meeting on January 15 and unanimously approved a comprehensive package of recommendations to: overhaul Minnesota's school facilities funding system: establishing a new long-term facilities maintenance revenue program; increasing the portion of debt service revenue that is eligible for equalization, restoring the state share of equalized revenue and indexing future equalization; equalizing the capital projects referendum levy; establishing a new school facilities improvement revenue program to replace the current building lease levy, increasing the operating capital revenue allowance and index it to inflation; providing enhanced debt service equalization; streamlining the review and comment process and addressing the facilities needs of other educational entities such as intermediate school districts, education cooperatives and charter schools.

Figure 1: FY 2014 Facilities Revenue



Source: Minnesota Department of Education, "Current Funding Programs for Facilities." School Facilities Financing Working Group. August 21, 2013: 2.

Continued on page 4

Working Groups Finalize Recommendations

Continued from page 3

Teacher Licensure Task Force

The Teacher Licensure Task Force was established to make recommendations on requirements for teacher licensure applicants to demonstrate mastery of reading, writing and mathematics skills through nationally-normed assessments, a professional skills portfolio or accredited college coursework among other methods. The Task Force held its final meeting on January 16 and adopted three recommendations. The first recommendation is to repeal the statute that requires a teacher candidate to pass a skills examination in reading, writing and mathematics (basic skills test). The Task Force supports the continuation of the requirement that teacher candidates pass examinations in pedagogy and content areas. The second recommendation is to direct the Board of Teaching to develop requirements for teacher preparation programs to ensure that prior to graduation and upon successful completion of the program, teacher candidates are proficient in reading, writing and mathematics at the college entrance level. The final recommendation is that the Board of Teaching develop requirements for teacher licensure candidates who do not graduate from a Board approved teacher licensure program to demonstrate proficiency in reading, writing and mathematics in one of the following ways: a portfolio, the edTPA, nationally-normed tests, coursework, licensure from another state, consideration of prior teaching experience in other states/countries and other alternative (non-test) pathways.

Standard Adult High School Diploma Advisory Task Force

The Standard Adult High School Diploma Advisory Task Force was established to recommend program requirements for adult basic education programs that will issue an adult high school diploma. The Task Force recommendations would create an adult high school option that measures academic, career development and employability skills for adults that are no longer eligible for K-12 services provided by their local district. The group recommends a statute change versus rulemaking to allow programming to begin sooner. Additional recommendations include: having the Commissioner develop a process for application approval; allowing only state-approved ABE consortia to develop standard adult diploma programs as a part of their comprehensive ABE program; establishing common competencies in language arts, mathematics, career development and other areas like social studies and science as identified in individual students' learning plans; allowing standard high school diploma program students to demonstrate completion of requirements in a variety of ways and allow standard adult high school diploma program students the opportunity to continue their studies, and not have to start over, if they move or transfer to another program within Minnesota.

The Special Education Case Loads Task Force, Career Pathways and Technical Education Advisory Task Force and Integration Rule and Statute Alignment Work Group are continuing to work and will have their recommendations completed by February 15, 2014.

AMSD Members: Anoka-Hennepin School District, Bloomington Public Schools, Board of School Administrators (Associate Member), Brooklyn Center Community Schools, Burnsville-Eagan-Savage, Columbia Heights Public Schools, East Metro Integration District, Eastern Carver County Schools, Eden Prairie Schools, Edina Public Schools, Elk River Area School District, Farmington Area Public Schools, Fridley Public Schools, Hopkins Public Schools, Intermediate School District 287, Intermediate School District 917 (Associate Member), Inver Grove Heights Community Schools, Lakeville Area Public Schools, Mahtomedi Public Schools, Minneapolis Public Schools, Minnetonka Public Schools, Mounds View Public Schools, North St. Paul/Maplewood/Oakdale School District, Northeast Metro Intermediate School District 916 (Associate Member), Northwest Suburban Integration District (Associate Member), Orono Schools, Osseo Area Schools, Prior Lake-Savage Area Schools, Richfield Public Schools, Robbinsdale Area Schools, Rosemount-Apple Valley-Eagan Public Schools, Roseville Area Schools, Shakopee Public Schools, South St. Paul Public Schools, South Washington County Schools, SouthWest Metro Educational Cooperative, Spring Lake Park Schools, St. Anthony/New Brighton Independent School District, St. Cloud Area Schools, St. Louis Park Public Schools, St. Paul Public Schools, Stillwater Area Public Schools, TIES (Associate Member), Wayzata Public Schools, West Metro Education Program, West St. Paul-Mendota Heights-Eagan Area Schools and White Bear Lake Area Schools.

Intermediate District 287
RESPONSIVE. INNOVATIVE. SOLUTIONS.

Get on the Bus & Local 2209 Breakfast Schedule

2013-2014

Local 2209 Breakfast 7:00 AM	
Tuesday, March 11th District Service Center (3rd Floor – Room 316)	
Ann Bremer	Michèle Kunz
Carol Bomben	

Intermediate District 287

RESPONSIVE. INNOVATIVE. SOLUTIONS.

School Board Planning Calendar
January 2014 – December 2014

1st Meeting of the Month	2nd Meeting of the Month
START TIME 6:30 PM	
JANUARY 9, 2014 *Organizational Meeting* Election of Board Officers Oath of Office Financial Report November	**JANUARY 23, 2014** Financial Report December FY13 Audit Legislative Platform Uber Goal #2
FEBRUARY 13, 2014 ALC Plus Report DI Presentation Communication with Local Boards Hennepin County Graduation Update Superintendent Mid-Year Evaluation Procedure Teacher Eval Presentation What the Board Needs to Know about Children's Health Grant Award	**FEBRUARY 27, 2014** Financial Report January FY15 Budget Assumption FY14 Budget Revision Program Withdrawal Report Report on Uber Goal Staff Reduction ULA Resolution Changes for following Year
MARCH 13, 2014 EA Survey Summary? Teacher Evaluation	**MARCH 27, 2014** Financial Report February FY14 Budget Reduction Realignment Proposal Program Reduction Resolution Proposed District 287 School Calendar 2014-2015 Reduction ULA for tenured staff (*provide names*)
APRIL 10, 2014 ***(Only one Board meeting this month!)*** Superintendent & Board Evaluation Update	
MAY 8, 2014 Financial Report March Strategic Plan Report Summary Status Report on Board Policy & Procedure	**MAY 22, 2014** Financial Report April Non-Renewals/Layoffs Probationary Licensed, and Non-Licensed Staff Reduction ULA Resolution Spotlight DVD Presentation
JUNE 12, 2014 Administrative/Unaffiliated Parameters -(Closed Session) Facilities Management Update - Energy Audit PLC Data Report Superintendent & School Board Evaluation Superintendents Evaluation Update	**JUNE 26, 2014** 2014-2015 Budget Board Evaluation Financial Report May Final ULA Resolution for Licensed Staff

INFORMATIONAL ITEMS TO REMEMBER:

**** Board role in setting/supporting goals**

Board TLC

Community use of Facilities Bucket

Intermediate District 287

RESPONSIVE. INNOVATIVE. SOLUTIONS.

School Board Planning Calendar
January 2014 – December 2014

1st Meeting of the Month	2nd Meeting of the Month
AUGUST 21, 2014 Approval of Cash Flow Borrowing Resolution District Operations Financial Report July Superintendent Goals	
SEPTEMBER 11, 2014 Hennepin County Gateway to College Report What Board Members Should Know About Our 2013-2014 Back to School Start-Up	**SEPTEMBER 25, 2014** Financial Report August
OCTOBER 9, 2014 Collaborative Curriculum Care & Treatment, Prairie Care w/ Todd Archbold, Chief Development Officer	**OCTOBER 23, 2014** Financial Report September What the Board Should Know about Crisis Planning Guidelines for Safety and District Resources
NOVEMBER 13, 2014 ***(Only one Board meeting this month!)*** **Update on Hennepin County Superintendent/Commissioner Meeting** Attracting & Retaining a High Performing Workforce Facilities Management Update Food Service Recommendations OPEB Reporting & Funding What the Board Should Know About Restrictive Procedures What the Board Should Know About the MDE & Hennepin County Task Force	
DECEMBER 11, 2014 ***(Only one Board meeting this month!)*** Financial Report October Prior Year Audit Review	

INFORMATIONAL ITEMS TO REMEMBER:

**** Board role in setting/supporting goals**

Board TLC

Community use of Facilities Bucket

INTERMEDIATE DISTRICT 287
February 27, 2014
SCHOOL BOARD CALENDAR

February 2014				
27	Thursday	General Board Meeting	6:30PM	Board Rm
March 2014				
11	Tuesday	Local 2209 & Board Breakfast	7:00AM	DSC – 316
13	Thursday	General Board Meeting	6:30PM	Board Rm
27	Thursday	General Board Meeting	6:30PM	Board Rm
April 2014				
10	Thursday	General Board Meeting	6:30PM	Board Rm
19	Saturday	Destination ImagiNations State Tournament	All Day	TBN
30	Wednesday	Honors Mentor Connection Scholars Forum	6:00PM	TBN
May 2014				
08	Thursday	General Board Meeting	6:30PM	Board Rm
08	Thursday	District 287 Retirement Celebration	4:30PM	Room 318
22	Thursday	Hennepin Technical College High School Spring Award Ceremony	10:10AM & 12:20PM	TBN
22	Thursday	General Board Meeting	6:30PM	Board Rm
June 2014				
02	Monday	Sun Transition/PHASE/Intersect Graduation	12:00PM & 1:30PM	TBN
03	Tuesday	SUN at South Education Center Graduation	1:00PM	SEC
04	Wednesday	FOCUS South Graduation	9:00AM	TBN
04	Wednesday	VECTOR South Graduation	12:00PM	TBN
04	Wednesday	West Education Center Graduation	4:00PM	WEC
04	Wednesday	South Education Center Alternative Graduation	6:00PM	SEC
05	Thursday	North West Tech Center High School Graduation	9:00AM	NWTC
05	Thursday	North West Tech Center Trans Graduation	1:00PM	NWTC
05	Thursday	North Education Center Graduation	1:00PM	NEC
05	Thursday	North Education Center Alternative Graduation	6:00PM	NEC
06	Friday	Transition EEC Graduation	10:00AM	TBN
06	Friday	Epsilon Graduation	TBN	TBN
06	Friday	Explore EEC Graduation (8th Grade Recognition)	1:00PM	TBN
12	Thursday	General Board Meeting	6:30PM	Board Rm
26	Thursday	General Board Meeting	6:30PM	Board Rm

♦ General Board Meeting – Date Change

♦ New Event