

Agenda

1. **CALL TO ORDER** (*Action*)
2. **APPROVAL OF GENERAL MEETING AGENDA** (*Action*)
3. **OPEN FORUM** (*Information*)
4. **APPROVAL OF CONSENT AGENDA** (*Action*)
 - 4.1. General Board Meeting Minutes from April 11, 2013
 - 4.2. Routine Human Resource Activates
5. **ADMINISTRATIVE SERVICES REPORT - (15 minutes)**
 - 5.1. Financial Report
 - 5.1.1. Approval of Routine Monthly Finance Report (*Action*)
 - 5.1.2. Approval of Investment Resolution (*Resolution*)
 - 5.2. Facilities Report - None
 - 5.3. Human Resource Report
 - 5.3.1. Local 2209 Negotiation Update (*Information*)
6. **SHARE THE SUCCESS & RECOGNITION**
 - 6.1. Employee Recognition - The February "Above & Beyond" employee will be announced to the Board.
 - 6.2. The Minnesota State Arts Board Grant
7. **SUPERINTENDENT'S REPORT - (15 minutes)**
 - 7.1. Hiring and Recruitment Update
 - 7.2. Teacher and Principal Evaluation
 - 7.3. Star Tribune 2013 Top Workplace
8. **INSTRUCTIONAL REPORT - None**
9. **BOARD BUSINESS - (15 minutes)**
 - 9.1. Policy Review & Revision (*Information*)
 - 9.2. Board Reports
 - 9.2.1. Chair Report
 - 9.2.1.1. Superintendent Evaluation (*Information*)
 - 9.2.2. AMSD Report (Ann Bremer)
 - 9.2.2.1. AMSD Connections May 2013 Newsletter
 - 9.2.3. District News
 - 9.2.3.1. School Board Planning Calendar
 - 9.2.3.2. May 9, 2013 Calendar of Events
 - 9.2.3.3. Graduation & Special Events Schedule
 - 9.3. Once Around the Table
10. **ADJOURNMENT**

DISTRICT 287 REGULAR BOARD MEETING
Intermediate District 287
April 11, 2013
MINUTES

1. CALL TO ORDER

Chair Ann Bremer called the regular meeting to order at 6:47 PM in the District Service Center Board Room. A quorum was declared with the following members in attendance:

286	Brooklyn Center	Greg Thielsen
272	Eden Prairie	Carol Bomben
270	Hopkins	Laura Ronbeck
276	Minnnetonka	Bob Quam
278	Orono	Michèle Kunz
280	Richfield	Nancy Rowley
281	Robbinsdale	Sherry Tyrrell
277	Westonka	Ann Bremer

Absent: 273/ Neville, 279/ Henke, 283/ Gores, and 284/ Peterson

Guests:

287 Administration: Sandra Lewandowski, Anne Becker, Jane Holmberg, Dolly Lastine, Chad Maxa, Char Myklebust, Tom Shultz, and Wauneen Mgeni

287 Staff Members: Linda Oberg, Dr. Jon Voss, David VanDenBoom, and Julie Tuorila

2. APPROVAL OF GENERAL MEETING AGENDA

The general meeting agenda was presented for approval. *Motion by Ann Bremer, seconded by Carol Bomben, to approve the meeting agenda. All in favor. Motion carried unanimously.*

3. OPEN FORUM FOR COMMUNITY COMMENTS

4. APPROVAL OF CONSENT AGENDA

The Consent Agenda was presented for approval. The Consent Agenda included the general meeting minutes from March 28, 2013, MN State Arts Board – Arts Learning Grand, Metro ESCU – Assistive Technology Training grant, MN Organization on Fetal Alcohol Syndrome – 2013 Public Awareness Grant, Lowe’s Charitable & Education Foundation Grant, MN Child Care Resource & Referral Network – Think Small Center and School Age Grant, and approval of the Routine Human Resource Activities for April 11, 2013. *Motion by Carol Bomben, seconded by Greg Thielsen, to approve the Consent Agenda as presented. Motion carried.*

5. SHARE THE SUCCESS & RECOGNITIONS

Superintendent Lewandowski introduced Dr. Char Myklebust, Executive Director of Mental Health and Partnerships and Linda Oberg, Social Emotional Learning Coordinator, to the Board. Linda briefly updated the Board on the district’s “Be the Change” initiative, a coordinated effort to address bullying in our schools. Featured events have included a production by *blank slate theatre* called “Analyzing the Bully,” art activities and history lessons to encourage kindness and discourage cruelty, as well as internet safety training to identify and deter cyber bullying.

6. SUPERINTENDENT’S REPORT

Superintendent Lewandowski briefly updated the Board on her Uber Goal. Sandy introduced Dr. Jane Holmberg, Executive Director of Teaching & Learning and Mrs. Anne Becker, General Counsel/Director of Human Resources. They discussed the district’s pilot of a Results Only Work Environment (ROWE) for several employee groups. This element of the superintendent’s goal to attract and retain an effective and accountable workforce is providing some early positive results.

Sandy Lewandowski presented and recommended approval of the revised 2013-2014 Organizational Chart. *Motion by Ann Bremer, seconded by Sherry Tyrrell, to approve the revised 2013-2014 Organizational Chart as presented. All in favor. Motion carried unanimously.* The revised organizational chart recognizes the retirement of Char Myklebust, creating an Assistant Director of Mental Health and Partnerships position reporting to Dr. Colleen Baumtrog, Executive Director of Administrative Services.

Sandy briefly updated the Board on the House Omnibus Education Bill had deleted the intermediate levy increase. An amendment is being proposed to rectify the deletion. Sandy testified at the State on the urgency for the increase, and Education Minnesota is speaking in favor of the amendment.

7. INSTRUCTIONAL REPORT

Superintendent Lewandowski introduced Dr. Jon Voss, Principal of Academic Programs, and David VanDenBoom, Assistant Principal of Academic Programs. They presented a progress report on the new West Education Center Alternative program (W-ALT) opening fall 2013. They briefly updated the Board on elements of the program especially designed to personalize learning as well as the “We Want You at W-ALT” communication efforts. The program is the culmination of several of the district’s efforts over many years managing alternative learning programs, continuous progress learning models, and online and blended online learning. A centerpiece of the model will be a robust electronic Continuous Learning Plan that can be continually accessed by students, teachers, and their families. It will include dashboard information on earned credits, college and career planning, social/emotional learning, and testing history. Students will be able to make choices among many curriculum options to suit how they best learn. Enrollment for the summer program will begin in two weeks.

Mrs. Dolly Lastine, Executive Director of Special Education, briefly updated the Board on the enrollment status of the special education programs. As of April 1, 2013, the district had exceeded planned numbers, with 15 programs at capacity. Dolly has relayed this information to the special education directors, letting them know that it might take longer than usual to be able to accommodate students in some of the high profile programs and 287 can offer other options for support in the interim.

8. ADMINISTRATIVE SERVICE REPORTS

Financial Report - None

Facilities Report

Mr. Thomas Shultz, Director of Facilities, presented and recommended approval of the District Service Center (DSC) Redesign and Furniture Project. *Motion by Ann Bremer, seconded by Michèle Kunz, to approve the District Service Center (DSC) Redesign and Furniture Project as presented. All in favor. Motion carried unanimously.*

Human Resources Report - None

9. BOARD BUSINESS

Policy Review & Revision - None

Chair Report

Board Chair Bremer informed the Board on the 2012-2013 Superintendent Evaluation process and timeline.

Board Chair Bremer reminded the Board that the 2013 ISD Retirement Celebration is scheduled for Thursday, May 9 at 4:30 p.m.

Board members briefly discussed the April 2 “Virtual Get on the Bus” event. Board member Quam stated, “The presentation was very well done, and the technology was great.” Board member Ronbeck stated, “It really came through how much innovation is valued.” Board member Kunz stated, “You get people talking about things they are passionate about and boy do we have passionate in this District.” Board member Tyrrell requested can we video tape the “Get on the Bus” event, for Board members that do not have a chance to attend can still view the event.

Board member Kunz announce to the Board the video link that Superintendent Lewandowski sent out “Blessing for Babies”, one of the students in the video (Marissa Ackerson) is a District 287 student at South Education Center Alternative.

AMSD Report - None

Once Around the Table

10. ADJOURNMENT

Motion was heard and seconded to adjourn the meeting. Meeting adjourned at 8:11 PM.

The next general meeting will be held on May 9, 2013, at 6:30 PM in the DSC Board Room.

Submitted by
Wauneen Mgeni
Secretary to the Board

Signed: Chair _____ Clerk _____

Date _____ Date _____

**ROUTINE HUMAN RESOURCES ACTIVITIES FOR THE INTERMEDIATE DISTRICT 287
SCHOOL BOARD – May 09, 2013**

LICENSED STAFF

1. Separations:

A. Dismissal

-

B. Resignation

- ROSELYN E. BAIER, Math Instructor at Shady Oak, effective June 7, 2013.
- JESSICA E. BURMESTER, P/H Instructor at the District Service Center, effective April 29, 2013.
- WAEL MOHAMED, Math Instructor at Hennepin County Home School, effective June 7, 2013.

C. Retirement (Regular/Disability)

-

NON-LICENSED STAFF:

1. Separations:

A. Dismissal

- KIEU PHI NGUYEN, Parent Child Specialist at South Education Center, effective April 17, 2013.

B. Resignation

- CELESTE DOPP, Education Assistant at North Education Center, effective April 19, 2013.
- ALBERT COOKE, Education Assistant at North Education Center, effective April 19, 2013.
- RICHARD BELL, Education Assistant at West Education Center, effective April 19, 2013.
- ROSEMARY CURRAN, Education Assistant at South Education Center, effective June 7, 2013.
- ROXANA BRUINS, Education Assistant at Headway Academy, effective April 29, 2013.
- SONJA CLEARY, Education Assistant at North Education Center to accept a teaching position with District 287, effective July 1, 2013.

C. Retirement (Regular/Disability)

-

INTERMEDIATE DISTRICT 287
PLYMOUTH, MINNESOTA
BOARD OF EDUCATION

Regular Meeting – May 9, 2013

AGENDA SECTION: ADMINISTRATIVE SERVICES REPORTS

ITEM: Approval of Routine Monthly Finance Report

PRESENTED BY: Mae L. Hawkins, Director of Finance

1. Background Information

The March Budget vs. Actual Reports are presented for Board information and review. These reports indicate that year-to-date revenue in all funds excluding Fund 06, Building Construction, total \$61,783,279, or 74.9% of the Revised Revenue Budget of \$82,490,824. The District's monthly revenue will continue to be based upon the cash payments we receive from MDE Special Education Uniform Tuition system and other state aids. During FY12-13, we are receiving cash payments at 82.5% of the entitlement. That compares to 90% in FY08-09, 73% in FY09-10, 70% in FY10-11, and 64.3% in FY11-12. Revenue will be made whole at the end of each fiscal year as we calculate all of our receivables and recognize the revenue receivable as part of the audit.

Year-to-date expenditures in all funds excluding Fund 06, Building Construction, total \$53,849,229, or 64.6% of the Revised Expenditure Budget of \$83,352,386.

DDA

Attachments

2. Fiscal Impact/Funding Source: None

3. RECOMMENDED ACTION: The Board approve the Finance & Donation Report items as presented.

Motion by: _____ Yes ____ Passed ____

Second by: _____ Yes ____ Failed ____

Abstentions: _____

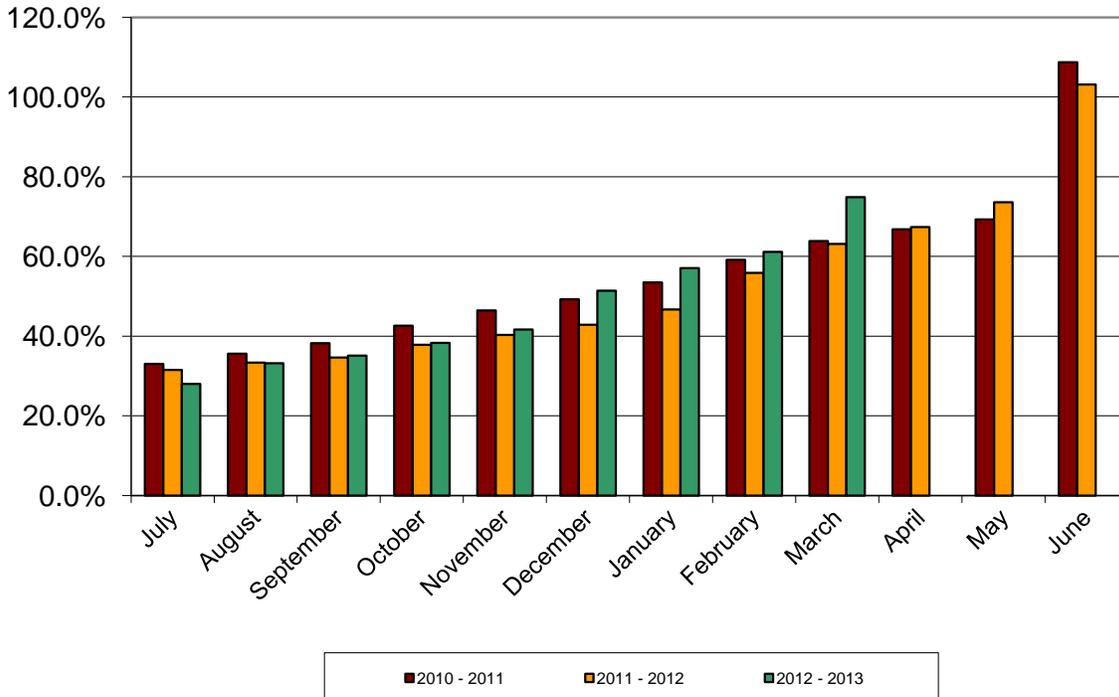
DISTRICT 287

REVENUE COMPARISON

- EXCLUDING Fund 06 (NEC Construction), 09 (Agency) and 11 (SEC Construction FY10-11)

Month	2010 - 2011		2011 - 2012		2012 - 2013	
	\$ Amount	% of Budget	\$ Amount	% of Budget	\$ Amount	% of Budget
July	24,850,317	33.1%	25,873,696	31.5%	23,083,337	28.0%
August	1,917,864	35.6%	1,547,432	33.4%	4,277,483	33.2%
September	1,976,441	38.2%	1,014,685	34.6%	1,595,333	35.1%
October	3,267,074	42.6%	2,606,586	37.8%	2,620,908	38.3%
November	2,880,502	46.4%	2,065,709	40.3%	2,772,203	41.6%
December	2,114,810	49.2%	2,114,041	42.9%	8,060,459	51.4%
January	3,197,405	53.5%	3,139,401	46.7%	4,673,693	57.1%
February	4,262,556	59.1%	7,524,683	55.9%	3,338,082	61.1%
March	3,559,420	63.9%	5,978,317	63.1%	11,361,782	74.9%
April	2,208,715	66.8%	3,434,961	67.3%		
May	1,840,429	69.3%	5,160,949	73.6%		
June	29,664,054	108.7%	24,252,121	103.1%		
TOTAL	81,739,588	108.7%	84,712,582	103.1%	61,783,279	74.9%
BUDGET	75,178,488		82,141,328		82,490,824	

**REVENUE COMPARISON - ALL FUNDS
EXCLUDING FUNDS 06 (NEC), 09 & 11 (AGENCY FUNDS)
YTD REVENUE BY MONTH**



REPORT: EXPREV 006 REVENUE SUMMARY BY FUND - Board Report
 STATEMENT OF REVENUE
 DIST 0287 Intermediate District 287

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ACCOUNTING PERIOD 03/01/13 TO 03/31/13

ACCT STATUS: All Account Statuses ACCOUNT RANGES: 01 TO 99-999
 ZERO BALANCES: Suppress Zero Balances INCLUDE/EXCLUDES: EXL FD 09 09 EXL FD 11 11
 SORTED BY: ACCOUNT FD
 SUBTOTALLED BY: ACCOUNT FD
 SERIES TOTALS: <None Selected>
 PAGE BREAK ON: <None Selected>

FD	PRIOR YEAR ACTUAL	REVISED BUDGET	03/01/13 TO 03/31/13	FISCAL YEAR 201207 RECEIVED THRU 03/31/13	REMAINING ON 03/31/13	PERCENT REMAINING
01 GENERAL FUND	18,549,637.64	17,627,184	168,599.50	8,110,057.12	9,517,126.88	53.99 %
02 FOOD SERVICE FUND	364,196.44	614,905	38,529.63	204,056.74	410,848.26	66.81 %
04 COMMUNITY SERVICE FUND	236,201.05	212,196	3,452.12	85,285.76	126,910.24	59.80 %
06 BUILDING CONSTRUCTION FUND	43,176.26	98,607	0.00	98,584.70	22.30	0.02 %
07 DEBT SERVICE FUND	5,666,623.62	5,163,238	32,558.39	1,693,113.32	3,470,124.68	67.20 %
08 TRUST FUND	543,411.13	536,643	34,529.57	308,877.63	227,765.37	42.44 %
10 SCHOLARSHIP FUND	52,597.25	0	0.00	0.00	0.00	0.00 %
12 ALC-ACADEMIC	9,728,396.17	9,400,367	437,464.37	6,906,539.90	2,493,827.10	26.52 %
13 CAREER & TECH	1,701,733.42	1,400,625	516.00	1,018,939.96	381,685.04	27.25 %
14 SPECIAL EDUCATION	47,301,531.63	47,051,456	10,587,041.89	43,093,211.36	3,958,244.64	8.41 %
20 INTERNAL SERVICE FUND	539,254.78	457,010	56,194.90	347,335.51	109,674.49	23.99 %
41 DONATIONS	704.62	0	90.00	570.00	570.00	0.00 %
51 STUDENT CLUBS	28,294.67	27,200	2,806.00	15,291.93	11,908.07	43.77 %
*** REPORT TOTALS:	84,755,758.68	82,589,431	11,361,782.37	61,881,863.93	20,707,567.07	25.07 %

DISTRICT 287

EXPENDITURE COMPARISON

- EXCLUDING Fund 06 (NEC Construction), 09 (Agency) and 11 (SEC Construction FY10-11)

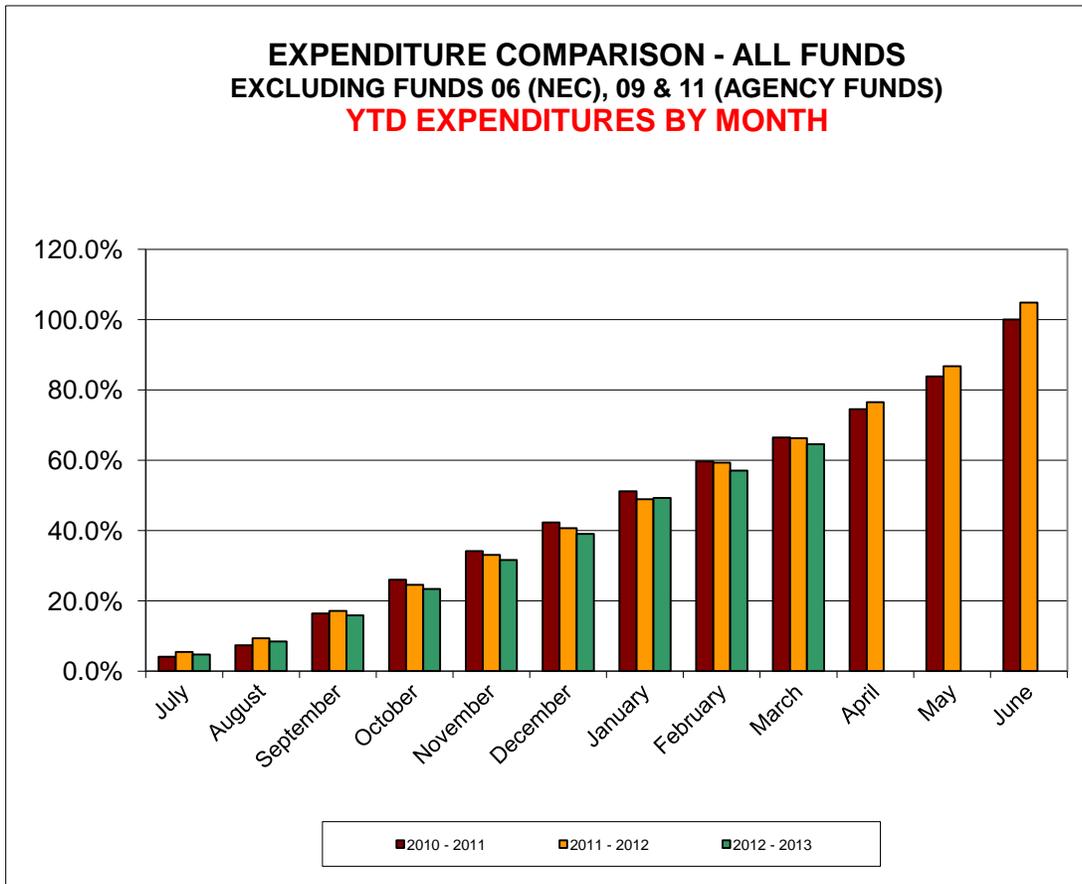
Month	2010 - 2011		2011 - 2012		2012 - 2013	
	\$ Amount	% of Budget	\$ Amount	% of Budget	\$ Amount	% of Budget
July	2,997,044	4.0%	4,426,791	5.4%	3,922,779	4.7%
August	2,470,164	7.4%	3,242,009	9.4%	3,118,331	8.4%
September	6,695,052	16.4% ¹	6,314,818	17.1%	6,204,141	15.9%
October	7,071,964	26.0%	6,114,673	24.6%	6,207,454	23.3%
November	6,026,323	34.1%	6,924,324	33.0%	6,868,339	31.6%
December	6,049,172	42.3%	6,234,872	40.7%	6,204,082	39.0%
January	6,554,858	51.2%	6,740,058	48.9%	8,516,139	49.2%
February	6,315,161	59.7%	8,521,079	59.3%	6,519,986	57.1%
March	5,037,604	66.5%	5,671,596	66.3%	6,287,977	64.6%
April	5,900,120	74.5%	8,378,469	76.5% ²		
May	6,923,777	83.8%	8,376,008	86.7% ³		
June	11,979,044	100.0%	14,816,672	104.9% ⁴		
TOTAL	74,020,282	100.0%	85,761,367	104.9%	53,849,229	64.6%
BUDGET	74,008,146		81,786,192		83,352,386	

¹ Includes \$1,132,399.50 payment for purchase of Hosterman land

² Includes \$2,139,705.64 in MDE Tuition Refunds for prior years paid back to member districts (FY09-10)

³ Includes \$531,813.67 in MDE Tuition Refunds for prior years paid back to other districts (non-member access fee)

⁴ Includes \$1,942,041.25 in MDE Tuition Refunds for prior years paid back to other districts (FY10-11)



REPORT: EXPREV 007 EXPENDITURE SUMMARY BY FUND - Board Rept
 STATEMENT OF EXPENDITURES
 DIST 0287 Intermediate District 287 ACCOUNTING PERIOD 03/01/13 TO 03/31/13

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ACCT STATUS: All Account Statuses ACCOUNT RANGES: 01 TO 99-999
 ZERO BALANCES: Suppress Zero Balances INCLUDE/EXCLUDES: EXL FD 09 09 EXL FD 11 11
 SORTED BY: ACCOUNT FD
 SUBTOTALLED BY: ACCOUNT FD
 SERIES TOTALS: <None Selected>
 PAGE BREAK ON: <None Selected>

FD	PRIOR YEAR ACTUAL	REVISED BUDGET	03/01/13 TO 03/31/13	FISCAL YEAR 201207 EXPENDED THRU 03/31/13	ENCUMBERED THRU 03/31/13	REMAINING ON 03/31/13	PERCENT REMAINING
01 GENERAL FUND	21,995,309.30	18,725,908	1,057,984.10	12,129,861.63	1,401,018.31	5,195,028.06	27.74 %
02 FOOD SERVICE	364,196.44	614,905	49,163.60	388,602.82	114,321.85	111,980.33	18.21 %
04 COMMUNITY SERVICE FUND	215,125.60	233,274	17,389.82	147,935.24	45.00	85,293.76	36.56 %
06 BUILDING CONSTRUCTION FUND	26,403,270.70	793,312	0.00	793,311.72	127,723.90	127,723.62-	16.10-%
07 DEBT SERVICE FUND	4,332,730.63	3,973,669	0.00	3,972,568.76		1,100.24	0.02 %
08 TRUST FUND	536,642.32	536,643	34,529.57	311,146.72		225,496.28	42.01 %
10 SCHOLARSHIP FUND	7,010.18	0	0.00	8,868.77		8,868.77-	0.00 %
12 ALC-ACADEMIC	9,548,579.71	9,488,295	753,505.79	6,121,353.44	439,961.66	2,926,979.90	30.84 %
13 CAREER & TECH	1,966,969.13	1,529,223	135,125.04	872,101.30	10,113.16	647,008.54	42.30 %
14 SPECIAL EDUCATION	46,309,734.31	47,766,259	4,193,229.00	29,620,121.86	451,095.35	17,695,041.79	37.04 %
20 INTERNAL SERVICE FUND	457,010.40	457,010	44,627.31	262,576.78		194,433.22	42.54 %
51 STUDENT CLUBS	28,058.97	27,200	2,422.51	14,091.19	1,413.04	11,695.77	42.99 %
*** REPORT TOTALS:	112,164,637.69	84,145,698	6,287,976.74	54,642,540.23	2,545,692.27	26,957,465.50	32.03 %

Partner in Education

DATE: **April 25, 2013**

TO: Members of the School Board

FROM: Mae L. Hawkins, Director of Finance

RE: **Cash Report - March** Claims, Payroll, Receipts, Investments and Cash Position

A. Recommendation: Request the Board approve payment of the items listed below:

- | | | |
|---|--|----------------------------------|
| 1. Claim payments for: March 2013 | | Totaling <u>\$ 3,676,905.97</u> |
| a) Check #'s 490563 - 490854 | | |
| and Wire Transfers - #'s 2394 - 2398, 3081, 70011696 - 70011867, 80000413 - 80000430 | | |
| and P-Card Purchases - #'s 90000027 - 90000033 | | |
| 2. Payroll for: March 2013 | | Totaling <u>\$ 2,390,836.43</u> |
| a) Check #'s 675567 | | |
| b) Direct Deposit #'s 229749 - 231692 | | |
| and Wire Transfers - #'s 4094 | | |
| 3. Receipts for: March 2013 | | Totaling <u>\$ 13,044,342.60</u> |
| a) Receipt #'s 132381 - 132628 | | |
| 4. Investments at end of month | | Totaling <u>\$ 7,150,115.86</u> |

Expenditures, wire transfers, payroll, claims receipts and investments have been prepared under the direction of Dave Anderson and is presented for approval by the School Board. Dave and I would be glad to answer any questions.

**INTERMEDIATE DISTRICT 287
INVESTMENTS ON HAND
MARCH 31, 2013**

INV NBR	INSTITUTION	INV TYPE	RATE OF RETURN (%)	PURCHASE DATE	MATURITY DATE	AMOUNT INVESTED
3456	BK MAN CALI CD EL SEGUNDO CA CD	CD	0.150	01/23/13	04/30/13	249,000.00
3457	MIZRAH TEFAHOT CD LOS ANGELES CA	CD	0.200	01/23/13	04/30/13	249,000.00
3459	CFG CMNTY BANK CD BALTIMORE MD	CD	0.300	01/29/13	05/14/13	249,000.00
3439	BANCO POPULAR CD HATO REY PR CD	CD/COUP	0.150	09/19/12	06/20/13	249,000.00
3441	BANK BARODA CD NEW YORK CITY N.Y. CD	CD/COUP	0.200	09/19/12	06/25/13	249,000.00
3444	ST BK OF INDIA CD CHICAGO IL CD	CD/COUP	0.200	09/20/12	06/26/13	249,000.00
3440	BANK CHINA NY CD NEW YORK CITY N.Y. CD	CD/COUP	0.150	09/19/12	06/27/13	249,000.00
3435	1ST NIAGARA CD BUFFALO N.Y. CD	CD/COUP	0.250	09/14/12	07/01/13	249,000.00
3458	SOVEREIGN BANK CD WILLINGTON DE CD	CD	0.200	01/23/13	07/30/13	249,000.00
3460	FIFTHTHIRD BANK CINCINNATI OH	CD	0.300	01/29/13	08/06/13	249,000.00
3461	ROCKVILLE BK VERNON ROCKVILLE CT	CD	0.200	01/29/13	08/08/13	249,000.00
	TOTAL CD'S					2,739,000.00
	INTEREST NOT RECORDED BY MONTH-END					(962.76)
	CASH					208,293.18
	WESTERN ASSET INST GOV					3,952,859.38
						6,899,189.80
**	WELLS FARGO- REMAINING SEC LOAN PROCEEDS	MM/BONDS	VARIES	NA	NA	250,926.06
MARCH 31, 2013						7,150,115.86

Intermediate District 287

Cash Position Sheet- Monthly Total Net Cash- All Accounts

- EXCLUDING Fund 06 (NEC Construction), 09 (Agency) and 11 (SEC Construction FY10-11)

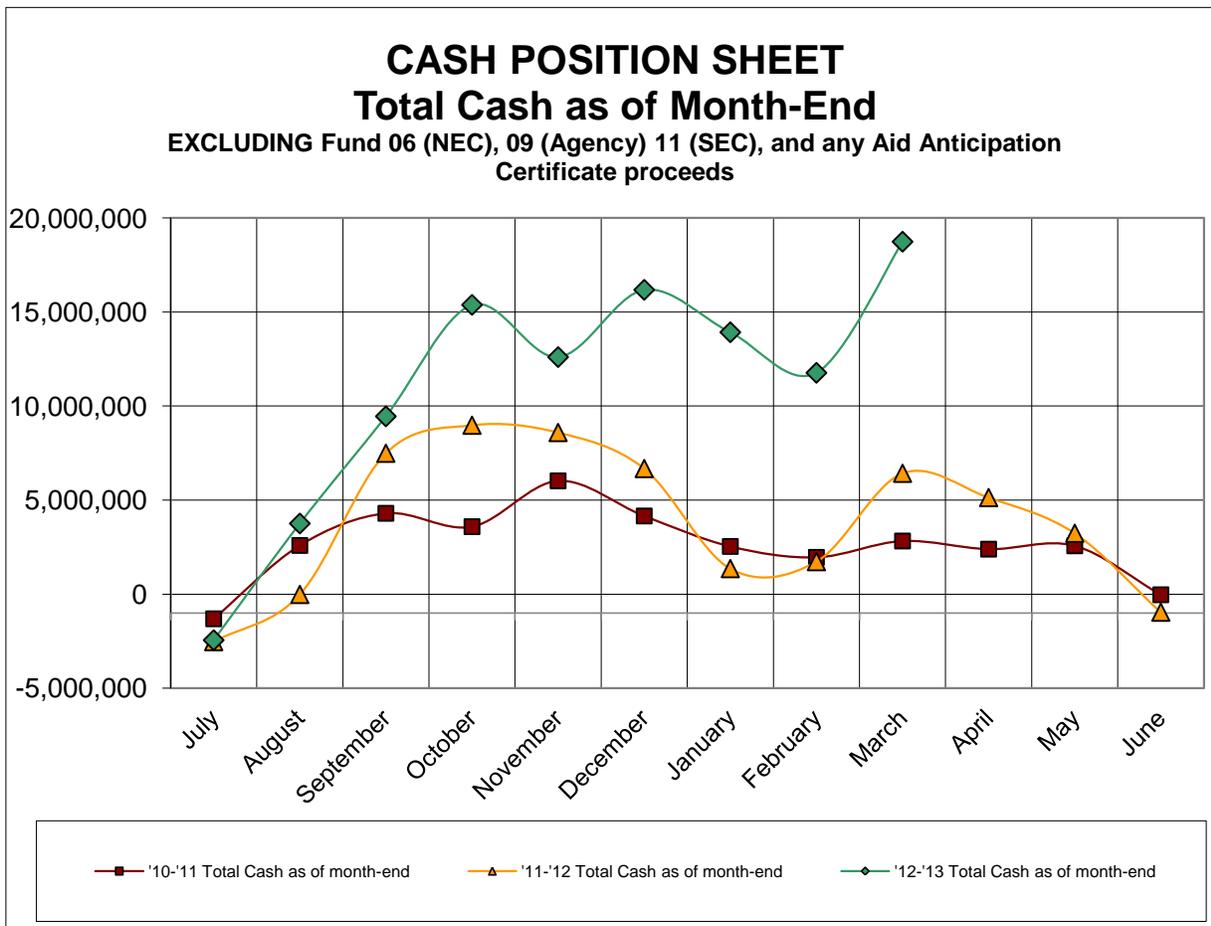
<u>Date</u>	<u>'10-'11 Total Cash as of month-end</u>	<u>'11-'12 Total Cash as of month-end</u>	<u>'12-'13 Total Cash as of month-end</u>
July	-1,311,376 ¹	-2,523,529 ^{2,3}	-2,447,118 ⁴
August	2,589,499 ¹	-15,086 ^{2,3}	3,754,626 ⁴
September	4,297,117	7,492,933 ³	9,454,172 ⁴
October	3,587,135 ²	8,982,957 ³	15,382,409 ⁴
November	6,023,170 ²	8,595,697 ³	12,605,385 ⁴
December	4,155,869 ²	6,678,835 ³	16,180,751 ⁴
January	2,536,880 ²	1,358,298 ³	13,924,956 ⁴
February	1,956,153 ²	1,728,796 ³	11,767,529 ⁴
March	2,824,310 ²	6,426,638 ³	18,741,667 ⁴
April	2,391,598 ²	5,136,821 ³	
May	2,569,311 ²	3,240,235 ³	
June	-33,370 ²	-959,957 ³	

¹ excludes Aid Anticipation Certif. proceeds of \$4,902,195.65 in Oct. 2009, paid back in Sept. 2010

² excludes Aid Anticipation Certif. proceeds of \$3,601,990.60 in Oct. 2010, paid back in Sept. 2011

³ excludes Aid Anticipation Certif. proceeds of \$5,900,000.00 in July 2011, paid back in Aug. 2012

⁴ excludes Aid Anticipation Certif. proceeds of \$9,900,000.00 in Aug. 2012, payable back on 9/30/13



INTERMEDIATE DISTRICT 287

MARCH 2013 ACTIVITY

WIRE TRANSFERS IN:

DATE	AGENCY	TO	EF#	AMOUNT	DESCRIPTION
03/12/13	EDUC-VENDORS	MSDLAF	1091651	557,252.24	01S360 FED PORTION SPED TUITION FY11-12
03/14/13	EDUC - STATE AID	MSDLAF	1105516	1,855.78	01S211 ON-LINE LEARNING FY1213
	EDUC - STATE AID	MSDLAF	1105516	10,044,785.98	01S360 SPEC EDUCATION FY1213
03/20/13	EDUC-FNS	MSDLAF	1115954	134.75	02F705 STATE BREAKFAST - FEB13
	EDUC-FNS	MSDLAF	1115954	8,488.27	02F705 FED BREAKFAST - FEB13
	EDUC-FNS	MSDLAF	1115954	18,267.51	02F701 FED FREE & REDUCE LUNCHES FEB13
	EDUC-FNS	MSDLAF	1115954	2,090.90	02F701 REG LUNCHES - FEB13
	EDUC-FNS	MSDLAF	1115954	865.20	02S300 ST LUNCHES - FEB13
03/25/13	ARTS BOARD	MSDLAF	1121256	22,939.00	MN STATE ARTS LEARNING GRANT #5924
03/28/13	TRA REFUND	MSDLAF	1133261	61.80	TRA REFUND EMPLOYER SHARE-SASSE,G
	EDUC - STATE AID	MSDLAF	1133261	85,990.55	01S211 GENERAL ED AID FY1213
MTD TOTALS				10,742,731.98	

WIRE TRANSFERS OUT:

DATE	FROM	AGENCY	WIRE #	AMOUNT	DESCRIPTION
03/01/13	MSDLAF	WELLS FARGO	2394	119,318.37	WELLS FARGO BROKERAGE SVS LLC
	MSDLAF	BANK CARD SERVICES	2395	291.71	MERCANT CARD FEES FOR FEB 13 ACT
	MSDLAF	BANK OF MONTREAL	2396	95,326.46	P-CARD MAR13 - FEB 13 ACT
	MSDLAF	US BANK	2397	116.94	ARP FEES VOUCHER ACCT JAN13
	MSDLAF	BANK OF MONTREAL	9000027 - 90000033	10,535.22	P-CARD MAR13 - FEB ACT
	MSDLAF	US BANK	70011696 - 70011722	3,835.06	DIRECT DEPOSIT EMPLOYEE EXPENSES
	MSDLAF	US BANK	229749 - 230719	1,194,990.08	DIRECT DEPOSIT PAYROLL
	MSDLAF	EBC	80000413	20,057.60	EMPLOYEE & EMPLOYER 403B
	MSDLAF	US BANK	80000414	137,233.62	FEDERAL TAXES
	MSDLAF	PERA	80000415	51,611.55	PUBLIC EMPLOYEES RETIREMENT ASSN
	MSDLAF	TRA	80000416	71,825.75	TEACHERS RETIREMENT ASSN
	MSDLAF	EBC	80000417	55,665.93	EMPLOYEE & EMPLOYER 403B
	MSDLAF	US BANK	80000418	309,910.17	FEDERAL TAXES
	MSDLAF	MN DEPT OF REV	80000419	73,082.05	STATE WITHHOLDING TAXES
	MSDLAF	PERA	80000420	44,899.39	PUBLIC EMPLOYEES RETIREMENT ASSN
	MSDLAF	TRA	80000421	72,319.35	TEACHERS RETIREMENT ASSN
03/15/13	MSDLAF	US BANK	70011723 - 70011867	20,115.83	DIRECT DEPOSIT EMPLOYEE EXPENSES
	MSDLAF	US BANK	230720 - 231692	1,194,929.78	DIRECT DEPOSIT PAYROLL
	MSDLAF	CHS	2398	34,529.57	CHS FLEX PAYMENTS MAR13
	MSDLAF	EBC	80000422	20,002.93	EMPLOYEE & EMPLOYER 403B
	MSDLAF	US BANK	80000423	137,512.84	FEDERAL TAXES
	MSDLAF	PERA	80000424	53,125.60	PUBLIC EMPLOYEES RETIREMENT ASSN
	MSDLAF	TRA	80000425	70142.39	TEACHERS RETIREMENT ASSN
	MSDLAF	EBC	80000426	55610.93	EMPLOYEE & EMPLOYER 403B
	MSDLAF	US BANK	80000427	311,423.09	FEDERAL TAXES
	MSDLAF	MN DEPT OF REV	80000428	73,464.80	STATE WITHHOLDING TAXES
	MSDLAF	PERA	80000429	45,798.02	PUBLIC EMPLOYEES RETIREMENT ASSN
	MSDLAF	TRA	80000430	70651.25	TEACHERS RETIREMENT ASSN
	MSDLAF	US BANK	3081	34.63	ARP FEES RECEIPT ACCT JAN13
	MSDLAF	US BANK	4094	57.92	ARP FEES PAYROLL ACCT JAN13
MTD TOTALS				4,348,418.83	

**INTERMEDIATE DISTRICT 287
PLYMOUTH, MINNESOTA
BOARD OF EDUCATION**

Regular Meeting – May 9, 2013

AGENDA SECTION: ADMINISTRATIVE SERVICES

ITEM: Approval of Authorizing Entry Into a Joint Powers
Agreement in the Form of a Declaration of Trust,
Establishing the “MN Trust” and Authorizing
Participation Therein

PRESENTED BY: Mae L. Hawkins, Director of Finance

1. Background Information

A motion is necessary to establish a joint powers trust agreement to allow Intermediate 287 to participate with other school districts in MN Trust. This resolution will allow the district to pursue additional investment opportunities.

The following is the list of financial institutions for depository/investment purposes that the school board approved in January:

- a. Morgan Stanley Smith Barney LLC
- b. Minnesota School District Liquid Asset Fund Plus managed by PFM Asset Management, LLC
- c. U.S. Bank Minneapolis
- d. Wells Fargo Bank Minneapolis
- e. Springsted Investment Advisors
- f. Prudent Man Advisors (PMA) Financial Network

PMA Financial administers MN Trust. This separate resolution is required to enter into the Trust.

2. Fiscal Impact/Funding Source: NA

3. RECOMMENDED ACTION: The Board approves the resolution as presented.

Motion by: _____ Yes ____ Passed ____

Second by: _____ Yes ____ Failed ____

Abstentions: _____

MODEL RESOLUTION

CERTIFICATION OF MINUTES RELATING TO “MN TRUST”

Issuer: Intermediate District 287 (Minnesota)

Governing Body: School Board

Kind, date, time and place of meeting: A regular meeting, held on May 9, 2013, at 6:30 o'clock p.m., at the District Service Center.

Members present:

Members absent:

Documents Attached:

Minutes of said meeting (including):

**RESOLUTION AUTHORIZING ENTRY INTO JOINT
POWERS AGREEMENT IN THE FORM OF A DECLARATION OF TRUST
ESTABLISHING THE “MN TRUST” AND AUTHORIZING PARTICIPATION
THEREIN**

I, the undersigned, being the duly qualified and acting recording officer of the public corporation referred to in the title of this certificate, certify that the documents attached hereto, as described above, have been carefully compared with the original records of said corporation in my legal custody, from which they have been transcribed; that said documents are a correct and complete transcript of the minutes of a meeting of the governing body of said corporation, and correct and complete copies of all resolutions and other actions taken and of all documents approved by the governing body at said meeting; and that said meeting was duly held by the governing body at the time and place and was attended throughout by the members indicated above, pursuant to call and notice of such meeting given as required by law.

WITNESS my hand officially as such recording officer this 9th day of May, 2013.

Clerk of the Board

Member _____ introduced the following resolution and moved its adoption, which motion was seconded by Member _____:

**RESOLUTION AUTHORIZING ENTRY INTO JOINT POWERS AGREEMENT IN THE
FORM OF A DECLARATION OF TRUST ESTABLISHING THE “MN TRUST” AND
AUTHORIZING PARTICIPATION THEREIN**

WHEREAS, Minnesota governmental units may invest their monies and enter into contracts and agreements as authorized by Minnesota Statutes, Section 118A.04 and Section 118A.05; and

WHEREAS, Minnesota Statutes, Section 471.59 (the Joint Powers Act) provides among other things that governmental units, by agreement entered into through action of their governing bodies, may jointly or cooperatively exercise any power common to the contracting parties; and

WHEREAS, MN Trust (the Fund) was established for the purpose of joint investment of governmental units’ moneys so as to enhance the investment earnings accruing to each of the governmental units pursuant to the Joint Powers Act by adoption of a joint powers agreement in the form of a Declaration of Trust by Independent School District No. 192 (Farmington) and Independent School District No. 241 (Albert Lea) acting as the initial participants thereof, and further, by filing the executed Declaration of Trust with the Minnesota Secretary of State pursuant to Minnesota Statutes, Chapter 318; and

WHEREAS, the Declaration of Trust authorizes governmental units of the State of Minnesota, including, and without limitation, any city, county, town, school district, and any other political subdivision or agency of the State of Minnesota, and including any instrumentality of a governmental unit, all as defined in the Joint Powers Act, to adopt and enter into the Declaration of Trust and become Fund participants (the Participants); and

WHEREAS, the Declaration of Trust and Information Statement, describing and summarizing certain details with respect to the Fund, have been presented to this School Board (the Board); and

WHEREAS, the Fund is governed by a Board of Trustees (the Trustees) in accordance with the terms of the Declaration of Trust; and

WHEREAS, the Board deems it advisable for Intermediate District 287, Minnesota (the District) to adopt and enter into that certain Declaration of Trust, as amended, dated April 11, 2007, (the Declaration of Trust) in order to become Participants; and

WHEREAS, the Board deems it advisable for the District to make use from time to time, in the discretion of its officials, of the Fund’s fixed income investment program and other Fund programs available to Participants; and

WHEREAS, the Board deems it advisable for the District to make use from time to time the services provided by PMA Financial Network, Inc., PMA Securities, Inc., Prudent Man Advisors, Inc., and Associated Bank, National Association and Associated Trust Company,

National Association, and/or their affiliates and successors, in connection with the District's utilization of the Fund.

NOW, THEREFORE, BE IT RESOLVED AS FOLLOWS:

Section 1. The District shall adopt and enter into the Declaration of Trust, which is adopted by reference herein with the same effect as if it had been set out verbatim in this Resolution, and thereby become a Participant in the Fund. A copy of the Declaration of Trust shall be filed in the minutes of the meeting at which this Resolution was adopted. The Chair and the Clerk of the Board, being the officers charged with the responsibility for executing documents, are authorized to take such actions and execute any and all such documents as they may deem necessary and appropriate to effectuate the entry of the District into the Declaration of Trust and to utilize Fund programs and services through PMA Financial Network, Inc., PMA Securities, Inc., Prudent Man Advisors Inc., and Associated Bank.

Section 2. The District and those acting on its behalf are hereby authorized to invest its available moneys, not presently needed for other purposes or restricted for other purposes, from time to time and to withdraw such moneys from time to time in accordance with the provisions of the Declaration of Trust including investment through the Fund programs and other Fund services offered through PMA Financial Network, Inc. PMA Securities, Inc., Prudent Man Advisors, Inc, and Associated Bank. The following officers and officials of the District, and their respective successors in each office, are hereby designated as Authorized Officials (the Authorized Officials) with full power and authority to effectuate the investment and withdrawal of moneys of District from time to time in accordance with the Declaration of Trust, pursuant to the Fund's fixed income investment program and other Fund services available to Participants:

Mae Hawkins, Director of Finance

Print Name/Title

Signature

Gloria Wilder, Asst. Director of Finance

Print Name/Title

Signature

David Anderson, Finance Manager

Print Name/Title

Signature

Rebecca Schmieg, Accounting Clerk

Print Name/Title

Signature

Colleen Baumtrog, Exec. Dir. of Admin. Services

Print Name/Title

Signature

The District's Director of Finance shall advise the Fund of any changes in Authorized Officials in accordance with the procedures established by the Trustees.

Section 3. The Trustees are hereby designated as having official custody of the District's moneys that are directed to be invested in accordance with the Declaration of Trust.

Section 4. Authorization is hereby given for members of the Board and officials of this District to serve as Trustees from time to time if selected as such pursuant to the provisions of the Declaration of Trust.

Section 5. Authorization is hereby given, until further notice, for the Director of Finance to act as a representative and take action on behalf of the District as a Participant in the Fund.

Section 6. The District may open depository accounts, enter into wire transfer agreements, safekeeping agreements, collateral agreements, third party surety agreements securing deposits, and lockbox agreements with institutions participating in Fund programs including Associated Bank, its successor, or Fund programs of PMA Financial Network, Inc., PMA Securities, Inc., and Prudent Man Advisors, Inc. and that these institutions shall be deemed eligible depositories pursuant to Minnesota Statutes, Section 118A.02. PMA Financial Network, Inc. and/or PMA Securities, Inc. are authorized to act on behalf of the District as agent with respect to such Fund accounts and agreements.

Section 7. Financial institutions which qualify as depositories under Minnesota law and are included on a list approved and maintained for such purpose by the Fund's Administrator are hereby designated as depositories of the District pursuant to Minnesota Statutes, Section 118A.02 and moneys of the District may be deposited therein, from time to time in the discretion of the Authorized Officials, pursuant to the fixed income investment program available to Participants.

Upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

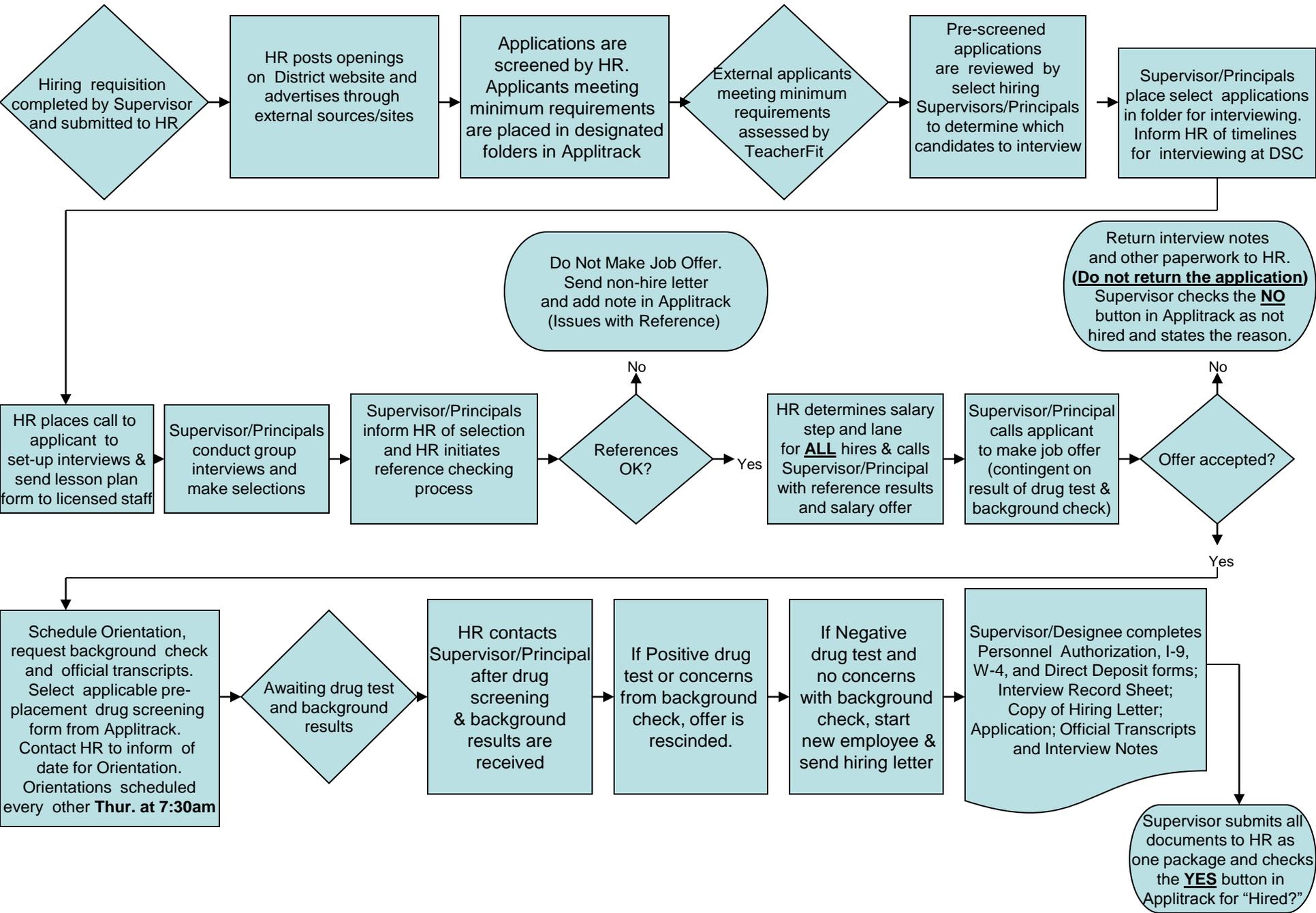
whereupon the resolution was declared duly passed and adopted.

Additional Information/Steps to New Teacher Hiring Process

(effective 3-1-13)

- All external applicants will be assessed through TeacherFit; an electronic pre-hiring assessment tool available through AppliTrack.
- All interviews will be “group” interviews, involving no fewer than two principals, preferably from different sites.
- All interviewees will be required to submit a lesson plan prior to the interview. Interviewees will be instructed to submit a lesson plan for each position for which they have applied. HR will add a form to AppliTrack for this purpose.
- Interviewees will have at least one week between notification of their selection as an interviewee and the interview itself to prepare and submit the lesson plan.
- All interviewees will be required to demonstrate (NOT describe) their teaching ability during the interview.
- Principals will receive an email with links to lesson plans or with lesson plans as attachments prior to any interviews for which they have signed up.
- HR can schedule interviews at the DSC. The easiest way to schedule these interviews would be to designate a particular day of the week, every other week, as “interview day,” starting with the week of March 18, 2013.
- Principals will sign up for a block of interviews at least 3 business days in advance of the interviews. Sue would alert all principals at least 2 business days in advance if there were not enough principals signed up for a particular day.
- HR staff will prepare the following for each interviewer: a folder for each applicant containing interview questions, rating sheets, application, lesson plan, and any other relevant documents.
- Interviewing potential candidates any time prior to the end of summer school will allow for a second “interview” or site visit by interested candidates. Principals/program clerical staff will arrange for these visits if desired.

Pre and Post-Hiring Process for Teachers (Revised 2/2013)



Intermediate District 287

Lesson Plan for Interview

Note: To type in the grey fields below simply put your cursor in the shaded area. The field will expand as necessary.

Applicant Name:

Position Desired:

(Please submit a separate lesson plan for each position for which you have been selected to interview.)

Learning Target (big idea or learning intention for the lesson):

Students will . . .

Standard Involved:

Student Audience (grade level or program name, for ex. EBD Middle):

Activity/Lesson Description:

Description of how you might accommodate for struggling learners:

Description of how you might enhance for advanced learners:

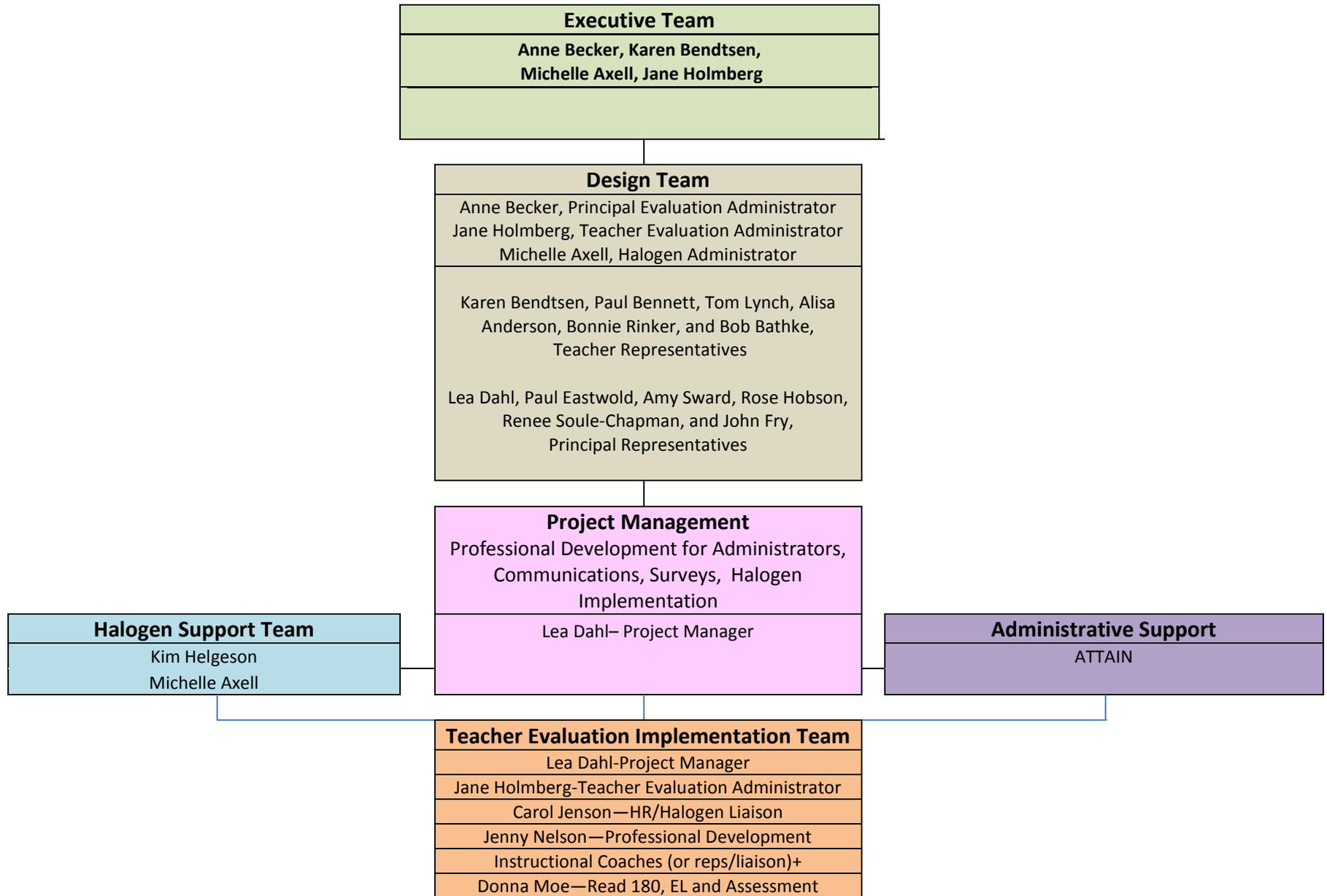
How will you assess learning?

Materials/Technology Needed:

Please be prepared to answer the following questions at your interview:

1. What will you do if the students know the information?;
2. What will you do if the students do not know the information; and
3. How will you know the difference?

Teacher and Principal Evaluation Redesign



Teacher and Principal Evaluation Design Team Major Results for 2013-2014

1. Determine how parties will confirm agreement on the teacher evaluation model.
2. Determine major messages to guide communication and decision-making.
For example, these might include:
 - the purpose of the evaluation system is to foster growth and development,
 - all 287 staff will have employee development plans,
 - the system respects professionalism and is based on mutual understanding
3. Construct a “points of contact” timeline for teacher evaluation.
4. Determine model for peer review and the relationship to mentoring and instructional coaching.
5. Provide a framework for collecting and reporting student engagement data.
6. Develop menu of options in Halogen for employee development plan.

2012-13 District 287 Professional Learning Offerings

District-Wide Options <i>ASPLS=After School Professional Learning Series</i>	Site, Program & Individual Options <i>*Most ASPLS sessions can be offered at individual sites upon request</i> <i>SIS=Student Information Systems</i>
BEHAVIORAL INTERVENTIONS	
<ul style="list-style-type: none"> New Staff Academy Session CPI, various dates PCM/PEM (Advanced, 1 Day, 3 Day and review sessions) EA Training: Positive Behavior Strategies, Sept. 20 ASPLS: The Impact of Language and Communication on Behavior, Jan. 15 ASPLS: Managing Anti-Social Behaviors, Oct. 4 & Feb. 21 	<ul style="list-style-type: none"> Positive Behavioral Interventions & Supports for relicensure—Online through PREP Center \$25
CULTURAL COMPETENCY/DIVERSITY	
<ul style="list-style-type: none"> ASPLS: Better Together with our Differences, Nov. 19 ASPLS: Moving Beyond Basics, April 4 	<ul style="list-style-type: none"> Book Study
BEST PRACTICES IN INSTRUCTION	
<ul style="list-style-type: none"> EA Training: Reading and Math Strategies, Nov. 8 ASPLS: How to Help Students Organize Information, Feb. 6 ASPLS: Accommodations, Modifications and Adaptations, April 9 	<ul style="list-style-type: none"> Book Study
(USING) DATA IN COLLECTIVE INQUIRY	
<ul style="list-style-type: none"> PLC Meetings 	<ul style="list-style-type: none"> Reading Specialists Book Study Professional Learning Communities
INNOVATION	
<ul style="list-style-type: none"> Moodle: Web Tools for Innovative Instruction Innovation Forum 	<ul style="list-style-type: none"> Book Study
INSTRUCTIONAL TECHNOLOGY	
<ul style="list-style-type: none"> ASPLS: Lighten the Load with Moodle, Sept. 19 ASPLS: Effective use of a SMART Board, Oct. 15 ASPLS: Using the SMART Board to Engage Learners, Nov. 5 & March 7 ASPLS: iPad Intermediate for Special Education, Nov. 27 ASPLS: Creating SMART Board Lessons, Dec. 17 ASPLS: Introduction to Digital Storytelling, Dec. 20 ASPLS: Teaching Math with SMART Boards, Feb. 12 ASPLS: SMART Working with the Lesson Activity Toolkit, Feb. 27 Moodle: Moodle Nuts & Bolts Moodle: Project-Based Learning Moodle: Web Tools for Innovative Instruction 	<ul style="list-style-type: none"> Innovation Coaches Trainings at TIES Technology for relicensure—Online through PREP Center \$25
MATH	
<ul style="list-style-type: none"> 287 Mathematical Thinking Series EA Training: Reading and Math Strategies, Nov. 8 ASPLS: Teaching Math with SMART Boards, Feb. 12 	<ul style="list-style-type: none"> Math Specialist Book Study
MENTORING	
<ul style="list-style-type: none"> “Mentoring Matters” Moodle for Mentors Monthly mentoring activities 	<ul style="list-style-type: none"> Monthly on-site meetings with Mentor Leads
READING/LITERACY	
<ul style="list-style-type: none"> EA Training: Reading and Math Strategies, Nov. 8 Larry Bell’s 12 Power Words ASPLS: What is Comprehension Really?, March 18 	<ul style="list-style-type: none"> Reading Specialists Book Study Reading course for relicensure--Online through PREP Center \$25
SOCIAL EMOTIONAL LEARNING	
<ul style="list-style-type: none"> New Staff Academy Session PCM/PEM (Advanced, 1 Day, 3 Day and review sessions) Self-Efficacy Drama and Compassion Triangles ASPLS: Managing Anti-Social Behaviors, Oct. 4 & Feb. 21 ASPLS: Introduction to the Nurtured Heart Approach, Oct. 9 ASPLS: Introduction to the Nurtured Heart Approach Part 2: Jan. 7 ASPLS: Reading, ‘Riting, Rithmetic, and Relationships: An Overview of Social Emotional Learning, Oct. 30 ASPLS: Early Warning Signs of Children’s Mental Health Disorders, March 12 	<ul style="list-style-type: none"> Book Study Mental Health Course —Online through PREP Center \$25
SPECIAL EDUCATION	
<ul style="list-style-type: none"> New Staff Academy sessions ASPLS: Promoting Communication Skills for Unique Learners, Nov. 1 ASPLS: iPad Intermediate for Special Education, Nov. 27 ASPLS: Accommodations, Modifications and Adaptations, April 9 	<ul style="list-style-type: none"> Accommodations Course for relicensure-- Online through PREP Center \$25
STRATEGIC PLAN SUPPORT	
<ul style="list-style-type: none"> Sustaining and Achieving Greatness Levels I & II Facilitating Meetings (Internally Facilitated) 	
TECHNOLOGY FOR PRODUCTIVITY	

<ul style="list-style-type: none">• New Staff Academy Sessions• New Staff Orientations• ASPLS: Producing Better Video, Sept. 10• ASPLS: Integrating Your Google Apps, Nov. 14• ASPLS: 30 Tips: iPad Edition, Dec. 6• Moodle: Google Mojo• Moodle: Google Docs Overview	<ul style="list-style-type: none">• Trainings at TIES• Innovation Coaches• Atomic Learning• SIS: iCue – Behavior event entry available in the classroom• SIS: Administrative Dashboards – sometime this summer• SIS: Test & Assessment – One Click Reports/Graphs• SIS: PLP – Personal Learning Plan• SIS: Group tracking – a group of students where one or more leaders (not in the classroom) can see iCue information• SIS: Moodle – Student Information Systems Learning Site• SIS: Gradebook – Teachers tool
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May 1, 2013

Sandra Lewandowski
Superintendent
Intermediate School District 287
1820 Xenium Lane
Plymouth , MN 55447



Dear Sandra Lewandowski,

I'm very pleased to announce that Intermediate School District 287 has been selected a Star Tribune 2013 Top Workplace. Based on the number of employers that participated this year, we will recognize 100 Top Workplaces and also list an additional 50 companies that met the WorkplaceDynamics national standard to be designated as a Top Workplace. Your organization has been recognized as one of the 50 national standard designees. Please accept my congratulations on this outstanding accomplishment.

Star Tribune's Top Workplaces were selected from the results of an employee survey conducted by our partner WorkplaceDynamics that measures organizational health, job expectations and employee engagement. The Top Workplaces special section published in the Star Tribune on Sunday, June 16, and on StarTribune.com will showcase the Top 100 rankings, overall results, and a list of the 50 national standard Top Workplaces that will include your company.

In a few weeks, we will send you a Top Workplace logo for your use in marketing communications as well as templates for communicating with your employees and the media. In the meantime, we invite you to promote your workplace in the Star Tribune Top Workplaces special section and on StarTribune.com. Please contact Katy Hunter, Employment Sales Director, at 612-673-4187 or at katy.hunter@startribune.com by Friday, May 24.

Finally, I would like to recognize Linda Rees for facilitating the survey process at Intermediate School District 287. Linda is truly a champion for your company and the good work you are doing.

Again, please accept my congratulations for this outstanding accomplishment.

Sincerely,

A handwritten signature in black ink that reads "Michael J. Klingensmith".

Michael J. Klingensmith
Publisher and CEO
Star Tribune Media Company LLC

cc: Linda Rees

RECEIVED

MAY 06 2013

INTERMEDIATE DISTRICT 287
SUPERINTENDENTS OFFICE

April 28, 2013

Summary of Intermediate District 287's Policy and Procedure Revisions

Comprehensive Policy Revision Process

As of 2006, the District had 155 policies. With assistance from Attorney Anne Becker, the Board began a comprehensive policy revision process in October of 2006, ultimately reducing the number of policies from 155 to 65. An overarching goal was to provide greater clarity and consistency through fewer policies. Many policies that were procedural in nature were re-categorized as procedures. The content of some policies was consolidated into other policies. Also, policies that were obsolete, duplicative, a restatement of law or unnecessary for other reasons were deleted.

Aside from the significant change in the number of policies, notable revisions include the following:

- Reduced Board membership from two members per district to one member per district, and the Board Bylaws were re-categorized as Bylaws.
- Consolidated several policies and procedures regarding complaints and grievances into one consistent policy and related procedure.
- Eliminated sixteen employee-related policies that were already covered in collective bargaining agreements, employee handbooks and/or required by law.

A subsequent comprehensive policy review process began in October of 2011. With assistance from this attorney, the Board reduced the number of policies further, from 65 to 42. Primary goals were to update policies to remain consistent with legal requirements and to tailor policies to the District's unique mission and needs. Also, portions of policies that were procedural in nature were re-categorized as procedures, and policies that were duplicative or otherwise unnecessary were deleted.

Notable revisions include the following:

- Revised the Weapons policy to remove the reference to "zero tolerance," to clarify that the possession of weapons is prohibited on school grounds and to allow for administrative discretion with regard to unintentional possession.
- Updated the Technology Responsible Use and Safety policy to reflect new legal requirements and current technology.
- Reinvented the Publication or Creation of Products or Content policy to preserve the District's legal right to work created by employees as an outgrowth of their job responsibilities, specifically including products or content supported online.
- Consolidated nine curriculum-related policies into two policies tailored to the District's unique mission.

Administrative Procedure Revision Process

A review of the District's administrative procedures has been ongoing. Currently, the District has 65 procedures. Consistent with the Procedure Development/Revision procedure, members of the cabinet lead the process for review and the cabinet has responsibility for the review and approval of proposed procedures. Under the cabinet's direction, procedures covering almost all areas, including employee rights and responsibilities, health and medical, financial planning and operations, facilities use and planning and technology and communication, have been reviewed and revised.

Noteworthy recent additions to the District's administrative procedures include Service and Therapy Animals, Handling and Depositing Funds at Program Sites, Equipment Management, and Internet Safety Training for Students and Staff. These procedures were developed in response to changes to legal requirements and District needs. Some additional changes to the District's administrative procedures are underway, including revisions to the Weapons, Field Trips and Student Data procedures, and the addition of a Records Retention schedule.

Recently, the cabinet responded to an administrator's request to clarify which documents would require cabinet review, consistent with a reference exempting informal operating guidelines in the Procedure Development/Revision procedure. With some assistance from this attorney, the cabinet provided factors for consideration when determining how to characterize a document, as well as examples of procedures, operating guidelines, and other information. The cabinet's clarification helped facilitate the development of a number of operating guidelines, particularly in the areas of information technology and finance.

May 2013
vol 10 ♦ no 8

Tools Needed to Keep Students and Staff Safe

AMSD Calendar

May 3, 2013

Board of Directors Meeting, 7:00 a.m., TIES Building, St. Paul

May 17, 2013

Legislative/Executive Committee Meeting, 7:30 a.m., TIES Building, St. Paul

May 24, 2013

Board of Directors Meeting, 7:00 a.m., TIES Building, St. Paul

June 14, 2013

Executive Committee Meeting, 7:30 a.m., TIES Building, St. Paul

July 12, 2013

Executive Committee Meeting, 7:30 a.m., TIES Building, St. Paul

AMSD's Mission

To advocate for state education policy that enables metropolitan school districts to improve student learning.



Association of
Metropolitan School Districts

Last week, the Minnesota House and Senate passed their respective omnibus education policy and finance bills. The bills now head to a conference committee to reconcile the differences. The bills represent a culmination of each legislative body's priorities and commitment to education policy and finance. Most of the publicity about the E-12 bills has been related to the funding of full-day kindergarten and early childhood scholarships. While these provisions are noteworthy, there is another very important provision that is contained in the Senate Education Policy Omnibus bill (SF 978) and the House Education Finance Omnibus bill (HF 630). Each bill includes language that clarifies the conditions and circumstances under which properly trained school district staff may use prone restraint procedures to ensure a safe learning environment for students and staff.

The language being considered by the Legislature was part of a plan put forward by a stakeholder group convened by the Minnesota Department of Education. The group included school board members, special education directors, intermediate school district staff and representatives from special education advocacy organizations. The plan to reduce the use of restrictive procedures in Minnesota was included in the FY 2013 Report to the Legislature on the Use of Prone Restraint. While some advocacy groups opposed any use of prone restraint as an emergency response to keep students and staff safe, the majority of the stakeholders supported the changes the group proposed to the existing statute. It should be noted that the stakeholder group was in full agreement on other measures to reduce restraint use including expanded use of Positive Behavior Interventions and Supports (PBIS), increased funding to increase access to school-linked mental health services, reducing barriers to accessing day and residential treatment and increasing the safe school levy authority to support PBIS and staff training. In other words, the group advocated for a comprehensive approach to the issue.



Specially designed and equipped classrooms facilitate a calm learning environment for children with mental health and behavioral needs.

Continued on page 4

From the Chair

It's the "bottom of the ninth" for the 2013 legislative session and time for AMSD board members, staff, parents and concerned citizens to "step up to the plate" and make their voices heard. Major decisions that will significantly impact our students and our schools will be made over the next few weeks. Reforming the assessment and accountability system, providing flexibility and modernizing the teacher licensure system, and maintaining Minnesota's commitment to providing equitable and integrated learning environments through a reformed integration revenue program are among the critical issues to be decided.

While there has been talk about 2013 being the "education session," it is important to note that even the House bill, the most generous proposal on the table would provide just an inflationary increase to our schools over the next biennium. A survey of member school districts showed that under the level of funding proposed by the Governor and the Senate, AMSD members would face a cumulative budget shortfall in excess of \$130 million for the 2013-14 school year.

Please take a few minutes to make a phone call or write an email to urge the Governor and legislators to provide **at least** the level of funding for our schools contained in the House bill. Your input can make a difference and help "win the game" for our students.

George Kimball, school board member from White Bear Lake Public Schools, is chair of AMSD.

Building Assets & Reducing Risks at St. Louis Park High School

St. Louis Park High School teachers are engaged in a new educational framework to deliver high school curriculum. The BARR Program, or Building Assets-Reducing Risks, is a comprehensive, research-based approach, designed to reduce academic failure, close the achievement gap, increase attendance and decrease the use of alcohol, tobacco, and other drugs – all while building assets in all high school students.

Minneapolis-based Search Institute (a leading innovator in discovering what children and adolescents need to succeed in their families, schools, and communities) defines assets as “40 common sense, positive experiences and qualities that help influence choices young people make and help them become caring, responsible, successful adults.” Search Institute and St. Louis Park Public Schools have a long history as partners in the research and development of healthy families, schools and communities.

Fourteen years ago, Angela Jerabek (then a High School Counselor) developed a 9th Grade Program to address the risks that arise during this transitional year. Over time the program won accolades from many, including being listed in the Substance Abuse and Mental Health Services Administration’s (SAMHSA) National Registry of Evidence-Based Programs and Practices (NREPP) in 2009. The nationally recognized 9th Grade Program is now known as Building Assets-Reducing Risks or BARR.

In 2010, a federal Investing in Innovation (i3) grant was awarded to the Search Institute allowing the expansion of the BARR program to Grades 10-12 at St. Louis Park High School and replication of the program in two rural school districts in Maine (Bucksport and Sanford) and an urban school district in California (Hemet).

“St. Louis Park is known as a vanguard in education; on the cutting edge of innovative instruction for a long time,” said High School Teacher Greg Goddard who is co-leading the expansion of the BARR Program at the High School. “I see i3 as another extension of innovation.”

How It Works

The BARR program sets high expectations for students and teachers by providing a proven, flexible, data-driven system centered on the relationships between students and teachers – instead of focusing on the barriers to success. School administration and teachers work together to implement the following strategies:

- Structure ninth grade classes into blocks or teams, with three teachers for approximately 90 students to enable a culture of common teachers and common students; allowing clear monitoring and support for all learners.
- Reduce class sizes in block classes; increasing opportunities for relationship building.
- Facilitate “I-Time” – a weekly course on social competency, substance abuse prevention, student-to-student relationships, and teacher-to-student relationships.
- Provide staff development on asset building, differentiated instruction, college readiness, using real time data and cultural competence.
- Increase parent involvement through a parent advisory group and community involvement through partnerships.
- Identify high-risk students and implement strength-based intervention through weekly Block and Risk Review meetings.
- Identify high-potential students and accelerate their learning leveraging relationships.
- Conduct on-going evaluation of the program.

“It changes the way we see and teach students in America, and guarantees that all students can compete locally, nationally, and globally now and in the future,” said Jerabek.

Expansion at St. Louis Park High School

At St. Louis Park High School, the BARR program is expanding from its original 9th Grade focus, to include Grades 10-12, with an eye on college and career readiness.

The school is organizing itself with an Academy structure beginning Fall 2013 with a focus on the middle-achieving students, career exploration, experiential-based education (guest speakers, job shadowing, mentoring, internships, field trips, etc.), relationships, relevance and rigor. Sophomore students enroll in a Foundations course in their chosen academy area to prepare them for their course of study in their junior year.

“I see it as a mindset – that any student can take almost any class. If you think you can do it – and are motivated – give it a try,” said High School Principal Rob Metz.

Students may choose from five academies:

- Business
- Engineering and Technologies
- Health Sciences



St. Louis Park Public Schools

Continued on page 3

BARR Program Enhances Student Success

Continued from page 2

- Law and Public Policy
- Media Arts and Communication.

“Academies are not a zero-sum game; they allow that structured connection and some future educational endeavor past 12th Grade,” said Goddard.

Teachers connect with post-secondary educators, including Minnesota State Colleges and Universities (MnSCU) Deans and faculty, to ensure relevance and rigor in the course of study. Additionally, School administration and staff work closely with business and industry to create advisory boards for each academy.

“I like to tell incoming freshmen that when they leave St. Louis Park High School, they will be going somewhere else – not ‘if’, but ‘when’,” said Metz.

“What I like most of all, is the creation of a post-secondary culture for ALL students,” said School Board Member Julie Sweitzer.

Results

The results of a randomized, controlled trial showed that half of the 9th Graders assigned to the BARR Program in Hemet, California, earned significantly more language and mathematics credits towards graduation and achieved higher standardized test scores in both reading and mathematics compared to those not in the program, based on a careful examination of Northwest Evaluation Association, or NWEA, assessment data.

Prior to BARR, 9th Grade students in Hemet were not monitored as closely and success was much more random. Intervention was not strategic and freshmen were not as successful. Also, the grades, attendance, and earned credits for freshmen were lower and the connection to the school overall was not as solid.

In St. Louis Park High School, the BARR program has been evaluated for the past 14 years by independent evaluators. Some of the findings are:

- Increased student success. Advanced Placement and International Baccalaureate tests increased from 170 in 1999 to more than 1,100 in 2009. Growth includes demographic groups that had not previously participated in these honors programs in the past.



- Reduced school failure rate. In 1998, 44% of ninth grade students failed at least one class. In the first year of implementation, the number of students failing one or more classes fell to 28%. In subsequent semesters, the failure rate usually stayed below 20% and last year was just 11%.

- Reduced use of alcohol, tobacco, and other drugs. The proportion of boys using tobacco was cut by 50% during BARR implementation, from 19% in the baseline year to 7% six years later. During the same period, the Minnesota average ranged from 14–19%.

Matching Grants

Receipt of the federal i3 grant is made possible by local matching grants from the following corporations and individuals: Rural School and Community Trust, Best Buy Children’s Foundation, Cargill Foundation, Target Corporation, Curtis L. Carlson Family Foundation,

Minneapolis Foundation, Otto Bremer Foundation, Peter Benson Family, Kent Eklund, Dee Gaeddert, and Morris Goodwin, Jr.

“I so appreciate the relationships of community and business to support this work,” said School Board Chair Bruce Richardson.

This month’s member spotlight was submitted by Sara Thompson, Communications Manager, St. Louis Park Public Schools.



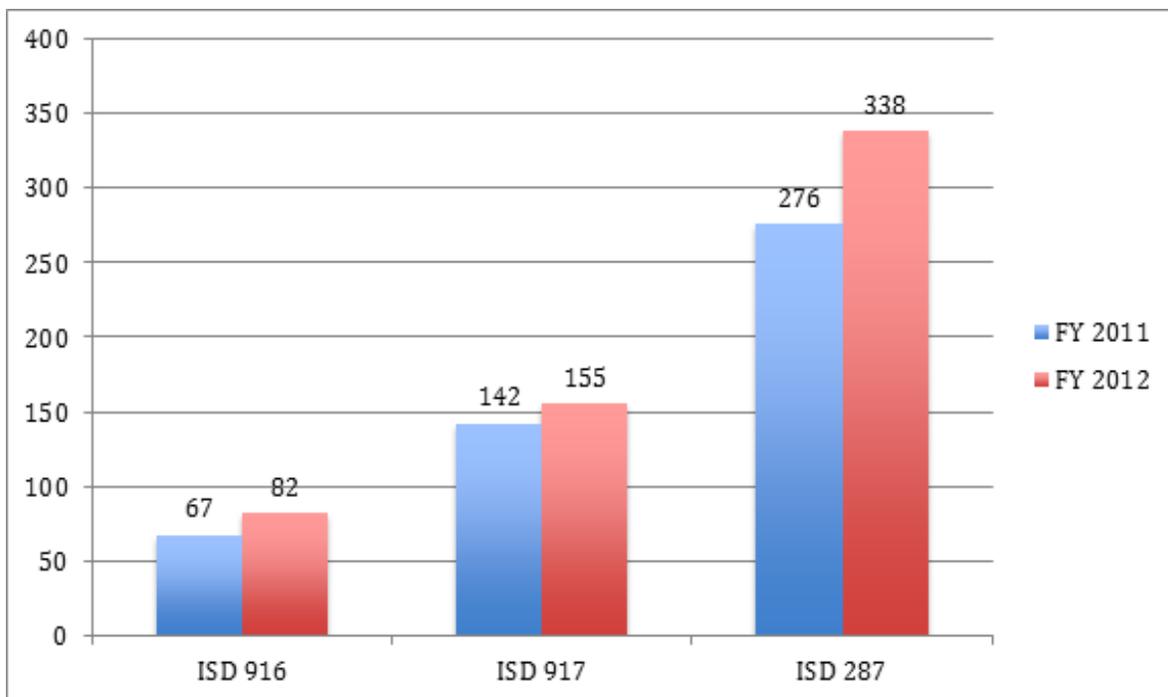
Resources Needed to Provide Safe Learning Environments

Continued from page 1

In the special education environment, prone restraint is still an important tool in the array of emergency responses district staff use to ensure the safety of all of the students and staff in our schools. School districts are serving more and more students with highly aggressive behaviors as budget cuts have reduced options in long-term residential facilities. For example, in Hennepin County there was a one-third reduction in the number of youth placed in residential treatment, foster care and corrections between 2008 and 2009. Funding for placements in long-term residential mental health decreased by 40% during same period (Intermediate District 287, “A Tipping Point.”).

State policymakers have not provided appropriate resources or a comprehensive solution to help our public schools prepare for this change in policy. At Northeast Metro 916, the injury rates for staff, as reflected by worker compensation claims, is 70% greater than other public schools. In one year staff injuries doubled from 47 to 93 at the two largest sites. Figure 1 details the number of staff injuries related to student behavior for the three intermediate school districts in 2011 and 2012. The response by these districts has been to invest more resources in training staff how to manage dangerous student behaviors. Staff are trained to first use strategies to attempt to de-escalate the violent behavior. Only when those strategies are unsuccessful and students pose a threat to themselves, other students or staff, are restrictive procedures used. Staff are re-certified for use of restrictive procedures each year.

Figure 1: Intermediate District Staff Injuries Related to Student Behavior-FY 2011-2012



Injuries were the result of: biting (often multiple times), hitting, throwing, pinching, kicking (in the back, head and chest), shoving, grabbing and doors slammed on fingers/hands.

Minnesota’s children, our children, are experiencing mental health challenges that are overwhelming our schools and families. The systems and policies currently in place in Minnesota to identify mental health needs, and prevent and mitigate the negative affects of children’s mental health challenges are either over-burdened, under-resourced, or inadequate. Schools, which are required to serve ALL children regardless of medical condition, are overloaded and under resourced, as well as lacking the authority to provide therapeutic services.

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Policymakers Need to Address Children's Mental Health Issues

Continued from page 4

In the 2013 Minnesota Legislative Auditor Report on Special Education, it was reported that from 2000 to 2011, the number of special education students in Minnesota had increased 11 percent, a trend that is counter to the national trend of declining special education enrollment. Over the same period, full-time special education staff in Minnesota increased 25 percent. One of the significant findings of the report was that many Minnesota statutes and rules exceed federal requirements for special education. The report also found that districts were diverting revenues from general education aid and local operating levies to pay for their special education costs.

For the last year, advocates who have not always agreed on how best to address children's mental health and special needs challenges have begun partnering together as never before. Recommendations from the partnered work among those who serve special needs children in Minnesota include expanding mental health grants, raising the cap for the safe schools levy and increasing resources to maintain and expand PBIS.

There are a number of bills and initiatives at the Legislature that set the stage for earlier intervention for students and families. Pursuing these initiatives will decrease the need for the use of restrictive procedures in our schools. We need to help children with therapies and skills development to give them coping mechanisms so they can make better choices and reduce dangerous incidents. But until stakeholders can come together on alternatives, prone restraint is still needed in emergency situations to ensure all students and staff are safe.

AMSD Children's Mental Health Summit

November 27, 2012

- Over 160 education leaders, legislators and mental health professionals attended AMSD's annual conference about bridging children's mental health and K-12 education.
- You can find the materials and videos from the conference at:

<http://www.amsd.org/2012policysummit>

AMSD Members: Anoka-Hennepin School District, Bloomington Public Schools, Brooklyn Center Community Schools, Burnsville-Eagan-Savage, Columbia Heights Public Schools, East Metro Integration District, Eastern Carver County Schools, Eden Prairie Schools, Edina Public Schools, Elk River Area School District, Farmington Area Public Schools, Fridley Public Schools, Hopkins Public Schools, Intermediate School District 287, Intermediate School District 917 (Associate Member), Inver Grove Heights Community Schools, Lakeville Area Public Schools, Mahtomedi Public Schools, Minneapolis Public Schools, Minnetonka Public Schools, Mounds View Public Schools, North St. Paul/Maplewood/Oakdale School District, Northeast Metro Intermediate School District 916 (Associate Member), Northwest Suburban Integration District (Associate Member), Orono Schools, Osseo Area Schools, Richfield Public Schools, Robbinsdale Area Schools, Rosemount-Apple Valley-Eagan Public Schools, Roseville Area Schools, Shakopee Public Schools, South St. Paul Public Schools, South Washington County Schools, Spring Lake Park Schools, St. Anthony/New Brighton Independent School District, St. Cloud Area Schools, St. Louis Park Public Schools, St. Paul Public Schools, Stillwater Area Public Schools, TIES (Associate Member), Wayzata Public Schools, West Metro Education Program, West St. Paul-Mendota Heights-Eagan Area Schools and White Bear Lake Area Schools.

School Board Planning Calendar January 2013 – December 2013

1 st Meeting of the Month	2 nd Meeting of the Month
START TIME 6:30 PM	
JANUARY 10, 2013 <i>No Meeting</i>	
JANUARY 24, 2013 <i>Organizational Meeting</i>	
Election of Board Officers Oath of Office Financial Report December FY12 Audit	Legislative Platform Restrictive Procedure Plan & Minnesota Department of Education Report from Stakeholders Uber Goal #2
What Board Members Should Know About Special Education Monitoring	
FEBRUARY 14, 2013 Communication with Local Boards Hennepin County Graduation Update Mentor Connection Superintendent Mid-Year Evaluation Procedure Work Session on Process Education Model (PEM)	FEBRUARY 28, 2013 Financial Report February FY14 Budget Assumption & 2209 Parameters FY12 Budget Revision & FY13 Budget Assumptions Program Withdrawal Report Staff Reduction ULA Resolution Changes for following Year Strategic Plan – Year 4 Uber Goal #1
MARCH 14, 2013 Work Session: ➤ Process Communication Model (PCM) Training for Board Members	MARCH 28, 2013 Financial Report February FY14 Budget Reduction Realignment Proposal Program Reduction Resolution Proposed District 287 School Calendar 2013-2014 Reduction ULA for tenured staff (<i>provide names</i>)
APRIL 11, 2013 <i>(Only one Board meeting this month!)</i> Superintendent & Board Evaluation Update	
MAY 9, 2013 Administrative Service PLC Career Tech Financial Report March Presentation on Innovation & Technology Strategic Plan Report Summary Status Report on Board Policy & Procedure	MAY 23, 2013 Financial Report April Non-Renewals/Layoffs Probationary Licensed, and Non-Licensed Staff Reduction ULA Resolution Spotlight DVD Presentation
JUNE 13, 2013 PLC Data Report & Video Superintendents Evaluation Update Administrative/Unaffiliated Parameters - (Closed Session)	JUNE 27, 2013 Facilities Management Update - Energy Audit Superintendent & School Board Evaluation to plan for Board Retreat outcomes
2013-2014 Budget Board Evaluation Financial Report May Final ULA Resolution for Licensed Staff	

INFORMATIONAL ITEMS TO REMEMBER:

** Board role in setting/supporting goals
Board TLC

Community use of Facilities Bucket

School Board Planning Calendar January 2013 – December 2013

1st Meeting of the Month	2nd Meeting of the Month
AUGUST 22, 2013 <i>(Only one Board meeting this month!)</i> (Meeting held at NEC Site)	
Approval of Cash Flow Borrowing Resolution District Operations Financial Report July	Legislative Session Review & Implications Report on Crisis Planning (Michelle Axell – 10 minutes) What Board Members Should Know About Our 2013-2014 Start-Up” (Colleen, Dolly, Char, and Jane)
SEPTEMBER 12, 2013 Superintendent Goals	SEPTEMBER 26, 2013 Financial Report August PLC’s Results/Goals Report on Crisis Planning
OCTOBER 10, 2013	
	OCTOBER 24, 2013 Financial Report September Strategic Plan Update
NOVEMBER 14, 2013 <i>(Only one Board meeting this month!)</i>	
Facilities Management Update Financial Report October	Food Service Resolution OPEB Reporting & Funding
DECEMBER 12, 2013 <i>(Only one Board meeting this month!)</i>	
Financial Report November	Prior Year Audit Review

INFORMATIONAL ITEMS TO REMEMBER:

** Board role in setting/supporting goals
Board TLC

Community use of Facilities Bucket

INTERMEDIATE DISTRICT 287
May 9, 2013
SCHOOL BOARD CALENDAR

 May 2013

09	Thursday	Retirement Celebration	4:30PM	DSC – Rm 318
09	Thursday	General Board Meeting	6:30PM	Board Rm
15	Wednesday	AVID Family Night	5:00pm	SEC
21	Tuesday	Board Facilities Committee Meeting	8:30AM	Board Rm
23	Thursday	General Board Meeting	6:30PM	Board Rm
23	Thursday	High School Spring Award Ceremony Hennepin Technical College – Eden Prairie Campus	10:10AM & 12:20 PM	EP Campus
30	Thursday	South Education Center Graduation	12:30PM	SEC
31	Friday	Focus Graduation	9:00AM	SEC
31	Friday	Shady Oak's Graduation (Includes Prairie Center Academy (PCA) and City West Academy)	10:00AM	EP Comm. Ctr.
31	Friday	Vector/InVEST Graduation	11:00AM	SEC

 June 2013

04	Tuesday	West Education Center Graduation	4:00PM	WEC
05	Wednesday	Venture/Invest High School Graduation	9:00AM	Northwest Tech Ctr.
05	Wednesday	Edgewood Education Center Graduation	9:00AM	Edgewood
05	Wednesday	VECTOR North Graduation	12:30PM	Henn Technical Coll
05	Wednesday	North Education Center	1:00PM	NEC Gymnasium
05	Wednesday	SUN Graduation	1:00PM	SEC
05	Wednesday	South Education Center Alternative Graduation	5:00PM	SEC
05	Wednesday	North Education Center Alternative Graduations	6:00PM	NEC Gymnasium
06	Thursday	Epsilon Graduation	1:30PM	Henn Cty Home Sch
13	Thursday	General Board Meeting	6:30PM	Board Rm
18	Tuesday	Board Facilities Committee Meeting	8:30AM	Board Rm
27	Thursday	General Board Meeting	6:30PM	Board Rm

◆ General Board Meeting – Date Change

◆ New Event

Intermediate District 287

RESPONSIVE. INNOVATIVE. SOLUTIONS.

Graduation & Special Events Schedule

<p>District 287 Retirement Celebration Thursday, May 9, 2013 5:00 PM @ District Service Center 1820 Xenium Lane, Plymouth, 55441</p>	
_____	_____
_____	_____
_____	_____
<p>Hennepin Technical College High School Spring Award Ceremony Thursday, May 23, 2013 10:10 AM & 12:20 PM @ Eden Prairie Campus 13100 College View Road, Eden Prairie, 55347</p>	
_____	_____
_____	_____
_____	_____
<p>South Education Center Graduation Thursday, May 30, 2013 12:30 PM @ south Education Center 7450 Penn Avenue South, Richfield, 55423</p>	
_____	_____
_____	_____
_____	_____
<p>Focus Graduation Friday, May 31, 2013 9:00 AM @ South Education Center 7450 Penn Avenue South, Richfield, 55423</p>	
_____	_____
_____	_____
_____	_____
<p>Prairie Center Academy & City West Graduation (Shady Oak) Friday, May 31, 2013 10:00 AM @ Eden Prairie Community Center 16700 Valley View Road, Eden Prairie, 55346-4243</p>	
_____	_____
_____	_____
_____	_____

VECTOR/InVEST Graduation

Friday, May 31, 2013

11:30 AM @ South Education Center
7450 Penn Avenue South, Richfield, 55423

_____	_____
_____	_____
_____	_____

West Education Center Graduation

Tuesday, June 4, 2013

4:00 PM @ West Education Center
11140 Bren Road West, Minnetonka, 55343

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_____	_____
_____	_____

Venture/InVEST High School North Graduation

Wednesday, June 5, 2013

9:00 AM @ Northwest Tech Center
7008 Northland Drive, Suite 100, Brooklyn Park, 55428

_____	_____
_____	_____
_____	_____

Edgewood Education Center Graduation

Wednesday, June 5, 2013

9:00 AM @ Edgewood
6601 Xylon Avenue North Brooklyn Park, 55428

_____	_____
_____	_____
_____	_____

VECTOR North Graduation

Wednesday, June 5, 2013

12:30 PM @ Hennepin Technical College
9000 Brooklyn Blvd., Brooklyn Park, 55441

_____	_____
_____	_____
_____	_____

North Education Center Graduation
(Special Education Programs)
June, 5, 2013
1:00 PM @ NEC Gymnasium
5530 Zealand Avenue North, New Hope, 55428

_____	_____
_____	_____
_____	_____

SUN Graduation
Wednesday, June 5, 2013
1:00 PM @ South Education Center
7450 Penn Avenue South, Richfield, 55423

_____	_____
_____	_____
_____	_____

South Education Center Alternative Graduation
Wednesday, June 5, 2013
5:00 PM @ South Education Center
7450 Penn Avenue South, Richfield, MN 55423

_____	_____
_____	_____
_____	_____

North Education Center Alternative
June, 5, 2013
6:00 PM @ NEC Gymnasium
5530 Zealand Avenue North, New Hope, 55428

_____	_____
_____	_____
_____	_____

Epsilon Graduation
Thursday, June 6, 2013
1:30 PM @ Hennepin County Home School
14300 County Road 62, Minnetonka, 55345 favorite

_____	_____
_____	_____
_____	_____



Please Join Us For

Graduation at the

South Education Center

What: Graduation Ceremony: VECTOR/InVEST

When: Friday, May 31, 2013
12:00 p.m.

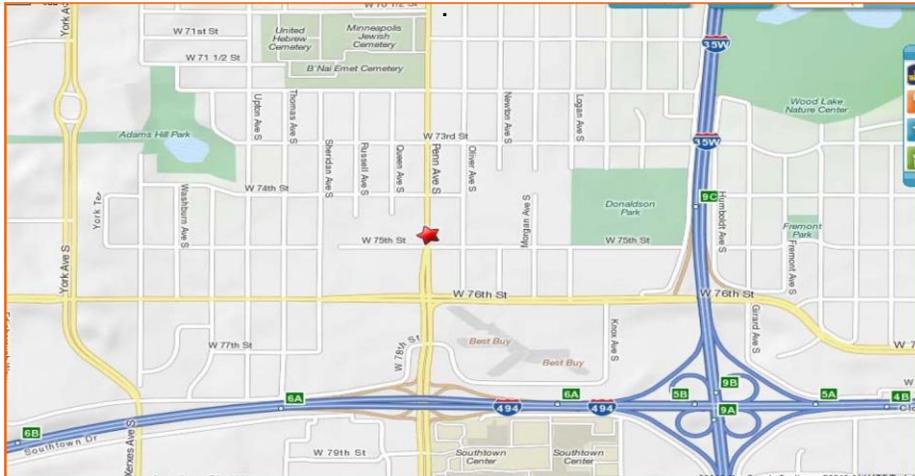
Photos and reception immediately following the ceremony in first floor cafeteria

Where: The Second Floor Gymnasium
South Education Center
7450 Penn Avenue South
Richfield, MN 55423

Please refer questions to Amy Koch at 612.355.5916

or

email: amkoch@district287.org



Intermediate District 287 is a consortium of 12 west metro school districts offering more than 120 programs and services specially designed to help meet the unique learning needs of students. Programs include gifted education, special education, on-line learning and career and technical education.

Member Districts include: Brooklyn Center, Eden Prairie, Edina, Hopkins, Minnetonka, Orono, Osseo, Richfield, Robbinsdale, St. Louis Park, Wayzata and Westonka.