

## **Agenda**

1. **CALL TO ORDER** (Action)
2. **APPROVAL OF GENERAL MEETING AGENDA** (Action)
3. **OPEN FORUM FOR COMMUNITY COMMENTS** (Information)
4. **APPROVAL OF CONSENT AGENDA** (Action)
  - 4.1. General Board Meeting Minutes from May 9, 2013
  - 4.2. Routine Human Resource Activates for May 23, 2013
5. **SHARE THE SUCCESS & RECOGNITION**
  - 5.1. Employee Recognition - The May "Above & Beyond" employee will be announced to the Board.
6. **SUPERINTENDENT'S REPORT - 15 minutes** (Information)
  - 6.1. Principal, Assistant Principal, and Administrative Intern Positions
  - 6.2. Statement of Appreciation
  - 6.3. Collaborative Curriculum & Regional Innovation Meeting
7. **INSTRUCTIONAL REPORT - 20 minutes** (Information)
  - 7.1. Comprehensive Arts Planning Program (CAPP) Grant Year 2 Report
8. **ADMINISTRATIVE SERVICES REPORT - (15 minutes)**
  - 8.1. Financial Report
    - 8.1.1. Approval of Routine Monthly Finance Report (Action)
  - 8.2. Facilities Report - None
  - 8.3. Human Resource Report
    - 8.3.1. Non-Tenured, Non-Renewals & Probationary Non-Licensed (Resolutions)
      - 8.3.1.1. Resolution for Termination of Probationary Licensed
      - 8.3.1.2. Resolution Relating to the Termination and Non-Renewal of Employees Hired Under Licensure Waiver
      - 8.3.1.3. Resolution for Termination of Non-Licensed Non-Renewals/Layoffs
    - 8.3.2. Pay Equity Implementation Report (Information)
    - 8.3.3. Negotiations - Closed Session (Information)
    - 8.3.4. Local 2209 Negotiations (Action)
9. **BOARD BUSINESS - (15 minutes)**
  - 9.1. Policy Review & Revision - None
  - 9.2. Board Reports
    - 9.2.1. Chair Report
      - 9.2.1.1. Update Superintendent Evaluation (Information)
    - 9.2.2. AMSD Report (Ann Bremer)
      - 9.2.2.1. AMSD Connections May 2013 Newsletter
    - 9.2.3. District News
      - 9.2.3.1. School Board Planning Calendar

9.2.3.2. May 23, 2013 Calendar of Events

9.2.3.3. Graduation & Special Events Schedule

9.3. Once Around the Table

10. **ADJOURNMENT**

# DISTRICT 287 REGULAR BOARD MEETING

## Intermediate District 287

May 9, 2013

## MINUTES

### 1. CALL TO ORDER

Chair Ann Bremer called the regular meeting to order at 6:30 PM in the District Service Center Board Room. A quorum was declared with the following members in attendance:

286	Brooklyn Center	Greg Thielsen
272	Eden Prairie	Carol Bomben
273	Edina	Regina Neville
270	Hopkins	Laura Ronbeck
279	Osseo	Dean Henke
280	Richfield	Nancy Rowley
281	Robbinsdale	Sherry Tyrrell
284	Wayzata	Carter Peterson
277	Westonka	Ann Bremer

Absent: 276/ Quam, 278/ Kunz, and 283/ Gores

Guests:

287 Administration: Sandra Lewandowski, Colleen Baumtrog, Anne Becker, Mae Hawkins, Jane Holmberg, Dolly Lastine, Jaynie Leung, Chad Maxa, Char Myklebust, Tom Shultz, and Wauneen Mgeni

287 Staff Members: Doris Moylan and Greg Krohn

### 2. APPROVAL OF GENERAL MEETING AGENDA

The general meeting agenda was presented for approval. *Motion by Ann Bremer, seconded by Sherry Tyrrell, to approve the meeting agenda. All in favor. Motion carried unanimously.*

### 3. OPEN FORUM FOR COMMUNITY COMMENTS

#### 4. APPROVAL OF CONSENT AGENDA

The Consent Agenda was presented for approval. The Consent Agenda included the general meeting minutes from April 11, 2013 and approval of the Routine Human Resource Activities for May 9, 2013. *Motion by Ann Bremer, seconded by Carol Bomben, to approve the Consent Agenda as presented. Motion carried.*

### 5. ADMINISTRATIVE SERVICE REPORTS

#### Financial Report

Mrs. Mae Hawkins, Director of Finance Services, presented the monthly financial report for March 2013. *Motion by Ann Bremer, seconded by Laura Ronbeck, to approve the monthly financial reports as presented. All in favor. Motion carried unanimously.*

Mrs. Mae Hawkins, Director of Finance Services, presented and recommended approval of Investment Resolution. *Resolution motion by Carter Peterson seconded by Laura Ronbeck, to waive the reading of the resolution and approved the Investment Resolution as presented. The following voted in favor of the resolution: Bomben, Bremer, Henke, Tyrrell, Peterson, Neville, Ronbeck, Rowley, and Thielsen. The resolution passed.*

#### Facilities Report – None

#### Human Resources Report

Mrs. Anne Becker, General Counsel/Human Resource Director briefly updated the Board on the district and Local 2209 anticipate reaching a tentative contract agreement that will be brought to the Board at the May 23rd meeting.

### 6. SHARE THE SUCCESS & RECOGNITIONS

Superintendent Lewandowski introduced Dolly Lastine, Executive Director of Special Education. Dolly introduced the most recent “Above & Beyond” awardee. Doris Moylan, Social Worker at Edgewood Education Center. Doris thanked the Board for the recognition and the opportunity to work with such fine staff.

Superintendent Lewandowski introduced Dr. Char Myklebust, Executive Director of Mental Health and Partnerships. Char briefly updated the Board on the receipt of a Minnesota State Arts Board grant to build a sculpture garden at the North Education Center.

## **7. SUPERINTENDENT'S REPORT**

Sandy announced to the Board that Char Myklebust has agreed to stay on for some part-time work with the district next year in order to assist with the Mental Health and Partnerships administrative transition recognized in the current organizational chart.

Sandy introduced two presentations featuring elements of how the district is meeting the Superintendent and Board goal to recruit and retain a high performing, accountable, and innovative workforce for the future. 1) Anne Becker, General Counsel/Human Resource Director gave a brief overview to the Board of the new teacher hiring process. The new process starts with the recruitment and posting of positions earlier than in past years; incorporating a group interview process; requiring all teacher applicants take an online assessment and submit lesson plans; and, to the extent possible, transfer to the human resources department all of the administrative tasks associated with hiring. 2) Dr. Jane Holmberg, Executive Director of Teaching and Learning presented to the Board the organizational plan to implement Minnesota's new principal and teacher evaluation requirements, including the results to be achieved in the 2013-2014 school year and the framework for staff development that will be informed by the needs and results of the new systems.

Sandy briefly updated the Board on the legislative session and it is not too late to contact legislators regarding the inclusion of full funding for the safe schools levy in the final omnibus bill. The Board discussed at length the challenges of telling the story and creating the needed sense of urgency.

Mrs. Jaynie Leung, General Counsel recognized the Board's policy work in past years, referring to her report that summarized the consolidation and refinement of policies that provide clear direction.

## **8. INSTRUCTIONAL REPORT - None**

### **9. BOARD BUSINESS**

#### **Policy Review & Revision - None**

#### **Chair Report**

Board Chair Bremer announced to the Board, that they an email will be sent to all Board members regarding information on completing an electronic survey for the Superintendent's evaluation. All Board members are invited to be part of the review meeting.

Board Chair Bremer reminded the Board to sign up for the upcoming District 287 Graduations.

Board Chair Bremer briefly updated the Board on the AMSD meeting.

#### **AMSD Report - None**

#### **Once Around the Table**

## **10. ADJOURNMENT**

*Motion was heard and seconded to adjourn the meeting. Meeting adjourned at 7:53 PM.*

The next general meeting will be held on May 23, 2013, at 6:30 PM in the DSC Board Room.

Submitted by  
Wauneen Mgeni  
Secretary to the Board

Signed: Chair \_\_\_\_\_ Clerk \_\_\_\_\_

Date \_\_\_\_\_ Date \_\_\_\_\_

**ROUTINE HUMAN RESOURCES ACTIVITIES FOR THE INTERMEDIATE DISTRICT 287  
SCHOOL BOARD – May 23, 2013**

**LICENSED STAFF**

**1. New Hires:**

**A. Regular**

- TONYA ALLEN, Principal at North Education Center Alternative, **new position**, effective July 1, 2013, Grade 12 – 1.0 FTE.
- MICHAEL C. ANDERSON, EBD/Social Studies Instructor at Hennepin Gateway Academy, **new assignment**, effective August 26, 2013, MA+10, Step 10 – 1.0 FTE.
- PATRICK C. AMES, Assistant Principal at West Education Center, **new position**, effective July 1, 2013, Grade 11 – 1.0 FTE.
- PAUL A. BENNETT, Social Studies Instructor at West Alternative, **new assignment**, effective August 26, 2013, MA+40, Step 10 – 1.0 FTE.
- PAMELA J. CARLSON, Science Instructor at West Alternative and Science Instructor at Hennepin Gateway Academy, **new assignments**, effective August 26, 2013, MA+40, Step 10 – 1.0 FTE.
- SARAH L. EKELUND, EBD Instructor at North Education Center, **refill for H. Cisneros**, effective March 18, 2013, BA, Step 1 – 1.0 FTE.
- KELSEY L. GUNDERSON, EBD Instructor at West Alternative, **new assignment**, effective August 26, 2013, BA, Step 1 – 1.0 FTE.
- MICHELLE K. HUMPHREY, Assistant Principal at North Education Center, **new position**, effective July 1, 2013, Grade 11 – 1.0 FTE.
- CHRISTINE A. MANN, Assistant Principal at Edgewood Education Center, **new position**, effective July 1, 2013, Grade 11 – 1.0 FTE.
- VELIA (LIA) E. MELROSE, Math Instructor at West Alternative, **new assignment**, effective August 26, 2013, MA+30, Step 2 – 1.0 FTE.
- MARY K. PETERS, Math Instructor at West Alternative and Hennepin Gateway Academy, **new assignments**, effective August 26, 2013, BA+30, Step 10 – 1.0 FTE.
- JASON E. REESE, Social Studies Instructor at West Alternative, **new assignment**, effective August 26, 2013, MA, Step 6 – 1.0 FTE.
- ROSEMARY A. RUFFENACH, English Instructor at Hennepin Gateway Academy, **new assignment**, effective August 26, 2013, PhD, Step 10 - .5 FTE.

**B. Reinstatement of Licensure Waivers**

-

**C. Temporary**

- COLLEEN S. BAUMTROG, Executive Director of Administrative Services, additional 80 hours effective December 20, 2012 through April 5, 2013, to complete work related to Human Resources, NEC and other administrative issues.
- BONNIE BLANSHAN, Substitute DCD Instructor at South Education Center, effective April 1, 2013 through June 7, 2013.
- SUSAN DUNBAR, EBD Instructor at North Education Center, effective August 26, 2013 through June 6, 2014.
- KELLY GARITA, Homebound Instructor, effective February 1, 2013 through June 10, 2013.
- CANDACE LEOPOLD, Nursing Assistant Instructor at North Education Center, effective April 22, 2013 through June 6, 2013.

**D. Other**

- COLLEEN BAUMTROG, permanent increase to .8 FTE effective April 8, 2013.

**2. Extended Leaves of Absence:**

**A. Unpaid**

- DOMENIC P LALAMA, Instructor DCD at South Education Center, 1.0 FTE effective August 26, 2013, to accept an Education Assistant position.
- THOMAS R. LYNCH, EBD Instructor at West Education Center, 1.0 FTE effective for the 2013-14 school year.
- ROSEMARY RUFFENACH, English Instructor at Hennepin Gateway Academy, .3 FTE effective for the 2013-14 school year.

**3. Separations:**

**A. Dismissal**

- LAURIE J. ERICKSON, EBD Instructor at West Education Center, effective 5/16/2013.

**B. Resignation**

- BRYON FRASER, EBD Instructor at SECA, effective May 8, 2013.
- WILLIAM P REHFUSS, English Instructor at West Education Center, effective June 7, 2013.
- CHANDRA SCHWAB, Chinese Instructor at Mound Westonka High School, effective June 30, 2013.
- BARBARA WARD, ELL Instructor at SECA, effective June 7, 2013.

**C. Retirement (Regular/Disability)**

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**4. Other:**

- A.** RECOMMEND the Board's approval to credit, Heather Cisneros, EBD Instructor at North Education Center, with one (1) day of additional sick leave. This day has been donated by the staff member listed below who have authorized the District to reduce their individual sick leave balance by one (1) day.

Lyla Peterson

## NON-LICENSED STAFF:

### 1. New Hires:

#### A. Regular

- DAWOSU VARNEY, Education Assistant at North Education Center, **additional position due to increased enrollment**, effective April 1, 2013 Step 8 Lane 1 - .875 FTE.
- MICHELLE MAURER, Education Assistant at West Education Center, **additional position due to increased enrollment**, effective April 8, 2013 Step 10 Lane 5 + BA – .875 FTE.

#### B. Temporary

- GRACE KAYONGO, Education Assistant at North Education Center, effective April 15, 2013 through June 7, 2013.
- DEBRA RUEN, Education Assistant at North Education Center, effective April 18, 2013 through June 7, 2013.
- DANA THEWIS, Education Assistant at North Education Center, effective April 18, 2013 through June 7, 2013.
- GREGORY MILBRATH, Education Assistant at North Education Center, effective May 1, 2013 through June 7, 2013.

#### C. Substitutes

- Kevin Kirkland                      Sheryl Grassie                      Jamie Peteron
- Cyrus Varney

### 2. Extended Leaves of Absence:

#### A. Unpaid

- RAHMA ABDI, Education Assistant at Northwest Tech Center, .875 FTE effective for the 2013-14 school year.
- KAREN MACHACEK, Education Assistant at South Education Center, .075 FTE effective for the 2013-14 school year.
- CANDACE LOVETT, Education Assistant at South Education Center, .875 FTE effective for the 2013-14 school year.
- CARI CORDOVA-SANDSTROM, Education Assistant at South Education Center, .175 FTE effective for the 2013-14 school year.

**3. Separations:**

**A. Dismissal**

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**B. Resignation**

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**C. Retirement (Regular/Disability)**

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**4. Other:**

- A.** RECOMMEND the Board's approval to credit, Lisamarie Czysyn, Education Assistant at North Education Center, with eight (8) days of additional sick leave. These days have been donated by the staff members listed below who have authorized the District to reduce their individual sick leave balance by one (1) day.

Jodi Eggenberg  
Mark Hoffer  
Michelle Spaeth

Barb Hagel  
DiAnn Knafla  
Leanne Steffens

Mary Hanagan  
Lissa Pelzer

- B.** RECOMMEND the Board's approval to credit, RuthAnn Ruffin, Education Assistant at North Education Center, with two (2) days of additional sick leave. These days have been donated by the staff members listed below who have authorized the District to reduce their individual sick leave balance by one (1) day.

John Vittera

Maribeth Barrett-Grimsby

**INTERMEDIATE DISTRICT 287**  
**PLYMOUTH, MINNESOTA**  
**BOARD OF EDUCATION**

Regular Meeting – May 23, 2013

AGENDA SECTION: ADMINISTRATIVE SERVICES REPORTS

ITEM: Approval of Routine Monthly Finance Report

PRESENTED BY: Mae L. Hawkins, Director of Finance

**1. Background Information**

The April Budget vs. Actual Reports are presented for Board information and review. These reports indicate that year-to-date revenue in all funds excluding Fund 06, Building Construction, total \$62,419,964, or 75.7% of the Revised Revenue Budget of \$82,490,824. The District's monthly revenue will continue to be based upon the cash payments we receive from MDE Special Education Uniform Tuition system and other state aids. During FY12-13, we are receiving cash payments at 82.5% of the entitlement. That compares to 90% in FY08-09, 73% in FY09-10, 70% in FY10-11, and 64.3% in FY11-12. Revenue will be made whole at the end of each fiscal year as we calculate all of our receivables and recognize the revenue receivable as part of the audit.

Year-to-date expenditures in all funds excluding Fund 06, Building Construction, total \$59,898,736, or 71.9% of the Revised Expenditure Budget of \$83,352,386.

DDA

Attachments

**2. Fiscal Impact/Funding Source: None**

**3. RECOMMENDED ACTION: The Board approve the Finance & Donation Report items as presented.**

Motion by: \_\_\_\_\_ Yes \_\_\_\_ Passed \_\_\_\_

Second by: \_\_\_\_\_ Yes \_\_\_\_ Failed \_\_\_\_

Abstentions: \_\_\_\_\_

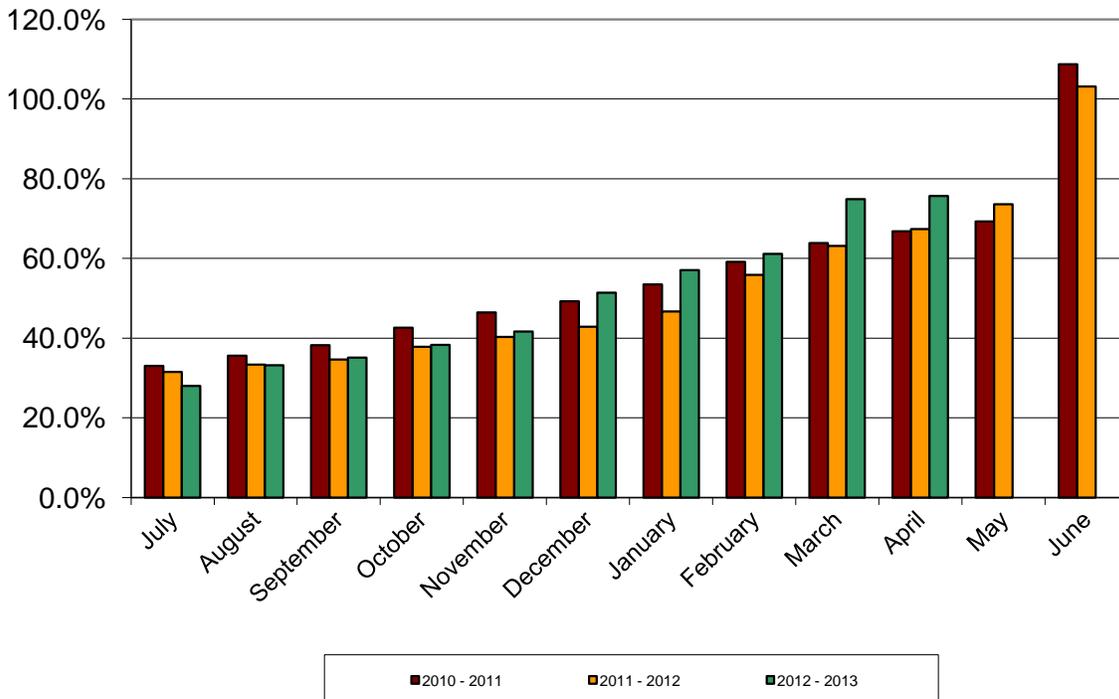
# DISTRICT 287

## REVENUE COMPARISON

- EXCLUDING Fund 06 (NEC Construction), 09 (Agency) and 11 (SEC Construction FY10-11)

Month	2010 - 2011		2011 - 2012		2012 - 2013	
	\$ Amount	% of Budget	\$ Amount	% of Budget	\$ Amount	% of Budget
July	24,850,317	33.1%	25,873,696	31.5%	23,083,337	28.0%
August	1,917,864	35.6%	1,547,432	33.4%	4,277,483	33.2%
September	1,976,441	38.2%	1,014,685	34.6%	1,595,333	35.1%
October	3,267,074	42.6%	2,606,586	37.8%	2,620,908	38.3%
November	2,880,502	46.4%	2,065,709	40.3%	2,772,203	41.6%
December	2,114,810	49.2%	2,114,041	42.9%	8,060,459	51.4%
January	3,197,405	53.5%	3,139,401	46.7%	4,673,693	57.1%
February	4,262,556	59.1%	7,524,683	55.9%	3,338,082	61.1%
March	3,559,420	63.9%	5,978,317	63.1%	11,361,782	74.9%
April	2,208,715	66.8%	3,434,961	67.3%	636,685	75.7%
May	1,840,429	69.3%	5,160,949	73.6%		
June	29,664,054	108.7%	24,252,121	103.1%		
<b>TOTAL</b>	<b>81,739,588</b>	<b>108.7%</b>	<b>84,712,582</b>	<b>103.1%</b>	<b>62,419,964</b>	<b>75.7%</b>
<b>BUDGET</b>	<b>75,178,488</b>		<b>82,141,328</b>		<b>82,490,824</b>	

**REVENUE COMPARISON - ALL FUNDS  
EXCLUDING FUNDS 06 (NEC), 09 & 11 (AGENCY FUNDS)  
YTD REVENUE BY MONTH**



REPORT: EXPREV 006 REVENUE SUMMARY BY FUND - Board Report  
 STATEMENT OF REVENUE  
 DIST 0287 Intermediate District 287

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ACCOUNTING PERIOD 04/01/13 TO 04/30/13

ACCT STATUS: All Account Statuses  
 ZERO BALANCES: Suppress Zero Balances  
 SORTED BY: ACCOUNT FD  
 SUBTOTALLED BY: ACCOUNT FD  
 SERIES TOTALS: <None Selected>  
 PAGE BREAK ON: <None Selected>

ACCOUNT RANGES: 01 TO 99-999  
 INCLUDE/EXCLUDES: EXL FD 09 09

EXL FD 11 11

FD 01	PRIOR YEAR ACTUAL	< - - - - REVISED BUDGET	FISCAL YEAR 201207		REMAINING ON 04/30/13	PERCENT REMAINING
			04/01/13 04/30/13	RECEIVED THRU 04/30/13		
01 GENERAL FUND	18,549,637.64	17,627,184	208,197.80	8,318,254.92	9,308,929.08	52.81 %
02 FOOD SERVICE FUND	364,196.44	614,905	28,955.04	233,011.78	381,893.22	62.10 %
04 COMMUNITY SERVICE FUND	236,201.05	212,196	6,927.65	92,213.41	119,982.59	56.54 %
06 BUILDING CONSTRUCTION FUND	43,176.26	98,607	0.00	98,584.70	22.30	0.02 %
07 DEBT SERVICE FUND	5,666,623.62	5,163,238	0.00	1,693,113.32	3,470,124.68	67.20 %
08 TRUST FUND	543,411.13	536,643	20,781.18	329,658.81	206,984.19	38.57 %
10 SCHOLARSHIP FUND	52,597.25	0	0.00	0.00	0.00	0.00 %
12 ALC-ACADEMIC	9,728,396.17	9,400,367	106,723.23	7,013,263.13	2,387,103.87	25.39 %
13 CAREER & TECH	1,701,733.42	1,400,625	340.00	1,019,279.96	381,345.04	27.22 %
14 SPECIAL EDUCATION	47,301,531.63	47,051,456	203,346.01	43,296,557.37	3,754,898.63	7.98 %
20 INTERNAL SERVICE FUND	539,254.78	457,010	56,666.03	404,001.54	53,008.46	11.59 %
41 DONATIONS	704.62	0	0.00	570.00	570.00	0.00 %
51 STUDENT CLUBS	28,294.67	27,200	4,747.82	20,039.75	7,160.25	26.32 %
*** REPORT TOTALS:	84,755,758.68	82,589,431	636,684.76	62,518,548.69	20,070,882.31	24.30 %

# DISTRICT 287

## EXPENDITURE COMPARISON

- EXCLUDING Fund 06 (NEC Construction), 09 (Agency) and 11 (SEC Construction FY10-11)

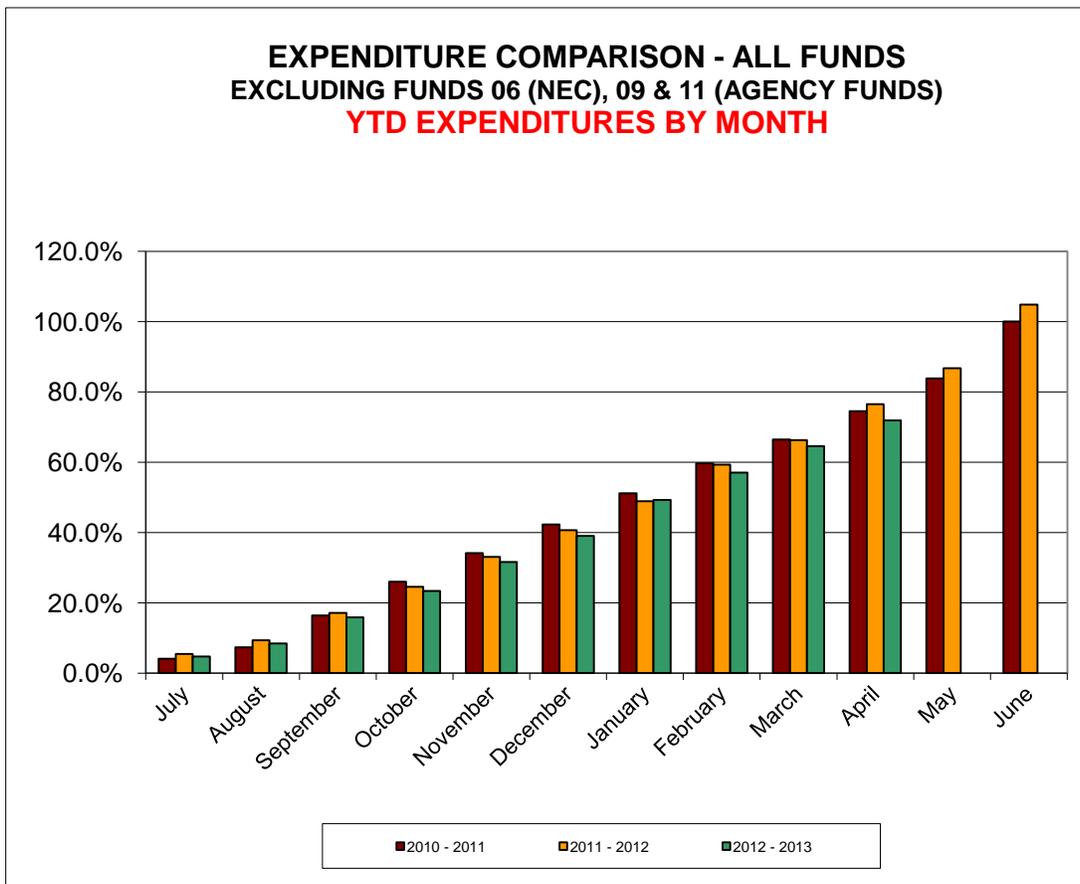
Month	2010 - 2011		2011 - 2012		2012 - 2013	
	\$ Amount	% of Budget	\$ Amount	% of Budget	\$ Amount	% of Budget
July	2,997,044	4.0%	4,426,791	5.4%	3,922,779	4.7%
August	2,470,164	7.4%	3,242,009	9.4%	3,118,331	8.4%
September	6,695,052	16.4% <sup>1</sup>	6,314,818	17.1%	6,204,141	15.9%
October	7,071,964	26.0%	6,114,673	24.6%	6,207,454	23.3%
November	6,026,323	34.1%	6,924,324	33.0%	6,868,339	31.6%
December	6,049,172	42.3%	6,234,872	40.7%	6,204,082	39.0%
January	6,554,858	51.2%	6,740,058	48.9%	8,516,139	49.2%
February	6,315,161	59.7%	8,521,079	59.3%	6,519,986	57.1%
March	5,037,604	66.5%	5,671,596	66.3%	6,287,977	64.6%
April	5,900,120	74.5%	8,378,469	76.5% <sup>2</sup>	6,049,508	71.9%
May	6,923,777	83.8%	8,376,008	86.7% <sup>3</sup>		
June	11,979,044	100.0%	14,816,672	104.9% <sup>4</sup>		
<b>TOTAL</b>	<b>74,020,282</b>	<b>100.0%</b>	<b>85,761,367</b>	<b>104.9%</b>	<b>59,898,736</b>	<b>71.9%</b>
<b>BUDGET</b>	<b>74,008,146</b>		<b>81,786,192</b>		<b>83,352,386</b>	

<sup>1</sup> Includes \$1,132,399.50 payment for purchase of Hosterman land

<sup>2</sup> Includes \$2,139,705.64 in MDE Tuition Refunds for prior years paid back to member districts (FY09-10)

<sup>3</sup> Includes \$531,813.67 in MDE Tuition Refunds for prior years paid back to other districts (non-member access fee)

<sup>4</sup> Includes \$1,942,041.25 in MDE Tuition Refunds for prior years paid back to other districts (FY10-11)



REPORT: EXPREV 007 EXPENDITURE SUMMARY BY FUND - Board Rept  
 STATEMENT OF EXPENDITURES  
 DIST 0287 Intermediate District 287 ACCOUNTING PERIOD 04/01/13 TO 04/30/13

RUN: MON 051313 09:01 PAGE 1

ACCT STATUS: All Account Statuses ACCOUNT RANGES: 01 TO 99-999  
 ZERO BALANCES: Suppress Zero Balances INCLUDE/EXCLUDES: EXL FD 09 09 EXL FD 11 11  
 SORTED BY: ACCOUNT FD  
 SUBTOTALLED BY: ACCOUNT FD  
 SERIES TOTALS: <None Selected>  
 PAGE BREAK ON: <None Selected>

FD	PRIOR YEAR ACTUAL	REVIS BUDGET	04/01/13 04/30/13	EXPENDE THRU 04/30/13	FISCAL YEAR 201207 ENCUMBERED THRU 04/30/13	REMAINING ON 04/30/13	PERCENT REMAINING
01 GENERAL FUND	21,995,309.30	18,725,908	1,135,771.60	13,265,633.23	1,256,729.38	4,203,545.39	22.44 %
02 FOOD SERVICE	364,196.44	614,905	59,464.84	448,067.66	85,592.82	81,244.52	13.21 %
04 COMMUNITY SERVICE FUND	215,125.60	233,274	11,975.63	159,910.87		73,363.13	31.44 %
06 BUILDING CONSTRUCTION FUND	26,403,270.70	793,312	0.00	793,311.72	127,723.90	127,723.62-	16.10-%
07 DEBT SERVICE FUND	4,332,730.63	3,973,669	0.00	3,972,568.76		1,100.24	0.02 %
08 TRUST FUND	536,642.32	536,643	20,781.18	331,927.90		204,715.10	38.14 %
10 SCHOLARSHIP FUND	7,010.18	0	0.00	8,868.77		8,868.77-	0.00 %
12 ALC-ACADEMIC	9,548,579.71	9,488,295	758,542.96	6,879,896.40	395,990.89	2,212,407.71	23.31 %
13 CAREER & TECH	1,966,969.13	1,529,223	112,072.89	984,174.19	7,351.41	537,697.40	35.16 %
14 SPECIAL EDUCATION	46,309,734.31	47,766,259	3,903,213.10	33,523,334.96	569,039.48	13,673,884.56	28.62 %
20 INTERNAL SERVICE FUND	457,010.40	457,010	45,472.47	308,049.25		148,960.75	32.59 %
51 STUDENT CLUBS	28,058.97	27,200	2,213.11	16,304.30	1,255.60	9,640.10	35.44 %
*** REPORT TOTALS:	112,164,637.69	84,145,698	6,049,507.78	60,692,048.01	2,443,683.48	21,009,966.51	24.96 %

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*Partner in Education*

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DATE: **May 13, 2013**

TO: Members of the School Board

FROM: Mae L. Hawkins, Director of Finance

RE: **Cash Report - April** Claims, Payroll, Receipts, Investments and Cash Position

A. Recommendation: Request the Board approve payment of the items listed below:

- |                                                                                                                                                                                             |                                  |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------|
| 1. Claim payments for: <b>April 2013</b>                                                                                                                                                    | Totalling <b>\$ 3,335,498.28</b> |
| a) Check #'s <b>490855 - 491106</b><br>and Wire Transfers - #'s <b>2399 - 2402, 3082, 70011868 - 70012033, 80000431 - 80000448</b><br>and P-Card Purchases - #'s <b>90000034 - 90000042</b> |                                  |
| 2. Payroll for: April 2013                                                                                                                                                                  | Totalling <b>\$ 2,471,690.68</b> |
| a) Check #'s <b>n/a</b><br>b) Direct Deposit #'s <b>231693 - 233663</b><br>and Wire Transfers - #'s <b>4095</b>                                                                             |                                  |
| 3. Receipts for: April 2013                                                                                                                                                                 | Totalling <b>\$ 2,510,811.61</b> |
| a) Receipt #'s <b>132629 - 132841</b>                                                                                                                                                       |                                  |
| 4. Investments at end of month                                                                                                                                                              | Totalling <b>\$ 7,151,078.62</b> |

Expenditures, wire transfers, payroll, claims receipts and investments have been prepared under the direction of Dave Anderson and is presented for approval by the School Board. Dave and I would be glad to answer any questions.

**INTERMEDIATE DISTRICT 287  
INVESTMENTS ON HAND  
APRIL 30, 2013**

INV NBR	INSTITUTION	INV TYPE	RATE OF RETURN (%)	PURCHASE DATE	MATURITY DATE	AMOUNT INVESTED
3459	CFG CMNTY BANK CD BALTIMORE MD CD	CD	0.300	02/14/13	05/14/13	249,000.00
3439	BANCO POPULAR CD HATO REY PR CD	CD/COUP	0.150	03/20/13	06/20/13	249,000.00
3441	BANK BARODA CD NEW YORK CITY NY CD	CD/COUP	0.200	03/25/13	06/25/13	249,000.00
3444	BANK OF INDIA CD NEW YOUR CITY NY CD	CD/COUP	0.200	03/27/13	06/26/13	249,000.00
3440	BK CHINA NY CD NEW YORK CITY NY CD	CD/COUP	0.150	03/27/13	06/27/13	249,000.00
3435	1ST NIAGARA CD BUFFALO NY CD	CD/COUP	0.250	03/28/13	07/01/13	249,000.00
3458	SOVEREIGN BANK CD WILLINGTON DE CD	CD	0.200	01/30/13	07/30/13	249,000.00
3460	FIFTHTHIRD BANK CINCINNATI OH CD	CD	0.300	02/06/13	08/06/13	249,000.00
3461	ROCKVILLE BK VERNON ROCKVILLE CT CD	CD	0.200	02/08/13	08/08/13	249,000.00
	TOTAL CD'S					2,241,000.00
	INTEREST NOT RECORDED BY MONTH-END					(1,090.92)
	CASH					0.57
	WESTERN ASSET INST GOV					4,660,242.91
						<b>6,900,152.56</b>
**	WELLS FARGO- REMAINING SEC LOAN PROCEEDS	MM/BONDS	VARIES	NA	NA	250,926.06
<b>APRIL 30, 2013</b>						<b>INVESTMENTS AT END OF MONTH</b> 7,151,078.62

# Intermediate District 287

## Cash Position Sheet- Monthly Total Net Cash- All Accounts

- EXCLUDING Fund 06 (NEC Construction), 09 (Agency) and 11 (SEC Construction FY10-11)

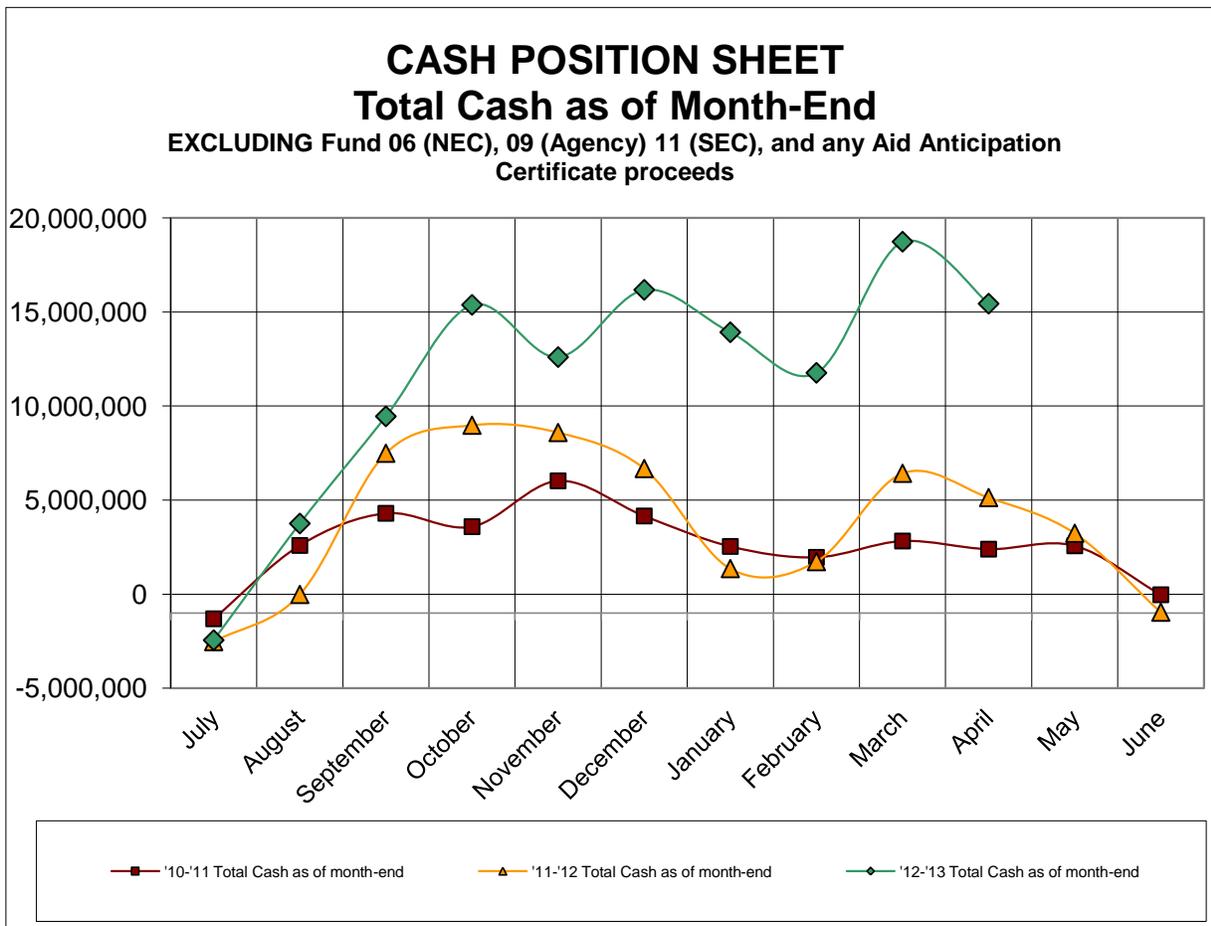
<u>Date</u>	<u>'10-'11 Total Cash as of month-end</u>	<u>'11-'12 Total Cash as of month-end</u>	<u>'12-'13 Total Cash as of month-end</u>
July	-1,311,376 <sup>1</sup>	-2,523,529 <sup>2,3</sup>	-2,447,118 <sup>4</sup>
August	2,589,499 <sup>1</sup>	-15,086 <sup>2,3</sup>	3,754,626 <sup>4</sup>
September	4,297,117	7,492,933 <sup>3</sup>	9,454,172 <sup>4</sup>
October	3,587,135 <sup>2</sup>	8,982,957 <sup>3</sup>	15,382,409 <sup>4</sup>
November	6,023,170 <sup>2</sup>	8,595,697 <sup>3</sup>	12,605,385 <sup>4</sup>
December	4,155,869 <sup>2</sup>	6,678,835 <sup>3</sup>	16,180,751 <sup>4</sup>
January	2,536,880 <sup>2</sup>	1,358,298 <sup>3</sup>	13,924,956 <sup>4</sup>
February	1,956,153 <sup>2</sup>	1,728,796 <sup>3</sup>	11,767,529 <sup>4</sup>
March	2,824,310 <sup>2</sup>	6,426,638 <sup>3</sup>	18,741,667 <sup>4</sup>
April	2,391,598 <sup>2</sup>	5,136,821 <sup>3</sup>	15,446,038 <sup>4</sup>
May	2,569,311 <sup>2</sup>	3,240,235 <sup>3</sup>	
June	-33,370 <sup>2</sup>	-959,957 <sup>3</sup>	

<sup>1</sup> excludes Aid Anticipation Certif. proceeds of \$4,902,195.65 in Oct. 2009, paid back in Sept. 2010

<sup>2</sup> excludes Aid Anticipation Certif. proceeds of \$3,601,990.60 in Oct. 2010, paid back in Sept. 2011

<sup>3</sup> excludes Aid Anticipation Certif. proceeds of \$5,900,000.00 in July 2011, paid back in Aug. 2012

<sup>4</sup> excludes Aid Anticipation Certif. proceeds of \$9,900,000.00 in Aug. 2012, payable back on 9/30/13



**INTERMEDIATE DISTRICT 287**

**APRIL 2013 ACTIVITY**

**WIRE TRANSFERS IN:**

DATE	AGENCY	TO	EF#	AMOUNT	DESCRIPTION
04/08/13	HENN TECH COLL - BP	MSDLAF	1145337	797.53	INV#70641 HENN TECH COLLEGE RENT & CATERING
04/11/13	EDUC-FNS	MSDLAF	1160995	6,698.70	02F705 FED BREAKFAST - MAR13
	EDUC-FNS	MSDLAF	1160995	131.35	02F705 STATE BREAKFAST - MAR13
	EDUC-FNS	MSDLAF	1160995	13,346.44	02F701 FED FREE & REDUCE LUNCHES MAR13
	EDUC-FNS	MSDLAF	1160995	634.68	02S300 ST LUNCHES - MAR13
	EDUC-FNS	MSDLAF	1160995	1,533.81	02F701 REG LUNCHES - MAR13
04/12/13	EDUC - STATE AID	MSDLAF	1163232	57,327.04	01S211 GENERAL ED AID FY1213
04/19/13	HENN TECH COLL - BP	MSDLAF	1172227	60.40	INV#70691 HENN TECH COLLEGE BINDING /MISC MATL
04/29/13	EDUC - STATE AID	MSDLAF	1188951	100,322.31	01S211 GENERAL ED AID FY1213
04/30/13	EDUC - VENDOR PAYMENT	MSDLAF	1190661	115,227.62	INV#70712 MATH & SCIENCE PARTNERSHIP(1/1/13-3/31/13)
	DEED VOC REHAB GRTS	MSDLAF	1190661	87,621.35	INV#70714 D/HH YTH WKFORCE 1/1/13-3/31/13

<b>MTD TOTALS</b>	<b>383,701.23</b>			
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**WIRE TRANSFERS OUT:**

DATE	FROM	AGENCY	WIRE #	AMOUNT	DESCRIPTION
04/15/13	MSDLAF	BANK CARD SERVICES	2399	281.05	MERCANT CARD FEES FOR MAR 13 ACT & CORR #2395
	MSDLAF	BANK OF MONTREAL	2400	65,879.14	P-CARD APR13 - MAR 13 ACT
	MSDLAF	BANK OF MONTREAL	90000034 - 90000042	10,938.27	P-CARD APR13 - MAR 13 ACT
	MSDLAF	US BANK	2401	114.64	ARP FEES VOUCHER ACCT FEB13
	MSDLAF	US BANK	70011868 - 70011895	5,423.50	DIRECT DEPOSIT EMPLOYEE EXPENSES
	MSDLAF	US BANK	231693 - 232674	1,229,970.99	DIRECT DEPOSIT PAYROLL
	MSDLAF	EBC	80000431	54,583.43	EMPLOYEE & EMPLOYER 403B
	MSDLAF	US BANK	80000432	310,762.48	FEDERAL TAXES
	MSDLAF	MN DEPT OF REV	80000433	73,333.64	STATE WITHHOLDING TAXES
	MSDLAF	PERA	80000434	45,356.30	PUBLIC EMPLOYEES RETIREMENT ASSN
	MSDLAF	TRA	80000435	72,683.49	TEACHERS RETIREMENT ASSN
	MSDLAF	EBC	80000436	19,863.52	EMPLOYEE & EMPLOYER 403B
	MSDLAF	US BANK	80000437	137,837.28	FEDERAL TAXES
	MSDLAF	PERA	80000438	52,613.14	PUBLIC EMPLOYEES RETIREMENT ASSN
	MSDLAF	TRA	80000439	72,174.63	TEACHERS RETIREMENT ASSN
04/30/13	MSDLAF	US BANK	70011896-70012033	16,735.52	DIRECT DEPOSIT EMPLOYEE EXPENSES
	MSDLAF	US BANK	232675 - 233663	1,241,661.51	DIRECT DEPOSIT PAYROLL
	MSDLAF	CHS	2402	20,781.18	CHS FLEX PAYMENTS APRIL13
	MSDLAF	EBC	80000440	19,809.77	EMPLOYEE & EMPLOYER 403B
	MSDLAF	US BANK	80000441	139,733.20	FEDERAL TAXES
	MSDLAF	PERA	80000442	53,541.84	PUBLIC EMPLOYEES RETIREMENT ASSN
	MSDLAF	TRA	80000443	72,361.64	TEACHERS RETIREMENT ASSN
	MSDLAF	EBC	80000444	55,980.93	EMPLOYEE & EMPLOYER 403B
	MSDLAF	US BANK	80000445	316,996.48	FEDERAL TAXES
	MSDLAF	MN DEPT OF REV	80000446	74,673.08	STATE WITHHOLDING TAXES
	MSDLAF	PERA	80000447	46,156.86	PUBLIC EMPLOYEES RETIREMENT ASSN
	MSDLAF	TRA	80000448	72,870.50	TEACHERS RETIREMENT ASSN
	MSDLAF	US BANK	3082	30.39	ARP FEES RECEIPT ACCT FEB13
	MSDLAF	US BANK	4095	58.18	ARP FEES PAYROLL ACCT FEB13

<b>MTD TOTALS</b>	<b>4,283,206.58</b>			
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**RESOLUTION RELATING TO THE TERMINATION AND NON-RENEWAL OF THE**  
**PROBATIONARY TEACHING CONTRACT OF THE FOLLOWING**  
**PROBATIONARY TEACHERS**

BE IT RESOLVED by the School Board of Intermediate District 287 that pursuant to the Minnesota Statutes 122A.40, Subdivision 5, that the probationary teaching contract of the following probationary teachers of Intermediate District 287 is hereby terminated at the end of the 2012-2013 school year on June 30, 2013.

BE IT FURTHER RESOLVED, that written notice be sent to said probationary teachers regarding termination and non-renewal of his/her contract, as provided by law.

<b><u>NAME</u></b>	<b><u>LICENSE</u></b>	<b><u>DATE OF EMPLOYMENT</u></b>
--------------------	-----------------------	----------------------------------

**ACADEMIC**

Abby K. Bartelma	School Psychologist	August 24, 2010
Karen Bergantine-Bolstad	Math	August 24, 2010
Jennifer Justen	English Language Arts	August 24, 2010
Toby K. Schroder	Life Science	August 23, 2011

**SPECIAL EDUCATION**

Ellen C. Dunkle	Emotional Behavior Disorders	September 10, 2010
Margaret M. Hanson	Emotional Behavior Disorders	August 21, 2012
Kevyn Monier	School Social Worker	August 23, 2011
Genny R. Reigstad	Emotional Behavior Disorders	August 23, 2011
Nicole Trinh	School Psychologist	August 21, 2012

**RESOLUTION RELATING TO THE TERMINATION AND NON-RENEWAL OF  
EMPLOYEES HIRED UNDER LICENSURE WAIVERS**

BE IT RESOLVED by the School Board of Intermediate District 287 that the employment of the following individuals hired as Community Experts or through Variances or Waivers for Innovative Teaching be terminated at the end of the 2012-2013 school year on June 30, 2013.

BE IT FURTHER RESOLVED, that written notice be sent to said employees regarding termination and non-renewal.

**NAME**

**DATE OF EMPLOYMENT**

**TEACHING & LEARNING**

Richard J. Greelis  
Sarah M. Knox-Nguyen

September 12, 2012  
February 16, 1999

**SPECIAL EDUCATION**

**RESOLUTION RELATING TO THE TERMINATION AND NON-RENEWAL OF**  
**PROBATIONARY NON-LICENSED EMPLOYEES**

BE IT RESOLVED by the School Board of Intermediate District 287 that the employment of the following non-licensed employee be terminated between May 23, 2013 and the end of the 2012-2013 year on June 30, 2013.

BE IT FURTHER RESOLVED, that written notice be sent to said employee regarding his/her termination.

<u>NAME</u>	<u>POSITION</u>	<u>DATE OF EMPLOYMENT</u>
Aisha Anderson	Education Assistant	December 5, 2012
Tyler Byers	Education Assistant	September 17, 2012
Howard Crutcher	Education Assistant	January 3, 2012
Michele Denzer	Assistant Cook	November 26, 2012
Pierre Fulford	Education Assistant	September 14, 2012
Heather Henning	Education Assistant	December 12, 2012
Shannon Hurd	Education Assistant	February 8, 2013
Daniel Kurtzweg	Education Assistant	November 19, 2012
Anita Leonard	Education Assistant	August 29, 2013
Edward Owens	Education Assistant	August 27, 2012
Evelyn Ramsey	Education Assistant	March 5, 2013
Ginger Rohleder	Education Assistant	August 29, 2011
Peggy Zimmer	Cook	August 13, 2013

May 2013  
vol 10 ♦ no 8

## Tools Needed to Keep Students and Staff Safe

### AMSD Calendar

**May 3, 2013**

**Board of Directors Meeting, 7:00 a.m., TIES Building, St. Paul**

**May 17, 2013**

**Legislative/Executive Committee Meeting, 7:30 a.m., TIES Building, St. Paul**

**May 24, 2013**

**Board of Directors Meeting, 7:00 a.m., TIES Building, St. Paul**

**June 14, 2013**

**Executive Committee Meeting, 7:30 a.m., TIES Building, St. Paul**

**July 12, 2013**

**Executive Committee Meeting, 7:30 a.m., TIES Building, St. Paul**

### AMSD's Mission

*To advocate for state education policy that enables metropolitan school districts to improve student learning.*



Association of  
Metropolitan School Districts

Last week, the Minnesota House and Senate passed their respective omnibus education policy and finance bills. The bills now head to a conference committee to reconcile the differences. The bills represent a culmination of each legislative body's priorities and commitment to education policy and finance. Most of the publicity about the E-12 bills has been related to the funding of full-day kindergarten and early childhood scholarships. While these provisions are noteworthy, there is another very important provision that is contained in the Senate Education Policy Omnibus bill (SF 978) and the House Education Finance Omnibus bill (HF 630). Each bill includes language that clarifies the conditions and circumstances under which properly trained school district staff may use prone restraint procedures to ensure a safe learning environment for students and staff.

The language being considered by the Legislature was part of a plan put forward by a stakeholder group convened by the Minnesota Department of Education. The group included school board members, special education directors, intermediate school district staff and representatives from special education advocacy organizations. The plan to reduce the use of restrictive procedures in Minnesota was included in the FY 2013 Report to the Legislature on the Use of Prone Restraint. While some advocacy groups opposed any use of prone restraint as an emergency response to keep students and staff safe, the majority of the stakeholders supported the changes the group proposed to the existing statute. It should be noted that the stakeholder group was in full agreement on other measures to reduce restraint use including expanded use of Positive Behavior Interventions and Supports (PBIS), increased funding to increase access to school-linked mental health services, reducing barriers to accessing day and residential treatment and increasing the safe school levy authority to support PBIS and staff training. In other words, the group advocated for a comprehensive approach to the issue.



Specially designed and equipped classrooms facilitate a calm learning environment for children with mental health and behavioral needs.

*Continued on page 4*

### From the Chair

It's the "bottom of the ninth" for the 2013 legislative session and time for AMSD board members, staff, parents and concerned citizens to "step up to the plate" and make their voices heard. Major decisions that will significantly impact our students and our schools will be made over the next few weeks. Reforming the assessment and accountability system, providing flexibility and modernizing the teacher licensure system, and maintaining Minnesota's commitment to providing equitable and integrated learning environments through a reformed integration revenue program are among the critical issues to be decided.

While there has been talk about 2013 being the "education session," it is important to note that even the House bill, the most generous proposal on the table would provide just an inflationary increase to our schools over the next biennium. A survey of member school districts showed that under the level of funding proposed by the Governor and the Senate, AMSD members would face a cumulative budget shortfall in excess of \$130 million for the 2013-14 school year.

Please take a few minutes to make a phone call or write an email to urge the Governor and legislators to provide **at least** the level of funding for our schools contained in the House bill. Your input can make a difference and help "win the game" for our students.

*George Kimball, school board member from White Bear Lake Public Schools, is chair of AMSD.*

# Building Assets & Reducing Risks at St. Louis Park High School

St. Louis Park High School teachers are engaged in a new educational framework to deliver high school curriculum. The BARR Program, or Building Assets-Reducing Risks, is a comprehensive, research-based approach, designed to reduce academic failure, close the achievement gap, increase attendance and decrease the use of alcohol, tobacco, and other drugs – all while building assets in all high school students.

Minneapolis-based Search Institute (a leading innovator in discovering what children and adolescents need to succeed in their families, schools, and communities) defines assets as “40 common sense, positive experiences and qualities that help influence choices young people make and help them become caring, responsible, successful adults.” Search Institute and St. Louis Park Public Schools have a long history as partners in the research and development of healthy families, schools and communities.

Fourteen years ago, Angela Jerabek (then a High School Counselor) developed a 9<sup>th</sup> Grade Program to address the risks that arise during this transitional year. Over time the program won accolades from many, including being listed in the Substance Abuse and Mental Health Services Administration’s (SAMHSA) National Registry of Evidence-Based Programs and Practices (NREPP) in 2009. The nationally recognized 9<sup>th</sup> Grade Program is now known as Building Assets-Reducing Risks or BARR.

In 2010, a federal Investing in Innovation (i3) grant was awarded to the Search Institute allowing the expansion of the BARR program to Grades 10-12 at St. Louis Park High School and replication of the program in two rural school districts in Maine (Bucksport and Sanford) and an urban school district in California (Hemet).

“St. Louis Park is known as a vanguard in education; on the cutting edge of innovative instruction for a long time,” said High School Teacher Greg Goddard who is co-leading the expansion of the BARR Program at the High School. “I see i3 as another extension of innovation.”

## How It Works

The BARR program sets high expectations for students and teachers by providing a proven, flexible, data-driven system centered on the relationships between students and teachers – instead of focusing on the barriers to success. School administration and teachers work together to implement the following strategies:

- Structure ninth grade classes into blocks or teams, with three teachers for approximately 90 students to enable a culture of common teachers and common students; allowing clear monitoring and support for all learners.
- Reduce class sizes in block classes; increasing opportunities for relationship building.
- Facilitate “I-Time” – a weekly course on social competency, substance abuse prevention, student-to-student relationships, and teacher-to-student relationships.
- Provide staff development on asset building, differentiated instruction, college readiness, using real time data and cultural competence.
- Increase parent involvement through a parent advisory group and community involvement through partnerships.
- Identify high-risk students and implement strength-based intervention through weekly Block and Risk Review meetings.
- Identify high-potential students and accelerate their learning leveraging relationships.
- Conduct on-going evaluation of the program.

“It changes the way we see and teach students in America, and guarantees that all students can compete locally, nationally, and globally now and in the future,” said Jerabek.

## Expansion at St. Louis Park High School

At St. Louis Park High School, the BARR program is expanding from its original 9<sup>th</sup> Grade focus, to include Grades 10-12, with an eye on college and career readiness.

The school is organizing itself with an Academy structure beginning Fall 2013 with a focus on the middle-achieving students, career exploration, experiential-based education (guest speakers, job shadowing, mentoring, internships, field trips, etc.), relationships, relevance and rigor. Sophomore students enroll in a Foundations course in their chosen academy area to prepare them for their course of study in their junior year.

“I see it as a mindset – that any student can take almost any class. If you think you can do it – and are motivated – give it a try,” said High School Principal Rob Metz.

Students may choose from five academies:

- Business
- Engineering and Technologies
- Health Sciences



St. Louis Park Public Schools

*Continued on page 3*

## **BARR Program Enhances Student Success**

*Continued from page 2*

- Law and Public Policy
- Media Arts and Communication.

“Academies are not a zero-sum game; they allow that structured connection and some future educational endeavor past 12<sup>th</sup> Grade,” said Goddard.

Teachers connect with post-secondary educators, including Minnesota State Colleges and Universities (MnSCU) Deans and faculty, to ensure relevance and rigor in the course of study. Additionally, School administration and staff work closely with business and industry to create advisory boards for each academy.

“I like to tell incoming freshmen that when they leave St. Louis Park High School, they will be going somewhere else – not ‘if’, but ‘when’,” said Metz.

“What I like most of all, is the creation of a post-secondary culture for ALL students,” said School Board Member Julie Sweitzer.

### **Results**

The results of a randomized, controlled trial showed that half of the 9<sup>th</sup> Graders assigned to the BARR Program in Hemet, California, earned significantly more language and mathematics credits towards graduation and achieved higher standardized test scores in both reading and mathematics compared to those not in the program, based on a careful examination of Northwest Evaluation Association, or NWEA, assessment data.

Prior to BARR, 9<sup>th</sup> Grade students in Hemet were not monitored as closely and success was much more random. Intervention was not strategic and freshmen were not as successful. Also, the grades, attendance, and earned credits for freshmen were lower and the connection to the school overall was not as solid.

In St. Louis Park High School, the BARR program has been evaluated for the past 14 years by independent evaluators. Some of the findings are:

- Increased student success. Advanced Placement and International Baccalaureate tests increased from 170 in 1999 to more than 1,100 in 2009. Growth includes demographic groups that had not previously participated in these honors programs in the past.



- Reduced school failure rate. In 1998, 44% of ninth grade students failed at least one class. In the first year of implementation, the number of students failing one or more classes fell to 28%. In subsequent semesters, the failure rate usually stayed below 20% and last year was just 11%.

- Reduced use of alcohol, tobacco, and other drugs. The proportion of boys using tobacco was cut by 50% during BARR implementation, from 19% in the baseline year to 7% six years later. During the same period, the Minnesota average ranged from 14–19%.

### **Matching Grants**

Receipt of the federal i3 grant is made possible by local matching grants from the following corporations and individuals: Rural School and Community Trust, Best Buy Children’s Foundation, Cargill Foundation, Target Corporation, Curtis L. Carlson Family Foundation,

Minneapolis Foundation, Otto Bremer Foundation, Peter Benson Family, Kent Eklund, Dee Gaeddert, and Morris Goodwin, Jr.

“I so appreciate the relationships of community and business to support this work,” said School Board Chair Bruce Richardson.

*This month’s member spotlight was submitted by Sara Thompson, Communications Manager, St. Louis Park Public Schools.*



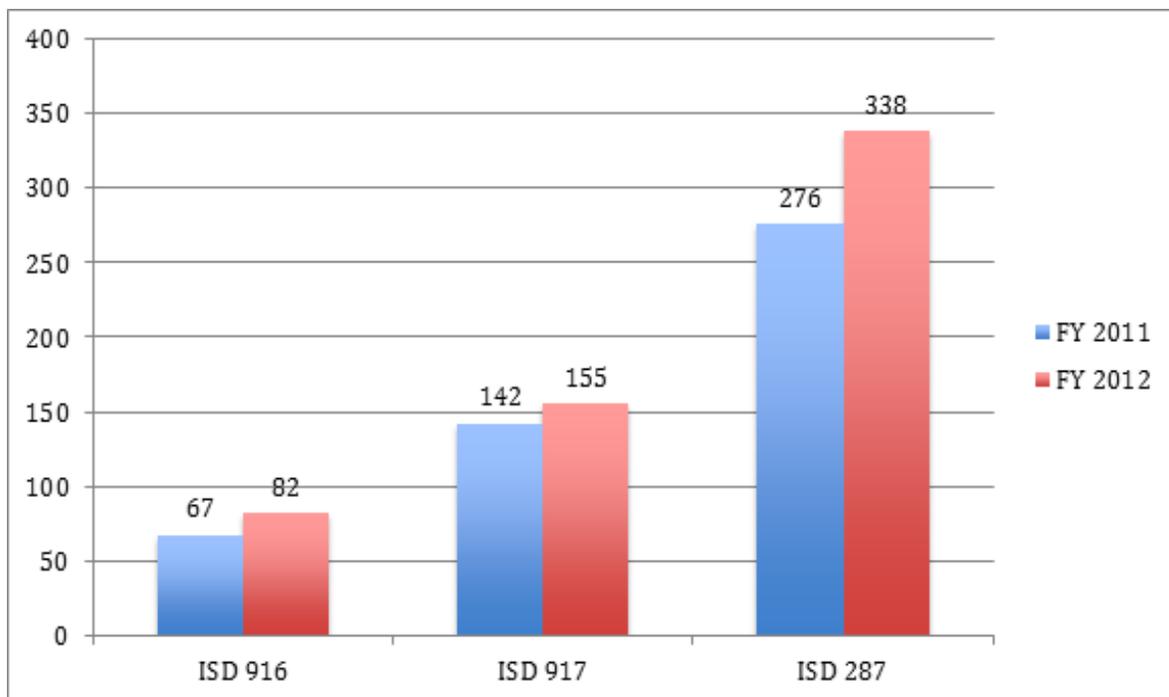
# Resources Needed to Provide Safe Learning Environments

*Continued from page 1*

In the special education environment, prone restraint is still an important tool in the array of emergency responses district staff use to ensure the safety of all of the students and staff in our schools. School districts are serving more and more students with highly aggressive behaviors as budget cuts have reduced options in long-term residential facilities. For example, in Hennepin County there was a one-third reduction in the number of youth placed in residential treatment, foster care and corrections between 2008 and 2009. Funding for placements in long-term residential mental health decreased by 40% during same period (Intermediate District 287, “A Tipping Point.”).

State policymakers have not provided appropriate resources or a comprehensive solution to help our public schools prepare for this change in policy. At Northeast Metro 916, the injury rates for staff, as reflected by worker compensation claims, is 70% greater than other public schools. In one year staff injuries doubled from 47 to 93 at the two largest sites. Figure 1 details the number of staff injuries related to student behavior for the three intermediate school districts in 2011 and 2012. The response by these districts has been to invest more resources in training staff how to manage dangerous student behaviors. Staff are trained to first use strategies to attempt to de-escalate the violent behavior. Only when those strategies are unsuccessful and students pose a threat to themselves, other students or staff, are restrictive procedures used. Staff are re-certified for use of restrictive procedures each year.

**Figure 1: Intermediate District Staff Injuries Related to Student Behavior-FY 2011-2012**



Injuries were the result of: biting (often multiple times), hitting, throwing, pinching, kicking (in the back, head and chest), shoving, grabbing and doors slammed on fingers/hands.

Minnesota’s children, our children, are experiencing mental health challenges that are overwhelming our schools and families. The systems and policies currently in place in Minnesota to identify mental health needs, and prevent and mitigate the negative affects of children’s mental health challenges are either over-burdened, under-resourced, or inadequate. Schools, which are required to serve ALL children regardless of medical condition, are overloaded and under resourced, as well as lacking the authority to provide therapeutic services.

*Continued on page 5*

# Policymakers Need to Address Children's Mental Health Issues

*Continued from page 4*

In the 2013 Minnesota Legislative Auditor Report on Special Education, it was reported that from 2000 to 2011, the number of special education students in Minnesota had increased 11 percent, a trend that is counter to the national trend of declining special education enrollment. Over the same period, full-time special education staff in Minnesota increased 25 percent. One of the significant findings of the report was that many Minnesota statutes and rules exceed federal requirements for special education. The report also found that districts were diverting revenues from general education aid and local operating levies to pay for their special education costs.

For the last year, advocates who have not always agreed on how best to address children's mental health and special needs challenges have begun partnering together as never before. Recommendations from the partnered work among those who serve special needs children in Minnesota include expanding mental health grants, raising the cap for the safe schools levy and increasing resources to maintain and expand PBIS.

There are a number of bills and initiatives at the Legislature that set the stage for earlier intervention for students and families. Pursuing these initiatives will decrease the need for the use of restrictive procedures in our schools. We need to help children with therapies and skills development to give them coping mechanisms so they can make better choices and reduce dangerous incidents. But until stakeholders can come together on alternatives, prone restraint is still needed in emergency situations to ensure all students and staff are safe.

## AMSD Children's Mental Health Summit

November 27, 2012

- Over 160 education leaders, legislators and mental health professionals attended AMSD's annual conference about bridging children's mental health and K-12 education.
- You can find the materials and videos from the conference at:

<http://www.amsd.org/2012policysummit>

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**AMSD Members:** Anoka-Hennepin School District, Bloomington Public Schools, Brooklyn Center Community Schools, Burnsville-Eagan-Savage, Columbia Heights Public Schools, East Metro Integration District, Eastern Carver County Schools, Eden Prairie Schools, Edina Public Schools, Elk River Area School District, Farmington Area Public Schools, Fridley Public Schools, Hopkins Public Schools, Intermediate School District 287, Intermediate School District 917 (Associate Member), Inver Grove Heights Community Schools, Lakeville Area Public Schools, Mahtomedi Public Schools, Minneapolis Public Schools, Minnetonka Public Schools, Mounds View Public Schools, North St. Paul/Maplewood/Oakdale School District, Northeast Metro Intermediate School District 916 (Associate Member), Northwest Suburban Integration District (Associate Member), Orono Schools, Osseo Area Schools, Richfield Public Schools, Robbinsdale Area Schools, Rosemount-Apple Valley-Eagan Public Schools, Roseville Area Schools, Shakopee Public Schools, South St. Paul Public Schools, South Washington County Schools, Spring Lake Park Schools, St. Anthony/New Brighton Independent School District, St. Cloud Area Schools, St. Louis Park Public Schools, St. Paul Public Schools, Stillwater Area Public Schools, TIES (Associate Member), Wayzata Public Schools, West Metro Education Program, West St. Paul-Mendota Heights-Eagan Area Schools and White Bear Lake Area Schools.

# School Board Planning Calendar January 2013 – December 2013

1 <sup>st</sup> Meeting of the Month	2 <sup>nd</sup> Meeting of the Month
<b>START TIME 6:30 PM</b>	
<b>JANUARY 10, 2013</b> <i>No Meeting</i>	
<b>JANUARY 24, 2013</b> <i>Organizational Meeting</i>	
Election of Board Officers Oath of Office Financial Report December FY12 Audit	Legislative Platform Restrictive Procedure Plan & Minnesota Department of Education Report from Stakeholders Uber Goal #2
What Board Members Should Know About Special Education Monitoring	
<b>FEBRUARY 14, 2013</b> Communication with Local Boards Hennepin County Graduation Update Mentor Connection Superintendent Mid-Year Evaluation Procedure Work Session on Process Education Model (PEM)	<b>FEBRUARY 28, 2013</b> Financial Report February FY14 Budget Assumption & 2209 Parameters FY12 Budget Revision & FY13 Budget Assumptions Program Withdrawal Report Staff Reduction ULA Resolution Changes for following Year Strategic Plan – Year 4 Uber Goal #1
<b>MARCH 14, 2013</b> Work Session: ➤ Process Communication Model (PCM) Training for Board Members	<b>MARCH 28, 2013</b> Financial Report February FY14 Budget Reduction Realignment Proposal Program Reduction Resolution Proposed District 287 School Calendar 2013-2014 Reduction ULA for tenured staff ( <i>provide names</i> )
<b>APRIL 11, 2013</b> <i>(Only one Board meeting this month!)</i> Superintendent & Board Evaluation Update	
<b>MAY 9, 2013</b> Administrative Service PLC Career Tech Financial Report March Presentation on Innovation & Technology Strategic Plan Report Summary Status Report on Board Policy & Procedure	<b>MAY 23, 2013</b> Financial Report April Non-Renewals/Layoffs Probationary Licensed, and Non-Licensed Staff Reduction ULA Resolution
<b>JUNE 13, 2013</b> Literacy Video Superintendents Evaluation Update Administrative/Unaffiliated Parameters - (Closed Session)	<b>JUNE 27, 2013</b> Facilities Management Update - Energy Audit FY14 Budget Approval PLC Data Report
2013-2014 Budget Board Evaluation Financial Report May Final ULA Resolution for Licensed Staff	

**INFORMATIONAL ITEMS TO REMEMBER:**

\*\* Board role in setting/supporting goals  
Board TLC

Community use of Facilities Bucket

# School Board Planning Calendar January 2013 – December 2013

<b>1<sup>st</sup> Meeting of the Month</b>	<b>2<sup>nd</sup> Meeting of the Month</b>
<b>AUGUST 22, 2013</b> <i>(Only one Board meeting this month!)</i> <b>(Meeting held at NEC Site)</b>	
Approval of Cash Flow Borrowing Resolution District Operations Financial Report July	Legislative Session Review & Implications Report on Crisis Planning (Michelle Axell – 10 minutes) What Board Members Should Know About Our 2013-2014 Start-Up” (Colleen, Dolly, Char, and Jane)
<b>SEPTEMBER 12, 2013</b> Superintendent Goals	<b>SEPTEMBER 26, 2013</b> Financial Report August PLC’s Results/Goals Report on Crisis Planning
<b>OCTOBER 10, 2013</b>	
	<b>OCTOBER 24, 2013</b> Financial Report September Strategic Plan Update
<b>NOVEMBER 14, 2013</b> <i>(Only one Board meeting this month!)</i>	
Facilities Management Update Financial Report October	Food Service Resolution OPEB Reporting & Funding
<b>DECEMBER 12, 2013</b> <i>(Only one Board meeting this month!)</i>	
Financial Report November	Prior Year Audit Review

**INFORMATIONAL ITEMS TO REMEMBER:**

**\*\* Board role in setting/supporting goals  
Board TLC**

**Community use of Facilities Bucket**

**INTERMEDIATE DISTRICT 287**  
**May 23, 2013**  
**SCHOOL BOARD CALENDAR**

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May 2013

23	Thursday	General Board Meeting	6:30PM	Board Rm
23	Thursday	High School Spring Award Ceremony Hennepin Technical College – Eden Prairie Campus	10:10AM	EP Campus
23	Thursday	High School Spring Award Ceremony Hennepin Technical College – Eden Prairie Campus	12:20 PM	EP Campus
30	Thursday	South Education Center Graduation	12:30PM	SEC
31	Friday	Focus Graduation	9:00AM	SEC
31	Friday	Shady Oak's Graduation (Includes Prairie Center Academy (PCA) and City West Academy)	10:00AM	EP Comm. Ctr.
31	Friday	Vector/InVEST Graduation	11:00AM	SEC

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June 2013

04	Tuesday	West Education Center Graduation	4:00PM	WEC
05	Wednesday	Venture/Invest High School Graduation	9:00AM	Northwest Tech Ctr.
05	Wednesday	Edgewood Education Center Graduation	9:00AM	Edgewood
05	Wednesday	VECTOR North Graduation	12:30PM	Henn Technical Coll
05	Wednesday	North Education Center	1:00PM	NEC Gymnasium
05	Wednesday	SUN Graduation	1:00PM	SEC
05	Wednesday	South Education Center Alternative Graduation	5:00PM	SEC
05	Wednesday	North Education Center Alternative Graduations	6:00PM	NEC Gymnasium
06	Thursday	Epsilon Graduation	1:30PM	Henn Cty Home Sch
13	Thursday	General Board Meeting	6:30PM	Board Rm
18	Tuesday	Board Facilities Committee Meeting	8:30AM	Board Rm
27	Thursday	General Board Meeting	6:30PM	Board Rm

◆ General Board Meeting – Date Change

◆ New Event

**Graduation & Special Events Schedule**

Hennepin Technical College  
High School Spring Award Ceremony  
Thursday, May 23, 2013  
10:10 AM @ Eden Prairie Campus  
13100 College View Road, Eden Prairie, 55347

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_____	_____
_____	_____

Hennepin Technical College  
High School Spring Award Ceremony  
Thursday, May 23, 2013  
12:20 PM @ Eden Prairie Campus  
13100 College View Road, Eden Prairie, 55347

Carter Peterson

_____	_____
_____	_____
_____	_____

South Education Center Graduation  
Thursday, May 30, 2013  
12:30 PM @ south Education Center  
7450 Penn Avenue South, Richfield, 55423

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Focus Graduation  
Friday, May 31, 2013  
9:00 AM @ South Education Center  
7450 Penn Avenue South, Richfield, 55423

Carter Peterson

_____	_____
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Prairie Center Academy & City West Graduation  
(Shady Oak)  
Friday, May 31, 2013  
10:00 AM @ Eden Prairie Community Center  
16700 Valley View Road, Eden Prairie, 55346-4243

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**VECTOR/InVEST Graduation**

**Friday, May 31, 2013**

11:30 AM @ South Education Center  
7450 Penn Avenue South, Richfield, 55423

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**West Education Center Graduation**

**Tuesday, June 4, 2013**

4:00 PM @ West Education Center  
11140 Bren Road West, Minnetonka, 55343

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**Venture/InVEST High School North Graduation**

**Wednesday, June 5, 2013**

9:00 AM @ Northwest Tech Center  
7008 Northland Drive, Suite 100, Brooklyn Park, 55428

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**Edgewood Education Center Graduation**

**Wednesday, June 5, 2013**

9:00 AM @ Edgewood  
6601 Xylon Avenue North Brooklyn Park, 55428

<u>Carter Peterson</u>	_____
_____	_____
_____	_____

**VECTOR North Graduation**

**Wednesday, June 5, 2013**

12:30 PM @ Hennepin Technical College  
9000 Brooklyn Blvd., Brooklyn Park, 55441

<u>Carter Peterson</u>	_____
_____	_____
_____	_____

North Education Center Graduation  
(Special Education Programs)  
June, 5, 2013  
1:00 PM @ NEC Gymnasium  
5530 Zealand Avenue North, New Hope, 55428

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_____	_____
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SUN Graduation  
Wednesday, June 5, 2013  
1:00 PM @ South Education Center  
7450 Penn Avenue South, Richfield, 55423

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_____	_____
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South Education Center Alternative Graduation  
Wednesday, June 5, 2013  
5:00 PM @ South Education Center  
7450 Penn Avenue South, Richfield, MN 55423

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_____	_____
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North Education Center Alternative Graduation  
June, 5, 2013  
6:00 PM @ NEC Gymnasium  
5530 Zealand Avenue North, New Hope, 55428

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_____	_____
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Epsilon Graduation  
Thursday, June 6, 2013  
1:30 PM @ Hennepin County Home School  
14300 County Road 62, Minnetonka, 55345 favorite

<u>Carter Peterson</u>	_____
_____	_____
_____	_____



# Please Join Us For

## *South Education Center Graduation*

**What:** Graduation Ceremony: FOCUS

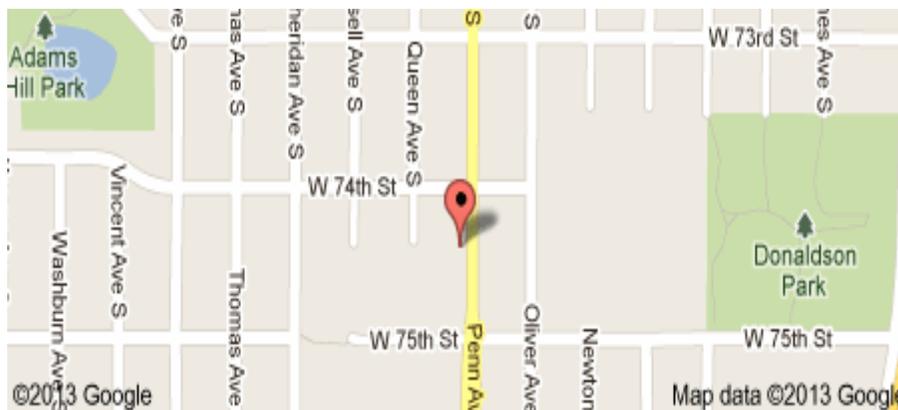
**When:** Friday, May 31, 2013

9:00 a.m.

*Photos and Reception to follow*

**Where:** The Gym  
South Education Center  
7450 Penn Ave South  
Richfield, MN 55423

RSVP: Please calling 612-355-5909 or  
email [rkraay@district287.org](mailto:rkraay@district287.org).

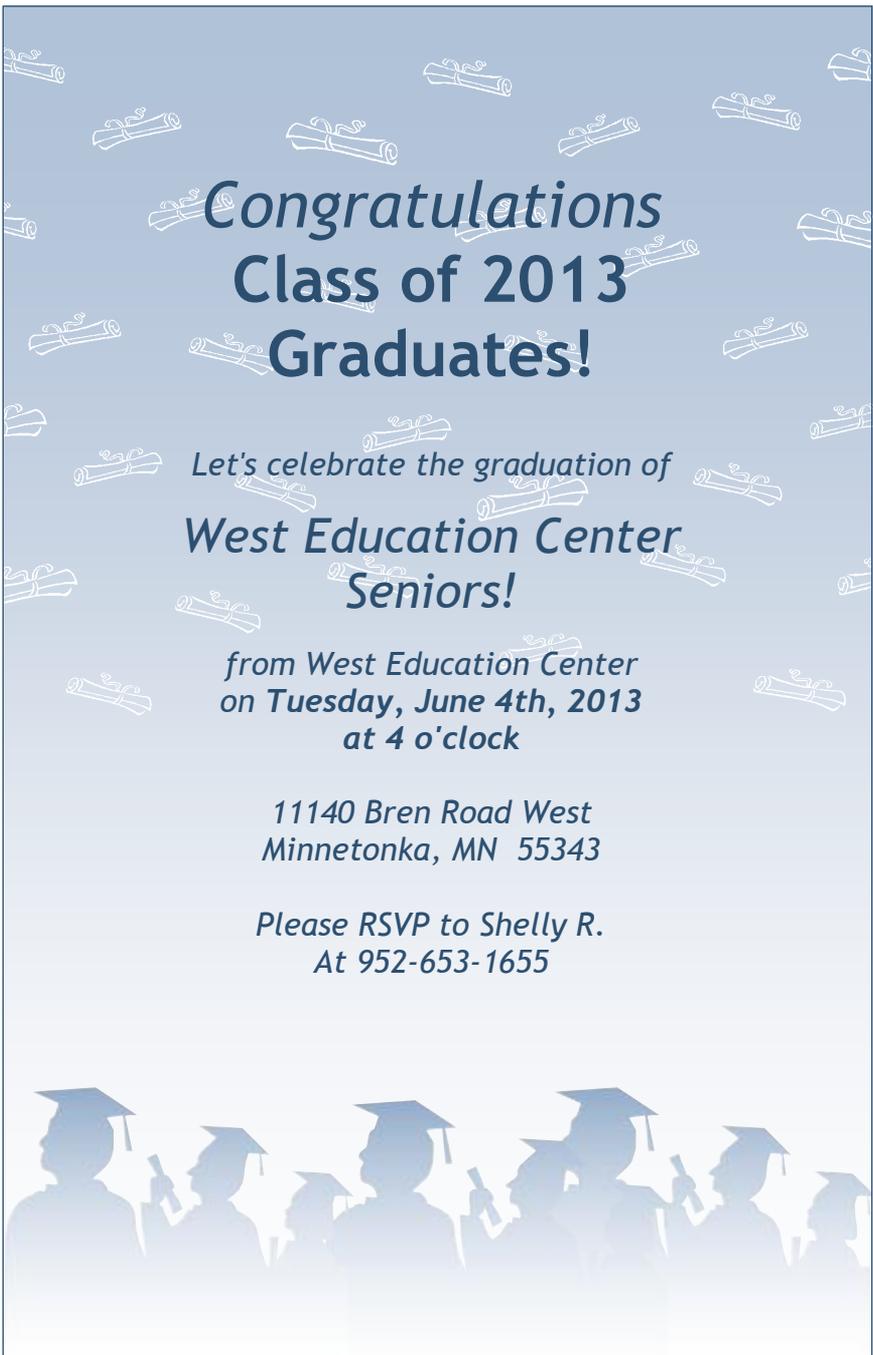


### **Intermediate District 287**

RESPONSIVE. INNOVATIVE. SOLUTIONS.

Intermediate District 287 is a consortium of 12 west metro school districts offering more than 120 programs and services specially designed to help meet the unique learning needs of students. Programs include gifted education, special education, on-line learning and career and technical education.

Member Districts include: Brooklyn Center, Eden Prairie, Edina, Hopkins, Minnetonka, Orono, Osseo, Richfield, Robbinsdale, St. Louis Park, Wayzata and Westonka.



# **Congratulations Class of 2013 Graduates!**

*Let's celebrate the graduation of  
West Education Center  
Seniors!*

*from West Education Center  
on Tuesday, June 4th, 2013  
at 4 o'clock*

*11140 Bren Road West  
Minnetonka, MN 55343*

*Please RSVP to Shelly R.  
At 952-653-1655*





**YOU ARE INVITED TO:  
THE VENTURE & INVEST HIGH SCHOOL  
GRADUATION & CELEBRATION**

**Please join us on Wednesday, June 5, 2013**

**The ceremony will begin at 9:00 a.m. at Northwest Tech Center  
in the 2nd Floor Commons followed by refreshments & cake  
Please RSVP by Friday, May 24th, 2013 to your son or daughter's IEP  
manager.**

**Northwest Tech Center**

**7008 Northland Drive, Suite 100, Brooklyn Park, MN 55428**

**If you have questions please feel free to contact your son or daughter's IEP manager.**

**Intermediate District 287**

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**You Are Invited to**



**North Education Center**  
5530 Zealand Avenue North  
New Hope MN, 55428

Wednesday, June 5, 2013  
1:00 p.m. - 3:00 p.m.

*Commencement will begin at 1:00 pm in the Gymnasium.  
Refreshments will follow in the Cafeteria  
for Graduates and Families.*

**You Are Invited to**



**North Education Center Alternative**  
5530 Zealand Avenue North  
New Hope MN, 55428

Wednesday, June 5, 2013  
6:00 p.m. - 8:00 p.m.

*Commencement will begin at 6:00 pm in the Gymnasium.  
Refreshments will follow in the Cafeteria  
for Graduates and Families.*